



City of Colleyville

Colleyville Library Board Agenda

City Hall
100 Main Street
Colleyville, Texas
76034
817.503.1000
www.colleyville.com

Monday, June 8, 2020
6:00 p.m.

Colleyville Public Library
110 Main Street

1. CALL TO ORDER

2. APPROVAL OF MINUTES

February 10, 2020

3. REGULAR AGENDA ITEMS

3a Review of Colleyville Public Library Fee Schedule

3b Approval to use the Voluntary Library Fund in Fiscal Year 2020, for the purchase of library equipment, including an ECO-Master 50-Disc Repair Machine, in an amount not to exceed \$16,025

3c Discussion of items for future agendas

4. REPORTS

4a Librarian's Report

4b Friends of the Colleyville Public Library Report

4c Colleyville Public Library Foundation Report

5. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards June 5, 2020, by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of the Colleyville City Council and/or any other Colleyville Board, Commission, or Committee may be in attendance at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the Library Assistant at least 48 hours in advance at 817.503.1150, and reasonable accommodations will be made to assist you.



City of Colleyville

Colleyville Library Board MINUTES

City Hall
100 Main Street
Colleyville, Texas 76034
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Monday, February 10, 2020
6:00 p.m.

Colleyville Public Library
110 Main Street

1. CALL TO ORDER

Chair Gary McPherson called the meeting of the Colleyville Library Board to order at 6:02 p.m.

Present Board members: Chair Gary McPherson, Molly Skinner, Pat Jones, Cecilia Sublette, Merry Graves, Joan Roberts; City Staff: Library Director Mary Rodne, Library Community Events Coordinator Kristi Isbell

Absent: Kay Newton, Lourdes McWithey

2. APPROVAL OF MINUTES

December 9, 2019

A motion was made by Molly Skinner and seconded by Merry Graves to approve the December 9, 2019 minutes. The motion was approved unanimously.

3. REGULAR AGENDA ITEMS

3a Review of Colleyville Library Fee Schedule

Director Rodne explained that City departments conduct an annual review of their respective fee schedules and provide to City Council information on any requested changes. Rodne distributed and explained the current Library fee schedule and a survey of area library copy and fax fees for comparison. Discussion ensued regarding automatic renewals, the pros and cons of fine-free policies, library cards for school district employees, and other fee philosophies. Rodne explained that Library staff and Board would be reviewing the fee schedule closer, in upcoming meetings, in order to update and make proposals for City Council consideration.

3b Discussion of Items for Future Agendas

The next regularly scheduled meeting was tentatively set for Monday, April 13, 2020.

4. REPORTS

4a Librarian's Report

A. Monthly Statistics:

Director Rodne provided an overview of the statistics for the months of December 2019 through January 2020.

B. Donations:

Rodne stated that the Library received \$600.00 December 2019 through January 2020. In December, the Library received \$100.00 from David and Pam Brandt; and, in January, the Library received \$500.00 from the Friends of the Colleyville Public Library in support of the December 2019 author luncheon.

C. Programs:

Rodne stated that programming began on January 20 and kicked off with a snow day themed story time in the Plaza. Rodne explained the "love notes" adorning the Library's interior, in honor of Library Lovers Month, and how this mini-event is combined with the Library's annual Materials Availability Survey. Rodne stated that the new 1000 Books Before Kindergarten program had 107 participants, thus far, with several having reached the 500 Books mark. Rodne added that the circulating STEAM Kits, funded by a Colleyville Woman's Club grant (collection increased from 28 to 51 kits), were popular among patrons and that these kits had circulated, in total, 568 times. Rodne provided information on a new telescope donation, to the Library, by a Colleyville resident through the program, *Cornerstones of Science*, and explained that policies would need to be developed regarding the circulation and care of this larger telescope. Rodne stated that the December 2019 author luncheon, presented by Tim Madigan, was successful with 104 registered and that the next author luncheon, presented by Skip Hollandsworth and scheduled for March 7, already had 70 registered. Rodne added that a British Tea Party had been scheduled for May 9, 2020 and Holocaust speaker, Max Glauken, had been scheduled for June 20, 2020.

4b Friends of the Colleyville Public Library Report

Joan Roberts reported on behalf of the Friends and stated the annual Friends' Book Sale was scheduled for Saturday, May 2, 2020. Roberts provided information on funds received from booksellers and reminded that the Friends Book Shelf, located near the study rooms, is back and well stocked with sale books. Rodne added that the Library would partner with the Friends and create a larger event, outside, on the day of the book sale by featuring large lawn games and possibly a food truck.

4c Colleyville Public Library Foundation Report

Pat Jones reported that the Robert J. and Helen H. Glaser Family Foundation donated \$10,000.00 for the 2020 Summer Reading Program, but a date has not been determined for the presentation to City Council.

5. CITIZEN COMMENTS

There were no citizen comments/presentations regarding items not on the agenda.

6. ADJOURNMENT

A motion was made by Pat Jones and seconded by Molly Skinner to adjourn the meeting of the Colleyville Library Board at 6:58 p.m. The motion was approved unanimously.

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE
_____ DAY OF _____.

Minutes taken and prepared by:

*Kristi Isbell
Library Community Events Coordinator*



City of Colleyville Colleyville Library Board Agenda Briefing

City Hall
100 Main Street
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Agenda Number 3a	Agenda Date 6/8/2020	Number
Type Regular Agenda Items		
Department Library		
Title		
Review of Colleyville Public Library Fee Schedule		

Explanation

As a part of the annual budget process, departments review the fees charged by the City and propose new fees, revisions of current fees, or deletions of fees. During this budget process, the Library is proposing a few changes to the attached current fee schedule. Library Director Mary Rodne will discuss current and proposed fee changes noted in red.

Attachments

1. Colleyville Public Library - Library Fee Schedule



Library Materials Replacement & Processing Fees

Item	Cost	Processing Fee
Library Card	\$ 2.00	
Book [hardcover, paperback, board, CD Book]	Cost of item	\$ 5.00
Single disc from CD Book	Cost of single CD	\$ 1.00
Magazine	Cost of item	\$ 2.00
Music CD	Cost of item	\$ 5.00
Music CD Case Artwork	--	
CD Case	Cost of item	
DVD	Cost of item	\$ 5.00
DVD Case Artwork	--	
DVD Case	Cost of item	
Kit bags	Cost of item	\$ 2.00
Bar codes/ RFID tags	\$ 1.00	--
STEAM Kit	Cost of item	--
STEAM Kit Case	Cost of item	--
STEAM Kit piece(s)	Cost of item(s)	--



Other Library Fees

Item	Fee
Non-resident card -- non- TexShare -- non-reciprocal borrowing home library or -- no home library	\$ 25.00
Print/ copy card	\$.50
Color copy/ printed page	\$ 1.00 -.50/ page
Black & white copy/ printed page	\$.10/ page
Fax – Incoming	\$ 1.00/ page
Fax – Outgoing	Local: \$ 1.00/ page Long distance: \$ 2.00/ page
Interlibrary loan materials not picked up	\$ 2.00



Circulating Materials Restrictions & Fees

Item	Loan Period	Item Limits	Fees/ Fines	Renewal Limits
		No limit until 40 item max [per card] is reached	OD Fines Threshold: \$ 5.00	Unless on reserve for another patron
Fiction books	3 weeks [21 days]	--	\$.25/ day	5
Non-fiction books				
Best sellers				
CD Books				
Magazines	1 week [7 days]	10	\$.25/ day	5
Pamphlets				
DVDs [-- feature length: 60 + mins. -- educational]	1 week [7 days]	10	\$.25/ day	5
JUV DVDs [60 - mins.]				
CDs [music]	1 week [7 days]	10	\$.25/ day	5
JUV Kits	3 weeks [21 days]	--		
JUV Holiday Books	1 week [7 days]	Varies per holiday		0 [during holiday]
STEAM Kit	1 week [7 days]	1 per household Adult cardholder only	\$ 1.00/day	0



City of Colleyville Colleyville Library Board Agenda Briefing

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Agenda Number 3b

Agenda Date 6/8/2020

Number

Type Regular Agenda Items

Department Library

Title

Approval to use the Voluntary Library Fund in Fiscal Year 2020, for the purchase of library equipment, including a ECO-Master 50-Disc Repair Machine, in an amount not to exceed \$16,025

Explanation

Attached Resolution R-03-2237 provides for the Voluntary Library Fund to be used for the purpose of the development and improvement of library programs and services, and for approved library programs and capital items, including collection development (books, DVDs, CDs, digital, and other materials). In October 2006, City Council approved an increase of the monthly Voluntary Library Fund contribution amount from \$1.00 to \$2.00 per month.

Since FY 2004, the Colleyville Public Library budget has included use of the Voluntary Library Fund for the purchase of collection materials, collection processing supplies, and library programs. Additionally, the Fund has been used for several Special Library Projects. The attached Voluntary Library Fund Report FY2004 – FY2020 provides an overview of Library Board recommended and City Council approved expenditures.

Currently, the Library has 9,087 DVDs and Blu-rays, 1,694 music CDs, 3,428 books on CD, and 301 children's book kits with CDs. Annually, these collections circulate over 16,134 times. Popular children's DVDs can circulate a 100 plus times and often are returned dirty and scratched. Ongoing, the Library has maintained all disc collections with an ECO-Master Disc Repair Machine that was purchased in 2005. The machine has been used extensively through the years and recently stopped functioning. Staff is requesting to replace the Library's 15-year old existing ECO-Master 50-Disc Repair Machine with a new ECO-Master 50-Disc Repair Machine. The attached ECO-Master specification sheet provides an overview of the machine.

The new machine will help to maintain the Library's disc collections, provide faster turnaround time from check-in to back on the shelf, and save staff cleaning time through a fully automatic batch cleaning process vs a single disc manual cleaning process, which is ineffective in removing scratches on discs. Additionally, the Library saves money by repairing damaged discs. The average cost per disc to repair is 18 to 20 cents, dependent upon level of repair, vs the cost of replacing with a new DVD at the average cost of \$20.99, or a new book on CD, which can range in cost from \$40.00 - \$80.00.

Currently, the pricing for this machine is \$21,995. For a limited time, the supplier is offering special discounts, including a double trade-in value promotion, which will give

the Library \$4,000 for the trade-in of our old ECO- Master 50-Disc Repair Machine. The special offers reduce the cost of the machine to \$16,025.

This item provides for the Colleyville Public Library Board to make a recommendation to the City Council for use of the Voluntary Library Fund, for the purchase of a new ECO-Master 50-Disc Repair Machine in an amount not to exceed \$16,025.00. As of May 31, 2020, the available Voluntary Library Fund balance is \$355,455. It has been determined that funds are available in the Voluntary Library Fund.

Attachments

1. Resolution R-03-2237
2. Resolution R-06-2768
3. Voluntary Library Fund Report FY 2004 - FY2020
4. ECO-Master Machine Specifications
5. Financial Status of Voluntary Library Fund at May 31, 2020 Report

RESOLUTION R-03-2237

**A RESOLUTION ESTABLISHING THE ALLOWED USES OF THE
VOLUNTARY LIBRARY FUND**

WHEREAS, the mission of the Colleyville Public Library is to provide cultural, educational, intellectual and recreational resources in an inviting environment to enhance the quality of life for all ages; and

WHEREAS, the City of Colleyville can anticipate continued growth in the demand for library programs and services; and

WHEREAS, it is the opinion of the City Council that the best interest of the citizens of Colleyville will be served by providing for a voluntary library fund; and

WHEREAS, the City Council has established the Colleyville Public Library Board and this Board shall serve as a recommending body to the City Council for the use of the Voluntary Library Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

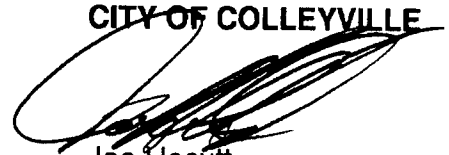
- Sec. 1. THAT a voluntary library fund has been established for the purpose of the development and improvement of library programs and services; and said fund can be used for approved library programs and capital items, including collection development (books and materials) and other items as desired by the City Council; however, said fund will not be used to provide for ongoing library maintenance and operations.
- Sec. 2. THAT the voluntary library fund is funded through a voluntary donation of one (\$1) per month from the citizens of Colleyville.
- Sec. 3. THAT this fee is listed with the Library Donation Fund as a separate entry on the Colleyville residents' water bills and is in all ways strictly voluntary.

AND SO IT IS RESOLVED.

PASSED BY A VOTE OF 5 AYES, 0 NAYS AND 0 ABSTENTIONS ON THIS
THE 7th DAY OF October 2003.

ATTEST:


Cynthia Singleton, TRMC
City Secretary

CITY OF COLLEYVILLE

Joe Hocutt
Mayor

RESOLUTION R-06-2768

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEYVILLE,
TEXAS, INCREASING THE VOLUNTARY LIBRARY FUND CONTRIBUTION
AMOUNT**

WHEREAS, the City Council previously created the Voluntary Library Fund; and

WHEREAS, in order to enhance the services at the Colleyville Public Library,
the Colleyville Library Board has asked to increase the monthly
Voluntary Library Fund contribution amount.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
COLLEYVILLE, TEXAS:**

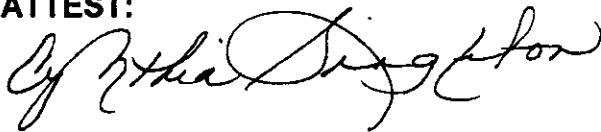
Sec. 1. THAT the voluntary donation amount to the Voluntary Library Fund
is increased to two (\$2) per month from the citizens of Colleyville.

Sec. 2. THAT this Resolution shall take effect November 1, 2006.

AND IT IS SO RESOLVED.

PASSED BY A VOTE OF 7 AYES, 0 NAYS AND 0 ABSTENTIONS ON
THIS THE 17th DAY OF October 2006.

ATTEST:



Cynthia Singleton, TRMC
City Secretary

CITY OF COLLEYVILLE



David Kelly
Mayor



Public Library

Voluntary Library Fund Report *

FY 2004 - FY 2020

Fiscal Year (FY)	Board Recommended	Council Approved
FY 2004	\$36,436	\$36,436
FY 2005	\$46,750	\$46,750
FY 2006	\$102,370	\$102,370
FY 2007	\$220,825	\$220,825
FY 2008	\$126,000	\$126,000
FY 2009	\$130,000	\$130,000
FY 2010	\$135,000	\$135,000
FY 2011	\$145,000	\$145,000
FY 2012	\$145,000	\$145,000
FY 2013	\$145,000	\$145,000
FY 2014	\$145,000	\$145,000
FY 2015	\$145,000	\$145,000
FY 2016	\$145,000	\$145,000
FY 2017	\$155,000	\$155,000
FY 2018	\$160,000	\$160,000
FY 2019	\$167,000	\$167,000
FY 2020	\$170,000	\$170,000

*Use of the Voluntary Library Fund for the purchase of collection materials, collection processing supplies and library programs

Voluntary Library Fund Report

Special Project Expenditures

Fiscal Year (FY)	Board Recommended	Council Approved
FY 2003 - Library Building Construction	\$400,000	\$400,000
FY 2011 - Library Second Floor Audio-Visual Equipment	\$50,000	\$50,000
FY 2015 - Library Long-Range Plan 2016-2021	\$25,000	\$25,000
FY 2020 - Library Equipment-ECO-Master 50-Disc Repair Machine with Blu-Ray Mode	\$16,025	

ECOMASTER

The ECO Master is a 50 disc, fully automatic disc repair system for CDs, DVDs, Books on Disc, Blu-ray, and even the latest game discs.

- **FULLY AUTOMATED** - Repairs up to 50 discs as a batch...select the depth of repair on the color touch screen & press start. Walk away...It's that simple!!
- **NO EXTERNAL PLUMBING OR HOSES** - Completely self contained water recycling system. Cleans, filters and recycles the water.
- **SUPER FAST PROCESS** - Cleans disc's in less than a minute and most repairs take less than 3 minutes.
- **SUPER QUIET PROCESS** - The ultra-quiet design is perfect for a library or retail environment.
- **FROM THE MACHINE BACK TO THE SHELF** - No hand finishing or cleaning after the repair process. With all of the ECO brand Disc Repair Systems, discs come out of the machine clean, dry, free of residue and ready to go back on the shelf. Compare that to **ANY** of the competitors machines.
- **NO MESS** - Do you really want your staff subjected to the mess the other brands make. ECO Brand Disc Repair Systems are the cleanest repair process available. Try the others, then compare. Just make sure you bring a change of clothes when trying the others.
- **NO HEAT...NO ODOR** - The liquid cooled repair process means no heat or damage to the disc. Other brands use heat from a high-speed buffing process to repair the disc. The problem is, heat can damage a disc by warping it. Heat also produces odor. Do you really want your library to smell of melted plastic?
- **COMPACT DESIGN** - A very small footprint (12" x 19") and heavy duty casters allow the ECO Master to be placed virtually anywhere and moved easily by anyone.
- **VERY LOW COST PER DISC** - ECO Brand disc repair systems have the lowest cost per disc than any other machine.



FINANCIAL STATUS OF VOLUNTARY LIBRARY FUND AT 5-31-2020

FUND BALANCE AT 9-30-2019:

\$481,190

FY 2020 REVENUE

Donations:	PROJECTED	ACTUAL
October	\$14,544	\$14,544
November	\$13,785	\$13,785
December	\$15,664	\$15,664
January	\$15,035	\$15,035
February	\$14,097	\$14,097
March	\$14,954	\$14,954
April	\$14,883	\$14,883
May	\$14,157	\$14,157
June	\$14,167	\$0
July	\$14,177	\$0
August	\$14,187	\$0
September	\$14,197	\$0
Total Donations	\$173,850	\$117,120
Interest income Received	\$5,000	\$3,450
TOTAL	\$178,850	\$120,570

FY 2020 EXPENDITURES

	RECOMMENDED (BOARD)	APPROVED (COUNCIL)	EXPENDED YEAR-TO-DATE
BOOKS AND PROCESSING MATERIALS			
FY 2019 BALANCE OF AUTHORIZATION	\$76,306	\$76,306	\$76,306
FY 2020 AUTHORIZATION (R-19-4415, 9/03/19)	\$170,000	\$170,000	\$33,749
TOTAL	\$246,306	\$246,306	\$110,055
AVAILABLE AMOUNT LEFT TO SPEND IN FY 2020			\$136,252

AVAILABLE FUND BALANCE AT 5-31-2020 (COUNCIL APPROVED)

\$355,455

PROJECTED AVAILABLE FUND BALANCE AT 9-30-2020 (COUNCIL APPROVED)

\$413,734



City of Colleyville Colleyville Library Board Agenda Briefing

City Hall
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Agenda Number 3c	Agenda Date 6/8/2020	Number
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Type Regular Agenda Items

Department Library

Title

Discussion of Items for Future Agendas

Explanation

This item allows the opportunity for Library Board members to suggest items for consideration on future Library Board agendas and to confirm the next regularly scheduled meeting date.

Attachments



City of Colleyville Colleyville Library Board Agenda Briefing

City Hall
100 Main Street
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Agenda Number 4a

Agenda Date 6/8/2020

Number

Type Report

Department Library

Title

Librarian's Report

Explanation

The reports provided are to update the Board members on the statistics and programs for the months February, March, April and May 2020.

A. Monthly Statistics

B. Donations

C. Library Programs

Attachments

1. Library Statistics - February - May 2020
2. Volunteer Hours Summary - FY2019-2020



COLLEYVILLE PUBLIC LIBRARY MONTHLY STATISTICS

REPORT TO LIBRARY BOARD/FEBRUARY 2020

	February 2020	February 2019	% Change (+/-)	Current YTD	Current YTD	% Change (+/-)
USAGE STATISTICS						
Persons Visiting the Library	6,768	4,831	40%	30,219	24,869	22%
Gate Count	6,184	4,238	46%	27,211	21,945	24%
Cloud Library Activity	488	462	6%	2,468	2,251	10%
Drive Up Transactions	96	131	-27%	540	673	-20%
Total In-Library Transactions	26,962	26,489	2%	121,102	119,479	1%
Study Room Hours Usage	329.00	208.00	58%	1,312.00	1,084.00	21%
Volunteer Hours	63.00	49.00	29%	300.45	421.76	-29%

LIBRARY PROGRAMS PRESENTED						
	75	68	10%	272	266	2%

PROGRAM ATTENDANCE						
	1,652	1,282	29%	5,487	8,070	-32%

COMPUTER USE		Users	Users			
Children	70	35	100%	307	504	-39%
Adult	158	128	23%	809	314	158%

CARD REGISTRATIONS						
	84	68	24%	315	349	-10%

CIRCULATION						
TOTAL CIRCULATION	17,763	17,589	1%	81,251	82,554	-2%
Cloud Library	3,190	3,203	0%	15,790	16,451	-4%
Zinio	474	468	1%	1,706	2,615	-35%
OneClickdigital	78	42	86%	334	225	48%

COLLECTION						
	376	-2,852	113%	74,360	67,475	10%

LIBRARY RECEIPTS						
	\$1,399.29	\$1,414.90	-1%	\$757.59	\$7,217.82	-90%



COLLEYVILLE PUBLIC LIBRARY MONTHLY STATISTICS

REPORT TO LIBRARY BOARD/MARCH 2020

	March 2020	March 2019	% Change (+/-)	Current YTD	Last Year to Date	% Change (+/-)
USAGE STATISTICS						
Persons Visiting the Library	5,098	5,653	-10%	35,317	30,522	16%
Gate Count	4,402	5,048	-13%	31,613	26,993	17%
Cloud Library Activity	596	462	29%	3,064	2,713	13%
Drive Up Transactions	100	143	-30%	640	816	-22%
Total In-Library Transactions	23,108	28,046	-18%	144,210	147,525	-2%
Study Room Hours Usage	139.00	288.00	-52%	1,450.00	1,372.00	6%
Volunteer Hours	68.00	94.00	-28%	367.95	515.76	-29%

LIBRARY PROGRAMS PRESENTED

38	70	-46%	310	336	-8%
(Includes 3 YS virtual programs)					

PROGRAM ATTENDANCE

3,351	1,507	122%	8,838	9,577	-8%
(Includes 3 YS virtual program view counts totaling: 2,129)					

COMPUTER USE

	Users		Users			
Children	31	83	-63%	338	587	-42%
Adult	98	165	-41%	907	479	89%

CARD REGISTRATIONS

50	80	-38%	365	429	-15%
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CIRCULATION

TOTAL CIRCULATION	19,814	19,186	3%	101,065	101,740	-1%
Cloud Library	4,332	3,653	19%	20,122	20,104	0%
Zinio	428	568	-25%	2,134	3,183	-33%
OneClickdigital	90	40	125%	424	265	60%

COLLECTION

17	3,151	99%	74,377	70,626	5%
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LIBRARY RECEIPTS

\$712.53	\$1,487.29	-52%	\$8,470.12	\$8,705.11	-3%
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COLLEYVILLE PUBLIC LIBRARY MONTHLY STATISTICS

REPORT TO LIBRARY BOARD/APRIL 2020						
	April 2020	April 2019	% Change (+/-)	Current YTD	Last Year to Date	% Change (+/-)
USAGE STATISTICS						
Persons Visiting the Library	777	4,897	-84%	36,094	35,419	2%
Drive Up Transactions	124	112	11%	764	928	-18%
Gate Count	0	4,362	-100%	31,613	31,355	1%
Cloud Library Activity	353	423	-17%	3,717	3,136	19%
Total In-Library Transactions	7,478	24,824	-70%	151,688	172,349	-12%
Study Room Hours Usage	0.00	266.00	-100%	1,450	1,638	-11%
Volunteer Hours	0.00	100.00	-100%	367.95	615.84	-40%
LIBRARY PROGRAMS PRESENTED						
	15	37	-59%	325	372	-13%
(Includes 12 YS virtual programs)						
PROGRAM ATTENDANCE						
	6,075	433	1303%	14,913	10,010	49%
(Includes 12 YS virtual program view counts totaling: 6,687)						
COMPUTER USE						
	Users	Users				
Children	0	61	-100%	338	648	-48%
Adult	0	179	-100%	907	658	38%
CARD REGISTRATIONS						
	27	66	-59%	392	495	-21%
CIRCULATION						
TOTAL CIRCULATION	12,234	16,969	-28%	113,299	118,709	-5%
Cloud Library	4,999	3,344	49%	25,121	23,448	7%
Zinio	566	469	21%	2,700	3,652	-26%
OneClickdigital	66	44	50%	490	306	60%
COLLECTION						
	-191	-1,959	90%	74,186	68,667	8%
LIBRARY RECEIPTS						
	\$2.79	\$1,571.09	-100%	\$8,472.91	\$10,276.20	-18%



COLLEYVILLE PUBLIC LIBRARY MONTHLY STATISTICS

REPORT TO LIBRARY BOARD/MAY 2020

	May 2020	May 2019	% Change (+/-)	Current YTD	Last Year to Date	% Change (+/-)
USAGE STATISTICS						
Persons Visiting the Library	2,608	5,760	-55%	38,702	41,179	-6%
Drive Up Transactions	555	109	409%	1,319	1,037	27%
Gate Count	1,399	5,168	-73%	33,012	36,523	-10%
Cloud Library Activity	654	483	35%	4,371	3,619	21%
Total In-Library Transactions	15,413	30,379	-49%	153,231	172,349	-11%
Study Room Hours Usage	0.00	283.00	-100%	0.00	1,921.00	-100%
Volunteer Hours	0.00	248.00	-100%	0.00	863.51	-100%

LIBRARY PROGRAMS PRESENTED						
	13	37	-65%	338	410	-18%
(Includes 12 YS virtual programs)						

PROGRAM ATTENDANCE						
	2,653	2,627	1%	17,566	12,902	36%
(Includes 12 YS virtual program view counts totaling: 3,536)						

COMPUTER USE		Users	Users			
Children	0	112	-100%	0	760	-100%
Adult	0	221	-100%	0	879	-100%

CARD REGISTRATIONS						
	17	102	-83%	409	597	-31%

CIRCULATION						
TOTAL CIRCULATION	11,562	20,652	-44%	124,861	139,361	-10%
Cloud Library	5,281	3,554	49%	30,402	27,002	13%
Zinio	535	511	5%	3,235	4,163	-22%
OneClickdigital	95	61	56%	585	367	59%

COLLECTION						
	359	-71	606%	74,545	68,596	9%

LIBRARY RECEIPTS						
	\$60.38	\$1,778.45	-97%	\$8,533.29	\$12,054.65	-29%



COLLEYVILLE PUBLIC LIBRARY

VOLUNTEER HOURS

FISCAL YEAR 2019-2020

MONTH	VOLUNTEERS	PER- SONS	VOLUNTEENS	PER- SONS	NCL	PER- SONS	SCHOOL	PER- SONS	TEEN/ADULT COURT	PER- SONS	TOTAL	TOTAL PERSONS
October	4.50	1	1.00	1	0.00	0	10.20	5	14.00	1	30	8
November	0.00	0	4.00	1	0.00	0	54.75	11	9.75	2	69	14
December	0.00	0	8.00	2	0.00	0	14.75	17	9.00	1	32	20
January	0.00	0	8.75	2	0.00	0	94.00	27	5.00	1	108	30
February	5.25	1	5.00	3	0.00	0	31.75	16	20.75	2	63	22
March	4.50	1	23.00	4	0.00	0	33.00	13	7.00	2	68	20
April	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0	0
May	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0	0
June											0	0
July											0	0
August											0	0
September											0	0
FY Total	14	3	49.75	13	0.00	0	238.45	89	65.50	9	367.95	114



City of Colleyville Colleyville Library Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4b

Agenda Date 6/8/2020

Number

Type Report

Department Library

Title

Friends of the Colleyville Public Library Report

Explanation

A representative from the Friends of the Colleyville Public Library will provide an update and report to the Colleyville Library Board members.

Attachments



City of Colleyville Colleyville Library Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4c

Agenda Date 6/8/2020

Number

Type Report

Department Library

Title

Colleyville Public Library Foundation Report

Explanation

A representative from the Colleyville Public Library Foundation will provide an update and report to the Colleyville Library Board members.

Attachments