



City of Colleyville City Council Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, June 16, 2020

CITY HALL DOORS ARE OPEN TO THE PUBLIC
HAND SANITIZER IS AVAILABLE - SOCIAL DISTANCING SHOULD BE MAINTAINED

WORKSESSION
5:00 PM
EXECUTIVE CONFERENCE ROOM - THIRD FLOOR

CALL TO ORDER

- WS-1** Discussion of the health insurance renewal
- WS-2** Review of preliminary budget numbers
- WS-3** Discussion of SH26 gateway elements and review of median bids
- WS-4** Discussion of the June 16, 2020, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.074 - Personnel - Deliberate the appointment, employment, evaluation, and duties of the City Manager

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING
7:30 P.M.
CITY COUNCIL CHAMBERS**

INVOCATION: Pastor Katie Newkirk, First United Methodist

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

- 2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-20-4507**
- 3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**
Announcements of civic and charitable events
Presentation of calendar events and updates
Announcements of awards and recognition
- 4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-20-4508**
 - 4a** Approval of the minutes of the regular City Council meeting of June 2, 2020
 - 4b** Approval of a Construction Services Agreement with Consolidated Services of North America, LLC, for the City Hall and Library Roof Top Unit Replacement Project, in an amount not to exceed \$338,877.90, and authorizing the City Manager to execute the agreement
 - 4c** Approval of the Q3 C-POP and Q4 Colleyville Gives Economic Development Programs
- 5. ITEMS NOT FOR CITY COUNCIL ACTION**
 - 5a** Monthly Financial Report - May 2020
- 6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING**
 - 6a Ordinance O-20-2115**
Consideration of a zoning change request from the R-40 Single Family Residential district and AG Agricultural district to the RE Single Family 'Estate' Residential district on Lot 2, Block 1, of the Newgren Addition and Tract 4, Abstract 295, in the William E Crooks Survey, located at 108 and 7204 John McCain Road, Case ZC20-003

6b Ordinance O-20-2116

Consideration of a zoning change request from AG Agricultural district to the R-40 Single Family Residential district on Tract 1A01B1, Abstract 1756, in the A T Young Survey, located at 218 W Glade Road, Case ZC20-004

6c Ordinance O-20-2117

Consideration of a zoning change request from the AG Agricultural district to the R-40 Single Family Residential district on Tract 1A01C1, Abstract 1756, in the A T Young Survey, located at 304 W Glade Road, Case ZC20-005

6d Ordinance O-20-2118

Consideration of a Special Use Permit for an Accessory Dwelling on Lot 8, Block 2, of the Westcoat Place Addition, located at 6009 Westcoat Drive, Case ZC20-006

6e Ordinance O-20-2119

Consideration of amendments to Chapter 2 - Definitions and Chapter 3, Section 3.24.B – Schedule of Permitted Principal Uses & Section 3.24.C – Special Land Use Standards of the Land Development Code specific to Cannabidiol (CBD) Stores

6f Ordinance O-20-2120

Consideration of amendments to Chapter 9, Section 9.21 – Sidewalks of the Land Development Code

7. TABLED: ORDINANCE(S) READING AND PUBLIC HEARING**7a Ordinance O-20-2111**

Consideration of a zoning change request from the AG Agricultural district to the CC-1 Village Retail district on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC20-001

7b Ordinance O-20-2112

Consideration of a request for a Special Use Permit for Cemeteries or Mausoleums on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC20-002

8. RESOLUTION(S): READING AND PUBLIC HEARING**8a Resolution R-20-4509**

Consideration of a Replat for Lots 2R and 3, Block 1, of the Newgren Addition, being Lot 2, Block 1, of the Newgren Addition and Tract 4, Abstract 295, in the William E Crooks Survey, located at 108 and 7204 John McCain Road, Case PC20-002

8b Resolution R-20-4510

Consideration of a Minor Plat for Lot 1, Block A, of the Parvin Wilkerson Addition, being Tract 1A01B1, Abstract 1756, in the A T Young Survey, located at 218 W Glade Road, Case PC20-003

8c Resolution R-20-4511

Consideration of a Minor Plat for Lot 1, Block A, of the Patricia and Michael Addition, being Tract 1A01C1, Abstract 1756, in the A T Young Survey, located at 304 W Glade Road, Case PC20-004

9. TABLED: RESOLUTION(S) READING AND PUBLIC HEARING**9a Resolution R-20-4499**

A resolution designating a person to fulfill the duties imposed by Tax Code Chapter 26

10. CITIZEN COMMENTS**11. REPORTS**

January 13, 2020 Planning and Zoning Minutes
January 27, 2020 Planning and Zoning Worksession Minutes
February 10, 2020 Planning and Zoning Minutes
February 24, 2020 Planning and Zoning Worksession Minutes
February 24, 2020 Planning and Zoning Minutes
February 10, 2020 Library Board Minutes

12. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR TUESDAY, JUNE 16, 2020 - READING AND PUBLIC HEARING - RESOLUTION R-20-4512**13. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards *Friday, June 12, 2020* by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-1

Agenda Date 6/16/2020

Type Worksession

Department Human Resources

Title

Discussion of the health insurance renewal

Explanation

This item provides for an update on the health insurance renewal process as well as opportunity for City Council and staff to discuss the medical, dental, and vision insurance for the upcoming fiscal year.

Attachments

1. Presentation

FY2020/2021 Benefit Recommendations

Request for Proposal Overview



- Request for Proposal (RFP) released in April with the City's insurance broker, HUB International (HUB), for medical, dental, and vision insurance.

- The RFP was conducted with the following objectives in mind:
 - Align with the City of Colleyville's objectives and supported by management and Council;
 - Demonstrate superior member service and claims processing;
 - Ability to proactively meet the City of Colleyville's service needs;
 - Willingness, experience and capability to effectively administer the programs;
 - Support during the implementation process

RFP Vendor Response List (Medical)



MEDICAL CARRIER	RESPONDED / DECLINED	FINALIST
BlueCross BlueShield of Texas (BCBSTX)	Responded	Yes
United Healthcare (UHC)	Responded	Yes
Aetna	Responded	No
Scott & White	Responded	No
Texas Municipal League (TML)	Responded	No
Cigna	Disqualified	No

Medical Financial Results



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MEDICAL BENEFITS			BCBSTX		BCBSTX		BCBSTX	
	Enrollment		PPO - Base	PPO - Buy Up	PPO - Base	PPO - Buy Up	PPO - Base	PPO - Buy Up
FINANCIALS	Base	Buy Up	Current	Current	Renewal	Renewal	Renegotiated Renewal / Recommended	Renegotiated Renewal / Recommended
Employee Only	26	44	\$577.14	\$634.93	\$630.71	\$693.87	\$581.72	\$639.98
Employee & Spouse	14	12	\$1,291.75	\$1,421.06	\$1,411.66	\$1,552.97	\$1,302.01	\$1,432.35
Employee & Child(ren)	15	11	\$1,038.34	\$1,142.30	\$1,134.73	\$1,248.34	\$1,046.60	\$1,151.38
Employee & Family	23	28	\$1,747.86	\$1,922.83	\$1,910.10	\$2,101.32	\$1,761.75	\$1,938.11
	78	95						
Monthly Premium	173		\$88,866	\$111,394	\$97,115	\$121,735	\$89,572	\$112,280
Annual Premium			\$1,066,392	\$1,336,730	\$1,165,379	\$1,460,815	\$1,074,865	\$1,347,355
Total Premium			\$2,403,122		\$2,626,195		\$2,422,220	
\$ Change from Current			n/a		\$223,072		\$19,098	
%Changefrom Current			n/a		9.3%		0.8%	
Effective Date			10/1/2019		10/1/2020		10/1/2020	
Rate Guarantee			1 Year		1 Year		1 Year	
Geo Access Results			99.0%		99.0%		99.0%	
Network Name			BlueChoice PPO Network		BlueChoice PPO Network		BlueChoice PPO Network	
Network Website			www.bcbstx.com		www.bcbstx.com		www.bcbstx.com	
AM Best Rating			A		A		A	
Notes			\$10,000 Wellness Credit		\$10,000 Wellness Credit		\$10,000 Wellness Credit. 1% Discount NOT included in rates	

Note: This is a brief summary and not intended to be a contract.

Medical Financial Results



		1	2	3	4
MEDICAL BENEFITS		BCBSTX		UHC	
Enrollment		PPO - Base	PPO - Buy Up	PPO - Base	PPO - Buy Up
FINANCIALS	Base Buy Up	Current	Current	Proposed	Proposed
Employee Only	26 44	\$577.14	\$634.93	\$590.88	\$669.65
Employee & Spouse	14 12	\$1,291.75	\$1,421.06	\$1,322.50	\$1,498.81
Employee & Child(ren)	15 11	\$1,038.34	\$1,142.30	\$1,063.06	\$1,204.78
Employee & Family	23 28	\$1,747.86	\$1,922.83	\$1,789.47	\$2,028.03
	78 95				
Monthly Premium	173	\$88,866	\$111,394	\$90,982	\$117,488
Annual Premium		\$1,066,392	\$1,336,730	\$1,091,779	\$1,409,853
Total Premium		\$2,403,122		\$2,501,632	
\$ Change from Current		n/a		\$98,510	
% Change from Current		n/a		4.1%	
Effective Date		10/1/2019		10/1/2020	
Rate Guarantee		1 Year		1 Year	
Geo Access Results		99.0%		99.5%	
Network Name		BlueChoice PPO Network		Choice Network	
Network Website		www.bcbstx.com		www.uhc.com	
AM Best Rating		A		A	
Notes		\$10,000 Wellness Credit		\$10,000 Administration Credit / 15% Rate Cap Year 2	

Note: This is a brief summary and not intended to be a contract.

*UHC provided Exclusive Provider Organization (EPO) options with no out - of -network benefits, which could be disruptive for some employees. These plan design options generated 7% savings, however it is recommended to implement once the City is facing a significant increase to premiums.

Medical Financial Results



MEDICAL BENEFITS	BCBSTX		UHC	
	PPO - Base Current/Renewal	PPO - Buy Up Current/Renewal	PPO - Base Proposed	PPO - Buy Up Proposed
Deductible	Embedded	Embedded	Embedded	Embedded
In-Network	\$4,000 Ind./\$8,000 Fam.	\$2,000 Ind./\$4,000 Fam.	\$4,000 Ind./\$8,000 Fam.	\$2,000 Ind./\$4,000 Fam.
Non-Network	\$8,000 Ind./\$16,000 Fam.	\$4,000 Ind./\$16,000 Fam.	\$5,000 Ind./\$10,000 Fam.	\$5,000 Ind./\$10,000 Fam.
Out Of Pocket Max	Includes Deductible, Copays, Coins.	Includes Deductible, Copays, Coins.	Includes Deductible, Copays, Coins.	Includes Deductible, Copays, Coins.
In-Network	\$5,000 Ind. / \$10,000 Fam.	\$3,000 Ind. / \$6,000 Fam.	\$5,000 Ind. / \$10,000 Fam.	\$3,000 Ind. / \$6,000 Fam.
Non-Network	\$10,000 Ind. / \$20,000 Fam.	\$8,000 Ind. / \$16,000 Fam.	\$10,000 Ind. / \$20,000 Fam.	\$10,000 Ind. / \$20,000 Fam.
Coinsurance				
In-Network	80%	90%	80%	90%
Non-Network	50%	70%	50%	70%
Lifetime Max	Unlimited	Unlimited	Unlimited	Unlimited
Emergency Room				
In-Network	\$250 Copay (waived if admitted) + 20%	\$200 Copay (waived if admitted) + 10%	\$250 Copay (waive if admitted) + 20%	\$200 Copay (waive if admitted) + 10%
Non-Network	\$250 Copay (waived if admitted) + 20%	\$200 Copay (waived if admitted) + 10%	\$250 Copay (waive if admitted) + 20%	\$200 Copay (waive if admitted) + 10%
Physician Office Visit				
In-Network	\$30 Copay	\$25 Copay	\$30 Copay , \$0 for Child Under 19	\$30 Copay , \$0 for Child Under 19
Non-Network	Ded./50%	Ded./ 30%	Ded./50%	Ded./ 30%
Specialist Office Visit				
In-Network	\$50 Copay	\$30 Copay	Tier 1 - \$30 / \$60	Tier 1 - \$30 / \$60
Non-Network	Ded./50%	Ded./ 30%	Ded./50%	Ded./ 30%
Preventive Care				
In-Network	Covered at 100%	Covered at 100%	Covered at 100%	Covered at 100%
Non-Network	Ded./50%	Ded./30%	Ded./50%	Ded./ 30%
Urgent Care				
In-Network	\$75 Copay	\$75 Copay	\$75 Copay	\$75 Copay
Non-Network	Ded./50%	Ded./ 30%	Ded./50%	Ded./ 30%
Lab & X-Ray				
In-Network	(CT, PET, MRI, MRA)	(CT, PET, MRI, MRA)	(CT, PET, MRI, MRA)	(CT, PET, MRI, MRA)
Non-Network	Ded./ 20%	Ded./ 10%	Ded./20%	Ded./ 10%
	Ded./ 50%	Ded./ 50%	Ded./50%	Ded./ 30%
In-Patient Hospital				
In-Network	Per Admission	Per Admission	Per Admission	Per Admission
Non-Network	Ded./ 20%	Ded./ 10%	Ded./20%	Ded./ 10%
	Ded./ 50%	Ded./ 50%	Ded./50%	Ded./ 30%
Out-Patient				
In-Network	Per Admission	Per Admission	Per Admission	Per Admission
Non-Network	Ded./ 20%	Ded./ 10%	Ded./20%	Ded./10%
	Ded./ 50%	Ded./ 30%	Ded./50%	Ded./ 30%
Telemedicine	\$30 Copay	\$30 Copay	\$0 Copay	\$0 Copay
Prescriptions	Copays apply to OOP Max Separate Deductible: \$100 Ind./\$300 Fam.	Copays apply to OOP Max Separate Deductible: \$100 Ind./\$300 Fam.		
Network Retail Pharmacy	\$20/\$40/\$70	\$20/\$40/\$70	\$20/\$40/ \$75	\$20/\$40/ \$75
Mail Order (90 day supply)	\$60/\$120/\$210	\$60/\$120/\$210	\$50/\$100/\$175	\$50/\$100/\$175
Specialty Drugs	\$20/\$40/\$70	\$20/\$40/\$70	\$20/\$40/ \$75	\$20/\$40/ \$75

Claims vs. Premium



Date	Medical Subscribers	Medical Claims	Rx Claims	Total Cost	Premium	Loss Ratio
18-Oct	166	\$132,892	\$29,210	\$162,102	\$184,708	87.8%
18-Nov	166	\$140,812	\$30,555	\$171,367	\$183,137	93.6%
18-Dec	165	\$236,452	\$30,227	\$266,679	\$180,889	147.4%
19-Jan	167	\$141,317	\$21,833	\$163,150	\$184,526	88.4%
19-Feb	165	\$91,104	\$21,557	\$112,661	\$181,174	62.2%
19-Mar	167	\$105,251	\$31,561	\$136,812	\$184,900	74.0%
19-Apr	167	\$92,769	\$27,153	\$119,922	\$186,004	64.5%
19-May	168	\$161,691	\$28,890	\$190,581	\$187,278	101.8%
19-Jun	168	\$206,482	\$15,872	\$222,354	\$185,382	119.9%
19-Jul	167	\$122,482	\$33,909	\$156,391	\$184,529	84.8%
19-Aug	166	\$182,970	\$35,303	\$218,273	\$182,144	119.8%
19-Sep	166	\$121,300	\$19,008	\$140,308	\$179,838	78.0%
Plan Year	167	\$1,735,522	\$325,078	\$2,060,600	\$2,204,509	93.5%
19-Oct	167	\$191,090	\$20,445	\$211,535	\$190,051	111.3%
19-Nov	169	\$162,267	\$26,601	\$188,868	\$193,994	97.4%
19-Dec	171	\$223,293	\$23,363	\$246,656	\$194,549	126.8%
20-Jan	173	\$249,260	\$31,739	\$280,999	\$197,061	142.6%
20-Feb	172	\$119,950	\$19,786	\$139,736	\$195,329	71.5%
20-Mar	173	\$65,974	\$20,896	\$86,870	\$198,310	43.8%
20-Apr	174	\$73,947	\$20,039	\$93,986	\$199,655	47.1%
Plan Year (YTD)	171	\$1,085,781	\$162,869	\$1,248,650	\$1,368,949	91.2%

*Loss Ratio Last Twelve Months: 94.7%

RFP Vendor Response List (Dental)



MEDICAL CARRIER	RESPONDED / DECLINED	FINALIST
BlueCross BlueShield of Texas (BCBSTX)	Responded	Yes
United Healthcare (UHC)	Responded	Yes
United Concordia (UCCI)	Responded	Yes
Aetna	Responded	No
Principal	Responded	No
Ameritas	Responded	No
MetLife	Responded	No
Equitable	Responded	No
UNUM	Responded	No

Dental Financial Results



DENTAL BENEFITS		BCBSTX DPPO Current	BCBSTX DPPO Renewal (Recommended)	UHC DPPO Proposed	Aetna DPPO Proposed
Type I – Preventive Services		100%	100%	100%	100%
Waiting Period		None	None	None	None
Oral Examinations		Type I (2 per year)	Type I (2 per year)	Type I (2 per 12 months)	Type I (2 routine and 2 other exams per year)
X-rays		Type I (2 per year)	Type I (2 per year)	Type I (1 per cal year)	Type I (1 per year)
- Bite Wings Frequency		Type I (1 per 3 years)	Type I (1 per 3 years)	Type I (1 per 36 months)	Type I (1 per 3 years)
- Full Mouth Frequency		Type I (2 per year)	Type I (2 per year)	Type I (2 per 12 months)	Type I (2 per year)
Cleanings		Type I (1 per year to age 19)	Type I (1 per year to age 19)	Type I (2 per 12 months to age 16)	Type I (1 per year to age 19)
Topical Fluoride Treatment		Type I (To age 16; one per tooth on permanent molars)	Type I (To age 16; one per tooth on permanent molars)	Type I (1 per first or second molars per 36 months to age 16)	Type I (1 per tooth on permanent molars to age 16)
Sealants		Type I	Type I	Type I	Type I
Space Maintainers		Type I	Type I	Type I	Type I
Palliative Treatment (Relief of Pain)		Type I	Type I	Type I	Type I
Type II – Basic Services		80%	80%	80%	80%
Waiting Period		None	None	None	None
Fillings		Type II	Type II	Type II	Type II
- Amalgam		Type II	Type II	Type II	Type II
- Composite		Type II	Type II	Type II	Type II
Root Canal Treatment		Type II	Type II	Type II	Type II
Root Planning		Type II	Type II	Type II	Type II
Periodontic Maintenance (Frequency)		Type II	Type II	Type II	Type II
Periodontal Surgery		Type II	Type II	Type II	Type II
Extractions		Type II	Type II	Type II	Type II
General Anesthesia		Type II	Type II	Type II	Type II
Deep IV Sedation		Type II	Type II	Type II	Type II
Type III – Major Services		50%	50%	50%	50%
Waiting Period		None	None	None	None
Crowns		Type III	Type III	Type III	Type III
Inlays and Onlays		Type III	Type III	Type III	Type III
Removable / Fixed Bridge-Work		Type III	Type III	Type III	Type III
Partial or Complete Dentures		Type III	Type III	Type III	Type III
Denture Relines / Rebases		Type III	Type III	Type III	Type III
Implants		Type III	Type III	Type III	Type III
Type IV - Orthodontia		50%	50%	50%	50%
Waiting Period		None	None	None	None
Orthodontia Lifetime Maximum		\$1,500	\$1,500	\$1,500	\$1,500
Orthodontia Eligibility		Dependent to age 19	Dependent to age 19	Child Only (to age 19)	Child Only (to age 19)
Calendar Year Deductible		Applies to II, III	Applies to II, III	Applies to II, III	Applies to II, III
Individual		\$50	\$50	\$50	\$50
Family		\$150	\$150	\$150	\$150
Dental Annual Maximum		\$1,500	\$1,500	\$1,500	\$1,500
Waiting Period Applies to:		Late Entrants	Late Entrants	None	None
UCR Out of Network Percentile		90th	90th	90th	90th
FINANCIALS	Enrollment				
Employee Only	75	\$36.28	\$36.28	\$34.46	\$31.72
Employee & Spouse	27	\$74.31	\$74.31	\$70.58	\$64.97
Employee & Child(ren)	20	\$71.76	\$71.76	\$68.16	\$62.74
Employee & Family	50	\$119.42	\$119.42	\$113.43	\$104.41
Monthly Premium	172	\$12,133.57	\$12,133.57	\$11,524.86	\$10,608.49
Annual Premium		\$145,602.84	\$145,602.84	\$138,298.32	\$127,301.88
% Change from Current		n/a	\$0.00	-\$7,304.52	-\$18,300.96
% Change from Current		n/a	0.0%	-5.0%	-12.6%
Effective Date		10/1/2019	10/1/2020	10/1/2020	10/1/2020
Rate Guarantee		1 Year	1 Year	2 Years	3 Years
Dependent Age Limit		To age 26	To age 26	To age 26	To age 26
GEO Access Results		98.1%	98.1%	97.8%	97.8%
Network Website		www.bcbstx.com	www.bcbstx.com	www.uhc.com	www.aetna.com
Network Name		BCBS DPPO	BCBS DPPO	Options PPO 30	Aetna Dental PPO II

RFP Vendor Response List (Vision)



MEDICAL CARRIER	RESPONDED / DECLINED	FINALIST
Superior Vision	Responded	Yes
Aflac	Responded	Yes
United Healthcare (UHC)	Responded	No
BlueCross BlueShield of Texas (BCBSTX)	Responded	No
Principal	Responded	No
Ameritas	Responded	No
MetLife	Responded	No
Equitable	Responded	No
UNUM	Responded	No

Vision Financial Results



VISION BENEFITS		Superior Vision	Aflac
		Renewal (Recommended)	Proposed
Annual Eye Exam			
Network		\$10 Copay	\$10 Copay
Non-Network		\$35 Reimbursement	Up to \$40
Retinal Imaging			
Frames / Lenses*			
Single Vision - Network/Non-Network		\$25 Copay / Up to \$25	\$25 Copay / Up to \$40
Bifocal Lenses - Network/Non-Network		\$25 Copay / Up to \$40	\$25 Copay / Up to \$60
Trifocal Lenses - Network/Non-Network		\$25 Copay / Up to \$45	\$25 Copay / Up to \$80
Progressive Lenses - Network/Non-Network		\$25 Copay / Up to \$45	\$50 Copay
Frames - Network/Non-Network		\$130 allowance / Up to \$70	Up to \$130 or Up to \$180 at Visionworks / Up to \$50
Contacts			
Network			
<i>Medically Necessary</i>		Covered in Full	Covered in Full
<i>Elective</i>		\$160 allowance	\$130 Allowance
Non-Network			
<i>Medically Necessary</i>		Up to \$150	\$225 Allowance
<i>Elective</i>		Up to \$80	\$105 Allowance
Standard Contact Lense Fitting Fee		Included in allowance	15% Discount
Specialty Contact Lense Fitting Fee		Included in allowance	15% Discount
Lasik Benefit		\$200 Allowance	40% to 50% savings on National Average
Exam Frequency		12 Months	12 Months
Lens Frequency		12 Months	12 Months
Frames Frequency		24 Months	24 Months
Contacts + Glasses in Same Benefit Period		Contacts in lieu of glasses	Contacts in lieu of glasses
FINANCIALS	Enrollment		
Employee Only	42	\$4.44	\$4.37
Employee & Spouse	22	\$8.05	\$7.92
Employee & Child(ren)	9	\$8.48	\$8.35
Employee & Family	36	\$12.92	\$12.72
Monthly Premium	109	\$905.02	\$890.85
Annual Premium		\$10,860.24	\$10,690.20
\$ Change from Current		n/a	-\$170.04
% Change from Current		n/a	-2%
Participation Requirements		2 enrolled employees	75%
Employer Contribution Requirements		0%	0%
Effective Date		10/1/2020	10/1/2020
Rate Guarantee		2 Years	2 Years
Dependent Age Limit		To age to 25	to age 26
Network Website		www.superiorvision.com	www.aflac.com
Network Name		Superior Select Southwest	Davis Vision

Note: This is a brief summary and not intended to be a contract.

2020 – 2021 Benefit Recommendations



Medical – BCBSTX (Recommended)

- Renewing with BCBSTX is recommended for the 2020/2021 plan year with a -0.2% decrease to rates with no plan design changes. Based on the City's loss ratio over the last twelve months (94.7%), HUB internal projections called for a +20% increase to premiums. Originally the City received a +9.3% increase and was negotiated below current. The City's long standing partnership and credibility with BCBSTX led to the positive renewal this year.
- HUB reviewed alternative plan designs which included changes to deductibles, out of pocket maximums, and copays, however there was not enough cost savings to warrant a change at this time. Additionally, vendors who quoted with the RFP were not able to match current benefit designs. HUB believes there would be a negative impact to member benefits and network access if the City moved vendors this year.
- Lastly, BCBSTX will continue to provide the City a \$10K wellness credit.

2020 – 2021 Benefit Recommendations



Dental – BCBSTX (Recommended)

- BCBSTX provided the City a rate pass with no plan design adjustments. Though there were more competitive offers from the market, BCBSTX agreed to a 1% medical premium discount if the City bundled medical and dental insurance. With the savings generated, it is recommended the City renew with BCBSTX.
- HUB is not recommending any plan design adjustments at this time.

Voluntary Vision – (Superior Vision) (Recommended)

- Renewing with Superior Vision for vision insurance is recommended for the 2020/2021 plan year, with a rate pass. HUB does not recommend any plan design changes as the benefits fall in line with municipal benchmarks.
- Rates will be guaranteed for two years.

2020 – 2021 Benefit Recommendations



Other lines of coverage

- Life/Disability (BCBSTX) – In rate guarantee until 10/1/2022. BCBSTX is allowing for a one time True Open Enrollment period for employees who elected life coverage below the guarantee issue at initial enrollment.
- Employee Assistance Program (Alliance Work Partners) – The City received a rate pass for one year.
- Flexible Spending Accounts (Discovery) – In rate guarantee until 10/1/2021.
- Health Reimbursement Arrangement (Flores & Associates) – In rate guarantee until 10/1/2021.
- Patient Advocacy (Alight) – No changes to rates or benefits.

Questions?



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-2

Agenda Date 6/16/2020

Type Worksession

Department Finance

Title

Review of preliminary budget numbers

Explanation

This item provides for City Council and staff to begin preparation of the FY 2021 budget.

Attachments

1. FY 2021 Preliminary Projections Presentation
2. Proposed FY21 Line Item Budget

FY 2021 Preliminary Projections

City Council Worksession
June 16, 2020

Agenda



- History of efforts
- Operating fund preliminary projections
- Agency Agreement funding

History of Efforts



FY 2017

- Eliminated \$1.2 transfer from Utility Fund to General Fund– absorbed via operational efficiencies and minimal staffing reductions

FY 2018

- Fully funded the market increases within the Compensation & Classification study
- Eliminated staffing redundancies

FY 2019

- Leaner staffing model – able to absorb health insurance cost increases

FY 2020

- Better align capital expenditures with capital funds
- Continued operational efficiencies to absorb operating cost increases

FY 2021

- More efficient use of restricted revenue for operations
- Health insurance flat with FY20

General Fund Projections



	BUDGET FY 2020	YE PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025
BEGINNING FUND BALANCE	\$9,102,499	\$9,102,499	\$9,936,865	\$10,294,165	\$10,543,084	\$10,589,544	\$10,634,716
REVENUE:							
Ad Valorem Taxes	\$15,090,882	\$15,090,882	\$15,280,000	\$15,508,800	\$16,049,588	\$16,609,283	\$17,188,548
Sales Tax	\$4,008,292	\$4,000,000	\$4,005,000	\$4,006,050	\$4,065,611	\$4,126,059	\$4,127,141
Franchise Fees	\$1,942,500	\$2,010,766	\$2,013,000	\$2,033,130	\$2,053,461	\$2,073,996	\$2,094,736
Licenses & Permits	\$910,000	\$801,125	\$693,000	\$673,695	\$655,509	\$638,387	\$622,277
Fines	\$640,000	\$528,000	\$620,000	\$626,200	\$632,462	\$638,787	\$645,174
Charges for Service	\$875,600	\$601,125	\$799,875	\$807,874	\$815,952	\$824,112	\$832,353
Intergovernmental	\$536,865	\$621,021	\$654,709	\$656,299	\$495,972	\$508,250	\$520,022
Miscellaneous Income	\$348,000	\$348,000	\$248,000	\$250,480	\$252,985	\$255,515	\$258,070
Transfers In	\$409,420	\$409,420	\$476,179	\$480,941	\$485,750	\$490,608	\$495,514
TOTAL REVENUES	\$24,761,559	\$24,410,339	\$24,789,763	\$25,043,469	\$25,507,290	\$26,164,997	\$26,783,838
Expenditures	\$22,682,805	\$22,075,973	\$22,932,462	\$23,294,550	\$23,960,830	\$24,619,824	\$25,237,324
Contribution- CIP projects	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
TOTAL EXPENDITURES	\$24,182,805	\$23,575,973	\$24,432,462	\$24,794,550	\$25,460,830	\$26,119,824	\$26,737,324
NET REVENUE	\$578,754	\$834,366	\$357,301	\$248,919	\$46,460	\$45,173	\$46,514
ENDING FUND BALANCE	\$9,681,253	\$9,936,865	\$10,294,165	\$10,543,084	\$10,589,544	\$10,634,716	\$10,681,228
DAYS OF FUND BALANCE	146	154	154	155	152	149	146

Projection Includes:

- No-New-Revenue Tax Rate
- No health insurance increases
- Continuing the HRA program
- Funding pool for merit increases (3.5%)

General Fund Projections By Department



	FY20 Budget	FY21 Projection	\$ Change
CITY COUNCIL	\$ 212,701	\$ 272,701	\$ 60,000
CITY ADMINISTRATION	\$ 671,384	\$ 687,756	\$ 16,372
BUILDING INSPECTIONS	\$ 450,789	\$ 467,920	\$ 17,131
ECONOMIC DEVELOPMENT	\$ 213,738	\$ 224,640	\$ 10,902
CITY SECRETARY	\$ 206,975	\$ 240,779	\$ 33,804
FINANCE	\$ 616,848	\$ 634,188	\$ 17,340
LEGAL	\$ 220,000	\$ 242,008	\$ 22,008
LIBRARY	\$ 567,502	\$ 586,269	\$ 18,767
ENGINEERING	\$ 431,741	\$ 380,609	\$ (51,132)
COMMUNITY DEVELOPMENT	\$ 416,064	\$ 453,779	\$ 37,715
FIRE	\$ 5,886,507	\$ 6,180,553	\$ 294,046
POLICE	\$ 5,121,389	\$ 5,286,947	\$ 165,558
PARKS	\$ 1,285,526	\$ 1,316,539	\$ 31,013
STREETS	\$ 2,747,484	\$ 2,593,024	\$ (154,460)
RECREATION	\$ 476,012	\$ 507,780	\$ 31,768
COMMUNICATIONS	\$ 62,491	\$ 29,405	\$ (33,086)
COLLEYVILLE CENTER	\$ 408,158	\$ 209,688	\$ (198,470)
HUMAN RESOURCES	\$ 297,704	\$ 314,270	\$ 16,566
MUNICIPAL COURT	\$ 504,636	\$ 599,299	\$ 94,663
FLEET MAINTENANCE	\$ 163,208	\$ 163,990	\$ 782
BUILDING SERVICES	\$ 567,325	\$ 601,195	\$ 33,870
INFORMATION SERVICES	\$ 882,969	\$ 954,778	\$ 71,809
MERIT POOL	\$ 280,000	\$ -	\$ (280,000)
CAPITAL EQUIPMENT RESERVE	\$ 371,000	\$ 371,000	\$ -
NON-DEPARTMENTAL	\$ 1,120,654	\$ 1,113,345	\$ (7,309)
GENERAL FUND TOTAL	\$ 24,182,805	\$ 24,432,462	\$ 249,657

- “Merit pool” has been distributed among departments as opposed to being in one line item
- Net increase of \$250k attributable to merit pool and some expanded program requests

Utility Fund Projections



	BUDGET FY 2020	YE PROJECTED FY 2020	PROJECTION FY 2021	PROJECTION FY 2022	PROJECTION FY 2023	PROJECTION FY 2024	PROJECTION FY 2025
BEG. WORKING CAPITAL	4,809,805	4,088,942	4,639,345	4,614,345	4,614,345	4,614,345	4,614,346
FUND REVENUES							
Water - Base Rate	1,742,896	1,994,204	1,848,170	1,915,559	1,964,420	2,019,339	2,077,367
Water - Volumetric Rate	10,578,071	8,116,416	10,655,279	11,537,466	12,201,865	12,844,628	13,521,251
Wastewater - Base Rate	1,268,040	1,518,801	1,299,577	1,345,740	1,378,040	1,415,594	1,455,401
Wastewater - Volumetric Rate	3,629,783	3,129,620	3,620,785	3,861,463	4,124,216	4,367,227	4,624,557
Water Installation	42,000	20,000	42,000	42,420	42,844	43,273	43,705
Wastewater Installation	15,000	7,000	15,000	15,150	15,302	15,455	15,609
T.R.A. TRUE-UP	0	440,000	450,000	450,000	450,000	450,000	450,000
Engineering Charges	5,000	24,000	5,000	5,050	5,101	5,152	5,203
Penalties	200,000	150,000	200,000	202,000	204,020	206,060	208,121
Miscellaneous	15,000	15,000	15,000	15,150	15,302	15,455	15,609
Interest Income	60,000	60,000	60,000	60,600	61,206	61,818	62,436
TOTAL REVENUES	17,555,791	15,475,042	18,210,810	19,450,599	20,462,314	21,444,000	22,479,260
FUND EXPENSES							
Utility Billing	438,748	392,554	469,257	485,471	498,028	512,273	527,299
IS GIS	69,235	75,051	73,460	76,154	77,522	79,139	80,855
Utility Support	1,168,323	1,210,419	1,213,169	1,257,433	1,283,201	1,313,525	1,345,739
Utility Operations - Water	772,875	719,954	789,642	794,250	818,074	844,787	873,053
TRA Water (volumetric)	7,252,545	5,564,783	6,728,429	6,975,508	7,265,309	7,604,512	8,005,098
TRA Water (debt)	3,325,526	2,551,633	3,926,850	4,561,958	4,936,556	5,240,117	5,516,153
Utility Operations - WW	298,019	286,055	367,652	381,967	392,949	405,652	419,173
TRA Wastewater	3,629,783	3,129,620	3,620,785	3,861,463	4,124,216	4,367,227	4,624,557
Non-Departmental	233,605	187,439	233,605	240,613	247,832	255,266	262,924
Transfer to General Fund	250,030	250,030	281,861	284,680	287,527	290,402	293,306
T.R.A. True-Up	0	440,000	450,000	450,000	450,000	450,000	450,000
VERF Transfer	81,100	81,100	81,100	81,100	81,100	81,100	81,100
Merit Pool	36,000	36,000	0	0	0	0	0
TOTAL EXPENDITURES	17,555,789	14,924,639	18,235,810	19,450,599	20,462,314	21,444,000	22,479,259
ENDING WORKING CAPITAL	4,809,807	4,639,345	4,614,345	4,614,345	4,614,345	4,614,346	4,614,349

City Expenses:

FY20 \$3,347,935
FY21 \$3,509,745

- Small rate increase needed

City Expenses
(determines base rate)

TRA Expenses
(determines volumetric rates)



Utility Fund Projections - Rates

FY 2021 Recommendation

Slight increases to water/wastewater base rates
CIP rate remains static

					+\$0.07 to +\$0.75					+\$0.8		\$0.00	
Water Meter Size	FY 2020 Water	FY 2020 Wastewater	FY 2020 CIP	FY 2020 Total	Water Meter Size	FY 2021 Water	FY 2021 Wastewater	FY 2021 CIP	FY 2021 Total				
1" Meter	\$13.46	\$10.37	\$2.72	\$26.55	1" Meter	\$13.53	\$11.17	\$2.72	\$27.42				
1.5" Meter	\$26.92	\$10.37	\$5.03	\$42.32	1.5" Meter	\$27.07	\$11.17	\$5.03	\$43.27				
2" Meter	\$43.07	\$10.37	\$7.81	\$61.25	2" Meter	\$43.31	\$11.17	\$7.81	\$62.29				
3" Meter	\$80.75	\$10.37	\$14.29	\$105.41	3" Meter	\$81.21	\$11.17	\$14.29	\$106.67				
4" Meter	\$134.59	\$10.37	\$23.54	\$168.50	4" Meter	\$135.34	\$11.17	\$23.54	\$170.05				



Drainage Fund Projections

	BUDGETED FY 2020	YE PROJECTED FY 2021	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025
TOTAL BEG. WORKING CAPITAL	718,286	718,286	1,003,592	1,120,993	1,365,208	1,595,177	1,810,063
FUND REVENUES							
Drainage Fees	962,640	962,640	962,640	972,266	981,989	991,809	1,001,727
Penalties/Misc	9,626	9,626	9,626	9,722	9,819	9,918	10,017
Interest Income	6,242	6,242	6,242	6,304	6,367	6,431	6,495
TOTAL OPERATING REVENUES	978,508	978,508	978,508	988,293	998,176	1,008,159	1,018,241
FUND EXPENSES							
Drainage Operations	504,670	377,805	556,323	560,257	579,110	598,887	618,124
Stormwater Management	124,488	148,711	147,269	152,406	156,818	161,261	165,463
IS GIS	22,368	22,368	23,734	24,604	25,264	25,899	26,457
Non-Departmental	6,612	6,612	6,612	6,810	7,015	7,225	7,442
Compensation Adjustment	6,200	6,200	0	0	0	0	0
Debt Service	131,506	131,506	127,169	0	0	0	0
Interfund loan repayment	0	0	0	0	0	0	0
TOTAL OPERATING EXPENSES	795,844	693,202	861,107	744,078	768,207	793,273	817,486
NET REVENUE	182,664	285,306	117,401	244,215	229,969	214,886	200,756
ENDING WORKING CAPITAL	900,950	1,003,592	1,120,993	1,365,208	1,595,177	1,810,063	2,010,819
Required Coverage Ratio (25% of debt service)	32,877	32,877	31,792	0	0	0	0
ENDING AVAILABLE WORKING CAPITAL	868,074	970,716	1,089,201	1,365,208	1,595,177	1,810,063	2,010,819
Days of Working Capital	413	528	475	670	758	833	



Debt Service Fund Projections

	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025
BEGINNING FUND BALANCE - 10/1	844,866	951,603	964,103	976,603	989,103	1,001,603
FUND REVENUES						
Current Property Taxes	845,960	819,423	821,898	769,010	843,535	787,035
Delinquent Property Taxes	1,500	1,500	1,500	1,500	1,500	1,500
Penalty & Interest	5,000	5,000	5,000	5,000	5,000	5,000
Transfer-in TIF Fund* *	654,675	0	0	0	0	0
Interest Income/Other	6,000	6,000	6,000	6,000	6,000	6,000
TOTAL REVENUES	1,513,135	831,923	834,398	781,510	856,035	799,535
FUND EXPENDITURES						
2011 G.O. Refunding Bonds	170,000	0	0	0	0	0
2016 G.O. Refunding Bonds	875,000	410,000	425,000	435,000	445,000	455,000
2016 Engine Lease	48,485	48,485	48,485	48,485	48,485	48,485
Ambulance Lease	49,988	49,988	49,988	0	0	0
2019 Ambulance Lease	170,000	120,000	120,000	120,000	0	0
2020 Pumper Lease	0	120,700	120,700	120,700	120,700	120,700
Projected: Future Leases		0	0	0	195,500	138,000
Bond Interest	91,425	68,750	56,225	43,325	32,350	23,350
Paying Agent	1,500	1,500	1,500	1,500	1,500	1,500
TOTAL EXPENDITURES	1,406,398	819,423	821,898	769,010	843,535	787,035
LESS USE OF AVAILABLE CASH	0	0	0	0	0	0
ENDING FUND BALANCE - 9/30	951,603	964,103	976,603	989,103	1,001,603	1,014,103

- General obligation debt paid off in FY 2028
- Continue to evaluate debt strategy to ensure alignment with identified needs

Bond Payment Schedule



Non-Callable

Callable

FY	Property Tax-Backed Debt (incl. leases)				Sales Tax-Backed Debt		
	Principal	Interest	Total DS		Principal	Interest	Total DS
2021	\$ 618,798	\$ 78,425	\$ 697,223		\$ 470,000	\$ 130,752	\$ 600,752
2022	\$ 636,609	\$ 63,088	\$ 699,698		\$ 490,000	\$ 116,928	\$ 606,928
2023	\$ 479,523	\$ 47,287	\$ 526,810		\$ 500,000	\$ 102,672	\$ 602,672
2024	\$ 490,806	\$ 35,029	\$ 525,835		\$ 510,000	\$ 88,128	\$ 598,128
2025	\$ 502,126	\$ 24,709	\$ 526,835		\$ 530,000	\$ 73,152	\$ 603,152
2026	\$ 465,000	\$ 14,150	\$ 479,150		\$ 540,000	\$ 57,744	\$ 597,744
2027	\$ 475,000	\$ 4,750	\$ 479,750		\$ 565,000	\$ 41,832	\$ 606,832
2028	\$ -	\$ -	\$ -		\$ 575,000	\$ 25,416	\$ 600,416
2029	\$ -	\$ -	\$ -		\$ 595,000	\$ 8,568	\$ 603,568
	\$ 3,667,862	\$ 267,438	\$ 3,935,300		\$ 4,775,000	\$ 645,192	\$ 5,420,192

Agency Agreements



Agency	2015 Approved	2016 Approved	2017 Approved	2018 Approved	2019 Approved	2020 Approved	2021 Requested
Alliance for Children	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
Catholic Charities						\$0	
GRACE	\$7,500	\$7,500	\$7,500	\$7,500	\$10,000	\$15,000	\$75,000
Metroport Meals on Wheels	\$10,000	\$10,000	\$10,000	\$12,000	\$10,000	\$12,000	\$12,000
Safe Haven	\$1,000	\$1,000	\$1,000	\$1,000	\$1,500	\$1,500	\$1,000
Special Needs Assistance Partners (SNAP)	\$500	\$500	\$500	\$500	\$500	\$500	\$1,000
	\$27,700	\$26,740	\$26,240	\$30,400	\$25,500	\$32,500	\$92,500

Questions and Discussion

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0000	UNDEFINED				
0010000	001-0000-5101	CURRENT TAXES		15,200,000.00	
0010000	001-0000-5102	DELINQUENT TAXES		25,000.00	
0010000	001-0000-5103	PENALTY & INTEREST		55,000.00	
0010000	001-0000-5201	ONCOR ELECTRIC DELIVERY		900,000.00	
0010000	001-0000-5202	TRI-COUNTY ELECTRIC		110,000.00	
0010000	001-0000-5203	ATMOS ENERGY		395,000.00	
0010000	001-0000-5204	AT&T SERVICES		33,000.00	
0010000	001-0000-5205	VERIZON/OTHERS		55,000.00	
0010000	001-0000-5206	GARBAGE/RECYCLING		195,000.00	
0010000	001-0000-5207	CABLE TV		325,000.00	
0010000	001-0000-5301	SALES TAX		3,900,000.00	
0010000	001-0000-5302	MIXED BEVERAGE TAX		105,000.00	
0010000	001-0000-5411	BUILDING		437,250.00	
0010000	001-0000-5412	PLUMBING		41,250.00	
0010000	001-0000-5413	MECHANICAL PERMIT		33,750.00	
0010000	001-0000-5414	ELECTRICAL		41,250.00	
0010000	001-0000-5416	CITY LICENSE		32,250.00	
0010000	001-0000-5417	BUILDING PLAN REVIEW FEE		66,000.00	
0010000	001-0000-5418	NEW BUSINESS		5,400.00	
0010000	001-0000-5420	SIGN PERMITS		7,000.00	
0010000	001-0000-5421	FENCE PERMITS		11,250.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0010000 001-0000-5423 FIRE PERMIT FEES					10,100.00
0010000 001-0000-5424 IRRIGATION PERMITS					7,500.00
0010000 001-0000-5511 RE-ZONING					9,000.00
0010000 001-0000-5512 PLAT FEE					7,500.00
0010000 001-0000-5514 BOARD OF ADJUSTMENT					1,275.00
0010000 001-0000-5611 FINES-BUDGETED					560,000.00
0010000 001-0000-5612 ALARM FEES					60,000.00
0010000 001-0000-5711 SALE OF MATERIAL					100.00
0010000 001-0000-5712 WEED MOWING					6,000.00
0010000 001-0000-5714 SALE OF SURPLUS PROPERTY					20,000.00
0010000 001-0000-5715 SITE PLAN REVIEW FEE					1,250.00
0010000 001-0000-5716 EARNED INTEREST					50,000.00
0010000 001-0000-5719 MISCELLANEOUS					60,000.00
0010000 001-0000-5721 AMBULANCE					350,000.00
0010000 001-0000-5722 RECREATION PROGRAM					195,000.00
0010000 001-0000-5730 LANDSCAPING PLAN FEE					1,250.00
0010000 001-0000-5759- CREDIT CARD FEE REVENUE					18,000.00
0010000 001-0000-5811 ENGINEERING-INSPECTION					15,000.00
0010000 001-0000-5813- MATERIALS TESTING FEE					8,000.00
0010000 001-0000-5826 KELLER COURT					367,728.00
0010000 001-0000-5828 SRO REIMBURSEMENT					114,599.00
0010000 001-0000-5832 ANTENNA LEASES					100,000.00
0010000 001-0000-5845 LOT DRAINAGE INSPECTION					17,000.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0010000 001-0000-5855 FIELD USE FEE					21,500.00
0010000 001-0000-5872 TRANSFER FROM UTILITY FUND					281,861.00
0010000 001-0000-5873 COLLEYVILLE CENTER REVENUES					125,000.00
0010000 001-0000-5874 NON RESIDENT FEE - PARKS					42,000.00
0010000 001-0000-5892- TRANSFER IN - FM TIF					194,318.00
TOTAL UNDEFINED					24,617,381.00

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CITY OF COLLEYVILLE
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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

1010 CITY COUNCIL

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011010 001-1010-6204 TRAVEL					19,775.00 *
TML Elected Officials		7.00	1,380.00		9,660.00
Conferences: Transportation (\$350), Lodging (\$630), Registration (\$200), Per Diem (\$200)					
TML Conference for 7 people: Transportation (\$250), Lodging (\$600), Per Diem (\$250), and Registration (\$345)		7.00	1,445.00		10,115.00
2000 Character Max					
0011010 001-1010-6209 DUES & SUBSCRIPTIONS					9,551.00 *
Northeast Leadership Forum		1.00	100.00		100.00
Mayors' Council		1.00	350.00		350.00
International Council of Shopping Centers		1.00	400.00		400.00
Mayor \$100, 6 Councilmembers x \$50 = 300					
Metroport Cities Partnership		1.00	1,000.00		1,000.00
North Texas Commission		1.00	1,800.00		1,800.00
NCTCOG city membership		1.00	2,463.00		2,463.00
Texas Municipal League (TML)		1.00	3,438.00		3,438.00
0011010 001-1010-6226- MISC. CONTRACTUAL SERVICES					92,500.00 *
SNAP (Special Needs Assistance Partners): transportation and other services for individuals with intellectual disabilities		1.00	1,000.00		1,000.00
Safe Haven, Tarrant County: programs/services for abused women		1.00	1,000.00		1,000.00
Alliance for Children: Programs/services for abused children		1.00	3,500.00		3,500.00
		1.00	12,000.00		12,000.00

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PROJECTION: 20211 FY 2021 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Metroport Meals on Wheels (Senior Center program and home deliveries)		1.00	75,000.00		75,000.00
GRACE: Emergency Services; one-time request of an extra \$60,000 for 2021					
0011010 001-1010-6294 COUNCIL EXPENSES		25.00	10.00		10,980.00 *
Colleyville Chamber of Commerce Board Meetings (monthly) x2		14.00	30.00		250.00
TML Region 8 Quarterly Meetings		7.00	45.00		420.00
Northeast Leadership Forum Annual Meeting/Luncheon Tickets		14.00	50.00		315.00
Grapevine/Colleyville Education Foundation Luncheons		7.00	60.00		700.00
NCTCOG General Assembly Tickets		7.00	125.00		420.00
North Texas Commission Annual Luncheon Tickets		1.00	300.00		875.00
Metroport Breakfast (usually host 1 per year)		1.00	350.00		300.00
Gold Sponsorship for the Northeast Leadership Forum Heart of North Texas Conference		1.00	750.00		350.00
Northeast Tarrant Transportation Summit Sponsorship		1.00	6,600.00		750.00
Facilitator for annual City Council priority setting session					6,600.00
0011010 001-1010-6298 COUNCIL CONTINGENCY		1.00	120,000.00		120,000.00 *
Council Contingency					120,000.00

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PROJECTION: 20211 FY 2021 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011010 001-1010-6308 PRINTING		1.00	150.00	10,150.00 *	150.00
Mayor's Letterhead and Envelopes					
Business Cards for Councilmembers		1.00	10,000.00	10,000.00	
Branding update (business cards, letterhead, etc.) for new City Vision, Mission, and Values					
0011010 001-1010-6323 COUNCIL SUPPLIES				9,745.00 *	
Nameplates for Dais		1.00	60.00	60.00	
Council Holiday Meal, new Council member celebration		1.00	100.00	100.00	
Table Cloth Cleaning		1.00	100.00	100.00	
Birthday Cakes		1.00	200.00	200.00	
Florist- Funerals/Illness		1.00	200.00	200.00	
Vases- Engraved for Outgoing Council		1.00	200.00	200.00	
Council Meals at Council Meetings		24.00	220.00	5,280.00	
Photographer for portrait of Mayor and Council		1.00	380.00	380.00	
Miscellaneous supplies for City Council or City Council functions		1.00	500.00	500.00	
Proclamation Frames		1.00	550.00	550.00	
Beverage service supplies for Council meetings		1.00	800.00	800.00	
Meals for Worksessions and joint meetings		1.00	1,375.00	1,375.00	

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2021	Proposed
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TOTAL CITY COUNCIL				272,701.00
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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

1110 ADMINISTRATION

		VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011110	001-1110-6101	SALARIES				491,655.00
0011110	001-1110-6102	TEMPORARY HELP				24,960.00
0011110	001-1110-6105-	SALARY SAVINGS				-14,192.00
0011110	001-1110-6141	FICA EXPENSE				37,642.00
0011110	001-1110-6142	GROUP HEALTH INSURANCE				38,507.00
0011110	001-1110-6143	WORKERS' COMPENSATION				1,610.00
0011110	001-1110-6145	UNEMPLOYMENT COMPENSATION				1,242.00
0011110	001-1110-6146	RETIREMENT				46,584.00
0011110	001-1110-6148	LONGEVITY PAY				1,153.00
0011110	001-1110-6204	TRAVEL				7,500.00 *
		International City Management Assoc (ICMA) Conference	3.00	2,000.00		6,000.00
		General travel and training to include local mileage reimbursement, luncheons, speakers, and annual UNT MPA Alumni Conference and Luncheon	1.00	1,500.00		1,500.00
0011110	001-1110-6206	TRAINING				9,395.00 *
		Webinars- TML Legislative Updates or Other	1.00	300.00		300.00
		Spring/Fall GFOAT Conference	1.00	1,600.00		1,600.00
		Various training/conferences related to program areas	1.00	7,495.00		7,495.00
0011110	001-1110-6207	PRE-EMPLOYMENT				100.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011110 001-1110-6209 DUES & SUBSCRIPTIONS					6,650.00 *
Sam's Club membership		1.00	45.00		45.00
American Express Card membership for city credit card		1.00	55.00		55.00
State of Texas Cooperative Purchasing Program annual membership fee		1.00	100.00		100.00
GFOA Budget Award Application Fee		1.00	425.00		425.00
Asst. City Manager: \$1,120 ICMA dues, NTCMA \$65, TCMA \$420, NLF \$100, ICSC \$50		1.00	1,755.00		1,755.00
Assistant City Manager: ICMA \$1,120, TCMA \$420, NTCMA \$65, GFOAT with CGFO and Roundtables \$200, UMANT \$50, Northeast Leadership Forum \$100		1.00	1,955.00		1,955.00
City Manager: ICMA \$1600, TCMA \$600, NTCMA \$65, ICSC \$50		1.00	2,315.00		2,315.00
0011110 001-1110-6226- MISC. CONTRACTUAL SERVICES					32,050.00 *
Intranet Updates and SharePoint administration		1.00	3,000.00		3,000.00
Historical Preservation Committee projects		1.00	4,000.00		4,000.00
OpenGov annual fees: \$8,550 for Transparency Module and Intelligence Reporting, \$1,500 data auto update		1.00	10,050.00		10,050.00
Biennial Citizen/Employee Survey		1.00	15,000.00		15,000.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011110 001-1110-6301 OFFICE SUPPLIES					1,000.00
0011110 001-1110-6303 OPERATING SUPPLIES					1,100.00 *
Paper		1.00	1,100.00		1,100.00
0011110 001-1110-6305- UNIFORMS					400.00
0011110 001-1110-6308 PRINTING					400.00 *
Letterhead, Envelopes, Business Cards		1.00	400.00		400.00
 TOTAL ADMINISTRATION					 687,756.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

1210	BUILDING INSPECTION	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011210	001-1210-6101 SALARIES					323,314.00
0011210	001-1210-6105- SALARY SAVINGS					-6,539.00
0011210	001-1210-6139 OVERTIME					1,467.00
0011210	001-1210-6141 FICA EXPENSE					25,012.00
0011210	001-1210-6142 GROUP HEALTH INSURANCE					63,171.00
0011210	001-1210-6143 WORKERS' COMPENSATION					1,802.00
0011210	001-1210-6145 UNEMPLOYMENT COMPENSATION					1,035.00
0011210	001-1210-6146 RETIREMENT					30,905.00
0011210	001-1210-6148 LONGEVITY PAY					2,133.00
0011210	001-1210-6204 TRAVEL					1,500.00 *
	Building Official - Attend ICC Annual Code Conference - 2018 Building Codes - Out of state travel and accredited training.		1.00	1,500.00		1,500.00
0011210	001-1210-6206 TRAINING					5,425.00 *
	Building Inspectors & Plans Examiner: State Plumbing Inspectors License (CEU's)		3.00	90.00		270.00
	Building Official: State Plumbing Inspectors License Required CEU's		1.00	90.00		90.00
	Building Inspectors & Plans Examiner: Building Professional Institute (BPI) to obtain required CEU's.		3.00	160.00		480.00
	Building Official: Building Professional Institute (BPI) CEU's		1.00	160.00		160.00
	Permit Technician: BPI Training, CEU's		1.00	160.00		160.00
	Building Inspectors & Plans Examiner: ICC Certification Exams, CEU's		4.00	170.00		680.00

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PROJECTION: 20211 FY 2021 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
		1.00	250.00		250.00
Building Official: Training on the 2018 International Building Code					
		1.00	295.00		295.00
Building Official - New 2018 International Residential Code Training					
		1.00	340.00		340.00
Building Official: ICC Certification Exams, CEU's					
		1.00	500.00		500.00
Building Inspector: TEEX Code Enforcement Officer Training, CEU's					
		1.00	600.00		600.00
Building Official - Annual Building Officials Association of Texas Conference (BOAT), travel-training expenses included.					
		1.00	750.00		750.00
Building Inspector: Required Training For Medical Gas Inspection License. State Requirement That All Med/Gas Plan Review And Inspection Be Performed By A Licensed Plumbing Inspector. Add funding for exam fee, increased tuition and travel					
		1.00	850.00		850.00
Building Inspector: Fire Sprinkler Inspector Training. State Requirement that Multi-Purpose Residential Fire Sprinklers Inspections Be Performed By a Licensed Plumbing Inspector with endorsement. Add exam fee, tuition increase, and travel					
0011210 001-1210-6209 DUES & SUBSCRIPTIONS		1.00	50.00		1,724.00 *
					50.00
Building Official: International Association of Electrical Inspectors (IAEI) Annual Membership					
		3.00	50.00		150.00
Building Inspectors & Plans Examiner: North Texas Chapter of The International Code					

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PROJECTION: 20211 FY 2021 Operating Budget

**ACCOUNTS FOR:
 GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Council (NTCICC) Annual Membership Dues		2.00	50.00		100.00
Building Inspectors: The International Association of Electrical Inspectors (IAEI) Annual Membership Dues		1.00	75.00		75.00
Building Official: Texas State Board of Plumbing Examiners; State Plumbing Inspector License Renewal		3.00	75.00		225.00
Building Inspectors and Plans Examiner: Texas State Board of Plumbing Examiners (TSBPE), State Plumbing Inspectors License Renewal		1.00	100.00		100.00
Building Official: International Code Council (ICC) Annual Membership Dues		1.00	100.00		100.00
Building Official: Building Officials Association of Texas (TML-BOAT) Annual Membership Dues		1.00	100.00		100.00
Building Official: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues		1.00	106.00		106.00
Building Official: Texas Department of Health; Code Enforcement Officer License Renewal.		3.00	106.00		318.00
Building Inspectors & Plans Examiner: Texas State Department of Health Services; Code Enforcement Officer License Renewal		1.00	150.00		150.00
Building Inspectors & Plans Examiner: Building Officials Association of Texas (BOAT) Annual Membership Dues		1.00	200.00		200.00
Building Official - Construction Research Council (CRC) Annual Membership Dues		1.00	50.00		50.00

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PROJECTION: 20211 FY 2021 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

 Building Official: Code
 Enforcement Association of
 Texas (CEAT) Annual Membership

VENDOR QUANTITY UNIT COST 2021 Proposed

0011210	001-1210-6226- MISC. CONTRACTUAL SERVICES				6,000.00 *
	Fleet GPS monitoring	1.00	1,000.00		1,000.00
	Contract Plan Review Services: Third Party plan review for large commercial projects. Additions scheduled on at least two schools and contingency for possible large retail and/or assisted living projects.	1.00	5,000.00		5,000.00
0011210	001-1210-6240 CELL PHONES				888.00 *
	2 Field Inspectors: Service for City issued cell phones	2.00	444.00		888.00
0011210	001-1210-6261 VEHICLE MAINTENANCE				3,000.00 *
	Vehicle Maintenance for F150s (unit #902, 903, 904)	3.00	1,000.00		3,000.00
0011210	001-1210-6262 GAS AND OIL				3,000.00 *
	Fuel	1.00	3,000.00		3,000.00
0011210	001-1210-6301 OFFICE SUPPLIES				678.00
0011210	001-1210-6303 OPERATING SUPPLIES				265.00 *
	First Aid Supplies	1.00	20.00		20.00
	Copier Paper	1.00	245.00		245.00
0011210	001-1210-6305 UNIFORMS				1,220.00 *
	Gloves	3.00	10.00		30.00
	Hats	3.00	30.00		90.00
	Jeans	4.00	50.00		200.00
	Coats	4.00	75.00		300.00

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PROJECTION: 20211 FY 2021 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Shirts		4.00	150.00		600.00
0011210 001-1210-6308 PRINTING					920.00 *
Forms & Applications		1.00	100.00		100.00
Professionally Printed Inspection Tags Are Still Prefered By Many of Our Building Contractors For Their Records (Opposed To Electronic Notices). Green = pass, Red = fail		2.00	150.00		300.00
Impact Printer Paper Inspection Results Tickets		1.00	200.00		200.00
Building Permit Applications-Commercial		1.00	15.00		15.00
Field Inspection Forms		1.00	20.00		20.00
Correction Notices		1.00	25.00		25.00
Stationary: Letterhead		1.00	40.00		40.00
Stationary; Envelopes		1.00	40.00		40.00
Building Permit Application-Residential		1.00	50.00		50.00
Building Permit Application-Misc Construction		1.00	50.00		50.00
Business Cards		1.00	80.00		80.00
0011210 001-1210-6313 SMALL TOOLS					250.00 *
Flash Light Lamps		2.00	4.00		8.00
Flashlight Batteries		2.00	17.00		34.00
Screw Drivers		2.00	22.00		44.00
Flash Lights		2.00	25.00		50.00
Tape Measure		2.00	26.00		52.00
Small Levels		2.00	31.00		62.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011210 001-1210-6326 SAFETY EQUIPMENT/SUPPLIES					750.00 *
Miscellaneous Safety Items (e.g. Sunblock, Safety Glasses, etc)		3.00	100.00		300.00
Boots		3.00	150.00		450.00
TOTAL BUILDING INSPECTION					467,920.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

1310	ECONOMIC DEVELOPMENT	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011310	001-1310-6101 SALARIES					147,497.00
0011310	001-1310-6105- SALARY SAVINGS					-2,954.00
0011310	001-1310-6141 FICA EXPENSE					8,850.00
0011310	001-1310-6142 GROUP HEALTH INSURANCE					12,634.00
0011310	001-1310-6143 WORKERS' COMPENSATION					470.00
0011310	001-1310-6145 UNEMPLOYMENT COMPENSATION					207.00
0011310	001-1310-6146 RETIREMENT					13,961.00
0011310	001-1310-6148 LONGEVITY PAY					200.00
0011310	001-1310-6204 TRAVEL					12,900.00 *
	ICSC Regional Meetings		1.00	200.00		200.00
	ICSC Texas Conference & Dealmaking		1.00	500.00		500.00
	Marketing/business development trips to recruit targeted sectors (trips through Dallas Regional Chamber, DFW Marketing Team, Site Selectors Guild, Corenet, etc.)		3.00	2,400.00		7,200.00
	ICSC Annual Conference (RECon)		2.00	2,500.00		5,000.00
0011310	001-1310-6206 TRAINING					2,700.00 *
	International Economic Development Council (IEDC) Annual Conference and/or Texas Economic Development Council (TEDC) Fall or Spring Conference		1.00	2,700.00		2,700.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011310 001-1310-6209 DUES & SUBSCRIPTIONS		1.00	100.00		3,210.00 *
International Council of Shopping Centers (ICSC) Dues		1.00	100.00		100.00
Northeast Leadership Forum		1.00	100.00		100.00
Dallas Business Journal subscription		1.00	120.00		120.00
CIB List Subscription for online Real Estate		1.00	125.00		125.00
Fort Worth Business subscription		1.00	275.00		275.00
Texas Economic Development Council (TEDC) Dues		1.00	300.00		300.00
NTCAR Dues		1.00	385.00		385.00
International Economic Development Council (IEDC) Dues		1.00	705.00		705.00
I-Communities - NTCAR (split between ED & Communications) - Needed for City web page interactive maps data		1.00	1,000.00		1,000.00
Dallas Regional Chamber DFW Marketing Team					
0011310 001-1310-6226 MISC. CONTRACTUAL SERVICES		1.00	120.00		18,180.00 *
Fee to maintain the www.colleyvilleclosebuy.com url (web address)		1.00	120.00		120.00
Fee to maintain the www.ColleyvilleED.com url (web address)		1.00	6,940.00		6,940.00
Contract Work (studies, marketing collateral, etc.)		1.00	11,000.00		11,000.00
CoStar subscription (access to commercial real estate information) Expanded to include all of North Texas; important for use in responding to leads found on CIB List and to provide in					

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PROJECTION: 20211 FY 2021 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2021	Proposed
	meeting with prospects or existing businesses considering relocation.					
0011310	001-1310-6236 ADVERTISING					4,350.00 *
	Meals with prospects, existing business owners and operators, developers, architects, engineers, and others working to invest or maintain business here in Colleyville.		1.00	1,450.00		1,450.00
	ICSC Texas Conference Booth - Costs for booth, supplies, electric, carpet, attendee registrations, promotional items and printing etc. to set up and operate exhibit space at annual ICSC Texas Conference & Deal Making		1.00	1,500.00		1,500.00
	Society of Commercial Realtors Fort Worth Trade Show		1.00	400.00		400.00
	Registration, costs to participate in annual North Texas Commercial Association of Realtors (NETCAR) Expo in Dallas. Booth, electric, attendee registration, promotional items and event printing.		1.00	1,000.00		1,000.00
0011310	001-1310-6301 OFFICE SUPPLIES					650.00
0011310	001-1310-6303 OPERATING SUPPLIES					550.00 *
	Copier Paper		1.00	150.00		150.00
	Paper (slick for reports, brochures)		1.00	150.00		150.00
	Meeting supplies for various focus groups, meetings with Chamber and/or SCORE reps, etc. - Cups, plates, beverages, food, etc.		1.00	250.00		250.00

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CITY OF COLLEYVILLE
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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0011310 001-1310-6308 PRINTING

Letterhead, envelopes, business
 cards, images for trade shows

VENDOR	QUANTITY	UNIT COST	2021	Proposed
	1.00	1,235.00		1,235.00 *

TOTAL ECONOMIC DEVELOPMENT

224,640.00

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CITY OF COLLEYVILLE
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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

1410	CITY SECRETARY	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011410	001-1410-6101 SALARIES					130,608.00
0011410	001-1410-6105- SALARY SAVINGS					-2,707.00
0011410	001-1410-6141 FICA EXPENSE					10,356.00
0011410	001-1410-6142 GROUP HEALTH INSURANCE					25,268.00
0011410	001-1410-6143 WORKERS' COMPENSATION					431.00
0011410	001-1410-6145 UNEMPLOYMENT COMPENSATION					414.00
0011410	001-1410-6146 RETIREMENT					12,796.00
0011410	001-1410-6148 LONGEVITY PAY					2,105.00
0011410	001-1410-6152 ACCRUED LEAVE PAY					2,621.00
0011410	001-1410-6204 TRAVEL					1,300.00 *
	MONTHLY NTMCA MTG/LUNCHEON - City Secretary & Assistant to CS		10.00	20.00		200.00
	Luncheon meetings as required for City Secretary or Assistant to CS. Example: Chamber, Ministerial, NCTCOG		8.00	25.00		200.00
	Registration for open records/open meetings document retention training offered through a variety of State agencies or NCTCOG		2.00	200.00		400.00
	MILEAGE		1.00	500.00		500.00
0011410	001-1410-6206 TRAINING					3,430.00 *
	Athenian Dialogues - City Secretary		2.00	75.00		150.00
	Seminars and conferences for City Secretary - all provide for Texas Registered Municipal Clerk recertification credit. These courses are held throughout the state. All registration, mileage, hotel, and per diem figured in costs		4.00	820.00		3,280.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011410 001-1410-6207- PRE-EMPLOYMENT					100.00 *
Pre Employment		1.00	100.00		100.00
0011410 001-1410-6209 DUES & SUBSCRIPTIONS					445.00 *
NORTH TEXAS MUNICIPAL CLERKS		1.00	30.00		90.00
ASSN. - City Secretary and					
Assistant to City Secretary		1.00	55.00		55.00
TX MUNICIPAL LAW & PROCEDURE					
MANUAL SUPPLEMENT		1.00	100.00		300.00
TEXAS MUNICIPAL CLERKS					
ASSOCIATION - City Secretary					
and Assistant to City Secretary					
0011410 001-1410-6215 ELECTION EXPENSES					10,445.00 *
SUPPLEMENT TX ELECTION LAW &		1.00	95.00		95.00
PROCEDURE MANUAL					
Election Law Seminar		1.00	350.00		350.00
State required legal notices		1.00	500.00		500.00
for General Elections					
ALL ELECTIONS - (MAYOR/COUNCIL,		1.00	9,500.00		9,500.00
RUN-OFF, OR SPECIAL ELECTIONS					
IN NOVEMBER)					
General Elections = \$7,000					
0011410 001-1410-6226 MISC. CONTRACTUAL SERVICES					16,400.00 *
RECORD DESTRUCTION FEES		1.00	1,400.00		1,400.00
ANNUAL CONTRACT FOR OFF-SITE		1.00	5,000.00		5,000.00
RECORD STORAGE					
Laserfiche efficiency project		1.00	10,000.00		10,000.00

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PROJECTION: 20211 FY 2021 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011410 001-1410-6231 LEGAL ADVERTISING		1.00	3,000.00		3,000.00 *
LEGAL ADS - ORDINANCES/TAX INFO/ETC.					
Normal ads = \$2,500					
0011410 001-1410-6237 CODIFICATION		1.00	5,000.00		15,000.00 *
Code Book updates & Codes on Municode website					5,000.00
Codification of land development code		1.00	10,000.00		10,000.00
0011410 001-1410-6245 EQUIPMENT RENTAL		4.00	730.00		2,920.00 *
POSTAGE MACHINE ANNUAL LEASE					2,920.00
0011410 001-1410-6293 COMMITTEE EXPENSE		1.00	50.00		1,400.00 *
Name Badges and Plaques for BCC members					300.00
Meeting refreshments		1.00	100.00		100.00
CITY COUNCIL PICTURE FRAME IN LOBBY		1.00	500.00		500.00
EVENING APPRECIATION RECEPTION for Board, Commission, and Committee members		1.00	500.00		500.00
0011410 001-1410-6295 SPECIAL PROJ/CONTRIBUTION		1.00	800.00		800.00 *
SHREDDER for CLEAN SWEEP					800.00
0011410 001-1410-6301 OFFICE SUPPLIES					300.00
0011410 001-1410-6302 POSTAGE		1.00	275.00		625.00 *
CITY MAIL PERMIT FEES					275.00
CERTIFIED MAIL FOR ALCOHOL RELATED MAILINGS		1.00	100.00		100.00
CITY BUSINESS REPLY MAIL PERMIT FEE		1.00	250.00		250.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011410 001-1410-6303 OPERATING SUPPLIES					2,675.00 *
Dusting spray, cleaning cloths, etc.		1.00	20.00		20.00
MINUTE BOOK PAPER		3.00	50.00		420.00
MEETING SUPPLIES (FOAM BOARDS/TAPE/ADHESIVE/ETC.)		1.00	50.00		50.00
STORAGE BOXES		1.00	50.00		50.00
KITCHEN SUPPLIES (FOIL/BAGGIES/SARAN WRAP/BAGS)		2.00	180.00		960.00
MINUTE BOOKS		1.00	200.00		200.00
POSTAGE MACHINE SUPPLIES (LABELS/SOLUTION)		1.00	925.00		925.00
COPIER SUPPLIES (PAPER)					
0011410 001-1410-6308 PRINTING					47.00 *
LETTERHEAD - 3000 STATIONERY		1.00	22.00		22.00
ENVELOPES - STATIONERY		1.00	25.00		25.00
TOTAL CITY SECRETARY					240,779.00

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PROJECTION: 20211 FY 2021 Operating Budget
ACCOUNTS FOR:
GENERAL FUND
1510 FINANCE

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011510 001-1510-6101 SALARIES					333,603.00
0011510 001-1510-6105- SALARY SAVINGS					-7,312.00
0011510 001-1510-6139 OVERTIME					487.00
0011510 001-1510-6141 FICA EXPENSE					27,967.00
0011510 001-1510-6142 GROUP HEALTH INSURANCE					50,536.00
0011510 001-1510-6143 WORKERS' COMPENSATION					1,164.00
0011510 001-1510-6145 UNEMPLOYMENT COMPENSATION					828.00
0011510 001-1510-6146 RETIREMENT					34,556.00
0011510 001-1510-6148 LONGEVITY PAY					3,453.00
0011510 001-1510-6152 ACCRUED LEAVE PAY					28,003.00
0011510 001-1510-6204- TRAVEL					4,300.00 *
		1.00	300.00		300.00
Additional Training - Texas Munis Group / American Payroll Institute					
		2.00	2,000.00		4,000.00
2 finance employees - Tyler Technologies Conference San Antonio 2021					
0011510 001-1510-6206 TRAINING					3,750.00 *
APA - 1099 WEBINAR		1.00	500.00		500.00
AMERICAN PAYROLL INSTITUTE - payroll conference		1.00	750.00		750.00
GFOAT Spring/Fall Conference and/or GFOA Annual Conference		1.00	1,250.00		1,250.00
GTOT Conference		1.00	1,250.00		1,250.00
Munis training on modules for improvements and efficiency		.00	.00		.00

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PROJECTION: 20211 FY 2021 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011510 001-1510-6209 DUES & SUBSCRIPTIONS		1.00	100.00		1,869.00 *
TX BLD & COOP COMMISSION - purchasing - Accounting Manager & AP Clerk		1.00	100.00		100.00
GTOT Subscription		3.00	128.00		384.00
GFOAT/TML - Dues & NCTCOG roundtable		1.00	200.00		200.00
APT Membership		1.00	250.00		250.00
GFOA - CFO		1.00	275.00		275.00
AMERICAN PAYROLL ASSOC - Accounting Manager		1.00	450.00		450.00
TX STATE BOARD OF PUBLIC ACCOUNTANCY - CFO		.00	.00		.00
GARS (Governmental Accounts Research System)		2.00	55.00		110.00
AMEX Subscription					
0011510 001-1510-6221 AUDIT		1.00	115.00		21,308.00 *
GFOA - Review Fee for PAFR award (split 50/50 with Utility Fund)		1.00	253.00		253.00
GFOA - Review Fee for CAFR award (split 50/50 with Utility Fund)		1.00	5,000.00		5,557.00
Cost for a Single Audit Estimating a 2.5% increase in audit fees.		1.00	15,383.00		15,383.00
Audit Fee split between Utility (65%), Drainage (\$2000), CCCPD (\$1500) & CEDC (\$2000)					

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011510 001-1510-6222 TAX COLLECTION/ASSESSING					118,447.00 *
GCISD Tax office - property tax collection services		1.00	27,500.00		27,500.00
TARRANT APPRAISAL DISTRICT - annual fee for property appraisals		1.00	90,947.00		90,947.00
0011510 001-1510-6226- MISC. CONTRACTUAL SERVICES					5,000.00 *
ZACTAX 2020 Subscription Service		1.00	5,000.00		5,000.00
0011510 001-1510-6231 LEGAL ADVERTISING					450.00 *
FT WORTH STAR TELEGRAM - Ads for unclaimed property / bid advertisement		1.00	450.00		450.00
0011510 001-1510-6233 BANK SERVICE CHARGES					3,000.00 *
WELLS FARGO - 30% split w/Utility Fund - check clearing/deposit posting		1.00	1,500.00		1,500.00
Courier service for bank deposits (30% share - balance to Utility Fund)		1.00	1,500.00		1,500.00
0011510 001-1510-6301 OFFICE SUPPLIES					1,444.00
0011510 001-1510-6302 POSTAGE					150.00 *
		1.00	150.00		150.00
0011510 001-1510-6303 OPERATING SUPPLIES					3,150.00 *
CPI ONE POINT (copy paper)		1.00	150.00		150.00
TYLER TECHNOLOGIES- signature key for check processing		2.00	1,500.00		3,000.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011510 001-1510-6308 PRINTING		200.00	1.70		3,035.00 *
PAFR Copies printed to distribute (400 copies X \$1.70) split with UB					340.00
FROST BANK - deposit slips		1.00	80.00		80.00
TYLER BUSINESS FORMS (W-2 forms)		1.00	275.00		275.00
TYLER BUSINESS FORMS - tax forms and envelopes		1.00	300.00		300.00
FORMS ONE (STEVE STRANGE) RECEIPT BOOKS & A/P ENVELOPES		1.00	525.00		525.00
PRINTING SYSTEMS INC - AP check stock		1.00	1,515.00		1,515.00
 TOTAL FINANCE					639,188.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND
 1610 LEGAL

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011610 001-1610-6216 LEGAL COUNCIL & SERVICES					242,008.00 *
Electric Reliability Council of Texas (ERCOT) membership		1.00	100.00		100.00
Membership for Atmos Cities Steering Committee		1.00	800.00		800.00
Texas Coalition of Cities for Utility Issues (TCCFUI) membership		1.00	1,100.00		1,100.00
Legal Services- Prosecutor		12.00	1,125.00		13,500.00
Membership for Oncor Cities Steering Committee		1.00	2,900.00		2,900.00
City Attorney services: attendance at City Council meetings, legal counsel, representation, litigation		12.00	18,634.00		223,608.00
TOTAL LEGAL					242,008.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND
 1710 LIBRARY

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011710 001-1710-6101 SALARIES					371,519.00
0011710 001-1710-6102 TEMPORARY HELP					1,500.00
0011710 001-1710-6105- SALARY SAVINGS					-7,592.00
0011710 001-1710-6141 FICA EXPENSE					26,817.00
0011710 001-1710-6142 GROUP HEALTH INSURANCE					50,637.00
0011710 001-1710-6143 WORKERS' COMPENSATION					661.00
0011710 001-1710-6145 UNEMPLOYMENT COMPENSATION					1,242.00
0011710 001-1710-6146 RETIREMENT					36,087.00
0011710 001-1710-6148 LONGEVITY PAY					3,201.00
0011710 001-1710-6152 ACCRUED LEAVE PAY					4,803.00
0011710 001-1710-6204 TRAVEL					2,750.00 *
		1.00	1,300.00		1,300.00
	Texas Library Association Conference for Youth Librarian - April 20-23, 2021 - San Antonio, TX				
		1.00	1,450.00		1,450.00
	The Library Corporation (TLC) Software Annual User Conference for Librarian - October 25-28, 2020 - Norfolk, VA				
0011710 001-1710-6206 TRAINING					4,100.00 *
		1.00	100.00		100.00
	Various Workshops for Library Director (State Mandated)				
		1.00	100.00		100.00
	Various Workshops for Circ/Tech Librarian (Professional Development)				
		1.00	100.00		100.00
	Various Workshops for Youth Librarian (Professional Development)				
		1.00	100.00		100.00
	Various Workshops for Adult Librarian (Professional Development)				
		1.00	100.00		100.00
	Various Workshops for Other				

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PROJECTION: 20211 FY 2021 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Staff (Professional Development)		2.00	1,800.00		3,600.00
Public Library Association Conference for Library Director (Certification Required) and Librarian - (held every 2 years) - Mar 22-26, 2022 - Portland, OR or Texas Library Association (TLA) - April 20-23, 2021 - San Antonio, TX					
0011710 001-1710-6207 PRE-EMPLOYMENT					245.00
0011710 001-1710-6209 DUES & SUBSCRIPTIONS		1.00	167.00		1,669.00 *
Texas Library Association Membership for Circ/Computer Librarian		1.00	184.00		184.00
Texas Library Association Membership for Library Director		1.00	198.00		198.00
American Library Association Membership for Youth Services Librarian		1.00	225.00		225.00
American Library Association Membership for Adult Services Librarian		1.00	225.00		225.00
American Library Association Membership for Library Director		1.00	35.00		35.00
PLANT Dues for Library Director		1.00	55.00		55.00
Amex card fee		1.00	148.00		148.00
American Library Association Membership for Circ/Computer Librarian		1.00	167.00		167.00
Texas Library Association Membership for Adult Services Librarian		1.00	156.00		156.00
Texas Library Association Membership for Youth Services Librarian		1.00	109.00		109.00
Sams Club					

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011710 001-1710-6226 MISC. CONTRACTUAL SERVICES					31,622.00 *
Amex card		.00	50.00		.00
bibliotheca staffConnect gate Individual License - (year 1) (New 10/2018) Service Agreement (10/05/2020 - 10/04/2021)		1.00	99.00		99.00
Coin Copiers - (1) Reader for copier Service Agreement (10/16/2020 - 10/15/2021)		1.00	110.00		110.00
Motion Picture Licensing Corporation (MPLC) - For Library Programs to Show Movies (9/01/2021 - 8/31/2022)		1.00	221.00		221.00
bibliotheca libraryConnect Devices subscription (5 licenses/devices - (New 10/2018) Service Agreement (10/05/2020 - 10/04/2021)		1.00	999.00		999.00
bibliotheca libraryConnect Devices subscription - 1 license/device (New 10/2018) Service Agreement (10/05/2020 - 10/04/2021)		.00	249.00		.00
Coin Copiers - (2) Readers (\$125 ea) Service Agreement (10/16/2020 - 10/15/2021)		1.00	250.00		250.00
Reciprocal Borrowing Payments - For Lost Materials from Other Libraries		1.00	250.00		250.00
DiscChek for DVDs/CDs Service Agreement		1.00	325.00		325.00
Better Impact Volunteer Software Licensing - For Library Volunteer Scheduling (4/30/2021 - 4/29/2022) (200 volunteers)		1.00	355.00		355.00
bibliotheca 895 RFID Staff		4.00	199.00		796.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Workstation (Upgraded 1/2012) Service Agreement (11/1/2020 - 10/04/2021)		1.00	490.00		490.00
Coin Copiers - Dispensor/Encoder Service Agreement (10/16/2020 - 10/15/2021)		1.00	536.00		536.00
SWANK Movie Licensing USA - For Library Programs to Show Movies (4/4/21 - 4/3/22)		1.00	920.00		920.00
Event Keeper Standard/EK Rooms Software - Library Online Event Calendar/Meeting Room Scheduler (9/10/2021 - 9/9/2022)		1.00	1,533.00		1,533.00
bibliotheca 2840 SL AMH Sortation (Indoor Return) Service Agreement (10/5/2020 - 10/04/2021)		1.00	1,533.00		1,533.00
bibliotheca 2840 SL AMH Sortation (Outdoor Return) Service Agreement (11/1/2020 - 10/04/2021)		4.00	1,499.00		5,996.00
bibliotheca selfCheck 1000 freestanding kiosk (New10/2018) Service Agreement (10/30/2020 - 10/04/2021)		1.00	1,949.00		1,949.00
bibliotheca RFID Gate Premium (buried cable - 1 aisle) (New 10/2018) Service Agreement (10/05/2020 - 10/04/2021)		1.00	2,865.00		2,865.00
Vision Database ID System Service Agreement (1/01/2021 - 12/31/2021)		1.00	2,894.00		2,894.00
Trans-Amigos Express Courier - service offering low-cost, rapid pickup and delivery of ILL items among participating libraries - 2 days a week - to offset postage for mailing materials (Renew 09/01/21) (This item is pending partial State funding)					

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
		1.00	4,606.00		4,606.00
	bibliotheca 2820 AMH Induction (Indoor Return) Service Agreement (10/1/2020 - 10/04/2021)				
		1.00	4,895.00		4,895.00
	bibliotheca 2822 AMH Induction (Outdoor Return) Service Agreement (10/5/2020 - 10/04/2021)				
0011710 001-1710-6246	OFFICE EQUIP & MAINTENANCE				
	Laminator Maintenance Agreement (05/02/2021-05/01/2022)	1.00	675.00		675.00 *
0011710 001-1710-6265	LIBRARY PROGRAMS				
	Special Events / Program Costs: Music License Fees, Movie events, and Concerts in The Village	1.00	46,300.00		46,300.00 *
0011710 001-1710-6301	OFFICE SUPPLIES				2,500.00
0011710 001-1710-6302	POSTAGE				120.00 *
	FedEx/Overnight 2 X \$60.00 each	2.00	60.00		120.00
0011710 001-1710-6303	OPERATING SUPPLIES				6,913.00 *
	Credit Card Receipt Printer - Thermal Paper - 50 rolls per case - (1 case & \$15 each)	1.00	15.00		15.00
	Laminator film 4 rolls X \$43.00 each	4.00	43.00		172.00
	Evolis Primacy Library Card Printer- YMCKOK 3,060 Cards (17 ribbons @\$58 each)	17.00	58.00		986.00
	Epson Receipt Printers M253A (4) Circ and Lead Desks, Drive-up Window - Thermal Receipt Paper - 50 rolls/case (4 cases @ \$65 each)	4.00	65.00		260.00

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PROJECTION: 20211 FY 2021 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
bibliotheca Self Checkouts - 4 printers - Receipt Paper - 50 rolls per case (4 cases @ \$65 each)		4.00	65.00		260.00
Brother Intellifax 4100e - TN-430 (1@ \$74 each)		1.00	74.00		74.00
Evolis Primacy Library Card Printer- Cleaning Supplies: Regular Cleaning Kits and Advanced Cleaning Kits		1.00	90.00		90.00
Brother HL-L2360DW - Cataloging Label Printer - DR-630 (2 @\$90 each)		2.00	90.00		180.00
bibliotheca Self Check-ins - 2 Hold Receipt Printers - Receipt Paper 5"roll/24 rolls per case (2 boxes@ \$112 each)		2.00	112.00		224.00
bibliotheca Drive-Up Automated Check In - 6" Roll \$34 roll/case of 4 - 1 case @ \$136 each		1.00	136.00		136.00
bibliotheca Indoor Automated Check In - 6" Roll \$34 roll/case of 4 - 1 case@ \$136 each		1.00	136.00		136.00
DiscCheck Eco-Junior Cleaning Supplies - Cleaning pads, cleaning solution, etc.		1.00	526.00		526.00
Miscellaneous Supplies		1.00	900.00		900.00
Program Supplies - Volunteer Appreciation		1.00	1,244.00		1,244.00
Patron Cards 3,060 Est. \$0.50 each		3,060.00	.50		1,530.00
Coin Copier Cards 300 X \$.60 each		300.00	.60		180.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011710	001-1710-6308 PRINTING					500.00 *
	Library Letterhead		1.00	50.00		50.00
	Library Envelopes		1.00	50.00		50.00
	Mailing Labels		1.00	50.00		50.00
	Signs/Bookmarks/Name		1.00	350.00		350.00
	Badges/Business Cards					

TOTAL LIBRARY 586,269.00

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PROJECTION: 20211 FY 2021 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

1810	ENG PROF SVCS	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011810	001-1810-6101 SALARIES					213,481.00
0011810	001-1810-6105- SALARY SAVINGS					-4,375.00
0011810	001-1810-6139 OVERTIME					7,047.00
0011810	001-1810-6141 FICA EXPENSE					16,421.00
0011810	001-1810-6142 GROUP HEALTH INSURANCE					25,268.00
0011810	001-1810-6143 WORKERS' COMPENSATION					443.00
0011810	001-1810-6145 UNEMPLOYMENT COMPENSATION					414.00
0011810	001-1810-6146 RETIREMENT					20,679.00
0011810	001-1810-6148 LONGEVITY PAY					184.00
0011810	001-1810-6204 TRAVEL					2,500.00 *
	Construction Management Misc Training		1.00	2,500.00		2,500.00
0011810	001-1810-6206 TRAINING					8,500.00 *
	Texas Water Laws and Regulations (City Engineer)		1.00	300.00		300.00
	Texas Public Works Association (TPWA) Local Training Functions (Engineering Staff)		1.00	400.00		400.00
	Water and Sewer License Renewal Courses (Construction Manager)		1.00	400.00		400.00
	Certified Floodplain Manager (CFM) Training (Director/City Engineer)		2.00	500.00		1,000.00
	Texas Floodplain Management Association (TFMA) State Conference (Director/City Engineer)		2.00	1,250.00		2,500.00
	Texas Society of Professional Engineers (TSPE) (City Engineer/Project Engineer)		1.00	1,500.00		1,500.00
	American Public Works Association (APWA) Conference		1.00	2,400.00		2,400.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2021	Proposed
(Director)						
0011810	001-1810-6209 DUES & SUBSCRIPTIONS					4,595.00 *
	P.E. License Renewal (Director, City Engineer, Development Engineer)		3.00	40.00		120.00
	Texas Floodplain Managers' Association (TFMA) (PW Director, Director/City Engineer)		3.00	90.00		270.00
	American Public Works Association (APWA) (Director, City Engineer, 2 Project Engineers, Construction Manager)		5.00	190.00		950.00
	Texas Society of Professional Engineers (TSPE) (City Engineer and Project Engineer)		2.00	312.00		624.00
	Regional Public Works Program (1/2 Cost)		1.00	2,631.00		2,631.00
0011810	001-1810-6223 ENGINEERING SERVICES					16,317.00 *
	Miscellaneous Engineering Services Contracts		1.00	16,317.00		16,317.00
0011810	001-1810-6225- COMPUTER SERVICES					3,200.00 *
	Autocad		1.00	700.00		700.00
	BlueBeam		1.00	2,500.00		2,500.00
0011810	001-1810-6226 MISC. CONTRACTUAL SERVICES					25,935.00 *
	Networkfleet GPS Monitoring		1.00	935.00		935.00
	Construction Materials Testing		1.00	25,000.00		25,000.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011810 001-1810-6231- LEGAL ADVERTISING					250.00
0011810 001-1810-6235 FILING FEE					500.00
0011810 001-1810-6261 VEHICLE MAINTENANCE					2,250.00 *
Vehicles 335, 718, 719, 728		1.00	2,250.00		2,250.00
0011810 001-1810-6262 GAS AND OIL					6,000.00
0011810 001-1810-6301 OFFICE SUPPLIES					1,250.00
0011810 001-1810-6303 OPERATING SUPPLIES					750.00
0011810 001-1810-6305 UNIFORMS					1,900.00 *
Uniforms/Safety Boots (Construction Mgmt)		1.00	1,100.00		1,100.00
Shirts/Safety Boots (Engineering Staff)		1.00	800.00		800.00
0011810 001-1810-6308 PRINTING					500.00
0011810 001-1810-6313 SMALL TOOLS					1,100.00 *
Small tools for engineering and Construction Management Staff		1.00	1,100.00		1,100.00
0011810 001-1810-6326 SAFETY EQUIPMENT/SUPPLIES					500.00
0011810 001-1810-6327- MOSQUITO CONTROL					25,000.00 *
Mosquito Spraying Contract		1.00	25,000.00		25,000.00
TOTAL ENG PROF SVCS					380,609.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

1910	COMMUNITY DEVELOPMENT	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011910	001-1910-6101 SALARIES					317,892.00
0011910	001-1910-6105- SALARY SAVINGS					-6,381.00
0011910	001-1910-6141 FICA EXPENSE					24,407.00
0011910	001-1910-6142 GROUP HEALTH INSURANCE					50,536.00
0011910	001-1910-6143 WORKERS' COMPENSATION					1,291.00
0011910	001-1910-6145 UNEMPLOYMENT COMPENSATION					828.00
0011910	001-1910-6146 RETIREMENT					30,159.00
0011910	001-1910-6148 LONGEVITY PAY					1,143.00
0011910	001-1910-6204 TRAVEL					2,000.00 *
	General training funds for staff and the Planning and Zoning Commission		1.00	2,000.00		2,000.00
0011910	001-1910-6206 TRAINING					4,000.00 *
	Texas APA Conference (Director)		1.00	1,000.00		1,000.00
	Training (Urban Forester), Texas APA Conference (Principal Planner)		1.00	3,000.00		3,000.00
0011910	001-1910-6209 DUES & SUBSCRIPTIONS					1,600.00 *
	Urban Forester Dues		1.00	400.00		400.00
	American Institute of Certified Planners - CD Director & Principal Planner		2.00	600.00		1,200.00
0011910	001-1910-6226 MISC. CONTRACTUAL SERVICES					20,000.00 *
	Assessment of TrakIT replacement options.		1.00	20,000.00		20,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011910 001-1910-6231 LEGAL ADVERTISING		1.00	1,200.00	1,200.00	1,200.00 *
Zoning Legal Notices - Newspaper ads for zoning changes as required by Texas state law - 12 months X \$167 per month, avg.					
0011910 001-1910-6235 FILING FEE		1.00	690.00	690.00	690.00 *
County Plat Filing Fees - 10 plats @ \$69.00					
0011910 001-1910-6282 COMMISSION EXPENSES		1.00	200.00	1,800.00	200.00 *
Dias name plates & Badges - For new Commissioners and Board Members (4 X \$50.00)					
Meals for Planning and Zoning meetings & workshops.					
0011910 001-1910-6301 OFFICE SUPPLIES		5.00	40.00	425.00	200.00 *
Folders for case files					
General Office Supplies					
0011910 001-1910-6303 OPERATING SUPPLIES		1.00	114.00	1,014.00	114.00 *
Blue Print Paper - 2 packages @ \$57.00					
XEROX supplies - Copy/Fax paper					
Verizon Wireless monthly service for wifi card used by Urban Forester					
0011910 001-1910-6305 UNIFORMS		1.00	300.00	300.00	300.00 *
For field employees to wear logo shirts in the field					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0011910 001-1910-6308 PRINTING		1.00	75.00	875.00 *	75.00
Misc. Printing - Business cards (500) for 2 staff		1.00	100.00	100.00	
Codes & Ordinances		1.00	200.00	200.00	
Stationery - Envelopes - 4500		1.00	500.00	500.00	
Signs for Zoning Changes					

TOTAL COMMUNITY DEVELOPMENT 453,779.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

2210	FIRE ADMINISTRATION	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012210	001-2210-6101 SALARIES					182,486.00
0012210	001-2210-6105- SALARY SAVINGS					-3,836.00
0012210	001-2210-6139 OVERTIME					574.00
0012210	001-2210-6141 FICA EXPENSE					10,855.00
0012210	001-2210-6142 GROUP HEALTH INSURANCE					12,634.00
0012210	001-2210-6143 WORKERS' COMPENSATION					4,244.00
0012210	001-2210-6145 UNEMPLOYMENT COMPENSATION					311.00
0012210	001-2210-6146 RETIREMENT					18,114.00
0012210	001-2210-6148 LONGEVITY PAY					1,813.00
0012210	001-2210-6152 ACCRUED LEAVE PAY					6,905.00
0012210	001-2210-6206 TRAINING					3,260.00 *
	LIVE FIRE TRAINING, Fire Chief, 8 Hours		1.00	60.00		60.00
	IN-HOUSE TRAINING, Props & Supplies		1.00	100.00		100.00
	BOOKS & TRAINING MANUALS/SOFTWARE - Fire Chief		1.00	100.00		100.00
	INTERNATIONAL FIRE CHIEFS ASSOCIATION CONFERENCE		1.00	1,500.00		1,500.00
	EMERGENCY MANAGEMENT CONFERENCE		1.00	900.00		900.00
	DISCRETIONARY CONFERENCES & SEMINARS PROFESSIONAL DEVELOPMENT		1.00	600.00		600.00
0012210	001-2210-6207 PRE-EMPLOYMENT					1,000.00 *
	PRE-EMP Exp Ongoing costs for pre-employment expenses		1,000.00	1.00		1,000.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012210 001-2210-6209 DUES & SUBSCRIPTIONS		1.00	100.00		5,125.00 *
Emergency Management Assoc of TX Dues (Emergency Management Coordinator)					100.00
Tarrant County Fire Chiefs Assoc Dues (Chief)		1.00	130.00		130.00
Texas Fire Chiefs Assoc Dues (Chief)		1.00	150.00		150.00
INTERNATIONAL ASSOCIATION OF FIRE CHIEFS DUES (Chief)		1.00	295.00		295.00
Best practices annual fee		1.00	1,200.00		1,200.00
NCTCOG Regional Emergency Management Planning Program		1.00	3,250.00		3,250.00
0012210 001-2210-6226 MISC. CONTRACTUAL SERVICES		1.00	5,000.00		6,000.00 *
CODE RED SYSTEM - ANNUAL RENEWAL FEE					6,000.00
0012210 001-2210-6285 BUILDING MAINT & SUPPLIES		1.00	1,500.00		1,500.00 *
MISC MATERIALS FOR STATION UPKEEP					1,500.00
0012210 001-2210-6287 PROPERTY MAINTENANCE		1.00	300.00		300.00 *
LAWN MAINTENANCE SUPPLIES					300.00
0012210 001-2210-6297 VACCINATIONS		1.00	45.00		445.00 *
TB TESTING - Fire Chief		1.00	400.00		45.00
PHYSICAL - ANNUAL for Fire Chief					400.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012210 001-2210-6301 OFFICE SUPPLIES					2,200.00
0012210 001-2210-6302 POSTAGE					414.00 *
MAILING & SHIPPING		1.00	414.00		414.00
0012210 001-2210-6303 OPERATING SUPPLIES					4,000.00 *
COPY PAPER		1.00	370.00		370.00
ANNUAL FLAG PURCHASE - 4'X6'		1.00	2,130.00		2,130.00
31 U.S. @ \$20.60					
31 TX @ \$27.95					
31 CITY @ \$20.18					
BANQUET - AWARDS		3.00	500.00		1,500.00
0012210 001-2210-6305 UNIFORMS					1,075.00 *
Administrative Uniforms		1.00	1,075.00		1,075.00
0012210 001-2210-6308 PRINTING					350.00 *
STATIONARY & ENVELOPES		1.00	100.00		100.00
BUSINESS CARDS		1.00	100.00		100.00
EMS REPORTS		1.00	150.00		150.00
0012210 001-2210-6310 EMERGENCY MANAGEMENT SUPPLIES					5,208.00 *
SEVERE WEATHER NOTIFICATION PROGRAM		1.00	180.00		180.00
Replacement batteries for outdoor warning siren system.		3.00	300.00		900.00
OUTDOOR WARNING SYSTEM MAINTENANCE PROGRAM		1.00	4,128.00		4,128.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0012210 001-2210-6314- BUILDING SUPPLIES
 JANITORIAL SUPPLIES - 3
 STATIONS

VENDOR	QUANTITY	UNIT COST	2021	Proposed
	1.00	7,540.00		7,540.00 *

TOTAL FIRE ADMINISTRATION				272,517.00
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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

2220	FIRE EMS OPERATIONS	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012220	001-2220-6101 SALARIES					401,699.00
0012220	001-2220-6105- SALARY SAVINGS					-8,522.00
0012220	001-2220-6139 OVERTIME					21,150.00
0012220	001-2220-6141 FICA EXPENSE					32,599.00
0012220	001-2220-6142 GROUP HEALTH INSURANCE					75,805.00
0012220	001-2220-6143 WORKERS' COMPENSATION					10,704.00
0012220	001-2220-6145 UNEMPLOYMENT COMPENSATION					1,242.00
0012220	001-2220-6146 RETIREMENT					40,279.00
0012220	001-2220-6147 INCENTIVE PAY					3,000.00
0012220	001-2220-6148 LONGEVITY PAY					1,740.00
0012220	001-2220-6149 HOLIDAY PAY					19,596.00
0012220	001-2220-6206 TRAINING					20,160.00 *
	Cadaver Lab		24.00	50.00		1,200.00
	Live fire training- Tarrant County College		6.00	60.00		360.00
	EMS training props and supplies		1.00	350.00		350.00
	EMS books, training manuals, and software		1.00	450.00		450.00
	ND- Defensive Driving class		1.00	800.00		800.00
	EMS World Conference or similar		4.00	1,000.00		4,000.00
	Paramedic School tuition		2.00	6,000.00		12,000.00
	CERTIFICATION COURSE		1.00	1,000.00		1,000.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012220 001-2220-6209 DUES & SUBSCRIPTIONS		7.00	35.00		2,263.00 *
Texas Department of State Health Services EMS instructor certification renewal					245.00
Texas Department of State Health Services certified paramedic renewal		7.00	96.00		672.00
Texas Department of State Health Services licensed paramedic renewal		1.00	126.00		126.00
CLIA certification		1.00	150.00		150.00
North Central Texas Trauma Regional Council		1.00	200.00		200.00
TXDSHS Ambulance License (due in alternate years)		1.00	870.00		870.00
0012220 001-2220-6226 MISC. CONTRACTUAL SERVICES					37,200.00 *
DRUG DESTRUCTION CONTRACT		1.00	200.00		200.00
Modem for Lifepak allowing required use of the Lifenet system.		1.00	300.00		300.00
Contract for Stryker cots		3.00	900.00		2,700.00
Physio Control contract for all Lifepak maintenance citywide		1.00	6,000.00		6,000.00
MEDICAL CONTROL CONTRACT		1.00	28,000.00		28,000.00
0012220 001-2220-6240 CELL PHONES					504.00 *
Monthly cell phone for the ambulance to call in reports to various emergency rooms		12.00	42.00		504.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012220 001-2220-6261 VEHICLE MAINTENANCE		1.00	4,200.00		17,100.00 *
Annual maintenance for unit # 409 2008 Frazer ambulance (Reserve)		1.00	4,200.00		4,200.00
Annual maintenance for unit # 410 2013 Frazer ambulance		1.00	4,200.00		4,200.00
Annual maintenance for unit # ? 2018 Road Rescue ambulance		1.00	4,500.00		4,500.00
2011 Tahoe Squad 24					
0012220 001-2220-6262 GAS AND OIL					8,000.00
0012220 001-2220-6284 EQUIPMENT MAINTENANCE		1.00	500.00		2,000.00 *
Stryker Cot		1.00	1,500.00		500.00
MISC. MEDICAL EQUIPMENT					1,500.00
0012220 001-2220-6297 VACCINATIONS		3.00	45.00		1,605.00 *
TB TESTING		3.00	490.00		135.00
ANNUAL PHYSICALS					1,470.00
0012220 001-2220-6303 OPERATING SUPPLIES		2.00	80.00		460.00 *
Vehicle mounts for iPads		1.00	300.00		160.00
Batteries for radios, flashlights, etc.					300.00
0012220 001-2220-6305 UNIFORMS		6.00	500.00		3,000.00 *
					3,000.00
0012220 001-2220-6311 EMERGENCY MEDICAL SUPPLIES		1.00	42,240.00		42,240.00 *
EMS medical supplies					42,240.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012220 001-2220-6326 SAFETY EQUIPMENT/SUPPLIES		1.00	400.00	400.00	400.00 *
Safety Vests					
0012220 001-2220-6360 MINOR OPERATING OUTLAY		3.00	3,000.00	9,000.00	9,000.00 *
AED REPLACEMENT PROGRAM					

TOTAL FIRE EMS OPERATIONS 743,224.00

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ACCOUNTS FOR:
GENERAL FUND

2230 FIRE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012230 001-2230-6101 SALARIES				2,987,147.00	
0012230 001-2230-6105- SALARY SAVINGS				-66,339.00	
0012230 001-2230-6139 OVERTIME				275,000.00	
0012230 001-2230-6141 FICA EXPENSE				253,748.00	
0012230 001-2230-6142 GROUP HEALTH INSURANCE				454,828.00	
0012230 001-2230-6143 WORKERS' COMPENSATION				41,661.00	
0012230 001-2230-6145 UNEMPLOYMENT COMPENSATION				7,452.00	
0012230 001-2230-6146 RETIREMENT				313,532.00	
0012230 001-2230-6147 INCENTIVE PAY				33,000.00	
0012230 001-2230-6148 LONGEVITY PAY				35,360.00	
0012230 001-2230-6149 HOLIDAY PAY				146,277.00	
0012230 001-2230-6152 ACCRUED LEAVE PAY				113,234.00	
0012230 001-2230-6206 TRAINING				24,700.00 *	
Professional development		1.00	2,000.00	2,000.00	
TECHNICAL TRAINING		1.00	2,950.00	2,950.00	
TCFP CERTIFICATION COURSES		1.00	3,050.00	3,050.00	
TCC LIVE FIRE TRAINING - 8 hours each		36.00	60.00	2,160.00	
Fire training field monthly use contract		1.00	800.00	800.00	
Fire training props and supplies		1.00	1,000.00	1,000.00	
OFFICER DEVELOPMENT		2.00	1,000.00	2,000.00	
BOOKS & TRAINING MANUALS/SOFTWARE		1.00	1,300.00	1,300.00	
Fire Department Instructors Conference (FDIC)		4.00	1,760.00	7,040.00	
LIVE FIRE TRAINING		1.00	2,400.00	2,400.00	

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**ACCOUNTS FOR:
 GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012230 001-2230-6209 DUES & SUBSCRIPTIONS					28,181.14 *
Texas Commission on Fire Protection (TCFP) ANNUAL DEPARTMENT RECERTIFICATIONS		42.00	87.17		3,661.14
DEPARTMENT TX FIRE COMMISSION CERTIFICATION UPGRADES		28.00	85.00		2,380.00
FIRE INSTRUCTORS ASSOCIATION OF NORTH TEXAS (FIANT)		1.00	140.00		140.00
NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) ANNUAL DUES- Operational		1.00	7,600.00		7,600.00
NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) Capital Replacement Dues		1.00	14,400.00		14,400.00
0012230 001-2230-6226 MISC. CONTRACTUAL SERVICES					12,191.00 *
Digital Television Adaptors		27.00	63.00		1,701.00
Bunker gear extractor maintenance		1.00	750.00		750.00
Air Sample and Maintenance on 3 Compressors		1.00	4,300.00		4,300.00
Farrwest 5 Gas monitors.		1.00	5,440.00		5,440.00
0012230 001-2230-6232 FIRE EQUIPMENT TESTING					7,510.00 *
Apparatus pump testing		4.00	400.00		1,600.00
SCBA - annual flow testing		1.00	1,210.00		1,210.00
SCBA cylinders - Hydrostatic testing annually		1.00	2,000.00		2,000.00
Ladders - Annual ground and aerial ladder testing		1.00	2,700.00		2,700.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012230 001-2230-6261 VEHICLE MAINTENANCE		1.00	2,000.00	103,000.00 *	2,000.00
Annual maintenance for unit #418 1995 Freightliner CFAAA rehab unit		1.00	1,000.00		1,000.00
2019 Chevy Tahoe		1.00	3,000.00		3,000.00
MCI 24		1.00	3,000.00		3,000.00
Annual maintenance for 2013 Chevrolet Suburban Command Vehicle		1.00	22,500.00		22,500.00
Annual maintenance for unit # 423 2010 Pierce 105' Rear Mount Ladder Truck		1.00	23,000.00		23,000.00
Annual maintenance for unit # 407 2006 Pierce engine		1.00	23,000.00		23,000.00
Annual maintenance for 2016 Pierce fire engine		1.00	24,500.00		24,500.00
Annual maintenance for unit # 422 2010 Pierce 95' Platform		1.00	1,000.00		1,000.00
2020 CHEVY TAHOE STAFF VEHICLE					
0012230 001-2230-6262 GAS AND OIL					25,000.00
0012230 001-2230-6284 EQUIPMENT MAINTENANCE		1.00	20,000.00	20,000.00 *	20,000.00
Break/fix funding to cover: exercise equipment, grills, flashlights, thermal imaging cameras, breathing air compressors, SCBA air packs and bottles, saws, rescue tools, generators, etc.					
0012230 001-2230-6297 VACCINATIONS		19.00	45.00	10,970.00 *	855.00
TB testing		17.00	490.00		8,330.00
Annual Physicals		3.00	535.00		1,605.00
Physicals and vaccinations for new hires		1.00	180.00		180.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012230 001-2230-6303 OPERATING SUPPLIES					7,730.00 *
Batteries (9V, AA, AAA, C, D, 800 Radio)		1.00	630.00		630.00
*For Daily Work - Flashlights, Pulse Oximeter, Thermometer.					
Fire Hose/ Nozzles / Adapters		1.00	6,000.00		6,000.00
*Annual Replacement Program					
Tarps/ Salvage Covers		25.00	40.00		1,000.00
*To cover exposed areas at fires.					
Shop Towels for daily work, cleaning vehicles		1.00	100.00		100.00
0012230 001-2230-6304 CHEMICALS					1,000.00 *
Fire Extinguisher Recharging		1.00	250.00		250.00
*Anually recharging of expired extinguishers or after an extinguisher has been discharged.					
Haz Mat Absorbent for Chemical Spills		1.00	250.00		250.00
Class A & A-FFF Foam for Flammable Liquid Fires		1.00	500.00		500.00
0012230 001-2230-6305 UNIFORMS					19,000.00 *
pants, shirts, t-shirts, and boots		36.00	500.00		18,000.00
Class A Uniform and supplies		1.00	1,000.00		1,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012230 001-2230-6313 SMALL TOOLS					2,000.00 *
Hydrant Wrenches, Hydrant Maintenance		4.00	50.00		200.00
Brushes, Brooms, and Wire		1.00	150.00		150.00
Hand Tools, Shovels, Axes, Picks, Bolts, Screws		1.00	1,650.00		1,650.00
0012230 001-2230-6326 SAFETY EQUIPMENT/SUPPLIES					450.00 *
Traffic Cones, Caution Tape, etc. to protect citizens from dangerous areas		1.00	150.00		150.00
Incident Command Supplies to aid on-scene command such as accountability tags, dry erase boards and supplies to assign activities/locations		1.00	300.00		300.00
0012230 001-2230-6331 GEAR (PROTECTIVE)					38,449.00 *
Firefighter Hoods		35.00	45.00		1,575.00
Replacement Bunker Gear Suspenders		35.00	46.00		1,610.00
Repair Bunker Gear Patches		16.00	48.00		768.00
Fire Helmet Shields (Shields must be purchased seperately when a fire helmet is replaced)		9.00	50.00		450.00
Firefighter Bunker Gloves		35.00	72.00		2,520.00
National Fire Protection Agency Inspections (Mandated Annual Bunker Gear Inspections)		41.00	103.00		4,223.00
Durable LED flashlight. Helmet mounted with forward facing LED flashlight with rearfacing searchlight.		13.00	105.00		1,365.00
Bunker Gear Cleaning Soap * Special detergent used in Extractor		1.00	305.00		305.00
Firefighter Bunker Boots		9.00	315.00		2,835.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Fire Helmets		5.00	325.00		1,625.00
Bunker Pants		9.00	764.00		6,876.00
Bunker Coats		9.00	1,242.00		11,178.00
Protective Markings (Replacing reflective trim)		1.00	3,119.00		3,119.00
0012230 001-2230-6360 MINOR OPERATING OUTLAY					5,860.00 *
Epic Communicator		10.00	216.00		2,160.00
Chainsaw for Fire Apparatus		1.00	600.00		600.00
Cutoff saw		1.00	1,100.00		1,100.00
Replacement physical fitness equipment		1.00	2,000.00		2,000.00
0012230 001-2230-6809- TRANSFER TO CABLE/CAP EQUIP					26,706.00 *
Cost to purchase a complete airpack.		3.00	8,902.00		26,706.00
 TOTAL FIRE OPERATIONS					 4,927,647.14

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GENERAL FUND

2240	FIRE PREV/INVESTIGATIONS	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012240	001-2240-6101 SALARIES					114,119.00
0012240	001-2240-6105- SALARY SAVINGS					-3,653.00
0012240	001-2240-6139 OVERTIME					1,526.00
0012240	001-2240-6141 FICA EXPENSE					13,973.00
0012240	001-2240-6142 GROUP HEALTH INSURANCE					12,634.00
0012240	001-2240-6143 WORKERS' COMPENSATION					2,294.00
0012240	001-2240-6145 UNEMPLOYMENT COMPENSATION					207.00
0012240	001-2240-6146 RETIREMENT					17,266.00
0012240	001-2240-6147 INCENTIVE PAY					900.00
0012240	001-2240-6148 LONGEVITY PAY					2,000.00
0012240	001-2240-6152 ACCRUED LEAVE PAY					63,049.00
0012240	001-2240-6206 TRAINING					3,560.00 *
	Live Fire Training		1.00	60.00		60.00
	Building Professional Institute Training		1.00	500.00		500.00
	This is a group of courses offered at UTA. The courses will provide Continuing Education Hours mandated by the Fire Commission.					
	Texas Fire Marshals Conferance in Austin Texas		2.00	750.00		1,500.00
	Provides continuing Education hours for TCLEOSE and Fire Commission requirements. The price includes hotel registration, per diem, and conference registration.					
	Texas TEEX Arson Conferance. This conferance provides continuing Education hours for TCLEOSE and Fire Commission mandated training. The price includes conferance registration, per diem, and hotel for two personnel.		2.00	750.00		1,500.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012240 001-2240-6209 DUES & SUBSCRIPTIONS					
Tarrant County Arson Investigator Association Dues for four Investigators. This includes being able to call an investigation trailer for any fire investigation needing evidence collection. This also includes assistance if needed.		1.00	85.00		1,415.00 *
					85.00
Texas Commission on Fire Protection Annual Re-certification		1.00	85.00		85.00
International Association of Arson Investigators annual membership.		1.00	100.00		100.00
Texas Commission on Law Enforcement Data Distribution System (TCLEDDS) Dues payable to the Productivity Center This allows entering and tracking of all TCLEOSE hours of all Fire Investigators.		1.00	145.00		145.00
National Fire Protection Association (NFPA) Subscription Service Dues. This gives online access to all NFPA codes applicable to national fire codes.		1.00	1,000.00		1,000.00
0012240 001-2240-6261 VEHICLE MAINTENANCE					
Annual maintenance for 2020 Chevy Suburban		1.00	1,000.00		1,000.00 *
					1,000.00
0012240 001-2240-6262 GAS AND OIL					
Gas and oil		1.00	1,000.00		1,000.00 *
					1,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012240 001-2240-6303 OPERATING SUPPLIES					1,000.00 *
Batteries for camera,flashlight, Radio		.00	.00		.00
Fire Investigation Tools/locks/chains/ fireline tape		.00	.00		.00
Ammunition for Fire Investigator Qualification		1.00	1,000.00		1,000.00
0012240 001-2240-6305 UNIFORMS					1,075.00 *
Uniform shirts, pants, and boots		1.00	1,075.00		1,075.00
0012240 001-2240-6306 FIRE PREVENTION					3,800.00 *
Kids Camp: T-Shirts, water bottles, fire prevention materials, hand outs, helmets stickers, and supplies		1.00	1,800.00		1,800.00
Citizen Fire Academy (CFA) Program: printing, training supplies, t-shirts, certificates, etc.		1.00	2,000.00		2,000.00

TOTAL FIRE PREV/INVESTIGATIONS

237,165.00

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ACCOUNTS FOR:
GENERAL FUND

2310	POLICE ADMINISTRATION	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012310	001-2310-6101 SALARIES					616,288.00
0012310	001-2310-6102- TEMPORARY HELP					52,103.00
0012310	001-2310-6105- SALARY SAVINGS					-13,721.00
0012310	001-2310-6139 OVERTIME					980.00
0012310	001-2310-6141 FICA EXPENSE					45,659.00
0012310	001-2310-6142 GROUP HEALTH INSURANCE					88,439.00
0012310	001-2310-6143 WORKERS' COMPENSATION					8,399.00
0012310	001-2310-6145 UNEMPLOYMENT COMPENSATION					1,449.00
0012310	001-2310-6146 RETIREMENT					59,839.00
0012310	001-2310-6147 INCENTIVE PAY					7,200.00
0012310	001-2310-6148 LONGEVITY PAY					5,155.00
0012310	001-2310-6152 ACCRUED LEAVE PAY					4,195.00
0012310	001-2310-6204 TRAVEL					4,000.00 *
	International Association of Chiefs of Police (IACP) Conference		2.00	2,000.00		4,000.00
0012310	001-2310-6206 TRAINING					5,900.00 *
	Chief of Police Sam Houston Training		1.00	450.00		450.00
	Texas Police Chiefs Association Annual Conference (TPCA)		1.00	500.00		500.00
	Texas Association of Property and Evidence Inventory Technicians (TAPEIT) Conference / Travel		1.00	1,075.00		1,075.00
	Annual Mandatory CALEA (Commission on Accreditation for Law Enforcement Agencies) Conference		1.00	1,500.00		1,500.00
	Required Texas Commission on Law Enforcement (TCOLE)		1.00	2,375.00		2,375.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2021	Proposed
	training for Administrative Personnel					
0012310	001-2310-6207 PRE-EMPLOYMENT					3,222.00 *
	Psychological exams for new hires		6.00	152.00		912.00
	Polygraph exams for new hires		6.00	152.00		912.00
	Medical Exams for new hires		6.00	233.00		1,398.00
0012310	001-2310-6209 DUES & SUBSCRIPTIONS					3,150.00 *
	International Association of Chiefs of Police Dues for Chief and Asst. Chief		2.00	150.00		300.00
	Texas Police Chiefs Association - Chief and Asst. Chief		2.00	212.50		425.00
	Police Executive Research Forum		1.00	300.00		300.00
	Texas Commission on Law Enforcement Data Distribution System (TECLEDDS) Annual Subscription (required for access to TECLEOSE records)		1.00	705.00		705.00
	Texas Police Chief Association Foundation Recognition Program		1.00	1,200.00		1,200.00
	North Texas Police Chiefs Association Chief and Asst. Chief		2.00	15.00		30.00
	Texas Law Enforcement Records Association		1.00	40.00		40.00
	North Texas Crime Commission Dues		1.00	50.00		50.00
	Dues for Institute for Law Enforcement Administration (ILEA)		1.00	100.00		100.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012310 001-2310-6261 VEHICLE MAINTENANCE		1.00	700.00		700.00 *
Vehicle maintenance for 3 vehicles					700.00
0012310 001-2310-6262 GAS AND OIL					5,456.00
0012310 001-2310-6301 OFFICE SUPPLIES					4,795.00
0012310 001-2310-6303 OPERATING SUPPLIES					670.00
0012310 001-2310-6308 PRINTING					715.00
0012310 001-2310-6321 FIRE ARMS SUPPLIES		1.00	12,554.00		12,554.00 *
Ammunition for the entire department					12,554.00
 TOTAL POLICE ADMINISTRATION					 917,147.00

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ACCOUNTS FOR:
GENERAL FUND

2320 POLICE ANIMAL CONTROL

0012320 001-2320-6226 MISC. CONTRACTUAL SERVICES

Joint Animal Control with City
 of Keller (May 2019 Estimate of
 5% max increase)

VENDOR	QUANTITY	UNIT COST	2021	Proposed
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1.00

105,674.00

105,674.00 *
 105,674.00

TOTAL POLICE ANIMAL CONTROL

105,674.00

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ACCOUNTS FOR:
GENERAL FUND

2330	POLICE CODE ENFORCEMENT	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012330	001-2330-6101 SALARIES					52,027.00
0012330	001-2330-6105- SALARY SAVINGS					-1,150.00
0012330	001-2330-6139 OVERTIME					1,796.00
0012330	001-2330-6141 FICA EXPENSE					4,400.00
0012330	001-2330-6142 GROUP HEALTH INSURANCE					12,634.00
0012330	001-2330-6143 WORKERS' COMPENSATION					208.00
0012330	001-2330-6145 UNEMPLOYMENT COMPENSATION					207.00
0012330	001-2330-6146 RETIREMENT					5,435.00
0012330	001-2330-6148 LONGEVITY PAY					1,275.00
0012330	001-2330-6152- ACCRUED LEAVE PAY					2,387.00
0012330	001-2330-6206 TRAINING					629.00 *
	Code enforcement officer Exam		1.00	25.00		25.00
	NCTCOG Training		1.00	165.00		165.00
	Building Professional Institute training for Code Enforcement Officer		1.00	185.00		185.00
	Additional State Mandated Training		1.00	254.00		254.00
0012330	001-2330-6209 DUES & SUBSCRIPTIONS					261.00 *
	Code Enforcement Association of Texas dues		1.00	30.00		30.00
	American Association of Code Enforcement Dues		1.00	45.00		45.00
	Code Enforcement Assoc of Texas		1.00	80.00		80.00
	Texas Dept of Health Code Enforcement License Renewal		1.00	106.00		106.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012330 001-2330-6231 LEGAL ADVERTISING					150.00
0012330 001-2330-6235 FILING FEE					912.00
0012330 001-2330-6261 VEHICLE MAINTENANCE					250.00
0012330 001-2330-6262 GAS AND OIL					2,000.00
0012330 001-2330-6286 MOWING EXPENSE					6,450.00
0012330 001-2330-6305 UNIFORMS					310.00 *
Code Enforcement Uniforms		1.00	310.00		310.00
0012330 001-2330-6308 PRINTING					130.00
0012330 001-2330-6313 SMALL TOOLS					61.00
0012330 001-2330-6326 SAFETY EQUIPMENT/SUPPLIES					150.00
TOTAL POLICE CODE ENFORCEMENT					90,522.00

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ACCOUNTS FOR:
GENERAL FUND

2340 POLICE COMMUNICATIONS

0012340 001-2340-6226 MISC. CONTRACTUAL SERVICES

Jail and Communications
 Contract with the City of
 Keller (May estimate +4%)

VENDOR	QUANTITY	UNIT COST	2021	Proposed
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1.00

830,303.00

830,303.00 *
 830,303.00

TOTAL POLICE COMMUNICATIONS

830,303.00

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ACCOUNTS FOR:
GENERAL FUND

2350 POLICE COMMUNITY SVCS

0012350 001-2350-6229 COMMUNITY RELATIONS

0012350 001-2350-6308 PRINTING

TOTAL POLICE COMMUNITY SVCS

VENDOR	QUANTITY	UNIT COST	2021	Proposed
				4,000.00
				100.00
				4,100.00

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ACCOUNTS FOR:
GENERAL FUND

2360 POLICE CID

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012360 001-2360-6101 SALARIES					526,383.00
0012360 001-2360-6105- SALARY SAVINGS					-11,875.00
0012360 001-2360-6139 OVERTIME					9,612.00
0012360 001-2360-6141 FICA EXPENSE					45,423.00
0012360 001-2360-6142 GROUP HEALTH INSURANCE					88,439.00
0012360 001-2360-6143 WORKERS' COMPENSATION					8,459.00
0012360 001-2360-6145 UNEMPLOYMENT COMPENSATION					1,449.00
0012360 001-2360-6146 RETIREMENT					56,125.00
0012360 001-2360-6147 INCENTIVE PAY					9,900.00
0012360 001-2360-6148 LONGEVITY PAY					7,768.00
0012360 001-2360-6152 ACCRUED LEAVE PAY					39,219.00
0012360 001-2360-6206 TRAINING					3,395.00 *
		1.00	3,395.00		3,395.00
Texas Commission on Law Enforcement (TCOLE) Training for CID Detectives					
0012360 001-2360-6209 DUES & SUBSCRIPTIONS					150.00 *
		1.00	150.00		150.00
International Association of Chiefs of Police Dues					
0012360 001-2360-6210 TECHNICAL & SCIENTIFIC					9,300.00 *
		1.00	1,500.00		1,500.00
Sexual Assault Exam Charges					
		1.00	1,600.00		7,800.00
Medical Examiner and Drug Lab Charges					
HB 1325 effective on 6/10/2019 now requires THC concentration testing on marijuana cases before case will be accepted by District Attorney. Free TX DPS lab, does not have capability to conduct test. Due to THC testing, this line item has already been exhausted for					

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ACCOUNTS FOR:
GENERAL FUND

FY20. Before HB 1325, THC
 concentration testing was
 never required. Medical
 Examiner fees increase 5%
 effective 10/1.

VENDOR QUANTITY UNIT COST 2021 Proposed

0012360	001-2360-6226 MISC. CONTRACTUAL SERVICES			5,005.00 *
	Evidence/BioHazard Disposal services	1.00	500.00	500.00
	CID Database Service	1.00	760.00	760.00
	Leads on Line Pawn shop web program	1.00	950.00	950.00
	Investigative Tools / Air cards	1.00	1,800.00	1,800.00
	Susteen Forensic Tool Renewal Increase \$995	1.00	995.00	995.00
0012360	001-2360-6261 VEHICLE MAINTENANCE			2,000.00 *
	Vehicle maintenance for 5 vehicles	1.00	2,000.00	2,000.00
0012360	001-2360-6262 GAS AND OIL			9,394.00
0012360	001-2360-6299 MISCELLANEOUS			170.00
0012360	001-2360-6308 PRINTING			365.00
0012360	001-2360-6322 CID SUPPLIES			1,710.00
	TOTAL POLICE CID			812,391.00

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ACCOUNTS FOR:
GENERAL FUND

2370	POLICE PATROL	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012370	001-2370-6101 SALARIES					1,310,865.00
0012370	001-2370-6105- SALARY SAVINGS					-26,439.00
0012370	001-2370-6139 OVERTIME					43,236.00
0012370	001-2370-6141 FICA EXPENSE					107,108.00
0012370	001-2370-6142 GROUP HEALTH INSURANCE					227,514.00
0012370	001-2370-6143 WORKERS' COMPENSATION					23,144.00
0012370	001-2370-6145 UNEMPLOYMENT COMPENSATION					3,726.00
0012370	001-2370-6146 RETIREMENT					132,346.00
0012370	001-2370-6147 INCENTIVE PAY					21,300.00
0012370	001-2370-6148 LONGEVITY PAY					8,492.00
0012370	001-2370-6152 ACCRUED LEAVE PAY					48,679.00
0012370	001-2370-6206 TRAINING					16,215.00 *
	Mandatory Texas Commission on Law Enforcement (TCOLE) training per officer per year		20.00	810.75		16,215.00
0012370	001-2370-6209 DUES & SUBSCRIPTIONS					285.00 *
	Texas Tactical Police Officer Association		1.00	30.00		30.00
	FBI NA Association Dues for Lieutenant Graves		1.00	105.00		105.00
	International Association of Chiefs of Police		1.00	150.00		150.00
0012370	001-2370-6213 TUITION REIMBURSEMENT					5,000.00 *
	Tuition reimbursement		2.00	2,500.00		5,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012370 001-2370-6261 VEHICLE MAINTENANCE		1.00	50,000.00	50,000.00	50,000.00 *
Vehicle maintenance for 13 vehicles and 2 motorcycles					
0012370 001-2370-6262 GAS AND OIL				70,236.00	
0012370 001-2370-6284 EQUIPMENT MAINTENANCE				1,500.00	
0012370 001-2370-6297 VACCINATIONS		10.00	45.00	450.00	450.00 *
Preventative Hep B Vaccinations for new officers					
0012370 001-2370-6303 OPERATING SUPPLIES				1,200.00	
0012370 001-2370-6305 UNIFORMS		1.00	225.00	34,085.00	225.00 *
Patches and insignia replacement		1.00	863.00	863.00	
Replace leather gear		1.00	2,400.00	2,400.00	
Replacement Footwear for officers		1.00	2,482.00	2,482.00	
Replace 2 pants on average per officer		1.00	2,530.00	2,530.00	
Cold weather coats and rain gear		1.00	3,300.00	3,300.00	
Bicycle unit uniforms		1.00	3,693.00	3,693.00	
Replace 2 shirt average per officer		2.00	5,696.00	11,392.00	
All equipment except Weapon and Radio for two new hires		1.00	7,200.00	7,200.00	
Kevlar Vest replacement					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012370 001-2370-6308 PRINTING					130.00
0012370 001-2370-6645 OPERATING EQUIPMENT					16,500.00 *
Body worn cameras		1.00	10,000.00		10,000.00
Command cabinet for Tahoe		1.00	6,500.00		6,500.00
 TOTAL POLICE PATROL					 2,095,572.00

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ACCOUNTS FOR:
GENERAL FUND

2380 POLICE SRO

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0012380 001-2380-6101 SALARIES					220,728.00
0012380 001-2380-6105- SALARY SAVINGS					-4,712.00
0012380 001-2380-6139 OVERTIME					2,796.00
0012380 001-2380-6141 FICA EXPENSE					18,022.00
0012380 001-2380-6142 GROUP HEALTH INSURANCE					37,902.00
0012380 001-2380-6143 WORKERS' COMPENSATION					3,626.00
0012380 001-2380-6145 UNEMPLOYMENT COMPENSATION					621.00
0012380 001-2380-6146 RETIREMENT					22,269.00
0012380 001-2380-6147 INCENTIVE PAY					5,700.00
0012380 001-2380-6148 LONGEVITY PAY					3,508.00
0012380 001-2380-6152 ACCRUED LEAVE PAY					3,613.00
0012380 001-2380-6206 TRAINING					3,000.00 *
		1.00	1,130.00		1,130.00
	School Based Law Enforcement Training				
		1.00	1,870.00		1,870.00
	National SRO Conference				
0012380 001-2380-6209 DUES & SUBSCRIPTIONS					300.00 *
		3.00	100.00		300.00
	National Association of School Resource Officers				
TOTAL POLICE SRO					317,373.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
2390 POLICE WARRANT OFFICER					
0012390 001-2390-6101 SALARIES					77,277.00
0012390 001-2390-6105- SALARY SAVINGS					-1,717.00
0012390 001-2390-6139 OVERTIME					1,811.00
0012390 001-2390-6141 FICA EXPENSE					6,569.00
0012390 001-2390-6142 GROUP HEALTH INSURANCE					12,634.00
0012390 001-2390-6143 WORKERS' COMPENSATION					1,322.00
0012390 001-2390-6145 UNEMPLOYMENT COMPENSATION					207.00
0012390 001-2390-6146 RETIREMENT					8,118.00
0012390 001-2390-6147 INCENTIVE PAY					1,200.00
0012390 001-2390-6148 LONGEVITY PAY					1,965.00
0012390 001-2390-6152- ACCRUED LEAVE PAY					3,567.00
0012390 001-2390-6240 CELL PHONES					912.00 *
		1.00	912.00		912.00
City Owned Cell Phone for the Warrant Officer					
 TOTAL POLICE WARRANT OFFICER					113,865.00

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ACCOUNTS FOR:
GENERAL FUND

3210 PARKS MAINTENANCE

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013210 001-3210-6101 SALARIES					502,042.00
0013210 001-3210-6102- TEMPORARY HELP					12,480.00
0013210 001-3210-6105- SALARY SAVINGS					-10,725.00
0013210 001-3210-6139 OVERTIME					6,614.00
0013210 001-3210-6141 FICA EXPENSE					42,498.00
0013210 001-3210-6142 GROUP HEALTH INSURANCE					138,975.00
0013210 001-3210-6143 WORKERS' COMPENSATION					7,862.00
0013210 001-3210-6145 UNEMPLOYMENT COMPENSATION					2,691.00
0013210 001-3210-6146 RETIREMENT					51,313.00
0013210 001-3210-6148 LONGEVITY PAY					7,708.00
0013210 001-3210-6152 ACCRUED LEAVE PAY					25,963.00
0013210 001-3210-6204 TRAVEL					3,740.00 *
		5.00	30.00		150.00
To allow athletic field maintenance staff to attend local North Texas Sport Turf Managers Association training opportunities					
		2.00	75.00		150.00
Local TRAPS Conference (Park Staff)					
		2.00	245.00		490.00
Texas Turf Grass Association Conference					
		1.00	650.00		650.00
Irrigation class & license testing per job description					
		1.00	700.00		700.00
Horticulture Courses					
		1.00	800.00		800.00
National Recreation and Park Association Conference					
		1.00	800.00		800.00
Athletic Fields Maintenance Courses					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013210 001-3210-6206 TRAINING					3,300.00 *
International Society of Arboriculture CEU's		1.00	175.00		175.00
Parks Supervisor					
Certified Park and Recreation Professional (CPRP) CEU's		1.00	450.00		450.00
-Parks & Recreation Director					
Texas Department of Agriculture Non-Comercial Pesticide CEUs.		1.00	1,375.00		1,375.00
Parks Supervisor					
Crew Leader					
Parks Maintenance Worker I and II		1.00	1,300.00		1,300.00
Irrigation CEUs for Irrigator and Licensed Irrigator class and testing for new irrigator. class & test 590					
Renewal 110					
CEU's 300					
0013210 001-3210-6209 DUES & SUBSCRIPTIONS					2,410.00 *
National Recreation and Park Association membership dues for the agency, 4 professional staff personnel and advisory board.		1.00	860.00		860.00
National Arbor Day Foundation agency dues		2.00	25.00		50.00
Texas Turf Grass Association Dues		2.00	80.00		160.00
Supervisor					
Mow & Spray Tech		2.00	95.00		190.00
Sports Turf Managers Association Dues					
Supervisor					
Mow & Spray Tech		6.00	100.00		600.00
Texas Department of Agriculture Non-Comercial Pesticide License renewal fees for:					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Parks Supervisor Crew Leader (2) Maintenance (3)		2.00	100.00		200.00
Texas Recreation and Parks Society membership dues for Parks Supervisor and Crew Leader		2.00	175.00		350.00
International Society of Arboriculture Membership for Parks & Recreation Director and Supervisor					
0013210 001-3210-6226 MISC. CONTRACTUAL SERVICES		41.00	50.00		316,392.00 *
Mandated backflow testing on all irrigation systems properities include parks, municipal buildings, medians, entry signs, roundabouts. 41 total.		1.00	500.00		500.00
Plant replacement of dead trees, shrubs and ground cover for parks, municipal buildings, medians and roundabouts.		1.00	500.00		500.00
Wildlife management of beavers, bees and other nuisance wildlife that are a potential safety threat or may do potential damage to properities.		1.00	2,900.00		2,900.00
Western Exterminating - Pest control for park offices, Webb House, park maintenace facility, Rock House, Bidault House, and concession stands.		1.00	7,000.00		7,000.00
Fire Ant control for 12 parks and properities.		1.00	8,500.00		8,500.00
DART Right-of-way maintenance. Funding allows for area around bridge to have debris and trash removed as well as specifically identified tree issues encroaching the rail ROW.					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Pond maintenance for algae and weeds on 14 ponds located at 5 parks and properties.		1.00	10,000.00		10,000.00
All parks - Tree trimming and removal of dead and unsafe trees over trails, and park amenities, or that could pose a damage threat to personal property.		1.00	24,000.00		24,000.00
Contract horticulture maintenance on roundabouts, medians and ROWs.		1.00	53,942.00		53,942.00
Ground Maintenance Mowing Contract with Whitmore & Sons for parks, public buildings, medians, and roundabouts. Add in maintenance of all brick paver nosecones, triangles, medians and etc. for spray/trim cycles.		1.00	207,000.00		207,000.00
0013210 001-3210-6245 EQUIPMENT RENTAL		1.00	2,000.00		6,000.00 *
Miscellaneous equipment rental for athletic field maintenance and repairs. Equipment to include roll offs, water pumps auger, trencher, rollers, etc.		1.00	4,000.00		2,000.00
Equipment rental for facility and amenity maintenance, such as lifts, port-a-lets etc.					4,000.00
0013210 001-3210-6261 VEHICLE MAINTENANCE		5.00	311.40		4,000.00 *
GIS fleet tracking annual fee		1.00	2,443.00		1,557.00
Vehicle maintenance allocation for 7 park maintenance fleet, vehicles unit numbers: 502 508 523 525 526 547 585					2,443.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013210 001-3210-6262 GAS AND OIL					10,000.00 *
Fuel and Oil for parks maintenance & athletic field equipment mowers, utility vehicles, tractors, sod cutters, groomers, etc.		1.00	4,000.00		4,000.00
Fuel and Oil for park maintenance & athletic fleet, units:		1.00	6,000.00		6,000.00
502					
508					
523					
525					
526					
547					
585					
0013210 001-3210-6284 EQUIPMENT MAINTENANCE					4,500.00 *
Funding for equipment maintenance for park & athletic designated equipment such as:		1.00	4,500.00		4,500.00
2006 Club car					
2004 Z mower					
2013 Mule					
2006 Kubota Tractor					
2014 Toro Workman MDX					
2010 JD Tractor					
Toro - Reel Mower					
JD - Reel Mower					
Toro - Workman/Spray rig					
(3) Groomers					
Sod Cutter					
0013210 001-3210-6285 BUILDING MAINT & SUPPLIES					14,000.00 *
Emergency plumbing services for 13 facilities		13.00	77.00		1,001.00
Maintenance and repairs to HVAC units within park system		9.00	200.00		1,800.00
Monitronics - alarm monitoring for 9 park buildings and facilities. Plus additional funding for batteries for		9.00	300.00		2,700.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
systems and sensors.		1.00	699.00		699.00
Miscellaneous maintenance supplies for carpet cleaning, minor roof repairs, and building contractor services at park buildings		1.00	1,000.00		1,000.00
Padlocks, locks, cores, and keys for assorted gates, electrical boxes, buildings and facilities.		1.00	2,000.00		2,000.00
Annual maintenance supplies, paint, hardware, door closures, etc.		1.00	1,000.00		1,000.00
Replacement of recepticles, switches, ballasts etc.		1.00	3,800.00		3,800.00
Miscellaneous contract painting or sealing of wood gables at City Park and Pleasant Run Park.					
0013210 001-3210-6287 PROPERTY MAINTENANCE		1.00	1,000.00		40,000.00 *
Masonry chalk, athletic field marking chalk.		1.00	1,000.00		1,000.00
Musco lighting communication, software support for the athletic field Control Link lighting system.		1.00	500.00		500.00
Athletic field materials used on warning tracks such as cinder or shale, etc. for softball fields at City Park.		1.00	1,511.00		1,511.00
Maintenance and emergency repair to pumps and fountains located in city ponds.		1.00	1,000.00		1,000.00
Chain link and split rail fence repairs for City Park, Sparger Park, Nature Center, Reagan Park and Kimzey Park.		1.00	2,000.00		2,000.00
Sand for volleyball courts at City Park and McPherson Park.		1.00	2,000.00		2,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Calcine clay, drying agent for baseball and softball fields.		1.00	1,500.00		1,500.00
Trash liners used at athletic complexes, dugouts and spectator areas.		1.00	1,000.00		1,000.00
Miscellaneous repairs to parks facilities and amenities as a result of vandalism, use and age.		1.00	1,000.00		1,000.00
Miscellaneous supplies for repairs and fabrication to park amenities and purchase of litter containers, lumber, hardware etc.		1.00	1,000.00		1,000.00
Repair and replacement of damaged or out-dated park signs, playground signs, and assorted signage within the parks.		1.00	1,000.00		1,000.00
Concrete, stone, and brick repair to flatwork, trails and pavilions.		1.00	1,000.00		1,000.00
Miscellaneous athletic supplies, including bases, pitching rubbers, plugs, corner markers, batter's box clay bricks etc.		1.00	1,500.00		1,500.00
Trash can liners and doggie dump bags for all parks and trails.		1.00	2,000.00		2,000.00
Infield conditioner for baseball and softball fields at Reagan Park and City Park		1.00	4,000.00		4,000.00
Electrical, repairs and installation of bulbs on athletic fields at City Park, Reagan Park, Pleasant run Soccer Complex and Pleasant Run Practice facility.		1.00	2,489.00		2,489.00
Electrical repairs to park security lights, tennis lights, parking lot lights, etc.		1.00	3,000.00		3,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Sand, compost, and top dressing materials used for athletic fields maintenance.		1.00	3,000.00		3,000.00
Athletic field marking paint for soccer, baseball and softball.		1.00	4,000.00		4,000.00
Playground parts and surfacing material.		1.00	250.00		250.00
Batting cage synthetic turf at Reagan Park, annual maintenance for synthetic turf.		1.00	250.00		250.00
Lightning detectors, annual maintenance, parts and components.		1.00	1,000.00		1,000.00
Shade fabric repair and maintenance picnic, playground, bleachers etc.		1.00	1,000.00		1,000.00
Decomposed granite and rock for trail use at Nature Center. Need major work on the granite trail due to flooding.		1.00	1,000.00		1,000.00
Mound clay and infield clay required for pitching mounds and infield maintenance at City Park and Reagan Park.		1.00	1,000.00		1,000.00
Scoreboards, bulbs and controller repair or replacement.					
0013210 001-3210-6301 OFFICE SUPPLIES		1.00	250.00		250.00 *
Miscellaneous office supplies for park offices and maintenance facility.					250.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013210 001-3210-6303 OPERATING SUPPLIES					30,000.00 *
Promotional supplies for ribbon cuttings, arbor day, other events and educational opportunities.		1.00	2,500.00		2,500.00
Irrigation parts to repair irrigation systems on the athletic fields to include; irrigation heads, pipe valves, wire, drip lines, valve boxes, diaphragms, double checks, quick couplers, controllers, fittings, reducers, splice kits, irrigation marker flags, tree bubblers, connectors, drainage pipe, collection boxes, inlet grates, and other miscellaneous irrigation items as necessary.		1.00	7,000.00		7,000.00
Irrigation parts such as heads, valves, nozzles, wire, pipe, glue, primer, valve boxes, bubblers, numerous fittings, etc.		1.00	20,500.00		20,500.00
Funding allocated is for a total of 48 controllers, 774 valves, an estimated 7,400 heads and nozzels and an underestimated 263,506 linear feet or 49.9 miles of pipe and associated fittings that comprise our current irrigation systems. Current funding level is \$11.72 per zone.					
0013210 001-3210-6304 CHEMICALS					30,000.00 *
Wetting agent for water conservation chemical for athletic playing fields at City Park and Pleasant Run Complex.		1.00	500.00		500.00
Chemical application tracker agent, dye and foam for tracking chemical application.		1.00	800.00		800.00
Tree maintenance for fertilizers, fungicides,		1.00	1,847.00		1,847.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
insecticides, etc. all public areas. Add in organics.		1.00	4,670.00		4,670.00
Ant bait to spot treat around playgrounds, volleyball courts, etc.					
Ant control program for athletic fields at City Park and Pleasant Run Soccer Complex.		1.00	9,030.00		9,030.00
Fertilizer for athletic fields at City Park and Pleasant Run Soccer Complex. Organic materials.		1.00	13,153.00		13,153.00
Pesticides / Herbicides / Fertilizers - General use all public areas. Organic products for parks.					
Pesticide / Herbicide for athletic fields at City Park and Pleasant Run Soccer Complex. Added \$1000.00 for herbicide needed to spray out rye grass over seeding.					
0013210 001-3210-6305 UNIFORMS		10.00	60.00		3,000.00 *
Uniform pants for park & athletic staff.		11.00	80.00		600.00
Uniform shirts for park & athletic staff members.		11.00	80.00		880.00
Winter coat or bib coveralls for park & athletic maintenance staff members 2 year rotation.		20.00	10.00		880.00
City logo caps for park & athletic staff members.		11.00	40.00		200.00
Inclement weather gear for park & athletic maintenance staff members.					440.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013210 001-3210-6309 LANDSCAPE		1.00	885.00	32,000.00 *	885.00
Replacement of sod in worn and bare areas on athletic fields due to compaction and high traffic on athletic fields at City Park and Pleasant Run Soccer Complex.		1.00	1,000.00	1,000.00	
Wildflower display areas, annual re-seeding of wildflowers at MCPerson Park and Nature Center.		1.00	5,000.00	5,000.00	
Shrubs, groundcover, trees for various park areas.		1.00	6,500.00	6,500.00	
Overseeding of Pleasant Run Soccer Complex, Plaza, City Hall, Colleyville Center, etc.		1.00	18,615.00	18,615.00	
New and redesign landscape projects					
0013210 001-3210-6313 SMALL TOOLS		1.00	500.00	3,500.00 *	500.00
Lawn/Garden tools such as shovels, rakes, brooms, saw blades, chain, ect.		1.00	500.00	500.00	
Hand tools such as screwdrivers, wrenches, hammers, drills, etc.		1.00	1,000.00	1,000.00	
Athletic field tools, shovels, rakes, infield mats, spike drags, chalkers etc.		1.00	1,500.00	1,500.00	
Small engine equipment such as string trimmers, edgers, pumps, grounds vacuum, chain saws, power pole saw, tiller and miscellaneous small equipment as necessary.					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013210 001-3210-6314- BUILDING SUPPLIES		1.00	8,000.00		8,000.00 *
Paper products and janitorial supplies for park restrooms, park maintenance facility, and park offices.					
0013210 001-3210-6326 SAFETY EQUIPMENT/SUPPLIES		14.00	150.00		4,026.00 *
Leather work boots for park & athletic maintenance staff.					
		1.00	720.00		720.00
First aid supplies to include bandages, anti-bacterial ointment, sunscreen, mosquito repellent, ect.					
		1.00	1,206.00		1,206.00
Safety gear for maintenance staff to meet OSHA guidelines to include, safety glasses, ear plugs, gloves, traffic vests, etc.					
Funding also allows for purchase of sun screen, mosquito repellent and first aid supplies.					
0013210 001-3210-6645- OPERATING EQUIPMENT		1.00	14,000.00		14,000.00 *
Purchase of a Toro Groomer (Reagan Park)					
TOTAL PARKS MAINTENANCE					1,316,539.00

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ACCOUNTS FOR:
GENERAL FUND

3310	STREETS MAINTENANCE	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013310	001-3310-6101 SALARIES					335,602.00
0013310	001-3310-6105- SALARY SAVINGS					-5,934.00
0013310	001-3310-6139 OVERTIME					14,864.00
0013310	001-3310-6141 FICA EXPENSE					26,341.00
0013310	001-3310-6142 GROUP HEALTH INSURANCE					80,227.00
0013310	001-3310-6143 WORKERS' COMPENSATION					9,112.00
0013310	001-3310-6145 UNEMPLOYMENT COMPENSATION					1,314.00
0013310	001-3310-6146 RETIREMENT					32,548.00
0013310	001-3310-6148 LONGEVITY PAY					6,044.00
0013310	001-3310-6152 ACCRUED LEAVE PAY					2,570.00
0013310	001-3310-6206 TRAINING					6,093.00 *
	Work Zone Safety		6.00	200.00		1,200.00
	CFM Streets Manager		1.00	200.00		200.00
	Pavement Markings (Sign Technician)		1.00	240.00		240.00
	Street and Road Maintenance (Streets & Drainage Operations and Maintenance Manager)		1.00	385.00		385.00
	Teex Training (2 Equipment Operators; 6 Field Technicians)		8.00	385.00		3,080.00
	Public Works Road-E-0 38% of \$2,600 cost		1.00	988.00		988.00
0013310	001-3310-6207 PRE-EMPLOYMENT					554.00 *
	Screenings		1.00	554.00		554.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013310 001-3310-6209 DUES & SUBSCRIPTIONS					586.00 *
CDL Renewal (Equipment Operator X 3)		3.00	61.00		183.00
Texas Water Utilities Association (TWUA) (Streets & Drainage Operations and Maintenance Manager, Equipment Operator)		2.00	100.00		200.00
American Public Works Association (APWA) (Streets & Drainage Operations and Maintenance Manager)		1.00	203.00		203.00
0013310 001-3310-6226 MISC. CONTRACTUAL SERVICES					21,180.00 *
Networkfleet GPS Monitoring		1.00	2,180.00		2,180.00
VueWorks Subscription		1.00	4,000.00		4,000.00
City Property Mowing		1.00	15,000.00		15,000.00
0013310 001-3310-6242 STREET LIGHTING					255,000.00 *
Streetlighting Costs		1.00	255,000.00		255,000.00
0013310 001-3310-6245 EQUIPMENT RENTAL					5,000.00 *
Rental of specialized equipment such as mini-excavators, motor graders, etc.		1.00	5,000.00		5,000.00
0013310 001-3310-6261 VEHICLE MAINTENANCE					7,050.00 *
Vehicles 692 and 821		1.00	7,050.00		7,050.00
0013310 001-3310-6262 GAS AND OIL					18,160.00

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	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013310 001-3310-6284 EQUIPMENT MAINTENANCE		1.00	13,890.00		13,890.00 *
Equipment 602, 606, 610, 611, 612, 613, 614, 615, 616, 617, 618, 661, 662 665, 672, 672S, 674, 676, 676A, 683, 684, 685, 689, 690, 691, 696					
0013310 001-3310-6285 BUILDING MAINT & SUPPLIES		1.00	380.00		5,315.00 *
Service Center floor mats contract (28% of \$1,351)					380.00
Misc. repairs to Service Center (28% of \$6,000)		1.00	1,680.00		1,680.00
Service Center custodial contract (28% of \$11,629)		1.00	3,255.00		3,255.00
0013310 001-3310-6301 OFFICE SUPPLIES					500.00
0013310 001-3310-6305 UNIFORMS		1.00	4,920.00		4,920.00 *
Uniform Rental and Miscellaneous Clothing Supply (5 Street Crew Personnel)					4,920.00
0013310 001-3310-6308 PRINTING					58.00
0013310 001-3310-6313 SMALL TOOLS					1,700.00
0013310 001-3310-6314- BUILDING SUPPLIES		1.00	555.00		30,555.00 *
Paper Supplies for Service Center					555.00
Street Light Supplies		1.00	30,000.00		30,000.00
0013310 001-3310-6317 TRAFFIC CONTROL SIGNS/SIGNALS		1.00	7,000.00		81,500.00 *
ILA Grapevine Signal Maintenance					7,000.00
Traffic Control Sign Replacement Program		1.00	28,500.00		28,500.00
Signal Maint (2 Traffic Signals and 21 School Zone Flashers)		1.00	46,000.00		46,000.00

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	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013310 001-3310-6319 STREET RESURFACING		1.00	50,000.00	50,000.00	50,000.00 *
Miscellaneous Asphalt Repairs					
0013310 001-3310-6324- INFRASTRUCTURE REPAIR & MAINT		1.00	85,450.00	85,450.00	85,450.00 *
Street Maintenance Supplies					
0013310 001-3310-6326 SAFETY EQUIPMENT/SUPPLIES					2,825.00
0013310 001-3310-6805 TRANSFER TO CAPITAL PROJECTS		1.00	1,500,000.00	1,500,000.00	1,500,000.00 *
Transfer to Capital Projects					
Fund for street CIP projects					
TOTAL STREETS MAINTENANCE					2,593,024.00

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3410 RECREATION

		VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013410	001-3410-6101	SALARIES				237,514.00
0013410	001-3410-6102	TEMPORARY HELP				25,500.00
0013410	001-3410-6105-	SALARY SAVINGS				-4,744.00
0013410	001-3410-6141	FICA EXPENSE				20,130.00
0013410	001-3410-6142	GROUP HEALTH INSURANCE				25,268.00
0013410	001-3410-6143	WORKERS' COMPENSATION				419.00
0013410	001-3410-6145	UNEMPLOYMENT COMPENSATION				828.00
0013410	001-3410-6146	RETIREMENT				20,528.00
0013410	001-3410-6148	LONGEVITY PAY				1,488.00
0013410	001-3410-6152-	ACCRUED LEAVE PAY				3,162.00
0013410	001-3410-6204	TRAVEL				3,715.00 *
			1.00	75.00		75.00
		Texas Recreation and Park Society (TRAPS) North Region Conference Parks & Recreation Director				
			1.00	75.00		75.00
		Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist				
			1.00	300.00		300.00
		Texas Recreation and Park Society (TRAPS) State Conference (Frisco, TX) Recreation Specialist				
			1.00	300.00		300.00
		Texas Recreation and Park Society (TRAPS) State Conference (Frisco, TX) Parks & Recreation Director				
			1.00	2,965.00		2,965.00
		National Recreation & Park Association (NRPA) Conference Nashville, TN Parks & Recreation Director				

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	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013410 001-3410-6207 PRE-EMPLOYMENT		1.00	1,000.00		1,000.00 *
Background Checks - Instructors, Volleyball Coaches, Gym Monitors, etc.					
0013410 001-3410-6209 DUES & SUBSCRIPTIONS		1.00	35.00		804.00 *
United States Tennis Association (USTA) Membership - Parks & Recreation Director					
		1.00	45.00		35.00
Sam's Membership - Parks & Recreation Director					
		1.00	55.00		45.00
Costco Membership - Parks & Recreation Director					
		1.00	85.00		55.00
Texas Recreation and Park Society (TRAPS) Membership - Parks & Recreation Director					
		1.00	85.00		85.00
Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist					
		1.00	99.00		85.00
National Recreation and Park Association (NRPA) Membership - Recreation Specialist					
		1.00	200.00		99.00
Texas Amateur Athletic Federation (TAAF) Membership - Parks & Recreation Director					
		1.00	200.00		200.00
National Recreation and Park Association (NRPA) Membership - Parks & Recreation Director					
0013410 001-3410-6226 MISC. CONTRACTUAL SERVICES		1.00	4,200.00		4,200.00 *
Texas Junior Anglers - Fishing event for youth (fish stocking program)					

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	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013410 001-3410-6236 ADVERTISING		1.00	300.00	1,000.00 *	300.00
Advertising Events - Winter Ball, Bunny Brunch, Volleyball Leagues, and Summer Programs		1.00	300.00		300.00
Advertising Brochures (3) - Fall, Winter/Spring and Summer brochures		1.00	400.00		400.00
Brochures - Creative layout, design and production of Recreation brochure three times annually (Winter/Spring, Summer, and Fall Brochures)					
0013410 001-3410-6246 OFFICE EQUIP & MAINTENANCE		1.00	250.00	250.00 *	250.00
Laminator Maintenance Fee					
0013410 001-3410-6257 RECREATION PROGRAM INSTRUCTORS		1.00	3,500.00	98,545.00 *	3,500.00
Adult Enrichment Classes - Instructor Payments		1.00	10,045.00		10,045.00
Youth Development Classes - Instructor Payments		1.00	15,000.00		15,000.00
Tennis Program - Instructor Payments		1.00	70,000.00		70,000.00
Youth Athletic Programs - Instructor Payment, Volleyball Game Officials and Gym Monitors.					
0013410 001-3410-6301 OFFICE SUPPLIES		1.00	300.00	300.00 *	300.00
Miscellaneous Office Supplies - Writing instruments, binders, desk accessories, legal pads, three-ring binders, labels, post-it notes, and other miscellaneous office items as necessary.					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013410 001-3410-6302 POSTAGE		1.00	6,000.00		6,000.00 *
Postage - Mailing the Recreation Brochure to Colleyville Residents (3 times per year - Fall, Winter/Spring, and Summer)					
0013410 001-3410-6303 OPERATING SUPPLIES		1.00	100.00		500.00 *
Batteries		1.00	100.00		100.00
Card Stock, Specialty Paper & Foam Board - Advertising		1.00	300.00		300.00
Copy and Fax Paper					
0013410 001-3410-6305 UNIFORMS		1.00	1,000.00		1,000.00 *
Staff Shirts - Uniform shirts (especially for special events and volleyball)					
0013410 001-3410-6307 RECREATION PROGRAM SUPPLIES		1.00	200.00		25,000.00 *
Tennis Program Supplies - Tennis ball, tennis ball hoppers		1.00	200.00		200.00
Recreation Programs / Activities - Class materials and supplies		1.00	1,300.00		1,300.00
Recreation Promotional Items - Custom giveaways for State of the City, Mayor for the Day, School Presentations/Expos (pencils, pens, bags, water bottles, etc.)		1.00	4,000.00		4,000.00
Winter Ball (Jan.) - DJ, Snacks, Refreshments, Decorations, Supplies, Prizes, Photo Supplies		1.00	6,010.00		6,010.00
Bunny Brunch - Catered Brunch & Lunch, Plastic Eggs, Supplies, Prizes, Entertainment, Petting Zoo, and Decorations		1.00	6,290.00		6,290.00

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	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Volleyball League Supplies - Uniforms and Trophies (Fall, Spring, & Summer). New Sand Volleyball Leagues (Fall & Spring)		1.00	7,000.00		7,000.00
Expand bunny brunch to include additional event					
0013410 001-3410-6308 PRINTING		1.00	200.00		16,000.00 *
Miscellaneous Printing (business cards, etc.)					200.00
Brochure Printing (Recreation Sensation) - 3 times per year (Fall, Winter/Spring, and Summer)		1.00	15,800.00		15,800.00
0013410 001-3410-6328 RECREATION EQUIPMENT		1.00	200.00		2,000.00 *
Tennis Equipment - Roll-Dri, Nets, Windscreen, Scorekeepers, Trash Cans					200.00
Miscellaneous Recreation Equipment - Miscellaneous Balls, Storage Bins, Tools, Cones, Game Equipment, etc.		1.00	500.00		500.00
Volleyball Equipment - Ball Carts, Volleyballs, Ball Bags, Flags, Score Boards, etc.		1.00	1,300.00		1,300.00
TOTAL RECREATION					490,407.00

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ACCOUNTS FOR:
GENERAL FUND

3420 REC SENIOR CENTER

		VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013420	001-3420-6204	TRAVEL				
		Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist	1.00	75.00		275.00 *
						75.00
		Texas Recreation and Park Society (TRAPS) State Conference (Frisco, TX) Recreation Specialist	1.00	200.00		200.00
0013420	001-3420-6207	PRE-EMPLOYMENT				
		Annual Background Checks - Instructors	1.00	100.00		100.00 *
						100.00
0013420	001-3420-6209	DUES & SUBSCRIPTIONS				
		AARP - Annual membership dues	1.00	16.00		101.00 *
						16.00
		Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist	1.00	85.00		85.00
0013420	001-3420-6245	EQUIPMENT RENTAL				
		Senior Health Fair - Table Rental	1.00	400.00		400.00 *
						400.00
0013420	001-3420-6257	RECREATION PROGRAM INSTRUCTORS				
		Senior Recreation Classes - Instructor Payments	1.00	10,000.00		10,000.00 *
						10,000.00
0013420	001-3420-6261	VEHICLE MAINTENANCE				
		Vehicle #507 - 2019 Ford (14 Passenger Shuttle)	1.00	100.00		100.00 *
						100.00

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	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013420 001-3420-6262 GAS AND OIL		1.00	600.00		600.00 *
Gas - Vehicle #507 (14 Passenger Shuttle - 2019 Ford)					600.00
0013420 001-3420-6284- EQUIPMENT MAINTENANCE		1.00	300.00		300.00 *
Senior Center - Fitness Equipment Maintenance & Repairs					300.00
0013420 001-3420-6302 POSTAGE		1.00	300.00		300.00 *
Active Adult Brochure - Mailed three times annually (Fall, Winter/Spring and Summer)					300.00
0013420 001-3420-6303 OPERATING SUPPLIES		1.00	100.00		887.00 *
Senior Center First Aid Supplies - Ice packs, gloves, bandages, etc.		1.00	200.00		100.00
Brochure Supplies - brochure paper, labels, seals, etc.		1.00	150.00		200.00
ID Printer - Supplies (Ribbon, Cards, etc.)		1.00	437.00		150.00
Senior Center Coffee Supplies - Coffee, filters, creamer, sugar, stir sticks, artificial sweetners, cups		1.00			437.00
0013420 001-3420-6305 UNIFORMS		1.00	60.00		60.00 *
Staff Shirts					60.00
0013420 001-3420-6307 RECREATION PROGRAM SUPPLIES		1.00	150.00		3,650.00 *
Senior Center Facility Supplies - game supplies, television trays, utility cart, etc.		1.00	250.00		150.00
Egg-in-a-Bag Supplies (3rd Wednesday of the Month Event) - Eggs, juice, biscuits, misc. supplies		1.00	900.00		250.00
					900.00

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GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Senior Center Tuesday Night Dinner Supplies - Paper products, beverages, utensils, cups		1.00	1,100.00		1,100.00
Senior Center Holiday Party - Catered dinner, drinks, decorations, prizes, supplies, photo supplies		1.00	1,250.00		1,250.00
Senior Center Special Events (Senior Health Fair, Miscellaneous Social Events, & Social Dances) - entertainment, snacks, game prizes, decorations & misc. event supplies					
0013420 001-3420-6308 PRINTING		1.00	200.00		200.00 *
Senior Events - promotional fliers, postcards, etc.					200.00
0013420 001-3420-6314- BUILDING SUPPLIES		1.00	200.00		200.00 *
Miscellaneous Building Supplies - Paper towels, disinfectant wipes, light bulbs, cleaning supplies, and other supplies needed for basic building operation					200.00
0013420 001-3420-6328 RECREATION EQUIPMENT		1.00	100.00		200.00 *
Senior Center Fitness Equipment - Replace worn / damaged items		1.00	100.00		100.00
Senior Center Miscellaneous Equipment - Replace worn / damaged items					

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TOTAL REC SENIOR CENTER				17,373.00
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ACCOUNTS FOR:
GENERAL FUND

3610 COMMUNICATIONS

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013610 001-3610-6204 TRAVEL					3,600.00 *
Annual Conference: City-County Communications and Marketing Association (3CMA), Texas Association of Municipal Information Officers (TAMIO), or Government Social Media		2.00	1,800.00		3,600.00
0013610 001-3610-6209 DUES & SUBSCRIPTIONS					1,140.00 *
Annual subscription to AP Stylebook		1.00	26.00		26.00
Annual dues - TAMIO		1.00	85.00		85.00
Annual dues - International Association of Business Communicators		1.00	304.00		304.00
Annual Dues for Government Social Media Communicators		1.00	350.00		350.00
City-County Communications and Marketing Association (3CMA) Annual Dues		1.00	375.00		375.00
0013610 001-3610-6226 MISC. CONTRACTUAL SERVICES					24,500.00 *
Subscriptions for digital services - Archive Social, WeTransfer, Prezi, etc.		1.00	5,000.00		5,000.00
Photography/video services		1.00	7,500.00		7,500.00
Annual renewal and hosting fees for website + programming changes		1.00	12,000.00		12,000.00
0013610 001-3610-6301 OFFICE SUPPLIES					165.00 *
General office supplies		1.00	165.00		165.00

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TOTAL COMMUNICATIONS				29,405.00
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3710 COLLEVILLE CENTER	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013710 001-3710-6101 SALARIES					71,053.00
0013710 001-3710-6102 TEMPORARY HELP					26,115.00
0013710 001-3710-6105- SALARY SAVINGS					-2,020.00
0013710 001-3710-6139 OVERTIME					3,096.00
0013710 001-3710-6141 FICA EXPENSE					7,725.00
0013710 001-3710-6142 GROUP HEALTH INSURANCE					25,268.00
0013710 001-3710-6143 WORKERS' COMPENSATION					3,466.00
0013710 001-3710-6145 UNEMPLOYMENT COMPENSATION					414.00
0013710 001-3710-6146 RETIREMENT					7,034.00
0013710 001-3710-6148 LONGEVITY PAY					255.00
0013710 001-3710-6204 TRAVEL					700.00 *
10 Chamber Luncheons, TXAVM luncheons for Center Manager and Event Specialist Marketing and Branding		14.00	50.00		700.00
0013710 001-3710-6209 DUES & SUBSCRIPTIONS					3,575.00 *
Texas Association of Venues, Texas Venue Associations, small venues 2 memberships		5.00	500.00		2,500.00
Membership-Center Manager International Association of Assembly Managers National Membership Group		1.00	475.00		475.00
Texas Association of Venues		2.00	300.00		600.00

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	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013710 001-3710-6226 MISC. CONTRACTUAL SERVICES		12.00	415.00		4,980.00 *
Air conditioning servicing, insect control, grease trap, aire master, weekend cleaning services.					
0013710 001-3710-6245 EQUIPMENT RENTAL		3.00	500.00		1,500.00 *
0013710 001-3710-6284- EQUIPMENT MAINTENANCE					2,500.00
0013710 001-3710-6285 BUILDING MAINT & SUPPLIES		12.00	31.00		23,547.00 *
Monitronix- Security System Monthly monitoring					
BWS-Fire Alarm Monitoring 5% rate increase 2019					
BWS-quarterly building sprinkler system and vent hood check.					
Cleaning tools including floor buffing pads, paint brushes, buckets for cleaning, ice, floor brooms etc used for ongoing cleaning of building					
Quarterly Service filter changing system check, filter cleaning and maintenance on 6 AC units					
Friday and Wednesday janitorial service.					
Quarterly Window washing inside and out of 4 large Paladium and all other other small windows in Center.					
Annual door maintenance 5% increase					
Hufcor Annual Partition Maintenance of room dividers in large hall and small conference room 5% increase budgeted for 2019					

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	VENDOR	QUANTITY	UNIT COST	2021	Proposed
		1.00	1,500.00		1,500.00
	Emergency/non preventative maintenance work on non-warranty repairs and maintenance of mechanical systems and equipment.				
0013710 001-3710-6287	PROPERTY MAINTENANCE				2,500.00 *
	Monthly spraying of facility interior and exterior (Western Exterminators)	12.00	70.00		840.00
	Quarterly Grease Trap Cleaning	4.00	165.00		660.00
	Exterior paint and facade touch ups	1.00	1,000.00		1,000.00
0013710 001-3710-6301	OFFICE SUPPLIES				1,250.00
0013710 001-3710-6302	POSTAGE				140.00
0013710 001-3710-6303	OPERATING SUPPLIES				10,300.00 *
	Flowers for lobby and restroom	12.00	35.00		420.00
	6303-Operating Supplies copier paper, first aid supplies, duct tape, kitchen utensils as needed.	4.00	100.00		400.00
	Catering Supplies and Foods-offset by revenue charged to clients. Anticipate 3% increase in use/expense.	12.00	390.00		4,680.00
	Linen Service- \$2.00 cost per linen/clients charged \$5.00 per linen or linen provided free with standard business booking Monday-Friday 5% increase FY19 @ \$12.50 \$50/month	12.00	400.00		4,800.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013710 001-3710-6305 UNIFORMS		1.00	1,100.00		1,100.00 *
4 Employees: Annual update of City and Center branded shirts for events, work slacks for maintenance crew					
0013710 001-3710-6308 PRINTING		1.00	750.00		750.00 *
Letterhead, business cards, fliers for conventions, customer satisfaction surveys, rate cards, etc.					
0013710 001-3710-6309 LANDSCAPE					5,000.00
0013710 001-3710-6314- BUILDING SUPPLIES		11.00	20.00		9,440.00 *
Batteries for microphones		10.00	200.00		2,000.00
Floor Care Products including stripper and wax		12.00	510.00		6,120.00
Cleaning Supplies & Paper Products		1.00	1,100.00		1,100.00
Flourescent light bulb replacement					
0013710 001-3710-6326- SAFETY EQUIPMENT/SUPPLIES					250.00
TOTAL COLLEVILLE CENTER					209,938.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

3910 HUMAN RESOURCES

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013910 001-3910-6101 SALARIES					177,729.00
0013910 001-3910-6102- TEMPORARY HELP					12,480.00
0013910 001-3910-6105- SALARY SAVINGS					-3,582.00
0013910 001-3910-6141 FICA EXPENSE					14,671.00
0013910 001-3910-6142 GROUP HEALTH INSURANCE					25,268.00
0013910 001-3910-6143 WORKERS' COMPENSATION					305.00
0013910 001-3910-6145 UNEMPLOYMENT COMPENSATION					414.00
0013910 001-3910-6146 RETIREMENT					16,928.00
0013910 001-3910-6148 LONGEVITY PAY					1,338.00
0013910 001-3910-6206 TRAINING					9,425.00 *
HR Southwest Seminar - HR Director		1.00	1,000.00		1,000.00
Records Management Training from the Texas State Library and Archives Commission		1.00	1,000.00		1,000.00
Texas Public Risk Management (PRIMA) and Safety Conference		1.00	1,700.00		1,700.00
Tyler Technologies Conference for 1 HR staff member		1.00	3,000.00		3,000.00
Women in Govt - HR Analyst		1.00	100.00		100.00
Texas Municipal Retirement System (TMRS) City Correspondent Training - HR Director		1.00	100.00		100.00
Texas Municipal Human Resources Association (TMHRA) HR Nuts and Bolts Training - 1 HR Staff Member		1.00	225.00		225.00
Fort Worth Human Resources Management Association (FWHRMA) Employment Law Seminar - HR Director		1.00	250.00		250.00
Professional in Human Resources		1.00	450.00		450.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
(PHR) Certification Test - HR Analyst		2.00	800.00		1,600.00
Texas Municipal Human Resources Association (TMHRA) Annual Conference - HR Dir & HR Analyst					
0013910 001-3910-6207 PRE-EMPLOYMENT		1.00	75.00		75.00 *
Pre-employment screenings					75.00
0013910 001-3910-6208 ORGANIZATIONAL DEVELOPMENT		1.00	31,595.00		35,895.00 *
General Fund: \$35,895 (86%)					35,895.00
Utility Fund: \$5,843 (14%)					
TOTAL: \$41,738.00					
Administrative Asst Luncheon \$1,000					
Assistant's Roundtable (\$100x2) \$200					
Benefit Bid Ad \$75					
Chili Cookoff \$800					
EAP \$8,808					
Employee Picnic \$1,800					
Employee Recognition Future Programming \$3,000					
Field Appreciation Day \$1,000					
Flu Shots (\$25 x 65) \$1,625					
HR Specialist Business Mgmt Daily \$200					
In-Service Day \$10,000					
Leadership Team Retreat \$1,000					
NCTCOG Training Account \$1,000					
Onboarding Box Lunches \$500					
Recognition Certificate Booklets \$100					
Retirement Plaques \$555					
Team of Excellence Award Photos \$75					
Training \$10,000					
Increase In Service Day due to added department activities					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013910 001-3910-6209 DUES & SUBSCRIPTIONS					930.00 *
		2.00	75.00		150.00
Texas Municipal Human Resources Association (TMHRA) Membership Dues - HR Dir & HR Analyst		1.00	150.00		150.00
Dallas Human Resources Association - HR Director		2.00	250.00		500.00
Society for Human Resource Management (SHRM) Membership Dues - HR Dir & HR Analyst		1.00	75.00		130.00
0013910 001-3910-6226 MISC. CONTRACTUAL SERVICES					21,708.00 *
		1.00	35.00		35.00
ERS Annual Fee (Texas Social Security Program)		1.00	221.00		221.00
Texas Municipal Human Resources Association (MHRA) Luncheon		1.00	362.00		400.00
Subscription to Strategic Government Resources (SGR) job board website for advertising open positions. Increase of 10% from previous year		1.00	650.00		650.00
Labor Law Poster Compliance		1.00	5,000.00		5,000.00
Classification and Compensation Study Annual Updates to Pay Plan		1.00	14,795.00		15,402.00
Target Solution Training Software annual license (increase of 2% for software and increase in number of user accounts)					
0013910 001-3910-6301 OFFICE SUPPLIES					300.00 *
		1.00	300.00		300.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0013910 001-3910-6302 POSTAGE		1.00	120.00	120.00	120.00 *
0013910 001-3910-6303 OPERATING SUPPLIES		1.00	51.00	51.00	111.00 *
HR fax machine replacement cartridge		1.00	60.00	60.00	60.00
Misc					
0013910 001-3910-6305- UNIFORMS		1.00	85.00	85.00	85.00 *
Uniforms					
0013910 001-3910-6308 PRINTING		1.00	70.00	70.00	70.00 *
Printing; Business Cards					
TOTAL HUMAN RESOURCES				314,270.00	

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ACCOUNTS FOR:
GENERAL FUND

4110 MUNICIPAL COURT	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0014110 001-4110-6101 SALARIES					266,698.00
0014110 001-4110-6102 TEMPORARY HELP					2,000.00
0014110 001-4110-6105- SALARY SAVINGS					-5,557.00
0014110 001-4110-6141 FICA EXPENSE					24,337.00
0014110 001-4110-6142 GROUP HEALTH INSURANCE					63,070.00
0014110 001-4110-6143 WORKERS' COMPENSATION					947.00
0014110 001-4110-6145 UNEMPLOYMENT COMPENSATION					1,035.00
0014110 001-4110-6146 RETIREMENT					30,071.00
0014110 001-4110-6148 LONGEVITY PAY					3,315.00
0014110 001-4110-6152- ACCRUED LEAVE PAY					47,243.00
0014110 001-4110-6204- TRAVEL					2,000.00 *
TYLER TECHNOLOGIES CONFERENCE		1.00	2,000.00		2,000.00
0014110 001-4110-6206 TRAINING					1,940.00 *
4 REGISTRATIONS FOR TMCEC SEMINARS		4.00	50.00		200.00
TX MUNICIPAL COURT EDUCATION CENTER (TMCEC) - CONTINUING EDUCATION FOR 3 REQUIRED		3.00	100.00		300.00
CLERKS LEGISLATIVE UPDATE SEMINAR - DALLAS COURT ADMINISTRATOR AND CERTIFICATION TRAINING		2.00	100.00		200.00
LOCAL TRAINING FOR CERTIFIED CLERK		1.00	100.00		100.00
TMCEC TRAINING FOR COURT ADMINISTRATOR AND JUVENILE CASE MANAGER - AUSTIN - STATE MANDATORY		2.00	300.00		600.00
1 CLERK ATTEND THE NEW 32 HOUR TRAINING IN AUSTIN - REGISTRATION \$200, MILEAGE \$225		1.00	540.00		540.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0014110 001-4110-6209 DUES & SUBSCRIPTIONS					405.00 *
LEXIS NEXIS RISK SOLUTIONS - traffic law books		1.00	50.00		50.00
NORTH TEXAS COURT CLERKS ASSOCIATION - 5 employees		5.00	55.00		275.00
GOULDS LAW MANUAL UPDATE FOR JUDGE AND COURT STAFF		1.00	80.00		80.00
0014110 001-4110-6218- MUNICIPAL JUDGE					148,500.00
0014110 001-4110-6226 MISC. CONTRACTUAL SERVICES					3,377.00 *
SAFESITE - document storage		1.00	1,250.00		1,250.00
HIRED HANDS - translation services (foreign languages and sign language)		1.00	2,127.00		2,127.00
0014110 001-4110-6301 OFFICE SUPPLIES					1,000.00 *
DEPOSIT SLIPS AND BANK BAGS FOR DAILY DEPOSIT		1.00	100.00		100.00
STAPLES - 2 types of envelopes for court notification mailings		1.00	100.00		100.00
misc. office supplies		1.00	800.00		800.00
0014110 001-4110-6303 OPERATING SUPPLIES					7,668.00 *
OFFICE DEPOT - receipt printer ribbons		1.00	300.00		300.00
COLLEYVILLE - paper warrant issue		1.00	325.00		325.00
KELLER - paper warrant issue		1.00	325.00		325.00
SAFE SITE - document storage		1.00	500.00		500.00
STAPLES - envelopes for mailing (2 types)		1.00	518.00		518.00
STAPLES - mailing labels		1.00	600.00		600.00
OFFICE DEPOT - thermal paper		1.00	800.00		800.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
for payment receipts		1.00	1,200.00		1,200.00
CPI ONE POINT - copy paper		1.00	1,500.00		1,500.00
OFFICE DEPOT - ticket writer paper for PD		1.00	1,600.00		1,600.00
CPI ONE POINT - paper for letters, dockets, & complaints					
0014110 001-4110-6308 PRINTING		1.00	250.00		1,250.00 *
STEVE STRANGE - printing of letterhead / envelopes					250.00
KIT JONES INC - hard copy citations, warrant cards, and blue envelopes		1.00	1,000.00		1,000.00
 TOTAL MUNICIPAL COURT					599,299.00

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ACCOUNTS FOR:
GENERAL FUND

5110	FLEET SERVICES	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0015110	001-5110-6101 SALARIES					94,243.00
0015110	001-5110-6105- SALARY SAVINGS					-1,913.00
0015110	001-5110-6139 OVERTIME					1,575.00
0015110	001-5110-6141 FICA EXPENSE					7,316.00
0015110	001-5110-6142 GROUP HEALTH INSURANCE					25,268.00
0015110	001-5110-6143 WORKERS' COMPENSATION					1,414.00
0015110	001-5110-6145 UNEMPLOYMENT COMPENSATION					414.00
0015110	001-5110-6146 RETIREMENT					9,039.00
0015110	001-5110-6148 LONGEVITY PAY					1,365.00
0015110	001-5110-6206 TRAINING					1,350.00 *
	Mechanical and Diagnostic and Repair Training (2 Mechanics x 3 courses x \$94.95/course)		6.00	95.00		570.00
	Automotive Service Excellence (ASE) Certification Testing-Self-Study Program (2 Mechanics)		2.00	140.00		280.00
	Automotive Service Excellence (ASE) Master Certification Testing-Online Program (Fleet Manager)		1.00	500.00		500.00
0015110	001-5110-6207 PRE-EMPLOYMENT					100.00
0015110	001-5110-6209 DUES & SUBSCRIPTIONS					2,301.00 *
	CDL Renewal		1.00	60.00		60.00
	American Public Works Association (APWA) (Fleet Manager)		1.00	203.00		203.00
	National Association of Fleet Administrators (NAFA) Assoc. (Fleet Manager)		1.00	310.00		310.00
	Chilton's On-Line Repair Manuals Annual Subscription		1.00	1,728.00		1,728.00

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ACCOUNTS FOR:
GENERAL FUND

	Cost	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0015110	001-5110-6226- MISC. CONTRACTUAL SERVICES					
	Encore scan tool software (for tires)		1.00	700.00		2,568.00 *
						700.00
	Networkfleet GPS Monitoring		1.00	1,868.00		1,868.00
0015110	001-5110-6228 PROFESSIONAL MAINTENANCE					
	Service Parts Cleaner		5.00	135.00		675.00 *
						675.00
0015110	001-5110-6261 VEHICLE MAINTENANCE					
	Vehicles 302, 394, 507, 707, 891		1.00	2,050.00		2,050.00 *
						2,050.00
0015110	001-5110-6262 GAS AND OIL					
	Motor Pool Gas and Oil		1.00	3,675.00		8,700.00 *
						3,675.00
	All City Vehicles Bulk Oil		1.00	5,025.00		5,025.00
0015110	001-5110-6284 EQUIPMENT MAINTENANCE					
	Equipment 300, 303, 334		1.00	700.00		1,900.00 *
						700.00
	Back-up generator maintenance		1.00	1,200.00		1,200.00
0015110	001-5110-6305 UNIFORMS					
	Uniform Rental and Miscellaneous Clothing Supply (2 Fleet Personnel)		1.00	1,640.00		1,640.00 *
						1,640.00
0015110	001-5110-6313 SMALL TOOLS					1,150.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0015110 001-5110-6318 SHOP SUPPLIES		1.00	1,935.00		1,935.00 *
Various Shop Supplies					
0015110 001-5110-6326 SAFETY EQUIPMENT/SUPPLIES					900.00
0015110 001-5110-6360 MINOR OPERATING OUTLAY		.00	.00		22,000.00 *
A/C Recycler for 1234YF Freon New vehicles utilize 1234YF Freon, current equipment will not allow you to test, recycle, and recharge a vehicle that uses the new Freon.		.00	.00		7,000.00
KeyTrak Guardian Electronic Key System Customizable modular security solution that takes electronic key security to the next level by enabling you to manage multiple types of assets, such as satellite phones, global positioning systems, high-security keys, small equipment or access cards.		.00	.00		15,000.00
TOTAL FLEET SERVICES					185,990.00

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ACCOUNTS FOR:
GENERAL FUND

5710	FACILITY SERVICES	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0015710	001-5710-6101 SALARIES					125,729.00
0015710	001-5710-6105- SALARY SAVINGS					-3,372.00
0015710	001-5710-6139 OVERTIME					4,477.00
0015710	001-5710-6141 FICA EXPENSE					12,898.00
0015710	001-5710-6142 GROUP HEALTH INSURANCE					25,268.00
0015710	001-5710-6143 WORKERS' COMPENSATION					3,293.00
0015710	001-5710-6145 UNEMPLOYMENT COMPENSATION					414.00
0015710	001-5710-6146 RETIREMENT					15,936.00
0015710	001-5710-6148 LONGEVITY PAY					1,328.00
0015710	001-5710-6152 ACCRUED LEAVE PAY					36,467.00
0015710	001-5710-6204- TRAVEL					1,000.00 *
	Building Maintenance Seminars TBD (Facilities Manager and Building Maintenance Technician)		2.00	500.00		1,000.00
0015710	001-5710-6206- TRAINING					1,800.00 *
	HVAC Continuing Education (Facility Manager)		1.00	300.00		300.00
	Safety Training		1.00	500.00		500.00
	Vocational Training (Building Tech)		1.00	1,000.00		1,000.00
0015710	001-5710-6209- DUES & SUBSCRIPTIONS					100.00 *
	HVAC License (Facility Manager)		1.00	100.00		100.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0015710 001-5710-6226 MISC. CONTRACTUAL SERVICES					16,632.00 *
Networkfleet GPS Monitoring		1.00	312.00		312.00
Fountain Maintenance Agreement		1.00	16,320.00		16,320.00
0015710 001-5710-6261 VEHICLE MAINTENANCE					2,000.00 *
Vehicle 718		1.00	2,000.00		2,000.00
0015710 001-5710-6262 GAS AND OIL					1,200.00
0015710 001-5710-6285 BUILDING MAINT & SUPPLIES					339,175.00 *
City Hall/Library/Justice Center: Security Systems Maintenance and Supply		1.00	5,985.00		5,985.00
Fire Stations 1, 2 and 3: HVAC Maintenance: Repairs, Service, Replacement		1.00	6,300.00		6,300.00
City Hall/Library: Elevator Inspections and Maintenance Agreement		1.00	7,824.00		7,824.00
Senior Center: Cleaning and Janitorial (Non-Discretionary/Ongoing)		1.00	12,600.00		12,600.00
Fire Stations 1, 2 and 3: Miscellaneous Maintenance (general building repair, plumbing maintenance; backflow testing, etc.; includes Original Fire Station)		1.00	27,000.00		27,000.00
City Hall/Library/Justice Center: Miscellaneous Maintenance (thermostat zone controllers, hot water actuators not covered in blanket maintenance, fire station rollup door repairs, miscellaneous)		1.00	37,171.00		37,171.00
City Hall/Library/Justice Center: HVAC Maintenance & Repair		1.00	65,500.00		65,500.00
City Hall/Library/Justice		1.00	122,662.00		122,662.00

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**ACCOUNTS FOR:
 GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Center: Cleaning and Janitorial		1.00	260.00		260.00
Public Works Service Center: Pest Control		1.00	500.00		500.00
Misc Contracts: Light Bulb Disposal Contract		1.00	570.00		570.00
Senior Center: Pest Control		1.00	750.00		750.00
Senior Center: Fire Alarm Inspections and Monitoring		1.00	800.00		800.00
Fire Stations 1, 2 and 3: Pest Control		1.00	1,000.00		1,000.00
Library: Partition Door Service Plan		1.00	1,000.00		1,000.00
Senior Center: Door Service Plan		1.00	1,155.00		1,155.00
City Hall/Library/Justice Center: Backflow Testing		1.00	1,250.00		1,250.00
Senior Center: Miscellaneous Maintenance (paint, hardware, door closures, locksets, keys, etc.)		1.00	1,696.00		1,696.00
Library: Automatic Door Maintenance		1.00	3,000.00		3,000.00
Misc Contracts: Panic Button Monitoring		1.00	2,500.00		2,500.00
Bidault and Webb House: Miscellaneous Maintenance		1.00	2,550.00		2,550.00
Justice Center: Gate Maintenance Contract		1.00	2,790.00		2,790.00
Senior Center: HVAC Maintenance and Repair		1.00	5,000.00		5,000.00
Fire Stations 1, 2 and 3: Fire Alarm Inspections and Monitoring		1.00	4,500.00		4,500.00
City Hall/Library/Justice Center: Pest Control		1.00	4,161.00		4,161.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Fire Administration: Cleaning and Janitorial		1.00	4,200.00		4,200.00
City Hall/Library: Boiler Inspection and Maintenance		1.00	6,700.00		6,700.00
City Hall/Library/Justice Center: Fire Alarm Inspections and Monitoring		1.00	4,807.00		4,807.00
City Hall/Library/Justice Center: Floor Mats Contract		1.00	4,944.00		4,944.00
City Hall/Library/Justice Center: Window Cleaning					
0015710 001-5710-6303 OPERATING SUPPLIES		1.00	250.00		250.00 *
Tapes, Access Cards, etc.					250.00
0015710 001-5710-6305 UNIFORMS		1.00	300.00		300.00 *
Uniforms and Misc Clothing Supply (Building Technician, Facility Services Manager)					300.00
0015710 001-5710-6313 SMALL TOOLS					850.00
0015710 001-5710-6314- BUILDING SUPPLIES		1.00	5,000.00		15,000.00 *
Lighting Supplies/Bulbs (Fire Stations 1, 2 and 3)					5,000.00
Lighting Supplies (City Hall/Library/Justice Center)		1.00	10,000.00		10,000.00
0015710 001-5710-6326 SAFETY EQUIPMENT/SUPPLIES					450.00
TOTAL FACILITY SERVICES					601,195.00

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ACCOUNTS FOR:
GENERAL FUND

5910	INFORMATION SERVICES	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0015910	001-5910-6101 SALARIES					263,226.00
0015910	001-5910-6102- TEMPORARY HELP					35,000.00
0015910	001-5910-6105- SALARY SAVINGS					-5,402.00
0015910	001-5910-6139 OVERTIME					721.00
0015910	001-5910-6141 FICA EXPENSE					20,665.00
0015910	001-5910-6142 GROUP HEALTH INSURANCE					25,268.00
0015910	001-5910-6143 WORKERS' COMPENSATION					430.00
0015910	001-5910-6145 UNEMPLOYMENT COMPENSATION					1,035.00
0015910	001-5910-6146 RETIREMENT					19,638.00
0015910	001-5910-6148 LONGEVITY PAY					1,553.00
0015910	001-5910-6152- ACCRUED LEAVE PAY					5,316.00
0015910	001-5910-6204 TRAVEL					1,860.00 *
	Texas Association of Governmental Information Managers (TAGITM) Hotel		1.00	580.00		580.00
	Mileage Re-imbursement for travel and exp.		1.00	850.00		650.00
	Per Diem for Training & Conference		1.00	630.00		630.00
0015910	001-5910-6206 TRAINING					28,595.00 *
	SYSTEM Admin -- Home Infrastructure Provisioning with System Center Virtual Machine Manager (M10981)		1.00	2,995.00		2,995.00
	Installation, Storage, and Compute with Windows Server 2019 (M20740)		1.00	3,095.00		3,095.00
	Administering Windows Server 2019 (M20411).		1.00	3,095.00		3,095.00
	SYSTEM Admin -- Deploying System Center 2019		1.00	3,095.00		3,095.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Configuration Manager (M10748)		1.00	3,495.00		3,495.00
CB Nuggets-Online Training for DTS staff		1.00	3,595.00		3,595.00
ISM Mgr. CISCO ICND1 v3.0 - Interconnecting Cisco Networking Devices		1.00	3,595.00		3,595.00
ISM Manager-- ICND2 v3.0 - Interconnecting Cisco Networking Devices, Part 2		1.00	5,630.00		5,630.00
City Staff- Individual Security Training KNOWB-4					
0015910 001-5910-6209 DUES & SUBSCRIPTIONS		2.00	140.00		1,025.00 *
TX Assoc. of Govt. Info. Tech Mgrs. (TAGITM)		1.00	150.00		280.00
Texas Association of State systems for Computing and Communications		1.00	595.00		150.00
TAGITM Conference Fee					595.00
0015910 001-5910-6225 COMPUTER SERVICES		1.00	588.00		33,029.00 *
Police CID aircard added 3 CID and 2 SRU aircards					3,528.00
PD-Code Enforcement Aircard Assistant Chief Aircard		1.00	588.00		1,176.00
Parks Maintenance- Time Warner Cable Fees \$82.99 Monthly Monthly went up to \$99.00		1.00	1,002.00		1,188.00
Internet redundancy on-going cost		1.00	2,400.00		2,400.00
Library-TLC 1 epson Printer supplies		1.00	79.00		79.00
Fire-Operations		1.00	550.00		550.00

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**CITY OF COLLEYVILLE
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PROJECTION: 20211 FY 2021 Operating Budget
**ACCOUNTS FOR:
 GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Fire Check software maintenance					
FireCheckoff.com		4.00	588.00		2,352.00
Building inspection 4 Aircards (\$49.00 monthly)		1.00	588.00		588.00
Fire-EMS Aircard		12.00	588.00		7,056.00
Fire-Operations Verizon Aircards 12 vehicles total		1.00	588.00		588.00
Fire-Prevention Verizon Aircard		23.00	588.00		13,524.00
Aircards for laptops in patrol/unmarked cars					
0015910 001-5910-6226 MISC. CONTRACTUAL SERVICES		70.00	12.50		270,107.00 *
Fire-Active 911		12.00	90.00		875.00
American Answering Services (City ISM 24/7 on-call answering service)		1.00	550.00		1,400.00
Haligan - Daily Apparatus Maintenance		1.00	840.00		840.00
Fleet- Vehicle Maintenance DB software Annual Maintenance		1.00	17,800.00		17,800.00
Swagit online Webcast annual agreement		1.00	18,890.00		18,890.00
Laserfiche: Enterprise Rio Lic. - 50 concurrent users					
DocumentImagingSystemincludes: LaserficheRIOSystem LFRioNamedFullUserqty52 LFRioRecordsManagementUsersqty52 LFRioScanConnectqty1 LFRioPilotPublicPortallicenseqty1 GeoDocsqty1 DocuNavNavigatorqty1 DocuNavAutoFileqty1		1.00	24,912.00		24,912.00
Microsoft-- Server					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Lic/Office/Exchange/Sharepoint					
2019- 4 X MS Server 2016 DC-\$6228.00		1.00	25,400.00		26,416.00
Finance-Munis ERP annual Maintenance Contract		2.00	1,234.00		2,468.00
Engineering- AutoCad Maintenance		1.00	1,299.00		1,299.00
HOSTMONITOR Service- network monitoring software		1.00	1,716.00		1,716.00
Tyler Unlimited Client Access Maintenance		1.00	1,960.00		2,038.00
Netbrain Annual Maintenance-network monitoring		1.00	2,500.00		2,500.00
CRW-GIS TRAK Annual Maintenance		1.00	3,000.00		3,000.00
Gov Connection (CALL ON COLLEYVILLE) Customer Response Module (CRM) Hosting		1.00	3,100.00		3,100.00
Digital cloud fax model		1.00	3,900.00		3,900.00
Barracuda email Archiver		1.00	4,200.00		4,200.00
VMWARE View Desktop Annual Contract		1.00	4,600.00		4,600.00
Barracuda Spam Filter		1.00	4,850.00		5,300.00
Ocularis camera maintenance starting after original 3yr contract over.		1.00	5,100.00		5,100.00
Barracuda OFF-site Backup system		1.00	5,308.00		5,308.00
FIRE-Emergency Reporing Software Maintenance					
Reporting Systems INC. Added Service		1.00	5,379.00		5,379.00
Finance -Tyler Overflow		1.00	5,380.00		6,306.00
Blade chassis support					
SERVICE IT direct					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
Landguard annual cost- network vulnerability assessment tool		1.00	6,600.00		6,600.00
NeoGov maintenance contract (applicant tracking software)		1.00	6,800.00		6,800.00
Agenda management Software (CIVIC PLUS)		1.00	7,140.00		7,140.00
CRW Offsite (IVR) software as a service (SAAS)		1.00	7,400.00		7,400.00
VMWARE Support Contract		1.00	8,070.00		8,070.00
Munis Disaster Recovery		1.00	11,100.00		11,544.00
Digitizing documents to laserfiche annual funding		1.00	12,000.00		12,000.00
Munis Operating System and Database Administration (OSDBA) Support and DR site		1.00	13,000.00		13,520.00
CRW permitting software Annual Maintenance Contract		1.00	17,300.00		17,300.00
Crew Sense (Fire Scheduling)		1.00	4,556.00		4,556.00
Backup system for WatchGuard Video recording station		1.00	1,750.00		1,750.00
Security vulnerability and penetration test		1.00	25,000.00		25,000.00
0015910 001-5910-6240 CELL PHONES					588.00 *
ISM Aircard		1.00	588.00		588.00
0015910 001-5910-6246 OFFICE EQUIP & MAINTENANCE					33,384.00 *
UPS Annual Battery replacement City Hall		1.00	2,184.00		2,184.00
Council Chamber Projector bulbs for overheads		1.00	3,200.00		3,200.00
A/V Equipment City Hall, Library, and Colleyville Center Repair and maint. of equipment (break/fix annual budget)		1.00	22,100.00		28,000.00

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ACCOUNTS FOR:
GENERAL FUND

This is the average this line
 item has been over the last
 two years

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0015910 001-5910-6261 VEHICLE MAINTENANCE		1.00	878.00	878.00 *	878.00
2005 Ford Expedition maintenance					
0015910 001-5910-6262 GAS AND OIL		1.00	500.00	500.00 *	500.00
2005 Ford Expedition Gas/Oil					
0015910 001-5910-6301 OFFICE SUPPLIES					50.00
0015910 001-5910-6302 POSTAGE		1.00	500.00	500.00 *	500.00
Shipping for Equipment returns					
0015910 001-5910-6305 UNIFORMS		16.00	45.00	900.00 *	900.00
staff shirts					
Added part-time staff					
0015910 001-5910-6312 COMPUTER SUPPLIES		1.00	1,500.00	9,105.00 *	1,500.00
Miscellaneous Computer Supplies		1.00	7,605.00		7,605.00
Toner/Ink for printers city-wide					
0015910 001-5910-6360 MINOR OPERATING OUTLAY		6.00	843.00	17,058.00 *	5,058.00
Cradlepoint Wireless Routers in PD/FD Vehicles					
backup system for watchguard video recording station		1.00	12,000.00		12,000.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0015910 001-5910-6809- TRANSFER TO CABLE/CAP EQUIP

VENDOR	QUANTITY	UNIT COST	2021	Proposed
	1.00	117,000.00		117,000.00 *

Annual transfer to the Vehicle
 & Equipment Replacement Fund
 for technology replacement.

Includes: laptops, desktops,
 monitors, phones, security
 cameras, switches, servers, and
 iPads

TOTAL INFORMATION SERVICES

882,029.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND
 5920 IS GIS

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0015920 001-5920-6101 SALARIES					11,927.00
0015920 001-5920-6105- SALARY SAVINGS					-239.00
0015920 001-5920-6141 FICA EXPENSE					915.00
0015920 001-5920-6142 GROUP HEALTH INSURANCE					1,769.00
0015920 001-5920-6143 WORKERS' COMPENSATION					19.00
0015920 001-5920-6145 UNEMPLOYMENT COMPENSATION					29.00
0015920 001-5920-6146 RETIREMENT					1,130.00
0015920 001-5920-6148 LONGEVITY PAY					32.00
0015920 001-5920-6204- TRAVEL					2,626.00 *
Esri World User Conference		1.00	1,550.00		2,176.00
Hotel					
Annual San Diego, CA					
adjusted airfare, hotel and meals					
Mileage reimbursement		1.00	450.00		450.00
0015920 001-5920-6206 TRAINING					8,995.00 *
Microsoft Sharepoint Training		1.00	3,995.00		3,995.00
ESRI Training		1.00	5,000.00		5,000.00
0015920 001-5920-6209- DUES & SUBSCRIPTIONS					65.00 *
Southcentral ARC user group (SCUAG)		1.00	65.00		65.00
0015920 001-5920-6226 MISC. CONTRACTUAL SERVICES					39,961.00 *
Plotter Maintenance		1.00	1,131.00		1,131.00
GPS Service-Annual Service Agreement		1.00	1,230.00		1,230.00
Trimble Software					
Nexus Viewer maintenance-		1.00	3,800.00		3,800.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
online map viewing		1.00	4,000.00		4,000.00
Development Services-Application Service Consulting		1.00	4,800.00		4,800.00
I-Communities NCTCOG-Annual Maintenance agreement		1.00	25,000.00		25,000.00
Enterprise License Agreement (ESRI)					
0015920 001-5920-6301 OFFICE SUPPLIES					5,430.00 *
Plotter Paper Rolls 36"		4.00	100.00		400.00
Outside Plotter Prints larger than 36"		1.00	780.00		780.00
Plotter Ink		2.00	1,250.00		2,500.00
Office Supplies - Printing and Binding (Map Books)		1.00	1,750.00		1,750.00
0015920 001-5920-6305 UNIFORMS					90.00 *
staff shirts		1.00	90.00		90.00
TOTAL IS GIS					72,749.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

6310 CAPITAL EQUIPMENT RESERVE

0016310 001-6310-6810 CAPITAL EQUIPMENT RESERVE

Fire Apparatus replacement
 program

Vehicle and Capital Equipment
 Replacement

VENDOR	QUANTITY	UNIT COST	2021	Proposed
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1.00

150,000.00

371,000.00 *
 150,000.00

1.00

221,000.00

221,000.00

TOTAL CAPITAL EQUIPMENT RESERVE

371,000.00

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

9999 NON-DEPARTMENTAL

		VENDOR	QUANTITY	UNIT COST	2021	Proposed
0019999	001-9999-6203- INSURANCE SHARE					
	Property and liability insurance for the General Fund (68% to General Fund) - anticipated 15% FY2019 increase		1.00	170,000.00		170,000.00 *
						170,000.00
0019999	001-9999-6234- CREDIT CARD CONV FEES					20,000.00
0019999	001-9999-6238- ELECTRICITY					335,000.00 *
	TCAP projections based on historical usage and lower prices in new contract beginning mid-FY2017		1.00	335,000.00		335,000.00
0019999	001-9999-6241- TELEPHONE					150,000.00 *
	AT&T bill- \$2,000 per month		12.00	2,000.00		24,000.00
	Time Warner- PRIs		12.00	7,000.00		84,000.00
	Moves/Adds/Changes city-wide phone system		1.00	13,500.00		13,500.00
	SmartNet contract- annual maintenance fee for new phone equipment		1.00	17,000.00		17,000.00
	Anticipated collective increase for FY21		1.00	11,500.00		11,500.00
0019999	001-9999-6246- OFFICE EQUIP & MAINTENANCE					45,000.00 *
	Lease of Copiers and Maintenance (General Fund Portion)		1.00	45,000.00		45,000.00
0019999	001-9999-6248- GAS					30,000.00 *
			1.00	30,000.00		30,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0019999 001-9999-6251- T.R.A. WATER		1.00	210,000.00	210,000.00	210,000.00 *
General Fund to pay the Utility Fund for City water use					
0019999 001-9999-6281- COMMUNICATIONS MAINTENANCE		1.00	137,465.00	137,465.00	137,465.00 *
Radio and radio tower expenses					
0019999 001-9999-6302- POSTAGE				15,880.00	
TOTAL NON-DEPARTMENTAL				1,113,345.00	
TOTAL GENERAL FUND		49,077,093.14			

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0000	UNDEFINED				
0020000	002-0000-5716	EARNED INTEREST			60,000.00
0020000	002-0000-5719	MISCELLANEOUS			15,000.00
0020000	002-0000-5817	WATER REVENUE-BASE RATE			1,877,232.00
0020000	002-0000-5818	SEWER REVENUE-BASE RATE			1,328,639.00
0020000	002-0000-5821	SEWER INSTALLATION			15,000.00
0020000	002-0000-5822	WATER INSTALLATION			42,000.00
0020000	002-0000-5823-	WATER REVENUE-VOLUME RATE			10,655,279.00
0020000	002-0000-5824-	SEWER REVENUE-VOLUME RATE			3,620,785.00
0020000	002-0000-5827	ENGINEERING & DEVELOP CHARGES			5,000.00
0020000	002-0000-5833	PENALTIES			200,000.00
TOTAL UNDEFINED					17,818,935.00

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ACCOUNTS FOR:
UTILITY FUND

2010 UTILITY BILLING

		VENDOR	QUANTITY	UNIT COST	2021	Proposed
0022010	002-2010-6101	SALARIES				188,071.00
0022010	002-2010-6139	OVERTIME				1,271.00
0022010	002-2010-6141	FICA EXPENSE				14,685.00
0022010	002-2010-6142	GROUP HEALTH INSURANCE				50,536.00
0022010	002-2010-6143	WORKERS' COMPENSATION				306.00
0022010	002-2010-6145	UNEMPLOYMENT COMPENSATION				828.00
0022010	002-2010-6146	RETIREMENT				18,143.00
0022010	002-2010-6148	LONGEVITY PAY				1,988.00
0022010	002-2010-6152	ACCRUED LEAVE PAY				1,855.00
0022010	002-2010-6204-	TRAVEL				4,000.00 *
		Utility Billing Supervisor and Analyst - Tyler Technologies Conference 2020	2.00	2,000.00		4,000.00
0022010	002-2010-6206-	TRAINING				6,198.00 *
		Training Class TBD for utility billing staff	2.00	99.00		198.00
		MUNIS AND OTHER SOFTWARE TRAINING AND ENHANCEMENTS. (EXAMPLES MUNIS SELF-SERVICE, CRYSTAL REPORTS)	1.00	6,000.00		6,000.00
0022010	002-2010-6221	AUDIT				30,081.00 *
		GFOA - REVIEW FEE FOR PAFR AWARD (SPLIT 50/50 WITH FINANCE)	1.00	225.00		225.00
		GFOA - REVIEW FEE FOR CAFR AWARD (SPLIT 50/50 WITH FINANCE)	1.00	253.00		253.00
		ANNUAL AUDIT (Utility Fund Portion)	1.00	28,568.00		29,603.00

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ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0022010 002-2010-6225 COMPUTER SERVICES					31,871.00 *
Core & Main (Insight) Trimble Hand Held Meter Reading Yearly Maintenance		4.00	691.00		3,040.40
Munis Support & Update Licensing - IVR Gateway		1.00	849.00		849.00
Core & Main (INSIGHT) Billing/Meter Reading Software Yearly Maintenance Contract		1.00	2,079.00		2,286.90
Munis ERP Financial Suite Annual Maintenance Contract		1.00	24,706.00		25,694.70
0022010 002-2010-6226 MISC. CONTRACTUAL SERVICES					43,800.00 *
Infosend Outsource Printing / Mailing of Utility Bills/Insert PDF File		1.00	43,800.00		43,800.00
\$15,300 added in FY21 based on anticipated absorption of \$1.95/ACH, averaging an estimated 500 per month (25% using eBill and 25% using SMS text bill).					
0022010 002-2010-6233 BANK SERVICE CHARGES					7,492.00 *
Wells Fargo - check clearing/deposit posting (70 % split with General Fund)		1.00	3,742.00		3,742.00
GARD CL SW - courier charges armored delivery (70% - 30% to General Fund)		1.00	3,750.00		3,750.00
0022010 002-2010-6246 OFFICE EQUIP & MAINTENANCE					1,753.00 *
Automatic Letter Opener Annual Contract		1.00	200.00		200.00
Shredder Maintenance Cleaning/Maintenance		1.00	695.00		695.00
Two replacement charging cradles for meter readers. These are one-time for FY21.		2.00	429.00		858.00

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ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0022010 002-2010-6285 BUILDING MAINT & SUPPLIES					
		1.00	7,807.00		7,807.00 *
	ORIENTAL BLDG SERVICES - Janitorial Service 1/6 of City Hall				7,807.00
0022010 002-2010-6301 OFFICE SUPPLIES					
		1.00	670.00		670.00 *
	STAPLES - misc supplies				670.00
0022010 002-2010-6302 POSTAGE					
		1.00	2,700.00		53,808.00 *
	PURCHASE POWER - postage for meter				2,700.00
		1.00	50,958.00		50,958.00
	Infosend - metered postage Utility Bills				
		1.00	150.00		150.00
	USPS - P.O.Box Rental for Box 1016 Return Address for Utility Bills				
0022010 002-2010-6303 OPERATING SUPPLIES					
		1.00	55.00		1,675.00 *
	STEVE STRANGE - forms				55.00
		1.00	120.00		120.00
	Deposit Slips 50 per book @\$4.79 x 7 books = 33.00 Deposit Bags 100 per box @\$21.80 x 4 boxes = 87.00				
		1.00	250.00		250.00
	PRINTING SYSTEMS INC - notices/forms				
		1.00	500.00		500.00
	CPI ONE POINT - copy paper				
		1.00	750.00		750.00
	STAPLES - misc supplies				
0022010 002-2010-6308 PRINTING					
		200.00	1.70		790.00 *
	1/2 of the cost for printing the PAFR (400 copies @ \$1.7 each)				340.00
		1.00	450.00		450.00
	STEVE STRANGE - deposit books, letter head & envelopes				

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ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0022010 002-2010-6312 COMPUTER SUPPLIES					1,629.00 *
STAPLES - HP Laser Printers - toner/supplies		1.00	1,629.00		1,629.00
TOTAL UTILITY BILLING					469,257.00

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ACCOUNTS FOR:
UTILITY FUND
 5920 IS GIS

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0025920 002-5920-6101- SALARIES					55,378.00
0025920 002-5920-6141- FICA EXPENSE					4,248.00
0025920 002-5920-6142- GROUP HEALTH INSURANCE					8,212.00
0025920 002-5920-6143- WORKERS' COMPENSATION					88.00
0025920 002-5920-6145- UNEMPLOYMENT COMPENSATION					135.00
0025920 002-5920-6146- RETIREMENT					5,249.00
0025920 002-5920-6148- LONGEVITY PAY					150.00
TOTAL IS GIS					73,460.00

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ACCOUNTS FOR:
UTILITY FUND

6110	UTILITY OPERATIONS WATER	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0026110	002-6110-6101 SALARIES					275,962.00
0026110	002-6110-6135 STANDBY PAY					3,006.00
0026110	002-6110-6139 OVERTIME					18,105.00
0026110	002-6110-6141 FICA EXPENSE					23,561.00
0026110	002-6110-6142 GROUP HEALTH INSURANCE					75,805.00
0026110	002-6110-6143 WORKERS' COMPENSATION					5,042.00
0026110	002-6110-6145 UNEMPLOYMENT COMPENSATION					1,242.00
0026110	002-6110-6146 RETIREMENT					29,114.00
0026110	002-6110-6147 INCENTIVE PAY					600.00
0026110	002-6110-6148 LONGEVITY PAY					3,580.00
0026110	002-6110-6152 ACCRUED LEAVE PAY					6,656.00
0026110	002-6110-6206 TRAINING					5,510.00 *
	Work Zone Safety (7 FTE's)		7.00	200.00		1,400.00
	NCTCOG Water Courses		4.00	300.00		1,200.00
	Texas A&M Engineering Extension Service (TEEX) Training (6 FTE's)		6.00	385.00		2,310.00
	Backflow Training Course		1.00	600.00		600.00
0026110	002-6110-6207 PRE-EMPLOYMENT					647.00
0026110	002-6110-6209 DUES & SUBSCRIPTIONS					1,923.00 *
	Texas Water Utilities Association (TWUA) (3 Equipment Operators & Water and Wastewater Supervisor)		4.00	100.00		400.00
	Backflow Prevention Assembly Tester (Water and Wastewater Supervisor)		1.00	330.00		330.00
	Water License Renewal (Superintendent, Manager, Equipment Operator)		1.00	330.00		330.00

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ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
	American Water Works Association (Division)	1.00	752.00		752.00
	Customer Service Inspector (Water/Wastewater Manager)	1.00	111.00		111.00
0026110 002-6110-6226 MISC. CONTRACTUAL SERVICES					38,190.00 *
	DART ROW Agreement 980501 (12' waterline 790' W of John McCain)	1.00	300.00		300.00
	DART ROW Agreement 991004 (8" waterline 1,980' W of John McCain)	1.00	300.00		300.00
	Networkfleet GPS Monitoring	1.00	1,246.00		1,246.00
	DART ROW Agreement 221210 (12" Waterline Pleasant Run)	1.00	1,800.00		1,800.00
	VueWorks Asset Management Software Subscription	1.00	6,000.00		6,000.00
	SCADA Maintenance	1.00	3,000.00		3,000.00
	Mowing Services	1.00	9,000.00		9,000.00
	DART ROW Agreement 200791 (16" Water Line)	1.00	16,544.00		16,544.00
0026110 002-6110-6231 LEGAL ADVERTISING					100.00
0026110 002-6110-6240 CELL PHONES					990.00 *
	Two (2) After-Hour Cell Phones	1.00	990.00		990.00
0026110 002-6110-6245 EQUIPMENT RENTAL					1,500.00 *
	Emergency Rental of Pumps and Equipment	1.00	1,500.00		1,500.00

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ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0026110 002-6110-6251 T.R.A. WATER				10,655,279.00 *	
FY 2020 estimated TRA debt service		1.00	3,926,850.00	3,926,850.00	
FY 2020 estimated TRA volumetric charges		1.00	6,728,429.00	6,728,429.00	
0026110 002-6110-6253 WATER SAMPLES				16,000.00 *	
Water samples for water quality testing		1.00	16,000.00	16,000.00	
0026110 002-6110-6261 VEHICLE MAINTENANCE				4,000.00 *	
Vehicles 678, 811, 822, and 883		1.00	4,000.00	4,000.00	
0026110 002-6110-6262 GAS AND OIL				12,950.00	
0026110 002-6110-6274 METER MAINT AND TESTING				500.00	
0026110 002-6110-6284 EQUIPMENT MAINTENANCE				8,000.00 *	
Equipment 810, 883, 884 885, 897		1.00	8,000.00	8,000.00	
0026110 002-6110-6296 WATER LICENSING FEE				25,000.00 *	
TCEQ fee for water system at \$2.45 per connection		1.00	25,000.00	25,000.00	
0026110 002-6110-6302 POSTAGE				2,000.00	
0026110 002-6110-6304 CHEMICALS				10,000.00	
0026110 002-6110-6305 UNIFORMS				5,740.00 *	
Uniform Rental and Miscellaneous Clothing Supply (7 Water Crew Personnel)		1.00	5,740.00	5,740.00	

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ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0026110 002-6110-6308 PRINTING					3,300.00 *
Printing of door hangers		1.00	300.00		300.00
Water Quality Report		1.00	3,000.00		3,000.00
0026110 002-6110-6313 SMALL TOOLS					3,400.00
0026110 002-6110-6324 REPAIR & MAINTENANCE					107,219.00 *
Water and Pipe Supplies		1.00	3,560.00		3,560.00
Pump Maintenance		1.00	10,000.00		10,000.00
Storage System Maintenance		1.00	13,750.00		13,750.00
LD Lockett Pump Maintenance		1.00	20,000.00		20,000.00
Water System Maintenance		1.00	59,909.00		59,909.00
0026110 002-6110-6360 MINOR OPERATING OUTLAY					25,000.00 *
Installation of heaters at the LD Lockett Pump Station		.00	.00		25,000.00
Staff currently utilizes space heaters during periods of extreme cold to try to keep the facility warm.					
0026110 002-6110-6654 WATER METER & FIRE PLUGS					75,000.00 *
Water meters and fire hydrants		1.00	75,000.00		75,000.00
TOTAL UTILITY OPERATIONS WATER					11,444,921.00

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ACCOUNTS FOR:
UTILITY FUND

6120	UTILITY OPERATIONS WASTEWATER	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0026120	002-6120-6101 SALARIES					156,887.00
0026120	002-6120-6105- SALARY SAVINGS					-2,568.00
0026120	002-6120-6135 STANDBY PAY					2,879.00
0026120	002-6120-6139 OVERTIME					17,141.00
0026120	002-6120-6141 FICA EXPENSE					13,883.00
0026120	002-6120-6142 GROUP HEALTH INSURANCE					50,536.00
0026120	002-6120-6143 WORKERS' COMPENSATION					5,032.00
0026120	002-6120-6145 UNEMPLOYMENT COMPENSATION					828.00
0026120	002-6120-6146 RETIREMENT					17,153.00
0026120	002-6120-6148 LONGEVITY PAY					2,598.00
0026120	002-6120-6152 ACCRUED LEAVE PAY					1,930.00
0026120	002-6120-6206 TRAINING					3,305.00 *
	Work Zone Safety (3 FTE's)		3.00	200.00		600.00
	NCTCOG Wastewater Courses		4.00	300.00		1,200.00
	Supervisory Training (Water and Wastewater Supervisor)		1.00	350.00		350.00
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		3.00	385.00		1,155.00
0026120	002-6120-6207 PRE-EMPLOYMENT					367.00
0026120	002-6120-6209 DUES & SUBSCRIPTIONS					2,263.00 *
	American Water Works Association (Division)		1.00	752.00		752.00
	NCTCOG Wastewater Program		1.00	1,400.00		1,400.00
	Wastewater License Renewal		1.00	111.00		111.00

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ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0026120 002-6120-6226 MISC. CONTRACTUAL SERVICES					8,517.00 *
Networkfleet GPS Monitoring		1.00	1,557.00		1,557.00
Leasing/Repair of Air Monitors (Q-Rae)		1.00	1,960.00		1,960.00
VueWorks Asset Management Software Subscription		1.00	5,000.00		5,000.00
0026120 002-6120-6252 T.R.A. SEWER					3,620,785.00 *
FY 2020 estimate for TRA wastewater flows and debt		1.00	3,620,785.00		3,620,785.00
0026120 002-6120-6261 VEHICLE MAINTENANCE					1,500.00 *
Vehicle 892		1.00	1,500.00		1,500.00
0026120 002-6120-6262 GAS AND OIL					10,300.00
0026120 002-6120-6284 EQUIPMENT MAINTENANCE					16,000.00 *
Maintenance of Camera Equipment		1.00	1,000.00		1,000.00
Equipment 802, 803, 819, 820, 823, 823T, 820AB, 893T, and 898		1.00	15,000.00		15,000.00
0026120 002-6120-6304 CHEMICALS					15,000.00 *
Chemicals for Wastewater System		1.00	6,000.00		6,000.00
Chemicals for Overland Trail Lift Station		1.00	9,000.00		9,000.00
0026120 002-6120-6305 UNIFORMS					3,280.00 *
Uniform Rental and Miscellaneous Clothing Supply (3 Wastewater Crew Personnel)		1.00	3,280.00		3,280.00

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ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0026120 002-6120-6313 SMALL TOOLS					2,000.00
0026120 002-6120-6324 REPAIR & MAINTENANCE					38,821.00 *
Sewer Pipe Supply		1.00	2,000.00		2,000.00
Lift Station and Pump Maintenance		1.00	6,000.00		6,000.00
Wastewater System Maintenance		1.00	30,821.00		30,821.00
0026120 002-6120-6326 SAFETY EQUIPMENT/SUPPLIES					500.00
TOTAL UTILITY OPERATIONS WASTEWATER					3,988,937.00

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ACCOUNTS FOR:
UTILITY FUND

6130 UTILITY SUPPORT

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0026130 002-6130-6101 SALARIES					784,182.00
0026130 002-6130-6135 STANDBY PAY					2,503.00
0026130 002-6130-6139 OVERTIME					20,090.00
0026130 002-6130-6141 FICA EXPENSE					62,537.00
0026130 002-6130-6142 GROUP HEALTH INSURANCE					147,819.00
0026130 002-6130-6143 WORKERS' COMPENSATION					5,252.00
0026130 002-6130-6145 UNEMPLOYMENT COMPENSATION					2,381.00
0026130 002-6130-6146 RETIREMENT					77,271.00
0026130 002-6130-6147 INCENTIVE PAY					1,800.00
0026130 002-6130-6148 LONGEVITY PAY					6,187.00
0026130 002-6130-6152 ACCRUED LEAVE PAY					2,565.00
0026130 002-6130-6206 TRAINING					7,030.00 *
		1.00	385.00		385.00
Pump and Motor Maintenance (Pump Maintenance Operator)		1.00	500.00		500.00
Certified Floodplain Manager Training (Project Engineer)		1.00	600.00		600.00
Work Zone Safety (3 FTE's)		1.00	1,000.00		1,000.00
Texas Public Works Association (TPWA) Short Course (Project Engineer)		1.00	1,155.00		1,155.00
Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		1.00	1,170.00		1,170.00
Public Works Road-E-0 45% of \$2,600 cost		1.00	1,250.00		1,250.00
Texas American Water Works Association (AWWA) Annual Conference - "Texas Water" (Water and Wastewater Maintenance and Operations Manager)		1.00	200.00		200.00
Texas Public Works Association					

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ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
(TPWA) Local Training Functions (Project Engineer)		1.00	290.00		290.00
Texas Water Laws and Regulations (Project Engineer)		1.00	480.00		480.00
Texas Water Utilities Association (TWUA) Regional School (PW Director/2 Managers)					
0026130 002-6130-6207 PRE-EMPLOYMENT					201.00
0026130 002-6130-6208 ORGANIZATIONAL DEVELOPMENT		1.00	1,000.00		6,121.00 *
Departmental Development		1.00	5,121.00		1,000.00
Organizational Development					5,121.00
0026130 002-6130-6209 DUES & SUBSCRIPTIONS		1.00	40.00		4,451.00 *
P.E. Renewal (Project Engineer)		1.00	90.00		40.00
Certified Floodplain Manager (Project Engineer)		4.00	110.00		90.00
Texas Water Utilities Association (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator, and Meter Services Worker)		2.00	110.00		440.00
Wastewater License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		2.00	110.00		220.00
Water License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		4.00	202.50		220.00
APWA (Water and Wastewater Maintenance and Operations Manager, Project Engineer, Water and Wastewater Supervisor)		1.00	2,631.00		810.00
Regional Public Works Program (1/2 cost)					2,631.00

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ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0026130 002-6130-6225 COMPUTER SERVICES					6,020.00 *
WI-FI Cards for Field Connectivity- monthly charge		12.00	85.00		1,020.00
CRM Software (1/3 here; 1/3 drainage; 1/3 ISM)		1.00	2,000.00		2,000.00
SCADA Wonderware Software Maintenance		1.00	3,000.00		3,000.00
0026130 002-6130-6226- MISC. CONTRACTUAL SERVICES					21,869.00 *
Networkfleet GPS Monitoring		1.00	1,869.00		1,869.00
Establish a Council Contingency budget for the Utility Fund for emergencies or unanticipated work needed		1.00	20,000.00		20,000.00
0026130 002-6130-6246 OFFICE EQUIP & MAINTENANCE					1,840.00 *
Office Equipment & Maintenance		1.00	1,840.00		1,840.00
0026130 002-6130-6261 VEHICLE MAINTENANCE					4,000.00 *
Vehicles 620, 807, 815, 817, 881, and 899		1.00	4,000.00		4,000.00
0026130 002-6130-6262 GAS AND OIL					16,350.00
0026130 002-6130-6284 EQUIPMENT MAINTENANCE					400.00 *
Equipment 813 and 823		1.00	400.00		400.00
0026130 002-6130-6285 BUILDING MAINT & SUPPLIES					10,765.00 *
Floor Mats Contract (55% of \$1,351)		1.00	745.00		745.00
Misc Repairs of Service Center (55% of \$6,000)		1.00	3,300.00		3,300.00
Custodial Contract for Public Works Service Center (55% of \$12,220)		1.00	6,720.00		6,720.00

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ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0026130 002-6130-6287 PROPERTY MAINTENANCE					3,000.00 *
Water tower restroom maintenance and water tank landscape maintenance		1.00	3,000.00		3,000.00
0026130 002-6130-6301 OFFICE SUPPLIES					1,800.00
0026130 002-6130-6303 OPERATING SUPPLIES					900.00
0026130 002-6130-6305 UNIFORMS					4,920.00 *
Uniform Rental and Miscellaneous Clothing Supply (5 Utility Support Personnel)		1.00	4,920.00		4,920.00
0026130 002-6130-6308 PRINTING					485.00
0026130 002-6130-6313 SMALL TOOLS					2,000.00
0026130 002-6130-6314- BUILDING SUPPLIES					705.00 *
Paper Supplies for Service Center- 47% of \$1,500		1.00	705.00		705.00
0026130 002-6130-6326 SAFETY EQUIPMENT/SUPPLIES					7,725.00 *
Barricades, Cones, Personal Protective Equipment (Gloves, Germicide, Sunscreen, Electrolytes, etc.) for Utility Support, Water and Wastewater		1.00	7,725.00		7,725.00
TOTAL UTILITY SUPPORT					1,213,169.00

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ACCOUNTS FOR:
UTILITY FUND

6410 TRANSFERS

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0026410 002-6410-6805- TRANSFER TO CAPITAL PROJECTS		1.00	81,100.00	81,100.00 *	81,100.00
Annual funding for Utility Fund vehicle and capital equipment replacement					
0026410 002-6410-6811 TRANSFER TO GENERAL FUND		1.00	250,030.00	281,861.30 *	281,861.30
Utility Fund to pay for 12.7% of General Fund internal service personnel (based on percent of total FTEs that are Utility Fund in FY20 prelim budget). The internal service personnel costs include the following departments:					
Human Resources					
Finance					
City Manager's Office					
Information Services					
City Secretary's Office					
Communications					
Updated through FY21					
TOTAL TRANSFERS				362,961.30	

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ACCOUNTS FOR:
UTILITY FUND

9999 NON-DEPARTMENTAL

		VENDOR	QUANTITY	UNIT COST	2021	Proposed
0029999	002-9999-6203- INSURANCE SHARE		1.00	87,437.00		87,437.00 *
	Property and liability insurance for the Utility Fund - anticipated 15% increase for FY2019					87,437.00
0029999	002-9999-6238- ELECTRICITY		1.00	105,454.00		105,454.00 *
	Based on TCAP's estimates and lower rates beginning mid-FY2017					105,454.00
0029999	002-9999-6241- TELEPHONE					3,896.00
0029999	002-9999-6246- OFFICE EQUIP & MAINTENANCE		1.00	3,165.00		3,165.00 *
	Copier Lease and Maintenance (Utility Fund Portion)					3,165.00
0029999	002-9999-6248- GAS					9,225.00
0029999	002-9999-6281- COMMUNICATIONS MAINTENANCE		1.00	19,377.00		19,377.00 *
	NRH Contract/Consortium \$17,097					
	City of Fort Worth Contract \$5,263					
	American Tower Corporation Lease (Euleless Tower) \$8,910					
	Motorola Maintenance Hardware \$53,499					
	SUA-II \$27,982					
	Batteries, parts, and repairs \$10,000					
	A/C Contract and repairs \$6,000					
	Radio Tower propane \$800					
	Radio Tower Site insurance \$1,000					
	Grapevine Radio Tower Antennae Relocation \$18,500					
	TOTAL: \$149,051					
	General Fund portion: \$126,693					
	Utility Fund portion: \$19,377					
	Drainage Fund portion: \$2,981					

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ACCOUNTS FOR:
UTILITY FUND

0029999 002-9999-6302- POSTAGE

VENDOR	QUANTITY	UNIT COST	2021	Proposed
				5,051.00

TOTAL NON-DEPARTMENTAL
 TOTAL UTILITY FUND

35,605,245.30

233,605.00

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ACCOUNTS FOR:
DEBT SERVICE FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0000	UNDEFINED				
0040000	004-0000-5101	CURRENT TAXES			686,723.00
0040000	004-0000-5102	DELINQUENT TAXES			5,000.00
0040000	004-0000-5103	PENALTY & INTEREST			5,000.00
0040000	004-0000-5716	EARNED INTEREST			5,000.00
0040000	004-0000-5877-	DEBT PYMT FROM TIF-2011 RFNDG			654,675.00
TOTAL UNDEFINED					1,356,398.00

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ACCOUNTS FOR:
DEBT SERVICE FUND
 6510 DEBT SERVICE

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0046510 004-6510-6526- G.O. REFUNDING BONDS (2016)					410,000.00
0046510 004-6510-6580- 2020 PUMPER LEASE					120,700.00
0046510 004-6510-6583- 2016 FIRE ENGINE LEASE					48,485.00 *
Annual lease purchase payment on 2016 Fire Engine (10 year)		1.00	48,485.00		48,485.00
0046510 004-6510-6585 2018 AMBULANCE LEASE					49,988.00
0046510 004-6510-6586- 2019 AMBULANCE LEASE					120,000.00
0046510 004-6510-6595 BOND PAYMENT INTEREST					68,750.00
0046510 004-6510-6599 PAYING AGENTS FEES					1,500.00
TOTAL DEBT SERVICE					819,423.00
TOTAL DEBT SERVICE FUND		2,175,821.00			

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ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0000	UNDEFINED				
0170000	017-0000-5716	EARNED INTEREST			6,242.00
0170000	017-0000-5833	PENALTIES			9,626.00
0170000	017-0000-5942	DRAINAGE FEE REVENUES			962,640.00
	TOTAL	UNDEFINED			978,508.00

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ACCOUNTS FOR: DRAINAGE FEE FUND 5210 DRAINAGE	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0175210 017-5210-6101 SALARIES					245,703.00
0175210 017-5210-6135 STANDBY PAY					3,221.00
0175210 017-5210-6139 OVERTIME					18,500.00
0175210 017-5210-6141 FICA EXPENSE					22,335.00
0175210 017-5210-6142 GROUP HEALTH INSURANCE					77,068.00
0175210 017-5210-6143 WORKERS' COMPENSATION					5,422.00
0175210 017-5210-6145 UNEMPLOYMENT COMPENSATION					1,263.00
0175210 017-5210-6146 RETIREMENT					27,597.00
0175210 017-5210-6148 LONGEVITY PAY					3,815.00
0175210 017-5210-6152 ACCRUED LEAVE PAY					20,359.00
0175210 017-5210-6206 TRAINING					2,782.00 *
		4.00	200.00		800.00
Traffic Safety Training (4 FTE's)		4.00	385.00		1,540.00
Texas A&M Engineering Extension Service (TEEX) Training (2 Equipment Operators + 2 Field Technician)		1.00	442.00		442.00
Public Works Road-E-0 17% of \$2,600 cost					
0175210 017-5210-6207 PRE-EMPLOYMENT					302.00
0175210 017-5210-6221 AUDIT					1,500.00 *
		1.00	1,500.00		1,500.00
Patillo, Brown, & Hill annual audit- Drainage Fund portion					
0175210 017-5210-6223 ENGINEERING SERVICES					25,000.00

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ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0175210 017-5210-6225 COMPUTER SERVICES		1.00	2,000.00		2,000.00 *
Government Outreach (CRM)					2,000.00
0175210 017-5210-6226 MISC. CONTRACTUAL SERVICES		1.00	100.00		7,446.00 *
DART ROW Agreement 920526 (Ditch Near Pleasant Run Road)		1.00	100.00		100.00
DART ROW Agreement 941104 (Oak Crest Subdivision)		1.00	1,246.00		1,246.00
Networkfleet GPS Monitoring		1.00	3,000.00		3,000.00
VueWorks Asset Management Software Subscription		1.00	3,000.00		3,000.00
Ditch Spraying in Public ROW					
0175210 017-5210-6245 EQUIPMENT RENTAL		1.00	6,000.00		6,000.00 *
Rental of Excavators, Loaders, Pumps and Other Necessary Equipment					6,000.00
0175210 017-5210-6261 VEHICLE MAINTENANCE		1.00	2,850.00		2,850.00 *
Vehicles 682, 697					2,850.00
0175210 017-5210-6262 GAS AND OIL					19,650.00
0175210 017-5210-6284 EQUIPMENT MAINTENANCE		1.00	10,900.00		10,900.00 *
Equipment 601, 609, 686, 688, 896					10,900.00
0175210 017-5210-6285 BUILDING MAINT & SUPPLIES		1.00	216.00		3,097.00 *
Service Center floor mats contract (16%)		1.00	1,020.00		216.00
Misc. repairs to Service Center (16%)		1.00	1,861.00		1,020.00
Service Center Custodial Contract (16%)					1,861.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

P 157
bgnyrpts

PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0175210 017-5210-6301 OFFICE SUPPLIES					500.00
0175210 017-5210-6305 UNIFORMS					4,100.00 *
Uniform Rental and Miscellaneous Clothing Supply (5 Drainage Crew Personnel)		1.00	4,100.00		4,100.00
0175210 017-5210-6313 SMALL TOOLS					1,703.00
0175210 017-5210-6314- BUILDING SUPPLIES					240.00 *
Paper Supplies for Service Center- 16% of \$1,500		1.00	240.00		240.00
0175210 017-5210-6324- REPAIR & MAINTENANCE					40,885.00 *
Drainage Maintenance and Supply (Curlex, rip rap seed, tarps, etc.)		1.00	40,885.00		40,885.00
0175210 017-5210-6326 SAFETY EQUIPMENT/SUPPLIES					2,085.00
TOTAL DRAINAGE					556,323.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
P 158
bgnyrpts
PROJECTION: 20211 FY 2021 Operating Budget
ACCOUNTS FOR:
DRAINAGE FEE FUND
5220 STORM WATER MANAGEMENT

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0175220 017-5220-6101 SALARIES					70,568.00
0175220 017-5220-6141 FICA EXPENSE					5,729.00
0175220 017-5220-6142 GROUP HEALTH INSURANCE					13,898.00
0175220 017-5220-6143 WORKERS' COMPENSATION					254.00
0175220 017-5220-6145 UNEMPLOYMENT COMPENSATION					228.00
0175220 017-5220-6146 RETIREMENT					7,078.00
0175220 017-5220-6148 LONGEVITY PAY					1,408.00
0175220 017-5220-6152 ACCRUED LEAVE PAY					2,874.00
0175220 017-5220-6206 TRAINING					750.00 *
Extended Education Classes for Code Enforcement Certification (Environmental Compliance Officer)		1.00	750.00		750.00
0175220 017-5220-6209 DUES & SUBSCRIPTIONS					3,735.00 *
Code Enforcement License Renewal (Env Compl Officer)		1.00	40.00		40.00
Pesticide License Renewal		1.00	75.00		75.00
TCEQ Stormwater Annual Permit		1.00	400.00		400.00
NCTCOG Stormwater Program		1.00	3,220.00		3,220.00
0175220 017-5220-6221 AUDIT					500.00
0175220 017-5220-6226 MISC. CONTRACTUAL SERVICES					32,812.00 *
Networkfleet GPS Monitoring		1.00	312.00		312.00
Replacement of Clean Sweep banners		1.00	500.00		500.00
Hazardous Waste Disposal and Spring Sweep Event		1.00	32,000.00		32,000.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

P 159
bgnyrpts

PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0175220 017-5220-6229 COMMUNITY RELATIONS					1,200.00
0175220 017-5220-6261 VEHICLE MAINTENANCE					250.00 *
Vehicle 717		1.00	250.00		250.00
0175220 017-5220-6262 GAS AND OIL					4,000.00
0175220 017-5220-6303 OPERATING SUPPLIES					1,000.00
0175220 017-5220-6305 UNIFORMS					500.00 *
Boots and City Shirts (Environmental Compliance Officer)		1.00	500.00		500.00
0175220 017-5220-6313 SMALL TOOLS					300.00
0175220 017-5220-6326 SAFETY EQUIPMENT/SUPPLIES					185.00
TOTAL STORM WATER MANAGEMENT					147,269.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND
 5920 IS GIS

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0175920 017-5920-6101- SALARIES					17,892.00
0175920 017-5920-6141- FICA EXPENSE					1,373.00
0175920 017-5920-6142- GROUP HEALTH INSURANCE					2,653.00
0175920 017-5920-6143- WORKERS' COMPENSATION					29.00
0175920 017-5920-6145- UNEMPLOYMENT COMPENSATION					43.00
0175920 017-5920-6146- RETIREMENT					1,696.00
0175920 017-5920-6148- LONGEVITY PAY					48.00
TOTAL IS GIS					23,734.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND
 6510 DEBT SERVICE

0176510 017-6510-6597 DRAINAGE REVENUE BONDS 2011

Revenue Bonds

VENDOR	QUANTITY	UNIT COST	2021	Proposed
	1.00	127,169.00	127,169.00 *	127,169.00

TOTAL DEBT SERVICE

127,169.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND
 9999 NON-DEPARTMENTAL

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0179999 017-9999-6203- INSURANCE SHARE		1.00	2,631.00		2,631.00 *
Property and liability insurance for the Drainage Fund					2,631.00
0179999 017-9999-6238- ELECTRICITY					200.00
0179999 017-9999-6248- GAS					600.00
0179999 017-9999-6281- COMMUNICATIONS MAINTENANCE		1.00	2,981.00		2,981.00 *
NRH Contract/Consortium \$17,097					
City of Fort Worth Contract \$5,263					
American Tower Corporation Lease (Eules Tower) \$8,910					
Motorola Maintenance Hardware \$53,499					
SUA-II \$27,982					
Batteries, parts, and repairs \$10,000					
A/C Contract and repairs \$6,000					
Radio Tower propane \$800					
Radio Tower Site insurance \$1,000					
Grapevine Radio Tower Antennae Relocation \$18,500					
TOTAL: \$149,051					
General Fund portion: \$126,693					
Utility Fund portion: \$19,377					
Drainage Fund portion: \$2,981					
0179999 017-9999-6302- POSTAGE					200.00
TOTAL NON-DEPARTMENTAL					6,612.00
TOTAL DRAINAGE FEE FUND		1,839,615.00			

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:

JUVENILE CASE MANAGER FUND

		VENDOR	QUANTITY	UNIT COST	2021	Proposed
4110	MUNICIPAL COURT					
0374110	037-4110-6101 SALARIES					736.00
0374110	037-4110-6141 FICA EXPENSE					57.00
0374110	037-4110-6142 GROUP HEALTH INSURANCE					100.00
0374110	037-4110-6146 RETIREMENT					70.00
0374110	037-4110-6148 LONGEVITY PAY					295.00
	TOTAL MUNICIPAL COURT					1,258.00
	TOTAL JUVENILE CASE MANAGER FUND			1,258.00		

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
HOTEL TAX FUND

		VENDOR	QUANTITY	UNIT COST	2021	Proposed
3610	COMMUNICATIONS					
0383610	038-3610-6101- SALARIES					59,626.00
0383610	038-3610-6105- SALARY SAVINGS					-457.00
0383610	038-3610-6141- FICA EXPENSE					4,579.00
0383610	038-3610-6142- GROUP HEALTH INSURANCE					12,634.00
0383610	038-3610-6143- WORKERS' COMPENSATION					132.00
0383610	038-3610-6145- UNEMPLOYMENT COMPENSATION					207.00
0383610	038-3610-6146- RETIREMENT					5,658.00
0383610	038-3610-6148- LONGEVITY PAY					225.00
	TOTAL COMMUNICATIONS					82,604.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
HOTEL TAX FUND
 3710 COLLEVILLE CENTER

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0383710	038-3710-6101- SALARIES				56,646.00
0383710	038-3710-6105- SALARY SAVINGS				-1,153.00
0383710	038-3710-6141- FICA EXPENSE				4,409.00
0383710	038-3710-6142- GROUP HEALTH INSURANCE				7,580.00
0383710	038-3710-6143- WORKERS' COMPENSATION				184.00
0383710	038-3710-6145- UNEMPLOYMENT COMPENSATION				207.00
0383710	038-3710-6146- RETIREMENT				5,448.00
0383710	038-3710-6148- LONGEVITY PAY				432.00
0383710	038-3710-6152- ACCRUED LEAVE PAY				548.00
0383710	038-3710-6236- ADVERTISING				15,800.00 *
	Promotional swag and give away items- Bags, pens, paper, bride and groom squeeze dolls, custom contract folders and other promotional items used to promote Center.	1.00	3,750.00		3,750.00
	Print Advertising- Fort Worth Star Telegram Community Impact Newspaper Advertising Center Promotional Brochures Center-Thank You Cards	1.00	6,000.00		6,000.00
	Monthly creative expense for Facebook, Lobby display and all print advertising and collateral used at Center.	12.00	150.00		1,800.00
	Bridal events	1.00	500.00		500.00
	Wedding Wire Online Listing www.weddingwire.com	3.00	1,250.00		3,750.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
HOTEL TAX FUND

	VENDOR	QUANTITY	UNIT COST	2021	Proposed
0383710 038-3710-6285- BUILDING MAINT & SUPPLIES					74,500.00 *
Table and chairs replacement		1.00	44,500.00		44,500.00
Center/Grounds improvements		1.00	30,000.00		30,000.00

TOTAL COLLEVILLE CENTER	164,601.00
TOTAL HOTEL TAX FUND	247,205.00

GRAND TOTAL	88,946,237.44
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** END OF REPORT - Generated by Kyle Lester **

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 20211 FY 2021 Operating Budget

ACCOUNTS FOR:
HOTEL TAX FUND

	Field #	Total	Page	Break
Sequence 1	1	Y	Y	
Sequence 2	2	Y	Y	
Sequence 3	0	N	N	
Sequence 4	0	N	N	

VENDOR QUANTITY UNIT COST 2021 Proposed

Report title:
06/12/2020 09:48
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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20211 FY 2021 Operating Budget

FOR PERIOD 99

Report type:	3	
Include employee with benefit detail:	N	
Budget level:	1	4
Percentage change calculation method:	B	
Print detail lines:	F	
Print first or second year of budget requests:	N	
Print revenue as credit:	N	
Include cfwd in rev bud:	N	
Include cfwd in actuals:	N	
Print totals only:	N	
Include segment code:	N	
Include report grand totals by account type:	N	
Print full GL account:	Y	
Double space:	N	
Suppress zero bdgt accts:	Y	
Print as worksheet:	N	
Print percent change or comment:	C	
Print text:	N	
Amounts/totals exceed 999 million dollars:	N	
Print five budget levels:	N	
Report view:	D	

Find Criteria

Field Name	Field Value
Org	
Object	
Project	
Account type	
Account status	



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-3

Agenda Date 6/16/2020

Type Worksession

Department City Secretary

Title

Discussion of SH26 gateway elements and review of median bids

Explanation

This agenda item provides for an update by MESA, the City's design consultant for the SH26 beautification project. MESA will provide a brief overview of the bids received for the median and right-of-way portion of the project, which they will fully vet in the coming weeks. A formal recommendation regarding the recommended contractor will be made at the July 7, 2020 City Council meeting.

As a part of this agenda item, MESA will also provide a recap (presentation attached) of the SH26 gateway elements under design and seek City Council direction on desired next steps.

Attachments

1. Gateway Design Presentation

COLLEYVILLE BOULEVARD

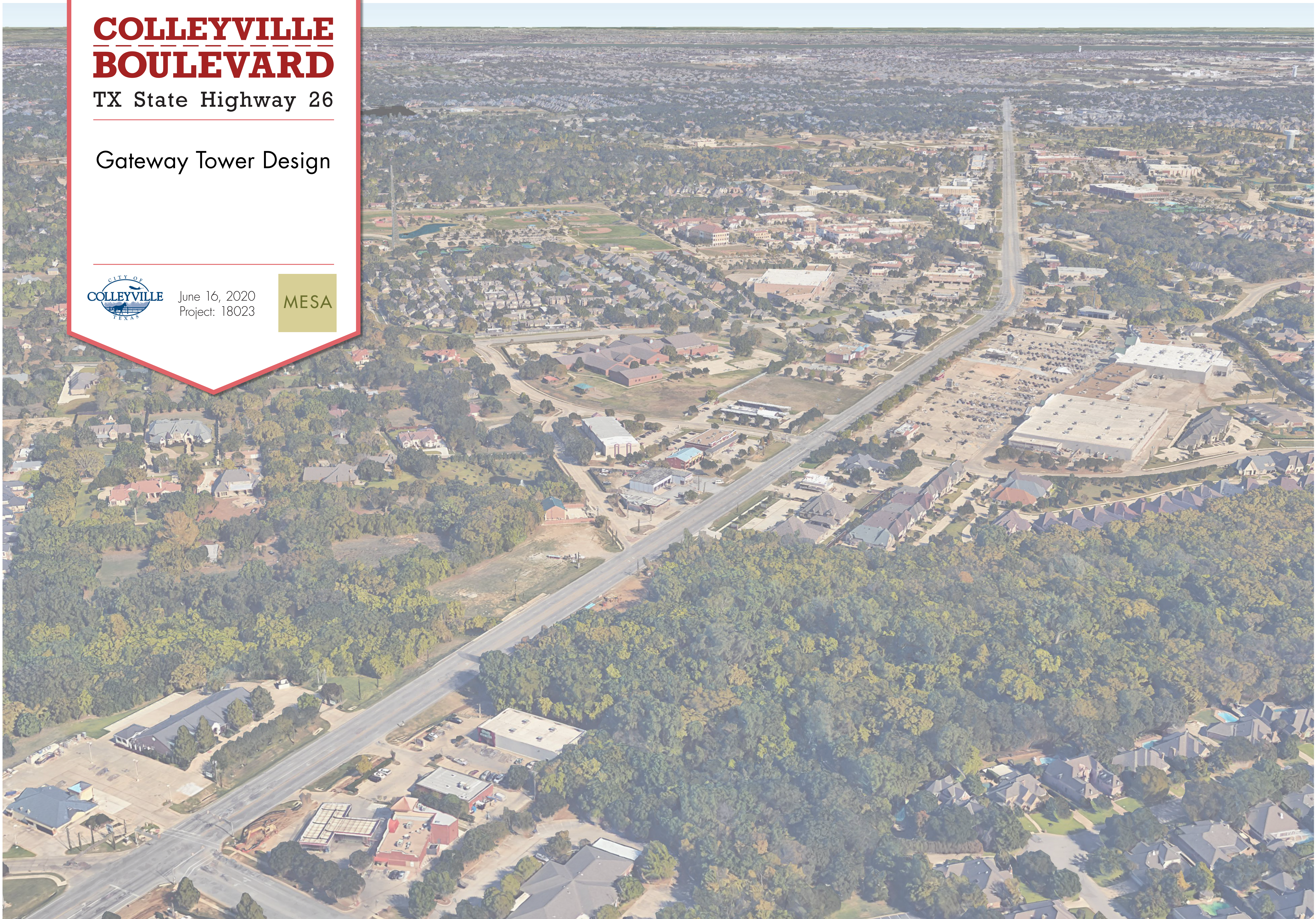
TX State Highway 26

Gateway Tower Design



June 16, 2020
Project: 18023

MESA















Colleyville Boulevard Project Schedule

Colleyville Boulevard Project Schedule																															
ID	Task Name	Duration	Start	Finish	2020												2021														
					1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			1st Quarter			2nd Quarter			3rd Quarter			4th					
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct					
1	Design Packages																														
3	Lighting Package	149 days	Mon 1/13/20	Thu 8/6/20																											
5	Construction	149 days	Mon 1/13/20	Thu 8/6/20																											
10	Colleyville Corridor Construction Document Package	345 days?	Mon 1/6/20	Fri 4/30/21																											
11	30% Construction Documents (Horizontal Layout)	20 days	Mon 1/6/20	Fri 1/31/20																											
18	60% Construction Documents	29 days	Tue 2/4/20	Fri 3/13/20																											
25	90% Construction Documents	15 days	Tue 3/17/20	Mon 4/6/20																											
33	100% Construction Documents	15 days	Wed 4/8/20	Tue 4/28/20																											
41	Bidding	24 days?	Wed 4/29/20	Tue 6/2/20																											
44	Construction	215 days	Mon 7/6/20	Fri 4/30/21																											
47	Colleyville Gateways Construction Document Package	366 days?	Thu 4/30/20	Thu 9/23/21																											
48	Design Confirmation	28 days	Thu 4/30/20	Mon 6/8/20																											
52	30% Construction Documents (Horizontal Layout)	25 days	Mon 6/29/20	Fri 7/31/20																											
58	60% Construction Documents	25 days	Tue 8/4/20	Mon 9/7/20																											
65	90% Construction Documents	25 days	Wed 9/9/20	Tue 10/13/20																											
73	100% Construction Documents	15 days	Thu 10/15/20	Wed 11/4/20																											
81	Bidding	30 days?	Thu 11/5/20	Thu 12/17/20																											
84	Construction	180 days	Fri 1/15/21	Thu 9/23/21																											
86	Construction Summary																														
88	Lighting Package	60 days	Fri 5/15/20	Thu 8/6/20																											
90	Colleyville Corridor Construction Document Package	215 days	Mon 7/6/20	Fri 4/30/21																											
93	Colleyville Gateways Construction Document Package	180 days	Fri 1/15/21	Thu 9/23/21																											

Tue 6/9/20

Page 1

SH26 Median & ROW Enhancements						
Cost Estimates						
Description	Current Concept (December 2019)	Current Concept (February 2020 30%)	Current Concept (March 2020 60%)	Current Concept (April 2020 90%)	Description	
Corridor Hardscape	\$ 3,578,186	\$ 2,082,049	\$ 2,010,871	\$ 1,988,290	Parkway areas near gateways deferred to gateway packages	
Corridor Landscape	\$ 2,989,433	\$ 2,949,610	\$ 3,020,788	\$ 3,043,369	Parkway areas near gateways deferred to gateway packages	
Northern (Pastoral) Gateway						
NW corner of SH26 & John McCain	\$ 981,790	\$ 981,790	\$ 981,790	\$ 981,790		
SW corner of SH26 & John McCain	\$ 1,706,218	\$ 1,706,218	\$ 1,706,218	\$ 1,706,218		
Hardscape and Landscape Adjacencies		\$ 69,494	\$ 69,494	\$ 69,494	Corridor Items deferred to gateway packages/construction	
Main Street Gateway						
Towers North and South of Main St.	\$ 830,383	\$ 830,383	\$ 830,383	\$ 830,383		
Hardscape and Landscape		\$ 852,787	\$ 852,787	\$ 852,787	Corridor Items deferred to gateway packages/construction	
Southern (Creekside) Gateway						
90' Tower	\$ 705,560	\$ 705,560	\$ 705,560	\$ 705,560		
Hardscape and Landscape		\$ 613,679	\$ 613,679	\$ 613,679	Corridor Items deferred to gateway packages/construction	
TOTAL	\$ 10,791,570	\$ 10,791,570	\$ 10,791,570	\$ 10,791,570		
Contingency Included in Total	\$ 431,663	\$ 836,070	\$ 829,406	\$ 795,532		
Additional Bidding Contingency (10%)				\$ 1,079,157		
Landscape Bidding Price Escalation (1% per month for 6 months)				\$ 182,602		
Gateway Bidding Price Escalation (1% per month for 9 months)				\$ 518,392		
TOTAL WITH BIDDING CONTINGENCY				\$ 12,571,721		

Budget: TIF 5-Year Plan includes \$13M over two years

Other Required Elements		
Description	Current Concept (December 2019)	Current Concept (March 2020)
Street Lighting Contract	\$ 1,673,043	\$ 1,673,043
TOTAL	\$ 1,673,043	\$ 1,673,043



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-4

Agenda Date 6/16/2020

Type Worksession

Department City Secretary

Title

Discussion of the June 16, 2020, City Council regular agenda items



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 1

Agenda Date 6/16/2020

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.074 - Personnel - Deliberate the appointment, employment, evaluation, and duties of the City Manager

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-20-4507

**A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF JUNE 16, 2020**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 16TH DAY OF JUNE 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

RESOLUTION R-20-4508

**A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
JUNE 16, 2020**

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of June 2, 2020
 - b. Approval of a Construction Services Agreement with Consolidated Services of North America, LLC, for the City Hall and Library Roof Top Units Replacement Project, in an amount not to exceed \$338,877.90, and authorizing the City Manager to execute the agreement
 - c. Approval of the Q3 C-POP and Q4 Colleyville Gives Economic Development Programs

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 16TH DAY OF JUNE 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, June 2, 2020

CITY COUNCIL CHAMBERS

Mayor Richard Newton called the Colleyville City Council Worksession to order on Tuesday, June 2, 2020, at 4:33 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, Chuck Kelley and Callie Rigney.

BY WEBEX: Councilmember George Dodson.

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Police Chief Michael Miller, Fire Chief Mark Cantrell, Public Works Director Ray Silva-Reyes, Finance Director Kyle Lester, Community Relations Specialist Ronni Orr, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

WS-1 Budget 101 - Process Overview

Finance Director Kyle Lester presented this item by providing the budget background which explained all funds and their purpose, adoptions, restrictions, and use. He further explained the budget process and timelines, and the Comprehensive Annual Financial Report (CAFR). Director Lester stated the tax rate is set before adoption of the budget and explained the property tax rates have two components: maintenance and operations (M&O) and interest and sinking (I&S). He defined the No-New-Revenue Rate (previously the Effective Rate) as the rate that would produce the same amount of taxes if applied to the same properties taxed in both years, without new construction. The Voter-Approval Rate (previously the Rollback Rate) is defined as the rate for just the M&O portion of the tax rate, plus 3.5%, plus the debt service tax rate. If a taxing unit adopts a rate above the voter approval rate, there will be a mandatory election on the tax increase. Director Lester reviewed the tax rate of surrounding cities and stated Colleyville is projecting to meet the no new revenue rate again in FY21, the third year in a row.

Mayor Newton stated there has been a lot of discussion in the media regarding the maximum tax rate and asked Director Lester if the property tax rate can go to 8% without an election due to the Corona Virus pandemic. Director Lester stated Governor Abbott has ruled the pandemic did not have an impact on property value, therefore, the property tax rate cannot be exceeded.

Mayor Newton reiterated Colleyville is projecting to meet the no new revenue projections for this year, even with the pandemic, and is planning the FY21 budget to also project the no new revenue rate.

WS-2 Discussion of the Drainage Utility System Rate Study

Public Works Director Ray Silva-Reyes presented a background of this project and introduced Sol Stigall, Principal with Westra Consultants, the City's consultant for the study. Mr. Stigall gave a background and purpose of a drainage fee noting fees provide a revenue source to fund capital stormwater projects needed to provide for adequate drainage and protect property from flooding, for operation and maintenance of the existing drainage systems, and to pay for federally mandated requirements of the Clean Water Act and the Texas Commission on Environmental Quality (TCEQ) stormwater permit. The presentation focused on three options which include maintaining a flat fee, creating a fee whereby all non-residential properties pay the same rate per an established equivalent residential unit, and residential properties pay based on a range of impervious areas, and a fee so all properties pay the same rate per square foot of impervious area. Mr. Stigall provided researched scenarios for each option and a comparison of area cities fees and methodology.

There were general questions and discussion regarding calculations, land use, land measurement, tiers, phasing, and communication. Mayor Newton noted this discussion is about strategy and how to move forward and polled the Council for their opinion regarding leaving the fee as is, or to zero in on an option and work toward methodically developing a structure. All agreed they would like to move forward in developing a structure and asked Director Silva-Reyes and Mr. Stigall to continue to gather information based on impervious area and run-off per lot size and use for presentation at additional worksessions.

WS-3 Discussion of Stars and Guitars 2020

Community Relations Specialist Ronni Orr presented a suggested revised format and schedule of activities for Stars and Guitars 2020 due to the pandemic. She stated a contract with Joe Nichols had not been signed and many area cities have cancelled Fourth of July celebrations. Specialist Orr outlined this year's event stating it would be held at City Park, June 26, 6:30-10:00 p.m. and would be a family friendly tailgate-style event where attendees could bring a blanket and sit on the fields or remain in their cars on the parking lot to watch a fireworks display. There will be hand wash/sanitizer stations, games, food trucks, entertainers, and a DJ streaming to vehicles, with fireworks at 9:30 p.m.

Specialist Orr also suggested the City may consider moving the Stars and Guitars event to City Park permanently to accommodate larger crowds and a larger stage for big name bands. She noted the baseball field fencing could be temporarily removed and there would be more parking for guests.

Councilmember Nakamura stated she would like to revisit the 2021 plan after this year's event. Mayor and Council agreed and directed staff to thoroughly

communicate with the public regarding parking, overflow, additional viewing sites, and suggested trying to secure more food trucks.

WS-4 Discussion of North Central Texas Council of Governments Regional Transportation Council member representative

Mayor Newton explained the Regional Transportation Council (RTC) is primarily composed of local elected officials, and is the transportation policy body for the Metropolitan Planning Organization (MPO) for the Dallas/Fort Worth Metropolitan Area. Colleyville is in a group composed of the cities of Hurst, Euless, Bedford, Grapevine, Southlake, Westlake, Trophy Club, and Roanoke, and shares a seat on the RTC. The Mayors share a weighted vote to nominate and elect a representative and alternate. The current representative is Euless Mayor Pro Tem Jeremy Tompkins, and the alternate representative is Trophy Club Mayor Nick Sanders. Mayor Newton stated the vote must be in writing and it would be his intention to continue to support the current representatives. There were no questions and City Council agreed.

WS-5 Discussion of the June 2, 2020 City Council regular agenda items

Mayor Newton stated the agenda is long, and noted Ordinances O-20-2111 and O-20-2112 will remain tabled as there has been no activity to date, Ordinance O-20-2121 for an SUP has been withdrawn by the applicant, and Resolutions R-20-4478 and R-20-4499 will be removed from the table.

Mayor Newton adjourned the worksession at 6:09 p.m.

Mayor Newton called the Executive Session to order at 6:09 p.m. and called the roll.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, Chuck Kelley and Callie Rigney.

BY WEBEX: Councilmember George Dodson.

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26
- Acquisition of right-of-way for Roberts Road

Section 551.074 - Personnel - Deliberate the appointment, employment, evaluation, and duties of the City Manager

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Mayor Newton explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, Section 551.074 – Personnel, and Section 551.087, Economic Development. He further explained there would be no decisions made or action taken during this time. Executive Session was adjourned at 7:27 p.m.

The regular meeting of the Colleyville City Council was called to order by Mayor Newton at 7:43 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, Chuck Kelley and Callie Rigney.

BY WEBEX: Councilmember George Dodson.

INVOCATION: Pastor Josh Anderson, Colleyville Presbyterian

PLEDGE OF ALLEGIANCE: Mayor Richard Newton

Mayor Newton welcomed everyone and apologized for the late start. He noted it was a long agenda, Ordinance O-20-2121 for an SUP was withdrawn by the applicant, and Ordinances O-20-2111 and O-20-2112 will remain tabled.

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-20-4502

This resolution was not needed.

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**Announcements of civic and charitable events****Presentation of calendar events and updates****Announcements of awards and recognition**

Mayor Newton and the City Council made the following announcements.

COVID-19 Update: An item on the Consent Agenda provides for the allocation of nearly \$1.4 million in funding from the Federal Government via Tarrant County. We thank Judge Whitley, Commissioner Fickes, and the Commissioners Court for this allocation of funds to assist our community in response to COVID-19. Additionally, just yesterday, Tarrant County introduced a Small Business Assistance Grant Program which will distribute \$30 million in federal funds to small businesses (under 25 employees) across the county. We have provided links to this program on our website and encourage all of our small businesses to apply.

Colleyville Car Show Wrap-up: Thank you to all the Colleyville car enthusiasts who joined us Saturday for our second annual Colleyville Car Show. The event was a huge success with 263 entries. This year's winners include:

Award Class:	Year/Make/Model:	Owner:
Best in Show	1967 Chevrolet Chevelle SS	David Williams
Mayor's Choice	1963 Chevrolet Split Window Corvette	Mike Sartain
Best Import	1958 Triumph TR3	Justin VanDertuin
Best Domestic	1970 Chevrolet Chevelle	John Krenn
Best Interior	1957 Chevy Bel Aire	Thomas Wiemann
Best Exterior	1961 Chevrolet Impala Convertible	Jerry Donald
People's Choice – 1	1971 Buick G.S./REO	Van Easley
People's Choice – 2	1967 Chevrolet Camaro	Bryan Chancellor
People's Choice – 3	1977 Chevrolet C10	Eric Pierce

Concert Dates In the Plaza: On June 12 at 6 PM a free concert will be held at the Plaza. The first Plaza concert features Lone Star Attitude, the Americana party band for Texas. Lone Star Attitude's timeless mix of Americana (country, rock, blues, and roots) encompasses the full spectrum of the Texas music experience. Please join us for this first concert at the Plaza.

Park Program Registration Open: Summer recreation classes and programs are open for registration. Many of these programs have been revised from the original brochure due to COVID-19. Please contact the Parks & Recreation department at 817-503-1180 for more information on summer programming and to register.

McPherson Park Splash Pad Open: The splash pad at McPherson Park (240 W. McDonwell School Road) is now open. Operating hours will be 10 a.m. to 8 p.m. The Governor's most recent proclamation has opened water parks to operate up to 25% of normal operating limits. Please be mindful that 25% capacity at the splash

pad is 28 persons. Signs will be placed to remind residents about occupancy limitations.

GCISD Parade for Graduating Seniors: The cities of Colleyville and Grapevine partnered with GCISD for a Class of 2020 Senior Send-off Parade on Thursday, May 21. This event included more than 600 vehicles and gave our seniors a wonderful send-off. Thank you to all who work so hard to make this event special for our seniors and their families.

McDonwell School Road Update: The intersection at McDonwell School Road and Westcoat is fully closed for construction of a roundabout. Closure is anticipated to continue through August 16. Two-way traffic flow is open on McDonwell School Road and Westcoat allowing residents access to homes. Detour signage is present along roadways during construction. Beginning June 15, construction will begin on the John McCain Road and Westcoat Drive roundabout with a partial road closure. Further details will be provided as the project date approaches. For questions or concerns regarding Colleyville roundabout construction, please contact Construction Manager, Corey Lawson — 817.503.1093.

Colleyville Fire Dept. achieves the 2020 Mission: Lifetime EMS Bronze PLUS: For their first year of submission, Colleyville Fire Department achieved the 2020 Mission: Lifeline EMS Bronze Plus recognition which will make them eligible for Silver next year. Lifeline EMS Recognition measures early ECG acquisition, recognition of heart attack, notification of emergency department, and activation of a cardiac cath lab which leads to timely reperfusion of the heart. The national goal for EMS and hospitals goal for cardiac reperfusion is ≤ 90 minutes from the first medical contact and ≤ 30 minutes from the time ambulance arrives at the emergency department. Colleyville Fire Department consistently meets these goals with our local hospital partners.

4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-20-4503

- 4a** Approval of the minutes of the regular City Council meeting of May 19, 2020
- 4b** Approval of an Interlocal Cooperation Agreement to accept CARES Act Funding in the amount of \$1,395,350
- 4c** Approval of a proposal for the purchase and installation of license plate readers on SH26, in coordination with the installation of the decorative light poles, in an amount not to exceed \$225,025, and authorizing the City Manager to execute the documents

- 4d** Amending Resolution R-20-4464 by approving the revised City of Colleyville City Hall Polling Place Electioneering Regulations (Exhibit B) and Electioneering Designation Map (Exhibit A)

Mayor Newton stated in the interest of time he is removing item 4d from the consent agenda for discussion as a stand-alone resolution at a future meeting. Mayor Newton read Resolution R-20-4503 in its entirety.

Emergency Management Coordinator Kenny Phillips presented item 4b, and Police Chief Michael Miller presented item 4c.

Regarding item 4b, Mayor Newton asked Coordinator Phillips if there is a possibility the City will receive more funds. Coordinator Phillips advised any funding not used by December 31, 2020 must be returned to the County and the County is considering using those returned funds for Small Business Loans.

City Manager Jerry Ducay thanked Coordinator Phillips for all his work to help citizens and stated he has done a fantastic job.

Responding to questions regarding item 4c, Chief Miller stated only the image of the back of a vehicle and license plate is captured, however, the technology is capable of capturing the front of the vehicle, but it is not used. He went on to explain the data is only shared by the State who oversees the collection and distribution of the data.

Mayor Newton opened the public hearing at 8:31 p.m.

Kathy Hadley, 204 Timberline Drive North, spoke in opposition to item 4c with concerns for how the information would be used if Chief Miller leaves the City, "big brother" having too much information on individual citizens, and police interaction with those afflicted by PTSD.

There were no others wishing to speak and Mayor Newton closed the public hearing at 8:34 p.m.

Mayor Newton addressed the concerns shared by Mrs. Hadley, advising her the City Council asked Chief Miller many questions regarding the system and there are safety measures in place which include very controlled access, mandated auditing, and policies regarding the use and audit.

Councilmember Dodson made a motion to approve Resolution R-20-4503, and Councilmember Nakamura seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7– Mayor Newton, Mayor Pro Tem Lindamood, and Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

5. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

5a Ordinance O-20-2115

Consideration of a zoning change request from the R-40 Single Family Residential district and AG Agricultural district to the RE Single Family 'Estate' Residential district on Lot 2, Block 1, of the Newgren Addition and Tract 4, Abstract 295, in the William E Crooks Survey, located at 108 and 7204 John McCain Road, Case ZC20-003

Mayor Newton read the caption of Ordinance O-22-2115.

Principal Planner Jackie Reyff presented this item stating the applicant is requesting to rezone approximately 5.546 acres, which are currently zoned R-40 Single Family Residential and AG Agricultural to RE Single Family 'Estate' Residential zoning and are currently developed with single family homes and accessory buildings.

Mayor Newton stated this was straight forward zoning. There were no questions.

Mayor Newton opened the public hearing at 8:39 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:39 p.m.

This was a first reading, therefore no action was taken.

5b Ordinance O-20-2116

Consideration of a zoning change request from AG Agricultural district to the R-40 Single Family Residential district on Tract 1A01B1, Abstract 1756, in the A T Young Survey, located at 218 W Glade Road, Case ZC20-004

Mayor Newton read the caption of Ordinance O-22-2116.

Principal Planner Jackie Reyff presented this item stating the applicant is requesting to rezone one acre from the AG Agricultural district to the R-40 Single Family Residential district to allow for construction of a new single-family residential dwelling in the future and retain the current accessory building at the rear of the property. Planner Reyff noted the lot width is 105 feet and the requirement for R-40 is lot width of 150 feet and the applicant will be filing a plat waiver for lot width.

There were questions regarding the width of the surrounding properties. Mayor Newton asked Planner Reyff to have lot widths at the next meeting when City Council will take action. There were no other questions.

Mayor Newton opened the public hearing at 8:43 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:43 p.m.

This was a first reading, therefore no action was taken.

5c Ordinance O-20-2117

Consideration of a zoning change request from the AG Agricultural district to the R-40 Single Family Residential district on Tract 1A01C1, Abstract 1756, in the A T Young Survey, located at 304 W Glade Road, Case ZC20-005

Mayor Newton read the caption of Ordinance O-22-2117.

Principal Planner Jackie Reyff presented this item stating the applicant is requesting to rezone one acre from the AG Agricultural district to the R-40 Single Family Residential district.

There were no questions.

Mayor Newton opened the public hearing at 8:46 p.m. Mayor Newton asked Phyllis Veatch, 4709 Manning Drive, representing the applicant to come forward and asked Mrs. Veatch if the lots are being platted or if they are already sold. Mrs. Veatch stated there are contracts on both lots, one will be for new construction, the other for a remodel.

There were no others wishing to speak and Mayor Newton closed the public hearing at 8:48 p.m.

This was a first reading, therefore no action was taken.

5d Ordinance O-20-2118

Consideration of a Special Use Permit for an Accessory Dwelling on Lot 8, Block 2, of the Westcoat Place Addition, located at 6009 Westcoat Drive, Case ZC20-006

Mayor Newton read the caption of Ordinance O-22-2118.

Principal Planner Jackie Reyff presented this item stating the applicant is requesting approval of an SUP to allow for a 534 s.f. attached accessory dwelling to allow for a caretakers suite in order to have in-home assistance due to health reasons. At this time, the family desires to complete the build out for a 534 s.f. attached accessory dwelling.

There was discussion regarding access to the house from the dwelling and the contents. The applicant was not present to answer the questions. Mayor Newton explained the City Council has real concerns regarding rentals and this is why

these questions are being asked and they will need answers from the applicant at the next meeting.

City Manager Jerry Ducay asked the City Attorney if at the next meeting he will define whether or not an accessory dwelling is a detached structure. He asks the question because in this case if this is an extension of the primary structure, the point is moot and an SUP would not be required.

Mayor Newton disagreed with the potential process, noting they recently extended an SUP to an applicant in a similar situation with a suite inside the home.

Mayor Newton opened the public hearing at 8:58 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:58 p.m.

This was a first reading, therefore no action was taken.

5e Ordinance O-20-2119

Consideration of amendments to Chapter 2 - Definitions and Chapter 3, Section 3.24.B – Schedule of Permitted Principal Uses & Section 3.24.C – Special Land Use Standards of the Land Development Code specific to Cannabidiol (CBD) Stores

Mayor Newton read the caption of Ordinance O-20-2119.

Principal Planner Jackie Reyff presented this item noting City Council directed staff to move forward with amendments to the Land Development Code (LDC) to address CBD stores. This directive was given as there have been several requests to locate a CBD store within the limits of Colleyville and the LDC does not identify this use in the Schedule of Permitted Principal Uses chart.

There was discussion regarding an SUP being required only if 15% or more of sales are based on the retail sale of products related to or derived from CBD oil or hemp.

Mayor Newton stated he believes 15% is too high and suggested 1%, Councilmember Dodson stated he would like an SUP to be required for any sales, and Councilmember Wheat state she is in agree with a small percentage. Mayor Newton stated he is not sure where CBD is going as far as a marketable product, but he believes the question is do we want it in Colleyville.

Mayor Newton opened the public hearing at 9:09 p.m.

Kathy Hadley, 204 Timberline Drive North, spoke in support of this item stating CBD is not an evil product, is a natural pain reliever and aids people and pets and urged its allowed sale in Colleyville.

There were no others wishing to speak and Mayor Newton closed the public hearing at 9:11 p.m.

This was a first reading, therefore no action was taken.

5f Ordinance O-20-2120

Consideration of amendments to Chapter 9, Section 9.21 – Sidewalks of the Land Development Code

Mayor Newton read the caption of Ordinance O-20-2120.

Principal Planner Jackie Reyff presented this item noting City Council passed Resolution R-18-4282 on July 2, 2018 adopting the Sidewalk Policy and Resolution R-19-4447 on December 3, 2019 adopting the Sidewalks and Trails Map and that resolution rescinded all previous sidewalk policies and maps and directed staff to provide for amending the Land Development Code to accept the 2019 Sidewalks and Trail Map, replacing all references to any preceding maps.

Mayor Newton stated the City Council previously set the policy and this action will codify the policy and map as a final step.

Mayor Newton opened the public hearing at 9:14 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:14 p.m.

This was a first reading, therefore no action was taken.

Mayor Newton stated the applicant has withdrawn Ordinance O-20-2121, and Ordinances O-20-2111 and O-20-2112 will remain tabled.

Mayor Newton called a recess at 9:16 p.m.

5g Ordinance O-20-2121

Request to appeal the decision of the Planning and Zoning Commission for consideration of a request for a Special Use Permit for an accessory building to exceed the 4% lot coverage allowance and a reduction in setbacks to property lines on Lot 1, Block 1, of the G&R Addition, located at 2313 Hall-Johnson Road, Case ZC20-007

6. TABLED: ORDINANCE(S) READING AND PUBLIC HEARING

6a Ordinance O-20-2111

Consideration of a zoning change request from the AG Agricultural district to the CC-1 Village Retail district on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC20-001

6b Ordinance O-20-2112

Consideration of a request for a Special Use Permit for Cemeteries or Mausoleums on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC20-002

Mayor Newton reconvened the meeting at 9:24 p.m.

7. RESOLUTION(S): READING AND PUBLIC HEARING**7a Resolution R-20-4504**

A resolution providing for the City of Colleyville to participate in the Tarrant County Community Development Block Grant, Home Investment Partnership and Emergency Solutions Grant Consortium

Mayor Newton read Resolution R-20-4504 in its entirety.

City Manager Jerry Ducay stated this resolution will allow the City to apply for federal funds and he believes the Senior Center may be a candidate. Although the probability of funding is small, staff is willing to apply.

Mayor Newton opened the public hearing at 9:37 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:37 p.m.

Councilmember Kelley made a motion to approve Resolution R-20-4504, and Mayor Pro Tem Lindamood seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7– Mayor Newton, Mayor Pro Tem Lindamood, and Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

7b Resolution R-20-4505

Approving support of the City of Colleyville Active Transportation and Safe Routes to School Projects and requests for funding through the Regional Transportation Council 2020 Transportation Alternatives Call for Projects program and authorizing staff to proceed with the grant application submission

Mayor Newton read Resolution R-20-4505 in its entirety.

City Engineer Larry Wright stated staff is submitting the Nature Center Trail Project for grant consideration through the Regional Transportation Council (RTC) Transportation Alternatives Set-Aside Program. The RTC requires City Council approval of a resolution to allow for the submittal of the projects and a commitment to funding the project if the grant is awarded.

The project would fund a trail from the Nature Center, across SH26 to Sparger Park at an estimated cost of \$2 million (the grant would fund 80%, the City would be responsible for 20%).

Mayor Newton asked what the time frame is for the project. Engineer Wright stated September 2021 and noted the consultant is working on the design, so if approved, the project is shovel ready.

Councilmember Nakamura asked if the project would move forward if the grant was not received. City Manager Ducay stated the funds are necessary.

Mayor Newton opened the public hearing at 9:45 p.m.

Kathy Hadley, 204 Timberline Drive North, spoke with concern for not being able to control the project and the State being able to direct how the trail is completed.

There were no others wishing to speak and Mayor Newton closed the public hearing at 9:46 p.m.

Councilmember Wheat made a motion to approve Resolution R-20-4505, and Councilmember Rigney seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7– Mayor Newton, Mayor Pro Tem Lindamood, and Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

8. TABLED: RESOLUTION(S) READING AND PUBLIC HEARING

8a Resolution R-20-4478

Consideration of a request for a Preliminary/Final Plat for Lots 1-11, Block A, Lots 1-13, Block B, and Lots 1-3, Block X, of the Preston Manor Addition, being Tracts 6A1, 6A2, 6A2A, 6A2B1, Abstract 1487, in the O C Sturm Survey, and Tracts 1B, 1B1, 1B2A, Abstract 1176, in the J J Newton Survey, located at 401 Shelton Drive, Case PC20-001

Mayor Pro Tem Lindamood made a motion to remove Resolution R-20-4478 from the table, and Councilmember Rigney seconded the motion which passed unanimously.

Mayor Newton read Resolution R-20-4478 in its entirety.

Principal Planner Jackie Reyff presented this item noting it was tabled at the June 19, 2020 City Council Meeting to allow the applicant to revise the plat to show public streets. Additionally, the applicant has submitted exhibits showing the proposed landscape enhancements along Shelton Drive, and the Engineering

Department has provided drainage plans for Rustic Oaks, Oakleigh, and Preston Manor.

Osama Nashed, Senior Associate, ANA Consultant, 5000 Thompson Terrace, representing the owner/developer, responded to questions from the City Council regarding the landscape enhancements, columns, and gates within the development.

City Engineer Larry Wright provided an overview of the Rustic Oaks drainage plan which is a pipe system which discharges to Little Bear Creek, the Oakleigh detention pond, and the Preston Manor system, and explained each of their flow rates and capacities.

There was further discussion regarding the trees and the City's dedication of the triangular piece of property.

Mayor Newton opened the public hearing at 10:19 p.m.

James Day, 805 Shelton Drive, spoke in opposition to the density.

Mayor Newton stated the zoning is already in place and the City Council cannot change the zoning.

Kathy Hadley, 204 Timberline Drive North, spoke in opposition to the density and stated her property is an acre and zoned R-20, she does not know when the standards were changed, but, she would like this developer to be held to a one acre lot size.

Mayor Newton stated he agreed with Mrs. Hadley and he would recommend she and her neighbors petition for R-40 zoning for their protection.

There were no others wishing to speak and Mayor Newton closed the public hearing at 10:29 p.m.

Mayor Newton thanked the developer for all the changes and tradeoff for the right-of-way and agreed he approves the project.

Councilmember Rigney made a motion to approve Resolution R-20-4478, and Councilmember Dodson seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7– Mayor Newton, Mayor Pro Tem Lindamood, and Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

8b Resolution R-20-4499

A resolution designating a person to fulfill the duties imposed by Tax Code Chapter 26

Councilmember Wheat made a motion to remove Resolution R-20-4499 from the table, and Councilmember Nakamura seconded the motion which passed unanimously.

Mayor Newton read Resolution R-20-4499 in its entirety.

City Attorney Whitt Wyatt presented this item stating legislation does not speak to providing the duty of tax assessor/collector, the City Charter does. The charter provides for the ability to create a department of taxation, but the City has outsourced to GCISD since 1973. He further went on to say the Charter recognizes the City CFO as the responsible party.

Mayor Newton asked what the legislation requires. City Attorney Wyatt stated appointment of a tax assessor/collector.

Mayor Newton stated he still has a problem understanding the need for this resolution and disagrees with the requirements.

Mayor Newton made a motion to table Resolution R-20-4499, and Councilmember Wheat seconded the motion.

The motion to table carried by the following vote:

Ayes: 7– Mayor Newton, Mayor Pro Tem Lindamood, and Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

9. CITIZEN COMMENTS

James Day, 805 Shelton Drive, thanked Mayor Pro Tem Lindamood and Councilmember Kelley for their action and assistance to a recent problem he had and stated he is thankful and indebted.

Kathy Hadley, 204 Timberline Drive North, spoke regarding the ponds at Colleyville Center needing to be more accessible to geese, and the property on Bransford Road which was formerly a nursing care facility.

10. REPORTS**10a Quarterly Performance Management Report**

There was no discussion of this item.

11. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR TUESDAY, JUNE 2, 2020 - READING AND PUBLIC HEARING - RESOLUTION R-4506

This resolution was not needed.

12. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the meeting without objection by the City Council at 10:55 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 16TH DAY OF JUNE 2020.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4b
Type Resolution
Department Engineering

Agenda Date 6/16/2020

Number Resolution R-20-4508

Title

Approval of a Construction Services Agreement with Consolidated Services of North America, LLC, for the City Hall and Library Roof Top Units Replacement Project, in an amount not to exceed \$338,877.90, and authorizing the City Manager to execute the agreement

Strategic Plan

5.3 Provide attractive facilities for leisure and recreation

Explanation

Reading and Public Hearing

The replacement of the City Hall and Library roof top units were authorized in the FY2020-2024 CIP by Resolution R-19-4420 in an amount of \$327,600. By adding the five year Trane warranty, the contract amount increased to \$338,877.90, which is above the budgeted amount. Due to the lead time on the units, the installation is scheduled for October 2020.

After review of pricing, references, and qualifications, the recommendation is to award the contract to Consolidated Services of North America, LLC.

Public notification of the invitation for bids was advertised in the *Fort Worth Star-Telegram* on April 26, May 3, and 10, 2020. The notice to bidders and bid packet were posted on CivCast for free downloading and distributed to the Dodge Lead Center, BlueBook Building and Construction Network, and Construct Connect, which includes ISqFt, CMD, CDC, and Bid Clerk. Additionally, staff directly notified a list of local contractors who may be interested in the bid opportunity. The project had 36 plan holders, of which were 2 engineer, 13 general contractors, 1 not specified, 7 other, 7 plan rooms, 3 sub-contractors, and 3 suppliers.

The City received seven sealed bids, which were opened and publicly read aloud on May 26, 2020.

Contractor	Base Bid Amount	5 Yr Extended Trane Warranty	TOTAL Contract Amount
Consolidated Services of North America, LLC	\$324,877.90	\$14,000.00	\$338,877.90
RES	\$328,175.00	\$14,000.00	\$342,175.00
Infinity Contractors Int'l LTD	\$339,544.00	\$14,000.00	\$353,544.00
Native Construction	\$339,954.49	\$14,000.00	\$353,954.49
EEC Enviro	\$350,673.00	\$14,000.00	\$364,673.00
DMI Corp., Decker Mechanical	\$380,117.00	\$14,000.00	\$394,117.00
Falkenberg Construction Co, Inc.	\$460,636.50	\$14,000.00	\$474,636.50

Financial Impact

Funding for the project is available in the TIF fund.

Form 1295 - Acknowledged by City

Recommendation

Approve

Attachments

1. Bid Tab
2. CSNA Construction Services Agreement
3. 1295 Form

Bid Tab - City Hall & Library RTU Replacement
May 26, 2020

Item	Description	Unit	QTY	Consolidated Services of North America, LLC	RES	Infinity Contractors Int'l LTD	Native Construction	EEC Enviro	DMI Corp., Decker Mechanical	Falkenberg Construction Co, Inc.
1	Mobilization, Demobilization, Bonds and Insurance in accordance with the Notice to Bidders; for lump sum of:	LS	1	\$8,446.75	\$11,175.00	\$9,000.00	\$17,399.49	\$25,340.00	\$6,995.00	\$11,768.55
2	Removal, haul-off and disposal of two (2) existing rooftop units; for the lump sum of:	LS	1	\$1,000.00	\$16,000.00	\$2,000.00	\$9,500.00	\$19,872.00	\$4,500.00	\$10,747.90
3	Fabrication and installation of two (2) custom roof curb adapters; for the lump sum of:	LS	1	\$8,050.00	\$16,000.00	\$5,000.00	\$30,000.00	\$11,300.00	\$22,440.00	\$28,598.20
4	Procurement and installation of two (2) new Trane Rooftop Units (no substitutions), including making utility connections, equipment startup, commissioning, and staff training; for the sum of:	LS	1	\$254,381.15	\$232,000.00	\$270,544.00	\$230,055.00	\$241,161.00	\$293,182.00	\$356,521.85
5	Five (5) Year Extended Trane Warranty for each RTU Complete in place for the sum of:	LS	1	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00
6	Construction Contingency Complete in place for the sum of: utility connections, equipment startup, commissioning, and staff training; for the sum of:	LS	1	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Bid Submittal				\$324,877.90	\$328,175.00	\$339,544.00	\$339,954.49	\$350,673.00	\$380,117.00	\$460,636.50
5 Year Trane Warranty 2nd Unit				\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00
TOTAL				\$338,877.90	\$342,175.00	\$353,544.00	\$353,954.49	\$364,673.00	\$394,117.00	\$474,636.50

CONSTRUCTION SERVICES AGREEMENT

City Hall & Library RTU Replacement

This **CONSTRUCTION SERVICES AGREEMENT** ("Agreement") is made as of the Effective Date by and between **Consolidated Services of North America, LLC**, a Texas Limited Liability Company, hereinafter called "CONTRACTOR", and the **City of Colleyville, Texas**, hereinafter called "CITY".

RECITALS

WHEREAS, CITY desires CONTRACTOR to perform certain work and services set forth in Section 1 (the "Scope of Services"), and

WHEREAS, CONTRACTOR has expressed a willingness to perform said work and services, hereinafter referred to only as "services", specified in the Contract Documents, and enumerated under Section 1, of this Agreement;

NOW, THEREFORE, for and in consideration of the covenants and promises made one to the other herein, CITY and CONTRACTOR agree as follows:

Section 1. Scope of Services

Upon issuance of a written Notice to Proceed by CITY, CONTRACTOR agrees to provide to CITY the necessary services, labor, materials, equipment and supplies related to the Colleyville City Hall & Library RTU Replacement (the "Project"), such services being more fully described herein and pursuant to the plans and specifications identified in the Contract Documents.

Section 2. Term of Agreement

The term of this Agreement shall begin on the last date of execution hereof (the "Effective Date") and shall continue until CONTRACTOR completes the services required herein to the satisfaction of CITY and has been paid in full by City, unless sooner terminated as provided in Section 9, below.

Section 3. Contract Documents

A. This Agreement is a part of the Contract Documents, which include:

- 1) This Agreement, including all exhibits and addenda hereto;
- 2) CITY'S Specifications and Contract Documents for the Project contained in the City's Invitation for Bid # ENG-2020-015 ("Bid Packet");
- 3) CITY'S written notice(s) to proceed to the CONTRACTOR;
- 4) Properly authorized change orders;
- 5) CONTRACTOR's Bid Proposal ("Proposal" and/or "Response"); and
- 6) Any other materials distributed by the CITY that relate to the Project.

In the event there exists a conflict between any term, provision and/or interpretation of the Contract Documents, the documents shall take precedent and control in the order listed above in this Section. If discrepancies are found that may impact construction of the Project, it shall be the Contractor's obligation to seek clarification as to which requirements or provisions control before undertaking any work on that component of the project. Should the Contractor fail or refuse to seek a clarification of such conflicting or inconsistent requirements or provisions prior to any work on that component of the project, the Contractor shall be solely responsible for the costs and expenses - including additional time - necessary to cure, repair and/or correct that component of the Project.

Section 4. Contractor Obligations

A. CONTRACTOR shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. Should CITY require additional services not included under this Agreement, CONTRACTOR shall make reasonable effort to provide such additional services at mutually agreed charges or rates, and within the time schedule prescribed by CITY; and without decreasing the effectiveness of the performance of services required under this Agreement.

B. To the extent reasonably necessary for CONTRACTOR to perform the services under this Agreement, CONTRACTOR shall be authorized to engage the services of any agents, assistants, persons, or corporations that CONTRACTOR may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of CITY. The cost of such personnel and assistance shall be a reimbursable expense to CONTRACTOR only if authorized in writing in advance by CITY.

C. Unless otherwise agreed, CONTRACTOR shall provide and pay for all materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and all water, light, power, fuel, transportation and all other facilities necessary for the execution and completion of the work covered by the Scope of Services. Unless otherwise specified, all materials shall be new and both workmanship and materials shall be of a good quality. CONTRACTOR shall, if required, furnish satisfactory evidence as to the kind and quality of materials. Materials or work described in words that so applied have well known, technical or trade meaning shall be held to refer to such recognized standards.

D. CONTRACTOR shall comply with all laws, ordinances, rules and regulations governing CONTRACTOR's performance of this Agreement.

E. All minor details of the work not specifically mentioned in the Scope of Services or Project Drawings but obviously necessary for the proper completion of the work, such as the proper connection of new work to old, shall be considered as incidental to and a part of the work for which the prices are set forth in this Agreement. CONTRACTOR will not be entitled to any additional compensation therefor unless specifically stated otherwise. Otherwise the term "extra work" as used in this Agreement shall be understood to mean and include all work that may be required by CITY to be done by CONTRACTOR to accomplish any alteration or addition to the work as shown on the Project Drawings. It is agreed that CONTRACTOR shall perform all extra work under the direction of the City's Representative when presented with a written work order signed by the City's Representative, subject, however, to the right of CONTRACTOR to require written confirmation of such extra work order by CITY. Payment for extra work shall be as agreed in the work order.

F. CONTRACTOR agrees to indemnify, defend, and save CITY harmless from all claims growing out of any demands of subcontractors, laborers, workmen, mechanics, materialmen, and suppliers of machinery and parts thereof, equipment, power tools, all supplies incurred in the furtherance of the performance of this Agreement. When CITY requests, CONTRACTOR shall furnish satisfactory evidence that all obligations of the nature hereinabove designated have been paid, discharged or waived.

Section 5. Payment

A. CITY agrees to pay CONTRACTOR for all services authorized in writing and properly performed by CONTRACTOR in a total amount not to exceed THREE HUNDRED AND THIRTY-EIGHT THOUSAND EIGHT HUNDRED AND SEVENTY-SEVEN AND 90/100 DOLLARS (\$338,877.90) ("Contract Price"), subject to additions or deletions for changes or extras agreed upon in writing. Unless otherwise provided herein, payment to CONTRACTOR shall be monthly based on the CONTRACTOR'S monthly progress report and detailed monthly itemized statement for services that shows the names of the

CONTRACTOR'S employees, agents, contractors performing the services, the time worked, the actual services performed, and the rates charged for such services, in a form reasonably acceptable to CITY. CITY shall pay such monthly statements within thirty (30) days after receipt and CITY verification of the services.

B. CITY may deduct from any amounts due or to become due to CONTRACTOR any sum or sums owing by CONTRACTOR to CITY. In the event of any breach by CONTRACTOR of any provision or obligation of this Agreement, or in the event of the assertion by other parties of any claim or lien against CITY, or the CITY'S premises, arising out of CONTRACTOR's performance of this Agreement, CITY shall have the right to retain out of any payments due or to become due to CONTRACTOR an amount sufficient to completely protect the CITY from any and all loss, damage or expense therefrom, until the breach, claim or lien has been satisfactorily remedied or adjusted by CONTRACTOR.

C. CITY may, on account of subsequently discovered evidence, withhold the whole or part of any payment to such extent as may be necessary to protect itself from loss on account of:

- (1) Defective work not remedied;
- (2) Claims filed or reasonable evidence indicating possible filing of claims;
- (3) Failure of CONTRACTOR to make payments promptly to subcontractors or for material or labor which CITY may pay as an agent for the CONTRACTOR; or
- (4) Damages to another contractor or subcontractor.

When the above grounds are removed, or CONTRACTOR provides a surety bond satisfactory to CITY which will protect CITY in the amount withheld because of said grounds, CITY will release the amounts withheld.

Section 6. Responsibilities

A. CONTRACTOR shall be responsible for the professional quality, technical accuracy, and the coordination of all materials, construction, installation and other services furnished by CONTRACTOR under this Agreement. CONTRACTOR shall, without additional compensation, correct or revise any errors or deficiencies in the installation and construction of the Project components to conform as shown in the Project drawings and specifications.

B. Neither CITY's review, approval or acceptance of, nor payment for any of the services required under this Agreement, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and CONTRACTOR shall be and remain liable to CITY in accordance with applicable law for all damages to CITY caused by CONTRACTOR's negligent performance of any of the services furnished under this Agreement.

C. The rights and remedies of CITY under this Agreement are as provided by law.

Section 7. Time for Performance

A. CONTRACTOR shall perform all services as provided for under this Agreement in a proper, efficient, timely, and professional manner in accordance with CITY'S requirements. The time for performance under this Agreement is as follows:

- (1) immediately upon CITY'S written notice to proceed for preparation and ordering the necessary equipment; and
- (2) fourteen (14) calendar days following the initial receipt of the equipment/materials to be installed.

Accordingly, CONTRACTOR shall complete all work related to the Project in strict conformance with the above-stated times.

B. In the event CONTRACTOR's performance of this Agreement is delayed or interfered with by acts of the CITY or others, CONTRACTOR may request an extension of time for the performance of same as hereinafter provided, but shall not be entitled to any increase in fee or price, or to damages or additional compensation as a consequence of such delays.

C. No allowance of any extension of time, for any cause whatever, shall be claimed or made to CONTRACTOR, unless CONTRACTOR shall have made written request upon CITY for such extension within forty-eight (48) hours after the cause for such extension occurred, and unless CITY and CONTRACTOR have agreed in writing upon the allowance of additional time to be made.

D. CONTRACTOR understands and agrees that time is of the essence of this contract.

E. In case CONTRACTOR should abandon and fail or refuse to resume work within ten (10) days after written notification from the City, or if CONTRACTOR fails to comply with the orders of the CITY, when such orders are consistent with the Contract Documents, then, and in that case, where performance and payment bonds exist, the Sureties on these bonds may be notified in writing by CITY and directed to complete the work (at CITY'S sole discretion), and a copy of said notice shall be delivered to CONTRACTOR. After receiving said notice of abandonment, CONTRACTOR shall not remove from the work any machinery, equipment, tools, materials or supplies then on the job, but the same, together with any materials and equipment under contract for the work, may be held for use on the work by the CITY or the Surety on the performance bond, or another contractor in completion of the work; and CONTRACTOR shall not receive any rental or credit therefor, it being understood that the use of such equipment and materials will ultimately reduce the cost to complete the work and be reflected in the final settlement. Nothing in this section shall be deemed a waiver of any remedy available to the CITY under this Agreement and the CITY shall retain all remedies upon default provided in Section 14 herein.

(1) In case the Surety should fail to commence compliance with the notice for completion hereinbefore provided for, within ten (10) days after service such notice, then the CITY may provide for completion of the work in either of the following elective manners:

- a. The CITY may employ such force of labor and use such machinery, equipment, tools, materials and supplies as said CITY may deem necessary to complete the work and charge the expense of such labor, machinery, equipment, tools, materials and supplies to said CONTRACTOR, and expense so charged shall be deducted and paid by the CITY out of such moneys as may be due, or that may thereafter at any time become due to the CONTRACTOR under and by virtue of this Agreement. In case such expense is less than the sum which would have been payable under this contract, if the same had been completed by the CONTRACTOR, then said CONTRACTOR shall receive the difference. In case such expense is greater than the sum which would have been payable under this contract, if the same had been completed by said CONTRACTOR, then the CONTRACTOR and/or its Surety shall pay the amount of such excess to the CITY; or
- b. The CITY under sealed bids, when and in the manner required by law, may let the contract for the completion of the work under substantially the same terms and conditions which are provided in this Agreement. In the case of any increase in cost to the CITY under the new contract as compared to what would have been the cost under this Agreement, such increase shall be charged to the CONTRACTOR

and the Surety shall be and remain bound therefor. However, should the cost to complete any such new contract prove to be less than what would have been the cost to complete under this Agreement, the CONTRACTOR and/his Surety shall be credited therewith.

Section 8. Ownership of Project; Bill of Sale

A. CONTRACTOR warrants that title to all work, including all equipment and materials incorporated into the Project, will pass to CITY no later than the time of final payment. CONTRACTOR further warrants that upon payment by CITY, all Work for which payments have been received from CITY shall be free and clear of liens, claims, security interests or other encumbrances in favor of CONTRACTOR or any other person or entity whatsoever.

B. CONTRACTOR agrees to assign to CITY at the time of completion of the Scope of Services all manufacturer's warranties relating to equipment, materials and labor used in the Project and further agrees to perform the Project in such manner to preserve all manufacturer's warranties. If necessary as a matter of law, CONTRACTOR may retain the right to enforce directly any such manufacturers' warranties during the one year period following the date of acceptance of the Project by City.

Section 9. Termination

A. CITY may suspend or terminate this Agreement for cause or without cause at any time by giving written notice to CONTRACTOR. In the event suspension or termination is without cause, payment to CONTRACTOR, in accordance with the terms of this Agreement, will be made based on services reasonably determined by CITY to be satisfactorily performed to the date of suspension or termination. Such payment will be due upon delivery of all instruments of service to CITY.

B. If CITY requires a modification of this Agreement with CONTRACTOR, and in the event CITY and CONTRACTOR fail to agree upon a modification to this Agreement, CITY shall have the option of terminating this Agreement and CONTRACTOR's services hereunder at no additional cost other than the payment to CONTRACTOR, in accordance with the terms of this Agreement, for the services reasonably determined by CITY to be properly performed by CONTRACTOR prior to such termination date.

Section 10. Insurance

A. CONTRACTOR shall during the term hereof maintain in full force and effect the following insurance:

- (1) a comprehensive general liability policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the CONTRACTOR's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$2,000,000.00 per occurrence including injury to persons (including death), and for property damage; and
- (2) a policy of automobile liability insurance covering any vehicles owned and/or operated by CONTRACTOR, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than \$500,000.00 combined single limit and aggregate for bodily injury and property damage; and
- (3) statutory Worker's Compensation Insurance at the statutory limits and Employers Liability covering all of CONTRACTOR's employees involved in the provision of services under this Agreement with policy limit of not less than \$500,000.00.

B. All insurance and certificate(s) of insurance shall:

- (1) provide for at least thirty (30) days prior written notice to CITY for cancellation or non-renewal of the insurance; and
- (2) name CITY, its officers, and employees as additional insureds as to all applicable coverage with the exception of Workers Compensation Insurance; and
- (3) provide for a waiver of subrogation against CITY for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance.

C. All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service.

D. A certificate of insurance evidencing the required insurance and all endorsements shall be submitted prior to commencement of services. Contractor shall provide written notice to CITY of any material change of or to the insurance required herein.

Section 11. Indemnification.

CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF CONTRACTOR PURSUANT TO THIS AGREEMENT. CONTRACTOR HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF CITY OR BREACH OF CITY'S OBLIGATIONS HEREUNDER. CONTRACTOR AGREES TO INDEMNIFY AND SAVE HARMLESS CITY FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY CONTRACTOR'S NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF CONTRACTOR, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO NEGLIGENCE OF CITY, IN WHOLE OR IN PART, IN WHICH CASE CONTRACTOR SHALL INDEMNIFY CITY ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR AND/OR ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION). CONTRACTOR'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY CONTRACTOR UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

Section 12. Assignment

CONTRACTOR shall not assign or sublet this Agreement, or any part thereof, without the prior written consent of CITY.

Section 13. Applicable Laws

CONTRACTOR shall comply with all Federal, State, County and Municipal laws, ordinances, regulations, safety orders, resolutions and building codes relating or applicable to services to be performed under this Agreement. The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Tarrant County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said court

Section 14. Default of CONTRACTOR

In the event CONTRACTOR fails to comply or becomes disabled and unable to comply with the provisions of this Agreement as to the quality or character of the service or time of performance, and the failure is not corrected within ten (10) days after written notice by CITY to CONTRACTOR, CITY may, at its sole discretion without prejudice to any other right or remedy:

A. Terminate this Agreement and be relieved of the payment of any further consideration to CONTRACTOR except for all work determined by CITY to be satisfactorily completed prior to termination. Payment for work satisfactorily completed shall be for actual costs, including reasonable salaries and travel expenses of CONTRACTOR to and from meetings called by CITY at which CONTRACTOR is required to attend, but shall not include any loss of profit of CONTRACTOR. In the event, of such termination, CITY may proceed to complete the services in any manner deemed proper by CITY, either by the use of its own forces or by resubletting to others.

B. CITY may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at the expense of CONTRACTOR.

Section 15. Adjustments in Services

No claims for extra services, additional services or changes in the services will be made by CONTRACTOR without a written agreement with CITY prior to the performance of such services.

Section 16. Execution Becomes Effective

This Agreement will be effective upon signing of the Agreement by authorized representatives of CONTRACTOR and CITY.

Section 17. Agreement Amendments

This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. This Agreement may only be modified, amended, supplemented or waived by a written instrument executed by the parties except as may be otherwise provided therein.

Section 18. Severability.

In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

Section 19. Independent Contractor.

In satisfying the conditions of and providing the services under this Agreement, CONTRACTOR is acting independently, and CITY assumes no responsibility or liabilities to any third party in connection with CONTRACTOR's actions. All services to be performed by CONTRACTOR pursuant to this Agreement shall be in the capacity of an independent contractor and not as an agent or employee of CITY. CONTRACTOR shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. There is no intended third-party beneficiary to this Agreement.

Section 20. Right-Of-Access.

CITY will obtain and/or furnish right-of-access on any project site for CONTRACTOR to perform any required studies, surveys, tests or other necessary investigations in relation to the Scope of Services. CONTRACTOR will take reasonable precautions to minimize damage to the personal or real property in the performance of such surveys, tests, studies and investigations.

Section 21. Notice.

Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If to CITY: City Manager
 Attn: Jerry Ducay
 City of Colleyville
 100 Main St.
 Colleyville, TX 76034

With copy to: Whitt L. Wyatt, City Attorney
 c/o City Secretary
 100 Main Street, 3rd Floor
 Colleyville, Texas 76034

If to CONTRACTOR: Consolidated Services of North America, LLC
 Attn: Idan "Dylan" Ohana
 President
 5833 Westview Dr., Ste. A
 Houston, TX 77055

Section 22. Counterparts

This Agreement may be executed by the parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the

same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties hereto.

Section 23. Recitals; Exhibits.

All recitals and exhibits attached hereto are incorporated and made a part hereof for all purposes.

Section 24. Survival of Obligations.

Any of the representations and obligations of the parties, as well as any rights and benefits of the parties pertaining to a period of time following the termination of this Agreement shall survive termination.

Section 25. Sales and Use Taxes

CONTRACTOR understands and acknowledges that CITY is a governmental entity and exempt from the payment of sales and use taxes for certain materials and equipment conveyed to City as part of this Project or otherwise incorporated into the Project. CITY agrees to provide CONTRACTOR such documentation as may otherwise be required by state law to allow CONTRACTOR to avoid payment of sales and uses taxes for materials and equipment with respect to the Project to the extent allowed by law.

Signature page to follow

EXECUTED on this the ____ day of _____, 2020.

CITY OF COLLEYVILLE, TEXAS

By: _____
Jerry Ducay, City Manager

ATTEST:

Christine Loven, City Secretary

APPROVED AS TO FORM:



Whitt L. Wyatt, City Attorney
Staff:EM:Date:June 2, 2020:v4.2019

EXECUTED on this the ____ day of _____, 2020.

CONTRACTOR
Consolidated Services of North America, LLC

By: _____
Idan "Dylan" Ohana
President

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING****1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Consolidated Services of North America
Houston, TX United States

Certificate Number:
2020-628257

Date Filed:
06/05/2020

Date Acknowledged:
06/05/2020

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Colleyville

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

ENG2020-015
RTU Replacement

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Ohana, Idan	Houston, TX United States	X	

5 Check only if there is NO Interested Party.☐**6 UNSWORN DECLARATION**

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Consolidated Services of North America
Houston, TX United States

Certificate Number:
2020-628257

Date Filed:
06/05/2020

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2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Colleyville

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

ENG2020-015
RTU Replacement

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Ohana, Idan	Houston, TX United States	X	

5 Check only if there is NO Interested Party. ☐

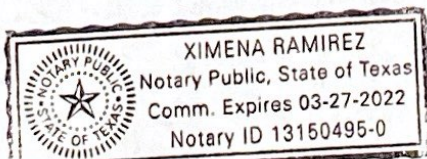
6 UNSWORN DECLARATION

My name is Idan Ohana, and my date of birth is 08/07/1978

My address is 8424 Braes blvd, Houston, TX, 77055, USA
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Harris County, State of Texas, on the 5 day of June, 2020
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4c

Agenda Date 6/16/2020

Number Resolution R-20-4508

Type Resolution

Department City Manager

Title

Approval of the Q3 C-POP and Q4 Colleyville Gives Economic Development Programs

Strategic Plan

5.4 Actively seek public/private partnerships

Explanation

Reading and Public Hearing

This agenda item provides for formal approval of two economic development programs for the remainder of 2020. Over the last few years, the City has held various quarterly programs to support local businesses. For 2020 Q3, a program called "C-POP" is proposed (Colleyville Professional One-Minute Promos). This program pairs the City's audio/visual staff with local businesses, to produce one-minute promotional videos the business can use on their social media accounts, website, or in other marketing materials.

For 2020 Q4, staff recommends bringing back the popular "Colleyville Gives" advertising grant program. The program provides \$1,000 advertising grants to local businesses, but will increase the grant to \$2,000 if the business contributes \$500 to a charitable organization.

Financial Impact

Funding for the proposed business support programs is available in the TIF fund.

Recommendation

Approve

Attachments

1. Q3 & Q4 Programs

Q3 & Q4 Business Support Programs

City Council Meeting

June 16, 2020

Q3: C-POP Program



- A new, creative way to help our businesses promote themselves
- Pair our businesses with our amazing A/V team
- Discussion: Pair this service with a cash grant of \$500 or \$1,000 to promote/push their video
- Program would likely be eligible for CARES funding or FEMA reimbursement
- Funded with TIF economic development program funds



The graphic shows a professional video production setup with a camera, lights, and a monitor. Overlaid on the image is the text "COLLEYVILLE PROFESSIONAL ONE-MINUTE PROMOS" in a bold, sans-serif font. The background of the graphic shows a cityscape through a window.

In our ongoing efforts to support local businesses, the City of Colleyville is providing a free new program, the Colleyville Professional One-Minute Promos (POP), to all businesses within city limits. We are pairing our professional audio-visual production staff with Colleyville businesses to record promotional videos. Once received, the business can use the video as they wish — post to social media, send via email, etc.

Program Details:

- Businesses will have a short, pre-production meeting with Colleyville Staff via phone
- A/V team will spend 1-2 hours at a Colleyville location of your choice
- Businesses will receive an email with their new promotional video within 10 business days of recording
- Promotional video length will be approximately one-minute

If your business is interested in participating in Colleyville POP, fill out the form below. The program is first come, first served. More details are available on-line at Colleyville.com/POP. If you have any questions, please call us at 817.503.1113.

Name: _____ **Business:** _____

Business Address: _____

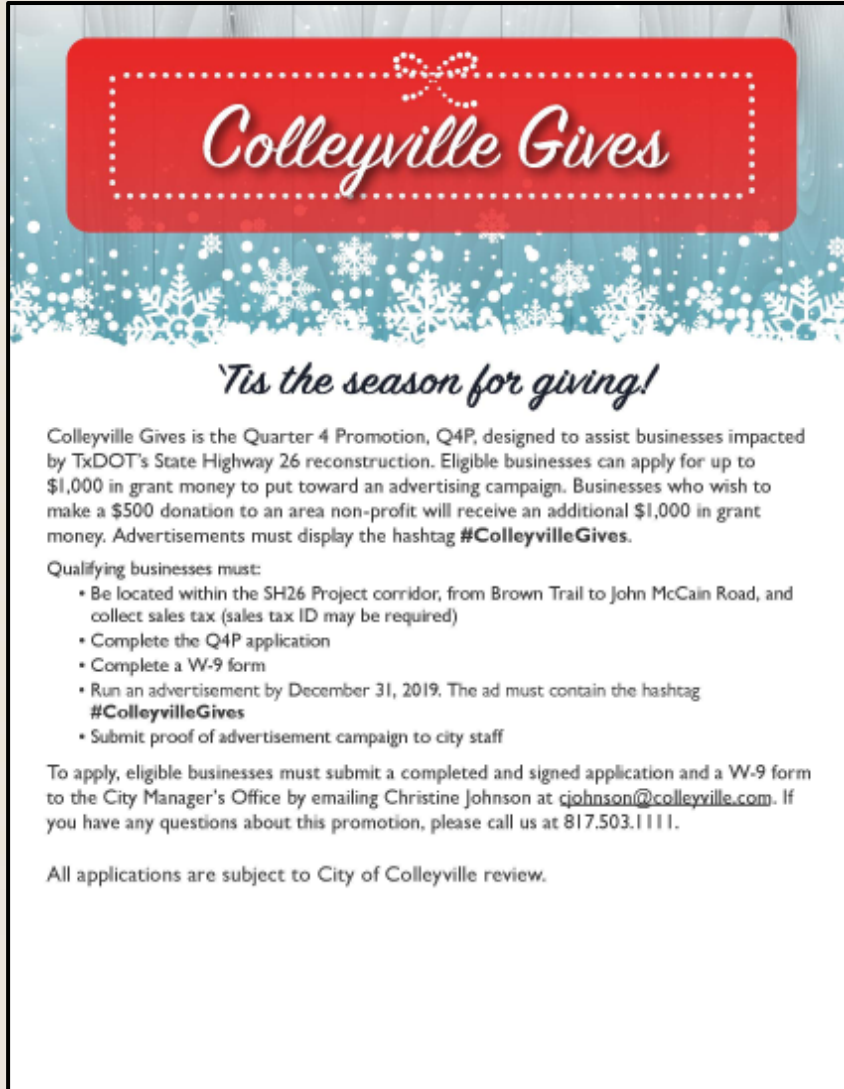
Phone: _____ **Email:** _____

Submit the completed form to:
City of Colleyville, 100 Main Street, Colleyville, Texas 76034
Email: colleyville@colleyville.com Fax: 817.503.1129



The logo for the City of Colleyville, Texas, featuring a circular emblem with a landscape scene and the text "CITY OF COLLEYVILLE TEXAS" around the perimeter.

Q4: Colleyville Gives

A promotional poster for "Colleyville Gives". It has a festive winter theme with a red banner at the top containing the title "Colleyville Gives" in a white script font, decorated with a small bow. Below the banner is a blue and white snowflake border. The text below the border reads: "'Tis the season for giving!" followed by a paragraph explaining the program. It then lists five bullet points for qualifying businesses. At the bottom, it provides instructions on how to apply and a contact email, and a note that all applications are subject to city review.

Colleyville Gives

'Tis the season for giving!

Colleyville Gives is the Quarter 4 Promotion, Q4P, designed to assist businesses impacted by TxDOT's State Highway 26 reconstruction. Eligible businesses can apply for up to \$1,000 in grant money to put toward an advertising campaign. Businesses who wish to make a \$500 donation to an area non-profit will receive an additional \$1,000 in grant money. Advertisements must display the hashtag **#ColleyvilleGives**.

Qualifying businesses must:

- Be located within the SH26 Project corridor, from Brown Trail to John McCain Road, and collect sales tax (sales tax ID may be required)
- Complete the Q4P application
- Complete a W-9 form
- Run an advertisement by December 31, 2019. The ad must contain the hashtag **#ColleyvilleGives**
- Submit proof of advertisement campaign to city staff

To apply, eligible businesses must submit a completed and signed application and a W-9 form to the City Manager's Office by emailing Christine Johnson at cjohnson@colleyville.com. If you have any questions about this promotion, please call us at 817.503.1111.

All applications are subject to City of Colleyville review.

- Continue popular advertising grant program for a 3rd year
- \$1,000 grant **OR** \$2,000 grant if a business makes a \$500 charitable contribution
- Avg. annual program cost of \$80,000
- This program has lead to \$46,104.56 in total charitable donations over the last two years
- Funded with TIF economic development program funds



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5a

Agenda Date 6/16/2020

Number

Type Presentation and Discussion

Department Finance

Title

Monthly Financial Report - May 2020

Explanation

General Fund

Through May, the General Fund has collected 87% of its budgeted revenue and spent 64% of its budgeted expenditures. While sales and property taxes have had a strong year, there are a few line items that still lag behind FY19 (predominately permits and recreation fees), and staff will continue to monitor those line items monthly. Regardless, the General Fund continues to post a higher surplus than anticipated through this month. While the events of FY20 have undoubtedly lowered the City's revenue expectations, spending has decreased significantly as well, helping to offset the negative effects.

Ad Valorem tax revenue.

Historically, the majority of the City's property taxes hit our accounts from December through March, although the bulk hits in December and January. As of this month, we've collected \$14.8 million, or 98.5% of our budget. This figure represents a 2.1% increase over FY19. Any increases in property tax revenue over FY19 are solely due to properties that have been newly developed or substantially redeveloped, and therefore were previously untaxed or taxed at a much lower value in FY19.

Sales tax revenue.

Economic uncertainty has plagued every Texas city since March, but we are happy to report that Colleyville's sales tax collections from April have incredibly shown a 6.8% increase over April of FY19. While our expectations were a decrease of between 8% and 15%, and our more vulnerable industries did decline by 9.8%, purchases from nonstore retailers (i.e. online ordering) more than offset this decline. Colleyville's total year-to-date increase over FY19 is 6.9%, or approximately \$370,000.

Utility Fund

As of May, the Utility Fund has earned \$8.9 million in revenue and expensed \$7.8 million of its annual budget. While FY19 was a low consumption year for water,

FY20 started off to be a much more typical year. For reference, FY19 had 4.85 inches of rain through May, while this year has only seen 32.5 inches. Regardless, this fund is designed to be a break-even fund once the City makes its annual transfer to the utility capital projects fund.

Drainage Fund

To date, the Drainage Fee Fund has received \$679,970, or 69%, of its budgeted revenues and spent \$439,401, or 55%, of its budgeted expenses.



Agenda Item - Items not for council action

Monthly Financial Report May 2020

City Council Meeting
June 16, 2020

General Fund

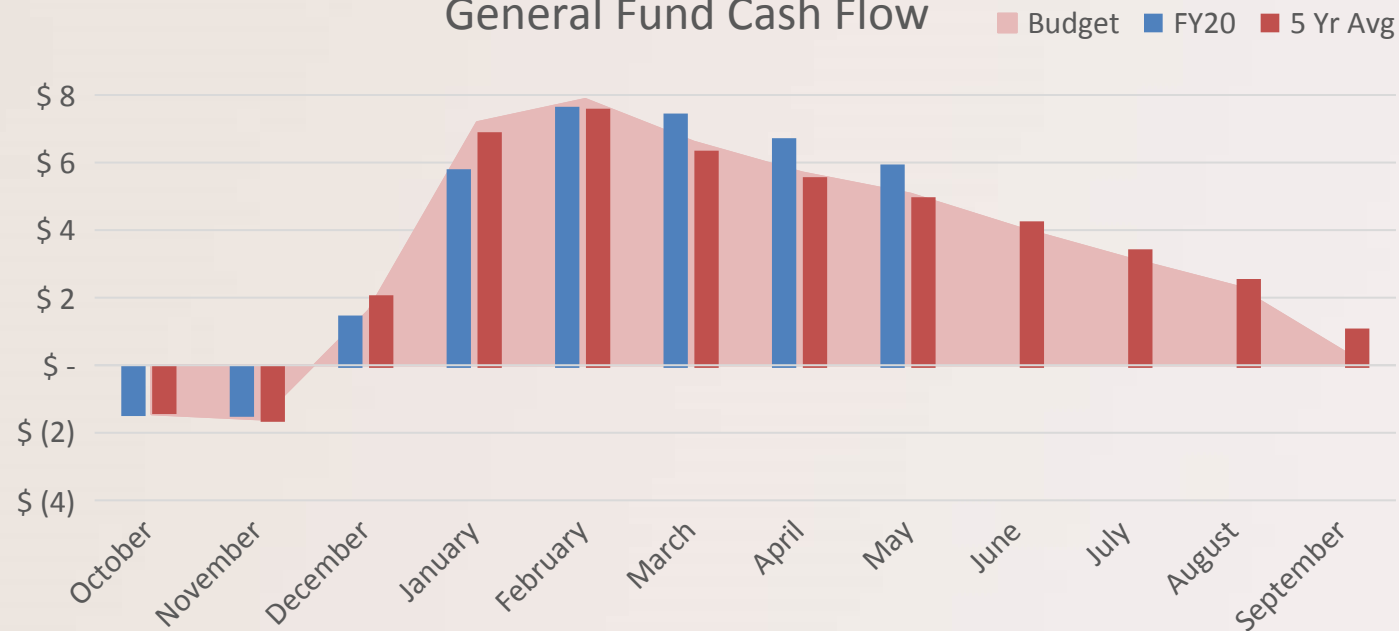


General Fund

	FY20 Budget		FY20 YTD		% of Budget	FY19 YTD		FY19 % of Budget
Revenues	\$	24,589,177	\$	21,399,858	87%	\$	21,225,449	88%
Expenditures	\$	24,182,805	\$	15,456,227	64%	\$	14,980,883	62%
	\$	406,372	\$	5,943,631		\$	6,244,567	

*67% of the year is completed

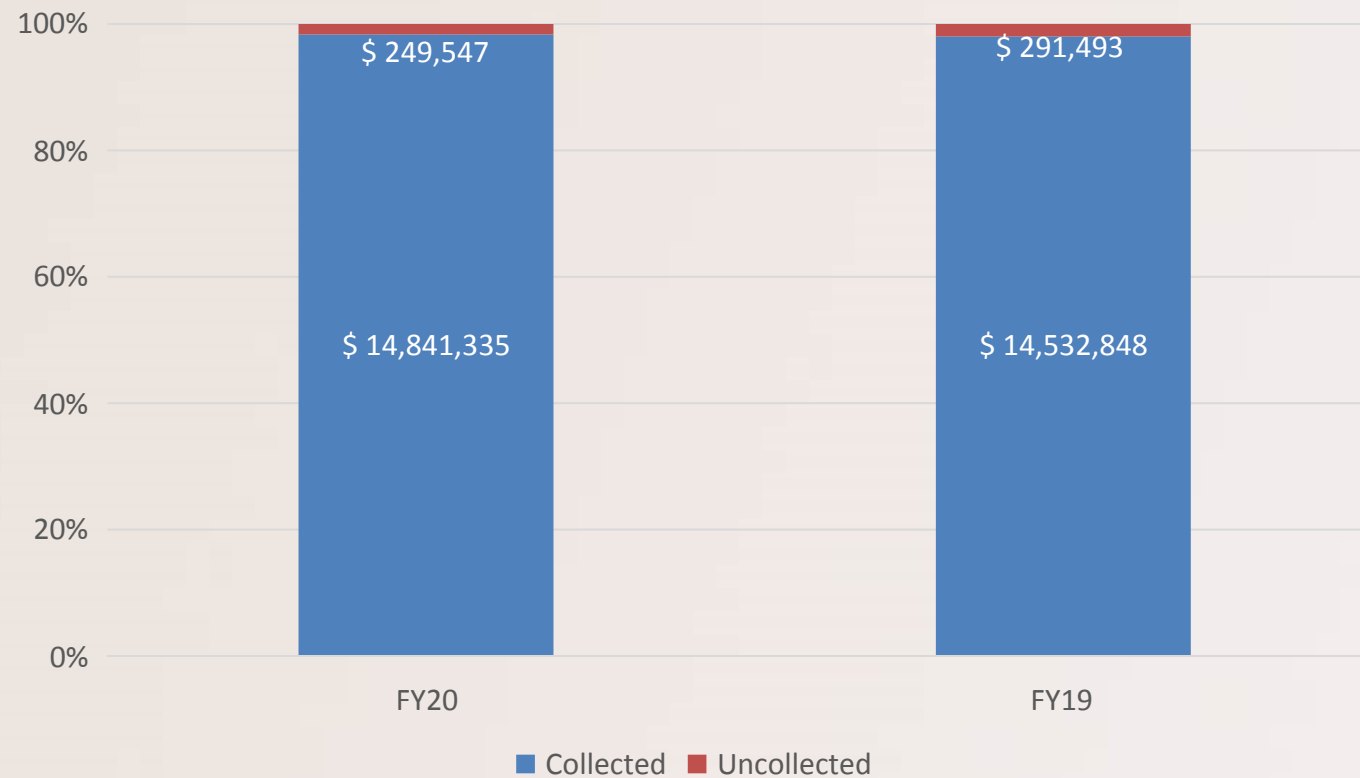
General Fund Cash Flow



Property Tax Highlight



As with FY19, we have collected 98.5% of our tax levy

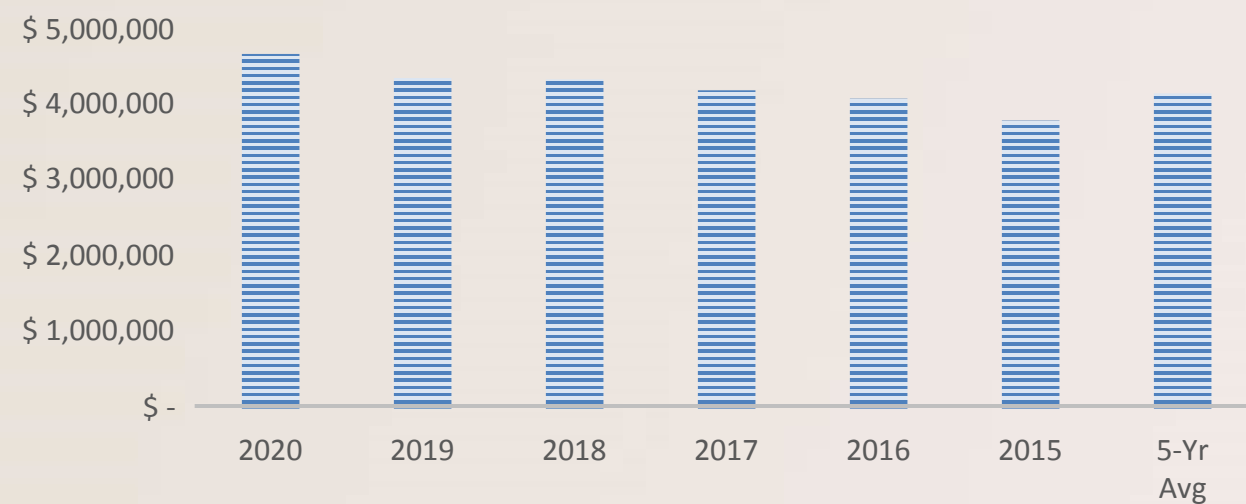


Sales Tax Highlight



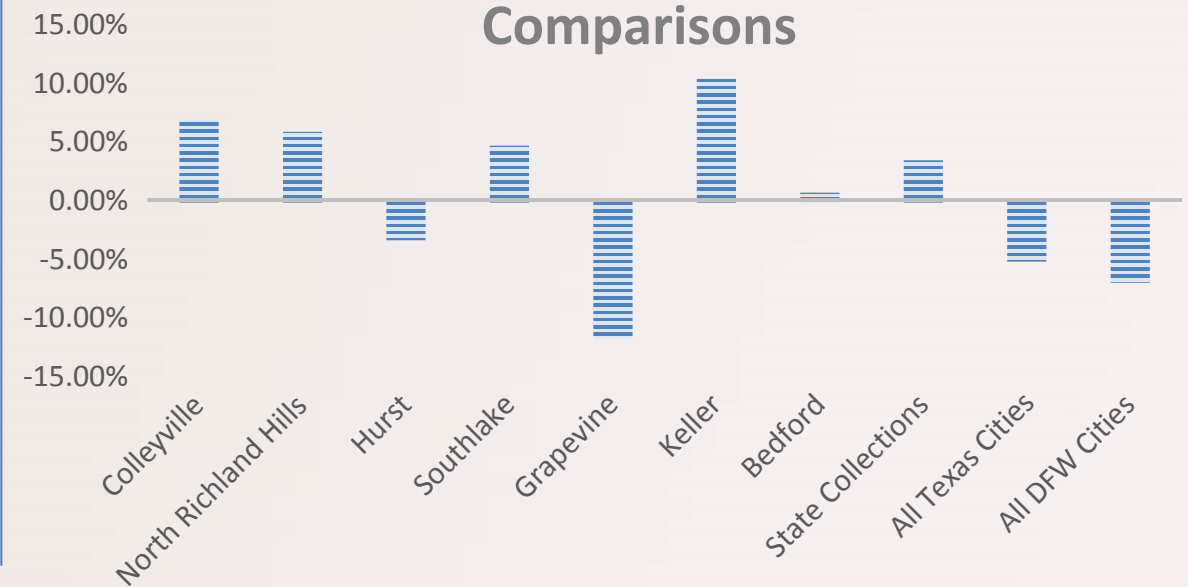
FY20 YTD Receipts compared to Previous Years

Thru April Sales Tax Receipts (Comparison)



City/State Comparisons

City/State Comparisons

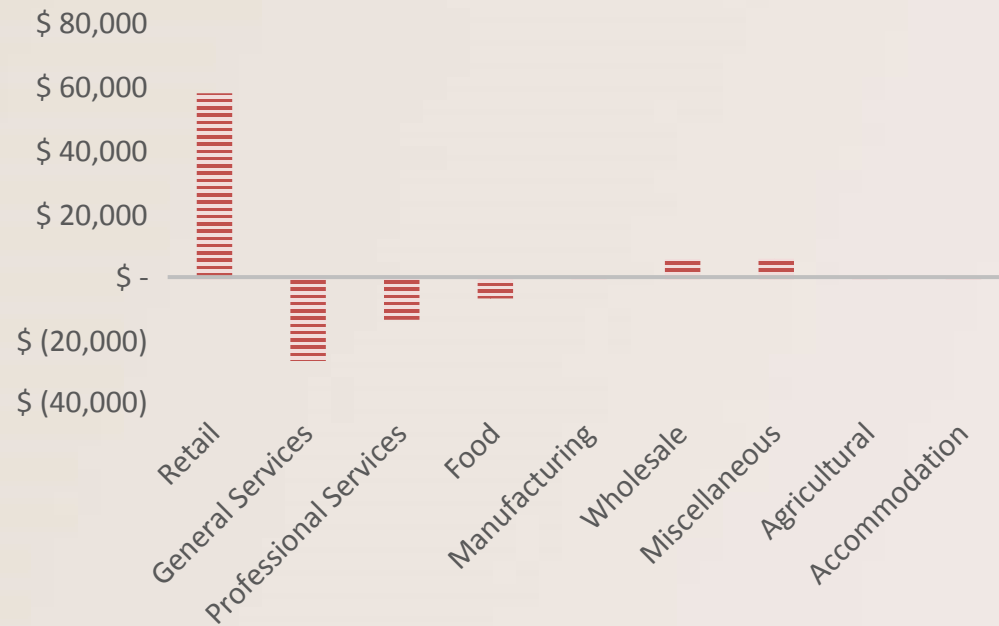


Sales Tax Highlight



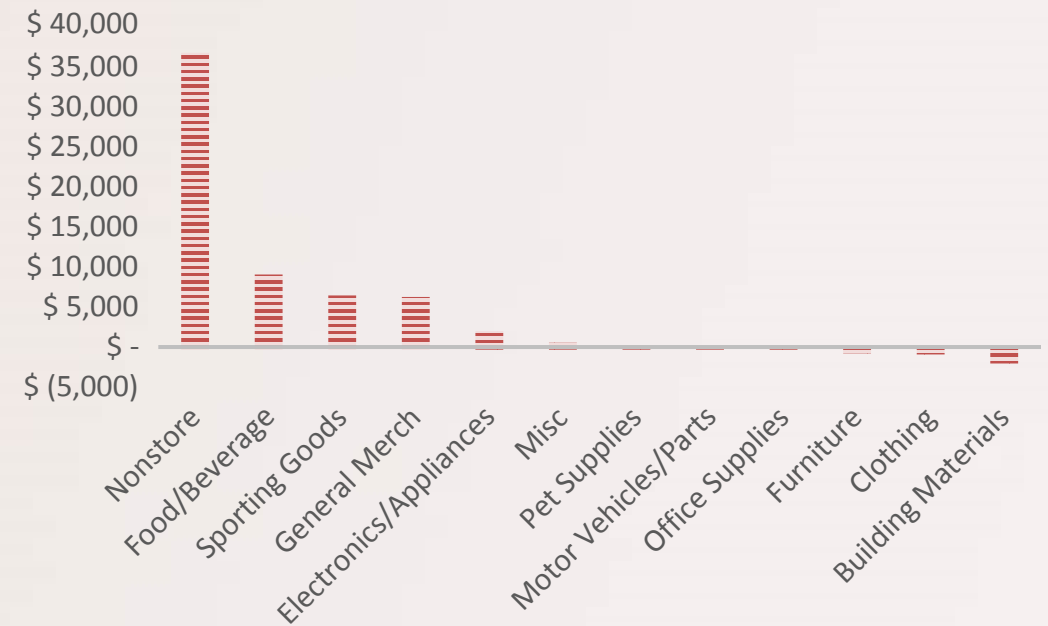
April FY20 to April FY19 by Category

\$\$ Change



April FY20 to April FY19, Retail Only

\$\$ Change



Utility Fund

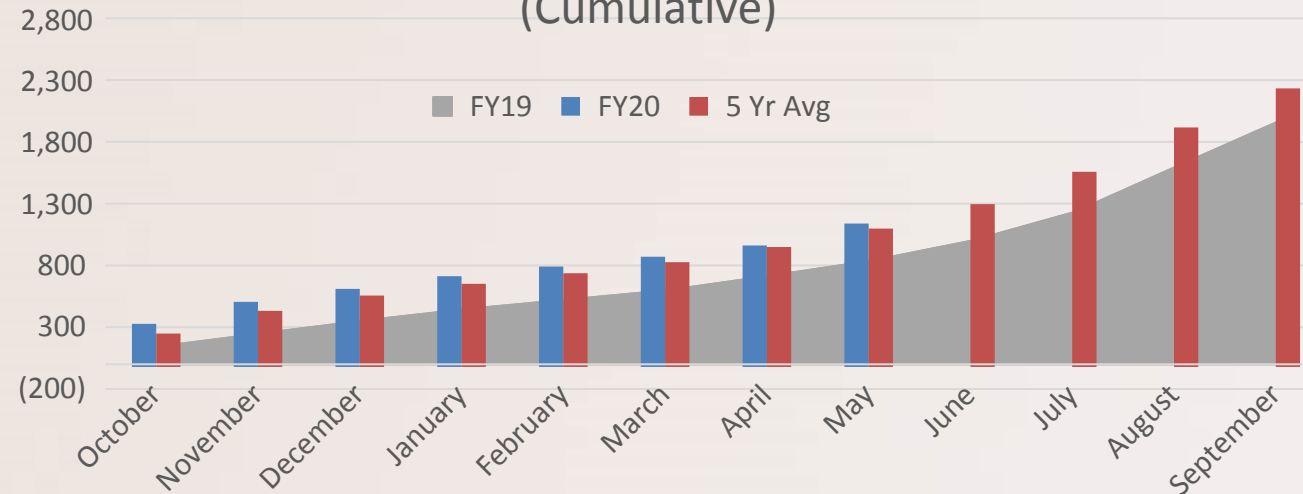


Utility Fund

	FY20 Budget	FY20 YTD	% of Budget	FY19 YTD	FY19 % of Budget
Revenues	\$ 17,555,789	\$ 8,935,285	51%	\$ 7,740,405	47%
Expenditures	\$ 17,555,789	\$ 7,816,796	45%	\$ 7,031,021	43%
	\$ -	\$ 1,118,489		\$ 709,385	

*67% of the year is completed

Water Consumption (Cumulative)

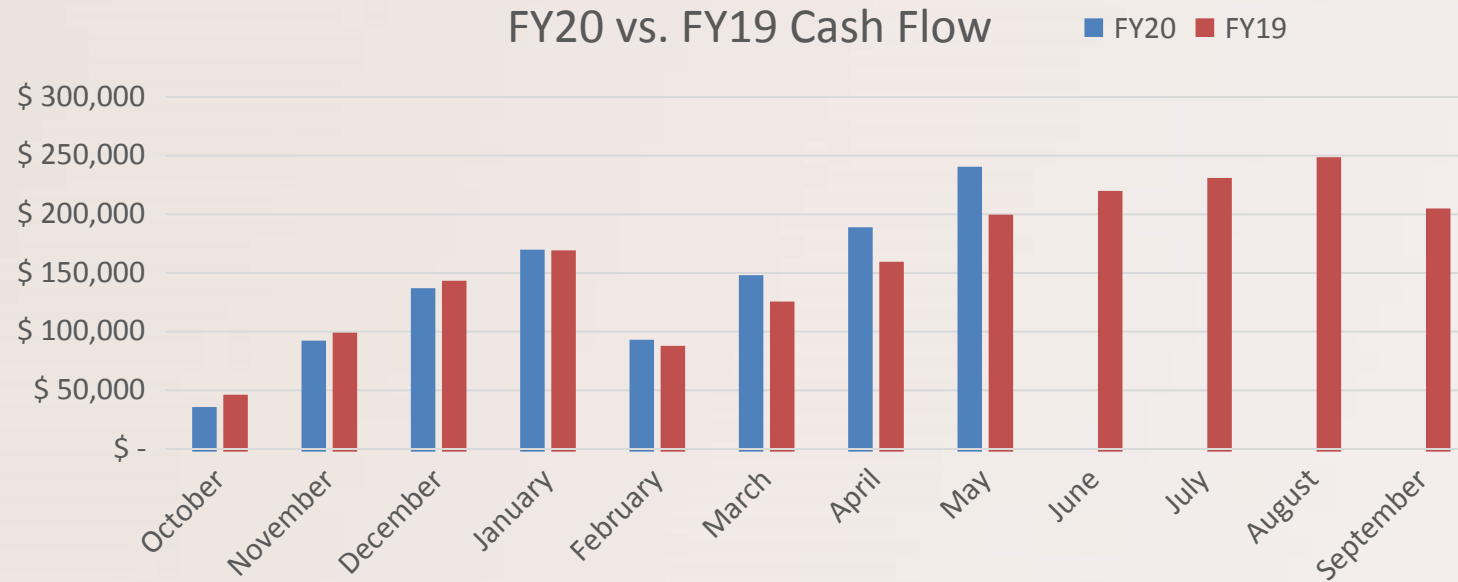


Drainage Fund



Drainage Fund					
	FY20 Budget	FY20 YTD	% of Budget	FY19 YTD	FY19 % of Budget
Revenues	\$ 978,508	\$ 679,970	69%	\$ 691,706	71%
Expenditures	\$ 795,844	\$ 439,401	55%	\$ 485,464	63%
	\$ 182,664	\$ 240,569		\$ 206,243	

*67% of the year is completed



Monthly Financial Report - May 2020

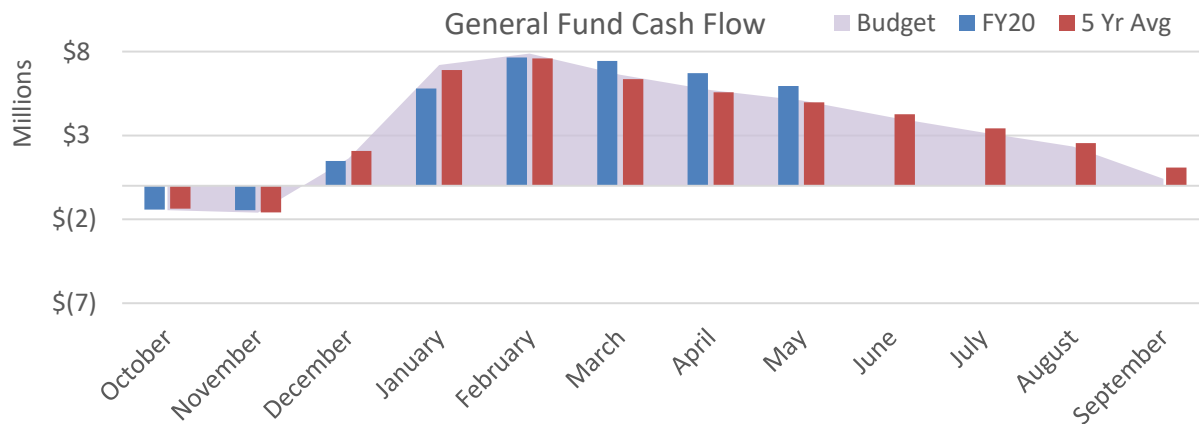
% of year Completed 67%

General Fund

% of Budget Spent 64%

	FY20 Budget	FY20 YTD	% of Budget	FY19 YTD	FY19% of Budget
Revenues	\$ 24,589,177	\$ 21,399,858	87%	\$ 21,225,449	88%
Expenditures	\$ 24,182,805	\$ 15,456,227	64%	\$ 14,980,883	62%
	\$ 406,372	\$ 5,943,631		\$ 6,244,567	

Through May, the General Fund has collected 87% of its budgeted revenue and spent 64% of its budgeted expenditures. While sales and property taxes have had a strong year, there are a few line items that still lag behind FY19 (predominately permits and recreation fees), and staff will continue to monitor those line items monthly. Regardless, the General Fund continues to post a higher surplus than anticipated through this month. While the events of FY20 have undoubtedly lowered the City's revenue expectations, spending has decreased significantly as well, helping to offset the negative effects. For the predicted cash flow trajectory, please see the graph below.



General Fund Highlights

Revenue (FY20/FY19)

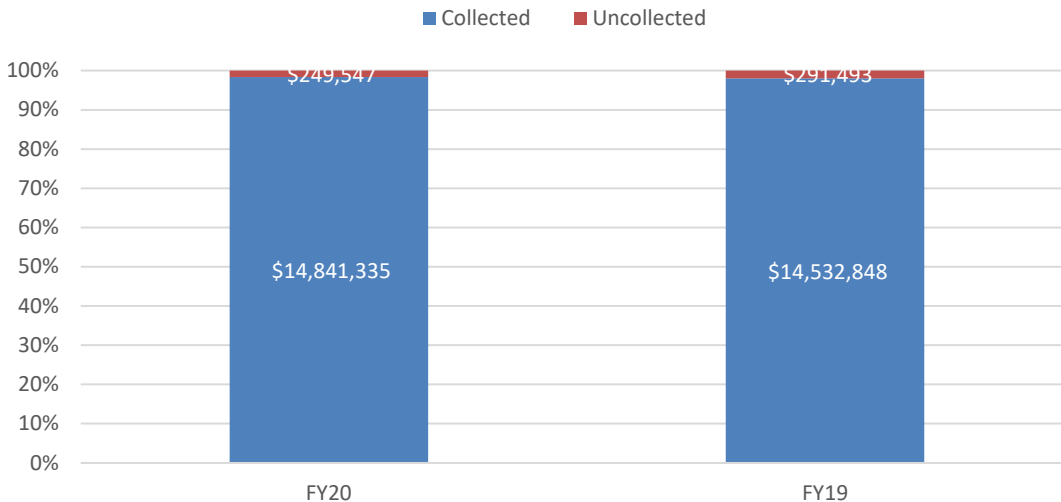
Property Tax	+ \$308k	Sales Tax	+ \$133k	Franchise Tax	-\$157k
Licenses	-\$169k	Other Revenue	+ \$59k	Total Rev	+ \$174k

Expenditures (FY20/FY19)

Personnel	+ \$584k	Contractual	+ \$203k	Supplies	-\$314k
Capital	\$3k	Transfers	\$00k	Total Exp	+ \$475k

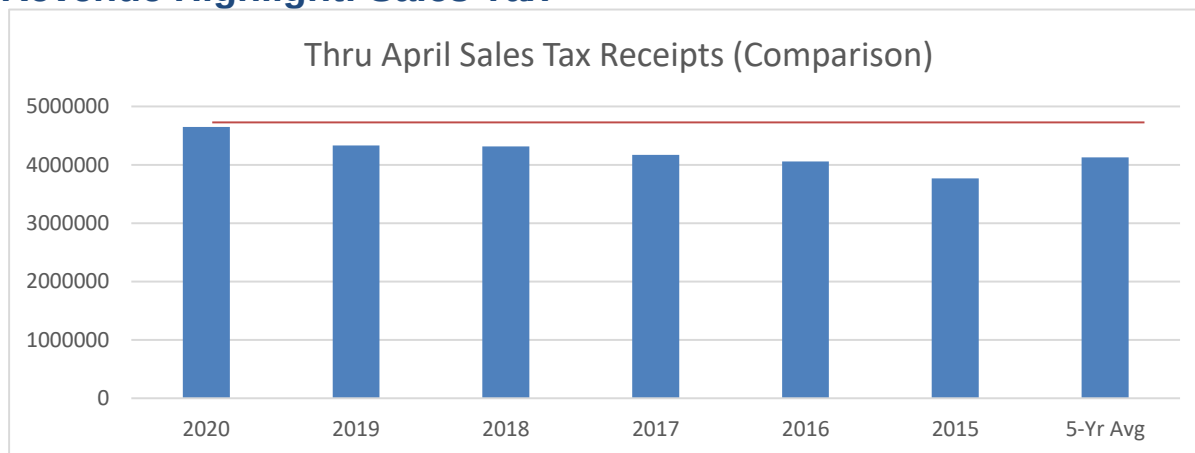
Monthly Financial Report - May 2020

Revenue Highlight: Property Tax



In total, Colleyville anticipates receiving almost \$15.1m in General Fund property tax this year. This makes for a 2.2%, or \$320k, increase over actual FY19 property tax receipts. It should be noted that this increase comes from taxes off of new property, as opposed to increased taxes on existing property inside the City. Through May, we have received 98.5% of this revenue, which is similar to last year.

Revenue Highlight: Sales Tax



FY20/Budget	FY20/FY19
↑ 8.6%	↑ 7.3%

Economic uncertainty has plagued every Texas city since March, but we are happy to report that Colleyville's sales tax collections from April have incredibly shown a 6.8% increase over April of FY19. While our expectations were a decrease of between 8% and 15%, and our more vulnerable industries did decline by 9.8%, purchases from nonstore retailers (i.e. online ordering) more than offset this decline.

Monthly Financial Report - May 2020

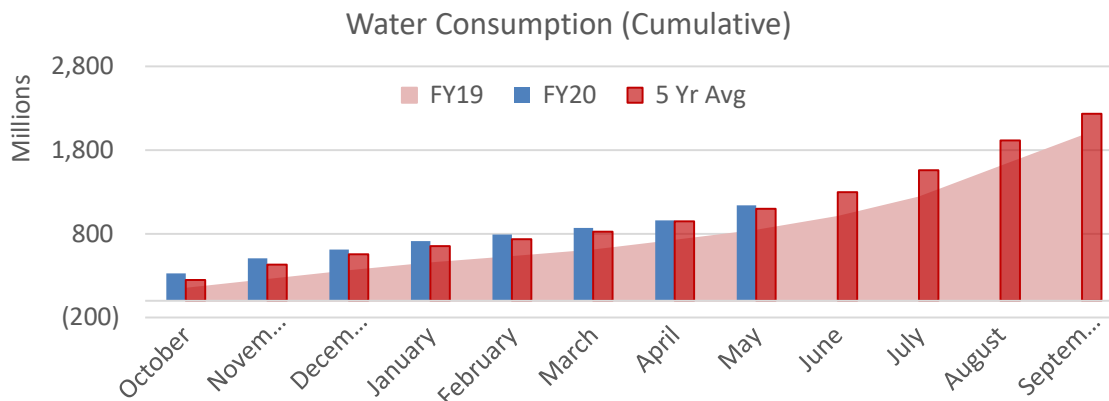
Water/Sewer Utility Fund

% of year Completed 67%

% of Budget Spent 45%

	FY20 Budget	FY20 YTD	% of Budget	FY19 YTD	FY19% of Budget
Revenues	\$ 17,555,789	\$ 8,935,285	51%	\$ 7,740,405	47%
Expenditures	\$ 17,555,789	\$ 7,816,796	45%	\$ 7,031,021	43%
	\$ -	\$ 1,118,489		\$ 709,385	

Through the eighth month of the fiscal year, the Utility Fund has collected 51% of its budgeted revenue and spent 45% of its budgeted expenditures. Our surplus of \$1.1 million has come down from earlier on in FY20 but it still stands in contrast to FY19. While spending has increased by almost \$800,000 from last year, the lion's share of this reflects higher passed-through costs from the Trinity River Authority. Rain has also begun to play more of a role here, with the second quarter bringing wetter months than they were in the previous year. For the typical water consumption trajectory, please see the graph below.



Utility Operation Highlights

Avg Customer Count

FY20/FY19



0.7%

YTD Rainfall (Inches)

FY20/FY19

-11.24

Expenditures (FY20/FY19)

Personnel	+ \$102k	Contractual	+ \$642k	Supplies	+ \$58k
Capital	+ \$5k	Transfers	-\$20k	Total Exp	+ \$786k

Colleyville's rate structure enables the City to more easily manage years of low consumption, which is what we've seen through FY19. While FY20 is shaping up to be a higher consumption year, it should be noted that the majority of the City's rate is comprised of a direct pass-through to TRA for water costs. The goal of this fund is to break-even at the end of the year.

Monthly Financial Report - May 2020

% of year Completed 67%

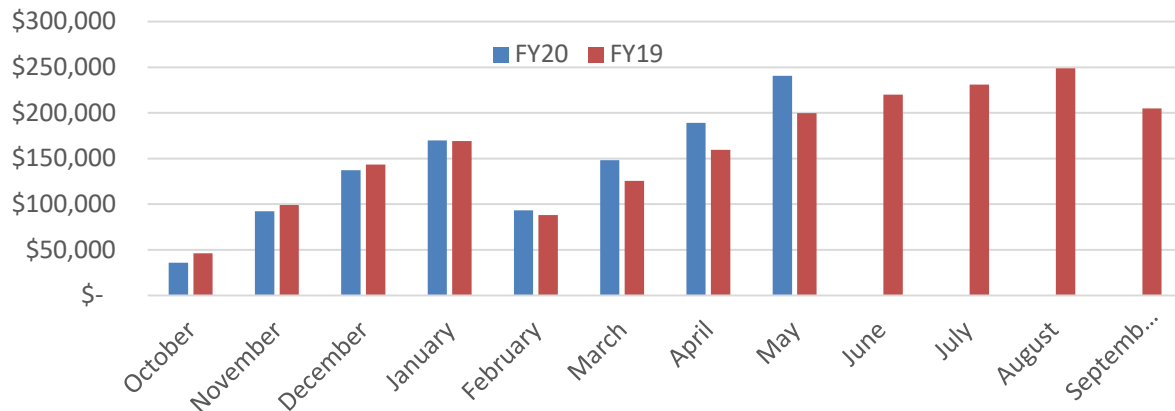
Drainage Utility Fund

% of Budget Spent 55%

	FY20 Budget	FY20 YTD	% of Budget	FY19 YTD	FY19% of Budget
Revenues	\$ 978,508	\$ 679,970	69%	\$ 691,706	71%
Expenditures	\$ 795,844	\$ 439,401	55%	\$ 485,464	63%
	\$ 182,664	\$ 240,569		\$ 206,243	

To date, the Drainage Utility Fund has received 69% of its budgeted revenue and spent 55% of its budgeted expenditures. This fund's cash flow is tracking a little better than expected, with a \$240,000 surplus showing to date. Drainage fee revenues tend to average at 1.5% higher than the previous fiscal year, although at this point we're seeing a little under half a percent growth for FY20.

FY20 vs. FY19 Cash Flow



Drainage Fund Operation Highlights

Revenue - Drainage Fees

FY20/FY19 0.4%

FY20/5-Yr Avg 3.3%

Expenditures (FY20/FY19)

Personnel	- \$43k
Supplies	- \$13k
Debt Service	+ \$7k

Note: this fund's debt service is scheduled to be retired in fiscal year 2021.

Contractual	+ \$3k
Capital/Xfers	\$00k
Total Exp.	- \$46k

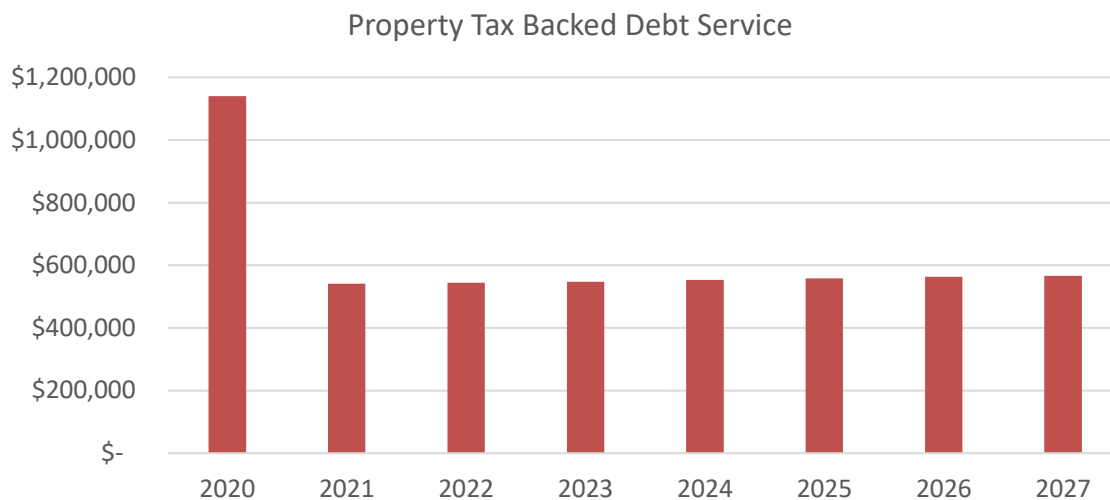
Monthly Financial Report - May 2020

Debt Service Fund % of year Completed 67%
 % of Budget Spent 82%

	FY20 Budget	FY20 YTD	% of Budget	FY19 YTD	FY19% of Budget
Revenues	\$ 1,356,398	\$ 1,497,506	110%	\$ 1,985,086	107%
Expenditures*	\$ 1,406,398	\$ 1,148,210	82%	\$ 1,754,789	94%
	\$ (50,000)	\$ 349,296		\$ 230,297	

Similar to our General Fund's property tax collections, the Debt Service fund has received the majority of its revenue for the year. Cash flow for this fund is very predictable, as debt service payments occur twice annually. As of May's figures, the fund is running a surplus of \$349,000. Costs added to the budget for this year include the lease of a new ambulance for Colleyville's emergency response. With Colleyville's current debt service schedule, all property tax bonded debt is on track to be paid off by FY27, with the remaining CEDC sales tax debt to be paid off by 2029.

*Please note that staff has planned to rely on \$50k of excess fund balance to pay for this year's costs.



For any questions or comments regarding this report, please contact:

Kyle Lester
 Finance Director
 City of Colleyville, TX
klester@colleyville.com
 817-503-1014



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6a

Agenda Date 6/16/2020

Number Ordinance O-20-2115

Type Ordinance

Department Community Development

Title

Consideration of a zoning change request from the R-40 Single Family Residential district and AG Agricultural district to the RE Single Family 'Estate' Residential district on Lot 2, Block 1, of the Newgren Addition and Tract 4, Abstract 295, in the William E Crooks Survey, located at 108 and 7204 John McCain Road, Case ZC20-003

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading and Public Hearing

There were no speakers regarding this item at the June 2, 2020 City Council meeting.

First Reading and Public Hearing

Grayson Ceballos, the applicant, has submitted a request for a zoning change on Lots 2R and 3, Block 1, of the Newgren Addition, being Lot 2, Block 1, of the Newgren Addition and Tract 4, Abstract 295, in the William E Crooks Survey, being approximately 5.546 acres, and zoned R-40 Single Family Residential and AG Agricultural. The purpose is to rezone 7204 John McCain Road and 108 John McCain Road as RE Single Family 'Estate' Residential zoning. No additional lots are proposed.

Existing Conditions/Background: The subject properties, 108 and 7204 John McCain Road, reside on the north and east side of John McCain Road west of the intersection of Westcoat Drive and John McCain Road. The subject properties have AG and R-40 zoning and are currently developed with single family homes and accessory buildings.

Proposed Zoning:

Request – The applicant requests to rezone the properties from AG and R-40 to RE zoning. The applicant desires to keep the existing homes and structures. The minimum standards for the RE zoning district are as follows:

	<u>108</u>	<u>7204</u>
Minimum Lot Size	80,000 sf.	143,595 sf.
		97,991 sf.

Minimum Lot Width	150 feet	200 feet	270 feet
Minimum Lot Depth	150 feet	598 feet	412 feet
Front Building Line	40 feet		
Side Building Line	15 feet		
Rear Building Line	25 feet		
Max. Lot Coverage	20%		
Max. Impervious Coverage	50%		

Analysis: The applicant is requesting the zoning change to maintain the single-family residential lots. They are also working through the platting process for these properties. The current size of the properties comply with all the minimum standards of the RE Single Family 'Estate' Residential zoning.

Surrounding Development: The surrounding area consists of properties zoned AG Agricultural and R-40 Single Family Residential district to the north east, and west and are improved with single family residential homes. The properties to the south are zoned AG Agricultural and PUD-R Planned Unit Development Residential and are improved with single family homes.

Comprehensive Plan: The City's comprehensive plan, *Destination Colleyville*, identifies the subject properties for single-family residential development. The proposed RE zoning does not conflict with any portion of the comprehensive plan.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date staff has not received any formal responses.

Staff Recommendation: Staff recommends approval of the request. The proposed zoning meets the intent of the residential designation assigned in the *Destination Colleyville* comprehensive plan.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the request at their May 11, 2020 meeting by a vote of 4-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

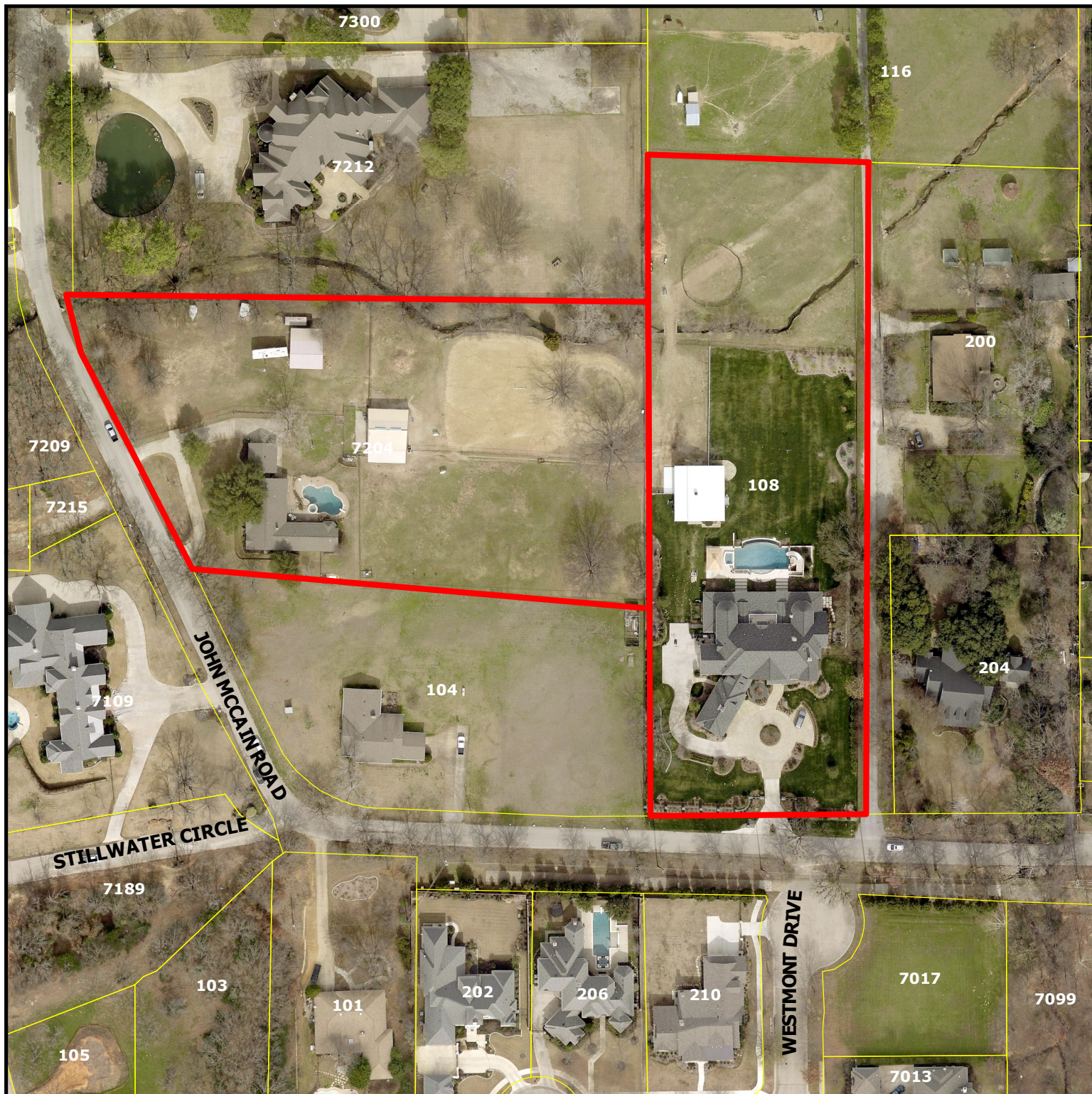
Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Zoning Exhibit
5. Notification Map
6. Notification List
7. Property Owner Notification Letter
8. Ordinance O-20-2115

Aerial Map



ZC20-003

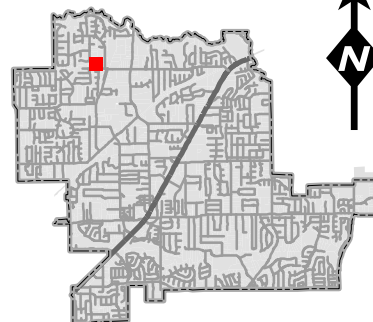
108 and 7204 John McCain Road

DISCLAIMER:

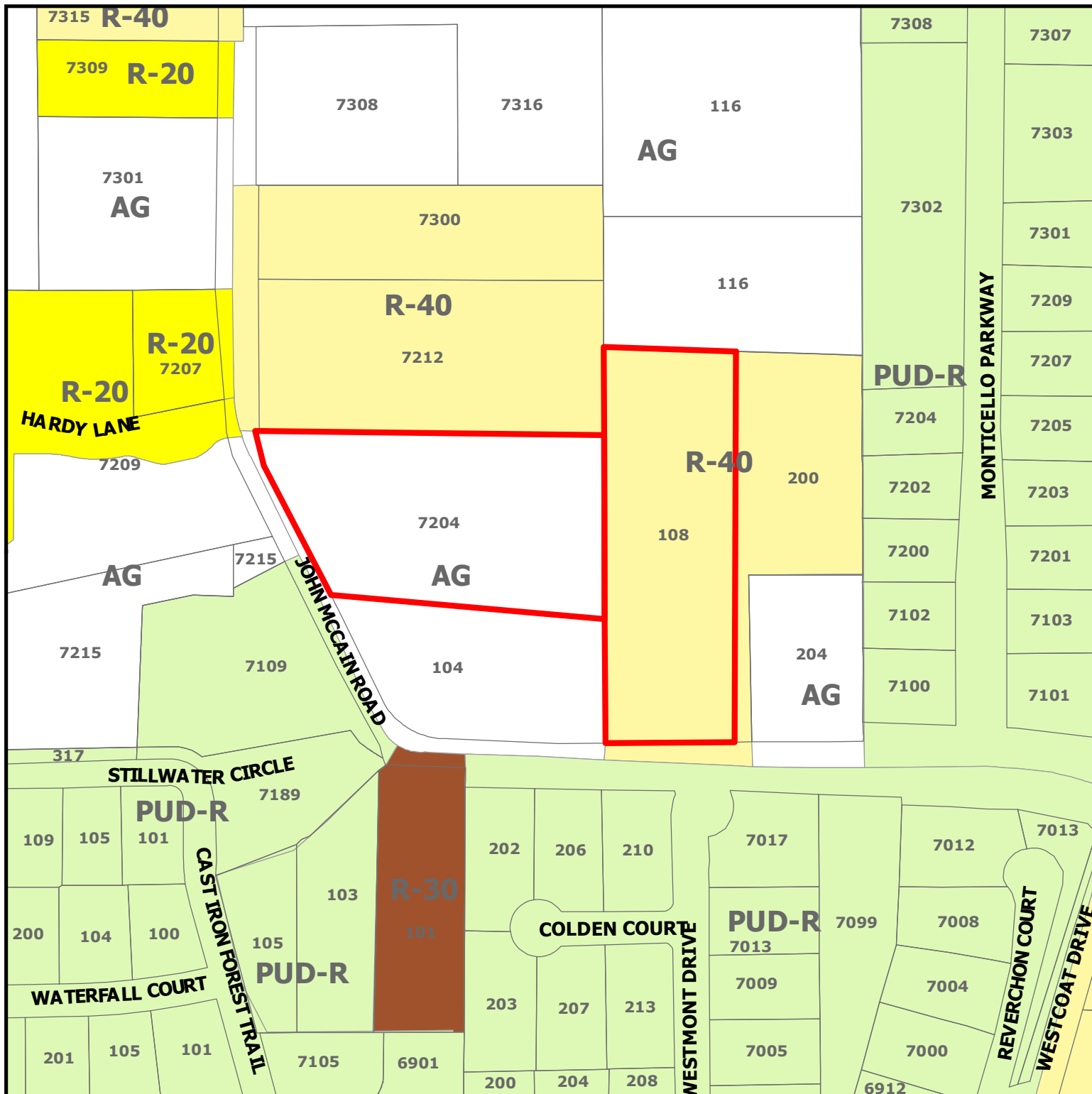
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.



Subject Property



Zoning Map



ZC20-003

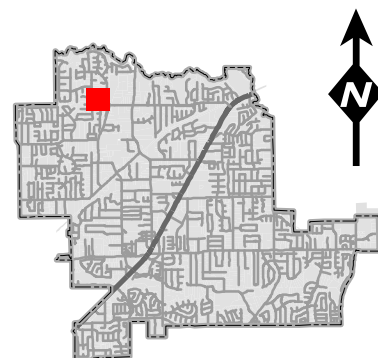
108 and 7204 John McCain Road

DISCLAIMER:

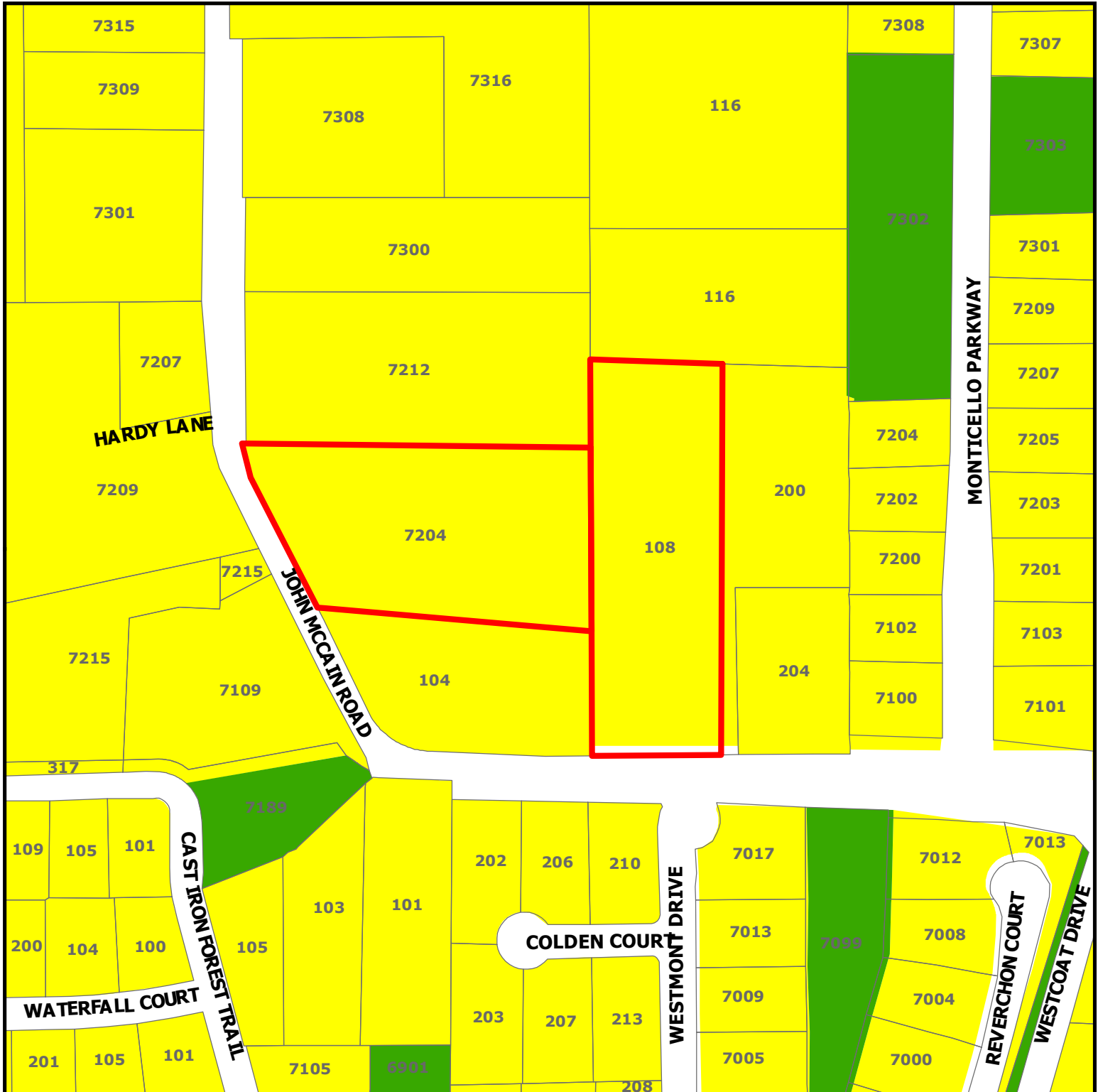
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Subject Property



Future Land Use Map



ZC20-003

108 and 7204 John McCain Road

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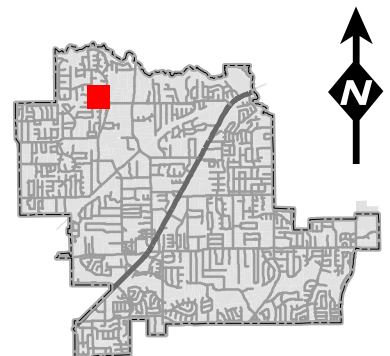


Subject Property

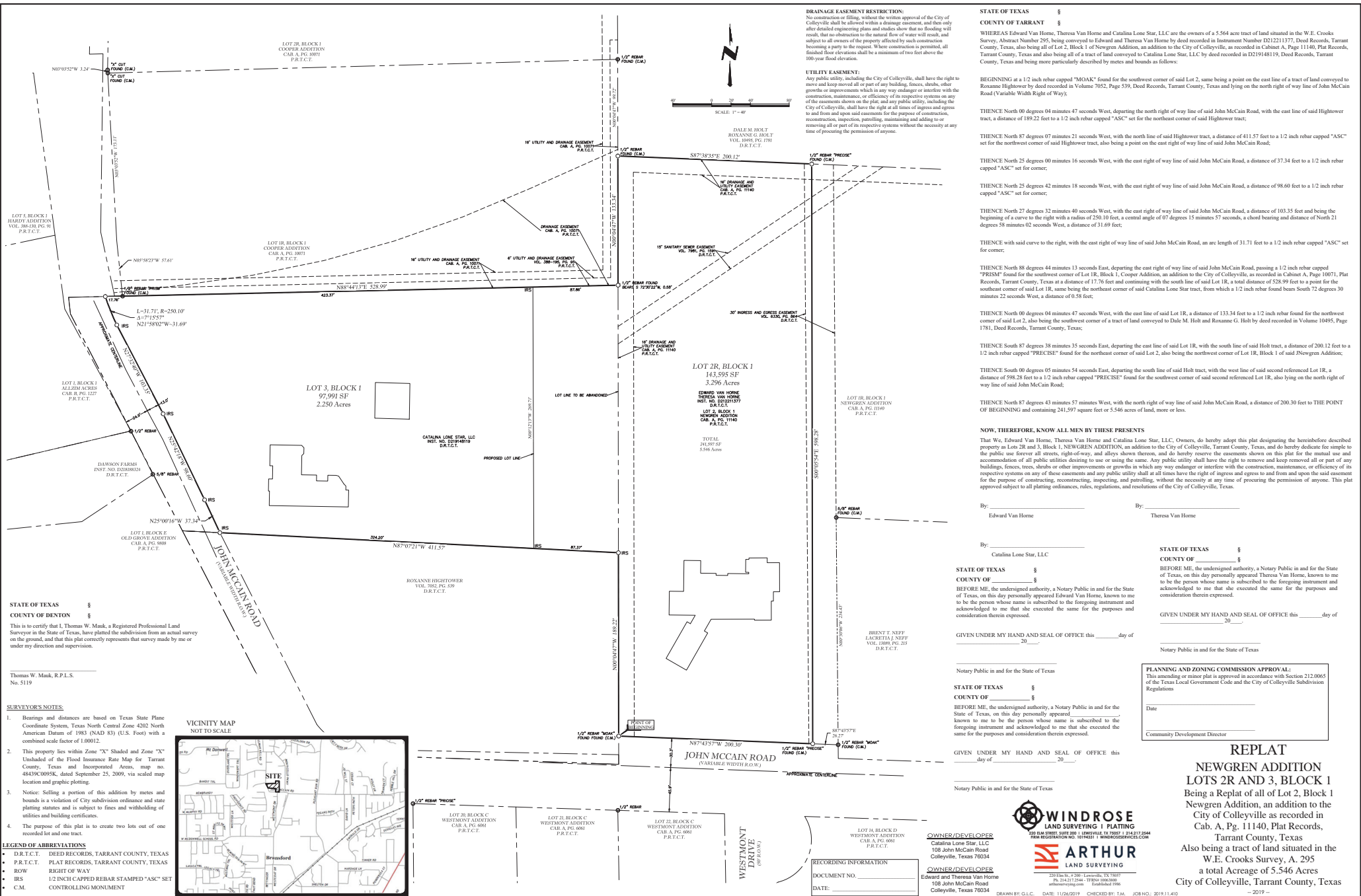
Residential



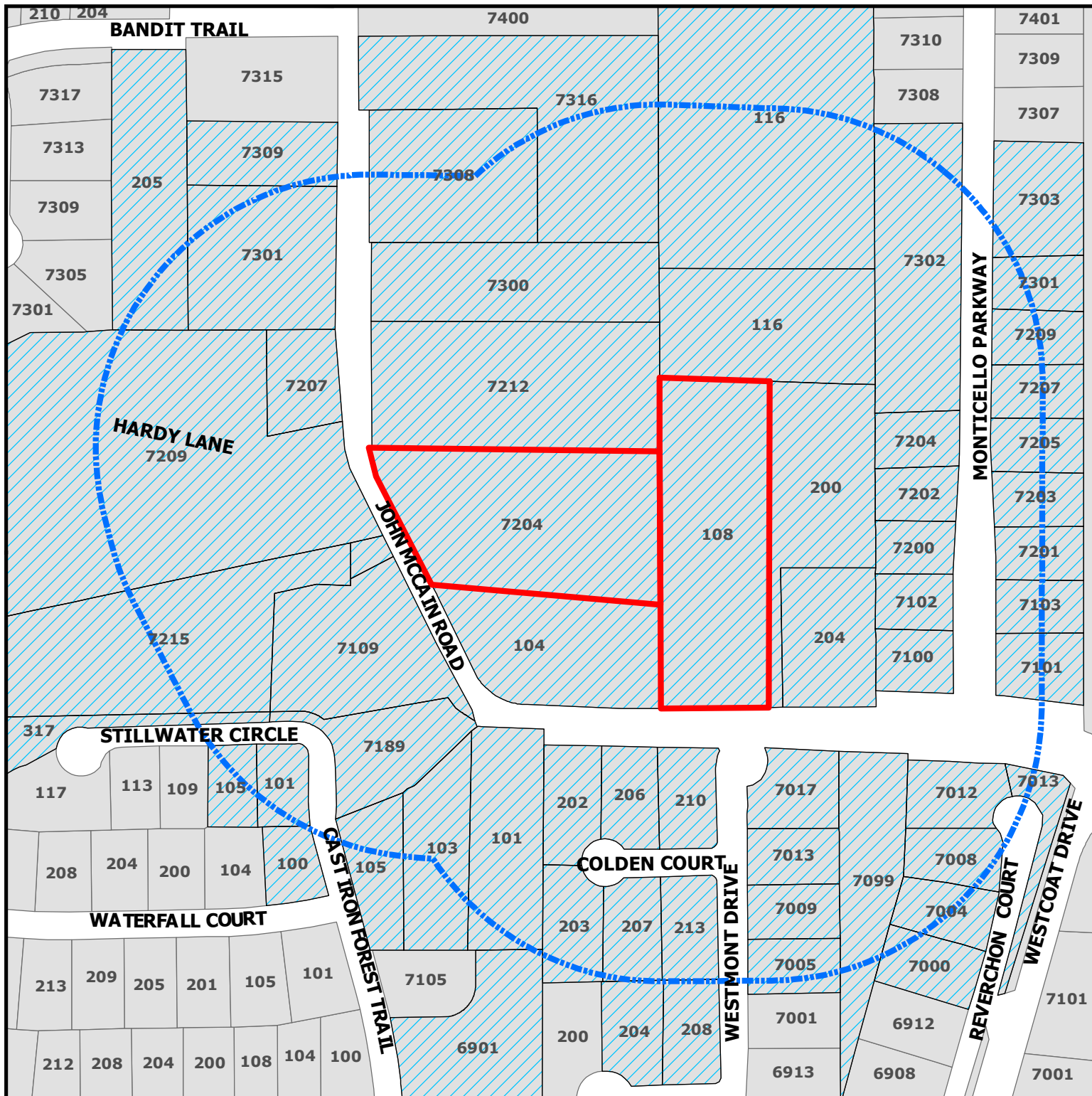
Open Space; Parks



Zoning Exhibit



Notification Map

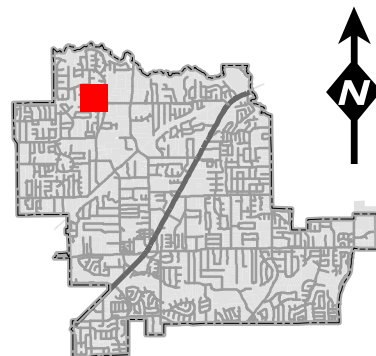


ZC20-003

108 and 7204 John McCain Road

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-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
BILLINGS, FLORENCE L	PO BOX 1228	COLLEYVILLE, TX	76034	7301 JOHN MCCAIN RD
TOWSLEY, RYAN	3 JUNIPER DR	SAN RAMON, CA	94583	7004 REVERCHON CT
JOHNSON, MARK	203 COLDEN CT	COLLEYVILLE, TX	76034	203 COLDEN CT
BATTLES, BRANDON	101 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	101 JOHN MCCAIN RD
HOLT, DALE M	116 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	116 JOHN MCCAIN RD
CATALINA LONE STAR LLC	108 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7204 JOHN MCCAIN RD
BUCKMASTER, GARY	7102 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7102 MONTICELLO PKWY
EPPERSON, LARRY D	7308 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7316 JOHN MCCAIN RD
COX, CLYDE	105 STILLWATER CIR	COLLEYVILLE, TX	76034	105 STILLWATER CIR
ALLEN, LEROY	101 STILLWATER CIR	COLLEYVILLE, TX	76034	101 STILLWATER CIR
RIVERA, ARSENIO	7101 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7101 MONTICELLO PKWY
BOYD, RICHARD	7009 WESTMONT DR	COLLEYVILLE, TX	76034	7009 WESTMONT DR
EPPERSON, LARRY ETAL ANN R	7308 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7308 JOHN MCCAIN RD
CUCCI, MARTHA W	7201 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7201 MONTICELLO PKWY
DRAPER, JAMES	7212 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7212 JOHN MCCAIN RD
ELLISON, ISAAC	7005 WESTMONT DR	COLLEYVILLE, TX	76034	7005 WESTMONT DR
BROOKS, STEPHEN	7008 REVERCHON CT	COLLEYVILLE, TX	76034	7008 REVERCHON CT
TOLL DALLAS TX LLC	250 GIBRALTAR RD	HORSHAM, PA	19044	105 JOHN MCCAIN RD
PELTIER, ANGELA	205 BANDIT TRL	COLLEYVILLE, TX	76034	205 BANDIT TR
WHEAT, CARROL	206 COLDEN CT	COLLEYVILLE, TX	76034	206 COLDEN CT
CARDONA, GLORIA J	213 COLDEN CT	COLLEYVILLE, TX	76034	213 COLDEN CT
AZBELL, MICHAEL	7207 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7207 MONTICELLO PKWY
MCKINNON JAMES S & VICKIE S MC	207 COLDEN CT	COLLEYVILLE, TX	76034	207 COLDEN CT
ROBERTS, ROBERT	7209 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7209 MONTICELLO PKWY
DAVIS, JOHN ROGER	7203 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7203 MONTICELLO PKWY
FLETCHER, CRISTI	7202 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7202 MONTICELLO PKWY
MONTICELLO HOMEOWNERS ASSN	PO BOX 254	COLLEYVILLE, TX	76034	7303 MONTICELLO PKWY
DAWSON FARMS LLC	406 PECAN DR	IRVING, TX	75060	7215 JOHN MCCAIN RD
VAN HORNE, EDWARD	108 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	108 JOHN MCCAIN RD
BOLTON, JONATHON	202 COLDEN CT	COLLEYVILLE, TX	76034	202 COLDEN CT
HUANG, SHU-MING	7204 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7204 MONTICELLO PKWY
SCHEFFE, SCOTT A	7103 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7103 MONTICELLO PKWY
ATHERTON, JAY W	7207 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7207 JOHN MCCAIN RD
ONEILL, LIAM	7100 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7100 MONTICELLO PKWY
DREILING PROPERTIES LP	125 CALVERLEY PL	KELLER, TX	76248	7017 WESTMONT DR
WESTMONT MAINTENANCE ASSOC INC	5751 KROGER DR STE 203	KELLER, TX	76244	7099 WESTMONT DR
SANTEE, GREGORY N	208 COMPTON CT	COLLEYVILLE, TX	76034	208 COMPTON CT
WALKER, GRADY M	PO BOX 1905	COLLEYVILLE, TX	76034	7309 JOHN MCCAIN RD
MONTICELLO HOMEOWNERS ASSN	PO BOX 254	COLLEYVILLE, TX	76034	7302 MONTICELLO PKWY
TOLL DALLAS TX LLC	250 GIBRALTAR RD	HORSHAM, PA	19044	103 JOHN MCCAIN RD
DRAPER, JAMES T	7300 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7300 JOHN MCCAIN RD
RIEWE, KEITH	204 COMPTON CT	COLLEYVILLE, TX	76034	204 COMPTON CT
DENNY AND JUDY NEWGREN REVOCAB	200 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	200 JOHN MCCAIN RD
NEFF, T BRENT	204 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	204 JOHN MCCAIN RD
TOLL DALLAS TX LLC	250 GIBRALTAR RD	HORSHAM, PA	19044	7189 CAST IRON FOREST TR
HANNA, MICHAEL	7000 REVERCHON CT	COLLEYVILLE, TX	76034	7000 REVERCHON CT
BEAMAN, TED A	7200 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7200 MONTICELLO PKWY
TAYLOR, ROGER	210 COLDEN CT	COLLEYVILLE, TX	76034	210 COLDEN CT
KNOX, LARRY	7205 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7205 MONTICELLO PKWY
SATTLER, DAVID	7301 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7301 MONTICELLO PKWY
HIGHTOWER, ROXANNE S	104 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	104 JOHN MCCAIN RD
HOLT, DALE M	116 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	116 JOHN MCCAIN RD
WESTMONT MAINTENANCE ASSOC INC	5751 KROGER DR STE 203	KELLER, TX	76244	7013 WESTCOAT DR
OLD GROVE MAINTENENCE ASSN INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	6901 CAST IRON FOREST TR
RIACH, STEVEN E	7109 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7109 JOHN MCCAIN RD
DAWSON FARMS LLC	406 PECAN DR	IRVING, TX	75060	7215 JOHN MCCAIN RD
RAHMAN, EDWARD A	100 WATERFALL CT	COLLEYVILLE, TX	76034	100 WATERFALL CT
DAWSON FARMS LLC	3421 S BRIERY	IRVING, TX	75060	7209 JOHN MCCAIN RD
ARSEMENT, PRESTON	7013 WESTMONT DR	COLLEYVILLE, TX	76034	7013 WESTMONT DR
OLD GROVE MAINTENENCE ASSN INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	317 OLD GROVE RD
HARDEMAN, THOMAS	7012 REVERCHON CT	COLLEYVILLE, TX	76034	7012 REVERCHON CT
CHANEL COURT	7300 CHANEL COURT	COLLEYVILLE, TX	76034	COURTESY NOTICE
MONTICELLO ADDITION-COLLEYVLE	P.O. BOX 254	COLLEYVILLE, TX	76034	COURTESY NOTICE
OLD GROVE ADDITION	P.O. BOX 1481	COLLEYVILLE, TX	76034	COURTESY NOTICE
VANGUARD ESTATES ADDITION	7105 VANGUARD COURT	COLLEYVILLE, TX	76034	COURTESY NOTICE
WESTMONT ADDITION	5751 KROGER DRIVE	KELLER, TX	76244	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
CEBALLOS, GRAYSON	220 ELM STREET, SUITE 200	LEWISVILLE, TX	75057	APPLICANT

Public hearing notices were mailed on March 6, 2020



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, March 23, 2020 at 7:00 p.m.
City Council Meetings: Tuesday, April 2, 2020 & Tuesday, April 16, 2020 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a zoning change request from the R-40 Single Family Residential district and AG Agricultural district to the RE Single Family 'Estate' Residential district. The purpose is to rezone 7204 John McCain Road and 108 John McCain Road as RE Residential Estate in order to continue development as single family residential lots.

Zoning Case: ZC20-003

Applicant: Grayson Ceballos

Owner: Edward Van Horne

Location: 108 and 7204 John McCain Road

Property Description: Lot 2, Block 1, of the Newgren Addition and Tract 4, Abstract 295, in the William E Crooks Survey

Present Zoning: R-40 Single Family Residential District and AG Agricultural District

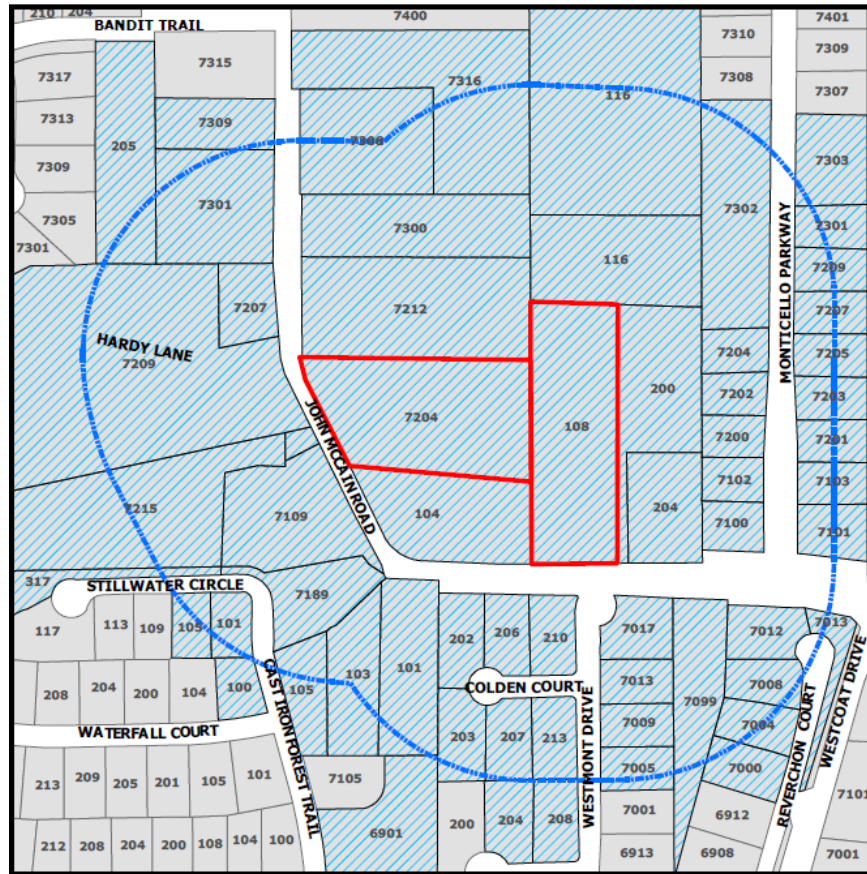
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

ORDINANCE O-20-2115

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 5.55 ACRES, FOR LOTS 2R AND 3, BLOCK 1, OF THE NEWGREN ADDITION AND TRACT 4, ABSTRACT 295, IN THE WILLIAM E CROOKS SURVEY, FROM THE AG AGRICULTURAL DISTRICT AND R-40 SINGLE FAMILY RESIDENTIAL DISTRICT TO THE RE SINGLE FAMILY 'ESTATE' RESIDENTIAL DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for rezoning under Case ZC20-003; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on 5.55 acres, Lots 2R and 3, Block 1, of the Newgren Addition, and Tract 4, Abstract 295, in the William E Crooks Survey from the AG Agricultural district and R-40 Single Family Residential district to the RE Single Family 'Estate' Residential district, as depicted in the attached Exhibit "A" and Exhibit "B".

Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein, and subject to the following conditions:

1. As depicted in the attached Exhibit "A" and Exhibit "B".

Sec. 3. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 4. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 5. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 6. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 2nd day of June 2020.

The second reading and public hearing being conducted on the 16th day of June 2020.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 16TH DAY OF JUNE 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit “A”- Zoning Map

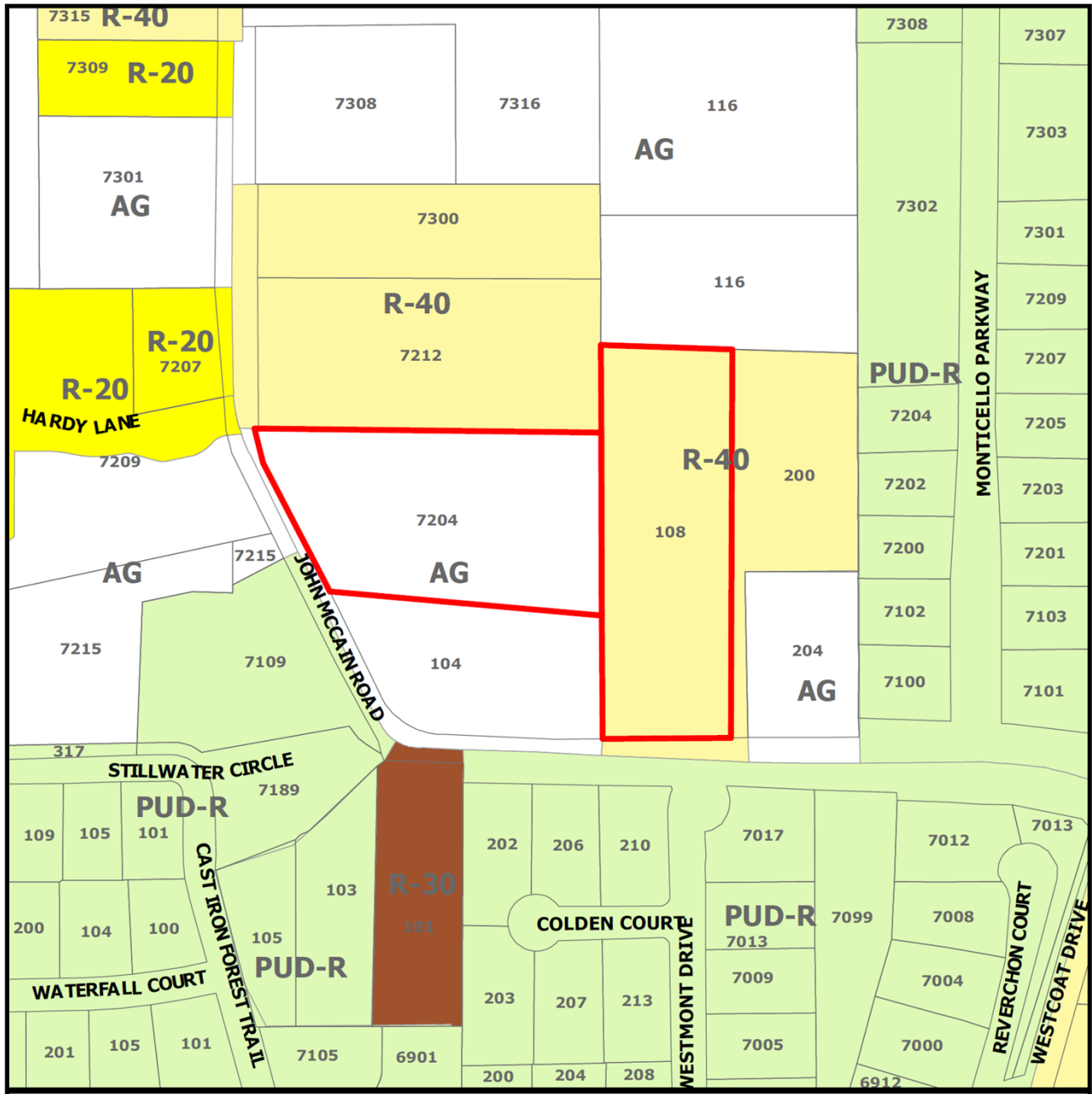
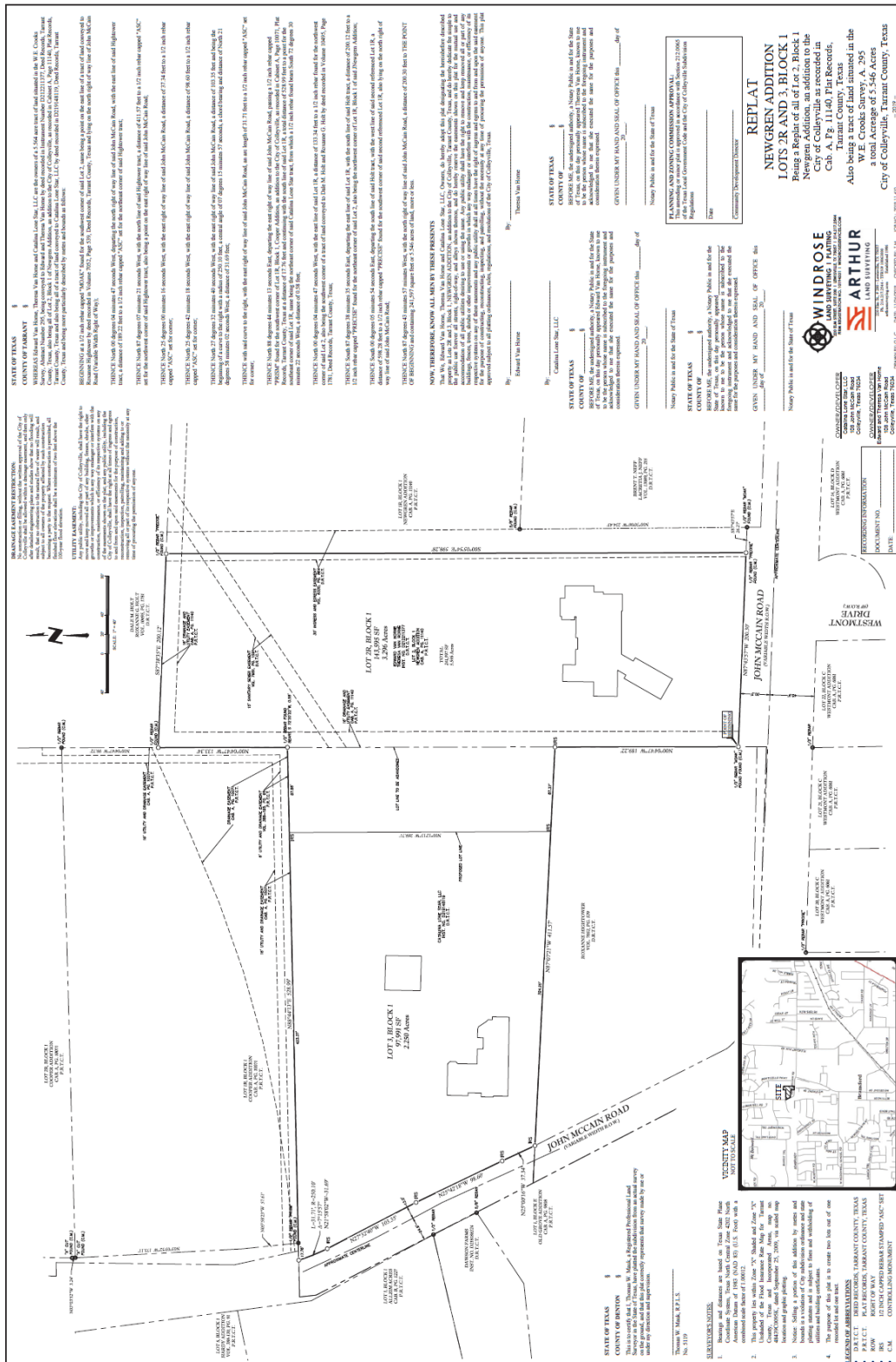


Exhibit “B”- Zoning Exhibit





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6b

Agenda Date 6/16/2020

Number Ordinance O-20-2116

Type Ordinance

Department Community Development

Title

Consideration of a zoning change request from AG Agricultural district to the R-40 Single Family Residential district on Tract 1A01B1, Abstract 1756, in the A T Young Survey, located at 218 W Glade Road, Case ZC20-004

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading and Public Hearing

There were no speakers regarding this request at the June 2, 2020 City Council meeting.

First Reading and Public Hearing

Grayson Ceballos, the applicant, has submitted a request for a zoning change on the Parvin Wilkerson Addition, being approximately 1.00 acre, and zoned AG Agricultural district. The purpose is to rezone from the AG Agricultural district to the R-40 Single Family Residential district to allow for construction of a new single-family residential dwelling in the future.

Existing Conditions/Background: The subject property, 218 W Glade Road, resides on the north side of Glade Road west of the intersection of Glade Road and Bills Lane. The subject property has AG zoning and is currently undeveloped with an accessory building at the rear of the property.

Proposed Zoning:

Request – The applicant requests to rezone the property from AG to R-40 zoning. The applicant desires to keep the existing building for now. The minimum standards for the R-40 zoning district are as follows:

Minimum Lot Size	40,000 square feet	40,740 square feet
Minimum Lot Width	150 feet	105.85 feet
Minimum Lot Depth	150 feet	390 feet

Front Building Line	40 feet
Side Building Line	15 feet
Rear Building Line	25 feet
Max. Lot Coverage	20%
Max. Impervious Coverage	50%

Analysis: The applicant is requesting the zoning change to allow for a single-family residential lot. They are also working through the platting process for this property. The current size of the property does not comply with all the minimum standards of the R-40 Single-Family Residential zoning. The lot width of the property falls below the minimum 150 feet with 105.85 feet and a plat waiver for lot width is also being requested.

Surrounding Development: The properties to the north are zoned AG Agricultural. The properties to the south are zoned PUD-R Planned Unit Residential zoning. The property to the east is zoned R-40 Single Family residential. The property to the west is zoned AG Agricultural zoning. The surrounding lots have developed with single family residences.

Comprehensive Plan: The City's comprehensive plan, *Destination Colleyville*, identifies the subject property for single-family residential development. The proposed R-40 zoning does not conflict with any portion of the comprehensive plan.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date staff has not received any formal responses.

Staff Recommendation: Staff recommends approval of the request. The proposed zoning meets the intent of the residential designation assigned in the *Destination Colleyville* comprehensive plan.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the request at their May 11, 2020 meeting by a vote of 4-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Zoning Exhibit
5. Notification Map
6. Notification List
7. Property Owner Notification Letter
8. Ordinance O-20-2116

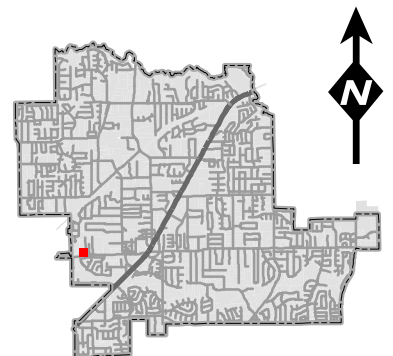
Aerial Map



ZC20-004
218 W Glade Rd

DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

 Subject Property



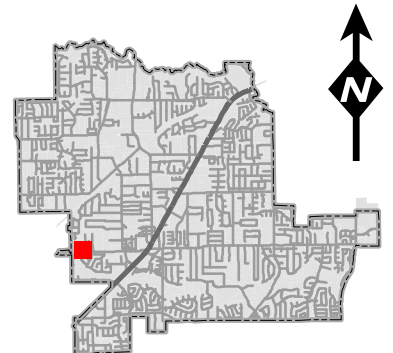
Zoning Map



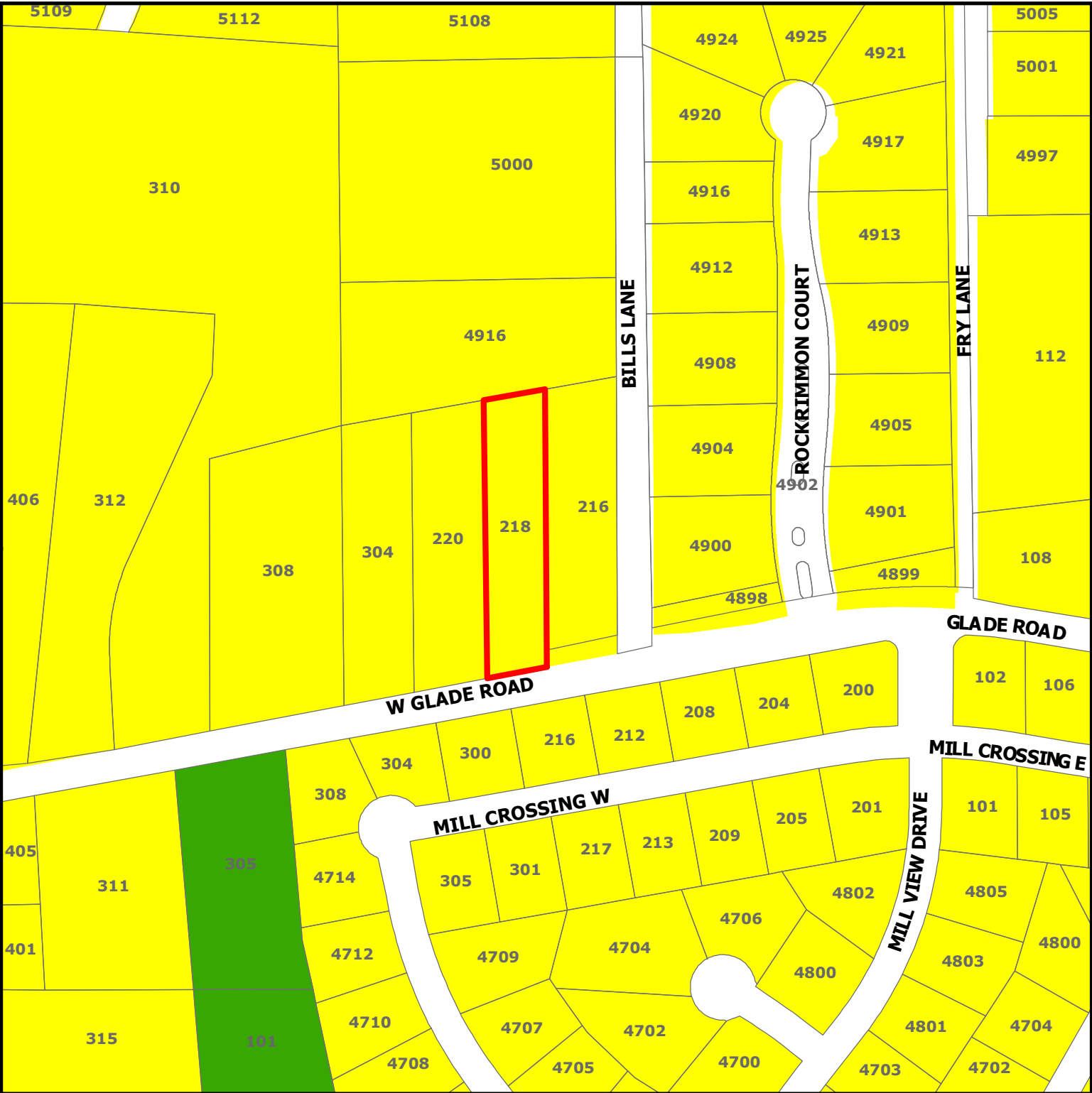
ZC20-004
218 W Glade Rd

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 Subject Property



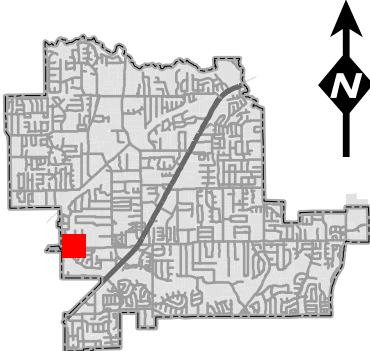
Future Land Use Map



ZC20-004
218 W Glade Rd

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-  Subject Property
-  Residential
-  Open Space; Parks

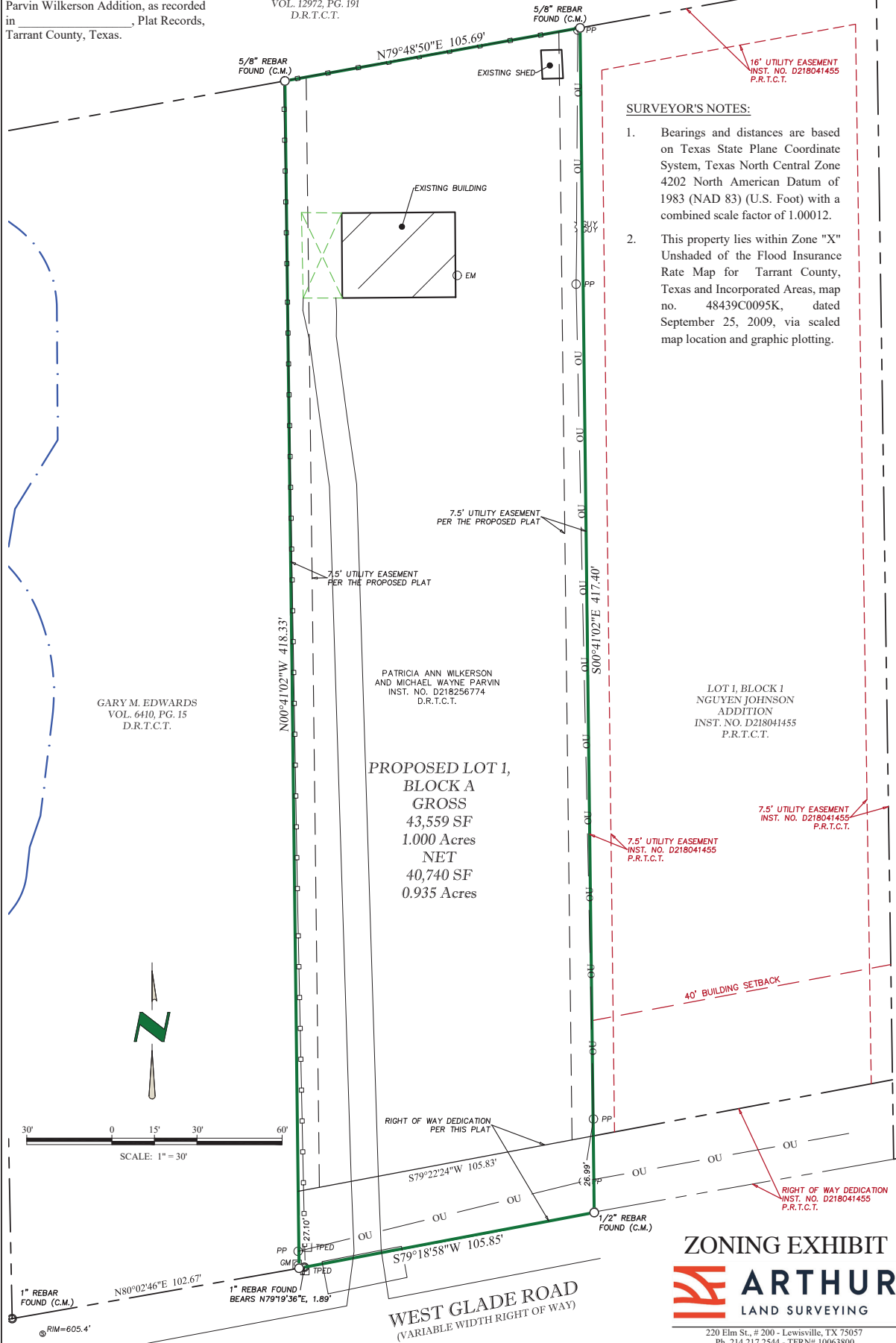


Zoning Exhibit

PROPERTY DESCRIPTION:

BEING the proposed Lot 1, Block A
Parvin Wilkerson Addition, as recorded
in _____, Plat Records,
Tarrant County, Texas.

FRED W. WESTPHAL JR.
VOL. 12972, PG. 191
D.R.T.C.T.



SURVEYOR'S NOTES:

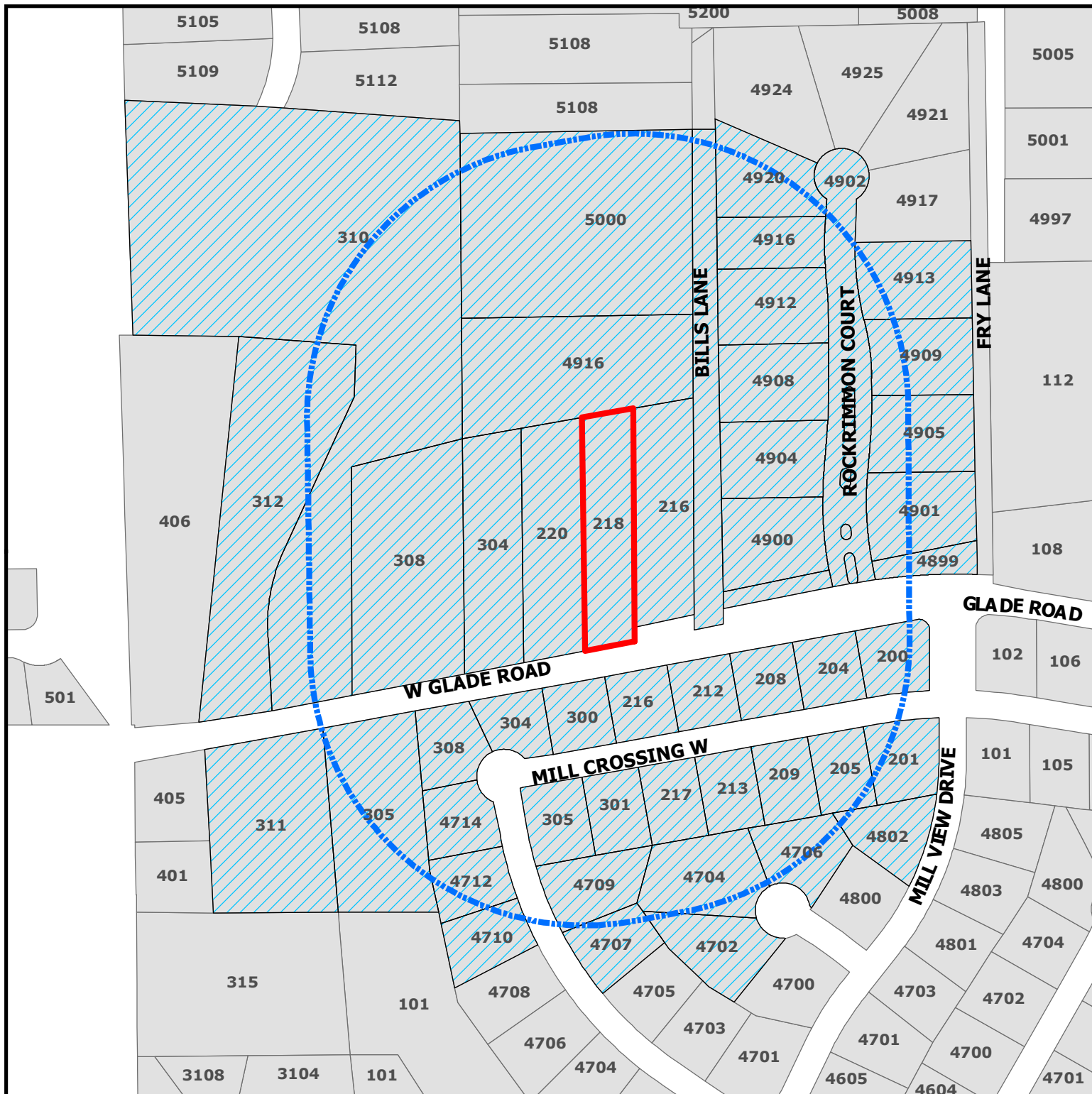
- Bearings and distances are based on Texas State Plane Coordinate System, Texas North Central Zone 4202 North American Datum of 1983 (NAD 83) (U.S. Foot) with a combined scale factor of 1.00012.
- This property lies within Zone "X" Unshaded of the Flood Insurance Rate Map for Tarrant County, Texas and Incorporated Areas, map no. 48439C0095K, dated September 25, 2009, via scaled map location and graphic plotting.

ZONING EXHIBIT
ARTHUR
LAND SURVEYING

220 Elm St., # 200 - Lewisville, TX 75057
Ph. 214.217.2544 - TFRN# 10063800
arthursurveying.com Established 1986

DRAWN BY: G.L.C. DATE: 01/21/2020

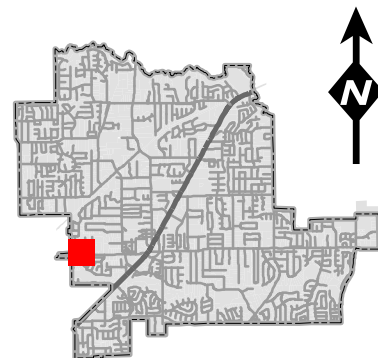
Notification Map



ZC20-004
218 W Glade Rd

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-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
RAETZMAN, STUART	4901 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4901 ROCKRIMMON CT
WILLIS, JOELLYN	4913 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4913 ROCKRIMMON CT
GARCIA, TIMOTHY D	4920 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4920 ROCKRIMMON CT
BAENISCH, DEREK	4909 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4909 ROCKRIMMON CT
XIONG, HENRY	5000 BILLS LN	COLLEYVILLE, TX	76034	5000 BILLS LN
BROWN, HERBERT C	4905 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4905 ROCKRIMMON CT
REED, AARON J	216 MILL CROSSING W	COLLEYVILLE, TX	76034	216 MILL CROSSING W
BRYSON, TONY	4904 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4904 ROCKRIMMON CT
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4902 ROCKRIMMON CT
BORDOVSKY, JARED	300 MILL XING W	COLLEYVILLE, TX	76034	300 MILL CROSSING W
COCKERHAM, JOHN T	301 MILL XING W	COLLEYVILLE, TX	76034	301 MILL CROSSING W
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4916 ROCKRIMMON CT
ROSE, CHRISTOPHER B	205 MILL CROSSING W	COLLEYVILLE, TX	76034	205 MILL CROSSING W
EUBANK, RUSSELL	311 W GLADE RD	COLLEYVILLE, TX	76034	311 W GLADE RD
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4899 ROCKRIMMON CT
TORRI, LARRY	213 MILL CROSSING W	COLLEYVILLE, TX	76034	213 MILL CROSSING W
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4898 ROCKRIMMON CT
PROENZA, X WILLIAM	204 MILL CROSSING W	COLLEYVILLE, TX	76034	204 MILL CROSSING W
UNDERWOOD, MAX B	4712 MILL XING W	COLLEYVILLE, TX	76034	4712 MILL CROSSING W
KARELS, JERRY D	4709 MILL CROSSING W	COLLEYVILLE, TX	76034	4709 MILL CROSSING W
EDWARDS, GARY M	220 W GLADE RD	COLLEYVILLE, TX	76034	220 W GLADE RD
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4902 ROCKRIMMON CT
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4902 ROCKRIMMON CT
MILLER, BETH	4912 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4912 ROCKRIMMON CT
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4902 ROCKRIMMON CT
WESTPHAL, FRED W	PO BOX 53	COLLEYVILLE, TX	76034	4916 BILLS LN
CARROLL, PEYTON	308 W GLADE RD	COLLEYVILLE, TX	76034	308 W GLADE RD
WALSH, BRIAN J	4710 MILL CROSSING W	COLLEYVILLE, TX	76034	4710 MILL CROSSING W
RUSSELL E LENZ AND MARY E LENZ	212 MILL CROSSING W	COLLEYVILLE, TX	76034	212 MILL CROSSING W
RAWLS, JENNIFER L	209 MILL XING W	COLLEYVILLE, TX	76034	209 MILL CROSSING W
WILKERSON, PATRICIA	26 SHADOWBROOK LN	HURST, TX	76053	304 W GLADE RD
WILKERSON, PATRICIA	26 SHADOWBROOK LN	HURST, TX	76053	218 W GLADE RD
ALLISON, L STEWART	305 MILL XING W	COLLEYVILLE, TX	76034	305 MILL CROSSING W
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	305 W GLADE RD
HARRIS, BRIAN P	208 MILL CROSSING W	COLLEYVILLE, TX	76034	208 MILL CROSSING W
MISHRA, CHANDER	217 MILL XING W	COLLEYVILLE, TX	76034	217 MILL CROSSING W
PARIKH, MAULIK	4900 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4900 ROCKRIMMON CT
LI, HAOCHUAN	4908 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4908 ROCKRIMMON CT
WESTPHAL, FRED WILLIAM	PO BOX 53	COLLEYVILLE, TX	76034	4928 BILLS LN
SHEILS, MICHAEL	4706 MILL VIEW CT	COLLEYVILLE, TX	76034	4706 MILL VIEW CT
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4902 ROCKRIMMON CT
MORRIS, JEFFREY D	1122 SMITH RD	ROCKWALL, TX	75032	310 GLADE RD
				216 W GLADE RD
ALVIS, GREGORY W	4714 MILL XING W	COLLEYVILLE, TX	76034	4714 MILL CROSSING W
PEARSON, JOHN W	4802 MILL VIEW DR	COLLEYVILLE, TX	76034	4802 MILL VIEW DR
HOOPER, RANDALL	4707 MILL XING W	COLLEYVILLE, TX	76034	4707 MILL CROSSING W
SCHILLER, RICHARD G	4702 MILL VIEW CT	COLLEYVILLE, TX	76034	4702 MILL VIEW CT
WILSON, SUSAN	304 MILL CROSSING W	COLLEYVILLE, TX	76034	304 MILL CROSSING W
ZACHERY, HARVEY	4704 MILL VIEW CT	COLLEYVILLE, TX	76034	4704 MILL VIEW CT
ERBEN, HENRY R	312 W GLADE RD	COLLEYVILLE, TX	76034	312 W GLADE RD
GONZALEZ, ANGEL D	201 MILL XING W	COLLEYVILLE, TX	76034	201 MILL CROSSING W
STAATS, GARY	308 MILL XING W	COLLEYVILLE, TX	76034	308 MILL CROSSING W
FLEMING, JOHN	200 MILL CROSSING W	COLLEYVILLE, TX	76034	200 MILL CROSSING W
BRAEMAR ADDITION	2909 CLAIREMONT LANE	COLLEYVILLE, TX	76034	COURTESY NOTICE
MILL CREEK ADDN-COLLEYVILLE	213 MILL CROSSING WEST	COLLEYVILLE, TX	76034	COURTESY NOTICE
ROCKRIMMON	4925 ROCKRIMMON	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
CEBALLOS, GRAYSON	220 ELM STREE, SUITE 200	LEWISVILLE, TX	75057	APPLICANT

Public hearing notices were mailed on March 6, 2020



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, March 23, 2020 at 7:00 p.m.
City Council Meetings: Tuesday, April 2, 2020 & Tuesday, April 16, 2020 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a zoning change request from AG Agricultural district to the R-40 Single Family Residential district. The purpose is to rezone the property from AG to R-40 in order to develop into a single family residential lot.

Zoning Case: ZC20-004

Applicant: Grayson Ceballos

Owner: Patricia Wilkerson and Michael Parvin

Location: 218 W Glade Road

Property Description: Tract 1A01B1, Abstract 1756, in the A T Young Survey

Present Zoning: AG Agricultural District

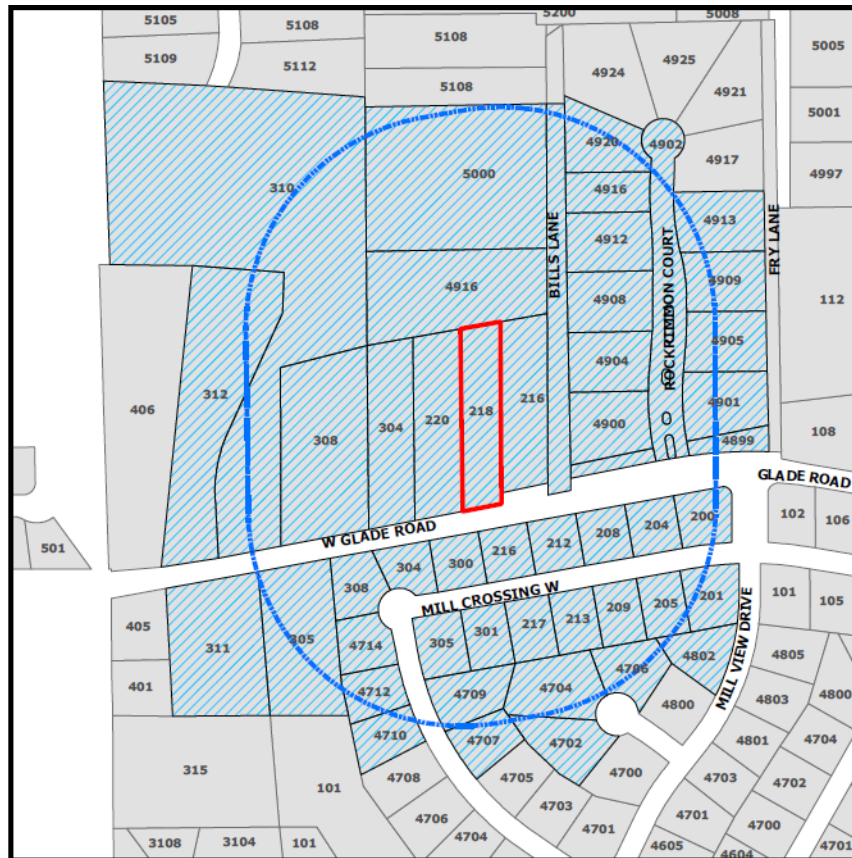
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

ORDINANCE O-20-2116

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 1.0 ACRES, TRACT 1A01B1, ABSTRACT 1756, IN THE A T YOUNG SURVEY, FROM THE AG AGRICULTURAL DISTRICT TO THE R-40 SINGLE FAMILY RESIDENTIAL DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for rezoning under Case ZC20-004; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on 1.0 acres, being Tract 1A01B1, Abstract 1756, in the A T Young Survey from the AG Agricultural district to the R-40 Single Family Residential district, as depicted in the attached Exhibit "A" and Exhibit "B".
- Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended,

and as amended herein, and subject to the following conditions:

1. As depicted in the attached Exhibit "A" and Exhibit "B".

- Sec. 3. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 4. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 5. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 6. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 2nd day of June 2020.

The second reading and public hearing being conducted on the 16th day of June 2020.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 16TH DAY OF JUNE 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit "A"- Zoning Map

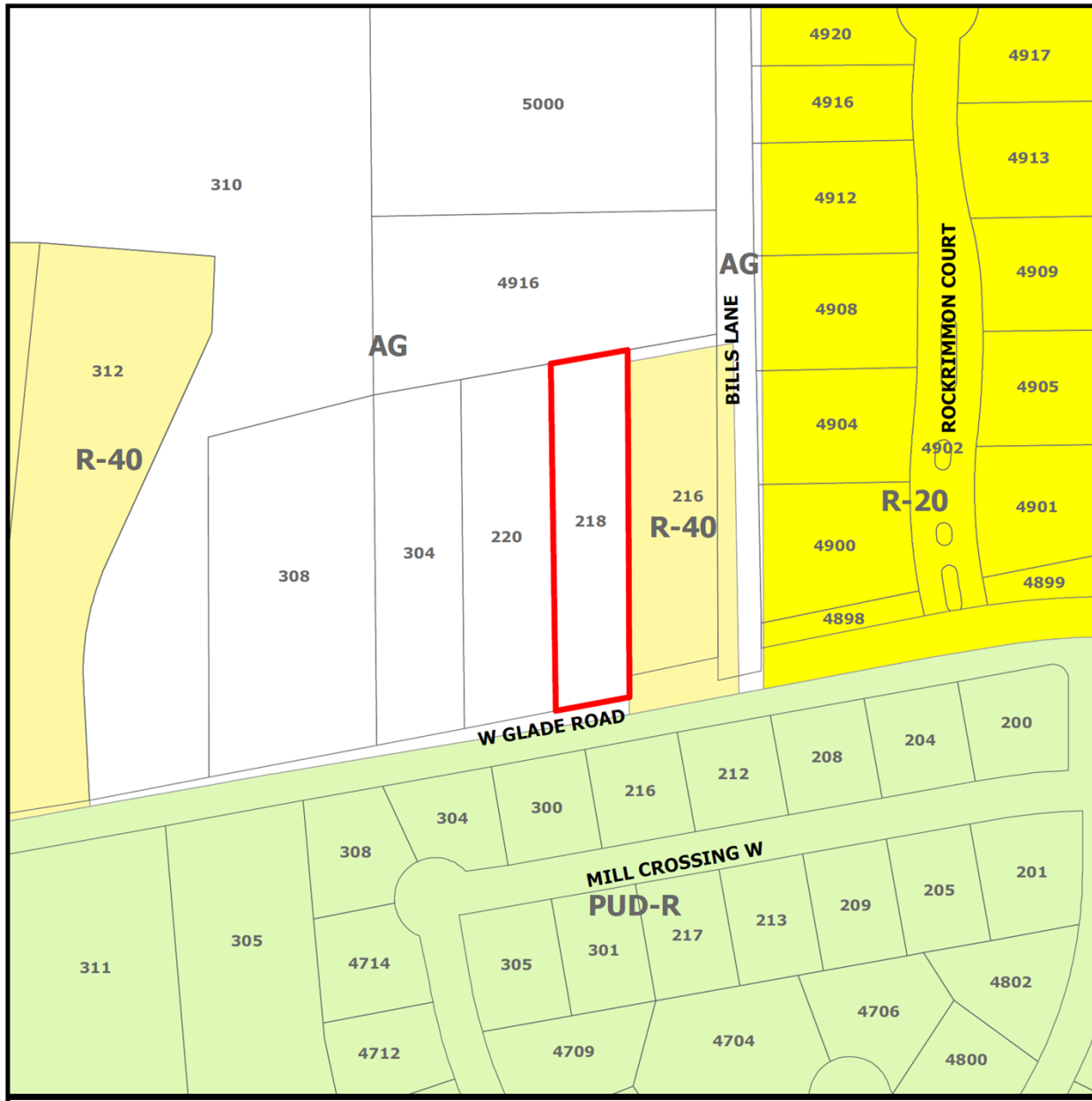
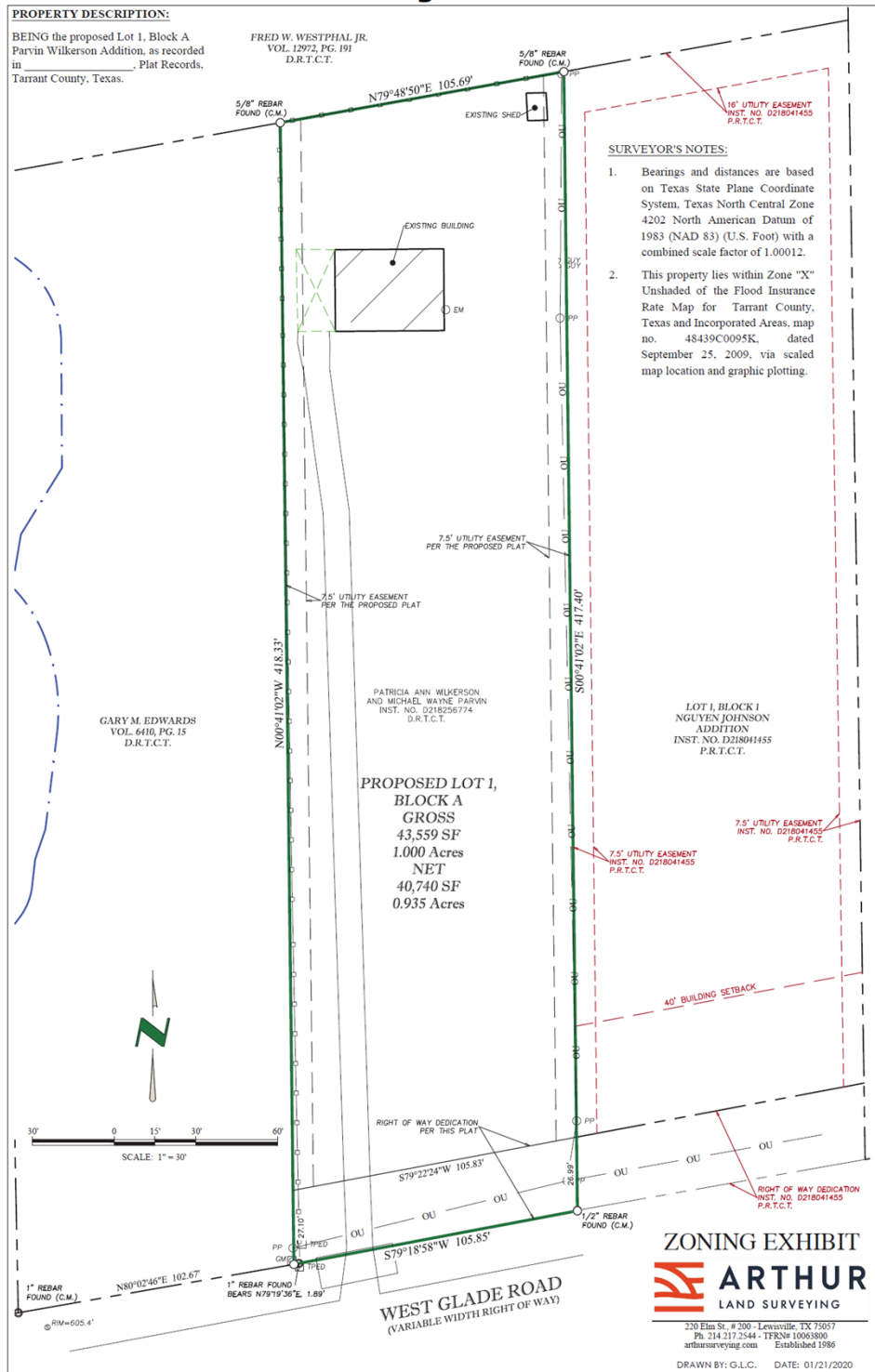


Exhibit “B”- Zoning Exhibit





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6c

Agenda Date 6/16/2020

Number Ordinance O-20-2117

Type Ordinance

Department Community Development

Title

Consideration of a zoning change request from the AG Agricultural district to the R-40 Single Family Residential district on Tract 1A01C1, Abstract 1756, in the A T Young Survey, located at 304 W Glade Road, Case ZC20-005

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading and Public Hearing

There were no speakers regarding this request at the June 2, 2020 City Council meeting.

First Reading and Public Hearing

Grayson Ceballos, the applicant, has submitted a request for a zoning change on the Patricia and Michael Addition, being approximately 1.00 acre, and zoned AG Agricultural district. The purpose is to rezone from the AG Agricultural district to the R-40 Single Family Residential district to allow for construction of a new single-family residential dwelling in the future.

Existing Conditions/Background: The subject property, 304 W Glade Road, resides on the north side of Glade Road west of the intersection of Glade Road and Bills Lane. The subject property has AG zoning and is currently developed with an older single family home.

Proposed Zoning:

Request – The applicant requests to rezone the property from AG to R-40 zoning. The applicant desires to keep the existing home for now. The minimum standards for the R-40 zoning district are as follows:

Minimum Lot Size	40,000 square feet	40,372 square feet
Minimum Lot Width	150 feet	104 feet
Minimum Lot Depth	150 feet	391 feet

Front Building Line	40 feet
Side Building Line	15 feet
Rear Building Line	25 feet
Max. Lot Coverage	20%
Max. Impervious Coverage	50%

Analysis: The applicant is requesting the zoning to change to allow for a single-family residential lot. They are also working through the platting process for this property. The current size of the property does not comply with all the minimum standards of the R-40 Single-Family Residential zoning. The lot width of the property falls below the minimum 150 feet with 104 feet and a plat waiver for lot width is also being requested.

Surrounding Development: The properties to the north are zoned AG Agricultural. The properties to the south are zoned PUD-R Planned Unit Residential. The properties to the east and west are zoned AG Agricultural. The surrounding lots have developed with single family residences.

Comprehensive Plan: The City's comprehensive plan, *Destination Colleyville*, identifies the subject property for single-family residential development. The proposed R-40 zoning does not conflict with any portion of the comprehensive plan.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date staff has not received any formal responses.

Staff Recommendation: Staff recommends approval of the request. The proposed zoning meets the intent of the residential designation assigned in the *Destination Colleyville* comprehensive plan.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the request at their May 11, 2020 meeting by a vote of 4-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Zoning Exhibit
5. Notification Map
6. Notification List
7. Property Owner Notification Letter
8. Ordinance O-20-2117

Aerial Map



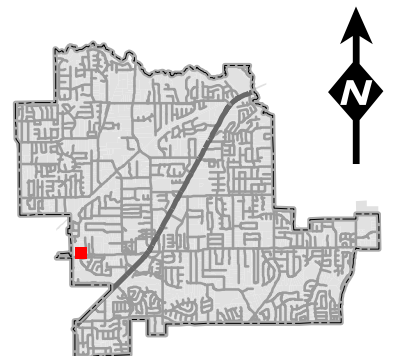
ZC20-005
304 W Glade Rd

DISCLAIMER:

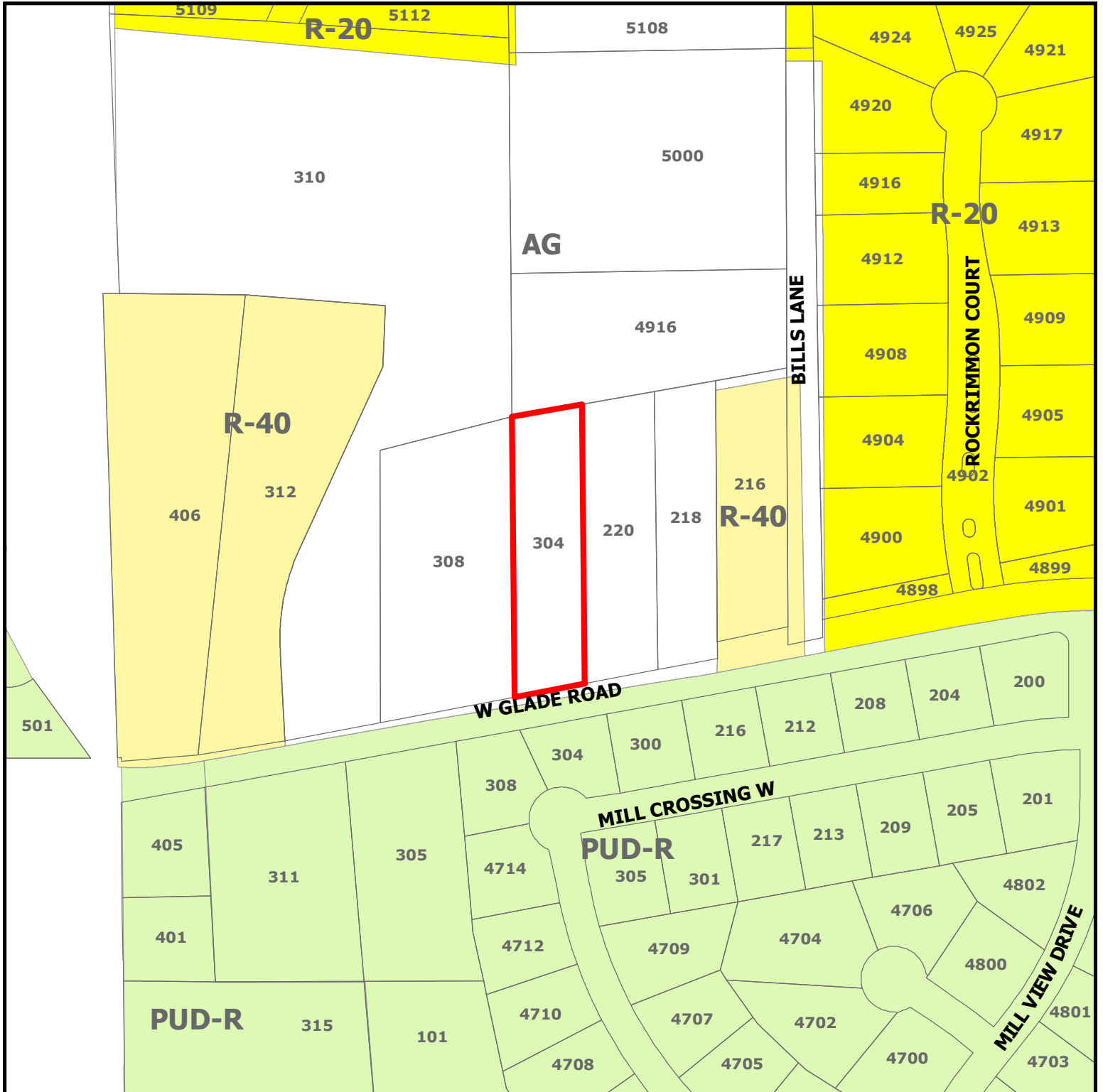
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Subject Property



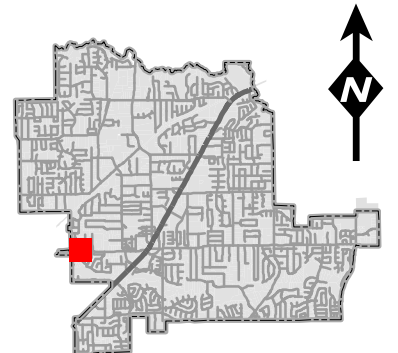
Zoning Map



ZC20-005
304 W Glade Rd

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 Subject Property



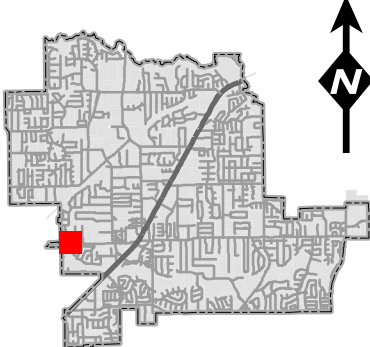
Future Land Use Map



ZC20-005
304 W Glade Rd

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-  Subject Property
-  Residential
-  Open Space; Parks



Zoning Exhibit

PROPERTY DESCRIPTION:

BEING the proposed Lot 1, Block A
Patricia and Michael Addition, as
recorded in _____, Plat
Records, Tarrant County, Texas.

FRED W. WESTPHAL JR.
VOL. 12972, PG. 191
D.R.T.C.T.

5/8" REBAR
FOUND (C.M.)

LOT 2
JORDAN ADDITION
VOL. 388-138, PG. 43
P.R.T.C.T.

1/2" REBAR
FOUND (C.M.)

**PROPOSED
LOT 1, BLOCK A**
GROSS
42,991 SF
0.987 Acres
NET
40,372 SF
0.927 Acres

SURVEYOR'S NOTES:

1. Bearings and distances are based on Texas State Plane Coordinate System, Texas North Central Zone 4202 North American Datum of 1983 (NAD 83) (U.S. Foot) with a combined scale factor of 1.00012.
2. This property lies within Zone "X" Unshaded of the Flood Insurance Rate Map for Tarrant County, Texas and Incorporated Areas, map no. 48439C0095K, dated September 25, 2009, via scaled map location and graphic plotting.

7.5' UTILITY EASEMENT
PER THE PROPOSED PLAT

7.5' UTILITY EASEMENT
PER THE PROPOSED PLAT

PATRICIA ANN WILKERSON AND
MICHAEL WAYNE PARVIN
INST. NO. D218256775
D.R.T.C.T.

GARY M. EDWARDS
VOL. 6410, PG. 15
D.R.T.C.T.

PEYTON L. CARROLL AND
JAMIE C. CARROLL
INST. NO. D219146468
D.R.T.C.T.

EXISTING
SHED / SHOP



EXISTING RESIDENCE



ZONE "AE"
FLOODWAY

ZONE "AE"

ZONE "AE"

ZONE "X"

ZONE "A"

ZONE "A"

S79°20'24"W 104.43'

RIGHT OF WAY
DEDICATION
PER THE
PROPOSED PLAT

GM (C.M.)

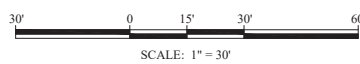
S79°49'22"W 104.30'

WM

3/8" REBAR
FOUND (C.M.)

1" REBAR
FOUND (C.M.)

© RIM=605.4'

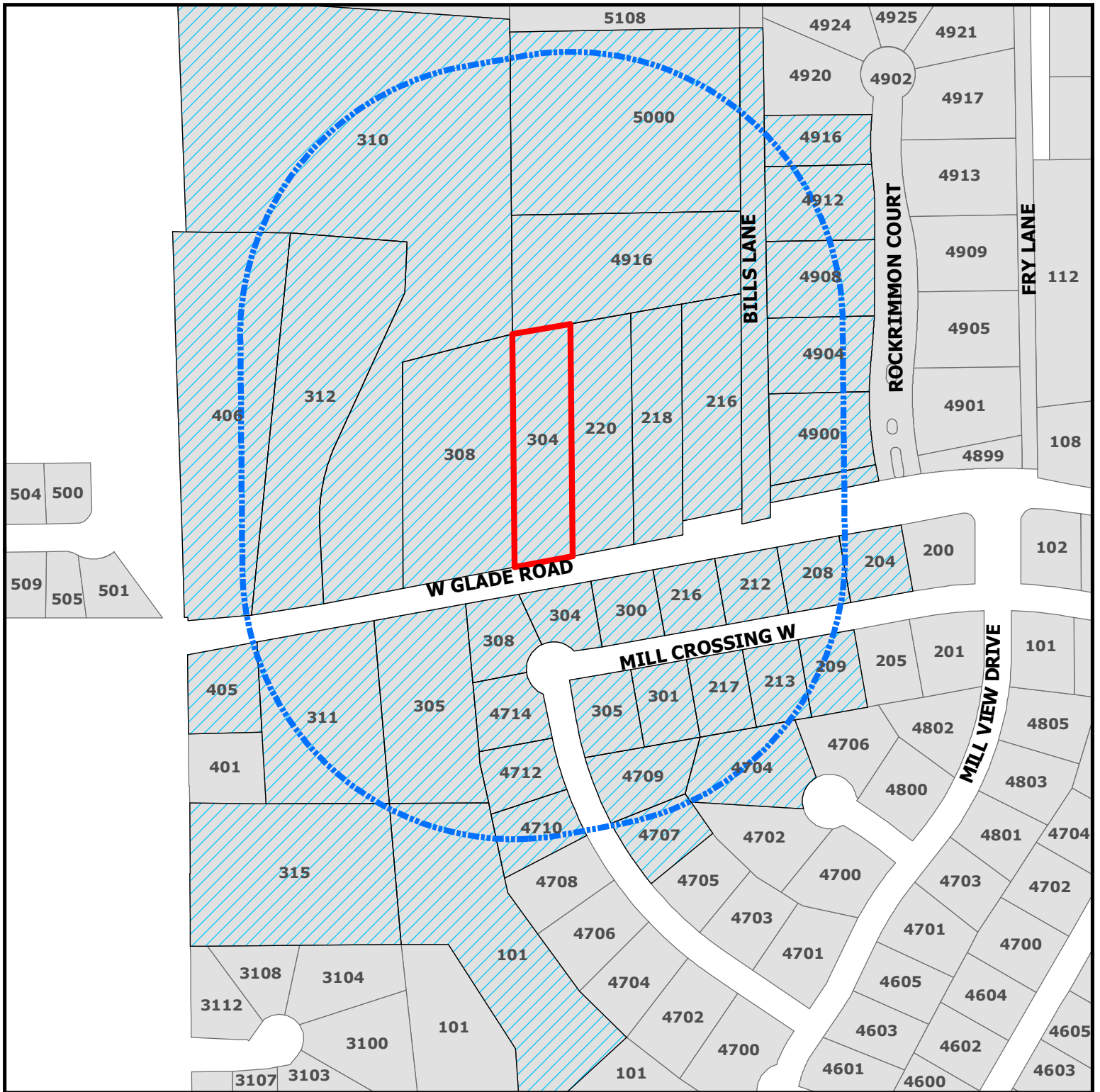


ZONING EXHIBIT
ARTHUR
LAND SURVEYING

220 Elm St., # 200 - Lewisville, TX 75057
Ph. 214.217.2544 - TFRN# 10063800
arthursurveying.com Established 1986

DRAWN BY: G.L.C. DATE: 01/21/2020

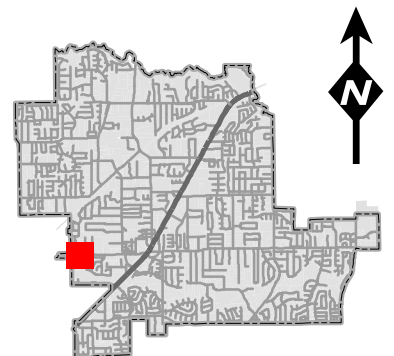
Notification Map



ZC20-005
304 W Glade Rd

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-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	101 MILL WOOD DR
XIONG, HENRY	5000 BILLS LN	COLLEYVILLE, TX	76034	5000 BILLS LN
EUBANK, RUSSELL	311 W GLADE RD	COLLEYVILLE, TX	76034	405 W GLADE RD
REED, AARON J	216 MILL CROSSING W	COLLEYVILLE, TX	76034	216 MILL CROSSING W
BRYSON, TONY	4904 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4904 ROCKRIMMON CT
				315 W GLADE RD
BORDOVSKY, JARED	300 MILL XING W	COLLEYVILLE, TX	76034	300 MILL CROSSING W
COCKERHAM, JOHN T	301 MILL XING W	COLLEYVILLE, TX	76034	301 MILL CROSSING W
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4916 ROCKRIMMON CT
EUBANK, RUSSELL	311 W GLADE RD	COLLEYVILLE, TX	76034	311 W GLADE RD
ZAFAR, KHALID	PO BOX 1171	COLLEYVILLE, TX	76034	406 W GLADE RD
TORRI, LARRY	213 MILL CROSSING W	COLLEYVILLE, TX	76034	213 MILL CROSSING W
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4898 ROCKRIMMON CT
PROENZA, X WILLIAM	204 MILL CROSSING W	COLLEYVILLE, TX	76034	204 MILL CROSSING W
UNDERWOOD, MAX B	4712 MILL XING W	COLLEYVILLE, TX	76034	4712 MILL CROSSING W
KARELS, JERRY D	4709 MILL CROSSING W	COLLEYVILLE, TX	76034	4709 MILL CROSSING W
EDWARDS, GARY M	220 W GLADE RD	COLLEYVILLE, TX	76034	220 W GLADE RD
MILLER, BETH	4912 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4912 ROCKRIMMON CT
WESTPHAL, FRED W	PO BOX 53	COLLEYVILLE, TX	76034	4916 BILLS LN
CARROLL, PEYTON	308 W GLADE RD	COLLEYVILLE, TX	76034	308 W GLADE RD
WALSH, BRIAN J	4710 MILL CROSSING W	COLLEYVILLE, TX	76034	4710 MILL CROSSING W
RUSSELL E LENZ AND MARY E LENZ	212 MILL CROSSING W	COLLEYVILLE, TX	76034	212 MILL CROSSING W
RAWLS, JENNIFER L	209 MILL XING W	COLLEYVILLE, TX	76034	209 MILL CROSSING W
WILKERSON, PATRICIA	26 SHADOWBROOK LN	HURST, TX	76053	304 W GLADE RD
WILKERSON, PATRICIA	26 SHADOWBROOK LN	HURST, TX	76053	218 W GLADE RD
ALLISON, L STEWART	305 MILL XING W	COLLEYVILLE, TX	76034	305 MILL CROSSING W
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	305 W GLADE RD
HARRIS, BRIAN P	208 MILL CROSSING W	COLLEYVILLE, TX	76034	208 MILL CROSSING W
MISHRA, CHANDER	217 MILL XING W	COLLEYVILLE, TX	76034	217 MILL CROSSING W
PARIKH, MAULIK	4900 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4900 ROCKRIMMON CT
LI, HAOCHUAN	4908 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4908 ROCKRIMMON CT
WESTPHAL, FRED WILLIAM	PO BOX 53	COLLEYVILLE, TX	76034	4928 BILLS LN
MORRIS, JEFFREY D	1122 SMITH RD	ROCKWALL, TX	75032	310 GLADE RD
				216 W GLADE RD
ALVIS, GREGORY W	4714 MILL XING W	COLLEYVILLE, TX	76034	4714 MILL CROSSING W
HOOPER, RANDALL	4707 MILL XING W	COLLEYVILLE, TX	76034	4707 MILL CROSSING W
WILSON, SUSAN	304 MILL CROSSING W	COLLEYVILLE, TX	76034	304 MILL CROSSING W
ZACHERY, HARVEY	4704 MILL VIEW CT	COLLEYVILLE, TX	76034	4704 MILL VIEW CT
ERBEN, HENRY R	312 W GLADE RD	COLLEYVILLE, TX	76034	312 W GLADE RD
STAATS, GARY	308 MILL XING W	COLLEYVILLE, TX	76034	308 MILL CROSSING W
BRAEMAR ADDITION	2909 CLAIREMONT LANE	COLLEYVILLE, TX	76034	COURTESY NOTICE
MILL CREEK ADDN-COLLEYVILLE	213 MILL CROSSING WEST	COLLEYVILLE, TX	76034	COURTESY NOTICE
ROCKRIMMON	4925 ROCKRIMMON	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
CEBALLOS, GRAYSON	220 ELM STREET, SUITE 200	LEWISVILLE, TX	75057	APPLICANT

Public hearing notices were mailed on March 6, 2020



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, March 23, 2020 at 7:00 p.m.
City Council Meetings: Tuesday, April 2, 2020 & Tuesday, April 16, 2020 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a zoning change request from AG Agricultural district to the R-40 Single Family Residential district. The purpose is to rezone the property from AG to R-40 in order to develop into a single family residential lot.

Zoning Case: ZC20-005

Applicant: Grayson Ceballos

Owner: Patricia Wilkerson and Michael Parvin

Location: 304 W Glade Road

Property Description: Tract 1A01C1, Abstract 1756, in the A T Young Survey

Present Zoning: AG Agricultural District

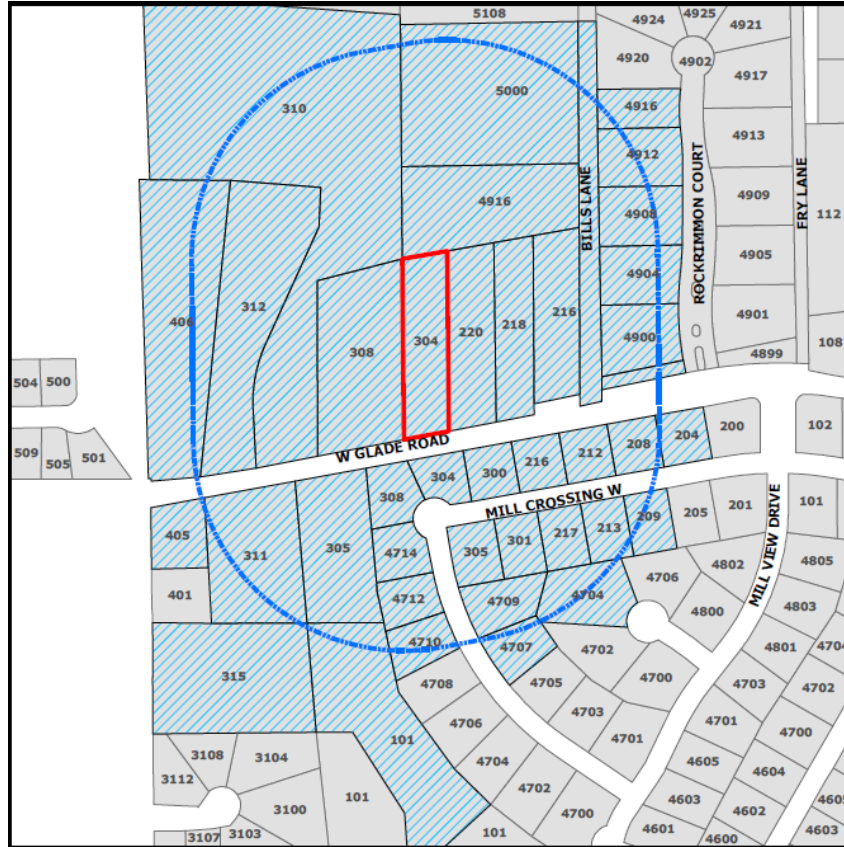
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All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

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The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

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For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyer

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

ORDINANCE O-20-2117

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON APPROXIMATELY 1.0 ACRE, TRACT 1A01C1, ABSTRACT 1756, IN THE A T YOUNG SURVEY, FROM THE AG AGRICULTURAL DISTRICT TO THE R-40 SINGLE FAMILY RESIDENTIAL DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for rezoning under Case ZC20-005; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

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- Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on 1.0 acres on Tract 1A01C1, Abstract 1756 in the A T Young Survey, from the AG Agricultural district to the R-40 Single Family Residential district, as depicted in the attached Exhibit "A" and Exhibit "B".
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1. As depicted in the attached Exhibit "A" and Exhibit "B".

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AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 2nd day of June 2020.

The second reading and public hearing being conducted on the 16th day of June 2020.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 16TH DAY OF JUNE 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit "A"- Zoning Map

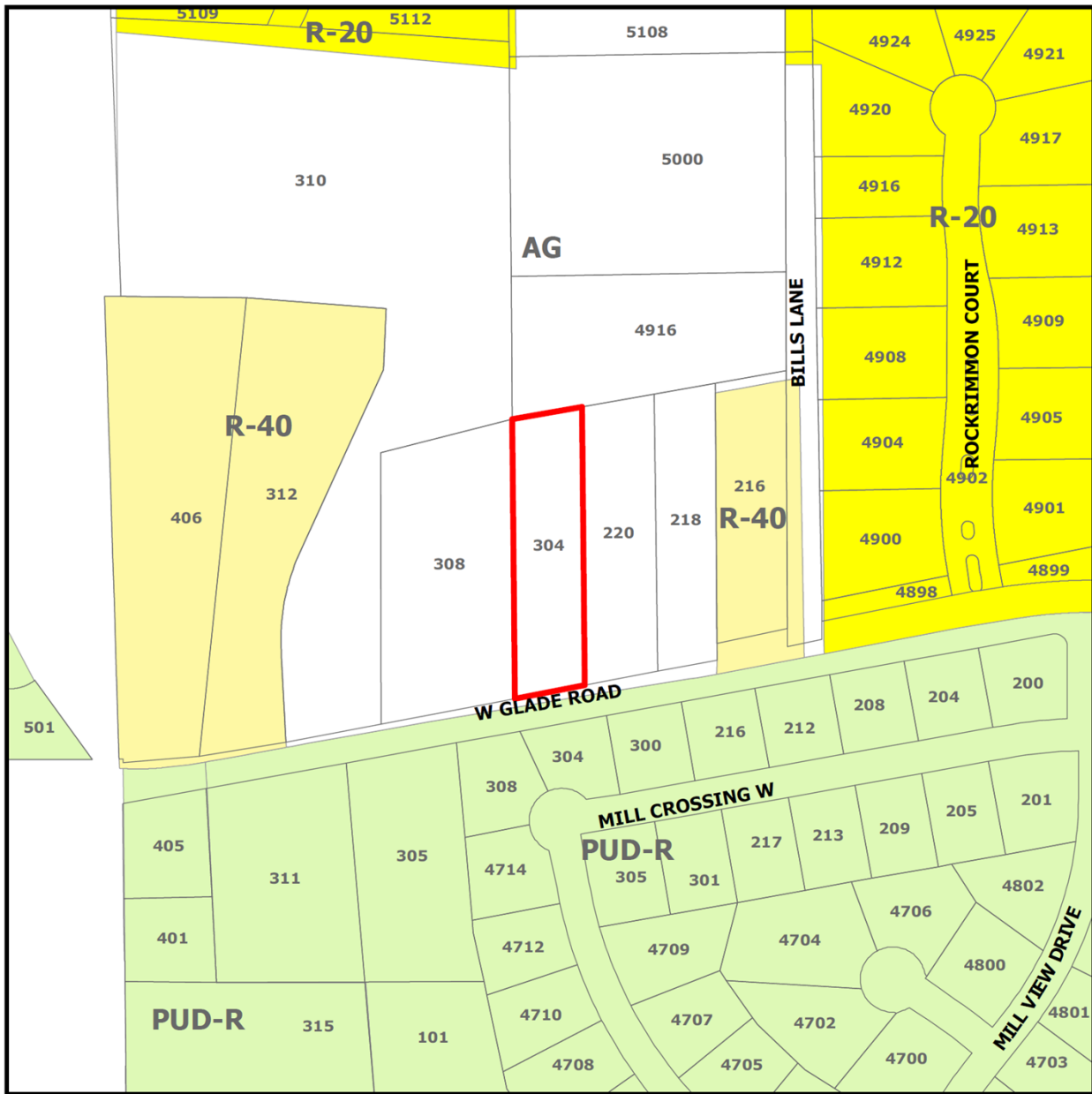
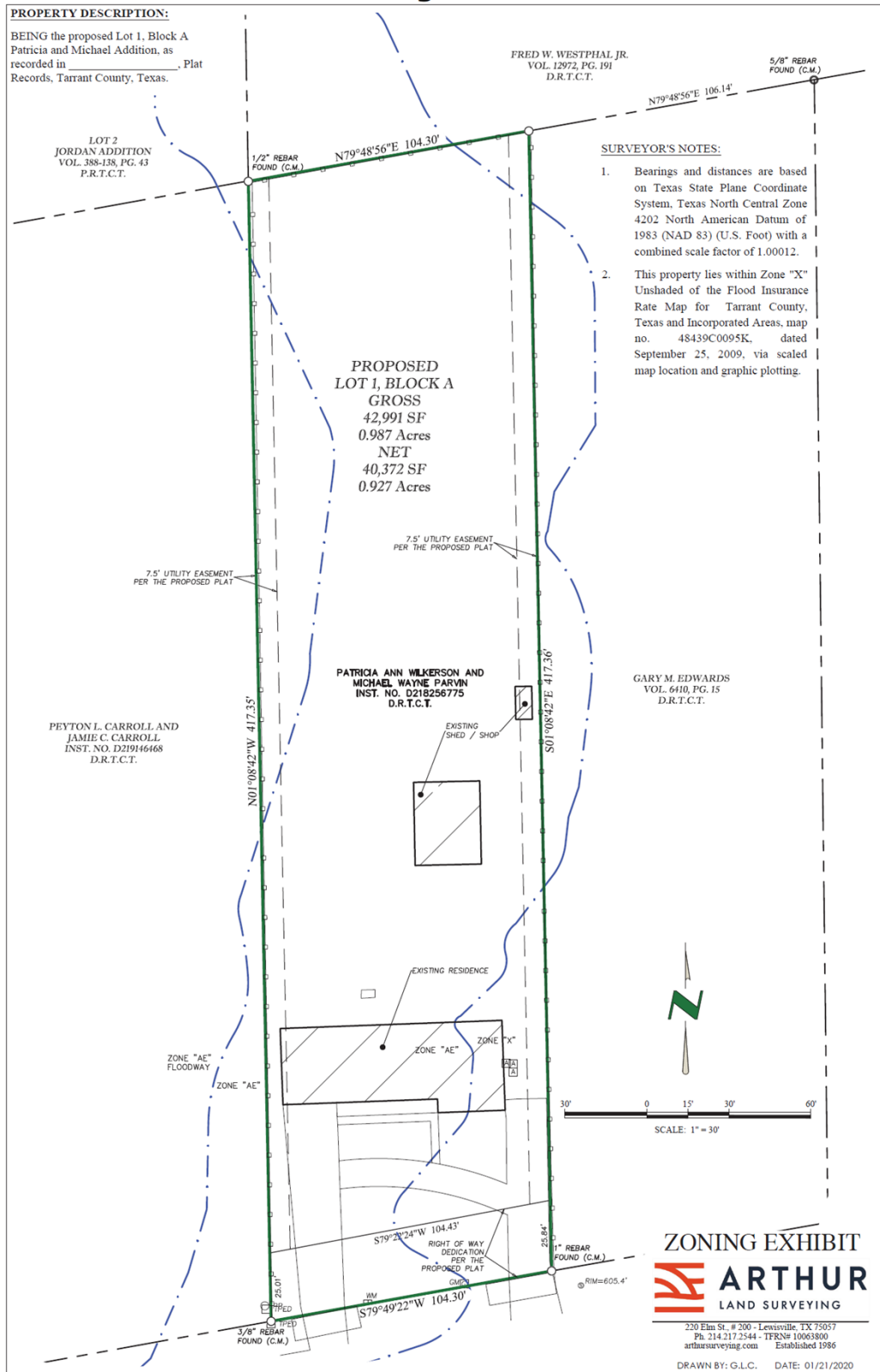


Exhibit "B"- Zoning Exhibit





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6d

Agenda Date 6/16/2020

Number Ordinance O-20-2118

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit for an Accessory Dwelling on Lot 8, Block 2, of the Westcoat Place Addition, located at 6009 Westcoat Drive, Case ZC20-006

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading and Public Hearing

Discussion on the duration needed for the accessory dwelling and the floor plan was held. The applicant was not in attendance to answer specific questions. Staff has contacted the applicant to verify that he will be in attendance at the second reading.

First Reading and Public Hearing

Jeff Polk, the applicant, has submitted a request for a Special Use Permit (SUP) for an Accessory Dwelling on Lot 8, Block 2, of the Westcoat Place Addition, being approximately 0.46 acres, and zoned R-40 Single Family Residential district.

Existing Conditions/Background: The subject property, 6009 Westcoat Drive, has R-40 zoning and is located on the east side of Westcoat Drive, north of the intersection with L.D. Lockett Road. The subject property has a single family residence and an area planned for a 534 s.f. Accessory Dwelling. In 2018, a variance was approved for the property to exceed the required 20% lot coverage by 5% for a total lot coverage of 25% in anticipation of applying for an SUP for an accessory dwelling in the future.

SUP Request:

Request – The applicant is requesting approval of an SUP to allow for a 534 s.f. attached accessory dwelling unit.

Ordinance – Section 3.27 Accessory Buildings and Residential Carport Regulations of the Land Development Code establishes the maximum size and number of accessory buildings to be permitted by staff on a residential lot:

"2. Maximum Size and Number of Buildings:

- b. Accessory dwellings allowed by the Land Development Code shall be limited

in size to be no more than the most restrictive of the following:

1. Fifty percent (50%) of the primary structure;
2. The maximum allowed square footage for accessory buildings on the lot; or
3. No more than twelve hundred (1,200) square feet

Accessory dwellings may be housed within the principal residential dwelling, above a residential garage, or be part of an accessory building on the same premises, and shall comply with minimum standards for light, health, safety, and occupancy in conformance with other applicable City codes and ordinances.

The applicant is requesting an accessory dwelling to allow for a caretakers suite in order to have in-home assistance due to health reasons. At this time, the family desires to complete the build out for a 534 s.f. attached accessory dwelling. The total lot area is 0.46 acres and 4 percent of the total lot area is 801 s.f. The requested accessory dwelling along with a new 387 s.f garage and the new home places the lot coverage at 24.6%. A Special Use Permit is required to allow for an accessory dwelling.

Analysis: Any request for a building permit for an accessory dwelling shall only be authorized after approval of a Special Use Permit by the City Council per the Schedule of Permitted Principal Uses for the R-40 zoning district.

The proposed accessory dwelling complies with all other requirements of Section 3.27. The site plan and floor plan have been included as attachments for review.

Surrounding Development: The property to the north, south and east are zoned R-40 and contain single family residential homes. Property to the west is zoned R-30 Single Family Residential, R-20 Single Family Residential and R-40 Single Family Residential development and contains single family residential homes.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date, no correspondence has been received.

Staff Recommendation: Staff recommends approval of the requested SUP because it meets the standards for accessory dwellings per the requirements of the Land Development Code.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the request at their May 11, 2020 meeting by a vote of 4-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

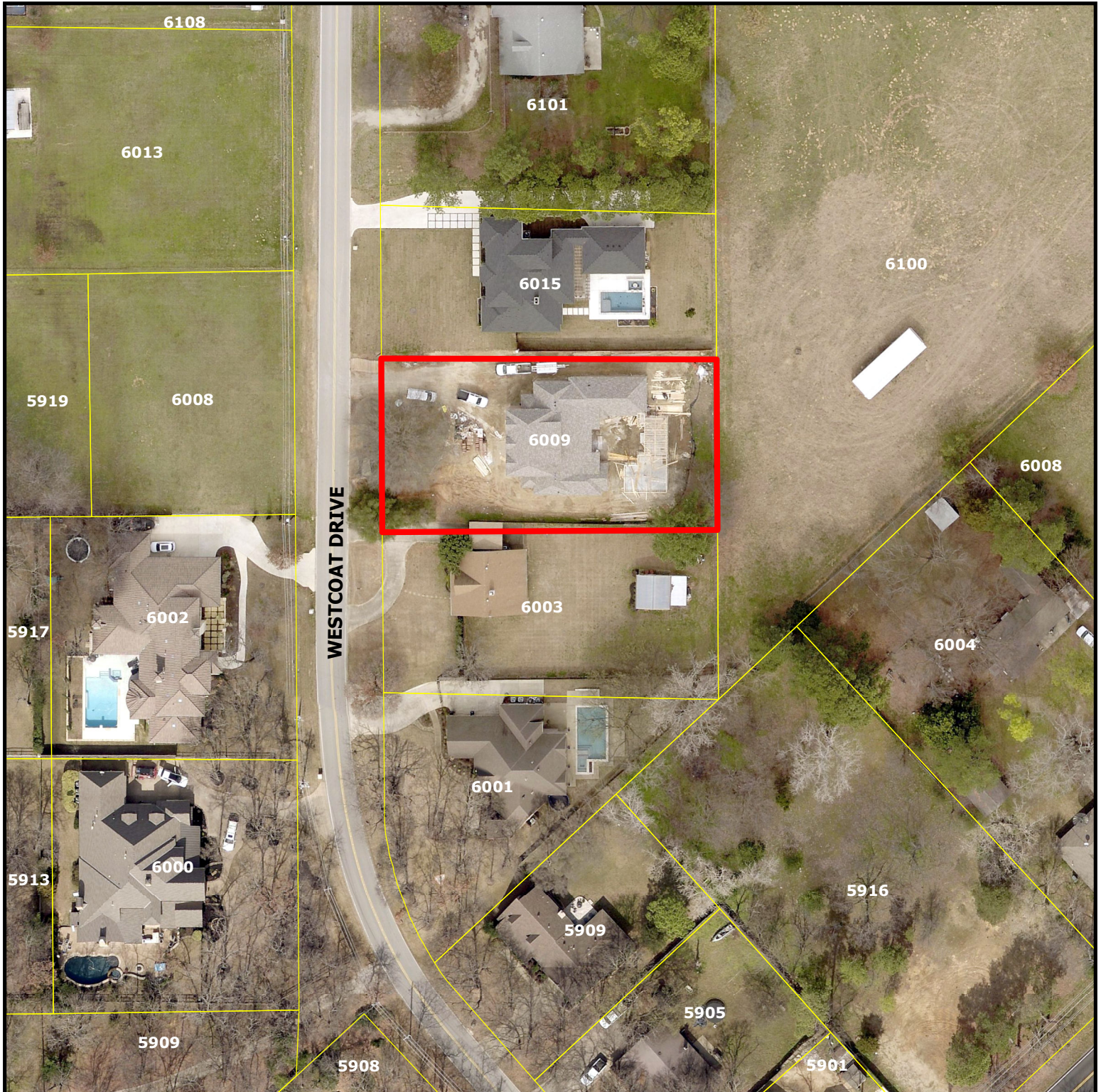
Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Site Plan 2018 Variance
6. Floor Plan 2018 Variance
7. Floor Plan
8. Notification Map
9. Notification List
10. Property Owner Notification Letter
11. Ordinance O-20-2118

Aerial Map

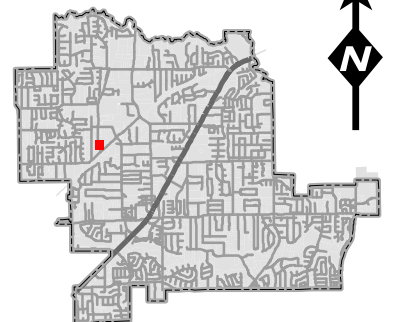


ZC20-006
6009 Westcoat Drive

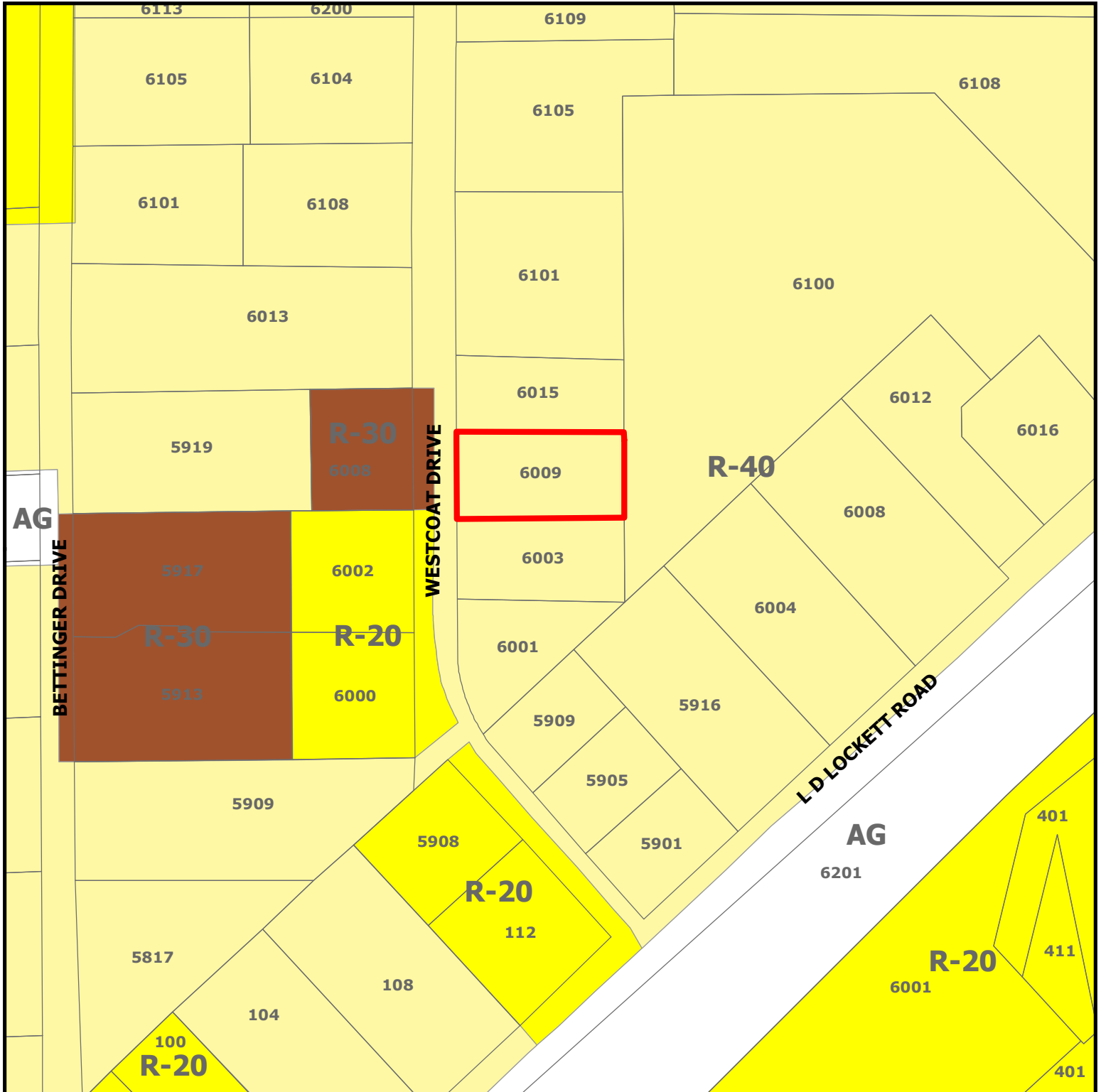
DISCLAIMER:
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Subject Property



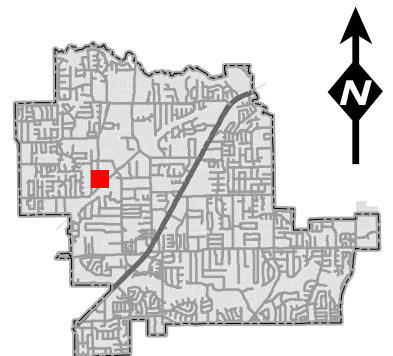
Zoning Map



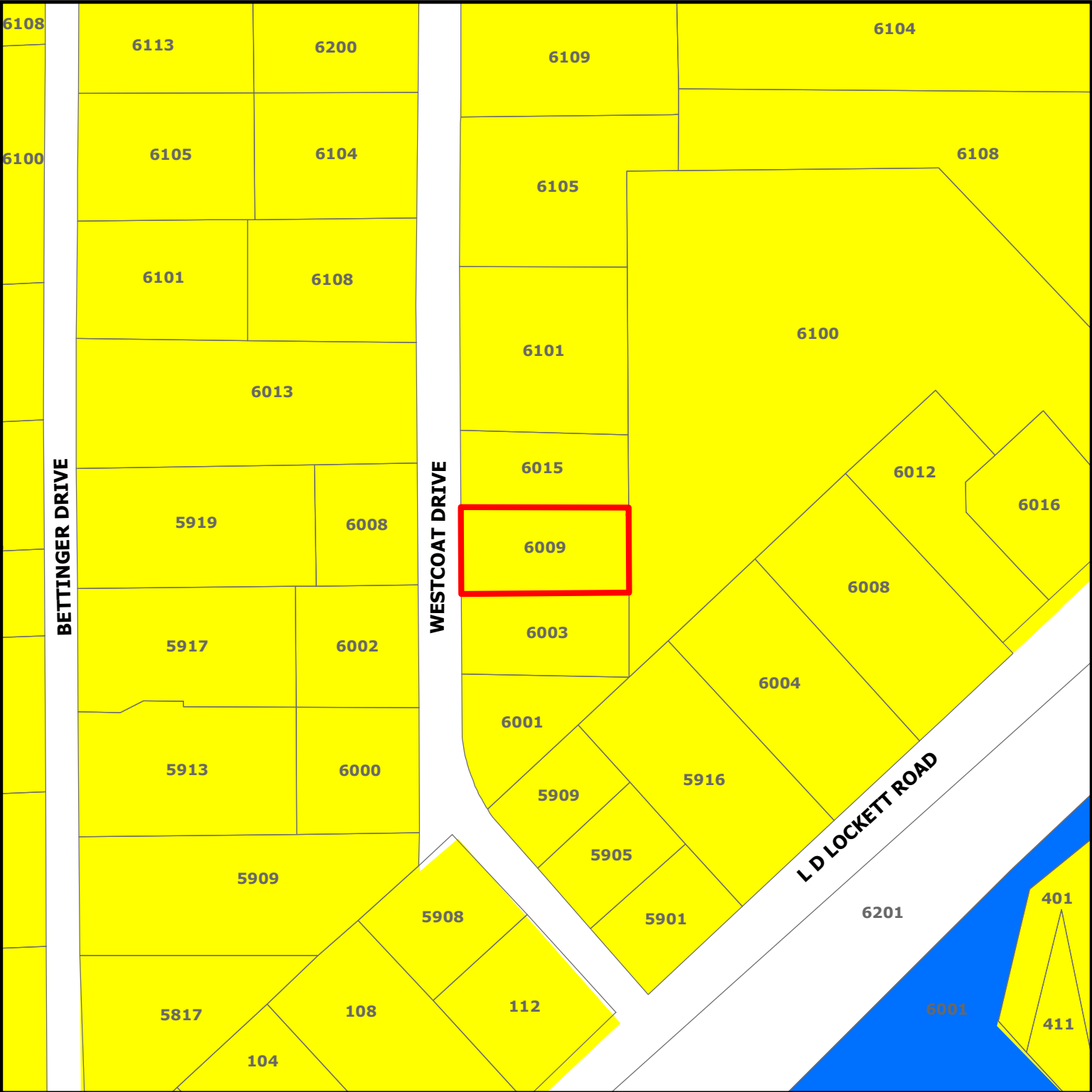
ZC20-006
6009 Westcoat Drive

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 Subject Property



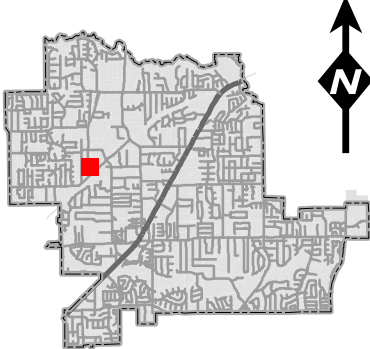
Future Land Use Map



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ZC20-006
6009 Westcoat Drive

-  Subject Property
-  Residential
-  Institutional



Statement of Planning Objectives

THORESON HOME - 6009 WESTCOAT SPECIAL USE PERMIT TO FINISH OUT CARETAKERS QUARTERS



----- Statement of Planning Objectives

Overview-----

We are applying for a Special Use Permit to finish out an already permitted guest / caretakers quarters that was constructed in 2019. At the time of permitting the attached caretaker's quarters, we successfully obtained a zoning variance to exceed the max gross lot coverage required by R-40 allowing us to construct the building shell. At that time, it was not known if and when the finish out would be required to accommodate a nurse. The owner, Jeff Thoreson has Parkinson's and other serious health issues. He is scheduled for a kidney transplant later this month. The subject lot is under ½ acre but is zoned R-40 which restricted the lot coverage to a point that it was a hardship. During the ZBA and council meetings, the owner's health was a significant factor considered.

Now, it has been determined that the finish out of the caretakers quarters is necessary. Because the structure is already finished on the exterior, there should be no reasonable objection from surrounding property owners. Also, this structure is not intended nor will it be used for a permanent dwelling for a third party.

SPECIAL CONDITIONS AND CIRCUMSTANCES

- A Zoning variance has already been approved to allow the construction of the building shell and there would be no changes made as a result of the variance to the structure that would change the exterior appearance or impact on adjacent property owners.
- Jeff Thoreson, the owner has been diagnosed with Parkinson's (see attached letter). Proper accommodation of occasional and temporary live-in medical staff is of the upmost importance and the lot was purchased in early 2018 to build a home that would meet his unique needs.

APPROVAL OF REQUESTED VARIANCE WOULD NOT CONFER ON THE APPLICANT ANY SPECIAL PRIVILEGE

It is our view that this request for a SUP to allow the finish out of this structure is not only prudent but also consistent with the approval of the zoning variance allowing us to complete the shell structure in 2019.

ATTACHMENTS-----

1. Finish-out plan

Please also see supporting documents from the 2018 ZBA and City Council meetings.

Thank you for your service to Colleyville and its residents. We ask that you please carefully consider this Special Use Permit and trust you will support approval of this critical project.

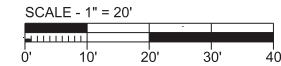
Respectfully,

Jeff Polk
Polk Design Build

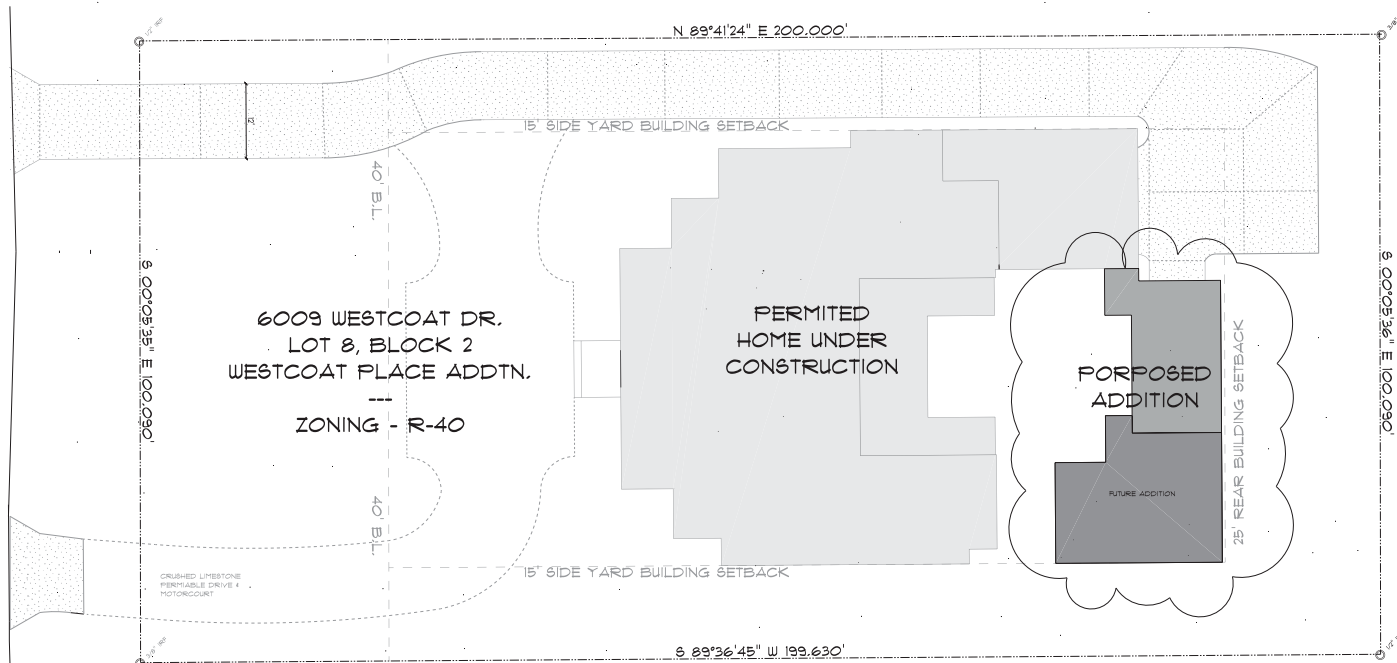
Site Plan

ZONING VARIANCE SITE EXHIBIT

SCALE: 1" = 20'



WESTCOAT DRIVE



LOT AREA = 19,956.8 SF
 20% MAX LOT COVERAGE = 3,992 S.F.
 EXISTING HOME = 3,992 S.F.
 REQUESTED VARIANCE TO 25% LOT COVERAGE = 4,989 S.F.
 PROPOSED 3RD CAR AGARGE = 387 S.F.
 PROPOSED CARETAKER SUITE = 534 S.F.
 TOTAL PROPOSED ADDED AREA = 921 S.F.
 TOTAL LOT COVERAGE WITH PROPOSED = 4,913 S.F. (24.6%)

Designer Approval: x _____ date _____
 Owner Approval: x _____ date _____

SHEET:

C.1.01



WE warrant that the information contained herein was prepared by us or under our direct supervision and control, and that we are a duly licensed professional engineer in the State of Texas. We warrant that the information contained herein was prepared by us or under our direct supervision and control, and that we are a duly licensed professional engineer in the State of Texas. We warrant that the information contained herein was prepared by us or under our direct supervision and control, and that we are a duly licensed professional engineer in the State of Texas.

WARDLAW-POLK

Wardlaw Polk Design Build, LLC
 1904 Industrial Blvd. Suite 104 - Colleyville, TX 76034
 wardlawpolk.com - jef@wardlawpolk.com - 817-899-0040

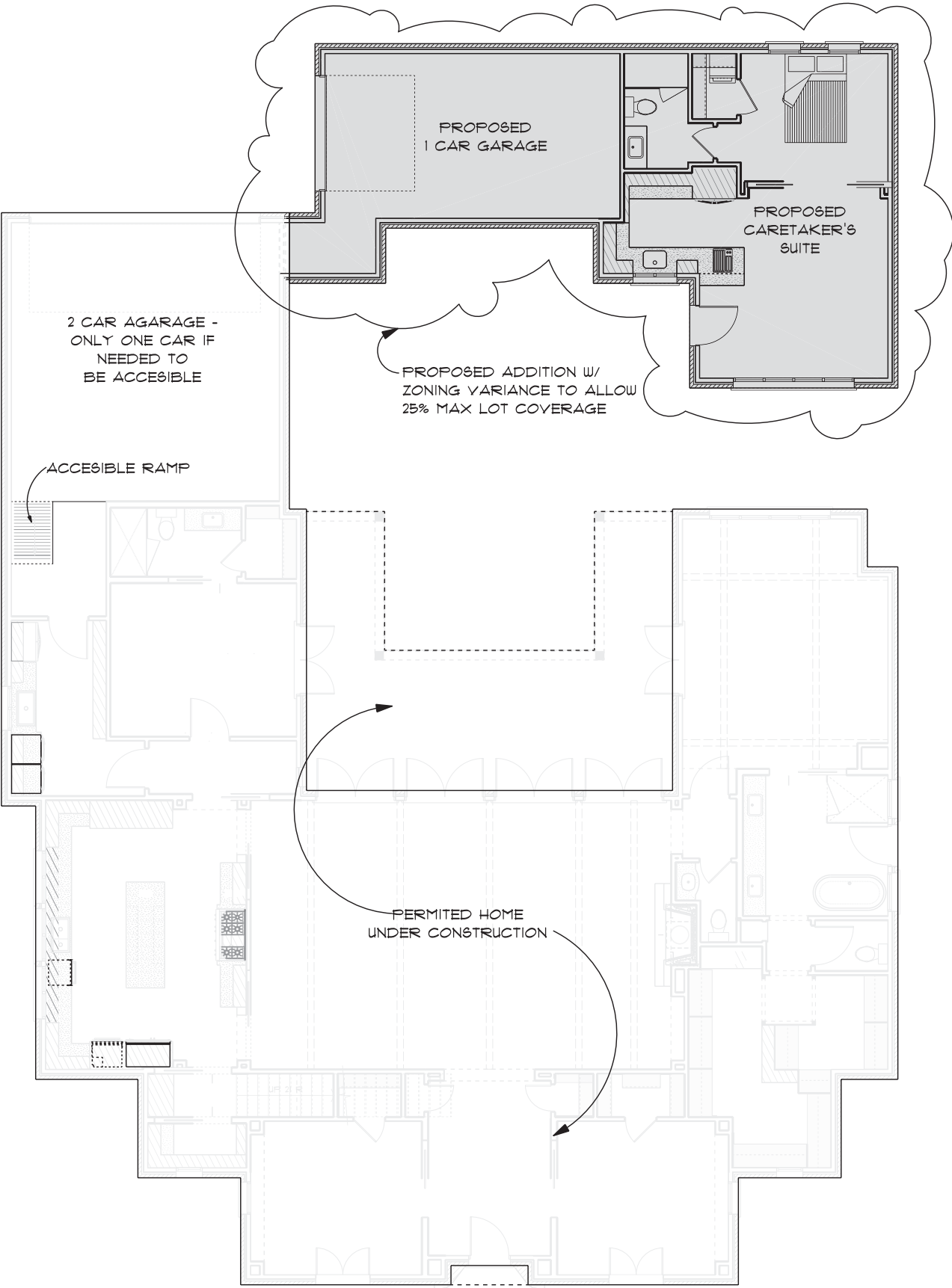
DRAWN BY:
 Jeff A. Polk

DATE:
 04.01.18

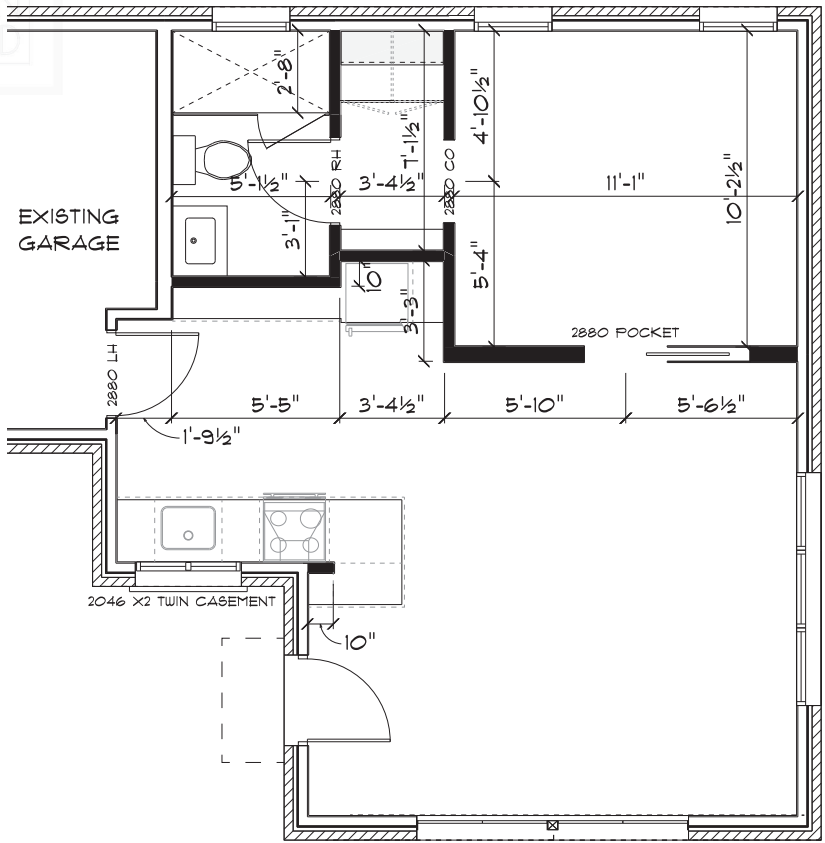
OWNER: Jeff & Pam Thoreson
 PROJECT 6009 Westcoat
 ADDRESS: Colleyville, TX 76034

Floor Plan

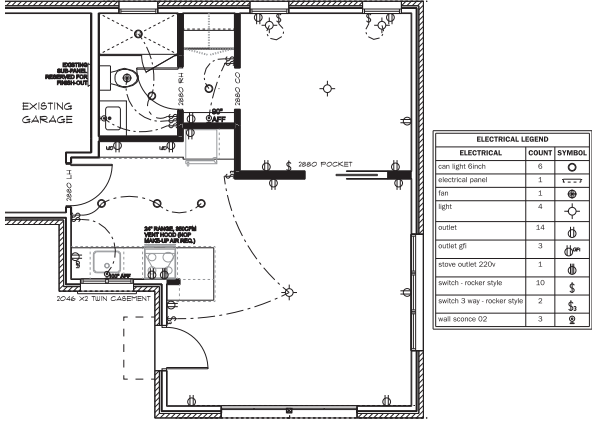
ZONING VARIANCE EXHIBIT - FLOOR PLAN



Floor Plan



FINISH OUT PLAN
SCALE: 1/4" = 1'-0"



FINISH OUT PLAN - ELECTRICAL
SCALE: 1/8" = 1'-0"

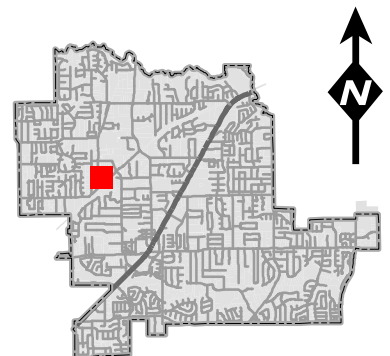
Notification Map



ZC20-006
6009 Westcoat Drive

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-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
HARBIN, GARY D	5913 BETTINGER DR	COLLEYVILLE, TX	76034	5913 BETTINGER DR
JOHN & WANDA BENNETT TRUST	6013 BETTINGER DR	COLLEYVILLE, TX	76034	6013 BETTINGER DR
COLTART, TIMOTHY	6000 WESTCOAT DR	COLLEYVILLE, TX	76034	6000 WESTCOAT DR
ONDARZA, GEORGE	500 EVERGREEN DR	HURST, TX	76054	6108 WESTCOAT DR
WALKER, RUSSELL W	5909 WESTCOAT DR	COLLEYVILLE, TX	76034	5909 WESTCOAT DR
GRAVES, JERRY W	5901 WESTCOAT DR	COLLEYVILLE, TX	76034	5901 WESTCOAT DR
BRAY, JESSE K	6108 LD LOCKETT RD	COLLEYVILLE, TX	76034	6108 L D LOCKETT RD
SCHAEFERS, DEAN W	6104 WESTCOAT DR	COLLEYVILLE, TX	76034	6104 WESTCOAT DR
PACE, JOHN C	6004 LD LOCKETT RD	COLLEYVILLE, TX	76034	6004 L D LOCKETT RD
KIDD, WALTER EST	304 AZALEA DR	GRAPEVINE, TX	76051	6008 WESTCOAT DR
VAN TREASE CONSTRUCTORS LLC	611 S MAIN ST STE 400	GRAPEVINE, TX	76051	5916 L D LOCKETT RD
HALL, ANN-NITA PEARL	5905 WESTCOAT DR	COLLEYVILLE, TX	76034	5905 WESTCOAT DR
HICKERSON, JOHN T	2504 HIGHLAND PARK CT	COLLEYVILLE, TX	76034	6105 BETTINGER DR
SOLIDAY, JON P	5917 BETTINGER DR	COLLEYVILLE, TX	76034	5917 BETTINGER DR
ADAMS, MARY	6003 WESTCOAT DR	COLLEYVILLE, TX	76034	6003 WESTCOAT DR
BRABON, TERRY W	6101 BETTINGER DR	COLLEYVILLE, TX	76034	6101 BETTINGER DR
CAMERON, MARK J	6002 WESTCOAT DR	COLLEYVILLE, TX	76034	6002 WESTCOAT DR
THRASHER, MARSHALL	5919 BETTINGER DR	COLLEYVILLE, TX	76034	5919 BETTINGER DR
CARMACK, TED R	6109 WESTCOAT DR	COLLEYVILLE, TX	76034	6109 WESTCOAT DR
VENNER, WILLIAM	6105 WESTCOAT DR	COLLEYVILLE, TX	76034	6105 WESTCOAT DR
HUDSON, LESLEY	6015 WESTCOAT DR	COLLEYVILLE, TX	76034	6015 WESTCOAT DR
STOUT, JONATHAN	6101 WESTCOAT DR	COLLEYVILLE, TX	76034	6101 WESTCOAT DR
GORMAN, FRANK M	6001 WESTCOAT DR	COLLEYVILLE, TX	76034	6001 WESTCOAT DR
REGIONAL RAIL ROW CO	PO BOX 660163	DALLAS, TX	75266	6201 L D LOCKETT RD
2 HORSE LTD	6105 WESTCOAT DR	COLLEYVILLE, TX	76034	6100 L D LOCKETT RD
YOUNGREEN, ROBERT M	108 W LD LOCKETT RD	COLLEYVILLE, TX	76034	108 W L D LOCKETT RD
CHILDERS, RICKY	5909 BETTINGER DR	COLLEYVILLE, TX	76034	5909 BETTINGER DR
SULLIVAN, JOHN F	5908 WESTCOAT DR	COLLEYVILLE, TX	76034	112 W L D LOCKETT RD
SULLIVAN, JOHN F	5908 WESTCOAT DR	COLLEYVILLE, TX	76034	5908 WESTCOAT DR
PRICE, G	5817 BETTINGER DR	COLLEYVILLE, TX	76034	5817 BETTINGER DR
BRANUM, MARY ANN	5816 ARBOR RD	FORT WORTH, TX	76180	6008 L D LOCKETT RD
KAMERMAN, DELORIS	6016 LD LOCKETT RD	COLLEYVILLE, TX	76034	6016 L D LOCKETT RD
PANNO, RYAN M	6012 LD LOCKETT	COLLEYVILLE, TX	76034	6012 L D LOCKETT RD
HUDSON, LESLEY	6015 WESTCOAT DR	COLLEYVILLE, TX	76034	6009 WESTCOAT DR
REMINGTON PARK ADDITION	5751 KROGER DRIVE	KELLER, TX	76244	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
POLK, JEFF	1904 INDUSTRIAL BLVD, SUITE 104	COLLEYVILLE, TX	76034	APPLICANT

Public hearing notices were mailed on March 6, 2020



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, March 23, 2020 at 7:00 p.m.
City Council Meetings: Tuesday, April 2, 2020 & Tuesday, April 16, 2020 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit for an Accessory Dwelling. The purpose is to allow for an accessory building to remain and operate as an accessory dwelling.

Zoning Case: ZC20-006

Applicant: Jeff Polk

Owner: Jeff and Pam Thoreson

Location: 6009 Westcoat Drive

Property Description: Lot 8, Block 2, of the Wescoat Place Addition

Present Zoning: AG Agricultural District

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

ORDINANCE O-20-2118

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 0.46 ACRES, BEING LOT 8, BLOCK 2 OF THE WESTCOAT PLACE ADDITION, LOCATED AT 6009 WESTCOAT DRIVE, BY AUTHORIZING A SPECIAL USE PERMIT FOR AN ACCESSORY DWELLING; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit for an accessory dwelling under Case No. ZC20-006; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for an accessory dwelling on 0.46 acres, on Lot 8, Block 2, of the Westcoat Place Addition, located at 6009 Westcoat Drive, as depicted on the attached as Exhibit "A".
- Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive

Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall apply to the construction of a new attached accessory dwelling.
- b. The accessory dwelling shall be generally consistent with the site plan and building floorplan as depicted on the attached Exhibits "B" and "C".
- c. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 2nd day of June 2020.

The second reading and public hearing being conducted on the 16th day of June 2020.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 16TH DAY OF JUNE 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit "A" - Zoning Map

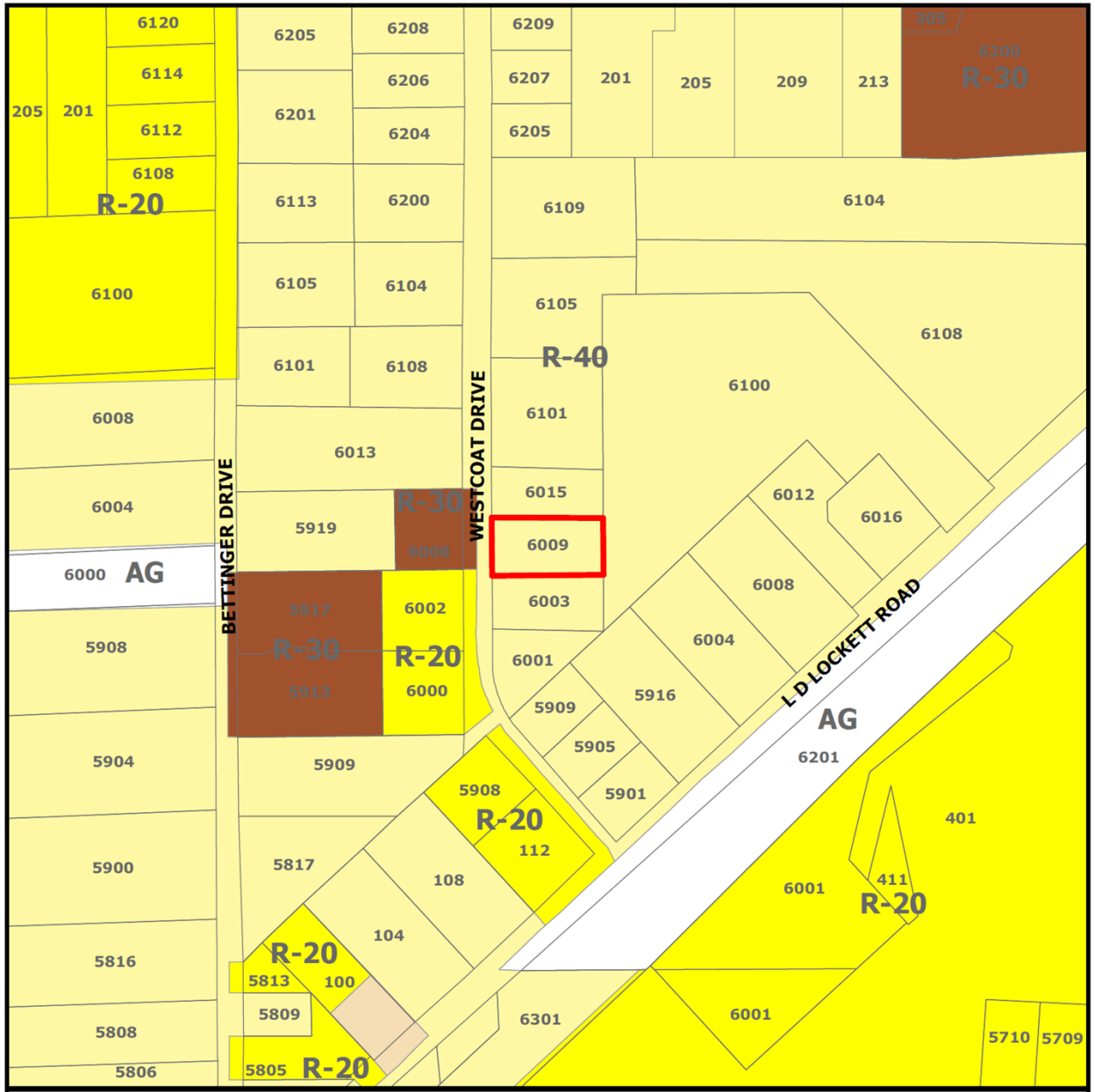
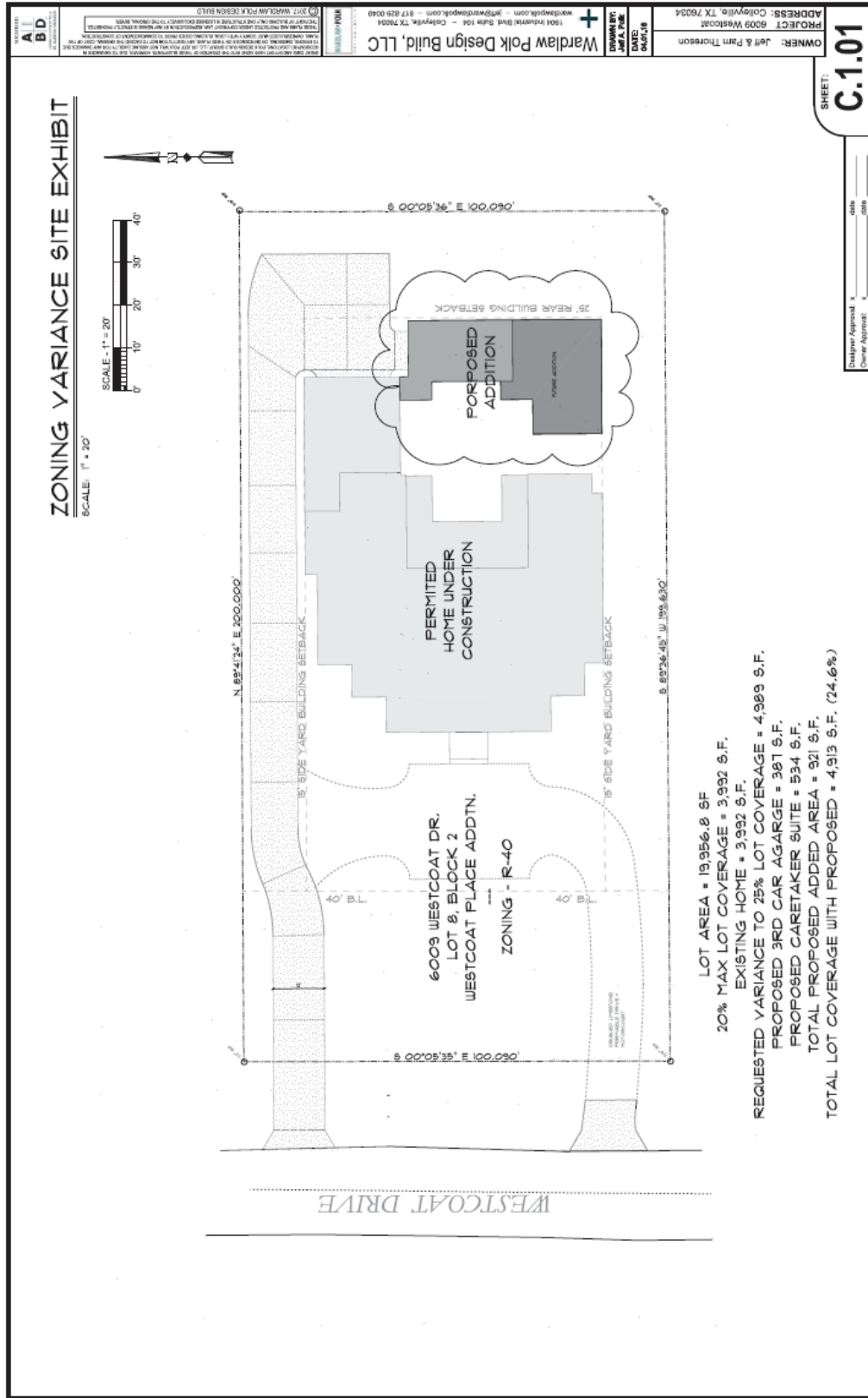


Exhibit "B" – Site Plan



[illegible]



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6e

Agenda Date 6/16/2020

Number Ordinance O-20-2119

Type Ordinance

Department Community Development

Title

Consideration of amendments to Chapter 2 - Definitions and Chapter 3, Section 3.24.B – Schedule of Permitted Principal Uses & Section 3.24.C – Special Land Use Standards of the Land Development Code specific to Cannabidiol (CBD) Stores

Strategic Plan

4.3 Adopt best-practice planning and development processes

Explanation

Second Reading and Public Hearing

Discussion was held regarding the reduction in the percentage of sales pertaining to CBD products to be allowed by right. A resident spoke during the public hearing in favor of the amendment that allows for a small percentage of sales by right.

First Reading and Public Hearing

In recent months, several requests to locate a CBD store within the limits of the City of Colleyville have been made to City staff. Currently, the Land Development Code (LDC) does not identify this use in the Schedule of Permitted Principal Uses chart. At their January 21, 2020 Worksession meeting, the City Council directed staff to proceed with amendments to the LDC with regard to the CBD Store use.

The LDC has a process for the classification of new and unlisted uses. This process recognizes that new types of land may develop and forms of land use not anticipated may seek to locate in the City. The process allows for a review both by the Planning & Zoning Commission and the City Council and requires consideration of the nature and described performance of the proposed use and its compatibility with the uses permitted in various zoning districts. The ultimate purpose is to determine the zoning district or districts within which such use should be permitted.

There is a land use classification of 'General Retail Store (not listed elsewhere)' within the Schedule of Permitted Principal Uses chart. These uses require a Special Use Permit approval and only within the CC-1, CC-2, and CC-3 zoning districts. This was added by the City Council at the end of 2018 with their approval of the revisions to Chapter 3 – Land Use.

The proposal is for a land use classification of 'CBD Store' within the Schedule of

Permitted Principal Uses chart requiring a Special Use Permit approval and only within the CC-2 and CC-3 zoning districts. The proposed definition for 'CBD Store' is as follows:

"A business establishment for which ~~any portion 15%~~ 1% or more of sales are based on the retail sale of products related to or derived from CBD oil (cannabidiol) or hemp. This includes, but is not limited to oils, vitamins, supplements, food, personal care, and garments."

Staff Recommendation: Staff recommends approval.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the LDC amendment with the condition that it only applies to businesses that generates 15 percent or more in sales of CBD products at their May 26, 2020 meeting by a vote of 5-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Ch. 03 Land Use - CBD Stores
2. Ordinance - O-20-2119

Table 3.24.B- - Schedule of Permitted Principal Uses

Land Use Classification	Residential District										Non-Residential Districts						Special Land Use Standards	Parking Group
	AG	RE	R40	R30	R20	R15	RD	RMF	MH	CPO	CN	CC1	CC2	CC3	ML			
Apparel and Accessory Stores												P	P	P			7	
Arts and Crafts Stores and Hobby Shops												P	P	P			7	
Bakery Stores												P	P	P			7	
Banks, Credit Unions and Financial Institutions											P	P	P	P			8	
Barber Shops, Beauty Shops and Day Spas											P	P	P	P			7	
Bicycle Shops												P	P	P			7	
Book, Stationary or Greeting Card Shops												P	P	P			7	
Camera or Music Stores												P	P	P			7	
Carnivals and Circuses												S	S				24	
<u>CBD Store</u>													<u>S</u>	<u>S</u>			<u>7</u>	
Cemeteries or Mausoleums										S	S	S	S	S	S		24	
Charitable Donation Station												S	S	S			24	
Civic, Social or Fraternal Organizations										S	S	P	P				7	
Convenience Stores with gasoline sales												S	S	S	S		7	
Copy Centers/Print Shops										S	S	P	P	P	P		7	
Dance Studios, Martial Arts Studios, and Cheerleading & Gymnastics Facilities										S	S	P	P	P	P		7	
Day Care Centers										S	S	S	S	S			11	
Department Stores												P	P	P			7	
Dog Boarding with indoor and/or outdoor kennels													S	S	S		8	
Dog Grooming													S	S	S		8	
Dry Cleaner Pick-up Stations											S	P	P	P			7	
Dry Cleaners (up to 5,000 s. f. w/on-site laundry)												P	P	P			7	
Equipment Rental and Leasing Stores														S	P		7	

Florist Shops												P	P	P	P			7
Table 3.24.B- - Schedule of Permitted Principal Uses																		
Land Use Classification	Residential District										Non-Residential Districts						Special Land Use Standards	Parking Group
	AG	RE	R40	R30	R20	R15	RD	RMF	MH	CPO	CN	CC1	CC2	CC3	ML			
Food Catering													S	S	P			8
Funeral Homes												S	S	S				24
Furniture and Appliance Stores												P	P	P				9
General Retail Store (not listed elsewhere)												S	S	S				7
Grocery Stores												P	P	P		12		7
Hardware, electrical & plumbing w/o outside display											P	P	P	P				
Hardware , electrical & plumbing with outside display													S	P	P			
Hospitals												S	S	S				24
Hotels and Motels												S	P	P				19
Home Decoration Stores										P	P	P	P	P				7
Jewelry Stores											P	P	P	P				7
Locksmiths											S	S	S	S	P			8
Mailing and Shipping Stores											P	P	P	P	P			7
Meat or Fish Market												P	P	P				7
Nurseries and Greenhouses with outside display													S	P	P			16
Pawn Shops															S			7
Pet Stores												P	P	P				7
Pharmacy											S	P	P	P				7
Photography Studios										P	P	P	P	P	P			8
Purchasing and/or resale of precious metals including jewelry, gem stones, gold, silver, and platinum and not licensed as a Pawn Shop by the State of Texas															S			7
Restaurants, Cafes and Cafeterias												P	P	P				5

ORDINANCE O-20-2119

AN ORDINANCE OF THE CITY OF COLLEYVILLE, TEXAS, AMENDING CHAPTER 2 – DEFINITIONS, CHAPTER 3, SECTION 3.24.B – SCHEDULE OF PERMITTED PRINCIPAL USES AND SECTION 3.24.C – SPECIAL LAND USE STANDARDS OF THE LAND DEVELOPMENT CODE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Colleyville approved Ordinance O-00-1214 on April 18, 2000, adopting the Land Development Code; and

WHEREAS, the City of Colleyville desires to amend Chapter 2 – Definitions, Chapter 3, Section 3.24.B – Schedule Of Permitted Principal Uses and Section 3.24.C – Special Land Use Standards of the Land Development Code; and

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Colleyville at least 15 days before such hearing.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT *Chapter 2 – Definitions, Chapter 3, Section 3.24.B – Schedule Of Permitted Principal Uses and Section 3.24.C – Special Land Use Standards* of the Land Development Code are hereby amended to read as depicted in the attached Exhibit "A".
- Sec. 2. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 3. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion

so decided to be invalid or unconstitutional.

- Sec. 4. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 5. THAT this ordinance shall take effect immediately from and after its passage.
- Sec. 6. THAT all other provisions of the Land Development Code shall remain in full force and effect, except as amended herein.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 2nd day of June 2020.

The second reading and public hearing being conducted on the 16th day of June 2020.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 16TH DAY OF JUNE 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City

Attorney

Exhibit "A"

AMEND Chapter 2 – Definitions to include the definition for 'CBD Store' as follows:

"A business establishment for which 1% or more of sales are based on the retail sale of products related to or derived from CBD oil (cannabidiol) or hemp. This includes, but is not limited to oils, vitamins, supplements, food, personal care, and garments."

AMEND Chapter 3 - Section 3.24.B – Schedule of Permitted Principal Uses per the attached table to add "CBD Store" as a Special Use Permit in the CC-2 & CC-3 zoning districts.

Table 3.24.B- - Schedule of Permitted Principal Uses																	
Land Use Classification	Residential District									Non-Residential Districts						Special Land Use Standards	Parking Group
	AG	RE	R40	R30	R20	R15	RD	RMF	MH	CPO	CN	CC1	CC2	CC3	ML		
Apparel and Accessory Stores												P	P	P			7
Arts and Crafts Stores and Hobby Shops												P	P	P			7
Bakery Stores												P	P	P			7
Banks, Credit Unions and Financial Institutions											P	P	P	P			8
Barber Shops, Beauty Shops and Day Spas											P	P	P	P			7
Bicycle Shops												P	P	P			7
Book, Stationary or Greeting Card Shops												P	P	P			7
Camera or Music Stores												P	P	P			7
Carnivals and Circuses												S	S				24
<u>CBD Store</u>													<u>S</u>	<u>S</u>			<u>I</u>
Cemeteries or Mausoleums										S	S	S	S	S	S		24
Charitable Donation Station												S	S	S			24
Civic, Social or Fraternal Organizations										S	S	P	P				7
Convenience Stores with gasoline sales												S	S	S	S		7
Copy Centers/Print Shops										S	S	P	P	P	P		7
Dance Studios, Martial Arts Studios, and Cheerleading & Gymnastics Facilities										S	S	P	P	P	P		7
Day Care Centers										S	S	S	S	S			11
Department Stores												P	P	P			7
Dog Boarding with indoor and/or outdoor kennels													S	S	S		8
Dog Grooming													S	S	S		8
Dry Cleaner Pick-up Stations											S	P	P	P			7
Dry Cleaners (up to 5,000 s. f. w/on-site laundry)												P	P	P			7
Equipment Rental and Leasing Stores														S	P		7



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6f	Agenda Date 6/16/2020	Number Ordinance O-20-2120
Type Ordinance		
Department Community Development		

Title

Consideration of amendments to Chapter 9, Section 9.21 – Sidewalks of the Land Development Code

Strategic Plan

4.3 Adopt best-practice planning and development processes

Explanation

Second Reading and Public Hearing

There were no speakers regarding this item at the June 2, 2020 City Council Meeting.

First Reading and Public Hearing

The City Council adopted a new sidewalk policy in July of 2019. An Ad-Hoc committee was then formed to review and make updates to the 2008 Supplemental Sidewalk System Map. The recommendations were presented to the City Council and approved as the 2019 Sidewalks and Trails Map on December 3, 2019.

The proposed amendments to the Land Development Code are to codify the Council's policy and to reference the updated map.

Staff Recommendation: Staff recommends approval.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the LDC amendment at their May 26, 2020 meeting by a vote of 5-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Chapter 9 Section 9.21 Update
2. Sidewalk Policy
3. 2019 Sidewalk Trail Map
4. Ordinance - O-20-2120

Section 9.21 Sidewalks

A. General Sidewalk Requirement

- ~~1. Sidewalks shall be constructed prior to completion of any primary structure for all lots that: (1) are required as part of a Planned Unit Development or Special use Permit; or, (2) front on a new street dedicated in conjunction with a subdivision plan; or, (3) front on an existing City Street. Other than properties zoned as Planned Unit Developments or containing Special Use Permits with specific sidewalk provisions, sidewalks shall be required to be constructed prior to the final inspection. Any variance to the sidewalk construction requirements described above shall be considered by the City Council.~~
- ~~2. The sidewalks shall be constructed adjacent to and within the public street right-of-way and include curb ramps where applicable. Where no public right-of-way exists, the sidewalk shall be located within a public access easement that provides accommodation of the future street right-of-way dedication. When a subdivision is proposed with a masonry or other permanent perimeter screening wall adjacent to a street, the sidewalk shall be constructed by the developer at the same time as the screening wall. All sidewalks shall conform to the standards and specifications contained in this Land Development Code.~~
- ~~3. When circumstances exist wherein it is not practical to construct a sidewalk, the developer may be afforded the opportunity to escrow funds in an amount sufficient to pay for the construction of a sidewalk at some future date.~~
- ~~4. The issuance of a building permit is contingent on the written commitment of the applicant to construct a sidewalk or pay the required escrow amount.~~

A. Purpose

The purpose of this policy is to provide for the adequate construction of, or funding for, pedestrian walkways within the City in order to promote the health, safety and general welfare of the community.

B. Sidewalk Requirements

Sidewalk installation shall be determined using the standards outlined herein.

1. New Development: requiring a new roadway

Residential: both sides of roadway; Exception = single-loaded roadway (houses/development on one side of the street only)

Commercial: both sides of roadway

2. New Development: adjacent to existing roadway

Residential: (1) required if fronting a roadway designated on the Master Thoroughfare Plan as a non-local street; or (2) on a street designated for sidewalk placement on the ~~Supplemental Sidewalk System Map (2008)~~ 2019 Sidewalks and Trails Map. Exception = large lot with more than 300' of frontage

Commercial: along frontage of all roadways

3. Existing Development/Single Family Home Construction

Residential: (1) required if fronting a roadway designated on the Master Thoroughfare Plan as a non-local street; (2) on a street designated for sidewalk placement on the ~~Supplemental Sidewalk System Map (2008)~~ 2019 Sidewalks and Trails Map or (3) on a street where sidewalks exist on 50% or more of the properties on the block face; Exception = large lot with more than 300' of frontage

Commercial: along frontage of all roadways

4. Master Thoroughfare Plan

Sidewalks required on both sides of roadway on non-local streets; Exception = Roadway project listed on CIP 5-year list and planned for full reconstruction, must be installed by City. Developments along these roadways shall contribute cash-in-lieu funds to the City equivalent to the cost of installation at the time of development.

5. Repairs/Replacement/Maintenance

The City shall be responsible for the maintenance and replacement of sidewalk segments congruent with this policy. This is to ensure a safe and well connected network. In the event a sidewalk segment is damaged by misuse or neglect, the adjacent property owner shall be responsible for the cost of appropriate maintenance or replacement.

6. Design Standards

All sidewalks shall be a minimum of four (4') feet in width, except a sidewalk located within or abutting a collector street, or larger, as shown on the Master Thoroughfare Plan, which shall not be less than five (5') feet in width. All sidewalks and pathways shall be constructed in the area between the curb or grade line of the public street and the abutting property line unless the pathway is situated within a dedicated pathway easement or right-of-way. The edge of the sidewalk or pathway shall generally be parallel with the curb line and be situated no more than one (1') foot from the abutting property line. The Director of Public Works may approve a plan to alter the location and size of a sidewalk to preserve a tree or for aesthetic purposes. One additional foot of width shall be added to a sidewalk that abuts a street curb.

7. Waivers/Variations

A complete waiver of the requirement for the construction of sidewalks for a specific development should be rare and allowed only where there are unusual factors. The City Manager or designee shall make a determination as to whether or not the waiver should be granted, and document that determination with supporting data that states the basis for the decision. The waiver must be reviewed by both the Director of Community Development and the Director of Public Works and a recommendation provided to the City Manager or designee. Regardless of the reason for the waiver grant, payment shall be collected by the City for the cash-in-lieu value of the sidewalk improvements waived. The City shall use said funds for the maintenance and installation of pedestrian sidewalks and trails throughout the community and in keeping with the Master Plan.

Unusual factors include:

- (1) Projects where the cost of establishing sidewalks or walkways would be unreasonably disproportionate to the cost of the associated roadway construction or overall project costs (however a partial waiver may be granted in lieu of a full waiver to reduce the cost of required sidewalks such that the costs will not be unreasonably disproportionate),
- (2) Areas with severe topography or other natural constraints that will constrain proper implementation of this plan,

(3) Situations inherently adverse to pedestrian activity, such as harmful noise, dust creation, and high volume truck traffic, in certain areas, such as agricultural, heavy commercial, and industrial developments, or

(4) Situations where an applicant can show other factors or circumstances amounting to reasonably justifiable good cause to support such waiver.

A denial of a request for a waiver of these requirements may be appealed to the City Council.

(1) A written appeal must be filed with the Director of Public Works within ten (10) days of the denial.

(2) The appeal must provide justification for the requested waiver based on the criteria described in (1), (2), (3), and (4) above.

(3) The Council must make findings based on these criteria in order to approve a waiver. If substantial new information, not provided as part of the original request, is provided by the applicant within 14 days of the City Council meeting, or during the City Council meeting, the item shall be referred back to the Director of Community Development and Director of Public Works for reconsideration prior to a decision by the City Council.

8. Remediation (local streets only)

The City recognizes the existence of disjointed/disconnected sidewalk segments throughout the city that serve little purpose in furthering the welfare or walkability of the community. Where such sidewalks exist, the City should pursue funding options to complete the segment, block or area sidewalk installation. Requests to remove existing sidewalks within the segments identified in the ~~Supplemental Sidewalk System Map (2008)~~ 2019 Sidewalks and Trails Map should only be permitted as the exception rather than the rule. Unless specifically identified on the ~~Supplemental Sidewalk System Map (2008)~~ 2019 Sidewalks and Trails Map as "sidewalks NOT required," sidewalk removal shall require cash-in-lieu equivalency payment to the City for the value of the removed sections. In cases where removal is deemed appropriate, the property owner shall be responsible for all removal and restoration.

9. Funding

The City Council should develop a multi-year plan for the installation of sidewalks in compliance with the ~~Supplemental Sidewalk System Map (2008)~~ 2019 Sidewalks and Trails Map. Such plans should include a funding source and annual allocation to specific projects.

- C. Trails System Sidewalks – When a proposed sidewalk coincides with the general location of a future sidewalk shown in the most recently approved Colleyville Trails System Plan, the sidewalk shall be constructed in accordance with the design standards for a trails system sidewalk. The standards and specifications for a trails system sidewalk are contained elsewhere in this Land Development Code. The developer shall be required to provide additional street right-of-way dedication or a public access easement of sufficient width to accommodate the trails system sidewalk. Where the trails system sidewalk will be located at the rear or to the side of a lot, such as within a green-belt or similar open space, the developer shall provide sufficient right-of-way or public access easement to accommodate the sidewalk.

D. 2019 Sidewalks and Trails Map- This map shall be kept by record on file with the City Secretary and/or a City Designee.

E. Updates

City of Colleyville Sidewalk Policy Updates

Date	Resolution	Change
12/3/2019	R-19-4447	Adoption of the 2019 Sidewalks and Trails Map, updating the policy to remove reference to the Supplemental Sidewalk Map (2008), except within objective and background, replacing same with the 2019 Sidewalks and Trails Map

CITY OF COLLEYVILLE SIDEWALK POLICY

Purpose

The purpose of this policy is to provide for the adequate construction of, or funding for, pedestrian walkways within the City in order to promote the health, safety and general welfare of the community.

Objective

This policy is intended to bridge the divide between the *Supplemental Sidewalk System Map* (November, 2008) and the haphazard installation of sidewalks in isolated locations devoid of the connectivity the Map extols. Allowing for fees in lieu of isolated or incongruent sidewalk construction seeks to serve two objectives: (1) avoidance of disjointed application of sidewalk installation; and (2) funding for community-wide pedestrian walkway construction.

Background

For the purposes of this policy the Master Thoroughfare Plan (MTP) refers to the plan adopted by Ordinance O-15-1972. The *Supplemental Sidewalk System Map* refers to the "Colleyville Pathways Plan" map adopted by Resolution R-08-3031. *Non-local Streets* refer to all streets indicated as Minor Collectors and larger.

Sidewalk Requirements

Sidewalk installation shall be determined using the standards outlined herein.

New Development: requiring a new roadway

Residential: both sides of roadway; Exception = single-loaded roadway (houses/ development on one side of the street only)

Commercial: both sides of roadway

New Development: adjacent to existing roadway

Residential: (1) required if fronting a roadway designated on the Master Thoroughfare Plan as a non-local street; or (2) on a street designated for sidewalk placement on the ~~Supplemental Sidewalk System Map (2008)~~ 2019 Sidewalks and Trails Map. Exception = large lot with more than 300' of frontage

Commercial: along frontage of all roadways

Existing Development/Single Family Home Construction

Residential: (1) required if fronting a roadway designated on the Master Thoroughfare Plan as a non-local street; (2) on a street designated for sidewalk placement on the ~~Supplemental Sidewalk System Map (2008)~~ 2019 Sidewalks and Trails Map or (3) on a street where sidewalks exist on 50% or more of the properties on the block face; Exception = large lot with more than 300' of frontage

Commercial: along frontage of all roadways

Master Thoroughfare Plan

Sidewalks required on both sides of roadway on non-local streets; Exception = Roadway project listed on CIP 5-year list and planned for full reconstruction, must be installed by City. Developments along these roadways shall contribute cash-in-lieu funds to the City equivalent to the cost of installation at the time of development.

Repairs/Replacement/Maintenance

The City shall be responsible for the maintenance and replacement of sidewalk segments congruent with this policy. This is to ensure a safe and well connected network. In the event a sidewalk segment is damaged by misuse or neglect, the adjacent property owner shall be responsible for the cost of appropriate maintenance or replacement.

Design Standards

All sidewalks shall be a minimum of four (4') feet in width, except a sidewalk located within or abutting a collector street, or larger, as shown on the Master Thoroughfare Plan, which shall not be less than five (5') feet in width. All sidewalks and pathways shall be constructed in the area between the curb or grade line of the public street and the abutting property line unless the pathway is situated within a dedicated pathway easement or right-of-way. The edge of the sidewalk or pathway shall generally be parallel with the curb line and be situated no more than one (1') foot from the abutting property line. The Director of Public Works may approve a plan to alter the location and size of a sidewalk to preserve a tree or for aesthetic purposes. One additional foot of width shall be added to a sidewalk that abuts a street curb.

Waivers/Variances

A complete waiver of the requirement for the construction of sidewalks for a specific development should be rare and allowed only where there are unusual factors. The City Manager or designee shall make a determination as to whether or not the

waiver should be granted, and document that determination with supporting data that states the basis for the decision. The waiver must be reviewed by both the Director of Community Development and the Director of Public Works and a recommendation provided to the City Manager or designee. Regardless of the reason for the waiver grant, payment shall be collected by the City for the cash-in-lieu value of the sidewalk improvements waived. The City shall use said funds for the maintenance and installation of pedestrian sidewalks and trails throughout the community and in keeping with the Master Plan.

Unusual factors include:

- (1) Projects where the cost of establishing sidewalks or walkways would be unreasonably disproportionate to the cost of the associated roadway construction or overall project costs (however a partial waiver may be granted in lieu of a full waiver to reduce the cost of required sidewalks such that the costs will not be unreasonably disproportionate),
- (2) Areas with severe topography or other natural constraints that will constrain proper implementation of this plan,
- (3) Situations inherently adverse to pedestrian activity, such as harmful noise, dust creation, and high volume truck traffic, in certain areas, such as agricultural, heavy commercial, and industrial developments, or
- (4) Situations where an applicant can show other factors or circumstances amounting to reasonably justifiable good cause to support such waiver.

A denial of a request for a waiver of these requirements may be appealed to the City Council.

- (1) A written appeal must be filed with the Director of Public Works within ten (10) days of the denial.
- (2) The appeal must provide justification for the requested waiver based on the criteria described in (1), (2), (3), and (4) above.
- (3) The Council must make findings based on these criteria in order to approve a waiver. If substantial new information, not provided as part of the original request, is provided by the applicant within 14 days of the City Council meeting, or during the City Council meeting, the item shall be referred back to the Director of Community Development and Director of Public Works for reconsideration prior to a decision by the City Council.

Remediation (local streets only)

The City recognizes the existence of disjointed/disconnected sidewalk segments throughout the city that serve little purpose in furthering the welfare or walkability of the community. Where such sidewalks exist, the City should pursue funding options to complete the segment, block or area sidewalk installation. Requests to remove existing sidewalks within the segments identified in the ~~Supplemental Sidewalk System Map (2008)~~ 2019 Sidewalks and Trails Map should only be permitted as the exception rather than the rule. Unless specifically identified on the ~~Supplemental Sidewalk System Map (2008)~~ 2019 Sidewalks and Trails Map as "sidewalks NOT required," sidewalk removal shall require cash-in-lieu equivalency payment to the City for the value of the removed sections. In cases where removal is deemed appropriate, the property owner shall be responsible for all removal and restoration.

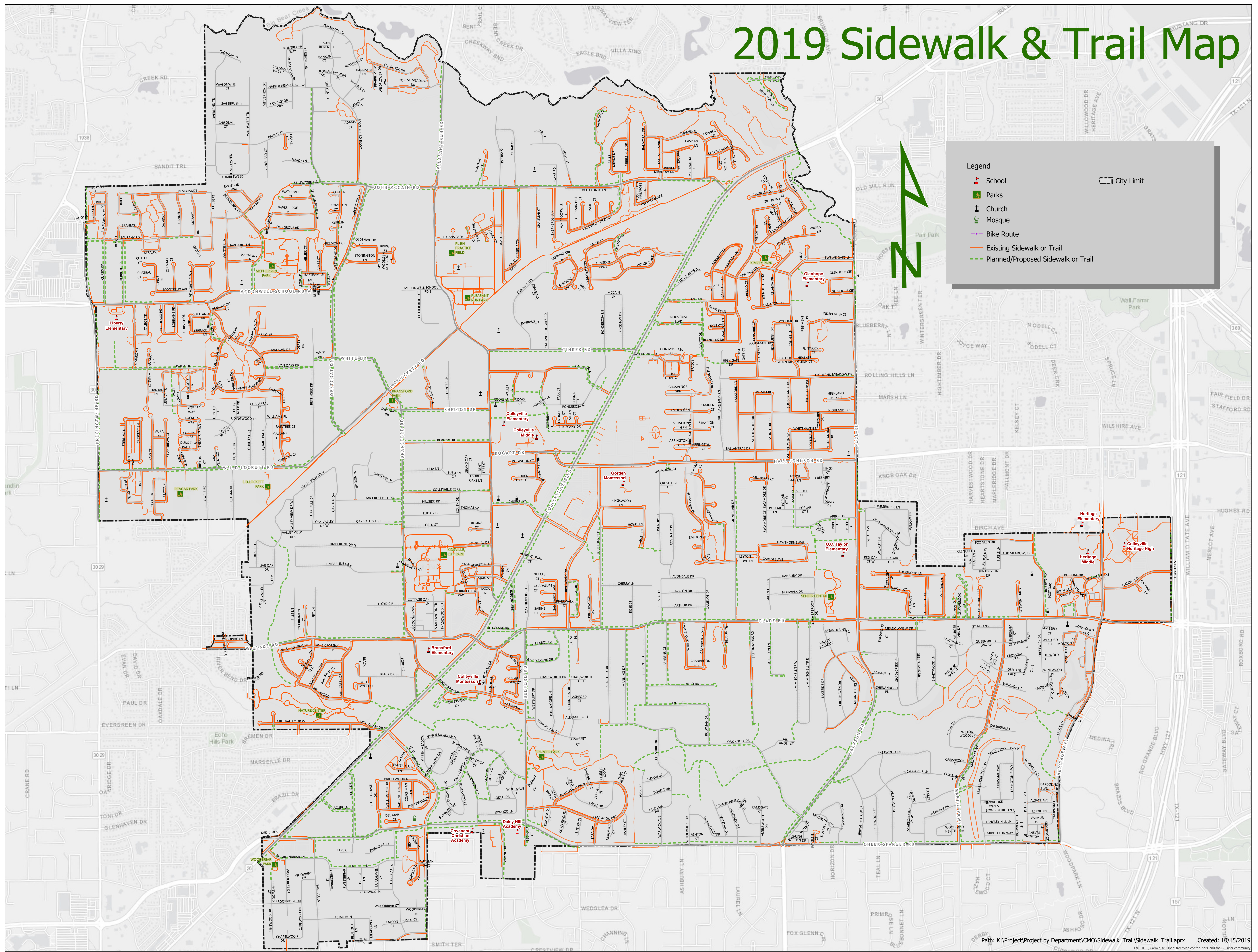
Funding

The City Council should develop a multi-year plan for the installation of sidewalks in compliance with the ~~Supplemental Sidewalk System Map (2008)~~ 2019 Sidewalks and Trails Map. Such plans should include a funding source and annual allocation to specific projects.

City of Colleyville Sidewalk Policy Updates

Date	Resolution	Change
12/3/2019	R-19-4447	Adoption of the 2019 Sidewalks and Trails Map, updating the policy to remove reference to the Supplemental Sidewalk Map (2008), except within objective and background, replacing same with the 2019 Sidewalks and Trails Map

2019 Sidewalk & Trail Map



ORDINANCE O-20-2120

AMENDING CHAPTER 9, SECTION 9.21 – SIDEWALKS OF THE COLLEYVILLE LAND DEVELOPMENT CODE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Colleyville approved Ordinance O-00-1214 on April 18, 2000, adopting the Land Development Code; and

WHEREAS, the City of Colleyville desires to amend Chapter 9, Section 9.21 – Sidewalks of the Land Development Code; and

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Colleyville at least 15 days before such hearing.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT *Chapter 3, Section 9.21 – Sidewalks* of the Land Development Code are hereby amended to read as depicted in the attached Exhibit "A".
- Sec. 2. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 3. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 4. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 5. THAT this ordinance shall take effect immediately from and after its passage.

Sec. 6. THAT all other provisions of the Land Development Code shall remain in full force and effect, except as amended herein.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 2nd day of June 2020.

The second reading and public hearing being conducted on the 16th day of June 2020.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 16TH DAY OF JUNE 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City

Attorney

Exhibit “A”

{Chapter 9, Section 9.21 amendments}



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7a

Agenda Date 6/16/2020

Number Ordinance O-20-2111

Type Ordinance

Department Community Development

Title

Consideration of a zoning change request from the AG Agricultural district to the CC-1 Village Retail district on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC20-001

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading & Public Hearing

Several concerns were raised during the public hearing regarding drainage, screening, and above ground improvements. The item was tabled at the March 3, 2020 meeting in order for additional meetings to be held to determine the appropriate measures to resolve these concerns.

First Reading & Public Hearing

Robert Reeves, on behalf of Bluebonnet Hills Funeral Home and Cemetery, submitted a request for a zoning change from AG Agricultural to CC-1 Village Retail zoning and a request for a Special Use Permit (SUP) for 'Cemeteries or Mausoleums' at 5713 Colleyville Boulevard. The applicant recently began making improvements for the expansion of the cemetery use to their eastern boundary.

Existing Zoning and Development Conditions. The eastern 25.69 acres of the overall property is zoned AG Agricultural. The applicant is expanding the cemetery use into the remaining undeveloped area. According to the Land Development Code, a cemetery use requires an SUP approval with a commercial zoning district.

Surrounding Properties. The property to the west is part of the Bluebonnet Hills cemetery use and is zoned CC-1 Village Retail with an SUP for the cemetery use. The adjacent property to the north is zoned CC-2 Shopping Center and is developed as the Bob Moore Sports Center. The adjacent property to the east is zoned PUD-R Planned Unit Development-Residential and is developed as a single-family residential subdivision, Broughton Addition.

Master Plan. The Future Land Use Map designates this property for Institutional use. The use of the property as a cemetery or mausoleum complies with the designation

with the approval of an SUP.

Analysis. The Bluebonnet Hills Cemetery has been in operation on the subject property since 1953. The recent expansion into the far eastern portion of the property has uncovered the zoning deficiency. The approval of the zoning change and associated SUP will allow for the expansion and operation of the cemetery use.

In 2018, Bluebonnet Hills Cemetery attempted to rezone the property and obtain an SUP. During this time the case was tabled by the Planning and Zoning Commission as there were several concerns they wanted addressed. The item was ultimately withdrawn to allow for the applicant to work with the adjacent neighborhoods and address their concerns. These concerns included the following:

- Improvements to the ditch along the eastern boundary – maybe needs to be cleaned out or improved;
- Better silt fencing or measures to control erosion;
- Drainage – to include information on the planned detention pond area;
- Working with the Broughton neighborhood to clean out the pond due to increased erosion from the cemetery site;
- Indicating a distance/buffer area from the grave sites to the eastern property line;
- Remedy to eliminate the spoils yard;
- Appropriate fencing and landscaping along Hall-Johnson Road.

As part of any SUP, conditions may be imposed to ensure compatibility and harmony with surrounding properties. This may include specific regulations pertaining to landscaping and fencing along street frontages and/or along property lines adjacent to residential development. A substantial tree line currently exists along the eastern boundary.

The applicant has been working with the Broughton Homeowners Association and the Stone Crest Estates Homeowners Association since 2018. They suggest numerous beneficial conditions as stated in their Statement of Planning Objectives, which is included as an exhibit with the ordinances, and are as follows:

1. Grave site spoils are to be stored in the cemetery's maintenance area.
2. No grave site or cemetery improvement shall be closer than 25 feet to the east property line with the exception of drainage improvements and landscaping.
3. A minimum of 25 Nellie R. Stevens Holly shrubs shall be planted within the 25 foot setback area.
4. A minimum of 55 #7 size Texas Privet shall be planted within the 25 foot setback area.
5. A minimum 3 foot ornamental iron/tubular fence shall be constructed along Hall-Johnson Road.
6. A minimum 3 foot shrub row shall be planted along Hall Johnson Road.
7. Drainage and swale/channel improvements shall be made along the eastern

property line and within the Broughton Addition.

Public Notification. Staff notified property owners within 500 feet of the subject property regarding this request and notice was published in the *Fort Worth Star-Telegram* as required by state law and the Land Development Code. Staff has received no correspondence regarding this request to date.

Staff Recommendation. Staff recommends approval. The applicant is requesting the zoning change and associated SUP so that the expansion and operation of the cemetery use can be in compliance with the Land Development Code.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval with the added SUP condition that no private mausoleums/crypts shall be allowed within 100 feet of Hall-Johnson Road at their February 10, 2020 meeting by a vote of 5-0.

Financial Impact

There is no fiscal impact to the City of Colleyville.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Zoning Exhibit
6. Site Plan
7. Landscape Plan
8. Topographic Survey
9. Drainage Plan
10. Proposed View of Site Frontage Exhibit
11. Community Agreements
12. Notification Map
13. Notification List
14. Property Owner Notification
15. Ordinance O-20-2111

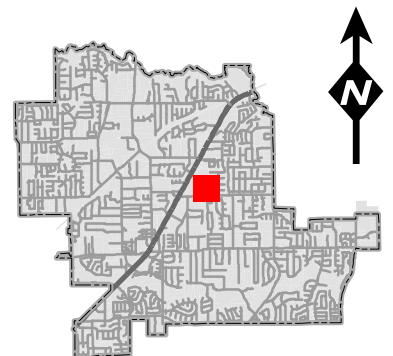
Aerial Map



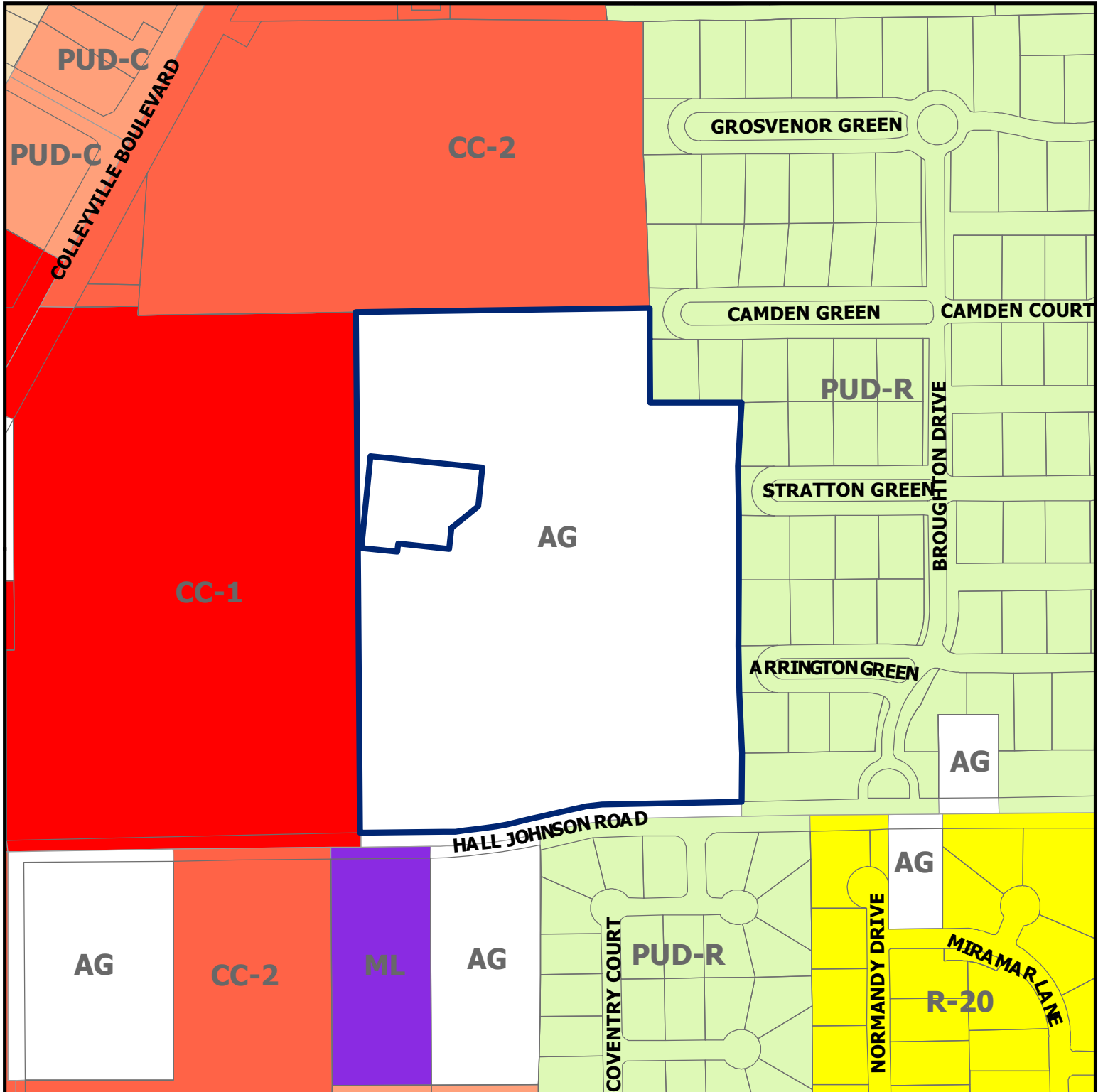
ZC20-001
5713 Colleyville Blvd

DISCLAIMER:
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 Subject Property



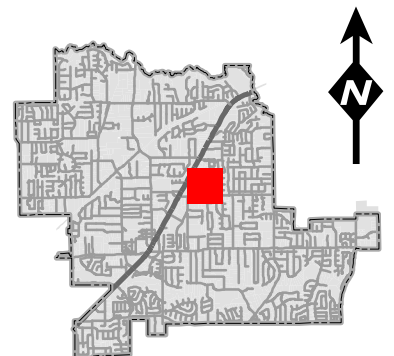
Zoning Map



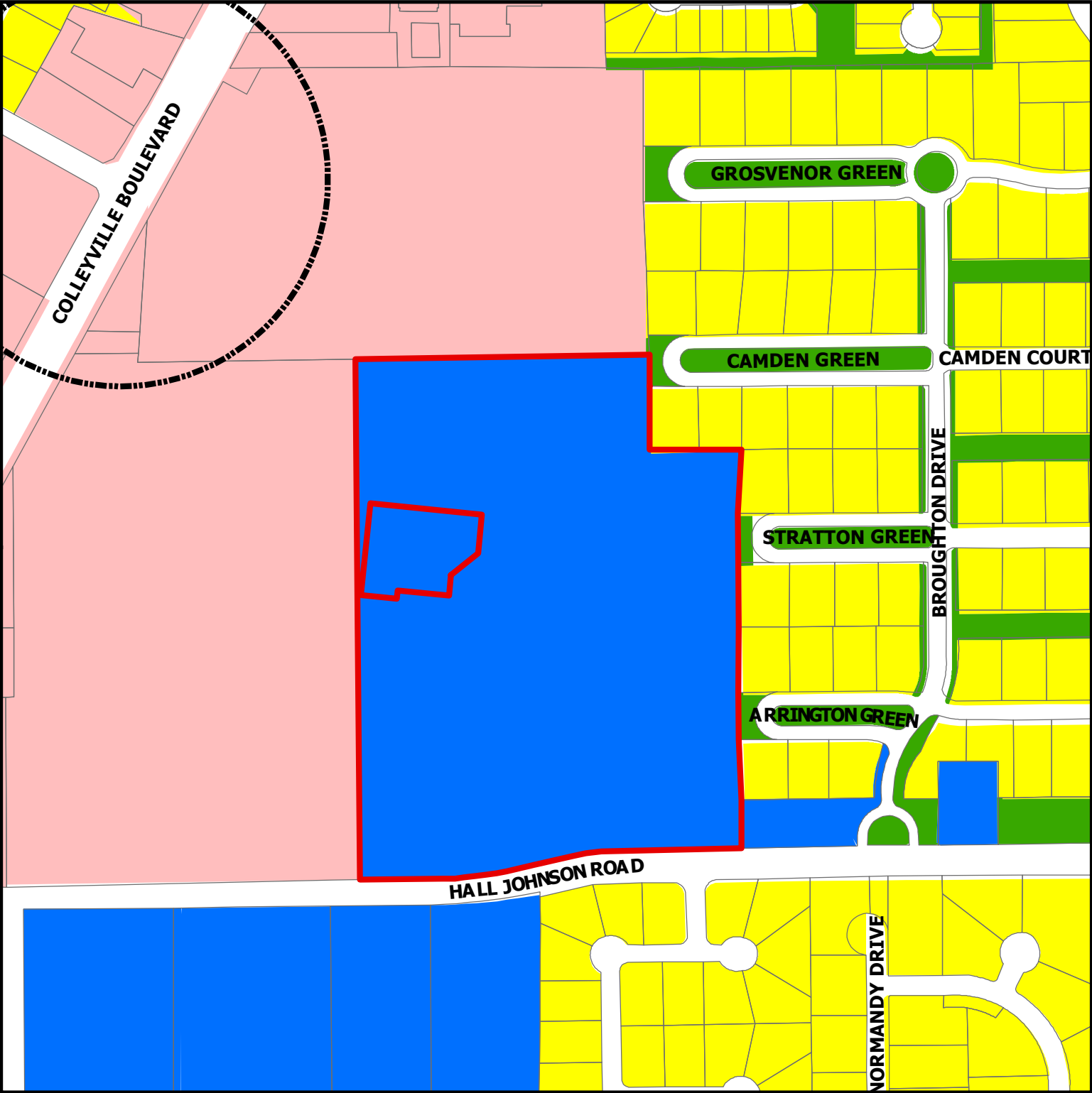
ZC20-001
5713 Colleyville Blvd

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 Subject Property



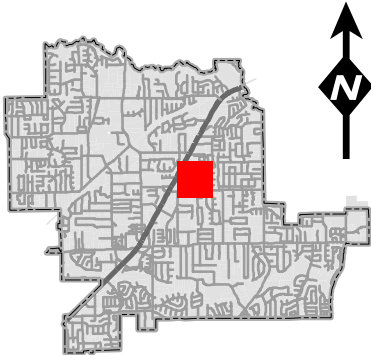
Future Land Use Map



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ZC20-001
5713 Colleyville Blvd

-  Subject Property
-  Sales Tax Preferred Intersection
-  Residential
-  Institutional
-  Colleyville Blvd Corridor
-  Open Space; Parks



Statement of Planning Objectives

Statement of Objectives
Bluebonnet Hills Funeral Home and Memorial Park
5725 Colleyville Blvd. Colleyville, Texas 76034
January 13, 2020

This is a request by Bluebonnet Hills Funeral Home and Memorial Park to rezone a 25.69 acre tract from an AG District to a CC-1 Village Retail District with a Specific Use Permit for cemeteries and mausoleums.

Background:

Bluebonnet Hills has been operating a funeral home and cemetery at this location since 1953. In the Spring of 2018, it began to expand gravesites into the far eastern portion of the cemetery when a zoning deficiency was discovered. This area is zoned AG and a zoning change was necessary to develop gravesites in this area. The approval of the zoning change and associated SUP would allow for the expansion and operation of the cemetery use. Therefore, Bluebonnet Hills filed an application for a zoning change, which was later denied on 6/11/18 based on the Planning and Zoning Commission concerns and opposition from adjacent residential property owners.

Response to neighbors:

Over the last eighteen months, Bluebonnet Hills has been working with the Broughton Homeowners Association, Stone Crest Estates Homeowners Association, and adjacent homeowners. Bluebonnet Hills has reached an agreement with the Broughton Homeowners Association, Exhibit C and anticipates reaching an agreement with the Stone Crest Estates Homeowners Association, Exhibit D. Based on these agreements and discussion with adjacent properties, this request for a Specific Use Permit is subject to the following conditions:

1) All undeveloped cemetery areas will be sodded with a ground cover and maintained in a healthy growing condition by providing adequate water, fertilizer, or other necessary maintenance, Exhibit A.

2) Excess grave site spoils will be temporarily stored in the cemetery's maintenance area and periodically moved off site.

3) Sediment and debris located in the existing swale along the east property will be removed within three months from the passage of the ordinance approving the zoning. Great care will be taken to protect trees along the east and north property lines during this maintenance effort. Bluebonnet Hills agrees to replace any trees damaged during this process and agrees to maintain the existing swale as necessary unless the City of Colleyville requires an alternate process.

4) Bluebonnet Hills will contribute \$32,000.00 plus taxes and an additional \$4,000.00 for cost coverage toward the dredging of the existing retention pond located in the common area of the

Statement of Planning Objectives

Broughton subdivision subject the provisions found in the agreement between Bluebonnet Hills and Broughton HOA, Exhibit C.

5) Bluebonnet Hills will construct a new concrete swale parallel to the existing swale extending from the northeast corner of the site to the inlet into Broughton's retention pond, Exhibits E & F.

6) Drainage from the cul-de-sac located near the northeast corner of the site will be redirected into the new concrete swale to minimize water discharges into the residential street.

7) Necessary regrading directing drainage from or parallel to the eastern property line toward the southeastern corner of the site will be initiated. Submittal of final engineering plans and required permits for drainage and swale design must be submitted to the City of Colleyville within three months from passage of the ordinance approving the zoning and construction must begin with begin with six months from City of approval for the plans and permits or a later date as determined by the City of Colleyville, Exhibits E & F.

8) All future site development must comply with City of Colleyville drainage and erosion control regulations in effect at the time of future site development.

9) A twenty-five-foot setback will be provided along the east property line, Exhibits B & G.

10) Landscaping shall be consistent with the Master Plan, Exhibit B, subject to the following provisions.

a) Plant a minimum of 25 Nellie R. Stevens Holly shrubs in the 25-foot setback area. Initially, shrubs will be 6 feet high and can mature up to 20 feet in height with a 15-foot spread.

b) Plant a minimum of 55 #7 size Texas Privet in the 25-foot setback as show on the Master Plant. The Texas Privet will mature to a height of 10 feet with an 8-foot spread.

c) Final plant location will be determined in the field in consultation with the Broughton HOA and planted within nine months of passage of the zoning ordinance or as directed by the City of Colleyville based on the optimum planting seasons.

d) Tree planting in the proposed cemetery use areas shall match tree patterns in the developed cemetery areas.

e) Bluebonnet Hills agrees to landscape the entire boarder backing up to Broughton property with a consistent landscaping plan as outlined above. Dead trees or shrubs will be replaced in accordance with the landscaping plan shown on the Master Plan, Exhibit B.

f) All planting will be irrigated.

Statement of Planning Objectives

11) Bluebonnet Hills will construct a minimum, 3-foot high ornamental iron/tubular fence along Hall Johnson Road as shown in the Master Plan, Exhibit B. The existing chain-link fence will be replaced with the new fence.

12) Bluebonnet Hills will plant a solid 3-foot high shrub row along Hall Johnson as shown on Exhibits B and H. The shrubs will be planted within three months from the passage of the rezoning ordinance or during optimum planting season, whichever is less time. The shrubs will be maintained at a height of 3 feet.

13) Bluebonnet Hills will plant evergreen trees as grave sites are developed consistent with the current tree coverage. All trees and plants will be irrigated and will be replaced on a timely basis if they should die.

Conclusion:

Bluebonnet Hills appreciates the time that neighbors spent working with it to reach an agreement and respectfully request the support of the Planning and Zoning Commission and City Council.

Zoning Exhibit



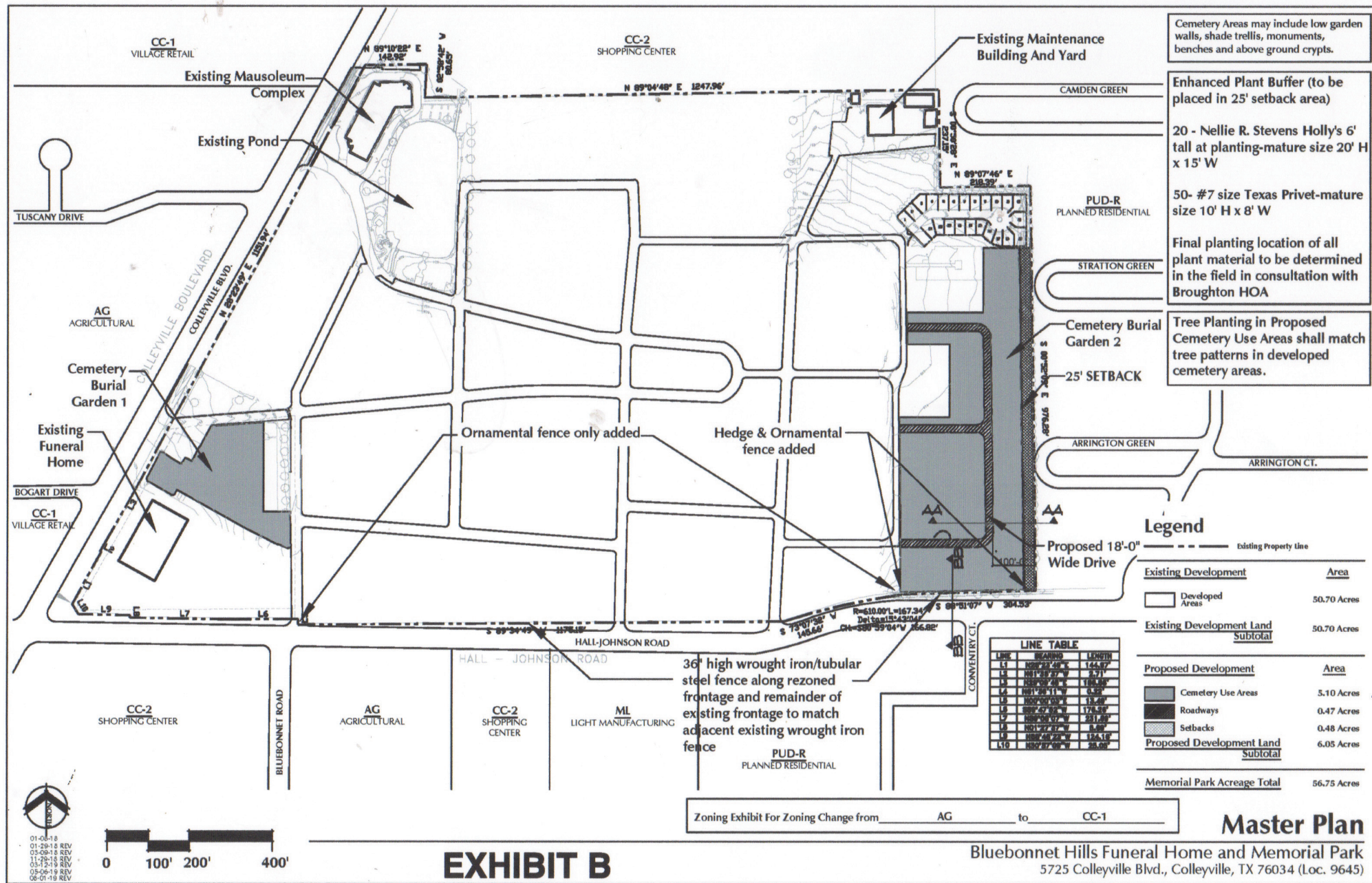
Zoning Exhibit



Zoning Exhibit



Site Plan



Landscape Plan

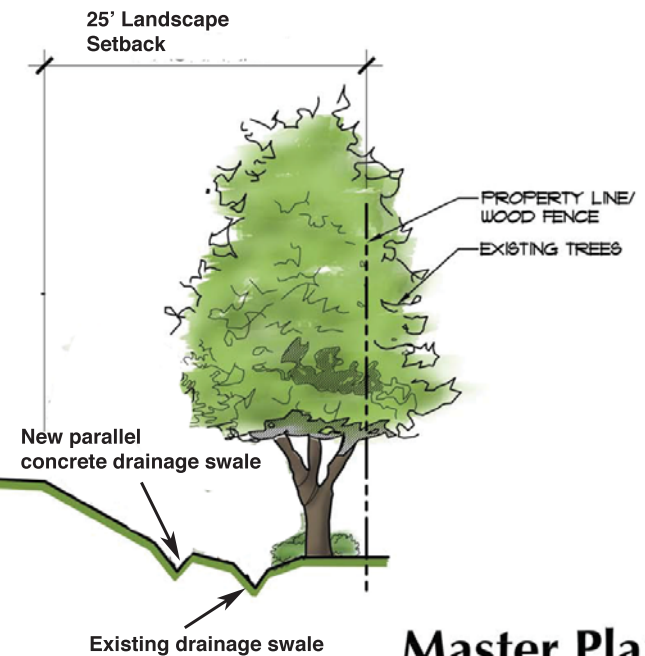
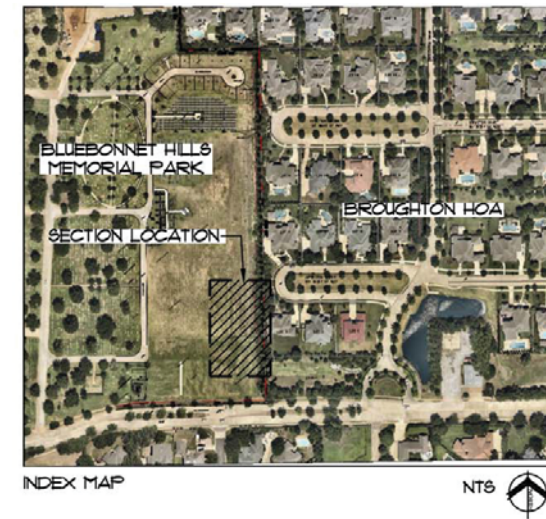
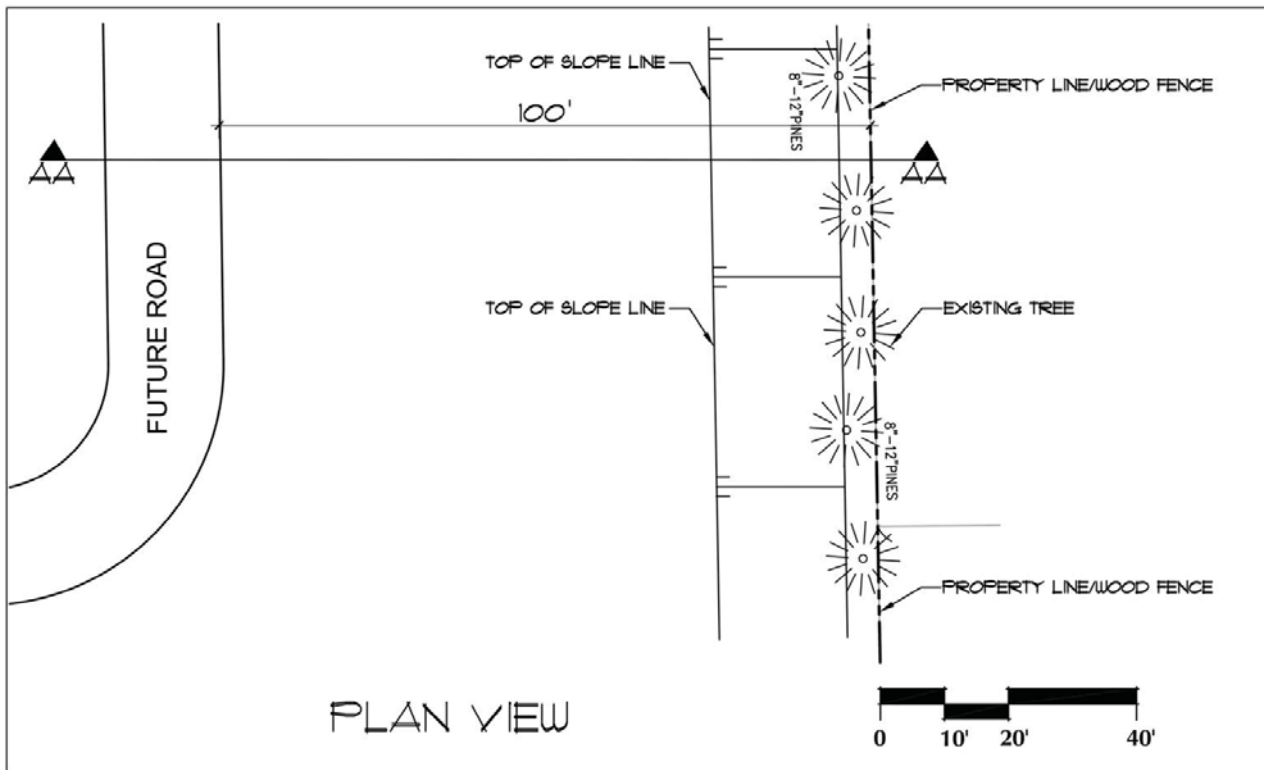


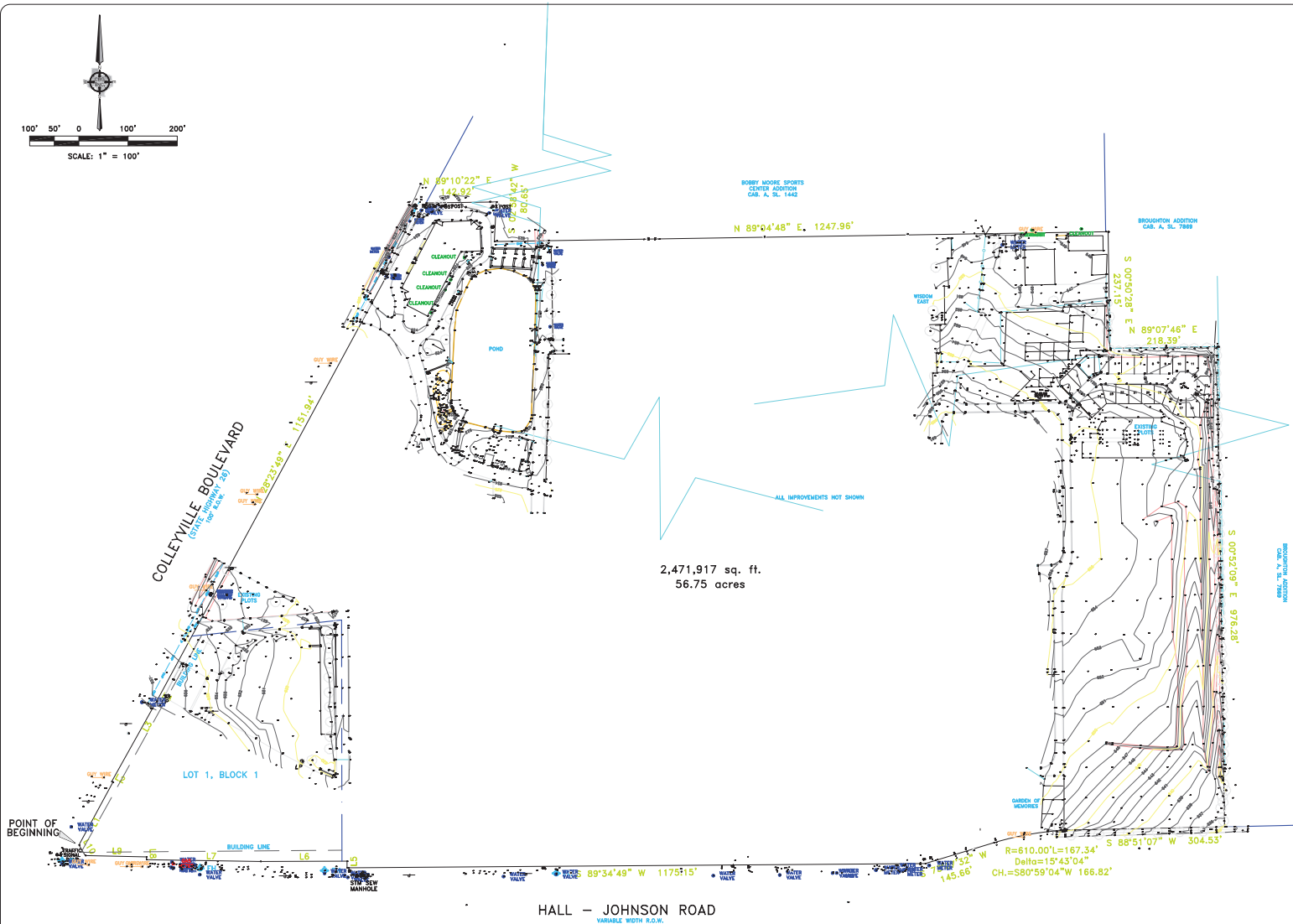
EXHIBIT G

Master Plan

Bluebonnet Hills Funeral Home and Memorial Park
5725 Colleyville Blvd., Colleyville, TX 76034 (Loc. 9645)

11/27/18

Topographic Survey



LINE	BEARING	LENGTH
L1	N28°23'49"E	144.97'
L2	N61°36'37"W	2.71'
L3	N29°09'45"E	188.86'
L4	N61°36'11"W	0.22'
L5	N00°00'03"E	13.49'
L6	S89°47'52"W	178.26'
L7	N89°06'07"W	231.69'
L8	N01°27'37"W	5.69'
L9	N88°45'23"W	124.16'
L10	N30°57'09"W	25.05'

NOTES:
1) BEARINGS, EASEMENTS AND BUILDING LINES ARE BY
RECORDED PLAT UNLESS OTHERWISE NOTED.

2) BENCHMARK LOCATION:
BM-84: 2" BRASS CAP IN NE CORNER OF A 6'X6' DROP
INLET LOCATED 284' SOUTH OF THE CL OF BOGART & IN
THE EAST ROW OF HALL JOHNSON. ELEV.=632.72'

5725 Colleyville Boulevard
Being a tract of land situated in the J. Byas Survey, Abstract No. 180 and lying in H. Loney Survey, Abstract No. 937 in the City of Colleyville, Tarrant County, Texas, together with all Lot 1, Block 1 of Bluebonnet Hills Memorial Park Addition, an addition to the City of Colleyville, Tarrant County, Texas, according to the map or plat thereof recorded in Volume 388-182, Pages 53 of the map Records of Tarrant County, Texas, and being the same tracts of land conveyed to Bluebonnet Hills Memorial Park, as being described in Volume 3124, Page 355, Volume 5435, Page 767, Volume 6554, Page 444 and Volume 6834, Page 2349, Deed Records, Tarrant County, Texas, and being more particularly described as follows:

BEGINNING at a 1/2 inch iron rod set with yellow cap stamped DCA Inc. for corner, said corner lying in the Northeast intersection of Colleyville Boulevard (100 foot right of way) and Hall-Johnson Road (variable width right-of-way);

THENCE North 28 degrees 23 minutes 49 seconds East along the Southeast line of said Colleyville Boulevard, a distance of 144.97 feet to a 1/2 inch iron rod set with yellow cap stamped DCA Inc. for corner;

THENCE North 61 degrees 36 minutes 37 seconds West continuing along the Southeast line of said Colleyville Boulevard, a distance of 2.71 feet to a 1/2 inch iron rod set with yellow cap stamped DCA Inc. for corner;

THENCE North 29 degrees 09 minutes 45 seconds West continuing along the Southeast line of said Colleyville Boulevard, a distance of 186.86 feet to a 1/2 inch iron rod set with yellow cap stamped DCA Inc. for corner;

THENCE North 61 degrees 36 minutes 11 seconds West continuing along the Southeast line of said Colleyville Boulevard, a distance of 0.22 feet to a 1/2 inch Iron rod set with yellow cap stamped DCA Inc. for corner;

THENCE North 28 degrees 23 minutes 49 seconds East continuing along the Southeast line of said Colleyville Boulevard, a distance of 1151.94 feet to a 1/2 Inch Iron rod set with yellow cap stamped DCA Inc. for corner, said corner being the Southwest corner of Bobby Moore Sports Center Addition, an addition to the City of Colleyville, Tarrant County, Texas, according to the map or plat thereof recorded in Cabinet A, Slide 1442 of the map Records of Tarrant County, Texas;

THENCE North 89 degrees 10 minutes 22 seconds East along the South line of said addition, a distance of 142.92 feet to a 1/2 inch iron rod set with yellow cap stamped DCA Inc. for corner;

THENCE South 02 degrees 58 minutes 42 seconds West continuing along the Southeast line of said addition, a distance of 80.65 feet to a 1/2 inch Iron rod set with yellow cap stamped DCA Inc. for corner;

THENCE North 89 degrees 04 minutes 48 seconds East continuing along the Southeast line of said addition, a distance of 1247.96 feet to a 5/8 inch iron rod found for corner, said corner lying in the West line of Broughton Addition, an addition to the City of Colleyville, Tarrant

THENCE South 00 degrees 50 minutes 28 seconds East along the West line of said Broughton

THENCE North 89 degrees 07 minutes 46 seconds East continuing along the Southeast line of said Broughton Addition, a distance of 218.39 feet to a 1/2 inch iron rod found for corner;

THENCE South 00 degrees 52 minutes 09 seconds East continuing along the West line of said Broughton Addition, a distance of 976.28 feet to a 1/2 inch iron rod set with yellow cap stamped DCA Inc. for corner, said corner lying in the North line of said Hall-Johnson Road;

THENCE South 88 degrees 51 minutes 07 seconds West along the North line of said Hall-Johnson Road, a distance of 304.53 feet to a 1/2 inch iron rod set with yellow cap stamped DCA Inc. for corner, said corner being in a tangent curve to the Right, having a radius

THENCE continuing along the North line of said Hall-Johnson Road and along said curve to the

THENCE South 73 degrees 07 minutes 32 seconds West continuing along the North line of said Hall-Johnson Road a distance of 145.66 feet to an "X" set in concrete for corner;

THENCE South 89 degrees 34 minutes 49 seconds West continuing along the North line of said Hall-Johnson Road, a distance of 1175.15 feet to an "X" set in concrete for corner;

THENCE North 00 degrees 00 minutes 03 seconds East continuing along the North line of said Hall-Johnson Road, a distance of 13.49 feet to an "X" set in concrete for corner;

THENCE North 89 degrees 47 minutes 32 seconds East continuing along the North line of said Hall-Johnson Road, a distance of 176.26 feet to a 1/2 inch iron rod set with yellow cap stamped DCA Inc. corner;

THENCE North 89 degrees 08 minutes 07 seconds West continuing along the North line of said Hall-Johnson Road, a distance of 231.69 feet to a 1/2 inch iron rod set with yellow cap stamped DCA inc. corner;

THENCE North 01 degrees 27 minutes 37 seconds West continuing along the North line of said Hall-Johnson Road, a distance of 5.69 feet to a 1/2 inch iron rod set with yellow cap stamped DCA Inc. corner;

THENCE North 88 degrees 46 minutes 23 seconds West continuing along the North line of said Hall-Johnson Road, a distance of 124.16 feet to a 1/2 inch iron rod set with yellow cap stamped DCA Inc. corner;

THENCE North 30 degrees 57 minutes 09 seconds West continuing along the North line of said Hall-Johnson Road, a distance of 25.05 feet to the POINT OF BEGINNING and containing 2,471,916.88 square feet or 56.7474 acres of land;

SURVEYOR'S CERTIFICATE

The undersigned Registered Professional Land Surveyor (Bryan Connolly) hereby certifies to SCI Cemetery Services, (a) this survey and the property description set forth hereon were prepared from an actual on-the-ground survey; (b) such survey was conducted by the Surveyor, or under his direction; (c) all monuments shown hereon actually existed on the date of the survey, and the location, size and type of material thereon are correctly shown. Use of this survey by any other parties without the express written consent of the Surveyor is prohibited. No loss from other use shall not be the responsibility of the undersigned. The plot hereon is a correct and accurate representation of the property lines and dimensions as indicated; location and area are shown as indicated; and the boundaries are shown as indicated. No encroachments within the boundaries the distances indicated and there are no visible and apparent encroachments or

Executed this 5th day of May, 2014

Bryan Connally
Registered Professional Land Surveyor No. 5513

Surveying, Inc. Hilch Rd. Suite 230 os, Texas 75226 9485 F 214-349-2216 no. 10168800 www.cbgsurvey.com			TOPOGRAPHIC SURVEY J. BYAS SURVEY, ABSTRACT NO. 180 AND N. LONEY SURVEY, ABSTRACT NO. 937 CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS 5725 COLLEYVILLE BOULEVARD	
JOB NO.	G.F. NO.	DRAWN		
404085		R.S.		

NOTE: According to the F.I.R.M. in Map No. 48439C0095 K, this property does lie in Zone X
and DOES NOT lie within the 100 year flood zone.

ACCEPTED BY: _____

G:\ALL LOGOS\811 logo.jpg

REVISIONS		
DATE	BY	NOTES

LEGEND

○	CONTROLLING MONUMENT	PE	= POOL ELEVATION	—○—	CHAIN LINE
○	1/2" IRON ROD FOUND	—	BRICK COLUMN	—○—	WOOD FENCE
○	1/8" IRON ROD SET	—	BRICK COLUMN	—○—	6.5" MEET FENCE
○	1/4" IRON PIPE FOUND	—	BRICK COLUMN	—○—	BARNED
○	1/4" IRON PIPE FOUND	—	BRICK COLUMN	—○—	IRON FENCE
○	1/4" IRON PIPE FOUND	—	BRICK COLUMN	—○—	PURE FENCE
○	1/4" IRON PIPE FOUND	—	BRICK COLUMN	—○—	COVERED PORCH/DOOR ON CHAIN
○	1/4" IRON PIPE FOUND	—	BRICK COLUMN	—○—	UNDERGROUND ELECTRIC
○	1/4" IRON PIPE FOUND	—	BRICK COLUMN	—○—	OVERHEAD ELECTRIC
○	1/4" IRON PIPE FOUND	—	BRICK COLUMN	—○—	OVERHEAD POWER LINE
○	1/4" IRON PIPE FOUND	—	BRICK COLUMN	—○—	CONCRETE PAVING

ASPHALT PAVING

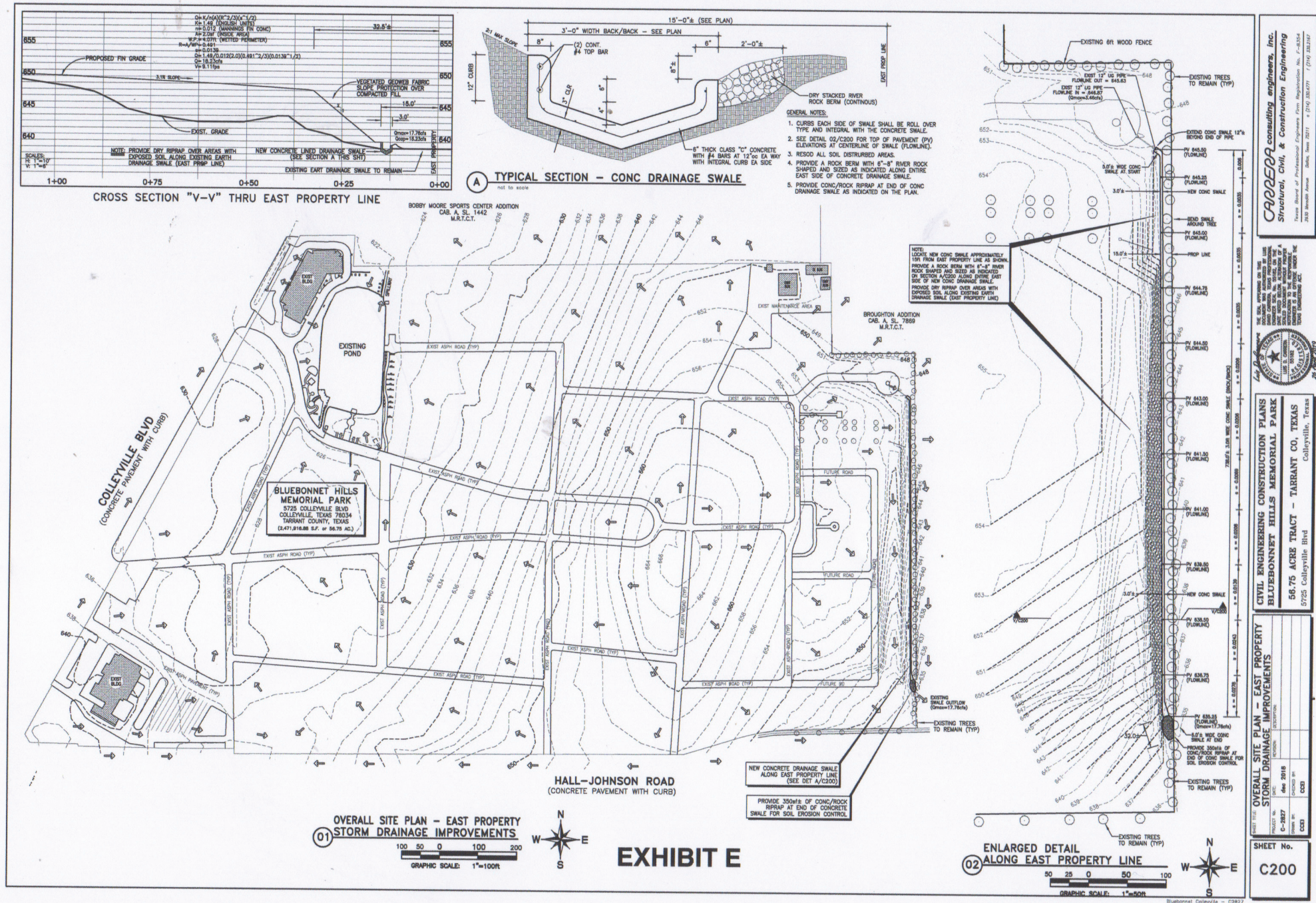
C.B.G. Surveying, Inc.
 12025 Shiloh Rd. Suite 230
 Dallas, Texas 75228
 P 214-349-9485 F 214-349-2216
 Firm No. 10168800
www.cbgsdw.com

SCALE	DATE	JOB NO.	G.F. NO.
1"=100'	05/05/14	1404085	

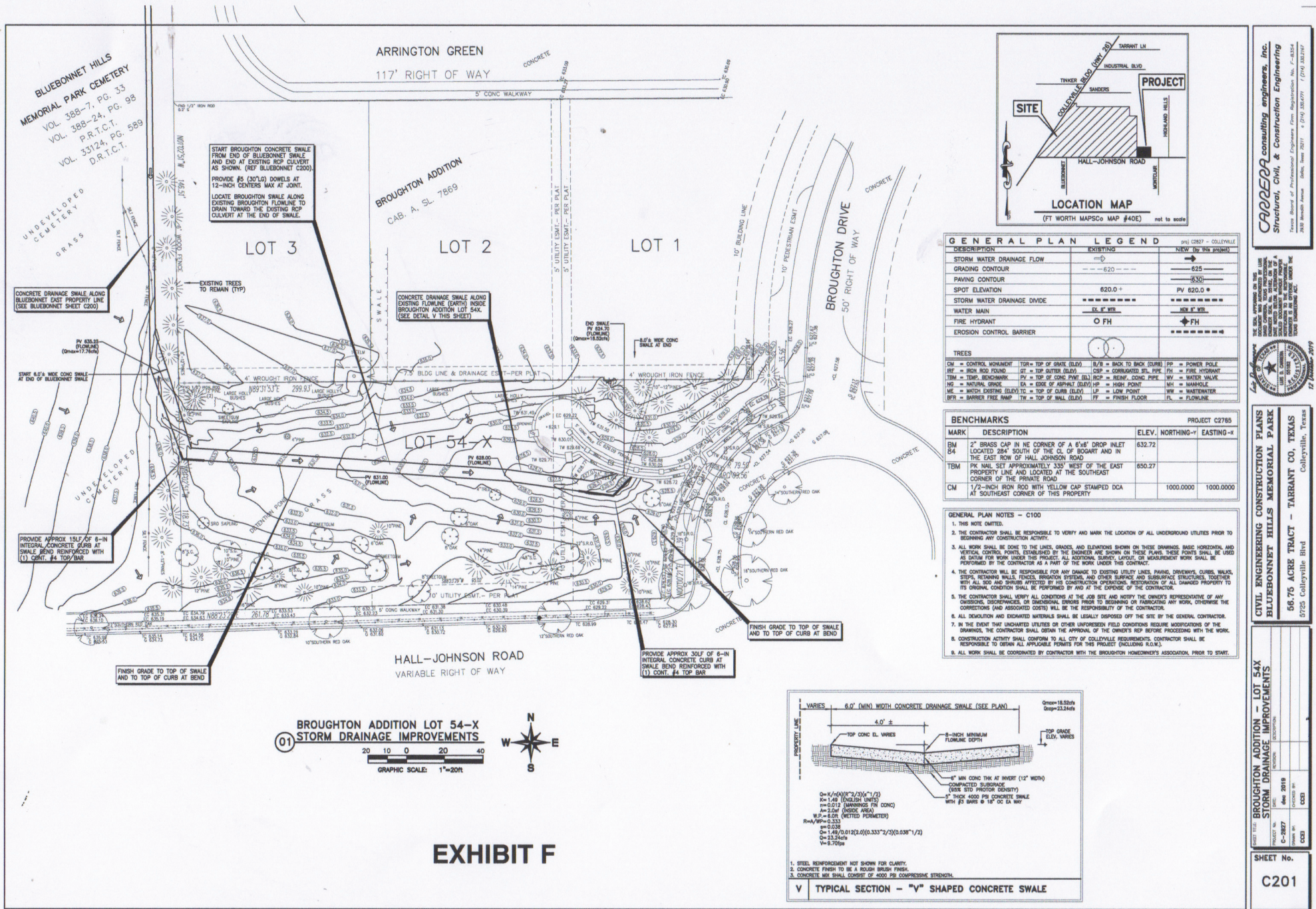
ACCEPTED BY: _____ NAME: _____ SIGNATURE: _____ DATE: _____

101-5-CNTX03@ubonnes HHS Memorandum Part 1-9645572 Sender and Title Reports/Surveys/14-2022 Master Plan/2014 06 11 Updated Survey/ACAO-2404085.dmg 12/21/2016 4:47:12 PM Adobe PDF ARCH D 1.1

Drainage Plan



Drainage Plan



CARRERA consulting engineers, Inc.
Structural, Civil, & Construction Engineering
Texas Board of Professional Engineers (See Registration No. F-6354)
280 South Avenue, Suite 200 • (714) 364-0771 • (714) 364-7102



CIVIL ENGINEERING CONSTRUCTION PLANS
BLUEBONNET HILLS MEMORIAL PARK
56.75 ACRE TRACT - TARRANT CO., TEXAS
5725 Colleyville Blvd
Colleyville, Texas

PROJECT FILE: BROUGHTON ADDITION - LOT 54-X STORM DRAINAGE IMPROVEMENTS

DATE	2019	BY	CD
DATE	2019	BY	CD
DATE	2019	BY	CD

SHEET No.
C201

Proposed View of Site Frontage Exhibit



Existing view of Bluebonnet Hills site frontage at Hall Johnson Road



Proposed view of Bluebonnet Hills site frontage at Hall Johnson Road

EXHIBIT H



Community Agreements

EXHIBIT C

Broughton

Maintenance Association, Inc. (BMA)

Letter in Support of Bluebonnet Hill's Special Use Permit

August 21, 2019

Re. Bluebonnet Hills Special Use Permit & Broughton Maintenance Association's Support

To whom it may concern,

Since the beginning of 2018, the Broughton Maintenance Association, Inc. (Broughton's Homeowners Association, BMA) has been diligently working with Bluebonnet Hills to make sure that any zoning request from a AG District to a CC-1 District with a Specific Use Permit for cemeteries or mausoleums submitted to the City of Colleyville addresses our concerns as a community.

As a Board, we have personally met with many of our homeowners to make sure all of their issues were addressed.

Bluebonnet Hills has made our community a proposal that we feel addresses all of those issues and concerns. Therefore, we agreed to that proposal and we wanted to communicate to the City of Colleyville that we are in support of a CC-1 District and a Specific Use Permit for cemeteries and mausoleums for the following reasons:

In their proposal, Bluebonnet Hills addresses our two primary concerns brought forth by our Board and by our homeowners:

1. First, it addresses the issue of water runoff, erosion control, and drainage. The proposed plans aims to eliminate a major problem that has been affecting homeowners which is drainage and run-off from Bluebonnet Hills.
2. Second, it addresses the issue of appearance, land-scaping, and set-back. As a community, our homeowners were concerned about what impact any special use permit would have on the homes that are along the property line. We are obviously also concerned, in general, by the appearance of property that is in our community. We feel the proposed plans addresses those concerns. There is a plan to make sure there is a set-back from the property line, sufficient landscaping to build a natural-looking property buffer, as well as general improvements to the property that will make Bluebonnet Hills more aesthetically pleasing to look at.

In addition to those two concerns above, Bluebonnet Hills is also making a good faith commitment to our neighborhood to make sure that our pond gets dredged due to run-off from their property.

If you have any questions regarding this letter, please let us know. In addition, if you need a representative of our Board to speak at any meeting or to speak to one of the City members, please let us know. Thank you for your time

Community Agreements

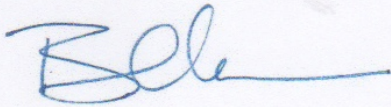
Broughton

Maintenance Association, Inc. (BMA)

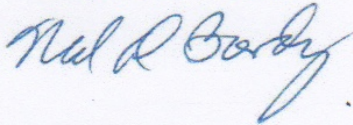
Signed,

The Broughton Maintenance Association, Inc. Board of Directors

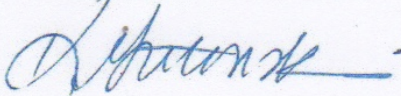
Bryan Hoeller, Board Member



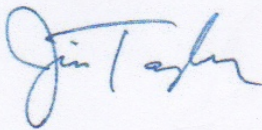
Neal Bondy, Board Member



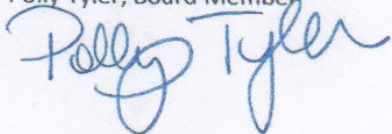
Kerri Gutowski, Board Member



Jim Taylor, Board Member



Polly Tyler, Board Member



Community Agreements

Proposed Agreement Between Bluebonnet Hills Funeral Home and Memorial Park and Broughton Homeowners Association

August 5, 2019

Background:

S.E. Texas Funeral Service, Inc. d/b/a Bluebonnet Hills Funeral Home and Memorial Park ("Bluebonnet Hills") desires to rezone 25.69 acres of its property located at 5713 Colleyville Road, Tract 2B and 2B02, Abstract 180 in the J. L. Byas Survey from AG Agricultural District to a CC-1 Village Retail District with a Special Use Permit (SUP) for Cemeteries or Mausoleums. It is the desire of Bluebonnet Hills Funeral Home and Cemetery and Broughton Homeowners Association to reach an agreement between both parties in order for the Broughton Homeowners Association to support the rezoning request.

I. Bluebonnet Hills Funeral Home and Memorial Park agrees to the following:

a) Removal of Sedimentation located in the Broughton Subdivision Retention Pond:

Bluebonnet Hills will contribute \$32,200.00* plus tax (if applicable) toward the dredging of the existing retention pond located in the common area of the Broughton subdivision near the subdivision entrance on Hall Johnson Road. Bluebonnet Hills will also agree to pay, if necessary, up to an additional \$4,000 for cost overages.

- The dredging will be done by a third-party contractor hired by the Broughton Homeowners Association.
- Upon BMA'S fulfillment of their obligations under Section II (a) and (b) below, the funds will be placed in a third-party escrow' account within 30 days of fulfillment of those obligations by BMA, as a good faith assurance of Bluebonnet's commitment to Broughton Homeowners.
- The work will be completed within 60 days of the zoning board's decision on Bluebonnet's 2019 rezoning bid contingent solely on BMA fulfilling their obligations under Section II (a) and (b) below.
- The funds will be released on a draw schedule outlined in the invoice to the Broughton Homeowners Association to pay the third-party contractor upon presentation to the trustee of the third-party escrow account of the progress and final invoice for the dredging work.
- Copies of all invoices will be provided to Bluebonnet Hills.

b) Drainage:

Historically, the runoff from Bluebonnet Hills was designed by the Broughton developer to drain through the subdivision to the basins near the Broughton entryway. In order to minimize and better control runoff into the subdivision, the following measures will be implemented subject to City of Colleyville approval of the drainage plans:

- 1) Remove sediment and debris from the existing swale located along the east property line within three months form the passage of the ordinance approving the zoning, subject to the City's approval. Bluebonnet Hills may retain a third-party to remove sediment and debris from the existing swale along the east property line. Take great care to protect existing trees located on

Community Agreements

cemetery property along the eastern and northern property line during this maintenance effort. Bluebonnet Hills agrees to replace any trees damaged during this process. Continue to maintain this swale periodically and as necessary to minimize sediment buildup unless the City of Colleyville requires an alternate process.

2) A new concrete swale will be constructed by a third-party contractor hired by Bluebonnet Hills parallel to the existing swale to provide additional collection of runoff from Bluebonnet Hills subject to the attached exhibit entitled "Overall Site Plan-East Property Storm Drainage Improvements". In addition, this new concrete swale will be constructed to run all the way to the inlet pipe that feeds directly to the pond in Broughton to minimize future erosion and issues with run-off. This exhibit will be included in the rezoning application. Required permit(s) must be submitted to the City of Colleyville within three months from the passage of the ordinance approving the zoning. Construction must begin within three months from the City of Colleyville approval of required permits(s).

3) In order to reduce the water flow into both swales, part of the undeveloped portion of the cemetery site will be regraded by a third-party contractor hired by Bluebonnet Hills directing the waterway from or parallel to the property line toward the southeast corner of the site into the existing greenbelt consistent with the original Broughton subdivision drainage plans, which flows into the Broughton subdivision retention pond. A schematic drainage plan is included in the attached exhibit entitled "Overall Site Plan-East Property Storm Drainage Improvements" and will be included as an exhibit in the zoning request. A final drainage plan and required permit(s) must be submitted within three months from the passage of the ordinance approving the zoning. Regrading must begin within six months from City approval of the final drainage plan and required permit(s), or a later date as determined by the City of Colleyville.

4) Bluebonnet Hills will hire a third-party contractor to modify the drainage from the cul-de-sac, located near the northeast corner of the site, to redirect and minimize water discharges in the residential street. A schematic design will be included in the rezoning application. Final engineering plans, if required, must be submitted to the City of Colleyville within three months from the passage of the ordinance approving the zoning, and construction must begin within six months from staff approval of the engineering plans unless modified by the City of Colleyville at a later date.

5) Bluebonnet Hills will take great care to reduce any unnecessary runoff to existing homeowners during the construction and regrading process. In addition, the drainage plan must be designed with that same goal in mind – reduce unnecessary runoff to existing homeowners.

c) Erosion Control: (Also refer to the drainage improvement section above.)

1) All undeveloped cemetery areas will be sodded with a ground cover and maintained in a healthy growing condition by providing adequate water, fertilizer, or other necessary maintenance.

2) All future site development must comply with City of Colleyville drainage and erosion control regulations in effect at the time of future site development.

3) Excess grave site spoils will be temporarily stored in the cemetery's maintenance area and periodically moved off site.

d) Setback:

Community Agreements

Cemetery plots and interments are prohibited within a 25-foot setback from the east property line as shown on the Master Plan.

e) Landscaping:

1) Plant a minimum of 25 Nellie R. Stevens Holly shrubs in the 25-foot setback area as shown on the Master Plan. Initially, shrubs will be 6 feet high and can mature up to 20 feet high with a 15-foot spread. Planting will include irrigation.

2) Plant a minimum of 55 #7 size Texas Privet in the 25-foot setback as shown on the Master Plan. The Texas Privets can mature up to a height of 10 feet with an 8-foot spread. Planting will include irrigation.

3) Final plant location will be determined in the field in consultation with the Broughton HOA and planted within nine months of passage of the ordinance or as directed by the City of Colleyville based on the optimum planting seasons.

4) Tree planting in the proposed cemetery use areas shall match tree patterns in the developed cemetery areas.

5) Bluebonnet Hills agrees to landscape the entire boarder backing up to Boughton property with a consistent landscaping plan as outlined above, including areas not included in the re-zoning proposal. Any existing dead trees or shrubs will be replaced according to the plan.

f) Hall Johnson Road:

Bluebonnet Hills agrees to retain a third-party contractor to construct a minimum 3-foot high ornamental/tubular iron fence will be constructed along Hall Johnson Road from the existing cemetery entrance on Hall Johnson to the southeast corner of the site, as shown on the approved Master Plan. This will include replacement of the existing chain-link fence. The fence must be installed within six months from the passage of the ordinance.

(II) Broughton Homeowners Association agrees to the following:

a) Upon execution of this agreement, The Broughton Maintenance Association, Inc. (BMA) will provide a letter of support to the Colleyville Planning and Zoning Commission and City Council prior to the respective public hearings indicating that Bluebonnet's proposal as it pertains to BMA is satisfactory and that BMA is not opposed to and supports the Special Use Permit re-zoning request. This letter shall be signed by the board members of the BMA and reviewed and approved by Bluebonnet Hills before submittal to the Colleyville Planning and Zoning Commission and City Council.

b) A representative of the HOA Board will make a good faith effort to attend all public hearings to communicate BMA's support of Bluebonnet Hill's special use permit zoning case as it relates to BMA.

Community Agreements

S.E. Texas Funeral Services, LLC d/b/a Bluebonnet Hills Funeral Home and Memorial Park:

Signature

Date

8-27-19

Print name and title

Carey P. Grossi Market Director

Broughton Homeowners Association:

Signature

Date

8/21/19

Print name and title

Bryan Hollenbeck, Board President, 2019

Community Agreements

EXHIBIT D

ROBERT REEVES & Associates, Inc.

PLANNING AND ZONING CONSULTANTS

December 16, 2019

Stephanie Butler, Stone Crest Estates HOA
P.O. Box 332
Colleyville, Texas 76034

RE: Bluebonnet Hills Funeral Home and Cemetery Response

Dear Ms. Butler:

The following is our amended response for Item (d) and the last paragraph in response to your November 18 email.

a) Integrity of the retaining wall:

We have reaffirmed with the City to verify that our existing wall is in compliance with all code requirements. The City has stated that we are in compliance. We believe that the planting of ground cover in the undeveloped portion of the site and the removal of grave site spoils have stabilized the soil and addressed the erosion issue along Hall Johnson. A commitment to these provisions will be included in our new zoning application.

b) Surface water runoff calculations:

Attached is our current drainage area plan with runoff calculations. The staff has reviewed this plan and agrees with the calculations.

c) Fence:

We are currently accepting bids to construct a minimum 3-foot high wrought iron/tubular fence along Hall Johnson Road extending from the existing cemetery entrance closest to Coventry Court to the southeast corner of our property. The existing chain-link fence will be replaced with the new fence. We anticipate that the fence will be installed before the completion of the rezoning public hearing process.

d) Landscaping:

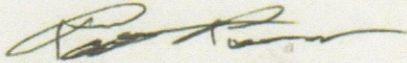
We agree to plant a solid three-foot high shrub row along Hall Johnson frontage adjacent to our rezoning request, see attached site plan and additional exhibits. The shrubs will be planted within three months from the passage of our rezoning request or during optimum planting season, whichever is less time. The shrubs will be maintained at a height of three feet. We also agree to

Community Agreements

plant evergreen trees as grave sites are developed, which will be consistent with the current tree coverage. All trees and plants will be irrigated and will be replaced on a timely basis if they should die.

We respectfully request that your board support our request by signing this letter and agree to provide a letter of support to the City. In addition, a member of your board agrees to make a best effort to attend all public hearings and speak in support of or request.

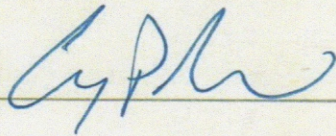
Respectfully:



Robert Reeves, President
Robert Reeves & Associates, Inc.

S.E. Texas Funeral Services, LLC
d/b/a Bluebonnet Hills Funeral Home and Memorial Park:

Signature



Date: 12-16-19

Print name and title

CARY P. GROSS MARKET DIRECTOR

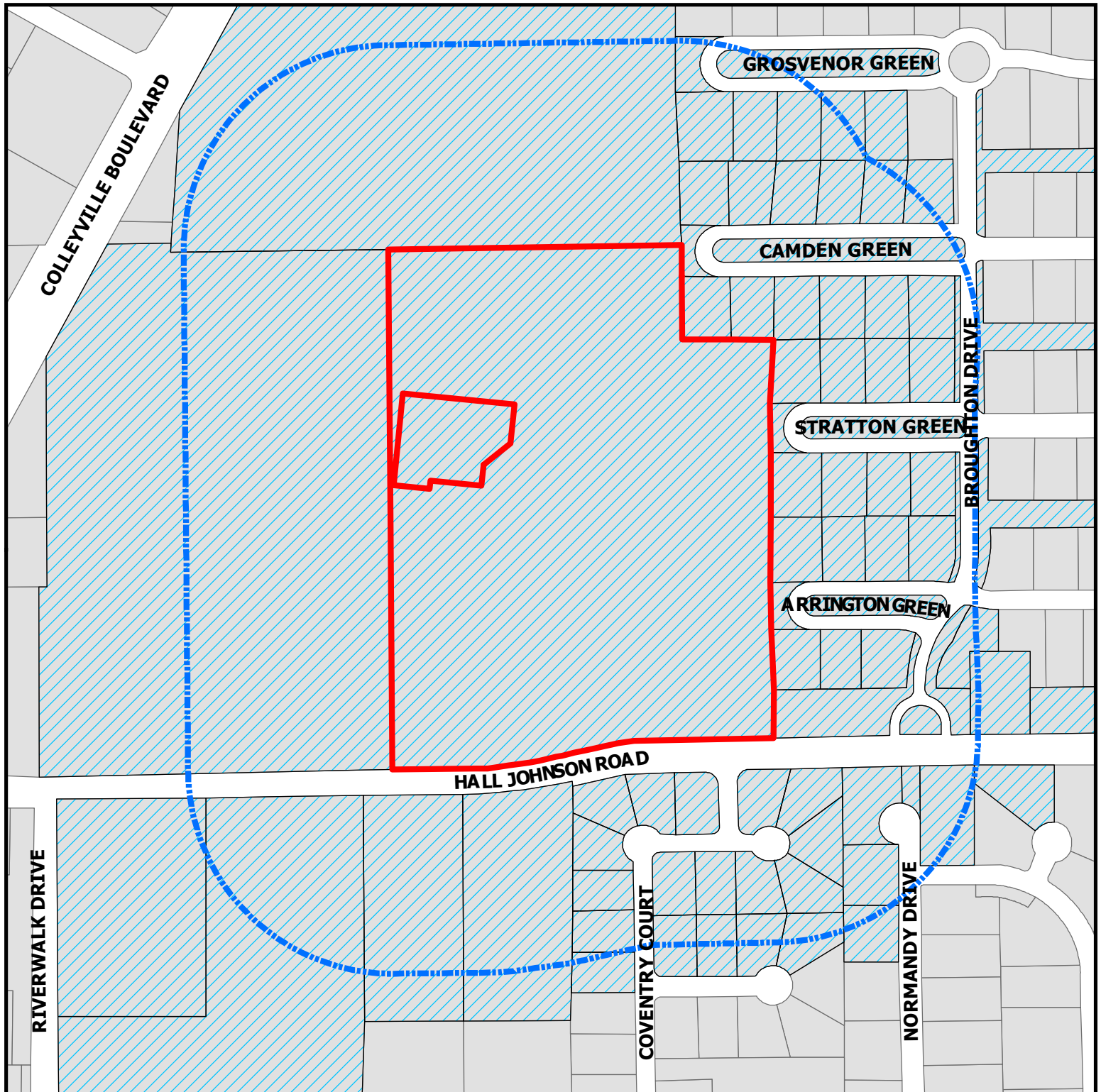
Stone Crest Estates Homeowners Association:

Signature

Date: _____

Print name and title

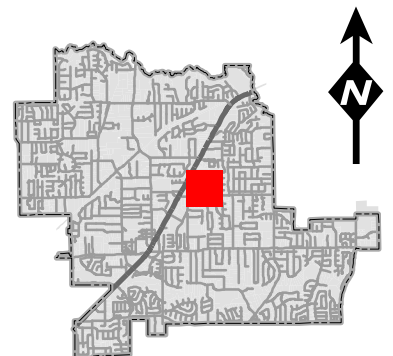
Notification Map



ZC20-001
5713 Colleyville Blvd

DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
WHITE, KEITH M	5608 COVENTRY CT	COLLEYVILLE, TX	76034	5608 COVENTRY CT
COLLIER, CHARLIE G	5616 COVENTRY CT	COLLEYVILLE, TX	76034	5616 COVENTRY CT
RAJWANI, ABDUL AZIZ	1805 GROSVENOR GRN	COLLEYVILLE, TX	76034	1805 GROSVENOR GREEN
DAMEK, PAUL	1812 CAMDEN GREEN	COLLEYVILLE, TX	76034	1812 CAMDEN GREEN
MITCHELL, MICHAEL	1804 ARRINGTON GREEN	COLLEYVILLE, TX	76034	1804 ARRINGTON GREEN
KRUZEL, THOMAS M	1816 CAMDEN GRN	COLLEYVILLE, TX	76034	1816 CAMDEN GREEN
ANNIS, BARNARD H	5604 COVENTRY CT	COLLEYVILLE, TX	76034	5604 COVENTRY CT
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
WADE, DANIEL	1804 STRATTON GRN	COLLEYVILLE, TX	76034	1804 STRATTON GREEN
WHITAKER, DAVID	1905 HALL JOHNSON RD	COLLEYVILLE, TX	76034	1905 HALL JOHNSON RD
SCHAECHER, GREGORY C	1821 CAMDEN GRN	COLLEYVILLE, TX	76034	1821 CAMDEN GREEN
SLAPA, APRIL	1808 STRATTON GREEN	COLLEYVILLE, TX	76034	1808 STRATTON GREEN
TEXADA, RICKY	1801 ARRINGTON GREEN	COLLEYVILLE, TX	76034	1801 ARRINGTON GREEN
HANSEN, SEAN	1813 STRATTON GREEN	COLLEYVILLE, TX	76034	1813 STRATTON GREEN
UNITED STATES POSTAL SERVICE	PO BOX 667160	DALLAS, TX	75266	1501 HALL JOHNSON RD
BLUEBONNET HILLS CEMETARY	PO BOX 367	COLLEYVILLE, TX	76034	5713 COLLEYVILLE BLVD
TERRY DAVID & PENELOPE D JOINT	1801 CAMDEN GREEN	COLLEYVILLE, TX	76034	1801 CAMDEN GREEN
SULZER, STEFAN R	1804 CAMDEN GRN	COLLEYVILLE, TX	76034	1804 CAMDEN GREEN
WILLIAMS, MARJORIE S	1817 CAMDEN GRN	COLLEYVILLE, TX	76034	1817 CAMDEN GREEN
CARMONA, ENRIQUE	1700 CRESTEDGE CT	COLLEYVILLE, TX	76034	1700 CRESTEDGE CT
USSERY, MICHAEL J	1800 ARRINGTON GRN	COLLEYVILLE, TX	76034	1800 ARRINGTON GREEN
GONZALEZ, ADOLFO	1813 GROSVENOR GRN	COLLEYVILLE, TX	76034	1813 GROSVENOR GREEN
SWAIM, SHELLEY	1700 GATEHOUSE CT	COLLEYVILLE, TX	76034	1700 GATEHOUSE CT
CHELLGREN, PAUL	1820 CAMDEN GRN	COLLEYVILLE, TX	76034	1820 CAMDEN GREEN
KELLEY, BRENT A	1801 STRATTON GRN	COLLEYVILLE, TX	76034	1801 STRATTON GREEN
NELSON, MICHAEL JAY	5600 COVENTRY CT	COLLEYVILLE, TX	76034	5600 COVENTRY CT
WALL, WENDY	1704 GATEHOUSE CT	COLLEYVILLE, TX	76034	1704 GATEHOUSE CT
RUSSELL, REX	1805 CAMDEN GRN	COLLEYVILLE, TX	76034	1805 CAMDEN GREEN
AL-SHMAISANI, ISSAM	5608 NORMANDY DR	COLLEYVILLE, TX	76034	5608 NORMANDY DR
DEBEUCKELAER, JAN	5606 NORMANDY DR	COLLEYVILLE, TX	76034	5606 NORMANDY DR
FULTZ, JAMES E	1809 STRATTON GRN	COLLEYVILLE, TX	76034	1809 STRATTON GREEN
BENZICK, ARTHUR E	1808 CAMDEN GRN	COLLEYVILLE, TX	76034	1808 CAMDEN GREEN
CAREY, MATTHEW	1809 GROSVENOR GRN	COLLEYVILLE, TX	76034	1809 GROSVENOR GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
WILBUR FAMILY TRUST	1705 GATEHOUSE CT	COLLEYVILLE, TX	76034	1705 GATEHOUSE CT
HEIDEL, RUTH V	1712 GATEHOUSE CT	COLLEYVILLE, TX	76034	1712 GATEHOUSE CT
CLEMENS, K R	1712 CRESTEDGE CT	COLLEYVILLE, TX	76034	1712 CRESTEDGE CT
HOELLER, BRYAN	1817 GROSVENOR GREEN	COLLEYVILLE, TX	76034	1817 GROSVENOR GREEN
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	1601 HALL JOHNSON RD
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	1601 HALL JOHNSON RD
DIXON LIVING TRUST	1800 STRATTON GREEN	COLLEYVILLE, TX	76034	1800 STRATTON GREEN
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	1900 HALL JOHNSON RD
SINUNU, STEPHEN A	1813 CAMDEN GRN	COLLEYVILLE, TX	76034	1813 CAMDEN GREEN
GOFF HOMES INC	1108 W PIONEER PKWY	ARLINGTON, TX	76013	5701 NORMANDY DR
BLUEBONNET HILLS CEMETERY	PO BOX 11250	NEW ORLEANS, LA	70181	5713 COLLEYVILLE BLVD
MILLER, RYAN	1805 STRATTON GREEN	COLLEYVILLE, TX	76034	1805 STRATTON GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
BICE, CAROL	1701 GATEHOUSE CT	COLLEYVILLE, TX	76034	1701 GATEHOUSE CT
YOUSAF, MOHAMMAD	1809 ARRINGTON GRN	COLLEYVILLE, TX	76034	1809 ARRINGTON GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
CHEATHAM, STEPHANIE	1716 GATEHOUSE CT	COLLEYVILLE, TX	76034	1716 GATEHOUSE CT
NORTEN, REX L	1812 STRATTON GRN	COLLEYVILLE, TX	76034	1812 STRATTON GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1829 CAMDEN GREEN
BLUEBONNET HILLS CEMETERY	PO BOX 130548	HOUSTON, TX	77219	5713 COLLEYVILLE BLVD
GLASSCOCK, D L	1708 GATEHOUSE CT	COLLEYVILLE, TX	76034	1708 GATEHOUSE CT
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1803 GROSVENOR GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1829 ARRINGTON CT
HOBBS, THOMAS R	1801 GROSVENOR GRN	COLLEYVILLE, TX	76034	1801 GROSVENOR GREEN
BOYD, LARRY G	PO BOX 279	COLLEYVILLE, TX	76034	1805 ARRINGTON GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1829 STRATTON GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1829 GROSVENOR GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1829 ARRINGTON GREEN
MILLER, DENNIS	1800 CAMDEN GRN	COLLEYVILLE, TX	76034	1800 CAMDEN GREEN
CORAZE, MATHIEU	1709 GATEHOUSE CT	COLLEYVILLE, TX	76034	1709 GATEHOUSE CT
CRISCI, FRANK	1812 ARRINGTON GRN	COLLEYVILLE, TX	76034	1812 ARRINGTON GREEN
AL-SHMAISANI, ISSAM	5608 NORMANDY DR	COLLEYVILLE, TX	76034	5700 NORMANDY DR
WAYPOINT MONTESSORI	1513 HALL JOHNSON RD	COLLEYVILLE, TX	76034	1513 HALL JOHNSON RD
LUJAN, ALBERT C	1713 GATEHOUSE CT	COLLEYVILLE, TX	76034	1713 GATEHOUSE CT
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1824 BROUGHTON DR
THIBODEAUX, NELSON J	5612 COVENTRY CT	COLLEYVILLE, TX	76034	5612 COVENTRY CT
IDELL, GLEN E	1708 CRESTEDGE CT	COLLEYVILLE, TX	76034	1708 CRESTEDGE CT
				6113 COLLEYVILLE BLVD
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	5801 BURNHAM CIR
WIKE, JAMIE	1809 CAMDEN	COLLEYVILLE, TX	76034	1809 CAMDEN GREEN
BONDY, NEAL	1808 ARRINGTON GRN	COLLEYVILLE, TX	76034	1808 ARRINGTON GREEN
BROCK, MANDI	1704 CRESTEDGE CT	COLLEYVILLE, TX	76034	1704 CRESTEDGE CT
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
DUNHAM, KELLEN	5707 MORLAIX CT	COLLEYVILLE, TX	76034	5707 MORLAIX CT
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
BROUGHTON	2557 SW GRAPEVINE PKWY SUITE 100	GRAPEVINE, TX	76051	COURTESY NOTICE
KINGSWOOD ESTATES-COLLEYVILLE	P.O. BOX 978	COLLEYVILLE, TX	76034	COURTESY NOTICE
MONTCLAIR PARC ADDITION	1108 W. PIONEER PARKWAY	ARLINGTON, TX	76013	COURTESY NOTICE
STONE CREST ESTATES	P.O. BOX 332	COLLEYVILLE, TX	76034	COURTESY NOTICE
TUSCANY-COLLEYVILLE	1217 TUSCANY DRIVE	COLLEYVILLE, TX	76034	COURTESY NOTICE
VILLAS AT OAK POINTE, THE	2555 SW GRAPEVINE PARKWAY SUITE 300	GRAPEVINE, TX	76051	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
REEVES, ROBERT	900 JACKSON STREET, SUITE 160	DALLAS, TX	75202	APPLICANT

Public hearing notices were mailed on January 24, 2020



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, February 10, 2020 at 7:00 p.m.
City Council Meetings: Tuesday, March 3, 2020 & Tuesday, March 17, 2020 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a zoning change request from AG Agricultural zoning district to the CC-1 Village Retail zoning district. The purpose is to rezone from AG to CC-1 in order to allow for the expansion and operation of the Bluebonnet Hill Cemetery.

Zoning Case: ZC20-001

Applicant: Robert Reeves

Owner: Cary Grossi

Location: 5713 Colleyville Blvd

Property Description: Tract 2B and Tract 2B02, Abstract 180, in the J L Byas Survey

Present Zoning: AG Agricultural District

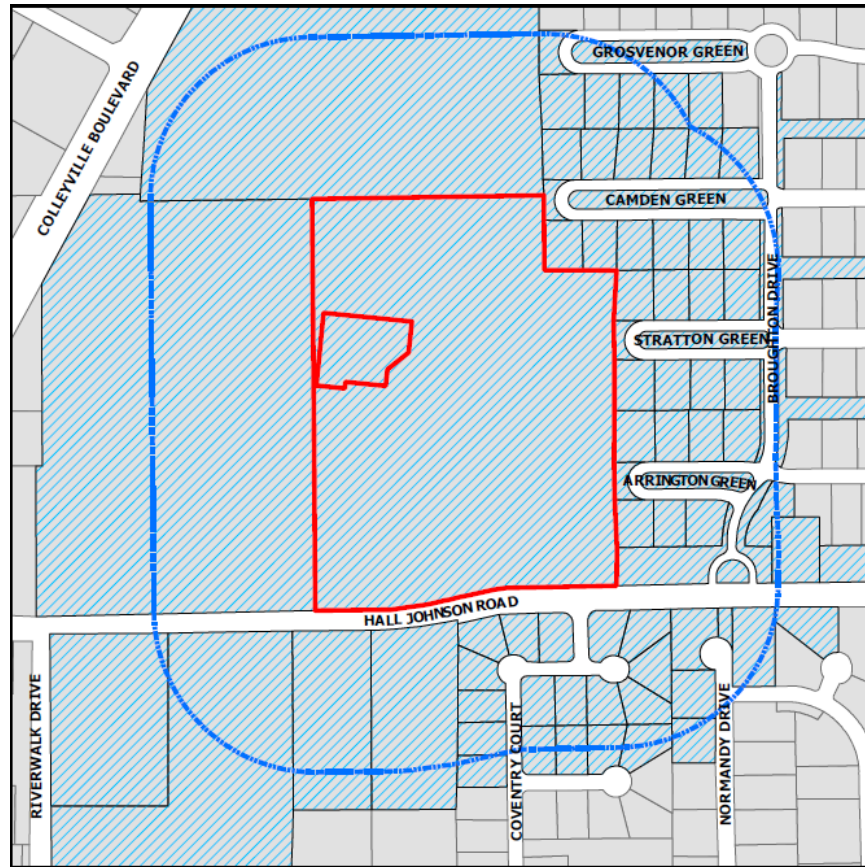
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

ORDINANCE O-20-2111

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 25.69 ACRES ON TRACT 2B AND TRACT 2B02, ABSTRACT 180, IN THE J L BYAS SURVEY, LOCATED AT 5713 COLLEYVILLE BOULEVARD FROM THE AG AGRICULTURAL ZONING DISTRICT TO THE CC-1 VILLAGE RETAIL ZONING DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a rezoning under Case No. ZC20-001; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on 25.69 acres on Tract 2B and Tract 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard from the AG Agricultural zoning district to the CC-1 Village Retail zoning district, as depicted in the attached Exhibit "A" and Exhibit "C", and as described in Exhibit "B".

Sec. 2. THAT the Official Zoning Map of the City of Colleyville be amended to incorporate the zoning change approved herein.

Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein, and subject to the following conditions:

1. As depicted in the attached Exhibit "A" and Exhibit "C".

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of March 2020.

The second reading and public hearing being conducted on the 17th day of March 2020.

PASSED AND APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE 17TH DAY OF MARCH 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

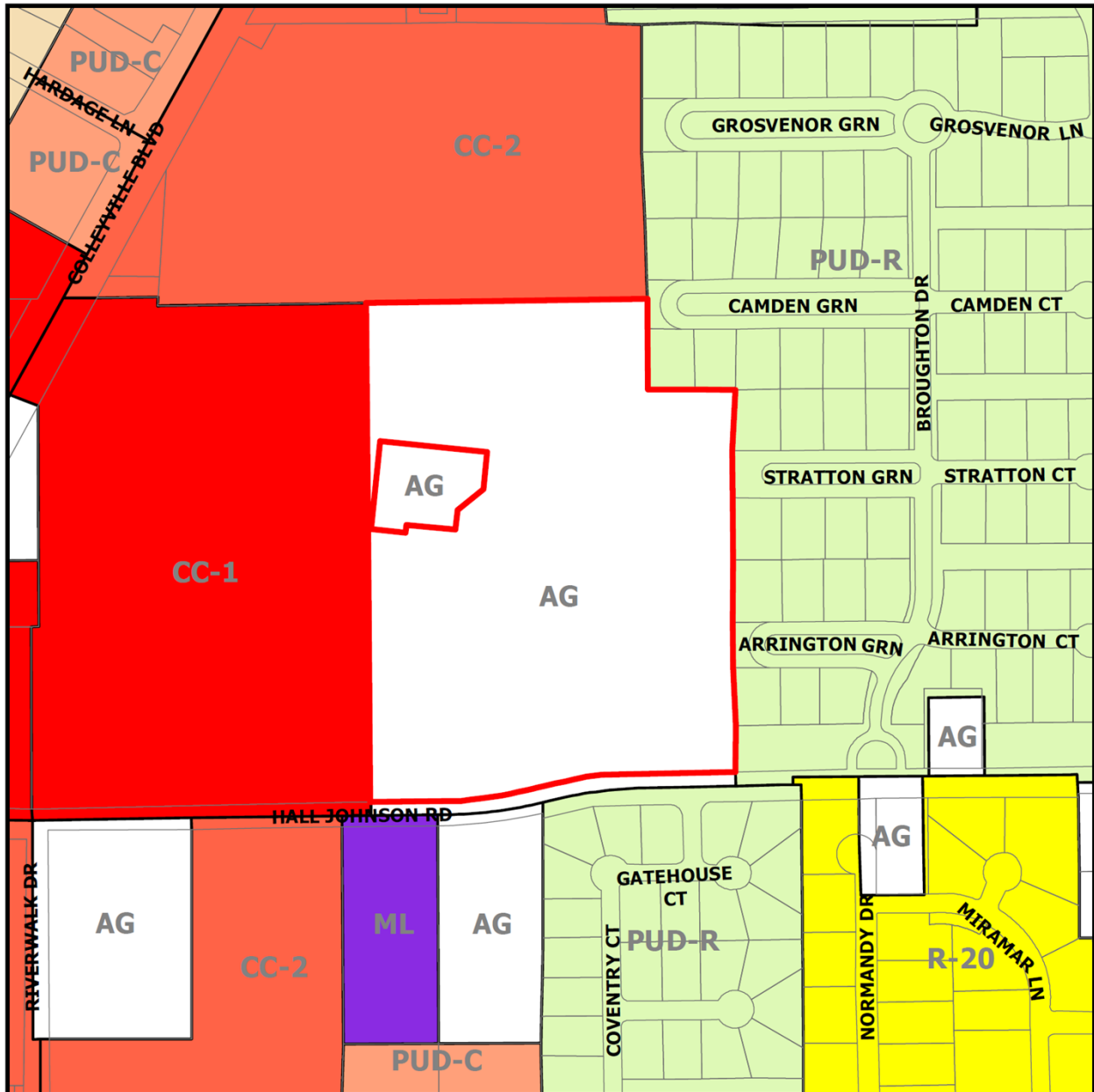
Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit "A" – Location and Zoning Map



ZC18-001

5713 Colleyville Blvd

DISCLAIMER:
 This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

 Subject Property

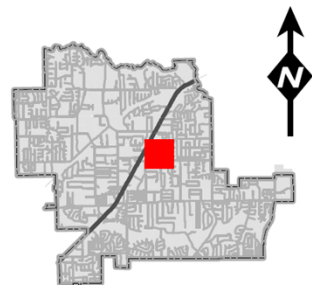


Exhibit "B" – Statement of Planning Objectives

Statement of Planning Objectives

Statement of Objectives
Bluebonnet Hills Funeral Home and Memorial Park
5725 Colleyville Blvd. Colleyville, Texas 76034
January 13, 2020

This is a request by Bluebonnet Hills Funeral Home and Memorial Park to rezone a 25.69 acre tract from an AG District to a CC-1 Village Retail District with a Specific Use Permit for cemeteries and mausoleums.

Background:

Bluebonnet Hills has been operating a funeral home and cemetery at this location since 1953. In the Spring of 2018, it began to expand gravesites into the far eastern portion of the cemetery when a zoning deficiency was discovered. This area is zoned AG and a zoning change was necessary to develop gravesites in this area. The approval of the zoning change and associated SUP would allow for the expansion and operation of the cemetery use. Therefore, Bluebonnet Hills filed an application for a zoning change, which was later denied on 6/11/18 based on the Planning and Zoning Commission concerns and opposition from adjacent residential property owners.

Response to neighbors:

Over the last eighteen months, Bluebonnet Hills has been working with the Broughton Homeowners Association, Stone Crest Estates Homeowners Association, and adjacent homeowners. Bluebonnet Hills has reached an agreement with the Broughton Homeowners Association, Exhibit C and anticipates reaching an agreement with the Stone Crest Estates Homeowners Association, Exhibit D. Based on these agreements and discussion with adjacent properties, this request for a Specific Use Permit is subject to the following conditions:

- 1) All undeveloped cemetery areas will be sodded with a ground cover and maintained in a healthy growing condition by providing adequate water, fertilizer, or other necessary maintenance, Exhibit A.
- 2) Excess grave site spoils will be temporarily stored in the cemetery's maintenance area and periodically moved off site.
- 3) Sediment and debris located in the existing swale along the east property will be removed within three months from the passage of the ordinance approving the zoning. Great care will be taken to protect trees along the east and north property lines during this maintenance effort. Bluebonnet Hills agrees to replace any trees damaged during this process and agrees to maintain the existing swale as necessary unless the City of Colleyville requires an alternate process.
- 4) Bluebonnet Hills will contribute \$32,000.00 plus taxes and an additional \$4,000.00 for cost coverage toward the dredging of the existing retention pond located in the common area of the

Statement of Planning Objectives

Broughton subdivision subject the provisions found in the agreement between Bluebonnet Hills and Broughton HOA, Exhibit C.

5) Bluebonnet Hills will construct a new concrete swale parallel to the existing swale extending from the northeast corner of the site to the inlet into Broughton's retention pond, Exhibits E & F.

6) Drainage from the cul-de-sac located near the northeast corner of the site will be redirected into the new concrete swale to minimize water discharges into the residential street.

7) Necessary regrading directing drainage from or parallel to the eastern property line toward the southeastern corner of the site will be initiated. Submittal of final engineering plans and required permits for drainage and swale design must be submitted to the City of Colleyville within three months from passage of the ordinance approving the zoning and construction must begin with begin with six months from City of approval for the plans and permits or a later date as determined by the City of Colleyville, Exhibits E & F.

8) All future site development must comply with City of Colleyville drainage and erosion control regulations in effect at the time of future site development.

9) A twenty-five-foot setback will be provided along the east property line, Exhibits B & G.

10) Landscaping shall be consistent with the Master Plan, Exhibit B, subject to the following provisions.

a) Plant a minimum of 25 Nellie R. Stevens Holly shrubs in the 25-foot setback area. Initially, shrubs will be 6 feet high and can mature up to 20 feet in height with a 15-foot spread.

b) Plant a minimum of 55 #7 size Texas Privet in the 25-foot setback as show on the Master Plant. The Texas Privet will mature to a height of 10 feet with an 8-foot spread.

c) Final plant location will be determined in the field in consultation with the Broughton HOA and planted within nine months of passage of the zoning ordinance or as directed by the City of Colleyville based on the optimum planting seasons.

d) Tree planting in the proposed cemetery use areas shall match tree patterns in the developed cemetery areas.

e) Bluebonnet Hills agrees to landscape the entire boarder backing up to Broughton property with a consistent landscaping plan as outlined above. Dead trees or shrubs will be replaced in accordance with the landscaping plan shown on the Master Plan, Exhibit B.

f) All planting will be irrigated.

Statement of Planning Objectives

11) Bluebonnet Hills will construct a minimum, 3-foot high ornamental iron/tubular fence along Hall Johnson Road as shown in the Master Plan, Exhibit B. The existing chain-link fence will be replaced with the new fence.

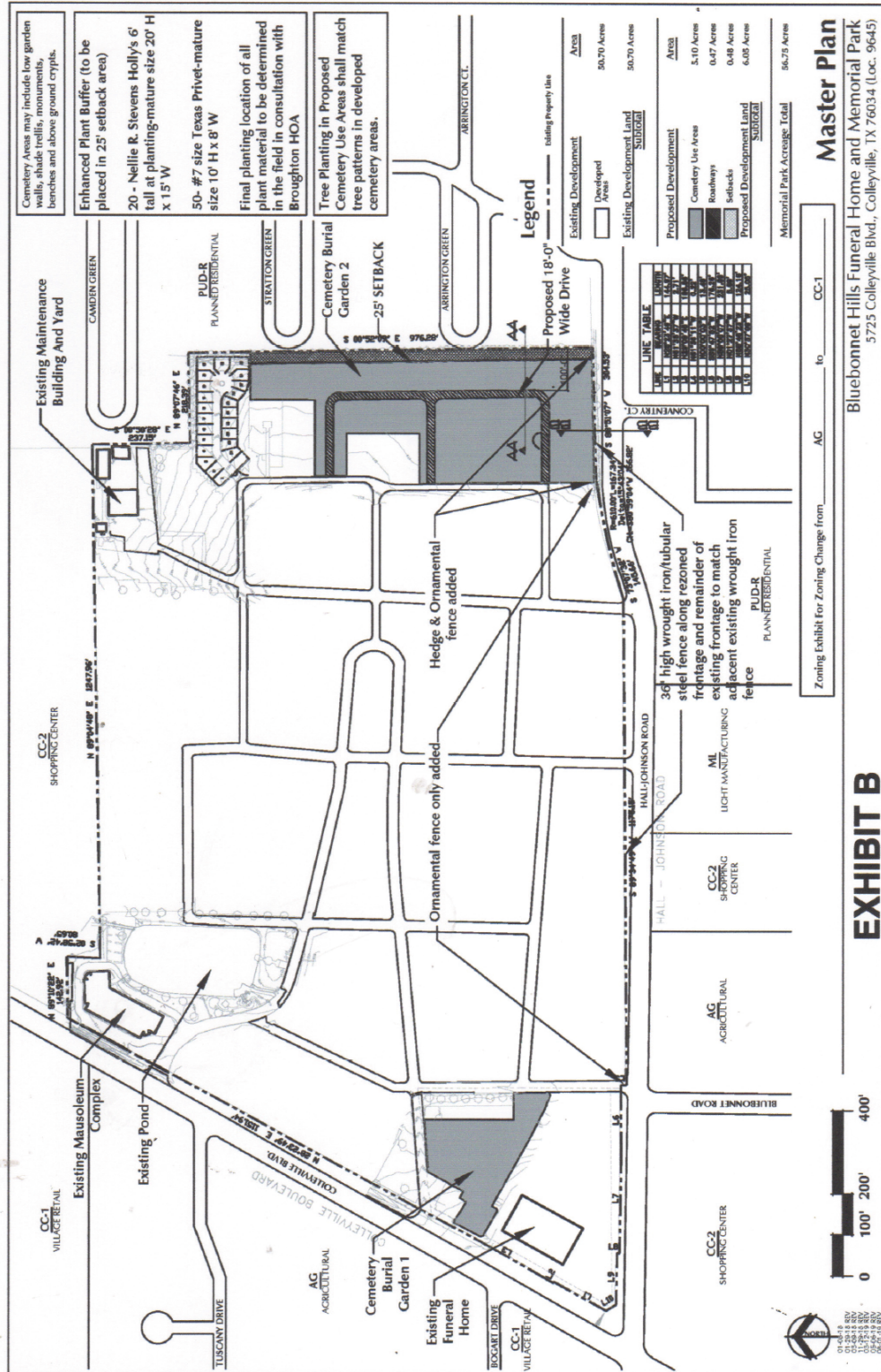
12) Bluebonnet Hills will plant a solid 3-foot high shrub row along Hall Johnson as shown on Exhibits B and H. The shrubs will be planted within three months from the passage of the rezoning ordinance or during optimum planting season, whichever is less time. The shrubs will be maintained at a height of 3 feet.

13) Bluebonnet Hills will plant evergreen trees as grave sites are developed consistent with the current tree coverage. All trees and plants will be irrigated and will be replaced on a timely basis if they should die.

Conclusion:

Bluebonnet Hills appreciates the time that neighbors spent working with it to reach an agreement and respectfully request the support of the Planning and Zoning Commission and City Council.

Exhibit "C" – Zoning Exhibits





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7b

Agenda Date 6/16/2020

Number Ordinance O-20-2112

Type Ordinance

Department Community Development

Title

Consideration of a request for a Special Use Permit for Cemeteries or Mausoleums on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC20-002

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading & Public Hearing

Several concerns were raised during the public hearing regarding drainage, screening, and above ground improvements. The item was tabled at the March 3, 2020 meeting in order for additional meetings to be held to determine the appropriate measures to resolve these concerns.

First Reading & Public Hearing

Robert Reeves, on behalf of Bluebonnet Hills Funeral Home and Cemetery, submitted a request for a zoning change from AG Agricultural to CC-1 Village Retail zoning and a request for a Special Use Permit (SUP) for 'Cemeteries or Mausoleums' at 5713 Colleyville Boulevard. The applicant recently began making improvements for the expansion of the cemetery use to their eastern boundary.

Existing Zoning and Development Conditions. The eastern 25.69 acres of the overall property is zoned AG Agricultural. The applicant is expanding the cemetery use into the remaining undeveloped area. According to the Land Development Code, a cemetery use requires an SUP approval with a commercial zoning district.

Surrounding Properties. The property to the west is part of the Bluebonnet Hills cemetery use and is zoned CC-1 Village Retail with an SUP for the cemetery use. The adjacent property to the north is zoned CC-2 Shopping Center and is developed as the Bob Moore Sports Center. The adjacent property to the east is zoned PUD-R Planned Unit Development-Residential and is developed as a single-family residential subdivision, Broughton Addition.

Master Plan. The Future Land Use Map designates this property for Institutional use. The use of the property as a cemetery or mausoleum complies with the designation

with the approval of an SUP.

Analysis. The Bluebonnet Hills Cemetery has been in operation on the subject property since 1953. The recent expansion into the far eastern portion of the property has uncovered the zoning deficiency. The approval of the zoning change and associated SUP will allow for the expansion and operation of the cemetery use.

In 2018, Bluebonnet Hills Cemetery attempted to rezone the property and obtain an SUP. During this time the case was tabled by the Planning and Zoning Commission as there were several concerns that they wanted addressed. The item was ultimately withdrawn to allow for the applicant to work with the adjacent neighborhoods and address their concerns. These concerns included the following:

- Improvements to the ditch along the eastern boundary – maybe needs to be cleaned out or improved;
- Better silt fencing or measures to control erosion;
- Drainage – to include information on the planned detention pond area;
- Working with the Broughton neighborhood to clean out the pond due to increased erosion from the cemetery site;
- Indicating a distance/buffer area from the grave sites to the eastern property line;
- Remedy to eliminate the spoils yard;
- Appropriate fencing and landscaping along Hall Johnson Road.

As part of any SUP, conditions may be imposed to ensure compatibility and harmony with surrounding properties. This may include specific regulations pertaining to landscaping and fencing along street frontages and/or along property lines adjacent to residential development. A substantial tree line currently exists along the eastern boundary.

The applicant has been working with the Broughton Homeowners Association and the Stone Crest Estates Homeowners Association since 2018. They suggest numerous beneficial conditions as stated in their Statement of Planning Objectives, which is included as an exhibit with the ordinances, and are as follows:

1. Grave site spoils are to be stored in the cemetery's maintenance area.
2. No grave site or cemetery improvement shall be closer than 25 feet to the east property line with the exception of drainage improvements and landscaping.
3. A minimum of 25 Nellie R. Stevens Holly shrubs shall be planted within the 25 foot setback area.
4. A minimum of 55 #7 size Texas Privet shall be planted within the 25 foot setback area.
5. A minimum 3 foot ornamental iron/tubular fence shall be constructed along Hall Johnson Road.
6. A minimum 3 foot shrub row shall be planted along Hall Johnson Road.

7. Drainage and swale/channel improvements shall be made along the eastern property line and within the Broughton Addition.

Public Notification. Staff notified property owners within 500 feet of the subject property regarding this request and notice was published in the *Fort Worth Star-Telegram* as required by state law and the Land Development Code. Staff has received no correspondence regarding this request to date.

Staff Recommendation. Staff recommends approval. The applicant is requesting the zoning change and associated SUP so that the expansion and operation of the cemetery use can be in compliance with the Land Development Code.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval with the added SUP condition that no private mausoleums/crypts shall be allowed within 100 feet of Hall Johnson Road at their February 10, 2020 meeting by a vote of 5-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

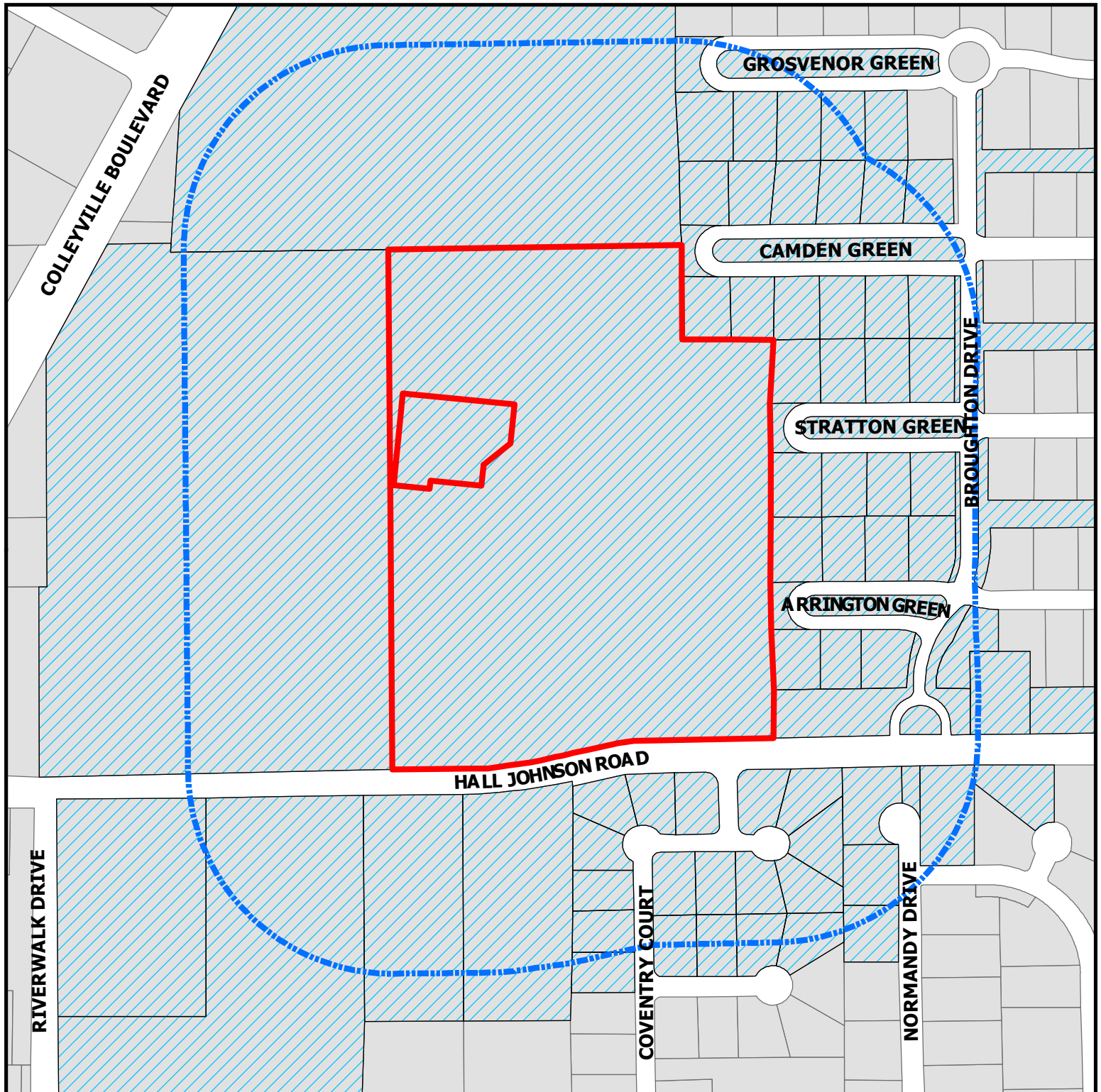
Recommendation

Approve

Attachments

1. Notification Map
2. Notification List
3. Property Owner Notification
4. Ordinance O-20-2112

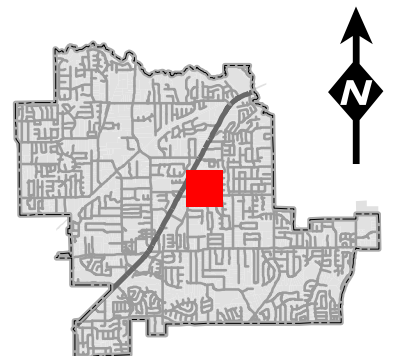
Notification Map



ZC20-002
5713 Colleyville Blvd

DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
WHITE, KEITH M	5608 COVENTRY CT	COLLEYVILLE, TX	76034	5608 COVENTRY CT
COLLIER, CHARLIE G	5616 COVENTRY CT	COLLEYVILLE, TX	76034	5616 COVENTRY CT
RAJWANI, ABDUL AZIZ	1805 GROSVENOR GRN	COLLEYVILLE, TX	76034	1805 GROSVENOR GREEN
DAMEK, PAUL	1812 CAMDEN GREEN	COLLEYVILLE, TX	76034	1812 CAMDEN GREEN
MITCHELL, MICHAEL	1804 ARRINGTON GREEN	COLLEYVILLE, TX	76034	1804 ARRINGTON GREEN
KRUZEL, THOMAS M	1816 CAMDEN GRN	COLLEYVILLE, TX	76034	1816 CAMDEN GREEN
ANNIS, BARNARD H	5604 COVENTRY CT	COLLEYVILLE, TX	76034	5604 COVENTRY CT
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
WADE, DANIEL	1804 STRATTON GRN	COLLEYVILLE, TX	76034	1804 STRATTON GREEN
WHITAKER, DAVID	1905 HALL JOHNSON RD	COLLEYVILLE, TX	76034	1905 HALL JOHNSON RD
SCHAECHER, GREGORY C	1821 CAMDEN GRN	COLLEYVILLE, TX	76034	1821 CAMDEN GREEN
SLAPA, APRIL	1808 STRATTON GREEN	COLLEYVILLE, TX	76034	1808 STRATTON GREEN
TEXADA, RICKY	1801 ARRINGTON GREEN	COLLEYVILLE, TX	76034	1801 ARRINGTON GREEN
HANSEN, SEAN	1813 STRATTON GREEN	COLLEYVILLE, TX	76034	1813 STRATTON GREEN
UNITED STATES POSTAL SERVICE	PO BOX 667160	DALLAS, TX	75266	1501 HALL JOHNSON RD
BLUEBONNET HILLS CEMETARY	PO BOX 367	COLLEYVILLE, TX	76034	5713 COLLEYVILLE BLVD
TERRY DAVID & PENELOPE D JOINT	1801 CAMDEN GREEN	COLLEYVILLE, TX	76034	1801 CAMDEN GREEN
SULZER, STEFAN R	1804 CAMDEN GRN	COLLEYVILLE, TX	76034	1804 CAMDEN GREEN
WILLIAMS, MARJORIE S	1817 CAMDEN GRN	COLLEYVILLE, TX	76034	1817 CAMDEN GREEN
CARMONA, ENRIQUE	1700 CRESTEDGE CT	COLLEYVILLE, TX	76034	1700 CRESTEDGE CT
USSERY, MICHAEL J	1800 ARRINGTON GRN	COLLEYVILLE, TX	76034	1800 ARRINGTON GREEN
GONZALEZ, ADOLFO	1813 GROSVENOR GRN	COLLEYVILLE, TX	76034	1813 GROSVENOR GREEN
SWAIM, SHELLY	1700 GATEHOUSE CT	COLLEYVILLE, TX	76034	1700 GATEHOUSE CT
CHELLGREN, PAUL	1820 CAMDEN GRN	COLLEYVILLE, TX	76034	1820 CAMDEN GREEN
KELLEY, BRENT A	1801 STRATTON GRN	COLLEYVILLE, TX	76034	1801 STRATTON GREEN
NELSON, MICHAEL JAY	5600 COVENTRY CT	COLLEYVILLE, TX	76034	5600 COVENTRY CT
WALL, WENDY	1704 GATEHOUSE CT	COLLEYVILLE, TX	76034	1704 GATEHOUSE CT
RUSSELL, REX	1805 CAMDEN GRN	COLLEYVILLE, TX	76034	1805 CAMDEN GREEN
AL-SHMAISANI, ISSAM	5608 NORMANDY DR	COLLEYVILLE, TX	76034	5608 NORMANDY DR
DEBEUCKELAER, JAN	5606 NORMANDY DR	COLLEYVILLE, TX	76034	5606 NORMANDY DR
FULTZ, JAMES E	1809 STRATTON GRN	COLLEYVILLE, TX	76034	1809 STRATTON GREEN
BENZICK, ARTHUR E	1808 CAMDEN GRN	COLLEYVILLE, TX	76034	1808 CAMDEN GREEN
CAREY, MATTHEW	1809 GROSVENOR GRN	COLLEYVILLE, TX	76034	1809 GROSVENOR GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
WILBUR FAMILY TRUST	1705 GATEHOUSE CT	COLLEYVILLE, TX	76034	1705 GATEHOUSE CT
HEIDEL, RUTH V	1712 GATEHOUSE CT	COLLEYVILLE, TX	76034	1712 GATEHOUSE CT
CLEMENS, K R	1712 CRESTEDGE CT	COLLEYVILLE, TX	76034	1712 CRESTEDGE CT
HOELLER, BRYAN	1817 GROSVENOR GREEN	COLLEYVILLE, TX	76034	1817 GROSVENOR GREEN
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	1601 HALL JOHNSON RD
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	1601 HALL JOHNSON RD
DIXON LIVING TRUST	1800 STRATTON GREEN	COLLEYVILLE, TX	76034	1800 STRATTON GREEN
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	1900 HALL JOHNSON RD
SINUNU, STEPHEN A	1813 CAMDEN GRN	COLLEYVILLE, TX	76034	1813 CAMDEN GREEN
GOFF HOMES INC	1108 W PIONEER PKWY	ARLINGTON, TX	76013	5701 NORMANDY DR
BLUEBONNET HILLS CEMETERY	PO BOX 11250	NEW ORLEANS, LA	70181	5713 COLLEYVILLE BLVD
MILLER, RYAN	1805 STRATTON GREEN	COLLEYVILLE, TX	76034	1805 STRATTON GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
BICE, CAROL	1701 GATEHOUSE CT	COLLEYVILLE, TX	76034	1701 GATEHOUSE CT
YOUSAF, MOHAMMAD	1809 ARRINGTON GRN	COLLEYVILLE, TX	76034	1809 ARRINGTON GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
CHEATHAM, STEPHANIE	1716 GATEHOUSE CT	COLLEYVILLE, TX	76034	1716 GATEHOUSE CT
NORTEN, REX L	1812 STRATTON GRN	COLLEYVILLE, TX	76034	1812 STRATTON GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1829 CAMDEN GREEN
BLUEBONNET HILLS CEMETERY	PO BOX 130548	HOUSTON, TX	77219	5713 COLLEYVILLE BLVD
GLASSCOCK, D L	1708 GATEHOUSE CT	COLLEYVILLE, TX	76034	1708 GATEHOUSE CT
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1803 GROSVENOR GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1829 ARRINGTON CT
HOBBS, THOMAS R	1801 GROSVENOR GRN	COLLEYVILLE, TX	76034	1801 GROSVENOR GREEN
BOYD, LARRY G	PO BOX 279	COLLEYVILLE, TX	76034	1805 ARRINGTON GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1829 STRATTON GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1829 GROSVENOR GREEN
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1829 ARRINGTON GREEN
MILLER, DENNIS	1800 CAMDEN GRN	COLLEYVILLE, TX	76034	1800 CAMDEN GREEN
CORAZE, MATHIEU	1709 GATEHOUSE CT	COLLEYVILLE, TX	76034	1709 GATEHOUSE CT
CRISCI, FRANK	1812 ARRINGTON GRN	COLLEYVILLE, TX	76034	1812 ARRINGTON GREEN
AL-SHMAISANI, ISSAM	5608 NORMANDY DR	COLLEYVILLE, TX	76034	5700 NORMANDY DR
WAYPOINT MONTESSORI	1513 HALL JOHNSON RD	COLLEYVILLE, TX	76034	1513 HALL JOHNSON RD
LUJAN, ALBERT C	1713 GATEHOUSE CT	COLLEYVILLE, TX	76034	1713 GATEHOUSE CT
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1824 BROUGHTON DR
THIBODEAUX, NELSON J	5612 COVENTRY CT	COLLEYVILLE, TX	76034	5612 COVENTRY CT
IDELL, GLEN E	1708 CRESTEDGE CT	COLLEYVILLE, TX	76034	1708 CRESTEDGE CT
				6113 COLLEYVILLE BLVD
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	5801 BURNHAM CIR
WIKE, JAMIE	1809 CAMDEN	COLLEYVILLE, TX	76034	1809 CAMDEN GREEN
BONDY, NEAL	1808 ARRINGTON GRN	COLLEYVILLE, TX	76034	1808 ARRINGTON GREEN
BROCK, MANDI	1704 CRESTEDGE CT	COLLEYVILLE, TX	76034	1704 CRESTEDGE CT
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
DUNHAM, KELLEN	5707 MORLAIX CT	COLLEYVILLE, TX	76034	5707 MORLAIX CT
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
BOUGHTON MAINTENANCE ASSOCIATION INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
BROUGHTON	2557 SW GRAPEVINE PKWY SUITE 100	GRAPEVINE, TX	76051	COURTESY NOTICE
KINGSWOOD ESTATES-COLLEYVILLE	P.O. BOX 978	COLLEYVILLE, TX	76034	COURTESY NOTICE
MONTCLAIR PARC ADDITION	1108 W. PIONEER PARKWAY	ARLINGTON, TX	76013	COURTESY NOTICE
STONE CREST ESTATES	P.O. BOX 332	COLLEYVILLE, TX	76034	COURTESY NOTICE
TUSCANY-COLLEYVILLE	1217 TUSCANY DRIVE	COLLEYVILLE, TX	76034	COURTESY NOTICE
VILLAS AT OAK POINTE, THE	2555 SW GRAPEVINE PARKWAY SUITE 300	GRAPEVINE, TX	76051	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
REEVES, ROBERT	900 JACKSON STREET, SUITE 160	DALLAS, TX	75202	APPLICANT

Public hearing notices were mailed on January 24, 2020



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, February 10, 2020 at 7:00 p.m.
City Council Meetings: Tuesday, March 3, 2020 & Tuesday, March 17, 2020 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a zoning change request from AG Agricultural zoning district to the CC-1 Village Retail zoning district. The purpose is allow for an SUP for Cemeteries and Mausoleums in order to allow for the expansion and operation of the Bluebonnet Hill Cemetery.

Zoning Case: ZC20-002

Applicant: Robert Reeves

Owner: Cary Grossi

Location: 5713 Colleyville Blvd

Property Description: Tract 2B and Tract 2B02, Abstract 180, in the J L Byas Survey

Present Zoning: AG Agricultural District

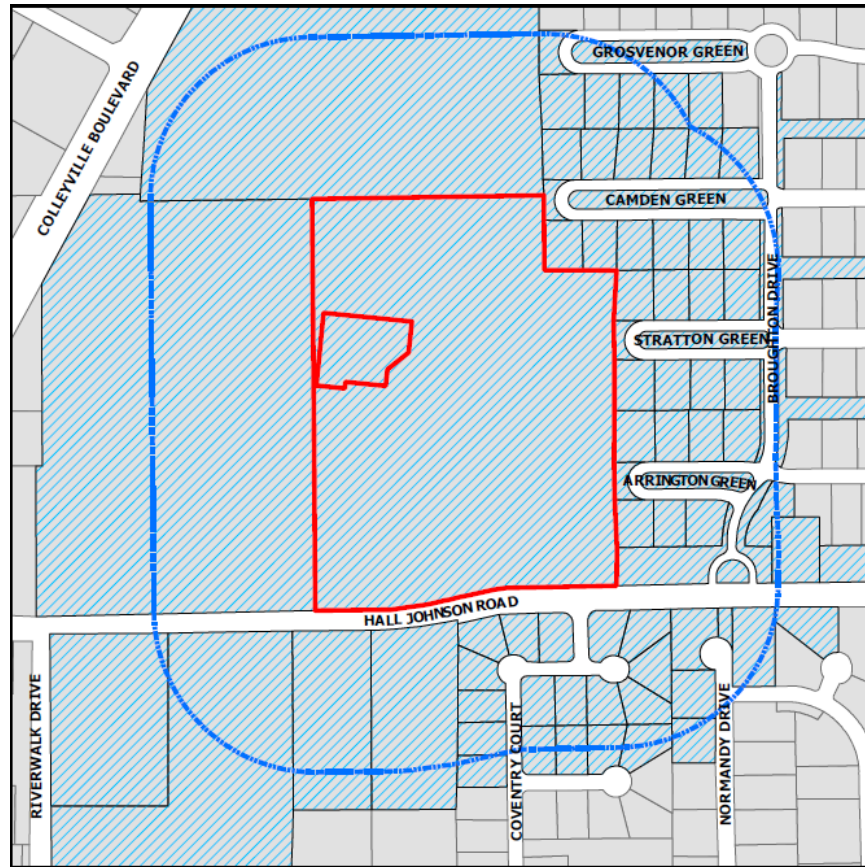
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

ORDINANCE O-20-2112

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 25.69 ACRES ON TRACT 2B AND TRACT 2B02, ABSTRACT 180, IN THE J L BYAS SURVEY, LOCATED AT 5713 COLLEYVILLE BOULEVARD; AUTHORIZING A SPECIAL USE PERMIT FOR A CEMETERY OR MAUSOLEUM; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a rezoning under Case No. Case ZC20-002; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on 25.69 acres on Tract 2B and Tract 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard for a Special Use Permit for a cemetery and mausoleum, as depicted in the attached Exhibit "A" and Exhibit "C", and as described in Exhibit "B".

Sec. 2. THAT the Official Zoning Map of the City of Colleyville be amended to incorporate the zoning change approved herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. This Special Use Permit shall only apply to the uses in combination of a cemetery and mausoleum as described in Exhibit "B".
- b. Grave site spoils are to be stored in the cemetery's maintenance area.
- c. No grave site or cemetery improvement shall be closer than 25 feet to the east property line with the exception of drainage improvements and landscaping.
- d. A minimum of 25 Nellie R. Stevens Holly shrubs shall be planted within the 25 foot setback area.
- e. A minimum of 55 #7 size Texas Privet shall be planted within the 25 foot setback area.
- f. A minimum 3 foot ornamental iron/tubular fence shall be constructed along Hall Johnson Road.
- g. A minimum 3 foot shrub row shall be planted along Hall Johnson Road.
- h. Drainage and swale/channel improvements shall be made along the eastern property line and within the Broughton Addition.
- i. No private mausoleum/crypt over 6 feet in height shall be allowed within 100 feet of Hall Johnson Road.

Sec. 4. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00)

for each offense.

- Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 8. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of March 2020.

The second reading and public hearing being conducted on the 17th day of March 2020.

PASSED AND APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE 17TH DAY OF MARCH 2020.

Mayor Richard Newton	_____ Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____ Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____ Place 6, Callie Rigney	_____
Place 4, George Dodson	_____	

ATTEST:

CITY OF COLLEYVILLE

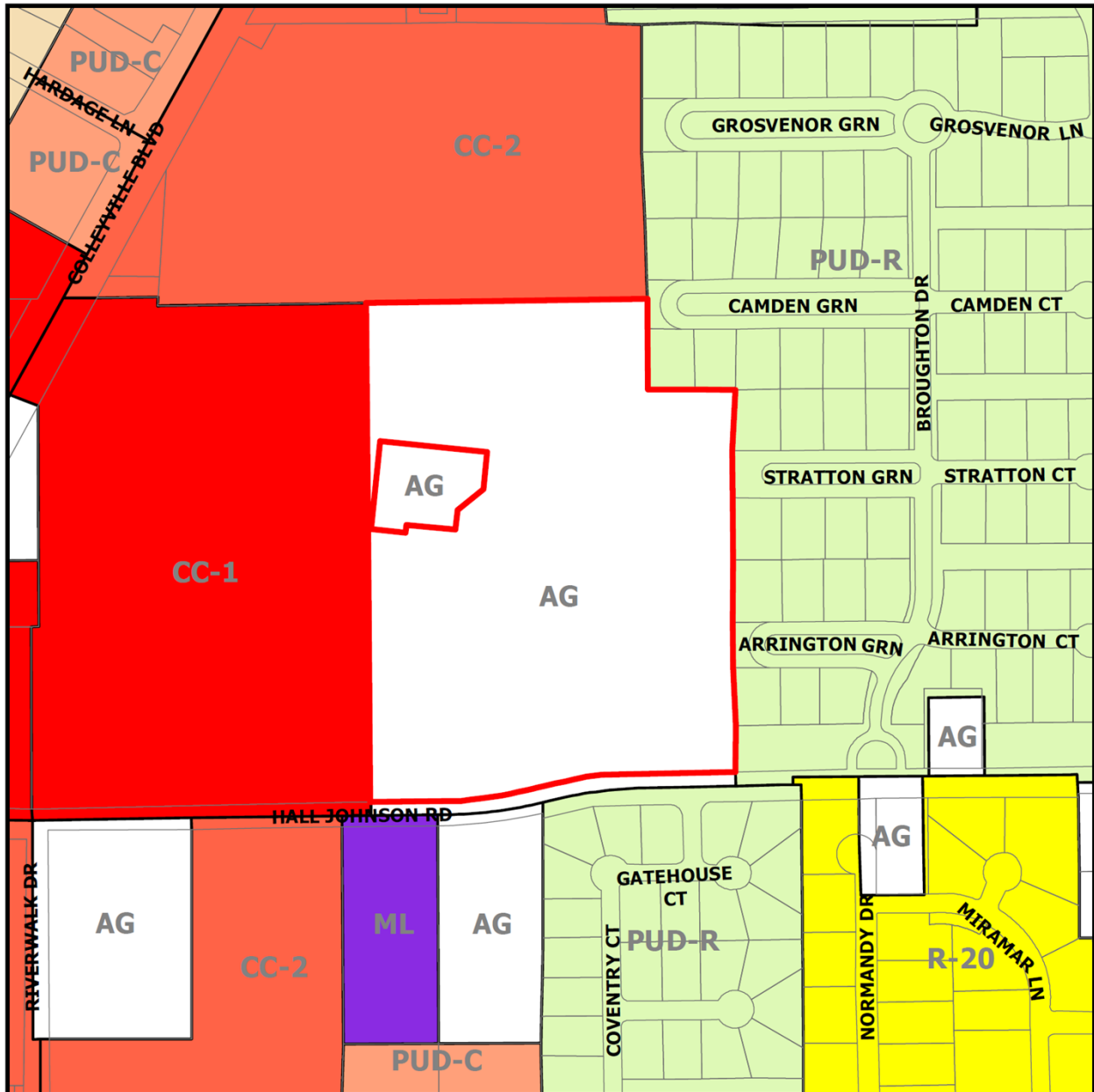
Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit "A" – Location and Zoning Map



ZC18-001

5713 Colleyville Blvd

DISCLAIMER:
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 Subject Property

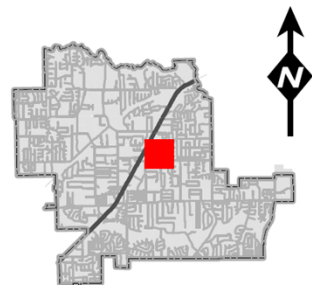


Exhibit "B" – Statement of Planning Objectives

Statement of Planning Objectives

Statement of Objectives
Bluebonnet Hills Funeral Home and Memorial Park
5725 Colleyville Blvd. Colleyville, Texas 76034
January 13, 2020

This a request by Bluebonnet Hills Funeral Home and Memorial Park to rezone a 25.69 acre tract from an AG District to a CC-1 Village Retail District with a Specific Use Permit for cemeteries and mausoleums.

Background:

Bluebonnet Hills has been operating a funeral home and cemetery at this location since 1953. In the Spring of 2018, it began to expand gravesites into the far eastern portion of the cemetery when a zoning deficiency was discovered. This area is zoned AG and a zoning change was necessary to develop gravesites in this area. The approval of the zoning change and associate SUP would allow for the expansion and operation of the cemetery use. Therefore, Bluebonnet Hills filed an application for a zoning change, which was later denied on 6/11/18 based on the Planning and Zoning Commission concerns and opposition from adjacent residential property owners.

Response to neighbors:

Over the last eighteen months, Bluebonnet Hills has been working with the Broughton Homeowners Association, Stone Crest Estates Homeowners Association, and adjacent homeowners. Bluebonnet Hills has reached an agreement with the Broughton Homeowners Association, Exhibit C and anticipates reaching an agreement with the Stone Crest Estates Homeowners Association, Exhibit D. Based on these agreements and discussion with adjacent properties, this request for a Specific Use Permit is subject to the following conditions:

1) All undeveloped cemetery areas will be sodded with a ground cover and maintained in a healthy growing conditions by providing adequate water, fertilizer, or other necessary maintenance, Exhibit A.

2) Excess grave site spoils will be temporarily stored in the cemetery's maintenance area and periodically moved off site.

3) Sediment and debris located in the existing swale along the east property will be removed within three months from the passage of the ordinance approving the zoning. Great care will be taken to protect trees along the east and north property lines during this maintenance effort. Bluebonnet Hills agrees to replace any trees damaged during this process and agrees to maintain the existing swale as necessary unless the City of Colleyville requires an alternate process.

4) Bluebonnet Hills will contribute \$32,000.00 plus taxes and an additional \$4,000.00 for cost overage toward the dredging of the existing retention pond located in the common area of the

Statement of Planning Objectives

Broughton subdivision subject the provisions found in the agreement between Bluebonnet Hills and Broughton HOA, Exhibit C.

5) Bluebonnet Hills will construct a new concrete swale parallel to the existing swale extending from the northeast corner of the site to the inlet into Broughton's retention pond, Exhibits E & F.

6) Drainage from the cul-de-sac located near the northeast corner of the site will be redirected into the new concrete swale to minimize water discharges into the residential street.

7) Necessary regrading directing drainage from or parallel to the eastern property line toward the southeastern corner of the site will be initiated. Submittal of final engineering plans and required permits for drainage and swale design must be submitted to the City of Colleyville within three months from passage of the ordinance approving the zoning and construction must begin with begin with six months from City of approval for the plans and permits or a later date as determined by the City of Colleyville, Exhibits E & F.

8) All future site development must comply with City of Colleyville drainage and erosion control regulations in effect at the time of future site development.

9) A twenty-five-foot setback will be provided along the east property line, Exhibits B & G.

10) Landscaping shall be consistent with the Master Plan, Exhibit B, subject to the following provisions.

a) Plant a minimum of 25 Nellie R. Stevens Holly shrubs in the 25-foot setback area. Initially, shrubs will be 6 feet high and can mature up to 20 feet in height with a 15-foot spread.

b) Plant a minimum of 55 #7 size Texas Privet in the 25-foot setback as show on the Master Plant. The Texas Privet will mature to a height of 10 feet with an 8-foot spread.

c) Final plant location will be determined in the field in consultation with the Broughton HOA and planted within nine months of passage of the zoning ordinance or as directed by the City of Colleyville based on the optimum planting seasons.

d) Tree planting in the proposed cemetery use areas shall match tree patterns in the developed cemetery areas.

e) Bluebonnet Hills agrees to landscape the entire boarder backing up to Broughton property with a consistent landscaping plan as outlined above. Dead trees or shrubs will be replaced in accordance with the landscaping plan shown on the Master Plan, Exhibit B.

f) All planting will be irrigated.

Statement of Planning Objectives

11) Bluebonnet Hills will construct a minimum, 3-foot high ornamental iron/tubular fence along Hall Johnson Road as shown in the Master Plan, Exhibit B. The existing chain-link fence will be replaced with the new fence.

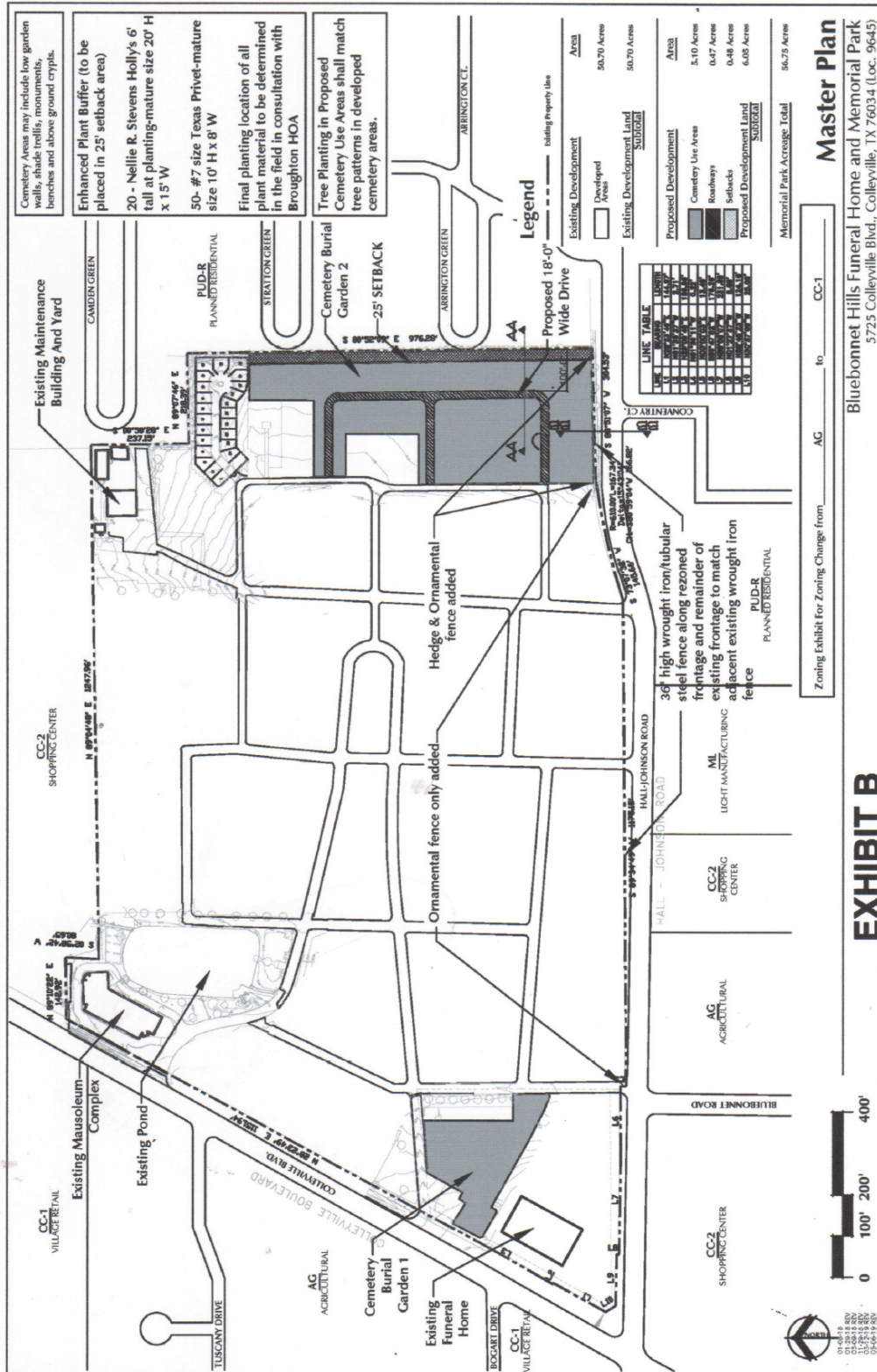
12) Bluebonnet Hills will plant a solid 3-foot high shrub row along Hall Johnson as shown on Exhibits B and H. The shrubs will be planted within three months from the passage of the rezoning ordinance or during optimum planting season, whichever is less time. The shrubs will be maintained at a height of 3 feet.

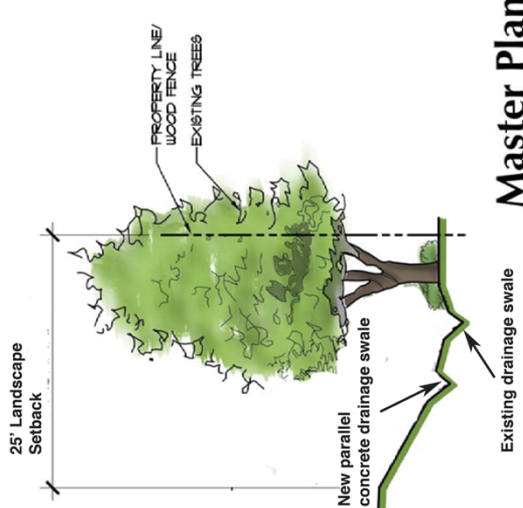
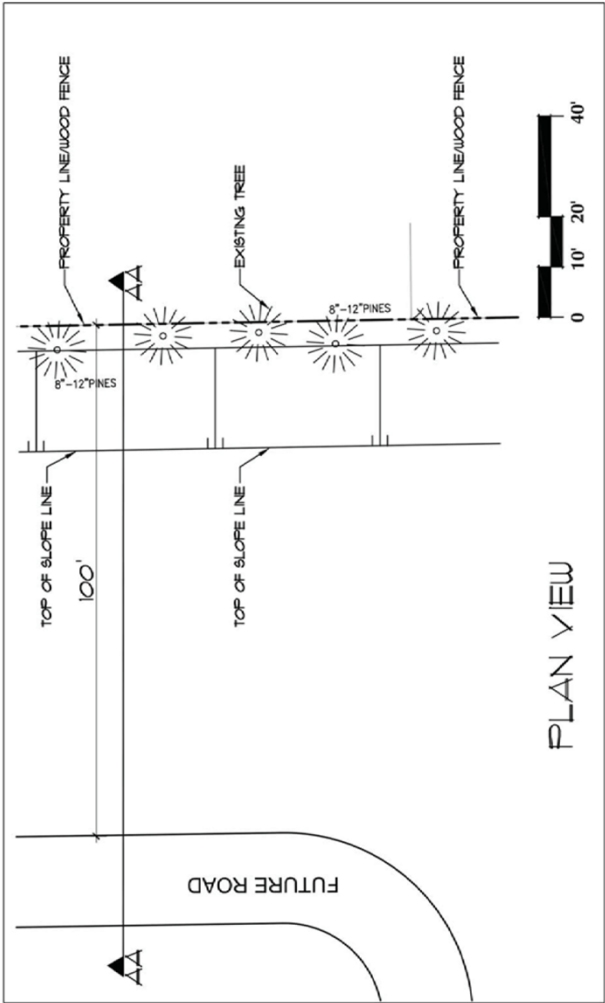
13) Bluebonnet Hills will plant evergreen trees as grave sites are developed consistent with the current tree coverage. All trees and plants will be irrigated and will be replaced on a timely basis if they should die.

Conclusion:

Bluebonnet Hills appreciates the time that neighbors spent working with it to reach an agreement and respectfully request the support of the Planning and Zoning Commission and City Council.

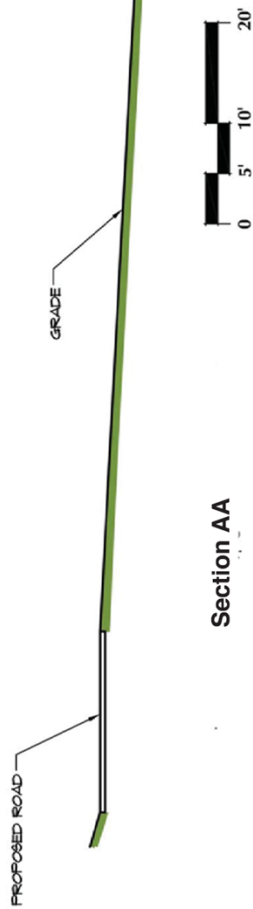
Exhibit "C" – Zoning Exhibit





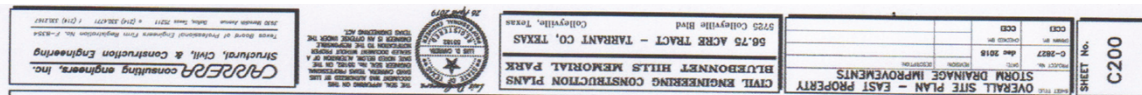
Master Plan

Bluebonnet Hills Funeral Home and Memorial Park
5725 Colleyville Blvd., Colleyville, TX 76034 (Loc. 9645)
11/27/18



Section AA

EXHIBIT G





Existing view of Bluebonnet Hills site frontage at Hall Johnson Road



Proposed view of Bluebonnet Hills site frontage at Hall Johnson Road

EXHIBIT H





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8a

Agenda Date 6/16/2020

Number Resolution R-20-4509

Type Resolution

Department Community Development

Title

Consideration of a Replat for Lots 2R and 3, Block 1, of the Newgren Addition, being Lot 2, Block 1, of the Newgren Addition and Tract 4, Abstract 295, in the William E Crooks Survey, located at 108 and 7204 John McCain Road, Case PC20-002

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Reading and Public Hearing

Grayson Ceballos, the applicant, has submitted a request for a replat of Lots 2R and 3, Block 1, of the Newgren Addition being Lot 2, Block 1 of the Newgren Addition and Tract 4, Abstract 295, in the William E Crooks Survey, being approximately 5.546 acres, and zoned AG Agricultural zoning and R-40 Single Family Residential district. Both properties are being rezoned to RE Single Family Estate Residential zoning. The purpose is to adjust the shared lot line in order to form two single-family residential lots from a recorded lot and a tract. There are no new lots proposed.

Existing Conditions/Background: The subject properties, 108 and 7204 John McCain Road, reside on the north side of John McCain Road south of the intersection with Bandit Trail. The subject properties have AG and R-40 zoning, which is requested to be rezoned to RE Single Family 'Estate' Residential zoning.

Lot Dimensions and Setbacks: Per Section 3.24 G, Schedule of District Regulations in the Land Development Code, the RE zoning regulations require the following standards:

		<u>108</u>	<u>7204</u>
Minimum Lot Size	80,000 sf.	143,595 sf.	97,991 sf.
Minimum Lot Width	150 feet	200 feet	270 feet
Minimum Lot Depth	150 feet	598 feet	412 feet
Front Building Line	40 feet		

Side Building Line	15 feet
Rear Building Line	25 feet
Max. Lot Coverage	20%
Max. Impervious Coverage	50%

As submitted, the proposed plat meets the requirements of the RE zoning as described in the Land Development Code.

Surrounding Development: The surrounding area consists of properties zoned AG Agricultural and R-40 Single Family Residential district to the north east, and west and are improved with single family residential homes. The properties to the south are zoned AG Agricultural and PUD-R Planned Unit Development Residential and are improved with single family homes.

Analysis: The proposed lot layouts are compatible with the RE Single Family 'Estate' Residential zoning and meets the intent of the City's Comprehensive Master Plan.

Tree Preservation: Any subdivision of the subject property must comply with Chapter 5 (Tree Preservation) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Staff Recommendation: Staff recommends approval of the replat.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the Replat at their May 11, 2020 meeting by a vote of 4-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

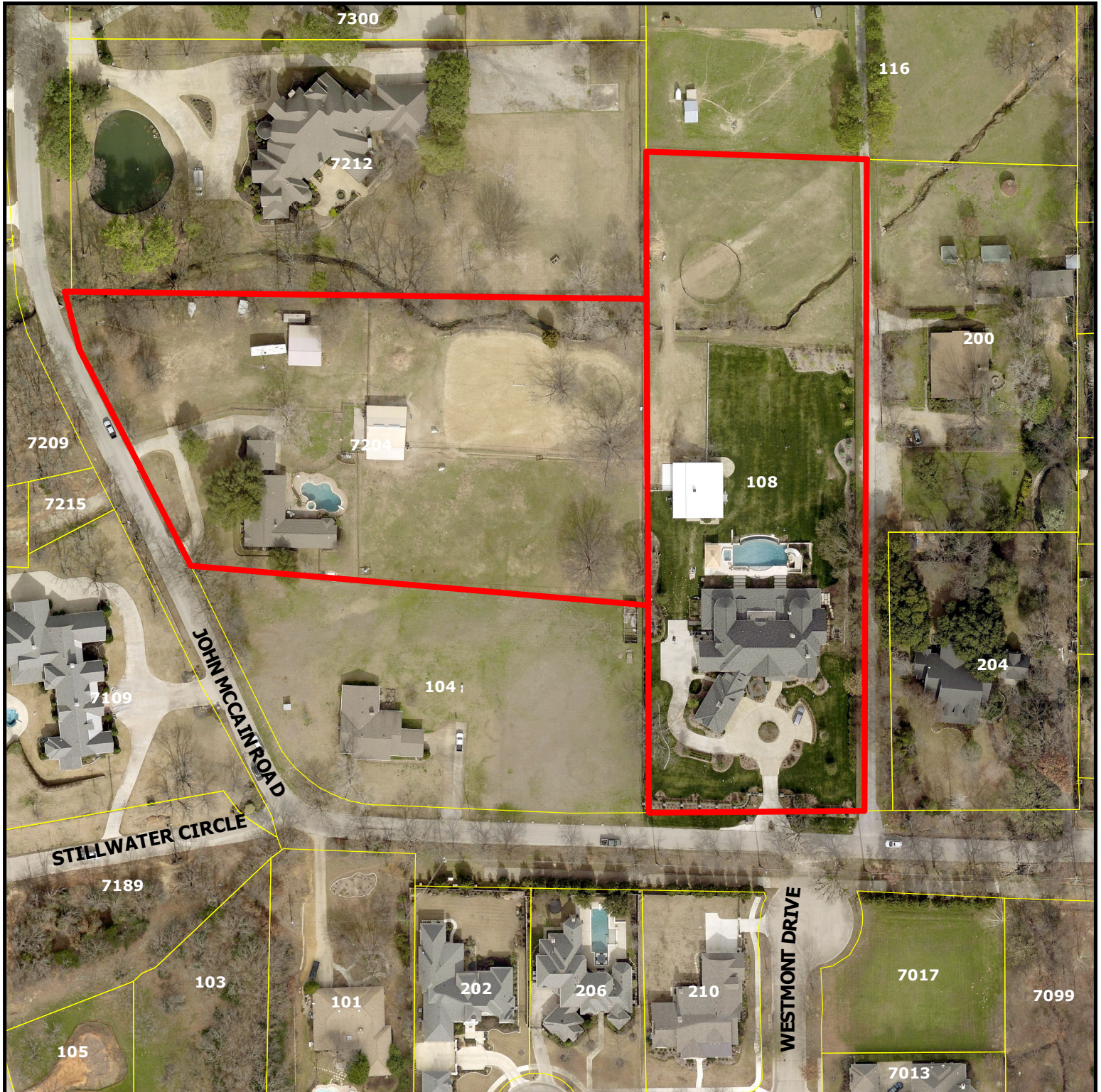
Approve

Attachments

1. Aerial Map
2. Zoning Map

3. Future Land Use Map
4. Plat Exhibit
5. Notification Map
6. Notification List
7. Property Owner Notification Letter
8. Resolution R-20-4509

Aerial Map



PC20-002

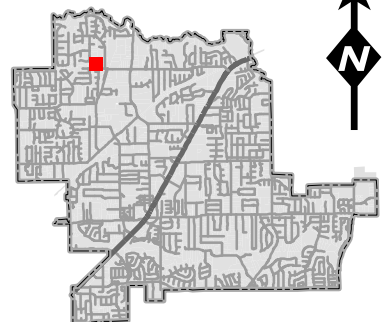
108 and 7204 John McCain Road

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Subject Property



Zoning Map

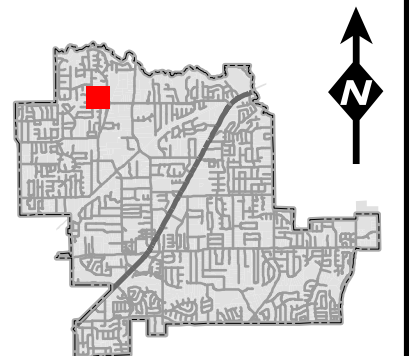


PC20-002

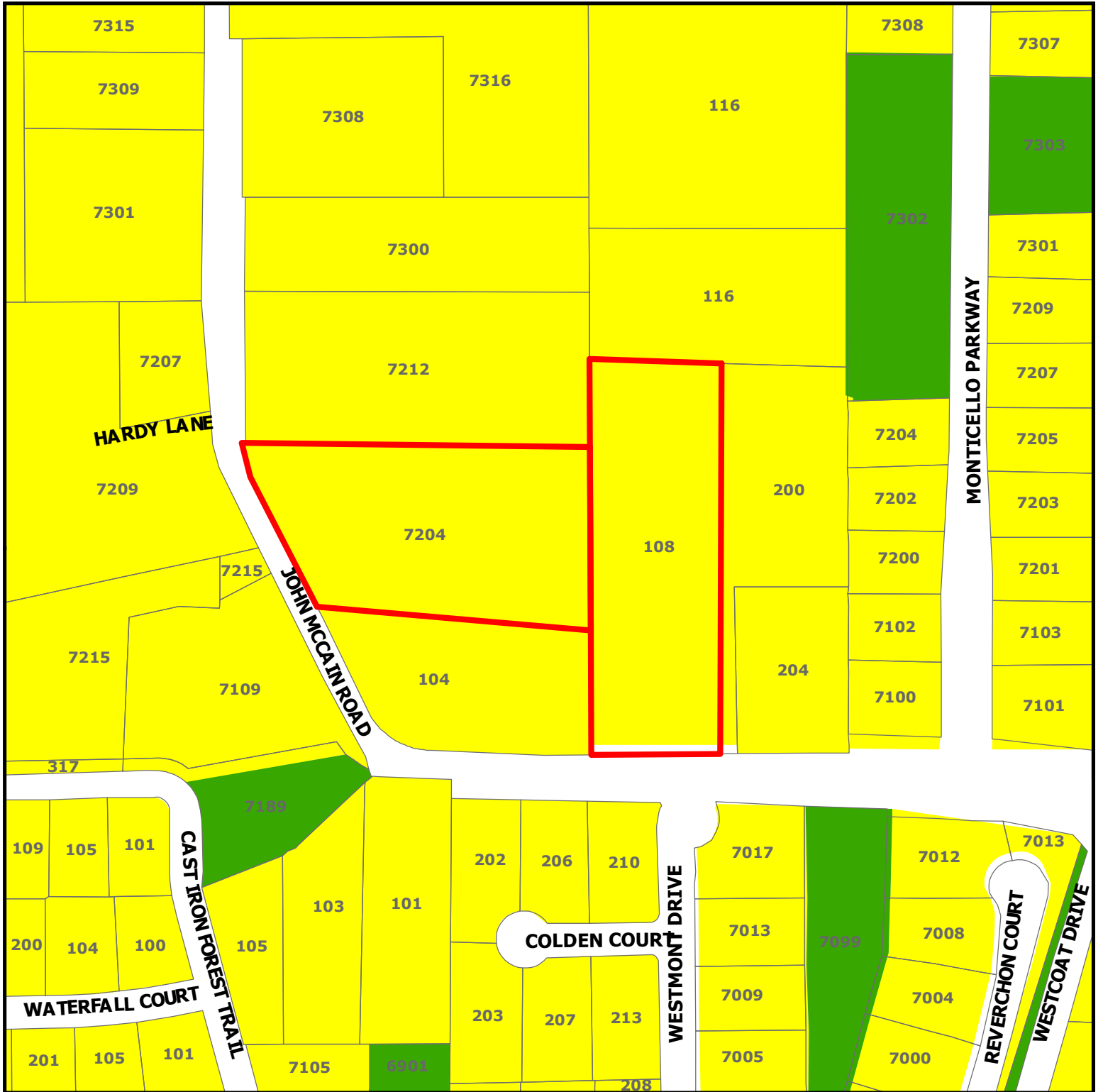
108 and 7204 John McCain Road

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 Subject Property



Future Land Use Map

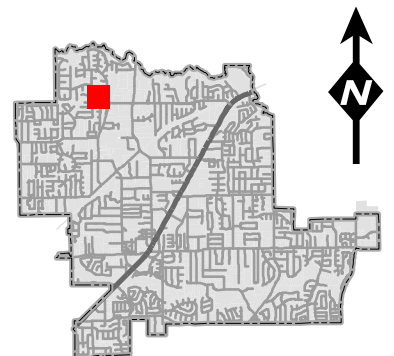
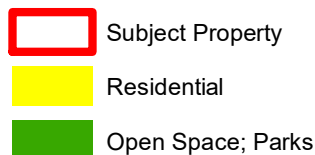


PC20-002

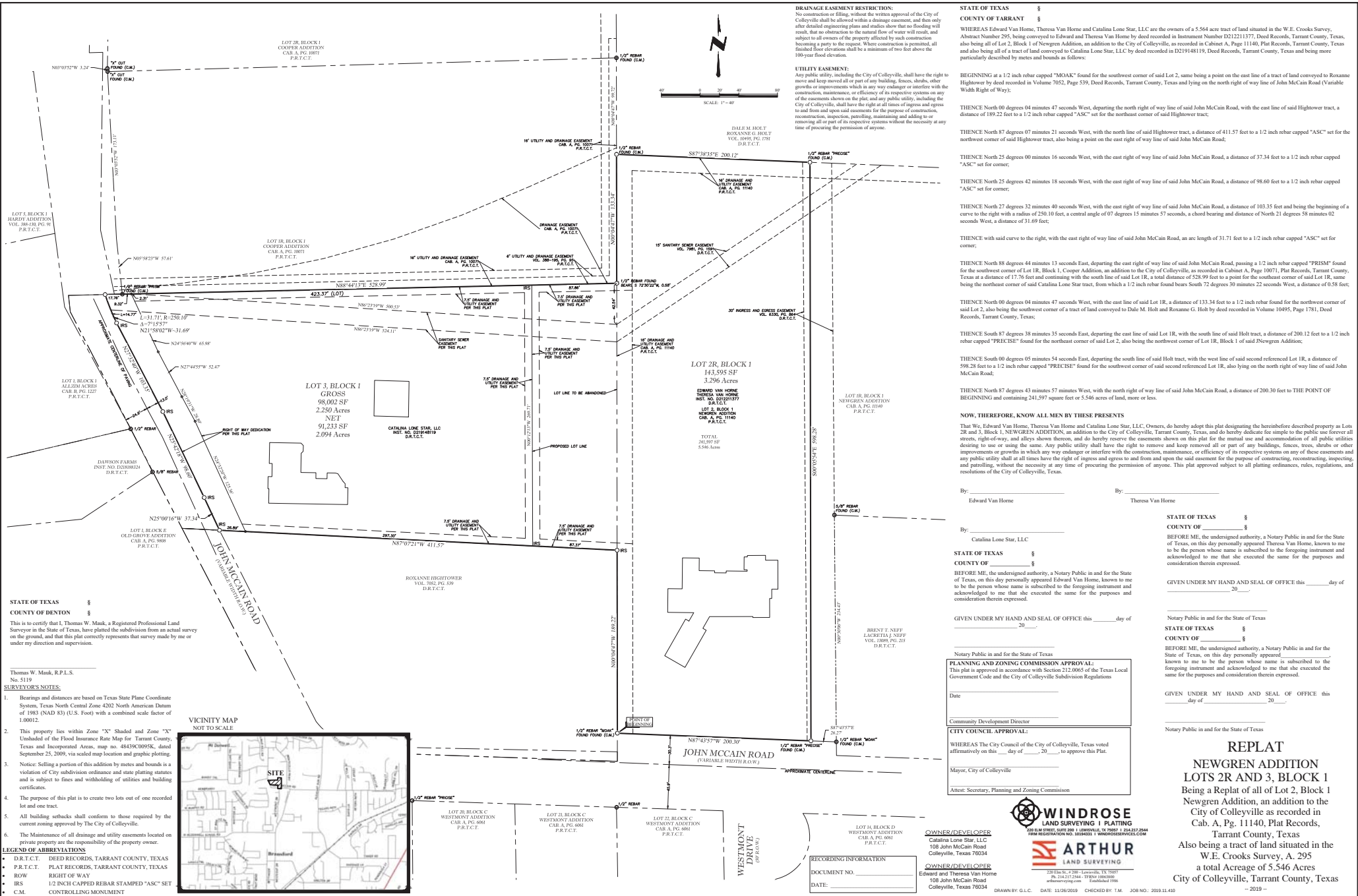
108 and 7204 John McCain Road

DISCLAIMER:

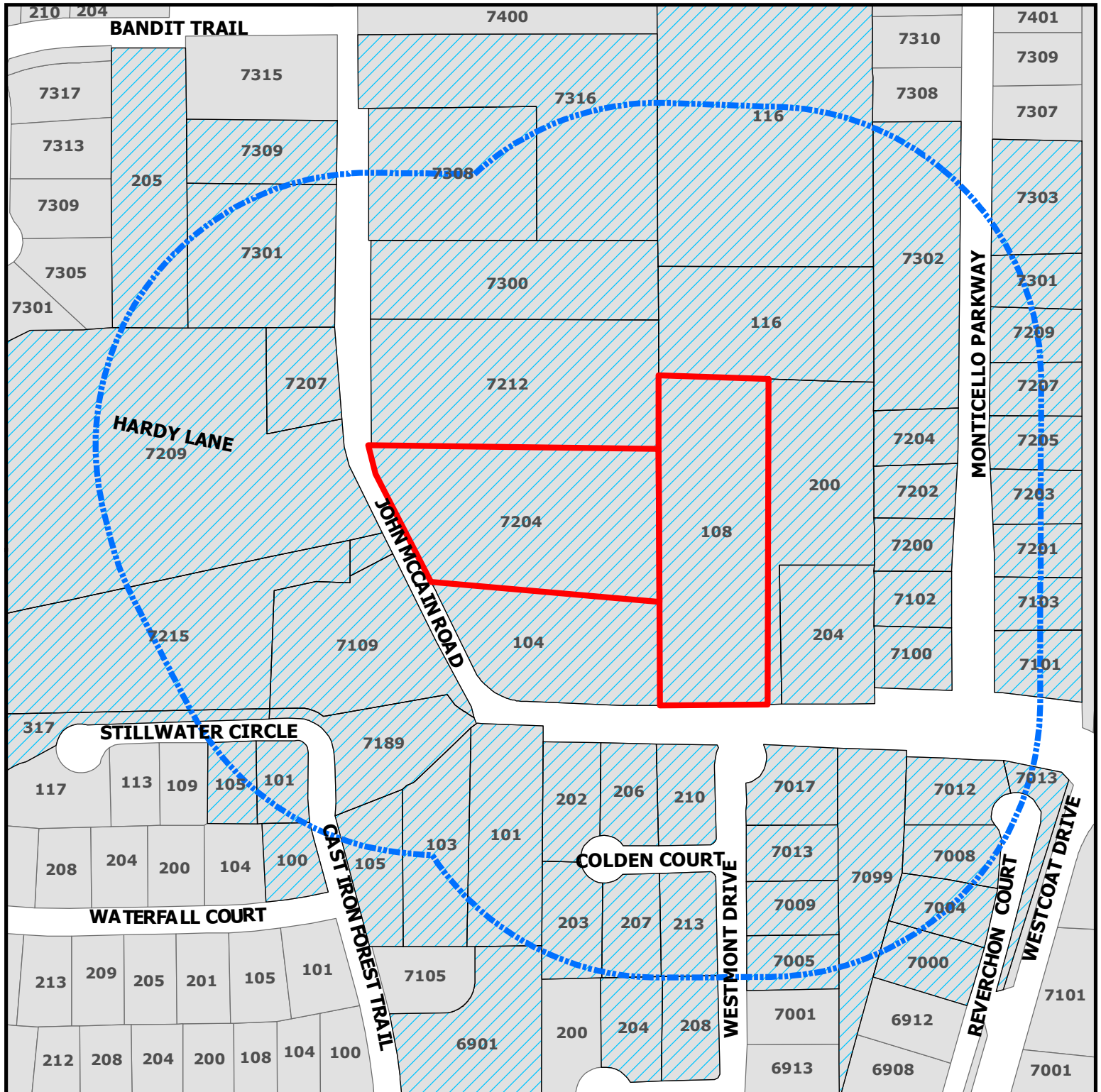
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Plat Exhibit



Notification Map

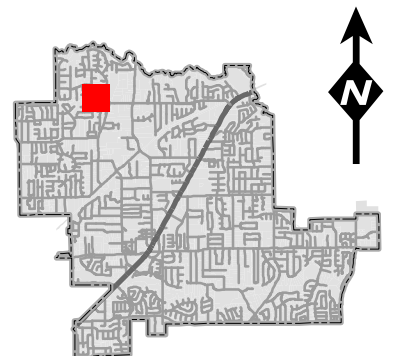


PC20-002

108 and 7204 John McCain Road

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- Subject Property
- 500ft Buffer
- Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
BILLINGS, FLORENCE L	PO BOX 1228	COLLEYVILLE, TX	76034	7301 JOHN MCCAIN RD
TOWSLEY, RYAN	3 JUNIPER DR	SAN RAMON, CA	94583	7004 REVERCHON CT
JOHNSON, MARK	203 COLDEN CT	COLLEYVILLE, TX	76034	203 COLDEN CT
BATTLES, BRANDON	101 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	101 JOHN MCCAIN RD
HOLT, DALE M	116 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	116 JOHN MCCAIN RD
CATALINA LONE STAR LLC	108 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7204 JOHN MCCAIN RD
BUCKMASTER, GARY	7102 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7102 MONTICELLO PKWY
EPPERSON, LARRY D	7308 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7316 JOHN MCCAIN RD
COX, CLYDE	105 STILLWATER CIR	COLLEYVILLE, TX	76034	105 STILLWATER CIR
ALLEN, LEROY	101 STILLWATER CIR	COLLEYVILLE, TX	76034	101 STILLWATER CIR
RIVERA, ARSENIO	7101 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7101 MONTICELLO PKWY
BOYD, RICHARD	7009 WESTMONT DR	COLLEYVILLE, TX	76034	7009 WESTMONT DR
EPPERSON, LARRY ETAL ANN R	7308 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7308 JOHN MCCAIN RD
CUCCI, MARTHA W	7201 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7201 MONTICELLO PKWY
DRAPER, JAMES	7212 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7212 JOHN MCCAIN RD
ELLISON, ISAAC	7005 WESTMONT DR	COLLEYVILLE, TX	76034	7005 WESTMONT DR
BROOKS, STEPHEN	7008 REVERCHON CT	COLLEYVILLE, TX	76034	7008 REVERCHON CT
TOLL DALLAS TX LLC	250 GIBRALTAR RD	HORSHAM, PA	19044	105 JOHN MCCAIN RD
PELTIER, ANGELA	205 BANDIT TRL	COLLEYVILLE, TX	76034	205 BANDIT TR
WHEAT, CARROL	206 COLDEN CT	COLLEYVILLE, TX	76034	206 COLDEN CT
CARDONA, GLORIA J	213 COLDEN CT	COLLEYVILLE, TX	76034	213 COLDEN CT
AZBELL, MICHAEL	7207 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7207 MONTICELLO PKWY
MCKINNON JAMES S & VICKIE S MC	207 COLDEN CT	COLLEYVILLE, TX	76034	207 COLDEN CT
ROBERTS, ROBERT	7209 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7209 MONTICELLO PKWY
DAVIS, JOHN ROGER	7203 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7203 MONTICELLO PKWY
FLETCHER, CRISTI	7202 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7202 MONTICELLO PKWY
MONTICELLO HOMEOWNERS ASSN	PO BOX 254	COLLEYVILLE, TX	76034	7303 MONTICELLO PKWY
DAWSON FARMS LLC	406 PECAN DR	IRVING, TX	75060	7215 JOHN MCCAIN RD
VAN HORNE, EDWARD	108 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	108 JOHN MCCAIN RD
BOLTON, JONATHON	202 COLDEN CT	COLLEYVILLE, TX	76034	202 COLDEN CT
HUANG, SHU-MING	7204 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7204 MONTICELLO PKWY
SCHEFFE, SCOTT A	7103 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7103 MONTICELLO PKWY
ATHERTON, JAY W	7207 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7207 JOHN MCCAIN RD
ONEILL, LIAM	7100 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7100 MONTICELLO PKWY
DREILING PROPERTIES LP	125 CALVERLEY PL	KELLER, TX	76248	7017 WESTMONT DR
WESTMONT MAINTENANCE ASSOC INC	5751 KROGER DR STE 203	KELLER, TX	76244	7099 WESTMONT DR
SANTEE, GREGORY N	208 COMPTON CT	COLLEYVILLE, TX	76034	208 COMPTON CT
WALKER, GRADY M	PO BOX 1905	COLLEYVILLE, TX	76034	7309 JOHN MCCAIN RD
MONTICELLO HOMEOWNERS ASSN	PO BOX 254	COLLEYVILLE, TX	76034	7302 MONTICELLO PKWY
TOLL DALLAS TX LLC	250 GIBRALTAR RD	HORSHAM, PA	19044	103 JOHN MCCAIN RD
DRAPER, JAMES T	7300 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7300 JOHN MCCAIN RD
RIEWE, KEITH	204 COMPTON CT	COLLEYVILLE, TX	76034	204 COMPTON CT
DENNY AND JUDY NEWGREN REVOCAB	200 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	200 JOHN MCCAIN RD
NEFF, T BRENT	204 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	204 JOHN MCCAIN RD
TOLL DALLAS TX LLC	250 GIBRALTAR RD	HORSHAM, PA	19044	7189 CAST IRON FOREST TR
HANNA, MICHAEL	7000 REVERCHON CT	COLLEYVILLE, TX	76034	7000 REVERCHON CT
BEAMAN, TED A	7200 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7200 MONTICELLO PKWY
TAYLOR, ROGER	210 COLDEN CT	COLLEYVILLE, TX	76034	210 COLDEN CT
KNOX, LARRY	7205 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7205 MONTICELLO PKWY
SATTLER, DAVID	7301 MONTICELLO PKWY	COLLEYVILLE, TX	76034	7301 MONTICELLO PKWY
HIGHTOWER, ROXANNE S	104 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	104 JOHN MCCAIN RD
HOLT, DALE M	116 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	116 JOHN MCCAIN RD
WESTMONT MAINTENANCE ASSOC INC	5751 KROGER DR STE 203	KELLER, TX	76244	7013 WESTCOAT DR
OLD GROVE MAINTENENCE ASSN INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	6901 CAST IRON FOREST TR
RIACH, STEVEN E	7109 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7109 JOHN MCCAIN RD
DAWSON FARMS LLC	406 PECAN DR	IRVING, TX	75060	7215 JOHN MCCAIN RD
RAHMAN, EDWARD A	100 WATERFALL CT	COLLEYVILLE, TX	76034	100 WATERFALL CT
DAWSON FARMS LLC	3421 S BRIERY	IRVING, TX	75060	7209 JOHN MCCAIN RD
ARSEMENT, PRESTON	7013 WESTMONT DR	COLLEYVILLE, TX	76034	7013 WESTMONT DR
OLD GROVE MAINTENENCE ASSN INC	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	317 OLD GROVE RD
HARDEMAN, THOMAS	7012 REVERCHON CT	COLLEYVILLE, TX	76034	7012 REVERCHON CT
CHANEL COURT	7300 CHANEL COURT	COLLEYVILLE, TX	76034	COURTESY NOTICE
MONTICELLO ADDITION-COLLEYVLE	P.O. BOX 254	COLLEYVILLE, TX	76034	COURTESY NOTICE
OLD GROVE ADDITION	P.O. BOX 1481	COLLEYVILLE, TX	76034	COURTESY NOTICE
VANGUARD ESTATES ADDITION	7105 VANGUARD COURT	COLLEYVILLE, TX	76034	COURTESY NOTICE
WESTMONT ADDITION	5751 KROGER DRIVE	KELLER, TX	76244	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
CEBALLOS, GRAYSON	220 ELM STREET, SUITE 200	LEWISVILLE, TX	75057	APPLICANT

Public hearing notices were mailed on March 6, 2020



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, March 23, 2020 at 7:00 p.m.

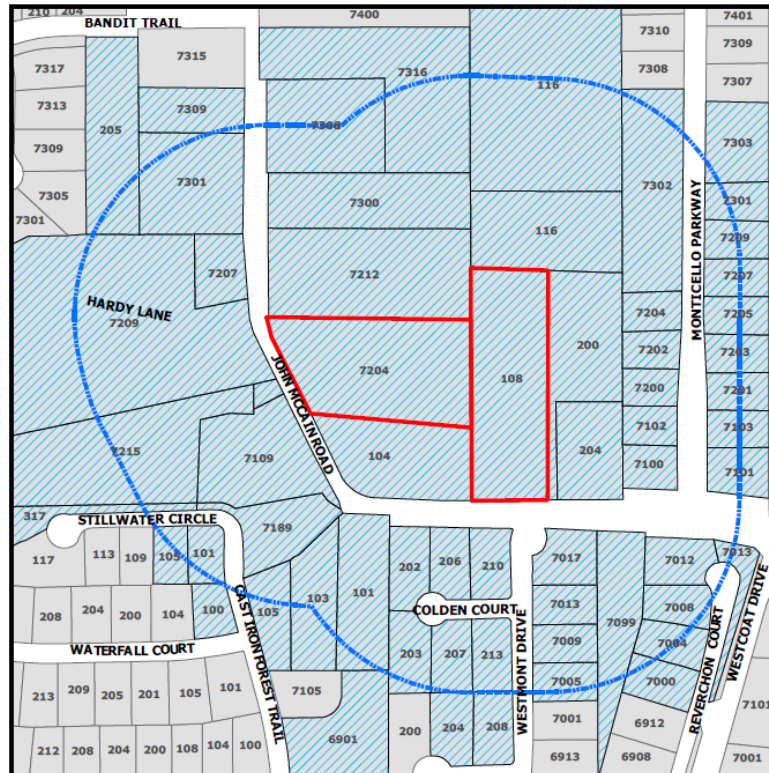
City Council Meetings: Tuesday, April 2, 2020 at 7:30 p.m.

3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request:	Consideration of a Replat for Lots 2R and 3, Block 1, of the Newgren Addition, being Lot 2, Block 1, of the Newgren Addition and Tract 4, Abstract 295, in the William E Crooks Survey. The Purpose is to plat the properties into two single-family residential lots.
Zoning Case:	PC20-002
Applicant:	Grayson Ceballos
Owner:	Edward Van Horne
Location:	108 and 7204 John McCain Road
Property Description:	Lot 2, Block 1, of the Newgren Addition and Tract 4, Abstract 295, in the William E Crooks Survey
Present Zoning:	R-40 Single Family Residential District and AG Agricultural District

NOTICE OF PUBLIC HEARING

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Action by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

RESOLUTION R-20-4509

**A RESOLUTION APPROVING A REPLAT FOR LOTS 2R AND 3, BLOCK 1,
OF THE NEWGREN ADDITION**

WHEREAS, the Planning and Zoning Commission recommended approval of the Replat for Lots 2R and 3, Block 1, of the Newgren Addition, on May 11, 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Replat, for Lots 2R and 3, Block 1, Newgren Addition on approximately 5.546 acres, attached as Exhibit "A" - Plat Exhibit, is hereby approved.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS ON THIS THE 16TH DAY OF JUNE 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8b

Agenda Date 6/16/2020

Number Resolution R-20-4510

Type Resolution

Department Community Development

Title

Consideration of a Minor Plat for Lot 1, Block A, of the Parvin Wilkerson Addition, being Tract 1A01B1, Abstract 1756, in the A T Young Survey, located at 218 W Glade Road, Case PC20-003

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Reading and Public Hearing

Grayson Ceballos, the applicant, has submitted a request for a minor plat with a plat waiver for Lot 1, Block A, of the Parvin Wilkerson Addition, being approximately 1.00 acres being Tract 1A01B1, Abstract 1756, in the AT Young Survey, and zoned AG Agricultural. The purpose is to plat the property into one single-family residential lot. There are no new lots proposed.

Existing Conditions/Background: The subject property, 218 W. Glade Road, resides on the north side of Glade Road west of the intersection of Glade Road and Bills Lane. The subject property has requested R-40 zoning and is currently undeveloped with an existing accessory building located in the rear of the property.

Lot Dimensions and Setbacks: Per Section 3.24 G, Schedule of District Regulations in the Land Development Code, the R-40 zoning regulations require the following standards:

Minimum Lot Size	40,000 square feet	43,559 square feet
Minimum Lot Width	150 feet	105.83 feet
Minimum Lot Depth	150 feet	417 feet
Front Building Line	40 feet	
Side Building Line	15 feet	
Rear Building Line	25 feet	

Max. Lot Coverage 20%

Max. Impervious Coverage 50%

As submitted, the proposed plat meets most of the requirements of the R-40 zoning as described in the Land Development Code. The lot width is 105.85 feet, which requires a plat waiver.

Surrounding Development: The surrounding area consists of properties zoned AG Agricultural and R-40 Single Family Residential district to the north east, and west and are improved with single family residential homes. The properties to the south are zoned AG Agricultural and PUD-R Planned Unit Development Residential and are improved with single family homes.

Analysis: The lot is compatible with the R-40 Single Family Residential zoning upon receiving a plat waiver for the lot width and meets the intent of the City's Comprehensive Master Plan.

Tree Preservation: Any subdivision of the subject property must comply with Chapter 5 (Tree Preservation) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Staff Recommendation: Staff recommends approval of the minor plat with the plat waiver for lot width.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the Minor Plat with a Plat Waiver for lot width at their May 11, 2020 meeting by a vote of 4-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map

4. Plat Exhibit
5. Notification Map
6. Notification List
7. Property Owner Notification Letter
8. Resolution R-20-4510

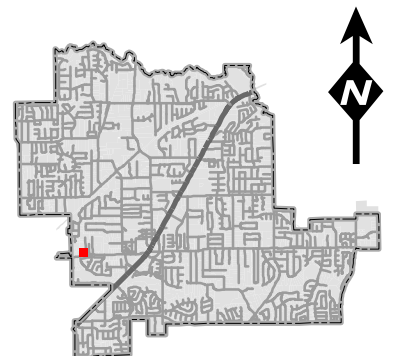
Aerial Map



PC20-003
218 W Glade Rd

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 Subject Property



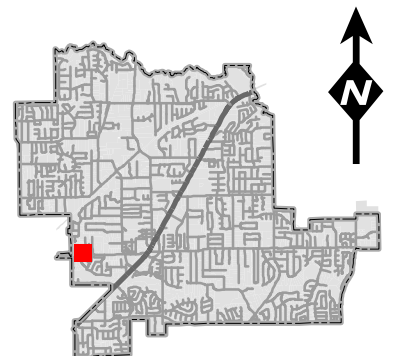
Zoning Map



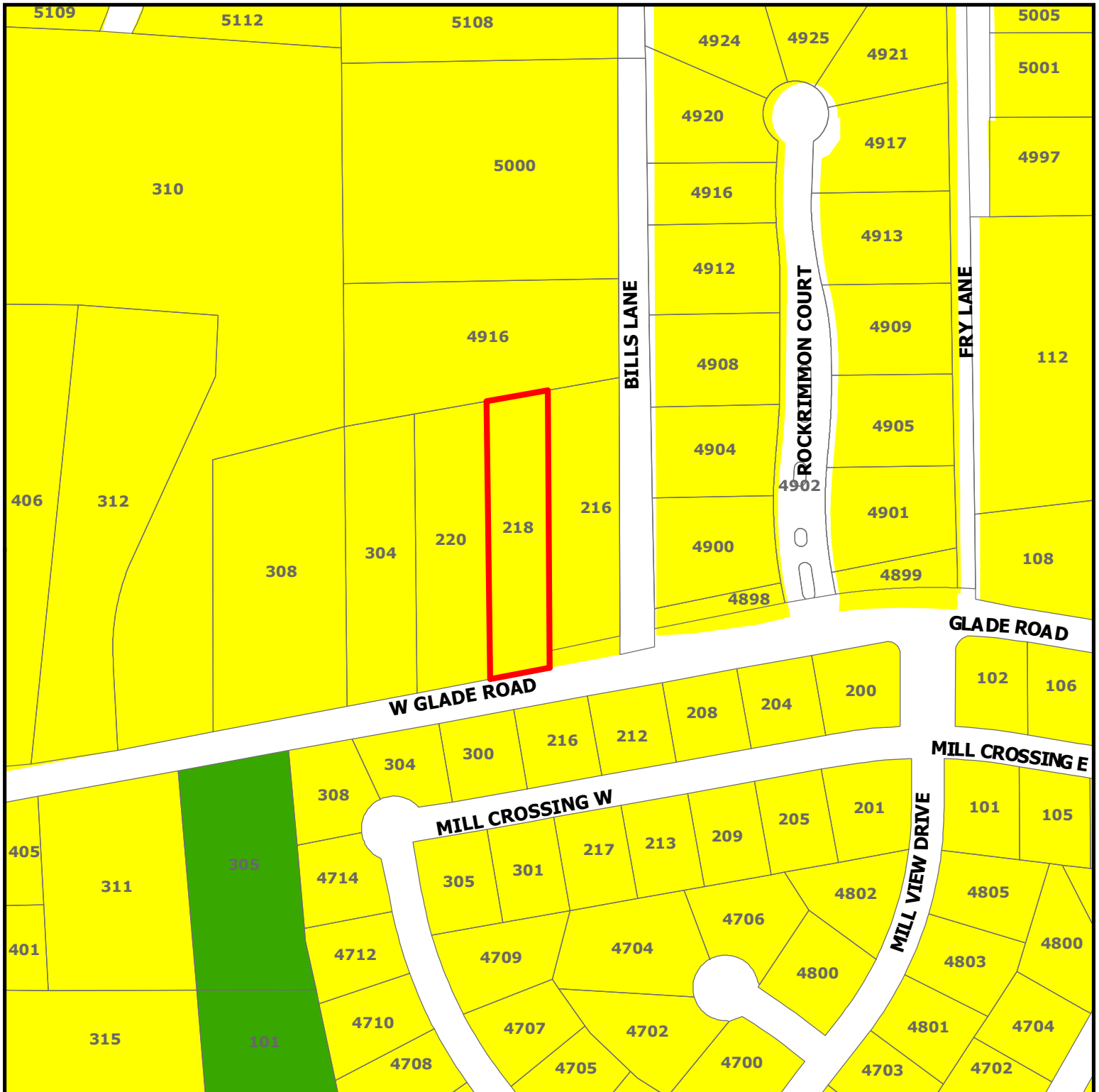
PC20-003
218 W Glade Rd

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 Subject Property



Future Land Use Map



PC20-003
218 W Glade Rd

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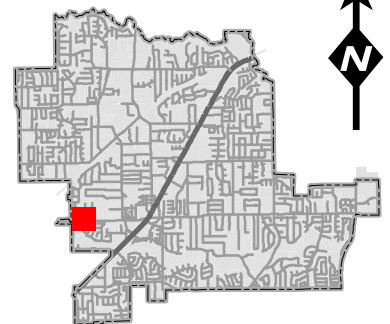


Subject Property

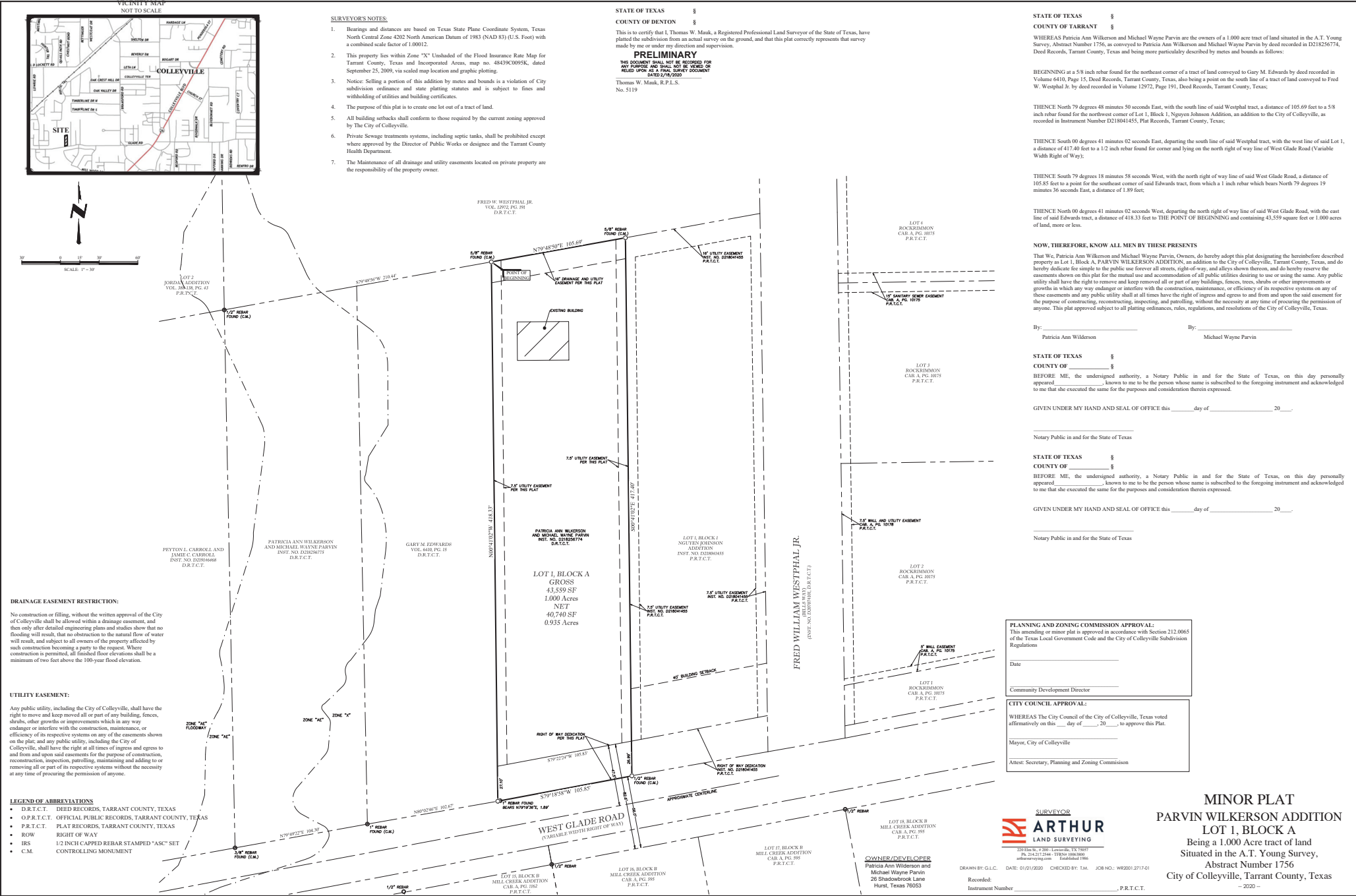
Residential



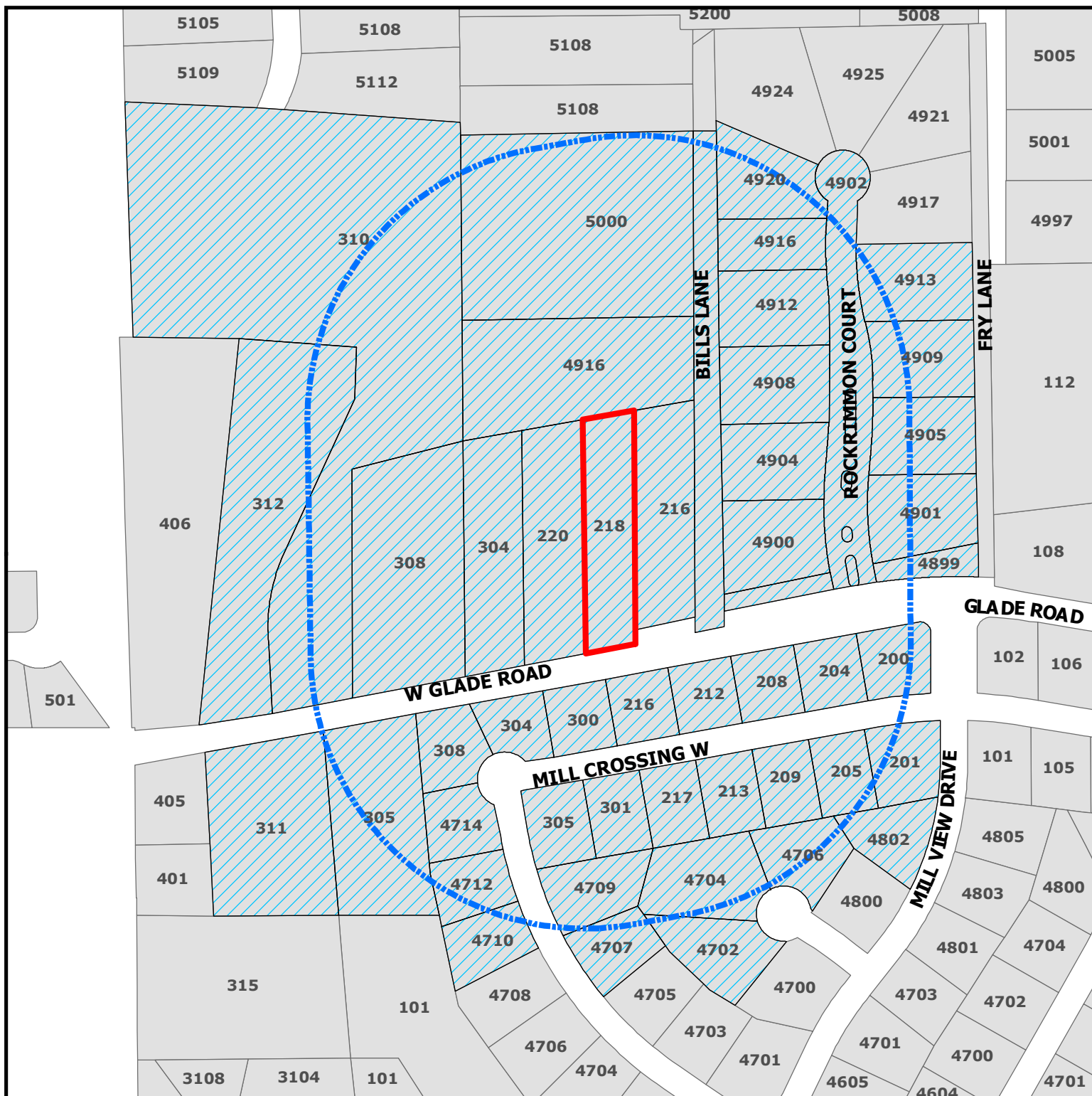
Open Space; Parks



Plat Exhibit



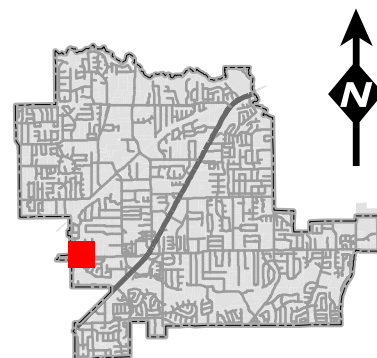
Notification Map



PC20-003
218 W Glade Rd

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- Subject Property
- 500ft Buffer
- Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
RAETZMAN, STUART	4901 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4901 ROCKRIMMON CT
WILLIS, JOELLYN	4913 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4913 ROCKRIMMON CT
GARCIA, TIMOTHY D	4920 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4920 ROCKRIMMON CT
BAENISCH, DEREK	4909 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4909 ROCKRIMMON CT
XIONG, HENRY	5000 BILLS LN	COLLEYVILLE, TX	76034	5000 BILLS LN
BROWN, HERBERT C	4905 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4905 ROCKRIMMON CT
REED, AARON J	216 MILL CROSSING W	COLLEYVILLE, TX	76034	216 MILL CROSSING W
BRYSON, TONY	4904 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4904 ROCKRIMMON CT
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4902 ROCKRIMMON CT
BORDOVSKY, JARED	300 MILL XING W	COLLEYVILLE, TX	76034	300 MILL CROSSING W
COCKERHAM, JOHN T	301 MILL XING W	COLLEYVILLE, TX	76034	301 MILL CROSSING W
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4916 ROCKRIMMON CT
ROSE, CHRISTOPHER B	205 MILL CROSSING W	COLLEYVILLE, TX	76034	205 MILL CROSSING W
EUBANK, RUSSELL	311 W GLADE RD	COLLEYVILLE, TX	76034	311 W GLADE RD
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4899 ROCKRIMMON CT
TORRI, LARRY	213 MILL CROSSING W	COLLEYVILLE, TX	76034	213 MILL CROSSING W
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4898 ROCKRIMMON CT
PROENZA, X WILLIAM	204 MILL CROSSING W	COLLEYVILLE, TX	76034	204 MILL CROSSING W
UNDERWOOD, MAX B	4712 MILL XING W	COLLEYVILLE, TX	76034	4712 MILL CROSSING W
KARELS, JERRY D	4709 MILL CROSSING W	COLLEYVILLE, TX	76034	4709 MILL CROSSING W
EDWARDS, GARY M	220 W GLADE RD	COLLEYVILLE, TX	76034	220 W GLADE RD
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4902 ROCKRIMMON CT
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4902 ROCKRIMMON CT
MILLER, BETH	4912 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4912 ROCKRIMMON CT
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4902 ROCKRIMMON CT
WESTPHAL, FRED W	PO BOX 53	COLLEYVILLE, TX	76034	4916 BILLS LN
CARROLL, PEYTON	308 W GLADE RD	COLLEYVILLE, TX	76034	308 W GLADE RD
WALSH, BRIAN J	4710 MILL CROSSING W	COLLEYVILLE, TX	76034	4710 MILL CROSSING W
RUSSELL E LENZ AND MARY E LENZ	212 MILL CROSSING W	COLLEYVILLE, TX	76034	212 MILL CROSSING W
RAWLS, JENNIFER L	209 MILL XING W	COLLEYVILLE, TX	76034	209 MILL CROSSING W
WILKERSON, PATRICIA	26 SHADOWBROOK LN	HURST, TX	76053	304 W GLADE RD
WILKERSON, PATRICIA	26 SHADOWBROOK LN	HURST, TX	76053	218 W GLADE RD
ALLISON, L STEWART	305 MILL XING W	COLLEYVILLE, TX	76034	305 MILL CROSSING W
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	305 W GLADE RD
HARRIS, BRIAN P	208 MILL CROSSING W	COLLEYVILLE, TX	76034	208 MILL CROSSING W
MISHRA, CHANDER	217 MILL XING W	COLLEYVILLE, TX	76034	217 MILL CROSSING W
PARIKH, MAULIK	4900 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4900 ROCKRIMMON CT
LI, HAOCHUAN	4908 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4908 ROCKRIMMON CT
WESTPHAL, FRED WILLIAM	PO BOX 53	COLLEYVILLE, TX	76034	4928 BILLS LN
SHEILS, MICHAEL	4706 MILL VIEW CT	COLLEYVILLE, TX	76034	4706 MILL VIEW CT
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4902 ROCKRIMMON CT
MORRIS, JEFFREY D	1122 SMITH RD	ROCKWALL, TX	75032	310 GLADE RD
				216 W GLADE RD
ALVIS, GREGORY W	4714 MILL XING W	COLLEYVILLE, TX	76034	4714 MILL CROSSING W
PEARSON, JOHN W	4802 MILL VIEW DR	COLLEYVILLE, TX	76034	4802 MILL VIEW DR
HOOPER, RANDALL	4707 MILL XING W	COLLEYVILLE, TX	76034	4707 MILL CROSSING W
SCHILLER, RICHARD G	4702 MILL VIEW CT	COLLEYVILLE, TX	76034	4702 MILL VIEW CT
WILSON, SUSAN	304 MILL CROSSING W	COLLEYVILLE, TX	76034	304 MILL CROSSING W
ZACHERY, HARVEY	4704 MILL VIEW CT	COLLEYVILLE, TX	76034	4704 MILL VIEW CT
ERBEN, HENRY R	312 W GLADE RD	COLLEYVILLE, TX	76034	312 W GLADE RD
GONZALEZ, ANGEL D	201 MILL XING W	COLLEYVILLE, TX	76034	201 MILL CROSSING W
STAATS, GARY	308 MILL XING W	COLLEYVILLE, TX	76034	308 MILL CROSSING W
FLEMING, JOHN	200 MILL CROSSING W	COLLEYVILLE, TX	76034	200 MILL CROSSING W
BRAEMAR ADDITION	2909 CLAIREMONT LANE	COLLEYVILLE, TX	76034	COURTESY NOTICE
MILL CREEK ADDN-COLLEYVILLE	213 MILL CROSSING WEST	COLLEYVILLE, TX	76034	COURTESY NOTICE
ROCKRIMMON	4925 ROCKRIMMON	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
CEBALLOS, GRAYSON	220 ELM STREE, SUITE 200	LEWISVILLE, TX	75057	APPLICANT

Public hearing notices were mailed on March 6, 2020



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, March 23, 2020 at 7:00 p.m.

City Council Meetings: Tuesday, April 2, 2020 at 7:30 p.m.

3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Minor Plat for Lot 1, Block A, of the Parvin Wilkerson Addition, being Tract 1A01B1, Abstract 1756, in the A T Young Survey. The Purpose is to plat the property into a single-family residential lot.

Zoning Case: PC20-003

Applicant: Grayson Ceballos

Owner: Patricia Wilkerson and Michael Parvin

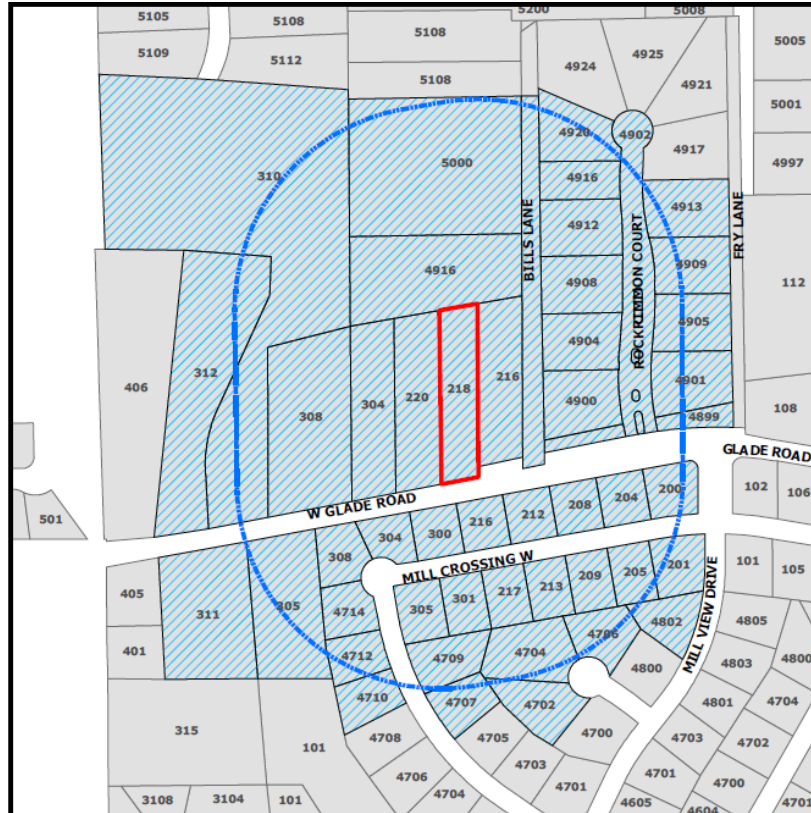
Location: 218 W. Glade Road

Property Description: Tract 1A01B1, Abstract 1756, in the A T Young Survey

Present Zoning: AG Agricultural District

NOTICE OF PUBLIC HEARING

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Action by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

RESOLUTION R-20-4510

A RESOLUTION APPROVING A MINOR PLAT FOR LOT 1, BLOCK A, OF THE PARVIN WILKERSON ADDITION

WHEREAS, the Planning and Zoning Commission recommended approval of the Minor Plat for Lot 1, Block A, of the Parvin Wilkerson Addition on May 11, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Minor Plat for Lot 1, Block A, of the Parvin Wilkerson Addition on approximately 1.0 acres, attached as Exhibit "A" - Plat Exhibit, is hereby approved with the following plat waiver:

1. For the lot width to be approximately 105 feet.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS ON THIS THE 16TH DAY OF JUNE 2020.

Mayor Richard Newton _____
Place 1, Tammy Nakamura _____
Place 3, Kathy Wheat _____
Place 4, George Dodson _____

Mayor Pro Tem Bobby Lindamood _____
Place 5, Chuck Kelley _____
Place 6, Callie Rigney _____

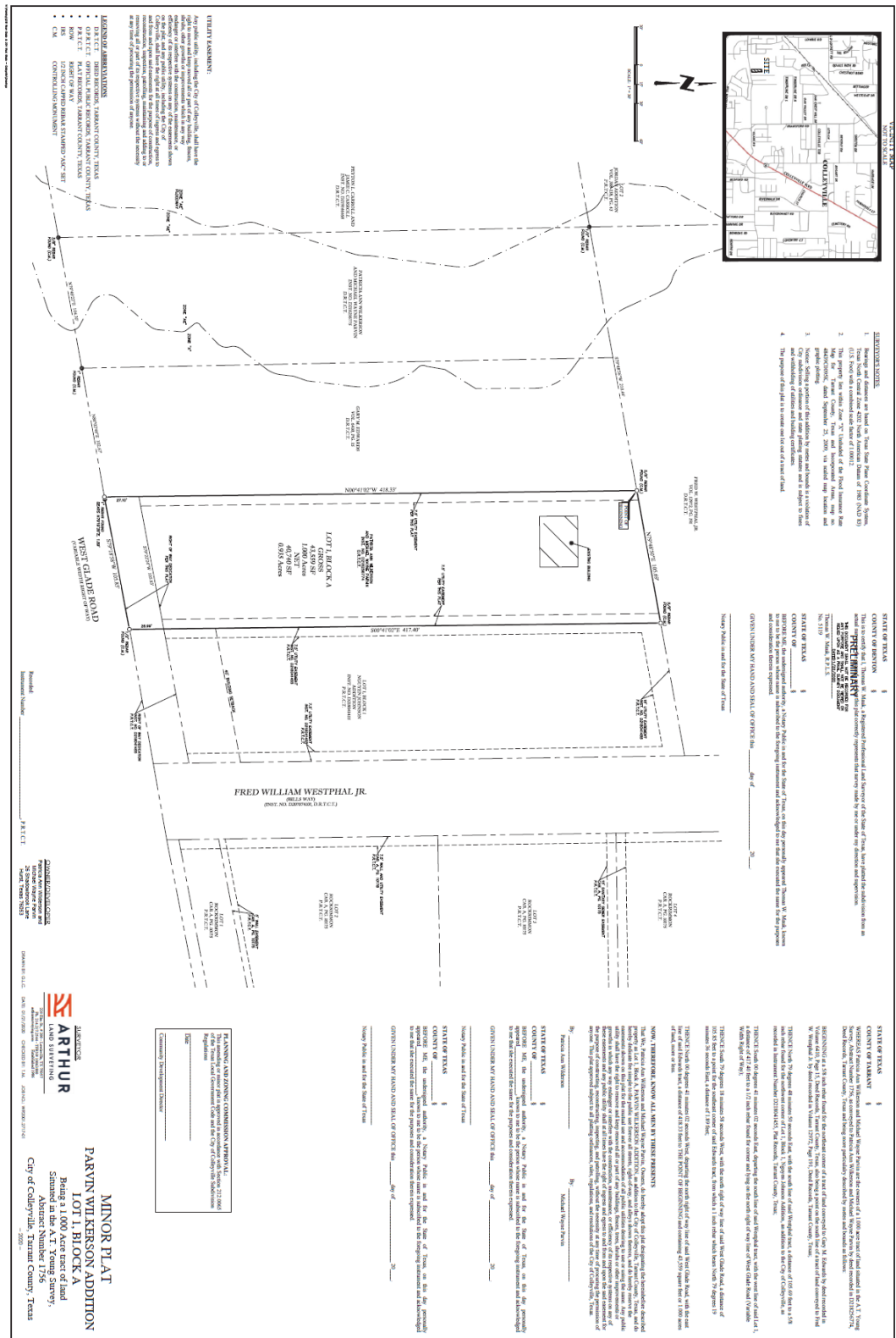
ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

Exhibit "A" - Plat Exhibit





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8c

Agenda Date 6/16/2020

Number Resolution R-20-4511

Type Resolution

Department Community Development

Title

Consideration of a Minor Plat for Lot 1, Block A, of the Patricia and Michael Addition, being Tract 1A01C1, Abstract 1756, in the A T Young Survey, located at 304 W Glade Road, Case PC20-004

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Reading and Public Hearing

Grayson Ceballos, the applicant, has submitted a request for a Minor Plat with a plat waiver for Lot 1, Block A, of the Patricia and Michael Addition, being Tract 1A01C1, Abstract 1756, in the A T Young Survey, being approximately 1.0 acres, and zoned AG Agricultural. The purpose is to plat the property into one single-family residential lot. There are no new lots proposed.

Existing Conditions/Background: The subject property, 304 W. Glade Road, resides on the north side of Glade Road west of the intersection of Glade Road and Bills Lane. The subject property has requested R-40 Zoning and is currently developed with an older single family home.

Lot Dimensions and Setbacks: Per Section 3.24 G, Schedule of District Regulations in the Land Development Code, the R-40 zoning regulations require the following standards:

Minimum Lot Size	40,000 square feet	40,372 square feet
Minimum Lot Width	150 feet	104 feet
Minimum Lot Depth	150 feet	391 feet
Front Building Line	40 feet	
Side Building Line	15 feet	
Rear Building Line	25 feet	

Max. Lot Coverage 20%

Max. Impervious Coverage 50%

As submitted, the proposed plat meets most of the requirements of the R-40 zoning as described in the Land Development Code. The lot width is 104 feet, which requires a plat waiver.

Surrounding Development: The surrounding area consists of properties zoned AG Agricultural and R-40 Single Family Residential district to the north east, and west and are improved with single family residential homes. The properties to the south are zoned AG Agricultural and PUD-R Planned Unit Development Residential and are improved with single family homes.

Analysis: The lot is compatible with the R-40 Single Family Residential zoning upon receiving a plat waiver for the lot width and meets the intent of the City's Comprehensive Master Plan.

Tree Preservation: Any subdivision of the subject property must comply with Chapter 5 (Tree Preservation) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Staff Recommendation: Staff recommends approval of the minor plat with the plat waiver for lot width.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the Minor Plat with a Plat Waiver for lot width at their May 11, 2020 meeting by a vote of 4-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map

4. Plat Exhibit
5. Notification Map
6. Notification List
7. Property Owner Notification Letter
8. Resolution R-20-4511

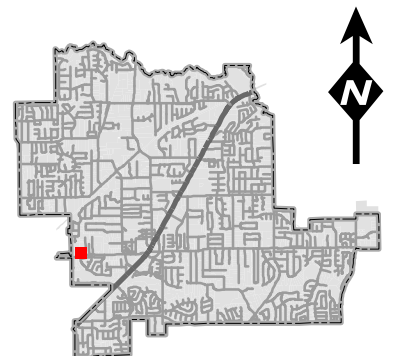
Aerial Map



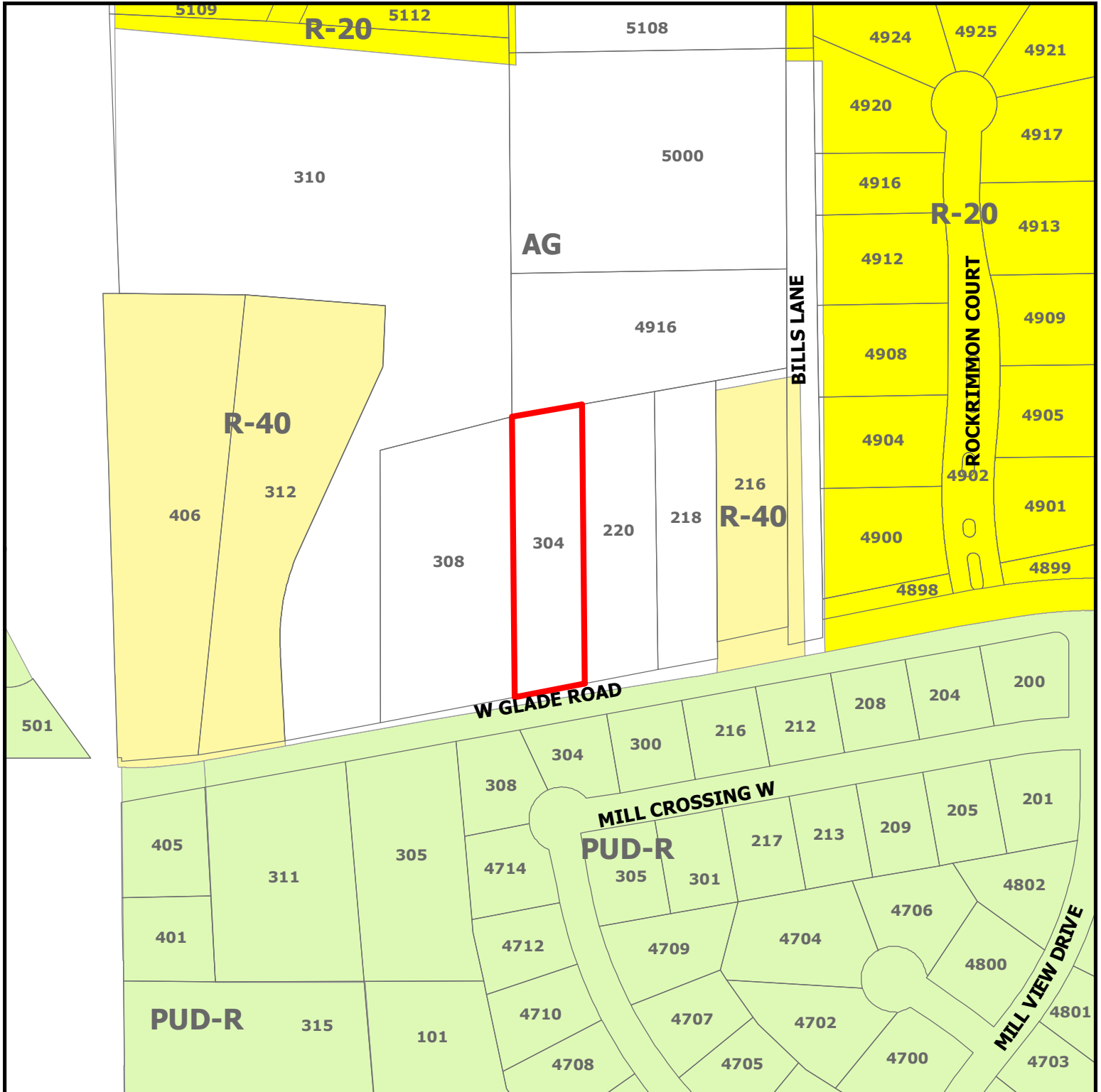
PC20-004
304 W Glade Rd

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 Subject Property



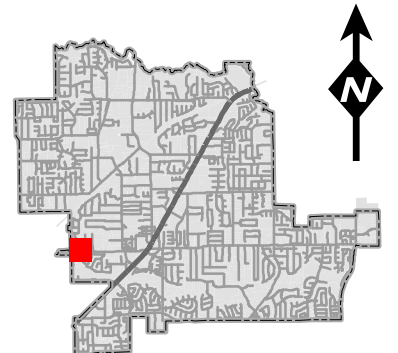
Zoning Map



PC20-004
304 W Glade Rd

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 Subject Property



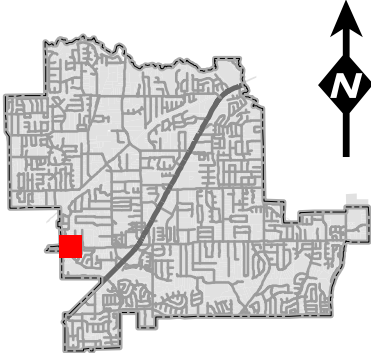
Future Land Use Map



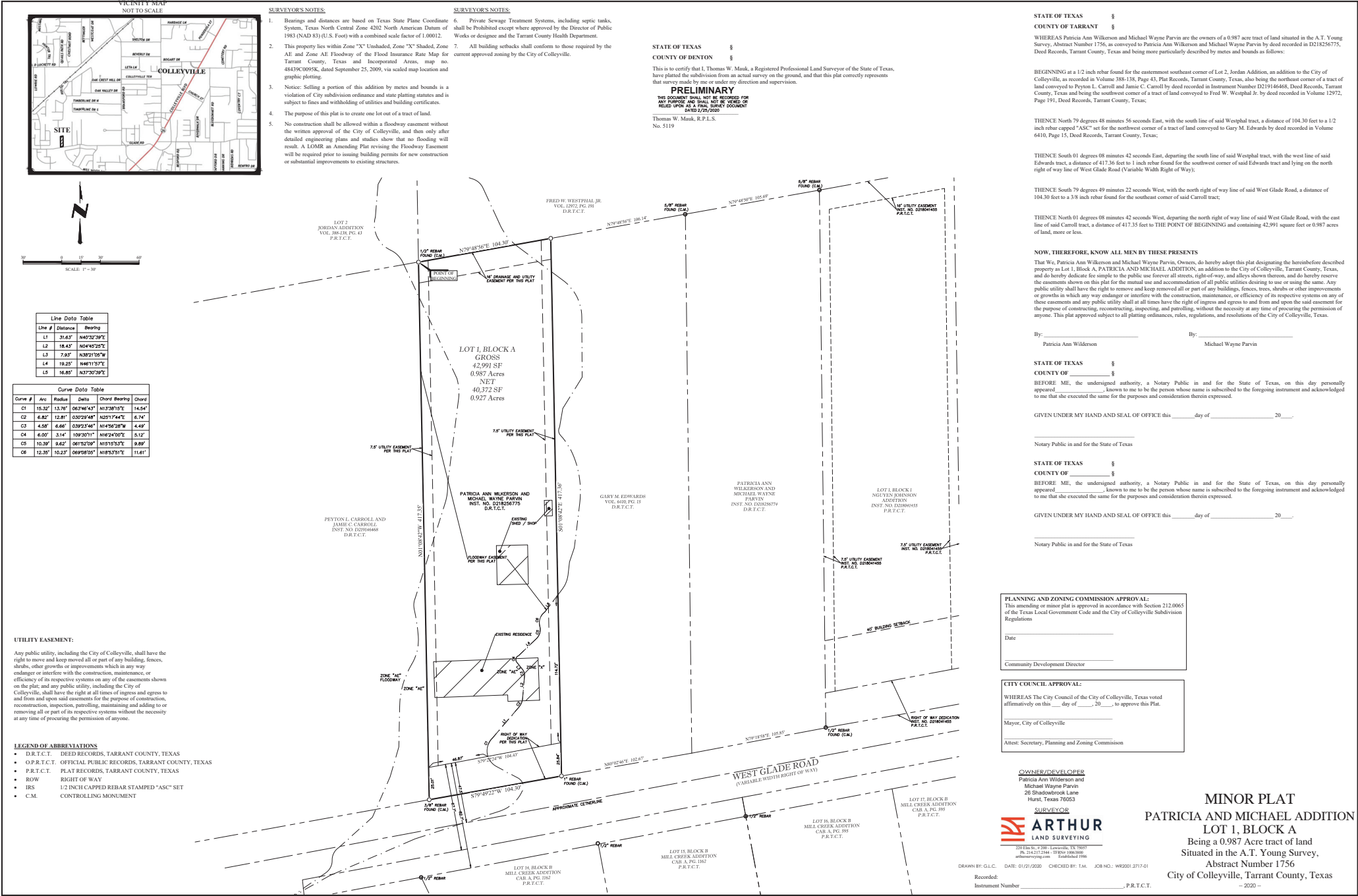
PC20-004
304 W Glade Rd

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-  Subject Property
-  Residential
-  Open Space; Parks



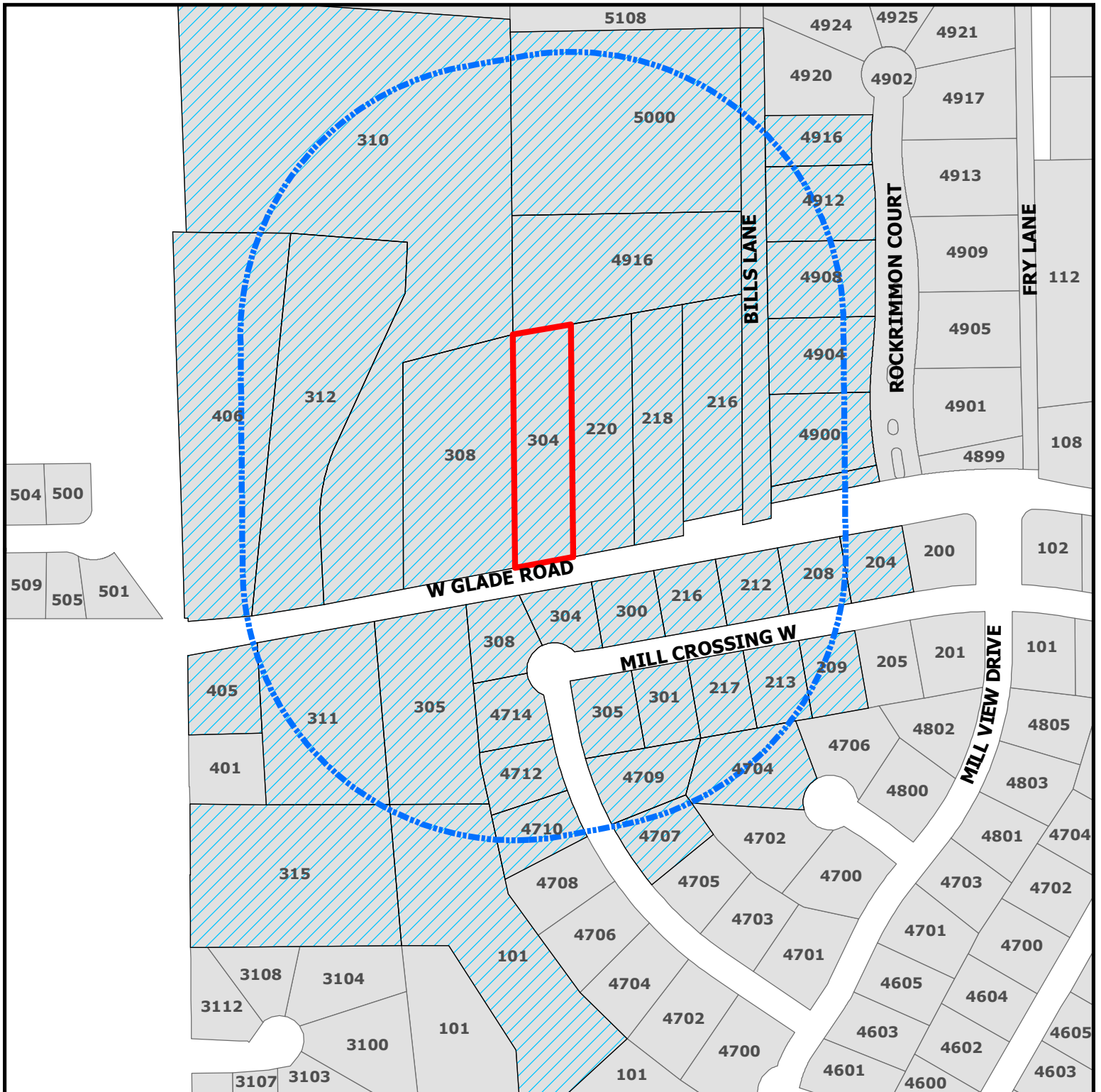
Plat Exhibit



MINOR PLAT
PATRICIA AND MICHAEL ADDITION
LOT 1, BLOCK A
Being a 0.987 Acre tract of land
Situated in the A.T. Young Survey,
Abstract Number 1756
City of Colleyville, Tarrant County, Texas

– 2020 –

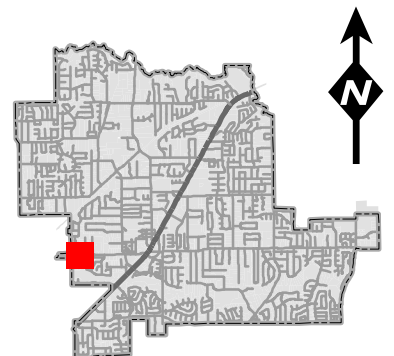
Notification Map



PC20-004
304 W Glade Rd

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-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	101 MILL WOOD DR
XIONG, HENRY	5000 BILLS LN	COLLEYVILLE, TX	76034	5000 BILLS LN
EUBANK, RUSSELL	311 W GLADE RD	COLLEYVILLE, TX	76034	405 W GLADE RD
REED, AARON J	216 MILL CROSSING W	COLLEYVILLE, TX	76034	216 MILL CROSSING W
BRYSON, TONY	4904 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4904 ROCKRIMMON CT
				315 W GLADE RD
BORDOVSKY, JARED	300 MILL XING W	COLLEYVILLE, TX	76034	300 MILL CROSSING W
COCKERHAM, JOHN T	301 MILL XING W	COLLEYVILLE, TX	76034	301 MILL CROSSING W
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4916 ROCKRIMMON CT
EUBANK, RUSSELL	311 W GLADE RD	COLLEYVILLE, TX	76034	311 W GLADE RD
ZAFAR, KHALID	PO BOX 1171	COLLEYVILLE, TX	76034	406 W GLADE RD
TORRI, LARRY	213 MILL CROSSING W	COLLEYVILLE, TX	76034	213 MILL CROSSING W
ROCKRIMMON HOMEOWNERS ASSOC	110 W GLADE RD	COLLEYVILLE, TX	76034	4898 ROCKRIMMON CT
PROENZA, X WILLIAM	204 MILL CROSSING W	COLLEYVILLE, TX	76034	204 MILL CROSSING W
UNDERWOOD, MAX B	4712 MILL XING W	COLLEYVILLE, TX	76034	4712 MILL CROSSING W
KARELS, JERRY D	4709 MILL CROSSING W	COLLEYVILLE, TX	76034	4709 MILL CROSSING W
EDWARDS, GARY M	220 W GLADE RD	COLLEYVILLE, TX	76034	220 W GLADE RD
MILLER, BETH	4912 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4912 ROCKRIMMON CT
WESTPHAL, FRED W	PO BOX 53	COLLEYVILLE, TX	76034	4916 BILLS LN
CARROLL, PEYTON	308 W GLADE RD	COLLEYVILLE, TX	76034	308 W GLADE RD
WALSH, BRIAN J	4710 MILL CROSSING W	COLLEYVILLE, TX	76034	4710 MILL CROSSING W
RUSSELL E LENZ AND MARY E LENZ	212 MILL CROSSING W	COLLEYVILLE, TX	76034	212 MILL CROSSING W
RAWLS, JENNIFER L	209 MILL XING W	COLLEYVILLE, TX	76034	209 MILL CROSSING W
WILKERSON, PATRICIA	26 SHADOWBROOK LN	HURST, TX	76053	304 W GLADE RD
WILKERSON, PATRICIA	26 SHADOWBROOK LN	HURST, TX	76053	218 W GLADE RD
ALLISON, L STEWART	305 MILL XING W	COLLEYVILLE, TX	76034	305 MILL CROSSING W
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	305 W GLADE RD
HARRIS, BRIAN P	208 MILL CROSSING W	COLLEYVILLE, TX	76034	208 MILL CROSSING W
MISHRA, CHANDER	217 MILL XING W	COLLEYVILLE, TX	76034	217 MILL CROSSING W
PARIKH, MAULIK	4900 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4900 ROCKRIMMON CT
LI, HAOCHUAN	4908 ROCKRIMMON CT	COLLEYVILLE, TX	76034	4908 ROCKRIMMON CT
WESTPHAL, FRED WILLIAM	PO BOX 53	COLLEYVILLE, TX	76034	4928 BILLS LN
MORRIS, JEFFREY D	1122 SMITH RD	ROCKWALL, TX	75032	310 GLADE RD
				216 W GLADE RD
ALVIS, GREGORY W	4714 MILL XING W	COLLEYVILLE, TX	76034	4714 MILL CROSSING W
HOOPER, RANDALL	4707 MILL XING W	COLLEYVILLE, TX	76034	4707 MILL CROSSING W
WILSON, SUSAN	304 MILL CROSSING W	COLLEYVILLE, TX	76034	304 MILL CROSSING W
ZACHERY, HARVEY	4704 MILL VIEW CT	COLLEYVILLE, TX	76034	4704 MILL VIEW CT
ERBEN, HENRY R	312 W GLADE RD	COLLEYVILLE, TX	76034	312 W GLADE RD
STAATS, GARY	308 MILL XING W	COLLEYVILLE, TX	76034	308 MILL CROSSING W
BRAEMAR ADDITION	2909 CLAIREMONT LANE	COLLEYVILLE, TX	76034	COURTESY NOTICE
MILL CREEK ADDN-COLLEYVILLE	213 MILL CROSSING WEST	COLLEYVILLE, TX	76034	COURTESY NOTICE
ROCKRIMMON	4925 ROCKRIMMON	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
CEBALLOS, GRAYSON	220 ELM STREET, SUITE 200	LEWISVILLE, TX	75057	APPLICANT

Public hearing notices were mailed on March 6, 2020



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, March 23, 2020 at 7:00 p.m.

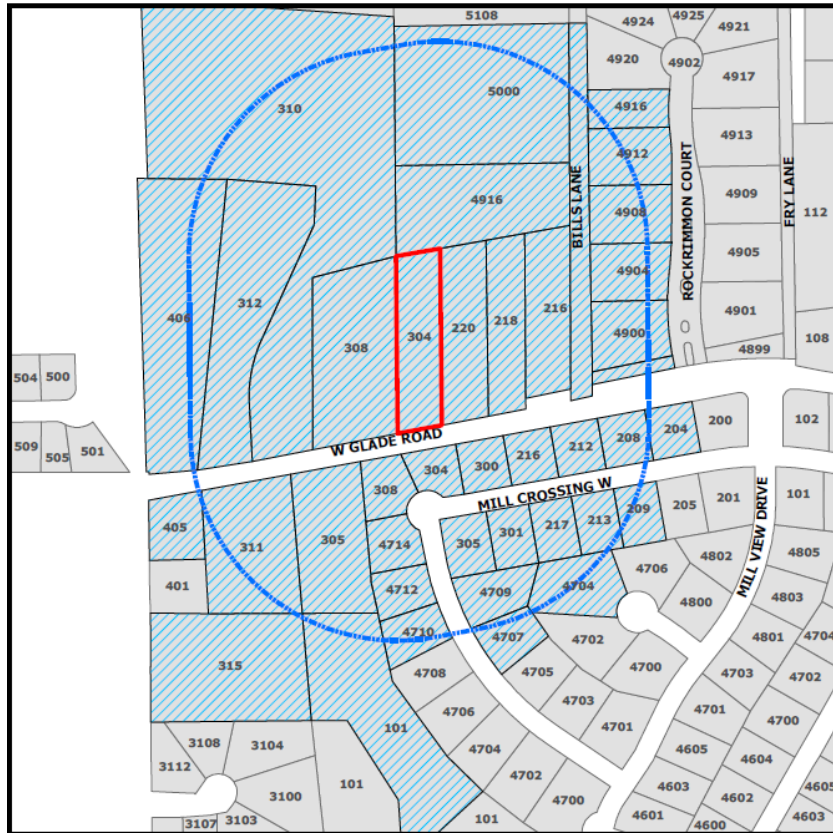
City Council Meetings: Tuesday, April 2, 2020 at 7:30 p.m.

3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request:	Consideration of a Minor Plat for Lot 1, Block A, of the Patricia and Michael Addition, being Tract 1A01C1, Abstract 1756, in the A T Young Survey. The Purpose is to plat the property into a single-family residential lot.
Zoning Case:	PC20-004
Applicant:	Grayson Ceballos
Owner:	Patricia Wilkerson and Michael Parvin
Location:	304 W. Glade Road
Property Description:	Tract 1A01C1, Abstract 1756, in the A T Young Survey
Present Zoning:	AG Agricultural District

NOTICE OF PUBLIC HEARING

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Action by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

RESOLUTION R-20-4511

**A RESOLUTION APPROVING A MINOR PLAT FOR LOT 1, BLOCK A, OF
THE PATRICIA AND MICHAEL ADDITION**

WHEREAS, the Planning and Zoning Commission recommended approval of the Minor Plat for Lot 1, Block A, of the Patricia and Michael Addition on May 11, 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Minor Plat for Lot 1, Block A, of the Patricia and Michael Addition on approximately 1.0 acres, attached as Exhibit "A" - Plat Exhibit, is hereby approved with the following plat waiver:

1. For the lot width to be approximately 104 feet.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS ON THIS THE 16TH DAY OF JUNE 2020.

Mayor Richard Newton _____
Place 1, Tammy Nakamura _____
Place 3, Kathy Wheat _____
Place 4, George Dodson _____

Mayor Pro Tem Bobby Lindamood _____
Place 5, Chuck Kelley _____
Place 6, Callie Rigney _____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 9a

Agenda Date 6/16/2020

Number Resolution R-20-4499

Type Resolution

Department Finance

Title

A resolution designating a person to fulfill the duties imposed by Tax Code Chapter 26

Strategic Plan

2.1 Provide responsive, efficient city services

Explanation

Reading and Public Hearing

In regular session, the 86th Texas Legislature amended Tax Code § 26.04 which added language requiring each governing body of each local taxing unit to designate an officer or employee to perform certain functions in connection with the tax rate adoption process each year.

The proposed resolution will appoint the City's Finance Director Kyle Lester, as the City's official authorized to perform all tasks as required of the designee per Tax Code Chapter 26 for the calculation and adoption of a tax rate for FY20-21. The resolution will also authorize Director Lester to designate one or more persons to assist with those duties, subject to approval of the City Manager.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Resolution R-20-4499

RESOLUTION R-20-4499

**A RESOLUTION OF THE CITY OF COLLEYVILLE
DESIGNATING A PERSON TO FULFILL DUTIES IMPOSED
BY TAX CODE CHAPTER 26; AND PROVIDING FOR AN
EFFECTIVE DATE**

WHEREAS, the governing body of each local taxing unit is required under Chapter 26 of the Texas Tax Code to designate an officer or employee to perform certain functions in connection with the tax rate adoption process each year; and

WHEREAS, the City Council desires to designate the Director of Finance as the City's official vested with the authority under Chapter 26 of the Texas Tax Code to administer the duties required therein.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1 THAT Kyle Lester, Director of Finance, is hereby designated as the City's official authorized to perform all such tasks as required of such a designee in Tax Code Chapter 26 for the calculation and adoption of a tax rate for FY20-21. The Director of Finance is further authorized to designate one or more persons as may be reasonably necessary to assist in the performance of the foregoing duties, subject to approval by the City Manager.

Sec. 2 THAT this resolution shall be effective immediately upon approval.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 16TH DAY OF JUNE 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 11

Agenda Date 6/16/2020

Type Report

Department City Secretary

Title

January 13, 2020 Planning and Zoning Minutes
January 27, 2020 Planning and Zoning Worksession Minutes
February 10, 2020 Planning and Zoning Minutes
February 24, 2020 Planning and Zoning Worksession Minutes
February 24, 2020 Planning and Zoning Minutes
February 10, 2020 Library Board Minutes

Attachments

1. January 13, 2020 P&Z Minutes
2. January 27, 2020 P&Z Worksession Minutes
3. February 10, 2020 P&Z Minutes
4. February 24, 2020 P&Z Worksession Minutes
5. February 24, 2020 P&Z Minutes
6. February 10 2020 Library Board Minutes



City of Colleyville Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, January 13, 2020

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission meeting was called to order by Vice Chair Moore on January 13, 2020, at 7:09 p.m.

Roll Call

Present: Ryan Moore, Sayeda Syed, Kimberly Holt, Matt Koch, Claudia Bevill, and George Bond

Absent: Susan Mathisen

Staff Present: Ben Bryner, Jacquelyn Reyff, Araceli Botello, Rob McKeown, and Eddie Tangadunrat

1. CITIZEN COMMENTS/PRESENTATION REGARDING ITEMS NOT ON THE AGENDA

There were no citizens wishing to speak.

2. APPROVAL OF MINUTES

March 25, 2019 Minutes (Worksession)
March 25, 2019 Minutes (Regular Meeting)
April 8, 2019 Minutes (Regular Meeting)
April 22, 2019 Minutes (Worksession)

Commissioner Holt made a motion to approve the March 25, 2019 worksession minutes, the March 25, 2019 regular meeting minutes, the April 8, 2019 regular meeting minutes, and the April 22, 2019 worksession minutes. Commissioner Bevill seconded the motion.

The motion to approve carried with the following vote:

Aye: 6 – Moore, Syed, Holt, Koch, Bevill, Bond

Nay: 0

3. PUBLIC HEARING AGENDA ITEMS

- 3a** Consideration of a request for a Replat for Lot 1, Block 1, Bristol Estate, being a replat of a portion of Block 2, of the Pleasant Oaks Estates Addition, located at 501 Beverly Drive, Case PC19-017

Jacquelyn Reyff presented the item and briefed the Commission.

Applicants Dave and Gracie Bristol, 501 Beverly Drive, briefed the Commission.

The public hearing was opened at 7:15 p.m. There were no citizens present wishing to speak and the public hearing was closed at 7:15 p.m.

Commissioner Koch made a motion to approve Case PC19-017. Commissioner Bevill seconded the motion.

The motion to approve Case PC19-017 carried with the following vote:

Aye: 6 – Moore, Syed, Holt, Koch, Bevill, Bond

Nay: 0

- 3b** Consideration of a request for a Final Plat for Lots 1-34 and Lots OS1–OS-10, Block 1, Oak Alley Estates, being Lots 1R1 and 1R2, Block1, Bear Creek Plantation, located at 1312 John McCain Road and 7309 Holly Lane North, Case PC19-021

Jacquelyn Reyff presented the item and briefed the Commission.

The public hearing was opened at 7:19 p.m. There were no citizens present wishing to speak and the public hearing was closed at 7:19 p.m.

Commissioner Bevill made a motion to approve Case PC19-021. Commissioner Holt seconded the motion.

The motion to approve carried with the following vote:

Aye: 6 – Moore, Syed, Holt, Koch, Bevill, Bond

Nay: 0

- 3c** Consideration of a request for a Special Use Permit for an Accessory Dwelling on Lot 1, Block 1, Schiller Addition, located at 2001 Hall Johnson Road, Case ZC19-022

Jacquelyn Reyff presented the item and briefed the Commission.

Owner Adam Schiller, 2001 Hall-Johnson Road, briefed the Commission.

Nancy Scott, builder, 217 Fountainview Drive, Euless, briefed and answered questions of the Commission.

The public hearing was opened at 7:26 p.m. With no citizens present wishing to speak, the public hearing was closed at 7:27 p.m.

There was general discussion regarding a private driveway and the history of the property.

Commissioner Bevill made a motion to approve Case ZC19-022. Commissioner Holt seconded the motion.

The motion to approve carried with the following vote:

Aye: 6 – Moore, Syed, Holt, Koch, Bevill, Bond
Nay: 0

3d Consideration of a request for a Special Use Permit for an Accessory Building to exceed the 4% lot coverage allowance and for an Accessory Dwelling on Lot 1, Block 1, G&R Addition, located at 2313 Hall Johnson Road, Case ZC19-023, APPLICANT HAS REQUESTED TO TABLE THIS ITEM TO THE FEBRUARY 10, 2020 PLANNING AND ZONING COMMISSION MEETING

Commissioner Holt made a motion to table Case ZC19-023 to the February 10, 2020 meeting. Commissioner Bond seconded the motion.

The motion to table carried with the following vote:

Aye: 6 – Moore, Syed, Holt, Koch, Bevill, Bond
Nay: 0

3e Consideration of a request to amend the PUD-C Planned Unit Development – Commercial district for the Heritage Farms addition, being Lots 1-3, Block A, Heritage Farms, located at 913 Cheek Sparger Road, 3808 Wayne Drive, and 3900 Bedford Court, Case ZC19-009

Jacquelyn Reyff presented the item and briefed the Commission, noting the differences to the previously approved plan.

Barry Hudson, Senior Planner with Dunaway Associates, 500 Bailey, Suite 400,

Fort Worth, briefed the Commission.

Don Stevens, 39 Tethervine Place, The Woodlands, Chief Financial Officer and Interim CEO of Methodist Retirement Communities, briefed the Commission.

Rocky Berg, Three Architecture, 4040 North Central Expressway, Suite 200, Dallas, briefed the Commission.

There was general discussion regarding the accessibility of the independent living buildings.

Jeff Davis, Dunaway Associates, 500 Bailey, Suite 400, Fort Worth, briefed the Commission.

There was discussion regarding the differences between an assisted living home and an apartment complex.

The public hearing was opened at 8:21 p.m.

Jill Alvarez, 3705 Woodmont Court, Bedford, spoke in support of the case; however, Ms. Alvarez stated she had a concern regarding drainage.

Tom Buckelew, 3709 Woodmont Court, Bedford, spoke in opposition to the case. Mr. Buckelew spoke regarding concerns of drainage and the negative impact the development will have on Bedford residents.

Jason Finch, 3721 Woodmont Court, Bedford, spoke in opposition to the case. Mr. Finch spoke regarding setbacks, drainage, and the impact the development will have on his lifestyle and property value.

Greg Smith, 1902 Summit Ridge Drive, Euless, representing Covenant Christian Academy, 901 Cheek-Sparger Road, spoke in support of the case.

Raul Garrison, 909 Brestol Court, Bedford, spoke in opposition to the case. Mr. Garrison questioned if there would be a fence built around the development, and spoke regarding concerns of the negative impact to his property value, children living in the area, and traffic.

Roy Harrison, 900 Brestol Court East, Bedford, spoke in opposition to the case. Mr. Harrison spoke regarding concerns of traffic, and the negative impact on Bedford residents.

Joanne Luele, 908 Brestol Court East, Bedford, spoke in opposition to the case. Ms. Luele spoke regarding concerns of drainage, parking, loss of trees, and the

negative impact to wildlife and property taxes.

Steve Slayton, 1125 Michael Sean, Bedford, spoke in opposition to the case. Mr. Slayton spoke regarding concerns of safety and drainage.

Jocelyne Buckelew, 3709 Woodmont Court, Bedford, spoke in opposition to the case. Mrs. Buckelew spoke regarding concerns of noise and construction.

Tara Finch, 3721 Woodmont Court, Bedford, did not wish to speak, but wished to have her opposition recorded.

David and Rebecca Brindley, 3724 Woodmont Court, Bedford, did not wish to speak, but wished to have their opposition recorded.

The public hearing was closed at 8:54 p.m.

Mr. Hudson spoke to the concerns addressed by the speakers regarding the senior living facility, traffic, wildlife, screening, security, phasing of the project, and drainage.

Mr. Berg responded to concerns regarding the security of the senior living facility and setbacks.

Mr. Davis responded to drainage concerns.

There was general discussion regarding roadways, the time needed to complete the project, and fencing, and extensive discussion regarding drainage.

Commissioner Koch made a motion to table Case ZC19-009. Commissioner Syed seconded the motion.

The motion to table carried with the following vote:

Aye: 6 – Moore, Syed, Holt, Koch, Bevill, Bond

Nay: 0

3f Consideration of amendments to Chapter 3, Section 3.24.B – Schedule Of Permitted Principal Uses and Section 3.27 Accessory Buildings and Residential Carport Regulations of the Land Development Code

Ben Bryner presented the proposed amendments and briefed the Commission.

The public hearing was opened at 10:02 p.m. With no citizens present wishing to speak, the public hearing was closed at 10:02 p.m.

There was general discussion regarding the proposed changes.

Commissioner Bevill made a motion to approve the proposed changes with a modification that an accessory building can be occupied up to 30 days without requiring approval of a Special Use Permit. Commissioner Holt seconded the motion.

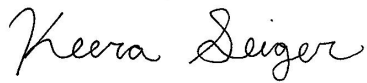
The motion to approve carried with the following vote:

**Aye: 6 – Moore, Syed, Holt, Koch, Bevill, Bond
Nay: 0**

4. ADJOURNMENT

The meeting adjourned at 10:10 p.m.

The minutes were written and prepared by:



Keera Seiger

Assistant to the City Secretary

The meeting minutes were approved on June 8, 2020 by a vote of 4-0.



City of Colleyville Planning and Zoning Commission Worksession Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, January 27, 2020

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission worksession was called to order by Chair Mathisen on January 27, 2020, at 6:15 p.m.

Roll Call

Present: Ryan Moore, Syeda Syed, Kimberly Holt, Susan Mathisen, and George Bond

Absent: Matt Koch and Claudia Bevill

Staff Present: Ben Bryner, Jacquelyn Reyff, Robert McKeown, Eddie Tangadunrat, Araceli Botello

1. REGULAR AGENDA ITEMS

- 1a** Presentation and discussion of a request for a Preliminary/Final Plat for Lots 111, Block A, Lots 113, Block B, and Lots 13, Block X, of the Preston Manor Addition, being Tracts 6A1, 6A2, 6A2A, 6A2B1, Abstract 1487, in the O C Sturm Survey, and Tracts 1B, 1B1, 1B2A, Abstract 1176, in the J J Newton Survey, located at 401 Shelton Drive, Case PC20001

Jackie Reyff presented the case and briefed the Commission.

Applicant Osama Nashed and the engineer for the project were present to answer questions of the Commission.

There was general discussion regarding the development, entrances, the railroad, and the price point of homes in the proposed development.

- 1b** Presentation and discussion of a zoning change request from the AG Agricultural district to the CC1 Village Retail district on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC20001

Jackie Reyff presented the case and briefed the Commission.

- 1c** Presentation and discussion of a request for a Special Use Permit for Cemeteries or Mausoleums on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC20 002

Jackie Reyff presented the case and briefed the Commission.

Applicant Robert Reeves was present to brief and answer questions of the Commission. Mr. Reeves spoke regarding the conditions of the SUP.

- 1d** Presentation and discussion of a request for a Special Use Permit for an Accessory Building to exceed the 4% lot coverage allowance and for an Accessory Dwelling on Lot 1, Block 1, G&R Addition, located at 2313 Hall Johnson Road, Case ZC19023, TABLED FROM THE JANUARY 13, 2020 PLANNING AND ZONING COMMISSION

Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding the use of the accessory building, regulations for materials and building structures for residential properties, and the history of the property.

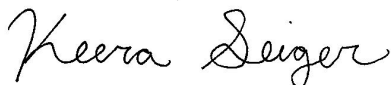
- 1e** Discussion of future Planning and Zoning Commission Meeting Dates

Ben Bryner briefed the Commission. There was general discussion regarding future meeting dates and attendance regulations.

2. ADJOURNMENT

The meeting adjourned at 6:56 p.m.

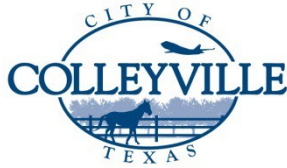
The minutes were written and prepared by:



Keera Seiger

Assistant to the City Secretary

The meeting minutes were approved on June 8, 2020 by a vote of 4-0.



City of Colleyville Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, February 10, 2020

City Council Chambers

EXECUTIVE SESSION – In accordance with Texas Government Code Chapter 551, Subchapter D, Section 551.071 – Legal – Consultation with attorney on legal issues raised by public hearing or action items on the agenda

Executive Session was called to order by Vice Chair Moore at 6:54 p.m. The meeting was closed at 7:01 p.m.

7:00 P.M. - REGULAR MEETING CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission meeting was called to order by Vice Chair Moore on February 10, 2019, at 7:09 p.m.

Roll Call

Present: Ryan Moore, Sayeda Syed, Matt Koch, Claudia Bevill, and George Bond

Absent: Susan Mathisen and Kimberly Holt

Staff Present: Ben Bryner, Jacquelyn Reyff, Araceli Botello, Rob McKeown, Whitt Wyatt, and Araceli Botello

1. CITIZEN COMMENTS / PRESENTATION REGARDING ITEMS NOT ON THE AGENDA

There were no citizens wishing to speak.

2. APPROVAL OF MINUTES

May 13, 2019 Minutes (Regular Meeting)
May 28, 2019 Minutes (Worksession)
June 10, 2019 Minutes (Regular Meeting)
July 8, 2019 Minutes (Regular Meeting)
July 22, 2019 Minutes (Worksession)

Commissioner Bevill made a motion to approve the May 13, 2019 regular meeting minutes, the May 28, 2019 worksession minutes, the

June 10, 2019 regular meeting minutes, the July 8, 2019 regular meeting minutes, and the July 22, 2019 worksession minutes. Commissioner Koch seconded the motion.

The motion to approve carried with the following vote:

Aye: 5 – Moore, Syed, Koch, Bevill, Bond

Nay: 0

3. PUBLIC HEARING AGENDA ITEMS

3a Consideration of a request for a Preliminary/Final Plat for Lots 111, Block A, Lots 113, Block B, and Lots 13, Block X, of the Preston Manor Addition, being Tracts 6A1, 6A2, 6A2A, 6A2B1, Abstract 1487, in the O C Sturm Survey, and Tracts 1B, 1B1, 1B2A, Abstract 1176, in the J J Newton Survey, located at 401 Shelton Drive, Case PC20-001

Jacquelyn Reyff presented the item and briefed the Commission.

Applicant Osama Nashed, 5000 Thompson Terrace, briefed and answered questions of the Commission.

The public hearing was opened at 7:34 p.m.

Mary Utley, 5704 Oak Top Drive, spoke in opposition to the case. Mrs. Utley spoke regarding concerns for increased traffic in an already congested area and further destruction of wildlife habitation.

Larry and Kim Cowan, 5904 Bransford Road, did not wish to speak, but wished to express their opposition to the case.

George Whitman, 405 Shelton Drive, spoke in opposition to the case. Mr. Whitman spoke regarding concerns of increased traffic and the impact to the neighborhood.

The public hearing was closed at 7:43 p.m.

There was discussion regarding an emergency access gate, street regulations, the development, trees, drainage, and the documentation submitted to the Commission, and the items needing to be addressed by the applicant.

Commissioner Koch made a motion to table Case PC20-001. Commissioner Bond seconded the motion.

The motion to table Case PC20-001 carried with the following vote:

Aye: 5 – Moore, Syed, Koch, Bevill, Bond

Nay: 0

3b Consideration of a zoning change request from the AG Agricultural district to the CC1 Village Retail district on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC20-001

3c Consideration of a request for a Special Use Permit for Cemeteries or Mausoleums on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC20-002

Jacquelyn Reyff presented items 3b and 3c together, as the cases are related, and briefed the Commission.

Applicant Robert Reeves, 900 Jackson Street, Suite 160, Dallas, representing Bluebonnet Hills, briefed the Commission.

The public hearing was opened at 8:28 p.m.

Cary P. Grossi, 1029 S. Greenville Avenue, Richardson, representing Bluebonnet Hills, spoke in support of the case.

Neal Bondy, 1808 Arrington Green, spoke in support of the case.

Ricky Texada, 1801 Arrington Green, spoke regarding drainage issues, the proposed driveway, cleaning out the natural swell, and the lack of trees and privacy.

Mindy Russell, 1805 Camden Green, did not wish to speak, but wished to express opposition to the case. Ms. Russell noted on her speaker card her concerns for drainage and landscape.

Jonathan Cheatham, 1716 Gatehouse Court, representing Stone Crest Homeowner's Association, spoke in opposition to the case. Mr. Cheatham spoke of concerns regarding needing specification of the above ground crypts and mausoleums and what can be done to shield them from view.

Lynda Wilbur, 1705 Gatehouse Court, representing Stone Crest, spoke in opposition to the case. Mrs. Wilbur spoke regarding concerns for above ground visible mausoleums and crypts, and the negative effect on property values.

Stephanie Cheatham, 1716 Gatehouse Court, representing Stone Crest Estates, spoke in opposition to the case. Mrs. Cheatham spoke regarding concern for above ground crypts.

Colin Pair, 100 Grosvenor Lane, representing Broughton Homeowner's Association, did not wish to speak, but wished to express support for the case.

The public hearing was closed at 8:45 p.m.

Mr. Reeves addressed concerns regarding landscaping, crypts, swells, and mausoleums.

Mr. Grossi spoke regarding mausoleums and crypts, needs of the consumers, and the concerns of the neighbors regarding the property.

There was general discussion regarding additional language to be added to the motion.

Commissioner Koch made a motion to approve Cases ZC20-001 and ZC20-002, with the condition that no private mausoleum or crypt be built closer than 100 feet to the property line. Commissioner Bond seconded the motion.

The motion to approve carried with the following vote:

Aye: 5 – Moore, Syed, Koch, Bevill, Bond

Nay: 0

3d Consideration of a request for a Special Use Permit for an Accessory Building to exceed the 4% lot coverage allowance and for an Accessory Dwelling on Lot 1, Block 1, G&R Addition, located at 2313 Hall Johnson Road, Case ZC19-023, TABLED FROM THE JANUARY 13, 2020 PLANNING AND ZONING COMMISSION

Commissioner Bevill made a motion to remove Case ZC19-023 from the table. Commissioner Koch seconded the motion

The motion to remove Case ZC19-023 from the table carried with the following vote:

Aye: 5 – Moore, Syed, Koch, Bevill, Bond

Nay: 0

Ben Bryner presented the case and briefed the Commission.

Applicant Randy Primrose, 5506 Sycamore Drive, briefed the Commission. Mr. Primrose explained the request and the purpose for the accessory building, as well as provided pictures of the accessory building.

The public hearing was opened at 9:34 p.m.

Andrew Phelan, 2307 Ballantrae Drive, spoke in opposition to the case. Mr. Phelan spoke of concerns regarding the possibility of multiple regulations being broken, specifically the height of the building.

Colt Cantrell, P.O. Box 1140, did not wish to speak, but wished to express support for the case.

Roger Isbell, 5701 Sycamore Drive, spoke in support of the case.

John Jay, 2309 Hall Johnson, spoke in opposition the case. Mr. Jay spoke regarding concerns of the building being larger than what the building plans presented, the negative impact on his property value, and the City not taking action when Mr. Jay notified the building inspectors of the building being oversized.

Anthony Roland, 2309 Ballantrae Drive, did not wish to speak, but wished to express opposition to the case.

The public hearing was closed at 9:46 p.m.

Mr. Primrose addressed concerns regarding the building not meeting residential code and deviating from plans.

The applicant's father-in-law, Gary Reeder, 4603 Meandering Way, addressed the concern of the building negatively impacting neighboring property values.

The public hearing was reopened at 9:54 p.m.

Mr. Jay spoke regarding the applicant telling him the building was larger than what the applicant thought it would be.

The public hearing was closed at 9:55 p.m.

There was general discussion regarding the history of the case and the options the Commission has moving forward.

Commissioner Bond made a motion to approve Case ZC19-023. Commissioner Koch seconded the motion.

The motion to approve failed with the following vote:

Aye: 3 – Moore, Koch, Bond

Nay: 2 – Syed, Bevill

- 3e** Consideration of a zoning change request from the PUDC Planned Unit Development – Commercial district to the PUDC Planned Unit Development – Commercial district for the Heritage Farms addition, being Lots 13, Block A, Heritage Farms, located at 913 Cheek Sparger Road, 3808 Wayne Drive, and 3900 Bedford Court, Case ZC19-009, TABLED FROM THE JANUARY 13, 2020 PLANNING AND ZONING COMMISSION

Commissioner Koch made a motion to remove Case ZC19-009 from the table. Commissioner Bevill seconded the motion.

The motion to remove Case ZC19-009 from the table was approved with the following vote:

Aye: 5- Moore, Syed, Koch, Bevill, Bond

Nay: 0

Jacquelyn Reyff presented the item and briefed the Commission, noting the differences to the previously approved plan.

Barry Hudson, Senior Planner with Dunaway Associates, 500 Bailey, Suite 400, Fort Worth, briefed the Commission.

Don Stevens, 39 Tethervine Place, The Woodlands, Chief Financial Officer and Interim CEO of Methodist Retirement Communities, briefed the Commission.

Rocky Berg, Three Architecture, 4040 North Central Expressway, Suite 200, Dallas, briefed the Commission.

There was general discussion regarding the accessibility of the independent living buildings.

Jeff Davis, Dunaway Associates, 500 Bailey, Suite 400, Fort Worth, briefed the Commission.

There was discussion regarding the differences between an assisted living home and an apartment complex.

The public hearing was opened at 10:29 p.m.

Tom Buckelew, 3709 Woodmont Court, spoke in opposition to the case. Mr. Buckelew spoke regarding concerns of not being contacted by the applicant to address his concerns, overcrowding, drainage, lack of details, elevation, and traffic congestion.

Jocelyne Buckelew, 3709 Woodmont Court, did not wish to speak, but expressed opposition to the case.

Robert Beall, 5300 Miramar Lane, as a representative of the ownership group and resident of Colleyville, spoke in support of the case. Mr. Beall spoke regarding the need for this type of development in Colleyville and the benefits of the project such as low density and more parking spaces.

The public hearing was closed at 10:51 p.m.

Mr. Stevens spoke regarding Vice Chair Moore's concerns over the roundabout, the financial model as a non-profit organization, and the payment-in-lieu-of-taxes (PILOT).

Commissioner Bond made a motion to approve Case ZC19-009. Commissioner Syed seconded the motion.

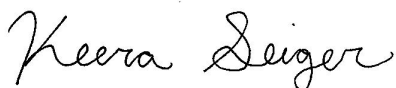
The motion to approve carried with the following vote:

Aye: 4 – Moore, Koch, Bevill, Bond
Nay: 1 - Syed

4. ADJOURNMENT

The meeting adjourned at 11:10 p.m.

The minutes were written and prepared by:



Keera Seiger

Assistant to the City Secretary

The meeting minutes were approved on June 8, 2020 by a vote of 4-0.



City of Colleyville Planning and Zoning Commission Worksession Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, February 24, 2020

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission worksession was called to order by Vice Chair Moore on February 24, 2020, at 6:15 p.m.

Roll Call

Present: Ryan Moore, Syeda Syed, Kimberly Holt, Claudia Bevill, and George Bond

Absent: Matt Koch and Susan Mathisen

Staff Present: Ben Bryner, Jacquelyn Reyff, Robert McKeown, Eddie Tangadunrat, Araceli Botello

1. REGULAR AGENDA ITEMS

Jackie Reyff stated the first six worksession items are paired, as items 1 and 2 are together, 3 and 4 are together, and 5 and 6 are together and will be presented as such.

WS-1 Presentation and discussion of a zoning change request from the R-40 Single Family Residential district and AG Agricultural district to the RE Single Family 'Estate' Residential district on Lot 2, Block 1, of the Newgren Addition and Tract 4, Abstract 295, in the William E Crooks Survey, located at 108 and 7204 John McCain Road, Case ZC20-003

WS-2 Presentation and discussion of a Replat for Lots 2R and 3, Block 1, of the Newgren Addition, being Lot 2, Block 1, of the Newgren Addition and Tract 4, Abstract 295, in the William E Crooks Survey, located at 108 and 7204 John McCain Road, Case PC20-002

Jackie Reyff presented both cases and briefed the Commission.

WS-3 Presentation and discussion of a zoning change request from AG Agricultural district to the R-40 Single Family Residential district on

Tract 1A01B1, Abstract 1756, in the A T Young Survey, located at 218 W Glade Road, Case ZC20-004

- WS-4** Presentation and discussion of a Minor Plat for Lot 1, Block A, of the Parvin Wilkerson Addition, being Tract 1A01B1, Abstract 1756, in the A T Young Survey, located at 218 W Glade Road, Case PC20-003

Jackie Reyff presented both cases and briefed the Commission. Ben Bryner presented the history of the cases.

- WS-5** Presentation and discussion of a zoning change request from the AG Agricultural district to the R-40 Single Family Residential district on Tract 1A01C1, Abstract 1756, in the A T Young Survey, located at 304 W Glade Road, Case ZC20-005

- WS-6** Presentation and discussion of a Minor Plat for Lot 1, Block A, of the Patricia and Michael Addition, being Tract 1A01C1, Abstract 1756, in the A T Young Survey, located at 304 W Glade Road, Case PC20-004

Jackie Reyff presented both cases and briefed the Commission.

There was general discussion regarding the rezoning.

- WS-7** Presentation and discussion of a Special Use Permit for an Accessory Dwelling on Lot 7, Block 2, of the Westcoat Place Addition, located at 6009 Westcoat Drive, Case ZC20-006

Jackie Reyff presented the case and briefed the Commission. Ben Bryner provided the history of the case.

- WS-8** Presentation and discussion of amendments to Chapter 2 – Definitions and Chapter 3, Section 3.24.B – Schedule of Permitted Principal Uses & Section 3.24.C – Special Land Use Standards of the Land Development Code specific to Cannabidiol (CBD) Stores

Ben Bryner presented the amendments and briefed the Commission.

There was general discussion regarding state regulations of CBD Stores.

- WS-9** Presentation and discussion of amendments to Chapter 9, Section 9.21 –Sidewalks of the Land Development Code

Ben Bryner presented the amendments and briefed the Commission.

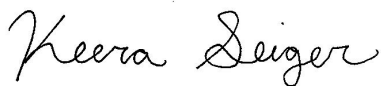
WS-10 Presentation and discussion of upcoming Planning and Zoning Commission meetings

There was general discussion regarding upcoming meetings.

2. ADJOURNMENT

The meeting adjourned at 6:45 p.m.

The minutes were written and prepared by:



Keera Seiger

Assistant to the City Secretary

The meeting minutes were approved on June 8, 2020 by a vote of 4-0.



City of Colleyville Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, February 24, 2020

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission was called to order by Vice Chair Moore on February 24, 2020, at 7:00 p.m.

Roll Call

Present: Ryan Moore, Syeda Syed, Kimberly Holt, Claudia Bevill, and George Bond

Absent: Matt Koch and Susan Mathisen

Staff Present: Ben Bryner, Jacquelyn Reyff, Robert McKeown, Eddie Tangadunrat, Araceli Botello

1. APPROVAL OF MINUTES

August 12, 2019

August 26, 2019

September 9, 2019

Commissioner Bevill made a motion to approve the August 12, 2019 regular meeting minutes, the August 26, 2019 worksession minutes, and the September 9, 2019 regular meeting minutes. Commissioner Holt seconded the motion.

The motion to approve carried with the following vote:

Aye: 5 – Moore, Syed, Holt, Bevill, Bond

Nay: 0

2. CITIZEN COMMENTS

There were no citizens wishing to speak.

3. PUBLIC HEARING AGENDA ITEMS

3a Consideration of a request for a Preliminary/Final Plat for Lots 1-11,

Block A, Lots 1-13, Block B, and Lots 1-3, Block X, of the Preston Manor Addition, being Tracts 6A1, 6A2, 6A2A, 6A2B1, Abstract 1487, in the O C Sturm Survey, and Tracts 1B, 1B1, 1B2A, Abstract 1176, in the J J Newton Survey, located at 401 Shelton Drive, Case PC20-001 TABLED FROM THE FEBRUARY 10, 2020 PLANNING AND ZONING COMMISSION MEETING

Commissioner Holt made a motion to remove Case PC20-001 from the table. Commissioner Bevill seconded the motion.

The motion to remove Case PC20-001 from the table was approved with the following vote:

**Aye: 5 - Moore, Syed, Holt, Bevill, Bond
Nay: 0**

Jackie Reyff presented the case and briefed the Commission. Mrs. Reyff noted the changes made since the previous meeting.

Osama Nasheed, applicant, Senior Associate, ANA Consultant, 5000 Thompson Terrace, representing the owner/developer, thanked the Commission for their accommodation and expressed his appreciation.

The public hearing was opened at 7:04 p.m. There was no one present wishing to speak, and the public hearing was closed at 7:04 p.m.

Vice Chair Moore commented on the addition of the turnaround, the entrance to the subdivision, green space, and sidewalks.

There was general discussion regarding the drainage agreement with the railroad, the price point of the homes in the subdivision, the builders, and concerns on the proximity of the railroad affecting property values.

Commissioner Bevill made a motion to approve Case PC20-001, contingent upon the drainage agreement from the railroad. Commissioner Bond seconded the motion.

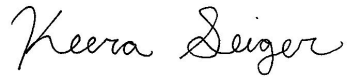
The motion to approve carried with the following vote:

**Aye: 5 – Moore, Syed, Holt, Bevill, Bond
Nay: 0**

2. ADJOURNMENT

The meeting adjourned at 7:14 p.m.

The minutes were written and prepared by:

A handwritten signature in cursive script that reads "Keera Seiger".

Keera Seiger

Assistant to the City Secretary

The meeting minutes were approved on June 8, 2020 by a vote of 4-0.



City of Colleyville

Colleyville Library Board

MINUTES

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, February 10, 2020
6:00 p.m.

Colleyville Public Library
110 Main Street

1. CALL TO ORDER

Chair Gary McPherson called the meeting of the Colleyville Library Board to order at 6:02 p.m.

Present Board members: Chair Gary McPherson, Molly Skinner, Pat Jones, Cecilia Sublette, Merry Graves, Joan Roberts; City Staff: Library Director Mary Rodne, Library Community Events Coordinator Kristi Isbell

Absent: Kay Newton, Lourdes McWithey

2. APPROVAL OF MINUTES

December 9, 2019

A motion was made by Molly Skinner and seconded by Merry Graves to approve the December 9, 2019 minutes. The motion was approved unanimously.

3. REGULAR AGENDA ITEMS

3a Review of Colleyville Library Fee Schedule

Director Rodne explained that City departments conduct an annual review of their respective fee schedules and provide to City Council information on any requested changes. Rodne distributed and explained the current Library fee schedule and a survey of area library copy and fax fees for comparison. Discussion ensued regarding automatic renewals, the pros and cons of fine-free policies, library cards for school district employees, and other fee philosophies. Rodne explained that Library staff and Board would be reviewing the fee schedule closer, in upcoming meetings, in order to update and make proposals for City Council consideration.

3b Discussion of Items for Future Agendas

The next regularly scheduled meeting was tentatively set for Monday, April 13, 2020.

4. REPORTS

4a Librarian's Report

A. Monthly Statistics:

Director Rodne provided an overview of the statistics for the months of December 2019 through January 2020.

B. Donations:

Rodne stated that the Library received \$600.00 December 2019 through January 2020. In December, the Library received \$100.00 from David and Pam Brandt; and, in January, the Library received \$500.00 from the Friends of the Colleyville Public Library in support of the December 2019 author luncheon.

C. Programs:

Rodne stated that programming began on January 20 and kicked off with a snow day themed story time in the Plaza. Rodne explained the “love notes” adorning the Library’s interior, in honor of Library Lovers Month, and how this mini-event is combined with the Library’s annual Materials Availability Survey. Rodne stated that the new 1000 Books Before Kindergarten program had 107 participants, thus far, with several having reached the 500 Books mark. Rodne added that the circulating STEAM Kits, funded by a Colleyville Woman’s Club grant (collection increased from 28 to 51 kits), were popular among patrons and that these kits had circulated, in total, 568 times. Rodne provided information on a new telescope donation, to the Library, by a Colleyville resident through the program, *Cornerstones of Science*, and explained that policies would need to be developed regarding the circulation and care of this larger telescope. Rodne stated that the December 2019 author luncheon, presented by Tim Madigan, was successful with 104 registered and that the next author luncheon, presented by Skip Hollandsworth and scheduled for March 7, already had 70 registered. Rodne added that a British Tea Party had been scheduled for May 9, 2020 and Holocaust speaker, Max Glauken, had been scheduled for June 20, 2020.

4b Friends of the Colleyville Public Library Report

Joan Roberts reported on behalf of the Friends and stated the annual Friends’ Book Sale was scheduled for Saturday, May 2, 2020. Roberts provided information on funds received from booksellers and reminded that the Friends Book Shelf, located near the study rooms, is back and well stocked with sale books. Rodne added that the Library would partner with the Friends and create a larger event, outside, on the day of the book sale by featuring large lawn games and possibly a food truck.

4c Colleyville Public Library Foundation Report

Pat Jones reported that the Robert J. and Helen H. Glaser Family Foundation donated \$10,000.00 for the 2020 Summer Reading Program, but a date has not been determined for the presentation to City Council.

5. CITIZEN COMMENTS

There were no citizen comments/presentations regarding items not on the agenda.

6. ADJOURNMENT

A motion was made by Pat Jones and seconded by Molly Skinner to adjourn the meeting of the Colleyville Library Board at 6:58 p.m. The motion was approved unanimously.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 8th DAY OF June, 2020.

Minutes taken and prepared by:

*Kristi Isbell
Library Community Events Coordinator*

RESOLUTION R-20-4512

**A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
JUNE 16, 2020**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS AND _ ABSTENTIONS ON THIS THE 16TH DAY OF JUNE 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor