



City of Colleyville Parks and Recreation Advisory Board Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, May 3, 2021
6:00 p.m.

Colleyville Center
5301 Riverwalk Drive

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
March 1, 2021
- 3. REGULAR AGENDA ITEMS**
 - 3a** Introduction of new Board Member
 - 3b** Update on Senior Center Renovation
 - 3c** Overview of Overland Park
 - 3d** Discussion of Colleyville City Fair
 - 3e** Discussion of Colleyville Parks and Recreation Advisory Board
- 4. REPORTS**
 - 4a** Parks and Recreation Operations
 - 4b** Open House invitations
- 5. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Friday, April 30, 2021 by 5:00 p.m.

Joyceinne Williams
Administrative Secretary

A quorum of the Colleyville City Council and/or any other Colleyville Board, Commission, or Committee may be in attendance at this meeting. Any matter on this agenda may be opened for public comment and discussion, at the discretion of the governing body.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the Administrative Assistant at least 48 hours in advance at 817.503.1180, and reasonable accommodations will be made to assist you.



City of Colleyville Parks and Recreation Advisory Board MINUTES

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Monday, March 1, 2021
6:00 p.m.

Colleyville Senior Center
2512 Glade Road

1. CALL TO ORDER

Chair Rich Hendler called the meeting of the Parks and Recreation Advisory Board to order on March 1, 2021 at 6:01 p.m.

ROLL CALL: Virtually: Chair Rich Hendler, Vice Chair Cliff LeBlanc, Board Members: Dustan Goodell, John Hillebrand, James Linn, Eric Presson, and Dan Witte.

Also Present Virtually: Assistant City Manager Adrienne Lothery, Parks and Recreation Director Lisa Escobedo, Councilmember Liaisons Kathy Wheat and Callie Rigney, and Administrative Secretary Joyceinne Williams.

Absent Board Members: Justin Fairless

2. APPROVAL OF MINUTES

Member Witte moved to approve the January 4, 2021 minutes. Member Goodell seconded the motion. The motion carried unanimously.

3. REGULAR AGENDA ITEMS

3a CIP Park Project Update

Parks and Recreation Director Lisa Escobedo reviewed the status of CIP projects:

- Pickle Ball Courts – to begin in late March, delayed start due to geotechnical survey, anticipate May completion
- Pleasant Run Practice Field restroom – engineering design
- Relocation of statue and setting of new statue at the police department – complete
- Interpretive signage at the Nature Center and McPherson Park – complete
- Pond in front of the Justice Center - is newly acquired and improvements will begin in early spring
- Renovation of Parks Maintenance building – Fire Department and Public Works are renovating both buildings – estimated finish is late April

Regarding the statue at the police department, Vice Chair LeBlanc asked if the pillar is going to be finished. Director Escobedo stated the police department is having a new plaque made which will be installed where the previous plaque was located.

3b Pedestrian transportation recap

Manager Adrienne Lothery provided a review of the recommendations of the Pedestrian Transportation Ad Hoc Committee, for the benefit of new Parks and Recreation Advisory Board members, as three members of the Parks and Recreation Advisory Board served the committee. Manager Lothery noted these recommendations were brought before the City Council in 2019 and the Committee work was finished at that time. She provided definitions of trails and sidewalks, explained project types, scheduling, budgets, categories, status, and anticipated projects and timelines. She also noted the City would submit a list of projects for consideration by Tarrant County as they move forward with preparations for a bond election.

There was general discussion regarding TIF, projects, and accomplishments. Members Hillebrand and Goodell thanked the City Council, Director Escobedo, and Manager Lothery for the updates.

3c Update on the SH26 beautification project

Manager Adrienne Lothery provided an overview of the SH26 beautification. She advised the efforts are leading to economic development, an increase in restaurant interest, and business opportunities. There was discussion of the timelines, tower heights/signage, and vision and design for the northern gateway.

3d Winter storm update

Director Escobedo reported the City opened a warming center at the library the entire week of the storm. She stated there was positive feedback from citizens and many citizens used the center and were appreciative of the efforts. Director Escobedo and Manager Lothery answered questions regarding damage to City facilities.

Chair Hendler and members of the Board expressed appreciation to the City Council and staff for the efforts.

4. REPORTS

4a Parks and Recreation operations report

Director Escobedo provided a written report of the Parks and Recreation operations and reviewed the report, which also included scheduled Parks and Recreation events, and projects.

There was general discussion of the youth sports association responsibilities regarding fields and lights.

Chairman Hendler thanked everyone and noted if members have items they would like discussed, to contact him or Vice Chair LeBlanc.

5. ADJOURNMENT

There being no further business before the Board the meeting was adjourned at 7:16 p.m.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, ON THIS THE 3RD DAY OF MAY 2021.

Minutes taken and prepared by:

Joyceinne Williams

Joyceinne Williams
Administrative Secretary



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3a	Agenda Date 5/3/2021	Number
Type Regular Agenda Items		
Department Parks and Recreation Advisory Board		

Title

Introduction of new Board Member

Explanation

The Parks and Recreation Advisory Board members appointed by City Council on March 23, 2021 will be introduced.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3b	Agenda Date 5/3/2021	Number
Type Regular Agenda Items		
Department Parks and Recreation Advisory Board		

Title

Update on Senior Center Renovation

Explanation

This item provides an update regarding the Senior Center renovation.

Attachments

1. CSCI Concept Update



**COLLEYVILLE SENIOR CENTER IMPROVEMENTS
CITY COUNCIL WORK SESSION
WORKSHOP TWO MEETING**

APRIL 20, 2021



INTRODUCTIONS

PRINCIPAL/PROJECT
MANAGER



KEVIN
ARMSTRONG

PROJECT PLANNER



MICK
MASSEY

DESIGN MANAGER

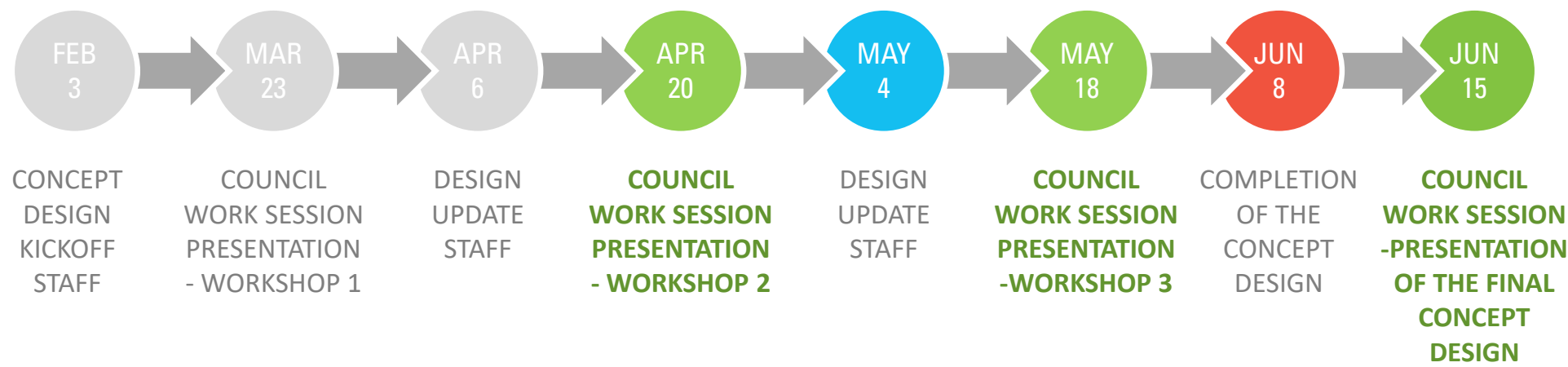


MELISSA
KING



CSCI – CONCEPT DESIGN PROJECT SCHEDULE

MILESTONE DATES



PROJECT BUDGET

\$ 4.0 M

RENOVATION PROJECT BUDGET



TOTAL PROJECT BUDGET

Construction	\$ 2.9 M	Includes cost escalation to mid point of construction September 2022
Soft Costs	\$ 1.1 M	Contingencies, A&E Fees, Permit Fees, Furniture Fixtures & Equipment
Total Project Budget	\$ 4.0 M	



Considerations for Review

- Existing Area ~ 11,200 SF
- Visibility from Glade Road
- Main Entry / Drop-off
- Parking
- Pedestrian Access
- Park Access
- Site Features
- Stormwater Management



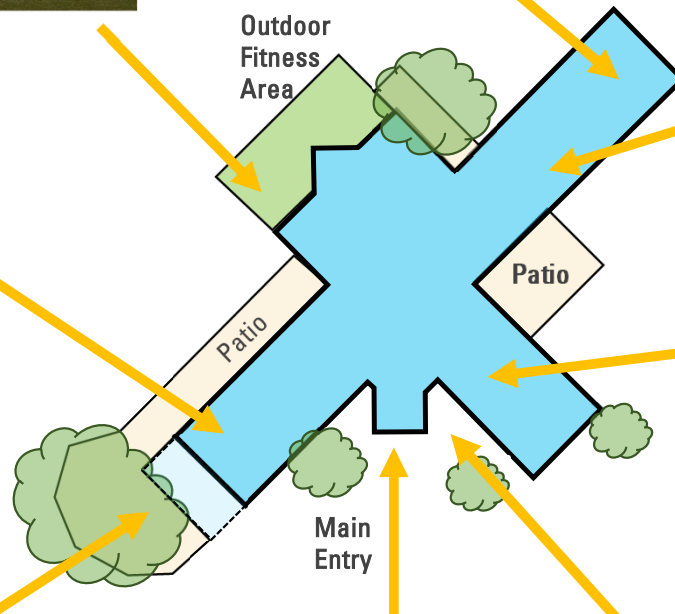
EXISTING CONDITIONS



View from Glade Road



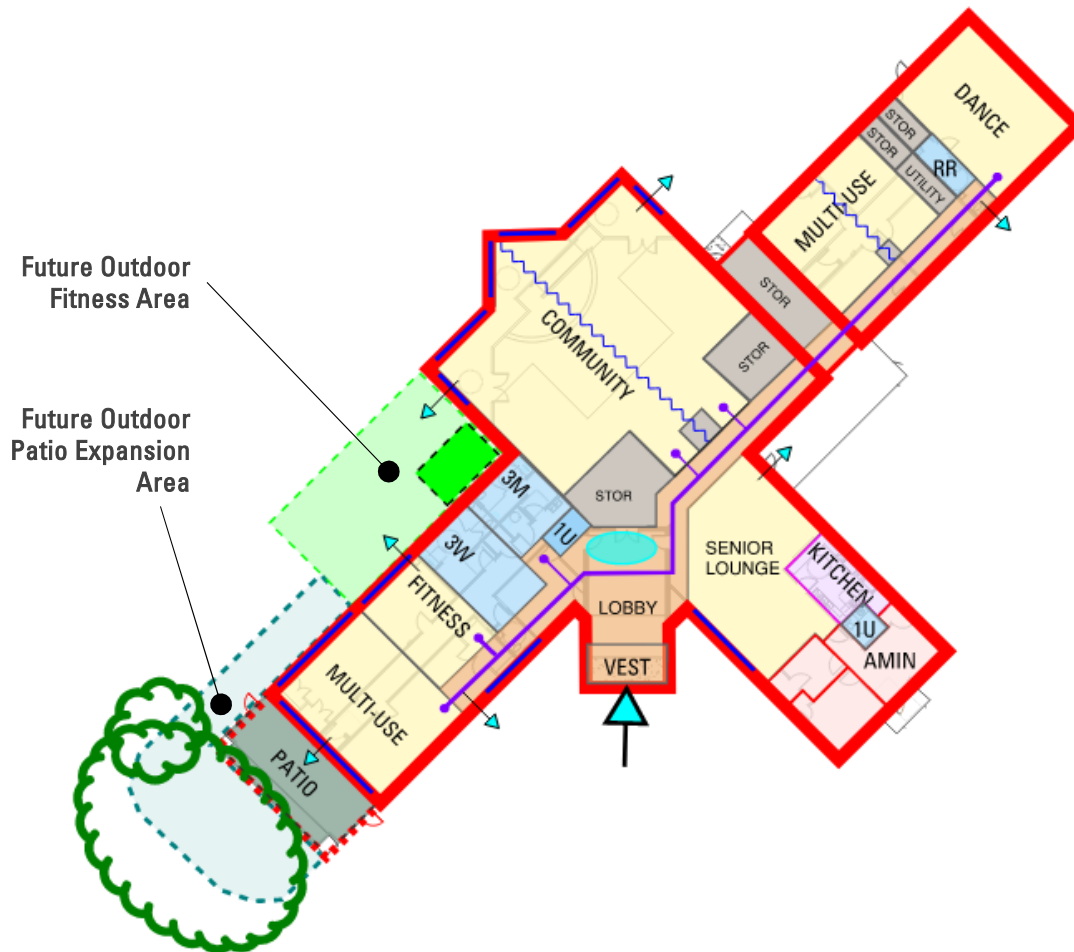
BUILDING RENOVATION PROJECT SPACE OPPORTUNITIES



- Updated Entry
- Lounge
- Gathering
- Open Fitness
- Multi-use Fitness
- Outdoor Fitness
- Classrooms
- Outdoor Shade

BUILDING RENOVATION RECOMMENDATION – WALLS IN

Utilizes existing building envelope with minor addition to connect annex to main building only to achieve the goal of improving the building while staying within budget.



AREA - 11,500 SF

\$2.8M – BUILDING RENO. CONST. COST

\$100K – SITE CONST. COST

\$2.9M – TOTAL CONST. COST

\$1.1M – SOFT COSTS

\$4.0M – TOTAL PROJECT COST

BUILDING RENOVATION – MAIN ENTRANCE APPEARANCE OPTIONS

Utilizes existing building envelope with minor addition to connect annex to main building only to achieve the goal of improving the building while staying within budget.

Exterior Concept A1



Exterior Concept A2



BUILDING RENOVATION – MAIN ENTRANCE APPEARANCE OPTIONS

Utilizes existing building envelope with minor addition to connect annex to main building only to achieve the goal of improving the building while staying within budget.

Exterior Concept B1



Exterior Concept B2



BUILDING RENOVATION POSSIBILITIES + \$250K ADD ALTERNATE – FRONT ENTRANCE

Additional space on either side of main entry to provide better functionality and improved interior connections to adjacent spaces.

Exterior Concept C1



Exterior Concept C2





CONSIDER

OUTDOOR FUTURE OPPORTUNITIES

MAGNITUDE OF COST IN 2021

Pavilion ~\$ 400K

- Small Splash Playground ~\$ 500K
- Trees & Beautification ~\$ 150K
- Playground with Shade Structure ~\$ 750K
- Outdoor Fitness ~\$ 70K
- Small Monument Sign + landscape ~\$ 70K

NEXT STEPS – WORKSHOP THREE - MAY 18, 2021

- **Commit** to a preferred project program, budget, and schedule.
- **Commit** to which exterior appearance is preferred.
- **Commit** to the priorities for future park enhancements.



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3c	Agenda Date 5/3/2021	Number
Type Regular Agenda Items		
Department Parks and Recreation Advisory Board		
Title		

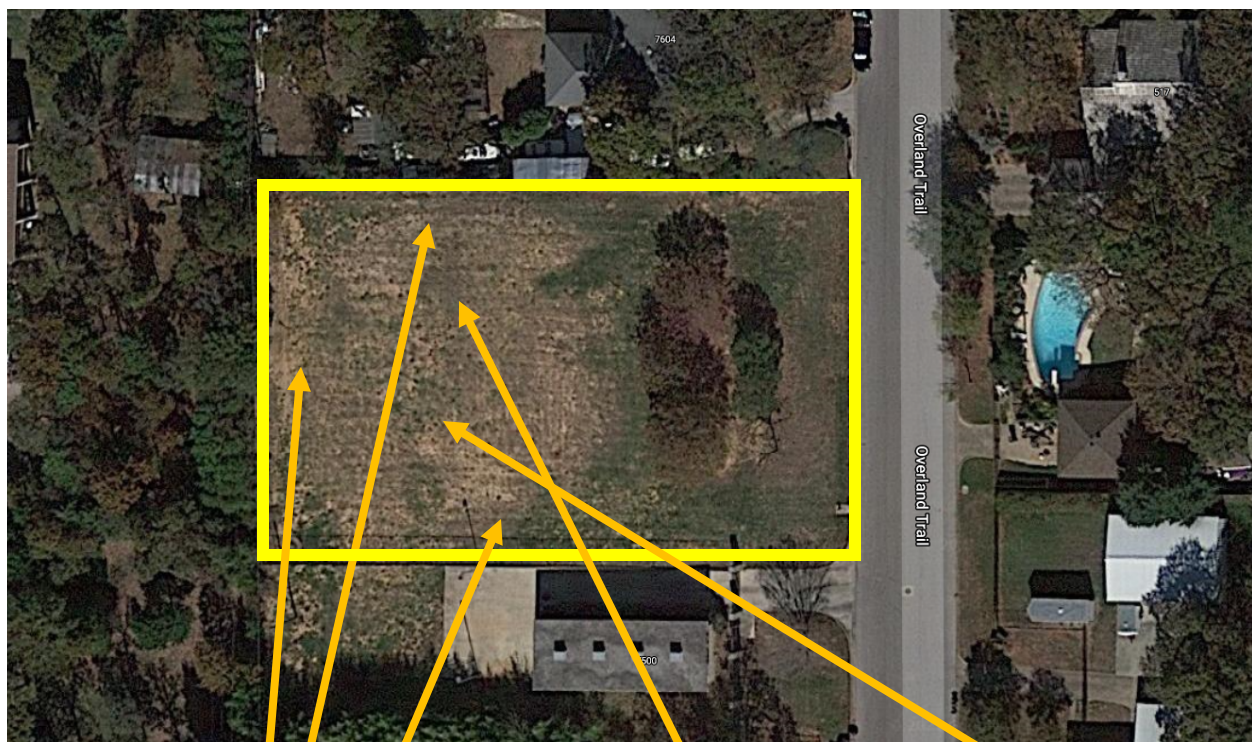
Overview of Overland Park

Explanation

This item provides an overview of the Overland Park.

Attachments

1. Overland Park



Overland Park



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3d	Agenda Date 5/3/2021	Number
Type Regular Agenda Items		
Department Parks and Recreation		

Title

Discussion of Colleyville City Fair

Explanation

This item provides for the discussion of the Colleyville City Fair.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3e	Agenda Date 5/3/2021	Number
Type Regular Agenda Items		
Department Parks and Recreation		
Title		
Discussion of Colleyville Parks and Recreation Advisory Board		

Explanation

This item provides for the discussion of the Colleyville Parks and Recreation Advisory Board.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4a

Agenda Date 5/3/2021

Number

Type Report

Department Parks and Recreation

Title

Parks and Recreation Operations

Explanation

Parks and Recreation Director Lisa Escobedo will review the attached operations report.

Attachments

1. May 2021

Parks & Recreation Advisory Board Meeting

May 3, 2021

Recreation

- **Hop & Go Bunny Photos and More Event** – was held on Saturday, March 20 from 9am-12pm. We had photos with the bunny, bunny balloon for each child, scavenger hunt and each child received a goodie bag. \$5 per family
- **Texas Junior Anglers and Arbor Day Celebration** – Saturday, April 24 from 9-12pm at the Nature Center. We had a great turnout with fantastic weather. (About 250 participants)
Tree saplings (Vitex and Crape Myrtles) were handed out as well as free Arbor Day Shirts.

Athletics

- **Youth Sports Associations (soccer, baseball & softball)** spring seasons will go through May.

Tennis

- **Spring tennis leagues** – will continue through mid-May and summer leagues will begin in June at City Park.

Senior Center

- **AARP Tax help** – was provided from February 23 through April 27 with some COVID protocols. 123 tax returns were completed this tax season.
- **Meals on Wheels** – curbside pick-up and dine-in options.

Parks

- **Mulch** – Park staff has been gradually refreshing city facilities and landscape areas with pecan shell mulch. The rain has made it difficult but it is being completed as quickly as possible.
- **Pickleball Courts at City Park** – the geotechnical survey has finally been completed and has been sent to the contractor. We should start to see dirt moving within the next few weeks. The slab will be poured and it will take 4 weeks to cure. The final touches will be installed at that point. We are hoping for the project to be completed by the end of June.
- **Improvements to Parks Building (Bransford Rd)** are just about completed. The parking lot asphalt and landscape beds are the last part of the project and should be completed by mid-May.
- **Pleasant Run Practice Soccer Fields – Restroom Construction Project** has been out to bid since April 11. The bids will be open on Tuesday, May 4 at 2pm. We hope to take the awarding bid to Council for approval on May 18.

Upcoming Parks & Recreation Projects:

- **Overland Park Enhancements**
- **Renovation of the Park House (City Park)**
- **City Park Softball – Shade Structure and Playground**

2021 Meeting Dates:

- July 12
- September 13
- November 8

Upcoming Events

- **Concerts in the Plaza:**
 - May 2 at 4pm – Fort Worth Symphonic Orchestra Spring Strings
 - May 9 at 4pm – Dueling Pianos
 - May 16 at 4:30pm – The Texas Trouble
- **Colleyville City Fair at City Park – May 22 from 5:30-9:30pm**
 - Fireworks at 9pm
 - Parks & Rec table to pass out plants
 - Carnival rides
 - Food Trucks
- **Stars & Guitars – June 25 from 5:30-10pm**

Open House Invitations

- **Tuesday, May 18 at 4:30pm – Ribbon Cutting for the newly renovated Parks Maintenance Building**
- **Thursday, May 20 from 5-7pm - Colleyville Business Center Open House**



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4b	Agenda Date 5/3/2021	Number
Type Report		
Department Parks and Recreation		

Title

Open House invitations

Explanation

Attachments