



City of Colleyville City Council Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, October 15, 2019

**WORKSESSION
5:00 PM
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR**

CALL TO ORDER

- WS-1** Discussion of the Colleyville Business Center
- WS-2** SH26 median design discussion of vertical elements
- WS-3** Update on residential permit fees
- WS-4** Discussion of the October 15, 2019, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING
7:30 P.M.
CITY COUNCIL CHAMBERS**

INVOCATION: Pastor Josh Anderson, Colleyville Presbyterian**PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt****2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-19-4429****3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS****Announcements of civic and charitable events****Presentation of calendar events and updates****Announcements of awards and recognition**

In recognition of the Featured Business of the Month - Benny's Cafe, 4712 Colleyville Boulevard Suite 100, owner Benny Polisi - Mayor Richard Newton and Assistant City Manager Adrienne Lothery

4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-19-4430

4a Approval of the minutes of the regular City Council meeting of October 2, 2019

4b Approval of the minutes of the Special City Council meeting of September 23, 2019

4c Approval of an Interlocal Agreement and funding for the Metroport Teen Court Program

4d Approval of the sale of property, seized items, found items, obsolete and non-serviceable equipment

5. ITEMS NOT FOR CITY COUNCIL ACTION

5a Monthly Financial Report - September 2019

6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING**6a Ordinance O-19-2099**

Consideration of a Special Use Permit for Alcoholic Beverage Sales – On-Premise Consumption on Lot 1, Block 1, of the Towne Square Addition, located at 5604 Colleyville Boulevard, Suite A & B, Case ZC19-011

7. CITIZEN COMMENTS**8. REPORTS**

Zoning Board of Adjustment - April 10, 2018
Zoning Board of Adjustment - August 15, 2018
Zoning Board of Adjustment - October 9, 2018
Sign Board of Appeals - December 11, 2018
Sign Board of Appeals - April 9, 2019
Sign Board Appeals - June 11, 2019

9. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR TUESDAY, OCTOBER 15, 2019 - READING AND PUBLIC HEARING - RESOLUTION R-19-4431**10. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Friday, October 11, 2019, by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
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Agenda Number WS-1

Agenda Date 10/15/2019

Type Worksession

Department City Manager

Title

Discussion of the Colleyville Business Center

Explanation

This item provides the opportunity for staff to update the City Council and discuss the Colleyville Business Center.

Attachments



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
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Agenda Number WS-2

Agenda Date 10/15/2019

Type Worksession

Department City Manager

Title

SH26 median design discussion of vertical elements

Explanation

This agenda item provides for discussion of vertical elements being considered as a part of the SH26 median and right-of-way beautification project, following the completion of TxDOT's roadway project. The City's design engineer and consultant, MESA, will present several options for the Creekside Gateway (southern entrance), Main Street Gateway, and the Pastoral Gateway (northern entrance).

Attachments

1. Vertical elements presentation

COLLEYVILLE BOULEVARD

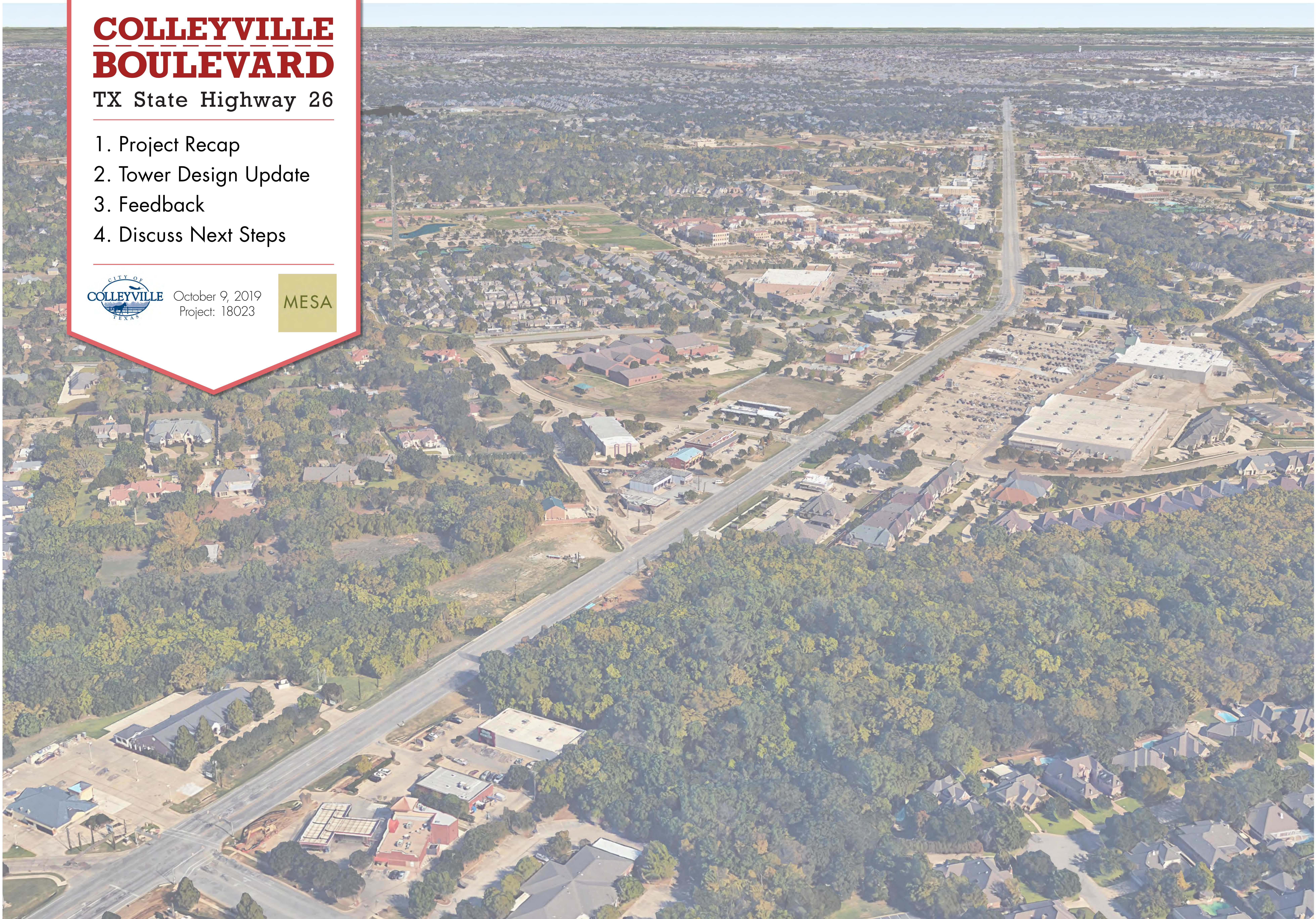
TX State Highway 26

1. Project Recap
2. Tower Design Update
3. Feedback
4. Discuss Next Steps

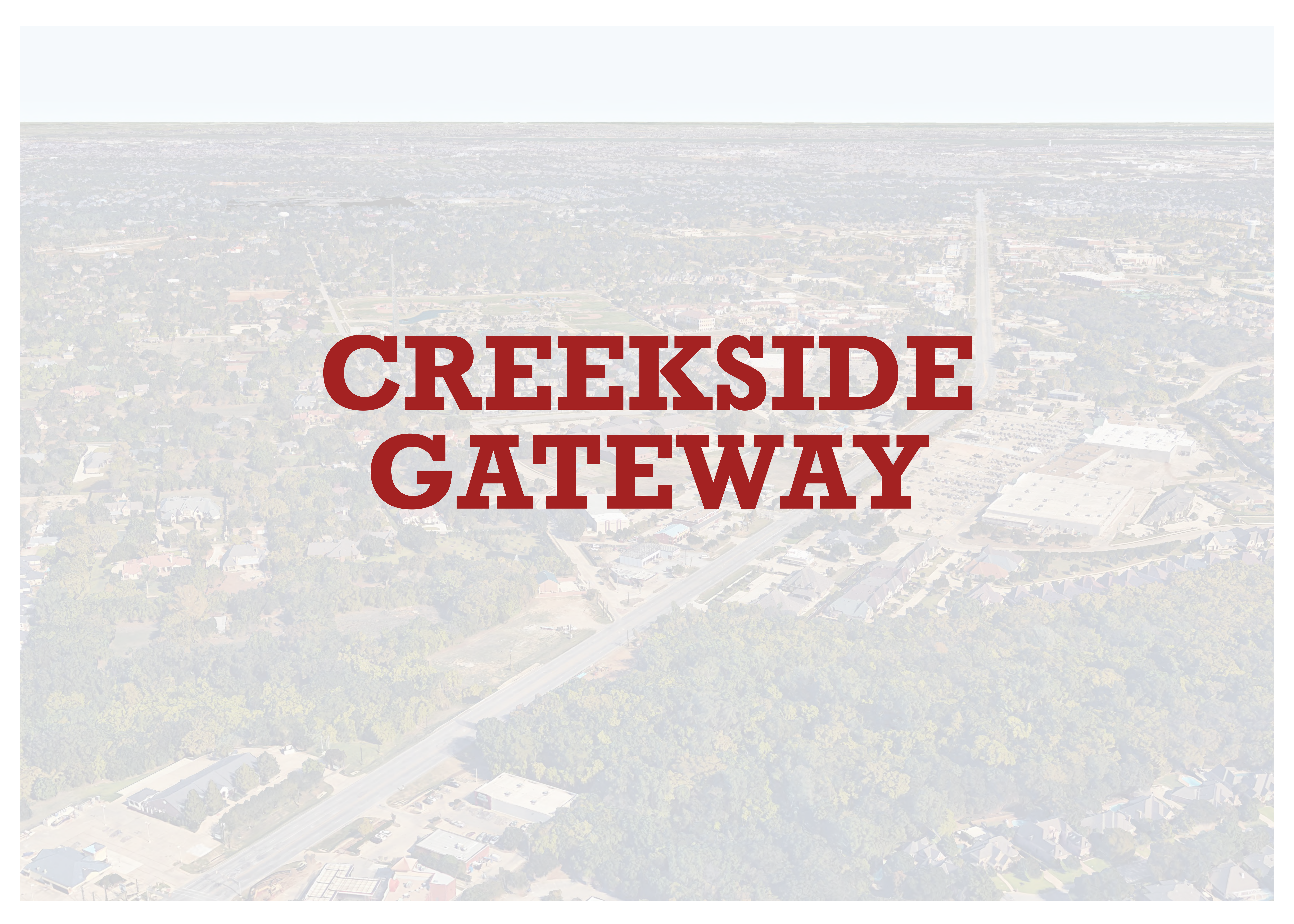


October 9, 2019
Project: 18023

MESA





An aerial photograph of a suburban neighborhood. A wide, multi-lane road runs diagonally from the bottom left towards the center. The area is filled with green trees, mostly in the foreground and along the road. In the background, there are various residential buildings, including houses and larger commercial-style structures. The sky is a pale, clear blue. The text 'CREEKSIDE GATEWAY' is overlaid in the center in a large, bold, red serif font.

CREEKSIDE GATEWAY

























An aerial photograph of a suburban neighborhood. A wide road runs diagonally from the bottom left towards the top right. The area is filled with green trees, residential houses with various roof colors, and some commercial buildings. In the background, a large, flat, open area, possibly a field or a distant city skyline, is visible under a clear sky. The text 'MAIN ST GATEWAY' is overlaid in the center in a large, bold, red serif font.

MAIN ST GATEWAY







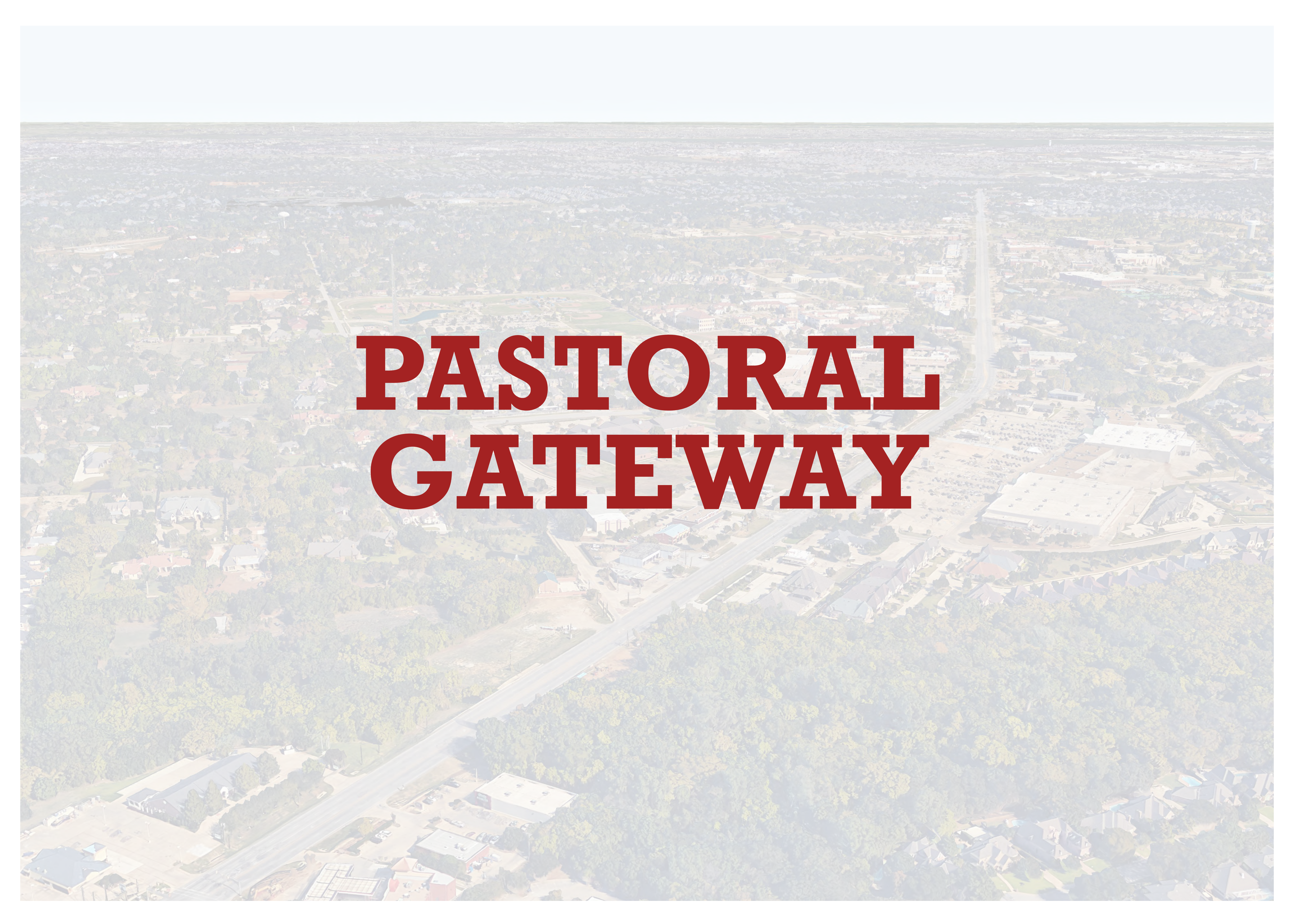










An aerial photograph of a suburban neighborhood. A wide, multi-lane road runs diagonally from the bottom left towards the center right. The area is filled with green trees, mostly in the foreground and along the road. In the background, there are various residential buildings, including houses and larger commercial-style structures. The sky is a pale, clear blue. The text 'PASTORAL GATEWAY' is overlaid in the center in a large, bold, red serif font.

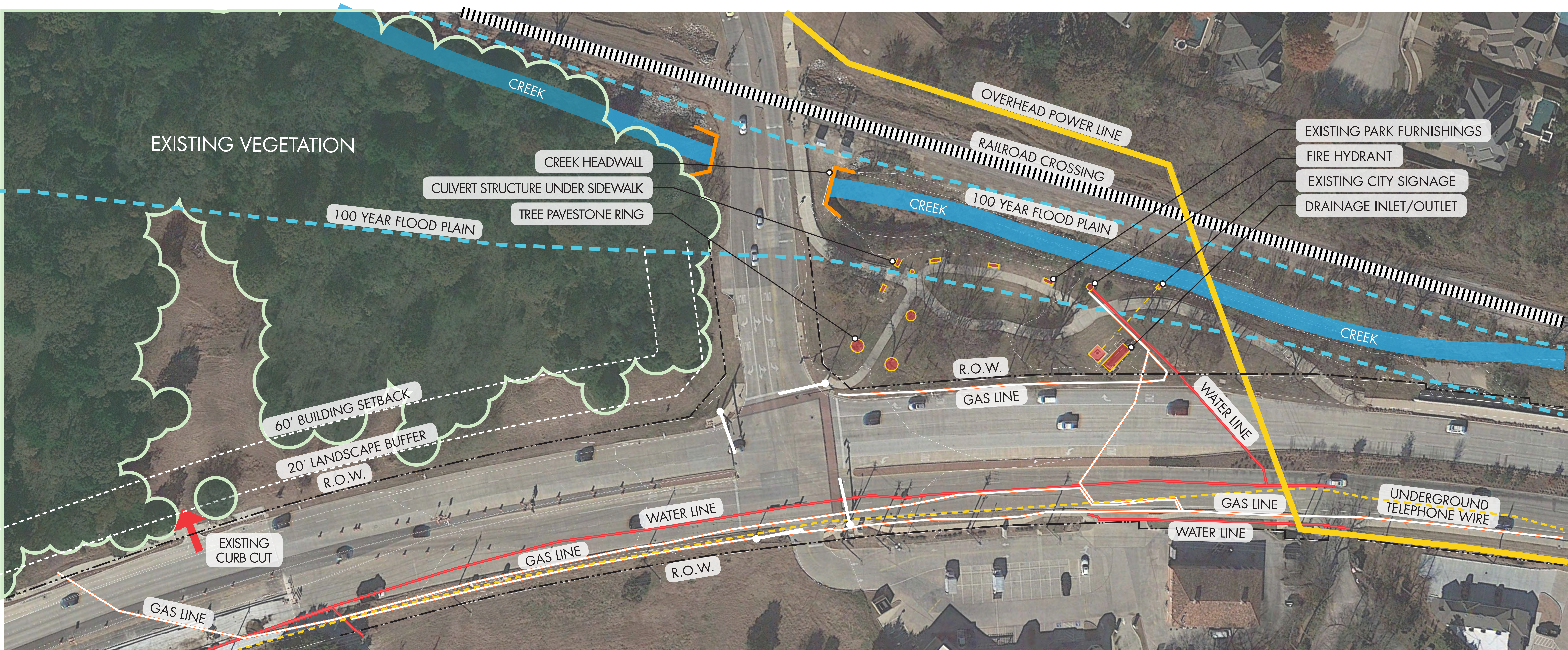
PASTORAL GATEWAY

Figure 9.7a, Concept for the Development of the Northern Gateway*

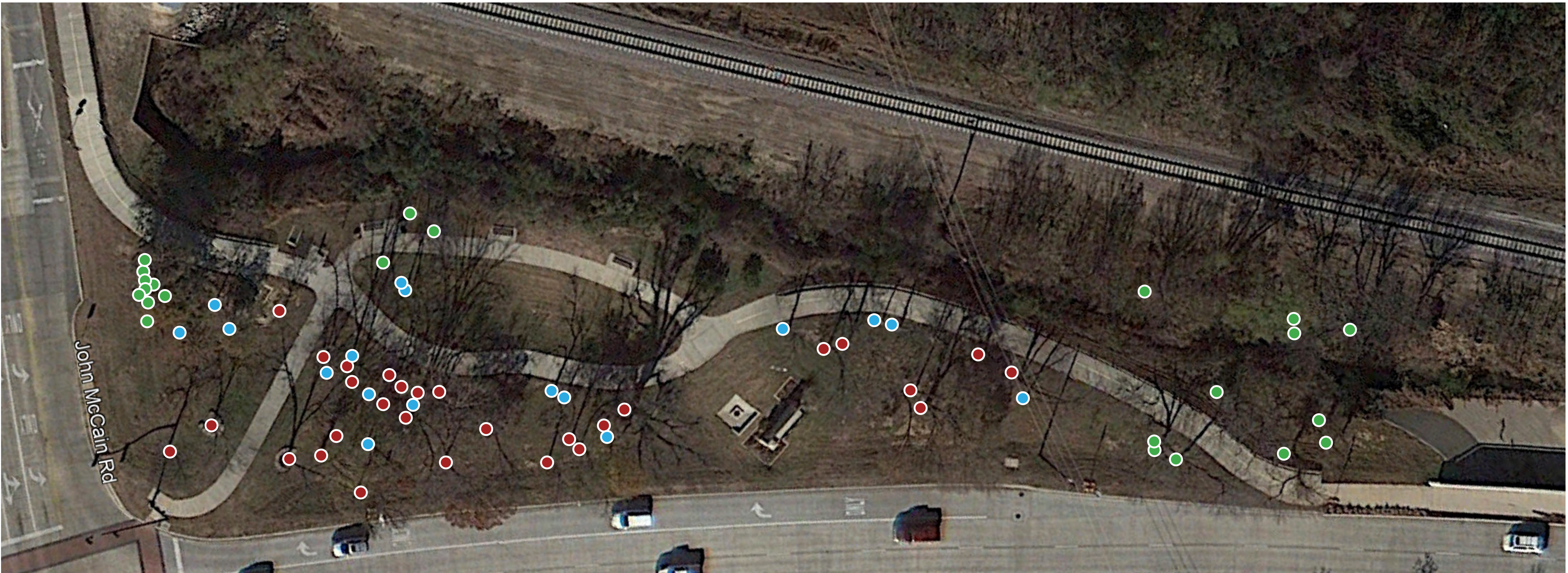


*Figure 9.7a provided for illustrative conceptual purposes only.





EXISTING TREES						PROPOSED TREES		
SAVE			REMOVE/RELOCATE			NEW/RELOCATED		
QTY	Species	Caliper	QTY	Species	Caliper	QTY	Species	Caliper
2	Elm	60	1	Cedar	12	20	TBD	6
1	Elm	50	1	Elm	60			
1	Elm	24	1	Elm	50			
2	Elm	20	1	Elm	38			
3	Elm	14	1	Elm	36			
1	Hackberry	8	2	Elm	24			
1	Oak	14	4	Elm	20	TO BE RELOCATED		
1	Oak	6	1	Elm	18	1	Elm	18
			2	Elm	16	2	Elm	16
			6	Elm	14	6	Elm	14
			7	Elm	12	7	Elm	12
			4	Elm	8	4	Elm	8
			2	Elm	6	2	Elm	6
			1	Elm	4	1	Elm	4
			1	Hackberry	14			
			2	Hackberry	8			
			1	Oak	36			
			3	Oak	24			
			1	Oak	20			
			3	Oak	18	3	Oak	18
			1	Oak	14	1	Oak	14
			5	Oak	12	5	Oak	12
			3	Oak	8	3	Oak	8
			4	Oak	6	4	Oak	6
			1	Oak	3	1	Oak	3
12	TOTAL SAVED		59	TOTAL REMOVE/RELO		52	TOTAL RELOCATED	
71	TOTAL EXISTING					72	TOTAL PROPOSED	





























City of Colleyville City Council Agenda Briefing

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100 Main Street
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Agenda Number WS-3

Agenda Date 10/15/2019

Type Worksession

Department Community Development

Title

Update on residential permit fees

Explanation

Due to the passage of H.B. 852 earlier in the year, it was necessary to revise the City's permit fee schedule for residential permits. The new bill prohibited municipalities from calculating residential permit fees based on valuation of the project, which was the previous method for Colleyville and several other north Texas cities. This change applied to any residential project that requires a building permit.

The alternative approved was to assess fees based on a unit cost per square foot (\$/s.f.) for each project. The adopted fees are now calculated at a schedule of \$1.00/s.f. for new homes and additions and \$0.80/s.f. for remodels and accessory structures. These rates are in alignment with the cities of Hurst, Euless, Bedford, and North Richland Hills.

As part of the approval, the City Council asked for a future report comparing the two methods so as to evaluate whether the Council would like to make an adjustment due to this being a completely different way of calculating the fees. The analysis is attached as part of the worksession item.

Attachments

1. Residential Fee Presentation
2. Permit Fee Analysis
3. New Home Building Permit Fee Analysis - Categorized

Community Development Residential Building Fees

**COUNCIL WORKSESSION
10/15/2019**

Statement of Purpose



- The intent of building permits is to verify compliance with adopted building codes. The permit fees are to ensure that development covers a portion of this cost and pays its own way.
- H.B. 852 prohibited municipalities from calculating residential permit fees based on valuation of the project, which was the previous method for Colleyville and several other north Texas cities.
 - Hurst, Euless, Bedford, and North Richland Hills
- The current fees are now calculated at a schedule of:
 - \$1.00/s.f. for new homes and additions
 - \$0.80/s.f. for remodels and accessory structures

Residential Building Permit Fees



NEW SINGLE FAMILY (\$1.00/SF)

	Current	Previous	Diff.	% Change	Valuation	Area-s.f.
7017 Schubert	\$5,269.00	\$4,218.00	\$1,051.00	25%	\$707,995.00	5269
4612 Manning Dr	\$6,212.00	\$6,828.00	(\$616.00)	-9%	\$1,334,000.00	6212
5805 Bettinger Dr	\$5,942.00	\$4,074.00	\$1,868.00	46%	\$650,000.00	5942
605 Rembrandt	\$6,705.00	\$5,150.00	\$1,555.00	30%	\$756,995.00	6705
2001 Hall Johnson	\$3,241.00	\$2,609.00	\$632.00	24%	\$308,000.00	3241

ADDITION (\$1.00/SF)

	Current	Previous	Diff.	% Change	Valuation	Area-s.f.
6211 Burnham Cir	\$272.00	\$423.00	(\$150.00)	-35%	\$28,288.00	272
6608 Armstrong Ct	\$290.00	\$224.00	\$66.00	29%	\$12,566.00	290
5302 Huntington Ct	\$630.00	\$423.00	\$207.00	49%	\$27,298.00	630
1404 Douglas Ave	\$342.00	\$238.00	\$104.00	44%	\$14,819.00	342

ROOM ADDITION

ATTACHED PATIO COVERS

Residential Building Permit Fees



ACCESSORY BUILDING (\$0.80/SF)

	Current	Previous	Diff.	% Change	Valuation	Area-s.f.
5104 Bransford Rd	\$460.00	\$392.00	\$68.00	17%	\$24,914.00	575
621 Picasso	\$288.00	\$252.00	\$26.00	10%	\$15,599.00	360
709 Beverly	\$960.00	\$658.00	\$302.00	46%	\$51,996.00	1,200
4600 Stafford Dr	\$390.00	\$336.00	\$54.00	16%	\$21,102.00	487
4017 Treemont Cir	\$116.00	\$126.00	(\$10.00)	-8%	\$6,240.00	144

REMODEL (\$0.80/SF)

	Current	Previous	Diff.	% Change	Valuation	Area-s.f.
6505 Cutter Ridge	\$668.00	\$836.00	(\$168.00)	-20%	\$69,389.00	834
1508 Oak Knoll	\$384.00	\$541.00	(\$157.00)	-29%	\$39,936.00	480
2107 Stonehaven Dr	\$576.00	\$707.00	(\$131.00)	-19%	\$59,904.00	720
2500 Ballantrae Dr	\$496.00	\$650.00	(\$154.00)	-24%	\$51,500.00	619

Residential Building Permit Fees - Breakdown



New Single Family Residential Houses 05/18 to 08/19

	<u>Current Fee</u>	<u>Previous Fee</u>	<u>Difference</u>	<u>% Change</u>	<u>Valuation</u>	<u>Sq. Ft.</u>
(<\$500,000)						
55 Houses Total =	\$233,414.00	\$146,802.95	\$86,611.05		\$21,202,172.21	233,414
Average =	\$4,322.48	\$2,569.65	\$1,852.35	61.40%	\$392,632.82	4,322
(\$500,000 to \$750,000)						
39 Houses Total =	\$227,023.00	\$150,152.25	\$76,870.75		\$23,615,538.13	224,939
Average =	\$5,821.10	\$3,850.06	\$1,971.04	52.43%	\$605,526.62	5,768
(>\$750,000)						
24 Houses Total =	\$176,428.00	\$141,423.00	\$35,005.00		\$26,167,018.92	176,428
Average =	\$7,351.17	\$5,892.63	\$1,458.54	26.35%	\$1,090,292.46	7,351

Questions?

PERMIT FEE SAMPLE ANALYSIS

(Permit fees revised July 2019)

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ROOM ADDITION

ATTACHED PATIO COVERS

New Single Family Residential Permits Issued In FY18/19

Address	Current Fee	Previous Fee	Difference	% Change	Valuation	Area-SF
2313 Hall Johnson	\$4,000.00	\$1,933.55	\$2,066.45	106.87%	\$182,462.00	4,000
4805 Latour	\$3,659.00	\$2,140.75	\$1,518.25	70.92%	\$219,540.00	3,659
4100 Petrus	\$4,618.00	\$1,850.55	\$2,767.45	149.55%	\$252,940.00	4,618
4216 Lombardy	\$4,618.00	\$1,850.55	\$2,767.45	149.55%	\$252,940.00	4,618
4405 Lafite	\$4,346.00	\$2,370.35	\$1,975.65	83.35%	\$260,760.00	4,346
4520 Lafite	\$2,909.00	\$1,996.15	\$912.85	45.73%	\$278,343.01	2,909
2001 Hall Johnson	\$3,241.00	\$2,609.00	\$632.00	24.22%	\$308,000.00	3,241
4728 Latour	\$5,730.00	\$2,360.15	\$3,369.85	142.78%	\$343,800.00	5,730
4205 Lombardy	\$3,986.00	\$2,427.35	\$1,558.65	64.21%	\$355,722.02	3,986
4417 Lafite	\$3,928.00	\$2,477.75	\$1,450.25	58.53%	\$364,731.34	3,928
3708 Rothschild	\$3,928.00	\$2,477.75	\$1,450.25	58.53%	\$364,731.34	3,928
4416 Lafite	\$3,932.00	\$2,477.75	\$1,454.25	58.69%	\$364,892.54	3,932
4513 Lafite	\$3,932.00	\$2,477.75	\$1,454.25	58.69%	\$364,892.54	3,932
4421 Lafite	\$3,887.00	\$2,483.35	\$1,403.65	56.52%	\$365,335.49	3,887
4809 Lafite	\$3,899.00	\$2,617.75	\$1,281.25	48.94%	\$389,866.51	3,899
4721 Lafite	\$3,899.00	\$2,617.75	\$1,281.25	48.94%	\$389,866.51	3,899
4508 Lafite	\$4,111.00	\$2,623.35	\$1,487.65	56.71%	\$390,028.90	4,111
4813 Lafite	\$3,928.00	\$2,623.35	\$1,304.65	49.73%	\$390,845.80	3,928
4817 Lafite	\$3,935.00	\$2,634.55	\$1,300.45	49.36%	\$392,466.19	3,935
4709 Lafite	\$3,961.00	\$2,651.35	\$1,309.65	49.40%	\$395,395.09	3,961
4400 Lafite Ln	\$4,292.00	\$2,668.15	\$1,623.85	60.86%	\$398,548.13	4,292
4816 Lafite	\$4,292.00	\$2,668.15	\$1,623.85	60.86%	\$398,548.13	4,292
4409 Lafite	\$4,292.00	\$2,668.15	\$1,623.85	60.86%	\$398,548.13	4,292
4705 Lafite	\$4,292.00	\$2,668.15	\$1,623.85	60.86%	\$398,548.13	4,292
3728 Rothschild Blvd	\$4,292.00	\$2,668.15	\$1,623.85	60.86%	\$398,548.13	4,292
4501 Lafite	\$4,292.00	\$2,668.15	\$1,623.85	60.86%	\$398,548.13	4,292
4812 Lafite	\$4,292.00	\$2,668.15	\$1,623.85	60.86%	\$398,548.13	4,292
4413 Lafite	\$4,292.00	\$2,668.15	\$1,623.85	60.86%	\$398,548.13	4,292
4404 Lafite	\$4,342.00	\$2,679.35	\$1,662.65	62.05%	\$400,563.13	4,342
4424 Lafite	\$4,342.00	\$2,679.35	\$1,662.65	62.05%	\$400,563.13	4,342
4428 Lafite	\$4,342.00	\$2,679.35	\$1,662.65	62.05%	\$400,563.13	4,342
4425 Lafite	\$4,342.00	\$2,679.35	\$1,662.65	62.05%	\$400,563.13	4,342
4429 Lafite	\$4,346.00	\$2,712.95	\$1,633.05	60.19%	\$406,268.75	4,346
4308 Lafite	\$4,346.00	\$2,712.95	\$1,633.05	60.19%	\$406,268.75	4,346
4436 Lafite	\$4,365.00	\$2,724.15	\$1,640.85	60.23%	\$408,259.38	4,365
4000 Lombardy	\$4,707.00	\$2,774.55	\$1,932.45	69.65%	\$417,915.90	4,707
816 Shelton	\$4,769.00	\$3,271.95	\$1,497.05	45.75%	\$422,000.00	4,769
4112 Petrus	\$4,723.00	\$2,813.75	\$1,909.25	67.85%	\$424,556.41	4,723
3700 Bardolino	\$4,365.00	\$2,819.35	\$1,545.65	54.82%	\$425,100.73	4,365
37 Village	\$2,737.00	\$3,294.35	(\$557.35)	-16.92%	\$425,218.10	2,737
4821 Lafite	\$4,292.00	\$2,836.15	\$1,455.85	51.33%	\$428,523.04	4,292
4733 Lafite	\$4,292.00	\$2,836.15	\$1,455.85	51.33%	\$428,523.04	4,292
2608 Highland Meadows Dr	\$4,787.00	\$3,428.75	\$1,358.25	39.61%	\$450,000.00	4,787
5504 Pleasant Run	\$4,788.00	\$2,959.35	\$1,828.65	61.79%	\$450,836.40	4,788
4108 Petrus Blvd	\$4,994.00	\$2,970.55	\$2,023.45	68.12%	\$452,497.79	4,994
6100 Legacy Tr	\$5,323.00	\$2,987.35	\$2,335.65	78.18%	\$455,247.88	5,323
4201 Lombardy	\$4,987.00	\$3,004.15	\$1,982.85	66.00%	\$458,292.00	4,987
4437 Lafite	\$4,833.00	\$3,009.75	\$1,823.25	60.58%	\$459,225.84	4,833
3509 Lejoie	\$4,700.00	\$3,032.15	\$1,667.85	55.01%	\$463,878.28	4,700
4217 Lombardy	\$5,103.00	\$3,535.15	\$1,567.85	44.35%	\$468,108.27	5,103
4108 Lombardy	\$5,314.00	\$3,088.15	\$2,225.85	72.08%	\$473,564.35	5,314

39 Village		\$3,289.00	\$3,602.35	(\$313.35)	-8.70%	\$480,641.70	3,289
4005 Lombardy		\$5,359.00	\$3,419.75	\$1,939.25	56.71%	\$484,807.60	5,359
4741 Lafite		\$4,844.00	\$3,205.75	\$1,638.25	51.10%	\$494,241.16	4,844
55 Houses	Total =	\$233,414.00	\$146,802.95	\$86,611.05		\$21,202,172.21	233,414
	Average =	\$4,322.48	\$2,569.65	\$1,852.35	61.40%	\$392,632.82	4,322

Address	Current Fee	Previous Fee	Difference	% Change	Valuation	Area-SF
3604 Lejoie	\$5,221.00	\$3,252.75	\$1,968.25	60.51%	\$503,680.33	5,221
4820 Carmel	\$5,315.00	\$3,257.50	\$2,057.50	63.16%	\$504,182.27	5,315
5113 Oak Timbers Ct	\$5,438.00	\$3,803.75	\$1,634.25	42.96%	\$520,000.00	5,438
801 Legacy	\$5,367.00	\$3,818.00	\$1,549.00	40.57%	\$522,082.00	5,367
5604 Reagan	\$5,650.00	\$3,352.50	\$2,297.50	68.53%	\$525,000.00	5,650
4820 Lafite	\$5,142.00	\$3,371.50	\$1,770.50	52.51%	\$528,781.34	5,142
4104 Petrus	\$5,813.00	\$3,376.25	\$2,436.75	72.17%	\$529,085.21	5,813
3909 Lambrusco	\$5,689.00	\$3,385.75	\$2,303.25	68.03%	\$531,373.12	5,689
5508 Reagan	\$6,024.00	\$3,870.25	\$2,153.75	55.65%	\$533,269.02	6,024
41 Village	\$3,716.00	\$3,894.00	(\$178.00)	-4.57%	\$538,426.25	3,716
4824 Carmel	\$5,785.00	\$3,419.00	\$2,366.00	69.20%	\$538,628.06	5,785
4008 Campania Ct	\$5,826.00	\$3,452.25	\$2,373.75	68.76%	\$545,726.61	5,826
3509 Alsace Ave	\$5,439.00	\$3,457.00	\$1,982.00	57.33%	\$546,641.39	5,439
4708 Latour	\$6,023.00	\$3,485.50	\$2,537.50	72.80%	\$552,505.25	6,023
3708 Bardolino Rd	\$5,620.00	\$3,504.50	\$2,115.50	60.37%	\$552,620.73	5,620
4233 Lombardy	\$5,646.00	\$3,490.25	\$2,155.75	61.76%	\$553,600.42	5,646
6208 Legacy Tr	\$6,553.00	\$3,504.50	\$3,048.50	86.99%	\$556,051.20	6,553
35 Village Ln	\$3,858.00	\$3,998.50	(\$140.50)	-3.51%	\$560,136.35	3,858
3505 Alsace Ave	\$6,016.00	\$3,566.25	\$2,449.75	68.69%	\$569,630.05	6,016
4900 Behrens Ct	\$6,786.00	\$4,060.25	\$2,725.75	67.13%	\$573,324.42	6,786
3501 Lejoie	\$5,703.00	\$3,599.50	\$2,103.50	58.44%	\$576,173.03	5,703
5609 Montclair	\$6,592.00	\$3,656.00	\$2,936.00	80.31%	\$588,982.74	6,592
204 Winnie	\$6,986.00	\$3,894.00	\$3,092.00	79.40%	\$638,506.19	6,986
713 Lyndsey Way	\$7,340.00	\$3,932.00	\$3,408.00	86.67%	\$646,776.68	7,340
5805 Bettinger Dr	\$5,942.00	\$4,074.00	\$1,868.00	45.85%	\$650,000.00	5,942
5619 Winnie	\$7,056.00	\$3,960.50	\$3,095.50	78.16%	\$652,730.50	7,056
7040 Rembrandt	\$4,805.00	\$3,989.00	\$816.00	20.46%	\$658,995.00	4,805
6212 Legacy Tr	\$6,130.00	\$4,046.00	\$2,084.00	51.51%	\$670,915.00	4,046
6108 Legacy Estates	\$7,054.00	\$4,074.50	\$2,979.50	73.13%	\$676,165.22	7,054
303 Glade	\$8,525.00	\$4,554.25	\$3,970.75	87.19%	\$677,589.75	8,525
6905 Brahms	\$4,122.00	\$4,560.00	(\$438.00)	-9.61%	\$677,995.00	4,122
4808 Carmel Pl	\$6,714.00	\$4,183.75	\$2,530.25	60.48%	\$700,000.00	6,714
7017 Schubert	\$5,269.00	\$4,218.00	\$1,051.00	24.92%	\$707,995.00	5,269
6909 Mozart	\$5,833.00	\$4,696.75	\$1,136.25	24.19%	\$707,995.00	5,833
1105 Bach	\$5,099.00	\$4,221.75	\$877.25	20.78%	\$707,995.00	5,099
7009 Schubert	\$5,678.00	\$4,231.25	\$1,446.75	34.19%	\$709,995.00	5,678
620 Rembrandt	\$5,304.00	\$4,264.50	\$1,039.50	24.38%	\$716,995.00	5,304
6809 Schubert	\$4,913.00	\$4,326.25	\$586.75	13.56%	\$729,995.00	4,913
7016 Schubert	\$7,031.00	\$4,350.00	\$2,681.00	61.63%	\$734,995.00	7,031
39 Houses	Total =	\$227,023.00	\$150,152.25	\$76,870.75	\$23,615,538.13	224,939
	Average =	\$5,821.10	\$3,850.06	\$1,971.04	\$605,526.62	5,768

Address	Current Fee	Previous Fee	Difference	% Change	Valuation	Area-SF
900 Lyndsey Way	\$6,428.00	\$4,445.00	\$1,983.00	44.61%	\$754,217.00	6,428
605 Rembrandt	\$6,705.00	\$5,150.00	\$1,555.00	30.19%	\$756,995.00	6,705
608 Rembrandt	\$6,307.00	\$4,468.75	\$1,838.25	41.14%	\$759,995.00	6,307
7005 Schubert	\$6,208.00	\$4,540.00	\$1,668.00	36.74%	\$774,995.00	6,208
6112 Legacy	\$6,270.00	\$4,635.00	\$1,635.00	35.28%	\$795,000.00	6,270
4910 Behrens	\$8,413.00	\$4,644.50	\$3,768.50	81.14%	\$796,329.61	8,413

304 Oak Crest Hill		\$7,493.00	\$4,658.75	\$2,834.25	60.84%	\$800,000.00	7,493
7016 Mozart		\$7,011.00	\$4,692.00	\$2,319.00	49.42%	\$806,995.00	7,011
200 Winnie		\$6,333.00	\$5,133.75	\$1,199.25	23.36%	\$900,000.00	6,333
6504 Ponderosa Ln		\$5,691.00	\$5,186.00	\$505.00	9.74%	\$910,129.40	5,691
5916 LD Lockett		\$5,907.00	\$5,608.75	\$298.25	5.32%	\$1,000,000.00	5,907
5701 Oakleigh		\$6,933.00	\$5,608.75	\$1,324.25	23.61%	\$1,000,000.00	6,933
5622 Winnie		\$6,673.00	\$5,791.25	\$881.75	15.23%	\$1,050,000.00	6,673
6808 Pleasant Run Rd		\$6,626.00	\$5,809.50	\$816.50	14.05%	\$1,055,000.00	6,626
5810 Pool		\$5,313.00	\$6,032.15	(\$719.15)	-11.92%	\$1,115,607.00	5,313
901 Lyndsey Way		\$7,549.00	\$6,090.55	\$1,458.45	23.95%	\$1,132,000.00	7,549
208 Winnie Dr		\$6,699.00	\$6,116.10	\$582.90	9.53%	\$1,139,000.00	6,699
5705 Oakleigh Ln		\$7,274.00	\$6,167.20	\$1,106.80	17.95%	\$1,152,850.00	7,274
1701 Glade		\$6,317.00	\$6,338.75	(\$21.75)	-0.34%	\$1,200,000.00	6,317
4612 Manning Dr		\$6,212.00	\$6,828.00	(\$616.00)	-9.02%	\$1,334,000.00	6,212
4612 Manning		\$6,212.00	\$6,687.00	(\$475.00)	-7.10%	\$1,334,600.00	6,212
301 Oakleigh		\$6,300.00	\$7,032.25	(\$732.25)	-10.41%	\$1,390,000.00	6,300
2325 Oak Knoll		\$17,571.00	\$7,470.25	\$10,100.75	135.21%	\$1,509,305.91	17,571
2308 Glade Rd		\$13,983.00	\$12,288.75	\$1,694.25	13.79%	\$2,700,000.00	13,983
24 Houses	Total =	\$176,428.00	\$141,423.00	\$35,005.00		\$26,167,018.92	176,428
	Average =	\$7,351.17	\$5,892.63	\$1,458.54	26.35%	\$1,090,292.46	7,351



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-4

Agenda Date 10/15/2019

Type Worksession

Department City Secretary

Title

Discussion of the October 15, 2019, City Council regular agenda items



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 1

Agenda Date 10/15/2019

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-19-4429

**A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF OCTOBER 15, 2019**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 15TH DAY OF OCTOBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby	_____
Place 1, Tammy Nakamura	_____	Lindamood	_____
		Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		_____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3

Agenda Date 10/15/2019

Type Announcements, Proclamations, and Presentations

Department City Manager

Title

In recognition of the Featured Business of the Month - Benny's Cafe, 4712 Colleyville Boulevard Suite 100, owner Benny Polisi - Mayor Richard Newton and Assistant City Manager Adrienne Lothery

Attachments

RESOLUTION R-19-4430

**A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
OCTOBER 15, 2019**

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of October 2, 2019
 - b. Approval of the minutes of the Special City Council meeting of September 23, 2019
 - c. Approval of an Interlocal Agreement and funding for the Metroport Teen Court Program
 - d. Approval of the sale of property, seized items, found items, obsolete and non-serviceable equipment

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 15TH DAY OF OCTOBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Wednesday, October 2, 2019

Mayor Richard Newton called the Colleyville City Council Worksession to order on Wednesday, October 2, 2019, at 5:30 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Kathy Wheat, George Dodson, and Chuck Kelley.

Absent: Councilmembers Tammy Nakamura and Callie Rigney

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Police Chief Michael Miller, Community Development Director Ben Bryner, Public Works Director Ray Silva-Reyes, Parks and Recreation Director Lisa Escobedo, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

WS-1 Discussion of the City Council appointed Boards, Commissions, and Committees

City Secretary Christine Loven presented this item and answered questions of the City Council.

Following review and discussion the City Council directed staff to complete the following:

Update the application for appointment and accept applications year round.

Roll the Tree Board and Park Land Dedication Committee responsibilities into the Parks and Recreation Advisory Board.

Appoint the Metroport Teen Court Advisory Board to a two-year term, from a one-year term to align with the other cities involved in Metroport Teen Court.

Contact the Architectural Review Commission and Historical Preservation Committee to seek their opinion on decommissioning and re-establishing as an ad-hoc commission/committee when a specific project arises, or if the commission/committee wishes to remain as established.

Review the attendance of civic organization representatives to the Colleyville Center Advisory Committee and ask those organizations if they wish to continue, if they would prefer to appoint ex-officio members, and consider changing the meeting frequency to bi-annual.

Move the current December appointments to March:

Architectural Review Commission, Colleyville Center Advisory Committee, Colleyville Community Garden Advisory Committee, Parks and Recreation Advisory Board

Move the following to a June appointment period:

Colleyville Economic Development Corporation, Tax Increment Finance District, Audit Committee, Municipal Judge Review and Selection Committee.

Move the current September appointments to November:

Capital Improvement Advisory Committee, Colleyville Library Board, Historical Preservation Committee, Metroport Teen Court Advisory Board, Planning and Zoning Commission, Sign Board of Appeals, Zoning Board of Adjustment

WS-2 Discussion of Land Development Code enforcement regarding accessory dwelling units

City Attorney Whitt Wyatt presented this item and advised the City Council regarding enforcement regulations.

WS-3 Update on residential permit fees

Due to time restraints, this item will be moved to the October 15 worksession agenda.

WS-4 Discussion of the October 2, 2019, City Council regular agenda items

Mayor Newton stated he would like to nominate Gary Losada and Rich DeOtte to be the City's nomination to the Tarrant Appraisal District Board.

Mayor Newton closed the worksession at 6:38 p.m.

Mayor Newton called the Executive Session to order at 6:38 p.m. and called the roll.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Kathy Wheat, George Dodson, and Chuck Kelley.

Absent: Councilmembers Tammy Nakamura and Callie Rigney

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Mayor Newton explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, and Section 551.087, Economic Development. He further explained there would be no decisions made or action taken during this time. Executive Session was adjourned at 7:15 p.m.

The regular meeting of the Colleyville City Council was called to order by Mayor Newton at 7:30 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Kathy Wheat, George Dodson, and Chuck Kelley.

Absent: Councilmembers Tammy Nakamura and Callie Rigney

INVOCATION: Pastor Amy Goble, Bear Valley Community Church

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-19-4422

This item was not needed.

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS
Announcements of civic and charitable events
Presentation of calendar events and updates
Announcements of awards and recognition

The Mayor and City Council made the following announcements:

Metroport Meeting Update: On September 19, I (Mayor) attended a Metroport Cities Partnership meeting in Southlake. Metroport is an organization that brings area communities together to discuss current topics and legislation. This meeting featured the School Superintendents from Grapevine/Colleyville ISD, Carroll ISD, Northwest ISD, and Keller ISD. It was a panel discussion where each Superintendent shared their views on key priorities. The top two priorities were student's emotional well-being and school security. There is not enough time to elaborate on details of the discussion, but it was a great sharing opportunity between all North East Tarrant leaders.

City, Chamber, and SBA Present Workshops: The City of Colleyville and the Colleyville Chamber of Commerce have joined with the US Small Business Administration to offer a series of business education forums. The events will be presented by the US Small Business Administration (SBA) and will cover a wide range of topics. All events are free. All series will be held at the Colleyville Library at 1:30 p.m. Dates and topics are:

October 3 - Knowing Your Customer

October 10 - Creating a Business Plan

October 17 - Choosing a Business Structure

October 24 - Funding Your Business

Stormwater Master Plan Meeting: The Colleyville Public Works Department will hold a forum tomorrow evening from 6 to 7 PM at the Colleyville Center. They are seeking public comments regarding stormwater issues and concerns including flooding, water quality, stormwater projects, and maintenance. Your input will shape the Stormwater Master Plan currently under development within the city. Additional information about the meeting can be obtained by contacting the Colleyville Public Works Department at 817.503.1090.

Police Department Awarded DOJ Bulletproof Vest Grant for 2019: The Bulletproof Vest Partnership (BVP), which was created by the Bulletproof Vest Partnership Grant Act of 1998, is a unique U.S. Department of Justice initiative designed to provide a critical resources to state and local law enforcement. As part of this program, the BVP reimburses the City 50% of funds spent on new or replacement vests. The officers' vests are on a 5 year replacement cycle. This program allows the affordability of premium vests to ensure officer safety. This year, the City has once again been awarded \$5,181.77 in reimbursement funds towards the purchase of 12 new or replacement bulletproof vests.

Colleyville All-Star Team Takes Trophy at Chamber Outing: Colleyville is a city of all-stars. Last week a group of our all-star employees were recognized at the Chamber of Commerce golf outing. The employees were chosen by their peers to represent the City at the outing. Evidenced by their last place trophy, the group was not chosen for their golf acumen. Instead, each individual was selected for exceptional service to this community. Congratulations to our staff members:

Robbie Pinner - Public Works, Clinton "CC" Segroves - Public Works, Josh Pittman - Public Works, Brent Wilson - Fire, Josh Large - Parks, Jaime Mainard - Community Development, Eddie Tangadunrat - IT, and Nathan Frohman - Engineering.

Event Update: The City of Colleyville has many wonderful events for the entire family. Please join us at the following upcoming events:

- Old Tyme Steak Cook-Off: October 12 -10 a.m.-10 p.m.; Colleyville Center
- Haunted Trail Fest: October 19 - 6-9 p.m.; Nature Center, 100 Mill Creek Drive
- Art on Main: November 16 -11 a.m.-3:00 p.m.; City Plaza
- Tree Lighting: December 6 - 5-8 p.m.; City Plaza

Presentation to the Colleyville Police Department in recognition of achieving Texas Police Chiefs Association Recognized Law Enforcement Agency Program recertification - Chief Barton, Coppell Police Department and Colleyville Police Chief Michael Miller and Mayor Richard Newton

Coppell Police Chief Danny Barton presented Colleyville Police Chief Michael Miller with the recertification certificate for the Colleyville Police Department being a Texas Police Chiefs Association Recognized Law Enforcement Agency. Chief Barton explained there are 158 standards which the department is judged on and the recognition reflects best practices by law enforcement in Texas. Chief Barton also noted there are 158 agencies in Texas which have applied, however, only 82 have been awarded the recognition.

Mayor Newton thanked Chief Barton and the Colleyville Police Department. Chief Miller thanked the Mayor, City Council, City administration, and the Police Department for their commitment and dedication to the community.

4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-19-4423

- 4a** Approval of the minutes of the regular City Council meeting of September 17, 2019
- 4b** Approval to purchase 42 body cameras and related chargers, clips, and warranties, in an amount not to exceed \$96,748, and authorizing the City Manager to execute the agreement
- 4c** Approval of a Professional Services Agreement with Baird, Hampton & Brown, in an amount not to exceed \$78,535, for the design of the John McCain Road Hike & Bike Trail Project, and authorizing the City Manager to execute the agreement

- 4d** Approval of a construction services agreement with Mobil Construction Corporation for the FY 2020 Miscellaneous Concrete Repair Contract, in an amount not to exceed \$475,000, and authorizing the City Manager to execute the agreement
- 4e** Approval of a Local Transportation Project Advance Funding Agreement for the reconstruction of Cheek-Sparger Road (San Bar Lane to Oak Briar Lane), and authorizing the City Manager to execute the agreement

Mayor Newton read Resolution R-19-4423 in its entirety.

Police Chief Michael Miller presented item 4b and Public Works Director Ray Silva-Reyes presented items 4c, d, and e.

As each of the items on consent are routine business and/or have been previously discussed in worksession, there was limited discussion, however, the following comments were made:

Item 4c – In answer to City Council questions, Director Silva-Reyes stated the timeline for design completion is spring 2020 and noted the project has significant challenges.

Item 4d – Mayor Pro Tem Lindamood thanked Director Silva-Reyes for all his efforts to bid and group projects, and being vigilant with project management. Director Silva-Reyes noted the fire department parking lot was added to this project and there is an annual performance bond.

4e – Director Silva-Reyes stated the split on this project is 80/20 – the City being responsible for the 20 percent.

Mayor Newton opened the public hearing at 8:01 p.m.

Kathy Hadley, 204 Timberline North, spoke with concerns for the cost involved on the John McCain Road Hike and Bike Trail project, she does not want to lose trees or the curve on Cheek-Sparger Road, and noted there is history behind the name of the road.

There were no others wishing to speak and Mayor Newton closed the public hearing at 8:05 p.m.

Mayor Pro Tem Lindamood advised Mrs. Hadley the City has been diligent in preserving the trees during the project design and stated in an effort to preserve as many trees as possible there will be a sidewalk on one side only.

Councilmember Dodson made a motion to approve Resolution R-19-4423 and Councilmember Kelley seconded the motion.

The motion to approve carried by the following vote:

Ayes: 5 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Wheat, Dodson, and Kelley.

Absent: 2 – Councilmembers Nakamura and Rigney.

5. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

5a Ordinance O-19-2099

Consideration of a Special Use Permit for Alcoholic Beverage Sales – On-Premise Consumption on Lot 1, Block 1, of the Towne Square Addition, located at 5604 Colleyville Boulevard, Suite A & B, Case ZC19-011

Mayor Newton read the caption of Ordinance O-19-2099.

Community Development Director Ben Bryner presented this item noting approval of an SUP at this location for this user should not adversely impact surrounding uses or the character of the neighborhood. He further stated notices were sent to property owners within 500 feet and there has been no correspondence received regarding this case.

Councilmember Wheat asked if there was an SUP at the previous location. Director Bryner stated yes.

City Manager Jerry Ducay suggested the hours of operation were perhaps too limiting and amending the hours for a lunch operation may be warranted.

Mayor Newton opened the public hearing at 8:11 p.m.

Michael Hershman, 5430 LBJ Freeway, Suite 1200, Dallas, representing the shopping center, stated he is available to answer any questions, thanked the City Council for their consideration of the request, and stated he appreciates the consideration of the hours, and that he would let the applicants know about the suggestion of amending the hours of operation.

There were no others present wishing to speak and Mayor Newton closed the public hearing at 8:15 p.m.

This was a first reading therefore, City Council did not take any action.

6. RESOLUTION(S): READING AND PUBLIC HEARING**6a Resolution R-19-4424**

Appointing a member to the Planning and Zoning Commission

Mayor Newton read Resolution R-19-4424 in its entirety, appointing Sayeda Syed to the Planning and Zoning Commission.

There was no discussion from the City Council.

Mayor Newton opened the public hearing at 8:17 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:17 p.m.

Mayor Newton made a motion to approve Resolution R-19-4424, appointing Sayeda Syed to the Planning and Zoning Commission, and Mayor Pro Tem Lindamood seconded the motion.

The motion to approve carried by the following vote:

Ayes: 5 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Wheat, Dodson, and Kelley.

Absent: 2 – Councilmembers Nakamura and Rigney.

6b Resolution R-19-4425

Approving a settlement agreement in connection with a notice of claim filed by claimant Lacey Arencibia, arising from an incident involving a motor vehicle, dated August 19, 2019

Mayor Newton read resolution R-19-4425 in its entirety.

City Manager Jerry Ducay explained this resolution settles an insurance claim for damages incurred during road reconstruction on Bransford Road. Mayor Newton explained Tarrant County was performing the work and he has discussed this with Commissioner Fickes. He stated the insurance companies denied the claim, so the City is covering the loss because it is the right thing to do.

Mayor Pro Tem Lindamood thanked Commissioner Fickes for working hand in hand with the City on many projects and stated he is proud of Colleyville for stepping up.

Mayor Newton opened the public hearing at 8:22 p.m.

Kathy Hadley, 204 Timberline North, stated she was thankful no one was seriously injured and stated she feels the City is going above and beyond responsibility and she believes the resident should take some responsibility.

There were no others wishing to speak and Mayor Newton closed the public hearing at 8:25 p.m.

Councilmember Wheat made a motion to approve Resolution R-19-4425 and Councilmember Kelley seconded the motion.

The motion to approve carried by the following vote:

Ayes: 5 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Wheat, Dodson, and Kelley.

Absent: 2 – Councilmembers Nakamura and Rigney.

6c Resolution R-19-4426

A resolution nominating candidates to the Tarrant Appraisal District (TAD) Board of Directors

Mayor Newton read Resolution R-19-4426 in its entirety, nominating Gary Losada and Rich DeOtte as candidates to the Tarrant Appraisal District Board of Directors.

Mayor Newton explained Colleyville is one of the taxing agencies within the Tarrant Appraisal District and has a right to nominate up to five positions for the Board.

Mayor Newton stated he has met with Mr. Losada and was impressed with testimony Mr. Losada gave at the Texas Senate Property Tax Reform Committee Hearing, and noted Mr. Losada has been an executive during much of his career, is experienced, and previously served on the TAD Review Board.

Mayor Newton stated Rich DeOtte is known and respected by many. He is a civil engineer, owns an engineering firm, has a calm demeanor and has been very active in the community. If elected, Mr. DeOtte will work for public transparency in TAD operations and will be an advocate for citizens.

Mayor Newton opened the public hearing at 8:35 p.m.

Daniel Bennett, 408 Pemberton, White Settlement, spoke in favor of the nominations.

There were no others present wishing to speak and Mayor Newton closed the public hearing at 8:36 p.m.

Councilmember Dodson made a motion to approve Resolution R-19-4426, nominating Gary Losada and Rich DeOtte to the TAD Board of Directors, and Mayor Pro Tem Lindamood seconded the motion.

The motion to approve carried by the following vote:

Ayes: 5 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Wheat, Dodson, and Kelley.

Absent: 2 – Councilmembers Nakamura and Rigney.

6d Resolution R-19-4427

Approval of the application for, and acceptance of, grant funding from the Office of the Governor, Emergency Management Division, Homeland Security Grant Program, and designating the City Manager or his designee as the authorized official

Mayor Newton read Resolution R-19-4427 in its entirety.

Public Works Director Ray Silva-Reyes presented this item noting the trailer and contents are provided for by the grant. Director Silva-Reyes stated the equipment and personnel will have to respond to regional disasters, but the equipment can be used locally as long as it is ready in an emergency situation.

Mayor Newton stated Public Works personnel have become first responders to many disasters. Mayor Newton thanked staff and the City Manager for securing grants for many of the items on the agenda.

Mayor Newton opened the public hearing at 8:42 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:42 p.m.

Councilmember Wheat made a motion to approve Resolution R-19-4427, and Mayor Pro Tem Lindamood seconded the motion.

The motion to approve carried by the following vote:

Ayes: 5 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Wheat, Dodson, and Kelley.

Absent: 2 – Councilmembers Nakamura and Rigney.

7. CITIZEN COMMENTS

Kathy Hadley, 204 Timberline North, spoke regarding requiring the Chair of a City Board, Commission, or Committee to keep track of member terms. She questioned the number of buildings allowed in one yard and how many people can stay in a dwelling. Mrs. Hadley also encouraged protection of the geese on Riverwalk Drive and suggested building a retaining wall so the baby ducks could not leave the pond and enter the roadway.

Daniel Bennett, 408 Pemberton, White Settlement, spoke regarding his efforts to garner support for a resolution by all TAD taxing agencies which would force TAD to change the nomination and voting process for selecting the Board of Directors.

Mr. Bennett thanked the Mayor and City Council for supporting the efforts and congratulated the City Council on making nominations to the TAD Board.

Mayor Newton wished his wife Linda a happy birthday.

Mayor Pro Tem Lindamood thanked all staff members for all their work, saying from the Police Department to City Management, to IT, our staff is unbelievable all the time.

8. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR OCTOBER 2, 2019 - READING AND PUBLIC HEARING - RESOLUTION R-19-4428

This resolution was not needed.

9. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the meeting without objection by the City Council at 8:57 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 15TH DAY OF OCTOBER 2019.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



City of Colleyville City Council Special Meeting MINUTES

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, September 23, 2019 6:00 p.m.

Mayor Richard Newton called the Colleyville City Council Special Meeting to order on Monday, September 23, 2019, at 6:00 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, and Chuck Kelley.

Absent: Councilmember Callie Rigney

2. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

The City Council met in Executive Session at 6:34 p.m. to consult with the City Attorney.

The City Council reconvened in Council Chambers at 6:55 p.m.

3. ORDINANCE(S): SECOND READING AND PUBLIC HEARING

3a Ordinance O-19-2098

Request to appeal the decision by the Planning & Zoning Commission for the consideration of a Special Use Permit for Alcoholic Beverage Sales – On-Premises Consumption on Lot 13 & 14, Block 2, of the Thompson Terraces Subdivision, located at 5201 Colleyville Boulevard, Case ZC19-010

Mayor Newton read the caption of Ordinance O-19-2098.

Community Development Director Ben Bryner presented this item. Director Bryner stated the exhibits have been revised to reflect the increased buffer along the north and east.

Director Bryner stated an analysis of the opposition found a super majority vote of the City Council would be required.

Mayor Newton clarified at the October 2, 2019, meeting there were nine letters in opposition to the case. The applicant requested a special meeting to be conducted

on September 23, 2019, as two City Councilmembers were not going to be in attendance at the October 2, 2019, meeting and the applicant did not want to wait until October 15, 2019. Mayor Newton also noted Councilmember Rigney could not be here due to prior commitments and she has not missed any previous meetings.

Mayor Newton stated the opposition was concerned primarily about noise that may negatively affect the adjacent residences. Mayor Newton also stated the SUP requires the restaurant to have a TABC license which means regulation by the State, whereas BYOB is not regulated. Therefore, the restaurant will have responsibility to insure drinks are served properly.

Mayor Newton stated the City also draws some authority and controls from the SUP. Mayor Newton stated at the October 2, 2019 meeting Mr. Pardo gave a good explanation of the restaurant, which is comparable to Loveria and Next, which is to say it will be a quality dining experience.

Mayor Newton stated the applicant has agreed to limit the outdoor patio to acoustic music to reduce noise, the parking is 35 feet from the patio, a wall will be required, the dumpster enclosure will be composed of 8-foot masonry with a metal gate, and there will be enhanced vegetation buffers.

Mayor Newton opened the public hearing at 6:14 p.m.

Steve Symonds, 4513 Dartmoore, spoke in support of this item stating it is a nice restaurant, has a 10 p.m. close, and is closed Sundays. Mr. Symonds stated it is imperative to serve alcohol and the SUP offers the best control.

The following did not wish to speak but wished to have their support recorded: Christine Glaser, 6909 Sir Spencer, Rusty and DeBright Nail, 4608 Dartmoore Lane, H. N. Symonds, 3136 Woodland Hts. Trail, Lee Koch, 900 Saddlebrook Drive, and Nabiha Saeed, 4513 Dartmoore Lane.

There were no others wishing to speak and Mayor Newton closed the public hearing at 6:17 p.m.

Paul Pardo, the applicant, answered questions of the City Council which included:

Restaurant seating is planned to be 25-30 on the patio; 75-80 inside; the patio screens will be electric, and there will be no vocals. Mr. Pardo also agreed to call the business the Stone House Restaurant.

Following discussion, City Council chose to add a stipulation which stated there will be no amplification, the outdoor music will be of an acoustical type with agreement by the applicant – Mr. Pardo.

Mayor Newton asked Mr. Pardo if he would agree to have the SUP expire with a change in ownership. Mr. Pardo explained his ownership plan and agreed to the stipulation.

Mayor Newton called a recess to enter into Executive Session at 6:32 and reconvened the meeting at 6:55 p.m. From 6:56 p.m. to 7:00 p.m., there was a recording delay and no business was conducted.

At 7:00 p.m. recording resumed and Mayor Newton stated the City Attorney has drafted the following amendments to the ordinance and asked Mr. Pardo if he is in agreement:

b. The name of the business authorized for on-premise consumption alcohol sales by this Special Use Permit shall be called "Stone House Restaurant".

c. The Special Use Permit shall be issued solely to the entity 910 Proverbs, LLC, and shall automatically expire upon the abandonment of the business, change in the use, a change in ownership or upon the expiration or termination of the Certificate of Occupancy. For the purposes of this Special Use Permit, a change in ownership shall include any change where more than twenty-five percent (25%) in the direct or indirect capital ownership of the entity occurs (whether through one or multiple transactions).

d. Live music shall be limited to acoustic instruments only and shall remain subject to all state and local noise regulations. No amplification or loud speakers shall be used in connection with any live music within the interior or exterior of the premises.

Mr. Pardo stated he agrees with the amendments.

Councilmember Nakamura made a motion to approve Ordinance O-19-2098 with the amendments as read and Mayor Pro Tem Lindamood seconded the motion.

The motion to approve carried by the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, and Kelley.

Absent: 1 – Councilmember Callie Rigney.

4. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the meeting without objection by the City Council at 7:04 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 15TH DAY OF OCTOBER 2019.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4c

Agenda Date 10/15/2019

Number Resolution R-19-4430

Type Resolution

Department Finance

Title

Approval of an Interlocal Agreement and funding for the Metroport Teen Court Program

Strategic Plan

- 1.4 Communicate thoroughly and strategically
- 2.1 Provide responsive, efficient city services
- 5.4 Actively seek public/private partnerships

Explanation

Reading and Public Hearing

Since 1994, the City of Colleyville has participated in the Metroport Teen Court program with the cities of Grapevine and Southlake. Fiscal Year 2011 was the first year the City of Keller participated in the program.

Attached is the proposed Interlocal Agreement for the Metroport Teen Court for Fiscal Year 2020, for an annual cost of \$36,000. The cost of the program is split equally between the four participating cities.

Per the attached memo, in Fiscal Year 2019, the Metroport Teen Court program was used by 47 Colleyville participants with 53 violations occurring in Colleyville, which reflects 8.7% of the 539 Metroport Teen Court participants.

Financial Impact

Funding in the amount of \$33,750 was approved in the Fiscal Year 2020 Colleyville Crime Control and Prevention District budget, approved by City Council on August 6, 2019. The remaining amount is funded out of the Court Building Security Fund for bailiff security services provided during teen court sessions.

Recommendation

Approve

Attachments

1. Interlocal Agreement Memo
2. 2019-20 Interlocal Agreement

MEMORANDUM

September 25, 2019

TO: Karen Hines, Colleyville Finance Manager

FROM: Kristin McGrail, Court Manager/Teen Court Coordinator

SUBJECT: Interlocal Agreement for funding of the Teen Court Program

The attached FY 2020 Interlocal Agreement outlines the METROPORT Teen Court Program, as well as the appointment process for the METROPORT Teen Court Advisory Board. The agreement defines the duties of Board members and authorizes the City of Southlake to employ Teen Court staff. Also discussed in the contract is the City of Southlake's responsibility to provide office space for staff and collect an equal share in cost from the other participating Cities for program maintenance.

Metroport Teen Court has a success rate of 89%. North Texas Teen Courts average a success rate of 71%, putting Metroport 19% above average.

Listed below is the requested data of Teen Court referrals for the City of Colleyville:

- FY 2019: 47 case referrals with 53 violations from the City of Colleyville
- FY 2019: 539 Total Referrals for the cities of Colleyville, Grapevine, Keller, and Southlake as of September 25, 2019

Historical Data of Colleyville Referrals:

- FY 2018: 78 case referrals with 87 violations
- FY 2017: 73 case referrals with 79 violations
- FY 2016: 100 case referrals with 119 violations
- FY 2015: 111 case referrals with 117 violations
- FY 2014: 90 case referrals with 107 violations
- FY 2013: 109 case referrals with 119 violations
- FY 2012: 199 case referrals with 215 violations
- FY 2011: 175 case referrals with 187 violations
- FY 2010: 247 case referrals with 255 violations

Metroport Teen Court would like to thank the City of Colleyville for its long-standing and continued support and look forward to a lasting relationship. Should you need any further information and/or data, please feel free to contact Kristin McGrail at (817) 748-8056.

INTERLOCAL AGREEMENT

AMONG

CITY OF COLLEYVILLE, CITY OF GRAPEVINE, CITY OF KELLER, AND CITY OF SOUTHLAKE

This Interlocal Agreement (“Agreement”), entered into effective on the 1st day of October, 2019, by and among the City of Colleyville, the City of Grapevine, City of Keller, and the City of Southlake, all municipal corporations of the State of Texas (herein called “Cities” or “each participating City”), the parties acting herein under the authority and pursuant to the terms of Chapter 791, INTERLOCAL COOPERATION CONTRACTS, Texas Government Code, **WITNESSETH THAT:**

WHEREAS, the City Councils of the Cities of Colleyville, Grapevine, Keller, and Southlake jointly find that it will be in the publics’ best interest to enter into this Agreement for the purposes set forth herein below.

NOW, THEREFORE, it is mutually agreed between each participating City that:

1. Teen Court is a volunteer program which allows juvenile misdemeanor offenders an alternative to the criminal justice system while allowing them also to assume responsibility for their own actions through their involvement in the judicial process and community services in order that their offenses will not be recorded as a conviction on their driving record. Bringing juvenile offenders to a jury of their peers and to the community for constructive punishment will provide the juveniles with an understanding of the judicial system and a realization of their roles and responsibilities in the community.

2. The community will benefit from this interaction in that, through Teen Court, the community is afforded a unique opportunity to become involved in the education of juvenile offenders and will benefit from the community services provided to the community by the juvenile offenders.

3. A Teen Court Advisory Board shall be appointed by the respective governing bodies comprised of two (2) members at large from each participating City and one (1) city council member from each participating City as each so chooses all of whom are voting members. The role and duties of the Teen Court Advisory Board shall be established by the

Municipal Court Judges in the participating Cities.

4. The name of the program established by this Agreement shall be the “METROPORT Teen Court Program.” The City of Southlake shall employ teen court staff to administer and coordinate the activities of the METROPORT Teen Court Program, under the direction of the Southlake Municipal Court Manager.

5. This Agreement shall be executed in separate counterparts for each participating city, which counterparts shall be valid and binding as if the original. Each participating city, as its contribution for participating in the METROPORT Teen Court Program, shall pay to the City of Southlake \$36,000.00 (“Service Fee”) upon such participating City’s execution of this Agreement. It is expressly agreed that such payment fairly compensates the City of Southlake for the performance of services contemplated under this Agreement. Each participating City shall make this payment from current revenues available to that City.

6. The scope of responsibilities of the Teen Court Staff shall be established by the City of Southlake.

7. The term of this Agreement shall be for a period of (12) twelve months beginning October 1, 2019, and ending September 30, 2020. If the parties have failed to adopt a new Agreement by the expiration date of this Agreement, this Agreement shall be deemed to continue on the same terms and conditions until such time as the new Agreement is adopted for the ensuing year, unless any party terminates its participation in this Agreement as provided below. In such event, this Agreement shall continue in effect until either the City of Southlake or all other participating Cities have terminated this Agreement. Upon renewal or continuation of this Agreement, each participating City shall pay the Service Fee to the City of Southlake for the ensuing year.

8. Any party hereto may terminate its participation in this Agreement without recourse or liability upon thirty (30) days written notice to the other party.

9. By execution of this Agreement, each party represents to the other that:

- a. In performing its duties and obligations hereunder, it will be carrying out one or more governmental functions or services which it is

authorized to perform; and

- b. The undersigned officer or agent of the party has been properly authorized by that party's governing body to execute this Agreement and that any necessary resolutions extending such authority have been duly passed and are now in effect.

- 11. This Agreement is made pursuant to Chapter 791 and Subchapter E, Chapter 418, Texas Government Code. It is agreed that in the execution of this Agreement, no party waives any immunity or defense that would otherwise be available to it, against claims arising from the exercise of governmental powers and functions.

ATTEST:

_____ City Secretary, City of Colleyville	_____ Date	_____ Mayor, City of Colleyville	_____ Date
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_____ City Secretary, City of Grapevine	_____ Date	_____ Mayor, City of Grapevine	_____ Date
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_____ City Secretary, City of Keller	_____ Date	_____ Mayor, City of Keller	_____ Date
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_____ City Secretary, City of Southlake	_____ Date	_____ Mayor, City of Southlake	_____ Date
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Approved as to form and legality:

City Attorney, City of Colleyville

City Attorney, City of Grapevine

City Attorney, City of Keller

City Attorney, City of Southlake



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4d

Agenda Date 10/15/2019

Number Resolution R-19-4430

Type Resolution

Department Public Works

Title

Approval of the sale of property, seized items, found items, obsolete and non-serviceable equipment

Strategic Plan

2.4 Demonstrate stewardship of public resources

Explanation

Reading and Public Hearing

The City's purchasing manual requires the City Council to authorize the disposal of salvage items and obsolete, non-serviceable vehicles and equipment before property can be removed from inventory and disposed of by public auction or other approved means.

The attached Sale/Disposal List provides an itemized equipment list of items which should not be reassigned or re-purposed, have been replaced due to age, and are no longer serviceable; abandoned/found property, for which owners were not located, or property seized by the Colleyville Police Department.

In May 2010, City Council approved attached Resolution R-10-3230, which authorized a professional services agreement with Rene Bates Auctioneers of McKinney, Texas, to conduct City auctions in an online format. Rene Bates has performed multiple auctions in the past nine years for the City of Colleyville, with little to no issues. Rene Bates charges a fee of 7.5 percent of the gross auction sales for their services.

The five year history of proceeds from the auctions are as follows:

Year	Proceeds
2014	\$ 18,512.51
2015	\$ 39,228.52
2016	\$106,109.05
2017	\$ 49,195.84
2018	\$ 14,061.94

Financial Impact

The financial impact of the auction will be determined by the gross proceeds of the auction less a 7.5 percent fee charged by the auctioneer.

Form 1295 - Acknowledged by City

Recommendation

Approve

Attachments

1. 2019 Disposal List
2. R-10-3230
3. Form 1295

City of Colleyville
November 2019 Sale/Disposal List

Item #	Qty.	Item Description	Model	Serial/VIN
Library				
LB-1	1 Pair	EIKI WSP 100 Speakers		
LB-2	1 box	Metal Bookends, Broken		
LB-3	2	Metal A-Frame Piece		
LB-4	4	Green Metal Bookshelf End Panels		
LB-5	Assorted	Metal Library Shelving		
LB-6	1 box	Shelving Pieces		
LB-7	Assorted	Library Shelving		
LB-8	Assorted	Library Shelving Pieces		
LB-9	7	8 ft. T-Shape Framing		
LB-10	Assorted	3 ft. L-Shape Framing		
LB-11	Assorted	Library Shelves and Pieces		
LB-12	4	Library Book Round Shelving		
LB-13	6	Black and Red Footstools		
LB-14	Assorted	Library Shelving Pieces		
LB-15	1	Green Interactive Table		
LB-16	1	Purple Interactive Table		
LB-17	4	Youth Study Carrels		
LB-18	1	8-Foot Woodgrain Endpanel		
LB-19	Assorted	Library Shelving		
LB-20	3	Youth Wood End Panels		
LB-21	2	60-inch Round Warden Library Tables		
LB-22	120	Large/Medium/Small Magazine Bins		
LB-23	105	Magazine Holders, Assorted Sizes		
LB-24	4	Study Workstations - Carrels ONLY		
Police				
PD-1	Lot of 1	LOT of: 3 L-3 Flash back DVR's w/ 3 monitors, 3 front cameras, 3 crades, 1 radar interface - All equipment was working when taken out of service		
PD-2	1	Tomar Lightbar (Red & Blue lights) includes 28 extra light heads. Equipment was working when taken out of service		
PD-3	1 Box	Box of Misc wires, fuse connectors, microphones for PA and police radio		
PD-4	1	Lifepak Defibulator in-wall cabinet		
PD-5	Lot of 1	Misc emergency lights - 3 sets of Whelen Pilar lights (Red/Blue), 12 red & blue Tomar Rect lights, 2 Whelen M2 (Red White), 6 Whelen Par 36 (Red blue) 3 replacement spotlight bulbs. All were working when taken out of service		

City of Colleyville
November 2019 Sale/Disposal List

Item #	Qty.	Item Description	Model	Serial/VIN
PD-6	2	Push bumpers (fit 2014 Tahoe)		
PD-7	Lot of 1	Lot of: 3 Pro Gard cages (1/2 plexi, 1/2 metal), 3 rear particians, 3 plastic "prisoner" seats for 2014 Tahoe		
PD-8	Lot of 1	Lot of: 17 chairs in various condition		
PD-9	1	Misc Camera Lenses - Canon Extension Tube, Tamron 35-70mm lens, Vivitar 80-200mm les w/hard case, Canon 28mm lens w/hard case, Canon Macro 50mm Lens w/hard case, Sunpak Auto 522 flash w/ battery pack. Balck soft camera case. Unknown Working Condition		
PD-10	1	Canon Rebel T3i Digital camera with 18-55mm lens, includes soft case, battery w/charger and Sunpak Auto 355AF flash - Unknown working condition		
PD-11	1	Dell Power Connect 2708 8 Port Switch - Was working when taken out of service - No power cable		
Public Works				
PW-1	6	Digital Sign Bd. Wanco Inc. 6'x11" GVWR: 1634		
PW-2	1	Toro 36" Mower with Kawaski FB460V Motor		
PW-3	1	Boxblade		
PW-4	1	Shoulder Road Widener		
PW-5	1	Bush Hog Flail Surface Mower FH174-01		
City Manager's Office				
CMO-1	1	Bronze statue - girl; approx 38" tall, 22" wide		
Parks and Recreation				
CSC19-001	10	Card Tables		
CSC19-002	1	Safe		
CSC19-003	1	Set of large speakers with tripods		
CSC19-004	1	Large Work Table		
CSC19-005	1	Sharp Aquos Quattron 3D 60" Television		
IT Department				

City of Colleyville
November 2019 Sale/Disposal List

Item #	Qty.	Item Description	Model	Serial/VIN
ISM-1	1 Pallet	APC Smart UPS 2200 (2X), APC SUA750 UPS (2X), APC UPS XS 1200, APC ES 550 (6X), APC ES 350, APC ES 750 (2X), APC ES 725 (2X), APC ES 1500 (2X), APC 350 (2X), APC 500 (2X), APC SC 450, APC BATTERY GENUINE RBC (3X), SIGMASTEK BATTERY SP 12-7.5HR (2X), POWER PATROL BATTERY SLA1079, POWER PATROL BATTERY SLA1088, 48VDC BATTERY, TRIPP LITE UPS 7500, TRIPP LITE BC 350, BEST POWER TERRUPS FE SERIES, DEL OPTIPLEX 3020 (6X), DELL OPTIPLEX GX270, DELL OPTIPLEX 3010, POLYCOM SOUNDSTATION G, TOSHIBA DIGITAL POWER PROTECTION D5133NT, CISCO ANATEL SWITCH- CATALYST 2960-S (4X)		
ISM-2	1 Pallet	Dell Optiplex 3020 (2x), Gateway All in One Monitor (9x), Viewsonic VG930m Monitor, Apple iPad Model A1474 (2x), Apple iPad Model A1566, Apple iPad Model A1567 (2x), Apple iPad Model A1475, Apple iPad Model A1416 (4x), MS Windows Surface Tablet, Dell Intel Tablet Model T06g (2x), Samsung Tablet CE0168, Dell Laptop E5440 (5x), Dell Laptop E6440, Dell Laptop E5450 XPS (2x), Toshiba Laptop Satellite M115-S3094, Cisco Linksys SRX Access Point, Netgear HUB Model DS104 (2x), Dell Battery Type 8M039, Cisco phone CP 6945, Drake ALT 1000 Assistive Listening Transmitter, Creston DM Controller – HDMI, Dell AC Adapter Model DA210PE1-00, Cisco Linksys SD205, Cisco ASA 5505 Series, Panasonic Docking Station CF-VEB272A, Sprint Patch Panels (9x), HP Brocade Series HSTNS-1B10, D-Link Gigabit Switch Model DGS-1005D, Cisco Systems Catalyst 3560 Series PoE-48, Cisco Blank Module Catalyst 3750 X Series, Cisco Catalyst 3750-G Series, Cisco Catalyst 3750 Series, Cisco Catalyst 3560 Series, Cisco Catalyst 2960-S Series PoE+ (4x), Cisco Catalyst 2960-G Series (4x), HP Proliant BL 480 c Series Blade (4x)		
ISM-3	1 Pallet	Dell Optiplex 780 (13x), Dell Optiplex 755 (7x), Dell Optiplex 745 (4)		
ISM-4	1 Pallet	Dell Optiplex 780 (8x), Dell Optiplex 755 (12x), Dell Optiplex 745 (1), Dell Optiplex 380, Dell Optiplex GX620, Dell Optiplex 790, Dell Optiplex SFF 3020 (2X), Dell Optiplex SFF 780 (2X), Dell Optiplex SFF 380		
ISM-5	1 Pallet	Dell Optiplex 780 (3X), Dell Optiplex 755 (9X), Dell Optiplex745 (3X), Dell Optiplex SFF 380 (6X), GX260, X6201, HPCompaq, Gateway Aninoc Monitor		
ISM-6	1 Pallet	Dell Optiplex SFF 780 (3X), Dell Optiplex 755 (3), GX620, Dell Optiplex 745 (2), Dell Optiplex SFF 380, Dell Optiplex 3010, APC VPS SC450, Dell Monitor E178FPC (2x), HP Touchscreen 9100 PC (3x), ASUS LCD Monitor VH242 Version, Dell Monitor 1708FPT, HP Vectra (2x), Barracuda NG Firewall F300, Peplink Balance 305, CiscoSys Catalyst 2960g, HP Printer Laserjet P1505, UCVIEW Model VM-40 Digital Signage Player, ASUS VH236 Monitor		

City of Colleyville
November 2019 Sale/Disposal List

Item #	Qty.	Item Description	Model	Serial/VIN
ISM-7	1 Pallet	Cisco IP Phone 8961, Cisco IP Phone 7962 (5x), Cisco IP Phone 6945 (17x), Cisco IP Phone 7965, Cisco IP Phone 7945 (15x), Power Supply Adapter (40x), Power cables (17x), DVI cables (7x) & DGA cables (5x), Dell Power Connect 2808, LP3 Cable (2x), Dell mouse MS111P, Co-ax cable (3x), ASUS VH236 Monitor, Cisco Catalyst 2960-S Series PoE+, Dell keyboard KU8933, Dell keyboard 8115, Netgear Ethernet Switch FSK8, Dell WYSE, Dell Docking Station K07A, Dell Latitude E6400 (5x), Dell Latitude E6430 (7x), Dell Latitude E5430, Dell XPS 12 (2x), Dell Latitude E5440, Panasonic Toughbook CF-31 (3x)		
ISM-8	1 Pallet	Dell Optiplex SFF 3020, Sanyo TV, HP 71 Monitor, Panasonic Toughbook CF-31 (4x), Dell Optiplex 3020 Tower (6x), Dell 2360 DX printer, Star SP300 printer, DLink Switch DES1104, Maxtor OneTouch, iPad A1416 (5x) & iPad A1474, UCView VM40, Netgear Ethernet Switch FS105 (2x) , Dell Surface Tablet (6x), Asus UX31E, Xplore iX104C4 Tablet, DLink DES-1024D Switch, Dell laptop E5440, Dell laptop E6430 (3x), Dell laptop E7350 (3x), Dell laptop Inspiration 15, Lenovo S0500 Laptop, HP Pavilion Laptop, Dell Docking Station K07A (19x), Dell Docking Station PR02x (3x), Display Link Targus (8x), Panasonic Dockstation CF-VEB272A, Hikvision Camera, Dell monitor E1910c (3x), Dell Monitor A5501, HP 1530 monitor, ACER H242H		
ISM-9	1 Pallet	Dell Printer 2330DN Laserjet, HP CP 1215 Printer, HP Laserjet 1020, Fujitsu 6130Z, Fujitsu 6110, HP Laserjet P3015, Brother IntelliFAX 1270e, Lexmark X4530, Targus Display Link (7x), Dell Laptop GIS, Dell laptop E6400 (5x), Dell Precision M4600 (2x), Dell laptop 6500 (2x0, Dell laptop 6430, Dell laptop 5500, Dell laptop 5440, Gateway M295, Dell Monitor (4x), Dell Power Adapter (6x), Gateway Power adapter (2x), Dell mouse (5x), Cat 6 blue cables (8)		
ISM-10	1 Pallet	Dell Monitor E176FPf (14), Dell Monitor E177fpV (21), Dell Monitor E173FPc (3x), Dell Monitor E178FPc, Dell Monitor 2000Fp, Panasonic ToughBook CF-31 (4x), Dell laptop XPS 12 (6x), HP Laserjet 5000 series		
ISM-11	1 Pallet	Dell Monitor P2213f, Dell Monitor E1910c (5x), Dell laptop XPS 12 (5x), Panasonic ToughBook CF-31 (4x), Asus Monitor VH232, Samsung Monitor 2220WM, Samsung Monitor 204B, Mouse (20x), Cables: VGA (11x), Cat 6 – 10ft, 3ft, 7ft (BLUE), Cat 6 – 6ft (3x) ORANGE, Cat 6 – 2ft (GREY), Cat 6 – 3ft (WHITE), Cat 5 – 6ft (BLACK), Power cables (29), Dell Latitude 6420, Power supply Dell (20)		

City of Colleyville
November 2019 Sale/Disposal List

Item #	Qty.	Item Description	Model	Serial/VIN
ISM-12	1 Pallet	Dell Speaker E221915 Class II, Docking Station Dell PR02X (2x), Docking Station Dell K07A (8x), Targus DisplayLink Model ACP710SZ (4x), Sanyo projector, Sel-Tronics Recorder E1000, HP Series M-HSTNS-2116, Unix Server, Rackrider- RR15 (2x), APC SurgeArrest, Dell keyboard KB212B (13x), Dell keyboard L100 (21), IBM keyboard (2x), HP keyboard (4x), Mitsuko keyboard, Logitech keyboard, Microsoft keyboard (2x), KeysUSee keyboard, Gateway keyboard (2x), AES secure keyboard , Cisco Phone CP-6945 (13x), Cisco Phone CP-7965 (2x), NEC Dterm series E Phone, Teledex BTX4550 Phone, Verex Netvision XC Video Recorder, Netfusion Visualizer VZ-C10, WYSE D200 (9x), WYSE TxO with power plugs (77), Black Extension cords (4x)		
ISM-13	1 Pallet	LaserFax Super G3 (IntelliFax 2800), HP Officejet 4215 Allin1, HP Color Laserjet 2600n, HP Laserjet 4250n, Primascan Colorado 2400v, Brother IntelliFax 2800 (2x), EPSON Stylus C88t, Fujitsu fi-4340C, HP Laserjet 1022 (2x), HP Laserjet 1200 Series, HP Laserjet P1006, HP PSC2110 Allin1, HP Laserjet P1505 (2x), HP Deskjet 5740, Acer H243H, Dell Monitor P2312h, Dell Monitor E1910c, Hikvision Camera (4x)		

RESOLUTION R-10-3230

**A RESOLUTION APPROVING COUNCIL ACTION
UNDER CONSENT ITEMS AT THE REGULAR CITY
COUNCIL MEETING OF MAY 18, 2010**

WHEREAS, Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the agenda decisions approved by Council action under Consent Items as follows are hereby adopted:

- a. Approval of the minutes of the regular City Council meeting of May 4, 2010
- b. Approval of a professional services agreement with Rene Bates Auctioneers for auction services, and authorize the City Manager to sign the agreement
- c. Acceptance of a grant award, in the amount of \$53,550, from the Department of Homeland Security Assistance to Firefighters Grant Program, for the purchase of exhaust removal equipment for all fire apparatus
- d. Approval of a donation of \$14,000 from the Colleyville Soccer Association for Pleasant Run Park signage

AND IT IS SO RESOLVED.

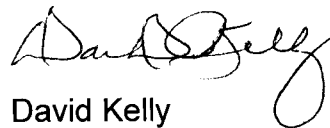
APPROVED BY A VOTE OF 7 AYES, 0 NAYS AND 0 ABSTENTIONS
ON THIS THE 18th DAY OF May 2010.

ATTEST:



Cynthia Singleton, TRMC, CMC
City Secretary

CITY OF COLLEYVILLE



David Kelly
Mayor



City of Colleyville

Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

File Number: **File Type:** Resolution **Status:** Consent Agenda
Version: 1 **Agenda Date:** 05/18/2010 **Controlling Body:** City Council
Requester: Fire Department **Agenda No.:** 8b **Final Action:**
File Name: Approval of a professional services agreement with Rene Bates Auctioneers, for auction services, and authorize the City Manager to sign the agreement
Attachments: Professional Services Agreement - Contract For Online Auctioneering Services.pdf

History of Legislative File

Version:	Date:	Acting Body:	Action Text:
1	05/18/2010	City Council	

Title

Approval of a professional services agreement with Rene Bates Auctioneers, for auction services, and authorize the City Manager to sign the agreement

Explanation

Reading and Public Hearing

Periodically, outdated or retired City equipment is accumulated and by law must be disposed of through a public auction process. In the past, staff has utilized an auction clearing house in Keller, which required all equipment be moved to a designated location for the auction and then picked up if it did not sell. Staff is recommending an agreement with Rene Bates Auctioneers to move City auctions to an online format that will provide a greater sales base for used equipment and a minimal commitment of staff time to conduct City auctions. Under this agreement, staff will provide information and photographs of all equipment to Rene Bates who will conduct a two week online auction, collect all payments, issue receipts, arrange for equipment pick up, and provide payment via wire transfer directly to the City's depository. This process will improve the efficiency of City auctions and provide greater exposure of available items for sale. In addition, the online auctioneer charges 7.5% of the net proceeds as compared to 10% charged by the previous auctioneer.

Financial Impact

The service fee charged for each auction is 7.5% of the net proceeds from the auction. Proceeds from the last three auctions, net of auctioneer fees, are as follows:

February 12, 2004 - \$11,599.74
December 15, 2005 - \$24,503.00
January 15, 2009 - \$30,064.52

Recommendation

Approval

PROFESSIONAL SERVICES AGREEMENT/CONTRACT FOR ONLINE AUCTIONEERING SERVICES

Rene' Bates Auctioneers, Inc. (hereinafter referred to as RBAI) proposes to conduct Online Auctions for the City of Colleyville, Texas on an as needed basis under the following terms and conditions:

Rene' Bates Auctioneers, Inc.'s Responsibilities:

1. Conduct online auctions for the City of Colleyville, Texas at their request.
2. Set starting prices for each online auction item or coordinate with your designee to set starting prices for each online auction item, if so desired.
3. Post all online auction information on www.renebates.com.
4. Conduct and monitor auction items for approximately two weeks prior to the closing date of each online auction conducted.
5. Advertise your online auction, as necessary, through our normal channels such as, but not limited to, newspapers, trade journals and print brochures.
6. Generate and send a minimum of two email blast notices to our entire database when your auction has been posted.
7. Invoice all successful bidders once your auction has closed.
8. Collect all auction proceeds including any applicable sales tax from successful bidder.
9. Generate paid receipts to buyer with a copy to your approved distribution list.
10. Balance all auction payments received with actual sales results.
11. Remit all monies, less commission and sales tax, to the City of Colleyville, Texas via wire transfer to the City's designated account no later than end of business on the 10th business day following the close of the auction.
12. Remit all sales tax collected to the State of Texas.
13. Maintain all documentation for exemptions, resale certificates and export certifications for sales tax for the State of Texas.
14. Maintain records of all your auctions.

The City of Colleyville, Texas' Responsibilities:

1. Provide list of all items to be sold and gather information on all auction items and take digital photographs of each auction item and send to RBAI.
2. Have contact person (Fleet Manager or designee) complete Vehicle Information Sheet on all vehicles and heavy equipment and forward to RBAI.
3. Conduct onsite viewing of all auction items before the closing of each online auction for bidders to come and physically inspect auction items.
4. Contact local news media for Public Service Announcement informing bidders of upcoming online auction and handle all legal advertising as required by the City of Colleyville, Texas. Provide link from your website to www.renebates.com to direct potential buyers to your auction.

5. Transfer all titles to successful buyers after the City of Colleyville, Texas has received an electronic "PAID" receipt from Rene' Bates Auctioneers, Inc.
6. Oversee removal and checkout of all paid auction items.

Rene' Bates Auctioneers, Inc. proposes to conduct Online Auctions for the City of Colleyville, Texas for 7.5% of all fleet vehicles and heavy equipment and 7.5% of all miscellaneous items. These auctions will be conducted on an as needed basis for the City of Colleyville, Texas.

Sheryl Bates, President
Rene' Bates Auctioneers, Inc.

Date:

By:
City of Colleyville, Texas

Date:



**RENÉ BATES
AUCTIONEERS, INC.**

4660 CR 1006 • McKinney, Texas 75071-6614 • 972/548-9636 • Fax: (972) 542-5495
www.renebates.com

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING****1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Rene' Bates Auctioneers, Inc.
McKinney, TX United States

Certificate Number:
2019-508694

Date Filed:
06/24/2019

Date Acknowledged:
10/07/2019

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Colleyville

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

7292019
Auctioneer Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.**6 UNSWORN DECLARATION**

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
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OFFICE USE ONLY CERTIFICATION OF FILING

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2019-508694

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Rene' Bates Auctioneers, Inc.
McKinney, TX United States

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City of Colleyville

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7292019
Auctioneer Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 UNSWORN DECLARATION

My name is Sheryl Bates, and my date of birth is 7-30-61.

My address is 4660 County Rd 1006, McKinney, TX, 75071, Collin.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Collin County, State of TX, on the 24 day of June, 2019.
(month) (year)

[Signature]
Signature of authorized agent of contracting business entity
(Declarant)



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5a
Type Report
Department Finance

Agenda Date 10/15/2019

Number

Title

Monthly Financial Report - September 2019

Explanation

General Fund

As of the end of September, the general fund has earned \$24,784,001 out of the \$24,110,961 in budgeted revenues and incurred \$22,258,228 out of the \$24,044,488 budgeted expenditures.

Ad Valorem tax revenue.

Historically, the majority of the City's property taxes are collected by February. Additionally, as Council is aware, the City did not budget for collections off of new growth, resulting in actual revenue exceeding budget. Through September, the City has collected \$14,819,056, or 103.5% of its budgeted revenue.

Franchise Fees.

The majority of franchise fee revenue is received on a quarterly or annual basis beginning in January. As of September, the City has collected \$2,279,734, or 108.3% of its budgeted franchise fee revenue. This figure represents a year-over-year increase over 3%.

Sales tax revenue.

To date, the City has received \$3,499,527 in general fund sales tax revenue out of the budgeted \$3,903,292. When comparing this to the same month of FY18, it appears that Colleyville has a decrease of over 10%. However, this is simply an issue with timing. It takes approximately two months between the times sales taxes are remitted to the state from vendors to when the City's portion hits our accounts. To date, the FY19 figures represent sales from October through August, while the FY18 figures represent the entirety of last fiscal year. Adjusting for this year-end discrepancy shows FY19's collections at a 0.8% decrease from FY18, but still slightly ahead of where staff budgeted to be in this fiscal year.

Utility Fund

As of September, the Utility Fund has earned \$13,712,471 in revenue and

expensed \$12,623,926 of its annual budget. While water consumption has shown a decrease over FY18, the fund is anticipated to end the fiscal year in a positive position. Additionally, revenue from base rates are falling in line with budgeted expectations.

	FY19 Budget	YTD
Water – Base Rate	\$ 1,692,467	\$ 1,782,765
WW – Base Rate	\$ 9,794,756	\$ 7,383,775
Water – Volumetric Rate	\$ 1,281,578	\$ 1,262,975
WW – Volumetric Rate	\$ 3,299,803	\$ 2,873,370

Debt Service Fund

As of September, the Debt Service Fund has expensed all budgeted costs for outstanding debt service and lease payments. As with the General Fund, Ad Valorem revenues are exceeding budget.

Drainage Fund

To date, the Drainage Fee Fund has received \$971,524, or 100%, of its budgeted revenues and spent \$766,528, or 99%, of its budgeted expenses.

Attachments

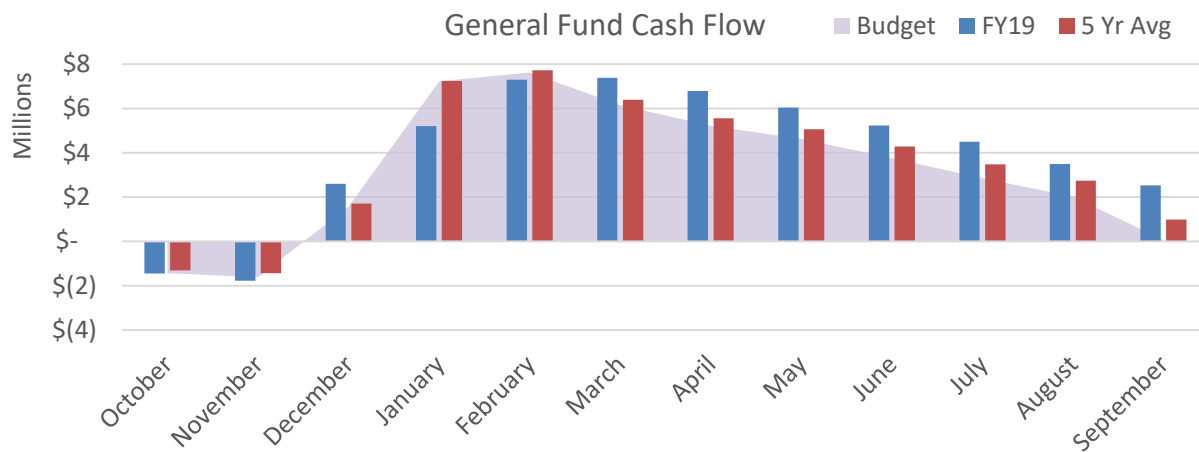
1. Sept 2019 Monthly Financial Report
2. September 2019 Old Report

Monthly Financial Report - September 2019

General Fund

	Budget		YTD		% of Budget	FY18 YTD		FY18 % of Budget
Revenues	\$	24,110,961	\$	24,784,001	103%	\$	25,354,409	106%
Expenditures	\$	24,044,488	\$	22,258,228	93%	\$	22,844,613	96%
	\$	66,473	\$	2,525,773		\$	2,509,796	

Through September's preliminary figures, the General Fund has collected 103% of its budgeted revenue and spent 93% of its budgeted expenditures. Compared to last month, we've seen our surplus come down by almost \$1.3 million as expenditures catch up with our revenue collections. This trajectory is very typical of our operations, as the graph below shows. This surplus should continue to decrease once FY19 is fully closed out, but early indications show significant savings over budget.



General Fund Highlights

Revenue (FY19/FY18)

Property Tax	+ \$146k	Sales Tax	-\$438k	Total Rev	-\$214k
	↑		↓		↓

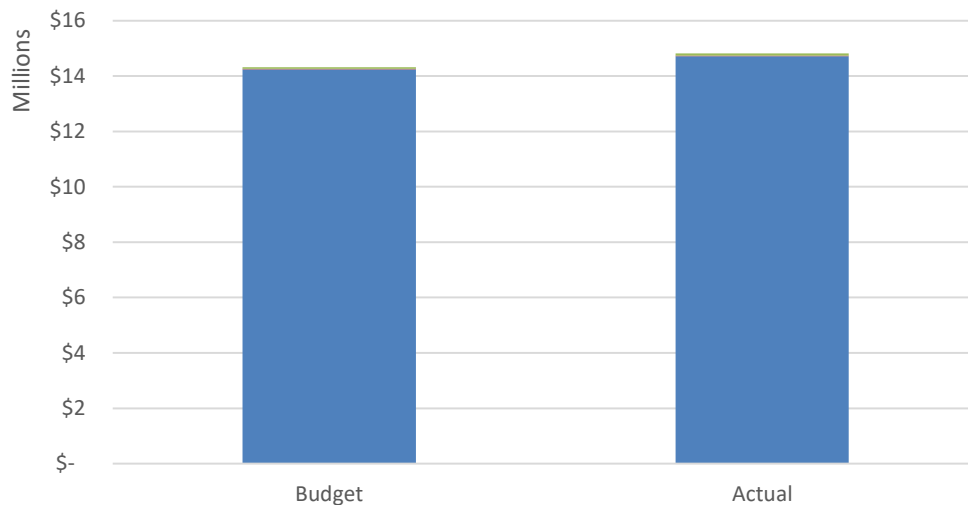
Expenditures (FY19/FY18)

Personnel	-\$233k	Contractual	-\$174k	Supplies	+\$295k
	↓		↓		↑
Capital	-\$474k	Transfers	\$00k	Total Exp	-\$586k
	↓		→		↓

Please note the large variance in sales tax collections is due to still having one outstanding collection for FY19. For more on sales tax, please see page 2. Major expenditure variances include an FY18 down payment for an ambulance, as well as personnel cost savings of approximately 1.5% over last year.

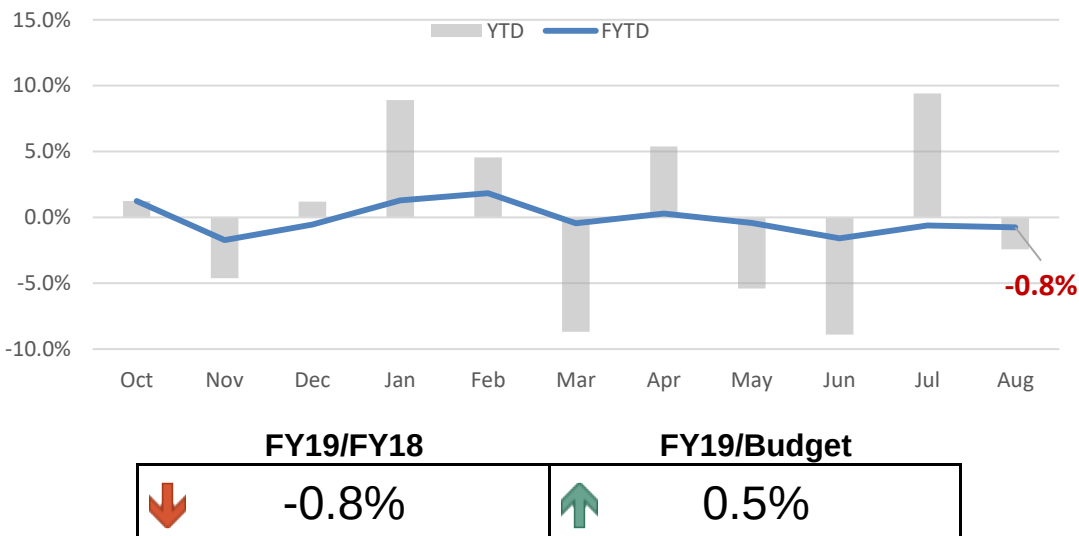
Monthly Financial Report - September 2019

Property Tax Revenue



As of September, the City has received all of its property tax revenue for FY19. Collections from this year have outpaced budget expectations by approximately 3.5%, due primarily to staff not budgeting for property taxes off of new growth. This was by design, as staff elected to save the reliance on that new growth for future years in order to help maintain a low tax rate.

Sales Tax Revenue



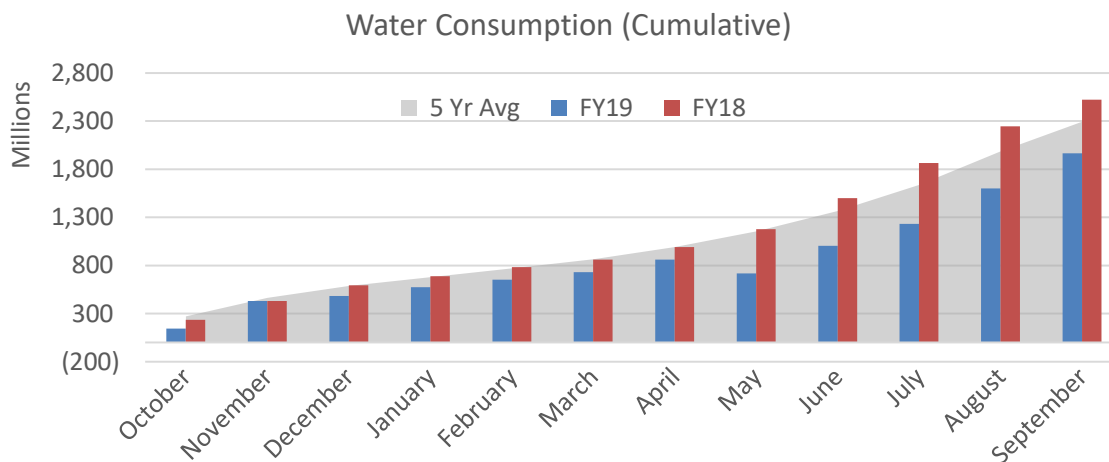
Colleyville's sales tax receipts have had a rollercoaster of a year, with some months showing large gains and others showing substantial decreases over the previous year. Despite a strong Texas economy, several cities in the North Texas region have had similar volatility. Overall, collections are slightly lower than FY18 by 0.8%. However, we are ahead of our current year's budget by 0.5% with one more collection period to come for this year.

Monthly Financial Report - September 2019

Water/Wastewater Utility Fund

	Budget	YTD	% of Budget	FY18 YTD	FY18 % of Budget
Revenues	\$ 16,405,604	\$ 13,712,471	84%	\$ 16,110,818	104%
Expenditures	\$ 16,405,604	\$ 12,623,926	77%	\$ 13,700,182	88%
	\$ -	\$ 1,088,545		\$ 2,410,636	

Through September's preliminary figures, the Utility Fund has collected 84% of its budgeted revenue and spent 77% of its budgeted expenditures. Compared to last month, we've seen our budget surplus come down by about \$100,000, although this may deepen as we close out FY19. However, expectations are that the utility fund will end the year in a positive fiscal position, and FY20 should hopefully represent a more normalized year for water consumption. For the typical water consumption trajectory, please see the graph below.



Utility Operation Highlights

Avg Customer Count

FY19/FY18



1.9%

YTD Rainfall (Inches)

FY19/FY18



8.25

Expenditures (FY19/FY18)

Personnel	- \$99k	Contractual	- \$898k	Supplies	- \$54k
Capital	+ \$103k	Transfers	+ \$29k	Total Exp	- \$1,076k

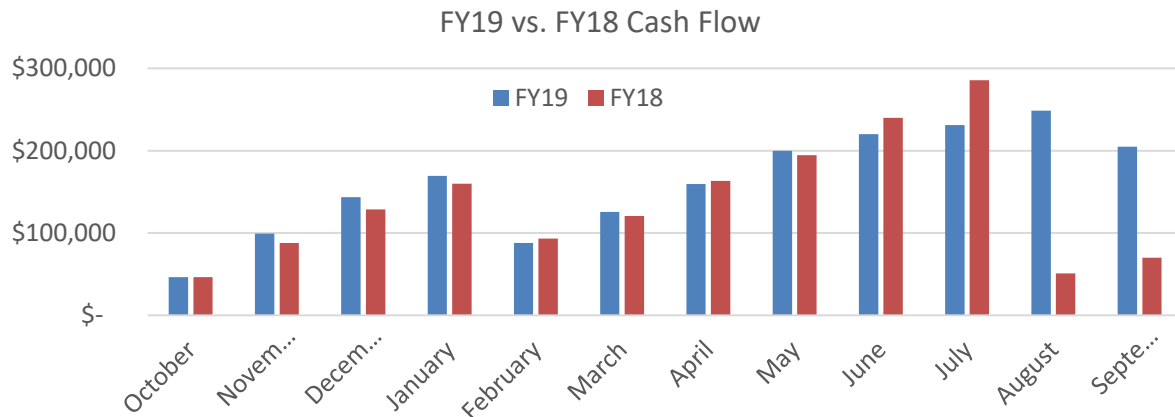
Colleyville's rate structure enables the City to more easily manage years of low consumption, which is what we've been seeing through FY19. As the above chart shows, revenue decreases are accompanied by lower contractual costs from T.R.A., helping our financial picture remain.

Monthly Financial Report - September 2019

Drainage Utility Fund

	Budget	YTD	% of Budget	FY18 YTD	FY18 % of Budget
Revenues	\$ 972,448	\$ 971,524	100%	\$ 1,036,990	108%
Expenditures	\$ 771,136	\$ 766,528	99%	\$ 1,505,783	102%
	\$ 201,312	\$ 204,996		\$ (468,793)	

To date, the Drainage Utility Fund has received all of its budgeted revenue and spent 99% of its budgeted expenditures. This fund's cash flow tracks closely to the previous year, as the below graph shows. The major exceptions here are the \$250,000 purchase of a new street sweeper in August 2018 as well as a large, \$750,000 transfer into the Drainage Capital Fund. These transactions resulted in a lower net position during the final two months of FY18. To date, the street sweeper has been used to clean over 2,200 of Colleyville's lane miles.



Drainage Fund Operation Highlights

Revenue - Drainage Fees

FY19/FY18 1.0%

FY19/5-Yr Avg 4.3%

Expenditures (FY19/FY18)

Personnel	+ \$9k
Supplies	+ \$25k
Debt Service	-\$35k

Note: This fund's debt service is scheduled to be retired in Fiscal Year 2021.

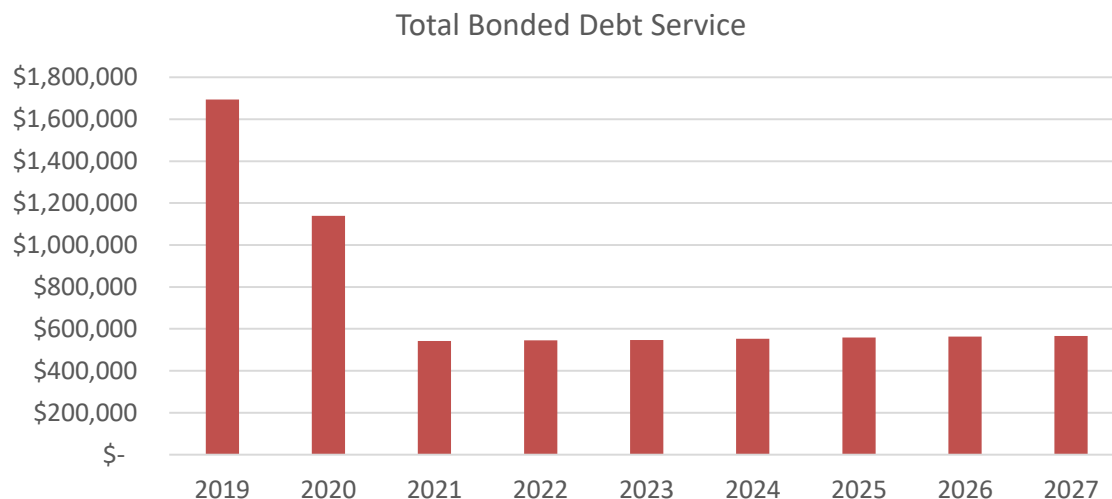
Contractual	+ \$31k
Capital/Xfers	-\$769k
Total Exp.	-\$739k

Monthly Financial Report - September 2019

Debt Service Fund

	Budget	YTD	% of Budget	FY18 YTD	FY18 % of Budget
Revenues	\$ 1,859,940	\$ 2,006,033	108%	\$ 1,986,931	100%
Expenditures	\$ 1,859,940	\$ 1,859,501	100%	\$ 1,982,150	100%
	\$ -	\$ 146,532		\$ 4,781	

Similar to our General Fund's property tax collections, the Debt Service fund has exceeded its revenue budget due to collections from new property. Cash-flow for this fund is very predictable, as most revenues are recognized in December and debt service payments occur twice annually. As of September's figures, the fund is anticipated to end the year with a substantial surplus. With Colleyville's current debt service schedule, all bonded debt is on track to be paid off by FY27. Costs to be added to this budget for FY20 include the lease of a new ambulance for Colleyville's emergency response.



For any questions or comments regarding this report, please contact:

Kyle Lester
 Finance Director
 City of Colleyville, TX
klester@colleyville.com
 817-503-1014

City of Colleyville
General Fund Monthly Financial Report
As of 09/30/2019 - End of the Fiscal Year (Preliminary)

GENERAL FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		8/31/2019	USED
Revenues	24,110,961	24,784,001	102.79%
Expenditures	24,044,488	22,258,228	92.57%
Revenues over expenditures	\$66,473	2,525,773	

GENERAL FUND		RECEIVED		RECEIVED	
	FY 2019	FY 2019 YTD	PERCENT	FY 2018 YTD	PERCENT
REVENUE SOURCE	BUDGET	AS OF	OF BUDGET	AS OF	CHANGE OVER
		8/31/2019	RECEIVED	8/31/2018	PRIOR YEAR
Current Taxes	14,242,575	14,716,737	103.33%	14,529,616	1.29%
Delinquent Taxes	25,000	28,106	112.43%	67,973	-58.65%
Penalty & Interest	55,000	74,213	134.93%	75,758	-2.04%
TOTAL AD VALOREM TAXES	14,322,575	14,819,056	103.47%	14,673,347	0.99%
Oncor Electric	890,000	927,038	104.16%	890,388	4.12%
Tri-County Electric	105,000	114,793	109.33%	105,858	8.44%
Atmos Gas	350,000	480,576	137.31%	401,952	19.56%
AT&T	60,000	48,828	81.38%	55,509	-12.04%
Verizon/Others	65,000	72,740	111.91%	73,191	-0.62%
Refuse/Recycling	160,000	193,050	120.66%	198,372	-2.68%
Cable TV	475,000	441,028	92.85%	484,739	-9.02%
Network Nodes	-	1,680		-	0.00%
TOTAL FRANCHISE TAXES	2,105,000	2,279,734	108.30%	2,210,009	3.15%
1 Cent Sales Tax	3,903,292	3,499,527	89.66%	3,898,740	-10.24%
Mixed Beverage Tax	105,000	71,519	68.11%	110,056	-35.02%
TOTAL SALES TAXES	4,008,292	3,571,046	89.09%	4,008,796	-10.92%
Building	625,000	721,635	115.46%	813,754	-11.32%
Plumbing	57,600	59,167	102.72%	65,539	-9.72%
Mechanical	48,000	47,782	99.55%	50,508	-5.40%
Electrical Permits	57,600	53,521	92.92%	70,533	-24.12%
City License	46,000	49,600	107.83%	50,700	-2.17%
Building Plan Review Fee	88,000	139,667	158.71%	108,373	28.88%
New Business	7,200	6,300	87.50%	7,200	-12.50%
Sign Permit	8,000	7,925	99.06%	8,010	-1.06%
Fence Permit	15,000	14,850	99.00%	15,951	-6.90%
Fire Permits	8,000	19,585	244.81%	9,565	104.76%
Irrigation Permit	15,000	10,875	72.50%	14,487	-24.93%
TOTAL LICENSES & PERMITS	975,400	1,130,907	115.94%	1,214,620	-6.89%

GENERAL FUND - CONTINUED		RECEIVED		RECEIVED	
REVENUE SOURCE	FY 2019 BUDGET	FY 2019 YTD AS OF 8/31/2019	PERCENT OF BUDGET RECEIVED	FY 2018 YTD AS OF 8/31/2018	PERCENT CHANGE OVER PRIOR YEAR
Court Fines	750,000	623,146.62	83.09%	665,824	-6.41%
Alarm Fees	55,000	55,855	101.56%	61,238	-8.79%
Library Fines	17,604	20,433	116.07%	19,927	2.54%
TOTAL FINES	822,604	699,435	85.03%	746,989	-6.37%
Plat Fee/Site Plan/Landscaping Plan Fee	10,500	6,868	65.40%	12,603	-45.51%
Re-zoning	11,000	6,184	56.22%	13,725	-54.94%
Board of Adjustment	2,000	1,100	55.00%	2,150	-48.84%
Sale of Material	100	-	0.00%	969	-100.00%
Weed Mowing	6,000	8,647	144.12%	2,920	196.13%
Ambulance	345,000	373,882	108.37%	363,118	2.96%
Recreation Program	195,000	272,562	139.78%	306,492	-11.07%
Credit Card Fee Revenue	16,000	18,760	117.25%	16,434	14.15%
Engineering & Inspection	15,000	9,051	60.34%	2,576	251.36%
Material Testing	8,000	3,698	46.22%	3,292	12.34%
Lot Drainage Insp Fee	17,000	15,375	90.44%	20,875	-26.35%
Field Use Charge	21,500	22,850	106.28%	21,930	4.20%
Library Building Rental	-	240		-	0.00%
Colleyville Center Rental	230,000	158,243	68.80%	171,524	-7.74%
Non-Resident Fee Parks	40,000	47,360	118.40%	43,355	9.24%
Transfer from Other Funds	-	-		8,133	-100.00%
Transfer from Utility Fund	226,117	226,117	100.00%	196,920	14.83%
Transfer from TIF	159,390	159,390	100.00%	210,377	-24.24%
TOTAL CHARGES FOR SERVICE	1,302,607	1,330,326	102.13%	1,397,392	-4.80%
	-	84,709	0	72,009	0
Keller Court	260,538	311,599	119.60%	260,538	19.60%
SRO Officer Reimb	103,945	103,945	100.00%	98,996	5.00%
TOTAL INTERGOVERNMENTAL	364,483	415,544	114.01%	359,534	15.58%
Sale of Surplus Property	5,000	14,116	282.32%	34,396	-58.96%
Interest Income	55,000	335,731	610.42%	119,155	181.76%
Miscellaneous	60,000	94,610	157.68%	97,480	-2.94%
Antenna Lease	90,000	93,495	103.88%	101,662	-8.03%
Grant Proceeds	-	-		34,570	-100.00%
Other Financing Sources	-	-		-	0.00%
TOTAL MISCELLANEOUS	210,000	537,952	256.17%	387,264	38.91%
Transfers-In	-	-	\$0	-	0.00%
TOTAL TRANSFERS	-	-	\$0	-	0.00%
TOTAL GENERAL FUND REVENUES	24,110,961	24,784,001	102.79%	24,997,950	-0.86%

	FY 2019 BUDGET	THROUGH 8/31/2019	THROUGH 8/31/2018	TOTAL INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
RESIDENTIAL BLDG PERMITS	122	110	159	(49)	-30.82%
COMMERCIAL BLDG PERMITS	7	9	1	8	800.00%

GENERAL FUND EXPENDITURES		EXPENDED	PERCENT	PERCENT OF		EXPENDED
	FY 2019 BUDGET	THROUGH 8/31/2019	OF BUDGET EXPENDED	FISCAL YEAR COMPLETE	BUDGET REMAINING	FY 2018 YTD AS OF 8/31/2018
Personnel services	15,336,809	14,224,455	92.75%	91.67%	1,112,354	14,457,307
Contractual Services	5,379,345	4,773,812	88.74%	0.00%	605,533	4,948,170
Supplies	1,299,628	1,180,103	90.80%	0.00%	119,525	885,259
Capital Outlay	14,000	65,152	465.37%	0.00%	(51,152)	539,172
Transfer to other fund	2,014,706	2,014,706	100.00%	0.00%	-	2,014,706
TOTAL EXPENDITURES	24,044,488	22,258,228	92.57%	91.67%	1,786,260	22,844,613

City of Colleyville
Utility Fund Monthly Financial Report
As of 09/30/2019 - End of the Fiscal Year (Preliminary)

UTILITY FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		8/31/2019	USED
Revenues	16,405,604	13,712,471	83.58%
Expenditures	16,405,604	12,623,926	76.95%
Revenues over expenditures	-	1,088,545	

UTILITY FUND					
REVENUE SOURCE	FY 2019 BUDGET	RECEIVED AS OF 8/31/2019	PERCENT OF BUDGET RECEIVED	RECEIVED AS OF 8/31/2018	EXPENDED CHANGE OVER PRIOR YEAR
Water - Base Rate	1,692,466	1,782,765	105.34%	1,097,180	62.49%
Sewer - Base Rate	1,281,579	1,262,975	98.55%	1,326,555	-4.79%
Water - Volumetric Rate	9,794,756	7,383,775	75.38%	10,232,244	-27.84%
Sewer - Volumetric Rate	3,299,803	2,873,370	87.08%	3,039,602	-5.47%
Sewer Installation	15,000	10,800	72.00%	16,600	-34.94%
Water Installation	42,000	35,890	85.45%	43,710	-17.89%
Engineering & Development Charges	5,000	9,437	188.75%	13,882	-32.02%
Penalties	200,000	175,917	87.96%	219,598	-19.89%
Sale of Material	-	1,768		7,008	-74.77%
Miscellaneous	15,000	14,574	97.16%	19,798	-26.39%
TOTAL OPERATING INCOME	16,345,604	13,551,271	82.90%	16,016,176	-15.39%
Sale of Surplus Property	-	-		8,418	-100.00%
Interest Income	60,000	161,200	268.67%	86,224	86.95%
TOTAL NON-OPERATING INCOME	60,000	161,200	268.67%	94,642	70.33%
TOTAL INCOME	16,405,604	13,712,471	83.58%	16,110,818	-14.89%

	THROUGH 8/31/2019	THROUGH 8/31/2018	TOTAL INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
GALLONS OF WATER SOLD	1,601,911,600	2,247,215,100	(645,303,500)	-28.72%
NUMBER OF WATER CUSTOMERS	10,265	10,374	(109)	-1.05%

UTILITY FUND EXPENSES						
	FY 2019 BUDGET	EXPENDED THROUGH 8/31/2019	PERCENT OF BUDGET EXPENDED	PERCENT OF FISCAL YEAR COMPLETE	BUDGET REMAINING	EXPENDED FY 2018 YTD AS OF 8/31/2018
Personnel Services	2,041,194	1,783,452	87.37%	0.00%	257,742	1,882,512
Contractual services	13,667,521	10,177,259	74.46%	0.00%	3,490,262	11,074,853
Water True Up Refund						
Waste Water True Up Refund						
Supplies	245,386	209,176	85.24%	0.00%	36,210	263,598
Debt Service	-	-	0.00%	91.67%	-	156,913
Capital Outlay	100,000	102,536	102.54%	0.00%	(2,536)	-
Transfers to other funds	351,503	351,503	100.00%	0.00%	-	322,306
TOTAL EXPENSES	16,405,604	12,623,926	76.95%	91.67%	3,781,678	13,700,182

City of Colleyville
Debt Service Fund Monthly Financial Report
As of 09/30/2019 - End of the Fiscal Year (Preliminary)

DEBT SERVICE FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		8/31/2019	USED
Revenues	1,859,940	2,006,033	107.85%
Expenditures	1,859,940	1,859,501	99.98%
Revenues over expenditures	-	146,532	

DEBT SERVICE FUND		RECEIVED		RECEIVED	
	FY 2019	FY 2019 YTD	PERCENT	FY 2018 YTD	PERCENT
REVENUE SOURCE	BUDGET	AS OF	OF BUDGET	AS OF	CHANGE OVER
		8/31/2019	RECEIVED	8/31/2018	PRIOR YEAR
Current taxes	682,115	825,359	121.00%	820,004	0.65%
Delinquent taxes	5,000	1,588	31.77%	5,199	-69.45%
Penalty & interest	5,000	4,162	83.25%	5,115	-18.62%
Interest Income	5,000	12,099	241.97%	569	2026.97%
TOTAL AD VALOREM TAX & INTEREST	697,115	843,208	120.96%	830,886	1.48%
Transfer from CCCPD	509,100	509,100	100.00%	501,845	1.45%
Transfer from TIF	653,725	653,725	100.00%	654,200	-0.07%
TOTAL TRANSFERS	1,162,825	1,162,825	100.00%	1,156,045	0.59%
Use of Fund Balance	-	-		-	0.00%
Bond proceeds & Premium	-	-	0.00%	-	0.00%
TOTAL REVENUE & USE OF FUND BAL	1,859,940	2,006,033	107.85%	1,986,931	0.96%

DEBT SERVICE FUND		EXPENDED	PERCENT	PERCENT OF		EXPENDED
	FY 2019	THROUGH	OF BUDGET	FISCAL YEAR	BUDGET	FY 2018 YTD
	BUDGET	8/31/2019	EXPENDED	COMPLETE	REMAINING	AS OF
						8/31/2018
Bond & Interest Payments	1,644,628	1,644,628	100.00%	0.00%	-	1,665,943
Leases (Fire Engine & Ambulance)	215,312	214,873	99.80%	0.00%	439	316,206
TOTAL EXPENSES	1,859,940	1,859,501	99.98%	0.00%	439	1,982,150

City of Colleyville
Drainage Fee Fund Monthly Financial Report
As of 09/30/2019 - End of the Fiscal Year (Preliminary)

DRAINAGE FEE FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		8/31/2019	USED
Revenues	972,448	971,524	99.90%
Expenditures	771,136	766,528	99.40%
Revenues over expenditures	201,312	204,996	

DRAINAGE FEE FUND		RECEIVED		RECEIVED	
	FY 2019	FY 2019 YTD	PERCENT	FY 2018 YTD	PERCENT
REVENUE SOURCE	BUDGET	AS OF	OF BUDGET	AS OF	CHANGE OVER
		8/31/2019	RECEIVED	8/31/2018	PRIOR YEAR
Drainage Revenues	956,760	937,234	97.96%	989,928	-5.32%
Other revenues (Interest, penalty,...)	15,688	34,290	218.57%	47,063	-27.14%
TOTAL REVENUES	972,448	971,524	99.90%	1,036,990	-6.31%

DRAINAGE FEE FUND		EXPENDED	PERCENT	PERCENT OF		EXPENDED
	FY 2019	THROUGH	OF BUDGET	FISCAL YEAR	BUDGET	FY 2018 YTD
	BUDGET	8/31/2019	EXPENDED	COMPLETE	REMAINING	AS OF
						8/31/2018
Personnel Services	462,669	433,948	93.79%	0.00%	28,721	425,107
Contractual Services	134,840	130,223	96.58%	0.00%	4,617	98,867
Supplies	47,957	76,846	160.24%	0.00%	(28,889)	52,285
Debt Service	125,670	125,511	99.87%	0.00%	159	160,493
Capital Outlay	-	-	#DIV/0!	0.00%	-	-
Transfers to other funds	-	-	#DIV/0!	0.00%	-	769,032
TOTAL EXPENSES	771,136	766,528	99.40%	0.00%	4,608	1,505,783



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6a

Agenda Date 10/15/2019

Number Ordinance O-19-2099

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit for Alcoholic Beverage Sales – On-Premise Consumption on Lot 1, Block 1, of the Towne Square Addition, located at 5604 Colleyville Boulevard, Suite A & B, Case ZC19-011

Strategic Plan

4.2 Encourage compatible commercial growth

Explanation

Second Reading and Public Hearing

At the October 2, 2019 City Council meeting, City Manager Jerry Ducay spoke regarding changing the hours of operation to provide for lunch hours.

Michael Hershman, 5430 LBJ Freeway, Suite 1200, Dallas, representative of the applicants, spoke in favor of the item and answered questions of the City Council.

First Reading and Public Hearing

Morris Ghandi and Juliette Gonzalez, of Ruggeri's Pescatore Italiano Restaurant, have submitted a request for a Special Use Permit (SUP) to allow alcoholic beverage sales for on-premise consumption at 5604 Colleyville Boulevard, Suites A & B. Alcoholic beverage sales for on-premise consumption are allowed in the CC-2 Shopping Center district with the approval of an SUP.

Existing Conditions/Background: The subject property is zoned CC-2 and generally located on the west side of Colleyville Boulevard, south of Hall-Johnson Road. The subject property is a platted lot and currently developed with a multi-tenant commercial building. Suites A & B, the proposed location of the restaurant, were previously occupied by a fitness business.

Proposed Special Use Permit:

Request – The applicant is requesting approval of an SUP to allow alcoholic beverage sales for on-premise consumption in conjunction with a new restaurant at this location. The applicant is requesting to sell and serve alcohol as part of the Ruggeri's Pescatore Italiano Restaurant menu. The applicant proposes the following hours of operation as a component of the SUP request:

Sunday – Thursday: 5:00 p.m. – 9:00 p.m.

Friday - Saturday: 5:00 p.m. – 9:30 p.m.

Ordinance – There are four components of procedure that a business must complete to sell and serve alcohol for on-premise consumption in Colleyville: (1) a Special Use Permit (SUP) approval by the City Council for alcohol sales (on-premises consumption) (2) Submission of draft Texas Alcoholic Beverage Commission (TABC) License paperwork to the City Secretary's Office for review and approval, (3) Submission of completed TABC License paperwork to the TABC, (4) The issuance of an Alcoholic Beverage License through the City Secretary's Office.

- Section 3.25 of the Land Development Code states that an SUP is to "allow a use not normally allowed in a zoning district which could be of benefit in a particular case to the general welfare, provided adequate development standards, and special requirements are imposed to protect surrounding uses or to preserve the character of the neighborhood." Language is typically added for SUPs to automatically expire upon the abandonment of the business, change in the use, a change in ownership, or upon termination of the Certificate of Occupancy.
- Section 6-3 of the Code of Ordinances requires businesses that serve alcoholic beverages to be located at least 300 feet from a church, school, or public hospital. The distance is measured from property line to property line for schools, and from front door to front door along the street front property lines for churches and hospitals.
- Section 6-5 of the Code of Ordinances which states that the restaurant's alcohol sales must be incidental and secondary to the sale of food for human consumption (further clarified in the Code as non-alcohol and food sales must comprise at least 40 percent of gross receipts).

Analysis: The applicant proposes to operate the business in a similar manner to its previous restaurant at a different location in the City. The requested location is in compliance with the distance requirements of the Code of Ordinances, and the applicant is proposing to comply with the 40/60 incidental sales requirements as stated above. Approval of an SUP at this location for this user should not adversely impact surrounding uses or the character of the neighborhood.

Surrounding Development: The properties to the south and east are zoned CC-2 Shopping Center district and developed with commercial buildings. The property to the north is zoned CN Neighborhood Commercial and is improved with office buildings. The property to the west is zoned R-20 Single Family Residential and is improved with homes.

Comprehensive Plan: The City's comprehensive plan, *Destination Colleyville*, identifies the subject property as located within the Central Sector of the Colleyville

Boulevard Corridor. This area has been identified as having the greatest potential to become a true center of activity by tying together major commercial and entertainment centers along the Corridor.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 500 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff recommends approval of the Special Use Permit (SUP) to authorize the sale of alcoholic beverages for on-premises consumption for the Ruggeri's Pescatore Italiano Restaurant at 5604 Colleyville Boulevard, Suites A & B. The proposed business is consistent with the previous uses along Colleyville Boulevard and should not adversely impact surrounding uses.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the request at their September 9, 2019 meeting by a vote of 4-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Site Exhibits
6. Notification Map
7. Property Owner Notification
8. Notification List
9. Ordinance O-19-2099

Aerial Map



ZC19-011

5604 Colleyville Boulevard, Suite A & B

DISCLAIMER:

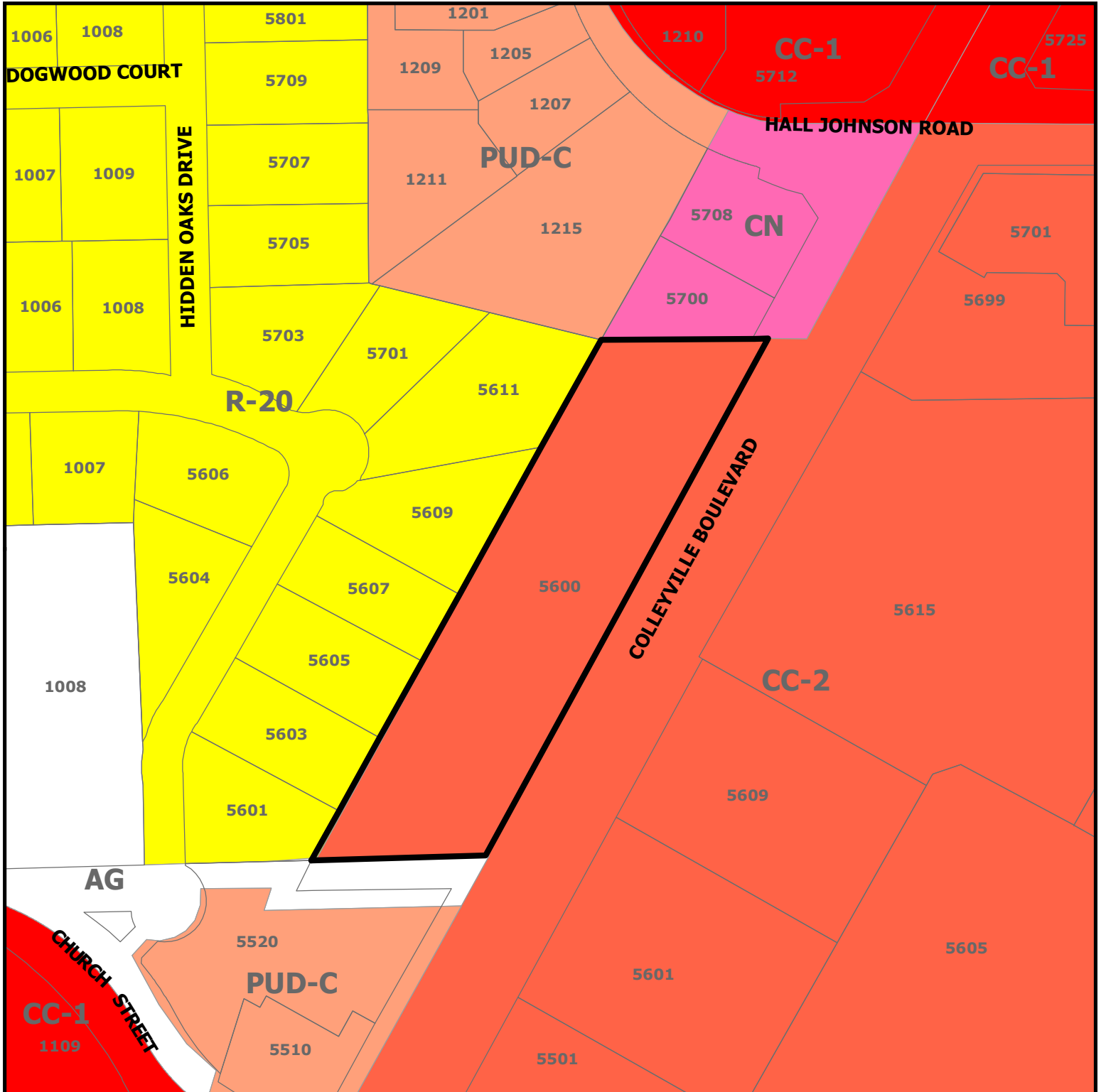
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Subject Property



Zoning Map



ZC19-011

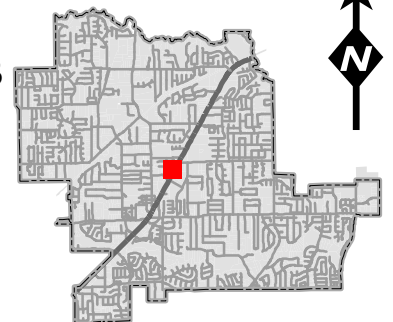
5604 Colleyville Boulevard, Suite A & B

DISCLAIMER:

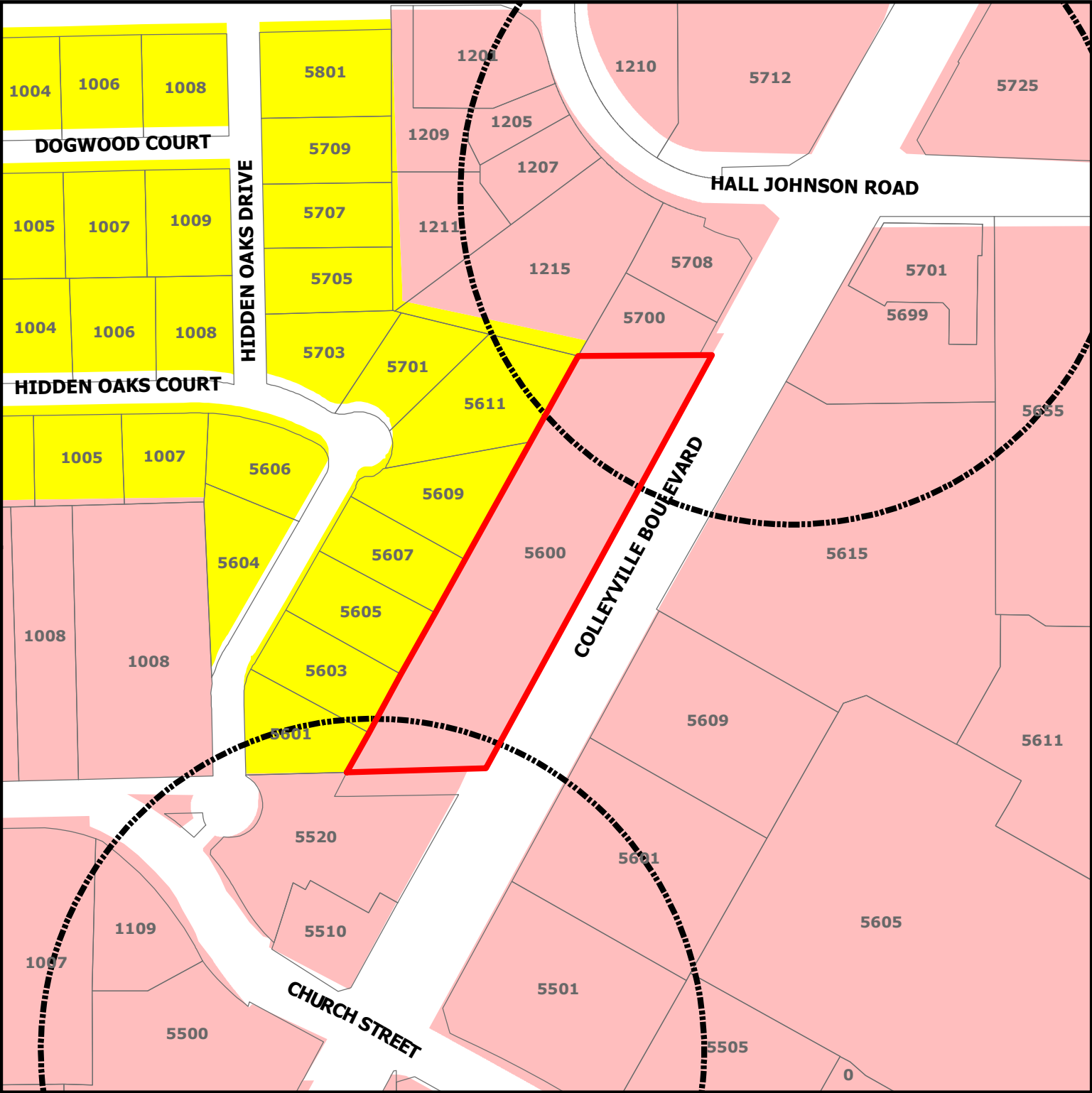
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Subject Property



Future Land Use Map

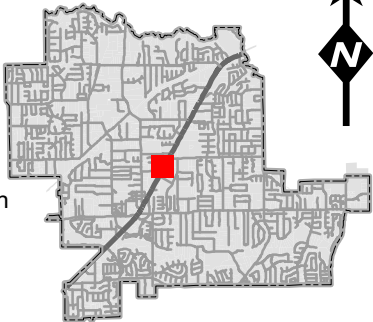


ZC19-011

5604 Colleyville Boulevard, Suite A & B

DISCLAIMER:
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-  Subject Property
-  Sales Tax Preferred Intersection
-  Residential
-  Colleyville Blvd Corridor



Statement of Planning Objectives

Company Summary

Ruggeri's Pescatore Italiano will feature an outstanding Northern Italian menu in an upscale and cozy atmosphere. We will be open 7 days a week. Serving dinner Sunday – Thursday 5:00 pm to 9:00 pm and Friday – Saturday 5:00pm – 9:30pm.

We will have special wine tasting events quarterly, a five-course meal featuring new wines sponsored by our distributors. Customers can come and learn more about wine & food! Other special events will also include Christmas Eve, New Year's Eve, Valentine's Day, Easter, and Mother's Day.

Ruggeri's will be the perfect place when customers need that little extra. They can have business meeting here, a place for a quiet conversation or a special occasion.

Business Description

The founders of the company are Morris Ghandi and his daughter, Juliette Gonzalez. They both have a combined experience of 75 years in the restaurant and hospitality industry. We are looking for a restaurant space in Colleyville. We hope to open Ruggeri's in the next few months.

Services

Ruggeri's Pescatore Italiano will be unique to Colleyville. Northern Italian food is a style of service that will make everyone feel welcome and special. Our food products will be the finest quality and prepared with sensitivity and care. We will go all the way to satisfy our guests. Portions will be modestly sized with attractive presentation.

Our wine list will be modest in size and primarily focused on wines from Italy, California, France and New Zealand. The comfortable soft lit bar features a comprehensive selection of the finest vodka, scotch, bourbon and after dinner drinks.

During summer months customers can also sit outside on our patio. The patio and garden setting will be a fun and casual atmosphere.

The kitchen staff will have the best in culinary education and work experience. Our creative talents will compliment one another. The lounge and restaurant staff will offer the finest service in a cozy atmosphere. And offer customers an extraordinarily successful evening.

Statement of Planning Objectives

Pricing and Profitability

We anticipate our total sales allocation to be 90% restaurant sales and 10% catering sales. The combined cost of sales will be 33% producing a gross profit of 67% on total sales.

Prices will be competitive with other upscale restaurants in the area. However, it is the strategy of Ruggeri's to give a perception of higher value than its competitors, through its food, service and entertainment.

Market Segmentation

Ruggeri's intends to cater to a wide group of people. We want everyone to feel welcome and relaxed in a cozy atmosphere with a wide and varied menu. It is our goal to have 'something for everyone' everyday on our menu. In looking at our market analysis, we defined the following groups as targeted segments.

The Business Man: They work hard all day and sometimes stays overnight in a strange city. He needs a competent establishment that helps impress his clients and prospects. Afterwards, they want to relax and use the money they are making. They are the people that spend the most on drinks, food and tips.

Happy Couples: The restaurant will have an intimate, romantic, sophisticated atmosphere that encounters people to bring dates or their spouse.

The Family: The perfect place for a family dinner. Families will come for the accommodative menu and friendly service. The excellent value in their meals will keep Ruggeri's in favor with the parents.

Strategy and Implementation Summary

Our strategy is simple, we intend to succeed by giving people a combination of excellent and interesting food in an environment that appeals to a wide and varied group of successful people. We will focus on maintaining quality and establishing a strong identity in our community. Our main focus in marketing will be to increase customer awareness in surrounding communities. We will keep our standards high and execute the concept so that word of mouth will be our main marketing force.

Statement of Planning Objectives

Personnel Plan

We believe the personnel plan is in good proportion to the size of the restaurant and projected revenues. The staff will include 11 full-time employees and 5 part-time employees. All of our previous employees are eagerly and patiently waiting to return back to us. 9 of these employees have been with us for 10 plus years.

Financial Plan

\$649,100 of funding is needed over the next year for kitchen equipment, furniture, painting, reconstruction, rent, licensing start-up labor and legal and consulting costs associated with opening our restaurant. These are the start-up requirements to the best of our knowledge and experience in the industry.

Legal	\$5,000
Stationary & Sign	\$5,000
Office Supplies	\$5,000
Uniforms	\$2,000
Insurance	\$2,000
Rent & Security Deposit	\$18,000
Outdoor Patio & Garden	\$10,000
Licensing	\$5,000
Furniture	\$50,000
Point of Sale/Software	\$20,000
Phone System	\$2,000
Food & Liquor	\$30,000
Kitchen Supplies	\$30,000
Music, Stereo, TV	\$4,000
Cleaning	\$1,000
High Chairs, & Booster Seats	\$100
Advertising & Website	\$5000
Cash on hand required	\$50,000
Restaurant Finish Out \$135/sq feet (2600 sq ft)	\$405,000
TOTAL REQUIREMENTS	\$649,100

Statement of Planning Objectives

Visuals

The Ruggeri's logo was designed by Graphic Menus. We will work with them to design our packaging, promotional materials, and printed menus.

Technology

Ruggeri's will use Aloha Point of Sale System to take orders, payments and run reports. Quickbooks will be used for payroll and financial reports.

Summary

Ruggeri's already has a successful system in place. Managing our staff, supplier relationships, customers, inventory and daily tasks will require team effort and hard work.

Our personal experiences have given us qualities that we can draw on to manage and run the business and continue growing steadily. We aim to run a tight ship and empower our staff to be the best and deliver the best customer service experience.

Statement of Planning Objectives

PROJECTED SALES

	FOOD	LIQUOR	TOTAL
2020	\$648,000.00	\$303,600.00	\$951,600.00
2021	\$680,400.00	\$318,780.00	\$999,180.00
2022	\$714,420.00	\$334,719.00	\$1,049,139.00
2023	\$750,141.00	\$351,455.00	\$1,101,596.00
2024	\$787,648.00	\$369,028.00	\$1,156,676.00

Site Exhibit



Colleyville Town Square 5600 & 5604 Colleyville Blvd. Colleyville, Texas 76034



Property Features

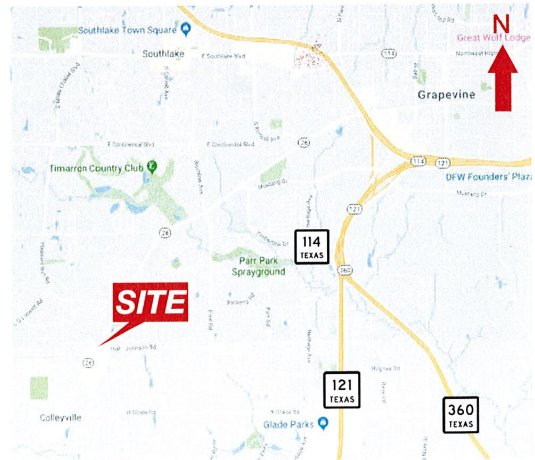
- Available:
 - Suite 5604-A: 4,485 SF (Former Gym)
 - Suite 5604-E1: 193 SF
 - Suite 5604-H: 1,500 SF (Former Veterinarian)
- End-Cap Available
- Vast Frontage on Hwy 26 (Colleyville Blvd)
- Great Access and Visibility
- Household Incomes avg. \$170,000+
- Located Directly Across from



and Anchored Center

Pricing

- Leasing Rate: Call Broker



Hunter Hayes

817 872 3911

hhayes@nairiretail.com

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1200 Summit Ave.
Fort Worth, TX 76102
817 885 8333

nairiretail.com

Site Exhibit

For Lease
193 - 4,485 SF

Colleyville Town Square
5600 & 5604 Colleyville Blvd.
Colleyville, Texas 76034



Demographics

	1 MILE	3 MILES	5 MILES
Total Population	5,561	78,861	249,076
Total Households	2,005	28,275	95,090
Average Household Size	2.80	2.80	2.60
Average Household Income	\$171,365	\$156,028	\$118,993

Source: CoStar 2018

Traffic Counts

- Blvd. 26 30,533 VPD
- Hall Johnson Rd. 13,220 VPD

Source: CoStar 2017

NAI Robert Lynn
RETAIL division

1200 Summit Ave.
Fort Worth, TX 76102
817 885 8333
nairlretail.com

Site Exhibit

For Lease
193 - 4,485 SF

Colleyville Town Square
5600 & 5604 Colleyville Blvd.
Colleyville, Texas 76034



Site Exhibit

11-2-2015



Information About Brokerage Services

Texas law requires all real estate license holders to give the following information about brokerage services to prospective buyers, tenants, sellers and landlords.

TYPES OF REAL ESTATE LICENSE HOLDERS:

- **A BROKER** is responsible for all brokerage activities, including acts performed by sales agents sponsored by the broker.
- **A SALES AGENT** must be sponsored by a broker and works with clients on behalf of the broker.

A BROKER'S MINIMUM DUTIES REQUIRED BY LAW (A client is the person or party that the broker represents):

- Put the interests of the client above all others, including the broker's own interests;
- Inform the client of any material information about the property or transaction received by the broker;
- Answer the client's questions and present any offer to or counter-offer from the client; and
- Treat all parties to a real estate transaction honestly and fairly.

A LICENSE HOLDER CAN REPRESENT A PARTY IN A REAL ESTATE TRANSACTION:

AS AGENT FOR OWNER (SELLER/LANDLORD): The broker becomes the property owner's agent through an agreement with the owner, usually in a written listing to sell or property management agreement. An owner's agent must perform the broker's minimum duties above and must inform the owner of any material information about the property or transaction known by the agent, including information disclosed to the agent or subagent by the buyer or buyer's agent.

AS AGENT FOR BUYER/TENANT: The broker becomes the buyer/tenant's agent by agreeing to represent the buyer, usually through a written representation agreement. A buyer's agent must perform the broker's minimum duties above and must inform the buyer of any material information about the property or transaction known by the agent, including information disclosed to the agent by the seller or seller's agent.

AS AGENT FOR BOTH - INTERMEDIARY: To act as an intermediary between the parties the broker must first obtain the written agreement of *each party* to the transaction. The written agreement must state who will pay the broker and, in conspicuous bold or underlined print, set forth the broker's obligations as an intermediary. A broker who acts as an intermediary:

- Must treat all parties to the transaction impartially and fairly;
- May, with the parties' written consent, appoint a different license holder associated with the broker to each party (owner and buyer) to communicate with, provide opinions and advice to, and carry out the instructions of each party to the transaction.
- Must not, unless specifically authorized in writing to do so by the party, disclose:
 - that the owner will accept a price less than the written asking price;
 - that the buyer/tenant will pay a price greater than the price submitted in a written offer; and
 - any confidential information or any other information that a party specifically instructs the broker in writing not to disclose, unless required to do so by law.

AS SUBAGENT: A license holder acts as a subagent when aiding a buyer in a transaction without an agreement to represent the buyer. A subagent can assist the buyer but does not represent the buyer and must place the interests of the owner first.

TO AVOID DISPUTES, ALL AGREEMENTS BETWEEN YOU AND A BROKER SHOULD BE IN WRITING AND CLEARLY ESTABLISH:

- The broker's duties and responsibilities to you, and your obligations under the representation agreement.
- Who will pay the broker for services provided to you, when payment will be made and how the payment will be calculated.

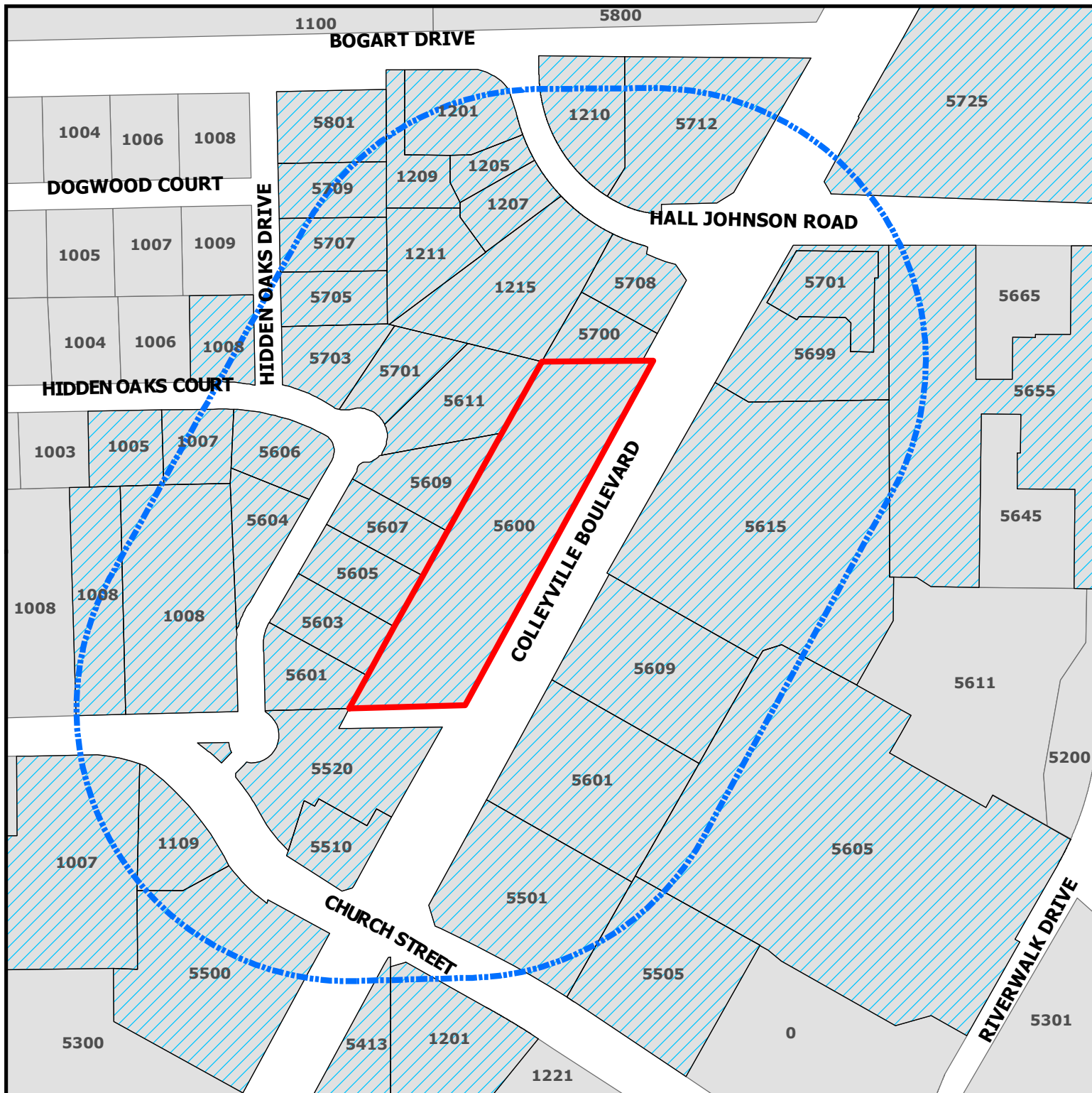
LICENSE HOLDER CONTACT INFORMATION: This notice is being provided for information purposes. It does not create an obligation for you to use the broker's services. Please acknowledge receipt of this notice below and retain a copy for your records.

Robert Lynn Company	405391	mmiller@robertlynn.com	214-256-7100
Licensed Broker /Broker Firm Name or Primary Assumed Business Name	License No.	Email	Phone
Mark Miller, SIOR	393389	mmiller@robertlynn.com	214-256-7100
Designated Broker of Firm	License No.	Email	Phone
Dan Avnery	568106	davnery@nairiretail.com	214-256-7100
Licensed Supervisor of Sales Agent/ Associate	License No.	Email	Phone
Hunter Hayes	671254	hhayes@nairiretail.com	817-885-8333
Sales Agent/Associate's Name	License No.	Email	Phone

Buyer/Tenant/Seller/Landlord Initials

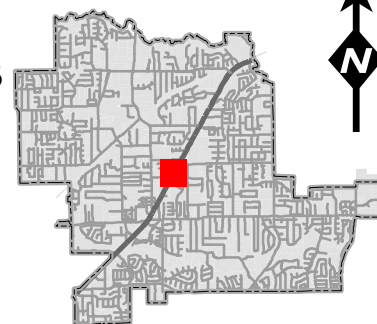
Date

Notification Map



ZC19-011

5604 Colleyville Boulevard, Suite A & B



DISCLAIMER:

This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.



Subject Property



500ft Buffer



Properties within 500ft



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, September 9, 2019 at 7:00 p.m.
City Council Meetings: Wednesday, October 2, 2019 & Tuesday, October 15, 2019 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit for Alcoholic Beverage Sales – On-Premises Consumption. The purpose is to allow for the sale of alcohol at the proposed business Ruggeri’s Pescatore Italiano.

Zoning Case: ZC19-011

Applicant: Morris Ghandi and Juliette Gonzalez

Owner: Eagle-Colleyville Towne Square

Location: 5604 Colleyville Boulevard, Suite A&B

Property Description: Lot 1, Block 1, of the Towne Square Addition

Present Zoning: CC-2 Shopping Center District

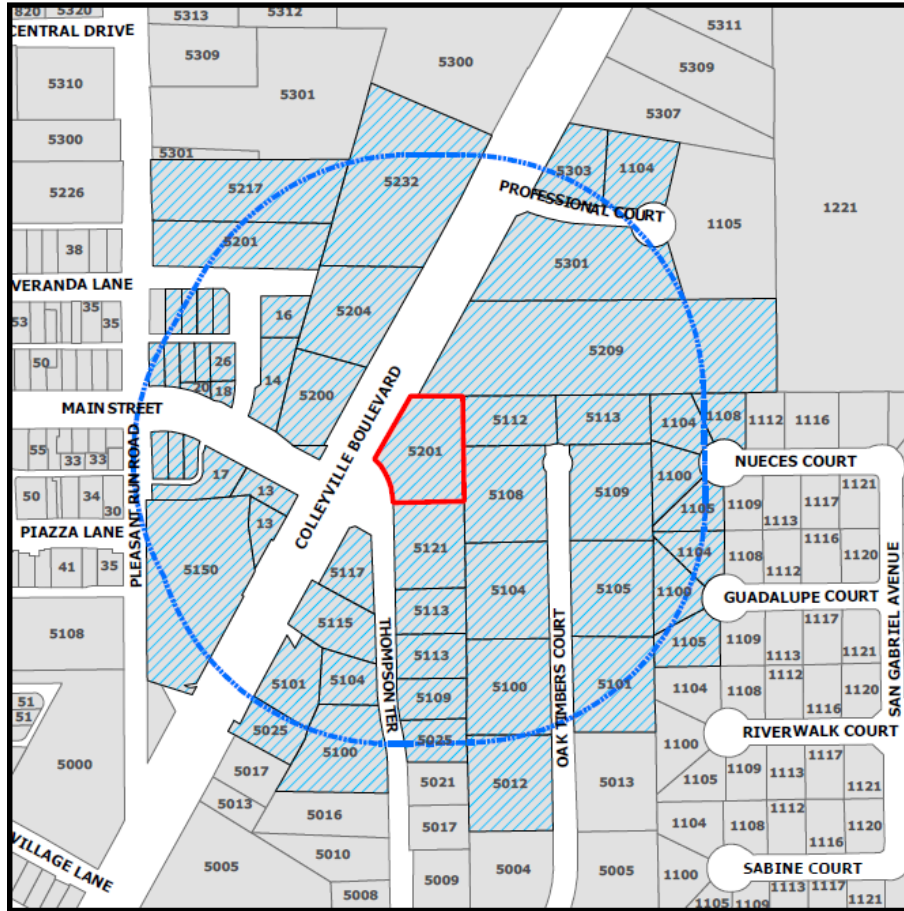
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

NOTICE OF PUBLIC HEARING



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
WILDER, ROBERT J	1005 HIDDEN OAKS CT	COLLEYVILLE, TX	76034	1005 HIDDEN OAKS CT
MILLER, DOUGLAS L	7112 PLEASANT RUN RD	COLLEYVILLE, TX	76034	1209 HALL JOHNSON RD
CORE-FULMER, SARAH ELIZABETH	5604 HIDDEN OAKS CT	COLLEYVILLE, TX	76034	5604 HIDDEN OAKS DR
EAGLE-COLLEYVILLE TOWNE SQUARE	5430 LBJ FWY STE 1200	DALLAS, TX	75240	5600 COLLEYVILLE BLVD
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	1100 CHURCH ST
CHARLES & ROB LTD	8235 DOUGLAS AVE STE 815	DALLAS, TX	75225	5601 COLLEYVILLE BLVD
KINGETER, SCOTT	5611 HIDDEN OAKS DR	COLLEYVILLE, TX	76034	5611 HIDDEN OAKS DR
FIRST BAPTIST CH COLLEYVILLE	5405 PLEASANT RUN RD	COLLEYVILLE, TX	76034	1007 CHURCH ST
ROB & CHARLES LTD	8235 DOUGLAS AVE STE 815	DALLAS, TX	75225	5701 COLLEYVILLE BLVD
CORGAN, KYLE D	5603 HIDDEN OAKS DR	COLLEYVILLE, TX	76034	5603 HIDDEN OAKS DR
G W J COMPANY	1100 FOUNTAIN PKWY	GRAND PRAIRIE, TX	75050	5700 COLLEYVILLE BLVD
MOVIE GRILL CONCEPTS XXVIII LL	12404 PARK CENTRAL DR STE 400N	DALLAS, TX	75251	5655 BLUEBONNET DR
TCG PL INVESTORS LLC	12720 HILLCREST RD STE 650	DALLAS, TX	75230	5501 COLLEYVILLE BLVD
COLLEYVILLE CHURCH OF CHRIST	1008 CHURCH ST	COLLEYVILLE, TX	76034	1008 CHURCH ST
UMLOR, STEVEN H	5801 HIDDEN OAKS DR	COLLEYVILLE, TX	76034	5801 HIDDEN OAKS DR
PEGASUS LIVING TRUST	1008 HIDDEN OAKS CT	COLLEYVILLE, TX	76034	1008 HIDDEN OAKS CT
BEALL LEGACY PARTNERS LP	5712 COLLYVILLE BLVD STE 200	COLLEYVILLE, TX	76034	1210 HALL JOHNSON RD
DEDIEGO FAMILY TRUST	405 LOCKE DR	APTOS, CA	95003	5510 COLLEYVILLE BLVD
GOODING, JOHN	1007 HIDDEN OAKS CT	COLLEYVILLE, TX	76034	1007 HIDDEN OAKS CT
ADRASTOS LLC	1500 OAK LN	SOUTHLAKE, TX	76092	1211 HALL JOHNSON RD
R P GANTOS VENTURES LLC	7213 COTTONWOOD CT	NORTH RICHLAND HILLS, TX	76182	5413 COLLEYVILLE BLVD
BLUEBONNET HILLS MEMORIAL PK	PO BOX 130548	HOUSTON, TX	77219	5725 COLLEYVILLE BLVD
LUNSFORD, JANET S	5705 HIDDEN OAKS DR	COLLEYVILLE, TX	76034	5705 HIDDEN OAKS DR
HOCH, JEANNE M	5709 HIDDEN OAKS DR	COLLEYVILLE, TX	76034	5709 HIDDEN OAKS DR
LEACH, TERRY	5605 HIDDEN OAKS DR	COLLEYVILLE, TX	76034	5605 HIDDEN OAKS DR
MARSHALL, D MICHAEL	5707 HIDDEN OAKS DR	COLLEYVILLE, TX	76034	5707 HIDDEN OAKS DR
HJ ROAD 26 LTD	PO BOX 1703	COLLEYVILLE, TX	76034	5609 COLLEYVILLE BLVD
JD JUDD REALTY HOLDINGS LLC	1109 CHURCH ST	COLLEYVILLE, TX	76034	1109 CHURCH ST
LILLIS, JAMES	5606 HIDDEN OAKS DR	COLLEYVILLE, TX	76034	5606 HIDDEN OAKS DR
HENNESSEY PROPERTIES & INV LLC	1205 HALL JOHNSON RD	COLLEYVILLE, TX	76034	1205 HALL JOHNSON RD
BOTTOM FAMILY TRUST	1401 FOUNTAINGROVE PKWY # M117	SANTA ROSA, CA	95403	5520 COLLEYVILLE BLVD
VELOCIS COLLEYVILLE LP	3131 MCKINNEY AVE # 10	DALLAS, TX	75204	5505 COLLEYVILLE BLVD
BAYOUPEAK INVESTMENTS LLC	7005 EDEN RD	NORTH RICHLAND HILLS, TX	76180	1207 HALL JOHNSON RD
VELOCIS COLLEYVILLE LP	3131 MCKINNEY AVE # 10	DALLAS, TX	75204	5605 COLLEYVILLE BLVD
G W J COMPANY	1100 FOUNTAIN PKWY	GRAND PRAIRIE, TX	75050	5708 COLLEYVILLE BLVD
RICHMOND, FREDRIC D	5607 HIDDEN OAKS DR	COLLEYVILLE, TX	76034	5607 HIDDEN OAKS DR
CHIVAKULA, LAKSHMI	4104 CHARBRAY CT	CEDAR PARK, TX	78613	5601 HIDDEN OAKS DR
HTA-COLLEYVILLE HOSPITAL LLC	16435 N SCOTTSDALE RD STE 320	SCOTTSDALE, AZ	85254	5500 COLLEYVILLE BLVD
ANTONETTI, ROBERT	5701 HIDDEN OAKS DR	COLLEYVILLE, TX	76034	5701 HIDDEN OAKS DR
TREMAINE, M W	5609 HIDDEN OAKS DR	COLLEYVILLE, TX	76034	5609 HIDDEN OAKS DR
NYQUIST, JOHN	5703 HIDDEN OAKS DR	COLLEYVILLE, TX	76034	5703 HIDDEN OAKS DR
JERI & HOLLY LTD	5329 MONTROSE DR	DALLAS, TX	75209	5699 COLLEYVILLE BLVD
JNS LIVING TRUST	PO BOX 1948	COLLEYVILLE, TX	76034	1201 HALL JOHNSON RD
COLLEYVILLE CHURCH OF CHRIST	1008 CHURCH ST	COLLEYVILLE, TX	76034	1008 CHURCH ST
VELOCIS COLLEYVILLE LP	3131 MCKINNEY AVE # 10	DALLAS, TX	75204	5615 COLLEYVILLE BLVD
BEALL LEGACY PARTNERS LP	5712 COLLYVILLE BLVD STE 200	COLLEYVILLE, TX	76034	5712 COLLEYVILLE BLVD
G W J COMPANY	1100 FOUNTAIN PKWY	GRAND PRAIRIE, TX	75050	1215 HALL JOHNSON RD
BRANCH BANKING & TRUST CO	150 S STRATFORD RD STE 400	WINSTON SALEM, NC	27104	1201 CHURCH ST
HIDDEN OAKS ESTATES	909 DOGWOOD COURT	COLLEYVILLE, TX	76034	COURTESY NOTICE
KINGSWOOD ESTATES-COLLEYVILLE	P.O. BOX 978	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
GHANDI, MORRIS AND GONZALEZ, JULIETTE	7651 CYPRESS COURT	NORTH RICHLAND HILLS, TX	76182	APPLICANT

ORDINANCE O-19-2099

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP BY CHANGING THE ZONING ON LOT 1, BLOCK 1 OF THE TOWNE SQUARE ADDITION, LOCATED AT 5604 COLLEYVILLE BOULEVARD, SUITES A & B, BY AUTHORIZING A SPECIAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for on-premise consumption of alcohol under Case No. ZC19-011; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices

by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on Lot 1, Block 1, of the Towne Square Addition, located at 5604 Colleyville Boulevard, Suites A & B, by authorizing a Special Use Permit for the sale of alcoholic beverages for on-premise consumption, as depicted on Exhibit "A", Exhibit "B", and Exhibit "C".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall apply to the sale of alcoholic beverages for on-premise consumption in conjunction with a restaurant use only.
- b. The name of the business authorized for on-premise consumption alcohol sales by this Special Use Permit shall be called "Ruggeri's Pescatore Italiano".
- c. The Special Use Permit shall automatically expire upon the abandonment of the business, change in the use, a change in ownership or upon the expiration or termination of the Certificate of Occupancy.

- d. All requirements of the Land Development Code shall be met, except where amended herein.

2. HOURS OF OPERATION

- a. The hours of operation shall not exceed the following schedule:

Sunday – Thursday: 5:00 p.m. – 9:00 p.m.

Friday- Saturday: 5:00 p.m. – 9:30 p.m.

Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 6. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 2nd day of October 2019.

The second reading and public hearing being conducted on the 15th day of October 2019.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 15TH DAY OF OCTOBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit "A" – Zoning Map

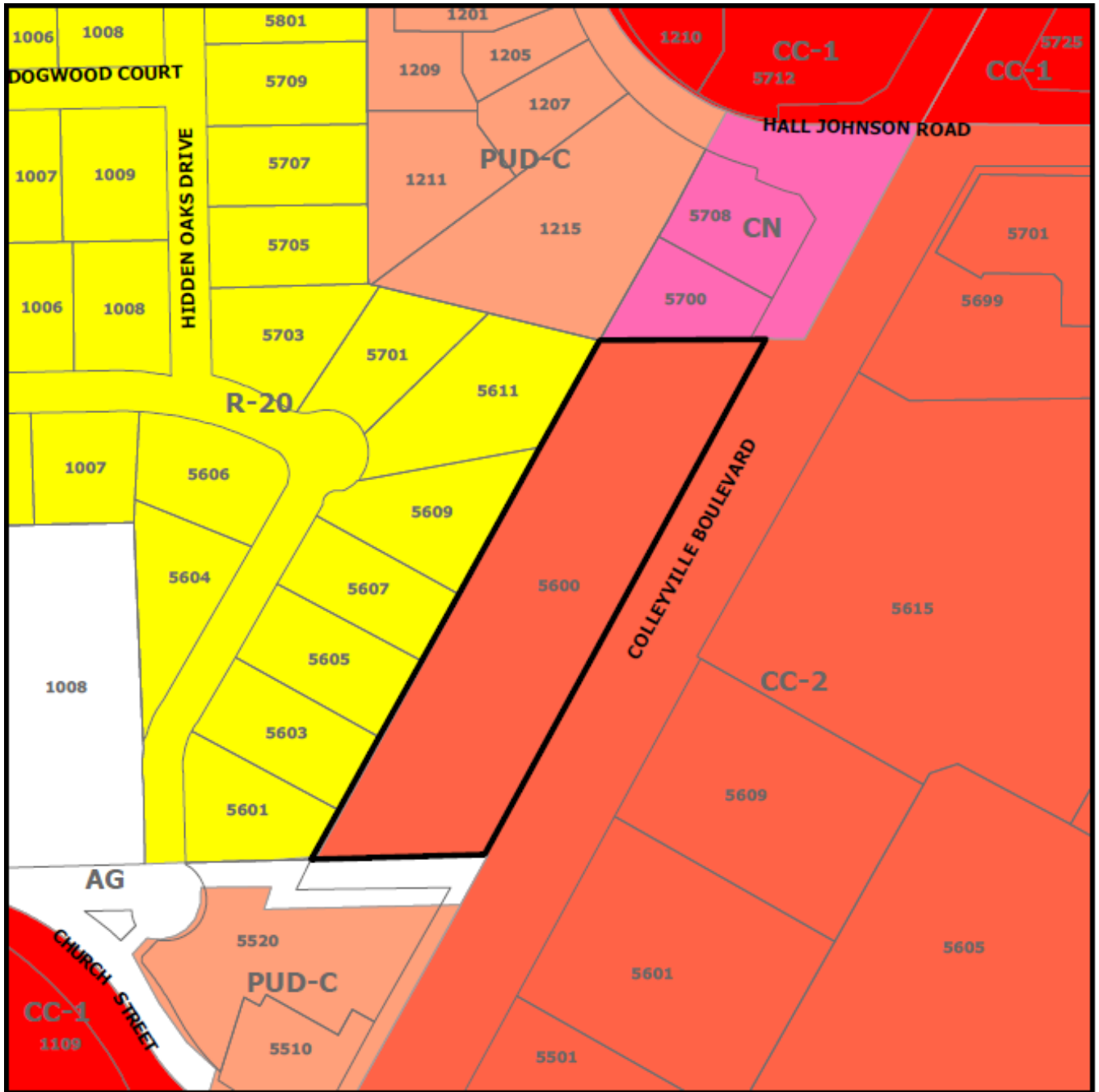


Exhibit "B" – Aerial Map

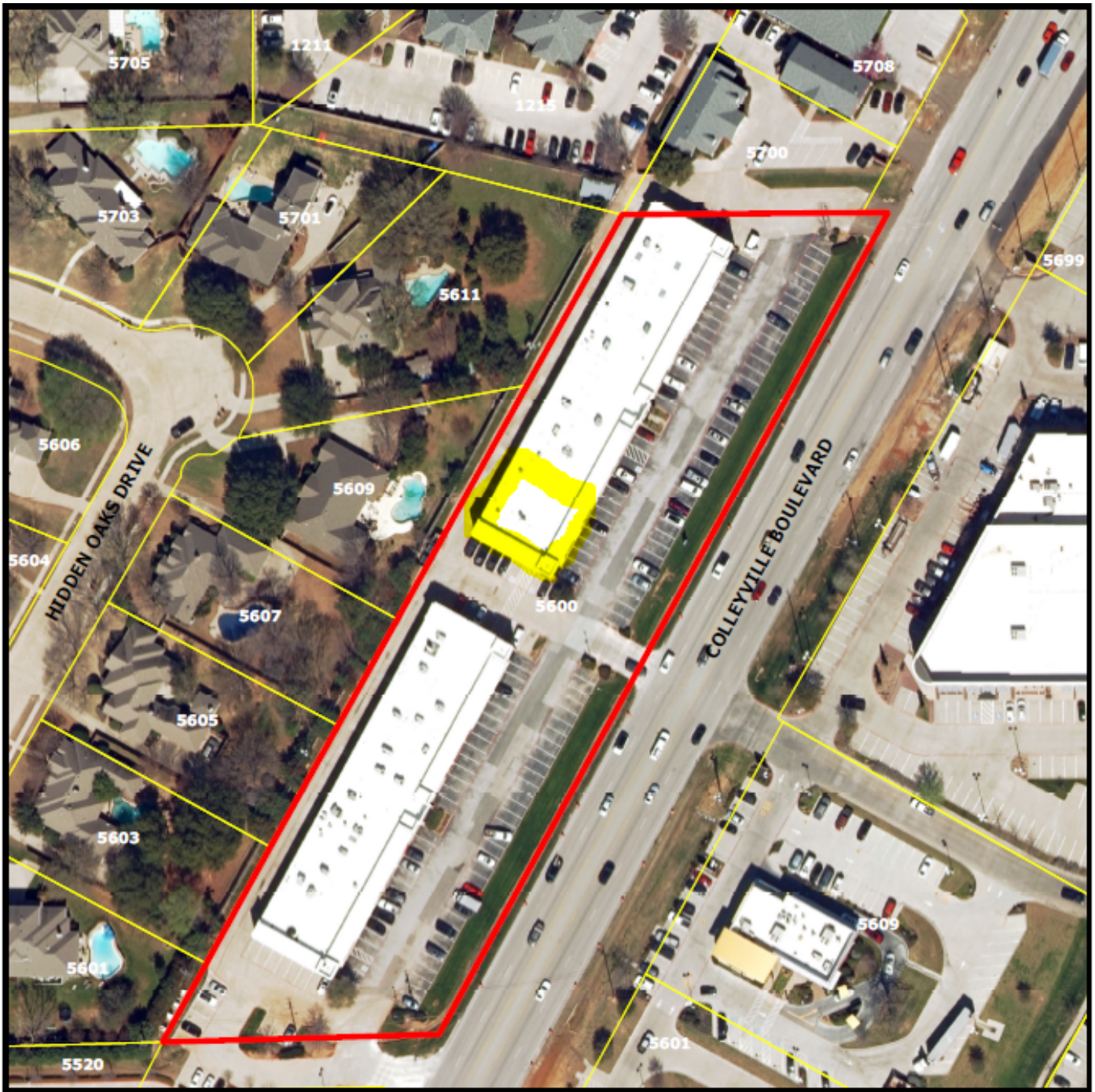


Exhibit "C" – Site Exhibit



Colleyville Town Square 5600 & 5604 Colleyville Blvd.

Colleyville, Texas 76034

Property Features

- Available:
 - Suite 5604-A: 4,485 SF (Former Gym)
 - Suite 5604-E1: 193 SF
 - Suite 5604-H: 1,500 SF (Former Veterinarian)
- End-Cap Available
- Vast Frontage on Hwy 26 (Colleyville Blvd)
- Great Access and Visibility
- Household Incomes avg. \$170,000+
- Located Directly Across from



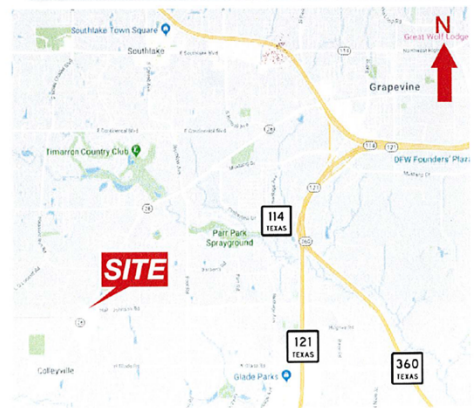
and



Anchored Center

Pricing

- Leasing Rate: Call Broker



Hunter Hayes

817 872 3911

hhayes@nairlretail.com

THE INFORMATION CONTAINED HEREIN HAS BEEN GIVEN TO US BY THE OWNER OF THE PROPERTY OR OTHER SOURCES WE DEEM RELIABLE. WE HAVE NO REASON TO DOUBT ITS ACCURACY, BUT WE DO NOT GUARANTEE IT. ALL INFORMATION SHOULD BE VERIFIED PRIOR TO PURCHASE OR LEASE.

1200 Summit Ave.
Fort Worth, TX 76102
817 885 8333

nairlretail.com



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8

Agenda Date 10/15/2019

Type Report

Department City Secretary

Title

Zoning Board of Adjustment - April 10, 2018

Zoning Board of Adjustment - August 15, 2018

Zoning Board of Adjustment - October 9, 2018

Sign Board of Appeals - December 11, 2018

Sign Board of Appeals - April 9, 2019

Sign Board Appeals - June 11, 2019

Attachments

1. 4.10.2018 - ZBA Minutes
2. 8.15.2018 - ZBA Minutes
3. 10.09.2018 - ZBA Minutes
4. 12.11.2018 - SBA Minutes
5. 04.09.2019 - SBA Minutes
6. 06.11.2019 - SBA Minutes



City of Colleyville Zoning Board of Adjustment Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, April 10, 2018

City Council Chambers

CALL TO ORDER

The Zoning Board of Adjustment meeting of the City of Colleyville was called to order by Board member Maynard on April 10, 2018 at 7:00 p.m.

Roll Call

Present: Board members Richard Vallario, Dee Kamerman, Wayne Maynard, Kimberly Holt, and Michael Deakin

Absent: Board member Scott McCombs

Staff Present: Felix Landry and Araceli Botello

1. SWEARING IN OF NEWLY APPOINTED MEMBERS

Frank Carroll – Place 4

2. ELECTION OF OFFICERS

Board member Vallario made a motion to appoint Board member Maynard as Chair. Board member Kamerman seconded.

The motion was carried by the following vote:

Aye: 5 – Vallario, Kamerman, Maynard, Carroll, and Holt

Nay: 0

Board member Holt made a motion to appoint Board member Kamerman as Vice Chair. Board member Vallario seconded.

The motion was carried by the following vote:

Aye: 5 – Vallario, Kamerman, Maynard, Carroll, and Holt

Nay: 0

3. APPROVAL OF MINUTES

Board member Vallario made a motion to approve the January 9, 2018 minutes. Board member Kamerman seconded.

The motion was carried by the following vote:

Aye: 5 – Vallario, Kamerman, Maynard, Carroll, and Allee

Nay: 0

4. PUBLIC HEARING AGENDA ITEMS

- 4a** Request for a variance to certain provisions of Section 3.26, Fences, Free Standing Walls, and Screening Materials on Lot 5, Block 1, of the Blackberry Farm Addition, located at 111 W. McDonwell School Road, Case VC18-001

Felix Landry presented the case and briefed the Board.

The applicant, Micheal Woods, 6812 Red Lane, North Richland Hills, TX, came forward to represent the owner and briefed the board.

Board member Carroll questioned the applicant regarding the hardship. The applicant responded with concerns for privacy and conformity with surrounding neighbors.

Board member Kamerman questioned the applicant regarding the type of material and similarity to neighboring fences. The applicant responded that the proposed fence would be solid masonry at the front of the property with a metal gate. Discussion continued regarding the type of fence.

Board member Maynard questioned the applicant regarding the distance of the house to the road. The applicant responded it is about 200 feet.

The owner, Colleen Bailey, 111 W. McDonwell School Road, came forward and briefed the board.

Board member Maynard questioned the owner regarding privacy from the west and east side of the property with an iron fence. The property owner responded that she would place trees or evergreens to provide more privacy. Discussion continued regarding privacy.

Board member Holt questioned staff regarding the nonconforming fences on the neighboring properties. Staff responded that the fences were most likely constructed before the ordinance was set in place.

The public hearing was opened at 7:21 p.m.

There being no one wishing to speak, the public hearing was closed at 7:21 p.m.

Board member Kamerman made a motion to approve Case VC18-001.

Board member Maynard requested that discussion be open before proceeding with a motion. Discussion was opened to board members.

In absence of a second to the motion, the motion died.

**Board member Carroll made a motion to deny Case VC18-001.
Board member Vallario seconded.**

The motion was carried by the following vote:

Aye: 4 – Vallario, Maynard, Carroll, and Holt

Nay: 1 – Kamerman

5. ADJOURNMENT

The meeting adjourned at 7:25 p.m.

Minutes were written and prepared by:



Araceli Botello

Planning Technician

The meeting minutes were approved on October 8, 2019, by a vote of 5-0.



City of Colleyville Zoning Board of Adjustment Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Wednesday, August 15, 2018

City Council Chambers

CALL TO ORDER

The Zoning Board of Adjustment meeting of the City of Colleyville was called to order by Board member Maynard on August 15, 2018 at 7:00 p.m.

Roll Call

Present: Board members Richard Vallario, Dee Kamerman, Wayne Maynard, Kimberly Holt, Michael Deakin, and Frank Carroll

Absent: Board member Scott McCombs

Staff Present: Ben Bryner, Jacquelyn Reyff, and Araceli Botello

1. SWEARING IN OF NEWLY ELECTED OFFICIALS

This agenda item was skipped due to Board member Scott McCombs being absent.

2. PUBLIC HEARING AGENDA ITEMS

- 2a** Request for a variance to certain provisions of Section 3.24.G, Schedule of District Regulations of the Land Development Code, specifically the lot coverage requirements, on Lot 8, Block 2, of the Westcoat Place Addition, located at 6009 Westcoat Drive, Case VC18-003

Ben Bryner presented the case and briefed the Board.

Board member Carroll questioned staff on the number of neighboring properties that fail to meet the R-40 zoning district's requirements. Staff referred to the Notification Map for reference and replied that a handful of neighboring properties do not meet the R-40 zoning district's lot size requirement. Board member Carroll questioned staff that if granting this variance request would trigger approving similar variance requests. Staff responded that variances are tied to the specific conditions of the property and the Board would make the determination to either approve or deny the request based on those

conditions. Discussion continued regarding amending the applicant's request to the R-20 zoning district or requesting to City Council to amend the Land Development Code.

Board member Kamerman made a comment regarding the history of properties that are subdivided and do not meet their current zoning district's regulations. Staff added that the subject property has been a single lot since 1952. Board member Kamerman questioned staff regarding the owner placing the house on the neighboring lot. Staff responded that the owner had owned the subject property and the lot to the north when the house was constructed over the two lots in 1952. Discussion continued regarding history of the property and amending the ordinance.

Board member Carroll questioned staff regarding the subject property's substantial difference from other neighboring properties in meeting the R-40 zoning district's regulations. Staff referenced the Aerial Map to show the properties that do not meet the R-40 zoning district's lot size requirement. Board member Carroll questioned staff on the number of properties that meet and don't meet the R-40's lot size requirement. Staff responded that the condition that is presented before the Board is the R-40's maximum lot coverage requirement of 20 percent allowed, which would put the subject property's 20,000 square foot lot in a more restricted lot coverage. Discussion continued regarding the substantial difference from other neighboring properties in meeting the R-40 zoning district's regulations.

Board member Maynard made a comment that the variance request is based on the hardship presented by the applicant and the need for a caretaker quarters due to his Parkinson's Disease. Board member Carroll added that the applicant's personal hardship is independent to the recommendation of staff which is based on the hardship that the property is substantially different from the properties in the district. Staff responded that substantial difference is not based in relation to neighboring properties, but to other parcels of land within the same zoning district across the City.

The applicant, Jeff Polk, 1904 Industrial Blvd, Suite 104, came forward and briefed the board.

Board member Carroll questioned the applicant regarding the variance request for a building structure the applicant does not intend to build soon and the extra area noted on the site plan. The applicant responded that the home alone is slightly under the 20 percent maximum lot coverage allowed and the variance request is for the

garage and the future accessory dwelling structure.

The public hearing was opened at 7:25 p.m.

Francis Gorman, 6001 Westcoat Drive, came forward before the board and spoke in opposition to the case. He addressed concerns regarding the location of a second story home on the lot, drainage, and privacy.

Board member Maynard made a comment to Mr. Gorman that the request is for a single story house and not a second story home. Board member Kamerman asked Mr. Gorman if the house he is inquiring about is located at 1615 Westcoat Drive. Discussion continued regarding the location of the property in question and Mr. Gorman's concerns.

The applicant, Jeff Polk, came forward before the Board for a rebuttal. He addressed the concerns of Mr. Gorman and the Board.

Jason Adams, 6000 Colts Neck Dr., came forward before the Board and spoke in opposition to the case. He addressed concerns regarding the maintaining of the City's rural feel.

John Pace, 6004 L.D. Lockett Rd., came forward before the Board and spoke in opposition of the case. He addressed concerns regarding drainage.

The applicant, Jeff Polk, came forward before the Board to address the concerns of Mr. Pace.

There being no one else wishing to speak, the public hearing was closed at 7:51 p.m.

Board member Maynard opened the board member's discussion.

Board member Carroll questioned staff regarding the Board making a decision based on the applicant's personal hardship. Staff responded that there is no reference to provide of a case law, but personal disabilities have been used successfully for a ruling on an applicant's request for a variance.

Board member Carroll made a motion to approve Case VC18-003. Board member Kamerman seconded.

The motion was carried by the following vote:

Aye: 5 – Kamerman, Vallario, Maynard, Carroll, and Holt

Nay: 0

- 2b** Request for a variance to certain provisions of Section 3.24.G, Schedule of District Regulations of the Land Development Code, specifically the lot coverage and setback requirements, on Lot 30A, Block 1, of Westcoat Place Addition, located at 5901 Westcoat Drive, Case VC18-004

Ben Bryner presented the case and briefed the Board.

Board member Carroll questioned staff regarding what is located to the north side of the property. Staff responded that there is a house located to the north of the property. Board member Carroll questioned staff on the distance the neighboring property is to the subject property's property line. Staff responded that he did not know.

Board member Maynard questioned staff whether the request for the variance is triggered by the roof for the patio. Staff confirmed affirmatively. Board member Maynard questioned staff regarding the roof line being in line with the roof of the house. Staff confirmed affirmatively.

Board member Kamerman questioned staff whether the roofs to the patio and the garage would be connected to the roof of the house. Staff confirmed that they will and referred to the Site Plan Exhibit. Board member Kamerman questioned Staff regarding the requirements for the application to request to the City to enclose the patio. Staff responded that the applicant would be required to submit a permit application for Staff to review and then be required to present the case before the Zoning Board of Adjust for approval.

Board member Deakin questioned Staff regarding the application requiring a variance if the patio cover is not attached to the roof of the house. Staff responded that the proposed plan would need to be reviewed for distance requirement from the house, lot coverage, and the setbacks to verify compliance to the Land Development Code.

The applicant, Jerry Graves, 5901 Westcoat Drive, came forward and briefed the board.

Board member Maynard questioned the applicant regarding the location of the driveway. The applicant responded that the driveway is

currently on L.D. Lockett Road and would remain there.

The public hearing was opened at 8:07 p.m.

There being no one wishing to speak, the public hearing was closed at 8:07 p.m.

Board Member Maynard opened for Board member's discussion.

Board member Carroll commented that there is no justification for the variance request presented and the property does not substantially differ from the surrounding areas. Board member Kamerman added that these properties are smaller than their current designated zoning standard allows. Discussion continued regarding zoning and lot size.

Board member Carroll made a motion to deny Case VC18-004.

In absence of a second motion, the motion died.

Board member Maynard made a motion to approve Case VC18-004. Board member Vallario seconded.

The motion was carried by the following vote:

Aye: 4 –Vallario, Kamerman, Maynard, and Holt

Nay: 1 - Carroll

3. ADJOURNMENT

The meeting adjourned at 8:12 p.m.

Minutes were written and prepared by:



Araceli Botello

Planning Technician

The meeting minutes were approved on October 8, 2019, by a vote of 5-0.



City of Colleyville Zoning Board of Adjustment Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, October 9, 2018

City Council Chambers

CALL TO ORDER

The Zoning Board of Adjustment meeting of the City of Colleyville was called to order by Board member Kamerman on October 9, 2018 at 7:00 p.m.

Roll Call

Present: Board members Dee Kamerman, Michael Deakin, and Frank Carroll

Absent: Board member Richard Vallario

Staff Present: Ben Bryner, Jacquelyn Reyff, and Araceli Botello

1. SWEARING IN OF NEWLY APPOINTED MEMBERS

Dan Shadle – Place 3

Sayed Syed – Alternate 1

2. ELECTION OF OFFICERS

Board member Kamerman made a motion to appoint Board member Carroll as Chair. Board member Shadle seconded.

The motion was carried by the following vote:

Aye: 5 – Syed, Shadle, Kamerman, Carroll, and Deakin

Nay: 0

Board member Carroll made a motion to appoint Board member Kamerman as Vice Chair. Board member Deakin seconded.

The motion was carried by the following vote:

Aye: 5 – Syed, Shadle, Kamerman, Carroll, and Deakin

Nay: 0

3. PUBLIC HEARING AGENDA ITEMS

- 3a** Request for a variance to certain provisions of Section 3.26, Fences, Free Standing Walls, and Screening Materials on Lot 1, of the Oak Crest Hill Addition, located at 404 Oak Crest Hill Drive, Case VC18-005

Jacquelyn Reyff presented the case and briefed the Board.

Board member Deakin questioned staff if placing a partially solid fence with plantings is allowed. Staff confirmed and added that a privacy fence cannot be placed at the property line. If it is no more than 25 percent opaque it would not be considered a privacy fence.

Board member Carroll questioned staff if the use of posts, wrought iron, or chain link fence with landscaping is allowed while maintain the 25 percent opaque regulation for screening. Staff confirmed and added that the fence can be no more than 25 percent opaque. Landscape screening is not regulated.

Board member Kamerman referred to the photo exhibits on the presentation and questioned staff if the applicant has built and placed the fence in the requested location. Staff confirmed and added that the applicant applied for a fence permit but the fence was placed in an unauthorized location. Board member Kamerman questioned staff if the fence had to be shorter or different. Staff responded that a privacy fence of 30 inches in height or a fence no more than 25 percent opaque would be allowed.

The applicants, Sergio and Marla Valle, 404 Oak Crest Hill Drive, came forward and briefed the board.

Board member Deakin questioned the applicant if they intended on placing a gate in the fence facing Bransford Road. The applicant confirmed.

Board member Shadle questioned the applicant about pouring a slab to make a long driveway to Oak Crest Hill Drive. The applicant confirmed. Board member Shadle questioned the applicant when they would construct the driveway. The applicant responded that he would need to submit a permit and he referred to the photo exhibits provided by the applicant.

Board member Kamerman question the applicant on the type of driveway he proposed to construct. The applicant responded that he proposed to construct a long driveway that extends from Oak Crest

Hill Drive to the garage. Board member Kamerman questioned the applicant regarding the driveway that extends to Bransford Road. The applicant responded that he intends to close the fence on Bransford Road and no longer use that driveway. Discussion continued regarding the location of the fence and the construction of the driveway.

Board member Shadle questioned the applicant whether he would be opposed to having a chain-link fence in lieu of the current fence. The applicant responded that he is opposed to a chain-link fence due to his pool being visible from the road. Board member Kamerman added that the applicant would have the secondary fence enclosing the pool. The applicant responded that the second fence enclosing the pool would be removed.

Board member Syed questioned the applicant regarding the height of the two fences on the property. The applicant responded that the inner fence is 6 feet tall and the new fence is 8 feet tall.

Board member Carroll informed the applicant that the Board grants variances in accordance to Texas law with specific requirements, those being that there is a condition of the property that results in an unnecessary hardship and that the condition is different from the other properties in the district to be considered and therefore questioned the applicant how this applied to his request. The applicant responded that the location and view of his garage to the road, the slope of the land, traffic, and the fencing of the neighboring properties all are hardships.

The public hearing was opened at 7:37 p.m.

Gary West, 104 Oak Valley Drive, came forward before the board and spoke in opposition to the case. Mr. West address concerns regarding road safety, traffic, and driveway access.

Joseph Heyne, 5604 Bransford Road, came forward before the board and spoke in opposition to the case. Mr. Heyne addressed concerns regarding visibility to his driveway and road safety.

The applicants, Sergio and Marla Valle, 404 Oak Crest Hill Drive, came forward before the board for a rebuttal. Mr. Valle addressed the concern of Mr. Heyne.

Board member Kamerman referred to Exhibit 1B and questioned the applicant regarding the number of trees that would need to be

removed to construct the driveway onto Oak Crest Hill Drive. The applicant responded that about 6 trees would need to be removed. Discussion continued regarding the removal of trees and construction of the driveway.

Board member Syed questioned staff if the applicant would be allowed to replace the inner old fence from 6 feet to 8 feet and remove the new fence. Staff responded that the applicant could and would only be required to submit a new permit to replace the inner fence from 6 feet to 8 feet. Mrs. Valles responded that replacing the inner fence's height would not provide the privacy and protection for the garage and her family.

There being no one else wishing to speak, the public hearing was closed at 7:42 p.m.

Board member Carroll made a motion to deny Case VC18-005. Board member Shadle seconded.

The motion was carried by the following vote:

Aye: 5 – Syed, Shadle, Carroll, Kamerman, and Deakin

Nay: 0

4. ADJOURNMENT

The meeting adjourned at 7:50 p.m.

Minutes were written and prepared by:



Araceli Botello

Planning Technician

The meeting minutes were approved on October 8, 2019, by a vote of 5-0.



City of Colleyville Sign Board of Appeals Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, December 11, 2018

City Council Chambers

Call to Order

The Sign Board of Appeals meeting of the City of Colleyville was called to order by Board member Carroll on December 11, 2018 at 7:00 p.m.

Roll Call

Present: Board members Richard Vallario, Dee Kamerman, Frank Carroll, and Sayeda Syed, Alternate 1

Absent: Michael Deakin, Alternate 2

Staff Present: Jacquelyn Reyff and Araceli Botello

1. SWEARING IN OF NEWLY APPOINTED MEMBERS

Dan Shadle – Place 3

2. PUBLIC HEARING AGENDA ITEMS

- 2a** Request for a variance to the provisions of Section 7-175, Permanent Attached Signs – Classification and Regulations of the Land Development Code, specifically the location of the sign on Lot 6A, Block 2, of the Towne Square Addition, located at 1201 Hall Johnson Road, Case SC18-003, TABLED FROM THE NOVEMBER 14, 2018 SIGN BOARD OF APPEALS MEETING

Board member Carroll requested a motion to remove the item from the table.

Board member Vallario made a motion to remove Case SC18-003 from the table. Board member Shadle seconded.

The motion was carried by the following vote:

Aye: 5 – Syed, Vallario, Kamerman, Shadle, and Carroll

Nay: 0

Jacquelyn Reyff presented the case and briefed the Board.

The applicant, Brandon Course, 1201 Hall Johnson Road, came forward and briefed the Board.

Board member Kamerman questioned the applicant regarding the location of the sign. The Applicant responded that the sign would be stacked under the first sign without any interference for future signs and would continue to stack for possibly one other future tenant. Board member Kamerman questioned the applicant if there would be enough room for all tenants. The applicant confirmed.

The public hearing was opened at 7:10 p.m.

There being no one wishing to speak, the public hearing was closed at 7:10 p.m.

Board member Carroll opened for board member's discussion. Board member Kamerman noted clarification from staff and the exhibits help answer many of the questions the Board had.

Board member Vallario made a motion to approve Case SC18-003. Board member Kamerman seconded.

The motion was carried by the following vote:

Aye: 5 – Syed, Vallario, Kamerman, Shadle, and Carroll

Nay: 0 –

3. ADJOURNMENT

The meeting adjourned at 7:12 p.m.

The minutes were written and prepared by:



Araceli Botello

Planning Technician

The meeting minutes were approved on October 8, 2019 by a vote of 5-0.



City of Colleyville Sign Board of Appeals Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, April 9, 2019

City Council Chambers

Call to Order

The Sign Board of Appeals meeting of the City of Colleyville was called to order by Board member Carroll on April 9, 2019 at 7:00 p.m.

Roll Call

Present: Board members Sayeda Syed, Alternate 1, Richard Vallario, Dee Kamerman, Dan Shadle, and Frank Carroll

Absent: Michael Deakin, Alternate 2

Staff Present: Jacquelyn Reyff and Araceli Botello

1. PUBLIC HEARING AGENDA ITEMS

- 1a** Request for a variance to the provisions of Section 7-150, Permanent Freestanding Signs – Sign Classification and Regulation of the Land Development Code, specifically for an institutional monument sign on Lot 1, Block 1, of the First United, located at 1000 Church Street, Case SC19-001

Jacquelyn Reyff presented the case and briefed the Board.

The applicant, Judy Atwood, 2209 Norwalk Drive, came forward and briefed the Board.

The sign contractor, Van Miller, 6712 Zermatt Court, came forward and briefed the Board.

Board member Kamerman questioned Mr. Miller regarding the timeframe for when the hand rails and sidewalk were established. Mr. Miller directed the question to Ms. Atwood. Ms. Atwood responded that the hand rails and sidewalk were placed right after the current monument sign was placed on the property. Board member Kamerman questioned the applicant regarding the use of banners being placed on the monument sign. Ms. Atwood responded that there

would be a reduction on the placement of banners if the proposed monument sign was granted. Discussion continued regarding the number of signs on the property.

Commissioner Carroll questioned the application regarding the visibility of the monument sign from the street. Ms. Atwood responded that the sign is only visible if you are coming from the south going north on Pleasant Run Road. Commissioner Carroll questioned the applicants regarding the effect of the height of the proposed sign to the line of sight. The Chair of the Board of Trustee for the First United Methodist Church, Tommy Thomson, 3103 Glen Dale Drive, pointed to the photo exhibits and informed the Board that the line of sight would not be impacted.

Board member Kamerman questioned the applicants regarding the use of electronic sign and the hours of operation. Mr. Miller responded that there would not be any flashing or scrolling messages that would affect the surrounding property owners or drivers.

Board member Syed questioned staff regarding the placement the hand railing on the property. Staff responded that the hand railing was a part of the road construction.

Board member Carroll questioned the applicants regarding the placement of a sign above the current sign that it is not electronic. Mr. Miller responded that it is an option, but it does not meet the goal of the church to reach the general public with a multitude of message. Board member Carroll expressed concerns over the multitude of message on an electric sign on a residential area.

The public hearing was opened at 7:18 p.m.

Brant Roeming, 805 Thomas Street, came forward and spoke in support to the case. Mr. Roeming addressed having no concerns regarding the sign, the exiting street lamp lighting the street, and the church being good neighbors and dimming the sign light.

There being no one else wishing to speak, the public hearing was closed at 7:19 p.m.

Board member Carroll opened the board member's discussion and read to the Board a letter of opposition to the case provided by Jon Reimal, 5701 Pleasant Run Road.

Board member Syed expressed concerns regarding an electronic sign

being placed in a residential area.

**Board member Shadle made a motion to deny Case SC19-001.
Board member Syed seconded.**

The motion was carried by the following vote:

Aye: 4 – Syed, Vallario, Carroll, and Shadle

Nay: 1 – Kamerman

2. ADJOURNMENT

The meeting adjourned at 7:22 p.m.

The minutes were written and prepared by:



Araceli Botello
Planning Technician

The meeting minutes were approved on October 8, 2019 by a vote of 5-0.



City of Colleyville Sign Board of Appeals Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, June 11, 2019

City Council Chambers

Call to Order

The Sign Board of Appeals meeting of the City of Colleyville was called to order by Board member Carroll on June 11, 2019 at 7:00 p.m.

Roll Call

Present: Board members Sayeda Syed, Alternate 1, Richard Vallario, Dee Kamerman, Frank Carroll and Michael Deakin, Alternate 2

Absent: Dan Shadle

Staff Present: Jacquelyn Reyff and Araceli Botello

1. APPROVAL OF MINUTES

- 1a Board member Deakin made a motion to approve the May 8, 2018 minutes. Board member Vallario seconded the motion.**

The motion was carried by the following vote:

Aye: 5 – Syed, Vallario, Kamerman, Carroll, and Deakin

Nay: 0

- 1b Board member Deakin made a motion to approve the August 15, 2018 minutes. Board member Vallario seconded the motion.**

The motion was carried by the following vote:

Aye: 5 – Syed, Vallario, Kamerman, Carroll, and Deakin

Nay: 0

- 1c Board member Deakin made a motion to approve the November 14, 2018 minutes. Board member Syed seconded the motion.**

The motion was carried by the following vote:

Aye: 5 – Syed, Vallario, Kamerman, Carroll, and Deakin

Nay: 0

2. PUBLIC HEARING AGENDA ITEMS

- 2a** Request for a variance to the provisions of Section 7-175, Permanent Attached Signs – Classification and Regulations of the Land Development Code, specifically the size of the proposed wall sign for Buttermilk Sky Pie on Lot 7, Block 1, of the Kaybird Addition, located at 4712 Colleyville Blvd, Suite 160, Case SC19-002

Jacquelyn Reyff presented the case and briefed the Board.

Board member Vallario questioned staff regarding the recent changes to the sign regulations in the Land Development Code. Staff responded that the recent changes were approved by direction of the City Council.

Board member Deakin noted that the request is from an existing business, the City is promoting facet improvements along Highway 26, and the applicant is not asking for anything different from what is already existing as an established business.

Board member Carroll invited the applicant to come forward and brief the Board. There being no one present to represent the case, Board member Carroll motion to proceed with the case.

The public hearing was opened at 7:09p.m.

There being no one wishing to speak, the public hearing was closed at 7:09 p.m.

Board member Carroll opened the board member's discussion. There was discussion amongst the Board regarding moving forward with the case, the size of the sign, safety concerns, the applicant not being present at the meeting, setting a precedence for other businesses to request a sign variance, and analysis for approval of the request.

Board member Syed questioned staff if the proposed sign is an illuminated sign. Staff responded that the request is for a wall sign with illumination.

Board member Carroll made a motion to approve Case SC19-002. Board member Deakin seconded the motion.

The motion was carried by the following vote:

Aye: 4 – Kamerman, Deakin, Carroll, and Syed
Nay: 1 – Vallario

3. ADJOURNMENT

The meeting adjourned at 7:17 p.m.

The minutes were written and prepared by:



Araceli Botello
Planning Technician

The meeting minutes were approved on October 8, 2019 by a vote of 5-0.

RESOLUTION R-19-4431

**A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
OCTOBER 15, 2019**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

a. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 15TH DAY OF
OCTOBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor