



City of Colleyville City Council Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, November 17, 2020

WORKSESSION - 5:30 PM EXECUTIVE CONFERENCE ROOM - THIRD FLOOR

CALL TO ORDER

- WS-1** Update on SH26 Beautification Project - Pastoral Gateway
- WS-2** Discussion of the Stormwater Management Program
- WS-3** Discussion of recognizing Martin Luther King, Jr. Day
- WS-4** Discussion of the November 17, 2020, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including acquisition of real property along SH26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

REGULAR MEETING 7:30 P.M. CITY COUNCIL CHAMBERS

INVOCATION: Pastor Lanre Sobo, Glory House

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

- 2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-20-4550**
- 3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**
 - Announcements of civic and charitable events**
 - Presentation of calendar events and updates**
 - Announcements of awards and recognition**
- 4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-20-4551**
 - 4a** Approval of the minutes of the regular City Council meeting of November 2, 2020
 - 4b** Approval of a Construction Services Agreement with Pavecon Public Works, LP, for the L.D. Lockett Right Turn Lane Addition Project, in an amount not to exceed \$301,927.10 and a contingency amount not to exceed \$30,000.00, and authorizing the City Manager to execute the agreement
 - 4c** Approval of an Interlocal Agreement (ILA) with the City of Southlake to share the cost of construction for an Emergency Interconnection Meter Vault on Pleasant Run Road, and authorizing the City Manager to execute the agreement
 - 4d** Approval of an Interlocal Agreement (ILA) with the City of Southlake to implement a Standard Operating Procedure (SOP) for an Emergency Interconnection Meter Vault on Pleasant Run Road, and authorizing the City Manager to execute the agreement
- 5. ITEMS NOT FOR CITY COUNCIL ACTION**
 - 5a** Monthly Financial Report - October 2020
- 6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING**
 - 6a Ordinance O-20-2144**

Request to appeal the decision by the Planning and Zoning Commission for the consideration of a Special Use Permit for a fence to exceed the maximum 8 foot height allowed on Lot 36, Block 5, Creekside at Colleyville, Phase 5, located at 4008 Petrus Boulevard, Case ZC20-023

6b Ordinance O-20-2145

Consideration of a zoning change request from the AG Agricultural to R-40 Single Family Residential district on Lot 3, Mrs. Eva Paul's Subdivision, located at 911 Tinker Road, Case ZC20-024

6c Ordinance O-20-2146

Request to appeal the decision by the Planning and Zoning Commission for the consideration of a Special Use Permit for an Accessory Building to exceed the required 4% maximum lot coverage for accessory buildings on Lot 16, Block C, Brook Meadows Addition, located at 4501 Shadycreek Lane, Case ZC20-022

7. TABLED: ORDINANCE(S) READING AND PUBLIC HEARING**7a Ordinance O-20-2127**

Consideration for a Special Use Permit for a day care center on Lots 9R and 10R, Block 1, of the Winding Creek Addition, located at 6412 and 6416 Colleyville Boulevard, Case ZC20-015

7b Ordinance O-20-2128

Consideration of an amendment to the PUD-C Planned Unit Development-Commercial district for the Winding Creek development, specifically for hours of operation on Lots 9R and 10R, Block 1, of the Winding Creek Addition, located at 6412 and 6416 Colleyville Boulevard, Case ZC20-012

8. RESOLUTION(S): READING AND PUBLIC HEARING**8a Resolution R-20-4552**

Request for a variance to Section 3.24.G, Schedule of District Regulations of the Land Development Code, specifically to street side and rear yard setback requirements, on Lot 1, Block A, Hampton Addition, located at 2301 Glade Road, Case VC20-003

8b Resolution R-20-4553

Appointing members to the Audit Committee

8c Resolution R-20-4554

Appointing members to the Colleyville Center Advisory Committee

8d Resolution R-20-4555

Appointing members to the Colleyville Economic Development Corporation

8e Resolution R-20-4556

Appointing members to the Library Board

8f Resolution R-20-4557

Appointing members to the Metroport Teen Court Advisory Board

8g Resolution R-20-4558

Appointing members to the Parks and Recreation Advisory Board

8h Resolution R-20-4559

Appointing members to the Planning and Zoning Commission

8i Resolution R-20-4560

Appointing members to the Zoning Board of Adjustment

8j Resolution R-20-4561

Appointing the Mayor and two Colleyville City Councilmembers to the Municipal Judge Review and Selection Committee

8k Resolution R-20-4562

Appointing members to the Tax Increment Financing (TIF) District Board

8l Resolution R-20-4563

Amending Resolution R-20-4539 by approving the City Hall/Library Polling Place Electioneering Regulations and map exhibits

9. CITIZEN COMMENTS**10. REPORTS**

Planning and Zoning Commission Worksession Minutes - August 24, 2020
Planning and Zoning Commission Minutes - October 12, 2020
Planning and Zoning Commission Worksession Minutes - October 26, 2020

11. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR TUESDAY, NOVEMBER 17, 2020 - READING AND PUBLIC HEARING - RESOLUTION R-20-4564**12. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards *Friday, November 13, 2020* by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
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Agenda Number WS-1
Type Worksession
Department City Manager

Agenda Date 11/17/2020

Title

Update on SH26 Beautification Project - Pastoral Gateway

Explanation

This agenda item provides for review and discussion of the Pastoral Gateway designs discussed at the October 20, 2020 Worksession. MESA will review the attached presentation and answer questions of the City Council.

Attachments

1. Pastoral Gateway Update

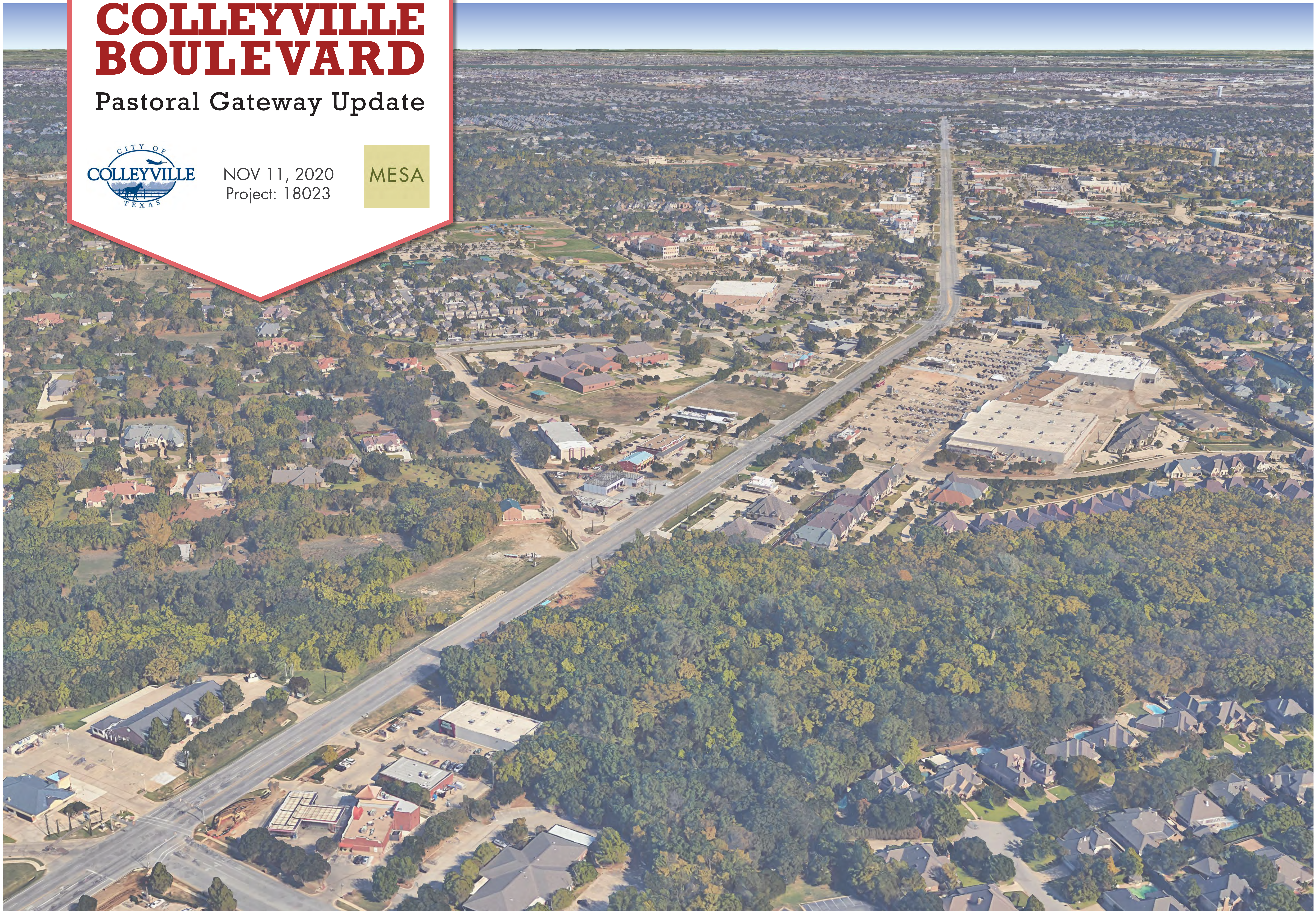
COLLEYVILLE BOULEVARD

Pastoral Gateway Update



NOV 11, 2020
Project: 18023

MESA















**COLLEYVILLE
BOULEVARD**

Pastoral Gateway

November 11, 2020
Project: 18023

MESA





**COLLEYVILLE
BOULEVARD**

Pastoral Gateway Alternate

November 11, 2020
Project: 18023

MESA





**COLLEYVILLE
BOULEVARD**

Pastoral Gateway Alternate

November 11, 2020
Project: 18023

MESA





City of Colleyville City Council Agenda Briefing

City Hall
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Agenda Number WS-2
Type Worksession
Department Engineering

Agenda Date 11/17/2020

Title

Discussion of the Stormwater Management Program

Explanation

The City's Stormwater Management Program (SWMP), documents the best management practices chosen by the City to address community-wide stormwater quality issues, including target audiences and a schedule for implementation over the five-year permit term. The City is a level 2 Municipal Separate Storm Sewer System (MS4).

During the review and development process of the current SWMP, staff evaluated the existing ordinances as they pertain to the stormwater program. Staff has developed and will present at a later time for Council adoption two ordinances; Erosion-Sediment Control and Illicit Discharge, and Post Construction Stormwater Management.

Attachments

1. Presentation



City of Colleyville MS4 Stormwater Management Program

November 17, 2020

What is an MS4?

Municipal

System owned or operated by a public agency, such as a city, town, county, flood control district, state, or federal agency

Separate

Does *not* connect to the sanitary sewer system and does *not* lead to a wastewater treatment plant

Storm Sewer System

Drains, ditches, curbs, and gutters that move stormwater from one place to another

History

- Federal Water Pollution Control Act
- Waterways are too polluted
- Clean Water Act - National Pollutant Discharge Elimination System
- Reduce the amount of pollution in our surface waters
- Stormwater Permits for:
 - Industries
 - Construction Sites
 - Large Cities/Entities
 - Small Cities/Entities



Cuyahoga River Fire in Cleveland, Ohio
1952/1969

Stormwater Permits for Cities/Entities in North Texas

Phase I Permits

- Medium and Large Cities/Entities with a population > 100,000 in 1990
- Individual Permits
- Dallas, Fort Worth, Plano, Arlington, Mesquite, Garland, Irving, TXDOT
- Develop and Implement a Stormwater Management Program

Phase II Permits

- Small Cities/Entities, (Includes Colleyville)
- Municipal Separate Storm Sewer System (MS4) General Permit
- Develop and Implement a Stormwater Management Program

Phase II Permits for Small Cities

- Colleyville is a Level 2 MS4 (Traditional MS4's with population between 10,000 and 39,999)
- Third Permit Term Effective January 2019 – January 2024 (5 year term)
- Permit Establishes seven Minimum Control Measures (MCM) to reduce the discharge of pollutants to the maximum extent practicable. MS4 permittees are required to address all of the following in the Stormwater Management Program:

MCM 1: Public Education, Outreach, and Involvement

MCM 2: Illicit Discharge Detection and Elimination

MCM 3: Construction Site Stormwater Runoff Control

MCM 4: Post-construction Stormwater Management in New Development and Redevelopment

MCM 5: Pollution Prevention/Good Housekeeping for Municipal Operations

MCM 6: Industrial Stormwater Sources (Only applicable to Level 4 MS4's)

MCM 7: Authorization for Construction Activities where the Small MS4 is the Site Operator (Optional)



Stormwater Management Program (SWMP)

- The program documents the best management practices chosen by the City to address community-wide stormwater quality issues, including target audiences and a schedule for implementation over the five-year permit term
- The intent of the program is to identify and implement City-wide measures to reduce the discharge of pollutants to the Municipal Separate Storm Sewer System (MS4) which includes streets, storm drain systems, road side ditches, streams, rivers and other water bodies.

Stormwater Management Program can be found on our website at www.colleyville.com

CITY OF COLLEYVILLE STORMWATER MANAGEMENT PROGRAM



In compliance with the requirements of the
Texas Pollutant Discharge Elimination System (TPDES) General Permit TXR040000

Permittee Authorization No. TXR040023

Permit Term: January 2019 – January 2024

Prepared by

WESTRA
CONSULTANTS

1601 E. Lamar Blvd, Suite 205
Arlington, Texas 76011
Westra Project No. COL19023



Best Management Practices (BMP's)

- During the SWMP review and development process, the MS4 selects Best Management Practices (BMP's) for each of the MCM's;
 - Under each MCM heading, there is a list of the BMP's which the City selected to satisfy the permit requirements;
 - Colleyville's SWMP identified 29 BMP's for the 5 year program
- Measurable Goals must be clear, specific, and measurable;
- MS4 must have regulatory authority to enforce the SWMP, this is typically accomplished through the adoption of ordinances;
- A Detailed Implementation Plan is included in the SWMP;
- Annual Reports are submitted to TCEQ within 90 days of the end of each reporting year

Legal Authority

- Within two years from the permit effective date, the permittee shall review and revise, if needed, its relevant ordinance(s) or other regulatory mechanism(s), or shall adopt a new ordinance(s) or other regulatory mechanism(s) that provide the permittee with adequate legal authority to control pollutant discharges into and from its small MS4 in order to meet the requirements of this general permit
- To be considered adequate, this legal authority must, at a minimum, address the following:
 - Prohibit illicit discharges and illicit connections;
 - Respond to and contain other releases – Control the discharge of spills, and prohibit dumping or disposal of materials other than stormwater into the small MS4;
 - Require compliance with conditions in the permittee's ordinances, permits, contracts, or orders;

Legal Authority Continued

- Require installation, implementation, and maintenance of control measures;
- Receive and collect information, such as stormwater plans, inspection reports, and other information deemed necessary to assess compliance with this permit, from operators of construction sites, new or redeveloped land, and industrial and commercial facilities;
- As needed, to enter and inspect private property including facilities, equipment, practices, or operations related to stormwater discharges to the small MS4;
- Respond to non-compliance with BMPs required by the small MS4 consistent with their ordinances or other regulatory mechanism(s);
- Assess penalties, including monetary, civil, or criminal penalties; and
- Enter into interagency or interlocal agreements or other maintenance agreements, as necessary.

Ordinance Review

- Staff reviewed the relevant ordinances and other regulator mechanisms and determined, while the City technically has adequate legal authority to control pollutant discharges into and from its small MS4, an update of the ordinances is warranted
- Staff has developed two separate ordinances to be presented to Council for adoption
 - Erosion-Sediment Control and Illicit Discharge
 - Post Construction Stormwater Management



Erosion-Sediment Control and Illicit Discharge Ordinance

- All permittees shall develop, implement, and enforce a program to detect, investigate, and eliminate illicit discharges into the MS4
- The program must include a plan to detect and address non-stormwater discharges, including illegal dumping to the MS4 system
- During the SWMP review and development process staff evaluated the existing ordinances used as regulatory measures for the SWMP
 - The City currently does **not** have an ordinance that specifically addresses Illicit Discharges
- Staff has reviewed the requirements for an Illicit Discharge Detection and Elimination (IDDE) ordinance and has developed an ordinance that will be presented to Council for adoption

Post Construction Stormwater Management Ordinance

- All permittees shall develop, implement, and enforce a program to the extent allowable under state, federal, and local law, to control stormwater discharges from new development and redeveloped sites that discharge into the MS4
- Permittees shall establish, implement, and enforce a requirement that owners or operators of new development and redeveloped sites design, install, implement, and maintain a combination of structural and non-structural BMP's appropriate for the community and that protects water quality
- The Land Development Code provides a planning tool for development but does not adequately address enforcement and maintenance issues of existing structural and non-structural BMP's
- Staff has developed a separate Post-Construction Stormwater Management ordinance that will be presented to Council for adoption

Questions



City of Colleyville City Council Agenda Briefing

City Hall
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Agenda Number WS-3

Agenda Date 11/17/2020

Type Worksession

Department City Manager

Title

Discussion of recognizing Martin Luther King, Jr. Day

Explanation

This item provides for discussion regarding recognition of Martin Luther King, Jr. Day.

Attachments



City of Colleyville City Council Agenda Briefing

City Hall
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Agenda Number WS-4

Agenda Date 11/17/2020

Type Worksession

Department City Secretary

Title

Discussion of the November 17, 2020, City Council regular agenda items



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
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Agenda Number 1

Agenda Date 11/17/2020

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including acquisition of real property along SH26

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-20-4550

**A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF NOVEMBER 17, 2020**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

RESOLUTION R-20-4551

**APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT
THE REGULAR CITY COUNCIL MEETING OF NOVEMBER 17, 2020**

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of November 2, 2020
 - b. Approval of a Construction Services Agreement with Pavecon Public Works, LP, for the L.D. Lockett Right Turn Lane Addition Project, in an amount not to exceed \$301,927.10 and a contingency amount not to exceed \$30,000.00, and authorizing the City Manager to execute the agreement
 - c. Approval of an Interlocal Agreement (ILA) with the City of Southlake to share the cost of construction for an Emergency Interconnection Meter Vault on Pleasant Run Road, and authorizing the City Manager to execute the agreement
 - d. Approval of an Interlocal Agreement (ILA) with the City of Southlake to implement a Standard Operating Procedure (SOP) for an Emergency Interconnection Meter Vault on Pleasant Run Road, and authorizing the City Manager to execute the agreement

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Minutes - Draft

City Hall
100 Main Street
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Monday, November 2, 2020

City Council Chambers

Mayor Richard Newton called the Colleyville City Council Worksession to order on Monday, November 2, 2020, at 5:30 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Community Development Director Ben Bryner, Public Works Director Ray Silva-Reyes, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

WS-1 Discussion of the Annual Sidewalk Connectivity Project

Public Works Director Ray Silva-Reyes presented this item by providing a presentation of possible connectivity projects, and budgets per each, in alphabetical order. At the end of the presentation, staff provided a recommendation for five sidewalks to receive priority in FY21.

Mayor Newton gave a quick summary of the revised Sidewalks and Trail policy which now links to the sidewalk map, the process used to develop both, and the research and presentation which has been brought before the City Council by the ad-hoc Pedestrian Transportation Advisory Committee.

As Director Silva-Reyes progressed through the presentation, he answered questions. There was discussion noting a bus stop and hill at the Bandit Trail location, and request to finish off the entire section along LaVaca.

At the conclusion of the presentation and Director Silva-Reyes presenting the priority order which staff was recommending, there was discussion regarding bidding all the projects, in an effort to receive better quotes based on quantity. City Council directed staff to complete all the design contracts for each section requiring them, and to bring the list and probable cost back to Council for review before bidding.

WS-2 Discussion of amendments to Chapter 3, Section 3.28 – Supplementary District Regulations of the Land Development Code specific to parking and storage of vehicles to include Recreation Vehicles, commercial vehicles, and junked/abandoned vehicles

Community Development Director Ben Bryner presented this item and explained the City Council discussed the parking and storage of recreational vehicles, commercial vehicles, and junked/abandoned vehicles at the September 1, 2020 Worksession. At that time, and in an effort to protect the neighbors from the unsightly parking and storage of such vehicles, City Council expressed a desire to amend the Land Development Code. Director Bryner stated the proposed amendments clarify the location on residential property where such vehicles can be parked as well as screening requirements when visible from a right-of-way or adjacent residence. He also noted the proposed changes were approved by the Planning and Zoning Commission with minor changes.

Mayor Newton stated there is a great amount of detail in the proposed amendments and he wants the Council to be very thoughtful and very careful, to not add more administration and bureaucracy. He stated this is a complicated process and in speaking with the City Manager, we wanted to understand what was driving the process. Mayor Newton stated there are not a lot of complaints, but there are also violations which are known, but complaints are not filed, therefore, his next question would be, of the number of complaints filed and known, are they outside the regulations of current ordinances. Mayor Newton stated he believed current ordinances take care of nearly every complaint and he will be cautious, and does not want to support adding ordinances and requirements for complaints which have not been made.

Councilmember Nakamura agreed with Mayor Newton, stating she does not want the City (government) to infringe on property owners and noted HOAs have their own regulations and covenants. Mayor Newton noted Colleyville has more residential areas which are on large lots, not small subdivisions with row housing, which means there is less need for regulation.

Councilmember Wheat asked if the City can assist HOAs in enforcing the HOA regulations and covenants. City Manager Jerry Ducay stated the City could only enforce HOA regulations if the subdivision was a PUD, where part of the ordinance approval was the adoption of the regulations and covenants. He noted the City could provide a friendly visit to advise of a complaint.

Director Bryner continued the presentation, beginning with the first proposed amendment addressing recreational vehicles. Discussion ensued regarding the amount of time a recreational vehicle can be parked on a public street and defining recreational equipment, public streets, parkways, and alleys. There was discussion regarding exceptions for lot size, and vehicles which are licensed and insured.

Councilmember Dodson stated he thought the larger issue is old cars and trailers being parked on the grass in front of a home and not being screened.

Director Bryner noted the next amendment addresses the issue. Councilmember Nakamura and Mayor Newton addressed how these regulations may effect larger lot owners and older residents in smaller neighborhoods.

Due to time restrictions, the City Council will continue to have a discussion on how and if the amendments should go forward in total or on a limited schedule.

WS-3 Discussion of the November 2, 2020 City Council regular agenda items

Mayor Newton stated item 6a and 6b will be removed from the table, and noted everyone had been notified, and this was an actionable item. Councilmember Dodson stated as this is the first time substantial changes are coming before the Council, he will have a tendency to see this as a first reading ordinance.

Mayor Newton closed the Worksession at 6:29 p.m. and called the Executive Session to order.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including acquisition of real property along SH26 and real property at 5000 Bills Lane and 4928 Bills Lane, in connection with Water Project 10

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

There was no action taken during the Executive Session and Mayor Newton closed Executive Session at 7:09 p.m.

Mayor Newton called the regular meeting to order at 7:31 p.m. and called the roll.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

INVOCATION: Pastor Garrison Polsgrove, Compass Christian

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-20-4544

Mayor Newton read Resolution R-20-4544 in its entirety.

Public Works Director Ray Silva-Reyes explained the resolution approves a real estate acquisition for the purchase of a permanent utility easement and two temporary construction easements at 5000 Bills Lane. The easements are needed for the Water Project Number 10 which is a water line tie on the west side of the City, along Glade Road up to Bills Lane. This project will increase fire flow and provide redundancy for water quality.

City Council did not have questions.

Mayor Newton opened the public hearing at 7:37. There were no speakers and Mayor Newton closed the public hearing at 7:37 p.m.

Councilmember Nakamura made a motion to approve Resolution R-20-4544, seconded by Mayor Pro Tem Lindamood.

The motion for approval passed with the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney.

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Announcements of civic and charitable events

Presentation of calendar events and updates

Announcements of awards and recognition

Before beginning with announcements, Mayor Newton noted Chad Turner had left the City a thank you note that evening and he wanted to assure Mr. Turner his note was received and thanked him for taking the time to write.

Mayor Newton and Councilmembers made the following announcements:

COVID Update: As I have throughout the pandemic, I want to provide an update on where Colleyville and Tarrant County stands related to COVID cases. We have seen an overall increase in active positive cases. With our 14-day roll off, we have 114 active positive cases. The County's numbers show the city having 155 cases. Regardless, the numbers have steadily been increasing. Thankfully, we still have 0 deaths in Colleyville. Two graphs for Tarrant County were shown. One is the epidemic curve and the other is the weekly death count per week for Tarrant County which depicted the case count is going up, but deaths remain low compared to the peak in August. This data implies treatments and medical response has improved, a larger number of younger people are testing positive who usually don't get sick or die, and/or the dramatic increase in testing drives the count up.

With the recent increase in cases, it is important for everyone to remember to do simple things to protect you and your family such as wash your hands regularly, physically distance from others when possible, wear a mask if you can't physically distance, and stay home if you aren't feeling well or are exhibiting any COVID symptoms. If you are exhibiting any COVID symptoms call your doctor immediately. Early onset treatment is key to a quick recovery. Medical services availability is still within acceptable parameters with overall hospital bed availability within Tarrant County at 25% with COVID patients using about 10% of total hospital beds. Ventilator capacity remains steady at 68% availability. Please be safe and let's work together to fight this virus.

Election Day: Colleyville Public Library, Covenant Church on Glade Road, and Liberty Elementary School on West McDonwell School Road are Colleyville Election Day polling places. Voting will take place from 7:00 a.m. to 7:00 p.m. All voters residing in Tarrant County may vote at the Library or any one of the 340 Tarrant County Vote Centers. For additional information, contact the City Secretary's office at 817-503-1133.

Fire Department Update: The Fire Department will soon be taking delivery of a new ambulance. This ambulance will replace the ambulance currently in use at Fire Station #3. The ambulance currently in use at Fire Station #3 will be moving into reserve status and our current reserve will continue functioning as a dedicated COVID-19 response vehicle. Having a dedicated unit for COVID-19 lessens the exposure of the virus and other particulates in other front-line units. Front-line units would be in service and ready to respond more quickly. (Each time there is a transport of a COVID-19 patient, there is a 30 to 60 minute decontamination period needed to get back in service making those apparatus unavailable to respond to emergencies). The unit has been stocked in a manner to provide for ease of clean up and decontamination.

Glade Road Construction Is Underway: The Contractor is currently working on the underground storm sewer system from SH 26 to Riverwalk Drive. The culvert underneath Glade Road at Riverwalk is being extended to the south to accommodate the future roundabout that will be constructed with this project. Within a couple of weeks, the Contractor will start installing the waterline along the corridor. Also, they will be installing sidewalks from SH 26 (near City Garage) to Thompson Terrace. For questions or concerns regarding this construction project, please contact Construction Manager, Corey Lawson at 817.503.1093.

Grant Opportunities Available for Colleyville Small Businesses:

Tarrant County Small Business Assistance Grant - The Tarrant County Commissioners Court has approved a second round of the Tarrant County Small Business Assistance Grant Program, which provides financial assistance to small businesses that have been adversely affected by the COVID-19 pandemic. There are specific requirements and guidelines for this grant opportunity and grant awards are capped at \$10k per business. Small businesses are encouraged to apply.

Program Details:

WHO is eligible? Colleyville businesses with 25 full-time or fewer employees

WHEN to apply? Online applications are accepted October 26 through November 10 at <http://smallbusiness.tarrantcounty.com>. For assistance or questions, email TCSBgrant@tarrantcounty.com or call 817.515.2603.

John McCain/Westcoat: The intersection of John McCain and Westcoat is about three weeks out from being completed. The intersection has about 95% of the concrete poured already. The stamped concrete sections are scheduled to be completed early next week. The project is on schedule. Landscape improvements are slated to begin the week of November 2.

Police Department Investigation Leads to Elder Fraud Charges: The City of Colleyville Police Department, more specifically Detective Jeff Prater, developed a case that led to the arrest of alleged elder fraud suspects. This week, a Tarrant County Grand Jury issued indictments for four individuals suspected of taking over \$1 million from elderly victims. We are proud of this work by our Police Department. These charges are the result of a 17-month investigation into millions of dollars of elderly financial fraud. Among the agencies involved: the Tarrant County Criminal District Attorney's Office, the Colleyville Police Department, United States Secret Service, Texas Department of Public Safety, the U.S. Postal Inspector and the San Diego County District Attorney's Office.

4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-20-4545

- 4a** Approval of the minutes of the regular City Council meeting of October 20, 2020

- 4b** Approval of a "Colleyville Christmas Card" economic development gift card program
- 4c** Ratifying the execution of corrected Ordinance O-19-2101, as passed and approved by the City Council on December 3, 2019; and authorizing the City Secretary to notate and file corrected ordinance in the official City records

Mayor Newton read Resolution R-20-4545 in its entirety.

Assistant City Manager Adrienne Lothery presented item 4b, the Colleyville Christmas Card. Manager Lothery explained the previous programs have been a success and noted this year the City has exceeded sales tax projections, but the increase was from on-line sales. Manager Lothery stated this program is designed to help the City's brick and mortar businesses and work has already begun with in person visits to all local businesses to advise them of the program. Manager Lothery stated \$50 cards would be distributed through the houses of worship for those in need of essentials.

Mayor Newton stated he is very proud and supportive of this program and Colleyville is the only city to have done this. He stated the City is very supportive of local businesses and has won awards for this program.

Mayor Newton explained item 4c allows the City Secretary to correct an SUP fence ordinance in Highland Meadows with proper amendment language.

Mayor Newton opened the public hearing at 8:03 p.m. There were no speakers and Mayor Newton closed the public hearing at 8:03 p.m.

Councilmember Rigney made a motion to approve Resolution R-20-4545, seconded by Councilmember Kelley.

The motion for approval passed with the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney.

5. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

5a Ordinance O-20-2144

Request to appeal the decision by the Planning and Zoning Commission for the consideration of a Special Use Permit for a fence to exceed the maximum 8 foot height allowed on Lot 36, Block 5, Creekside at Colleyville, Phase 5, located at 4008 Petrus Boulevard, Case ZC20-023

Mayor Newton read the caption of Ordinance O-20-2144.

Community Development Director Ben Bryner presented this item stating a super majority vote is required as the request is for an appeal of the Planning and Zoning Commission's denial of an SUP for a fence to exceed a height of eight feet. In providing the history of the request Director Bryner stated a building permit was issued for a new home at 4008 Petrus Boulevard in March of 2020 and a fence permit was issued August 18, 2020 for a fence. The application identifies a height of 6 feet for the fence along the sides and rear. However, the exhibit does have a label for the rear fence to be 8 feet in height on a 2-foot, treated wood retaining wall. The treated wood is not a retaining wall, making the overall height of the fence 10 feet tall. The applicant is requesting approval of an SUP to allow for a 10 foot wood fence being an eight foot cedar wood fence above a two foot treated wood fence and located near the rear property line.

There was discussion regarding the inconsistencies with the fence permit, direction of drainage, the fence height, tree preservation, and if the support for the SUP was by the homeowner or builder.

Mayor Newton opened the public hearing at 8:18 p.m.

Mary Lou Hendrickson, 4008 Petrus, owns the property and is the applicant, discussed purchasing the property because it was the largest lot for a smaller, one story home, but she had concerns regarding the drainage and property behind her lot. Ms. Hendrickson reviewed fence and property photographs at her residence to explain she was trying to provide privacy for herself and neighbors as there is a six foot elevation change between neighbors, while at the same time, hide the railroad tie retaining wall with a wrought iron fence on top. Ms. Hendrickson stated the builder had received a verbal okay from the City for the eight foot fence, but it was the fence installer, who completed the fence permit and made the error, not the builder or herself.

Zach Schneider, 8751 Collin McKinney Pkwy Suite 402, McKinney, Tradition Homes, the builder of this home, advised Council Tradition Homes coordinates with the fence company and both had spoken with the back neighbor and offered to enhance the fence and he felt this request is being made by future Colleyville residents, not the builder.

Ms. Hendrickson told the City Council her lot slopes and she hopes they will give her request consideration because of the elevation and because the fences on three properties are now the same height and all are receiving the privacy each were trying to obtain.

Councilmember Wheat asked Ms. Hendrickson how the drainage was being addressed. Ms. Hendrickson and Mr. Schneider stated there is no drainage issue

as the flow is north/south and there are many French drains on Ms. Hendrickson's lot.

In response to Mayor Pro Tem Lindamood noting the east side fence is eight foot and the side fences are six foot, Ms. Hendrickson asked if a compromise could be reached where the fence steps down along the retaining wall. There was discussion regarding the location and height of the retaining walls, the overall height of the fence, and the height of the fence when placed on the retaining wall.

Mayor Newton advised Ms. Hendrickson and Mr. Schneider a full rendering of the fence along the back should be brought back to the next meeting and both should be prepared to answer the drainage and tree questions.

Matt Brindle, 911 Tinker Road, questioned if lights shine into Ms. Hendrickson's home because the neighbors drive is six foot higher.

Mayor Newton closed the public hearing at 8:45 p.m.

This was a first reading, therefore no action was taken.

5b Ordinance O-20-2145

Consideration of a zoning change request from the AG Agricultural to R-40 Single Family Residential district on Lot 3, Mrs. Eva Paul's Subdivision, located at 911 Tinker Road, Case ZC20-024

Mayor Newton read the caption of Ordinance O-20-2145.

Community Development Director Ben Bryner presented this item stating this is a request to rezone from the AG Agricultural district to the R-40 Single Family Residential district to allow for construction of a new single-family home and there are no new lots proposed. He also explained the current lot size does not comply with the AG zoning but in order to receive a building permit, the change of zoning is needed. The current size of the property does comply with all the minimum standards of the R-40 Single-Family Residential zoning and the property has been platted since 1953.

Mayor Newton stated the zoning was appropriate and Council did not have any questions.

Mayor Newton opened the public hearing at 8:48 p.m.

Matt Brindle, 911 Tinker Road, the applicant, thanked staff for their responsiveness and City Council for their consideration. Councilmember Nakamura asked Mr. Brindle if he plans to live on this lot. He stated yes, he lives there now.

Mayor Newton closed the public hearing at 8:49 p.m.

This was a first reading, therefore no action was taken.

5c Ordinance O-20-2146

Request to appeal the decision by the Planning and Zoning Commission for the consideration of a Special Use Permit for an Accessory Building to exceed the required 4% maximum lot coverage for accessory buildings on Lot 16, Block C, Brook Meadows Addition, located at 4501 Shadycreek Lane, Case ZC20-022

Mayor Newton read the caption of Ordinance O-20-2146.

Community Development Director Ben Bryner stated a super majority vote is required on this item which is a request for a Special Use Permit for an accessory building to exceed the 4% lot coverage allowance. The requestor is seeking approval to allow for an oversized garage/workshop and patio cover to exceed the lot coverage allowance. Director Bryner explained the options given to the applicant, reviewed the building elevations, and stated the eight adjacent property owners have provided a petition of support for the SUP.

Mayor Newton opened the public hearing at 9:00 p.m. and asked the applicants, Bruce and Stacey Taylor to come forward.

Mayor Newton asked the Taylor's to speak to the HOA requirements in their subdivision. Mr. Taylor stated the HOA does not allow a side-entry garage, and if they built a building behind the garage, the original garage would have to be converted and the roof removed, which is very expensive and arduous. Mr. Taylor explained the size of the original plan caused trouble with the architecture and aesthetics of the house and garage. Mrs. Taylor spoke on their need of patio covers, but their willingness to compromise.

There were no others wishing to speak and Mayor Newton closed the public hearing at 9:07 p.m.

This was a first reading, therefore, no action was taken.

Mayor Newton recessed the meeting at 9:07 p.m. and reconvened at 9:17 p.m. Mayor Newton announced he was going to move to item 7c and will return to item 6a after 7c.

Mayor Newton returned to items 6a and 6b at 9:25 p.m.

Councilmember Wheat made a motion to remove Ordinance O-20-2127 and Ordinance O-20-2128 from the table, seconded by Councilmember Nakamura, and passed unanimously, 7-0.

6. TABLED: ORDINANCE(S) READING AND PUBLIC HEARING**6a Ordinance O-20-2127**

Consideration for a Special Use Permit for a day care center on Lots 9R and 10R, Block 1, of the Winding Creek Addition, located at 6412 and 6416 Colleyville Boulevard, Case ZC20-015

Mayor Newton read the captions of Ordinance O-20-2127 and Ordinance O-20-2128.

Community Development Director Ben Bryner stated this item has been tabled since September 1, 2020. The applicant worked with staff and the City Manager and has provided revised plans with the following changes: 1) shortened the fire lane to accommodate all playgrounds in front of the building; 2) Revised the building plans to relocate the entrance to the north façade and to add a tower feature in the front corner; 3) added additional landscaping along the rear property line and to the front of the building; and 4) designed the playground fencing to include masonry columns where visible from the main drive within the development. Director Bryner stated notices were mailed, emailed, and where possible, phone calls were made to those who had spoken on these ordinances previously, advising them the items will be removed from the table for discussion and possible action.

There was discussion with the developer Stephen Brown, Buttry & Brown Development, LLC, 5801 Tennyson Parkway, Suite 150, Plano, the sound study engineer Jerry Keller, 1801 Royal Lane, Suite 400, Farmers Branch, and the school owners, Krishna Adavi and Sowjanya Pisupati, 2555 Sage Ridge Drive, Frisco.

Mr. Adavi and Ms. Pisupati discussed their connection with Kiddie Academy through their children and their desire to own and be associated with Kiddie Academy and desire to be in Colleyville with a family operation. In answer to a question from Councilmember Nakamura, Mr. Adavi stated they chose the current location for the school because the location was located by a broker.

Stephen Brown and Jerry Keller addressed questions regarding the sound study, changes in the location of the wall, fence, and playgrounds, the sound effect of traffic on Highway 26, the sound of car doors closing, and the measurement of sound at different locations within Colleyville.

Mr. Brown focused on the revisions which included the location of the dumpster, playgrounds, parking, and wall, the redesigned front elevations, the addition of a tower, shade structures, a reduced drive lane, enhanced landscape, tree preservation, and the monument sign.

Mayor Newton opened the public hearing at 10:38 p.m.

Susan Reynolds, 6417 Kingston, spoke in opposition with concern for the location of the school to her home, noise, zoning, the finances of the owners, other Kiddie Academy schools not being located near residential property, and property values being reduced.

Fray Webster, 112 Quail Run, spoke in support of the item, noting the applicants have worked diligently to accommodate staff, P&Z, City Council, and the neighbors and he hopes everyone can move forward.

Brad Gilbreath, 6409 Kingston, spoke in opposition to the request with concern for noise.

Kristi Spann, 6409 Kingston, did not wish to speak, but recorded opposition.

There were no others wishing to speak and Mayor Newton closed the public hearing at 10:59 p.m.

There was additional discussion regarding number of staff, students, if the student enrollment can be increased, and construction materials to be used for windows, doors, fence material, and roofing.

Mayor Newton advised Mr. Brown the City Council needs to see a better articulation of the building, what kind of roofing material, the windows and doors which will be used with manufacturer specifications, and a longer time frame for the noise study.

Councilmember Kelley made a motion to table Ordinance O-20-2127 and Ordinance O-20-2128 to allow the applicant time to provide the information requested, seconded by Councilmember Nakamura.

The motion to table was approved by the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney.

6b Ordinance O-20-2128

Consideration of an amendment to the PUD-C Planned Unit Development-Commercial district for the Winding Creek development, specifically for hours of operation on Lots 9R and 10R, Block 1, of the Winding Creek Addition, located at 6412 and 6416 Colleyville Boulevard, Case ZC20-012

Councilmember Kelley made a motion to table Ordinance O-20-2127 and Ordinance O-20-2128 to allow the applicant time to provide the information requested, seconded by Councilmember Nakamura.

The motion to table was approved by the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney.

7. RESOLUTION(S): READING AND PUBLIC HEARING

7a Resolution R-20-4546

A resolution authorizing the call of Colleyville Economic Development Corporation bonds

Mayor Newton read Resolution R-20-4546 in its entirety.

Assistant City Manager Mark Wood presented this item and noted the same information is presented for 7a and 7b, Resolutions R-20-4546 and R-20-4547 respectively.

Manager Wood stated the recommendation to call the bonds came from the Audit Committee while reviewing the City's debt. The current debt schedule has payments through 2029 with a total remaining principal of \$4,775,000, and total remaining interest of \$645,193. By calling the CEDC bonds in December, the City will save \$645,192 in interest payments. This will also free up approximately \$600,000 annually in CEDC funding.

Manager Wood stated while researching the bond call, it was determined several projects paid for with the CEDC bonds are Tax Increment Finance District (TIF) eligible. The following resolution will seek approval to transfer \$5,518,968 from the TIF to the CEDC and use the funding to pay off the bonds. The remaining \$743,968 will be added to CEDC fund balance.

Councilmember Wheat asked if the \$743,000 is ear-marked for a project. Manager Wood stated it is not and the reason for including it in the transfer is because it equals the TIF eligible projects.

Mayor Newton asked Manager Wood to list some of the TIF eligible projects for which CEDC funds were used. Manager Wood noted trails, Colleyville Center, SH26 markers, and Library, just to note a few.

Mayor Newton opened the public hearing at 11:19 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 11:19 p.m.

Councilmember Nakamura made a motion to approve Resolution R-20-4546, seconded by Mayor Pro Tem Lindamood.

The motion for approval passed with the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney.

7b Resolution R-20-4547

A resolution authorizing the transfer of funds from the Tax Increment Finance District to the Colleyville Economic Development Corporation (CEDC) to call the CEDC bonds

Mayor Newton read Resolution R-20-4547 in its entirety.

Assistant City Manager Mark Wood stated this resolution will authorize the transfer of funds as discussed in the previous briefing.

Mayor Newton opened the public hearing at 11:22 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 11:22 p.m.

Councilmember Rigney made a motion to approve Resolution R-20-4547, seconded by Councilmember Wheat.

The motion for approval passed with the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney.

Mayor Newton took item 7c out of order at 9:17 p.m.

7c Resolution R-20-4548

Consideration of a replat with a plat waiver for lot width for Lot A1R-3, Block 2, Pleasant Oak Estates, being Lot A1S, Block 2, Pleasant Oak Estates Addition, located at 508 Leta Lane, Case PC20-008

Mayor Newton read Resolution R-20-4548 in its entirety.

Community Development Director Ben Bryner presented this item which is a replat with a plat waiver for lot width and to plat the property into one single-family residential lot. Director Bryner explained the proposed plat meets most of the requirements of the R-40 zoning as described in the Land Development Code however, the lot width is 132.60 feet, which requires a plat waiver.

Mayor Newton stated the whole area is R-40, but the lots are narrower and will be a problem for lots 5705 and 5701. There were no questions.

Mayor Newton opened the public hearing at 9:21 p.m.

Theresa Lyons, 3207 St. Albans Circle, stated she was the owner of the property and she is preparing it for a lease property.

There were no others wishing to speak and Mayor Newton closed the public hearing at 9:24 p.m.

Councilmember Dodson made a motion to approve Resolution R-20-4548, seconded by Councilmember Wheat.

The motion for approval passed with the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney.

Mayor Newton returned to item 6a at 9:25 p.m.

8. CITIZEN COMMENTS

There was no one present wishing to speak.

9. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR MONDAY, NOVEMBER 2, 2020 - READING AND PUBLIC HEARING - RESOLUTION R-20-4549

This resolution was not needed.

10. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the meeting without objection by the City Council at 11:24 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 17TH DAY OF NOVEMBER 2020.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4b
Type Resolution
Department Engineering

Agenda Date 11/17/2020

Number Resolution R-20-4551

Title

Approval of a Construction Services Agreement with Pavecon Public Works, LP, for the L.D. Lockett Right Turn Lane Addition Project, in an amount not to exceed \$301,927.10 and a contingency amount not to exceed \$30,000.00, and authorizing the City Manager to execute the agreement

Strategic Plan

3.1 Upgrade the condition of major roads and neighborhood streets

Explanation

Reading and Public Hearing

On September 15, 2020, the City Council approved Resolution (R-20-4535), approving the fiscal year 2021-2025 Capital Improvements Program (CIP) including L.D. Lockett Right Turn Lane Addition Project.

This project includes the addition of a right turn lane on L.D. Lockett Road at Precinct Line Road. The construction of the right turn lane will include asphalt pavement, concrete pavement, and traffic signal modifications.

Public notification of the invitation for bids was advertised in the Fort Worth Star-Telegram on July 19, July 26, August 2, August 9, and August 16, 2020. The notice to bidders and bid packet were posted on CivCast for free downloading and distributed to the Dodge Lead Center, BlueBook Building and Construction Network, and Construct Connect, which includes ISqFt, CMD, CDC, and Bid Clerk. Additionally, staff directly notified a list of local contractors who may be interested in the bid opportunity. The project had 66 plan holders, of which were 4 engineers, 34 general contractors, 3 manufacturers, 6 other, 4 plan rooms, 10 sub-contractors, and 5 suppliers.

Due to Coronavirus, staff elected to change the submittal process to an electronic submittal. The City received 11 electronically sealed bids, which were opened and publicly read aloud via teleconference on September 1, 2020.

Staff recommends the construction of this project to begin in March 2021 due to the following reasons:

- 1) Holiday season about to begin;
- 2) Franchise utilities finalizing relocations; and
- 3) Staff finalizing required TxDOT permits to begin construction.

Staff has been in contact with the recommended bidder (Pavecon Public Works, LP) and they have agreed to a start date of March 2021, with no increase in price.

Financial Impact

Funding for the project is available in Roadway Impact Fees - Service Area 2 Form 1295 - Acknowledged by City

Recommendation

Approve

Attachments

1. LD Lockett Right Turn Lane Presentation
2. LD Lockett Bid Tab
3. Consultant Recommendation Letter
4. L.D. Lockett Right Turn Lane Agreement
5. Form 1295
6. Resolution R-20-4535

4b. L.D. Lockett Right Turn Lane Addition

- Approval of a Construction Services Agreement with Pavecon Public Works, LP, for the L.D. Lockett Right Turn Lane Addition Project, in an amount not to exceed \$301,927.10, and a contingency amount not to exceed \$30,000.00, and authorizing the City Manager to execute the agreement



4b. Bid Summary

Summary of bids received

Contractor	BASE BID
Pavecon Public Works, LP	\$301,927.10
GRod Construction, LLC	\$323,806.50
Fort Worth Civil Constructors, LLC	\$378,491.80

L.D. Lockett at Precinct Line	Pavecon Public Works, LP	GRod Construction, LLC	Fort Worth Civil Constructors, LLC	Average Bid Price
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Item No.	Description	Unit	Quantity	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
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Base Bid

GENERAL											
1	MOBILIZATION	LS	1	\$26,000.00	\$26,000.00	\$26,000.00	\$26,000.00	\$30,500.00	\$30,500.00	\$27,500.00	\$27,500.00
2	PREPARING ROW	STA	4	\$6,000.00	\$24,000.00	\$5,900.00	\$23,600.00	\$2,200.00	\$8,800.00	\$4,700.00	\$18,800.00
3	BARRICADES, SIGNS AND TRAFFIC HANDLING	MO	3	\$1,900.00	\$5,700.00	\$3,500.00	\$10,500.00	\$5,600.00	\$16,800.00	\$3,666.67	\$11,000.00
4	EXCAVATION (ROADWAY)	CY	200	\$47.50	\$9,500.00	\$80.00	\$16,000.00	\$20.00	\$4,000.00	\$49.17	\$9,833.33
5	EMBANKMENT (FINAL)(ORD COMP)(TY C)	CY	20	\$43.50	\$870.00	\$260.00	\$5,200.00	\$22.00	\$440.00	\$108.50	\$2,170.00
6	REMOVING STAB BASE AND ASPH PAV(1"-9")	SY	940	\$17.25	\$16,215.00	\$14.00	\$13,160.00	\$18.00	\$16,920.00	\$16.42	\$15,431.67
Sub Totals					\$82,285.00		\$94,460.00		\$77,460.00		\$84,735.00

PAVING											
7	CRUSHED CONCRETE FLEX BASE (12")	SY	610	\$38.15	\$23,271.50	\$30.00	\$18,300.00	\$60.40	\$36,844.00	\$42.85	\$26,138.50
8	CRUSHED CONCRETE FLEX BASE (8")	SY	10	\$90.50	\$905.00	\$65.00	\$650.00	\$42.40	\$424.00	\$65.97	\$659.67
9	D-GR HMA(SQ) TY-C PG76-22 (3" surface)	TON	240	\$125.00	\$30,000.00	\$130.00	\$31,200.00	\$139.00	\$33,360.00	\$131.33	\$31,520.00
10	D-GR HMA(SQ) TY-B PG70-22 (6" base)	TON	500	\$108.00	\$54,000.00	\$105.00	\$52,500.00	\$123.00	\$61,500.00	\$112.00	\$56,000.00
11	CONC PVMT (CONT REINF - CRCP) (9")	SY	230	\$160.50	\$36,915.00	\$150.00	\$34,500.00	\$285.00	\$65,550.00	\$198.50	\$45,655.00
12	CONC CURB (MONO) (TY II)	LF	58	\$37.00	\$2,146.00	\$30.00	\$1,740.00	\$20.00	\$1,160.00	\$29.00	\$1,682.00
13	DRIVEWAYS (CONC)	SY	130	\$58.00	\$7,540.00	\$75.00	\$9,750.00	\$227.00	\$29,510.00	\$120.00	\$15,600.00
14	CONC SIDEWALKS (4")	SY	23	\$80.00	\$1,840.00	\$90.00	\$2,070.00	\$95.00	\$2,185.00	\$88.33	\$2,031.67
15	CURB RAMPS	EA	3	\$2,000.00	\$6,000.00	\$2,000.00	\$6,000.00	\$2,725.00	\$8,175.00	\$2,241.67	\$6,725.00
Sub Totals					\$162,617.50		\$156,710.00		\$238,708.00		\$186,011.83

SIGNING AND STRIPING											
16	REFL PAV MRK TY I (W) 8" (SLD) (100 MIL)	LF	17	\$2.25	\$38.25	\$10.00	\$170.00	\$3.50	\$59.50	\$5.25	\$89.25
17	REFL PAV MRK TY I (W) 12" (SLD) (100 MIL)	LF	408	\$4.50	\$1,836.00	\$5.00	\$2,040.00	\$4.50	\$1,836.00	\$4.67	\$1,904.00
18	REFL PAV MRK TY I (W) 24" (SLD) (100 MIL)	LF	129	\$6.75	\$870.75	\$10.00	\$1,290.00	\$9.00	\$1,161.00	\$8.58	\$1,107.25
19	REFL PAV MRK TY I (Y) 4" (SLD) (100 MIL)	LF	37	\$1.20	\$44.40	\$20.00	\$740.00	\$1.75	\$64.75	\$7.65	\$283.05
20	REFL PAV MRK TY II (W) 4" (SLD)	LF	719	\$1.70	\$1,222.30	\$2.00	\$1,438.00	\$1.15	\$826.85	\$1.62	\$1,162.38
21	REFL PAV MRK TY II (W) 8" (SLD)	LF	211	\$3.35	\$706.85	\$5.00	\$1,055.00	\$2.25	\$474.75	\$3.53	\$745.53
22	REFL PAV MRK TY II (W) (ARROW)	EA	2	\$170.00	\$340.00	\$200.00	\$400.00	\$115.00	\$230.00	\$161.67	\$323.33
23	REFL PAV MRK TY II (W) (DBL ARROW)	EA	2	\$195.00	\$390.00	\$200.00	\$400.00	\$133.00	\$266.00	\$176.00	\$352.00
24	REFL PAV MRK TY II (W) (WORD)	EA	2	\$170.00	\$340.00	\$200.00	\$400.00	\$138.00	\$276.00	\$169.33	\$338.67
25	REFL PAV MRK TY II (Y) 4" (SLD)	LF	593	\$1.70	\$1,008.10	\$2.00	\$1,186.00	\$1.15	\$681.95	\$1.62	\$958.68
Sub Totals					\$6,796.65		\$9,119.00		\$5,876.80		\$7,264.15

SIGNAL											
26	CONDT (PVC) (SCH 40) 2"	LF	105	\$38.00	\$3,990.00	\$30.00	\$3,150.00	\$38.00	\$3,990.00	\$35.33	\$3,710.00
27	PED SIG SEC (LED) (COUNTDOWN)	EA	6	\$945.00	\$5,670.00	\$1,850.00	\$11,100.00	\$1,000.00	\$6,000.00	\$1,265.00	\$7,590.00
28	TRF SIG CBL (TY A) (12 AWG) (2 CONDR)	LF	735	\$2.80	\$2,058.00	\$3.00	\$2,205.00	\$3.00	\$2,205.00	\$2.93	\$2,156.00
29	TRF SIG CBL (TY A) (12 AWG) (5 CONDR)	LF	220	\$4.45	\$979.00	\$5.00	\$1,100.00	\$3.50	\$770.00	\$4.32	\$949.67
30	PED POLE ASSEMBLY	EA	6	\$1,100.00	\$6,600.00	\$1,300.00	\$7,800.00	\$1,100.00	\$6,600.00	\$1,166.67	\$7,000.00
31	PED DETECT PUSH BUTTON (APS)	EA	6	\$875.00	\$5,250.00	\$1,300.00	\$7,800.00	\$860.00	\$5,160.00	\$1,011.67	\$6,070.00
32	PED DETECTOR CONTROLLER UNIT	EA	1	\$4,270.00	\$4,270.00	\$7,500.00	\$7,500.00	\$4,800.00	\$4,800.00	\$5,523.33	\$5,523.33
33	CONDUIT (PREPARE)	LF	335	\$11.00	\$3,685.00	\$4.00	\$1,340.00	\$12.00	\$4,020.00	\$9.00	\$3,015.00
34	GROUND BOX (PREPARE)	EA	4	\$1,350.00	\$5,400.00	\$2,000.00	\$8,000.00	\$1,500.00	\$6,000.00	\$1,616.67	\$6,466.67
35	DRILL SHAFT (TRF SIG POLE) (24 IN)	LF	36	\$295.00	\$10,620.00	\$300.00	\$10,800.00	\$330.00	\$11,880.00	\$308.33	\$11,100.00
Sub Totals					\$48,522.00		\$60,795.00		\$51,425.00		\$53,580.67

EROSION CONTROL											
36	TEMP SEDMT CONT FENCE	LF	801	\$1.95	\$1,561.95	\$2.50	\$2,002.50	\$6.00	\$4,806.00	\$3.48	\$2,790.15
37	BIODEG EROSN CONT LOGS (INLET PROTECTION)	LF	36	\$4.00	\$144.00	\$20.00	\$720.00	\$6.00	\$216.00	\$10.00	\$360.00
Sub Totals					\$1,705.95		\$2,722.50		\$5,022.00		\$3,150.15

CONTINGENCY											
38	CONTINGENCY	LS	1	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
Sub Totals					\$30,000.00		\$30,000.00		\$30,000.00		\$30,000.00

Grand Total					\$331,927.10		\$353,806.50		\$408,491.80		\$364,741.80
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DANNENBAUM ENGINEERING COMPANY – FORT WORTH, LLC

2501 PARKVIEW DR., SUITE 670 FORT WORTH, TEXAS 76102 (817) 763-8883

September 4, 2020

Mr. Nathan Frohman, P.E.
Project Manager
City of Colleyville
100 Main St
Colleyville, TX 76034

Re: Letter of Recommendation for L.D. Lockett @ Precinct Line Road

Dear Mr. Frohman:

On September 1, 2020, bids were received for L.D. Lockett at Precinct Line Road Project. A total of 3 bids were received and a summary of bids is shown in the table below (arranged from lowest to highest) and a detailed tabulation is attached to this letter:

No.	Name	Bid Price
1.	Pavecon Public Works, L.P.	\$ 331,927.10
2.	GRod Construction, LLC	\$ 353,806.50
3.	Fort Worth Civil Constructors, LLC	\$ 408,491.80
	Average Bid	\$ 364,741.80
	Engineer's Estimate	\$ 344,243.35

As the bids were received through CivCast USA, no errors were made on any of the submittals.

The average of the 3 bids was approximately 6% above the engineer's estimate and the lowest bid was 3.5% below the engineer's estimate. Pavecon Public Works, L.P. was found to be the lowest bidder at \$331,927.10. Upon review of their documents, they included all necessary documentation and are deemed a responsive bidder. We received positive feedback from 3 references.

As all the requirements were met by Pavecon Public Works, L.P. and they are the lowest responsive bidder, Dannenbaum Engineering Corp. – Fort Worth LLC recommends approval of Pavecon Public Works, L.P.

Sincerely,



Alex Garcia, P.E.
Project Manager

Attachments: Bid Tabulation

CONSTRUCTION SERVICES AGREEMENT

L.D. Lockett Right Turn Lane Addition

This **CONSTRUCTION SERVICES AGREEMENT** ("Agreement") is made as of the Effective Date by and between **Pavecon Public Works, LP**, a Texas Limited Partnership, hereinafter called "CONTRACTOR", and the **City of Colleyville, Texas**, hereinafter called "CITY".

RECITALS

WHEREAS, CITY desires CONTRACTOR to perform certain work and services set forth in Section 1 (the "Scope of Services"), and

WHEREAS, CONTRACTOR has expressed a willingness to perform said work and services, hereinafter referred to only as "services", specified in the Contract Documents, and enumerated under Section 1, of this Agreement;

NOW, THEREFORE, for and in consideration of the covenants and promises made one to the other herein, CITY and CONTRACTOR agree as follows:

Section 1. Scope of Services

Upon issuance of a written Notice to Proceed by CITY, CONTRACTOR agrees to provide to CITY the necessary services, labor, materials, equipment and supplies related to the Colleyville L.D. Lockett Right Turn Lane Addition (the "Project"), such services being more fully described herein and pursuant to the plans and specifications identified in the Contract Documents.

Section 2. Term of Agreement

The term of this Agreement shall begin on the last date of execution hereof (the "Effective Date") and shall continue until CONTRACTOR completes the services required herein to the satisfaction of CITY and has been paid in full by City, unless sooner terminated as provided in Section 9, below.

Section 3. Contract Documents

A. This Agreement is a part of the Contract Documents, which include:

- 1) This Agreement, including all exhibits and addenda hereto;
- 2) CITY'S Specifications and Contract Documents for the Project contained in the City's Invitation for Bid # END-2020-019 ("Bid Packet");
- 3) CITY'S written notice(s) to proceed to the CONTRACTOR;
- 4) Properly authorized change orders;
- 5) CONTRACTOR's Bid Proposal ("Proposal" and/or "Response"); and
- 6) Any other materials distributed by the CITY that relate to the Project.

In the event there exists a conflict between any term, provision and/or interpretation of the Contract Documents, the documents shall take precedent and control in the order listed above in this Section. If discrepancies are found that may impact construction of the Project, it shall be the Contractor's obligation to seek clarification as to which requirements or provisions control before undertaking any work on that component of the project. Should the Contractor fail or refuse to seek a clarification of such conflicting or inconsistent requirements or provisions prior to any work on that component of the project, the Contractor shall be solely responsible for the costs and expenses - including additional time - necessary to cure, repair and/or correct that component of the Project.

Section 4. Contractor Obligations

A. CONTRACTOR shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. Should CITY require additional services not included under this Agreement, CONTRACTOR shall make reasonable effort to provide such additional services at mutually agreed charges or rates, and within the time schedule prescribed by CITY; and without decreasing the effectiveness of the performance of services required under this Agreement.

B. To the extent reasonably necessary for CONTRACTOR to perform the services under this Agreement, CONTRACTOR shall be authorized to engage the services of any agents, assistants, persons, or corporations that CONTRACTOR may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of CITY. The cost of such personnel and assistance shall be a reimbursable expense to CONTRACTOR only if authorized in writing in advance by CITY.

C. Unless otherwise agreed, CONTRACTOR shall provide and pay for all materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and all water, light, power, fuel, transportation and all other facilities necessary for the execution and completion of the work covered by the Scope of Services. Unless otherwise specified, all materials shall be new and both workmanship and materials shall be of a good quality. CONTRACTOR shall, if required, furnish satisfactory evidence as to the kind and quality of materials. Materials or work described in words that so applied have well known, technical or trade meaning shall be held to refer to such recognized standards.

D. CONTRACTOR shall comply with all laws, ordinances, rules and regulations governing CONTRACTOR's performance of this Agreement.

E. All minor details of the work not specifically mentioned in the Scope of Services or Project Drawings but obviously necessary for the proper completion of the work, such as the proper connection of new work to old, shall be considered as incidental to and a part of the work for which the prices are set forth in this Agreement. CONTRACTOR will not be entitled to any additional compensation therefor unless specifically stated otherwise. Otherwise the term "extra work" as used in this Agreement shall be understood to mean and include all work that may be required by CITY to be done by CONTRACTOR to accomplish any alteration or addition to the work as shown on the Project Drawings. It is agreed that CONTRACTOR shall perform all extra work under the direction of the City's Representative when presented with a written work order signed by the City's Representative, subject, however, to the right of CONTRACTOR to require written confirmation of such extra work order by CITY. Payment for extra work shall be as agreed in the work order.

F. CONTRACTOR agrees to indemnify, defend, and save CITY harmless from all claims growing out of any demands of subcontractors, laborers, workmen, mechanics, materialmen, and suppliers of machinery and parts thereof, equipment, power tools, all supplies incurred in the furtherance of the performance of this Agreement. When CITY requests, CONTRACTOR shall furnish satisfactory evidence that all obligations of the nature hereinabove designated have been paid, discharged or waived.

Section 5. Payment

A. CITY agrees to pay CONTRACTOR for all services authorized in writing and properly performed by CONTRACTOR in a total amount not to exceed THREE HUNDRED AND THIRTY-ONE THOUSAND NINE HUNDRED AND TWENTY-SEVEN AND 10/100 DOLLARS (\$331,927.10) ("Contract Price"), subject to additions or deletions for changes or extras agreed upon in writing. Unless otherwise provided herein, payment to CONTRACTOR shall be monthly based on the CONTRACTOR'S monthly progress report and detailed monthly itemized statement for services that shows the names of the

CONTRACTOR'S employees, agents, contractors performing the services, the time worked, the actual services performed, and the rates charged for such services, in a form reasonably acceptable to CITY. CITY shall pay such monthly statements within thirty (30) days after receipt and CITY verification of the services.

B. CITY may deduct from any amounts due or to become due to CONTRACTOR any sum or sums owing by CONTRACTOR to CITY. In the event of any breach by CONTRACTOR of any provision or obligation of this Agreement, or in the event of the assertion by other parties of any claim or lien against CITY, or the CITY'S premises, arising out of CONTRACTOR's performance of this Agreement, CITY shall have the right to retain out of any payments due or to become due to CONTRACTOR an amount sufficient to completely protect the CITY from any and all loss, damage or expense therefrom, until the breach, claim or lien has been satisfactorily remedied or adjusted by CONTRACTOR.

C. CITY may, on account of subsequently discovered evidence, withhold the whole or part of any payment to such extent as may be necessary to protect itself from loss on account of:

- (1) Defective work not remedied;
- (2) Claims filed or reasonable evidence indicating possible filing of claims;
- (3) Failure of CONTRACTOR to make payments promptly to subcontractors or for material or labor which CITY may pay as an agent for the CONTRACTOR; or
- (4) Damages to another contractor or subcontractor.

When the above grounds are removed, or CONTRACTOR provides a surety bond satisfactory to CITY which will protect CITY in the amount withheld because of said grounds, CITY will release the amounts withheld.

Section 6. Responsibilities

A. CONTRACTOR shall be responsible for the professional quality, technical accuracy, and the coordination of all materials, construction, installation and other services furnished by CONTRACTOR under this Agreement. CONTRACTOR shall, without additional compensation, correct or revise any errors or deficiencies in the installation and construction of the Project components to conform as shown in the Project drawings and specifications.

B. Neither CITY's review, approval or acceptance of, nor payment for any of the services required under this Agreement, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and CONTRACTOR shall be and remain liable to CITY in accordance with applicable law for all damages to CITY caused by CONTRACTOR's negligent performance of any of the services furnished under this Agreement.

C. The rights and remedies of CITY under this Agreement are as provided by law.

Section 7. Time for Performance

A. CONTRACTOR shall perform all services as provided for under this Agreement in a proper, efficient, timely, and professional manner in accordance with CITY'S requirements. The time for performance under this Agreement is Ninety (90) calendar days. Accordingly, CONTRACTOR shall complete all work related to the Project on or before the 90th calendar day following the date of CITY'S written notice to proceed to CONTRACTOR.

B. In the event CONTRACTOR's performance of this Agreement is delayed or interfered with by acts of the CITY or others, CONTRACTOR may request an extension of time for the performance of same as hereinafter provided, but shall not be entitled to any increase in fee or price, or to damages or additional compensation as a consequence of such delays.

C. No allowance of any extension of time, for any cause whatever, shall be claimed or made to CONTRACTOR, unless CONTRACTOR shall have made written request upon CITY for such extension within forty-eight (48) hours after the cause for such extension occurred, and unless CITY and CONTRACTOR have agreed in writing upon the allowance of additional time to be made.

D. CONTRACTOR understands and agrees that time is of the essence of this contract, and that for each day of delay beyond the number of calendar days agreed upon for the completion of the work herein specified and contracted for (after due allowance for such extension of time as may otherwise be provided for extension of time herein), the Owner may withhold permanently from the Contract Price an amount equal to \$1,500 per day.

E. In case CONTRACTOR should abandon and fail or refuse to resume work within ten (10) days after written notification from the City, or if CONTRACTOR fails to comply with the orders of the CITY, when such orders are consistent with the Contract Documents, then, and in that case, where performance and payment bonds exist, the Sureties on these bonds may be notified in writing by CITY and directed to complete the work (at CITY'S sole discretion), and a copy of said notice shall be delivered to CONTRACTOR. After receiving said notice of abandonment, CONTRACTOR shall not remove from the work any machinery, equipment, tools, materials or supplies then on the job, but the same, together with any materials and equipment under contract for the work, may be held for use on the work by the CITY or the Surety on the performance bond, or another contractor in completion of the work; and CONTRACTOR shall not receive any rental or credit therefor, it being understood that the use of such equipment and materials will ultimately reduce the cost to complete the work and be reflected in the final settlement. Nothing in this section shall be deemed a waiver of any remedy available to the CITY under this Agreement and the CITY shall retain all remedies upon default provided in Section 14 herein.

(1) In case the Surety should fail to commence compliance with the notice for completion hereinbefore provided for, within Ten (10) days after service such notice, then the CITY may provide for completion of the work in either of the following elective manners:

- a. The CITY may employ such force of labor and use such machinery, equipment, tools, materials and supplies as said CITY may deem necessary to complete the work and charge the expense of such labor, machinery, equipment, tools, materials and supplies to said CONTRACTOR, and expense so charged shall be deducted and paid by the CITY out of such moneys as may be due, or that may thereafter at any time become due to the CONTRACTOR under and by virtue of this Agreement. In case such expense is less than the sum which would have been payable under this contract, if the same had been completed by the CONTRACTOR, then said CONTRACTOR shall receive the difference. In case such expense is greater than the sum which would have been payable under this contract, if the same had been completed by said CONTRACTOR, then the CONTRACTOR and/or its Surety shall pay the amount of such excess to the CITY; or
- b. The CITY under sealed bids, when and in the manner required by law, may let the contract for the completion of the work under substantially the same terms and conditions which are provided in this Agreement. In the case of any increase in cost to the CITY under the new contract as compared to what would have been the

cost under this Agreement, such increase shall be charged to the CONTRACTOR and the Surety shall be and remain bound therefor. However, should the cost to complete any such new contract prove to be less than what would have been the cost to complete under this Agreement, the CONTRACTOR and/his Surety shall be credited therewith.

Section 8. Ownership of Project; Bill of Sale

A. CONTRACTOR warrants that title to all work, including all equipment and materials incorporated into the Project, will pass to CITY no later than the time of final payment. CONTRACTOR further warrants that upon payment by CITY, all Work for which payments have been received from CITY shall be free and clear of liens, claims, security interests or other encumbrances in favor of CONTRACTOR or any other person or entity whatsoever.

B. CONTRACTOR agrees to assign to CITY at the time of completion of the Scope of Services all manufacturer's warranties relating to equipment, materials and labor used in the Project and further agrees to perform the Project in such manner to preserve all manufacturer's warranties. If necessary as a matter of law, CONTRACTOR may retain the right to enforce directly any such manufacturers' warranties during the one year period following the date of acceptance of the Project by City.

Section 9. Termination

A. CITY may suspend or terminate this Agreement for cause or without cause at any time by giving written notice to CONTRACTOR. In the event suspension or termination is without cause, payment to CONTRACTOR, in accordance with the terms of this Agreement, will be made based on services reasonably determined by CITY to be satisfactorily performed to the date of suspension or termination. Such payment will be due upon delivery of all instruments of service to CITY.

B. If CITY requires a modification of this Agreement with CONTRACTOR, and in the event CITY and CONTRACTOR fail to agree upon a modification to this Agreement, CITY shall have the option of terminating this Agreement and CONTRACTOR's services hereunder at no additional cost other than the payment to CONTRACTOR, in accordance with the terms of this Agreement, for the services reasonably determined by CITY to be properly performed by CONTRACTOR prior to such termination date.

Section 10. Insurance

A. CONTRACTOR shall during the term hereof maintain in full force and effect the following insurance:

- (1) a comprehensive general liability policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the CONTRACTOR's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$2,000,000.00 per occurrence and \$4,000,000.00 aggregate for injury to persons (including death), and for property damage; and
- (2) a policy of automobile liability insurance covering any vehicles owned and/or operated by CONTRACTOR, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than \$500,000.00 combined single limit and aggregate for bodily injury and property damage; and

- (3) statutory Worker's Compensation Insurance at the statutory limits and Employers Liability covering all of CONTRACTOR's employees involved in the provision of services under this Agreement with policy limit of not less than \$500,000.00.

B. All insurance and certificate(s) of insurance shall:

- (1) provide for at least thirty (30) days prior written notice to CITY for cancellation or non-renewal of the insurance; and
- (2) name CITY, its officers, and employees as additional insureds as to all applicable coverage with the exception of Workers Compensation Insurance; and
- (3) provide for a waiver of subrogation against CITY for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance.

C. All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service.

D. A certificate of insurance evidencing the required insurance and all endorsements shall be submitted prior to commencement of services. Contractor shall provide written notice to CITY of any material change of or to the insurance required herein.

Section 11. Indemnification.

CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF CONTRACTOR PURSUANT TO THIS AGREEMENT. CONTRACTOR HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF CITY OR BREACH OF CITY'S OBLIGATIONS HEREUNDER. CONTRACTOR AGREES TO INDEMNIFY AND SAVE HARMLESS CITY FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY CONTRACTOR'S NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF CONTRACTOR, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO NEGLIGENCE OF CITY, IN WHOLE OR IN PART, IN WHICH CASE CONTRACTOR SHALL INDEMNIFY CITY ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR AND/OR ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION). CONTRACTOR'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY CONTRACTOR UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

Section 12. Assignment

CONTRACTOR shall not assign or sublet this Agreement, or any part thereof, without the prior written consent of CITY.

Section 13. Applicable Laws

CONTRACTOR shall comply with all Federal, State, County and Municipal laws, ordinances, regulations, safety orders, resolutions and building codes relating or applicable to services to be performed under this Agreement. The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Tarrant County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said court

Section 14. Default of CONTRACTOR

In the event CONTRACTOR fails to comply or becomes disabled and unable to comply with the provisions of this Agreement as to the quality or character of the service or time of performance, and the failure is not corrected within ten (10) days after written notice by CITY to CONTRACTOR, CITY may, at its sole discretion without prejudice to any other right or remedy:

A. Terminate this Agreement and be relieved of the payment of any further consideration to CONTRACTOR except for all work determined by CITY to be satisfactorily completed prior to termination. Payment for work satisfactorily completed shall be for actual costs, including reasonable salaries and travel expenses of CONTRACTOR to and from meetings called by CITY at which CONTRACTOR is required to attend, but shall not include any loss of profit of CONTRACTOR. In the event, of such termination, CITY may proceed to complete the services in any manner deemed proper by CITY, either by the use of its own forces or by resubletting to others.

B. CITY may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at the expense of CONTRACTOR.

Section 15. Adjustments in Services

No claims for extra services, additional services or changes in the services will be made by CONTRACTOR without a written agreement with CITY prior to the performance of such services.

Section 16. Execution Becomes Effective

This Agreement will be effective upon signing of the Agreement by authorized representatives of CONTRACTOR and CITY.

Section 17. Agreement Amendments

This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. This Agreement may only be modified, amended, supplemented or waived by a written instrument executed by the parties except as may be otherwise provided therein.

Section 18. Severability

In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

Section 19. Independent Contractor.

In satisfying the conditions of and providing the services under this Agreement, CONTRACTOR is acting independently, and CITY assumes no responsibility or liabilities to any third party in connection with CONTRACTOR's actions. All services to be performed by CONTRACTOR pursuant to this Agreement shall be in the capacity of an independent contractor and not as an agent or employee of CITY. CONTRACTOR shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. There is no intended third-party beneficiary to this Agreement.

Section 20. Right-Of-Access.

CITY will obtain and/or furnish right-of-access on any project site for CONTRACTOR to perform any required studies, surveys, tests or other necessary investigations in relation to the Scope of Services. CONTRACTOR will take reasonable precautions to minimize damage to the personal or real property in the performance of such surveys, tests, studies and investigations.

Section 21. Notice.

Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If to CITY:	City Manager Attn: Jerry Ducay City of Colleyville 100 Main Street Colleyville, Texas 76034
With copy to:	Whitt L. Wyatt, City Attorney c/o City Secretary 100 Main Street, 3 rd Floor Colleyville, Texas 76034
If to CONTRACTOR:	Pavecon Public Works, LP Attn: Michael Beattie Vice President 3022 Roy Orr Boulevard Grand Prairie, Texas 75050

Section 22. Counterparts

This Agreement may be executed by the parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the

same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties hereto.

Section 23. Recitals; Exhibits.

All recitals and exhibits attached hereto are incorporated and made a part hereof for all purposes.

Section 24. Survival of Obligations.

Any of the representations and obligations of the parties, as well as any rights and benefits of the parties pertaining to a period of time following the termination of this Agreement shall survive termination.

Section 25. Sales and Use Taxes

CONTRACTOR understands and acknowledges that CITY is a governmental entity and exempt from the payment of sales and use taxes for certain materials and equipment conveyed to City as part of this Project or otherwise incorporated into the Project. CITY agrees to provide CONTRACTOR such documentation as may otherwise be required by state law to allow CONTRACTOR to avoid payment of sales and uses taxes for materials and equipment with respect to the Project to the extent allowed by law.

Signature page to follow

EXECUTED on November 17, 2020

CITY OF COLLEYVILLE, TEXAS

By: _____
Jerry Ducay, City Manager

ATTEST:

Christine Loven, City Secretary

APPROVED AS TO FORM:



Whitt L. Wyatt, City Attorney
Staff:NF:Date:November 9, 2020:v4.2019

EXECUTED on this the ____ day of _____, 20__.

CONTRACTOR
Pavecon Public Works, LP

By: _____
Michael Beattie
Vice President

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Pavecon Public Works, LP
Grand Prairie, TX United States

Certificate Number:
2020-665701

Date Filed:
09/09/2020

Date Acknowledged:
09/11/2020

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

CITY OF COLLEYVILLE

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

ENG-2020-019
L.D. LOCKETT AT PRECINCT LINE

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	PAVECON PUBLIC WORKS, LP	Grand Prairie, TX United States		X

5 Check only if there is NO Interested Party.

☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Pavecon Public Works, LP
Grand Prairie, TX United States

Certificate Number:
2020-665701

Date Filed:
09/09/2020

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

CITY OF COLLEYVILLE

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

ENG-2020-019
L.D. LOCKETT AT PRECINCT LINE

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	PAVECON PUBLIC WORKS, LP	Grand Prairie, TX United States		X

5 Check only if there is NO Interested Party.

☐

6 UNSWORN DECLARATION

My name is Daniel Kilman, and my date of birth is April 15, 1988.

My address is 3022 Roy Orr Blvd., Grand Prairie, TX, 75050, U.S.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of Texas, on the 9th day of September 20 20.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)

RESOLUTION R-20-4535

A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 15, 2020

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of September 1, 2020
 - b. Approval of the continuance of the Grounds Maintenance Mowing Contract with Whitmore and Sons, Inc., in an amount not to exceed \$206,623.40, and authorize the City Manager to execute same, and any associated change orders, in an amount not to exceed 25 percent of the contract price
 - c. Approval of the FY2021 fleet replacement schedule
 - d. Adoption of the Fiscal Year 2021 to 2025 Capital Improvement Program (CIP)
 - e. Approval to purchase a replacement Harben Sewer Jet truck from Patterson Equipment, through the Texas Local Government Purchasing Cooperative (BuyBoard) in an amount not to exceed \$117,287.00, and authorizing the City Manager to execute the contract
 - f. Approval to extend an ongoing annual partnership agreement with Autobahn Motor Cars to sponsor the loan of a vehicle to the Colleyville Police Department for the expressed use of the Colleyville Heritage High School Resource Officer
 - g. Approval of Amendment No. 1 of the Interlocal Agreement for Combined Animal Control and Shelter Services for the cities of Keller, Southlake, and Colleyville to add the city of Roanoke as a contracting partner

- h. Approval of Amendment No. 1 of the Interlocal Agreement for Combined Public Safety Dispatching and Jail Services for the cities of Keller, Southlake, and Colleyville to add the city of Roanoke as a contracting partner

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF **7** AYES, **0** NAYS ON THIS THE 15TH DAY OF SEPTEMBER 2020.

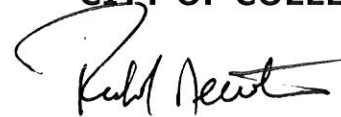
Mayor Richard Newton	<u>Aye</u>	Mayor Pro Tem Bobby Lindamood	<u>Aye</u>
Place 1, Tammy Nakamura	<u>Aye</u>	Place 3, Kathy Wheat	<u>Aye</u>
Place 4, George Dodson	<u>Aye</u>	Place 5, Chuck Kelley	<u>Aye</u>
Place 6, Callie Rigney	<u>Aye</u>		

ATTEST:



Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE



Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4c
Type Resolution
Department Engineering

Agenda Date 11/17/2020

Number Resolution R-20-4551

Title

Approval of an Interlocal Agreement (ILA) with the City of Southlake to share the cost of construction for an Emergency Interconnection Meter Vault on Pleasant Run Road, and authorizing the City Manager to execute the agreement

Strategic Plan

3.2 Ensure regular repair and replacement of water and wastewater facilities
5.4 Actively seek public/private partnerships

Explanation

Reading and Public Hearing

Staff is seeking approval to enter into an Interlocal Agreement (ILA) with City of Southlake to share costs of construction for an Emergency Interconnection Meter Vault on Pleasant Run Road between the two cities.

The construction of the Emergency Interconnect Meter Vault was not bid as a part of the Pleasant Run Road (John McCain to N. City Limits) Project that was approved by Council on October 6, 2020 (Resolution R-20-4538). Staff elected to separate this portion of construction out in an effort to solicit a Utility Contractor with more experience in this type of construction. However, the approved Pleasant Run Road (John McCain to N. City Limits) Project does include some shared costs associated with this ILA. Based on the ILA and the awarded bidder's bid submittal for the Pleasant Run Road Project, the City of Southlake would reimburse the City of Colleyville an amount of \$143,019.70 upon completion of the Pleasant Run Road (John McCain to N. City Limits) Project. Additionally, the City of Colleyville and the City of Southlake would share costs 50/50 for all project construction costs of the Interconnection Meter Vault Project, which includes:

- The interconnect meter vault;
- Waterline extending from City limits to interconnect meter vault;
- Contractor mobilization; and
- Procurement of bonds.

The Interconnection Meter Vault Project includes the installation of an interconnection mag meter, valves, and appurtenances associated with the interconnection of Colleyville and Southlake's water distribution systems. Additionally, approximately 200 linear feet of 12" water line will be installed by methods of open cut, horizontal

direction drilling, and bridge mounting to connect to the existing portions of water line. This interconnection meter will only be used in the event of an emergency.

If approved by City Council, the Agreement will be forwarded to the City of Southlake for approval at a future City of Southlake Council Meeting.

Financial Impact

Funding for the project is available in Water Impact Fees - Service Area 2

Recommendation

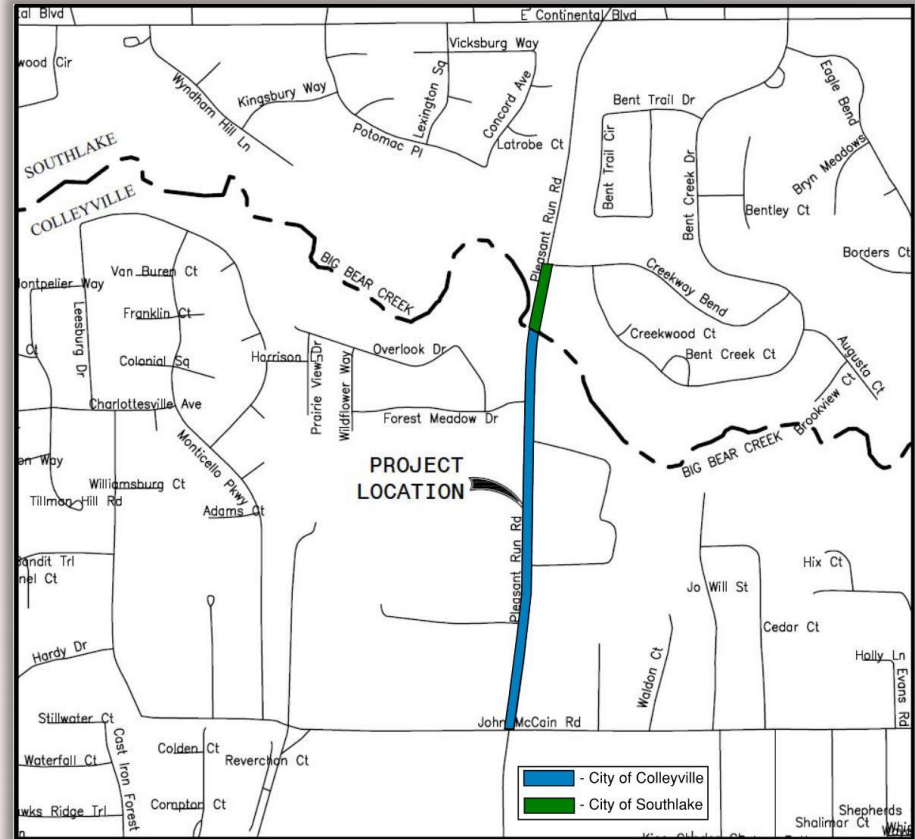
Approve

Attachments

1. Pleasant Run Road ILA Cost Sharing Presentation
2. Southlake/Colleyville ILA
3. Resolution R-20-4538

4c. Pleasant Run Road Interlocal Agreement (ILA) Cost Sharing

- Staff is seeking approval to enter into an Interlocal Agreement (ILA) with City of Southlake to share costs of construction for an Emergency Interconnection Meter Vault on Pleasant Run Road between the two Cities.



INTERLOCAL AGREEMENT
Between the City of Colleyville and the City of Southlake

This Interlocal Agreement (hereinafter the "Agreement") is entered into by and between the **CITY OF COLLEYVILLE** (hereinafter "Colleyville") and the **CITY OF SOUTHLAKE** (hereinafter "Southlake"), which are both home rule municipal corporations and political subdivisions of the State of Texas. Colleyville and Southlake are referred to herein as individually as a "Party" and collectively as the "Parties" herein.

RECITALS

WHEREAS, Southlake and Colleyville desire to execute this Interlocal Agreement pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, as amended, and in accordance with purchasing statutes regulating the Parties and subject to availability of current revenues; and

WHEREAS, the Interlocal Cooperation Act authorizes governmental entities to enter into Interlocal cooperation agreements for administrative and governmental functions and services; and

WHEREAS, Southlake and Colleyville agree that both Parties shall make payments for the performance of governmental functions or services under this Agreement from current revenues then available to the paying Party; and

WHEREAS, the Colleyville and Southlake desire to install, have, and maintain certain public water facilities within their respective public rights-of-way (defined hereinafter as the "Project"); and

NOW, THEREFORE, for and in consideration of performance of the mutual covenants, obligations, and undertakings of and by each of the respective Parties to this Agreement, Southlake and Colleyville agree as follows:

I.
DEFINITIONS

Unless the context clearly indicates a different meaning, the words and phrases set forth in this Article I shall have the following meanings when used in this Agreement:

"Colleyville" shall mean the City of Colleyville, Texas.

"Southlake" shall mean the City of Southlake, Texas.

“Equipment” shall mean the tools, machinery, and motor vehicles used to install the public water system, including equipment such as a bore rig, trucks, back trailer, or other such machinery or equipment.

“Effective Date” shall mean the date this Agreement bears the signatures of the authorized representatives of all of the Parties, whether on one or multiple counterparts.

“Emergency Interconnection Meter Vault” shall mean a below grade vault to house a 12” meter and manually operated valves on both sides of the meter.

“Expiration Date” shall mean the last date of the Initial Term or Renewal Term of this Agreement, as the case may be.

“Project” shall mean the installation of the public water system in Colleyville and Southlake in connection with the Pleasant Run Road construction project pursuant to the terms of this Agreement.

“Rights-of-Way” shall mean the rights-of-way and/or other real property interest within the incorporated limits of each Party where that Party has lawful access to perform the work and/or services necessary for the Project.

II. PURPOSE

The purpose of this Agreement is to memorialize both Parties’ mutual agreement to extend the Pleasant Run Road construction project and public water facilities installation, north into the Southlake City Limits, as further described and depicted in Exhibit A.

III. RESPONSIBILITIES OF THE PARTIES; COST APPORTIONMENT

3.1 Colleyville shall be responsible for the following:

- (a) Fifty percent (50%) of all Project construction costs for the interconnect meter vault, waterline extending from City limits to interconnect meter vault, contractor mobilization, and the procurement of bonds;
- (b) Colleyville’s construction standards will apply to the Project, including those portions of the Project that extend into Southlake’s City Limits; and

- (c) Upon completion and acceptance of the Project by the Parties, Colleyville shall operate and maintain the water line from the interconnection meter vault to the south of the vault (i.e., the area within the Colleyville city limits).

3.2 Southlake shall be responsible for the following:

- (a) Fifty percent (50%) of all Project construction costs for the interconnect meter vault, waterline extending from City limits to interconnect meter vault, contractor mobilization, and procurement of bonds;
- (b) Southlake will appoint a representative that will be responsible for timely reviewing the design and approving location and placement of equipment within its right of way; and
- (c) Upon completion and acceptance of the Project by the Parties, Southlake shall operate and maintain the water line from the interconnection meter vault to the north of the vault (i.e., the area within the Southlake city limits).

3.3 Design Costs; Reimbursement. The Parties acknowledge that the design contract for the Project has been awarded to Baird, Hampton & Brown. through the City of Colleyville with a total not-to-exceed amount of \$229,720.00. Southlake will reimburse Colleyville, in the amount of \$28,769.00, for the design costs incurred for the interconnection meter vault design and the waterline design extending from the limits of the Colleyville/Southlake City Limits Line to the interconnection meter vault within five (5) days from the initial date the Project is advertised for bids.

3.4 Emergency Water Usage. If it becomes necessary for a Party to use the other Party's water in the case of an emergency, the Party using the water shall reimburse the other Party for the total usage amount at the then current wholesale rate; provided that no reimbursement shall be required for water used within the first twenty four (24) hours of the emergency.

3.5 Fiscal Agent. Colleyville shall serve as the fiscal agent of the Parties for purposes of the Project. Colleyville will review, approve and pay the bills incurred for the Project and will then bill Southlake for their respective shares. Southlake is entitled to request a copy of any bill for review, prior to or following Colleyville's payment of the same; provided that Southlake may not unreasonably delay timely payment of any bill approved for payment by Colleyville. Unless otherwise provided in this Agreement, Southlake will remit payment to Colleyville within thirty (30) days of receipt of any and all invoices.

3.6 Rights-of-way. The Parties agree to provide necessary access to their respective Rights-of-Way for the Project. Neither party shall be responsible for acquiring additional

rights-of-way, easements, or other property rights wholly located outside of that Party's incorporated limits. The Parties will designate a single point of contact for managing Rights-of-Way issues.

3.7 Parties to be Independent. It is understood and agreed by and between the Parties that each, in satisfying the conditions of this Agreement, is acting independently, and that neither assumes responsibility or liability to any third party in connection with these actions. All work to be performed by the Parties pursuant to this Agreement shall be in the capacity of an independent local governmental entity, and not as an agent or employee of the other Party. Each Party shall supervise the performance of its own personnel and shall be entitled to control the manner and means by which its work and services are to be performed, subject to the terms of this Agreement.

IV. DISPUTE RESOLUTION; MEDIATION

4.1 Dispute Resolution. The Parties agree that the Parties will attempt to resolve disputes relating to the Project and this Agreement in the following manner: (i) first the Parties will meet to attempt resolution; (ii) if no resolution is achieved, the dispute will be heard at a meeting of each Parties' City Manager or designee; (iii) if no resolution is achieved after the dispute is heard by the designated parties designees, then the dispute will be heard by an independent mediator; and (iv) if no resolution is achieved after meeting with a mediator, then the dispute will be resolved in the appropriate Court. Either Party may proceed directly to Court if this dispute process would unduly delay or interfere with the Party's timely filing of one or more causes of action in court.

4.2 Mediation. Should mediation occur, the Parties shall agree on the mediator to be used and each Party agrees to equally share the cost for the mediator's services. Each Party is responsible for its own expenses related to mediation, including legal representation.

V. TERM & TERMINATION

5.1 Term. The Initial Term of this Agreement shall be the earlier of completion of the Project or two (2) years, unless earlier terminated in accordance with the provisions contained herein. The Parties may agree to additional one (1) year renewal terms of this Agreement (each a "Renewal Term") by mutual written agreement any time prior to the Expiration Date.

5.2 Termination. This Agreement terminates on the Expiration Date, and may, prior to the Expiration Date, be terminated upon any one or more of the following events:

- (a) by written mutual agreement of both Parties; or
- (b) by either Party, after thirty (30) days written notice to the other Party, if for any reason funds are not expressly and specifically allocated to cover each Party's prospective obligations under this Agreement in each Party's approved budget in any fiscal year subsequent to that in which each Party's funds for this Agreement were first allocated; provided, however, that in no event shall such a termination be effective earlier than the last date for which the terminating Party's funds have already been so allocated under an existing approved budget; or
- (c) by either Party in the event the other Party breaches any of the terms or conditions of this Agreement and such breach is not cured within thirty (30) calendar days after written notice thereof; provided however, if such breach cannot reasonably be cured within such thirty calendar (30) day period, such breaching Party shall be allowed additional time (not to exceed thirty (30) additional calendar days) to cure such breach, so long as the breaching Party begins the cure within the initial thirty (30) calendar days and diligently pursues the cure to completion within sixty (60) calendar days after written notice of such breach.

5.3 Rights Upon Termination. Upon expiration or termination of this Agreement for any reason, the Parties shall retain ownership of their respective rights and obligations as set forth herein. A full and final accounting of all funds, expenditures, and incurred, but not paid, charges/expenses shall be completed and all remaining net balances and/or remaining obligations owed hereunder shall be distributed and/or allocated accordingly within thirty (30) days of the Expiration Date or termination of this Agreement, as the case may be.

VI. MISCELLANEOUS

6.1 Notice. Any notice required to be sent under this Agreement must be in writing and may be served by depositing same in the United States Mail, addressed to the Party to be notified, postage pre-paid and registered or certified with return receipt requested, or by delivering the same in person to such Party via a hand-delivery service, Federal Express or any courier service that provides a return receipt showing the date of actual delivery of same to the addressee thereof. Notice given in accordance herewith shall be effective upon receipt at the address of the addressee. For purposes of notice, the addresses of the Parties are as follows:

If to Colleyville, to: City Manager
 Colleyville City Hall
 100 Main ST
 Colleyville, TX 76034

If to Southlake, to: City Manager
 Southlake City Hall
 1400 Main ST
 Southlake, TX 76092

6.2 Governing Law and Venue. The validity of this Agreement and any of its terms and provisions as well as the rights and duties of the Parties shall be governed by the laws of the State of Texas; and venue for any action concerning this Agreement shall only lie in State of Texas District Courts in Fort Worth, Tarrant County, Texas. The Parties hereby affirmatively agree to submit to the personal and subject matter jurisdiction of said courts.

6.3 Party Responsibility. To the extent allowed by law, and without waiving any governmental immunity available to the Parties under Texas law, or any other defenses the Parties are able to assert under Texas law, each Party agrees to be responsible for its own negligent or otherwise tortious acts or omissions in the course of performance of this Agreement. The covenants, obligations and liabilities of the Parties shall be several and not joint or collective. Each of the Parties shall be individually responsible for its own covenants, obligations and liabilities herein. It is not the intention of the Parties to create, nor shall this Agreement be construed as creating a partnership, association, joint venture or trust, as imposing a trust or partnership covenant, obligation or liability on or with regard to any of the Parties.

6.4 Immunity. It is expressly understood and agreed that, in the performance of this Agreement, none of the Parties waive, nor shall be deemed hereby to have waived, any immunity or defense that would otherwise be available to them against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the Parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement shall not create any rights in any persons or entities who are not Parties to this Agreement. The Parties expressly acknowledge and agree that the construction, operation, and use of the Facility constitute a governmental function pursuant to the Texas Tort Claims Act, as amended.

6.5 Entire Agreement. This Agreement represents the entire agreement among the Parties with respect to the subject matter covered by this Agreement. There is no other collateral, oral or written agreement between the parties that in any manner relates to the subject matter of this Agreement.

6.6 Exhibits. All exhibits to this Agreement are incorporated herein by reference for all purposes wherever reference is made to the same. In the case of any conflict between this Agreement and the Exhibits, this Agreement shall govern.

6.7 Recitals. The recitals to this Agreement are incorporated herein.

6.8 Amendment. This Agreement may only be amended by the mutual, written agreement of both Parties.

6.6 Questions from the Public; Public Information Act Request. Colleyville acknowledges that it is Colleyville's responsibility to respond to questions or concerns expressed by Colleyville's citizens on any issues related to the Project including, but not limited to, general questions or concerns about the Project, its construction/installation schedule, and the type or quality of work being performed to carry out the terms and conditions of this Agreement. Notwithstanding the foregoing, both Parties agree to comply with Chapter 552 of the Texas Public Information Act.

6.10 Severability. In the event, any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

6.11 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

6.12 Assignment. Neither Party may assign, transfer, or otherwise convey this Agreement without the prior written consent of the other Party.

6.13 Consents. Unless expressly stated otherwise, whenever the consent or the approval of a Party is required herein, such Party shall not unreasonably withhold, delay, or deny such consent or approval.

6.14 Survival of Covenants. Any of the representations, warranties, covenants, and obligations of the Parties, as well as any rights and benefits of the Parties, pertaining to a period of time following the termination of this Agreement shall survive termination.

6.15 Source of Payment. Each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party or from funds otherwise lawfully available to the Party for use in the payment of the Party's obligations pursuant to this Agreement.

6.16 Purchasing. The Parties agree that each Party shall abide by any and all competitive purchasing laws applicable to the Party initiating the construction, maintenance or repair of the system. The Parties further agree that all payments shall be from the designated fund.

6.17 Force Majeure. No Party shall be liable to any or all of the other Parties for any failure, delay, or interruption in the performance of any of the terms, covenants, or conditions of this Agreement due to causes beyond the Party's respective control or because of applicable law, including, but not limited to, war, nuclear disaster, strikes, boycotts, labor disputes, embargoes, acts of God, acts of the public enemy, acts of superior governmental authority, floods, riots, rebellion, sabotage, terrorism, or any other circumstance for which a party is not legally responsible or which is not reasonably within its power to control. The affected Party's obligation shall be suspended during the continuance of the inability then claimed, but for no longer period. To the extent possible, the Party shall endeavor to remove or overcome the inability claimed with all reasonable dispatch.

6.18 No Additional Participating Parties. No additional parties or other governmental entities may become parties under the terms of this Agreement.

6.16 Insurance. It shall be each Party's individual responsibility to obtain any and all insurance coverage necessary for the Project.

6.20 Captions. The captions to various clauses of this Agreement are for informational purposes only and in no way alter the substance of the terms and conditions of this Agreement.

6.21 Authority to Execute. Both individuals executing this Agreement on behalf of their respective Parties below represent to each other and to others that all of the appropriate and necessary actions have been taken to authorize the individual who is executing this Agreement to do so for and on behalf of the Party for which his or her signature appears.

Signature page to follow

EXECUTED hereto on the date(s) shown below.

City of Southlake, Texas

City of Colleyville, Texas

By: _____
Shana Yelverton, City Manager

By: _____
Jerry Ducay, City Manager

Attest:

Attest:

Amy Shelley
Southlake City Secretary

Christine Loven
Colleyville City Secretary

APPROVED AS TO FORM:

APPROVED AS TO FORM:

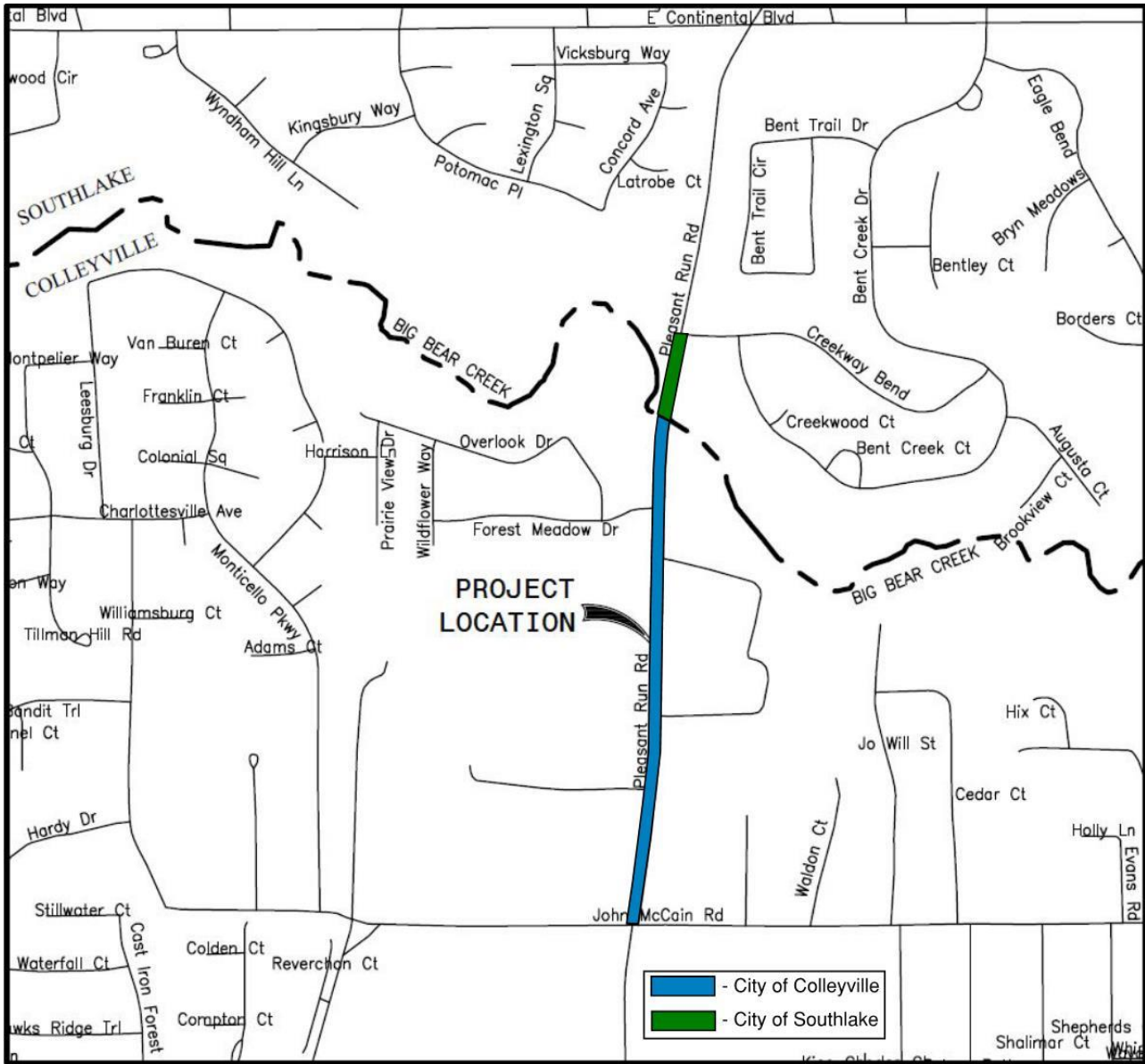
City Attorney

Whitt L. Wyatt
City Attorney

LIST OF EXHIBITS

Exhibit A – Project Location Illustration

EXHIBIT A
PROJECT LOCATION ILLUSTRATION



RESOLUTION R-20-4538

A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF OCTOBER 6, 2020

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of September 15, 2020
 - b. Approval of A Construction Services Agreement with Texas Materials Group, Inc. ("Texas Bit"), for the Pleasant Run Road Rehabilitation (John McCain to North City Limits) Project, in an amount not to exceed \$3,228,303.66, and a contingency amount not to exceed \$100,000.00 and authorizing the City Manager to execute the agreement
 - c. Approval of a Construction Services Agreement with Tegrity Contractors, Inc., for the Senior Center Exterior Renovations Project, in an amount not to exceed \$82,777.00 and a contingency amount not to exceed \$25,000, and authorizing the City Manager to execute the agreement
 - d. Approval of an Interlocal Agreement with Tarrant County for the rehabilitation of various streets as identified in the agreement and authorizing the city manager to execute the agreement

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS ON THIS THE 6TH DAY OF OCTOBER 2020.

Mayor Richard Newton	<u>Aye</u>	Mayor Pro Tem Bobby Lindamood	<u>Aye</u>
Place 1, Tammy Nakamura	<u>Aye</u>	Place 3, Kathy Wheat	<u>Aye</u>
Place 4, George Dodson	<u>Aye</u>	Place 5, Chuck Kelley	<u>Aye</u>
Place 6, Callie Rigney	<u>Aye</u>		

ATTEST:

A handwritten signature in cursive script that reads "Christine Loven".

Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE

A handwritten signature in cursive script that reads "Richard Newton".

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4d
Type Resolution
Department Engineering

Agenda Date 11/17/2020

Number Resolution R-20-4551

Title

Approval of an Interlocal Agreement (ILA) with the City of Southlake to implement a Standard Operating Procedure (SOP) for an Emergency Interconnection Meter Vault on Pleasant Run Road, and authorizing the City Manager to execute the agreement

Strategic Plan

3.2 Ensure regular repair and replacement of water and wastewater facilities
5.4 Actively seek public/private partnerships

Explanation

Reading and Public Hearing

Staff is seeking approval to enter into an Interlocal Agreement (ILA) with the City of Southlake to implement a Standard Operating Procedure (SOP) for an Emergency Interconnection Meter Vault on Pleasant Run Road between the two cities.

The Interconnection Meter Vault Project includes the installation of an interconnection mag meter, valves, and appurtenances associated with the interconnection of Colleyville and Southlake's water distribution systems. Additionally, approximately 200 linear feet of 12" water line will be installed by methods of open cut, horizontal direction drilling, and bridge mounting to connect to the existing portions of water line. The interconnection meter will only be used in the event of an emergency.

If approved by City Council, the Agreement will be forwarded to the City of Southlake for approval at a future City of Southlake City Council Meeting.

Financial Impact

Funding for the project is available in Water Impact Fees - Service Area 2

Recommendation

Approve

Attachments

1. Pleasant Run Road ILA SOP Presentation
2. Colleyville ILA w Southlake SOP (Pleasant Run) DRAFT

4d. Pleasant Run Road Interlocal Agreement (ILA) SOP

- Staff is seeking approval to enter into an Interlocal Agreement (ILA) with City of Southlake to implement a Standard Operating Procedure (SOP) for an Emergency Interconnection Meter Vault on Pleasant Run Road between the two Cities.



INTERLOCAL AGREEMENT
Between the City of Colleyville and the City of Southlake

This Interlocal Agreement (hereinafter the "Agreement") is entered into by and between the **CITY OF COLLEYVILLE** (hereinafter "Colleyville") and the **CITY OF SOUTHLAKE** (hereinafter "Southlake"), which are both home rule municipal corporations and political subdivisions of the State of Texas. Colleyville and Southlake are referred to herein as individually as a "Party" and collectively as the "Parties" herein.

RECITALS

WHEREAS, the Parties desire to execute this Interlocal Agreement pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, as amended; and

WHEREAS, the Interlocal Cooperation Act authorizes governmental entities to enter into Interlocal cooperation agreements for administrative and governmental functions and services; and

WHEREAS, the Parties shall make payments for the performance of governmental functions or services under this Agreement from current revenues then available to the paying Party; and

WHEREAS, the Parties previously entered into an Interlocal Agreement to install certain public water facilities within their respective public rights-of-way along the Parties' respective city limits, including an emergency water distribution system interconnection; and

WHEREAS, the Parties desire to enter into this Interlocal Agreement to provide for the Parties' operating procedures and cost appropriation related to ongoing administration of the Interconnection.

NOW, THEREFORE, for and in consideration of performance of the mutual covenants, terms, and conditions set forth in this Agreement, the Parties agree as follows:

I.
PURPOSE

The purpose of this Agreement is to memorialize the Parties' mutual covenants, terms and conditions concerning the ongoing administration of the Interconnection, including adoption of standard operating procedures setting forth the Parties' respective operations and maintenance obligations related thereto.

II. RESPONSIBILITIES OF THE PARTIES; COST APPORTIONMENT

2.1 Adoption of Standard Operating Procedures. The Parties hereby adopt the Standard Operating Procedures (“SOP”) attached hereto as Exhibit A. The Parties agree to at all times adhere to their respective obligations set forth in the SOP.

2.2 Cost Apportionment. Except as otherwise provided in the SOP or this Agreement, each Party shall be solely responsible for its own costs associated with its performance under this Agreement.

2.3 Rights-of-way. The Parties agree to provide necessary access to their respective rights-of-way to carry out the purpose of this Agreement. Neither party shall be responsible for acquiring additional rights-of-way, easements, or other property rights wholly located outside of that Party’s incorporated limits. The Parties will designate a single point of contact for managing right-of-way issues.

2.4 Parties to be Independent. It is understood and agreed by and between the Parties that each, in satisfying the conditions of this Agreement, is acting independently, and that neither assumes responsibility or liability to any third party in connection with these actions. All work to be performed by the Parties pursuant to this Agreement shall be in the capacity of an independent local governmental entity, and not as an agent or employee of the other Party. Each Party shall supervise the performance of its own personnel and shall be entitled to control the manner and means by which its work and services are to be performed, subject to the terms of this Agreement.

III. DISPUTE RESOLUTION; MEDIATION

3.1 Dispute Resolution. The Parties agree that the Parties will attempt to resolve disputes relating to the Project and this Agreement in the following manner: (i) first the Parties will meet to attempt resolution; (ii) if no resolution is achieved, the dispute will be heard at a meeting of each Parties’ City Manager or designee; (iii) if no resolution is achieved after the dispute is heard by the designated parties designees, then the dispute will be heard by an independent mediator; and (iv) if no resolution is achieved after meeting with a mediator, then the dispute will be resolved in the appropriate court. Either Party may proceed directly to court if this dispute process would unduly delay or interfere with the Party’s timely filing of one or more causes of action.

3.2 Mediation. Should mediation occur, the Parties shall agree on the mediator to be used and each Party agrees to equally share the cost for the mediator’s services. Each

Party is responsible for its own expenses related to mediation, including legal representation.

IV. TERM; TERMINATION

4.1 Term; Termination. The term of this Agreement shall be ongoing for so long as the Interconnection is jointly administered by the Parties. This Agreement may be terminated upon any one or more of the following events:

- (a) by written mutual agreement of both Parties; or
- (b) by either Party, after thirty (30) days written notice to the other Party, if for any reason funds are not expressly and specifically allocated to cover each Party's prospective obligations under this Agreement in each Party's approved budget in any fiscal year subsequent to that in which each Party's funds for this Agreement were first allocated; provided, however, that in no event shall such a termination be effective earlier than the last date for which the terminating Party's funds have already been so allocated under an existing approved budget; or
- (c) by either Party in the event the other Party breaches any of the terms or conditions of this Agreement and such breach is not cured within thirty (30) calendar days after written notice thereof; provided however, if such breach cannot reasonably be cured within such thirty calendar (30) day period, such breaching Party shall be allowed additional time (not to exceed thirty (30) additional calendar days) to cure such breach, so long as the breaching Party begins the cure within the initial thirty (30) calendar days and diligently pursues the cure to completion within sixty (60) calendar days after written notice of such breach.

4.2 Rights Upon Termination. Upon expiration or termination of this Agreement for any reason, the Parties shall retain ownership of their respective rights and obligations as set forth herein. A full and final accounting of all funds, expenditures, and incurred, but not paid, charges/expenses shall be completed and all remaining net balances and/or remaining obligations owed hereunder shall be distributed and/or allocated accordingly within thirty (30) days of termination of this Agreement.

V. MISCELLANEOUS

5.1 Notice. Any notice required to be sent under this Agreement must be in writing and may be served by depositing same in the United States Mail, addressed to the Party to be notified, postage pre-paid and registered or certified with return receipt requested, or by delivering the same in person to such Party via a hand-delivery service, Federal

Express or any courier service that provides a return receipt showing the date of actual delivery of same to the addressee thereof. Notice given in accordance herewith shall be effective upon receipt at the address of the addressee. For purposes of notice, the addresses of the Parties are as follows:

If to Colleyville, to: City Manager
Re: Pleasant Run Road/S. White Chapel
Boulevard Water Interconnection
Colleyville City Hall
100 Main St., 3rd Floor
Colleyville, TX 76034

If to Southlake, to: City Manager
Re: Pleasant Run Road/S. White Chapel
Boulevard Water Interconnection
Southlake City Hall
1400 Main ST
Southlake, TX 76092

5.2 Governing Law and Venue. The validity of this Agreement and any of its terms and provisions as well as the rights and duties of the Parties shall be governed by the laws of the state of Texas; and venue for any action concerning this Agreement shall lie exclusively in the state district courts of Tarrant County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said courts.

5.3 Party Responsibility. To the extent allowed by law, and without waiving any governmental immunity available to the Parties under Texas law, or any other defenses the Parties are able to assert under Texas law, each Party agrees to be responsible for its own negligent or otherwise tortious acts or omissions in the course of performance of this Agreement. The covenants, obligations and liabilities of the Parties shall be several and not joint or collective. Each Party shall be solely responsible for its own covenants, obligations and liabilities herein. It is not the intention of the Parties to create, nor shall this Agreement be construed as creating a partnership, association, joint venture or trust, as imposing a trust or partnership covenant, obligation or liability on or with regard to either Party.

5.4 Immunity. It is expressly understood and agreed that, in the performance of this Agreement, neither Parties waive, nor shall be deemed hereby to have waived, any immunity or defense that would otherwise be available to them against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the Parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement shall not create any rights in any persons or entities who are not

Parties to this Agreement. The Parties acknowledge and agree that their respective obligations under this Agreement constitute a governmental function pursuant to the Texas Tort Claims Act, as amended.

5.5 Entire Agreement. This Agreement represents the entire agreement among the Parties with respect to the subject matter covered by this Agreement. There is no other collateral, oral or written agreement between the parties that in any manner relates to the subject matter of this Agreement.

5.6 Exhibits. All exhibits to this Agreement are incorporated herein by reference for all purposes wherever reference is made to the same. In the case of any conflict between this Agreement and the Exhibits, this Agreement shall govern.

5.7 Recitals. The recitals to this Agreement are incorporated herein.

5.8 Amendment. This Agreement may only be amended by the mutual, written agreement of both Parties.

5.9 Questions from the Public; Public Information Act Request. The Parties agree to comply with Chapter 552 of the Texas Public Information Act when responding to requests from the general public for information relating to the subject matter covered by this Agreement.

5.10 Severability. In the event, any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

5.11 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

5.12 Assignment. Neither Party may assign, transfer, or otherwise convey this Agreement without the prior written consent of the other Party.

5.13 Consents. Unless expressly stated otherwise, whenever the consent or the approval of a Party is required herein, such Party shall not unreasonably withhold, delay, or deny such consent or approval.

5.14 Survival of Covenants. Any of the representations, warranties, covenants, and obligations of the Parties, as well as any rights and benefits of the Parties, pertaining to a period of time following the termination of this Agreement shall survive termination.

5.15 Source of Payment. Each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party or from funds otherwise lawfully available to the Party for use in the payment of the Party's obligations pursuant to this Agreement.

5.16 Purchasing. The Parties agree to abide by all applicable competitive purchasing laws in administering this Agreement.

5.17 Force Majeure. No Party shall be liable to any or all of the other Parties for any failure, delay, or interruption in the performance of any of the terms, covenants, or conditions of this Agreement due to causes beyond the Party's respective control or because of applicable law, including, but not limited to, war, nuclear disaster, strikes, boycotts, labor disputes, embargoes, acts of God, acts of the public enemy, acts of superior governmental authority, floods, riots, rebellion, sabotage, terrorism, or any other circumstance for which a party is not legally responsible or which is not reasonably within its power to control. The affected Party's obligation shall be suspended during the continuance of the inability then claimed, but for no longer period. To the greatest extent possible, the Party shall endeavor to remove or overcome the inability claimed with all reasonable dispatch.

5.18 Captions. The captions to various clauses of this Agreement are for informational purposes only and in no way alter the substance of the terms and conditions of this Agreement.

5.19 Authority to Execute. Both individuals executing this Agreement on behalf of their respective Parties below represent to each other and to others that all of the appropriate and necessary actions have been taken to authorize the individual who is executing this Agreement to do so for and on behalf of the Party for which his or her signature appears.

Signature page to follow

EXECUTED hereto on the date(s) shown below.

City of Southlake, Texas

City of Colleyville, Texas

By: _____
Shana Yelverton, City Manager

By: _____
Jerry Ducay, City Manager

Attest:

Attest:

Amy Shelley
Southlake City Secretary

Christine Loven
Colleyville City Secretary

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Allen Taylor Jr.
City Attorney

Whitt L. Wyatt
City Attorney

LIST OF EXHIBITS

Exhibit A – Standard Operating Procedure

EXHIBIT A
STANDARD OPERATING PROCEDURE
WATER DISTRIBUTION SYSTEM INTERCONNECTION
(Pleasant Run Road/S. White Chapel Boulevard)

attached



DESCRIPTION, COMPONENTS, OPERATION, AND MAINTENANCE
for the

WATER DISTRIBUTION SYSTEM INTERCONNECTION

Cities of Colleyville & City of Southlake, Texas

November 11, 2020

This document provides a summary of the system of appurtenances providing an emergency water supply interconnection between the cities of Colleyville and Southlake. It is intended to inform the user of the standard operating procedures taken to activate and deactivate the interconnection.

SYSTEM SUMMARY:

The Colleyville/Southlake emergency water distribution system interconnection is located in the west parkway of Pleasant Run Road/S. White Chapel Boulevard and consists of multiple components located both south and north of Big Bear Creek, as well as attached to the TxDOT bridge spanning Big Bear Creek at the city limit line.

The water line is 12" PVC pipe where buried and 12" epoxy coated and lined steel pipe where mounted to the bridge. There are three fire hydrants, two blow-off valves, two sample ports, and a concrete vault containing a system of valves and a two-way mag meter to measure flow.

The interconnection is to be used for emergency purposes only and will be activated if either Colleyville or Southlake cannot provide water to its respective community as normally expected. The water line, from valve B to valve P as defined in the components list below, is dry when the interconnection is not in use.

Enclosed are plan sheets labelling critical components of the interconnection and the order in which each should be activated during emergency operation.

COMPONENTS LIST:

- A. Fire Hydrant & 6" Fire Hydrant Valve
- B. 12" Gate Valve
- C. 6" Blow-off
- D1, D2. Automatic Air Release & Vacuum Valve
- E. 6" Blow-off
- F. 12" Gate Valve
- G. Sample Port
- H. Fire Hydrant & 6" Fire Hydrant Valve
- I. 12" Gate Valve
- J. 12" Gate Valve (within vault)
- K. 8" Gate Valve (within vault)
- L. 12" Gate Valve (within vault)
- M. 12" Gate Valve
- N. Fire Hydrant & 6" Fire Hydrant Valve
- O. Sample Port
- P. 12" Gate Valve
- Q. 8" Gate Valve

3801 William D Tate, Suite 500 | Grapevine, TX 76051 | PH: 817-251-8550 | FX: 817-251-8810

TBPE Firm #44, TBPLS Firm #10011300, #10011302, #10194146

engineering | surveying | landscape

INTERCONNECTION MAINTENANCE:

Maintenance boundaries for the interconnection between Colleyville and Southlake are defined by the concrete meter vault. Both cities may access the vault, however each entity must notify the other prior to any operation. Although the meter ownership is shared 50/50 between the two cities, Southlake will maintain the meter and its reporting software and coordinate with Colleyville to share the data. Each utility is responsible for the hydrant and sample port on their respective sides of the vault (Colleyville south of the vault and Southlake north of the vault).

All valves shall be exercised annually, and the standard operating procedure as defined below shall be followed when the interconnection is activated. Prior to either utility receiving water from the other, the line shall be thoroughly flushed to dispose of stagnant water. The sample ports on either side of the vault shall be used to take residual chlorine and other Nitrification Action Plan samples prior to allowing flow.

When the interconnection is in service, the utility using the water shall reimburse the providing utility for the total usage amount at the current wholesale rate, with no reimbursement required for the water used during the first 24 hours of the emergency.

During operation of the interconnection, each city shall monitor the water levels in their respective elevated storage tanks to assist in determining the necessity of throttling flow should the water supply drop to unsustainable levels. The anticipated maximum daily flow rate through the interconnection is approximately 3 MGD.

STANDARD OPERATING PROCEDURE:

If Southlake is providing water to Colleyville, the operating order to activate the emergency interconnection shall be as follows:

1. Ensure 8" Gate Valve "Q" is open
2. Open 6" Blow-off "C"
3. Open 12" Gate Valves "F", "I", "J", and "L" – See NOTE below.
4. Ensure 8" Gate Valve "K" remains closed
5. Open 12" Gate Valves "M" and "P"; water should begin flowing through the line and flushing out through Blow-off "C"; automatic air release/vacuum valves D1 & D2 will actuate, releasing air as necessary
6. Flush water line for approximately five (5) minutes so water samples taken from Sample Port "G" meet all TCEQ standards for drinking water
7. Close Blow-off "C"
8. Open 12" Gate Valve "B"; the interconnection is now active and Colleyville is receiving supplementary water from Southlake
9. Verify the mag meter* within the vault is properly reading flow through the interconnection

If Colleyville is providing water to Southlake, the operating order to activate the emergency interconnection shall be as follows:

1. Ensure 8" Gate Valve "Q" is open
2. Open 6" Hydrant Valve & Fire Hydrant "N"
3. Open 12" Gate Valves "M", "L", and "J" – See NOTE below.
4. Ensure 8" Gate Valve "K" remains closed

INTERCONNECTION DESCRIPTION, COMPONENTS, OPERATION, & MAINTENANCE

November 11, 2020

Page 3 of 3

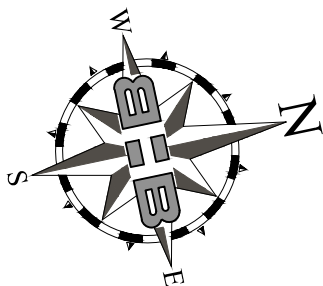
5. Open 12" Gate Valves "I", "F", and "B"; water should begin flowing through the line and flushing out through Fire Hydrant "N"; automatic air release/vacuum valves D1 & D2 will actuate, releasing air as necessary
6. Flush water line for approximately five (5) minutes so water samples taken from Sample Port "O" meet all TCEQ standards for drinking water
7. Close 6" Hydrant Valve & Fire Hydrant "N"
8. Open 12" Gate Valve "P"; the interconnection is now active, and Southlake is receiving supplementary water from Colleyville
9. Verify the mag meter* within the vault is properly reading flow through the interconnection

When it is determined that the interconnection operation is no longer necessary after restoration of the appropriate water supply, the shut-off procedure shall be as follows:

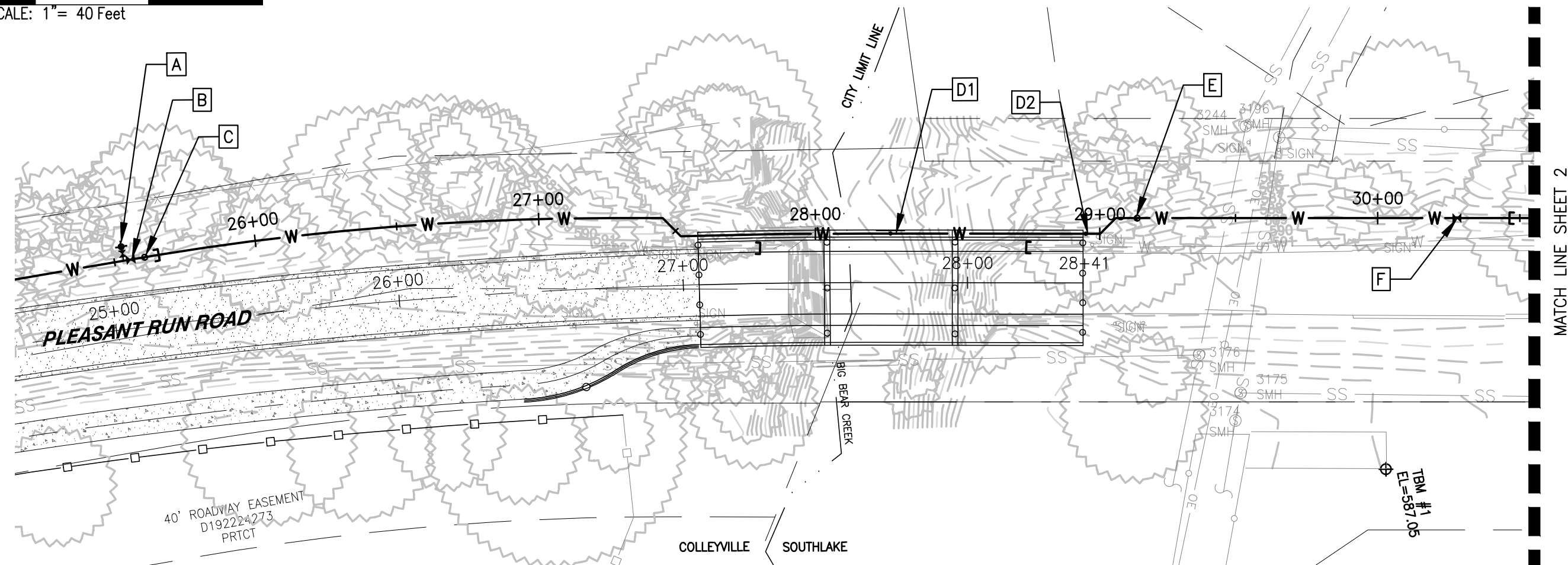
1. Close 12" Gate Valves "P" and "B"
2. Open 6" Blow-offs "E" and "C"; allow water line to drain completely; automatic air release/vacuum valves D1 & D2 will actuate, taking in air as necessary
3. Close 12" Gate Valves "M", "L", "J", "I", and "F"
4. Close 6" Blow-offs "E" and "C"

NOTE: "meter" – If for any reason the mag meter is not present, Valves "J" and "L" must be closed, and Valve "K" opened for operation. The bypass Valve "K" should remain closed at all times; and opened for emergency non-metered flow only if the mag meter has been removed.

Enclosure: Standard Operating Procedure Sheet 1
 Standard Operating Procedure Sheet 2
 Standard Operating Procedure Sheet 3



40 20 0 40 80
GRAPHIC SCALE: 1" = 40 Feet



APPURTENANCE INDEX

- A: FIRE HYDRANT & 6" VALVE
- B: 12" GATE VALVE
- C: 6" BLOW OFF
- D1, D2: AUTOMATIC AIR RELEASE/VACUUM VALVE
- E: 6" BLOW OFF
- F: 12" GATE VALVE

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TX 67022 IT IS NOT
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BAIRD, HAMPTON & BROWN
engineering & surveying

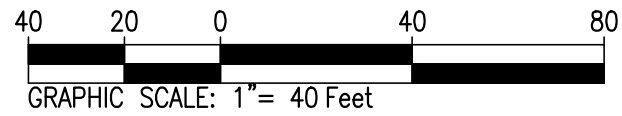
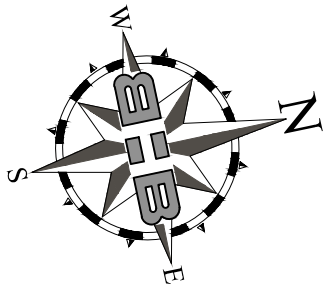
project
2018.755.000

3801 William D. Tate Avenue, Suite 500 | Grapevine, TX 76051
(817)251-8550 | mail@bhinc.com | TBPE Firm #44 | TBPLS Firm #10011302

PROJECT:
City of Colleyville
PLEASANT RUN RD WATER LINE
Colleyville, TX

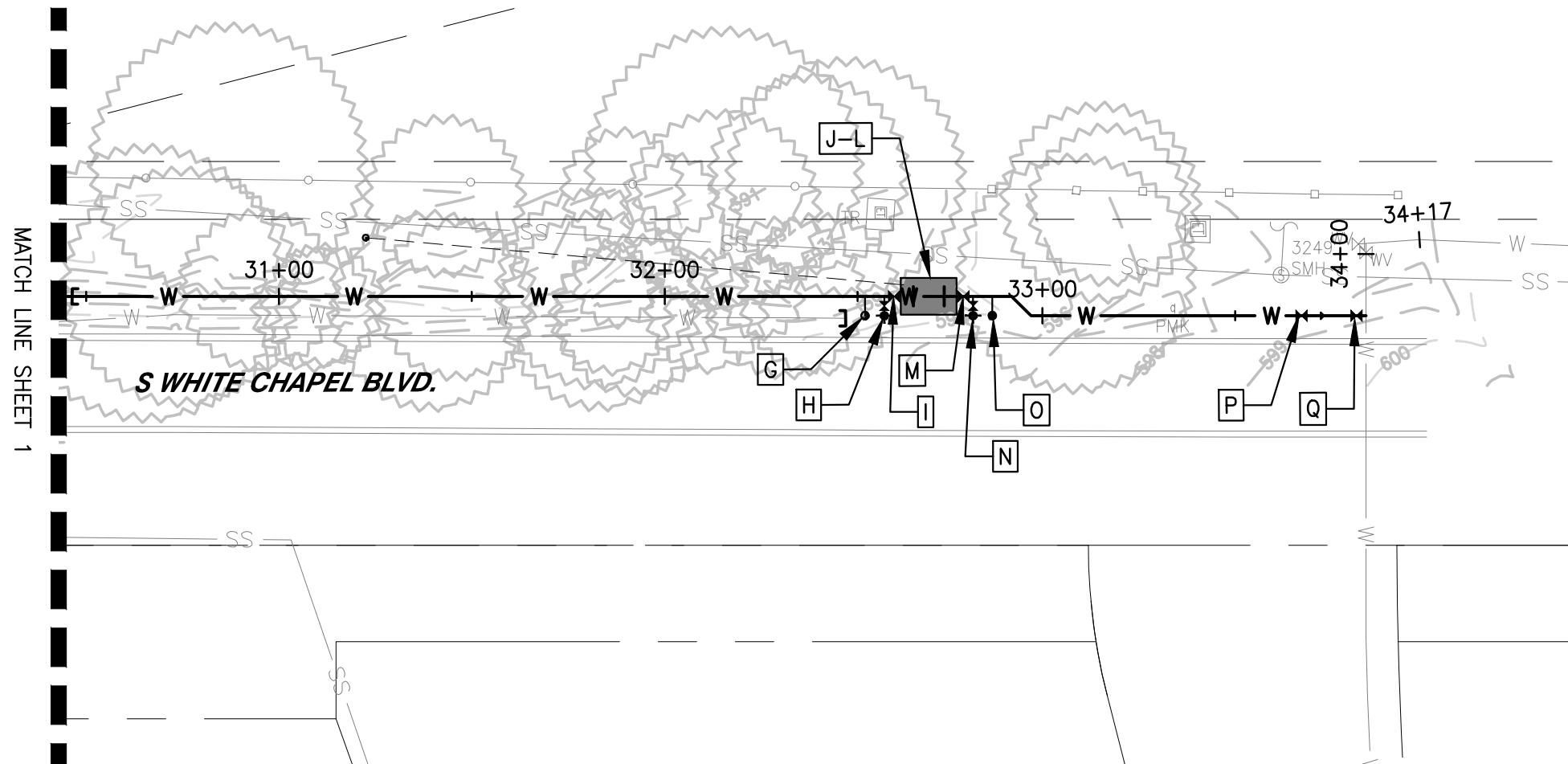
NO.	DESCRIPTION	DATE
REFER TO SHEET ___-___ FOR ADDITIONAL WORK AND NOTES		

STANDARD OPERATING PROCEDURE SHEET 1		
SCALE:	AS SHOWN	SHEET 1
DATE:	11/11/20	
DRAWN BY:	LL	
CHECKED BY:	KB	



APPURTENANCE INDEX

- G: SAMPLE PORT
- H: FIRE HYDRANT & 6" VALVE
- I: 12" GATE VALVE
- J-L: INTERCONNECTION
- VAULT (SEE SHEET 3)
- M: 12" GATE VALVE
- N: FIRE HYDRANT & 6" VALVE
- O: SAMPLE PORT
- P: 12" GATE VALVE
- Q: 8" GATE VALVE



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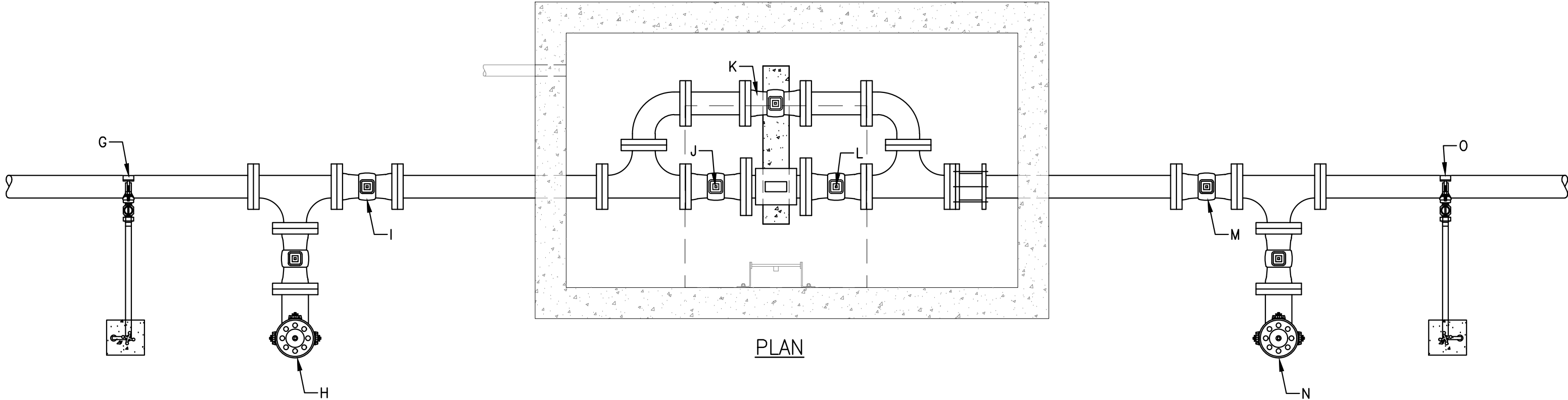
PROJECT:
City of Colleyville
PLEASANT RUN RD WATER LINE
Colleyville, TX

NO.	DESCRIPTION	DATE
REFER TO SHEET ___-__ FOR ADDITIONAL WORK AND NOTES		

STANDARD OPERATING PROCEDURE SHEET 2		
SCALE:	AS SHOWN	SHEET 2
DATE:	11/11/20	
DRAWN BY:	LL	
CHECKED BY:	KB	

APPURTENANCE INDEX

- G: SAMPLE PORT
- H: FIRE HYDRANT & 6" VALVE
- I: 12" GATE VALVE
- J: 12" GATE VALVE
- K: 8" GATE VALVE (BYPASS)
- L: 12" GATE VALVE
- M: 12" GATE VALVE
- N: FIRE HYDRANT & 6" VALVE
- O: SAMPLE PORT
- P: 12" GATE VALVE
- Q: 8" GATE VALVE



PLAN

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engineering & surveying

project
2018.755.000

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PROJECT:
City of Colleyville
PLEASANT RUN RD WATER LINE
Colleyville, TX

NO.	DESCRIPTION	DATE
REFER TO SHEET ___-__ FOR ADDITIONAL WORK AND NOTES		

STANDARD OPERATING PROCEDURE SHEET 3		
SCALE:	AS SHOWN	SHEET 3
DATE:	11/11/20	
DRAWN BY:	LL	
CHECKED BY:	KB	



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5a

Agenda Date 11/17/2020

Number

Type Presentation

Department Finance

Title

Monthly Financial Report - October 2020

Explanation

General Fund

Through October, the General Fund has collected 1% of its budgeted revenue and spent 5% of its budgeted expenditures. Being the first of the fiscal year, the City hasn't realized any sales or property tax collections and is therefore running a sizeable, but expected deficit. We anticipate a deficit of this size or slightly higher through November and possibly December. Approximately \$15.3 million in property tax receipts will hit our bank through the second quarter (Jan.-Mar.), and Colleyville should run a decreasing surplus through the remainder of the year.

Ad Valorem tax revenue.

Historically, the majority of the City's property taxes hit our accounts from December through March, although the bulk hits in December and January. As of this month, no collections have been posted.

Sales tax revenue.

Colleyville received its last collection of FY20 from September's sales, and it brought in a substantial, 12% increase over September of last year. Comparing FY20 to FY19 year-to-date, Colleyville ended well in positive territory by 8.8%. The dollar increase through September is sitting at \$664,000, which will be transferred to the City's General Capital Projects Fund for use on the capital improvement plan.

Utility Fund

Through the first month of the fiscal year, the Utility Fund has collected 9% of its budgeted revenue and spent 7% of its budgeted expenditures. Our surplus of \$363,000 is weaker than we saw last October. This is primarily due to higher monthly charges from the Trinity River Authority (T.R.A.) related to their debt service, which is a fixed monthly cost to the City. Netting out the pass-through cost of water/sewer services from the T.R.A., which the City does not control,

spending for the City's direct costs are tracking slightly under budget for now.

Drainage Fund

To date, the Drainage Utility Fund has received 9% of its budgeted revenue and spent 4% of its budgeted expenditures. This fund's cash flow is tracking a little better than expected, with close to a \$170,000 surplus showing to date. Drainage fee revenues tend to average at 1.5% higher than the previous fiscal year, although at this point we're seeing more than 3% growth for FY21.

Hotel Fund

The Hotel Fund has begun the year performing better than anticipated. Almost half of this fund's expenses relates to personnel costs, which are very predictable and linear throughout the fiscal year. The other half is dedicated to improvements, event supplies, and promoting the City via events, economic development, and direct advertising. These costs tend to be much more sporadic. Conversely, our revenue only comes in once each quarter, meaning we anticipate running large deficits up to the months preceding a revenue deposit. On the year, staff does plan on using fund balance for non-recurring improvements.

Debt Service Fund

Similar to our General Fund's property tax collections, the Debt Service fund has no major revenues to show for at this point. Cash-flow for this fund is very predictable, as most revenues are recognized in December and debt service payments occur twice annually. As of October's figures, the fund is running a deficit of under \$50k due to a fire truck lease payment. This is a deficit similar to what we experienced this time last year. With Colleyville's current debt service schedule, all bonded debt is on track to be paid off by FY27.



Agenda Item - Items not for council action

Monthly Financial Report October 2020

City Council Meeting
November 17, 2020

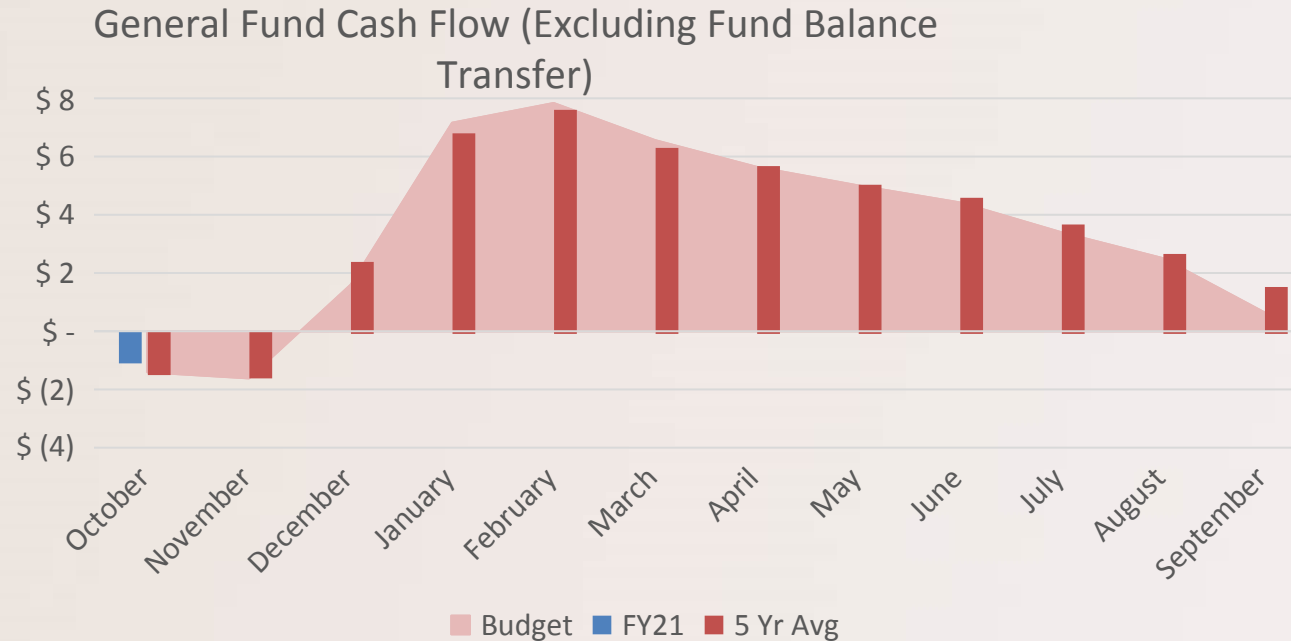
General Fund



General Fund

	FY21 Budget		FY21 YTD		% of Budget	FY20 YTD		FY20% of Budget
Revenues	\$	25,124,381	\$	300,531	1%	\$	324,263	1%
Expenditures	\$	24,476,396	\$	1,313,831	5%	\$	1,478,768	6%
	\$	647,985	\$	(1,013,300)		\$	(1,154,506)	

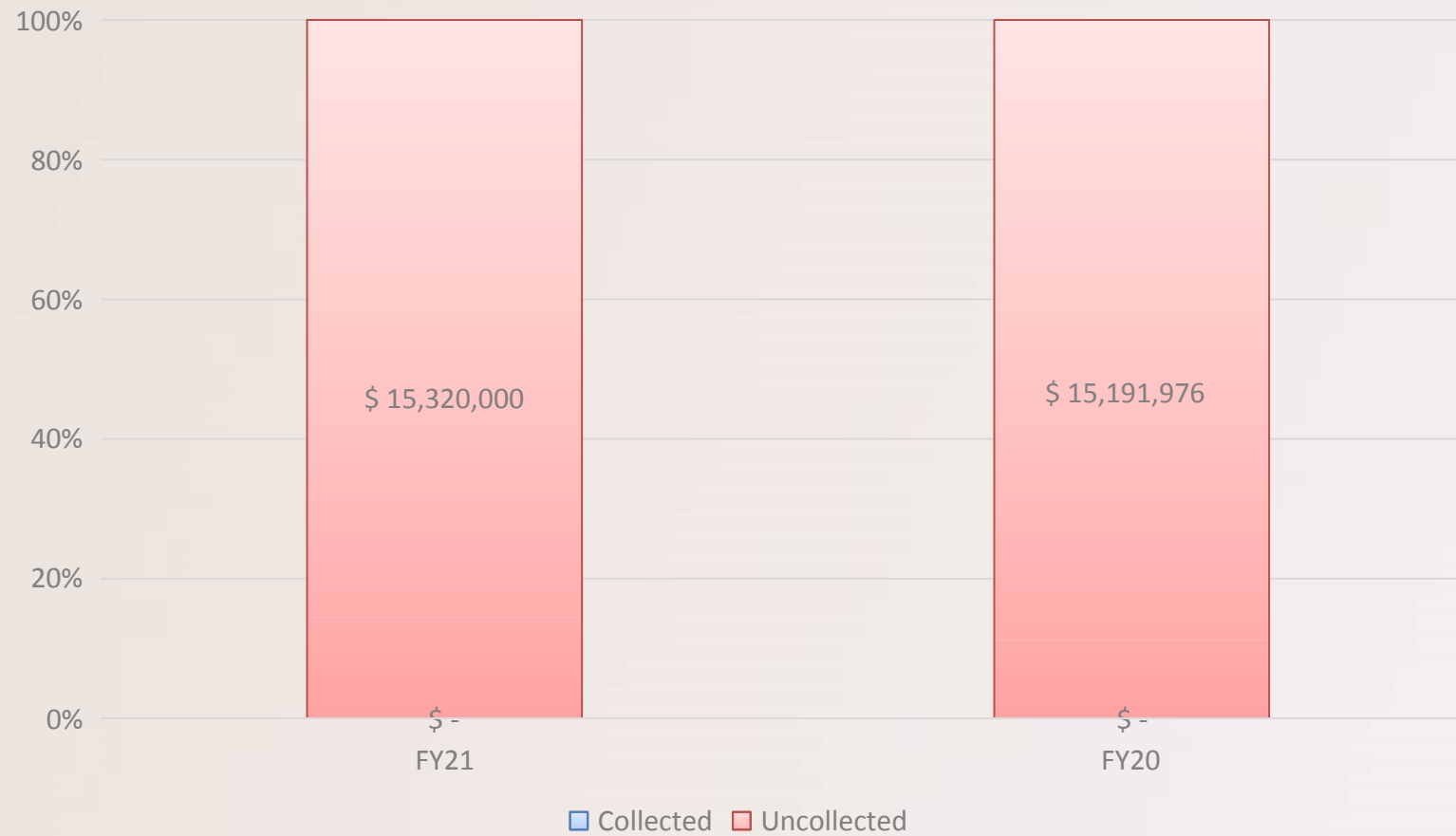
*8% of the year is completed



Property Tax Highlight



No levy collected in October

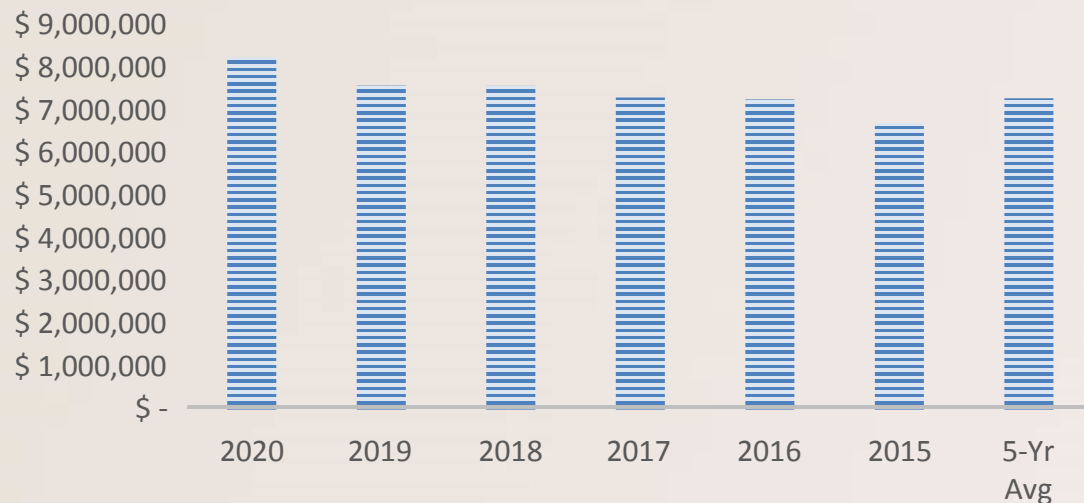


Sales Tax Highlight



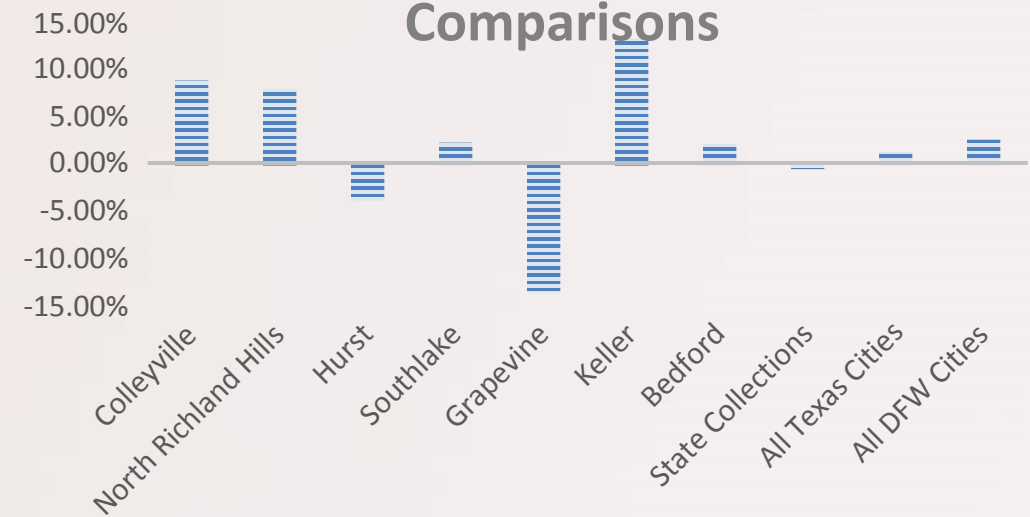
FY20 YTD Receipts compared to Previous Years

Thru September Sales Tax Receipts (Comparison)



City/State Comparisons

City/State Comparisons

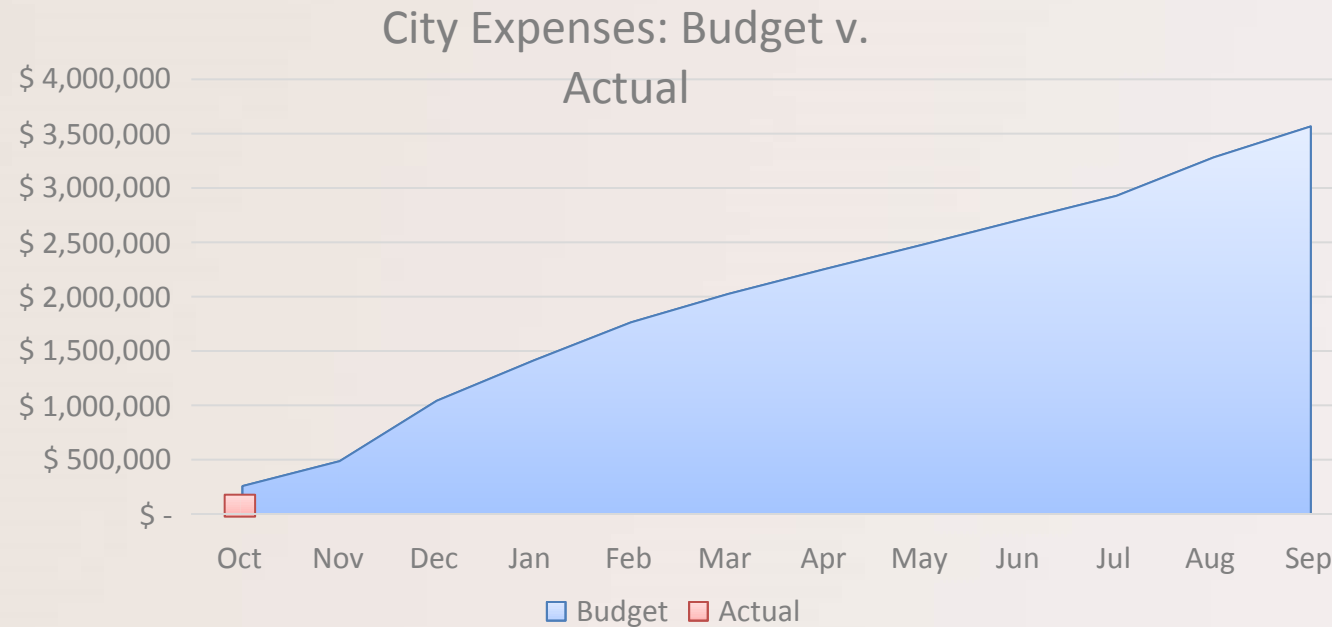


Utility Fund



Utility Fund					
	FY21 Budget	FY21 YTD	% of Budget	FY20 YTD	FY20 % of Budget
Revenues	\$ 17,900,258	\$ 1,627,361	9%	\$ 1,908,390	11%
Expenditures	\$ 17,925,757	\$ 1,263,959	7%	\$ 1,039,419	6%
	\$ (25,499)	\$ 363,403		\$ 868,971	

*8% of the year is completed



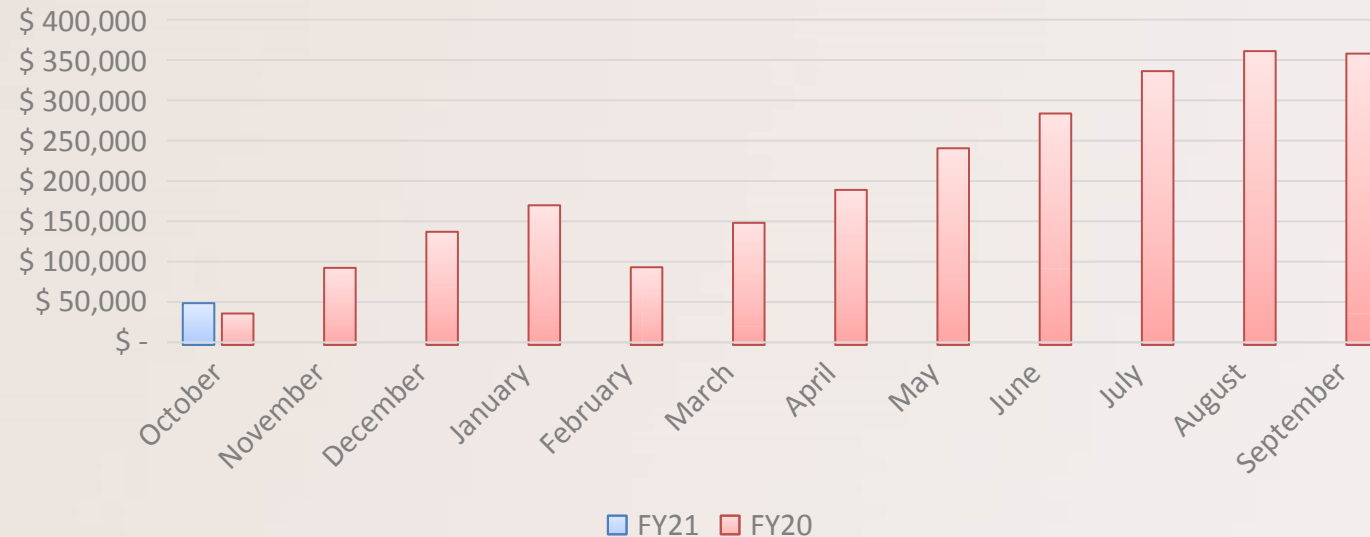
Drainage Fund



Drainage Fund					
	FY20 Budget	FY20 YTD	% of Budget	FY19 YTD	FY19 % of Budget
Revenues	\$ 978,508	\$ 84,017	9%	\$ 87,199	9%
Expenditures	\$ 810,202	\$ 35,442	4%	\$ 43,833	6%
	\$ 168,306	\$ 48,575		\$ 43,366	

*8% of the year is completed

FY21 vs. FY20 Cash Flow



Hotel Fund

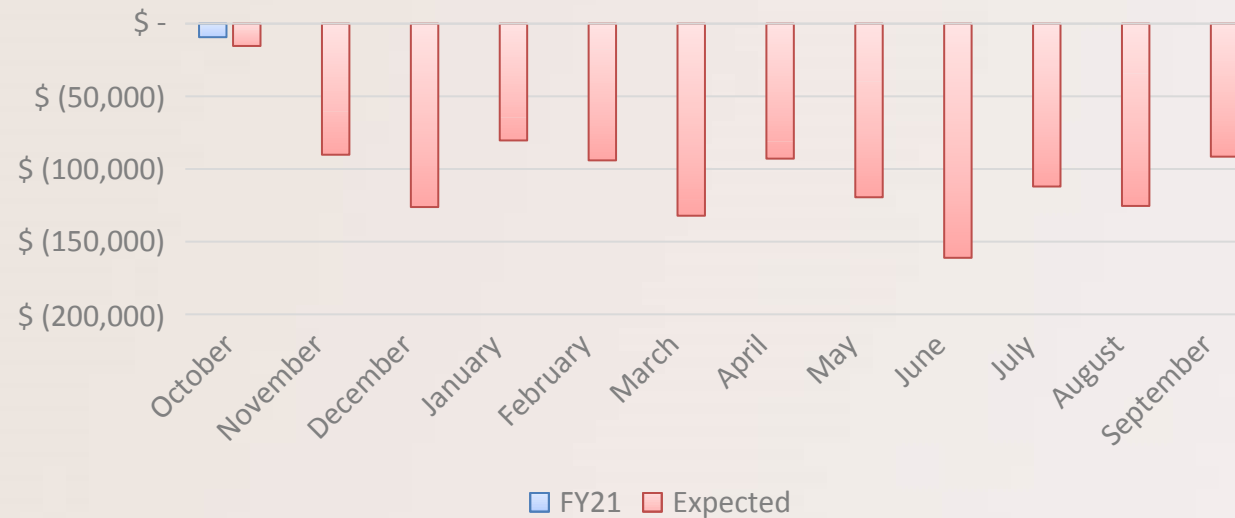


Hotel Fund

	FY20 Budget		FY20 YTD		% of Budget	FY19 YTD
Revenues	\$	237,500	\$	-	0%	\$ 713
Expenditures	\$	327,176	\$	7,470	2%	\$ 7,673
	\$	(89,676)	\$	(7,470)		\$ (6,960)

*8% of the year is completed

Expected Cash Flow vs. Actual Cash Flow



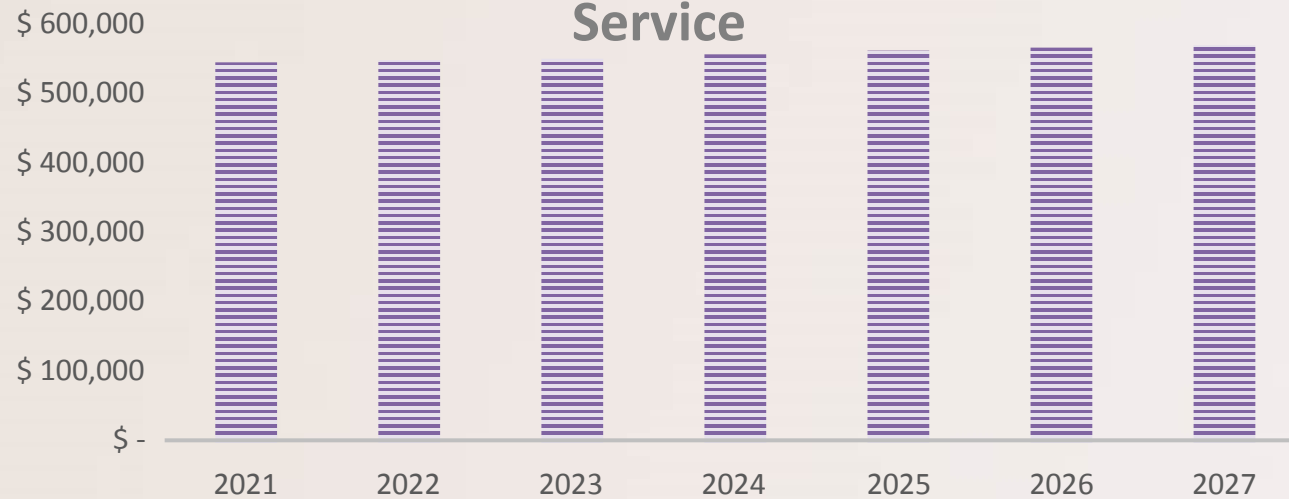
Debt Service Fund



Debt Service Fund						
	FY20 Budget		FY20 YTD		% of Budget	
Revenues	\$	782,500	\$	-	0%	
Expenditures	\$	819,423	\$	48,485	6%	
	\$	(36,923)	\$	(48,485)		

*8% of the year is completed

Property Tax Backed Debt Service



Monthly Financial Report - October 2020

% of year Completed 8%

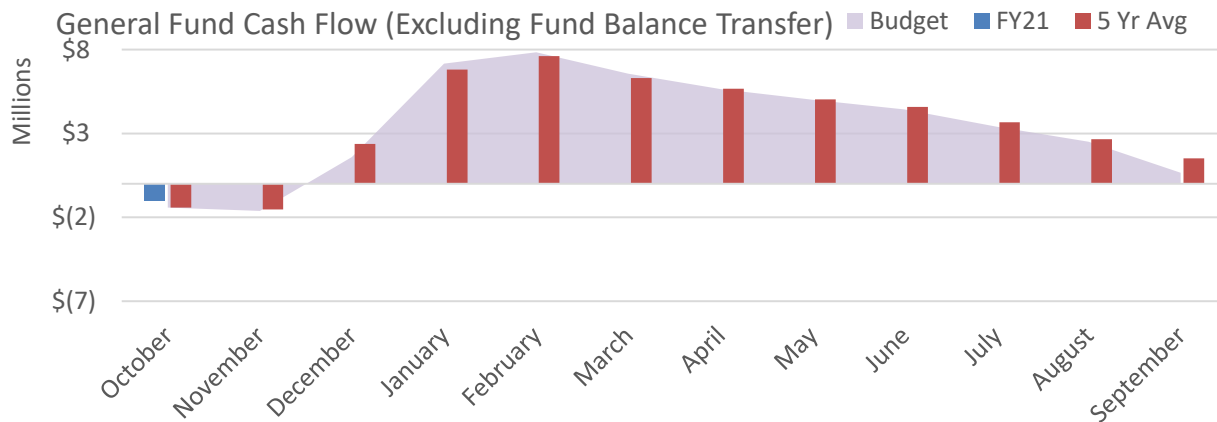
General Fund

% of Budget Spent 5%

	FY21 Budget	FY21 YTD	% of Budget	FY20 YTD	FY20% of Budget
Revenues	\$ 25,124,381	\$ 300,531	1%	\$ 324,263	1%
Expenditures	\$ 24,476,396	\$ 1,313,831	5%	\$ 1,478,768	6%
	\$ 647,985	\$ (1,013,300)		\$ (1,154,506)	

Fund Bal. Xfer \$ 1,750,000 \$ - This is scheduled for mid-year (June)

Through October, the General Fund has collected 1% of its budgeted revenue and spent 5% of its budgeted expenditures. Being the first of the fiscal year, the City hasn't realized any sales or property tax collections and is therefore running a sizeable, but expected deficit. We anticipate a deficit of this size or slightly higher through November and possibly December. Approximately \$15.3 million in property tax receipts will hit our bank through the second quarter (Jan.-Mar.), and Colleyville should run a decreasing surplus through the remainder of the year.



General Fund Highlights

Revenue (FY21/FY20)

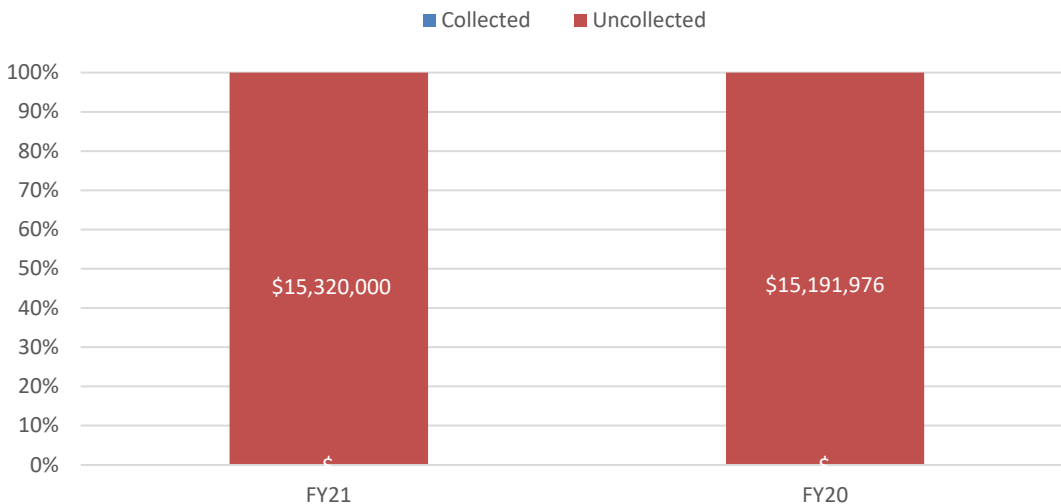
Property Tax	\$00k	Sales Tax	\$00k	Franchise Tax	-\$26k
	➔		➔		⬇
Licenses	+\$88k	Other Revenue	-\$85k	Total Rev	-\$24k
	⬆		⬇		⬇

Expenditures (FY21/FY20)

Personnel	-\$77k	Contractual	-\$82k	Supplies	-\$9k
	⬇		⬇		⬇
Capital	\$3k	Transfers	\$00k	Total Exp	-\$165k
	➔		➔		⬇

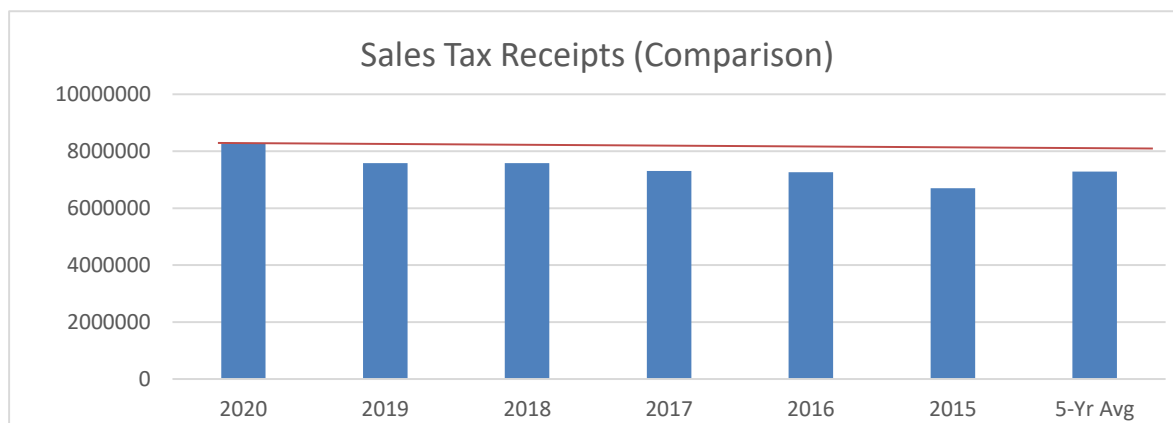
Monthly Financial Report - October 2020

Revenue Highlight: Property Tax



In total, Colleyville anticipates receiving \$15.32m in General Fund property tax this year. This makes for a 1%, or \$130k, increase over actual FY20 property tax receipts. It should be noted that this increase comes from taxes off of new property, as opposed to increased taxes on existing property inside the City. These receipts will hit mostly in December and January.

Revenue Highlight: Sales Tax



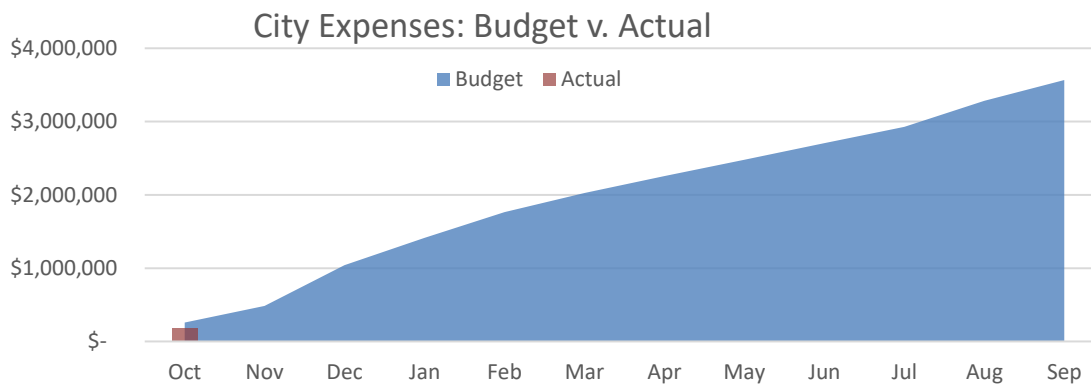
FY20/Budget	FY20/FY19
↑ 9.2%	↑ 8.8%

Colleyville received its last collection of the year from September's sales, and it brought in a substantial, 12% increase over September of last year. Comparing FY21 to FY20 year-to-date, Colleyville ended well in positive territory by 8.8% over FY19 and 9.2% over FY20 budget. The current dollar increase through September is sitting at \$664,000. This surplus will be transferred to the General Capital Projects Fund for use in our CIP.

Monthly Financial Report - October 2020

		% of year Completed		8%	
Water/Sewer Utility Fund		% of Budget Spent		7%	
	FY21 Budget	FY21 YTD	% of Budget	FY20 YTD	FY20% of Budget
Revenues	\$ 17,900,258	\$ 1,627,361	9%	\$ 1,908,390	11%
Expenditures	\$ 17,925,757	\$ 1,263,959	7%	\$ 1,039,419	6%
	\$ (25,499)	\$ 363,403		\$ 868,971	

Through the first month of the fiscal year, the Utility Fund has collected 9% of its budgeted revenue and spent 7% of its budgeted expenditures. Our surplus of \$363,000 is weaker than we saw last October. This is primarily due to higher monthly charges from the Trinity River Authority (T.R.A.) related to their debt service, which is a fixed monthly cost to the City. Netting out the pass-through cost of water/sewer services from the T.R.A., which the City does not control, spending for the City's direct costs are tracking slightly under budget for now. For the typical trajectory of the City's direct expenses throughout the year, please see the graph below .



Utility Operation Highlights

Avg Customer Count

FY21/FY20



0.6%

YTD Rainfall (Inches)

FY21/FY20

-2.68

Expenditures (FY21/FY20)

Mostly TRA costs ↓

Personnel	-\$2k	Contractual	+\$226k	Supplies	-\$1k
Capital	\$1k	Transfers	\$00k	Total Exp	+\$225k

Colleyville's rate structure enables the City to more easily manage years of varying water consumption from year-to-year. The majority of the City's rate is comprised of a direct pass-through to TRA for water costs. Funding for the City's operational costs come from a fixed monthly charge to customers based on meter size. The goal of this fund is to break-even at the end of the year.

Monthly Financial Report - October 2020

% of year Completed 8%

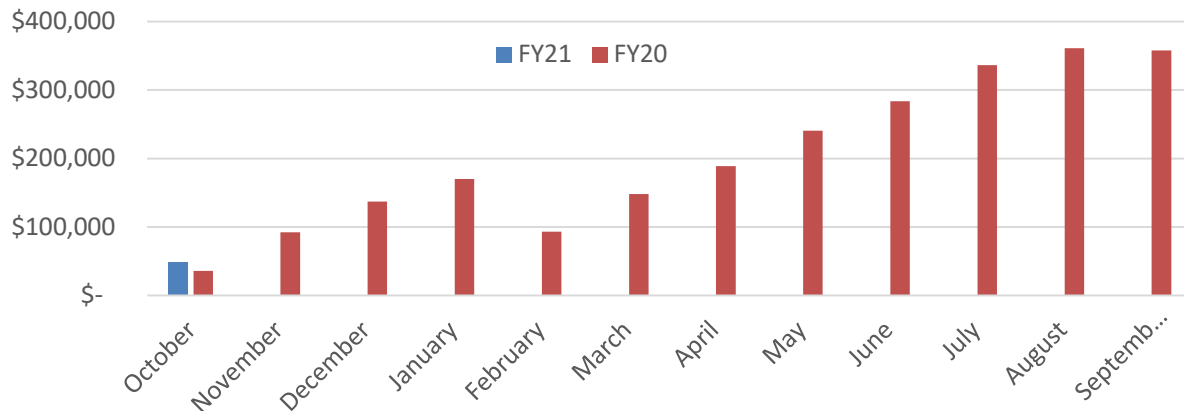
Drainage Utility Fund

% of Budget Spent 4%

	FY21 Budget	FY21 YTD	% of Budget	FY20 YTD	FY20% of Budget
Revenues	\$ 978,508	\$ 84,017	9%	\$ 87,199	9%
Expenditures	\$ 810,202	\$ 35,442	4%	\$ 43,833	6%
	\$ 168,306	\$ 48,575		\$ 43,366	

To date, the Drainage Utility Fund has received 9% of its budgeted revenue and spent 4% of its budgeted expenditures. This fund's cash flow is tracking a little better than expected, with close to a \$170,000 surplus showing to date. Drainage fee revenues tend to average at 1.5% higher than the previous fiscal year, although at this point we're seeing more than 3% growth for FY21.

FY21 vs. FY20 Cash Flow



Drainage Fund Operation Highlights

Revenue - Drainage Fees

FY21/FY20 3.2%

FY21/5-Yr Avg 2.5%

Expenditures (FY21/FY20)

Personnel	- \$6k
Supplies	- \$3k
Debt Service	- \$1k

Note: this fund's debt service is scheduled to be retired in fiscal year 2021.

Contractual	+ \$1k
Capital/Xfers	\$00k
Total Exp.	-\$8k

Monthly Financial Report - October 2020

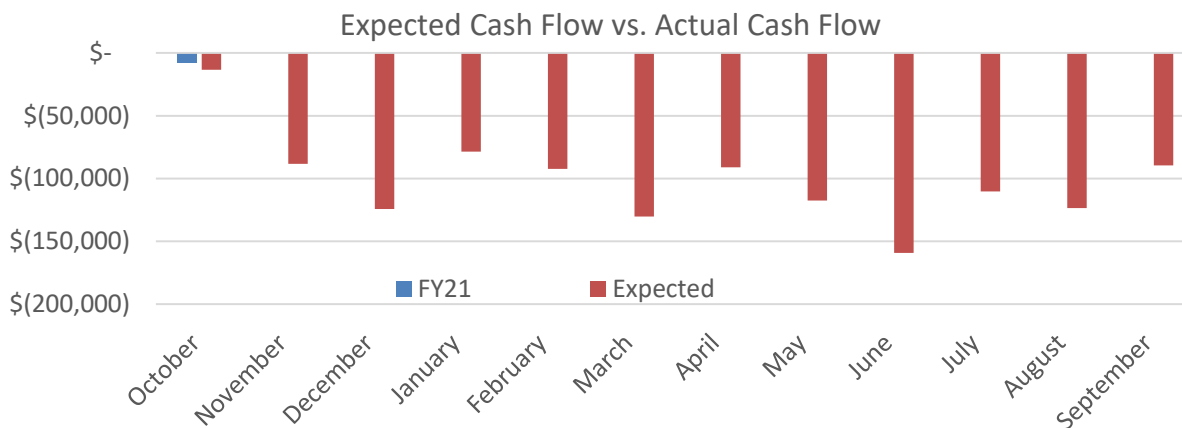
Hotel Tax Fund

% of year Completed 8%

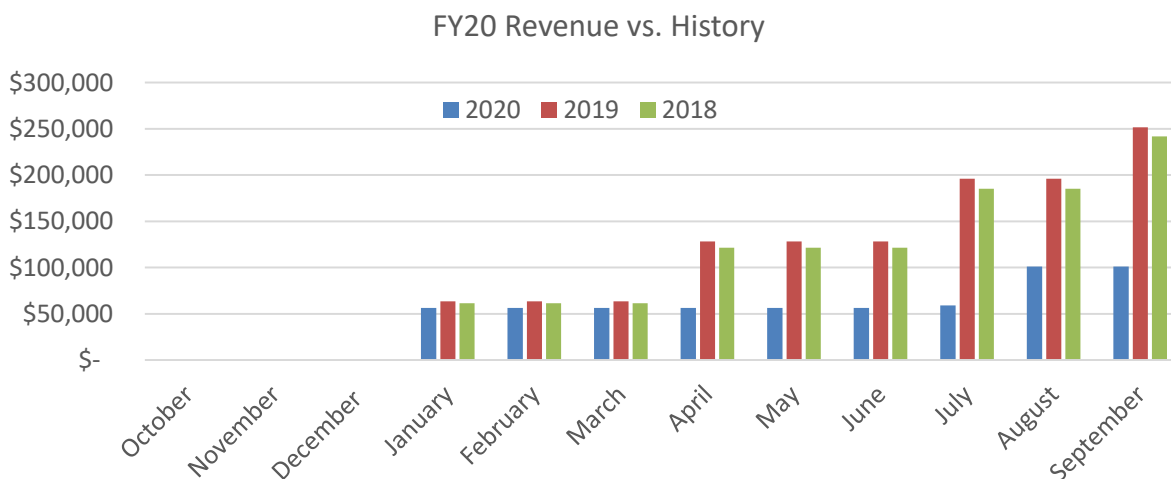
% of Budget Spent 2%

	FY21 Budget	FY21 YTD	% of Budget	FY20 YTD	FY20% of Budget
Revenues	\$ 237,500	\$ -	0%	\$ 713	
Expenditures*	\$ 327,176	\$ 7,470	2%	\$ 7,673	
	\$ (89,676)	\$ (7,470)		\$ (6,960)	

The Hotel Fund has begun the year performing better than anticipated. Almost half of this fund's expenses relates to personnel costs, which are very predictable and linear throughout the fiscal year. The other half is dedicated to improvements, event supplies, and promoting the City via events, economic development, and direct advertising. These costs tend to be much more sporadic. Conversely, our revenue only comes in once each quarter, meaning we anticipate running large deficits up to the months preceding a revenue deposit. On the year, staff does plan on using fund balance for non-recurring improvements.



Hotel Tax Performance

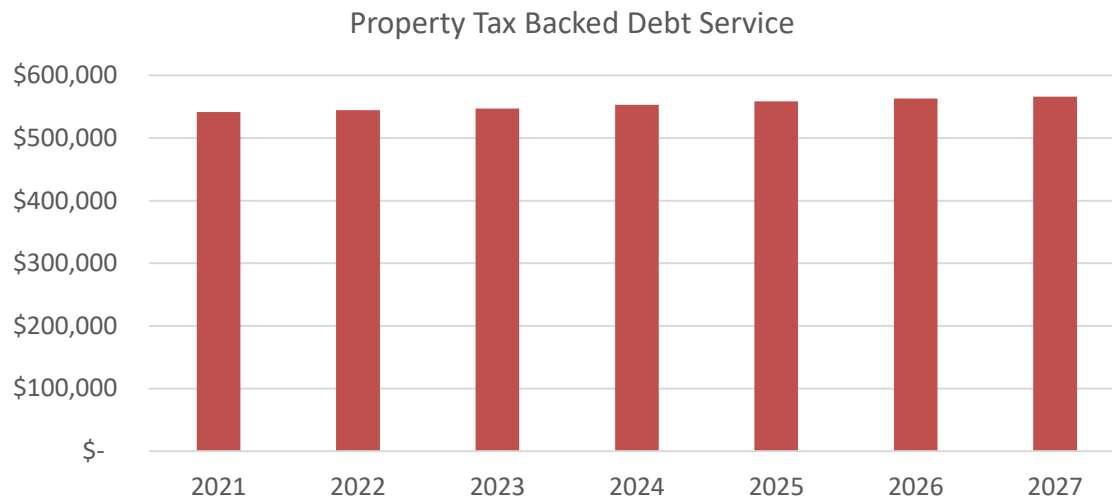


Monthly Financial Report - October 2020

				% of year Completed	8%
Debt Service Fund				% of Budget Spent	6%
	FY21 Budget	FY21 YTD	% of Budget	FY20 YTD	FY20% of Budget
Revenues	\$ 782,500	\$ -	0%	\$ 1,037	0%
Expenditures*	\$ 819,423	\$ 48,485	6%	\$ 48,485	3%
	\$ (36,923)	\$ (48,485)		\$ (47,447)	

Similar to our General Fund's property tax collections, the Debt Service fund has no major revenues to show for at this point. Cash-flow for this fund is very predictable, as most revenues are recognized in December and debt service payments occur twice annually. As of October's figures, the fund is running a deficit of under \$50k due to a fire truck lease payment. This is a deficit similar to what we experienced this time last year. With Colleyville's current debt service schedule, all bonded debt is on track to be paid off by FY27.

*Please note that staff has planned to rely on \$37k of excess fund balance to pay for this year's costs.



For any questions or comments regarding this report, please contact:

Kyle Lester
 Finance Director
 City of Colleyville, TX
klester@colleyville.com
 817-503-1014



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6a

Agenda Date 11/17/2020

Number Ordinance O-20-2144

Type Ordinance

Department Community Development

Title

Request to appeal the decision by the Planning and Zoning Commission for the consideration of a Special Use Permit for a fence to exceed the maximum 8 foot height allowed on Lot 36, Block 5, Creekside at Colleyville, Phase 5, located at 4008 Petrus Boulevard, Case ZC20-023

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading and Public Hearing

The applicant was present to discuss the request. Concerns about the requested height were expressed by the Council. Per the City Council's request, the applicant has provided an updated fence exhibit and drainage exhibit, both are attached.

First Reading and Public Hearing

The Planning & Zoning Commission recommended denial at the October 12, 2020 meeting by a vote of 5-0. When the Commission makes a recommendation of denial, a favorable vote of three-fourths (3/4) of all members of the City Council is required for approval of the request.

Request: Mary Lou Hendrickson, the applicant, has submitted a request for a Special Use Permit (SUP) for a fence to exceed the maximum 8-foot height allowed on Lot 36, Block 5, Creekside at Colleyville, Phase 5, being approximately 0.2201 acres, and zoned PUD-R Planned Unit Development- Residential district.

Existing Conditions/Background: The subject property, 4008 Petrus Boulevard, has PUD-R zoning and is located on the west side of Petrus Boulevard just north of its intersection with LeJoie Lane. The subject property recently finished construction for a new single family residence.

A building permit was issued for a new home at 4008 Petrus Boulevard in March of 2020.

A fence permit was issued August 18, 2020 for a fence. The application identifies a height of 6 feet for the fence along the sides and rear. However, the exhibit does have a label for the rear fence to be 8 feet in height on a 2-foot, treated wood retaining

wall. The treated wood is not a retaining wall, making the overall height of the fence 10 feet tall.

SUP Request:

Request – The applicant is requesting approval of an SUP to allow for a 10 foot wood fence being an eight foot cedar wood fence above a two foot treated wood fence and located near the rear property line. The proposed fence is approximately 4-5 feet from the property line.

Ordinance – Section 3.26 Fences, Free Standing Walls, and Screening Materials Regulations of the Land Development Code establishes the maximum size and location of fencing to be permitted by staff on a residential lot:

D. General Requirements/Prohibitions for all Fences and Fee-standing Walls

8. Eight (8) Foot Maximum Height: No fence in a residential district shall exceed eight (8) feet in height above ground level at the fence line.

Analysis: Any request for a residential fence which differs from the Land Development Code shall only be authorized after approval of a Special Use Permit by the City Council. The applicant is proposing the 10-foot tall fence to be permitted for aesthetics, specifically to screen the retaining wall and iron fence on the adjacent property. It is requested to be a total of 10 feet in height.

*E.7. **Special Use Permit Provision:** Any request for a building permit for a fence/wall which does not meet the criteria in this Section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.*

The property located directly to the west of the subject property (4007 Bowden Hill Lane E.) was issued a building permit for a portion of the retaining wall, north of the rail retaining wall in April of 2019.

Plat Status: The property is platted as Block 5, Lot 36, Creekside at Colleyville, Phase 5.

DRC Review: The DRC reviewed the request and did not have any comments for the applicant related to the request.

Drainage: The fence is located within a platted 10 foot tree preservation and drainage easement. This fence is built on top of a landscaping wall and in the middle of a tree preservation and drainage easement. Contours indicate that water flows generally west to east, perpendicular to this easement. Generally, fences are not built in the middle of easements, generally they are built along the edge or along the property line.

Maintenance behind the fence on property is a concern, as well as an unresolved question as to how the fence may adversely affect drainage flows.

Surrounding Development: The properties to the north, south, and east are zoned PUD-R and contain residential development in the Creekside at Colleyville Subdivision. The property to the west is zoned RD Two Family Residential and contain single-family residential development in the Woodland Hills Subdivision.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date, no correspondence has been received.

Staff Recommendation: Staff recommends denial of the requested SUP as it does not meet the technical requirements of the Land Development Code.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended denial of the request at the October 12, 2020 meeting by a vote of 5-0. When the Planning & Zoning Commission makes a recommendation of denial, a favorable vote of three-fourth (3/4) of all members of the City Council is required for approval of the request.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

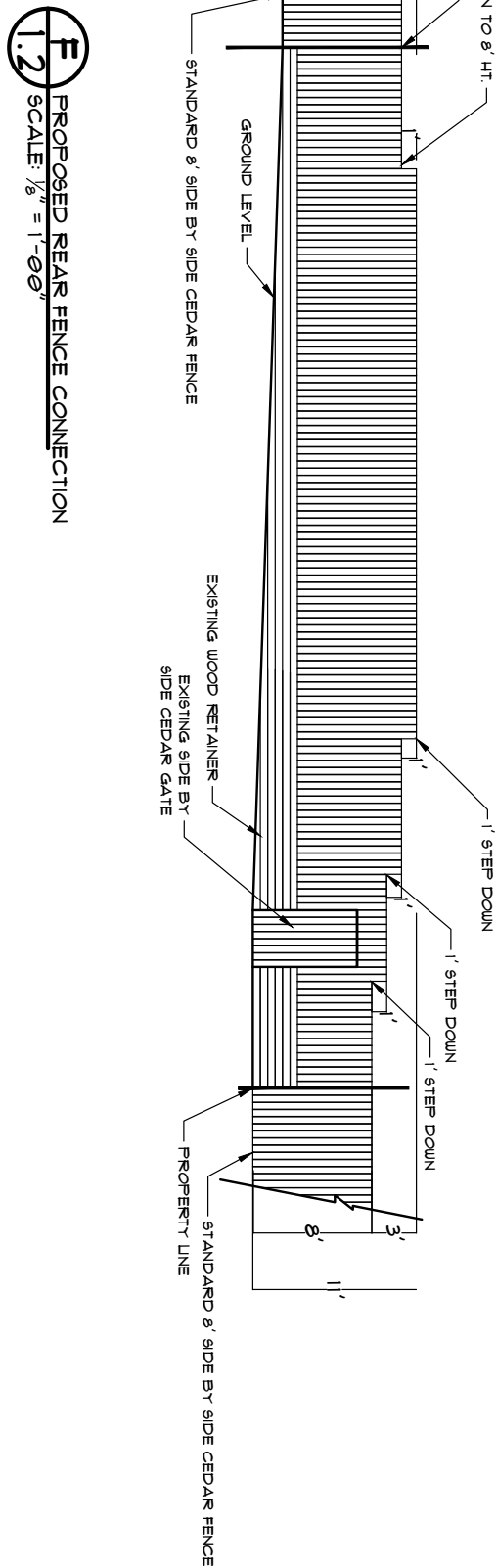
Recommendation

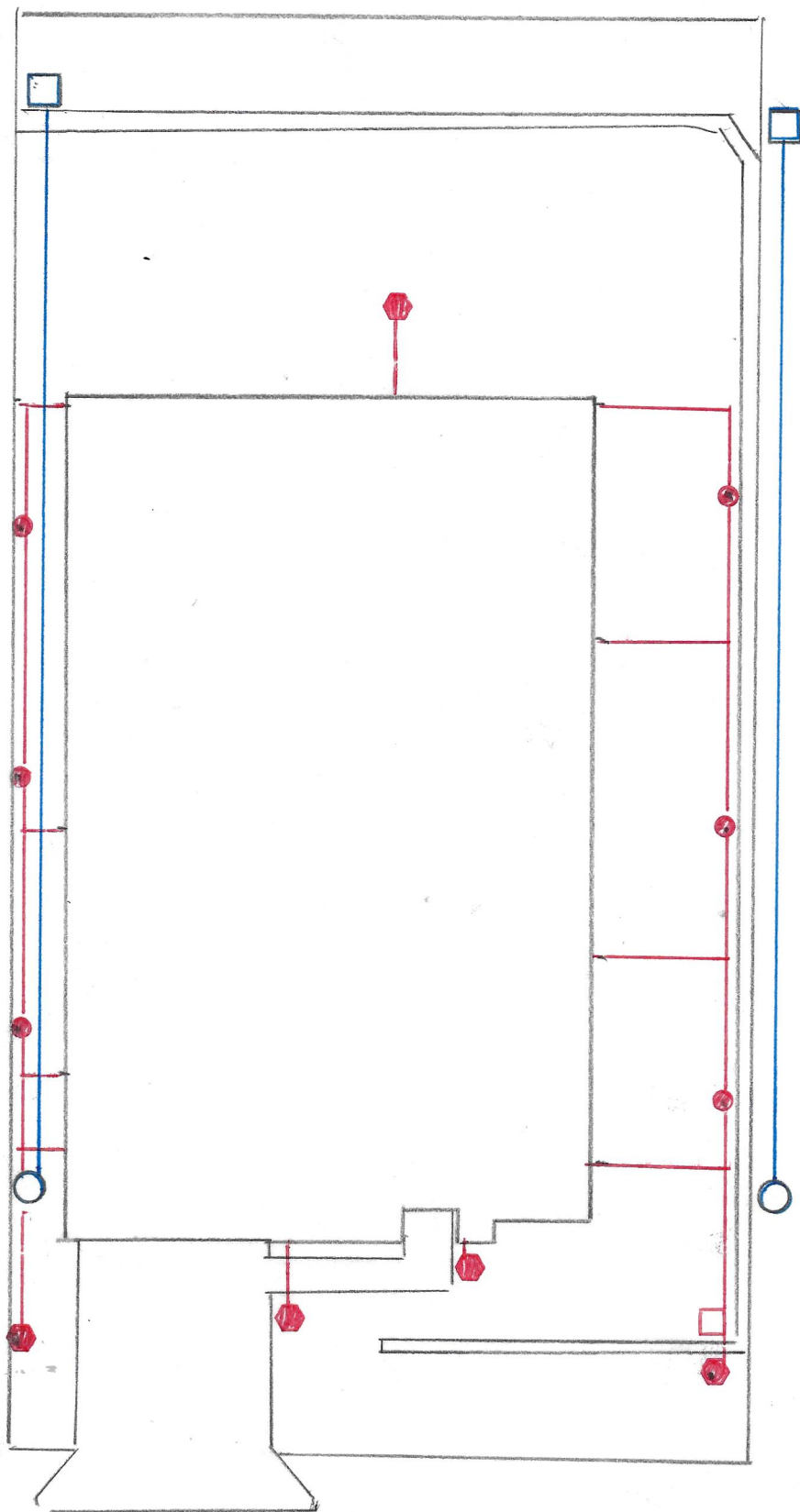
Denial

Attachments

1. Updated 4008 Petrus Fence Detail 11.11.2020
2. Updated - 4008 Petrus Drainage Plan
3. Request to Appeal
4. Aerial Map
5. Zoning Map
6. Future Land Use Map
7. Statement of Planning Objectives
8. Site Plan
9. Photos Provided by Applicant
10. 4008 Petrus Fence Detail 10.26.2020 Rendered
11. Notification Map
12. Notification List
13. Property Owner Notification
14. Letters of Support

15. Ordinance O-20-2144





DRAIN DETAIL
4008 Petrus, Colleyville

- 6" S&D Solid PVC
- 18" X 18" Catch Basin NDS
- 6" Pop Up NDS
- 4" Corrugated ADS
- ⬡ 4" Pop Up Emitter NDS
- 12" X 12" Catch Basin NDS

From: [Mary Lou Hendrickson](#)
To: [Ben Bryner](#); [Jackie Reyff](#); [Araceli Botello](#)
Cc: [Zach Schneider](#)
Subject: 4008 Petrus
Date: Tuesday, October 13, 2020 8:31:11 AM

Ben, Jackie, Araceli,

Thank you for putting together my SUP request to present to the P&Z Commission last night. Based on the “denial” vote by the commission, **I would like to appeal this decision to the City Council at the Nov 2nd and Nov 17th meetings.**

Please let me know if you need anything further from me.

Thank you,
Mary Lou Hendrickson

Aerial Map



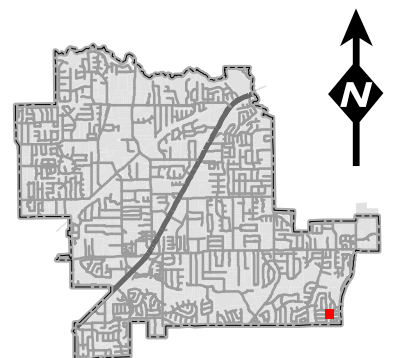
ZC20-023
4008 Petrus Blvd

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Subject Property



Zoning Map



ZC20-023

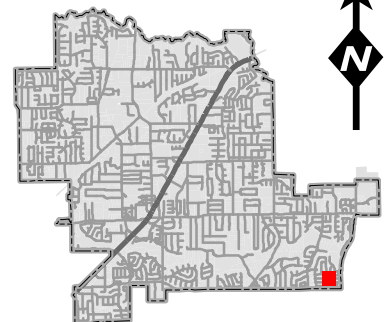
4008 Petrus Blvd

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Subject Property



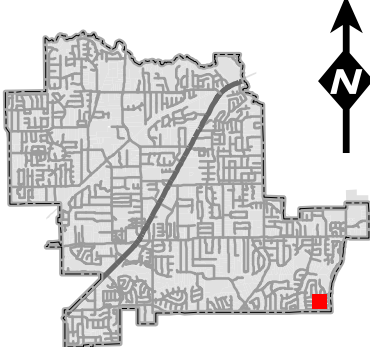
Future Land Use Map



ZC20-023
4008 Petrus Blvd

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 Subject Property
 Residential



Statement of Planning Objectives

The purpose of this Special Use Permit (SUP) is to request the City of Colleyville's approval allow an 8' cedar fence to remain on Lot 36, Block 5 commonly known as 4008 Petrus Boulevard in the Creekside Phase 3 community.

To: Ben Bryner, Director of Planning, City of Colleyville

From: Mary Lou Hendrickson, Prospective Buyer of 4008 Petrus Blvd, Subdivision of Creekside at Colleyville

Re: Request for Special Use Permit

Per my meeting with my neighbor George Dodson, City Councilman and my phone conversation with you today, I am requesting a Special Use Permit for the fence that has already been built on my prospective property at 4008 Petrus Blvd in the Subdivision of Creekside at Colleyville – Phase 3.

I signed a contract with Tradition Homes on February 21, 2020 to build a home at 4008 Petrus Blvd. As you will see from the pictures attached to the application, the property behind my lot is elevated with a rusty white rod iron fence on top of a railroad tie retaining wall. My property has a slope from north to south and it was imperative that I have a fence built as not to have to look at the neighbor's fence or retaining wall and to have some privacy.

Tradition Homes received verbal approval from the City of Colleyville Planning Department to erect an 8' fence on the rear property line on top of horizontal wood boards to align with the slope and obtain a level fence line at the top and cover up the fence line behind my property.

Pictures are attached to the application.

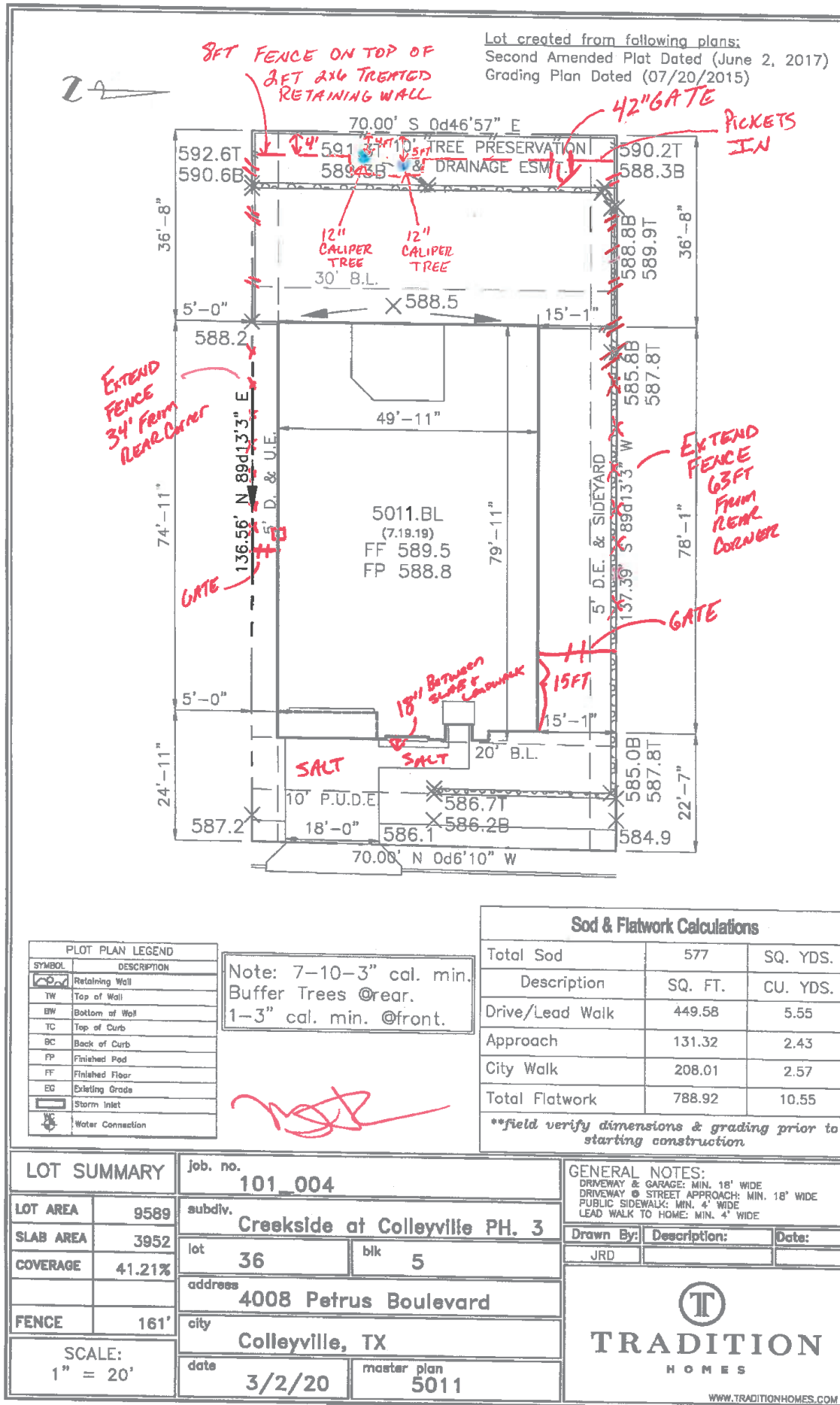
On September 1st, the Colleyville Inspector told the builder that the back fence was against city ordinance, should only be an 8' fence and needs to be torn down. He also said he was going to put a freeze on the inspection of the entire property, inside and out, until the fence is properly built.

I am requesting a Special Use Permit (SUP) to allow the **existing** and **new** fence to remain. The fence is aesthetically pleasing and hides the fence line of the property behind the subject property. In addition, this new fence gives the owner in the house behind me and myself privacy.

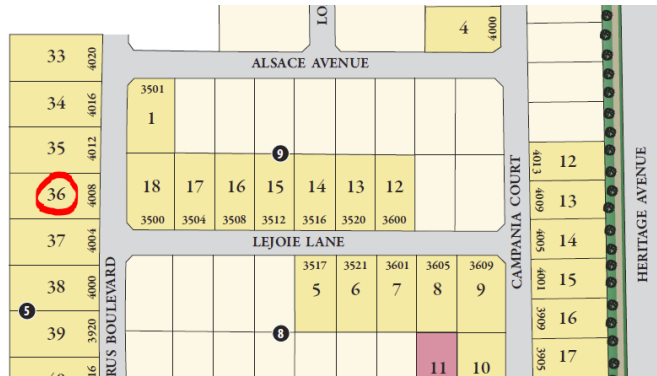
This fence does not impede or is not an eyesore to the neighbor behind me, both our fences are now at even height as you will see from the pictures. I've met and talked to this neighbor and they do not have a problem with the new fence.

Due to the time it takes to process and approve the Special Use Permit, I am also requesting that you only freeze the inspection of the fence and you allow the inspection of the remainder of the property to resume. I have sold my current house in Colleyville and have to be out by September 30, 2020, and do not want to be delayed moving into my new house at the same time.

I appreciate you taking time to review my request. I have lived in Colleyville for 20 years and have been very fond of the city and look forward to spending many more years here. Thank you for your time.



Photos Provided By Applicant



Photos Provided By Applicant



Photos Provided By Applicant



Photos Provided By Applicant



Photos Provided By Applicant



Photos Provided By Applicant



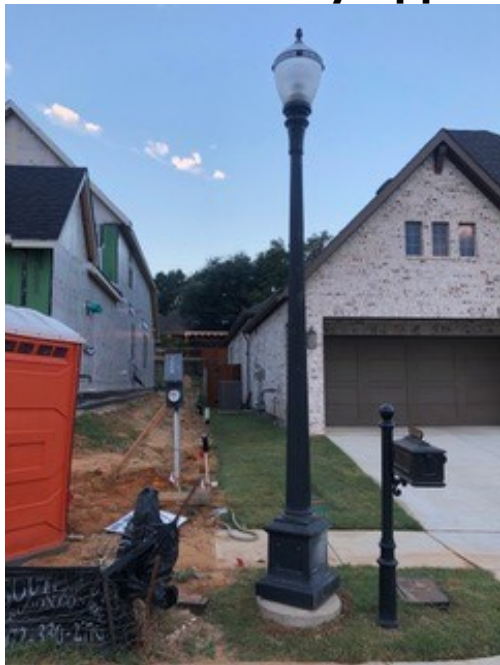
Photos Provided By Applicant



Photos Provided By Applicant



Photos Provided By Applicant



Photos Provided By Applicant



Photos Provided By Applicant









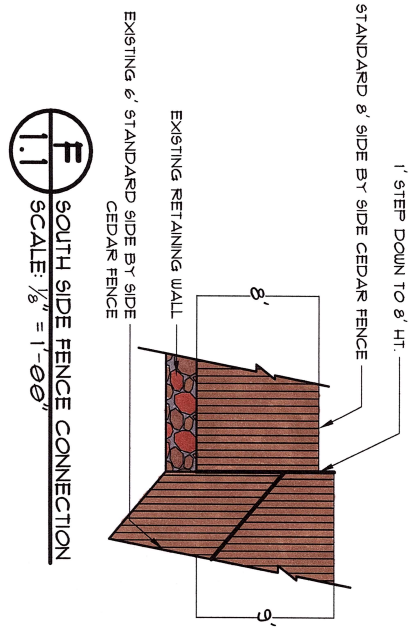
4012



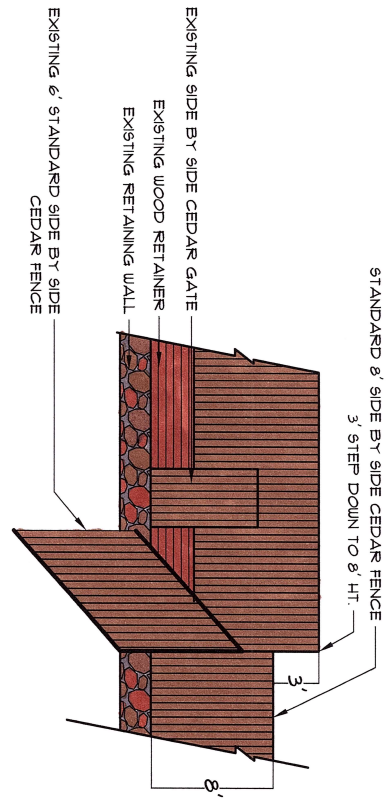




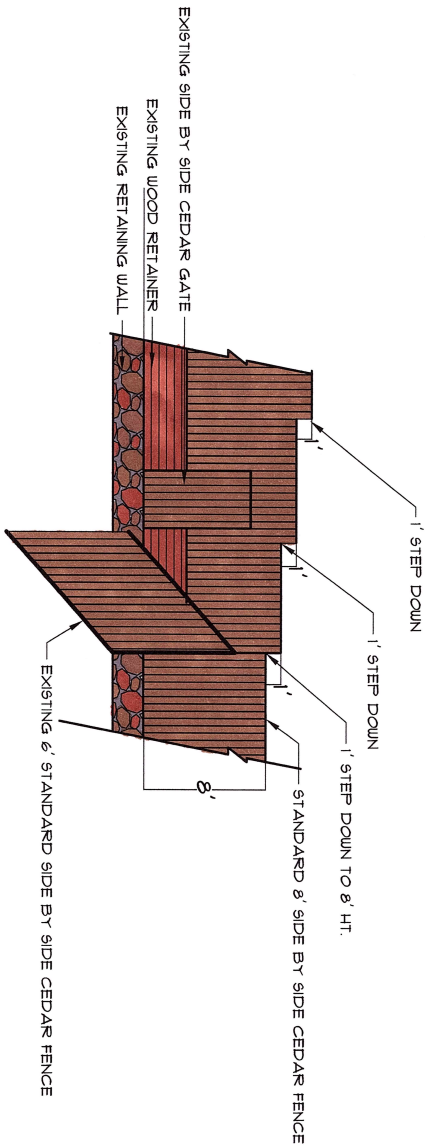




F 1.1 SOUTH SIDE FENCE CONNECTION
SCALE: $\frac{1}{8}" = 1'-00"$



F 1.3 NORTH SIDE FENCE CONNECTION - EXISTING
SCALE: $\frac{1}{8}" = 1'-00"$



F 1.2 NORTH SIDE FENCE CONNECTION - PROPOSED
SCALE: $\frac{1}{8}" = 1'-00"$

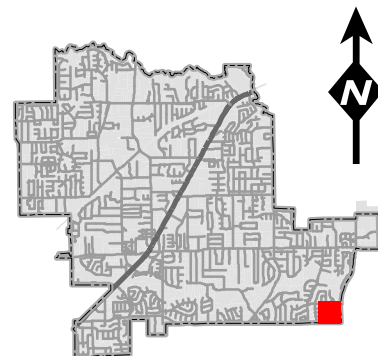
Notification Map



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ZC20-023
4008 Petrus Blvd

-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
AKERS, THOMAS R	4003 BOWDEN HILL LN E	COLLEYVILLE, TX	76034	4003 BOWDEN HILL LN E
AMH ROMAN TWO TX LLC	30601 AGOURA RD STE 200	AGOURA HILLS, CA	91301	3503 PEMBROOKE PKWY S
BARNA, MARY ANN	3406 LANGLEY HILL LN	COLLEYVILLE, TX	76034	3406 LANGLEY HILL LN
BATES, STEPHEN	3411 LANGLEY HILL LN	COLLEYVILLE, TX	76034	3411 LANGLEY HILL LN
BEALS, ENELL	3405 BOWDEN HILL LN N	COLLEYVILLE, TX	76034	3405 BOWDEN HILL LN N
BEYENE, SABA	3508 VALMUR AVE	COLLEYVILLE, TX	76034	3508 VALMUR AVE
BHATTACHARYA, SUDIPTA	4116 PETRUS	COLLEYVILLE, TX	76034	4116 PETRUS BLVD
BIEHL, STEVE	4001 BOWDEN HILL LN E	COLLEYVILLE, TX	76034	4001 BOWDEN HILL LN E
BILL AND MARY OTTO FAMILY TRUS	3412 MIDDLETON WAY	COLLEYVILLE, TX	76034	3412 MIDDLETON WAY
BOSTICK, JAMES D	3909 BOWDEN HILL LN E	COLLEYVILLE, TX	76034	3909 BOWDEN HILL LN E
BOYDSTUN, JOHN	2804 RIDGECREST DR	WOODWARD, OK	73801	3404 BOWDEN HILL LN N
BROWN, JOSHUA	3521 ALSACE AVE	COLLEYVILLE, TX	76034	3521 ALSACE AVE
BURSON, BONNIE BETH	3407 LANGLEY HILL LN	COLLEYVILLE, TX	76034	3407 LANGLEY HILL LN
CANTU, GARY	3410 MIDDLETON WAY	COLLEYVILLE, TX	76034	3410 MIDDLETON WAY
CHIU, CHIN	3604 LEJOIE LN	COLLEYVILLE, TX	76034	3604 LEJOIE LN
CONG, ZHEN	4105 PETRUS BLVD	COLLEYVILLE, TX	76034	4105 PETRUS BLVD
CREEKSIDE AT COLLEYVILLE HOA I	101 CLARIDEN RANCH RD	SOUTHLAKE, TX	76092	0 PETRUS BLVD
CUMMINGS, KIM	3601 ALSACE	COLLEYVILLE, TX	76034	3601 ALSACE AVE
CURRY, PAIGE	4117 PETRUS BLVD	COLLEYVILLE, TX	76034	4117 PETRUS BLVD
DANA, FARID	3501 PEMBROOKE PKWY S	COLLEYVILLE, TX	76034	3501 PEMBROOKE PKWY S
DANNER, DEYLEE JE	4005 BOWDEN HILL LN E	COLLEYVILLE, TX	76034	4005 BOWDEN HILL LN E
DAR, HASSAN	4101 PETRUS BLVD	COLLEYVILLE, TX	76034	4101 PETRUS BLVD
DAVIDSAVER, SAMUEL	4112 PETRUS BLVD	COLLEYVILLE, TX	76034	4112 PETRUS BLVD
DAVIS, LARRY	3409 BOWDEN HILL LN N	COLLEYVILLE, TX	76034	3409 BOWDEN HILL LN N
DHARANI, SOHAIL	4009 LOMBARDY CT	COLLEYVILLE, TX	76034	4009 LOMBARDY CT
FANG, ZHENG	4104 PETRUS BLVD	COLLEYVILLE, TX	76034	4104 PETRUS BLVD
GEORGE, JOHN	4007 BOWDEN HILL LN E	COLLEYVILLE, TX	76034	4007 BOWDEN HILL LN E
GERDES, DAVID	4008 LOMBARDY CT	COLLEYVILLE, TX	76034	4008 LOMBARDY CT
GRACE, LYNN REARDON	3402 PEMBROOKE PKWY S	COLLEYVILLE, TX	76034	3402 PEMBROOKE PKWY S
GREER, BRADLEY	3404 LANGLEY HILL LN	COLLEYVILLE, TX	76034	3404 LANGLEY HILL LN
HALBACH, CHAD	3405 PEMBROOKE PKWY S	COLLEYVILLE, TX	76034	3405 PEMBROOKE PKWY S
HEMLER, TAYLOR	3410 BOWDEN HILL LN N	COLLEYVILLE, TX	76034	3410 BOWDEN HILL LN N
HIGGINS, ANDREW	4012 LOMBARDY CT	COLLEYVILLE, TX	76034	4012 LOMBARDY CT
HOHERTZ, MICHAEL	3411 BOWDEN HILL LN N	COLLEYVILLE, TX	76034	3411 BOWDEN HILL LN N
JOHNSON, LARRY B	3408 LANGLEY HILL LN	COLLEYVILLE, TX	76034	3408 LANGLEY HILL LN
JOHNSON, ROBERT B	3404 PEMBROOKE PKWY S	COLLEYVILLE, TX	76034	3404 PEMBROOKE PKWY S
JONES, PATRICK F	3407 BOWDEN HILL LN N	COLLEYVILLE, TX	76034	3407 BOWDEN HILL LN N
K E GIBSON LLC	4609 ELDER RD	VILLA RIDGE, MO	63089	4108 PETRUS BLVD
LAMB, JONATHAN	3520 VALMUR AVE	COLLEYVILLE, TX	76034	3520 VALMUR AVE
LANE, LOUIS H	3408 BOWDEN HILL LN N	COLLEYVILLE, TX	76034	3408 BOWDEN HILL LN N
LINCOLN, KATHLEEN K	4101 LEXINGTON PKWY	COLLEYVILLE, TX	76034	4101 LEXINGTON PKWY
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3512 LEJOIE LN
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	4020 PETRUS BLVD
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3501 VALMUR AVE
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3508 LEJOIE LN
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	4016 PETRUS BLVD
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3600 VALMUR AVE
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3516 VALMUR AVE
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3521 LEJOIE LN
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3520 LEJOIE LN
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3505 VALMUR AVE
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3508 CHEVAL BLANC DR
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	4012 PETRUS BLVD
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3513 LEJOIE LN
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3509 LEJOIE LN
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3500 LEJOIE LN
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3913 LAMBRUSCO LN
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3501 LEJOIE
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3605 LEJOIE LN
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3501 ALSACE AVE
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3920 PETRUS BLVD
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3601 LEJOIE LN
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3504 LEJOIE LN
MAINVUE TX LLC	1110-112TH AVENUE NE STE 202	BELLEVUE, WA	98004	3516 LEJOIE LN
MALLAMPATI, SANJAY	4004 LOMBARDY CT	COLLEYVILLE, TX	76034	4004 LOMBARDY CT
MAMIDIBATTULA, KRISHNA	3505 LEJOIE LN	COLLEYVILLE, TX	76034	3505 LEJOIE LN
MANJEE, SHAMIM	3406 BOWDEN HILL LN N	COLLEYVILLE, TX	76034	3406 BOWDEN HILL LN N
MATHUR, POONAM	4100 PETRUS BLVD	COLLEYVILLE, TX	76034	4100 PETRUS BLVD
MILLER, RONALD JAKE	3409 LANGLEY HILL LN	COLLEYVILLE, TX	76034	3409 LANGLEY HILL LN
NATURON PROPERTIES LLC	PO BOX 610	COLLEYVILLE, TX	76034	3504 VALMUR AVE
PASCUAL, PAUL	4100 LEXINGTON PKWY	COLLEYVILLE, TX	76034	4100 LEXINGTON PKWY
PATEL, AMISH	3509 VALMUR AVE	COLLEYVILLE, TX	76034	3509 VALMUR AVE
PATEL, ANIL	3605 ALSACE AVE	COLLEYVILLE, TX	76034	3605 ALSACE AVE
PATEL, HAREN	4000 LOMBARDY CT	COLLEYVILLE, TX	76034	4000 LOMBARDY CT
PEREZ, ALFONSO	3509 ALSACE AVE	COLLEYVILLE, TX	76034	3509 ALSACE AVE
PETTY, BRYCE	3500 CHEVAL BLANC	COLLEYVILLE, TX	76034	3500 CHEVAL BLANC DR
REDDY, DIVAKAR	3517 ALSACE	COLLEYVILLE, TX	76034	3517 ALSACE AVE
ROBBINS, BARBARA	3401 PEMBROOKE PKWY S	COLLEYVILLE, TX	76034	3401 PEMBROOKE PKWY S
SHARMA, SUDEEP	3505 ALSACE AVE	COLLEYVILLE, TX	76034	3505 ALSACE AVE
SIDDIQUI, OBAIDULLAH	3912 PETRUS BLVD	COLLEYVILLE, TX	76034	3912 PETRUS BLVD
SINGEETHAM, SHIVA	4109 PETRUS BLVD	COLLEYVILLE, TX	76034	4109 PETRUS BLVD
SKINNER, GINA	4001 LOMBARDY CT	COLLEYVILLE, TX	76034	4001 LOMBARDY CT
SOHAIL, MOHAMMAD	3513 ALSACE AVE	COLLEYVILLE, TX	76034	3513 ALSACE AVE
SREENIVASAN, VIDHYAPRIYA	4113 PETRUS BLVD	COLLEYVILLE, TX	76034	4113 PETRUS BLVD
STOVALL, SCOTT	3905 BOWDEN HILL LN E	COLLEYVILLE, TX	76034	3905 BOWDEN HILL LN E
THEISS, EDWARD	4103 LEXINGTON PKWY	COLLEYVILLE, TX	76034	4103 LEXINGTON PKWY
TOOLE, LAURA	3916 PETRUS	COLLEYVILLE, TX	76034	3916 PETRUS BLVD
TRADITION HOMES LLC	8751 COLLIN MCKINNEY PKWY STE	MCKINNEY, TX	75070	3908 PETRUS BLVD
TRADITION HOMES LLC	8751 COLLIN MCKINNEY PKWY STE	MCKINNEY, TX	75070	3517 LEJOIE LN
TRADITION HOMES LLC	8751 COLLIN MCKINNEY PKWY STE	MCKINNEY, TX	75070	4004 PETRUS BLVD
TRADITION HOMES LLC	8751 COLLIN MCKINNEY PKWY SUIT	MCKINNEY, TX	75070	4000 PETRUS BLVD
TRADITION HOMES LLC	8751 COLLIN MCKINNEY PKWY STE	MCKINNEY, TX	75070	3900 PETRUS BLVD
TRADITION HOMES LLC	8751 COLLIN MCKINNEY PKWY STE	MCKINNEY, TX	75070	3904 PETRUS BLVD
TRADITION HOMES LLC	8751 COLLIN MCKINNEY PKWY SUIT	MCKINNEY, TX	75070	3600 LEJOIE LN
TRADITION HOMES LLC	8751 COLLIN MCKINNEY PKWY STE	MCKINNEY, TX	75070	4008 PETRUS BLVD
VON STORCH, KENNETH	4713 BEHRENS CT	COLLEYVILLE, TX	76034	4009 BOWDEN HILL LN E
WALLACE, RICHARD	3403 PEMBROOKE PKWY S	COLLEYVILLE, TX	76034	3403 PEMBROOKE PKWY S
WHIP, MATTHEW	3504 CHEVAL BLANC DR	COLLEYVILLE, TX	76034	3504 CHEVAL BLANC DR
WOEHRLE, SANDRA	3907 BOWDEN HILL LN E	COLLEYVILLE, TX	76034	3907 BOWDEN HILL LN E
WRIGHT, DAVID R	3407 PEMBROOKE PKWY S	COLLEYVILLE, TX	76034	3407 PEMBROOKE PKWY S
WU, WANG	3512 VALMUR AVE	COLLEYVILLE, TX	76034	3512 VALMUR AVE
XUE, YAN	3500 VALMUR AVE	COLLEYVILLE, TX	76034	3500 VALMUR AVE
YORK, CHRISTOPHER	3909 LAMBRUSCO	COLLEYVILLE, TX	76034	3909 LAMBRUSCO LN
ZEPEDA, GABRIEL	4005 LOMBARDY CT	COLLEYVILLE, TX	76034	4005 LOMBARDY CT
ZIEGLER, DAVID C	3410 LANGLEY HILL LN	COLLEYVILLE, TX	76034	3410 LANGLEY HILL LN
WOODLAND HILLS (COLLEYVILLE)	4100 OXFORD COURT	COLLEYVILLE, TX	76034	COURTESY NOTICE
CREEKSIDE	101 CLARIDEN RANCH RD	SOUTHLAKE, TX	76092	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
HENDRICKSON, MARY LOU	7213 BALMORAL DRIVE	COLLEYVILLE, TX	76034	APPLICANT



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, October 12, 2020 at 7:00 p.m.
City Council Meetings: Monday, November 2, 2020 & Tuesday, November 17, 2020 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit for a Fence to exceed the maximum 8 foot height allowed on Lot 36, Block 5, Creekside at Colleyville, Phase 5. The purpose is to allow for an 8 foot cedar wood fence on a 2 foot treated wood retaining wall for a total of 10 feet in height and located at 4-5 feet from the rear property line.

Zoning Case: ZC20-023

Applicant: Mary Lou Hendrickson

Owner: Zach Schneider

Location: 4008 Petrus Boulevard

Property Description: Lot 36, Block 5, Creekside at Colleyville, Phase 5

Present Zoning: PUD-R Planned Unit Development-Residential

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

Letter of Support

I live at 4007 Bowden Hill Lane in the Woodland Hills neighborhood. I live behind the house built at 4008 Petrus in the Creekside of Colleyville neighborhood, owned by Mary Lou Hendrickson. She has told us that she has submitted a Special Use Permit for her fence built in her back yard that exceeds the 8 foot fence Colleyville ordinance. She said this was done to align our fences at the same height and to give us both more privacy. Her fence is not a hinderance to our property, it does give us more privacy, we do not have an problem with it.

Thank you,
John & Mary George
4007 Bowden Hill Ln

John George
10/05/2020
Ph: 718-962-2577

Letter of Support

To: City of Colleyville

From: Salim Hirani


Date: October 1, 2020

Re: Fence at 4008 Petrus

The owner of the home at 4008 Petrus, Mary Lou Hendrickson has said she is submitting a Special Use Permit for her 8-10 fence in her back yard and wanted to know if I had any issue with her fence. I am building the house to the north of hers at 4012 Petrus. I understand her request to keep her fence for privacy and to hide the neighbor's fence behind her and I do not have any issue with her fence.



SALIM K. HIRANI.
817-715-6704

Letter of Support

To: City of Colleyville

We are moving to 4004 Petrus later this year and have met our neighbor to the north of us, Mary Lou Hendrickson. She told us she needed to get approval from the City for the height of her back fence and asked if we could write a letter on what our thoughts were on the issue of her fence.

We have no issue with her fence. Due to the slope in her yard, we understand why she wanted to level off her fence to align with the neighbor's fence behind her. It gives them both privacy and looks good.

Thank you,

A handwritten signature in black ink, appearing to read "Alex & Courtney Asbill". The signature is fluid and cursive, with the first names "Alex" and "Courtney" written in a larger, more prominent script, followed by the last name "Asbill".

Alex & Courtney Asbill
4004 Petrus
cmasbill@gmail.com

ORDINANCE O-20-2144

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 0.2201 ACRES, BEING LOT 36, BLOCK 5, CREEKSIDE AT COLLEYVILLE, PHASE 5, LOCATED AT 4008 PETRUS BOULEVARD BY AUTHORIZING A SPECIAL USE PERMIT FOR A FENCE TO EXCEED THE MAXIMUM 8-FOOT HEIGHT ALLOWED; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit to allow for an 8-foot wooden fence to exceed the maximum 8-foot height allowed under Case No. ZC20-023; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for a Fence to exceed the maximum 8-foot height allowed on 0.2201 acres, being Lot 36 Block 5, Creekside at Colleyville, Phase 5, located at 4008 Petrus Boulevard, as depicted on the attached as Exhibit "A".

Sec. 2. THAT the above described tract of land shall be used only in the

manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall apply to a 10-foot wooden fence to exceed the maximum height allowed.
- b. The fence location shall be approximately 4-5 feet from the rear property line and generally consistent with the site plan attached as Exhibit "B".
- c. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 2nd day of November 2020.

The second reading and public hearing being conducted on the 17th day of November 2020.

PASSED AND APPROVED BY A VOTE OF __ AYES, __ NAYS, AND __ ABSTENTIONS
ON THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" - Location and Zoning Map



W





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6b

Agenda Date 11/17/2020

Number Ordinance O-20-2145

Type Ordinance

Department Community Development

Title

Consideration of a zoning change request from the AG Agricultural to R-40 Single Family Residential district on Lot 3, Mrs. Eva Paul's Subdivision, located at 911 Tinker Road, Case ZC20-024

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading & Public Hearing

The applicant was present at the first reading to answer questions about the request.

First Reading & Public Hearing

Matthew Brendel, the applicant, has submitted a request for a zoning change on approximately 1.03 acres, being Lot 3 of the Mrs. Eva Paul's Subdivision and zoned AG Agricultural district. The purpose is to rezone from the AG Agricultural district to the R-40 Single Family Residential district to allow for construction of a new single-family residential dwelling in the future. There are no new lots proposed.

Existing Conditions/Background: The subject property, 911 Tinker Road, resides on the south side of Tinker Road, east of the intersection of Tinker Road and Pleasant Run Road. The subject property has AG zoning and is currently developed with a single-family home, accessory building and a pool. The existing structures will be demolished to allow for construction of a new single family home.

Proposed Zoning:

Request – The applicant requests to rezone the property from AG to R-40 zoning. The applicant desires to keep the existing building for now, but plans to build a new house on the lot. The minimum standards for the R-40 zoning district are as follows:

Minimum Lot Size	40,000 square feet	44,693 square feet
Minimum Lot Width	150 feet	150 feet
Minimum Lot Depth	150 feet	298 feet

Front Building Line	40 feet
Side Building Line	15 feet
Rear Building Line	25 feet
Max. Lot Coverage	20%
Max. Impervious Coverage	50%

Analysis: The applicant is requesting the zoning change to allow for construction of a new single-family residential home. The current lot size does not comply with the AG zoning. In order to receive a building permit, the change of zoning is needed. The current size of the property does comply with all the minimum standards of the R-40 Single-Family Residential zoning.

Plat Status: The property has been platted since 1953 as Lot 3, of Mrs. Eva Paul's Subdivision.

DRC Review: The DRC reviewed the request and did not have any comments for the applicant related to the request.

Drainage: NA

Surrounding Development: The properties to the north are zoned R-40 Single Family residential zoning. The properties to the south are zoned R-20 Single Family Residential zoning. The property to the east is zoned R-40 Single Family residential. The property to the west is zoned AG Agricultural zoning. The surrounding lots have developed with single family residences.

Comprehensive Plan: The City's comprehensive plan, *Destination Colleyville*, identifies the subject property for single-family residential development. The proposed R-40 zoning does not conflict with any portion of the comprehensive plan.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date staff has not received any formal responses.

Staff Recommendation: Staff recommends approval of the request. The proposed zoning meets the intent of the residential designation assigned in the *Destination Colleyville* comprehensive plan.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the request at their October 12, 2020 meeting by a vote of 5-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Zoning Exhibit
5. Notification Map
6. Property Owner Notification
7. Notification List
8. Ordinance O-20-2145

Aerial Map

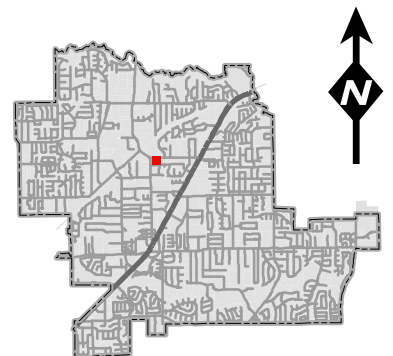


ZC20-024
911 Tinker Road

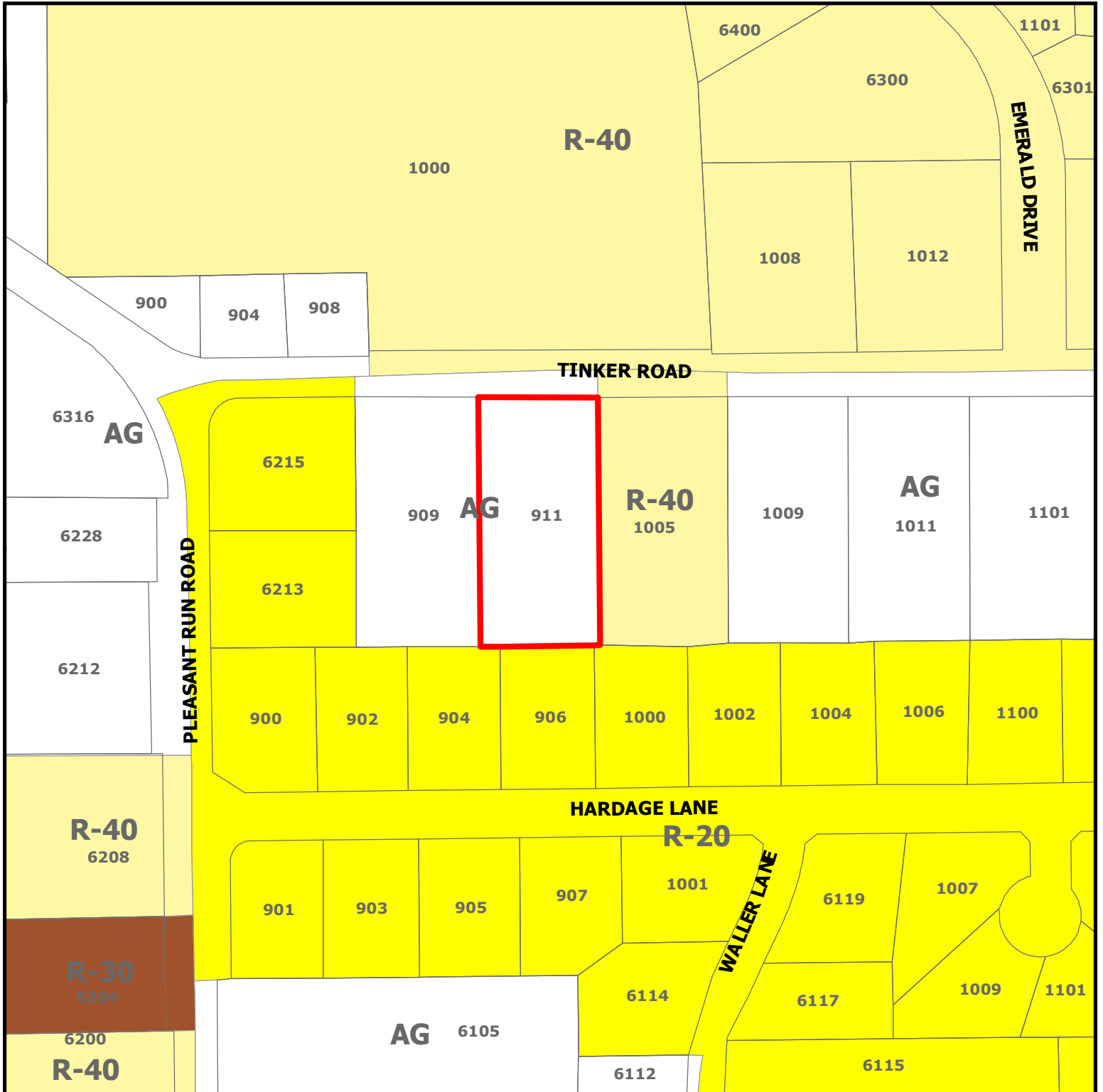
DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.



Subject Property



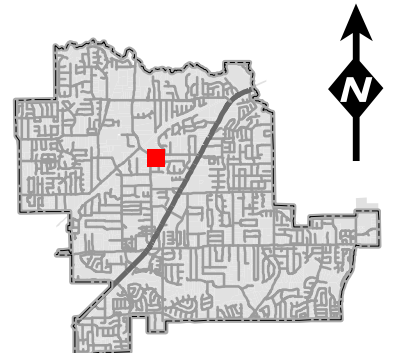
Zoning Map



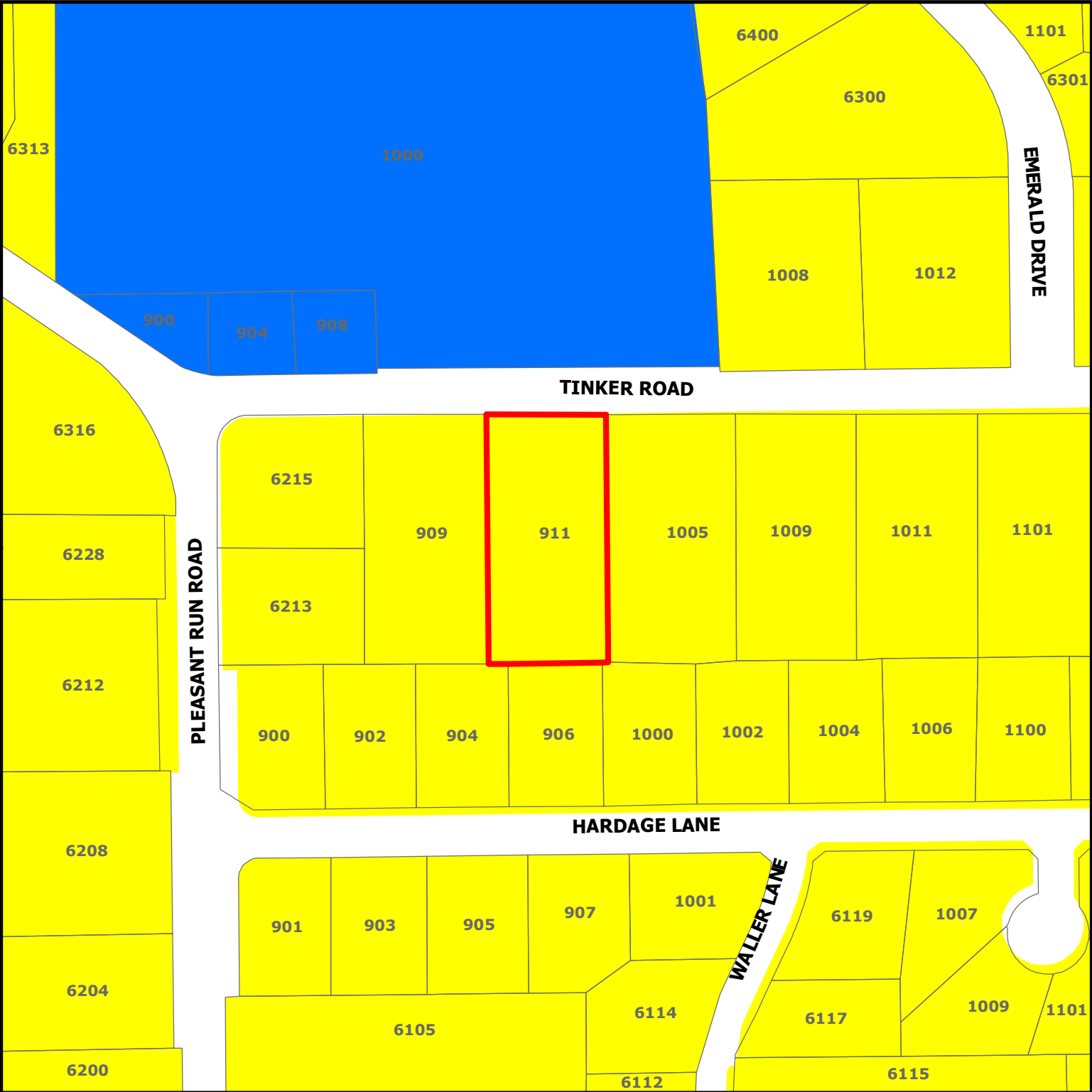
ZC20-024
911 Tinker Road

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 Subject Property



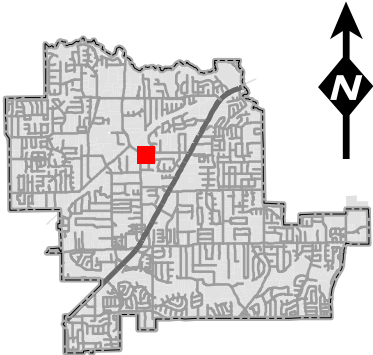
Future Land Use Map



ZC20-024
911 Tinker Road

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-  Subject Property
-  Residential
-  Institutional



Notification Map



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ZC20-024

911 Tinker Road



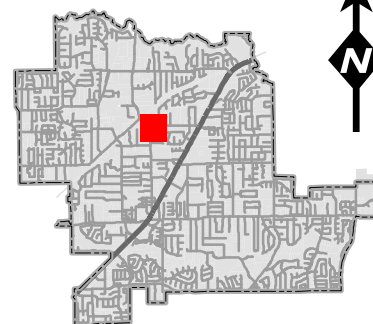
Subject Property



500ft Buffer



Properties within 500ft





NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, October 12, 2020 at 7:00 p.m.
City Council Meetings: Monday, November 2, 2020 & Tuesday, November 17, 2020 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a zoning change request from the AG Agricultural to the R-40 Single Family Residential district. The purpose is to rezone the property from AG to R-40 in order to develop into a one single-family residential lot.

Zoning Case: ZC20-024

Applicant: Matthew Brendel

Owner: Matthew Brendel

Location: 911 Tinker Road

Property Description: Lot 3, Mrs. Eva Paul's Subdivision

Present Zoning: AG Agricultural District

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
AGLER, WESLEY	1009 TINKER RD	COLLEYVILLE, TX	76034	1009 TINKER RD
ASAFF, CHRISTOPHER	902 HARDAGE LN	COLLEYVILLE, TX	76034	902 HARDAGE LN
BENDURE, DONALD W	6117 WALLER LN	COLLEYVILLE, TX	76034	6117 WALLER LN
BRENDEL, MATTHEW	911 TINKER RD	COLLEYVILLE, TX	76034	911 TINKER RD
BURAK, STEVEN T	6119 WALLER LN	COLLEYVILLE, TX	76034	6119 WALLER LN
COULTER, MONA COOK	6105 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6105 PLEASANT RUN RD
CUNNINGHAM, STEVEN MICHAEL	6213 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6213 PLEASANT RUN RD
DAVIS, DONALD	6228 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6228 PLEASANT RUN RD
DAVIS, ULLIN D	6316 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6316 PLEASANT RUN RD
EASTHAM, DAVID W	1000 HARDAGE LN	COLLEYVILLE, TX	76034	1000 HARDAGE LN
ELAM, PIPER	1001 HARDAGE LN	COLLEYVILLE, TX	76034	1001 HARDAGE LN
ENGLERT, EVELYN H	6114 WALLER LN	COLLEYVILLE, TX	76034	6114 WALLER LN
FERINA, ANTHONY J	6400 EMERALD DR	COLLEYVILLE, TX	76034	6400 EMERALD DR
FLOWERS, RAYMOND	1012 TINKER RD	COLLEYVILLE, TX	76034	1012 TINKER RD
FREDERICK, TRISTE	904 HARDAGE LN	COLLEYVILLE, TX	76034	904 HARDAGE LN
GEIGENMILLER, STACY	900 HARDAGE LN	COLLEYVILLE, TX	76034	900 HARDAGE LN
GMW 2016 FAMILY TRUST	1006 HARDAGE LN	COLLEYVILLE, TX	76034	1006 HARDAGE LN
GOOD SHEPHERD CATHOLIC CH	800 W LOOP 820 S	FORT WORTH, TX	76108	904 TINKER RD
GORENA, SANDI J	909 TINKER RD	COLLEYVILLE, TX	76034	909 TINKER RD
HOFFMANN, AMY	1005 TINKER RD	COLLEYVILLE, TX	76034	1005 TINKER RD
HOPSON, JOHN D	903 HARDAGE LN	COLLEYVILLE, TX	76034	903 HARDAGE LN
HUGHES, HOWARD	901 HARDAGE LN	COLLEYVILLE, TX	76034	901 HARDAGE LN
JENKINS, STEWART A	905 HARDAGE LN	COLLEYVILLE, TX	76034	905 HARDAGE LN
KHUBCHANDANI, ZUBIN	6208 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6208 PLEASANT RUN RD
LAPSIWALA, SAMIR	312 OLDENWOOD CT	COLLEYVILLE, TX	76034	6212 PLEASANT RUN RD
LAURENCE, JOSHUA	1002 HARDAGE LN	COLLEYVILLE, TX	76034	1002 HARDAGE LN
LEATHERS, MICHAEL E	6300 EMERALD DR	COLLEYVILLE, TX	76034	6300 EMERALD DR
MILLSAP, JODI	906 HARDAGE LN	COLLEYVILLE, TX	76034	906 HARDAGE LN
NICHOLS, TIMOTHY S	1007 HARDAGE CIR	COLLEYVILLE, TX	76034	1007 HARDAGE CIR
NUNN, KENNETH E	1101 TINKER RD	COLLEYVILLE, TX	76034	1101 TINKER RD
ROSENJACK, RICHARD	1004 HARDAGE LN	COLLEYVILLE, TX	76034	1004 HARDAGE LN
SPORISKY, JODY J	1100 HARDAGE LN	COLLEYVILLE, TX	76034	1100 HARDAGE LN
USREY, GERALD L	1008 TINKER RD	COLLEYVILLE, TX	76034	1008 TINKER RD
VENCILL, ROBERT	6215 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6215 PLEASANT RUN RD
VIGIL, STEPHEN L	1011 TINKER RD	COLLEYVILLE, TX	76034	1011 TINKER RD
WRAGE, H ALLEN	907 HARDAGE LN	COLLEYVILLE, TX	76034	907 HARDAGE LN
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
BRENDEL, MATTHEW	911 TINKER ROAD	COLLEYVILLE, TX	76034	APPLICANT

Public hearing notices were mailed on September 25, 2020

ORDINANCE O-20-2145

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 1.03 ACRES, LOT 3, OF THE MRS. EVA PAUL'S SUBDIVISION, FROM THE AG AGRICULTURAL DISTRICT TO THE R-40 SINGLE FAMILY RESIDENTIAL DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for rezoning under Case ZC20-024; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has given reasonable consideration, among other things, to the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on 1.03 acres, being Lot 3, of the Mrs. Eva Paul's Subdivision from the AG Agricultural district to the R-40 Single Family Residential district, as depicted in the attached Exhibit "A" and Exhibit "B".
- Sec. 2. THAT the Official Zoning Map of the City of Colleyville be amended to incorporate the zoning change approved herein.
- Sec. 3. THAT the above described tract of land shall be subject to

the following conditions:

1. As depicted in the attached Exhibit "A" and Exhibit "B".

- Sec. 4. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 8. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 2nd day of November 2020.

The second reading and public hearing being conducted on the 17th day of November 2020.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton

____ Mayor Pro Tem Bobby Lindamood ____

Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:	CITY OF COLLEYVILLE
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Christine Loven, TRMC City Secretary	Richard Newton Mayor
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APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A"- Zoning Map

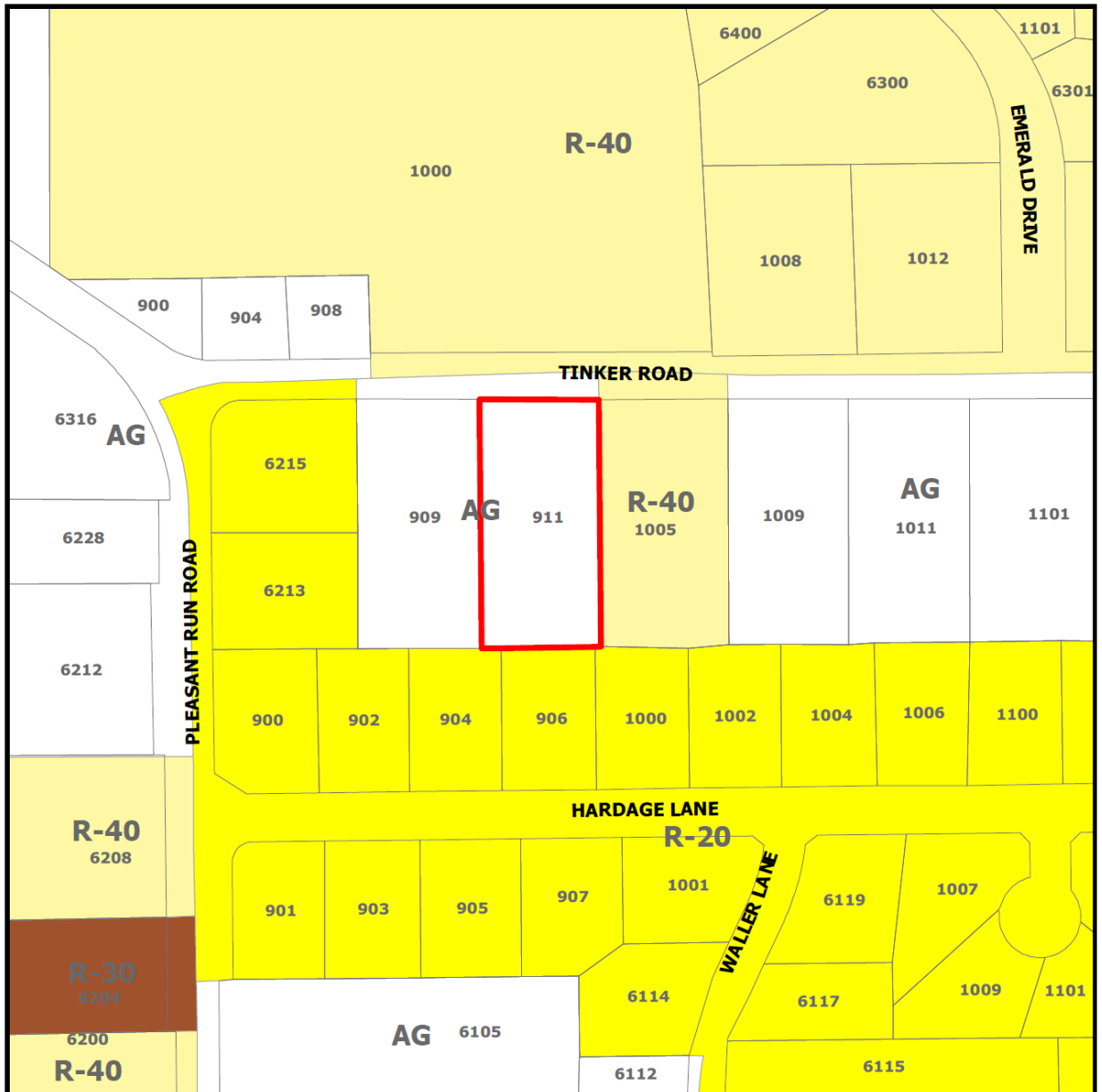
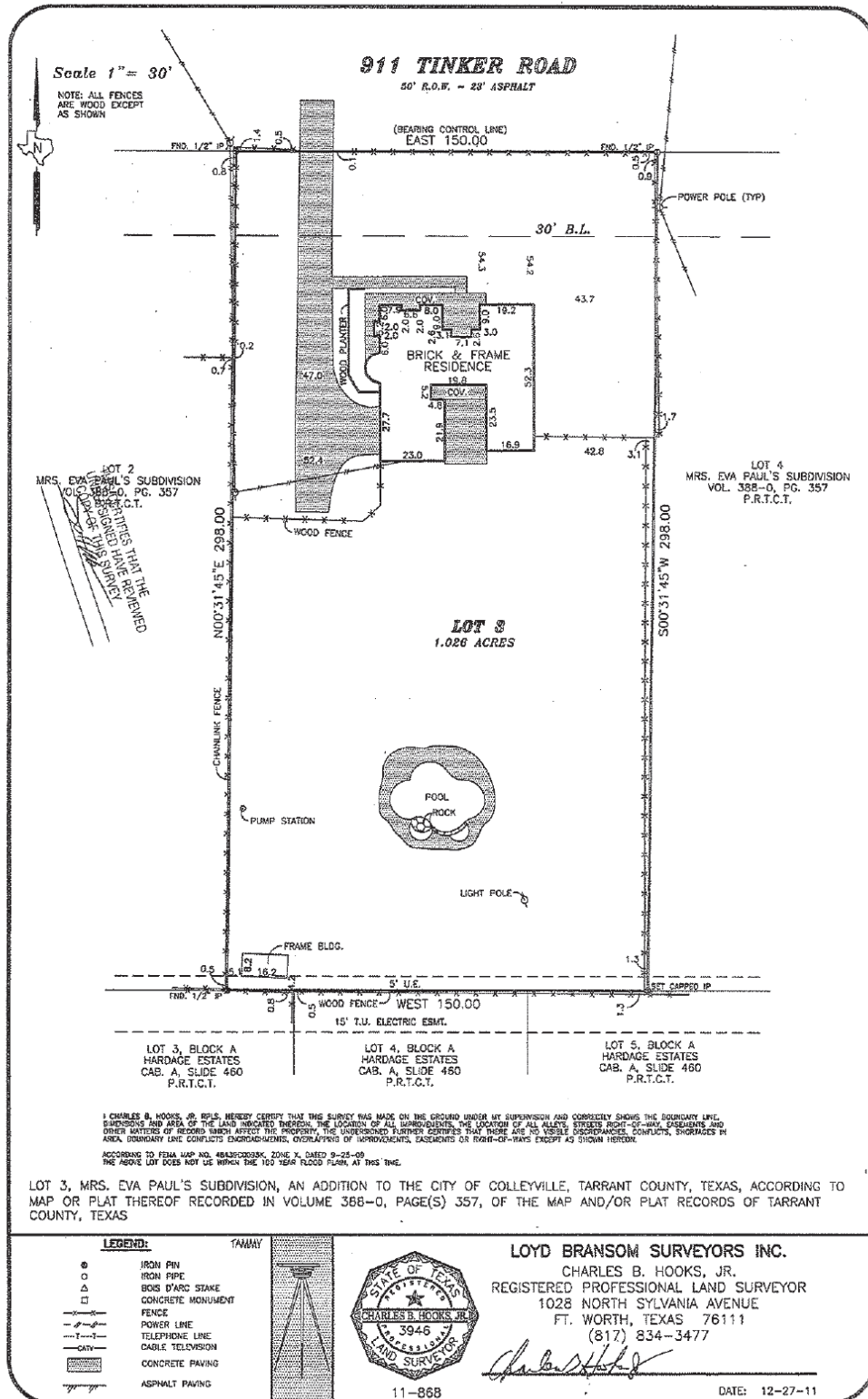


Exhibit "B"- Zoning Exhibit





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6c

Agenda Date 11/17/2020

Number Ordinance O-20-2146

Type Ordinance

Department Community Development

Title

Request to appeal the decision by the Planning and Zoning Commission for the consideration of a Special Use Permit for an Accessory Building to exceed the required 4% maximum lot coverage for accessory buildings on Lot 16, Block C, Brook Meadows Addition, located at 4501 Shadycreek Lane, Case ZC20-022

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading & Public Hearing

The homeowners were present to answer questions from the Council. Concerns regarding the size of the request were expressed by the Council.

First Reading & Public Hearing

The Planning & Zoning Commission made a motion to approve the request at their October 26, 2020 meeting. However, the motion failed by a vote of 3-3. A failed motion is considered a recommendation for denial. When the Planning & Zoning Commission makes a recommendation of denial, a favorable vote of three-fourths (3/4) of all members of the City Council is required for approval of the request.

Request: Bruce Taylor, the owner, has submitted a request for a Special Use Permit (SUP) for an accessory building to exceed the 4% lot coverage allowance on Lot 16, Block C, of the Brook Meadows Addition, being approximately 0.4760 acres, and zoned R-20 Single Family Residential district. The purpose is to allow for an oversized garage/workshop and patio cover to exceed the 4% lot coverage allowance.

Existing Conditions/Background: The subject property, 4501 Shadycreek Lane, has R-20 zoning and is located on the east side of Shadycreek Lane, south of the intersection with Shenandoah Place. The subject property has an existing single family home and covered patio. The request is for a 928 s.f. workshop building and a new attached 407 s.f. covered patio attached onto the garage/workshop. The new covered patio would replace the existing patio cover.

SUP Request:

Request – The applicant is requesting approval of an SUP to allow for a 928 s.f.

garage/workshop and 407 s.f. covered patio for a total of 1,335 s.f., or 6.4% lot coverage.

Ordinance – Section 3.27 Accessory Buildings and Residential Carport Regulations of the Land Development Code establishes the maximum size and number of accessory buildings to be permitted by staff on a residential lot:

"2. Maximum Size and Number of Buildings:

- a. The maximum number of accessory buildings allowed per lot shall be three (3) buildings. In addition, the combined square footage of all accessory buildings shall not exceed four percent (4%) of the aggregate area of the lot. **Exemption:** Lots containing a minimum of 80,000 square feet shall be exempt from the requirement for the maximum number of accessory buildings.

"3. Setbacks:

- d. Detached accessory buildings – A detached accessory building shall comply with the setback lines established for the applicable zoning district, unless the accessory building is located totally behind the rear of the principal building, then it shall not be placed closer than five (5) feet to any side or rear lot line.

"4. *Maximum Height:* No accessory building shall penetrate a vertical height envelope defined as being a point five feet from a side or rear lot line and extending vertically 8 feet to a point, then extending at a 45° angle to the allowed height of the zoning district. For clarification, structures shall be measured at grade and shall not exceed the maximum height of the zoning district.

"6. *Special Use Permit Provision:* Any request for a building permit for an accessory building which does not meet the criteria in this Section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

The applicant is requesting to allow for the use of a new 1,335 s.f. detached garage/workshop and covered patio. The total lot area is 0.4760 acres, or 20,737 square feet. The 4% allowance of the total lot area for accessory buildings is 829.48 s.f. The 1,335 s.f. garage and covered patio is a total of 6.4% of lot coverage. Therefore, the requested accessory building amounts are an additional 2.4% above the 4% lot coverage area allowed. The existing home is an additional 3,468 s.f. for a total lot coverage of 23%. The R-20 zoning allows for a total lot coverage of 30%, which is 6,221 s.f. Additionally, the impervious coverage for a property zoned R-20 is allowed up to 60% and with the garage/workshop and covered patio it will be 54.29% of impervious cover.

Analysis: Any request for an accessory building exceeding the 4% lot coverage allowance shall only be authorized after approval of a Special Use Permit by the City

Council.

Plat Status: The property is platted as Block C, Lot 16, in the Brook Meadows Subdivision.

DRC Review: The DRC met on August 24th and offered the applicant the following comments:

1. Please provide an exhibit indicating the impervious lot coverage to include the new accessory building and covered patio. For properties in the R-20 zoning district the maximum allowable impervious lot coverage is 60%. Impervious coverage is all structures, pavement (sidewalks, driveways, patios) and non-vegetation areas.

The applicant provided updated exhibits addressing the DRC comments on August 31st and this information was provided to the Planning and Zoning Commission for their September 14th meeting. Staff also met several times with the applicants and encouraged them to enhance the architecture of the building. The proposed building is designed to match the materials of the house.

Drainage: The proposed garage/workshop along with the existing impervious area constitutes 54.29% impervious coverage, which is below the maximum allowed impervious coverage for a property in the R-20 zoning district of 60%.

Changes since Planning & Zoning Commission Meeting/Last Meeting:

- September 28, 2020: The applicant has provided an updated Statement of Planning Objectives, which provides additional information regarding applicant's reasoning for the location, size, and improvements to the proposed structures.
- October 15, 2020: Exhibits showing multiple approval options have been prepared and attached for the Commission's review and consideration.

Surrounding Development: The properties to the north, south, east and west are zoned R-20 Single Family Residential and contain single family residential development.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. Staff received a petition from the 8 adjacent properties in favor of the request.

Conditions to Consider:

- Not easily attached to the house due to a rear-facing garage and pool in the back yard.
- If the applicant had the ability to attach the structure to the home, the addition could be much larger ($\pm 2,500$ s.f.) than the workshop requested (928 s.f.) and still comply with lot coverage and impervious coverage regulations.
- The materials on all four sides of the workshop/garage are proposed to be brick and a shingled roof and is proposed to match the existing home to conform to the architecture of the neighborhood.
- The design of the roof is hipped, which visually is less severe than a single ridge, and it achieves the goal of meeting the height regulation in conformance with the Land Development Code.
- The lot maintains compliance with the maximum lot coverage and maximum impervious coverage regulations.
- If the applicant meets the 4% maximum lot area, he has the ability with a building permit to construct a non-masonry building and would not need approval from the Planning & Zoning Commission or City Council.

Staff Recommendation: Staff recommends approval of the accessory building. The requested SUP is to exceed the 4% allowable lot area by 2.44% for a garage/workshop and covered patio. The Land Development Code allows for an accessory building which does not meet the Land Development Code criteria to seek an SUP.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission made a motion to approve the request at their October 26, 2020 meeting. However, the motion failed by a vote of 3-3. A failed motion is considered a recommendation for denial. When the Planning & Zoning Commission makes a recommendation of denial, a favorable vote of three-fourths (3/4) of all members of the City Council is required for approval of the request.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Request to Appeal
2. Revised Statement of Planning Objectives
3. Original Request
4. Option #1

5. Option #2
6. Aerial Map
7. Zoning Map
8. Future Land Use Map
9. Statement of Planning Objectives
10. Site Plan
11. Floor Plan
12. Building Elevations
13. Impervious Lot Coverage
14. Notification Map
15. Notification List
16. Property Owner Notification
17. Letters of Support
18. Ordinance O-20-2146

REQUEST TO APPEAL

Ben Bryner

To: BRUCE TAYLOR
Subject: RE: Bruce Taylor Garage

-----Original Message-----

From: BRUCE TAYLOR <>
Sent: Monday, October 26, 2020 10:25 PM
To: Ben Bryner <BBryner@colleyville.com>
Subject: Bruce Taylor Garage

Hi Ben,

I would like to appeal the Planning and Zoning Boards decision to not approve the original construction plan for the garage/workshop at 4501 Shadycreek Lane with the City Council.

Thank you for your consideration,

Bruce Taylor and Stacey Taylor

Bruce and Stacey Taylor
4501 Shadycreek Lane
Colleyville, TX 76034

Original date:
August 17, 2020

Revised date:
September 27, 2020

Description:

The proposed building will be a workshop with attic storage. I am requesting a Special Use Permit (SUP) for the 4.4% building size with an attached covered porch to replace the existing pergola.

This building will have workshop usage with an attic storage space in roof (non-living area) and main floor half bath (commode and sink). The construction elevation will be brick outside on all four sides matching main house. It will have two dormers in the roofline on the front elevation to enhance visual appeal. It will have one double garage door, one single entry main door and one window on the front elevation. The rear elevation will have one window and a double entry door. The left side elevation will have two single windows. The right side elevation will have one double door entering a covered porch. The interior will be a workshop with one half bath. The stairs will be to access the unfinished, non-living storage area in the roofline. The building will be under air-conditioning.

Our original goal was to attach the addition to the main house but due to the design of our home with rear-entry garage (a requisite of the neighborhood) and the pool situated in the other rear corner of the lot, there is no room to build the addition connected to the main house. We considered extending onto the existing garage but due to the rear entry of the garage and the limited room on the side of the house to the property line of only thirteen feet, access to the garage would be impossible. If this could have been accomplished, the design would have been well below the total square foot limit of 30% footprint of the combined house and addition in relation to the property size. Due to these limits, the only remaining choice was to move the addition behind the existing driveway still allowing access to the garage. This plan included a conservative setback of thirteen feet off the property line (same as the house) and upgrades to the project such as all brick, dormer windows and not any viewable sight lines across the property lines. We have also received 100% signed approval from the eight immediate neighbors on both the location of the stand-alone building and the total square footage.

The structure will measure 32x29 equaling 928 square feet on a 20,737 square foot lot. This represents a 4.4% of the lot area. The covered porch will replace the

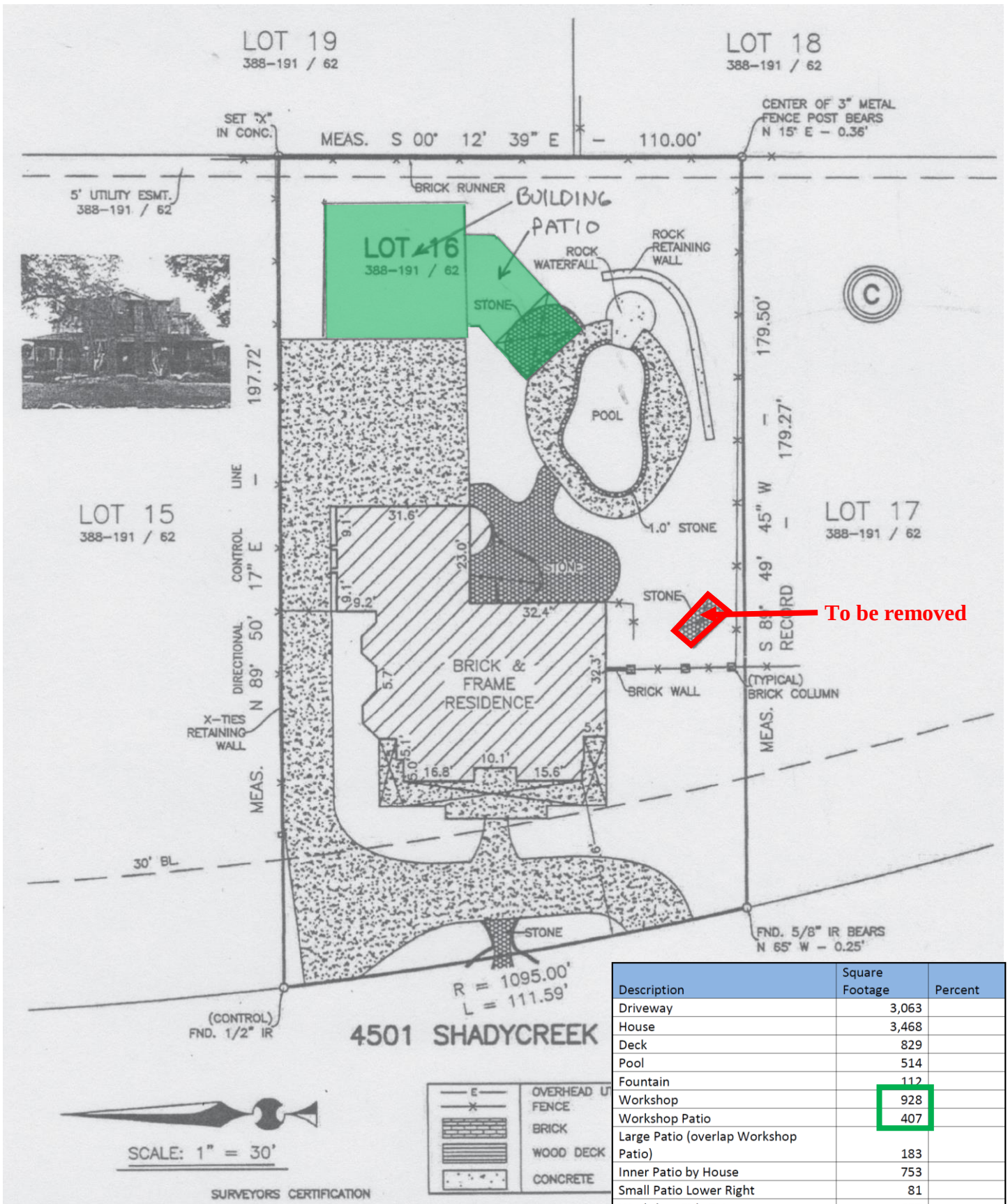
existing pergola, so that area is a wash. The left side and backside will have a 13-foot setback complying with the setback requirement based on the roof pitch. The front side and right side are both well within the setback requirements.

The house located on this property is one of the smaller homes in the neighborhood with a relatively large lot size compared to other properties in the neighborhood. This addition would bring the total under-roof area in line with other homes in the neighborhood, thereby protecting our property value and that of the neighborhood.

If you need additional information, please do not hesitate to ask. Thank you for your consideration of this home improvement project.

Bruce Taylor and Stacey Taylor

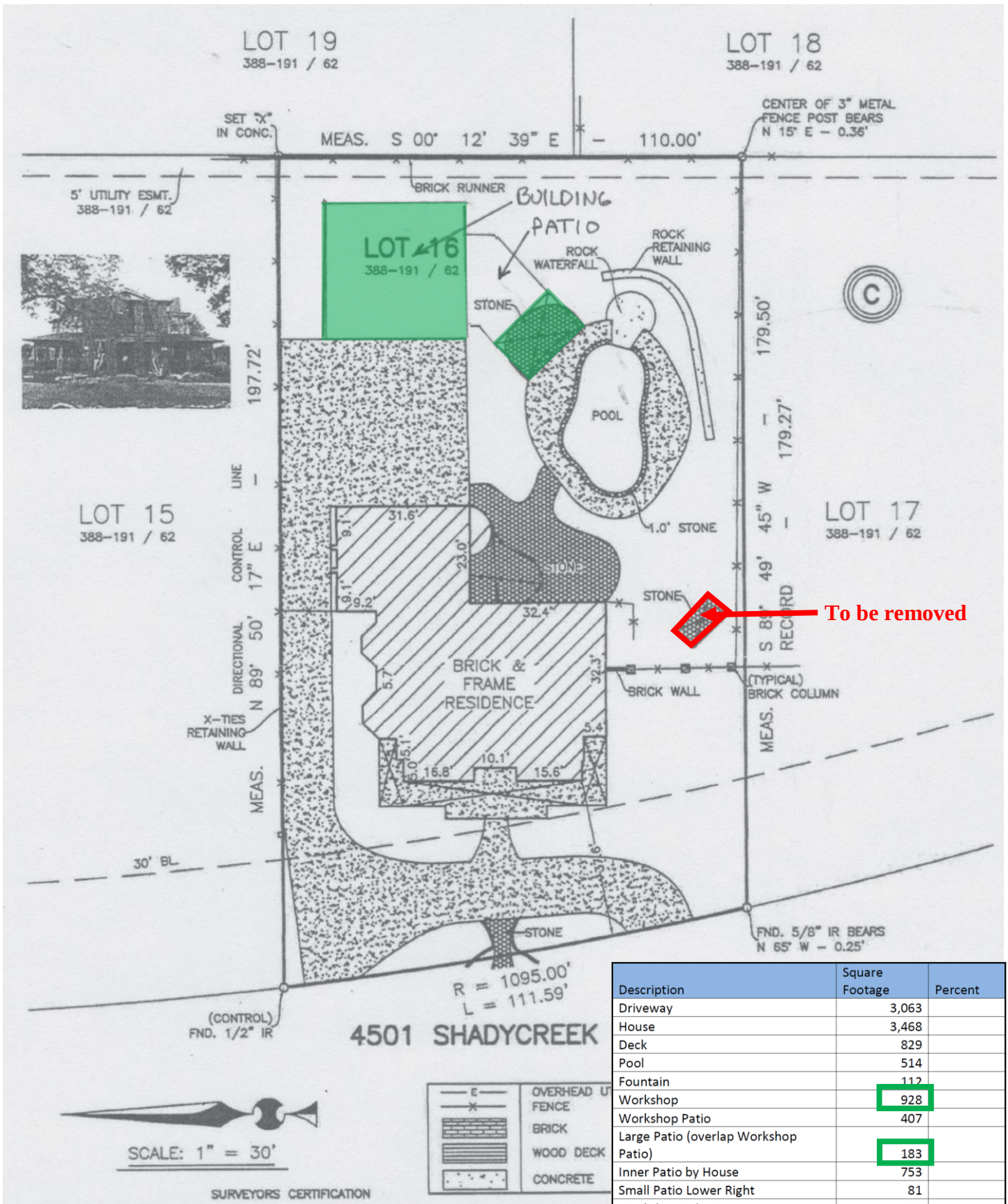
Original Request



928 SF + 407 SF = 1,335 SF

Acc Bldg Coverage = 6.44%

Option #1



928 SF + 183 SF = 1,111 SF

Acc Bldg Coverage = 5.36%

LOT 19
388-191 / 62

LOT 18
388-191 / 62

SET "X" IN CONC.

MEAS. S 00° 12' 39" E - 110.00'

5' UTILITY ESMT.
388-191 / 62

BRICK RUNNER

BUILDING

PATIO

ROCK WATERFALL

ROCK RETAINING WALL

STONE

POOL

1.0' STONE

LOT 16
388-191 / 62

197.72'

179.00'

179.27'

LOT 15
388-191 / 62

LOT 17
388-191 / 62

DIRECTIONAL CONTROL
N 89° 50' 17" E

MEAS. S 81° 49' 45" W - 179.27'

RECORD

STONE

BRICK & FRAME RESIDENCE

BRICK WALL

(TYPICAL) BRICK COLUMN

MEAS. S 81° 49' 45" W - 179.27'

30' BL

FND. 1/2" IR

4501 SHADYCREEK

R = 1095.00'
L = 111.59'

FND. 5/8" IR BEARS
N 65° W - 0.25'

Description	Square Footage	Percent
Driveway	3,063	
House	3,468	
Deck	829	
Pool	514	
Fountain	112	
Workshop	928	
Workshop Patio	407	
Large Patio (overlap Workshop Patio)	183	
Inner Patio by House	753	
Small Patio Lower Right	81	

SCALE: 1" = 30'

SURVEYOR'S CERTIFICATION

OVERHEAD UTILITY FENCE

BRICK

WOOD DECK

CONCRETE

Acc Bldg Coverage = 4.48%

Aerial Map



ZC20-022

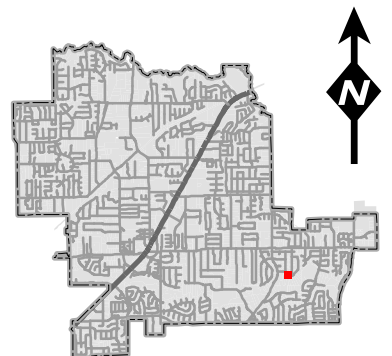
4501 Shadycreek Lane

DISCLAIMER:

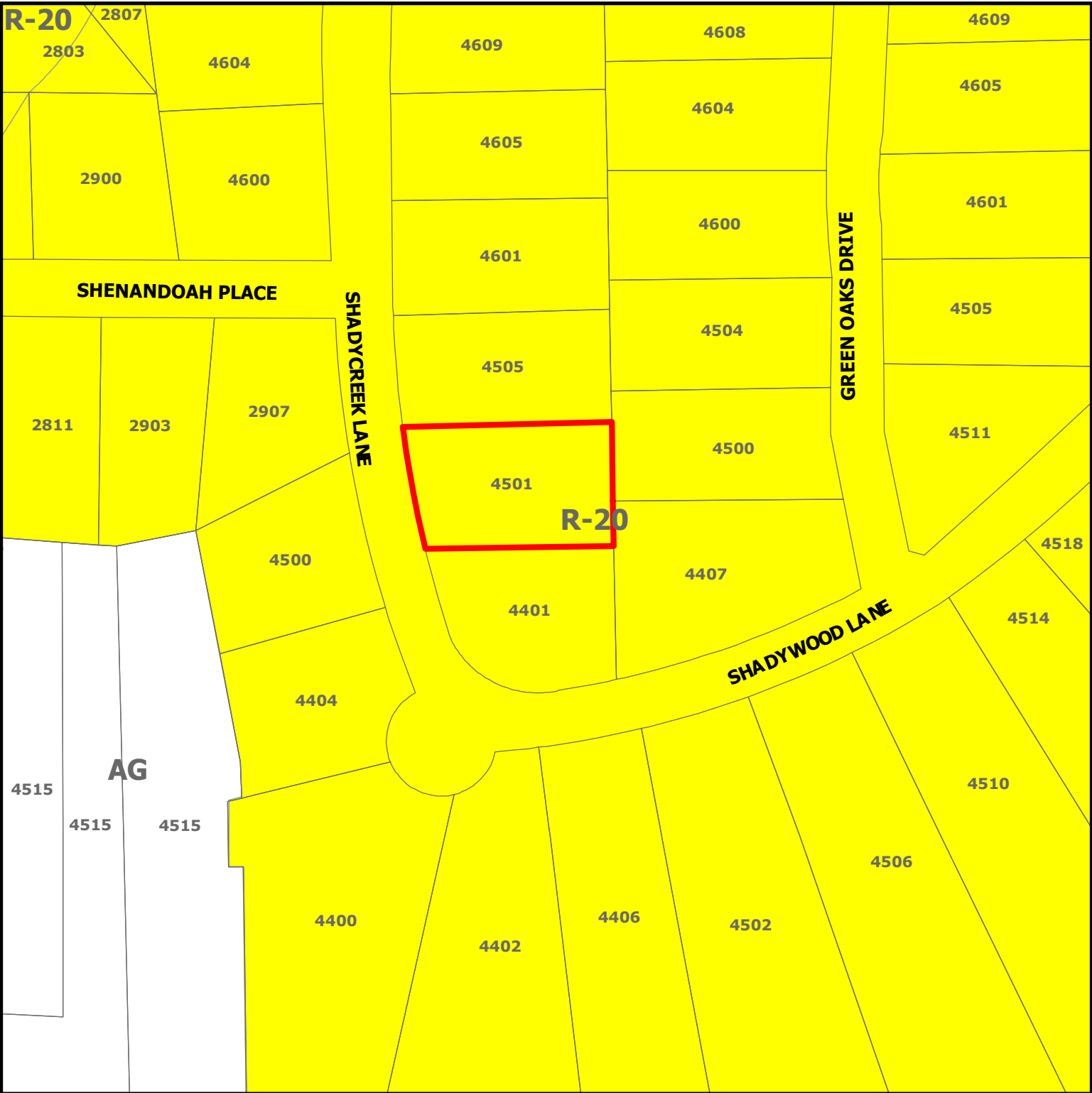
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.



Subject Property



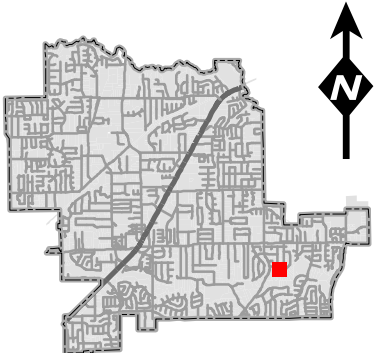
Zoning Map



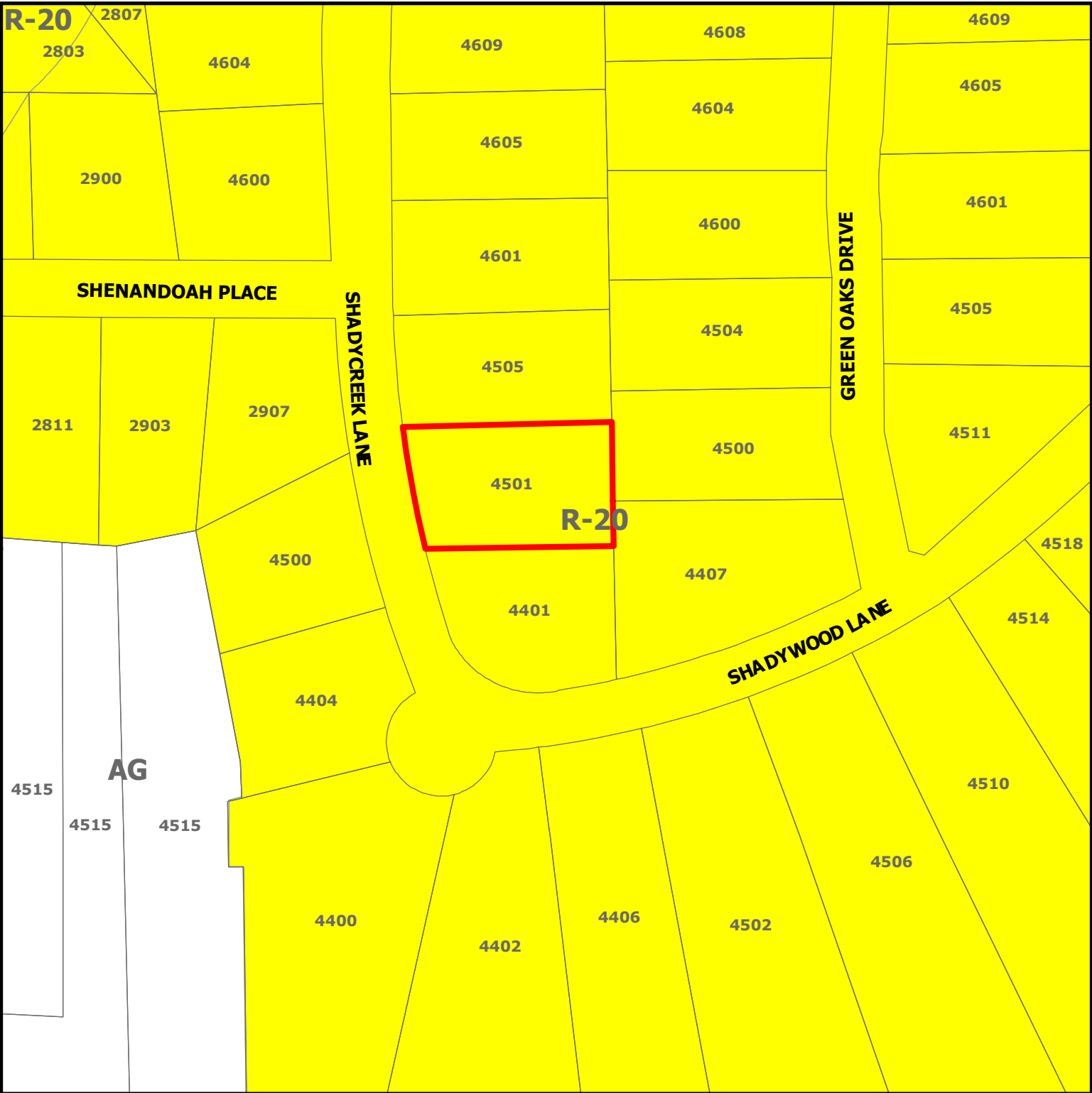
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ZC20-022
4501 Shadycreek Lane

 Subject Property



Zoning Map

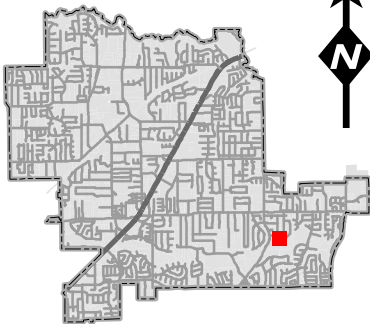


ZC20-022
4501 Shadycreek Lane

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Subject Property



Statement of Planning Objectives

Bruce Taylor
4501 Shadycreek Lane
Colleyville, TX 76034

August 17, 2020

Description:

The proposed building will be a workshop with attic storage. I am requesting a Special Use Permit (SUP) for the 4.4% building size with an additional covered porch to replace the existing pergola.

This building will have workshop usage with an attic storage space in roof (non-living area) and main floor bathroom with only a toilet and sink. The construction elevation will be brick outside on all four sides matching main house. It will have two dormers in the roofline on the front elevation to enhance visual appeal. It will have one double garage door, one single entry main door and one window on the front elevation. The rear elevation will have one window and a double entry door. The left side elevation will have two single windows. The right side elevation will have one double door entering a covered porch. The interior will be a workshop with one bathroom consisting of a sink and toilet only. The stairs will be to access the unfinished, non-living storage area in the roofline. The building will be under air-conditioning. The structure will measure 32x29 equaling 928 square feet on a 20,737 square foot lot. This represents a 4.4% of the lot area. The covered porch will replace the existing pergola. The left side and back side will have a 13-foot setback complying with the setback requirement based on the roof pitch. The front side and right side are both well within the setback requirements.

The house located on this property is one of the smaller homes in the neighbor with a relatively large lot size compared to other properties in the neighborhood. This brings the total under roof area in line with other homes in the neighborhood.

If you need additional information, please don't hesitate to ask. Thank you for your consideration of this home improvement project.

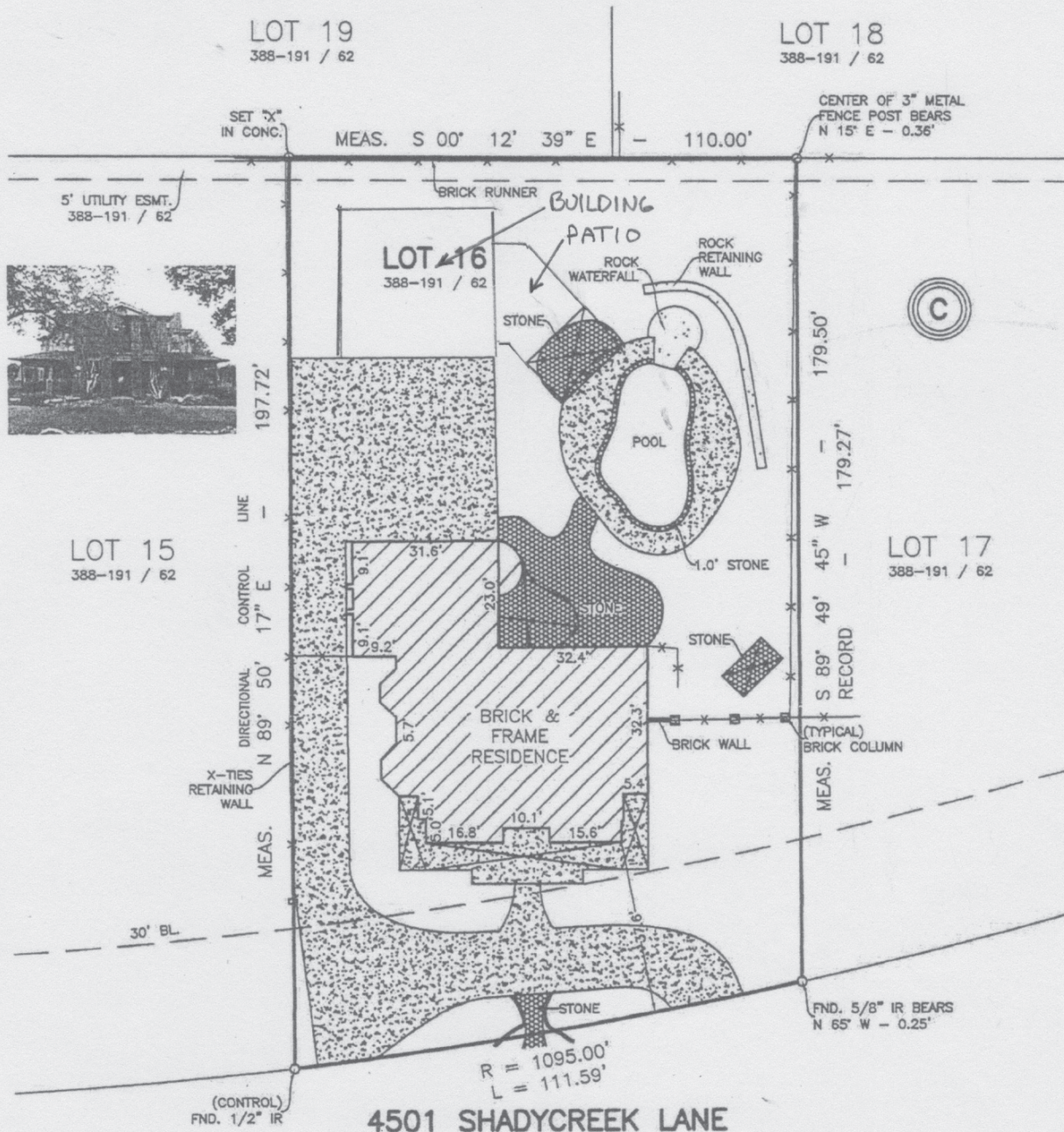
Bruce Taylor

Site Plan

Reference No: 4251Y12 G.F. No: 40030
 Title Co: ALAMO TITLE COMPANY
 Purchaser: PARADIS

PROPERTY DESCRIPTION

Lot 16, Block C, BROOK MEADOWS, FIRST FILING, an Addition to the City of Colleyville, Tarrant County, Texas, according to the map or plat thereof recorded in Volume 388-191, Page 62, of the Plat Records of Tarrant County, Texas.



SCALE: 1" = 30'

SURVEYOR'S CERTIFICATION

I, WILLIAM H. MOSS, REGISTERED PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND UNDER MY SUPERVISION AND CORRECTLY SHOWS THE BOUNDARY LINE, AND DIMENSIONS OF THE LAND INDICATED THEREON, AND THAT SAID PROPERTY HAS ACCESS TO AND FROM A DEDICATED ROADWAY, SAID PROPERTY BEING SUBJECT TO ANY AND ALL EASEMENTS, RESERVATIONS AND RESTRICTIONS THAT MAY BE OF RECORD, AND THAT ONLY THE EASEMENTS SHOWN ON THE REFERENCED PLAT OF RECORD, VISIBLE EASEMENTS AND THOSE OF WHICH THE SURVEYOR HAS BEEN GIVEN WRITTEN NOTICE FROM TITLE COMPANY ARE SHOWN ON THIS PLAT. SURVEYOR DID NOT ABSTRACT THIS PROPERTY. THIS SURVEY WAS

— E —	OVERHEAD UTILITIES
— X —	FENCE
[Pattern]	BRICK
[Pattern]	WOOD DECK
[Pattern]	CONCRETE

LEGEND

This survey is hereby accepted and approved.

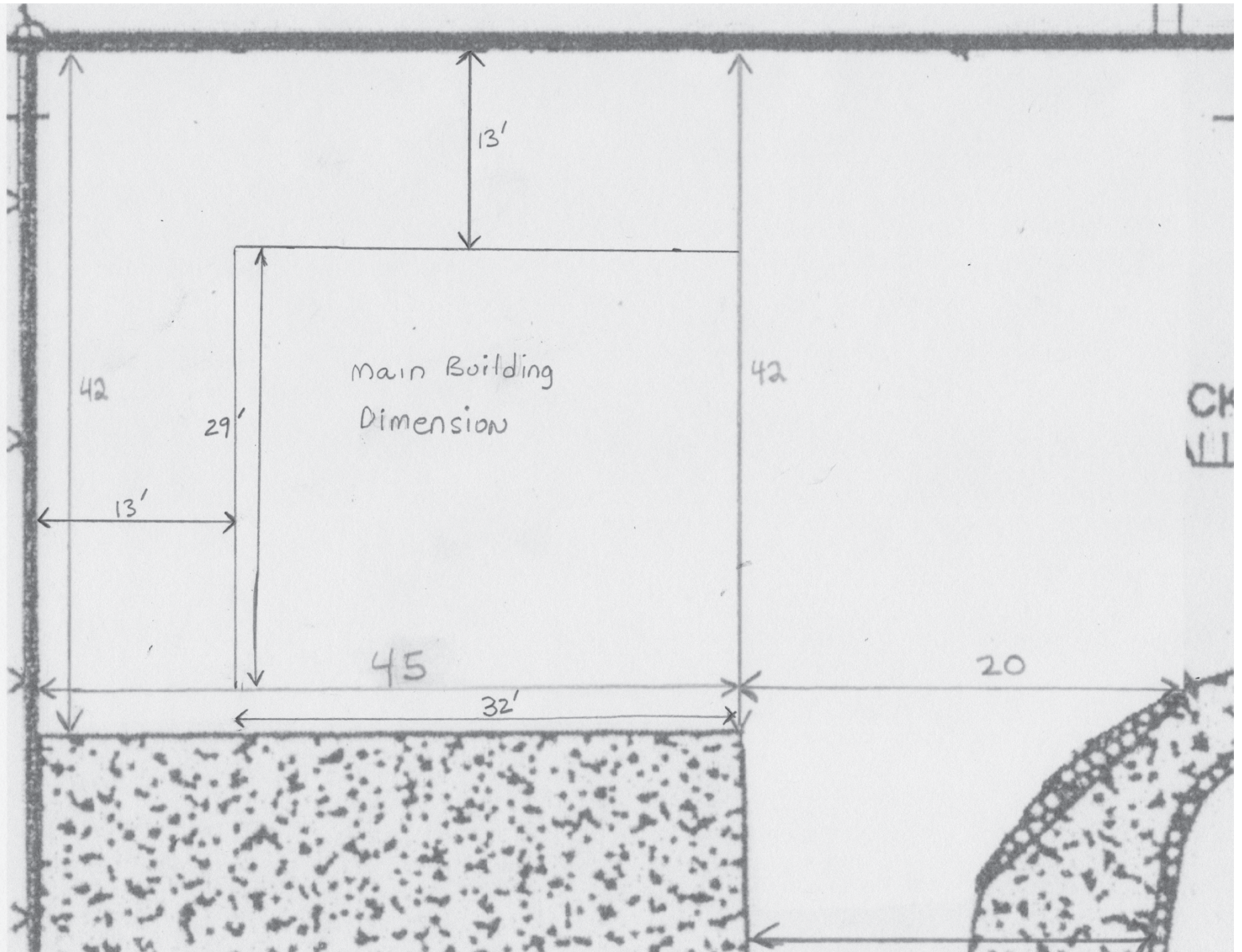
Purchaser

Purchaser

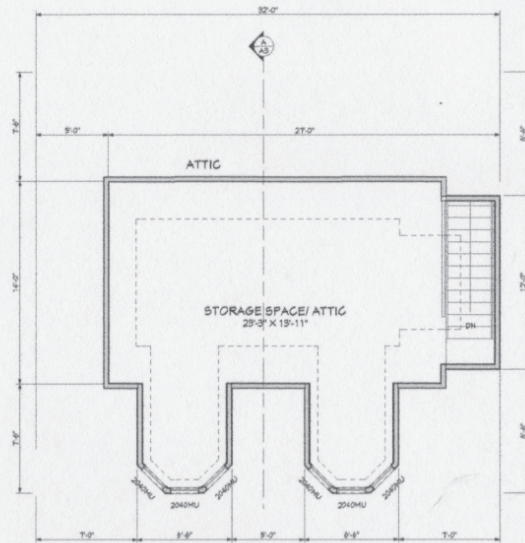
Date

RE OF TS.

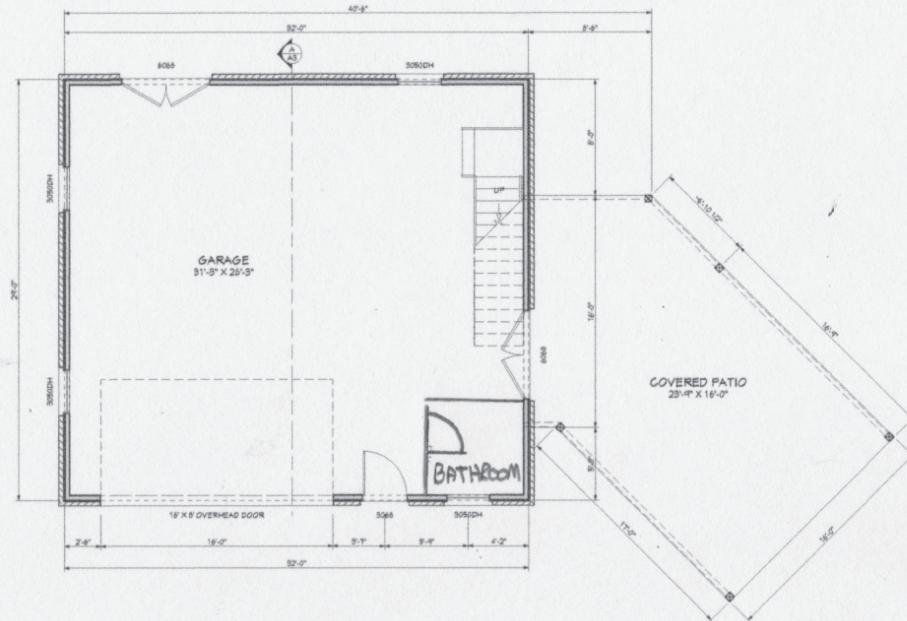
Site Plan



Floor Plan



ATTIC FLOOR PLAN
SCALE: 1/8" = 1'-0"



FIRST FLOOR PLAN
SCALE: 1/8" = 1'-0"

Bathroom
Sink and toilet only

Preliminary Plan - Not For Construction

Building Elevations

Taylor Garage

4501 Shady Creek Ln, Colleyville, TX 76034

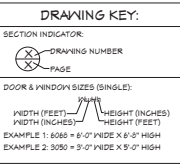


INDEX OF DRAWINGS	
A1	Cover Page
A2	Floor Plans
A3	Exterior Elevations & Cross Section
D1	Details

DESIGN LOADS:	
ATTICS WITHOUT STORAGE	10psf
ATTICS WITH LIMITED STORAGE	20psf
HABITABLE ATTICS	30psf
BALCONIES & DECKS	40psf
INTERIOR ROOMS	40psf
STAIRS	40psf
ASSUMED SOIL BEARING CAPACITY	1500psf
ROOF LIVE LOAD	20psf
BASIC WIND SPEED (V=60)	90mph
ULTIMATE WIND SPEED (V=60)	115mph
WIND EXPOSURE CATEGORY	B
SEISMIC DESIGN CATEGORY	B

ALL WORK IS TO COMPLY WITH THE 2012 INTERNATIONAL RESIDENTIAL CODE WITH LOCAL AMENDMENTS

ABBREVIATIONS	
A.F.F.	ABOVE FIRST FLOOR
AT	ARCH TOP PENDING
WIN	WINNING PENDING
BD	BOARD
CLG	CEILING
CA	CASEMENT PENDING
COL	COLUMN
CT	CURLE TOP PENDING
DBO	DETERMINED BY OWNER
DM	DOUBLE HUNG PENDING
DR	DOOR
GL	GLIDING PENDING
HDR	HEADER
HGT	HEIGHT
LVL	LAMINATED VENEER LUMBER
O.C.	ON CENTER
O.H. DR	OVERHEAD DOOR
RCH	ROUGH CEILING HEIGHT
SL	SILLING
(T)	PRESSURE TREATED OR NATURALLY RESISTANT TO DECAY
TO PL	TOP OF PENDING
TEMP GL	TEMPERED GLASS
TR	TRANSOM PENDING
U.N.D	UNLESS NOTED OTHERWISE
WIN	PENDING



FASTENER SCHEDULE FOR STRUCTURAL MEMBERS		
DESCRIPTION OF BUILDING ELEMENTS	NUMBER, TYPE & SPACING	
TOP OR SOLE PLATE TO STUD, END NAIL	2-16d	
STUD TO SOLE PLATE, TOP/NAIL	12-50d OR 12-16d	
DOUBLE STUDS, FACE NAIL	16d AT 24" O.C.	
DOUBLE TOP PLATES, TYP. FACE NAIL	16d AT 24" O.C.	
DOUBLE TOP PLATES, LAP SPlice MIN 48" OFFSET OF END JOINTS	3-16d	
BLOCKING BETWEEN JOISTS OR RAFTERS TO TOP PLATE, TOP/NAIL	3-3d	
TOP PLATES, LAPS @ CORNERS AND INTERSECTION, FACE NAIL	2-16d	
BUILT-UP OR CONT. HEADER, 21 PIECE @ 12" SPACER	16d AT 16" O.C. ALONG EDGE	
CEILING JOIST TO PLATE, TOP/NAIL	3-3d	
CONTINUOUS HEADER TO STUD, TOP/NAIL	4-3d	
CEILING JOISTS, LAPS OVER PARTITIONS, FACE NAIL	3-16d	
CEILING JOISTS TO PARALLEL RAFTERS, FACE NAIL	3-16d	
TRUSS OR RAFTER TO PLATE, TOP/NAIL	3-16d	
BUILT-UP GINDER AND BEAMS, 2 LUMBER LAYERS	16d AT 24" O.C. AT T & B AND STAGGERED	
ROOF RAFTER TO RIDGE, VALLEY OR HIP RAFTERS	2-16d AT EACH SPICE & @ ENDS	
RAFTER TIES TO RAFTERS, FACE	4-16d TOP/NAIL @ 3-16d FACE/NAIL	
1952P-1	3-16d	

ROOF AND WALL SHEATHING (TO FRAMING)		
5/16" - 1/2" (SUBFLOOR PANELS)	6d COMMON, 8/0 C. EDGES @ 12" O.C. INTERMEDIATE @ 1952P-1	
1952P-1	6d COMMON, 8/0 C. EDGES @ 12" O.C. INTERMEDIATE @ 1952P-1	
GYPSUM SHEATHING		
1/2" (b)	1 1/2" @ 12" O.C. ROOFING NAIL, 6d COMMON OR STAPLE, GA 1 1/2" - 1 1/4" SCREWS, TYPE #1 OR 5/16" @ 4" O.C. EDGES @ 12" O.C. INTERMEDIATE @ 1952P-1	
5/8" (b)	1 3/4" @ 12" O.C. ROOFING NAIL, 6d COMMON OR STAPLE, GA 1 1/2" - 1 1/4" SCREWS, TYPE #1 OR 5/16" @ 4" O.C. EDGES @ 12" O.C. INTERMEDIATE @ 1952P-1	

a. For regions having basic wind speed of 100 mph or less, nails for attaching wood structural panel roof sheathing to gable and wall framing shall be spaced 6 inches on center, when basic wind speed is greater than 100 mph, nails for attaching panel roof sheathing to intermediate supports shall be spaced 6 inches on center for minimum 48-inch distance from eaves, eaves and gable walls, and 4 inches on center to gable and eave framing.

b. Gypsum sheathing shall conform to ASTM C 1396 and shall be installed in accordance with GA 293. Fiberglass sheathing shall conform to ASTM C 205.

General Notes:
All nails are smooth-common, box or deformed shanks except where otherwise stated. Nails used for framing and sheathing connections shall have minimum average tensile yield strength as shown: 50 ksi for shank diameter of 0.142 inch (20d common nail), 40 ksi for shank diameters larger than 0.142 inch but not larger than 0.171 inch, and 100 ksi for shank diameters of 0.142 inch or less.
Screws are 18 gauge wire and have a minimum 11/16-inch on diameter crown width.
Nails shall be spaced at not more than 6 inches on center at all supports where spans are 48 inches or greater.
Four-foot by 8-foot or 4-foot by 8-foot panels shall be applied vertically.
Spacing of fasteners not included in Table R602.3.2.

THIS TABLE PROVIDES THE MINIMUM NAILING REQUIREMENTS FOR MOST APPLICATIONS. IF THERE ARE ANY DISCREPANCIES BETWEEN THIS TABLE AND WHAT IS SHOWN ELSEWHERE ON THESE PLANS, THE MORE STRINGENT REQUIREMENT SHALL APPLY UNLESS OTHERWISE APPROVED.

GENERAL NOTES

GENERAL:
Work performed shall comply with these general notes unless otherwise noted on plans. The work shall comply with all applicable local and state codes, ordinances, regulations and amendments and all other authorities having jurisdiction.

All conditions and dimensions shown on the plans shall be verified by the contractor. Any discrepancies that require clarification or revision shall be brought to the attention of the designer before commencing with the work. Ryan Moe Home Design (RMHD), its owners and affiliates are not responsible for any delay resulting from an error or omission on these plans.

Contractor shall provide the requirements of all detail callouts denoted as "TYPICAL" or "TYP" at specifically noted conditions and at all like conditions throughout the project, unless otherwise noted. All details on detail sheets titled as "TYPICAL" and not directly referenced on plans, shall be incorporated at occurring locations throughout the project. Requirements of details not denoted as "TYPICAL" or "TYP" shall be provided at the specific location shown on the plan and adjacent areas as applicable. Requirements of details denoted as "SIMILAR" or "SIN" shall be provided with allowances as indicated or implied on referenced details and plans.

Details may be depicted diagrammatically. For example, roof pitches, floor/roof wall thickness, framing members, etc., may differ in scale from actual proposed conditions. Details shall be understood in context with other drawings conveying structural and architectural design intent. Dimensions and notes shall take preference over the scaling of the drawings. It is recommended that contractors/sub-contractors do not scale dimensions from the drawings but use the written dimension notes.

Where conflicting information exists between these plans and other referenced requirements, the more stringent requirement shall apply unless otherwise approved.

Contractor shall be responsible for providing adequate structural support of construction loads during all phases of construction including, but not limited to, foundation backfill, bracing of wall framing to resist construction floor loads and lateral building loading, bracing of trusses during installation and subsequent construction loading, and other conditions as dictated by the contractor's construction practice.

On-site verification of all dimensions and conditions shall be the responsibility of the contractor and subcontractors. The contractor shall compare and coordinate all drawings prior to construction and in the opinion of the contractor a discrepancy or error exists, he shall promptly report it to the designer for proper adjustment before proceeding with the work.

All work shall comply with the manufacturer's or fabricator's instructions or recommendations for the preparation of substrates and installation and use of material. Manufacturer's installation instructions/specifications shall be located on the job site at the time of inspection.

FIELD WORK:
These drawings do not cover site work, excavation, grading and landscaping.

EXCAVATION:
Shall be sufficient to provide full design dimensions or to allow for footing as required.

BACKFILL AND COMPACTION:
Use clean material containing no organic material, trash, mud, roots, logs, stumps, concrete, asphalt or other deleterious substances. Do not backfill against masonry walls until water drainage is in place, or adequate bracing is provided. Prior to placing fill, the existing surface shall be cleared of all refuse or organic materials. Equivalent fluid pressure of soil backfill not to exceed 30 P.C.F., uniform class SW or better.

FOUNDATIONS:
Soil bearing value assumed to be 1,500 PSF minimum unless otherwise noted on drawings. Builder to be notified immediately should bearing capacity of less than 1,500 psf or higher water table be encountered. Foundation walls of masonry and concrete are to be constructed as per plan and in accordance with the applicable building codes.

CONCRETE:
Shall meet minimum compressive strength of 3000 (28 day psi) unless noted otherwise. Concrete for porches, carport slabs, steps and exposed to the weather and garage floor slabs shall have a minimum compressive strength of 3500 (28 day psi) and be air-entrained.

All concrete to be poured in accordance with ACI 311 specification. Concrete exposed to weather to be air entrained.

REINFORCING RODS:
Shall conform to ASTM A-615 grade 60. WWP shall conform to ASTM A-105.

STEEL:
All metal anchors, fasteners, joist hangers, etc. to be galvanized. All structural steel to conform to ASTM-36. Pipe to be A53. Tube to be A500. All detailing to be in accordance with AISC structural steel detailing manual. Connections shall be capable of supporting an allowable uniform load stress of 24 ksi. Steel columns and beams to be given a shop coat of rust inhibitive paint or equivalent. Bottom of steel channel shall be anchored in concrete.

LUMBER EXPOSED TO WEATHER:
All exposed exterior lumber or lumber in contact with masonry or concrete shall be pressure preservative treated in and bear quality mark of approved inspection agency. And comply with the requirements of the American Lumber Standards Committee "Treated Wood Program. Provide fire retardant sheathing and lumber where indicated on drawings. All wood shall be a minimum of 2" above finish grade or pressure preservative treated less than 2" above finish grade.

MAXIMUM MOISTURE CONTENT:
Lumber shall be 19%, kiln dried in accordance with ANPP standards.

VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION

PLYWOOD & OSB:
Plywood & OSB used structurally shall meet the performance standards and all other requirements of applicable commercial standards for the type, grade and species of plywood and shall be so identified by an approved testing agency.

FLASHING:
Flash and counter flash at roof and wall intersections, valleys, crickets and saddles, and eaves/ends per code. Flashing at vent pipes, soil stacks, vertical front walls to be applied in accordance with manufacturer's printed instructions. Flashing material to be min. .016 corrosion resistant metal, mineral surfaced roll roofing, or approved equal.

Flash all exterior openings and all building corners as required. Flash and caulk used beams and other projections through exterior walls and roof surfaces.

CAULKING:
Fill all joints of different materials and all penetrations as required.

ALL OPERABLE WINDOWS:
All operable windows shall have noncorrosive screens and sash locks. Screens are provided to prevent the entry of insects and are not intended to prevent children from falling out of open windows. Windows having the lowest part of their clear opening less than 24" above finished floor and more than 12" above finished grade shall: (1) be allowed to open to such a distance such that a sphere of 4" cannot pass through, or (2) shall be provided with guards complying with ASTM F 2040, or (3) provided with window opening control device that comply with ASTM F 2040.

WEATHERPROOFING:
All siding, shingles, and, and/or window openings to the exterior shall be fully weatherstripped, caulked, gasketed or otherwise treated to limit air infiltration. Doors and windows shall meet air infiltration and other performance factors as required by code.

HEADERS:
All headers over 48" in length to have a minimum (2) jack studs at each end.

STRENGTH OF FRAMING MATERIALS:
All framing lumber shall be AN/PAN/D or (or other approved agency) rated lumber of the following (or as noted on plans):
Joists and rafters shall be southern pine, grade 2 or better.
Wood studs and posts shall be SPF stud grade or better.
Headers shall be #2 Douglas fir or #1 Southern Pine, #1 Hem fir or #1 SPF.

LVL beams shall have the following minimum properties:
Bending stress "F_b" = 2400 PSI
Horizontal shear "F_v" = 235 PSI
Compression perpendicular to grain "F_c" = 750 PSI
Compression parallel to grain "F_c" = 2510 PSI
Modulus of elasticity "E" = 2,000,000 PSI

ENGINEERED TRUSSES:
Trusses shown on this plan are for design and illustrative purposes. The truss manufacturer is to provide truss design drawings which may differ from what is shown on this plan. Notify RMHD if the truss design drawings affect any aspect of the design.

Truss design drawings shall be provided to the building official and approved prior to installation. Truss design drawings shall include, at a minimum, the information specified below. Truss design drawings shall be provided with the shipment of trusses delivered to the jobsite.

1. Size or depth, span and spacing.
2. Location of all joints.
3. Required bearing walls.
4. Design loads as applicable.
- 4.1. Top chord live load (as determined from Section R301.8).
- 4.2. Top chord dead load.
- 4.3. Bottom chord live load.
- 4.4. Bottom chord dead load.
- 4.5. Concentrated loads and their points of application.
- 4.6. Controlling wind and earthquake loads.
5. Adjustments to lumber and joint connector design values for conditions of use.
6. Each reaction force and direction.
7. Joint connector type and description (e.g., size, thickness or gage) and the dimensional location of each joint connector except where symmetrically located relative to the joint interface.
8. Lumber size, species and grade for each member.
9. Connection requirements for:
 - 9.1. Truss to gilder/beam.
 - 9.2. Truss to joist/pl.
 - 9.3. Field splice.
10. Calculated deflection ratio and/or maximum deflection for live and total load.
11. Maximum axial compression forces in the truss members to enable the building designer to design the size, connections and anchorage of the permanent continuous lateral bracing. Forces shall be shown on the truss design drawing or on supplemental documents.
12. Required permanent truss member bracing location.

Trusses shall be braced to prevent rotation and provide lateral stability in accordance with the requirements of the individual truss design drawings. In the absence of specific bracing requirements, trusses shall be braced in accordance with accepted industry practice such as the SBCA Building Component Safety Information (BCSI) Guide to Good Practice for Handling, Installing & Bracing of Metal Plate Connected Wood Trusses.

Truss Members shall not be cut, notched, drilled, nailed or otherwise stressed in any way without the approval of a registered design professional. Alterations resulting in the addition of load (e.g., HVAC equipment, water heater) that exceeds the design load for the truss shall not be permitted without verification that the truss is capable of supporting such additional loading.

DRAWING IS PROPERLY PRINTED TO SCALE IF EACH BOX MEASURES ONE INCH BY ONE INCH
ALL OTHER PAGES WILL HAVE MARKS IN THIS CORNER SPACED ONE INCH APART.

Ryan Moe Home Design
www.RyanMoe.com

Taylor Garage
4501 Shady Creek Ln, Colleyville, TX 76034

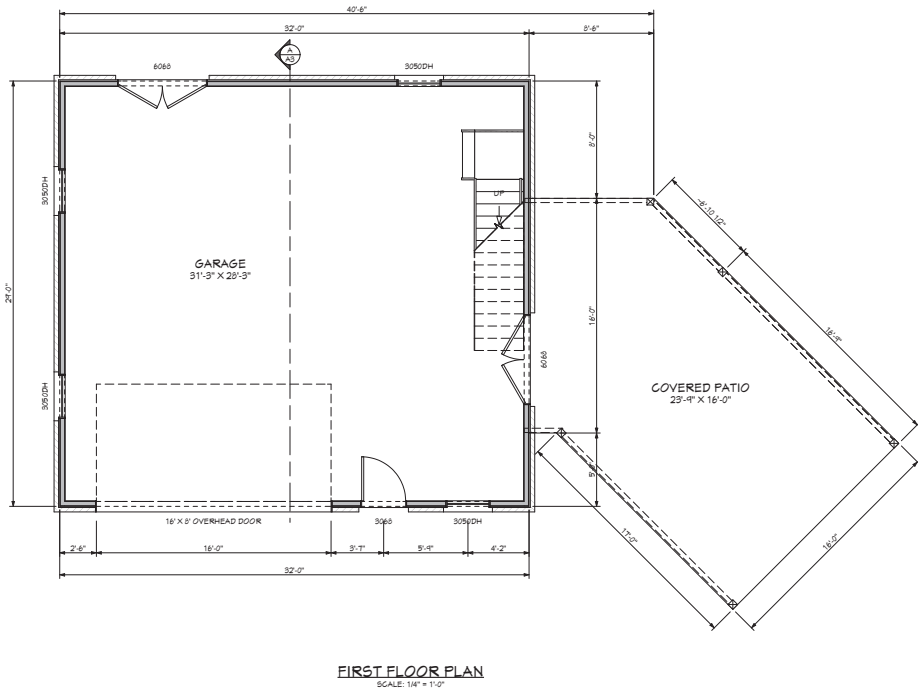
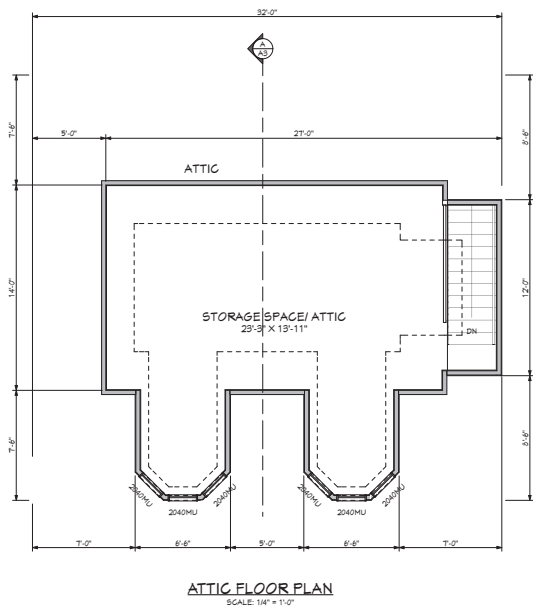
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REVISIONS

DRAWN BY: RDM
PROJECT#: 4404b
ISSUE DATE: 12/2/2020
PAGE: 1 OF 4
SHEET NO: A1

ROOF TRUSSES SHALL BE BRACED IN ACCORDANCE WITH THE BUILDING COMPONENT SAFETY INFORMATION GUIDE TO GOOD PRACTICE FOR HANDLING, INSTALLING & BRACING OF METAL PLATE CONNECTED WOOD TRUSSES (BCSI-88)

Building Elevations



Preliminary Plan - Not For Construction

Building Elevations



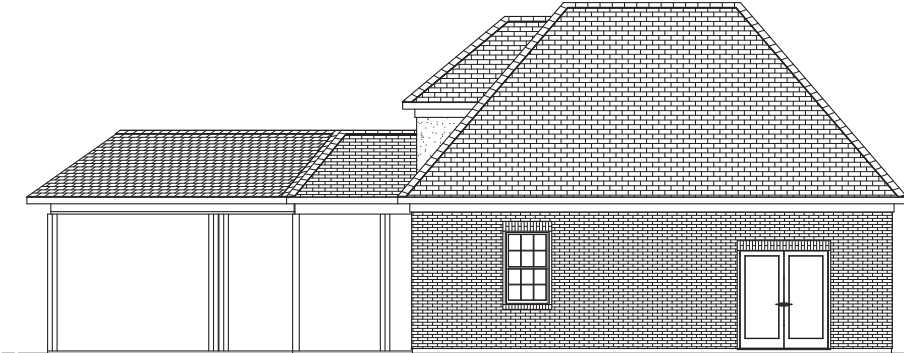
LEFT ELEVATION
SCALE: 1/4" = 1'-0"



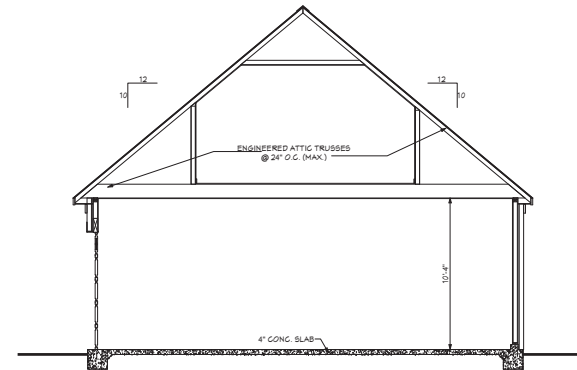
FRONT ELEVATION
SCALE: 1/4" = 1'-0"



RIGHT ELEVATION
SCALE: 1/4" = 1'-0"



REAR ELEVATION
SCALE: 1/4" = 1'-0"



CROSS SECTION
SCALE: 1/4" = 1'-0"

ELEVATIONS & CROSS SECTIONS ARE DERIVED FROM A 3D MODEL OF THE PLAN/VISUAL MAY INCLUDE UNNECESSARY LINES AND MINOR DISCREPANCIES. PLEASE REFER TO FLOOR PLANS AND INDICATED DETAILS.

Preview Plan - Not For Construction

Ryan Moe Home Design
www.RyanMoe.com

Taylor Garage
4801 Shadybrook Ln, Collegeville, TX 76034
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EXTERIOR ELEVATIONS
& CROSS SECTION

REVISIONS

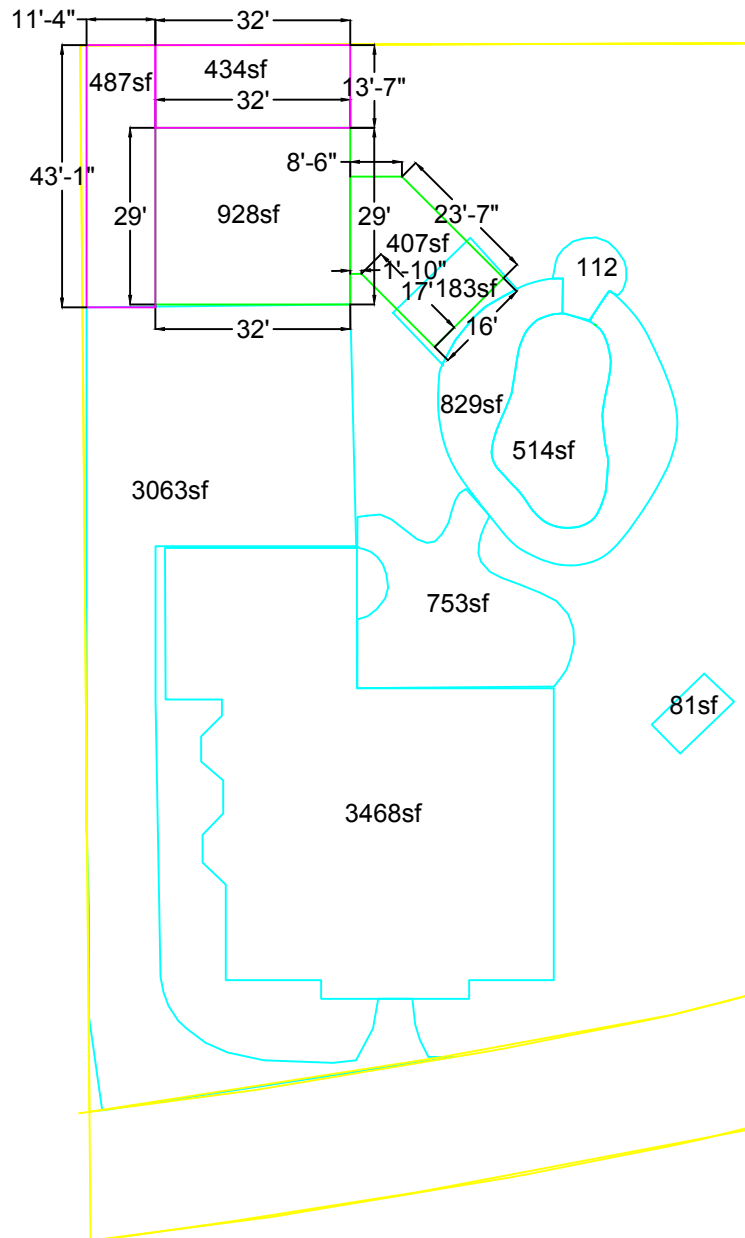
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PROJECT#: 4409B
ISSUE DATE: 11/24/2020
PAGE: 3 OF 4
SHEET NO:

A3

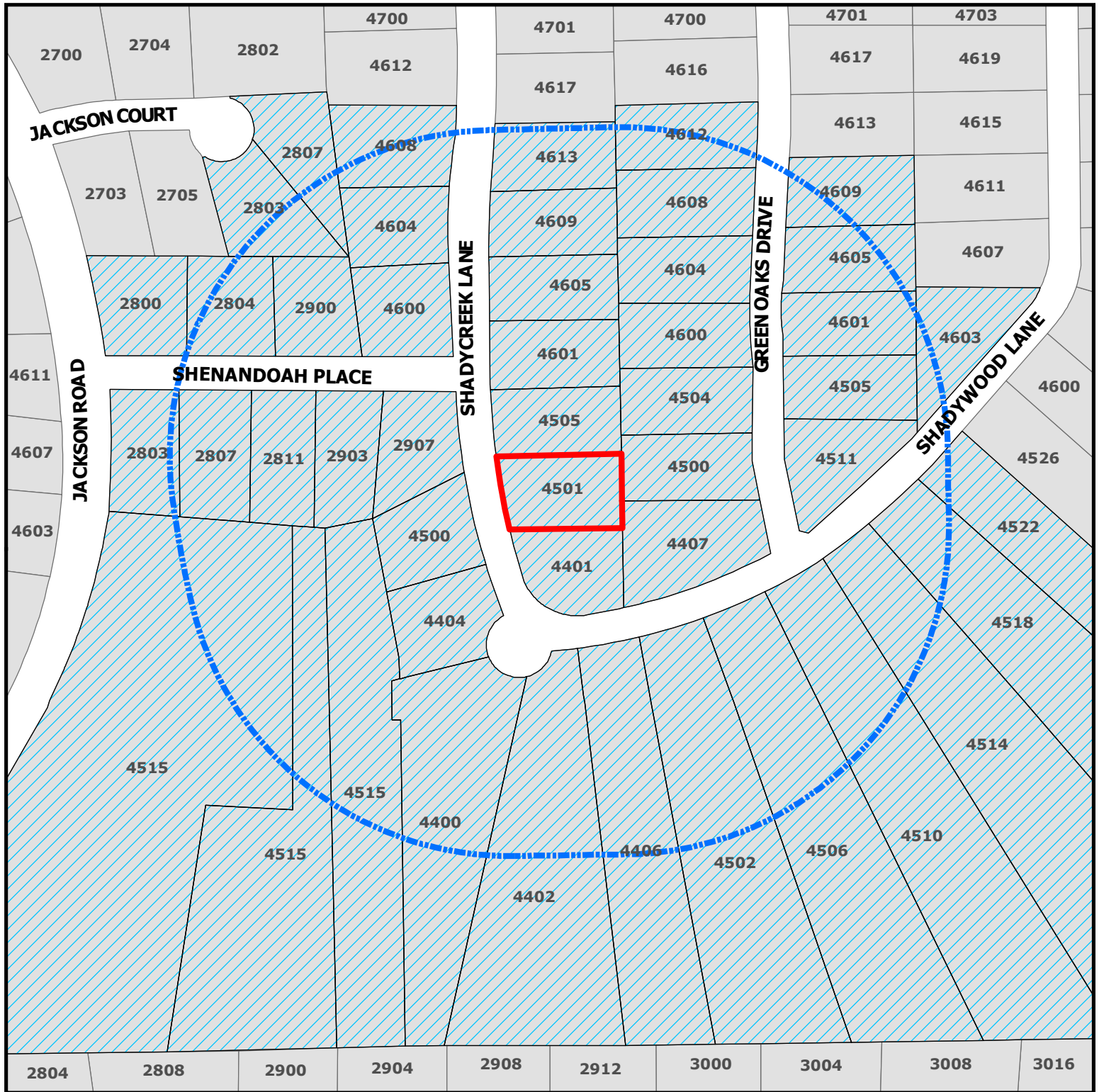
Impervious Lot Coverage

Description	Square Footage	Percent
Driveway	3,063	
House	3,468	
Deck	829	
Pool	514	
Fountain	112	
Workshop	928	
Workshop Patio	407	
Large Patio (overlap Workshop Patio)	183	
Inner Patio by House	753	
Small Patio Lower Right	81	
Workshop Side Drive	487	
Workshop Aft Drive	434	
Subtotal	11,259	54.29%
Boundary	20,737	
60% Limit	12,442	
Balance (under)	1,183	

Impervious Lot Coverage



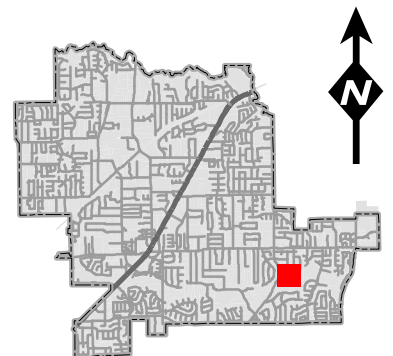
Notification Map



ZC20-022 4501 Shadycreek Lane

DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
AUE FAMILY REVOCABLE TRUST	4608 GREEN OAKS DR	COLLEYVILLE, TX	76034	4608 GREEN OAKS DR
BALL, KENYON	2807 SHENANDOAH PL	COLLEYVILLE, TX	76034	2807 SHENANDOAH PL
BLANTON, JOHN R	PO BOX 808	BEDFORD, TX	76095	4515 JACKSON RD
BLANTON, JOHN R	PO BOX 808	BEDFORD, TX	76095	4515 JACKSON RD
BLANTON, JOHN R	PO BOX 808	BEDFORD, TX	76095	4515 JACKSON RD
BLIND DATE TRUST	2907 SHENANDOAH RD	COLLEYVILLE, TX	76034	2907 SHENANDOAH PL
BROWN, GORDON REX	4500 GREEN OAKS DR	COLLEYVILLE, TX	76034	4500 GREEN OAKS DR
CORNELIUS, KENNETH	PO BOX 1557	COLLEYVILLE, TX	76034	4402 SHADYWOOD LN
DAVIS, DANIEL	4600 GREEN OAKS DR	COLLEYVILLE, TX	76034	4600 GREEN OAKS DR
DION, JOHN	2900 SHENANDOAH PL	COLLEYVILLE, TX	76034	2900 SHENANDOAH PL
DOOLEY, WILLIAM R	31 LAIKI PL	KAILUA, HI	96734	2803 JACKSON CT
DOZE, TODD A	4518 SHADYWOOD LN	COLLEYVILLE, TX	76034	4518 SHADYWOOD LN
DUNKEL, DANIEL S	4601 GREEN OAKS DR	COLLEYVILLE, TX	76034	4601 GREEN OAKS DR
ECHOLS, STEPHEN	2807 JACKSON CT	COLLEYVILLE, TX	76034	2807 JACKSON CT
EHRINGER, BRIAN	4604 SHADYCREEK LN	COLLEYVILLE, TX	76034	4604 SHADYCREEK LN
FISHER, TERRY L	4407 SHADYWOOD LN	COLLEYVILLE, TX	76034	4407 SHADYWOOD LN
GENTRY, RONALD R	4400 SHADYWOOD LN	COLLEYVILLE, TX	76034	4400 SHADYWOOD LN
HARRELL, GARY	4605 SHADYCREEK LN	COLLEYVILLE, TX	76034	4605 SHADYCREEK LN
HAYNES, JO C	2903 SHENANDOAH PL	COLLEYVILLE, TX	76034	2903 SHENANDOAH PL
HIEBER, MATTHEW	20 SALEM RD	NEW PROVIDENCE, NJ	07974	4604 GREEN OAKS DR
HILL WRIGHT, RICHARD	2811 SHENANDOAH PL	COLLEYVILLE, TX	76034	2811 SHENANDOAH PL
JOHNSON, JUSTIN W	4609 GREEN OAKS DR	COLLEYVILLE, TX	76034	4609 GREEN OAKS DR
KALMBACH, ALBERT C	4404 SHADYCREEK LN	COLLEYVILLE, TX	76034	4404 SHADYCREEK LN
KOHM, DAVID	4514 SHADYWOOD LN	COLLEYVILLE, TX	76034	4514 SHADYWOOD LN
LAMB, JON T	4511 SHADYWOOD LN	COLLEYVILLE, TX	76034	4511 SHADYWOOD LN
LANGAN, PATRICK	4522 SHADYWOOD LN	COLLEYVILLE, TX	76034	4522 SHADYWOOD LN
LAST, GREG	4609 SHADYCREEK LN	COLLEYVILLE, TX	76034	4609 SHADYCREEK LN
LIMOSNERO, ROLAND	4401 SHADYCREEK LN	COLLEYVILLE, TX	76034	4401 SHADYCREEK LN
LORTSCHER, ALEXANDER	4505 SHADYCREEK LN	COLLEYVILLE, TX	76034	4505 SHADYCREEK LN
MACLEOD, ROGER	4613 SHADYCREEK LN	COLLEYVILLE, TX	76034	4613 SHADYCREEK LN
MIEYR, JOHN C	4406 SHADYWOOD LN	COLLEYVILLE, TX	76034	4406 SHADYWOOD LN
MOLLENHOFF, JAMES	4605 GREEN OAKS DR	COLLEYVILLE, TX	76034	4605 GREEN OAKS DR
MONEY, GREGORY I	2803 SHENANDOAH PL	COLLEYVILLE, TX	76034	2803 SHENANDOAH PL
MOORE, BRIDGET	4500 SHADYCREEK LN	COLLEYVILLE, TX	76034	4500 SHADYCREEK LN
PEIFFER, W MICHAEL	4505 GREEN OAKS DR	COLLEYVILLE, TX	76034	4505 GREEN OAKS DR
PETCHESKY, JONAH	4510 SHADYWOOD LN	COLLEYVILLE, TX	76034	4510 SHADYWOOD LN
REDDY, MARYADA	4603 SHADYWOOD LN	COLLEYVILLE, TX	76034	4603 SHADYWOOD LN
SCHWAB, KERRY	4504 GREEN OAKS DR	COLLEYVILLE, TX	76034	4504 GREEN OAKS DR
SHAMMAS FAMILY REVOCABLE TRUST	4506 SHADYWOOD LN	COLLEYVILLE, TX	76034	4506 SHADYWOOD LN
SHIPMAN, DON R	4601 SHADYCREEK LN	COLLEYVILLE, TX	76034	4601 SHADYCREEK LN
SMART, ROBERT	2804 SHENANDOAH PL	COLLEYVILLE, TX	76034	2804 SHENANDOAH PL
STRONG, TIMOTHY	4502 SHADYWOOD LN	COLLEYVILLE, TX	76034	4502 SHADYWOOD LN
SUTTON, WILLIAM G	4608 SHADYCREEK LN	COLLEYVILLE, TX	76034	4608 SHADYCREEK LN
SWE, NI NI	4612 GREEN OAKS DR	COLLEYVILLE, TX	76034	4612 GREEN OAKS DR
TAKETA, GREGORY	4600 SHADYCREEK LN	COLLEYVILLE, TX	76034	4600 SHADYCREEK LN
TALABOCK, BRANDI	2800 SHENANDOAH PL	COLLEYVILLE, TX	76034	2800 SHENANDOAH PL
TAYLOR, STACEY	4501 SHADYCREEK LN	COLLEYVILLE, TX	76034	4501 SHADYCREEK LN
BROOK MEADOWS ADDITION	P.O. Box 492	COLLEYVILLE, TX	76034	COURTESY NOTICE
WOODLAND HILLS (COLLEYVILLE)	4100 Oxford Court	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
TAYLOR, BRUCE	4501 SHADYCREEK LN	COLLEYVILLE, TX	76034	APPLICANT

Public hearing notices were mailed on August 28, 2020



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, September 14, 2020 at 7:00 p.m.
City Council Meetings: Monday, October 5, 2020 & Tuesday, October 20, 2020 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit for an Accessory Building to exceed the required 4% maximum lot coverage for accessory buildings. The purpose is to allow for the construction of a garage/workshop building with attic storage and an attached covered patio which exceeds the 4% maximum square footage allowed for accessory buildings on a residential lot. The proposed building is approximately 1,268 square feet for a lot coverage of 6.1%.

Zoning Case: ZC20-022

Applicant: Bruce Taylor

Owner: Bruce Taylor

Location: 4501 Shadycreek Lane

Property Description: Lot 16, Block C, Brook Meadows Addition

Present Zoning: R-20 Single Family Residential

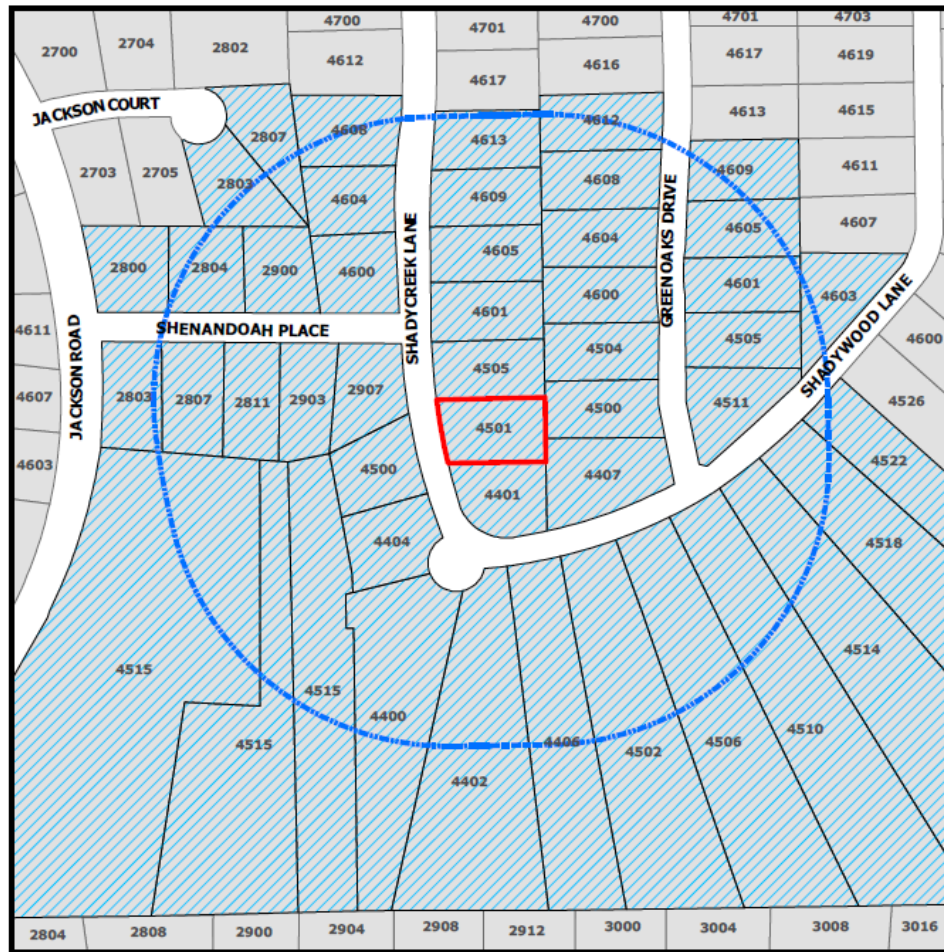
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyst

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

Letters of Support

August 29, 2020

To the City of Colleyville, Texas:

We are in support of Bruce and Stacey Taylor, residents of 4501 Shadycreek Lane, Colleyville, Texas of receiving a variance regarding the construction of a detached garage, pending HOA approval. The garage will measure 32 by 29 feet for a total area of 882 square feet or 4.25% of the property size. There is an additional covered porch connected to the detached garage measuring 24 by 16 to replace an existing pergola for a total area of 384 square feet or .018% of the property size. The combined total of both is 1266 or 6.1% of the property size. The city has a detached structure limit of 4% of the property size for a detached structure. The lot is 20,737 square feet, which would allow a detached structure of 829 square feet. This places the combined structure 437 square feet over the allowance. Therefore a variance is required to approve the construction project. This variance is needed to allow an exception to raise the limit size of 4% to 6.1%.

The building is planned as a garage with unfinished storage in the roofline as an attic. The overall elevation would be of brick construction matching the existing house.



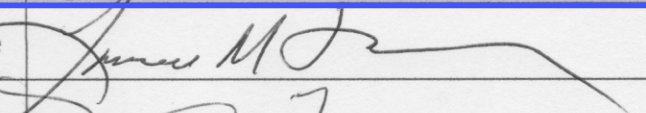
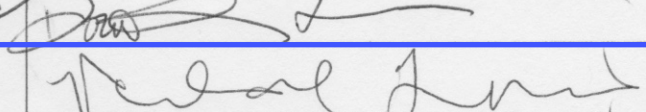
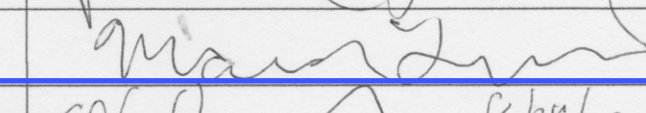
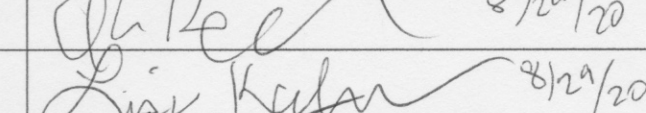
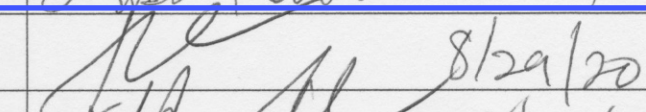
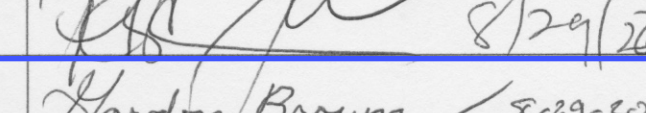
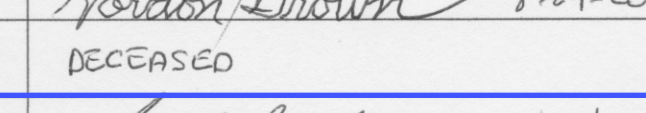
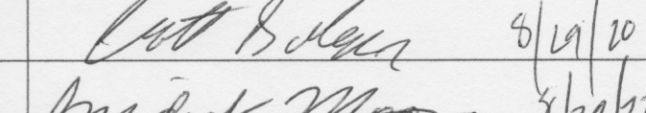
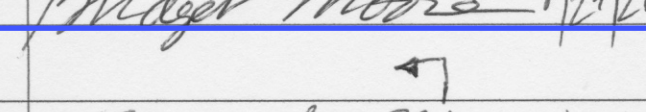
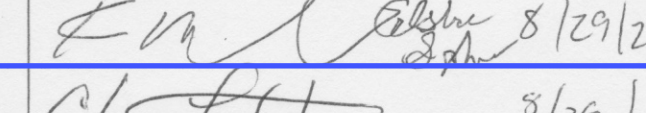
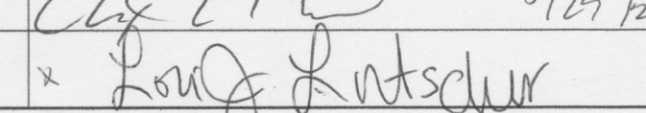
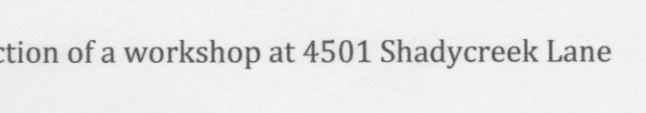
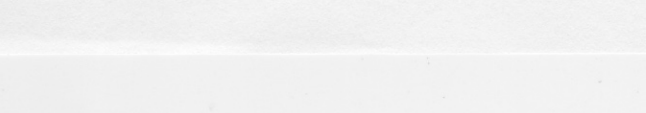
Letters of Support



Letters of Support

We have also reviewed the Taylor Workshop Plan for 4501 Shadycreek Lane.

The following neighbors consent to the city of Colleyville granting the variance.

Resident	Address	Signature
Larry Folk	2907 Shenandoah Place	
Dorothy Folk	2907 Shenandoah Place	
Roland Limosnero	4401 Shadycreek Lane	
Maureen Limosnero	4401 Shadycreek Lane	
Al Kalmbach	4404 Shadycreek Lane	 8/20/20
Lisa Kalmbach	4404 Shadycreek Lane	 8/29/20
Terry Fisher	4407 Shadywood Lane	 8/29/20
Kelley Fisher	4407 Shadywood Lane	 8/29/20
Gordon Brown	4500 Green Oaks Drive	 8-29-20
Geri Brown	4500 Green Oaks Drive	DECEASED
Scott Bulger	4500 Shadycreek Lane	 8/29/20
Bridget Moore	4500 Shadycreek Lane	 8/29/20
Kerry Schwab	4504 Green Oaks Drive	 8/29/20
Celestia Schwab	4504 Green Oaks Drive	 8/29/20
Alex Lortscher	4505 Shadycreek Lane	 8/29/20
Lori Lortscher	4505 Shadycreek Lane	 8/29/20

8-30-20
8-30-20
8-29-20
8-29-20

ORDINANCE O-20-2146

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 0.4760 ACRES, BEING LOT 16, BLOCK C, OF THE BROOK MEADOWS ADDITION, LOCATED AT 4501 SHADYCREEK LANE, BY AUTHORIZING A SPECIAL USE PERMIT FOR AN ACCESSORY BUILDING TO EXCEED THE 4% LOT COVERAGE ALLOWANCE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit for an accessory building to exceed the 4% lot coverage allowance under Case No. ZC20-022; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for an accessory building to exceed the 4% allowable lot coverage on lot on 0.4760 acres,

being Lot 16, Block C, of the Brook Meadows Addition, located at 4501 Shadycreek Lane, as depicted on the attached as Exhibit "A".

Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

a. The Special Use Permit shall apply to the new 1,335 s.f. accessory building and covered patio to exceed the 4% allowable lot coverage for a total of 6.44%.

b. The accessory building shall be generally consistent with the site plan and building plans as depicted on the attached Exhibit "B".

c. The accessory building and covered patio shall be generally consistent with the building elevations and floor plan as depicted on the attached Exhibit "C".

d. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

- Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 8. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 2nd day of November 2020.

The second reading and public hearing being conducted on the 17th day of November 2020.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" - Location and Zoning Map

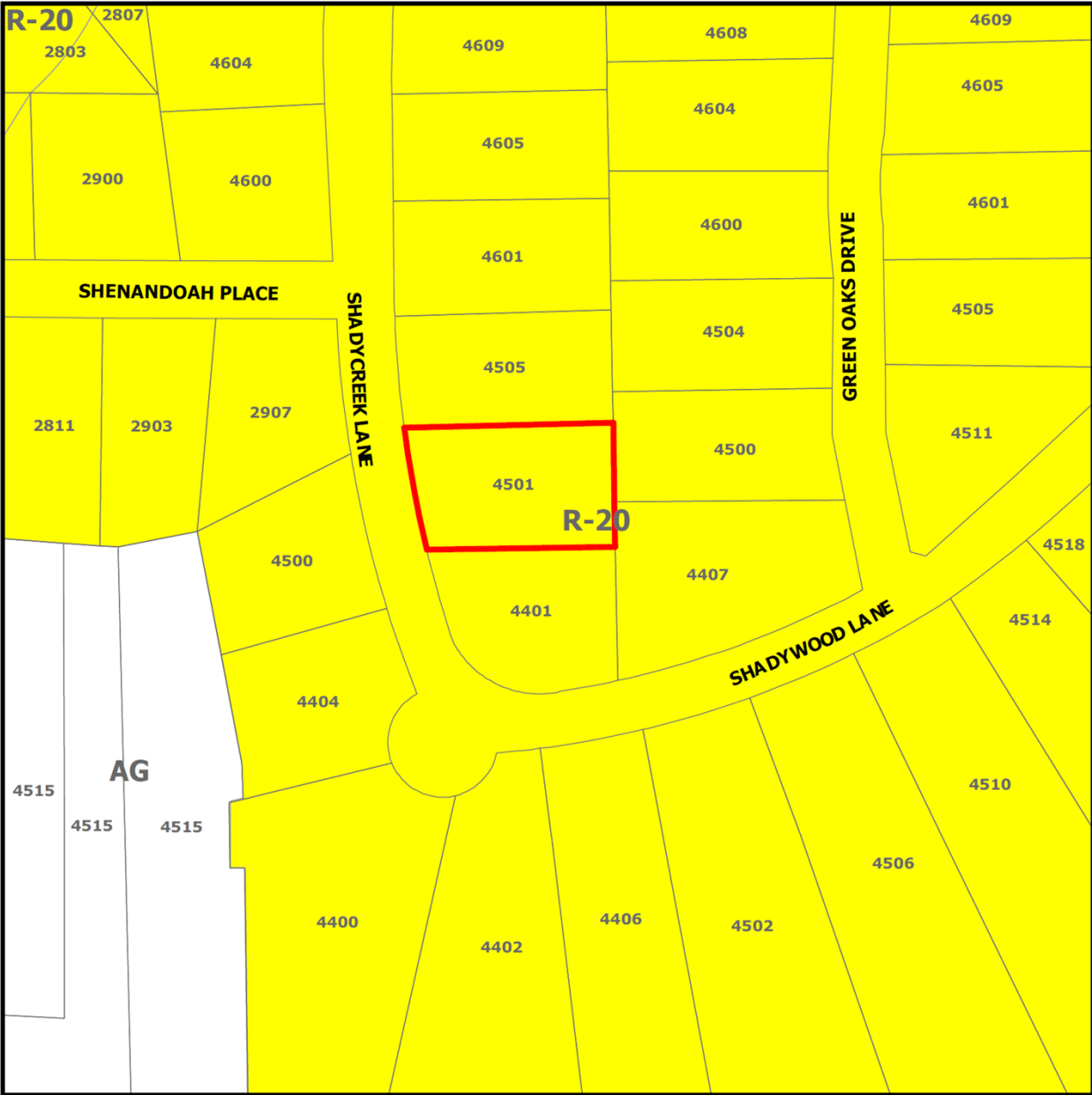
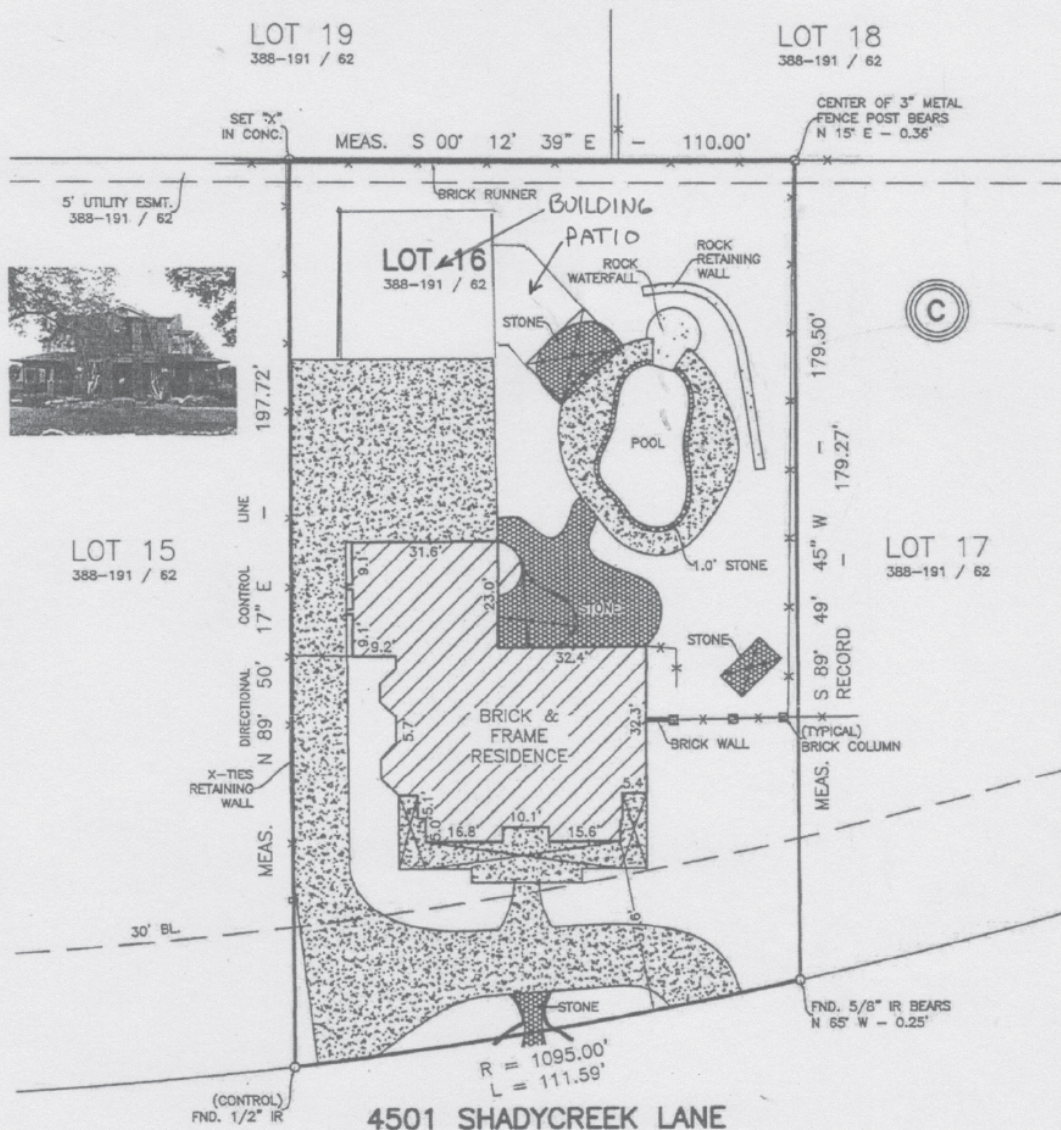


Exhibit "B" – Site Plan

Reference No: 4251Y12 G.F. No: 40030
Title Co: ALAMO TITLE COMPANY
Purchaser: PARADIS

PROPERTY DESCRIPTION

Lot 16, Block C, BROOK MEADOWS, FIRST FILING, an Addition to the City of Colleyville, Tarrant County, Texas, according to the map or plat thereof recorded in Volume 388-191, Page 62, of the Plat Records of Tarrant County, Texas.



SCALE: 1" = 30'

SURVEYORS CERTIFICATION

I, WILLIAM H. MOSS, REGISTERED PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND UNDER MY SUPERVISION AND CORRECTLY SHOWS THE BOUNDARY LINE, AREA AND DIMENSIONS OF THE LAND LOCATED THEREON, AND THAT SAID PROPERTY HAS BEEN ACQUIRED FROM A DEDICATED ROADWAY, SAID PROPERTY BEING SUBJECT TO ANY AND ALL EASEMENTS, RESERVATIONS AND RESTRICTIONS THAT MAY BE OF RECORD, AND THAT ONLY THE EASEMENTS SHOWN ON THE REFERENCED PLAT OF RECORD, VISIBLE EASEMENTS AND THOSE OF WHICH THE SURVEYOR HAS BEEN GIVEN WRITTEN NOTICE FROM TITLE COMPANY ARE SHOWN ON THIS PLAT. SURVEYOR DID NOT ABSTRACT THIS PROPERTY. THIS SURVEY WAS

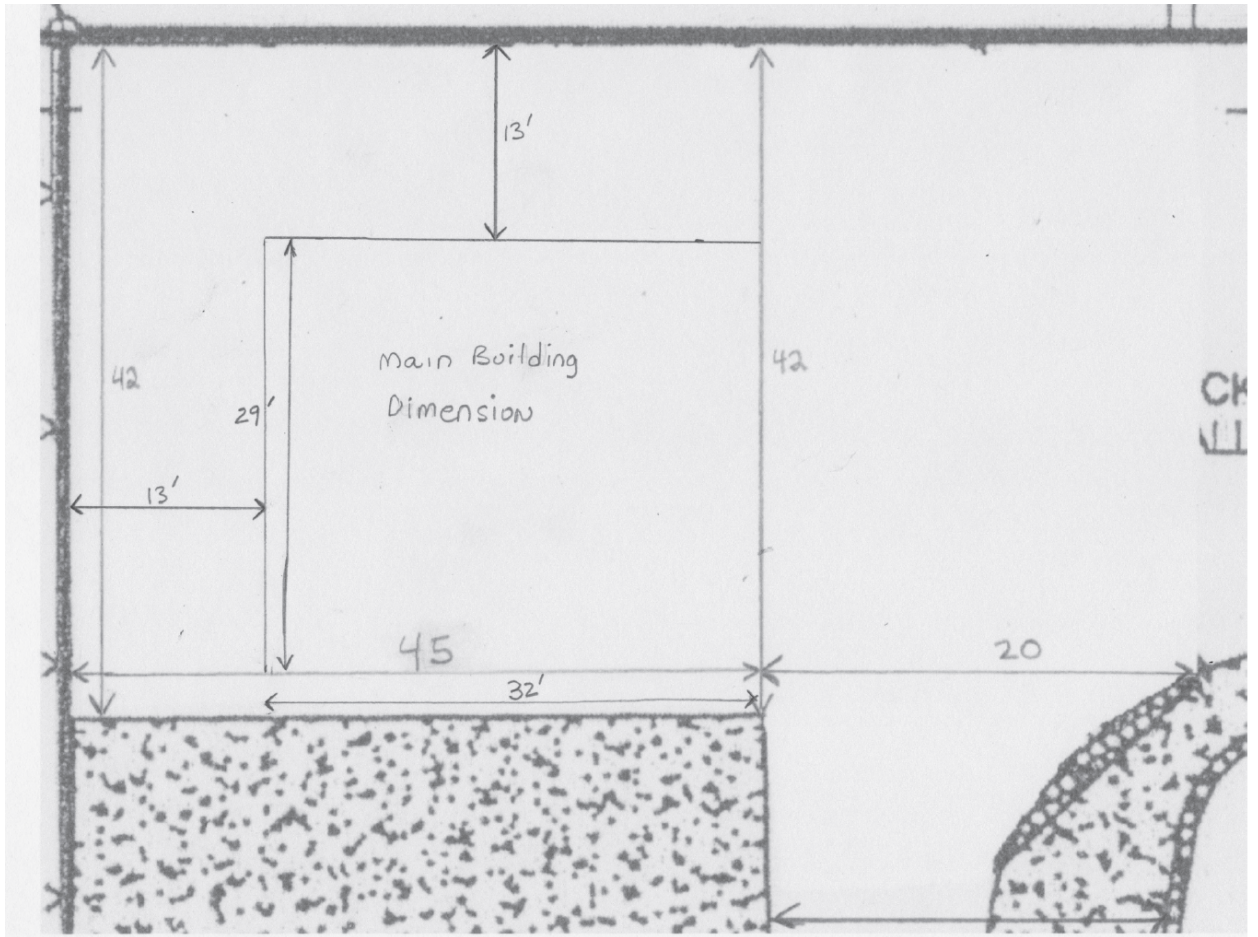
This survey is hereby
accepted and approved.

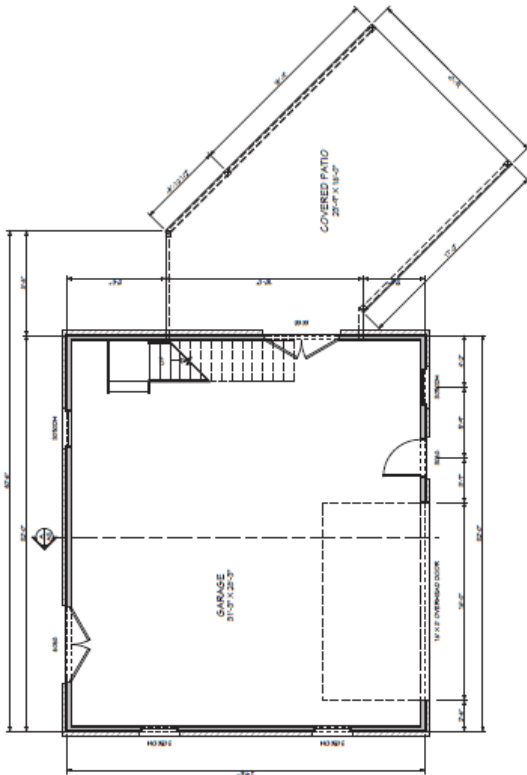
Purchaser

Purchaser

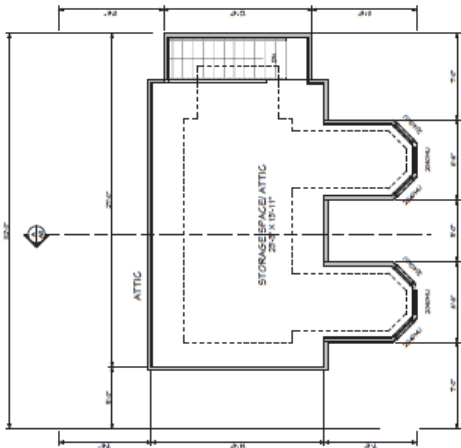
Date _____

OF THE





FIRST FLOOR PLAN
12/10/2020



ATTIC FLOOR PLAN
12/10/2020



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7a

Agenda Date 11/17/2020

Number Ordinance O-20-2127

Type Ordinance

Department Community Development

Title

Consideration for a Special Use Permit for a day care center on Lots 9R and 10R, Block 1, of the Winding Creek Addition, located at 6412 and 6416 Colleyville Boulevard, Case ZC20-015

Strategic Plan

4.2 Encourage compatible commercial growth

Explanation

Second Reading & Public Hearing

The item was removed from the table and presentation made to the Council. Remaining questions/concerns include: noise from adjacent parking lot, building articulation, moving the trash enclosure, and the traffic (drop off & pick up) pattern. The item was tabled to the November 17, 2020 City Council meeting.

The City has not received any noise complaints stemming from Crème de la Crème.

UPDATE 10/30/2020: The applicant has provided revised plans with the following changes: 1) shortened the fire lane to accommodate all playgrounds in front of the building; 2) Revised the building plans to relocate the entrance to the north façade and to add a tower feature in the front corner; 3) added additional landscaping along the rear property line and to the front of the building; and 4) designed the playground fencing to include masonry columns where visible from the main drive within the development.

Additionally, notices (letters, emails, & phone calls) were provided to the adjacent property owners who have attended previous meetings making them aware of the intent to remove the item from the table for discussion and possible action.

This item remained tabled at the September 1, 2020, September 15, 2020, October 6, 2020, and October 20, 2020 meetings.

This item was tabled at the August 18, 2020 meeting.

The applicant was present at the first reading and spoke on the item. One resident spoke during the public hearing in opposition. Discussion topics included existing zoning, building materials, the playground areas in front of the building, proximity to

the residential uses, and drainage.

First Reading and Public Hearing

Stephen Brown, the applicant, has submitted a request for a Special Use Permit (SUP) to allow for a Day Care Center at 6412 and 6416 Colleyville Boulevard. The subject property is zoned PUD-C Planned Unit Development- Commercial district. A Day Care Center is only allowed in the office and commercial districts with the approval of an SUP.

Existing Conditions/Background: The subject property is currently known as the Winding Creek Development and is developed as an office park with the Montclair Wedding Venue. Commercial retail uses are permitted on properties adjacent to Colleyville Boulevard. Per the attached site plan, landscaping and elevation exhibits, the proposed business would construct a 10,000 s.f. day care center.

Proposed Zoning Change:

Request – The applicant requests an SUP for a Day Care in the PUD-C Planned Unit Development-Commercial zoning district.

The minimum standards for the PUD-C zoning district, which are applicable to this request are as follows:

1. General

a. The purpose of this PUD-C is for office and retail uses.

b. This property is subject to all the regulations contained in the Colleyville Land Development Code, except where amended by this Ordinance.

3. Permitted and Prohibited Uses

a. The following land uses shall be permitted within the Planned Unit Development:

1. All office uses allowed in the Land Development Code.

4. Buildings and Site Plan Approval

a. The total square footage of all office buildings constructed within this development be allowed as follows:

1. General Office: Maximum Square Footage: 34,515

b. All office buildings shall contain no more than one-story unless mixed with retail

uses.

c. All buildings constructed as part of this development that do not have frontage along State Highway 26 shall be generally consistent with the building elevation designs, attached as Exhibit "C".

6. Lighting

a. All lighting including parking lot, building and security lighting shall be directed away from residential areas and shall provide a maximum candle illumination of 0.5 foot candles as measured from the property line.

7. Landscaping, buffering and open space

b. A 15 foot landscape buffer shall be maintained along the western boundary of the development where it is adjacent to residential properties. Additionally, the landscape buffer shall contain 43 wax myrtles planted on 15 foot centers. The required buffer shall be installed prior to the issuance of the certificate of occupancy for any new structures.

c. A 25 foot building setback shall be maintained along the entire western property line where it is adjacent to residential properties.

9. Fences and Screening

a. A minimum eight (8) foot masonry screening fence shall be constructed along the entire western property line adjacent to residential properties prior to the issuance of the certificate of occupancy for any new structures.

10. Other

b. For any building not fronting on State Highway 26, the hours of operation shall not exceed 6:30 a.m. to 6:30 p.m. Monday – Friday.

Surrounding Development: The property to the north and east are zoned PUD-C Planned Unit Development - Commercial and is unimproved lots within the Winding Creek development. The property to the south is zoned AG Agricultural and is unimproved. Properties to the west are zoned R-20 Single Family Residential and are improved with single family homes.

Proposed Business: Per the attached Statement of Planning Objectives the proposed name of the business is "Kiddie Academy Day Care". The business is expected to have 30 staff and 190 students at full capacity. The business will operate a "Kiddie Academy Day Care" that focuses on learning, creativity, compassion, and character. The proposed use is compatible with the surrounding zoning because it will add a

convenient and aesthetically pleasing mix of neighborhood services.

Ordinance – Chapter 3 (Land Use) of the Land Development Code identifies the purpose of a Special Use Permit as:

"The purpose of a Special Use Permit is to allow a use not normally allowed in a zoning district, which could be of benefit in a particular case to the general welfare, provided adequate development standards and special requirements are imposed to protect surrounding uses or to preserve the character of the neighborhood."

Analysis Existing and Proposed – The Special Use Permit request up for consideration is consistent with the land uses located on the subject property and the governing zoning district. Although residential adjacency exists to the west (Kingston Subdivision), the proposal does not appear to be of a nature anticipated to adversely impact the adjacent residential properties.

Changes from Previous Proposal: The building location has been shifted to the west with a setback from the property line of 25 feet. The playgrounds previously were located behind the building to the west and are now located on the east side, or front, of the building. The previous tree preservation plan indicated nine trees being removed. Due to the shifting of the building, two additional trees are proposed to be removed for a total of 11 trees. A photometric plan has been included with the current proposal which indicates the planned development would be in compliance with the PUD-C Ordinance in that the foot candles at the property lines do not exceed 0.5 foot candles.

Hours of Operation: The applicant is proposing to amend the PUD-C Ordinance to allow for the hours of operation of the business to not exceed:

- 6:30 am to 6:30 pm daily Monday - Friday

Parking: The attached site plan identifies 45 parking spaces provided for the day care. The Land Development Code does prescribe a specific number of parking spaces for the proposed land use of 1 parking space per 5 pupils, plus a drop-off and pick up area. Utilizing this ratio, 38 parking spaces will be required for the proposed day care facility. Sufficient parking is proposed for the site.

Comprehensive Plan: The City's comprehensive plan, *Destination Colleyville*, identifies the subject property for commercial development as part of the Colleyville Boulevard Corridor. The proposed SUP does not conflict with any portion of the comprehensive plan.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1000 feet of the subject property regarding

this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff recommends approval of the Special Use Permit. The proposed zoning change is generally consistent with the City's comprehensive plan. Additionally the request is consistent with the land uses located on the subject property and the governing zoning district.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval with the recommendation that speed limit signs be placed on the property and that the applicant work with the surrounding property owners to resolve any drainage issues at their July 13, 2020 meeting by a vote of 4-2.

Financial Impact

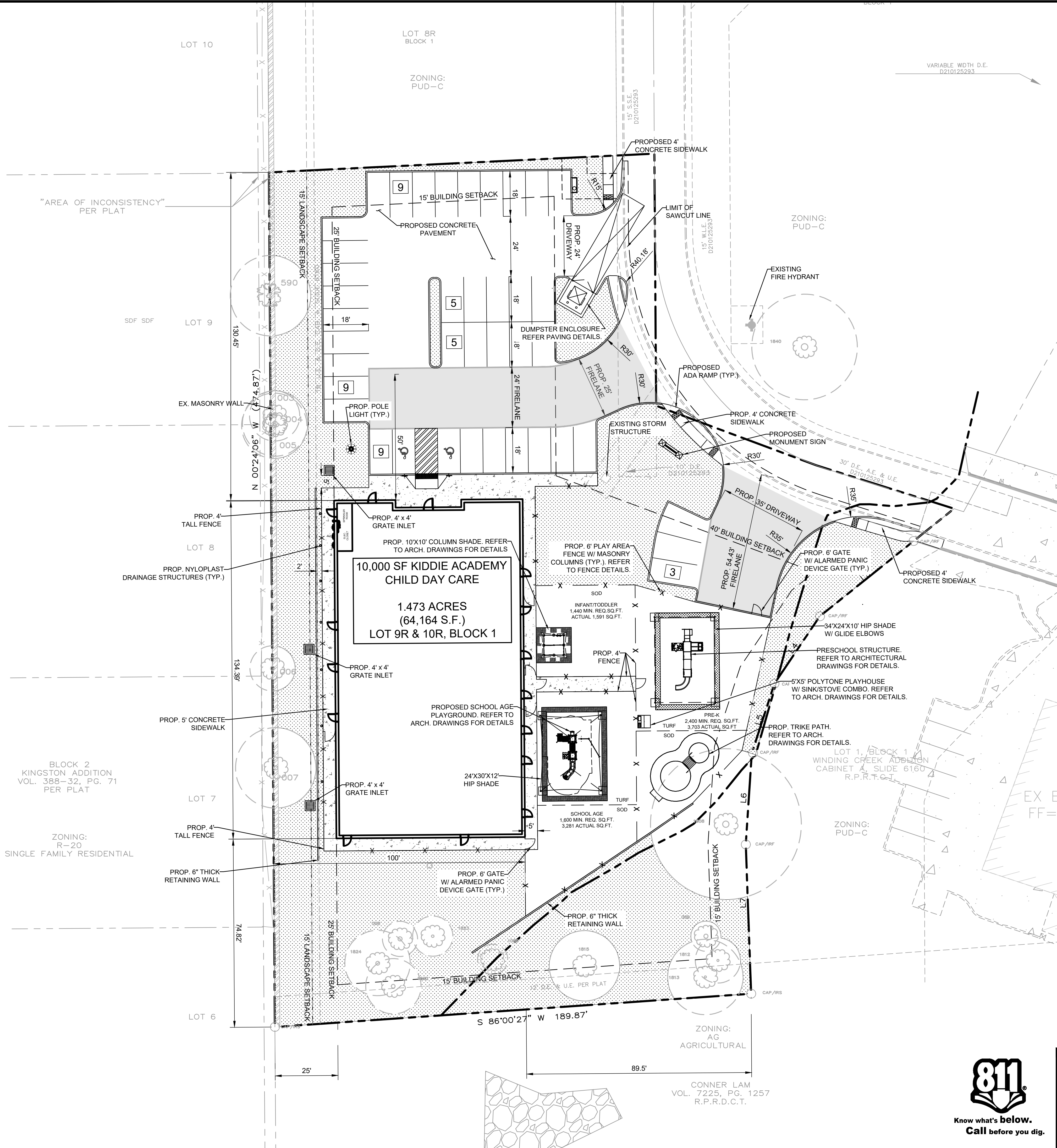
There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

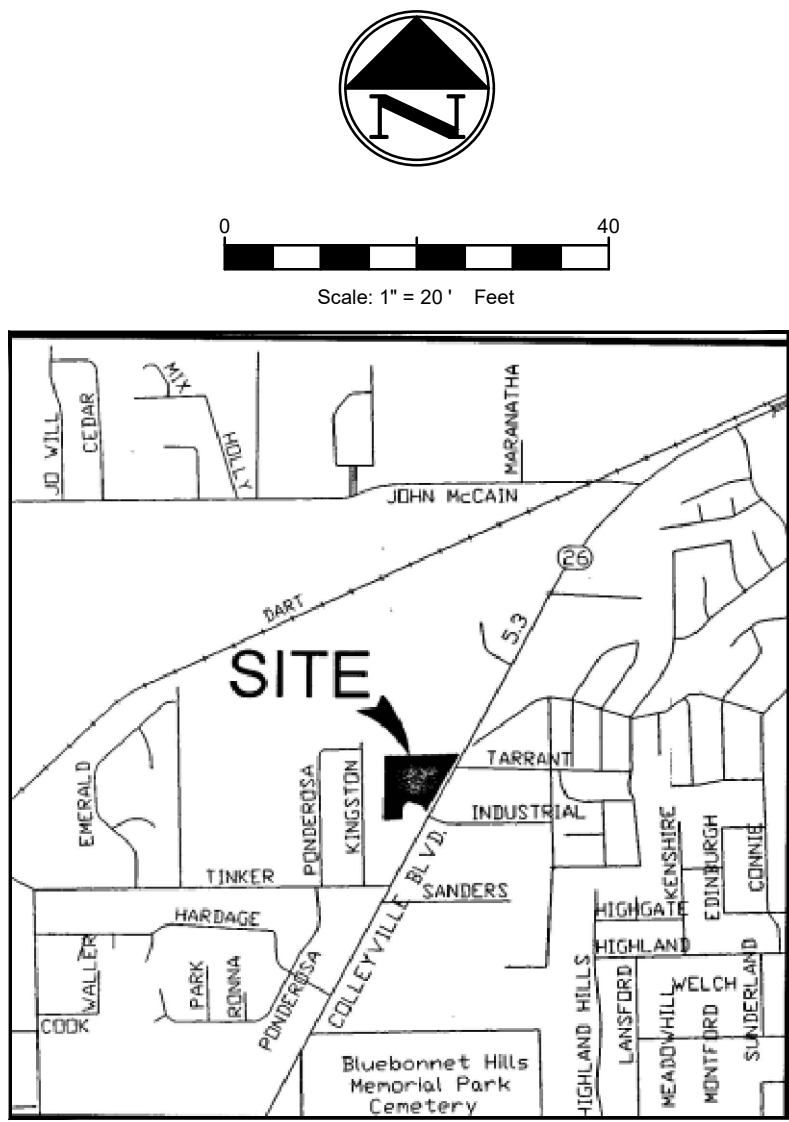
1. Revised Site Exhibits
2. KIDDIE ACADEMY PRESENTATION November 2 2020 - 10.27.2020
3. Aerial Map
4. Zoning Map
5. Future Land Use Map
6. Statement of Planning Objectives
7. Business Plan
8. Previous Site Plan
9. Site Plan - Revised
10. Building Elevations
11. Tree Preservation and Landscape Plan
12. Drainage and Grading Plan
13. Photometric Plan
14. Kiddie Academy Sound Study Summary
15. Notification Map
16. Notification List
17. Property Owner Notification
18. Letters of Opposition
19. Ordinance O-20-2127



SITE DATA SUMMARY CHART	
EXISTING ZONING	PUD-C
PROPOSED USE	DAYCARE
GROSS ACREAGE	1.473 ACRES OR 64,164 S.F.
BUILDING SQUARE FOOTAGE	10,000
LOT COVERAGE	16.27%
FAR	0.16
MAXIMUM HEIGHT	26' - 1 STORY
PARKING RATIO PER USE	1 SPACE PER 5 CHILDREN
PARKING REQUIRED	38
PARKING PROVIDED	40
BUILDING SETBACKS	40' FRONT & 25' REAR
LANDSCAPE SETBACK	15' REAR
IMPERVIOUS AREA	43,602 SF / 68%
PERVIOUS /LANDSCAPE	20,562 SF / 32%

PROJECT CONTACT LIST	
OWNER WINDING CREEK VILLAGE LLC 1801 PRECINCT LINE RD. STE A HURST, TX. 76054 KEVIN AFKAMI 469-363-3222	DEVELOPER BUTTRY & BROWN DEVELOPMENT, LLC 5040 TENNYSON PARKWAY PLANO, TX 75024 STEPHEN BROWN 214-277-4830
ENGINEER TRIANGLE ENGINEERING LLC 1784 McDERMOTT DR., STE. 110 ALLEN, TX. 75013 ANDREW YEOH 469-213-2804	

SITE LEGEND	
CONCRETE CURB	---
SAW-CUT LINE	---
FENCE	X X
FENCE WITH MASONRY COLUMNS	X X
FIRE LANE	---
STRIPING	---
LANDSCAPED AREA	---
PARKING SPACES	9
MONUMENT/PYLON SIGN	---
WHEEL STOPS	---
HANDICAP LOGO	---
HANDICAP SIGN	---
RAMP	---
BOLLARD	---
TRAFFIC ARROW	---
FIRE HYDRANT	---
DUMPSTER	---
LIGHT POLE	---



- VICINITY MAP**
N.T.S.
- SITE GENERAL NOTES**
1. ALL CONSTRUCTION SHALL BE IN STRICT ACCORDANCE WITH THE CITY OR LOCAL JURISDICTION STANDARDS.
 2. THE LOCATION OF UNDERGROUND UTILITIES INDICATED ON THE PLANS IS TAKEN FROM AS-BUILTS, UTILITY PLANS OR SURVEY. IT IS THE CONTRACTOR'S RESPONSIBILITY TO MAKE ARRANGEMENTS WITH THE OWNERS OF SUCH UNDERGROUND UTILITIES PRIOR TO WORKING IN THE AREA TO CONFIRM THEIR EXACT LOCATION AND TO DETERMINE WHETHER ANY ADDITIONAL UTILITIES OTHER THAN THOSE SHOWN ON THE PLANS MAY BE PRESENT. THE CONTRACTOR SHALL PRESERVE AND PROTECT ALL UNDERGROUND UTILITIES. IF EXISTING UNDERGROUND UTILITIES ARE DAMAGED, THE CONTRACTOR WILL BE RESPONSIBLE FOR THE COST OF REPAIRING THE UTILITY.
 3. WHERE EXISTING UTILITIES OR SERVICE LINES ARE CUT, BROKEN OR DAMAGED, THE CONTRACTOR SHALL REPLACE OR REPAIR THE UTILITIES OR SERVICE LINES WITH THE SAME TYPE OF ORIGINAL MATERIAL AND CONSTRUCTION, OR BETTER, UNLESS OTHERWISE SHOWN OR NOTED ON THE PLANS. AT HIS OWN COST AND EXPENSE, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER AT ONCE OF ANY CONFLICTS WITH UTILITIES.
 4. ALL EXCAVATIONS, TRENCHING AND SHORING OPERATIONS SHALL COMPLY WITH THE REQUIREMENTS OF THE U. S. DEPARTMENT OF LABOR, OSHA, CONSTRUCTION SAFETY AND HEALTH REGULATIONS AND ANY AMENDMENTS THERETO.
 5. THE CONTRACTOR SHALL RESTORE ALL AREAS DISTURBED BY CONSTRUCTION TO ORIGINAL CONDITION OR BETTER. RESTORED AREAS INCLUDE, BUT ARE NOT LIMITED TO TRENCH BACKFILL, SIDE SLOPES, FENCES, DRAINAGE DITCHES, DRIVEWAYS, PRIVATE YARDS AND ROADWAYS.
 6. ANY CHANGES NEEDED AFTER CONSTRUCTION PLANS HAVE BEEN RELEASED, SHALL BE APPROVED BY THE CITY ENGINEER. THESE CHANGES MUST BE RECEIVED IN WRITING.
 7. THE CONTRACTOR SHALL PROVIDE "RED LINED" MARKED PRINTS TO THE ENGINEER PRIOR TO FINAL INSPECTION INDICATING ALL CONSTRUCTION WHICH DEVIATED FROM THE PLANS OR WAS CONSTRUCTED IN ADDITION TO THAT INDICATED ON THE PLANS.
 8. ALL CURB RADIUS TO BE 10' OR 2' UNLESS OTHERWISE NOTED ON THE SITE PLAN.

SITE PLAN

KIDDLE ACADEMY

6412 COLLEYVILLE BOULEVARD (S.H.26)

CITY OF COLLEYVILLE

TARRANT COUNT, TEXAS

LOT 9R & 10 R, BLOCK 1, WINDING CREEK ADDITION

TRIANGLE

ENGINEERING LLC

T: 469.331.8566 | F: 469.213.7145 | E: info@triangle-engr.com

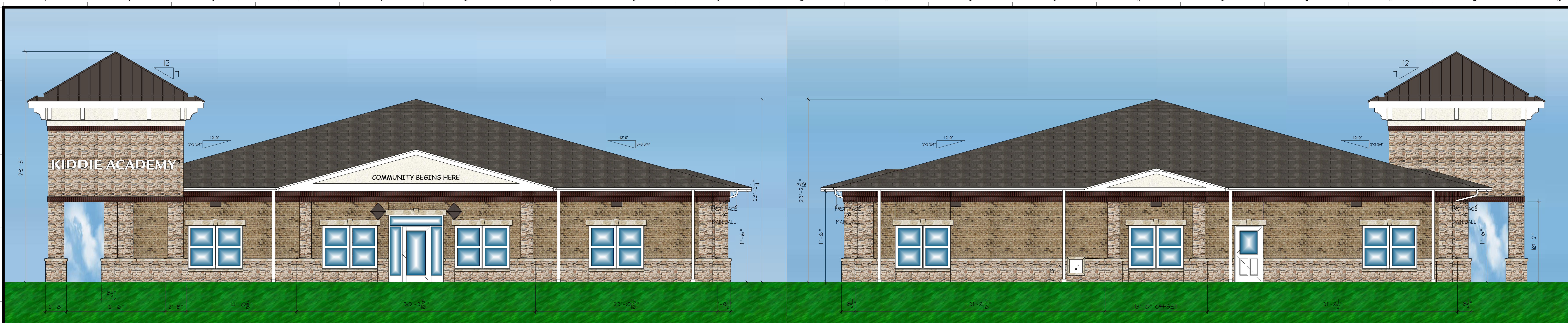
W: triangle-engr.com | O: 1784 McDermott Drive, Suite 110, Allen, TX 75013

Planning | Civil Engineering | Construction Management

P.E.	DES.	DATE	SCALE	PROJECT NO.	SHEET NO.
AY	GH	04/15/20	SCALE BAR	28-20	C1

TX. P.E. FIRM #11525

NO.	DATE	DESCRIPTION	BY
1	04/15/2020	1st CITY SUBMITTAL	AY
2	06/15/2020	2nd CITY SUBMITTAL	AY
3	10/26/2020	SITE PLAN REVISION	KP
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.	.	.	.
.	.	.	.
.	.	.	.
.	.	.	.



L1 FRONT ELEVATION

A101 SCALE 3/16" = 1'-0"

L9 REAR ELEVATION

A101 SCALE 3/16" = 1'-0"



G1 RIGHT ELEVATION (NOT SEEN FROM ROAD)

A101 SCALE 3/16" = 1'-0"



C1 LEFT ELEVATION

A101 SCALE 3/16" = 1'-0"

LEGEND

DARK BRONZE FINISH WALL PACKS	PRE-CAST STONE SILL	STUCCO #1 - DRYVIT #102 BRITE WHITE, SANDPEBBLE FINE FINISH	CHEROKEE BRICK - MISSISSIPPI BERKLEY WITH IVORY MORTAR	ASPHALT SHINGLE ROOFING GAF - WEATHERED WOOD	GUTTERS & DOWNSPOUTS WHITE	STONE WAINSCOTING	DOORS & WINDOWS - WHITE
-------------------------------	---------------------	---	--	--	----------------------------	-------------------	-------------------------

A1 LEGEND

A101 SCALE NTS

DA
DA

DEVELOPER
BUTTRY & BROWN
DEVELOPMENT, LLC
5801 TENNYSON PARKWAY
SUITE 150
PLANO, TX 75024
214.296.4989

FRANCHISEE
KRISHNA ADAVI &
SOWANYA PISUPATI
MEP ENGINEER

STRUCTURAL ENGINEER

ELECTRONIC (AUTOCAD) FILES INCLUDING ARCHITECTURAL, STRUCTURAL, FIRE PROTECTION, HVAC, ELECTRICAL, AND MECHANICAL. THESE FILES ARE TO BE USED BY THE GENERAL CONTRACTOR OR THE SUBCONTRACTOR FOR THE PREPARATION OF THE BIDDING DOCUMENTS. THE FILES ARE NOT TO BE USED FOR ANY OTHER PURPOSES WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT.

ALL CONTRACTORS SHALL REVIEW ALL DRAWINGS AND SPECIFICATIONS. CONTRACTORS AND SUBCONTRACTORS ARE RESPONSIBLE FOR COMPLETE REVIEW ITEMS AFFECTING ALL TRADES ARE PLACED THROUGHOUT THE SET OF DRAWINGS. NO OTHER SECTIONS WILL BE PERMITTED. THE CONTRACTOR SHALL PROMPTLY NOTIFY THE ARCHITECT OF ANY DISCREPANCY, DISCOVERY, OR ERROR WHICH THEY DISCOVER UPON EXAMINATION OF THE CONTRACT DOCUMENTS. THE SITE OR LOCAL CONDITIONS DO NOT SCALE. DRAWINGS USE DIMENSIONS PROVIDED ON DRAWINGS.

THIS DOCUMENT IS RELEASED FOR THE SOLE PURPOSE OF OWNER REVIEW, PERMITTING, AND BIDDING UNDER THE AUTHORITY OF HAROLD C. BAKER AIA. ON 06/10/2020. IT IS NOT INTENDED TO BE USED FOR CONSTRUCTION PURPOSES UNTIL PERMITS ARE ISSUED.

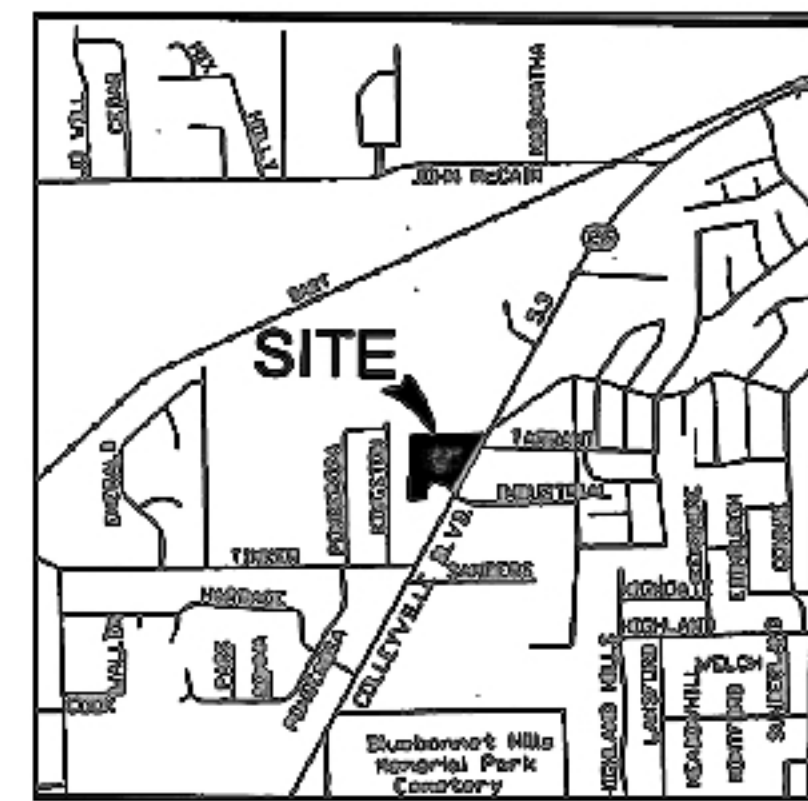
NO.	DATE	REVISION	BY	DATE	DESCRIPTION
1	06/10/2020	ISSUED FOR PERMITTING	HC	06/10/2020	ISSUED FOR PERMITTING
2	06/10/2020	ISSUED FOR BIDDING	HC	06/10/2020	ISSUED FOR BIDDING
3	06/10/2020	ISSUED FOR CONSTRUCTION	HC	06/10/2020	ISSUED FOR CONSTRUCTION
4	06/10/2020	ISSUED FOR RECORD	HC	06/10/2020	ISSUED FOR RECORD

KIDDIE ACADEMY
EDUCATIONAL CHILD CARE
6412 & 6416 Colleyville Boulevard
Colleyville, TX 76034

HAROLD C. BAKER AIA
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email: hcbaker@hcbaker.com

Drawn By: CAD
Checked By: JCB
Project Number: 10008
Scale: AS NOTED

A200
EXTERIOR ELEVATIONS
RENDERING



- ## L.2



KIDDIE
ACADEMY®
EDUCATIONAL CHILD CARE

SOUND STUDY

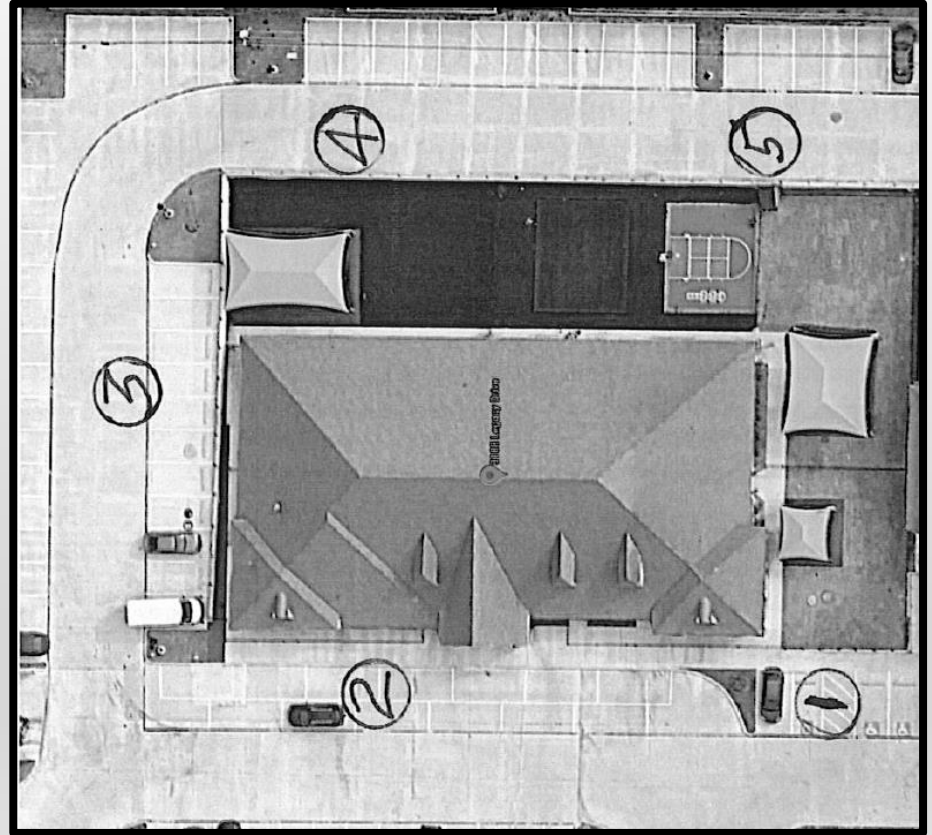
SOUND STUDY RESULTS

Comparison of an existing Kiddie Academy in Frisco, TX and the future Colleyville, TX Kiddie Academy location.

Building size and site design are similar between locations.

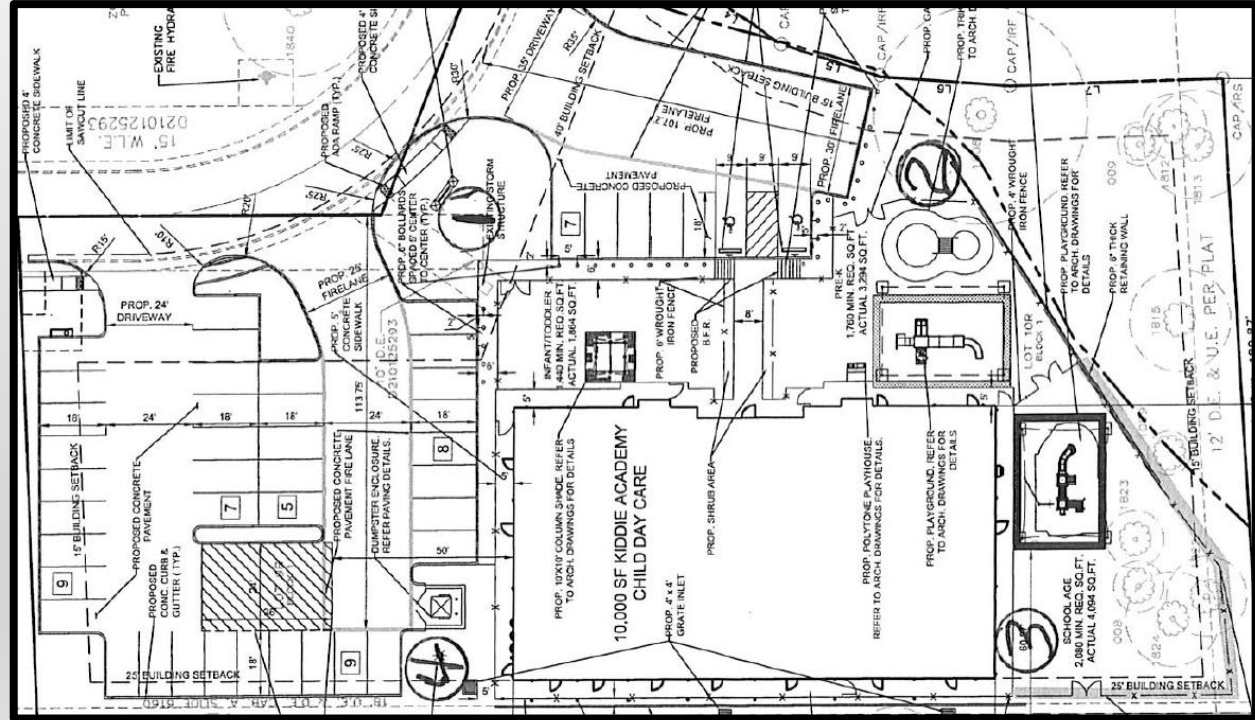
SOUND STUDY RESULTS

- 5 areas around the Frisco building were tested.
- Children were on all three playgrounds during the test period.
- Sound levels at the Frisco and Colleyville sites are similar.



SOUND STUDY RESULTS

- 5 areas around the future building were tested.
- Sound levels at the Frisco and Colleyville sites are similar even though no current building exists in Colleyville.
- From the study engineer – “we would not anticipate any objectionable source increase from the Colleyville facility operation to the west of the planned building”.
- From the study engineer – “the existence of new building between the adjacent houses and Colleyville Road may block or reduce that road noise”.



SITE PLAN AND BUILDING REVISIONS

[illegible][illegible]

- **Front of the building is on the north side.**
- **Playgrounds are now on the east side of the building.**
- **Dumpster is moved per neighbor's request.**
- **Tower is added on the NE corner of the building to match buildings within the area.**
- **Additional landscape added at the NE corner, monument sign, and around the dumpster to enhance the visual quality of the project.**

PREVIOUS BUILDING ELEVATION

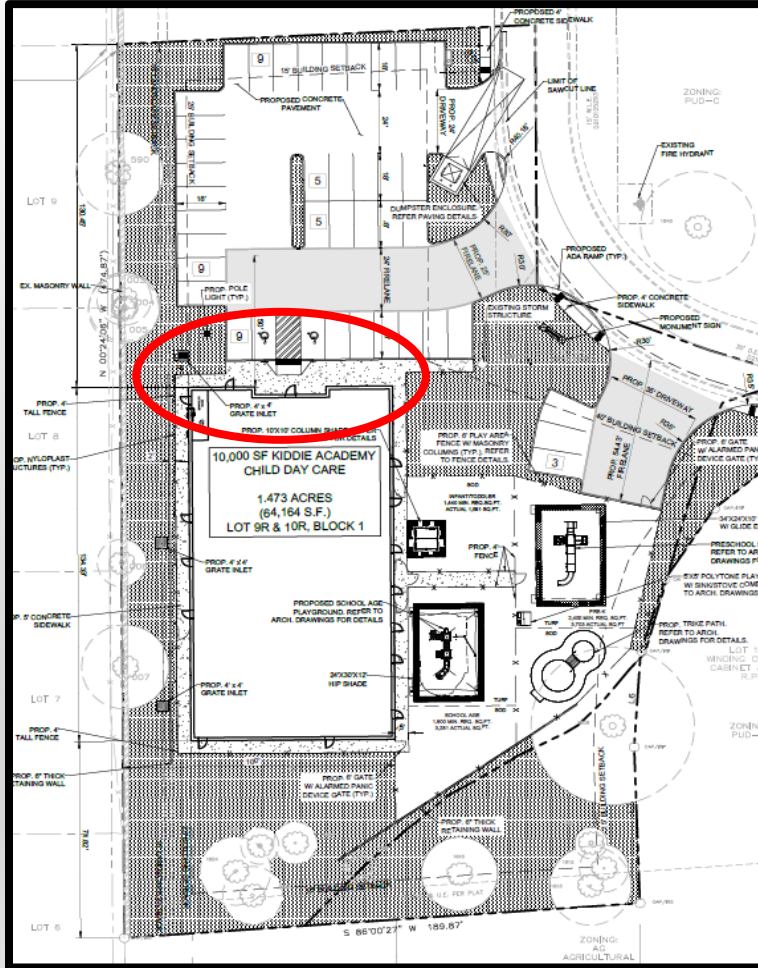


REVISED BUILDING ELEVATION



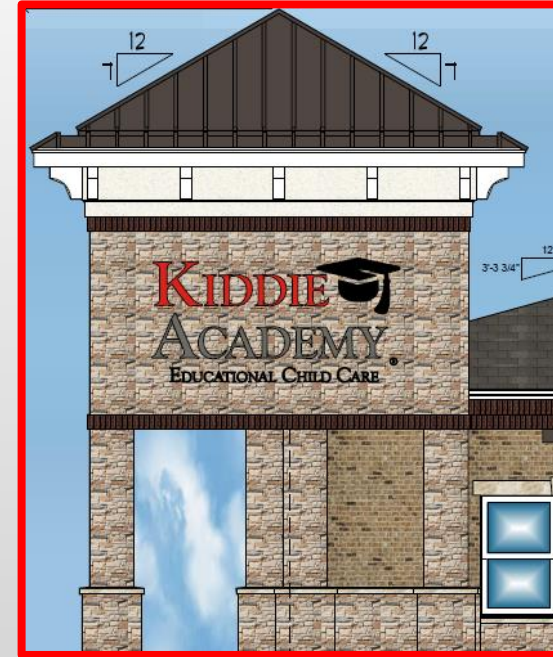
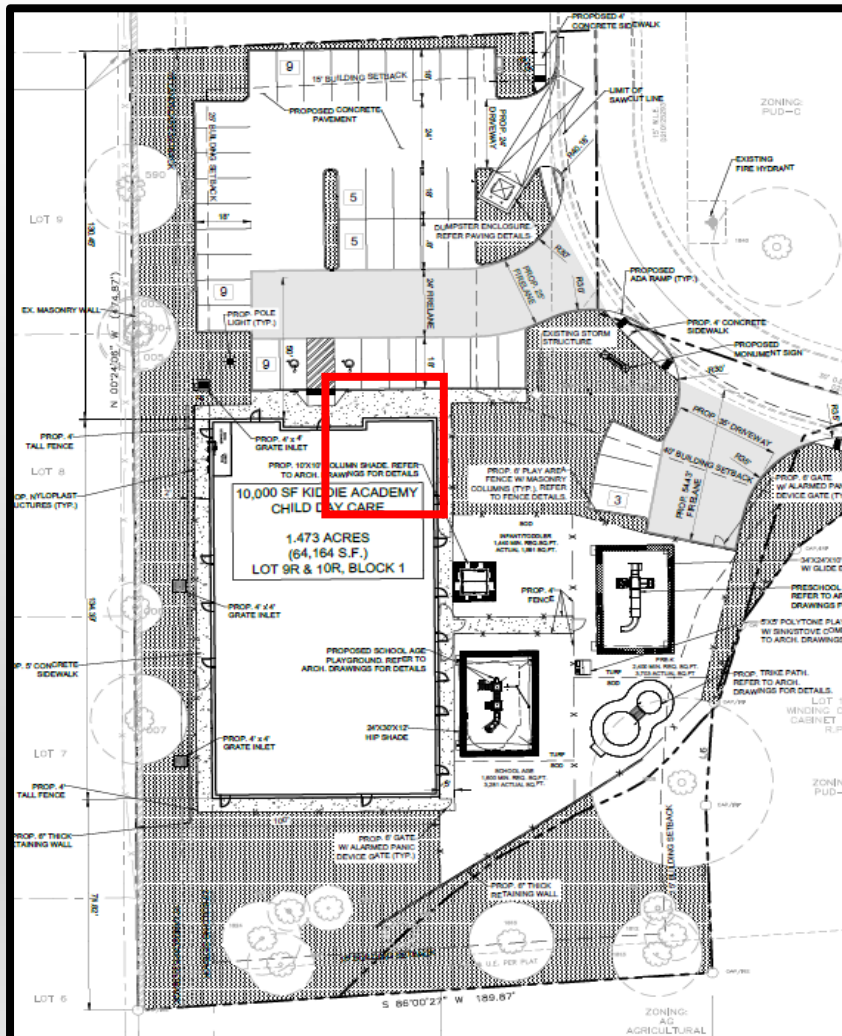
- Elevation materials changed as requested to enhance the quality of the building.
- Brick and rock utilized versus stucco. Similar to an existing development across Highway 26.
- Corner tower added on the NE corner to match buildings within the area.

REVISED SITE PLAN CHANGES



- Front of the building is on the north side.

REVISED SITE PLAN CHANGES

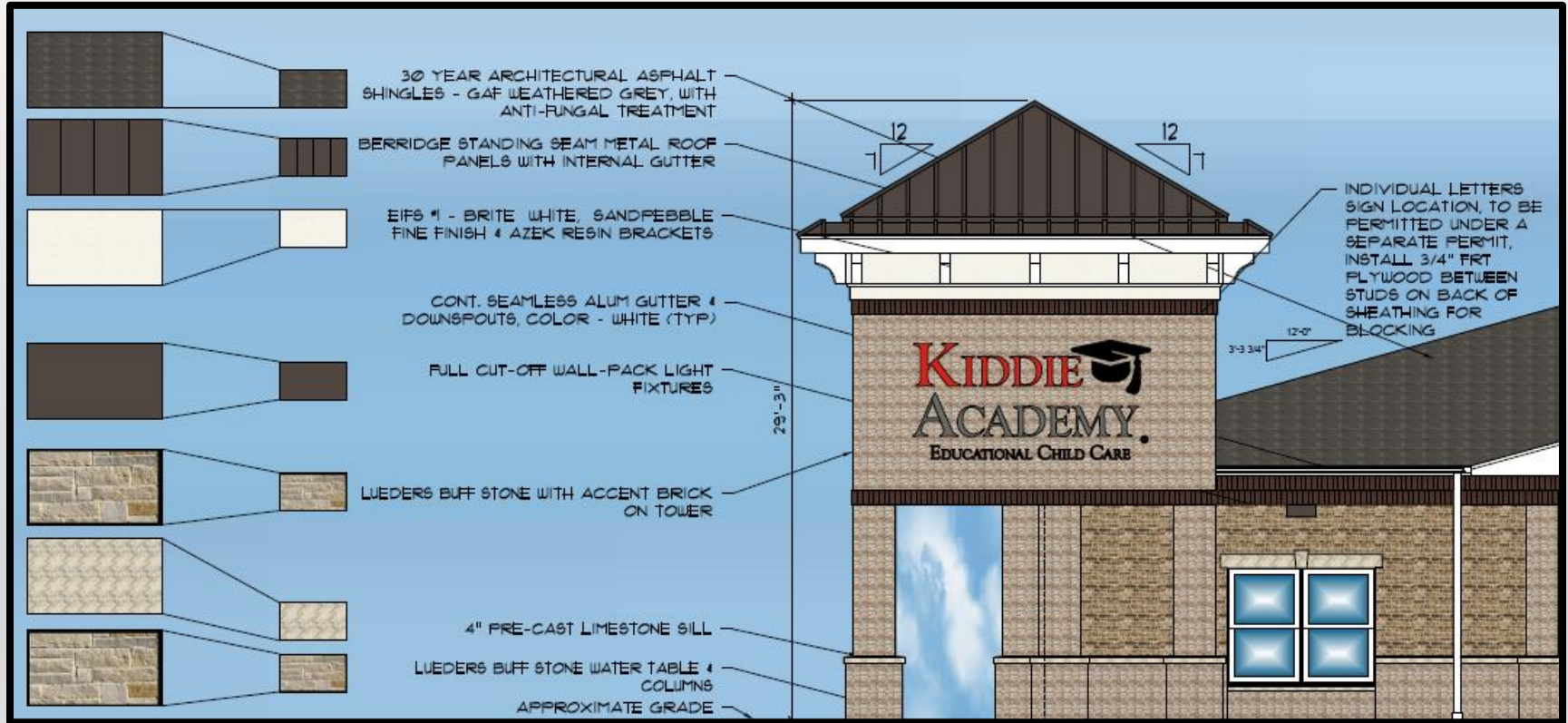


- Tower is added on the NE corner of the building to match buildings within the area.

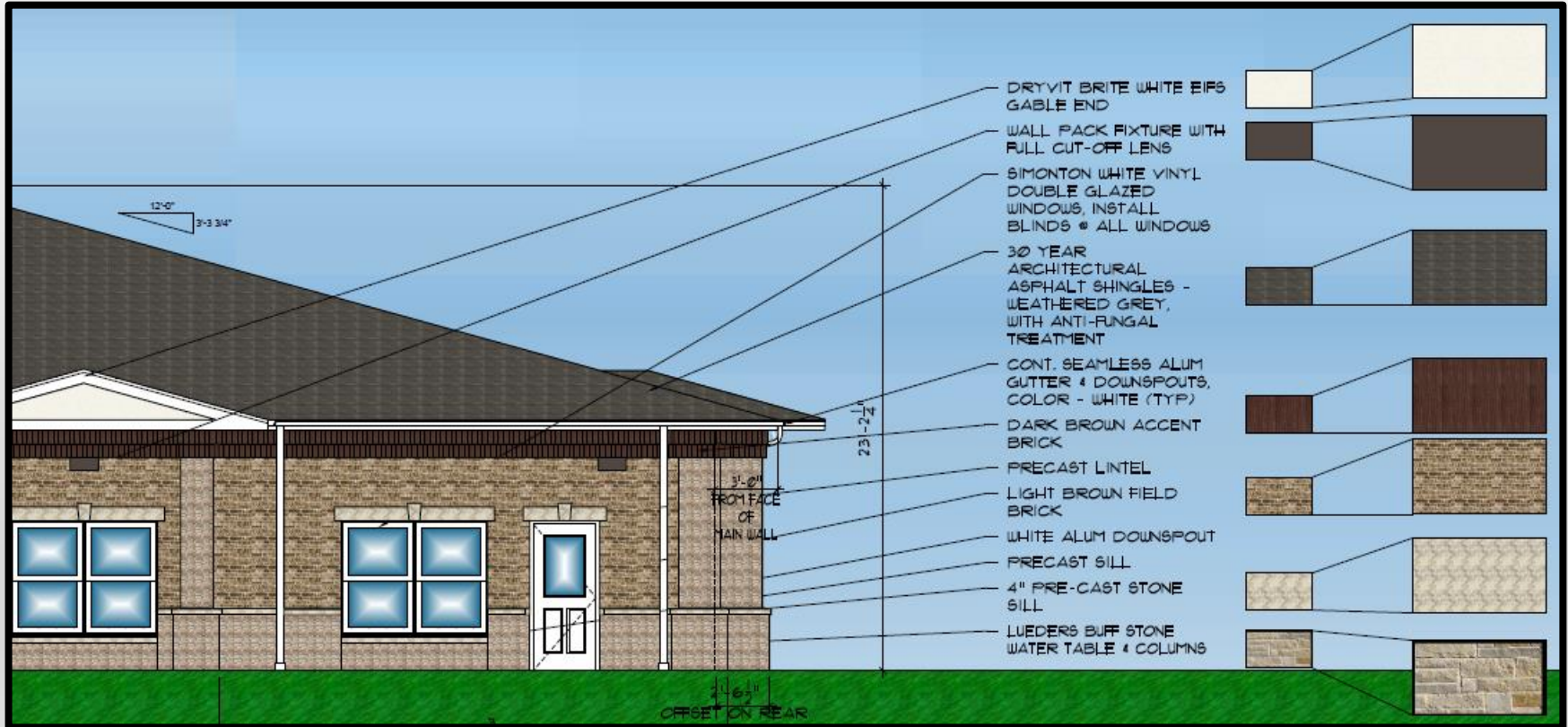
REVISED BUILDING ELEVATION



REVISED BUILDING ELEVATION



REVISED BUILDING ELEVATION



[illegible]

- **Playgrounds are now on the east side the building, not in front or back of the building. Further away from the neighbor's homes.**

SHADE STRUCTURES & PLAYGROUND EQUIPMENT EAST SIDE OF THE BUILDING

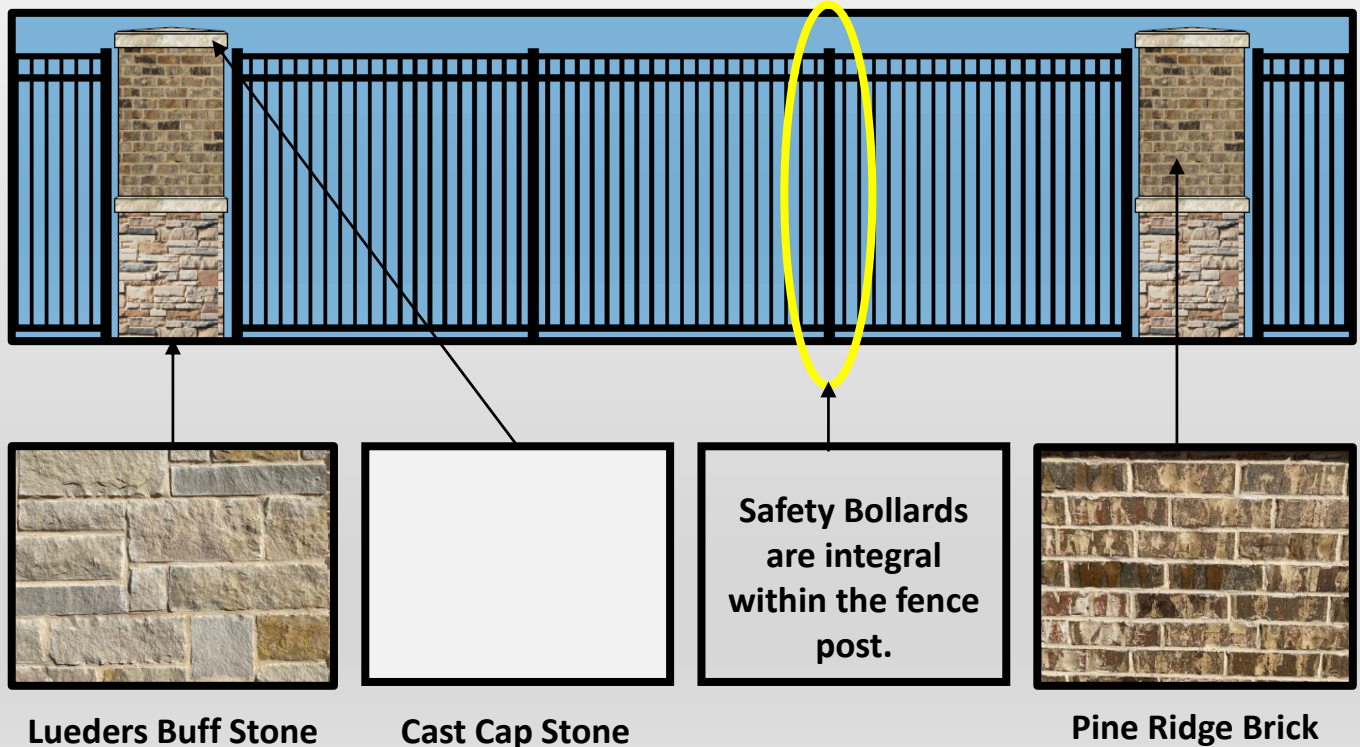


- Shade structures are now on the east side of the building – not in front or back of the building.
- Color to be determined and coordinated with the city.

PROPOSED FENCING WITH COLUMNS

- City requested upgraded fence with masonry columns to match the building elevations. Stone base with brick upper tier column.

- Fence sections are 12' to 18' between columns depending on site location.

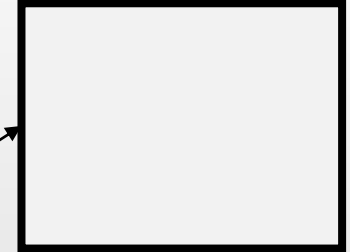
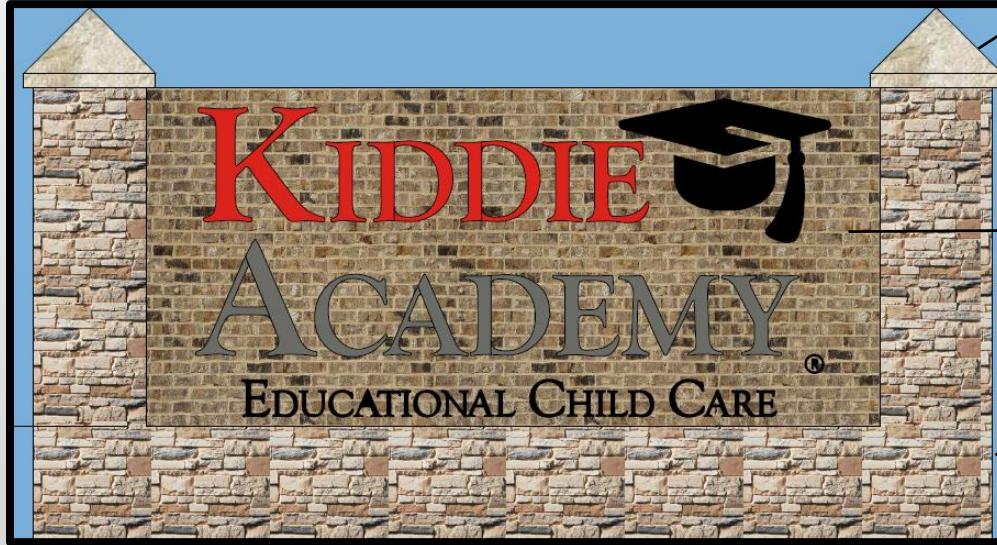


PROPOSED MONUMENT SIGN

- Proposed monument sign with masonry columns to match the building elevations. Stone base with brick inset.

- Sign to incorporate individual letters, not a panel system.

- Size to be determined



Cast Cap Stone



Pine Ridge Brick

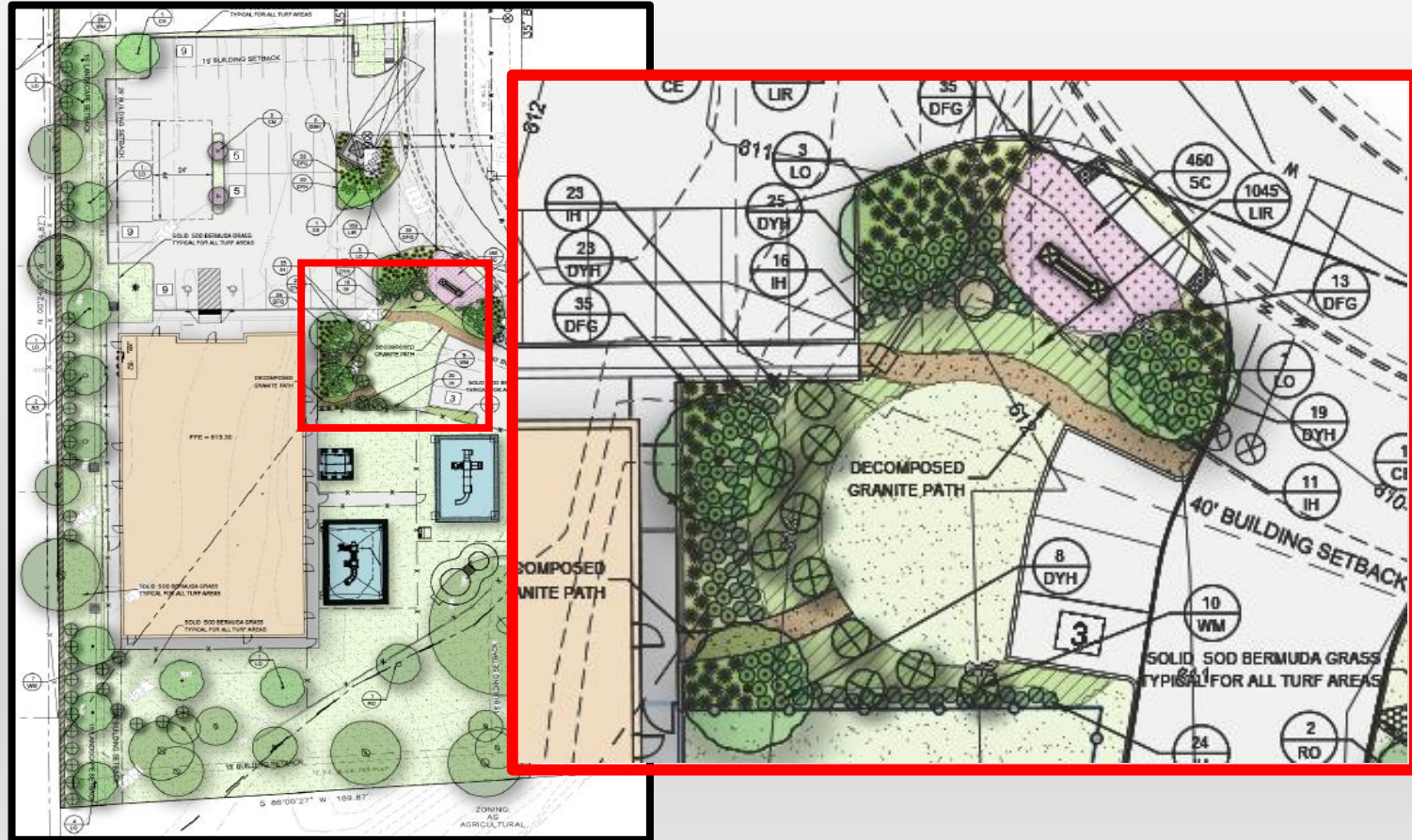


Lueders Buff Stone



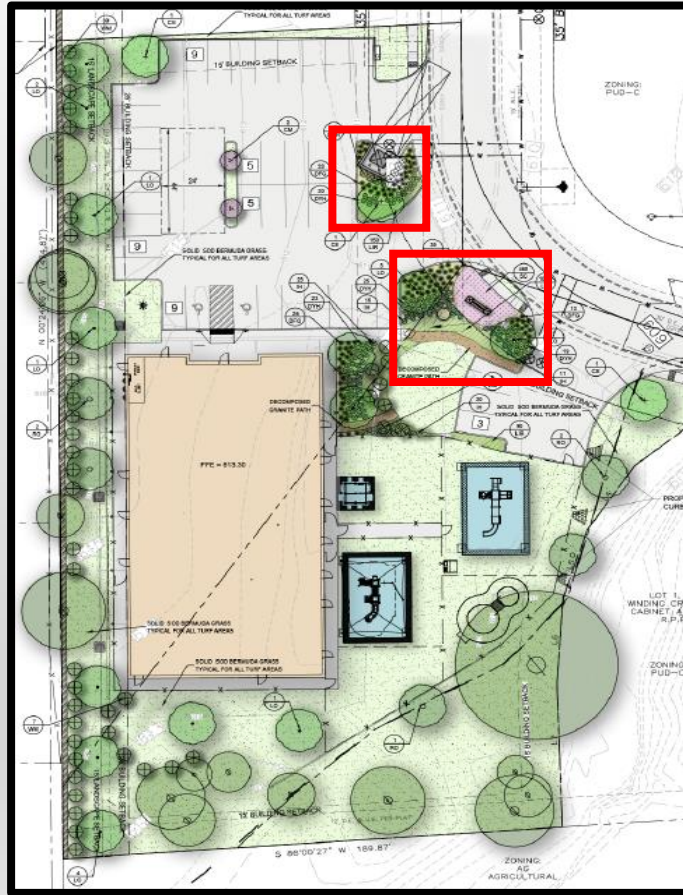
UPGRADED LANDSCAPE CALL OUTS

- Substantial landscape plantings and granite pathway added to the NE corner of the building.



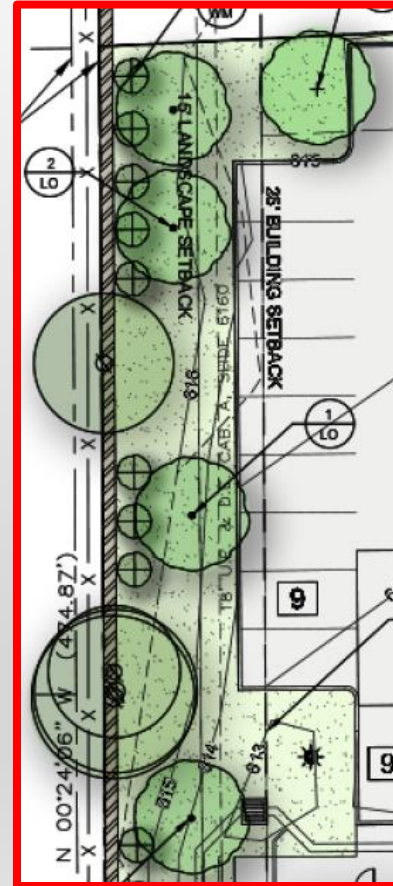
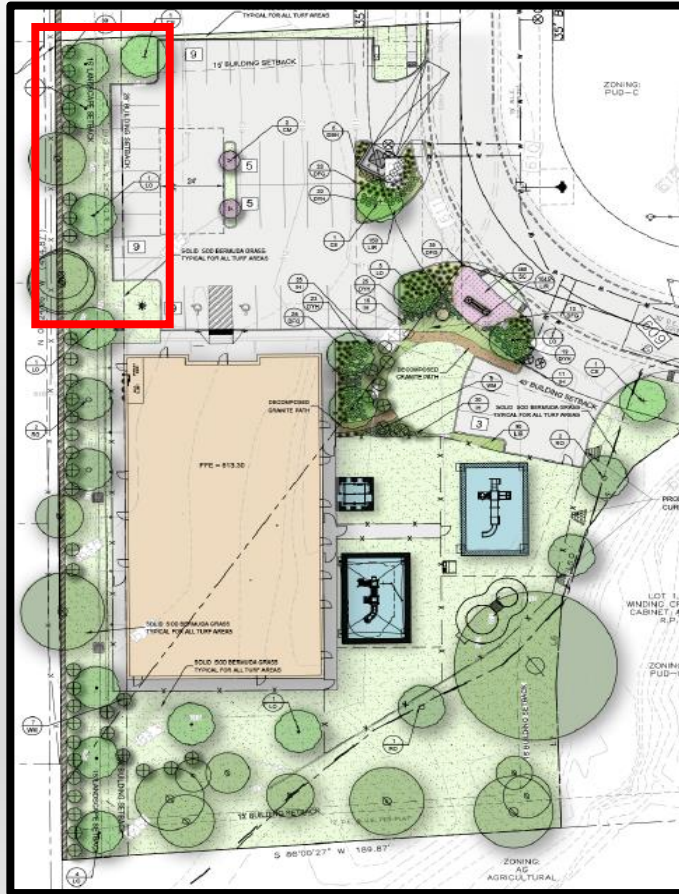
UPGRADED LANDSCAPE CALL OUTS

Additional landscaping added around the monument sign and dumpster depot.



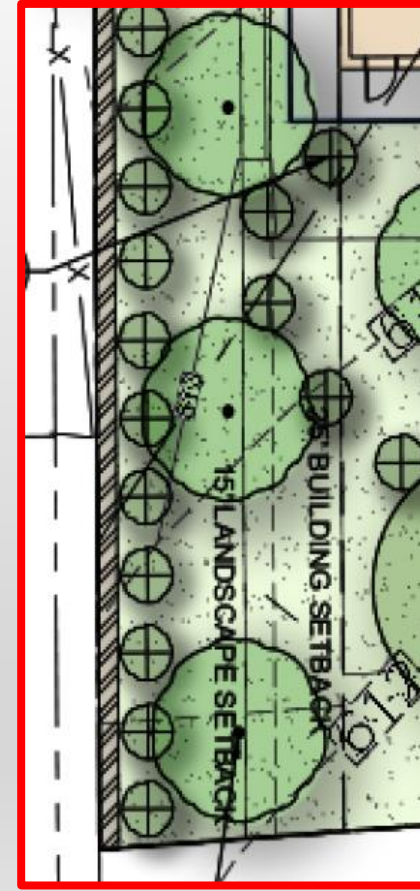
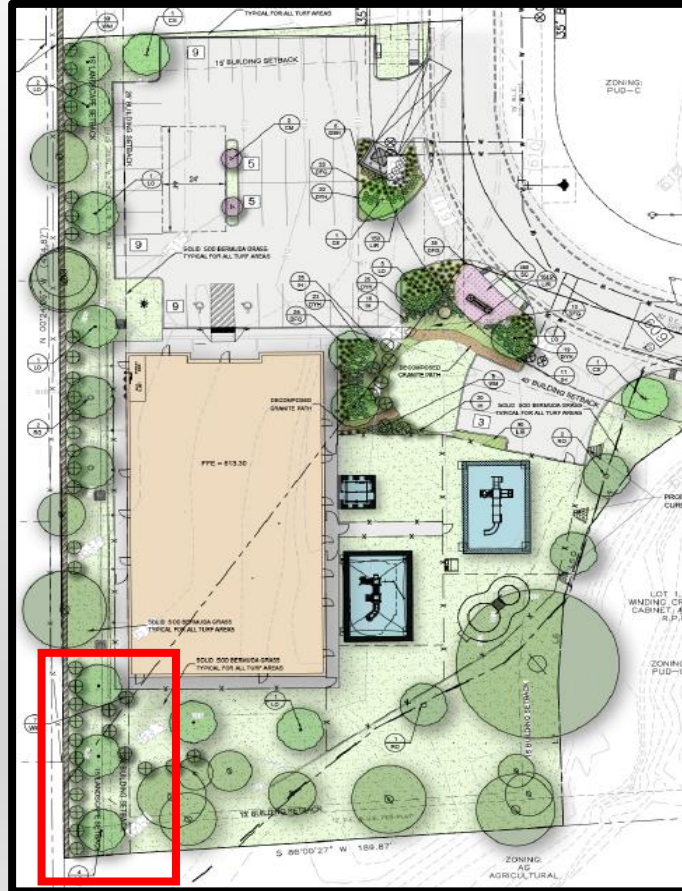
UPGRADED LANDSCAPE CALL OUTS

- Additional trees added on the northwest fence area per neighbor's request.



UPGRADED LANDSCAPE CALL OUTS

- Additional trees and shrubs added on the southwest fence area to add additional visual quality to the property.

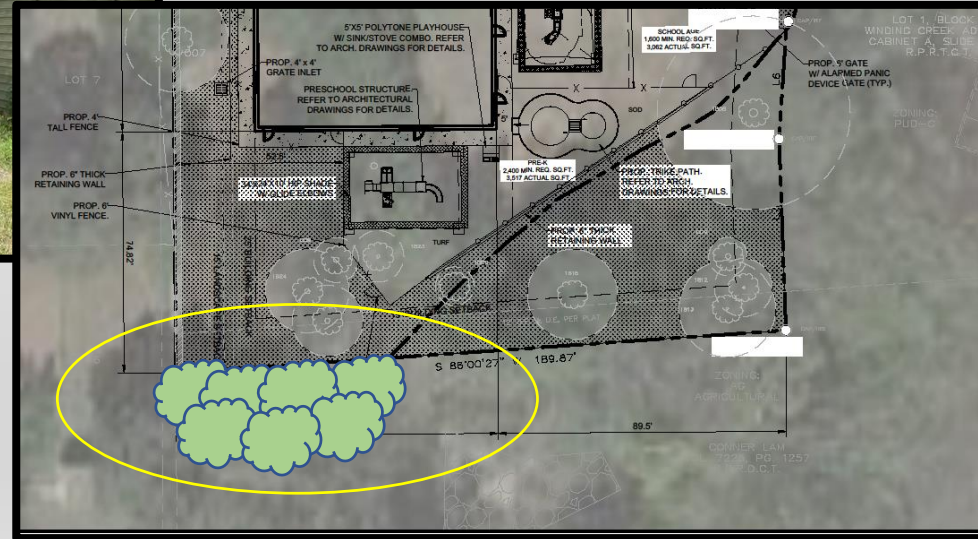


SOUTH & SOUTHWEST PROPERTY EXISTING TREES & BRUSH

Existing trees and brush help to divide the neighbor's property from the preschool and will maintain the natural environment.

These materials will not be removed.

Aerial photo at the bottom is the southern portion of the lot. Shows tremendous existing vegetation.



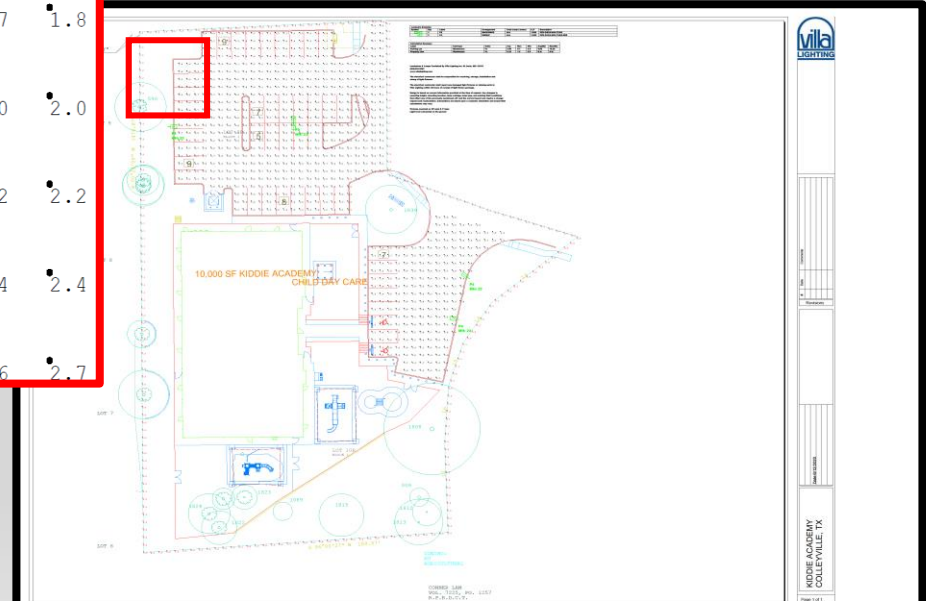
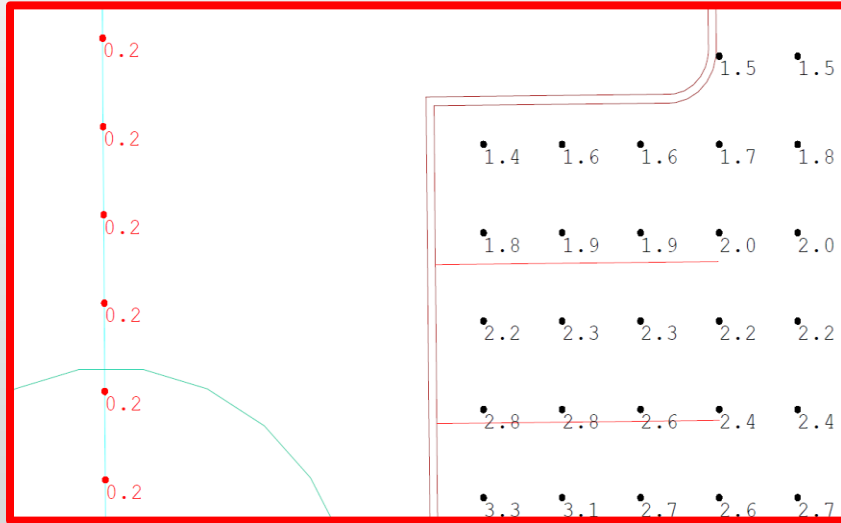
SOLID VINYL FENCING ON SOUTH & SOUTHWEST CORNER OF PROPERTY

- Solid vinyl fencing provided on the south and southeast corner of the playground to help reduce potential noise.
- This could be used on the south property line instead.



PHOTOMETRICS PLAN

- **Lighting at the property line is minimal at 0.2-foot candles versus city code of 0.5-foot candles.**



QUESTIONS & COMMENTS

Aerial Map



ZC20-015

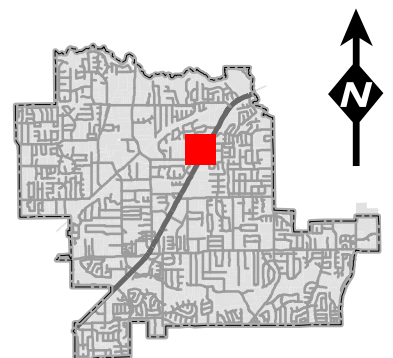
6412-6416 Colleyville Blvd

DISCLAIMER:

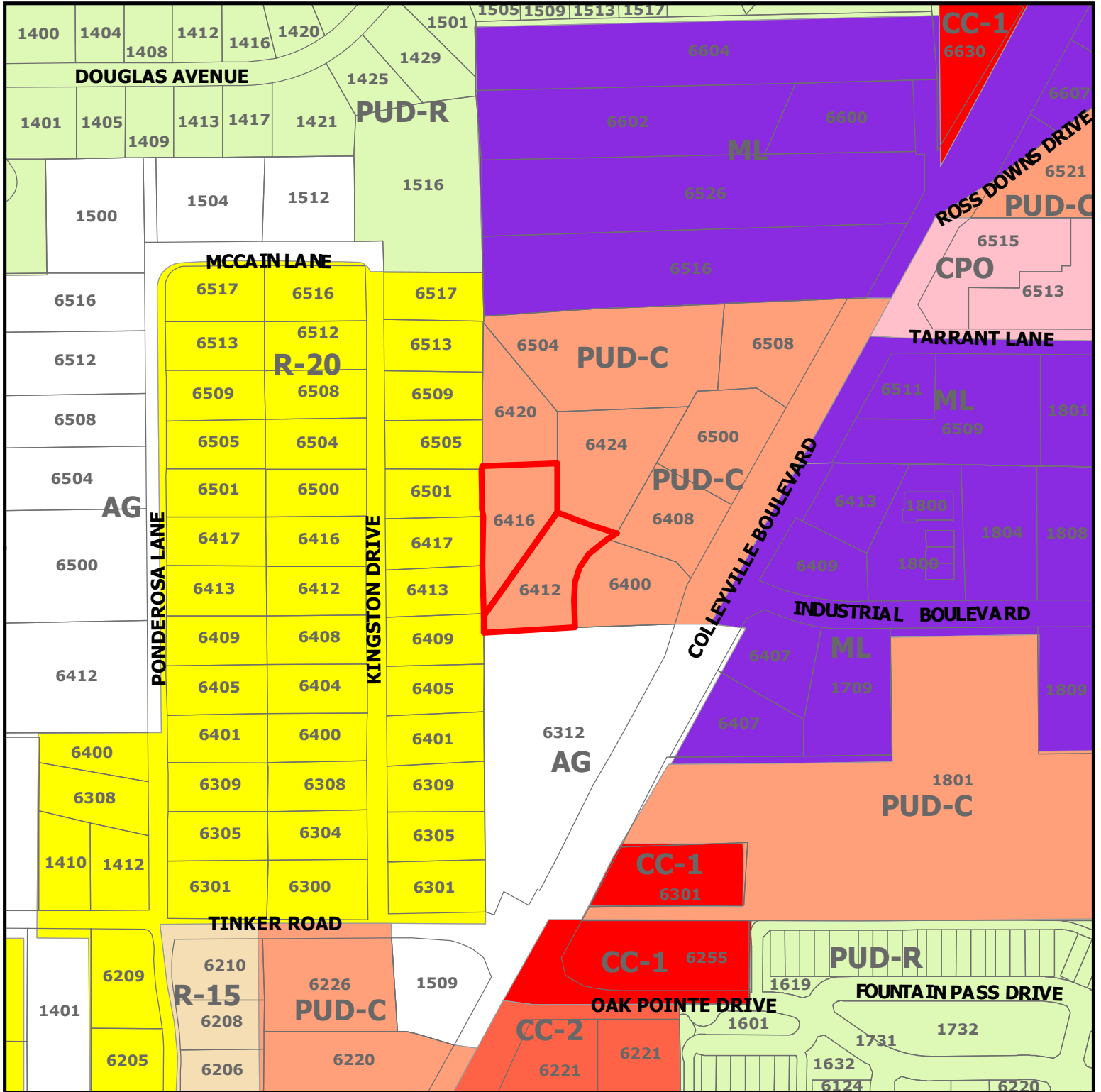
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Subject Property



Zoning Map



ZC20-015

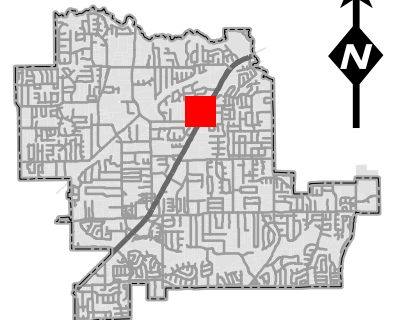
6412-6416 Colleyville Blvd

DISCLAIMER:

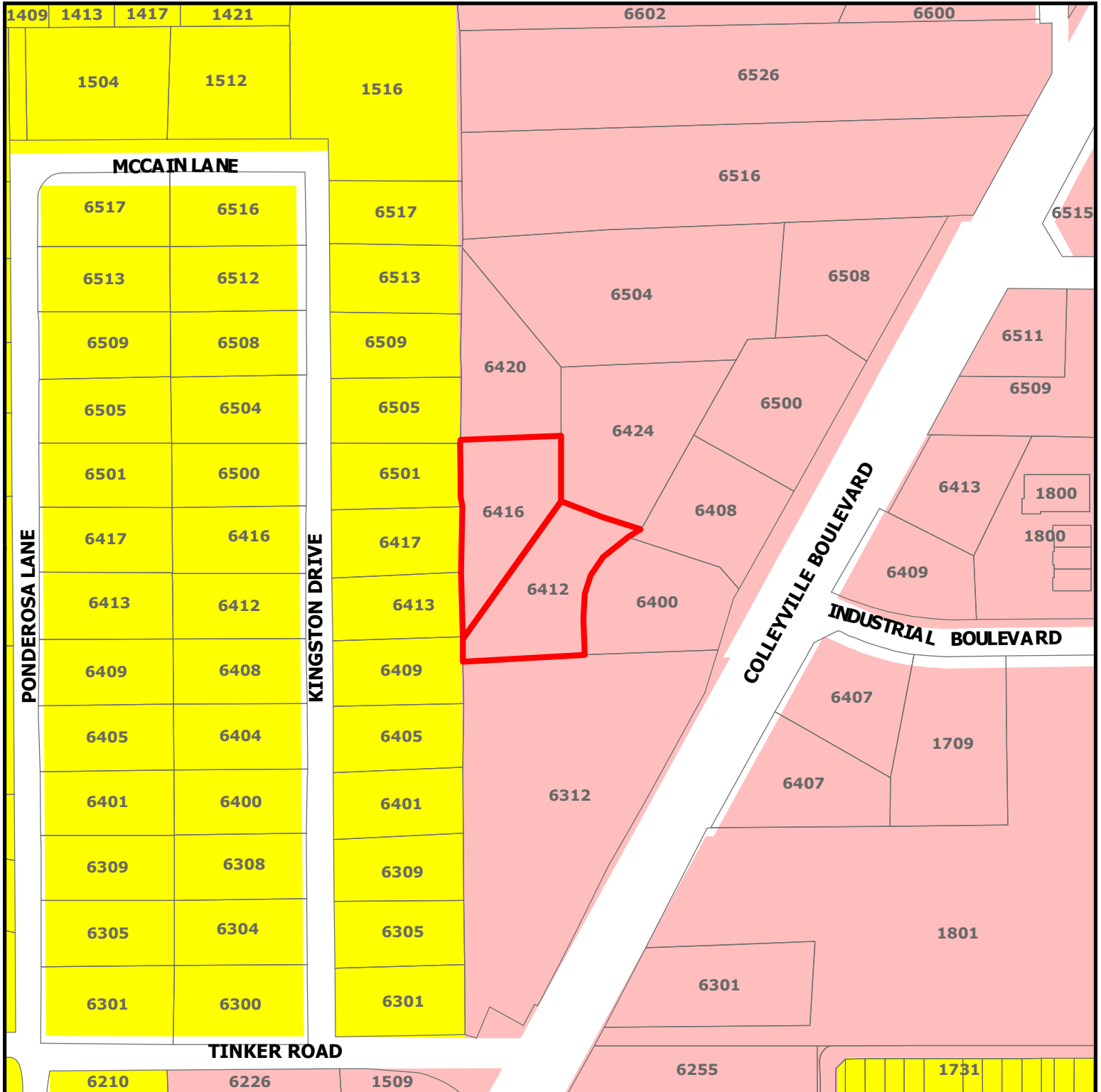
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Subject Property



Future Land Use Map



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ZC20-015

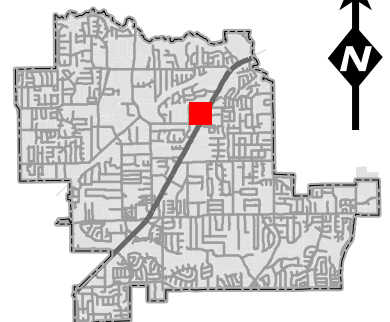
6412-6416 Colleyville Blvd



Subject Property

Residential

Colleyville Blvd Corridor



Statement of Planning Objectives



T: 469.331.8566 | F: 469.359.6709 | W: triangle-engr.com | O: 1784 W McDermott Drive, Suite 110, Allen, TX 75013

State of Planning Objectives

The purpose of the special use permit application is to request for Kiddle Academy Day Care service on Lot 9R & 10R, Block 1, WindingCreek Addition. Kiddle Academy is an educational child care provider that focuses on learning, creativity, compassion, and character. Shaping and inspiring children for the future always have been a critical part of the Kiddle Academy vision. The Kiddle Academy cares for, educates, and encourages its children to do more and be more.

The provided site plan complies with the city of Colleyville ordinance. The proposed use is compatible with the surrounding zoning because it will add a convenient and aesthetically pleasing mix of neighborhood services. Adequate vehicular and pedestrian circulation has been providing throughout the site. Proper fire safety accommodations have been provided. Off-street parking for the Kiddle Academy has presented at one space per faculty plus one space per 5 children. Stacking will not be an issue as parents will be required to park in a parking space and enter the building to sign children in and out. The proposed landscape has been shown to meet screening requirements and enhance the overall site aesthetics.

Development Schedule

The Kiddle Academy anticipates estimated to start construction on August 2020. The grand opening day projected on August 2021.

Bussiness Plan

PROPOSED KIDDIE ACADEMY® OF COLLEYVILLE



05/05/2020

Bussiness Plan

Kiddie Academy of Colleyville TX

OPERATIONAL INFORMATION

Days of Operation:	Monday thru Friday
Hours of Operation:	6:30 AM - 6:30 PM
Holiday Closings:	6 Major Holidays
Square Footage:	10,000 sq/ft

Bussiness Plan

OUTDOOR PLAY AREA

- Total playground square footage: **9,252** square feet
- Play area divided into a minimum of three separate play areas for safety.
- Infant/toddler area approximately: **1,864** square feet
- Pre-school play area approximately: **3,294** square feet, and
- School age play area approximately **4,094** square feet
- Children will have outdoor play twice a day.
- Outdoor play schedules will rotate in accordance with program scheduling (see below). This proposed play schedule is provided for illustrative purposes only and is subject to change based upon age groups.

Infant/Toddler Playground Schedule

- The largest infant/toddler group size at any given time would be **47** children allowing **80** square feet per child.

Morning

Staff/Child Ratio	Age Group	Time Schedule
1:4	Infant	10:00 - 10:30 AM
1:9 max	toddler	10:30 - 11:00 AM
1:11	2 years	11:00 - 11:30 AM

Afternoon

Staff/Child Ratio	Age Group	Time Schedule
1:4	Infant	3:00 - 3:30 PM
1:9 max	toddler	3:30 - 4:00 PM
1:11	2 years	4:00 - 4:30 PM

Pre-School and School Age Playground Schedule

- The largest group size at any given time would be **48** children allowing **80** square feet per child.

Morning

Staff/Child Ratio	Age Group	Time Schedule
1:15	3 years	9:30 - 10:00 AM
1:18	4 years	10:00 - 10:30 AM
1:22	5 years	10:30 - 11:00 AM

Afternoon

Staff/Child Ratio	Age Group	Time Schedule
1:15	3 years	3:00 - 3:30 PM
1:18	4 years	3:30 - 4:00 PM
1:22	5 years	4:00 - 4:30 PM

Bussiness Plan

TRAFFIC FLOW

CAPACITY

190

PARENT PARKING

DROP OFF AM

Time	Children Drop Off	Cumulative Children	Number of Cars	Time	Children Drop Off	Cumulative Children	Number of Cars
6:30 - 6:40	4	4	3	8:00 - 8:10	17	99	12
6:40 - 6:50	6	10	4	8:10 - 8:20	17	116	12
6:50 - 7:00	6	15	4	8:20 - 8:30	15	131	11
7:00 - 7:10	8	23	5	8:30 - 8:40	13	144	9
7:10 - 7:20	10	32	7	8:40 - 8:50	13	158	9
7:20 - 7:30	11	44	8	8:50 - 9:00	13	171	9
7:30 - 7:40	11	55	8	9:00 - 9:30	10	181	7
7:40 - 7:50	13	68	9	9:30 - 10:00	6	186	4
7:50 - 8:00	13	82	9	10:00 - 10:30	4	190	3

PICK-UP PM

Time	Children Pick up	Cumulative Children	Number of Cars	Time	Children Pick up	Cumulative Children	Number of Cars
3:00 - 3:10	2	188	1	4:40 - 5:00	13	110	9
3:10 - 3:20	4	184	3	5:00 - 5:10	15	95	11
3:20 - 3:30	4	181	3	5:10 - 5:20	15	80	11
3:30 - 3:40	5	176	3	5:20 - 5:30	17	63	12
3:40 - 3:50	5	171	3	5:30 - 5:40	17	46	12
3:50 - 4:00	6	165	4	5:40 - 5:50	17	29	12
4:00 - 4:10	8	158	5	5:50 - 6:00	11	17	8
4:10 - 4:20	10	148	7	6:00 - 6:10	8	9	5
4:20 - 4:30	11	137	8	6:10 - 6:20	6	4	3
4:30 - 4:40	13	124	9	6:20 - 6:30	4	0	3

PARENT AND STAFF PARKING

TOTAL (AM)

Time	# of Staff at Academy	Total Cars (Staff & Parents)*		Time	# of Staff at Academy	Total Cars (Staff & Parents)*
6:30 - 6:40	2	5		8:00 - 8:10	13	23
6:40 - 6:50	3	7		8:10 - 8:20	15	25
6:50 - 7:00	4	8		8:20 - 8:30	16	25
7:00 - 7:10	5	10		8:30 - 8:40	18	25
7:10 - 7:20	6	12		8:40 - 8:50	19	26
7:20 - 7:30	7	14		8:50 - 9:00	21	27
7:30 - 7:40	8	15		9:00 - 9:30	22	26
7:40 - 7:50	10	18		9:30 - 10:00	22	24
7:50 - 8:00	11	19		10:00 - 10:30	23	23

**Considers 15% of Staff do not park a car at the Academy*

Mid-day	Total Projected Cars*
10:30 - 3:00	20

TOTAL (PM)

Time	# of Staff at Academy	Total Cars (Staff & Parents)*		Time	# of Staff at Academy	Total Cars (Staff & Parents)*
3:00 - 3:10	24	25		4:40 - 5:00	13	22
3:10 - 3:20	23	25		5:00 - 5:10	11	22
3:20 - 3:30	23	25		5:10 - 5:20	10	20
3:30 - 3:40	22	25		5:20 - 5:30	8	20
3:40 - 3:50	20	23		5:30 - 5:40	6	18
3:50 - 4:00	19	23		5:40 - 5:50	4	16
4:00 - 4:10	18	23		5:50 - 6:00	3	11
4:10 - 4:20	17	24		6:00 - 6:10	2	7
4:20 - 4:30	16	24		6:10 - 6:20	2	5
4:30 - 4:40	15	24		6:20 - 6:30	2	5

**Considers 15% of Staff do not park a car at the Academy*

Bussiness Plan

TRAFFIC FLOW RESULTS

Drop off / Pick up Schedules of Children

- Approximately **115** parent cars are projected during peak drop off (7:00 – 9:00 AM) in intervals of 10 minutes.
- Approximately **104** parent cars are projected during peak pick up (4:00 – 6:00 PM) in intervals of 10 minutes.
- Approximately 1/3 of children enrolled in program are 2 sibling households.

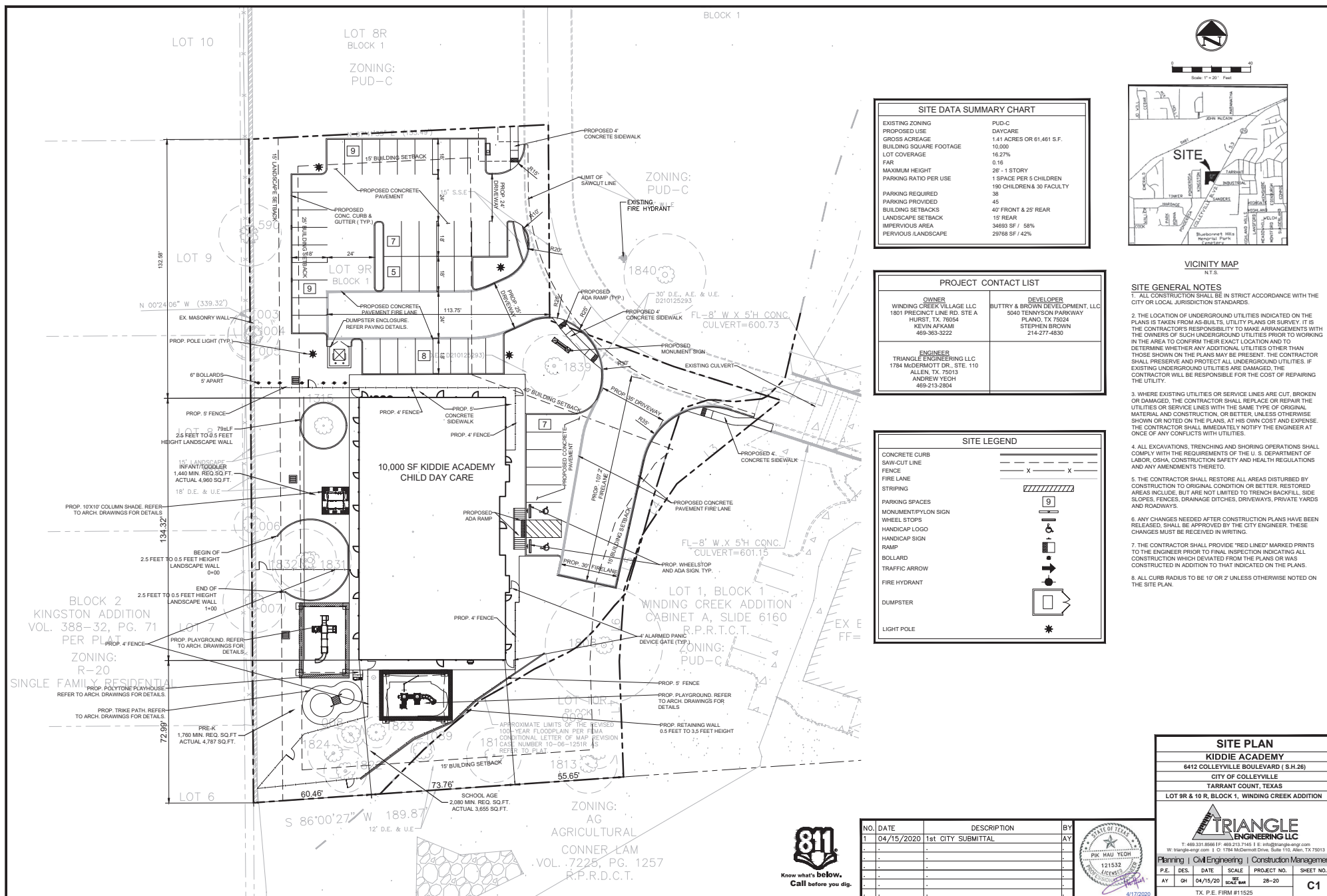
Staff Parking

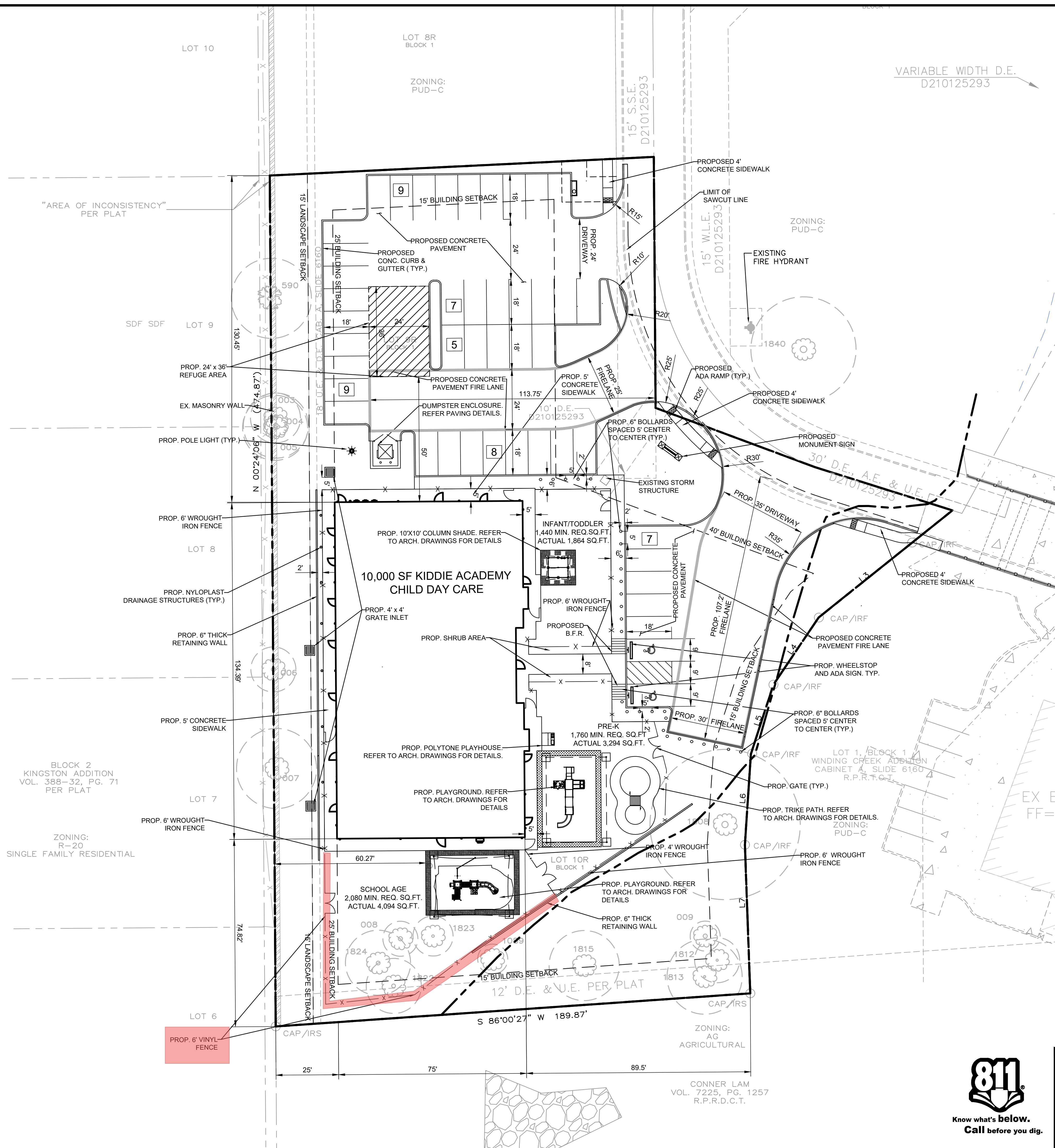
- A maximum of **17** teachers and two (2) administrators (part time food service personnel and director) are planned to maintain staff/child ratios and management of the academy throughout the day. This equates to a total of **19** staff members.
- Approximately 15% of staff is dropped off at the academy or has another means of transportation to the academy.

Total Projected Parking

- The projected total number of parent and staff cars for any period of time is **27**

Site Plan

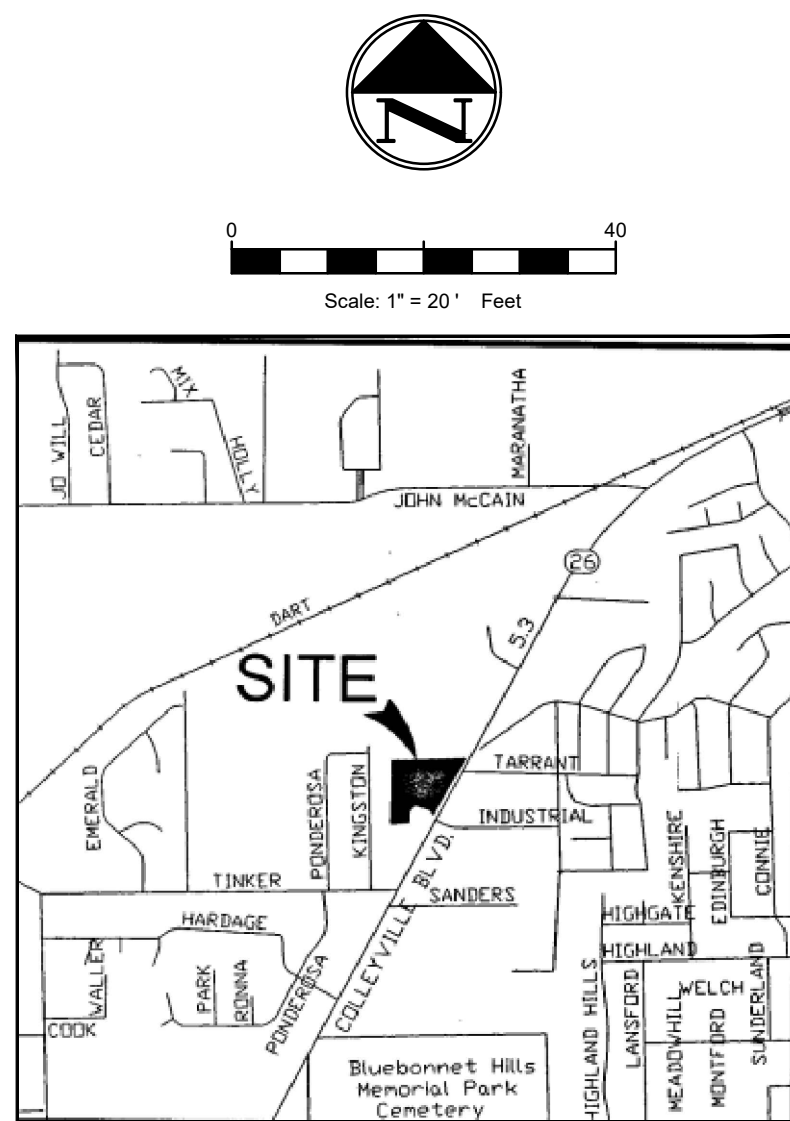




SITE DATA SUMMARY CHART	
EXISTING ZONING	PUD-C
PROPOSED USE	DAYCARE
GROSS ACREAGE	1.473 ACRES OR 64,164 S.F.
BUILDING SQUARE FOOTAGE	10,000
LOT COVERAGE	16.27%
FAR	0.16
MAXIMUM HEIGHT	26' - 1 STORY
PARKING RATIO PER USE	1 SPACE PER 5 CHILDREN
PARKING REQUIRED	190 CHILDREN
PARKING PROVIDED	38
BUILDING SETBACKS	40' FRONT & 25' REAR
LANDSCAPE SETBACK	15' REAR
IMPERVIOUS AREA	34,693 SF / 54%
PERVIOUS /LANDSCAPE	29,471 SF / 46%

PROJECT CONTACT LIST	
OWNER WINDING CREEK VILLAGE LLC 1801 PRECINCT LINE RD. STE A HURST, TX. 76054 KEVIN AFKAMI 469-363-3222	DEVELOPER BUTTRY & BROWN DEVELOPMENT, LLC 5040 TENNYSON PARKWAY PLANO, TX 75024 STEPHEN BROWN 214-277-4830
ENGINEER TRIANGLE ENGINEERING LLC 1784 McDERMOTT DR., STE. 110 ALLEN, TX. 75013 ANDREW YEOH 469-213-2804	

SITE LEGEND	
CONCRETE CURB	---
SAW-CUT LINE	---
FENCE	X X
FIRE LANE	---
STRIPING	---
PARKING SPACES	9
MONUMENT/PYLON SIGN	---
WHEEL STOPS	---
HANDICAP LOGO	---
HANDICAP SIGN	---
RAMP	---
BOLLARD	---
TRAFFIC ARROW	---
FIRE HYDRANT	---
DUMPSTER	---
LIGHT POLE	---



- VICINITY MAP**
N.T.S.
- SITE GENERAL NOTES**
1. ALL CONSTRUCTION SHALL BE IN STRICT ACCORDANCE WITH THE CITY OR LOCAL JURISDICTION STANDARDS.
 2. THE LOCATION OF UNDERGROUND UTILITIES INDICATED ON THE PLANS IS TAKEN FROM AS-BUILTS, UTILITY PLANS OR SURVEY. IT IS THE CONTRACTOR'S RESPONSIBILITY TO MAKE ARRANGEMENTS WITH THE OWNERS OF SUCH UNDERGROUND UTILITIES PRIOR TO WORKING IN THE AREA TO CONFIRM THEIR EXACT LOCATION AND TO DETERMINE WHETHER ANY ADDITIONAL UTILITIES OTHER THAN THOSE SHOWN ON THE PLANS MAY BE PRESENT. THE CONTRACTOR SHALL PRESERVE AND PROTECT ALL UNDERGROUND UTILITIES. IF EXISTING UNDERGROUND UTILITIES ARE DAMAGED, THE CONTRACTOR WILL BE RESPONSIBLE FOR THE COST OF REPAIRING THE UTILITY.
 3. WHERE EXISTING UTILITIES OR SERVICE LINES ARE CUT, BROKEN OR DAMAGED, THE CONTRACTOR SHALL REPLACE OR REPAIR THE UTILITIES OR SERVICE LINES WITH THE SAME TYPE OF ORIGINAL MATERIAL AND CONSTRUCTION, OR BETTER, UNLESS OTHERWISE SHOWN OR NOTED ON THE PLANS. AT HIS OWN COST AND EXPENSE, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER AT ONCE OF ANY CONFLICTS WITH UTILITIES.
 4. ALL EXCAVATIONS, TRENCHING AND SHORING OPERATIONS SHALL COMPLY WITH THE REQUIREMENTS OF THE U. S. DEPARTMENT OF LABOR, OSHA, CONSTRUCTION SAFETY AND HEALTH REGULATIONS AND ANY AMENDMENTS THERETO.
 5. THE CONTRACTOR SHALL RESTORE ALL AREAS DISTURBED BY CONSTRUCTION TO ORIGINAL CONDITION OR BETTER. RESTORED AREAS INCLUDE, BUT ARE NOT LIMITED TO TRENCH BACKFILL, SIDE SLOPES, FENCES, DRAINAGE DITCHES, DRIVEWAYS, PRIVATE YARDS AND ROADWAYS.
 6. ANY CHANGES NEEDED AFTER CONSTRUCTION PLANS HAVE BEEN RELEASED, SHALL BE APPROVED BY THE CITY ENGINEER. THESE CHANGES MUST BE RECEIVED IN WRITING.
 7. THE CONTRACTOR SHALL PROVIDE "RED LINED" MARKED PRINTS TO THE ENGINEER PRIOR TO FINAL INSPECTION INDICATING ALL CONSTRUCTION WHICH DEVIATED FROM THE PLANS OR WAS CONSTRUCTED IN ADDITION TO THAT INDICATED ON THE PLANS.
 8. ALL CURB RADIUS TO BE 10' OR 2' UNLESS OTHERWISE NOTED ON THE SITE PLAN.

SITE PLAN

KIDDLE ACADEMY

6412 COLLEYVILLE BOULEVARD (S.H.26)

CITY OF COLLEYVILLE

TARRANT COUNT, TEXAS

LOT 9R & 10 R, BLOCK 1, WINDING CREEK ADDITION

TRIANGLE ENGINEERING LLC

T: 469.331.8566 | F: 469.213.7145 | E: info@triangle-engr.com
W: triangle-engr.com | O: 1784 McDermott Drive, Suite 110, Allen, TX 75013

Planning | Civil Engineering | Construction Management

P.E.	DES.	DATE	SCALE	PROJECT NO.	SHEET NO.
AY	GH	04/15/20	SCALE BAR	28-20	C1

TX. P.E. FIRM #11525



NO.	DATE	DESCRIPTION	BY
1	04/15/2020	1st CITY SUBMITTAL	AY
2	06/15/2020	2nd CITY SUBMITTAL	AY
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MEP ENGINEER

STRUCTURAL ENGINEER

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KER, AIA
E C T
H 470-999 @ 436-0999
ecr@a.com
WE OFFICE TO ONE OF US SOLO



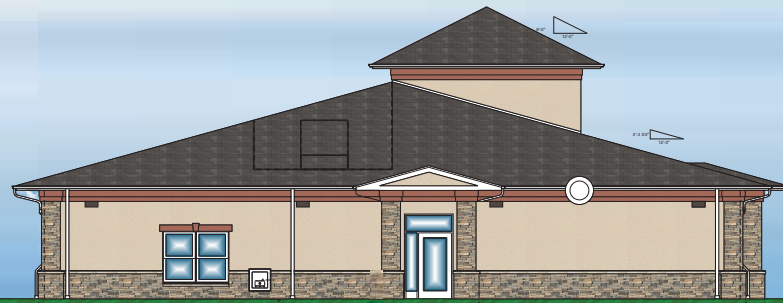
HAROLD C. BAKER
 A R C H I T E C T
 673 High Street, Ste. 200, Worthington, OH 43085
 ext. 2244444444 fax 2244444444

Drawing No.		Project Name	
A200		200000	
Check of By:		Scale:	
HCB		AS NOTED	

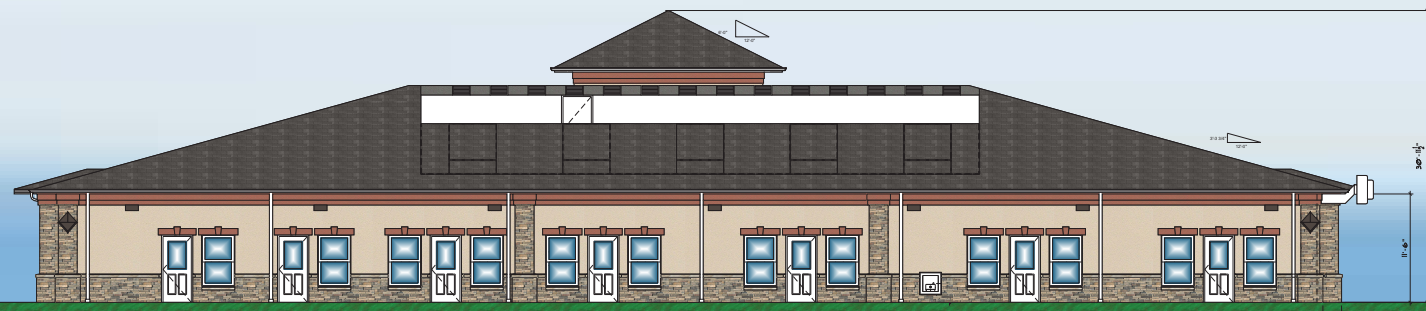
EXTERIOR ELEVATIONS
RENDERING



LI	RIGHT ELEVATION
A101	SCALE 3/16" = 1'-0"



L9	LEFT ELEVATION
A101	SCALE 3/16" = 1'-0"



G1	REAR ELEVATION (NOT SEEN FROM ROAD)
A101	SCALE 3/16" = 1'-0"



CI	FRONT ELEVATION
A101	SCALE 3/16" = 1'-0"

PRE-CAST
STONE SILL

STUCCO #2 - DRYVIT
#365A IRISH COFFEE,
SANDPEBBLE FINE
FINISH

ASPHALT SHINGLE
ROOFING GAF -
WEATHERED WOOD

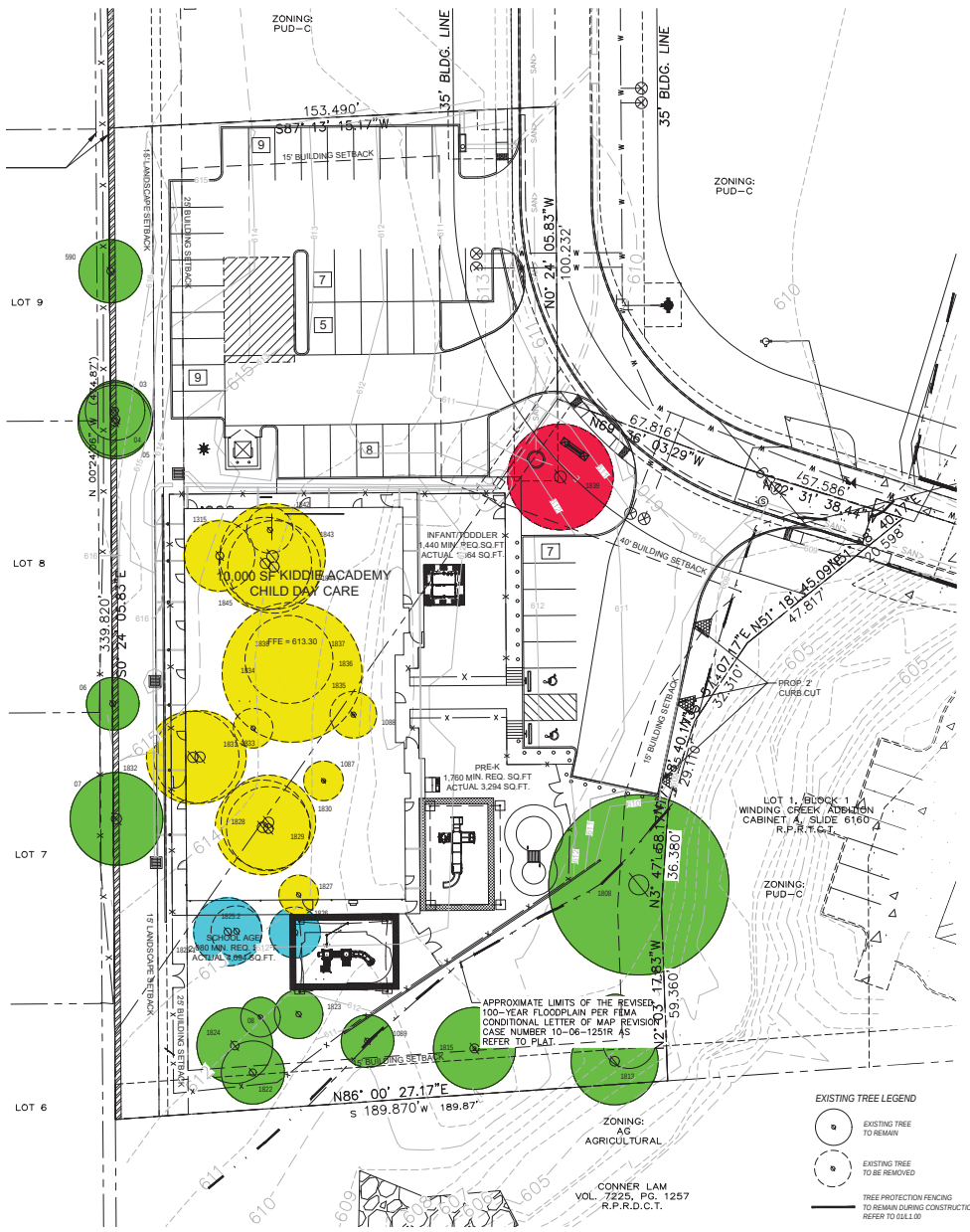
GUTTERS &
DOWNSPOUTS
WHITE

STONE WAINSCOTING
BORAL STONE -
DRystack -
CHARDONNAY

DOORS & WINDOWS
- WHITE

A1	LEGEND
A101	SCALE NTS

Tree Preservation and Landscape Plan



EXISTING TREE CHART

NO.	DA (INCHES)	MITIGATION REQUIRED	SPECIES (COMMON NAME)	CANOPY COVERAGE	REMARKS
03	10	0	GUM BUMELIA	314	TO REMAIN
04	13	0	POST OAK	531	TO REMAIN
05	13	0	POST OAK	531	TO REMAIN
06	9	0	POST OAK	254	TO REMAIN
07	18	0	BLACKJACK OAK	864	TO REMAIN
08	7	0	AMERICAN ELM	151	TO REMAIN
09	6	0	OSAGE (ORANGE) (NON PROTECTED)	113	TO REMAIN
10	10	0	AMERICAN ELM	404	TO REMAIN
1087	7	0	SLASH PINE	154	TO BE REMOVED (BUILDING PAD)
1088	8	0	BLACKJACK OAK	331	TO REMAIN
1089	6	0	AMERICAN ELM	113	TO REMAIN
1125	12	0	GUM BUMELIA	402	TO BE REMOVED (BUILDING PAD)
1308	30	0	POST OAK	2827	TO REMAIN
1312	9	0	POST OAK	254	TO REMAIN
1313	15	0	POST OAK	707	TO REMAIN
1315	14	0	BLACKJACK OAK	616	TO REMAIN
1322	9	0	POST OAK	380	TO REMAIN
1323	8.0	0	AMERICAN ELM	254	TO REMAIN
1324	12	0	AMERICAN ELM	331	TO REMAIN
1325.1	10	0	POST OAK	427	TO BE REMOVED
1325.2	6	0	POST OAK	240	TO BE REMOVED
1329	9	0	POST OAK	254	TO BE REMOVED (B.L.F. FROM BUILDING PAD)
1327	7	0	BLACKJACK OAK	154	TO BE REMOVED (B.L.F. FROM BUILDING PAD)
1328	16	4000	POST OAK	864	TO BE REMOVED (B.L.F. FROM BUILDING PAD)
1329	14	0	POST OAK	616	TO BE REMOVED (B.L.F. FROM BUILDING PAD)
1330	16	4000	POST OAK	864	TO BE REMOVED (B.L.F. FROM BUILDING PAD)
1331	21	\$1200 VALUE	POST OAK	1386	TO BE REMOVED (BUILDING PAD)
1332	16	4000	POST OAK	864	TO BE REMOVED (BUILDING PAD)
1333	7	0	HACKBERRY (NON PROTECTED)	864	TO BE REMOVED
1334	24	\$2400 VALUE	POST OAK	3310	TO BE REMOVED (BUILDING PAD)
1335	8	0	POST OAK	201	TO BE REMOVED (BUILDING PAD)
1336	8	0	POST OAK	201	TO BE REMOVED (BUILDING PAD)
1337	8	0	POST OAK	201	TO BE REMOVED (BUILDING PAD)
1338	15	3035	POST OAK	707	TO BE REMOVED (BUILDING PAD)
1339	16	0	BLACKJACK OAK	864	TO REMAIN
1340	21	0	OSAGE (ORANGE) (NON PROTECTED)	1386	TO BE REMOVED
1342	8	0	EASTERN RED CEDAR	201	TO BE REMOVED (B.L.F. FROM BUILDING PAD)
1343	32.34	\$2200 VALUE	POST OAK	3454	TO BE REMOVED (BUILDING PAD)
1344	18	\$1800 VALUE	POST OAK	1018	TO BE REMOVED (BUILDING PAD)
1345	16	4000	POST OAK	864	TO BE REMOVED (B.L.F. FROM BUILDING PAD)

15,261 S.F. OF TREE CANOPY TO BE REMOVED
12,351 S.F. OF TREE CANOPY TO BE REMOVED ARE LOCATED ON WITHIN 5' L.F. OF THE BUILDING PAD
921 S.F. OF TREE PROTECTED TREE CANOPY TO BE REMOVED FROM THE REMAINDER OF THE SITE
2,189 S.F. OF UNPROTECTED TREE CANOPY TO BE REMOVED FROM THE REMAINDER OF THE SITE

50% OF THE EXISTING TREE CANOPY THAT IS NOT LOCATED WITHIN THE BUILDING PAD MUST BE PRESERVED (800 S.F. OF CANOPY X .50 = 400 S.F. OF TREE CANOPY PRESERVATION)
9,881 S.F. OF TREE CANOPY TO BE PRESERVED

19,615 S.F. OF HERITAGE TREE CANOPY IS WITH IN THE BUILDING PAD AND REQUIRE MITIGATION
10-7 CALIPER LARGE CANOPY TREES ARE PROPOSED TO BE PLANTED ON SITE-20,000 S.F.

TREE NUMBERS 1313 (\$2200 TREE VALUE), 1344 (\$2400 VALUE), AND 1343 (\$2000 TREE VALUE), AND 1344 (\$2000 VALUE) ARE TO BE PAD INTO
THE CITY TREE FUND-\$9500.00

64 CALIPER INCHES OF MITIGATION IS REQUIRED ON LOT 9R AND 10R PER DEVELOPER AGREEMENTS
64 CALIPER INCHES TO BE PAD INTO THE CITY TREE FUND @ \$100.00 PER CALIPER INCH-\$6400.00

TREE PROTECTION STANDARDS

The following procedures shall be followed for all construction projects which involve activity that requires Urban Forestry Review, unless an alternative is deemed appropriate by the Administrative Official.

A. Pre-Construction: The ensuing procedures shall be followed prior to construction.

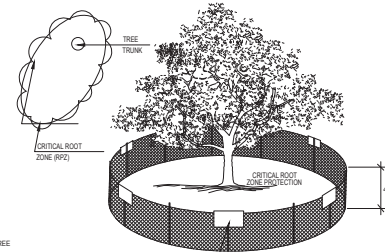
- All Preserved Trees shall have protective fencing located at the tree's critical root zone. The protective fencing shall be comprised of orange vinyl construction fencing, with a minimum of four-foot (4') approximate height.
- Lumber shall be wrapped vertically around the tree trunk and held in place with wire or any other non-damaging method if a tree is within ten (10) feet of the construction of a building or any other situation determined by the Administrative Official that would pose a physical risk to the tree trunk.
- In order to prevent damage to low hanging limbs, anything that may be impacted by equipment shall be pruned according to ANSI A300 standards.
- Each area of tree protection shall require temporary signage that indicates the area is a "Tree Protection Area" and to "Keep Out". A wording standard will be developed, updated, and maintained by the Administrative Official. The wording shall be in English and Spanish and include the appropriate contact phone number with the City to report violations.

B. During Construction: The following procedures shall be followed within the limits of the Critical Root Zone (CRZ) of any Preserved Tree for any activity that is subject to the requirements of this chapter.

- No placement of materials intended for use in construction or waste materials accumulated due to excavation or demolition.
- No equipment may be cleaned or other liquids deposited. This would include but not be limited to, paint, oil, solvents, asphalt, concrete, mortar or other materials.
- No signs, wires or other attachments, other than those of a protective nature shall be attached to the trees.
- No vehicular and construction equipment traffic or parking.
- Underground utilities shall be bored underneath trees' CRZ unless pre-approved by the Administrative Official.
- Irrigation systems shall be designed to NOT require branching across the critical root zone of any tree unless otherwise approved by the Administrative Official.
- No digging, building, paving, or elevation changes.

EXISTING TREE LEGEND

- EXISTING TREE TO REMAIN
- EXISTING TREE TO BE REMOVED
- TREE PROTECTION FENCING TO REMAIN DURING CONSTRUCTION REFER TO DUL.1.00

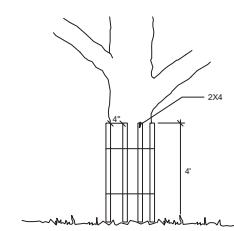


TEMPORARY SIGNAGE THAT INDICATES THIS AREA IS A "TREE PROTECTION AREA". REFER TO TREE PROTECTION STANDARDS FOR INFORMATION THAT IS REQUIRED TO BE ON SIGNS

NOTE: FENCING SHOWN ABOVE IS DIAGRAMMATIC. ONLY AND WILL CONFORM TO THE CRITICAL ROOT ZONE AND LIMITED TO PROJECT BOUNDARY

01 TREE PROTECTION FENCE A

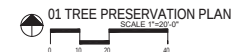
NOT TO SCALE



NOTE: WRAP TREE TRUNK WITH 2 X 4 STUDS AND ROPE OR BAND IN PLACE AS NEEDED TO PROTECT TREES IN WORK AREAS

02 TREE PROTECTION FENCE B

NOT TO SCALE



LANDSCAPE ARCHITECT
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KIDDIE ACADEMY
COLLEVILLE BLVD.
CITY OF COLLEVILLE, TEXAS

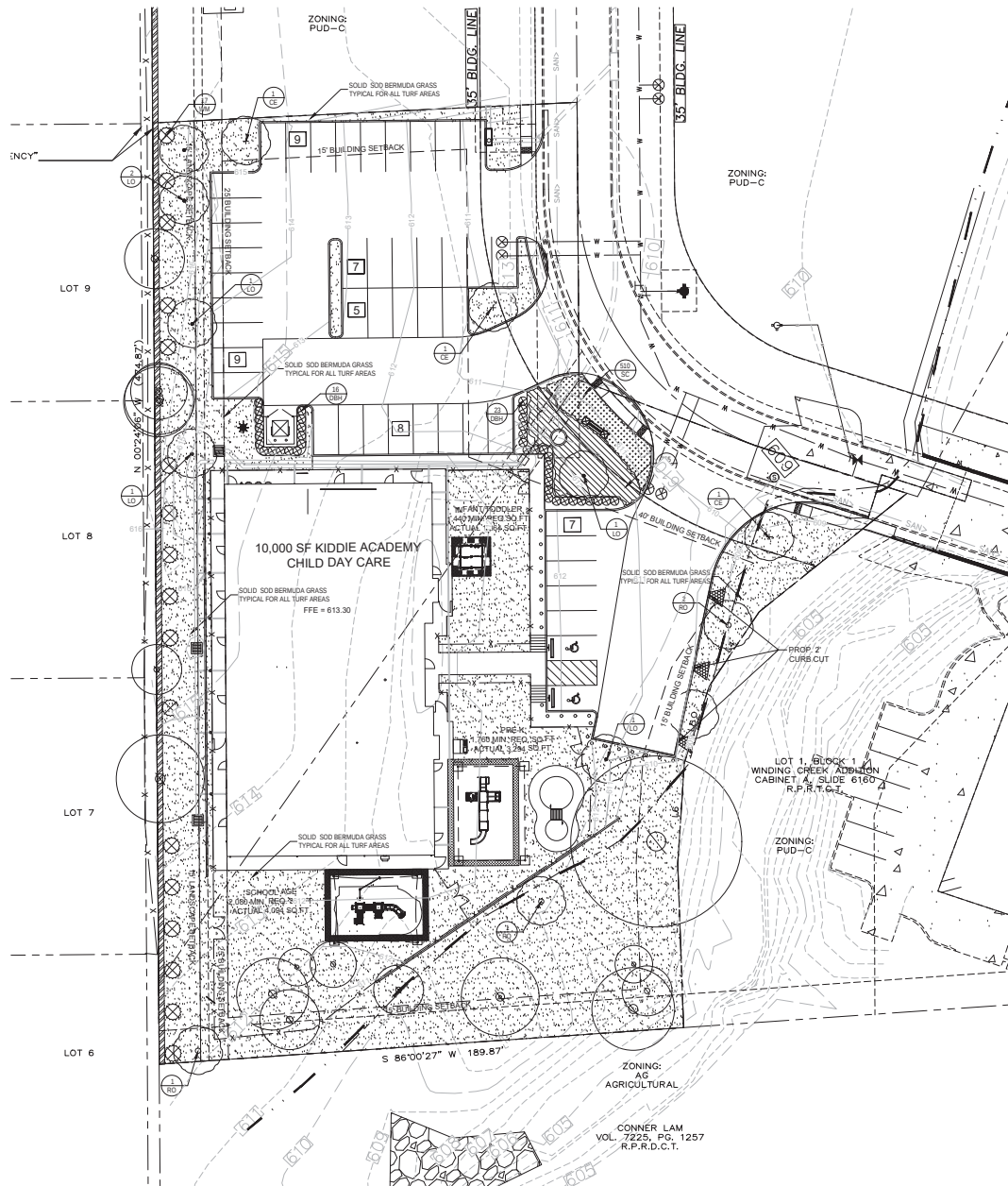
ISSUE:
FOR APPROVAL 03.16.2020
CITY COMMENTS 04.16.2020
CITY COMMENTS 04.29.2020
FOR APPROVAL 06.12.2020

DATE:
06.12.2020

SHEET NAME:
TREE PRESERVATION PLAN

SHEET NUMBER:
L.1

Tree Preservation and Landscape Plan



GENERAL LAWN NOTES

1. FINE GRADE AREAS TO ACHIEVE FINAL CONTOURS INDICATED ON CIVIL PLANS.
2. ADJUST CONTOURS TO ACHIEVE POSITIVE DRAINAGE AWAY FROM BUILDINGS. PROVIDE UNIFORM ROUNDING AT TOP AND BOTTOM OF SLOPES AND OTHER BREAKS IN GRADE. CORRECT IRREGULARITIES AND AREAS WHERE WATER MAY STAND.
3. ALL LAWN AREAS TO RECEIVE SOLID SOD SHALL BE LEFT IN A MAXIMUM OF 1" BELOW FINAL FINISH GRADE. CONTRACTOR TO COORDINATE OPERATIONS WITH ON-SITE CONSTRUCTION MANAGER.
4. IMPORTED TOPSOIL SHALL BE NATURAL, FRANKLIN SOIL FROM THE REGION, KNOWN AS: BOTTOM AND SOIL, FREE FROM LIMBS, CLAY, TOXIC SUBSTANCES, ROOTS, DEBRIS, VEGETATION, STONES, CONTAINING NO SALT AND BLACK TO BROWN IN COLOR.
5. ALL LAWN AREAS TO BE FINE GRADED, IRRIGATION TRENCHES COMPLETELY SETTLED, AND FINISH GRADE APPROVED BY THE OWNER'S CONSTRUCTION MANAGER OR ARCHITECT PRIOR TO INSTALLATION.
6. ALL ROCKS 3/4" DIAMETER AND LARGER, DIRT CLODS, STICKS, CONCRETE SPILLS, ETC. SHALL BE REMOVED PRIOR TO PLACING TOPSOIL AND ANY LAWN INSTALLATION.
7. CONTRACTOR SHALL PROVIDE (1) ONE INCH OF IMPORTED TOPSOIL ON ALL AREAS TO RECEIVE LAWN.

LANDSCAPE NOTES

1. CONTRACTOR SHALL VERIFY ALL EXISTING AND PROPOSED SITE ELEMENTS AND NOTIFY ARCHITECT OF ANY DISCREPANCIES. SURVEY DATA OF EXISTING CONDITIONS WAS SUPPLIED BY OTHERS.
2. CONTRACTOR SHALL LOCATE ALL EXISTING UNDERGROUND UTILITIES AND NOTIFY ARCHITECT OF ANY CONFLICTS. CONTRACTOR SHALL EXERCISE CAUTION WHEN WORKING IN THE VICINITY OF UNDERGROUND UTILITIES.
3. CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL REQUIRED LANDSCAPE AND IRRIGATION PERMITS.
4. CONTRACTOR TO PROVIDE A MINIMUM 2% SLOPE AWAY FROM ALL STRUCTURES.
5. ALL PLANTING BEDS AND LAWN AREAS TO BE SEPARATED BY STEEL EDGING. NO STEEL TO BE INSTALLED ADJACENT TO SIDEWALKS OR CURBS.
6. ALL LANDSCAPE AREAS TO BE IRRIGATED WITH AN UNDERGROUND AUTOMATIC IRRIGATION SYSTEM AND SHALL INCLUDE RAIN AND FREEZE SENSORS.
7. ALL LAWN AREAS TO BE SOLID SOD BERMUDAGRASS, UNLESS OTHERWISE NOTED ON THE DRAWINGS.

SOLID SOD NOTES

1. FINE GRADE AREAS TO ACHIEVE FINAL CONTOURS INDICATED. LEAVE AREAS TO RECEIVE TOPSOIL, 1" BELOW FINAL FINISH GRADE IN PLANTING AREAS AND 1" BELOW FINAL GRADE IN TURF AREAS.
2. ADJUST CONTOURS TO ACHIEVE POSITIVE DRAINAGE AWAY FROM BUILDINGS. PROVIDE UNIFORM ROUNDING AT TOP AND BOTTOM OF SLOPES AND OTHER BREAKS IN GRADE. CORRECT IRREGULARITIES AND AREAS WHERE WATER MAY STAND.
3. ALL LAWN AREAS TO RECEIVE SOLID SOD SHALL BE LEFT IN A MAXIMUM OF 1" BELOW FINAL FINISH GRADE. CONTRACTOR TO COORDINATE OPERATIONS WITH ON-SITE CONSTRUCTION MANAGER.
4. CONTRACTOR TO COORDINATE WITH ON-SITE CONSTRUCTION MANAGER FOR AVAILABILITY OF EXISTING TOPSOIL.
5. PLANT SOD BY HAND TO COVER INDICATED AREA COMPLETELY. INSURE EDGES OF SOD ARE TOUCHING. TOP DRESS JOINTS BY HAND WITH TOPSOIL TO FILL JOINTS.
6. ROLL GRASS AREAS TO ACHIEVE A SMOOTH, EVEN SURFACE, FREE FROM UNNATURAL UNDULATIONS.
7. WATER SOD THOROUGHLY AS SOD OPERATION PROGRESSES.
8. CONTRACTOR SHALL MAINTAIN ALL LAWN AREAS UNTIL FINAL ACCEPTANCE. THIS SHALL INCLUDE, BUT NOT LIMITED TO, MOWING, WATERING, WEEDING, CULTIVATING, CLEANING AND REPLACING DEAD OR BARE AREAS TO KEEP PLANTS IN A VIGOROUS, HEALTHY CONDITION.
9. CONTRACTOR SHALL GUARANTEE ESTABLISHMENT OF AN ACCEPTABLE TURF AREA AND SHALL PROVIDE REPLACEMENT FROM LOCAL SUPPLY IF NECESSARY.
10. IF INSTALLATION OCCURS BETWEEN SEPTEMBER 1 AND MARCH 1, ALL SOD AREAS TO BE OVER-SEED WITH WINTER RYEGRASS AT A RATE OF 1/2 POUNDS PER ONE THOUSAND (1000) SQUARE FEET.

LANDSCAPE TABULATIONS

SITE AREA - 64,162 s.f.

Requirement: 30% of the total site area to be landscape area.

50% of the required landscape area to be located in the front yard.

Required: 10,248 s.f. (32%)

Provided: 26,768 s.f. (42%)

Requirement: 10,230 s.f. (33%)

PARKING LOTS - 45 spaces

Requirement: (1) tree per 10 parking spaces

All parking spaces to be within 90 ft. of canopy tree

Required: (3) canopy trees, 3" cal.

Provided: (3) canopy trees, 3" cal.

All spaces within 90 ft. of tree

RESIDENTIAL ADJACENCY

Requirement: 15' wide landscape buffer

Required: 15' wide landscape buffer

Wax Myrtle Shrubs 15' o.c.

Wax Myrtle Shrubs 15' o.c.

PLANT MATERIAL SCHEDULE

TREES					
TYPE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	REMARKS
CE	3	Cedar Elm	Ulmus crassifolia	3" cal.	B&B, 12' ht., 5' spread min., 5' clear trunk
LO	6	Lives Oak	Quercus virginiana	3" cal.	container, 12' ht., 5' spread, 3' clear straight trunk
RO	4	Red Oak	Quercus shumardii	3" cal.	container, 12' ht., 5' spread, 3' clear straight trunk
SHRUBS					
TYPE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	REMARKS
DBH	39	Dwarf Burford Holly	Ilex cornuta burfordii 'nana'	5 gal.	container, 24" ht., 20" spread
WM	17	Wax Myrtle	Myrica carolinensis	15 gal.	container, 48" ht., 30" spread
GROUNDCOVERS					
TYPE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	REMARKS
SC	510	Seasonal Color	Liriodendron tulipifera	4" pots	selection by owner, 12" o.c.
LIR	755	Liriodendron	Liriodendron tulipifera	4" pots	container, 3-12" runners min., 12" o.c.
		419' Bermudagrass	Cynodon dactylon 419'		Solid Sod refer to notes

NOTE: Plant list is an aid to bidders only. Contractor shall verify all quantities on plan. All heights and spreads are minimums. All plant material shall meet or exceed remarks as indicated. All trees to have straight trunks and be matching within varieties.

01 LANDSCAPE PLAN
SCALE 1"=20'-0"

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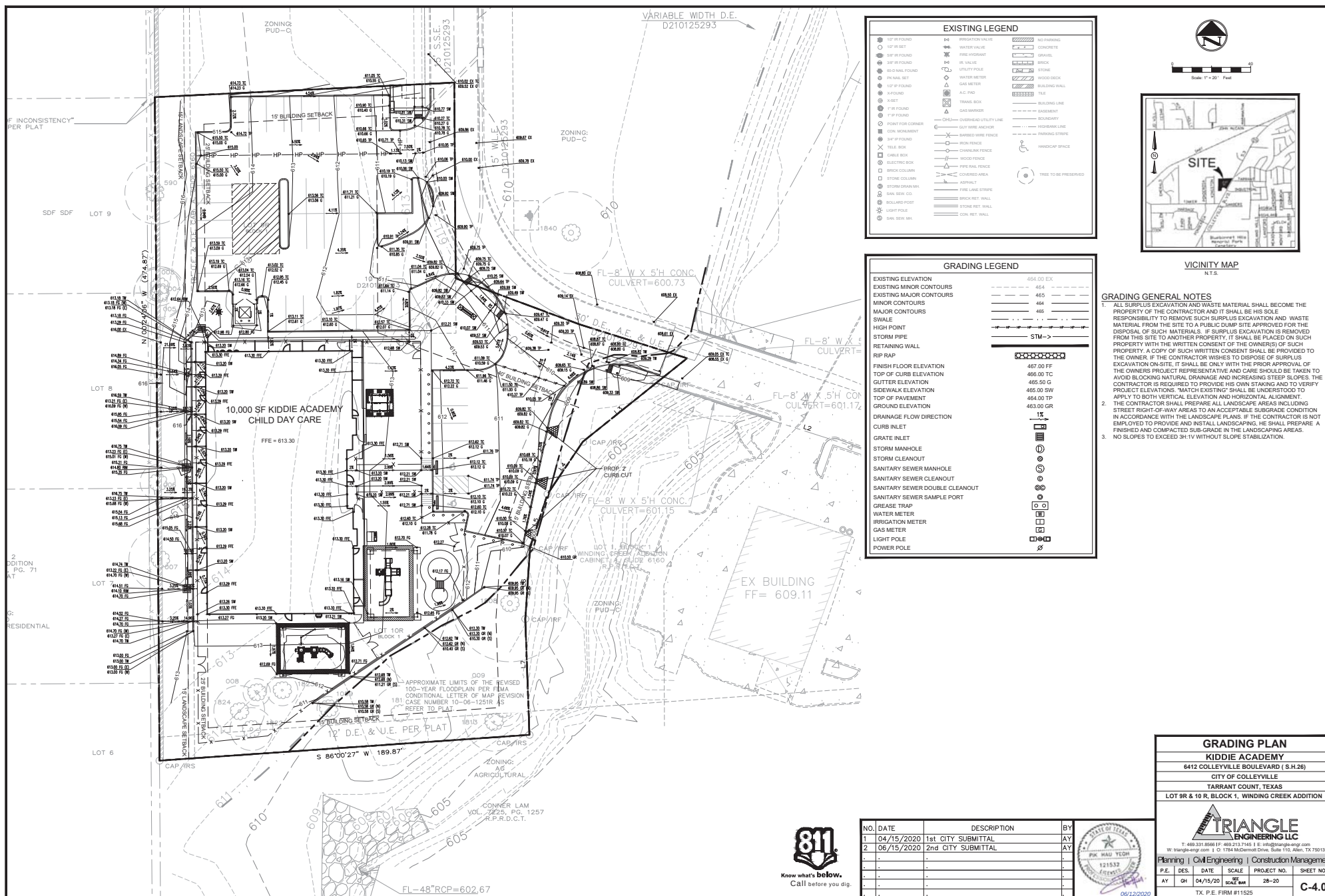
DATE:
06.12.2020

SHEET NAME:
LANDSCAPE PLAN

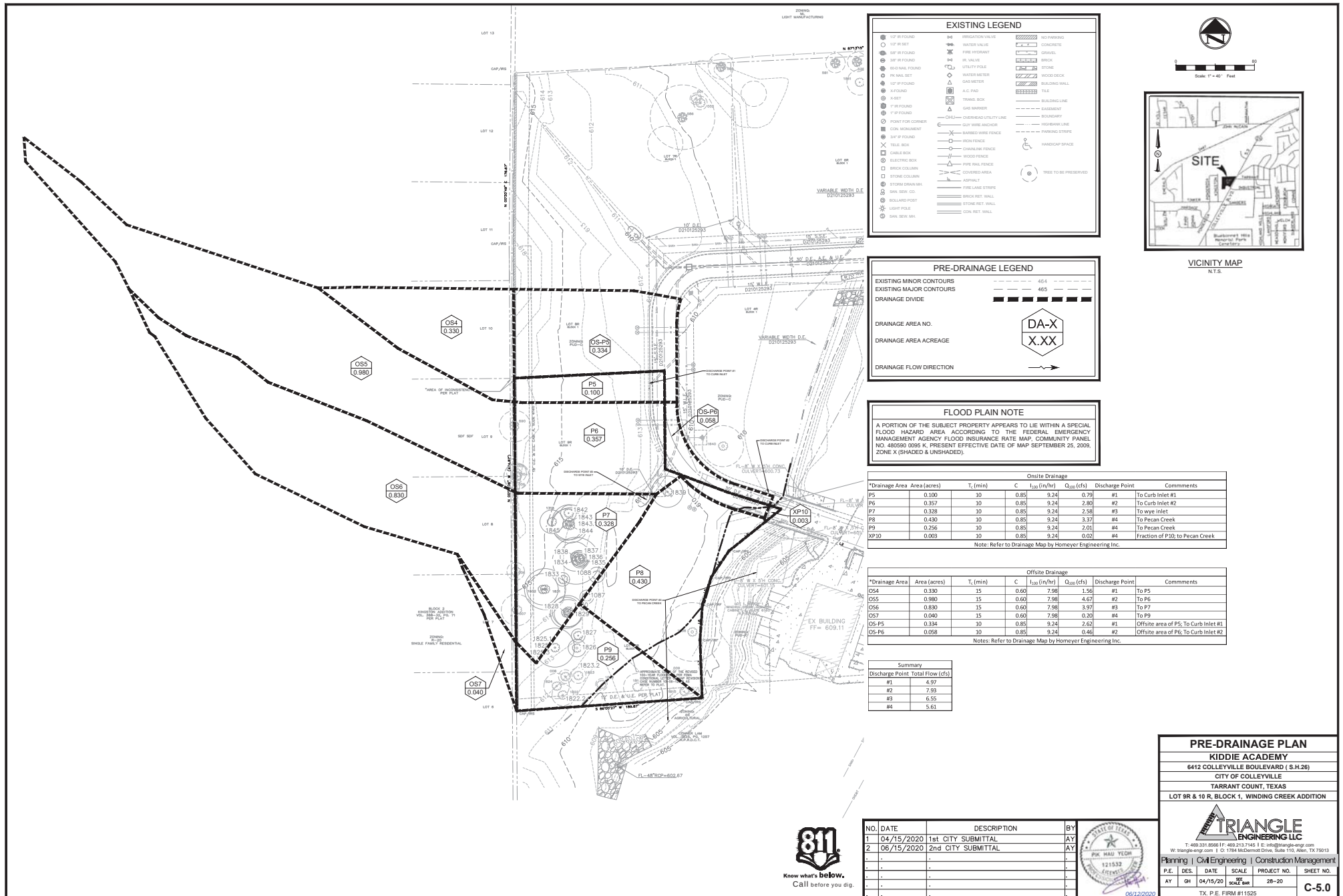
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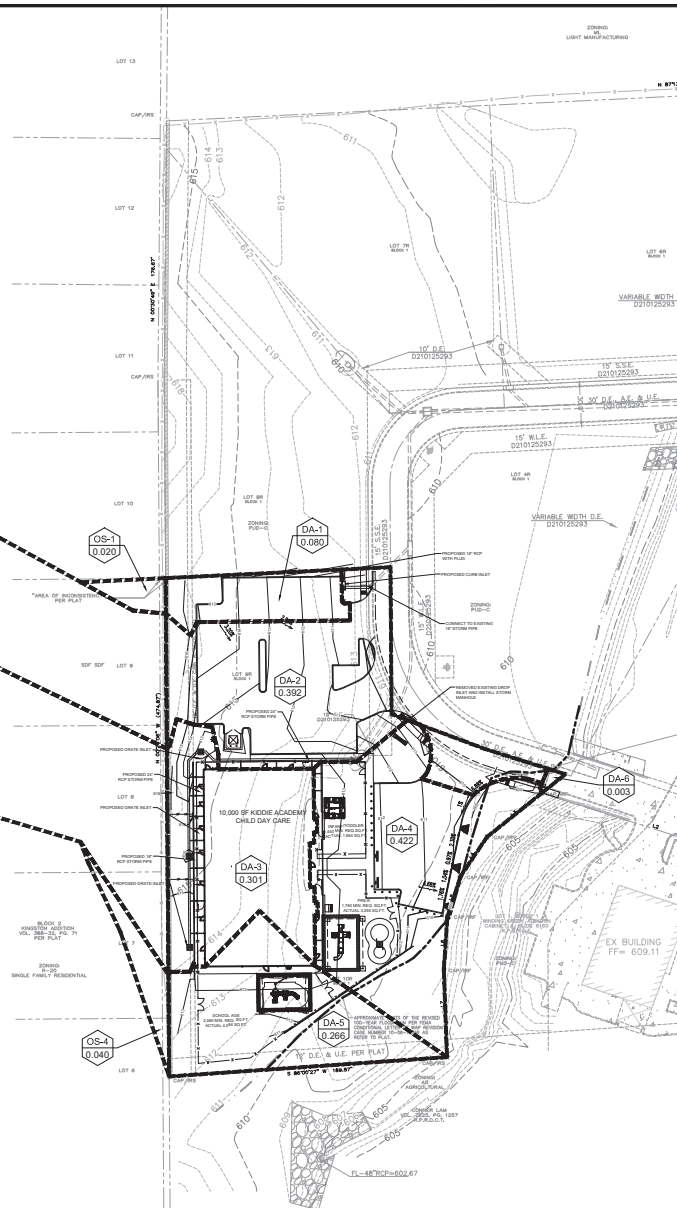
Drainage and Grading Plan



Drainage and Grading Plan



Drainage and Grading Plan



EXISTING LEGEND

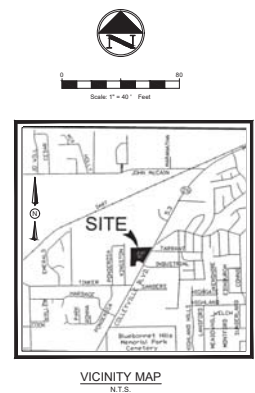
	12\"/>		IRRIGATION VALVE		NO PARKING
	10\"/>		FIRE HYDRANT		CONCRETE
	8\"/>		FIREFIGHTER		GRAVEL
	6\"/>		VALVE		BRICK
	36\"/>		WATER VALVE		STONE
	36\"/>		WATER VALVE		WOOD SHED
	12\"/>		WATER METER		BUILDING WALL
	12\"/>		GAS METER		AS DRUMMING
	X-FOOT		AIR PIPE		BOUNDARY
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POST-DRAINAGE LEGEND

EXISTING MINOR CONTOURS	----	45.5
EXISTING MAJOR CONTOURS	----	46.5
MINOR CONTOURS	----	46.4
MAJOR CONTOURS	----	46.6
DRAINAGE DIVIDE		
HIGH POINT		
DRAINAGE AREA NO.		
DRAINAGE AREA ACREAGE		
DRAINAGE FLOW DIRECTION		

FLOOD PLAIN NOTE						
A PORTION OF THE SUBJECT PROPERTY APPEARS TO LIE WITHIN A SPECIAL FLOOD HAZARD AREA DETERMINED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP, COMMUNITY PLAN NO. 480550 ISSUED 6/30. PRESENT EFFECTIVE DATE OF MAP SEPTEMBER 25, 2009. ZONE K (SHADED & UNSHADED)						
Onsite Drainage						
Drainage Area	Area (acres)	T ₁ (min)	C	t ₂₀₀ (in/Hr/Q ₁₀₀)	Discharge	Comments
DA-1	0.0005	10	0.85	9.24	0.63	#1 To curb inlet
DA-2	0.391	10	0.85	9.24	1.08	#2 To curb inlet
DA-3	0.301	10	0.85	9.24	2.36	#3 To wave inlet
DA-4	0.422	10	0.85	9.24	3.31	#4 To Pecan Creek
DA-5	0.266	10	0.85	9.24	2.09	#4 To Pecan Creek
DA-6	0.005	10	0.85	9.24	0.02	#4 To Pecan Creek
Offsite Drainage						
Drainage Area	Area (acres)	T ₁ (min)	C	t ₂₀₀ (in/Hr/Q ₁₀₀)	Discharge	Comments
OS-1	0.002	15	0.6	7.98	0.10	#1 To DA-1
OS-2	0.98	15	0.6	7.98	4.69	#2 To DA-2
OS-3	0.83	15	0.6	7.98	3.97	#3 To DA-3
OS-4	0.04	15	0.6	7.98	0.19	#4 To DA-5
Summary						
Discharge	Pre-Drainage Total Flow (cfs)	Post-Drainage Total Flow (cfs)	Comments			
#1	4.96	0.73	OK			
#2	7.93	7.77	OK			
#3	5.68	6.34	OK			
#4	5.64	5.61	OK			

NO.	DATE	DESCRIPTION	BY
1	04/15/2020	1st CITY SUBMITTAL	AY
2	06/15/2020	2nd CITY SUBMITTAL	AY
.	.	.	.
.	.	.	.
.	.	.	.
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POST-DRAINAGE PLAN KIDDIE ACADEMY 6412 COLLEYVILLE BOULEVARD (S.H.26) CITY OF COLLEYVILLE TARRANT COUNTY, TEXAS LOT SR & 10 R. BLOCK 1, WINDING CREEK ADDITION									
 TRIANGLE ENGINEERING LLC T: 469.331.6566 F: 469.231.7144 E: info@triangle-eng.com W: triangle-eng.com C: 17386 McDermott Drive, Suite 100, Allen, TX 75013									
Planning Civil Engineering Construction Management									
P.E.	DES.	DATE	SCALE	PROJECT NAME				SHEET NO.	
AY	QH	04/15/20	1" = 40' PLAN	28-20				C-6.0	
TX DEE FIRM#11575									



Drainage and Grading Plan



PROPOSED DRAINAGE AREA MAP

DEVELOPED FLOW FROM OFF-SITE DRAINAGE AREAS ARE ASSUMED TO NOT INCREASE.

LEGEND	
	DRAINAGE AREA NUMBER
	Q100 PROPOSED
	DRAINAGE AREA LIMITS
	EXISTING CONTOURS
	PROPOSED CONTOURS
	DIRECTION OF STORMWATER FLOW

BENCHMARK INFORMATION	
TBM #1 - ELEVATION: 608.88	"X" CUT ON CONCRETE APPROXIMATELY 65 FEET NORTH AND 51 WEST OF THE SOUTHERN MOST PROPERTY CORNER OF LOT 2R.
TBM #2 - ELEVATION: 606.29	(BM TO BE REMOVED DURING CONSTRUCTION)
"X" CUT ON CONCRETE APPROXIMATELY 281 FEET SOUTH AND 198 WEST OF THE EASTERN MOST PROPERTY CORNER OF LOT 3R.	

PROPOSED DRAINAGE CALCULATIONS						
DRAINAGE AREA	AREA ACRES	"c"	Tc (min)	"1-100" (in/hr)	"Q-100" (cfs)	COMMENTS
P1	1.11	0.85	10	9.24	8.69	TO PECAN CREEK
P2	0.15	0.85	10	9.24	1.16	TO OFF-SITE NORTH
P3	0.61	0.85	10	9.24	4.76	TO WYE INLET
P4	0.20	0.85	10	9.24	1.58	TO WYE INLET
P5	0.43	0.85	10	9.24	3.40	TO CURB INLET
P6	0.41	0.85	10	9.24	3.25	TO CURB INLET
P7	0.33	0.85	10	9.24	2.61	TO WYE INLET
P8	0.44	0.85	10	9.24	3.43	TO PECAN CREEK
P9	0.25	0.85	10	9.24	1.99	TO OFF-SITE SOUTH
P10	2.20	0.85	10	9.24	17.30	TO PECAN CREEK
P11	0.42	0.85	10	9.24	3.26	TO CURB INLET
P12	0.14	0.85	10	9.24	1.12	TO OS-10
OS1	0.14	0.60	15	7.98	0.68	TO P3
OS2	1.75	0.60	15	7.98	8.36	TO P4
OS3	0.60	0.60	15	7.98	2.87	TO P11
OS4	0.33	0.60	15	7.98	1.56	TO P5
OS5	0.98	0.60	15	7.98	4.67	TO P6
OS6	0.83	0.60	15	7.98	3.97	TO P7
OS7	0.04	0.60	15	7.98	0.20	TO P9
OS8	0.38	0.85	15	7.98	2.56	TO P10
OS9	0.04	0.85	10	9.24	0.31	TO P11
OS10	0.86	0.85	10	9.24	6.77	TO P1
TOTAL	12.63				84.49	

RESULTS:

PROPOSED CONDITIONS DO NOT INCREASE PEAK FLOWS. THE OFFSITE FLOW OF 1,500 CFS ARRIVES 22 MINUTES PAST OUR ONSITE FLOW DISCHARGE, AS SUCH, WATER SURFACE ELEVATIONS AND VELOCITIES DO NOT CHANGE, THUS WE ARE NOT ADVERSELY AFFECTING DOWN STREAM FLOWS. DETENTION IS NOT REQUIRED.

RECORD DRAWING

The record drawing herein reflects to the best of the design engineer's knowledge, the approximate location of the constructed improvements using information provided by the contractor.

Matthew Haskin, P.E. #10889
Date: 1/16/19



HOMMEYER ENGINEERING, INC.
102717 BRIDGE REPLACED
CITY OF COLLEYVILLE
TARRANT COUNTY, TEXAS
P.O. BOX 294527 • LEWISVILLE, TEXAS 75029
972-906-9985 PHONE • 972-906-9987 FAX
WWW.HEI.UTEX.COM



WINDING CREEK OFFICE PARK
LOTS 2R-4R & 6R-10R, BLOCK 1
WINDING CREEK ADDITION
6.717 ACRES
CITY OF COLLEYVILLE
TARRANT COUNTY, TEXAS

PROPOSED DRAINAGE
AREA MAP

REVISIONS:
102717 BRIDGE REPLACED
Cubana with Bridge

DRAWN: JDH

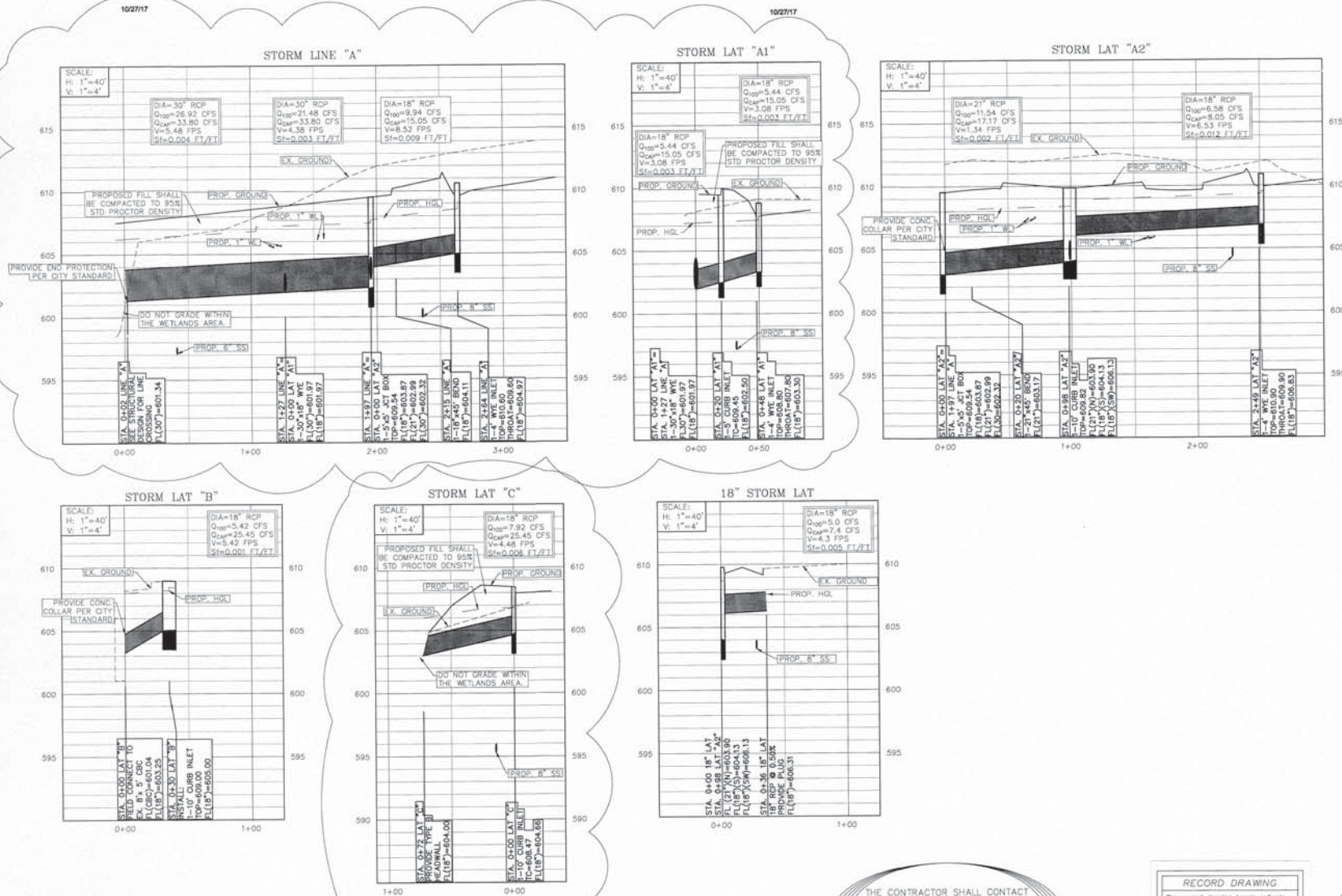
DATE: 03/04/2016

HEI #: 16-114

SHEET NO:

C7

Drainage and Grading Plan



THE CONTRACTOR SHALL CONTACT
DIG-TESS AT 1-800-344-8377 A
MINIMUM OF 48 HOURS PRIOR TO THE
COMMENCEMENT OF ANY
CONSTRUCTION ACTIVITIES.
FOR CITY UTILITIES CONTACT
817-503-1366



HOMMEYER ENGINEERING, INC.
ENGINEERING FIRM REGISTRATION NO. F-8440
P.O. BOX 294557 • LEWISVILLE, TEXAS • 75029
972-906-9886 • PHONE • 972-906-9917 FAX
WWW.HOMEYER.COM

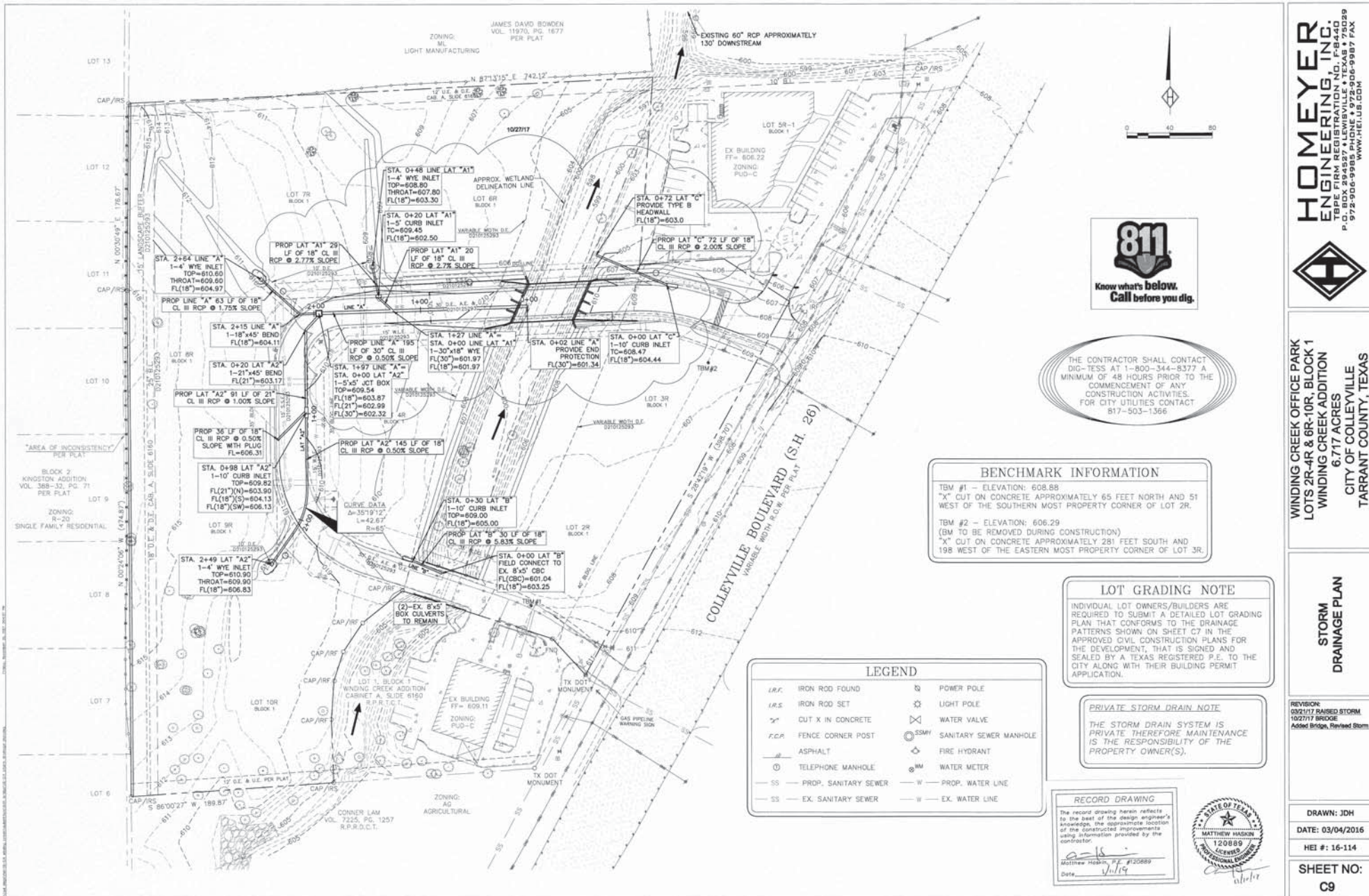
WINDING CREEK OFFICE PARK
LOTS 2R-4R & 6R-10R, BLOCK 1
WINDING CREEK ADDITION
6.71 ACRES
CITY OF COLLEVILLE
TARRANT COUNTY, TEXAS

STORM DRAINAGE PROFILE

REVISION:
03/21/17 RAISED STORM
04/06/17 ADD SD PROFILE
10/27/17 BROOK
Added Bridge Changed Storm

DRAWN: JDM
DATE: 03/04/2016
HEI #: 16-114
SHEET NO:
C10

Drainage and Grading Plan



HOMEYER ENGINEERING, INC.
 P. E. BOB FIRM REGISTRATION NO. FB4440
 972-906-9985 PHONE • 972-906-9987 FAX
 WWW.HEI.US.COM



WINDING CREEK OFFICE PARK
 LOTS 2R-4R & 6R-10R, BLOCK 1
 WINDING CREEK ADDITION
 6.717 ACRES
 CITY OF COLLEYVILLE
 TARRANT COUNTY, TEXAS



THE OFF-SITE TOPOGRAPHIC INFORMATION FOR THE DRAINAGE AREA MAP WAS OBTAINED FROM THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS WEBSITE.

HYDROLOGIC PARAMETERS AND RESULTS

CURRENT OFFSITE CONDITIONS WERE USED FOR THE ANALYSIS. THE FOLLOWING IS THE GENERAL INPUT CRITERIA FOR THE HEC-HMS RESULT:

AREA: BASED UPON THE 2007, 2-FOOT CONTOURS, BASIN AREAS WERE DETERMINED. AREAS WERE BROKEN UP INTO POINTS OF INTEREST AND SIMILAR LAND USES.

TIME OF CONCENTRATION: TIME OF CONCENTRATION (TC) WAS DETERMINED USING THE NCTCOG ISWM EQUATION (1.4). THE LAG TIME (LT) IS A FUNCTION OF THE TC ($LT = 0.6TC$). HOWEVER, THE TC WAS CHECKED USING A MINIMUM TIME FOR EACH BASIN OF 25 MINUTES. SINCE THE DISTANCE WAS ONE AND ONE HALF BASINS, THE CONSERVATIVE SMALLER TIME OF 37 MINUTES WAS USED.

RUNOFF: CURVE NUMBERS (CN) ARE BASED UPON THE LAND USE AND REVIEW OF THE CURRENT 2015 AERIALS. CURVE NUMBER VALUES WERE TAKEN FROM ISWM TABLE 1.9 (RUNOFF CURVE NUMBERS). NUMBERS REFLECT A CONSERVATIVE ASSUMPTION THAT ALL OFFSITE LAND USE IS BUILT OUT PER THEIR LAND USE.

ABSTRACTION: INITIAL ABSTRACTION (IA) VALUES ARE BASED UPON THE FINAL WEIGHTED CN. ABSTRACTION VALUES ARE PROVIDED ON TABLE 1.11 OF THE ISWM MANUAL.

PRECIPITATION: RAINFALL USED THE SCS TYPE II DISTRIBUTION WITH A TOTAL DEPTH OF 9.12-INCHES (0.38×24) PER ISWM TABLE 5.15. AN INTENSITY OF 0.38 (IN/HR) IS GIVEN FOR THE 100-YEAR 24-HOUR EVENT.

RESULTS: A FLOW OF 1,487 CFS WAS DETERMINED. HOWEVER, A FLOW OF 1,500 CFS WAS USED FOR HYDRAULIC ANALYSIS.

RAINFALL DISTRIBUTION

Basin Name: Basin whole
Element Name: whole
Graph Type: Standard
Lag Time (MDN) 22.2

HYDRAULIC ANALYSIS AND RESULTS

HEC-RAS WAS USED TO DETERMINE THE EXISTING AND PROPOSED HYDRAULIC CONDITIONS. PLEASE REFER TO THE HYDRAULIC REPORT SEPARATE OF THESE PLANS.

PROPOSED FLOW CONDITIONS ARE BASED UPON TWO EXISTING CULVERTS. THE FIRST CULVERT TWO (2) 8'X5' RCB'S AT THE SOUTHERN UPSTREAM END OF THE PROJECT. THE SECOND CULVERT IS A 60-INCH RCP JUST UPSTREAM OF THE SITE. EACH CULVERT CAUSES A SIGNIFICANT HYDRAULIC JUMP SINCE THEY ARE BOTH UNDERSIZED. PROPOSED (6) 6'X6' RCB'S ARE USED DUE TO THE BACK WATER EFFECT TO KEEP THE ROADWAY ABOVE THE 100-YEAR WATER SURFACE ELEVATION.

CONCLUSION

- ALL FLOWS WILL CONTINUE IN THEIR CURRENT AND HISTORICAL FLOW PATHS.
- WATER SURFACE ELEVATIONS BOTH UPSTREAM AND DOWNSTREAM ARE NOT AFFECTED AND DO NOT CHANGE.
- THE 100-YEAR FLOW IS CONTAINED WITHIN THE PROPOSED CHANNEL BETWEEN THE EXISTING AND PROPOSED CULVERTS WITH AT LEAST 1-FOOT OF FREEBOARD.
- THE SITE WILL HAVE VEHICLE ACCESS DURING THE 100-YEAR EVENT.
- FINISHED FLOOR ELEVATIONS HAVE BEEN SET TO AT LEAST 2-FEET ABOVE THE WATER SURFACE ELEVATION.

HYDROLOGIC INPUT				
AREA (MI ²)	WEIGHTED CN	LAG TIME (LT)	ABSTRACTION (Ia)	100-YEAR (cfs)
0.4203	88	22.2	0.273	1,487*

* A 100-YR FLOW OF 1,500 CFS WAS USED.

RESULTS

Summary Results for Subbasin: "whole"

Project: 16-114 Simulation Run: Run 1
 Subbasin: whole

Start of Run: 01Jan2016, 00:00 Basin Model: Meteorologic Model Basin: whole
 End of Run: 02Jan2016, 01:00
 Compute Time: 10Mar2016, 14:15:22 Control Specifications: Control 1

Volume Units: ☒ IN ☐ AC-PI

Computed Results

Peak Discharge:	1487.0 (CFS)	Date/Time of Peak Discharge:	01Jan2016, 12:15
Precipitation Volume:	3.12 (Dth)	Duration of Peak Volume:	7.66 (Dh)
Loss Volume:	1.45 (Dth)	Baseflow Volume:	0.00 (Dth)
Excess Volume:	7.67 (Dth)	Discharge Volume:	7.66 (Dh)

RECORD DRAWING

The record drawing herein reflects to the best of the design engineer's knowledge, the approximate location of the constructed improvements using information provided by the contractor.

Matthew Hoxon, P.E. #120888
Date 1/11/19



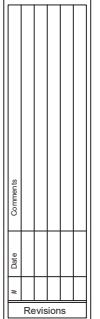
3/1/15

WINDING CREEK OFFICE PARK
LOTS 2R-4R & 6R-10R, BLOCK 1
WINDING CREEK ADDITION
6.717 ACRES
CITY OF COLLEYVILLE
TARRANT COUNTY, TEXAS

OVERALL DRAINAGE AREA MAP

DRAWN: JDH
DATE: 03/04/2016
HEI #: 16-114

SHEET NO:
C8

[illegible]KIDDIE ACADEMY
COLLEYVILLE, TX

August 20, 2020

**Subject: Exterior Noise Testing at Frisco and Colleyville Site
Locations of Kiddie Academy**

This report summarizes the exterior sound level testing at the 3188 Legacy Drive, Frisco, Texas and 6412 Colleyville Road, Colleyville, Texas sites of an existing Kiddie Academy in Frisco and a future similar location in Colleyville. The purpose of the testing was to determine the existing and anticipated sound level readings at the sites. The sound readings at the Frisco site were taken during operating hours with children in the exterior play areas.

As shown on the following testing report sheets and the Noise Coefficient analysis sheets, the present sound levels at the two sites are similar on the day of testing even though the Colleyville site at this time has no building in place. Based on similar construction to the Frisco facility and the orientation of the planned Colleyville facility with the playgrounds on the Colleyville Road side of the facility, we would not anticipate any objectionable sound increase from the Colleyville facility operation to the west of the planned building. It should be noted that the principal sound source in the proposed site is from Colleyville Road traffic and the existence of new building between the adjacent houses and Colleyville Road may block or reduce that road noise.

The testing was conducted on the Frisco site at 10:00 AM on Wednesday, August 19, 2020. Testing on the Colleyville site was at 4PM on Wednesday, August 19, 2020. The attached maps detail the test locations which are similar for each location. The attached data sheets provide the testing results along with noise coefficient plots and comparisons.

A summary of the testing procedure is as follows:

1. The base level testing at five exterior locations at the Frisco site as shown on the site plan was conducted at approximately 10:00 AM. The results were relatively uniform on all four sides of the building.
2. The set of readings at the Frisco site were taken outside the facility during a time when children were utilizing the exterior playgrounds. No noticeable noise was detected from the building interior. Adjacent



Commissioning ■ LEED® Consulting ■ Energy Modeling ■ HVAC Test & Balance ■ IAQ Testing
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businesses may be contributing to the measured levels but no source was obvious.

3. A set of four sound tests was conducted at 4:00 PM in a similar fashion and locations relative to the planned facility at the Colleyville location. The site plan shows the test locations. The predominant sources of present sound on the site was the traffic on Colleyville Road. Noise from aircraft flying overhead has also been detected at this site since it is in a DFW Airport flight path. There is also an existing tall concrete wall presently erected between the adjacent houses and the proposed Kiddie Academy facility that functions as a sound block.
4. A set of sound levels were taken nearer to the Colleyville Road as shown on test report number five and shows similar to slightly higher sound levels as would be anticipated.

Please let us know if you have any questions.

Respectfully Submitted,



Gerald J. Kettler, PE, CCP, CIAQM, BEAP

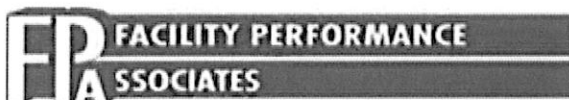
Managing Principal, CEO, LEED Fellow, WELL AP

1801 Royal Lane, Suite 400, Dallas, TX 75229

Phone: (972) 388-5559 ext 4626

Direct Ph (214) 217-4626

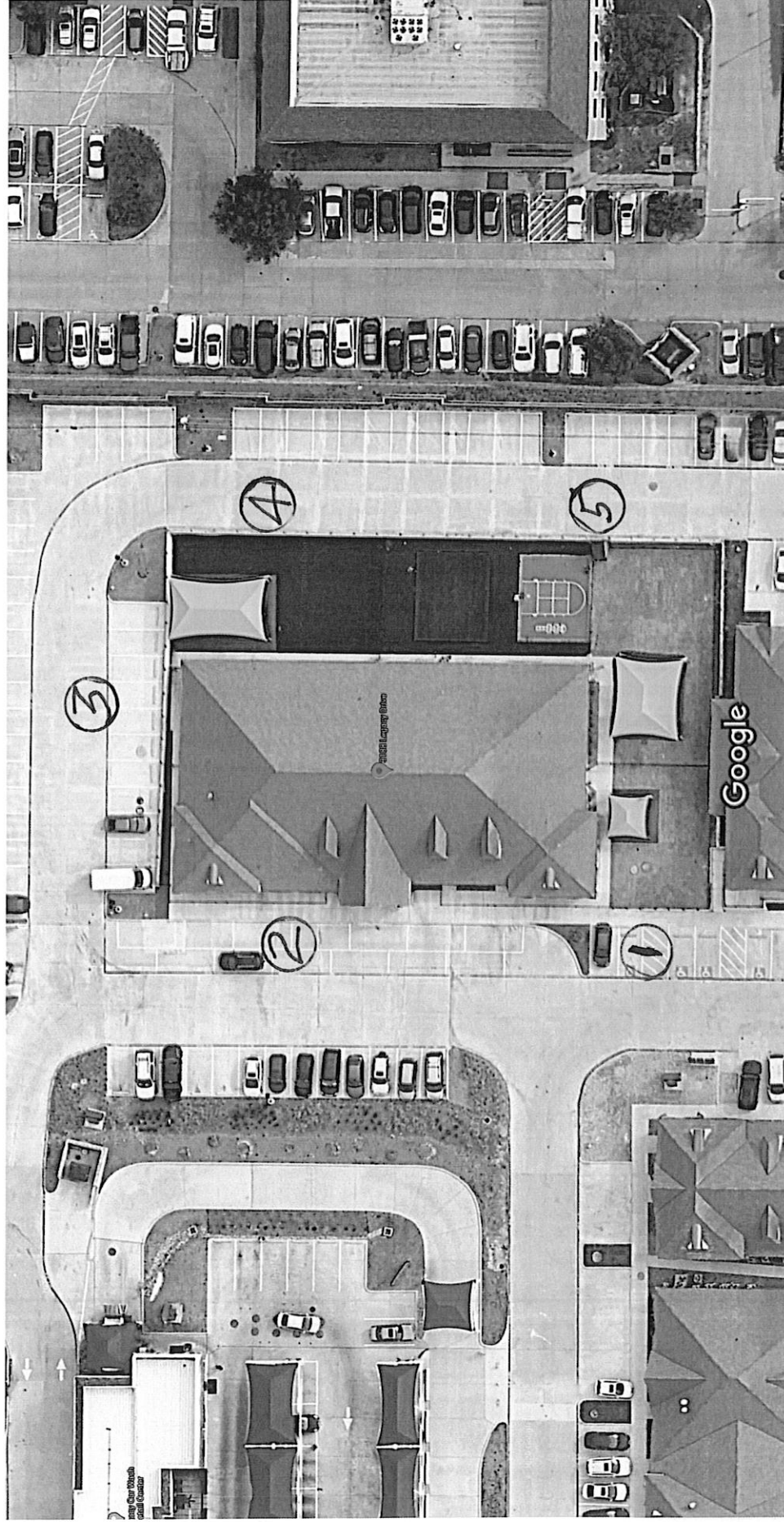
gjkettler@air-engineer.com



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Google Maps 3188 Legacy Dr



Map data ©2020, Map data ©2020 20 ft

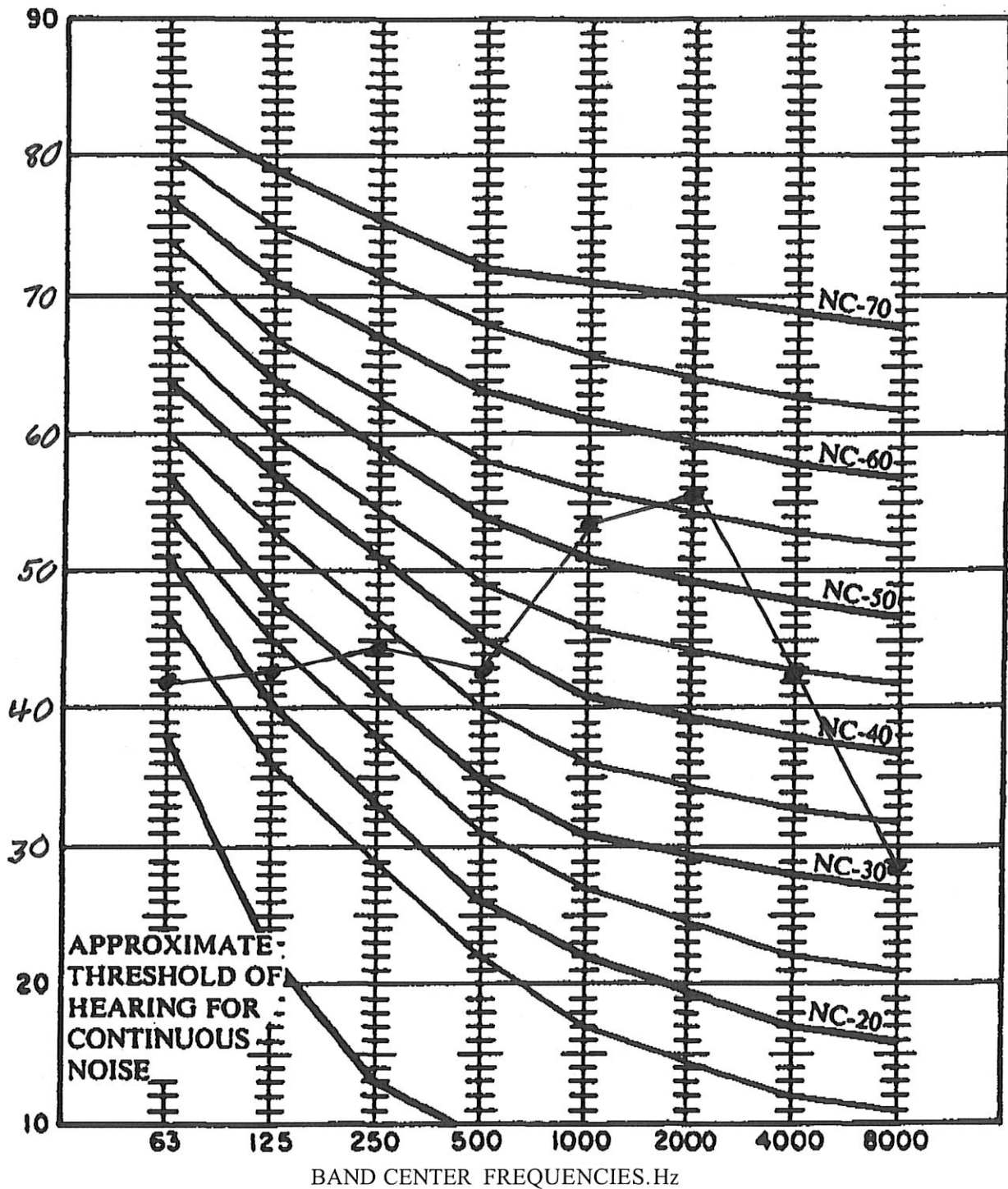
SOUND TESTING Octave Band Analysis

Project: Kiddie Academy			Address: 3188 Legacy Dr., Frisco, Tx		
Technician: Gerald J Kettler, PE					
Instrument: Quest 2700					
Date: August 19, 2020					
	Test 1				
Scale			Difference		
A	24.2				
B	45.2				
C	69.6				
Hertz	dbA Scale				
31.5	28.3				
63	41.8				
125	42.9				
250	44.4				
1000	53.4				
2000	55.7				
4000	42.2				
8000	28.5				
16000	23.2				
Instrument Location: 4 Feet above ground, hand held					

NOISE COEFFICIENT CHART

3188 Legacy Dr., Frisco, Texas

1



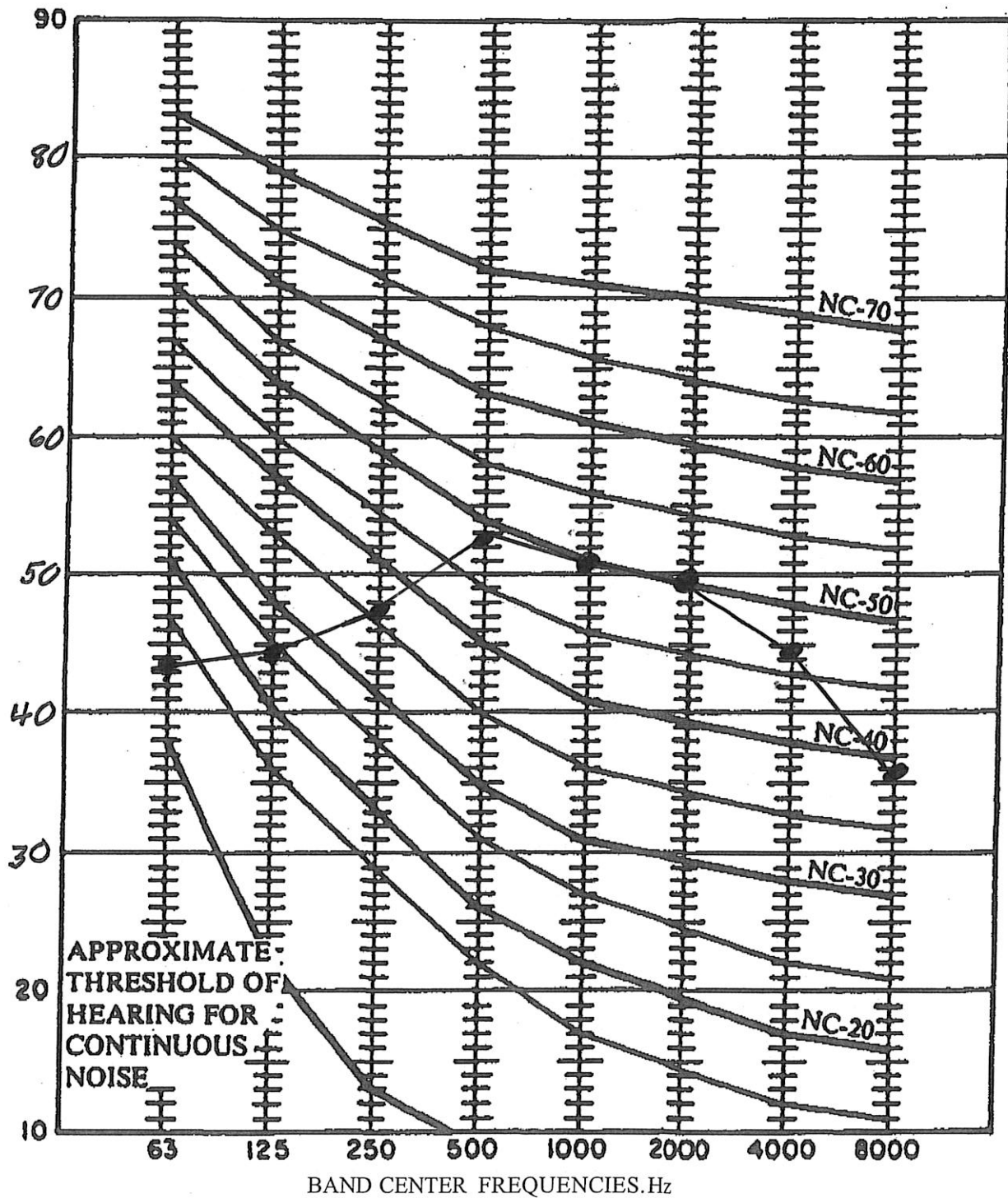
SOUND TESTING Octave Band Analysis

Project: Kiddie Academy			Address: 3188 Legacy Dr., Frisco, Tx		
Technician: Gerald J Kettler					
Instrument: Quest 2700					
Date: August 19, 2020					
	Test 2				
Scale			Difference		
A	56.4				
B	62.1				
C	71.1				
Hertz	dbA Scale				
31.5	27.2				
63	43.3				
125	44.8				
250	47.7				
500	52.8				
1000	50.1				
2000	49.8				
4000	44.8				
8000	35.8				
16000	21.9				
Instrument Location: 4 Feet above ground, hand held					

NOISE COEFFICIENT CHART

3188 Legacy Dr., Frisco, Texas

2



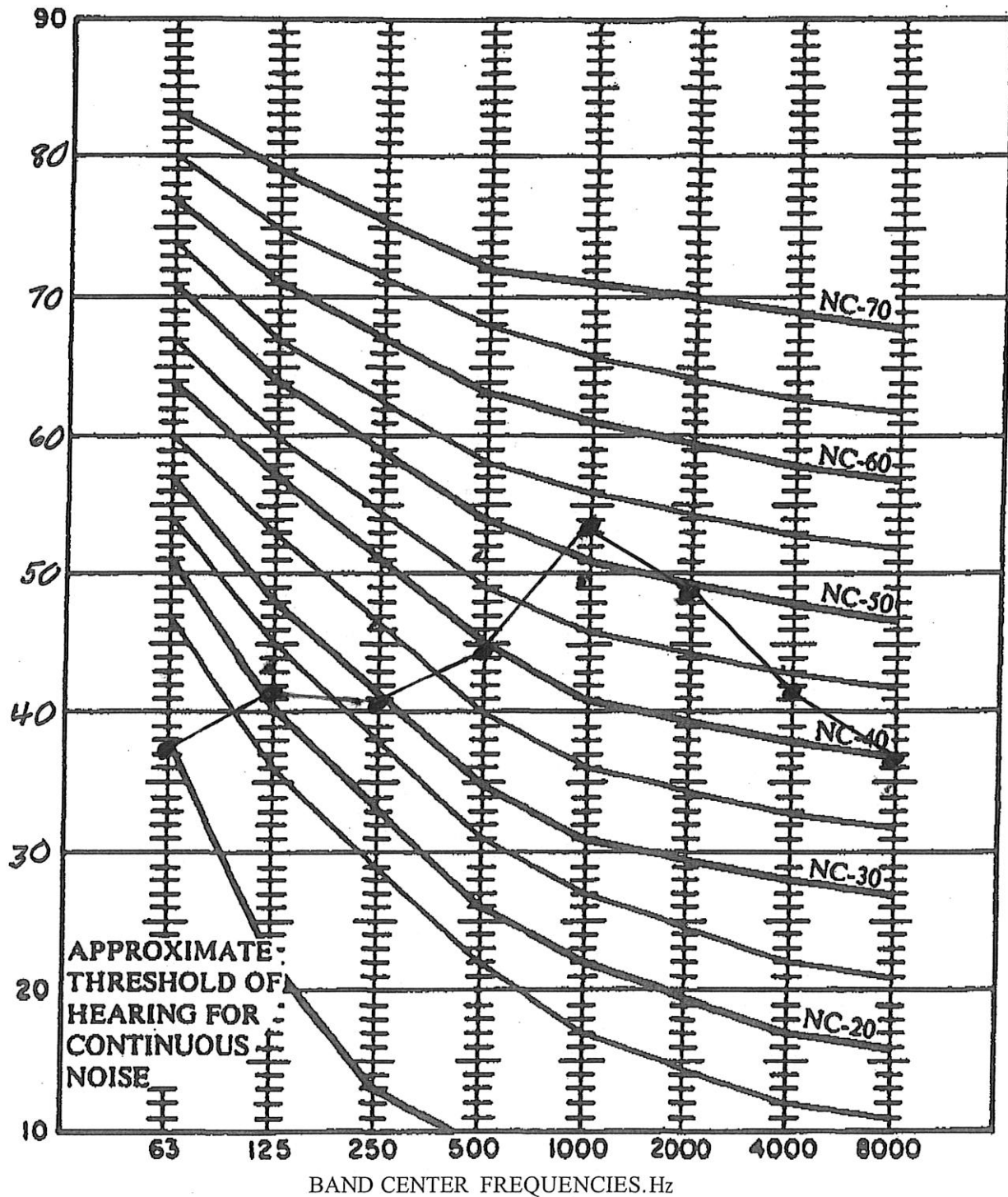
SOUND TESTING Octave Band Analysis

Project: Kiddie Academy			Address: 3188 Legacy Dr., Frisco, Tx		
Technician: Gerald J Kettler					
Instrument: Quest 2700					
Date: August 19, 2020					
	Test 3				
Scale			Difference		
A	54.2				
B	65.8				
C	67.7				
Hertz	dbA Scale				
31.5	28.7				
63	38.1				
125	41.8				
250	40.1				
500	44.6				
1000	53.4				
2000	48.2				
4000	41.4				
8000	36.4				
16000	24.6				
Instrument Location: 4 Feet above ground, hand held					

NOISE COEFFICIENT CHART

3188 Legacy Dr., Frisco, Texas

3



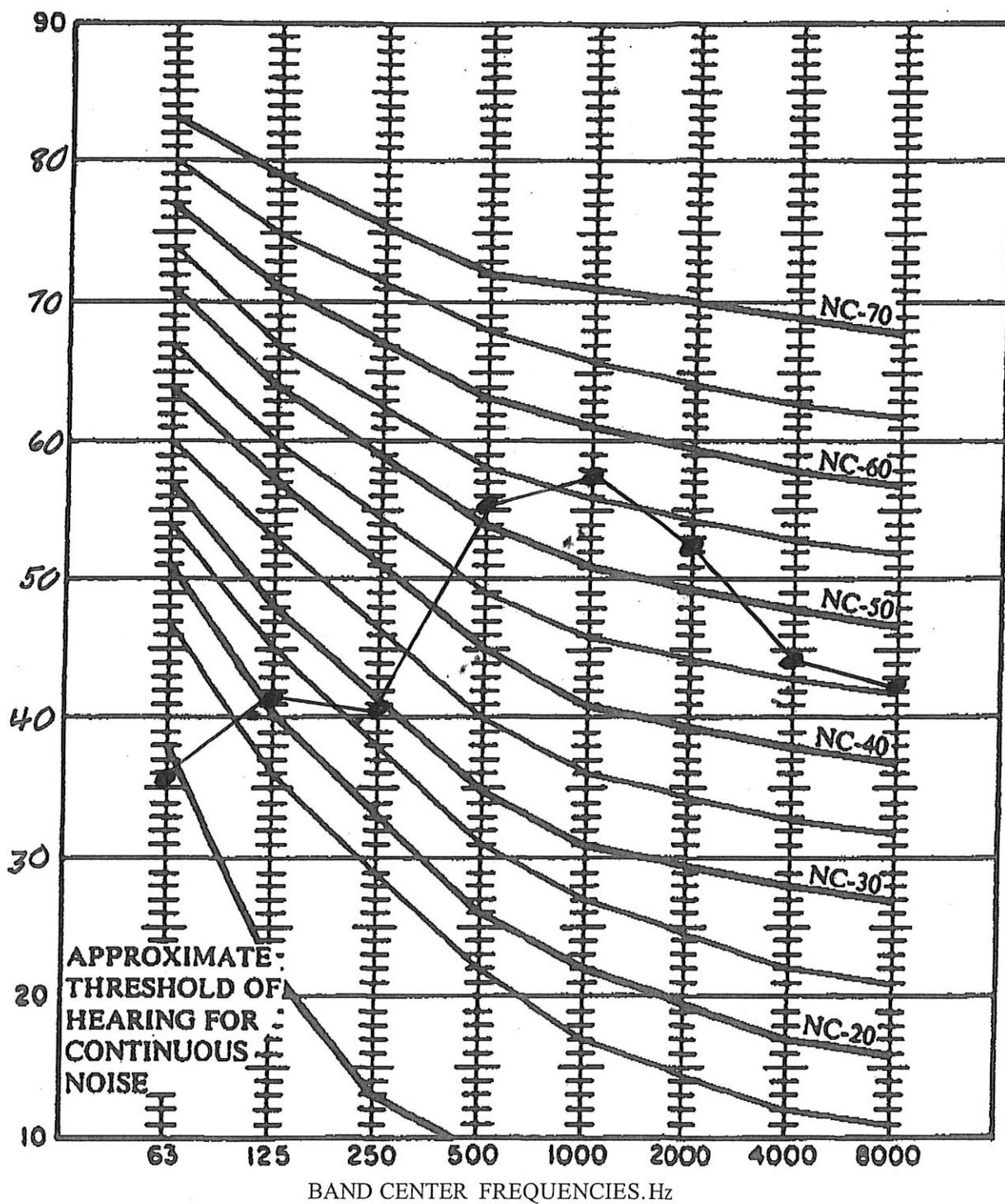
SOUND TESTING Octave Band Analysis

Project: Kiddie Academy			Address: 3188 Legacy Dr., Frisco, Tx		
Technician: Gerald J Kettler					
Instrument: Quest 2700					
Date: August 19, 2020					
	Test 4				
Scale			Difference		
A	57.6				
B	62.1				
C	65.4				
Hertz	dbA Scale				
31.5	23.4				
63	35.4				
125	41.1				
250	40.3				
500	55.3				
1000	57.6				
2000	52.3				
4000	44.2				
8000	42.9				
16000	23.8				
Instrument Location: 4 Feet above ground, hand held					

NOISE COEFFICIENT CHART

3188 Legacy Dr., Frisco, Texas

4



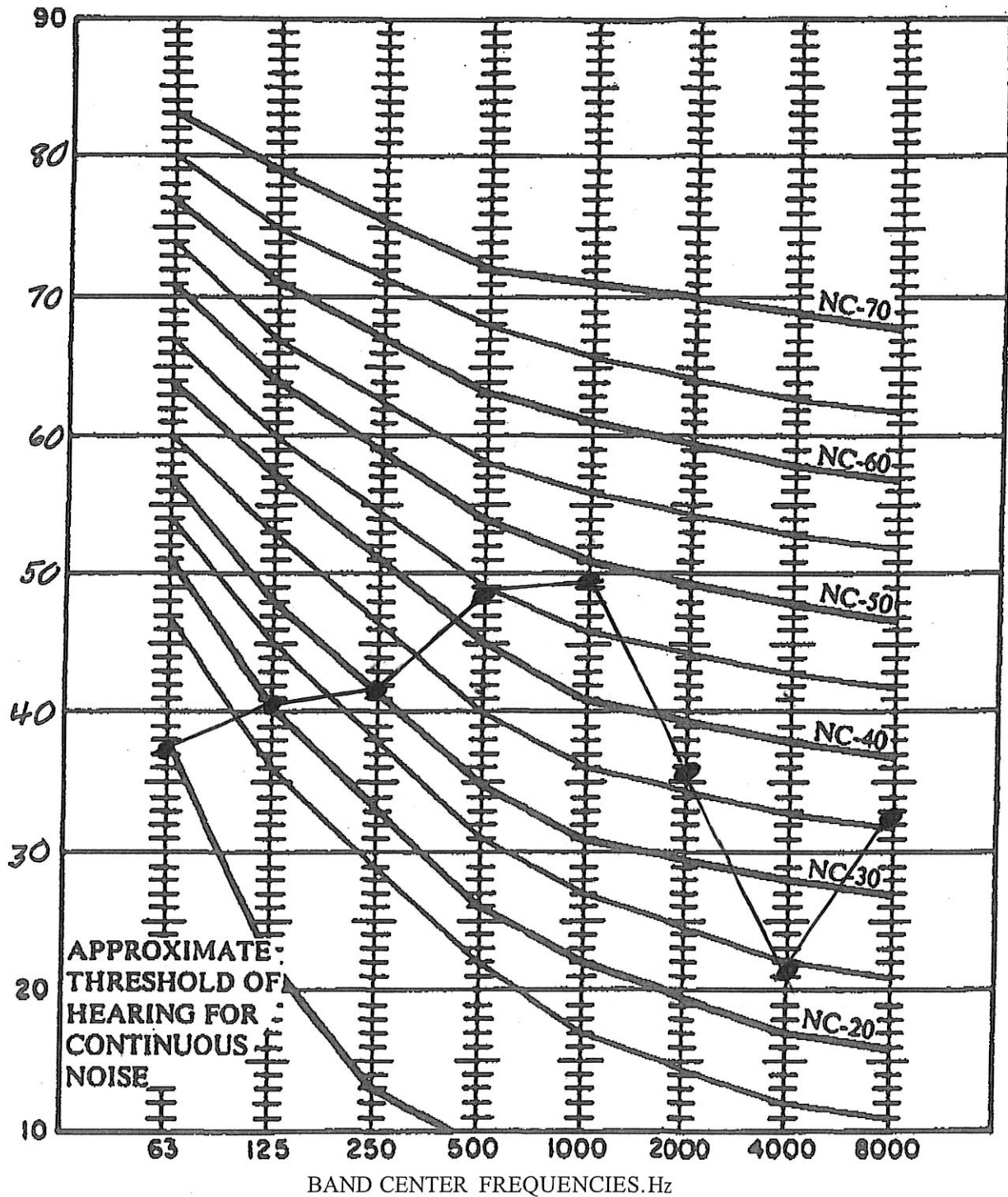
SOUND TESTING Octave Band Analysis

Project: Kiddie Academy			Address: 3188 Legacy Dr., Frisco, Tx		
Technician: Gerald J Kettler					
Instrument: Quest 2700					
Date: August 19, 2020					
	Test 5				
Scale			Difference		
A	59.4				
B	69.6				
C	83.1				
Hertz	dbA Scale				
31.5	30.2				
63	37.3				
125	40.7				
250	41.8				
500	48.9				
1000	49.7				
2000	35.4				
4000	21.2				
8000	32.2				
16000	38.4				
Instrument Location: 4 Feet above ground, hand held					

NOISE COEFFICIENT CHART

3188 Legacy Dr., Frisco, Texas

5

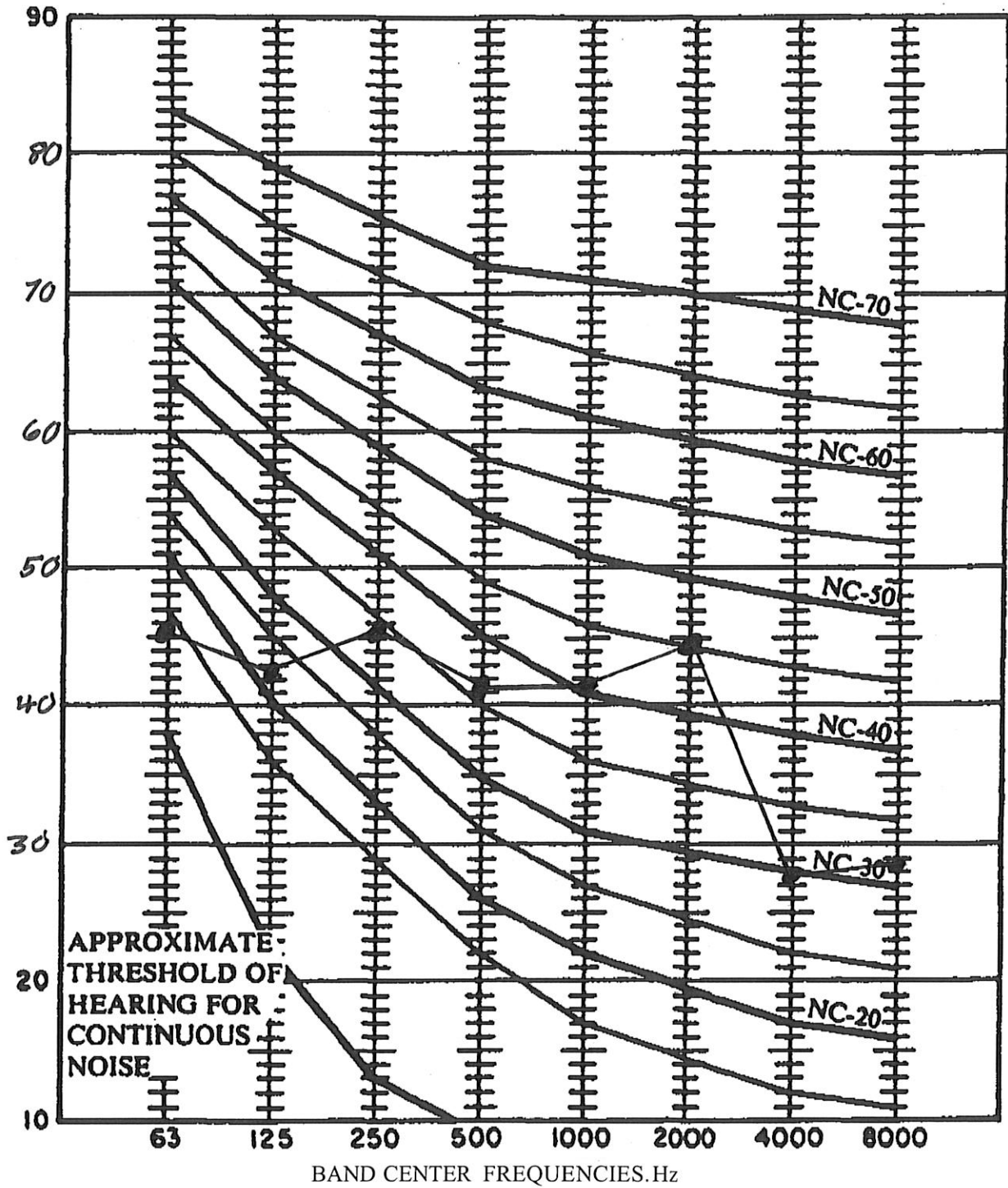


SOUND TESTING Octave Band Analysis

Project: Kiddie Academy			Address: 6412 Colleyville Blvd, Colleyville, Tx		
Technician: Gerald J Kettler, PE					
Instrument: Quest 2700					
Date August 19, 2020					
	TEST 1				
Scale			Difference		
A	51.6				
B	63.2				
C	72.2				
Hertz	dbA Scale				
31.5	36.2				
63	45.7				
125	42.6				
250	45.2				
500	41.1				
1000	41.2				
2000	44.1				
4000	27.8				
8000	28.7				
16000	20.9				
Instrument Location: 4 Feet above ground, hand held					

NOISE COEFFICIENT CHART

6412 Colleyville Road, Colleyville, Texas



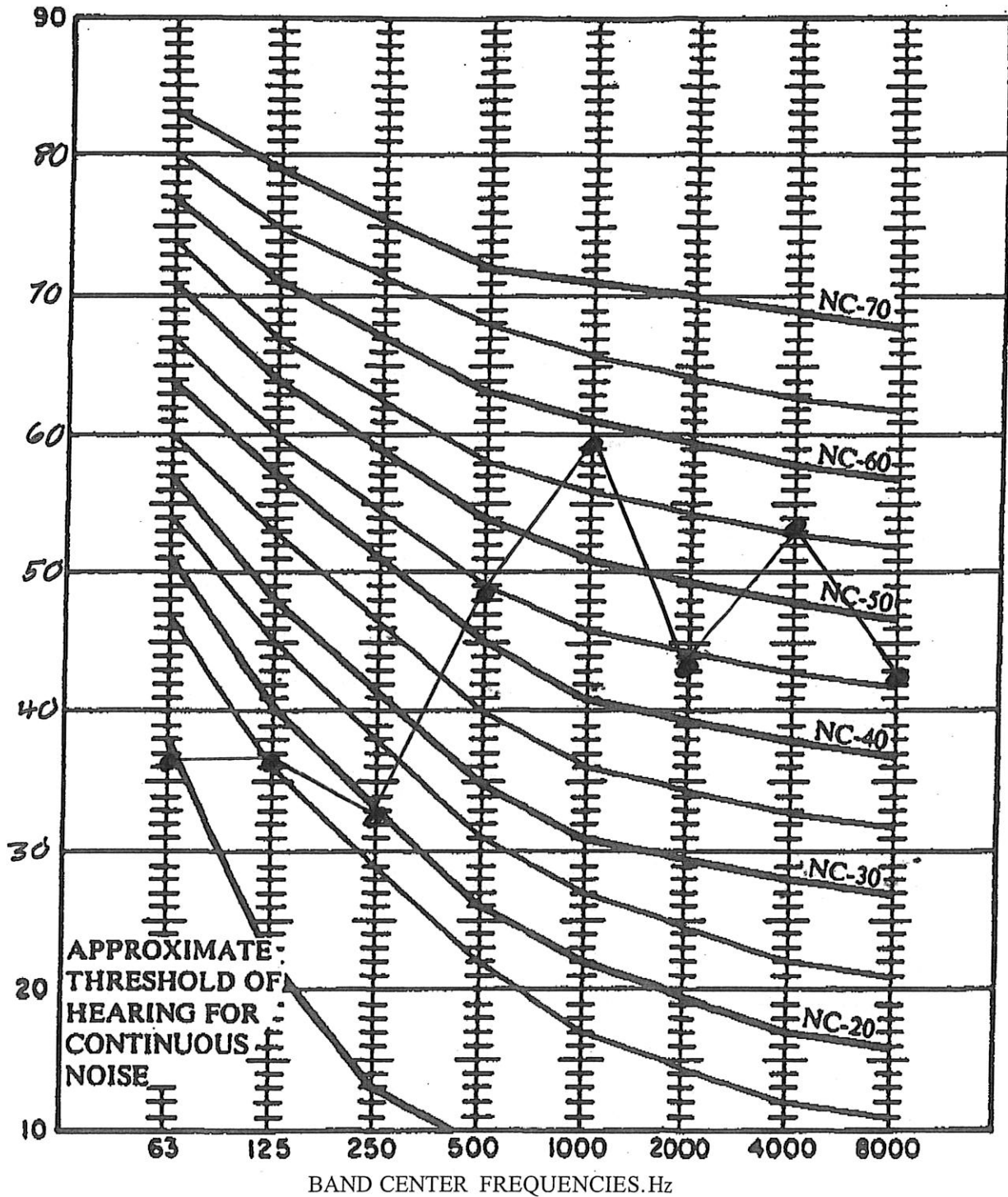
SOUND TESTING Octave Band Analysis

Project: Kiddie Academy			Address: 6412 Colleyville Blvd, Colleyville, Tx		
Technician: Gerald J Kettler, PE					
Instrument: Quest 2700					
Date August 19, 2020					
	TEST 2				
Scale			Difference		
A	60.2				
B	62.1				
C	76.3				
Hertz	dbA Scale				
31.5	28.7				
63	36.6				
125	36.2				
250	32.1				
500	48.6				
1000	59.4				
2000	42.9				
4000	53.1				
8000	42.2				
16000	21.2				
Instrument Location: 4 Feet above ground, hand held					

NOISE COEFFICIENT CHART

6412 Colleyville Road, Colleyville, Texas

2



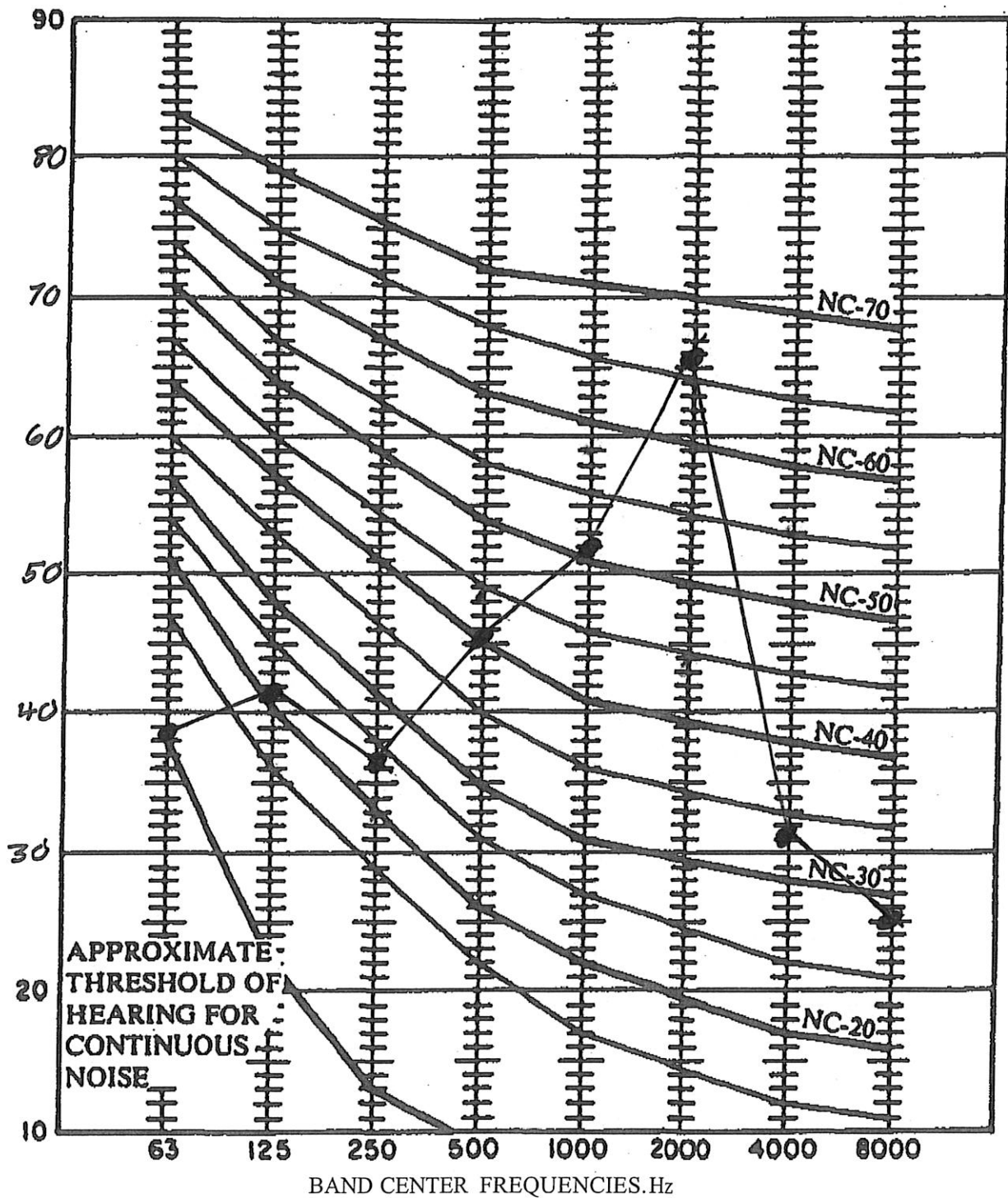
SOUND TESTING Octave Band Analysis

Project: Kiddie Academy			Address: 6412 Colleyville Blvd, Colleyville, Tx		
Technician: Gerald J Kettler, PE					
Instrument: Quest 2700					
Date August 19, 2020					
	TEST 3				
Scale			Difference		
A	51.8				
B	63.6				
C	65.4				
Hertz	dbA Scale				
31.5	27.9				
63	38.4				
125	41.4				
250	36.2				
500	45.2				
1000	51.9				
2000	66.7				
4000	31.3				
8000	25.0				
16000	21.1				
Instrument Location: 4 Feet above ground, hand held					

NOISE COEFFICIENT CHART

6412 Colleyville Road, Colleyville, Texas

3



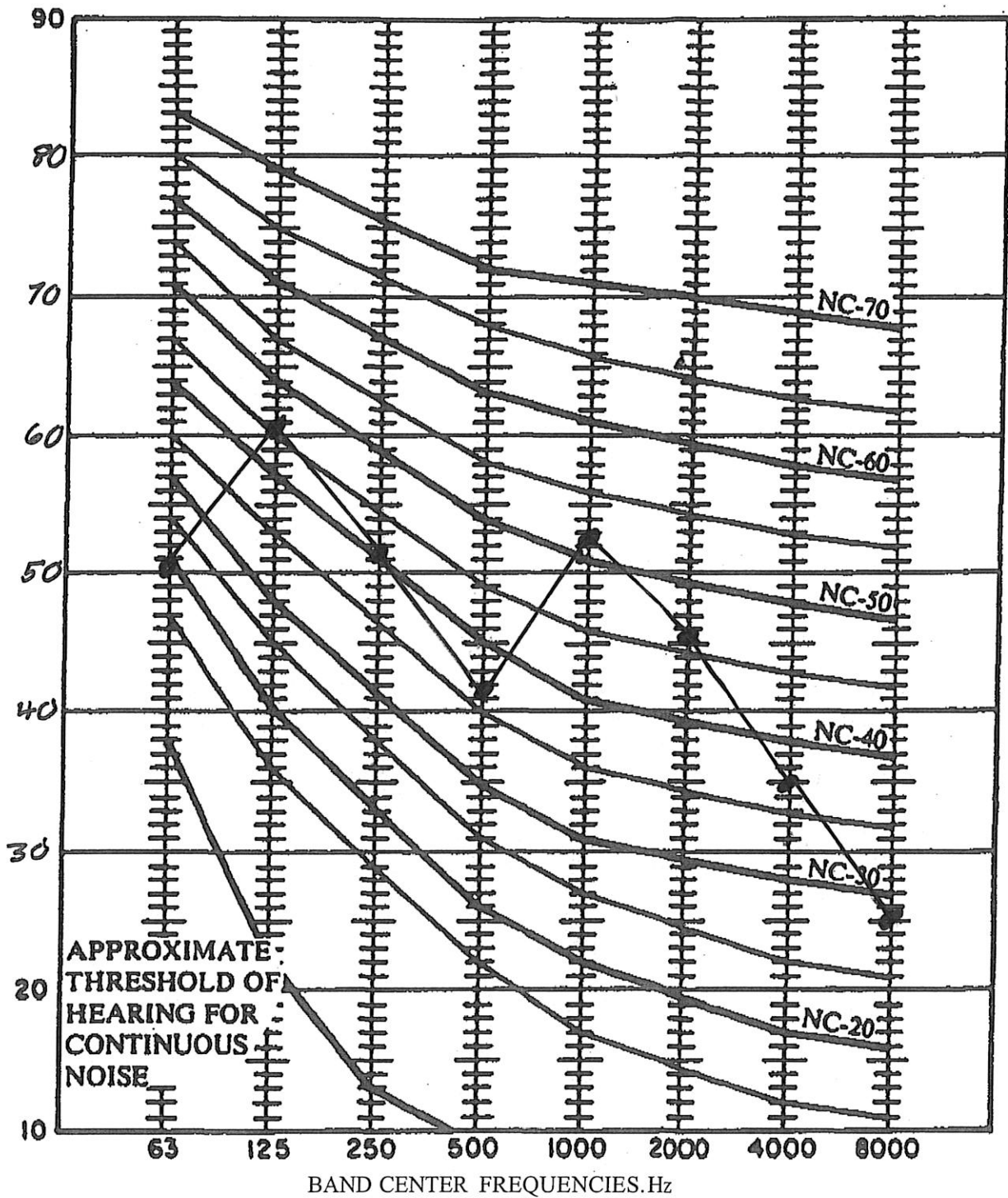
SOUND TESTING Octave Band Analysis

Project: Kiddie Academy			Address: 6412 Colleyville Blvd, Colleyville, Tx		
Technician: Gerald J Kettler, PE					
Instrument: Quest 2700					
Date August 19, 2020					
	TEST 4				
Scale			Difference		
A	50.1				
B	65.4				
C	77.1				
Hertz	dbA Scale				
31.5	39.2				
63	50.1				
125	60.2				
250	51.1				
500	41.2				
1000	52.3				
2000	45.5				
4000	34.9				
8000	25.0				
16000	21.2				
Instrument Location: 4 Feet above ground, hand held					

NOISE COEFFICIENT CHART

6412 Colleyville Road, Colleyville, Texas

4



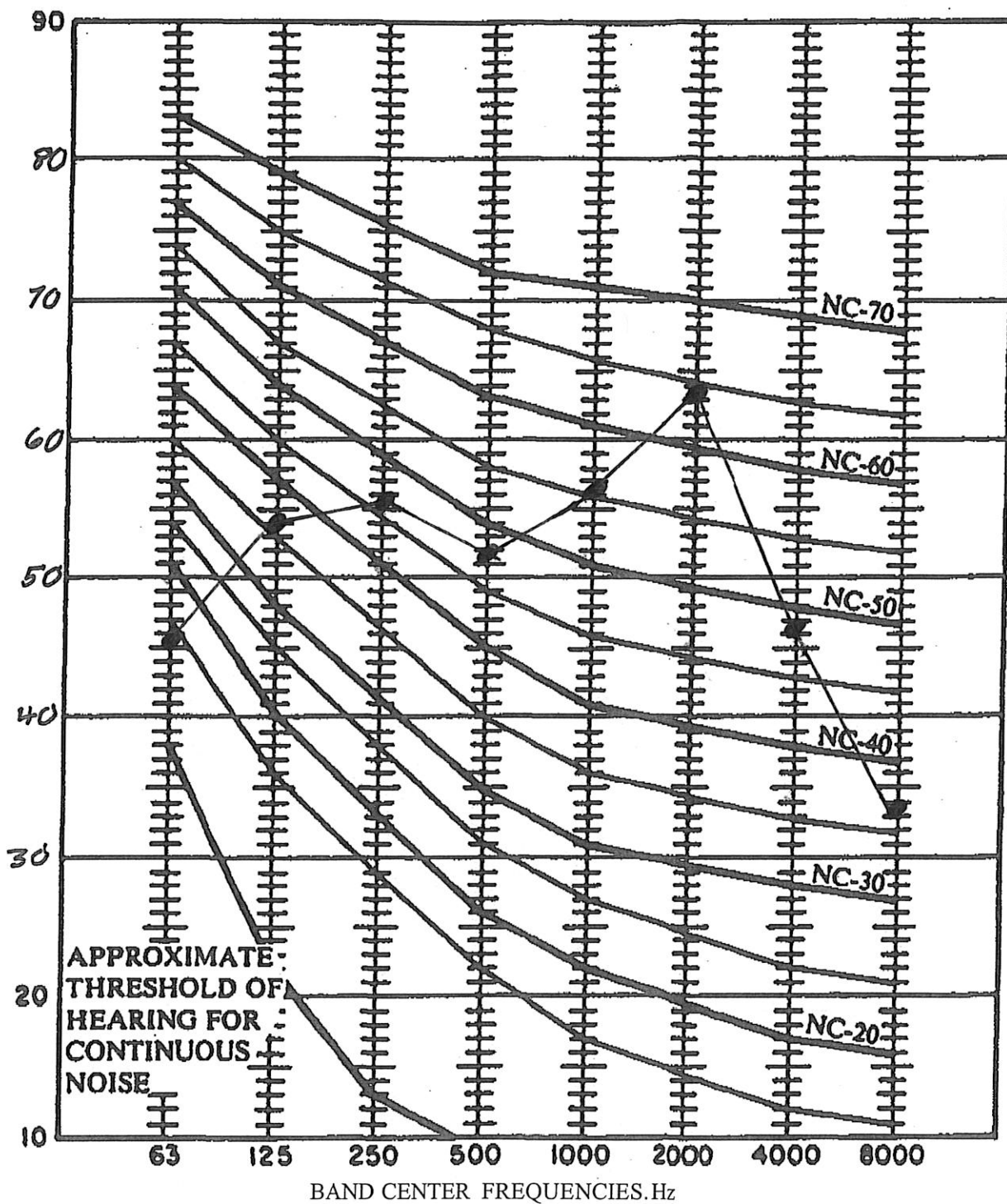
SOUND TESTING Octave Band Analysis

Project: Kiddie Academy			Address: 6412 Colleyville Blvd, Colleyville, Tx		
Technician: Gerald J Kettler, PE					
Instrument: Quest 2700					
Date August 19, 2020					
	TEST 5				
Scale			Difference		
A	56.2				
B	65.1				
C	77.4				
Hertz	dbA Scale				
31.5	38.8				
63	45.2				
125	54.0				
250	55.3				
500	51.6				
1000	56.4				
2000	63.9				
4000	46.7				
8000	33.2				
16000	24.2				
Instrument Location: 4 Feet above ground, hand held					

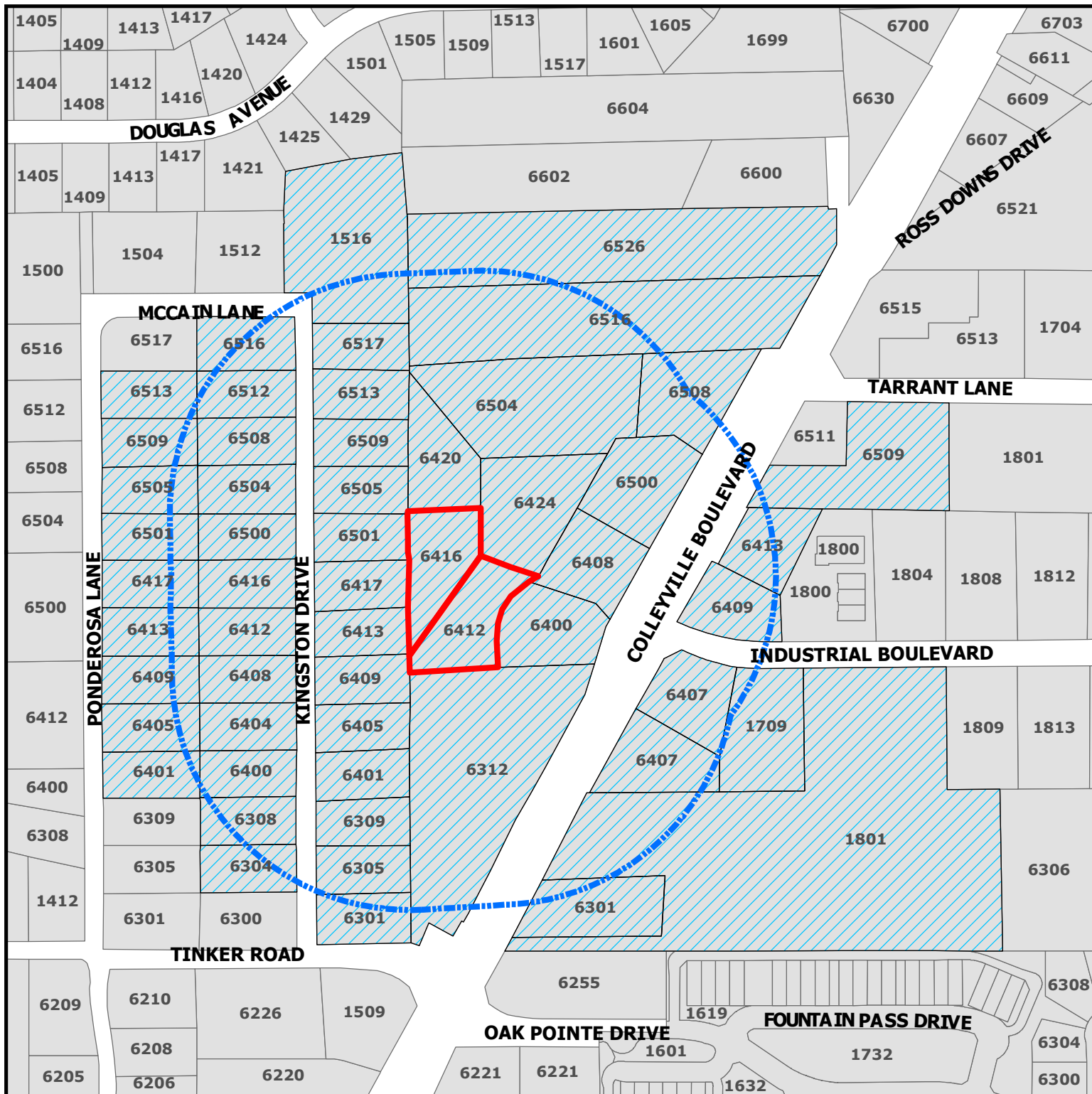
NOISE COEFFICIENT CHART

6412 Colleyville Road, Colleyville, Texas

5



Notification Map



ZC20-015

6412-6416 Colleyville Blvd

DISCLAIMER:

This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.



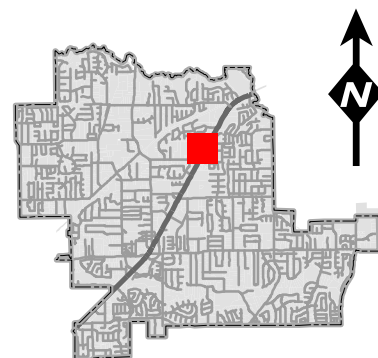
Subject Property



500ft Buffer



Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
WINDING CREEK VILLAGE LLC	1801 PRECINCT LINE RD STE A	HURST, TX	76054	6500 COLLEYVILLE BLVD
3 J GREEN LIMITED PARTNERSHIP	6620 COLLEYVILLE BLVD STE 100	COLLEYVILLE, TX	76034	6508 COLLEYVILLE BLVD
7 MOON INVESTMENT INC	7009 COLE CT	COLLEYVILLE, TX	76034	6312 COLLEYVILLE BLVD
ADDITIONAL SELF STORAGE LP	2964 LBJ FRWY STE 400	DALLAS, TX	75234	1801 INDUSTRIAL BLVD
AMERICA'S STORAGE	4311 OAK LAWN AVE STE 360	DALLAS, TX	75219	6509 COLLEYVILLE BLVD
BITTICK, EDWARD D	6405 KINGSTON	COLLEYVILLE, TX	76034	6405 KINGSTON DR
BOULEVARD ANIMAL HOSPITAL PC	6413 COLLYVILLE BLVD	COLLEYVILLE, TX	76034	6413 COLLEYVILLE BLVD
BOWDEN, GERALD W	850 AVENIDA SERENA	MARBLE FALLS, TX	78654	6516 COLLEYVILLE BLVD
BOYLES, MARTIN	6505 PONDEROSA LN	COLLEYVILLE, TX	76034	6505 PONDEROSA LN
BRASHEAR, H C	5616 BELFAST LN	NORTH RICHLAND HILLS, TX	76180	6400 KINGSTON DR
CANNADAY, JOHN W EST	6413 KINGSTON	COLLEYVILLE, TX	76034	6413 KINGSTON DR
CAVINS, ANDREW	6513 PONDEROSA LN	COLLEYVILLE, TX	76034	6513 PONDEROSA LN
CROCKER, RHONDA	6500 KINGSTON	COLLEYVILLE, TX	76034	6500 KINGSTON DR
DACY, TIMOTHY LANCE	5705 MORLAIX CT	COLLEYVILLE, TX	76034	6516 KINGSTON DR
DIMITROV, LACHEZAR P	6509 KINGSTON	COLLEYVILLE, TX	76034	6509 KINGSTON DR
DOUGLAS, SCOTT E	6308 KINGSTON	COLLEYVILLE, TX	76034	6308 KINGSTON DR
FENNEMA, SEAN	6513 KINGSTON DR	COLLEYVILLE, TX	76034	6513 KINGSTON DR
FISH, ROBERT	6401 KINGSTON	COLLEYVILLE, TX	76034	6401 KINGSTON DR
FLIPPIN, LINDA M	6405 PONDEROSA LN	COLLEYVILLE, TX	76034	6405 PONDEROSA LN
FRANKLIN, THOMAS C	6413 PONDEROSA LN	COLLEYVILLE, TX	76034	6413 PONDEROSA LN
GABLE, STEPHAN D	6412 KINGSTON	COLLEYVILLE, TX	76034	6412 KINGSTON DR
GARRETT, KENNETH	6517 KINGSTON	COLLEYVILLE, TX	76034	6517 KINGSTON DR
GLASS, THOMAS	6304 KINGSTON	COLLEYVILLE, TX	76034	6304 KINGSTON DR
HANZELKA, JOSEPH R	6508 KINGSTON	COLLEYVILLE, TX	76034	6508 KINGSTON DR
HILDRETH, BRADLEY E	6409 KINGSTON	COLLEYVILLE, TX	76034	6409 KINGSTON DR
INGRAM, BEVERLY	212 STRATFORD CT	HURST, TX	76054	6409 COLLEYVILLE BLVD
JOHNSON, WHITNEY	6401 PONDEROSA LN	COLLEYVILLE, TX	76034	6401 PONDEROSA LN
LACZNY, WILLIAM G	6408 KINGSTON	COLLEYVILLE, TX	76034	6408 KINGSTON DR
LORD, M'LINDA	6301 KINGSTON DR	COLLEYVILLE, TX	76034	6301 KINGSTON DR
MALONE, DERRICK L	6115 GARCIA LN	FORT WORTH, TX	76140	6301 COLLEYVILLE BLVD
MCCAIN, NORMA	PO BOX 92185	SOUTHLAKE, TX	76092	1516 MCCAIN LN
MOELLER, KARLA S	6501 PONDEROSA LN	COLLEYVILLE, TX	76034	6501 PONDEROSA LN
PHETTEPLACE, NATHAN	6404 KINGSTON	COLLEYVILLE, TX	76034	6404 KINGSTON DR
PULLEN, TIMOTHY B	6501 KINGSTON	COLLEYVILLE, TX	76034	6501 KINGSTON DR
REYNOLDS, DOUGLAS	6417 KINGSTON	COLLEYVILLE, TX	76034	6417 KINGSTON DR
RICHARDSON, BOBANNE	6409 PONDEROSA LN	COLLEYVILLE, TX	76034	6409 PONDEROSA LN
RICHFIELD PROPERTIES INC	2140 E SOUTHLAKE BLVD SUITE L-	SOUTHLAKE, TX	76092	6407 COLLEYVILLE BLVD
RYAN, GERALD CASEY	6509 PONDEROSA LN	COLLEYVILLE, TX	76034	6509 PONDEROSA LN
SANDERS, BAILEY	6305 KINGSTON	COLLEYVILLE, TX	76034	6305 KINGSTON DR
SHEARS, THOMAS T TR EST	PO BOX 33349	FORT WORTH, TX	76162	6504 KINGSTON DR
SIMS, REX A	6505 KINGSTON	COLLEYVILLE, TX	76034	6505 KINGSTON DR
SMITH, CHARLES L	6417 PONDEROSA LN	COLLEYVILLE, TX	76034	6417 PONDEROSA LN
SNEED, FRANK	6309 KINGSTON	COLLEYVILLE, TX	76034	6309 KINGSTON DR
THOMAS, MATHEW	6416 KINGSTON ST	COLLEYVILLE, TX	76034	6416 KINGSTON DR
TIERNEY, THOMAS A	1709 INDUSTRIAL BLVD	COLLEYVILLE, TX	76034	1709 INDUSTRIAL BLVD
TIERNEY, TOM	1709 INDUSTRIAL BLVD	COLLEYVILLE, TX	76034	6400 COLLEYVILLE BLVD
TONDRE, ZACHARY	6512 KINGSTON DR	COLLEYVILLE, TX	76034	6512 KINGSTON DR
TRES ROSAS LTD	6516 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	6526 COLLEYVILLE BLVD
WINDING CREEK VILLAGE LLC	1801 PRECINCT LINE RD STE A	HURST, TX	76054	6420 COLLEYVILLE BLVD
WINDING CREEK VILLAGE LLC	1801 PRECINCT LINE RD STE A	HURST, TX	76054	6416 COLLEYVILLE BLVD
WINDING CREEK VILLAGE LLC	1801 PRECINCT LINE RD STE A	HURST, TX	76054	6424 COLLEYVILLE BLVD
WINDING CREEK VILLAGE LLC	1801 PRECINCT LINE RD STE A	HURST, TX	76054	6412 COLLEYVILLE BLVD
WINDING CREEK VILLAGE LLC	1801 PRECINCT LINE RD STE A	HURST, TX	76054	6408 COLLEYVILLE BLVD
YARD ART P&F LTD	1223 CRESTSIDE DR STE 100	COPPELL, TX	75019	6407 COLLEYVILLE BLVD
				6504 COLLEYVILLE BLVD
MONTERRA ADDITION	6811 MILTON DR	COLLEYVILLE, TX	76034	COURTESY NOTICE
VILLAS AT OAK POINTE, THE	2555 SW GRAPEVINE PARKWAY, SUITE 300	GRAPEVINE, TX	76051	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
BROWN, STEPHEN	5801 TENNYSON PARKWAY, SUITE 150	PLANO, TX	75024	APPLICANT

Public hearing notices were mailed on June 26, 2020



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, July 13, 2020 at 7:00 p.m.
City Council Meetings: Tuesday, August 4, 2020 & Tuesday, August 18, 2020 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a request for a Special Use Permit for a 'Day Care Center'. The purpose is to allow for new construction and operation of the child day care facility, Kiddie Academy Day Care.

Zoning Case: ZC20-015

Applicant: Stephen Brown

Owner: Kevin Afkami

Location: 6412 and 6416 Colleyville Blvd

Property Description: Lot 9R and 10R, Block 1, of the Winding Creek Addition

Present Zoning: PUD-R Planned Unit Development-Residential

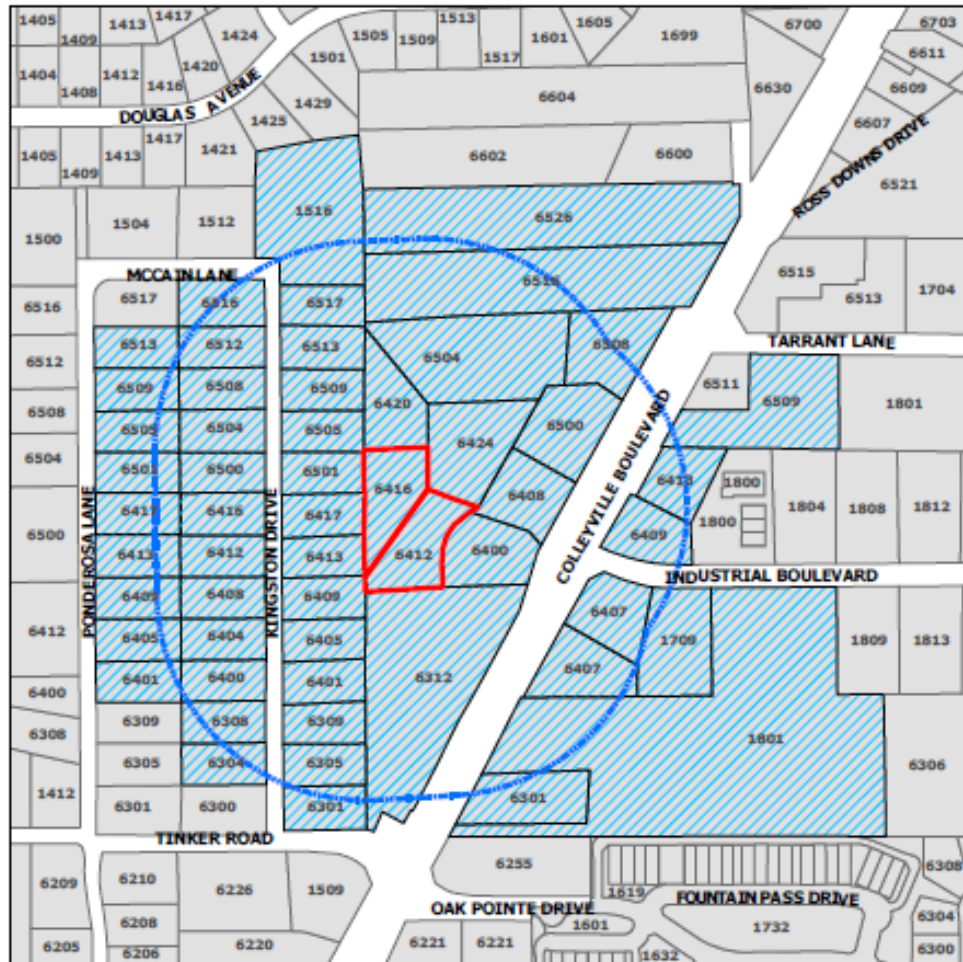
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

Letter of Opposition

Jackie Reyff

From: Susan Reynolds
Sent: Thursday, April 30, 2020 4:40 PM
To: Jackie Reyff
Subject: ZC20-008

Hi Jacquelyn,

We are Colleyville residents and live at 6417 Kingston. Our back fence is at ground zero to the proposed development at 6412 & 6416 Colleyville Blvd. We are sending a written protest in regards to the request for a permit to build the daycare center. We always understood that there would be some type of business going in behind us. We were told it was zoned for Professional Office Buildings. Not a daycare center with over 190 children being dropped off/ picked up twice a day, or maybe more often than that. The homes this school will impact are retired/almost retired couples. If we wanted to live by a school, we would have bought a home by one. Now with this proposal and looking at the design of this daycare, the playgrounds are right along our fence lines. We understand the 25' distance from our wall, but sound doesn't respect that. We will basically have children in our backyard (so to speak) every week day, all day when they are out on those playgrounds. Have you sat and listen to children on playgrounds? Laughing, screaming, and yelling, as it should be, they are having fun. But we don't want to live by a school, nor should a school and its playgrounds be this close to homes.

Sincerely,
Doug & Susan Reynolds
Sent from my iPhone

Letter of Opposition

Araceli Botello

Subject: FW: day care 6504 and 6502 Colleyville blvd.

From: tim <>

Sent: Sunday, May 10, 2020 3:57 PM

To: Ben Bryner <BBryner@colleyville.com>

Subject: day care 6504 and 6502 Colleyville blvd.

We live at 6501 Kingston, that is behind the lots in question. At this time we are against the construction of this day care. There is already a wedding building behind us. We are not against a daycare in Colleyville, but not in our backyard. It's really too close. There must be a better location we can find. Most of the people on this street are retired or close to it. Can we move it closer to 26? We have five kids and 11 grandkids, this is our day care. With the wedding building and a day care in our back yard is a little much. Those that have older parents would feel the same way. Thank you. Tim and Gayline Pullen.

Sent from [Mail](#) for Windows 10

Letter of Opposition

Araceli Botello

Subject: FW: Daycare on Highway 26

From: Kristi Spann

Sent: Thursday, August 20, 2020 8:42 PM

To: Jackie Reyff <JReyff@colleyville.com>

Subject: Daycare on Highway 26

City Council:

We understand that a daycare is under consideration to be built on Highway 26. This property backs up to our neighborhood and the playground would be right behind us. Our major concerns are the noise this will cause in our quiet neighborhood and the traffic congestion it will bring on 26 and Tinker Road if this is built. Traffic is already bad during rush hour traffic and the daycare traffic will only add to it.

We understand that this has been in the works for over a year; considering the amount of problems this could cause, we are wondering how it has gotten as far as it has. We believe offices of some sort would be much better suited for the property.

Regards,
Bradley and Kristi Hildreth
6409

ORDINANCE O-20-2127

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP BY CHANGING THE ZONING ON LOTS 9R & 10R, BLOCK 1, OF THE WINDING CREEK ADDITION, LOCATED AT 6412 AND 6416 COLLEYVILLE BOULEVARD, BY AUTHORIZING A SPECIAL USE PERMIT FOR A DAY CARE CENTER; A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit for a Day Care Center under Case No. ZC20-015; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.

Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for a Day Care Center on Lots 9R & 10R, Block 1, of the Winding Creek Addition, located at 6412 and 6416 Colleyville Boulevard, as depicted on Exhibit "A", Exhibit "B", and Exhibit "C".

Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

a. This Special Use Permit shall apply only to "Exhibit "B" and Exhibit "C" as shown on the Zoning Exhibit and Elevations Exhibit as attached.

b. A minimum of 40 parking spaces shall be required for this use.

c. Speed limit signs be placed on the property.

d. The applicant work with the surrounding property owners to resolve any drainage issues.

e. This Special Use Permit shall automatically expire upon the abandonment of the business, change in the use, a change in ownership or upon the expiration or termination of the Certificate of Occupancy.

f. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

- Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 8. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 4th day of August 2020.

The second reading and public hearing being conducted on the 2nd day of November 2020.

PASSED AND APPROVED BY A VOTE OF _____ AYES, _____ NAYS, AND _____ ABSTENTIONS ON THIS THE 2ND DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" – Zoning Map

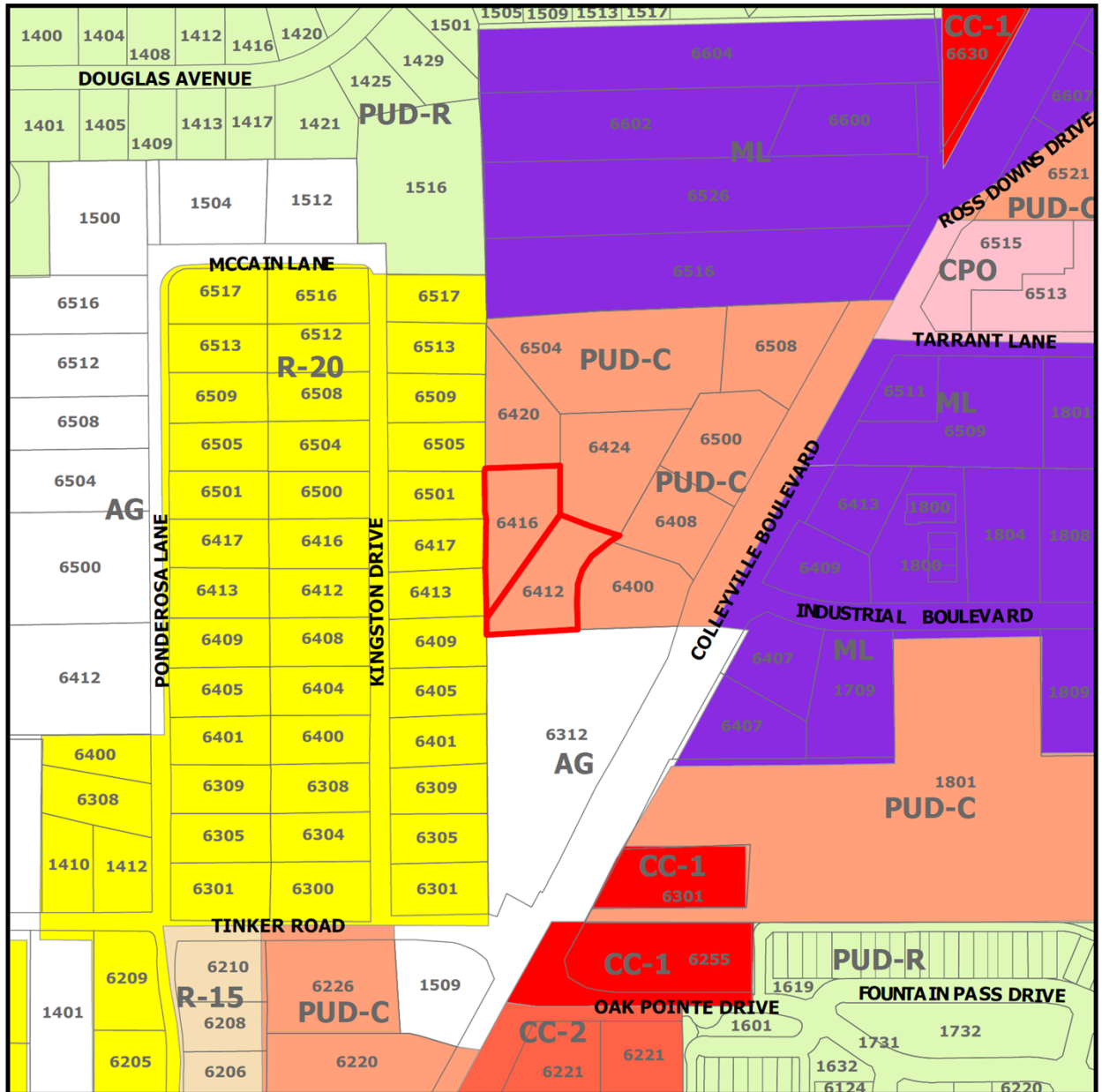


Exhibit "B" – Statement of Planning Objectives and Site Plan Exhibit



T: 469.331.8566 | F: 469.359.6709 | W: triangle-engr.com | O: 1784 W McDermott Drive, Suite 110, Allen, TX 75013

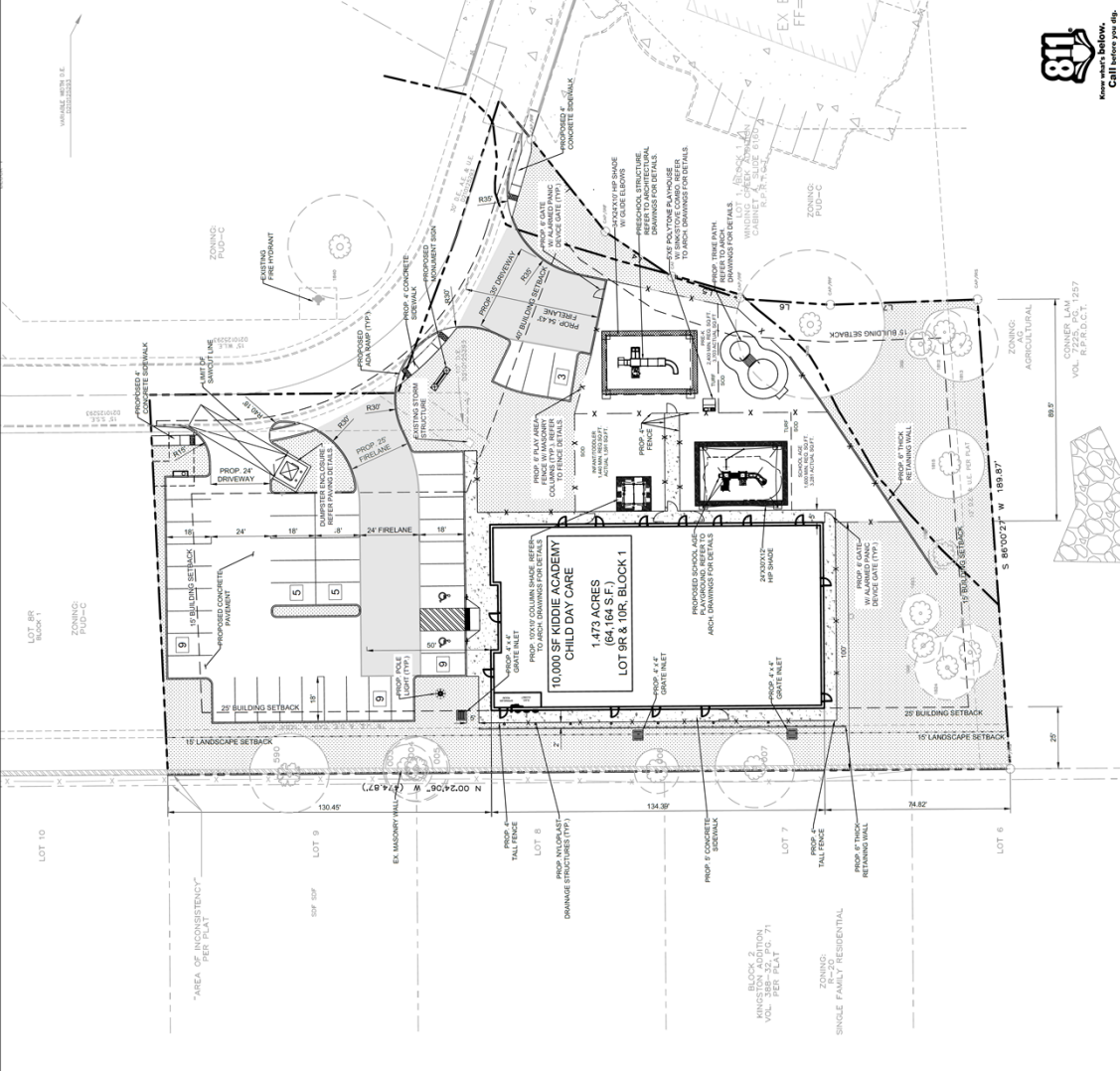
State of Planning Objectives

The purpose of the special use permit application is to request for Kiddle Academy Day Care service on Lot 9R & 10R, Block 1, WindingCreek Addition. Kiddle Academy is an educational child care provider that focuses on learning, creativity, compassion, and character. Shaping and inspiring children for the future always have been a critical part of the Kiddle Academy vision. The Kiddle Academy cares for, educates, and encourages its children to do more and be more.

The provided site plan complies with the city of Colleyville ordinance. The proposed use is compatible with the surrounding zoning because it will add a convenient and aesthetically pleasing mix of neighborhood services. Adequate vehicular and pedestrian circulation has been providing throughout the site. Proper fire safety accommodations have been provided. Off-street parking for the Kiddle Academy has presented at one space per faculty plus one space per 5 children. Stacking will not be an issue as parents will be required to park in a parking space and enter the building to sign children in and out. The proposed landscape has been shown to meet screening requirements and enhance the overall site aesthetics.

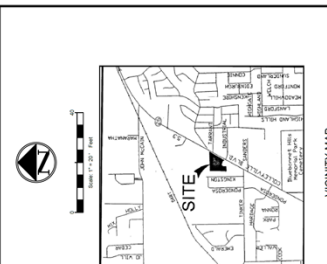
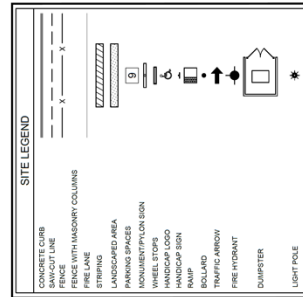
Development Schedule

The Kiddle Academy anticipates estimated to start construction on August 2020. The grand opening day projected on August 2021.



SITE DATA SUMMARY CHART	
EXISTING ZONING	PUD-C
PROPOSED USE	DAYCARE
PROPOSED LOT AREA	10,000 SQ. FT. (230' X 44' 6.6' F.)
BUILDING SQUARE FOOTAGE	10,000
MAX. COVERAGE	5.5%
MAXIMUM HEIGHT	20' - 1 STORY
PARKING REQUIRED	17 CHILDREN
BUILDING SETBACKS	42' FRONT & 25' REAR
LANDSCAPE SETBACKS	15' LANDSCAPE SETBACK
PREVIOUS LANDSCAPE	20,562 SF 32%

PROJECT CONTACT LIST	
OWNER	BUFFALO DEVELOPERS, LLC 1000 PROJECT AVE. 110 HOUSTON, TX 77058 409-953-3222
ENGINEER	TRIANGLE ENGINEERING LLC 1721 HUNTERMAN DRIVE, 110 ALEXANDRIA, VA 22304 409-212-3524



SITE GENERAL NOTES

1. ALL CONSTRUCTION SHALL BE IN STRICT ACCORDANCE WITH THE CITY OF HOUSTON'S SUBMITTAL STANDARDS.

2. THE LOCATION OF UNDERGROUND UTILITIES INDICATED ON THE PLANS IS TAKEN FROM AS-BUILT UTILITY PLANS OR SURVEY. IT IS THE RESPONSIBILITY OF THE OWNER TO VERIFY THE LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION. THE ENGINEER SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF ANY UTILITIES PRIOR TO CONSTRUCTION.

3. THE ENGINEER SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION. THE ENGINEER SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF ANY UTILITIES PRIOR TO CONSTRUCTION.

4. ALL EXCAVATION, TRENCHING AND BORING OPERATIONS SHALL BE IN STRICT ACCORDANCE WITH THE CITY OF HOUSTON'S SUBMITTAL STANDARDS. THE ENGINEER SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION.

5. THE ENGINEER SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION. THE ENGINEER SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF ANY UTILITIES PRIOR TO CONSTRUCTION.

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7. THE ENGINEER SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION. THE ENGINEER SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF ANY UTILITIES PRIOR TO CONSTRUCTION.

8. ALL CURB RADIUS TO BE 15' OR 2' UNLESS OTHERWISE NOTED ON THE SITE PLAN.

SITE PLAN	
KIDDIE ACADEMY	
6412 COLLETT DRIVE, HOUSTON, TX 77031	
TARRANT COUNTY, TEXAS	
LOT 9R & 10R, BLOCK 1, WINDING CREEK ADDITION	

NO.	DATE	DESCRIPTION
1	04/15/2020	1st CITY SUBMITTAL
2	06/15/2020	2nd CITY SUBMITTAL
3	10/26/2020	SITE PLAN REVISION

811
Know what's below.
Call before you dig.

CONNER LAM	4537
VOL. R.P.D.C.T.	

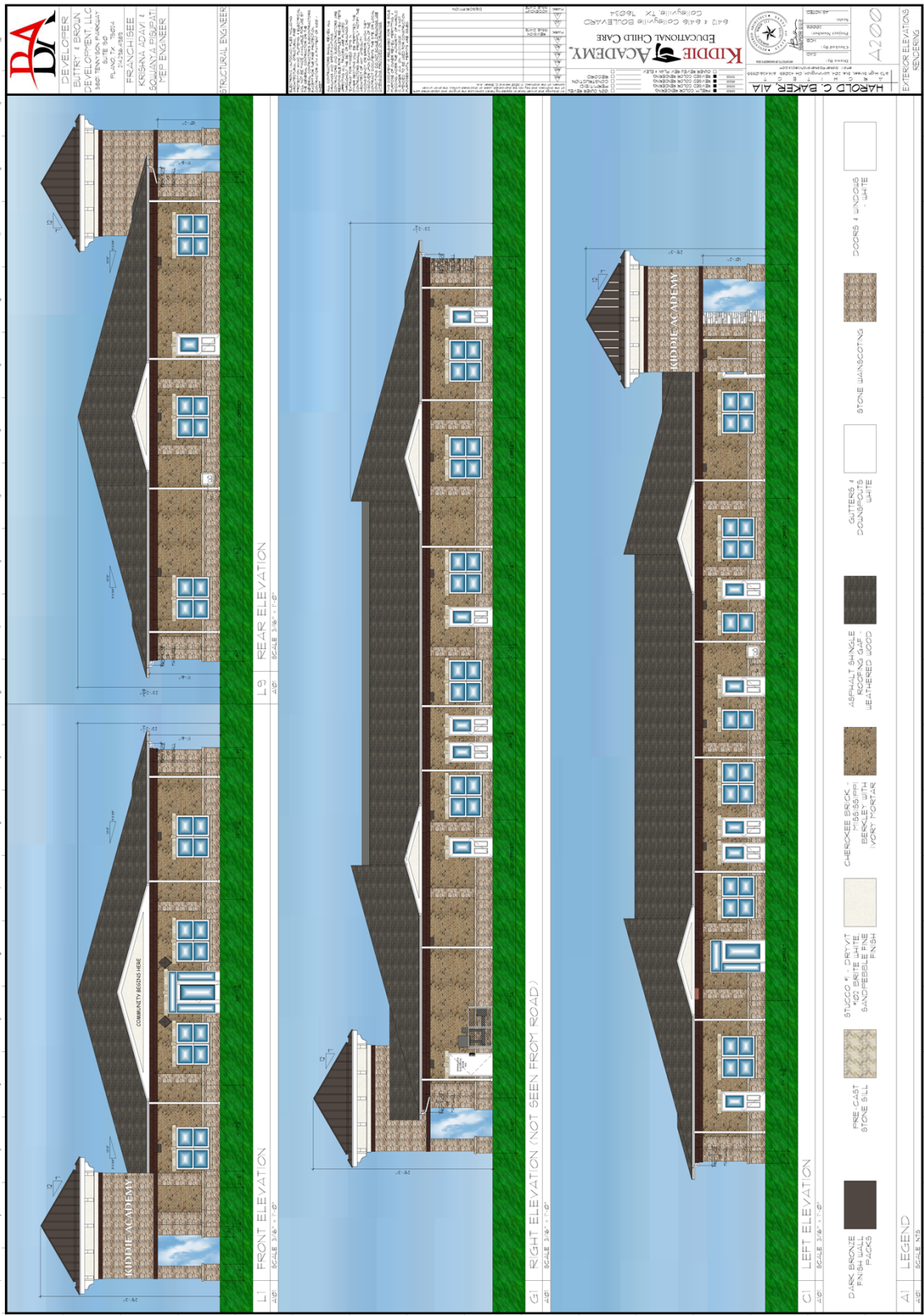
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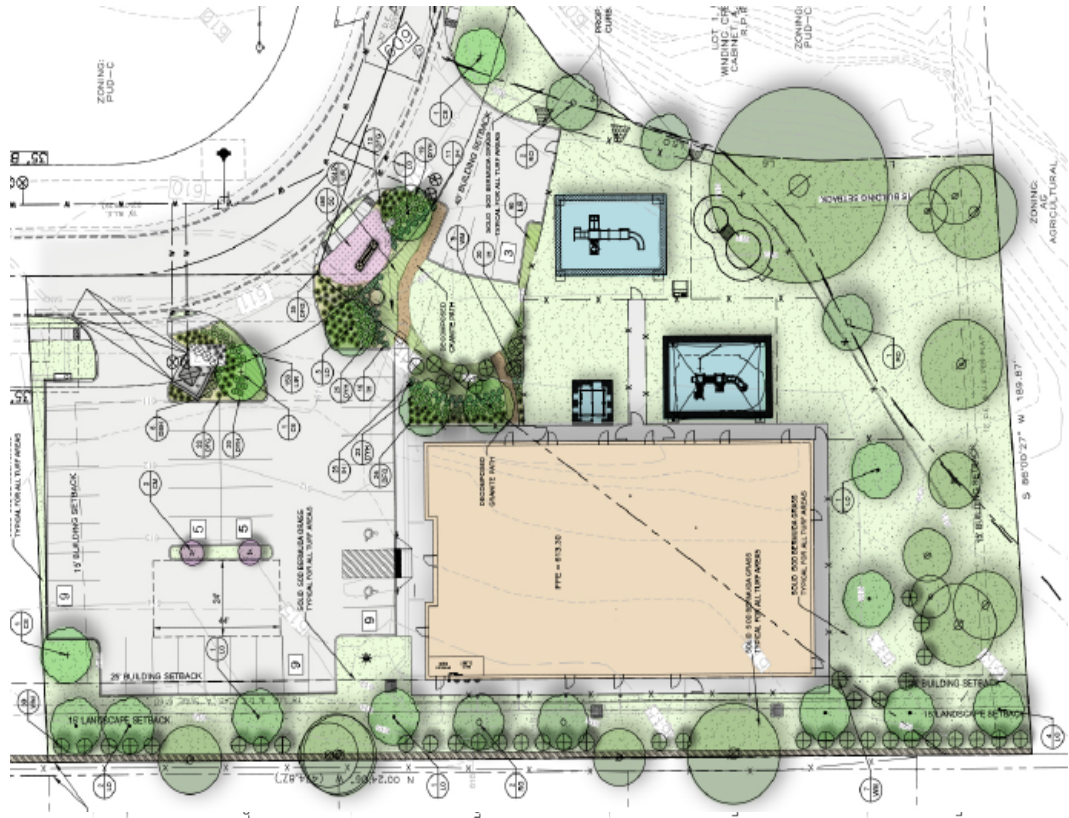
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LOT 10	LOT 9	LOT 7	LOT 6
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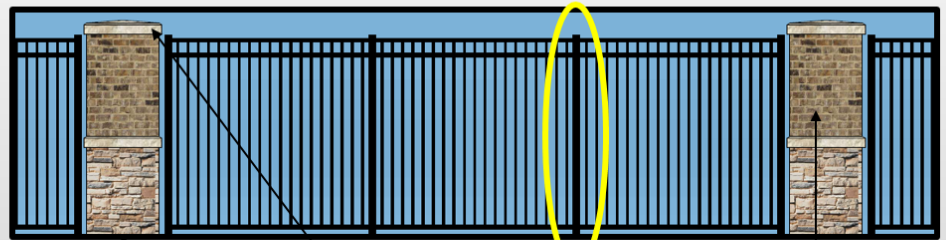
Exhibit "C" – Elevations Exhibit



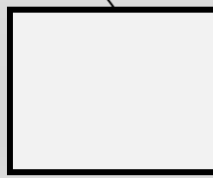


PROPOSED FENCING WITH COLUMNS

- City requested upgraded fence with masonry columns to match the building elevations. Stone base with brick upper tier column.
- Fence sections are 12' to 18' between columns depending on site location.



Lueders Buff Stone



Cast Cap Stone



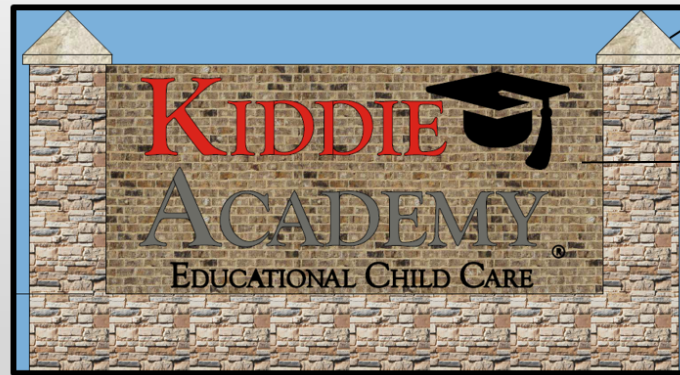
Safety Bollards
are integral
within the fence
post.



Pine Ridge Brick

PROPOSED MONUMENT SIGN

- Proposed monument sign with masonry columns to match the building elevations. Stone base with brick inset.
- Sign to incorporate individual letters, not a panel system.
- Size to be determined



Cast Cap Stone



Pine Ridge Brick



Lueders Buff Stone

SHADE STRUCTURES & PLAYGROUND EQUIPMENT EAST SIDE OF THE BUILDING

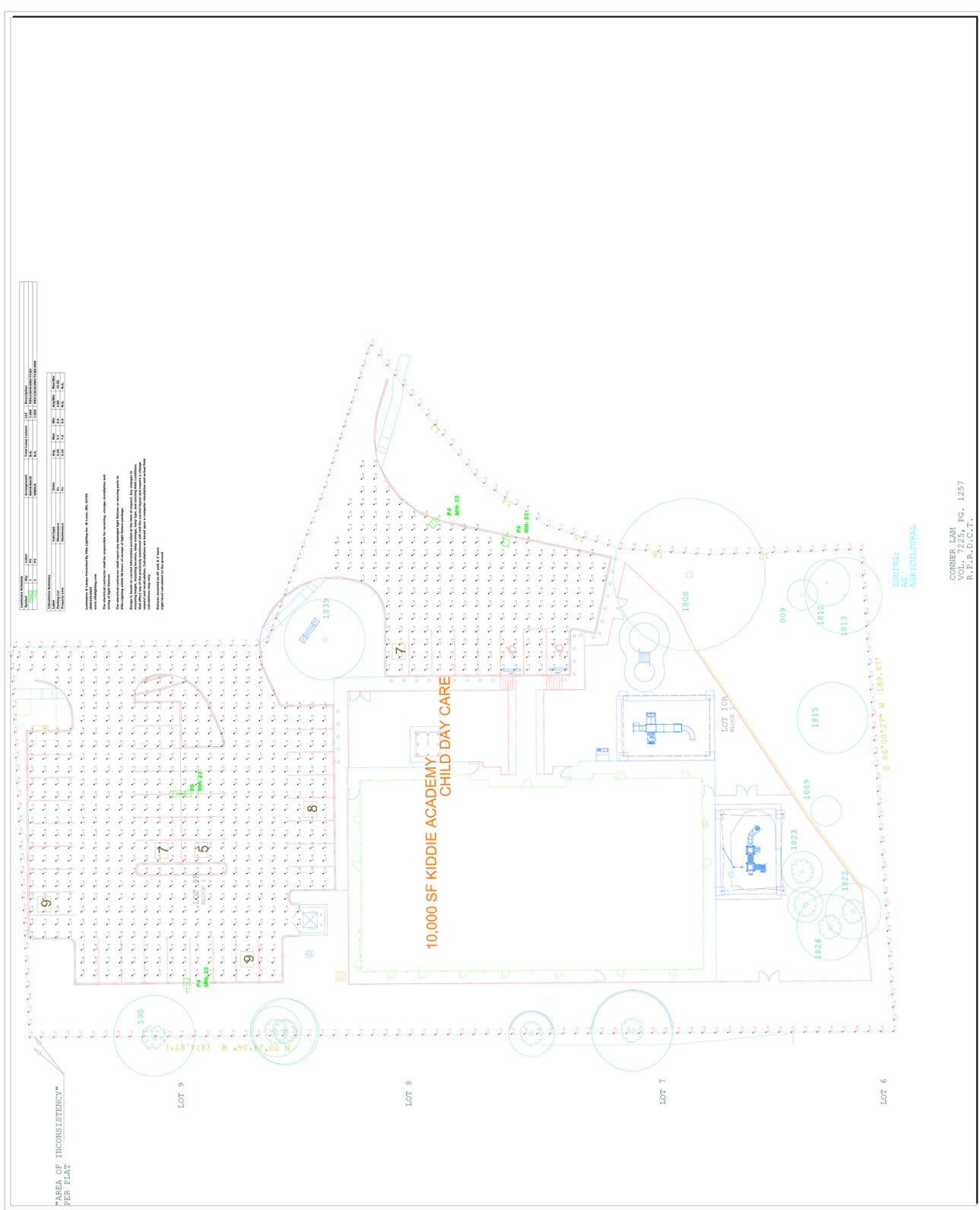


- Shade structures are now on the east side of the building – not in front or back of the building.
- Color to be determined and coordinated with the city.

SOLID VINYL FENCING ON SOUTH & SOUTHWEST CORNER OF PROPERTY

- Solid vinyl fencing provided on the south and southeast corner of the playground to help reduce potential noise.
- This could be used on the south property line instead.







City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7b

Agenda Date 11/17/2020

Number Ordinance O-20-2128

Type Ordinance

Department Community Development

Title

Consideration of an amendment to the PUD-C Planned Unit Development-Commercial district for the Winding Creek development, specifically for hours of operation on Lots 9R and 10R, Block 1, of the Winding Creek Addition, located at 6412 and 6416 Colleyville Boulevard, Case ZC20-012

Strategic Plan

4.2 Encourage compatible commercial growth

Explanation

Second Reading & Public Hearing

The item was removed from the table and presentation made to the Council. Remaining questions/concerns include: noise from adjacent parking lot, building articulation, moving the trash enclosure, and the traffic (drop off & pick up) pattern. The item was tabled to the November 17, 2020 City Council meeting.

As a follow up to the discussion, the City looked into the Crème de la Crème facility specifically related to noise. The playground facilities are located at the back of this property. The City has not received any noise complaints stemming from Crème de la Crème.

UPDATE 10/30/2020: It is anticipated this item will be removed from the table if the City Council acts of the previous item, Ordinance O-20-2127. Notices (letters, emails, & phone calls) were provided to the adjacent property owners who have attended previous meetings making them aware of the intent to remove the item from the table for discussion and possible action.

This item remained tabled at the September 1, 2020, the September 15, 2020, the October 6, 2020, and the October 20, 2020 meetings.

This item was tabled at the August 18, 2020 meeting.

The applicant was present at the first reading and spoke on the item.

First Reading & Public Hearing

Stephen Brown, the applicant, has submitted a request for an amendment to the

existing PUD-C Planned Unit Development – Commercial ordinance for the Winding Creek development, being approximately 1.41 acres, and zoned PUD-C Planned Unit Development – Commercial. The purpose is to amend the PUD-C's hours of operation from 7:00 a.m. – 8:00 p.m. to 6:30 a.m. – 6:30 p.m. Monday through Friday specific to Lots 9R and 10R for a child care facility.

Existing Conditions/Background: The subject property is currently known as the Winding Creek development and is developed as an office park with the Montclair Wedding Venue. Commercial retail uses are permitted on properties adjacent to Colleyville Boulevard. The proposed business would be a 10,000 s.f. day care center.

Proposed Amendment:

Request – The applicant requests to change the PUD Ordinance to change the hours of operation for the child day care center to 6:30 a.m. – 6:30 p.m. Monday – Friday.

Analysis: The requested PUD-C amendment will establish hours of operation similar to other child day care facilities in Colleyville. The Crème de la Crème child day care center's hours of operation are 6:30 a.m. to 6:30 p.m. Monday - Friday

Surrounding Development: The properties to the north and east are zoned PUD-C Planned Unit Development - Commercial and are unimproved lots within the Winding Creek development. The property to the south is zoned AG Agricultural and is unimproved. Properties to the west are zoned R-20 Single Family Residential and are improved with single family homes.

Comprehensive Plan: The City's comprehensive plan, *Destination Colleyville*, identifies the subject property for commercial development. The proposed change to the PUD-C ordinance does not conflict with any portion of the comprehensive plan.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff recommends approval of the requested amendment. The proposed amendment to the existing PUD-C ordinance adjusting the hours of operation would comply with Colleyville development regulations and the comprehensive plan.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the request at their July 13, 2020 meeting by a vote of 6-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Business Plan
6. Site Plan
7. Building Elevations
8. Notification Map
9. Notification List
10. Property Owner Notification
11. Letters of Opposition
12. Ordinance O-20-2128

Aerial Map



ZC20-012

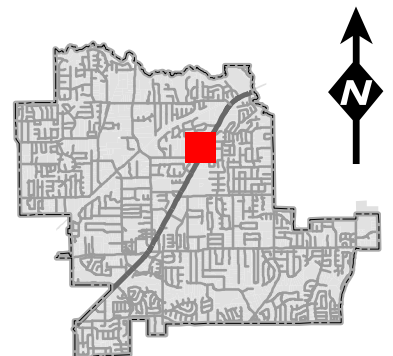
6412-6416 Colleyville Blvd

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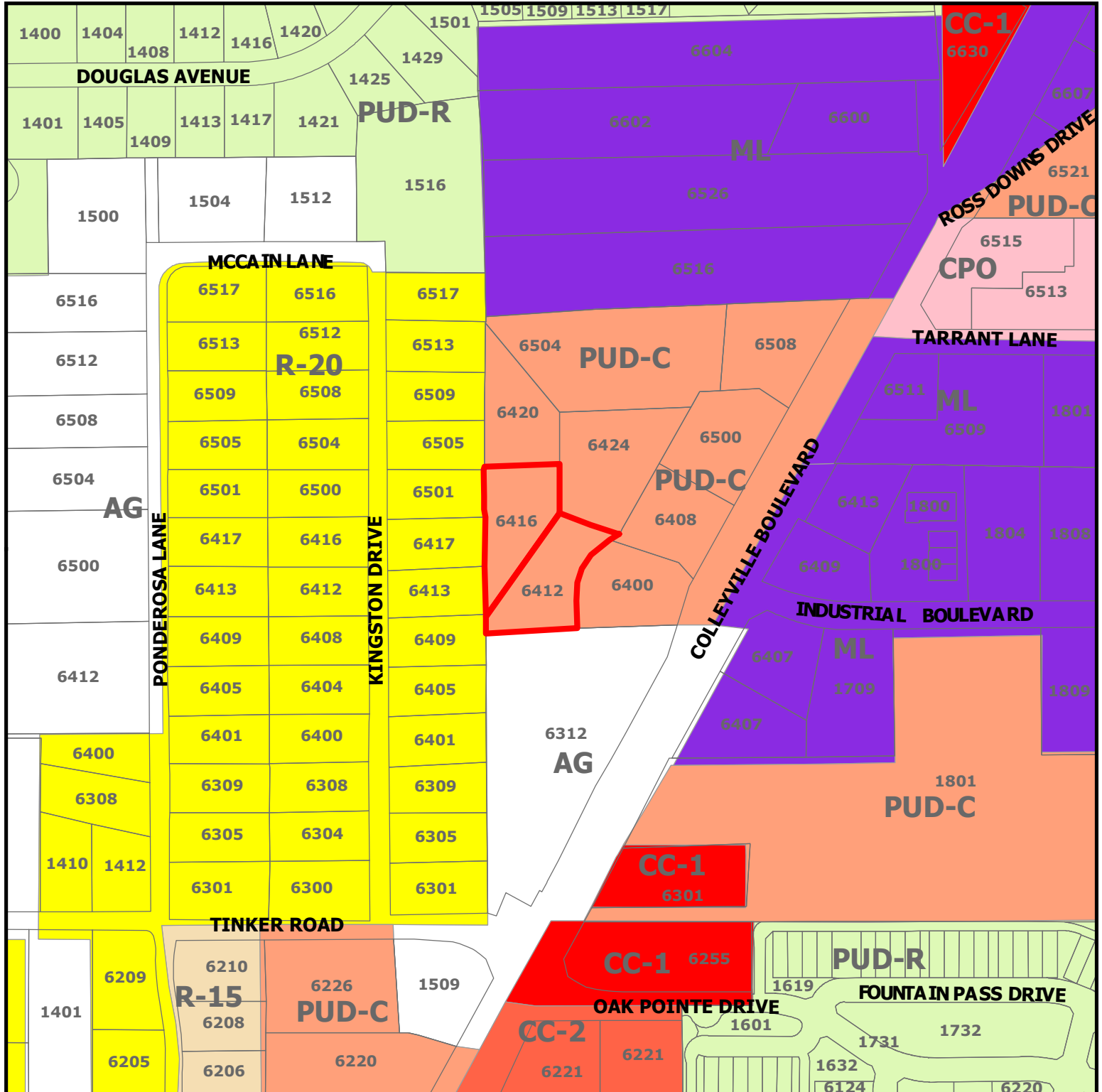
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Subject Property



Zoning Map



ZC20-012

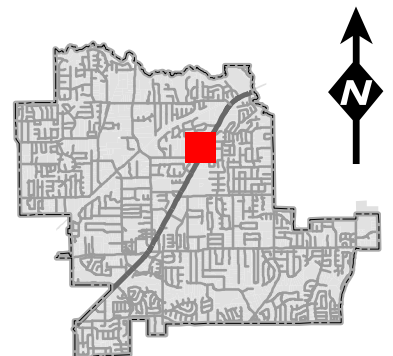
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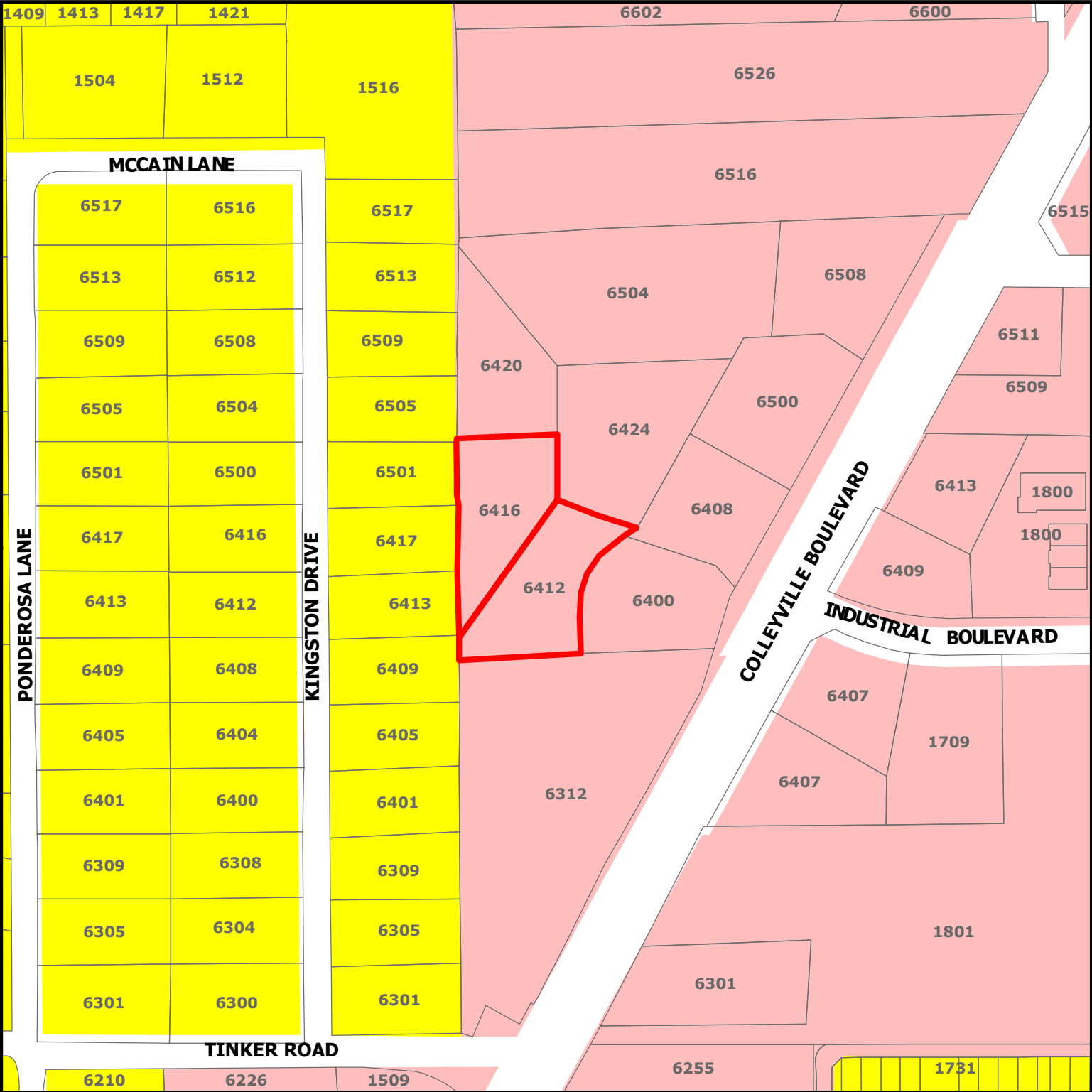
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Subject Property



Future Land Use Map

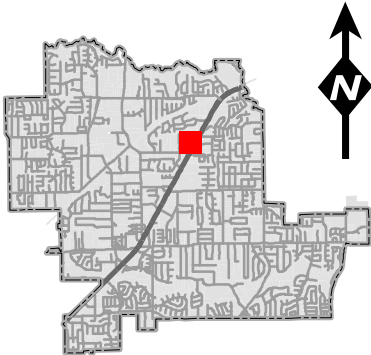


ZC20-012

6412-6416 Colleyville Blvd

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-  Subject Property
-  Residential
-  Colleyville Blvd Corridor



Statement of Planning Objectives



T: 469.331.8566 | F: 469.359.6709 | W: triangle-engr.com | O: 1784 W McDermott Drive, Suite 110, Allen, TX 75013

State of Planning Objectives

The purpose of the special use permit application is to request for Kiddle Academy Day Care service on Lot 9R & 10R, Block 1, WindingCreek Addition. Kiddle Academy is an educational child care provider that focuses on learning, creativity, compassion, and character. Shaping and inspiring children for the future always have been a critical part of the Kiddle Academy vision. The Kiddle Academy cares for, educates, and encourages its children to do more and be more.

The provided site plan complies with the city of Colleyville ordinance. The proposed use is compatible with the surrounding zoning because it will add a convenient and aesthetically pleasing mix of neighborhood services. Adequate vehicular and pedestrian circulation has been providing throughout the site. Proper fire safety accommodations have been provided. Off-street parking for the Kiddle Academy has presented at one space per faculty plus one space per 5 children. Stacking will not be an issue as parents will be required to park in a parking space and enter the building to sign children in and out. The proposed landscape has been shown to meet screening requirements and enhance the overall site aesthetics.

Development Schedule

The Kiddle Academy anticipates estimated to start construction on August 2020. The grand opening day projected on August 2021.

Bussiness Plan

PROPOSED KIDDIE ACADEMY® OF COLLEYVILLE



05/05/2020

Bussiness Plan

Kiddie Academy of Colleyville TX

OPERATIONAL INFORMATION

Days of Operation:	Monday thru Friday
Hours of Operation:	6:30 AM - 6:30 PM
Holiday Closings:	6 Major Holidays
Square Footage:	10,000 sq/ft

Bussiness Plan

OUTDOOR PLAY AREA

- Total playground square footage: **9,252** square feet
- Play area divided into a minimum of three separate play areas for safety.
- Infant/toddler area approximately: **1,864** square feet
- Pre-school play area approximately: **3,294** square feet, and
- School age play area approximately **4,094** square feet
- Children will have outdoor play twice a day.
- Outdoor play schedules will rotate in accordance with program scheduling (see below). This proposed play schedule is provided for illustrative purposes only and is subject to change based upon age groups.

Infant/Toddler Playground Schedule

- The largest infant/toddler group size at any given time would be **47** children allowing **80** square feet per child.

Morning

Staff/Child Ratio	Age Group	Time Schedule
1:4	Infant	10:00 - 10:30 AM
1:9 max	toddler	10:30 - 11:00 AM
1:11	2 years	11:00 - 11:30 AM

Afternoon

Staff/Child Ratio	Age Group	Time Schedule
1:4	Infant	3:00 - 3:30 PM
1:9 max	toddler	3:30 - 4:00 PM
1:11	2 years	4:00 - 4:30 PM

Pre-School and School Age Playground Schedule

- The largest group size at any given time would be **48** children allowing **80** square feet per child.

Morning

Staff/Child Ratio	Age Group	Time Schedule
1:15	3 years	9:30 - 10:00 AM
1:18	4 years	10:00 - 10:30 AM
1:22	5 years	10:30 - 11:00 AM

Afternoon

Staff/Child Ratio	Age Group	Time Schedule
1:15	3 years	3:00 - 3:30 PM
1:18	4 years	3:30 - 4:00 PM
1:22	5 years	4:00 - 4:30 PM

Bussiness Plan

TRAFFIC FLOW

CAPACITY

190

PARENT PARKING

DROP OFF AM

Time	Children Drop Off	Cumulative Children	Number of Cars	Time	Children Drop Off	Cumulative Children	Number of Cars
6:30 - 6:40	4	4	3	8:00 - 8:10	17	99	12
6:40 - 6:50	6	10	4	8:10 - 8:20	17	116	12
6:50 - 7:00	6	15	4	8:20 - 8:30	15	131	11
7:00 - 7:10	8	23	5	8:30 - 8:40	13	144	9
7:10 - 7:20	10	32	7	8:40 - 8:50	13	158	9
7:20 - 7:30	11	44	8	8:50 - 9:00	13	171	9
7:30 - 7:40	11	55	8	9:00 - 9:30	10	181	7
7:40 - 7:50	13	68	9	9:30 - 10:00	6	186	4
7:50 - 8:00	13	82	9	10:00 - 10:30	4	190	3

PICK-UP PM

Time	Children Pick up	Cumulative Children	Number of Cars	Time	Children Pick up	Cumulative Children	Number of Cars
3:00 - 3:10	2	188	1	4:40 - 5:00	13	110	9
3:10 - 3:20	4	184	3	5:00 - 5:10	15	95	11
3:20 - 3:30	4	181	3	5:10 - 5:20	15	80	11
3:30 - 3:40	5	176	3	5:20 - 5:30	17	63	12
3:40 - 3:50	5	171	3	5:30 - 5:40	17	46	12
3:50 - 4:00	6	165	4	5:40 - 5:50	17	29	12
4:00 - 4:10	8	158	5	5:50 - 6:00	11	17	8
4:10 - 4:20	10	148	7	6:00 - 6:10	8	9	5
4:20 - 4:30	11	137	8	6:10 - 6:20	6	4	3
4:30 - 4:40	13	124	9	6:20 - 6:30	4	0	3

PARENT AND STAFF PARKING

TOTAL (AM)

Time	# of Staff at Academy	Total Cars (Staff & Parents)*		Time	# of Staff at Academy	Total Cars (Staff & Parents)*
6:30 - 6:40	2	5		8:00 - 8:10	13	23
6:40 - 6:50	3	7		8:10 - 8:20	15	25
6:50 - 7:00	4	8		8:20 - 8:30	16	25
7:00 - 7:10	5	10		8:30 - 8:40	18	25
7:10 - 7:20	6	12		8:40 - 8:50	19	26
7:20 - 7:30	7	14		8:50 - 9:00	21	27
7:30 - 7:40	8	15		9:00 - 9:30	22	26
7:40 - 7:50	10	18		9:30 - 10:00	22	24
7:50 - 8:00	11	19		10:00 - 10:30	23	23

*Considers 15% of Staff do not park a car at the Academy

Mid-day	Total Projected Cars*
10:30 - 3:00	20

TOTAL (PM)

Time	# of Staff at Academy	Total Cars (Staff & Parents)*		Time	# of Staff at Academy	Total Cars (Staff & Parents)*
3:00 - 3:10	24	25		4:40 - 5:00	13	22
3:10 - 3:20	23	25		5:00 - 5:10	11	22
3:20 - 3:30	23	25		5:10 - 5:20	10	20
3:30 - 3:40	22	25		5:20 - 5:30	8	20
3:40 - 3:50	20	23		5:30 - 5:40	6	18
3:50 - 4:00	19	23		5:40 - 5:50	4	16
4:00 - 4:10	18	23		5:50 - 6:00	3	11
4:10 - 4:20	17	24		6:00 - 6:10	2	7
4:20 - 4:30	16	24		6:10 - 6:20	2	5
4:30 - 4:40	15	24		6:20 - 6:30	2	5

*Considers 15% of Staff do not park a car at the Academy

Bussiness Plan

TRAFFIC FLOW RESULTS

Drop off / Pick up Schedules of Children

- Approximately 115 parent cars are projected during peak drop off (7:00 – 9:00 AM) in intervals of 10 minutes.
- Approximately 104 parent cars are projected during peak pick up (4:00 – 6:00 PM) in intervals of 10 minutes.
- Approximately 1/3 of children enrolled in program are 2 sibling households.

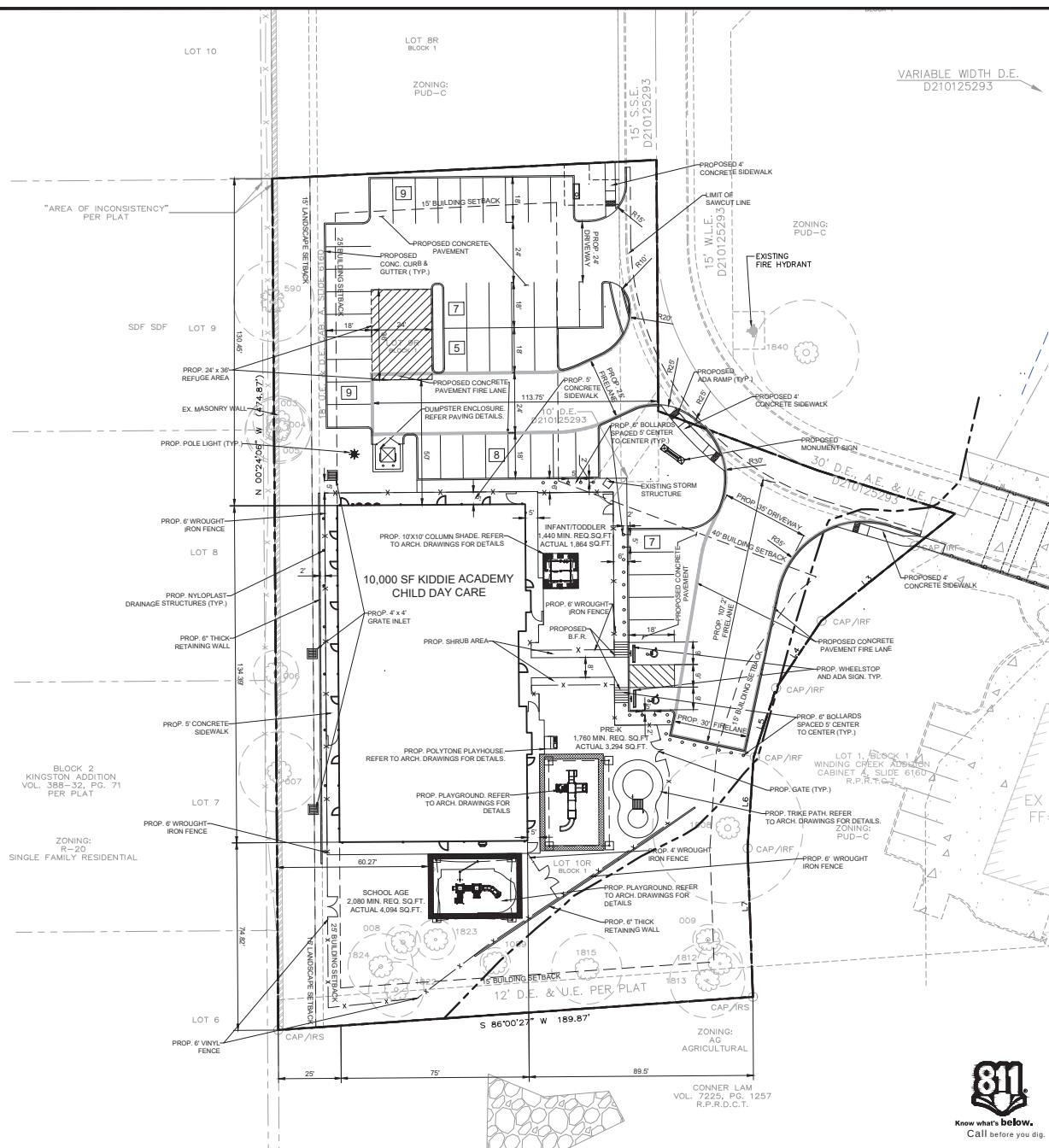
Staff Parking

- A maximum of 17 teachers and two (2) administrators (part time food service personnel and director) are planned to maintain staff/child ratios and management of the academy throughout the day. This equates to a total of 19 staff members.
- Approximately 15% of staff is dropped off at the academy or has another means of transportation to the academy.

Total Projected Parking

- The projected total number of parent and staff cars for any period of time is 27

Site Plan



SITE DATA SUMMARY CHART	
EXISTING ZONING	PUD-C
PROPOSED USE	DAYCARE
ACRES OF LAND	1.473 ACRES OR 64,164 S.F.
BUILDING SQUARE FOOTAGE	10,000
LOT COVERAGE	16.27%
FAR	2.06
MAXIMUM HEIGHT	26' 1 STORY
PARKING RATIO PER USE	1 SPACE PER 5 CHILDREN
	190 CHILDREN
PARKING REQUIRED	38
PARKING PROVIDED	45
BUILDING SETBACKS	40' FRONT & 25' REAR
LANDSCAPE SETBACK	15' REAR
IMPERVIOUS AREA	34,693 SF / 54%
PERVIOUS LANDSCAPE	29,471 SF / 46%

PROJECT CONTACT LIST	
OWNER WINDING CREEK VILLAGE LLC 1801 PRECINCT LINE RD. STE A HURST, TX. 75654 KEVIN AFKAMI 469-363-3222	DEVELOPER BUTTRY & BROWN DEVELOPMENT, L 5040 TENNYSON PARKWAY PLANO, TX. 75024 STEPHEN BROWN 214-277-4830
ENGINEER TRIANGLE ENGINEERING LLC 1784 MCDEERHOTT DR. STE. 110 ALLEN, TX. 75013 ANDREW YEOH 469-213-2804	

SITE LEGEND

CONCRETE CURB	
SAW-CUT LINE	
FENCE	
FIRE LANE	
STRIPING	
PARKING SPACES	
MONUMENT/PYLON SIGN	
WHEEL STOPS	
HANDICAP LOGO	
HANDICAP SIGN	
RAMP	
BOLLARD	
TRAFFIC ARROW	
FIRE HYDRANT	
DUMPSTER	
LIGHT POLE	

VICINITY MAP
NTS

SITE GENERAL NOTES

SITE GENERAL NOTES
1. ALL CONSTRUCTION SHALL BE IN STRICT ACCORDANCE WITH THE CITY OR LOCAL JURISDICTION STANDARDS.

2. THE LOCATION OF UNDERGROUND UTILITIES INDICATED ON THE PLANS IS TAKEN FROM AS-BUILTS, UTILITY PLANS OR SURVEY. IT IS THE CONTRACTOR'S RESPONSIBILITY TO MAKE ARRANGEMENTS WITH THE OWNERS OF SUCH UNDERGROUND UTILITIES PRIOR TO WORKING IN THE AREA TO CONFIRM THEIR EXACT LOCATION AND TO DETERMINE WHETHER ANY ADDITIONAL UTILITIES OTHER THAN THOSE SHOWN ON THE PLANS MAY BE PRESENT. THE CONTRACTOR SHALL PRESERVE AND PROTECT ALL UNDERGROUND UTILITIES. IF ANY UNDERGROUND UTILITIES ARE DAMAGED, THE CONTRACTOR WILL BE RESPONSIBLE FOR THE COST OF REPAIRING THE UTILITY.

3. WHERE EXISTING UTILITIES OR SERVICE LINES ARE CUT, BROKEN OR DAMAGED, THE CONTRACTOR SHALL REPLACE OR REPAIR THE UTILITIES OR SERVICE LINES WITH THE SAME TYPE OF ORIGINAL MATERIAL AND CONSTRUCTION, OR BETTER, UNLESS OTHERWISE SHOWN OR NOTED ON THE PLANS, AT HIS OWN COST AND EXPENSE. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER AT ONCE OF ANY CONFLICTS WITH UTILITIES.

4. ALL EXCAVATIONS, TRENCHING AND SHORING OPERATIONS SHALL COMPLY WITH THE REQUIREMENTS OF THE U. S. DEPARTMENT OF LABOR, OSHA, CONSTRUCTION SAFETY AND HEALTH REGULATIONS AND ANY AMENDMENTS THERETO.

5. THE CONTRACTOR SHALL RESTORE ALL AREAS DISTURBED BY CONSTRUCTION TO ORIGINAL CONDITION OR BETTER. RESTORED AREAS INCLUDE, BUT ARE NOT LIMITED TO TRENCH BACKFILL, SIDE SLOPES, FENCES, DRAINAGE DITCHES, DRIVEWAYS, PRIVATE YARDS AND ROADWAYS.

6. ANY CHANGES NEEDED AFTER CONSTRUCTION PLANS HAVE BEEN RELEASED, SHALL BE APPROVED BY THE CITY ENGINEER. THESE CHANGES MUST BE RECEIVED IN WRITING.

7. THE CONTRACTOR SHALL PROVIDE "RED LINED" MARKED PRINTS TO THE ENGINEER PRIOR TO FINAL INSPECTION INDICATING ALL CONSTRUCTION WHICH DEVIATED FROM THE PLANS OR WAS CONSTRUCTED IN ADDITION TO THAT INDICATED ON THE PLANS.

8. ALL CURB RADIUS TO BE 10' OR 2' UNLESS OTHERWISE NOTED ON THE SITE PLAN.

SITE PLAN

KIDDIE ACADEMY

6412 COLLEYVILLE BOULEVARD (S.H.26)

CITY OF COLLEYVILLE

TARRANT COUNTY, TEXAS

LOT 9R & 10 R, BLOCK 1, WINDING CREEK ADDITION



T: 469.331.8566 | F: 469.213.7145 | E: info@triangle-engr.com
W: triangle-engr.com | O: 1784 McDermott Drive, Suite 110, Allen, TX 75015

Planning | Civil Engineering | Construction Management

P.E.	DES.	DATE	SCALE	PROJECT NO.	SHEET NO.
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AY	GH	04/15/20	SEE SCALE BAR	28-20	C1
TX. P.E. FIRM #11525					

6/13/2023

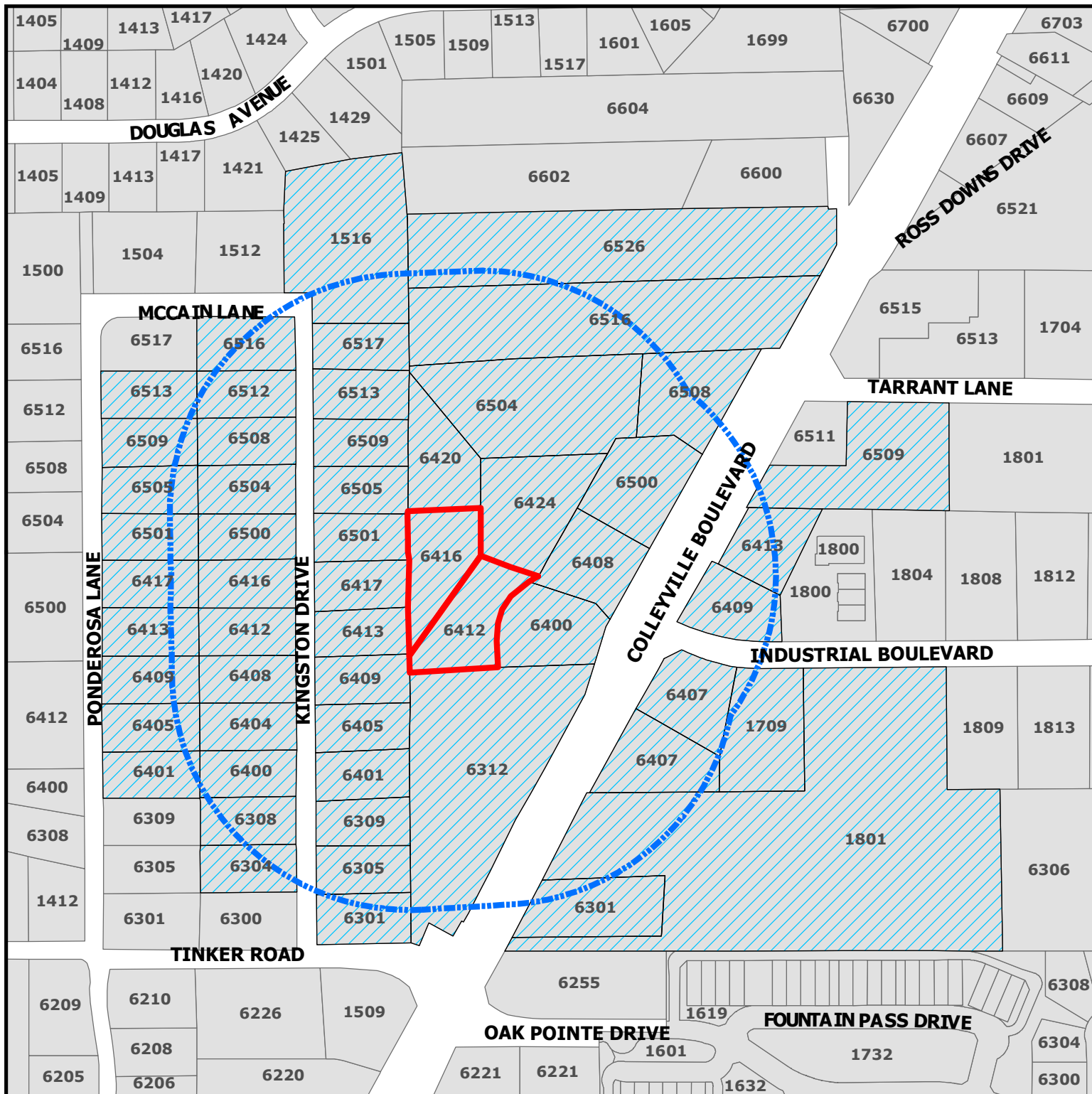


Know what's **below.**
Call before you dig.

NO.	DATE	DESCRIPTION
1	04/15/2020	1st CITY SUBMITTAL
2	06/15/2020	2nd CITY SUBMITTAL
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Notification Map



ZC20-012

6412-6416 Colleyville Blvd

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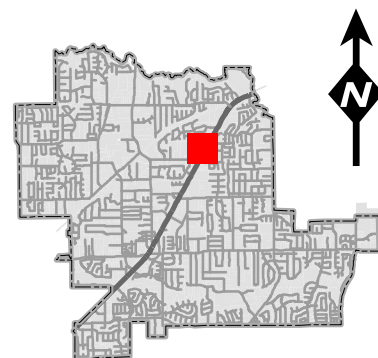
Subject Property



500ft Buffer



Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
WINDING CREEK VILLAGE LLC	1801 PRECINCT LINE RD STE A	HURST, TX	76054	6500 COLLEYVILLE BLVD
3 J GREEN LIMITED PARTNERSHIP	6620 COLLEYVILLE BLVD STE 100	COLLEYVILLE, TX	76034	6508 COLLEYVILLE BLVD
3 J GREEN LIMITED PARTNERSHIP	6620 COLLEYVILLE BLVD STE 100	COLLEYVILLE, TX	76034	6630 COLLEYVILLE BLVD
6515 COLLEYVILLE LLC	6508 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	6513 TARRANT LN
6515 COLLEYVILLE LLC	6508 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	6515 TARRANT LN
7 MOON INVESTMENT INC	7009 COLE CT	COLLEYVILLE, TX	76034	6312 COLLEYVILLE BLVD
ADDITIONAL SELF STORAGE LP	2964 LBJ FRWY STE 400	DALLAS, TX	75234	1801 INDUSTRIAL BLVD
AMERICA'S STORAGE	4311 OAK LAWN AVE STE 360	DALLAS, TX	75219	6511 COLLEYVILLE BLVD
AMERICA'S STORAGE	4311 OAK LAWN AVE STE 360	DALLAS, TX	75219	1801 TARRANT LN
AMERICA'S STORAGE	4311 OAK LAWN AVE STE 360	DALLAS, TX	75219	6509 COLLEYVILLE BLVD
ARROYO NORTE LTD	6516 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	6600 COLLEYVILLE BLVD
BAILEY, ARVEL W	PO BOX 747	COLLEYVILLE, TX	76034	1504 MCCAIN LN
BIERIG, KELLY D	1425 DOUGLAS AVE	COLLEYVILLE, TX	76034	1425 DOUGLAS AVE
BITTICK, EDWARD D	6405 KINGSTON	COLLEYVILLE, TX	76034	6405 KINGSTON DR
BOULEVARD ANIMAL HOSPITAL PC	6413 COLLYVILLE BLVD	COLLEYVILLE, TX	76034	6413 COLLEYVILLE BLVD
BOWDEN, GERALD W	850 AVENIDA SERENA	MARBLE FALLS, TX	78654	6516 COLLEYVILLE BLVD
BOYLES, MARTIN	6505 PONDEROSA LN	COLLEYVILLE, TX	76034	6505 PONDEROSA LN
BRASHEAR, H C	5616 BELFAST LN	NORTH RICHLAND HILLS, TX	76180	6400 KINGSTON DR
CANNADAY, MARY	6413 KINGSTON	COLLEYVILLE, TX	76034	6413 KINGSTON DR
CAVINS, ANDREW	6513 PONDEROSA LN	COLLEYVILLE, TX	76034	6513 PONDEROSA LN
COMBINED ENTERPRISES INC	1802 INDUSTRIAL BLVD	COLLEYVILLE, TX	76034	1800 INDUSTRIAL BLVD
COMBINED ENTERPRISES INC	1802 INDUSTRIAL BLVD	COLLEYVILLE, TX	76034	1800 INDUSTRIAL BLVD
COMBINED ENTERPRISES INC	1802 INDUSTRIAL BLVD	COLLEYVILLE, TX	76034	1800 INDUSTRIAL BLVD
COMBINED ENTERPRISES INC	1802 INDUSTRIAL BLVD	COLLEYVILLE, TX	76034	1800 INDUSTRIAL BLVD
COMBINED ENTERPRISES INC	1802 INDUSTRIAL BLVD	COLLEYVILLE, TX	76034	1800 INDUSTRIAL BLVD
CROCKER, RHONDA	6500 KINGSTON	COLLEYVILLE, TX	76034	6500 KINGSTON DR
DACY, TIMOTHY LANCE	5705 MORLAIX CT	COLLEYVILLE, TX	76034	6516 KINGSTON DR
DIMITROV, LACHEZAR P	6509 KINGSTON	COLLEYVILLE, TX	76034	6509 KINGSTON DR
DOUGLAS, SCOTT E	6308 KINGSTON	COLLEYVILLE, TX	76034	6308 KINGSTON DR
FENNEMA, SEAN	6513 KINGSTON DR	COLLEYVILLE, TX	76034	6513 KINGSTON DR
FISH, ROBERT	6401 KINGSTON	COLLEYVILLE, TX	76034	6401 KINGSTON DR
FLIPPIN, LINDA M	6405 PONDEROSA LN	COLLEYVILLE, TX	76034	6405 PONDEROSA LN
FRANKLIN, THOMAS C	6413 PONDEROSA LN	COLLEYVILLE, TX	76034	6413 PONDEROSA LN
FUQUA, WILLIAM L	6517 PONDEROSA LN	COLLEYVILLE, TX	76034	6517 PONDEROSA LN
GABLE, STEPHAN D	6412 KINGSTON	COLLEYVILLE, TX	76034	6412 KINGSTON DR
GARRETT, KENNETH	6517 KINGSTON	COLLEYVILLE, TX	76034	6517 KINGSTON DR
GLASS, THOMAS	6304 KINGSTON	COLLEYVILLE, TX	76034	6304 KINGSTON DR
HANZELKA, JOSEPH R	6508 KINGSTON	COLLEYVILLE, TX	76034	6508 KINGSTON DR
HARRISON, MARK	1421 DOUGLAS AVE	COLLEYVILLE, TX	76034	1421 DOUGLAS AVE
HILDRETH, BRADLEY E	6409 KINGSTON	COLLEYVILLE, TX	76034	6409 KINGSTON DR
INGRAM, BEVERLY	212 STRATFORD CT	HURST, TX	76054	6409 COLLEYVILLE BLVD
J&C SERVICE GROUP LLC	6521 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	6521 COLLEYVILLE BLVD
JACKSON, SHANE	1512 MCCAIN LN	COLLEYVILLE, TX	76034	1512 MCCAIN LN
JACKSON, STEVEN P	1501 DOUGLAS AVE	COLLEYVILLE, TX	76034	1501 DOUGLAS AVE
JAMZ AVB HOLDINGS LLC	7135 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	6504 COLLEYVILLE BLVD
JOHNSON, WHITNEY	6401 PONDEROSA LN	COLLEYVILLE, TX	76034	6401 PONDEROSA LN
LACZNY, WILLIAM G	6408 KINGSTON	COLLEYVILLE, TX	76034	6408 KINGSTON DR
LORD, M'LINDA	6301 KINGSTON DR	COLLEYVILLE, TX	76034	6301 KINGSTON DR
MALONE, DERRICK L	6115 GARCIA LN	FORT WORTH, TX	76140	6301 COLLEYVILLE BLVD
MARS, MARK	1429 DOUGLAS AVE	COLLEYVILLE, TX	76034	1429 DOUGLAS AVE
MCCAIN, NORMA	PO BOX 92185	SOUTHLAKE, TX	76092	1516 MCCAIN LN
MOELLER, KARLA S	6501 PONDEROSA LN	COLLEYVILLE, TX	76034	6501 PONDEROSA LN
PHETTEPLACE, NATHAN	6404 KINGSTON	COLLEYVILLE, TX	76034	6404 KINGSTON DR
PULLEN, TIMOTHY B	6501 KINGSTON	COLLEYVILLE, TX	76034	6501 KINGSTON DR
REYNOLDS, DOUGLAS	6417 KINGSTON	COLLEYVILLE, TX	76034	6417 KINGSTON DR
REYNOLDS, LESLIE	6604 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	6604 COLLEYVILLE BLVD
RICHARDSON, BOBANNE	6409 PONDEROSA LN	COLLEYVILLE, TX	76034	6409 PONDEROSA LN
RICHFIELD PROPERTIES INC	2140 E SOUTHLAKE BLVD SUITE L-	SOUTHLAKE, TX	76092	6407 COLLEYVILLE BLVD
RYAN, GERALD CASEY	6509 PONDEROSA LN	COLLEYVILLE, TX	76034	6509 PONDEROSA LN
SANDERS, BAILEY	6305 KINGSTON	COLLEYVILLE, TX	76034	6305 KINGSTON DR
SELECT ROOFING LLC	6605 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	6605 COLLEYVILLE BLVD
SHEARS, THOMAS T TR EST	PO BOX 33349	FORT WORTH, TX	76162	6504 KINGSTON DR
SIMS, REX A	6505 KINGSTON	COLLEYVILLE, TX	76034	6505 KINGSTON DR
SMITH, CHARLES L	6417 PONDEROSA LN	COLLEYVILLE, TX	76034	6417 PONDEROSA LN
SNEED, FRANK	6309 KINGSTON	COLLEYVILLE, TX	76034	6309 KINGSTON DR
SPARKS SOUTHWEST INC	1804 INDUSTRIAL BLVD	COLLEYVILLE, TX	76034	1804 INDUSTRIAL BLVD
THOMAS, MATHEW	6416 KINGSTON ST	COLLEYVILLE, TX	76034	6416 KINGSTON DR
TIERNEY, THOMAS A	1709 INDUSTRIAL BLVD	COLLEYVILLE, TX	76034	1709 INDUSTRIAL BLVD
TIERNEY, TOM	1709 INDUSTRIAL BLVD	COLLEYVILLE, TX	76034	6400 COLLEYVILLE BLVD
TONDRE, ZACHARY	6512 KINGSTON DR	COLLEYVILLE, TX	76034	6512 KINGSTON DR
TRES ROSAS LTD	6516 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	6526 COLLEYVILLE BLVD
TRES ROSAS LTD	6516 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	6602 COLLEYVILLE BLVD
WINDING CREEK VILLAGE LLC	1801 PRECINCT LINE RD STE A	HURST, TX	76054	6420 COLLEYVILLE BLVD
WINDING CREEK VILLAGE LLC	1801 PRECINCT LINE RD STE A	HURST, TX	76054	6416 COLLEYVILLE BLVD
WINDING CREEK VILLAGE LLC	1801 PRECINCT LINE RD STE A	HURST, TX	76054	6424 COLLEYVILLE BLVD
WINDING CREEK VILLAGE LLC	1801 PRECINCT LINE RD STE A	HURST, TX	76054	6412 COLLEYVILLE BLVD
WINDING CREEK VILLAGE LLC	1801 PRECINCT LINE RD STE A	HURST, TX	76054	6408 COLLEYVILLE BLVD
YARD ART P&F LTD	1223 CRESTSIDE DR STE 100	COPPELL, TX	75019	6407 COLLEYVILLE BLVD
MONTEERRA ADDITION	6811 MILTON DR	COLLEYVILLE, TX	76034	COURTESY NOTICE
ROSS DOWNS ESTATES	4113 GATEWAY DRIVE #100	COLLEYVILLE, TX	76034	COURTESY NOTICE
VILLAS AT OAK POINTE, THE	2555 SW GRAPEVINE PARKWAY, SUITE 300	GRAPEVINE, TX	76051	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
BROWN, STEPHEN	5801 TENNYSON PARKWAY, SUITE 150	PLANO, TX	75024	APPLICANT

Public hearing notices were mailed out on June 26, 2020



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, July 13, 2020 at 7:00 p.m.
City Council Meetings: Tuesday, August 4, 2020 & Tuesday, August 18, 2020 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of an amendment to the PUD-C Planned Unit Development-Commercial district for the Winding Creek development, specifically for hours of operation. The purpose is to allow for the child daycare facility, Kiddie Academy Day Care to operate between the hours of 6:30 a.m. to 6:30 p.m. in lieu of the 7:00 a.m. to 8:00 p.m. hours of operation as required by the PUD-C Ordinance.

Zoning Case: ZC20-012

Applicant: Stephen Brown

Owner: Kevin Afkami

Location: 6412 and 6416 Colleyville Blvd

Property Description: Lot 9R and 10R, Block 1, of the Winding Creek Addition

Present Zoning: PUD-R Planned Unit Development-Residential

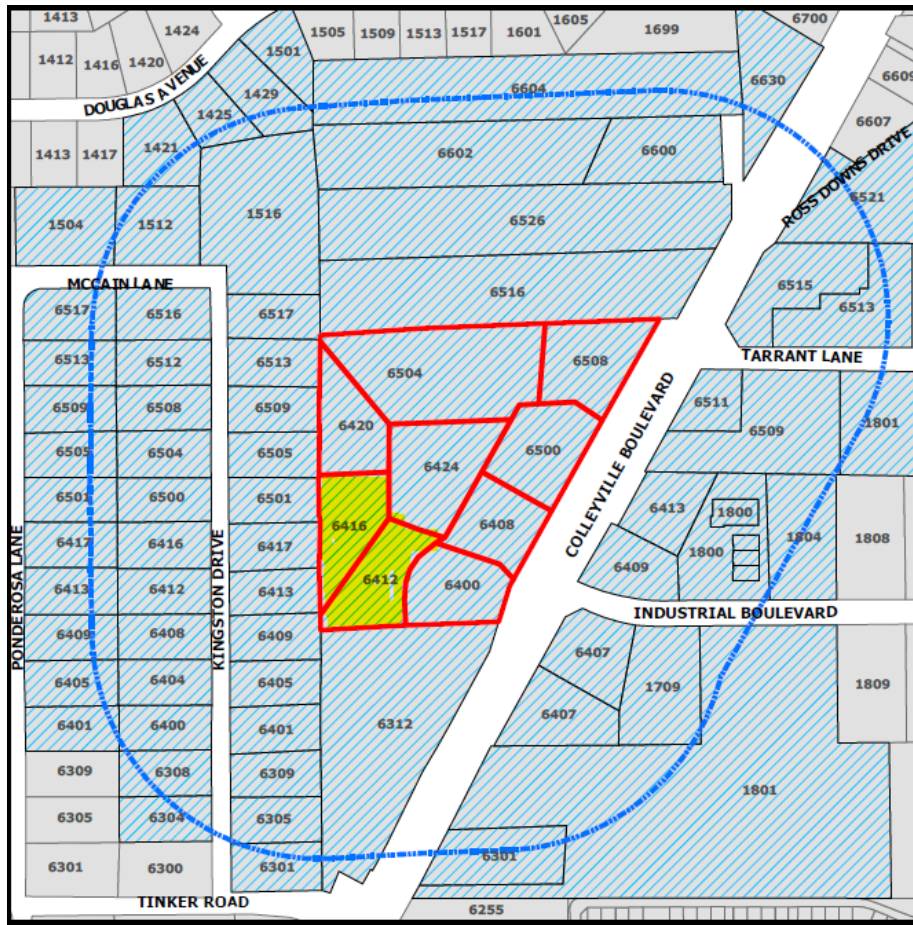
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land included in the proposed change or land within a 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super-majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

Letter of Opposition

From: [Susan Reynolds](#)
To: [Jackie Reyff](#)
Subject: 6412 & 6416 Colleyville Blvd
Date: Wednesday, July 1, 2020 1:35:04 PM

Writing to state we oppose the request for Kiddie Academy to be on this property listed above.

The applicant has not improved the layout of this daycare to not infringe on neighboring residents. We being one of them.

Sincerely,

Doug & Susan Reynolds

6417 Kingston

Colleyville

Sent from my iPhone

Letter of Opposition

Araceli Botello

Subject: FW: Drainage problem concerning 6412 and 6416 Colleyville Blvd.

From: Tim Pullen

Sent: Tuesday, July 7, 2020 1:16 PM

To: Ben Bryner

Subject: Drainage problem concerning 6412 and 6416 Colleyville Blvd.

In the past, we have never had a drainage issue behind our house. Ever since they regraded the lot and put up a fence, we have a standing water problem after it rains. This year we have had heavy rain which has resulted in approximately 6 inches of water around our outbuilding. Sometimes it lasts for over a day. The water has caused the entrance and patio stones to shift. It's only a matter of time before the inside and structure has damage.

I met with Randy Bright who is the Environmental Compliance Officer a few weeks ago after a heavy rain. He looked at our problem and would see what he could do. A few hours later he called and said that he dug a small trench into the field to help the drainage. Randy showed true public service.

Our real concern is if the day care is built, we will have this issue start over again.
Thank you for your time.

Tim and Gayline Pullen
6501 Kingston Dr.

Sent from [Mail](#) for Windows 10

ORDINANCE O-20-2128

AN ORDINANCE OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING PLANNED UNIT DEVELOPMENT ORDINANCE O-09-1736, BY AUTHORIZING AN AMENDMENT TO ALLOW FOR A CHILD DAYCARE FACILITY TO OPERATE BETWEEN THE HOURS OF 6:30 A.M. TO 6:30 P.M. IN LIEU OF THE 7:00 A.M. TO 8:00 P.M. HOURS OF OPERATION; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application to amend the hours of operation for a childcare facility from 6:30 a.m. to 6:30 p.m. Monday- Friday, Case No. ZC20-012; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT Ordinance O-09-1736 of the City of Colleyville, Texas, be, and the same is hereby amended by allowing for a child day care facility to operate between the hours of 6:30 a.m. to 6:30 p.m. Monday- Friday on 1.41 acres, being Lots 9R & 10R Block 1, of the Winding Creek located at 6412 and 6416 Colleyville Boulevard as shown in Exhibit "A"

Sec. 2. THAT the Ordinance O-09-1736 shall be subject to the following condition:

1. GENERAL

a. 10. Other

b. For any building not fronting on State Highway 26, the hours of operation shall not exceed 7:00 a.m. to 8:00 p.m. and specifically for a child daycare facility on lots 9R and 10R the hours of operation shall not exceed 6:30 a.m. to 6:30 p.m. Monday – Friday.

Sec. 3. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 4. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 5. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 6. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 4th day of August 2020.

The second reading and public hearing being conducted on the 2nd day of November 2020.

PASSED AND APPROVED BY A VOTE OF _ AYES, _ NAYS, AND _ ABSTENTIONS
ON THIS THE 2ND DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" – Ordinance Exhibit

1. GENERAL

- a. The purpose of this PUDC is for office and retail uses.
- b. This property is subject to all the regulations contained the Colleyville Land Development Code, except where amended by this Ordinance.

2. SITE PLAN AND PLATTING

- a. The development of this property shall be generally consistent with the site plan attached as Exhibit "B".
- b. Prior to the issuance of any building permit, a replat of the subject properties must be submitted and approved. No building permit may be issued until said plat is filed with the County Clerk.

3. PERMITTED AND PROHIBITED USES

- a. The following land uses shall be permitted within the Planned Unit Development:
 - 1. All office used allowed in the Land Development Code.
 - 2. For all buildings with frontage along State Highway 26, all uses allowed in the CC-2 Shopping Center district shall be permitted.

4. BUILDINGS AND SITE PLAN APPROVAL

- a. The total square footage of all office buildings constructed within this development be allowed as follows:
 - 1. General Office: Maximum Square Footage: 34,515
 - 2. Medical Office: Maximum Square Footage: 13,565
- b. All office buildings shall contain no more than one-story unless mixed with retail uses.
- c. All buildings constructed as part of this development that do not have frontage along State Highway 26 shall be generally consistent with the building elevation designs, attached as Exhibit "C".

d. All buildings constructed as part of this development shall meet the minimum design score of 30 as described in Chapter 6-Building Design in the Land Development Code.

5. PARKING

a. All off-street parking required as part of this development shall meet the requirements of the Land Development Code.

6. LIGHTING

a. All lighting including parking lot, building and security lighting shall be directed away from residential areas and shall provide a maximum candle illumination of 0.5 foot candles as measured from the property line.

7. LANDSCAPING, BUFFERING AND OPEN SPACE

a. The development shall provide a minimum of 30 percent open space.

b. A 15 foot landscape buffer shall be maintained along the western boundary of the development where it is adjacent to residential properties. Additionally, the landscape buffer shall contain 43 wax myrtles planted on 15 foot centers. The required buffer shall be installed prior to the issuance of the certificate of occupancy for any new structures.

c. A 25 foot building setback shall be maintained along the entire western property line where it is adjacent to residential properties.

8. SIDEWALKS

a. A minimum eight (8) foot masonry screening fence shall be constructed along the entire western property line adjacent to residential properties prior to issuance of the certificate of occupancy for any new structures.

b. A minimum four (4) foot sidewalk shall be constructed along all fire lanes and in front of each building when any new structures are built.

9. FENCES AND SCREENING

a. A minimum eight (8) foot masonry screening fence shall be constructed along the entire western property line adjacent to

residential properties prior to the issuance of the certificate of occupancy for any new structures.

10. OTHER

a. A minimum of 221 caliper inches of new trees shall be planted on the subject property per requirements of Chapter 5-Tree Preservation in the Land Development Code prior to the issuance of the certificate of occupancy for the fifth structure built on the subject properties.

b. For any building not fronting on State Highway 26, the hours of operation shall not exceed 7:00 a.m. to 8:00 p.m. and specifically for a child daycare facility on lots 9R and 10R the hours of operation shall not exceed 6:30 a.m. to 6:30 p.m. Monday-Friday.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8a

Agenda Date 11/17/2020

Number Resolution R-20-4552

Type Resolution

Department Community Development

Title

Request for a variance to Section 3.24.G, Schedule of District Regulations of the Land Development Code, specifically to street side and rear yard setback requirements, on Lot 1, Block A, Hampton Addition, located at 2301 Glade Road, Case VC20-003

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Reading and Public Hearing

Katrina Bublitz, the applicant, has submitted a request for a Major Variance to allow for the construction of a new home. The request is to allow for a 25 ft. street side yard setback and a 15 ft. rear yard setback in lieu of the required 30 ft. street side yard setback and 25 ft. rear yard setback.

Existing Conditions/Background: The subject property, 2301 Glade Road, resides on the south side of Glade Road at of the intersection of Glade Road and Patterson Lane. The subject property has R-20 zoning and is currently developed with a single family home and a detached garage. The intent is for the current home and garage to be demolished and a new home be constructed.

Requested Variance: The applicant is requesting a major variance to decrease the street side yard setback to a 25-foot setback and the rear yard setback to 15 feet.

Ordinance – Section 3.24.G - Schedule of District Regulations requires a maximum lot coverage of 20% and maximum impervious lot coverage of 50% for the R-40 Single Family Residential zoning district.

Chapter 1 (General Provisions) of the Land Development Code authorizes the City Council to grant a major variance to the standards set forth in Chapter 3 (Land Use):

“Major Variances: Permit such variance of the front yard, side yard, rear yard, lot width, lot depth, coverage, minimum sidewalk or setback standards, or visibility obstruction regulations where the literal enforcement of the provisions of this ordinance would result in an unnecessary hardship, and where such variance is necessary to permit a specific parcel of land which differs from other parcels of land in the same district by being of such restricted area, shape or slope that it

cannot be developed in a manner commensurate with the development permitted upon other parcels of land in the same district. A modification of the standards established by this ordinance shall not be granted to relieve a self-created or personal hardship, nor for financial reason only, nor shall such modification be granted to permit any person a privilege in developing a parcel of land not permitted by this ordinance to other parcels of land in the district. A deviation greater than ten percent (10%) of a regulation shall be considered a major variance request."

Plat Status: The property is a platted lot known as Block A, Lot 1, Hampton Addition. In 2007, the plat received a waiver request by the Planning and Zoning Commission for a 91-foot lot depth and 13,030 of lot area, which is less than the required 20,000 square feet of lot area required per the R-20 Single Family Residential zoning district.

DRC Review: The Development Review Committee reviewed the request during their October 19, 2020 and offered the applicant the following comments:

1. The lot coverage is over the allowed lot coverage by 1%. In the R-20 zoning district, it cannot exceed 30%. Please remove 1% of lot coverage. Otherwise, this will also require a variance.
2. Please provide elevation drawings to show all four facades of the exterior of the new home. City Council will expect to see these.
3. The drawing needs to be updated or relabeled to show the required setbacks for the R-20 (front and corner street sides of 20', rear yard of 25', and side yard of 10').

On October 26, 2020, the applicant provided Staff with elevation drawings and an updated site plan exhibit showing the requested information.

Drainage: NA

Analysis – The subject property is requesting to construct a new home on the property and encroach into the street side yard setback by 5 feet, which reduces the setback to 25 feet from 30 feet. They also are requesting to reduce the 25 foot rear yard setback to 15 feet, which is a reduction of 10 feet.

Should the major variance request be denied, the applicant will be required to comply with all of the regulations for construction of the home with regard to the street side yard and rear yard setbacks.

Surrounding Development: The properties to the east, south and west are zoned R-20 Single Family Residential. The property to the north is zoned R-30 Single Family Residential. All adjacent properties are developed with single family homes.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-*

Telegram as required by State law and the Land Development Code. To date, no formal correspondence has been received.

Staff Recommendation: Staff recommends denial of the request. The home could be redesigned to meet all the required setbacks of the R-20 zoning district.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

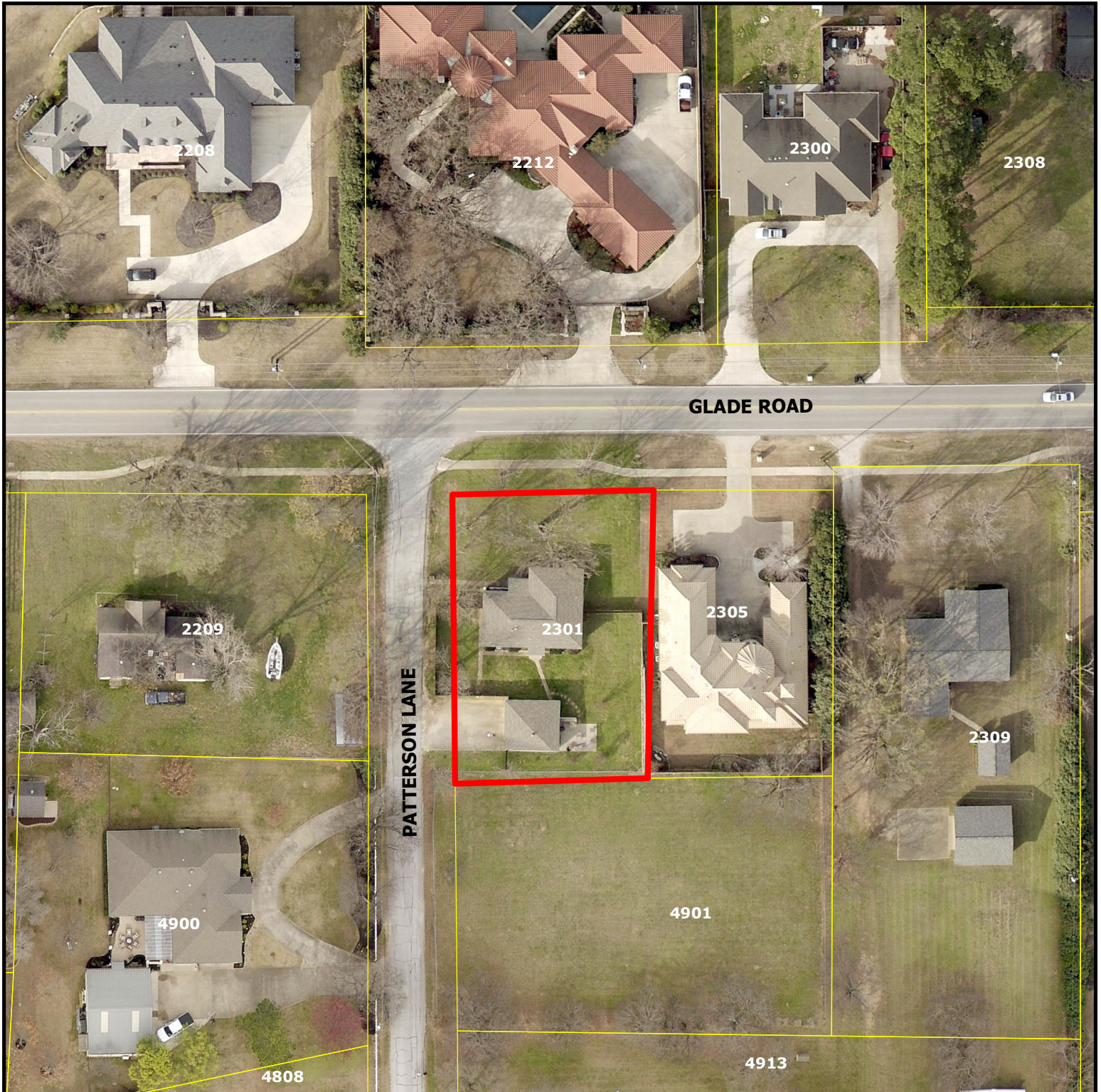
Recommendation

Denial

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Hampton Addition
6. Site Plan
7. Floor Plan and Building Elevations
8. Notification Map
9. Notification List
10. Property Owner Notification
11. Resolution R-20-4552

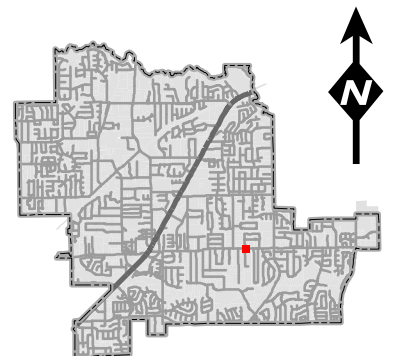
Aerial Map



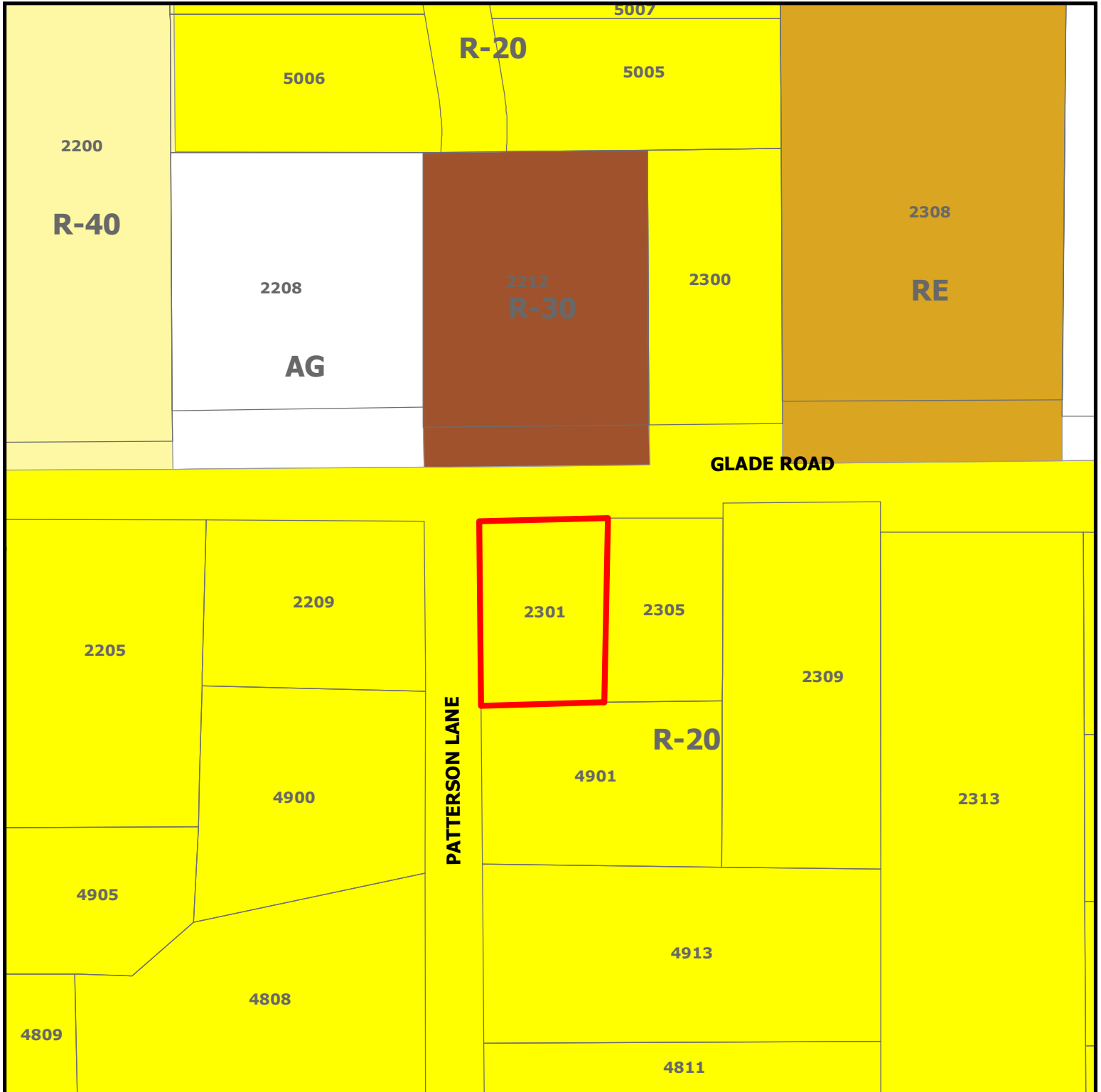
VC20-003
2301 Glade Road

DISCLAIMER:
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 Subject Property



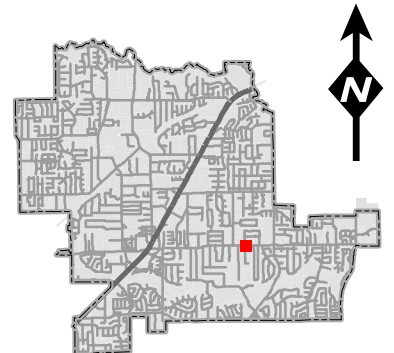
Zoning Map



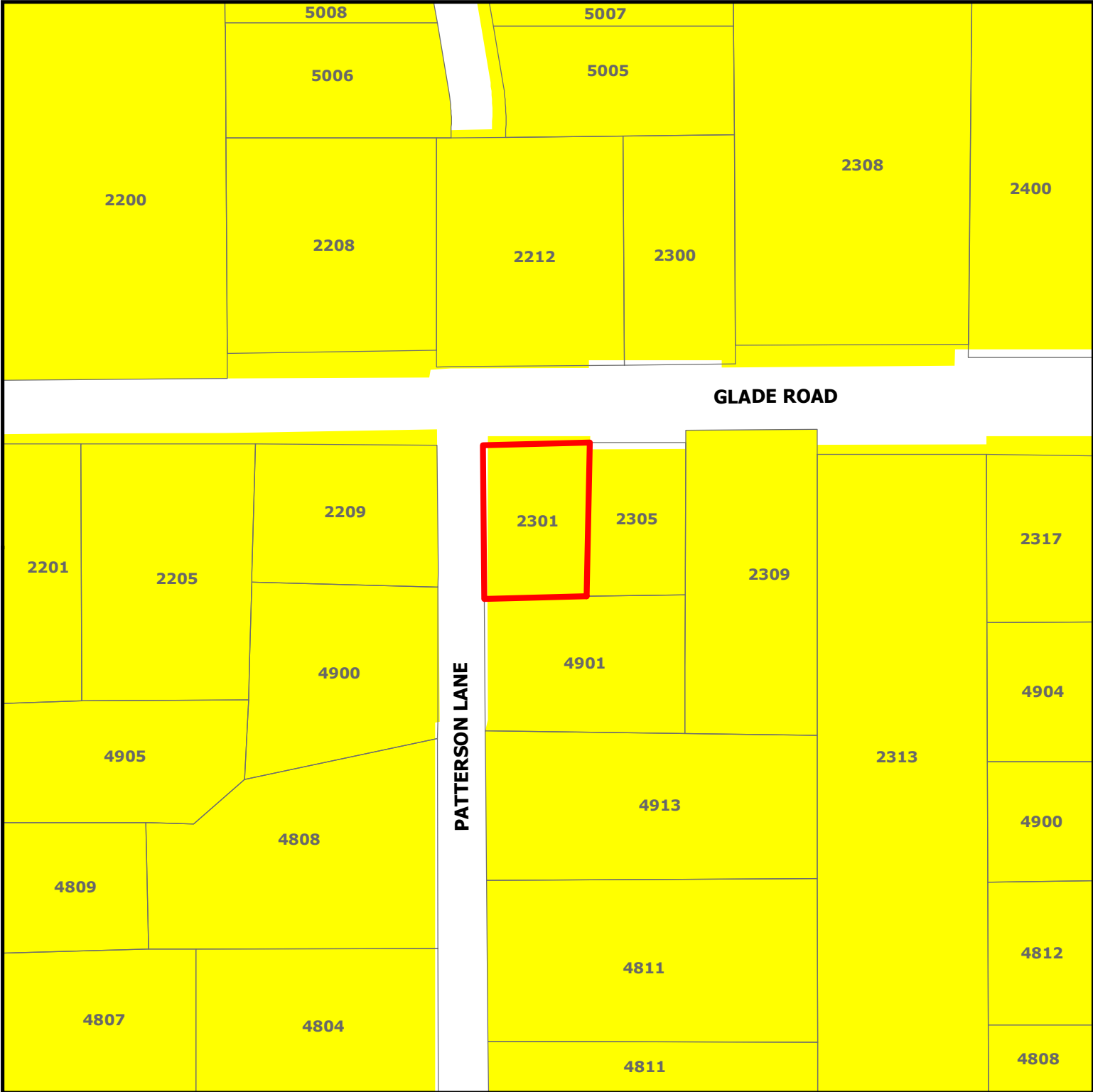
VC20-003
2301 Glade Road

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 Subject Property



Future Land Use Map



VC20-003
2301 Glade Road

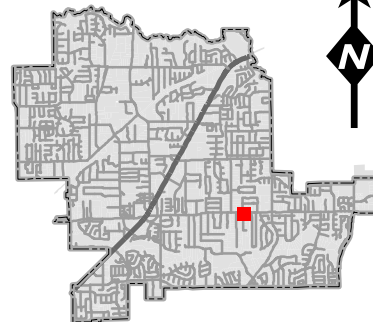
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Subject Property

Residential



Statement of Planning Objectives



12 October 20

Re: 2301 W. Glade Road

To whom it may concern:

We are writing to request a variance on the right-side building line easement at 2301 W. Glade Road in Colleyville. We are applying on behalf of John & Leah Mulvey who are drawing and building a custom home with us.

Current zoning rules state that the right-side building line must be 30'. We are requesting that be changed to 25'.

The Mulvey's lot is approximately 12,533sf. Of that 12,533sf – 7,052 is non-usable land. That is over 56% of non-usable land due to the building lines assigned to this lot. The Mulvey's are asking for a variance of 5' on the right-side building line. This will allow them to build a slightly oversized garage for their vehicles and to push the home over a bit away from the neighbor to the left. This will allow them to maximize their enjoyment of the property.

The current home that is on this lot is already over this building line. If the Mulvey's were to just remodel this home, it would stay where it is. It is sitting at approximately a 15' build line.

Thank you in advance for your consideration on this issue.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Kristina Bublit'. The signature is fluid and cursive, with a large loop at the end.

Kristina Bublit

Sandlin Homes

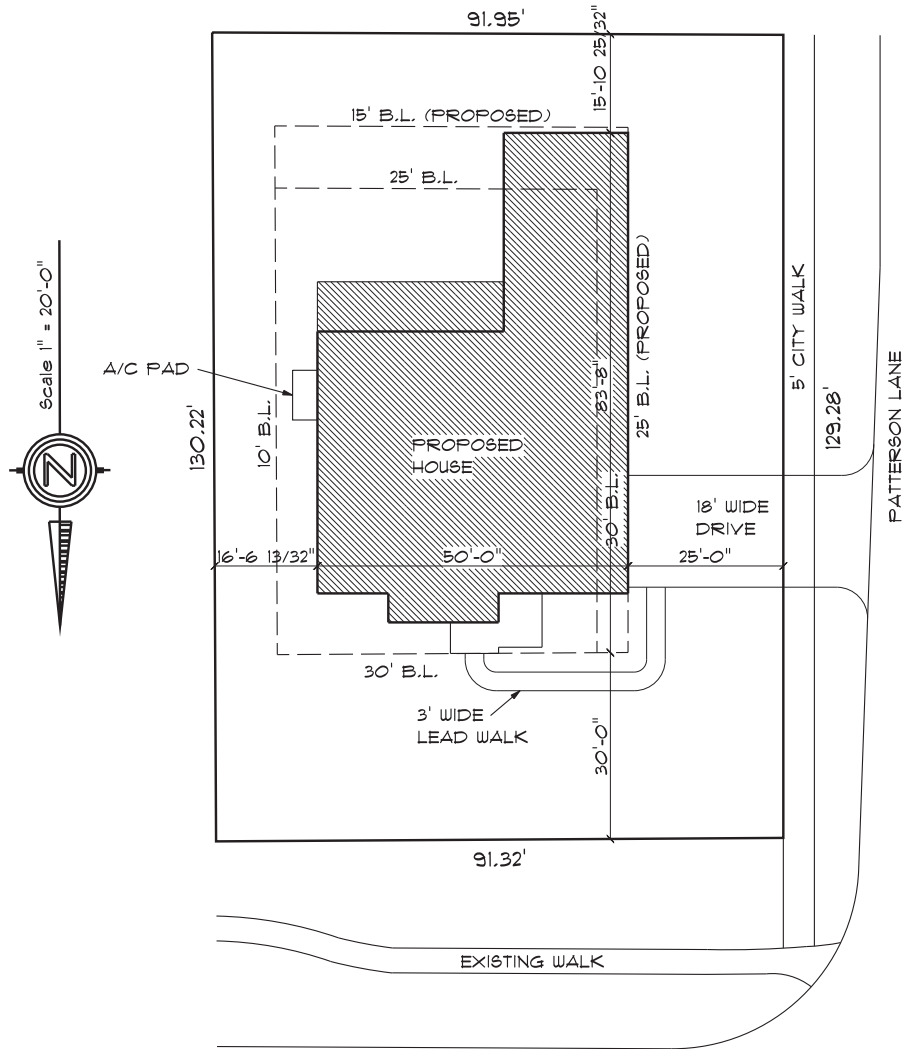
5137 Davis Blvd.

NRH, TX, 76180

817.521.6110

Site Plan

LOT 12,533 = 100%
HOUSE STRUCTURE 3,147 = 25%
NOT COVERED BY STRUCTURE 9,386 = 75%



2301 Glade Road

LOT 1, BLOCK A
HAMPTON ADDITION
CITY OF COLLEYVILLE
TARRANT COUNTY, TEXAS

CONC. AREA

3' LEAD WALK	-	137 SQ.FT.
A/C PAD	-	32 SQ.FT.
DRIVE	-	450 SQ.FT.
DR. APPROACH	-	265 SQ.FT.
CITY WALK	-	644 SQ.FT.
TOTAL LOT AREA		- 12,533 SQ.FT.

Drawn By:
AW 10-26-2020

09:47 AM
Friday, October 9, 2020



LOWER FLOOR	2,345 SQUARE FEET
UPPER FLOOR	1,947 SQUARE FEET
GARAGE	483 SQUARE FEET
PORCH	78 SQUARE FEET
PATIO	240 SQUARE FEET
TOTAL SLAB	3,141 SQUARE FEET
TOTAL LIVING	3,892 SQUARE FEET

SHEET
1
OF 9
LOWER FLOOR
PLAN

SandIn Plan Series
CUSTOM PLAN

NOTE:

ADDRESS SPECIFIC DATE: 08/24/2020 AUW

TERMINATION DATE:
08/16/2020

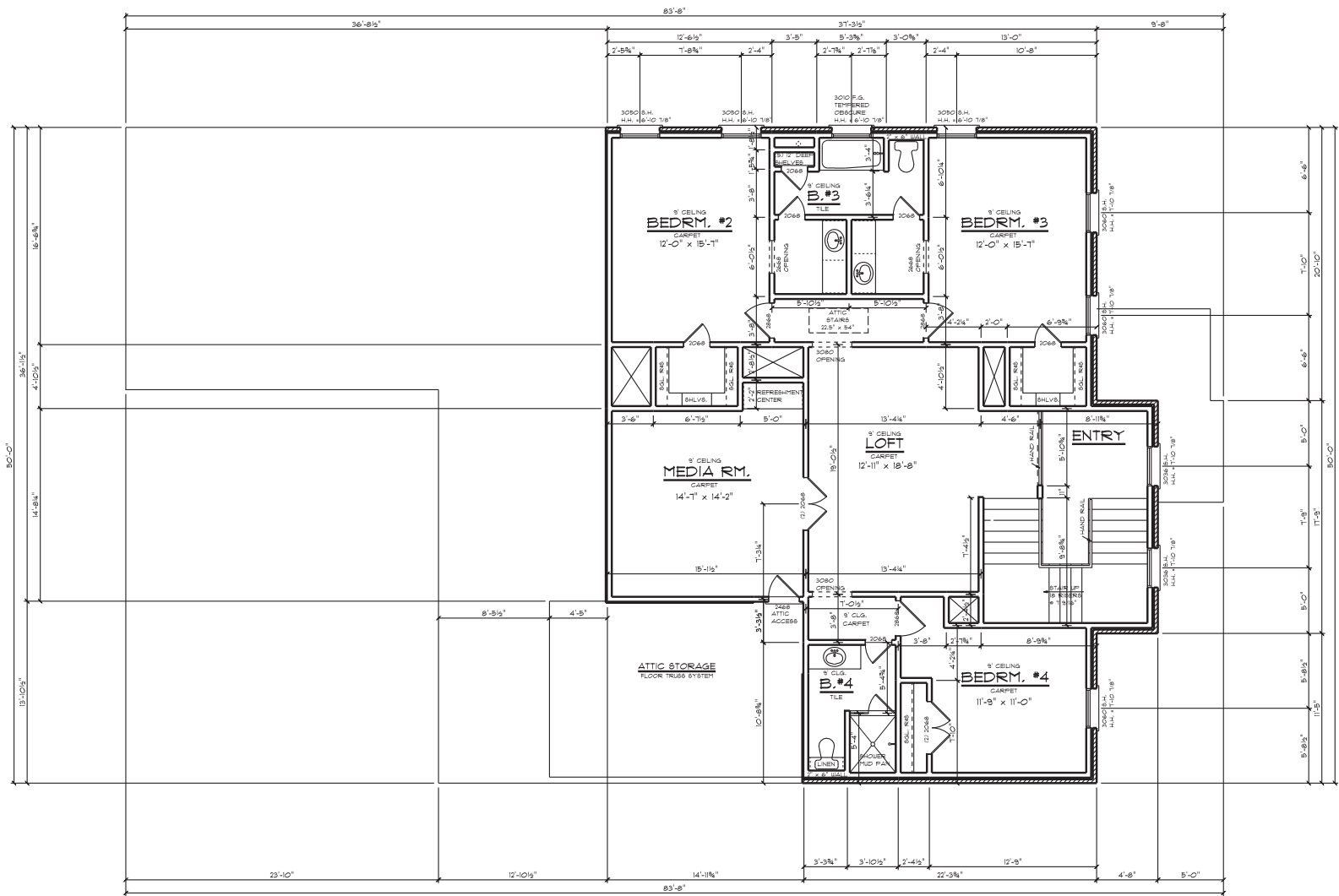
SANDLIN
HOMES

5137 Davis Blvd., Fort Worth, Texas 76180
(817) 281-3509 Fax (817) 656-0719

DRAWN BY:
A. WALLACE

SHEET
1
OF 9
LOWER FLOOR
PLAN

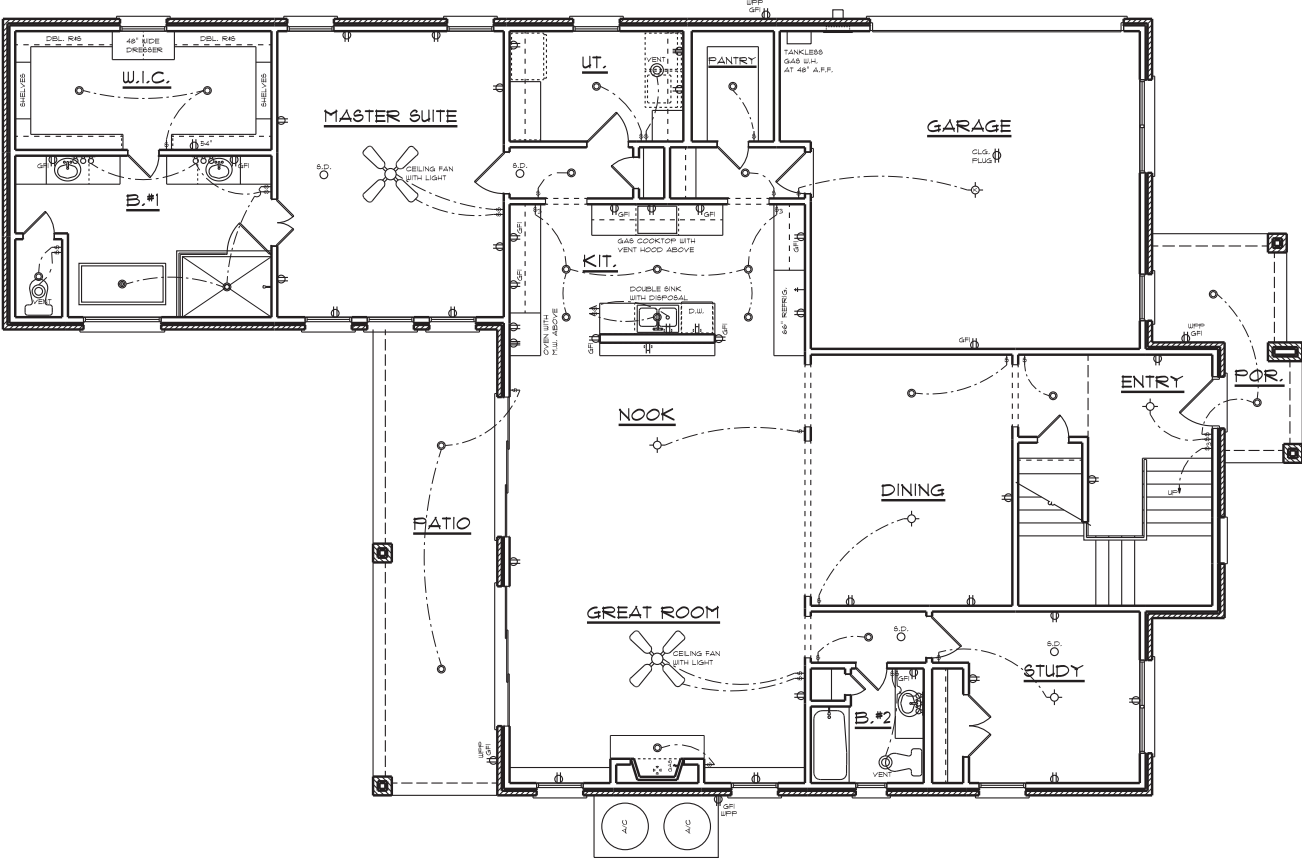
Floor Plan and Building Elevations



UPPER FLOOR PLAN
34" x 22" SHEET - SCALE: 1/4" = 1'-0"
17" x 11" SHEET - SCALE: 1/8" = 1'-0"

Sandlin Plan Series	
CUSTOM PLAN	
MULVEY RESIDENCE 2301 GLADE ROAD, LOT 1, BLOCK A HAMPTON ADDITION, CORP. JB5RE	
NOTE: ONLY FRAMED PARTS ARE SHOWN ON THE PLAN. ALL OTHERS ARE TO BE DETERMINED BY THE OWNER. ALL ACCESSORY ITEMS ARE NOT SHOWN. ALLERIES DO NOT WARRANT THE PLAN AS CHANGES MAY BE NECESSARY. NO CHANGES PERMITTED - NO BOUNTY REQUIRED	ORIGINATOR DATE: 08/16/2020 REV/SCHS: 08/24/2020 ALL
SANDLIN HOMES 5131 Davis Blvd., Fort Worth, Texas 76180 (817) 281-3503 Fax (817) 656-0713	
DRAWN BY: A. WALLACE	
SHEET 2 OF 9	
UPPER FLOOR PLAN	

Floor Plan and Building Elevations



LOWER FLOOR ELECTRICAL PLAN

34" x 22" SHEET - SCALE: 1/4" = 1'-0"
11" x 17" SHEET - SCALE: 1/8" = 1'-0"

Sandlin Plan Series

CUSTOM PLAN

NOTE:

ONLY FRANCHISED AGENTS
ARE ALLOWED TO USE THE PLAN
OR ANY PART OF THE PLAN
WITHOUT WRITTEN PERMISSION
FROM SANDLIN HOMES
THE PLAN AS CHANGED MAY BE
DIFFERENT FROM THE ORIGINAL
NO CHANGES PERMITTED
NO BOUNTY REQUIRED

ORIGINATOR DATE

08/16/2020

REV/ISSUES

ADDRESS SPECIFIC DATE

08/24/2020

REV/ISSUES

SANDLIN

HOMES

5131 Davis Blvd., Fort Worth, Texas 76180
(817) 281-3503 Fax (817) 656-0713

DRAWN BY:

A. WALLACE

SHEET

3

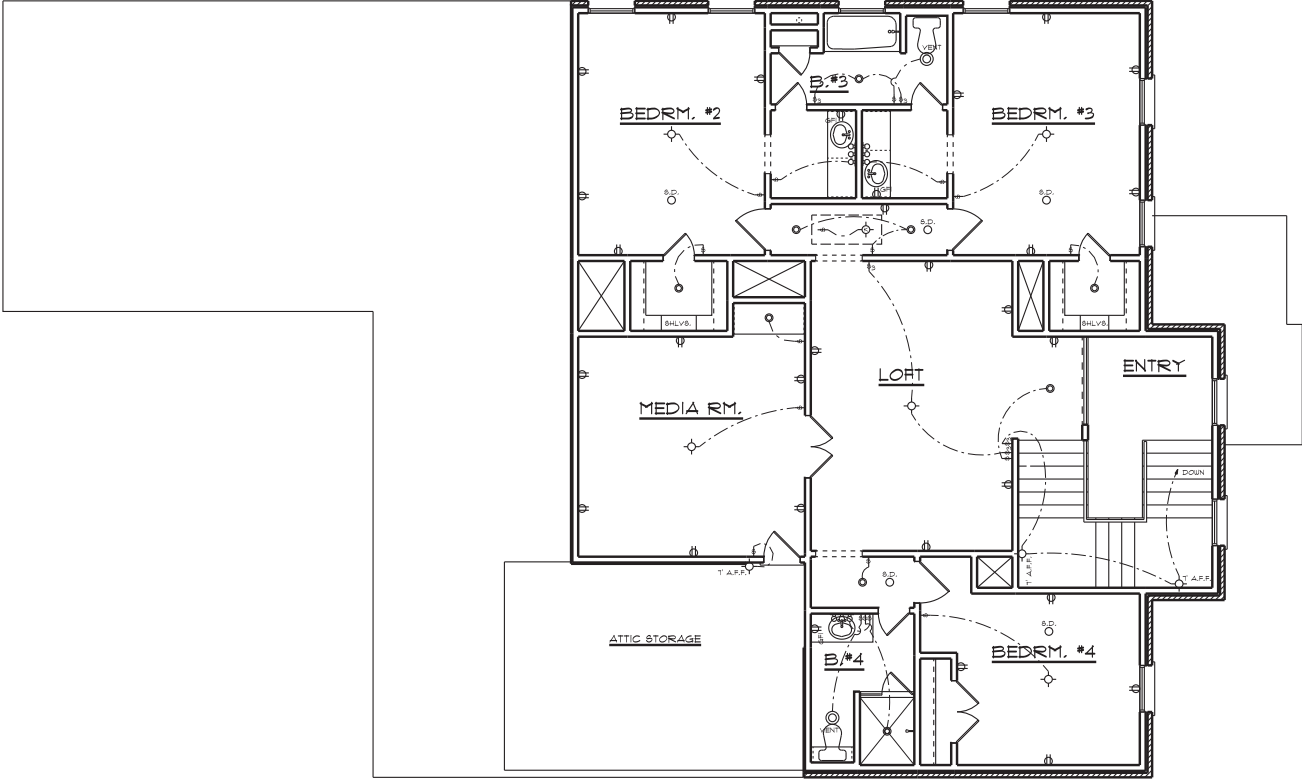
OF

3

LOWER FLOOR

ELECTRICAL

Floor Plan and Building Elevations

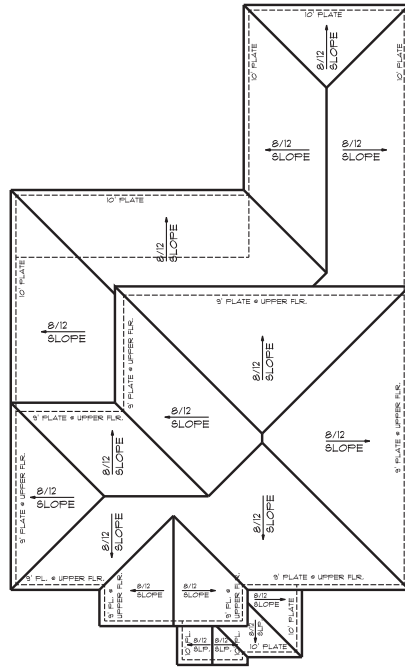


UPPER FLOOR ELECTRICAL PLAN

34" x 20" SHEET - SCALE: 1/4" = 1'-0"
17" x 11" SHEET - SCALE: 1/8" = 1'-0"

 SANDLIN HOMES 5131 Davis Blvd., Fort Worth, Texas 76180 (817) 281-3503 Fax (817) 656-0713		ORIGINATOR DATE 08/16/2020	ADDRESS SPECIFIC DATE 08/24/2020	NOTE: ONLY FRAMED PARTS ARE SHOWN ON THE PLAN ALL OTHERS ARE TO BE DETERMINED BY THE OWNER. ALL ACCESSORY ITEMS ARE TO BE DETERMINED BY THE OWNER. ALL CHANGES TO THE PLAN, AS CHANGES MAY BE REQUIRED, MUST BE APPROVED BY THE ARCHITECT. NO CHANGES PERMITTED AFTER CONSTRUCTION HAS BEGUN.	Sandlin Plan Series CUSTOM PLAN
DRAWN BY: A. WALLACE		REV./S.O.N.S. 4		MULVEY RESIDENCE 2301 GLADE ROAD, LOT 1, BLOCK A HANFORD ADDITION, CORP. JBRE	
SHEET 4 OF 9		UPPER FLOOR ELECTRICAL			

08:45 AM
Friday, October 9, 2020



ROOF PLAN

34" x 22" SHEET - SCALE: 1/8" = 1'-0"
17" x 11" SHEET - SCALE: 1/16" = 1'-0"



REAR ELEVATION

34" x 22" SHEET - SCALE: 1/4" = 1'-0"
17" x 11" SHEET - SCALE: 1/8" = 1'-0"

17" x 11" SHEET - SCALE: V8 = 1'-0"



FRONT ELEVATION

34" x 22" SHEET - SCALE: 1/4" = 1'-0"
17" x 11" SHEET - SCALE: 1/8" = 1'-0"

BUILDING HEIGHT 31'-1"

 SANDLIN HOMES	5131 Davis Blvd., Fort. Worth, Texas 76180 (817) 281-3503 Fax: (817) 656-0719		DRAWN BY: A. WALLACE	SHEET 5 OF 9	FRONT REAR ROOF PLAN
CREATION DATE 08/16/2020	ADDRESS SPECIFIC DATE 08/24/2022 AJW	NOTE: ONLY STANDARD APPLIANCES ARE INCLUDED IN THE PRICE. DISHWASHER, REFRIG, STOVE, AND LAUNDRY UNIT ARE NOT INCLUDED. SEE ALTERNATE SPECIFICATIONS FOR DETAILS. THERE ARE NO STUDIOS IN THE HOUSE. EXTERIOR CONSTRUCTION IS TO BE COMPLETED AND NO SHOWN REQUIRED	sandlin Plan Series CUSTOM PLAN MULVEY RESIDENCE 2201 GLADE ROAD, LOT 1 BLOCK A HATFIELD ADDITION, CORP. JBRE		

08:44 AM Friday, October 9, 2020



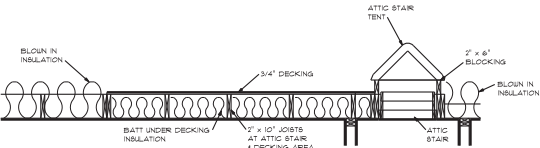
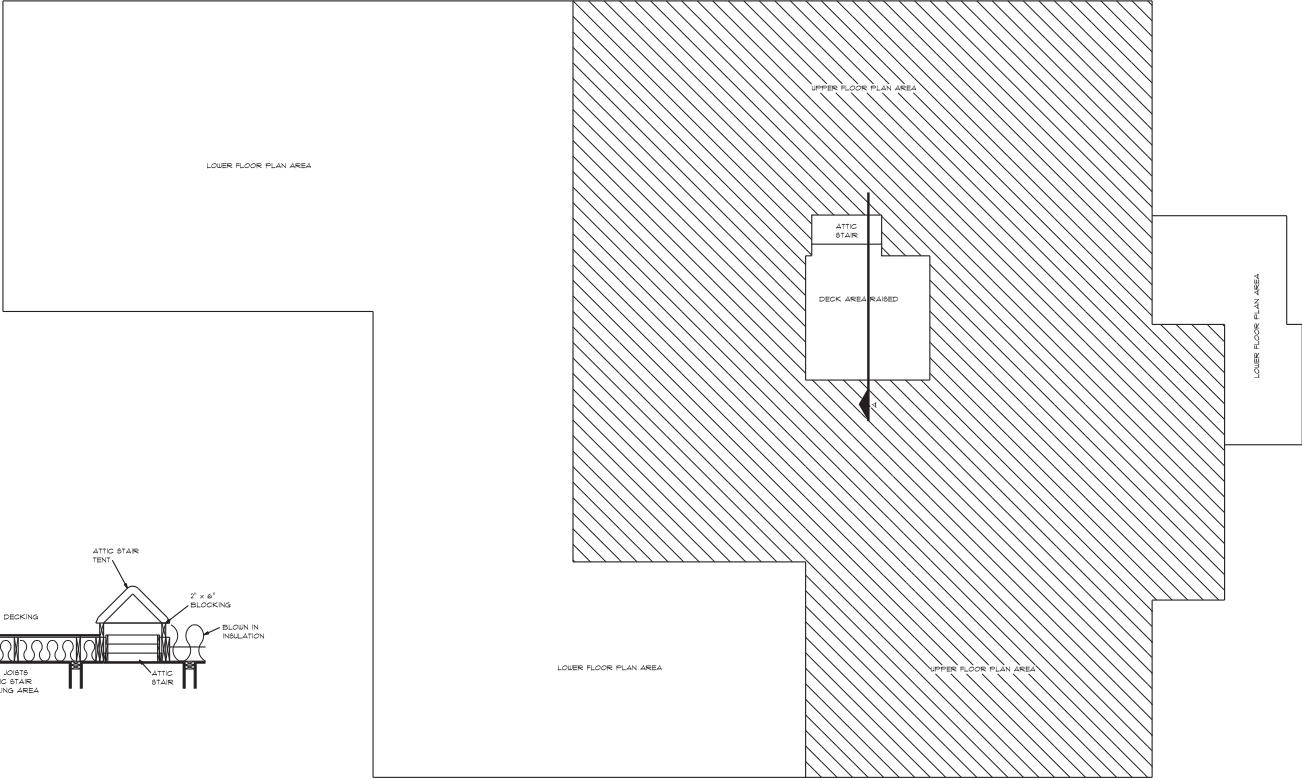
34" x 22" SHEET - SCALE: 1/4" = 1'-0"
17" x 11" SHEET - SCALE: 1/8" = 1'-0"



34" x 22" SHEET = SCALE: 1/4" = 1'-0"
11" x 11" SHEET = SCALE: 1/8" = 1'-0"

 SANDLIN HOMES	CREATION DATE 09/19/2020		ADDRESS SPECIFIC DATE 09/24/2020		NOTE ONLY STANDARD APPLICABLE ADJUSTMENTS MAY BE OBSERVED TO THE FOLLOWING: (1) PER CITY BUILDERS (2) PER COUNTY PLANNING (3) PER HOME TO BE SERVICED (4) BE BASE DURING CONSTRUCTION - NO CHANGES PERMITTED - NO MATERIAL REQUIRED
	REVISIONS:		CUSTOM PLAN		
913 Davis Blvd., Fort Worth, Texas 76100 (817) 281-3509 fax: (817) 656-0719					
DRAWN BY: A. WALLACE					
SHEET 6		OF 9		LEFT RIGHT ELEVATION	

Floor Plan and Building Elevations



SECTION A
3/4" x 2" SHEET - SCALE: 1/2" = 1'-0"
1" x 1" SHEET - SCALE: 1/4" = 1'-0"

DECKING LAYOUT PLAN

3/4" x 2" SHEET - SCALE: 1/4" = 1'-0"
1" x 1" SHEET - SCALE: 1/8" = 1'-0"

NOTE:
ATTIC STAIRS TO BE A 300# LOAD
CAPACITY AND TO HAVE R10 INSULATION.

Sandlin Plan Series CUSTOM PLAN		NOTE: ONLY FRAMED AREAS ARE SHOWN ON THE PLAN. ALL OTHERS ARE TO BE DETERMINED BY THE OWNER. ALL ACCESSORY ITEMS SHOWN DO NOT WARRANT THE PLAN AS CHANGES MAY BE NECESSARY. NO CHANGES PERMITTED - NO BARRIER REQUIRED		MULVEY RESIDENCE 2301 GLADE ROAD, LOT 1, BLOCK A HAMPTON ADDITION, CORP. JBRE	
ORIGINATOR DATE 08/16/2020	ADDRESS SPECIFIC DATE 08/24/2020	REV/REVISIONS			
SANDLIN HOMES		5131 Davis Blvd., Fort Worth, Texas 76180 (817) 281-3503 Fax (817) 656-0719			
DRAWN BY: A. WALLACE		SHEET 1 OF 9			
		DECKING LAYOUT			

08:44 AM Friday, October 9, 2020



34" x 22" SHEET - SCALE: 1/2" = 1'-0"
17" x 11" SHEET - SCALE: 1/4" = 1'-0"

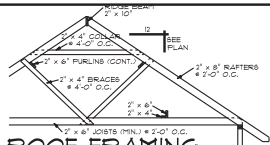
DOORS
6 PANEL U-VALUES 0.11 ± SHGC N/A
1/2 LIGHT U-VALUES 0.11 ± SHGC 0.21
FULL LIGHT U-VALUES 0.30 ± SHGC 0.21
20 MINUTE RATED U-VALUES 0.11 ± SHGC N/A

WINDOWS U-VALUES 0.35 ± SHGC 0.21

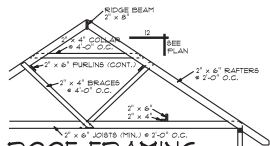
SHEET

8 OF 9
BUILDING
ENVELOPE

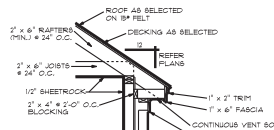
Floor Plan and Building Elevations



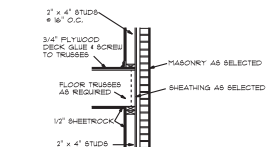
**ROOF FRAMING
DETAIL - OVER 8 & 12 PITCH**



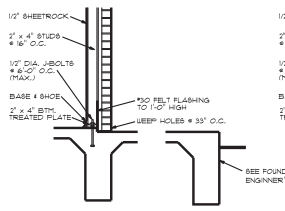
**ROOF FRAMING
DETAIL - 8 & 12 PITCH OR UNDER**



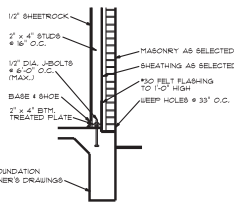
CORNICE "A"



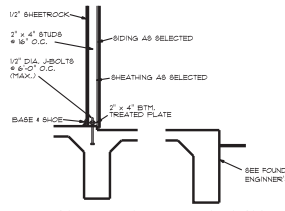
2 STORY



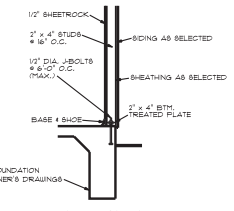
AT PORCH PORCH BEAM



TYP. SECT.

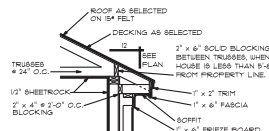


AT PORCH PORCH BEAM



TYP. SECT.

- NOTES:**
- 1.) TWO TURBINE ROOF VENTS ON ROOF.
 - 2.) INSULATION IN EXTERIOR WALLS R-13.
 - 3.) INSULATION IN CEILING R-13 OR R-12 IN VAULTS.
 - 4.) EXTERIOR SIDING CEMENTOUS.
 - 5.) SHEATHING THERMOPL.
 - 6.) BRICK TIE BRACING ON 24" CENTER STUDS @ 24" x 16" OR 16" CENTER STUDS @ 16" x 16".



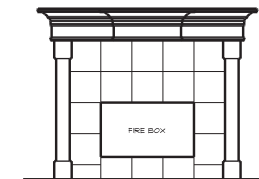
CORNICE SECTION

3/4" x 22" SHEET - SCALE: 1/2" = 1'-0"

11" x 11" SHEET - SCALE: 1/4" = 1'-0"

ABBREVIATIONS

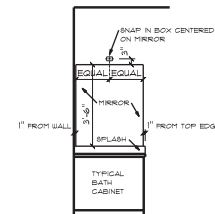
A/C - AIR CONDITIONING UNIT & PAD	H.B. - HOLE BIRD
A.F.F. - ABOVE FINISHED FLOOR	H.H. - HORIZONTAL SLIDING
B.U. - BLOCK & VENE	H.R. - HAND RAFFAGE
C.E.B. - CENTER EYEBROW	INT. - INTERIOR
C.T. - CIRCLE TOP	M.U. - MUD WAIVE
C.W. - GOLD WATER	O.B. - OBSOURE
OPT. - CARPET	OPT. - OPTIONAL
C.G. - CEILING	P. - PORCH
CONV. - CONVENIENCE	P.A.N.T. - PAINTRY
DBL. - DOUBLE	P.L. - PLATE
DBL. R.S. - DOUBLE ROD & SHELF	RAD. - RADIUS
DISP. - DISPOSAL	REFRIG. - REFRIGERATOR
D.W. - DISH WASHER	TEMP. - TEMPERED
DR. - DOOR	S.D. - SMOKE DETECTOR
DRY. - DRYER	S.H. - SINGLE HANG
E.E.C. - ELECTRIC	S.W. - SWITCH
EXT. - EXTERIOR	SGL. R.S. - SINGLE ROD & SHELF
FLR. - FLOOR	SHLV. - SHELVES
FLOR. - FLUORESCENT	T.R.P. R.S. - TRIPLE ROD & SHELF
F.E.B. - FULL EYEBROW	U. - UTILITY
F.G. - FIXED GLASS	U.H. - WATER HEATER
GFI - GROUND FAULT INTERRUPTER	WASH. - WASHER
	W.P.P. - WATER PROOF PLUG



NOTE: FIRE BOX ON 1/2" 1/2" PLATFORM

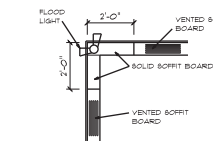
"C" MANTLE WITH LEGS

SCALE : 1/2" = 1'-0"



**LIGHT & MIRROR
DETAIL**

SCALE : 3/8" = 1'-0"



**SOFFIT VENTS
DETAIL**

SCALE : 3/8" = 1'-0"

**Sandlin Plan Series
CUSTOM PLAN**

NOTE: ONLY STANDARD VENTERS
ARE BACK ON THE PLAN
WHEN ALL ADDENDUMS
ARE SUBMITTED.
IF THE PLAN AS CHANGED MAY BE
NO CHANGES REQUIRED
- NO SIGNATURE REQUIRED

ORIGINATOR DATE: 08/16/2020
ADDRESS SPECIFIC DATE: 08/24/2020
REV/CONS:

ORIGINATOR DATE: 08/16/2020
ADDRESS SPECIFIC DATE: 08/24/2020
REV/CONS:

ORIGINATOR DATE: 08/16/2020
ADDRESS SPECIFIC DATE: 08/24/2020
REV/CONS:

**SANDLIN
HOMES**
5131 Davis Blvd., Fort Worth, Texas 76180
(817) 281-3503 Fax (817) 656-0713

**DRAWN BY:
A. WALLACE**

9 OF 9

DETAIL SHEET

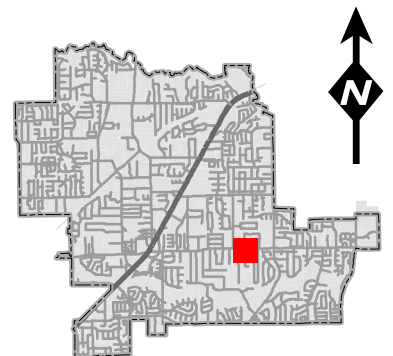
Notification Map



VC20-003
2301 Glade Road

DISCLAIMER:
 This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
SNEAD, DAVID	4900 PATTERSON LN	COLLEYVILLE, TX	76034	4900 PATTERSON LN
SULLIVAN, CHARLES VICTOR	2212 GLADE RD	COLLEYVILLE, TX	76034	2212 GLADE RD
STUBBE, MARK	5302 WALNUT LN	COLLEYVILLE, TX	76034	4901 PATTERSON LN
MEYER, CARISSA S	4807 BILL SIMMONS RD	COLLEYVILLE, TX	76034	4807 BILL SIMMONS RD
CARPENTER, JAMES	2201 GLADE RD	COLLEYVILLE, TX	76034	2201 GLADE RD
RECK MANAGEMENT TRUST	4811 PATTERSON LN	COLLEYVILLE, TX	76034	2200 GLADE RD
BRYANT, CONSOLATA ADHIAMBRO	2313 GLADE RD	COLLEYVILLE, TX	76034	2313 GLADE RD
ATWOOD, JON T	2209 NORWALK DR	COLLEYVILLE, TX	76034	2209 NORWALK DR
HUFF, DAVID A	5006 GREEN HILL LN	COLLEYVILLE, TX	76034	5006 GREEN HILL LN
PORTER, CHARLES ALLEN	2112 GLADE RD	COLLEYVILLE, TX	76034	2112 GLADE RD
TAYLOR, BRETT MATTHEW	5005 GREEN HILL LN	COLLEYVILLE, TX	76034	5005 GREEN HILL LN
SANDERS, MARK	2308 GLADE RD	COLLEYVILLE, TX	76034	2308 GLADE RD
LABARGE, AMY	4809 BILL SIMMONS RD	COLLEYVILLE, TX	76034	4809 BILL SIMMONS RD
NEW, STEVE	4905 BILL SIMMONS RD	COLLEYVILLE, TX	76034	4905 BILL SIMMONS RD
NAUS, JOHN	2400 GLADE RD	COLLEYVILLE, TX	76034	2400 GLADE RD
GREER, JO ELLEN	4904 JIM MITCHELL TR W	COLLEYVILLE, TX	76034	4904 W JIM MITCHELL TR
GILLAN, DAVID B	2301 NORWALK DR	COLLEYVILLE, TX	76034	2301 NORWALK DR
MULVEY, LEAH	2317 GLADE RD	COLLEYVILLE, TX	76034	2317 GLADE RD
NESBITT, WILLIAM H	2208 GLADE RD	COLLEYVILLE, TX	76034	2208 GLADE RD
VINCENT, JANIE K	2309 GLADE RD	COLLEYVILLE, TX	76034	2309 GLADE RD
HOBBS, SHANE	4804 PATTERSON LN	COLLEYVILLE, TX	76034	4804 PATTERSON LN
RIDDLE, JOHN R	5007 GREEN HILL LN	COLLEYVILLE, TX	76034	5007 GREEN HILL LN
NEWSOME, ANTHONY	4800 PATTERSON LN	COLLEYVILLE, TX	76034	4800 PATTERSON LN
				4913 PATTERSON LN
FELLS-BOHANON, BEVERLY	5008 GREEN HILL LN	COLLEYVILLE, TX	76034	5008 GREEN HILL LN
				4811 PATTERSON LN
GARLISH, JAMES	4808 PATTERSON LN	COLLEYVILLE, TX	76034	4808 PATTERSON LN
SABZALI, SOHAIL	5505 GLENVIEW LN	THE COLONY, TX	75056	2205 GLADE RD
WELLS SUSAN G RESIDENCE TRUST	5105 MONTCLAIR DR	COLLEYVILLE, TX	76034	4812 W JIM MITCHELL TR
FRYE, JORDAN ALAN	4900 JIM MITCHELL TRL W	COLLEYVILLE, TX	76034	4900 W JIM MITCHELL TR
LYNN, GARY L	2300 GLADE RD	COLLEYVILLE, TX	76034	2300 GLADE RD
KHAN, ABDUN	4820 N HAVEN	DALLAS, TX	75229	2209 GLADE RD
VINCENT, DANNY	4811 PATTERSON LN	COLLEYVILLE, TX	76034	4811 PATTERSON LN
MULVEY, JOHN M	2301 GLADE RD	COLLEYVILLE, TX	76034	2301 GLADE RD
EMMERT, HEATH N	2305 GLADE RD	COLLEYVILLE, TX	76034	2305 GLADE RD
BELDON HOLLOW	P.O. BOX 797	COLLEYVILLE, TX	76034	COURTESY NOTICE
SUMMERBROOK WEST ADDN	P.O. BOX 864	COLLEYVILLE, TX	76034	COURTESY NOTICE
BROOK MEADOWS ADDITION	P.O. BOX 492	COLLEYVILLE, TX	76034	COURTESY NOTICE
SUMMERBROOK ADDN (COLLEYVILLE)	P.O. BOX 864	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
BUBLITZ, KRISTINA	5137 DAVIS BOULEVARD	NORTH RICHLAND HILLS, TX	76180	APPLICANT

Public notices were mailed on October 23, 2020



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

**City Council Meeting: Tuesday, November 17, 2020 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas**

Request: Request for a variance to certain provisions of Section 3.24. G, Schedule of District Regulations. The request is allow for a 25 ft. street side yard setback and a 15 ft. rear yard setback in lieu of the required 30 ft. street side yard setback and 25 ft. rear yard setback in order to build a new home.

Zoning Case: VC20-003

Applicant: Katrina Bublitz

Owner: John M. Mulvey

Location: 2301 Glade Road

Property Description: Lot 1, Block A, Hampton Addition

Present Zoning: R-20 Single Family Residential district

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved City tax roll. Action by the Zoning Board of Adjustment serves as a final action on the request. The City Council cannot review or overturn decisions of the Board. The decisions of the Board can only be appealed to District Court.

All interested persons are encouraged to attend the public hearing and express their opinions on the variance request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

Jacquelyn Reyst

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

RESOLUTION R-20-4552

A RESOLUTION APPROVING A REQUEST FOR A MAJOR VARIANCE TO SECTION 3.24.G, SCHEDULE OF DISTRICT REGULATIONS OF THE LAND DEVELOPMENT CODE, SPECIFICALLY THE MINIMUM YARD REQUIREMENTS LOCATED AT 2301 GLADE ROAD

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the variance to allow for the construction of a new home (3,147 s.f.) with a 25 ft. street side yard setback and a 15 ft. rear yard setback in lieu of the required 30 ft. street side yard setback and 25 ft. rear yard setback located at 2301 Glade Road (the "Property"), as depicted in Exhibit "A" hereto, is hereby approved, subject to the following conditions:

1. The street side yard setback is reduced to 25 feet from the required 30 feet.
2. The rear yard setback is reduced to 15 feet from the required 25 feet.

Sec. 2. THAT this Resolution shall become effective immediately upon passage; provided that, the variance for the Property shall become effective immediately upon the conditions stated herein being fully satisfied.

AND IT IS SO RESOLVED.

PASSED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

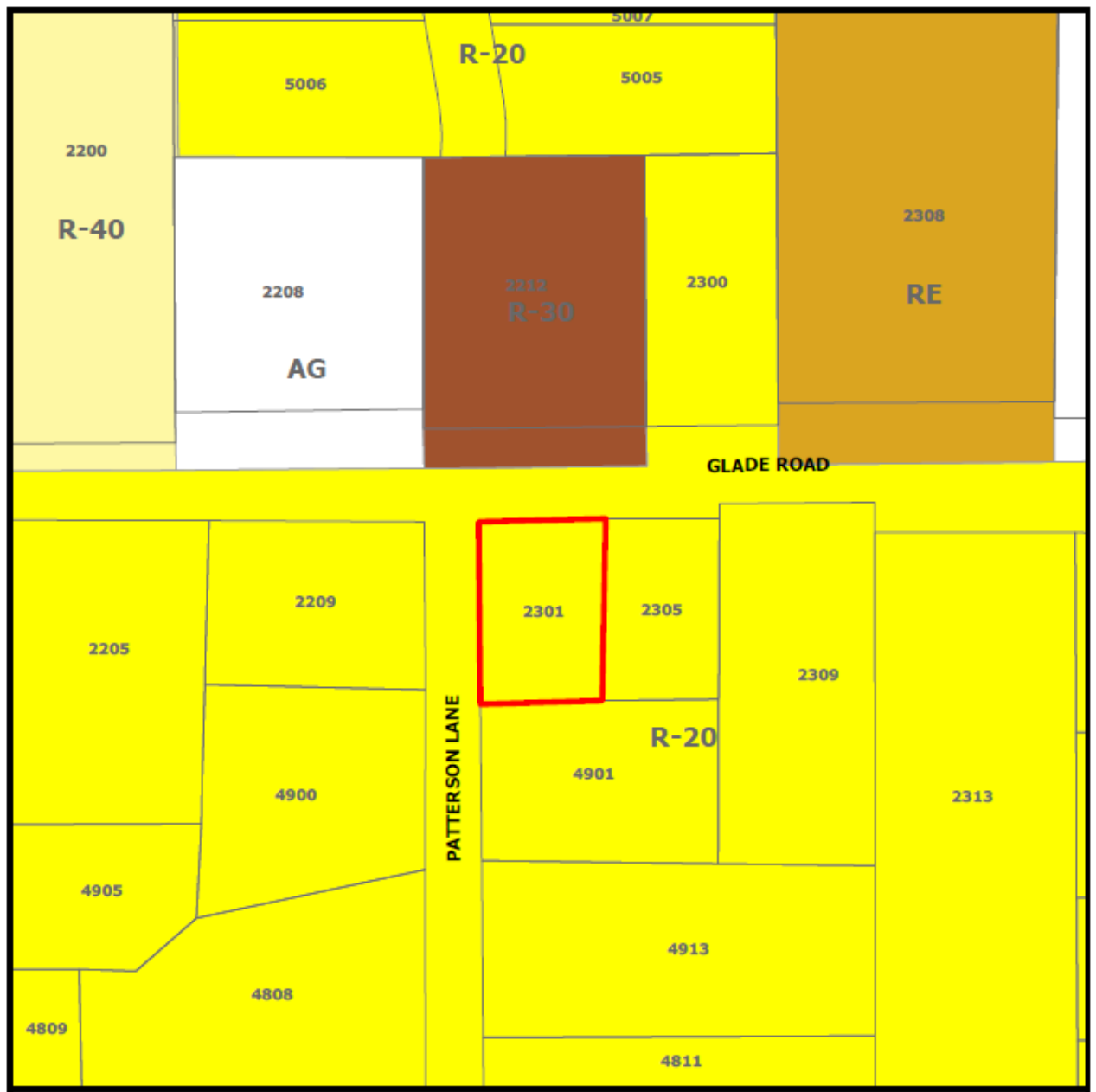
ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

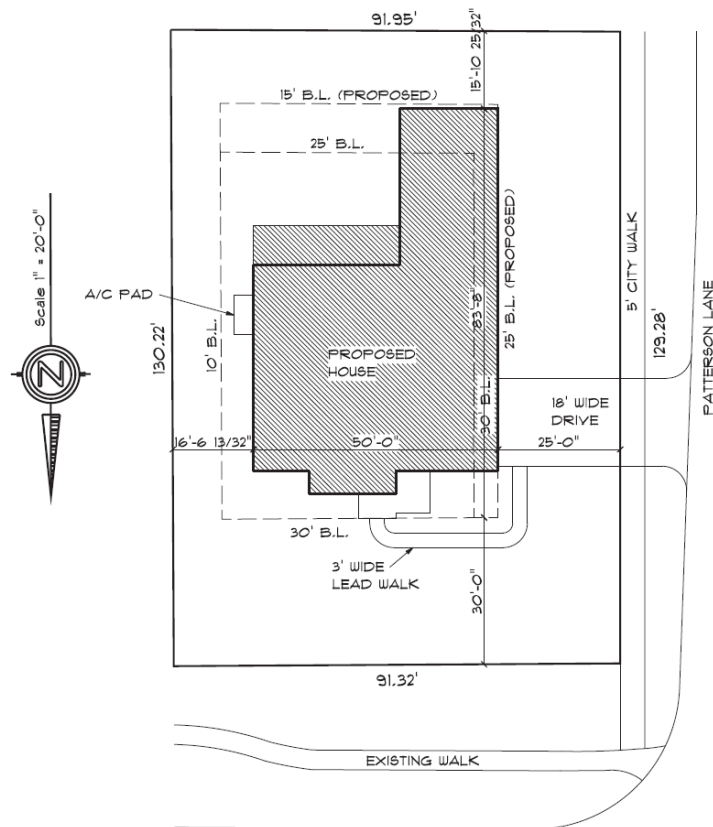
Attachment "A"



Attachment "B"

Site Plan

LOT 12,533 = 100%
HOUSE STRUCTURE 3,141 = 25%
NOT COVERED BY STRUCTURE 9,386 = 75%



2301 Glade Road

LOT 1, BLOCK A
HAMPTON ADDITION
CITY OF COLLEYVILLE
TARRANT COUNTY, TEXAS

CONC. AREA

3' LEAD WALK	-	137 SQ.FT.
A/C PAD	-	32 SQ.FT.
DRIVE	-	450 SQ.FT.
DR. APPROACH	-	265 SQ.FT.
CITY WALK	-	644 SQ.FT.
<u>TOTAL LOT AREA</u>		<u>- 12,533 SQ.FT.</u>

Drawn By:
AW 10-26-2020



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8b

Agenda Date 11/17/2020

Number Resolution R-20-4553

Type Resolution

Department City Secretary

Title

Appointing members to the Audit Committee

Strategic Plan

F1- Protect and preserve the City's top financial ratings

B4- Cultivate a culture of transparency and consistent communication

Explanation

Reading and Public Hearing

On June 17, 2003, by Resolution R-03-2174, City Council established an Audit Committee, whose purpose is to review a draft of the audit report and meet with the auditors, before the audit is presented to the full City Council. On October 2, 2019, City Council directed staff to establish the terms to be two year terms, with a June appointment period.

This Committee requires the appointment of three Councilmembers and one public member. Currently serving are Mayor Pro Tem Lindamood, Councilmembers Wheat and Dodson. Susan Mathisen was the public member and does not wish to continue.

This resolution provides for the appointment of four members to the Audit Committee.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Resolution R-20-4553

RESOLUTION R-20-4553

**A RESOLUTION APPOINTING MEMBERS TO THE
AUDIT COMMITTEE**

WHEREAS, three Councilmember and one at large public member positions on the Audit Committee expired June 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the City Council hereby appoints the following members to the Audit Committee with a term expiring June 2022:

Councilmember
Councilmember
Councilmember
At-Large

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton
Place 1, Tammy Nakamura
Place 3, Kathy Wheat
Place 4, George Dodson

_____	Mayor Pro Tem Bobby Lindamood	_____
_____	Place 5, Chuck Kelley	_____
_____	Place 6, Callie Rigney	_____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8c

Agenda Date 11/17/2020

Number Resolution R-20-4554

Type Resolution

Department City Secretary

Title

Appointing members to the Colleyville Center Advisory Committee

Strategic Plan

1.2 Develop future community leaders

Explanation

Reading and Public Hearing

The Colleyville Center Advisory Committee terms of four at-large members, and two organization representatives (National Charity League and Colleyville Woman's Club) expired March 2020.

The at-large committee members with expiring terms are:

Earlene Garvey
Judith Goodwin
Mark Johnson
Fred Mills

The at-large applicants are listed below and applications are attached.

Jerome Davis
Judith Goodwin
Mark Johnson
Andrew Krush
Fred Mills
Jeremy Tallo
Alex Thomas
Veronica Tripoli

This resolution provides for City Council to consider appointments to the four At-Large Colleyville Center Advisory Committee positions.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Colleyville Center Advisory Committee Applications for Appointment
2. Resolution R-20-4554



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. Download the financial disclosure form here. **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. COLLEYVILLE CENTER ADVISORY COMMITTEE
2. LIBRARY BOARD
3. PARKS AND RECREATION ADVISORY BOARD

☐
☐
☐

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Jerome Davis

Address: 1704 Avalon

Phone: 817-266-1480 E-mail Address: davisjerome15@yahoo.com

How long have you been a Colleyville resident? 47 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Past president of the Library Board, served on what was then called Celebrate Colleyville holiday event, served on Keep Colleyville Beautiful committee, past member of Lions Club, previous member of Colleyville Chamber of Commerce

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

I believe I have experience from previous service that would be helpful to any board, commission, or committee on which I might serve.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

I think the annual survey of citizens is helpful to keep the city, its departments, and its various committees, boards and commissions in touch with the people.

4. **What are some issues in Colleyville which may require change?**

I don't know a great deal about the TIF, but I have some concern that perhaps too many things are being paid for by the TIF.

5. **If you could influence the City in just one way, what would that be?**

I'm not sure how I could influence the city per se, but I'd like to see the City Center expanded to make it more attractive to larger meetings and activities.

6. **Please share your vision for the City of Colleyville.**

I just want the city to continue to grow as a city of excellence. The city should be working with its businesses and residents to make Colleyville a place where people want to be.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 2/20/2020

Recorded/Printed:

Acknowledged By: C Loven



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. Download the financial disclosure form here. Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. CLICK HERE TO MAKE SELECTION *Colleyville Center Advisory Committee*
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Judith Goodwin

Address: 4001 ALLENDALE ST 76034

Phone: 817-267-8702 E-mail Address: dongoodwin@verizon.net

How long have you been a Colleyville resident? ~ 1998

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Advisory Board - Colleyville Center

2. What do you perceive your role will be in serving on a board, commission, or committee?

Input as a private citizen

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Our police & fire departments do a super job.

4. What are some issues in Colleyville which may require change?

(1) Need to finish update old water lines (2) Creek on blade is a hazard going to be a major accident.

5. If you could influence the City in just one way, what would that be?

6. Please share your vision for the City of Colleyville.

Continue updating procedures for infrastructure and city safety.

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received:

2/25/2020

Recorded/Printed:

Acknowledged By: *K Seiger*



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. COLLEYVILLE CENTER ADVISORY COMMITTEE
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Mark Johnson

Address: 4804 Mill Brook Drive

Phone: 817-909-0778 E-mail Address: markjohnson49@mac.com

How long have you been a Colleyville resident? 25 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I'm currently on the Colleyville Center Advisory Board and serve as the Chair. It has been a very enjoyable experience. We have a great Center and the Board is a very positive and collegial organization. Its given an opportunity, beyond just its core functions to get to know of and about other civic organizations. I have previously served on the Historic Preservation Committee and am a longtime member of the Chamber of Commerce and have been a member of the CFAAA since 2004 and CPAAA since 2006.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Reviewing the activities of the Center on a periodic basis; participating in setting priorities and in doing what I can to make the community even more aware of the Center.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

The City Administration and Council do a good job of keeping in touch with the what the citizens want and prioritize. Specifically, we have great and continuously improving Fire and Police Departments and of course, our parks are second to none.

4. **What are some issues in Colleyville which may require change?**

Its a change that's underway - more sidewalks. Once this is done, let's maximize tree planting.

5. **If you could influence the City in just one way, what would that be?**

There some beautiful areas to run and ride a bike, both of which I do daily, but without sidewalks, some are too risky - one example of this is Pleasant Run, particularly from L.D. Lockett to Southlake.

6. **Please share your vision for the City of Colleyville.**

We've been here since December 1995 and have no plans leave. Our vision is a "bucolic" Colleyville

**All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com**

For Office Use

Date Received: 2/10/20

Recorded/Printed:

Acknowledged By: K Seiger



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the *Financial Disclosure and Business Conflict of Interest form*. [Download the financial disclosure form here](#). **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION
2. COLLEYVILLE CENTER ADVISORY COMMITTEE
3. PARK AND RECREATION ADVISORY BOARD

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Andrew Krush

Address: 4808 Mouton Ave. Colleyville, TX 76034

Phone: 580-554-6087

E-mail Address: andmkrush@gmail.com

How long have you been a Colleyville resident? 2.5 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Education: BSBA, MBA, JD | Service: active member of TXSG, active volunteer for passport to freedom initiative and MOSAIC, former policy intern for US Senate | Experience: law, business and finance.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Utilizing my skills and abilities to serve the city of Colleyville's residents and provide guidance to the board(s) to help make the most effective decisions for the issues at hand.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

Assets: public officials (e.g. law enforcement and firefighters) | Policies/Programs: community events, community development, commercial development.

4. **What are some issues in Colleyville which may require change?**

Efficient public works projects, economic development, investment in local businesses, community perception, diversity inclusion.

5. **If you could influence the City in just one way, what would that be?**

Fresh perspective in public service.

6. **Please share your vision for the City of Colleyville.**

Have the city revered as the best place to live in the DFW metroplex.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 1/18/2020

Recorded/Printed:

Acknowledged By: K Seiger



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. Colleyville Center Advisory Committee
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Fred Mills

Address: 5400 Linden Ct. Colleyville, TX 76034

Phone: 817-545-6862 E-mail Address: saxmills@verizon.net

How long have you been a Colleyville resident? 30 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I have served on the Colleyville Center Advisory Committee for 4 terms and enjoy the opportunity to participate and contribute. The Colleyville Center has experienced many improvements and enhancements over the past 15 years. It's a wonderful asset for our City. Other past experience includes serving as the

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

My role on the Advisory Committee is to provide input to new members about past activities, and to encourage participation and involvement. I also encourage support of performing arts activities within the Colleyville Center environment.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

Things seem to be working very well. Economic development has been greatly enhanced by the city's purchase of the land tract at John McCain & Colleyville Blvd. The new city plaza and performance stage and environment is a wonderful addition to our city... they will serve our citizens very well. It's great to see both our Police Dept and Fire Department pursuing new initiatives. Additional support of the performing arts

4. **What are some issues in Colleyville which may require change?**

Landscapers are still blowing leaves and grass into the streets and down our storm sewer drains. They should be required to shred and bag these leaves and grass. As a homeowner I do my own yard work and it doesn't take much time to dispose of this material properly. I would suggest that city council pass an

5. **If you could influence the City in just one way, what would that be?**

Be a good citizen and support our city staff and our first responders.

6. **Please share your vision for the City of Colleyville.**

A VERY SAFE place to live, with beautiful homes, city parks and facilities, and tasteful consumer retail businesses. All of this needs to be supported by a great infrastructure including utilities and easy transportation modes.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 2/17/20

Recorded/Printed:

Acknowledged By: KS

Answers to questions on Application for Appointment
Fred Mills

1. I have served on the Colleyville Center Advisory Committee for 4 terms and enjoy the opportunity to participate and contribute. The Colleyville Center has experienced many improvements and enhancements over the past 15 years. It's a wonderful asset for our City. Other past experience includes serving as the co-chairman of the Commuter Rail Committee. I hold an MBA which is helpful in analyzing Center performance, and initiatives.
2. My role on the Advisory Committee is to provide input to new members about past activities, and to encourage participation and involvement. I also encourage support of performing arts activities within the Colleyville Center environment.
3. Things seem to be working very well. Economic development has been greatly enhanced by the city's purchase of the land tract at John McCain & Colleyville Blvd. The new city plaza and performance stage and environment is a wonderful addition to our city... they will serve our citizens very well. It's great to see both our Police Dept and Fire Department pursuing new initiatives. Additional support of the performing arts is going very well.... Thanks for sponsoring the Ft Worth Symphony Concert in our community!!
4. Landscapers are still blowing leaves and grass into the streets and down our storm sewer drains. They should be required to shred and bag these leaves and grass. As a homeowner I do my own yard work and it doesn't take much time to dispose of this material properly. I would suggest that city council pass an ordinance and begin fining the landscapers for violations. This would quickly stop the abuse and send the proper environment message.
5. Be a good citizen and support our city staff and our first responders.
6. A VERY SAFE place to live, with beautiful homes, city parks and facilities, and tasteful consumer retail businesses. All of this needs to be supported by a great infrastructure including utilities and easy transportation modes.



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. PARKS AND RECREATION ADVISORY BOARD
2. COMMUNITY GARDEN ADVISORY COMMITTEE
3. COLLEYVILLE CENTER ADVISORY COMMITTEE

▼

▼

▼

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Jeremy Tallo

Address: 7401 Overland Trail

Phone: 817-266-4094 E-mail Address: jeremytallo@gmail.com

How long have you been a Colleyville resident? 3 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I have not been on a city board, commission or committee. I have a Bachelors in Criminal Justice, and I am looking for the opportunity to give back to the community.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

I think that my role would be to work with other members to discuss, analyze and advise on decisions that are in the best interest for the community. I do not have a preset agenda for any of these 3 committees, I just believe in leaving the community better than I found it for my kids.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

My family and I use the parks and the library regularly, and I feel that they are both managed very well.

4. **What are some issues in Colleyville which may require change?**

I don't any serious issues with how Colleyville is run. I would like the whole city to be out of the shadow of Covid-19 and running as it was as soon as possible. I believe in a free economy, and look forward to having that opportunity again soon.

5. **If you could influence the City in just one way, what would that be?**

That we would be known as a community that values families and a free market.

6. **Please share your vision for the City of Colleyville.**

That companies would want to be a part of our economy, and that families who value freedom and safety would want to stay here. I want our community to be a beacon of prosperity and liberty for the rest of Texas.

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 5/11/2020

Recorded/Printed:

Acknowledged By:

KS



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. COLLEYVILLE CENTER ADVISORY COMMITTEE

2.

3. CLICK HERE TO MAKE SELECTION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Alex Thomas

Address: 3201 Carisbrooke Court

Phone: 904-703-9008 E-mail Address: atpost@gmail.com

How long have you been a Colleyville resident? 4 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I graduated with a Bachelor Science(BS), Doctor of Medicine(MD) and Master in Healthcare Administration (MHA/MBA). I'm active with various GCISD committees, active in Boy Scout Troop 1905 at Compass Church. Volunteer at Compass Church Grace Food Drive, Meal Marathon, and various community 5K

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

I would like to contribute to the great vision and direction Mayor Newton and the members of the City Council are moving Colleyville in. I would like to preserve the small town feel the Mayor and City Council are focused on in every decision they make on behalf of the residents of Colleyville.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

City of Colleyville has so many great programs for kids, adults and elderly. Breakfast with Santa, Colleyville Farmers Market, Stars and Guitars Concert, and Fort Worth Symphony Orchestra Community Concert are some of the great bonuses residents of Colleyville get to enjoy. Colleyville also has great parks which are well maintained. City services from Public Works, Fire Figthers, and Police Department are always

4. **What are some issues in Colleyville which may require change?**

Many residents don't always know about the great services and activities the city offers. It would be great to get residents more involved so that they can enjoy the various activities the city offers.

5. **If you could influence the City in just one way, what would that be?**

I would like to see more residents participate in the various city activities, programs, and social events.

6. **Please share your vision for the City of Colleyville.**

We have a great city and that offers so much. We have city leaders and employees that move us forward, but consider each decision to see if they are preserving our past as well as our small town feel. I believe having engaged residents is part of what builds and preserves great communities like Colleyville.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received:

3/3/2020

Recorded/Printed:

Acknowledged By:

K Seiger



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. PLANNING AND ZONING COMMISSION
2. PARKS AND RECREATION ADVISORY BOARD
3. COLLEYVILLE CENTER ADVISORY COMMITTEE

▼

▼

▼

Name: ☒ Ms. ☐ Mrs. ☐ Mr. Veronica Tripoli

Address: 1834 Mapelwood Tr. Colleyville Tx 76034

Phone: 817-707-6844 E-mail Address: veronica@sellsdfw.com

How long have you been a Colleyville resident? 18

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I've sat on P/Z prior and thoroughly enjoyed it. As a local realtor, I'm very familiar with all the subdivisions and the developments that are going on within the city.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

This role is an opportunity to provide service to my community. It is also the duty to be able to review applications that are coming in and whether they meet the guidelines of our master plan.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

I believe the transparency that has been set forth a few years back has been a wonderful attribute to the city. I'm also very happy to see the city really working with the school board to create positive change and growth. Our school district is a very important entity within the city and our tax paying dollars.

4. **What are some issues in Colleyville which may require change?**

I'm not fully aware of what is being worked on right now. I will say I would love to see more attention to our parks, trails and outdoor spaces. Residents of Colleyville use the parks and trails and keeping them beautified is important.

5. **If you could influence the City in just one way, what would that be?**

I mentioned this a couple of years ago, and now with Von Hubsand's passing, I would love to see a dog park in Colleyville and named after him.

6. **Please share your vision for the City of Colleyville.**

To keep the charm and cozy feeling of a small community with the leadership of smart growth.

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received:

Recorded/Printed:

Acknowledged By:

RESOLUTION R-20-4554

**A RESOLUTION APPOINTING MEMBERS TO
THE COLLEYVILLE CENTER ADVSIORY COMMITTEE**

WHEREAS, the Colleyville Center Advisory Committee has four At-Large positions whose terms expired March 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the City Council hereby appoints the following persons to the Colleyville Center Advisory Committee with a term expiring March 2022:

-
-
-
-

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS ON THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8d

Agenda Date 11/17/2020 **Number** Resolution R-20-4555

Type Resolution

Department City Secretary

Title

Appointing members to the Colleyville Economic Development Corporation

Strategic Plan

B4- Cultivate a culture of transparency and consistent communication

Explanation

Reading and Public Hearing

This board requires the appointment of three public directors, and four Councilmembers, two of which serve as President and Vice President. At the last CEDC meeting, the Board elected Councilmember Dodson, President, and Mayor Newton, Vice President, and both have agreed to serve, thus reducing the number of Councilmember appointments to two.

The Councilmembers with expiring terms are:

Mayor Pro Tem Lindamood

Councilmember Kathy Wheat

Public at-large members with expiring terms are:

Ralph Hunkins

Mark Slosson

John Terhoeve

The public at-large applicants are listed below and applications are attached.

Tina Bond

Frank Carroll

Dustan Goodell

Ralph Hunkins

Andrew Krush

Gary McPherson

Scotty Richardson

Kevin Stotmeister

John Terhoeve

This resolution provides for City Council to consider appointments to two Councilmember positions and three public at-Large positions.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Colleyville Economic Development Corporation applications
2. Resolution R-20-4555



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. COLLEYVILLE ECONOMIC DEVELOPMENT COMMITTEE
2. PARKS AND RECREATION ADVISORY BOARD
3. LIBRARY BOARD

▼

▼

▼

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Tina Bond

Address: 3104 St. Albans Circle, Colleyville, TX 76034

Phone: 8179038462 E-mail Address: tina.e.bond@gmail.com

How long have you been a Colleyville resident? 5 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Over ten years in commercial real estate and finance; recently appointed to the ULI Center for Leadership class of 2021

2. What do you perceive your role will be in serving on a board, commission, or committee?

I will be able to utilize my background in commercial real estate and finance and knowledge and interest of urban planning to preserve Colleyville as a safe haven in the Dallas/Fort Worth Metroplex.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

In my opinion, everything with which I have had the pleasure of utilizing are working well - the parks and rec group, specifically youth sports, the library, the police and fire department are all excellent examples of the Colleyville standard.

4. What are some issues in Colleyville which may require change?

Due to the COVID-19 pandemic, and surge of migration to the suburbs, Colleyville may need to adapt to the quickly changing population.

5. If you could influence the City in just one way, what would that be?

To help maintain the serene, safe, and quiet way of living in Colleyville.

6. Please share your vision for the City of Colleyville.

To grow and adapt with population growth, while maintaining our safe, quiet, and friendly neighborhoods.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received:

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Acknowledged By:



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. ZONING BOARD OF ADJUSTMENT/SIGN BOARD OF APPEALS
2. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION
3. PLANNING AND ZONING COMMISSION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Wm. Frank Carroll

Address: 1304 Alexandra Court

Phone: 817-781-7086 E-mail Address: frankcarroll1917@gmail.com

How long have you been a Colleyville resident? 25 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

City Council, Planning and Zoning Commission, Chair and Vice Chair Zoning Board of Adjustment, President Crime Control Commission, Sign Board of Appeals

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Continue to serve as Chair of ZBA and Sign Board of Appeals. Insure that the City Ordinances are followed, that everyone is given a full and fair hearing, and that variances are granted only in accordance with the requirements of the City Ordinances and Texas law.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

City is well managed. Effective tax rates have been lowered the last two years and there has been no reduction in services. Police and fire departments are exemplary. Road repairs are being conducted in a logical and financially appropriate manner. The City has done what it can to ameliorate the impact of the Highway 26 construction on local businesses.

4. **What are some issues in Colleyville which may require change?**

Continued improvements to roads. The traffic is only going to get worse and traffic lights and roundabouts may need to replace stop and yield signs. Also, increasing the speed limit to 35 may be necessary.

5. **If you could influence the City in just one way, what would that be?**

Help maintain Colleyville as it currently is-an oasis of quiet, rural and safe living among the other cities of the metroplex.

6. **Please share your vision for the City of Colleyville.**

To continue to progress by attracting appropriate businesses thereby increasing our tax base while maintaining rural feel and safe atmosphere for the City.

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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Date Received: 10.15.2019

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K.S.



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. PARKS AND RECREATION ADVISORY BOARD
2. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION
3. PLANNING AND ZONING COMMISSION

▼

▼

▼

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Dustan Goodell 

Address: 3701 Laurens Place, Colleyville 76034

Phone: 214 796 6827 E-mail Address: dgoodell@associaonline.com

How long have you been a Colleyville resident? 14 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Served on city of Bedford Parks and Recreation Board. Served as Board President of Creekwood HOA (Bedford). Serving as Board member for the Turtle Creek Association (Dallas). Twenty five years as executive leadership in the homeowner association management industry with various Boards.

2. What do you perceive your role will be in serving on a board, commission, or committee?

This role is multifaceted...understand "where we are today".....assist in developing long terms plans for continued improvement in "best practices" and physical assets...implement long term plan with appropriate fiscal accountability and expeditious execution of agreed upon plan.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Positive "safe" environment.....excellent school systems.....local city and police support.....retail availability... cleanliness of street and park/public areas.....

4. What are some issues in Colleyville which may require change?

Monitor proper zoning and traffic control....

5. If you could influence the City in just one way, what would that be?

Continue the comittment to upscale lifestyle and amenities, but awareness of traffic control and street congestion. Maintain the beauty of Colleyville.

6. Please share your vision for the City of Colleyville.

Colleyville provides, and should strive to continue to provide a "family friendly" environment with an emphasis on superior school systems, strong crime prevention, ease of access through the city, proper zoning to balance increase business opportunities with preservation of Colleyville "culture", amenities for youth and seniors in terms of parks and recreational facilities. and finally. strong City leadership.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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Acknowledged By: KS



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. CLICK HERE TO MAKE SELECTION
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION

Colleyville Economic Development Corporation

Name: ☐ Ms. ☐ Mrs. ☒ Mr.

Ralph H. Huskins

Address:

717 Beverly Drive

Phone: *972-268-3331*

E-mail Address: *rhuskins@rcal-revenue.com*

How long have you been a Colleyville resident? *2010*

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

CEOC 2018-2020

2. What do you perceive your role will be in serving on a board, commission, or committee?

Continued citizen involvement

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Colleyville is a well run city. I think executive, managerial and operational tasks are working well.

4. What are some issues in Colleyville which may require change?

None

5. If you could influence the City in just one way, what would that be?

View for the future in 10, 20, 30 years.

6. Please share your vision for the City of Colleyville.

A great place to live!

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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Date Received:

10.2.2020

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Acknowledged By:



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the *Financial Disclosure and Business Conflict of Interest form*. [Download the financial disclosure form here](#). **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION
2. COLLEYVILLE CENTER ADVISORY COMMITTEE
3. PARK AND RECREATION ADVISORY BOARD

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Andrew Krush

Address: 4808 Mouton Ave. Colleyville, TX 76034

Phone: 580-554-6087

E-mail Address: andmkrush@gmail.com

How long have you been a Colleyville resident? 2.5 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Education: BSBA, MBA, JD | Service: active member of TXSG, active volunteer for passport to freedom initiative and MOSAIC, former policy intern for US Senate | Experience: law, business and finance.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Utilizing my skills and abilities to serve the city of Colleyville's residents and provide guidance to the board(s) to help make the most effective decisions for the issues at hand.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

Assets: public officials (e.g. law enforcement and firefighters) | Policies/Programs: community events, community development, commercial development.

4. **What are some issues in Colleyville which may require change?**

Efficient public works projects, economic development, investment in local businesses, community perception, diversity inclusion.

5. **If you could influence the City in just one way, what would that be?**

Fresh perspective in public service.

6. **Please share your vision for the City of Colleyville.**

Have the city revered as the best place to live in the DFW metroplex.

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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Date Received: 1/18/2020

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Acknowledged By: K Seiger



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. Download the financial disclosure form here. **Select Board, Commission, or Committee Applying For Below:** (preference 1, 2, 3)

1. LIBRARY BOARD
2. PLANNING AND ZONING COMMISSION
3. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Gary McPherson

Address: 316 Polo Trl Colleyville, TX 76017

Phone: 972-742-5778 E-mail Address: mcpherson7@verizon.net

How long have you been a Colleyville resident? 18 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Forty years of experience in human resources, aerospace/defense business, public education, & library/media services. Current President Colleyville Library Board, executive professor/consultant UT-Arlington & Texas AM. Board of Directors 6Stones Mid-Cities, Remington Park HOA Board. BA, MS degrees Business/Education. Certified through SMU as a Texas, Florida Mediator.

2. What do you perceive your role will be in serving on a board, commission, or committee?

Contribute ideas, analysis, input as required to the team of board members and city staff to preserve, sustain, and create a City that is viewed as a great place to live and raise a family. Ensure the city has appropriate resources and citizen involvement to continue to thrive and encourage positive relationships among neighbors and guests to Colleyville.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Colleyville's Public Safety, Government Offices/Departments are efficient, well managed, and are perceived among the best in Texas. Economic Development efforts have turned around in recent years and are getting results keeping the tax base stable despite the Pandemic pressures. Planning and Zoning is consistent and done professionally. Parks are outstanding and recreational facilities are getting better. City infrastructure (water, sewers, roads, etc. are getting adequate improvements on a regular well planned basis.

4. What are some issues in Colleyville which may require change?

Selective rezoning of some retail areas to other uses if the pandemic economy causes massive lease space to flood markets. Zoning and code enforcement may need more resources to better address homeowners that are not maintaining their properties. Senior Center resources could be expanded.

5. If you could influence the City in just one way, what would that be?

Encourage programs and activities that continue to foster positive dialog, win/win resolution of disputes/issues and stronger neighbor to neighbor relationships

6. Please share your vision for the City of Colleyville.

I would like to see Colleyville preserve it's rural feel despite it's central location in the busy DFW area, continue to beautify common areas, parks, roundabouts, etc. and make it a catalyst to integrate the resources of our schools, city government, churches, and businesses. All working to a common goal and vision.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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CL



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the *Financial Disclosure and Business Conflict of Interest form*. [Download the financial disclosure form here](#). **Select Board, Commission, or Committee Applying For Below:** (preference 1, 2, 3)

1. COLLEYVILLE ECONOMIC DEVELOPMENT COMMITTEE
2. TAX INCREMENT FINANCE DISTRICT
3. PARKS AND RECREATION ADVISORY BOARD

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Scotty Richardson

Address: 2005 Reynolds Drive

Phone: 817-676-2120

E-mail Address: labman0001@hotmail.com

How long have you been a Colleyville resident? 1 yr.

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Gainesville TX: Executive Board Secretary for Economic Development Council, Planning and Zoning Board, Park and Recreation Board, Historic Gainesville Board, President Medal of Honor Host City Program, Texas Open Meetings Act Certified, Executive Manager for 41 years at PepsiCo/Frito-Lay, B.S. Degree from Missouri State, Executive MBA from NW Uni. Kellogg School of Business

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Supporting the city's visions, strategies and policies, while setting a path forward for the assigned board, commission or committee.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

There are so many areas that are working well. The city's balanced fiscal planning and strategies are some great examples.. Paying off the debt and paying cash for capital improvements. The capital improvement plan is progressing at a nice rate of completion such as street repairs, roundabouts, park improvements, preservation (Webb House). The policy of keeping the rural feel in Colleyville is working well. Police, Fire and Community Services assets are all working well and response is improving.

4. **What are some issues in Colleyville which may require change?**

New State mandated requirements keep coming. A good example are the state changes reducing building code requirements. The city took great proactive steps by buying 15 acres at the John McCain city entrance to ensure high building quality. Changes in city acquiring potential development property should continue and grow. Not only should we control building quality, but we should also control for the desired business in Colleyville. Colleyville should monitor state activity and change their approach as needed..

5. **If you could influence the City in just one way, what would that be?**

Keep the rural and community environment that Colleyville residents enjoy, while building opportunities for desirable restaurants, retail businesses, parks and trails.

6. **Please share your vision for the City of Colleyville.**

A place that is admired for it's government, quality of life and community.

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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Acknowledged By:

Dear City Officials of Colleyville,

My name is Scotty Richardson and I reside at 2005 Reynolds Drive, which is in the Ross Downs neighborhood of Colleyville. After retirement as an executive with PepsiCo/Frito-Lay, my wife and I decided to move into the area to be closer to our family. We have lived in Texas for 42 years, during which we previously resided in Irving, Euless, Keller and Gainesville. When choosing Colleyville as our retirement city, we found a true commitment to community by officials and residents. My wife and I refer to this as Colleyville Cozy. You get this feeling from the people and all the surroundings of nature, community pride and responsible government that you can trust.

While living in Gainesville, I decided to get involved with city government boards and organizations. I enjoy working with people and building my community's future. Having watched every Colleyville City Council Meeting and Work Session, I love the teamwork and passion everyone shows for Colleyville. I would like to join this and contribute in any way possible. I have interest in becoming member of one or more city boards.

In Gainesville I served on the following boards and organizations: Economic Development Corporation Executive Board (EDC), Planning and Zoning Board, Park and Recreation Board, Gainesville Historic District Board and President of the Medal of Honor Host City Program. I know Carlton Schwab, CEO of the Texas Economic Development Council. I spoke to him last week at an EDC retirement event and we discussed Colleyville's state award last year. He was very positive on Colleyville.

I have considerable experience in economic development planning and strategy, recruitment of the desired businesses, zoning regulations/issues/SUPs, building/improving parks, trail and nature systems, historic preservation, organizing community events and community volunteer involvement.

I worked for PepsiCo over 40 years as an executive R&D Manager, specializing in Analytical Sciences (Chemistry). I managed R&D laboratories in Plano, Europe and Australia. I have a B.S. degree from Missouri State and an Executive MBA from Northwestern University's Kellogg School of Management (100 classroom hours). I was awarded a special award from the New York Academy of Science organization on my technical innovations and am co-inventor on 7 U.S. patents.

My passion now is my family, community and enjoying retirement in Colleyville. I hope my desire and qualifications might fit a need on one of Colleyville's city boards. I believe in integrity, trust and teamwork. I have conservative views, believe in fiscal responsibility and would like to keep Colleyville a place all residents enjoy and admire. If the Mayor, a Board Chairman or City Council Member would like to interview me or discuss any boards, I am available at 817-676-2120.

References:

Jim Goldsworthy, Mayor of Gainesville 940-665-7777

Tommy James, President Gainesville Economic Development Corporation 940-727-2152

Arleene Loyd Fomby, GEDC Director 432-238-6330



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. COLLEYVILLE ECONOMIC DEVELOPMENT COMMITTEE
2. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION
3. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Kevin STOTMEISTER

Address: 2306 Carlisle Ave., Colleyville, TX 76034-5432

Phone: 817.494.8649 home E-mail Address: KevinStot@outlook.com

How long have you been a Colleyville resident? 2 and 1/2 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**
Please see attached bio for specific details. Served on both Oceanside, CA Economic Development Commission and North San Diego County EDC for a combination of about 15 years. Have served on numerous professional, industry, not-for-profit foundations and service boards
2. **What do you perceive your role will be in serving on a board, commission, or committee?**
Learn and understand the issues surrounding economic development for the City. Review potential solutions and enhancements to economic development. Serve in an advisory position on economic development matters to City staff and Council.
3. **In your opinion, what policies/programs/assets of Colleyville are working well?**
Colleyville enjoys a great reputation as an excellent place to live and raise a family. It is an exceptional community with high value homes and exemplary quality of life amenities
4. **What are some issues in Colleyville which may require change?**
I suspect that the jobs to housing ratio in the City is quite low. Also, my guess would be that we are essentially at total build out in commercial/industrial land uses. This combination dramatically limits future improvements in taxation efficiencies and lower costs in the provision of city services.
5. **If you could influence the City in just one way, what would that be?**
To help in recognizing the financial importance in balancing the use of land for both residential and commercial/industrial purposes.
6. **Please share your vision for the City of Colleyville.**
Colleyville - the greatest place in north Texas to both live and work.

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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Acknowledged By:

As of February 2020

Kevin S. Stotmeister

President & CEO, *Federal Heath Sign Company, LLC*, Euless, TX – **Retired January 1, 2020**

Kevin came to the former *Federal Sign* in 1980 after eight years on active duty as an officer with the *U. S. Navy Civil Engineer Corps*. His assignments with the Navy included varying responsibilities with the *Seabees* as well as construction contract administration and public works management positions. With *Federal Sign*, he began as an Engineering Manager in the Chicago-based region. In 1984, he was promoted to District Manager for Indianapolis sales and manufacturing operations. He became General Manager of *Federal Sign's* Southwest Region, headquartered in Arlington, Texas, in 1986. He was promoted to Vice President in 1988. In 1990, Kevin accepted the promotion and transfer as Vice President /General Manager of the Western Region, the company's largest region. Kevin was promoted to President of *Federal Sign* in October 1993. With the combining of *Federal Sign* and *Heath Sign* companies in May 2003, Kevin was appointed President & CEO of *Federal Heath Sign*.

Kevin has earned both a Bachelor's and Master's Degree in Civil Engineering from the *University of Illinois* as well as a Master of Business Administration from the *University of Chicago*. He is a registered Professional Engineer - *Illinois*. Kevin has received numerous additional certifications including Operations Management – *Stanford University*, Lean Enterprise System Design – *University of Tennessee*, Corporate Financial Management – *M.I.T.* and certification as a Total Quality Management (TQM) instructor from the *Hogan Center for Performance Excellence in Dallas, TX*.

He has been active in various business, professional and industry associations throughout his career. He has served as a Board Member for the *California Sign Association* as well as serving as a member of the Board of Directors of the *International Sign Association (ISA)*, as Chairman of *ISA's* National Sign Companies Division, as Chairman of the Government Relations Committee, as Chairman of *ISA's* Statistics Committee and as a member of the International Committee. He is a past member of the Editorial Advisory Board of *Signs of the Times* magazine. Kevin also has served as a Commissioner and Past Chairman of the *City of Oceanside*, California's Economic Development Commission. He also is a past Chairman of the Board of *KOCT*, Oceanside, California's award-winning community access television station. He is a member and past Secretary of the Board of Trustees of San Diego's *North County Economic Development Corporation*. Kevin served on the Advisory Board of *California Pacific Airlines* and as a Director Emeritus and past Chair of the *Tri-City Hospital Foundation* in north San Diego County. He also was a Board member of privately-held *Bike Bandit* company for four years. Kevin is a past member of the *Oceanside Unified School District's* Citizen Bond Oversight Committee. He is a current member of The Colleyville Lions Club service organization and Colleyville Executive Organization.

Kevin and his wife, Ellen, now make their home in Colleyville, Texas. Their two married daughters and families also live in Texas.



Application for Appointment

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1. COLLEYVILLE ECONOMIC DEVELOPMENT COMMITTEE
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. John Terhoeve

Address: 1204 Opal Court, Colleyville

Phone: 817-999-5629 E-mail Address: jinterhoeve@gmail.com

How long have you been a Colleyville resident? 20yr

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Served on the Colleyville CEDC 2003-2007, guiding the funding of the library and refinancing of its debt, and in 2017, filling an interim position.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Improve Colleyville through effective spending of its 1/2-cent sales tax within the bounds of its charters. I excel at strategic planning and operational budgets, which can contribute to the CEDC planning.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

The transparency of government, its strategic planning, and its parks and library are all working well.

4. **What are some issues in Colleyville which may require change?**

The past decade has seen significant upgrades to Colleyville (buildings, roads, parks, recreation), culminating in the Hwy 26 expansion and beautification. We will need to be vigilant in protecting all that we improved.

5. **If you could influence the City in just one way, what would that be?**

Finding ways to keep sales tax dollars in our city as opposed to being dined and shopped out to neighboring Southlake and Grapevine. Improving some of the north end of Colleyville Boulevard.

6. **Please share your vision for the City of Colleyville.**

I envision Colleyville maintaining its rural feel with modern amenities and choices even though in the middle of the Metroplex. Keeping the parks first rate. Creating a recreation center for all ages.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 9.24.2020

Recorded/Printed:

Acknowledged By:

C.L.

RESOLUTION R-20-4555

**A RESOLUTION APPOINTING MEMBERS TO THE
COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS**

WHEREAS, two Councilmember and three public at-large positions on the Colleyville Economic Development Corporation Board of Directors have a term which expired June 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the City Council hereby appoints the following persons to the Colleyville Economic Development Corporation with a term expiring June 2022:

- Mayor Richard Newton
- Councilmember George Dodson
- Councilmember
- Councilmember
- Public at-large
- Public at-large
- Public at-large

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS ON THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8e

Agenda Date 11/17/2020

Number Resolution R-20-4556

Type Resolution

Department City Secretary

Title

Appointing members to the Library Board

Strategic Plan

B4- Cultivate a culture of transparency and consistent communication

Explanation

Reading and Public Hearing

There are four place positions, on the Library Board, whose terms expired March 2020, and an Alternate 2 position which is vacant and expires March 2021.

The following Board members terms expired March 2020:

Place 2 - Gary McPherson

Place 4 - Molly Skinner

Place 6 - Merry Graves

Place 7 - Lourdes McWithey

The applicants are listed below:

Tina Bond

Wanda Cotter

Jerome Davis

Joy Fulton Lee

James Linn

Gary McPherson

Molly Skinner

Billie Tuttle

The Library Board bylaws also provide for the "President of the Friends of the Colleyville Public Library and the President of the Colleyville Public Library Foundation to serve as ex-officio members of the Library Board, with terms to run concurrent with the terms as President of each organization." An excerpt of the Library Board bylaws is attached to this agenda briefing.

Currently, Joan Roberts serves as the President of the Friends of the Colleyville Public Library, and Pat Jones President of the Colleyville Public Library Foundation.

This resolution provides for City Council to consider appointments to the Library Board.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Library Board applications
2. Resolution R-20-4556



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. COLLEYVILLE ECONOMIC DEVELOPMENT COMMITTEE
2. PARKS AND RECREATION ADVISORY BOARD
3. LIBRARY BOARD

▼

▼

▼

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Tina Bond

Address: 3104 St. Albans Circle, Colleyville, TX 76034

Phone: 8179038462 E-mail Address: tina.e.bond@gmail.com

How long have you been a Colleyville resident? 5 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Over ten years in commercial real estate and finance; recently appointed to the ULI Center for Leadership class of 2021

2. What do you perceive your role will be in serving on a board, commission, or committee?

I will be able to utilize my background in commercial real estate and finance and knowledge and interest of urban planning to preserve Colleyville as a safe haven in the Dallas/Fort Worth Metroplex.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

In my opinion, everything with which I have had the pleasure of utilizing are working well - the parks and rec group, specifically youth sports, the library, the police and fire department are all excellent examples of the Colleyville standard.

4. What are some issues in Colleyville which may require change?

Due to the COVID-19 pandemic, and surge of migration to the suburbs, Colleyville may need to adapt to the quickly changing population.

5. If you could influence the City in just one way, what would that be?

To help maintain the serene, safe, and quiet way of living in Colleyville.

6. Please share your vision for the City of Colleyville.

To grow and adapt with population growth, while maintaining our safe, quiet, and friendly neighborhoods.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received:

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Acknowledged By:



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. ~~CLICK HERE TO MAKE SELECTION~~ Library Board
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION

Name: ☒ Ms. ☐ Mrs. ☐ Mr. Wanda Cotter

Address: 5601 Oak Top Drive

Phone: 8068863661

E-mail Address: pleiades1972@gmail.com

How long have you been a Colleyville resident? 1 1/2 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I'm a retired English/Literature teacher at the secondary and junior college level, I have worked in libraries in the past, and I'm a passionate reader and life-long learner.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

I would see my role first as watching, listening, and learning while I figure out how to add my strengths and opinions to the board as a whole to extend and strengthen the library's role in the community.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

I've loved living in this community and learning about it. I've been really impressed by the recreation programs and the community support of the schools. Since I live near 26/Glade, I've been able to watch the construction there and begin to see how it will improve area transportation and commerce. Also, I enjoy the area around City Hall and the library because it's so peaceful to sit out in the breezeway and read.

4. **What are some issues in Colleyville which may require change?**

I'd love to see the Main Street area and city plaza turn into a more pedestrian-friendly area with shops and restaurants. Also, I'd like to see more city parks and recreation areas appropriate for young children like my grandchildren, ages 2 and 4. I enjoy classes at the senior center and would like to see more exercise equipment there.

5. **If you could influence the City in just one way, what would that be?**

Wow! I'd certainly choose to make the city library something equivalent to the Grapevine library.

6. **Please share your vision for the City of Colleyville.**

My vision for the city would be to retain the wonderful rural feeling that exists in the area of town where I live. Each day when I travel to Southlake to pick up my grandson at his preschool, it's like a beautiful, relaxing country drive.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 1.30.2020

Recorded/Printed:

Acknowledged By: *KS*



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. Download the financial disclosure form here. **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. COLLEYVILLE CENTER ADVISORY COMMITTEE
2. LIBRARY BOARD
3. PARKS AND RECREATION ADVISORY BOARD

☐
☐
☐

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Jerome Davis

Address: 1704 Avalon

Phone: 817-266-1480 E-mail Address: davisjerome15@yahoo.com

How long have you been a Colleyville resident? 47 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Past president of the Library Board, served on what was then called Celebrate Colleyville holiday event, served on Keep Colleyville Beautiful committee, past member of Lions Club, previous member of Colleyville Chamber of Commerce

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

I believe I have experience from previous service that would be helpful to any board, commission, or committee on which I might serve.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

I think the annual survey of citizens is helpful to keep the city, its departments, and its various committees, boards and commissions in touch with the people.

4. **What are some issues in Colleyville which may require change?**

I don't know a great deal about the TIF, but I have some concern that perhaps too many things are being paid for by the TIF.

5. **If you could influence the City in just one way, what would that be?**

I'm not sure how I could influence the city per se, but I'd like to see the City Center expanded to make it more attractive to larger meetings and activities.

6. **Please share your vision for the City of Colleyville.**

I just want the city to continue to grow as a city of excellence. The city should be working with its businesses and residents to make Colleyville a place where people want to be.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received:

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Acknowledged By:



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. Parks and Recreation Advisory Board
2. Library Board
3. **CLICK HERE TO MAKE SELECTION**

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Joy Fulton Lee

Address: 7109 Waldon Court, Colleyville, TX 76034

Phone: 817-907-9293 E-mail Address: joyfultonlee@gmail.com

How long have you been a Colleyville resident? 12 years.

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

I have served on Colleyville's Sidewalk Committee on two different occasions several years ago. I've volunteered weekly at the CES library and am currently involved in the National Charity League.

2. What do you perceive your role will be in serving on a board, commission, or committee?

I believe my role would be to share ideas and to help make decisions on future activities and/or plans for our city's parks and/or library. By working together, we can develop new and interesting ideas for citizens benefit.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

We love living in Colleyville because it offers terrific city services combined with a cozy small town feel. The feeling of community and the small businesses and restaurants make our little city the best. So, we believe that the city is working very well!

4. What are some issues in Colleyville which may require change?

One area that I've felt strongly about since we arrived, is the connectivity of sidewalks. I love seeing that happen right now and can't wait to use the newly-installed sidewalks once they are finished!

5. If you could influence the City in just one way, what would that be?

I would encourage the continued support of our city's services and small businesses. The city has done such an amazing job throughout Covid and we've loved helping to support our terrific restaurants and businesses.

6. Please share your vision for the City of Colleyville.

I'm not sure I would suggest a very different vision from what I see right now. I love the feel and size of Colleyville and the community we have developed! I would love to help strengthen that, but not necessarily change it.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received:

Recorded/Printed:

Acknowledged By:



Application for Appointment Boards, Commissions, and Committees

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at

817.503.1130. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. Parks Committee
2. Library Committee
3. _____

Name: ___ Ms. ___ Mrs. (Mr.) JAMES A. LINN

Address: 7001 Westwood Dr

Home Phone: 817-229-0147 Work Phone: - 0 -

E-mail Address: jimlinn@sbcglobal.net Fax: - 0 -

- ☒ I understand I will be required to comply with the Texas Open Meetings Act training.
☒ I understand I must bring my own device to meetings to view packet information.
☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.
☒ Additional materials attached.

City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Precinct chair #3331, 3 terms in late 80's, early 90's

1. What do you perceive your role will be in serving on a board, commission, or committee?

contribute citizen input for benefit of Colleyville

2. In your opinion, what policies/programs/assets of Colleyville are working well?

Almost all phases of government

3. What are some issues in Colleyville that may require change?

?

4. If you could influence the City in just one way, what would that be?

To continue the directions that our able leadership have put us, as a city, on.

5. Please share with us your vision for the City of Colleyville.

To continue growth and development while spending money and using resources wisely

Signature: James A. Linn III Date: _____

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to:

City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. Download the financial disclosure form here. **Select Board, Commission, or Committee Applying For Below:** (preference 1, 2, 3)

1. LIBRARY BOARD
2. PLANNING AND ZONING COMMISSION
3. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Gary McPherson

Address: 316 Polo Trl Colleyville, TX 76017

Phone: 972-742-5778 E-mail Address: mcpherson7@verizon.net

How long have you been a Colleyville resident? 18 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Forty years of experience in human resources, aerospace/defense business, public education, & library/media services. Current President Colleyville Library Board, executive professor/consultant UT-Arlington & Texas AM. Board of Directors 6Stones Mid-Cities, Remington Park HOA Board. BA, MS degrees Business/Education. Certified through SMU as a Texas, Florida Mediator.

2. What do you perceive your role will be in serving on a board, commission, or committee?

Contribute ideas, analysis, input as required to the team of board members and city staff to preserve, sustain, and create a City that is viewed as a great place to live and raise a family. Ensure the city has appropriate resources and citizen involvement to continue to thrive and encourage positive relationships among neighbors and guests to Colleyville.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Colleyville's Public Safety, Government Offices/Departments are efficient, well managed, and are perceived among the best in Texas. Economic Development efforts have turned around in recent years and are getting results keeping the tax base stable despite the Pandemic pressures. Planning and Zoning is consistent and done professionally. Parks are outstanding and recreational facilities are getting better. City infrastructure (water, sewers, roads, etc. are getting adequate improvements on a regular well planned basis.

4. What are some issues in Colleyville which may require change?

Selective rezoning of some retail areas to other uses if the pandemic economy causes massive lease space to flood markets. Zoning and code enforcement may need more resources to better address homeowners that are not maintaining their properties. Senior Center resources could be expanded.

5. If you could influence the City in just one way, what would that be?

Encourage programs and activities that continue to foster positive dialog, win/win resolution of disputes/issues and stronger neighbor to neighbor relationships

6. Please share your vision for the City of Colleyville.

I would like to see Colleyville preserve it's rural feel despite it's central location in the busy DFW area, continue to beautify common areas, parks, roundabouts, etc. and make it a catalyst to integrate the resources of our schools, city government, churches, and businesses. All working to a common goal and vision.

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 9.30.2020

Recorded/Printed:

Acknowledged By:

CL



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. COLLEYVILLE LIBRARY BOARD
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Molly Skinner

Address: 309 Chestnut Bend Colleyville, TX 76034

Phone: 214 536-7219 E-mail Address: mollyskinn@aol.com

How long have you been a Colleyville resident? 28 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

6 years Library Board (served as Chair, Vice-Chair), 6 years Senior Center Advisory Committee, 6 years Colleyville Center Advisory Committee, 21 years Metroport Meals on Wheels Colleyville Senior Center luncheons, 24 years Colleyville Area National Charity League, 12 years Remington Park HOA Block Captain

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

To serve in an advisory role on agenda items, including long range planning, program development, provision of services, and budget review. Additionally, I would be an advocate within the community, and an active participant in the Library's programs and services.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

Our library, parks, police and fire services are phenomenal. Our city has managed growth in a positive way, while embracing our unique identity within the area. The city's support of local businesses during the SH26 construction was admirable and encouraged our citizens to shop Colleyville.

4. **What are some issues in Colleyville which may require change?**

Due to changing demographics, we need to look at re-allocating resources. Many retirees are choosing to stay in their large homes because they do not want to leave Colleyville. Resources/programs/activities for the younger (50-75 years old) senior citizens could be stronger.

5. **If you could influence the City in just one way, what would that be?**

As we move through the election season and continue to navigate the COVID pandemic, it is my hope that the leadership and citizens of Colleyville can emerge in a cooperative, positive way.

6. **Please share your vision for the City of Colleyville.**

To be known as the zip code of choice — safe, beautiful, economically sound. A unique identity, embracing both rural roots and progressive plans. A city where all residents feel welcomed and valued.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 10.13.2020

Recorded/Printed:

Acknowledged By:

C.L.



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. Download the financial disclosure form here. Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. CLICK HERE TO MAKE SELECTION Library Board
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Billie J. Tuttle
Address: 202 Madison Square Colleyville
Phone: 817-991-1170 E-mail Address: tuttlebob@sbcglobal.net

How long have you been a Colleyville resident? 32 yrs

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:
Served on Library Board & Friends of Library Board
2. What do you perceive your role will be in serving on a board, commission, or committee?
Study library policy & Friends
3. In your opinion, what policies/programs/assets of Colleyville are working well?
Our library is a well oiled program.
Mary Rodne is amazing.
4. What are some issues in Colleyville which may require change?
Kids jumping bikes in new area outside library.
5. If you could influence the City in just one way, what would that be?
Continue support for our growing Library and educational programs
6. Please share your vision for the City of Colleyville.
Visit roadwork completion dates.

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 2.1.2020

Recorded/Printed:

Acknowledged By: LS

RESOLUTION R-20-4556

**A RESOLUTION APPOINTING MEMBERS
TO THE LIBRARY BOARD**

WHEREAS, terms of four place positions expired March 2020, and one alternate position term to March 2021 is vacant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the following persons are hereby appointed to the Library Board, for a two-year term expiring March 2022:

- Place 2
- Place 4
- Place 6
- Place 7

That the following is appointed to the Alternate 2 unexpired term of March 2021:

- Alternate 2

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton _____
Place 1, Tammy Nakamura _____
Place 3, Kathy Wheat _____
Place 4, George Dodson _____

Mayor Pro Tem Bobby Lindamood _____
Place 5, Chuck Kelley _____
Place 6, Callie Rigney _____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8f

Agenda Date 11/17/2020

Number Resolution R-20-4557

Type Resolution

Department City Secretary

Title

Appointing members to the Metroport Teen Court Advisory Board

Strategic Plan

B4- Cultivate a culture of transparency and consistent communication

Explanation

Reading and Public Hearing

There are two (2) positions on the Metroport Teen Court Advisory Board whose terms expire November 2020:

Carolyn Namy

Sayed Syed

The applicants are listed below, and their applications are attached:

Cassandra Fogle

Sayed Syed

This item provides consideration of appointments to the Metroport Teen Court Advisory Board and the appointment of a City Council liaison to the Board which is currently served by Councilmember Nakamura.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Metroport Teen Court Advisory Board applications
2. Resolution R-20-4557



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. PARKS AND RECREATION ADVISORY BOARD
2. METROPORT TEEN COURT ADVISORY BOARD
3. TREE BOARD

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Cassandra Fogle

Address: 5812 Quails Path, Colleyville TX 76034

Phone: 469-544-6146 E-mail Address: realtorcass@att.net

How long have you been a Colleyville resident? 5 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

At Augusta State University, I earned a degree in Business Management while studying as a student athlete & working my way through college. I don't have direct experience serving a city, but I certainly know how to collaborate with a team. I've also fundraised for a non-profit for the past 7 years, organizing charity events & raising awareness for breast cancer.

2. What do you perceive your role will be in serving on a board, commission, or committee?

I'm an active adult & involved parent, always looking for ways & open to ideas that encourage a lively & energetic lifestyle for my family, friends, & neighbors. As a member of the Parks & Recreation advisory board, I welcome the opportunity to brainstorm with the group on ideas to enhance the amenities that

3. In your opinion, what policies/programs/assets of Colleyville are working well?

My family & I enjoy the activities offered by the city from the community parks & trails, soccer association, youth & adult volleyball leagues, festivals & celebrations. I can't say that I'm well versed in the majority of the policies of Colleyville but I can offer some fresh ideas & welcome the opportunity to get acquainted with the city's vision to see if some of my suggestions would fit into future plans.

4. What are some issues in Colleyville which may require change?

I've lived in the HEB & Grapevine/Colleyville area since 1992 when my family relocated from the east coast. Coming from a small town in South Carolina, I always felt Grapevine/Colleyville offered the hometown feel that HEB lacked. With the growth we've experience in recent years I feel the atmosphere where neighbors are compelled to get to know each other is being lost. Could we make community events more accessible by encouraging more foot/bike traffic opposed to motor vehicles?

5. If you could influence the City in just one way, what would that be?

We should explore ways to strengthen the assets Colleyville already has to create an active, recreational style of living for all ages. I think the Cotton Belt is underutilized; it should provide access to city parks, city hall, schools, festivals, etc. I'd be interested in exploring options to utilize the red train on Bransford. Could we turn it into a seasonal snow cone shop for citizens to ride their bikes to?

6. Please share your vision for the City of Colleyville.

Bring back the "hometown feel" that makes Colleyville such a wonderfully, unique city to call home.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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Acknowledged By:

Answers to questions on Application for Appointment

Cassandra Fogle

1. At Augusta State University, I earned a degree in Business Management while studying as a student athlete & working my way through college. I don't have direct experience serving a city, but I certainly know how to collaborate with a team. I've also fundraised for a non-profit for the past 7 years, organizing charity events & raising awareness for breast cancer.
2. I'm an active adult & involved parent, always looking for ways & open to ideas that encourage a lively & energetic lifestyle for my family, friends, & neighbors. As a member of the Parks & Recreation advisory board, I welcome the opportunity to brainstorm with the group on ideas to enhance the amenities that Colleyville already offers bringing forth actions that best suit all Colleyville residents.
3. My family & I enjoy the activities offered by the city from the community parks & trails, soccer association, youth & adult volleyball leagues, festivals & celebrations. I'm can't say that I'm well versed in the majority of the policies of Colleyville but I can offer some fresh ideas & welcome the opportunity to get acquainted with the city's vision to see if some of my suggestions would fit into future plans.
4. I've lived in the HEB & Grapevine/Colleyville area since 1992 when my family relocated from the east coast. Coming from a small town in South Carolina, I always felt Grapevine/Colleyville offered the hometown feel that HEB lacked. With the growth we've experience in recent years I feel the atmosphere where neighbors are compelled to get to know each other is being lost. Could we make community events more accessible by encouraging more foot/bike traffic opposed to motor vehicles?
5. We should explore ways to strengthen the assets Colleyville already has to create an active, recreational style of living for all ages. I think the Cotton Belt is underutilized; it should provide access to city parks, city hall, schools, festivals, etc. I'd be interested in exploring options to utilize the red train on Bransford. Could we turn it into a seasonal snow cone shop for citizens to ride their bikes to?



Application for Appointment

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1. PLANNING AND ZONING COMMISSION
2. METROPORT TEEN COURT ADVISORY BOARD
3. AUDIT COMMITTEE



Name: ☐ Ms. ☒ Mrs. ☐ Mr. Sayed Bilqees Syed

Address: 6705 Sapphire circle north, Colleyville, Texas 76034

Phone: (817)913-0474 E-mail Address: sbilqees@gmail.com

How long have you been a Colleyville resident? 7 Years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Document Attached

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

I would like to serve my community by my education, knowledge and professional experience

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

Reduction in property tax rate every year despite of Pandemic. Colleyville library programs for kids.

4. **What are some issues in Colleyville which may require change?**

There is some need of improvement in code enforcement and issuing permit/s for new construction/renovation of existing structures.

5. **If you could influence the City in just one way, what would that be?**

6. **Please share your vision for the City of Colleyville.**

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817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

- Worked as Flood Control / SCADA Engineer (City of Dallas, Trinity Watershed Management)
- Member, Tarrant County Appraisal Review Board (January 1, 2019 ~ December 31, 2020).
- Member, Metroport Teen Court advisory Board since October 2017.
- Member, Architectural Review Commission since February 2018.
- Member, Zoning Board of Adjustment/ Sign Board of Appeals October 2018 ~ October 2019.
- Member, Society of American Engineers (SAE)
- Member, American Society of Mechanical Engineers (ASME)
- PE (Professional Engineer, Pakistan)
- President, Sapphire enclave HOA, Colleyville.
- M. S. Mechanical Engineering

SAYEDA BILQEES SYED

1

SAYEDA BILQEES SYED

6705 Sapphire Circle North, Colleyville TX 76034

USA: (817)913-0474 (H)

E-mail: sbilqees@gmail.com

SUMMARY

- Hands on experience in product development, production and project engineering, with masters in manufacturing engineering.
- Hands on experience in chassis engineering that include; planning, production, quality, reliability, cost reduction and continues improvement of the product
- Supported and lead projects globally & a good team player, proven ability to operate across organizational boundaries to drive product reliability and process quality improvements.
- Hands-on experience in all phases of product development, product specifications, launch/on-going product and manufacturing process improvement.
- Well experienced in CAE and CAD tools.
- Strong background in Process planning, Manufacturing, Quality and Reliability , Cost Control/Reduction
- Proven ability to lead, manage and train multi-disciplinary and culturally diverse workforce.
- Excellent interpersonal and team-building skills. Strong oral and written communication skills and ability to deliver presentations to all levels of management.
- Skilled in all common Microsoft application tools, such MS-Word, Excel, Access and PowerPoint.
- Assisted in launch, supported multiple projects in Pakistan, Afghanistan (United Nation) & Japan.
- Have a working experience of Hino Motors Pakistan (with technical collaboration of Hino Motors Japan).
- Knowledge of single & three phase circuit, analog and digital circuit.
- Skilled in PLC, CNC machine operation and programming, and reverse engineering.
- Experience in monitoring and troubleshooting computerized/electronic control systems.
- Experience in handling SCADA, ALERT, and Flooded Roadway Warning System (FRWS) alarms, outages, and abnormalities.

SKILLS MATRIX

Hands on working experience in the following discipline:

- | | |
|----------------------------------|---|
| • Manufacturing engineering | • Product Development |
| • Process planning & development | • Product Launch & readiness |
| • Project engineering management | • Productivity improvement |
| • Quality control/ assurance | • Inspection techniques |
| • Product pricing/ estimation | • Cost Reduction by process improvement |

Good Engineering & management skills in :

- | | | |
|-----------------------|--|----------------------|
| • Kaizen | • Control Plans | • Six Sigma |
| • Vendor's management | • 5"S" | • Quality road map |
| • Chassis assembly | • Cost management | • Warranty issues |
| • Weight reduction | • Time management | • Specialize vehicle |
| • Management | • Problem solving & continuous improvement | • Production |

Computer Skills: Language

- Basic & Visual Basic
- C++
- PLC & CNC Machine

Systems & Packages:

- Window
- Pro E & Solid works (Familiar)
- MS Project
- MS office,
- Auto CAD

ACHIEVEMENTS & AWARDS

- **2005 "Certificate of Excellence "** from **Hino Motors Co.** for successful launching of **GT1J** (4x4) truck model for **Pakistan Army** and for **United Nation (Afghanistan)**.
- Quality Engineers' Competency Improvement Program for Hino Motors Pakistan
- **2002 "Certificate of Excellence"** from **Hino Motors Co.** for implementation of **Kaizen** in Assembly operation plant.
- **2002 "Certificate of Excellence "** from **Hino Motors Co.** for implementation of **5'S'** in Assembly operation plant.

PROFESSIONAL EXPERIENCE

Hino Motors Limited Pakistan:

April 2002 – August 2007

Progressive Manufacturing Department (Assembly operation Plant)

Executive Engineer

Worked as Automotive engineer, the job has provided an opportunity to develop understanding of vehicle chassis system design, component manufacturing, quality planning and vehicle assembly operations.

- Supported development and production of vehicle components like **Casting, Sheet metal, FRP and Wire Harness**.
- Worked with vendors to address all system ,subsystem and component parts and their integration into the vehicle architecture to meet targets.
- Ensure timely completion of tooling development of parts at vendors end for production.
- Review process plans and process flow charts for each component.
- Costing of Project, Selection of Appropriate vendors, necessary negotiations and final acceptance for development activities.
- Technical information / assistance to vendor in liaison with Japanese advisors to solve manufacturing/ quality/ productivity problems.
- Time scale graphs for parts development program and monitor to ensure on time completion of projects.
- Performed problem solving process by using team approach and appropriate methods.
- Delivered significant measurable improvements to design (local design modification), process, productivity, and defect prevention on under development components.
- Identified quality issues, assembly concerns to improve quality, productivity & reduce cost.
- Predict component and overall Chassis reliability as part of the Financial Accrual process.
- Promote and drive Six Sigma methodology by collaborating with plant leadership.

Army Project for United Nation

Program Engineer

- Worked on a government project for army vehicles called **GT3H & GT1J** for Army and United Nation Special project for Afghanistan.
- Managed the manufacturing team and configuration team to launch the program.

- Promote and drive Six Sigma methodology by collaborating with plant leadership.
- Led major design (local modification) and process improvement efforts within the product development and manufacturing departments to improve processes that touch internal and external customers.
- Met with the vendors to support the program and maintain the quality and reliability of the product
- Checked supplier process to follow the quality engineering philosophy.
- Provided the weekly updates to the top management regarding project.
- Forecasted the work load and manage the resources accordingly.

N.E.D University of Engineering & Technology:

Dec 2005 – July 2007

Visiting Faculty Member

Mechanical Engg. and Manufacturing Engg. Department

Worked as external examiner (part time) for under graduate program.

Hino Motors Karachi

June 2000 – Sep 2000

- Worked as Intern in Progressive manufacturing department (Assembly Operation Plant).

EDUCATION

MS, Mechanical Engineering (Specialization in Manufacturing Engineering) ; (2005)

N.E.D. University of Engineering & Technology, Karachi

BS, Mechanical Engineering. (2002)

N.E.D. University of Engineering & Technology, Karachi

PROFESSIONAL ASSOCIATION

- Member of SAE, ASME, PE Pakistan

RESOLUTION R-20-4557

**A RESOLUTION APPOINTING MEMBERS TO THE
METROPORT TEEN COURT ADVISORY BOARD**

WHEREAS, two positions on the Metroport Teen Court Advisory Board have expiring terms of November 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Colleyville City Council hereby appoints the following persons to the Metroport Teen Court Advisory Board to serve a two-year term expiring November 2022:

-
-

Sec. 2. THAT Councilmember _____ is appointed to serve as the Board's liaison.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton _____
Place 1, Tammy Nakamura _____
Place 3, Kathy Wheat _____
Place 4, George Dodson _____

Mayor Pro Tem Bobby Lindamood _____
Place 5, Chuck Kelley _____
Place 6, Callie Rigney _____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8g

Agenda Date 11/17/2020

Number Resolution R-20-4558

Type Resolution

Department City Secretary

Title

Appointing members to the Parks and Recreation Advisory Board

Strategic Plan

1.2 Develop future community leaders

Explanation

Reading and Public Hearing

The terms of four Parks and Recreation Advisory Board members expired March 2020.

Place 2 – Cliff LeBlanc

Place 4 – Mitali Mandlekar

Place 6 – Ajit Purandare

Place 8 – Hillary Schwanbeck

The applicants are listed below and applications are attached.

Amy Ackerman

Tina Bond

Jerome Davis

David Fegan

Cassandra Fogle

Dustan Goodell

Andrew Krush

Cliff LeBlanc

Joy Fulton Lee

James Linn

Scotty Richardson

Hillary Schwanbeck

Jeremy Tallo

Veronica Tripoli

Lynne Underwood

Dan Witte

This resolution provides for City Council to consider appointments to the Parks and Recreation Advisory Board.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Parks and Recreation Advisory Board Applications for Appointment
2. Resolution R-20-4558



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. ☐ PARKS AND RECREATION ADVISORY BOARD _____

2. ☐ PLANNING AND ZONING COMMISSION _____

Name: ☐ Ms. ☒ Mrs. ☐ Mr. **Amy Ackermann**

Address: 1905 Camden Court, Colleyville, TX 76034

Phone: ☐ 817-600-8838 _____ E-mail Address: **AmyATX99@gmail.com** _____

How long have you been a Colleyville resident? 3 years (& '90-'96)

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ **I consent to the City's use and release of all information provided in this application.** ____ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function: I served 3 years as Chair for the Social & Concert Committee for a subdivision with over 1500 homes (Brookstone Country Club, GA). I also served as an ARC committee member for 3 years. As Social Chair, I initiated new programs and events that continue to be held annually. As Social Chair, I led the development of a concert series for the community (held 3x/year in the subdivision green space). The success of the concert series led to HOA funds being allocated to building a permanent stage on the space for future concert performances.

In addition, my committee initiated the start of an annual Fall Festival within the neighborhood. The festival was designed to be sponsored by local businesses, so that there is zero cost to the community. The festival included carnival games, inflatables, and food trucks.

Prior to getting involved in the neighborhood boards and committees, I was a District Sales Manager for Abbott Pharmaceuticals. Prior to being a District Manager, I was a Sales Trainer and Sales Representative in the Pharmaceutical arena (Abbott Pharmaceuticals and Ferndale Laboratories).

My sales experience (15 years), leadership as a District Sales Manager and serving on neighborhood boards would be an invaluable asset to serving on one of Colleyville's committees.

I grew up in Colleyville ('92 GHS graduate) and 3 years ago we returned to settle in Colleyville and raise our children. I chose Colleyville for my family because it is a wonderful place to live and raise children. I would be proud to serve and lend my services to the Colleyville community.

2. What do you perceive your role will be in serving on a board, commission, or committee?

As a servant leader, my role would be to protect the integrity of Colleyville's Master Plan, yet listen to community input and work together to grow and develop the community to stay "current / with the times" but not lose that "Colleyville charm" that residents desire.

3. In your opinion, what policies / programs / assets of Colleyville are working well? Colleyville has continued to preserve the small town feel yet offer the amenities and advantages of living in a bigger city. The city leadership (City Council, CPD) are approachable and demonstrate active commitment to responding to the community concerns and requests. (Ex. incorporating community input from surveys into the master plan, and transparency of leadership meetings) I have a similar leadership style, developed during my tenure as a Sales Manager in the Pharmaceutical arena.

4. What are some issues in Colleyville which may require change? Remaining flexible to continue to grow Colleyville businesses, yet keep it as a top destination city for families relocating and continue to be one of the safest cities in Texas. I believe there is opportunity to bring in additional business (tax revenue) but still maintain the small city feel that is appealing to residents.

5. If you could influence the City in just one way, what would that be? I would like to see additional amenities, provided primarily by businesses in Colleyville. There is opportunity to create more community friendly events, sponsored by local businesses, which will connect residents and business owners. There's opportunity to tailor Main St. to be a destination for shopping and socializing for all residents.

6. Please share your vision for the City of Colleyville. Preserving Colleyville's desired small town feel and also provide residents with more options for dining and shopping locally. Colleyville Villages has become a beautiful area (fountains and open spaces) and should be a regular destination for local families to shop, dine and socialize with neighbors.

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

_____ For Office

Use _____ Date Received: _____ Recorded/Printed: _____
Acknowledged By: K Seiger 8/5/2020



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. COLLEYVILLE ECONOMIC DEVELOPMENT COMMITTEE
2. PARKS AND RECREATION ADVISORY BOARD
3. LIBRARY BOARD

▼

▼

▼

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Tina Bond

Address: 3104 St. Albans Circle, Colleyville, TX 76034

Phone: 8179038462 E-mail Address: tina.e.bond@gmail.com

How long have you been a Colleyville resident? 5 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:
Over ten years in commercial real estate and finance; recently appointed to the ULI Center for Leadership class of 2021
2. What do you perceive your role will be in serving on a board, commission, or committee?
I will be able to utilize my background in commercial real estate and finance and knowledge and interest of urban planning to preserve Colleyville as a safe haven in the Dallas/Fort Worth Metroplex.
3. In your opinion, what policies/programs/assets of Colleyville are working well?
In my opinion, everythingw with which I have had the pleasure of utilizing are working well - the parks and rec group, specifically youth sports, the library, the police and fire department are all excellent examples of the Colleyville standard.
4. What are some issues in Colleyville which may require change?
Due to the COVID-19 pandemic, and surge of migration to the suburbs, Colleyville may need to adapt to the quickly changing population.
5. If you could influence the City in just one way, what would that be?
To help maintain the serene, safe, and quiet way of living in Colleyville.
6. Please share your vision for the City of Colleyville.
To grow and adapt with population growth, while maintaining our safe, quiet, and friendly neighborhoods.

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817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. Download the financial disclosure form here. **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. COLLEYVILLE CENTER ADVISORY COMMITTEE
2. LIBRARY BOARD
3. PARKS AND RECREATION ADVISORY BOARD

☐
☐
☐

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Jerome Davis

Address: 1704 Avalon

Phone: 817-266-1480 E-mail Address: davisjerome15@yahoo.com

How long have you been a Colleyville resident? 47 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Past president of the Library Board, served on what was then called Celebrate Colleyville holiday event, served on Keep Colleyville Beautiful committee, past member of Lions Club, previous member of Colleyville Chamber of Commerce

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

I believe I have experience from previous service that would be helpful to any board, commission, or committee on which I might serve.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

I think the annual survey of citizens is helpful to keep the city, its departments, and its various committees, boards and commissions in touch with the people.

4. **What are some issues in Colleyville which may require change?**

I don't know a great deal about the TIF, but I have some concern that perhaps too many things are being paid for by the TIF.

5. **If you could influence the City in just one way, what would that be?**

I'm not sure how I could influence the city per se, but I'd like to see the City Center expanded to make it more attractive to larger meetings and activities.

6. **Please share your vision for the City of Colleyville.**

I just want the city to continue to grow as a city of excellence. The city should be working with its businesses and residents to make Colleyville a place where people want to be.

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For Office Use

Date Received: 2/20/2020

Recorded/Printed:

Acknowledged By: C Loven



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. Planning and Zoning
2. Parks and Recreation Advisory Board
3. Park Land Dedication Committee

Name: ___ Ms. ___ Mrs. ___ Mr. X David Fegan

Address: 1303 Bellefonte LN, Colleyville, TX, 76034

Phone: (817) 891-5713 E-mail Address: dcfegan@gmail.com

How long have you been a Colleyville resident" 21 years off/on

__x__ I understand attendance and active support is required for each appointee. __x__ I understand I am required to comply with the Texas Open Meetings Act training. __x__ I understand I must bring my own device to meetings to view packet information. __x__ I consent to the City's use and release of all information provided in this application. ___ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

I have worked in real estate and development for over seven years.

2. What do you perceive your role will be in serving on a board, commission, or committee?

I would help the City of Colleyville uphold their commitment to a better and well-designed future.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

There are many aspects of the City of Colleyville that are working great. I really enjoy the fact that there are many employees and elected officials who are committed to not having high-density housing.

4. What are some issues in Colleyville which may require change?

It is important to allow for developers to bring in the highest quality of product, and not to sell out to anyone who wants to develop in our city. It is important to have the future of the city in mind when it comes to planning and zoning.

5. If you could influence the City in just one way, what would that be?

It is essential for developers to bring in the highest quality of real estate in this city, and not to sell out to anyone who wants to develop in our city. It is important to have the future of the city in mind when it comes to planning and zoning. Highway 26 brings the lifeblood of traffic through the City of Colleyville, and it is a priority of mine to deliver the highest quality of business to this city.

6. Please share your vision for the City of Colleyville.

My vision for Colleyville has partially come true; it is now one of the most sought out areas in Texas for high-income individuals. The part of Colleyville I want to change is from previous administrations. Parts of Colleyville has been taken over by many low-in developers and people who do not have the future of Colleyville in mind. We need to work to make sure that we have the proper zoning to never allow for Colleyville's quality to go down. No more trailer parks, apartments, and high-density housing in Colleyville.

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_____ For Office

Use _____ Date Received: _____ Recorded/Printed: _____

Acknowledged By: K Seiger

07/21/2020



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. PARKS AND RECREATION ADVISORY BOARD
2. METROPORT TEEN COURT ADVISORY BOARD
3. TREE BOARD

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Cassandra Fogle

Address: 5812 Quails Path, Colleyville TX 76034

Phone: 469-544-6146 E-mail Address: realtorcass@att.net

How long have you been a Colleyville resident? 5 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:
At Augusta State University, I earned a degree in Business Management while studying as a student athlete & working my way through college. I don't have direct experience serving a city, but I certainly know how to collaborate with a team. I've also fundraised for a non-profit for the past 7 years, organizing charity events & raising awareness for breast cancer.
2. What do you perceive your role will be in serving on a board, commission, or committee?
I'm an active adult & involved parent, always looking for ways & open to ideas that encourage a lively & energetic lifestyle for my family, friends, & neighbors. As a member of the Parks & Recreation advisory board, I welcome the opportunity to brainstorm with the group on ideas to enhance the amenities that
3. In your opinion, what policies/programs/assets of Colleyville are working well?
My family & I enjoy the activities offered by the city from the community parks & trails, soccer association, youth & adult volleyball leagues, festivals & celebrations. I can't say that I'm well versed in the majority of the policies of Colleyville but I can offer some fresh ideas & welcome the opportunity to get acquainted with the city's vision to see if some of my suggestions would fit into future plans.
4. What are some issues in Colleyville which may require change?
I've lived in the HEB & Grapevine/Colleyville area since 1992 when my family relocated from the east coast. Coming from a small town in South Carolina, I always felt Grapevine/Colleyville offered the hometown feel that HEB lacked. With the growth we've experience in recent years I feel the atmosphere where neighbors are compelled to get to know each other is being lost. Could we make community events more accessible by encouraging more foot/bike traffic opposed to motor vehicles?
5. If you could influence the City in just one way, what would that be?
We should explore ways to strengthen the assets Colleyville already has to create an active, recreational style of living for all ages. I think the Cotton Belt is underutilized; it should provide access to city parks, city hall, schools, festivals, etc. I'd be interested in exploring options to utilize the red train on Bransford. Could we turn it into a seasonal snow cone shop for citizens to ride their bikes to?
6. Please share your vision for the City of Colleyville.
Bring back the "hometown feel" that makes Colleyville such a wonderfully, unique city to call home.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 2/3/20

Recorded/Printed:

Acknowledged By: K Seiger

Answers to questions on Application for Appointment

Cassandra Fogle

1. At Augusta State University, I earned a degree in Business Management while studying as a student athlete & working my way through college. I don't have direct experience serving a city, but I certainly know how to collaborate with a team. I've also fundraised for a non-profit for the past 7 years, organizing charity events & raising awareness for breast cancer.
2. I'm an active adult & involved parent, always looking for ways & open to ideas that encourage a lively & energetic lifestyle for my family, friends, & neighbors. As a member of the Parks & Recreation advisory board, I welcome the opportunity to brainstorm with the group on ideas to enhance the amenities that Colleyville already offers bringing forth actions that best suit all Colleyville residents.
3. My family & I enjoy the activities offered by the city from the community parks & trails, soccer association, youth & adult volleyball leagues, festivals & celebrations. I'm can't say that I'm well versed in the majority of the policies of Colleyville but I can offer some fresh ideas & welcome the opportunity to get acquainted with the city's vision to see if some of my suggestions would fit into future plans.
4. I've lived in the HEB & Grapevine/Colleyville area since 1992 when my family relocated from the east coast. Coming from a small town in South Carolina, I always felt Grapevine/Colleyville offered the hometown feel that HEB lacked. With the growth we've experience in recent years I feel the atmosphere where neighbors are compelled to get to know each other is being lost. Could we make community events more accessible by encouraging more foot/bike traffic opposed to motor vehicles?
5. We should explore ways to strengthen the assets Colleyville already has to create an active, recreational style of living for all ages. I think the Cotton Belt is underutilized; it should provide access to city parks, city hall, schools, festivals, etc. I'd be interested in exploring options to utilize the red train on Bransford. Could we turn it into a seasonal snow cone shop for citizens to ride their bikes to?



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. PARKS AND RECREATION ADVISORY BOARD
2. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION
3. PLANNING AND ZONING COMMISSION

▼

▼

▼

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Dustan Goodell 

Address: 3701 Laurens Place, Colleyville 76034

Phone: 214 796 6827 E-mail Address: dgoodell@associaonline.com

How long have you been a Colleyville resident? 14 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Served on city of Bedford Parks and Recreation Board. Served as Board President of Creekwood HOA (Bedford). Serving as Board member for the Turtle Creek Association (Dallas). Twenty five years as executive leadership in the homeowner association management industry with various Boards.

2. What do you perceive your role will be in serving on a board, commission, or committee?

This role is multifaceted...understand "where we are today".....assist in developing long terms plans for continued improvement in "best practices" and physical assets...implement long term plan with appropriate fiscal accountability and expeditious execution of agreed upon plan.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Positive "safe" environment.....excellent school systems.....local city and police support.....retail availability... cleanliness of street and park/public areas.....

4. What are some issues in Colleyville which may require change?

Monitor proper zoning and traffic control....

5. If you could influence the City in just one way, what would that be?

Continue the comittment to upscale lifestyle and amenities, but awareness of traffic control and street congestion. Maintain the beauty of Colleyville.

6. Please share your vision for the City of Colleyville.

Colleyville provides, and should strive to continue to provide a "family friendly" environment with an emphasis on superior school systems, strong crime prevention, ease of access through the city, proper zoning to balance increase business opportunities with preservation of Colleyville "culture", amenities for youth and seniors in terms of parks and recreational facilities. and finally. strong City leadership.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the *Financial Disclosure and Business Conflict of Interest form*. [Download the financial disclosure form here](#). **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION
2. COLLEYVILLE CENTER ADVISORY COMMITTEE
3. PARK AND RECREATION ADVISORY BOARD

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Andrew Krush

Address: 4808 Mouton Ave. Colleyville, TX 76034

Phone: 580-554-6087

E-mail Address: andmkrush@gmail.com

How long have you been a Colleyville resident? 2.5 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Education: BSBA, MBA, JD | Service: active member of TXSG, active volunteer for passport to freedom initiative and MOSAIC, former policy intern for US Senate | Experience: law, business and finance.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Utilizing my skills and abilities to serve the city of Colleyville's residents and provide guidance to the board(s) to help make the most effective decisions for the issues at hand.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

Assets: public officials (e.g. law enforcement and firefighters) | Policies/Programs: community events, community development, commercial development.

4. **What are some issues in Colleyville which may require change?**

Efficient public works projects, economic development, investment in local businesses, community perception, diversity inclusion.

5. **If you could influence the City in just one way, what would that be?**

Fresh perspective in public service.

6. **Please share your vision for the City of Colleyville.**

Have the city revered as the best place to live in the DFW metroplex.

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 1/18/2020

Recorded/Printed:

Acknowledged By: K Seiger



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below:** (preference 1, 2, 3)

1. PARKS AND RECREATION ADVISORY BOARD
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Cliff LeBlanc

Address: 6013 Volterra Ct

Phone: 817-800-6383 E-mail Address: cliff@leblanc.net

How long have you been a Colleyville resident? ~4 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Been a member of the Parks and Recreation Advisory board for the past 3 years and served as a member of the Pedestrian Transportation Ad Hoc Committee

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Active member to help the city council in determining the best use of resources in projects coming forward.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

I appreciate the city's transparency and its programs. I think for a small community, we have a lot going for us here in Colleyville.

4. **What are some issues in Colleyville which may require change?**

I'd appreciate focus in implementing the latest Trail and sidewalk plan with a focus on the safety pieces to make Colleyville a more active and continued safe community.

5. **If you could influence the City in just one way, what would that be?**

A voice to get Bransford road fixed with either a trail or a sidewalk between City Park and the railroad crossing.

6. **Please share your vision for the City of Colleyville.**

I think of Colleyville as a privileged small community within the star-studded area of Dallas Fort Worth. We must continue to improve our surroundings and continue to make Colleyville a world class community.

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 12/9/19

Recorded/Printed:

Acknowledged By: K.S.



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. Parks and Recreation Advisory Board
2. Library Board
3. **CLICK HERE TO MAKE SELECTION**

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Joy Fulton Lee

Address: 7109 Waldon Court, Colleyville, TX 76034

Phone: 817-907-9293 E-mail Address: joyfultonlee@gmail.com

How long have you been a Colleyville resident? 12 years.

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

I have served on Colleyville's Sidewalk Committee on two different occasions several years ago. I've volunteered weekly at the CES library and am currently involved in the National Charity League.

2. What do you perceive your role will be in serving on a board, commission, or committee?

I believe my role would be to share ideas and to help make decisions on future activities and/or plans for our city's parks and/or library. By working together, we can develop new and interesting ideas for citizens benefit.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

We love living in Colleyville because it offers terrific city services combined with a cozy small town feel. The feeling of community and the small businesses and restaurants make our little city the best. So, we believe that the city is working very well!

4. What are some issues in Colleyville which may require change?

One area that I've felt strongly about since we arrived, is the connectivity of sidewalks. I love seeing that happen right now and can't wait to use the newly-installed sidewalks once they are finished!

5. If you could influence the City in just one way, what would that be?

I would encourage the continued support of our city's services and small businesses. The city has done such an amazing job throughout Covid and we've loved helping to support our terrific restaurants and businesses.

6. Please share your vision for the City of Colleyville.

I'm not sure I would suggest a very different vision from what I see right now. I love the feel and size of Colleyville and the community we have developed! I would love to help strengthen that, but not necessarily change it.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received:

Recorded/Printed:

Acknowledged By:



Application for Appointment Boards, Commissions, and Committees

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at

817.503.1130. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. Parks Committee
2. Library Committee
3. _____

Name: ___ Ms. ___ Mrs. (Mr.) JAMES A. LINN

Address: 7001 Westwood Dr

Home Phone: 817-229-0147 Work Phone: - 0 -

E-mail Address: jimlinn@sbcglobal.net Fax: - 0 -

☒ I understand I will be required to comply with the Texas Open Meetings Act training.

☒ I understand I must bring my own device to meetings to view packet information.

☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

☒ Additional materials attached.

City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Precinct chair #3331, 3 terms in late 80's, early 90's

1. What do you perceive your role will be in serving on a board, commission, or committee?

contribute citizen input for benefit of Colleyville

2. In your opinion, what policies/programs/assets of Colleyville are working well?

Almost all phases of government

3. What are some issues in Colleyville that may require change?

?

4. If you could influence the City in just one way, what would that be?

To continue the directions that our able leadership have put us, as a city, on.

5. Please share with us your vision for the City of Colleyville.

To continue growth and development while spending money and using resources wisely

Signature: James A. Linn III Date: _____

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to:

City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. Download the financial disclosure form here. **Select Board, Commission, or Committee Applying For Below:** (preference 1, 2, 3)

1. COLLEYVILLE ECONOMIC DEVELOPMENT COMMITTEE
2. TAX INCREMENT FINANCE DISTRICT
3. PARKS AND RECREATION ADVISORY BOARD

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Scotty Richardson

Address: 2005 Reynolds Drive

Phone: 817-676-2120

E-mail Address: labman0001@hotmail.com

How long have you been a Colleyville resident? 1 yr.

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Gainesville TX: Executive Board Secretary for Economic Development Council, Planning and Zoning Board, Park and Recreation Board, Historic Gainesville Board, President Medal of Honor Host City Program, Texas Open Meetings Act Certified, Executive Manager for 41 years at PepsiCo/Frito-Lay, B.S. Degree from Missouri State, Executive MBA from NW Uni. Kellogg School of Business

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Supporting the city's visions, strategies and policies, while setting a path forward for the assigned board, commission or committee.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

There are so many areas that are working well. The city's balanced fiscal planning and strategies are some great examples.. Paying off the debt and paying cash for capital improvements. The capital improvement plan is progressing at a nice rate of completion such as street repairs, roundabouts, park improvements, preservation (Webb House). The policy of keeping the rural feel in Colleyville is working well. Police, Fire and Community Services assets are all working well and response is improving.

4. **What are some issues in Colleyville which may require change?**

New State mandated requirements keep coming. A good example are the state changes reducing building code requirements. The city took great proactive steps by buying 15 acres at the John McCain city entrance to ensure high building quality. Changes in city acquiring potential development property should continue and grow. Not only should we control building quality, but we should also control for the desired business in Colleyville. Colleyville should monitor state activity and change their approach as needed..

5. **If you could influence the City in just one way, what would that be?**

Keep the rural and community environment that Colleyville residents enjoy, while building opportunities for desirable restaurants, retail businesses, parks and trails.

6. **Please share your vision for the City of Colleyville.**

A place that is admired for it's government, quality of life and community.

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 2/21/2020

Recorded/Printed:

Acknowledged By:

K Seiger

Answers to questions on Application for Appointment

Scotty Richardson

1. Gainesville TX: Executive Board Secretary for Economic Development Council, Planning and Zoning Board, Park and Recreation Board, Historic Gainesville Board, President Medal of Honor Host City Program, Texas Open Meetings Act Certified, Executive Manager for 41 years at PepsiCo/Frito-Lay, B.S. Degree from Missouri State, Executive MBA from NW Uni. Kellogg School of Business.
2. Supporting the city's visions, strategies and policies, while setting a path forward for the assigned board, commission or committee.
3. There are so many areas that are working well. The city's balanced fiscal planning and strategies are some great examples. Paying off the debt and paying cash for capital improvements. The capital improvement plan is progressing at a nice rate of completion such as street repairs, roundabouts, park improvements, preservation (Webb House). The policy of keeping the rural feel in Colleyville is working well. Police, Fire and Community Services assets are all working well and response is improving.
4. New State mandated requirements keep coming. A good example are the state changes reducing building code requirements. The city took great proactive steps by buying 15 acres at the John McCain city entrance to ensure high building quality. Changes in city acquiring potential development property should continue and grow. Not only should we control building quality, but we should also control for the desired business in Colleyville. Colleyville should monitor state activity and change their approach as needed.
5. Keep the rural and community environment that Colleyville residents enjoy, while building opportunities for desirable restaurants, retail businesses, parks and trails.
6. A place that is admired for its government, quality of life and community.

Dear City Officials of Colleyville,

My name is Scotty Richardson and I reside at 2005 Reynolds Drive, which is in the Ross Downs neighborhood of Colleyville. After retirement as an executive with PepsiCo/Frito-Lay, my wife and I decided to move into the area to be closer to our family. We have lived in Texas for 42 years, during which we previously resided in Irving, Euless, Keller and Gainesville. When choosing Colleyville as our retirement city, we found a true commitment to community by officials and residents. My wife and I refer to this as Colleyville Cozy. You get this feeling from the people and all the surroundings of nature, community pride and responsible government that you can trust.

While living in Gainesville, I decided to get involved with city government boards and organizations. I enjoy working with people and building my community's future. Having watched every Colleyville City Council Meeting and Work Session, I love the teamwork and passion everyone shows for Colleyville. I would like to join this and contribute in any way possible. I have interest in becoming member of one or more city boards.

In Gainesville I served on the following boards and organizations: Economic Development Corporation Executive Board (EDC), Planning and Zoning Board, Park and Recreation Board, Gainesville Historic District Board and President of the Medal of Honor Host City Program. I know Carlton Schwab, CEO of the Texas Economic Development Council. I spoke to him last week at an EDC retirement event and we discussed Colleyville's state award last year. He was very positive on Colleyville.

I have considerable experience in economic development planning and strategy, recruitment of the desired businesses, zoning regulations/issues/SUPs, building/improving parks, trail and nature systems, historic preservation, organizing community events and community volunteer involvement.

I worked for PepsiCo over 40 years as an executive R&D Manager, specializing in Analytical Sciences (Chemistry). I managed R&D laboratories in Plano, Europe and Australia. I have a B.S. degree from Missouri State and an Executive MBA from Northwestern University's Kellogg School of Management (100 classroom hours). I was awarded a special award from the New York Academy of Science organization on my technical innovations and am co-inventor on 7 U.S. patents.

My passion now is my family, community and enjoying retirement in Colleyville. I hope my desire and qualifications might fit a need on one of Colleyville's city boards. I believe in integrity, trust and teamwork. I have conservative views, believe in fiscal responsibility and would like to keep Colleyville a place all residents enjoy and admire. If the Mayor, a Board Chairman or City Council Member would like to interview me or discuss any boards, I am available at 817-676-2120.

References:

Jim Goldsworthy, Mayor of Gainesville 940-665-7777

Tommy James, President Gainesville Economic Development Corporation 940-727-2152

Arleene Loyd Fomby, GEDC Director 432-238-6330



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. PARKS AND RECREATION ADVISORY BOARD
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION



Name: ☐ Ms. ☒ Mrs. ☐ Mr. Hillary Schwanbeck

Address: 5816 Quality Hill, Colleyville, TX 76034

Phone: 832-656-4977 E-mail Address: hillary.schwanbeck@gmail.com

How long have you been a Colleyville resident? 8 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I began serving on the Parks and Recreation Advisory Board shortly after moving to the city, I have 3 young children who frequent the city parks and youth recreation regularly, and my husband and I are passionate about trees and parks. I have a BBA in Business and a strong business background.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Thorough discussion and strategic planning with Board Members to provide input, advisory, recommendations to the City Council.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

The Parks and Recreation programming has really improved in the last 5-7 years. The construction on 26, although difficult and disheartening at times, will help improve the city's main corridor and hopefully improve the economy.

4. **What are some issues in Colleyville which may require change?**

Sidewalks and trail connectivity, business economy/economic development. Improve the tax base by incentivizing and enticing businesses to Colleyville WITHOUT compromising who Colleyville is.

5. **If you could influence the City in just one way, what would that be?**

Improve the incredible divisiveness - simply better the city without negativity. Find ways to better our city through stronger and more strategic economic development.

6. **Please share your vision for the City of Colleyville.**

This city is a rare gem in the DFW metroplex, and we need to be smart about any further development - find ways to enhance the economy without compromising the unique character that has drawn so many to Colleyville over the years.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 12/10/19

Recorded/Printed:

Acknowledged By: K.S.



Application for Appointment

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1. PARKS AND RECREATION ADVISORY BOARD
2. COMMUNITY GARDEN ADVISORY COMMITTEE
3. COLLEYVILLE CENTER ADVISORY COMMITTEE

▼

▼

▼

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Jeremy Tallo

Address: 7401 Overland Trail

Phone: 817-266-4094 E-mail Address: jeremytallo@gmail.com

How long have you been a Colleyville resident? 3 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:
I have not been on a city board, commission or committee. I have a Bachelors in Criminal Justice, and I am looking for the opportunity to give back to the community.
2. What do you perceive your role will be in serving on a board, commission, or committee?
I think that my role would be to work with other members to discuss, analyze and advise on decisions that are in the best interest for the community. I do not have a preset agenda for any of these 3 committees, I just believe in leaving the community better than I found it for my kids.
3. In your opinion, what policies/programs/assets of Colleyville are working well?
My family and I use the parks and the library regularly, and I feel that they are both managed very well.
4. What are some issues in Colleyville which may require change?
I don't any serious issues with how Colleyville is run. I would like the whole city to be out of the shadow of Covid-19 and running as it was as soon as possible. I believe in a free economy, and look forward to having that opportunity again soon.
5. If you could influence the City in just one way, what would that be?
That we would be known as a community that values families and a free market.
6. Please share your vision for the City of Colleyville.
That companies would want to be a part of our economy, and that families who value freedom and safety would want to stay here. I want our community to be a beacon of prosperity and liberty for the rest of Texas.

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 5/11/2020

Recorded/Printed:

Acknowledged By:

KS



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. PLANNING AND ZONING COMMISSION
2. PARKS AND RECREATION ADVISORY BOARD
3. COLLEYVILLE CENTER ADVISORY COMMITTEE

Name: ☒ Ms. ☐ Mrs. ☐ Mr. Veronica Tripoli

Address: 1834 Mapelwood Tr. Colleyville Tx 76034

Phone: 817-707-6844 E-mail Address: veronica@sellsdfw.com

How long have you been a Colleyville resident? 18

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I've sat on P/Z prior and thoroughly enjoyed it. As a local realtor, I'm very familiar with all the subdivisions and the developments that are going on within the city.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

This role is an opportunity to provide service to my community. It is also the duty to be able to review applications that are coming in and whether they meet the guidelines of our master plan.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

I believe the transparency that has been set forth a few years back has been a wonderful attribute to the city. I'm also very happy to see the city really working with the school board to create positive change and growth. Our school district is a very important entity within the city and our tax paying dollars.

4. **What are some issues in Colleyville which may require change?**

I'm not fully aware of what is being worked on right now. I will say I would love to see more attention to our parks, trails and outdoor spaces. Residents of Colleyville use the parks and trails and keeping them beautified is important.

5. **If you could influence the City in just one way, what would that be?**

I mentioned this a couple of years ago, and now with Von Hubsand's passing, I would love to see a dog park in Colleyville and named after him.

6. **Please share your vision for the City of Colleyville.**

To keep the charm and cozy feeling of a small community with the leadership of smart growth.

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received:

Recorded/Printed:

Acknowledged By:



Planning and Zoning Commission and Zoning Board or Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. **AD-HOC COMMITTEE** Sidewalk
2. **PARKS AND RECREATION ADVISORY BOARD**
3. **PARK LAND DEDICATION COMMITTEE**

Name: Ms. Mrs. Mr. Lynne Underwood

Address: 6308 Ponderosa Lane Colleyville TX. 76034

Home Phone: 817.521.2044 Work Phone: _____

E-mail Address: lju5@icloud.com Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
☒ I understand I am required to comply with the Texas Open Meetings Act training.
☒ I understand I must bring my own device to meetings to view packet information.
☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
☐ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**
BS in MGT and PreK-4 teaching cert. Served as CSA Registrar for several years as well as serving on PTA Boards, philanthropic activities and Blue Ribbon Panel (brief Gen of TAC)
2. **What do you perceive your role will be in serving on a board, commission, or committee?**
in accordance with city council's directives, to listen to colleyville citizens and advise council on subject matter... perhaps help in formation of a plan or policy depending on what the council needs us to do.
3. **In your opinion, what policies/programs/assets of Colleyville are working well?**
over all, I think Colleyville is running quite well. Transparency is key and I believe we now have achieved that element.
4. **What are some issues in Colleyville that may require change?**
Colleyville needs to decide her direction. Will we move towards high density and be like any other town or keep the attributes that have made Colleyville a highly desired place to live.
5. **If you could influence the City in just one way, what would that be?**
To keep listening to her citizens..... to keep Colleyville the unique jewel it has always been
6. **Please share with us your vision for the City of Colleyville.**
We have been residents of Colleyville a very long time and want to keep Colleyville... well Colleyville... ie. larger lots, a more country feel.

Signature: Lynne Underwood Date: 22 Jul 19



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. PARKS AND RECREATION ADVISORY BOARD
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Dan Witte

Address: 55 Main Street, Suite 340

Phone: 817-371-4022 E-mail Address: danwitte@sbcglobal.net

How long have you been a Colleyville resident? 35 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Former member of Parks Advisory Board for 7 years. HOA President and Board member Saddlebrook neighborhood and Summertree neighborhood. Coach and Board member of the Colleyville Baseball Association. And was President of the Grapevine HS Football Booster Club and participated in the

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Keep our Parks safe and beautiful. Provide advice to the City Council and staff on all matters pertaining to Parks and Recreation for the advancement of all P&R programs.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

I believe we have great leadership in Colleyville with pro-active individuals in key positions. The sports organizations are strong and City Park continues to improve with upgraded and expanded facilities.

4. **What are some issues in Colleyville which may require change?**

Attracting new business to the Village of Colleyville. Attract and maintain a good balance of restaurants.

5. **If you could influence the City in just one way, what would that be?**

Beautify the entrance to the Village of Colleyville as well as the sidewalks in the Village and Hereos Park.

6. **Please share your vision for the City of Colleyville.**

Continue on the Path we are on to make Colleyville a spectacular place to live with beautiful parks and strong sports organizations. Utilize the Plaza to bring friends and families together with entertainment and special events.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 5/8/2020

Recorded/Printed:

Acknowledged By:

CL

Dan Witte Application for Appointment – Answer to Question 1

1. Former member of Parks Advisory Board for 7 years. HOA President and Board member Saddlebrook neighborhood and Summertree neighborhood. Coach and Board member of the Colleyville Baseball Association. And was President of the Grapevine HS Football Booster Club and participated in the Grapevine HS Cheerleading Booster Club

RESOLUTION R-20-4558

**A RESOLUTION APPOINTING MEMBERS TO
THE PARKS AND RECREATION ADVISORY BOARD**

WHEREAS, the Parks and Recreation Advisory Board has four place positions whose terms expired March 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the City Council hereby appoints the following persons to the Parks and Recreation Advisory Board with a term expiring March 2022:

Place 2 –
Place 4 –
Place 6 –
Place 8 –

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS ON THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8h

Agenda Date 11/17/2020

Number Resolution R-20-4559

Type Resolution

Department City Secretary

Title

Appointing members to the Planning and Zoning Commission

Strategic Plan

1.2 Develop future community leaders

Explanation

Reading and Public Hearing

There are four place positions on the Planning and Zoning Commission which expire November 2020:

Place 1 - Susan Mathisen

Place 2 - Ryan Moore

Place 3 - Sayeda Syed

Place 4 - Kimberly Holt

The applicants are:

Amy Ackermann

Mark Alphonso

Taylor Anderson

Mathew Antony

Zachary Bunn

Frank Carroll

David Fegan

Dustan Goodell

David Groves

Kimberly Holt

Dee Kamerman

Matthew Little

Becky Mata

Gary McPherson

Sayeda Syed

Veronica Tripoli

Larry Williamson, Jr.

This resolution provides for City Council to consider appointments to the Planning and Zoning Commission.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Planning and Zoning Applications for Appointment
2. Resolution R-20-4559



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. ☐ PARKS AND RECREATION ADVISORY BOARD _____

2. ☐ PLANNING AND ZONING COMMISSION _____

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Amy Ackermann

Address: 1905 Camden Court, Colleyville, TX 76034

Phone: 817-600-8838 E-mail Address: AmyATX99@gmail.com

How long have you been a Colleyville resident? 3 years (& '90-'96)

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function: I served 3 years as Chair for the Social & Concert Committee for a subdivision with over 1500 homes (Brookstone Country Club, GA). I also served as an ARC committee member for 3 years. As Social Chair, I initiated new programs and events that continue to be held annually. As Social Chair, I led the development of a concert series for the community (held 3x/year in the subdivision green space). The success of the concert series led to HOA funds being allocated to building a permanent stage on the space for future concert performances.

In addition, my committee initiated the start of an annual Fall Festival within the neighborhood. The festival was designed to be sponsored by local businesses, so that there is zero cost to the community. The festival included carnival games, inflatables, and food trucks.

Prior to getting involved in the neighborhood boards and committees, I was a District Sales Manager for Abbott Pharmaceuticals. Prior to being a District Manager, I was a Sales Trainer and Sales Representative in the Pharmaceutical arena (Abbott Pharmaceuticals and Ferndale Laboratories).

My sales experience (15 years), leadership as a District Sales Manager and serving on neighborhood boards would be an invaluable asset to serving on one of Colleyville's committees.

I grew up in Colleyville ('92 GHS graduate) and 3 years ago we returned to settle in Colleyville and raise our children. I chose Colleyville for my family because it is a wonderful place to live and raise children. I would be proud to serve and lend my services to the Colleyville community.

2. What do you perceive your role will be in serving on a board, commission, or committee?

As a servant leader, my role would be to protect the integrity of Colleyville's Master Plan, yet listen to community input and work together to grow and develop the community to stay "current / with the times" but not lose that "Colleyville charm" that residents desire.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Colleyville has continued to preserve the small town feel yet offer the amenities and advantages of living in a bigger city. The city leadership (City Council, CPD) are approachable and demonstrate active commitment to responding to the community concerns and requests. (Ex. incorporating community input from surveys into the master plan, and transparency of leadership meetings) I have a similar leadership style, developed during my tenure as a Sales Manager in the Pharmaceutical arena.

4. What are some issues in Colleyville which may require change?

Remaining flexible to continue to grow Colleyville businesses, yet keep it as a top destination city for families relocating and continue to be one of the safest cities in Texas. I believe there is opportunity to bring in additional business (tax revenue) but still maintain the small city feel that is appealing to residents.

5. If you could influence the City in just one way, what would that be?

I would like to see additional amenities, provided primarily by businesses in Colleyville. There is opportunity to create more community friendly events, sponsored by local businesses, which will connect residents and business owners. There's opportunity to tailor Main St. to be a destination for shopping and socializing for all residents.

6. Please share your vision for the City of Colleyville.

Preserving Colleyville's desired small town feel and also provide residents with more options for dining and shopping locally. Colleyville Villages has become a beautiful area (fountains and open spaces) and should be a regular destination for local families to shop, dine and socialize with neighbors.

All information provided is public pursuant to the Texas Public Information Act.

***Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com***

For Office

Use _____

Date Received:

Recorded/Printed:

Acknowledged By: K Seiger

8/5/2020



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. PLANNING AND ZONING COMMISSION
2. CLICK TO VIEW AND CHOOSE
3. CLICK TO VIEW AND CHOOSE

Name: Ms. Mrs. Mr. Mark Alphonso

Address: 5104 Old Oak Ln.

Home Phone: 214.929.6446 Work Phone: 214.929.6446

E-mail Address: mark@montclairdfw.com Fax: NA

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
- ☒ I understand I must bring my own device to meetings to view packet information.
- ☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☒ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**
See attached sheet
2. **What do you perceive your role will be in serving on a board, commission, or committee?**
See attached sheet
3. **In your opinion, what policies/programs/assets of Colleyville are working well?**
See attached sheet
4. **What are some issues in Colleyville that may require change?**
See attached sheet
5. **If you could influence the City in just one way, what would that be?**
See attached sheet
6. **Please share with us your vision for the City of Colleyville.**
See attached sheet

Signature: Mark Alphonso Date: 9/10/2019

Application for Planning and Zoning Commission

Mark Alphonso

Response to Question #1

Presently on the Board of the Chamber of Commerce(nominated by Mayor Richard Newton). 17 yrs experience as a commercial construction developer in DFW. Recently went through the P&Z and City Counsel process for a project here in Colleyville.

Response to Question # 2

I hope to support our cities growth and integrity. I would like to share my knowledge and experience towards a common sense approach to new business and commerce without compromising our cities successes as affluent residential neighborhoods.

Response to Question # 3

Our cities leadership, management, schools, police and fire departments I believe are second to none. With these assets we will be able to attract and keep a healthy residential outlook for many years to come. Attracting businesses for our residents such as retail & restaurants providing a reciprocal environment for both to thrive.

Response to Question # 4

I was able to experience our cities P&Z firsthand. While we were successful in getting approval for our project, I feel it was much more difficult to accomplish than it should have been. I fear prospective projects good for our city may have been steered away in the past. I hope to be an advocate of fair balance and reason in our future.

Response to Question # 5

I hope to be an asset in bringing business to Colleyville that is good for the residents, good for our city, and maintains the high quality of life we have known to enjoy.

Response to Question # 6

I envision in most ways what we have here now. Living in a neighborhood where my family is safe. Schools where I know my kids are receiving the best education available. recreation readily accessible such as our well maintained parks and sports fields. An increase in dining and entertainment locations, so that residents do not have to travel away. Well maintained and quality built streets, sidewalks, city amenities that tell guests to our city that this is a very nice place.



Application for Appointment for City Council Boards, Commissions, and Committees

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130, [or download the Financial Disclosure form here.](#)

Board, Commission, or Committee: (only those with current openings)

1. Planning and Zoning Commission

☐

If you are willing to be considered for another board, commission, or committee, please list below.

2. Zoning Board of Adjustment

☐

3. Tax Increment Finance District Board

☐

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Lee "Taylor" Anderson

Address: 7213 Overland Trail, Colleyville, Texas 76034

Home phone: 817-733-2224

Work phone: 214-978-4109

E-mail Address: TAnderson@canteyhanger.com

- ☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.
- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I will be required to comply with the Texas Open Meetings Act training.
- ☒ I understand I will be required to bring my own device to meetings to view packet information.

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

I served as a school board member in Birdville Independent School District (Place 7, Board of Trustees) from 2016 to 2018 until we moved to Colleyville. Before that, I served on the Birdville Education Foundation from 2014 to 2016. I was Tribute Chair in 2015, where I planned the 2016 Tribute to Leadership which raised over \$100,000.00 for BISD grants to educators. Other memberships include: Northeast Richland Lions Club, Northeast Tarrant Chamber of Commerce, and Northeast Leadership Forum (2015-2017). I have a political science degree from Texas Tech and a law degree from Texas A&M. I work as a real estate attorney at Cantey Hanger, LLP.

☐ Check if additional materials are attached. Other information (City/civic service, interests):

I have an interest in community affairs and hope to give back to Colleyville. With all of the development in Colleyville, I believe I could be an asset in ensuring that Colleyville remains a low-density Community. I can certainly bring perspective from my community involvement in BISD and its surrounding communities, as I've seen first-hand what works and what does not work.

Signature: *L. Taylor Anderson*

Date: 6/19/20

Once positions are appointed, you must reapply for future openings. All information provided is public pursuant to the Texas Public Information Act. If additional information is required, please call 817.503.1130. Please return completed application to the Office of the City Secretary:

Email: cloven@colleyville.com or ashelley@colleyville.com **Fax:** 817.503.1139

Mail: City Secretary, 100 Main Street, Colleyville, TX 76034



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. PLANNING AND ZONING COMMISSION
2. CLICK TO VIEW AND CHOOSE
3. CLICK TO VIEW AND CHOOSE

Name: Ms. Mrs. ☒ Mr. Mathew Antony

Address: 5608 Heron Dr W, Colleyville, TX 76034

Home Phone: 571-527-8487 Work Phone: 571-527-8487

E-mail Address: mat.antony11@gmail.com Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
- ☒ I understand I must bring my own device to meetings to view packet information.
- ☐ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☐ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**
BBA/MBA from George Washington University. Over 10 years of experience in economic development and strategic management, including land use management planning and real estate.
2. **What do you perceive your role will be in serving on a board, commission, or committee?**
Take Attorney General TX Open Meetings Act online training course. As a member of the Planning and Zoning Commission, review and approve plans for subdivisions and make recommendations to the City Council on the rezoning of land and amendments to the City's development regulations.
3. **In your opinion, what policies / programs / assets of Colleyville are working well?**
The City's strategic vision outlined in "Destination Colleyville" provides a comprehensive plan for the future. The community parks and public services are widely utilized, while the character and charm of the neighborhood continues to be preserved. Safety of neighborhood is a strong point as well.
4. **What are some issues in Colleyville that may require change?**
Aging population and threat to long-term viability of businesses due to stiff commercial competition from Southlake, Keller, NRH and Hurst.
5. **If you could influence the City in just one way, what would that be?**
Promote the City as the preferred DFW location for a diverse demography including young families and mid-career professionals.
6. **Please share with us your vision for the City of Colleyville.**
Promote diversity of resident population whilst also creating sustained economic opportunities for local businesses.

Signature: _____ Date: 8/14/19

MATHEW ANTONY

Dallas, Texas ▪ 571.527.8487 ▪ mat.antony11@gmail.com

PROFESSIONAL SUMMARY

International business professional with a background in global business consulting and comprehensive expertise in strategic planning, program management, business development, and client relations. Results-oriented leader with demonstrated experience working in cross-functional teams, engaging private and public C-Suite executives, building long-term relationships with external stakeholders and delivering continuous process improvements for corporate governance initiatives. Extensive travel experience in 34 countries speaking 5 languages and passionate about supporting international business development programs.

CORE COMPETENCIES

International Growth / Business Excellence / Project Leadership

PROFESSIONAL EXPERIENCE

Prismatic Table Management (PTM), LLC - Dallas, TX

Senior Consultant, Strategic Initiatives & Business Development

June 2017- present

Engaged by boutique private investment firm to serve as subject matter expert to develop a sector-agnostic portfolio of investment and management support services partnership opportunities. Responsible for market research, commercial insights and analytics for use in planning, facilitation, and management of business development ventures with corporations, foundations and philanthropists in US and overseas markets.

- Successfully developed and supported technology innovation investments pathways for \$7.5M in multiple industries including Digital/Data Analytics, EdTech, Real Estate, Mobile App Technology, Healthcare and Social Investing.
- Completed over 12 business cases using systemic approaches to solving business problems including Earned Value Management System (EVMS) and country profiling and financial risk analyses to advance the above mentioned investment initiatives.

NESTLE SKIN HEALTH (subsidiary of Nestle, SA) – Dallas, TX

Manager, Strategic Business Analysis & Commercial Excellence

February 2016 - April 2017

Directly reporting to VP of Sales [with dotted line to Director of Commercial Excellence], responsible for supporting and implementing strategic business initiatives in Rx Business Unit. Tasked with the development, monitoring and reporting of divisional metrics, KPIs and effectiveness models to optimize the performance of 200+ marketing initiatives.

- Supported the Leadership Team with the development, test and launch of a new business development model that improved sales performance by 25% above goal for strategic brands between 2016 and 2017.
- (Re)Configured business planning processes and CRM tools to foster excellence in execution for 3 Sales Directors, 20 Regional Managers and 23 Key Account Managers that resulted in identifying ~\$3M in unrealized revenue in 2016.
- Supported marketing leads in deploying segment specific digital and traditional marketing assets in 250 strategic accounts thereby improving customized messaging to ~\$350M portfolio in the medical community.

NATIONAL ASSOCIATION OF CORROSION ENGINEERS (NACE) INTERNATIONAL – Houston, TX

Senior Manager, Strategic Initiatives and (Global) Market Research

August 2014 – January 2016

Directly reporting to COO, tasked with leading and managing a 6-member multi-disciplinary team of managers, analysts and interns to execute key elements of the organization's strategic plan pertaining to global market expansion, corporate planning and customer engagement for its six business areas that serve 142 corporate members and 34000+ professional members in 130 countries worldwide.

- Scoped, developed and simultaneously managed 8 market research projects to ensure international growth of 5% into at least four engineering related industries, including but not limited to defense, automation, medical devices, mining,
- Completed 5 business cases for two business areas, leading to the expansion of 2 product lines and implementation of go-to-market strategy in US in 2016.
- Contributed valuable insights to the governance committees for digital strategy, global operations and customer engagement leading to increased marketing and operational effectiveness in digital space, transparency, customer segmentation and targeting.

THE GEORGE WASHINGTON UNIVERSITY – Washington, D.C

International Business Fellow, School of Business

January 2012 - July 2014

Awarded \$37K fellowship to produce scholarly research, white papers and policy briefs along with education and cultural trade missions to Turkey and Estonia. Served as Asian business risk expert on 6+ business plan competitions related to India, Ethiopia, Australia and European Union. Special projects included:

- *European Union Research Center (EURC)* – Framework for International Cyber Security Readiness
- *Cyber Security Policy and Research Institute* – Consultancy mission to NATO Cooperative Cyber Defense Centre of Excellence.
- *International Business Department Business Case Competition* – Healthcare in Ethiopia, Mobile Banking in Turkey, Unmanned Aerial Vehicles (UAV) Network System in US.
- *School of Business Investment Institute* – Equities research in aviation, manufacturing and consumer retail companies.

ECORM INTERNATIONAL, Inc. – Washington D.C Metropolitan Area.

July 2010 – July 2014

Senior Consultant, Strategic Initiatives

Reported directly to President. Formulated risk-averse strategies that addressed customer needs, market competition, and business continuity gaps for social impact start-ups and small businesses across five industries.

- Initiated and secured 3 partnership agreements that expanded the firm's service offerings under a strategy to increase revenue by 40% each quarter over five years.
- Drafted company's strategic public outreach plan and participated in over 15 public engagements with chamber of commerce, community leaders, public officials and key industry members from US, Canada, Australia, India, Papua New Guinea, Fiji, Solomon Islands, Marshall Islands, Vanuatu, Kingdom of Tonga, United Kingdom.
- Served as Project Manager on a Commonwealth commissioned, EU funded project to assess the socio-economic impact of Liberalizing Trade in Services among Pacific Island States.

ECO-EZ, Inc. – Washington D.C Metropolitan Area

January 2007 – September 2009

Senior Associate, Communications and Marketing

Lead marketing and communications strategist for international economic development firm.

- Developed and executed marketing and public relations programs that helped cultivate and maintain over 500 public & private sector relationships annually.
- Effectively managed and produced marketing assets and digital content for outreach initiatives with Chamber of Commerce(s), Prospective Investors/Partners, and Community Relations.
- Organized a trade show event for the hallmark SeaSmart Program at the 2009 Marine Aquarium Conference of North America in Atlantic City, NJ within a \$10,000 budget. Recorded over 4000 visitors over 2 days and industry-wide acclamation.

EDUCATION AND TECHNICAL ADDENDUM

George Washington University:

Bachelor of Business Administration (B.B.A) – 2008 - International Business & Political Economy

Alpha Kappa Psi Business Fraternity Vice President

Master of Business Administration (M.B.A) – 2014 - International Business & International Finance

Cohort Vice President, MBA Scholarship and Fellowship, Honors Society.

Languages: Fluent in English, Malayalam & Pacific Islands Pidgin. Working proficiency in Hindi and Tamil.

Software: MS Office Suite+Visio, Salesforce, QlikSense, Bloomberg Terminal, Tableau, SQL, MS Project, SAP, Oracle.

Affiliations: GWU-SB Advisory Board, AKPsi Business Fraternity, WITA, Catholic Charities, UN Volunteers, Old Sydneian Association, Montfort Alumni Association.

Travel: Argentina, Australia, Barbados, Belgium, Brazil, Canada, Chile, Colombia, Cuba, Ecuador, Estonia, Fiji, Finland, Germany, India, Malaysia, Mexico, Papua New Guinea, Peru, Puerto Rico, St. Kitts & Nevis, St. Lucia, St. Martin, St. Maarten, Singapore, Solomon Islands, South Africa, Thailand, Turkey, UAE, UK, Uruguay, US Virgin Islands, Vanuatu, Zimbabwe.



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the *Financial Disclosure and Business Conflict of Interest form*. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below:**
(preference 1, 2, 3)

1. ZONING BOARD OF ADJUSTMENT/SIGN BOARD OF APPEALS
2. PLANNING AND ZONING COMMISSION
3. TAX INCREMENT FINANCE DISTRICT

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Zachary Bunn

Address: 517 Sophie Ln; Colleyville, TX 76034

Phone: (817)706-0848 E-mail Address: zac.bunn@gmail.com

How long have you been a Colleyville resident? 1 year

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☐ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I have background in finance from my years at Fidelity. I have owned and operated several small businesses and understand their needs. I have also served on a variety of committees related to facilities and funding as a school representative.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Provide informed and educated feedback to help guide the council, within the narrow mandate of the committee, as they wade through the myriad issues for which they are responsible.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

The library is strong and very welcoming for young children. The roads are well maintained. Business seem to be prospering and there are very few closures even in this difficult environment.

4. **What are some issues in Colleyville which may require change?**

The area is very nearly built out so continuing economic growth will require some strategic and inventive thinking. I know it would be costly but burying power lines would be a great value-add to the area.

5. **If you could influence the City in just one way, what would that be?**

Expand city events that celebrate diverse cultures, the arts, and music.

6. **Please share your vision for the City of Colleyville.**

I have recently moved back into the area and chose Colleyville because I know it to be a stable and well maintained community that is part of a strong school district. I would like to see it rival the economic success Southlake enjoys with its Town Center.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 9/21/2020

Recorded/Printed:

Acknowledged By:

K.S.



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. ZONING BOARD OF ADJUSTMENT/SIGN BOARD OF APPEALS
2. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION
3. PLANNING AND ZONING COMMISSION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Wm. Frank Carroll

Address: 1304 Alexandra Court

Phone: 817-781-7086 E-mail Address: frankcarroll1917@gmail.com

How long have you been a Colleyville resident? 25 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

City Council, Planning and Zoning Commission, Chair and Vice Chair Zoning Board of Adjustment, President Crime Control Commission, Sign Board of Appeals

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Continue to serve as Chair of ZBA and Sign Board of Appeals. Insure that the City Ordinances are followed, that everyone is given a full and fair hearing, and that variances are granted only in accordance with the requirements of the City Ordinances and Texas law.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

City is well managed. Effective tax rates have been lowered the last two years and there has been no reduction in services. Police and fire departments are exemplary. Road repairs are being conducted in a logical and financially appropriate manner. The City has done what it can to ameliorate the impact of the Highway 26 construction on local businesses.

4. **What are some issues in Colleyville which may require change?**

Continued improvements to roads. The traffic is only going to get worse and traffic lights and roundabouts may need to replace stop and yield signs. Also, increasing the speed limit to 35 may be necessary.

5. **If you could influence the City in just one way, what would that be?**

Help maintain Colleyville as it currently is-an oasis of quiet, rural and safe living among the other cities of the metroplex.

6. **Please share your vision for the City of Colleyville.**

To continue to progress by attracting appropriate businesses thereby increasing our tax base while maintaining rural feel and safe atmosphere for the City.

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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Date Received:

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Acknowledged By:



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. Planning and Zoning
2. Parks and Recreation Advisory Board
3. Park Land Dedication Committee

Name: __ Ms. __ Mrs. __ Mr. X David Fegan

Address: 1303 Bellefonte LN, Colleyville, TX, 76034

Phone: (817) 891-5713 E-mail Address: dcfegan@gmail.com

How long have you been a Colleyville resident"

__x__ I understand attendance and active support is required for each appointee. __x__ I understand I am required to comply with the Texas Open Meetings Act training. __x__ I understand I must bring my own device to meetings to view packet information. __x__ I consent to the City's use and release of all information provided in this application. ____ Additional materials attached.

1. City service / experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

I have worked in real estate and development for over seven years.

2. What do you perceive your role will be in serving on a board, commission, or committee?

I would help the City of Colleyville uphold their commitment to a better and well-designed future.

3. In your opinion, what policies / programs / assets of Colleyville are working well?

There are many aspects of the City of Colleyville that are working great. I really enjoy the fact that there are many employees and elected officials who are committed to not having high-density housing.

4. What are some issues in Colleyville which may require change?

It is important to allow for developers to bring in the highest quality of product, and not to sell out to anyone who wants to develop in our city. It is important to have the future of the city in mind when it comes to planning and zoning.

5. If you could influence the City in just one way, what would that be?

It is essential for developers to bring in the highest quality of real estate in this city, and not to sell out to anyone who wants to develop in our city. It is important to have the future of the city in mind when it comes to planning and zoning. Highway 26 brings the lifeblood of traffic through the City of Colleyville, and it is a priority of mine to deliver the highest quality of business to this city.

6. Please share your vision for the City of Colleyville.

My vision for Colleyville has partially come true; it is now one of the most sought out areas in Texas for high-income individuals. The part of Colleyville I want to change is from previous administrations. Parts of Colleyville has been taken over by many low-in developers and people who do not have the future of Colleyville in mind. We need to work to make sure that we have the proper zoning to never allow for Colleyville's quality to go down. No more trailer parks, apartments, and high-density housing in Colleyville.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office

Use _____ **Date Received:** _____ **Recorded/Printed:** _____

Acknowledged By: K Seiger

07/21/2020

Rev. 10/2019



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. PARKS AND RECREATION ADVISORY BOARD
2. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION
3. PLANNING AND ZONING COMMISSION

▼

▼

▼

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Dustan Goodell 

Address: 3701 Laurens Place, Colleyville 76034

Phone: 214 796 6827 E-mail Address: dgoodell@associaonline.com

How long have you been a Colleyville resident? 14 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Served on city of Bedford Parks and Recreation Board. Served as Board President of Creekwood HOA (Bedford). Serving as Board member for the Turtle Creek Association (Dallas). Twenty five years as executive leadership in the homeowner association management industry with various Boards.

2. What do you perceive your role will be in serving on a board, commission, or committee?

This role is multifaceted...understand "where we are today".....assist in developing long terms plans for continued improvement in "best practices" and physical assets...implement long term plan with appropriate fiscal accountability and expeditious execution of agreed upon plan.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Positive "safe" environment.....excellent school systems.....local city and police support.....retail availability... cleanliness of street and park/public areas.....

4. What are some issues in Colleyville which may require change?

Monitor proper zoning and traffic control....

5. If you could influence the City in just one way, what would that be?

Continue the comittment to upscale lifestyle and amenities, but awareness of traffic control and street congestion. Maintain the beauty of Colleyville.

6. Please share your vision for the City of Colleyville.

Colleyville provides, and should strive to continue to provide a "family friendly" environment with an emphasis on superior school systems, strong crime prevention, ease of access through the city, proper zoning to balance increase business opportunities with preservation of Colleyville "culture", amenities for youth and seniors in terms of parks and recreational facilities. and finally. strong City leadership.

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received:

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Acknowledged By:



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. PLANNING AND ZONING COMMISSION
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. David S. Groves

Address: 5702 Ponderosa St. Colleyville, Texas 76034-6038

Phone: 817 689-9532 E-mail Address: david.groves11@gmail.com

How long have you been a Colleyville resident? 29 Years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Served on HOA Board of Directors for two homeowners associations in Colleyville. Small Business Owner-High IQ Homes of Texas, LLC. BS USAF Academy 1978 in Management. Veteran

2. What do you perceive your role will be in serving on a board, commission, or committee?

To thoroughly review requests that come before the Planning and Zoning Commission, accomplish the required due diligence and make recommendations to the Mayor and City Council.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

The City of Colleyville is considered to be one of the best places to live in the DFW Metroplex. The city has a solid tax base and is fiscally conservative. The close proximity to DFW Airport is a huge benefit to the city.

4. What are some issues in Colleyville which may require change?

The City of Colleyville may have to adapt to changing demographics. It could be younger families moving into the area or becoming a city where older

5. If you could influence the City in just one way, what would that be?

To leave the city a better place to live and work than it was before I began my tenure serving on the planning and zoning commission. Adopting "best practices" that continue make living in Colleyville desirable into the future.

6. Please share your vision for the City of Colleyville.

Within a few short years the city will be completely built out. Continuing to apply "Best Practices" will insure that Colleyville is a desirable place to live, with a good infrastructure, a high standard of living and safe.

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received:

Recorded/Printed:

Acknowledged By:



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. CLICK HERE TO MAKE SELECTION **PLANNING AND ZONING COMMISSION**
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Kimberly Holt Gunderson
Address: 617 Creekview Lane
Phone: 214-957-1370 E-mail Address: Kimberly.drapeer.holt@yahoo.com

How long have you been a Colleyville resident? 26 yrs.

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Sign Board of Appeals / Planning & Zoning currently

2. What do you perceive your role will be in serving on a board, commission, or committee?

Same as currently.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Colleyville's master plan. Low density. Support of businesses through road construction & lockdowns.

4. What are some issues in Colleyville which may require change?

We are on the right track. Navigating these "challenging times" with our businesses will be important.

5. If you could influence the City in just one way, what would that be?

Adherence to Master Plan with careful attention to business/residential balance.

6. Please share your vision for the City of Colleyville.

Colleyville has been my home since I was 26 yrs. old. I have seen it morph over the years but it is and will always be dear to me. The track we have been on for the last few years is great.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:

817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: **10.20.2020**

Recorded/Printed:

Acknowledged By: **Jackie Reyff**



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)

1. ZONING BOARD OF ADJUSTMENT/SIGN BOARD OF APPEALS
2. PLANNING AND ZONING COMMISSION
3. CLICK HERE TO MAKE SELECTION



Name: ☐ Ms. ☒ Mrs. ☐ Mr. Dee Kamerman

Address: 6016 LD Lockett Road, Colleyville, TX 76034

Phone: 817-416-2277 E-mail Address: deekamerman@hotmail.com

How long have you been a Colleyville resident? 19 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Zoning and Sign Board since 2014, Colleyville Women's Club since 2014, Math educator for 44 years, hired the TSA after 911, work for Federal Government, volunteer for Grace, Salvation Army, and Goodfellow Fund.

2. What do you perceive your role will be in serving on a board, commission, or committee?

As a member of the community, we need to step up to help serve and be committed to following the guidelines of the city. It is important to stay neutral and study the facts to make the best judgement for the community that they serve. Knowledge is important to continue the vision of the community.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

The same feelings and wants for my family, is what I see that is making Colleyville a place families want to move here and has also been shown by the value of the real estate at the present time. Colleyville has not only been growing at a slow, but smooth pace, which is the same pace the growth of businesses. This pace has been one to show thought and reason in every move to make this a great place to live.

4. What are some issues in Colleyville which may require change?

In the interviews for different committees and the appointments to them, I have seen some things that I wonder if more common sense needs to be applied. Let members work to help the community to be strong, as this will be the cities own Public Relation people.

From the outside of this city I hear others think that there is political fighting going on. There needs to now

5. If you could influence the City in just one way, what would that be?

To continue to serve on committees and boards to help the city face the growth and changes going on at the present time.

I want to be a positive voice for Colleyville.

6. Please share your vision for the City of Colleyville.

I moved here from another state where we had space between our homes, a great place to raise our children, lots of parks, and the feel of a small town. We had great schools, lots of community activities and businesses in the city so we didn't have to leave it to buy goods and services, and several churches to meet the needs of our diverse citizens.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received:

9.24.2020

Recorded/Printed:

Acknowledged By:

K.S.



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. CLICK TO VIEW AND CHOOSE Sidewalk Committee
2. CLICK TO VIEW AND CHOOSE Planning & Zoning (per Attached Email)
3. CLICK TO VIEW AND CHOOSE _____

Name: Ms. Mrs. (Mr) Matthew Little

Address: 4912 Jim Mitchell Trail E, Colleyville, TX 76034

Home Phone: _____ Work Phone: 817-266-1711

E-mail Address: matte@texlandco.com Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
☒ I understand I am required to comply with the Texas Open Meetings Act training.
☒ I understand I must bring my own device to meetings to view packet information.
☐ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
☐ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:
I have 35+ yrs. of land development experience and currently own a construction and development site services company. As well as in a partner in a development company with my brother in Ellis County.
2. What do you perceive your role will be in serving on a board, commission, or committee?
As a Colleyville citizen, I have a vested interest in the process and outcome of this program. My experience in developing also lends to a common sense approach to planning as well as how, ~~and~~ where, and when placement or improvements should occur.
3. In your opinion, what policies/programs/assets of Colleyville are working well? logistically.
I've recently built a detached structure at my home in Colleyville and have been pleased with the response time of my inspectors. Other than that, I'd say trash collection is relatively robotic and consistent which is good.
4. What are some issues in Colleyville that may require change?
I believe the problems/issues Colleyville suffers from, is a lack of construction and contractor knowledge and involvement. As a whole, this type of personnel understands timing, seasonal influence/interference, permitting requirements, bonding and
5. If you could influence the City in just one way, what would that be?
My experience puts me at a distinct advantage to ~~many~~ others looking to get involved in city construction programs. I believe I am an asset to the city because my common sense and no nonsense approach to decision making, as well as my willingness to own the
6. Please share with us your vision for the City of Colleyville.
Colleyville is ~~unlike~~ most other communities in ~~the~~ NE Tarrant County because it's mostly built out and only needs ~~the~~ attention to some roadways and areas where there ~~is~~ still remains a need for improvement aesthetically.

Signature: Matthew Little Date: 7/22/19

All information provided is public pursuant to the Texas Public Information Act. Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com or kseiger@colleyville.com.



Application for Appointment

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Board, Commission, or Committee Preference: (only those with current openings)

1. AD-HOC COMMITTEE Pedestrian Transportation
2. CLICK TO VIEW AND CHOOSE Planning and Zoning Committee
3. CLICK TO VIEW AND CHOOSE _____

Name: Ms. Mrs. ☒ Mr. Becky Mata

Address: 3920 Ivy Glen, Colleyville, TX 76034

Home Phone: 9152413653

Work Phone: _____

E-mail Address: beckymata@hotmail.com

Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
☒ I understand I am required to comply with the Texas Open Meetings Act training.
☒ I understand I must bring my own device to meetings to view packet information.
____ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
____ Additional materials attached.

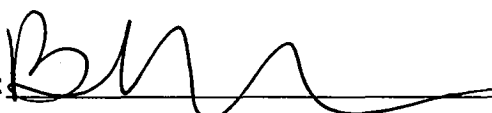
1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**
I have been involved with several bar organizations since 2010 that include the following: State Bar of Texas Leadership Class, Former President and Board of Director for the Tarrant County Young Lawyers Association, Board Member for the Tarrant County Bar Association, and Texas Young Lawyers Board of Director.
2. **What do you perceive your role will be in serving on a board, commission, or committee?**
To provide feedback and suggestions regarding access to trails, sidewalks, etc. for Colleyville residents.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**
I think the rotaries that were created several years ago are extremely useful to ease traffic congestion. I also like the new additions to the Colleyville Public Library. I think the new space currently under construction will be another great addition that Colleyville residents can enjoy with their families.

4. **What are some issues in Colleyville that may require change?**
I think the addition of some sidewalks will benefit Colleyville residents.

5. **If you could influence the City in just one way, what would that be?**
To create more sidewalks.

6. **Please share with us your vision for the City of Colleyville.**
I would like to preserve Colleyville's charm and aesthetic. I also think that adding additional sidewalks in some areas will contribute to the city while also benefitting residents by encouraging active lifestyles for walking, running, etc.

Signature:  Date: 7/23/19

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Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. Download the financial disclosure form here. **Select Board, Commission, or Committee Applying For Below:** (preference 1, 2, 3)

1. LIBRARY BOARD
2. PLANNING AND ZONING COMMISSION
3. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Gary McPherson

Address: 316 Polo Trl Colleyville, TX 76017

Phone: 972-742-5778 E-mail Address: mcpherson7@verizon.net

How long have you been a Colleyville resident? 18 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Forty years of experience in human resources, aerospace/defense business, public education, & library/media services. Current President Colleyville Library Board, executive professor/consultant UT-Arlington & Texas AM. Board of Directors 6Stones Mid-Cities, Remington Park HOA Board. BA, MS degrees Business/Education. Certified through SMU as a Texas, Florida Mediator.

2. What do you perceive your role will be in serving on a board, commission, or committee?

Contribute ideas, analysis, input as required to the team of board members and city staff to preserve, sustain, and create a City that is viewed as a great place to live and raise a family. Ensure the city has appropriate resources and citizen involvement to continue to thrive and encourage positive relationships among neighbors and guests to Colleyville.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Colleyville's Public Safety, Government Offices/Departments are efficient, well managed, and are perceived among the best in Texas. Economic Development efforts have turned around in recent years and are getting results keeping the tax base stable despite the Pandemic pressures. Planning and Zoning is consistent and done professionally. Parks are outstanding and recreational facilities are getting better. City infrastructure (water, sewers, roads, etc. are getting adequate improvements on a regular well planned basis.

4. What are some issues in Colleyville which may require change?

Selective rezoning of some retail areas to other uses if the pandemic economy causes massive lease space to flood markets. Zoning and code enforcement may need more resources to better address homeowners that are not maintaining their properties. Senior Center resources could be expanded.

5. If you could influence the City in just one way, what would that be?

Encourage programs and activities that continue to foster positive dialog, win/win resolution of disputes/issues and stronger neighbor to neighbor relationships

6. Please share your vision for the City of Colleyville.

I would like to see Colleyville preserve it's rural feel despite it's central location in the busy DFW area, continue to beautify common areas, parks, roundabouts, etc. and make it a catalyst to integrate the resources of our schools, city government, churches, and businesses. All working to a common goal and vision.

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 9.30.2020

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Acknowledged By:

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Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. Download the financial disclosure form here. **Select Board, Commission, or Committee Applying For Below:** (preference 1, 2, 3)

1. PLANNING AND ZONING COMMISSION
2. METROPORT TEEN COURT ADVISORY BOARD
3. AUDIT COMMITTEE



Name: ☐ Ms. ☒ Mrs. ☐ Mr. Sayed Bilqees Syed

Address: 6705 Sapphire circle north, Colleyville, Texas 76034

Phone: (817)913-0474 E-mail Address: sbilqees@gmail.com

How long have you been a Colleyville resident? 7 Years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Document Attached

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

I would like to serve my community by my education, knowledge and professional experience

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

Reduction in property tax rate every year despite of Pandemic. Colleyville library programs for kids.

4. **What are some issues in Colleyville which may require change?**

There is some need of improvement in code enforcement and issuing permit/s for new construction/renovation of existing structures.

5. **If you could influence the City in just one way, what would that be?**

6. **Please share your vision for the City of Colleyville.**

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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Date Received:

Recorded/Printed:

Acknowledged By:

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

- Worked as Flood Control / SCADA Engineer (City of Dallas, Trinity Watershed Management)
- Member, Tarrant County Appraisal Review Board (January 1, 2019 ~ December 31, 2020).
- Member, Metroport Teen Court advisory Board since October 2017.
- Member, Architectural Review Commission since February 2018.
- Member, Zoning Board of Adjustment/ Sign Board of Appeals October 2018 ~ October 2019.
- Member, Society of American Engineers (SAE)
- Member, American Society of Mechanical Engineers (ASME)
- PE (Professional Engineer, Pakistan)
- President, Sapphire enclave HOA, Colleyville.
- M. S. Mechanical Engineering

SAYEDA BILQEES SYED

1

SAYEDA BILQEES SYED

6705 Sapphire Circle North, Colleyville TX 76034

USA: (817)913-0474 (H)

E-mail: sbilqees@gmail.com

SUMMARY

- Hands on experience in product development, production and project engineering, with masters in manufacturing engineering.
- Hands on experience in chassis engineering that include; planning, production, quality, reliability, cost reduction and continues improvement of the product
- Supported and lead projects globally & a good team player, proven ability to operate across organizational boundaries to drive product reliability and process quality improvements.
- Hands-on experience in all phases of product development, product specifications, launch/on-going product and manufacturing process improvement.
- Well experienced in CAE and CAD tools.
- Strong background in Process planning, Manufacturing, Quality and Reliability , Cost Control/Reduction
- Proven ability to lead, manage and train multi-disciplinary and culturally diverse workforce.
- Excellent interpersonal and team-building skills. Strong oral and written communication skills and ability to deliver presentations to all levels of management.
- Skilled in all common Microsoft application tools, such MS-Word, Excel, Access and PowerPoint.
- Assisted in launch, supported multiple projects in Pakistan, Afghanistan (United Nation) & Japan.
- Have a working experience of Hino Motors Pakistan (with technical collaboration of Hino Motors Japan).
- Knowledge of single & three phase circuit, analog and digital circuit.
- Skilled in PLC, CNC machine operation and programming, and reverse engineering.
- Experience in monitoring and troubleshooting computerized/electronic control systems.
- Experience in handling SCADA, ALERT, and Flooded Roadway Warning System (FRWS) alarms, outages, and abnormalities.

SKILLS MATRIX

Hands on working experience in the following discipline:

- | | |
|----------------------------------|---|
| • Manufacturing engineering | • Product Development |
| • Process planning & development | • Product Launch & readiness |
| • Project engineering management | • Productivity improvement |
| • Quality control/ assurance | • Inspection techniques |
| • Product pricing/ estimation | • Cost Reduction by process improvement |

Good Engineering & management skills in :

- | | | |
|-----------------------|--|----------------------|
| • Kaizen | • Control Plans | • Six Sigma |
| • Vendor's management | • 5"S" | • Quality road map |
| • Chassis assembly | • Cost management | • Warranty issues |
| • Weight reduction | • Time management | • Specialize vehicle |
| • Management | • Problem solving & continuous improvement | • Production |

Computer Skills: Language

- Basic & Visual Basic
- C++
- PLC & CNC Machine

Systems & Packages:

- Window
- Pro E & Solid works (Familiar)
- MS Project
- MS office,
- Auto CAD

ACHIEVEMENTS & AWARDS

- **2005 "Certificate of Excellence "** from **Hino Motors Co.** for successful launching of **GT1J** (4x4) truck model for **Pakistan Army** and for **United Nation (Afghanistan)**.
- Quality Engineers' Competency Improvement Program for Hino Motors Pakistan
- **2002 "Certificate of Excellence"** from **Hino Motors Co.** for implementation of **Kaizen** in Assembly operation plant.
- **2002 "Certificate of Excellence "** from **Hino Motors Co.** for implementation of **5'S'** in Assembly operation plant.

PROFESSIONAL EXPERIENCE

Hino Motors Limited Pakistan:

April 2002 – August 2007

Progressive Manufacturing Department (Assembly operation Plant)

Executive Engineer

Worked as Automotive engineer, the job has provided an opportunity to develop understanding of vehicle chassis system design, component manufacturing, quality planning and vehicle assembly operations.

- Supported development and production of vehicle components like **Casting, Sheet metal, FRP and Wire Harness**.
- Worked with vendors to address all system ,subsystem and component parts and their integration into the vehicle architecture to meet targets.
- Ensure timely completion of tooling development of parts at vendors end for production.
- Review process plans and process flow charts for each component.
- Costing of Project, Selection of Appropriate vendors, necessary negotiations and final acceptance for development activities.
- Technical information / assistance to vendor in liaison with Japanese advisors to solve manufacturing/ quality/ productivity problems.
- Time scale graphs for parts development program and monitor to ensure on time completion of projects.
- Performed problem solving process by using team approach and appropriate methods.
- Delivered significant measurable improvements to design (local design modification), process, productivity, and defect prevention on under development components.
- Identified quality issues, assembly concerns to improve quality, productivity & reduce cost.
- Predict component and overall Chassis reliability as part of the Financial Accrual process.
- Promote and drive Six Sigma methodology by collaborating with plant leadership.

Army Project for United Nation

Program Engineer

- Worked on a government project for army vehicles called **GT3H & GT1J** for Army and United Nation Special project for Afghanistan.
- Managed the manufacturing team and configuration team to launch the program.

- Promote and drive Six Sigma methodology by collaborating with plant leadership.
- Led major design (local modification) and process improvement efforts within the product development and manufacturing departments to improve processes that touch internal and external customers.
- Met with the vendors to support the program and maintain the quality and reliability of the product
- Checked supplier process to follow the quality engineering philosophy.
- Provided the weekly updates to the top management regarding project.
- Forecasted the work load and manage the resources accordingly.

N.E.D University of Engineering & Technology:

Dec 2005 – July 2007

Visiting Faculty Member

Mechanical Engg. and Manufacturing Engg. Department

Worked as external examiner (part time) for under graduate program.

Hino Motors Karachi

June 2000 – Sep 2000

- Worked as Intern in Progressive manufacturing department (Assembly Operation Plant).

EDUCATION

MS, Mechanical Engineering (Specialization in Manufacturing Engineering) ; (2005)

N.E.D. University of Engineering & Technology, Karachi

BS, Mechanical Engineering. (2002)

N.E.D. University of Engineering & Technology, Karachi

PROFESSIONAL ASSOCIATION

- Member of SAE, ASME, PE Pakistan



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. PLANNING AND ZONING COMMISSION
2. PARKS AND RECREATION ADVISORY BOARD
3. COLLEYVILLE CENTER ADVISORY COMMITTEE

▼

▼

▼

Name: ☒ Ms. ☐ Mrs. ☐ Mr. Veronica Tripoli

Address: 1834 Mapelwood Tr. Colleyville Tx 76034

Phone: 817-707-6844 E-mail Address: veronica@sellsdfw.com

How long have you been a Colleyville resident? 18

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I've sat on P/Z prior and thoroughly enjoyed it. As a local realtor, I'm very familiar with all the subdivisions and the developments that are going on within the city.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

This role is an opportunity to provide service to my community. It is also the duty to be able to review applications that are coming in and whether they meet the guidelines of our master plan.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

I believe the transparency that has been set forth a few years back has been a wonderful attribute to the city. I'm also very happy to see the city really working with the school board to create positive change and growth. Our school district is a very important entity within the city and our tax paying dollars.

4. **What are some issues in Colleyville which may require change?**

I'm not fully aware of what is being worked on right now. I will say I would love to see more attention to our parks, trails and outdoor spaces. Residents of Colleyville use the parks and trails and keeping them beautified is important.

5. **If you could influence the City in just one way, what would that be?**

I mentioned this a couple of years ago, and now with Von Hubsand's passing, I would love to see a dog park in Colleyville and named after him.

6. **Please share your vision for the City of Colleyville.**

To keep the charm and cozy feeling of a small community with the leadership of smart growth.

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. PLANNING AND ZONING COMMISSION
2. AD HOC COMMITTEE _____ Sidewalk Committee _____
3. CLICK TO VIEW AND CHOOSE

Name: Ms. Mrs. ☒ Mr. Lawrence Williamson Jr.

Address: 709 Thomas St.

Home Phone: 817-791-4730 Work Phone: 817-791-4730

E-mail Address: Lawrence.S.Williamson@gmail.com Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
- ☒ I understand I must bring my own device to meetings to view packet information.
- ☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☒ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Formerly education employee in Torrance, CA (Special Education), currently federally licensed aircraft dispatcher with a great deal of experience in learning local, regional, and federal regulations.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Evaluating city code as it relates to zoning and potential zoning changes that benefit the needs of the community and preservation of the character of Colleyville.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

Colleyville is a fantastic example of how to deliver modern conveniences in a semi-rural hoetown environment. Nothing has been "bad". Things like the development around City Hall have been slower than ideal but I see a positive future there as well.

4. **What are some issues in Colleyville that may require change?**

Incentives for new business to offset the recent DOT project on 26 may be required. Diversity and sustainability should be a primary focus.

5. **If you could influence the City in just one way, what would that be?**

To continue to move towards modernization with a few specific venues for community activities while keeping the overall neighborhood at large firmly in the suburban/rural category.

6. **Please share with us your vision for the City of Colleyville.**

A community with larger lots than typically found in DFW, where lower population densities provide a better quality of life for residents. Where business thrives but is isolated to specific corridors.

Signature:  Date: 07/12/19

All information provided is public pursuant to the Texas Public Information Act. Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com or kseiger@colleyville.com.

RESOLUTION R-20-4559

**A RESOLUTION APPOINTING MEMBERS TO THE
PLANNING AND ZONING COMMISSION**

WHEREAS, there are four place positions on the Planning and Zoning Commission which expire November 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Colleyville City Council hereby appoints the following to the Planning and Zoning Commission to a term of November 2022:

- Place 1 –
- Place 2 –
- Place 3 –
- Place 4 –

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, AND _ ABSTENTIONS ON THIS
THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8i

Agenda Date 11/17/2020

Number Resolution R-20-4560

Type Resolution

Department City Secretary

Title

Appointing members to the Zoning Board of Adjustment

Strategic Plan

B4- Cultivate a culture of transparency and consistent communication

Explanation

Reading and Public Hearing

There are three place positions and one vacant alternate positions on the Zoning Board of Adjustment whose terms expired March 2020:

Place 1 - Richard Vallario

Place 2 - Dee Kamerman

Place 3 - Dan Shadle

Alternate 2 - Vacant

The applicants are listed below, and their applications are attached:

Taylor Anderson

Zachary Bunn

Frank Carroll

Dee Kamerman

Dan Shadle

Richard Vallario

This resolution provides for City Council to consider appointments to the Zoning Board of Adjustment.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Zoning Board of Adjustment Applications for Appointment
2. Resolution R-20-4560



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. ZONING BOARD OF ADJUSTMENT
2. PARKS AND RECREATION ADVISORY BOARD
3. ARCHITECTURAL REVIEW COMMISSION

Name: Ms. Mrs. ☒ Mr. Lee Taylor Anderson

Address: 7213 Overland Trail, Colleyville, Texas 76034

Home Phone: 817-733-2224 Work Phone: 214-978-4109

E-mail Address: TAnderson@canteyhanger.com Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
☒ I understand I am required to comply with the Texas Open Meetings Act training.
☒ I understand I must bring my own device to meetings to view packet information.
☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
☐ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

I served as a school board trustee (Place 7) for Birdville ISD from 2016-2018. Prior to that I served on as a member of the Birdville Education Foundation.

2. What do you perceive your role will be in serving on a board, commission, or committee?

I would serve as an outside voice. I lived in North Richland Hills for 10 years before moving to Colleyville. I moved to Colleyville because I appreciate the low-density, rural feel of this city.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

I believe the strict focus on low-density is what makes this city a great place to live.

4. What are some issues in Colleyville that may require change?

I think the city can do more to grow the relationship with GCISD. Colleyville is also struggling to keep up with the influx of traffic from surrounding municipalities.

5. If you could influence the City in just one way, what would that be?

I would be a voice for continued focus on low-density development. I think it is inherent in those that govern to foster development. My role would be to battle back the urge to develop at any cost.

6. Please share with us your vision for the City of Colleyville.

My vision for Colleyville is a city that keeps a rural feel even when high-density has become such a focus in surrounding areas. I hope to focus on that and on relationships with local small businesses.

Signature: L. Taylor Anderson Date: 7-2-2019



Application for Appointment

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1. ZONING BOARD OF ADJUSTMENT/SIGN BOARD OF APPEALS
2. PLANNING AND ZONING COMMISSION
3. TAX INCREMENT FINANCE DISTRICT

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Zachary Bunn

Address: 517 Sophie Ln; Colleyville, TX 76034

Phone: (817)706-0848 E-mail Address: zac.bunn@gmail.com

How long have you been a Colleyville resident? 1 year

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☐ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

I have background in finance from my years at Fidelity. I have owned and operated several small businesses and understand their needs. I have also served on a variety of committees related to facilities and funding as a school representative.

2. What do you perceive your role will be in serving on a board, commission, or committee?

Provide informed and educated feedback to help guide the council, within the narrow mandate of the committee, as they wade through the myriad issues for which they are responsible.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

The library is strong and very welcoming for young children. The roads are well maintained. Business seem to be prospering and there are very few closures even in this difficult environment.

4. What are some issues in Colleyville which may require change?

The area is very nearly built out so continuing economic growth will require some strategic and inventive thinking. I know it would be costly but burying power lines would be a great value-add to the area.

5. If you could influence the City in just one way, what would that be?

Expand city events that celebrate diverse cultures, the arts, and music.

6. Please share your vision for the City of Colleyville.

I have recently moved back into the area and chose Colleyville because I know it to be a stable and well maintained community that is part of a strong school district. I would like to see it rival the economic success Southlake enjoys with its Town Center.

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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K.S.



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file the Financial Disclosure and Business Conflict of Interest form. [Download the financial disclosure form here.](#) **Select Board, Commission, or Committee Applying For Below: (preference 1, 2, 3)**

1. ZONING BOARD OF ADJUSTMENT/SIGN BOARD OF APPEALS
2. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION
3. PLANNING AND ZONING COMMISSION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Wm. Frank Carroll

Address: 1304 Alexandra Court

Phone: 817-781-7086 E-mail Address: frankcarroll1917@gmail.com

How long have you been a Colleyville resident? 25 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

City Council, Planning and Zoning Commission, Chair and Vice Chair Zoning Board of Adjustment, President Crime Control Commission, Sign Board of Appeals

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Continue to serve as Chair of ZBA and Sign Board of Appeals. Insure that the City Ordinances are followed, that everyone is given a full and fair hearing, and that variances are granted only in accordance with the requirements of the City Ordinances and Texas law.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

City is well managed. Effective tax rates have been lowered the last two years and there has been no reduction in services. Police and fire departments are exemplary. Road repairs are being conducted in a logical and financially appropriate manner. The City has done what it can to ameliorate the impact of the Highway 26 construction on local businesses.

4. **What are some issues in Colleyville which may require change?**

Continued improvements to roads. The traffic is only going to get worse and traffic lights and roundabouts may need to replace stop and yield signs. Also, increasing the speed limit to 35 may be necessary.

5. **If you could influence the City in just one way, what would that be?**

Help maintain Colleyville as it currently is-an oasis of quiet, rural and safe living among the other cities of the metroplex.

6. **Please share your vision for the City of Colleyville.**

To continue to progress by attracting appropriate businesses thereby increasing our tax base while maintaining rural feel and safe atmosphere for the City.

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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Acknowledged By:



Application for Appointment

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1. ZONING BOARD OF ADJUSTMENT/SIGN BOARD OF APPEALS
2. PLANNING AND ZONING COMMISSION
3. CLICK HERE TO MAKE SELECTION

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Dee Kamerman

Address: 6016 LD Lockett Road, Colleyville, TX 76034

Phone: 817-416-2277 E-mail Address: deekamerman@hotmail.com

How long have you been a Colleyville resident? 19 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Zoning and Sign Board since 2014, Colleyville Women's Club since 2014, Math educator for 44 years, hired the TSA after 911, work for Federal Government, volunteer for Grace, Salvation Army, and Goodfellow Fund.

2. What do you perceive your role will be in serving on a board, commission, or committee?

As a member of the community, we need to step up to help serve and be committed to following the guidelines of the city. It is important to stay neutral and study the facts to make the best judgement for the community that they serve. Knowledge is important to continue the vision of the community.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

The same feelings and wants for my family, is what I see that is making Colleyville a place families want to move here and has also been shown by the value of the real estate at the present time. Colleyville has not only been growing at a slow, but smooth pace, which is the same pace the growth of businesses. This pace has been one to show thought and reason in every move to make this a great place to live.

4. What are some issues in Colleyville which may require change?

In the interviews for different committees and the appointments to them, I have seen some things that I wonder if more common sense needs to be applied. Let members work to help the community to be strong, as this will be the cities own Public Relation people.

From the outside of this city I hear others think that there is political fighting going on. There needs to now

5. If you could influence the City in just one way, what would that be?

To continue to serve on committees and boards to help the city face the growth and changes going on at the present time.

I want to be a positive voice for Colleyville.

6. Please share your vision for the City of Colleyville.

I moved here from another state where we had space between our homes, a great place to raise our children, lots of parks, and the feel of a small town. We had great schools, lots of community activities and businesses in the city so we didn't have to leave it to buy goods and services, and several churches to meet the needs of our diverse citizens.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received:

Recorded/Printed:

Acknowledged By:

9.24.2020

K.S.

Dee Kamerman: BCC Application Answers
9/24/2020

Question 1

Zoning and Sign Board since 2014, Colleyville Women's Club since 2014, Math educator for 44 years, hired the TSA after 911, work for Federal Government, volunteer for Grace, Salvation Army, and Goodfellow Fund.

Question 2

As a member of the community, we need to step up to help serve and be committed to following the guidelines of the city. It is important to stay neutral and study the facts to make the best judgement for the community that they serve. Knowledge is important to continue the vision of the community.

Question 3

The same feelings and wants for my family, is what I see that is making Colleyville a place families want to move here and has also been shown by the value of the real estate at the present time. Colleyville has not only been growing at a slow, but smooth pace, which is the same pace the growth of businesses. This pace has been one to show thought and reason in every move to make this a great place to live.

Question 4

In the interviews for different committees and the appointments to them, I have seen some things that I wonder if more common sense needs to be applied. Let members work to help the community to be strong, as this will be the cities own Public Relation people. From the outside of this city, I hear others think that there is political fighting going on. There needs to now be a time to go back to the business of running the city. Encouraging members of the community to be involved is the way to show we are here to listen to everyone and make good choices for the city.

Question 5

To continue to serve on committees and boards to help the city face the growth and changes going on at the present time.
I want to be a positive voice for Colleyville.

Question 6

I moved here from another state where we had space between our homes, a great place to raise our children, lots of parks, and the feel of a small town. We had great schools, lots of community activities and businesses in the city so we didn't have to leave it to buy goods and services, and several churches to meet the needs of our diverse citizens.
I think that is what the Colleyville Citizen's vision for this community is when they moved here.



Application for Appointment

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1. ZONING BOARD OF ADJUSTMENT/SIGN BOARD OF APPEALS
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Dan Shadle

Address: 1208 Hardage Lane

Phone: 817-689-7205 E-mail Address: dshadle@ghn-mci.com

How long have you been a Colleyville resident? I believe 15 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☒ Additional materials attached.

1. **City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**
I just completed my first term on the Colleyville ZBA.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

4. **What are some issues in Colleyville which may require change?**
I can not think of any issues that need to be changed at this time.

5. **If you could influence the City in just one way, what would that be?**

6. **Please share your vision for the City of Colleyville.**

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office:
817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

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Acknowledged By: _____



Application for Appointment

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1. ZONING BOARD OF ADJUSTMENT/SIGN BOARD OF APPEALS
2. CLICK HERE TO MAKE SELECTION
3. CLICK HERE TO MAKE SELECTION

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Richard A. Vallario

Address: 201 Mill Wood Ct, Colleyville Tx 76034

Phone: 817-605-8008 E-mail Address: ricsharval@aol.com

How long have you been a Colleyville resident? 22 years

☒ I understand attendance and active support is required for each appointee. ☒ I understand I am required to comply with the Texas Open Meetings Act training. ☒ I understand I must bring my own device to meetings to view packet information. ☒ I consent to the City's use and release of all information provided in this application. ☐ Additional materials attached.

1. City service/experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

I have served on the Zoning and Sign Board for several years. I served for 27 years in the Military, Commanding at Company, Battalion and Brigade level. Oversaw a budget in excess of 3 Million dollars, I served as Director of Business Development for Lockheed Martin Missiles and Fire control for 17 years

2. What do you perceive your role will be in serving on a board, commission, or committee?

Represent and Serve the people of Colleyville. Uphold laws and regulations of the City and State. Be fair and forthright in making decisions.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Maintain a vibrant business base, while maintaining our village feel. Parks and Recreation Department does an outstanding job.

4. What are some issues in Colleyville which may require change?

Our Garbage collection and Recycling Company needs some supervision. We have some roads that could use some care.

5. If you could influence the City in just one way, what would that be?

Maintain sensible growth.

6. Please share your vision for the City of Colleyville.

A Small City, that is vibrant and friendly.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com and kseiger@colleyville.com

For Office Use

Date Received: 9.25.2020

Recorded/Printed:

Acknowledged By:

K.S.

Richard Vallario: BCC Application Answers
9/25/2020

Question 1

I have served on the Zoning and Sign Board for several years. I served for 27 years in the Military, Commanding at Company, Battalion and Brigade level. Oversaw a budget in excess of 3 Million dollars, I served as Director of Business Development for Lockheed Martin Missiles and Fire control for 17 years. Member of numerous Professional Organizations.

RESOLUTION R-20-4560

**A RESOLUTION APPOINTING MEMBERS TO THE
ZONING BORD OF ADJUSTMENT**

WHEREAS, there are three place positions and one alternate position on the Zoning Board of Adjustment which expire November 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Colleyville City Council hereby appoints the following to serve members to the Zoning Board of Adjustment to a term of November 2022:

- Place 1 –
- Place 2 –
- Place 3 –
- Alternate 2 -

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, AND _ ABSTENTIONS ON THIS
THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8j
Type Resolution
Department City Council

Agenda Date 11/17/2020

Number Resolution R-20-4561

Title

Appointing the Mayor and two Colleyville City Councilmembers to the Municipal Judge Review and Selection Committee

Strategic Plan

B4- Cultivate a culture of transparency and consistent communication

Explanation

Reading and Public Hearing

In March 2012, the Colleyville City Council and the Keller City Council unanimously approved an Interlocal Agreement for Combined Municipal Court Services for the cities of Colleyville and Keller. Included in the interlocal agreement (attached as Exhibit "A" in Resolution R-12-3488) is a provision for the appointment of a municipal court judge and the establishment of a Municipal Judge Review and Selection Committee.

The Municipal Judge Review and Selection Committee is charged with the selection and annual salary recommendation for the Municipal Judge, and is comprised of the Mayors and two appointed City Councilmembers from both Colleyville and Keller.

This item allows for City Council appointment to the Municipal Judge Review and Selection Committee of the Mayor and two Councilmembers to serve a two-year term expiring June 2022.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Resolution R-12-3488
2. Resolution R-20-4561

RESOLUTION R-12-3488

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEYVILLE,
TEXAS, APPOINTING THE MAYOR AND TWO (2) CITY
COUNCILMEMBERS TO SERVE ON THE MUNICIPAL JUDGE REVIEW
AND SELECTION COMMITTEE, IN ACCORDANCE
WITH EXHIBIT "A" OF THE INTERLOCAL AGREEMENT FOR
COMBINED MUNICIPAL COURT SERVICES FOR THE CITIES OF
COLLEYVILLE AND KELLER**

WHEREAS, the Interlocal Agreement for Combined Municipal Court Services for the cities of Colleyville and Keller, Exhibit "A", provides that the Municipal Judge Review and Selection Committee shall consist of the Mayors and two duly appointed City Councilmembers from both the cities of Colleyville, Texas, and Keller, Texas; and

WHEREAS, it is hereby necessary that the Mayor and two (2) City Councilmembers be appointed to serve on the Municipal Judge Review and Selection Committee; and

WHEREAS, the initial term of appointment shall be for a period of two years for City Councilmembers expiring in April 2014, and may be extended for additional two-year terms at the discretion of the City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the above findings are hereby found to be true and correct and are incorporated herein in their entirety.

Sec. 2. THAT the City Council of the City of Colleyville, Texas in accordance with the Interlocal Agreement for Combined Municipal Court Services for the cities of Colleyville and Keller, Exhibit "A", hereby appoints the Mayor and following City Councilmembers to serve on the Municipal Judge Review and Selection Committee:

Mayor David Kelly
Councilmember Michael Muhm
Councilmember Stan Hall

Sec. 3. THAT the two-year appointments shall end in April of even numbered years.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 4 AYES, 0 NAYS, AND 0
ABSTENTIONS ON THIS THE 17TH DAY OF APRIL 2012.

ATTEST:



Cynthia Singleton, TRMC, CMC
City Secretary

CITY OF COLLEYVILLE



David Kelly
Mayor

Exhibit A

Colleyville and Keller recognize that the combined Municipal Court will operate most efficiently with the appointment of a single Municipal Court Judge, and the parties will endeavor to achieve that goal. That said, Colleyville and Keller reserve the right to select and/or remove their Municipal Court Judge in accordance with their applicable Charter provisions. A municipal judge review and selection committee consisting of both Mayor's and two duly appointed City Council members from each City will formulate a process for obtaining and assessing candidates for the Municipal Court Judge position. The current Judges for Colleyville and Keller will be invited to submit their candidacy for the combined Court. Upon the conclusion of such process, the Committee shall make a recommendation to the full Colleyville and Keller City Councils for the selection of the Municipal Court Judge. If such candidate is approved by both the Colleyville and Keller City Councils, that candidate shall serve as the Municipal Court Judge for the combined Municipal Court for an initial term of two (2) years. In the event the candidate is not approved by both Colleyville and Keller, the matter shall be referred back to the standing committee for the recommendation of an alternative appointment. In the event such alternative appointment is not approved by both Colleyville and Keller, then this issue shall be sent to dispute resolution pursuant to Section 9 of the Agreement. Any renewals of term or approval of a replacement Judge will be subject to this process.

Upon appointment, the Municipal Court Judge will be responsible for all judicial services for the combined Court, including but not limited to the following: adjudication of all cases, plea dockets, trial dockets (both before the court and jury trials), property hearings, arraignments, emergency protective order hearings, dangerous dog hearings, warrant issuance (including search, arrest, and blood warrants), juror notification, setting of bonds, other judicial proceedings and magistrate services. The Municipal Judge shall propose to the standing committee a temporary replacement(s) who shall perform the duties of the Municipal Judge in his/her absence. In the event either Colleyville or Keller objects to the proposed temporary replacement Judge(s), the Municipal Court Judge must propose an alternative replacement(s) until such replacement(s) is approved by both Colleyville and Keller. If for any reason, the Municipal Court Judge is unable to attend to their duties on a given date, the Judge must notify the Court Administrator. Any temporary replacement Judge will be compensated by the Municipal Court Judge out of his/her salary.

The standing committee shall recommend an annual salary for the Municipal Judge to be considered by the respective City Councils and if approved incorporated into the employment contract of the Municipal Judge.

RESOLUTION R-20-4561

**APPOINTING THE MAYOR AND TWO CITY COUNCILMEMBERS TO
THE MUNICIPAL JUDGE REVIEW AND SELECTION COMMITTEE**

WHEREAS, the Interlocal Agreement for Combined Municipal Court Services for the cities of Colleyville and Keller, Exhibit "A", provides that the Municipal Judge Review and Selection Committee shall consist of the Mayors and two duly appointed City Councilmembers from both the cities of Colleyville, Texas, and Keller, Texas; and

WHEREAS, the terms of the Mayor and two Colleyville City Councilmembers expired June 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the City Council of the City of Colleyville, Texas in accordance with the Interlocal Agreement for Combined Municipal Court Services for the cities of Colleyville and Keller, hereby appoints the Mayor and following City Councilmembers to serve on the Municipal Judge Review and Selection Committee, to a two-year term expiring June 2022:

Mayor Richard Newton
Councilmember _____
Councilmember _____

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8k

Agenda Date 11/17/2020

Number Resolution R-20-4562

Type Resolution

Department City Secretary

Title

Appointing members to the Tax Increment Financing (TIF) District Board

Strategic Plan

B4- Cultivate a culture of transparency and consistent communication

Explanation

Reading and Public Hearing

As per the Tax Increment Financing (TIF) District Board bylaws, approved by Resolution R-98-1124, the TIF Board of Directors shall consist of nine (9) directors, five of whom shall be appointed by the City Council. The governing bodies of the Grapevine-Colleyville Independent School District (GCISD), Tarrant County, Tarrant County College, and the Tarrant County Hospital District, shall appoint one (1) member each to the District. As per the TIF Bylaws, directors shall be appointed by the governing body and shall serve for two-year terms beginning on January 1, or until their successors are appointed by the respective governing bodies.

The City Council terms of Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers George Dodson, Tammy Nakamura, and Kathy Wheat were extended to June 2020 due to the pandemic. Mayor Newton and Councilmember Dodson currently serve as Chair and Vice Chair respectively.

This item provides for City Council to appoint five members to the TIF District Board of Directors to a term of January 2023 and name the Chair and Vice Chair.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Tax Increment Finance (TIF) Bylaws Excerpt
2. Resolution R-20-4562

BYLAWS OF

REINVESTMENT ZONE NUMBER ONE

THE CITY OF COLLEYVILLE, TEXAS

STATE HIGHWAY 26 AREA TAX INCREMENT FINANCING DISTRICT

ARTICLE I

POWERS AND PURPOSE

Section 1. Financing Development or Redevelopment in the Zone. In order to implement the purposes for which Tax Increment Financing Reinvestment Zone Number One, City of Colleyville, Texas (the "Zone") was formed, as set forth in Ordinance No. 0-08-1124, dated November 4, 1998, creating the zone, the City of Colleyville, Texas (the "City") may issue obligations to finance all or part of the cost of implementing the "project plan" for the Zone as defined in the Tax Increment Financing Act of the Tax Code, Chapter 311, Vernon's Texas Codes Annotated (the "Act").

Section 2. Books and Records: Approval of Programs and Financial Statements. The Board of Directors shall keep correct and complete books and records of account and shall also keep minutes of its proceedings and the proceedings of committees having any of the authority of the Board of Directors. All books and records of the Zone may be inspected by any director of his agent or attorney for any proper purpose at any reasonable time; and at all times the City Council and the Finance Director will have access to the books and records of the Zone. The City Council must approve all programs and expenditures for the Zone and annually review any financial statements of the Zone.

ARTICLE II

BOARD OF DIRECTORS

Section 1. Powers, Number and Term of Office. The property and affairs of the Zone shall be managed and controlled by the City Council based on the recommendations of the Board of Directors of the Zone ("Board of Directors" or "Board"), subject to the restrictions imposed by law, the ordinance creating the Zone, and these Bylaws. It is the intention of the City Council that the Board of Directors shall function only in an advisory or study capacity with respect to the Zone and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.

The Board of Directors shall consist of nine (9) directors: five (5) of whom shall be appointed by the City Council of the City; one (1) of whom shall be appointed by the governing body of the Grapevine-Colleyville Independent School District (GCISD); one (1) appointed by the governing body of Tarrant County (County); one (1) appointed by the Tarrant County Hospital District; and (1) appointed by the Tarrant County Junior College District (Junior College District); provided however, that if a taxing unit (other

than the City) waives its right to appoint a member to the Board, as evidenced by written resolution duly adopted by the governing body of such taxing unit, the City may appoint such Boardmember in its stead.

The first Board of Directors shall serve for an initial term ending December 31, 2000, or until his or her successor is appointed. Subsequent directors shall be appointed by the governing bodies of the City, GCISD, County, Hospital District, and Junior College District and shall serve for two (2) year terms beginning January 1, 2001 or until their successors are appointed by the respective governing bodies.

Any director may be removed from office by the City Council; for cause deemed by the City Council as sufficient for their removal in the interest of the public, but only after a public hearing before the City Council on charges publicly made, if demanded by such Boardmember within 10 days of notification by the City Council that he or she is to be removed.

In the event of a vacancy caused by the resignation, death, or removal for any reason, of a director, the governing body of the respective taxing unit (i.e. City, County, Hospital District, GCISD, Junior College District) which made such Board appointment shall be responsible for filling the vacancy.

Section 2. Meetings of Directors. The directors may hold their meetings within a public building in the City as the Board of Directors may from time to time determine.

Section 3. Regular Meetings. Regular Meetings of the Board of Directors shall be held at such times and places as shall be designated, from time to time, by resolution of the Board of Directors. All meetings of the board shall be of a public nature unless pertaining to matters of land purchase, security, personnel, or strictly legal matters. Notice of all regular and special meetings of the Board and any committees thereof shall be posted in accordance with the provisions of the Texas Open Meetings Act, Article 6252-17, Vernon's Texas Civil Statutes. There shall be at least one Regular Meeting held each year in the month of July.

Section 4. Special Meetings. Special Meetings of the Board of Directors shall be held whenever called by the chairman, by the secretary, by a majority of the directors then in office or upon advice of or request by the City Council.

The secretary shall give notice to each director of each Special Meeting in person, or by mail, courier, facsimile, telephone, or e-mail, at least twenty-four (24) hours before the meeting. Notice of all Special Meetings shall state the purpose, which shall be the only business, conducted.

Section 5. Quorum. A majority of the directors holding current appointments shall constitute a quorum for the consideration of matters pertaining to the purposes of the Zone. The act of a majority of the directors present at a meeting at which a quorum is in attendance shall constitute the act of the Board of Directors, unless the act of a greater number is required by law.

RESOLUTION R-20-4562

**A RESOLUTION APPOINTING MEMBERS TO THE
TAX INCREMENT FINANCING DISTRICT (TIF) BOARD OF
DIRECTORS**

WHEREAS, five positions on the Tax Increment Financing District (TIF) Board of Directors expired June 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the City Council hereby appoints the following to the Tax Increment Financing District Board of Directors to a term to January 2023.

-
-
-
-
-

Sec. 2. THAT _____ is named Chair, and _____ is named Vice Chair.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS ON THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 81

Agenda Date 11/17/2020

Number Resolution R-20-4563

Type Resolution

Department City Secretary

Title

Amending Resolution R-20-4539 by approving the City Hall/Library Polling Place Electioneering Regulations and map exhibits

Strategic Plan

1.4 Communicate thoroughly and strategically

Explanation

Reading and Public Hearing

The attached resolution provides for approval of the Electioneering Regulations and map exhibits. The red line has been attached for review of the proposed changes

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Red line - Electioneering Regulations
2. Resolution R-20-4563 - Electioneering

City of Colleyville
City Hall/Library Polling Place Electioneering Regulations
Effective October 6, 2020 – Resolution R-20-4539

Purpose and Scope

The purpose of the City of Colleyville Electioneering Regulations “Regulations” are to provide reasonable time, place, and manner regulations for electioneering on City-owned or controlled public property when such property is used as an election polling place. the City Council has thoroughly reviewed the regulations contained herein, including public hearings and consultation with city staff, to ensure that each individual regulation is narrowly tailored to be the least restrictive means necessary to accomplish the specific needs of the City to administer elections held at the City Hall/Library polling location; including, but not limited to, (i) the safety of vehicles and pedestrians (including, voters, electioneers, election workers and volunteers, City Hall and library patrons, children attending field trips and clubs on the premises, public event invitees, and the general public), (ii) the prevention of damage to public property, and (iii) to ensure that the limited area of accessible public property available within and adjacent to the polling place is utilized to provide the maximum amount of space for electioneering while preserving sufficient area available for ingress and egress necessary for the voters and general public using the facilities The Regulations provide solely for the regulation of Electioneering and Political Signs (as these terms are defined herein) during an election in which the Colleyville City Hall/Library is used as a polling place. These Regulations are not intended to amend or replace any of the City’s existing regulations governing the subject matters herein, provided the same are not in conflict herewith, and all such regulations shall remain in full force and effect.

Definitions

The following words and phrases as used and shall have the meanings as set forth in this section:

City Hall/Library Polling Place means the Colleyville City Hall or Library building located at 100-110 Main Street, inclusive of the tract of land on which said building is located, in conformance with the definition of a designated polling place provided in Chapter 43 of the Texas Election Code.

Electioneering shall mean the posting, use, or distribution of political signs, clothing, badges, or literature. ~~Nothing; provided, that nothing~~ contained herein prevents the wearing of clothing, badges, or political symbols, ~~nor engaging in conversation and/or the distribution of material or conversational solicitation~~ political literature outside the 100 foot marker.

Electioneering Locations(s) means the locations on the premises of a City Hall/Library Polling Place and all immediately adjacent tracts of land owned by the City that are designated as the location where electioneering may occur. Electioneering is never permitted to impede traffic movements or parking in City owned parking lots, inside or outside the 100 foot markers. All electioneering

must remain within the designated electioneering locations, as further depicted in the current City Hall/Library electioneering map, which may be updated by resolution of the City Council.

Political Sign means a sign, promoting the election of a candidate or political party, or approval or rejection of a measure.

Voting Period shall mean:

- (1) with respect to early voting by personal appearance, the hour the polls are open for voting on the first day of the early voting period and ending when the polls close or the last voter has voted, whichever is later, on the last day of the early voting period; and
- (2) with respect to Election Day, the hour the polls are open for voting and ending when the polls close or the last voter has voted, whichever is later.

Electioneering Times and Locations

Electioneering shall be permitted to occur at the City Hall/Library polling place and the adjacent public property only during a voting period and only within the electioneering location(s) designated in the current electioneering map approved by the City Council.

General Information and Rules

The electioneering area is situated upon public land maintained by the City of Colleyville and is regularly irrigated on a timed overnight cycle water sprinkler device (rising and spraying water above-ground).

Public trash receptacles are to remain as placed.

Motor vehicles are not allowed to be parked where parking is prohibited within the electioneering area.

No personal property or electioneering paraphernalia, with the exception of signs, tents, and canopies, may be left on the premises overnight.

No electricity or water will be provided in the electioneering area.

No security will be provided to the electioneering area.

The City is not responsible for any items of personal property brought onto the premises and is not subject to liability for damage, alteration, theft and/or destruction of personal property, whether attended or unattended, within the premises at any time. The City is further not subject to liability for injury to persons or property arising out of the same.

Political Signs

No person shall place or affix a political sign on the premises of the City Hall polling place or adjacent City-owned public property except as follows:

- (1) Political signs may be placed or affixed only in the electioneering location(s) established herein; provided, that political signs may be placed within an electioneering sign location during a period not earlier than 24 hours prior to the commencement of the early voting period and must be removed not later than 10:00 a.m. on the day after Election Day when City Hall/Library is an Election Day polling location.
- (2) Large signs having a sign face no larger than thirty-two (32) square feet and be no taller than eight (8) feet in height from ground level shall be permitted in the designated electioneering location. ~~Only~~Not more than one large sign may be attached to any single canopy or tent located within the designated electioneering locations. Large signs may also be placed on the ground, secured with weights, but may not be staked in the ground, or attached to a vehicle and parked in a City owned facility parking lot, inside or immediately outside the 100 foot markers, unless otherwise designated on the electioneering map ~~which may be updated by resolution enacted by the City Council~~. No large sign shall be placed or erected within 20 feet of another large sign already located in the designated electioneering location.
- ~~(3) All~~(3) Except as otherwise provided herein, all political signs must be placed or affixed in a manner that does not violate any other applicable state or local regulation, including the City's sign regulations contained in Chapter 7 of the City's Land Development Code (available online at www.colleyville.com), and shall not be placed upon any publicly owned property adjacent to the City Hall/Library polling place ~~(outside of the current electioneering map area(s)), except as otherwise provided herein.~~
.
- (4) In addition, Political signs:
 - shall not be permitted in any form, on any City owned facility parking lot, or attached to a vehicle and parked in a City owned facility parking lot, inside or immediately outside the 100 foot markers, unless designated in the electioneering map which may be updated and approved by resolution enacted by the City Council
 - shall not be attached to any utility, light, or traffic signal pole
 - shall not be illuminated
 - shall not have more than two (2) sign faces per sign
 - may be placed in the perimeter landscaped area on the subject property being used as a polling location in accordance with Texas Election Code
 - shall not exceed four (4) square feet in area, except as otherwise permitted herein

- shall be attached to a metal stake, not to exceed a 9 gauge diameter, driven into the ground (excluding large signs)
- shall not encroach upon any tree roots, irrigation lines, and any other underground vegetation, or structure
- shall not extend over any sidewalk, street, or driveway

Canopies or Tents

Canopies or tents are allowed only in the designated areas, during a period not earlier than 24 hours prior to the commencement of the early voting period and must be removed not later than 10:00 a.m. on the day after Election Day when City Hall/Library is an Election Day polling location. Canopies and tents may not be located within a public parking lot open to vehicular traffic, landscaped island, or sidewalk, and may not exceed 10 feet x 12 feet (LxW) in size. A minimal distance of 20 feet between each tent or canopy shall be maintained.

Enforcement

The Colleyville City Secretary, Code Enforcement Department, and Election Judge shall responsibly provide for the enforcement of these Regulations and Texas Election Code. To contact the City Secretary call 817.503.1130; Code Enforcement call 817-503-1268.

RESOLUTION R-20-4563

**AMENDING RESOLUTION R-20-4539 DESIGNATING
ELECTIONEERING LOCATIONS AT AND ADJACENT TO THE
COLLEYVILLE CITY HALL/LIBRARY POLLING PLACE; PROVIDING
FOR MAPS OF THE ELECTIONEERING LOCATIONS; PROVIDING FOR
ELECTIONEERING AT SAID LOCATIONS; AND PROVIDING AN
EFFECTIVE DATE**

WHEREAS, On October 6, 2020, the Colleyville City Council approved Resolution R-20-4539 designating electioneering locations at and adjacent to the Colleyville City Hall/Library Polling Place; provided for a map of the electioneering locations, and provided for electioneering at said locations.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT Resolution R-20-4539 is hereby amended by adoption of the Electioneering Regulations attached as Exhibit "A" and Electioneering Maps attached as Exhibit "B", both of which are amended and restated in their entirety herein.
- Sec. 2. THAT this Resolution shall take effect immediately upon passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 17TH DAY OF NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

City of Colleyville
City Hall/Library Polling Place Electioneering Regulations
Effective November 17, 2020 – Resolution R-20-4563

Purpose and Scope

The purpose of the City of Colleyville Electioneering Regulations “Regulations” are to provide reasonable time, place, and manner regulations for electioneering on City-owned or controlled public property when such property is used as an election polling place. the City Council has thoroughly reviewed the regulations contained herein, including public hearings and consultation with city staff, to ensure that each individual regulation is narrowly tailored to be the least restrictive means necessary to accomplish the specific needs of the City to administer elections held at the City Hall/Library polling location; including, but not limited to, (i) the safety of vehicles and pedestrians (including, voters, electioneers, election workers and volunteers, City Hall and Library patrons, children attending field trips and clubs on the premises, public event invitees, and the general public), (ii) the prevention of damage to public property, and (iii) to ensure that the limited area of accessible public property available within and adjacent to the polling place is utilized to provide the maximum amount of space for electioneering while preserving sufficient area available for ingress and egress necessary for the voters and general public using the facilities The Regulations provide solely for the regulation of Electioneering and Political Signs (as these terms are defined herein) during an election in which the Colleyville City Hall/Library is used as a polling place. These Regulations are not intended to amend or replace any of the City’s existing regulations governing the subject matters herein, provided the same are not in conflict herewith, and all such regulations shall remain in full force and effect.

Definitions

The following words and phrases as used and shall have the meanings as set forth in this section:

City Hall/Library Polling Place means the Colleyville City Hall or Library building located at 100-110 Main Street, inclusive of the tract of land on which said building is located, in conformance with the definition of a designated polling place provided in Chapter 43 of the Texas Election Code.

Electioneering shall mean the posting, use, or distribution of political signs, clothing, badges, or literature; provided, that nothing contained herein prevents the wearing of clothing, badges, or political symbols, nor engaging in conversation and/or the distribution of political literature outside the 100 foot marker.

Electioneering Locations(s) means the locations on the premises of a City Hall/Library Polling Place and all immediately adjacent tracts of land owned by the City that are designated as the location where electioneering may occur. Electioneering is never permitted to impede traffic movements or parking in City owned parking lots, inside or outside the 100 foot markers. All electioneering must remain within the designated electioneering locations, as further depicted

in the current City Hall/Library electioneering map(s), which may be updated by resolution of the City Council.

Political Sign means a sign, promoting the election of a candidate or political party, or approval or rejection of a measure.

Voting Period shall mean:

- (1) with respect to early voting by personal appearance, the hour the polls are open for voting on the first day of the early voting period and ending when the polls close or the last voter has voted, whichever is later, on the last day of the early voting period; and
- (2) with respect to Election Day, the hour the polls are open for voting and ending when the polls close or the last voter has voted, whichever is later.

Electioneering Times and Locations

Electioneering shall be permitted to occur at the City Hall/Library polling place and the adjacent public property only during a voting period and only within the electioneering location(s) designated in the current electioneering map(s) approved by the City Council.

General Information and Rules

The electioneering area is situated upon public land maintained by the City of Colleyville and is regularly irrigated on a timed overnight cycle water sprinkler device (rising and spraying water above-ground).

Public trash receptacles are to remain as placed.

Motor vehicles are not allowed to be parked where parking is prohibited within the electioneering area.

No personal property or electioneering paraphernalia, with the exception of signs, tents, and canopies, may be left on the premises overnight.

No electricity or water will be provided in the electioneering area.

No security will be provided to the electioneering area.

The City is not responsible for any items of personal property brought onto the premises and is not subject to liability for damage, alteration, theft and/or destruction of personal property, whether attended or unattended, within the premises at any time. The City is further not subject to liability for injury to persons or property arising out of the same.

Political Signs

No person shall place or affix a political sign on the premises of the City Hall/Library polling place or adjacent City-owned public property except as follows:

- (1) Political signs may be placed or affixed only in the electioneering location(s) established herein; provided, that political signs may be placed within an electioneering sign location during a period not earlier than 24 hours prior to the commencement of the early voting period and must be removed not later than 10:00 a.m. on the day after Election Day when City Hall/Library is an Election Day polling location.
- (2) Large signs having a sign face no larger than thirty-two (32) square feet and be no taller than eight (8) feet in height from ground level shall be permitted in the designated electioneering location. Not more than one large sign may be attached to any single canopy or tent located within the designated electioneering locations. Large signs may also be placed on the ground, secured with weights, but may not be staked in the ground, or attached to a vehicle and parked in a City owned facility parking lot, inside or immediately outside the 100 foot markers, unless otherwise designated on the electioneering map. No large sign shall be placed or erected within 20 feet of another large sign already located in the designated electioneering location.
- (3) Except as otherwise provided herein, all political signs must be placed or affixed in a manner that does not violate any other applicable state or local regulation, including the City's sign regulations contained in Chapter 7 of the City's Land Development Code (available online at www.colleyville.com), and shall not be placed upon any publicly owned property adjacent to the City Hall/Library polling place.
- (4) In addition, Political signs:
 - shall not be permitted in any form, on any City owned facility parking lot, or attached to a vehicle and parked in a City owned facility parking lot, inside or immediately outside the 100 foot markers, unless designated in the electioneering map which may be updated and approved by resolution enacted by the City Council
 - shall not be attached to any utility, light, or traffic signal pole
 - shall not be illuminated
 - shall not have more than two (2) sign faces per sign
 - may be placed in the perimeter landscaped area on the subject property being used as a polling location in accordance with Texas Election Code
 - shall not exceed four (4) square feet in area, except as otherwise permitted herein
 - shall be attached to a metal stake, not to exceed a 9 gauge diameter, driven into the ground (excluding large signs)
 - shall not encroach upon any tree roots, irrigation lines, and any other underground vegetation, or structure
 - shall not extend over any sidewalk, street, or driveway

Canopies or Tents

Canopies or tents are allowed only in the designated areas, during a period not earlier than 24 hours prior to the commencement of the early voting period and must be removed not later than 10:00 a.m. on the day after Election Day when City Hall/Library is an Election Day polling location. Canopies and tents may not be located within a public parking lot open to vehicular traffic, landscaped island, or sidewalk, and may not exceed 10 feet x 12 feet (LxW) in size. A minimal distance of 20 feet between each tent or canopy shall be maintained.

Enforcement

The Colleyville City Secretary, Code Enforcement Department, and Election Judge shall responsibly provide for the enforcement of these Regulations and Texas Election Code. To contact the City Secretary call 817.503.1130; Code Enforcement call 817-503-1268.

Visibility Triangle Measurement

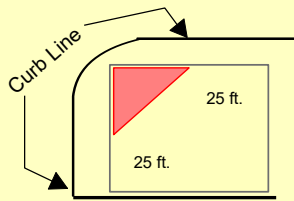


Exhibit "B" City Hall Polling Location

- Political signage not to exceed 4 sq.ft. allowed in greenscape between sidewalk and back of curb of parking lot only
- No electioneering west of sidewalk
- Neither signage or electioneering may impede the sidewalk or parking lot

CITY HALL POLLING LOCATION

NO ELECTIONEERING

Electioneering Designated
Signs/canopies/tents
allowed

Signage not allowed in landscaped medians, or tree medians, do not impede traffic flow or block pedestrian walkways or roads

Electioneering Designations

Entrance



Back Door



Front Door

100 ft. from Entrance

Electioneering Allowed

Electioneering Not Allowed



Election Judge

Phone

Date

Created: 6/30/2020

Path: K:\Project\Project by Department\CMO\Election\Electioneering.mxd

Visibility Triangle Measurement

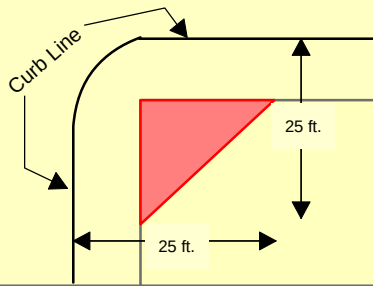


Exhibit "B" Library Polling Location

- Political signage not to exceed 4 sq.ft. allowed in greenscape between sidewalk and back of parking lot curb only
- No electioneering west of sidewalk
- Neither signage or electioneering may impede the sidewalk or parking lot

LIBRARY
POLLING
LOCATION

NO ELECTIONEERING

Electioneering Designated
Signs/canopies/tents
allowed

Signage not allowed in landscaped
medians, or tree medians, do not
impede traffic flow or block
pedestrian walkways or roads

Electioneering Designations

 Library Entrance

 100 ft. from Entrance

 Allow Electioneering

 No Electioneering



Exhibit "B"

Created: 9/1/2020

Path: K:\Project\Project by Department\CMO\Election\Electioneering_lib2.mxd

Election Judge

Phone

Date



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 10

Agenda Date 11/17/2020

Type Report

Department City Secretary

Title

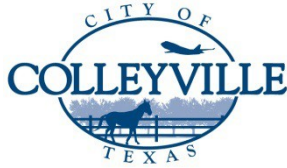
Planning and Zoning Commission Worksession Minutes - August 24, 2020

Planning and Zoning Commission Minutes - October 12, 2020

Planning and Zoning Commission Worksession Minutes - October 26, 2020

Attachments

1. August 24, 2020 P&Z WK Minutes
2. October 12, 2020 P&Z Minutes
3. October 26, 2020 P&Z Worksession Minutes



City of Colleyville Planning and Zoning Commission Worksession Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, August 24, 2020

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission Worksession was called to order by Chair Mathisen on August 24, 2020, at 6:25 p.m.

Roll Call

Present: Sayeda Syed, Ryan Moore, Susan Mathisen, Claudia Bevill, and George Bond

Absent: Kimberly Holt and Matt Koch

Staff Present: Ben Bryner, Jacquelyn Reyff, Robert McKeown, and Araceli Botello

2. PRESENTATION AND DISCUSSION

- 2a** Presentation and discussion of a Replat of Lots 1 & 2, Block 1, of the Neidholt Addition and Lot 2X, Block E, of the Old Grove Addition, located at 103 & 105 John McCain Road and 7189 Cast Iron Forest Trail, Case PC20-006

Jacquelyn Reyff and Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding any concerns raised at the City Council Meeting concerning the request from two years ago, detention ponds, drainage issues and summaries of the citizen comments and City Council's concerns.

- 2b** Presentation and discussion of a zoning change from AG Agricultural to R40 Single Family Residential on Lot 7, of the Mrs. Eva Paul's Subdivision, located at 1101 Tinker Road, Case ZC20-017

Jacquelyn Reyff presented the case and briefed the Commission.

There was general discussion regarding the current zoning of the property, the zoning in neighboring properties, any concerns relating to the case, and the lot size of the subject property.

- 2c** Presentation and discussion of a Special Use Permit for a Fence to extend into the required street side yard on Lot 4, Block 6, Creekside at Colleyville, Phase 3, located at 4000 Campania Court, Case ZC20-018

Jacquelyn Reyff and Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding the retaining wall, history of the property, the intent location of the fence, intent of the SUP, fencing material, setbacks, fence height, and safety concerns.

- 2d** Presentation and discussion of a Special Use Permit for a Fence to extend into the required street side yard on Lot 1, Block 9, Creekside at Colleyville, Phase 3, located at 3501 Alsace Avenue, Case ZC20-019

Jacquelyn Reyff and Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding the continuity of fencing, proposed fence connecting to existing neighboring fence, height of the retaining walls, history of the retaining walls in the subdivision, sidewalks, safety concerns, fence material, and fence height regulations.

- 2e** Presentation and discussion of a Special Use Permit for a Fence to extend into the require street side yard on Lot 4, Block 7, Creekside at Colleyville, Phase 3, located at 3508 Cheval Blanc, Case ZC20-020

Jacquelyn Reyff and Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding the location of the proposed fence, the distance from the property line, location and height of the retaining wall, and maintaining the consistency in the neighborhood.

- 2f** Presentation and discussion of a Special Use Permit for a Fence to extend into the required street side yard on Lot 18, Block 9, Creekside at Colleyville, Phase 3, located at 3500 Lejoie Lane, Case

ZC20-021

Jacquelyn Reyff and Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding easements, neighboring properties requesting similar requests, safety concerns, changes to the ordinance, built lines, and fence material and height.

- 2g** Presentation and discussion of a Special Use Permit for an Accessory Building to exceed the required 4 percent maximum lot coverage for Accessory Buildings on Lot 16, Block C, Brook Meadows Addition, located at 4501 Shadycreek Lane, Case ZC20-022

Jacquelyn Reyff presented the case and briefed the Commission.

There was general discussion regarding the use of the proposed building, air-condition in the unit, description of the building, number and location of the current garage on the property, location of the driveway, the planning objectives provided by the applicant, floor plan, maximum lot coverage for accessory buildings, exterior and interior architectural renderings of the proposed building, outdoor kitchen, concerns of use of the proposed structure as an accessory dwelling.

- 2h** Presentation and discussion of announcement for the City Council and Planning and Zoning Commission Joint Meeting to take place on September 22, 2020 at 6:00 p.m. at the Colleyville Center.

There was general discussion regarding the joint meeting.

3. ADJOURNMENT

The meeting adjourned at 7:25 p.m.

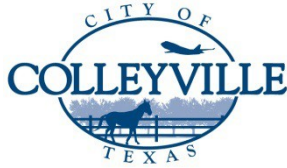
The minutes were written and prepared by:



Araceli Botello

Planning Technician

The meeting minutes were approved on November 9, 2020 by a vote of 6-0.



City of Colleyville Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, October 12, 2020

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission Meeting was called to order by Chair Mathisen on October 12, 2020, at 7:05 p.m.

Roll Call

Present: Susan Mathisen, Ryan Moore, Kimberly Holt, Sayeda Syed, and Claudia Bevill

Absent: Matt Koch and George Bond

Staff Present: Ben Bryner, Jacquelyn Reyff, Robert McKeown, Araceli Botello

1. CITIZEN COMMENTS

There were no citizens wishing to speak.

2. APPROVAL OF MINUTES

September 14, 2020 Planning and Zoning Commission
September 28, 2020 Planning and Zoning Commission Worksession

Commissioner Holt made a motion to approve the September 14, 2020 and September 28, 2020 Planning and Zoning Commission Meeting Minutes. Commissioner Moore seconded the motion.

The motion carried by the following vote:

Aye: 5 – Moore, Syed, Holt, Mathisen, and Bevill

Nay: 0

3. PUBLIC HEARING AGENDA ITEMS

- 3a** Consideration of a Replat for Lots 1, 2, and 3X, Block 1, Old Grove Addition, Phase II, being Lots 1 & 2, Block 1, Newgren Addition and Lot 2X, Block E, Old Grove Addition, located at 103 & 105 John

McCain Road and 7189 Cast Iron Forest Trail, Case PC20-006,
TABLED FROM THE SEPTEMBER 14, 2020 PLANNING AND ZONING
COMMISSION MEETING

Commissioner Bevill made a motion to remove Case PC20-006 from the table. Commissioner Moore seconded the motion.

The motion was carried by the following vote:

Aye: 5 – Moore, Syed, Holt, Mathisen, and Bevill

Nay: 0

Jacquelyn Reyff presented the item and briefed the Commission.

Commissioner Bevill made a motion to table Case PC20-006 to the November 9, 2020 Planning and Zoning Commission Meeting. Commissioner Moore seconded the motion.

The motion was carried by the following vote:

Aye: 5 – Moore, Syed, Holt, Mathisen, and Bevill

Nay: 0

3b Consideration of a Special Use Permit for an Accessory Building to exceed the required 4% maximum lot coverage for accessory buildings on Lot 16, Block C, Brook Meadows Addition, located at 4501 Shadycreek Lane, Case ZC20-022, TABLED FROM THE SEPTEMBER 14, 2020 PLANNING AND ZONING COMMISSION MEETING.

Commissioner Holt made a motion to remove Case ZC20-022 from the table. Commissioner Syed seconded the motion.

The motion was carried by the following vote:

Aye: 5 – Moore, Syed, Holt, Mathisen, and Bevill

Nay: 0

Jacquelyn Reyff presented the item and briefed the Commission.

The applicant/owners, Stacey and Bruce Taylor, 4501 Shadycreek Lane, came forward and briefed the Commission. Mrs. And Mr. Taylor answered questions of the Commission regarding HOA restrictions.

The public hearing was opened at 7:23 p.m. With no one wishing to speak, the public hearing was closed at 7:23 p.m.

There was general discussion amongst the Commissioners regarding if the applicant would consider reducing the floor area of the proposed building, regulations for maximum lot coverage for accessory buildings, the square footage of all accessory buildings, and impervious coverage.

The applicant/owners, Stacey and Bruce Taylor, 4501 Shadycreek Lane, came forward answered questions of the Commission. Mr. and Mrs. Taylor addressed the removal of the pergola cover, history of the property, the process of presenting the proposed plan, and the intent of the proposed building, property value, the cost of construction, the size of the proposed building, and the design and location of the building.

There was general discussion amongst the Commission regarding the total coverage for the proposed accessory buildings, reducing the floor area of the proposed building and patio covers, hardships, the intent of the Special Use Permit, code and regulations.

The applicant/owners, Bruce Taylor, 4501 Shadycreek Lane, came forward and addressed the intent to remove all patio covers in lieu of reducing the size of the proposed accessory building.

Discussion continued regarding the total coverage for the proposed accessory buildings, reduction of the floor area of the proposed plan, the Commission's options regarding the request.

Commissioner Bevill made a motion to approve Case ZC20-022 with the condition that all patio covers be removed and the maximum lot coverage for all accessory building does not exceed 4.4 percent. The motions fails due to lack of a second motion.

There was general discussion regarding the Commission's options regarding the request.

Chairwoman Mathisen made a motion to table Case ZC20-022 to the October 26, 2020 Planning and Zoning Commission Meeting. Commissioner Syed seconded the motion.

The motion was carried by the following vote:

**Aye: 5 - Moore, Syed, Mathisen, and Bevill
Nay: 1 - Holt**

- 3c** Consideration of a Replat with a plat waiver for lot width for Lot A1R-3, Block 2, Pleasant Oak Estates, being Lot A1S, Block 2, Pleasant Oak Estates Addition, located at 508 Leta Lane, Case PC20-008

Jacquelyn Reyff presented the item and briefed the Commission.

The applicant, Teresa Line, 3207 St. Albas Circle, came forward and briefed the Commission.

The public hearing was opened at 8:13 p.m. With no one wishing to speak, the public hearing was closed at 8:13 p.m.

There was general discussion regarding the request of the applicant.

Commissioner Syed made a motion to approve Case PC20-008. Commissioner Holt seconded the motion.

The motion was carried by the following vote:

Aye: 5 - Moore, Syed, Holt, Mathisen, and Bevill

Nay: 0

- 3d** Consideration of a Special Use Permit for a Fence to exceed the maximum 8 foot height allowed on Lot 36, Block 5, Creekside at Colleyville, Phase 5, located at 4008 Petrus Boulevard, Case ZC20-023

Jacquelyn Reyff presented the item and briefed the Commission.

The applicant, Mary Lou Hendrickson, 4008 Petrus Boulevard, came forward and briefed the Commission.

The owner, Zach Schneider, 809 Creekline Way, McKinney, Texas, came forward and briefed the Commission.

The public hearing was opened at 8:20 p.m. With no one wishing to speak, the public hearing was closed at 8:21 p.m.

There was general discussion regarding the history of the subdivision, drainage, development in neighboring properties, permit issued to the subject property, retaining wall vs. treated wall, height of the rear yard fence.

The owner, Zach Schneider, 809 Creekline Way, McKinney, Texas, came

forward and answered questions of the Commission. Mr. Schneider addressed the history of the subject property and fence permit request, the intent of Tradition Homes regarding fencing for the subject property and the properties to be developed in the future, the applicant of the fence application and history of the fence permit application process, concerns of creating a presence for fences higher than 8 feet for neighboring properties, property lines, and drainage.

There was general discussion amongst the Commission and staff regarding the approved permit application, the height of the fence, the treated wall, the retaining wall, staff's recommendation, consideration by the applicant to work with the rear property owner regarding the sight of the neighboring fence, consideration by the applicant to add vegetation as screening.

Commissioner Moore made a motion to deny Case ZC20-023. Commissioner Bevill seconded the motion.

The motion was carried by the following vote:

Aye: 5 – Moore, Syed, Holt, Mathisen, and Bevill

Nay: 0

3e Consideration of a zoning change request from the AG Agricultural to R-40 Single Family Residential district on Lot 3, Mrs. Eva Paul's Subdivision, located at 911 Tinker Road, Case ZC20-024

Jacquelyn Reyff presented the item and briefed the Commission.

The applicant, Matt Brendel, 911 Tinker Road, came forward and briefed the Commission.

The public hearing was opened at 8:53 p.m. With no one wishing to speak, the public hearing was closed at 8:53 p.m.

There was general discussion regarding the City's zoning and the property meeting the proposed zoning.

Commissioner Syed made a motion to approve Case ZC20-024. Commissioner Holt seconded the motion.

The motion was carried by the following vote:

Aye: 5 – Moore, Syed, Holt, Mathisen, and Bevill

Nay: 0

- 3f** Consideration of amendments to Chapter 3, Section 3.28 – Supplementary District Regulations of the Land Development Code specific to parking and storage of vehicles to include Recreation Vehicles, commercial vehicles, and junked/abandoned vehicles

Ben Bryner presented the item and briefed the Commission.

There was general discussion regarding the proposed amendments, aircrafts, vehicles, notification of proposed amendments to all residents, commercial vehicles, parking, and violations, cars parked in grass and regulations.

The public hearing was opened at 9:14 p.m. With no one wishing to speak, the public hearing was closed at 9:14 p.m.

Commissioner Bevill made a motion to approve Item 3f. Commissioner Holt seconded the motion.

The motion was carried by the following vote:

Aye: 5 – Moore, Syed, Holt, Mathisen, and Bevill

Nay: 0

4. AJOURMENT

The meeting adjourned at 9:16 p.m.

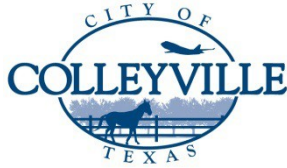
The minutes were written and prepared by:



Araceli Botello

Planning Technician

The meeting minutes were approved on November 9, 2020 by a vote of 6-0.



City of Colleyville Planning and Zoning Commission Worksession Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, October 26, 2020

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission Worksession was called to order by Chair Mathisen on October 26, 2020, at 6:15 p.m.

Roll Call

Present: Ryan Moore, Sayeda Syed, Kimberly Holt, Susan Mathisen, Matt Koch, and Claudia Bevill

Absent: George Bond

Staff Present: Ben Bryner, Jacquelyn Reyff, Larry Wright, Robert McKeown, and Araceli Botello

1. WORKSESSION ITEMS

WS-1 Presentation and discussion of a Special Use Permit for Alcoholic Beverages Sales for On-Premise Consumption on Lot 1, Block 3, Tara Village, located at 1101 Cheek Sparger Road, Suite 110, Case ZC20-025

Jacquelyn Reyff presented the case and briefed the Commission.

There was general discussion regarding the other Special Use Permits approved on the property, hours of operation, and required distance from schools for sale of alcohol.

WS-2 Presentation and discussion of a Special Use Permit for Dog Grooming on Lot 1R1, Block 1, Town Center Colleyville, located at 5615 Colleyville Boulevard, Suite 110, Case ZC20-026

Jacquelyn Reyff and Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding the proposed location of the business, dog disposal bags and trash, pet parties, type of services, type of franchise or chain business, and the type of animals the business services.

WS-3 Presentation and discussion of a zoning change from AG Agricultural district to the R30 Single Family Residential district for Tract 2D & 2D3, Abstract 233, D. R. Blanton Survey, located at 5209 Bluebonnet Drive, Case ZC20-027

Jacquelyn Reyff, Ben Bryner, and Larry Wright presented the case and briefed the Commission.

There was general discussion regarding neighboring properties, drainage, run-off water, distance and direction water travels to the end location, number of lots proposed, proposed drainage plan, underground pipe drainage, easements, flood zones, detention ponds, property owner notifications, maintenance of ponds on private property.

Commissioner Moore questioned the applicant, Tony Krauska regarding the maintained of ponds on private property. Mr. Krauska responded that a Home Owner Association could regulate the maintenance of pond.

There was general discussion regarding the establishment of a Homer Owner Association.

WS-4 Presentation and discussion of a zoning change from R20 Single Family Residential district to the RE Residential Estate district on Lot 1R, Block 1, Muzyka Addition, located at 4807 Patterson Lane, Case ZC20-028

Jacquelyn Reyff and Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding the location of the property, neighboring properties that have livestock and the process they pursued, the number of livestock per square foot, flag lots, accessory buildings, and lot coverage.

WS-5 Presentation and discussion of a Replat for Lots 1, 2, and 3X, Block 1, Old Grove Addition, Phase II, being Lots 1 & 2, Block 1, Newgren Addition and Lot 2X, Block E, Old Grove Addition, located at 103 & 105 John McCain Road and 7189 Cast Iron Forest Trail, Case PC20006, TABLED FROM THE OCTOBER 12, 2020 PLANNING AND

ZONING COMMISSION MEETING.

Jacquelyn Reyff and Larry Wright presented the case and briefed the Commission.

There was general discussion regarding drainage, easements discharge easements, right-of-way abandonment and trails, agreements with neighboring property for discharging easement, and tabling of the case.

2. ADJOURNMENT

The meeting adjourned at 6:45 p.m.

The minutes were written and prepared by:



Araceli Botello

Planning Technician

The meeting minutes were approved on November 9, 2020 by a vote of 6-0.

RESOLUTION R-20-4564

**A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
NOVEMBER 17, 2020**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 17TH DAY OF
NOVEMBER 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor