



City of Colleyville City Council Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, February 4, 2020

**WORKSESSION - 5:30 PM
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR**

CALL TO ORDER

WS-1 Annual Crime Report for 2019

WS-2 Stormwater Master Plan Update

WS-3 Discussion of FY21 Budget Calendar

WS-4 Discussion of the February 4, 2020, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING
7:30 P.M.**

INVOCATION: Pastor Lee Johnson, Bear Valley Church

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

-
2. **EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-20-4466**
 3. **ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**
Announcements of civic and charitable events
Presentation of calendar events and updates
Announcements of awards and recognition
 4. **CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-20-4467**
 - 4a Approval of the minutes of the regular City Council meeting of January 21, 2020
 - 4b Approval of a proposal for bank depository services with Frost Bank, and authorizing the City Manager to execute the agreements
 - 4c Approval of a professional services agreement with WESTRA Consultants, LLC, in an amount not to exceed \$382,500 for the design of the Nature Center Hike & Bike Trail Project, and authorizing the City Manager to execute the agreement
 - 4d Denial of all bids for the 2020 Micro-Surface Project
 5. **ORDINANCE(S): FIRST READING AND PUBLIC HEARING**
 - 5a **Ordinance O-20-2109**
Consideration of a request for a Special Use Permit for an Accessory Dwelling on Lot 1, Block 1, Schiller Addition, located at 2001 Hall-Johnson Road, Case ZC19-022
 - 5b **Ordinance O-20-2110**
Consideration of amendments to Chapter 3, Section 3.24.B – Schedule Of Permitted Principal Uses and Section 3.27 Accessory Buildings and Residential Carport Regulations of the Land Development Code
 6. **RESOLUTION(S): READING AND PUBLIC HEARING**
 - 6a **Resolution R-20-4468**
Consideration of a request for a replat for Lot 1, Block 2, Bristol Estate, being a replat of a portion of Block 2, of the Pleasant Oaks Estates Addition, located at 501 Beverly Drive, Case PC19-017

6b Resolution R-20-4469

Consideration of a request for a Final Plat for Lots 1-34 and Lots OS-1–OS-10, Block 1, Oak Alley Estates, being Lots 1R1 and 1R2, Block 1, Bear Creek Plantation, located at 1312 John McCain Road and 7309 Holly Lane North, Case PC19-021

7. CITIZEN COMMENTS**8. REPORTS**

Parks and Recreation Advisory Board Minutes - July 1, 2019
Parks and Recreation Advisory Board Minutes - September 16, 2019
Parks and Recreation Advisory Board Minutes - November 4, 2019

9. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR TUESDAY, FEBRUARY 4, 2020 - READING AND PUBLIC HEARING - RESOLUTION R-20-4470**10. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards *Friday, January 31, 2020* by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
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Agenda Number WS-1

Agenda Date 2/4/2020

Type Worksession

Department Police

Title

Annual Crime Report for 2019

Explanation

This item provides the opportunity for Police Chief Michael Miller to present and review the 2019 Crime Report and methodology.

Attachments

1. 2019 Annual Crime Report to Council Presentation

Annual Crime Report for 2019

Chief Michael C. Miller
Colleyville Police Department
February 4, 2020

What is Uniform Crime Report (UCR)



The objective of the UCR program is to produce reliable crime statistics for law enforcement administration, operation, and management.

This is accomplished through the recording and reporting of the eight (8) Crime Index Offenses (Part 1 Offenses):

- ☐ **Murder**
- ☐ **Rape**
- ☐ **Robbery**
- ☐ **Aggravated Assault**
- ☐ **Burglary**
- ☐ **Theft**
- ☐ **Auto Theft**
- ☐ **Arson**

2019 Annual Crime Report – Part 1 Crimes



Part 1 Crimes	2018	2019	# Change	% Change
Murder	0	0	0	N/A
Rape	3	0	-3	-100%
Aggravated Assault	3	5	2	67%
Robbery	2	0	-2	-100%
Total Violent Crime	8	5	-3	-38%
Burglaries				
Non-Residential	9	14	5	56%
Residential	4	8	4	100%
Thefts				
Burglary of Vehicle	61	48	-13	-21%
Other Theft	76	87	11	14%
Auto Theft	0	10	10	100%
Arson	0	0	0	N/A
Total Property Crime	150	167	17	11%
Total Part 1 Crimes	158	172	14	9%



Change in Crime

9%

2019 Annual Crime Report – Part 2 Crimes



Summary of Uniform Crime Reporting Part 2 Offenses 2018 vs 2019



Change in Part 2's

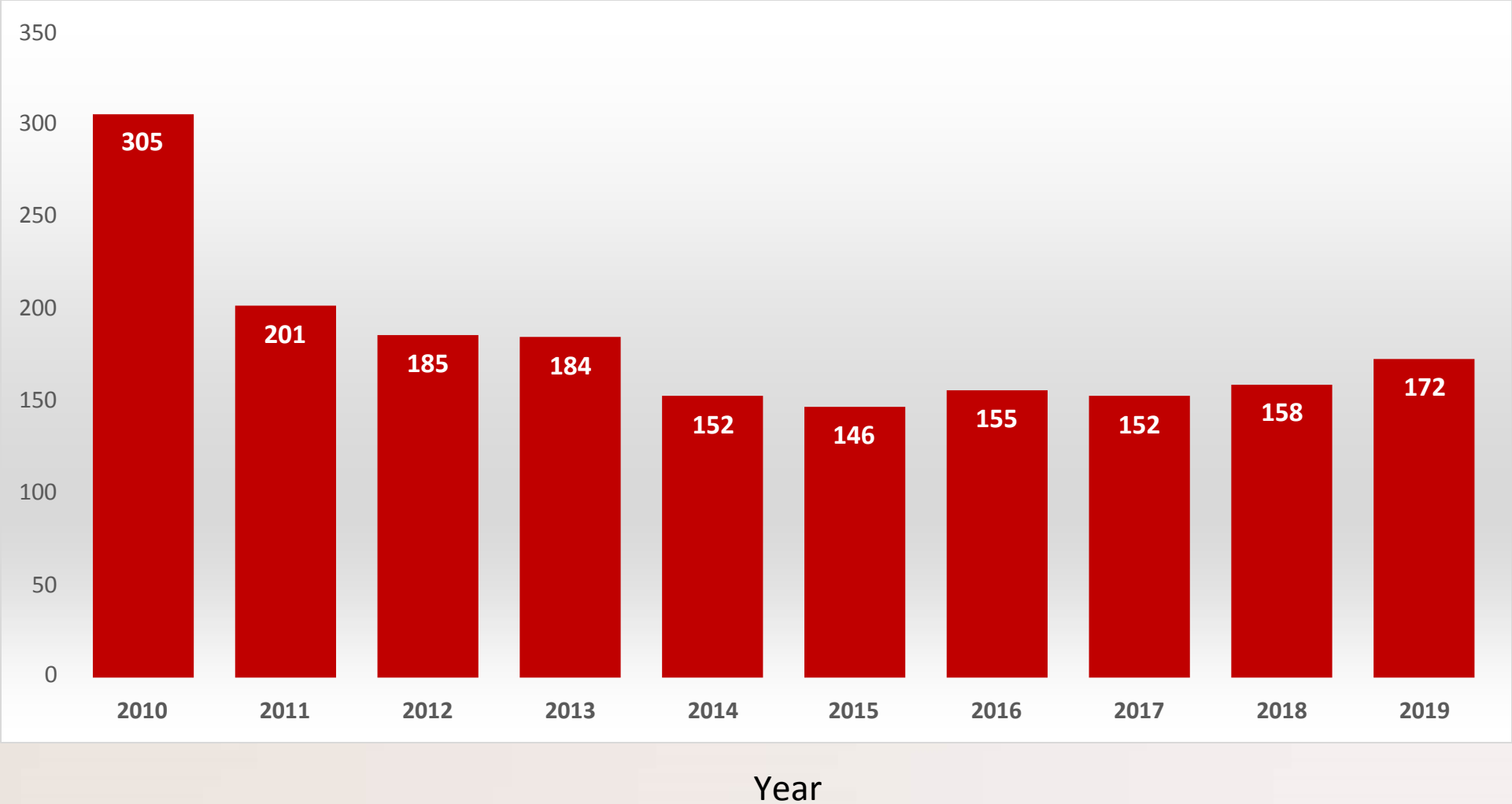
5%

Offense Category	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2018	2019
Curfew & Loitering Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disorderly Conduct	0	0	1	0	0	1	1	0	0	0	0	0	1	3
Driving Under the Influence	9	7	11	7	10	4	5	5	6	10	9	9	93	92
Drug Offenses (Possess - Sale/Mfg.)	4	9	4	7	10	3	3	6	9	3	3	9	63	70
Embezzlement	2	1	1	0	1	1	0	0	0	1	0	0	4	7
Forgery	2	1	3	1	2	2	2	2	1	0	0	2	18	18
Fraud (Credit Card Abuse, Theft of Serv.)	7	7	10	18	13	10	21	6	6	2	2	13	82	115
Gambling Offense	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Laws	0	1	1	1	0	2	0	3	0	0	1	1	5	10
Offenses Against Family and Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Prostitution / Vice	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Intoxication	0	0	0	1	2	1	2	1	1	2	1	0	17	11
Runaway	1	1	2	0	3	0	0	1	2	3	0	0	4	13
Sex Offenses	0	0	0	1	0	0	0	1	0	0	0	0	4	2
Simple Assault	1	0	4	3	1	0	5	0	2	0	8	2	21	26
Stolen Property; Buy, Recv., Poss.	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism	5	1	1	3	3	3	4	1	2	3	5	1	21	32
Weapons	1	0	0	0	0	2	0	0	1	1	0	0	7	5
All Other Offenses (except traffic)	5	4	7	6	2	8	10	7	7	6	10	10	121	82
Total 2019 Part-2 Crimes:	37	32	45	48	47	37	53	33	37	31	39	47	461	486
Total 2018 Part-2 Crimes:	35	41	32	40	46	34	32	27	46	45	39	44		

Crime Trend by Year



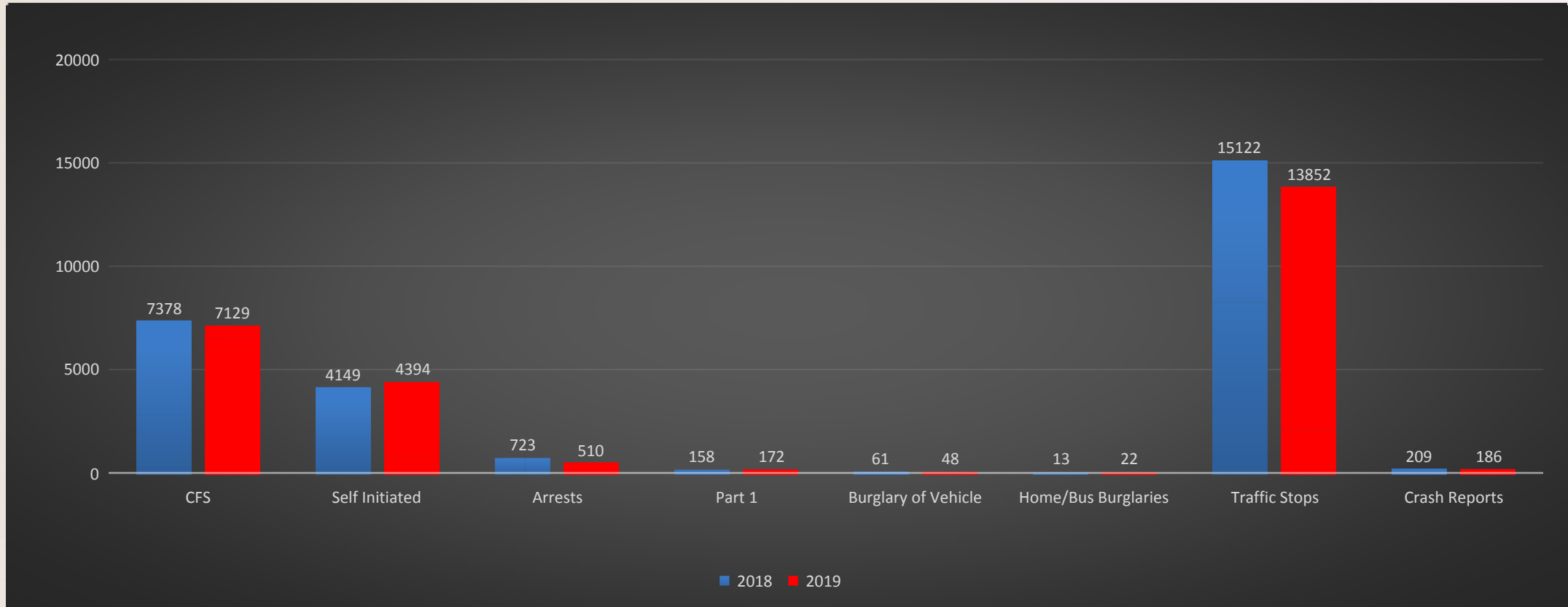
of Part 1 Crimes



COLLEYVILLE POLICE DEPARTMENT PATROL ACTIVITY 2019



- Calls for Service 7,378 to 7,129 - 3% Decrease
- Officer Initiated 4,149 to 4,394 - 6% Increase
- Arrests 723 to 510 - 29% Decrease
- Part 1 Offenses 158 to 172 - 9% Increase
- Burglary of Vehicle 61 to 48 -21% Decrease
- Home/Bus Burglaries 13 to 22- 69% Increase
- Traffic Stops 15,122 to 13,852 - 8% Decrease
- Crash Reports 209 to 186 -11% Decrease
- Conducted 29,107 Business, Home, & Park Checks



In 2019, Colleyville Police Department's Criminal Investigations Division received 772 new case assignments.

On average, the Investigations Division were assigned 64 new cases each month.

Annual Clearance Rate

- 31% Part 1 Clearance
 - Violent – 100% Clearance
 - Property – 28% Clearance

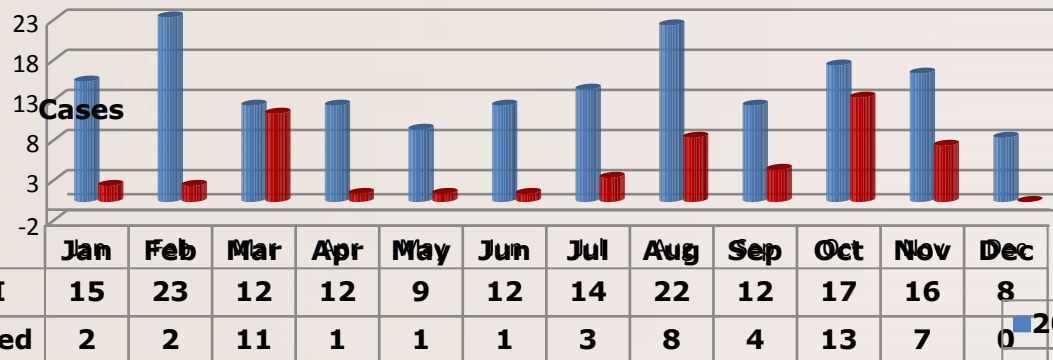
Other points of interest include:

- Submitted 2012 Investigative Supplements
- 98% Three day victim contact
- 100 Hours of Firearms Instruction for Department and Citizen Police Academy

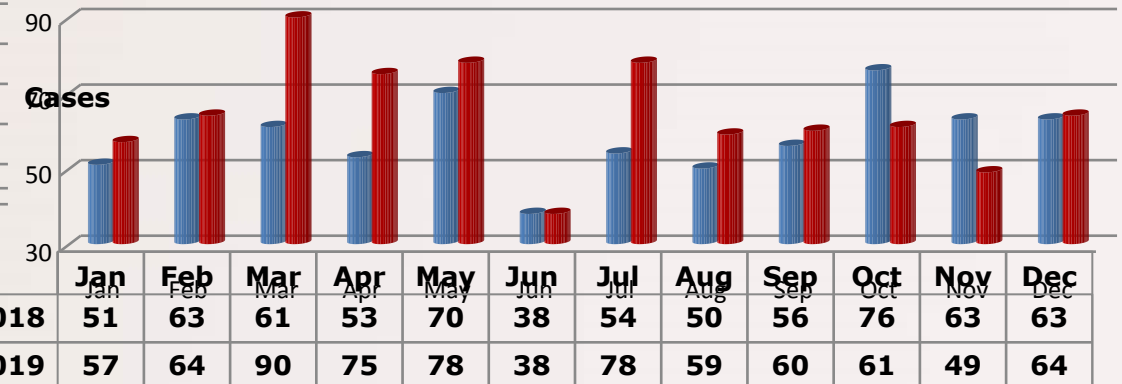
Extra Duties:

- Crossing Guard Administrator
- Firearms Instructor
- Child Abduction Response Team
- Citizen and Junior Police Academy
- Sex Offender Registration and Management

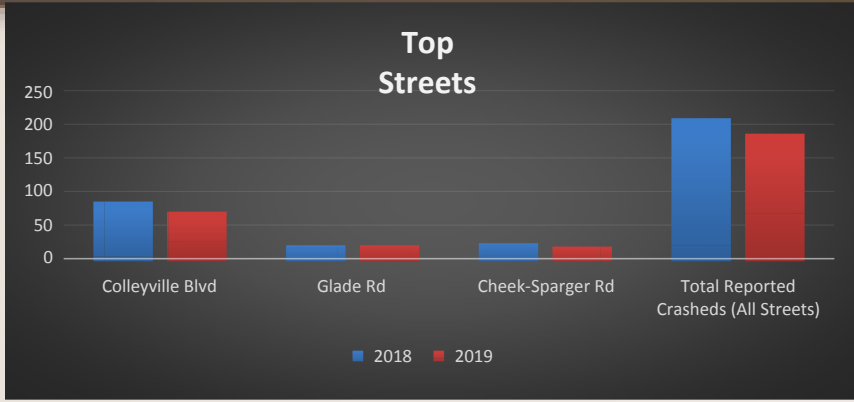
Twelve Month Part 1 History



2018 – 2019 Case Assignment Comparison

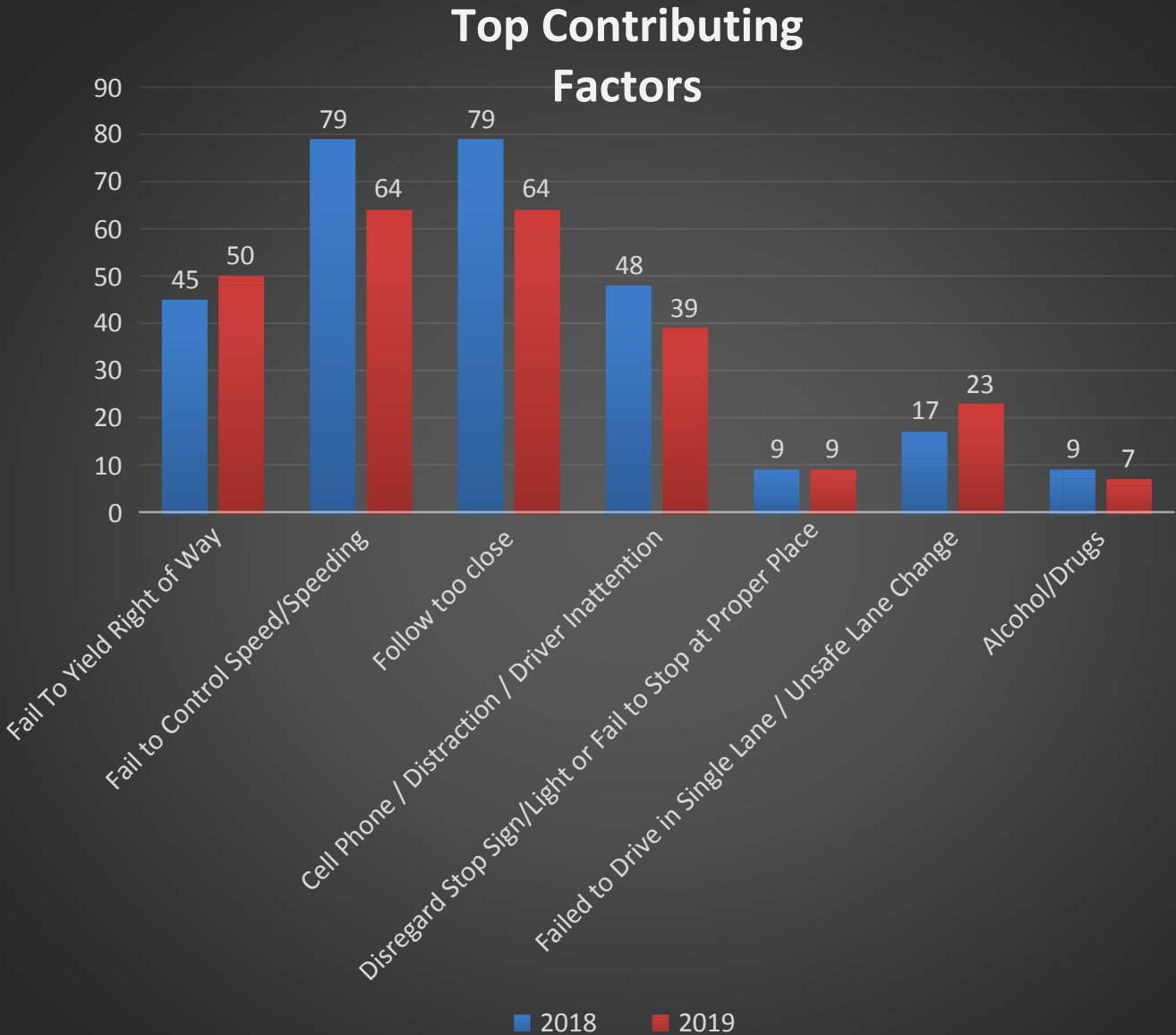
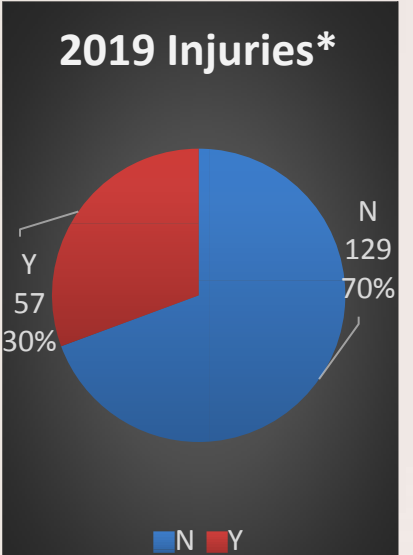
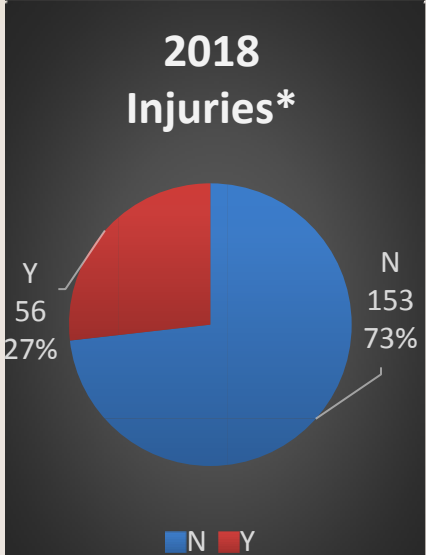


COLLEYVILLE POLICE DEPARTMENT
2019 YEAR-END CRASH COMPARISON



Crash Comparison	2018	2019	Change
Colleyville Blvd	85	70	18%
Glade Rd	20	20	0%
Cheek-Sparger	23	18	22%
All Roads	209	186	11%

Injury Comparison



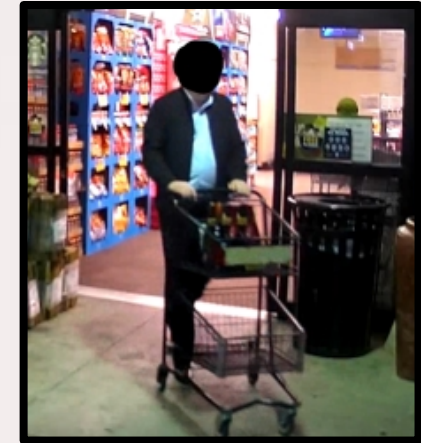
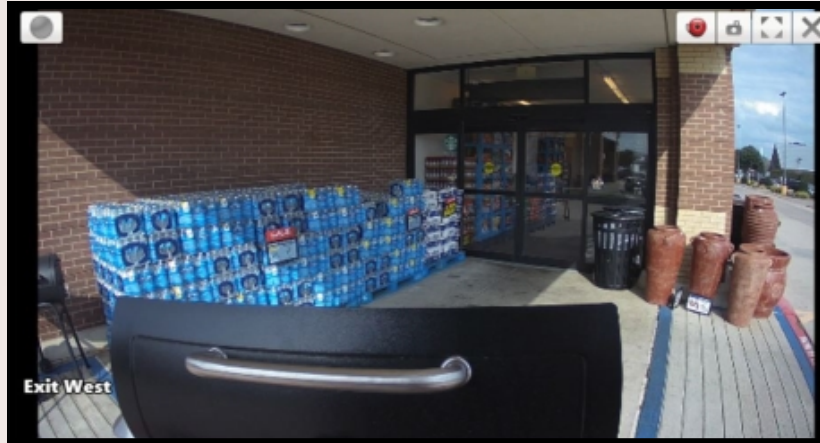
Case Study – Retail Theft



Retail Theft Overview



- In 2019 Retail Theft accounted for 25% of our total Part 1 crimes in the City of Colleyville (43 of 172 Part 1 crimes).
- One location – Albertsons (4000 Glade Rd) - was responsible for 20 of those crimes which represented 11% of our total Part 1 crimes.



The Colleyville Police Department is an:
**Intelligence Led, Data Driven,
Strategy Focused**
Agency

Strategy Development



- In September of 2019, we noticed an uptick in retail thefts – especially at one location – 4000 Glade Rd (Albertsons)
- Police Senior Staff and Detectives met with Albertsons leadership to discuss the trend and develop a collaborative solution
- Strategy to address the issue was developed:
 - Increase communication within and between stores on trends and known suspects
 - Increase police or LP presence at this store
 - Engagement in the Organized Retail Crime Association
 - Upgrade cameras at entries and exits
 - See Something Say Something – call 911

Strategy Results



- 10 crimes occurred before the September meeting
 - They were calling days / weeks after crime (when it was noticed on a video review)
 - No in-progress arrests made
- 10 crimes occurred after the September meeting
 - 7 in-progress arrests for retail theft
 - 1 detained and released with citation + criminal trespass warning
 - 2 additional arrests after investigation by CID
 - 1 arrested by Hurst but identified as one of our suspects due to improved communication between stores
 - Improved video cameras

Reminder: Crime Reporting Changes Required in 2019

Timeline for NIBRS Implementation



- September 1, 2019
 - State of Texas goal is for all state agencies to implement an incident based reporting system and begin sending NIBRS data to the state by this date.
- January 1, 2021
 - The Federal Bureau of Investigation (FBI) Uniform Crime Reporting (UCR) program will sunset Summary Reporting System (SRS) and transition to NIBRS only data collection by this date.

- CRIMES upgraded in October 2019 and received NIBRS certification
- We sent first NIBRS test file for November
- Officially sent first NIBRS file to DPS for December 2019
- We are the first of our consortium to report NIBRS to DPS
- We are now compliant with Texas requirements and are a year ahead of FBI deadline of 2021.

Body Camera Demonstration



Questions and Discussion?



City of Colleyville City Council Agenda Briefing

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Agenda Number WS-2
Type Worksession
Department Public Works

Agenda Date 2/4/2020

Title

Stormwater Master Plan Update

Explanation

This item provides for staff to update the City Council on the Stormwater Master Plan.

The City entered into a professional services agreement with Kimley-Horn and Associates, Inc. on July 17, 2018 to develop a Storm Drainage Master Plan. As part of the agreement to ensure the plan is as comprehensive and complete as possible, the consultant participated in two public meetings on January 30, 2019 and October 3, 2019, to gather feedback from the community.

The study includes the review of the existing drainage system conditions which also includes the evaluation of 123 roadway crossings and six low water crossings (see attached map). The results of the analysis will be summarized and each location will be prioritized based upon a criteria. Proposed designs to mitigate the drainage issues will be developed for the highest priority projects. Solutions will vary depending upon the specific issues which may include reconstructing culvert crossings to establishing a routine location maintenance schedule.

The goals and objectives of the drainage master plan include:

- Identify flooding issues/risks along major creeks, specifically at roadway crossings;
- Studies to observe existing conditions, including erosion conditions in the creeks and tributaries;
- Review existing FEMA designated creek hydraulics and floodplain mapping;
- Develop a comprehensive list of potential projects and prioritize the projects based upon an established criteria that evaluates impact and risks to the public's health, safety, and welfare;
- Review the City's existing drainage criteria/post construction ordinance and best management practices;
- Develop a stand-alone drainage criteria manual;
- Deliver a plan that summarizes the evaluation process, feedback, proposed projects and costs, and implementation strategy. The study will guide the City in developing a robust stormwater management program.

Attachments

1. Presentation



City of Colleyville Drainage Master Plan Project Update

February 4, 2020

Overview

- ▶ Public Meetings
- ▶ Components
 - ▶ Low Water Crossings
 - ▶ Roadway Crossings
 - ▶ Neighborhood Studies
 - ▶ Maintenance of Crossings
 - ▶ Little Bear Creek Evaluation-in progress
- ▶ Next Steps
- ▶ Schedule

Public Meetings

- ▶ January 28, 2019
- ▶ September 17, 2019



**Colleyville Creek Map for
Roadway Crossings
to Consider for Evaluation**

Legend

• Roadway Crossings to Evaluate

Types of Compliant

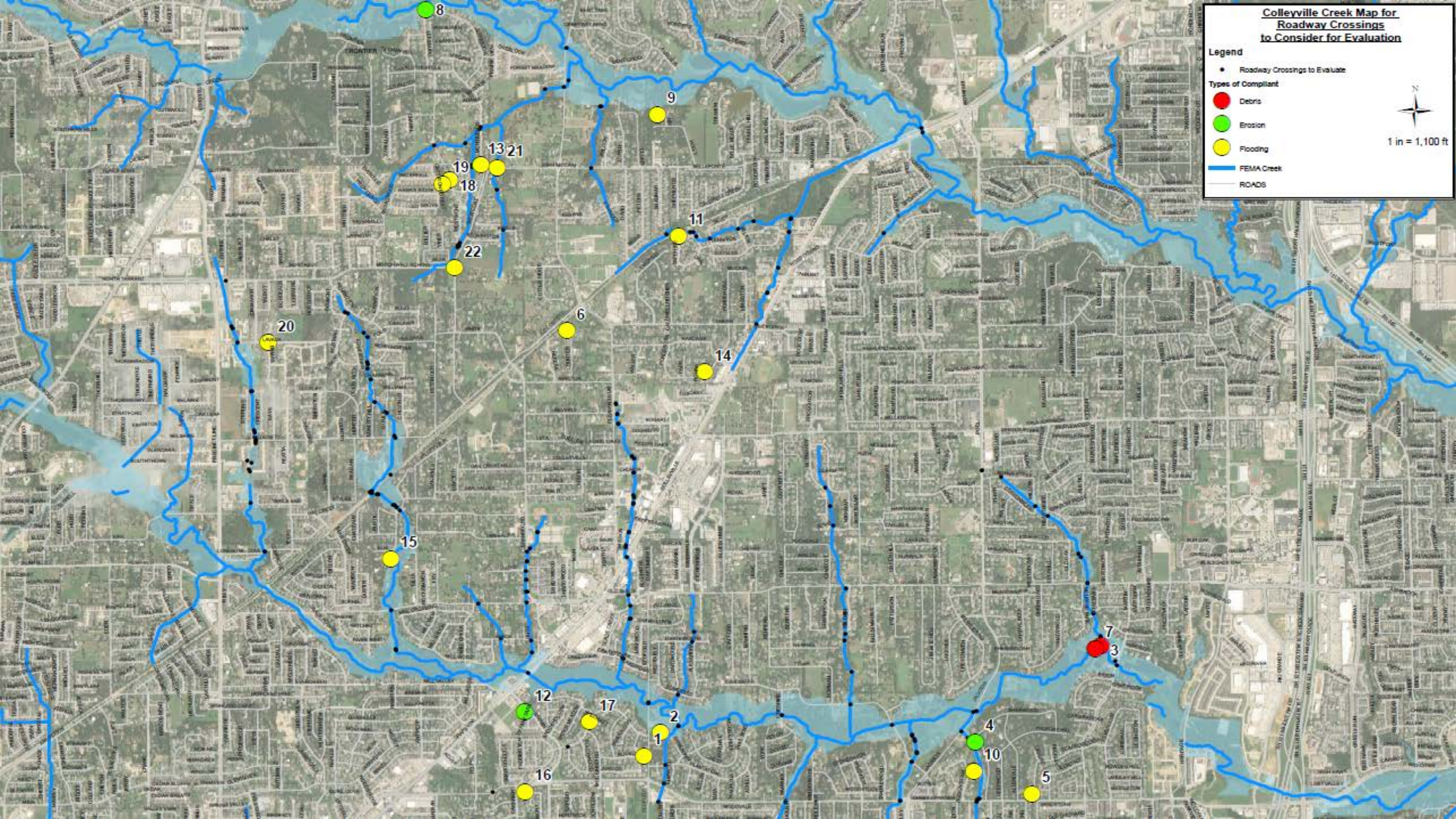
- Debris
- Erosion
- Flooding

— FEMA Creek

— ROADS



1 in = 1,100 ft



Components-Low Water Crossings



Bedford Road



Cheshire Road



Jackson Road



Oak Knoll Drive

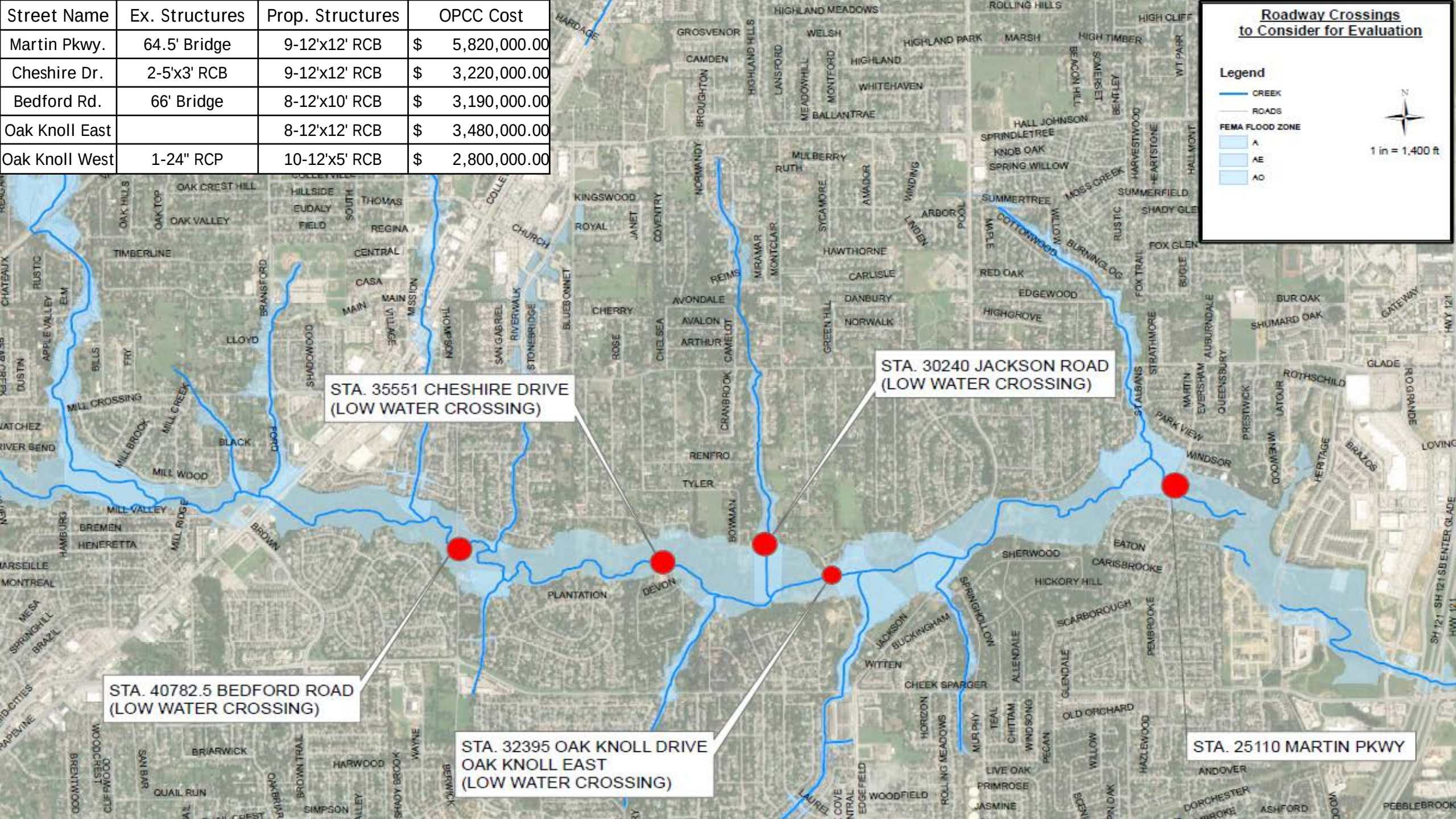


Martin Pkwy

Jackson*

**No design due to backwater effect*

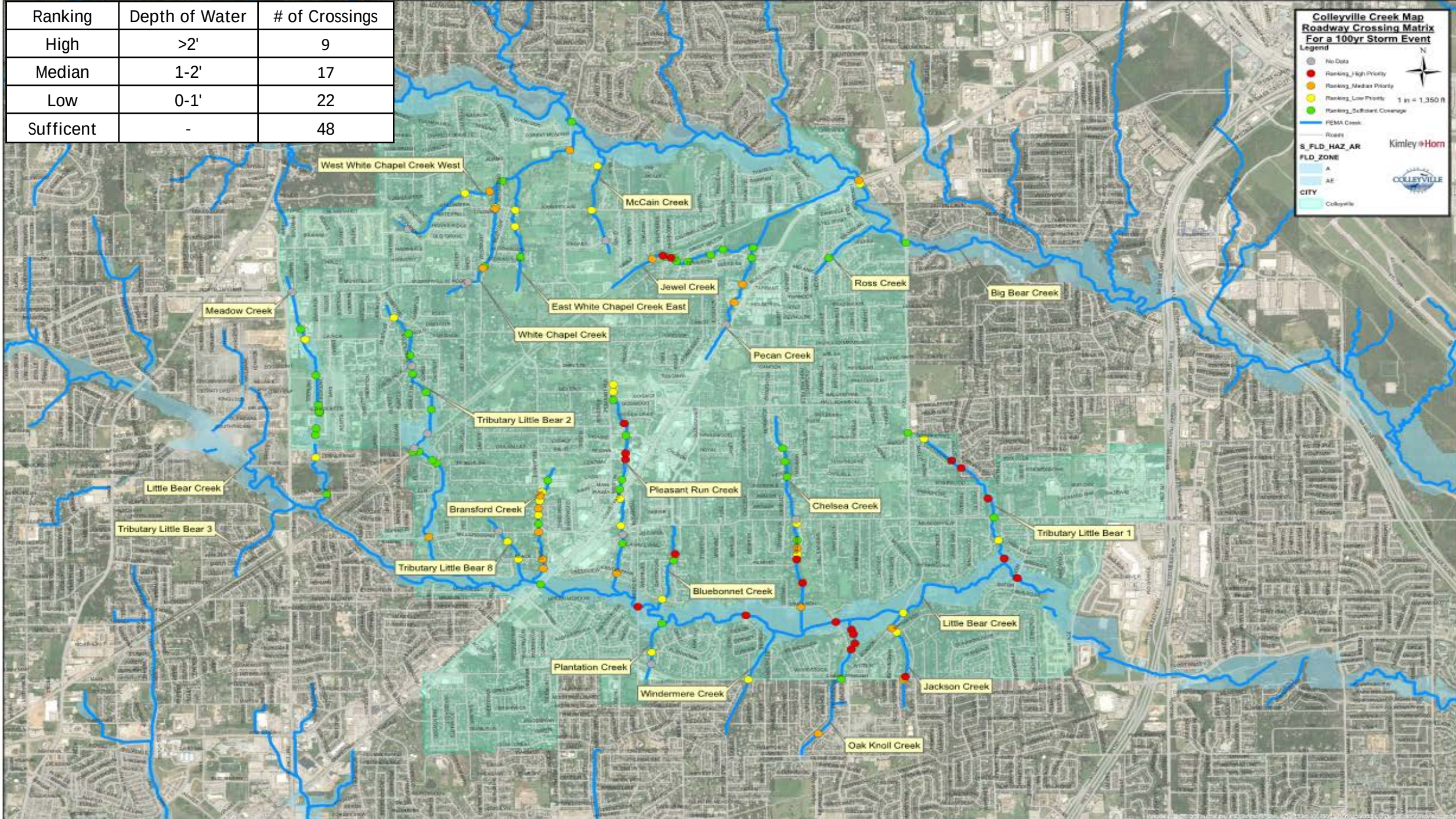
Street Name	Ex. Structures	Prop. Structures	OPCC Cost
Martin Pkwy.	64.5' Bridge	9-12'x12' RCB	\$ 5,820,000.00
Cheshire Dr.	2-5'x3' RCB	9-12'x12' RCB	\$ 3,220,000.00
Bedford Rd.	66' Bridge	8-12'x10' RCB	\$ 3,190,000.00
Oak Knoll East		8-12'x12' RCB	\$ 3,480,000.00
Oak Knoll West	1-24" RCP	10-12'x5' RCB	\$ 2,800,000.00



Components-Roadway Crossings

- ▶ 125 Crossings Evaluated
- ▶ Pedestrian Bridges/Sidewalks were removed from analysis
- ▶ Costs for each prioritization
 - ▶ High
 - ▶ Medium
 - ▶ Low

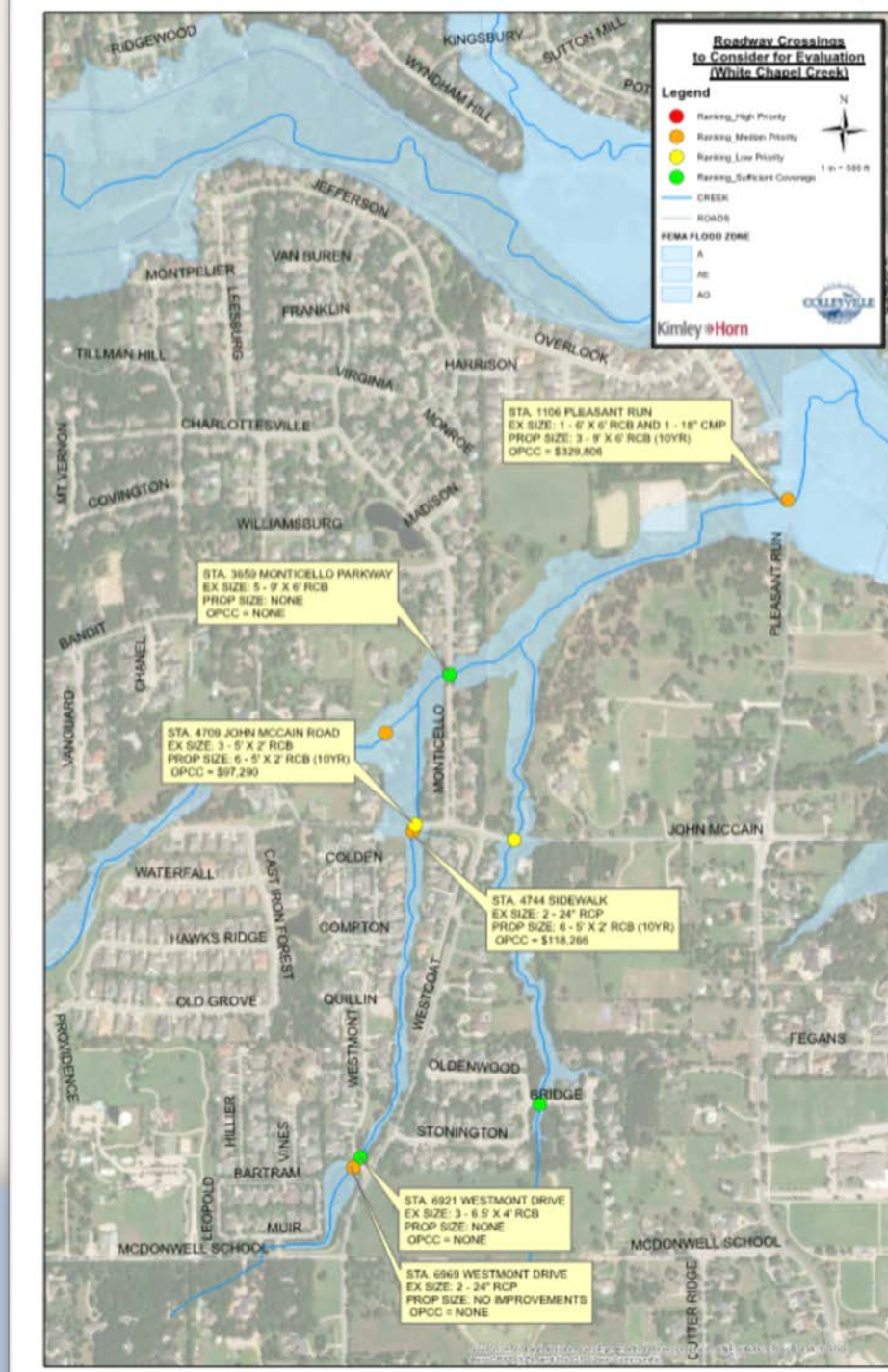
Ranking	Depth of Water	# of Crossings
High	>2'	9
Median	1-2'	17
Low	0-1'	22
Sufficient	-	48



Components-Roadway Crossings

- Prioritization
 - High Priority
 - Medium Priority
 - Low Priority
- OPCCs

Kimley-Horn and Associates, Inc.		Opinion of Probable Construction Cost			
Client: City of Colleyville, Texas		Date:	12/16/2019		
Project: Drainage Master Plan		Prepared By:	HAT		
KHA No.: 061063039		Checked By:			
Title: Jackson Creek - Cheek-Sparger Road		2653			
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost
1	Mobilization	1	LS	\$ 25,000.00	\$ 25,000.00
2	2-7"x7' RCB	60	LF	\$ 700.00	\$ 42,000.00
3	Concrete Headwalls	2	EA	\$ 30,000.00	\$ 60,000.00
4	Guard Rail	210	LF	\$ 100.00	\$ 21,000.00
5	Sod and Topsoil	250	SY	\$ 6.00	\$ 1,500.00
6	Concrete Roadway removal and repair	333	SY	\$ 100.00	\$ 33,333.33
7	Flexbase	367	SY	\$ 20.00	\$ 7,333.33
8	Rock Riprap	150	CY	\$ 150.00	\$ 22,500.00
Culvert/Paving Construction Cost Subtotal					\$ 212,666.67
Major Construction Component Allowances*:					
Item Description		Notes	Allowance	Item Cost	
✓	Traffic Control & SWPPP		15%	\$ 32,000	
✓	Removals		35%	\$ 75,000	
✓	Pavement Markings/Signs/Posts		5%	\$ 11,000	
✓	Misc Landscape & Irrigation		10%	\$ 22,000	
✓	Water Utility Adjustments		20%	\$ 43,000	
✓	Sewer Utility Adjustments		20%	\$ 43,000	
*Allowances based on % of Paving Construction Cost Subtotal			Allowance Subtotal:	\$ 226,000	
Construction Costs Subtotal				\$ 438,666.67	
Contingency (% +/-)				25%	\$ 109,666.67
Eng./Survey (% +/-)				15%	\$ 82,250.00
Total:				\$ 630,583.33	



Components-Roadway Crossings

High Priority (>2')					
Chelsea Creek	2-36" RCP	1825	2-36" RCP (10yr)	Private Drive	\$ 54,740.00
Oak Knoll Creek	2-6'X3' RCB	1124	6-7'x7' RCB (100yr) - Road Raised 1ft for 223'	Oak Knoll Drive Residential Road (2 lane undivided)-Low Water Crossing	\$ 638,729.17
Tributary Little Bear 1	3-78" RCP	4038	3-7'x7' RCB (100yr)	Hearthside Drive Residential Road (2 lane undivided)	\$ 752,531.25
	3-72" RCP	4451	3-8'x7' RCB (100yr)	Willow Lane Residential Road (2 lane undivided)	\$ 707,250.00
Jewel Creek	2-48" RCP	3398	4-5'x4' RCB (5yr)	Sidewalk	\$ 126,449.40
Little Bear Creek	64.5' Bridge	25110	9-12'x12' RCB (100yr) or 120± Bridge	Martin Pkwy. Major Collector (2 lane undivided)-Low Water Crossing	\$ 5,820,000.00
	66' Bridge	40782.5	8-12'x10' RCB (100yr)	Bedford Road Minor Collector (2 lane undivided)-Low Water Crossing	\$ 3,190,000.00
	Geometric data not provided, but location shown in water surface model.	32395	8-12'x12' RCB (100yr)	Oak Knoll Drive Residential Road (2 lane undivided)-Low Water Crossing	\$ 3,480,000.00
	2-5'X3' RCB (Measured in Field)	35551	9-12'x12' RCB (100yr)	Cheshire Drive Residential Road (2 lane undivided)-Low Water Crossing	\$ 3,220,000.00
					\$ 17,989,699.82

Approximately
\$18,000,000

Components-Roadway Crossings

Median Rating (1-2')					
Bransford Creek	2-36" RCP	648	2-36" RCP (10yr)	Private Drive	\$ 341,550.00
	2-36" RCP	1005	3-8'x3' RCB (10yr)	Black Drive Residential Road (2 lane undivided)	\$ 53,187.50
	1-42" RCP	2831	2-6'x3' RCB (10yr)	Lloyd Circle Residential Road (2 lane undivided)	\$ 519,416.67
	2-30" RCP	3291	3-6'x3' RCB (100yr)	Private Drive	\$ 560,385.42
Chelsea Creek	1-24" RCP	943	10-12'x5' RCB (100yr)	Oak Knoll Drive Residential Road (2 lane undivided)-Low Water Crossing	\$ 1,056,802.08
	3-8'X7' RCB	3097	6-8'x7' RCB (100yr)	Private Drive	\$ 866,045.83
Jackson Creek	2-6'X3' RCB	652	2-6'x3' RCB (1yr) or 4-6'x3' RCB (10yr)	Jackson Road Minor Arterial (2 lane undivided)	\$ 331,343.75
	1-7'X5' RCB	2653	2-7'x7' RCB (100yr)	Cheek-Sparger Road Minor Arterial (2 lane undivided)	\$ 593,208.33
Oak Knoll Creek	2-7'X4' RCB	4525	2-7'x4' RCB (10yr)	Laurel Circle Residential Road (2 lane undivided)	\$ 506,047.92
Pecan Creek	1-60" RCP	5731	6-6'x6' RCB (100yr)	Private Drive	\$ 967,197.92
	2-8'X5' RCB	6421	3-8'x5' RCB (100yr)	Private Drive	\$ 742,210.00
Tributary Little Bear 2	1-10'X4' RCB	2921	5-10'x4' RCB (100yr)	Glade Road Minor Arterial (2 lane undivided)	\$ 610,075.00
West White Chapel Creek	2-27" RCP	284	5-7'x3' RCB (10yr)	Private Drive	\$ 227,604.17
White Chapel Creek	1-6'x6' RCB	1106	3-9'x6' RCB (10yr)	Pleasant Run Road Residential Connector (2 lane undivided)	\$ 329,805.09
	2-24" RCP	4744	6-5'X2' RCB (10yr)	Sidewalk	\$ 118,266.00
Jewel Creek	1-36" RCP	3788	3-5'x3' RCB (5yr)	Sidewalk	\$ 65,025.60
Big Bear Creek	170'± Bridge	97389	Debris Removal	Railroad	\$ 20,000.00
					\$ 7,908,171.28

Approximately
\$8,000,000



Components-Roadway Crossings

Lower Priority (0-1')					
Bluebonnet Creek	2-5'X5' RCB	561	1-6'x5' RCB (100yr)	Somerset Blvd. Residential Road (2 lane undivided)	\$ 480,125.00
Bransford Creek	1-5.2'X4' RCB	2595	2-6'x4' RCB	Private Drive	\$ 161,795.00
	1-10'X4' RCB (Old); 3-5'x4' RCB (New)	1996	3-10'x4' RCB (100yr)	Glade Road Minor Arterial (2 lane undivided)	\$ 191,431.88
Chelsea Creek	3-8'X7' RCB	2860	4-8'x7' RCB	Private Drive	\$ 603,821.88
Jackson Creek	3-9'X5' RCB	908	5-9'x5' RCB (100yr)	Sherwood Lane Residential Road (2 lane undivided)	\$ 273,125.00
McCain Creek	2-42" RCP	2563	3-4'x3' RCB (100yr)	John McCain Road Major Collector (2 lane undivided)	\$ 375,043.75
Meadow Creek	1-60" RCP	3241	4-10'x5' RCB (50yr)	Kirk Road Residential Connector (2 lane undivided)	\$ 692,731.25
	2-4'X2' RCB	7570	4-6'x3' RCB (100yr)	Lavaca Trail (Asphalt) Minor Collector (2 lane undivided)	\$ 467,762.50
Plantation Creek	1-12'X6.5' ARCH	1266	2-10'x6' RCB (100yr)	Plantation Drive Residential Road (2 lane undivided)	\$ 187,134.90
Pleasant Run Creek	2-9'X9' RCB	2487	3-9'x9' RCB (100yr)	Thompson Terrace Residential Road (2 lane undivided)	\$ 1,244,346.00
	5-10'X5' RCB	3703	9-10'x6' RCB (100yr)	State Highway 26 (4 lane undivided)	\$ 1,832,157.00
	2-24" RCP and 3-5'X5' RCB	7746	2-24" RCP and 5-5'X5' RCB	Private Drive	\$ 228,505.00
	2-3.5'X3' RCB	8007	4-5'x5' RCB	Private Drive	\$ 206,425.00
Tributary Little Bear 1	6-10'X6' RCB	959	7-10'x6' RCB	Queensbury Way Residential Road (2 lane undivided)	\$ 610,218.75
	3-72" RCP	5591	3-7'x7' RCB (100yr)	Summertree Lane Residential Road (2 lane undivided)	\$ 692,875.00
Tributary Little Bear 2	3-36" RCP	12083	3-54" (100yr)	Mustang Trail Residential Road (2 lane undivided)	\$ 575,718.75
Tributary Little Bear 8	1-24" RCP	783	4-4'x2' RCB (100yr)	Black Drive Residential Road (2 lane undivided)	\$ 339,968.75
West White Chapel Creek	1-8'X3' RCB	1090	3-8'x3' RCB (50yr)	John McCain Road Major Collector (2 lane undivided)	\$ 97,172.70
East White Chapel Creek	1-9'X5' RCB	1302	2-9'x5' RCB (100yr)	John McCain Road Major Collector (2 lane undivided)	\$ 133,183.80
White Chapel Creek	3-5'X2' RCB	4709	6-5'x2' RCB (10yr)	John McCain Road Major Collector (2 lane undivided)	\$ 97,290.00
Windmere Creek	3-48" RCP	1930	3-7'x4' RCB (100yr)	Cheek-Sparger Road Minor Arterial (2 lane undivided)	\$ 772,717.20
Big Bear Creek	170'± Bridge	97388	Debris Removal	Colleyville Blvd Major Arterial (4 land divided) - TxDOT Facility	\$ 20,000.00
					\$ 10,283,549.11

Approximately
\$10,300,000

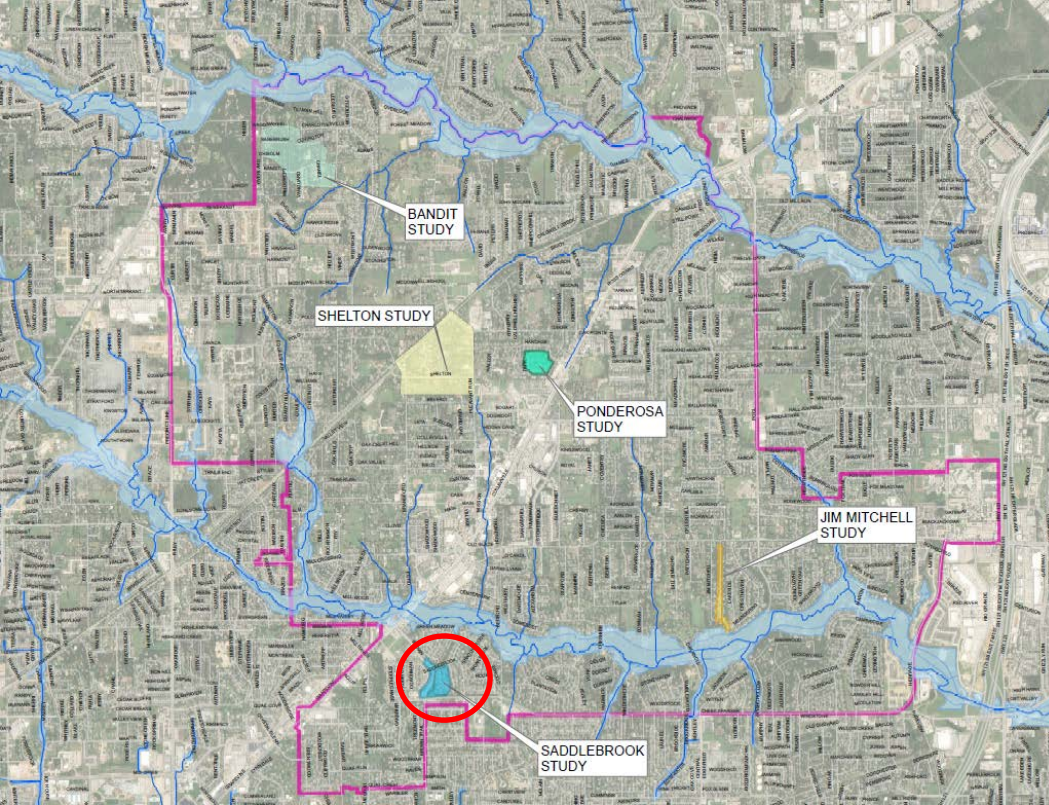


Components-Neighborhood Studies

- ▶ Saddlebrook
- ▶ Jim Mitchell
- ▶ Ponderosa
- ▶ Bandit
- ▶ LD Lockett

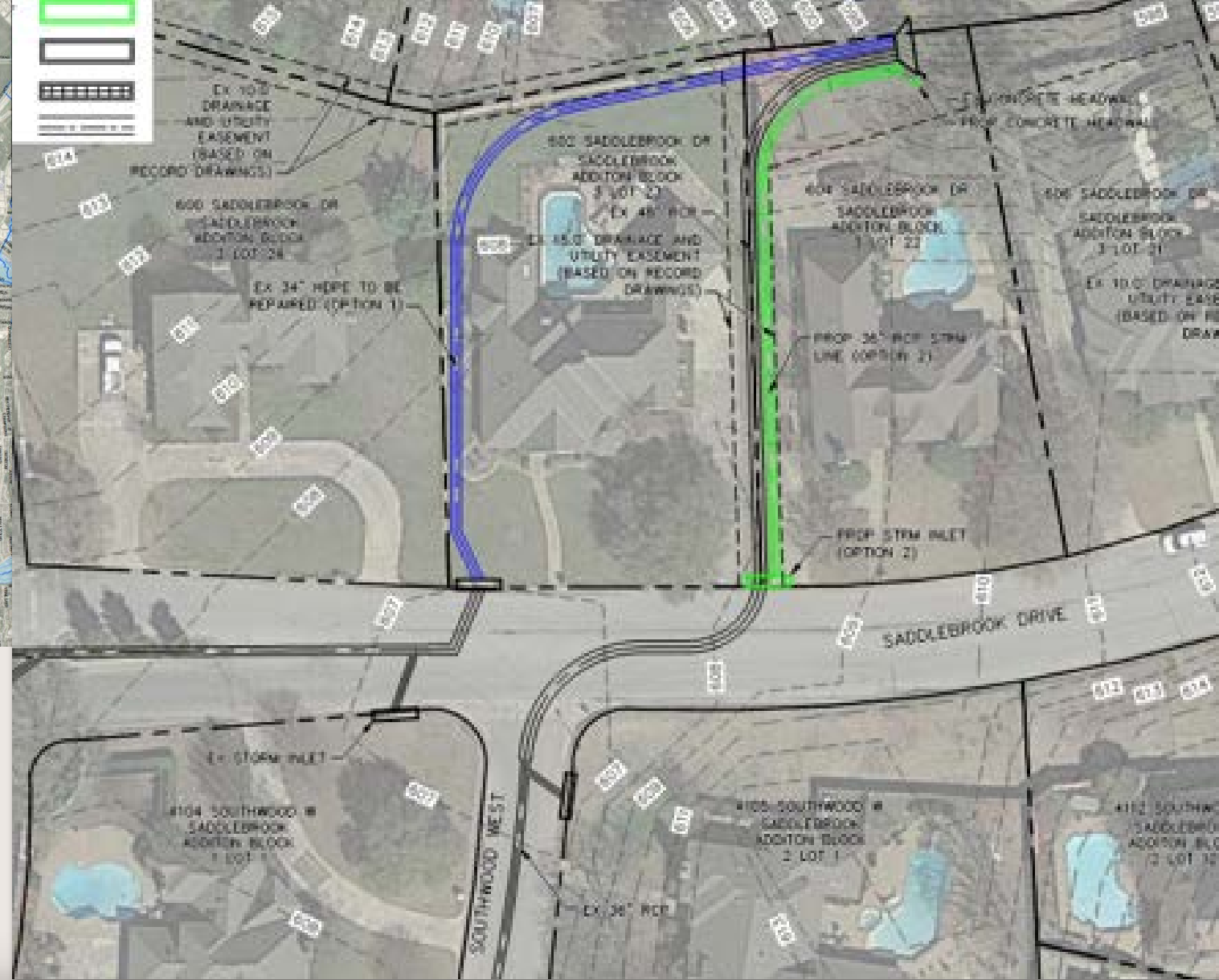
- ▶ Wagonwheel (Upcoming)
- ▶ Chisolm (Upcoming)

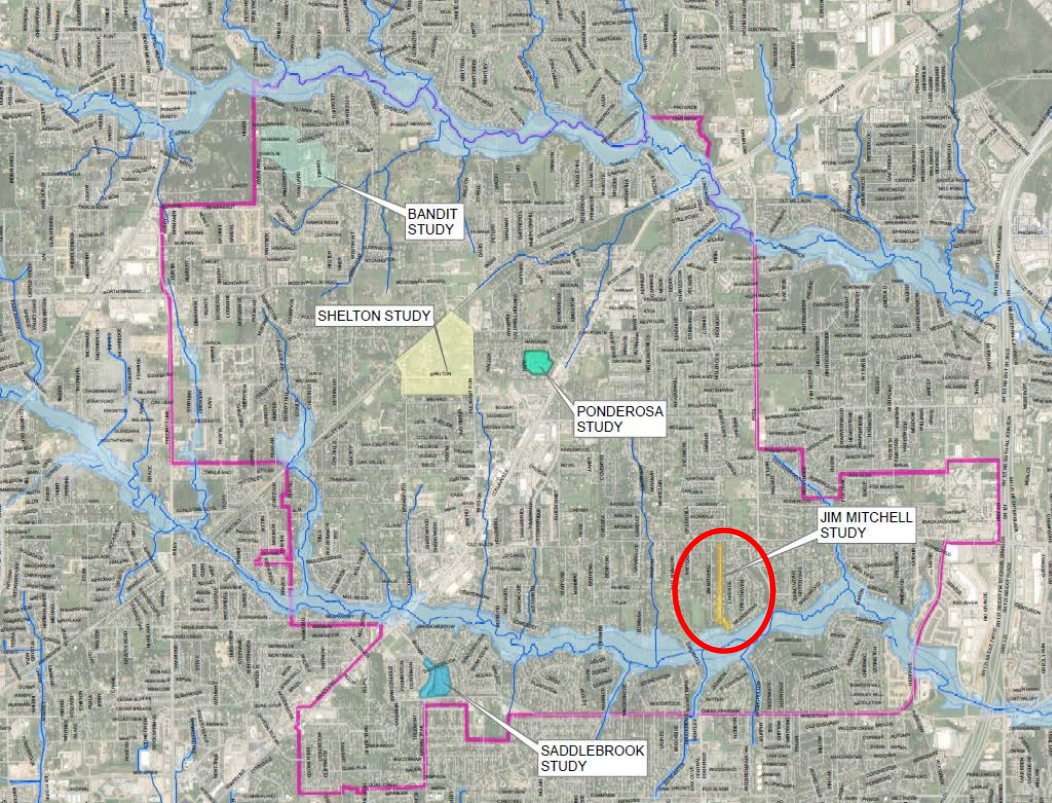




SADDLEBROOK:
OPINION OF PROBABLE
CONSTRUCTION COST (OPCC)

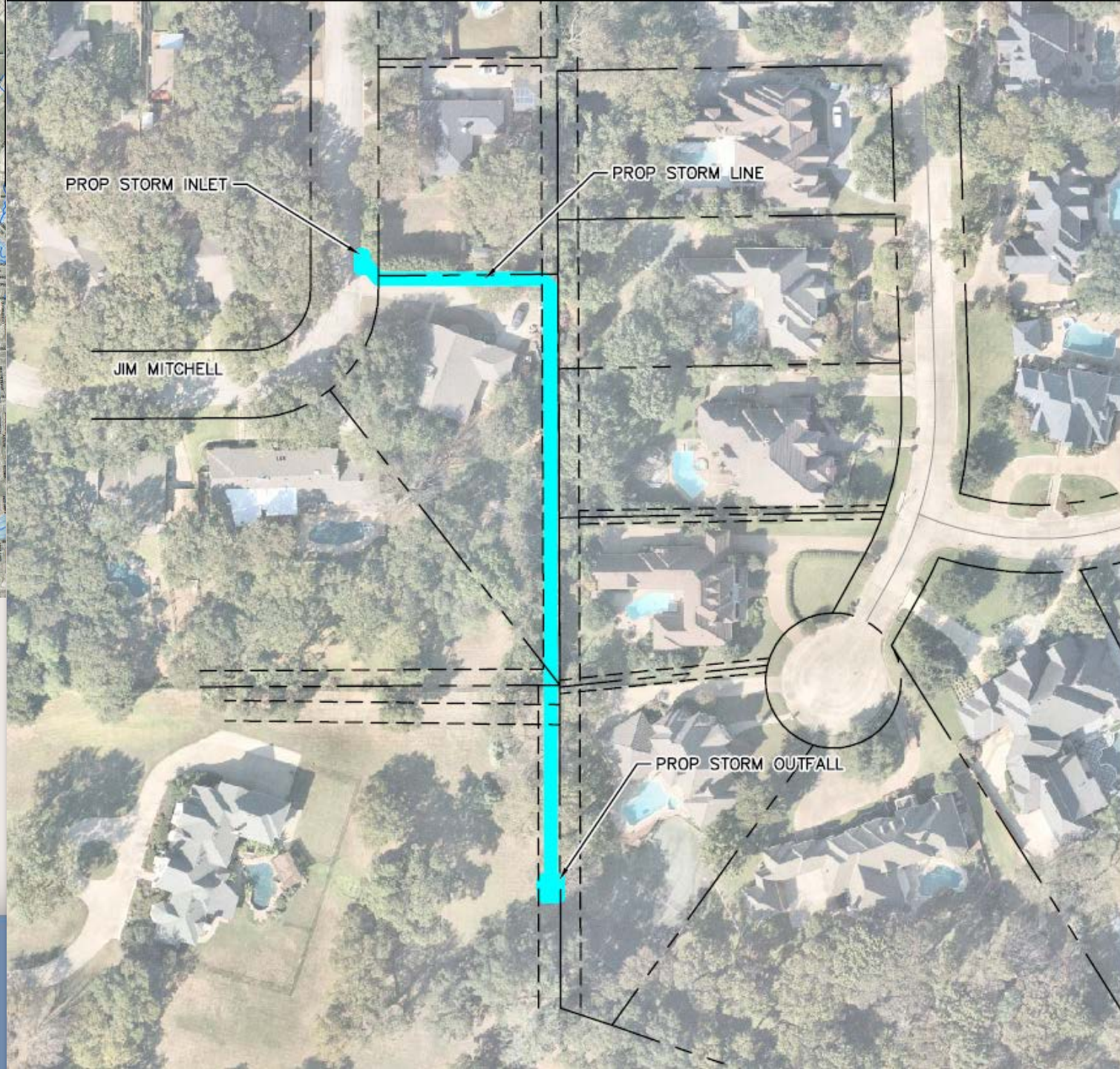
OPTON 1 and OPTION 2:
\$50,000 AND \$60,000

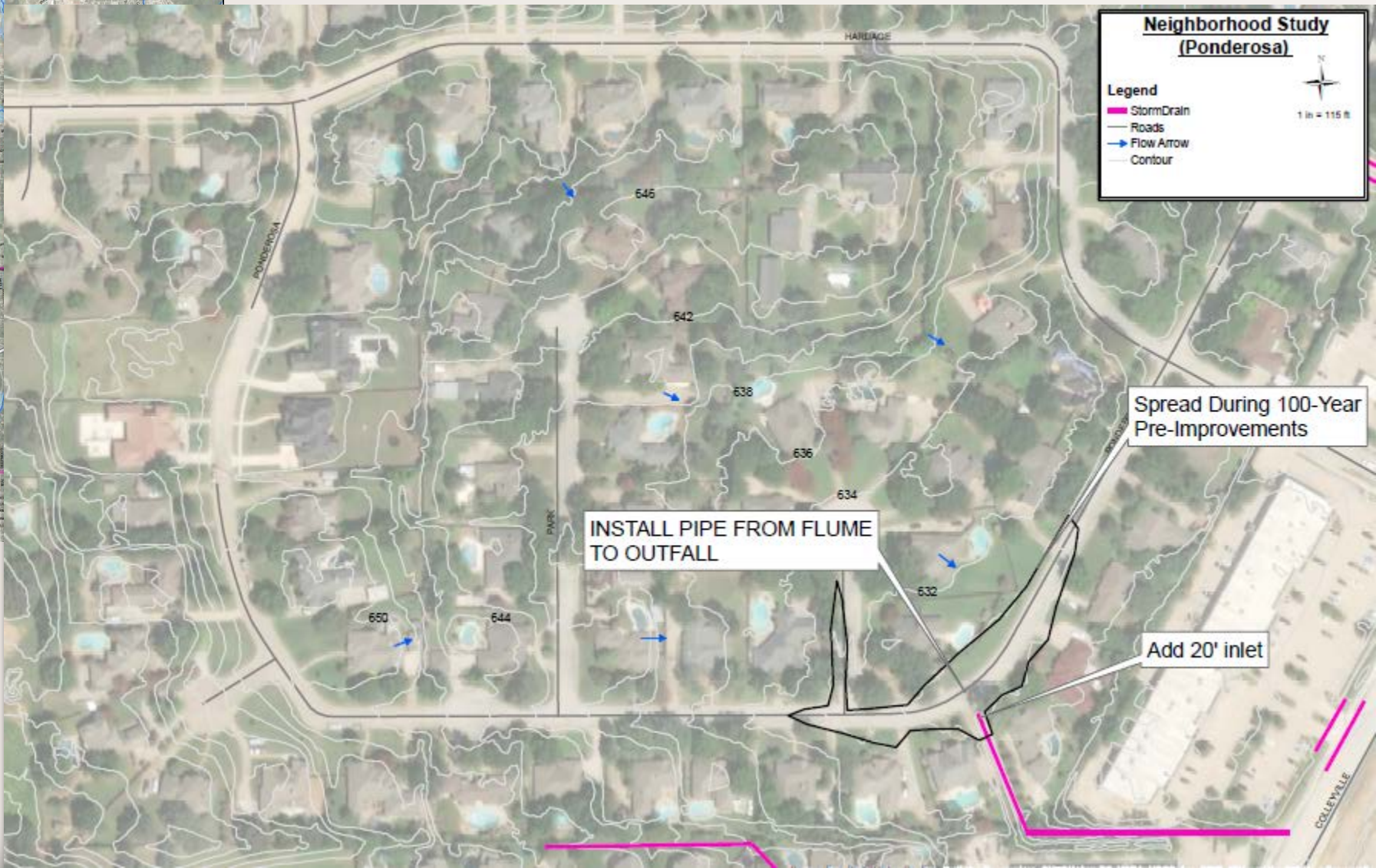
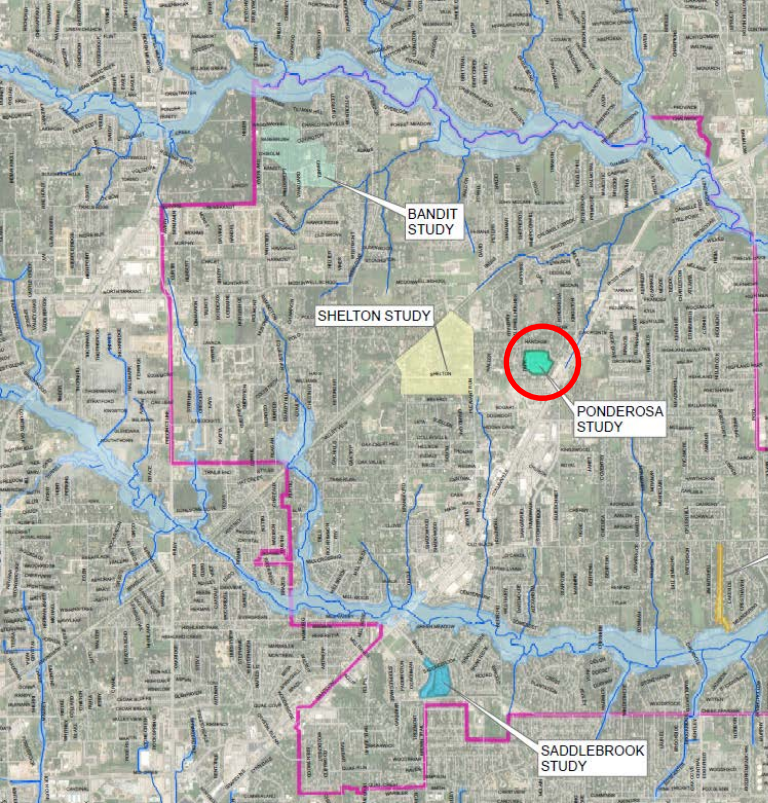




JIM MITCHELL:
OPINION OF PROBABLE
CONSTRUCTION COST (OPCC)

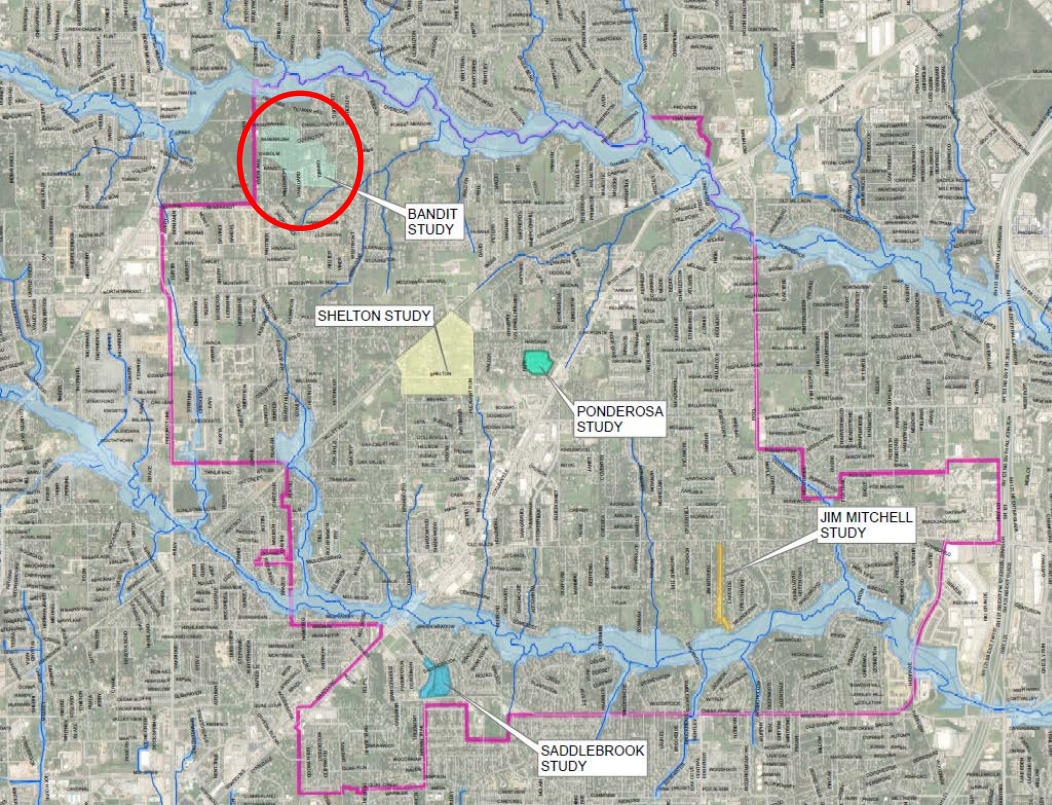
ADD STORM DRAIN AND
INLET: \$150,000





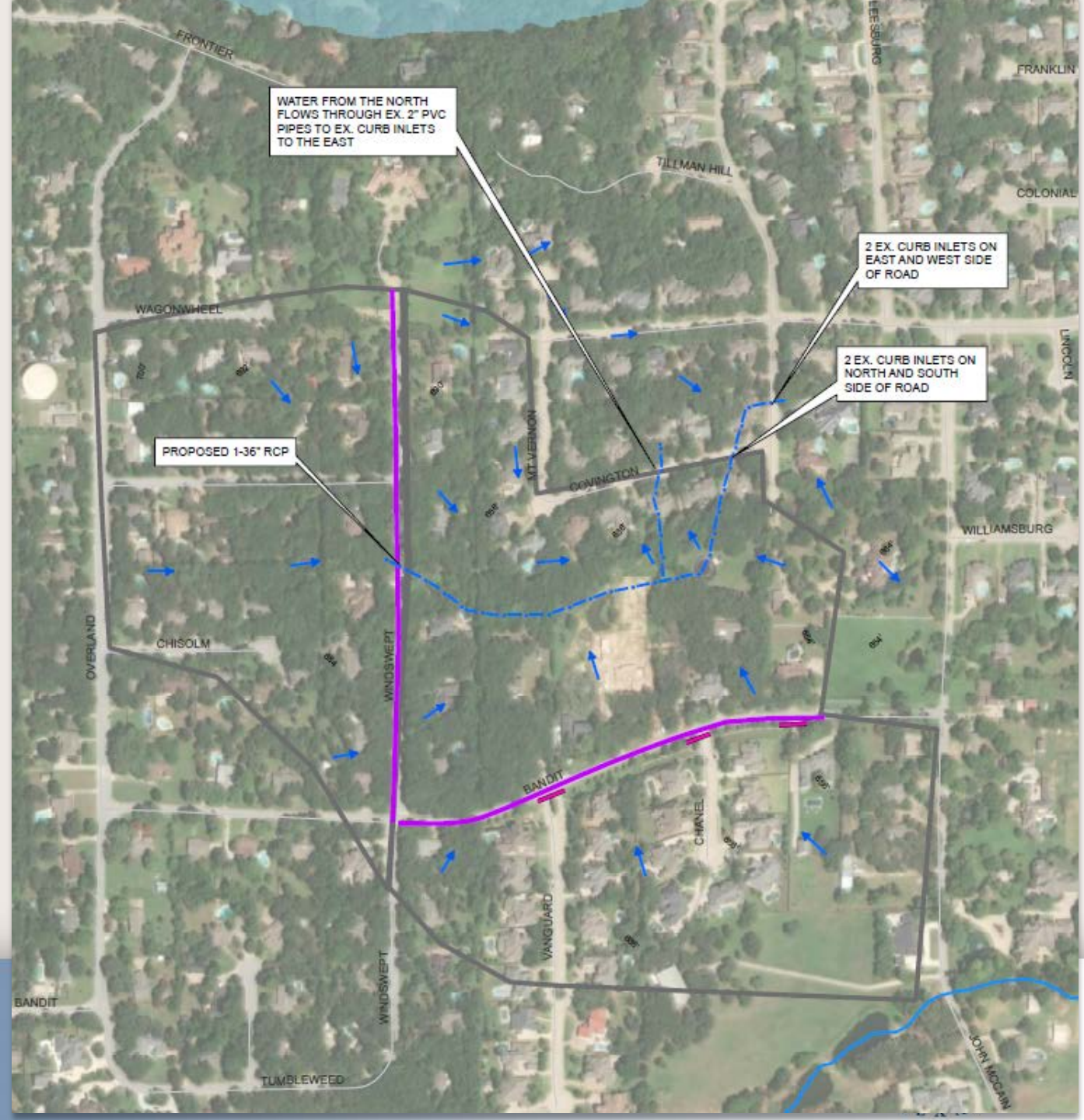
PONDEROSA:
OPINION OF PROBABLE
CONSTRUCTION COST (OPCC)

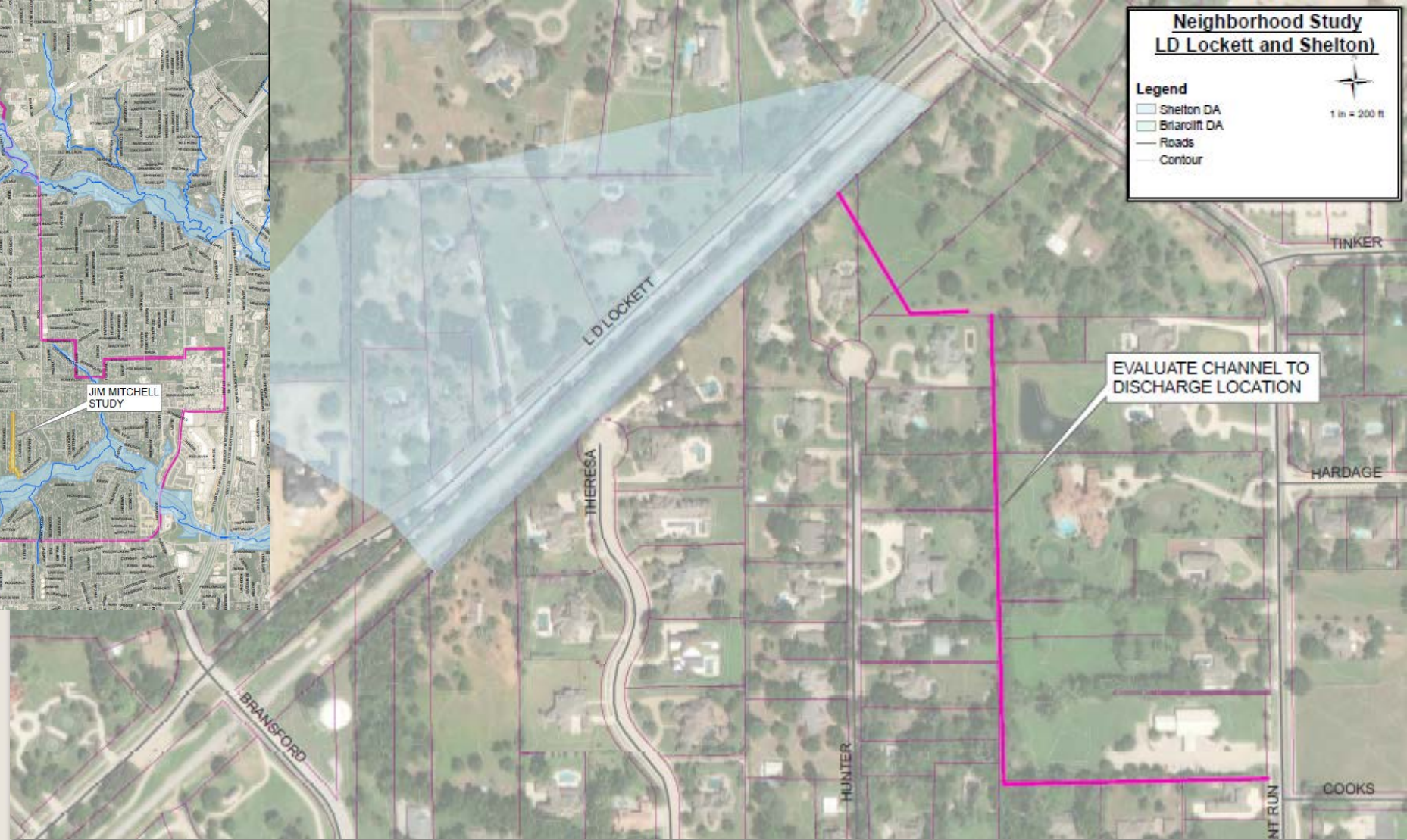
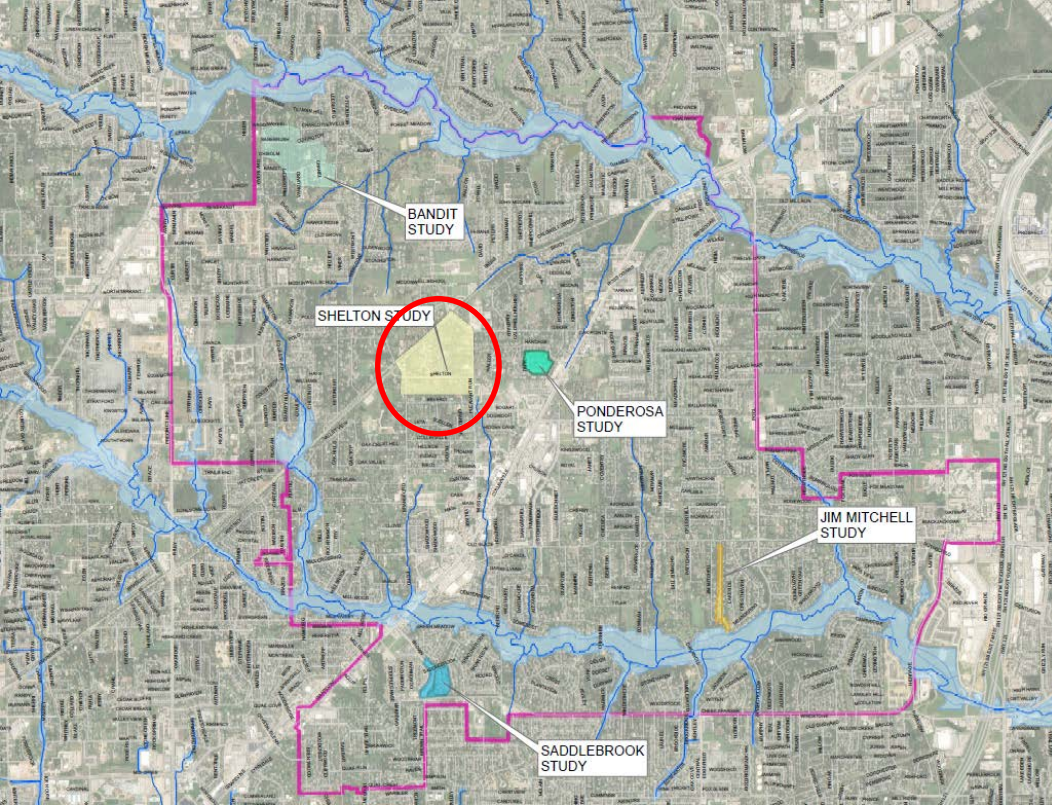
ADD STORM DRAIN AND
INLET: \$100,000



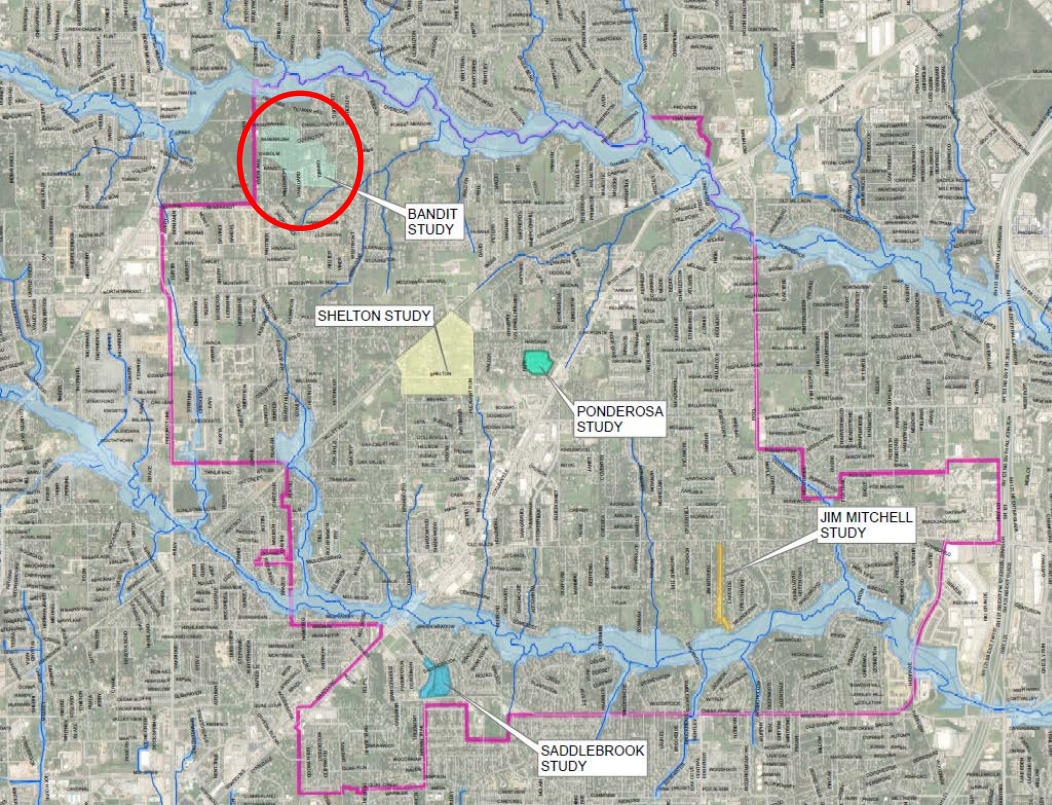
BANDIT:
OPINION OF PROBABLE
CONSTRUCTION COST (OPCC)

Depends upon easements.
\$80k-\$150k

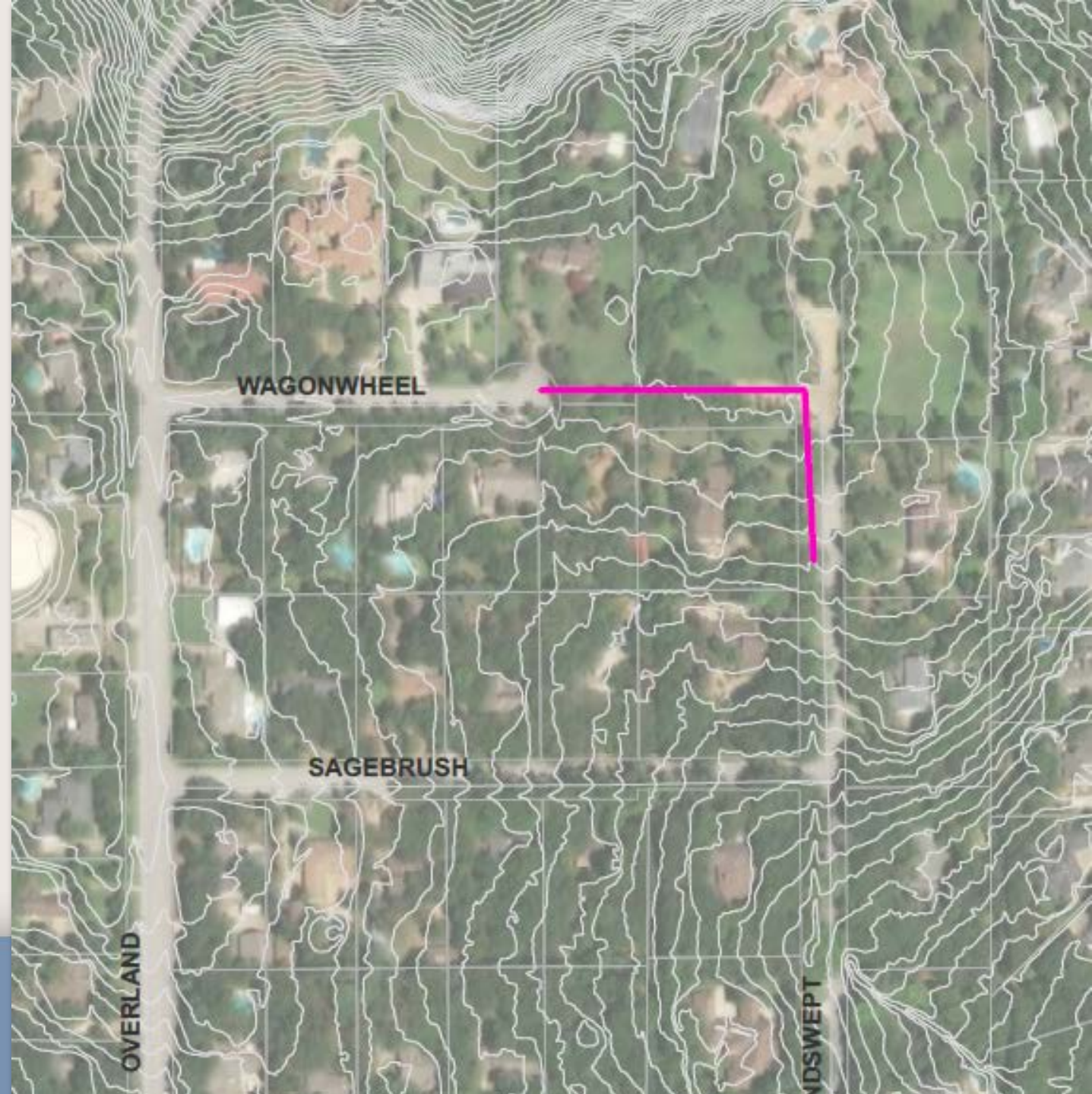


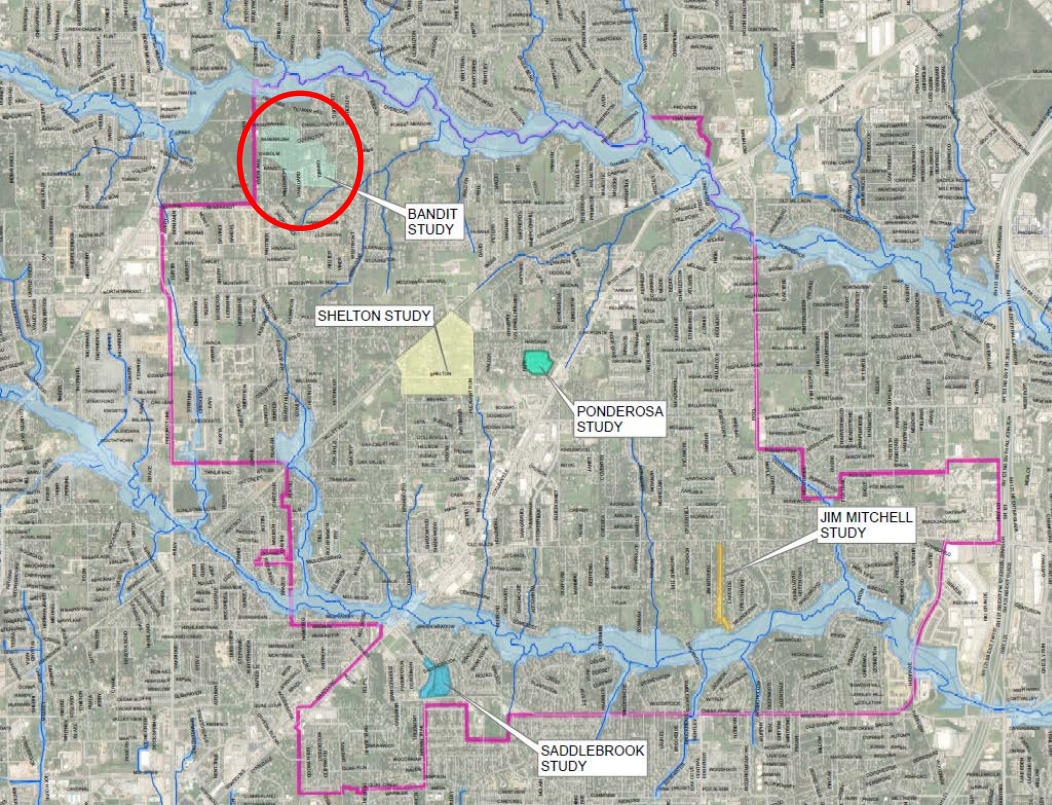


LD LOCKETT/SHELTON:
OPINION OF PROBABLE
CONSTRUCTION COST (OPCC)
TO BE EVALUATED

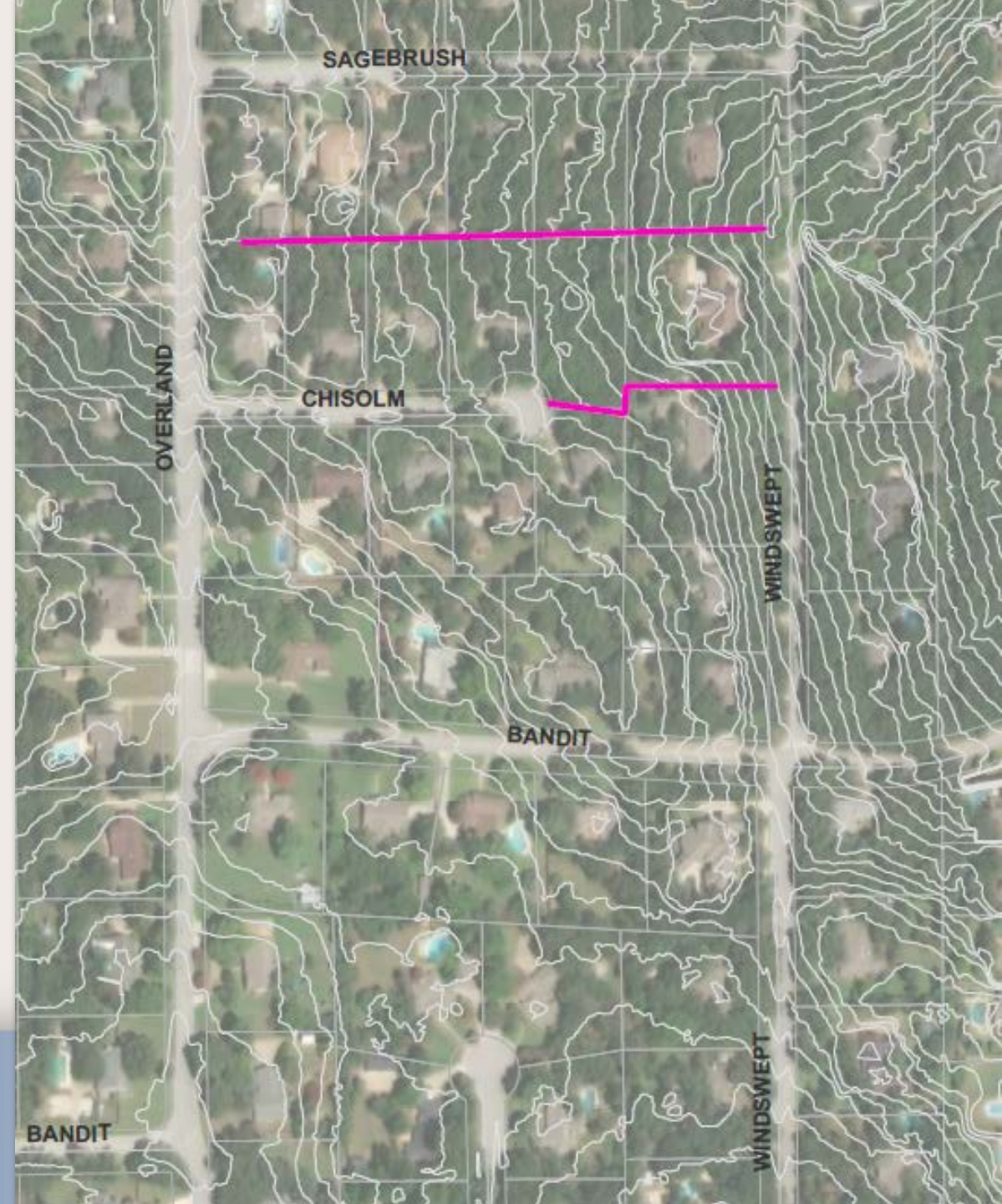


WAGONWHEEL:
OPINION OF PROBABLE
CONSTRUCTION COST (OPCC)
TO BE EVALUATED





CHISOLM:
OPINION OF PROBABLE
CONSTRUCTION COST (OPCC)
TO BE EVALUATED



Components-Maintenance

► 132 Culvert Crossing Evaluated

► Recommended Improvements

- Remove silt/vegetation
- Erosion
- Safety Concerns-Shoulder
- Structural Concerns-Headwall

Creek Name: Bluebonnet Creek

Culvert Station: Station 2334

Existing Size: 4.75' x 0.5'

Overall Rating: No Access, Not Rated, No pictures

Creek Name: Bluebonnet Creek

Culvert Station: Station 2085

Existing Size: 6'x6' RCB

Overall Rating: Good

Structural:	Acceptable	☒	Need Action	☐
Erosion:	Acceptable	☒	Need Action	☐
Functional:	Acceptable	☒	Need Action	☐
Safety:	Acceptable	☒	Need Action	☐



Upstream

- Existing HOA pond upstream of the culvert
- No apparent erosion.
- Good condition
- No recommended maintenance activities

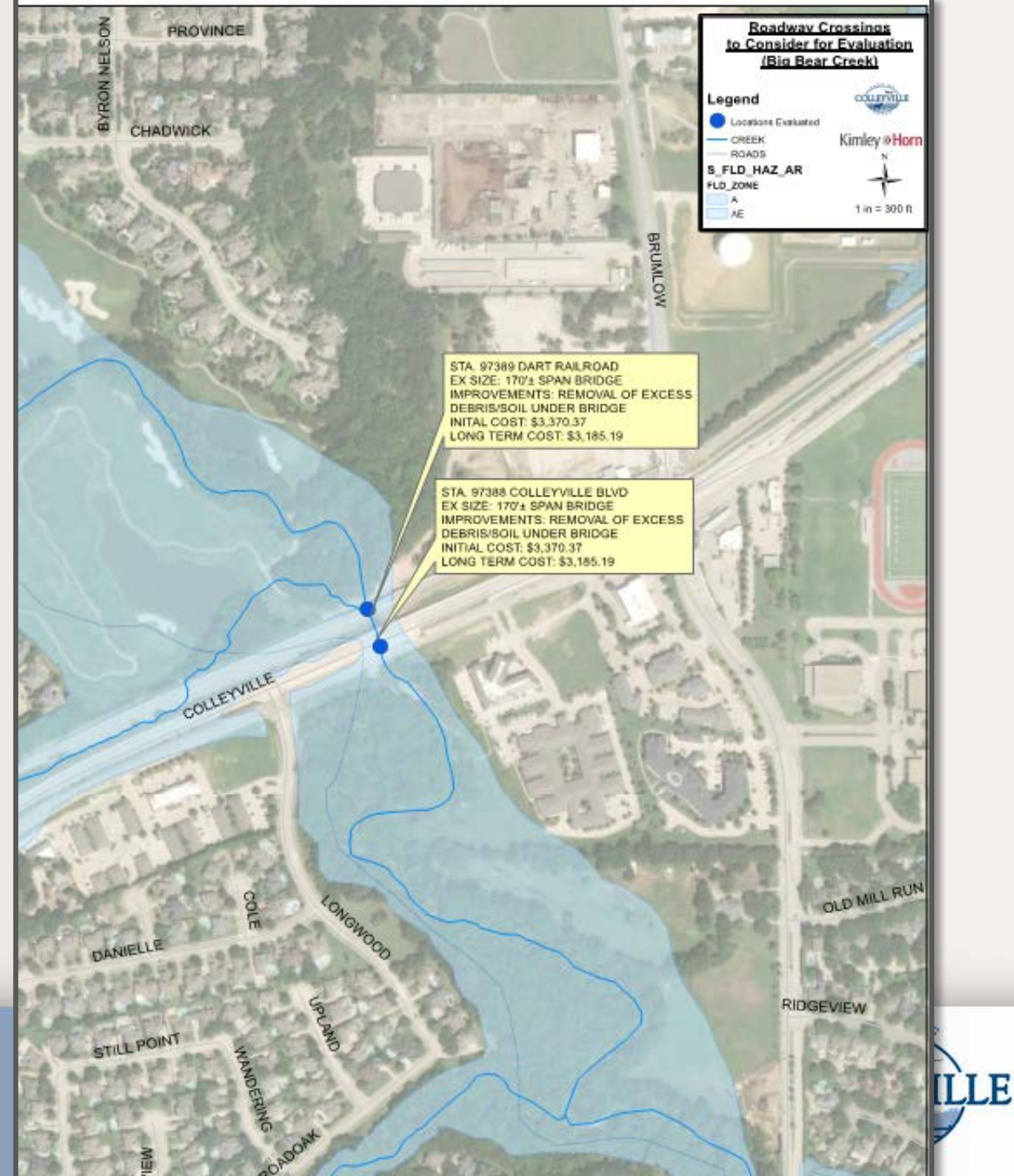


Downstream

- Ex pond at downstream end of culvert
- Good condition
- Pond is HOA's, as well as upstream and downstream channel
- No recommended maintenance activities

Components-Maintenance

- ▶ Maintenance maps created for each tributary
 - ▶ Station Number
 - ▶ Location of culvert crossing
 - ▶ Existing size of structure
 - ▶ Proposed improvements
 - ▶ Initial Cost
 - ▶ Long Term (Annual) Cost



Components-Maintenance

Maintenance Improvements				
Creek Name	Crossing Name	Station	OPCC Cost	Timeline
Little Bear Tributary 8	Private Dam	1532	\$ 5,500.00	Initial
			\$ 1,925.93	Long Term
	Glade Road		\$ 2,851.85	Initial
			\$ 1,925.93	Long Term
	Black Drive	783	\$ 41,277.78	Initial
			\$ 4,925.93	Long Term
McCain	John McCain Road	2563	\$ 5,425.93	Initial
			\$ 1,925.93	Long Term
	Private Drive	900	\$ -	Initial
			\$ -	Long Term
Plantation	Plantation Drive	1266	\$ -	Initial
			\$ 5,675.93	Long Term
	Private Bridge	22	\$ -	Initial
			\$ 5,675.93	Long Term
East White Chapel	John McCain Road	1302	\$ 15,675.93	Initial
			\$ 195,675.93	Long Term
	Private Drive	1955	\$ -	Initial
			\$ -	Long Term
	Bridge Street	3234	\$ 10,675.93	Initial
			\$ 8,175.93	Long Term
West White Chapel	John McCain Road	1090	\$ 13,175.93	Initial
			\$ 193,175.93	Long Term
	Private Drive	284	\$ -	Initial
			\$ -	Long Term
Windemere	Cheek-Sparger Road	1930	\$ 5,490.74	Initial
			\$ 5,490.74	Long Term

OPINION OF PROBABLE
CONSTRUCTION COST (OPCC)

INITIAL COSTS: \$750,000

LONG TERM ANNUAL COSTS:
\$1,250,000



Components-Little Bear Creek Evaluation

- ▶ Site Visits-completed
- ▶ Analysis is underway
- ▶ Green Meadow Concept Plan









EXISTING EROSION



OPTION 1: GABION WALL LAYOUT
OPCC: \$1,885,813



OPTION 2: MODULAR BLOCK WALL LAYOUT
OPCC: \$2,479,813

OPTION 3: TEMPORARY ROCK RIPRAP
OPCC: \$1,268,094

OPINION OF PROBABLE CONSTRUCTION COST (OPCC)

OPTION 1 (GABION
WALL):\$1.9M

OPTION 2 (MODULAR BLOCK
WALL): \$2.5M

OPTION 3 (TEMPORARY FIX):
\$1.2-\$1.3m

Next Steps

- ▶ ***Develop an implementation plan-need your feedback***
- ▶ A report will be developed to summarize the approach, evaluations, process, and results.
- ▶ Update design criteria (LDC)

Next Steps-Develop Implementation Plan

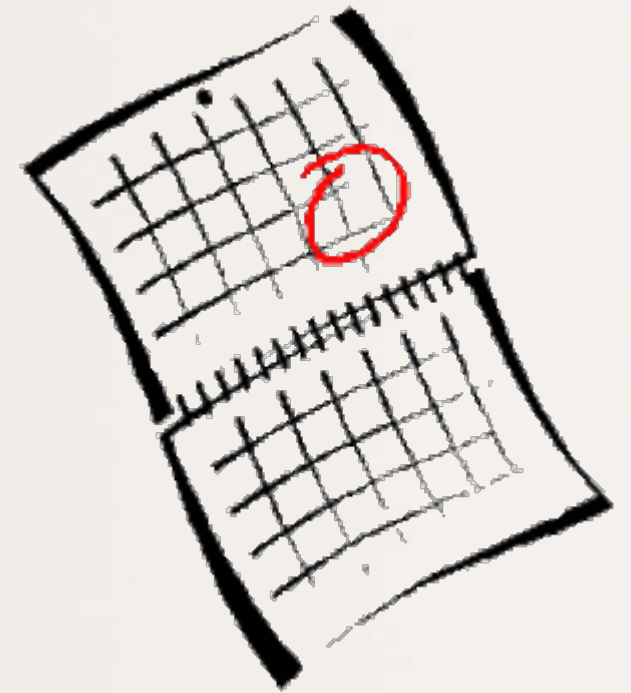
- ▶ Provide direction on which roadway crossing projects to address
 - ▶ Recommend High Priority Projects first
 - ▶ What is the Budget for projects?
 - ▶ What is the timeframe to complete projects?
- ▶ Provide direction on which neighborhood study projects to address
 - ▶ Recommend High Priority Projects first
 - ▶ What is the Budget for projects?
 - ▶ What is the timeframe to complete projects?

Next Steps-Develop Implementation Plan

- ▶ **What is the planning horizon for implementation?**
 - ▶ Short term-address high priority projects
 - ▶ 10-20 years?
 - ▶ Long term-address other projects
 - ▶ 20 years+
 - ▶ Depends upon budget
 - ▶ Priority of stormwater vs other needs
- ▶ **Provide the recommendation on maintenance activities**
 - ▶ Current budget
 - ▶ Recommendation for future maintenance activities
 - ▶ Include Little Bear Creek?

Schedule

- ▶ Provide overview of results to the Council (today)
- ▶ Get feedback on implementation plan
- ▶ Present to Council draft report Spring 2020
- ▶ Finish report by Spring 2020-early Summer of 2020
- ▶ Review City LDC or other criteria





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-3

Agenda Date 2/4/2020

Type Worksession

Department Finance

Title

Discussion of FY21 Budget Calendar

Explanation

This item is to briefly review and finalize the proposed FY21 budget calendar.

Attachments

1. FY 2021 Budget Calendar

FY 2021 Budget Preparation Calendar



Regular City Council meeting dates
Additional meeting dates

January 2020

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January

January Prepare budget calendar for upcoming year CMO/Finance

February 2020

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

February

18-Feb City Council reviews proposed budget calendar City Council
February Prepare Current Service Level Numbers; Enter in Munis Finance
February Departments notified of the deadline and requirements Human Resources
for new position or reclassification requests
February Post applications for FY 2021 agency agreements City Secretary

March 2020

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March

March Update the Budget Preparation Manual if necessary Finance
March Agency agreement applications due City Secretary
26-Mar Budget Kickoff meeting Departments

April 2020

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April

7-Apr Presentations from Agencies on FY 2021 funding requests City Council
10-Apr New position and reclassification requests due to HR Departments
10-Apr Non-Discretionary Requests due in MUNIS Level 2 Departments
April Meeting w/ Police Dept. to plan Crime District Budget City Manager's Office
17-Apr All other components of the Budget Submittal are due Departments
18-Apr-19 RFP for health insurance Human Resources
Apr 27-May 8 Department Budget Submittal Meetings Depts/Budget Team

May 2020

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May

2-May City Council Election City Council
12-May City Council - Special meeting - canvass of election City Council
19-May New Councilmembers Sworn In City Council
Late May Preliminary property value estimates released Tarrant Appraisal
Late May Council priority setting Worksession (or early June- tbd) City Council

June 2020

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June

June Review RFP analysis and finalist recommendations Benefits Committee
2-Jun CC Worksession: Budget Process Overview (if desired) City Council
4-Jun Publish CCCPD budget public hearing notice (Board) City Manager's Office
16-Jun Budget Worksession (review of prelim. numbers & insurance) City Council
16-Jun CCCPD budget public hearing & Worksession (before CC mtg) CCCPD Board

July 2020

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July

7-Jul CCCPD budget adoption (before City Council meeting) CCCPD Board
7-Jul Approve insurance contracts City Council
Discussion on updates to fees/charges (if needed) City Council
Present Draft 5-Year CIP City Council
9-Jul Publish CCCPD budget public hearing notice (Governing body) City Manager's Office
21-Jul 1st Reading CCCPD budget/public hearing by governing body City Council
24-Jul Certified tax roll released Tarrant Appraisal
31-Jul City Manager's proposed budget distributed to City Council City Manager's Office

August 2020						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

4-Aug	Worksession- Presentation of the Proposed Budget Submission of certified appraisal roll & collection rate Submission of effective and rollback tax calculations 2nd Reading of CCCPD budget - approval by the governing body Resolution approving proposed tax rate (for public hearings & notices)	City Council
11-Aug	Colleyville Eco. Dev. Corporation (CEDC) Budget Worksession	CEDC Board
13-Aug	Publish Combined Notice of Effective and Rollback Tax Rate Publish Notice of Budget Public Hearing	City Manager's Office
25-Aug	Colleyville Economic Development Corporation meeting - Adoption of Budget, EDCIP, and Annual Activity Report	CEDC Board
25-Aug	City Council Special Meeting - 1st Public Hearing on Tax Rate (if needed)	City Council

September 2020						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September

1-Sep	Presentation of the CEDC annual activity report 1st reading of budget ordinance and budget public hearing 1st reading of tax rate ordinance (2nd public hearing, if needed) 1st reading of current FY year-end budget amendment 1st reading of ordinance for any fee changes (if needed) 1st reading of ordinance for utility base rate changes (if needed) Resolution adopting the CEDC budget Resolution adopting the EDCIP	City Council
15-Sep	2nd reading of budget ordinance (official adoption) 2nd reading of tax rate ordinance (official adoption) 2nd reading of current FY year-end budget amendment 2nd reading of ordinance for any fee changes (if needed) 2nd reading of ordinance for utility base rate changes (if needed) Resolution adopting the 5-Year CIP Resolution ratifying the property tax increase (if needed)	City Council

October 2020						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October

1-Oct	Fiscal year begins	
October	Distribute Agency Contracts for execution	City Secretary
October	Prepare Adopted Budget Book	City Manager's Office

November 2020						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

November

November	Create vouchers and mail checks for Agency Contracts	City Secretary
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December 2020						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December

December	Adopted Budget due to GFOA 90 days after adoption	City Manager's Office
1-Dec	1st reading of ordinance for utility volumetric rate changes	Finance
15-Dec	2nd reading of ordinance for utility volumetric rate changes	Finance



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-4

Agenda Date 2/4/2020

Type Worksession

Department City Secretary

Title

Discussion of the February 4, 2020, City Council regular agenda items



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 1

Agenda Date 2/4/2020

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-20-4466

**A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF FEBRUARY 4, 2020**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 4TH DAY OF FEBRUARY 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

RESOLUTION R-20-4467

**A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
FEBRUARY 4, 2020**

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of January 21, 2020
 - b. Approval of a proposal for bank depository services with Frost Bank, and authorizing the City Manager to execute the agreements
 - c. Approval of a Professional Services Agreement with WESTRA Consultants, LLC, in an amount not to exceed \$382,500 for the design of the Nature Center Hike & Bike Trail Project, and authorizing the City Manager to execute the agreement
 - d. Denial of all bids for the 2020 Micro-Surface Project

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 4TH DAY OF FEBRUARY 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, January 21, 2020

Mayor Richard Newton called the Colleyville City Council Worksession to order on Tuesday, January 21, 2020, at 5:30 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, and Chuck Kelley.

ABSENT: Councilmember Callie Rigney.

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Police Chief Michael Miller, Fire Chief Mark Cantrell, Community Development Director Ben Bryner, Public Works Director Ray Silva-Reyes, Parks and Recreation Director Lisa Escobedo, Finance Director Kyle Lester, Library and Special Events Director Mary Rodne, Colleyville Center Manager Leslie Hill, Community Relations Specialist Erin Spicer, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

WS-1 Discussion of permit fees (old v new calculations)

Community Development Director Ben Bryner stated this review compares the City's previous fee calculations and collections before the passage of H.B. 852 in 2019, which caused the City to revise the City's permit fee schedule for residential permits. The new bill prohibited municipalities from calculating residential permit fees based on valuation of the project, which was the previous method for Colleyville and several other north Texas cities, and requires it to be based on square footage. This change applied to any residential project that requires a building permit.

Since September 2019, staff has been tracking all permits to provide for the comparison. There was general discussion regarding the fees and the City's philosophical principal of covering the cost of services provided by the City while also being conservative. Data to date indicates the new fee structure is projected to generate about the same amount of fees as was previously generated. However, the trends in new home construction and remodeling are changing, therefore City Council directed staff to continue tracking and evaluating the fees, and to bring another update before the Council at a future meeting.

WS-2 Discussion of Land Development Code changes to provide for Cannabidiol (CBD) stores as a special use

Community Development Director Ben Bryner presented this item, stating the City has received several requests to locate a CBD store in Colleyville. As the Land Development Code (LDC) does not identify a CBD store use in the Schedule of Permitted Principal Uses chart, there was discussion of State regulations, the potential for litigation and enforcement, and zoning. City Council directed staff to evaluate a proper zoning district with a special use permit.

WS-3 Discussion of the electioneering and calling an election resolutions

City Secretary Christine Loven presented this item and answered questions of the City Council. City Council provided direction regarding the definition of electioneering, the number and size of signs allowed in the electioneering location and City parking lots, and the number of canopies and tents allowed.

WS-4 Discussion of the January 21, 2020, City Council regular agenda items

There was no discussion under this item.

Mayor Newton closed the worksession at 6:42 p.m.

Mayor Newton called Executive Session to order at 6:42 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal- Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from

business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Mayor Newton explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, and Section 551.087, Economic Development. He further explained there would be no decisions made or action taken during this time. Executive Session was adjourned at 7:14 p.m.

The regular meeting of the Colleyville City Council was called to order by Mayor Newton at 7:34 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

INVOCATION: Paul Vigiletti, Good Shepherd Catholic Church

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-20-4461

This resolution was not needed.

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS
Announcements of civic and charitable events
Presentation of calendar events and updates
Announcements of awards and recognition

Mayor Newton wished Councilmember George Dodson a Happy Birthday and he and the Councilmembers made the following announcements:

We're Looking for Our Next Mayor for a Day: We are giving Colleyville residents in grades 2-7 the opportunity to speak their minds during the 2019-2020 Mayor for a Day Contest. The winner will serve as honorary mayor on one of the City Council meeting dates in February. He or she will spend part of the day meeting with City leaders and touring City facilities. That evening, they will attend the City Council worksession to review City business and co-preside over the City Council meeting that follows. Contestants must submit a 1 to 2 page essay about what you would do if you were Mayor of Colleyville. Essays are due January 24.

Glade Road Project Out to Bid: The Glade Road project will be noticed for bid this weekend. The bid advertisement will appear in the Fort Worth Star Telegram for our legal notification. In addition to the official bid documents being posted on CivCast, we also post them with the following plan rooms: BlueBook One Team, Dodge Data and Analytics, and Construct Connect which includes iSqFt, CMD, CDC, and Bid Clerk. Additionally, The BlueBook One Team plan room has a feature where we push the notification out to contractors. We also post the notice to bidders on our website as well as email it to the list of contractors who have either done business with the City in the past or who have registered to be notified of upcoming opportunities.

Sales Tax Update: Sales tax receipts for November (\$461,165) exceeded our budget projection for the month by 11.5% and our last year's collection by 6.9%. This is the second month of positive sales tax growth since our new fiscal year began October 1st. Please continue to shop Colleyville!

State of the City Presentation: Mayor Newton will present the State of the City on February 6th. The presentation will take place twice that day. The first event will include a presentation to the Chamber of Commerce during a membership luncheon. Later that evening, a public presentation will take place at the Colleyville Center at 6:15 PM and include information stations provided by all City departments.

Farmers Market Moves to Plaza at City Hall: The Colleyville Farmers Market returns for 2020, this time at a new location. The market will now be located at the Plaza at City Hall, 90 Main Street. The market will be held the third Thursday of the month from 3-7 p.m. until April when the Market will switch to a weekly schedule. The Colleyville Farmers Market features over 20 vendors who will sell a variety of offerings including organic produce, meats, cheeses, eggs, honey, salsa, and jams. There will also be hand-crafted items such as candles, artwork, woodcrafts, and clothes. Visit FourSeasonsMarkets.com to view the list of vendors that may come to Colleyville.

Chick-Fil-a Project to Begin Next Week with Demolition: The former Londoner site (soon to be home to Chick-fil-A) is slated for demolition at the end of next week. You may notice activity as the Colleyville Fire Department is conducting training exercises on site. The training activities will include the use of smoke machines and EMS equipment. The actual building demotion will take place later this week.

Fort Worth Symphony Orchestra Concert Tickets Available: Free tickets are now available for the Fort Worth Symphony Orchestra concert on February 21, 2020 at Heritage High School. The concert starts at 7 p.m. Tickets can be picked up at City Hall or the Library. This Council is excited to bring this wonderful event to our community.

In recognition of the Featured Business of the Month - Desserts Rx - 8300 Precinct Line Road #104, Dorothy Warda, Owner - Mayor Richard Newton and Assistant City Manager Adrienne Lothery

Mayor Richard Newton and Assistant City Manager Adrienne Lothery welcomed Dorothy Warda, owner of Desserts Rx and recognized Desserts Rx as the featured business of the month. Ms. Warda thanked the Mayor and City Council for the recognition and said she was excited and happy to be doing business in Colleyville and is planning on opening a second location at 62 Main.

4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-20-4462

- 4a** Approval of the minutes of the regular City Council meeting of January 7, 2020
- 4b** Approval of an Interlocal Agreement with Tarrant County for the rehabilitation of Bogart Drive, Cherry Lane, Jim Mitchell Trail East, Jim Mitchell Trail West, Lloyd Circle, Maranatha Court, Rose Street, and Thompson Terrace, and authorizing the City Manager to execute the agreement
- 4c** Approval of an amendment to the Professional Services Agreement with Kimley-Horn and Associates, Inc., amending the design parameters of the John McCain at Westcoat Roundabout Project to include extending the trail limits on John McCain Road, culvert extension and safety improvements, enclosed storm drain system, lighting plan, and traffic control sheets in an amount not to exceed \$65,900, and authorizing the City Manager to execute the amendment

Mayor Newton read Resolution R-20-4462 in its entirety.

Public Works Director Ray Silva-Reyes presented items 4b and 4c and answered questions of the City Council.

In answer to the Council's questions, Director Silva-Reyes stated the trail extends further to the west and will be completed by another firm.

Mayor Newton opened the public hearing at 7:55 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 7:55 p.m.

Councilmember Kelley made a motion to approve Resolution R-20-4462, and Councilmember Rigney seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7– Mayor Newton, Mayor Pro Tem Lindamood, and Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

5. ITEMS NOT FOR CITY COUNCIL ACTION**5a Monthly Financial Report - December 2019**

Finance Director Kyle Lester reviewed all funds noting December marks the end of the first quarter of the fiscal year. Director Lester stated ad-valorem tax of \$6.7 million has been collected which equals 45% of the budget and sales tax revenue saw an 8.6% increase over the previous year. Director Lester stated overall, each fund is as expected. He noted the Utility Fund is easiest to track as it is a break even fund.

Councilmember Dodson reminded residents the sewerage rates are established based on water consumption in January, February, and March and encouraged everyone to be cognizant of their water use.

6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING**6a Ordinance O-20-2107**

Consideration of a zoning change from AG Agricultural to R-40 Single Family Residential on Tracts 2F3 & 2F5, Abstract 1692, in the Joseph White Survey, located at 704 Shelton Drive, Case ZC19-020

Mayor Newton read the caption of Ordinance O-20-2107.

Community Development Director Ben Bryner presented this item stating the request is to rezone from the AG Agricultural district to the R-40 Single Family Residential district to allow for construction of a new single-family residential dwelling. Director Bryner stated the redevelopment does meet the plat process for R-40 and 37.5 feet of right of way is being dedicated.

Mayor Newton stated this is a straight forward request.

Councilmember Dodson asked staff when drainage is reviewed. Director Bryner stated as a part of the permit application, the City Engineer will review and approve the drainage plan.

Mayor Newton opened the public hearing at 8:09 p.m.

Kathy Hadley, 204 Timberline Drive, North, spoke in opposition with concern for lot size and potential to subdivide. Mayor Newton explained this property is

required to be replatted and since it does not meet the three-acre AG zoning requirement, it must be rezoned to R-40 (or 1 acre).

There were no others wishing to speak and Mayor Newton closed the public hearing at 8:12 p.m.

Councilmember Dodson made a motion to approve Ordinance O-20-2107, and Councilmember Nakamura seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7– Mayor Newton, Mayor Pro Tem Lindamood, and Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

6b Ordinance O-20-2108

Consideration of an amendment to the PUD-R Planned Unit Development-Residential zoning district regarding driveways and private walkways for the Carmel Place Estates subdivision, being Lots 1-9 and Lots 10X, 11X, and 12X, Block 1, Carmel Place Estates, located at 4800 – 4920 Carmel Place, Case ZC19-021

Mayor Newton read the caption of Ordinance O-20-2108.

Community Development Director Ben Bryner presented this item noting the request is a minor request for an amendment to the existing PUD-R Planned Unit Development – Residential ordinance for the Carmel Place Estates development which would amend the PUD-R's architectural features to include a salt finish concrete option on driveways and private walkways (Lots 1-9). Director Bryner stated the finish has been included in the Covenants, Conditions, and Restrictions (CCRs) of the Carmel Place Estates Subdivision.

Councilmember Wheat asked if the other side of the development also required this amendment. Director Bryner stated it does not because it is not a PUD.

Mayor Newton opened the public hearing at 8:18 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:19 p.m.

Councilmember Wheat made a motion to approve Ordinance O-20-2108, and Councilmember Nakamura seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7– Mayor Newton, Mayor Pro Tem Lindamood, and Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

7. RESOLUTION(S): READING AND PUBLIC HEARING**7a Resolution R-20-4463**

Approval of a resolution calling a General Election for the purpose of electing City Councilmembers to Place 3 and Place 4

Mayor Newton read Resolution R-20-4463 in its entirety.

City Secretary Christine Loven and Mayor Newton presented this item. Mayor Newton discussed the implications of this resolution to insure the City Council understood what they were agreeing to. The Mayor also pointed out that neither he nor the Council has seen a copy of the Tarrant County contract referred to in the resolution, and if the resolution is approved it requires the Mayor to sign the contract. As a result, the Mayor requested the motion to approve the resolution allows the Mayor to negotiate the contract before signing if necessary. If negotiations occur, the Mayor committed to bring the results of the negotiation to the Council's attention.

Mayor Newton opened the public hearing at 8:40 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:40 p.m.

Councilmember Rigney made a motion to approve Resolution R-20-4463, with the amendment to Section 9. to state: subject to negotiation and execution of an Election Agreement by the Mayor, Tarrant County Elections Administration will assume the responsibility for the Election Officers and the Early Voting Ballot Board in accordance with the provisions of said agreement on the election date stated herein, and Councilmember Dodson seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7– Mayor Newton, Mayor Pro Tem Lindamood, and Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

7b Resolution R-20-4464

Approval of a resolution designating an electioneering location at Colleyville City Hall

Mayor Newton read Resolution R-20-4464 in its entirety.

City Secretary Christine Loven presented this item and reviewed the regulations attached to the resolution which were discussed during the City Council Worksession.

Mayor Newton opened the public hearing at 9:01 p.m.

Kathy Hadley, 204 Timberline Drive North, spoke in opposition with concern for there being too much control and too many regulations.

There were no others present wishing to speak and Mayor Newton closed the public hearing at 9:08 p.m.

Councilmember Dodson made a motion to approve Resolution R-20-4464, and Councilmember Nakamura seconded the motion. Mayor Newton clarified the motion and second included all the items discussed in the worksession.

The motion to approve carried by the following vote:

Ayes: 7– Mayor Newton, Mayor Pro Tem Lindamood, and Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

8. CITIZEN COMMENTS

Kathy Hadley, 204 Timberline Drive North, spoke in support of CBD stores relating her experiences with use of CBD oil following an automobile accident.

9. REPORTS

Planning and Zoning Commission Worksession - March 25, 2019
Planning and Zoning Commission - March 25, 2019
Planning and Zoning Commission - April 8, 2019
Planning and Zoning Commission Worksession - April 22, 2019

There was no discussion of this item.

10. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR JANUARY 21, 2020 - READING AND PUBLIC HEARING - RESOLUTION R-20-4465

This resolution was not needed.

11. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the meeting without objection by the City Council at 9:15 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 4TH DAY OF FEBRUARY 2020.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4b
Type Regular Agenda Items
Department Finance

Agenda Date 2/4/2020

Number Resolution R-20-4467

Title

Approval of a proposal for bank depository services with Frost Bank, and authorizing the City Manager to execute the agreements

Strategic Plan

- 2.1 Provide responsive, efficient city services
- 2.4 Demonstrate stewardship of public resources

Explanation

Reading and Public Hearing

The process for selecting a Primary Depository Bank is governed by the State of Texas Local Government Code: Chapter 105 Municipal Depository Act; and State of Texas Government Codes: Chapter 176 Conflict of Interest Act; Chapter 2256 Public Funds Investment Act; and Chapter 2257 Public Funds Collateral Act.

On September 23, 2019, the request for applications (RFAs) for primary depository bank services was sent out to all banks that have branches within the city limits of Colleyville. As required by Chapter 105 of the Texas Local Government Code, the RFA was advertised in the *Fort Worth Star-Telegram* on September 22, 2019 and September 29, 2019. The RFA included banking services and investment clearance/safekeeping services to be performed by the depository bank. The RFA is for an initial two year period of April 1, 2020 through March 31, 2022, with an option to extend for three additional one year periods under the same terms and conditions covering services for both the City of Colleyville and the Colleyville Economic Development Corporation (CEDC). Applications were received from Pinnacle Bank, BB&T Bank, Capital One Bank, Chase Bank, Frost Bank, and Wells Fargo Bank. Attached is the application recap analysis comparing each application, provided by Valley View Consulting, L.L.C. In tandem with our consultants, staff put together an internal evaluation team consisting of Assistant City Manager Mark Wood, Finance Director Kyle Lester, Finance Manager Karen Hines, Accountant Mushtaq Ali, Accounting Clerk Sue Kralich, Fire Chief Mark Cantrell, and Public Works Director Ray Silva-Reyes.

When evaluating the applications, our primary considerations were:

- Performance-related: Whether the respondent could meet all requirements outlined in our request;

- Financial-related: Annual banking fees, earnings credit rate, sweep account options;
- Service-related: Indication that the bank would be responsive to future needs and places a high priority on customer service.

After our initial review, it became clear that Pinnacle Bank did not meet our performance standards, as they were unable to offer a zero-balance account, consumer bill pay processing, and safekeeping services. Optional services such as a purchasing card program, courier service, and smart safe were also not offered. This respondent was subsequently removed from contention.

In analyzing the financial-related considerations with Valley View, we found that Wells Fargo, our current provider, offered uncompetitive fees and a low earnings credit rate compared to the other respondents. For the purposes of our process, this removed them from contention.

Additionally, our financial analysis showed that while Chase Bank made a competitive offer for the first two years of the contract, their fees proposed for the final three years of the contract were higher than our other respondents. This indicated to staff and our consultants that a long-term relationship with the bank would not be in the City's best interest. This subsequently removed Chase Bank from contention.

At the end of our financial analysis, three banks remained: Capital One, BB&T, and Frost. While all three offered competitive applications, Capital One appeared to be the most financially beneficial, followed by Frost and then BB&T. Representatives from all three banks were invited to City Hall to introduce themselves and demonstrate their bank's online systems. In addition to viewing some of the technical specs for their online systems, these demonstrations would also give staff a chance to evaluate the service-related considerations that would indicate how well each bank would work with the City. These demonstrations took place on Monday, December 9, 2019, and the agendas for them are attached. All members of the City's internal evaluation team were present.

Through this day-long process, it became clear that Frost Bank would be the best option from a service standpoint. Their representatives were knowledgeable and personable, and made it clear through their presentation that customer-service is highly valued. The internal evaluation team unanimously agreed that awarding the depository banking contract to Frost would be in the best long-term interest of the City of Colleyville.

Financial Impact

Funding is available in the banking services line item of the Finance and Utility Billing budgets.

Additionally, as can be seen from the attached project recap prepared by Valley View Consulting, there is a net income potential, after paying for the banking services, of \$114,676 during the initial two-year term and \$263,511 over the expected five year term.

Recommendation

Approve

Attachments

1. Colleyville Recap - ValleyView



January 2, 2020

Mr. Kyle Lester
Finance Director
City of Colleyville
100 Main Street
Colleyville, TX 76034

Dear Mr. Lester:

We sincerely appreciated and welcomed the opportunity to assist the City of Colleyville (the “City”) with this Primary Depository Bank Services Request for Applications (the “RFA”) project.

The objective of this engagement was to select a primary depository bank, award the contract, and execute the agreements necessary to bind the City and bank. This agreement, when approved, will commence on April 1, 2020 and terminate on March 31, 2022. At the option of the City, the contract may be extended for three (3) additional one-year periods under the same terms and conditions.

Procedure

The project began with the establishment of a calendar of events to ensure that the required project steps were performed in a timely and sequential manner.

The process for selecting a Primary Depository Bank is governed by the State of Texas Local Government Codes: Chapter 105 Municipal Depository Act; and by the State of Texas Government Codes: Chapter 176 Conflict of Interest Act; Chapter 2256 Public Funds Investment Act; and Chapter 2257 Public Funds Collateral Act.

In addition to complying with these State statutory requirements, it was necessary to understand and comply with the City’s financial and purchasing policies and Investment Policy.

The RFA project was conducted as follows:

1. Analyzed historical bank service usage and balance records.
2. Reviewed the minimum banking services and potential additional services.
3. Developed a list of eligible financial institutions within the City’s municipal boundaries:
 - a. Bank of America, N.A.
 - b. BBVA USA
 - c. BB&T
 - d. Capital One Bank, N.A.
 - e. Colonial Savings
 - f. Frost Bank

- g. JPMorgan Chase Bank, N.A.
 - h. Pinnacle Bank
 - i. PlainsCapital Bank
 - j. Spirit of Texas Bank, SSB
 - k. Wells Fargo Bank, N.A. (incumbent)
 - l. Worthington National Bank
4. Contacted the financial institutions to confirm distribution information, describe the process, and identify the designated recipient.
5. Drafted the RFA for City review and approval.
6. Posted the notice and advertised the RFA.
7. Distributed RFAs to the identified and receptive financial institutions.
8. Held a non-mandatory pre-application conference that was attended by representatives of:
 - a. BB&T
 - b. JPMorgan Chase Bank, N.A.
 - c. Pinnacle Bank
 - d. Wells Fargo Bank, N.A.
9. By the closing deadline, applications were received from:
 - a. BB&T
 - b. Capital One Bank, N.A.
 - c. Frost Bank
 - d. JPMorgan Chase Bank, N.A.
 - e. Pinnacle Bank
 - f. Wells Fargo Bank
10. No additional RFA responses were received as a result of the advertisement.

The evaluation of the applications was based on, but not limited to, the following criteria, in no particular order of priority:

1. Ability to perform and provide the required and requested services;
2. References provided and quality of services;
3. Cost of services;
4. Transition cost, retention and transition offers and incentives;
5. Funds availability;
6. Interest paid on interest bearing accounts and deposits;
7. Earnings credit calculation on compensating balances;
8. Completeness of application and agreement to points outlined in the RFA;
9. Physical location within the City's municipal boundaries;
10. Convenience of location(s);
11. Previous service relationship with the City; and
12. Financial strength and stability of the institution.

Application Analysis

The analysis of the applications began with an overall review of each financial institution's general financial strength and ability to provide the services necessary to meet the City's current and future service needs. Each of the qualified responding financial institutions exhibited acceptable financial strength and the ability to provide services the City requested.

The analysis of proposed fees, earnings credit, and investment income potential is summarized below.

Net Income/(Cost)

Each financial institution's fee schedule was analyzed based on the City's banking service needs and estimated activity levels. Where quantifiable and appropriate, the estimated service fees were adjusted for any incentives (including waived fees and transition allowances).

Historically, average monthly deposit balances of \$6,000,000 have been maintained by the City, therefore, the analysis was completed assuming the same historic average balance.

The Local Government Investment Pools (LGIP's) and other investment vehicles may at times offer a higher yielding investment option than bank alternatives. When that is the case, it is in the best interest of the City to keep minimum operating balances in the depository bank and place the remaining available balances in the higher yielding options.

The summary below is for both the two (2) year initial contract term, and the full five (5) year term, allowing for the three (3) possible one-year extensions at the option of the City.

Recap Summary						
	BB&T	Capital One	Chase	Frost	Pinnacle	Wells Fargo
Initial Two Year Term						
Bank Fees	(\$59,189)	(\$65,183)	(\$97,101)	(\$95,625)	(\$75,977)	(\$91,523)
Safekeeping Fees	(13,000)	0	(24,000)	(1,318)	0	(1,776)
Earnings Credit	59,189	65,183	97,101	95,625	75,977	91,523
Net Bank Fees	(13,000)	0	(24,000)	(1,318)	0	(1,776)
Incentives	7,399	16,796	97,825	15,453	0	1,500
Interest Earnings	102,811	114,817	92,294	100,541	39,915	56,145
Net Income/(Cost)	\$97,209	\$131,613	\$166,119	\$114,676	\$39,915	\$55,869
Five Year Term						
Bank Fees	(\$147,973)	(\$162,958)	(\$242,752)	(\$239,063)	(\$189,944)	(\$228,807)
Safekeeping Fees	(32,500)	0	(60,000)	(3,294)	0	(4,440)
Earnings Credit	147,973	162,958	242,752	239,063	189,944	228,807
Net Bank Fees	(32,500)	0	(60,000)	(3,294)	0	(4,440)
Incentives	7,399	16,796	97,825	15,453	0	1,500
Interest Earnings	257,027	287,042	230,736	251,352	99,788	140,362
Net Income/(Cost)	\$231,925	\$303,838	\$268,561	\$263,511	\$99,788	\$137,422

Recommendation

While Wells Fargo Bank, N.A. has been a good business partner over the term of the current contract, they failed to offer a competitive proposal at this time.

Based on the strengths of the applications, BB&T, Capital One, and Frost were invited to provide demonstrations of their banking systems, meet the City staff, and introduce their key personnel to the City staff.

The City formed an internal evaluation team consisting of the:

Assistant City Manager
Finance Director
Finance Manager
Accountant
Accounting Clerk
Fire Chief, and
Public Works Director

Primary focus was:

Performance related – Could the applicant meet all of the requirements of outlined in the request;

Financial related – Annual Banking Fees, earnings credit rate, and sweep account options; and

Service related – Indications of the Banks responsiveness and commitment to customer service.

Based on the analysis results, evaluation criteria, bank demonstrations, reference checks, and discussion with staff, it was determined that the application provided by Frost Bank represents the “best value” to the City.

We concur with the staff recommendation that the Council award the Primary Depository Bank Services contract to Frost Bank and authorize the City Manager to execute the agreements necessary to implement the banking relationship.

With Council award and execution of all necessary agreements, the new contract will commence on Wednesday, April 1, 2020.

Please contact Tom Ross, Dick Long, or me to discuss any questions or for additional information needs.

Thank you for this opportunity to serve the City of Colleyville.

Sincerely,

E. K. Hufstedler, III
Valley View Consulting, L.L.C.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4c
Type Resolution
Department Engineering

Agenda Date 2/4/2020

Number Resolution R-20-4467

Title

Approval of a professional services agreement with WESTRA Consultants, LLC, in an amount not to exceed \$382,500 for the design of the Nature Center Hike & Bike Trail Project, and authorizing the City Manager to execute the agreement

Strategic Plan

3.4 Thoroughly plan for future capital investments and associated costs

Explanation

Reading and Public Hearing

In September 2019, City Council approved the Annual Sidewalk/Trail Grant Match by Resolution R-19-4420, which included the design of the Nature Center Hike & Bike Trail Project. The design and construction of the improvements are scheduled for Fiscal Year 2020.

The project consists of approximately 5,600 LF of 10' concrete trail to connect the Nature Center to Sparger Park in order to provide a continuous safe and paved route from the Nature Center to other parks and trails. The proposed alignment of the hike and bike trail will be designed to minimize its impact to trees, property and drainage patterns; however, it is anticipated trees will have to be removed, easements acquired, and Little Bear Creek will be stabilized along portions of the trail as part of this project.

The City recently completed a request for qualifications process for professional engineering services. This process resulted in a total of 53 submittals from various professional engineering firms. Based on a review of the 53 submitted statements of qualifications, as well as an interview with the firm, staff is recommending the use of WESTRA Consultants, LLC for this project. If approved, WESTRA Consultants, LLC, will design the Nature Center Hike & Bike Trail, along with stream stabilization modifications, and prepare the engineering drawings for construction of this project.

The engineering design proposal is comprised of basic services, in the amount of \$382,500 which are billed on an hourly/as-needed basis, for a total design cost of \$382,500. The Engineer's Opinion of Probable Construction Cost (OPCC) for this project is \$4.5M.

Financial Impact

Funding for the professional services agreement for the Nature Center Hike & Bike Trail

Project is available in the Tax Increment Financing (TIF) fund.

Recommendation

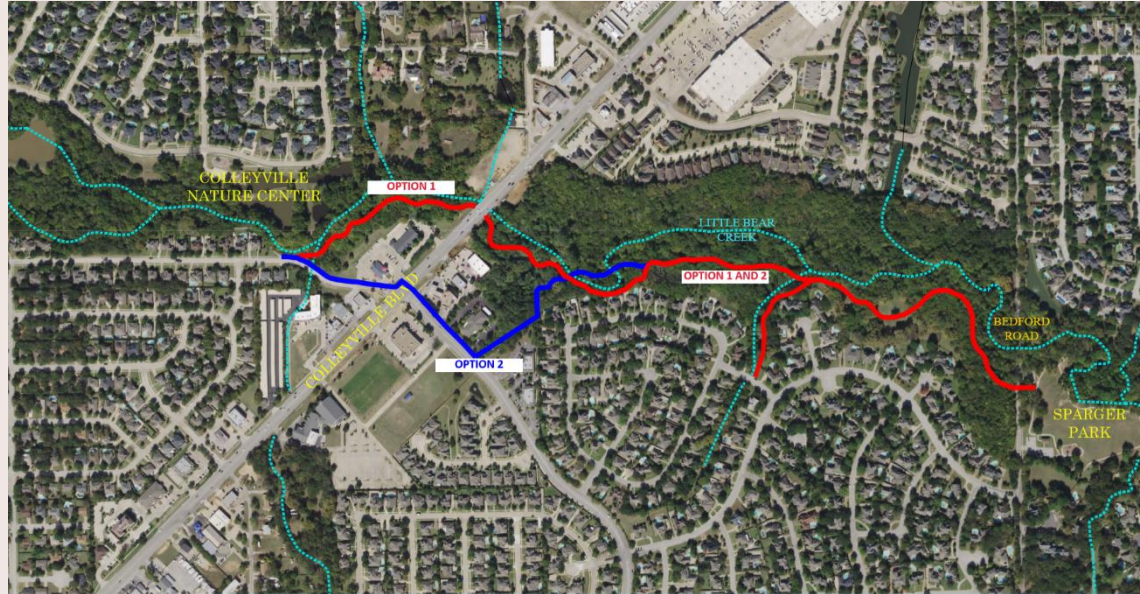
Approve

Attachments

1. Nature Center Hike & Bike Trail Presentation
2. CIP R-19-4420
3. PSA for Nature Trail (Westra)

4c. Nature Center Hike & Bike Trail

- Approval of professional services agreement with WESTRA Consultants, LLC, in an amount not to exceed \$382,500, for the design of the Nature Center Hike & Bike Trail Project, and authorizing the City Manager to execute the agreement.



RESOLUTION R-19-4420

A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 17, 2019

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of September 3, 2019
 - b. Approval of the minutes of the City Council Worksession of August 27, 2019
 - c. Approval to amend the authorized representatives for investment in the Texas Local Government Investment Pool (TexPool/Texpool Prime) as required by TexPool Participant Services
 - d. Adoption of the Fiscal Year 2020 to 2024 Capital Improvement Program (CIP)
 - e. Approval of an amendment to the Professional Services Agreement with Baird, Hampton & Brown, amending the design parameters for the Pleasant Run Water Line Project (from John McCain to N. City Limits) to include an emergency interconnect meter and vault, full-depth pavement rehabilitation, drainage improvements, and a hike and bike trail, in an amount not to exceed \$161,360.00, and authorize the City Manager to execute the amendment
 - f. Approval of a construction services agreement with Northridge Construction Group, for the Fire Station Renovation Project, in an amount not to exceed \$368,983, and authorizing the City Manager to execute the agreement

- g. Approval of an amendment to the Professional Services Agreement with TranSystems, amending the design parameters to include modifying current design of the Bluebonnet package and performing an environmental study of the Bluebonnet area, in an amount not to exceed \$121,382.00, and authorize the City Manager to execute the amendment
- h. Approval of the continuance of the Grounds Maintenance Mowing Contract with Whitmore and Sons, Inc., in an amount not to exceed \$206,623.40, and authorize the City Manager to execute same, and any associated change orders, in an amount not to exceed 25 percent of the contract price
- i. Approval of an Interlocal Agreement between the City of Colleyville and the DFW International Airport Board for the provision of K-9 explosive detection services for special events, and authorizing the City Manager to execute the agreement
- j. Approval of an Interlocal Agreement with Tarrant County for the rehabilitation of Curtis Road, Herbert Road, Shelton Drive, Beverly Drive, Leta Lane/Duane Street, and Suellen, Circle and authorizing the City Manager to execute the agreement

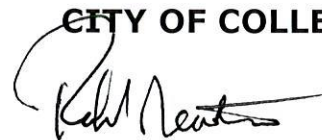
AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF **7** AYES, **0** NAYS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton	<u>Aye</u>	Mayor Pro Tem Bobby Lindamood	<u>Aye</u>
Place 1, Tammy Nakamura	<u>Aye</u>	Place 3, Kathy Wheat	<u>Aye</u>
Place 4, George Dodson	<u>Aye</u>	Place 5, Chuck Kelley	<u>Aye</u>
Place 6, Callie Rigney	<u>Aye</u>		

ATTEST:

Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE

Richard Newton
Mayor

PROFESSIONAL SERVICES AGREEMENT

Nature Center Trail

This Professional Services Agreement (“Agreement”) is made by and between the City of Colleyville (“City”), and Westra Consultants, LLC (“Professional”) (each a “Party” and collectively the “Parties”), acting by and through their respective authorized representatives.

RECITALS

WHEREAS, City desires Professional to perform certain work and services set forth in Section 1, Scope of Services and

WHEREAS, Professional has expressed a willingness to perform said work and services, hereinafter referred to only as "services", specified in said Scope of Services, and enumerated under Section 1, of this Agreement;

NOW, THEREFORE, for and in consideration of the covenants and promises made one to the other herein, City and Professional agree as follows:

Section 1. Scope of Services

Upon issuance of a written Notice to Proceed by City, Professional agrees to provide to City the professional services for the Nature Center Trail (“Project”), as set forth in the Scope of Services attached hereto as Exhibit “A” (including the map attached as Exhibit “B”) and incorporated herein by reference (the “Scope of Services”).

Section 2. Term of Agreement

The term of this Agreement shall begin on the last date of execution hereof (the “Effective Date”) and shall continue until Professional completes the services required herein to the satisfaction of City, unless sooner terminated as provided in Section 8, below.

Section 3. Professional Obligations

A. Professional shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. Should City require additional services not included under this Agreement, Professional shall make reasonable effort to provide such additional services in accordance with the fee schedule set forth in Exhibit “A”, attached hereto and incorporated herein by reference, and within the time schedule prescribed by City; and without decreasing the effectiveness of the performance of services required under this Agreement.

B. To the extent reasonably necessary for Professional to perform the services under this Agreement, Professional shall be authorized to engage the services of any agents, assistants, persons, or corporations that Professional may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of City. The cost of such

personnel and assistance shall be a reimbursable expense to Professional only if authorized in writing in advance by City.

C. Professional shall furnish and pay for all labor, tools, materials, equipment, supplies, transportation and management necessary to perform all services set forth in the Scope of Services.

Section 4. Payment

A. City agrees to pay Professional for all services authorized in writing and properly performed by Professional in accordance with the payment schedule set forth in Exhibit "A," attached hereto and incorporated herein by reference, subject to additions or deletions for changes or extras agreed upon in writing. All payments to Professional by City shall be based on detailed monthly invoices submitted by Professional for work performed and accepted by City, less any previous payments. Payment will be due within 30 days of the City's receipt of an approved invoice.

B. City reserves the right to delay, without penalty, any payment to Professional when, in the opinion of City, Professional has not made satisfactory progress on the Project as described in the Scope of Services.

C. The total compensation to Professional shall be as specified in payment schedule set forth in Exhibit "A", which shall not exceed THREE HUNDRED AND EIGHTY-TWO THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$382,500). City may deduct from any amounts due or to become due to Professional any sum or sums owing by Professional to City. In the event of any breach by Professional of any provision or obligation of this Agreement, or in the event of the assertion by other parties of any claim or lien against City, or City's premises, arising out of Professional's performance of this Agreement, City shall have the right to retain out of any payments due or to become due to Professional an amount sufficient to completely protect City from any and all loss, damage or expense therefrom, until the breach, claim or lien has been satisfactorily remedied or adjusted by Professional.

Section 5. Responsibilities

A. Professional shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, plans and other services furnished by Professional under this Agreement. Professional shall, without additional compensation, correct or revise any errors or deficiencies in the design, drawings, specifications, plans and other services.

B. Neither City's review, approval/acceptance of, nor payment for any of the services required under this Agreement, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and Professional shall be and remain liable to City in accordance with applicable law for all damages to City caused by Professional's negligent performance of any of the services furnished under this Agreement.

- C. The rights and remedies of City under this Agreement are as provided by law.

Section 6. Time for Performance

A. Professional shall perform all services as provided for under this Agreement in a proper, efficient, timely, and professional manner in accordance with City's requirements.

B. In the event Professional's performance of this Agreement is delayed or interfered with by acts of the City or others, Professional may request an extension of time for the performance of same as hereinafter provided but shall not be entitled to any increase in fee or price, or to damages or additional compensation as a consequence of such delays.

C. No allowance of any extension of time, for any cause whatever, shall be claimed or made to Professional, unless Professional shall have made written request upon City for such extension within forty-eight (48) hours after the cause for such extension occurred, and unless City and Professional have agreed in writing upon the allowance of additional time to be made.

Section 7. Documents

A. All surveys, studies, proposals, applications, drawings, plans, specifications and other documents, including those in electronic form, prepared by Professional and its consultants, subcontractors, agents, representatives, and/or employees in connection with this Agreement ("Project Documents") are intended for the use and benefit of City. Professional and its consultants, subcontractors, agents, representatives, and/or employees shall be deemed the authors of their respective part of the Project Documents. Notwithstanding, upon payment by City as required by this Agreement, City shall own, have, keep and retain all rights, title and interest in and to all Project Documents, including all ownership, common law, statutory, and other reserved rights, including copyrights (except copyrights held by the Professional) in and to all Project Documents, whether in draft form or final form, which are produced at City's request and in furtherance of this Agreement. City shall have full authority to authorize contractor(s), subcontractors, sub-subcontractors, City consultants, and material or equipment suppliers to reproduce applicable portions of the Project Documents to and for use in their execution of the work or for any other purpose. All materials and reports prepared by Professional in connection with this Agreement are "works for hire" and shall be the property of City upon payment of Professional as provided in this Agreement. City shall have the right to publish, disclose, distribute and otherwise use Project Documents in accordance with the Engineering Practice Act of the State of Texas (Texas Occupation Code, Chapter 1001, as amended) and/or Texas Occupations Code, Chapter 1051, as amended. Professional shall, upon completion of the services and full payment for Professional's services by the City, or earlier termination and appropriate compensation as provided by this Agreement, provide City with reproductions of all materials, reports, and exhibits prepared by Professional pursuant to this Agreement in a TIFF, JPEG or PDF format, and a DXF format in current version of AutoCAD with NAD-83 coordinate format of all such instruments of service to the City.

B. All instruments of service (including plans, specifications, drawings, reports, designs, computations, computer programs, computer code, software, estimates, surveys, other

data or work items, etc.) prepared under this Agreement shall be submitted for approval of City. All instruments of service shall be professionally sealed as may be required by law or by City.

C. Acceptance and approval of the Project Documents by City shall not constitute nor be deemed a release of the responsibility and liability of Professional, its employees, associates, agents and consultants for the accuracy or competency of their designs, working drawings and specifications, or other documents and work; nor shall such approval be deemed to be an assumption of such responsibility by City for any defect in the designs, working drawings and specifications, or other documents prepared by Professional, its employees, contractor, agents and consultants.

Section 8. Termination

A. City may suspend or terminate this Agreement for cause or without cause at any time by giving written notice to Professional. In the event suspension or termination is without cause, payment to Professional, in accordance with the terms of this Agreement, will be made on the basis of services reasonably determined by City to be satisfactorily performed to the date of suspension or termination. Such payment will be due upon delivery of all instruments of service to City.

B. Should City require a modification of this Agreement with Professional, and in the event City and Professional fail to agree upon a modification to this Agreement, City shall have the option of terminating this Agreement and Professional's services hereunder at no additional cost other than the payment to Professional, in accordance with the terms of this Agreement, for the services reasonably determined by City to be properly performed by Professional prior to such termination date.

C. Termination for Force Majeure. To the extent either Party of this agreement shall be wholly or partially prevented from the performance of the term specified, or of any obligation or duty placed on such party by reason of or through work strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, court judgment, act of God, or other specific cause reasonably beyond the parties control and not attributable to its malfeasance, neglect or nonfeasance. In such event, the time for performance of such obligation or duty shall be suspended until such disability to perform is removed.

Section 9. Insurance

A. Professional shall during the term hereof maintain in full force and effect the following insurance:

- (i) A commercial general liability policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the Professional's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$1,000,000.00 per occurrence for injury to persons (including death), and for property damage;

- (ii) An automobile liability insurance policy covering any vehicles owned and/or operated by Professional, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than \$500,000.00 combined single limit and aggregate for bodily injury and property damage;
- (iii) Statutory Worker's Compensation Insurance at the statutory limits and Employers' Liability covering all of Professional's employees involved in the provision of services under this Agreement with policy limit of not less than \$500,000.00; and
- (iv) Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limit of not less than \$1,000,000.00 per claim and \$1,000,000.00 in the aggregate.

B. All insurance and certificate(s) of insurance shall contain the following provisions:

- (i) Name the City, its officers, and employees as additional insureds as to all applicable coverage (not including the Workers Compensation Insurance and Professional Liability);
- (ii) Provide for at least thirty (30) days prior written notice to the City for cancellation or non-renewal of the insurance or reduction in coverage limits; and
- (iii) Provide for a waiver of subrogation against the City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance (not including the Professional Liability Insurance).

C. All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service.

D. A certificate of insurance evidencing the required insurance and all endorsements shall be delivered to City prior to commencement of services.

Section 12. Indemnification.

CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF PROFESSIONAL PURSUANT TO THIS AGREEMENT. PROFESSIONAL HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY INDEMNITEES") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER

THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY INDEMNITEES. PROFESSIONAL AGREES TO INDEMNIFY AND SAVE HARMLESS THE CITY INDEMNITEES FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY THE NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF PROFESSIONAL, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO NEGLIGENCE OF A CITY INDEMNITEE, IN WHOLE OR IN PART, IN WHICH CASE PROFESSIONAL SHALL INDEMNIFY THE CITY INDEMNITEE ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO PROFESSIONAL, ITS OFFICERS, AGENTS, OR EMPLOYEES AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION). PROFESSIONAL'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY PROFESSIONAL UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

Section 13. Assignment

Professional shall not assign or sublet this Agreement, or any part thereof, without the prior written consent of City.

Section 14. Applicable Laws

Professional shall comply with all Federal, State, County and Municipal laws, ordinances, regulations, safety orders, resolutions and building codes relating or applicable to services to be performed under this Agreement. The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Tarrant County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said court

Section 15. Default of Professional

In the event, Professional fails to comply or becomes disabled and unable to comply with the provisions of this Agreement as to the quality or character of the service or time of performance, and the failure is not corrected within ten (10) days after written notice by City to Professional, City may, at its sole discretion without prejudice to any other right or remedy:

A. Terminate this Agreement and be relieved of the payment of any further consideration to Professional except for all work determined by City to be satisfactorily completed prior to termination. Payment for work satisfactorily completed shall be for actual costs, including

reasonable salaries and travel expenses of Professional to and from meetings called by City at which Professional is required to attend, but shall not include any loss of profit of Professional. In the event of such termination, City may proceed to complete the services in any manner deemed proper by City, either by the use of its own forces or by re-subletting to others.

B. City may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at the expense of Professional.

Section 16. Adjustments in Services

No claims for extra services, additional services or changes in the services will be made by Professional without a written agreement with City prior to the performance of such services.

Section 17. Execution becomes Effective

This Agreement will be effective on the date when signed by authorized representatives of Professional and City ("the Effective Date").

Section 18. Agreement Amendments

This Agreement contains the entire understanding of the Parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. This Agreement may only be modified, amended, supplemented or waived by a written instrument executed by the Parties except as may be otherwise provided therein.

Section 19. Severability.

In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

Section 20. Independent Contractor.

It is understood and agreed by and between the Parties that Professional in satisfying the conditions of this Agreement, is acting independently, and that City assumes no responsibility or liabilities to any third party in connection with Professional's actions. All services to be performed by Professional pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of City. Professional shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. There is no intended third party beneficiary to this Agreement.

Section 21. Right-Of-Access.

City will obtain and/or furnish right-of-access on any project site for Professional to perform any required studies, surveys, tests or other necessary investigations in relation to the Scope of Services.

Section 22. Notice.

Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If to City:	Jerry Ducay, City Manager City of Colleyville 100 Main Street Colleyville, Texas 75077
With copy to:	Whitt L. Wyatt City Attorney's Office 100 Main Street, 3 rd Floor Colleyville, Texas 76034
If to Professional:	Sol Stigall Principal Westra Consultants, LLC 1601 E. Lamar Blvd, Suite 205 Arlington, TX 76011

Section 23. Counterparts.

This Agreement may be executed by the Parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the Parties.

Section 24. Exhibits.

The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.

Section 25. Survival of Obligations.

Any of the representations and obligations of the Parties, as well as any rights and benefits of the Parties pertaining to a period of time following the termination of this Agreement shall survive termination.

Section 26. Authorization.

Each Party represents that it has full capacity and authority to grant all rights and assume all obligations granted and assumed under this Agreement.

Section 27. Successors and Assigns.

Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the Parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

Section 28. Recitals.

The recitals to this Agreement are incorporated herein.

Section 29. Audits and Records.

Professional agrees that during the term hereof the City and its representatives may, during normal business hours and as often as deemed necessary, inspect, audit, examine and reproduce any and all of Professional's records relating to the services provided pursuant to this Agreement for a period of one year following the date of completion of services as determined by the City or date of termination if sooner.

Section 30. Conflicts of Interests.

Professional represents that no official or employee of the City has any direct or indirect pecuniary interest in this Agreement.

Section 31. Hazardous Materials.

Professional shall report the presence and location of any hazardous materials it notices or which an engineer of similar skill and experience should have noticed to the City.

(Signature page to follow)

EXECUTED on February 4, 2020.

CITY OF COLLEYVILLE, TEXAS

By: _____
Jerry Ducay, City Manager

APPROVED AS TO FORM:

By: _____
Whitt L. Wyatt, City Attorney
(Staff:LMW:Date:01/24/2020:GovDox.Rev7.12.2019)

EXECUTED this the ____ day of _____, 20__.

WESTRA CONSULTANTS, LLC

By: _____
Sol Stigall
Principal

EXHIBIT “A”
Nature Center Trail
SCOPE OF SERVICES

(attached)

Exhibit A
Project Scope, Schedule, and Fee for
Hike and Bike Trail from Sparger Park to the Colleyville Nature Center
Westra Project No. COL 19063

Project

The “Project” shall mean approximately 5,600 linear feet of proposed 10-foot wide concrete hike and bike trail and associated trail features along Little Bear Creek between Sparger Park and the Colleyville Nature Center. **Exhibit B** (attached) identifies the proposed alignment Option 1 and Option 2 to be included with the Concept Design. Westra Consultants (Consultant) will provide professional services required for the preparation of plans, specifications, cost opinions, and bid documents for the Project.

Scope of Services

Based on discussions with the Client (City of Colleyville) the following scope items are anticipated for this project.

- 1) **Concept Design.** Consultant shall:
 - a) Meet with the Client to clarify and define Client’s requirements for the Project and review/obtain available data.
 - b) Perform a site visit with the Client to present and discuss trail alignment options and to collect field information needed to complete the Concept Design.
 - c) Identify and physically delineate areas the trail will cross and/or impact that appear to exhibit physical characteristics typical of jurisdictional wetlands, in accordance with U.S. Army Corps of Engineers (USACE) criteria.
 - d) Identify property owners along the proposed trail route to be contacted by the Client for access purposes. Client to send access notifications for the Project.
 - e) Evaluate up to two (2) trail alignment options with a comparison of constraints and opportunities, associated right-of-way and/or easement acquisition needs, and construction costs.
 - f) Evaluate options for sidewalk connections to the trail from the neighboring Saddlebrook residential subdivision.
 - g) Prepare a draft conceptual drawing depicting the two alignment options to include:
 - i) Available aerial imaging background;
 - ii) Property ownership;
 - iii) Property lines based on City GIS property data;
 - iv) Horizontal trail alignment and stationing;
 - v) Accessibility ramps, pedestrian bridges, and trail striping;
 - vi) Trailhead locations, landscaping, and trail features;
 - vii) Major drainage crossing locations;
 - viii) Bank stabilization for approximately 200 LF of Little Bear Creek located behind 600 Green Meadow North;
 - ix) Existing and proposed easements and right-of-way based on City records;
 - x) Existing utility information based on City records.
 - h) Prepare a concept trail features submittal for the Client to consider and approve. Trail features include trail lighting, water fountains, trail emergency call boxes, bike racks, benches, pet waste disposal stations, directional signage, maps, informational signage, mileage markers, trail striping,

rest areas and trash receptacles. The submittal will include options for pedestrian bridges and pedestrian rails if required.

- i) Meet with the Client to present the Concept submittal (4 copies in strip-map format, 1 PDF) as well as Project opportunities and constraints and an opinion of probable cost for the Project conceptual design.
- j) Prepare a final concept strip-map and one (1) trail section rendering to depict graphically the trail, lighting, and the trail features to be used during a public meeting. Provide a final version strip map with rendering plotted on foam board for the public meeting.
- k) Attend a public meeting with the Client (if required) and assist in describing the approved conceptual design elements and answer questions.

2) **Surveying Services.** Consultant shall:

- a) Prepare a topographic field survey for the Project including trees larger than 6" in diameter based on the approved conceptual alignment.
- b) Establish horizontal control points as needed throughout the Project.
- c) Establish vertical benchmarks as needed throughout the Project.
- d) Obtain elevations to the centerline of adjoining streets and alleys and ties to visible utilities such as power poles, manholes, valves, fire hydrants, sidewalks, etc.
- e) The approximate property lines identified by property plat and GIS data will be incorporated into the survey. Property boundary survey is not anticipated and if required will be performed as additional services.
- f) Prepare a topographic drawing showing 1-foot contour intervals and the items listed above.
- g) Prepare up to four (4) easement or right-of-way exhibits, including survey exhibits and metes and bounds description. Client to provide the right-of-way and/or easement dedication documents.

3) **Right-of-Way/Easement Negotiation and Acquisition.** Consultant shall:

- a) Provide negotiation and acquisition services for up to four (4) parcels for the purposes of obtaining proposed easements and/or right-of-way associated with the Project, including preparation of property research, value estimates, and written offers for property owners, as needed.
- b) Coordinate with the Client for approval of written offers and any proposed settlements.
- c) Present the signed easement or ROW documents to the Client for recording.
 - i) NOTE: Services related to eminent domain (condemnation) are not anticipated and, if required, will be performed as Additional Services.

4) **Geotechnical Investigation:** Consultant shall:

- a) Perform up to six (6) geotechnical bores to determine the soil characteristics of the Project and for design of the trail pavement section, retaining walls, bank stabilization, and pedestrian bridge abutments. Bores will be located on or near the trail route and for up to two (2) pedestrian bridges and for the bank stabilization along Little Bear Creek behind 600 Green Meadow North. Access shall be provided (right-of-entry) by the Client.
- b) Provide a geotechnical report that includes a field investigation, laboratory investigation, and engineering analysis with recommendations on earthwork, pavement and stabilization.
- c) Geotechnical services will be provided upon approval of the Concept Design.

5) **Design Documents:** Consultant shall:

- a) Prepare plans and specifications to show the character and extent of the Project upon approval of the Concept Design. Provide a cost opinion based on the drawings and specifications.

- b) Submit plan reviews for Client at 65% design completion to discuss preliminary working plans and at 95% design completion to discuss final plans. Deliverables for each submittal will include four (4) - 11x17 plan sets and 1 PDF).
 - c) Obtain necessary accessibility approvals for the design utilizing services of a Registered Accessibility Specialist.
 - d) Coordinate and seek approval from the City, TxDOT and Oncor for the crossing of right-of-way and/or easements. Coordination and approvals will be obtained prior to bidding.
 - e) Prepare a tree preservation/mitigation plan in accordance with the City criteria and submit for review and approval.
 - f) Prepare contract documents and specifications for construction of the Project for review and approval by the Client, including technical specifications, agreement forms, general and special conditions, bidding documents, and other related documents, in a form sufficient for Client to advertise for bids. Consultant shall use forms provided by the Client where applicable.
- 6) **Bidding and Construction Phase Assistance:** Consultant shall:
- a) Provide assistance during the bidding process including preparation of advertisements, distribution of documents and addenda, attending the bid opening, tabulating bids, recommendation for award, and preparation of contract documents.
 - b) Attend a preconstruction meeting with the Client and the Contractor.
 - c) Provide assistance during construction as requested including responding to Contractor questions, change orders, field changes, construction observations and preparation of record drawings.

Additional Services:

Services not specifically identified in the Scope of Services above shall be considered additional and shall be performed on an individual basis upon authorization by Client. Compensation for Additional Services shall be performed at a rate of \$140 per hour, or on a pre-negotiated fee. Examples of such services include, but are not limited to, the following.

- 1) Phasing of the Project.
- 2) Pre-Application meetings with the USACE and/or USACE permitting.
- 3) Threatened and endangered species investigation.
- 4) Cultural resources investigation by an archeologist.
- 5) Environmental site assessments and/or mitigation.
- 6) Hydraulic studies necessary for mapping of the FEMA floodplain.
- 7) Floodplain mapping including CLOMR/LOMR services.
- 8) Condemnation services, Land Titles, or property appraisals.
- 9) Boundary Surveys

Payment for Additional Services of the Consultant rendered under this contract shall be paid for at the hourly rates at the time of service.

Information Provided by Client

- 1) Record drawings for City utilities, roadways, park developments and land developments in the Project area.
- 2) GIS shapefiles for the Project area, including existing utilities, parks, sidewalks, trails, streets, right-of-way, property data, topography, and aerial imagery.

Fee and Schedule

The Consultant will perform the work described in the Scope of Services on a reimbursable basis at a rate of **\$140 per hour**. The total recommended budget for services and expenses is estimated to be **\$382,500**. A breakdown of the tasks and expected timeframes for completion are provided in the table below. Consultant shall notify the Client for authorization prior to exceeding the budgeted amount. Fees will be invoiced monthly based upon hours completed as of the invoice date. Payment is due within 30 days of the receipt of the invoice.

Task	Fee	Expected Timeframe to Complete
1) Concept Design	\$72,000	Up to 12 work weeks
2) Survey Services	\$36,600	Up to 6 work weeks
3) ROW/Easement Negotiation and Acquisition	\$16,100	Up to 12 work weeks
4) Geotechnical Investigation	\$23,900	Up to 6 work weeks
5) Design Documents	\$218,500	Up to 20 work weeks
6) Bidding and Construction Phase Assistance	\$15,400	As requested
TOTAL	\$382,500	

These timelines may run simultaneously depending on the task item and are exclusive of Client or outside agency review time. Additional services, if desired and authorized, will be performed in a timely manner upon authorization by Client.

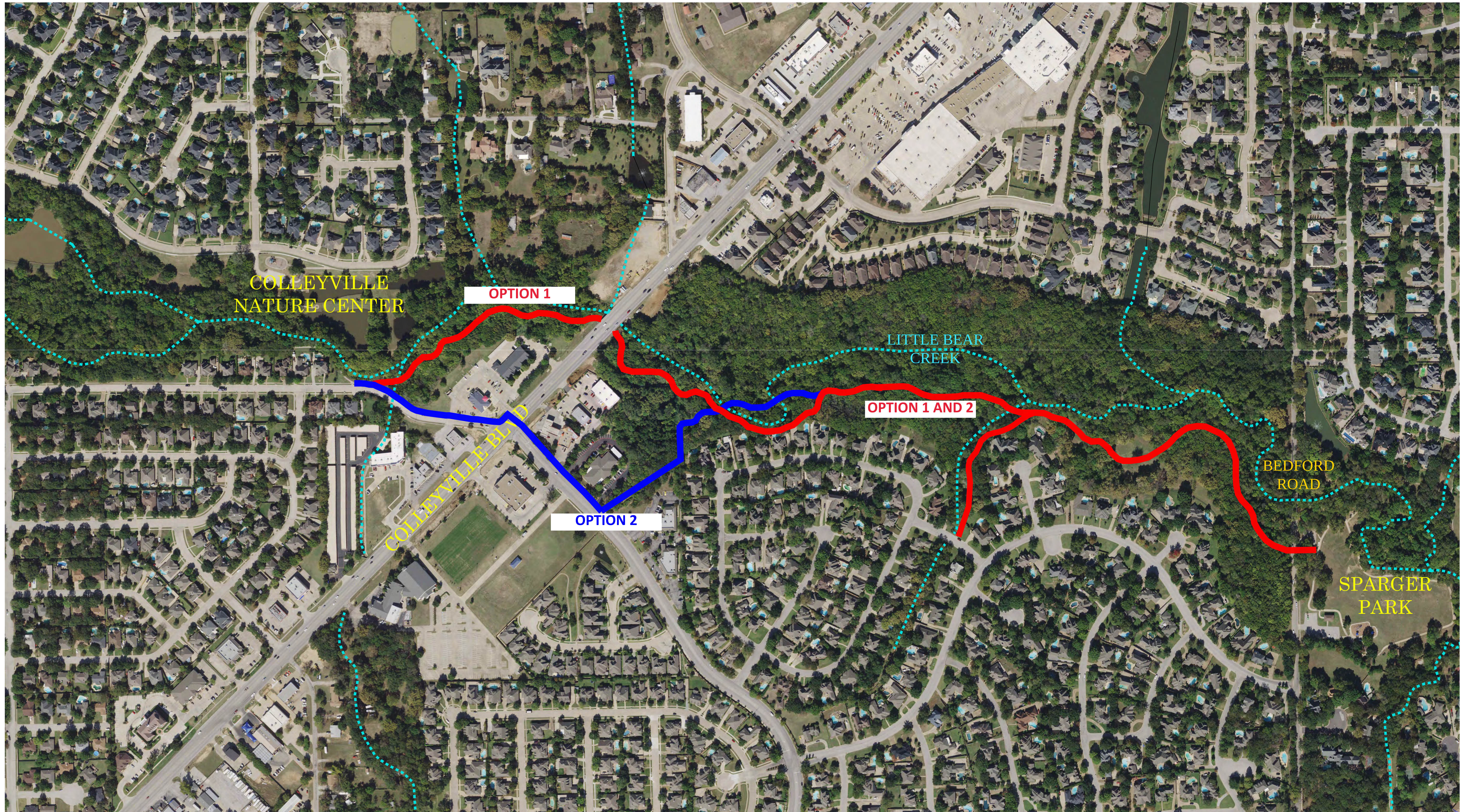
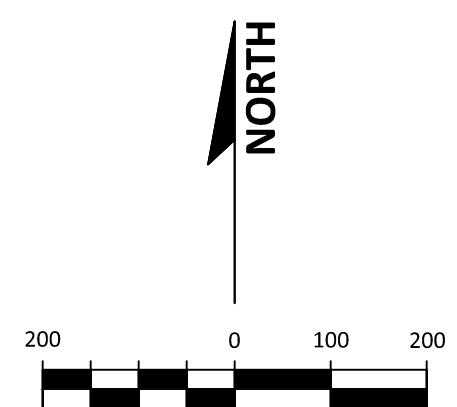


EXHIBIT B



SIDEWALK IMPROVEMENTS
COLLEYVILLE, TEXAS
NOVEMBER 25, 2019

WESTRA
CONSULTANTS



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4d

Agenda Date 2/4/2020

Number Resolution R-20-4467

Type Resolution

Department Public Works

Title

Denial of all bids for the 2020 Micro-Surface Project

Strategic Plan

1.4 Communicate thoroughly and strategically

Explanation

Reading and Public Hearing

The City received two sealed bids, which were opened and publicly read aloud on January 7, 2020, for the 2020 Micro-Surface Project. The bids submitted for the work have been reviewed by engineering staff. The low bidder did not meet the minimum qualification required for this contract.

Staff recommends denial of the bid submittals, as pricing exceeded that approved in the current fiscal budget cycle. Additionally, the apparent low bidder lacks the required references on similar projects with cities of a similar size. Public notification of the invitation for bids was advertised in the *Fort Worth Star-Telegram* on November 24, December 1, December 8, December 15, and December 22, 2019. The notice to bidders and bid packet were posted on CivCast for free downloading and distributed to the Dodge Lead Center, BlueBook Building and Construction Network, and Construct Connect, which includes ISqFt, CMD, CDC, and Bid Clerk.

This is the second attempt to bid this project with limited bid response due to the small number of firms providing this service.

Financial Impact

There is no current fiscal impact to the City.

Recommendation

Approve

Attachments

1. Micro-Surface 2020 Bids
2. 2020 Micro-Surface

CITY OF COLLEYVILLE

2020 MICRO-SURFACE PROJECT

1/7/2020

BID ITEMS					SPI Asphalt, LLC			Intermountain Slurry Seal, Inc.	
NO.	DESCRIPTION	UNIT	QUANTITY		UNIT PRICE	TOTAL PRICE		UNIT PRICE	TOTAL PRICE
1	Mobilization and Bonds	LS	1		\$ 35,000.00	\$ 35,000.00		\$ 74,470.00	\$ 74,470.00
2	Traffic Control	LS	1		\$ 10,000.00	\$ 10,000.00		\$ 75,000.00	\$ 75,000.00
3	Micro-resurfacing	SY	189,000		\$ 3.95	\$ 746,550.00		\$ 3.77	\$ 712,530.00
4	Construction Contingency	LS	1		\$ 30,000.00	\$ 30,000.00		\$ 30,000.00	\$ 30,000.00
	Totals:					\$ 821,550.00			\$ 892,000.00

4d. 2020 Micro-Surface Project

- Denial of bid submittals from SPI Asphalt, LLC and Intermountain Slurry Seal, Inc, for the 2020 Micro-Surface Project.

Exhibit A - Woodland Hills



4d. Bid Summary – 2020 Micro-Surface Project

Summary of bids received

Contractor	Base Bid
SPI Asphalt, LLC	\$821,550.00
Intermountain Slurry Seal, Inc.	\$892,000.00

- The bids submitted have been reviewed by staff. SPI Asphalt, LLC lacks the required references on similar projects with cities of a similar size.
- Bid prices for all work was greater than the budgeted amount.
- Total bid price from Intermountain Slurry Seal, Inc. was \$4.72/sy.
- Second time to bid this type of project with only one qualified bidder. Rather than re-bid this project, we would like council consideration to utilize an ILA with North Richland Hills who currently has a contract with International Slurry Seal, Inc.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5a

Agenda Date 2/4/2020

Number Ordinance O-20-2109

Type Ordinance

Department Community Development

Title

Consideration of a request for a Special Use Permit for an Accessory Dwelling on Lot 1, Block 1, Schiller Addition, located at 2001 Hall-Johnson Road, Case ZC19-022

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

First Reading and Public Hearing

Nancy Scott, the applicant, has submitted a request for a Special Use Permit (SUP) for an accessory dwelling unit on Lot 1, Block 1, of the Schiller Addition, being approximately 1.06 acres, and zoned R-30 Single Family Residential district.

Existing Conditions/Background: The subject property, 2001 Hall-Johnson Road, has R-30 zoning and is located on the south side of Hall-Johnson Road, west of the intersection with Highland Hills Lane. The subject property has a single family residence and an existing 691 s.f. accessory dwelling. The single family residence will be demolished for a new single family residence to be constructed.

SUP Request:

Request – The applicant is requesting approval of an SUP to allow for a 691 s.f. detached accessory dwelling unit.

Ordinance – *Section 3.27* Accessory Buildings and Residential Carport Regulations of the Land Development Code establishes the maximum size and number of accessory buildings to be permitted by staff on a residential lot:

"2. Maximum Size and Number of Buildings:

a. The maximum number of accessory buildings allowed per lot shall be three (3) buildings. In addition, the combined square footage of all accessory buildings shall not exceed four percent (4%) of the aggregate area of the lot. **Exemption:** Lots containing a minimum of 80,000 square feet shall be exempt from the requirement for the maximum number of accessory buildings.

b. Accessory dwellings allowed by the Land Development Code shall be limited

in size to be no more than the most restrictive of the following:

1. Fifty percent (50%) of the primary structure;
2. The maximum allowed square footage for accessory buildings on the lot;
or
3. No more than twelve hundred (1,200) square feet

The applicant proposes to allow for the family to utilize an existing 691 s.f. accessory dwelling. The total lot area is 1.06 acres and 4 percent of the total lot area is 1,847 s.f. Therefore, the requested accessory dwelling amounts for 1.5% of the 4% lot area. A Special Use Permit is required to allow for an accessory dwelling.

Analysis: Any request for a building permit for an accessory dwelling shall only be authorized after approval of a Special Use Permit by the City Council per the Schedule of Permitted Principal Uses for the R-30 zoning district.

The proposed accessory dwelling would continue to function as an accessory dwelling for the family. The existing primary home is being demolished and a new single family home is being constructed. The applicant's desire for the accessory dwelling is to be compliant with Colleyville's Land Development Code and to do so requires approval of a Special Use Permit. The accessory dwelling meets all required setbacks and size restrictions per the Land Development Code.

The proposed accessory dwelling complies with all other requirements of Section 3.27. The site plan, floor plan, and elevations are attached.

Surrounding Development: The properties to the north are zoned R-20 and PUD-R and contain single family residential development. The property to the east is zoned AG Agriculture zoning and contains single family residential development. Properties to the south and west are zoned R-20 Single Family residential development and contain single family residential development.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date, no correspondence has been received.

Staff Recommendation: Staff recommends approval of the requested SUP because it meets the standards for accessory dwellings per the requirements of the Land Development Code.

Planning & Zoning Commission Recommendation: The Planning & Zoning

Commission recommended approval of the SUP request at their January 13, 2020 meeting by a vote of 6-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Special Use Permit Request -Accessory Dwelling Dimensions
6. Site Plan
7. Floor Plan
8. Building Elevations
9. Notification Map
10. Notification List
11. Property Owner Notification
12. Ordinance O-20-2109

Aerial Map



ZC19-022

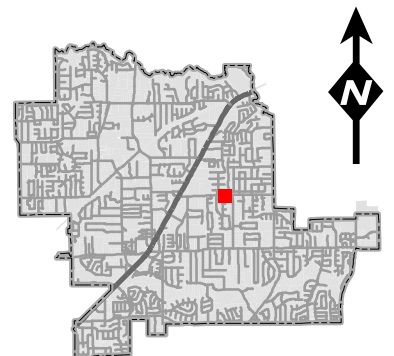
2001 Hall Johnson Road

DISCLAIMER:

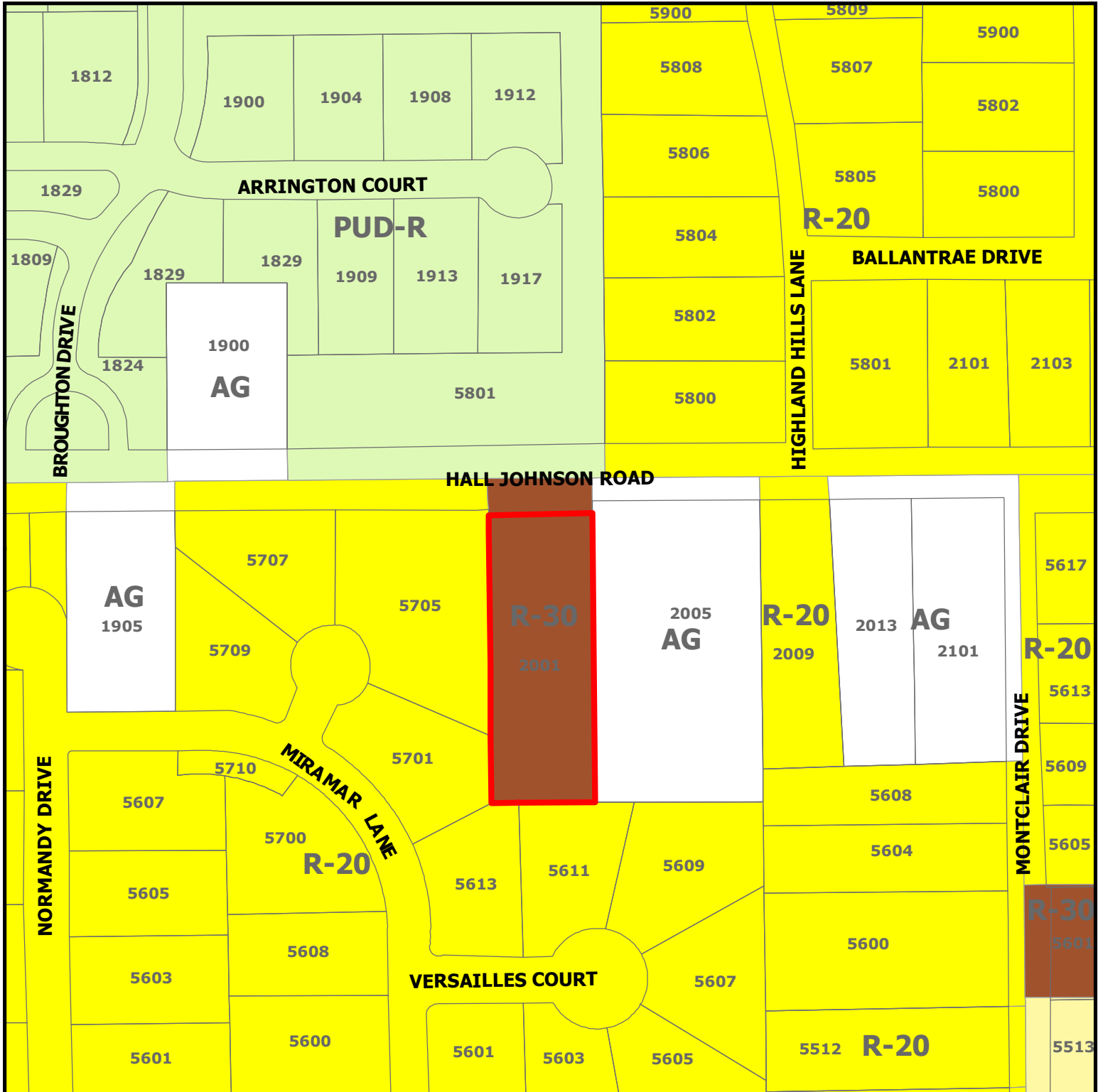
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.



Subject Property



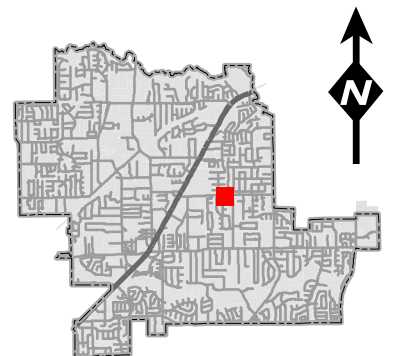
Zoning Map



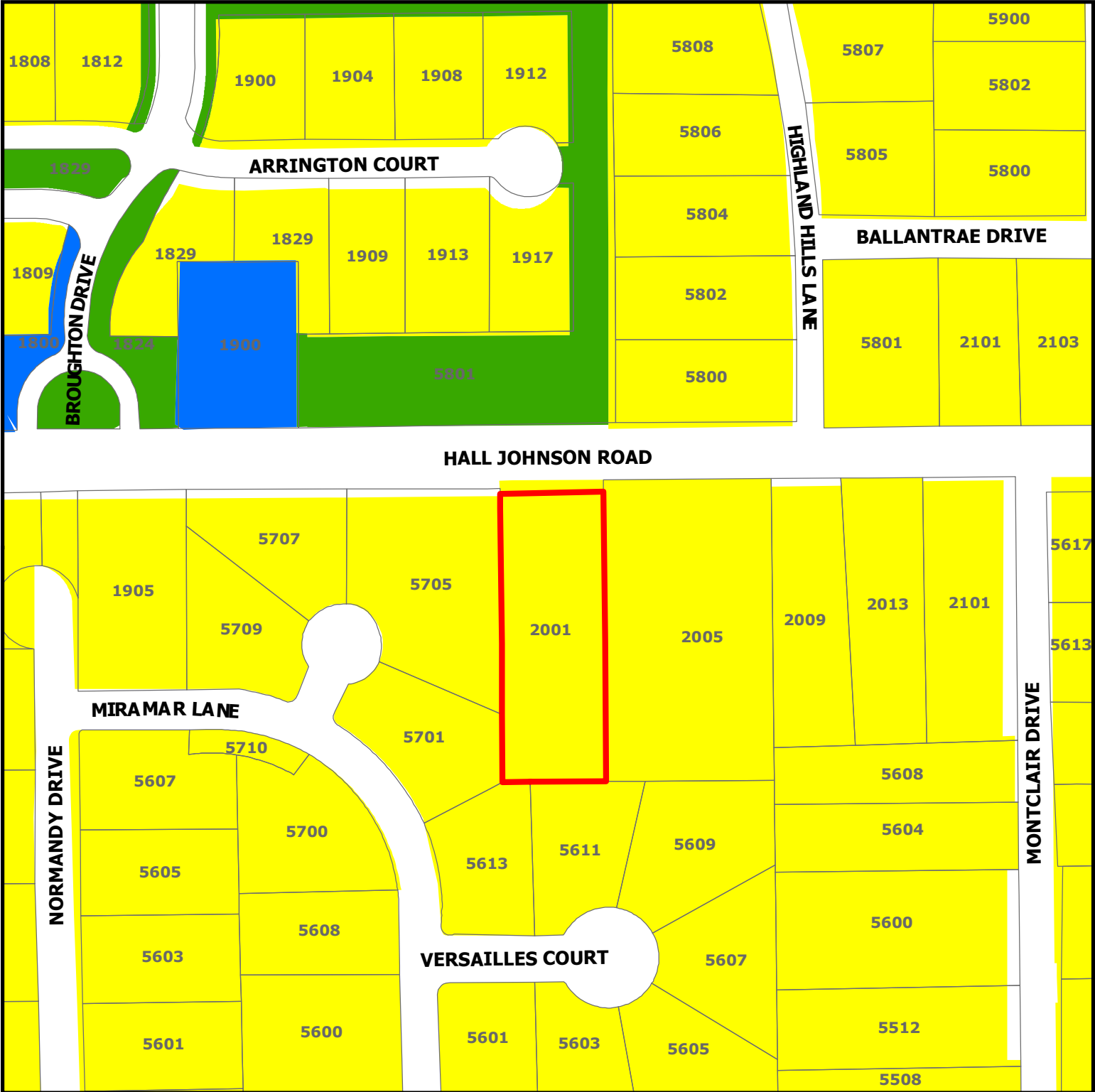
ZC19-022
2001 Hall Johnson Road

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 Subject Property



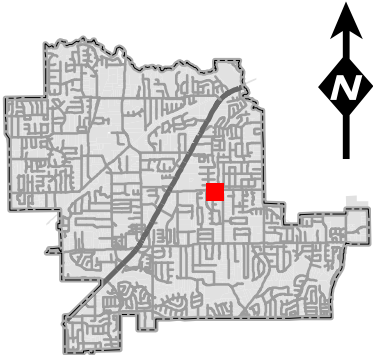
Future Land Use Map



ZC19-022

2001 Hall Johnson Road

-  Subject Property
-  Residential
-  Institutional
-  Open Space; Parks



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Statement of Planning Objectives

STATEMENT OF PLANNING OBJECTIVES

Dec 16, 2019

To: City of Colleyville

RE: 2001 Hall Johnson Road, Special Use Permit for existing accessory building

Request of Special Use Permit for the existing accessory dwelling

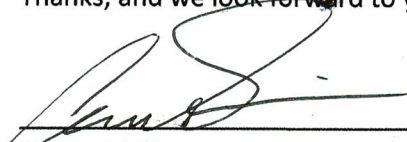
This Special Use Permit request is to maintain an accessory dwelling as it currently exists on our property, for the use of the family. We are in the process of demolishing the existing primary home and building a new one.

In May and June of this year, we came before Planning and Zoning and the city council with a proposal to create a new plat on this property with two lots. The intention was to construct a new 2500 square foot home on the front lot. The back lot would keep the existing home and the accessory dwelling. The Planning and Zoning Committee rejected the request for two lots because the various options created a flagpole situation. This required the lot be re-zoned to R-30 instead, meeting the requirements to construct the new 2500 square foot home. The new R-30 zoning required demolishing the larger existing home. During both Planning & Zoning and City Council meetings, the fate of the accessory dwelling was also discussed. It was determined that the square footage of this structure was within the guidelines for an accessory dwelling. Several months later, at the time of permitting of the new home to be constructed on the front of the lot, Plan Review advised our builder that we would need to get a Special Use Permit for the accessory dwelling due to some of the features of the building. This structure has been on the property for over 18 years with no problems, but we want to ensure we are compliant with the Colleyville Land Development Code and hope to receive the blessing to keep it intact.

Although we have only owned the home and property for 13 years, it has been in our family for 37 years. The property was initially two lots, zoned agricultural with the primary house sitting on the rear lot and the front lot untouched. The accessory dwelling was originally a 2-car garage, permitted with the city. When my grandmother needed additional care and attention at the end of her life, the garage was then modified into the accessory dwelling that stands today. In later years, another grandmother occupied a room in the primary structure during the last years of her life. Taking care of family is important to my wife and I, and we would like to continue to provide this care for our parents in their later years, if needed. My mother currently stays in the dwelling at times. In the future, we see it acting as a playroom and game room for our children. Eventually, we'd love to use it as a pool house for the family.

As you can see from the site plan, the new home is almost 100' back from the front property line, even though only 35' is required. The accessory dwelling is located behind that, almost 200' from the street. Once the new home is fully constructed, this building will be barely visible from the street. The square footage is 691 square feet, which is well below the most restrictive square footage guideline of 1200 square feet allowed by the Colleyville Zoning Land Use Code. As well as being set about 200' back from the street, it is 36' from the west property line, 64' from the east property line, and 132' from the rear property line. The west and south property lines have brick walls screening it from Montclair Parc Addition. The lot on the east side is being developed now. The home is already similar in color to the new primary structure. We are open to modifications, if necessary.

Thanks, and we look forward to your approval.


Adam Schiller


Soleil Schiller

12/15/19
Date

Special Use Permit Request - Accessory Dwelling Dimensions

**2001 Hall Johnson
Lot 1, Block 1, Schiller Addition
Request for Special Use Permit
Zoned R-30**

Zoning Classification	Min Lot size	Min Width	Min Depth	Min Yard Requirement (Setback)				Max Building Height		Max Lot	Max Impervious
				Front	East side	West side	Rear	Stories	Feet	Coverage	Coverage
R-30 Single-Family	30,000 sq ft	125'	125'	35'	10'	10'	25'	2.5	35'	25%	55%
<u>Actual Dimensions</u>				<u>Actual Setbacks</u>						<u>Actual Proposed</u>	
Lot - now Zoned R-30	46,107 sq ft	130'	353'							8.50%	19%
Primary home	3241 sq ft			94'	12'	41'	196'	1 story	22'	Including both structures	
Accessory Dwelling	691 sq ft			192'	64'	36'	132'	1 story	13'		

Special Use Permit Request - Accessory Dwelling Dimensions

2001 Hall Johnson

Lot 1, Block 1, Schiller Addition

Request for Special Use Permit for Existing Accessory Dwelling

Guideline from the Colleyville Zoning Land Use Code, Section 3.27, A.2.

2. *Maximum Size and Number of Buildings:*

a. The maximum number of accessory buildings allowed per lot shall be three (3) buildings. In addition, the combined square footage of all accessory buildings shall not exceed four percent (4%) of the aggregate area of the lot. **Exemption:** Lots containing a minimum of 80,000 square feet shall be exempt from the requirement for the maximum number of accessory buildings.

b. Accessory dwellings allowed by the Land Development Code shall be limited in size to be no more than the most restrictive of the following:

1. Fifty percent (50%) of the primary structure;
2. The maximum allowed square footage for accessory buildings on the lot; or
3. No more than twelve hundred (1,200) square feet

Maximum number of accessory buildings	3	
Actual number requested	1	
<i>"Accessory dwellings . . . Shall be limited in size to be no more than the most restrictive of the following:"</i>		
1. 50% of the primary structure	3241 x 50% =	1620 sq ft.
2. Max square footage for all accessory buildings on the lot = 4%	46,107 x 4% =	1844 sq ft
3. Max square footage for a single accessory building		1200 sq ft
Actual square footage of the accessory dwelling		691 sq ft

Site Plan

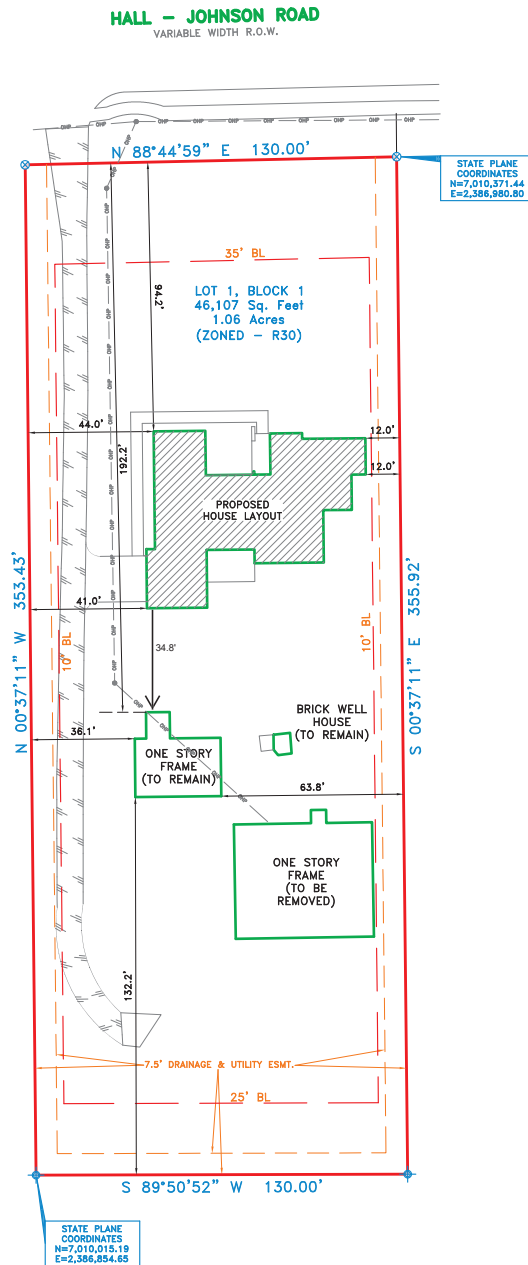


2001 HALL- JOHNSON

Being Lot 1, Block 1, Schiller Addition according to the plat thereof recorded in Instrument No. D21914244, Plat Records, Tarrant County, Texas

LEGEND

- 1/2" ROD FOUND
- ⊗ 1/2" ROD SET
- 1" PIPE FOUND
- ⊗ "X" FOUND/SET
- ⊗ 5/8" ROD FOUND
- ⊕ POINT FOR CORNER
- FENCE POST FOR CORNER
- CM CONTROLLING MONUMENT
- AC AIR CONDITIONER
- PE POOL EQUIPMENT
- TE TRANSFORMER PAD
- COLUMN
- POWER POLE
- ▲ UNDERGROUND ELECTRIC
- △ OVERHEAD ELECTRIC
- OHP— OVERHEAD ELECTRIC POWER
- OES— OVERHEAD ELECTRIC SERVICE
- CHAIN LINK
- WOOD FENCE 0.5' WIDE TYPICAL
- IJ — IRON FENCE
- X — BARBED WIRE
- □ — DOUBLE SIDED WOOD FENCE
- / — EDGE OF ASPHALT
- ▲ — EDGE OF GRAVEL
- [] — CONCRETE
- [] — COVERED AREA



EXCEPTIONS:

NOTES:

NOTE: BEARINGS, EASEMENTS AND BUILDING LINES ARE BY RECORDED PLAT UNLESS OTHERWISE NOTED.

SITE PLAN

Drawn By: TQ/BC

Scale: 1"=40'

Date: 8/15/19

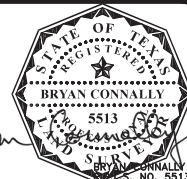
GF No.:

NA

Job No. 1903701-1



12025 Shiloh Road, Ste. 240
Dallas, TX 75228
P 214.349.9485
F 214.349.2216
Firm No. 10168800
www.cbgtxllc.com



Date: _____

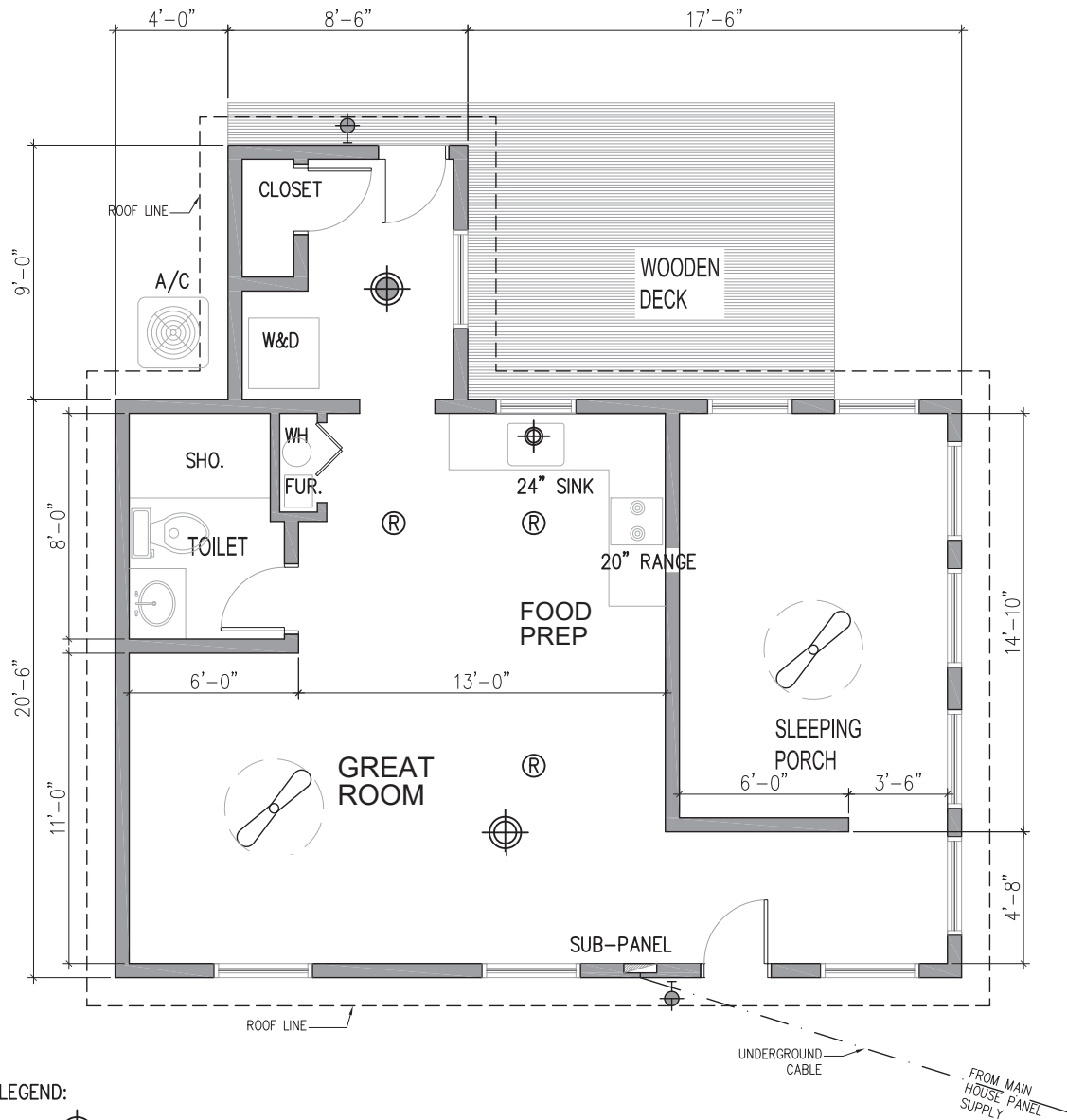
Accepted by: _____

Purchaser

Purchaser

Floor Plan

ADDRESS: 2001 Hall-Johnson Rd.
Colleyville, Tx.



- LEGEND:
- CEILING FIXTURE
 - PENDANT LIGHT
 - RECESSED LIGHT
 - CEILING FAN WITH LIGHT
 - EXT. WALL LIGHT

EXTG. ACCESSORY STRUCTURE
691 Sq Ft
Scale: 1/4" = 1'-0"

Building Elevations

2001 Hall Johnson

Lot 1, Block, Schiller Addition

Special Use Permit for Existing Accessory Dwelling



Artist's Rendering

This is an artist's rendering of the new home currently being built.

2551 AC Square Footage

3241 Total Square Footage

It is set back 94' from the front property line.



Existing Accessory Dwelling

This existing accessory dwelling has been on the property for 18 years. It will be almost entirely hidden from view by the new home.

It is about 200' from the street.

691 Total Square Feet

Setbacks

Front: 192'

West: 36'

East: 64'

Rear: 132'



Building Elevations

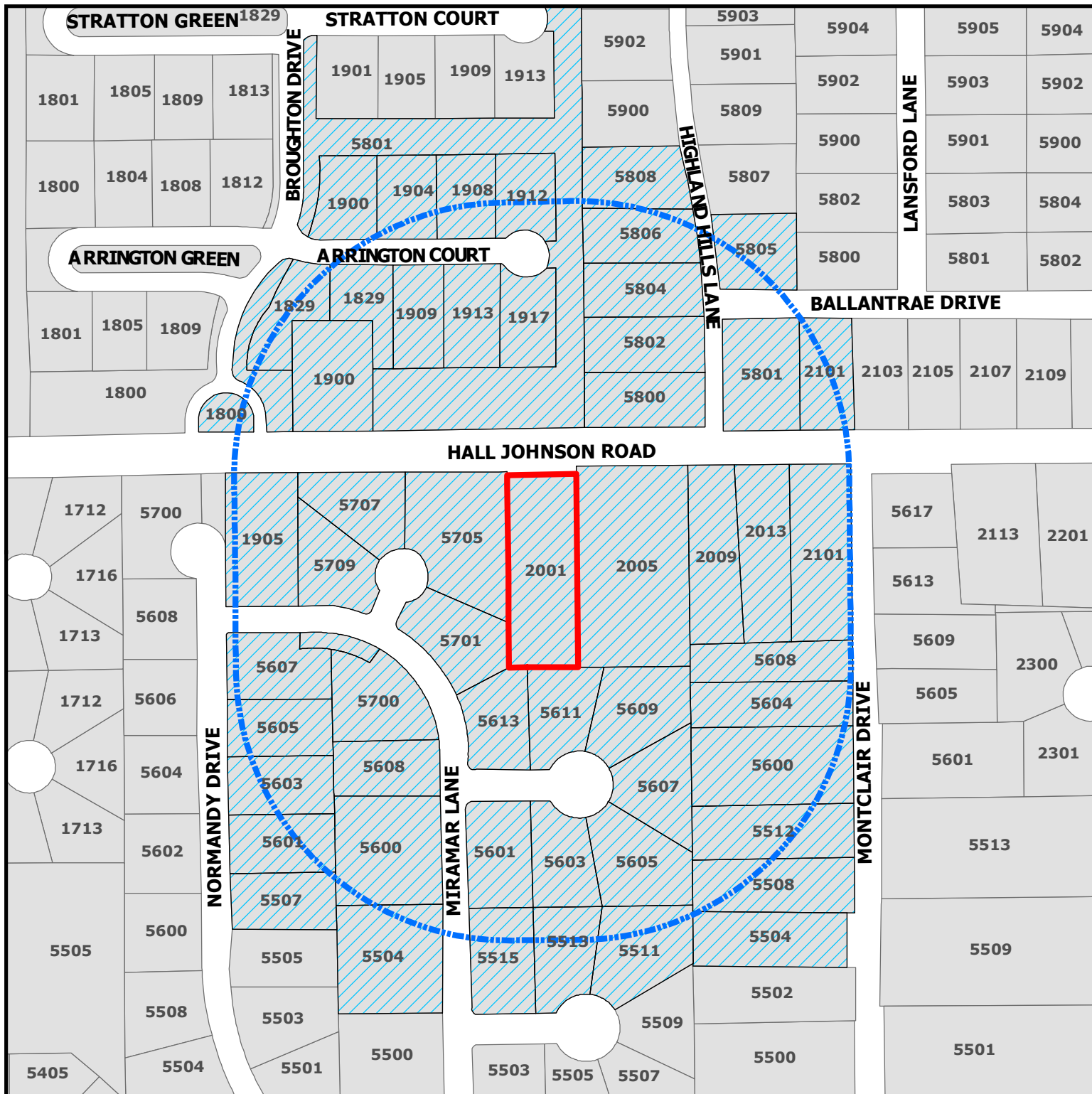
2001 Hall Johnson



Screened from View

*Two street views and
a view of the new
home formboards
show the accessory
dwelling screened
from the street by
the new home and
from the west and
south by a brick wall.*

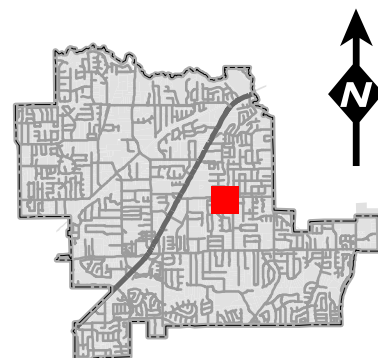
Notification Map



ZC19-022 2001 Hall Johnson Road

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-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
BUI, CHRIS	1913 ARRINGTON CT	COLLEYVILLE, TX	76034	1913 ARRINGTON CT
VOLOSEN, MIRCEA	5604 MONTCLAIR DR	COLLEYVILLE, TX	76034	5604 MONTCLAIR DR
SLOAN, STEPHEN	1917 ARRINGTON CT	COLLEYVILLE, TX	76034	1917 ARRINGTON CT
PHILABAUM, RAYMOND E	2101 BALLANTRAE DR	COLLEYVILLE, TX	76034	2101 BALLANTRAE DR
SCHOFIELD, LYLE	5805 HIGHLAND HILLS LN	COLLEYVILLE, TX	76034	5805 HIGHLAND HILLS LN
ALLEN, WALTRAUD	5600 MIRAMAR LN	COLLEYVILLE, TX	76034	5600 MIRAMAR LN
SCHILLER, ADAM	2001 HALL JOHNSON RD	COLLEYVILLE, TX	76034	2001 HALL JOHNSON RD
WHITAKER, DAVID	1905 HALL JOHNSON RD	COLLEYVILLE, TX	76034	1905 HALL JOHNSON RD
HANEY, KENNETH J	2101 HALL JOHNSON RD	COLLEYVILLE, TX	76034	2101 HALL JOHNSON RD
APPLING, KYLE A	5801 HIGHLAND HILLS LN	COLLEYVILLE, TX	76034	5801 HIGHLAND HILLS LN
NGUYEN, BANG K	5608 MIRAMAR LN	COLLEYVILLE, TX	76034	5608 MIRAMAR LN
COLLYER, BRIAN C	5611 VERSAILLES CT	COLLEYVILLE, TX	76034	5611 VERSAILLES CT
BOUGHTON MAINTENANCE ASSOCIATI	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1829 ARRINGTON GREEN
TYLER, KENT	1908 ARRINGTON CT	COLLEYVILLE, TX	76034	1908 ARRINGTON CT
FORD, SAM	5806 HIGHLAND HILLS LN	COLLEYVILLE, TX	76034	5806 HIGHLAND HILLS LN
BREWSTER, KEITH W	5508 MONTCLAIR DR	COLLEYVILLE, TX	76034	5508 MONTCLAIR DR
LONG REVOCABLE TRUST	1904 ARRINGTON CT	COLLEYVILLE, TX	76034	1904 ARRINGTON CT
PATTERSON, BURTON	5600 MONTCLAIR DR	COLLEYVILLE, TX	76034	5600 MONTCLAIR DR
RENNHACK, RICHARD L	5504 MIRAMAR LN	COLLEYVILLE, TX	76034	5504 MIRAMAR LN
SMITH, JUSTIN	5605 VERSAILLES CT	COLLEYVILLE, TX	76034	5605 VERSAILLES CT
HARDISTER, HAROLD	5507 NORMANDY DR	COLLEYVILLE, TX	76034	5507 NORMANDY DR
COX, LAETITIA	PO BOX 1785	COLLEYVILLE, TX	76034	5512 MONTCLAIR DR
DACY, TIMOTHY	5705 MORLAIX CT	COLLEYVILLE, TX	76034	5705 MORLAIX CT
GOWDER, AMY	5709 MORLAIX CT	COLLEYVILLE, TX	76034	5709 MORLAIX CT
GARON, REJANA F	5808 HIGHLAND HILLS LN	COLLEYVILLE, TX	76034	5808 HIGHLAND HILLS LN
YEE AMY REVOCABLE TRUST	5601 VERSAILLES CT	COLLEYVILLE, TX	76034	5601 VERSAILLES CT
APPLEGATE, JOHN R	5607 VERSAILLES CT	COLLEYVILLE, TX	76034	5607 VERSAILLES CT
MIDDLETON, JOHN	5800 HIGHLAND HILLS LN	COLLEYVILLE, TX	76034	5800 HIGHLAND HILLS LN
BROWN, BRYAN	5804 HIGHLAND HILLS LN	COLLEYVILLE, TX	76034	5804 HIGHLAND HILLS LN
TORRES, ARNOLD	5608 MONTCLAIR DR	COLLEYVILLE, TX	76034	5608 MONTCLAIR DR
KUNNEMAN, DALE	5605 NORMANDY DR	COLLEYVILLE, TX	76034	5605 NORMANDY DR
WEINBERG, VICKIE	5603 NORMANDY DR	COLLEYVILLE, TX	76034	5603 NORMANDY DR
LUGGER, JERRY	5504 MONTCLAIR DR	COLLEYVILLE, TX	76034	5504 MONTCLAIR DR
WALTERS, COURTNEY	5802 HIGHLAND HILLS LN	COLLEYVILLE, TX	76034	5802 HIGHLAND HILLS LN
WINGO, STEPHEN J EST	2005 HALL JOHNSON RD	COLLEYVILLE, TX	76034	2005 HALL JOHNSON RD
MODY, ALKA	1802 INDUSTRIAL BLVD	COLLEYVILLE, TX	76034	5601 NORMANDY DR
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	1900 HALL JOHNSON RD
GARNER, HUBERT S	2013 HALL JOHNSON RD	COLLEYVILLE, TX	76034	2013 HALL JOHNSON RD
MONTCLAIR PARC INC	1108 W PIONEER PKWY	ARLINGTON, TX	76013	5710 MIRAMAR LN
KARAM, FAHMI W	5515 CLERMONT CT	COLLEYVILLE, TX	76034	5515 CLERMONT CT
MCMASTER, JOSEPH	1912 ARRINGTON CT	COLLEYVILLE, TX	76034	1912 ARRINGTON CT
BROCCO, CARLOS E	5613 VERSAILLES CT	COLLEYVILLE, TX	76034	5613 VERSAILLES CT
GHALIBAF, AMIR A	5700 MIRAMAR LN	COLLEYVILLE, TX	76034	5700 MIRAMAR LN
BOUGHTON MAINTENANCE ASSOCIATI	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1829 ARRINGTON CT
MATHEUS, JOSEPH	2009 HALL JOHNSON RD	COLLEYVILLE, TX	76034	2009 HALL JOHNSON RD
HEPPENSTALL, KARI	5701 MORLAIX CT	COLLEYVILLE, TX	76034	5701 MORLAIX CT
JINDAL, RAKESH	1900 ARRINGTON CT	COLLEYVILLE, TX	76034	1900 ARRINGTON CT
THE J&P CAMPBELL REVOCABLE TRU	5513 CLERMONT CT	COLLEYVILLE, TX	76034	5513 CLERMONT CT
BOUGHTON MAINTENANCE ASSOCIATI	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1824 BROUGHTON DR
BOUGHTON MAINTENANCE ASSOCIATI	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	5801 BURNHAM CIR
RUSH, JON	5609 VERSAILLES CT	COLLEYVILLE, TX	76034	5609 VERSAILLES CT
BOUGHTON MAINTENANCE ASSOCIATI	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
DUNHAM, KELLEN	5707 MORLAIX CT	COLLEYVILLE, TX	76034	5707 MORLAIX CT
BROWN, CAITLIN	1909 ARRINGTON CT	COLLEYVILLE, TX	76034	1909 ARRINGTON CT
DWYER, JOHN	5511 CLERMONT CT	COLLEYVILLE, TX	76034	5511 CLERMONT CT
HEMRIC, MICHAEL	5603 VERSAILLES CT	COLLEYVILLE, TX	76034	5603 VERSAILLES CT
MCWITHEY, MICHAEL D	5600 BAY CLUB DR	ARLINGTON, TX	76013	5607 NORMANDY DR
ARBOR ESTATES II	5506 SYCAMORE DRIVE	COLLEYVILLE, TX	76034	COURTESY NOTICE
BROUGHTON	2557 SW GRAPEVINE PKWY, SUITE 100	GRAPEVINE, TX	76051	COURTESY NOTICE
HIGHLAND MEADOWS ADDN	2101 HIGH GATE DRIVE	COLLEYVILLE, TX	76034	COURTESY NOTICE
MONTCLAIR PARC ADDITION	1108 W. PIONEER PARKWAY	ARLINGTON, TX	76013	COURTESY NOTICE
STONE CREST ESTATES	P.O. BOX 332	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
SCOTT, NANCY	217 FOUNTAINVIEW DRIVE	EULESS, TX	76039	APPLICANT

Public hearing notices were mailed on December 27, 2019



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, January 13, 2020 at 7:00 p.m.
City Council Meetings: Tuesday, February 4, 2020 & Tuesday, February 18, 2020 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a request for a Special Use Permit for an Accessory Dwelling. The purpose is to allow for an existing accessory dwelling to remain and continue to operate as an accessory dwelling.

Zoning Case: ZC19-022

Applicant: Nancy Scott

Owner: Adam Schiller

Location: 2001 Hall Johnson Road

Property Description: Lot 1, Block 1, Schiller Addition

Present Zoning: R-30 Single Family Residential

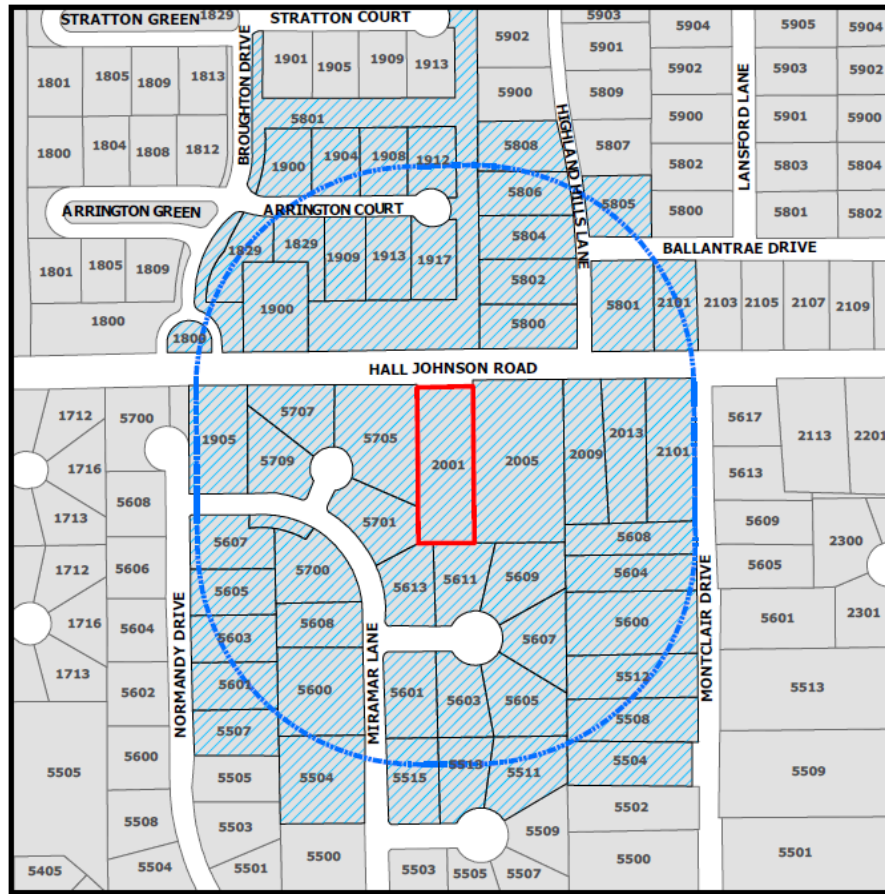
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

ORDINANCE O-20-2109

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 1.06 ACRES, BEING LOT 1, BLOCK 1, OF THE SCHILLER ADDITION, LOCATED AT 2001 HALL-JOHNSON ROAD, BY AUTHORIZING A SPECIAL USE PERMIT FOR AN ACCESSORY DWELLING; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit for an accessory dwelling under Case No. ZC19-022; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance

Regulations and Zoning Map, having given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for an accessory dwelling on the lot on 1.06 acres, being Lot 1, Block 1, of the Schiller Addition, located at 2001 Hall-Johnson Road, as depicted on the attached as Exhibit "A".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall apply to the existing 691 s.f. accessory dwelling.
- b. The accessory dwelling shall be generally consistent with the, site plan and building elevations as depicted on the attached Exhibits "B" and "C".
- c. All requirements of the Land Development Code shall be met, except where amended herein.

- Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 8. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 4th day of February 2020.

The second reading and public hearing being conducted on the 18th day of February 2020.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 18th DAY OF FEBRUARY 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" - Location and Zoning Map



Exhibit "B" – Site Plan

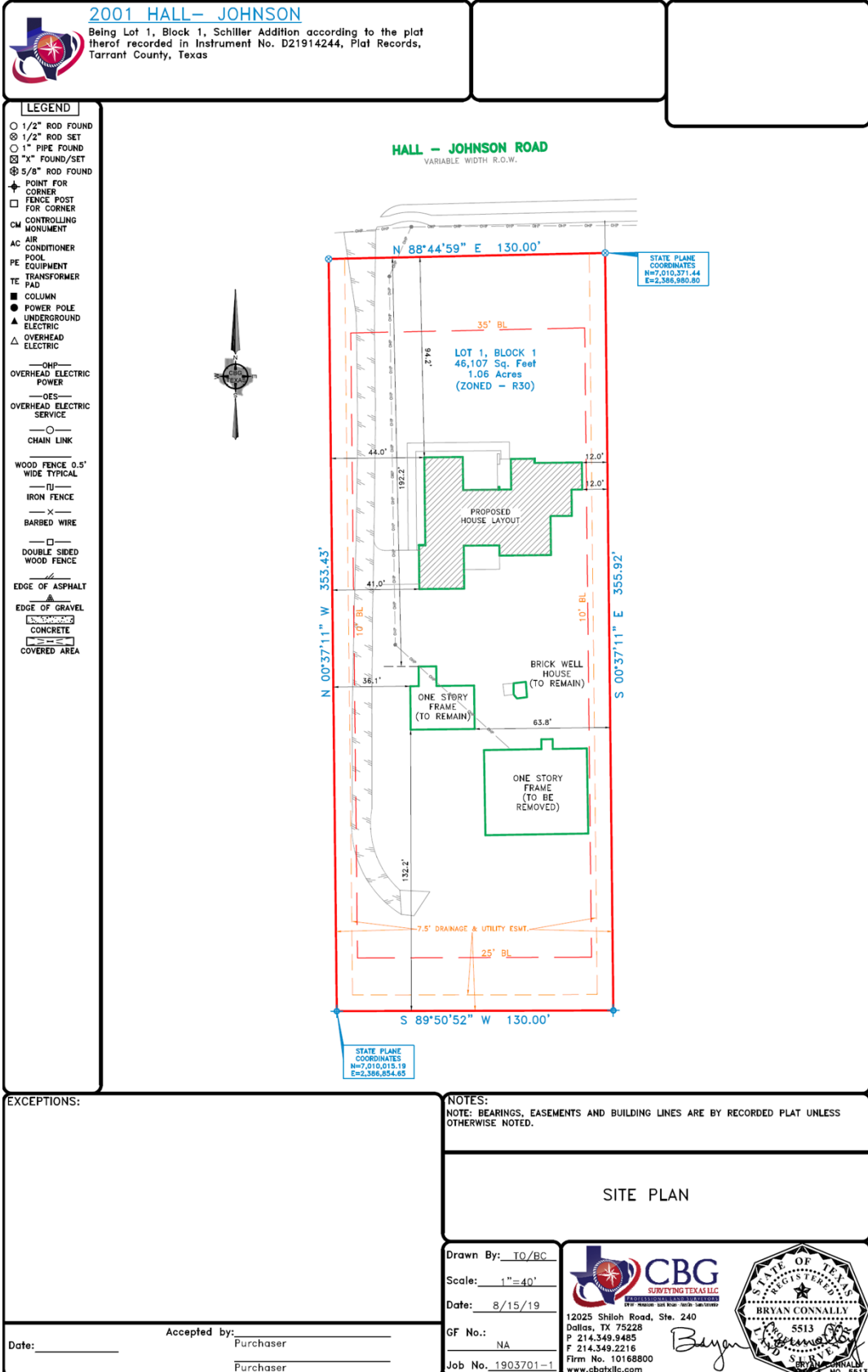
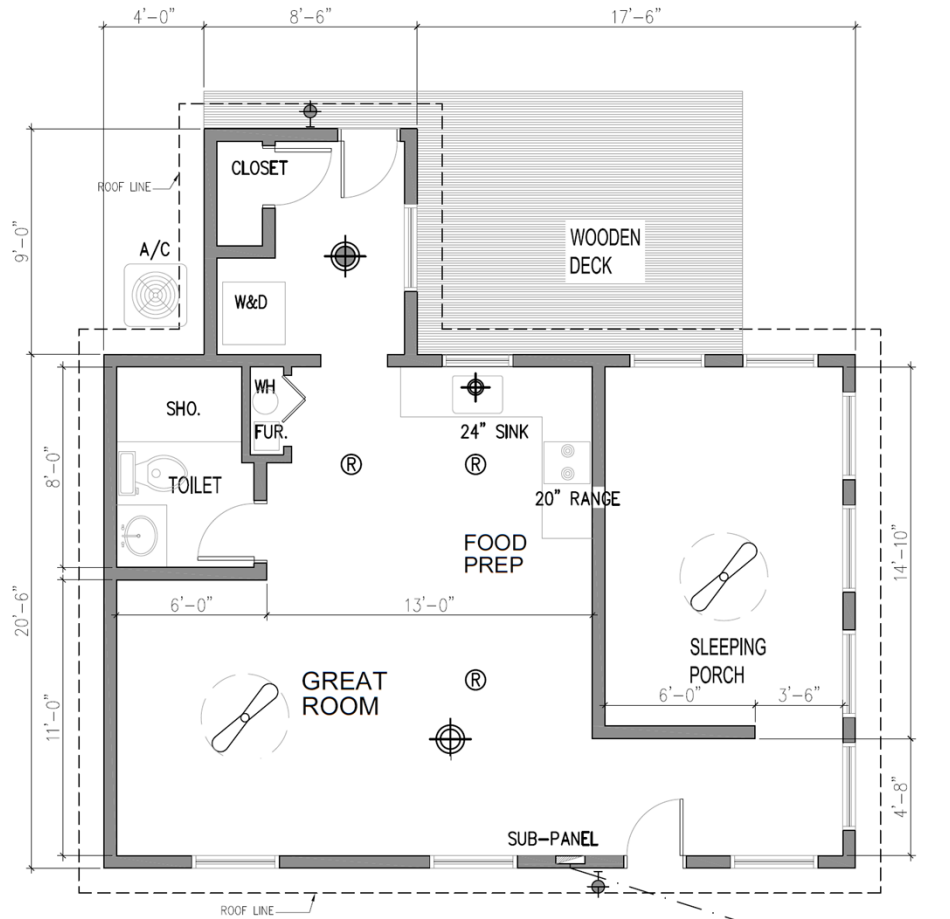


Exhibit "C" – Elevations & Floor Plan



ADDRESS: 2001 Hall-Johnson Rd.
Colleyville, Tx.



LEGEND:

- CEILING FIXTURE
- PENDANT LIGHT
- RECESSED LIGHT
- CEILING FAN WITH LIGHT
- EXT. WALL LIGHT

EXTG. ACCESSORY STRUCTURE

691 Sq Ft

Scale: 1/4" = 1'-0"



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5b

Agenda Date 2/4/2020

Number Ordinance O-20-2110

Type Ordinance

Department Community Development

Title

Consideration of amendments to Chapter 3, Section 3.24.B – Schedule Of Permitted Principal Uses and Section 3.27 Accessory Buildings and Residential Carport Regulations of the Land Development Code

Strategic Plan

4.3 Adopt best-practice planning and development processes

Explanation

First Reading and Public Hearing

Staff was directed to review and propose changes to the regulations found in the Land Development Code (LDC) pertaining to accessory buildings and accessory dwellings. Staff recommends the following amendments to the LDC:

- The prohibition of accessory buildings forward of the front facade of the primary dwelling except for on lots 80,000 square feet in size or larger
- Clarification on the height allowance and how to measure
- Clarification on what qualifies as an accessory dwelling (both structure & use) and the need for a Special Use Permit (SUP)

In addition to these amendments, the City Council directed staff to include the removal of the SUP option for accessory dwellings in the R-20 zoning district.

Staff Recommendation: Staff recommends approval of the proposed amendments.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval with a modification that an accessory building can be occupied up to 30 days without requiring approval of a Special Use Permit at their January 13, 2020 meeting by a vote of 6-0.

Financial Impact

There is no fiscal impact to the City of Colleyville with this item.

Recommendation

Approve

Attachments

1. Ch. 03 Accessory Building & Accessory Dwelling Amendments - Redline v2.1
2. Ordinance O-20-2110

Table 3.24.B- - Schedule of Permitted Principal Uses

Land Use Classification	Residential District									Non-Residential Districts						Special Land Use Standards or Section Ref.	Parking Group
	AG	RE	R40	R30	R20	R15	RD	RMF	MH	CPO	CN	CC1	CC2	CC3	ML		
A. RESIDENTIAL ACCOMODATION USES																	
Single Family Detached Dwelling	P	P	P	P	P	P	P	P	P							6	3
Duplex – Attached Dwelling							P	S								6	2
Townhome – Attached Dwellings								S								6	4
Multi-family – Attached Dwellings								S								6	4
HUD Code Manufactured Housing									P							6	2
Assisted Living Facilities	PUD only																17
Bed and Breakfast Lodging	S	S	S	S	S	S	S	S								1,6	18
Private (HOA) Recreational Facilities		P	P	P	P	P	P	P	P								5
B. ACCESSORY USES																	
Accessory Building	P	P	P	P	P	P	P	P	P							Sec. 3.27	n.a.
Carport	S	S	S	S	S	S	S	S	S							Sec. 3.27.C	n.a.
Home Occupations Uses	P	P	P	P	P	P	P	P	P							6	n.a.
Accessory Dwelling	P	P	S	S	S										S	11	1
C. AGRICULTURAL USES																	
Commercial equestrian boarding stable and school	P	S															25
Crop Farming	P	P															n.a.
Livestock raising and breeding	P	P														8	n.a.
Private horse stables for domestic use	P	P	P	S	S												n.a.
Roadside produce stands (year round)	S	S															n.a.
D. UTILITY USES																	
Electrical Substations	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S		21
Public Utility Supply and Storage Yards	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S		24

Section 3.27 Accessory Buildings and Residential Carport Regulations

The following regulations shall govern the location, size and use of accessory buildings:

A. Accessory Buildings Located in Residential Zoning Districts (O-00-1223 / 07/18/00)

1. *Permit Required:*

- a. A building permit shall be required for any accessory building which exceeds one hundred and twenty (120) square feet. However, all accessory buildings containing 120 square feet or less shall comply with the height and setback requirements of this Section. An accessory building shall only be allowed as an incidental structure to a principle building unless the accessory building is located in the Agricultural District.
- b. For the purpose of this Section, the term accessory building shall include detached residential garages, pool houses, accessory dwellings, gazebos, cabanas, or other shade structures. **Exception:** structures for specific use as playground assemblies and/or playhouses shall be exempt provided that minimum five (5) feet setbacks from property lines are maintained.

2. *Maximum Size and Number of Buildings:*

- a. The maximum number of accessory buildings allowed per lot shall be three (3) buildings. In addition, the combined square footage of all accessory buildings shall not exceed four percent (4%) of the aggregate area of the lot. **Exemption:** Lots containing a minimum of 80,000 square feet shall be exempt from the requirement for the maximum number of accessory buildings.
- b. Accessory dwellings allowed by the Land Development Code shall be limited in size to be no more than the most restrictive of the following:
 1. Fifty percent (50%) of the primary structure;
 2. The maximum allowed square footage for accessory buildings on the lot; or
 3. No more than twelve hundred (1,200) square feet
- c. For the purpose of this Section, the size of an accessory building shall be the square footage of each floor, mezzanine, covered porch, or shade structure.
- d. An application to exceed the total square footage authorized above may be approved as a Special Use Permit (SUP).
- e. An existing accessory building may be remodeled or expanded provided the combined square footage of all accessory buildings does not exceed the maximum square footage allowed. However, a legally-existing accessory building which exceeds the maximum square footage allowed may be remodeled or replaced with a new accessory building, but not expanded or increased in height.
- f. There shall be no physical connection between accessory buildings and a minimum separation of three (3) feet between accessory buildings.

3. *Setbacks:*

- a. No accessory building shall be allowed, erected, or located forward of the front façade of the primary dwelling. **Exemption:** Lots containing a minimum of 80,000 square feet shall be exempt from this requirement.
- b. No accessory building shall be erected in any required yard, as defined in *Chapter 2 – Definitions*, except as set forth herein.
- b.c. Attached accessory buildings – Accessory buildings erected ten (10) feet or closer to the principal building shall be considered attached, and shall comply with the setback lines established for the

Commented [BB1]: Remove exemption?

applicable zoning district. For the purpose of this regulation, the distance between buildings shall be measured between the nearest wall surfaces. **Exception:** Open structures (open on at least 2 ¾ sides), such as patio covers, shall be allowed to extend into the required rear yard setback a maximum of 10 feet.

ed. Detached accessory buildings – A detached accessory building shall comply with the setback lines established for the applicable zoning district, unless the accessory building is located totally behind the rear of the principal building, then it shall not be placed closer than five (5) feet to any side or rear lot line.

4. Maximum Height: No accessory building shall penetrate a vertical height envelope defined as being a point five feet from a side or rear lot line and extending vertically 8 feet to a point, then extending at a 45° angle to the allowed height of the primary building zoning district. For clarification, structures shall be measured at grade and shall not exceed the maximum height of the zoning district.
5. Permitted Uses: The use of an accessory building shall be consistent with the permitted uses of the applicable zoning district, ~~except, no~~ No accessory building shall be used for dwelling purposes (the act of occupying a structure – with or without a kitchen) other than for an accessory dwelling, where permitted by the district regulations or Special Use Permit. No accessory building or accessory dwelling shall be rented.
6. Special Use Permit Provision: Any request for a building permit for an accessory building which does not meet the criteria in this Section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

Commented [BB2]: Breakdown by size of lot?

B. For Accessory Buildings Located in Non-residential Zoning Districts

1. No accessory building shall be erected in any required yard area except as set forth by this section.
2. No accessory building shall be erected within ten (10) feet of any other building unless such accessory building is used as a commercial kiosk, in which case such commercial kiosk cannot be located within fifty (50) feet of another building.
3. Commercial kiosks as accessory uses and/or buildings may be located within approved nonresidential districts subject to the following conditions:
 - a. Maximum size of two hundred-fifty (250) square feet.
 - b. No inside sales or service or drive in sales or service; walk-up and/or drive-up service permitted.
 - c. Exterior walls shall be of at least seventy-five percent (75%) masonry, glass, or other equivalent material, provided metal material does not exceed twenty-five percent (25%) of the exterior walls.
 - d. Located within required setbacks and in conformance with this section.
 - e. Located in such a manner as to not impede, impair or endanger vehicular traffic on the property where the kiosk is located and for vehicular traffic ingressing from and egressing to public rights-of-way.
 - f. Submission of an acceptable site plan shall be required for consideration of the issuance of a building permit unless a current valid Certificate of Occupancy exists.
 - g. Limited to one (1) kiosk per platted plot.

C. Residential Carport Regulations – Carports located in zoning districts which permit single family residential dwellings shall comply with the regulations contained in this section.

1. Approval by Special Use Permit Only: In accordance with the Special Use Permit procedures contained in this Chapter of these zoning regulations, no carport shall be built in the City of Colleyville without approval

by the City Council for a Special Use Permit to construct a carport in a zoning district that permits single family residential dwellings.

2. *Carport Standards:* A carport shall comply with the following regulations, unless the City Council in approving a Special Use Permit for a carport has imposed other requirements necessary in the particular case to protect the public interests.

- a. *Size:* A carport shall not exceed 480 square feet in area. The longest dimension on a carport shall not exceed 24 feet.
- b. *Height:* A carport shall not exceed a maximum height of 15 feet. The height shall be measured from the finished grade to the highest point of the roof.
- c. *Setbacks:*
 - i. A carport located within ten (10) feet of the principal building shall comply with the front, side and rear yard setbacks of the zoning district. The distance shall be measured between the two closest points of the carport and principal building.
 - ii. A carport located 10 feet or more from a principal building may extend into a required side yard, provided all of the following conditions are satisfied:
 - (1) every part of such carport is unenclosed except for necessary structural supports;
 - (2) no part of the carport is less than five (5) feet from a side or rear lot line, and
 - (3) the carport is located completely within the rear yard area as defined in these zoning regulations.
- d. *Maximum Number Per Lot:* one
- e. *Paving and Street Access:*

The parking area of a carport shall be paved not less than nine feet (9') by eighteen feet (18') and provide access to a public street right-of-way. Said access shall be a minimum of nine feet (9') in width and paved. All paved surfaces shall be either concrete, asphalt or pave-stone.

- f. *Design Criteria:*
 - i. *Roof* - Carports shall have a pitched roof of at least 2:12. Flat roofs shall be prohibited.
 - ii. *Posts* - Posts shall be clad or finished of brick, stone, cedar or decorative metal, such as metal lattice. For purpose of this requirement, decorative metal shall consist of twenty-five (25) percent opaque surfaces. The dimension of each post as viewed from each primary elevation shall not be less than eight inches (8") or more than forty-eight inches (48"). Any carport with two or more elevations that exceed the 48-inch criteria shall be considered an accessory building and be regulated as such. Cedar posts shall be wrapped using masonry stone or brick from the base to at least 50% of the post height. The exposed portion of the cedar post shall be a minimum of 8 inches.
- g. *Adequacy of Plans and Specifications:*

The applicant requesting a Special Use Permit to construct a carport shall submit plans and specifications of the proposed carport for review. Said plans and specifications shall contain sufficient information to allow the City Council to determine that the proposed carport complies with these regulations and the City Council may require additional information when necessary to clarify the applicant's request. At a minimum, the drawings shall contain a plot plan, elevation views and a description of the construction materials.

ORDINANCE O-20-2110

AMENDING CHAPTER 3, SECTION 3.24.B – SCHEDULE OF PERMITTED PRINCIPAL USES AND SECTION 3.27 – ACCESSORY BUILDINGS AND RESIDENTIAL CARPORT REGULATIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Colleyville approved Ordinance O-00-1214 on April 18, 2000, adopting the Land Development Code; and

WHEREAS, the City of Colleyville desires to amend Chapter 3, Section 3.24.B – Schedule Of Permitted Principal Uses and Section 3.27 – Accessory Buildings And Residential Carport Regulations of the Land Development Code as part of a comprehensive review of the Land Development Code; and

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Colleyville at least 15 days before such hearing.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT *Chapter 3, Section 3.24.B – Schedule Of Permitted Principal Uses and Section 3.27 – Accessory Buildings And Residential Carport Regulations* of the Land Development Code are hereby amended to read as depicted in the attached Exhibit "A".
- Sec. 2. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 3. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

- Sec. 4. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 5. THAT this ordinance shall take effect immediately from and after its passage.
- Sec. 6. THAT all other provisions of the Land Development Code shall remain in full force and effect, except as amended herein.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 4th day of February 2020.

The second reading and public hearing being conducted on the 18th day of February 2020.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 18TH DAY OF FEBRUARY 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit “A”

{Chapter 3 amendments}



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6a

Agenda Date 2/4/2020

Number Resolution R-20-4468

Type Resolution

Department Community Development

Title

Consideration of a request for a replat for Lot 1, Block 2, Bristol Estate, being a replat of a portion of Block 2, of the Pleasant Oaks Estates Addition, located at 501 Beverly Drive, Case PC19-017

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Reading and Public Hearing

Doug Stewart, the applicant, has submitted a request for a replat of Lot 1, Block 2, of Bristol Estate, being a portion of Block 2, of the Pleasant Oak Estates Addition, which is approximately 2.00 acres, and zoned R-40 Single Family Residential district. The purpose is to plat the property into one single-family residential lot to allow for the construction of a new home. There are no new lots proposed.

Existing Conditions/Background: The subject property, 501 Beverly, resides on the east side of Bransford Road south of the intersection with Beverly Drive. The subject property has R-40 zoning and the tract is developed with a single family home, which is being demolished so a new single family residential home may be built.

Lot Dimensions and Setbacks: Per Section 3.24 G, Schedule of District Regulations in the Land Development Code, the R-40 zoning regulations require the following standards:

Minimum Lot Area: 40,000 square feet

Minimum Lot Width: 150 feet

Minimum Lot Depth: 150 feet

Minimum Front Yard Setback: 40 feet

Minimum Side Yard Setbacks: 15 feet

Minimum Rear Yard Setback: 25 feet

Maximum Lot Coverage: 20 percent

Maximum Impervious Coverage: 50 percent

As submitted, the proposed plat meets the requirements of the R-40 zoning as described in the Land Development Code.

Surrounding Development: The surrounding area consists of properties zoned R-20 Single Family Residential district to the west, and R-40 Single Family Residential district to the north, south, and east, and are improved with single family residential uses.

Analysis: The proposed lot layout is compatible with the R-40 zoning and meets the intent of the City's comprehensive master plan.

Tree Preservation: Any subdivision of the subject property must comply with Chapter 5 (Tree Preservation) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Public Notification: Staff mailed notices to all property owners within 500 feet, as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date, no correspondence has been received.

Staff Recommendation: Staff recommends approval of the replat. The request will allow development of a single-family home on the property with no new lots proposed.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the plat at their January 13, 2020 meeting by a vote of 6-0.

Financial Impact

There is no fiscal impact to the City of Colleyville with this item.

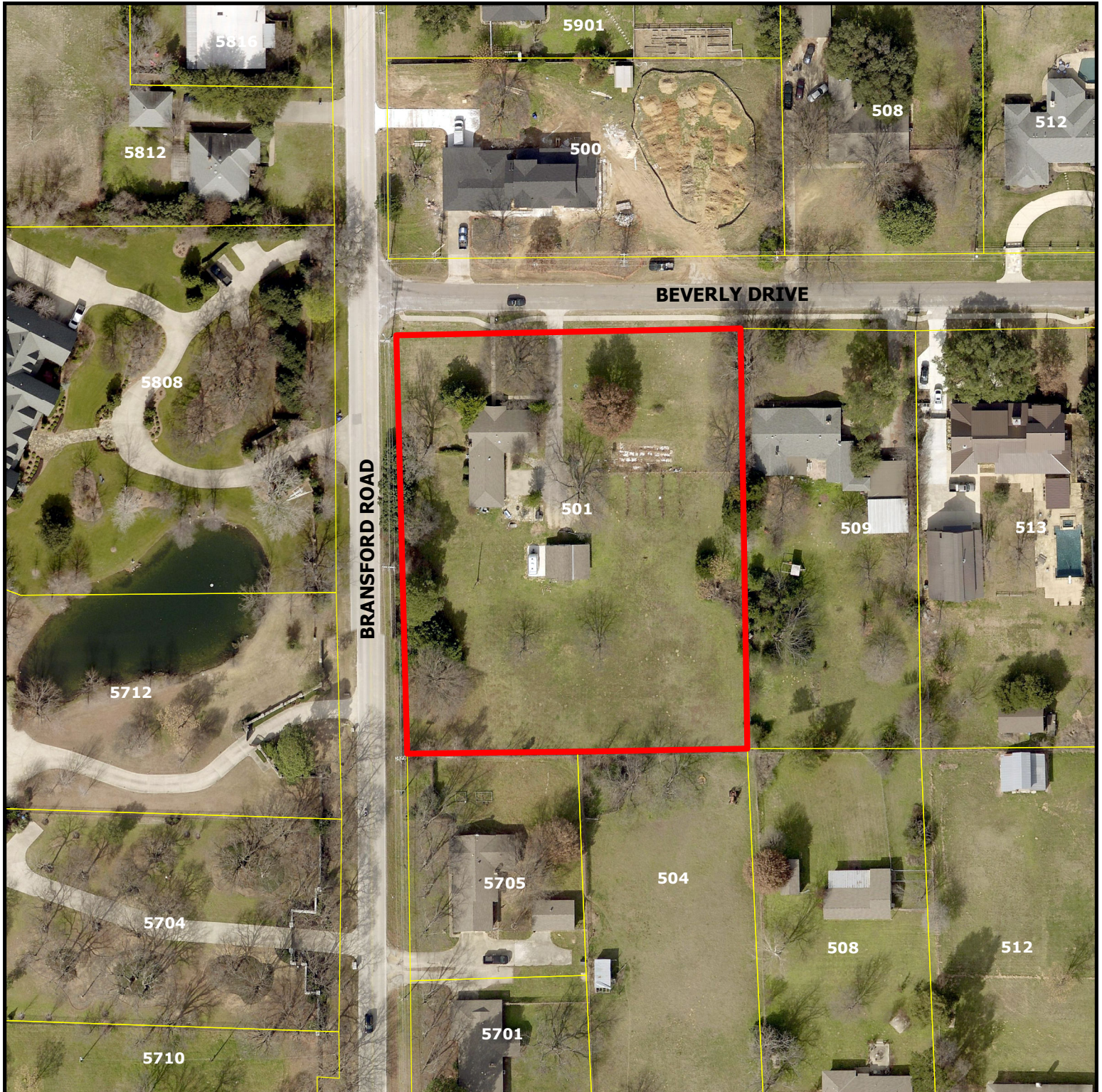
Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Plat Exhibit
5. Notification Map
6. Notification List
7. Property Owner Notification
8. Resolution R-20-4468

Aerial Map

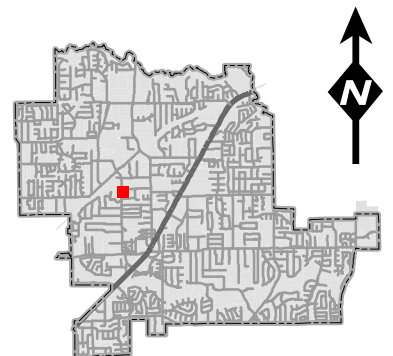


PC19-017
501 Beverly Drive

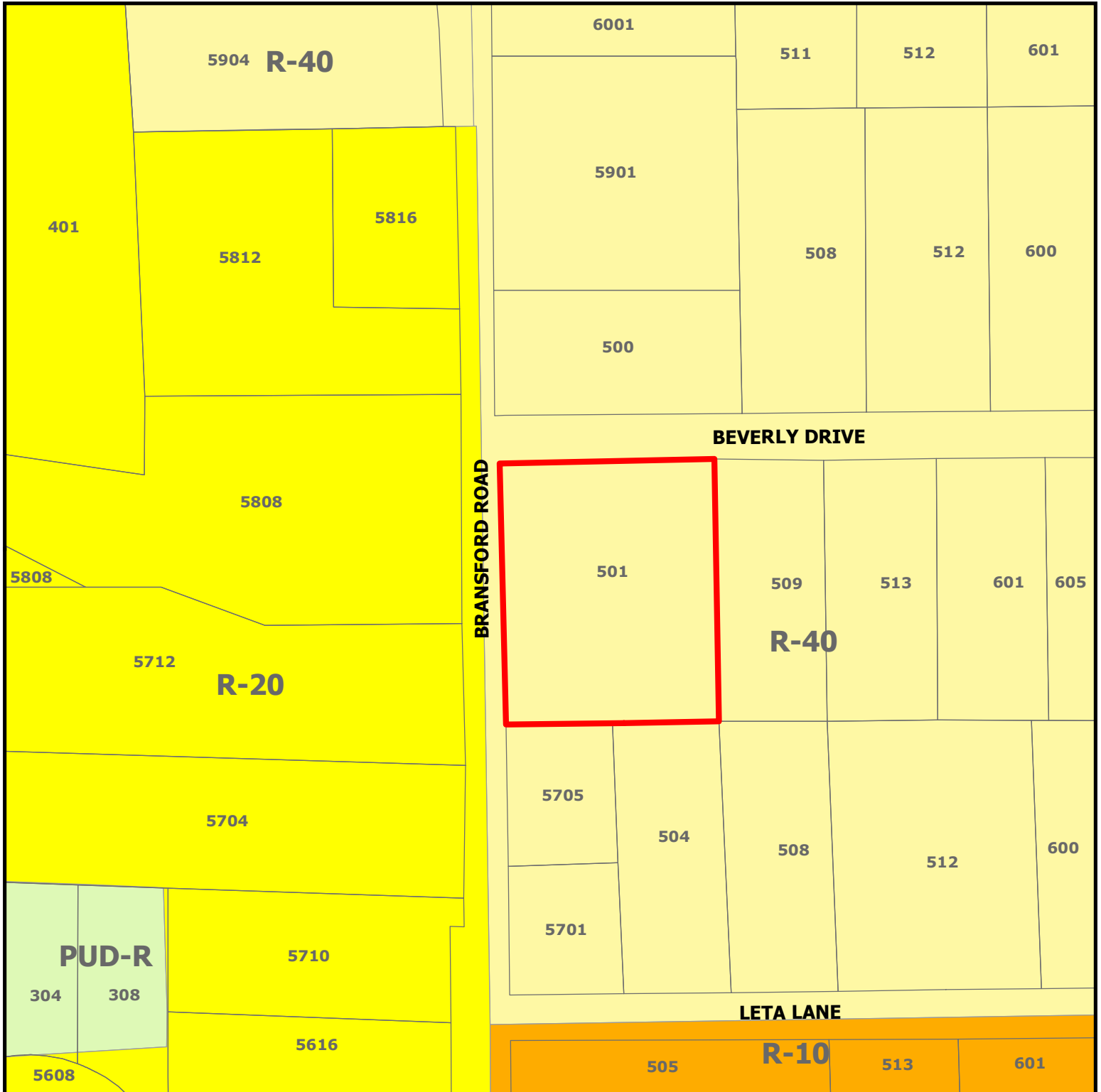
DISCLAIMER:
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Subject Property



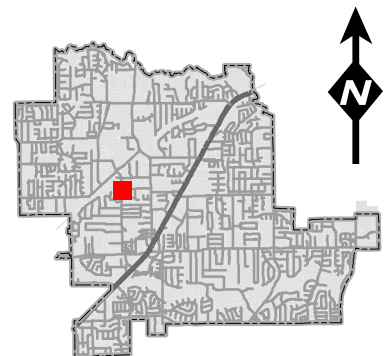
Zoning Map



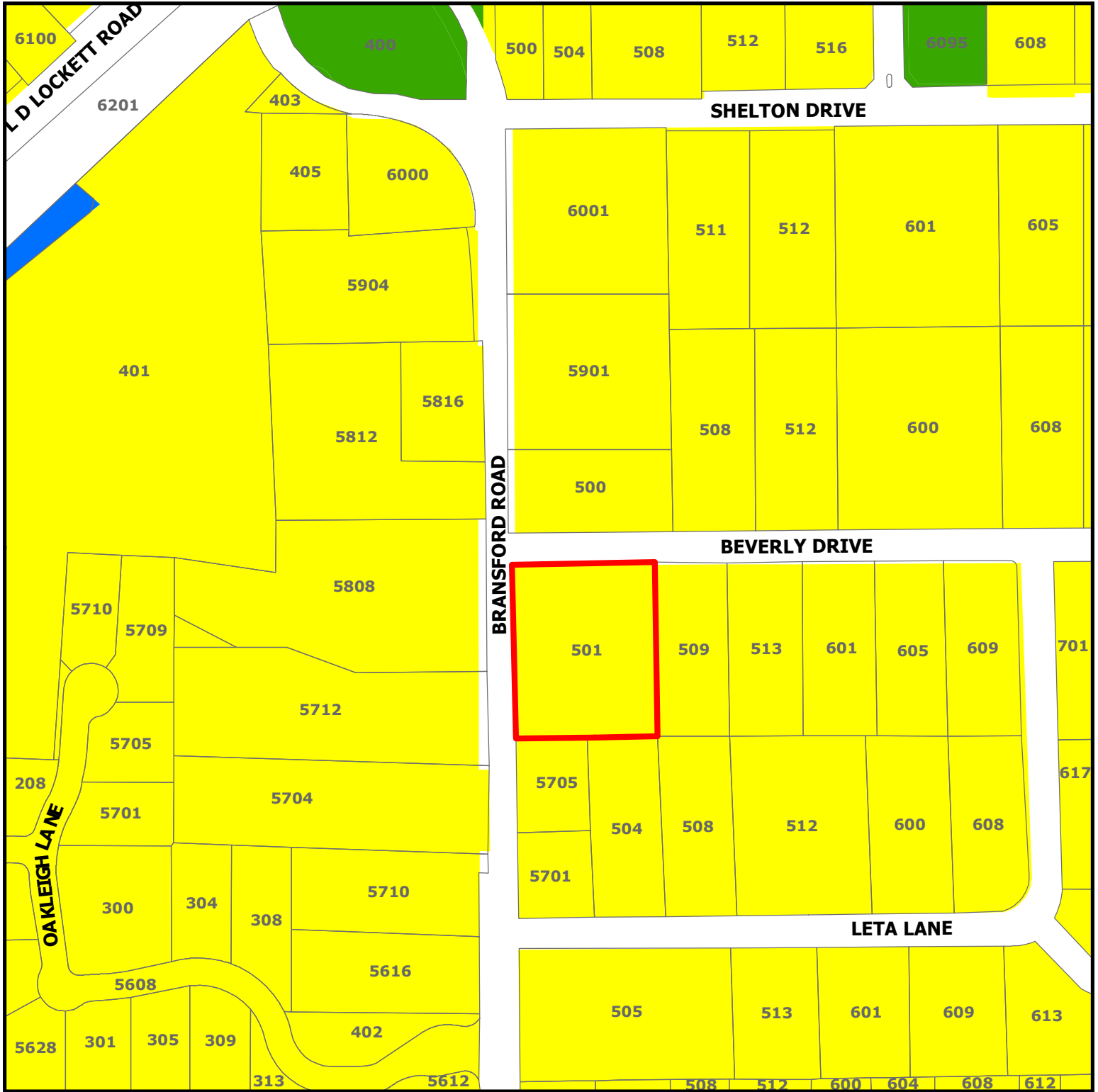
PC19-017
501 Beverly Drive

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 Subject Property

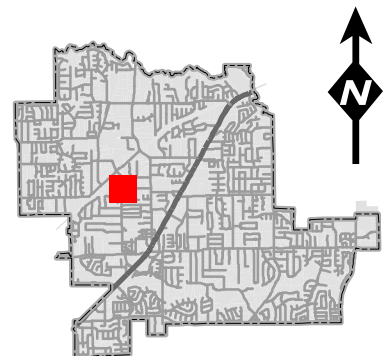


Future Land Use Map



PC19-017
501 Beverly Drive

-  Subject Property
 Residential
 Institutional
 Open Space; Parks



DISCLAIMER:

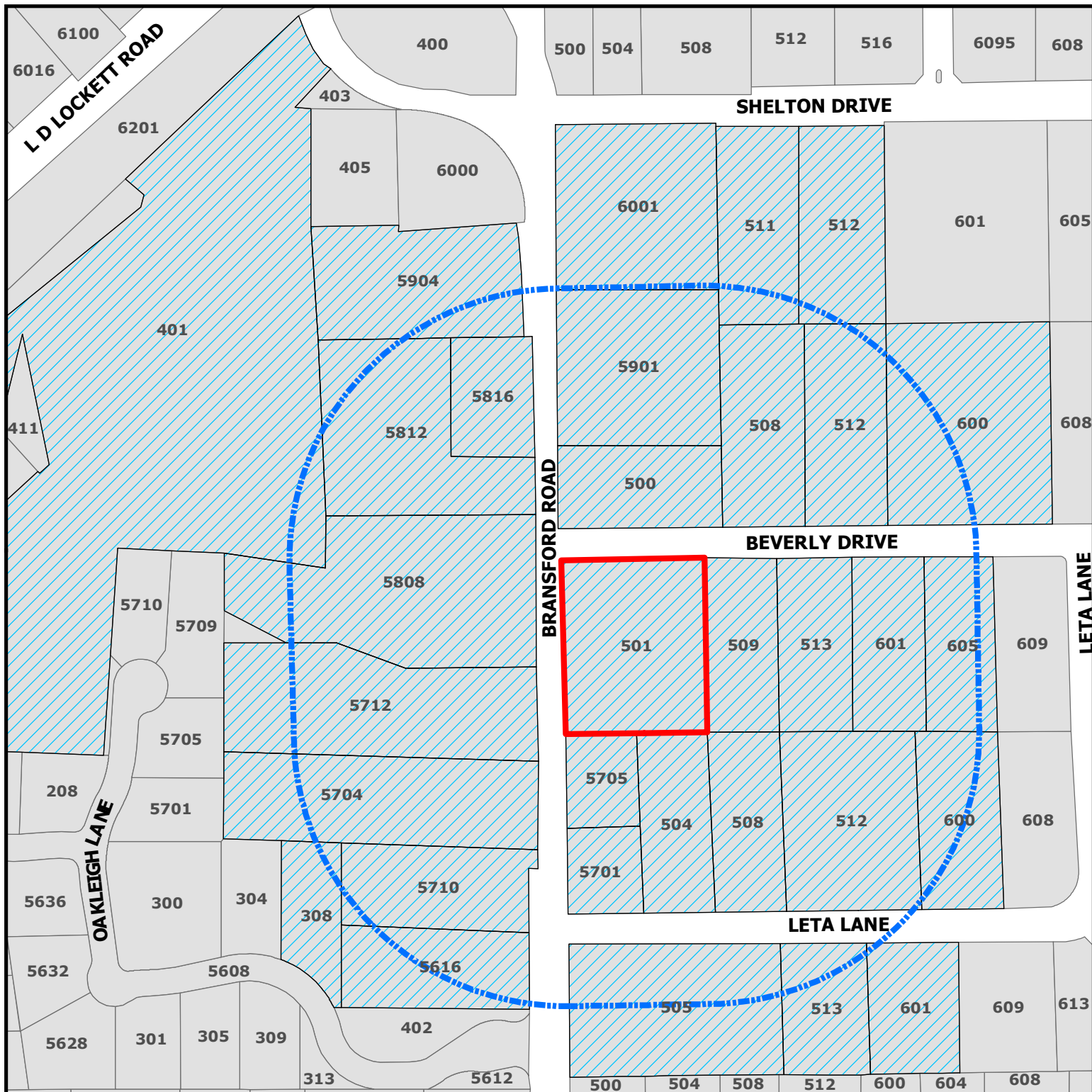
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DATE: 10/17/2019 / JOB # 1901617-1 / SCALE - 1" = 30' / CN

SURVEYOR
TEXAS HERITAGE
SURVEYING, LLC
10610 Metric Drive, Suite 124, Dallas, TX 75243
Office 214-340-9700 Fax 214-340-9710
txheritage.com
Firm #10169300

Notification Map



PC19-017
501 Beverly Drive

DISCLAIMER:

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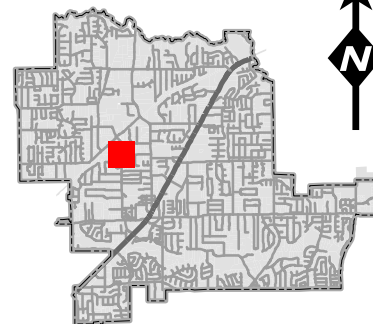
Subject Property



500ft Buffer



Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
WALLER, EDWIN	513 LETA LN	COLLEYVILLE, TX	76034	513 LETA LN
COWAN, LARRY B	5904 BRANSFORD RD	COLLEYVILLE, TX	76034	5904 BRANSFORD RD
CHANDLER, RYAN	511 SHELTON DR	COLLEYVILLE, TX	76034	511 SHELTON DR
CHILDRESS, JOHN	512 BEVERLY DR	COLLEYVILLE, TX	76034	512 BEVERLY DR
CHILDRESS, JOHN	512 BEVERLY DR	COLLEYVILLE, TX	76034	512 BEVERLY DR
GOTCHER, BUFORD D	5816 BRANSFORD RD	COLLEYVILLE, TX	76034	5816 BRANSFORD RD
GRAY, JAMES M	505 LETA LN	COLLEYVILLE, TX	76034	505 LETA LN
RIMMER, BERTIE A	5812 BRANSFORD RD	COLLEYVILLE, TX	76034	5812 BRANSFORD RD
PANNO, KIM	5901 BRANSFORD RD	COLLEYVILLE, TX	76034	5901 BRANSFORD RD
CROWSON, RODNEY	601 LETA LN	COLLEYVILLE, TX	76034	601 LETA LN
MINOR, ARVIL	5808 BRANSFORD RD	COLLEYVILLE, TX	76034	5808 BRANSFORD RD
WEST, NICHOLAS	500 BEVERLY DR	COLLEYVILLE, TX	76034	500 BEVERLY DR
RIMMER, HARRY L	508 BEVERLY DR	COLLEYVILLE, TX	76034	508 BEVERLY DR
GLEASON, JAMES T	600 BEVERLY DR	COLLEYVILLE, TX	76034	600 BEVERLY DR
LAMA, PASANG	6001 BRANSFORD RD	COLLEYVILLE, TX	76034	6001 BRANSFORD RD
G & H GROUP LLC	75 MAIN ST STE 100	COLLEYVILLE, TX	76034	401 SHELTON DR
LINES, JAMES K	3207 ST ALBANS CIR	COLLEYVILLE, TX	76034	508 LETA LN
TANNER, BRUCE	5616 BRANSFORD RD	COLLEYVILLE, TX	76034	5616 BRANSFORD RD
O'REGAN, BRIAN	513 BEVERLY DR	COLLEYVILLE, TX	76034	513 BEVERLY DR
BURNETT, JOHN P	601 BEVERLY DR	COLLEYVILLE, TX	76034	601 BEVERLY DR
LINES, JAMES K	3207 ST ALBANS CIR	COLLEYVILLE, TX	76034	512 LETA LN
LINES, JAMES K	3207 ST ALBANS CIR	COLLEYVILLE, TX	76034	600 LETA LN
OREGAN, BRIAN	513 BEVERLY DR	COLLEYVILLE, TX	76034	509 BEVERLY DR
WEST, GARY R	104 OAK VALLEY DR	COLLEYVILLE, TX	76034	504 LETA LN
TANNER, VICKI	15618 HADDON FIELD WAY	DARNESTOWN, MD	20878	5710 BRANSFORD RD
CARNEY, MAX	5712 BRANSFORD RD	COLLEYVILLE, TX	76034	5712 BRANSFORD RD
GARRISON, LISA	5704 BRANSFORD RD	COLLEYVILLE, TX	76034	5704 BRANSFORD RD
WEST, ERNEST R	104 OAK VALLEY DR	COLLEYVILLE, TX	76034	5705 BRANSFORD RD
BRISTOL, DAVID E	501 BEVERLY DR	COLLEYVILLE, TX	76034	501 BEVERLY DR
WEST, GARY R	104 OAK VALLEY DR	COLLEYVILLE, TX	76034	5701 BRANSFORD RD
DE JONG, MICHAEL	605 BEVERLY DR	COLLEYVILLE, TX	76034	605 BEVERLY DR
TANNER, VICKI	5616 BRANSFORD RD	COLLEYVILLE, TX	76034	308 OAKLEIGH LN
ALIANNE ESTATES	6201 THERESA LANE	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
STEWART, DOUGH	16010 METRIC DRIVE, STE 124	DALLAS, TX	75243	APPLICANT

Public hearing notices were mailed on December 27, 2019



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, January 13, 2020 at 7:00 p.m.

City Council Meetings: Tuesday, February 4, 2020 at 7:30 p.m.

3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a request for a Replat for Lot 1, Block 1, Bristol Estate. The purpose is to plat the property into one single-family residential lot and remove the existing structures on the property in order to allow for the construction of a new home.

Zoning Case: PC19-017

Applicant: Doug Stewart

Owner: David and Tracy Bristol

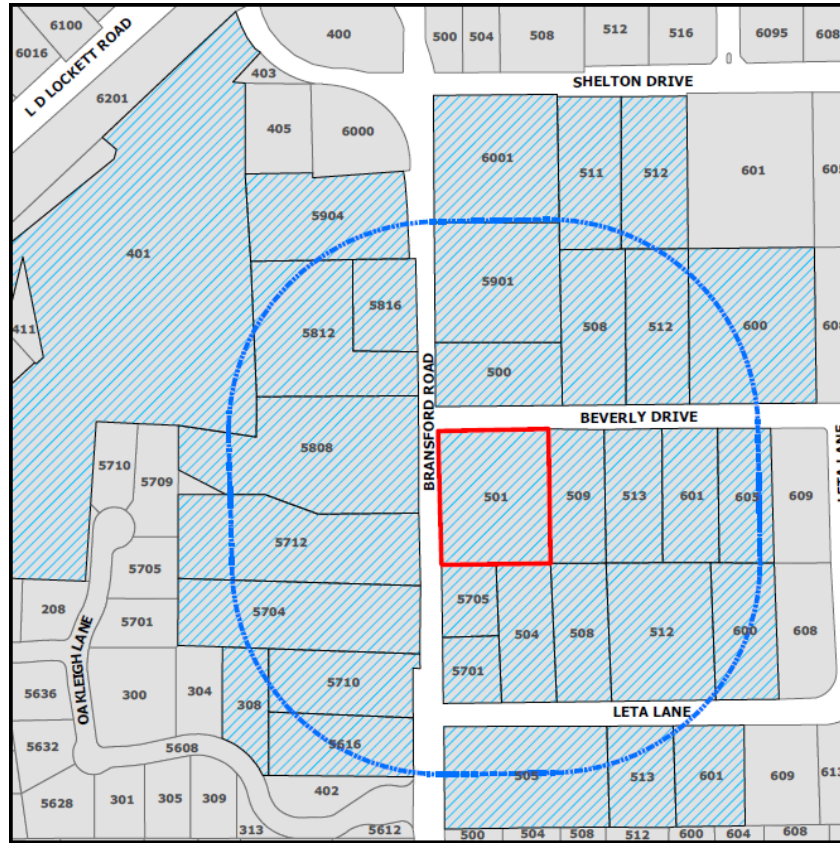
Location: 501 Beverly Drive

Property Description: A portion of Block 2, of the Pleasant Oaks Estates Addition

Present Zoning: R-40 Single Family Residential

NOTICE OF PUBLIC HEARING

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Action by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

RESOLUTION R-20-4468

**A RESOLUTION APPROVING A REPLAT FOR LOT 1, BLOCK 2, OF THE
BRISTOL ESTATE ADDITION**

WHEREAS, the Planning and Zoning Commission recommended approval of the Replat for Lot 1, Block 2, of the Bristol Estate, being a portion of Block 2, of the Pleasant Oaks Estates Addition, on January 13, 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Replat, for Lot 1, Block 2, Bristol Estates Addition on approximately 2.00 acres, attached as Exhibit "A" - Plat Exhibit, is hereby approved.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS
THE 4th DAY OF FEBRUARY 2020.

Mayor Richard Newton _____
Place 1, Tammy Nakamura _____
Place 3, Kathy Wheat _____
Place 4, George Dodson _____

Mayor Pro Tem Bobby Lindamood _____
Place 5, Chuck Kelley _____
Place 6, Callie Rigney _____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

Exhibit "A" - Plat Exhibit

[illegible]

State of Texas
County ofarrant
STATE OF TEXAS
COUNTY OFARRANT
BEFORE ME, the undersigned authority, a Notary Public, in and for the said County and State, on this day personally appeared David F. Bisset, known to me to be the person whose name is subscribed to the foregoing instrument, acknowledged to me that he executed the same for the purposes and consideration therein expressed and under oath stated that the statements in the foregoing instrument are true.

_____, Notary Public in and for the State of Texas

_____, city of _____

 Entry signature WITNESS, our hands this _____ day of _____, 2019.

Tracy Sterling Bland, Owner

STATE OF TEXAS
COUNTY OF TARRANT

_____ day of _____, 2018.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 2018.

PLANNING AND ZONING COMMISSION APPROVAL

WHEREAS The Planning and Zoning Commission of the City of Colleyville, Texas voted affirmatively on the _____ day of _____, 20____ to approve this PAUL

Public Secretary, Planning and Zoning Commission

Mayor, City of Calgary

BRISTOL ESTATE
BLOCK 1
86,508 SQ.FT. / 1.985 ACRES
REPLAT OF PART OF BLOCK 2
OF PLEASANT OAK ESTATES

DATE: 10/17/2019 JOB #: 190161M1 SCALE: 1"=30' / CN

[illegible][illegible]

Gary E. Johnson, a Registered Professional Land Surveyor, licensed by the State of Texas, affirm that this plat was prepared under my direct supervision, from recorded documentation, evidence collected on the ground during field operations and other reliable documentation; and this plat substantially complies with the Rules and Regulations of the Texas Board of Professional Land Surveying and the Texas Local Government Code, Chapter 212. I further affirm that noncompliance shown herein was either found or placed in compliance with the City of

PRELIMINARY. THIS DOCUMENT SHALL NOT BE
RECORDED FOR ANY PURPOSES AND SHALL NOT
BE USED OR VIEWED OR RELED UPON AS A FINAL
SURVEY DOCUMENT. (12/30/2019)

Sally E. Johnson
 Texas Registered Professional Land Surveyor No. 52099

- 1) Bandings are based upon the Texas State Plane Coordinate System, North Central Zone, (4202) North American Datum of 1983, (2011).
- 2) The purpose of this plat is to create one lot from a portion of a block of land.
- 3) According to the F.U.R.M., No. 454-39C059K, the subject property ~~is in~~ Zone X and does ~~is with~~ a flood

6) Benchmark No. 52
2 inch brass ~~is~~ on top of bench~~mark~~ located east of I.D. Lockett and 89 feet south of centerline of Bransford Road.
Also 25 feet east of the running rail and 24 feet west of the centerline of the railroad tracks.

7) **Drainage Easement Restrictions:** No construction or filling without the written approval of the City of Columbia shall be allowed within a drainage easement, and then only after detailed engineering plans and studies show that flooding will result, that no obstruction to the natural flow of water will result, and subject to the owners of the property.

§ 87(2)(b) City of Albany: Any public utility, including the City of Albany, shall have the right to move and remove any building, fence, shrubs, other growths or improvements which in any way endanger or interfere with the construction, maintenance, or efficiency of the systems on any of the easements shown on the plat; and public utility, including the City of Albany, shall have the right at all times of ingress and egress to and from and upon said easements for the purpose of construction, reconstruction, inspection, repairing, maintaining and adding to or removing all or part of its respective systems without the necessity at any time of procuring the permission of anyone.

OWNER
SURVEYOR
TEXAS HERITAGE
SURVEYING, LLC

COLLEVILLE, TEXAS 76034
tuxen@age.com
firm #10169300[illegible]

[illegible]

BLOCK 2
 PLEASANT OAK ESTATES
 VOLUME 3846, PAGE 88
 PLAT 1.

GARY A. WEST AND
 TRUSTEES FOR THE 1989
 WEST FAMILY

GARY A. WEST AND
 TRUSTEES FOR THE 1989
 WEST FAMILY
 AS CONTRA PARTIES OF THE

AND WEST
 TRUSTEES FOR THE
 1989 WEST FAMILY
 CONTRA PARTIES



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6b

Agenda Date 2/4/2020

Number Resolution R-20-4469

Type Resolution

Department Community Development

Title

Consideration of a request for a Final Plat for Lots 1-34 and Lots OS-1-OS-10, Block 1, Oak Alley Estates, being Lots 1R1 and 1R2, Block 1, Bear Creek Plantation, located at 1312 John McCain Road and 7309 Holly Lane North, Case PC19-021

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Reading and Public Hearing

Richard DeOtte, the applicant, has submitted a request for a Final Plat for the Oak Alley Subdivision, being Lots 1R1 & 1R2, Block 1, of the Bear Creek Plantation, being approximately 43.54 acres and zoned PUD-R Planned Unit Development Residential. The purpose is to subdivide the property into 34 Single Family Residential lots and 10 open space lots. The PUD-R zoning also allows for gated, private streets.

Existing Conditions/Background: The subject property currently is developed with two single family homes. John McCain Road will provide the only street frontage to the property per the approved PUD-R zoning. The final plat for consideration proposes to divide the PUD-R area into 34 single-family residential lots and 10 open space lots. The final plat is consistent with the preliminary plat approved on June 4, 2019.

Lot Dimensions and Setbacks:

Per Ordinance O-18-2056, the PUD-R zoning regulations require the following R-20 district standards:

Minimum Lot Area: 26,000 square feet for lots 1 and 3. 30,000 square feet for no more than 32 lots.

Minimum Lot Width: 100 feet except lots 1 and 2, 67 feet

Minimum Lot Depth: 125 feet

Minimum Front Yard Setback: 30 feet

Minimum Side Yard Setbacks: 10 feet

Minimum Rear Yard Setback: 25 feet except where noted on approved Development Plan

Maximum Lot Coverage: 25 percent

As submitted, the proposed plat meets all of the requirements of the PUD-R zoning.

Surrounding Development: All of the surrounding property has developed with single-family residences using a variety of zoning classifications including: RE, R-40, R-20, and PUD-R.

Analysis: The applicant adjusted the zoning of the property from AG to PUD-R in 2019 for the purpose of creating a subdivision. The proposed plat creates 34 single family residential lots and 10 open space lots. The PUD-R also allows for gated, private streets. Access for the subdivision will only occur off John McCain Road.

Fees: Park Land Dedication fees are required in the amount of \$1,802 per residential lot. Park Land Dedication fees are due prior to filing the Final Plat for record. Impact Fees are also required per Chapter 13 (Impact Fees) of the Land Development Code and are due prior to the issuance of a Building Permit.

Tree Preservation: Any subdivision of the subject property must comply with Chapter 5 (Urban Forestry) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Staff Recommendation: Staff recommends approval. The proposed Final Plat matched the approved preliminary plat and meets the requirements of the PUD-R and the Land Development Code.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the plat at their January 13, 2020 meeting by a vote of 6-0.

Financial Impact

There is no fiscal impact for the City of Colleyville with this item.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Approved Preliminary Plat
5. Plat Exhibit
6. Tree Preservation Plan
7. Resolution R-20-4469

Aerial Map



PC19-021

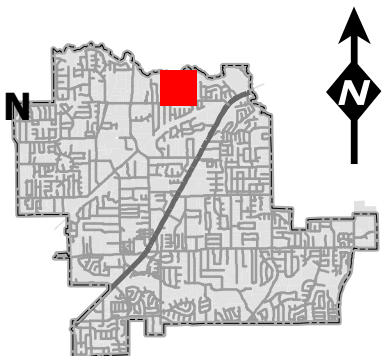
1312 John McCain Rd and 7309 Holly Ln N

DISCLAIMER:

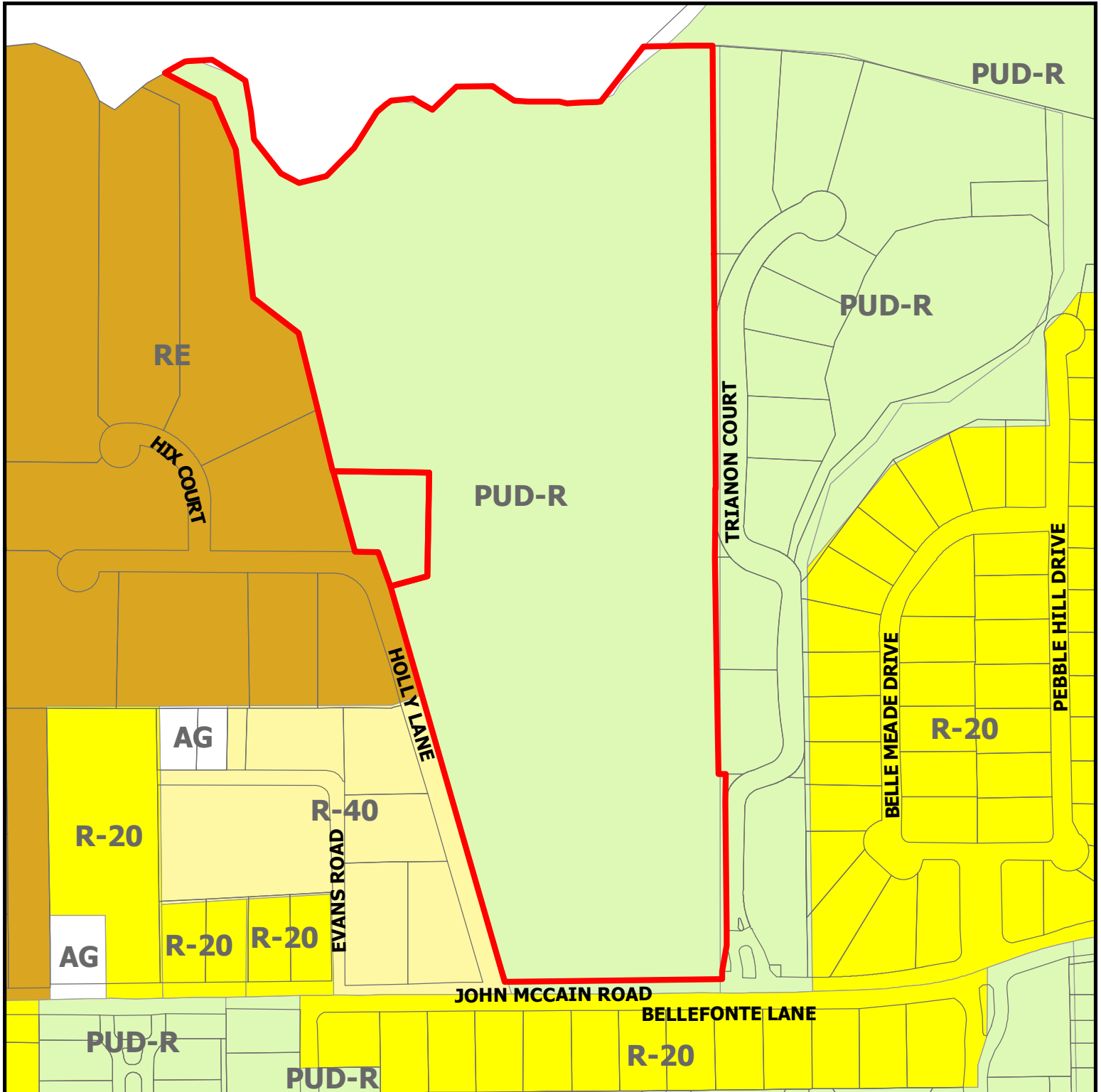
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Subject Property



Zoning Map



PC19-021

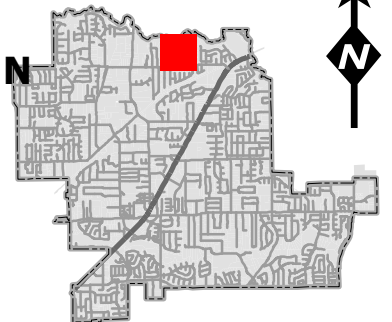
1312 John McCain Rd and 7309 Holly Ln N

DISCLAIMER:

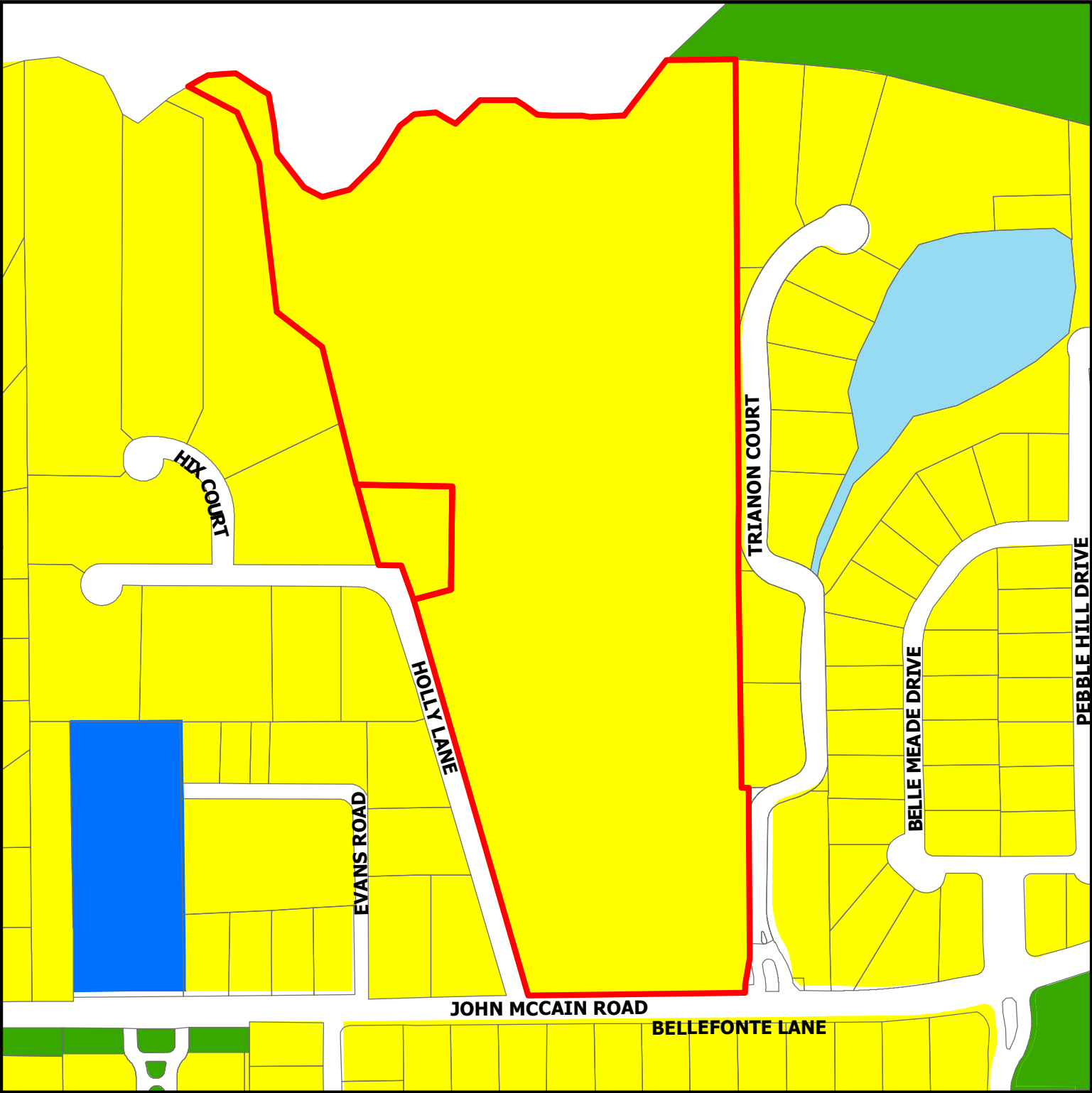
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Subject Property



Future Land Use Map



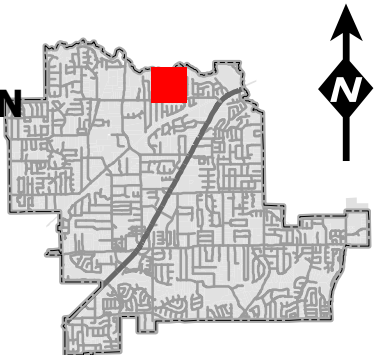
PC19-021



1312 John McCain Rd and 7309 Holly Ln N

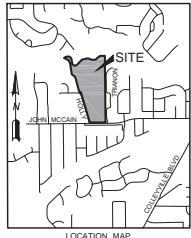
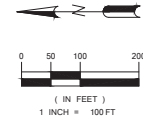
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-  Subject Property
-  Residential
-  Institutional
-  Open Space; Parks
-  Water Body



Plat Exhibit

LINE TABLE			LINE TABLE			LINE TABLE			LINE TABLE			LINE TABLE			LINE TABLE			CURVE TABLE			CURVE TABLE			CURVE TABLE																			
LINE #	LENGTH	BEARING	LINE #	LENGTH	BEARING	LINE #	LENGTH	BEARING	LINE #	LENGTH	BEARING	LINE #	LENGTH	BEARING	LINE #	LENGTH	BEARING	CURVE #	LENGTH	RADIUS	CH BEARING	CH LENGTH	CURVE #	LENGTH	RADIUS	CH BEARING	CH LENGTH																
L1	45.67	N41°57'S	L22	42.07	N40°00"E	L50	31.71	N80°31'E	L104	36.11	S07°34'W	L129	121.05	S00°52'W	L153	208.43	S02°34'W	L175	163.37	N14°58'W	L197	66.36	S87°25'E	C1	33.75	91.37	211°40'	N17°19'23"	33.57	C21	84.16	57.00	84°20'00"	S87°45'36"	76.84								
L2	15.47	N87°25'E	L23	83.09	N25°00'W	L51	87.00	N7°29'E	L105	34.52	S47°03'E	L130	126.05	S00°52'W	L154	126.89	S00°52'W	L176	36.00	N10°30'W	L198	31.01	N17°19'23"	C2	20.72	10.25	214°11'	N14°27'04"	20.52	C22	10.02	57.00	90°26'00"	S47°34'32"	17.70								
L3	53.22	N19°22'W	L24	55.00	N00°00'W	L52	148.10	N02°41'E	L106	17.21	N41°59'W	L131	25.87	S89°03'E	L155	82.39	S24°02'W	L177	236.30	N01°21'W	L199	81.30	S89°03'E	C3	31.57	15.47	158°54'	S09°24'49"	31.57	C23	32.17	25.00	73°43'00"	N00°33'00"	26.99								
L4	15.47	N87°25'E	L25	130.00	N00°00'W	L53	130.00	N00°00'W	L107	130.00	N00°00'W	L132	130.00	N00°00'W	L156	130.00	N00°00'W	L178	130.00	N00°00'W	L200	130.00	N00°00'W	C4	26.19	13.10	141°59'45"	S14°59'45"	26.19	C24	13.10	57.00	141°59'45"	S14°59'45"	13.10								
L5	14.64	N52°33'E	L26	14.36	N71°24'E	L54	155.18	N02°41'W	L108	73.56	N41°59'W	L133	26.04	S00°52'W	L157	43.57	S27°32'W	L179	137.19	S47°18'E	L201	77.39	S44°00'E	C5	36.78	50.00	103°59'34"	N13°09'36"	36.78	C25	25.54	25.00	39°19'42"	N00°33'00"	25.54								
L6	134.10	S02°12'22'W	L29	40.71	N02°34'E	L55	210.00	S00°41'W	L111	46.03	N41°59'W	L134	166.30	S00°52'W	L158	30.00	S17°42'22'W	L180	145.33	S87°18'E	L202	58.40	S48°40'E	C6	32.83	50.00	100°27'24"	S81°14'48"	32.83	C26	76.48	50.00	86°01'52"	N61°12'51"	62.79								
L7	16.07	N40°27'E	L30	202.00	N00°00'W	L57	71.10	N81°49'W	L112	20.39	N71°49'W	L135	130.00	S00°52'W	L159	105.24	S25°36'W	L181	54.62	S25°36'W	L203	7.12	S48°00'E	C7	7.37	10.00	42°22'40'	S14°34'48"	7.37	C27	44.02	50.00	50°26'40"	S87°39'34"	44.02								
L8	66.00	N80°00'W	L31	165.58	N71°20'W	L58	32.79	S71°20'W	L113	243.00	N71°49'W	L136	30.00	S00°52'W	L160	66.00	N80°00'W	L204	62.57	S10°05'W	L205	62.57	S10°05'W	C8	21.11	10.00	125°05'00"	S81°22'48"	21.11	C28	134.56	50.00	14°29'34"	S79°51'37"	134.56								
L9	58.00	N80°00'W	L32	176.00	N23°34'E	L59	15.99	S80°30'W	L114	217.00	S71°16'W	L137	83.87	S75°00'W	L161	255.56	N10°00'W	L206	183.79	S47°25'E	L207	183.79	S47°25'E	C9	116.38	474.88	141°16'51"	N19°18'59"	116.38	C29	68.00	50.00	74°24'34"	S41°21'37"	68.00								
L10	49.00	S82°00'W	L33	14.25	N02°34'W	L60	137.40	S07°34'W	L115	20.47	S07°34'W	L138	126.17	S07°26'W	L162	252.34	S47°25'E	L208	46.88	S17°22'W	L209	46.88	S17°22'W	C10	46.88	1	1	1	1	1	C30	46.88	1	1	1	1	1	1					
L11	15.47	N87°25'E	L34	14.36	N71°24'E	L61	137.40	S07°34'W	L116	20.47	S07°34'W	L139	126.17	S07°26'W	L163	252.34	S47°25'E	L210	46.88	S17°22'W	L211	46.88	S17°22'W	C11	46.88	1	1	1	1	1	1	C31	46.88	1	1	1	1	1	1				
L12	15.47	N87°25'E	L35	14.36	N71°24'E	L62	137.40	S07°34'W	L117	20.47	S07°34'W	L140	126.17	S07°26'W	L166	252.34	S47°25'E	L212	46.88	S17°22'W	L213	46.88	S17°22'W	C12	46.88	1	1	1	1	1	1	1	C32	46.88	1	1	1	1	1	1			
L13	14.64	N52°33'E	L36	14.36	N71°24'E	L63	137.40	S07°34'W	L118	20.47	S07°34'W	L141	126.17	S07°26'W	L167	252.34	S47°25'E	L214	46.88	S17°22'W	L215	46.88	S17°22'W	C13	46.88	1	1	1	1	1	1	1	1	C33	46.88	1	1	1	1	1	1		
L14	14.64	N52°33'E	L37	154.80	N23°16'W	L64	137.40	S07°34'W	L119	20.47	S07°34'W	L142	126.17	S07°26'W	L168	252.34	S47°25'E	L216	46.88	S17°22'W	L217	46.88	S17°22'W	C14	46.88	1	1	1	1	1	1	1	1	1	C34	46.88	1	1	1	1	1	1	
L15	14.64	N52°33'E	L38	154.80	N23°16'W	L65	137.40	S07°34'W	L120	20.47	S07°34'W	L143	126.17	S07°26'W	L169	252.34	S47°25'E	L218	46.88	S17°22'W	L219	46.88	S17°22'W	C15	46.88	1	1	1	1	1	1	1	1	1	1	C35	46.88	1	1	1	1	1	1
L16	134.10	S02°12'22'W	L39	40.71	N02°34'E	L66	137.40	S07°34'W	L121	20.47	S07°34'W	L144	126.17	S07°26'W	L170	137.19	S47°18'E	L220	58.40	S48°40'E	L221	58.40	S48°40'E	C16	32.83	50.00	100°27'24"	S81°14'48"	32.83	C36	76.48	50.00	86°01'52"	N61°12'51"	62.79								
L17	16.07	N40°27'E	L40	202.00	N00°00'W	L67	137.40	S07°34'W	L122	20.47	S07°34'W	L145	126.17	S07°26'W	L171	137.19	S47°18'E	L222	58.40	S48°40'E	L223	58.40	S48°40'E	C17	32.83	50.00	100°27'24"	S81°14'48"	32.83	C37	76.48	50.00	86°01'52"	N61°12'51"	62.79								
L18	66.00	N80°00'W	L41	165.58	N71°20'W	L68	137.40	S07°34'W	L123	20.47	S07°34'W	L146	126.17	S07°26'W	L172	137.19	S47°18'E	L224	58.40	S48°40'E	L225	58.40	S48°40'E	C18	32.83	50.00	100°27'24"	S81°14'48"	32.83	C38	76.48	50.00	86°01'52"	N61°12'51"	62.79								
L19	58.00	N80°00'W	L42	176.00	N23°34'E	L69	137.40	S07°34'W	L124	20.47	S07°34'W	L147	126.17	S07°26'W	L173	137.19	S47°18'E	L226	58.40	S48°40'E	L227	58.40	S48°40'E	C19	32.83	50.00	100°27'24"	S81°14'48"	32.83	C39	76.48	50.00	86°01'52"	N61°12'51"	62.79								
L20	49.00	S82°00'W	L43	14.25	N02°34'W	L70	137.40	S07°34'W	L125	20.47	S07°34'W	L148	126.17	S07°26'W	L174	137.19	S47°18'E	L228	58.40	S48°40'E	L229	58.40	S48°40'E	C20	32.83	50.00	100°27'24"	S81°14'48"	32.83	C40	76.48	50.00	86°01'52"	N61°12'51"	62.79								
L21	15.47	N87°25'E	L44	14.36	N71°24'E	L71	137.40	S07°34'W	L126	20.47	S07°34'W	L149	126.17	S07°26'W	L175	137.19	S47°18'E	L230	58.40	S48°40'E	L231	58.40	S48°40'E	C21	32.83	50.00	100°27'24"	S81°14'48"	32.83	C41	76.48	50.00	86°01'52"	N61°12'51"	62.79								
L22	15.47	N87°25'E	L45	14.36	N71°24'E	L72	137.40	S07°34'W	L127	20.47	S07°34'W	L150	126.17	S07°26'W	L176	137.19	S47°18'E	L232	58.40	S48°40'E	L233	58.40	S48°40'E	C22	32.83	50.00	100°27'24"	S81°14'48"	32.83	C42	76.48	50.00	86°01'52"	N61°12'51"	62.79								
L23	83.09	N25°00'W	L46	83.09	N25°00'W	L73	137.40	S07°34'W	L128	20.47	S07°34'W	L151	126.17	S07°26'W	L177	137.19	S47°18'E	L234	58.40	S48°40'E	L235	58.40	S48°40'E	C23	32.83	50.00	100°27'24"	S81°14'48"	32.83	C43	76.48	50.00	86°01'52"	N61°12'51"	62.79								
L24	55.00	N00°00'W	L47	55.00	N00°00'W	L74	137.40	S07°34'W	L129	20.47	S07°34'W	L152	126.17	S07°26'W	L178	137.19	S47°18'E	L236	58.40	S48°40'E	L237	58.40	S48°40'E	C24	32.83	50.00	100°27'24"	S81°14'48"	32.83	C44	76.48	50.00	86°01'52"	N61°12'51"	62.79								
L25	130.00	N00°00'W	L48	130.00	N00°00'W	L75	137.40	S07°34'W	L130	20.47	S07°34'W	L153	126.17	S07°26'W	L179	137.19	S47°18'E	L238	58.40	S48°40'E	L239	58.40	S48°40'E	C25	32.83	50.00	100°27'24"	S81°14'48"	32.83	C45	76.48	50.00	86°01'52"	N61°12'51"	62.79								
L26	14.36	N71°24'E	L49	14.36	N71°24'E	L76	137.40	S07°34'W	L131	20.47	S07°34'W	L154	126.17	S07°26'W	L180	145.33	S87°18'E	L240	58.40	S48°40'E	L241	58.40	S48°40'E	C26	32.83	50.00	100°27'24"	S81°14'48"	32.83	C46	76.48	50.00	86°01'52"	N61°12'51"	62.79								
L27	14.36	N71°24'E	L50	14.36	N71°24'E	L77	137.40	S07°34'W	L132	20.47	S07°34'W	L155	126.17	S07°26'W	L181	54.62	S25°36'W	L242	58.40	S48°40'E	L243	58.40	S48°40'E	C27	7.37	10.00	42°22'40'	S14°34'48"	7.37	C47	44.02	50.00	50°26'40"	S87°39'34"	44.02								
L28	14.36	N71°24'E	L51	14.36	N71°24'E	L78	137.40	S07°34'W	L133	20.47	S07°34'W	L156	126.17	S07°26'W	L182	163.79	S00°52'W	L244	58.40	S48°40'E	L245	58.40	S48°40'E	C28	21.11	10.00	125°05'00"	S81°22'48"	21.11	C48	134.56	50.00	14°29'34"	S79°51'37"	134.56								
L29	40.71	N02°34'E	L52	40.71	N02°34'E	L79	137.40	S07°34'W	L134	20.47	S07°34'W	L157	43.57	S27°32'W	L183	248.90	S47°25'E	L246	58.40	S48°40'E	L247	58.40	S48°40'E	C29	116.38	474.88	141°16'51"	N19°18'59"	116.38	C49	68.00	50.00	74°24'34"	S41°21'37"	68.00								
L30	202.00	N00°00'W	L53	202.00	N00°00'W	L80	137.40	S07°34'W	L135	20.47	S07°34'W	L158	30.00	S17°42'22'W	L184	252.19	S71°22'W	L248	58.40	S48°40'E	L249	58.40	S48°40'E	C30	46.88	1	1	1	1	1	1	C50	46.88	1	1	1	1	1	1				
L31	165.58	N71°20'W	L54	165.58	N71°20'W	L81	137.40	S07°34'W	L136	20.47	S07°34'W	L159	105.24	S25°36'W	L185	252.19	S71°22'W	L250	58.40	S48°40'E	L251	58.40	S48°40'E	C31	46.88	1	1	1	1	1	1	1	C51	46.88	1	1	1	1	1	1			
L32	176.00	N23°34'E	L55	176.00	N23°34'E	L82	137.40	S07°34'W	L137	83.87	S75°00'W	L160	255.56	N10°00'W	L186	252.19	S71°22'W	L252	58.40	S48°40'E	L253	58.40	S48°40'E	C32	116.38	474.88	141°16'51"	N19°18'59"	116.38	C52	68.00	50.00	74°24'34"	S41°21'37"	68.00								
L33	14.25	N02°34'W	L56	14.25	N02°34'W	L83	137.40	S07°34'W	L138	126.17	S07°26'W	L161	255.56	N10°00'W	L187	252.19	S71°22'W	L254	58.40	S48°40'E	L255	58.40	S48°40'E	C33	46.88	1	1	1	1	1	1	1	C53	46.88	1	1	1	1	1	1			
L34	14.25	N02°34'W	L57	14.25	N02°34'W	L84																																					



PROPERTY DESCRIPTION

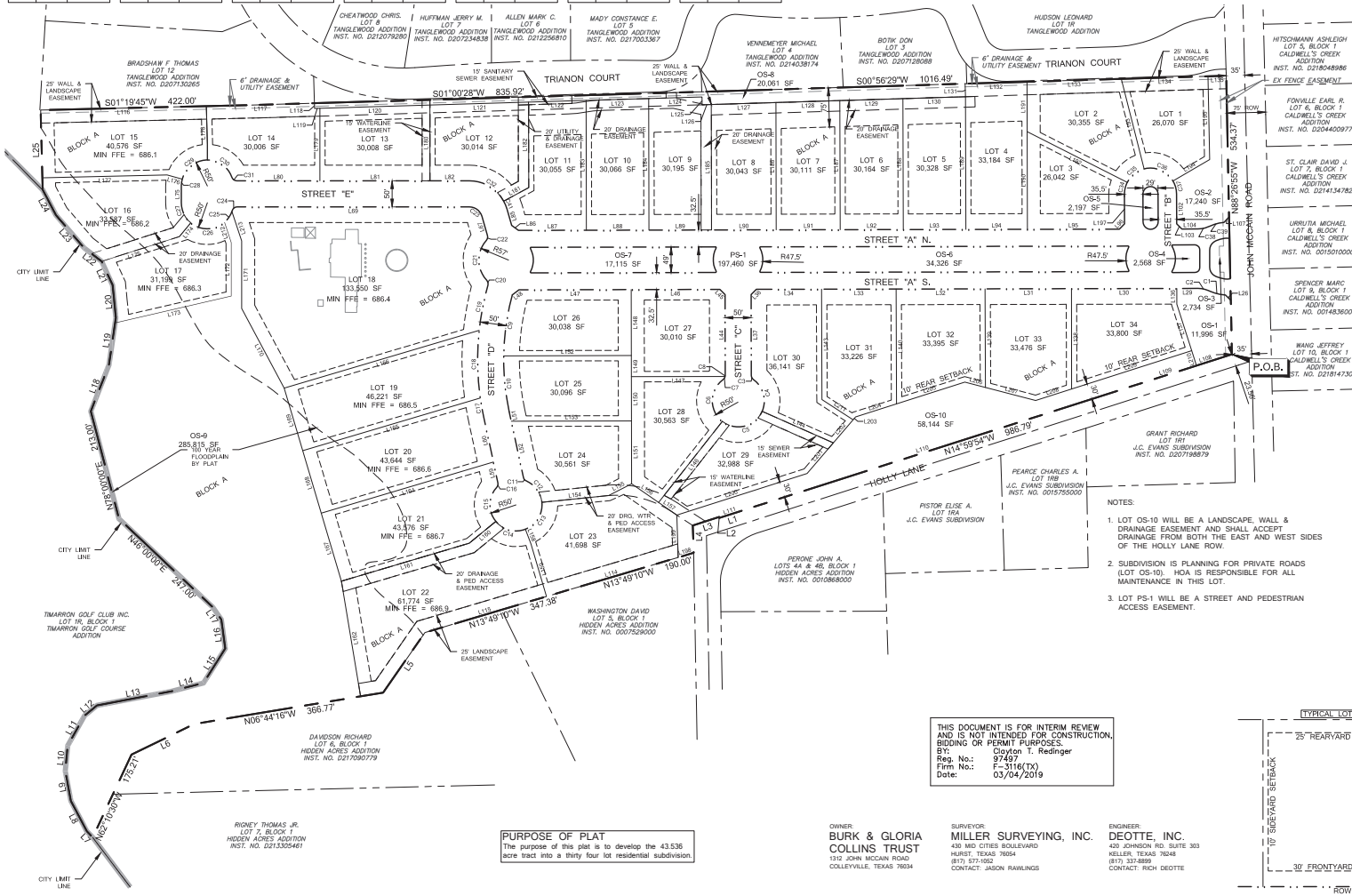
PROPERTY DESCRIPTION

SCALE: 1" = 200'

Being a tract of land out of the Inland-Estimate Survey, Abstract No. 1237 and the H. W. Rat. Survey, Abstract No. 1293, situated in the City of Colleyville, Tarrant County, Texas, and owned by Miller-Southern, Inc. of Hunt, Texas as shown on plat 2017, said tract being all of Lot 1181 (Lot 1181 Block 1) of Bear Creek Plantation, an addition to the City of Colleyville, Tarrant County. Texas according to the plat thereof recorded in Cabinet A, Sheet 5822 of the Plat Records of Tarrant County, Texas and being more particularly described by metes and bounds as follows:

Beginning at a 12 inch steel rod found for the southwest corner of said Lot 1181, said rod being the intersection of the northerly right-of-way line of John McCain Road and the easterly right-of-way line of Holly Lane;

Thence North 14 degrees 59 minutes 54 seconds Thence with the westerly boundary line of said Lot 1181 and with said easterly right-of-way line, passing at 988.79 ± 5.6 inch steel rod with cap stamped "MSL RPLS 4224" found for the southwest corner of Lot 1182, of said Block 1, and continuing with a total distance



PLANNING AND ZONING COMMISSION APPROVAL

WHEREAS THE PLANNING AND ZONING COMMISSION OF THE CITY OF COLLEYVILLE, TEXAS VOTED AFFIRMATIVELY ON THIS _____ DAY OF _____, 20____, TO APPROVE THIS PLAT.

CHAIRMAN, PLANNING AND ZONING COMMISSION

ATTEST: SECRETARY, PLANNING AND ZONING COMMISSION

CITY COUNCIL APPROVAL

WHEREAS THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS VOTED AFFIRMATIVELY ON THIS _____ DAY OF _____, 20____, TO APPROVE THIS PLAT.

MAYOR, CITY OF COLLEYVILLE

ATTEST: CITY SECRETARY

PRELIMINARY PLAT
OF
OAK ALLEY
BEING
43.536 ACRES
BEING
LOTS 1R1 & 1R2, BLOCK 1
DEAR CREEK PLANTATION
CITY OF COLLEYVILLE,
TARRANT COUNTY, TEXAS

34 RESIDENTIAL LOTS
10 OPEN SPACE LOTS
1 STREET & PEDESTRIAN ACCESS LOT

THIS DOCUMENT IS FOR INTERIM REVIEW
AND IS NOT INTENDED FOR CONSTRUCTION
BIDDING OR PERMIT PURPOSES.
BY: Clayton T. Redinger
Reg. No.: 97497
Firm No.: F-3116(TX)
Date: 03/04/2019

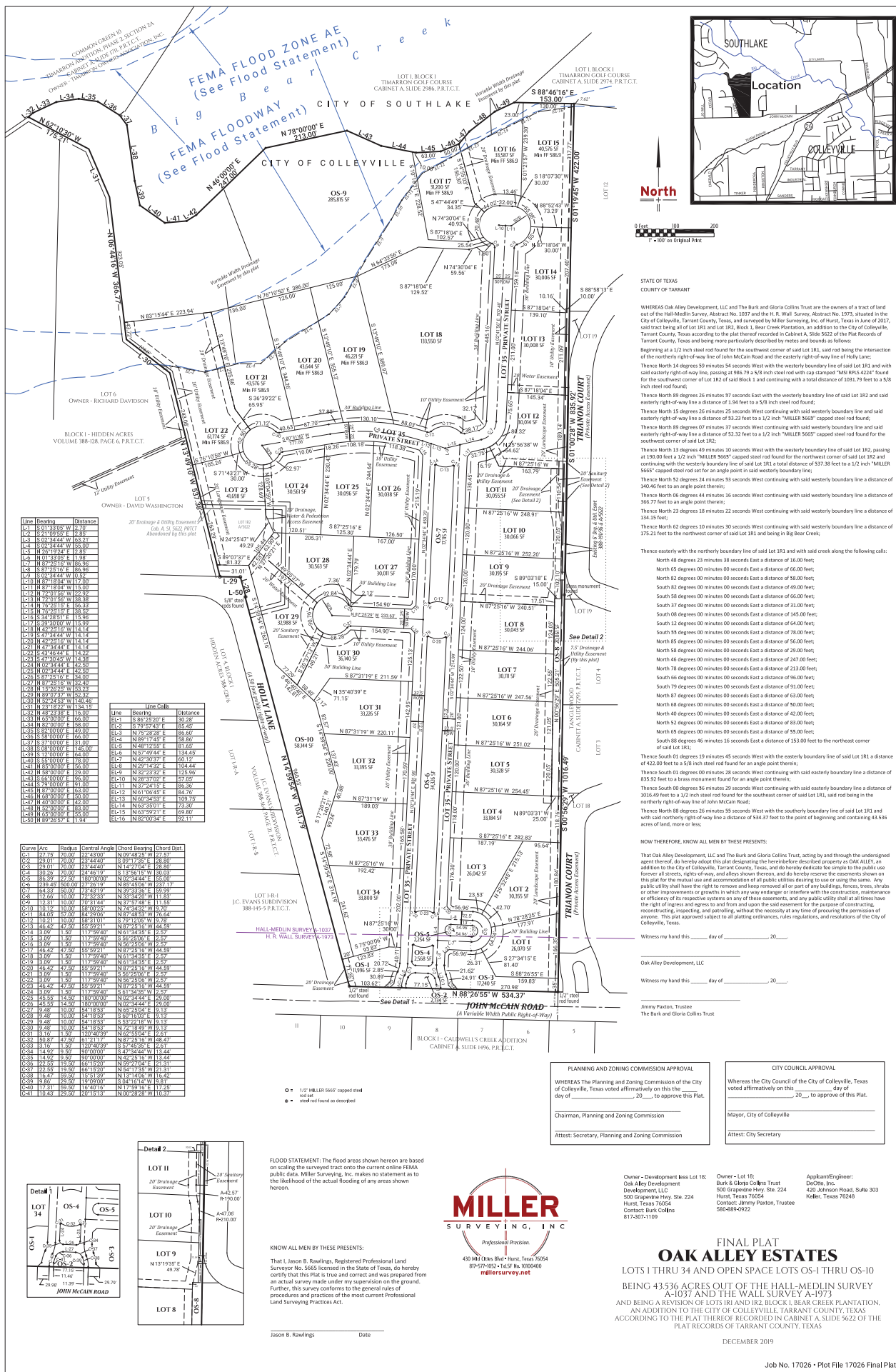
OWNER: BURK & GLORIA COLLINS TRUST
1312 JOHN MCCAIN ROAD
COLLEEVILLE, TEXAS 76034

SURVEYOR: MILLER SURVEYING, INC.
430 MID CITIES BOULEVARD
HURST, TEXAS 76054
(817) 577-1052

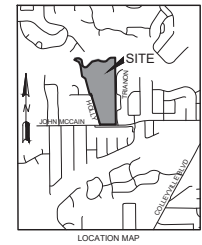
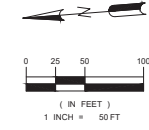
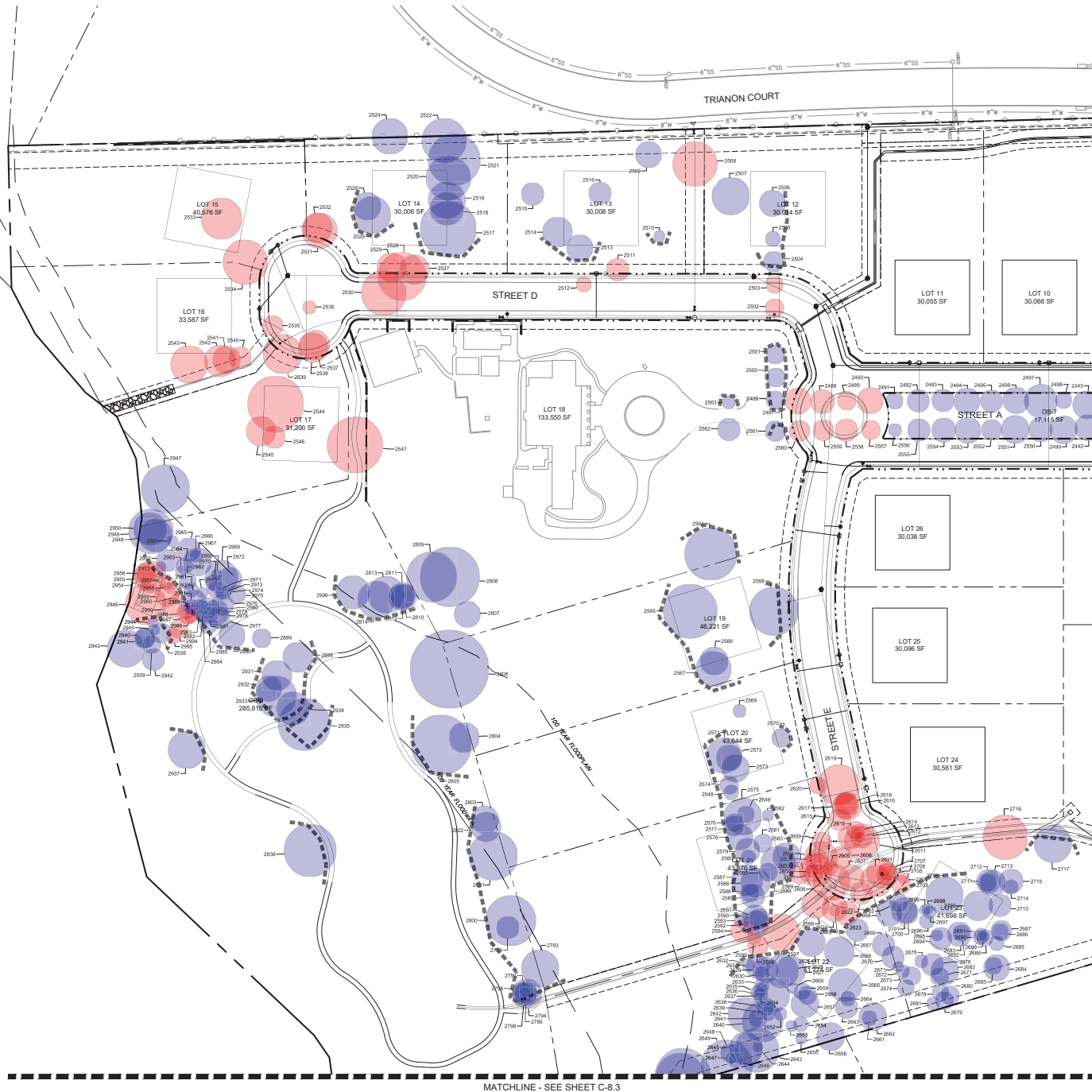
PURPOSE OF PLAT
The purpose of this plat is to develop the 43.536 acre tract into a thirty four lot residential subdivision

ENGINEER:
DEOTTE, INC.
420 JOHNSON RD. SUITE 30
KELLER, TEXAS 76248
(817) 337-8899

Plat Exhibit



Tree Preservation Plan



- LEGEND**
- TREE TO REMAIN
 - TREE TO BE REMOVED
 - TREE PROTECTION FENCE

TREE PROTECTION NOTES

1. GENERAL CONSTRUCTION NOTES: REFER TO SHEET C-8.3 "GENERAL CONSTRUCTION NOTES, LEGEND AND ABBREVIATIONS" FOR THE GENERAL CONSTRUCTION NOTES FOR THE PROJECT.
2. TREE PROTECTION IDENTIFICATION: PRIOR TO GRADING, BRUSH REMOVAL OR SITE CONSTRUCTION, THE CONTRACTOR SHALL MEET WITH THE DEVELOPER AND/OR ENGINEER AT THE SITE TO ASCERTAIN THE AREAS OF THE EXISTING TREES TO BE PROTECTED AND PRESERVED. THE CONTRACTOR SHALL THEN CLEARLY TAG OR MARK ALL TREES TO BE PROTECTED AND PRESERVED. NO TREES SHALL BE CUT AND/OR REMOVED FROM THE PROJECT SITE UNTIL SPECIFICALLY AUTHORIZED IN WRITING BY THE GOVERNING AUTHORITY AND/OR DEVELOPER.
3. TREE PROTECTION FENCE: THE CONTRACTOR SHALL ERECT A FENCE (PER DETAILS) AROUND EACH TREE TO PREVENT THE PLACEMENT OF DEBRIS OR FILL WITHIN THE DRIP LINE OF THE TREE. THE TREE PROTECTION FENCE LOCATION SHOWN ON THE PLAN IS SCHEMATIC IN NATURE.
4. TREE CANOPY RESTRICTIONS: DURING CONSTRUCTION, THE CONTRACTOR SHALL PROHIBIT CLEANING, PARKING OR STORAGE OF EQUIPMENT OR MATERIALS UNDER THE CANOPY OF ANY TREE OR GROUP OF TREES BEING PRESERVED. THE CONTRACTOR SHALL NOT ALLOW THE DISPOSAL OF ANY WASTE MATERIAL, SUCH AS, BUT NOT LIMITED TO, PAINT, OIL SOLVENTS, ASPHALT, CONCRETE, MORTAR, ETC., IN THE CANOPY AREA.
5. TREE ATTACHMENT RESTRICTIONS: NO ATTACHMENTS OR WIRES OF ANY KIND, OTHER THAN THOSE OF A PROTECTIVE NATURE, SHALL BE ATTACHED TO ANY TREE.
6. FILL RESTRICTIONS: NO FILL OR EXCAVATION MAY OCCUR WITHIN THE DRIP LINE OF A TREE TO BE PRESERVED WITHOUT AN APPROVED PLAN FOR USE OF TREE WELLS OR RETAINING WALLS. CHANGES OF GRADE SIX (6) INCHES OR GREATER SHALL REQUIRE ADDITIONAL MEASURES TO MAINTAIN PROPER OXYGEN AND WATER EXCHANGE WITH THE ROOT SYSTEM. IN ADDITION, THE FOLLOWING GUIDELINES ARE TO PROTECT THE TREES TO BE PRESERVED.
 - A. WITH MAJOR GRADE CHANGES, A RETAINING WALL OR TREE WELL OF A DESIGN APPROVED BY THE GOVERNING AUTHORITY SHALL BE CONSTRUCTED AROUND THE TREE NO CLOSER THAN HALF THE DISTANCE BETWEEN THE TRUNK AND THE DRIP LINE. THE RETAINING WALL SHOULD BE CONSTRUCTED SO AS TO MAINTAIN THE EXISTING GRADES AROUND THE TREE OR GROUP OF TREES.
 - B. AT NO TIME SHALL A WALL, PAVEMENT OR POROUS PAVEMENT BE PLACED LESS THAN FIVE (5) FEET OR ONE (1) FOOT FOR EVERY TWO (2) INCHES IN CALIPER, WHICHEVER IS GREATER, TO THE TRUNK OF THE TREE.
 - C. ROOT PRUNING WILL BE REQUIRED WHEN THE CRITICAL ROOT ZONE IS TO BE DISTURBED. THIS IS IN AREAS WHERE PAVING OR THE BUILDING PAD EXTENDS TO OR BENEATH THE DRIP LINE OF THE TREE.

DEOTTE, INC.
CIVIL ENGINEERING, L.L.P.
1000 N. FORT ST.
SUITE 200
IRVING, TEXAS 75039
PHONE: 972.251.1000
FAX: 972.251.1001
WWW.DEOTTE.COM

TREE PRESERVATION PLAN - NORTH OAK ALLEY COLLEYVILLE, TEXAS

BENCHMARKS:

BM1
CROSS IN CONCRETE WALK ON THE
SOUTH SIDE OF JOHN MCCAIN BLVD.
IN THE PROJECTION OF THE CENTERLINE OF
HOLLY LANE
ELEV = 622.09

BM2
CROSS IN CONCRETE WALK ON THE
SOUTH SIDE OF JOHN MCCAIN BLVD.
EAST OF THE CENTERLINE OF HOLLY
LANE
ELEV = 622.29

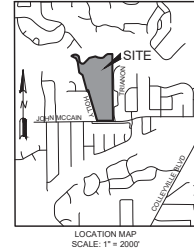
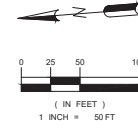
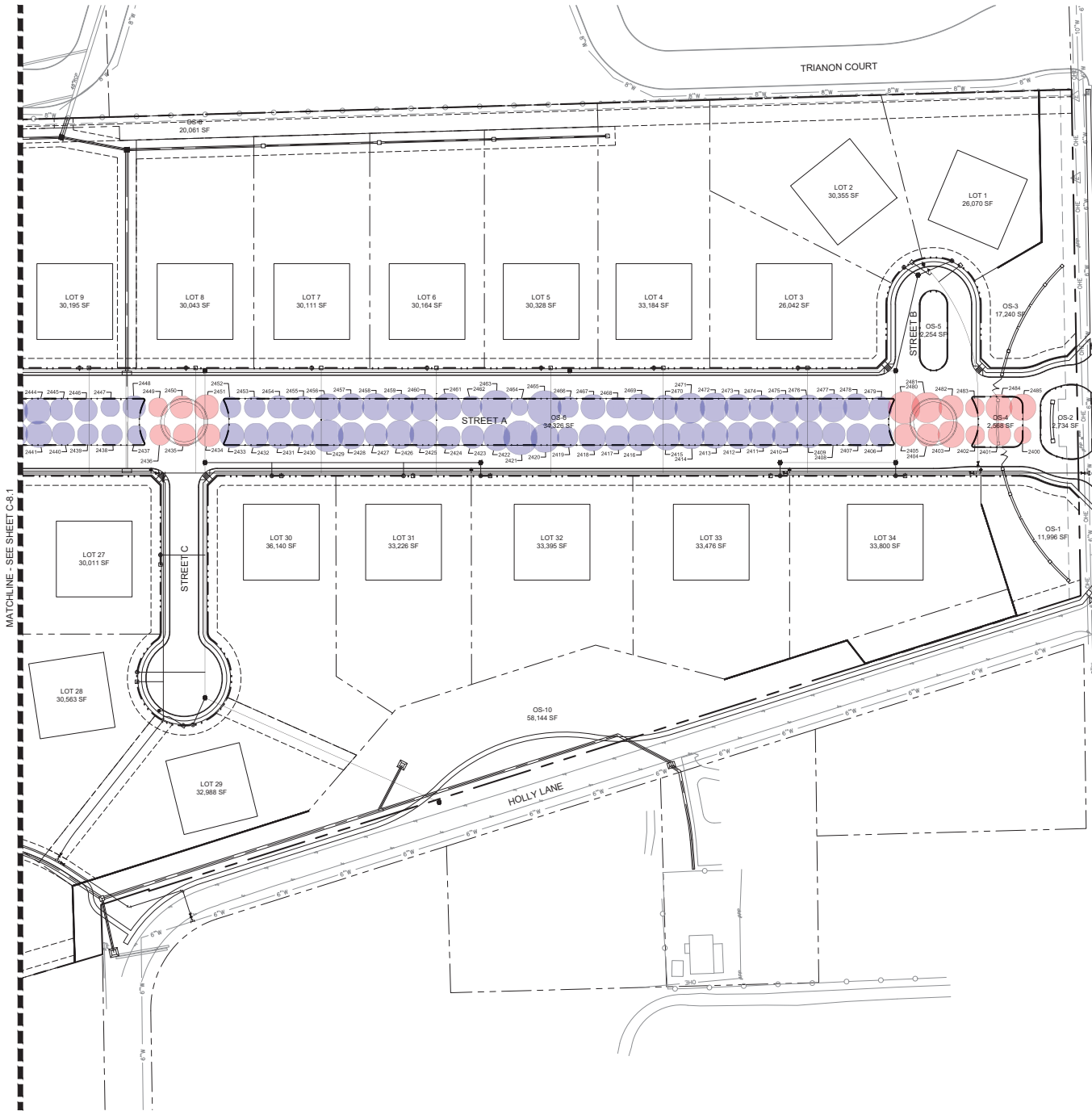
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BY: No. 1
DATE: 1/10/2019
F-316(TX)
P-316(TX)
DATE: 1/10/2019

Printed by
dms
Nov 01, 2019 - 2:45pm

DOI No. 2017121.00

C-8.1

Tree Preservation Plan



LEGEND

- TREE TO REMAIN
- TREE TO BE REMOVED
- TREE PROTECTION FENCE

TREE PROTECTION NOTES

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BENCHMARKS:

- BM1
CROSS IN CONCRETE WALK ON THE SOUTH SIDE OF JOHN MCCAIN RD. IN THE PROJECTION OF THE CENTERLINE OF HOLLY LANE
ELEV = 622.35
- BM2
CROSS IN CONCRETE WALK ON THE SOUTH SIDE OF JOHN MCCAIN RD. EAST OF THE CENTERLINE OF HOLLY LANE
ELEV = 622.35



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BY: Coryn T. Redinger
Form No.: F-316(TX)
Date: 11/01/2019

Printed by:
dormthe
Nov. 01, 2019 - 2:45pm

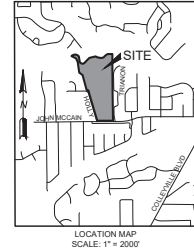
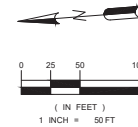
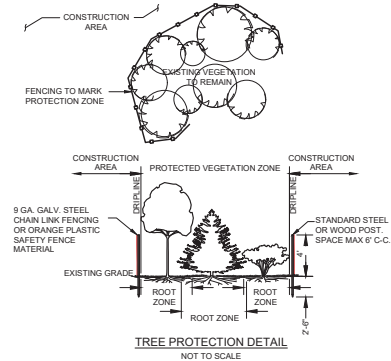
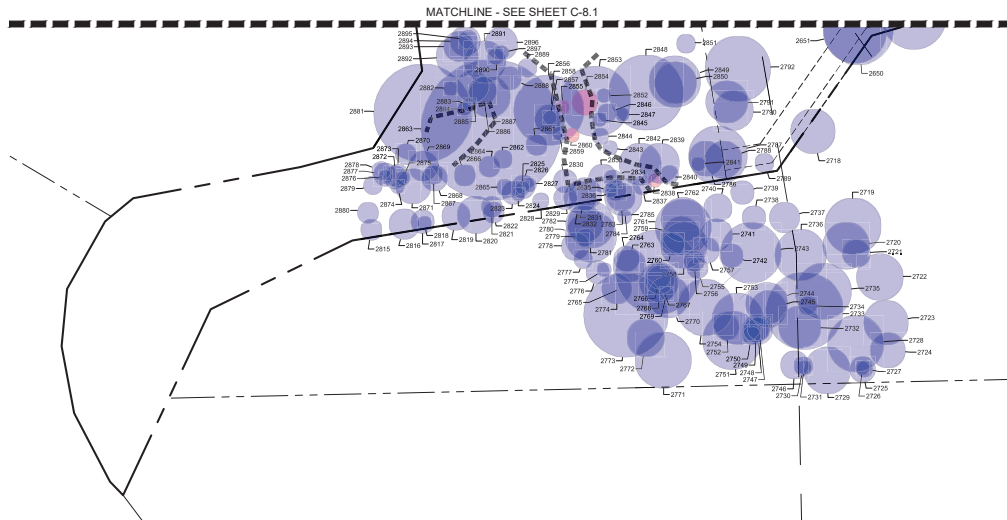
DOI No: 2017121.00

C-8.2

TREE PRESERVATION PLAN -
SOUTH
OAK ALLEY
COLLEYVILLE, TEXAS

DEOTTE, INC.
4111 E. FAY BLVD. SUITE 100, DALLAS, TX 75219
TEL: 972.386.6666 FAX: 972.386.6667
PREPARED FOR: BUNKER HILL COMMUNITY LTD.
HUNTER, TX 76044
972.386.6666

Tree Preservation Plan



- LEGEND**
- TREE TO REMAIN
 - TREE TO BE REMOVED
 - TREE PROTECTION FENCE

TREE PROTECTION NOTES

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 - AT NO TIME SHALL A WALL, PAVEMENT OR POROUS PAVEMENT BE PLACED LESS THAN FIVE (5) FEET OR ONE (1) FOOT FOR EVERY TWO (2) INCHES IN CALIPER, WHEREVER IS GREATER, TO THE TRUNK OF THE TREE.
 - ROOT PRUNING WILL BE REQUIRED WHEN THE CRITICAL ROOT ZONE IS TO BE DISTURBED. THIS IS IN AREAS WHERE PAVING OR THE BUILDING PAD EXTENDS TO OR BENEATH THE DRIP LINE OF THE TREE.

TREES TO REMAIN		TREES TO REMAIN		TREES TO REMAIN		TREES TO REMAIN		TREES TO REMAIN		TREES TO REMAIN		TREES TO REMAIN	
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RESOLUTION R-20-4469

**A RESOLUTION APPROVING A FINAL PLAT FOR THE
OAK ALLEY ADDITION**

WHEREAS, the Planning and Zoning Commission recommended approval of the Final Plat for the Oak Alley Addition on January 13, 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Final Plat for Oak Alley Addition on approximately 43.536 acres, attached as Exhibit "A" - Plat Exhibit, is hereby approved.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS
THE 4TH DAY OF FEBRUARY 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

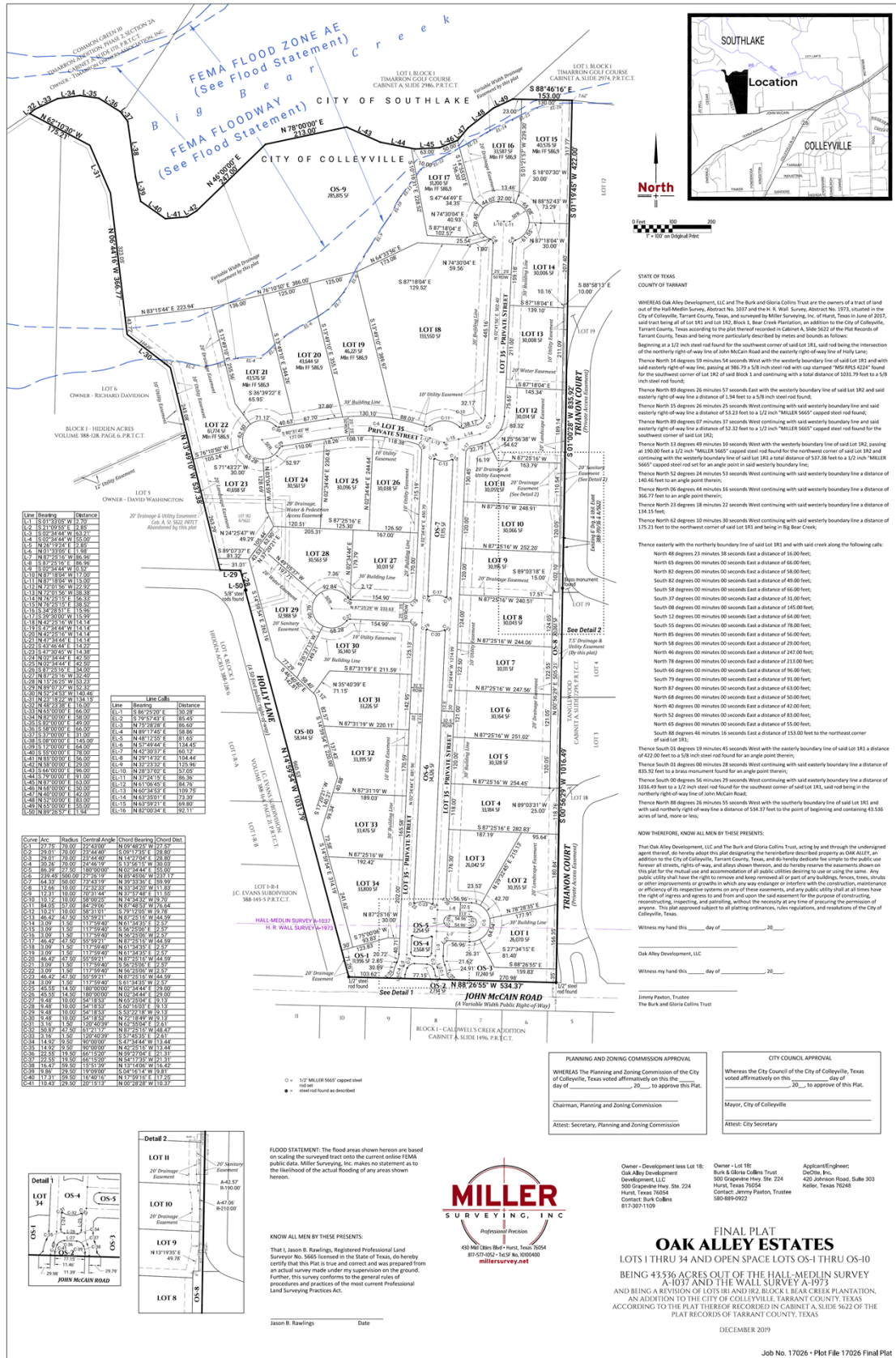
ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

Exhibit "A" - Plat Exhibit





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8

Agenda Date 2/4/2020

Type Report

Department City Secretary

Title

Parks and Recreation Advisory Board Minutes - July 1, 2019

Parks and Recreation Advisory Board Minutes - September 16, 2019

Parks and Recreation Advisory Board Minutes - November 4, 2019

Attachments

1. Parks and Recreation Advisory Board Minutes - July 1, 2019
2. Parks and Recreation Advisory Board Minutes - September 16, 2019
3. Parks and Recreation Advisory Board Minutes -November 4, 2019



City of Colleyville Parks and Recreation Advisory Board MINUTES

City Hall
100 Main Street
Colleyville, Texas
76034
817.503.1000
www.colleyville.com

Monday, July 1, 2019
6:00 p.m.

Colleyville Center
5300 Riverwalk Drive

1. CALL TO ORDER

Chair Rich Hendler called the meeting of the Parks and Recreation Advisory Board to order on July 1, 2019, at 6:14 p.m.

Present: Chair Rich Hendler, Vice Chair Mitali Mandlekar and Board Members: Hillary Schwanbeck, Cliff LeBlanc, John Hillebrand, and Eric Presson

Colleyville Soccer Association Nathan White and Patrick Dunagan

City staff: Mayor Richard Newton, Assistant City Manager Adrienne Lothery, Parks and Recreation Director Lisa Escobedo, and Administrative Secretary Joyceinne Williams

2. APPROVAL OF MINUTES

Upon the following corrections, Board Member Eric Presson moved to approve the April 29, 2019, minutes and Board Member Hillary Schwanbeck seconded the motion. The motion carried unanimously.

- Call to Order date should read April 29, 2019.
- Header date should read April 29, 2019.
- Statement of board member Cliff LeBlanc.

"Board Member LeBlanc voiced his concern for the need of a valued assembly space, which may be lost in the review of the recreation center options. He was concerned that the options presented would mask the need of additional meeting space for recreation, which was key in the high value given to scoring of an updated center by the Parks Board."

3. REGULAR AGENDA ITEMS

3a Discussion of April 29, 2019, Parks and Recreation Advisory Board member's concerns

Mayor Newton spoke regarding the Board's concerns of the meeting that was held with Chair Hendler and members of the Colleyville staff.

Mayor Newton stated that after the February meeting there were several process changes and questions from the board members on how Council and staff interacted with the concerns of the Board. He expressed his intent to meet with the Board in February but he had an emergency. Since there was a new Chair elected by the Board, Mayor Newton decided to call for a meeting to clarify the process.

Vice Chair Mandlekar and Board Member Schwanbeck expressed their concerns on what was discussed at the meeting. The concerns were that there was no advance notice of the meeting, no written summary of the meeting, and they were concerned for transparency of other board members with the Council. The timing of the meeting during the masterplan discussion also raised a concern.

Mayor Newton stated that the Council took their concerns seriously and the purpose of his presence was to understand their concerns and resolve any issues. Mayor Newton also stressed, it is very important for the elected Council to communicate and be supportive of the Parks and Recreation Board. He stated that the Board's voice is critical to Council.

Mayor Newton explained that it is standard operating procedure for the Mayor to call a meeting at any time.

Board Member Hillebrand stated he felt the concern of the board members was mainly a result of the protocol of the meeting.

Mayor Newton stated that it was his understanding that proper procedure was followed by Chair Hendler in reporting to the Board what was discussed at the meeting and his intent was to address all further concerns and questions that the Board had regarding the meeting.

Mayor Newton explained the role of the Chair. The Chair has limited capabilities. The Chair manages and directs the meetings. The Board votes and makes the decisions. The Chair can't make the final decision.

Mayor Newton stated he felt this reaction may have been politically motivated but he wanted to address the concerns.

Chair Hendler stated that there was a misunderstanding of the purpose of the meeting with the Mayor and what was discussed at the meeting was reported to the Board.

Chair Hendler also stated the date change of the scheduled Board meeting in May to the last week in April, was to ensure that the Board's views of the masterplan projects were heard by Council before the budget was finalized.

Mayor Newton stated Chair Hendler was an excellent appointment, and his past board experiences are an attribute to his appointment. He wanted to ensure the Board's trust for Chair Hendler was not in question.

Mayor Newton stated that he has an open door policy and that anyone can call and set up an appointment to meet with him, if they have questions or concerns.

Board Member Hillebrand and other Board Members expressed that the Board is impressed with all of the positive changes the Council is making to improve the appearance of the City.

Board Member LeBlanc explained the change of a new Council, new chairman, attendance of staff at the meetings, and a new Parks and Recreation Director collectively has brought a positive way of handling the Board's issues and concerns.

3b. Discussion of proposed amendments to the Parks and Recreation Advisory Board Bylaws

Mayor Newton stated he would not recommend the suggested bylaw changes to Council. All Colleyville Board bylaws were designed to be the same. Also, the proposed bylaw changes suggested a "conflict of interest" and after discussion with the Board, nothing warranted a "conflict of interest".

Board Member LeBlanc motioned not to approve the suggested amended bylaws. Board Member Presson seconded. The motion carried unanimously.

3c. Discussion of the Pedestrian Transportation Ad Hoc Committee

Assistant City Manager Lothery updated the Board on the Pedestrian Transportation Ad Hoc Committee. The Board would follow up on previous discussion of the Sidewalk and Trails Committee. It will consist of three members from the Parks Board and four Colleyville citizens that will be appointed by the Council. The new committee will be tasked to focus on creating a map using the existing 2008 sidewalk plan, identifying where sidewalks and trails should occur and establish a priority for implementation.

Mayor Newton stated that the previous Sidewalk Committee's task was to regulate connecting the sidewalk policy to the map. This did not work because the map was old and needed to be updated. The Park Board is responsible for the

Trails Masterplan so the Council decided that one map is needed to include both the trails and the sidewalks.

Mayor Newton explained the difference in a sidewalk versus a trail. A trail is "intra" and a sidewalk is "inter". A sidewalk is usually in a neighborhood and it allows you to get from Point A to Point B. A trail is a route that will get you to and from a point of interest.

Mayor Newton stated the Council is expecting the work of this committee to be completed before the end of the year.

A recommendation was made by the Board that Chair Hendler and Board Members Presson and LeBlanc participate on the Pedestrian Transportation Ad Hoc Committee.

Mayor Newton stated that the Council would make the final decision, as to whom would participate on the committee.

3d. History of the Youth Sports Associations

Chair Hendler stated he had a vision of a display at the library and the goal would be to capture and formulate the history of early days of each of the sports associations in Colleyville and make it part of our history.

Mayor Newton suggested that a proposal should be given to the Historical Preservation Committee to see if they are interested. This task would require manpower.

Patrick Dunagan, Colleyville Soccer Association, stated remembering specific names and details regarding the 1975 Soccer Association that began in Colleyville could be a little challenging.

Chair Hendler suggested he would kick start the idea and come up with suggestions for a Colleyville Sports Hall of Fame, which will honor some of Colleyville's sports professionals.

3e. Approval to use Park Land Dedication funds for restrooms at Colleyville Nature Center and Reagan Park

Director Escobedo explained the desire to use funds to construct new restrooms at Colleyville Nature Center and Reagan Park, which was indicated in the masterplan. Park land dedication fees are accumulated from new development fees. The funds can only be utilized for new construction for park development. Security cameras at the Nature Center will also be included in this project. Park land dedication fund balance is \$1.4 million. Staff has estimated \$800K for this project. The timeline

depends on an estimate from the architect and approval from Council. It will then be submitted for bids. Board Member LeBlanc questioned why this project was placed ahead of other priority projects submitted by the committee on the masterplan list. Assistant City Manager Lothery stated there are other sources of funding for park projects listed in the masterplan that were identified as a priority. This project meets the requirements of new construction which makes this funding available.

Board Member LeBlanc questioned if there is an opportunity to use any of this funding for purchasing land for trails. Assistant City Manager Lothery stated there are other funds that could be used to purchase land. The Park Land Dedication Committee and the Parks and Recreation Advisory Board would both need to approve utilization of these funds for the new construction.

Board Member Schwanbeck motioned to approve the funds contingent upon approval from the Park Land Dedication Committee. Vice Chair Mandlekar seconded the motion. The motion carried unanimously.

3e. Discussion of a Pickle Ball court

Moved to table until next agenda.

4. Reports

4a. Parks and Recreation

Summer classes and camps began in June and will continue through August. The programs have received excellent response and registration is going well as a result of the brochures mailed to residents. Spring Volleyball League ended on Saturday, May 11, with an end of the season tournament. Youth Sports Associations (soccer, baseball & softball), spring seasons finished in mid-May.

Sand Volleyball Leagues (Mon. & Wed.) finished in late May and early June because of rain. Summer Volleyball League has the largest numbers to date with 27 teams and 287 players. The league began the week of June 10, and will continue through August 3. Summer Tennis Leagues began in June and will run through the end of July. Assistant City Manager Lothery stated that there have been several complaints from tennis participants regarding sand on court 6. Director Escobedo is looking at options to address the concerns.

The Senior Center received the Circle of Hope Grant from the Colleyville Woman's Club in May. The Senior Center received \$2500 to purchase a new camera and accessories to take pictures of all the recreation classes and programs offered.

The entry sign at Glade & Heritage recently had a new landscape design and irrigation installed.

CBA & CGSA will have field maintenance boxes installed for the fall season. The boxes will contain rakes, tamps, dragging mats, etc. for the teams to help maintain the fields between practices and games. These boxes will be located at each field. These boxes were also wrapped with the logos of the designated association. This idea was driven by Colleyville Baseball Association.

City Park tennis court 3 has been resurfaced. Tennis court 4 and the basketball courts are scheduled to be resurfaced later this month. Perry Weather lightning detectors have been installed at both City Park & Pleasant Run Soccer Complex to replace the Thor Guard system. This system is utilized by GCISD and is directly connected to a weather station located at the top of Mustang Panther Stadium. The system will sound if lightning is detected within 10 miles and the strobe light will be activated. After 30 minutes of no lightning strikes, the system will sound 3 times to let participants know that it is clear to return to play.

City Park Baseball quad area, the back stops are being raised due to a lot of foul balls. In the middle area there is a green area that will be removed and a shade structure installed. Baseball score boards are being replaced. There will be shade coverings replaced throughout City Park. Grass will not grow behind the dugouts, planning landscape improvements. Updating and renovating City Park restrooms, and adding air conditioning to each restroom. Assistant City Manager Lothery added not to mention the Webb House landscaping and other projects that Director Escobedo is working on.

Chair Hendler asked if any progress has been made as to what is going to happen to the former parks office. Assistant City Manager Lothery stated there was a place holder on the list of 5 year CIP projects. No movement will be made until the Parks Board has further discussions. Park Maintenance building improvements are part of a facilities plan.

Director Escobedo introduced Patrick Dunagan and Nathan White from the Colleyville Soccer Association. Mr. Dunagan stated the Colleyville Soccer Association started in 1975. It is larger than Grapevine/Southlake and Hurst soccer associations. There are about 1550 participants (1100 soccer recreation and 350-375 baseball one season players). CSA has 35 competitive teams in the Evolution Program. Twenty-Five percent of the players are from Grapevine/Colleyville ISD. Grapevine/ Southlake Soccer Association requested information from CSA to propose a combination program. The association cited that Colleyville has a very successful program. The additional teams from Grapevine will practice on Grapevine's fields. Southlake would not allow competitive teams on their fields. Select teams do not play games in Colleyville. Therefore, this combination program will not affect the Colleyville soccer program.

UPCOMING: Next Scheduled Meeting: September 9, 2019

ADJOURNMENT

Board Member Eric Presson moved to adjourn the meeting, and Board Member John Hillebrand seconded. Motion carried unanimously. Chair Rich Hendler adjourned the meeting at 8:10 p.m.

Minutes prepared by:

Joyceinne Williams

Joyceinne Williams
Administrative Secretary

Passed by vote of **6 ayes, 0 nays, on 9/16/19**



City of Colleyville Parks and Recreation Advisory Board MINUTES

City Hall
100 Main Street
Colleyville, Texas
76034
817.503.1000
www.colleyville.com

Monday, September 16, 2019
6:00 p.m.

Colleyville Center
5300 Riverwalk Drive

1. CALL TO ORDER

Chair Rich Hendler called the meeting of the Parks and Recreation Advisory Board to order on September 16, 2019, at 6:03 p.m.

Present: Chair Rich Hendler, Vice Chair Mitali Mandlekar and Board Members: Cliff LeBlanc, John Hillebrand, Justin Fairless, Ajit Purandare, Eric Presson and Hillary Schwanbeck

Pickleball- participants: Maria Sztyk and Debby Abitz

City staff: Parks and Recreation Director Lisa Escobedo, and Administrative Secretary Joyceinne Williams

2. APPROVAL OF MINUTES

Board member John Hillebrand moved to approve the July 1, 2019 minutes. Board member Justin Fairless seconded the motion. The motion carried unanimously.

3. REGULAR AGENDA ITEMS

3a Overview of five year CIP Parks Projects

Director Escobedo updated the committee on the projects that are slated for Parks and Recreation in the next five years.

Approximately \$300,000 is set aside for annual sidewalk trail construction and grant match. We have set money aside for the next five years to construct and assist the Pedestrian Transportation Committee with the construction of connectivity of trails and sidewalks throughout the city.

- Park signage and branding replacement within the next three years. \$50,000 has been allocated for signage throughout the park system.
- Funds & projects in **2020** will begin in the new fiscal year starting October 1, 2019.

- Some years show more projects than others with new construction and new maintenance occurring within the five year period.
- In winter of **2020**, the quad area between baseball fields 4, 5, 6, and 7, the plan is to remove the landscape bed, install pavers, install a large shade structure and add seating. \$250,000 has been allocated for this project.
- Replace the playground surface in Sparger Park.
- McPherson Park landscape improvements near the group pavilion. Landscape improvements around the rock house.
- At City Park the baseball and softball associations have expressed concern regarding the warm up areas. We will establish a more designated area near the fields to help contain the overthrown and underthrown balls. The new areas will have fencing.
- New restrooms installed at the Nature Center and Reagan Park. The time frame is summer of 2020. Upon approval from council, we will try to avoid disrupting baseball and softball regular season play. Both City Park restrooms will be renovated.
- There are plans to build a batting cage area for softball.
- Plans to make improvements to the park maintenance building. It was once the city police station.
- In **2021**, continuing the park signage/branding program and annual sidewalk and trail construction.
- Plans to add a restroom facility at the Pleasant Run Practice fields.
- Plans to make a decision on the demolition of the Parks House and deciding on a park amenity.
- In **2022**, some improvements to the drainage and erosion control at the Nature Center.
- Continued annual sidewalk/trail construction and park signage/branding program.
- In **2023**, replacing Kimzey Park playground surface to improve the drainage, similar to Sparger Park playground improvements.

- In **2024**, continued work on the annual sidewalk and trail construction. Additional projects will be added.

Chair Hendler asked if there is currently a plan for ongoing maintenance of the shade structures.

Director Escobedo replied that the yellow and blue shade structures in City Park have been replaced. Other projects are in the preliminary stages. One project being considered is a large shade structure to be installed in the softball area. The soccer fields are difficult to shade because of the constant change of field dimensions and layout.

The maintenance of tennis courts is budgeted through the Park Maintenance budget.

Director Escobedo stated that Council followed the priority list from the Parks Recreation Open Space Masterplan survey to determine the projects that were most important to Colleyville citizens. The survey showed trails and sidewalks as one of their top concerns.

Director Escobedo stated that she will present the open space master plan priority list that Parks and Recreation submitted to Council, at the November meeting. This report will show the status of the open and completed projects.

In October, there will be a citizen survey sent out for input from the Colleyville citizens regarding additional indoor meeting and recreational space improvements as well as the how the cost will impact residents. There will be several options for the citizens to choose from. If Council feels that they have enough information from the survey, it will go to a referendum. This information will be shared to everyone.

Vice Chair Mandlekar inquired about planting of shade trees in Colleyville.

Planting trees is typically a maintenance project and is handled by the Parks Department. There are other tree projects by different departments currently existing. An update of the additional tree planting will be presented by Director Lisa Escobedo, as they occur.

3b. Update of Pedestrian Transportation Ad Hoc Committee

Chair Hendler explained that the charter of the Pedestrian Transportation Ad Hoc Committee is to provide the Council general recommendations for map updates to reflect desired trails, bike lanes, and sidewalks.

Board member LeBlanc explained that there are 4 quadrants of the City that is being considered. Key themes are:

- access to schools
- access flow from existing trails
- connections to parks
- connections to other

Several areas of land acquisition for trail connections in Colleyville are a bit challenging. Interconnections between cities are also challenging.

Time line to present to Parks and Board is November 4 meeting. The time line for presentation to the Council is late November.

3c. Discussion of Pickleball Court

Maria Sztyk was introduced to the Board to explain some advantages of installing a pickleball court in Colleyville.

- Pickleball is one of the fastest growing sports in America.
- It is a social game where there is interaction.
- Pickleball is a cross between badminton, ping pong and tennis.
- Pickleball can include both indoor and outdoor courts.
- Pickleball participant report shows that nearly 43% of core players are 65 or older.
- Alternate activity for active seniors.
- Incentive for seniors to stay in the area.
- Usually players will play in doubles to cover the court.
- Seniors enjoy pickleball because it is a low impact sport. It forces you to move.
- The courts are smaller and the balls are softer and move slower.
- It helps burn calories.
- You are not destroying your joints.
- It is a game for all ages.

There are approximately 21 tennis courts available in Colleyville (this includes the tennis courts at the schools).

Maria Sztyk suggested that a dedicated pickleball court is desired in Colleyville.

Board member LeBlanc asked why can't one of the tennis courts be painted and transform into a pickleball court?

Board member Purandare stated that the cost to retrofit a tennis court to a pickleball court is approximately \$18,000 and that would include:

- Ripping out the old tennis nets
- Repainting to change the lines
- Adding wind breakers

One of the tennis courts at City Park would be ideal to retrofit.

Board member Schwanbeck stated that if plans for additional recreation space is approved, the basketball court area could be set up to include a pickleball court.

Director Escobedo stated in checking with various locations, pickleball does better indoors than outdoors due to the heat in Texas. Pickleball could be a project for this committee but Council would need to approve the idea.

Board member LeBlanc recommended that the interested citizens should submit the idea to Council for consideration so they could understand the advantages of having a pickleball court in Colleyville.

Board member Purandare stated that North Richland Hills and Keller have dedicated pickleball courts that are always occupied. Quite a few people from other cities go there to play.

Director Escobedo stated that all 6 tennis courts are generally occupied. There is a project that is being submitted to council to relocate the sand volleyball court due to sand getting on the tennis courts. Maybe this area could be a potential area to look at.

Director Escobedo stated that the citizen survey has already been approved by the council and it is too late to add a separate question on the survey. There is a space allotted in the recreation portion of the survey that provides an opportunity for a write in, when ask about other amenities you would like to see added.

Chair Hendler stated that from the discussion, the Parks and Recreation Board supports the idea of the pickleball court as an opportunity for adults. It is included as one of the board goals to provide smaller indoor athletic spaces for adults. The Parks and Recreation Board will add this to our discussion for further discussion.

3d. Colleyville Soccer Association Early History

Chair Hendler provided the board with a brief history of the Colleyville Soccer Association from Gene Lukacsy. The history provided information on how the soccer association started.

4. Reports

4a. Parks and Recreation

Director Escobedo provided the board with the following information:

- Summer classes, camps, and programs finished in August with Great attendance. Over 1,300 children participated in classes.
- Summer Volleyball League came to an end on August 9. We had our largest summer league to date and ran into many problems utilizing GCISD gyms.
- Youth Sports Associations (soccer, baseball & softball) fall seasons are underway.
- Monday Sand Volleyball League began last week at City Park with 6 teams playing.
- Spring Youth Volleyball League has the largest numbers to date with 37 teams and 360 players.
- Fall tennis leagues began in September. Ten teams are playing out of City Park.
- The Senior Center hosted the Annual Senior Health Fair with about 40 vendors. Flu and pneumonia immunizations were available.

Director Escobedo presented a power point for a better visual, showing the following parks projects:

- Entry sign at Glade & Heritage recently had a new landscape design and irrigation installed.
- CBA & CGSA field maintenance boxes installed.
- Resurfaced City Park tennis courts 3,4, and basketball courts
- Webb House renovation with additional projects planned.
- Replaced City Park Baseball Scoreboards
- Entry Sign at Liberty Elementary new landscape design
- Backstop fencing raised at City Park 4-7
- Shade covers replaced at City Park 1-9 over spectators stands, dugouts, sports stand
- Lowered scorer sports stands at City Park 1-9
- Laser graded baseball fields 4-6
- Landscape improvements –in quad area
- 7-Eleven landscape improvements

Upcoming Projects:

- Over seeding soccer fields
- Working with CSA on practice issue with parking lot
- Rest area at the Webb House
- Sand Volleyball pit relocation

Next Scheduled Meeting:

November 4, 2019

ADJOURNMENT

Board Member Presson moved to adjourn the meeting, and Board Member Fairless seconded. Motion carried unanimously. Chair Rich Hendler adjourned the meeting at 7:37 p.m.

Minutes prepared by:

Joyceinne Williams

Joyceinne Williams
Administrative Secretary

Passed by a vote of **8** Ayes, and **0** nays on **11/04/19**



City of Colleyville Parks and Recreation Advisory Board MINUTES

City Hall
100 Main Street
Colleyville, Texas
76034
817.503.1000
www.colleyville.com

Monday, November 4, 2019
6:00 p.m.

Colleyville Center
5300 Riverwalk Drive

1. CALL TO ORDER

Chair Rich Hendler called the meeting of the Parks and Recreation Advisory Board to order on November 4, 2019, at 6:00 p.m.

Present: Chair Rich Hendler, Vice Chair Mitali Mandlekar and Board Members: Cliff LeBlanc, John Hillebrand, Justin Fairless, Ajit Purandare, Eric Presson and Hillary Schwanbeck

City staff: Assistant City Manager Adrienne Lothery, Parks and Recreation Director Lisa Escobedo, and Administrative Secretary Joyceinne Williams

Pedestrian Transportation Committee Members: Chair Rich Hendler, Vice Chair David Dudziak and Board Members: Eric Presson, Cliff LeBlanc, Jennifer Johnson, and Donn Hethcock,

2. APPROVAL OF MINUTES

Board member Eric Presson moved to approve the September 16, 2019 minutes. Board member Cliff LeBlanc seconded the motion. The motion carried unanimously.

3. REGULAR AGENDA ITEMS

3a Pedestrian Transportation Committee Presentation

David Dudziak, Vice Chair of the Pedestrian Transportation Ad Hoc Committee reviewed the work and recommendations of the committee.

The committee presented maps with their recommendations for sidewalks, trails, and bike routes to provide pedestrian transportation within the City and interconnectivity to other cities.

In developing the recommendations, the Committee established Bransford, Glade, Jackson, LD Lockett and Bedford Roads as the key areas to be prioritized for pedestrian safety.

School access priorities included connectivity through adjoining neighborhoods to include:

OC Taylor Elementary – from Arbor Trail
Glen Hope Elementary – from Ross Downs/Huntington Meadows
Colleyville Middle/Elementary – from Hardage Estates
Liberty Elementary – from Cimmaron Trail

Board member Ajit Purandare inquired why Bransford Elementary School is not included in the connectivity plan.

Assistant City Manager Adrienne Lothery explained that discussion of schools on this list primarily focused on gaining access from the back of properties through neighborhoods. Bransford Elementary is included in the CIP which includes the Glade Road trail installation. In 2018, the Council updated policy for requirements for sidewalks, pending recommendations of the update of the 2008 street map.

Connections to Parks and other trails - The Council priority request was to see connectivity from the Nature Center over to Sparger Park. The committee recommended connectivity to trail systems in adjoining cities and the creation of "The Colleyville Loop", which provides pedestrian transportation around the City. The committee outlined their recommendations on maps that will be submitted to Council.

Assistant City Manager Adrienne Lothery stated that some gated communities have previous agreements in place and some adjacent properties would require negotiating to provide connectivity. Several areas of land acquisition for trail connections in Colleyville are going to be challenging.

To assist the public in understanding and locating pedestrian bike routes, the committee recommended consistent signage for all pedestrian and bike routes. An "Adopt a Trail" program was also suggested to pursue potential designations as a bike friendly or pedestrian friendly community.

Vice Chair Mitali Mandlekar requested that once the recommendations for the trails masterplan are approved, an effort should be made to save as many existing trees as possible, especially for the proposed trail segments that may run along very narrow (street) public right-of- ways such as Bedford Road.

Board member John Hillebrand suggested that once these recommendations go forward they stay as a high priority.

Assistant City Manager Adrienne Lothery stated that the recommendations are included in the CIP and that staff is presently seeking available grant opportunities.

Board member Ajit Purandare moved to accept the recommendations of the Pedestrian Transportation Committee. Board member Hillary Schwanbeck seconded the motion. The motion carried unanimously.

The committee will be presenting the presentation to Council on November 19, 2019.

3b. Update of Parks, Recreation, and Open Space Master Plan Projects

Parks and Recreation Director Lisa Escobedo reported on the update of the Capital Project priority rankings that the Parks Board submitted to Council. These rankings have been completed or are currently in progress. Several of the projects will be taken into consideration, by the Council, from the feedback of the citizen survey report.

- Pleasant Glade Tract (behind Senior Center)
- Trails–Implement the Trails Plan
- Trails–Develop a trail between Sparger Park and the Colleyville Nature Center
- Senior Center–Renovate Senior Center and add a multi-purpose program center
- Colleyville Nature Center Restroom Building
- Colleyville Nature Center–Signage and wayfinding system
- L.D. Lockett–Clear out vegetation from drainage channel
- City-wide–Provide accessible walkways to all playgrounds, picnic shelters, athletic fields and spectator areas to meet ADA guideline
- Reagan Park–New restroom building
- Kimzey Park–Dredge pond
- City Park–Replace and enlarge shade shelters over spectator areas
- City Park–Both restroom/concession Buildings
- City Park–Small playground near ballfields with shade cover
- City Park–Additional netting at ball diamonds for spectator safety
- McPherson–Rehabilitate the two historic mud house barns
- Athletic Fields–Upgrade turf on all fields
- Recreation Center

- Senior Center-Develop a new Senior Center Wing on the Recreation Center with meeting and program space, kitchen, computer lab, game room, craft room
- Recreation Center-Develop an indoor pool as part of the proposed Recreation Center

Individual Park Projects include:

Bransford/Webb House

- Modify Webb House to allow for public use – completed Summer 2019
- Decorate in a period appropriate manner – Fall 2019
- Utilize as a trail stop and family gathering place - Fall 2019
- Add trees and landscaping – completed Fall 2019

City Parks

- Upgrade restroom buildings – bid Spring 2020
- Update concession – bid Spring 2020
- Replace shade structures over dugouts and replace and enlarge shade over spectator areas – completed Summer 2019
- Expand backstop netting – completed Summer 2019
- Add small playground near ball diamonds with a shade cover – scheduled for 2019/2020

Board member Hillary Schwanbeck noted a problem with the need for additional netting between the backstop and dugout in the quad area.

Colleyville Nature Center

- Install a restroom building – bid Spring 2020
- Install improved signage and wayfinding signage system – pond sign installed Spring 2019; wayfinding and signage 2020

Colleyville Senior Center and Pleasant Glade Tract

- Colleyville Senior Center and Pleasant Glade Tract-currently reviewing the 2019 citizen survey

Kimzey Park

- Dredge the pond – complete Fall 2018-stocked fish in Spring 2019

McCain Park

- Improvements to be considered in the SH26 landscape design project

McPherson Park

- Complete development of Community Garden – Advisory Committee was formed in January 2019 and the group is working towards the creation and implementation of a community garden
- Rehabilitate the two mud house barns for future functionality – completed Spring 2019

Pleasant Run Soccer Complex

- Recently replaced(2) of the practice light poles and fixtures and Inspected the integrity of all of the soccer complex athletic light poles

Reagan Park

- Add a small restroom building – bid Spring 2020
- Upgrade irrigation system – completed Winter 2018

City Park

- Fields 4, 5, & 6 laser graded in 2019. Upgrade of fields 8 & 9 will be in the future.

Sparger Park

- Replaced playground material
- Improve connections to Tara neighborhood trail system – Public Works rehabilitated the bridge from Sparger Park to Tara Trail

Board member Cliff LeBlanc asked about future projects for Parks and Recreation.

Assistant City Manager Adrienne Lothery and Parks and Recreation Director Lisa Escobedo responded with the following:

Bathrooms are a major project in Spring and Summer 2020
Quad area improvements for shade in the softball area
Batting cage warmup area for softball area
Sparger Park install a more permanent child type play area
Moving sand volleyball courts
Several other maintenance projects – resurfacing new tennis courts

McPherson Park beautification project/Rock House
Lighting package for Hwy. 26 is out for bid
Working on median and right of way landscaping package for bidding

3c. Discussion of Tree Board and Park Land Dedication Committees

Assistant City Manager Adrienne Lothery discussed the recommendations from Council on the future of the Tree Board and Park Land Dedication Committee. It was recommended that the Parks and Recreation Board acquire the duties of the Tree Board and the Park Land Dedication Committee.

4. Reports

4a. Parks and Recreation

Director Lisa Escobedo provided the board with the following information:

- Winter Ball–registration begins December 16, 2019; Event January 24, 2020
- 2020 Winter brochure will be mailed out in early December
- All Fall athletic sports will be ending-sand volleyball championship game had to be rescheduled because of inclement weather
- Senior Halloween Party was held on October 30, 2019
- Senior Holiday Dance is scheduled for December 18, 2020
- Pleasant Run Soccer Complex was over-seeded with rye
- Have implemented an after hour answering installed for parks
- Installed baby changing table in all park restrooms in the men and women bathrooms
- Leslie Hill planted 22 new trees at Colleyville Center
- Tree Mitigation project (including from John McCain going north toward Timarron along the Cottonbelt) is wrapping up
- Finishing the Webb House

Upcoming Events:

- Sand volleyball pit relocation should be completed in January
- Working with vendors to get quotes and bids for fiscal year 2020 projects
- The ribbon cutting for the new Plaza is scheduled for Thursday, December 3.
- Friday, December 6, Tree Lighting Event at the Plaza

The Board discussed ways to improve the Haunted Trail Event for next year.

Chair Hendler suggested that the projects on the 2018 Parks, Recreation, and Open Master Plan list, that are not highlighted, be discussed at our next board meeting.

Chair Hendler also discussed submitting an agenda item for the March 2020 meeting inviting the Sports Association to attend.

Assistant City Manager Adrienne Lothery discussed letters will be sent out, by Council, asking for the extension for board members service that are expiring in 2019.

Next Scheduled Meeting:

Board member Cliff LeBlanc motioned that the January 6, 2020 meeting is moved to January 13, 2020. Vice Chair Mitali Mandlekar seconded the motion. The motion carried unanimously.

ADJOURNMENT

Board member Eric Presson moved to adjourn the meeting, and Board member Cliff LeBlanc seconded. Motion carried unanimously. Chair Rich Hendler adjourned the meeting at 7:36 p.m.

Minutes prepared by:

Joyceinne Williams

Joyceinne Williams
Administrative Secretary

Passed by a vote of **6** ayes, and **0** nays on **01/13/2020**

RESOLUTION R-20-4470

**A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
FEBRUARY 4, 2020**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS AND _ ABSTENTIONS ON THIS THE 4TH DAY OF FEBRUARY 2020.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor