



# City of Colleyville City Council Agenda

City Hall  
100 Main Street  
Colleyville, Texas 76034  
817.503.1000  
www.colleyville.com

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Tuesday, January 19, 2021

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**WORKSESSION  
5:30 PM  
EXECUTIVE CONFERENCE ROOM  
THIRD FLOOR**

**CALL TO ORDER**

- WS-1** C-POP program wrap up
- WS-2** Presentation of business survey results and economic development program updates
- WS-3** Discussion of parking regulations for recreational vehicles & commercial vehicles
- WS-4** Discussion of the January 19, 2021, City Council regular agenda items

**1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D**

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including: Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including: Acquisition of real property along SH26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING  
7:30 P.M.  
CITY COUNCIL CHAMBERS**

**INVOCATION:****PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt**

- 2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-21-4578**
- 3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**
  - Announcements of civic and charitable events
  - Presentation of calendar events and updates
  - Announcements of awards and recognition
- 4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-21-4579**
  - 4a** Approval of a Construction Services Agreement with FM Utilities, LLC, for the Water Project 10: Apple Valley/Rustic Trail/Bills Lane Project, in an amount not to exceed \$424,644.10, and a contingency amount not to exceed \$30,000.00, and authorizing the City Manager to execute the agreement
  - 4b** Consider and adopt the City of Colleyville's broker/dealer list, as required by the Texas Public Funds Investment Act
- 5. ITEMS NOT FOR CITY COUNCIL ACTION**
  - 5a** Monthly Financial Report - December 2020
- 6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING**
  - 6a Ordinance O-21-2152**

Consideration of a Special Use Permit for a Massage Therapy use on Lot 1R1, Block 1, Foster Addition, located at 5200 Colleyville Boulevard, Suite C, Case ZC20-030
  - 6b Ordinance O-21-2153**

Request to appeal the decision by the Planning and Zoning Commission regarding the consideration of a Special Use Permit for an Accessory Building to encroach into the required street side yard setback on Lot 2, Block 3R, Woodbriar Estates West Addition, located at 111 W. Greenbriar Lane, Case ZC20-031

**7. ORDINANCE(S): FIRST READING AND PUBLIC HEARING****7a Ordinance O-21-2154**

Consideration of a zoning change from AG Agricultural district to R-40 Single Family Residential district on Lot 1, Block 1, Yaffa Addition, located at 608 Shelton Drive, Case ZC20-033

**8. RESOLUTION(S): READING AND PUBLIC HEARING****8a Resolution R-21-4580**

Approval of a resolution calling a General Election for the purpose of electing City Councilmembers to Place 5 and Place 6, and authorizing a joint election agreement and contract for election services with Tarrant County Elections Administration

**9. CITIZEN COMMENTS****10. REPORTS**

Parks and Recreation Advisory Minutes - September 14, 2020

**11. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR TUESDAY, JANUARY 19, 2021 - READING AND PUBLIC HEARING - RESOLUTION R-21-4581****12. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Friday, January 15, 2021 by 5:00 p.m.

Christine Loven, TRMC  
City Secretary

*A quorum of any Colleyville board, commission, or committee may be present at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.*

*If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.*



# City of Colleyville City Council Agenda Briefing

City Hall  
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**Agenda Number** WS-1

**Agenda Date** 1/19/2021

**Type** Worksession

**Department** City Manager

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## **Title**

C-POP program wrap up

## **Explanation**

Staff will review the attached presentation and provide a sampling of the promos filmed.

## **Attachments**

1. Q3 Grant Program CPOP Review



# **Q3P Grant Program: CPOP Review**

City Council Worksession  
January 19, 2020

# CPOP Review



## Program Overview:

- **C**olleyville **P**rofessional **O**ne-minute **P**romos = **CPOP**
- Paired our professional audio/visual production staff with Colleyville businesses to record promotional videos
  - A/V team spent 2-3 hours at each location to record footage
  - Businesses can choose how to use the video as they wish (*social media, email, website, etc.*)
- In addition to the promo video, each business received a \$1,000 cash grant to spend on advertising the video to promote their business



# CPOP Review



- Total Applications Received: 43
  - Participants included Red Barn, Loveria Caffe, Foreman's Inc, D1Training, and many more
- Over \$40,000 in cash grants distributed
- Total On-Site Recording Hours: 110+



# Questions & Discussion



# City of Colleyville City Council Agenda Briefing

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**Agenda Number** WS-2

**Agenda Date** 1/19/2021

**Type** Presentation

**Department** City Manager

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## **Title**

Presentation of business survey results and economic development program updates

## **Explanation**

This agenda item provides for a presentation of results from a recent survey of Colleyville businesses, as well as a review of recent economic development programs.

## **Attachments**

1. Business Survey Results presentation

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# BUSINESS CENTER OUTREACH UPDATE

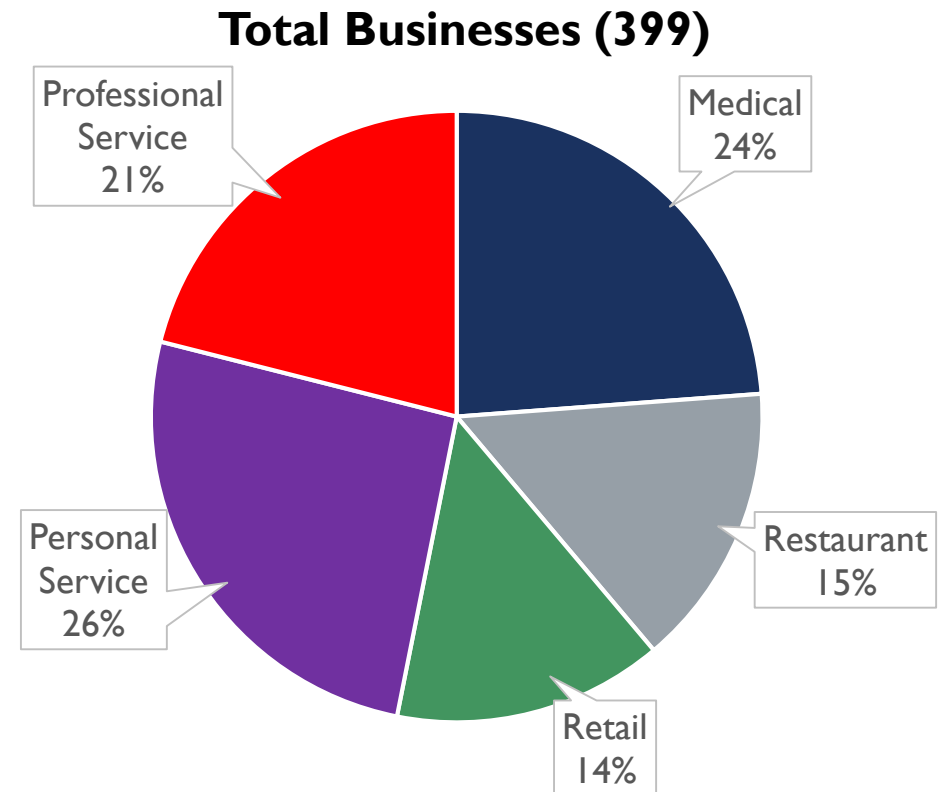
JANUARY 19, 2021 | CITY COUNCIL WORKSESSION

Adrienne Lothery, Assistant City Manager  
Leslie Hill, Colleyville Center Manager  
Dakari Hill, Management Intern



# BUSINESS SURVEY BY CBC OUTREACH TEAM

- Business survey was conducted to understand the impact of the COVID pandemic on Colleyville businesses
- Survey Conducted: October, 28-December, 18<sup>th</sup>
  - Site Visits/Phone Calls
- 399- Total Businesses Contacted
- 247- Total Respondents 62%
- 152- Non-Respondents 38%

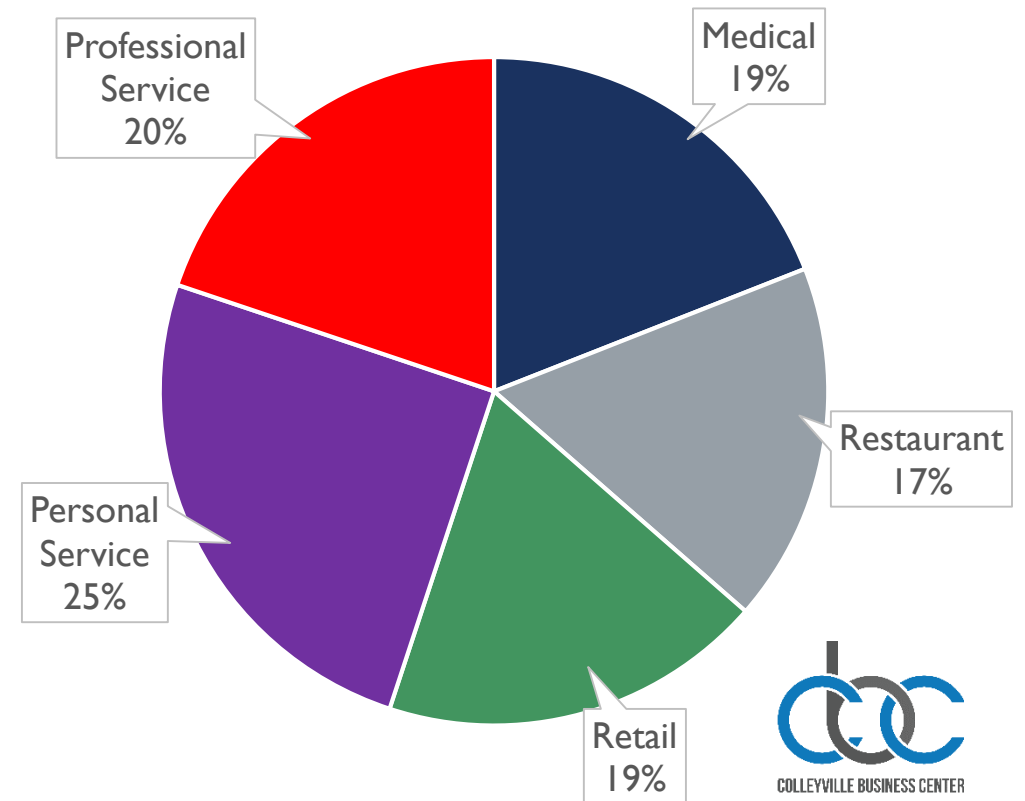


# QUESTION I: WHAT INDUSTRY BEST DESCRIBES YOUR BUSINESS?

247 Total Responding Businesses:

- 47 - Medical (dentist, doctors, chiropractors, acupuncture)
- 43 - Restaurant
- 46 - Retail (grocery, boutiques, gifts, pet supplies)
- 62 - Personal Service (auto shops, fitness studios, salons/spas)
- 49 - Professional Service (banking, law, mortgage, insurance, investment, accounting)

**Responding Businesses (247)**

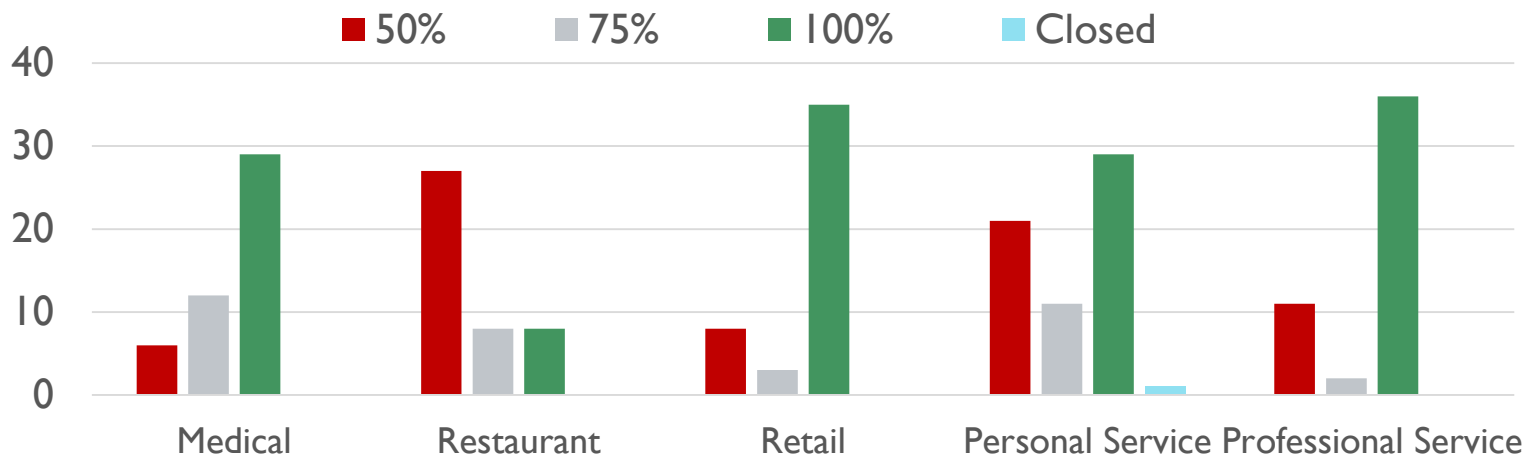


## QUESTION 2: HOW CLOSE DO YOU BELIEVE YOUR BUSINESS IS TO OPERATING AT THE SAME LEVEL IT DID PRIOR TO COVID-19?

	50%	75%	100%	Closed
All Businesses	30%	15%	55%	0%
Medical	13%	25%	62%	0%
Restaurant	63%	18%	19%	0%
Retail	17%	7%	76%	0%
Personal Service	34%	18%	47%	0%
Professional Service	22%	4%	74%	0%

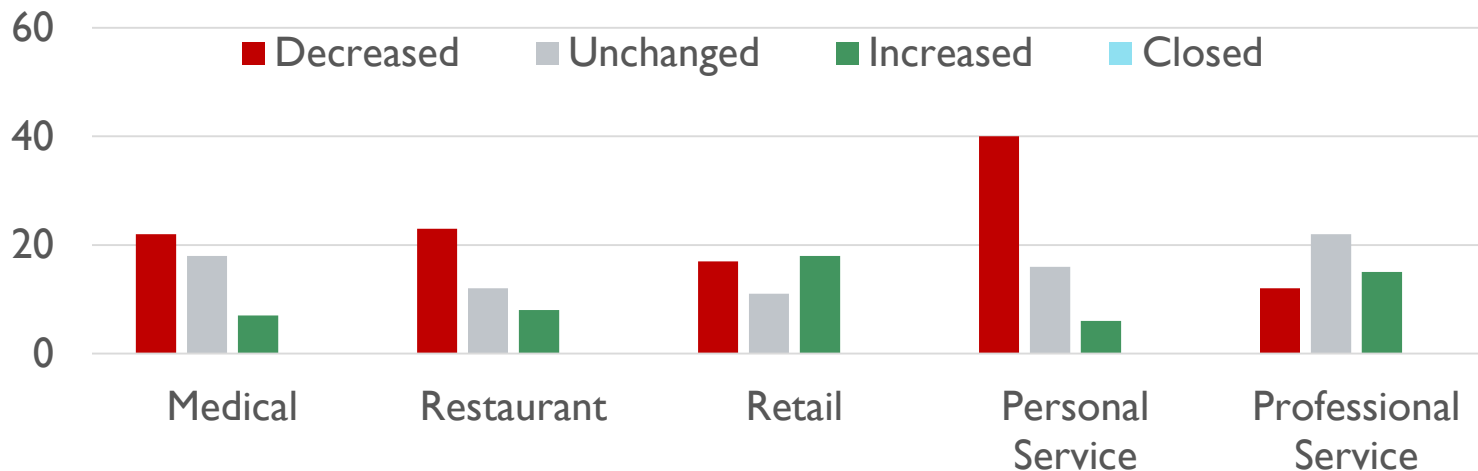
### Insights:

- 76% Retail and 74% Professional service business are back to operating at pre-COVID levels
- Restaurants have been most severely impacted, with only 19% back to pre-COVID levels



## QUESTION 3: HOW ARE YOUR CURRENT BUSINESS OPERATIONS IN COMPARISON TO BEFORE COVID-19?

	Decreased	Unchanged	Increased	Closed
All Businesses	46%	32%	22%	0%
Medical	47%	38%	15%	0%
Restaurant	53%	28%	19%	0%
Retail	37%	24%	39%	0%
Personal Service	64%	26%	10%	0%
Professional Service	24%	45%	31%	0%



### Insights:

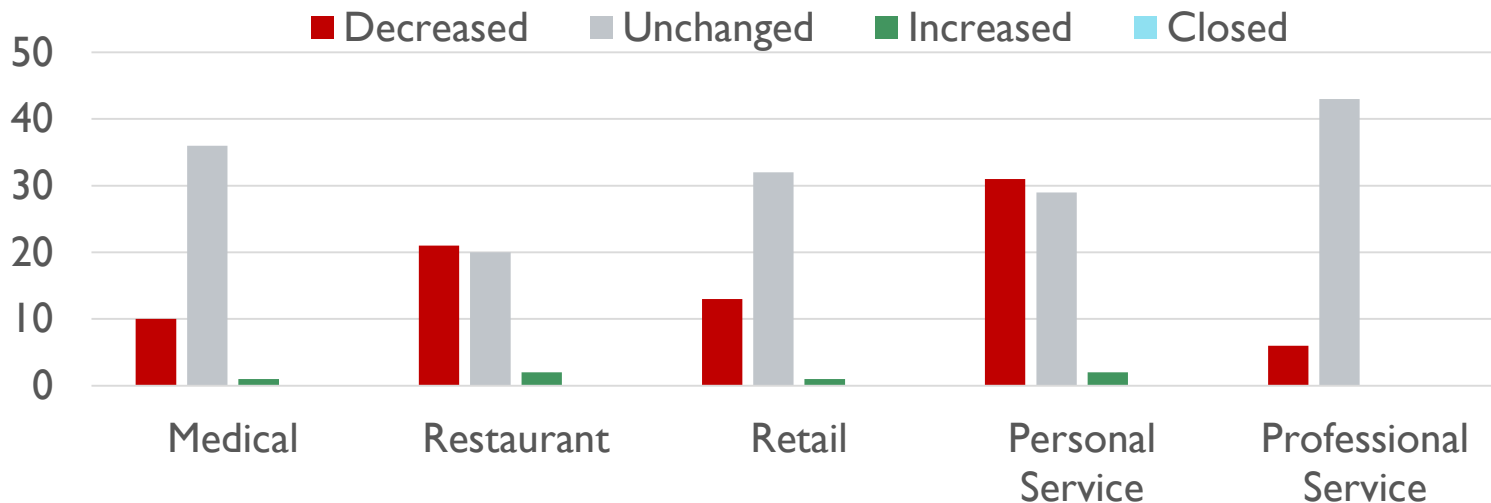
- Decreased operations for all sectors, with professional services being the least impacted (able to work virtually)
- Personal Services were hit hard by early shut downs, occupancy restrictions, and inability to modify operations (hands-on services)
- Restaurants – Shut down and restrictions forced limited operations
- Retail - Online sales with curbside and delivery offset retail segment losses

## QUESTION 4: HOW HAVE YOUR HOURS OF OPERATION CHANGED AS A RESULT OF COVID-19?

	Decreased	Unchanged	Increased	Closed
All Businesses	33%	65%	2%	0%
Medical	21%	77%	2%	0%
Restaurant	49%	46%	5%	0%
Retail	28%	70%	2%	0%
Personal Service	50%	47%	3%	0%
Professional Service	12%	88%	0%	0%

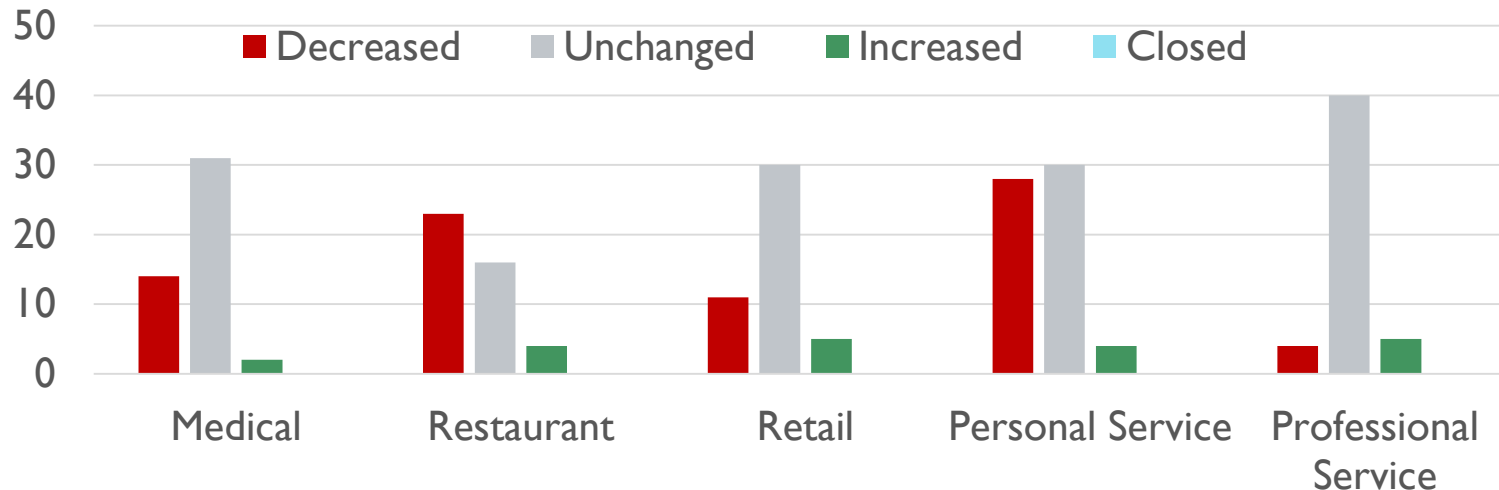
### Insights:

- Almost half of Restaurants and Personal Services had a decrease in operating hours
- Medical, Retail, and Professional services hours were relatively unchanged



## QUESTION 5: HOW HAS YOUR STAFFING CHANGED AS A RESULT OF COVID-19?

	Decreased	Unchanged	Increased	Closed
All Businesses	32%	60%	8%	0%
Medical	30%	66%	4%	0%
Restaurant	54%	37%	9%	0%
Retail	24%	65%	11%	0%
Personal Service	45%	48%	7%	0%
Professional Service	8%	82%	10%	0%

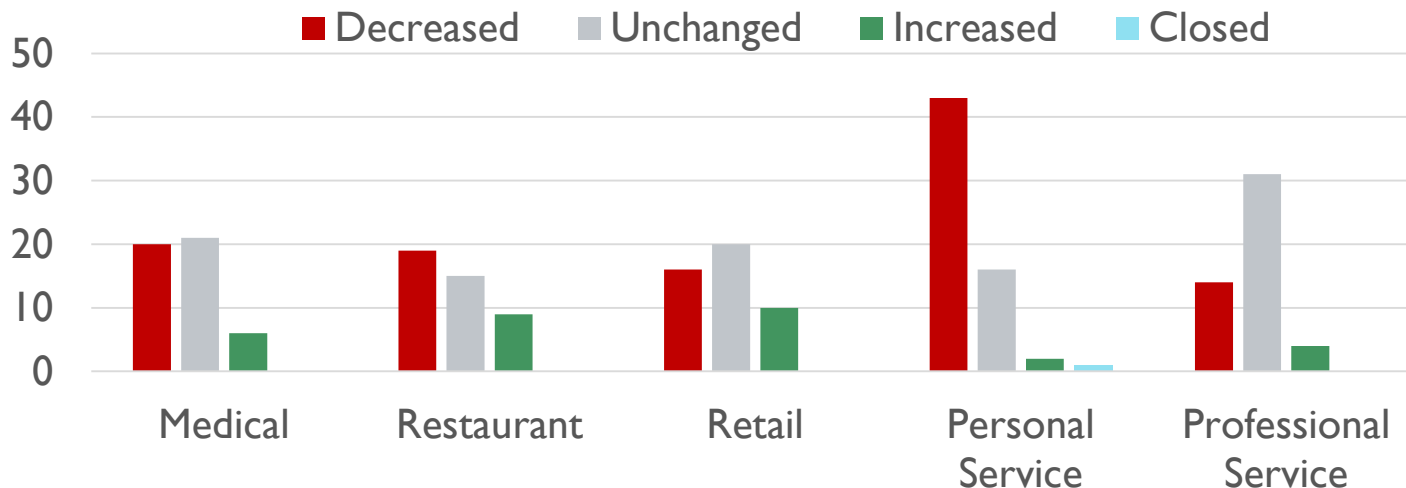


### Insights:

- Restaurants (54%) and Personal Services (45%) experienced decreased staffing levels.
- Other business sectors were less impacted, with several increasing staffing to manage evolving business models.

## QUESTION 6: HOW IS YOUR CURRENT CONSUMER TRAFFIC IN COMPARISON TO BEFORE COVID-19?

	Decreased	Unchanged	Increased	Closed
All Businesses	45%	42%	13%	0%
Medical	42%	45%	13%	0%
Restaurant	44%	35%	21%	0%
Retail	35%	43%	22%	0%
Personal Service	69%	26%	3%	0%
Professional Service	29%	63%	8%	0%

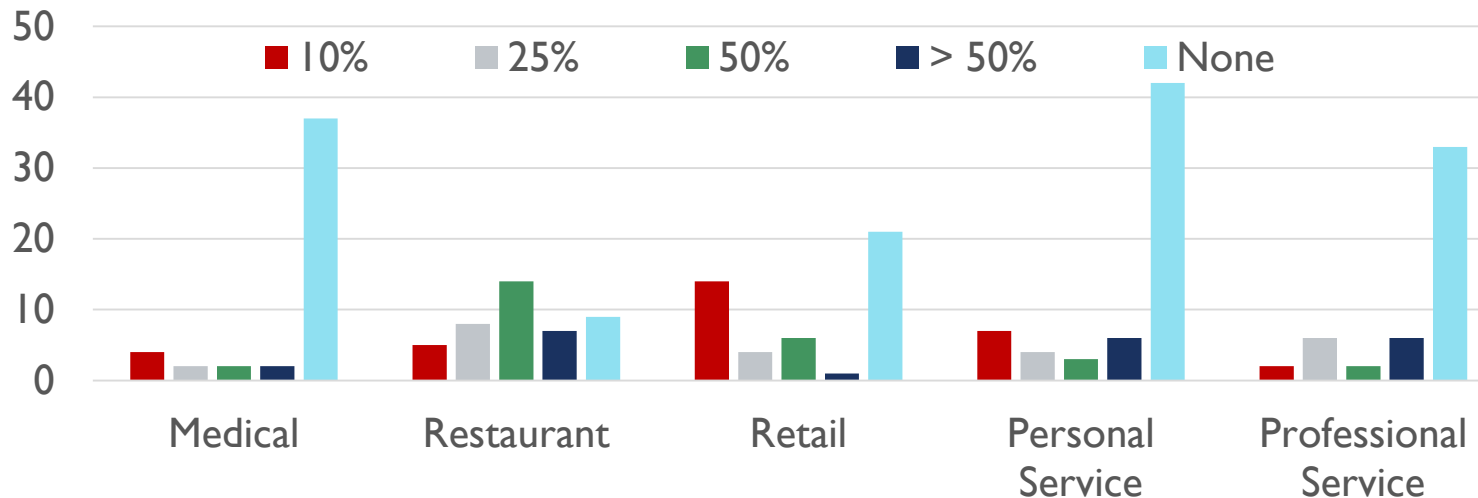


### Insights:

- All businesses segments experienced some decrease in customer traffic.
- Personal Services were hit hardest with 69% decrease in traffic due to occupancy restrictions (varied from full shutdown to 75%) and necessity for services to be hands-on (not virtual).
- Restaurants next most impacted, with 44% experiencing decreased traffic.

## QUESTION 7: HOW MUCH OF YOUR BUSINESS IS OPERATED THROUGH DELIVERY AS A RESULT OF COVID-19?

	10%	25%	50%	> 50%	None
All Businesses	13%	10%	11%	9%	57%
Medical	9%	4%	4%	4%	79%
Restaurant	12%	19%	32%	16%	21%
Retail	30%	9%	13%	2%	46%
Personal Service	11%	6%	5%	10%	68%
Professional Service	4%	12%	4%	12%	68%

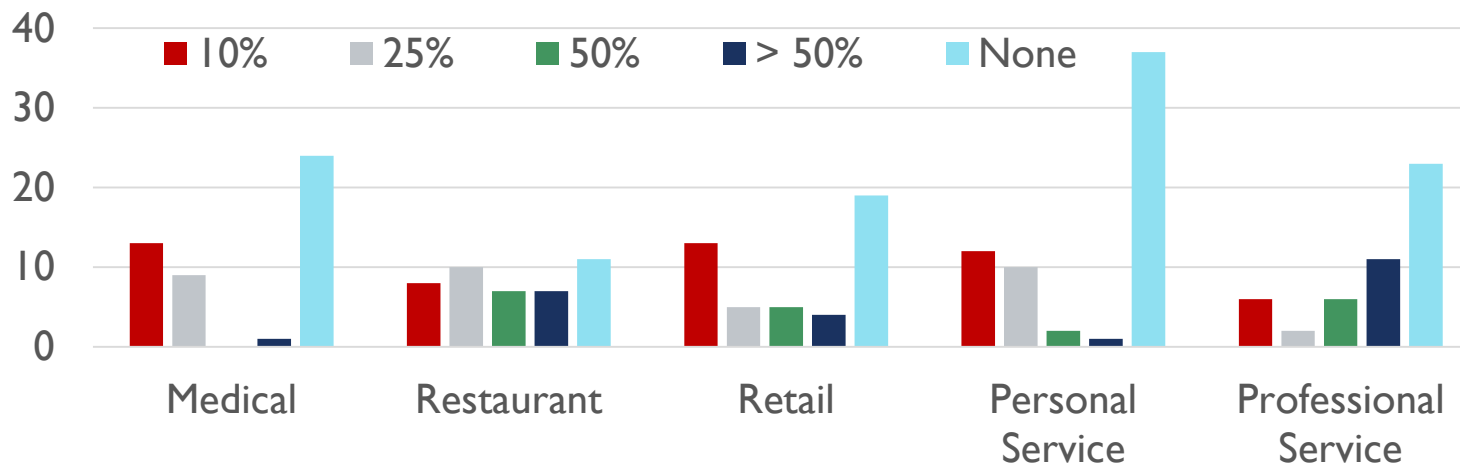


### Insights:

- Some business sectors (Medical, Personal Services, or Professional Services) have limited ability to incorporate delivery models
- Over half of retail businesses have some delivery component
- 48% of Restaurants have 50% or more than 50% of business through delivery/curbside service

## QUESTION 8: HOW MUCH OF YOUR BUSINESS IS OPERATED ONLINE AS A RESULT OF COVID-19?

	10%	25%	50%	> 50%	None
All Businesses	21%	15%	8%	10%	46%
Medical	28%	19%	0%	2%	51%
Restaurant	19%	23%	16%	16%	26%
Retail	28%	11%	11%	9%	41%
Personal Service	19%	16%	3%	2%	60%
Professional Service	12%	4%	13%	23%	48%



### Insights:

- All business segments have some degree of business conducted online
- Logical that a large number of Medical, Personal Service, or Professional Service businesses have no online operations
- Surprising that 41% of Retail has no online operations

## QUESTION 9: *WHAT IS YOUR MOST ESSENTIAL NEED?*

- All Businesses: Clientele
  - Medical: Clientele
  - Restaurant: Clientele
  - Retail: Clientele & Staffing
  - Personal Service: Clientele
  - Professional Service: Clientele

### **Insights:**

- 100% of Colleyville business segments need more customers.
- Secondary need is adequate staffing (for Restaurants).

# QUESTION 10: WHAT CAN THE CITY OF COLLEYVILLE DO TO BEST ASSIST YOU?

- Medical:
  - Support
  - CDC Protocols
- Restaurant
  - Gift Cards & Promotion
- Retail:
  - Promotion
- Personal Service:
  - Grants & Promotion
- Professional Service:
  - Construction Completion & Communication

## Insights:

- Most businesses felt the best assistance provided by the City is promotional programs, grants, and gift cards
- The segment most severely impacted (Restaurants) identified Gift Cards as the best promotional assistance the City can provide to bring customers to their business.

# RECAP OF OTHER BUSINESS OUTREACH & SUPPORT EFFORTS

- Gift Card Programs
  - 2 rounds of cards sent out in the Spring and another round of cards during the Holidays
  - \$35 Gift Cards mailed to all citizens and \$50 Colleyville Cares Cards distributed to houses of worship for those in need
- Receipt Race with GCISD
- Personal visits from our outreach team throughout the year, sharing important information
- Opened the Colleyville Business Center, serving as the home for all business support efforts
- Hosted programs with SCORE to provide additional resources for businesses
- #ColleyvilleGives Advertising Grant Program in Q4
- C-POP Professional Videos prepared for Colleyville businesses
  
- **THESE PROGRAMS REPRESENT NEARLY \$1 MILLION INJECTED INTO COLLEYVILLE BUSINESSES**

# CV CARES CARDS & \$35 GIFT CARDS UPDATE

- In November, the City mailed a \$35 gift card to each residential property in Colleyville
- 21 Houses of Worship were provided thirty of the \$50 Colleyville Cares gift cards
- Both cards were redeemable at Colleyville local businesses and programs ended last week
- **Total Redeemed as of January 13<sup>th</sup>:**
  - \$35 Gift Cards → \$202,895
  - \$50 cards → \$30,900
- Anticipate these programs to inject as much as \$240,000 into our local businesses once all cards are fully redeemed



# #COLLEYVILLEGIVES GRANT PROGRAM UPDATE

- Colleyville Gives provides businesses with a grant of up to \$2,000 for business advertising and promotion.
- As of December 30<sup>th</sup>, 43 businesses have applied for the #ColleyvilleGives advertising grant and \$75,000 in grant funding has been approved.
- As part of the program, additional grant funds are provided to businesses making a donation to charity.
- \$16,212 has been donated to charity as a result of this program



# COLLEYVILLE PROFESSIONAL ONE-MINUTE PROMOS

- Colleyville Professional One-minute Promos = CPOP
- Paired our professional audio/visual production staff with Colleyville businesses to record promotional videos to be used as the businesses so choose
- In addition to the promo video, each business received a \$1,000 cash grant to spend on advertising the video
- Total Applications Received: 43
- Cash Grants Distributed: Over \$40,000
- Total On-Site Recording Hours: 270+
- Total Editing Hours: 145+
- This is yet another program created to assist our businesses during these challenging times



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# BUSINESS CENTER OUTREACH UPDATE

JANUARY 19, 2021 | CITY COUNCIL WORKSESSION

Adrienne Lothery, Assistant City Manager  
Leslie Hill, Colleyville Center Manager  
Dakari Hill, Management Intern





# City of Colleyville City Council Agenda Briefing

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**Agenda Number** WS-3

**Agenda Date** 1/19/2021

**Type** Worksession

**Department** City Manager

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## **Title**

Discussion of parking regulations for recreational vehicles & commercial vehicles

## **Explanation**

**Update 1/12/2021:** Final changes were provided to staff regarding the proposed language at the December 15, 2020 worksession. This worksession is to review and verify all desired changes have been made.

**Update:** Staff presented the proposed regulations to the City Council at the November 2, 2020 Worksession in order to review the changes one more time to make sure it was in-line with the Council's desires. Limited time prevented a full review and discussion of the changes.

## **Explanation**

The City Council discussed the parking and storage of Recreational Vehicles, commercial vehicles, and junked/abandoned vehicles at the September 1, 2020 Worksession. The Council expressed a desire to amend the existing regulations found within the Land Development Code to protect the neighbors from the unsightly parking and storage of such vehicles. The proposed amendments will clarify the location on residential property where such vehicles can be parked as well as screening requirements when visible from a right-of-way or adjacent residence.

The Planning & Zoning Commission recommended approval with minor changes as presented at their October 12, 2020 meeting by a vote of 5-0.

## **Attachments**

1. Code Language - Parking of RVs and Commercial Vehicles - v6 01.12.2021
2. Worksession Item - Parking of RVs and Commercial Vehicles (Council Worksession 01.19.2021)

**MUNICIPAL CODE** *{ For Reference }*

**Chapter 2 – BUSINESSES**

**ARTICLE V. - WRECKERS AND WRECKER SERVICES**

**DIVISION 1. - GENERALLY**

**Sec. 22-111. - Definitions.**

*Parking facility* means any public or private property used, in whole or in part, for the restricted and/or paid parking of vehicles. Such term includes but is not limited to commercial parking lots, parking garages, and parking areas serving or adjacent to businesses, churches, schools, homes and apartment complexes. It also includes a restricted portion or portions of an otherwise unrestricted parking facility.

**Chapter 94 - TRAFFIC AND VEHICLES**

**ARTICLE I. - IN GENERAL**

**Sec. 94-5. - Parking of certain commercial vehicles.**

- a) *Unattended vehicles prohibited; exceptions.* The parking of commercial vehicles classified by the manufacturer as 1½-ton or larger capacity vehicles and other vehicles larger than 1½-ton, unattended on any public roadway, front yard, side yard or back yard in any residential zoned area within the city except for immediately loading or unloading of cargo is hereby prohibited; provided that the parking of one vehicle excluding all trailers in the rear yard of a lot of a total area of two acres or more shall be allowed.
- b) *Trailers, inoperable vehicles prohibited.* The parking of any trailer, including house trailers and/or mobile homes, tractors, or inoperable vehicles, cars, trucks, or buses that cannot be immediately or readily started or moved under their own power, and including vehicles without current licenses and vehicles with wheels or other major components removed or broken, upon any public roadway, or on any front yard area, or side yard area (off driveways) in residential areas within the city is hereby prohibited.
- c) *Removal and storage of vehicles authorized.* The chief of police may, after the owner of any vehicle found in violation of any part of this section has been served notice of the violation, order the vehicle removed at the vehicle owner's expense and stored at the vehicle owner's expense. If the owner of the vehicle is not available, the vehicle may be removed and stored 48 hours after ticketed by the police department, at the owner's expense.

(Code 1980, ch. 10, § 6)

## LAND DEVELOPMENT CODE

### Section 3.28 Supplementary District Regulations

#### H. Parking: Storage or Use of Major Recreational Equipment and Recreational Vehicles –

1. ~~No major recreational equipment or recreational vehicles shall be parked or stored for more than seventy-two (72) hours on a public street, alley or other public right-of-way or parkway.~~
2. ~~No major recreational equipment or recreational vehicles shall be parked or stored on any lot in a residential district except in a carport or enclosed building, or in a required side (not forward of the front façade of the primary residence) or rear yard on an all-weather (durable, dust-free) hard surface driveway, provided~~Provided, however, that such equipment may be parked anywhere on residential premises not to exceed ~~seventy-two (72) hours during loading or unloading.~~ **Exemption: an all-weather (durable, dust-free) hard surface driveway is not required for such equipment on lots 40,000 sq. ft. in size or greater.**
3. ~~Corner street side yards shall be considered a front yard. No major recreational equipment or recreational vehicles shall be parked within the required setback.~~
4. ~~No recreational equipment or recreational vehicles may be parked or stored on a residential premise, per above, where visible to any adjacent right-of-way or residential use, unless the vehicle is behind a solid fence or solid vegetative screening at least 6 feet in height.~~
5. ~~No such equipment shall be used for living, sleeping, or housekeeping purposes when parked or stored on a residential lot per above, except for the temporary housing of guests for not to exceed two (2) consecutive weeks more than fourteen (14) days during any sixty (60) day period.~~
6. For purposes of these regulations, major recreational equipment is defined as including ~~travel trailers, pick-up campers or coaches (designed to be mounted on automotive vehicles), motorized dwellings, tent trailers, boats and boat trailers, travel trailers, pick-up campers or coaches (designed to be mounted on automotive vehicles), motorized dwellings, tent trailers, snowmobiles, trailers, dune buggies, airplanes or aircraft and the like~~ other equipment designated for recreational use, and cases or boxes used for transporting recreational equipment, whether occupied by such equipment or not. ~~Vehicles used primarily as the family car for a daily transportation to and from work are excluded from this definition.~~
7. For purposes of these regulations, a recreational vehicle is defined as ~~any vehicle used or so constructed as to permit it being used as a conveyance upon the public streets and highways, and licensable as such, and which is constructed in such a manner that will permit occupancy as a dwelling or sleeping place for one or more persons, including also a self-propelled vehicle having a body designed as living quarters.~~

**Commented [BB1]:** Increased from 24 hours

**Commented [BB2]:** 1/12/2021: As written, allowed forward of the front façade but not within the required front yard setback

**Commented [BB3]:** 1/12/2021: increased from to match regulation #1

**Commented [BB4]:** 1/12/2021: reduced from 80,000 sq. ft.

**Commented [BB5]:** New regulation

**Commented [BB6]:** Per the Planning & Zoning Commission. 1/12/2021: removed due to difficulty in enforcement

**Commented [BB7]:** Per the Planning & Zoning Commission

I. Parking and Storage of Vehicles in General

1. *On-Street Parking:* Commercial vehicles with a manufactured capacity rated of over one (1) ton are prohibited from being parked on any public street, alley, parkway, boulevard, or public place in all zoning districts, except the ML (Light Manufacturing) district for a period not to exceed twenty-four (24) hours during loading or unloading. In the ML district, on-street parking is prohibited along all major thoroughfares, including expressways, arterials, and collector streets.

2. *Off-Street Parking:* 1. — Commercial vehicles of over one (1) ton manufactured capacity (truck tractor, road tractors and special mobile equipment) are permitted only in the ML (Light Manufacturing), RE (Single Family 'Estate' Residential), or AG (Agricultural) zoning districts. They are prohibited from being parked or stored on any lot in all other zoning districts. **Exemption:** Such vehicles shall be allowed on any lot greater than 40,000 sq. ft. provided they are located behind the front yard setback.

**Commented [BB8]:** 1/12/2021: reduced from 80,000 sq. ft.

All other commercial vehicles may be permitted on a residentially zoned lot, provided said parking space shall be in an enclosed garage, under a carport, or on an all-weather hard surface driveway located in a side or rear yard. **Exemption:** an all-weather (durable, dust-free) hard surface driveway is not required for such equipment on lots 40,000 sq. ft. in size or greater.

**Commented [BB9]:** 1/12/2021: reduced from 80,000 sq. ft.

~~3. One commercial vehicle of not more than one (1) ton manufactured capacity, except pick-up trucks, when used in the employ by the site occupant of a dwelling may be permitted on a residentially zoned lot, provided said parking space shall be in an enclosed garage, under a carport, or on an all-weather hard surface driveway, or located in a side or rear yard on an all-weather surfaced driveway. The Chevrolet Silverado/GMC Sierra 3500, Ford F-350, and Ram 3500 are known as "one ton" pickups. Similar schemes exist for vans and SUVs (e.g. a 1-ton Dodge Van or a ½-ton GMC Suburban). Nothing in this Chapter shall prohibit the occasional overnight storage or parking of a commercial vehicle on residential property.~~

~~2. —Off-street vehicle parking spaces shall not be located within ten (10) feet of existing proposed major thoroughfare street right-of-way lines in any commercial or industrial district. Such off-street parking spaces shall consist of a paved surface, i.e., concrete, HMAC, brick or paving stone approved by the city building official. -All ten (10) foot buffer areas shall be landscaped and maintained to enhance esthetic qualities.~~

4.

~~3. —To avoid the unsightly appearance of junked and abandoned vehicles in residential districts, no vehicles may be parked or stored on a residential premise where visible to any adjacent right-of-way or residential use, unless a current state vehicle inspection-registration sticker is displayed thereon or the vehicle is behind a solid fence or solid vegetative screening at least 6 feet in height. Such vehicles are those that cannot be immediately or readily started or moved under their own power, and including vehicles without current licenses and vehicles with wheels or other major components removed or broken.~~

**Commented [BB10]:** Per the Planning & Zoning Commission

5.



Discussion of amendments to Chapter 3, Section 3.28 – Supplementary District Regulations of the Land Development Code specific to parking and storage of vehicles to include Recreation Vehicles, commercial vehicles, and junked/abandoned vehicles

**City Council Worksession**  
**January 19, 2021**



# LDC Amendment – Parking of Recreational and Commercial Vehicles

## Changes from last time:

1. Exemptions to certain regulations for larger lots
2. Commercial vehicles required behind the front yard setback



# LDC Amendment – Parking of Recreational and Commercial Vehicles

## H. Parking; Storage or Use of Major Recreational Equipment and **Recreational** Vehicles

1. No major recreational equipment or recreational vehicles shall be parked or stored for more than seventy-two (72) hours on a public street, alley or other public right-of-way or parkway.

### Notes:

1. Duration increased from 24 hours



# LDC Amendment – Parking of Recreational and Commercial Vehicles

## H. Parking; Storage or Use of Major Recreational Equipment and Recreational Vehicles

2. No major recreational equipment or recreational vehicles shall be parked or stored on any lot in a residential district except in a carport or enclosed building, or in a required side ~~(not forward of the front façade of the primary residence)~~ or rear yard on an all-weather ~~(durable, dust-free)~~ hard surface driveway; ~~provided~~**Provided**, however, that such equipment may be parked anywhere on residential premises not to exceed seventy-two (72) hours during loading or unloading. **Exemption: an all-weather (durable, dust-free) hard surface driveway is not required for such equipment on lots 40,000 sq. ft. in size or greater.**

### Notes:

1. As written, RVs would be allowed forward of the front façade but not within the required front yard setback
2. Duration increased to match regulation #1
3. Exemption reduced from 80,000 sq. ft.



# LDC Amendment – Parking of Recreational and Commercial Vehicles

## H. Parking; Storage or Use of Major Recreational Equipment and **Recreational** Vehicles

3. Corner street side yards shall be considered a front yard. No major recreational equipment or recreational vehicles shall be parked within the required setback.

### Notes:

1. New regulation



# LDC Amendment – Parking of Recreational and Commercial Vehicles

## H. Parking; Storage or Use of Major Recreational Equipment and Recreational Vehicles

4. ~~No recreational equipment or recreational vehicles may be parked or stored on a residential premise, per above, where visible to any adjacent right-of-way or residential use, unless the vehicle is behind a solid fence or solid vegetative screening at least 6 feet in height.~~
5. No such equipment shall be used for living, sleeping, or housekeeping purposes when parked or stored on a residential lot per above, except for the temporary housing of guests for not to exceed two (2) consecutive weeks more than fourteen (14) days during any sixty (60) day period.

### Notes:

1. Regulation #4 removed due to difficulty in enforcement. This was recommended by the P&Z Commission.



# LDC Amendment – Parking of Recreational and Commercial Vehicles

## H. Parking; Storage or Use of Major Recreational Equipment and Recreational Vehicles

6. For purposes of these regulations, major recreational equipment is defined as including travel trailers, pick-up campers or coaches (designed to be mounted on automotive vehicles), motorized dwellings, tent trailers, boats and boat trailers, ~~travel trailers, pick-up campers or coaches (designed to be mounted on automotive vehicles), motorized dwellings, tent trailers,~~ snowmobiles, trailers, dune buggies, airplanes or aircraft and the ~~like~~ other equipment designated for recreational use, and cases or boxes used for transporting recreational equipment, whether occupied by such equipment or not. Vehicles used primarily as the family car for a daily transportation to and from work are excluded from this definition.
7. For purposes of these regulations, a recreational vehicle is defined as any vehicle used or so constructed as to permit it being used as a conveyance upon the public streets and highways, and licensable as such, and which is constructed in such a manner that will permit occupancy as a dwelling or sleeping place for one or more persons, including also a self-propelled vehicle having a body designed as living quarters.



# LDC Amendment – Parking of Recreational and Commercial Vehicles

## I. Parking and Storage of Vehicles in General

1. *On-Street Parking:* Commercial vehicles with a manufactured capacity rated of over one (1) ton are prohibited from being parked on any public street, alley, parkway, boulevard, or public place in all zoning districts, except the ML (Light Manufacturing) district for a period not to exceed twenty-four (24) hours during loading or unloading. In the ML district, on-street parking is prohibited along all major thoroughfares, including expressways, arterials, and collector streets.
2. *Off-Street Parking:* Commercial vehicles of over one (1) ton manufactured capacity (truck tractor, road tractors and special mobile equipment) are permitted only in the ML (Light Manufacturing), RE (Single Family 'Estate' Residential), or AG (Agricultural) zoning districts. They are prohibited from being parked or stored on any lot in all other zoning districts. **Exemption:** Such vehicles shall be allowed on any lot greater than 40,000 sq. ft. provided they are located behind the front yard setback.

All other commercial vehicles may be permitted on a residentially zoned lot, provided said parking space shall be in an enclosed garage, under a carport, or on an all-weather hard surface driveway located in a side or rear yard. **Exemption:** an all-weather (durable, dust-free) hard surface driveway is not required for such equipment on lots 40,000 sq. ft. in size or greater.

### Notes:

1. Exemptions reduced from 80,000 sq. ft.



# LDC Amendment – Parking of Recreational and Commercial Vehicles

## I. Parking and Storage of Vehicles in General (continued)

3. Off-street vehicle parking spaces shall not be located within ten (10) feet of existing proposed major thoroughfare street right-of-way lines in any commercial or industrial district. Such off-street parking spaces shall consist of a paved surface, i.e., concrete, HMAC, brick or paving stone approved by the city building official. All ten (10) foot buffer areas shall be landscaped and maintained to enhance esthetic qualities.
  
4. To avoid the unsightly appearance of junked and abandoned vehicles in residential districts, no vehicles may be parked or stored on a residential premise where visible to any adjacent right-of-way or residential use, unless a current state vehicle ~~inspection~~ registration sticker is displayed thereon or the vehicle is behind a solid fence or solid vegetative screening at least 6 feet in height. Such vehicles are those that cannot be immediately or readily started or moved under their own power, and including vehicles without current licenses and vehicles with wheels or other major components removed or broken.

### Notes:

1. P&Z Recommended clarifying the minimum fence/screening height to be at least 6 feet in height.



# LDC Amendment – Parking of Recreational and Commercial Vehicles

**Questions?**



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
[www.colleyville.com](http://www.colleyville.com)

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**Agenda Number** WS-4

**Agenda Date** 1/19/2021

**Type** Worksession

**Department** City Secretary

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**Title**

Discussion of the January 19, 2021, City Council regular agenda items



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
[www.colleyville.com](http://www.colleyville.com)

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**Agenda Number 1**

**Agenda Date 1/19/2021**

**Type** Executive Session

**Department** City Secretary

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## **Title**

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including: Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including: Acquisition of real property along SH26

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

## **Attachments**

**RESOLUTION R-21-4578**

**A RESOLUTION APPROVING COUNCIL ACTION  
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR  
CITY COUNCIL MEETING OF JANUARY 19, 2021**

**WHEREAS**, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_ AYES, \_ NAYS ON THIS THE 19<sup>TH</sup> DAY OF JANUARY 2021.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor

**RESOLUTION R-21-4579**

**APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF JANUARY 19, 2021**

**WHEREAS,** City Council has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
  - a. Approval of a Construction Services Agreement with FM Utilities, LLC, for the Water Project 10: Apple Valley/Rustic Trail/Bills Lane Project, in an amount not to exceed \$424,644.10, and a contingency amount not to exceed \$30,000.00, and authorizing the City Manager to execute the agreement
  - b. Consider and adopt the City of Colleyville's broker/dealer list, as required by the Texas Public Funds Investment Act

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_ AYES, \_ NAYS ON THIS THE 19<sup>TH</sup> DAY OF JANUARY 2021.

Mayor Richard Newton _____	Mayor Pro Tem Bobby Lindamood _____
Place 1, Tammy Nakamura _____	Place 3, Kathy Wheat _____
Place 4, George Dodson _____	Place 5, Chuck Kelley _____
Place 6, Callie Rigney _____	

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
www.colleyville.com

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**Agenda Number** 4a  
**Type** Resolution  
**Department** Engineering

**Agenda Date** 1/19/2021

**Number** Resolution R-21-4579

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## **Title**

Approval of a Construction Services Agreement with FM Utilities, LLC, for the Water Project 10: Apple Valley/Rustic Trail/Bills Lane Project, in an amount not to exceed \$424,644.10, and a contingency amount not to exceed \$30,000.00, and authorizing the City Manager to execute the agreement

## **Strategic Plan**

3.2 Ensure regular repair and replacement of water and wastewater facilities

## **Explanation**

### ***Reading and Publish Hearing***

This item seeks approval of a Construction Services Agreement with FM Utilities, LLC, for the Water Project 10: Apple Valley/Rustic Trail/Bills Lane Project, in an amount not to exceed \$424,644.10 and a contingency amount not to exceed \$30,000.00. On September 15, 2020, the City Council approved Resolution (R-20-4535), approving the fiscal year 2021-2025 Capital Improvements Program (CIP) including Water Project 10: Apple Valley/Rustic Trail/Bills Lane Project.

The Engineers Opinion of Probable Construction Cost (OPCC) for this project was \$617,400.00. The project includes the installation of various size and material water lines by open cut and other than open cut methods, including components such as gate valves, tapping sleeves, fire hydrants, ductile iron water fittings, water services, etc. within the project limits. Roadway and miscellaneous repairs will include the removal and repair of concrete pavement, driveways, sidewalks, mailboxes, barb wire fence, utility surface restoration sodding, etc. These repairs will be to existing conditions or better.

During the evaluation of bids, references provided by FM Utilities, LLC, were contacted. In general, the references contacted provided positive feedback on the construction company. They generally commented the project(s) performed by FM Utilities, LLC, were within budget and on time.

Public notification of the invitation for bids was advertised in the *Fort Worth Star-Telegram* on November 8, November 15, November 22, November 29, and December 6, 2020. The notice to bidders and bid packet were posted on CivCast for free downloading and distributed to the Dodge Lead Center, BlueBook Building and Construction Network, and Construction Connect, which includes ISqFt, CMD, CDC, and

Bid Clerk. Additionally, staff directly notified a list of local contractors who may be interested in the bid opportunity. The project had 94 plan holders, of which were 1 architect, 4 engineers, 32 general contractors, 4 manufactures, 5 other, 5 plan rooms, 28 sub-contractors, and 15 suppliers.

Due to Coronavirus, staff elected to change the submittal process to an electronic submittal. The City received 9 electronically sealed bids, which were opened and publicly read aloud via teleconference on December 15, 2020.

### **Financial Impact**

Funding for the project is available in the Capital Utility fund. If eligible, Water Impact Fees - Service Area Two will be utilized.  
Form 1295 - Acknowledged by City

### **Recommendation**

Approve

### **Attachments**

1. Water Project 10 Presentation
2. Bid Tabulation
3. Consultant Recommendation Letter
4. Water Project 10 Agreement
5. Form 1295
6. Resolution R-20-4535

## 4a. Water Project 10: Apple Valley/Rustic Trail/Bills Lane

- Approval of a construction contract with FM Utilities, LLC, for the Water Project 10: Apple Valley/Rustic Trail/Bills Lane Project, in an amount not to exceed \$424,644.10, and a contingency amount not to exceed \$30,000.00, and authorizing the City Manager to execute the contract





## 4a. Water Project 10: Apple Valley/Rustic Trail/Bills Lane

### Summary of bids received

<b>Contractor</b>	<b>Base Bid Amount</b>
<b>FM Utilities, LLC</b>	\$ 424,644.10
<b>Excel 4 Construction</b>	\$ 479,124.00
<b>GRod Construction, LLC</b>	\$ 484,301.00
<b>SYB Construction Company, Inc.</b>	\$ 487,115.50
<b>A&amp;M Construction &amp; Utilities, Inc.</b>	\$ 525,395.05
<b>Dowager Utility Construction, Ltd.</b>	\$ 568,064.00
<b>Canary Construction</b>	\$ 607,771.00
<b>FNH Construction, LLC</b>	\$ 732,312.00
<b>Atkins Bros.</b>	\$ 1,119,745.00

**City of Colleyville**  
**Water Project 10**  
**Black Drive, Rustic Trail, Apple Valley Drive**

Item	Description	Unit	Quantity	FM UTILITIES LLC		EXCEL 4 CONSTRUCTION		GRod Construction, LLC	
				Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
<b>Base Bid</b>									
1	Mobilization, Bonds, and Insurance	LS	1	\$40,500.00	\$40,500.00	\$16,000.00	\$16,000.00	\$29,000.00	\$29,000.00
2	Traffic Control Plan Design & Installation	LS	1	\$5,500.00	\$5,500.00	\$9,500.00	\$9,500.00	\$9,500.00	\$9,500.00
3	Right of Way Preparation (including Clearing and Grubbing)	LS	1	\$1,500.00	\$1,500.00	\$8,000.00	\$8,000.00	\$15,000.00	\$15,000.00
4	Ground Water Control	LS	1	\$1,000.00	\$1,000.00	\$45,000.00	\$45,000.00	\$10,000.00	\$10,000.00
5	F&I 8" C-900 PVC Water Line By Open Cut	LF	1,605	\$68.00	\$109,140.00	\$51.00	\$81,855.00	\$60.00	\$96,300.00
6	F&I 6" C-900 PVC Water Line By Open Cut	LF	24	\$60.00	\$1,440.00	\$31.00	\$744.00	\$140.00	\$3,360.00
7	F&I 8" C-900 Fusible or Restrained Joint PVC Water Line (B.O.T.O.C.)	LF	585	\$130.00	\$76,050.00	\$147.00	\$85,995.00	\$190.00	\$111,150.00
8	F&I 8" C-900 Restrained Joint PVC with 16" 0.375" Thick Steel Casing B.O.T.O.C.	LF	60	\$150.00	\$9,000.00	\$367.00	\$22,020.00	\$355.00	\$21,300.00
9	F&I Ductile Iron Water Fittings w/ Restraint	TN	1.89	\$11,000.00	\$20,790.00	\$6,600.00	\$12,474.00	\$8,000.00	\$15,120.00
10	F&I 8" Gate Valve	EA	14	\$1,800.00	\$25,200.00	\$1,700.00	\$23,800.00	\$2,300.00	\$32,200.00
11	F&I 6" Gate Valve	EA	4	\$1,150.00	\$4,600.00	\$1,250.00	\$5,000.00	\$1,900.00	\$7,600.00
12	F&I 20"x8" Tapping Sleeve	EA	1	\$6,500.00	\$6,500.00	\$3,600.00	\$3,600.00	\$3,100.00	\$3,100.00
13	Connection to Existing Water Line	EA	6	\$5,500.00	\$33,000.00	\$3,500.00	\$21,000.00	\$2,500.00	\$15,000.00
14	F&I 1" Water Service	EA	10	\$900.00	\$9,000.00	\$1,200.00	\$12,000.00	\$1,450.00	\$14,500.00
15	F&I 1" Water Service B.O.T.O.C.	EA	3	\$1,400.00	\$4,200.00	\$1,500.00	\$4,500.00	\$2,500.00	\$7,500.00
16	F&I 2" Water Service B.O.T.O.C.	EA	1	\$4,200.00	\$4,200.00	\$3,200.00	\$3,200.00	\$4,100.00	\$4,100.00
17	Water Line Abandonment	LS	4	\$800.00	\$3,200.00	\$3,100.00	\$12,400.00	\$1,000.00	\$4,000.00
18	F&I Fire Hydrant Assembly	EA	4	\$4,200.00	\$16,800.00	\$4,300.00	\$17,200.00	\$4,200.00	\$16,800.00
19	Remove Existing Water Line	LF	18	\$20.00	\$360.00	\$20.00	\$360.00	\$25.00	\$450.00
20	Remove & Salvage Gate Valve	EA	2	\$100.00	\$200.00	\$155.00	\$310.00	\$650.00	\$1,300.00
21	Remove & Salvage Fire Hydrant	EA	1	\$300.00	\$300.00	\$200.00	\$200.00	\$1,000.00	\$1,000.00
22	Remove & Repair 7" Concrete Pavement Roadway	SY	119	\$120.00	\$14,280.00	\$150.00	\$17,850.00	\$120.00	\$14,280.00
23	Remove & Repair 6" Concrete Pavement Driveway	SY	15	\$105.00	\$1,575.00	\$125.00	\$1,875.00	\$200.00	\$3,000.00
24	Remove & Repair Concrete Pavement Sidewalk	SY	3	\$85.00	\$255.00	\$65.00	\$195.00	\$500.00	\$1,500.00
25	Remove & Repair Asphalt Pavement	SY	39	\$40.00	\$1,560.00	\$92.00	\$3,588.00	\$150.00	\$5,850.00
26	Remove & Reinstall Mail Box	EA	2	\$400.00	\$800.00	\$250.00	\$500.00	\$250.00	\$500.00
27	Remove & Repair Existing Barb Wire Fence	LF	74	\$40.00	\$2,960.00	\$35.00	\$2,590.00	\$20.00	\$1,480.00
28	Field Verification of Waterline	LS	1	\$2,500.00	\$2,500.00	\$8,000.00	\$8,000.00	\$6,000.00	\$6,000.00
29	Utility Surface Restoration Sodding	SY	3,111	\$7.10	\$22,088.10	\$10.00	\$31,110.00	\$7.00	\$21,777.00
30	Hydromulch Seeding	SY	240	\$1.00	\$240.00	\$10.00	\$2,400.00	\$7.00	\$1,680.00
31	F&I Silt Fence	LF	2,394	\$2.00	\$4,788.00	\$10.00	\$23,940.00	\$3.00	\$7,182.00
32	F&I Storm Drain Inlet Protection	EA	4	\$150.00	\$600.00	\$350.00	\$1,400.00	\$175.00	\$700.00
33	F&I Trench Safety	LF	518	\$1.00	\$518.00	\$1.00	\$518.00	\$4.00	\$2,072.00
<b>SUB TOTALS</b>					\$424,644.10		\$479,124.00		\$484,301.00
34	Construction Contingency	LS	1	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
<b>SUB TOTALS</b>					\$30,000.00		\$30,000.00		\$30,000.00
<b>BASE BID TOTAL</b>					\$454,644.10		\$509,124.00		\$514,301.00

**City of Colleyville**  
**Water Project 10**  
**Black Drive, Rustic Trail, Apple Valley Drive**

Bid Opening 12/15/2020

Item	Description	Unit	Quantity	SYB Construction Company, Inc.		A & M Construction & Utilities, Inc.		Dowager Utility Construction, Ltd.	
				Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
<b>Base Bid</b>									
1	Mobilization, Bonds, and Insurance	LS	1	\$50,000.00	\$50,000.00	\$10,000.00	\$10,000.00	\$25,000.00	\$25,000.00
2	Traffic Control Plan Design & Installation	LS	1	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00
3	Right of Way Preparation (including Clearing and Grubbing)	LS	1	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$12,000.00	\$12,000.00
4	Ground Water Control	LS	1	\$1,000.00	\$1,000.00	\$30,000.00	\$30,000.00	\$1,000.00	\$1,000.00
5	F&I 8" C-900 PVC Water Line By Open Cut	LF	1,605	\$51.00	\$81,855.00	\$85.00	\$136,425.00	\$94.00	\$150,870.00
6	F&I 6" C-900 PVC Water Line By Open Cut	LF	24	\$50.00	\$1,200.00	\$90.00	\$2,160.00	\$90.00	\$2,160.00
7	F&I 8" C-900 Fusible or Restrained Joint PVC Water Line (B.O.T.O.C.)	LF	585	\$159.00	\$93,015.00	\$200.00	\$117,000.00	\$260.00	\$152,100.00
8	F&I 8" C-900 Restrained Joint PVC with 16" 0.375" Thick Steel Casing B.O.T.O.C.	LF	60	\$657.00	\$39,420.00	\$350.00	\$21,000.00	\$600.00	\$36,000.00
9	F&I Ductile Iron Water Fittings w/ Restraint	TN	1.89	\$7,500.00	\$14,175.00	\$7,545.00	\$14,260.05	\$8,000.00	\$15,120.00
10	F&I 8" Gate Valve	EA	14	\$1,600.00	\$22,400.00	\$1,500.00	\$21,000.00	\$1,500.00	\$21,000.00
11	F&I 6" Gate Valve	EA	4	\$1,100.00	\$4,400.00	\$1,000.00	\$4,000.00	\$1,200.00	\$4,800.00
12	F&I 20"x8" Tapping Sleeve	EA	1	\$10,500.00	\$10,500.00	\$17,000.00	\$17,000.00	\$5,000.00	\$5,000.00
13	Connection to Existing Water Line	EA	6	\$3,500.00	\$21,000.00	\$2,500.00	\$15,000.00	\$4,000.00	\$24,000.00
14	F&I 1" Water Service	EA	10	\$2,150.00	\$21,500.00	\$1,500.00	\$15,000.00	\$1,500.00	\$15,000.00
15	F&I 1" Water Service B.O.T.O.C.	EA	3	\$1,675.00	\$5,025.00	\$1,700.00	\$5,100.00	\$2,500.00	\$7,500.00
16	F&I 2" Water Service B.O.T.O.C.	EA	1	\$2,825.00	\$2,825.00	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00
17	Water Line Abandonment	LS	4	\$1,000.00	\$4,000.00	\$2,000.00	\$8,000.00	\$1,000.00	\$4,000.00
18	F&I Fire Hydrant Assembly	EA	4	\$3,750.00	\$15,000.00	\$5,000.00	\$20,000.00	\$4,500.00	\$18,000.00
19	Remove Existing Water Line	LF	18	\$25.00	\$450.00	\$50.00	\$900.00	\$50.00	\$900.00
20	Remove & Salvage Gate Valve	EA	2	\$300.00	\$600.00	\$1,000.00	\$2,000.00	\$500.00	\$1,000.00
21	Remove & Salvage Fire Hydrant	EA	1	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
22	Remove & Repair 7" Concrete Pavement Roadway	SY	119	\$160.00	\$19,040.00	\$135.00	\$16,065.00	\$150.00	\$17,850.00
23	Remove & Repair 6" Concrete Pavement Driveway	SY	15	\$110.00	\$1,650.00	\$135.00	\$2,025.00	\$140.00	\$2,100.00
24	Remove & Repair Concrete Pavement Sidewalk	SY	3	\$90.00	\$270.00	\$135.00	\$405.00	\$100.00	\$300.00
25	Remove & Repair Asphalt Pavement	SY	39	\$115.00	\$4,485.00	\$125.00	\$4,875.00	\$90.00	\$3,510.00
26	Remove & Reinstall Mail Box	EA	2	\$250.00	\$500.00	\$1,500.00	\$3,000.00	\$200.00	\$400.00
27	Remove & Repair Existing Barb Wire Fence	LF	74	\$10.00	\$740.00	\$30.00	\$2,220.00	\$20.00	\$1,480.00
28	Field Verification of Waterline	LS	1	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00
29	Utility Surface Restoration Sodding	SY	3,111	\$12.50	\$38,887.50	\$8.00	\$24,888.00	\$8.00	\$24,888.00
30	Hydromulch Seeding	SY	240	\$7.50	\$1,800.00	\$4.00	\$960.00	\$2.00	\$480.00
31	F&I Silt Fence	LF	2,394	\$2.00	\$4,788.00	\$4.00	\$9,576.00	\$2.00	\$4,788.00
32	F&I Storm Drain Inlet Protection	EA	4	\$250.00	\$1,000.00	\$500.00	\$2,000.00	\$200.00	\$800.00
33	F&I Trench Safety	LF	518	\$5.00	\$2,590.00	\$2.00	\$1,036.00	\$1.00	\$518.00
<b>SUB TOTALS</b>					\$487,115.50		\$525,395.05		\$568,064.00
34	Construction Contingency	LS	1	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
<b>SUB TOTALS</b>					\$30,000.00		\$30,000.00		\$30,000.00
<b>BASE BID TOTAL</b>					\$517,115.50		\$555,395.05		\$598,064.00

**City of Colleyville**  
**Water Project 10**  
**Black Drive, Rustic Trail, Apple Valley Drive**

Bid Opening 12/15/2020

Item	Description	Unit	Quantity	Canary Construction		FNH CONSTRUCTION, LLC		ATKINS BROS.	
				Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
<b>Base Bid</b>									
1	Mobilization, Bonds, and Insurance	LS	1	\$28,000.00	\$28,000.00	\$70,000.00	\$70,000.00	\$10,000.00	\$10,000.00
2	Traffic Control Plan Design & Installation	LS	1	\$3,500.00	\$3,500.00	\$100,000.00	\$100,000.00	\$10,000.00	\$10,000.00
3	Right of Way Preparation (including Clearing and Grubbing)	LS	1	\$2,100.00	\$2,100.00	\$50,000.00	\$50,000.00	\$5,000.00	\$5,000.00
4	Ground Water Control	LS	1	\$2,100.00	\$2,100.00	\$35,000.00	\$35,000.00	\$10,000.00	\$10,000.00
5	F&I 8" C-900 PVC Water Line By Open Cut	LF	1,605	\$75.00	\$120,375.00	\$55.00	\$88,275.00	\$150.00	\$240,750.00
6	F&I 6" C-900 PVC Water Line By Open Cut	LF	24	\$65.00	\$1,560.00	\$50.00	\$1,200.00	\$140.00	\$3,360.00
7	F&I 8" C-900 Fusible or Restrained Joint PVC Water Line (B.O.T.O.C.)	LF	585	\$400.00	\$234,000.00	\$150.00	\$87,750.00	\$897.00	\$524,745.00
8	F&I 8" C-900 Restrained Joint PVC with 16" 0.375" Thick Steel Casing B.O.T.O.C.	LF	60	\$420.00	\$25,200.00	\$350.00	\$21,000.00	\$425.00	\$25,500.00
9	F&I Ductile Iron Water Fittings w/ Restraint	TN	1.89	\$8,000.00	\$15,120.00	\$8,500.00	\$16,065.00	\$5,000.00	\$9,450.00
10	F&I 8" Gate Valve	EA	14	\$1,600.00	\$22,400.00	\$2,500.00	\$35,000.00	\$2,000.00	\$28,000.00
11	F&I 6" Gate Valve	EA	4	\$950.00	\$3,800.00	\$2,200.00	\$8,800.00	\$900.00	\$3,600.00
12	F&I 20"x8" Tapping Sleeve	EA	1	\$5,000.00	\$5,000.00	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00
13	Connection to Existing Water Line	EA	6	\$2,200.00	\$13,200.00	\$2,500.00	\$15,000.00	\$5,000.00	\$30,000.00
14	F&I 1" Water Service	EA	10	\$2,000.00	\$20,000.00	\$1,500.00	\$15,000.00	\$3,000.00	\$30,000.00
15	F&I 1" Water Service B.O.T.O.C.	EA	3	\$2,500.00	\$7,500.00	\$1,500.00	\$4,500.00	\$5,000.00	\$15,000.00
16	F&I 2" Water Service B.O.T.O.C.	EA	1	\$3,600.00	\$3,600.00	\$2,000.00	\$2,000.00	\$6,000.00	\$6,000.00
17	Water Line Abandonment	LS	4	\$3,500.00	\$14,000.00	\$15,000.00	\$60,000.00	\$3,000.00	\$12,000.00
18	F&I Fire Hydrant Assembly	EA	4	\$5,000.00	\$20,000.00	\$4,500.00	\$18,000.00	\$5,000.00	\$20,000.00
19	Remove Existing Water Line	LF	18	\$20.00	\$360.00	\$20.00	\$360.00	\$100.00	\$1,800.00
20	Remove & Salvage Gate Valve	EA	2	\$600.00	\$1,200.00	\$750.00	\$1,500.00	\$900.00	\$1,800.00
21	Remove & Salvage Fire Hydrant	EA	1	\$700.00	\$700.00	\$2,500.00	\$2,500.00	\$1,100.00	\$1,100.00
22	Remove & Repair 7" Concrete Pavement Roadway	SY	119	\$140.00	\$16,660.00	\$150.00	\$17,850.00	\$230.00	\$27,370.00
23	Remove & Repair 6" Concrete Pavement Driveway	SY	15	\$140.00	\$2,100.00	\$150.00	\$2,250.00	\$130.00	\$1,950.00
24	Remove & Repair Concrete Pavement Sidewalk	SY	3	\$140.00	\$420.00	\$150.00	\$450.00	\$120.00	\$360.00
25	Remove & Repair Asphalt Pavement	SY	39	\$140.00	\$5,460.00	\$150.00	\$5,850.00	\$150.00	\$5,850.00
26	Remove & Reinstall Mail Box	EA	2	\$350.00	\$700.00	\$850.00	\$1,700.00	\$700.00	\$1,400.00
27	Remove & Repair Existing Barb Wire Fence	LF	74	\$25.00	\$1,850.00	\$20.00	\$1,480.00	\$10.00	\$740.00
28	Field Verification of Waterline	LS	1	\$2,000.00	\$2,000.00	\$15,000.00	\$15,000.00	\$1,000.00	\$1,000.00
29	Utility Surface Restoration Sodding	SY	3,111	\$8.00	\$24,888.00	\$8.00	\$24,888.00	\$20.00	\$62,220.00
30	Hydromulch Seeding	SY	240	\$4.00	\$960.00	\$6.00	\$1,440.00	\$10.00	\$2,400.00
31	F&I Silt Fence	LF	2,394	\$3.00	\$7,182.00	\$6.00	\$14,364.00	\$5.00	\$11,970.00
32	F&I Storm Drain Inlet Protection	EA	4	\$200.00	\$800.00	\$125.00	\$500.00	\$300.00	\$1,200.00
33	F&I Trench Safety	LF	518	\$2.00	\$1,036.00	\$5.00	\$2,590.00	\$10.00	\$5,180.00
<b>SUB TOTALS</b>					\$607,771.00		\$732,312.00		\$1,119,745.00
34	Construction Contingency	LS	1	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
<b>SUB TOTALS</b>					\$30,000.00		\$30,000.00		\$30,000.00
<b>BASE BID TOTAL</b>					\$637,771.00		\$762,312.00		\$1,149,745.00

December 22, 2020  
Project No.: 41-01-001

Nathan Frohman, P.E.  
Project Engineer  
City of Colleyville  
100 Main Street, 2<sup>nd</sup> Floor  
Colleyville, Texas 76034

RE: Water Project 10 – Black Drive, Rustic Trail, Apple Valley Drive

Dear Mr. Frohman,

Upon your request, MAS Civil Engineering Consultants have contacted several references provided by FM Utilities, LLC. FM Utilities has the required experience in water line installation.

In general, the references contacted provided positive feedback on the construction company. They generally commented the project performed by FM Utilities were within budget and on time. A matrix with notes of questions and conversations is included in Attachment A.

After tabulating bids and checking references, the lowest responsible bidder for the Water Project 10, located along Black Drive, Rustic Trail, and Apple Valley Drive received on 12/15/2020 for a base bid amount of \$454,644.10 is FM Utilities, LLC.

If you have any questions or concerns, feel free to contact me via phone number 817-708-2422 or email at [asanchez@mas-civil.com](mailto:asanchez@mas-civil.com).

Sincerely,



Angel Sanchez, P.E.  
Project Manager

Attachment A – FM Utilities References & Reference Summary.XLS

**FM Utilities LLC References Check**

OWNER									PROJECT				PROJECT / REFERENCE QUESTIONS								
Entity	Reference Title	Reference / Project Owner Name	Phone	Reference Email	Owner Address	Owner City	Owner State	Owner Zip	Project Name	Project Location	Project Amount	FM Utilities Project Role	Start Date	Completion Date	Finish Project?	Finish Project on time?	Within Budget?	Many Changer Orders?	Major Issues?	Recommend?	Comments
City of Duncanville	Public Works Graduate Engineer	John MacLean	972-780-5008	<a href="mailto:jmaclean@duncanville.com">jmaclean@duncanville.com</a>	203 E. Wheatland Road	Duncanville	TX	75116	1FB-10-047 S. Alexander Avenue Sanitary Sewer / Water Improvements	S. Alexander Ave. and Wheatland Rd. Duncanville Texas	\$644,047.59	General Contractor	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A
City of Arlington	Public Works	John D Morgan	817-459-6609	<a href="mailto:John.Dmorgan@arlingtontx.gov">John.Dmorgan@arlingtontx.gov</a>	101 W. Abram St Arlington	Arlington	TX	76010	S.H. 360 12" Water Main	S. Watson Rd Arlington Texas	\$521,898.69	General Contractor	Dec-18	Jul-19	Yes	Yes	Yes	Yes, unforeseen circumstances and justifiable	No	Yes	They did a good job and took care of items at the inspectors direction. They worked with us to accomplish tasks which needed to be done.
City of Arlington	Public Works	Lori Du	817-459-6777	<a href="mailto:Lori.Du@arlingtontx.gov">Lori.Du@arlingtontx.gov</a>	101 W. Abram St Arlington	Arlington	TX	76010	Lakehill Court Sanitary Sewer Line Relocation	Lakehill Court Arlington Texas	\$861,764.80	General Contractor	Mar-20	Aug-20	Yes	Yes	Yes	No	No	Yes	Their communication with the City during the project was good.
The Fain Group, Inc		Clint Symank	817-927-4388	<a href="mailto:csymank@faingp.com">csymank@faingp.com</a>	PO Box 16843	Fort Worth	TX		Dallas Rd TOD Corridor / Cotton Belt Extension	Dallas Rd Grapevine Texas	\$691,145.57	Sub Contractor	Jan-20	Ahead of Schedule not complete yet	Not complete yet	FM Utilities has not only finished on time, but actually a little ahead of schedule on every job they've had	All projects were within budget.	Yes, there were change orders. All were initiated through Owner or Architect.	Nothing that couldn't be handled.	Yes	FM is very easy to work with and their owner, Francisco Mata, is very hands on. Any time there's been an issue on a jobsite, they're knowledgeable and a good team player.
The Fain Group, Inc		Clint Symank	817-927-4388	<a href="mailto:csymank@faingp.com">csymank@faingp.com</a>	PO Box 16843	Fort Worth	TX		Kidd Springs Phase 1 Aquatic Facilities Rehab Project	807 Carty Rd Dallas Texas	\$408,285.00	Sub Contractor	N/A	N/A	N/A						
The Fain Group, Inc		Noel Sanchez	817-927-4388	<a href="mailto:nsanchez@faingp.com">nsanchez@faingp.com</a>	PO Box 16843	Fort Worth	TX		TCU South Core Water and Sewer Improvements	2800 University Drive Fort Worth Texas	\$495,562.45	Sub Contractor	Jun-18	Nov-18	Yes	Yes	Yes	No	No	Yes	Fansisco Meza has good crews.
Acker Construction		Dalton Bradbury	972-525-5922	<a href="mailto:dalton@ackerbuilt.com">dalton@ackerbuilt.com</a>	3751 S. Highway 287	Waxahachie	TX	75165	Hailey's Place Addition	Waxahachie Texas	\$31,651.50	Sub Contractor	I do not have exact dates as he has done many projects for us. On North Grove Business Park, he completed water line, ss, grease trap, and storm sewer on 2 acres in about 3-4 weeks. He is also on a 8 acre subdivision for us right now that he has been there for 3 weeks and is 60% done with the public/private water, ss, fire, and storm.		Yes, from start to finish, they were reliable.	Yes, FM always was within the original timeframe allotted for the civil work given no owner delays or inclement weather.	Yes, FM has been the most price competitive contractor I have found, you might say "the most bang for your buck." He made it easy for me to save my customers money in this area.	I have only had change orders when requested by my self or the owner. Francisco honors his bid and stands by that on his end.	We have not encountered any major issues with FM, the civil work, or the city since we took FM on as our civil contractor.	I would highly recommend him.	Francisco has always treated us well and done great work for my company. He has been our go to guy for about 18 months now on multiple projects. He is also very punctual, his crews are there when he says they will be.
Acker Construction		Dalton Bradbury	972-525-5922	<a href="mailto:dalton@ackerbuilt.com">dalton@ackerbuilt.com</a>	3751 S. Highway 287	Waxahachie	TX	75165	Bradbury Addition	Waxahachie Texas	\$31,665.00	Sub Contractor									
Acker Construction		Dalton Bradbury	972-525-5922	<a href="mailto:dalton@ackerbuilt.com">dalton@ackerbuilt.com</a>	3751 S. Highway 287	Waxahachie	TX	75165	North Grove Business Park	Waxahachie Texas	\$25,892.50	Sub Contractor									
Acker Construction		Dalton Bradbury	972-525-5922	<a href="mailto:dalton@ackerbuilt.com">dalton@ackerbuilt.com</a>	3751 S. Highway 287	Waxahachie	TX	75165	Lucas Fire Line	Waxahachie Texas	\$36,957.00	Sub Contractor									
Rafter P Construction Inc.		Curt Harvey	214-577-6045	<a href="mailto:curth@rafterpconstruction.com">curth@rafterpconstruction.com</a>	9201 Wesley Street, Suite B	Greenville	TX	75402	Panera Bread	Waxahachie Texas	\$120,000.00	Sub Contractor	N/A	N/A	N/A	N/A	N/A	Have received change orders for items that clearly not within their scope or unforesee	N/A	Yes	FM has completed several utility projects for us and are currently on 2 projects with us. We are very satisfied with their work, their sub pay history, and the compliance with time lines. We received change order for items that clearly not within their scope or unforeseen items. The Change Order amounts were always in-line with expectations for that particular scope of work. We will use them in the future.

**CONSTRUCTION SERVICES AGREEMENT**  
Water Project 10: Apple Valley, Rustic Trail, Black Drive

This **CONSTRUCTION SERVICES AGREEMENT** (“Agreement”) is made as of the Effective Date by and between **FM Utilities, LLC**, a Texas Limited Liability Company, hereinafter called “CONTRACTOR”, and the **City of Colleyville, Texas**, hereinafter called “CITY”.

RECITALS

**WHEREAS**, CITY desires CONTRACTOR to perform certain work and services set forth in Section 1 (the “Scope of Services”), and

**WHEREAS**, CONTRACTOR has expressed a willingness to perform said work and services, hereinafter referred to only as "services", specified in the Contract Documents, and enumerated under Section 1, of this Agreement;

**NOW, THEREFORE**, for and in consideration of the covenants and promises made one to the other herein, CITY and CONTRACTOR agree as follows:

**Section 1.     Scope of Services**

Upon issuance of a written Notice to Proceed by CITY, CONTRACTOR agrees to provide to CITY the necessary services, labor, materials, equipment and supplies related to the Colleyville Water Project 10: Apple Valley, Rustic Trail, Black Drive (the “Project”), such services being more fully described herein and pursuant to the plans and specifications identified in the Contract Documents.

**Section 2.     Term of Agreement**

The term of this Agreement shall begin on the last date of execution hereof (the “Effective Date”) and shall continue until CONTRACTOR completes the services required herein to the satisfaction of CITY and has been paid in full by City, unless sooner terminated as provided in Section 9, below.

**Section 3.     Contract Documents**

A.     This Agreement is a part of the Contract Documents, which include:

- 1) This Agreement, including all exhibits and addenda hereto;
- 2) CITY’S Specifications and Contract Documents for the Project contained in the City’s Invitation for Bid # ENG-2021-001 (“Bid Packet”);
- 3) CITY’S written notice(s) to proceed to the CONTRACTOR;
- 4) Properly authorized change orders;
- 5) CONTRACTOR’s Bid Proposal (“Proposal” and/or “Response”); and
- 6) Any other materials distributed by the CITY that relate to the Project.

In the event there exists a conflict between any term, provision and/or interpretation of the Contract Documents, the documents shall take precedent and control in the order listed above in this Section. If discrepancies are found that may impact construction of the Project, it shall be the Contractor’s obligation to seek clarification as to which requirements or provisions control before undertaking any work on that component of the project. Should the Contractor fail or refuse to seek a clarification of such conflicting or inconsistent requirements or provisions prior to any work on that component of the project, the Contractor shall be solely responsible for the costs and expenses - including additional time - necessary to cure, repair and/or correct that component of the Project.

#### **Section 4. Contractor Obligations**

A. CONTRACTOR shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. Should CITY require additional services not included under this Agreement, CONTRACTOR shall make reasonable effort to provide such additional services at mutually agreed charges or rates, and within the time schedule prescribed by CITY; and without decreasing the effectiveness of the performance of services required under this Agreement.

B. To the extent reasonably necessary for CONTRACTOR to perform the services under this Agreement, CONTRACTOR shall be authorized to engage the services of any agents, assistants, persons, or corporations that CONTRACTOR may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of CITY. The cost of such personnel and assistance shall be a reimbursable expense to CONTRACTOR only if authorized in writing in advance by CITY.

C. Unless otherwise agreed, CONTRACTOR shall provide and pay for all materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and all water, light, power, fuel, transportation and all other facilities necessary for the execution and completion of the work covered by the Scope of Services. Unless otherwise specified, all materials shall be new and both workmanship and materials shall be of a good quality. CONTRACTOR shall, if required, furnish satisfactory evidence as to the kind and quality of materials. Materials or work described in words that so applied have well known, technical or trade meaning shall be held to refer to such recognized standards.

D. CONTRACTOR shall comply with all laws, ordinances, rules and regulations governing CONTRACTOR's performance of this Agreement.

E. All minor details of the work not specifically mentioned in the Scope of Services or Project Drawings but obviously necessary for the proper completion of the work, such as the proper connection of new work to old, shall be considered as incidental to and a part of the work for which the prices are set forth in this Agreement. CONTRACTOR will not be entitled to any additional compensation therefor unless specifically stated otherwise. Otherwise the term "extra work" as used in this Agreement shall be understood to mean and include all work that may be required by CITY to be done by CONTRACTOR to accomplish any alteration or addition to the work as shown on the Project Drawings. It is agreed that CONTRACTOR shall perform all extra work under the direction of the City's Representative when presented with a written work order signed by the City's Representative, subject, however, to the right of CONTRACTOR to require written confirmation of such extra work order by CITY. Payment for extra work shall be as agreed in the work order.

F. CONTRACTOR agrees to indemnify, defend, and save CITY harmless from all claims growing out of any demands of subcontractors, laborers, workmen, mechanics, materialmen, and suppliers of machinery and parts thereof, equipment, power tools, all supplies incurred in the furtherance of the performance of this Agreement. When CITY requests, CONTRACTOR shall furnish satisfactory evidence that all obligations of the nature hereinabove designated have been paid, discharged or waived.

#### **Section 5. Payment**

A. CITY agrees to pay CONTRACTOR for all services authorized in writing and properly performed by CONTRACTOR in a total amount not to exceed FOUR HUNDRED AND FIFTY-FOUR THOUSAND SIX HUNDRED AND FORTY-FOUR AND 10/100 DOLLARS (\$454,644.10) ("Contract Price"), subject to additions or deletions for changes or extras agreed upon in writing. Unless otherwise provided herein, payment to CONTRACTOR shall be monthly based on the CONTRACTOR'S monthly progress report and detailed monthly itemized statement for services that shows the names of the

CONTRACTOR'S employees, agents, contractors performing the services, the time worked, the actual services performed, and the rates charged for such services, in a form reasonably acceptable to CITY. CITY shall pay such monthly statements within thirty (30) days after receipt and CITY verification of the services.

B. CITY may deduct from any amounts due or to become due to CONTRACTOR any sum or sums owing by CONTRACTOR to CITY. In the event of any breach by CONTRACTOR of any provision or obligation of this Agreement, or in the event of the assertion by other parties of any claim or lien against CITY, or the CITY'S premises, arising out of CONTRACTOR's performance of this Agreement, CITY shall have the right to retain out of any payments due or to become due to CONTRACTOR an amount sufficient to completely protect the CITY from any and all loss, damage or expense therefrom, until the breach, claim or lien has been satisfactorily remedied or adjusted by CONTRACTOR.

C. CITY may, on account of subsequently discovered evidence, withhold the whole or part of any payment to such extent as may be necessary to protect itself from loss on account of:

- (1) Defective work not remedied;
- (2) Claims filed or reasonable evidence indicating possible filing of claims;
- (3) Failure of CONTRACTOR to make payments promptly to subcontractors or for material or labor which CITY may pay as an agent for the CONTRACTOR; or
- (4) Damages to another contractor or subcontractor.

When the above grounds are removed, or CONTRACTOR provides a surety bond satisfactory to CITY which will protect CITY in the amount withheld because of said grounds, CITY will release the amounts withheld.

## **Section 6. Responsibilities**

A. CONTRACTOR shall be responsible for the professional quality, technical accuracy, and the coordination of all materials, construction, installation and other services furnished by CONTRACTOR under this Agreement. CONTRACTOR shall, without additional compensation, correct or revise any errors or deficiencies in the installation and construction of the Project components to conform as shown in the Project drawings and specifications.

B. Neither CITY's review, approval or acceptance of, nor payment for any of the services required under this Agreement, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and CONTRACTOR shall be and remain liable to CITY in accordance with applicable law for all damages to CITY caused by CONTRACTOR's negligent performance of any of the services furnished under this Agreement.

C. The rights and remedies of CITY under this Agreement are as provided by law.

## **Section 7. Time for Performance**

A. CONTRACTOR shall perform all services as provided for under this Agreement in a proper, efficient, timely, and professional manner in accordance with CITY'S requirements. The time for performance under this Agreement is Ninety (90) calendar days. Accordingly, CONTRACTOR shall complete all work related to the Project on or before the 90th calendar day following the date of CITY'S written notice to proceed to CONTRACTOR.

B. In the event CONTRACTOR's performance of this Agreement is delayed or interfered with by acts of the CITY or others, CONTRACTOR may request an extension of time for the performance of same as hereinafter provided, but shall not be entitled to any increase in fee or price, or to damages or additional compensation as a consequence of such delays.

C. No allowance of any extension of time, for any cause whatever, shall be claimed or made to CONTRACTOR, unless CONTRACTOR shall have made written request upon CITY for such extension within forty-eight (48) hours after the cause for such extension occurred, and unless CITY and CONTRACTOR have agreed in writing upon the allowance of additional time to be made.

D. CONTRACTOR understands and agrees that time is of the essence of this contract, and that for each day of delay beyond the number of calendar days agreed upon for the completion of the work herein specified and contracted for (after due allowance for such extension of time as may otherwise be provided for extension of time herein), the Owner may withhold permanently from the Contract Price an amount equal to \$1,000 per day.

E. In case CONTRACTOR should abandon and fail or refuse to resume work within ten (10) days after written notification from the City, or if CONTRACTOR fails to comply with the orders of the CITY, when such orders are consistent with the Contract Documents, then, and in that case, where performance and payment bonds exist, the Sureties on these bonds may be notified in writing by CITY and directed to complete the work (at CITY'S sole discretion), and a copy of said notice shall be delivered to CONTRACTOR. After receiving said notice of abandonment, CONTRACTOR shall not remove from the work any machinery, equipment, tools, materials or supplies then on the job, but the same, together with any materials and equipment under contract for the work, may be held for use on the work by the CITY or the Surety on the performance bond, or another contractor in completion of the work; and CONTRACTOR shall not receive any rental or credit therefor, it being understood that the use of such equipment and materials will ultimately reduce the cost to complete the work and be reflected in the final settlement. Nothing in this section shall be deemed a waiver of any remedy available to the CITY under this Agreement and the CITY shall retain all remedies upon default provided in Section 14 herein.

- (1) In case the Surety should fail to commence compliance with the notice for completion hereinbefore provided for, within Ten (10) days after service such notice, then the CITY may provide for completion of the work in either of the following elective manners:
  - a. The CITY may employ such force of labor and use such machinery, equipment, tools, materials and supplies as said CITY may deem necessary to complete the work and charge the expense of such labor, machinery, equipment, tools, materials and supplies to said CONTRACTOR, and expense so charged shall be deducted and paid by the CITY out of such moneys as may be due, or that may thereafter at any time become due to the CONTRACTOR under and by virtue of this Agreement. In case such expense is less than the sum which would have been payable under this contract, if the same had been completed by the CONTRACTOR, then said CONTRACTOR shall receive the difference. In case such expense is greater than the sum which would have been payable under this contract, if the same had been completed by said CONTRACTOR, then the CONTRACTOR and/or its Surety shall pay the amount of such excess to the CITY; or
  - b. The CITY under sealed bids, when and in the manner required by law, may let the contract for the completion of the work under substantially the same terms and conditions which are provided in this Agreement. In the case of any increase in cost to the CITY under the new contract as compared to what would have been the

cost under this Agreement, such increase shall be charged to the CONTRACTOR and the Surety shall be and remain bound therefor. However, should the cost to complete any such new contract prove to be less than what would have been the cost to complete under this Agreement, the CONTRACTOR and/his Surety shall be credited therewith.

**Section 8. Ownership of Project; Bill of Sale**

A. CONTRACTOR warrants that title to all work, including all equipment and materials incorporated into the Project, will pass to CITY no later than the time of final payment. CONTRACTOR further warrants that upon payment by CITY, all Work for which payments have been received from CITY shall be free and clear of liens, claims, security interests or other encumbrances in favor of CONTRACTOR or any other person or entity whatsoever.

B. CONTRACTOR agrees to assign to CITY at the time of completion of the Scope of Services all manufacturer's warranties relating to equipment, materials and labor used in the Project and further agrees to perform the Project in such manner to preserve all manufacturer's warranties. If necessary as a matter of law, CONTRACTOR may retain the right to enforce directly any such manufacturers' warranties during the one year period following the date of acceptance of the Project by City.

**Section 9. Termination**

A. CITY may suspend or terminate this Agreement for cause or without cause at any time by giving written notice to CONTRACTOR. In the event suspension or termination is without cause, payment to CONTRACTOR, in accordance with the terms of this Agreement, will be made based on services reasonably determined by CITY to be satisfactorily performed to the date of suspension or termination. Such payment will be due upon delivery of all instruments of service to CITY.

B. If CITY requires a modification of this Agreement with CONTRACTOR, and in the event CITY and CONTRACTOR fail to agree upon a modification to this Agreement, CITY shall have the option of terminating this Agreement and CONTRACTOR's services hereunder at no additional cost other than the payment to CONTRACTOR, in accordance with the terms of this Agreement, for the services reasonably determined by CITY to be properly performed by CONTRACTOR prior to such termination date.

**Section 10. Insurance**

A. CONTRACTOR shall during the term hereof maintain in full force and effect the following insurance:

- (1) a comprehensive general liability policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the CONTRACTOR's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$2,000,000.00 per occurrence and \$4,000,000.00 aggregate for injury to persons (including death), and for property damage; and
- (2) a policy of automobile liability insurance covering any vehicles owned and/or operated by CONTRACTOR, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than \$500,000.00 combined single limit and aggregate for bodily injury and property damage; and

- (3) statutory Worker's Compensation Insurance at the statutory limits and Employers Liability covering all of CONTRACTOR's employees involved in the provision of services under this Agreement with policy limit of not less than \$500,000.00.

B. All insurance and certificate(s) of insurance shall:

- (1) provide for at least thirty (30) days prior written notice to CITY for cancellation or non-renewal of the insurance; and
- (2) name CITY, its officers, and employees as additional insureds as to all applicable coverage with the exception of Workers Compensation Insurance; and
- (3) provide for a waiver of subrogation against CITY for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance.

C. All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service.

D. A certificate of insurance evidencing the required insurance and all endorsements shall be submitted prior to commencement of services. Contractor shall provide written notice to CITY of any material change of or to the insurance required herein.

#### **Section 11. Indemnification.**

**CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF CONTRACTOR PURSUANT TO THIS AGREEMENT. CONTRACTOR HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF CITY OR BREACH OF CITY'S OBLIGATIONS HEREUNDER. CONTRACTOR AGREES TO INDEMNIFY AND SAVE HARMLESS CITY FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY CONTRACTOR'S NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF CONTRACTOR, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO NEGLIGENCE OF CITY, IN WHOLE OR IN PART, IN WHICH CASE CONTRACTOR SHALL INDEMNIFY CITY ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR AND/OR ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION). CONTRACTOR'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY CONTRACTOR UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.**

#### **Section 12. Assignment**

CONTRACTOR shall not assign or sublet this Agreement, or any part thereof, without the prior written consent of CITY.

**Section 13. Applicable Laws**

CONTRACTOR shall comply with all Federal, State, County and Municipal laws, ordinances, regulations, safety orders, resolutions and building codes relating or applicable to services to be performed under this Agreement. The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Tarrant County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said court

**Section 14. Default of CONTRACTOR**

In the event CONTRACTOR fails to comply or becomes disabled and unable to comply with the provisions of this Agreement as to the quality or character of the service or time of performance, and the failure is not corrected within ten (10) days after written notice by CITY to CONTRACTOR, CITY may, at its sole discretion without prejudice to any other right or remedy:

A. Terminate this Agreement and be relieved of the payment of any further consideration to CONTRACTOR except for all work determined by CITY to be satisfactorily completed prior to termination. Payment for work satisfactorily completed shall be for actual costs, including reasonable salaries and travel expenses of CONTRACTOR to and from meetings called by CITY at which CONTRACTOR is required to attend, but shall not include any loss of profit of CONTRACTOR. In the event, of such termination, CITY may proceed to complete the services in any manner deemed proper by CITY, either by the use of its own forces or by resubletting to others.

B. CITY may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at the expense of CONTRACTOR.

**Section 15. Adjustments in Services**

No claims for extra services, additional services or changes in the services will be made by CONTRACTOR without a written agreement with CITY prior to the performance of such services.

**Section 16. Execution Becomes Effective**

This Agreement will be effective upon signing of the Agreement by authorized representatives of CONTRACTOR and CITY.

**Section 17. Agreement Amendments**

This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. This Agreement may only be modified, amended, supplemented or waived by a written instrument executed by the parties except as may be otherwise provided therein.

**Section 18. Severability.**

In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

**Section 19. Independent Contractor.**

In satisfying the conditions of and providing the services under this Agreement, CONTRACTOR is acting independently, and CITY assumes no responsibility or liabilities to any third party in connection with CONTRACTOR’s actions. All services to be performed by CONTRACTOR pursuant to this Agreement shall be in the capacity of an independent contractor and not as an agent or employee of CITY. CONTRACTOR shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. There is no intended third-party beneficiary to this Agreement.

**Section 20. Right-Of-Access.**

CITY will obtain and/or furnish right-of-access on any project site for CONTRACTOR to perform any required studies, surveys, tests or other necessary investigations in relation to the Scope of Services. CONTRACTOR will take reasonable precautions to minimize damage to the personal or real property in the performance of such surveys, tests, studies and investigations.

**Section 21. Notice.**

Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If to CITY: City Manager  
Attn: Jerry Ducay  
City of Colleyville  
100 Main Street  
Colleyville, Texas 76034

With copy to: Whitt L. Wyatt, City Attorney  
c/o City Secretary  
100 Main Street, 3<sup>rd</sup> Floor  
Colleyville, Texas 76034

If to CONTRACTOR: FM Utilities, LLC  
Attn: Francisco Mata  
Project Manager  
4911 Redbird Trail  
Midlothian, Texas 76065

**Section 22. Counterparts**

This Agreement may be executed by the parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the

same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties hereto.

**Section 23. Recitals; Exhibits.**

All recitals and exhibits attached hereto are incorporated and made a part hereof for all purposes.

**Section 24. Survival of Obligations.**

Any of the representations and obligations of the parties, as well as any rights and benefits of the parties pertaining to a period of time following the termination of this Agreement shall survive termination.

**Section 25. Sales and Use Taxes**

CONTRACTOR understands and acknowledges that CITY is a governmental entity and exempt from the payment of sales and use taxes for certain materials and equipment conveyed to City as part of this Project or otherwise incorporated into the Project. CITY agrees to provide CONTRACTOR such documentation as may otherwise be required by state law to allow CONTRACTOR to avoid payment of sales and uses taxes for materials and equipment with respect to the Project to the extent allowed by law.

\*\*\*Signature page to follow\*\*\*

**EXECUTED** on January 19, 2021

**CITY OF COLLEYVILLE, TEXAS**

By: \_\_\_\_\_  
Jerry Ducay, City Manager

ATTEST:

\_\_\_\_\_  
Christine Loven, City Secretary

APPROVED AS TO FORM:



\_\_\_\_\_  
Whitt L. Wyatt, City Attorney  
Staff:NF:Date:January 7, 2021:v4.2019

**EXECUTED** on \_\_\_\_\_, 2021.

**CONTRACTOR**  
FM Utilities, LLC

By: \_\_\_\_\_  
Francisco Mata  
Project Manager

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
CERTIFICATION OF FILING**

**Certificate Number:**  
2021-703908

**Date Filed:**  
01/07/2021

**Date Acknowledged:**  
01/07/2021

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
FM UTILITIES LLC  
Midlothian, TX United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
City of Colleyville, Texas

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
ENG-2021-001  
8" PVC Waterline, Boring, and Paving

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	ESTRADA, MARIA	MIDLOTHIAN, TX United States		X
	SOSA, ALEJANDRO	Midlothian, TX United States		X
	CASTOE, SCOTT	Midlothian, TX United States		X
	ARVIZU, FAVIAN	MIDLOTHIAN, TX United States	X	
	MATA, FRANCISCO	MIDLOTHIAN, TX United States	X	

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:  
2021-703908

Date Filed:  
01/07/2021

Date Acknowledged:

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

FM UTILITIES LLC  
Midlothian, TX United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

City of Colleyville, Texas

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

ENG-2021-001  
8" PVC Waterline, Boring, and Paving

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	ESTRADA, MARIA	MIDLOTHIAN, TX United States		X
	SOSA, ALEJANDRO	Midlothian, TX United States		X
	CASTOE, SCOTT	Midlothian, TX United States		X
	ARVIZU, FAVIAN	MIDLOTHIAN, TX United States	X	
	MATA, FRANCISCO	MIDLOTHIAN, TX United States	X	

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is Francisco Mata, and my date of birth is 12-3-1983.

My address is 4910 Redbird trail, Midlothian, TX, 76065, Ellis  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Ellis County, State of Texas, on the 7<sup>th</sup> day of January, 2021.  
(month) (year)

Francisco Mata  
 Signature of authorized agent of contracting business entity  
 (Declarant)

## RESOLUTION R-20-4535

### A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 15, 2020

**WHEREAS**, City Council has taken action on certain items on the agenda under Consent Items.

#### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of September 1, 2020
  - b. Approval of the continuance of the Grounds Maintenance Mowing Contract with Whitmore and Sons, Inc., in an amount not to exceed \$206,623.40, and authorize the City Manager to execute same, and any associated change orders, in an amount not to exceed 25 percent of the contract price
  - c. Approval of the FY2021 fleet replacement schedule
  - d. Adoption of the Fiscal Year 2021 to 2025 Capital Improvement Program (CIP)
  - e. Approval to purchase a replacement Harben Sewer Jet truck from Patterson Equipment, through the Texas Local Government Purchasing Cooperative (BuyBoard) in an amount not to exceed \$117,287.00, and authorizing the City Manager to execute the contract
  - f. Approval to extend an ongoing annual partnership agreement with Autobahn Motor Cars to sponsor the loan of a vehicle to the Colleyville Police Department for the expressed use of the Colleyville Heritage High School Resource Officer
  - g. Approval of Amendment No. 1 of the Interlocal Agreement for Combined Animal Control and Shelter Services for the cities of Keller, Southlake, and Colleyville to add the city of Roanoke as a contracting partner

- h. Approval of Amendment No. 1 of the Interlocal Agreement for Combined Public Safety Dispatching and Jail Services for the cities of Keller, Southlake, and Colleyville to add the city of Roanoke as a contracting partner

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF **7** AYES, **0** NAYS ON THIS THE 15<sup>TH</sup> DAY OF SEPTEMBER 2020.

Mayor Richard Newton	<u>Aye</u>	Mayor Pro Tem Bobby Lindamood	<u>Aye</u>
Place 1, Tammy Nakamura	<u>Aye</u>	Place 3, Kathy Wheat	<u>Aye</u>
Place 4, George Dodson	<u>Aye</u>	Place 5, Chuck Kelley	<u>Aye</u>
Place 6, Callie Rigney	<u>Aye</u>		

**ATTEST:**



Christine Loven, TRMC  
City Secretary

**CITY OF COLLEYVILLE**



Richard Newton  
Mayor

Exhibit C  
5 Year Capital Improvement Plan  
Fiscal Year 2021-2025

Year	Title	Total Project Cost	Capital Projects Fund	**Utility Fund	CEDC (Parks, Trails & Libraries)	Drainage Fund	*FHA/TxDOT	*Impact Fees - Area I (East of 26)	*Impact Fees - Area II (West of 26)	Parkland Dedication Fund	Voluntary Park	Voluntary Library	TIF	Tomorrow Fund - City	Tomorrow Fund - Parks	**Wastewater Impact Fees	**Water Impact Fees
2020	<b>Estimated 8/1/2020 Available Balances</b>		\$16,999,238	\$6,343,096	\$4,206,052	\$1,810,127	\$0	\$201,853	\$533,476	\$1,484,169	\$1,343,197	\$491,783	\$14,839,180	\$2,454,899	\$1,060,211	\$1,019,582	\$4,327,068
	<b>Projects under contract or in progress</b>																
	Batting Cages for City Park Baseball Facility	\$95,000	\$0	\$0	\$95,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Bransford Rd Trail (Field St to Cotton Belt Trail)-Desig	\$16,000	\$16,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Bransford Water Tank Rehabilitation - Construction	\$1,103,000	\$0	\$1,103,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Cheek-Sparger Road (San Bar to Brown Trail) - Design	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0
	Colleyville Center New Roof	\$40,000	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Colleyville Center Renovation FY2020	\$56,500	\$0	\$0	\$56,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Construction of Parking Facility at Central Fire Station	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0
	Drainage Fee Assessment Study	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0
	Drainage Improvements FY2020	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	John McCain Rd Trail-Design	\$14,000	\$14,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	John McCain Road and Westcoat Drive Roundabout -	\$1,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100,000	\$0	\$0	\$0	\$0
	Justice Center - Metal Roof Coating	\$246,500	\$246,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Keyless Entry /Card Reader Expansion	\$70,000	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Land Purchase	\$5,600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,600,000	\$0	\$0	\$0	\$0
	L.D. Lockett Pump Station Emergency Generator	\$410,000	\$0	\$410,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Landscape Improvements Near Pavilion at McPherson	\$20,000	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Misc Concrete Rehabilitation FY2020	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Nature Center Trail-Design	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0
	New Warmup Area at City Park Baseball Fields	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
	Park Signage/Branding Program FY2020	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
	Parkway Tree Removal and Replacement-2020	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Playground Improvements at Sparger Park	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0
	Pleasant Run Waterline (John McCain North to Bear	\$22,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,000
	Public Works Service Center Site Improvements-Design	\$32,000	\$32,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Restroom Facility at Nature Center	\$351,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$351,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Restroom Facility at Reagan Park	\$235,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$235,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Restroom Facility Renovation at City Park	\$903,000	\$0	\$0	\$503,000	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0
	Roberts Road (Glade to Grapevine City Limits) - DESIGN	\$132,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$132,000	\$0	\$0	\$0	\$0
	Roberts Road (Glade to Grapevine City Limits) - ROW	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0
	SH26 Beautification FY2020	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$0	\$0
	Stormwater Master Plan	\$193,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$193,000	\$0	\$0	\$0	\$0
	Street Pavement Marking-2020	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Supervisory Control and Data Acquisition (SCADA) Re	\$210,000	\$0	\$210,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 10: Apple Valley Subdivision/Rustic Ot	\$3,000	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 11: Tinker Road Water Lines - Design	\$342,000	\$287,000	\$49,200	\$0	\$5,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Risk and Resilience Assessment	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water, Wastewater, and Roadway Impact Fee Updat	\$128,000	\$0	\$0	\$0	\$0	\$0	\$32,000	\$32,000	\$0	\$0	\$0	\$0	\$0	\$0	\$32,000	\$32,000
	<b>Sum Of Total Project Cost:</b>	<b>\$15,017,500</b>	<b>\$1,240,500</b>	<b>\$1,790,200</b>	<b>\$714,500</b>	<b>\$305,800</b>	<b>\$0</b>	<b>\$32,000</b>	<b>\$32,000</b>	<b>\$586,500</b>	<b>\$575,000</b>	<b>\$0</b>	<b>\$9,655,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$32,000</b>	<b>\$54,000</b>
	<b>(+) Year-end surplus contributions</b>		<b>\$1,395,305</b>	<b>\$1,330,000</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>(-) Costs not included in project list</b>				<b>\$845,263</b>							<b>\$57,382</b>	<b>\$759,678</b>				
	<b>(+) FY21 Budgeted Contribution</b>		<b>\$0</b>	<b>\$78,323</b>	<b>\$799,438</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$254,444</b>	<b>\$46,586</b>	<b>\$54,067</b>	<b>\$40,555</b>	<b>\$767,084</b>	<b>\$59,286</b>	<b>\$11,492</b>	<b>\$19,297</b>	<b>\$88,608</b>

Exhibit C  
5 Year Capital Improvement Plan  
Fiscal Year 2021-2025

Year	Title	Total Project Cost	Capital Projects Fund	**Utility Fund	CEDC (Parks, Trails & Libraries)	Drainage Fund	*FHA/TxDOT	*Impact Fees - Area I (East of 26)	*Impact Fees - Area II (West of 26)	Parkland Dedication Fund	Voluntary Park	Voluntary Library	TIF	Tomorrow Fund - City	Tomorrow Fund - Parks	**Wastewater Impact Fees	**Water Impact Fees
2021	<b>Estimated 10/1/2020 Available Balance</b>		<b>\$17,154,043</b>	<b>\$5,961,219</b>	<b>\$3,445,727</b>	<b>\$1,724,327</b>	<b>\$3,077,000</b>	<b>\$179,853</b>	<b>\$755,920</b>	<b>\$944,255</b>	<b>\$822,264</b>	<b>\$474,956</b>	<b>\$5,191,586</b>	<b>\$2,514,185</b>	<b>\$1,071,703</b>	<b>\$1,006,879</b>	<b>\$4,361,676</b>
	Annual Sidewalk/Trail Construction/Grant Match FY2	\$400,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
	Annual Small Segment Sidewalk/Trail Construction FY2021	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Bedford Rd Trail (Glade to Cheek-Sparger)-Design	\$200,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Bransford Rd Trail (Field St to Cotton Belt Trail)-Const	\$800,000	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Central Fire Station Interior Renovation	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0
	Cheek-Sparger Road (San Bar to Brown Trail) - Const	\$4,105,000	\$0	\$900,000	\$0	\$0	\$1,877,000	\$0	\$0	\$0	\$0	\$0	\$1,328,000	\$0	\$0	\$0	\$0
	Cheek-Sparger Trail-Design	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0
	City Hall Interior Renovation	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0
	City Hall Dumpster Enclosure and Storage Facility	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	City Hall/Library - HVAC Replacement	\$327,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$327,600	\$0	\$0	\$0	\$0
	City Park Pickleball Court	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0
	City Park Softball Shade Structure and Playground Im	\$300,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Drainage Fee Impervious Area Study	\$90,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,900	\$0	\$0	\$0	\$0
	Drainage Improvements FY2021	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	Fiber Optic	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0
	Fire Station 2 AC Replacement	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Fire Stations Bay Area Renovation	\$200,000	\$115,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,000	\$0	\$0	\$0	\$0
	Flashing Lights for Pedestrian Crosswalks-2021	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Flood Gates Upgrade	\$425,000	\$0	\$0	\$0	\$425,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Glade Rd (Phase 2-SH26 to Pool) Design	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000	\$0	\$0	\$0	\$0
	Glade Road (Phase 2 - SH26 to Pool) - FY21 Construct	\$9,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000,000	\$0	\$0	\$0	\$0
	Glade Road at Bluebonnet Drive	\$1,900,000	\$0	\$0	\$0	\$0	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$700,000	\$0	\$0	\$0	\$0
	Improvements to Parks Building (on Bransford)	\$380,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$380,000	\$0	\$0	\$0	\$0	\$0	\$0
	John McCain Rd Trail-Construction	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0
	Justice Center - HVAC Replacement	\$395,000	\$395,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Justice Center Exterior Safety Enhancements	\$450,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0
	L.D. Lockett Road Right Turn Ln - Construction	\$310,000	\$0	\$0	\$0	\$0	\$0	\$0	\$310,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Library 2nd Floor Renovation	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0
	Misc Concrete Rehabilitation-2021	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Overland Park Amenity	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0
	Park Signage/Branding Program FY2021	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
	Parking Facility Pavement Marking-2021	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Parks House Demo and Site Prep	\$20,000	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Parkway Tree Removal and Replacement-2021	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Permit Software Acquisition	\$300,000	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$180,000	\$0	\$0	\$0	\$0
	Pleasant Run Practice Fields New Restroom	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Pleasant Run Road Bridge at Big Bear (White Chapel	\$400,000	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Pleasant Run Road Rehabilitation (John McCain to N	\$1,800,000	\$1,250,000	\$0	\$0	\$550,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Pleasant Run Road Waterline (John McCain North to	\$850,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$800,000
	Public Works Service Center Renovations	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Senior Center Exterior Renovations	\$120,000	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Senior Center RFP Professional Services	\$65,000	\$0	\$0	\$65,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	SH26 Beautification FY2021	\$7,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500,000	\$0	\$0	\$0	\$0
	Street Maintenance County-2021	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Maintenance Program-2021	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Pavement Marking-2021	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 10: Apple Valley/Rustic Oaks/Bills Lane	\$630,000	\$0	\$630,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 11: Tinker Road Water/Drainage/Roac	\$2,700,000	\$1,800,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
	Water Project 12: Woodbriar Estates - Design	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 18: Pecan Park Estates-Design	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000

Exhibit C  
5 Year Capital Improvement Plan  
Fiscal Year 2021-2025

Year	Title	Total Project Cost	Capital Projects Fund	**Utility Fund	CEDC (Parks, Trails & Libraries)	Drainage Fund	*FHA/TxDOT	*Impact Fees - Area I (East of 26)	*Impact Fees - Area II (West of 26)	Parkland Dedication Fund	Voluntary Park	Voluntary Library	TIF	Tomorrow Fund - City	Tomorrow Fund - Parks	**Wastewater Impact Fees	**Water Impact Fees	
	<i>Water Project 6: Quail Crest - Design</i>	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<i>WW Project 1: Woodbriar and Quail Crest Subdivisio</i>	\$350,000	\$0	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<i>WW Project 10: Rehabilitation of Priority 2 Manholes</i>	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<i>WW Project 5: Quails Path - Design</i>	\$90,000	\$0	\$90,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sum Of Total Project Cost:</b>	<b>\$40,253,500</b>	<b>\$7,480,000</b>	<b>\$2,370,000</b>	<b>\$685,000</b>	<b>\$1,975,000</b>	<b>\$3,077,000</b>	<b>\$0</b>	<b>\$310,000</b>	<b>\$300,000</b>	<b>\$530,000</b>	<b>\$0</b>	<b>\$21,756,500</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$350,000</b>	<b>\$1,220,000</b>	
	<i>(+) Year-end surplus contributions</i>		<b>\$500,000</b>	<b>\$531,100</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<i>(-) Operational Costs not included in project list</i>				<b>\$3,921,570</b>							<b>\$186,262</b>	<b>\$194,318</b>					
	<i>(-/+ ) Transfers in/out</i>		<b>-\$10,381,432</b>										<b>\$11,281,432</b>					
	<i>(+) FY22 Budgeted Contribution</i>		<b>\$2,244,834</b>	<b>\$546,941</b>	<b>\$2,287,391</b>	<b>\$8,622</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$450,000</b>	<b>\$28,885</b>	<b>\$174,445</b>	<b>\$127,400</b>	<b>\$6,525,730</b>	<b>\$49,314</b>	<b>\$21,434</b>	<b>\$49,500</b>	<b>\$210,000</b>	

Exhibit C  
5 Year Capital Improvement Plan  
Fiscal Year 2021-2025

Year	Title	Total Project Cost	Capital Projects Fund	**Utility Fund	CEDC (Parks, Trails & Libraries)	Drainage Fund	*FHA/TxDOT	*Impact Fees - Area I (East of 26)	*Impact Fees - Area II (West of 26)	Parkland Dedication Fund	Voluntary Park	Voluntary Library	TIF	Tomorrow Fund - City	Tomorrow Fund - Parks	**Wastewater Impact Fees	**Water Impact Fees
2022	<b>Estimated 10/1/2021 Available Balance</b>		<b>\$2,037,445</b>	<b>\$4,669,260</b>	<b>\$1,126,548</b>	<b>-\$42,051</b>	<b>\$1,222,302</b>	<b>\$189,853</b>	<b>\$895,920</b>	<b>\$673,140</b>	<b>\$466,709</b>	<b>\$416,095</b>	<b>\$1,047,930</b>	<b>\$2,563,499</b>	<b>\$893,137</b>	<b>\$706,379</b>	<b>\$3,351,676</b>
	Annual Sidewalk/Trail Construction/Grant Match FY2	\$400,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
	Annual Small Segment Sidewalk/Trail Construction FY2022	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Bedford Rd Trail (Glade to Cheek-Sparger)-Construction	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	City Park Fence Replacement	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0
	City Park New Amenity	\$700,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$659,000	\$0	\$0	\$0	\$0	\$41,000	\$0	\$0
	Cooks and Waller Lane	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Drainage Improvements at Nature Center	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0
	Drainage Improvements FY2022	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	Flashing Lights for Pedestrian Crosswalks-2022	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Glade Road (Phase 2 - SH26 to Pool) - FY22 Construct	\$5,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000,000	\$0	\$0	\$0	\$0
	Hardage Lane	\$900,000	\$900,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Jackson Road Bridge Renovation-Construction	\$1,222,302	\$0	\$0	\$0	\$0	\$1,222,302	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Justice Center Exterior Cleaning and Sealing	\$350,000	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Justice Center Interior Renovation	\$200,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Misc Concrete Rehabilitation-2022	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Nature Center Trail-Construction	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0
	Overland Park Amenity Phase II	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0
	Park Signage/Branding Program FY2022	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
	Parking Facility Pavement Marking-2022	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Parkway Tree Removal and Replacement-2022	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Restroom Facility Renovation FY2022	\$75,000	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Roberts Road - Construction	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$0
	Senior Center Renovations	\$3,000,000	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$0
	SH26 Beautification FY2022	\$3,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000,000	\$0	\$0	\$0	\$0
	Street Maintenance County-2022	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Maintenance Program-2022	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Pavement Marking-2022	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 12: Woodbriar Estates - Construction	\$1,000,000	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 16: Timberline Drive - Design	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 18: Pecan Park Estates-Construction	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000
	Water Project 5: Brighton Oaks - Design	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 6: Quail Crest - Construction	\$700,000	\$0	\$700,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	WW Project 1: Woodbriar and Quail Crest Subdivisio	\$2,000,000	\$0	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	WW Project 5: Quails Path WW Renewal and Road F	\$1,300,000	\$500,000	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sum Of Total Project Cost:</b>	<b>\$28,527,302</b>	<b>\$4,350,000</b>	<b>\$4,950,000</b>	<b>\$875,000</b>	<b>\$300,000</b>	<b>\$1,222,302</b>	<b>\$0</b>	<b>\$0</b>	<b>\$659,000</b>	<b>\$580,000</b>	<b>\$0</b>	<b>\$10,750,000</b>	<b>\$2,500,000</b>	<b>\$41,000</b>	<b>\$0</b>	<b>\$800,000</b>
	<b>(+) Year-end surplus contributions</b>		<b>\$500,000</b>	<b>\$531,100</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>(-) Operational Costs not included in project list</b>				<b>\$1,543,743</b>							<b>\$150,248</b>	<b>\$196,261</b>				
	<b>(-/+ ) Transfers in/out</b>		<b>-\$1,747,092</b>										<b>\$2,647,092</b>				
	<b>(+) FY23 Budgeted Contribution</b>		<b>\$2,211,191</b>	<b>\$794,326</b>	<b>\$2,287,491</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$450,000</b>	<b>\$23,463</b>	<b>\$167,334</b>	<b>\$133,720</b>	<b>\$7,719,252</b>	<b>\$49,413</b>	<b>\$17,863</b>	<b>\$37,125</b>	<b>\$157,500</b>

Exhibit C  
5 Year Capital Improvement Plan  
Fiscal Year 2021-2025

Year	Title	Total Project Cost	Capital Projects Fund	**Utility Fund	CEDC (Parks, Trails & Libraries)	Drainage Fund	*FHA/TxDOT	*Impact Fees - Area I (East of 26)	*Impact Fees - Area II (West of 26)	Parkland Dedication Fund	Voluntary Park	Voluntary Library	TIF	Tomorrow Fund - City	Tomorrow Fund - Parks	**Wastewater Impact Fees	**Water Impact Fees
2023	<b>Estimated 10/1/2022 Available Balance</b>		<b>-\$1,348,456</b>	<b>\$1,044,686</b>	<b>\$995,296</b>	<b>-\$142,051</b>	<b>\$0</b>	<b>\$199,853</b>	<b>\$1,345,920</b>	<b>\$37,603</b>	<b>\$54,043</b>	<b>\$399,567</b>	<b>\$468,013</b>	<b>\$112,912</b>	<b>\$870,000</b>	<b>\$743,504</b>	<b>\$2,709,176</b>
	Annual Sidewalk/Trail Construction/Grant Match FY2	\$400,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
	Annual Small Segment Sidewalk/Trail Construction FY2023	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Cheek-Sparger Trail	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0
	City Hall - Boiler Replacement	\$200,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Dog Park/Splash Pad	\$700,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$700,000	\$0	\$0
	Drainage Improvements FY2023	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	Kimzey Park Playground Improvements	\$1,000,000	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Misc Concrete Rehabilitation-2023	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Nature Center Trail PH2-Construction	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$0
	Parking Facility Pavement Marking-2023	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Parkway Tree Removal and Replacement-2023	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Rehabilitate the Historic Fire Station	\$234,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$234,000	\$0	\$0	\$0	\$0
	Senior Center Renovations-2023	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0
	Street Maintenance County-2023	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Maintenance Program-2023	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Pavement Marking-2023	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 14: Mixed Use Connections-Design	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 5: Brighton Oaks Water/Street Rehabi.	\$2,550,000	\$650,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,900,000
	Water Project 16: Timberline Drive - Construction	\$2,500,000	\$700,000	\$1,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Woodbriar/Quail Crest Street Rehabilitation (Compa	\$1,200,000	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sum Of Total Project Cost:</b>	<b>\$15,159,000</b>	<b>\$4,575,000</b>	<b>\$2,000,000</b>	<b>\$1,300,000</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,384,000</b>	<b>\$0</b>	<b>\$700,000</b>	<b>\$0</b>	<b>\$1,900,000</b>
	<b>(+) Year-end surplus contributions</b>		<b>\$500,000</b>	<b>\$531,100</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>(-) Operational Costs not included in project list</b>				<b>\$1,568,445</b>							<b>\$151,263</b>	<b>\$198,224</b>				
	<b>(-/+ Transfers in/out</b>		<b>\$1,259,827</b>										<b>-\$1,159,827</b>				
	<b>(+) FY24 Budgeted Contribution</b>		<b>\$2,202,895</b>	<b>\$1,038,457</b>	<b>\$2,338,901</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$450,000</b>	<b>\$5,000</b>	<b>\$159,081</b>	<b>\$140,356</b>	<b>\$6,918,579</b>	<b>\$44,512</b>	<b>\$17,400</b>	<b>\$27,844</b>	<b>\$118,125</b>
2024	<b>Estimated 10/1/2023 Available Balance</b>		<b>-\$1,960,734</b>	<b>\$614,243</b>	<b>\$465,752</b>	<b>-\$242,051</b>	<b>\$0</b>	<b>\$209,853</b>	<b>\$1,795,920</b>	<b>\$42,603</b>	<b>\$213,124</b>	<b>\$388,660</b>	<b>\$1,644,541</b>	<b>\$157,424</b>	<b>\$187,400</b>	<b>\$771,348</b>	<b>\$927,301</b>
	Annual Sidewalk/Trail Construction/Grant Match FY2	\$400,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
	Annual Small Segment Sidewalk/Trail Construction FY2024	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	City Hall and Library Exterior Cleaning and Sealing	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$0	\$0
	Bedford Road Trail - Construction	\$1,500,000	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Drainage Improvements FY2024	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	Misc Concrete Rehabilitation-2024	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Parking Facility Pavement Marking-2024	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Parkway Tree Removal and Replacement-2024	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Restroom Facility Renovation FY2024	\$75,000	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Concrete Panel Replacement-2024	\$750,000	\$750,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Maintenance County-2024	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Maintenance Program-2024	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Pavement Marking-2024	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 14: Mixed Use Connections-Constructi	\$1,700,000	\$0	\$1,700,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 17: Monticello - Design	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sum Of Total Project Cost:</b>	<b>\$7,250,000</b>	<b>\$4,075,000</b>	<b>\$1,900,000</b>	<b>\$375,000</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>(+) Year-end surplus contributions</b>		<b>\$500,000</b>	<b>\$531,100</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>(-) Operational Costs not included in project list</b>				<b>\$1,591,974</b>							<b>\$152,309</b>	<b>\$200,206</b>				
	<b>(-/+ Transfers in/out</b>		<b>\$4,800,000</b>										<b>-\$5,700,000</b>				
	<b>(+) FY25 Budgeted Contribution</b>		<b>\$1,702,598</b>	<b>\$1,301,597</b>	<b>\$2,381,077</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$450,000</b>	<b>\$5,000</b>	<b>\$162,262</b>	<b>\$147,324</b>	<b>\$7,123,887</b>	<b>\$44,601</b>	<b>\$3,748</b>	<b>\$20,883</b>	<b>\$88,594</b>

Exhibit C  
5 Year Capital Improvement Plan  
Fiscal Year 2021-2025

Year	Title	Total Project Cost	Capital Projects Fund	**Utility Fund	CEDC (Parks, Trails & Libraries)	Drainage Fund	*FHA/TxDOT	*Impact Fees - Area I (East of 26)	*Impact Fees - Area II (West of 26)	Parkland Dedication Fund	Voluntary Park	Voluntary Library	TIF	Tomorrow Fund - City	Tomorrow Fund - Parks	**Wastewater Impact Fees	**Water Impact Fees
2025	<b>Estimated 10/1/2024 Available Balance</b>		\$966,864	\$546,940	\$879,855	-\$342,051	\$0	\$219,853	\$2,245,920	\$47,603	\$375,386	\$383,674	\$2,268,222	\$202,025	\$191,148	\$792,231	\$1,015,895
	Annual Sidewalk/Trail Construction/Grant Match FY2	\$400,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
	Annual Small Segment Sidewalk/Trail Construction FY2025	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Drainage Improvements FY2025	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	Library Equipment Replacement	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0
	Misc Concrete Rehabilitation-2025	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Parking Facility Pavement Marking-2025	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Parkway Tree Removal and Replacement-2025	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Concrete Panel Replacement-2025	\$750,000	\$750,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Maintenance County-2025	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Maintenance Program-2025	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Pavement Marking-2025	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 13: Glade at Old Oak and SH121 - Desi	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 17: Monticello - Construction	\$3,000,000	\$2,000,000	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sum Of Total Project Cost:</b>	<b>\$6,725,000</b>	<b>\$4,575,000</b>	<b>\$1,200,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>(+) Year-end surplus contributions</b>		<b>\$500,000</b>	<b>\$531,100</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>(-) Operational Costs not included in project list</b>				<b>\$1,021,821</b>							<b>\$153,387</b>	<b>\$202,208</b>				
	<b>(-/+ ) Transfers in/out</b>		<b>\$8,068,697</b>										<b>-\$8,068,697</b>				
	<b>(+) FY26 Budgeted Contribution</b>		<b>\$1,709,365</b>	<b>\$1,573,732</b>	<b>\$2,413,367</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$450,000</b>	<b>\$5,000</b>	<b>\$165,508</b>	<b>\$154,640</b>	<b>\$7,335,353</b>	<b>\$44,690</b>	<b>\$3,823</b>	<b>\$15,662</b>	<b>\$66,445</b>
	<b>Estimated 10/1/25 Available Balances</b>		<b>\$6,669,926</b>	<b>\$1,451,772</b>	<b>\$1,971,401</b>	<b>-\$442,051</b>	<b>\$0</b>	<b>\$229,853</b>	<b>\$2,695,920</b>	<b>\$52,603</b>	<b>\$540,894</b>	<b>\$284,927</b>	<b>\$1,082,670</b>	<b>\$246,715</b>	<b>\$194,971</b>	<b>\$807,893</b>	<b>\$1,082,340</b>
	<b>Total Project Cost Grand Total Sum:</b>	<b>\$112,932,302</b>	<b>\$26,295,500</b>	<b>\$14,210,200</b>	<b>\$4,249,500</b>	<b>\$3,480,800</b>	<b>\$4,299,302</b>	<b>\$32,000</b>	<b>\$342,000</b>	<b>\$1,545,500</b>	<b>\$1,685,000</b>	<b>\$100,000</b>	<b>\$47,395,500</b>	<b>\$2,500,000</b>	<b>\$941,000</b>	<b>\$382,000</b>	<b>\$3,974,000</b>

\*These revenue sources are located in the Utility Capital Fund, but for the purposes of this report we've broken them out. To get actual projected balance of that fund, add these together.

\*\*These revenue sources are located in the General Capital Fund, but for the purposes of this report we've broken them out. To get actual projected balance of that fund, add these together.



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
www.colleyville.com

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**Agenda Number** 4b  
**Type** Resolution  
**Department** Finance

**Agenda Date** 1/19/2021

**Number** Resolution R-21-4579

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## **Title**

Consider and adopt the City of Colleyville's broker/dealer list, as required by the Texas Public Funds Investment Act

## **Strategic Plan**

2.4 Demonstrate stewardship of public resources

## **Explanation**

### ***Reading and Public Hearing***

The City's Investment Policy provides that the City Council shall annually approve broker/dealer firms to receive quotes for investment purchases. By definition, an investment broker brings buyers and sellers of investments together and an investment dealer, as opposed to an investment broker, sells from their inventory of investment purchases they own.

The City's current broker/dealer list consists of the following firms:

- Cantor Fitzgerald L.P
- Duncan-Williams, Inc.
- Raymond James
- Multi-Bank Securities, Inc. (MBS)
- Wells Fargo

Staff recommends removal of Cantor Fitzgerald L.P., as we have not found advantageous securities with that firm for the past 18 months. This would leave four authorized broker/dealers for the City to work with, which is more than sufficient to help build a diverse portfolio.

## **Financial Impact**

Receive competitive investment quotes and maximize returns on investments.

## **Recommendation**

Approve

## **Attachments**

1. 4b. Broker-Dealer list presentation

# 4b. Adoption of the City of Colleyville's broker/dealer list, as required by the Texas Public Funds Investment Act



## **Broker/Dealer List**

City Council Meeting  
January 19, 2021

# Broker/Dealer List



## Current list:

Brokers/Dealers
Duncan-Williams, Inc.
<del>Cantor Fitzgerald, L.P.</del>
Raymond James
Multi-Bank Securities, Inc. (MBS)
Wells Fargo

**Recommend removal of Cantor Fitzgerald, L.P., as we have not found advantageous securities with them for the past 18 months.**



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
www.colleyville.com

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<b>Agenda Number</b> 5a	<b>Agenda Date</b> 1/19/2021	<b>Number</b>
<b>Type</b> Presentation		
<b>Department</b> Finance		

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## **Title**

Monthly Financial Report - December 2020

## **Explanation**

### **General Fund**

Through December, the General Fund has collected 36% of its budgeted revenue and spent 31% of its budgeted expenditures. We've reached the turning point in every fiscal year when property taxes start to hit our accounts, giving the General Fund a surplus that will remain throughout the remaining months. Our surplus of \$1.4 million is slightly lower than the previous year, due partly to one additional pay period hitting in December. The surplus will increase in January and February before declining through the remainder of the year, as illustrated in the typical cash balance trajectory.

#### *Sales tax revenue.*

Colleyville received its second collection of the fiscal year from November's sales, and it brought in a large, 15.2% increase over November of last year, yielding a total YTD increase of 8.5% over FY20. This double-digit increase comes on the heels of a more moderate one last month, indicating that the City is not quite finished with seeing larger than usual gains. Additionally, due to conservative budgeting we are still 10.7% ahead of where we projected to be at the start of the year.

### **Utility Fund**

Through the third month of the fiscal year, the Utility Fund has collected 24% of its budgeted revenue and spent 17% of its budgeted expenditures. Our surplus of \$1.94 million is weaker than we saw last year, due primarily to the City having met its revenue requirement to the Trinity River Authority and therefore not making payments in October and November of last year. Additionally, the City has had one additional pay period in December of this year. Netting out the pass-through cost of water/sewer services from the T.R.A., which the City does not control, spending for the City's direct costs are tracking very close to budget for this period.

### **Drainage Fund**

To date, the Drainage Utility Fund has received 26% of its budgeted revenue and spent 21% of its budgeted expenditures. This fund's cash flow is tracking lower than last year but about as expected due to one additional pay period hitting in December. To date, our surplus here is \$80,000. We anticipate this increasing in January. Drainage fee revenues tend to average at 1.2% higher than the previous

fiscal year, although at this point we're seeing less than 0.5% growth for FY21, and 3% over our 5-year average.

### **Hotel Fund**

The Hotel Fund continues to perform slightly better than anticipated. Almost half of this fund's expenses relates to personnel costs, which are very predictable and linear throughout the fiscal year. The other half is dedicated to improvements, event supplies, and promoting the City via events, economic development, and direct advertising. These costs tend to be much more sporadic. Conversely, our revenue only comes in once each quarter, meaning we anticipate running large deficits up to the months preceding a revenue deposit. On the year, staff does plan on using almost \$90k in fund balance for non-recurring improvements.

### **Debt Service Fund**

Similar to our General Fund's property tax collections, the Debt Service fund has received a substantial portion of its property taxes this year. Cash-flow for this fund is very predictable, as most revenues are recognized in December and debt service payments occur twice annually. As of December's figures, the fund is running a surplus of around \$173k. This surplus is lower than the one we experienced this time last year due to a payment for our most recent ambulance lease, tempered by higher revenue collections. With Colleyville's current debt service schedule, all bonded debt is on track to be paid off by FY27.

### **Attachments**

1. December 2020 - Monthly Financial Report Presentation
2. December 2020 MFR

# 5a. Items not for City Council action



## **Monthly Financial Report December 2020**

City Council Meeting  
January 19, 2021

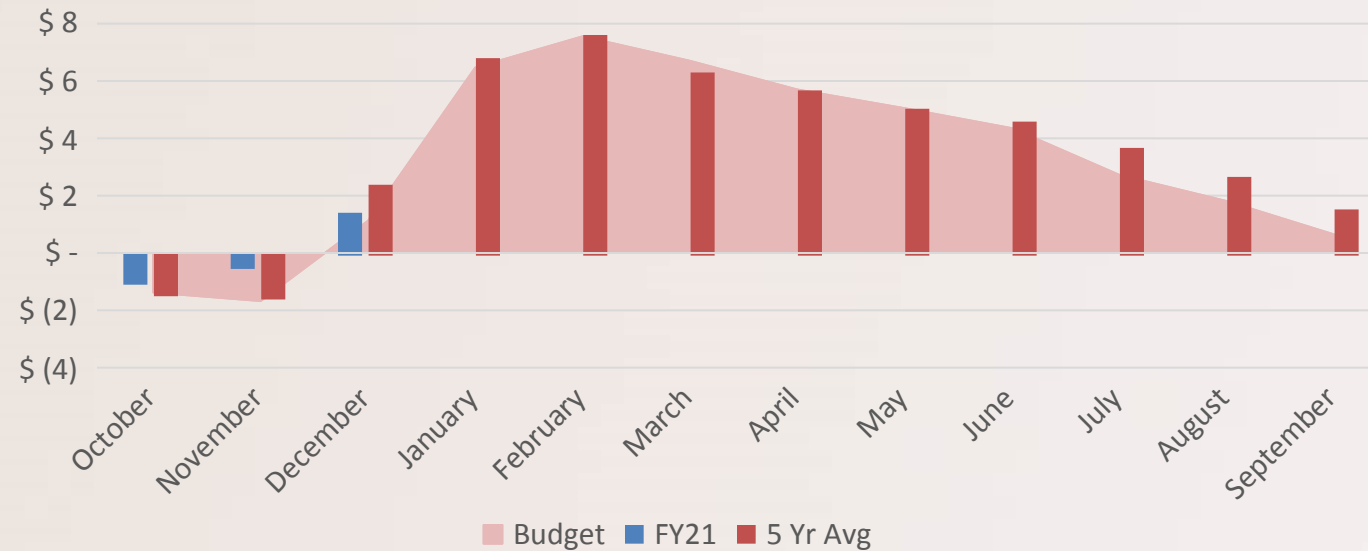
# General Fund



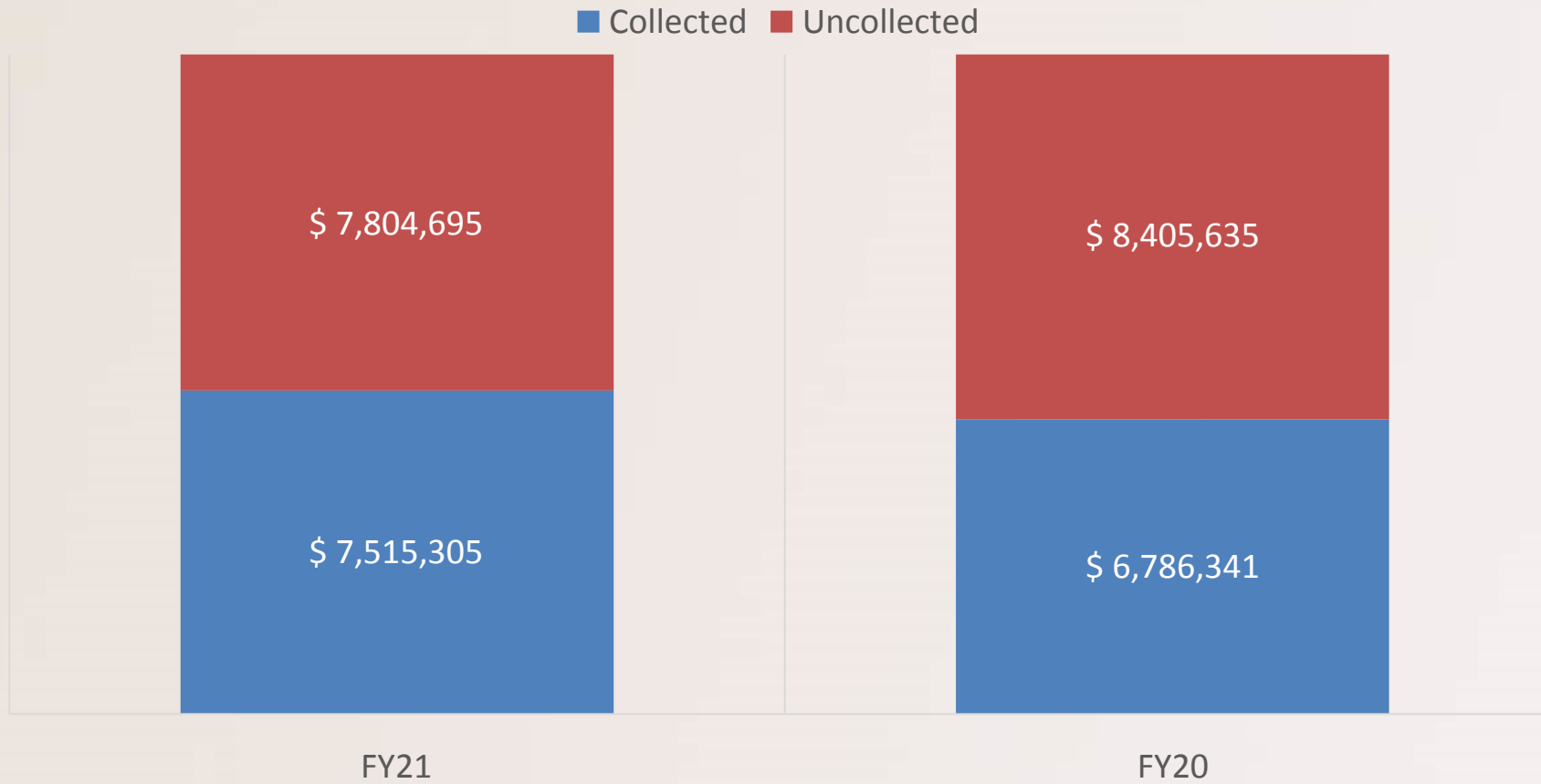
General Fund						
	FY21 Budget		FY21 YTD		% of Budget	
					FY20 YTD	FY20% of Budget
Revenues	\$	25,124,381	\$	9,024,560	36%	\$ 8,371,112 34%
Expenditures	\$	24,476,396	\$	7,621,651	31%	\$ 6,903,929 29%
	\$	647,985	\$	1,402,909		\$ 1,467,183

\*25% of the year is completed

General Fund Cash Flow



# Property Tax Highlight

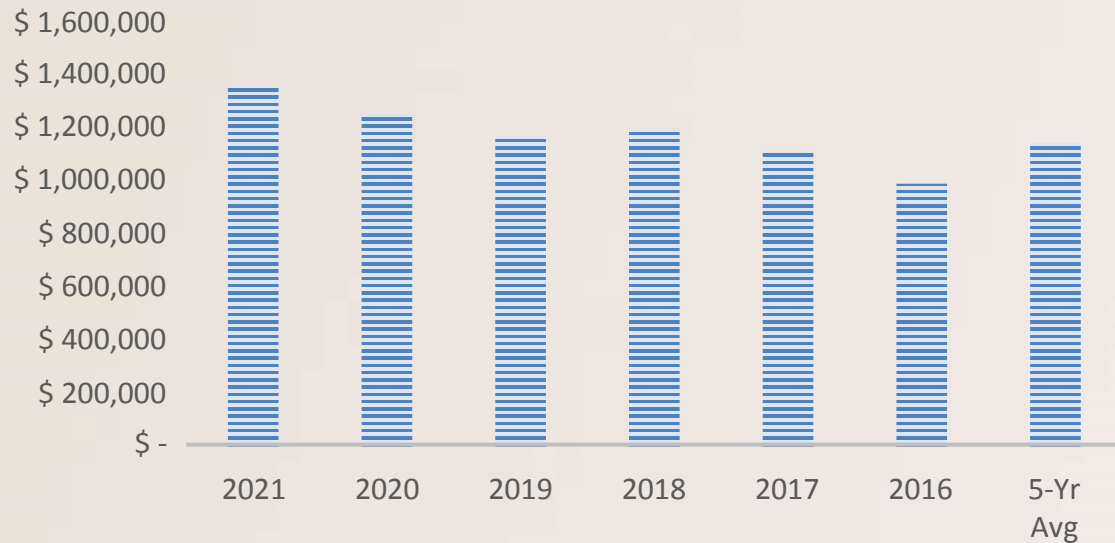


# Sales Tax Highlight



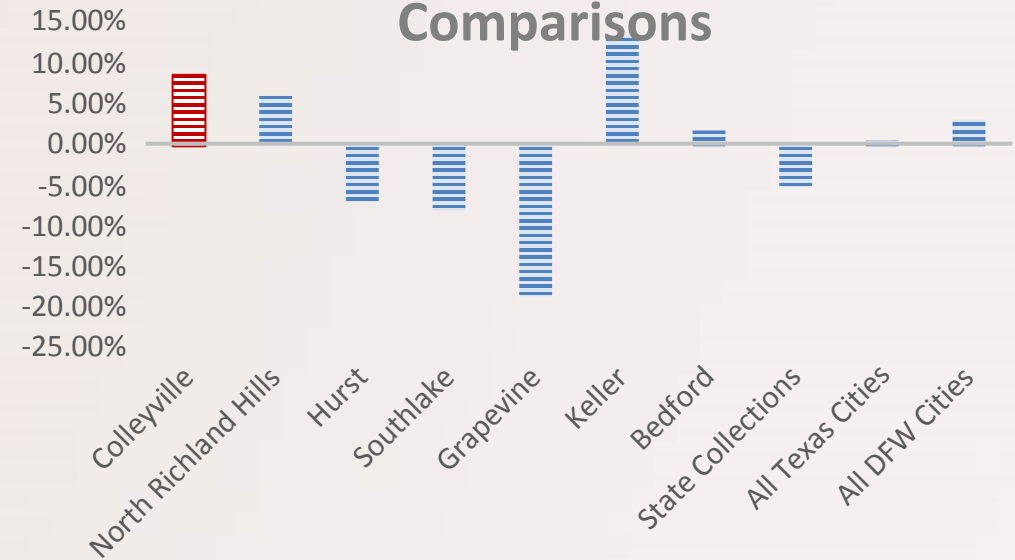
## FY21 YTD Receipts compared to Previous Years

### Thru November Sales Tax Receipts (Comparison)



## City/State Comparisons

### City/State Comparisons

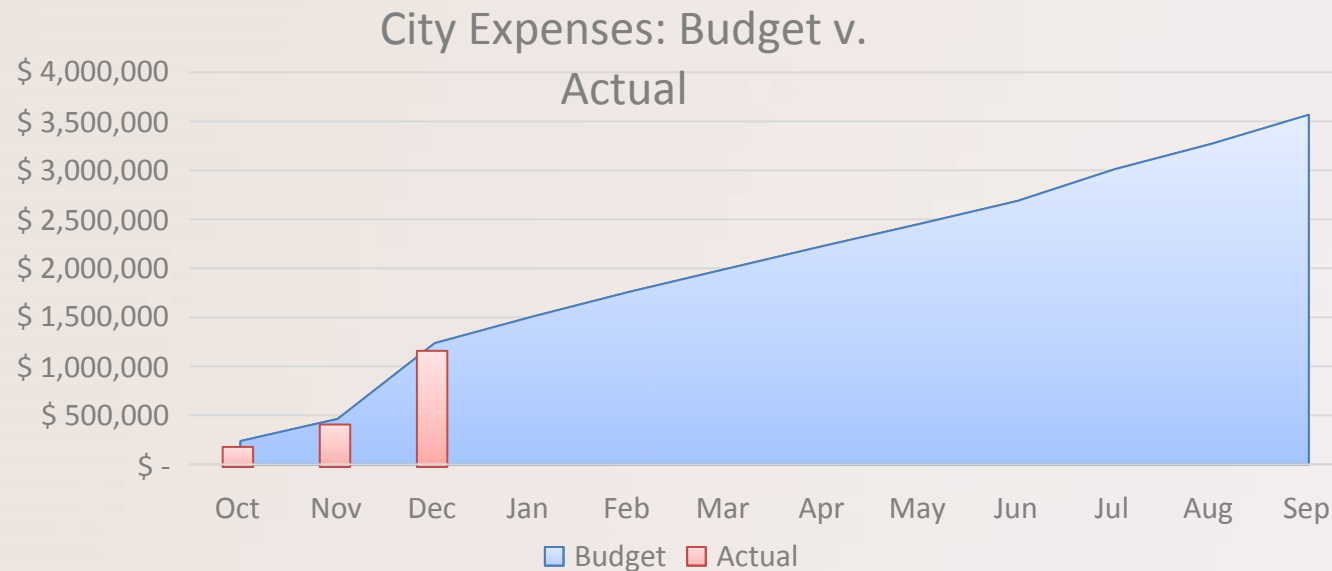


# Utility Fund



Utility Fund					
	FY21 Budget	FY21 YTD	% of Budget	FY20 YTD	FY20 % of Budget
Revenues	\$ 17,958,382	\$ 4,271,906	24%	\$ 4,138,418	24%
Expenditures	\$ 17,925,757	\$ 3,077,685	17%	\$ 2,294,985	13%
	\$ 32,625	\$ 1,194,222		\$ 1,843,433	

\*25% of the year is completed



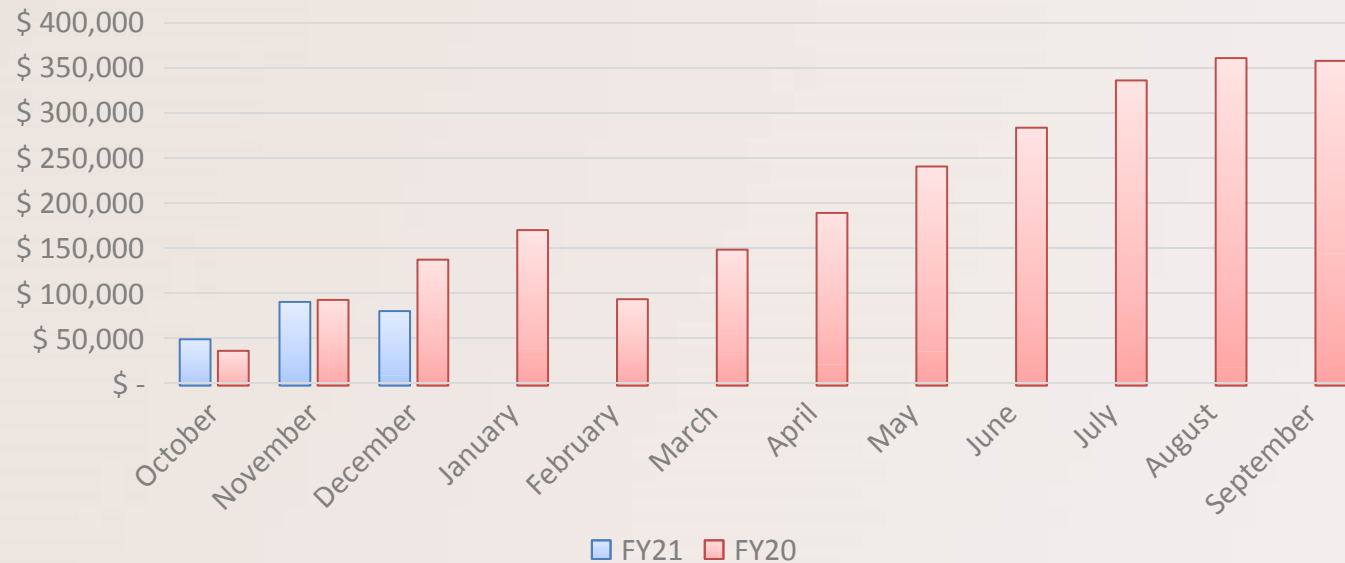
# Drainage Fund



Drainage Fund					
	FY21 Budget	FY21 YTD	% of Budget	FY20 YTD	FY20 % of Budget
Revenues	\$ 978,508	\$ 252,107	26%	\$ 258,462	26%
Expenditures	\$ 810,202	\$ 172,207	21%	\$ 121,414	15%
	<b>\$ 168,306</b>	<b>\$ 79,900</b>		<b>\$ 137,047</b>	

\*25% of the year is completed

FY21 vs. FY20 Cash Flow



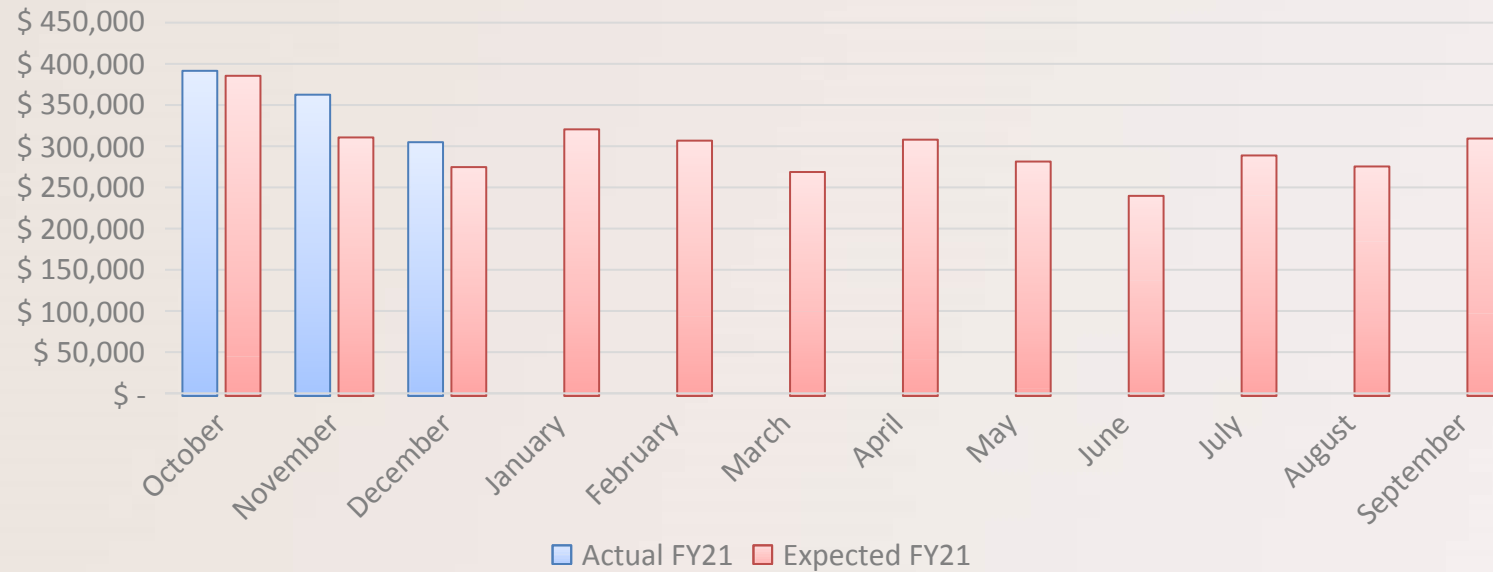
# Hotel Fund



Hotel Fund						
	FY21 Budget		FY21 YTD		% of Budget	
Revenues	\$	237,500	\$	58	0%	\$ 1,808
Expenditures	\$	327,176	\$	94,177	29%	\$ 7,673
	\$	(89,676)	\$	(94,119)		\$ (5,865)

\*25% of the year is completed

Expected Fund Balance vs. Actual Fund Balance (by month)



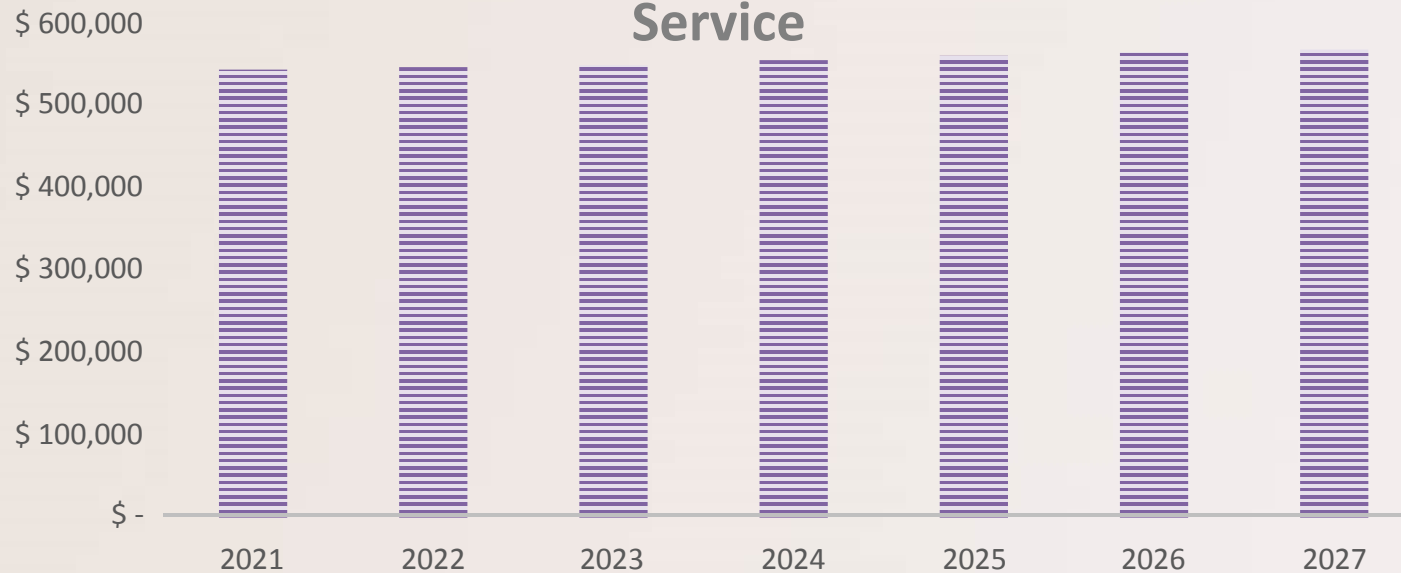
# Debt Service Fund



Debt Service Fund						
	FY21 Budget		FY21 YTD		% of Budget	
					FY20 YTD	FY20 % of Budget
Revenues	\$	782,500	\$	387,525	50%	27%
Expenditures	\$	819,423	\$	214,258	26%	3%
	\$	(36,923)	\$	173,267		
					\$ 337,020	

\*25% of the year is completed

## Property Tax Backed Debt Service



# Monthly Financial Report - December 2020

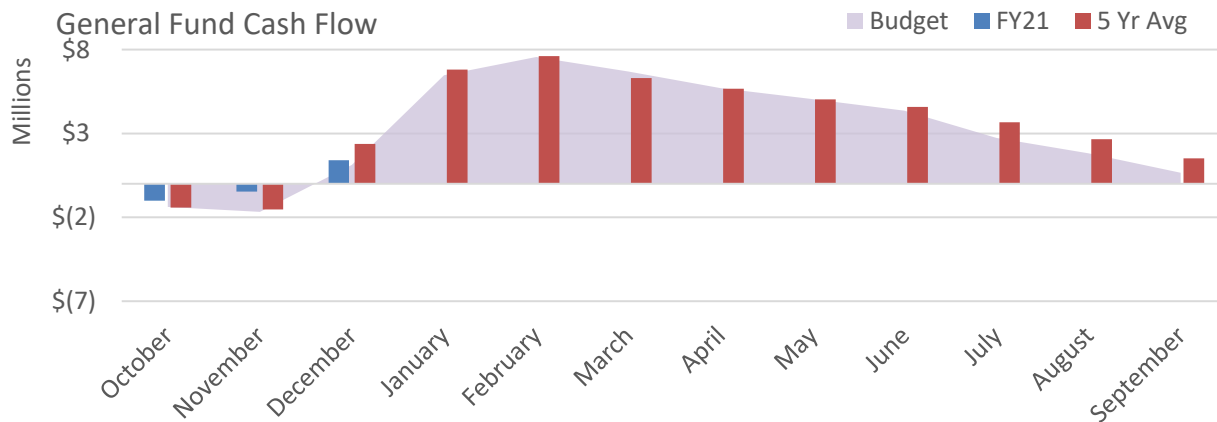
% of year Completed 25%

## General Fund

% of Budget Spent 31%

	FY21 Budget	FY21 YTD	% of Budget	FY20 YTD	FY20% of Budget
Revenues	\$ 25,124,381	\$ 9,024,560	36%	\$ 8,371,112	34%
Expenditures	\$ 24,476,396	\$ 7,621,651	31%	\$ 6,903,929	29%
	\$ 647,985	\$ 1,402,909		\$ 1,467,183	

Through December, the General Fund has collected 36% of its budgeted revenue and spent 31% of its budgeted expenditures. We've reached the turning point in every fiscal year when property taxes start to hit our accounts, giving the General Fund a surplus that will remain throughout the remaining months. Our surplus of \$1.4 million is slightly lower than the previous year, due partly to one additional pay period hitting in December. The surplus will increase in January and February before declining through the remainder of the year. Please see the typical cash balance trajectory below.



## General Fund Highlights

### Revenue (FY21/FY20)

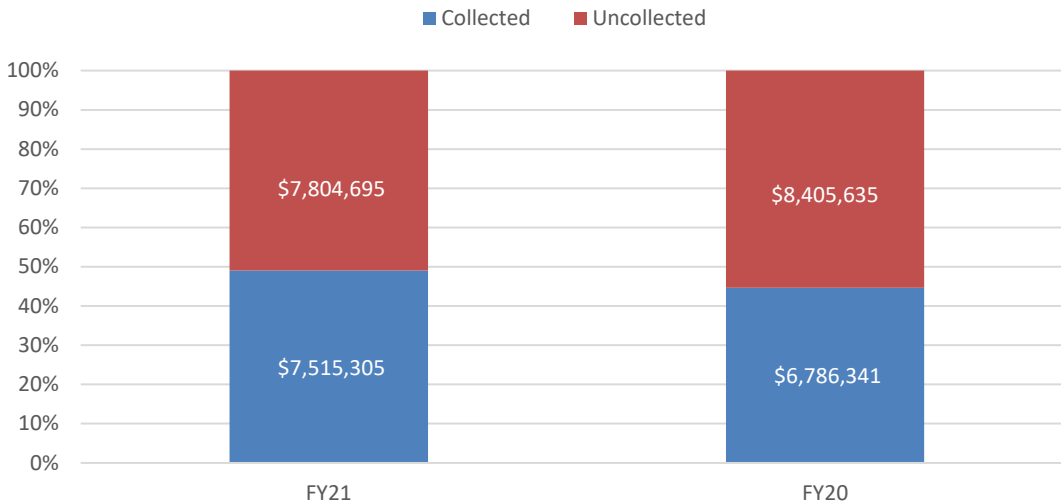
Property Tax	+ \$729k	Sales Tax	+ \$4k	Franchise Tax	-\$55k
Licenses	+ \$63k	Other Revenue	-\$87k	<b>Total Rev</b>	<b>+ \$653k</b>

### Expenditures (FY21/FY20)

Personnel	+ \$561k	Contractual	+ \$144k	Supplies	-\$10k
Capital	\$23k	Transfers	\$0,000k	<b>Total Exp</b>	<b>+ \$718k</b>

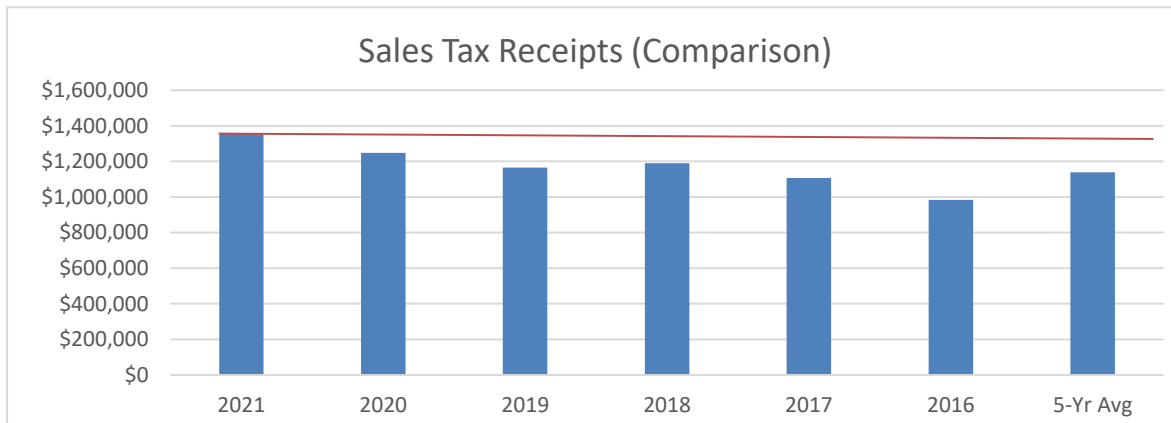
# Monthly Financial Report - December 2020

## Revenue Highlight: Property Tax



Colleyville anticipates receiving \$15.32m in General Fund property tax this year. This makes for a 1%, or \$130k, increase over actual FY20 property tax receipts. It should be noted that this increase comes from taxes off of new property, as opposed to increased taxes on existing property inside the City. These remainder of these receipts will hit our accounts through

## Revenue Highlight: Sales Tax



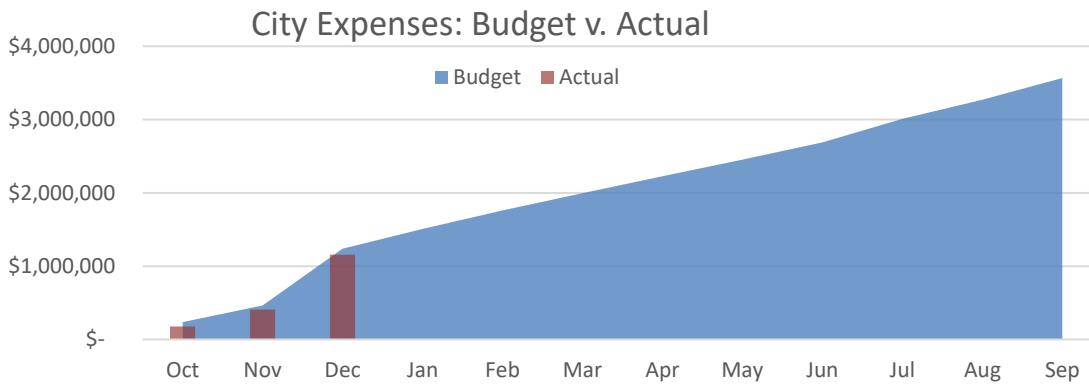
FY21/Budget	FY21/FY20
 <b>10.7%</b>	 <b>8.5%</b>

Colleyville received its second collection of the fiscal year from November's sales, and it brought in a large, 15.2% increase over November of last year, yielding a total YTD increase of 8.5% over FY20. This double-digit increase comes on the heels of a more moderate one last month, indicating that the City is not quite finished with seeing larger than usual gains. Additionally, due to conservative budgeting we are still 10.7% ahead of where we projected to be at the start of the year.

# Monthly Financial Report - December 2020

			% of year Completed		
<b>Water/Sewer Utility Fund</b>			% of Budget Spent		
	FY21 Budget	FY21 YTD	% of Budget	FY20 YTD	FY20% of Budget
Revenues	\$ 17,958,382	\$ 4,271,906	24%	\$ 4,138,418	24%
Expenditures	\$ 17,925,757	\$ 3,077,685	17%	\$ 2,294,985	13%
	<b>\$ 32,625</b>	<b>\$ 1,194,222</b>		<b>\$ 1,843,433</b>	

Through the third month of the fiscal year, the Utility Fund has collected 24% of its budgeted revenue and spent 17% of its budgeted expenditures. Our surplus of \$1.94 million is weaker than we saw last year, due primarily to the city having met its revenue requirement to the Trinity River Authority and therefore not making payments in October and November of last year. Additionally, the City has had one additional pay period in December of this year. Netting out the pass-through cost of water/sewer services from the T.R.A., which the City does not control, spending for the City's direct costs are tracking very close to budget for this period.



## Utility Operation Highlights

### Avg Customer Count

FY21/FY20



0.6%

### YTD Rainfall (Inches)

FY21/FY20

-3.4

### Expenditures (FY21/FY20)

		Mostly TRA costs ↓			
Personnel	+ \$91k	Contractual	+ \$605k	Supplies	+ \$19k
Capital	+ \$68k	Transfers	\$00k	<b>Total Exp</b>	<b>+ \$783k</b>

Colleyville's rate structure enables the City to more easily manage years of varying water consumption from year-to-year. The majority of the City's rate is comprised of a direct pass-through to TRA for water costs. Funding for the City's operational costs come from a fixed monthly charge to customers based on meter size. The goal of this fund is to break-even at the end of the year.

# Monthly Financial Report - December 2020

% of year Completed 25%

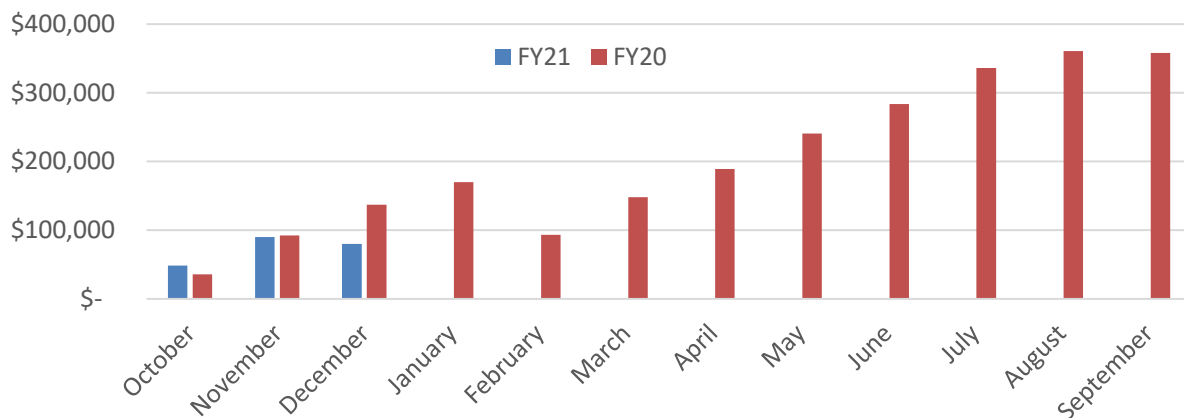
## Drainage Utility Fund

% of Budget Spent 21%

	FY21 Budget	FY21 YTD	% of Budget	FY20 YTD	FY20% of Budget
Revenues	\$ 978,508	\$ 252,107	26%	\$ 258,462	26%
Expenditures	\$ 810,202	\$ 172,207	21%	\$ 121,414	15%
	<b>\$ 168,306</b>	<b>\$ 79,900</b>		<b>\$ 137,047</b>	

To date, the Drainage Utility Fund has received 26% of its budgeted revenue and spent 21% of its budgeted expenditures. This fund's cash flow is tracking lower than last year but about as expected due to one additional pay period hitting in December. To date, our surplus here is \$80,000. We anticipate this increasing in January. Drainage fee revenues tend to average at 1.2% higher than the previous fiscal year, although at this point we're seeing less than 0.5% growth for FY21, and 3% over our 5-year average.

FY21 vs. FY20 Cash Flow



## Drainage Fund Operation Highlights

### Revenue - Drainage Fees

FY21/FY20 0.4%

FY21/5-Yr Avg 3.0%

### Expenditures (FY21/FY20)

Personnel	+ \$34k	
Supplies	+ \$10k	
Debt Service	-\$1k	

Contractual	+ \$8k	
Capital/Xfers	\$0k	
<b>Total Exp.</b>	<b>+ \$51k</b>	

Note: this fund's debt service is scheduled to be retired in fiscal year 2021.

# Monthly Financial Report - December 2020

% of year Completed 25%

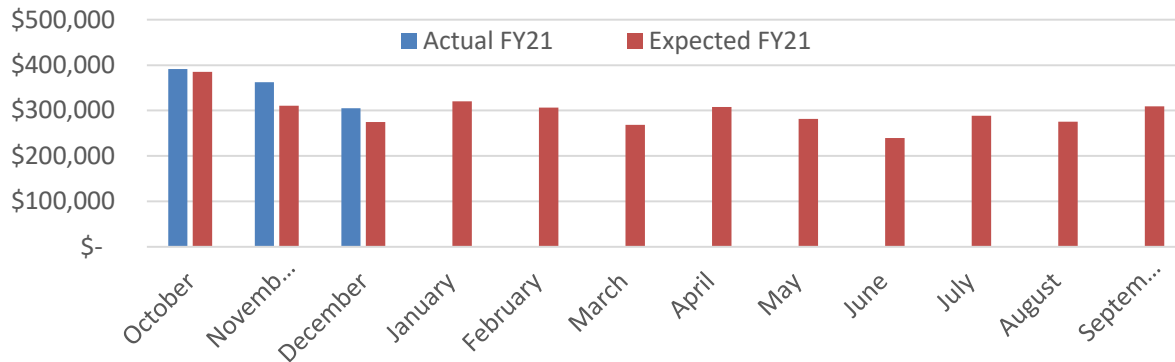
## Hotel Tax Fund

% of Budget Spent 29%

	FY21 Budget	FY21 YTD	% of Budget	FY20 YTD	FY20% of Budget
Revenues	\$ 237,500	\$ 58	0%	\$ 1,808	
Expenditures*	\$ 327,176	\$ 94,177	29%	\$ 7,673	
	\$ (89,676)	\$ (94,119)		\$ (5,865)	

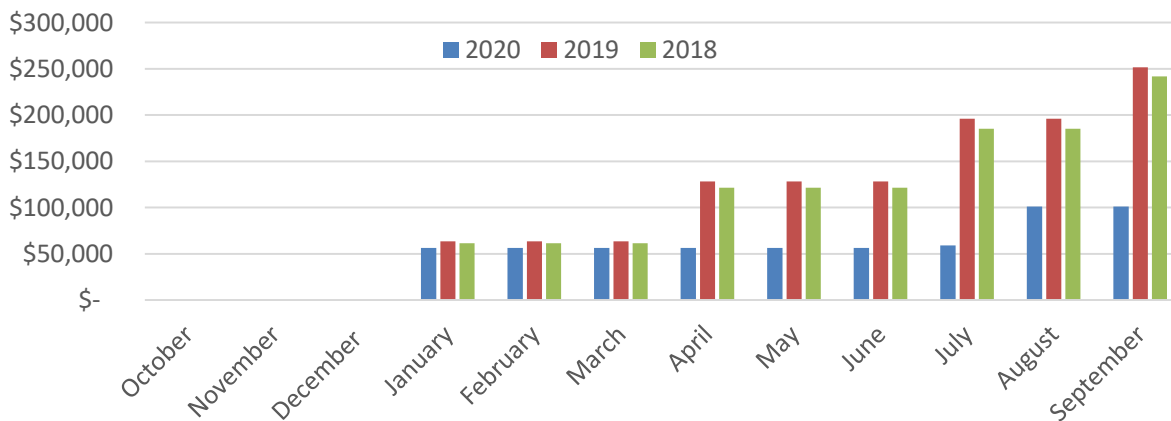
The Hotel Fund continues to perform slightly better than anticipated. Almost half of this fund's expenses relates to personnel costs, which are very predictable and linear throughout the fiscal year. The other half is dedicated to improvements, event supplies, and promoting the City via events, economic development, and direct advertising. These costs tend to be much more sporadic. Conversely, our revenue only comes in once each quarter, meaning we anticipate running large deficits up to the months preceding a revenue deposit. On the year, staff does plan on using almost \$90k in fund balance for non-recurring improvements. The graph below plots the anticipated and actual fund balance for the fund throughout the fiscal year.

Expected Fund Balance vs. Actual Fund Balance (by month)



## Hotel Tax Performance

FY20 Revenue vs. History



# Monthly Financial Report - December 2020

				% of year Completed		25%	
<b>Debt Service Fund</b>				% of Budget Spent		26%	
	FY21 Budget	FY21 YTD	% of Budget	FY20 YTD	FY20% of Budget		
Revenues	\$ 782,500	\$ 387,525	50%	\$ 385,505	27%		
Expenditures*	\$ 819,423	\$ 214,258	26%	\$ 48,485	3%		
	<b>\$ (36,923)</b>	<b>\$ 173,267</b>		<b>\$ 337,020</b>			

Similar to our General Fund's property tax collections, the Debt Service fund has received a substantial portion of its property taxes this year. Cash-flow for this fund is very predictable, as most revenues are recognized in December and debt service payments occur twice annually. As of December's figures, the fund is running a surplus of around \$173k. This surplus is lower than the one we experienced this time last year due to a payment for our most recent ambulance lease, tempered by higher revenue collections. With Colleyville's current debt service schedule, all bonded debt is on track to be paid off by FY27.

\*Please note that staff has planned to rely on \$37k of excess fund balance to pay for this year's costs.



For any questions or comments regarding this report, please contact:

Kyle Lester  
 Finance Director  
 City of Colleyville, TX  
[klester@colleyville.com](mailto:klester@colleyville.com)  
 817-503-1014



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
www.colleyville.com

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**Agenda Number** 6a

**Agenda Date** 1/19/2021

**Number** Ordinance O-21-2152

**Type** Ordinance

**Department** Community Development

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## **Title**

Consideration of a Special Use Permit for a Massage Therapy use on Lot 1R1, Block 1, Foster Addition, located at 5200 Colleyville Boulevard, Suite C, Case ZC20-030

## **Strategic Plan**

4.2 Encourage compatible commercial growth

## **Explanation**

### ***Second Reading & Public Hearing***

The applicant was present and answered questions regarding the request. The applicant is a licensed massage therapist with the State of Texas and currently will be the only one working at the location. As the business is allowed to open, future employees will be required to be licensed.

### ***First Reading & Public Hearing***

Zhongying Zhu, of JM Massage, has submitted a request for a Special Use Permit (SUP) to allow for a Massage Therapy use at 5200 Colleyville Boulevard, Suite C. Massage Therapy is allowed in the CC-1 Village Retail district with the approval of an SUP.

**Existing Conditions/Background:** The subject property is zoned CC-1 and generally located on the west side of Colleyville Boulevard, north of Main Street, and adjacent to the Village Development. The subject property is a platted lot and currently developed with a multi-tenant commercial building. A Massage Therapy business currently occupies Suite C, and the reason for the SUP request is due to a change in the ownership.

## **Proposed Special Use Permit:**

*Request* – The applicant is requesting approval of an SUP to allow for a Massage Therapy use at this location. The applicant is requesting to continue operating as a Massage Therapy business with a new ownership.

*Ordinance* – Land Development Code, Chapter 3, Section 3.24.C Special Land Use Standards:

16. Massage Therapy – Any building, room, place, or establishment with a Massage

Therapy use shall comply with the following regulations, unless the City Council in approving a Special Use Permit for a Massage Therapy use has imposed other requirements necessary in the particular case to protect the public interests:

- a. Shall be located not less than 300 feet from another Massage Therapy establishment.
- b. Approval of an application to locate a Massage Therapy establishment shall be deemed a temporary permit. Said permit shall be in effect as long as the current tenant, at the time the approval was granted, operates within the location and may operate in perpetuity until such time as a new Certificate of Occupancy (C/O) is required. A new C/O is required for a change in the existing occupancy classification or use or occupant or business name or business owner.

**Legal-nonconforming Uses or Buildings:** Massage therapy businesses legally in existence after the effective adoption date of the applicable amended provisions for massage therapy may operate in perpetuity until such time as a new Certificate of Occupancy (C/O) is required. A new C/O is required for a change in the existing occupancy classification or use or occupant or business name or business owner. Before issuance of a new Certificate of Occupancy, a Special Use Permit must be approved.

**Analysis:** The applicant is requesting the SUP due to a change in ownership of the business. Approval of an SUP at this location for this user should not adversely impact surrounding uses or the character of the neighborhood.

**Plat Status:** The property is platted as Lot 1R1, Block 1, of the Foster Addition.

**DRC Review:** The DRC reviewed the request during their November 23, 2020 meeting and determined the application was complete and may be scheduled for the next available Planning and Zoning Commission meeting.

**Drainage: NA**

**Surrounding Development:** The properties to the south and west are located in the Village, zoned PUD-R, and developed with a mixture of office/retail/and residential uses. The property to the east is zoned CC-1 and is improved with a commercial restaurant use. The property to the north is zoned PUD-R and developed with a medical office.

**Comprehensive Plan:** The City's comprehensive plan, *Destination Colleyville*, identifies the subject property as "Colleyville Boulevard Corridor" and located within a Sales Tax Preferred Intersection.

**Public Notification:** Staff mailed notices to all property owners within 500 feet as well

as any Homeowners Associations within 500 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

**Staff Recommendation:** Staff recommends approval of the Special Use Permit (SUP) to authorize Massage Therapy for JM Massage at 5200 Colleyville Boulevard, Suite C. The proposed business should not adversely affect surrounding uses.

**Planning & Zoning Commission Recommendation:** The Planning & Zoning Commission recommended approval at their December 14, 2020 meeting by a vote of 4-0.

### **Financial Impact**

There is no fiscal impact to the City of Colleyville for this item.

### **Recommendation**

Approve

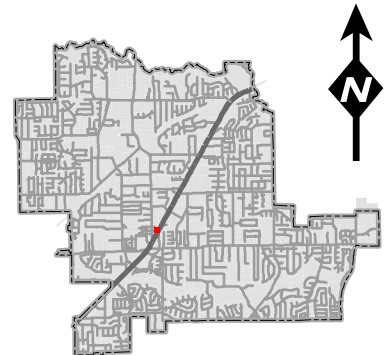
### **Attachments**

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Street View Photo
5. Notification Map
6. Notification List
7. Property Owner Notification
8. Ordinance O-21-2152


# Aerial Map



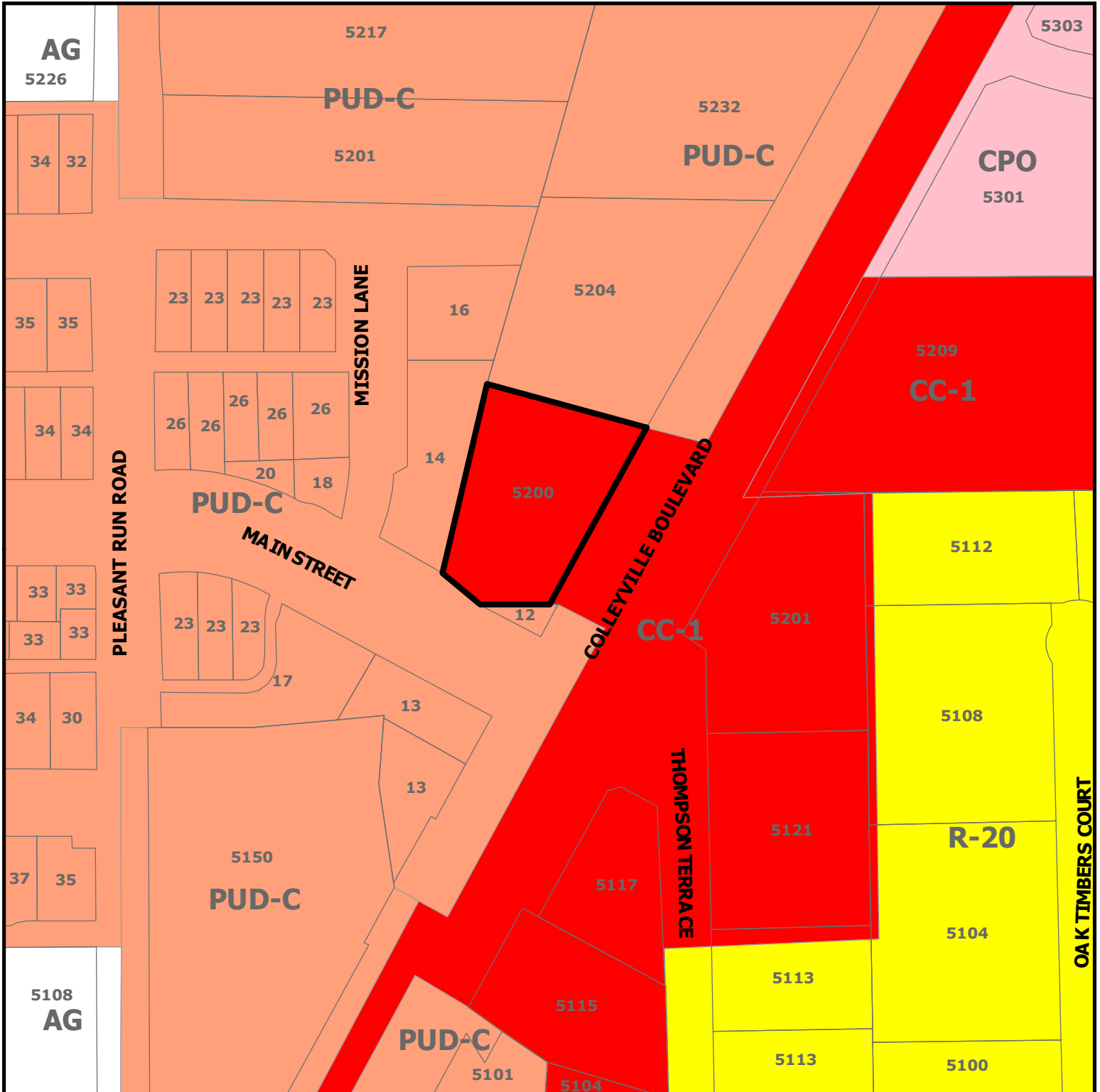
**ZC20-030**  
**5200 Colleyville Blvd**



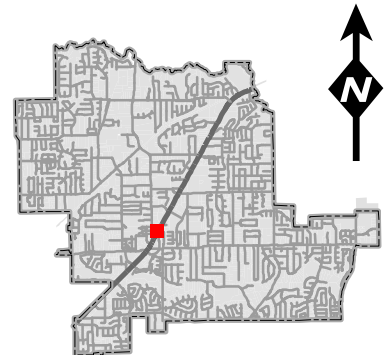
DISCLAIMER:  
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 Subject Property

# Zoning Map



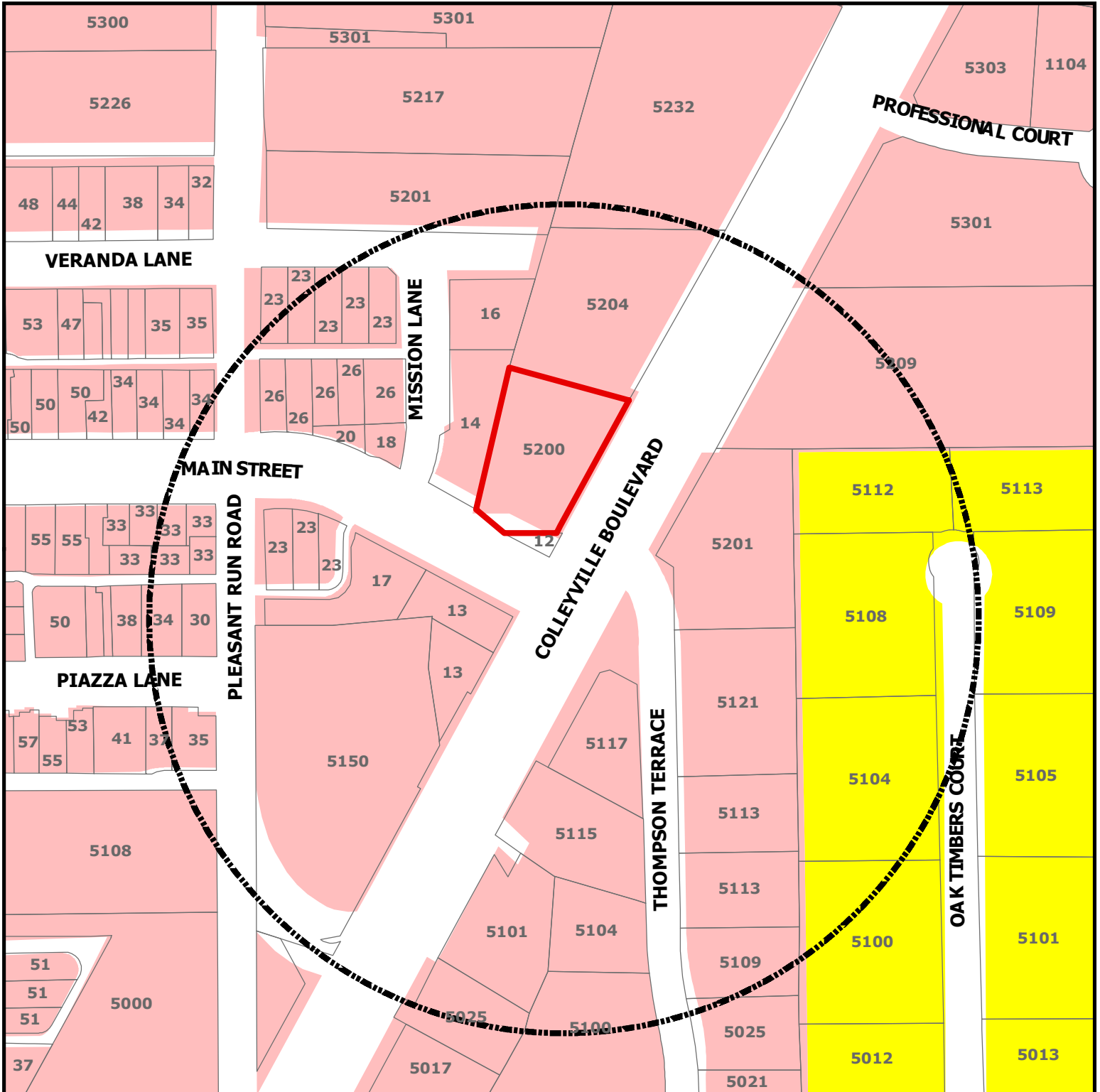
**ZC20-030**  
**5200 Colleyville Blvd**



 Subject Property

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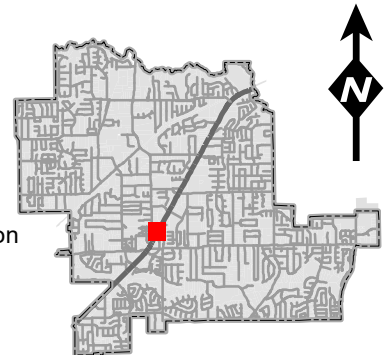
# Future Land Use Map



## ZC20-030

5200 Colleyville Blvd

- Subject Property
- Sales Tax Preferred Intersection
- Residential
- Colleyville Blvd Corridor



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# Street View Photo



# Notification Map






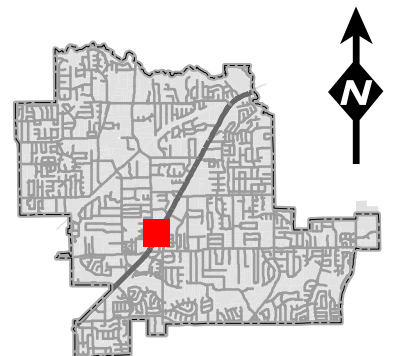
## ZC20-030

### 5200 Colleyville Blvd



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-  Subject Property
-  500ft Buffer
-  Properties within 500ft



**Notification List**

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
TAP REALTY LLC	23 MISSION LN	COLLEYVILLE, TX	76034	23 MISSION LN
SC VILLAGE MAIN STREET LLC	500 E 4TH ST STE 175	FORT WORTH, TX	76102	50 MAIN ST
DUCIC, KIMBERLY	37 PIAZZA LN	COLLEYVILLE, TX	76034	37 PIAZZA LN
HAMM, DAVID A	6109 EQUESTRIAN CT	COLLEYVILLE, TX	76034	32 VERANDA LN # 112
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	43 VERANDA LN
SIDES, JOSEPH D	2911 COMPTON RD	NASHVILLE, TN	37215	5113 THOMPSON TERR
BOES, MARK	67761 S 311 WAY	WAGONER, OK	74467	34 VERANDA LN # 211
SC VILLAGE MAIN STREET LLC	500 E 4TH ST STE 175	FORT WORTH, TX	76102	34 MAIN ST
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	42 PIAZZA LN
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	16 MAIN ST
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	17 MAIN ST
TAP REALTY LLC	23 MISSION LN	COLLEYVILLE, TX	76034	23 MISSION LN
ANTHONY & VIVIAN MCNOSKY REVOC	5108 PLEASANT RUN RD	COLLEYVILLE, TX	76034	5108 PLEASANT RUN RD
HART, KAY LYNN FOSTER	5301 PLEASANT RUN RD	COLLEYVILLE, TX	76034	5301 PLEASANT RUN RD
VILLAGE MONTICELLO PRNTS LTD	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	14 MAIN ST
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	35 VERANDA LN # 312
GIFFORD, T	33 MAIN ST #260	COLLEYVILLE, TX	76034	33 MAIN ST
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	5209 COLLEYVILLE BLVD
TAP REALTY LLC	23 MISSION LN	COLLEYVILLE, TX	76034	23 MISSION LN
NEWLIN, TAMRA	6115 NE CLACKAMAS ST	PORTLAND, OR	97213	46 PIAZZA LN # 36 110
BAJRAM & RUZDI INVESTMENTS LLC	4701 MILL CREEK RD	COLLEYVILLE, TX	76034	5150 COLLEYVILLE BLVD
55 MAIN HOLDINGS LLC	12900 PRESTON RD STE 804	DALLAS, TX	75230	55 MAIN ST
FRUSHER, DONALD	35 PIAZZA LN # 38110	COLLEYVILLE, TX	76034	35 PIAZZA LN # 38 111
BUCHWALD, RUDOLPH W	1309 ASHFORD CT	COLLEYVILLE, TX	76034	5101 COLLEYVILLE BLVD
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	41 PIAZZA LN
ROGERS, J ANDREW	201 MAIN ST STE 2500	FORT WORTH, TX	76102	30 PIAZZA LN
SOUTH BOWIE INVESTMENT PARTNER	PO BOX 126	COLLEYVILLE, TX	76034	5201 PLEASANT RUN RD
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	23 MAIN ST
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	13 MAIN ST
GIBSON, NORMAN C	113 TIMBERLINE DR S	COLLEYVILLE, TX	76034	5115 COLLEYVILLE BLVD
GIBSON, NORMAN C	113 TIMBERLINE DR S	COLLEYVILLE, TX	76034	5117 COLLEYVILLE BLVD
GULICK, CYLDE E	5100 OAK TIMBERS CT	COLLEYVILLE, TX	76034	5100 OAK TIMBERS CT
SUNDER HOLDINGS LLC	11464 HARRY HINES BLVD	DALLAS, TX	75229	5201 COLLEYVILLE BLVD
SC VILLAGE MAIN STREET LLC	500 E 4TH ST STE 175	FORT WORTH, TX	76102	34 MAIN ST
TAP REALTY LLC	23 MISSION LN	COLLEYVILLE, TX	76034	23 MISSION LN
HESLAND LLC	26 MAIN ST	COLLEYVILLE, TX	76034	26 MAIN ST
TAP REALTY LLC	23 MISSION LN	COLLEYVILLE, TX	76034	23 MISSION LN
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	38 VERANDA LN
KRAFTHOEFER, ASHLEY	38 PIAZZA LN	COLLEYVILLE, TX	76034	38 PIAZZA LN # 37 310
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	20 MAIN ST
HESLAND LLC	26 MAIN ST	COLLEYVILLE, TX	76034	26 MAIN ST
NOVAK, RICHARD	5109 OAK TIMBERS CT	COLLEYVILLE, TX	76034	5109 OAK TIMBERS CT
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	18 MAIN ST
HESLAND LLC	26 MAIN ST	COLLEYVILLE, TX	76034	26 MAIN ST
HESLAND LLC	26 MAIN ST	COLLEYVILLE, TX	76034	26 MAIN ST
SWIGART, CAROL	5104 OAK TIMBERS CT	COLLEYVILLE, TX	76034	5104 OAK TIMBERS CT
D & V WALKER PROPERTIES LLC	5501 NORMANDY DR	COLLEYVILLE, TX	76034	5226 PLEASANT RUN RD
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	35 VERANDA LN # 411
SIDES, JOSEPH D	2911 COMPTON RD	NASHVILLE, TN	37215	5113 THOMPSON TERR
SC VILLAGE MAIN STREET LLC	500 E 4TH ST STE 175	FORT WORTH, TX	76102	34 MAIN ST
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	23 MAIN ST
SOUTH BOWIE INVESTMENT PARTNER	PO BOX 126	COLLEYVILLE, TX	76034	5217 PLEASANT RUN RD
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	42 MAIN ST
DDK REAL ESTATE INV LLC	229 ODESSA DR	HASLET, TX	76052	5204 COLLEYVILLE BLVD
JRSR PROPERTIES LLC	5303 COLLEYVILLE BLVD STE A	COLLEYVILLE, TX	76034	5121 THOMPSON TERR
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	23 MAIN ST
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	13 MAIN ST
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	47 VERANDA LN # 112
TCN INVESTMENTS III LLC	1861 BROWN BLVD # 744	ARLINGTON, TX	76006	35 VERANDA LN # 211
SC VILLAGE MAIN STREET LLC	500 E 4TH ST STE 175	FORT WORTH, TX	76102	34 MAIN ST
BENNETT, RENA-MARIE	34 PIAZZA LN # 37	COLLEYVILLE, TX	76034	34 PIAZZA LN # 37
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	12 MAIN ST
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	50 PIAZZA LN
BARNARD PARTNERS XIII LTD	PO BOX 127	COLLEYVILLE, TX	76034	5301 COLLEYVILLE BLVD
LAPOSTA, MATTHEW	5113 OAK TIMBERS CT	COLLEYVILLE, TX	76034	5113 OAK TIMBERS CT
GIBSON, NORMAN C	113 TIMBERLINE DR S	COLLEYVILLE, TX	76034	5104 THOMPSON TERR
CAREW, PAT	2106 STONEHAVEN DR	COLLEYVILLE, TX	76034	5108 OAK TIMBERS CT
NGUYEN, DIEM THUY	510 QUEENSBURY TURN	SOUTHLAKE, TX	76092	33 MAIN ST
BEAM REAL ESTATE LLC	14455 WEBB CHAPEL RD	FARMERS BRANCH, TX	75234	5200 COLLEYVILLE BLVD
HART, KAY LYNN FOSTER	5301 PLEASANT RUN RD	COLLEYVILLE, TX	76034	5301 PLEASANT RUN RD
HESLAND LLC	26 MAIN ST	COLLEYVILLE, TX	76034	26 MAIN ST
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	43 MAIN ST
COLLEYVILLE LOFTS VENTURE LLC	1430 BROADWAY 14TH FLR	NEW YORK, NY	10018	5232 COLLEYVILLE BLVD # 1
TCN INVESTMENTS III LLC	1861 BROWN BLVD # 744	ARLINGTON, TX	76006	35 VERANDA LN # 110
WILLIAMS, ALFLOYD	33 MAIN ST 210	COLLEYVILLE, TX	76034	33 MAIN ST
XU, SHENG	2113 BRENTCOVE DR	GRAPEVINE, TX	76051	33 MAIN ST
CARDINI, ANTOINETTE	33 MAIN ST 230	COLLEYVILLE, TX	76034	33 MAIN ST
TMAAC LLC	4109 BROWN TRL	COLLEYVILLE, TX	76034	33 MAIN ST
PILGRIM, DEBBIE K	33 MAIN ST # 240	COLLEYVILLE, TX	76034	33 MAIN ST
ISBELL, STEVE E	5112 OAK TIMBERS CT	COLLEYVILLE, TX	76034	5112 OAK TIMBERS CT
RIVERWALK AT COLLEYVILLE	P.O. BOX 1031	COLLEYVILLE, TX	76034	COURTESY NOTICE
COLLEYVILLE HEIGHTS	816 REGINA COURT	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
ZHU, ZHONGYING	5200 COLLEYVILLE BLVD, SUITE C	COLLEYVILLE, TX	76034	APPLICANT



## NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

**Planning and Zoning Commission Meeting: Monday, December 14, 2020 at 7:00 p.m. City Council Meetings: Tuesday, January 5, 2021 & Tuesday, January 19, 2021 at 7:30 p.m. 3rd floor of City Hall, 100 Main Street, Colleyville, Texas**

**Request:** Consideration of a Special Use Permit for a Massage Therapy use. The purpose is to allow for massage therapy services at the business of JM Massage. This is a change of ownership to the business.

**Zoning Case:** ZC20-030

**Applicant:** Zhongying Zhu

**Owner:** Mani Jacob

**Location:** 5200 Colleyville Blvd, Suite C

**Property Description:** Lot 1R1, Block 1, Foster Addition

**Present Zoning:** CC-1 Village Retail

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department  
City of Colleyville  
100 Main Street  
Colleyville, TX 76034**

## NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff  
Principal Planner  
[jreyff@colleyville.com](mailto:jreyff@colleyville.com)

## **ORDINANCE O-21-2152**

**AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON APPROXIMATELY 0.527 ACRES, BEING LOT 1R1, BLOCK 1, OF THE FOSTER ADDITION, LOCATED AT 5200 COLLEYVILLE BOULEVARD, SUITE C, BY AUTHORIZING A SPECIAL USE PERMIT FOR A MASSAGE THERAPY USE FOR THE BUSINESS KNOWN AS JM MASSAGE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS,** the City of Colleyville has received an application for a Special Use Permit for Massage Therapy for the business known as JM Massage, Case No. ZC20-030; and

**WHEREAS,** the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

**WHEREAS,** the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

**WHEREAS,** the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for Massage Therapy on 0.527 acres, being Lot 1R1, Block 1, of the Foster Addition, located at 5200 Colleyville Boulevard, Suite C, for the business known as JM Massage, as depicted on the attached as Exhibit "A".

Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

**1. GENERAL**

- a. The Special Use Permit shall apply to Massage Therapy.
- b. The name of the business authorized for Massage Therapy by this Special Use Permit shall be called "JM Massage".
- c. The Special Use Permit shall automatically expire upon the abandonment of the business, change in use, a change in ownership or upon the expiration or termination of the Certificate of Occupancy.
- d. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 5<sup>th</sup> day of January 2021.

The second reading and public hearing being conducted on the 19<sup>th</sup> day of January 2021.

PASSED AND APPROVED BY A VOTE OF \_ AYES, \_ NAYS, AND \_ ABSTENTIONS ON THIS THE 19<sup>TH</sup> DAY OF JANUARY 2021.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

**ATTEST:**

**CITY OF COLLEYVILLE**

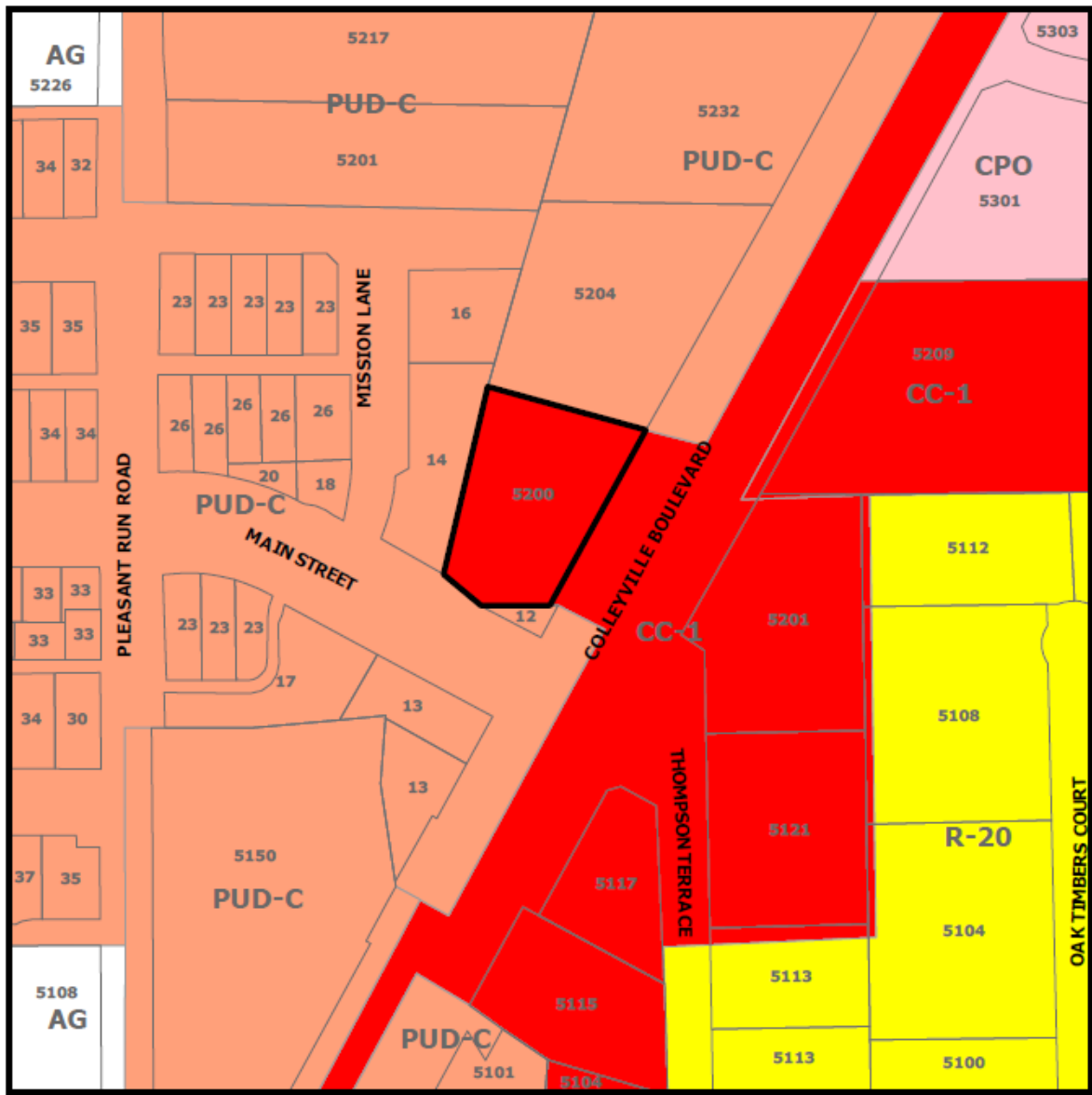
Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor

**APPROVED AS TO FORM:**

Whitt Wyatt  
City Attorney

# Exhibit "A" - Location and Zoning Map







# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
www.colleyville.com

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**Agenda Number** 6b

**Agenda Date** 1/19/2021

**Number** Ordinance O-21-2153

**Type** Ordinance

**Department** Community Development

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## **Title**

Request to appeal the decision by the Planning and Zoning Commission regarding the consideration of a Special Use Permit for an Accessory Building to encroach into the required street side yard setback on Lot 2, Block 3R, Woodbriar Estates West Addition, located at 111 W. Greenbriar Lane, Case ZC20-031

## **Strategic Plan**

4.1 Protect Colleyville's semi-rural residential character

## **Explanation**

### ***Second Reading & Public Hearing***

The applicant and his father were present to answer questions about the request. There were no other individuals who spoke in regard to the request.

### ***First Reading & Public Hearing***

Robert Grubbs, the owner, has submitted a request for a Special Use Permit (SUP) for an accessory building to encroach into the required 30 foot street side yard on a corner lot on Lot 2, Block 3R, of the Woodbriar Estates West Addition, being approximately 0.5185 acres, and zoned PUD-R Planned Unit Development Residential district. The purpose is to allow for a detached storage building to encroach into the required 30 foot street side yard.

**Existing Conditions/Background:** The subject property, 111 W. Greenbriar Lane, has PUD-R Planned Unit Development - Residential district zoning and is located on the south side of W. Greenbriar Lane west of the intersection with San Bar Lane. The subject property has an existing single family home and three small accessory buildings, which will be removed. The request is for a 352 s.f. storage building to replace the 3 existing ones.

## **SUP Request:**

*Request* – The applicant is requesting approval of an SUP to allow for a 352 s.f. storage building to encroach into the required 30 foot street side yard. The building is proposed to be six (6) feet into the street side (east) property line.

*Ordinance* – *Section 3.27* Accessory Buildings and Residential Carport Regulations of the Land Development Code establishes the maximum size and number of accessory

buildings to be permitted by staff on a residential lot:

“3. *Setbacks:*

d. Detached accessory buildings – A detached accessory building shall comply with the setback lines established for the applicable zoning district, unless the accessory building is located totally behind the rear of the principal building, then it shall not be placed closer than five (5) feet to any side or rear lot line.

“6. *Special Use Permit Provision:* Any request for a building permit for an accessory building which does not meet the criteria in this Section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

The applicant is requesting to allow for the use of a new 352 s.f. detached storage building to be located within the street side yard. The total lot area is 0.5185 acres, or 22,589 square feet. The structure would be located in the 30 foot street side yard for a corner lot where three smaller storage buildings are located but will be removed. The building is proposed to be six (6) feet from the street side (east) property line. The 4 percent allowance of the total lot area for accessory buildings is 903 s.f. The 352 s.f. storage building is a lot coverage of 1.6%. The PUD-R zoning allows for a total lot coverage of 30%, which is 6,776 s.f. The foot print of the existing house is approximately 4,340 s.f. Additionally, the impervious coverage for a property zoned PUD-R is allowed up to 60% and with the storage building it will be approximately 46% of impervious cover.

**Analysis:** Any request for an accessory building encroaching into the required 30 foot street side yard shall only be authorized after approval of a Special Use Permit by the City Council.

**Plat Status:** The property is platted as Lot 2, Block 3R, in the Woodbriar Estates West Subdivision.

**DRC Review:** The DRC met on November 23<sup>rd</sup> and determined the case can be scheduled for the next available Planning and Zoning Commission meeting.

**Drainage:** The proposed storage building with the existing home constitutes 13.4% impervious coverage, which is below the maximum allowed impervious coverage for a property in the PUD-R zoning district of 60%.

**Surrounding Development:** The properties to the north, south and west are zoned PUD-R Planned Unit Development Residential and contain single-family residential development. The properties to the east are zoned R-15 Single Family Residential and

contain single-family residential development.

**Public Notification:** Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

**Staff Recommendation:** Staff recommends denial of the accessory building due to technical non-compliance with the Land Development Code. The Land Development Code allows for an accessory building which does not meet the Land Development Code criteria to seek an SUP.

**Planning & Zoning Commission Recommendation:** The Planning & Zoning Commission recommended denial of the request at their December 14, 2020 meeting by a vote of 4-0. When the Planning & Zoning Commission makes a recommendation of denial, a favorable vote of three-fourths (3/4) of all members of the City Council is required for approval of the request.

### **Financial Impact**

There is no fiscal impact to the City of Colleyville for this item.

### **Recommendation**

Denial

### **Attachments**

1. Request to Appeal
2. Aerial Map
3. Zoning Map
4. Future Land Use Map
5. Statement of Planning Objectives
6. Site Plan
7. Building Elevations and Renderings
8. Notification Map
9. Notification List
10. Property Owner Notification
11. Ordinance O-21-2153

**From:** [Robert Grubbs](#)  
**To:** [Robert Grubbs](#); [Jackie Reyff](#); [Jonathan Grubbs](#)  
**Subject:** Re: Case ZC20-031 111 W. Greenbriar Ln.  
**Date:** Friday, December 18, 2020 1:34:08 PM

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Hello Jackie Reyff,

Thanks for the notice of the appeal process. Yes , we would very much like to request an appeal of the ruling of the Planning and Zoning commission to deny our application for a permit to replace our old sheds with a new one.

Please confirm that our request for appeal will be scheduled with the City Council.

Please inform us of the time and place for this meeting.

Best Regards,  
Robert.

Robert W Grubbs

On Dec 17, 2020, at 8:21 AM, Robert Grubbs wrote:

Robert W Grubbs

Begin forwarded message:

**From:** Jackie Reyff <JReyff@colleyville.com>  
**Date:** December 16, 2020 at 2:29:47 PM CST  
**To:** Robert Grubbs  
**Cc:** Ben Bryner <BBryner@colleyville.com>, Araceli Botello <ABotello@colleyville.com>  
**Subject:** Case ZC20-031 111 W. Greenbriar Ln.

Mr. Grubbs

Based on the Planning and Zoning Commission's decision of denial on December 14<sup>th</sup>, you may appeal the decision to City Council however, the decision does require a supermajority to approve (6 out of 7). If you wish to appeal please email the request to our office no later than Tuesday, December 22, 2020.

If our office does not receive a request to appeal then the decision of denial remains and the case is closed.

If you have any further questions, I may be reached by phone or email.

**Jackie**

Jacquelyn Reyff, AICP  
Principal Planner

<image001.jpg>

817.503.1056

*Integrity ~ Communication ~ Excellence ~ Transparency*

[<image002.jpg>](#)

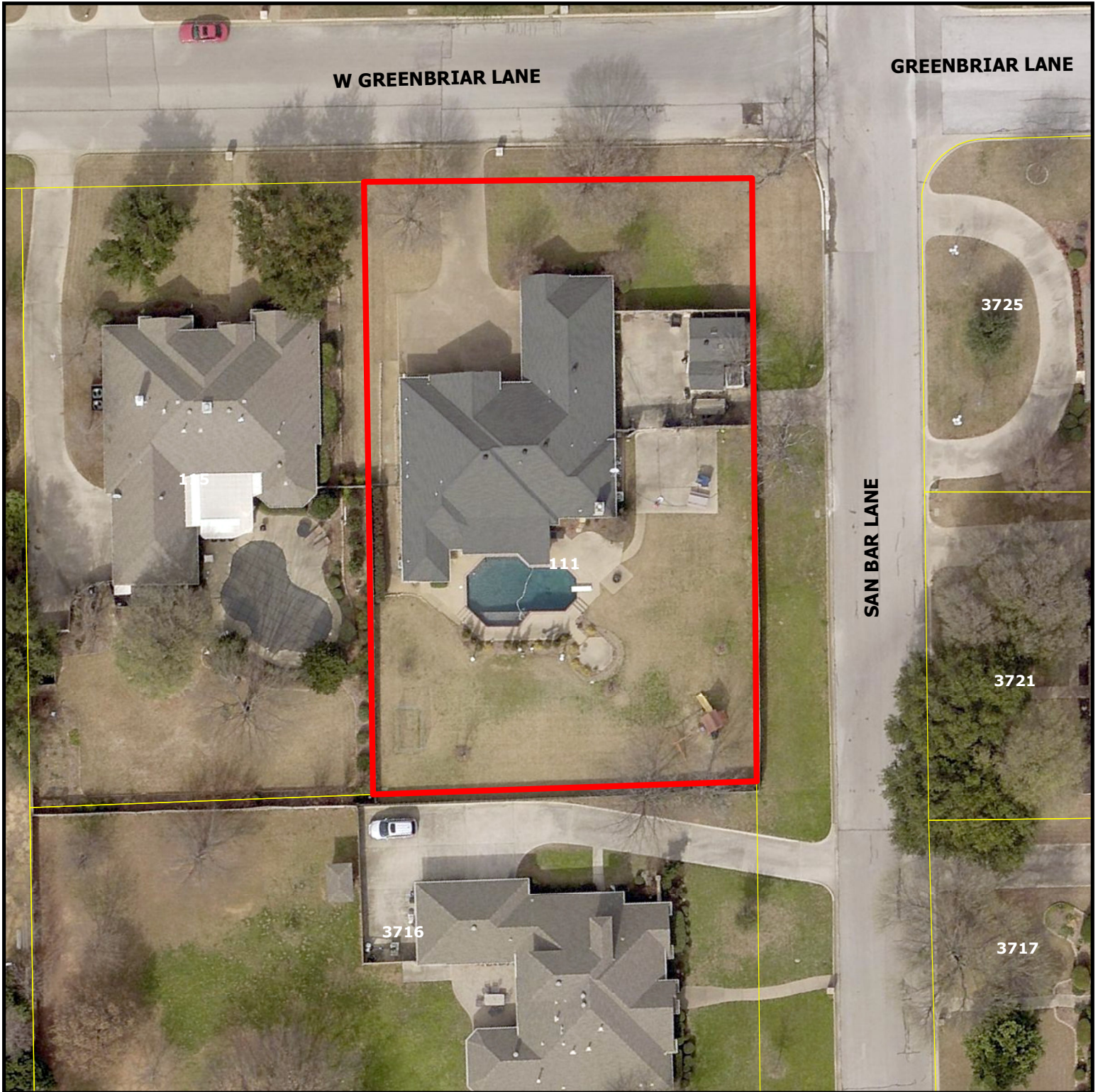
[<image003.jpg>](#)

[<image004.jpg>](#)

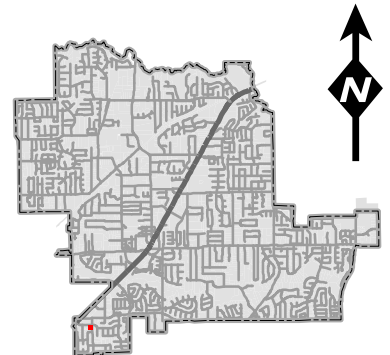
[<image005.jpg>](#)

ATTENTION ALL PUBLIC OFFICIALS: A "Reply to All" of this e-mail could lead to violations of the Texas Open Meeting Act. Please reply only to the sender.


# Aerial Map



**ZC20-031**  
**111 W Greenbriar Lane**

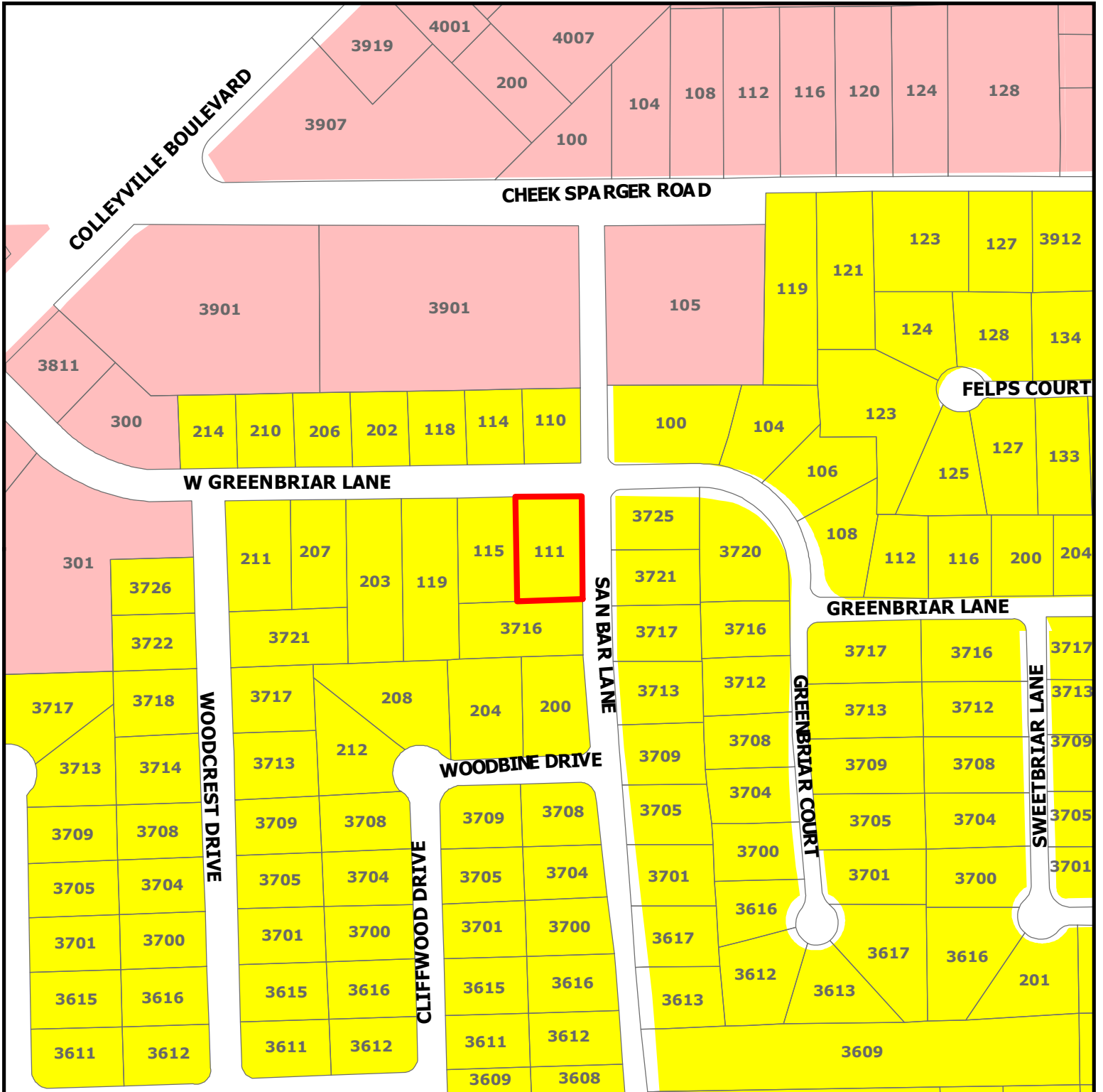


DISCLAIMER:  
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

 Subject Property






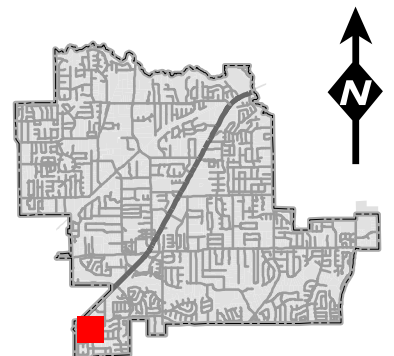
# Future Land Use Map



## ZC20-031

### 111 W Greenbriar Lane

-  Subject Property
-  Residential
-  Colleyville Blvd Corridor



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# Statement of Planning Objectives

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**Subject:**

FW: BLD2011-079 111 W GREENBRIAR LN

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**From:** Robert Grubbs

**Sent:** Wednesday, November 18, 2020 4:14 PM

**To:** Araceli Botello

**Subject:** Re: BLD2011-079 111 W GREENBRIAR LN

Good afternoon Araceli Botello,

Our plan is to replace three old storage sheds, with one new storage shed.

The new storage shed will conform with the permit required guidelines for an Accessory Building Located in Residential Zoning Districts.

Also the new building will occupy the same footprint as the existing buildings, that it will replace, as shown on our survey.

Thank you for your consideration.

Best Regards,

Robert

Robert W Grubbs

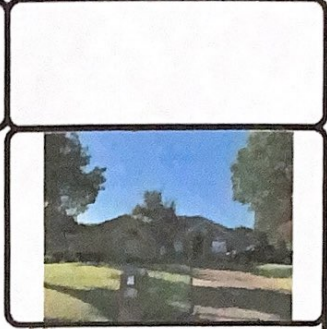


# Site Plan

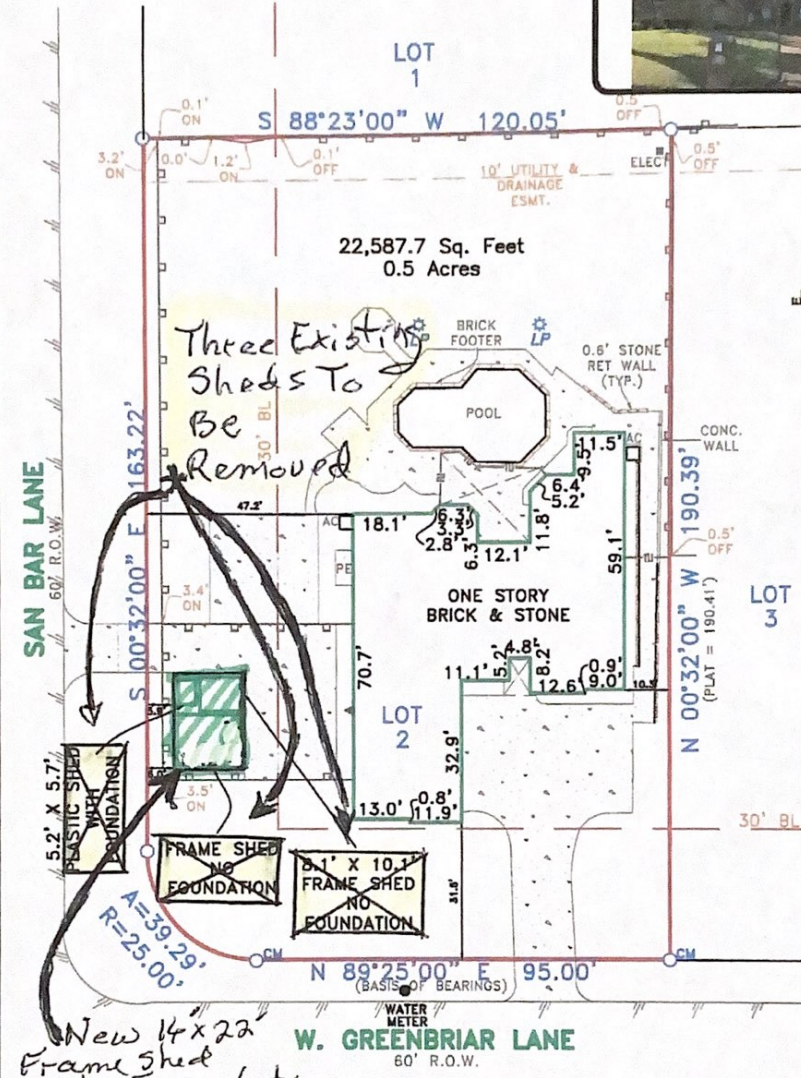


**111 W. Greenbriar Lane**

Lot 2, Block 3R, of Woodbriar Estates West, an addition to the City of Colleyville, Tarrant County, Texas, according to revised plat thereof recorded in Cabinet A, Slide 1989, of the Map and/or Plat Records of Tarrant County, Texas.



- LEGEND**
- 1/2" ROD FOUND
  - ⊙ 1/2" ROD SET
  - 1" PIPE FOUND
  - ⊗ "X" FOUND/SET
  - ⊙ 5/8" ROD FOUND
  - ◆ POINT FOR CORNER
  - FENCE POST FOR CORNER
  - CM CONTROLLING MONUMENT
  - AC AIR CONDITIONER
  - PE POOL EQUIPMENT
  - TE TRANSFORMER PAD
  - COLUMN
  - POWER POLE
  - ▲ UNDERGROUND ELECTRIC
  - △ OVERHEAD ELECTRIC
  - OHP— OVERHEAD ELECTRIC POWER
  - OES— OVERHEAD ELECTRIC SERVICE
  - CHAIN LINK
  - WOOD FENCE 0.5' WIDE TYPICAL
  - I— IRON FENCE
  - X — BARBED WIRE
  - DOUBLE SIDED WOOD FENCE
  - EDGE OF ASPHALT
  - EDGE OF GRAVEL
  - CONCRETE
  - COVERED AREA
  - BRICK
  - STONE



**EXCEPTIONS:**  
NOTE: This survey is made in conjunction with the information provided by the client. CBG Surveying Texas, LLC has not researched the land title records for the existence of easements, restrictive covenants or other encumbrances.

**NOTES:**  
NOTE: BEARINGS, EASEMENTS AND BUILDING LINES ARE BY RECORDED PLAT UNLESS OTHERWISE NOTED.  
FLOOD NOTE: According to the F.I.R.M. No. 48439C0210K, this property does lie in Zone X and DOES NOT lie within the 100 year flood zone.  
This survey is made in conjunction with the information provided by The Client. Use of this survey by any other parties and/or for other purposes shall be at user's own risk and any loss resulting from other use shall not be the responsibility of the undersigned. This is to certify that I have on this date made a careful and accurate survey on the ground of the subject property. The plat hereon is a correct and accurate representation of the property lines and dimensions as indicated; location and type of buildings are as shown; and EXCEPT AS SHOWN, there are no visible and apparent encroachments or protrusions on the ground.

Accepted by: \_\_\_\_\_ Purchaser  
Date: \_\_\_\_\_ Purchaser

Drawn By: RJF/SRG  
Scale: 1" = 30'  
Date: 10/02/2020  
GF No.: GFN  
Job No. 2018732

12025 Shiloh Road, Ste. 240  
Dallas, TX 75228  
P 214.349.9485  
F 214.349.2216  
Firm No. 10168800  
www.cbgtxllc.com

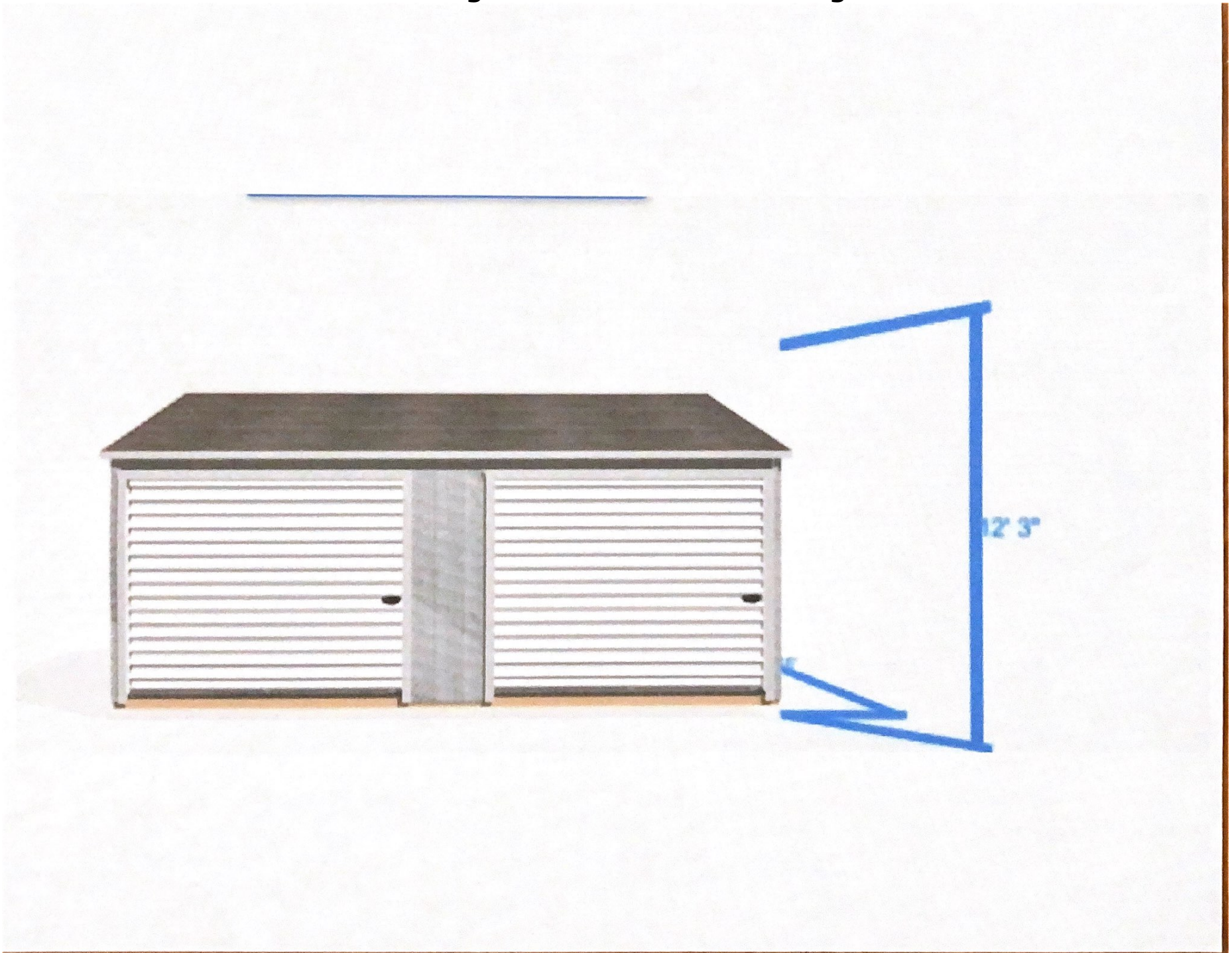
**CBG SURVEYING TEXAS LLC**

STATE OF TEXAS REGISTERED SURVEYOR  
TODD FINCHER  
No. 5683  
EXPIRES 12/31/2023

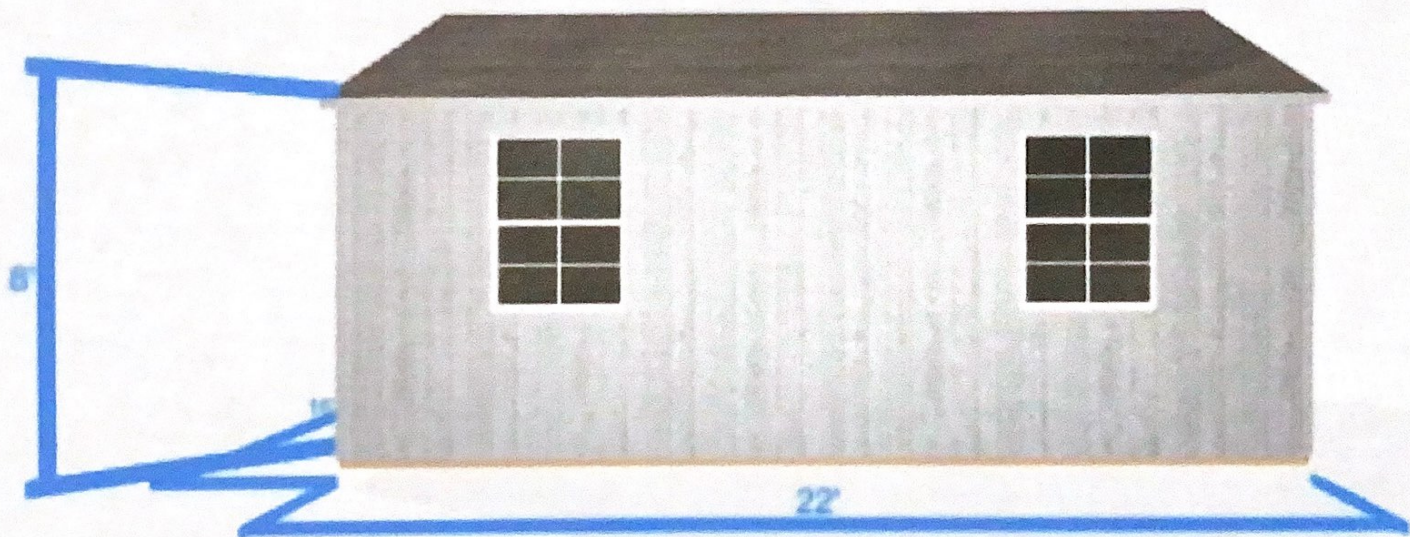
## Building Elevations and Renderings



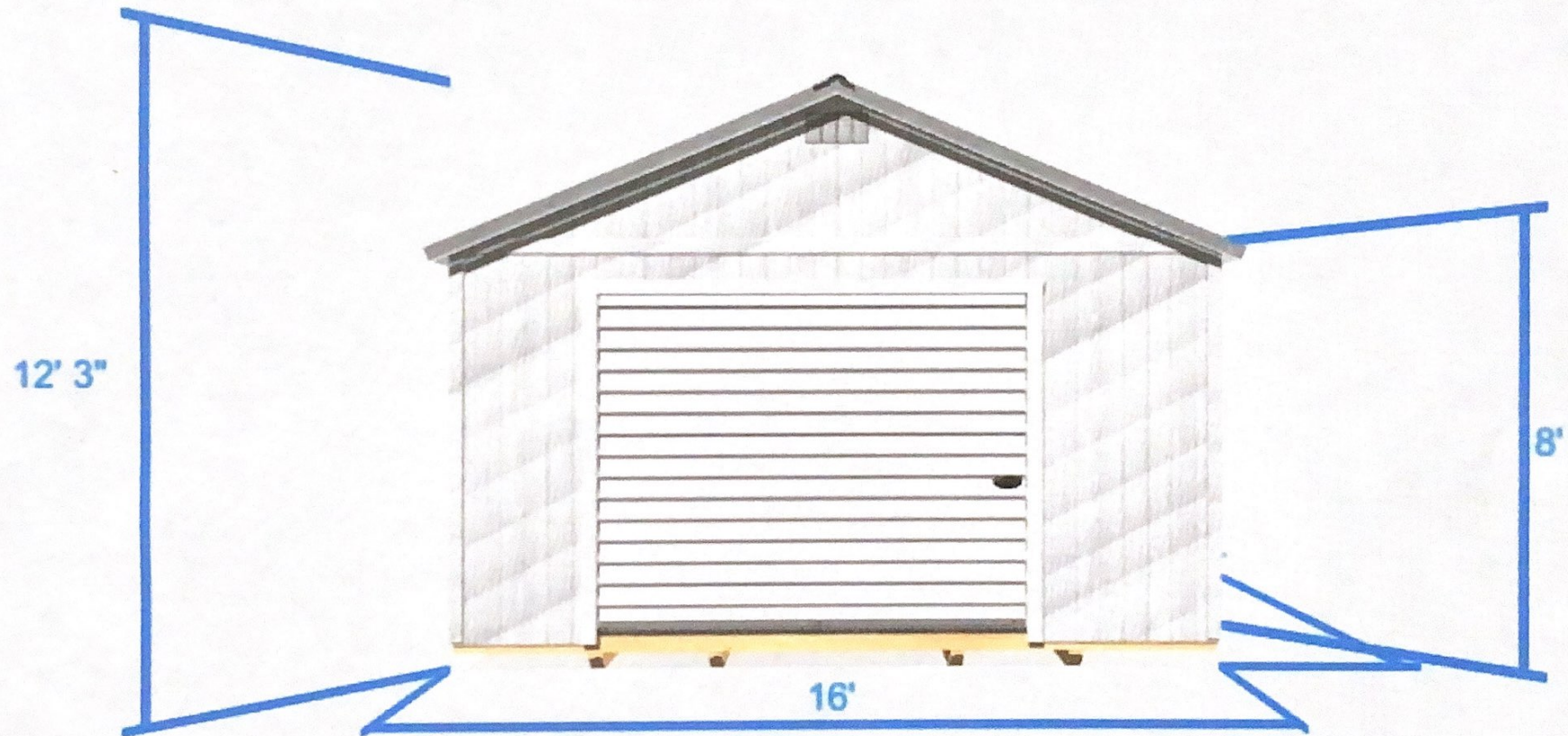
# Building Elevations and Renderings



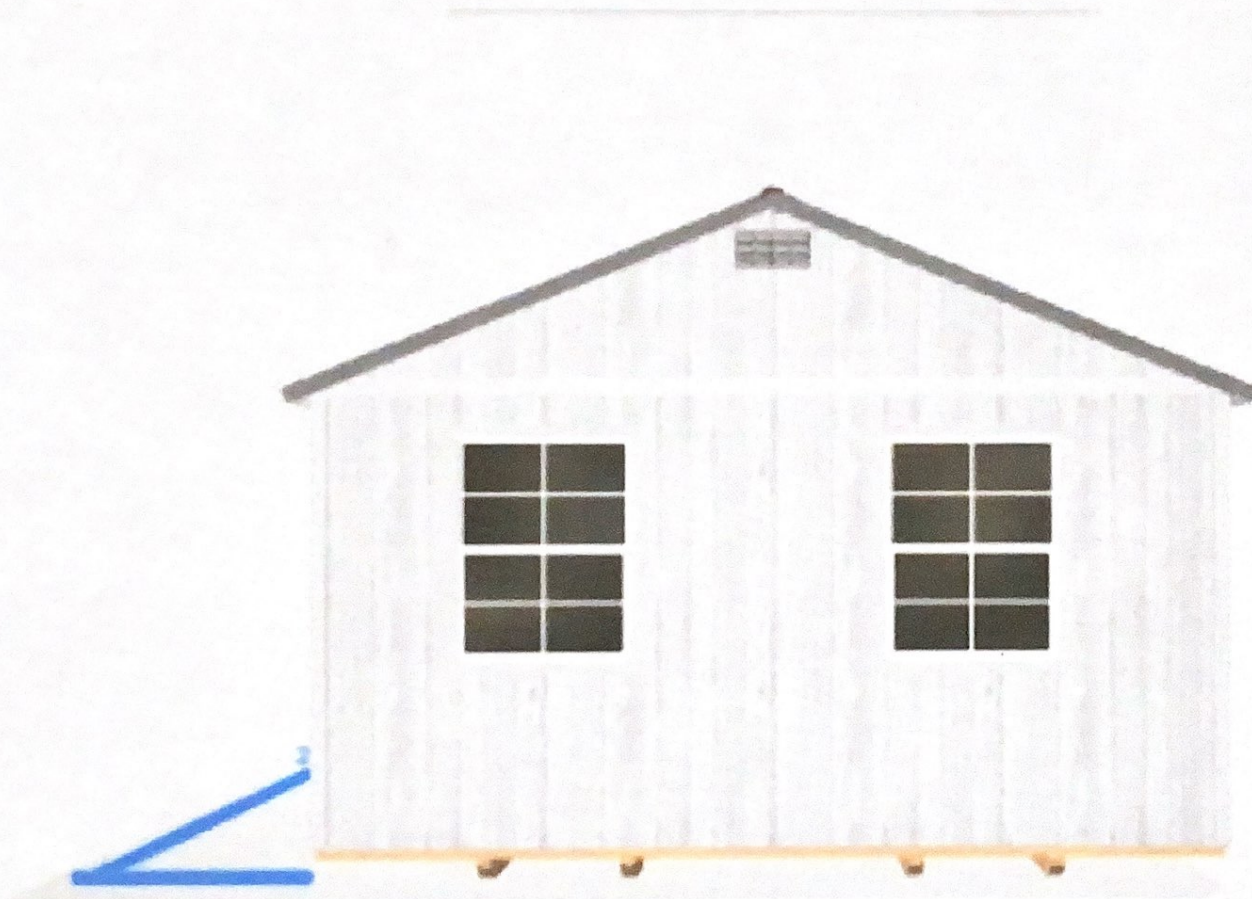
## Building Elevations and Renderings



# Building Elevations and Renderings



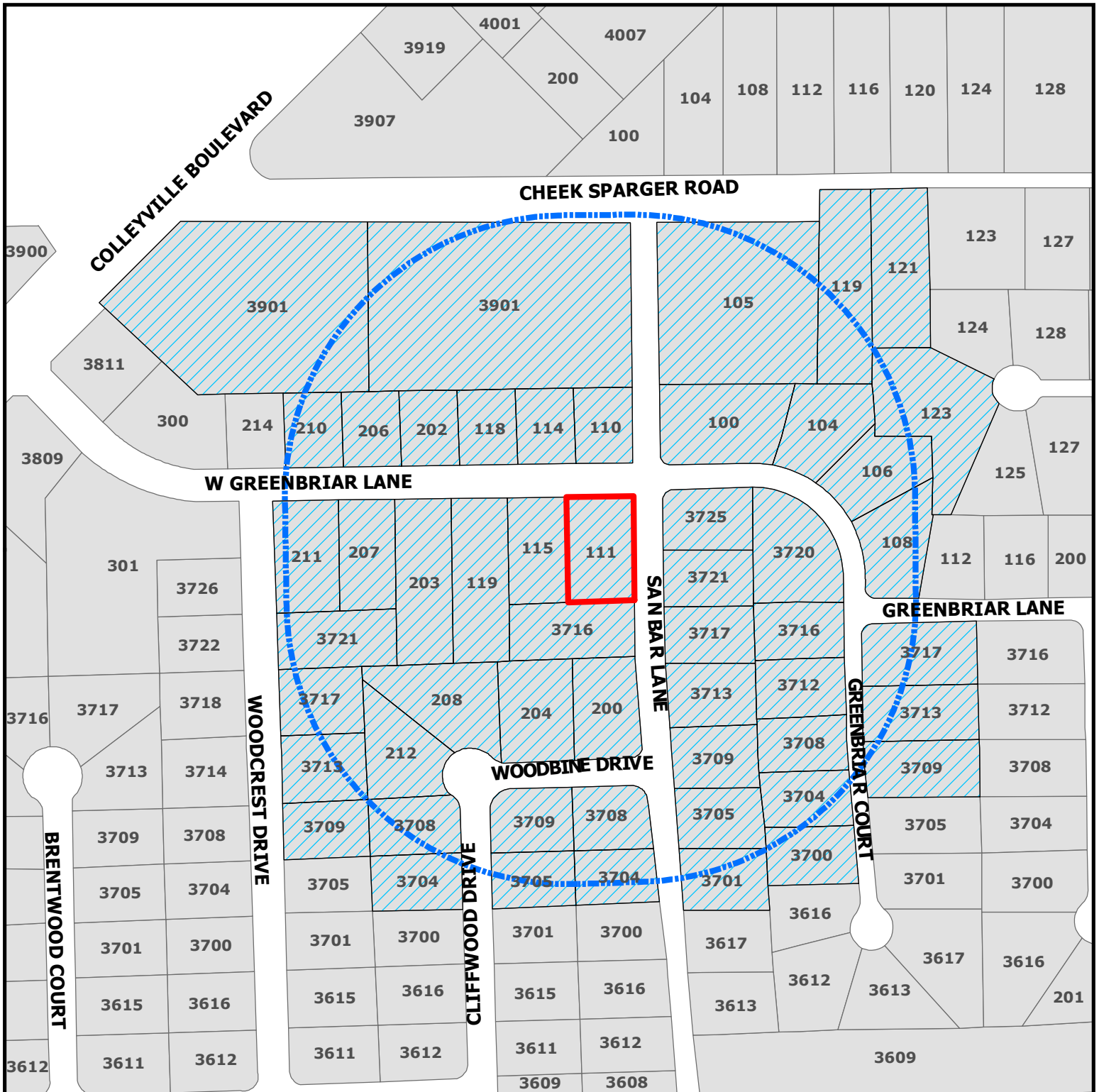
# Building Elevations and Renderings



# Building Elevations and Renderings

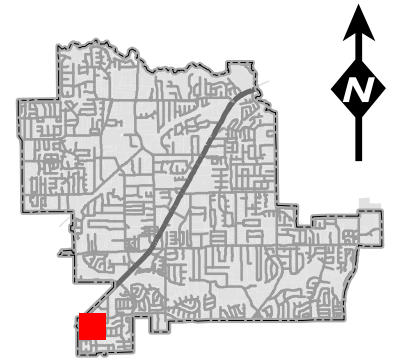


# Notification Map






**ZC20-031**

**111 W Greenbriar Lane**



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-  Subject Property
-  500ft Buffer
-  Properties within 500ft

# Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
99 CENTS ONLY STORES TX INC	4000 UNION PACIFIC AVE	LOS ANGELES, CA	90023	3901 COLLEYVILLE BLVD
ARYAL, SUBHASH	206 W GREENBRIAR LN	COLLEYVILLE, TX	76034	206 W GREENBRIAR LN
BAILEY, JOHN C	3704 GREENBRIAR CT	COLLEYVILLE, TX	76034	3704 GREENBRIAR CT
BEAN, TIMOTHY MERRITT	3708 GREENBRIAR CT	COLLEYVILLE, TX	76034	3708 GREENBRIAR CT
BEVILL JAMES REVOCABLE LIVING	119 CHEEK SPARGER RD	COLLEYVILLE, TX	76034	119 CHEEK SPARGER RD
BRAND, NETA FAY	121 CHEEK SPARGER RD	COLLEYVILLE, TX	76034	121 CHEEK SPARGER RD
BUFFO, MICHAEL E	3700 GREENBRIAR CT	COLLEYVILLE, TX	76034	3700 GREENBRIAR CT
BURSON, THOMAS WARREN	3720 GREENBRIAR CT	COLLEYVILLE, TX	76034	3720 GREENBRIAR CT
CAMPBELL, H P	203 W GREENBRIAR LN	COLLEYVILLE, TX	76034	203 W GREENBRIAR LN
CIPHER, TERRY J	204 WOODBINE DR	COLLEYVILLE, TX	76034	204 WOODBINE DR
CLARK, JEFFREY L	115 W GREENBRIAR LN	COLLEYVILLE, TX	76034	115 W GREENBRIAR LN
CLEGHORN, MAURICE M	108 GREENBRIAR LN	COLLEYVILLE, TX	76034	108 GREENBRIAR LN
CONROY, PHILIP L	208 WOODBINE DR	COLLEYVILLE, TX	76034	208 WOODBINE DR
CURTIS, PEGGY ELAINE	3712 GREENBRIAR CT	COLLEYVILLE, TX	76034	3712 GREENBRIAR CT
DAVILA, MICHAEL	100 GREENBRIAR LN	COLLEYVILLE, TX	76034	100 GREENBRIAR LN
DIXON, JAMES	3708 CLIFFWOOD DR	COLLEYVILLE, TX	76034	3708 CLIFFWOOD DR
DOBSON, JAMES	3725 SAN BAR LN	COLLEYVILLE, TX	76034	3725 SAN BAR LN
FORRESTER, JENNETTE	202 W GREENBRIAR LN	COLLEYVILLE, TX	76034	202 W GREENBRIAR LN
FUNCHESS, REBECCA ANNE	3721 WOODCREST DR	COLLEYVILLE, TX	76034	3721 WOODCREST DR
GOODSELL, WILLIAM J	3701 SAN BAR LN	COLLEYVILLE, TX	76034	3701 SAN BAR LN
GREENBRIAR REAL ESTATE TRUST	207 W GREENBRIAR LN	COLLEYVILLE, TX	76034	207 W GREENBRIAR LN
GRUBBS, JONATHAN M	111 W GREENBRIAR LN	COLLEYVILLE, TX	76034	111 W GREENBRIAR LN
GUEST, ELIZABETH V	106 GREENBRIAR LN	COLLEYVILLE, TX	76034	106 GREENBRIAR LN
HACKNEY, ROY	211 W GREENBRIAR LN	COLLEYVILLE, TX	76034	211 W GREENBRIAR LN
HEIKA, MICHAEL	3713 GREENBRIAR CT	COLLEYVILLE, TX	76034	3713 GREENBRIAR CT
ILCHEVA, MARIYA	3704 SAN BAR LN	COLLEYVILLE, TX	76034	3704 SAN BAR LN
JIMENEZ, NURIA	3704 CLIFFWOOD DR	COLLEYVILLE, TX	76034	3704 CLIFFWOOD DR
JOHNSON, MARK S	3716 SAN BAR LN	COLLEYVILLE, TX	76034	3716 SAN BAR LN
JONES, NORMAN	PO BOX 1191	COLLEYVILLE, TX	76034	3705 CLIFFWOOD DR
KHAN, SHAHED	3713 WOODCREST DR	COLLEYVILLE, TX	76034	3713 WOODCREST DR
LACEY, KATHERINE	3713 SAN BAR LN	COLLEYVILLE, TX	76034	3713 SAN BAR LN
LATHAM, MICHAEL	3716 GREENBRIAR CT	COLLEYVILLE, TX	76034	3716 GREENBRIAR CT
MATHENY, RICHARD	3705 SAN BAR LN	COLLEYVILLE, TX	76034	3705 SAN BAR LN
MORRISON, PAMELA M	710 WHISPERING WOOD CIR	SOUTHLAKE, TX	76092	123 FELPS CT
NAVEJAR, FELIX	212 WOODBINE DR	COLLEYVILLE, TX	76034	212 WOODBINE DR
PARSONS, STEVE	210 W GREENBRIAR LN	COLLEYVILLE, TX	76034	210 W GREENBRIAR LN
PHELPS, RODNEY	119 W GREENBRIAR LN	COLLEYVILLE, TX	76034	119 W GREENBRIAR LN
RHODES, GREGORY	114 W GREENBRIAR LN	COLLEYVILLE, TX	76034	114 W GREENBRIAR LN
ROBERTS, MICHAEL	3717 SAN BAR LN	COLLEYVILLE, TX	76034	3717 SAN BAR LN
RODRIGUEZ RODOLFO JR FAMILY TR	3709 GREENBRIAR CT	COLLEYVILLE, TX	76034	3709 GREENBRIAR CT
SCHWARTZ, NANCY A	3708 SAN BAR LN	COLLEYVILLE, TX	76034	3708 SAN BAR LN
SKINNER, FLOYD DAVID	110 W GREENBRIAR LN	COLLEYVILLE, TX	76034	110 W GREENBRIAR LN
SNYDER, REGAN	200 WOODBINE DR	COLLEYVILLE, TX	76034	200 WOODBINE DR
STAR SELF STOR OF COLLEYVILLE	5605 TYLER ST	PEARLAND, TX	77581	3901 COLLEYVILLE BLVD
STEVENSON, WILLIAM	3709 SAN BAR LN	COLLEYVILLE, TX	76034	3709 SAN BAR LN
SWANN, SCOTT C	3717 GREENBRIAR CT	COLLEYVILLE, TX	76034	3717 GREENBRIAR CT
TRACY, SUZANNE C	3721 SAN BAR LN	COLLEYVILLE, TX	76034	3721 SAN BAR LN
TRAN, CHAU D	620 WARWICK BLVD	LEWISVILLE, TX	75056	118 W GREENBRIAR LN
UHLENHAKER, RONNIE R	PO BOX 1705	COLLEYVILLE, TX	76034	105 CHEEK SPARGER RD
WALLACE, DAVID A	104 GREENBRIAR LN	COLLEYVILLE, TX	76034	104 GREENBRIAR LN
WARD, BRIAN S	3709 WOODCREST DR	COLLEYVILLE, TX	76034	3709 WOODCREST DR
WASSON FAMILY TRUST	3709 CLIFFWOOD DR	COLLEYVILLE, TX	76034	3709 CLIFFWOOD DR
WEBSTER, BRUCE I	3717 WOODCREST DR	COLLEYVILLE, TX	76034	3717 WOODCREST DR
WOODBRIAR ESTATES ADDITION	3700 SWEETBRIAR LN	COLLEYVILLE, TX	76034	COURTESY NOTICE
WOODBRIAR ESTATES WEST ADDN	3700 SWEETBRIAR LN	COLLEYVILLE, TX	76034	COURTESY NOTICE
WOODBRIAR NORTH ADDITION	3700 SWEETBRIAR LN	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
GRUBBS, ROBERT	111 W GREENBRIAR LN	COLLEYVILLE, TX	76034	APPLICANT

Public hearing notices were mailed on November 25, 2020



## NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

**Planning and Zoning Commission Meeting: Monday, December 14, 2020 at 7:00 p.m. City Council Meetings: Tuesday, January 5, 2021 & Tuesday, January 19, 2021 at 7:30 p.m. 3rd floor of City Hall, 100 Main Street, Colleyville, Texas**

**Request:** Consideration of a Special Use Permit for an Accessory Building to encroach into the required street side yard setback. The purpose is to allow for a one-story, 352 s.f. storage shed to be located 6 feet from the street side yard property line. The proposed building encroaches into the required 30 foot street side yard setback on a corner lot.

**Zoning Case:** ZC20-031

**Applicant:** Robert Grubbs

**Owner:** Jonathan Grubbs

**Location:** 111 W. Greenbriar Lane

**Property Description:** Lot 2, Block 3R, Woodbriar Estates West Addition

**Present Zoning:** PUD-R Planned Unit Development-Residential

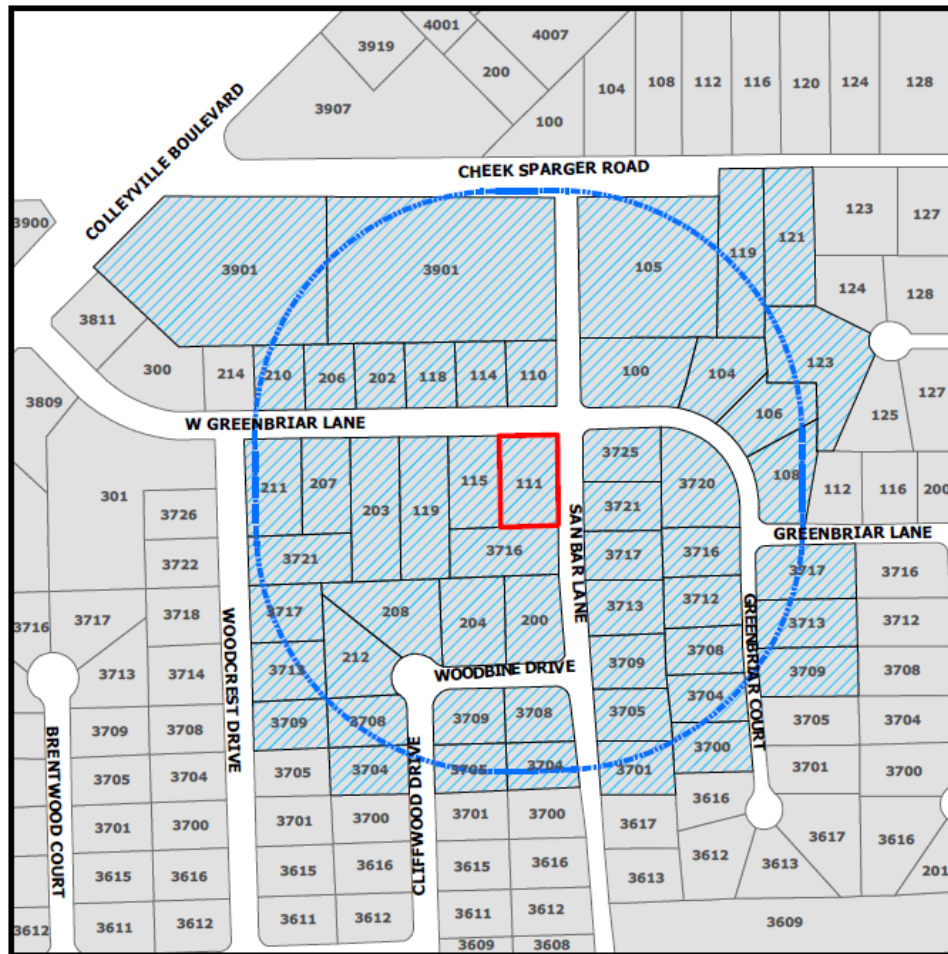
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department  
City of Colleyville  
100 Main Street  
Colleyville, TX 76034**

## NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff  
Principal Planner  
[jreyff@colleyville.com](mailto:jreyff@colleyville.com)

**ORDINANCE O-21-2153**

**AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 0.5185 ACRES, BEING LOT 2, BLOCK 3R, OF THE WOODBRIAR ESTATES WEST ADDITION, LOCATED AT 111 W. GREENBRIAR LANE, BY AUTHORIZING A SPECIAL USE PERMIT FOR AN ACCESSORY BUILDING TO ENCROACH INTO THE REQUIRED STREET SIDE YARD SETBACK; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS,** the City of Colleyville has received an application for a Special Use Permit for an accessory building to encroach into the required street side yard setback the under Case No. ZC20-031; and

**WHEREAS,** the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

**WHEREAS,** the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

**WHEREAS,** the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.

Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of

Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for an accessory building to encroach into the required street side yard setback on lot on 0.5185 acres, being Lot 2, Block 3R, of the Woodbriar Estates West Addition, located at 111 West Greenbriar Lane, as depicted on the attached as Exhibit "A".

Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

**1. GENERAL**

- a. The Special Use Permit shall apply to the new 352 s.f. accessory building to encroach into the street side yard setback. The building is to be six (6) feet from the street side (east) property line.
- b. The accessory building shall be generally consistent with the site plan as depicted on the attached Exhibit "B".
- c. The accessory building shall be generally consistent with the building elevations and floor plan as depicted on the attached Exhibit "C".
- d. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that

portion so decided to be invalid or unconstitutional.

Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 8. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 5<sup>th</sup> day of January 2021.

The second reading and public hearing being conducted on the 19<sup>th</sup> day of January 2021.

PASSED AND APPROVED BY A VOTE OF \_\_\_\_ AYES, \_\_\_\_ NAYS, ON THIS THE 19<sup>TH</sup> DAY OF JANUARY 2021.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

**ATTEST:**

**CITY OF COLLEYVILLE**

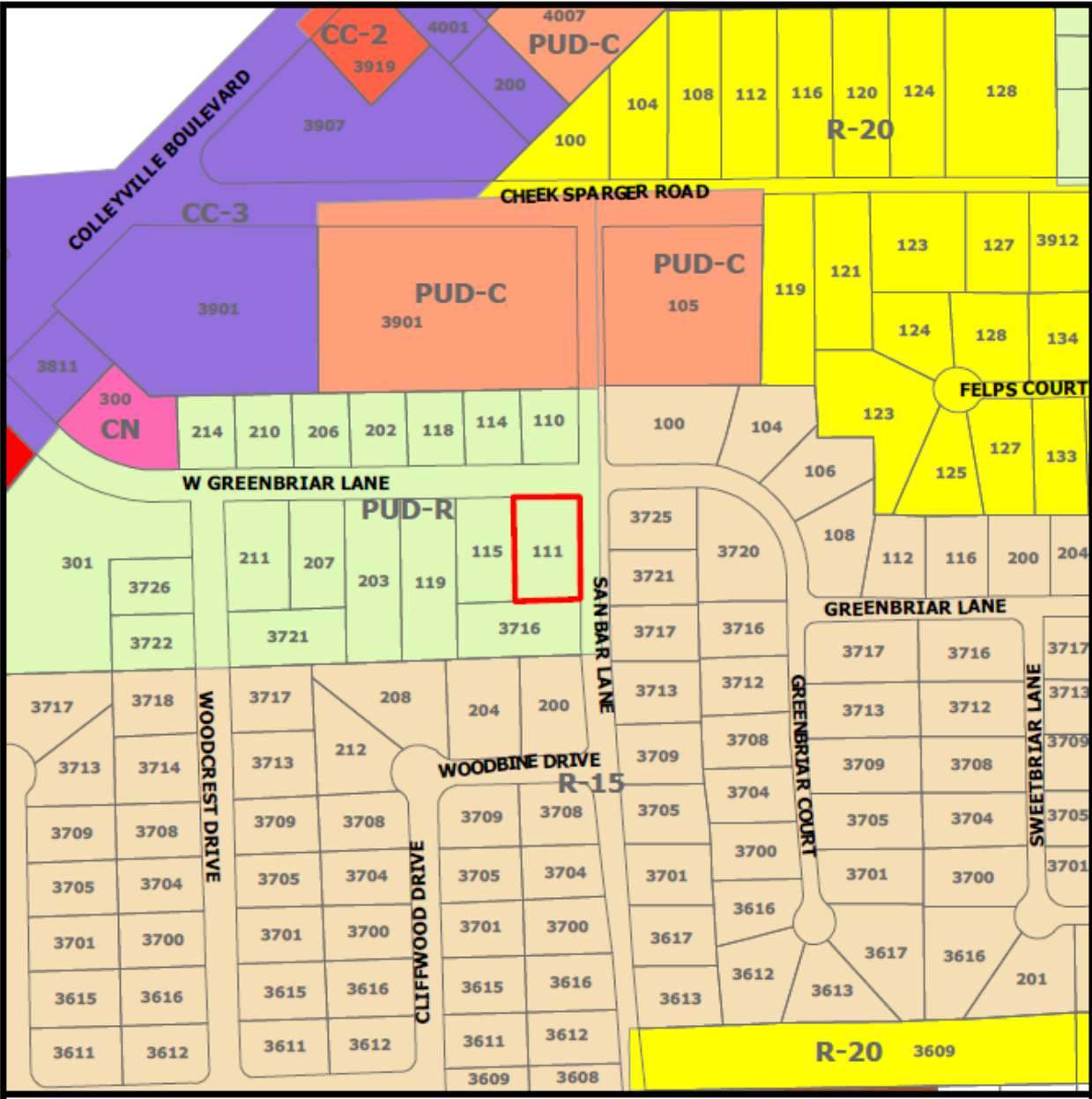
Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor

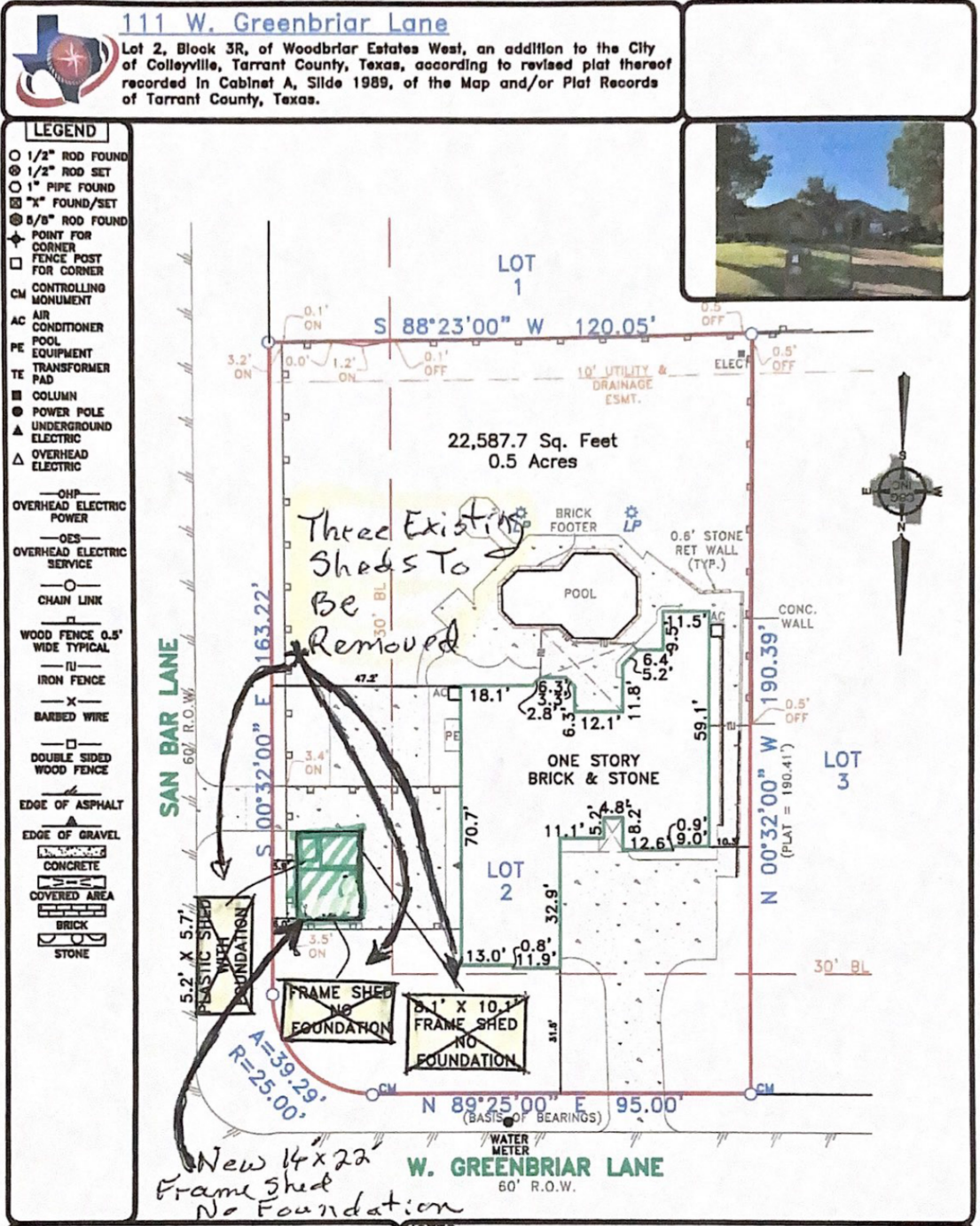
**APPROVED AS TO FORM:**

Whitt Wyatt  
City Attorney

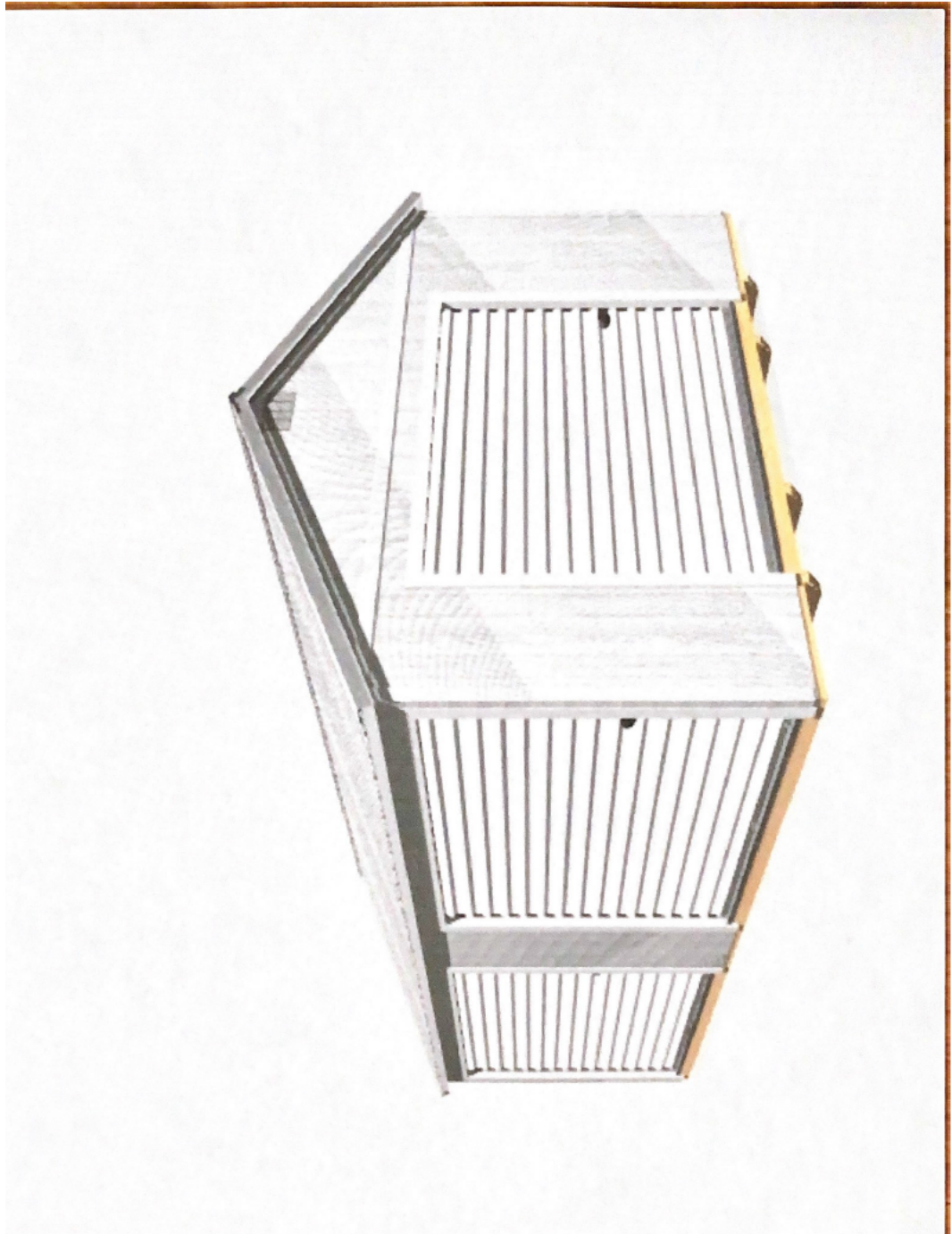
# Exhibit "A" - Location and Zoning Map

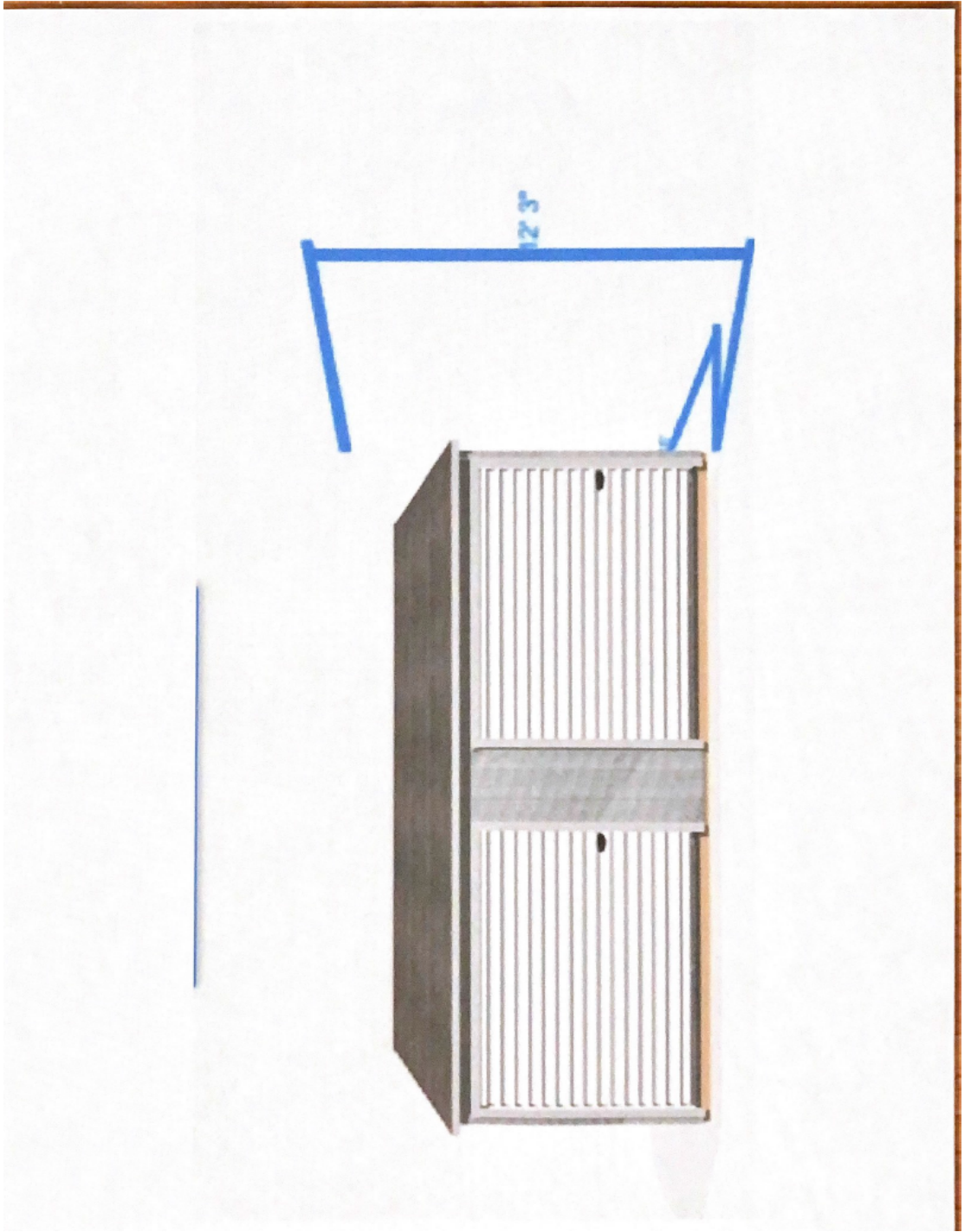


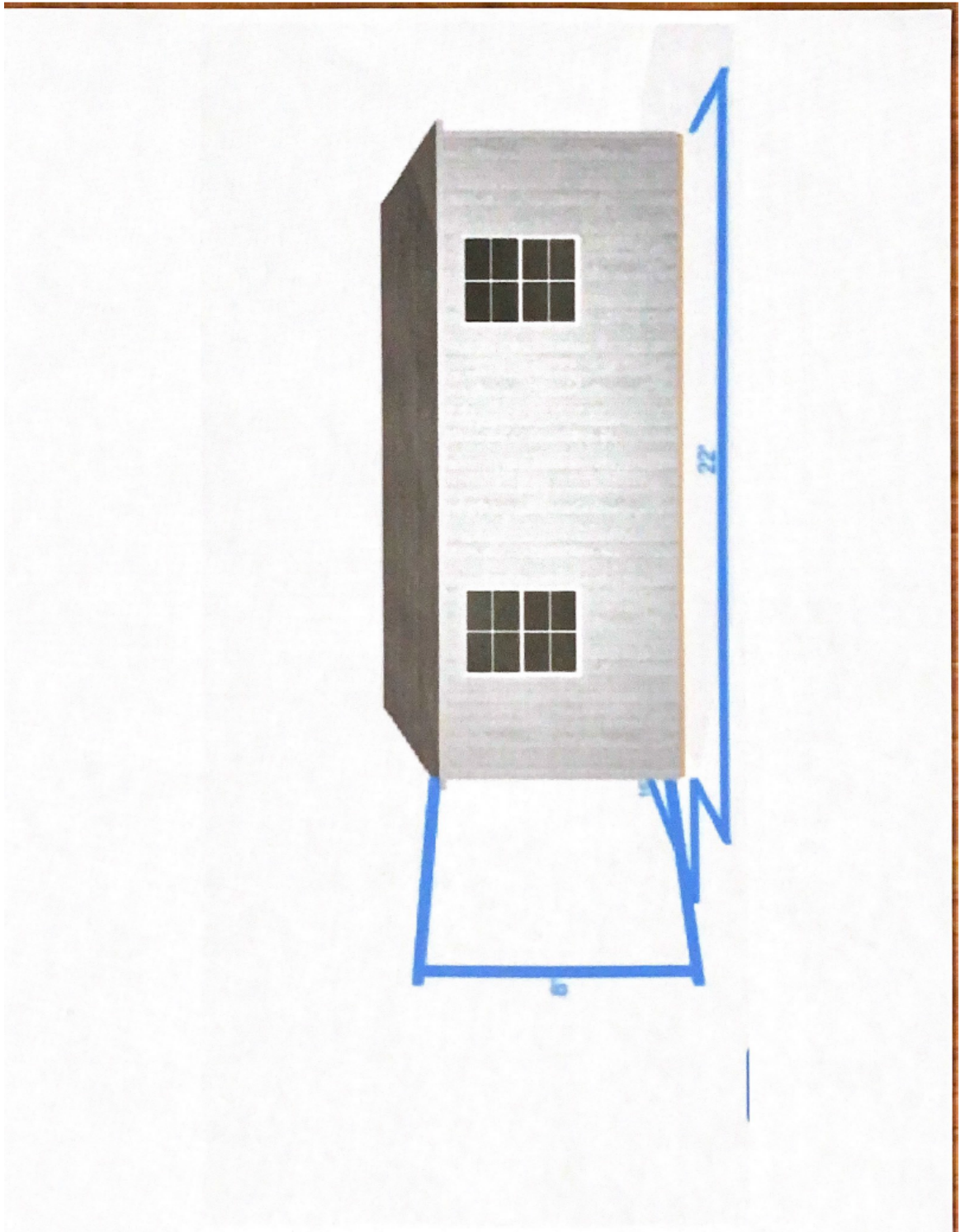
# Exhibit "B" – Site Plan

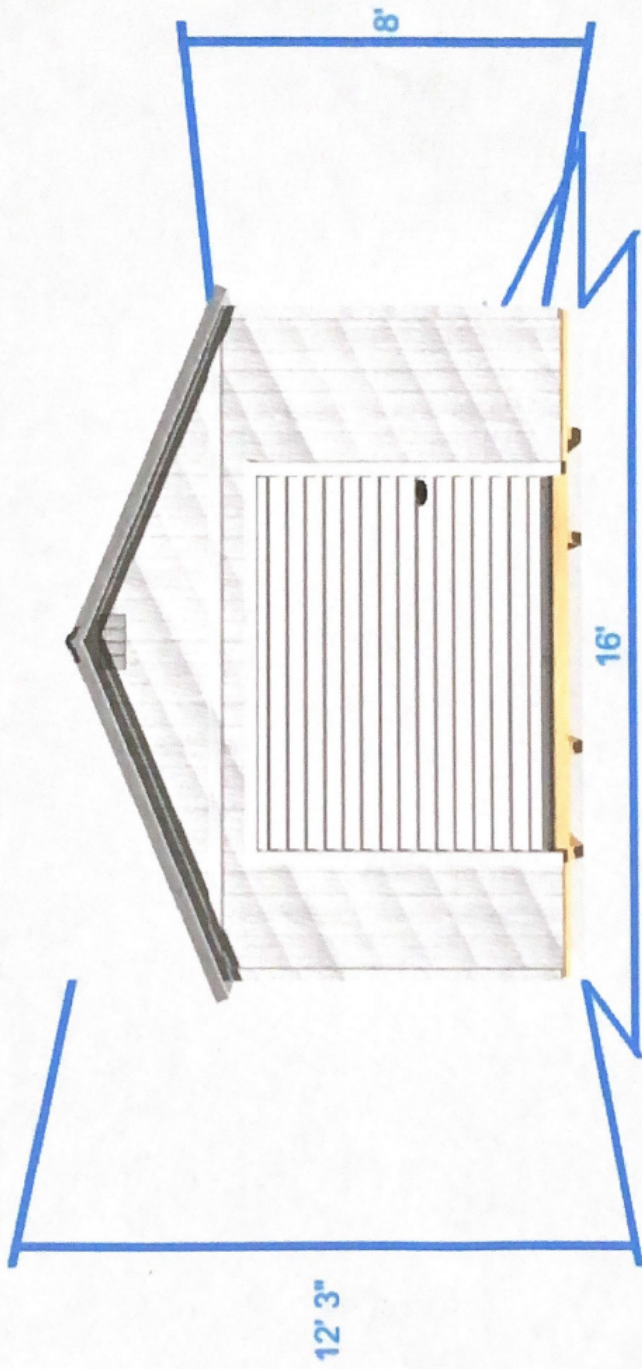


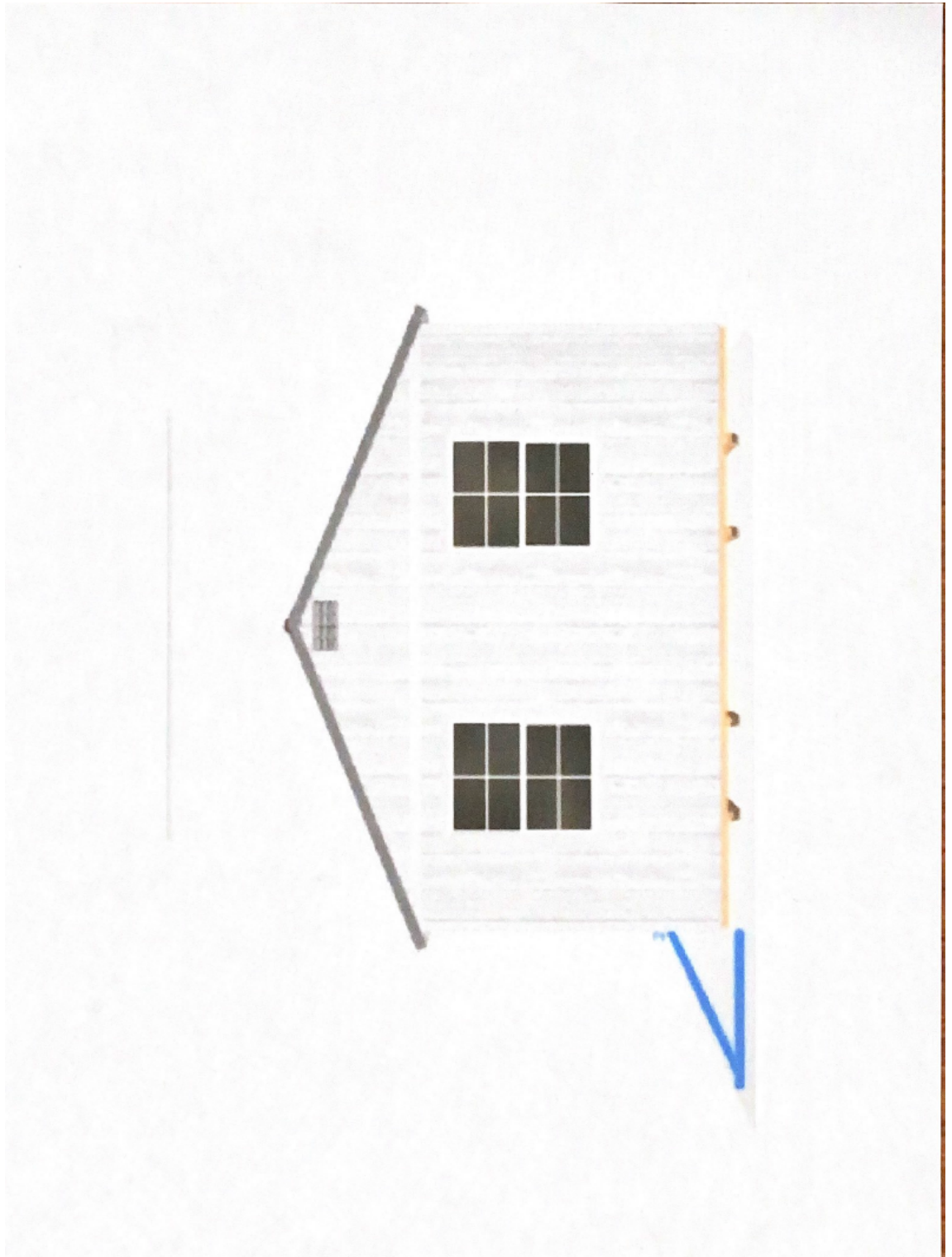
## Exhibit "C" – Building Elevations

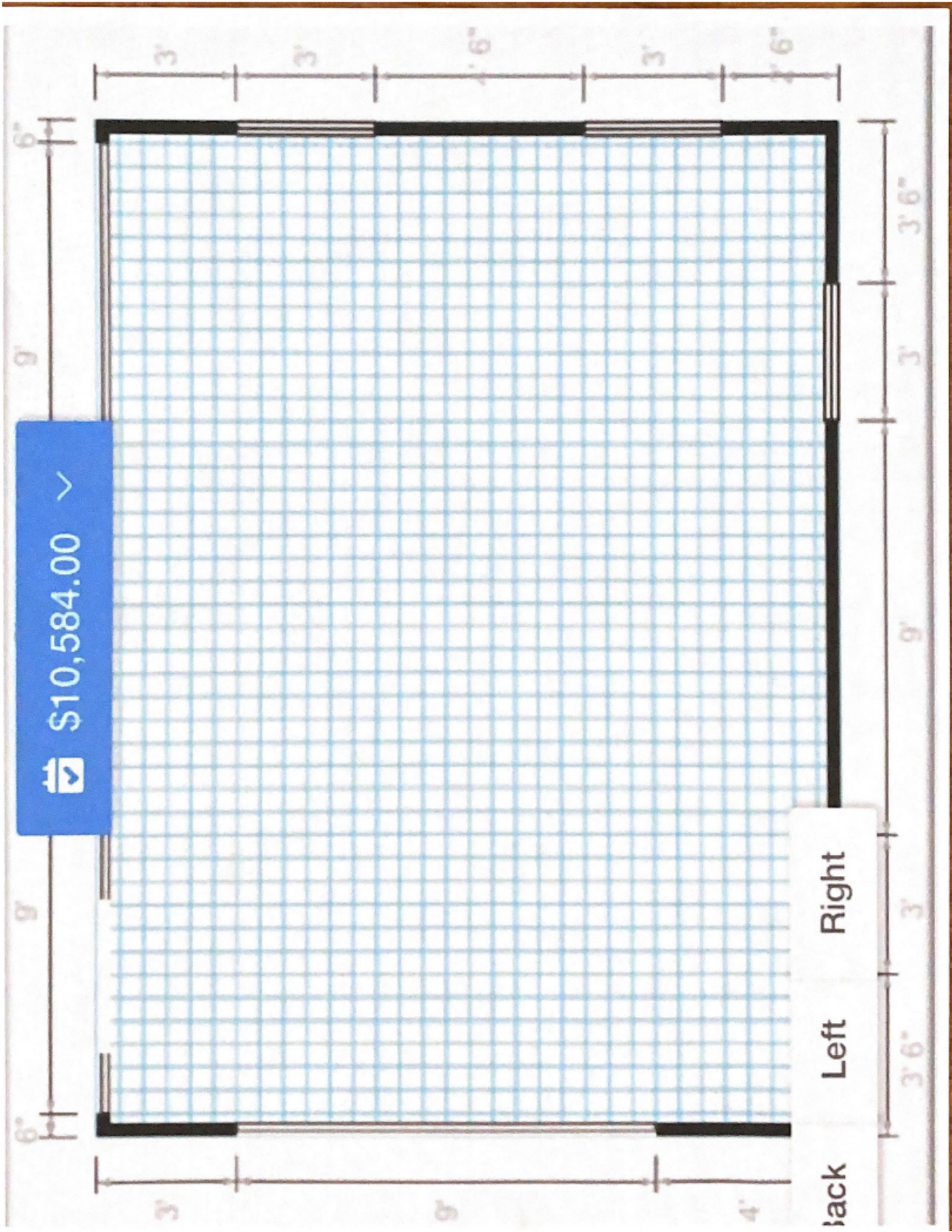














Rear Building Line	25 feet
Max. Lot Coverage	20%
Max. Impervious Coverage	50%

**Analysis:** The applicant is requesting the zoning change to allow for the construction of a new single family home. The current size of the property does not comply with all the minimum standards of the R-40 Single-Family Residential district zoning. The lot width of the property falls below the minimum lot size of 40,000 s.f. with it being 32,653 s.f. and a recognition of the deficiency will be incorporated into the rezoning of the property. It meets the other required dimensional requirements.

**Plat Status:** The property is platted as Lot 1, Block 1, Yaffa Addition.

**DRC Review:** The DRC reviewed the request during their December 21, 2020 meeting and determined the application was complete and may be scheduled for the next available Planning and Zoning Commission meeting.

**Drainage: NA**

**Surrounding Development:** The properties to the north, south and west are zoned R-40 Single-Family Residential zoning and improved with single-family residences. The property to the east is zoned R-20 Single-Family Residential zoning and improved with a single-family residence. The surrounding lots have developed with single family residences.

**Comprehensive Plan:** The City's comprehensive plan, *Destination Colleyville*, identifies the subject property for single-family residential development. The proposed R-40 zoning does not conflict with any portion of the comprehensive plan.

**Public Notification:** Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

**Staff Recommendation:** Staff recommends approval of the request. The proposed zoning meets the intent of the residential designation assigned in the *Destination Colleyville* comprehensive plan.

**Planning & Zoning Commission Recommendation:** The Planning & Zoning Commission recommended approval of the request at their January 11, 2021 meeting by a vote of 7-0.

**Financial Impact**

There is no fiscal impact to the City of Colleyville for this item.

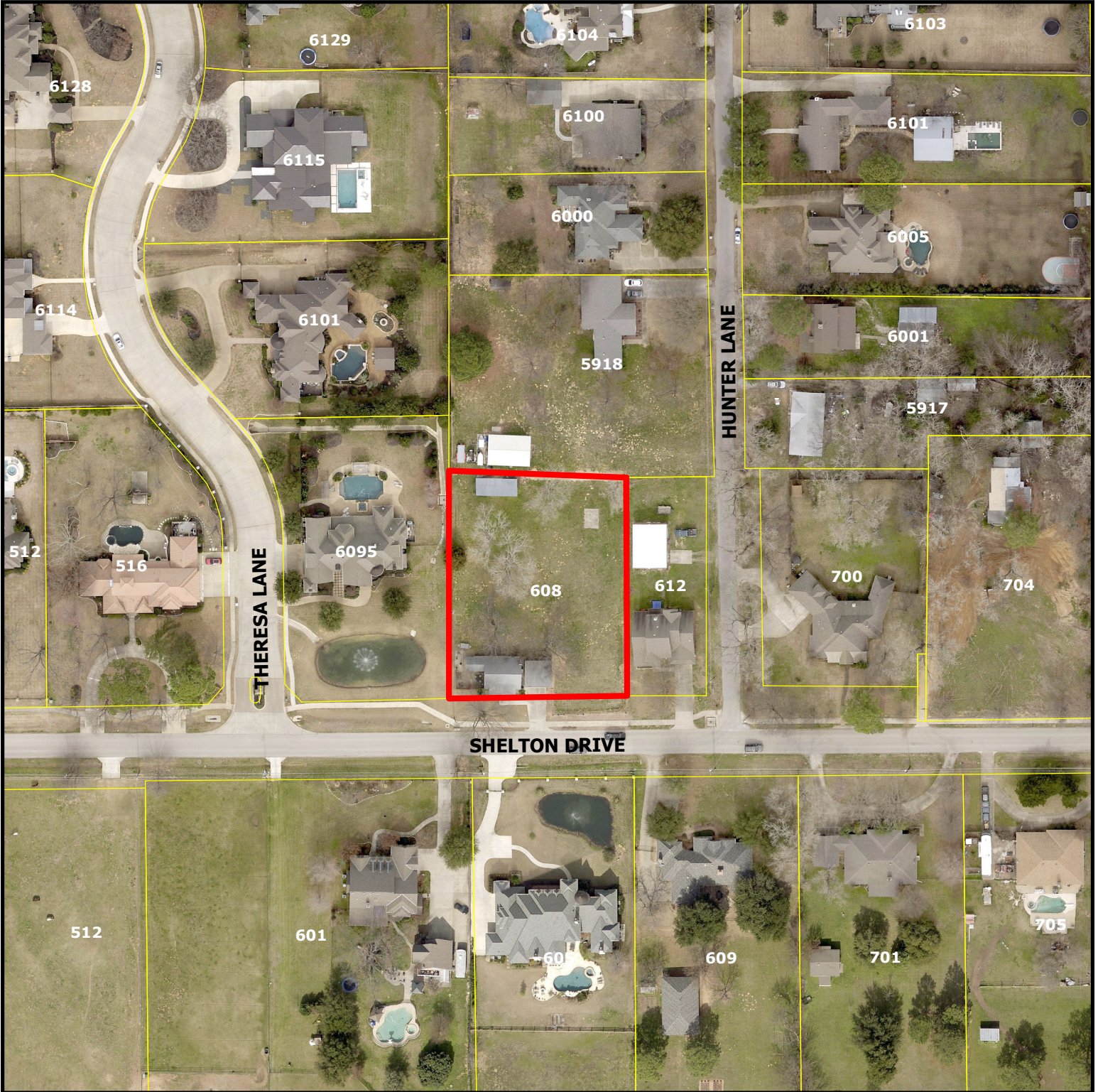
**Recommendation**

Approve

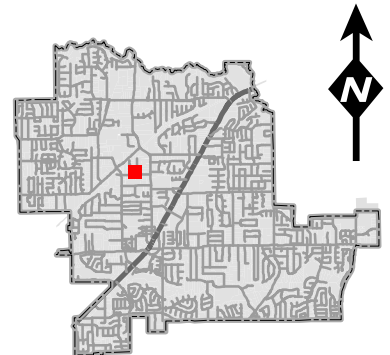
**Attachments**

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Survey of Property
5. Site Plan
6. Notification Map
7. Notification List
8. Property Owner Notification Letter
9. Ordinance O-21-2154


# Aerial Map



**ZC20-033**  
**608 Shelton Drive**

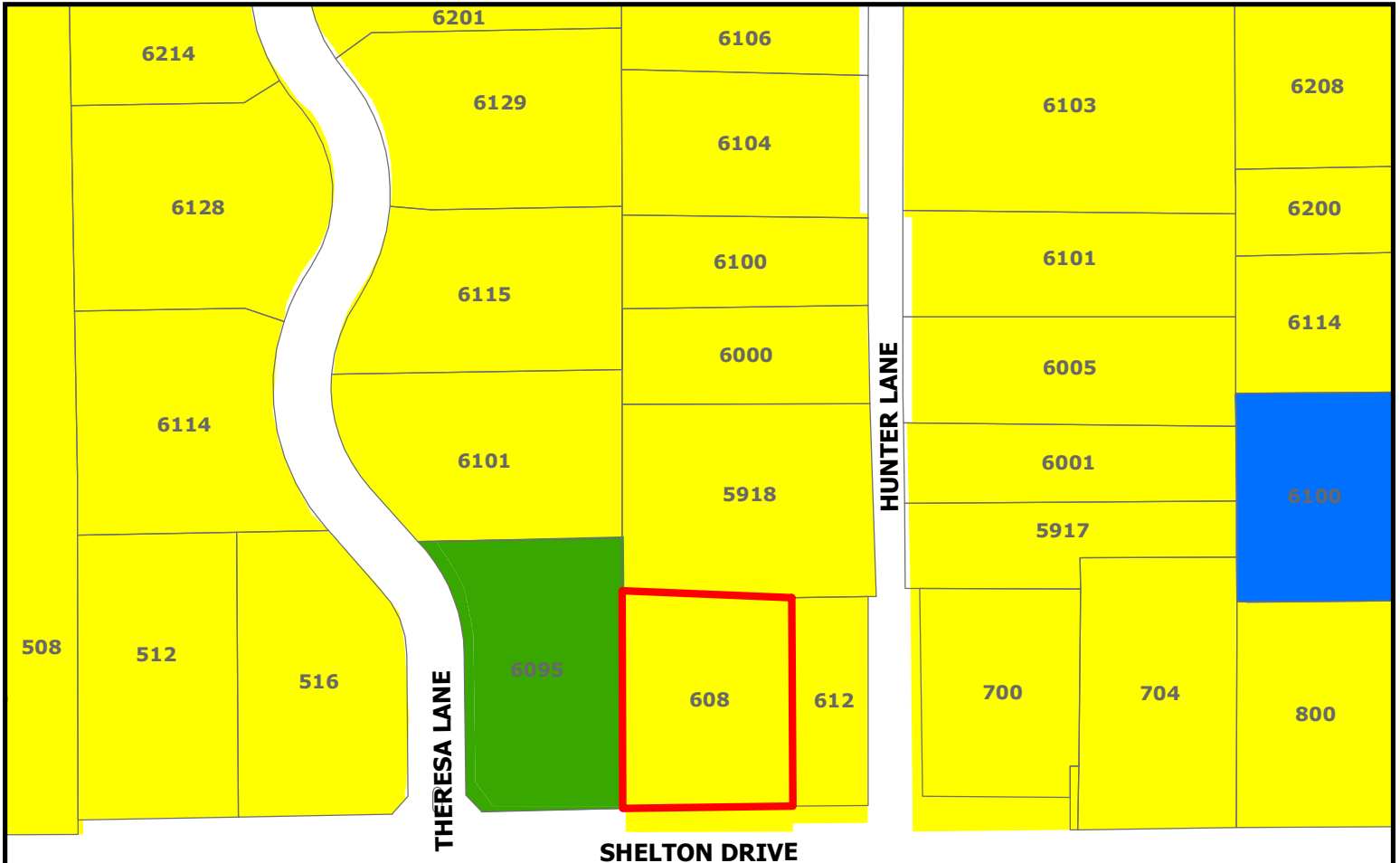


DISCLAIMER:  
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

 Subject Property






# Future Land Use Map

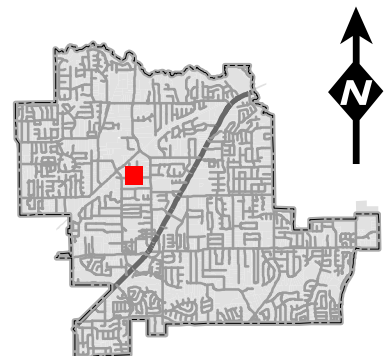


SHELTON DRIVE



## ZC20-033 608 Shelton Drive

-  Subject Property
-  Residential
-  Institutional
-  Open Space; Parks

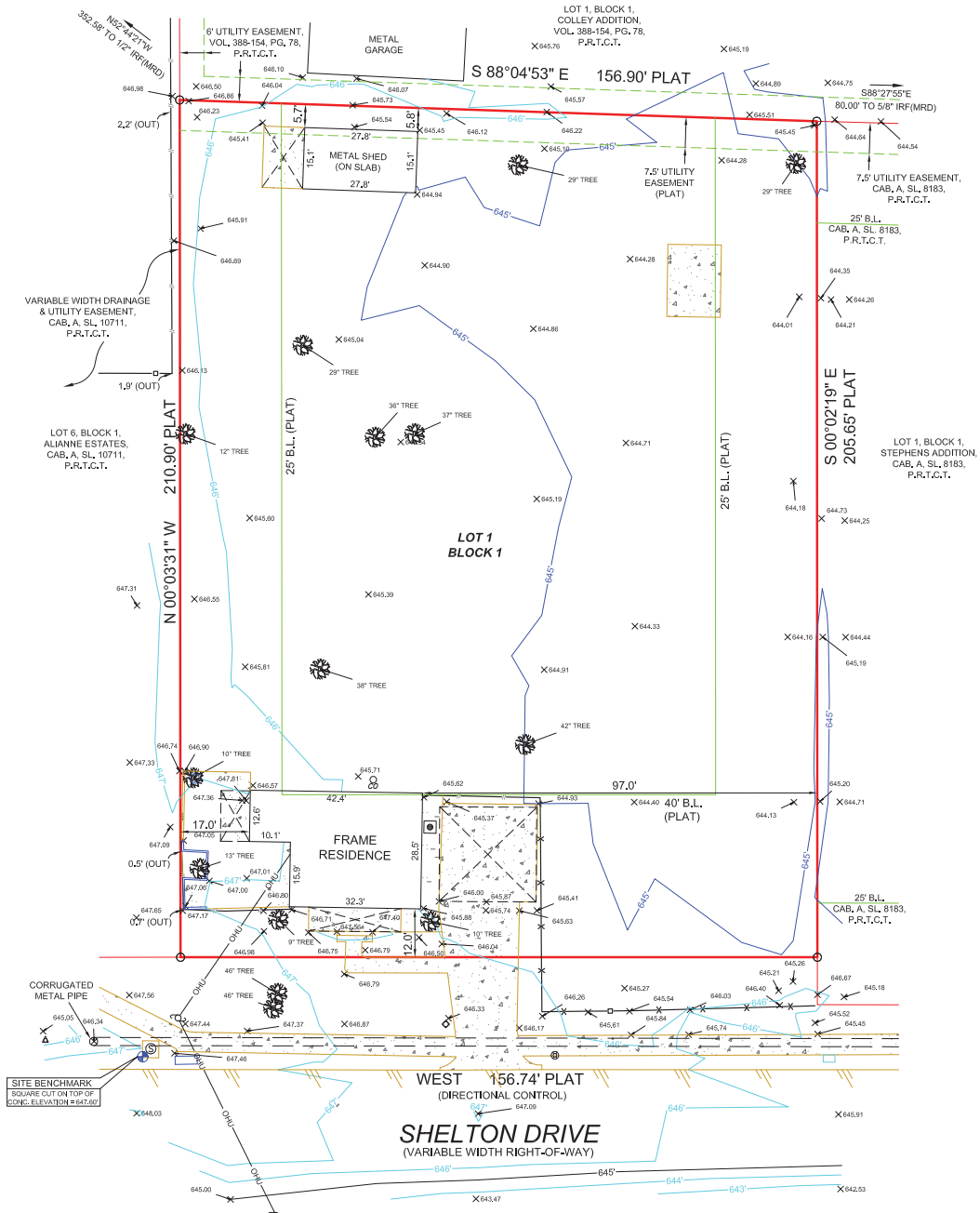


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# Survey of Property

LEGAL DESCRIPTION

Being Lot 1, Block 1, of Yaffa Addition, an Addition to the City of Colleyville, Tarrant County, Texas, according to the Plat thereof, recorded in Instrument No. D214055478, Plat Records, Tarrant County, Texas.



NOTE: All 1/2 IRS are 1/2-inch iron rods with yellow plastic caps stamped "RPLS 5310".  
MRD = Monument of Record Dignity

LEGEND			
1/2" IR FOUND	4" FOUND	TELE. BOX	UTILITY POLE
1/2" IR SET	5/8" SET	CABLE BOX	OVERHEAD UTILITY LINE
3/4" IR FOUND	3/4" BENCH MK.	BOLLARD/POST	BRICK RET. WALL
3/4" IR FOUND	IRIGATION VALVE	BRICK COLUMN	STONE RET. WALL
5/8" NAIL FOUND	WATER VALVE	STONE COLUMN	ROCK BENCHLINE
3/8" NAIL SET	FBI HYDRANT	STORM DRAIN M.F.	BRICK
1/2" IR FOUND	LIGHT POLE	BANK, BEV. CO.	WOOD FENCE
			BOUNDARY
			CONCRETE
			GRAVEL
			ASPHALT
			WOOD DECK
			BUILDING WALL
			TILE

**FLOOD**  
This is to certify that no portion of the subject property shown hereon lies within the 100 Year Flood Hazard Area as shown on the Flood Insurance Rate Map, Community Panel No. 48439C 0095K, dated 09-25-2009. The property is located in Zone "X".

**NOTES**  
1) This survey was performed without the benefit of an abstractor, therefore, no search of record easements was performed on subject property.  
2) All benchmarks, adjacent grade beams and proposed top of beam elevations must be checked and verified by builder. Although great care has been taken to ensure that these grades are correct, it is the liability and responsibility of the builder to verify these elevations prior to construction.

The plat shown herein is a correct and accurate representation of the property, lines and dimensions as shown hereon, and EXCEPT AS SHOWN, all improvements and located within the boundaries for Bearings indicated EXCEPT AS SHOWN, there are no visible apparent easements, encroachments or protrusions on this ground.

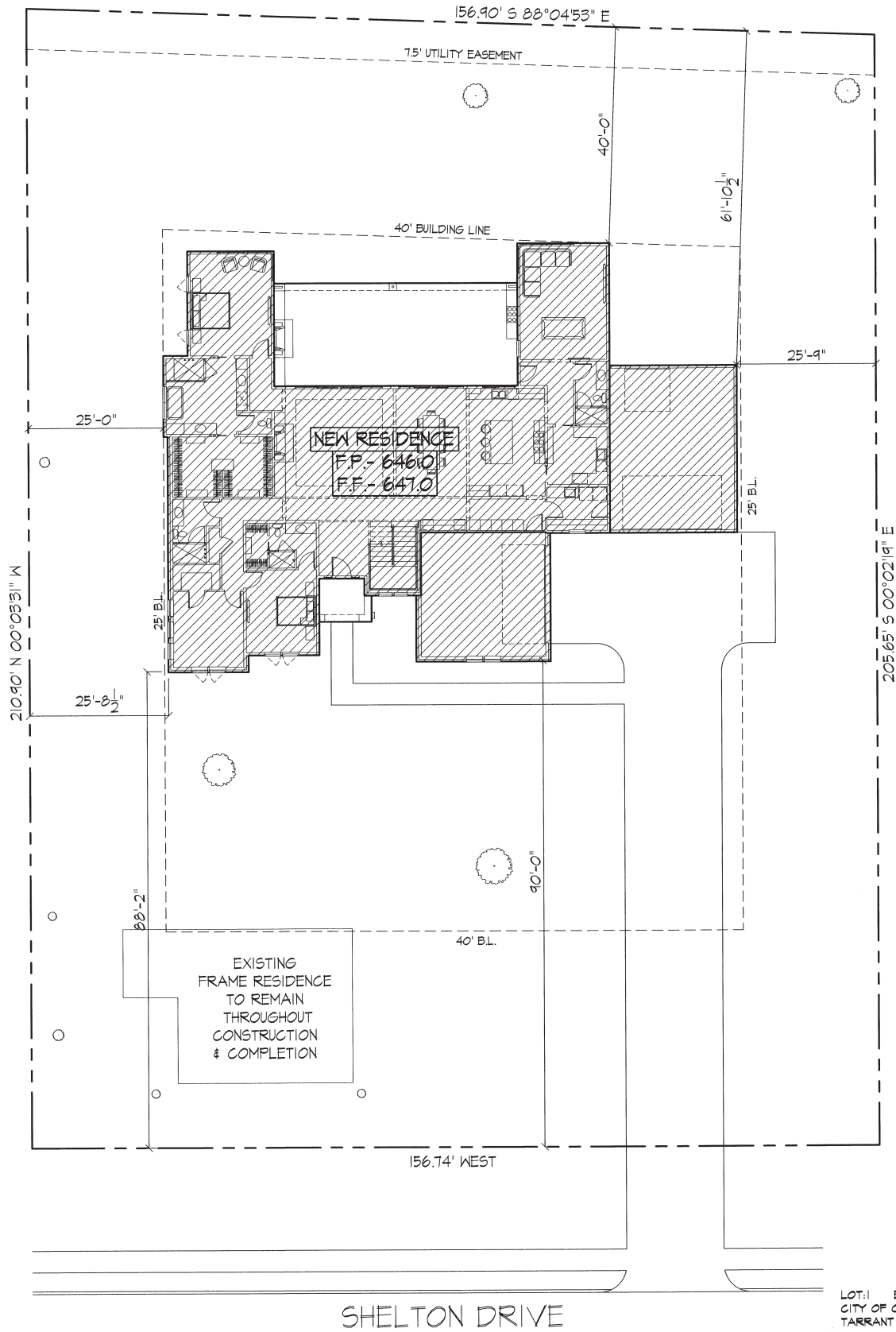
*John S. Turner*  
JOHN S. TURNER  
RPLS 5310

**A&W SURVEYORS, INC.**  
Professional Land Surveyors  
TEXAS REGISTRATION NO. 100174-00  
P.O. BOX 870029, MESQUITE, TX. 75187  
PHONE: (972) 681-4975 FAX: (972) 681-4954  
WWW.AWSURVEY.COM

JOB# 25-1256 DRAWN BY: OTB  
DATE: 08-27-2023 CHECKED BY: POLKARS

"A professional company operating in your best interest"

# Site Plan



11.17.2020
JOB #2054
21/JULY/2020
22/AUG/2020
26/AUG/2020
02/NOV/2020

**BLAKE ARCHITECTS**  
 Suite A  
 1202 S. White Chapel Blvd.  
 Southlake, Texas 76092 • 817-488-9397

**DISTINCTIVE HOMES**  
 608 SHELTON DR. COLLEYVILLE, TEXAS

LOT:1 BLOCK:1  
 CITY OF COLLEYVILLE  
 TARRANT COUNTY, TEXAS

**SITE PLAN**  
 SCALE: 1"=10'-0"

NORTH

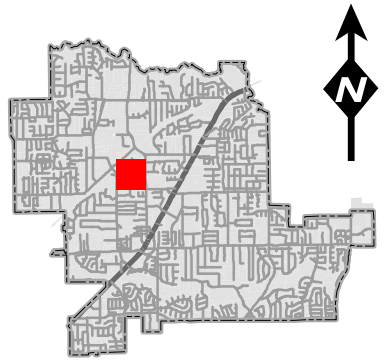
SHEET  
 50  
 OF 50 SHEETS

FILE NAME: 2054-SITE10TH (11-17-2020).DWG




# Notification Map



**ZC20-033**  
**608 Shelton Drive**



**DISCLAIMER:**  
 This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

-  Subject Property
-  500ft Buffer
-  Properties within 500ft

**Notification List**

<b>Owner Name</b>	<b>Owner Address</b>	<b>Owner City</b>	<b>Owner Zip</b>	<b>Situs Address</b>
EVANS, MICHELE A	6095 THERESA LN	COLLEYVILLE, TX	76034	6095 THERESA LN
CONGREGATION BETH ISRAEL	PO BOX 397	COLLEYVILLE, TX	76034	6100 PLEASANT RUN RD
IRVING INVESTMENT LTD	PO BOX 2085	COLLEYVILLE, TX	76034	704 SHELTON DR
GABLE, STEPHAN D	705 SHELTON DR	COLLEYVILLE, TX	76034	705 SHELTON DR
IRVING INVESTMENT LTD	PO BOX 2085	COLLEYVILLE, TX	76034	704 SHELTON DR
CAMA, KARL	605 SHELTON DR	COLLEYVILLE, TX	76034	605 SHELTON DR
PINE, JAMES W	5918 HUNTER LN	COLLEYVILLE, TX	76034	5918 HUNTER LN
HUGGINS, CHARLES	700 SHELTON DR	COLLEYVILLE, TX	76034	700 SHELTON DR
VANDERPOOL, JEFFREY	601 SHELTON DR	COLLEYVILLE, TX	76034	601 SHELTON DR
CHANDLER, RYAN	511 SHELTON DR	COLLEYVILLE, TX	76034	511 SHELTON DR
GRAVES, RANDAL	516 SHELTON DR	COLLEYVILLE, TX	76034	516 SHELTON DR
LOVE, KEVIN D	6000 HUNTER LN	COLLEYVILLE, TX	76034	6000 HUNTER LN
ROBARE, LISA	PO BOX 2802	GRAPEVINE, TX	76099	6001 HUNTER LN
CHILDRESS, JOHN	512 BEVERLY DR	COLLEYVILLE, TX	76034	512 BEVERLY DR
HILL, WILLIAM	512 SHELTON DR	COLLEYVILLE, TX	76034	512 SHELTON DR
STEPHENS, BILLY G	612 SHELTON DR	COLLEYVILLE, TX	76034	612 SHELTON DR
NORVILLE, MADELYN E	701 SHELTON DR	COLLEYVILLE, TX	76034	701 SHELTON DR
ALIANNE PARTNERS LP	601 SHELTON DR	COLLEYVILLE, TX	76034	6101 THERESA LN
EBNER, SEAN	6129 THERESA LN	COLLEYVILLE, TX	76034	6129 THERESA LN
MCINTYRE, TREVOR	5917 HUNTER LN	COLLEYVILLE, TX	76034	5917 HUNTER LN
DALEY, WILLIAM	608 SHELTON DR	COLLEYVILLE, TX	76034	608 SHELTON DR
ARMOR CAPITAL LLC	2221 E CONTINENTAL BLVD # 140	SOUTHLAKE, TX	76092	6114 PLEASANT RUN RD
YOUNG, BRADLEY A	6100 HUNTER LN	COLLEYVILLE, TX	76034	6100 HUNTER LN
ELMS, JASON R	801 SHELTON DR	COLLEYVILLE, TX	76034	801 SHELTON DR
EDWARD, TIM A	608 BEVERLY DR	COLLEYVILLE, TX	76034	608 BEVERLY DR
HUDNALL, THOMAS	6114 THERESA LN	COLLEYVILLE, TX	76034	6114 THERESA LN
DAVIS, BOBBY E	704 BEVERLY DR	COLLEYVILLE, TX	76034	704 BEVERLY DR
MOORE, JERRY D	6101 HUNTER LN	COLLEYVILLE, TX	76034	6101 HUNTER LN
JORDAN, JOHN D	6103 HUNTER LN	COLLEYVILLE, TX	76034	6103 HUNTER LN
STACY, MICHAEL	6104 HUNTER LN	COLLEYVILLE, TX	76034	6104 HUNTER LN
CLEFF, DAVID M	612 BEVERLY DR	COLLEYVILLE, TX	76034	612 BEVERLY DR
ALFRED, MICHAEL	6128 THERESA LN	COLLEYVILLE, TX	76034	6128 THERESA LN
GLEASON, JAMES T	600 BEVERLY DR	COLLEYVILLE, TX	76034	600 BEVERLY DR
LOTHROP, WILLIAM D	609 SHELTON DR	COLLEYVILLE, TX	76034	609 SHELTON DR
KERLEE, TWYLA	800 SHELTON DR	COLLEYVILLE, TX	76034	800 SHELTON DR
GIBSON, CLAYTON	6115 THERESA LN	COLLEYVILLE, TX	76034	6115 THERESA LN
SPRINGER, JACK D	6101 THERESA LN	COLLEYVILLE, TX	76034	6101 THERESA LN
FARAGHER, JACK	6005 HUNTER LN	COLLEYVILLE, TX	76034	6005 HUNTER LN
ALIANNE ESTATES	6201 THERESA LANE	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
DEMMA, BRIAN	1732 JOHNSON ROAD	KELLER, TX	76248	APPLICANT

Public hearing notices were mailed on December 23, 2020



## NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

**Planning and Zoning Commission Meeting: Monday, January 11, 2021 at 7:00 p.m.**

**City Council Meetings: Tuesday, January 19, 2021 & Tuesday, February 2, 2021 at 7:30 p.m.**

**3rd floor of City Hall, 100 Main Street, Colleyville, Texas**

**Request:** Consideration of a zoning change from AG Agricultural zoning district to R-40 Single Family Residential zoning district. The purpose is rezone the property from AG Agricultural to R-40 Single Family Residential to allow for the construction of a new home. No new lots are proposed.

**Zoning Case:** ZC20-033

**Applicant:** Brian Demma

**Owner:** William Daley

**Location:** 608 Shelton Drive

**Property Description:** Lot 1, Block 1, Yaffa Addition

**Present Zoning:** AG Agricultural

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department  
City of Colleyville  
100 Main Street  
Colleyville, TX 76034**



**ORDINANCE O-21-2154**

**AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON APPROXIMATELY 0.7496 ACRES, LOT 1, BLOCK 1, IN THE YAFFA ADDITION, LOCATED AT 608 SHELTON DRIVE, FROM THE AG AGRICULTURAL DISTRICT TO THE R-40 SINGLE FAMILY RESIDENTIAL DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS,** the City of Colleyville has received an application for a rezoning of the property from AG Agricultural to R-40 Single Family Residential district for Case No. ZC20-033; and

**WHEREAS,** the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

**WHEREAS,** the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

**WHEREAS,** the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a change in the zoning from AG Agricultural district to R-40 Single-Family Residential district on 0.7496 acres, being Lot 1, Block 1, of the Yaffa Addition, located at 608 Shelton Drive, as depicted on the attached as Exhibit "A".

- Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 3. THAT the above described tract of land shall be subject to the following conditions:
1. As depicted in the attached Exhibit "A" and Exhibit "B" and recognizing the lot area being 32,653 square feet.
- Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 19<sup>th</sup> day of January 2021.

The second reading and public hearing being conducted on the 2<sup>nd</sup> day of February 2021.

PASSED AND APPROVED BY A VOTE OF \_\_\_\_ AYES, \_\_\_\_ NAYS, ON THIS THE  
2ND DAY OF FEBRUARY 2021.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor

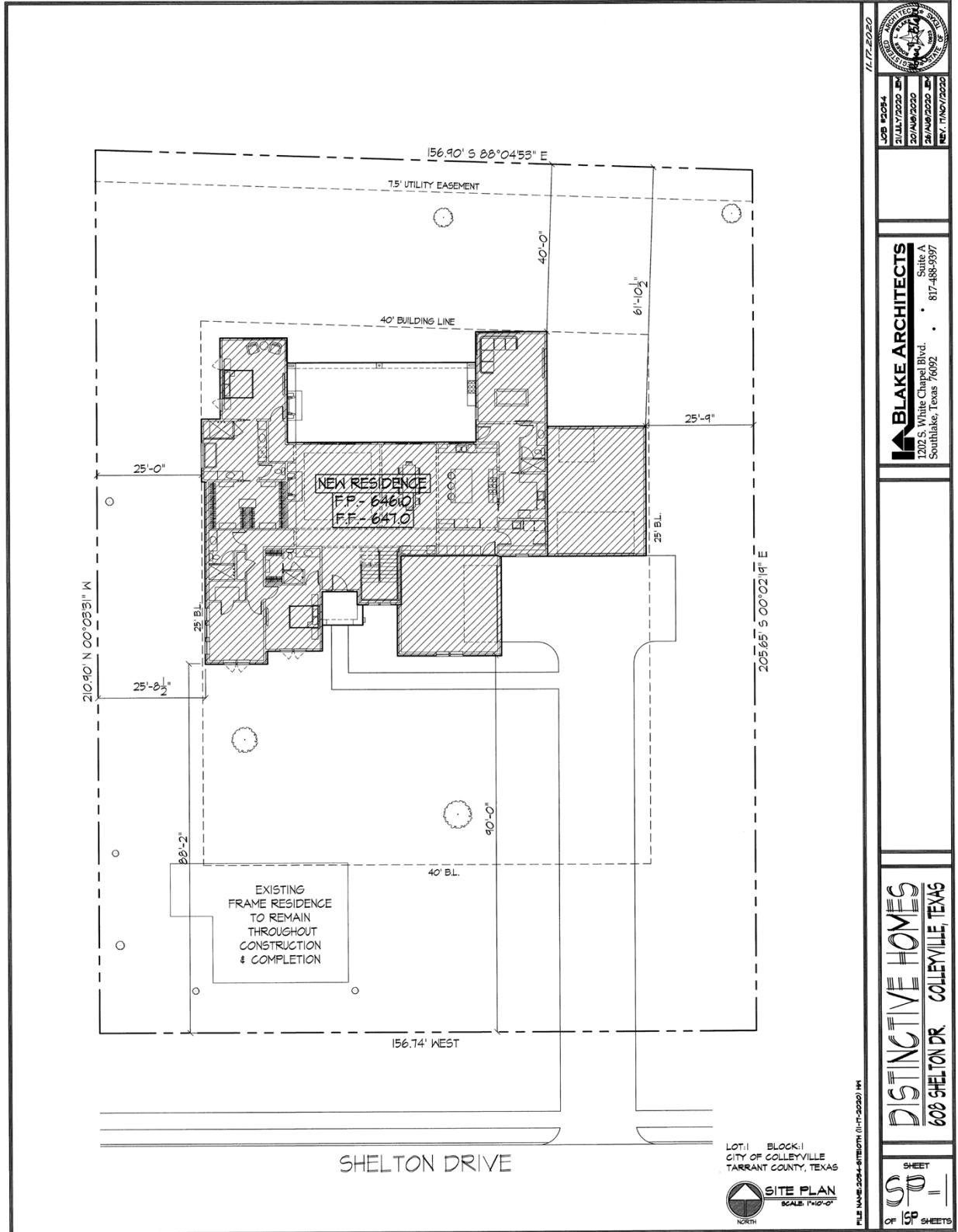
**APPROVED AS TO FORM:**

Whitt Wyatt  
City Attorney

# Exhibit "A"- Zoning Map



# Exhibit "B"- Zoning Exhibit



11.17.2020
JOB #0094
21/JULY/2020 2M
20/AUG/2020
24/AUG/2020 2M
26/NOV/2020

**BLAKE ARCHITECTS**  
Suite A  
1202 S. White Chapel Blvd.  
Southlake, Texas 76092 • 817-488-9397

**DISTINCTIVE HOMES**  
608 SHELTON DR. COLLEYVILLE, TEXAS

10  
OF 10  
SHEETS



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
www.colleyville.com

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**Agenda Number** 8a

**Agenda Date** 1/19/2021

**Number** Resolution R-21-4580

**Type** Resolution

**Department** City Secretary

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## **Title**

Approval of a resolution calling a General Election for the purpose of electing City Councilmembers to Place 5 and Place 6, and authorizing a joint election agreement and contract for election services with Tarrant County Elections Administration

## **Strategic Plan**

1.4 Communicate thoroughly and strategically

## **Explanation**

### ***Reading and Public Hearing***

This item provides for the election order calling a General Election for May 1, 2021, for the purpose of electing City Councilmembers to Place 5 and Place 6.

The City contracts with Tarrant County Elections Administration for election services, which provides for citizens to vote at any early voting and election day location in Tarrant County.

The attached proposed resolution provides the dates, times, and locations for voting in the General Election and authorizes the joint election agreement with Tarrant County Elections Administration.

## **Financial Impact**

Funds for the 2021 General Election are allocated in the FY2021 City Secretary's Office budget.

## **Recommendation**

Approve

## **Attachments**

1. Resolution R-21-4580

## **RESOLUTION R-21-4580**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS, CALLING A GENERAL ELECTION FOR MAY 1, 2021, FOR THE PURPOSE OF ELECTING CITY COUNCILMEMBERS TO PLACE 5 AND PLACE 6 AND AUTHORIZING A JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES WITH TARRANT COUNTY ELECTIONS ADMINISTRATION; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS,** the City of Colleyville, Texas, desires to conduct a General Election as set forth by the City of Colleyville Charter and Texas Election Code, Section 41.001, to be held on Saturday, May 1, 2021, at which time the voters will elect City Councilmembers to Place 5 and Place 6, including the conduct of early voting;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT a General Election, including any necessary run-off election(s), is hereby called to elect City Councilmembers to Place 5 and Place 6, to serve until their successors are duly elected and qualified. The General Election shall be held at Colleyville City Hall, 100 Main Street, Second Floor, Colleyville, Texas, on Saturday, May 1, 2021, from 7:00 a.m. to 7:00 p.m.
- Sec. 2. THAT the Mayor, or his designee, is authorized to negotiate and execute an agreement with the Tarrant County Elections Administration to administer the election (the "Election Agreement") in conformance with the Texas Elections Code and City Charter.
- Sec. 3. THAT qualified persons for City Council may file as candidates by filing applications in the Office of the City Secretary, 100 Main Street, Colleyville, Texas, Wednesday, January 13, 2021 through Friday, February 12, 2021, Monday through Friday, from 9:00 a.m. to 4:00 p.m.
- Sec. 4. THAT Heider Garcia, Elections Administrator, or his successor, 2700 Premier Street, Fort Worth, Texas 76111, is hereby appointed as Early Voting Clerk and may appoint additional deputy early voting clerks, as necessary, to properly conduct

the election. Applications for ballot by mail must be received by mail no later than the close of business on Friday, April 16, 2021 (Mailing address: Tarrant County Elections, Early Voting Clerk, or his successor, P.O. Box 961011, Fort Worth, Texas, 76161-0011).

Sec. 5. THAT Early Voting shall be conducted at the locations and times set forth in Exhibit A attached hereto; and in conformance the Election Agreement.

Sec. 6. THAT this Resolution shall take effect immediately upon passage.

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_ AYES, \_ NAYS, ON THIS THE 21<sup>ST</sup> DAY OF JANUARY 2021.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor

**EXHIBIT A**  
**Resolution R-20-4463**  
**Calling the May 1, 2021 General Election**

**Early Voting Location Information**

Early voting shall be conducted at the following locations:

*Tarrant County's Main Early Voting location:*

Tarrant County Elections Center  
2700 Premier Street  
Fort Worth, Texas 76111

Colleyville City Hall  
100 Main Street, Training Room, 2<sup>nd</sup> Floor  
Colleyville, Texas 76034

and all such branch offices for early voting by personal appearance as may be established in the Election Agreement with Tarrant County

**Early Voting Times**

Early voting shall begin on Monday, April 19, 2021, and shall end Tuesday, April 27, 2021, and the dates and times shall be as set forth below:

April 19 – 23	Monday – Friday	8:00 a.m. - 5:00 p.m.
April 24	Saturday	7:00 a.m. - 7:00 p.m.
April 25	Sunday	11:00 a.m. - 4:00 p.m.
April 26-27	Monday – Tuesday	7:00 a.m. - 7:00 p.m.



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
[www.colleyville.com](http://www.colleyville.com)

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**Agenda Number** 9

**Agenda Date** 1/19/2021

**Type** Report

**Department** City Secretary

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## **Title**

Parks and Recreation Advisory Minutes - September 14, 2020

## **Attachments**

1. Parks and Recreation Advisory Board Meeting Minutes - September 14, 2020



# City of Colleyville Parks and Recreation Advisory Board MINUTES

City Hall  
100 Main Street  
Colleyville, Texas  
76034  
817.503.1000  
www.colleyville.com

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Monday, September 14, 2020  
6:00 p.m.

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## 1. CALL TO ORDER

Chair Rich Hendler called the meeting of the Parks and Recreation Advisory Board to order on September 14, 2020 at 6:03 p.m.

**Virtually:** Chair Rich Hendler, Vice Chair Mitali Mandlekar, Board Members: Cliff LeBlanc, John Hillebrand, Justin Fairless, Ajit Purandare, Eric Presson, and Hillary Schwanbeck

City staff: Councilmembers Callie Rigney and Kathy Wheat, Assistant City Manager Adrienne Lothery, Parks & Recreation Director Lisa Escobedo and Administrative Secretary Joyceinne Williams

## 2. APPROVAL OF MINUTES

Board member Hillebrand moved to approve the July 6, 2020 minutes. Board member Schwanbeck seconded the motion. The motion carried unanimously.

## 3. REGULAR AGENDA ITEMS

### 3a Introduction of City Council Liaisons

Chair Hendler welcomed Councilmembers Rigney and Wheat and Assistant City Manager Lothery to the meeting.

Councilmembers Rigney and Wheat and Assistant City Manager Lothery introduced themselves to the Board. The board members reciprocated with introductions.

Chair Hendler spoke on the Board's previous discussion on the RFP for the Senior Center and asked for additional discussion by the Board. Chair Hendler also expressed the Board's appreciation for support of the RFP by the Council.

Several board members expressed their gratitude to the Council for progress on the connectivity trails and sidewalks project, the City's infrastructure improvements, preservation of the natural areas, and other improvements that contribute to quality enhancements to the Colleyville community.

The Board discussed their desire to maintain the natural areas and save the beautiful trees at the new John McCain & SH26 site. This would provide a beautiful natural park for the community.

### **3b Projects Update**

Director Escobedo reported on parks projects:

- Landscaping at the Central Fire Station includes landscape of the entry and beds by the new parking lot medians and around the new Central Fire Station sign.
- The sand volleyball pit, located at City Park, was relocated due to an issue with sand blowing and additional lighting was added. Pickle ball courts will be added to this area.
- New landscaping was added at the entrance of McPherson Park and inside the park by the water tower and the windmill. Laser leveling on City Park baseball and softball fields 1, 2, 3, 8 & 9 is completed.
- Sparger Park POW Memorial, due to plant material being washed out with heavy rains, a rock garden and trees were installed in this location.
- A foot bridge was installed at the Nature Center.
- Sparger Park playground surface was completed with extra padding in the high fall area and added drainage.
- Nature Center & Reagan Park restrooms update, concrete slabs were poured and plumbing is in place. Project should be completed at end of October.
- City Park restrooms should be completed in October.
- All projects are on schedule.

#### **4. REPORTS**

##### **4a. Parks and Recreation**

Director Escobedo reviewed all ongoing parks and recreation projects and upcoming events. This information was provided in the agenda packet

Director Escobedo reported on the continued program cancellations due to COVID-19.

Landscaping at the roundabout at McDonwell School Road and Westcoat will be finished in the next few weeks.

Installation of the softball batting cages at City Park have begun and will continue into next fiscal year.

Demolition of the Park house and a future amenity replacement will be announced in the future.

Future plans for an improvement at the Overland Site and an amenity at the park will be discussed.

Construction of a restroom at the Pleasant Run practice fields will be discussed.

The current status for organized sports, softball, baseball and soccer opening day was last Saturday and they are hoping to finish their season by early November. Attendance is down on all three sports.

Volleyball was cancelled due to GCISD not allowing anyone to use their facilities.

Parks and Recreation Board suggested that a discussion on stormwater, which would include Public Works, should be included in an upcoming Parks Board meeting. Board member Presson suggested a staff ride to witness the debris that is in little Bear Creek after a big rain.

Councilmember Wheat and Assistant City Manager Lothery reported Council is presently in discussion with Public Works on the drainage master plan and stormwater issues.

Next Scheduled Meeting: November 9<sup>th</sup> due to conflict with City Council meeting November 2.

## **5. ADJOURNMENT**

Board member Fairless moved to adjourn the meeting, and Board member Presson seconded. Motion carried unanimously, Chair Rich Hendler adjourned the meeting at 6:53 p.m.

Minutes prepared by:

**Joyceinne Williams**

Joyceinne Williams

Administrative Secretary

Minutes approved January 4, 2021

**RESOLUTION R-21-4581**

**A RESOLUTION APPROVING CITY COUNCIL ACTION  
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF  
JANUARY 19, 2021**

**WHEREAS,** City Council has taken action on certain items on the agenda under Business.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_ AYES, \_ NAYS ON THIS THE 19<sup>TH</sup> DAY OF JANUARY 2021.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor