



City of Colleyville Parks and Recreation Advisory Board Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, March 1, 2021
6:00 p.m.

Colleyville Senior Center
2512 Glade Road

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
January 4, 2021
- 3. REGULAR AGENDA ITEMS**
 - 3a** CIP Park Project Update
 - 3b** Pedestrian transportation recap
 - 3c** Update on the SH26 beautification project
 - 3d** Winter storm update
- 4. REPORTS**
 - 4a** Parks and Recreation operations report
- 5. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Thursday, February 25, 2021 by 5:00 p.m.

Joyceinne Williams
Administrative Secretary

A quorum of the Colleyville City Council and/or any other Colleyville Board, Commission, or Committee may be in attendance at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the Administrative Assistant at least 48 hours in advance at 817.503.1180, and reasonable accommodations will be made to assist you.



City of Colleyville Parks and Recreation Advisory Board DRAFT MINUTES

City Hall
100 Main Street
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76034
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Monday, January 4, 2021
6:00 p.m.

1. CALL TO ORDER

Chair Rich Hendler called the meeting of the Parks and Recreation Advisory Board to order on January 4, 2021 at 6:10 p.m.

Virtually: Chair Rich Hendler, Vice Chair Cliff LeBlanc, Board Members: Dustan Goodell, James Linn, Eric Presson, and Dan Witte

City staff: Councilmembers Callie Rigney and Kathy Wheat, Assistant City Manager Adrienne Lothery, Parks & Recreation Director Lisa Escobedo and Administrative Secretary Joyceinne Williams

Absent Board Members: John Hillebrand and Justin Fairless

2. APPROVAL OF MINUTES

Board member Presson moved to approve the September 14, 2020 minutes. Board member Witte seconded the motion. The motion carried unanimously.

3. REGULAR AGENDA ITEMS

3a Introduction of new Parks and Recreation Advisory Board members

Chair Hendler welcomed the new Parks and Recreation Advisory Board members to the meeting.

Members Dustan Goodell, James Linn and Dan Witte introduced themselves to the Board.

Chair Hendler welcomed Councilmembers Rigney and Wheat and Assistant City Manager Lothery to the meeting.

3b Election of Chair and Vice Chair

Assistant City Manager, Adrienne Lothery stated that the council suggested Rich Hendler and Cliff LeBlanc as candidates for the Parks and Recreation

Advisory Board. Board member Witte moved to approve the nominations of Rich Hendler as Chair of the Parks and Recreation Advisory Board and board member Linn seconded the motion. Board member Presson moved to approve Cliff LeBlanc as Vice Chair of the Parks and Recreation Advisory Board and board member Witte seconded the motion. The motions carried unanimously.

3c Status update of FY21 Parks and Capital Projects

Director Escobedo spoke on the overview of the 2021 Parks and Recreation Department Projects and provided information on the budgeted cost along with an expected time of completion of each of the projects.

- Pickleball court project will be presented to city council for approval soon. There will be four courts installed in place of the sand volleyball court that was previously relocated at City Park.
- The city is working with the Softball Association to construct a large shade structure with a seating area and a small playground area at City Park.
- Amenities for Overland Park are being discussed. Overland Park was recently made into a park from Public Works pump station. This project will be presented to council in a work session soon.
- The city continues to work on updating the signage/branding with consistent verbiage and ordinances throughout the city parks.
- The Parks maintenance building is presently being renovated. Hoping for completion by spring 2021.

Assistant City Manager, Adrienne Lothery complimented our employees for undertaking the project. The project was in the capital plan for this year to be fully funded. This not only saved the city money but has also built comrade and teamwork with the employees.

- The Park house will be demoed this year and discussion of replacement amenities will be submitted to city council.
- Public Works and Parks are working together on the removal and replacement of trees to provide safe roadways. The city continue to plant trees and maintain them properly. There are also a number of trees scheduled to be planted as a result of the SH 26 project.

- The City staff is working with CSA and Crown of Life Church on a proposal for a new restroom at Pleasant Run. Special attention is on the location of the restroom.
- The Senior Center had a new roof replacement due to hail damage.
- The city continues to work to find consultants on renovations of the senior center. Request from the consultants on the renovation proposal is underway and will be submitted to council soon.
- The city continues to work on Grants that match funding for sidewalk and trails connectivity to the city.

Board member Presson asked what the vision for future trails related to work in support of the plan submitted by the Sidewalk and Trails committee. The Board would love to see the mapped out progress that has been made from several years ago and look to the future, and see what the next phase of that implementation would be.

Director Escobedo explained the process of the availability of funding for some of the projects. The city council has given the go ahead for engineering work to begin on some of the projects and continue to work on the funding for several long term projects.

Assistant City Manager, Adrienne Lothery suggested providing the board with the presentation from Public Works, the Pedestrian Transportation Committee report on connectivity, a copy of the map that was created and the recap of where we are. Some of the trail and sidewalk projects are included in the major roadway projects. The Board will continue to be updated on the engineering work that is in progress.

3d Implementation of Master Plan Update

Director Escobedo reported on the capital project rankings for parks and recreation and the open space master plan. A copy of the Colleyville Capital Project Priority Ranking was provided to the Board in the agenda packet.

Director Escobedo explained the process of the available funding and council authorization of the projects short term and long term.

The report highlighted the completed projects and some of the ongoing projects that continue to be worked on.

- The construction of the Nature Center and Reagan Park restrooms is complete. More than likely, all park restrooms will be renovated in the future.
- McPherson Park and the Nature Center signage has been delayed by the manufacturer.
- Develop a storage, drinking fountain, shade and a sitting area for Pleasant Run practice restroom.
- Continue to work with Public Works to develop and enhance the cottonbelt connectivity to John McCain and around the park.
- A splash pad at City Park will be suggested to council as a possible amenity upon the demolition of the Parks House.
- Upgrade the dairy barn display at McPherson Park.
- Woodbriar Park located in the south part of town near Hurst need to upgrade amenities.
- Provided raised back stops for additional netting at ball diamonds for spectator safety.
- Continual work on the expanded paved trail system and safer stream crossing at the Nature Center.
- McPherson Park rehab at the historic mud house is completed.
- Reagan Park irrigation system completed.
- Continue to change out park benches at the Nature Center.
- At the Nature Center looking into rehabilitating the pavilion and changing the roof to match the roof of the new restroom. Also looking at power washing the stone as you enter into the park, as well as, the little walls that surround the playground.
- Leveling of all the athletic fields is an ongoing maintenance.
- Priority within the department is making sure that all the fields are safe.
- Pleasant Run continue to upgrade landscaping in parking lot.

- Continue to work on the beautification of all park entrances.
- Continued shading for all the parks.

3e Discussion of potential lecture series topics and public Education efforts

Chair Hendler reminded the board members that the meetings are open to inviting speakers to give a brief overview of an educational or topic of interest presentation at the board meeting.

4. REPORTS

4a. Parks and Recreation

Director Escobedo reviewed all ongoing parks and recreation projects and upcoming events. This information was provided in the agenda packet.

Director Escobedo reported that the winter/spring recreation classes began with continued Covid-19 protocols.

The Winter Ball scheduled for Friday, January 22 has been canceled.

Spring Volleyball League is canceled due to Covid-19 and GCISD not allowing anyone to use their facilities.

The Board agreed to change the previously scheduled July 5, meeting to July 12.

Next Scheduled Meeting: March 1, 2021.

ADJOURNMENT

Vice Chair LeBlanc moved to adjourn the meeting, and Board member Witte seconded. Motion carried unanimously, Chair Rich Hendler adjourned the meeting at 7:09 p.m.

Minutes prepared by:

Joyceinne Williams
Joyceinne Williams
Administrative Secretary



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

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Agenda Number 3a	Agenda Date 3/1/2021	Number
Type Regular Agenda Items		
Department Parks and Recreation		
Title		
CIP Park Project Update		

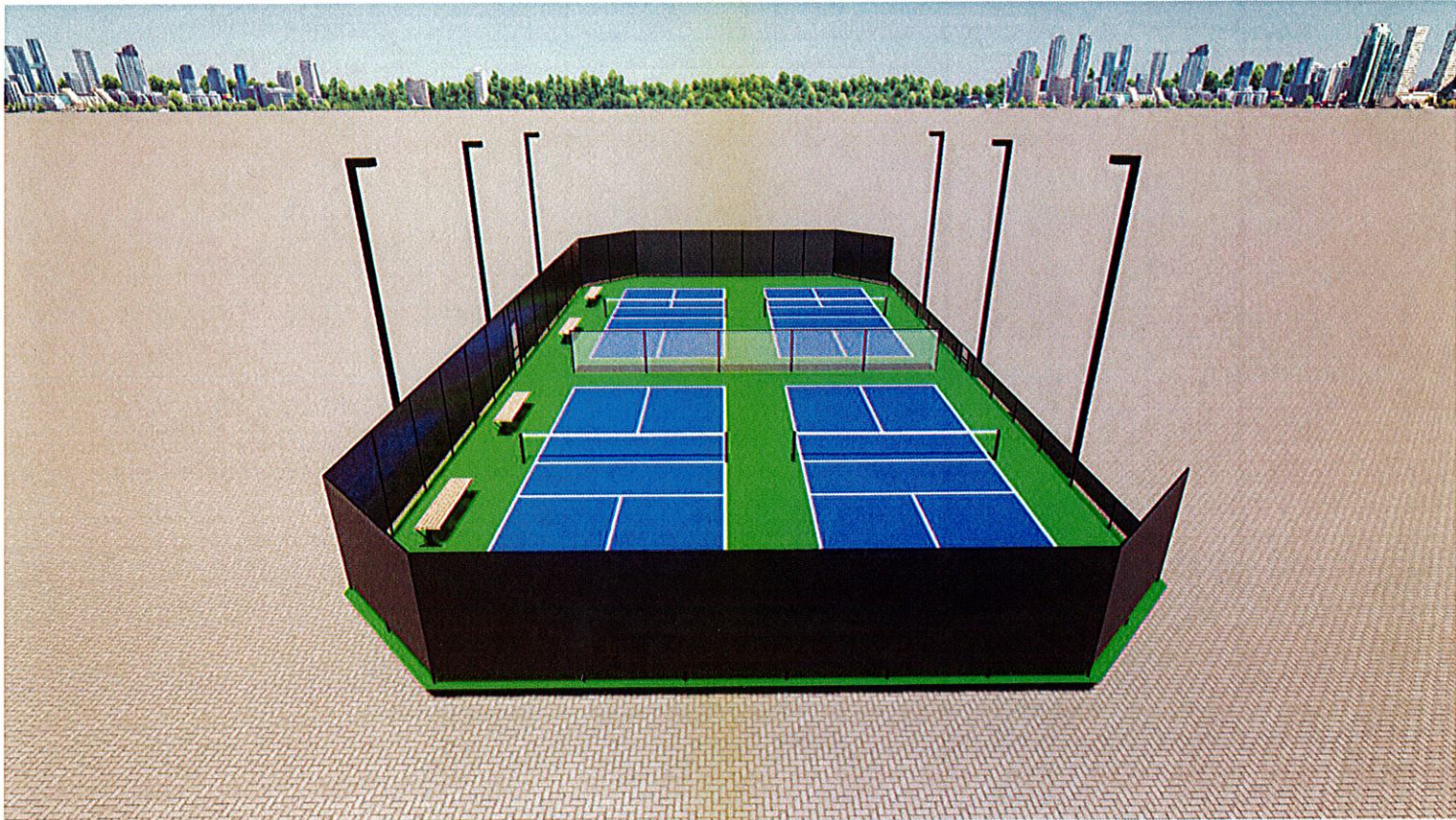
Explanation

This item provides for an update regarding the CIP as it relates to park projects.

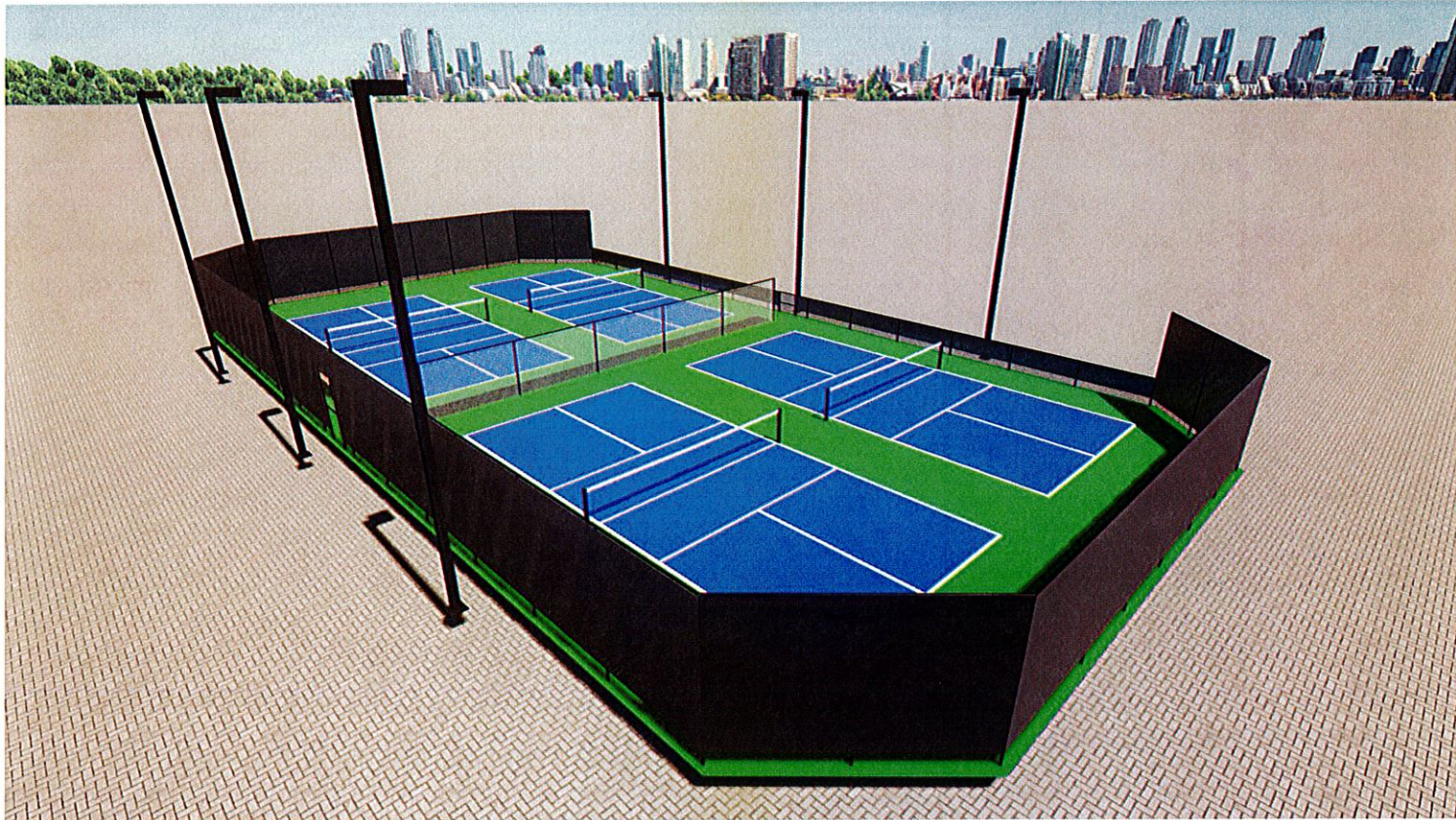
Attachments

1. Parks CIP Projects

Pickleball Court



Pickleball Court



COLLEYVILLE PARKS

Pleasant Run Soccer Park Restroom

Project Site

Existing
Practice Fields

Existing
Crown of Life Church



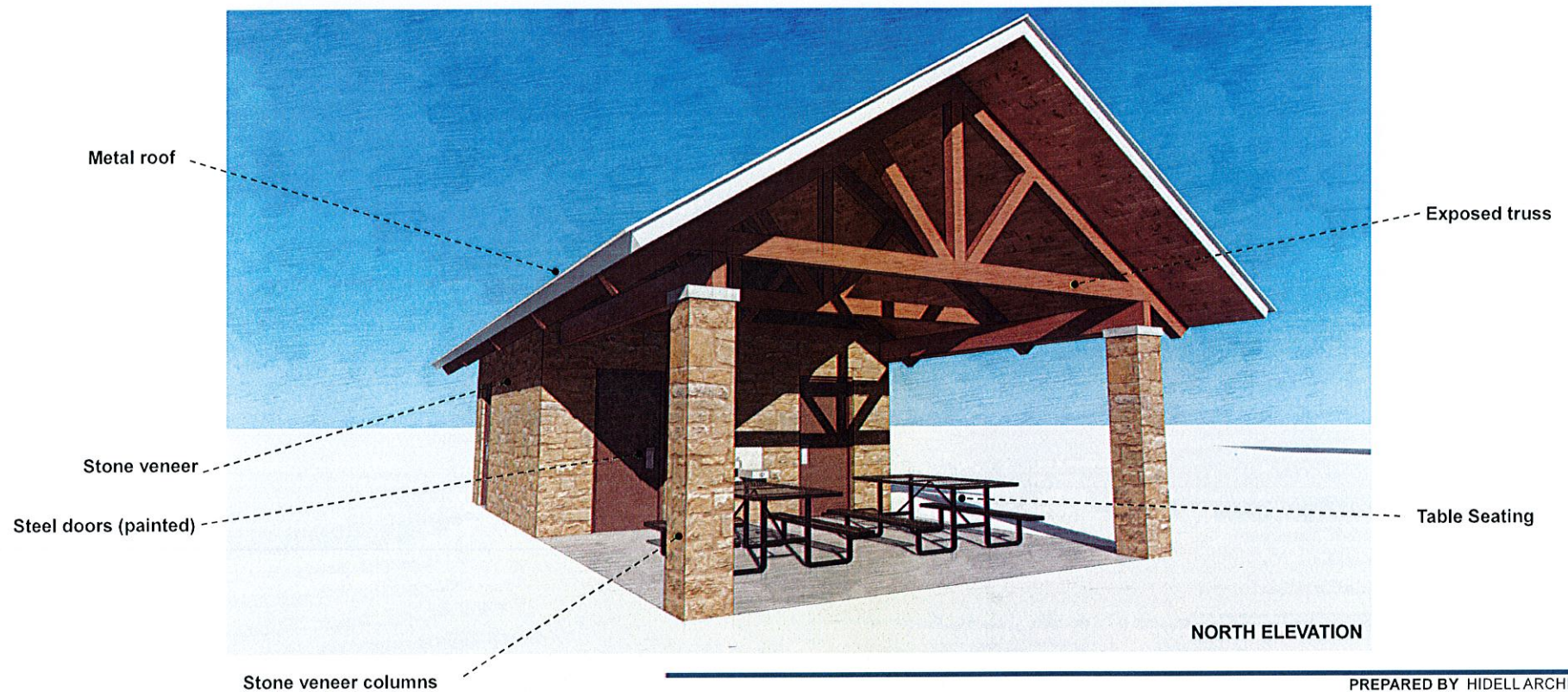
Existing
Competition Fields

Existing Restroom and
Concession Building

COLLEYVILLE PARKS

Pleasant Run Soccer Park Restroom

Concept Renderings

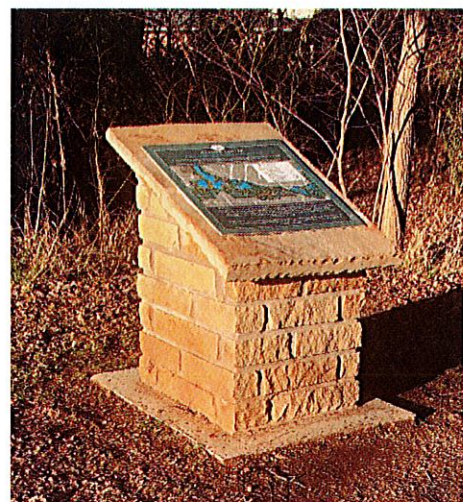


Police Officer Statue Relocated – The police chief statue has been relocated to the PD Courtyard. The front of the Justice Center will soon have an eagle statue to replace the previous statue.



Nature Center Gets Interpretive Signs –

Interpretive signage has been replaced and updated at McPherson Park and the Nature Center.



Eagle Has Landed at Police Department – The placement of the new eagle statue at the Justice Center. Work has begun on the creation of a plaque to memorialize this installation.

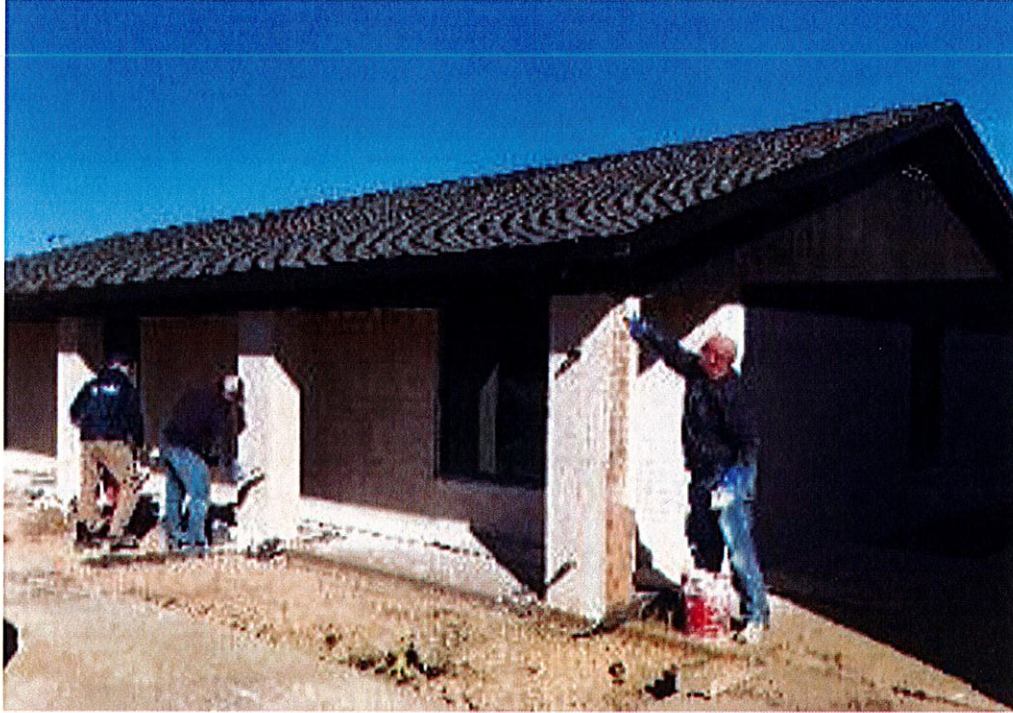
The police chief statue formerly at that site has been relocated to the PD Courtyard.



Justice Center Pond Acquired – This week the City Council approved the acquisition of the retention pond in front of the Justice Center. This spring, the Parks Department will begin reviewing enhancement design options for the site.



Parks Building Makeover Continues – Fire, Public Works, and Parks staff continued the renovation of the Parks Building. The outstanding talent of our team was on display for all to see at the enhanced the exterior of the building with a new roof, windows and brick color.





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Agenda Number 3b	Agenda Date 3/1/2021	Number
Type Regular Agenda Items		
Department Parks and Recreation		
Title		
Pedestrian transportation recap		

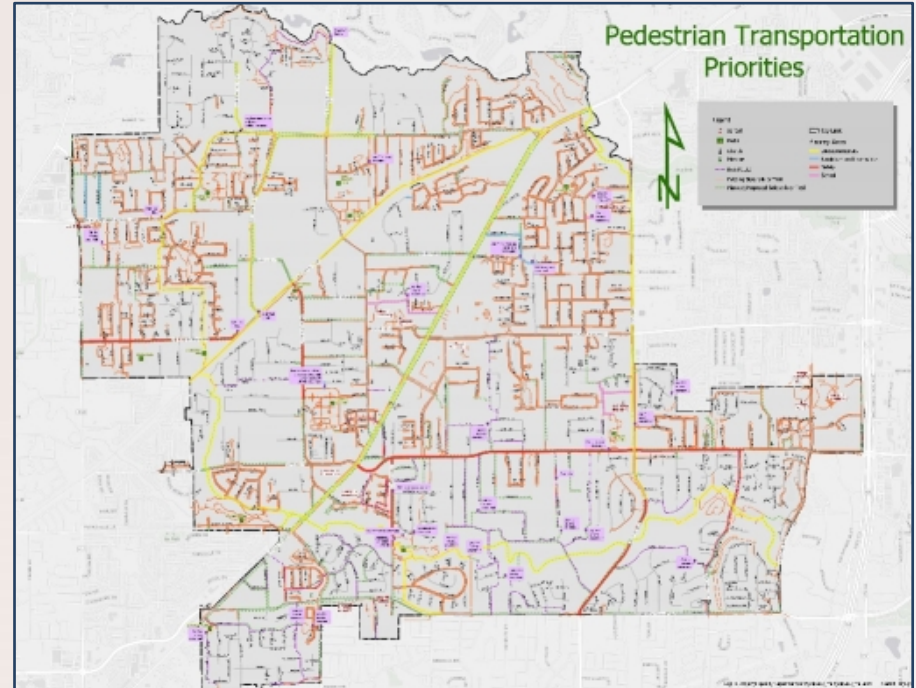
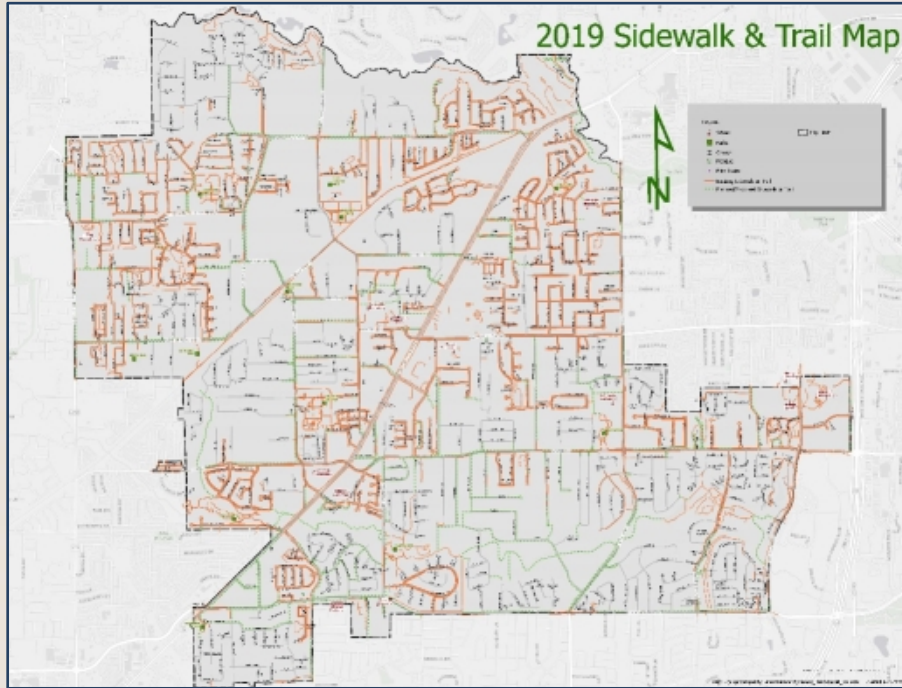
Explanation

This presentation provides a recap of the project types and schedules for pedestrian transportation in the City.

Attachments

1. Pedestrian Transportation in Colleyville

Recap of Pedestrian Transportation Efforts



Pedestrian Transportation - Projects Types



- **Stand-alone CIP Projects** – more expensive, typically requiring more engineering for necessary drainage improvements due to bar ditches; design often in one year, with construction following in subsequent years
- **Companion Projects** – sidewalks or trails constructed in conjunction with another road project
- **Annual Sidewalk Connectivity Project (NEW)**– smaller connections that need to be made; annual funding included each year in the CIP beginning in FY2021; list of segment options presented to City Council for how annual funding is allocated
 - \$400k – Capital Projects Fund
 - \$250k – TIF (must be used on eligible segments)

FY2021 Sidewalk & Trail Projects



Project	Notes	Status
John McCain (trail east of Pleasant Run to Stillwater Cir.)	Stand-alone CIP project	Complete
John McCain (additional segments added to orig. contract)	Take advantage of contract pricing	Underway
Bransford	Stand-alone CIP project	Under design
Cheek-Sparger (San Bar to Oak Briar Ln)	Companion to TxDOT road project	Construction underway
Cheek-Sparger (rehab existing asphalt trail)	Need to partner with Bedford	Applying for funding through upcoming Tarrant County bond
Nature Center to Sparger Park	Long-term project; likely requires additional land	Under design; seeking grants
Pleasant Run (John McCain to Northern City Limits)	Companion to road project	Construction underway
Glade Road (SH26 to Pool/Jackson Road)	Companion to road project	Construction underway
Tinker Road	Companion to road project	Under design
Annual Sidewalk Connectivity Project Segments: Lavaca Trail - 850 ft. Thompson Terrace – 800 ft. Bedford Road (860 ft. connecting to Cheek-Sparger) LD Lockett (Reatta) – 1350 ft. Bluebonnet – 1200 ft. Bandit Trail (Overland) – 850 ft.	Total est. cost of all segments exceeds annual funding of \$650,000; direction to complete design and bid all, then award as many as possible	Under design
Bedford Road (Glade to Cheek-Sparger)	Stand-alone CIP project	Under design



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Agenda Number 3c	Agenda Date 3/1/2021	Number
Type Regular Agenda Items		
Department Parks and Recreation		

Title

Update on the SH26 beautification project

Explanation

This item will allow the Board an opportunity to review the details of the SH26 beautification project.

Attachments

1. SH26 Beautification
2. Pastoral Gateway Renderings
3. Main Street

COLLEYVILLE BOULEVARD

TX State Highway 26

Gateways Final Design



October, 2020
Project: 18023

MESA





**COLLEYVILLE
BOULEVARD**

Creekside Gateway - View Looking North

October 20, 2020 | Project: 18023

MESA

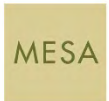




**COLLEYVILLE
BOULEVARD**

Creekside Gateway - View Looking North

October 20, 2020 | Project: 18023







**COLLEYVILLE
BOULEVARD**

Main Street Gateway - View Looking West

October 20, 2020 | Project: 18023



**COLLEYVILLE
BOULEVARD**

Main Street Gateway - View Looking West

October 20, 2020 | Project: 18023

MESA





**COLLEYVILLE
BOULEVARD**

Main Street Gateway - View Looking West

October 20, 2020 | Project: 18023





**COLLEYVILLE
BOULEVARD**

Main Street Gateway - View Looking West

October 20, 2020 | Project: 18023











COLLEYVILLE



COLLEYVILLE





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Agenda Number 3d	Agenda Date 3/1/2021	Number
Type Regular Agenda Items		
Department Parks and Recreation		

Title

Winter storm update

Explanation

This item advises the Board on the City's response to the recent winter storm

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
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Agenda Number 4a

Agenda Date 3/1/2021

Number

Type Report

Department Parks and Recreation

Title

Parks and Recreation operations report

Explanation

Parks and Recreation Director Lisa Escobedo will review the attached operations report.

Attachments

1. Parks and Recreation Operations Report

Parks & Recreation Advisory Board Meeting

March 1, 2021 (WebEx)

Recreation

- **Winter/Spring Recreation Classes** – began today with continued COVID protocols, such as taking temperatures and only allowing students in for class, no more than 10 per class, or amount to assure social distancing.
- **Hop & Go Bunny Photos and More Event** – is scheduled for Saturday, March 20 from 9am-12pm. There will be photos with the bunny, balloon for each child, scavenger hunt and each child will get a goodie bag. \$5 per family
- **Texas Junior Anglers and Arbor Day Celebration** – Saturday, April 24 from 9-11am at the Nature Center.

Athletics

- **Youth Sports Associations (soccer, baseball & softball)** spring seasons began in February and will extend through May.

Tennis

- **Spring tennis leagues** – have begun with 12 teams playing out of City Park.
- **Tennis Classes & Programs** – began in January and will run through April. We have a continued increase of participation.

Senior Center

- **Fitness Classes** – Yoga, Jazzercise, and Line Dancing COVID protocols and sanitization.
- **AARP Tax help** - Began February 23 and will extend through April 13. (Appointments are required)
- **Meals on Wheels** – curbside pick-up

Parks

- **City Park Irrigation improvements** – Park staff began installing irrigation heads to the infields of all of the fields at City Park. This will help with maintenance between games, especially during summer tournaments. They have completed this project on baseball fields 6, 7 and 9. This summer staff will also install the infield heads on softball fields (1-3) and baseball fields 4, 5 & 8.
- **CBA Training** – Park staff will be training CBA coaches how to properly maintain the fields in between games. This maintenance will help with the safety and maintenance of the fields.

Upcoming Parks & Recreation Projects:

- **Improvements to Parks Building (Bransford Rd)**
- **City Park - Pickleball Courts**
- **Senior Center – RFP consultant for renovations**
- **Pleasant Run Practice Soccer Fields – Restroom Construction**

2021 Meeting Dates:

- ✓ **January 4**
- ✓ **March 1**
- **May 3**
- **July 12**
- **September 13**
- **November 8**