



City of Colleyville City Council Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, September 17, 2019

WORKSESSION
5:30 PM
EXECUTIVE CONFERENCE ROOM - THIRD FLOOR

CALL TO ORDER

- WS-1** Discussion of the art at McDonwell/Westcoat and McCain/Westcoat roundabouts
- WS-2** Discussion of moving the City Park Sand Volleyball Pit
- WS-3** Discussion of the September 17, 2019, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.074 - Personnel - Discuss or deliberate regarding school security

Section 551.071 (in conjunction with 551.076 (Security Personnel and Devices) and 551.074 (Personnel) - Consultation with attorney and discussion concerning school security

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING
7:30 P.M.
CITY COUNCIL CHAMBERS**

INVOCATION: Pastor Sterling Wilborn, Journey Church

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-19-4419

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Announcements of civic and charitable events

Presentation of calendar events and updates

Announcements of awards and recognition

In recognition of the Featured Business of the Month - Luxury Nail Spa, 3930 Glade Rd # 116, owner Johnny Nguyen - Mayor Richard Newton and Assistant City Manager Adrienne Lothery

4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-19-4420

- 4a** Approval of the minutes of the regular City Council meeting of September 3, 2019
- 4b** Approval of the minutes of the City Council Worksession of August 27, 2019
- 4c** Approval to amend the authorized representatives for investment in the Texas Local Government Investment Pool (TexPool/Texpool Prime) as required by TexPool Participant Services
- 4d** Adoption of the Fiscal Year 2020 to 2024 Capital Improvement Program (CIP)
- 4e** Approval of an amendment to the Professional Services Agreement with Baird, Hampton & Brown, amending the design parameters for the Pleasant Run Water Line Project (from John McCain to N. City Limits) to include an emergency interconnect meter and vault, full-depth pavement rehabilitation, drainage improvements, and a hike and bike trail, in an amount not to exceed \$161,360.00, and authorize the City Manager to execute the amendment

- 4f** Approval of a construction services agreement with Northridge Construction Group, for the Fire Station Renovation Project, in an amount not to exceed \$368,983, and authorizing the City Manager to execute the agreement
- 4g** Approval of an amendment to the Professional Services Agreement with TranSystems, amending the design parameters to include modifying current design of the Bluebonnet package and performing an environmental study of the Bluebonnet area, in an amount not to exceed \$121,382.00, and authorize the City Manager to execute the amendment
- 4h** Approval of the continuance of the Grounds Maintenance Mowing Contract with Whitmore and Sons, Inc., in an amount not to exceed \$214,784.73, and authorize the City Manager to execute same, and any associated change orders, in an amount not to exceed 25 percent of the contract price
- 4i** Approval of an Interlocal Agreement between the City of Colleyville and the DFW International Airport Board for the provision of K-9 explosive detection services for special events, and authorizing the City Manager to execute the agreement
- 4j** Approval of an Interlocal Agreement with Tarrant County for the rehabilitation of Curtis Road, Herbert Road, Shelton Drive, Beverly Drive, Leta Lane/Duane Street, and Suellen, Circle and authorizing the City Manager to execute the agreement

5. ITEMS NOT FOR CITY COUNCIL ACTION

Monthly Financial Report – August 31, 2019

6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING

6a Ordinance O-19-2090

Consideration of a Special Use Permit (SUP) for an accessory dwelling and to exceed the maximum square footage allowed for accessory buildings on Lot 1, Block A, of the Divino Acres Addition, located at 7205 Jo Will Street, Case ZC18-027

6b Ordinance O-19-2091

Request to appeal the decision by the Planning and Zoning Commission for the consideration of a Special Use Permit (SUP) for a carport and to exceed the maximum square footage allowed for accessory buildings on Lot 1, Block A, of the Divino Acres Addition, located at 7205 Jo Will Street, Case ZC19-007

6c Ordinance O-19-2092

Approving a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp. Mid-Tex Division regarding the Company's 2019 Rate Review Mechanism Filings and adopting tariffs reflecting rate adjustments consistent with the negotiated settlement

6d Ordinance O-19-2093

Amending Ordinance O-18-2059 relating to the Fiscal Year 2019 budget

6e Ordinance O-19-2094

Adoption of the proposed Fiscal Year 2020 budget

6f Ordinance O-19-2095

Adoption of the Ad Valorem Tax Rate for Fiscal Year 2020

6g Ordinance O-19-2096

An ordinance amending Section 3 - Service Charges of the Water and Sewer Policy and Procedure Manual as contained in the Code of Ordinances, to implement updated base rates

6h Ordinance O-19-2097

Amending the City's fee schedule by amending and restating Section 2-26 of the Colleyville, Texas, Code of Ordinances, establishing fees and charges for City services

7. ORDINANCE(S): FIRST READING AND PUBLIC HEARING**7a Ordinance O-19-2098**

Request to appeal the decision by the Planning & Zoning Commission for the consideration of a Special Use Permit for Alcoholic Beverage Sales – On-Premises Consumption on Lot 13 & 14, Block 2, of the Thompson Terraces Subdivision, located at 5201 Colleyville Boulevard, Case ZC19-010

8. CITIZEN COMMENTS**9. REPORTS**

April 29, 2019 Parks and Recreation Advisory Board Minutes

July 9, 2018 Planning and Zoning Commission Minutes

July 23, 2018 Planning and Zoning Commission Worksession Minutes

July 23, 2018 Planning and Zoning Commission Minutes

August 27, 2018 Planning and Zoning Commission Worksession Minutes

10. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR SEPTEMBER 17, 2019 - READING AND PUBLIC HEARING - RESOLUTION R-19-4421

11. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, September 13, 2019 by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
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Agenda Number WS-1
Type Worksession
Department City Manager

Agenda Date 9/17/2019

Title

Discussion of the art at McDonwell/Westcoat and McCain/Westcoat roundabouts

Explanation

This agenda item provides for discussion of the landscaping and art for the two new roundabouts at McDonwell School Road / Westcoat and John McCain / Westcoat. The City began improving existing roundabouts in 2017 and introducing public art into the roundabouts with complimentary landscaping. The engineering firm designing the new roundabouts has provided renderings for several options for each roundabout. These options serve as a starting point for discussion and additional options for specific sculptures can be provided once a general design preference has been determined.

Attachments

1. Roundabout Art Presentation - September 2019

Public Art for 2 New Roundabouts

City Council Worksession
September 17, 2019

2 New Roundabouts

McDonwell & Westcoat



Westcoat & John McCain



Objectives/Next Steps



1. Determine general design preference for McDonwell / Westcoat roundabout
2. Determine general design preference for John McCain / Westcoat roundabout
3. Bring back more specific sculpture options for consideration, based on preferences determined (1 & 2)

McDonwell School Road & Westcoat



Cascading Fountain



Horse & Stream



Traditional Fountain



Tree & Small Sculptures



Westcoat & John McCain



Roundabout Size Comparison



Existing - Main Street and Village Lane

Total Diameter (at Striping) = 68.5'
Interior Island Diameter = 27.5'
Typical Lane Width (at Striping) = 20.5'

Proposed - John McCain and Westcoat

Total Diameter (at Striping) = 83'
Truck Apron Diameter = 49'
Interior Island Diameter = 21'
Typical Lane Width (at Striping) = 16'

Fully Transversable



Tree & Small Sculptures



Landscaping & Sculpture



Questions & Discussion



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
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Agenda Number WS-2

Agenda Date 9/17/2019

Type Worksession

Department Parks and Recreation

Title

Discussion of moving the City Park Sand Volleyball Pit

Explanation

This agenda item provides for discussion of relocating one of the two sand volleyball pits at City Park. The northern sand volleyball pit is currently adjacent to Tennis Court 6, and is of concern due to sand often being blown onto the tennis court. Relocating this sand volleyball pit south, would place it adjacent to the other sand volleyball pit, will help with the sand issue on the tennis court, and enhance the sand volleyball leagues. Public Works has confirmed they can relocate the sand volleyball pit, and add French drains to help with drainage.

Attachments

1. City Park Sand Volleyball Pit

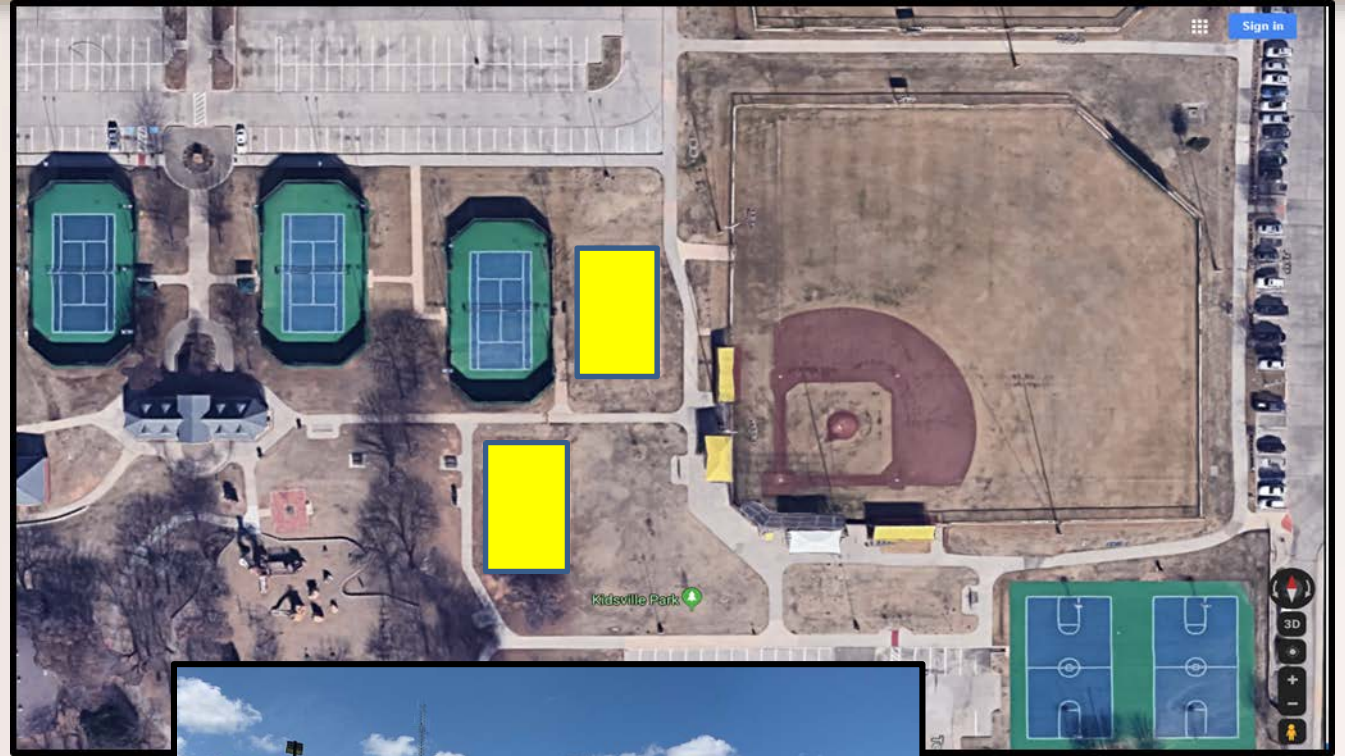
City Park Sand Volleyball Pit Relocation

City Council Worksession
September 17, 2019

City Park Sand Volleyball

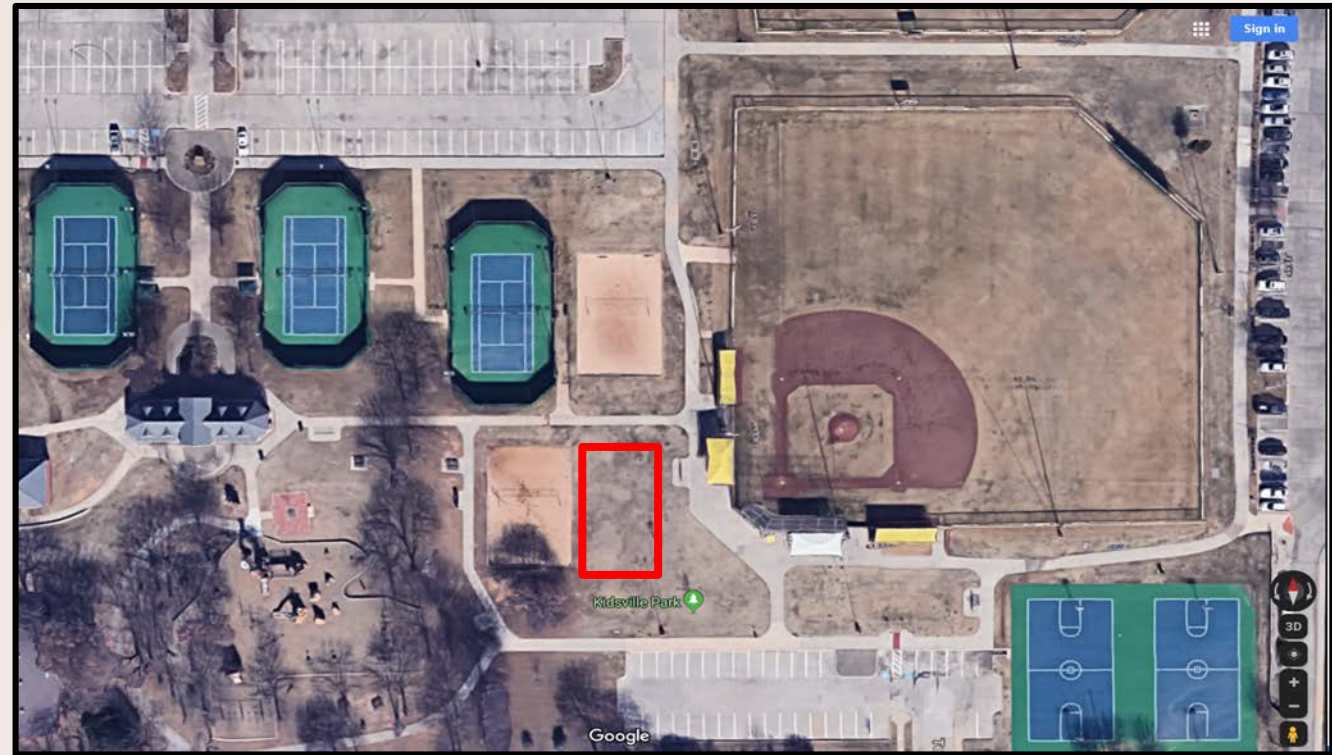


- City Park has two sand volleyball pits in the southern aspect of the park
- One of the sand volleyball pits is adjacent to tennis court 6
- Sand often gets blown onto tennis court 6 due to the close proximity
- Tennis patrons often avoid utilizing court 6 if possible



Relocation

- The relocation of the Northern sand volleyball pit to the South, adjacent to the other pit.
- The relocation of the (2) sand volleyball pits together will enhance league play with the possibility of adding lights in the future.
- The relocation will help with sand on the tennis court 6 due to the close proximity of the current site layout.



Next Steps



- Public Works has confirmed they can relocate the pit adjacent to the Southern pit, and add French drains to both courts, to help with drainage.
- The current pit, which is adjacent to the tennis court, can be excavated and the sand relocated to the new pit.
 - Options for old site could include:
 - Restore to grass and open space
 - Create a shaded seating area
 - Other park amenity
- The relocation project would be taken on in house for approximately \$40,000 and possibly be done by the end of the year.

Questions and Discussion



City of Colleyville City Council Agenda Briefing

City Hall
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Agenda Number WS-3

Agenda Date 9/17/2019

Type Worksession

Department City Secretary

Title

Discussion of the September 17, 2019, City Council regular agenda items



City of Colleyville City Council Agenda Briefing

City Hall
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Agenda Number 1

Agenda Date 9/17/2019

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.074 - Personnel - Discuss or deliberate regarding school security

Section 551.071 (in conjunction with 551.076 (Security Personnel and Devices) and 551.074 (Personnel) - Consultation with attorney and discussion concerning school security

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-19-4419

**A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF SEPTEMBER 17, 2019**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton

Mayor Pro Tem Bobby Lindamood

Place 1, Tammy Nakamura

Place 3, Kathy Wheat

Place 4, George Dodson

Place 5, Chuck Kelley

Place 6, Callie Rigney

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
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Agenda Number 3

Agenda Date 9/17/2019

Type Announcements, Proclamations, and Presentations

Department City Manager

Title

In recognition of the Featured Business of the Month - Luxury Nail Spa, 3930 Glade Rd # 116, owner Johnny Nguyen - Mayor Richard Newton and Assistant City Manager Adrienne Lothery

Attachments

RESOLUTION R-19-4420

A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 17, 2019

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of September 3, 2019
 - b. Approval of the minutes of the City Council Worksession of August 27, 2019
 - c. Approval to amend the authorized representatives for investment in the Texas Local Government Investment Pool (TexPool/Texpool Prime) as required by TexPool Participant Services
 - d. Adoption of the Fiscal Year 2020 to 2024 Capital Improvement Program (CIP)
 - e. Approval of an amendment to the Professional Services Agreement with Baird, Hampton & Brown, amending the design parameters for the Pleasant Run Water Line Project (from John McCain to N. City Limits) to include an emergency interconnect meter and vault, full-depth pavement rehabilitation, drainage improvements, and a hike and bike trail, in an amount not to exceed \$161,360.00, and authorize the City Manager to execute the amendment
 - f. Approval of a construction services agreement with Northridge Construction Group, for the Fire Station Renovation Project, in an amount not to exceed \$368,983, and authorizing the City Manager to execute the agreement

- g. Approval of an amendment to the Professional Services Agreement with TranSystems, amending the design parameters to include modifying current design of the Bluebonnet package and performing an environmental study of the Bluebonnet area, in an amount not to exceed \$121,382.00, and authorize the City Manager to execute the amendment
- h. Approval of the continuance of the Grounds Maintenance Mowing Contract with Whitmore and Sons, Inc., in an amount not to exceed \$214,784.73, and authorize the City Manager to execute same, and any associated change orders, in an amount not to exceed 25 percent of the contract price
- i. Approval of an Interlocal Agreement between the City of Colleyville and the DFW International Airport Board for the provision of K-9 explosive detection services for special events, and authorizing the City Manager to execute the agreement
- j. Approval of an Interlocal Agreement with Tarrant County for the rehabilitation of Curtis Road, Herbert Road, Shelton Drive, Beverly Drive, Leta Lane/Duane Street, and Suellen, Circle and authorizing the City Manager to execute the agreement

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:**CITY OF COLLEYVILLE**

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Minutes - Draft

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Tuesday, September 3, 2019

CITY COUNCIL CHAMBERS

Mayor Richard Newton called the Colleyville City Council Worksession to order on Tuesday, September 3, 2019, at 5:30 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Police Chief Michael Miller, Fire Chief Mark Cantrell, Community Development Director Ben Bryner, Public Works Director Ray Silva-Reyes, Parks and Recreation Director Lisa Escobedo, Community Relations Specialist Erin Spicer, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

WS-1 Continue discussion regarding the Citizen Survey

Assistant City Manager Adrienne Lothery led the discussion and review of the Citizen Survey. Each group of questions for the survey were reviewed and discussed. A final version will be forwarded to City Council before the survey is launched to the public.

WS-2 Discussion of a SAFER grant program

Assistant City Manager Adrienne Lothery presented this item stating this grant will provide 50/50 matching grants, up to \$50,000 for commercial properties to offset the cost of installing a fire suppression system. All City Council members agreed the program was a good idea and discussed limiting the length of time the program would be in place.

WS-3 Discussion and overview of the Local Street Maintenance Program

Public Works Director Ray Silva-Reyes presented this item, giving a brief overview of the program and noting this is a strategic plan, not a worst first plan for repair. Mayor Newton asked Director Silva-Reyes how progress is measured and if progress is being made. Director Silva-Reyes stated the Paving Condition Index (PCI) is updated for each road as maintenance is completed and every five years the PCI is updated for all roads in the City. One measure of progress is reflected in the overall average PCI for the entire City being increased. The current focus is to repair streets with mills and overlays with a 55 or less PCI rating.

WS-4 Discussion of the September 3, 2019, City Council regular agenda items

Mayor Newton stated if there are people present for items 6a and 6b, those items will move up on the agenda and the remaining items will be considered in order.

There was a brief power outage at 6:27 p.m. No business was discussed during the outage

Mayor Newton adjourned the Worksession at 6:32 p.m.

Mayor Newton called the Executive Session to order at 6:32 p.m. and called the roll.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

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Mayor Newton explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, and Section 551.087, Economic Development. He further explained there would be no decisions made or action taken during this time. Executive Session was adjourned at 7:08 p.m.

The regular meeting of the Colleyville City Council was called to order by Mayor Newton at 7:32 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

Prior to the invocation, Mayor Newton asked all to hold Von Husbands, Red Barn BBQ in special prayer.

INVOCATION: Mark Glassman, Church of Christ of Latter-day Saints

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-19-4414

This resolution was not needed.

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Announcements of civic and charitable events

Presentation of calendar events and updates

Announcements of awards and recognition

Mayor Newton and City Councilmembers made the following announcements:

SH26 Progress Notable: This morning City Manager Jerry Ducay, Assistant City Manager Mark Wood, and Mayor Newton met with TxDOT District Engineer and his team to discuss the SH26 project and our concerns. Joining us at the meeting was Commissioner Gary Fickes. The topics discussed were completion schedule, communication concerns, unclear financial obligations and post construction ownership. TxDOT District Engineer Loyl Bussell was very open in offering assistance.

We are happy to report SH26 construction appears to be moving at a pace that gives hope to the theory the project will be completed closer to the end of the year than the spring 2020 timeline offered by TxDOT in early July. This Council's efforts to hold all involved accountable is making a difference in the progress we see taking place today. We were also told we shouldn't expect any additional financial obligations than already defined and we expressed concern over the City assuming ownership of the highway, although we will install and maintain the median landscaping and other ROW structures that are part of the beautification plan.

Colleyville Leads the Way with Effective Tax Rate, Again: Over the last 12 months Colleyville has been contacted by multiple cities seeking to understand how we were able to adopt an effective tax rate. At least two communities publicly

debated their tax rate touting Colleyville's example. Mayor Newton was even invited to speak before a group of regional Mayors. Well the year has come and gone and the hoopla surrounding our adoption of the effective tax rate has died down – or has it. This year Colleyville is on track to adopt the effective tax rate for a second consecutive year. A handful of other regional communities are suggesting they will do the same. One community has suggested they will go below the effective rate. I cannot help but fill with pride when others adopt the exceptional fiscal leadership we espouse. Leading the way as an example of sound financial management – that's exceptional – that's Colleyville.

Police Department Working Alongside School District to Keep Kids Safe:

Chief Miller and our Police Department personnel continue to execute our robust School Safety Plan. Our focus is on providing additional presence at schools particularly during drop-off and pick-up. This is an "all hands on deck" approach that includes command staff, PSOs and COP volunteers. Unmarked and marked units have also followed school buses along their routes to ensure drivers were not passing school buses when they are dropping off children. Our School Safety Plan includes securing our buildings as well as addressing traffic in and around school zones and bus routes. Additionally, we continue to encourage officers to have lunch at schools (GCISD will pick up the tab) and to complete their reports in and around school parking lots if feasible. School safety is a top priority of this City.

SH26 & Glade Switchover Scheduled for September 4: On September 4 the TxDOT SH26 reconstruction project will see a lane switch at Glade. This switch will move traffic on to the new pavement while allowing for the removal and reconstruction. This new configuration will allow for a left-turn lane only and right/thru lane. This is different than the current design which allows for thru lanes for both.

Median Design Taking Shape Along SH26: Last week we met to review landscape and hardscape options for the roadway medians along the SH26 road construction corridor (McCain to Brown). This effort is intended to present our community's streetscape in a manner commensurate with the quality standards our residents have come to expect.

Please Join Us at Colleyville Center Open House: The Colleyville Center is hosting a community Open House on Sunday, September 29, from 2 to 6 p.m. at 5301 Riverwalk Drive, Colleyville. This is your chance to see the new renovations to the space, mingle with friends, and experience a unique musical performance while exploring local food and event vendors. Admission is free and open to the public.

Enjoy the sounds of the Goldman Wollet Berestnev Trio as they present *Classical Lounge*, a chamber music performance in three parts. The City of Colleyville has partnered with the APEX Arts League to bring this special music performance to Colleyville.

Chick-Fil-A Site Plan Received: This week Chick-Fil-A submitted building elevation and landscaping plans for the new restaurant planned for the former Londoner site (SH26 & Pleasant Run). The existing building will be razed in preparation for the new facility. The Chick-Fil-A restaurant located on SH26 in Hurst is slated to close and relocate ownership to the new Colleyville location. The restaurant is slated for opening next summer.

Fire Department Staff Kudos: On Sat Aug 24 at 3:08 PM our Fire Department responded to a call at Rio Mambo. Turns out the alarm was just set off by the steam of a dishwasher. A sprinkler head in the dishwashing area had popped and was spraying water. The health code requires the restaurant to stop serving food immediately if any fire suppression system is activated in a food service area. Our staff was able to locate the water supply for the sprinkler system and stop the flow of water. All fire dept. units cleared and the restaurant was forced to close and clean up from the water flow. The restaurant would have to call a sprinkler company out to fix the broken sprinkler and then wait for the health dept. to come and re-inspect the area.

Capt. Phillips returned to the station and thought to call the Tarrant County Health Dept. and ask if the FD could assist by replacing the sprinkler head to get the restaurant back open. Permission was given over the phone. Our crew returned to the restaurant and replaced the sprinkler head, reactivated the sprinkler system and had the restaurant back open by 6:30 PM.

Kuddos to Kenny Phillips and Chad Beasley for thinking of how to help a local business get back in business. Their quick thinking and willingness to lend a hand, took what is normally a 3-4 day process and made it a 3-4 hour ordeal. This level of service is yet another example of what makes Colleyville exceptional!

City Hall/Library Traffic Flow Changes Underway: There is a new traffic flow in the rear parking lot behind City Hall. The road running along the south side of City Hall is going to be switching traffic from eastbound traffic only to westbound traffic only. Additionally, the road running along the side of the tennis courts (between Main Street and Terra Cotta) will be closed while under construction. Once complete, this road will be two-way. This traffic flow change is undertaking as part of our new City Plaza scheduled for completion this fall.

In recognition of Austin-Bridge and Road employees Eric Alvarado and Jesus Rodriguez, and the Colleyville Fire Department by Bill and Storie Gilchrist - Mayor Richard Newton and Fire Chief Mark Cantrell

Mayor Newton, Fire Chief Mark Cantrell and Bill and Storie Gilchrist thanked Eric Alvarado and Jesus Rodriguez for awakening them and calling the fire department at 2:00 a.m. when they saw the Gilchrist home was on fire. Mayor Newton and Chief Cantrell presented both with a certificate of appreciation. Their action

avoided significant property loss and Mr. and Mrs. Gilchrist said they were heroes. Chief Cantrell stated the outcome could have been very different had it not been for their actions.

4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-19-4415

- 4a** Approval of the minutes of the regular City Council meeting of August 20, 2019
- 4b** Approval to order a 2020 Ford Road Rescue Type 1 Ultramedic ambulance from Siddons-Martin Emergency Group, utilizing pricing through the Houston-Galveston Area Council of Governments (HGAC), in an amount not to exceed \$380,753, and approval of a leasing agreement with Leasing 2 for the ambulance, and authorizing the City Manager to execute the documents
- 4c** Approval to extend an ongoing annual agreement with Autobahn Motor Cars to sponsor the loan of a vehicle to the Colleyville Police Department for the expressed use by the Colleyville Heritage High School Resource Officer
- 4d** Approval to use the Voluntary Library Fund in Fiscal Year 2020, for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$170,000
- 4e** Approval of a contract with Weaver and Tidwell, L.L.P. for auditing services for fiscal year ending September 30, 2019, in the amount of \$49,450 for the audit of 2019 financial statements and Comprehensive Annual Financial Report (CAFR) preparation and printing
- 4f** Adopting the Economic Development Capital Improvement Program (EDCIP) for the Fiscal Years 2020-2024 of the Colleyville Economic Development Corporation
- 4g** Adoption of the Colleyville Economic Development Corporation Fiscal Year 2020 Budget
- 4h** Approval of an annual professional services agreement with Knights Project Management & Construction Inspection Services, and authorizing the City Manager to execute the agreement
- 4i** Approval of an amendment to the Professional Services Agreement with Freese and Nichols, Inc., amending the design parameters to include an emergency interconnect meter and vault, and extending the roadway project limits from the City of Colleyville limits to the southern approach at Heritage Cove in the City of Grapevine, in an amount not to exceed

\$78,443.00, and authorizing the City Manager to execute the amendment

- 4j** Approval of a professional services agreement with Dunaway Associates, LP, in an amount not to exceed \$79,500 for the design of the L.D. Lockett Pump Station Generator project, and authorizing the City Manager to execute the agreement

Mayor Newton read Resolution R-19-4415 in its entirety.

Fire Chief Mark Cantrell presented item 4b; Police Chief Michael Miller presented 4c, Library Director Mary Rodne presented item 4d, Assistant City Manager Mark Wood presented items 4e, f, and g, and Public Works Director Ray Silva-Reyes presented items 4h, i, and j.

As each of the items on consent are routine business and/or have been previously discussed in worksession, there was limited discussion, however, the following comments were made:

Item 4b – Councilmember Dodson asked Chief Cantrell what the difference is between BLS and ALS. Chief Cantrell explained BLS is Basic Life Support: sprains, falls, etc. and ALS is Advanced Life Support: heart attack, stroke, etc. which is the majority of the calls received by the department.

Item 4h – Mayor Pro Tem Lindamood thanked Craig Knight for his work along the SH26 project.

Item 4i – Councilmember Dodson clarified the City of Grapevine will share the cost of the approach within the Grapevine city limits.

Mayor Newton opened the public hearing at 8:13 p.m.

Kathy Hadley, 204 Timberline North, spoke in opposition to item 4c, with concerns for equality at Grapevine High School; in support of item 4d, stating the Library is a true asset, and in opposition to item 4h, stating City employees should be used.

There were no others present wishing to speak and Mayor Newton closed the public hearing at 8:20 p.m.

Mayor Pro Tem Lindamood explained to Mrs. Hadley, the need for the professional services agreement for item 4h and noted in addition to having a dedicated resource to a specific project, there is a cost savings in contracting compared to providing all of the benefits of employment.

Councilmember Dodson made a motion to approve Resolution R-19-4415 and Councilmember Rigney seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney.

At 8:23 p.m. Mayor Newton stated he is moving to agenda items 6a and 6b and will return to the first readings of ordinances following those two items.

Mayor Newton returned to the order on the agenda at 8:41 p.m., declared a recess and reconvened at 8:47 p.m.

5. ORDINANCE(S): FIRST READING AND PUBLIC HEARING**5a Ordinance O-19-2090**

Consideration of a Special Use Permit (SUP) for an accessory dwelling to exceed the maximum square footage allowed for accessory buildings on Lot 1, Block A, of the Divino Acres Addition, located at 7205 Jo Will Street, Case ZC18-027

Mayor Newton read the caption of Ordinance O-19-2090.

Community Development Director Ben Bryner presented this item, noting the accessory building only minimally exceeds the size and does not include a kitchen. This request is for an SUP so a kitchen can be added and the accessory building can be used for a family member dwelling. Director Bryner stated staff recommends approval as the proposed accessory building only slightly exceeds the lot coverage requirement, architecturally the accessory dwelling unit looks compatible to the main structure, and appears to have no negative impact on surrounding properties. He also noted the Planning and Zoning Commission recommended approval and there has been one response to the notification asking the approval be for family use only, not rental.

Councilmember Dodson asked Director Bryner if the building had already been converted and a permit granted. Director Bryner stated the building has been converted and a permit was granted, but does not include a permit for a stove, which would then classify the accessory building as an accessory dwelling. Mayor Newton pointed out the permit did not approve the modifications made to the structure. The permit was granted for a building that met the size limitations. Director Bryner stated the dwelling met the permit until the covered walkway was constructed and there was an error made in the length of the walkway.

Councilmember Nakamura asked Mayor Newton how a no rental use is enforced.

Craig Johnson, 7205 Jo Will Street, the applicant, answered questions of the City Council. Mayor Newton advised Mr. Johnson dwellings are special uses which he

and the City Council are very sensitive to and have concerns for regarding legitimacy of the use not becoming a rental.

Mr. Johnson stated he understands the concerns and there is no intent to use the dwelling as a rental. The family has a need to bring an ill father-in-law closer to them to assist with his care.

There was general discussion on how to enforce no rentals, now and if Mr. Johnson sold the property, clarification of the footage by which the building exceeds the square footage allowed, and the possibility of enhancing the side wall with stone or windows to improve the residential view from the street.

Mayor Newton opened the public hearing at 9:17 p.m.

Kathy Hadley, 2014 Timberline North, spoke in favor of this item, stating she appreciates the need of having a relative closer and the building looks very nice.

There were no others present wishing to speak and Mayor Newton closed the public hearing at 9:20 p.m.

This was a first reading, therefore, City Council did not take any action.

5b Ordinance O-19-2091

Request to appeal the decision by the Planning and Zoning Commission for the consideration of a Special Use Permit (SUP) for a carport and to exceed the maximum square footage allowed for accessory buildings on Lot 1, Block A, of the Divino Acres Addition, located at 7205 Jo Will Street, Case ZC19-007

Mayor Newton read the caption of Ordinance O-19-2091.

Community Development Director Ben Bryner presented this item, noting this item is part two of the property discussed previously under Ordinance O-19-2090 and will require a supermajority vote.

Director Bryner stated staff recommends denial due to technical noncompliance of the requested SUP for both the residential carport and to exceed the square footage allowed by right as the proposed carport pushes the 4% allowable accessory buildings to 6.4% and the location of the carport being in the side yard and not the rear yard as required.

Director Bryner stated he is aware the applicant will present a petition stating neighbors are in favor of the request and with the petition, staff would be less resistant to the approval of the SUP.

Craig Johnson, 7205 Jo Will Street, the applicant, stated he is willing to enhance the wall as discussed under the previous item, provided exhibits to show the planters and columns proposed to enhance the beauty of the structure, and stated the sides of the carport are not visible to neighbors. Mr. Johnson noted he did take the time to visit with neighbors and has circulated a petition for their support.

Mayor Newton opened the public hearing at 9:38 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:38 p.m.

This was a first reading, therefore, City Council did not take any action.

5c Ordinance O-19-2092

Approving a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp. Mid-Tex Division regarding the Company's 2019 Rate Review Mechanism Filings and adopting tariffs reflecting rate adjustments consistent with the negotiated settlement

Mayor Newton read the caption of Ordinance O-19-2092.

Assistant City Manager Adrienne Lothery presented this item, providing a history of the Atmos Cities Steering Committee and a review of the proposed settlement.

Mayor Newton restated the negotiated reduction was approximately \$3.9 million, but there will still be an approximate increase of \$2.05 monthly for residential and \$6.18 monthly for commercial.

Councilmember Dodson stated he would still like to see Atmos placed under the Public Utility Commission, instead of the Railroad Commission.

Mayor Newton opened the public hearing at 9:46 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:46 p.m.

This was a first reading, therefore, City Council did not take any action.

5d Ordinance O-19-2093

Amending Ordinance O-18-2059 relating to the Fiscal Year 2019 budget

Mayor Newton read the caption of Ordinance O-19-2093.

Assistant City Manager Mark Wood presented this item, stating staff is currently estimating the following transfers:

General Fund - \$1 to 1.5 million

Utility Fund - \$500,000

Drainage Fund - \$200,000

Mayor Newton and Mayor Pro Tem Lindamood thanked the staff for running the City efficiently and enhancing the City's investments.

Mayor Newton opened the public hearing at 9:51 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:51 p.m.

This was a first reading, therefore, City Council did not take any action.

5e Ordinance O-19-2094

Adoption of the proposed Fiscal Year 2020 budget

Mayor Newton read the caption of Ordinance O-19-2094.

City Manager Mark Wood presented this item, stating the proposed budget calls for the effective tax for an unheard of second consecutive year. Manager Wood noted City Council has reviewed and provided direction throughout the budget process and this is the culmination of months of work by staff and City Council. Manager Wood reviewed property values and the proposed tax rate, proposed revenues and expenditures by fund, and gave a quick review of the 2020 CIP, as City Council had conducted a worksession specific to the CIP earlier this year. He also stated the proposed budget continues to adapt processes to sustain a leaner staffing model, is able to absorb health insurance cost increases with savings from eliminated positions, continues operations efficiencies to absorb operating cost increases, and better aligns capital expenditures with capital funds.

Mayor and City Council were complimentary of staff and thanked them all for their work on the budget and meeting the City Council goals and strategies.

Mayor Newton opened the public hearing at 10:08 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 10:08 p.m.

This was a first reading, therefore, City Council did not take any action.

5f Ordinance O-19-2095

Adoption of the Ad Valorem Tax Rate for Fiscal Year 2020

Mayor Newton read the caption of Ordinance O-19-2095.

Assistant City Manager Mark Wood presented this item. The calculated FY2020 effective tax rate is \$0.306807 per \$100 valuation and the proposed tax rate is the effective tax rate of \$0.306807 per \$100 valuation. Manager Wood stated the current tax rate is \$0.3208 per \$100 of valuation. The proposed tax rate lowers the tax rate by \$0.013993, and by adopting the effective tax rate the City Council is lowering the tax rate to offset the increasing property values determined by the Tarrant Appraisal District, in order to collect the same amount of revenue as the prior year, excluding new growth.

Mayor Newton made note more cities are trying to drive down their effective tax rate, but some cities are going the opposite direction and are trying to take full advantage of the allowed 8.5% tax increase.

Mayor Newton opened the public hearing at 10:11 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 10:12 p.m.

This was a first reading, therefore, City Council did not take any action.

5g Ordinance O-19-2096

An ordinance amending Section 3 - Service Charges of the Water and Sewer Policy and Procedure Manual as contained in the Code of Ordinances, to implement updated base rates

Mayor Newton read the caption of Ordinance O-19-2096.

Assistant City Manager Mark Wood presented this item. He highlighted the history of the Water and Wastewater Rate Advisory Committee work and implementation for rate establishment and CIP funds. Manager Wood stated this item proposes to lower the water base rate by \$.02, the wastewater rate by \$.41, and increase the CIP transfer \$.43.

Mayor Newton reiterated the success of the Committee and the ability to increase the CIP fund balance.

Mayor Newton opened the public hearing at 10:18 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 10:18 p.m.

This was a first reading, therefore, City Council did not take any action.

5h Ordinance O-19-2097

Amending the City's fee schedule by amending and restating Section 2-26 of the Colleyville, Texas, Code of Ordinances, establishing fees and charges for City services

Mayor Newton read the caption of Ordinance O-19-2097.

Assistant City Manager Mark Wood presented this item.

There was general discussion regarding non-resident fees at Colleyville Center, furnishings for the Webb House, Parks field use fees, and SUP application fees.

Mayor Newton opened the public hearing at 10:42 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 10:42 p.m.

This was a first reading, therefore, City Council did not take any action.

At 8:23 p.m. Mayor Newton rearranged the agenda to move to the resolutions and stated he will return to the ordinances immediately following.

6. RESOLUTION(S): READING AND PUBLIC HEARING

6a Resolution R-19-4416

Consideration of a Minor Plat for Lot 1, Block 1, of the Reagan Estates 4 Addition, being Tract 1G & 1Q and Tract 1CC1, Abstract 356, in the Isaac Carodine Survey, located at 5604 Lowrie Road, Case PC19-012

Mayor Newton read Resolution R-19-4416 in its entirety.

Community Development Director Ben Bryner presented this item noting the purpose is to plat the property into one single-family residential lot and allow the construction of a new accessory building.

Mayor Newton asked Director Bryner if the residents are basically cleaning up the lot. Director Bryner stated yes and noted there are no new lots proposed.

Councilmember Dodson asked Director Bryner if there are any drainage issues.

Director Bryner stated none which he is aware of and does not anticipate any as there is nothing changing on the lot.

Robert McCan, 5604 Lowrie Road, the applicant, advised City Council he lives at the address and there will be no additional drainage.

Mayor Newton opened the public hearing at 8:28 p.m.

Kathy Hadley, 204 Timberline North, spoke in support of this item.

There were no others present wishing to speak and Mayor Newton closed the public hearing at 8:29 p.m.

Councilmember Wheat made a motion to approve Resolution R-19-4416 and Councilmember Nakamura seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney.

6b Resolution R-19-4417

Consideration of a replat for Lot 1, Block 1, of the Panno Brothers Addition, being a replat of a portion of Lot 7, Block 1, of the Pleasant Oak Estates, located at 809 Shelton Drive, Case PC19-010

Mayor Newton read Resolution R-19-4417 in its entirety.

Community Development Director Ben Bryner presented this item stating no new lots are proposed, this is a request to plat the property into one single-family residential lot and allow the construction of a new home. Director Bryner stated the requested waivers are a result of the City's required right-of-way-dedication on both Pleasant Run Road and Shelton Drive and stated the applicant has agreed the house will face Shelton Drive and this notation will be noted on the plat. Additionally, this lot was not a lot of record and the drainage will go to Pleasant Run.

Mayor Newton opened the public hearing at 8:37 p.m.

Kathy Hadley, 204 Timberline North, spoke regarding her concern Mr. Day (a resident on Shelton Drive) was not present to speak on this item and suggested tabling the item until there has been a discussion with Mr. Day.

There were no others present wishing to speak and Mayor Newton closed the public hearing at 8:39 p.m.

Director Bryner stated Mr. Day did discuss this item with him, and Mr. Day has no objection as there will be a note on the plat regarding the house facing Shelton Drive.

Councilmember Kelley made a motion to approve Resolution R-19-4417 and Councilmember Rigney seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney.

7. CITIZEN COMMENTS

There were no speakers.

8. REPORTS

Planning and Zoning Commission Meeting Minutes - May 14, 2018

Planning and Zoning Commission Worksession Minutes - May 29, 2018

Planning and Zoning Commission Meeting Minutes - June 11, 2018

Planning and Zoning Commission Worksession Minutes - June 25, 2018

There was no discussion of this item.

9. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR SEPTEMBER 3, 2019 - READING AND PUBLIC HEARING - RESOLUTION R-19-4418

This resolution was not needed.

10. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the meeting without objection by the City Council at 10:42 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



City of Colleyville City Council Worksession Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, August 27, 2019

5:30 P.M.

Mayor Richard Newton called the Colleyville City Council Worksession to order on Tuesday, August 27, 2019, at 5:40 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, and City Secretary Christine Loven.

Mayor Newton stated he will turn the worksession over to Mayor Pro Tem Lindamood at 6:00 p.m. as he must attend a funeral.

2. PRESENTATION AND DISCUSSION

2a Presentation and discussion of SH26 median design

Assistant City Manager Adrienne Lothery reviewed the history of the median design selection, introduced MESA Design Group principals and associates Stan Cowan, David Newman, and Jason Cooper.

Mr. Newman and Mr. Cowan explained the proposed design shapes and landscape elements were developed from input from the City Council and reviewed the development criteria along each section of SH26.

The City Council was then asked to review the layout boards, and vote on the hardscape and landscape features they prefer, noting the elements can be mixed and matched.

Following the City Council vote, both hardscape and landscape features were selected and discussed. City Council asked MESA to bring back a rendering with their selections at a future date.

3. ADJOURNMENT

There being no further business before the City Council, Mayor Pro Tem Lindamood adjourned the meeting without objection by the City Council at 6:45 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4c

Agenda Date 9/17/2019

Number Resolution R-19-4420

Type Resolution

Department Finance

Title

Approval to amend the authorized representatives for investment in the Texas Local Government Investment Pool (TexPool/Texpool Prime) as required by TexPool Participant Services

Strategic Plan

2.4 Demonstrate stewardship of public resources

Explanation

Reading and Public Hearing

The Texas Local Government Investment Pool (TexPool/Texpool Prime), requires the City Council to approve a resolution allowing for the amendment of authorized representatives to transmit/withdraw funds, and issue letters of instruction regarding the funds, on behalf of the City.

Approval of this item will allow former employee Shereen Gendy to be removed, Finance Director Kyle Lester to be added, and Accounting Manager Karen Hines and City Manager Jerry Duway to remain as authorized representatives.

The TexPool form, "Resolution Amending Authorized Representatives" is not attached to this briefing for security purposes, however, with City Council approval, the Mayor will sign the form which will be certified by the City Secretary.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4d
Type Resolution
Department Engineering

Agenda Date 9/17/2019

Number Resolution R-19-4420

Title

Adoption of the Fiscal Year 2020 to 2024 Capital Improvement Program (CIP)

Strategic Plan

- 1.4 Communicate thoroughly and strategically
- 3.4 Thoroughly plan for future capital investments and associated costs

Explanation

Reading and Public Hearing

In order to plan for Colleyville's long-term needs, the City's comprehensive Capital Improvement Plan (CIP) is updated each year as part of the annual budget process. The CIP provides an opportunity to consider all of the City's capital needs in the coming years and determine the priority of each, as well as whether available funding resources are sufficient to support those expenditures. The CIP operates on a multi-year basis and utilizes a variety of funding sources, both from the City and other entities. During the July 2, 2019 City Council Worksession, staff presented the draft FY 2020-2024 for discussion and comment. The CIP was also included in the proposed FY 2020 budget presentation on August 8, 2019.

The FY 2020-2024 CIP document has been expanded to include projected beginning and ending available balances for each year, for each funding source. In addition to estimated expenditures for each fiscal year, estimates for anticipated revenues that add to available funding have also been included.

Approval of this resolution adopting the Capital Improvement Program for Fiscal Years 2020-2024 replaces any previously approved Capital Improvement Programs for those years reflected in each. Approval directs staff to begin working on Year 1 (FY 2020) projects. Individual contracts for projects will be brought forward for City Council approval in accordance with the City's purchasing policy.

Financial Impact

Year 1 (FY 2020) of the 5-Year CIP is funded based on projections of available resources. Funding for identified projects is either already available from existing cash, is planned in annual operating budgets, or is anticipated to be available based on revenue forecasts.

Recommendation

Approve

Attachments

1. Proposed FY2020-2024 Capital Improvement Program



Fiscal Year 2020 – 2024 CAPITAL IMPROVEMENT PROGRAM

Adopted by Resolution No.

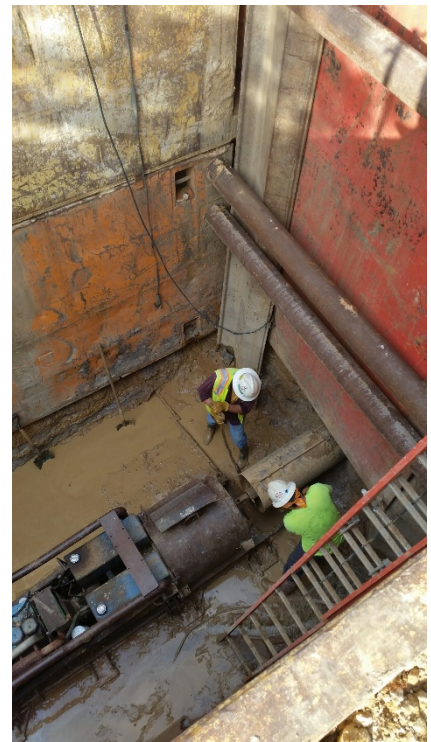


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Overview

In keeping with the City's focus to sustain and plan for Colleyville's long-term needs, the fiscal year 2020 budget includes the City's 5-Year comprehensive Capital Improvement Plan (CIP). This plan identifies planned projects for the next five years, based on funding availability, and a schedule for completion. Capital projects are defined as those projects requiring an investment of \$50,000 or more and that have a useful life of at least five years. The CIP provides an opportunity to consider all of the city's capital needs in the coming years and determine the priority of each, as well as whether available funding resources are sufficient to support those expenditures.

The Capital Projects Fund itself has no dedicated revenue source; any income received is from transfers from other funds, to set aside funding for capital projects that are often multi-year in nature and not appropriate for an annual operating budget. It is also the holding place for street impact fees, perimeter street fees, and other escrows until they are used for eligible purposes. Similarly, the Utility Capital Projects Fund (created in FY 2017) receives funding from transfers from surpluses from the Utility (operating) Fund and revenue from the Utility Capital Projects base rate on utility bills, for use on utility capital projects. It is also the holding place for water and wastewater impact fees, until they are used for eligible utility capital projects. The 5-Year CIP utilizes a variety of funding sources including the City's major operating funds, capital projects funds, special revenue funds, and other entities such as the state and regional grants.

Project descriptions also include information relating to any anticipated operating costs associated with the capital project, however, most capital projects do not require any new operating costs if they are primarily improvement to or replacement of already existing infrastructure.

Capital Revenue Sources and Strategy

The Capital Improvement Plan is simply that – a plan. As such, projects are subject to change based on new or shifting service needs, special financing opportunities, emergency needs, or other directives or priorities established by the Mayor and City Council. Because priorities can change, projects included in outward planning years are not guaranteed for funding. All budgets are constrained by available revenues. Capital projects are prioritized so that available funds are allocated based on need, Council priority, and their impact on service provision. The 5-year Capital Improvement Plan includes funding for a variety of City projects.

Pay as you Go – Capital Projects Fund, Capital Utility Fund, and Drainage Fund

Whenever possible, pay-as-you-go ("operating revenue" or "Transfer from --- Fund") funding is the preferred method of funding CIP projects. These funds provide for a majority of the street maintenance projects as well as drainage and utility related projects.

Colleyville Economic Development Corporation (CEDC)

The Colleyville Economic Development Corporation (CEDC) is funded by a one-half cent sales tax approved by voters in 1996. The ballot language states that the sales tax will "provide for parks and park facilities, a library, a community center, open space improvements, and other facilities and improvements only as authorized by Section 4B of Article 5190.6" of the Local Government Code.

Impact Fees

Transportation, water, and wastewater impact fees are collected throughout the City. These impact fees can only be spent in the Service Area they were collected and/or the specific CIP project identified in the impact fee study.

Tax Increment Financing (TIF) District Fund

Projects included in the original and amended TIF plan are funded through this fund.

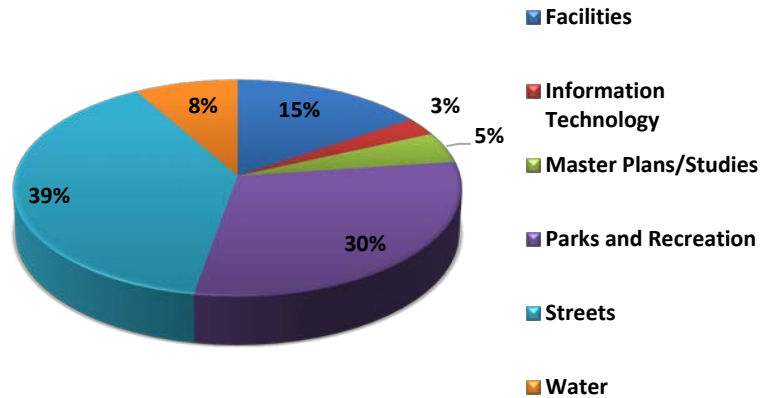
Third Party Partnerships

Funding for various improvements is provided by external sources or third parties. These work efforts are usually associated with individual projects and programs and are developed on a project/program basis. The City continues to aggressively pursue federal, state, and regional grant funding, and have been successful in many of these efforts.

Fiscal Year 2019 Projects by Category and Funding Source

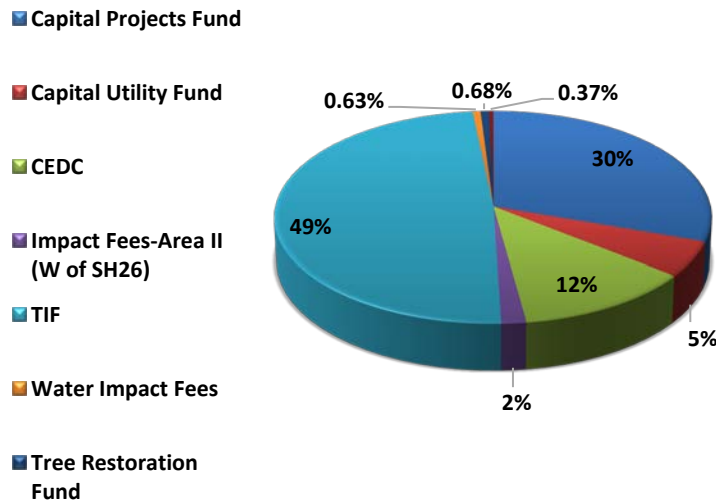
FISCAL YEAR 2019 PROJECTS BY CATEGORY

Project Category	Amount
Facilities	\$1,680,771
Information Technology	\$300,000
Master Plans/Studies	\$500,000
Parks and Recreation	\$3,247,878
Streets	\$4,217,419
Water	\$901,568
TOTAL	\$10,847,636



FISCAL YEAR 2019 PROJECTS BY FUNDING SOURCE

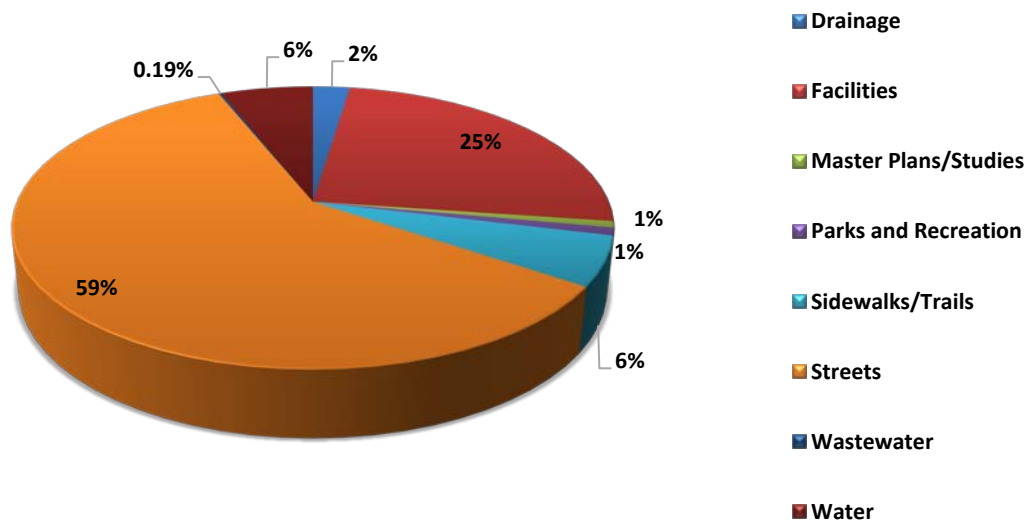
Funding Source	Amount
Capital Projects Fund	\$3,283,668
Capital Utility Fund	\$583,208
CEDC	\$1,319,149
Impact Fees-Area II (W of SH26)	\$182,272
TIF	\$5,297,649
Water Impact Fees	\$68,360
Tree Restoration Fund	\$73,330
Voluntary Park Fund	\$40,000
TOTAL	\$10,847,636



Fiscal Year 2020-2024 Capital Improvement Program Total Summary

Colleyville's 2020-2024 CIP identifies projects ranging from new infrastructure and rehabilitation to master plans/studies. The program projects are grouped into categories and are funded through multiple sources as identified below.

FISCAL YEAR 2020-2024 PROGRAM CATEGORIES

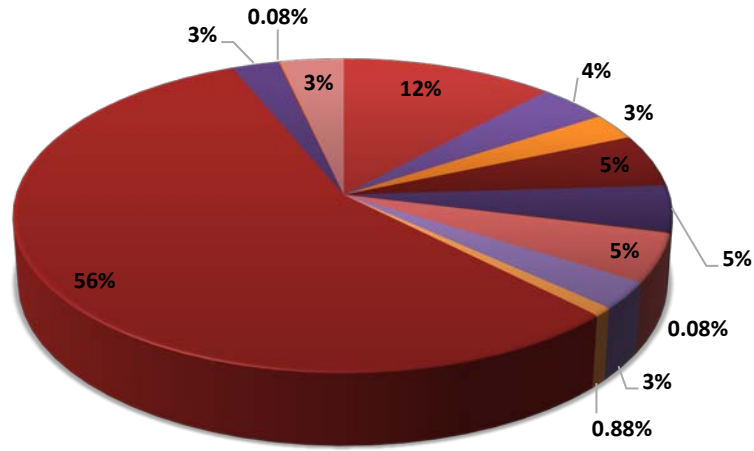


Project Category	2020	2021	2022	2023	2024	Total
Drainage	\$925,000	\$500,000	\$900,000	\$500,000	\$500,000	\$3,325,000
Facilities	\$9,689,600	\$3,138,000	\$95,500	\$100,000	—	\$13,023,100
Master Plans/Studies	\$278,000	—	—	—	—	\$278,000
Parks and Recreation	\$345,000	\$1,050,000	\$50,000	\$50,000	—	\$1,495,000
Sidewalks/Trails	\$2,200,000	\$1,700,000	\$900,000	\$900,000	\$900,000	\$6,600,000
Streets	\$23,190,000	\$16,575,000	\$1,075,000	\$1,000,000	\$3,768,000	\$45,608,000
Wastewater	\$75,000	—	\$452,700	\$2,729,000	—	\$3,256,700
Water	\$2,298,000	\$3,190,000	\$360,020	\$3,728,000	—	\$9,576,020
Total	\$39,000,600	\$26,153,000	\$3,833,220	\$9,007,000	\$5,168,000	\$83,161,820

Further details of the planned programs/projects are provided in subsequent tables for each project group.

FISCAL YEAR 2020-2024 PROGRAM FUNDING SOURCES

- Capital Projects Fund
- Capital Utility Fund
- CEDC
- Drainage Fund
- FHA/TxDOT
- Impact Fees-Area I (E of SH26)
- Impact Fees-Area II (W of SH26)
- Parkland Dedication Fund
- Perimeter Street Fees
- TIF
- Voluntary Park Fund
- Wastewater Impact Fees
- Water Impact Fees



Funding Source	2020	2021	2022	2023	2024	Total
Capital Projects Fund	\$4,616,500	\$4,975,000	\$1,625,000	\$2,410,000	\$4,318,000	\$17,944,500
Capital Utility Fund	\$1,550,000	\$2,530,000	\$812,720	\$3,797,000	—	\$8,689,720
CEDC	\$1,076,500	\$1,300,000	\$300,000	\$300,000	\$300,000	\$3,276,500
Drainage Fund	\$2,125,000	\$400,000	\$300,000	\$300,000	\$300,000	\$3,425,000
FHA/TxDOT	\$1,877,000	\$1,200,000	—	—	—	\$3,077,000
Impact Fees-Area I (E of SH26)	\$32,000	—	—	—	—	\$32,000
Impact Fees-Area II (W of SH26)	\$1,942,000	—	—	—	—	\$1,942,000
Parkland Dedication Fund	\$1,100,000	\$300,000	—	—	—	\$1,400,000
Perimeter Street Fees	\$342,897	—	—	—	—	\$342,897
TIF	\$21,904,703	\$14,738,000	\$345,500	\$250,000	\$250,000	\$37,488,203
Voluntary Park Fund	\$1,030,000	\$50,000	\$450,000	\$50,000	—	\$1,580,000
Wastewater Impact Fees	\$32,000	—	—	—	—	\$32,000
Water Impact Fees	\$1,372,000	\$660,000	—	\$1,900,000	—	\$3,932,000
Total	\$39,000,600	\$26,153,000	\$3,833,220	\$9,007,000	\$5,168,000	\$83,161,820

Program Summaries by Group

Drainage

Drainage improvements are developed to optimize the performance and maintainability of the overall existing system. Projects are identified by utilizing the 2019 Storm Drainage Master Plan, staff recommendations, community input, and review by the Drainage Task Force. All projects requiring funding are reviewed and acted on by the City Council. Investments are made in: rehabilitating degraded open drainage channels to perform as designed and to facilitate ongoing maintenance; staff utilizes technology to inspect various aspects of the underground drainage system to ensure it is performing as designed; and by utilization of the work order system to track and identify recurring drainage problems so that an in-depth investigation can identify underlying causes and develop solutions.

Program Summary: Drainage

DRAINAGE	2020	2021	2022	2023	2024	Total
Drainage Infrastructure						
Drainage Improvements FY2020	\$500,000	—	—	—	—	\$500,000
Drainage Improvements FY2021	—	\$500,000	—	—	—	\$500,000
Drainage Improvements FY2022	—	—	\$500,000	—	—	\$500,000
Drainage Improvements at Nature Center	—	—	\$400,000	—	—	\$400,000
Drainage Improvements FY2023	—	—	—	\$500,000	—	\$500,000
Drainage Improvements FY2024	—	—	—	—	\$500,000	\$500,000
DRAINAGE INFRASTRUCTURE TOTAL	\$500,000	\$500,000	\$900,000	\$500,000	\$500,000	\$2,900,000
Rehabilitation						
Flood Gates Upgrade	\$425,000	—	—	—	—	\$425,000
REHABILITATION TOTAL	\$425,000	\$0	\$0	\$0	\$0	\$425,000
DRAINAGE TOTAL	\$925,000	\$500,000	\$900,000	\$500,000	\$500,000	\$3,325,000

Facilities

Staff is implementing a Facility Condition Assessment (FCA) approach for City owned facilities. The FCA is planned as a major assessment management tool to develop a comprehensive evaluation of the condition of each facility, as a means to work proactively on scheduled maintenance and repair, as well as assess short-term and long-term investment strategies.

Conducting an FCA involves the collection of data on the condition of each building or facility and categorizing the information into building system components, such as roofing or HVAC. Once the information is gathered for all locations, the evaluation for facility needs can be conducted on a systematic approach where objective determinations can be made based on clear priorities and benchmarks. Conducting an FCA also sets up a system for proactive preventative maintenance which can then alleviate the need for expensive capital replacement.

Program Summary: Facilities

FACILITIES	2020	2021	2022	2023	2024	Total
New Construction						
Construction of Parking Facility at Central Fire Station	\$125,000	—	—	—	—	\$125,000
Land Acquisition	\$5,000,000	—	—	—	—	\$5,000,000
Restroom Facility at Nature Center	\$800,000	—	—	—	—	\$800,000
Restroom Facility at Reagan Park	\$300,000	—	—	—	—	\$300,000
Restroom Facility at Pleasant Run Practice Fields	—	\$300,000	—	—	—	\$300,000
NEW CONSTRUCTION TOTAL	\$6,225,000	\$300,000	\$0	\$0	\$0	\$6,525,000
Rehabilitation						
City Hall/Library - HVAC Replacement	\$327,600	—	—	—	—	\$327,600
Colleyville Center New Roof	\$300,000	—	—	—	—	\$300,000
Colleyville Center Renovation FY2020	\$56,500	—	—	—	—	\$56,500
Entrepreneur Center	\$200,000	—	—	—	—	\$200,000
Improvements to Parks Building (on Bransford)	\$380,000	—	—	—	—	\$380,000
Justice Center - Metal Roof Coating	\$246,500	—	—	—	—	\$246,500
Keyless Entry/Card Reader Expansion	\$70,000	—	—	—	—	\$70,000
Public Works Service Center Site Improvements-Design	\$150,000	—	—	—	—	\$150,000
Public Works Service Center Site Renovations	\$700,000	—	—	—	—	\$700,000
Rehabilitate the Historic Fire Station	\$234,000	—	—	—	—	\$234,000

Restroom Facility Renovation at City Park	\$800,000	—	—	—	—	\$800,000
Justice Center Renovation	—	\$450,000	—	—	—	\$450,000
Public Works Service Center Renovations	—	\$1,900,000	—	—	—	\$1,900,000
City Hall - Flooring Rehab	—	\$88,000	—	—	—	\$88,000
Justice Center - Carpet and VCT Tile	—	\$100,000	—	—	—	\$100,000
Justice Center - HVAC Replacement	—	\$300,000	—	—	—	\$300,000
Library - Flooring Rehab	—	—	\$95,500	—	—	\$95,500
City Hall - Boiler Replacement	—	—	—	\$100,000	—	\$100,000
REHABILITATION TOTAL	\$3,464,600	\$2,838,000	\$95,500	\$100,000	\$0	\$6,498,100
FACILITIES TOTAL	\$9,689,600	\$3,138,000	\$95,500	\$100,000	\$0	\$13,023,100

Master Plans/Studies (Systems, Operational, and Legislative Mandates)

Master Plans are developed to provide a road map for future facilities to be installed and/or updated generally within a 20-year timeframe. The City has several System Master Plans which provide guidance in prioritizing projects. These include the 2014 Water and Wastewater Master Plan, 2018 Parks, Recreation, and Open Space Master Plan, and the 2019 Storm Drainage Master Plan, currently in progress. Impact fees are a one-time charge or assessment imposed by the City against new development to generate revenue for funding the cost of capital improvements (waterlines, sewer lines, streets, etc.) Impact fee studies are updated periodically to determine future projects and the associated water, wastewater, and roadway impact fees are appropriate. Current legislative mandates include the Water Risk and Resilience Assessment, which requires community (drinking) water systems serving more than 3,300 people to develop or update risk assessments and emergency response plans (ERPs).

Program Summary: Master Plans/Studies

MASTER PLANS/STUDIES	2020	2021	2022	2023	2024	Total
Drainage Fee Assessment Study	\$50,000	—	—	—	—	\$50,000
Water Risk and Resilience Assessment	\$100,000	—	—	—	—	\$100,000
Water, Wastewater, and Roadway Impact Fee Update	\$128,000	—	—	—	—	\$128,000
MASTER PLANS/STUDIES TOTAL	\$278,000	\$0	\$0	\$0	\$0	\$278,000

Parks and Recreation

The Colleyville 2018 Parks, Recreation, and Open Space Master Plan provides direction on program offerings, facility construction and management, general capital improvements, and park amenities. This plan is also intended to establish goals, objectives, policies, and standards to help guide the future development of the City's parks, recreation, and open space system. Parks improvements are identified by the priorities established through the various boards, committee, and maintenance needs. All projects requiring funding are reviewed and approved by the City Council.

Program Summary: Parks and Recreation

PARKS AND RECREATION	2020	2021	2022	2023	2024	Total
New Construction						
Batting Cages for City Park Baseball Facility	\$100,000	—	—	—	—	\$100,000
New Warmup Area at City Park Baseball Fields	\$50,000	—	—	—	—	\$50,000
Parks House Demo & New Amenity	—	\$1,000,000	—	—	—	\$1,000,000
NEW CONSTRUCTION TOTAL	\$150,000	\$1,000,000	\$0	\$0	\$0	\$1,150,000
Other						
Park Signage/Branding Program FY2020	\$50,000	—	—	—	—	\$50,000
Park Signage/Branding Program FY2021	—	\$50,000	—	—	—	\$50,000
Park Signage/Branding Program FY2022	—	—	\$50,000	—	—	\$50,000
OTHER TOTAL	\$50,000	\$50,000	\$50,000	\$0	\$0	\$150,000
Rehabilitation						
Landscape Improvements Near Pavilion at McPherson Park	\$20,000	—	—	—	—	\$20,000
Parkway Tree Removal and Replacement	\$75,000	—	—	—	—	\$75,000
Playground Improvements at Sparger Park	\$50,000	—	—	—	—	\$50,000
Playground Improvements at Kimzey Park	—	—	—	\$50,000	—	\$50,000
REHABILITATION TOTAL	\$145,000	\$0	\$0	\$50,000	\$0	\$195,000
PARKS AND RECREATION TOTAL	\$345,000	\$1,050,000	\$50,000	\$50,000	\$0	\$1,495,000

Sidewalks/Trails

Sidewalk/trail improvements encompass the installation of new sidewalk/trail segments, removal of obstructions along existing segments, and improvements to access ramps to ensure compliance with accessibility standards. Sidewalk/trail improvements are targeted to improve pedestrian mobility and access around schools, recreation areas, community centers, and other high pedestrian uses.

Program Summary: Sidewalks/Trails

Sidewalks/Trails	2020	2021	2022	2023	2024	Total
New Construction						
Annual Sidewalk/Trail Construction/Grant Match FY2020	\$500,000	—	—	—	—	\$500,000
Bransford Rd Trail (Field St to Cotton Belt Trail)-Design	\$50,000	—	—	—	—	\$50,000
John McCain Road Trail - Design	\$50,000	—	—	—	—	\$50,000
John McCain Road Trail - Construction	\$800,000	—	—	—	—	\$800,000
Annual Sidewalk/Trail Construction/Grant Match FY2021	—	\$500,000	—	—	—	\$500,000
Bransford Rd Trail (Field St to Cotton Belt Trail)-Construction	—	\$800,000	—	—	—	\$800,000
Annual Sidewalk/Trail Construction/Grant Match FY2022	—	—	\$500,000	—	—	\$500,000
Annual Sidewalk/Trail Construction/Grant Match FY2023	—	—	—	\$500,000	—	\$500,000
Annual Sidewalk/Trail Construction/Grant Match FY2024	—	—	—	—	\$500,000	\$500,000
New Construction Total	\$1,400,000	\$1,300,000	\$500,000	\$500,000	\$500,000	\$4,200,000
Rehabilitation						
Cheek-Sparger Trail	\$400,000	—	—	—	—	\$400,000
Misc Concrete Rehabilitation FY2020	\$400,000	—	—	—	—	\$400,000
Misc Concrete Rehabilitation FY2021	—	\$400,000	—	—	—	\$400,000
Misc Concrete Rehabilitation FY2022	—	—	\$400,000	—	—	\$400,000
Misc Concrete Rehabilitation FY2023	—	—	—	\$400,000	—	\$400,000
Misc Concrete Rehabilitation FY2024	—	—	—	—	\$400,000	\$400,000
Rehabilitation Total	\$800,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,400,000
Sidewalks/Trails Total	\$2,200,000	\$1,700,000	\$900,000	\$900,000	\$900,000	\$6,600,000

Streets

The Street Capital Improvement Strategy is driven by its mission to provide a safe and reliable street system for effective movement of people, goods and services. The CIP is developed from many sources within the City as well as exterior sources. These sources include:

- **Master Plans.** Master Plans are developed to provide a strategic plan for future infrastructure to be installed generally within a 20 plus year timeframe.
- **Collaboration with other Public Entities.** Ongoing collaboration with other public entities occurs such that transportation/street plans are coordinated and facilities integrated to create a seamless street system. Organizations include surrounding Cities, NCTCOG, TxDOT, and Tarrant County.
- **Corporate Priorities.** Street System improvements are provided in support of City Council-approved priority programs for the development of the City.
- **Legislative and Regulatory Mandates.** The Federal Government through the U.S. Department of Transportation (USDOT) and the Texas Legislature through the Texas Department of Transportation (TxDOT) regulate many standards for the design and operation of associated street components. Compliance with these regulations is typically related to traffic control signage, pavement markings, and various forms of traffic signals.
- **Condition Assessment and Maintenance History.** Staff routinely reviews the operation and maintenance records of the various elements of the Street System infrastructure for rehabilitation to extend the operating life of the asset and minimize maintenance costs by applying appropriate techniques at the most effective time intervals. These types of projects are identified through street assessment studies and the review of maintenance records to identify the appropriate rehabilitation or reconstruction technique that should be applied.
- **CIP Priority Criteria**

The Street System CIP is directly linked to the goals of: mobility, public safety, improving neighborhoods and communities, and retaining/encouraging economic growth. The specific goals and project prioritization are aligned with citywide strategic goals as reflected in the capital project prioritization system.

Reconstruction of failing streets, and application of various rehabilitation techniques to extend the life cycle of the street such as mill and overlays, overlays, joint/crack sealing, concrete panel/base failure repair, and asphalt sealing and resurfacing. Sub-categories within streets include the following:

- **Bridges:** These improvements include the rehabilitation and/or reconstruction of existing bridges where rehabilitation would not be cost effective. The City utilizes funding to partner with TxDOT and neighboring cities in the rehabilitation of bridge structures such that Federal Bridge monies are maximized. The Jackson Road and Pleasant Run Road bridges are scheduled to be rehabilitated and/or reconstructed. Funding will be through grants and local match.
- **Intersection Improvements:** Safety and capacity improvements at existing intersections include Glade Road at Bluebonnet, roundabouts at Glade Road and Riverwalk Drive; McDonwell School Road and Westcoat Drive; and John McCain Road at Westcoat Drive, and the addition of a right turn lane on L.D. Lockett Road at Precinct Line Road.

- **Pavement Markings:** Rehabilitation of existing pavement markings throughout the street system encompassing: lane lines, railroad crossings, crosswalks, and school zones.
- **School & Neighborhood Safety:** Rehabilitation and upgrading of existing school zones with new signage, pavement markings, flashing beacons; and neighborhood speed awareness/warning devices to better manage travel speeds in residential areas.
- **Street Lighting:** Installation of new street lighting in unlighted areas and or rehabilitation of existing lighting systems including new lighting along the SH26 corridor.
- **Traffic Signals:** Installation of new traffic signals, system and communication network elements, and the rehabilitation of existing signals and system components.

Program Summary: Streets

STREETS	2020	2021	2022	2023	2024	Total
Bridges						
Jackson Road Bridge Renovation-Design	\$200,000	—	—	—	—	\$200,000
Pleasant Run Road Bridge at Big Bear (White Chapel Bridge) - Construction	\$400,000	—	—	—	—	\$400,000
Jackson Road Bridge Renovation-Construction	—	\$100,000	—	—	—	\$100,000
BRIDGES TOTAL	\$600,000	\$100,000	\$0	\$0	\$0	\$700,000
Intersection Improvements						
John McCain Road and Westcoat Drive Roundabout - Construction	\$800,000	—	—	—	—	\$800,000
L.D. Lockett Road Right Turn Ln - Construction	\$310,000	—	—	—	—	\$310,000
McDonwell School Road and Westcoat Drive Roundabout - Construction	\$1,600,000	—	—	—	—	\$1,600,000
Glade Road at Bluebonnet Drive	—	\$1,200,000	—	—	—	\$1,200,000
INTERSECTION IMPROVEMENTS TOTAL	\$2,710,000	\$1,200,000	\$0	\$0	\$0	\$3,910,000
New Construction						
SH26 Beautification FY2020	\$9,000,000					\$9,000,000
SH26 Beautification FY2021		\$4,000,000				\$4,000,000
NEW CONSTRUCTION TOTAL	\$9,000,000	\$4,000,000	\$0	\$0	\$0	\$13,000,000
Pavement Markings						
Street Pavement Marking-2020	\$100,000	—	—	—	—	\$100,000
Street Pavement Marking-2021	—	\$100,000	—	—	—	\$100,000
Street Pavement Marking-2022	—	—	\$100,000	—	—	\$100,000
Street Pavement Marking-2023	—	—	—	\$100,000	—	\$100,000

Street Pavement Marking-2024	—	—	—	—	\$100,000	\$100,000
PAVEMENT MARKINGS TOTAL	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Reconstruction						
Cheek-Sparger Road (San Bar to Brown Trail) - Construction	\$3,205,000	—	—	—	—	\$3,205,000
Glade Road (Phase 2 - SH26 to Pool) - FY20 Construction	\$3,000,000	—	—	—	—	\$3,000,000
Pleasant Run Road Rehabilitation (John McCain to N City Limit)	\$1,500,000	—	—	—	—	\$850,000
Roberts Road - CONSTRUCTION	\$2,100,000	—	—	—	—	\$2,100,000
Glade Road (Phase 2 - SH26 to Pool) - FY21 Construction	—	\$10,200,000	—	—	—	\$10,200,000
RECONSTRUCTION TOTAL	\$9,805,000	\$10,200,000	\$0	\$0	\$0	\$20,005,000
Rehabilitation						
Street Maintenance County-2020	\$400,000	—	—	—	—	\$400,000
Street Maintenance County-2021	—	\$400,000	—	—	—	\$400,000
Street Maintenance County-2022	—	—	\$400,000	—	—	\$400,000
Street Maintenance County-2023	—	—	—	\$400,000	—	\$400,000
Street Maintenance County-2024	—	—	—	—	\$400,000	\$400,000
Street Maintenance Program-2020	\$500,000	—	—	—	—	\$500,000
Street Maintenance Program-2021	—	\$500,000	—	—	—	\$500,000
Street Maintenance Program-2022	—	—	\$500,000	—	—	\$500,000
Street Maintenance Program-2023	—	—	—	\$500,000	—	\$500,000
Street Maintenance Program-2024	—	—	—	—	\$500,000	\$500,000
Woodbriar, Quail Crest Estates Rehabilitation (Companion Project to Water Projects #6 and 12/Portion and Wastewater Project #1) - Construction	—	—	—	—	\$2,768,000	\$2,768,000
REHABILITATION TOTAL	\$900,000	\$900,000	\$900,000	\$900,000	\$3,668,000	\$7,268,000
School and Neighborhood Safety						
Flashing Lights for Pedestrian Crosswalks-2020	\$75,000	—	—	—	—	\$75,000
Flashing Lights for Pedestrian Crosswalks-2021	—	\$75,000	—	—	—	\$75,000
Flashing Lights for Pedestrian Crosswalks-2022	—	—	\$75,000	—	—	\$75,000
SCHOOL AND NEIGHBORHOOD SAFETY TOTAL	\$75,000	\$75,000	\$75,000	\$0	\$0	\$225,000
STREETS TOTAL	\$23,190,000	\$16,575,000	\$1,075,000	\$1,000,000	\$3,768,000	\$45,608,000

Wastewater and Water Renewals

Various projects were identified in the 2014 Water and Wastewater Master Plan, requiring investments to improve water and wastewater infrastructure. In addition, staff routinely review the operation and maintenance records of water and wastewater mains and facilities for rehabilitation or replacement needs due to high maintenance costs.

Program Summary: Wastewater

WASTEWATER	2020	2021	2022	2023	2024	Total
Wastewater Renewals						
Wastewater Meter Installation at Somerset Manor	\$75,000	—	—	—	—	\$75,000
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - Design	—	—	\$361,700	—	—	\$361,700
WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement - Design	—	—	\$91,000	—	—	\$91,000
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - Construction	—	—	—	\$1,900,000	—	\$1,900,000
WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement and Road Rehabilitation - Construction	—	—	—	\$829,000	—	\$829,000
WASTEWATER TOTAL	\$75,000	\$0	\$452,700	\$2,729,000	\$0	\$3,256,700

Program Summary: Water

WATER	2020	2021	2022	2023	2024	Total
Water Renewals						
L.D. Lockett Pump Station Emergency Generator	\$650,000	—	—	—	—	\$650,000
Pleasant Run Waterline (John McCain North to Bear Creek) - Construction	\$800,000	—	—	—	—	\$800,000
Pleasant Run Waterline Vault - Construction	\$375,000	—	—	—	—	\$375,000
Supervisory Control and Data Acquisition (SCADA) Replacement	\$350,000	—	—	—	—	\$350,000
Water Project 11: Tinker Road Water Lines - Design	\$123,000	—	—	—	—	\$123,000
Bransford Water Tank Rehabilitation - Construction	—	\$1,200,000	—	—	—	\$1,200,000
Water Project 10: Apple Valley/Rustic Oaks/Bills Lane Water Lines and Road Rehabilitation on Black Drive and Rustic Trail	—	\$630,000	—	—	—	\$630,000
Water Project 11: (Partial) Tinker Road Water Lines - Construction	—	\$1,110,000	—	—	—	\$1,110,000
Water Project 7: Demolish Overland Trail Pump Station	—	\$250,000	—	—	—	\$250,000
Water Project 12: (Partial) Woodbriar Estate Water Lines Replacement - Design	—	—	\$70,020	—	—	\$70,020
Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision and Rehabilitate Streets - Design	—	—	\$145,000	—	—	\$145,000
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions - Design	—	—	\$145,000	—	—	\$145,000
Water Project 12: Partial Woodbriar Estate Water Lines Replacement - Construction	—	—	—	\$433,000	—	\$433,000
Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision and Rehabilitate Streets - Construction	—	—	—	\$2,550,000	—	\$2,550,000
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions - Construction	—	—	—	\$745,000	—	\$745,000
WATER TOTAL	\$2,298,000	\$3,190,000	\$360,020	\$3,728,000	\$0	\$9,576,020

Exhibits

A. Fiscal Year 2020 Individual Project Pages

B. Fund Balance

C. 5 Year Capital Improvement Plan FY2020-2024 - Project List



Exhibit A
City of Colleyville
Capital Improvement Plan
Fiscal Year 2020
Project Descriptions

2020

Drainage

Drainage Improvements FY2020

Program Description

This project will provide for drainage improvements based upon the 2019 Storm Drainage Master Plan.

Strategic Plan Connection

3.3 Mitigate stormwater runoff and flooding risks

Total Project Cost \$500,000

Category	Type	Funding Source	2020
Drainage	Drainage Infrastructure	Capital Projects Fund	\$50,000.00
Drainage	Drainage Infrastructure	Drainage Capital Fund	\$300,000.00
Drainage	Drainage Infrastructure	TIF	\$150,000.00

Flood Gates Upgrade

Program Description

This project would replace the manual flood gates with automated gates reducing the chance of vehicles driving into high water before staff could be onsite to close the gates. The new system would require human action to open the gates.

Strategic Plan Connection

3.3 Mitigate stormwater runoff and flooding risks

Total Project Cost \$425,000

Category	Type	Funding Source	2020
Drainage	Rehabilitation	Drainage Capital Fund	\$425,000.00



Exhibit A
City of Colleyville
Capital Improvement Plan
Fiscal Year 2020
Project Descriptions

Facilities

City Hall/Library - HVAC Replacement

Program Description

This project will replace the air-conditioning units at the City Hall and Library Complex.

Strategic Plan Connection

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost **\$327,600**

Category	Type	Funding Source	2020
Facilities	Rehabilitation	TIF	\$327,600.00

Colleyville Center New Roof

Program Description

This project will replace the existing roof at the Colleyville Center.

Strategic Plan Connection

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost **\$300,000**

Category	Type	Funding Source	2020
Facilities	Rehabilitation	CEDC	\$300,000.00

Colleyville Center Renovation FY2020

Program Description

This project will replace the palladium windows with doors leading to a patio reception area.

Strategic Plan Connection

5.2 Support a variety of community events, concerts and celebrations

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost **\$56,500**

Category	Type	Funding Source	2020
Facilities	Rehabilitation	CEDC	\$56,500.00



Exhibit A
City of Colleyville
Capital Improvement Plan
Fiscal Year 2020
Project Descriptions

Construction of Parking Facility at Central Fire Station

Program Description

This project will construct a parking lot on the west side of the Central Fire Station as well as a monument sign, located at 5209 Colleyville Blvd. This addition will allow for two means of egress and ingress reducing the hazards that currently exist with a single access point.

Strategic Plan Connection

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost \$125,000

Category	Type	Funding Source	2020
Facilities	New Construction	TIF	\$125,000.00

Entrepreneur Center

Program Description

This project will include renovations for the Entrepreneur Center.

Strategic Plan Connection

3.4 Thoroughly plan for future capital investments and associated costs

Total Project Cost \$200,000

Category	Type	Funding Source	2020
Facilities	Rehabilitation	TIF	\$200,000.00

Improvements to Parks Building (on Bransford)

Program Description

This project will renovate the Parks Facility on Bransford Road.

Strategic Plan Connection

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost \$380,000

Category	Type	Funding Source	2020
Facilities	Rehabilitation	Voluntary Park Fund	\$380,000.00



Exhibit A
City of Colleyville
Capital Improvement Plan
Fiscal Year 2020
Project Descriptions

Justice Center - Metal Roof Coating

Program Description

This project replaces the roof coating protecting the metal roof from rusting providing a twenty-year leak warranty.

Strategic Plan Connection

3.4 Thoroughly plan for future capital investments and associated costs

Total Project Cost \$246,500

Category	Type	Funding Source	2020
Facilities	Rehabilitation	Capital Projects Fund	\$246,500.00

Keyless Entry /Card Reader Expansion

Program Description

This project will expand the keyless entry/card reader access to include all three fire stations and critical access points at City Hall.

Strategic Plan Connection

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost \$70,000

Category	Type	Funding Source	2020
Facilities	Rehabilitation	Capital Projects Fund	\$70,000.00

Land Acquisition

Program Description

This item is a place holder for land acquisition for future expansion capabilities.

Strategic Plan Connection

3.4 Thoroughly plan for future capital investments and associated costs.
5.3 Provide attractive facilities for leisure and recreation.

Total Project Cost \$5,000,000

Category	Type	Funding Source	2020
Facilities	New Construction	Capital Projects Fund	\$1,000,000.00
Facilities	New Construction	TIF	\$4,000,000.00



Exhibit A
City of Colleyville
Capital Improvement Plan
Fiscal Year 2020
Project Descriptions

Public Works Service Center Site Improvements-Design

Program Description

This project will include the design and plans for site improvements at the Public Works Service Center facility.

Strategic Plan Connection

3.4 Thoroughly plan for future capital investments and associated costs

Total Project Cost \$150,000

Category	Type	Funding Source	2020
Facilities	Rehabilitation	Capital Projects Fund	\$150,000.00

Public Works Service Center Site Renovations

Program Description

This project will include site renovations to the Public Works Service Center facility.

Strategic Plan Connection

3.4 Thoroughly plan for future capital investments and associated costs

Total Project Cost \$700,000

Category	Type	Funding Source	2020
Facilities	Rehabilitation	Capital Projects Fund	\$700,000.00

Rehabilitate the Historic Fire Station

Program Description

This request is for the renovation and beautification of the fire department annex building located at 1900 Hall Johnson Rd. Within this request is the reinforcement of the interior side of the sheet metal walls to support the exterior stucco addition. The exterior will be adorned with stucco above a masonry veneer.

Strategic Plan Connection

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost \$234,000

Category	Type	Funding Source	2020
Facilities	Rehabilitation	TIF	\$234,000.00



Exhibit A
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Restroom Facility at Nature Center

Program Description

This project consists of constructing a new restroom facility at the Nature Center.

Strategic Plan Connection

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost \$800,000

Category	Type	Funding Source	2020
Facilities	New Construction	Parkland Dedication Fund	\$800,000.00

Restroom Facility at Reagan Park

Program Description

This project consists of constructing a new restroom facility at Reagan Park.

Strategic Plan Connection

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost \$300,000

Category	Type	Funding Source	2020
Facilities	New Construction	Parkland Dedication Fund	\$300,000.00

Restroom Facility Renovation at City Park

Program Description

This project consists of renovating two restroom pavilions at City Park. The pavilions are at Kidsville and near the baseball fields.

Strategic Plan Connection

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost \$800,000

Category	Type	Funding Source	2020
Facilities	Rehabilitation	CEDC	\$400,000.00
Facilities	Rehabilitation	Voluntary Park Fund	\$400,000.00



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Master Plans/Studies

Drainage Fee Assessment Study

Program Description

The purpose of the drainage fee assessment study is to determine if the rates charged are appropriate.

Strategic Plan Connection

3.3 Mitigate stormwater runoff and flooding risks

Total Project Cost \$50,000

Category	Type	Funding Source	2020
Master Plans/Studies	Master Plans/Studies	TIF	\$50,000.00

Water Risk and Resilience Assessment

Program Description

This project is for a Water Risk and Resilience Assessment as per the October 23, 2018 law, America's Water Infrastructure Act (AWIA). The law requires community (drinking) water systems serving more than 3,300 people to develop or update risk assessments and emergency response plans (ERPs).

Strategic Plan Connection

3.2 Ensure regular replacement of water and wastewater facilities

Total Project Cost \$100,000

Category	Type	Funding Source	2020
Master Plans/Studies	Master Plans/Studies	Capital Utility Fund	\$100,000.00

Water, Wastewater, and Roadway Impact Fee Update

Program Description

This project will issue a contract for the technical analysis required by Chapter 395 of the Texas Local Government code to determine the maximum water, wastewater, and roadway impact fees that may be assessed.

Strategic Plan Connection

3.4 Thoroughly plan for future capital investments and associated costs

Total Project Cost \$128,000

Category	Type	Funding Source	2020
Master Plans/Studies	Master Plans/Studies	Impact Fees-Area I (E of SH26)	\$32,000.00
Master Plans/Studies	Master Plans/Studies	Impact Fees-Area II (W of SH26)	\$32,000.00
Master Plans/Studies	Master Plans/Studies	Wastewater Impact Fees	\$32,000.00
Master Plans/Studies	Master Plans/Studies	Water Impact Fees	\$32,000.00



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Parks and Recreation

Batting Cages for City Park Baseball Facility

Program Description

This project consists of constructing new batting cages at the City Park Baseball Fields.

Strategic Plan Connection

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost \$100,000

Category	Type	Funding Source	2020
Parks and Recreation	New Construction	Voluntary Park Fund	\$100,000.00

Landscape Improvements Near Pavilion at McPherson Park

Program Description

This project will provide for landscape improvements near the group pavillion at McPherson Park.

Strategic Plan Connection

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost \$20,000

Category	Type	Funding Source	2020
Parks and Recreation	Rehabilitation	CEDC	\$20,000.00

New Warmup Area at City Park Baseball Fields

Program Description

This project consists of constructing a new warmup area at the City Park Baseball Fields

Strategic Plan Connection

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost \$50,000

Category	Type	Funding Source	2020
Parks and Recreation	New Construction	Voluntary Park Fund	\$50,000.00



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Park Signage/Branding Program FY2020

Program Description

This project will provide for branding and subsequent replacement of park signage.

Strategic Plan Connection

5.1 Create and sustain an identifiable Colleyville Brand

Total Project Cost \$50,000

Category	Type	Funding Source	2020
Parks and Recreation	Parks	Voluntary Park Fund	\$50,000.00

Parkway Tree Removal and Replacement

Program Description

Design project plans and specifications and the removal and replacement of trees along the parkways within the City.

Strategic Plan Connection

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost \$75,000

Category	Type	Funding Source	2020
Parks and Recreation	Rehabilitation	Capital Projects Fund	\$75,000.00

Playground Improvements at Sparger Park

Program Description

This project will make improvements to the playground at Sparger Park by replacing mulch with a rubber surface.

Strategic Plan Connection

5.3 Provide attractive facilities for leisure and recreation

Total Project Cost \$50,000

Category	Type	Funding Source	2020
Parks and Recreation	Rehabilitation	Voluntary Park Fund	\$50,000.00



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Sidewalks

Annual Sidewalk/Trail Construction/Grant Match FY2020

Program Description

This project is to provide for the construction of sidewalks and trails with grant matching funds.

Strategic Plan Connection

3.4 Thoroughly plan for future capital investments and associated cost

Total Project Cost \$500,000

Category	Type	Funding Source	2020
Sidewalks	Sidewalks/Trails	Capital Projects Fund	\$100,000.00
Sidewalks	Sidewalks/Trails	CEDC	\$300,000.00
Sidewalks	Sidewalks/Trails	TIF	\$100,000.00

Bransford Rd Trail (Field St to Cotton Belt Trail)-Design

Program Description

This project is to provide for the specifications and plans to design a trail along Bransford Road from Field Street to the Cotton Belt Trail

Strategic Plan Connection

3.4 Thoroughly plan for future capital investments and associated cost

Total Project Cost \$50,000

Category	Type	Funding Source	2020
Sidewalks	Sidewalks/Trails	Capital Projects Fund	\$50,000.00

Cheek-Sparger Trail

Program Description

This project is to provide for the re-construction of the trail along the south side of Cheek-Sparger. This project will be completed with an interlocal agreement with the City of Bedford.

Strategic Plan Connection

3.4 Thoroughly plan for future capital investments and associated cost

Total Project Cost \$400,000

Category	Type	Funding Source	2020
Sidewalks	Sidewalks/Trails	TIF	\$400,000.00



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John McCain Rd Trail-Construction

Program Description

This project is to provide for the construction of a trail along John McCain Road

Strategic Plan Connection

3.4 Thoroughly plan for future capital investments and associated cost

Total Project Cost \$800,000

Category	Type	Funding Source	2020
Sidewalks	Sidewalks/Trails	TIF	\$800,000.00

John McCain Rd Trail-Design

Program Description

This project is to provide for the specifications and plans to design a trail along John McCain Road

Strategic Plan Connection

3.4 Thoroughly plan for future capital investments and associated cost

Total Project Cost \$50,000

Category	Type	Funding Source	2020
Sidewalks	Sidewalks/Trails	TIF	\$50,000.00

Misc Concrete Rehabilitation FY2020

Program Description

This project will provide for sidewalk improvements that encompass the rehabilitation of sidewalk segments, removal of obstructions along existing segments, and improvements to access ramps, as well as the replacement of concrete street panels.

Strategic Plan Connection

3.1 Upgrade the condition of major roads and neighborhood streets

Total Project Cost \$400,000

Category	Type	Funding Source	2020
Sidewalks	Rehabilitation	Capital Projects Fund	\$400,000.00



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Streets

Cheek-Sparger Road (San Bar to Brown Trail) - Construction

Program Description

This project will provide for the reconstruction of Cheek-Sparger Road from San Bar to Brown Trail. The project includes a concrete roadway, sidewalks, curb and gutter, upsize existing waterline, and drainage improvements. This project will be funded from a grant from the North Central Texas Council of Governments.

Strategic Plan Connection

3.1 Upgrade the condition of major roads and neighborhood streets

Total Project Cost \$3,205,000

Category	Type	Funding Source	2020
Streets	Reconstruction	FHA/TxDOT	\$1,877,000.00
Streets	Reconstruction	TIF	\$1,328,000.00

Flashing Lights for Pedestrian Crosswalks-2020

Program Description

This project will provide for the purchase and installation of flashing lights at pedestrian crosswalks to enhance safety.

Strategic Plan Connection

3.1 Upgrade the condition of major roads and neighborhood streets

Total Project Cost \$75,000

Category	Type	Funding Source	2020
Streets	School and Neighborhood Safety	Capital Projects Fund	\$75,000.00

Glade Road (Phase 2 - SH26 to Pool) - FY20 Construction

Program Description

This project includes reconstruction of Glade Road from SH26 to Pool Road.

Strategic Plan Connection

3.1 Upgrade the condition of major roads and neighborhood streets

Total Project Cost \$3,000,000

Category	Type	Funding Source	2020
Streets	Reconstruction	Perimeter Street Fees	\$342,897.00
Streets	Reconstruction	TIF	\$2,240,103.00
Streets	Reconstruction	Water Impact Fees	\$417,000.00



Exhibit A
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Jackson Road Bridge Renovation-Design

Program Description

Design project plans and specifications for the renovation of the Jackson Road Bridge. TxDOT received Federal Grant money for the rehabilitation project.

Strategic Plan Connection

3.3 Mitigate stormwater runoff and flooding risks
3.4 Thoroughly plan for future capital investments and associated costs

Total Project Cost \$200,000

Category	Type	Funding Source	2020
Streets	Bridges	Drainage Capital Fund	\$200,000.00

John McCain Road and Westcoat Drive Roundabout - Construction

Program Description

This project is for intersection improvements, per the Comprehensive Plan, at John McCain Road and Westcoat Drive. The improvements will consist of the construction of a roundabout.

Strategic Plan Connection

3.1 Upgrade the condition of major roads and neighborhood streets

Total Project Cost \$800,000

Category	Type	Funding Source	2020
Streets	Intersection Improvements	TIF	\$800,000.00

L.D. Lockett Road Right Turn Ln - Construction

Program Description

This project is for the construction of a right turn lane at L.D. Lockett Road at Precinct Line Road.

Strategic Plan Connection

3.1 Upgrade the condition of major roads and neighborhood streets

Total Project Cost \$310,000

Category	Type	Funding Source	2020
Streets	Intersection Improvements	Impact Fees-Area II (W of SH26)	\$310,000.00



Exhibit A
City of Colleyville
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McDonwell School Road and Westcoat Drive Roundabout - Construction

Program Description

This project is for the construction of a roundabout at McDonwell School Road and Westcoat Drive, per the Comprehensive Plan.

Strategic Plan Connection

3.1 Upgrade the condition of major roads and neighborhood streets

Total Project Cost \$1,600,000

Category	Type	Funding Source	2020
Streets	Intersection Improvements	Impact Fees-Area II (W of SH26)	\$1,600,000.00

Pleasant Run Road Bridge at Big Bear (White Chapel Bridge) - Construction

Program Description

This project will include replacement of the bridge along Pleasant Run crossing Big Bear Creek. This project is being coordinated by the City of Southlake, and is being funded by the Federal Bridge Replacement Program (80%), State (10%), with the remaining portion being local (10%).

Strategic Plan Connection

3.3 Mitigate stormwater runoff and flooding risks

Total Project Cost \$400,000

Category	Type	Funding Source	2020
Streets	Bridges	Drainage Capital Fund	\$400,000.00

Pleasant Run Road Rehabilitation (John McCain to N City Limit)

Program Description

The project includes the reconstruction of Pleasant Run Road from John McCain Road to the North City Limit. This project will include underground storm system, sidewalk, and ribbon curbs. The road work will be complete once the waterline is replaced.

Strategic Plan Connection

3.1 Upgrade the condition of major roads and neighborhood streets

Total Project Cost \$1,500,000

Category	Type	Funding Source	2020
Streets	Reconstruction	Capital Projects Fund	\$700,000.00
Streets	Reconstruction	Drainage Capital Fund	\$800,000.00



Exhibit A
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Roberts Road - Construction

Program Description

This project provides for the reconstruction of Roberts Road from Glade Road to the Grapevine city limits.

Strategic Plan Connection

3.1 Upgrade the condition of major roads and neighborhood streets

Total Project Cost \$2,100,000

Category	Type	Funding Source	2020
Streets	Reconstruction	TIF	\$2,100,000.00

SH26 Beautification FY2020

Program Description

This project is for the corridor lighting and landscape beautification of the medians and right-of-way along the SH26 corridor.

Strategic Plan Connection

3.4 Thoroughly plan for future capital investments and associated costs

Total Project Cost \$9,000,000

Category	Type	Funding Source	2020
Streets	New Construction	TIF	\$9,000,000.00

Street Maintenance County-2020

Program Description

The Local Street Maintenance Program consists of multiple techniques including mill and overlay, asphalt overlay, micro-resurfacing, base repairs (patching), and crack sealing of public streets in order to preserve and extend the life of the pavement. Projects are completed by either an ILA with Tarrant County or through bidding procedures.

Strategic Plan Connection

3.1 Upgrade the condition of major roads and neighborhood streets

Total Project Cost \$400,000

Category	Type	Funding Source	2020
Streets	Rehabilitation	Capital Projects Fund	\$400,000.00



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City of Colleyville
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Street Maintenance Program-2020

Program Description

The Local Street Maintenance Program consists of multiple techniques including mill and overlay, asphalt overlay, micro-resurfacing, base repairs (patching), and crack sealing of public streets in order to preserve and extend the life of the pavement. Projects are completed by either an ILA with Tarrant County or through bidding procedures.

Strategic Plan Connection

3.1 Upgrade the condition of major roads and neighborhood streets

Total Project Cost \$500,000

Category	Type	Funding Source	2020
Streets	Rehabilitation	Capital Projects Fund	\$500,000.00

Street Pavement Marking-2020

Program Description

The Street Pavement Marking program targets the rehabilitation of existing pavement markings throughout the street system such as lane lines, railroad crossings, crosswalks, and school zones.

Strategic Plan Connection

3.1 Upgrade the condition of major roads and neighborhood streets

Total Project Cost \$100,000

Category	Type	Funding Source	2020
Streets	Rehabilitation	Capital Projects Fund	\$100,000.00

Wastewater

Wastewater Meter Installation at Somerset Manor

Program Description

This project will install a wastewater meter at Somerset Manor to ensure accurate billing as lines are connected to the City of Keller.

Strategic Plan Connection

3.2 Ensure regular repair and replacement of water and wastewater facilities

Total Project Cost \$75,000

Category	Type	Funding Source	2020
Wastewater	Wastewater Renewals	Capital Utility Fund	\$75,000.00



Exhibit A
City of Colleyville
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Water

L.D. Lockett Pump Station Emergency Generator

Program Description

The project will provide for the design specifications and construction of a backup generator at the LD Lockett pump station to provide emergency energy in the event of power outage.

Strategic Plan Connection

3.4 Thoroughly plan for future capital investments and associated costs

Total Project Cost \$650,000

Category	Type	Funding Source	2020
Water	Equipment	Capital Utility Fund	\$650,000.00

Pleasant Run Road Waterline (John McCain North to Bear Creek) - Construction

Program Description

The project includes the reconstruction of Pleasant Run Road to include storm drainage, ribbon curbs, and the installation of ~3,700 linear feet of 10" PVC water line along Pleasant Run, as per the 2014 Water and Wastewater Master Plan.

Strategic Plan Connection

3.2 Ensure regular repair and replacement of water and wastewater facilities

Total Project Cost \$800,000

Category	Type	Funding Source	2020
Water	Water Renewals	Water Impact Fees	\$800,000.00

Pleasant Run Waterline Vault - Construction

Program Description

The project includes installation of a waterline vault on Pleasant Run Road at the north city limit.

Strategic Plan Connection

3.2 Ensure regular repair and replacement of water and wastewater facilities

Total Project Cost \$375,000

Category	Type	Funding Source	2020
Water	Water Renewals	Capital Utility Fund	\$375,000.00



Exhibit A
City of Colleyville
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Supervisory Control and Data Acquisition (SCADA) Replacement

Program Description

This project will replace the city's existing Supervisory Control and Data Acquisition (SCADA) system. This project will improve system efficiency through the incorporation of new technology that provides for more comprehensive operations and system monitoring, as well as increased security.

Strategic Plan Connection

3.2 Ensure regular replacement of water and wastewater facilities

Total Project Cost \$350,000

Category	Type	Funding Source	2020
Water	Water Renewals	Capital Utility Fund	\$350,000.00

Water Project 11: Tinker Road Water Lines - Design

Program Description

Design project plans and specifications for the installation of ~2,570 feet of 10" PVC water line along Tinker Road, as identified in the 2014 Water and Wastewater Master Plan. This project will rehabilitate Tinker Road from Pleasant Run to Highway 26.

Strategic Plan Connection

3.2 Ensure regular repair and replacement of water and wastewater facilities

Total Project Cost \$123,000

Category	Type	Funding Source	2020
Water	Water Renewals	Water Impact Fees	\$123,000.00

Exhibit B
Fund Balance

Project Year	Title	Total Project Cost	Capital Projects Fund	Capital Utility Fund	CEDC (Parks, Trails & Libraries)	Drainage Capital Fund	FHA/TxDOT	Impact Fees - Area I (East of 26)	Impact Fees - Area II (West of 26)	Parkland Dedication Fund	Perimeter Street Fees	TIF	Tree Restoration Fund	Voluntary Park Fund	Wastewater Impact Fees	Water Impact Fees
	<i>Estimated 6/1/2019 Available Balances</i>		\$11,000,000	\$3,621,000	\$3,700,000	\$1,295,000	\$3,077,000	\$200,000	\$2,575,000	\$1,457,211	\$342,897	N/A	\$320,829	\$1,157,481	\$1,051,000	\$3,856,000
2019	<i>Projects under contract or in progress</i>															
	<i>Sum Of Total Project Cost:</i>	\$9,268,748	\$2,618,300	\$394,158	\$594,679	\$0	\$0	\$0	\$182,272	\$0	\$0	\$5,297,649	\$73,330	\$40,000	\$0	\$68,360
	<i>Estimated 9/30/19 Year End Balance</i>		\$8,381,700	\$3,226,842	\$3,105,321	\$1,295,000	\$3,077,000	\$200,000	\$2,392,728	\$1,457,211	\$342,897	N/A	\$247,499	\$1,117,481	\$1,051,000	\$3,787,640
	<i>(+) Year-end surplus contributions</i>		\$500,000	\$500,000	\$0	\$200,000	\$0	\$0	\$0	\$10,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000
	<i>(+) FY20 Budgeted Contribution</i>		\$1,500,000	\$200,000	\$500,000	\$400,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0
2020	<i>Estimated 10/1/2019 Available Balance</i>		\$10,381,700	\$3,926,842	\$3,605,321	\$1,895,000	\$3,077,000	\$200,000	\$2,392,728	\$1,467,211	\$342,897	N/A	\$247,499	\$1,277,481	\$1,241,000	\$3,977,640
	<i>Sum Of Total Project Cost:</i>	\$39,000,600	\$4,546,500	\$1,550,000	\$1,076,500	\$2,125,000	\$1,877,000	\$32,000	\$1,942,000	\$1,100,000	\$342,897	\$21,904,703	\$0	\$1,030,000	\$32,000	\$1,372,000
	<i>Estimated 9/30/20 Year End Balance</i>		\$5,835,200	\$2,376,842	\$2,528,821	-\$230,000	\$1,200,000	\$168,000	\$450,728	\$367,211	\$0	N/A	\$247,499	\$247,481	\$1,209,000	\$2,605,640
	<i>(+) Year-end surplus contributions</i>		\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000
	<i>(+) FY21 Budgeted Contribution</i>		\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0
2021	<i>Estimated 10/1/2020 Available Balance</i>		\$7,835,200	\$3,076,842	\$3,028,821	-\$30,000	\$1,200,000	\$168,000	\$450,728	\$417,211	\$0	N/A	\$247,499	\$407,481	\$1,399,000	\$2,795,640
	<i>Sum Of Total Project Cost:</i>	\$26,153,000	\$4,975,000	\$2,530,000	\$1,300,000	\$400,000	\$1,200,000	\$0	\$0	\$300,000	\$0	\$14,738,000	\$0	\$50,000	\$0	\$660,000
	<i>Estimated 9/30/21 Year End Balance</i>		\$2,860,200	\$546,842	\$1,728,821	-\$430,000	\$0	\$168,000	\$450,728	\$117,211	\$0	N/A	\$247,499	\$357,481	\$1,399,000	\$2,135,640
	<i>(+) Year-end surplus contributions</i>		\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$0	\$190,000	\$190,000
	<i>(+) FY22 Budgeted Contribution</i>		\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0
2022	<i>Estimated 10/1/2021 Available Balance</i>		\$4,860,200	\$1,246,842	\$2,228,821	-\$230,000	\$0	\$168,000	\$450,728	\$117,211	\$0	N/A	\$247,499	\$517,481	\$1,589,000	\$2,325,640
	<i>Sum Of Total Project Cost:</i>	\$3,833,220	\$1,625,000	\$812,720	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$345,500	\$0	\$450,000	\$0	\$0
	<i>Estimated 9/30/22 Year End Balance</i>		\$3,235,200	\$434,122	\$1,928,821	-\$530,000	\$0	\$168,000	\$450,728	\$117,211	\$0	N/A	\$247,499	\$67,481	\$1,589,000	\$2,325,640
	<i>(+) Year-end surplus contributions</i>		\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000
	<i>(+) FY23 Budgeted Contribution</i>		\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0
2023	<i>Estimated 10/1/2022 Available Balance</i>		\$5,235,200	\$1,134,122	\$2,428,821	-\$330,000	\$0	\$168,000	\$450,728	\$137,211	\$0	N/A	\$247,499	\$227,481	\$1,779,000	\$2,515,640
	<i>Sum Of Total Project Cost:</i>	\$9,007,000	\$2,410,000	\$3,797,000	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$50,000	\$0	\$1,900,000
	<i>Estimated 9/30/23 Year End Balance</i>		\$2,825,200	-\$2,662,878	\$2,128,821	-\$630,000	\$0	\$168,000	\$450,728	\$137,211	\$0	N/A	\$247,499	\$177,481	\$1,779,000	\$615,640
	<i>(+) Year-end surplus contributions</i>		\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$0	\$190,000	\$190,000
	<i>(+) FY24 Budgeted Contribution</i>		\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0
2024	<i>Estimated 10/1/2023 Available Balance</i>		\$4,825,200	-\$1,962,878	\$2,628,821	-\$430,000	\$0	\$168,000	\$450,728	\$137,211	\$0	N/A	\$247,499	\$337,481	\$1,969,000	\$805,640
	<i>Sum Of Total Project Cost:</i>	\$5,168,000	\$4,318,000	\$0	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0
	<i>Estimated 9/30/24 Year End Balance</i>		\$507,200	-\$1,962,878	\$2,328,821	-\$730,000	\$0	\$168,000	\$450,728	\$137,211	\$0	N/A	\$247,499	\$337,481	\$1,969,000	\$805,640
	<i>(+) Year-end surplus contributions</i>		\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000
	<i>(+) FY25 Budgeted Contribution</i>		\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0
	<i>Estimated 10/1/24 Available Balances</i>		\$2,507,200	-\$1,262,878	\$2,828,821	-\$530,000	\$0	\$168,000	\$450,728	\$157,211	\$0	N/A	\$247,499	\$497,481	\$2,159,000	\$995,640
TOTAL		\$92,430,568	\$20,492,800	\$9,083,878	\$3,871,179	\$3,425,000	\$3,077,000	\$32,000	\$2,124,272	\$1,400,000	\$342,897	\$42,785,852	\$73,330	\$1,620,000	\$32,000	\$4,000,360

Exhibit C
5 Year Capital Improvement Plan
Fiscal Year 2020-2024

Project Year	Title	Total Project Cost	Capital Projects Fund	Capital Utility Fund	CEDC (Parks, Trails & Libraries)	Drainage Capital Fund	FHA/TxDOT	Impact Fees - Area I (East of 26)	Impact Fees - Area II (West of 26)	Parkland Dedication Fund	Perimeter Street Fees	TIF	Tree Restoration Fund	Voluntary Park Fund	Wastewater Impact Fees	Water Impact Fees
Estimated 6/1/2019 Available Balances			\$11,000,000	\$3,621,000	\$3,700,000	\$1,295,000	\$3,077,000	\$200,000	\$2,575,000	\$1,457,211	\$342,897	N/A	\$320,829	\$1,157,481	\$1,051,000	\$3,856,000
2019 Projects under contract or in progress																
	Bransford Rehabilitation (Glade to LD Lockett)	\$376,000	\$376,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Bransford Water Tank and Overland Trail - Design	\$144,508	\$0	\$144,508	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Central Fire Station Repairs	\$147,322	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$147,322	\$0	\$0	\$0	\$0
	Cheek-Sparger Road (San Bar to Brown Trail) - Design	\$420,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$420,000	\$0	\$0	\$0	\$0
	City Hall Automatic Doors	\$102,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$102,000	\$0	\$0	\$0	\$0
	City Hall - Backup Generator	\$215,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$215,000	\$0	\$0	\$0	\$0
	City Hall (Plaza) Terra Cotta Way Expansion	\$61,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$61,000	\$0	\$0	\$0	\$0
	Colleyville Center Renovation FY2019	\$344,679	\$0	\$0	\$344,679	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Colleyville Tree Restoration	\$73,330	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$73,330	\$0	\$0	\$0
	Fence Along Cotton Belt Trail	\$110,000	\$110,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Fiber Optic	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0
	Fire Station 2 Repairs	\$67,300	\$67,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Frontier Court Rehabilitation	\$390,000	\$390,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Glade Rd (Phase 2-SH26 to Pool) Design	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	John McCain Road and Westcoat Drive Roundabout - L.D. Lockett Road Right Turn Ln - Design	\$66,511	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$66,511	\$0	\$0	\$0	\$0
	McDonwell School Road and Westcoat Drive Roundabout	\$63,832	\$0	\$0	\$0	\$0	\$0	\$0	\$63,832	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	McDonwell School Road Rehabilitation	\$600,000	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	McDonwell School Road Westcoat Drive Roundabout	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Plaza at City Hall	\$2,774,548	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,774,548	\$0	\$0	\$0	\$0
	Plaza Parking Facility	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$0	\$0	\$0	\$0
	Pleasant Run Waterline (John McCain North to Bear Creek)	\$68,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$68,360
	Pleasant Run Waterline Vault - Design	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Roberts Road (Glade to Grapevine City Limits) - DESIGN	\$181,268	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$181,268	\$0	\$0	\$0	\$0
	Roberts Road (Glade to Grapevine City Limits) - ROW	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0
	Sand Volleyball Pit Rehabilitation	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0
	SH26 Water/Wastewater Conflicts	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0
	Shade and Seating at City Park Quad Area	\$250,000	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Stormwater Master Plan	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0
	Street Maintenance Program-2019	\$1,075,000	\$1,075,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Supervisory Control and Data Acquisition (SCADA) Development	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 10: Apple Valley Subdivision/Rustic Oaks	\$49,650	\$0	\$49,650	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Sum Of Total Project Cost:	\$9,268,748	\$2,618,300	\$394,158	\$594,679	\$0	\$0	\$0	\$182,272	\$0	\$0	\$5,297,649	\$73,330	\$40,000	\$0	\$68,360
Estimated 9/30/19 Year End Balance			\$8,381,700	\$3,226,842	\$3,105,321	\$1,295,000	\$3,077,000	\$200,000	\$2,392,728	\$1,457,211	\$342,897	N/A	\$247,499	\$1,117,481	\$1,051,000	\$3,787,640
(+) Year-end surplus contributions			\$500,000	\$500,000	\$0	\$200,000	\$0	\$0	\$0	\$10,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000
(+) FY20 Budgeted Contribution			\$1,500,000	\$200,000	\$500,000	\$400,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0

Exhibit C
5 Year Capital Improvement Plan
Fiscal Year 2020-2024

Project Year	Title	Total Project Cost	Capital Projects Fund	Capital Utility Fund	CEDC (Parks, Trails & Libraries)	Drainage Capital Fund	FHA/TxDOT	Impact Fees - Area I (East of 26)	Impact Fees - Area II (West of 26)	Parkland Dedication Fund	Perimeter Street Fees	TIF	Tree Restoration Fund	Voluntary Park Fund	Wastewater Impact Fees	Water Impact Fees
2020	Estimated 10/1/2019 Available Balance		\$10,381,700	\$3,926,842	\$3,605,321	\$1,895,000	\$3,077,000	\$200,000	\$2,392,728	\$1,467,211	\$342,897	N/A	\$247,499	\$1,277,481	\$1,241,000	\$3,977,640
	Annual Sidewalk/Trail Construction/Grant Match FY2	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
	Batting Cages for City Park Baseball Facility	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0
	Bransford Rd Trail (Field St to Cotton Belt Trail)-Design	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Cheek-Sparger Road (San Bar to Brown Trail) - Constr	\$3,205,000	\$0	\$0	\$0	\$0	\$1,877,000	\$0	\$0	\$0	\$0	\$1,328,000	\$0	\$0	\$0	\$0
	Cheek-Sparger Trail	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0
	City Hall/Library - HVAC Replacement	\$327,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$327,600	\$0	\$0	\$0	\$0
	Colleyville Center New Roof	\$300,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Colleyville Center Renovation FY2020	\$56,500	\$0	\$0	\$56,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Construction of Parking Facility at Central Fire Station	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0
	Drainage Fee Assessment Study	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0
	Drainage Improvements FY2020	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	Entrepreneur Center	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0
	Flashing Lights for Pedestrian Crosswalks-2020	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Flood Gates Upgrade	\$425,000	\$0	\$0	\$0	\$425,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Glade Road (Phase 2 - SH26 to Pool) - FY20 Construct	\$3,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$342,897	\$2,240,103	\$0	\$0	\$0	\$417,000
	Improvements to Parks Building (on Bransford)	\$380,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$380,000	\$0	\$0
	Jackson Road Bridge Renovation-Design	\$200,000	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	John McCain Road Trail - Design	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0
	John McCain Road Trail - Construction	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0
	John McCain Road and Westcoat Drive Roundabout -	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0
	Justice Center - Metal Roof Coating	\$246,500	\$246,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Keyless Entry/Card Reader Expansion	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	L.D. Lockett Pump Station Emergency Generator	\$650,000	\$0	\$650,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	L.D. Lockett Road Right Turn Ln - Construction	\$310,000	\$0	\$0	\$0	\$0	\$310,000	\$0	\$310,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Land Acquisition	\$5,000,000	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000,000	\$0	\$0	\$0	\$0
	Landscape Improvements Near Pavilion at McPherson	\$20,000	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	McDonnell School Road and Westcoat Drive Roundabout	\$1,600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Misc Concrete Rehabilitation FY2020	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	New Warmup Area at City Park Baseball Fields	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0
	Park Signage/Branding Program FY2020	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0
	Parkway Tree Removal and Replacement	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Playground Improvements at Sparger Park	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0
	Pleasant Run Road Bridge at Big Bear (White Chapel)	\$400,000	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Pleasant Run Road Waterline (John McCain North to	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000
	Pleasant Run Waterline Vault - Construction	\$375,000	\$0	\$375,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Pleasant Run Road Rehabilitation John McCain to N C	\$1,500,000	\$700,000	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Public Works Service Center Site Improvements-Design	\$150,000	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Public Works Service Center Site Renovations	\$700,000	\$700,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Rehabilitate the Historic Fire Station	\$234,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$234,000	\$0	\$0	\$0	\$0
	Restroom Facility at Nature Center	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0
	Restroom Facility at Reagan Park	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0
	Restroom Facility Renovation at City Park	\$800,000	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0
	Roberts Road - Construction	\$2,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,100,000	\$0	\$0	\$0	\$0
	SH 26 Medians Beautification FY2020	\$9,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000,000	\$0	\$0	\$0	\$0
	Street Maintenance County-2020	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Maintenance Program-2020	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Pavement Marking-2020	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Supervisory Control and Data Acquisition (SCADA) Re	\$350,000	\$0	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Wastewater Meter Installation at Somerset Manor	\$75,000	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 11: Tinker Road Water Lines - Design	\$123,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$123,000
	Water Risk and Resilience Assessment	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water, Wastewater, and Roadway Impact Fee Update	\$128,000	\$0	\$0	\$0	\$0	\$0	\$32,000	\$32,000	\$0	\$0	\$0	\$0	\$0	\$32,000	\$32,000
	Sum Of Total Project Cost:	\$39,000,600	\$4,546,500	\$1,550,000	\$1,076,500	\$2,125,000	\$1,877,000	\$32,000	\$1,942,000	\$1,100,000	\$342,897	\$21,904,703	\$0	\$1,030,000	\$32,000	\$1,372,000
	Estimated 9/30/20 Year End Balance		\$5,835,200	\$2,376,842	\$2,528,821	-\$230,000	\$1,200,000	\$168,000	\$450,728	\$367,211	\$0	N/A	\$247,499	\$247,481	\$1,209,000	\$2,605,640
	(+) Year-end surplus contributions		\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000
	(+) FY21 Budgeted Contribution		\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0

Exhibit C
5 Year Capital Improvement Plan
Fiscal Year 2020-2024

Project Year	Title	Total Project Cost	Capital Projects Fund	Capital Utility Fund	CEDC (Parks, Trails & Libraries)	Drainage Capital Fund	FHA/TxDOT	Impact Fees - Area I (East of 26)	Impact Fees - Area II (West of 26)	Parkland Dedication Fund	Perimeter Street Fees	TIF	Tree Restoration Fund	Voluntary Park Fund	Wastewater Impact Fees	Water Impact Fees
2021	Estimated 10/1/2020 Available Balance		\$7,835,200	\$3,076,842	\$3,028,821	-\$30,000	\$1,200,000	\$168,000	\$450,728	\$417,211	\$0	N/A	\$247,499	\$407,481	\$1,399,000	\$2,795,640
	Annual Sidewalk/Trail Construction/Grant Match FY2	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
	Bransford Rd Trail (Field St to Cotton Belt Trail)-Const	\$800,000	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Bransford Water Tank Rehabilitation - Construction	\$1,200,000	\$0	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	City Hall - Flooring Rehab	\$88,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,000	\$0	\$0	\$0	\$0
	Drainage Improvements FY2021	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	Flashing Lights for Pedestrian Crosswalks-2021	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Glade Road (Phase 2 - SH26 to Pool) - FY21 Construct	\$10,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,200,000	\$0	\$0	\$0	\$0
	Glade Road at Bluebonnet Drive	\$1,200,000	\$0	\$0	\$0	\$0	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Jackson Road Bridge Renovation-Construction	\$100,000	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Justice Center - Carpet and VCT Tile	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Justice Center - HVAC Replacement	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Justice Center Renovation	\$450,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0
	Misc Concrete Rehabilitation FY2021	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Park Signage/Branding Program FY2021	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0
	Parks House Demo & New Amenity	\$1,000,000	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Public Works Service Center Renovations	\$1,900,000	\$1,900,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Restroom Facility at Pleasant Run Practice Fields	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0
	SH26 Beautification FY2021	\$4,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000,000	\$0	\$0	\$0	\$0
	Street Maintenance County-2021	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Maintenance Program-2021	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Pavement Marking-2021	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 10: Apple Valley/Rustic Oaks/Bills Lane	\$630,000	\$0	\$630,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 11: (Partial) Tinker Road Water Lines -	\$1,110,000	\$0	\$450,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$660,000
	Water Project 7: Demolish Overland Trail Pump Statik	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Sum Of Total Project Cost:	\$26,153,000	\$4,975,000	\$2,530,000	\$1,300,000	\$400,000	\$1,200,000	\$0	\$0	\$300,000	\$0	\$14,738,000	\$0	\$50,000	\$0	\$660,000
	Estimated 9/30/21 Year End Balance		\$2,860,200	\$546,842	\$1,728,821	-\$430,000	\$0	\$168,000	\$450,728	\$117,211	\$0	N/A	\$247,499	\$357,481	\$1,399,000	\$2,135,640
	(+) Year-end surplus contributions		\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$0	\$190,000	\$190,000
	(+) FY22 Budgeted Contribution		\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0
2022	Estimated 10/1/2021 Available Balance		\$4,860,200	\$1,246,842	\$2,228,821	-\$230,000	\$0	\$168,000	\$450,728	\$117,211	\$0	N/A	\$247,499	\$517,481	\$1,589,000	\$2,325,640
	Annual Sidewalk/Trail Construction/Grant Match FY2	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
	Drainage Improvements at Nature Center	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0
	Drainage Improvements FY2022	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	Flashing Lights for Pedestrian Crosswalks-2022	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Library - Flooring Rehab	\$95,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,500	\$0	\$0	\$0	\$0
	Misc Concrete Rehabilitation FY2022	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Park Signage/Branding Program FY2022	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0
	Street Maintenance County-2022	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Maintenance Program-2022	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Pavement Marking-2022	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 12: (Partial) Woodbriar Estate Water L	\$70,020	\$0	\$70,020	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 5: Upsize and Replace Water Lines in B	\$145,000	\$0	\$145,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 6: Upsize and Replace Water Lines in I	\$145,000	\$0	\$145,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	WW Project 1: Replace Sewer Lines in Woodbriar Est	\$361,700	\$0	\$361,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	WW Project 5: Quails Path and Chestnut Bend Sewer	\$91,000	\$0	\$91,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Sum Of Total Project Cost:	\$3,833,220	\$1,625,000	\$812,720	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$345,500	\$0	\$450,000	\$0	\$0
	Estimated 9/30/22 Year End Balance		\$3,235,200	\$434,122	\$1,928,821	-\$530,000	\$0	\$168,000	\$450,728	\$117,211	\$0	N/A	\$247,499	\$67,481	\$1,589,000	\$2,325,640
	(+) Year-end surplus contributions		\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000
	(+) FY23 Budgeted Contribution		\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0

Exhibit C
5 Year Capital Improvement Plan
Fiscal Year 2020-2024

Project Year	Title	Total Project Cost	Capital Projects Fund	Capital Utility Fund	CEDC (Parks, Trails & Libraries)	Drainage Capital Fund	FHA/TxDOT	Impact Fees - Area I (East of 26)	Impact Fees - Area II (West of 26)	Parkland Dedication Fund	Perimeter Street Fees	TIF	Tree Restoration Fund	Voluntary Park Fund	Wastewater Impact Fees	Water Impact Fees
2023	Estimated 10/1/2022 Available Balance		\$5,235,200	\$1,134,122	\$2,428,821	-\$330,000	\$0	\$168,000	\$450,728	\$137,211	\$0	N/A	\$247,499	\$227,481	\$1,779,000	\$2,515,640
	Annual Sidewalk/Trail Construction/Grant Match FY2	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
	City Hall - Boiler Replacement	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Drainage Improvements FY2023	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	Misc Concrete Rehabilitation FY2023	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Playground Improvements at Kimzey Park	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0
	Street Maintenance County-2023	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Maintenance Program-2023	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Pavement Marking-2023	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 12: Partial Woodbriar Estate Water Lir.	\$433,000	\$0	\$433,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 5: Upsize and Replace Water Lines in B	\$2,550,000	\$650,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,900,000
	Water Project 6: Upsize and Replace Water Lines in V	\$745,000	\$0	\$745,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	WW Project 1: Replace Sewer Lines in Woodbriar Est	\$1,900,000	\$0	\$1,900,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	WW Project 5: Quails Path and Chestnut Bend Sewer	\$829,000	\$110,000	\$719,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Sum Of Total Project Cost:	\$9,007,000	\$2,410,000	\$3,797,000	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$50,000	\$0	\$1,900,000
	Estimated 9/30/23 Year End Balance		\$2,825,200	-\$2,662,878	\$2,128,821	-\$630,000	\$0	\$168,000	\$450,728	\$137,211	\$0	N/A	\$247,499	\$177,481	\$1,779,000	\$615,640
	(+) Year-end surplus contributions		\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$0	\$190,000	\$190,000
	(+) FY24 Budgeted Contribution		\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0
2024	Estimated 10/1/2023 Available Balance		\$4,825,200	-\$1,962,878	\$2,628,821	-\$430,000	\$0	\$168,000	\$450,728	\$137,211	\$0	N/A	\$247,499	\$337,481	\$1,969,000	\$805,640
	Annual Sidewalk/Trail Construction/Grant Match FY2	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
	Drainage Improvements FY2024	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	Misc Concrete Rehabilitation FY2024	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Maintenance County-2024	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Maintenance Program-2024	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Street Pavement Marking-2024	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Woodbriar, Quail Crest Estates Rehabilitation (Compi	\$2,768,000	\$2,768,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Sum Of Total Project Cost:	\$5,168,000	\$4,318,000	\$0	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0
	Estimated 9/30/24 Year End Balance		\$507,200	-\$1,962,878	\$2,328,821	-\$730,000	\$0	\$168,000	\$450,728	\$137,211	\$0	N/A	\$247,499	\$337,481	\$1,969,000	\$805,640
	(+) Year-end surplus contributions		\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000
	(+) FY25 Budgeted Contribution		\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0
	Estimated 10/1/24 Available Balances		\$2,507,200	-\$1,262,878	\$2,828,821	-\$530,000	\$0	\$168,000	\$450,728	\$157,211	\$0	N/A	\$247,499	\$497,481	\$2,159,000	\$995,640
TOTAL		\$92,430,568	\$20,492,800	\$9,083,878	\$3,871,179	\$3,425,000	\$3,077,000	\$32,000	\$2,124,272	\$1,400,000	\$342,897	\$42,785,852	\$73,330	\$1,620,000	\$32,000	\$4,000,360



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4e
Type Resolution
Department Engineering

Agenda Date 9/17/2019

Number Resolution R-19-4420

Title

Approval of an amendment to the Professional Services Agreement with Baird, Hampton & Brown, amending the design parameters for the Pleasant Run Water Line Project (from John McCain to N. City Limits) to include an emergency interconnect meter and vault, full-depth pavement rehabilitation, drainage improvements, and a hike and bike trail, in an amount not to exceed \$161,360.00, and authorize the City Manager to execute the amendment

Strategic Plan

- 3.1 Upgrade the condition of major roads and neighborhood streets
- 3.2 Ensure regular repair and replacement of water and wastewater facilities
- 5.4 Actively seek public/private partnerships

Explanation

Reading and Public Hearing

This item is for the consideration and approval of an amendment to increase the existing Professional Services Agreement with Baird, Hampton & Brown, by \$161,360.00, for the purpose of addressing supplemental design of the Pleasant Run Water Line Project (from John McCain to N. City Limits). This includes an emergency interconnect meter and vault, full-depth pavement rehabilitation, drainage improvements, and a hike & bike trail. The design of the road is anticipated to match the recently completed roadway section on Pleasant Run (from John McCain to Shelton); which will create a similar appearance along the entire corridor (from Shelton to N. City Limits).

The original Professional Services Agreement was for design of the upsizing of the existing 6-inch waterline to a 12-inch waterline. With the inclusion of an emergency interconnect meter and vault, full-depth pavement rehabilitation, drainage improvements, and a hike & bike trail, the Engineer's Opinion of Probable Construction Cost (OPCC) for the Pleasant Run Road (from John McCain to N. City Limits) Project is \$2,351,000.00.

Staff has been informed that the City of Southlake, through partnership with TxDOT, is planning to rebuild the bridge on Pleasant Run, at the north city limits. Based on our conversations with the City of Southlake, the bridge construction is anticipated to start in the Spring of 2020. While construction is taking place on the bridge, Pleasant Run will only be accessible to local residents and will not allow access to through traffic.

Financial Impact

Funding for this design is available in the Service Area 2 Water Impact Fee Fund and Utility Capital Projects Fund. The original cost for the design of the Pleasant Run Road Waterline Project (from John McCain to N. City Limits) was \$68,360.00. If approved, this would increase the design contract by \$161,360.00, for a total not to exceed design cost of \$229,720.00.

Recommendation

Approve

Attachments

1. Pleasant Run Road Contract Amendment #1

FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

This First Amendment to Professional Services Agreement (“First Amendment”) is entered by and between the **City of Colleyville, Texas** (“City”) and **Baird, Hampton & Brown** (“Professional”) as of the Effective Date.

WHEREAS, City and Professional previously entered into a Professional Services Agreement effective November 5, 2018, (“the Agreement”); and

WHEREAS, City and Professional now desire to amend the terms of the Agreement in the manner provided herein.

NOW THEREFORE, for and in consideration of the mutual covenants made herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, City and Professional agree as follows:

1. Exhibit A of the Agreement (Scope of Services) is hereby amended to incorporate the revisions to the Project scope contained in the fourteen (14) page scope of services document attached hereto and incorporated herein as Exhibit A to this First Amendment.
2. The total compensation amount stated in Section 4(C) of the Agreement (entitled “Payment”) is hereby amended to provide for a total not to exceed amount of Two Hundred Twenty-Nine Thousand Seven Hundred and Twenty Dollars (\$229,720.00).
3. Except as provided in Paragraphs 1 and 2 above, the provisions of the Agreement remain in full force and effect without amendment.
4. This First Amendment shall be deemed effective on the date it has been signed by the authorized representatives of City and Professional (“the Effective Date”).

Signatures on following page

SIGNED AND AGREED by City on _____.

City of Colleyville, Texas

By: _____
Jerry Ducay, City Manager

SIGNED AND AGREED by Professional on _____.

Baird, Hampton & Brown

By: _____

Name: _____

Title: _____

EXHIBIT A

Contract Amendment #1
Revised Scope of Services

(attached)

BASIC ENGINEERING SERVICES
for
AMENDMENT TO PLEASANT RUN ROAD WATER LINE IMPROVEMENTS
PROVIDE FOR WATER SYSTEM INTERCONNECTION,
PAVEMENT REHABILITATION & DRAINAGE IMPROVEMENTS
City of Colleyville

The existing roadway, from John McCain northward 3,000 LF to the North City Limit Line at Big Bear Creek, consists of a rural cross-section with asphaltic pavement and borrow ditches. The roadway pavement is approximately 22-ft wide and in fair condition, and with some drainage infrastructure capacity limitations.

TxDOT is designing a replacement bridge for Pleasant Run Road (S. White Chapel Boulevard) at Big Bear Creek; bridge construction is anticipated to begin in early Summer of 2020. The Big Bear Creek bridge construction will require closing of Pleasant Run road to thru-traffic... and the City of Colleyville proposes to replace the water line, rehabilitate the asphaltic pavement, and construct some drainage improvements along Pleasant Run road, while the roadway is disrupted by the bridge construction.

The pavement rehabilitation consists of a stabilized subgrade, an asphaltic driving surface and a concrete ribbon curb on both sides; to match the roadway and pavement south of John McCain. The project also provides for a hike & bike trail (along the east parkway) from John McCain north to the Big Bear Creek bridge. The existing borrow ditches are to remain, but may be partially reggraded to improve drainage capacity. All driveway culverts will be assessed, and reconstructed as necessary to accommodate stormwater runoff or address geometric and/or structural concerns.

Furthermore, please anticipate the need for reconstruction of the existing roadway culverts, and installation of a new storm drain line (along a portion of the west parkway borrow ditch) to supplement the borrow ditch capacity.

The existing box culvert, located 450-ft south of Forest Meadow Drive, appears to be undersized. There is a significant drainage basin upstream of this culvert, and runoff rates are anticipated to require a multi-cell box culvert / bridge; and we understand the City's Drainage Master Plan consultant will be providing us with a recommended box culvert size. Since the downstream channel is also believed to be inadequate, and in order to minimize infrastructure investment, this project will provide for construction/installation of one, of the anticipated/future three box culverts.

The above proposed improvements are to be packaged with the water line improvements already underway. This scope of work provides for proceeding directly to preliminary plans for the water line, pavement and drainage improvements. This approach skips the concept design submittal for the pavement rehabilitation and drainage improvements, allowing the project to progress more swiftly.

As a separate and distinct effort, a water system interconnection shall be provided between the City of Colleyville and the City of Southlake water distribution systems. Specifically, this is an emergency service interconnection, and is anticipated to consist of an application for interconnection with the TCEQ, and construction plans for the installation of the bridge-mounted water line, and associated valves and meters to be located within a vault north of the Big Bear Creek bridge.

The scope of work for BASIC Engineering Services includes the Topographic Survey, Project Plans, Specifications, Contract Documents and Estimates for the above described pavement rehabilitation and drainage improvements.

I. GENERAL

A. Design Meetings

1. The ENGINEER will meet with the CITY's staff during the Preliminary (65%) and Final Plan (95%) phases of the PROJECT.
2. The ENGINEER, if requested, will assist the CITY's staff in a meeting with property owners during the Preliminary phase of the PROJECT.

B. Project Management, Administration and Coordination

1. The ENGINEER will establish and maintain PROJECT schedules and budgets, develop progress reports, prepare invoices, and meet with other entities on an as needed basis for the duration of the PROJECT's design.
2. Supervision of Subconsultants

The ENGINEER will establish a work program and schedule for each subconsultant, if any, at the beginning of each phase/section of the PROJECT. The ENGINEER will be responsible for the coordination, supervision, review and incorporation of work performed by subconsultants.

C. Data Collection

1. The ENGINEER will collect, compile and evaluate existing data collected from the CITY, or other entities that supply needed existing information for the design of the PROJECT.
2. Texas 811 (DigTess / One Call) and the City of Colleyville will be notified prior to beginning the survey. Utilities identified by paint or pin flags on the ground will be included in the survey data collected.
3. A location map/schematic will be provided with the Concept Report to the affected utility companies. These plans will be used by the utility companies to show approximate locations of their facilities which are or may be affected by the PROJECT.
4. The ENGINEER will solicit Record/As-Built Drawings and/or future plans for the following facilities in the PROJECT area:

- i. Roadways
- ii. Water Lines
- iii. Sanitary Sewer Lines
- iv. Storm Drain Lines
- v. Telephone Underground and/or Overhead Lines
- vi. Electric Underground and/or Overhead Lines
- vii. Natural Gas Lines

- 5. The ENGINEER will identify potential utility conflicts and provide this information to utility companies at the Preliminary Plans phase.

II. **SURVEYING**

A. Establish Survey Control

Establish survey control along the project alignments as necessary. These control points will be established based on and tied to established CITY horizontal and vertical control points. The horizontal control for the PROJECT will be established on the State Plane Coordinate System (NAD'83 Surface Coordinates) from CITY monumentation, if available. Control points will be established using GPS and/or conventional surveying methods.

B. Surveying for Engineering Design

Perform necessary surveying operations for the complete design of the project as outlined in this Scope of Services. Surveying shall include the following:

- a. Locate Public ROW or easement and topographically survey visible surface features within the ROW of the alignment or easement. Locate property corners sufficient to determine location of ROW or easement and any platted easements that are within or crossing the project limits.
- b. Topographic survey will include:

- 1. CONCRETE FLAT WORK
- 2. PAVEMENT (STREET AND DRIVEWAY)
- 3. LEAD WALKS and MAIL BOXES
- 4. UTILITY POLES & SIGN POSTS
- 5. WATER VALVE BOX LIDS
- 6. MANHOLE LIDS & FLOWLINES
- 7. FIRE HYDRANTS
- 8. TREES (4-inches and larger)
- 9. FENCES / WALLS / DECKS
- 10. ALL MARKED UTILITIES

- c. Record elevation data at visible break lines and at a minimum of every 50 feet; and provide 1-ft elevation contours as may be appropriate.

C. Existing Underground and/or Overhead Utilities

Utility owner's will be contacted, on an as needed basis, and requested to assist in locating existing utilities identified for the PROJECT. Above ground features of existing utilities within the limits of the PROJECT will be surveyed as noted above. The location of utilities between above ground features will be determined from visual inspection, utility records, and/or from locations determined by the respective utility companies. The utilities will be tied to the PROJECT control points and depths determined in sufficient detail to identify potential conflicts with proposed construction. These efforts equate to a Subsurface Utility Engineering (SUE) Quality Level *D & C*, and shall be performed in accordance with CI/ASCE 38-02.

II. CONCEPT DESIGN PLANS / NOT APPLICABLE – PROCEED DIRECTLY TO PRELIMINARY PLANS

III. PLANS, SPECS & ESTIMATES

A. Prepare Preliminary (65%) Design Plans

1. Existing and proposed roadway, borrow ditch and culvert layouts, dimensions and other pertinent information will be presented over the topographic survey.
2. Existing Right-of-Way and Easements will be noted, and proposed easements (if needed) identified.
3. Plans and profiles shall be at a scale of no less than 1"=40' and no more than 1"=20'; profiles will document all critical crossings.
4. Project quantities will be calculated and tabulated for inclusion in the bid proposal and cost estimates.
5. The ENGINEER's opinion of probable construction costs (OPC) will be prepared for the entire PROJECT using current unit cost data.
6. Submit three (3) printed sets of plans and estimates for CITY review
7. Attend project review meeting with CITY

B. Prepare Final (95%) Design Plans

1. Incorporate CITY review comments and directives from the Preliminary Plans submittal.
2. Complete paving and drainage plans and profiles (as needed)
3. Prepare construction details
4. Prepare project specification and contract documents
5. Update quantities and OPC.
6. Submit three (3) printed sets for CITY review
7. Attend project review meeting with CITY

C. Prepare Final Bid Documents

1. Incorporate CITY review comments and directives from the Final (95%) Design plans.
2. Provide final plans, specifications, and cost estimates
3. Submit two (2) sets of final bid documents for CITY approval and bidding.

IV. CONSTRUCTION PHASE

- A. Assist the CITY in the advertisement of the PROJECT for bid. The CITY shall bear the cost of advertisement in an official publication. The ENGINEER shall provide all necessary printing of construction plans, specifications and contract documents for use in obtaining bids, awarding contracts, and constructing the PROJECT.
- B. The ENGINEER shall be responsible for dispersing all plans and specifications from its office to prospective bidders, and maintaining a Bidders List.
- C. Assist the CITY in the opening and tabulation of the construction bids for the PROJECT and recommend to the CITY the proper action on all proposals received.
- D. Assist in the preparation of formal Contract Documents and in coordinating their execution by the respective parties.
- E. Conduct, in company with the Contractor and the CITY, a final inspection of the PROJECT for conformance with the design concept of the PROJECT and compliance with the Contract Documents; and approve in writing final payment to the Contractors.
- F. Prepare Record Drawings, with the assistance of the CITY's Resident PROJECT Representative, to reflect available information as to how the work was constructed. The CITY's Resident PROJECT Representative will provide the ENGINEER a red-lined set of drawings depicting changes during construction. The ENGINEER shall revise original design drawings, noting changes during construction, and submit one (1) printed sets of Record Drawings and electronic files (in pdf and dwg formats), to the CITY.

SPECIAL (ADDITIONAL) SERVICES
for
AMENDMENT TO PLEASANT RUN ROAD WATER LINE IMPROVEMENTS
**PROVIDE FOR WATER SYSTEM INTERCONNECTION,
PAVEMENT REHABILITATION & DRAINAGE IMPROVEMENTS**
City of Colleyville

The scope of work for BASIC Engineering Services involves providing the necessary Topographic Surveying for the engineering design of the water line improvements. The scope of work for the SPECIAL Engineering Services is more generally described as follows:

I. SURVEYING

- A. Easements & Right-of-Way - Prepare legal description (Exhibit A) and exhibit (Exhibit B) for any required Water Line Easement and/or Right-of-Way.

II. LIMITED CONSTRUCTION ADMINISTRATION

- A. Represent the CITY in the non-resident administration of the PROJECT, as requested. In this capacity, the ENGINEER shall have the authority to exercise whatever rights the CITY may have to disapprove work and materials that fail to conform to the Contract Documents when such failures are brought to the ENGINEER's attention.

This function of ENGINEER shall not be construed as supervision of the PROJECT and does not include on-site activities other than occasional site visits to observe overall PROJECT conditions or when specifically requested by CITY to visit on site for a particular matter. It particularly does not involve periodic, exhaustive or continuous on-site inspection to check the quality or quantity of the work or material; nor does it place any responsibility on the ENGINEER for the techniques and sequences of construction or the safety precaution incident thereto, and ENGINEER will not be responsible or liable in any degree for the Contractor's failure to perform the construction work in accordance with the Contract Documents.

Consult and advise the CITY; issue such instructions to the Contractor as in the judgment of the ENGINEER are necessary; and prepare routine change orders, if required.

- B. Review samples, catalog data, schedules, shop drawings, laboratory, shop and mill tests of material and equipment and other data which the Contractor is required to submit, only for conformance with the design concept of the PROJECT and compliance with the information given by the Contract Documents; and assemble written guarantees which are required by the Contract Documents.

III. OTHER ENGINEERING SERVICES

- A. Assist w/Neighborhood Meeting to inform affected property owners; if requested.

HOURLY AND/OR ADDITIONAL ENGINEERING SERVICES
for
AMENDMENT TO PLEASANT RUN ROAD WATER LINE IMPROVEMENTS
PROVIDE FOR WATER SYSTEM INTERCONNECTION,
PAVEMENT REHABILITATION & DRAINAGE IMPROVEMENTS
City of Colleyville

- I. ADDITIONAL Engineering Services, not included in the scope of work, include those services that may result from significant changes in the general scope, extent or character of the PROJECT or its design including, but not limited to, changes in size, complexity, CITY's schedule, character of construction or method of financing; and revising previously accepted studies, reports, design documents or Contract Documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to the preparation of such studies, reports or documents, or are due to any other causes beyond ENGINEER's control.
- II. ADDITIONAL Engineering Services not included in the scope of work, also include assistance to the CITY in connection with bid protests, rebidding or renegotiating contracts for construction, materials, equipment or service, or preparing to serve or serving as a consultant or witness for CITY in any litigation, arbitration or other legal proceeding involving the PROJECT.
- III. HOURLY and/or ADDITIONAL Engineering services in connection with the PROJECT and described above, and including services which are to be furnished on an hourly basis or by the CITY, and services not otherwise provided for in this Agreement, will be provided at the following rates:

ENGINEERING & LANDSCAPE ARCHITECTURE			LAND SURVEYING SERVICES		
Engineering & Mgmt., Principal	\$	240.00 /hr	Surveying Services, Senior RPLS	\$	150.00 /hr
Project Management	\$	170.00 /hr	Surveying Services, RPLS	\$	130.00 /hr
Engineering Services, Senior PE	\$	170.00 /hr	CAD/ Survey Services, Senior Tech.	\$	115.00 /hr
Engineering Services – PE	\$	115.00 /hr	CAD/Technical Survey Services	\$	90.00 /hr
Engineering Services – EIT	\$	95.00 /hr	Land Surveying Research	\$	90.00 /hr
Design Services, Senior Designer	\$	115.00 /hr	Field Surveying - 1 Person Crew	\$	145.00 /hr
Design Services by Designer	\$	90.00 /hr	Field Surveying - 2 Person Crew	\$	165.00 /hr
CAD/Drafting Services	\$	70.00 /hr	GIS Technical Services	\$	75.00 /hr
Landscape Architecture - LA	\$	120.00 /hr			
Clerical Services	\$	60.00 /hr			

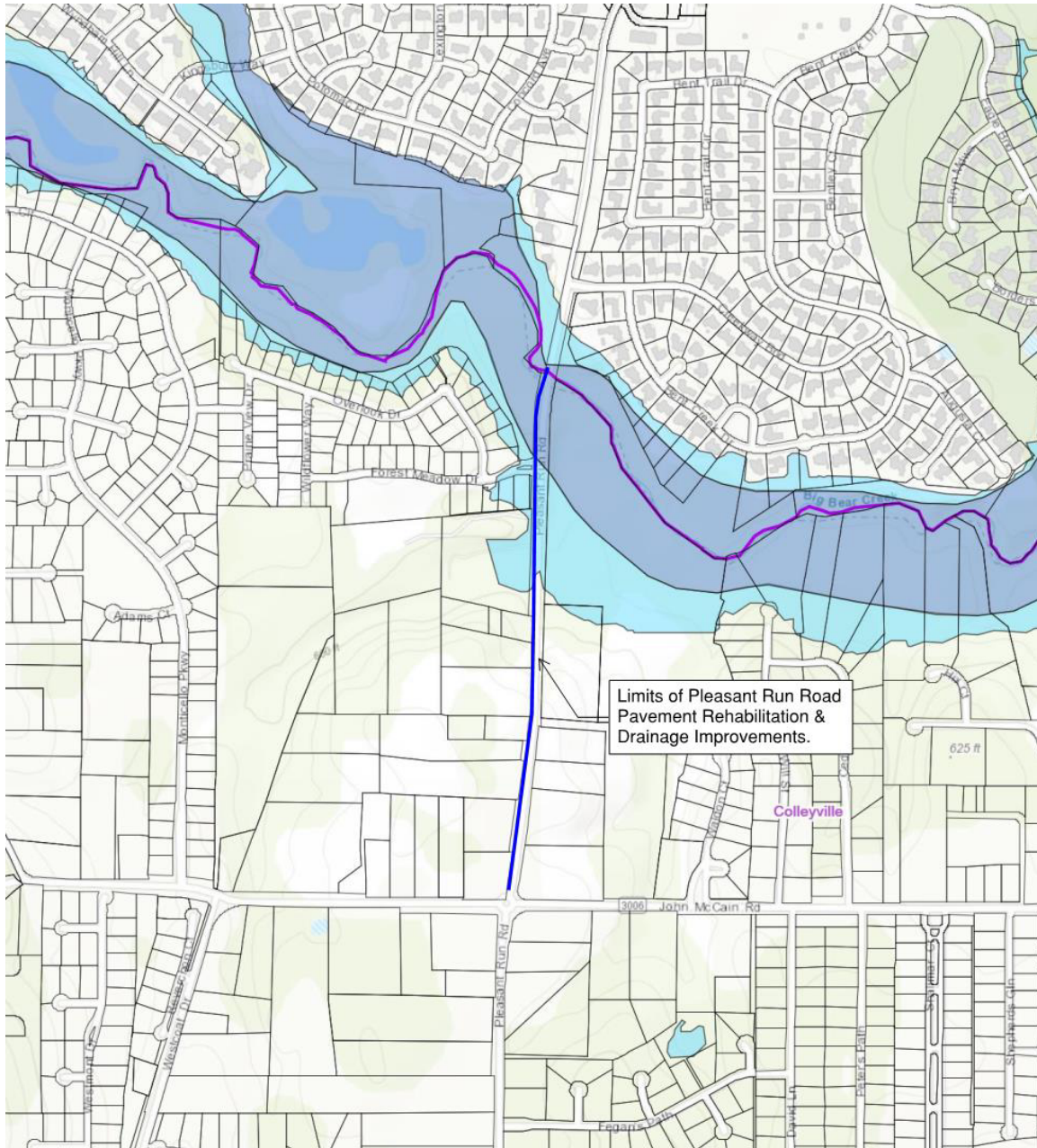
CITY PROVIDED INFORMATION/SERVICES
for
AMENDMENT TO PLEASANT RUN ROAD WATER LINE IMPROVEMENTS
**PROVIDE FOR WATER SYSTEM INTERCONNECTION,
PAVEMENT REHABILITATION & DRAINAGE IMPROVEMENTS**
City of Colleyville

The CITY will provide the following services to the ENGINEER in the performance of the PROJECT upon request:

- I. Provide any existing data the CITY has on file concerning the PROJECT, if available.
- II. Provide any available Record Drawings for existing streets and drainage facilities, if available.
- III. Provide any available Record Drawings for existing water and sanitary sewer mains, if available.
- IV. Assist the ENGINEER, as necessary, in obtaining any required data and information from local franchise utility companies.
- V. Provide standard details in digital format.
- VI. Assist the ENGINEER by coordinating with the franchise utility companies and addressing potential conflicts prior to construction.
- VII. Assist the ENGINEER by requiring appropriate utility companies to expose underground utilities within the Right-Of-Way, if/when required.
- VIII. Give prompt written notice to ENGINEER whenever CITY observes or otherwise becomes aware of any development that affects the scope or timing of the ENGINEER's services.

EXHIBIT A

PROJECT LOCATION MAP
for
AMENDMENT TO PLEASANT RUN ROAD WATER LINE IMPROVEMENTS
PROVIDE FOR WATER SYSTEM INTERCONNECTION,
PAVEMENT REHABILITATION & DRAINAGE IMPROVEMENTS
City of Colleyville



ENGINEERING SERVICES FOR THE CITY OF COLLEYVILLE BY BAIRD, HAMPTON & BROWN

EXHIBIT B

OPINION OF PROBABLE CONSTRUCTION COST
for
AMENDMENT TO PLEASANT RUN ROAD WATER LINE IMPROVEMENTS
PROVIDE FOR WATER SYSTEM INTERCONNECTION,
PAVEMENT REHABILITATION & DRAINAGE IMPROVEMENTS
City of Colleyville

OPINION OF PROBABLE COST

From a budgetary perspective, and without the benefit a survey, we've prepared an Opinion of Probable Cost; see Exhibit B. This estimate will be refined as the project moves forward to the Concept Report, Preliminary Plans and Final Plans phases.

Drainage Improvements	\$ 400,000
Pavement Rehabilitation	\$1,216,000
Water System Interconnection	\$ 84,000
OPINION OF PROBABLE COST TOTAL	\$ 1,700,000

Note: Opinions of Probable Construction Cost do not include easement acquisition (if any).

EXHIBIT C

PROJECT SCHEDULE

for

AMENDMENT TO PLEASANT RUN ROAD WATER LINE IMPROVEMENTS

PROVIDE FOR WATER SYSTEM INTERCONNECTION,

PAVEMENT REHABILITATION & DRAINAGE IMPROVEMENTS

City of Colleyville

PROJECT SCHEDULE

A detailed Project Schedule, which includes surveying, engineering, bidding and construction, has been prepared and enclosed herewith. The schedule has been prepared with assumptions as to the responsiveness of the franchise utility companies and the timeliness of city reviews. The schedule may be summarized as follows:

Preliminary Plans	150 Working Days
Final Construction Plans	135 " "
Bid & Award	100 " "
Construction	<u>200</u>
Project Timeline	585 Days - from 08/26/2019 thru 02/19/21

Please Note: The above schedule provides for approximately four months for franchise utility adjustments – if needed.

EXHIBIT D

COMPENSATION

for

AMENDMENT TO PLEASANT RUN ROAD WATER LINE IMPROVEMENTS

PROVIDE FOR WATER SYSTEM INTERCONNECTION,

PAVEMENT REHABILITATION & DRAINAGE IMPROVEMENTS

City of Colleyville

I. COMPENSATION

For and in consideration of the services to be rendered by the ENGINEER, the CITY shall pay, and the ENGINEER shall receive, the compensation hereinafter set forth for the Design and Construction Phases of the work and additionally for Special Engineering Services and/or Additional Engineering Services. All remittances by CITY of such compensation shall either be mailed or delivered to the ENGINEER's office.

- A. Compensation for the Basic Services (Surveying, Plans, Specs & Estimates and limited Construction Support Services) shall be a lump sum fee of One Hundred Sixty-One Thousand Three Hundred and Sixty (\$161,360.00) Dollars.**

The Design phase portion of the Basic Engineering Services shall be computed at approximately 90% of the total Basic Services Charge; and the Construction phase portion of the Basic Engineering Services shall be computed at approximately 10% of the total Basic Engineering Services Charge.

Payment for the Design phase portion of the Basic Engineering Services shall be due in monthly installments in the proportion to that part of the services in the Design phase which have been accomplished. Final payment for services authorized in the Design phase shall be due at the completion of these services.

Payment for any requested Assistance, with Neighborhood Meetings or Construction Support Services of the Special Services, shall be due in monthly installments and per the contract hourly billing rates schedule.

- B. Compensation for Special and/or Additional Engineering and Surveying Services not covered by Basic Services provided herein shall be as follows:**

1. For all of ENGINEER's personnel time applied to the Additional Engineering Services and not itemized above, the following hourly rates shall be used:

ENGINEERING & LANDSCAPE ARCHITECTURE			LAND SURVEYING SERVICES		
Engineering & Mgmt., Principal	\$	240.00 /hr	Surveying Services, Senior RPLS	\$	150.00 /hr
Project Management	\$	170.00 /hr	Surveying Services, RPLS	\$	130.00 /hr
Engineering Services, Senior PE	\$	170.00 /hr	CAD/ Survey Services, Senior Tech.	\$	110.00 /hr
Engineering Services – PE	\$	115.00 /hr	CAD/Technical Survey Services	\$	90.00 /hr
Engineering Services – EIT	\$	95.00 /hr	Land Surveying Research	\$	90.00 /hr
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Design Services by Designer	\$	90.00 /hr	Field Surveying - 2 Person Crew	\$	165.00 /hr
CAD/Drafting Services	\$	70.00 /hr	GIS Technical Services	\$	75.00 /hr
Landscape Architecture - LA	\$	120.00 /hr			
Clerical Services	\$	60.00 /hr			

2. For all direct non-labor and/or subcontract expense, including mileage, travel and living expenses at invoice or internal office cost times a multiplier of 1.10.

Payments to the ENGINEER for authorized Additional Engineering Services will be due monthly, upon presentation of monthly statement by the ENGINEER for such services.

II. PAYMENT

Payments to the ENGINEER will be made as follows:

A. Invoice and Time of Payment

Monthly invoices will be issued by the ENGINEER for all work performed under this Agreement, and shall be in proportion to the percent completion of the total work.

Invoices will be prepared in a format approved by the CITY; see format on the following page; and are due and payable within 30 days.

Proposed Invoice Format

	Original	Contract	Amendment 1	Revised	Percent	Amount	Previous	Amount Due
Item / Task Description	Contract Amt.	Paving & Drainage	Water Interconnection	Contract Total	Complete	To Date	Invoiced	This Invoice
BASIC SERVICES (fixed fee amount)	\$ 68,360	\$ 126,380	\$ 34,980	\$ 229,720.00	0%	\$ -		\$ -
1 Surveying Services	\$ 13,130	\$ 4,625	\$ -	\$ 17,755.00	0%	\$ -		\$ -
2 Concept Design Report	\$ 12,895	\$ -	\$ -	\$ 12,895.00	0%	\$ -		\$ -
3 Preliminary Plans & Estimates	\$ 18,720	\$ 80,245	\$ 15,880	\$ 114,845.00	0%	\$ -		\$ -
4 Final Plans, Specs & Estimates	\$ 16,175	\$ 32,200	\$ 13,250	\$ 61,625.00	0%	\$ -		\$ -
5 Limited Constr. Admin. Services	\$ 7,440	\$ 9,310	\$ 5,850	\$ 22,600.00	0%	\$ -		\$ -
SPECIAL SERVICES (Hourly w/Not-to-Exceed)	\$ 6,745							
Assist w/Neighborhood Meeting (Hourly)	\$ 2,240							
Utility & Temp. Constr. Easements (Each)	\$ 1,730							
Additional Constr. Admin. Support (Hourly)	\$ 2,775							
Not-to-Exceed Total for Professional Services	\$ 75,105			INVOICE TOTAL =	\$ -	\$ -	\$ -	



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4f
Type Resolution
Department Engineering

Agenda Date 9/17/2019

Number Resolution R-19-4420

Title

Approval of a construction services agreement with Northridge Construction Group, for the Fire Station Renovation Project, in an amount not to exceed \$368,983, and authorizing the City Manager to execute the agreement

Strategic Plan

5.3 Provide attractive facilities for leisure and recreation

Explanation

Reading and Public Hearing

This item seeks approval of a construction services agreement with Northridge Construction Group, for the Fire Station Renovation Project. The agreement amount includes \$334,983 for the base bid and \$34,000 for the alternate to install two roof top air conditioning units. The agreement amount of \$368,983 is \$154,361 above the budgeted amount of \$214,622.

The award shall be based on the lowest responsible bidder whose evaluation by the City indicates to be in the best interest of the City and taxpayers. After review of pricing, references, and qualifications, the recommendation is to award the agreement to Northridge Construction Group. This recommendation is based upon the contractor's experience with similar projects, their reputation and quality of references, and their performance of previous work. Due to this information the low bidder is not recommended.

The project involves exterior renovations for Central Fire Station and Station No. 2. Renovations involve the roofs, walls, and HVAC system. Roof work includes replacing modified bitumen and asphalt shingle roof systems, asphalt shingle roof repairs, and replacing or installing vents, boots, domes, flashing, and copings. Wall work includes stucco repair, crack sealing, window/door caulking, mortar repointing, and the application of acrylic coatings and sealants. HVAC work involves replacing exhaust fans and RTUs.

Public notification of the invitation for bids was advertised in the Fort Worth Star-Telegram on July 28, August 4, 11, 18, and 25, 2019. The notice to bidders and bid packet were posted on CivCast for free downloading and distributed to the Dodge Lead Center, BlueBook Building and Construction Network, and Construct Connect, which

includes ISqFt, CMD, CDC, and Bid Clerk. Additionally, staff directly notified a list of local contractors who may be interested in the bid opportunity. The project had 61 plan holders, of which were 1 engineer, 34 general contractors, 2 manufacturers, 8 other, 6 plan rooms, 6 sub-contractors, and 4 suppliers.

The City received 5 sealed bids, which were opened and publicly read aloud on September 3, 2019.

Contractor	Base Bid Amount	Alternate A/C Units	Total
MxE Creative Builders	\$294,204.00	\$47,000.00	\$341,204.00
Northridge Construction Group	\$334,983.00	\$34,000.00	\$368,983.00
Hanalex Roof & Construction, LLC	\$390,248.77	\$59,000.00	\$449,248.77
Mart Inc.	\$443,000.00	\$67,000.00	\$510,000.00
Concord Commercial Services, Inc.	\$681,863.00	\$52,000.00	\$733,863.00

Financial Impact

Funding for the project is available in the TIF and the Capital Projects fund.
Form 1295 - Acknowledged by City

Recommendation

Approve

Attachments

1. Bid Tabulation
2. Bid Recommendation
3. Contract
4. Form 1295 Cert 2019-537729

City of Colleyville Bid Tabulation

Fire Station Renovations

Central Fire Station				MxE Creative Builders		Northridge Construction Group		Hanalex Roofing & Construction, LLC.		Mart Inc.		Concord Commerical Services, Inc.	
ITEM	QTY	UNIT	DESCRIPTION	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid
1	1	LS	Mobilization	\$9,900.00	\$9,900.00	\$43,560.00	\$43,560.00	\$6,500.00	\$6,500.00	\$20,000.00	\$20,000.00	\$21,000.00	\$21,000.00
2	1	LS	Flat Roof - Removal and Replacement	\$35,642.00	\$35,642.00	\$35,032.00	\$35,032.00	\$57,528.48	\$57,528.48	\$17,000.00	\$17,000.00	\$17,220.00	\$17,220.00
3	1	LS	Sloped Roof - Removal and Replacement	\$9,950.00	\$9,950.00	\$3,025.00	\$3,025.00	\$16,500.00	\$16,500.00	\$94,000.00	\$94,000.00	\$17,220.00	\$17,220.00
4	1	LS	Removal, waterproofing and reinstall of parapet coping	\$3,848.00	\$3,848.00	\$4,535.00	\$4,535.00	\$13,500.00	\$13,500.00	\$11,000.00	\$11,000.00	\$92,960.00	\$92,960.00
5	1	LS	New roof drain domes	\$2,011.00	\$2,011.00	\$484.00	\$484.00	\$2,150.00	\$2,150.00	\$6,000.00	\$6,000.00	\$7,280.00	\$7,280.00
6	1	LS	Kitchen exhaust fan and curb	\$3,825.00	\$3,825.00	\$4,840.00	\$4,840.00	\$5,300.00	\$5,300.00	\$4,000.00	\$4,000.00	\$7,217.00	\$7,217.00
7	1	LS	Powerwashing	\$3,775.00	\$3,775.00	\$6,050.00	\$6,050.00	\$7,500.00	\$7,500.00	\$9,000.00	\$9,000.00	\$24,640.00	\$24,640.00
8	1	LS	Replacement of sealant	\$52,760.00	\$52,760.00	\$55,370.00	\$55,370.00	\$81,600.00	\$81,600.00	\$93,000.00	\$93,000.00	\$85,120.00	\$85,120.00
9	1	LS	Raking of horizontal limestone joints and new sealant	\$13,066.00	\$13,066.00	\$9,680.00	\$9,680.00	\$12,120.00	\$12,120.00	\$16,000.00	\$16,000.00	\$78,400.00	\$78,400.00
10	1	LS	Construction contingency	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Total Base Bid				\$159,777.00	\$159,777.00	\$187,576.00	\$187,576.00	\$227,698.48	\$227,698.48	\$295,000.00	\$295,000.00	\$376,057.00	\$376,057.00
Fire Station No. 2												Unit Price	Amount Bid
ITEM	QTY	UNIT	DESCRIPTION										
1	1	LS	Mobilization	\$7,550.00	\$7,550.00	\$27,830.00	\$27,830.00	\$6,500.00	\$6,500.00	\$15,000.00	\$15,000.00	\$14,000.00	\$14,000.00
2	1	LS	Flat Roof - Removal and Replacement	\$11,245.00	\$11,245.00	\$6,791.00	\$6,791.00	\$14,000.00	\$14,000.00	\$5,000.00	\$5,000.00	\$3,444.00	\$3,444.00
3	1	LS	Sloped Roof - Removal and Replacement	\$29,590.00	\$29,590.00	\$29,754.00	\$29,754.00	\$33,170.29	\$33,170.29	\$38,000.00	\$38,000.00	\$36,162.00	\$36,162.00
4	1	LS	Removal, waterproofing and reinstall of parapet coping	\$2,880.00	\$2,880.00	\$1,912.00	\$1,912.00	\$4,500.00	\$4,500.00	\$11,000.00	\$11,000.00	\$51,360.00	\$51,360.00
5	1	LS	Powerwashing	\$3,475.00	\$3,475.00	\$3,630.00	\$3,630.00	\$7,500.00	\$7,500.00	\$4,000.00	\$4,000.00	\$12,320.00	\$12,320.00
6	1	LS	Replacement of sealant	\$46,380.00	\$46,380.00	\$51,280.00	\$51,280.00	\$32,000.00	\$32,000.00	\$45,000.00	\$45,000.00	\$85,120.00	\$85,120.00
7	1	LS	Cleaning and resealing limestone joints and new sealant	\$8,307.00	\$8,307.00	\$1,210.00	\$1,210.00	\$26,000.00	\$26,000.00	\$5,000.00	\$5,000.00	\$78,440.00	\$78,440.00
8	1	LS	Construction contingency	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Total Base Bid				\$134,427.00	\$134,427.00	\$147,407.00	\$147,407.00	\$148,670.29	\$148,670.29	\$148,000.00	\$148,000.00	\$305,846.00	\$305,846.00
ALTERNATE NO. 1													
1	1	LS	Mobilization, demobilization, bonds and insurance			\$6,000.00	\$6,000.00					\$14,000.00	\$14,000.00
2	1	LS	Removal and replacement of(2) RTUs and curbs	\$47,000.00	\$47,001.00	\$28,000.00	\$28,000.00	\$59,000.00	\$59,000.00	\$67,000.00	\$67,001.00	\$38,000.00	\$38,000.00
Total Bid Alternate				\$47,000.00	\$47,001.00	\$34,000.00	\$34,000.00	\$59,000.00	\$59,000.00	\$67,000.00	\$67,001.00	\$52,000.00	\$52,000.00
Total (Bid A + Bid B)				\$294,204.00		\$334,983.00		\$376,368.77		\$443,000.00		\$681,903.00	
Total (Bid A + Bid B + ALT)				\$341,205.00		\$368,983.00		\$435,368.77		\$510,001.00		\$733,903.00	



September 9, 2019

Jaime Gutierrez, Facilities Manager
The City of Colleyville
100 Main Street, 2nd Floor
Colleyville, TX 76034

Re: Colleyville Fire Station Repairs – Bid Submittals and Recommendation

Dear Mr. Gutierrez,

I have reviewed the bid documents of the five (5) contractors who submitted for the Fire Station repairs. After review of pricing, references, and qualifications, it is my recommendation that Northridge Construction Group be awarded the contract. This recommendation is based on project pricing, the contractor's experience with similar projects, their reputation and quality of references, and their performance of previous work.

Please let me know if I can be of further assistance in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Bingham", with a stylized flourish at the end.

Stephen Bingham, AIA

CONSTRUCTION SERVICES AGREEMENT

Fire Station Renovations

This **CONSTRUCTION SERVICES AGREEMENT** ("Agreement") is made as of the Effective Date by and between **Northridge Construction Group, LLC**, a Texas Limited Liability Company, hereinafter called "CONTRACTOR", and the **City of Colleyville, Texas**, hereinafter called "CITY".

RECITALS

WHEREAS, CITY desires CONTRACTOR to perform certain work and services set forth in Section 1 (the "Scope of Services"), and

WHEREAS, CONTRACTOR has expressed a willingness to perform said work and services, hereinafter referred to only as "services", specified in the Contract Documents, and enumerated under Section 1, of this Agreement;

NOW, THEREFORE, for and in consideration of the covenants and promises made one to the other herein, CITY and CONTRACTOR agree as follows:

Section 1. Scope of Services

Upon issuance of a written Notice to Proceed by CITY, CONTRACTOR agrees to provide to CITY the necessary services, labor, materials, equipment and supplies related to the Colleyville Fire Station Renovations (the "Project"), such services being more fully described herein and pursuant to the plans and specifications identified in the Contract Documents.

Section 2. Term of Agreement

The term of this Agreement shall begin on the last date of execution hereof (the "Effective Date") and shall continue until CONTRACTOR completes the services required herein to the satisfaction of CITY and has been paid in full by City, unless sooner terminated as provided in Section 9, below.

Section 3. Contract Documents

A. This Agreement is a part of the Contract Documents, which include:

- 1) This Agreement, including all exhibits and addenda hereto;
- 2) CITY'S Specifications and Contract Documents for the Project contained in the City's Invitation for Bid # ENG 2020-002 ("Bid Packet");
- 3) CITY'S written notice(s) to proceed to the CONTRACTOR;
- 4) Properly authorized change orders;
- 5) CONTRACTOR's Bid Proposal ("Proposal" and/or "Response"); and
- 6) Any other materials distributed by the CITY that relate to the Project.

In the event there exists a conflict between any term, provision and/or interpretation of the Contract Documents, the documents shall take precedent and control in the order listed above in this Section. If discrepancies are found that may impact construction of the Project, it shall be the Contractor's obligation to seek clarification as to which requirements or provisions control before undertaking any work on that component of the project. Should the Contractor fail or refuse to seek a clarification of such conflicting or inconsistent requirements or provisions prior to any work on that component of the project, the Contractor shall be solely responsible for the costs and expenses - including additional time - necessary to cure, repair and/or correct that component of the Project.

Section 4. Contractor Obligations

A. CONTRACTOR shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. Should CITY require additional services not included under this Agreement, CONTRACTOR shall make reasonable effort to provide such additional services at mutually agreed charges or rates, and within the time schedule prescribed by CITY; and without decreasing the effectiveness of the performance of services required under this Agreement.

B. To the extent reasonably necessary for CONTRACTOR to perform the services under this Agreement, CONTRACTOR shall be authorized to engage the services of any agents, assistants, persons, or corporations that CONTRACTOR may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of CITY. The cost of such personnel and assistance shall be a reimbursable expense to CONTRACTOR only if authorized in writing in advance by CITY.

C. Unless otherwise agreed, CONTRACTOR shall provide and pay for all materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and all water, light, power, fuel, transportation and all other facilities necessary for the execution and completion of the work covered by the Scope of Services. Unless otherwise specified, all materials shall be new and both workmanship and materials shall be of a good quality. CONTRACTOR shall, if required, furnish satisfactory evidence as to the kind and quality of materials. Materials or work described in words that so applied have well known, technical or trade meaning shall be held to refer to such recognized standards.

D. CONTRACTOR shall comply with all laws, ordinances, rules and regulations governing CONTRACTOR's performance of this Agreement.

E. All minor details of the work not specifically mentioned in the Scope of Services or Project Drawings but obviously necessary for the proper completion of the work, such as the proper connection of new work to old, shall be considered as incidental to and a part of the work for which the prices are set forth in this Agreement. CONTRACTOR will not be entitled to any additional compensation therefor unless specifically stated otherwise. Otherwise the term "extra work" as used in this Agreement shall be understood to mean and include all work that may be required by CITY to be done by CONTRACTOR to accomplish any alteration or addition to the work as shown on the Project Drawings. It is agreed that CONTRACTOR shall perform all extra work under the direction of the City's Representative when presented with a written work order signed by the City's Representative, subject, however, to the right of CONTRACTOR to require written confirmation of such extra work order by CITY. Payment for extra work shall be as agreed in the work order.

F. CONTRACTOR agrees to indemnify, defend, and save CITY harmless from all claims growing out of any demands of subcontractors, laborers, workmen, mechanics, materialmen, and suppliers of machinery and parts thereof, equipment, power tools, all supplies incurred in the furtherance of the performance of this Agreement. When CITY requests, CONTRACTOR shall furnish satisfactory evidence that all obligations of the nature hereinabove designated have been paid, discharged or waived.

Section 5. Payment

A. CITY agrees to pay CONTRACTOR for all services authorized in writing and properly performed by CONTRACTOR in a total amount not to exceed THREE HUNDRED AND SIXTY-EIGHT THOUSAND NINE HUNDRED AND EIGHTY-THREE AND NO/100 DOLLARS (\$368,983) ("Contract Price"), subject to additions or deletions for changes or extras agreed upon in writing. Unless otherwise provided herein, payment to CONTRACTOR shall be monthly based on the CONTRACTOR'S monthly progress report and detailed monthly itemized statement for services that shows the names of the

CONTRACTOR'S employees, agents, contractors performing the services, the time worked, the actual services performed, and the rates charged for such services, in a form reasonably acceptable to CITY. CITY shall pay such monthly statements within thirty (30) days after receipt and CITY verification of the services.

B. CITY may deduct from any amounts due or to become due to CONTRACTOR any sum or sums owing by CONTRACTOR to CITY. In the event of any breach by CONTRACTOR of any provision or obligation of this Agreement, or in the event of the assertion by other parties of any claim or lien against CITY, or the CITY'S premises, arising out of CONTRACTOR's performance of this Agreement, CITY shall have the right to retain out of any payments due or to become due to CONTRACTOR an amount sufficient to completely protect the CITY from any and all loss, damage or expense therefrom, until the breach, claim or lien has been satisfactorily remedied or adjusted by CONTRACTOR.

C. CITY may, on account of subsequently discovered evidence, withhold the whole or part of any payment to such extent as may be necessary to protect itself from loss on account of:

- (1) Defective work not remedied;
- (2) Claims filed or reasonable evidence indicating possible filing of claims;
- (3) Failure of CONTRACTOR to make payments promptly to subcontractors or for material or labor which CITY may pay as an agent for the CONTRACTOR; or
- (4) Damages to another contractor or subcontractor.

When the above grounds are removed, or CONTRACTOR provides a surety bond satisfactory to CITY which will protect CITY in the amount withheld because of said grounds, CITY will release the amounts withheld.

Section 6. Responsibilities

A. CONTRACTOR shall be responsible for the professional quality, technical accuracy, and the coordination of all materials, construction, installation and other services furnished by CONTRACTOR under this Agreement. CONTRACTOR shall, without additional compensation, correct or revise any errors or deficiencies in the installation and construction of the Project components to conform as shown in the Project drawings and specifications.

B. Neither CITY's review, approval or acceptance of, nor payment for any of the services required under this Agreement, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and CONTRACTOR shall be and remain liable to CITY in accordance with applicable law for all damages to CITY caused by CONTRACTOR's negligent performance of any of the services furnished under this Agreement.

C. The rights and remedies of CITY under this Agreement are as provided by law.

Section 7. Time for Performance

A. CONTRACTOR shall perform all services as provided for under this Agreement in a proper, efficient, timely, and professional manner in accordance with CITY'S requirements. The time for performance under this Agreement is Forty-Five (45) calendar days. Accordingly, CONTRACTOR shall complete all work related to the Project on or before the 45th calendar day following the date of CITY'S written notice to proceed to CONTRACTOR.

B. In the event CONTRACTOR's performance of this Agreement is delayed or interfered with by acts of the CITY or others, CONTRACTOR may request an extension of time for the performance of same as hereinafter provided, but shall not be entitled to any increase in fee or price, or to damages or additional compensation as a consequence of such delays.

C. No allowance of any extension of time, for any cause whatever, shall be claimed or made to CONTRACTOR, unless CONTRACTOR shall have made written request upon CITY for such extension within forty-eight (48) hours after the cause for such extension occurred, and unless CITY and CONTRACTOR have agreed in writing upon the allowance of additional time to be made.

D. CONTRACTOR understands and agrees that time is of the essence of this contract, and that for each day of delay beyond the number of calendar days agreed upon for the completion of the work herein specified and contracted for (after due allowance for such extension of time as may otherwise be provided for extension of time herein), the Owner may withhold permanently from the Contract Price an amount equal to \$1,500 per day.

E. In case CONTRACTOR should abandon and fail or refuse to resume work within ten (10) days after written notification from the City, or if CONTRACTOR fails to comply with the orders of the CITY, when such orders are consistent with the Contract Documents, then, and in that case, where performance and payment bonds exist, the Sureties on these bonds may be notified in writing by CITY and directed to complete the work (at CITY'S sole discretion), and a copy of said notice shall be delivered to CONTRACTOR. After receiving said notice of abandonment, CONTRACTOR shall not remove from the work any machinery, equipment, tools, materials or supplies then on the job, but the same, together with any materials and equipment under contract for the work, may be held for use on the work by the CITY or the Surety on the performance bond, or another contractor in completion of the work; and CONTRACTOR shall not receive any rental or credit therefor, it being understood that the use of such equipment and materials will ultimately reduce the cost to complete the work and be reflected in the final settlement. Nothing in this section shall be deemed a waiver of any remedy available to the CITY under this Agreement and the CITY shall retain all remedies upon default provided in Section 14 herein.

(1) In case the Surety should fail to commence compliance with the notice for completion hereinbefore provided for, within Ten (10) days after service such notice, then the CITY may provide for completion of the work in either of the following elective manners:

- a. The CITY may employ such force of labor and use such machinery, equipment, tools, materials and supplies as said CITY may deem necessary to complete the work and charge the expense of such labor, machinery, equipment, tools, materials and supplies to said CONTRACTOR, and expense so charged shall be deducted and paid by the CITY out of such moneys as may be due, or that may thereafter at any time become due to the CONTRACTOR under and by virtue of this Agreement. In case such expense is less than the sum which would have been payable under this contract, if the same had been completed by the CONTRACTOR, then said CONTRACTOR shall receive the difference. In case such expense is greater than the sum which would have been payable under this contract, if the same had been completed by said CONTRACTOR, then the CONTRACTOR and/or its Surety shall pay the amount of such excess to the CITY; or
- b. The CITY under sealed bids, when and in the manner required by law, may let the contract for the completion of the work under substantially the same terms and conditions which are provided in this Agreement. In the case of any increase in cost to the CITY under the new contract as compared to what would have been the

cost under this Agreement, such increase shall be charged to the CONTRACTOR and the Surety shall be and remain bound therefor. However, should the cost to complete any such new contract prove to be less than what would have been the cost to complete under this Agreement, the CONTRACTOR and/his Surety shall be credited therewith.

Section 8. Ownership of Project; Bill of Sale

A. CONTRACTOR warrants that title to all work, including all equipment and materials incorporated into the Project, will pass to CITY no later than the time of final payment. CONTRACTOR further warrants that upon payment by CITY, all Work for which payments have been received from CITY shall be free and clear of liens, claims, security interests or other encumbrances in favor of CONTRACTOR or any other person or entity whatsoever.

B. CONTRACTOR agrees to assign to CITY at the time of completion of the Scope of Services all manufacturer's warranties relating to equipment, materials and labor used in the Project and further agrees to perform the Project in such manner to preserve all manufacturer's warranties. If necessary as a matter of law, CONTRACTOR may retain the right to enforce directly any such manufacturers' warranties during the one year period following the date of acceptance of the Project by City.

Section 9. Termination

A. CITY may suspend or terminate this Agreement for cause or without cause at any time by giving written notice to CONTRACTOR. In the event suspension or termination is without cause, payment to CONTRACTOR, in accordance with the terms of this Agreement, will be made based on services reasonably determined by CITY to be satisfactorily performed to the date of suspension or termination. Such payment will be due upon delivery of all instruments of service to CITY.

B. If CITY requires a modification of this Agreement with CONTRACTOR, and in the event CITY and CONTRACTOR fail to agree upon a modification to this Agreement, CITY shall have the option of terminating this Agreement and CONTRACTOR's services hereunder at no additional cost other than the payment to CONTRACTOR, in accordance with the terms of this Agreement, for the services reasonably determined by CITY to be properly performed by CONTRACTOR prior to such termination date.

Section 10. Insurance

A. CONTRACTOR shall during the term hereof maintain in full force and effect the following insurance:

- (1) a comprehensive general liability policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the CONTRACTOR's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$2,000,000.00 per occurrence and \$4,000,000.00 aggregate for injury to persons (including death), and for property damage; and
- (2) a policy of automobile liability insurance covering any vehicles owned and/or operated by CONTRACTOR, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than \$500,000.00 combined single limit and aggregate for bodily injury and property damage; and

- (3) statutory Worker's Compensation Insurance at the statutory limits and Employers Liability covering all of CONTRACTOR's employees involved in the provision of services under this Agreement with policy limit of not less than \$500,000.00.

B. All insurance and certificate(s) of insurance shall:

- (1) provide for at least thirty (30) days prior written notice to CITY for cancellation or non-renewal of the insurance; and
- (2) name CITY, its officers, and employees as additional insureds as to all applicable coverage with the exception of Workers Compensation Insurance; and
- (3) provide for a waiver of subrogation against CITY for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance.

C. All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service.

D. A certificate of insurance evidencing the required insurance and all endorsements shall be submitted prior to commencement of services. Contractor shall provide written notice to CITY of any material change of or to the insurance required herein.

Section 11. Indemnification.

CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF CONTRACTOR PURSUANT TO THIS AGREEMENT. CONTRACTOR HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF CITY OR BREACH OF CITY'S OBLIGATIONS HEREUNDER. CONTRACTOR AGREES TO INDEMNIFY AND SAVE HARMLESS CITY FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY CONTRACTOR'S NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF CONTRACTOR, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO NEGLIGENCE OF CITY, IN WHOLE OR IN PART, IN WHICH CASE CONTRACTOR SHALL INDEMNIFY CITY ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR AND/OR ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION). CONTRACTOR'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY CONTRACTOR UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

Section 12. Assignment

CONTRACTOR shall not assign or sublet this Agreement, or any part thereof, without the prior written consent of CITY.

Section 13. Applicable Laws

CONTRACTOR shall comply with all Federal, State, County and Municipal laws, ordinances, regulations, safety orders, resolutions and building codes relating or applicable to services to be performed under this Agreement. The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Tarrant County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said court

Section 14. Default of CONTRACTOR

In the event CONTRACTOR fails to comply or becomes disabled and unable to comply with the provisions of this Agreement as to the quality or character of the service or time of performance, and the failure is not corrected within ten (10) days after written notice by CITY to CONTRACTOR, CITY may, at its sole discretion without prejudice to any other right or remedy:

A. Terminate this Agreement and be relieved of the payment of any further consideration to CONTRACTOR except for all work determined by CITY to be satisfactorily completed prior to termination. Payment for work satisfactorily completed shall be for actual costs, including reasonable salaries and travel expenses of CONTRACTOR to and from meetings called by CITY at which CONTRACTOR is required to attend, but shall not include any loss of profit of CONTRACTOR. In the event, of such termination, CITY may proceed to complete the services in any manner deemed proper by CITY, either by the use of its own forces or by resubletting to others.

B. CITY may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at the expense of CONTRACTOR.

Section 15. Adjustments in Services

No claims for extra services, additional services or changes in the services will be made by CONTRACTOR without a written agreement with CITY prior to the performance of such services.

Section 16. Execution Becomes Effective

This Agreement will be effective upon signing of the Agreement by authorized representatives of CONTRACTOR and CITY.

Section 17. Agreement Amendments

This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. This Agreement may only be modified, amended, supplemented or waived by a written instrument executed by the parties except as may be otherwise provided therein.

Section 18. Severability

In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

Section 19. Independent Contractor

In satisfying the conditions of and providing the services under this Agreement, CONTRACTOR is acting independently, and CITY assumes no responsibility or liabilities to any third party in connection with CONTRACTOR's actions. All services to be performed by CONTRACTOR pursuant to this Agreement shall be in the capacity of an independent contractor and not as an agent or employee of CITY. CONTRACTOR shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. There is no intended third-party beneficiary to this Agreement.

Section 20. Right-Of-Access

CITY will obtain and/or furnish right-of-access on any project site for CONTRACTOR to perform any required studies, surveys, tests or other necessary investigations in relation to the Scope of Services. CONTRACTOR will take reasonable precautions to minimize damage to the personal or real property in the performance of such surveys, tests, studies and investigations.

Section 21. Notice.

Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If to CITY: City Manager
 Attn: Jerry Ducay
 City of Colleyville
 100 Main
 Colleyville, TX 76034

With copy to: Whitt L. Wyatt, City Attorney
 c/o City Secretary
 100 Main Street, 3rd Floor
 Colleyville, Texas 76034

If to CONTRACTOR: Northridge Construction Group, LLC
 Attn: Matt Tucker
 President
 6904 NE Loop 820
 North Richland Hills, TX 76180

Section 22. Counterparts

This Agreement may be executed by the parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the

same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties hereto.

Section 23. Recitals; Exhibits

All recitals and exhibits attached hereto are incorporated and made a part hereof for all purposes.

Section 24. Survival of Obligations

Any of the representations and obligations of the parties, as well as any rights and benefits of the parties pertaining to a period of time following the termination of this Agreement shall survive termination.

Section 25. Sales and Use Taxes

CONTRACTOR understands and acknowledges that CITY is a governmental entity and exempt from the payment of sales and use taxes for certain materials and equipment conveyed to City as part of this Project or otherwise incorporated into the Project. CITY agrees to provide CONTRACTOR such documentation as may otherwise be required by state law to allow CONTRACTOR to avoid payment of sales and uses taxes for materials and equipment with respect to the Project to the extent allowed by law.

Signature page to follow

EXECUTED on September 17, 2019

CITY OF COLLEYVILLE, TEXAS

By: _____
Jerry Duca, City Manager

ATTEST:

Christine Loven, City Secretary

APPROVED AS TO FORM:

Whitt L. Wyatt, City Attorney
Staff:pk:Date:September 5, 2019:v4.2019

EXECUTED on this the ____ day of _____, 20__.

CONTRACTOR
Northridge Construction Group, LLC

By: _____
Matt Tucker
President

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Northridge Construction Group LLC
North Richland Hills, TX United States

Certificate Number:
2019-537729

Date Filed:
09/09/2019

Date Acknowledged:
09/09/2019

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Colleyville, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

ENG2020-002
General Construction

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING****1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Northridge Construction Group LLC
North Richland Hills, TX United States

Certificate Number:
2019-537729

Date Filed:
09/09/2019

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Colleyville, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

ENG2020-002
General Construction

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.**6 UNSWORN DECLARATION**

My name is Matthew Tucker, and my date of birth is 01/09/1972.

My address is 6904 NE Loop 820, North Richland Hills, TX, 76180, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Tarrant County, State of Texas, on the 9th day of September, 2019.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4g
Type Resolution
Department Engineering

Agenda Date 9/17/2019

Number Resolution R-19-4420

Title

Approval of an amendment to the Professional Services Agreement with TranSystems, amending the design parameters to include modifying current design of the Bluebonnet package and performing an environmental study of the Bluebonnet area, in an amount not to exceed \$121,382.00, and authorize the City Manager to execute the amendment

Strategic Plan

- 1.1 Actively involve and engage stakeholders
- 3.1 Upgrade the condition of major roads and neighborhood streets

Explanation

Reading and Public Hearing

This item is for the consideration and approval of an amendment to increase the existing Professional Services Agreement with TranSystems, by \$121,382.00, for the purpose of addressing supplemental design. This includes modifying current design of the Bluebonnet package to meet current TxDOT Standards and Specifications, as well as performing an environmental study of the Bluebonnet area to satisfy the environmental requirement for the requested federal funding.

Federal funding for the construction at the intersection of Glade Road and Bluebonnet Drive will be provided through North Central Texas Council of Governments (NCTCOG). Staff has been working with TxDOT and has received preliminary approval for the grant; however, specific details of the grant, such as which funding source mechanism will be used are still being discussed.

The Engineer's Opinion of Probable Construction Cost (OPCC) at the 95% design for the Glade Road Phase 2 Project (from Colleyville Boulevard to Pool Road), including the Bluebonnet intersection, is approximately \$12,500,000. Based on conversations with TxDOT, staff anticipates a grant award amount of approximately \$1,200,000 to contribute to the construction cost at the Glade Road and Bluebonnet Drive intersection.

The funds received from the grant will not be made available until October 1, 2020. However, staff is working with TranSystems and TxDOT to assure the construction at the Glade Road and Bluebonnet Drive intersection will not result in delay of the construction throughout the remainder of the corridor.

Financial Impact

Funding for this design is available in the Tax Increment Financing (TIF) fund. Prior to this amendment, the cost for the design of the Glade Road Phase 2 Project (from Colleyville Boulevard to Pool Road) was \$976,685.40. If approved, this would increase the design contract by \$121,382.00, for a total not to exceed design cost of \$1,098,067.40.

Recommendation

Approve

Attachments

1. Glade Road at Bluebonnet Drive Contract Amendment #3
2. Resolution R-15-3940
3. Resolution R-17-4124
4. Resolution R-17-4137
5. Resolution R-19-4356

AMENDMENT AGREEMENT #3

This third amendment to the Agreement to Perform Engineering Design Services for Improvements to Glade Road ("Amendment Agreement #3") is entered by and between the **City of Colleyville, Texas** ("City") and **TranSystems Corporation Consultants** ("Consultant") as of the Effective Date.

WHEREAS, the parties desire to further amend that certain Professional Services Agreement for Improvements to Glade Road Phases 2, 3 and 4, effective December 15, 2015, (the "Agreement"), as amended on June 6, 2017, ("Amendment Agreement") and on February 22, 2019, ("Amendment Agreement #2"); and

WHEREAS, City and Consultant now desire to amend the terms of the Agreement in the manner provided herein.

NOW THEREFORE, for and in consideration of the mutual covenants made herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, City and Consultant agree as follows:

1. Exhibit A of the Agreement, as previously amended (scope of services), is hereby amended to incorporate the supplemental project scope attached hereto and incorporated herein as Exhibit A to this Amendment Agreement #3.
2. Section 5.1.1 of the Agreement, as previously amended (entitled "Consultant's Compensation"), is hereby amended to provide for a new total not-to-exceed amount of One Million Ninety-Eight Thousand Sixty-Seven Dollars and Forty Cents (\$1,098,067.40).
3. Except as provided in Paragraphs 1 and 2 above, the provisions of the Agreement, as previously amended, remain in full force and effect.
4. This Amendment Agreement #3 shall be deemed effective on the date it has been signed by the authorized representatives of City and Consultant ("the Effective Date").

Signatures on following page

SIGNED AND AGREED by City on _____.

City of Colleyville, Texas

By: _____
Jerry Duway, City Manager

SIGNED AND AGREED by Consultant on _____.

**TranSystems Corporation dba TranSystems
Corporation Consultants**

By: _____

Name: _____

Title: _____

EXHIBIT A

Contract Amendment #3
Supplemental Project Scope

(attached)



TranSystems
Bank of America Building
500 West 7th Street
Suite 1100
Fort Worth, TX 76102
Tel 817 339 8950
Fax 817 336 2247

www.transystems.com

August 5, 2019

Nathan Frohman, P.E.
Project Engineer – City of Colleyville
100 Main Street, 2nd Floor
Colleyville, TX 76034

Re: Glade Road Ph. 2 – Bluebonnet Intersection Plans Split up & Environmental Services Fee Proposal

Dear Nathan:

In accordance with your request, TranSystems is pleased to submit this proposal for the slip-up of the Bluebonnet intersection into a separate bid package. This work would include modifying current design of the Bluebonnet package to meet current TxDOT standards and specifications, as well as performing an environmental study of the Bluebonnet area to satisfy the environmental requirement for the requested federal funding.

Proposed Scope of Services

See attached Exhibit A for proposed scope of services.

Proposed Fee:

See attached Exhibit B for proposed fee summary.

- Environmental Services.....\$39,482.00
- Plans Split up.....\$81,900.00

Total Lump Sum Fee..... \$121,382.00

If you should have any questions, please feel free to contact me at 817-334-4430.

Sincerely,
TranSystems Corporation Consultants

A handwritten signature in blue ink, appearing to read 'Chad Gartner'.

Chad Gartner, P.E.
Senior Associate
Vice President

EXHIBIT A
TranSystems Scope of Services
Glade Road Project Phase 2, Colleyville Texas

ENVIRONMENTAL TASKS

Fieldwork

Fieldwork will consist of a one day trip to verify and document the project area for all environmental site conditions.

Hazardous Material Initial Site Assessment (ISA)

TranSystems will conduct a secondary source survey to document historic land uses in the project area and to identify areas of potential contamination. The results of the survey will be documented and compiled into a report. The ISA will be prepared in accordance with TX Dot's July 2014 Hazardous Materials Handbook. Recommendations for sites where further work will need to be performed (if any) will be included.

Ecological Survey Report, Level I

TranSystems will conduct the fieldwork necessary to prepare a Level I Ecological Survey for the study area. Wetlands will be identified and delineated during this stage of the project and their wetland category will be determined. Additionally, TranSystems will compile and document with the Migratory Bird, Invasive Species, Fish and Wildlife Coordination, and Magnuson-Stevens Fishery Conservation and Management Act. Areas of concern will be identified and mapped for use by the project team. Field study will include, in addition to a wetland delineation, identification of aquatic, terrestrial, and endangered species resources. Evaluation of ecological resources will be completed following the TX Dot's Ecological Resources (November 2018) Manual.

A formal mussel survey is not scoped and will not be included.

Phase I Cultural Resources

TranSystems will conduct a cultural resource report including archaeology and history/architecture, within the Area of Potential Effects (APE) which includes properties within or directly adjacent to the construction limit. A single report of investigations, conforming to the professional standards of the Texas Historical Commission and the TX DOT. Additional information from current aerials and topographic maps will be included. Any historic sites or potential areas for further investigation will be called out.

Section 4(f)

Due to the location of a historical resource adjacent to the project area, it is expected that Section 4(f) coordination will need to be completed.

PLANS SPLIT TASKS

Split up of Plan Set

The original Glade Road Phase 2 project limits from SH 26 to Pool Rd will be split into two separate bid packages. The Bluebonnet area, from STA 110+70.46 to STA 115+30.46, will be removed from the original project limits, and created as a separate bid package including plans, specifications, and estimate of probable construction cost.

Modifications to Design

Plans, specifications, and estimate for the Bluebonnet Intersection Improvements package will be revised to conform to current TxDOT standards, specifications, and bid items. Any review comments provided by TxDOT will be addressed and incorporated into the plans.

Modifications will be made to the design at the tie-in points to allow this work to be constructed under separate contracts.

Bid Phase/Construction Phase Services (For Additional Package)

Bid phase services and construction phase services, as defined in the original contract, will be provided for the additional Bluebonnet Intersection Improvements package.

EXHIBIT B
Glade Road Phase 2 - Bluebonnet Plans Split-up and Environmental Services

City of Colleyville, Texas
ESTIMATE OF HOURS AND FEE ESTIMATE
8/5/2019

		E4	E3	E2	E1	T3	SV5	SC3	SC2	Total Hours	Labor Subtotals	Non-Labor Subtotals	Task Totals
		\$250.00	\$175.00	\$150.00	\$110.00	\$115.00	\$238.00	\$135.00	\$92.00				
100 - ENVIRONMENTAL SERVICES													
101	Field work						20	20	0	40	\$ 7,460.00		
102	Hazardous Material Initial Site Assessment (ISA)						2	4	24	30	\$ 3,224.00		
103	Level I Ecological Resources						2	6	24	32	\$ 3,494.00		
104	Phase I Cultural Resources						2	64	12	78	\$ 10,220.00		
105	Section 4(f)						2	32	8	42	\$ 5,532.00		
106	Categorical Exclusion (CE)						8	24	24	56	\$ 7,352.00		
107	Direct Reimbursables											\$ 2,200.00	
	Totals for TranSystems (100 Series)						36	150	92	278	\$ 37,282.00	\$ 2,200.00	\$ 39,482.00
200 - PLANS SPLIT TASKS (ADDITIONAL BID PACKAGE)													
201	Modifications to Design	2	8	32	60	36				138	\$ 17,440.00		
202	Split up of Plan Set	2	4	36	48	80				170	\$ 21,080.00		
203	Quantities & Cost Estimate Revisions	1	2	16	24	12				55	\$ 7,020.00		
204	Address TxDOT Review Comments	1		16	32	40				89	\$ 10,770.00		
205	Meetings	12	12							24	\$ 5,100.00		
206	Bid Phase Services for Additional Package	4	4	24	32					64	\$ 8,820.00		
207	Construction Phase Services for Additional Package	4	8	32	32					76	\$ 10,720.00		
208	Direct Reimbursables											\$ 950.00	
	Totals for TranSystems (200 Series)	26	38	156	228	168	0	0	0	616	\$ 80,950.00	\$ 950.00	\$ 81,900.00
												Total	\$ 121,382.00

RESOLUTION R-15-3940

A RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT WITH TRANSYSTEMS, INC., FOR THE DESIGN OF THE IMPROVEMENTS TO GLADE ROAD, INCLUDING PHASES 2, 3, AND 4, IN AN AMOUNT NOT TO EXCEED \$1,440,939, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT

- WHEREAS,** on February 19, 2013, the Colleyville City Council approved Resolution R-13-3597, authorizing the city manager to negotiate an Engineering Services Agreement with TranSystems, Inc., to develop a preliminary design for improvements to Glade Road from Heritage Avenue to the western city limits; and
- WHEREAS,** on July 15, 2014, the Colleyville City Council approved Resolution R-14-3766 approving an agreement with TranSystems, Inc. for the final design of Glade Road Project, Phase 1, the section between Bransford Road and Manning Drive; and
- WHEREAS,** the Colleyville City Council adopted Resolution R-15-3907 on September 15, 2015, which adopted the Five-Year Capital Improvement Program, which includes the design of Glade Road Phases 2, 3, and 4 in Fiscal Year 2016; and
- WHEREAS,** the Colleyville City Council seeks to move forward with the design of Glade Road Phases 2, 3, and 4; and
- WHEREAS,** the Colleyville City Council hereby determines the passage of this resolution is in the best interests of the health, safety, and welfare of the public; and
- WHEREAS,** all legal prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

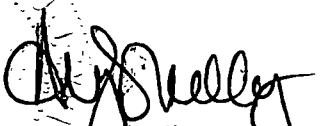
- Sec. 1. THAT all matters stated above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT the Colleyville City Council approves the Engineering Services Agreement with TranSystems, Inc., attached as Exhibit "A", for the design of the improvements to Glade Road, Phases 2, 3, and 4, in an amount not to exceed \$1,440,939, and authorizes the city manager to execute the agreement.

AND IT IS SO RESOLVED.

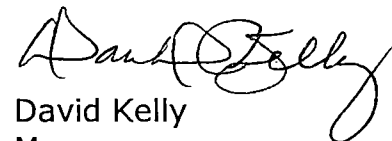
APPROVED BY A VOTE OF 6 AYES, 1 NAYS, AND 0 ABSTENTIONS ON THIS THE 15TH DAY OF DECEMBER 2015.

ATTEST



Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE



David Kelly
Mayor

RESOLUTION R-17-4124

A RESOLUTION APPROVING THE DESIGN OF THE GLADE ROAD PROJECT, PHASE 2, OPTION 4

- WHEREAS,** the Colleyville City Council is committed to the best interests of the health, safety, and welfare of the citizens of Colleyville; and
- WHEREAS,** the Colleyville City Council adopted Resolution R-15-3940 on December 15, 2015, approving an agreement with TranSystems, Inc. for the design of Glade Road, Phases 2, 3, and 4; and
- WHEREAS,** the Colleyville City Council has conducted numerous worksessions, open to the public, to assess and improve upon the design of the Glade Road Project; and
- WHEREAS,** the Colleyville City Council seeks to move forward with a revised design of Glade Road Phase 2; and
- WHEREAS,** the Colleyville City Council hereby determines the passage of this resolution is in the best interests of the health, safety, and welfare of the public; and
- WHEREAS,** all legal prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all matters stated above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
- Sec. 2. THAT TranSystems, Inc. is hereby directed to move forward with the design of Glade Road, Phase 2, Option 4, attached as Exhibit "A", and Exhibit "B", which will provide for an estimated construction cost reduction of \$291,141, in comparison to construction costs associated with the original design.
- Sec. 3. THAT City staff will bring forward at a later date, an amendment to the contract to accommodate the design of Phase 2, Option 4.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS
THE 2ND DAY OF MAY 2017.

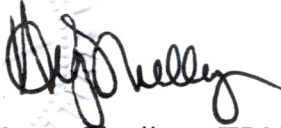
Mayor Richard Newton
Place 1, Tammy Nakamura
Place 2, Bobby Lindamood
Place 4, Jody Short

Aye
Aye
Aye
Aye

Mayor Pro Tem Chris Putnam
Place 5, Nancy Coplen
Place 6, Mike Taylor

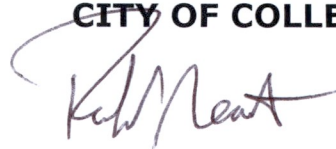
Aye
Aye
Aye

ATTEST:



Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE



Richard Newton
Mayor

Exhibit "A"

Page 1 of 3

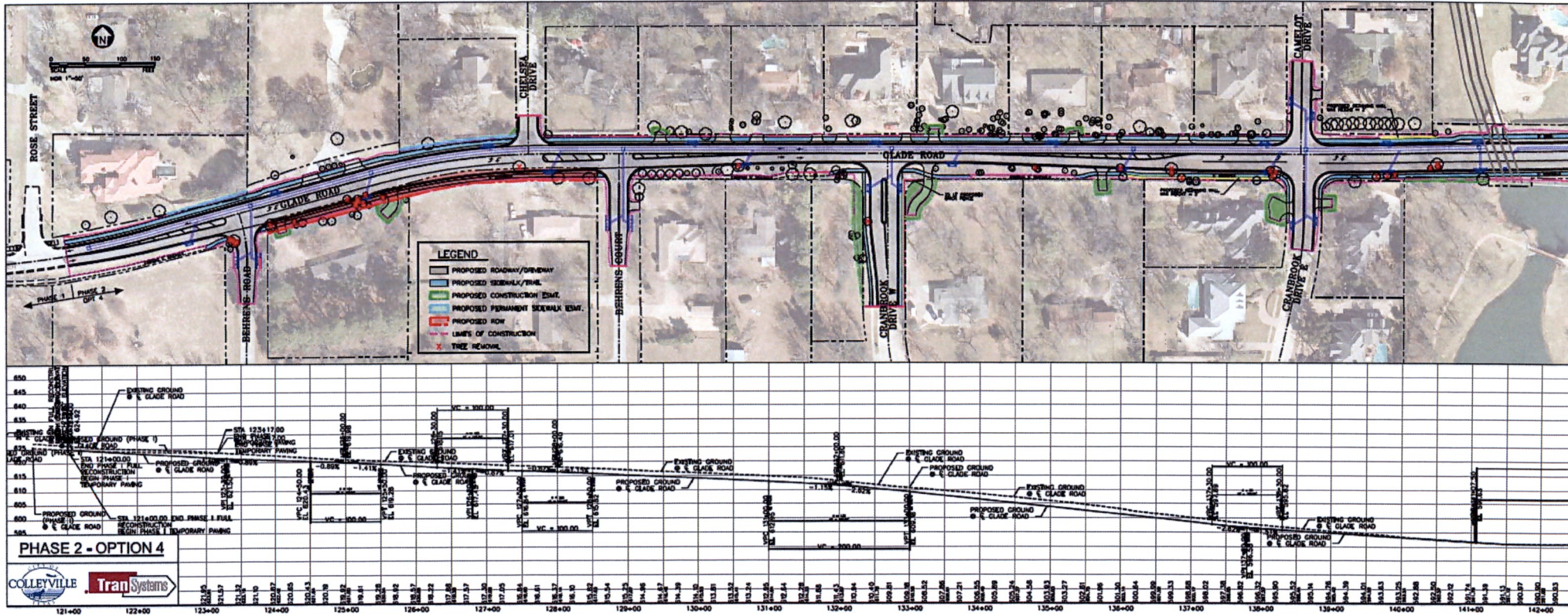


Exhibit "A"

Page 2 of 3

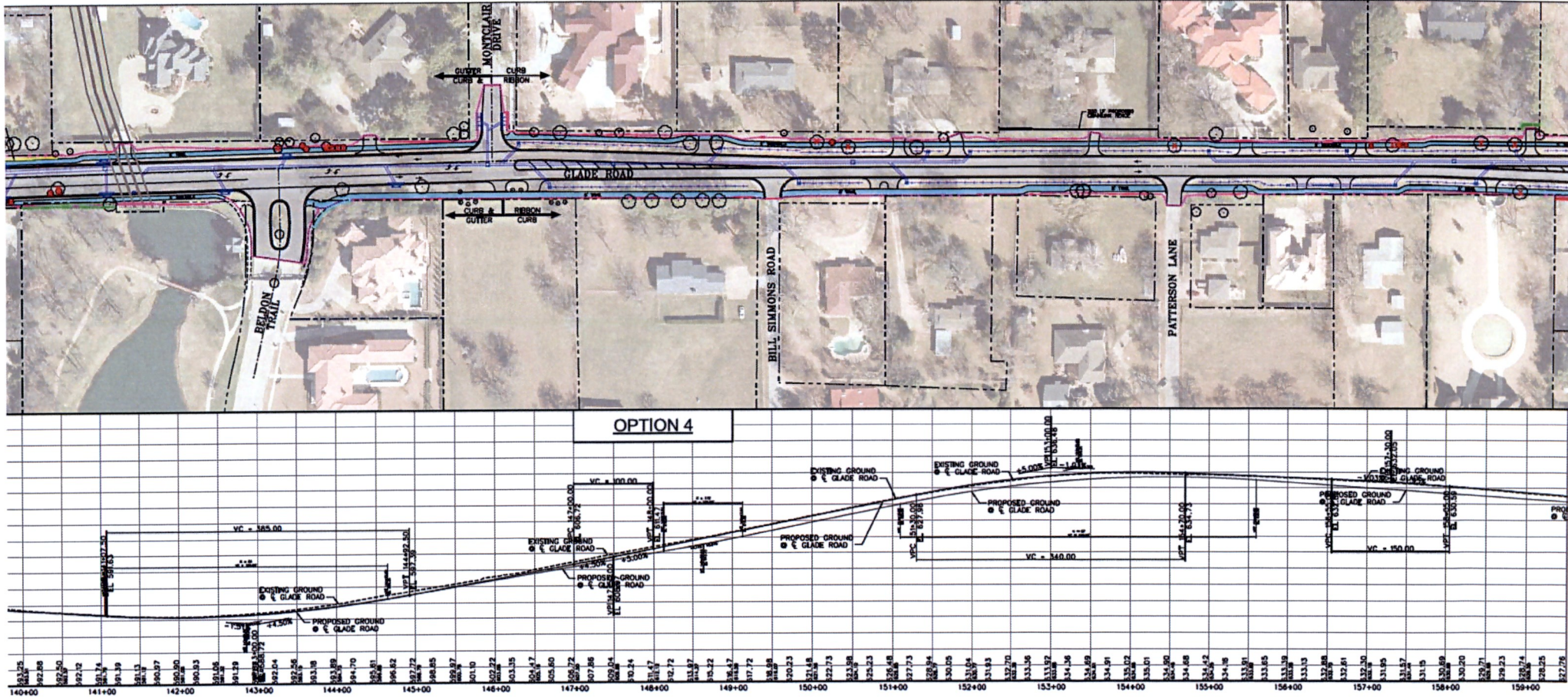


Exhibit "A"
Page 3 of 3

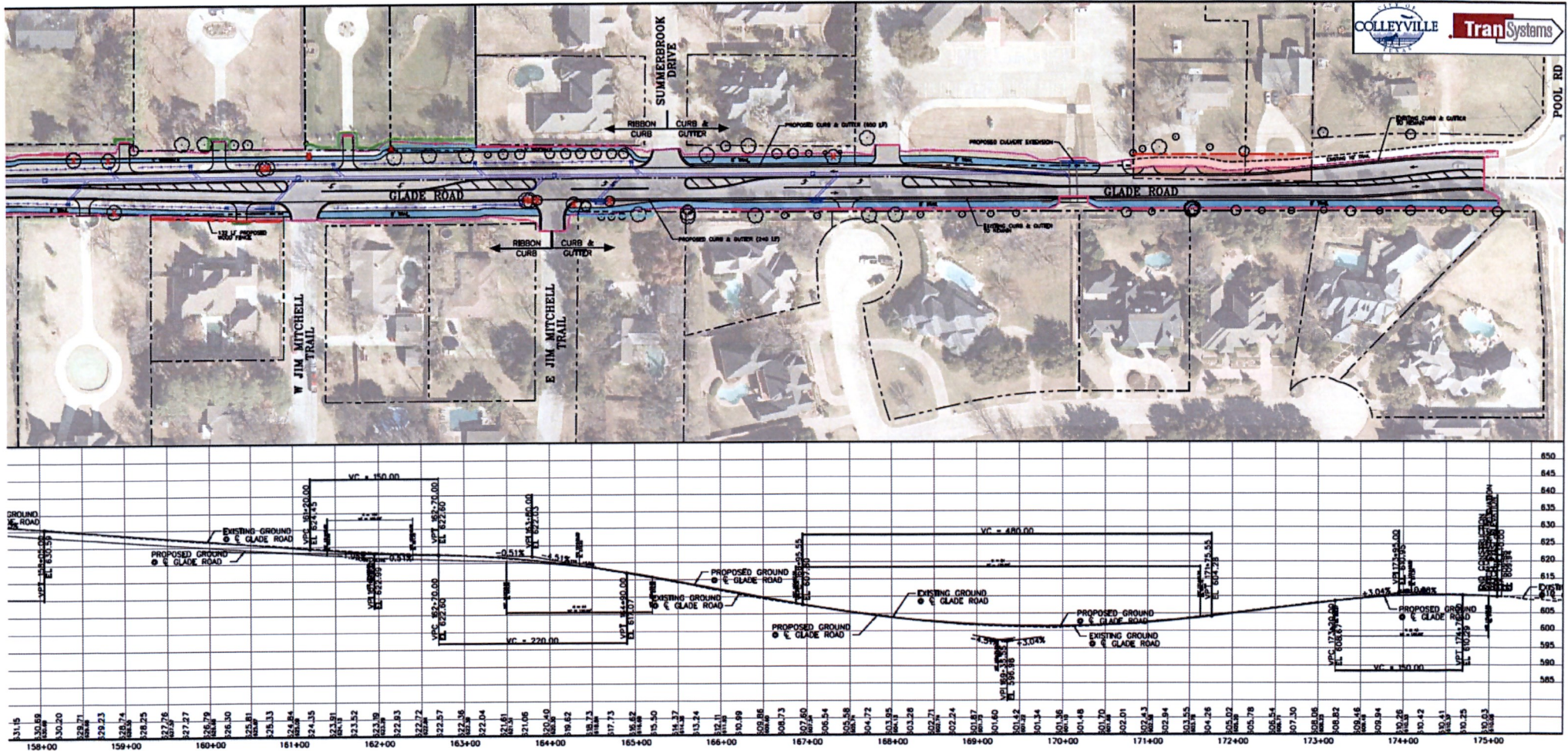


EXHIBIT "B"



April 17, 2017 Glade Road Worksession

- Phase 1 Update
- Interim Maintenance
- Information Requested
- Additional Analysis
 - Comparison Chart
 - Base Option
 - Alternate Option 1
 - Alternate Option 2
 - Alternate Option 3
 - Alternate Option 4
 - Alternate Option 5
 - Alternate Option 6
- Updated Cost Estimates
- City Council Direction

Options Considered

Base Option

- Curb and gutters with turn lanes, trail on the north side and sidewalk on the south

Alternate Option 1

- Ribbon curb with roadside ditches, no turn lanes, sidewalk on the north side from Montclair Street to Pool Road only, and a trail on the south

Alternate Option 2

- Option 1 with the addition of grate inlet along with the roadside ditches (storm drainage)

Alternate Option 3

- Option 2 with the addition of left turn lanes

Alternate Option 4

- A combination of two options. The Base Option for Rose to Montclair and Alternate Option 3 for Montclair to Pool Road

Alternate Option 5

- Pavement reclamation with the addition of ribbon curbs and additional grading, limited pedestrian facilities (sidewalk from Behrens Road to Behrens Court, this creates a continuous sidewalk on the south side of Glade Road)

Alternate Option 6

- Pavement reclamation only, no additional pedestrian facilities

Comparison Chart Glade Road Phase 2 Options

EXHIBIT "B"



	Tree Removals		ROW / Easements Needed			Drainage Features			Paving Features			Cost		Summary	
	Trees Removed Less than 6" or in Poor Condition	Trees Removed Greater than 6" or in Fair/Good Condition	ROW Parcels Needed	Permanent Esmts Needed	Temporary Esmts Needed	Ditches Only	Ditches with Storm Drain	Storm Drain Only	Ribbon Curb	Curb & Gutter	Left Turn Lanes	Construction Cost	ROW/Esmt Cost	Summary	Difference from Base Option
Base Option Curb & Center 10' Trail on North & 5' Sidewalk on the South	13	36	5	2	18			X		X	X	\$4,592,419	\$215,740	\$4,808,158	\$0
Option 1 Pavement Reclamation Roadside Ditches & Driveway Culverts	31	101	19	7	17	X			X			\$3,308,733	\$478,918	\$3,787,652	-\$1,020,507
Option 2 Pavement Reclamation Roadside Swales & Cree Inlets	26	36	13	3	13		X		X			\$3,220,391	\$263,217	\$3,483,608	-\$1,324,550
Option 3 Option 2 + Left Turn Lanes	32	74	14	3	20		X		X		X	\$3,506,508	\$280,952	\$3,787,460	-\$1,020,698
Option 4 Base Option (free - Montclair) Option 3 (Montclair - pool)	18	43	5	4	19		X	X	X	X	X	\$4,295,864	\$222,153	\$4,518,017	-\$290,141
Option 5 Pavement Reclamation with Ribbon Curb Added & Necessary Grading	12	14	4	0	0	X	X		X			\$1,995,147	\$157,151	\$2,152,298	-\$2,655,860
Option 6 Pavement Reclamation	0	0	0	0	0	X						\$1,344,141	\$0	\$1,344,141	-\$3,464,017

EXHIBIT "B"



Phase 2 - Alternate Option 4

- Rose Street to Montclair Drive
 - Concrete curb and gutters with underground storm drainage system
 - Left turn lanes
 - Trail on the north
 - Sidewalk on the south
- Montclair Drive to Pool Road
 - Ribbon curb with drainage swales with grate inlets and underground storm drainage
 - Left turn lanes
 - Trail on the south
 - Sidewalk on the north

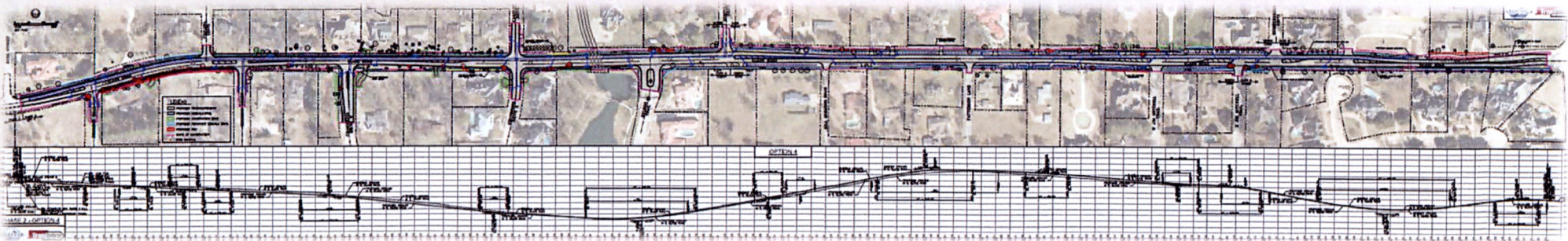
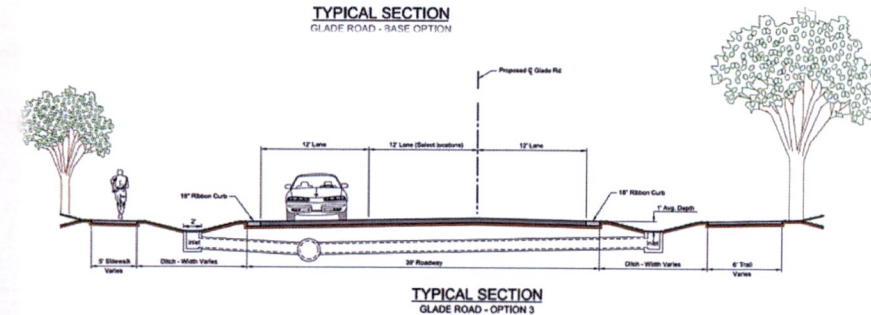
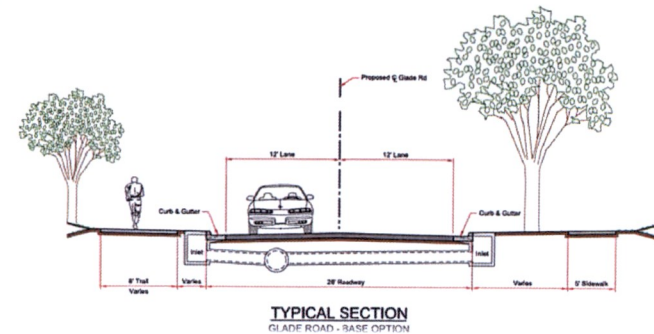


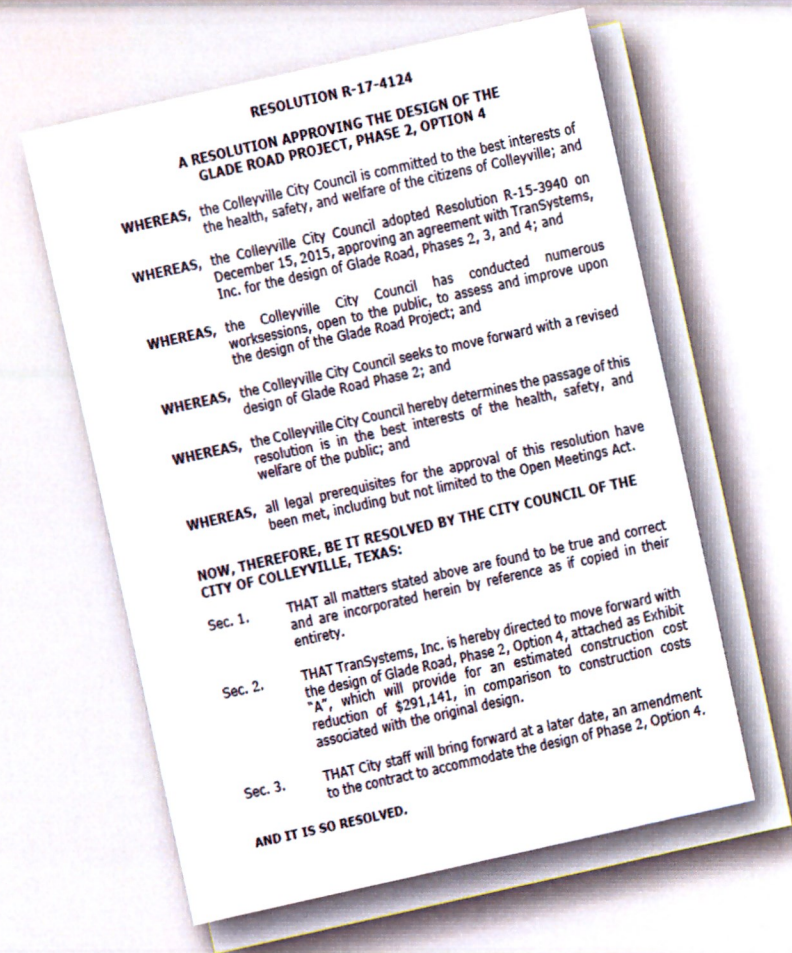
EXHIBIT "B"



The proposed resolution establishes:

- City Council has conducted numerous worksessions, open to the public, to assess and improve upon the design of the Glade Road Project;
- Colleyville City Council seeks to move forward with a revised design of Glade Road Phase 2;

The proposed resolution provides direction to staff by directing TranSystems to move forward with the design of Glade Road, Phase 2, Option 4.



RESOLUTION R-17-4137

A RESOLUTION APPROVING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH TRANSYSTEMS, INC., FOR THE DESIGN OF THE IMPROVEMENTS TO GLADE ROAD, INCLUDING PHASES 2, 3, AND 4, AND AMENDING THE DESIGN PARAMETERS OF PHASE 2

WHEREAS, the Colleyville City Council is committed to the best interests of the health, safety, and welfare of the citizens of Colleyville; and

WHEREAS, the Colleyville City Council adopted Resolution R-15-3940 on December 15, 2015, approving an agreement with TranSystems, Inc. for the design of Glade Road, Phases 2, 3, and 4; and

WHEREAS, the Colleyville City Council adopted Resolution R-17-4124 on May 2, 2017, directing TranSystems, Inc., to proceed with the design of Glade Road, Phase 2, Option 4; and

WHEREAS, the Colleyville City Council has conducted numerous worksessions, open to the public, to assess and improve upon the design of the Glade Road Project; and

WHEREAS, the Colleyville City Council seeks to move forward with a revised design of Glade Road and amend the design parameters of Phase 2; and

WHEREAS, the Colleyville City Council hereby determines the passage of this resolution is in the best interests of the health, safety, and welfare of the public; and

WHEREAS, all legal prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all matters stated above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT City Council hereby approves the design contract amendment agreement shown as Exhibit "A", which will

eliminate the final design of Phases 3 and 4, and will address the supplemental work that has previously been requested by the City Council.

Sec. 3. THAT the city manager is hereby authorized to execute the design contract amendment agreement.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 6TH DAY OF JUNE 2017.

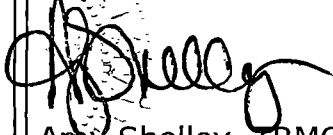
Mayor Richard Newton
Place 1, Tammy Nakamura
Place 4, George Dodson
Place 6, Mike Taylor

Aye
Aye
Aye
Aye

Mayor Pro Tem Bobby Lindamood
Place 3, Kathy Wheat
Place 5, Nancy Coplen

Aye
Aye
Aye

ATTEST:



Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE



Richard Newton
Mayor

Exhibit "A"

AMENDMENT AGREEMENT

The Agreement to Perform Engineering Design Services for improvements to Glade Road Phases 2, 3 and 4 dated the 15th day of December 2015, entered into between TranSystems Corporation dba TranSystems Corporation Consultants as the Consultant and City of Colleyville, Texas as the Client, for good and valuable consideration including the promises and agreements set forth hereafter is hereby amended, modified, and revised as follows:

1. Exhibit A - Eliminate Phase 3 – Pool Road to Heritage Avenue as define in Exhibit A (Page 1 of 8). Contract reduction of \$380,673.14
1. Exhibit A - Eliminate Phase 4 - Western City Limits to Branford Road as define in Exhibit A (Page 2 of 8). Contract reduction of \$375,586.39
2. Exhibit A - Add Phase 2 Alternative development and analysis. Develop six alternates, analyze impacts and develop opinion of probable costs. Contract addition of \$130,139.12
3. Exhibit A - Add development of two bid packages for Phase 1. Contract addition of \$68,626.81
4. Exhibit A - Add revise design of Glade Road/Bransford Road intersection. Contract addition of \$18,905.00
5. Exhibit A - Add layout of joint Colleyville/GCISD fiber optic duct back along Glade Road. Contract addition of \$14,780.00
6. Exhibit A - Additional Right-of-Way Survey supporting Phase 1 Right-of-Way acquisition team. Contract addition of \$25,000.00
7. Revise Section 5.1.1 as follows: For Basic Services. As compensation for the performance of the Basic Services rendered by CONSULTANT under Section 1, CITY shall pay CONSULTANT a lump sum fee of **\$942,130.40**. CONSULTANT shall submit monthly invoices for Basic Services. The statements will be based on CONSULTANT'S estimate of the portion of the total services actually completed at the time of billing. CITY shall review statements and shall make payments within 30 days of receipt of the statements.

All other terms and conditions of said original agreement identified hereinabove that are not expressly amended, modified, and or revised by this Amendment Agreement, shall remain unchanged and in full force and effect.

The undersigned being the authorized representatives of the contracting parties identified herein, have executed this Amendment Agreement to make it binding upon the parties hereto effective this _____ day of _____ 2017.

CITY OF COLLEYVILLE, TEXAS

TRANSYSTEMS CORPORATION dba
TRANSYSTEMS CORPORATION CONSULTANTS

By: _____

By: _____

RESOLUTION R-19-4356

A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF FEBRUARY 19, 2019

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of February 5, 2019
 - b. Approval of the minutes of the regular City Council meeting of January 22, 2019
 - c. Approval of the minutes of the regular City Council meeting of January 15, 2019
 - d. Approval of the minutes of the regular City Council meeting of December 18, 2018
 - e. Approval of an Interlocal Agreement for the traffic signal at Heritage and Cheek-Sparger Road, and authorizing the City Manager to execute the agreement
 - f. Approval of an amendment to the Professional Services Agreement with TranSystems, Inc., increasing the contract \$34,555.00 from \$942,130.40 to an amount not to exceed \$976,685.40 for the design of the improvements to Glade Road, amending the design parameters of Phase 2, addressing supplemental work to include the design of a 12-inch water line from Thompson Terrace to Pool Road, and authorizing the City Manager to execute the amendment agreement

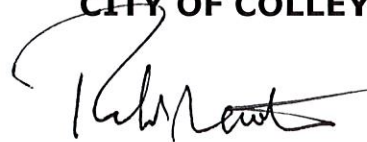
AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS ON THIS THE 19TH DAY OF FEBRUARY 2019.

Mayor Richard Newton	<u>Aye</u>	Mayor Pro Tem Bobby Lindamood	<u>Aye</u>
Place 1, Tammy Nakamura	<u>Aye</u>	Place 3, Kathy Wheat	<u>Aye</u>
Place 4, George Dodson	<u>Aye</u>	Place 5, Chuck Kelley	<u>Aye</u>
Place 6, Callie Rigney	<u>Aye</u>		

ATTEST:

Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4h

Agenda Date 9/17/2019

Number Resolution R-19-4420

Type Resolution

Department Parks and Recreation

Title

Approval of the continuance of the Grounds Maintenance Mowing Contract with Whitmore and Sons, Inc., in an amount not to exceed \$214,784.73, and authorize the City Manager to execute same, and any associated change orders, in an amount not to exceed 25 percent of the contract price

Strategic Plan

- 2.1 Provide responsive, efficient city services
- 5.1 Create and sustain an identifiable Colleyville brand
- 5.3 Provide attractive facilities for leisure and recreation

Explanation

Reading and Public Hearing

This item seeks approval of the third of five (5) renewals for the Grounds Maintenance Mowing Contract with Whitmore and Sons Inc., which City Council approved by attached Resolution R-17-4178. Whitmore and Sons Inc., did not increase the price for FY 2018, but the overall contract price increased to \$175,265.38, due to adding eight additional properties for maintenance. In addition there was a change order in FY 2018 to include the maintenance of SH26 right-of-ways. This change order increased the FY 2018 contract price to \$197,945.38.

The FY 2019 contract increased over the FY 2018 budget by \$16,839.35, which is a CPI increase for 3.5%, and added maintenance in The Village. The FY 2019 contract price increased to a total of \$214,784.73.

Whitmore and Sons Inc., will not increase the contract price in FY 2020. Due to the Parks Department managing the mowing and maintenance of the Village Plaza and the pocket park on Bransford & Glade Road, the contract price will decrease to \$206,623.40.

The FY 2020 contract consists of 80 properties which includes parks, City facilities, hardscapes, medians, channels, and right-of-ways. The scope of work for the Grounds Maintenance Mowing Contract includes mowing, edging, trimming, litter removal, and some herbicide applications in specific locations.

Staff recommends approval of the FY 2020 Grounds Maintenance Mowing Contract for

Staff recommends approval of the FY 2020 Grounds Maintenance Mowing Contract for the third (3) renewal, with two (2) additional one (1) year renewal options.

Attachments to the agenda briefing include the Grounds Maintenance Mowing Contract, property list, contract history, FY 2018 Change Order, Form 1295, and the CIQ Form.

Financial Impact

Funds for this contract have been provided for in the FY 2020 Parks Maintenance budget.

Park/City Property Mowing	\$ 187,206.60
Hardscape Maintenance	\$ 7,072.00
Public Works Property Maintenance	\$ <u>12,344.80</u>

Total Contract Cost **\$206,623.40**

Recommendation

Approve

Attachments

1. Form 1295 - Whitmore and Sons, Inc.
2. CIQ
3. Contract History 2020
4. Properties to be Maintained
5. City.Cville.Renewal-2020
6. Resolution R-17-4178
7. FY18 Mowing Change Order

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Whitmore and Sons, Inc.
Euless, TX United States

Certificate Number:
2017-260927

Date Filed:
09/14/2017

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Colleyville

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

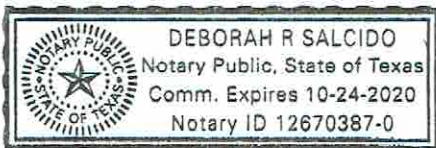
2016-108781
Landscape Maintenance

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

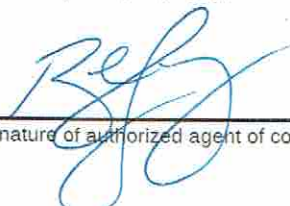
5 Check only if there is NO Interested Party.



6 AFFIDAVIT

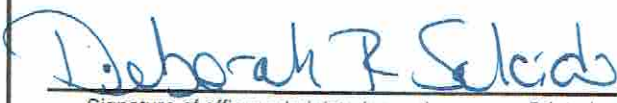


I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.


Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Brandon Long, this the 14th day of September, 2017, to certify which, witness my hand and seal of office.


Signature of officer administering oath

Deborah R Salcido
Printed name of officer administering oath

Deborah R Salcido Notary
Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Whitmore and Sons, Inc.
Euless, TX United States

Certificate Number:
2017-260927

Date Filed:
09/14/2017

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Colleyville

Date Acknowledged:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

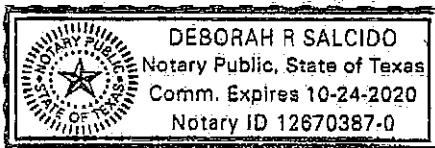
2016-108781
Landscape Maintenance

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 AFFIDAVIT



I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Brandon Long, this the 14th day of September, 2017, to certify which, witness my hand and seal of office.

Deborah R Salcido Deborah R Salcido Notary
Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ**For vendor doing business with local governmental entity**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Whitmore and Sons, Inc.

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

N/A

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 ☐ **Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).**

7 **Brandon Long**
Digitally signed by Brandon Long
DN: cn=Brandon Long, o=Whitmore and Sons, Inc., ou,
email=b.long@whitmorelandscape.com, c=US
Date: 2017.09.14 13:40:52 -0500
Signature of vendor doing business with the governmental entity

9/14/2017

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

Contract History Overview	
Initial Contract (FY 17) contract price	\$167,372.50
Renewal 1 (FY 18) contract price	\$175,265.38
Change Order (FY 18) contract price	\$197,945.38
Renewal 2 (FY19) contract price	\$207,521.48
Renewal 2 (FY19) with 3.5% CPI increase Contract price	\$214,784.73
Renewal 3 (FY20) contract price	\$206,623.40

Properties to be maintained

Annual Contract Extension with any proposed price change increase shall not exceed the consumer price index of the Dallas / Fort Worth standard metropolitan area for the previous twelve-month period.

Area One - Common Areas / Medians

Manicured / Irrigated turf areas

PROPERTY	NUMBER OF CYCLES	COST PER CYCLE	INITIAL CONTRACT TOTAL COST
Bidault House	28	\$105.00	\$2,940.00
Bogart ROW	28	\$72.60	\$2,032.80
Bransford Park	28	\$59.50	\$1,666.00
Bransford / Center Park Medians	28	\$66.50	\$1,862.00
City Park	28	\$358.75	\$10,045.00
91 Cottage Lane Green Space	36	\$46.50	\$1,674.00
Colleyville Center	36	\$143.50	\$5,166.00
Central Fire Station	28	\$47.95	\$1,342.60
Cottonbelt Phase III, Pocket Park	28	\$22.50	\$630.00
Fire Station #2	28	\$23.80	\$666.40
Fire Station #3	28	\$31.50	\$882.00
Hall Johnson / Bluebonnet	28	\$39.60	\$1,108.80
Heritage Medians	28	\$13.20	\$369.60
Justice Center	36	\$81.90	\$2,948.40
Kimzey Park	28	\$227.50	\$6,370.00
**94 Main Street	36	\$22.50	\$810.00
McDonwell School Rd. Trail	28	\$66.00	\$1,848.00
McPherson Park (10.35 acres)	28	\$693.35	\$19,413.80
Pleasant Run Practice Facility (Mow at 1")	28	\$506.00	\$14,168.00
Pleasant Run Soccer Complex	28	\$209.30	\$5,860.40
Reagan Park (Mow at 1")	28	\$175.00	\$4,900.00
Senior Center (1.2 acres)	28	\$42.00	\$1,176.00
Sparger Park	28	\$297.50	\$8,330.00
*Village	34	\$281.65	\$9,576.10
Westmont Trail	28	\$57.20	\$1,601.60
Woodbriar Park	28	\$66.50	\$1,862.00
		TOTAL COST	\$108,439.50

*Village properties added to FY19

**94 Main Street removed from FY20

Properties to be maintained

Area Two - Common Areas / Medians

Manicured / Non-irrigated turf areas

PROPERTY	NUMBER OF CYCLES	COST PER CYCLE	INITIAL CONTRACT TOTAL COST
Castleton Trail	18	\$52.80	\$950.40
Cottonbelt Phase I Trail	18	\$356.40	\$6,415.20
Cottonbelt Phase II Trail	18	\$48.40	\$871.20
Cottonbelt Railroad ROW	9	\$1,760.00	\$15,840.00
Fire Station – Hall Johnson	18	\$35.00	\$630.00
Glade Road	18	\$35.00	\$630.00
LD Lockett Park	18	\$161.00	\$2,898.00
LD Lockett Rd to Westcoat ROW	18	\$35.00	\$630.00
*Longwood / Broadoak	18	\$118.80	\$2,138.40
McCain Park	18	\$35.00	\$630.00
McPherson Park (9.46 acres)	18	\$416.25	\$7,492.50
Nature Center	18	\$458.50	\$8,253.00
Pleasant Run & Hwy 26 (Lot)	18	\$35.00	\$630.00
Riley Cemetery	18	\$48.40	\$871.20
Senior Center (8 acres)	18	\$352.00	\$6,336.00
Shalimar	18	\$48.40	\$871.20
**SH 26 ROW	18	\$1,260.00	\$22,680.00
		TOTAL COST	\$78,767.10

*To include bridge and embankment area

**Added to FY18 as a change order

Properties to be maintained

Area Three – Public Works Common Areas / Channels – Mow, Trim & Spray

PROPERTY	NUMBER OF CYCLES	COST PER CYCLE	INITIAL CONTRACT TOTAL COST
Elm Street Channel	8	\$65.00	\$520.00
Cheek Sparger/Green Briar Channel	8	\$99.00	\$792.00
5500 Block Winding Trail Channel - West	8	\$78.50	\$628.00
5500 Block Winding Trail Channel - East	8	\$82.35	\$658.80
*1800 Block Gatehouse Court Channel	8	\$35.00	\$280.00
Old Glade Road Channel	8	\$35.00	\$280.00
**L.D. Lockett Channel (West Side)	8	\$52.50	\$420.00
		TOTAL COST	\$3,578.80

*Spray Only

**L.D. Lockett Channel added to FY20

Area Four – Public Works Common Areas – Mow & Trim Only

PROPERTY	NUMBER OF CYCLES	COST PER CYCLE	INITIAL CONTRACT TOTAL COST
L.D. Lockett ROW	18	\$60.50	\$1,089.00
Lloyd Circle	8	\$22.50	\$180.00
Fire Station – 5209 SH 26	18	\$40.00	\$720.00
1601 Hall Johnson (Public Works)	36	\$101.00	\$3,636.00
240 McDonwell School Rd. (Water Tower)	18	\$32.00	\$576.00
729 L.D. Lockett (Pump Station)	18	\$52.50	\$945.00
6015 Bransford (Water Tower)	18	\$30.00	\$540.00
Open Lot @ Glade & River Walk	18	\$30.00	\$540.00
*Corner @ Glade & Bransford	18	\$30.00	\$540.00
7500 Overland Trail	18	\$30.00	\$540.00
		TOTAL COST	\$8,766.00

*Corner @ Glade & Bransford removed from FY20

Area Five – Roundabouts/Medians- Hardscapes - Trim & Spray

PROPERTY	NUMBER OF CYCLES	COST PER CYCLE	INITIAL CONTRACT TOTAL COST
Round-A-Bout at John McCain and Pleasant Run Road	8	\$30.00	\$240.00
Round-A-Bout at Glade and Pool Road	8	\$30.00	\$240.00
Round-A-Bout at Jackson and Cheek-Sparger	8	\$30.00	\$240.00
Round-A-Bout at Hall-Johnson and Bogart	8	\$30.00	\$240.00
Hardscape at the intersection of Glade, Pool and Jackson	8	\$40.00	\$320.00
Hardscape from Glade and Strathmoore to Glade and Copperglen	8	\$65.00	\$520.00
Hardscape Glade and HWY 121 access Road	8	\$40.00	\$320.00
Hardscape Glade and Heritage to the Colleyville City Limit Sign	8	\$65.00	\$520.00
Hardscape Pool and Hall-Johnson to Hall-Johnson and Sycamore, including crosswalks and circle in intersection	8	\$65.00	\$520.00
Hardscape Hall-Johnson and Broughton to Hall-Johnson and HWY 26, including crosswalks and circle in intersection	8	\$65.00	\$520.00
Hardscape Hall-Johnson and Bogart, including crosswalk and circle in intersection	8	\$40.00	\$320.00
Hardscape Cheek-Sparger and Jackson intersection	8	\$30.00	\$240.00
Hardscape HWY 26 and Center Park to Glade	8	\$45.00	\$360.00
Hardscape Glade and Bransford triangle	8	\$30.00	\$240.00
Hardscape John McCain and Pleasant Run Road, intersection	8	\$30.00	\$240.00
Hardscape John McCain from Cotton Belt 2 entrance across Rail Road tracks to Cotton Belt 3 entrance	8	\$40.00	\$320.00
Hardscape Entrance to Cotton Belt 1 from L.D. Lockett	8	\$40.00	\$320.00

Area Five – Roundabouts/Medians- Hardscapes - Trim & Spray (Cont.)			
Hardscape Riverwalk and Bluebonnet to Riverwalk and Hall-Johnson	8	\$65.00	\$520.00
Hardscape Church Street and Riverwalk	8	\$30.00	\$240.00
Hardscape Bogart and Pleasant Run Road	8	\$30.00	\$240.00
Hardscape Bogart and Hidden Oaks	8	\$30.00	\$240.00
*Hardscape Herbert to Precinct Line	8	\$14.00	\$112.00
		TOTAL COST	\$7,072.00

*Added to FY20

WORKSHEET PAGE NUMBER	TOTAL COST (BOTTOM LINE TOTAL OF WORKSHEET)
Area One - Irrigated Turf Areas – Pg. 18	\$108,439.50
Area Two - Non-Irrigated Turf Areas – Pg. 19	\$78,767.10
Area Three – Public Works Common Areas – Pg. 20	\$3,578.80
Area Four – Public Works Common Areas – Pg. 20	\$8,766.00
Area Five – Roundabouts/Medians – Hardscapes - Pg. 21& 22	\$7,072.00
SUB TOTAL:	\$206,623.40
GRAND TOTAL:	\$206,623.40



September 12, 2019

City of Colleyville
5205 Bransford Rd.
Colleyville, TX 76034

RE: 2020 Grounds Maintenance, Mowing, Hardscapes Contract

Parks and Recreation Department:

Whitmore and Sons, Inc. is pleased to renew the annual mowing and grounds maintenance contract for 2020, with current pricing to remain in place. It is our custom to withhold increases unless unavoidable, and never to increase pricing in consecutive seasons. We appreciate our partnership, and strive to strengthen it with each passing year.

Thank you for your continued business with our company, and we look forward to another successful season in 2020.

Kind Regards,

A handwritten signature in black ink, appearing to read "Brandon Long", with a stylized flourish extending from the end.

Brandon Long
COO

Whitmore and Sons, Inc.

PO BOX 210203, BEDFORD, TX 76095
OFFICE: 817-498-0800
WHITMOREANDSONS@OUTLOOK.COM
WWW.WHITMORELANDSCAPE.COM

RESOLUTION R-17-4178

A RESOLUTION APPROVING THE GROUNDS MAINTENANCE MOWING CONTRACT WITH WHITMORE AND SONS, INC., IN AN AMOUNT NOT TO EXCEED \$175,265.38, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME, AND ANY ASSOCIATED CHANGE ORDERS, IN AN AMOUNT NOT TO EXCEED 25 PERCENT OF THE ORIGINAL CONTRACT PRICE

WHEREAS, the City Council is committed to the best interest of the health, safety, and welfare of the citizens of Colleyville; and

WHEREAS, Whitmore and Sons, Inc., has provided grounds maintenance and mowing services since September 30, 2011, with contract renewals for five years, and one additional year periods, with pricing not to exceed the consumer price index of the Dallas/Fort Worth standard metropolitan area, for the previous 12 month period; and

WHEREAS, all five of the contract renewals were approved and Whitmore and Sons, Inc., successfully managed the City's mowing needs for the past six years; and

WHEREAS, the contract was advertised for bid on August 17, 2017 and August 24, 2017; three contractors submitted a bid, and Whitmore and Sons, Inc, provided the lowest bid; and

WHEREAS, all legal prerequisites for the approval of this Resolution have been met, including but not limited to the Open Meetings Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

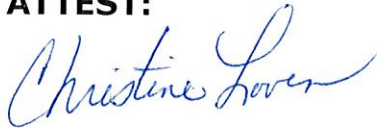
- Sec. 1. THAT all of the above findings are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
- Sec. 2. THAT the Colleyville City Council hereby authorizes the city manager to execute the Grounds Maintenance Mowing Contract with Whitmore and Sons, Inc., attached as Exhibit A, in an amount not to exceed \$175,265.38.
- Sec. 3. THAT this resolution shall become effective immediately from and after its passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 6 AYES, 0 NAYS, AND 0 ABSTENTIONS ON
THIS THE 19TH DAY OF SEPTEMBER 2017.

Mayor Richard Newton	<u>AYE</u>	Mayor Pro Tem Bobby Lindamood	<u>AYE</u>
Place 1, Tammy Nakamura	<u>AYE</u>	Place 3, Kathy Wheat	<u>AYE</u>
Place 4, George Dodson	<u>ABSENT</u>	Place 5, Nancy Coplen	<u>AYE</u>
Place 6, Mike Taylor	<u>AYE</u>		

ATTEST:



Christine Loven, TRMC
Assistant City Secretary

CITY OF COLLEYVILLE



Richard Newton
Mayor

Change Order

City of Colleyville
100 Main Street
Colleyville, Texas 76034
(817) 503-1090

Date: April 3, 2018
Owner: City of Colleyville
Contractor: Whitmore & Sons, Inc.
Project name: Grounds Maintenance Contract
Change order number: 2

You are directed to make the following changes in this contract:

Cost adjustment for addition of 18 mowing cycles, annually for SH 26 ROW property maintenance.
\$1,260.00 each cycle

The original contract sum was: \$175,265.38
Net amount of previous change orders: _____
Total original contract amount plus or minus net change orders: _____
Total amount of this change order: \$22,680
The new contract amount including this change order will be: \$197,945.38
The contract time will be changed by the following number of days: (0) Days
The date of completion as of the date of this change order is: No Change

Contractor:

Whitmore & Sons, Inc.

Company name
PO Box 210203

Address
Bedford, TX 76095

City, State, Zip

Date

Signature

Owner:

City of Colleyville -

Name

100 Main Street
Address

Colleyville, TX 76034

City, State, Zip

Date

Signature



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4i

Agenda Date 9/17/2019

Number Resolution R-19-4420

Type Resolution

Department Police

Title

Approval of an Interlocal Agreement between the City of Colleyville and the DFW International Airport Board for the provision of K-9 explosive detection services for special events, and authorizing the City Manager to execute the agreement

Strategic Plan

2.1 Provide responsive, efficient city services

5.2 Support a variety of community events, concerts and celebrations

Explanation

Reading and Public Hearing

This item seeks City Council approval for the Police Department to enter into an agreement with DFW International Airport Board whereby the City may request and obtain a K-9 trained to detect explosives from the Board to provide explosive detection services.

As the City of Colleyville moves forward with enhancing community events, the Police Department plays a vital role in providing security to attendees and property. The proposed agreement will allow the department to utilize the K-9 service as needed, provides for a one year term, renewable annually, and outlines the responsibility of both parties.

Historically, the City has utilized DFW Airport Police K-9s for explosive searches for special events, but due to demand, those services can no longer be offered free of charge. This agreement allows the continued use of the K-9s as needed.

Staff recommends approval.

Financial Impact

Funding is provided in the approved FY2020 budget.

Recommendation

Approve

Attachments

1. DFW-Canine Special Events Agreement

SPECIAL EVENTS AGREEMENT
BETWEEN THE CITY OF COLLEYVILLE AND THE DFW INTERNATIONAL AIRPORT
BOARD
FOR THE PROVISION OF K-9 EXPLOSIVE DETECTION SERVICES

This SPECIAL EVENTS AGREEMENT (hereinafter “Agreement”) is entered into by and between the CITY OF COLLEYVILLE, Texas (hereinafter “City”) and the Dallas/Fort Worth International Airport Board (hereinafter “the Board”), collectively referred to as the “Parties.”

WHEREAS, the City of Colleyville is a home-rule municipality whose city limits do not encompass a portion of the DFW International Airport; and

WHEREAS, the City of Colleyville continues to experience growth in population and tourism leading to larger scale events in the City; and

WHEREAS, the City of Colleyville is home to numerous venues which hold large special events each year; and

WHEREAS, in the event of certain large scale special events, the City may need to obtain additional services of a K-9 trained to detect the presence of explosives in order to provide the necessary law enforcement services needed to ensure the safety of the public at such events; and

WHEREAS, the Board has a K-9 trained to detect the presence of explosives, who is handled by a certified peace officer employed by the Board; and

WHEREAS, the Parties believe it is in the best interest of the public health, safety and welfare to enter into this Special Events Agreement for the provision of K-9 Explosive Detection Services.

NOW, THEREFORE, the City and the Board, in consideration of the mutual covenants and agreements herein contained, do mutually agree as follows:

I. Incorporation of Recitals

The preceding recitations of fact are true and incorporated into this Agreement.

II. Purpose of Agreement

The purpose of this Agreement is to set the terms, conditions, and procedures by which the City may request and obtain a K-9 trained to detect explosives from the Board to provide explosive detection services in Colleyville.

III. Term & Termination

This Agreement shall be in effect for a period of one-year from the date of execution by both parties ("Initial Term") and shall automatically renew for successive one (1) year terms thereafter (each a Renewal Term), subject to annual appropriations, until and unless either Party provides the other Party with written notice to terminate the Agreement at least thirty (30) days prior the end of the Initial Term or the Renewal Term. City shall pay for reimbursement of services rendered under this Agreement up to the date of termination of the Agreement.

IV. Request for Assistance

In the circumstance that the City needs the K-9 explosive detection services for a special event, it shall provide a minimum of 24-hours' notice to the Board. If the Board is not in need of the K-9 at the time of the requested special event, it agrees to provide the K-9 and the K-9's peace officer handler ("DFW Airport Officer") to the City for the duration of the special event.

V. Operational Control

The DFW Airport Officer shall at all times maintain operational control of the K-9 at the special event. The DFW Airport Officer shall report to the City's on-scene commander at the special events location and shall be under the operational command of the City's Chief of Police or his designee. However, in the event that a command conflicts with the standard operating procedures of the DFW Airport, the DFW Airport Officer shall notify the City's Chief of Police or his designee of the conflict and comply with the command to the fullest extent allowed by DFW Airport's standard operating procedures. The City's Chief of Police may contact the DFW Airport's Chief of Police to attempt to resolve the conflict. However, the DFW Airport Officer does not have to comply with any portion of a command that conflicts with DFW Airport's general orders unless

DFW Airport's Chief of Police notifies the DFW Airport Officer that a determination has been made that the command does not conflict with DFW Airport's general orders.

VI. Release

DFW Airport's Officer and the K-9 will be released by the City when the explosive detection services are no longer necessary at the event. In the event that an unforeseen emergency arises in DFW Airport's jurisdiction while the DFW Airport Officer and K-9 are providing explosive detection services in Colleyville pursuant to this Agreement, DFW Airport may recall the DFW Airport Officer and K-9 to DFW Airport.

VII. Qualifications of Office

Any DFW Airport Officer that is providing service to the City under this Agreement shall be a Texas certified peace officer who has received all required trainings by the Texas Commission on Law Enforcement and who has been properly trained in handling a K-9 trained to detect explosives.

VIII. Right to Reimbursement

City agrees to reimburse the Board the hourly wage of the DFW Airport Officer at their current overtime hourly rate of \$70.28, subject to annual appropriations of the City. The hourly rate may increase due to increased salaries and as agreed to in writing by the parties. All payments made under this Agreement shall be made from currently available funds. The Board is solely responsible for the payment of wages, benefits, and taxes on behalf of its employees and for the maintenance of workers' compensation insurance and the coverage of any work-related claims for personal injury by the DFW Airport Officer. The Board is solely responsible for the coverage of any claims of damage or injury to the K-9.

IX. Apportionment of Liability & Immunity Provisions

- (a) Notwithstanding any provision to contrary herein, this Agreement is a contract for and with respect to the performance of governmental functions by governmental entities.

- (b) Neither a DFW Airport Officer nor the K-9 shall at any time be considered an agent, servant, or employee of the City. The relationship of City and the Board is that of independent contractor and neither party shall have the authority to bind the other. It is understood and agreed between parties that each Party hereto shall be responsible for its own and its employees' acts, errors and omissions in connection with this Agreement. Neither Party shall be responsible for any act, error or omission of the other Party or its employees in connection with this Agreement. It is specifically agreed that, as between the Parties, each Party to this Agreement shall be individually and respectively responsible for responding to, dealing with, insuring against, defending and otherwise handling and managing liability and potential liability of itself and its employees pursuant to this Agreement.
- (c) In the event of joint and concurrent negligence, the Board and the City agree that responsibility shall be apportioned comparatively without waiving any governmental immunity available to the parties under Texas law and without waiving any defenses of the parties under Texas law. This obligation shall be construed for the benefit of the parties hereto, and not for the benefit of any third parties nor to create liability for the benefit of any third parties.
- (d) Notwithstanding the foregoing, each Party hereto reserves and expressly does not waive any immunity or defense available at law or in equity, including governmental immunity, for any claim or cause of action whatsoever that may arise or result from the services provided and/or any circumstances arising under this Agreement. These provisions are solely for the benefit of the parties hereto and not for the benefit of any person or entity not a party hereto; this Agreement shall not be interpreted nor construed to give any claim or cause of action to any third party. Neither the City nor the Board shall be held legally liable for any claim or cause of action arising pursuant to or out of the services provided under this Agreement, except as specifically provided by the law. Where injury or property damage results from the joint or concurrent negligence of both parties, liability, if any, shall be shared by each party on the basis of comparative responsibility in accordance with the applicable laws of the State of Texas, subject to all defenses available to them, including governmental immunity.

- (e) This Agreement is expressly made subject to the City and the Board's governmental immunity under the Texas Civil Practice and Remedies Code and all applicable federal, state, and local laws, rules, regulations, ordinances, and policies. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to City or the Board, or to create any legal rights or claim on behalf of any third party. Neither City nor the Board waive, modify or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas.
- (f) City and the Board shall each have a duty to reasonably cooperate with each other in the event that a lawsuit is filed against City or the Board by any third party resulting from or related to the services performed under this Agreement.

X. Miscellaneous Provisions

- (a) The Parties agree that each is an independent contractor of the other and not an agent, servant, or employee of the other Party to this Agreement. Nothing in this Agreement is intended to create a joint venture or joint enterprise between the City and the Board.
- (b) The waiver or failure of either party to exercise in any respect any right provided for in this Agreement shall not be deemed a waiver of any further right under this Agreement.
- (c) If any provision of this Agreement is invalid, illegal, or unenforceable under any applicable statute, court decision, or rule of law, it is to that extent to be deemed omitted. The remainder of the Agreement shall be valid and enforceable to the maximum extent possible.
- (d) This Agreement shall be governed by the laws of the State of Texas. Venue for any action arising from this Agreement shall lie exclusively in Dallas County, Texas or Tarrant County, Texas.
- (e) This Agreement may not be modified, altered or amended except by written instrument duly executed by both parties.
- (f) This Agreement is not assignable or transferrable, either in whole or in part.

(g) Nothing in this Agreement is intended to confer any third-party beneficiary status or rights upon any party not a signatory to this Agreement.

(h) The City and the Board expressly covenant and agree that in the event of any litigation arising between the parties related to this Agreement, each party shall be solely responsible for payment of its attorneys and that in no event shall either party be responsible for the other party's attorney's fees regardless of the outcome of the litigation.

(i) This Agreement was approved by appropriate action of the governing bodies of the DFW International Airport Board and the City of Colleyville as required by law.

IN WITNESS WHEREOF, by their signatures hereon, each of the undersigned represents and warrants that they are the duly authorized representatives of each entity and have full right and authority to enter into this Agreement. This Agreement is to be effective upon the signature of both respective signatories.

EXECUTED in duplicate original counterparts.

DFW INTERNATIONAL AIRPORT BOARD

CITY OF COLLEYVILLE, TEXAS

By: _____
Chad Makovsky, Executive Vice President

By: _____
Richard Newton, Mayor

Date: _____

Date: _____

ATTEST:

ATTEST:

Name, Title

Christine Loven, City Secretary

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Anne M. Constantine, Legal Counsel

Whitt L. Wyatt, City Attorney



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4j
Type Resolution
Department Engineering

Agenda Date 9/17/2019

Number Resolution R-19-4420

Title

Approval of an Interlocal Agreement with Tarrant County for the rehabilitation of Curtis Road, Herbert Road, Shelton Drive, Beverly Drive, Leta Lane/Duane Street, and Suellen Circle and authorizing the City Manager to execute the agreement

Strategic Plan

3.1 Upgrade the condition of major roads and neighborhood streets

Explanation

Reading and Public Hearing

Staff is seeking approval to enter into an Interlocal Agreement (ILA) with Tarrant County for the rehabilitation of Curtis Road, Herbert Road, Shelton Drive, Beverly Drive, Leta Lane/Duane Street, and Suellen Circle.

The City of Colleyville partners with Tarrant County annually to perform street maintenance work. Tarrant County has recently completed similar roadway rehabilitation projects such as Bransford and McDonwell School Road. Curtis Road and Herbert Road were authorized for FY2019, however, due to time constraints, work will not commence on these two roads until the beginning of fiscal year 2020.

The proposed Fiscal Year 2020 – 2024 Capital Improvement Program (CIP) includes the Local Street Maintenance program with the resurfacing of Curtis Road, Herbert Road, Shelton Drive, Beverly Drive, Leta Lane/Duane Street, and Suellen Circle.

With the approval of this Interlocal Agreement, Tarrant County will provide the labor and equipment necessary to rehabilitate the roadways, and the City will be responsible for the costs associated with the following items: removal of excess materials, new materials, construction materials testing, traffic control, flaggers, and disposal fees at an off-site landfill facility for waste materials generated during the project. This work will result in the roads being resurfaced in their current configuration.

If approved by City Council, the Agreement will be forwarded to Tarrant County for approval at a future Commissioners Court meeting.

Financial Impact

Funding is available in the Capital Project Fund.
Form 1295 - not applicable

Recommendation

Approve

Attachments

1. ILA Tarrant County
2. County Estimates FY20

THE STATE OF TEXAS

INTERLOCAL AGREEMENT

COUNTY OF TARRANT

This Interlocal Agreement is between Tarrant County, Texas ("COUNTY"), and the City of Colleyville ("CITY").

WHEREAS, the CITY is requesting the COUNTY's assistance to:

- Resurface Shelton Drive located within the City of Colleyville from Pleasant Run Drive to Bransford Road (Approximately 2,134 linear feet).
- Resurface Beverly Drive located within the City of Colleyville from Pleasant Run to Bransford Road (Approximately 2,145 linear feet).
- Resurface Leta Lane/Duane Street located within the City of Colleyville from Beverly Drive to Bransford Road (Approximately 1,675 linear feet).
- Resurface Suellen Circle located within the City of Colleyville from Leta Lane to Cul-de-Sac (Approximately 350 linear feet).
- Rehabilitate and Resurface Curtis Road located within the City of Colleyville from McDonwell School Road to Murphy Lane (Approximately 1,538 linear feet).
- Rehabilitate and Resurface Herbert Road located within the City of Colleyville from McDonwell School Road to Murphy Lane (Approximately 1,547 linear feet).

Hereinafter, collectively referred to as the "**Project**".

WHEREAS, the Interlocal Cooperation Act contained in Chapter 791 of the Texas Government Code provides legal authority for the parties to enter into this Agreement; and

WHEREAS, during the performance of the governmental functions and the payment for the performance of those governmental functions under this Agreement, the parties will make the performance and payment from current revenues legally available to that party; and

WHEREAS, the Commissioners Court of the COUNTY and the City Council of the CITY each make the following findings:

- a. This Agreement serves the common interests of both parties;
- b. This Agreement will benefit the public;
- c. The division of costs fairly compensates both parties to this Agreement; and
- d. The CITY and the COUNTY have authorized their representative to sign this Agreement.
- e. Both parties acknowledge that they are each a “governmental entity” and not a “business entity” as those terms are defined in Tex. Gov’t Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov’t Code Section 2252.908 is required.

NOW, THEREFORE, the COUNTY and the CITY agree as follows:

TERMS AND CONDITIONS

1. COUNTY RESPONSIBILITY

The COUNTY will furnish the labor and equipment to assist the CITY in completing the Project:

- Shelton Drive: Following any pavement repairs and removal of the existing hot mix asphaltic surface by the CITY, the COUNTY will place two inches of asphalt surface and clean the project jobsite.
- Beverly Lane: Following any pavement repairs and removal of the existing hot mix asphaltic surface by the CITY, the COUNTY will place two inches of asphalt surface and clean the project jobsite.
- Leta Lane / Duane Street: Following any pavement repairs and removal of the existing hot mix asphaltic surface by the CITY, the COUNTY will place two inches of asphalt surface and clean the project jobsite.
- Suellen Circle: Following any pavement repairs and removal of the existing hot mix asphaltic surface by the CITY, the COUNTY will place two inches of asphalt surface and clean the project jobsite.
- Curtis Road: Following milling and removal of the excess materials by the CITY, the COUNTY will stabilize the exposed subgrade, regrade, shape, and prime the roadbed, place two inches of asphalt surface, backfill the pavement edges and clean the project jobsite.

- Herbert Road: Following milling and removal of the excess materials by the CITY, the COUNTY will stabilize the exposed subgrade, regrade, shape, and prime the roadbed, place two inches of asphalt surface, backfill the pavement edges and clean the project jobsite.

2. CITY RESPONSIBILITY

- 2.1 The CITY will furnish and pay for the actual cost of the materials, including any delivery or freight cost. The CITY will provide a purchase order and will be billed directly by the material supplier. The COUNTY may accumulate and bill the CITY for incidental material cost.
- 2.2 The CITY will pay for one-half of the COUNTY's fuel used to construct this Project. The COUNTY will invoice the CITY for the fuel consumed at the conclusion of the Project.
- 2.3 The CITY will be responsible for all traffic control necessary to safely construct this project. This responsibility includes all advance notices, signage, barricades, pilot vehicles, and flagmen necessary to control traffic in and around the construction site. The CITY will be responsible for and provide portable message boards to supplement traffic control as needed.
- 2.4 The CITY will make all necessary repairs and preparations to the existing roadway prior to the COUNTY starting work.
- 2.5 The CITY will adjust all utilities, manholes and valve boxes for this Project.
- 2.6 The CITY will provide the COUNTY with a hydrant meter and all the water necessary for construction of the Project at no cost to the COUNTY.
- 2.7 The CITY will provide or pay for any engineering, survey, and laboratory testing required for this Project.
- 2.8 The CITY will furnish a nearby site for dumping all spoils and waste materials generated during construction of this Project.
- 2.9 The CITY will provide the material to backfill the pavement edges for this project.
- 2.10 If required, the CITY will be responsible for the design and development of a Storm Water Pollution Prevention Plan (SWPPP). The CITY further agrees to pay for all cost (including sub-contractor materials, labor and equipment) associated with the implementation of the plan. The COUNTY will be responsible for maintenance of the plan during the duration of the Project. Documentation and record keeping of the SWPPP will be the responsibility of the CITY.

3. PROCEDURES DURING PROJECT

COUNTY retains the right to inspect and reject all materials provided for this Project.

If the CITY has a complaint regarding the construction of the project, the CITY must complain in writing to the COUNTY no later than 30 days of the date of project completion.

4. NO WAIVER OF IMMUNITY

This Agreement does not waive COUNTY rights under a legal theory of sovereign immunity. This Agreement does not waive CITY rights under a legal theory of sovereign immunity.

5. OPTIONAL SERVICES

- 5.1 If requested by the CITY, the COUNTY will apply permanent striping coordinated through the Transportation Department. Application of striping by the COUNTY is limited to Project roadways. If the CITY desires permanent striping applied to any roadways or portions of roadways not covered by this Agreement, the CITY will need to enter into a separate agreement with the COUNTY for the provision of those services.
- 5.2 If requested by the CITY, The CITY will reimburse the COUNTY for actual cost of any overtime hours the CITY requires the COUNTY to provide watering the roadway for dust control after regular work hours.
- 5.3 If requested by the CITY, the COUNTY may supplement the CITY's traffic control operations with additional flaggers and/or traffic control devices. Traffic control measures provided by the COUNTY will be billed at the actual labor cost plus 10% for use of the COUNTY traffic control devices

6. TIME PERIOD FOR COMPLETION

The CITY will give the COUNTY notice to proceed at the appropriate time. However, the COUNTY is under no duty to commence construction at any particular time.

7. THIRD PARTY

This contract shall not be interpreted to inure to the benefit of a third party not a party to this contract. This contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

8. JOINT VENTURE & AGENCY

The relationship between the parties to this Agreement does not create a partnership or joint venture between the parties. This Agreement does not appoint any party as agent for the other party.

9. EFFECTIVE DATE

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed.

10. TERMINATION

This Agreement will automatically terminate on either September 30, 2020 or on the date the project is completed, whichever occurs first. Notwithstanding the foregoing, or any other language to the contrary, either party may terminate this Agreement without cause upon thirty (30) days' written notice to the other party prior to the intended date of termination. In the event of termination by either party, neither party shall have any further obligations to the other party under this Agreement, except that the CITY remains liable to the COUNTY for any outstanding invoice for materials that the COUNTY provides for the project, if any.

TARRANT COUNTY, TEXAS

CITY OF COLLEYVILLE

B. Glen Whitley
County Judge

Date: _____

Jerry Ducay
City Manager

Date: _____

Gary Fickes
Commissioner, Precinct 3

Date: _____

Ray Silva-Reyes
Director of Public Works

Date: _____

Attest:

APPROVED AS TO FORM*

APPROVED AS TO FORM AND LEGALITY

Criminal District Attorney's Office*

City Attorney

* By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

Beverly Drive
(City of Colleyville)

8/26/2019

Limits: Glade Road to Pleasant Run

Existing Condition: Good Structural Condition. Existing Micro-surface starting to deteriorate. Some longitudinal and block cracking reflecting thru micro..Some alligator like cracking (due to oxidation) in areas. Edges deteriorating in some areas. Existing roadway averages 19 ft wide.

Scope Of Work: City will make any necessary repairs and wedge mill the roadway prior to the County starting work. County will place a 2 inch HMA "D" surface over the existing roadway and clean the jobsite. (Minimum of wedge mill needed to match streets, driveways.). Recommend underseal in "alligator" areas (15%)..

Project Size: Roadway Length (lf): 2,145 lf
Stabilization Width (ft) : 0 ft
Binder Width (ft): 0 ft
Surface Width (ft): 20 ft
Additional Areas (sy): sy

Stab Area : - sy
Binder Area: - sy
Surface Area: 4,767 sy

Estimate:											
Roadway Materials:											
	Sq Yds	Rate/SY		Cost		Estimate		Final		\$ Estimate	\$ Final
CRS2P Liquid Asphalt	715	0.45 gal/sy	\$ 2.85	\$/gal	322 gal		gal		\$ 916.99	\$ -	-
Aggregates (Gr 5)	715	0.02 tn/sy	\$ 35.00	\$/tn	14 tn		tn		\$ 500.50	\$ -	-
Tack Coat (Surface)	4,767	0.08 gal/sy	\$ 3.25	\$/gal	381 gal		gal		\$ 1,239.33	\$ -	-
HMAC (2")	4,767	0.11 tn/sy	\$ 68.05	\$/tn	524 tn		tn		\$ 35,680.88	\$ -	-
					Subtotal				\$ 36,920.22	\$ -	-
Misc Cost											
Milling (City Sub-contract)									\$ 5,205.00		
Fuel Cost Estimate			50% Actual		\$ 500				\$ 250.00	\$ -	-
Stripe			0.033	\$/lf	\$ -				\$ -		
			Materials + Misc Cost						\$ 42,375.22		
			10% Contingency						\$ 4,237.52		
			Total:						\$ 46,612.74	\$ -	-

Material cost based on Sept 2018 pricing.

Construction Time Estimate:

3 days

Comments:

City will responsible for all traffic control required to construct this project.
City will adjust all utilities and manholes/valves for this project.
City will provide a nearby disposal area for spoils .
City will provide a hydrant meter and all water for this project.
City will provide material for backfilling edges.

Estimated Cost to Mill the project: (2,860 sy @1.75 \$/sy + \$ 200 Mob = \$ 5,205.00

Leata / Duane
(City of Colleyville)

8/26/2019

Limits: Beverly Drive to Bransford Road

Existing Condition: Good Structural Condition. Existing Micro-surface starting to deteriorate. Some longitudinal and block cracking reflecting thru micro..Some alligator like cracking (due to oxidation) in areas. Edges deteriorating in some areas. Existing roadway averages 19 ft wide.

Scope Of Work: City will make any necessary repairs and wedge mill the roadway prior to the County starting work. County will place a 2 inch HMA "D" surface over the existing roadway and clean the jobsite. (Minimum of wedge mill needed to match streets, driveways.). Recommend underseal in "alligator" areas (15%)..

Project Size: Roadway Length (lf): 1,675 lf
Stabilization Width (ft) : 0 ft
Binder Width (ft): 0 ft
Surface Width (ft): 20 ft
Additional Areas (sy): sy

Stab Area : - sy
Binder Area: - sy
Surface Area: 3,722 sy

	Estimate:											
	Roadway Materials:											
		Sq Yds	Rate/SY		Cost		Estimate		Final		\$ Estimate	\$ Final
	CRS2P Liquid Aspahl	558	0.45 gal/sy	\$ 2.85	\$/gal	251	gal		gal	\$ 716.06	\$ -	
	Aggregates (Gr 5)	558	0.02 tn/sy	\$ 35.00	\$/tn	11	tn		tn	\$ 390.83	\$ -	
	Tack Coat (Surface)	3,722	0.08 gal/sy	\$ 3.25	\$/gal	298	gal		gal	\$ 967.78	\$ -	
	HMAC (2")	3,722	0.11 tn/sy	\$ 68.05	\$/tn	409	tn		tn	\$ 27,862.69	\$ -	
						Subtotal				\$ 28,830.47	\$ -	
	Misc Cost											
	Milling (City Sub-contract)									\$ 4,108.33		
	Fuel Cost Estimate			50% Actual		\$ 500				\$ 250.00	\$ -	
	Stripe			0.033	\$/lf	\$ -				\$ -		
			Materials + Misc Cost							\$ 33,188.81		
			10% Contingency							\$ 3,318.88		
			Total:							\$36,507.69	\$ -	

Material cost based on Sept 2018 pricing.

Construction Time Estimate: 3 days

Comments:

City will responsible for all traffic control required to construct this project.
City will adjust all utilities and manholes/valves for this project.
City will provide a nearby disposal area for spoils .
City will provide a hydrant meter and all water for this project.
City will provide material for backfilling edges.

Estimated Cost to Mill the project:(2,233 sy @1.75 \$/sy + \$ 200 Mob = \$ 4,108.33

Shelton Drive
(City of Colleyville)

8/26/2019

Limits: Glade Road to Pleasant Run

Existing Condition:

Good Structural Condition. Some longitudinal and block cracking. Some alligator like cracking (due to oxidation) in areas. Existing roadway averages 23 ft wide.

Scope Of Work: City will make any necessary repairs and wedge mill the roadway prior to the County starting work. County will place a 2 inch HMAC "D" surface over the existing roadway and clean the jobsite. (Minimum of wedge mill needed to match streets, driveways.). Recommend underseal in "alligator" areas (20%). Possible candidate for thin overlay.

Project Size: Roadway Length (lf): 2,134 lf
Stabilization Width (ft) : 0 ft
Binder Width (ft): 0 ft
Surface Width (ft): 23 ft
Additional Areas (sy): sy

Stab Area : - sy
Binder Area: - sy
Surface Area: 5,454 sy

Estimate:											
Roadway Materials:											
	Sq Yds	Rate/SY		Cost		Estimate		Final		\$ Estimate	\$ Final
CRS2P Liquid Asphalt	1,091	0.45 gal/sy	\$ 2.85	\$/gal	491 gal		gal		\$ 1,398.84	\$ -	-
Aggregates (Gr 5)	1,091	0.02 tn/sy	\$ 35.00	\$/tn	22 tn		tn		\$ 763.50	\$ -	-
Tack Coat (Surface)	5,454	0.08 gal/sy	\$ 3.25	\$/gal	436 gal		gal		\$ 1,417.92	\$ -	-
HMAC (2")	5,454	0.11 tn/sy	\$ 68.05	\$/tn	600 tn		tn		\$ 40,822.59	\$ -	-
					Subtotal				\$ 42,240.51	\$ -	-
Misc Cost											
Milling (City Sub-contract)									\$ 5,179.33		
Fuel Cost Estimate			50% Actual		\$ 500				\$ 250.00	\$ -	-
Stripe			0.033 \$/lf		\$ -				\$ -		
		Materials + Misc Cost							\$ 47,669.85		
		10% Contingency							\$ 4,766.98		
		Total:							\$52,436.83	\$ -	-

Material cost based on Sept 2018 pricing.

Construction Time Estimate: 3 days

Comments:

City will responsible for all traffic control required to construct this project.
City will adjust all utilities and manholes/valves for this project.
City will provide a nearby disposal area for spoils .
City will provide a hydrant meter and all water for this project.
City will provide material for backfilling edges.

Estimated Cost to Mill the project:(2,845 sy @1.75 \$/sy + \$ 200 Mob = \$ 5,179.33

Suellen Ct

(City of Colleyville)

8/26/2019

Limits: Leta Lane to Cul-de-Sac

Existing Condition: Good Structural Condition, however existing asphalt is very dry and broken up fairly badly - though subgrade does not appear to be failing. Existing Micro-surface starting to deteriorate. Cracking reflecting thru micro. Existing roadway averages 28 ft wide, C&G..

Scope Of Work: City will make any necessary repairs and full mill the roadway prior to the County starting work. County will place a 2 inch HMAC "D" surface over the existing roadway and clean the jobsite..

Project Size:	Roadway Length (lf):	330	lf
	Stabilization Width (ft) :	0	ft
	Binder Width (ft):	0	ft
	Surface Width (ft):	28	ft
	Additional Areas (sy):	558	sy

Stab Area : - sy
Binder Area: - sy
Surface Area: 1,585 sy

	Estimate:											
	Roadway Materials:											
		Sq Yds	Rate/SY		Cost		Estimate		Final		\$ Estimate	\$ Final
	Tack Coat (Surface)	1,585	0.08 gal/sy	\$ 3.25	\$/gal	127	gal		gal	\$ 412.07	\$ -	
	HMAC (2")	1,585	0.11 tn/sy	\$ 68.05	\$/tn	174	tn		tn	\$ 11,863.69	\$ -	
						Subtotal				\$ 12,275.76	\$ -	
	Misc Cost											
	Milling (City Sub-contract)									\$ 2,973.56		
	Fuel Cost Estimate			50% Actual		\$ 500				\$ 250.00	\$ -	
	Stripe			0.033	\$/lf	\$ -				\$ -		
			Materials + Misc Cost							\$ 15,499.31		
			10% Contingency							\$ 1,549.93		
			Total:							\$17,049.24	\$ -	

Material cost based on Sept 2018 pricing.

Construction Time Estimate: 3 days

Comments:

City will responsible for all traffic control required to construct this project.

City will adjust all utilities and manholes/valves for this project.

City will provide a nearby disposal area for spoils .

City will provide a hydrant meter and all water for this project.

City will provide material for backfilling edges.

Estimated Cost to Mill the project: (1,585 sy @1.75 \$/sy + \$ 200 Mob = \$ 2,973.56

Prepared by: Richard Schiller
Tarrant County - Precinct Three



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number
Type Report
Department Finance

Agenda Date 9/17/2019

Number 5

Title

Monthly Financial Report - August 31, 2019

Explanation **General Fund**

Ad Valorem tax revenue.

As of the end of August, the general fund has earned \$23,730,534 out of the \$24,110,961 in budgeted revenues and incurred \$20,237,800 out of the \$24,044,488 budgeted expenditures.

Historically, the majority of the City's property taxes are collected by February. Additionally, as Council is aware, the City did not budget for collections off of new growth, resulting in actual revenue exceeding budget. Through August, the City has collected \$14,771,289, or 103% of its budgeted revenue.

Franchise Fees.

The majority of franchise fee revenue is received on a quarterly or annual basis beginning in January. As of August, the City has collected \$2,254,222, or 107% of its budgeted franchise fee revenue. This figure represents a year-over-year increase of 5.3%.

Sales tax revenue.

To date, the City has received \$2,888,646 in general fund sales tax revenue out of the budgeted \$3,903,292, representing a 1.6% decrease from FY18. It takes approximately two months between the time sales taxes are remitted to the state from vendors to when the City's portion hits our accounts, so those figures represent sales from October through June.

While the City has yet to receive the remittances from July's sales, figures reported from the state indicate a 9.4% increase over FY18 for that period, yielding a year-to-date decrease of 0.6%. While this is still a net decrease from FY18, current-year figures are slightly ahead of the FY19 budget.

Utility Fund

As of August, the Utility Fund has earned \$12,482,385 in revenue and expensed \$11,280,468 of its annual budget. While water consumption has shown a decrease over FY18, the fund is anticipated to end the fiscal year in a positive position. Additionally, revenue from base rates are falling in line with budgeted expectations.

	<i>FY19 Budget</i>	<i>YTD Revenues</i>
<i>Water – Base Rate</i>	\$ 1,692,467	\$ 1,637,200
<i>Water – Volumetric Rate</i>	\$ 9,794,756	\$ 6,417,574
<i>Wastewater – Base Rate</i>	\$ 1,281,578	\$ 1,157,159
<i>Wastewater – Volumetric Rate</i>	\$ 3,299,803	\$ 2,891,656

Debt Service Fund

As of August, the Debt Service Fund has expensed all budgeted costs for outstanding debt service and lease payments. As with the General Fund, Ad Valorem revenues are exceeding budget.

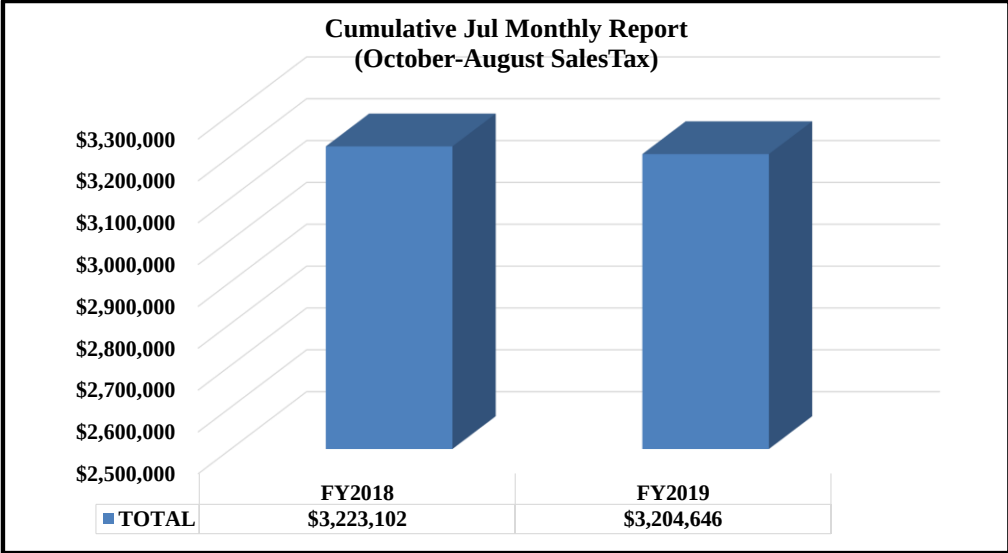
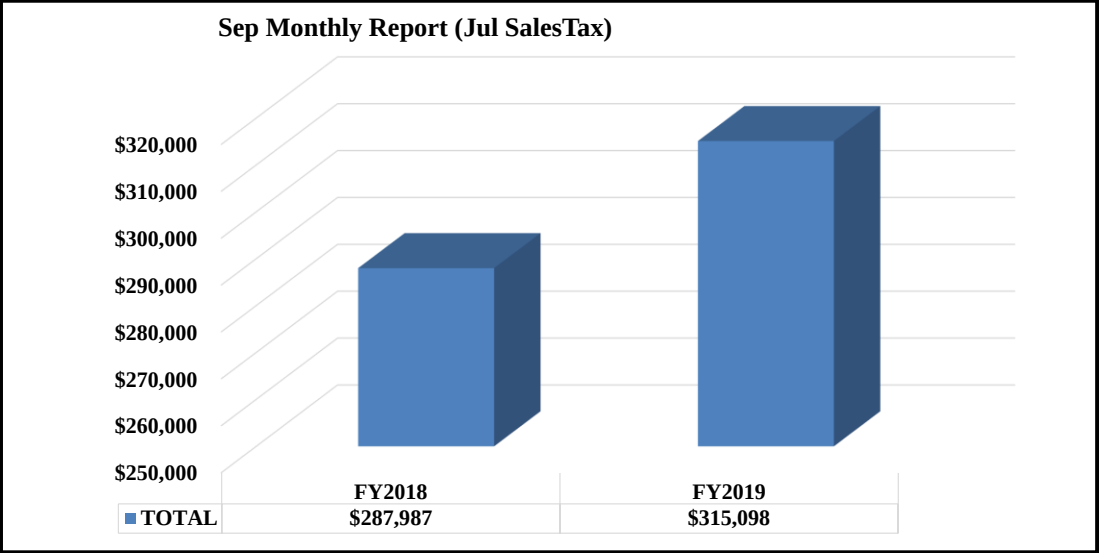
Drainage Fund

To date, the Drainage Fee Fund has received \$947,814, or 97%, of its budgeted revenues and spent \$699,133, or 91%, of its budgeted expenses.

Attachments

1. August 2019 Sales Tax Report
2. August 2019 Monthly Financial Report
3. August 2019 - Monthly Financial Report Presentation

General Fund Sales Tax Revenue



Ten Years General Fund - 1 Cent Sales Tax by Month														
Month Earned	October	November	December	January	February	March	April	May	June	July	August	September	Total for September	GRAND
Month Received	December	January	February	March	April	May	June	July	August	September	October	November		
Monthly Report	December	January	February	March	April	May	June	July	August	September	September	September		TOTAL
FY2018	\$ 297,513	\$ 306,563	\$ 411,058	\$ 244,857	\$ 250,732	\$ 419,171	\$ 284,254	\$ 317,085	\$ 404,863	\$ 287,987	\$ 303,138	\$ 372,362	\$ 963,486	\$ 3,899,583
FY2019	\$ 301,214	\$ 292,450	\$ 415,977	\$ 266,648	\$ 262,167	\$ 382,725	\$ 299,555	\$ 299,940	\$ 368,873	\$ 315,098				\$ 3,204,646
\$ Change	\$ 3,701	\$ (14,113)	\$ 4,919	\$ 21,791	\$ 11,435	\$ (36,446)	\$ 15,301	\$ (17,146)	\$ (35,990)	\$ 27,111				
% Change	1.24%	-4.60%	1.20%	8.90%	4.56%	-8.69%	5.38%	-5.41%	-8.89%	9.41%				

Ten Years Cumulative General Fund - 1 Cent Sales Tax													
Month Earned	October	November	December	January	February	March	April	May	June	July	August	September	
Month Received	December	January	February	March	April	May	June	July	August	September	October	November	
Monthly Report	December	January	February	March	April	May	June	July	August	September	September	September	
FY2018	\$ 297,364	\$ 603,774	\$ 1,015,134	\$ 1,259,991	\$ 1,510,598	\$ 1,929,559	\$ 2,213,672	\$ 2,530,599	\$ 2,935,259	\$ 3,223,102	\$ 3,526,088	\$ 3,898,264	
FY2019	\$ 301,214	\$ 593,367	\$ 1,009,541	\$ 1,275,859	\$ 1,537,770	\$ 1,920,303	\$ 2,220,735	\$ 2,519,773	\$ 2,888,646	\$ 3,204,646			
\$ Change	\$ 3,850	\$ (10,407)	\$ (5,593)	\$ 15,868	\$ 27,172	\$ (9,256)	\$ 7,063	\$ (10,825)	\$ (46,613)	\$ (18,456)			
% Change	1.29%	-1.72%	-0.55%	1.26%	1.80%	-0.48%	0.32%	-0.43%	-1.59%	-0.57%			

City of Colleyville
General Fund Monthly Financial Report
As of 08/31/2019 - End of 91.67% of the Fiscal Year

GENERAL FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		8/31/2019	USED
Revenues	24,110,961	23,730,534	98.42%
Expenditures	24,044,488	20,237,800	84.17%
Revenues over expenditures	\$66,473	3,492,734	

GENERAL FUND		RECEIVED		RECEIVED	
	FY 2019	FY 2019 YTD	PERCENT	FY 2018 YTD	PERCENT
REVENUE SOURCE	BUDGET	AS OF	OF BUDGET	AS OF	CHANGE OVER
		8/31/2019	RECEIVED	8/31/2018	PRIOR YEAR
Current Taxes	14,242,575	14,681,408	103.08%	14,501,458	1.24%
Delinquent Taxes	25,000	23,824	95.30%	68,976	-65.46%
Penalty & Interest	55,000	66,057	120.10%	69,702	-5.23%
TOTAL AD VALOREM TAXES	14,322,575	14,771,289	103.13%	14,640,136	0.90%
Oncor Electric	890,000	927,038	104.16%	890,388	4.12%
Tri-County Electric	105,000	114,793	109.33%	105,858	8.44%
Atmos Gas	350,000	480,576	137.31%	401,952	19.56%
AT&T	60,000	48,828	81.38%	55,509	-12.04%
Verizon/Others	65,000	72,740	111.91%	73,110	-0.51%
Refuse/Recycling	160,000	167,538	104.71%	158,620	5.62%
Cable TV	475,000	441,028	92.85%	455,680	-3.22%
Network Nodes	-	1,680	0.00%	-	0.00%
TOTAL FRANCHISE TAXES	2,105,000	2,254,222	107.09%	2,141,117	5.28%
1 Cent Sales Tax	3,903,292	2,888,646	74.01%	2,935,735	-1.60%
Mixed Beverage Tax	105,000	71,519	68.11%	85,268	-16.12%
TOTAL SALES TAXES	4,008,292	2,960,166	73.85%	3,021,003	-2.01%
Building	625,000	670,083	107.21%	750,831	-10.75%
Plumbing	57,600	54,892	95.30%	59,941	-8.42%
Mechanical	48,000	44,971	93.69%	47,049	-4.42%
Electrical Permits	57,600	52,059	90.38%	64,464	-19.24%
City License	46,000	45,800	99.57%	46,900	-2.35%
Building Plan Review Fee	88,000	130,782	148.62%	97,062	34.74%
New Business	7,200	5,800	80.56%	6,200	-6.45%
Sign Permit	8,000	7,375	92.19%	7,360	0.20%
Fence Permit	15,000	13,750	91.67%	14,826	-7.26%
Fire Permits	8,000	17,335	216.69%	8,640	100.64%
Irrigation Permit	15,000	10,200	68.00%	13,587	-24.93%
TOTAL LICENSES & PERMITS	975,400	1,053,047	107.96%	1,116,860	-5.71%

GENERAL FUND - CONTINUED		RECEIVED FY 2019 YTD AS OF 8/31/2019	PERCENT OF BUDGET RECEIVED	RECEIVED FY 2018 YTD AS OF 8/31/2018	PERCENT CHANGE OVER PRIOR YEAR
REVENUE SOURCE	FY 2019 BUDGET				
Court Fines	750,000	555,045	74.01%	606,248	-8.45%
Alarm Fees	55,000	51,384	93.43%	51,761	-0.73%
Library Fines	17,604	18,314	104.04%	18,460	-0.79%
TOTAL FINES	822,604	624,744	75.95%	676,469	-7.65%
Plat Fee/Site Plan/Landscaping Plan Fee	10,500	6,868	65.40%	11,580	-40.70%
Re-zoning	11,000	6,184	56.22%	13,375	-53.76%
Board of Adjustment	2,000	1,430	71.50%	1,900	-24.74%
Sale of Material	100	-	0.00%	380	-100.00%
Weed Mowing	6,000	8,472	141.20%	2,920	190.13%
Ambulance	345,000	329,234	95.43%	327,823	0.43%
Recreation Program	195,000	248,053	127.21%	283,633	-12.54%
Credit Card Fee Revenue	16,000	17,156	107.23%	13,995	22.59%
Engineering & Inspection	15,000	9,051	60.34%	4,826	87.54%
Material Testing	8,000	3,698	46.22%	3,292	12.32%
Lot Drainage Insp Fee	17,000	14,500	85.29%	19,375	-25.16%
Field Use Charge	21,500	22,850	106.28%	21,930	4.20%
Library Building Rental	-	240	0.00%	-	0.00%
Colleyville Center Rental	230,000	145,015	63.05%	161,569	-10.25%
Non-Resident Fee Parks	40,000	47,360	118.40%	43,355	9.24%
Transfer from Other Funds	-	-	0.00%	8,133	-100.00%
Transfer from Utility Fund	226,117	226,117	100.00%	196,920	14.83%
Transfer from TIF	159,390	159,390	100.00%	210,377	-24.24%
TOTAL CHARGES FOR SERVICE	1,302,607	1,245,616	95.62%	1,325,383	-6.02%
Keller Court	260,538	239,273	91.84%	195,404	22.45%
SRO Officer Reimb	103,945	103,945	100.00%	98,996	5.00%
TOTAL INTERGOVERNMENTAL	364,483	343,218	94.17%	294,400	16.58%
Sale of Surplus Property	5,000	14,116	282.32%	34,396	-58.96%
Interest Income	55,000	281,645	512.08%	91,960	206.27%
Miscellaneous	60,000	91,900	153.17%	62,937	46.02%
Antenna Lease	90,000	90,572	100.64%	94,392	-4.05%
Grant Proceeds	-	-	0.00%	34,570	-100.00%
TOTAL MISCELLANEOUS	210,000	478,233	227.73%	318,255	50.27%
TOTAL GENERAL FUND REVENUES	24,110,961	23,730,534	98.42%	23,533,623	0.84%

	FY 2019 BUDGET	THROUGH 8/31/2019	THROUGH 8/31/2018	TOTAL INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
RESIDENTIAL BLDG PERMITS	122	110	159	(49)	-30.82%
COMMERCIAL BLDG PERMITS	7	9	1	8	800.00%

GENERAL FUND EXPENDITURES		EXPENDED THROUGH 8/31/2019	PERCENT OF BUDGET EXPENDED	PERCENT OF FISCAL YEAR COMPLETE	BUDGET REMAINING	EXPENDED FY 2018 YTD AS OF 8/31/2018
	FY 2019 BUDGET					
Personnel services	15,336,809	13,014,389	84.86%	91.67%	2,322,421	13,043,203
Contractual Services	5,379,345	4,082,466	75.89%	91.67%	1,296,879	4,339,995
Supplies	1,299,628	1,086,804	83.62%	91.67%	212,824	587,269
Capital Outlay	14,000	39,435	281.68%	91.67%	(25,435)	7,516
Transfer to other fund	2,014,706	2,014,706	100.00%	91.67%	-	2,014,706
TOTAL EXPENDITURES	24,044,488	20,237,800	84.17%	91.67%	3,806,688	19,992,689

City of Colleyville
Utility Fund Monthly Financial Report
As of 08/31/2019 - End of 91.67% of the Fiscal Year

UTILITY FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		8/31/2019	USED
Revenues	16,405,604	12,482,385	76.09%
Expenditures	16,405,604	11,280,468	68.76%
Revenues over expenditures	-	1,201,916	

UTILITY FUND		RECEIVED	PERCENT	RECEIVED	EXPENDED
	FY 2019	AS OF	OF BUDGET	AS OF	CHANGE OVER
REVENUE SOURCE	BUDGET	8/31/2019	RECEIVED	8/31/2018	PRIOR YEAR
Water - Base Rate	1,692,467	1,637,200	96.73%	1,641,221	-0.25%
Sewer - Base Rate	1,281,578	1,157,159	90.29%	1,180,885	-2.01%
Water - Volumetric Rate	9,794,756	6,417,574	65.52%	8,796,345	-27.04%
Sewer - Volumetric Rate	3,299,803	2,891,656	87.63%	2,772,268	4.31%
Sewer Installation	15,000	10,200	68.00%	15,200	-32.89%
Water Installation	42,000	33,750	80.36%	40,930	-17.54%
Engineering & Development Charges	5,000	9,437	188.75%	13,882	-32.02%
Penalties	200,000	155,403	77.70%	195,897	-20.67%
Sale of Material	-	1,439	0.00%	7,008	-79.47%
Miscellaneous	15,000	13,127	87.51%	18,815	-30.23%
TOTAL OPERATING INCOME	16,345,604	12,326,945	75.41%	14,682,451	-16.04%
Sale of Surplus Property	-	-	0.00%	8,418	-100.00%
Interest Income	60,000	155,440	259.07%	75,146	106.85%
TOTAL NON-OPERATING INCOME	60,000	155,440	259.07%	83,564	86.01%
TOTAL INCOME	16,405,604	12,482,385	76.09%	14,766,015	-15.47%

	THROUGH	THROUGH	TOTAL	PERCENT
	8/31/2019	8/31/2018	INCREASE	INCREASE
			(DECREASE)	(DECREASE)
GALLONS OF WATER SOLD	1,601,911,600	2,247,215,100	(645,303,500)	-28.72%
NUMBER OF WATER CUSTOMERS	10,265	10,374	(109)	-1.05%

UTILITY FUND EXPENSES		EXPENDED	PERCENT	PERCENT OF	BUDGET	EXPENDED
	FY 2019	THROUGH	OF BUDGET	FISCAL YEAR	REMAINING	FY 2018 YTD
	BUDGET	8/31/2019	EXPENDED	COMPLETE		AS OF
						8/31/2018
Personnel Services	2,041,194	1,642,614	80.47%	91.67%	398,580	1,658,283
Contractual services	13,667,521	9,049,300	66.21%	91.67%	4,618,221	9,152,991
Supplies	245,386	167,733	68.35%	91.67%	77,653	142,848
Debt Service	-	-	0.00%	91.67%	-	156,913
Capital Outlay	100,000	69,318	69.32%	91.67%	30,682	11,148
Transfers to other funds	351,503	351,503	100.00%	91.67%	-	322,306
TOTAL EXPENSES	16,405,604	11,280,468	68.76%	91.67%	5,125,136	11,444,489

City of Colleyville
Debt Service Fund Monthly Financial Report
As of 08/31/2019 - End of 91.67% of the Fiscal Year

DEBT SERVICE FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		8/31/2019	USED
Revenues	1,859,940	2,002,331	107.66%
Expenditures	1,859,940	1,859,501	99.98%
Revenues over expenditures	-	142,830	

DEBT SERVICE FUND		RECEIVED		RECEIVED	
	FY 2019	FY 2019 YTD	PERCENT	FY 2018 YTD	PERCENT
REVENUE SOURCE	BUDGET	AS OF	OF BUDGET	AS OF	CHANGE OVER
		8/31/2019	RECEIVED	8/31/2018	PRIOR YEAR
Current taxes	682,115	823,378	120.71%	818,415	0.61%
Delinquent taxes	5,000	1,355	27.11%	5,239	-74.13%
Penalty & interest	5,000	3,707	74.13%	4,760	-22.13%
Interest Income	5,000	11,067	221.33%	455	2332.20%
TOTAL AD VALOREM TAX & INTEREST	697,115	839,506	120.43%	828,869	1.28%
Transfer from CCCPD	509,100	509,100	100.00%	501,846	1.45%
Transfer from TIF	653,725	653,725	100.00%	654,200	-0.07%
TOTAL TRANSFERS	1,162,825	1,162,825	100.00%	1,156,046	0.59%
TOTAL REVENUE & USE OF FUND BAL	1,859,940	2,002,331	107.66%	1,984,915	0.88%

DEBT SERVICE FUND		EXPENDED	PERCENT	PERCENT OF	BUDGET	EXPENDED
	FY 2019	THROUGH	OF BUDGET	FISCAL YEAR	REMAINING	FY 2018 YTD
	BUDGET	8/31/2019	EXPENDED	COMPLETE		AS OF
						8/31/2018
Bond & Interest Payments	1,644,628	1,644,628	100.00%	91.67%	-	1,638,588
Leases (Fire Engine & Ambulance)	215,312	214,873	99.80%	91.67%	439	342,812
TOTAL EXPENSES	1,859,940	1,859,501	99.98%	91.67%	439	1,981,400

City of Colleyville
Drainage Fee Fund Monthly Financial Report
As of 08/31/2019 - End of 91.67% of the Fiscal Year

DRAINAGE FEE FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		8/31/2019	USED
Revenues	972,448	947,814	97.47%
Expenditures	771,136	699,133	90.66%
Revenues over expenditures	201,312	248,681	

DRAINAGE FEE FUND		RECEIVED		RECEIVED	
	FY 2019	FY 2019 YTD	PERCENT	FY 2018 YTD	PERCENT
REVENUE SOURCE	BUDGET	AS OF	OF BUDGET	AS OF	CHANGE OVER
		8/31/2019	RECEIVED	8/31/2018	PRIOR YEAR
Drainage Revenues	956,760	914,708	95.60%	905,872	0.98%
Other revenues (Interest, penalty,...)	15,688	33,105	211.02%	41,289	-19.82%
TOTAL REVENUES	972,448	947,814	97.47%	947,161	0.07%

DRAINAGE FEE FUND		EXPENDED	PERCENT	PERCENT OF		EXPENDED
	FY 2019	THROUGH	OF BUDGET	FISCAL YEAR	BUDGET	FY 2018 YTD
	BUDGET	8/31/2019	EXPENDED	COMPLETE	REMAINING	AS OF
						8/31/2018
Personnel Services	462,669	398,778	86.19%	91.67%	63,891	377,177
Contractual Services	134,840	109,712	81.36%	91.67%	25,128	75,779
Supplies	47,957	65,855	137.32%	91.67%	(17,898)	45,552
Debt Service	125,670	124,788	99.30%	91.67%	882	122,820
Capital Outlay	-	-		91.67%	-	255,925
Transfers to other funds	-	-		91.67%	-	19,032
TOTAL EXPENSES	771,136	699,133	90.66%	91.67%	72,003	896,285



Agenda Item - Items not for council action

Monthly Financial Report August 2019

City Council Meeting
September 17, 2019

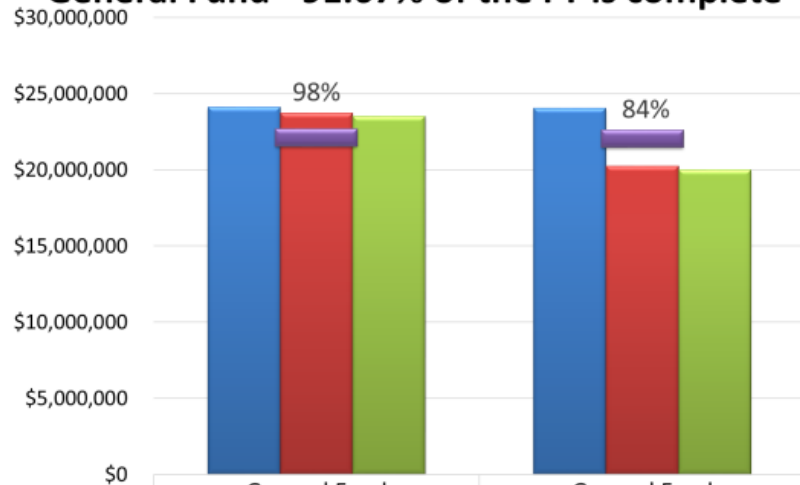
General Fund



Highlights:

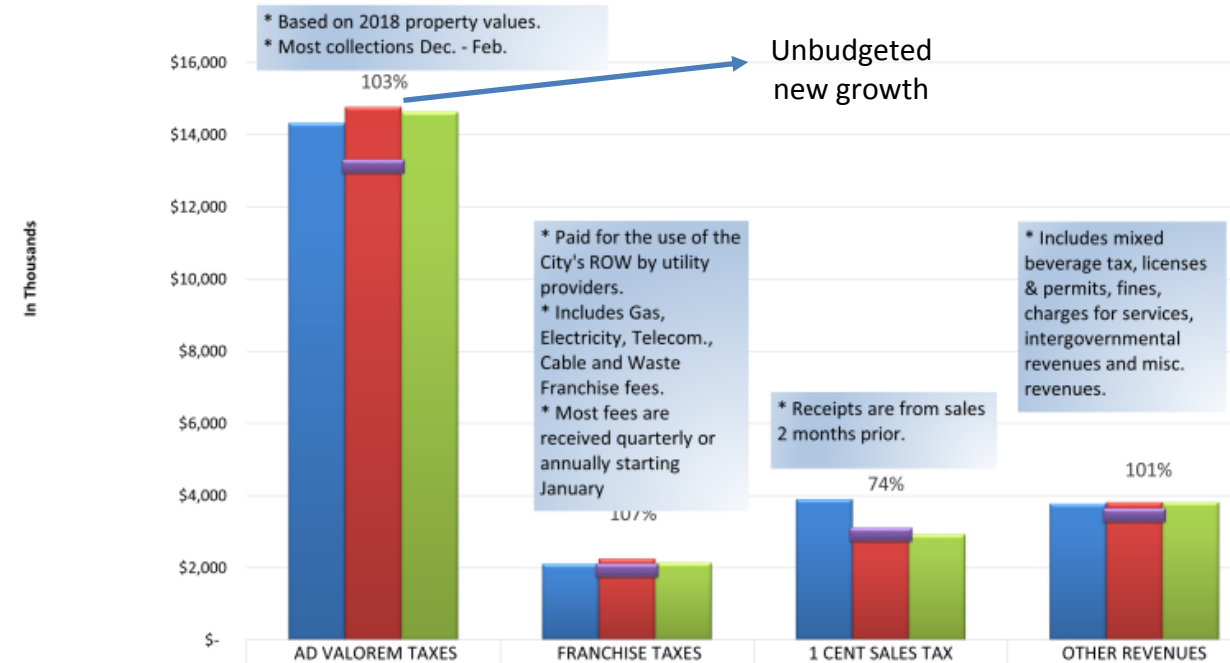
- **Property Taxes:** At 103% of the budget.
- **1 cent sales tax:** Revenue earned October through August is down 0.6%
- **Franchise Fees:** Major activity starts January through annual and quarterly payments. YTD collections are 5.3% above last year's.

General Fund - 91.67% of the FY is complete



Budget	\$24,110,961	\$24,044,488
Actuals Current FY	\$23,730,534	\$20,237,800
Actuals Prior FY	\$23,533,623	\$19,992,689
92%	\$22,101,714	\$22,040,781

General Fund Revenues (In Thousands 91.67% of the FY is complete)



Budget	\$14,323	\$2,105	\$3,903	\$3,780
Actuals Current FY	\$14,771	\$2,254	\$2,889	\$3,816
Actuals Prior FY	\$14,640	\$2,141	\$2,936	\$3,817
FY:83.33% / Sales Tax:66.67%	\$13,129	\$1,930	\$2,927	\$3,465

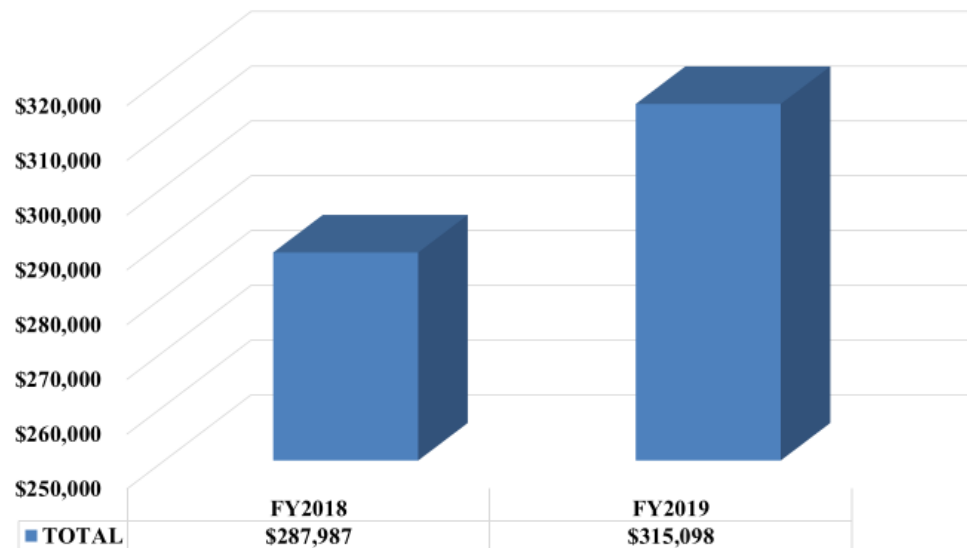
General Fund Sales Tax Revenue



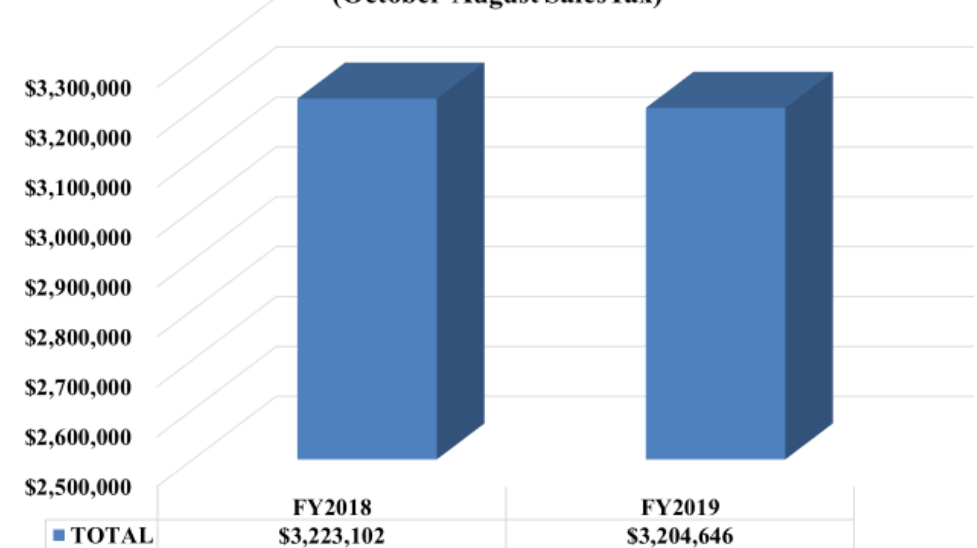
Monthly Sales Tax			
Month Earned	May	June	July
Month Received	July	August	September
Monthly Report	July	August	September
FY2018	317,085	404,863	287,987
FY2019	299,940	368,873	315,098
\$ Change	(17,146)	(35,990)	27,111
% Change	-5.41%	-8.89%	9.41%

YTD Sales Tax			
Month Earned	May	June	July
Month Received	July	August	September
Monthly Report	July	August	September
FY2018	2,530,599	2,935,259	3,223,102
FY2019	2,519,773	2,888,646	3,204,646
\$ Change	(10,825)	(46,613)	(18,456)
% Change	-0.43%	-1.59%	-0.57%

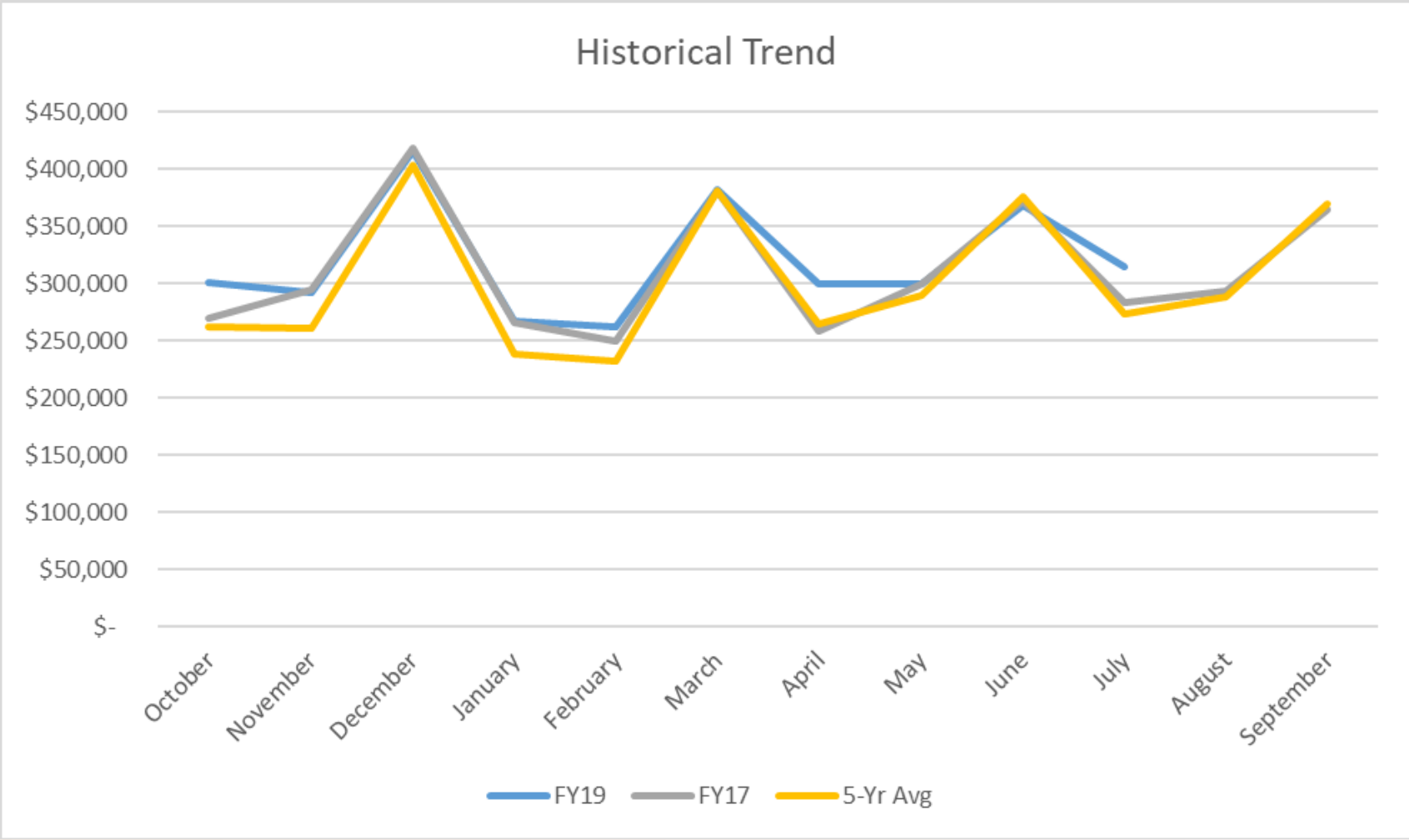
Sep Monthly Report (Jul SalesTax)



Cumulative Jul Monthly Report
(October-August SalesTax)



General Fund Sales Tax Revenue

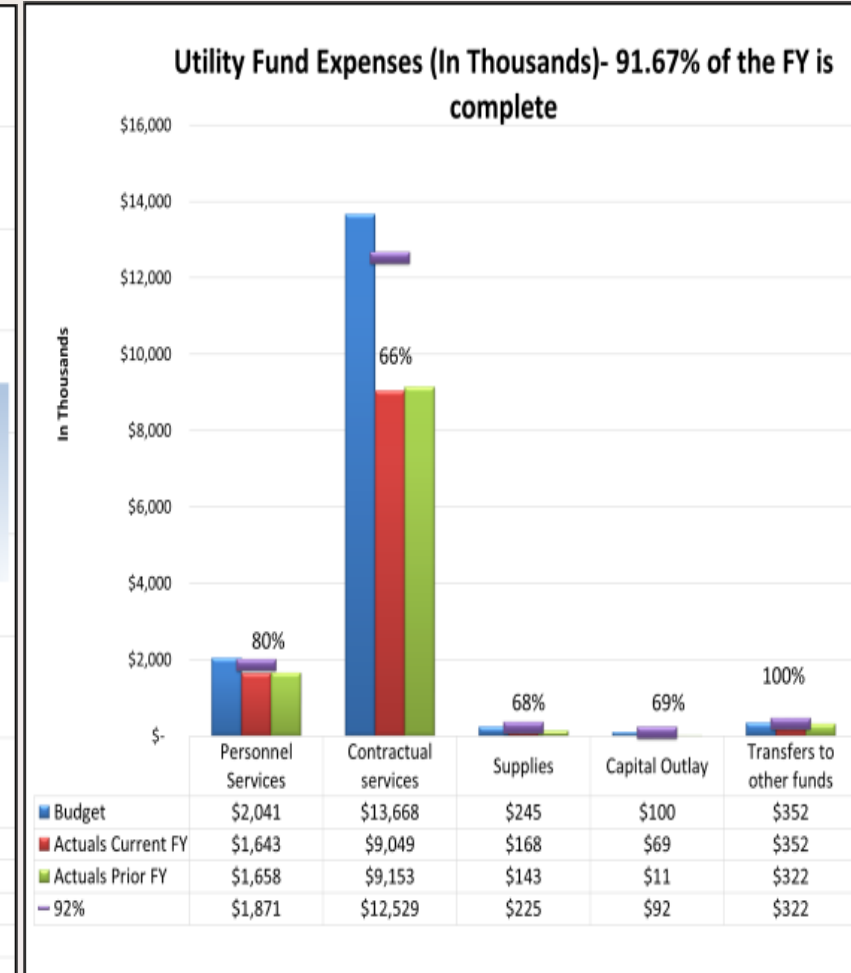
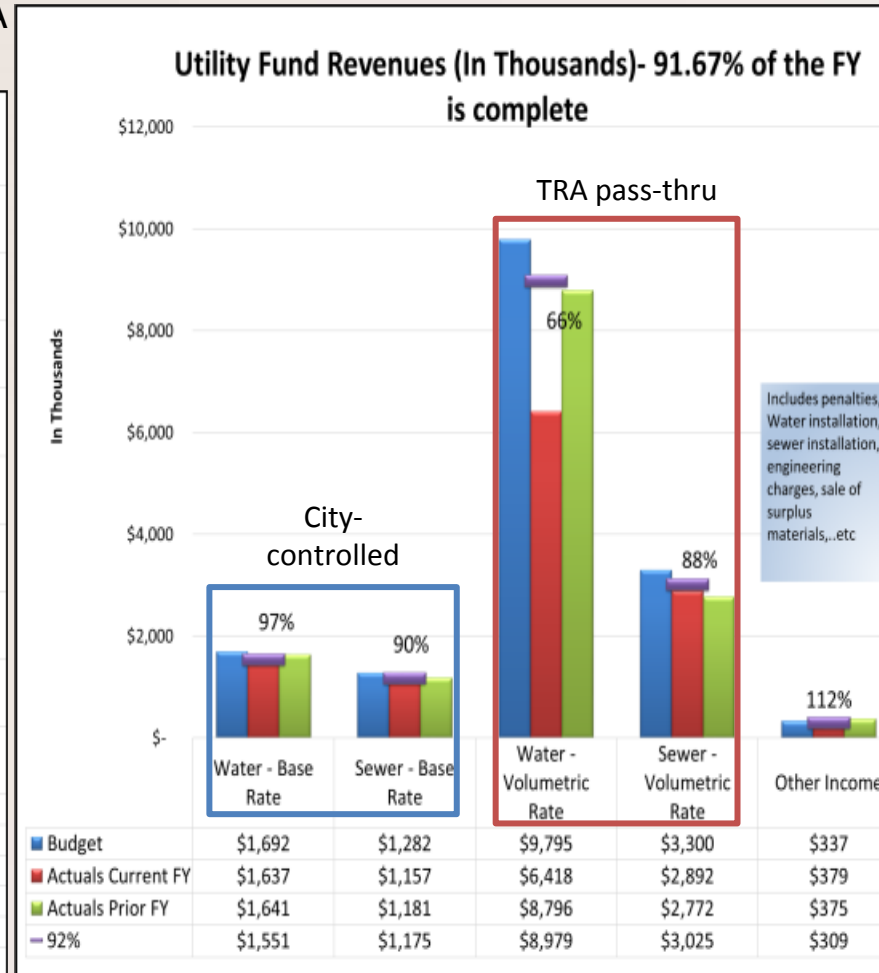
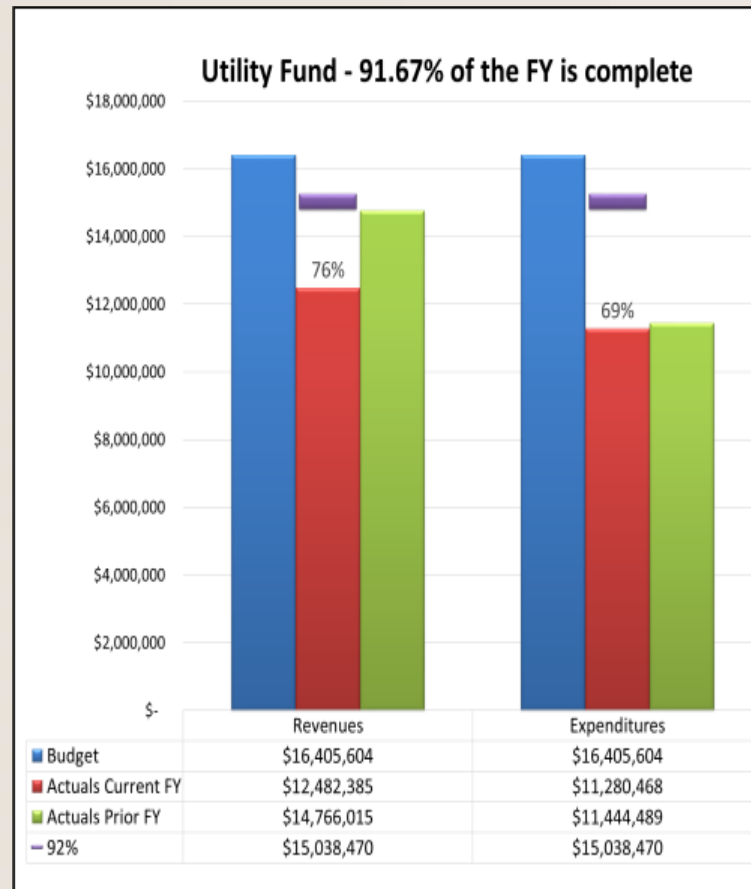


Utility Fund



Highlights:

- Base rate: On track with budget
- Water and wastewater volumetric rates are pass through rates via TRA



Debt Service Fund



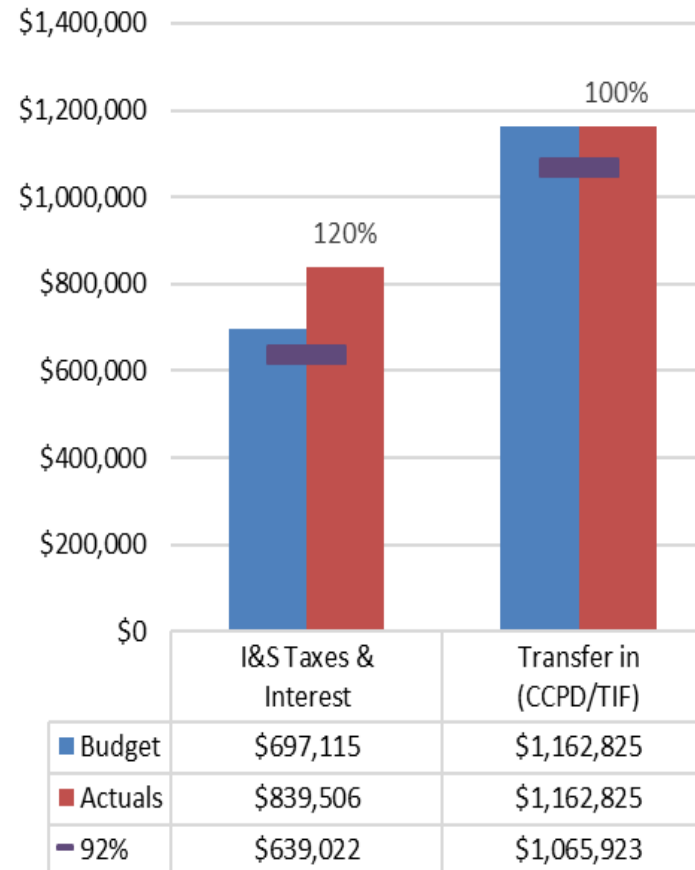
Highlights:

- **Property Taxes:** On track with historical trend.
- **Lease-purchase payments:**
 - Fire engine payments made
 - Ambulance payment made in June
- **Bond payments:**
 - All principal & interest payments made

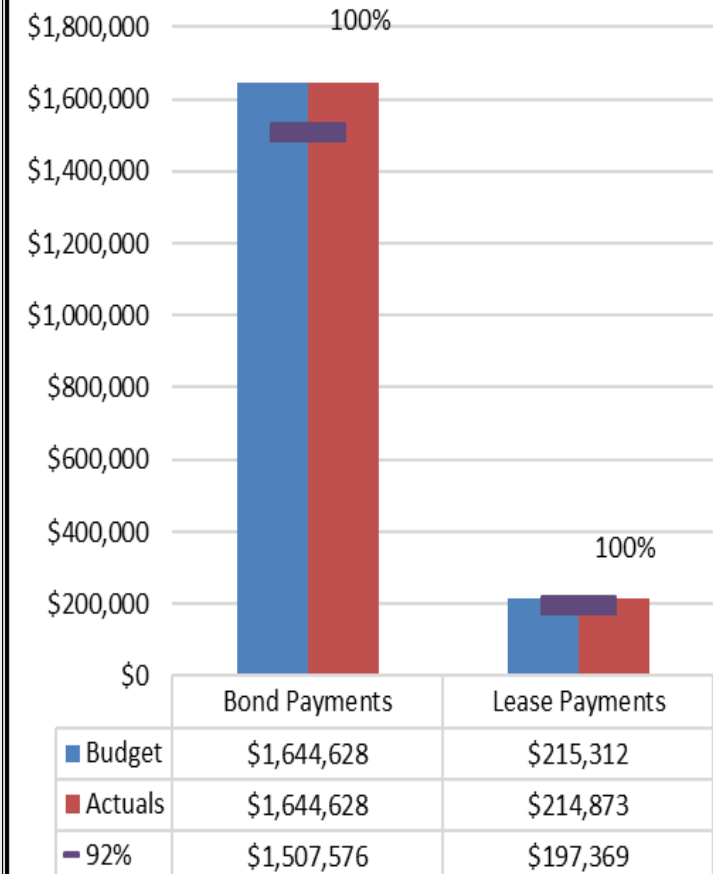
Debt Service Fund- 91.67% of the FY is complete



Debt Service Fund Revenues - 91.67% of the FY is complete



Debt Service Fund Expenditures - 91.67% of the FY is complete



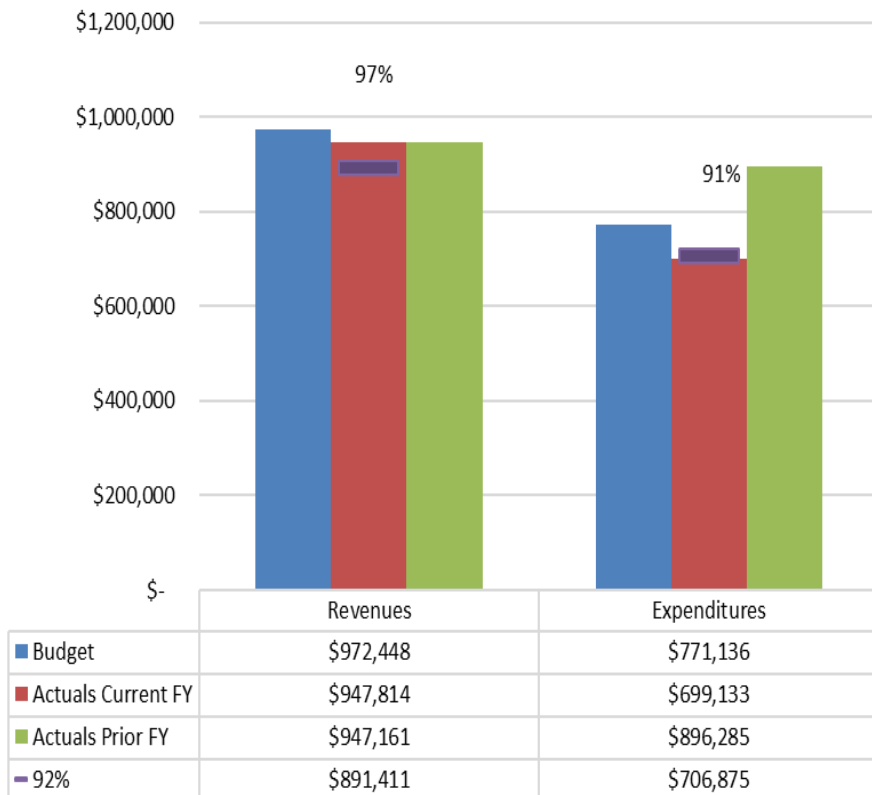
Drainage Fund



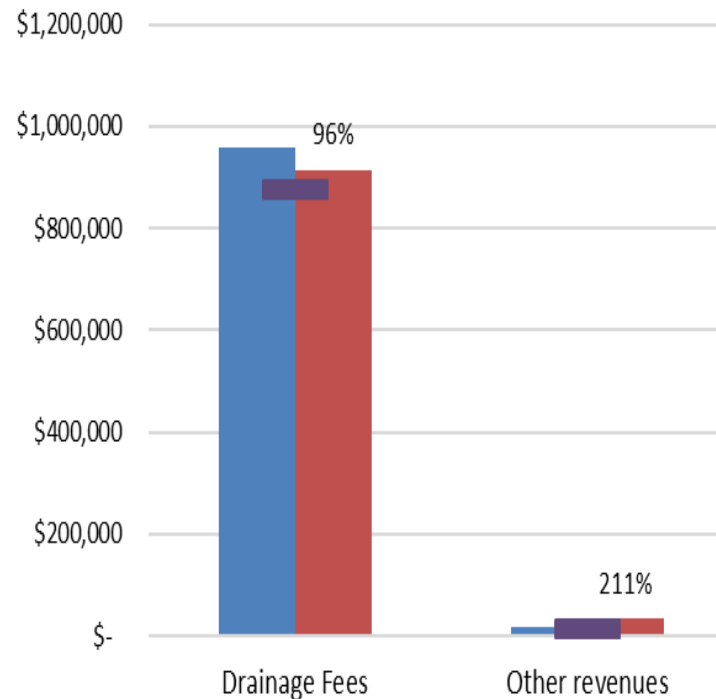
Highlights:

- **Drainage fee revenues**: At 96% of the budget.
- **Expenditures**: On track with budget

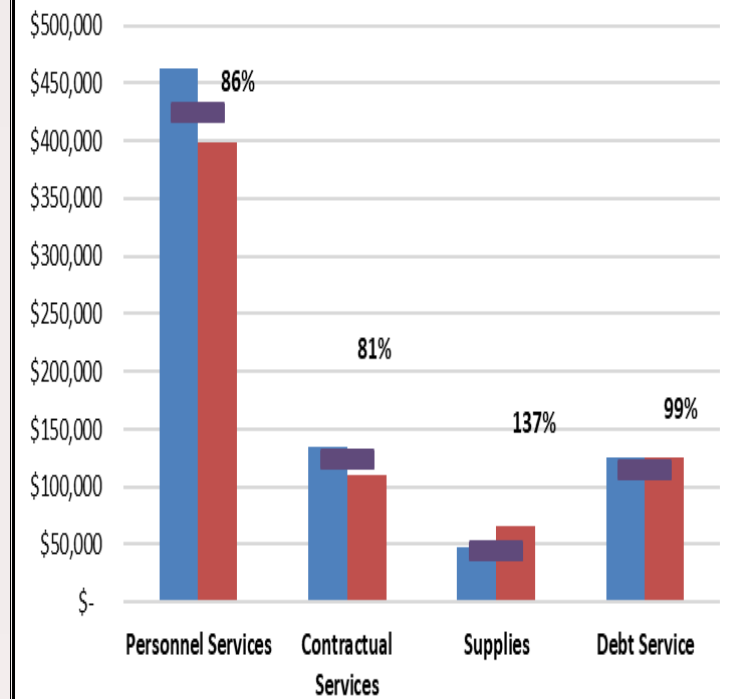
Drainage Fund - 91.67% of the FY is complete



Drainage Fund Revenues- 91.67% of the FY is complete



Drainage Fund Expenses - 91.67% of the FY is complete





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6a

Agenda Date 9/17/2019

Number Ordinance O-19-2090

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit (SUP) for an accessory dwelling and to exceed the maximum square footage allowed for accessory buildings on Lot 1, Block A, of the Divino Acres Addition, located at 7205 Jo Will Street, Case ZC18-027

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading and Public Hearing

Concerns were expressed over the size of the accessory building. The previously existing structure measured 24 feet by 24 feet. A permit was approved to remodel the structure and to add storage space and a covered porch/walkway. The plans provided by the contractor showed new dimensions to be 34 feet by 28 feet for a total square footage of 952 square feet. After completion of the project, the owner began the process to allow for the inclusion of a stove and oven which categorizes the building as an accessory dwelling. The new plans submitted by the applicant identify the total square footage at 1,150 square feet. However, staff went out to the site, measured the dimensions, and verified that the accessory building currently measures 28.5 feet by 34.2 feet, for a square footage of 975 square feet. These measurements remove the need for the portion of the SUP to exceed the 4% lot coverage for accessory buildings.

First Reading and Public Hearing

Alan Hilsabeck, the applicant, has submitted a request for a Special Use Permit (SUP) for an accessory dwelling unit to exceed the 4% lot coverage for accessory buildings on Lot 1, Block A, of the Divino Acres Addition, being approximately 0.5738 acres, zoned R-20 Single Family Residential district.

Existing Conditions/Background: The subject property, 7205 Jo Will Street, has R-20 zoning and is located on the east side of Jo Will Street, north of the intersection of John McCain Road and Jo Will Street. The subject property has a single family residence with an accessory building.

SUP Request: *Request* – The applicant is requesting approval of an SUP to allow for a detached accessory dwelling unit.

Ordinance – Section 3.27 Accessory Buildings and Residential Carport Regulations of the Land Development Code establishes the maximum size and number of accessory buildings to be permitted by staff on a residential lot:

"2. Maximum Size and Number of Buildings:

a. The maximum number of accessory buildings allowed per lot shall be three (3) buildings. In addition, the combined square footage of all accessory buildings shall not exceed four percent (4%) of the aggregate area of the lot. **Exemption:** Lots containing a minimum of 80,000 square feet shall be exempt from the requirement for the maximum number of accessory buildings.

b. Accessory dwellings allowed by the Land Development Code shall be limited in size to be no more than the most restrictive of the following:

1. Fifty percent (50%) of the primary structure;
2. The maximum allowed square footage for accessory buildings on the lot; or
3. No more than twelve hundred (1,200) square feet

The applicant proposes to utilize a 1,150 SF accessory building as an accessory dwelling for a family member. The total lot area is 24,995 SF and 4 percent of the total lot area is 1,000 SF. Therefore, this SUP request also includes considering the 0.6% increase above the 4% lot area for a total of 4.6%, which is allowed by the Land Development Code, Section 3.27.A.6:

Special Use Permit Provision: Any request for a building permit for an accessory building which does not meet the criteria in this Section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

Analysis: Any request for a building permit for an accessory building shall only be authorized after approval of a Special Use Permit by the City Council per the Schedule of Permitted Principal Uses for the R-20 zoning district.

The proposed accessory dwelling is going to function as a residence for a family member with the capability of a full kitchen, to include a stove and other appliances.

The proposed accessory dwelling complies with all other requirements of Section 3.27. The site plan, floor plan, and elevations have been included as attachments.

Surrounding Development: The properties to the north, south, east, and west are zoned R-20 and contain single-family residential development.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date, one letter of correspondence has been received.

Staff Recommendation: Based on the following findings, staff recommends approval of the requested SUP for both the accessory dwelling and to exceed the square footage allowed by right:

- The proposed accessory dwelling building only slightly exceeds the lot coverage requirement.
- Architecturally, the accessory dwelling unit looks compatible to the main structure and appears to have no negative impact on surrounding properties.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the SUP request at their August 12, 2019 meeting by a vote of 4-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Site Plan
5. Floor Plan
6. Building Elevations
7. Photos by Applicant
8. 7205 Jo Will - Approved Building Plans
9. Notification Map
10. Notification List
11. Property Owner Notification Letter
12. Letter from Neighboring Property Owner
13. Ordinance O-19-2090

Aerial Map

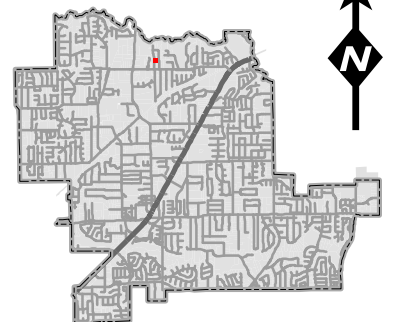


ZC18-027
7205 Jo Will Street

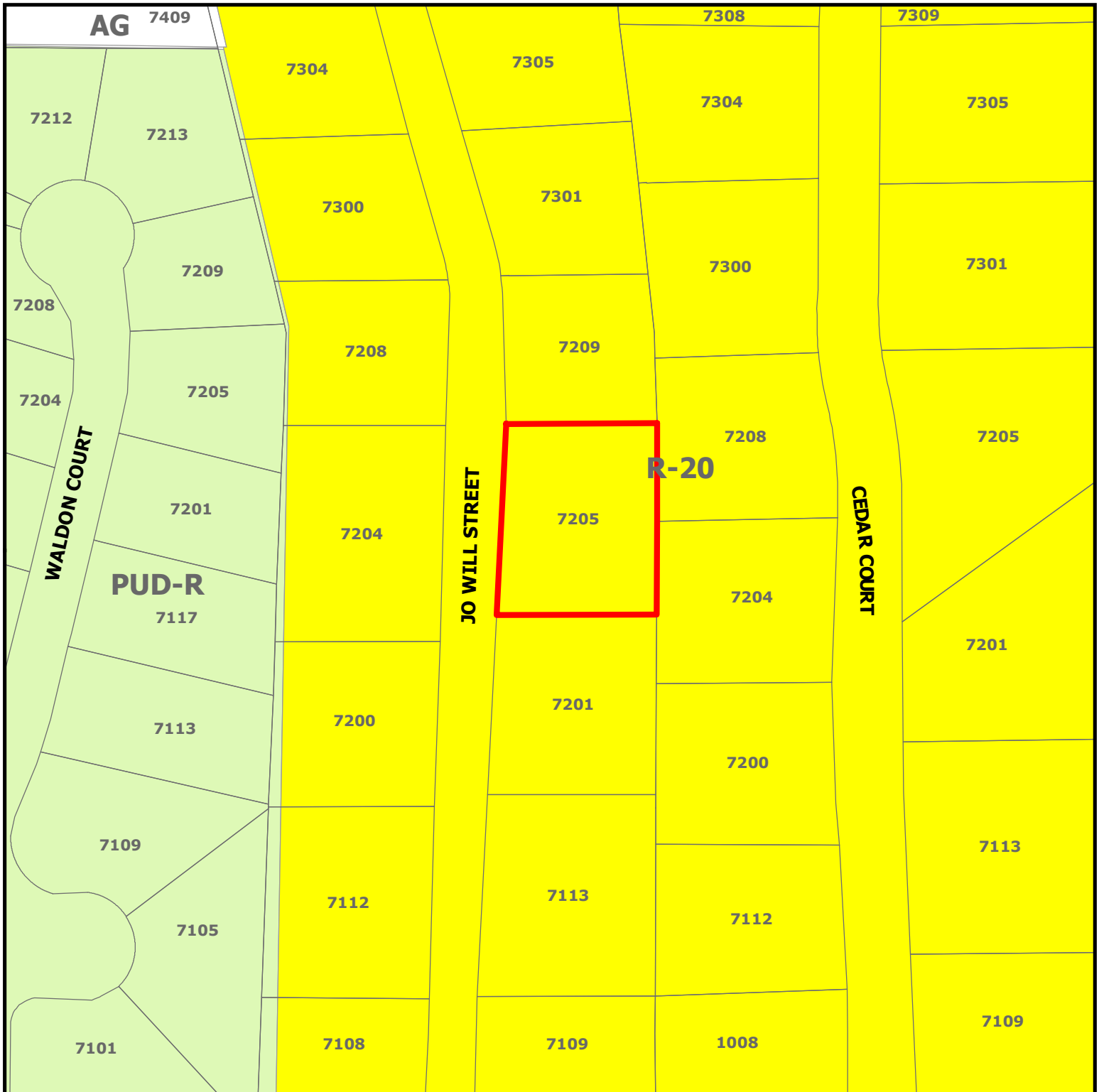
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Subject Property



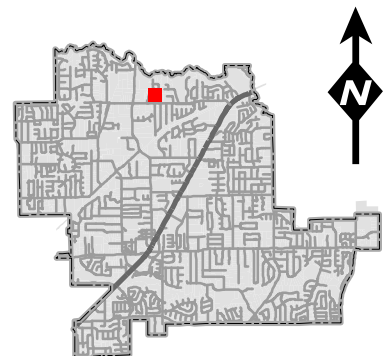
Zoning Map



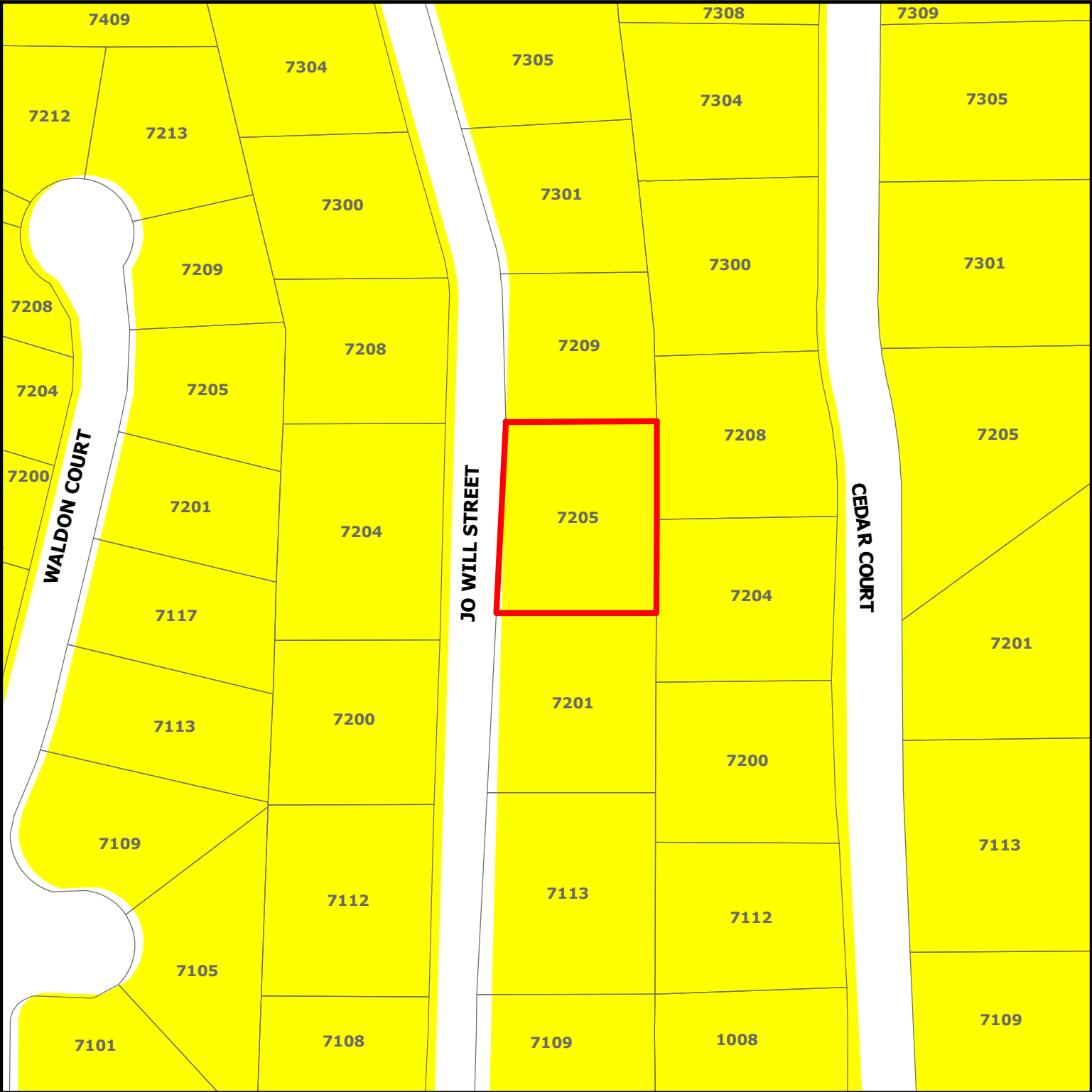
ZC18-027
7205 Jo Will Street

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 Subject Property



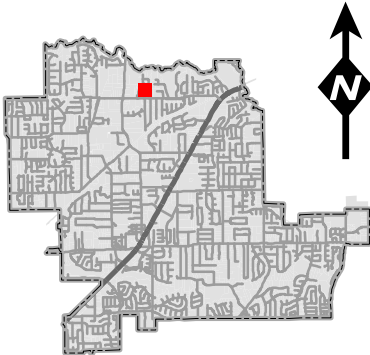
Future Land Use Map



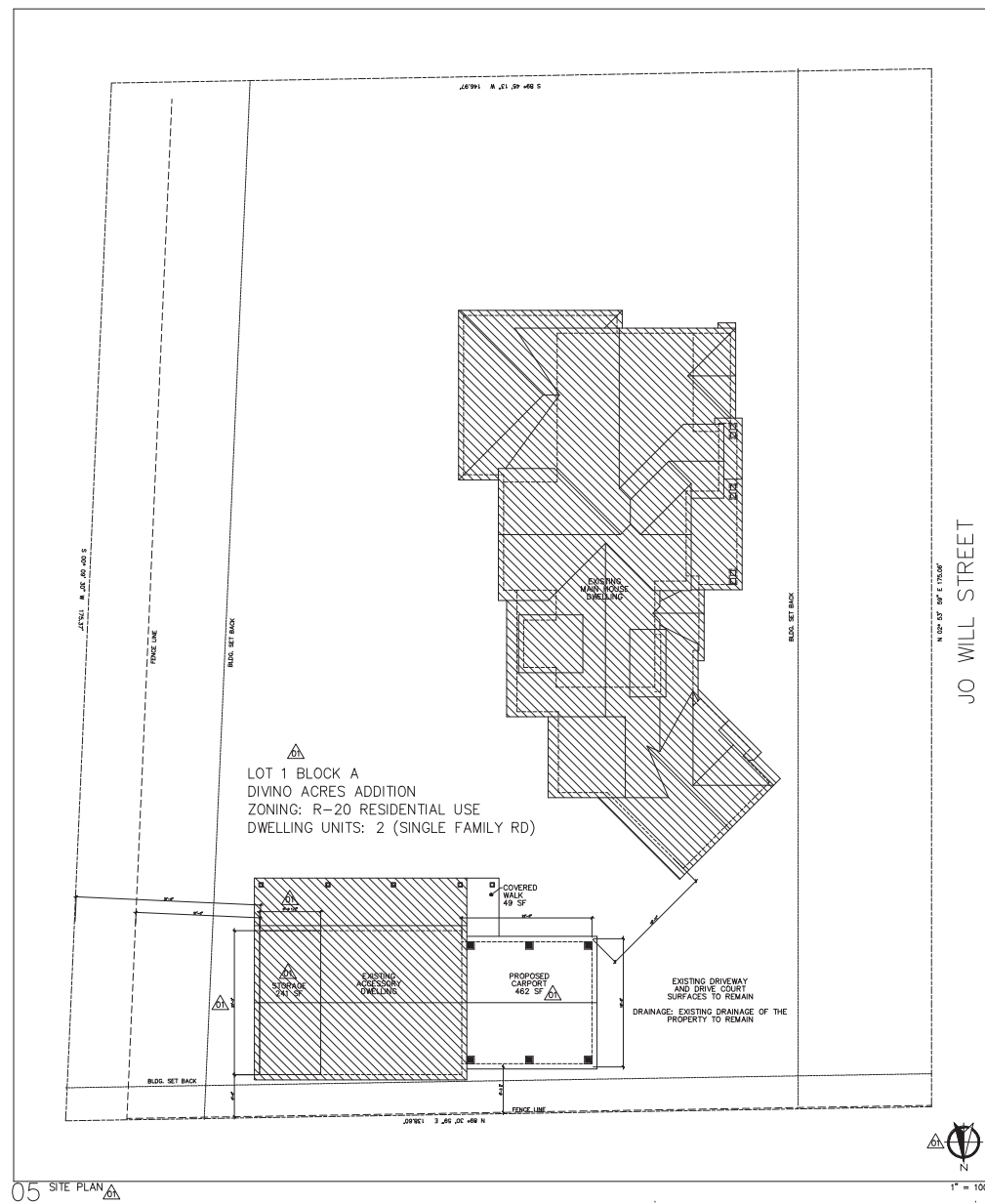
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ZC18-027
7205 Jo Will Street

-  Subject Property
-  Residential



Site Plan



05 SITE PLAN

PROJECT DIRECTORY

PROJECT LOCATION
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034
DESIGNER

ALAN HILSABECK
4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
214-995-3178

APPLICANT / OWNER
GREG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034

SHEET INDEX

A0.00 COVER, SITE PLAN, PROJECT DIRECTORY
CALCULATIONS, GENERAL CONDITIONS
A1.00 ACCESSORY DWELLING PLANS
A1.10 ACCESSORY DWELLING ELEVATIONS

AREA CALCULATIONS

FLOOR	MAIN HOUSE	ACCESSORY DWELLING
FIRST FLOOR A/C	2314 SF	590 SF
SECOND FLOOR A/C	1316 SF	N/A
TOTAL A/C	3630 SF	590 SF
GARAGE	538 SF	241 SF (NON-AC STORAGE)
COVERED PORCHES	376 SF	319 SF
TOTAL UNDER ROOF	4544 SF	1,150 SF
CARPORT (PROPOSED)		462 SF
TOTAL (ACCESSORY DWELLING + CARPORT)		1,612 SF

COVERAGE CALCULATIONS

TOTAL LOT AREA	24,995 SF
BUILDING FOOTPRINT	4,544 (18%) + 1,150 (5%) + 462 (2%) = 6,156 (25%)
ALLOWABLE COVERAGE	30% = 7,498 SF
COVERAGE REMAINING	7,498 - 6,156 = 1,342 SF

FLOOR AREA RATIO

TOTAL LOT AREA	24,995 SF
TOTAL FLOOR AREA	4,544 SF (MAIN HOUSE)
TOTAL FLOOR AREA	1,612 SF (ACCESSORY DWELLING + CARPORT)
TOTAL FLOOR AREA	6,156 SF (.25 FLOOR AREA RATIO)

07 PROJECT DIRECTORY, SHEET INDEX, CALCULATIONS

GENERAL NOTES

- ALL SLOPES TO BE 10:12 UNLESS OTHERWISE NOTED.
DROPPERS TO BE AT SLOPE APPROPRIATE FOR ROOF DRAINAGE.
- ALL OVERLANDS ARE DRAWN AT 10:12 UNLESS OTHERWISE NOTED.
- ALL ROOF FRAMING TO BE 2X6'S AT 24" O.C. UNLESS OTHERWISE NOTED.
- THE PLATE HEIGHTS MAY VARY ACCORDING TO THE SIZE OF FLOOR SYSTEM USED.
VERIFY ALL SIZING REQUIREMENTS AND HEIGHTS PRIOR TO CONSTRUCTION.
- THIS PLAN AND ELEVATIONS ARE A GRAPHIC REPRESENTATION FOR ESTIMATING PURPOSES ONLY.
ACTUAL FIELD CONDITIONS MAY VARY AND MUST BE VERIFIED BEFORE PROCEEDING WITH CONSTRUCTION.



02 SITE PLAN - GENERAL NOTES



HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
(214)995-3178

JOHNSON RESIDENCE

7205 JO WILL STREET
COLLEYVILLE, TEXAS

ACCESSORY DWELLING REMODEL

ISSUE LOG:		REVISION
NO.	DATE	
1	7-17-19	THIRD STAFF COMMENTS
2		
3		
4		
5		
6		
7		
8		
9		
10		

AVH
DRAWN

XXX
CHECKED

ALAN HILSABECK	DAY
2019181716	
1514131211	
1009080706	
0504030201	

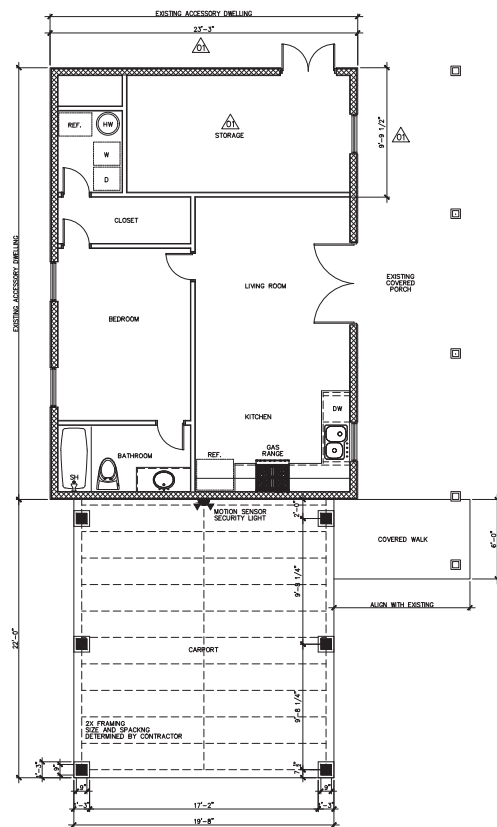
SHEET LAYOUT

GENERAL NOTES

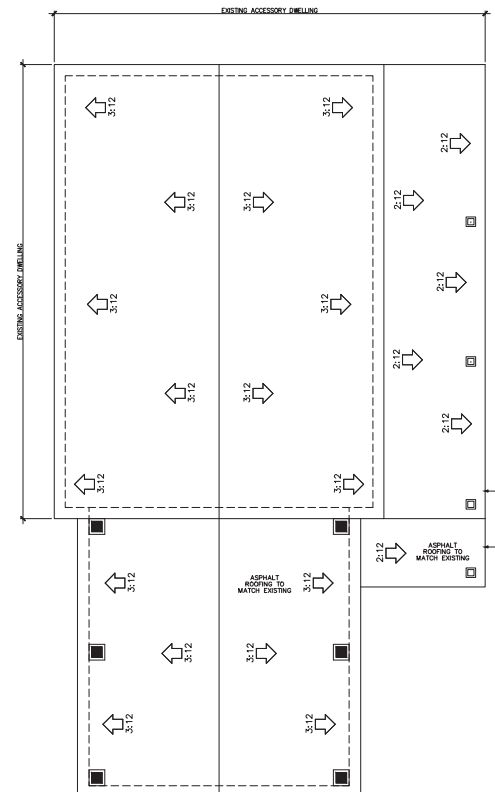
PROJECT NO.: JOHNSON-01
ISSUE DATE: 06-24-2019

A0.00

Floor Plan



05 FLOOR PLAN / FRAMING PLAN - ACCESSORY DWELLING AND CARPORT

$$1/4^{\circ} = 1' - 0''$$


03 ROOF PLAN - ACCESSORY DWELLING AND CARPORT

$$1/4'' = 1'-0''$$


HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
(214)995-3178

ORIGINAL APPLICANT:
JASON BRUSSOW
NEW APPLICANT / OWNER:
GREG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034

JOHNSON
RESIDENCE

7205 JO WILL STREET
COLLEYVILLE, TEXAS

ACCESSORY BUILDING REMODEL

[illegible]

AVH
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CHECKED

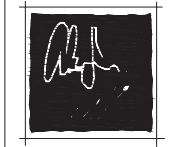
ALAN HILSABECK					DATE
20	19	18	17	16	SHEET LAYOUT
15	14	13	12	11	
10	09	08	07	06	
05	04	03	02	01	

FLOORPLANS

PROJECT NO.: JOHNSON-01
ISSUE DATE: 06-24-2019

A1.00

Building Elevations



HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
(214)995-3178

ORIGINAL APPLICANT:
JASON BRUSSOW
NEW APPLICANT / OWNER:
GREG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034

JOHNSON
RESIDENCE

7205 JO WILL STREET
COLLEYVILLE, TEXAS

ACCESSORY BUILDING
REMODEL

ISSUE LOG:		REVISION
NO.	DATE	
1	7-17-19	THIRD STAFF COMMENTS
2		
3		
4		
5		
6		
7		
8		

AWH
DRAWN

XXX
CHECKED

ALAN HILSABECK					DATE
20	19	18	17	16	
15	14	13	12	11	
10	09	08	07	06	
05	04	03	02	01	SHEET LAYOUT

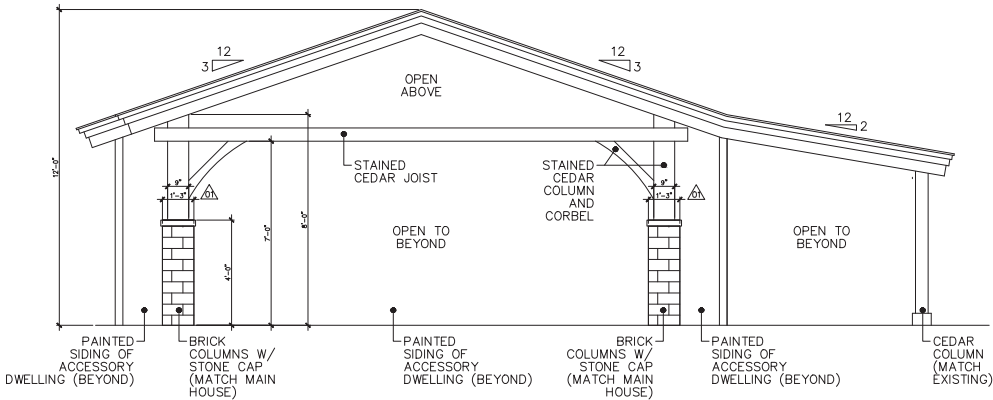
ELEVATIONS

PROJECT NO.: JOHNSON-01
ISSUE DATE: 06-24-2019

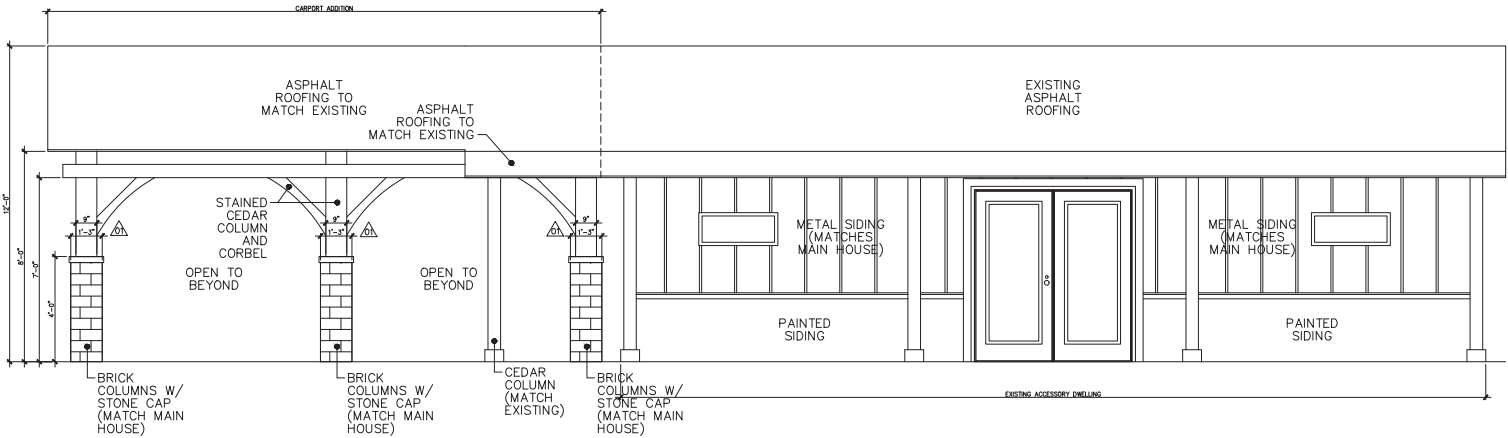
A1.10

SHAD WALL
EXISTING WALL
NEW WALL

1/2" = 1'-0"



CARPORT FRONT ELEVATION / ACCESSORY DWELLING END ELEVATION BEYOND



CARPORT SIDE ELEVATION / ACCESSORY DWELLING FRONT ELEVATION

Photos Provided By Applicant



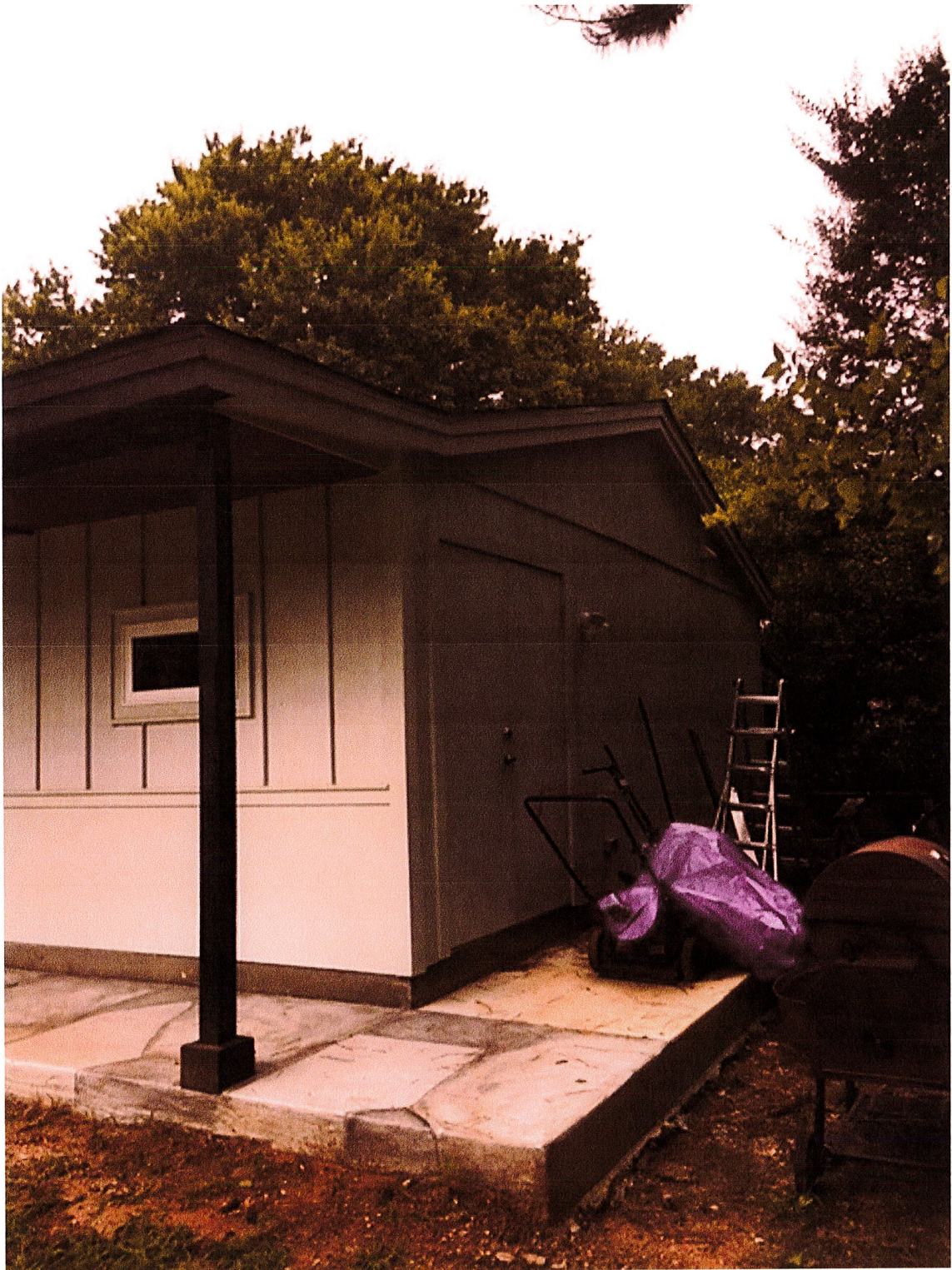
EXISTING ACCESSORY DWELLING – PROPOSED CARPORT END ELEVATION

Photos Provided By Applicant



EXISTING ACCESSORY DWELLING – COVERED FRONT PORCH ELEVATION

Photos Provided By Applicant



EXISTING ACCESSORY DWELLING – STORAGE END ELEVATION

Photos Provided By Applicant



EXISTING ACCESSORY DWELLING – BACK ELEVATION

Photos Provided By Applicant



EXISTING MAIN DWELLING – FRONT PORCH COLUMN DETAIL

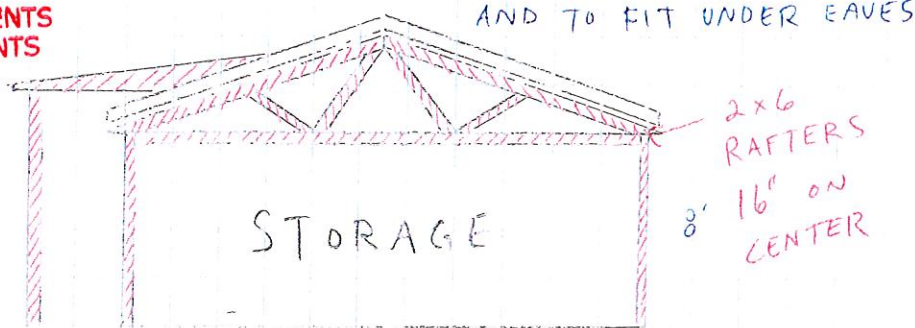
All framing 2x4 construction
studs 16" on center (WALLS)

FRAMING

CONSTRUCTION WORKING HOURS
7:00 a.m. to 6:00 p.m.
MONDAY thru SATURDAY
NO SUNDAYS

REVIEWED
OCT 08 2018
CITY OF COLLEYVILLE
BY BUILDING DEPARTMENT

REFER TO PLAN REVIEW COMMENTS
FOR ADDITIONAL REQUIREMENTS
CITY OF COLLEYVILLE
BUILDING INSPECTIONS

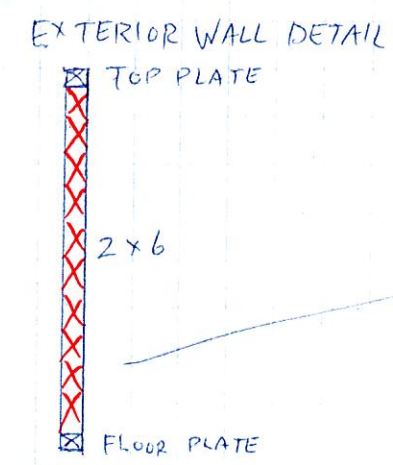


1/8" = 1'

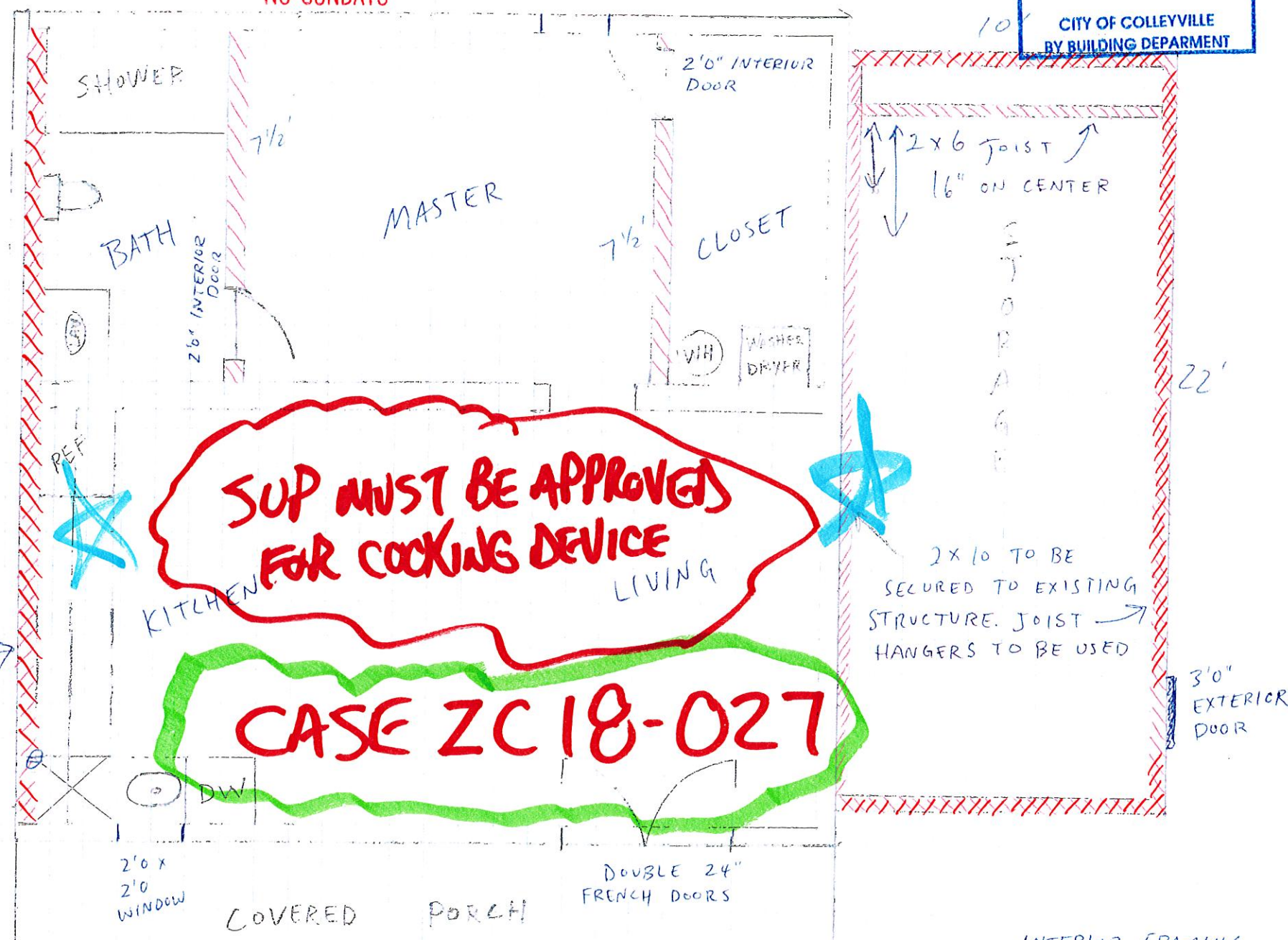
6'6" SET BACK

31'5" SET BACK

1/4" = 1'

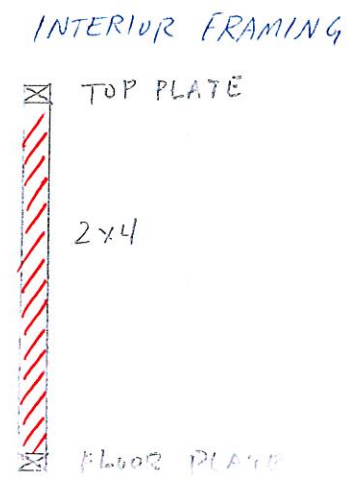


EXISTING STRUCTURE
ON SLAB



RECEIVED
OCT 02 2018
CITY OF COLLEYVILLE
BY BUILDING DEPARTMENT

Revisions RECEIVED
SEP 10 2018
CITY OF COLLEYVILLE
BY BUILDING DEPARTMENT



NEW FRAMING

RE: 7205 Jo Will Street, Colleyville, TX

Electrical for detached garage conversion. Estimate includes:

Wiring for 1.5 ton unit with 10 KW electric heat

Stack washer/dryer wiring

New 125 amp main breaker load center in detached garage with breakers

A 125 amp breaker in the existing load center in the garage

Trench between the garage and the detached garage and install new conduit and wire for 125 amps

Ground new load center in detached garage

Wire for kitchen, bedroom, bathroom, and living area in detached garage

Demo as necessary of existing wiring in detached garage

Install GFCI and arc fault protection as required

ELECTRICAL

CONSTRUCTION WORKING HOURS
7:00 a.m. to 6:00 p.m.
MONDAY thru SATURDAY
NO SUNDAYS

REVIEWED

OCT 08 2018

CITY OF COLLEYVILLE
BY BUILDING DEPARTMENT

REFER TO PLAN REVIEW COMMENTS
FOR ADDITIONAL REQUIREMENTS
CITY OF COLLEYVILLE
BUILDING INSPECTIONS

WIRING AND/OR GAS
FOR COOKTOP ALLOWED
ONLY IF SUP IS
APPROVED -
SEE ZC18-027

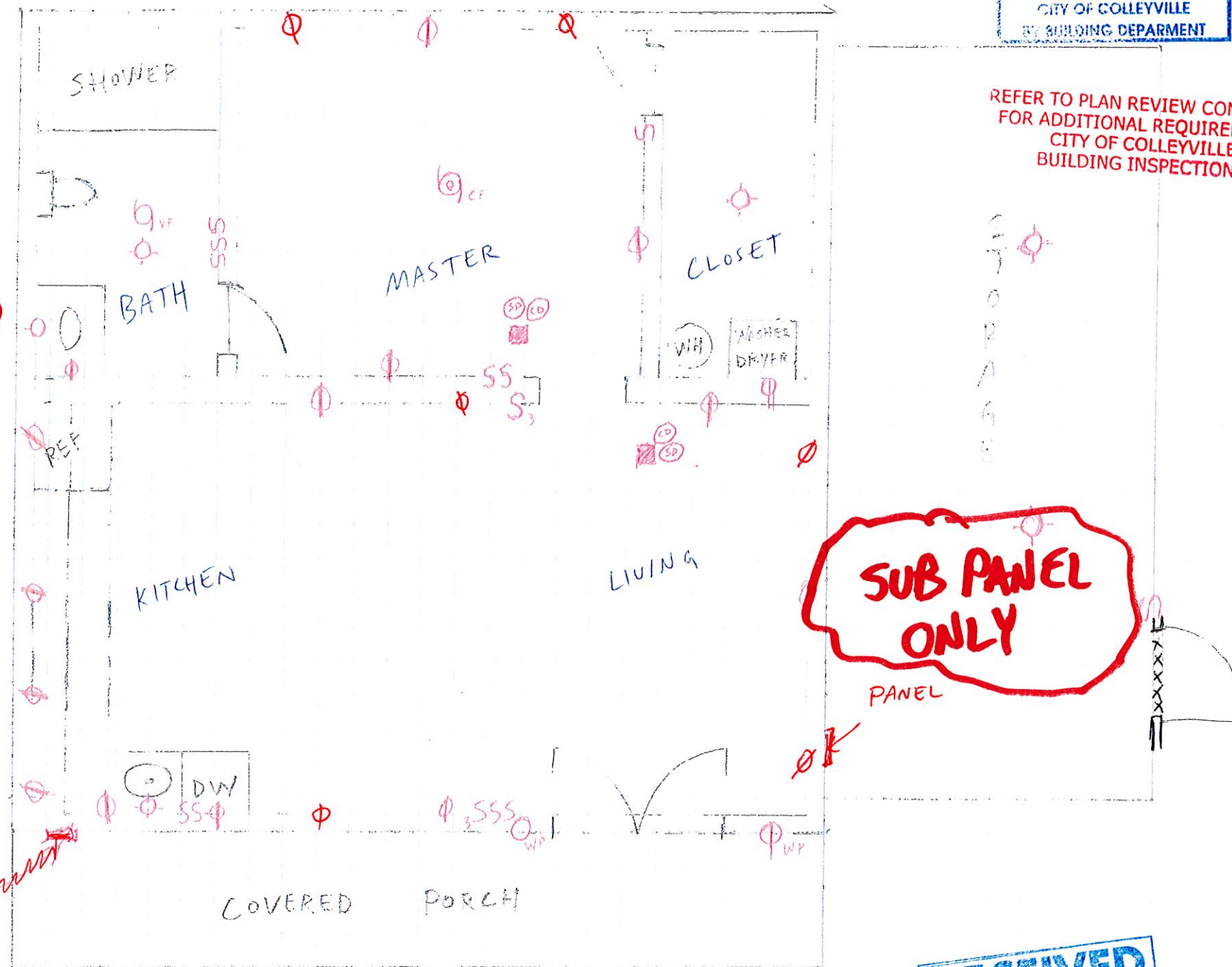
#3 COPPER W/
100 AMP OVERCURRENT
PROTECTION

ELECTRICAL

ARC-FAULT CIRCUIT INTERRUPTER PROTECTION
REQUIRED FOR ALL OUTLETS IN ALL BEDROOMS
(N.E.C. SEC. 210-12 b)

ELECTRICAL UNDER SLAB MUST BE INSTALLED
BEFORE FOUNDATION INSPECTION

RECEPTACLE AND SMOKE DETECTOR LOCATIONS
WILL BE FIELD APPROVED



SUB PANEL
ONLY

PANEL

RECEIVED

OCT 02 2018

CITY OF COLLEYVILLE
BY BUILDING DEPARTMENT

RECEIVED

SEP 10 2018

CITY OF COLLEYVILLE
BY BUILDING DEPARTMENT

- TIE IN WATER FROM MAIN HOUSE SUPPLY, TRENCH TO ADDITION
- TIE IN TO CLEAN OUT ON SOUTH SIDE OF MAIN HOUSE, PUMP TO BE USED ONLY IF NECESSARY

REFER TO PLAN REVIEW COMMENTS
FOR ADDITIONAL REQUIREMENTS
CITY OF COLLEYVILLE
BUILDING INSPECTIONS

Plumbing

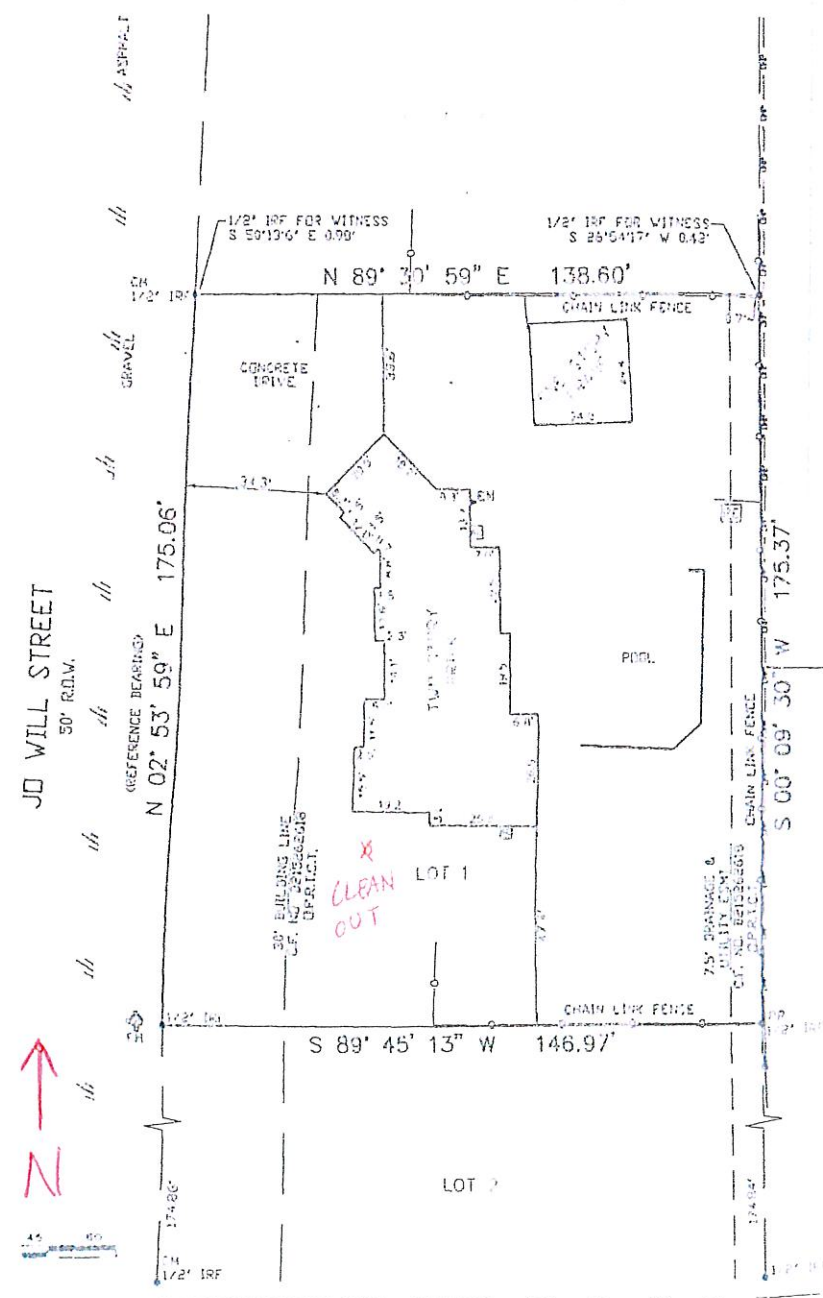
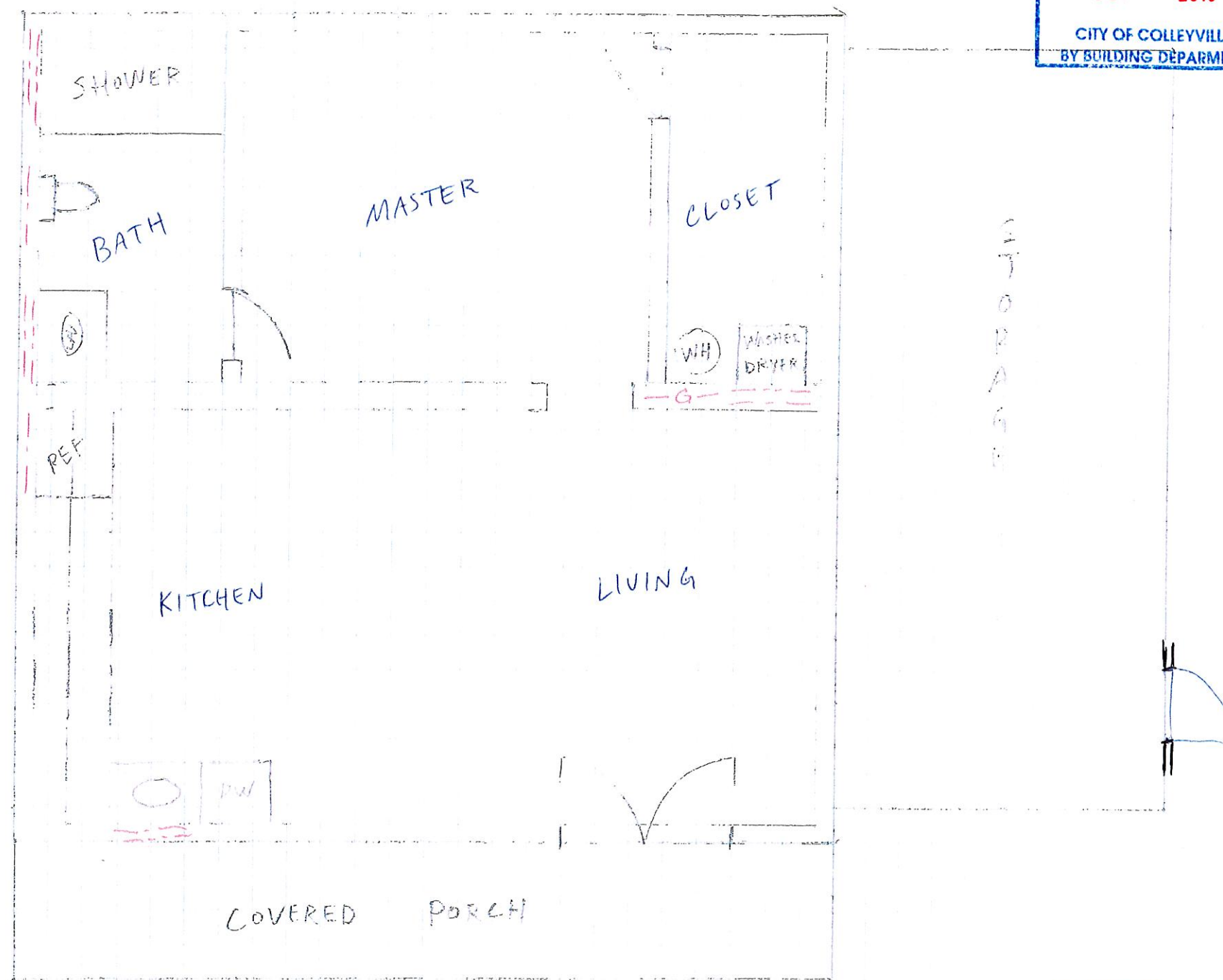
CONSTRUCTION WORKING HOURS
7:00 a.m. to 6:00 p.m.
MONDAY thru SATURDAY
NO SUNDAYS

REVIEWED

OCT 08 2018

CITY OF COLLEYVILLE
BY BUILDING DEPARTMENT

STORAGE



RECEIVED

OCT 02 2018

CITY OF COLLEYVILLE
BY BUILDING DEPARTMENT

RECEIVED

SEP 10 2018

CITY OF COLLEYVILLE
BY BUILDING DEPARTMENT

FOR REVIEW COMMENTS
OR ADDITIONAL REQUIREMENTS
CITY OF COLLEYVILLE
BUILDING INSPECTIONS

FOUNDATION PLAN

CONSTRUCTION WORKING HOURS
7:00 a.m. to 6:00 p.m.
MONDAY thru SATURDAY
NO SUNDAYS

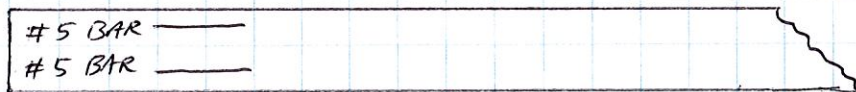
REVIEWED
OCT 08 2018
CITY OF COLLEYVILLE
BY BUILDING DEPARTMENT

1/2" REBAR
#4 REBAR
14" GRID

#5 BAR TOP & BOTTOM

BEAM BREAKDOWN

18-20" ~~THICK~~ DEEP
8" WIDE

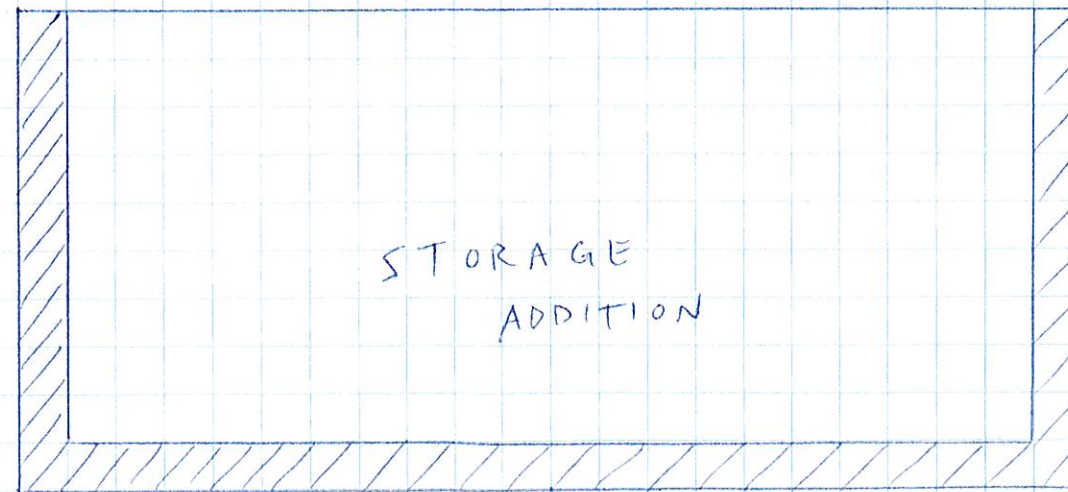


EXISTING

WIND UPLIFT RESISTANCE

HURRICANE FASTENERS REQUIRED AT
ALL TRUSS/TOP PLATE CONNECTIONS.
A CONTINUOUS LOAD PATH SHALL BE PROVIDED
TO TRANSMIT THE UPLIFT FORCES FROM THE
RAFTER OR TRUSS TIES TO THE FOUNDATION.

20" BEAM
ALONG
PERIMETER



1/4" = 1'

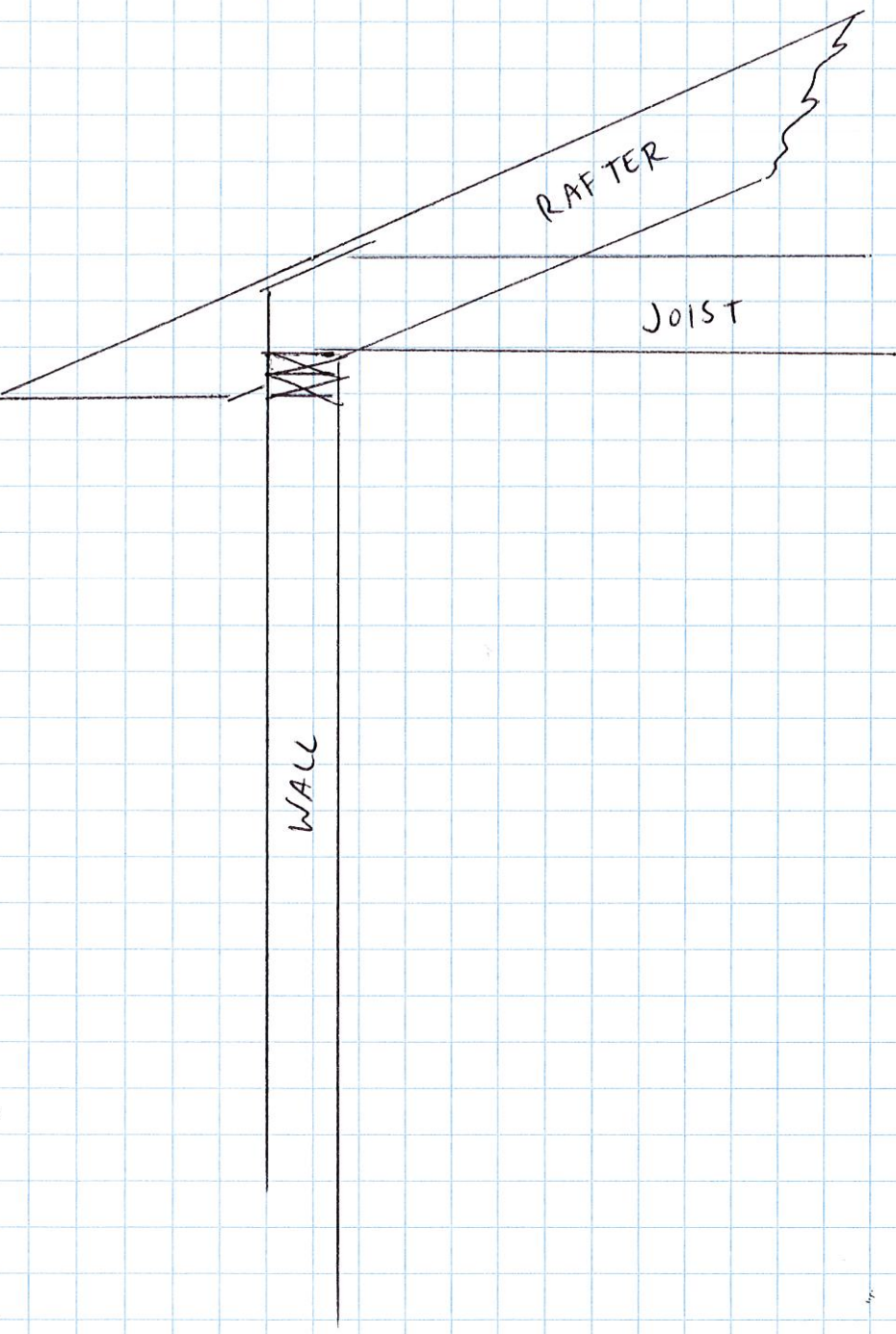
RECEIVED
SEP 10 2018
CITY OF COLLEYVILLE
BY BUILDING DEPARTMENT

FRAMING DETAIL

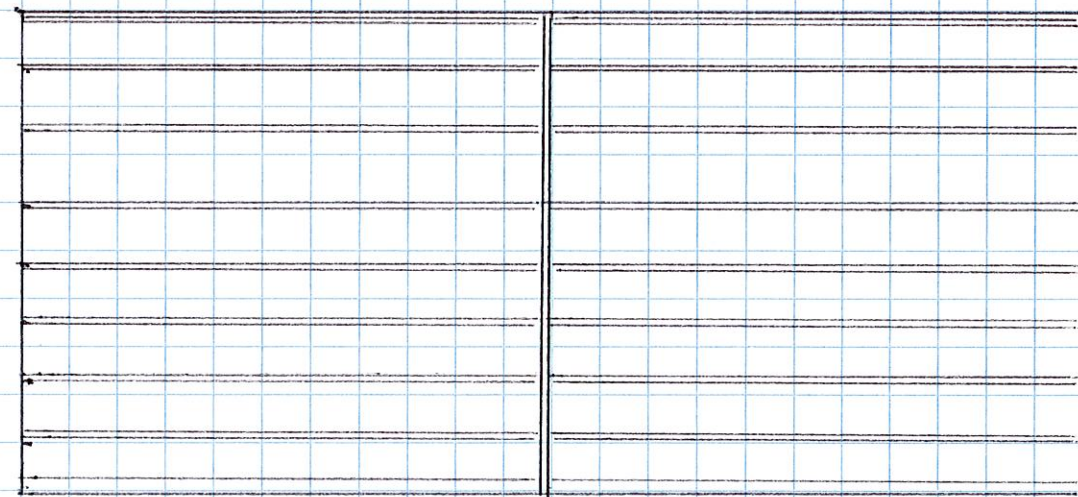
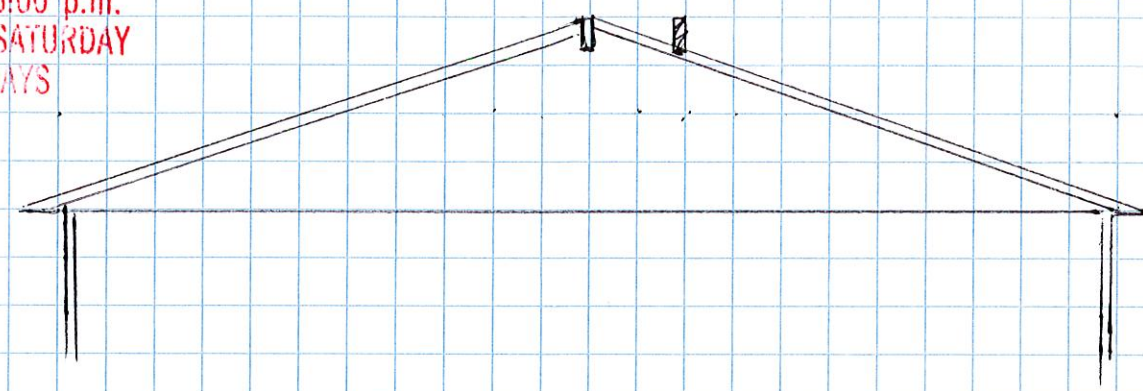
REVIEWED
OCT 08 2018
CITY OF COLLEYVILLE
BY BUILDING DEPARTMENT

RECEIVED
OCT 02 2018
CITY OF COLLEYVILLE
BY BUILDING DEPARTMENT

CONSTRUCTION WORKING HOURS
7:00 a.m. to 6:00 p.m.
MONDAY thru SATURDAY
NO SUNDAYS



ROOF
TOP VIEW



2x6
RAFTERS
16" ON CENTER

2x6
RIDGE

WIND UPLIFT RESISTANCE
HURRICANE FASTENERS REQUIRED AT
ALL TRUSS/TOP PLATE CONNECTIONS.
A CONTINUOUS LOAD PATH SHALL BE PROVIDED
TO TRANSMIT THE UPLIFT FORCES FROM THE
RAFTER OR TRUSS TIES TO THE FOUNDATION.

- TIE IN WATER FROM MAIN HOUSE SUPPLY, TRENCH TO ADDITION
- TIE IN TO CLEAN OUT ON SOUTH SIDE OF MAIN HOUSE, PUMP TO BE USED ONLY IF NECESSARY

Plumbing

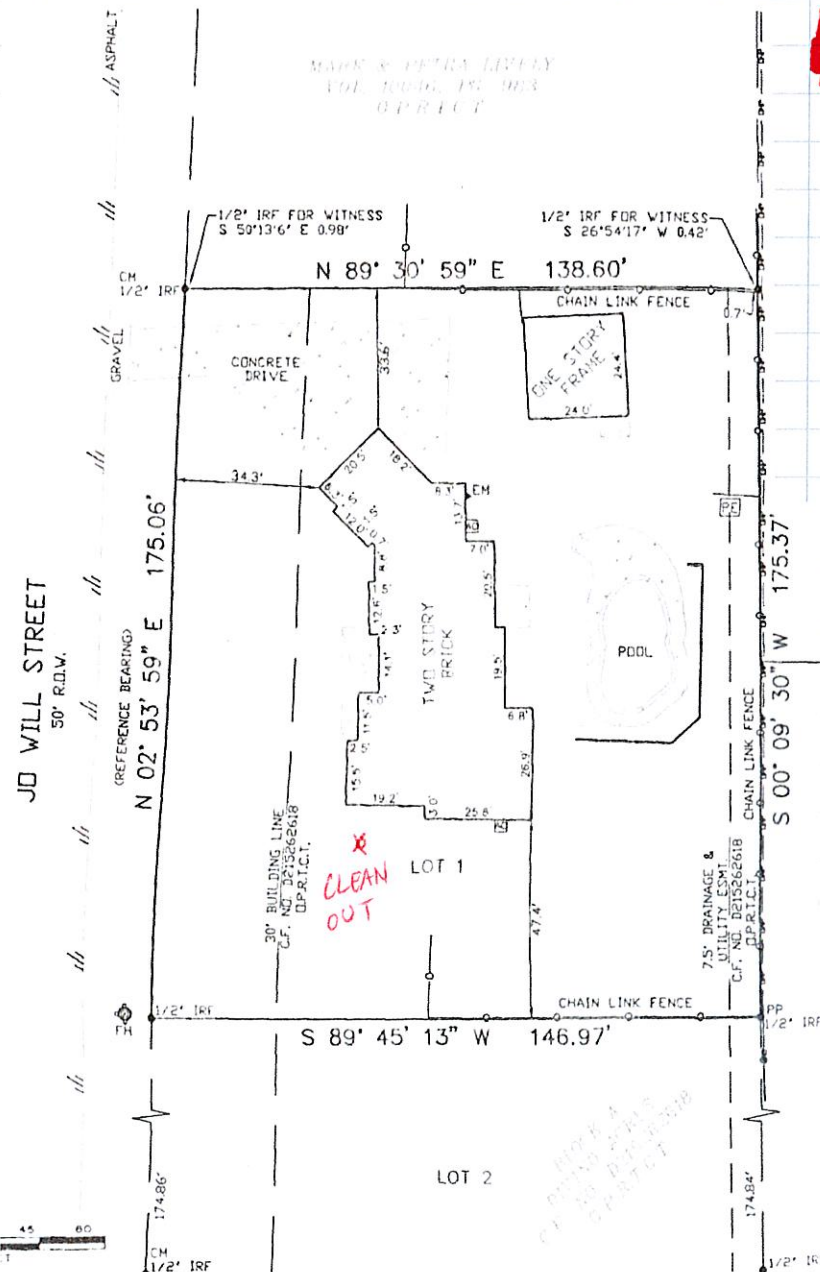
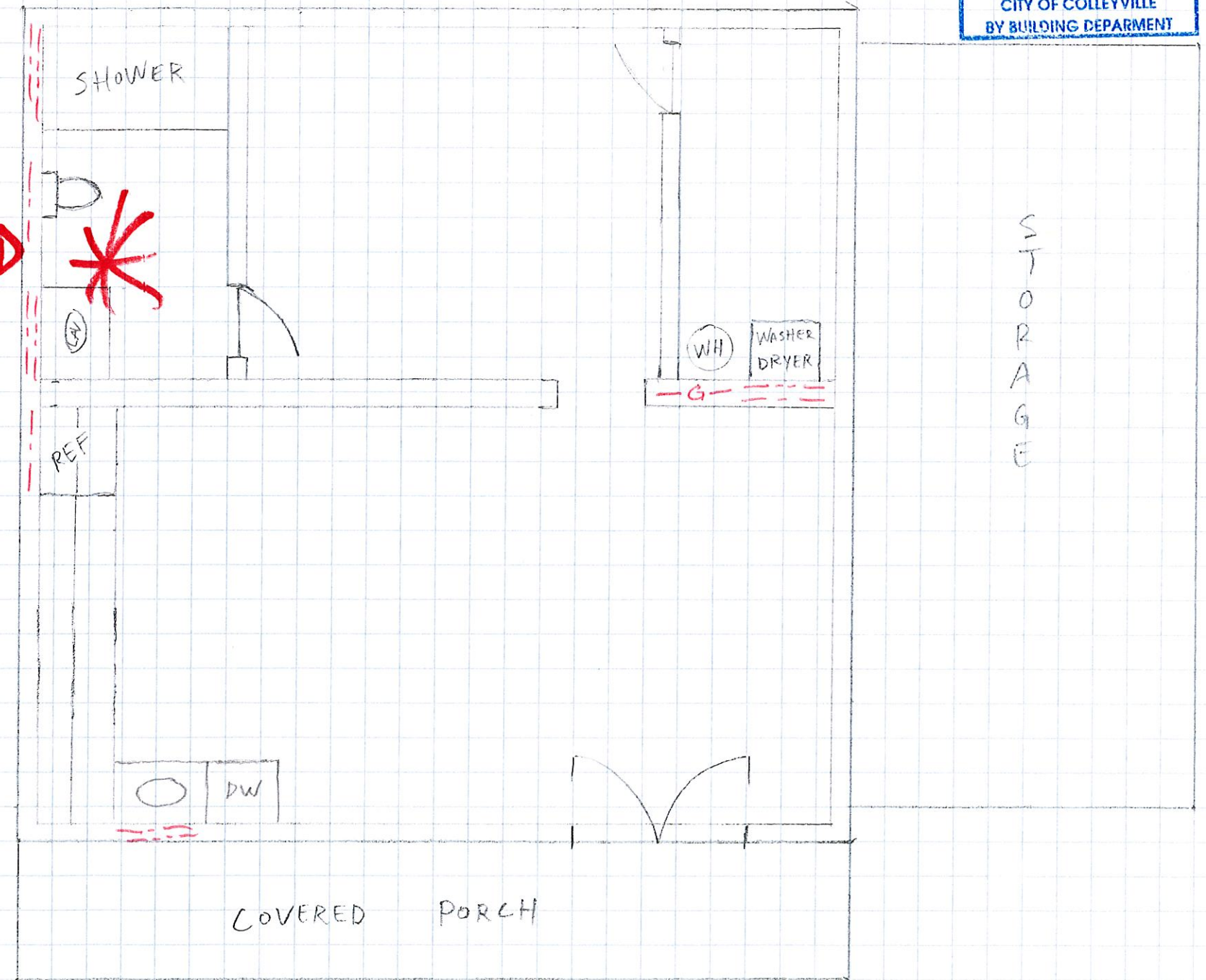
REFER TO PLAN REVIEW COMMENTS
FOR ADDITIONAL REQUIREMENTS
CITY OF COLLEYVILLE
BUILDING INSPECTIONS

REVIEWED

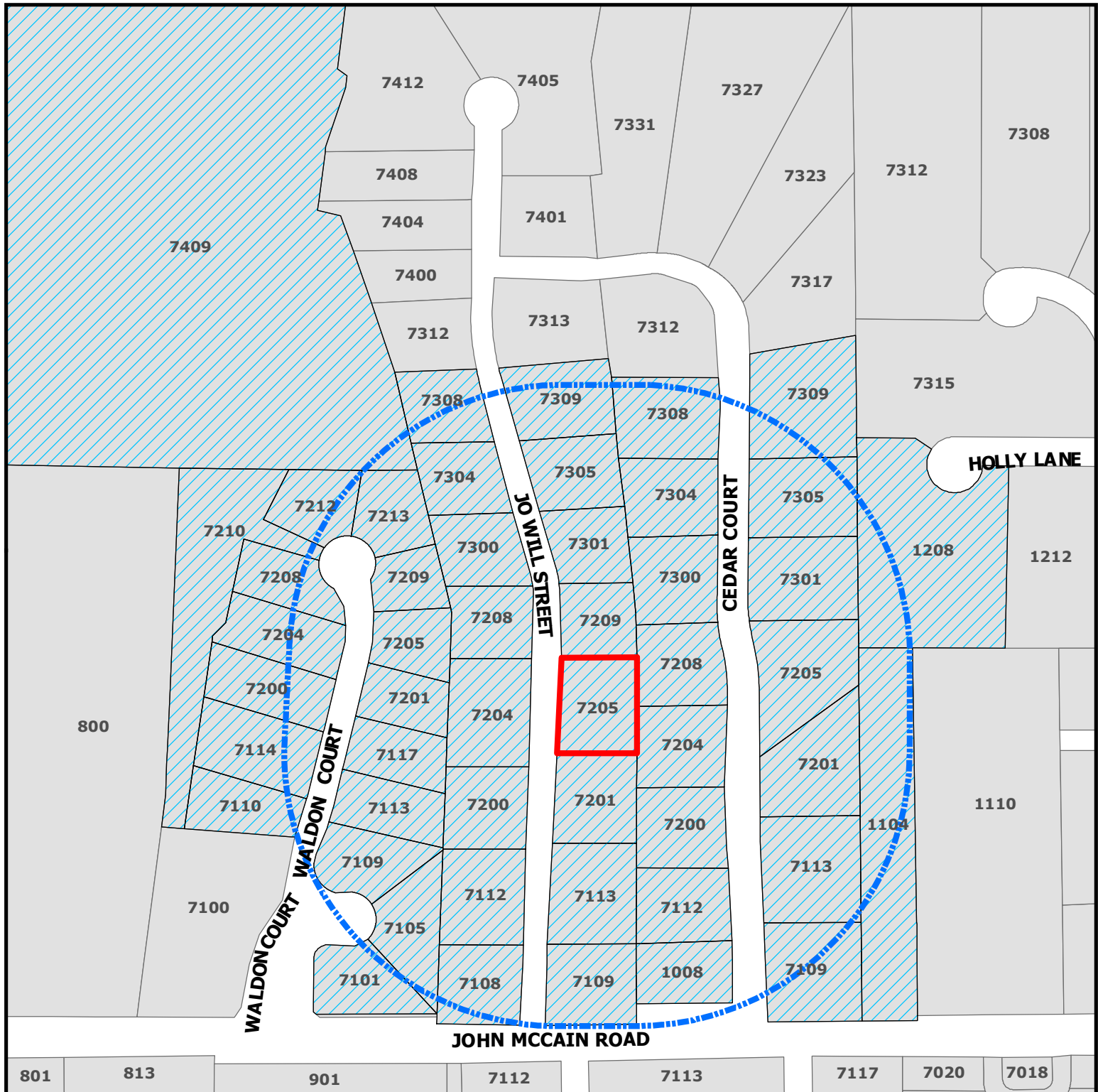
OCT 08 2018

CITY OF COLLEYVILLE
BY BUILDING DEPARTMENT

*** ALL PLUMBING
STALL BE INSPECTED
AND APPROVED
BEFORE COVER-UP**



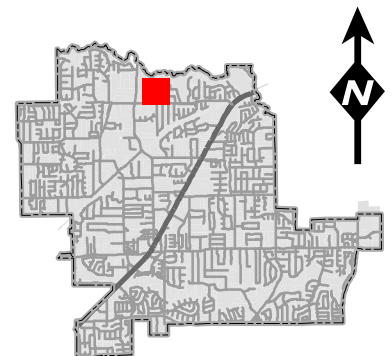
Notification Map



ZC18-027
7205 Jo Will Street

DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

- Subject Property
- 500ft Buffer
- Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
ROFAEIL, NAGY A M	929 CRESTVIEW DR	BEDFORD, TX	76021	7110 WALDON CT
COFFMAN, BLAINE	7300 CEDAR CT	COLLEYVILLE, TX	76034	7300 CEDAR CT
BURNS, ROBBIE S	7208 JO WILL ST	COLLEYVILLE, TX	76034	7208 JO WILL ST
STONES, BLAKE R	7301 CEDAR CT	COLLEYVILLE, TX	76034	7301 CEDAR CT
STEVENSON, BARBARA J	7109 CEDAR CT	COLLEYVILLE, TX	76034	7109 CEDAR CT
HUFF, LINDA D BROCK	7108 JO WILL ST	COLLEYVILLE, TX	76034	7108 JO WILL ST
SALCIDO, PETER	7117 WALDON CT	COLLEYVILLE, TX	76034	7117 WALDON CT
WALKER, TERRY T	7109 JO WILL ST	COLLEYVILLE, TX	76034	7109 JO WILL ST
SARTAIN, MICHAEL K	1124 GLADE RD	COLLEYVILLE, TX	76034	7113 CEDAR CT
CAFFEY, MARK	7114 WALDON CT	COLLEYVILLE, TX	76034	7114 WALDON CT
STANDRIDGE, GEORGE	7200 WALDEN CT	COLLEYVILLE, TX	76034	7200 WALDON CT
HERSHON, DESIREE ANN	7300 JO WILL ST	COLLEYVILLE, TX	76034	7300 JO WILL ST
LOVE FAMILY TRUST	7200 CEDAR ST	COLLEYVILLE, TX	76034	7200 CEDAR CT
BALL, DONNA	7305 CEDAR RD	COLLEYVILLE, TX	76034	7305 CEDAR CT
JOHNSON, FELICIA	7205 JO WILL ST	COLLEYVILLE, TX	76034	7205 JO WILL ST
VALDEZ, ERNESTO	7301 JO WILL ST	COLLEYVILLE, TX	76034	7301 JO WILL ST
GUIRGUIS, WAGUIH	7204 WALDON CT	COLLEYVILLE, TX	76034	7204 WALDON CT
CAMPBELL, RICKY J	7205 CEDAR CT	COLLEYVILLE, TX	76034	7205 CEDAR CT
GENCO, FRANK R	1104 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	1104 JOHN MCCAIN RD
TRINITY CHRISTIAN CENTER INC	2442 MICHELLE DR	TUSTIN, CA	92780	7409 PLEASANT RUN RD
HAZEN, RICHARD W	7212 WALDON CT	COLLEYVILLE, TX	76034	7212 WALDON CT
MCMAHAN, BRANDON	1008 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	1008 JOHN MCCAIN RD
WILLIAMSBURG EST HOA INC	7117 WALDON CT	COLLEYVILLE, TX	76034	7210 WALDON CT
BAUER, TRENT A	7113 WALDON CT	COLLEYVILLE, TX	76034	7113 WALDON CT
QUINN, DIANA	7304 CEDAR CT	COLLEYVILLE, TX	76034	7304 CEDAR CT
ISBELL, J G	7204 JO WILL ST	COLLEYVILLE, TX	76034	7204 JO WILL ST
POLIT, PETER	7208 WALDON CT	COLLEYVILLE, TX	76034	7208 WALDON CT
LIVELY, PETRA	7209 JO WILL ST	COLLEYVILLE, TX	76034	7209 JO WILL ST
GROSS, PAMELA L	7204 CEDAR CT	COLLEYVILLE, TX	76034	7204 CEDAR CT
DIVINO, VINCENT	7201 JO WILL ST	COLLEYVILLE, TX	76034	7201 JO WILL ST
SOLIS, VANCE	7200 JO WILL ST	COLLEYVILLE, TX	76034	7200 JO WILL ST
NEWTON, RICHARD W	1208 HOLLY LN	COLLEYVILLE, TX	76034	1208 HOLLY LN N
ACOVENO, JOE F	7309 CEDAR CT	COLLEYVILLE, TX	76034	7309 CEDAR CT
HAWKINS, STEVEN L	7201 WALDON CT	COLLEYVILLE, TX	76034	7201 WALDON CT
MAPLES, BARBARA M	5312 COLORADO BLVD	NORTH RICHLAND HILLS, TX	76180	7112 JO WILL ST
LEE, CLARENCE K	7109 WALDON CT	COLLEYVILLE, TX	76034	7109 WALDON CT
STONES, BLAKE R	7308 CEDAR CT	COLLEYVILLE, TX	76034	7308 CEDAR CT
DAVIDSON, SHANNON	7305 JO WILL ST	COLLEYVILLE, TX	76034	7305 JO WILL ST
COPPOLA, MARCO	7105 WALDON CT	COLLEYVILLE, TX	76034	7105 WALDON CT
SADLER, MITZI	7213 WALDEN CT	COLLEYVILLE, TX	76034	7213 WALDON CT
GATES, TERRY	7309 JO WILL ST	COLLEYVILLE, TX	76034	7309 JO WILL ST
LARSON, THOMAS R	7308 JO WILL ST	COLLEYVILLE, TX	76034	7308 JO WILL ST
HUBBARD, VICKI GREEN	7304 JO WILL ST	COLLEYVILLE, TX	76034	7304 JO WILL ST
LYON, REGINALD O	2520 K AVE STE 700 #287	PLANO, TX	75074	7205 WALDON CT
TROUNG, RICHARD	7209 WALDON CT	COLLEYVILLE, TX	76034	7209 WALDON CT
MULLINS, RICHARD V	7208 CEDAR CT	COLLEYVILLE, TX	76034	7208 CEDAR CT
LATZER, ANN MARIE	7201 CEDAR CT	COLLEYVILLE, TX	76034	7201 CEDAR CT
GRASSI, JAIME WISEMAN	7112 CEDAR CT	COLLEYVILLE, TX	76034	7112 CEDAR CT
DIVINO, VINCENT	7201 JO WILL ST	COLLEYVILLE, TX	76034	7113 JO WILL ST
DILLARD, DANA	7101 WALDON CT	COLLEYVILLE, TX	76034	7101 WALDON CT
CASTLETON MANOR	1560 E. Southlake Blvd.	SOUTHLAKE, TX	76092	COURTESY NOTICE
SHALIMAR ADDITION	6916 Shalimar Court	COLLEYVILLE, TX	76034	COURTESY NOTICE
WARWICK PARC	4113 Gateway Drive Suite 100	COLLEYVILLE, TX	76034	COURTESY NOTICE
WILLIAMSBURG ESTATES ADDITION	7113 Waldon Court	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
HILSABECK, ALAN	4317 THAMES COURT	FLOWER MOUND, TX	75028	APPLICANT

Public notices were mailed on July 26, 2019



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, August 12, 2019 at 7:00 p.m.
City Council Meetings: Tuesday, September 3, 2019 & Tuesday, September 17, 2019 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit (SUP) for an Accessory Dwelling and to exceed the maximum square footage allowed for accessory buildings. The request is to convert a 1,150 sq. ft., existing structure into a dwelling unit with a built-in kitchen and storage space.

Zoning Case: ZC18-027

Applicant: Alan Hilsabeck

Owner: Gregory Johnson

Location: 7205 Jo Will Street

Property Description: Lot 1, Block A, of the Divino Acres Addition

Present Zoning: R-20 Single Family Residential

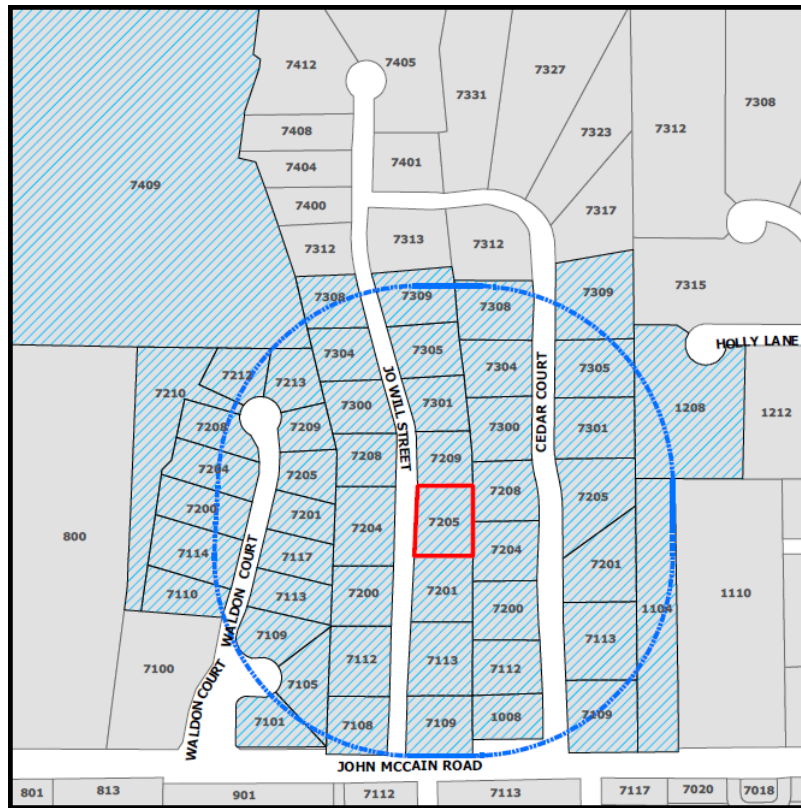
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

Jackie Reyff
Colleyville Principal Planner
817.503.1056

Dear Jackie,

Please pass the following requests to the Colleyville Planning and Zoning Commission to be made part of the public record:

The Consideration of a Special Use Permit (SUP) - Zoning Case ZC18-027:

Acceptance of SUP under the condition that the Accessory Dwelling not be used for short term rentals such as Bed & Breakfast, Airbnb, HomeAway or other.

Acceptance of SUP under the condition that the Accessory Dwelling not be used for long term rental/lease unless included in the rental/lease of the entire residential property.

Acceptance of SUP under the condition that any outdoor lighting shall not shine directly onto any dwelling beyond the property line. Any direct lighting shall be shielded from adjacent property.

The Consideration of a Special Use Permit (SUP) - Zoning Case ZC-19-007:

Acceptance of SUP under the condition that any Carport outdoor lighting shall not shine directly onto any dwelling beyond the property line. Any direct lighting shall be shielded from adjacent property.

Thank you,
Mark & Petra Lively
7209 Jo Will St
Colleyville TX 76034
817.773.0888

ORDINANCE O-19-2090

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 0.5738 ACRES, BEING LOT 1, BLOCK A OF THE DIVINO ADDITION, LOCATED AT 7205 JO WILL STREET, BY AUTHORIZING A SPECIAL USE PERMIT FOR AN ACCESSORY DWELLING AND TO EXCEED THE 4% LOT COVERAGE FOR ACCESSORY BUILDINGS; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit for an accessory dwelling under Case No. ZC18-027; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference

to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for an accessory dwelling and to exceed the 4% lot coverage for accessory buildings, being 0.5738 acres on Lot 1, Block A, of the Divino Addition, located at 7205 Jo Will Street, as depicted on the attached as Exhibit "A".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall apply to permit a new accessory dwelling located in the accessory building.
- b. The size for the accessory building/accessory dwelling shall be 1,150 SF.
- c. The accessory dwelling shall be generally consistent with the, site plan and building elevations as depicted on the attached Exhibits "B" and "C".

- d. The accessory dwelling shall not be rented as a short-term or long-term rental and shall only allow family members as permitted for accessory dwellings.
- e. All requirements of the Land Development Code shall be met, except where amended herein.

- Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 8. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2019.

The second reading and public hearing being conducted on the 17th day of September 2019.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____
ABSTENTIONS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

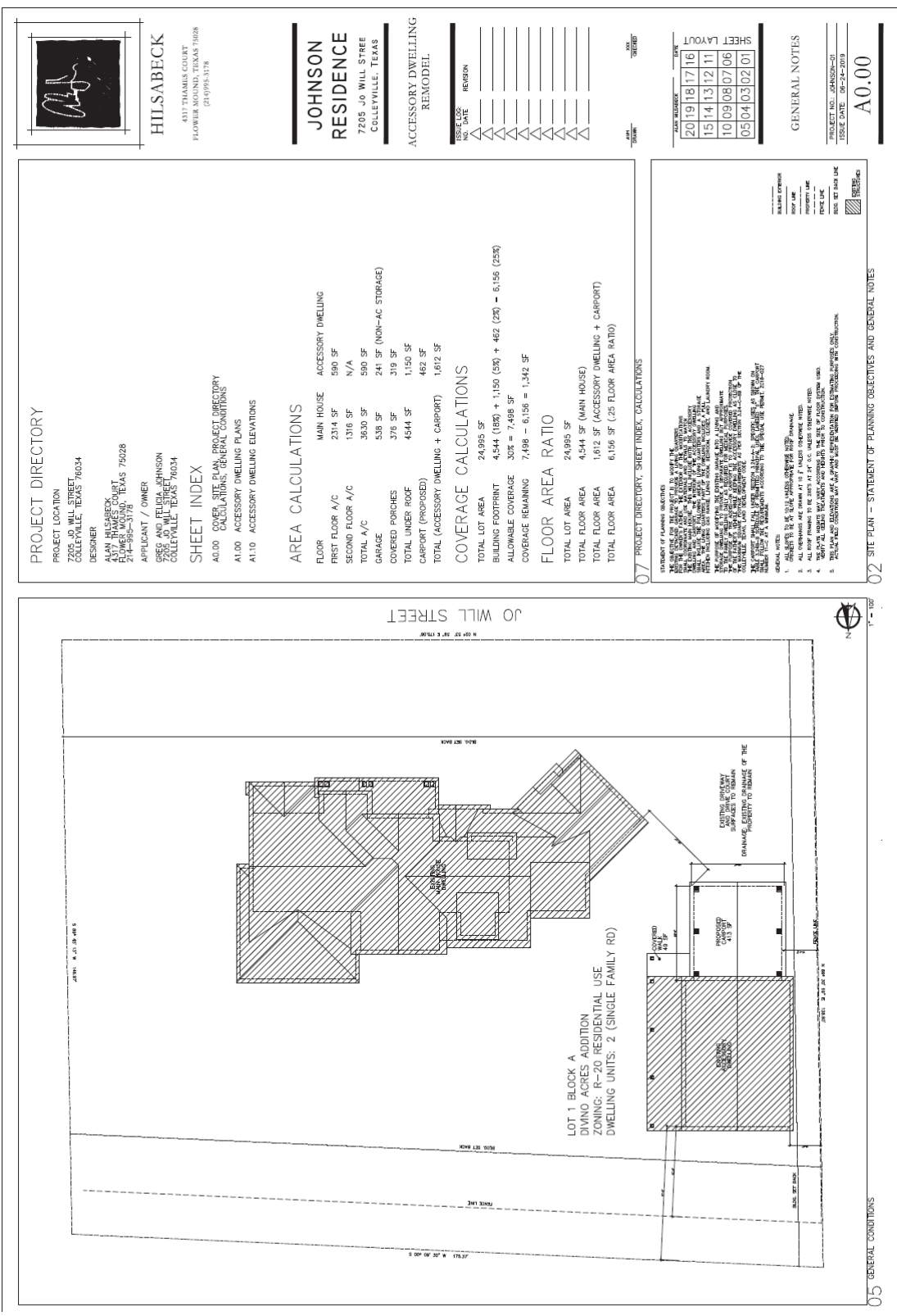
APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

The map displays a residential area with the following details:

- Streets:** WALDON COURT (left), JO WILL STREET (center), CEDAR COURT (right).
- Lot Numbers:**
 - Green area (left): 7212, 7213, 7209, 7205, 7201, 7117, 7113, 7109, 7105, 7101.
 - Yellow area (center): 7304, 7305, 7301, 7300, 7208, 7204, 7200, 7112, 7108, 7205, 7201, 7113, 7109, 1008.
 - White area (right): 7309, 7305, 7301, 7205, 7201, 7113, 7109.
- Designations:** 'PUD-R' is labeled in the green area, and 'R-20' is labeled in the yellow area.
- Highlighted Lot:** Lot 7205 in the yellow area is outlined in red.

Exhibit "B" – Site Plan



05 FLOOR PLAN / FRAMING PLAN - ACCESSORY DWELLING AND CARPORT



HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 76028
(214)995-3178

ORIGINAL APPLICANT:
HILSABECK ARCHITECTS
NEW APPLICANT / OWNER:
GRIG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEEVILLE, TEXAS 76034

**JOHNSON
RESIDENCE**
7205 JO WILL STREET
COLLEEVILLE, TEXAS

ACCESSORY BUILDING
REMODEL

REVISION	DATE	REVISION
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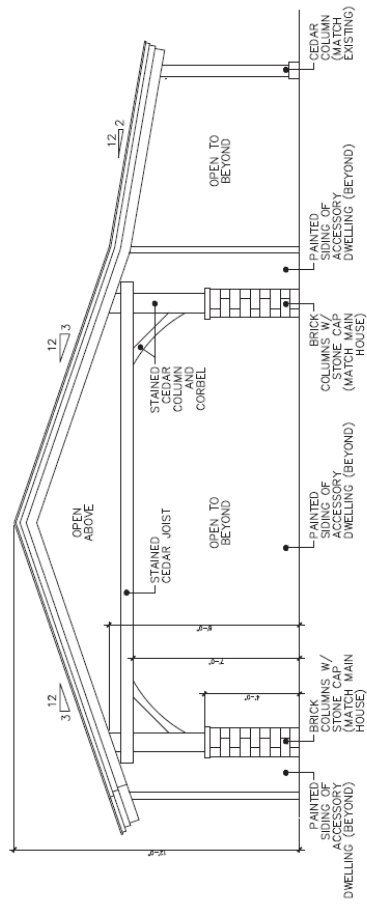
DATE: 05/04/2019
TIME: 10:00 AM
BY: JH

DATE	REVISION
2019/18/17/16	
15/14/13/12/11	
10/09/08/07/06	
05/04/03/02/01	

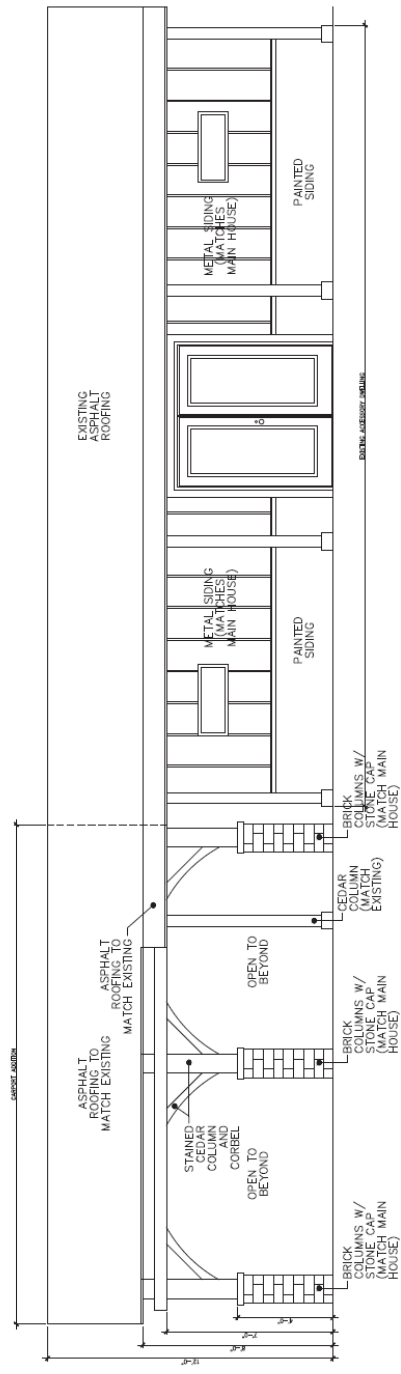
ELEVATIONS

PROJECT NO.: JHNSON-01
ISSUE DATE: 06-24-2019

A1.10



CARPORT FRONT ELEVATION / ACCESSORY DWELLING END ELEVATION BEYOND



CARPORT SIDE ELEVATION / ACCESSORY DWELLING FRONT ELEVATION

05 ACCESSORY DWELLING AND CARPORT ELEVATIONS
1/2" = 1'-0"



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6b

Agenda Date 9/17/2019

Number Ordinance O-19-2091

Type Ordinance

Department Community Development

Title

Request to appeal the decision by the Planning and Zoning Commission for the consideration of a Special Use Permit (SUP) for a carport and to exceed the maximum square footage allowed for accessory buildings on Lot 1, Block A, of the Divino Acres Addition, located at 7205 Jo Will Street, Case ZC19-007

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading and Public Hearing

The applicant presented a petition signed by neighbors who are in support of the request. The petition has been scanned and included as an attachment for this item.

First Reading and Public Hearing

The applicant has appealed the decision by the Planning & Zoning Commission for this item to the City Council. The Planning & Zoning Commission made a motion for approval of the requested SUPs at their August 12, 2019 meeting which failed by a vote of 2-2. A failed motion is considered a recommendation for denial. When the Planning & Zoning Commission makes a recommendation of denial, a favorable vote of three-fourths (3/4) of all members of the City Council is required for approval of the request.

Alan Hilsabeck, the applicant, has submitted a request for a Special Use Permit (SUP) for a residential carport and to exceed the 4% lot coverage for accessory buildings on Lot 1, Block A, of the Divino Acres Addition, being approximately 0.5738 acres, zoned R-20 Single Family Residential district.

Existing Conditions/Background: The subject property, 7205 Jo Will Street, has R-20 zoning and is located on the east side of Jo Will Street, north of the intersection of John McCain Road and Jo Will Street. The subject property has a single family residence with an accessory building.

SUP Request:

Request – The applicant is requesting approval of an SUP to allow for a detached residential carport.

Ordinance – Section 3.27 Accessory Buildings and Residential Carport Regulations of the Land Development Code establishes the maximum size and design for a residential carport to be permitted by staff on a residential lot:

"2. Maximum Size and Number of Buildings:

- a. The maximum number of accessory buildings allowed per lot shall be three (3) buildings. In addition, the combined square footage of all accessory buildings shall not exceed four percent (4%) of the aggregate area of the lot. **Exemption:** Lots containing a minimum of 80,000 square feet shall be exempt from the requirement for the maximum number of accessory buildings.

The applicant proposes to utilize a 1,150 SF accessory building as an accessory dwelling for a family member and adding a 462 SF carport. The total lot area is 24,995 SF and 4 percent of the total lot area is 1,000 SF. Therefore, this SUP request also includes considering a 2.4% increase above the 4% lot area for a total of 6.4%, which is allowed by the Land Development Code, Section 3.27.A.6:

Special Use Permit Provision: Any request for a building permit for an accessory building which does not meet the criteria in this Section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

The regulations for residential carports are as follows:

C. Residential Carport Regulations – Carports located in zoning districts which permit single family residential dwellings shall comply with the regulations contained in this section.

1. *Approval by Special Use Permit Only:* In accordance with the Special Use Permit procedures contained in this Chapter of these zoning regulations, no carport shall be built in the City of Colleyville without approval by the City Council for a Special Use Permit to construct a carport in a zoning district that permits single family residential dwellings.
2. *Carport Standards:* A carport shall comply with the following regulations, unless the City Council in approving a Special Use Permit for a carport has imposed other requirements necessary in the particular case to protect the public interests.
 - a. *Size:* A carport shall not exceed 480 square feet in area. The longest dimension on a carport shall not exceed 24 feet.
 - b. *Height:* A carport shall not exceed a maximum height of 15 feet. The height shall be measured from the finished grade to the highest point of the

roof.

c. *Setbacks:*

i. A carport located within ten (10) feet of the principal building shall comply with the front, side and rear yard setbacks of the zoning district. The distance shall be measured between the two closest points of the carport and principal building.

ii. A carport located 10 feet or more from a principal building may extend into a required side yard, provided all of the following conditions are satisfied:

(1) every part of such carport is unenclosed except for necessary structural supports;

(2) no part of the carport is less than five (5) feet from a side or rear lot line, and

(3) the carport is located completely within the rear yard area as defined in these zoning regulations.

d. *Maximum Number Per Lot:* one

e. *Paving and Street Access:*

The parking area of a carport shall be paved not less than nine feet (9') by eighteen feet (18') and provide access to a public street right-of-way. Said access shall be a minimum of nine feet (9') in width and paved. All paved surfaces shall be either concrete, asphalt or pave-stone.

f. *Design Criteria:*

i. Roof - Carports shall have a pitched roof of at least 2:12. Flat roofs shall be prohibited.

ii. Posts - Posts shall be clad or finished of brick, stone, cedar or decorative metal, such as metal lattice. For purpose of this requirement, decorative metal shall consist of twenty-five (25) percent opaque surfaces. The dimension of each post as viewed from each primary elevation shall not be less than eight inches (8") or more than forty-eight inches (48"). Any carport with two or more elevations that exceed the 48-inch criteria shall be considered an accessory building and be regulated as such. Cedar posts shall be wrapped using masonry stone or brick from the base to at least 50% of the post height. The exposed portion of the cedar post shall be a

minimum of 8 inches.

g. Adequacy of Plans and Specifications:

The applicant requesting a Special Use Permit to construct a carport shall submit plans and specifications of the proposed carport for review. Said plans and specifications shall contain sufficient information to allow the City Council to determine that the proposed carport complies with these regulations and the City Council may require additional information when necessary to clarify the applicant's request. At a minimum, the drawings shall contain a plot plan, elevation views and a description of the construction materials.

Analysis: Any request for a building permit for a residential carport shall only be authorized after approval of a Special Use Permit by the City Council per the Schedule of Permitted Principal Uses for the R-20 zoning district.

The proposed carport complies with the size and design requirements per the regulations of Section 3.27.C Residential Carport Regulations. However, the location of the carport places it within the side yard. When located within the side yard, the carport must then be completely within the rear yard. Per the SUP request, this may be considered for modification. The carport aligns with the driveway and it is not forward of the house.

Surrounding Development: The properties to the north, south, east, and west are zoned R-20 zoning and contain single-family residential development.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date, two letters have been received.

Staff Recommendation: Based on the following findings, staff recommends denial of the requested SUP for both the residential carport and to exceed the square footage allowed by right:

- The proposed carport pushes the 4% allowable accessory buildings to 6.4%.
- The location of the carport being in the side yard and not completely within the rear yard as required.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission made a motion for approval of the requested SUPs at their August 12, 2019 meeting which failed by a vote of 2-2. A failed motion is considered a recommendation for denial. When the Planning & Zoning Commission makes a

recommendation of denial, a favorable vote of three-fourths (3/4) of all members of the City Council is required for approval of the request.

Financial Impact

There is no fiscal impact.

Recommendation

Denial

Attachments

1. Applicant's Appeal Letter to CC
2. Aerial Map
3. Zoning Map
4. Future Land Use Map
5. Statement of Planning Objectives
6. Site Plan
7. Floor Plan
8. Building Elevations
9. Exhibits from Owner
10. Notification Map
11. Notification List
12. Property Owner Notification Letter
13. Letter from Surrounding Property Owners
14. Letter of Support
15. Petition in Favor
16. Ordinance O-19-2091

Araceli Botello

Subject: FW: ZC19-007 Carport 7205 Jo Will

From: >

Sent: Monday, August 19, 2019 11:33 AM

To: Jackie Reyff <JReyff@colleyville.com>; Alan Hilsabeck **Subject:** RE: ZC19-007 Carport 7205 Jo Will

Hi Jackie...

Thank you for the message. Yes, we would like to appeal. But I would also like to set up a brief meeting with you as well to discuss and show you our 3-D color renditions to get your thoughts. Are you available this week?

Thank you again...

Greg

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Greg Johnson

Founder, Night of Superstars! "The MOST Inspiring & Uplifting Event of the Year!"

Realtor, The Star Group of JP & Associates Realtors

214.714.2450

www.nightofsuperstars.org

[Texas Real Estate Commission Information About Brokerage Services](#)

[Texas Real Estate Commission Consumer Protection Notice](#)



|----- Original Message -----

Aerial Map

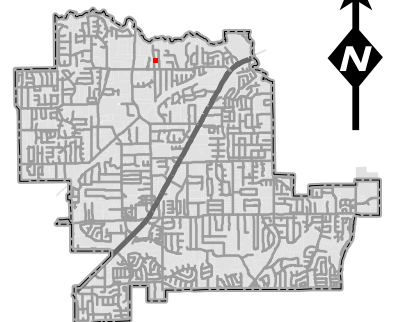


ZC19-007
7205 Jo Will Street

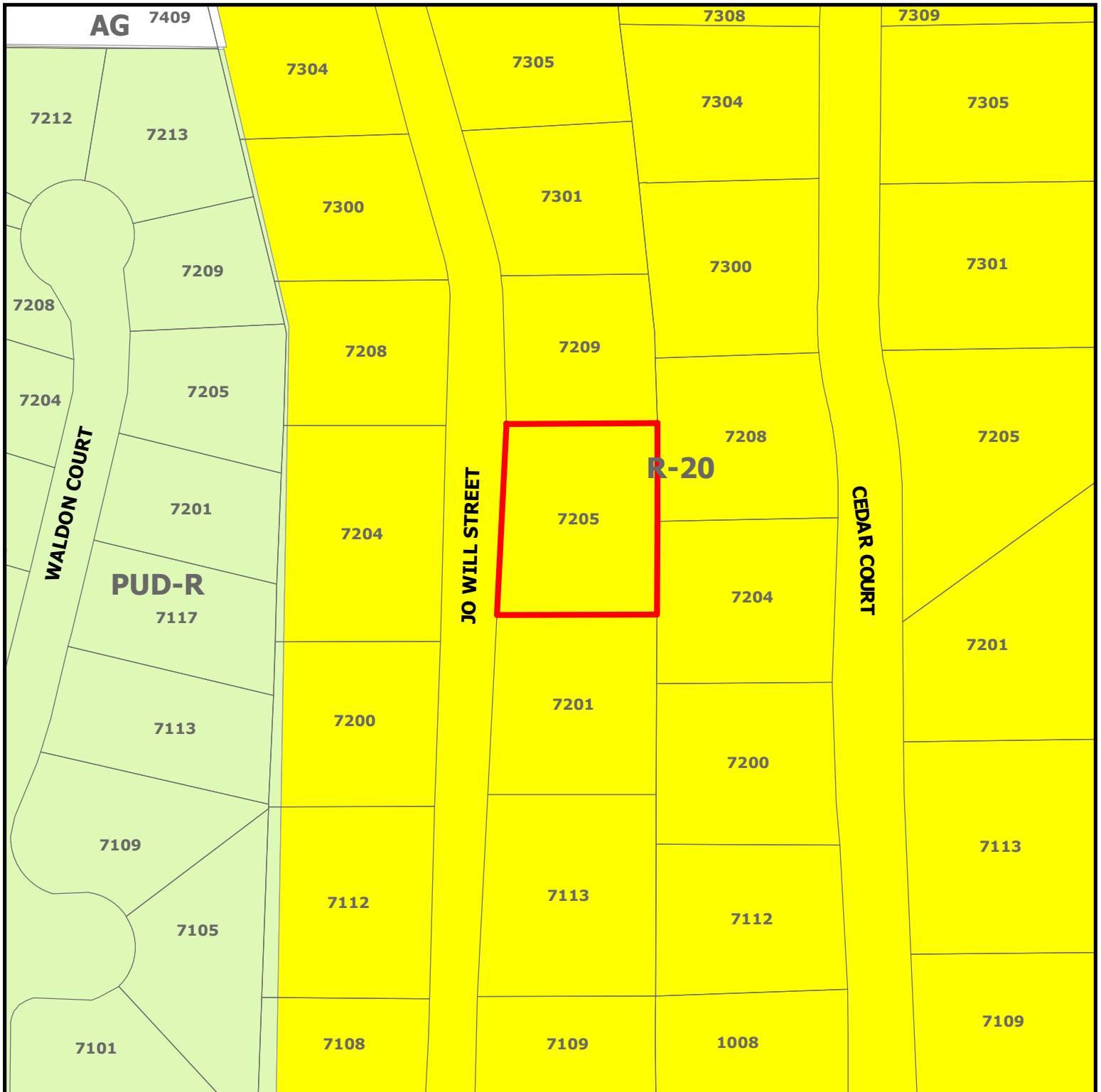
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Subject Property



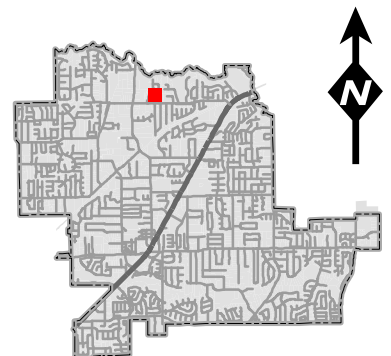
Zoning Map



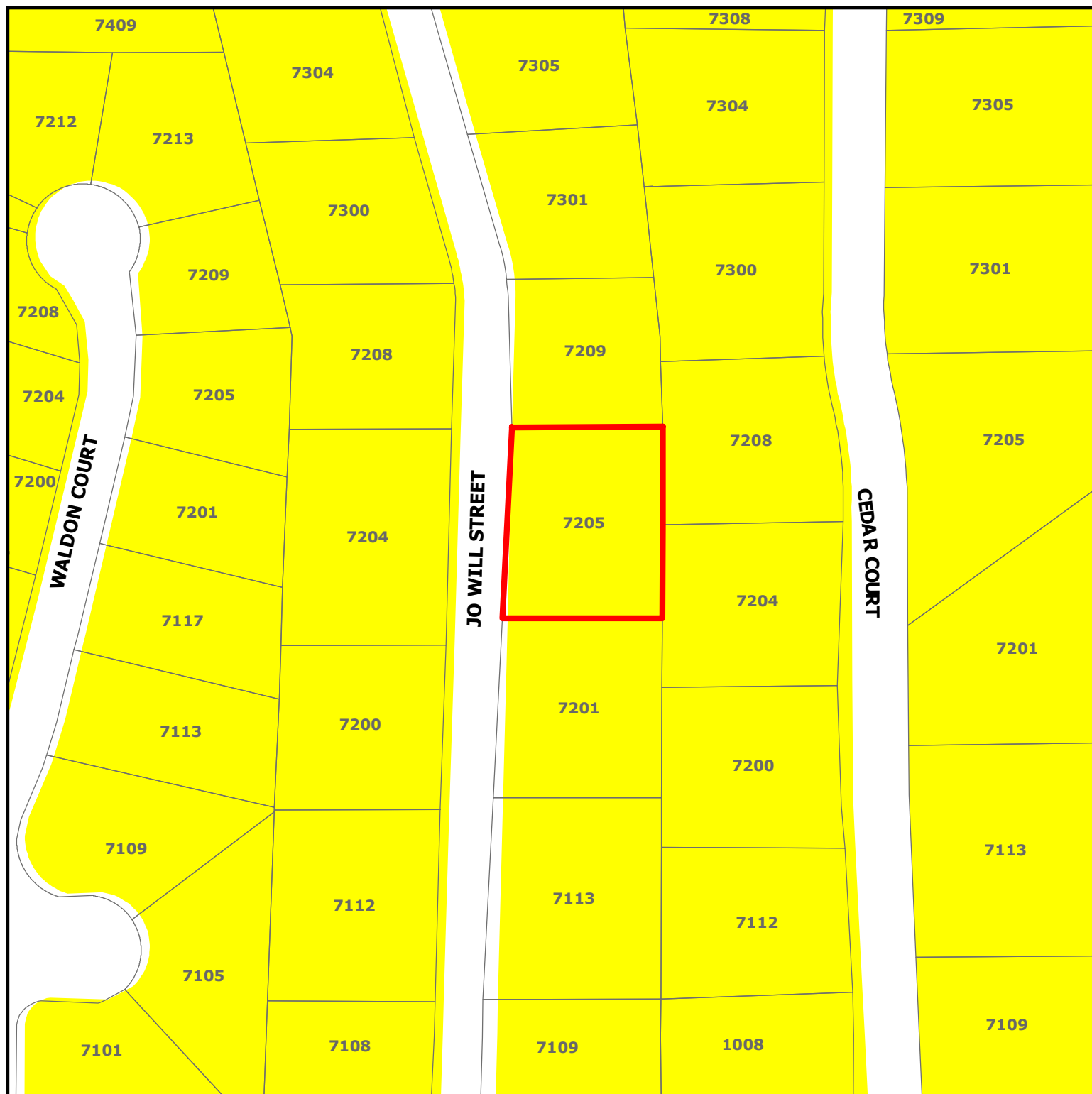
ZC19-007
7205 Jo Will Street

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 Subject Property



Future Land Use Map



ZC19-007
7205 Jo Will Street

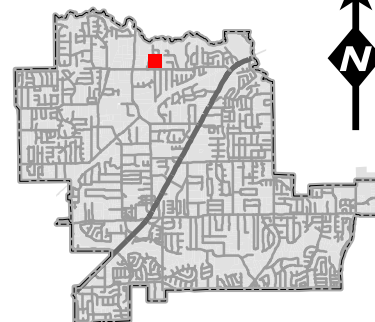
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Subject Property

Residential



Statement of Planning Objectives

July 17, 2019

Dear Sir or Madam,

This note is written to state that each comment has been addressed. Comments were gathered from both the Initial Staff Comments dated April 22, 2019 and the Second Staff Comments dated May 3, 2019. Below is the Statement of Planning Objectives for the project which was also a requirement of satisfying the comments by the City of Colleyville staff.

Sincerely,

Alan Hilsabeck on behalf of Greg and Felicia Johnson

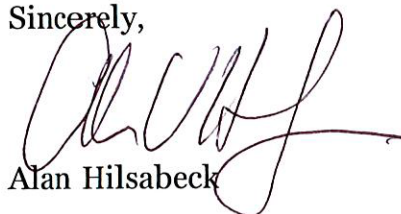
STATEMENT OF PLANNING OBJECTIVES

The objective for the project is to modify the existing detached garage to provide a living quarters for the Owner's father. The exterior of the modifications shall coordinate and use materials and details to match the existing main house. This will include both the Accessory Dwelling and Carport. The interior of the Accessory Dwelling shall include the following areas: Living Quarters and a Storage area. The living quarters part of the dwelling includes a Full Kitchen including a Gas Range, Living Room, Bedroom, Closet, and Laundry Room.

The purpose of modifying the existing garage into a living and storage dwelling is to provide a separate dwelling but approximate to the family dwelling daily as required for medical purposes. The purpose of the added-on Carport is to provide covered protection of the father's vehicle while keeping the Accessory Dwelling as close to the maximum square footage requirements as per Section 3.24-C-8B of the Colleyville, Texas, Land Development Code.

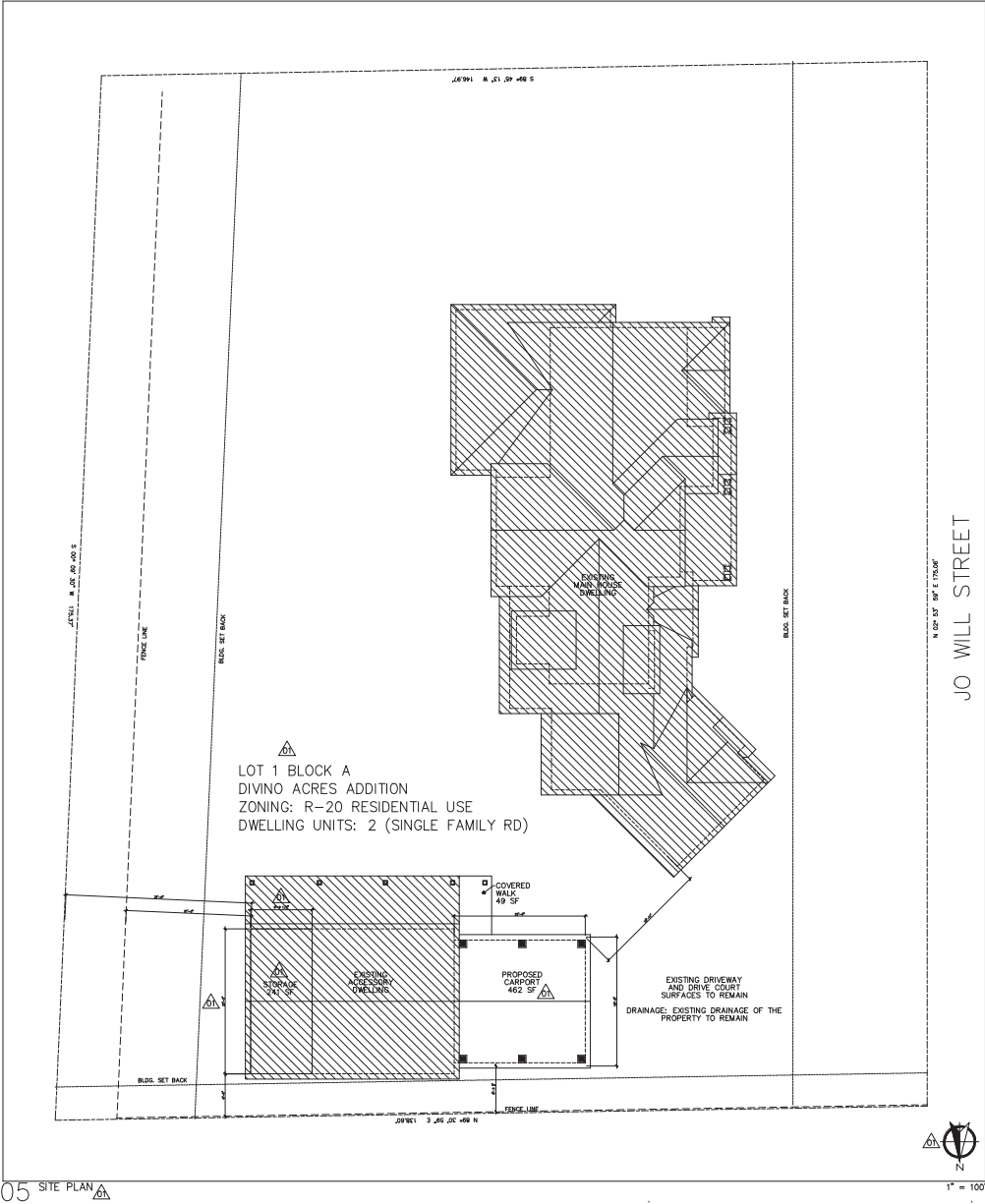
The Carport shall fall under Section 3.24-A-2; Specific Uses as shown on Table 3.24B-B Schedule of Permitted Principal Uses, Labeled "S". The carport shall follow the requirements according to the Special Use Permit, ZC18-027 Number 11-C at a minimum.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Alan Hilsabeck', is written over the printed name.

Alan Hilsabeck

Site Plan



PROJECT DIRECTORY

PROJECT LOCATION
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034
DESIGNER

ALAN HILSABECK
4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
214-995-3178

APPLICANT / OWNER
GREG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034

SHEET INDEX

- A0.00 COVER, SITE PLAN, PROJECT DIRECTORY
CALCULATIONS, GENERAL CONDITIONS
- A1.00 ACCESSORY DWELLING PLANS
- A1.10 ACCESSORY DWELLING ELEVATIONS

AREA CALCULATIONS

FLOOR	MAIN HOUSE	ACCESSORY DWELLING
FIRST FLOOR A/C	2314 SF	590 SF
SECOND FLOOR A/C	1316 SF	N/A
TOTAL A/C	3630 SF	590 SF
GARAGE	538 SF	241 SF (NON-AC STORAGE)
COVERED PORCHES	376 SF	319 SF
TOTAL UNDER ROOF	4544 SF	1,150 SF
CARPORT (PROPOSED)		462 SF
TOTAL (ACCESSORY DWELLING + CARPORT)		1,612 SF

COVERAGE CALCULATIONS

TOTAL LOT AREA	24,995 SF
BUILDING FOOTPRINT	4,544 (18%) + 1,150 (5%) + 462 (2%) = 6,156 (25%)
ALLOWABLE COVERAGE	30% = 7,498 SF
COVERAGE REMAINING	7,498 - 6,156 = 1,342 SF

FLOOR AREA RATIO

TOTAL LOT AREA	24,995 SF
TOTAL FLOOR AREA	4,544 SF (MAIN HOUSE)
TOTAL FLOOR AREA	1,612 SF (ACCESSORY DWELLING + CARPORT)
TOTAL FLOOR AREA	6,156 SF (.25 FLOOR AREA RATIO)

07 PROJECT DIRECTORY, SHEET INDEX, CALCULATIONS

- GENERAL NOTES
- ALL SLOPES TO BE 10:12 UNLESS OTHERWISE NOTED.
DROPPERS TO BE AT SLOPE APPROPRIATE FOR ROOF DRAINAGE.
 - ALL OVERLANDS ARE DRAWN AT 10:12 UNLESS OTHERWISE NOTED.
 - ALL ROOF FRAMING TO BE 2X6'S AT 24" O.C. UNLESS OTHERWISE NOTED.
 - THE PLATE HEIGHTS MAY VARY ACCORDING TO THE SIZE OF FLOOR SYSTEM USED.
VERIFY ALL CEILING TREATMENTS AND HEIGHTS PRIOR TO CONSTRUCTION.
 - THIS PLAN AND ELEVATIONS ARE A GRAPHIC REPRESENTATION FOR ESTIMATING PURPOSES ONLY.
ACTUAL FIELD CONDITIONS MAY VARY AND MUST BE VERIFIED BEFORE PROCEEDING WITH CONSTRUCTION.

- BUILDING EXTERIOR
- ROOF LINE
- PROPERTY LINE
- FENCE LINE
- BLDG. SET BACK LINE
- EXISTING STRUCTURES



HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
(214)995-3178

JOHNSON
RESIDENCE

7205 JO WILL STREET
COLLEYVILLE, TEXAS

ACCESSORY DWELLING
REMODEL

ISSUE LOG:		REVISION
NO.	DATE	
01	7-17-19	THIRD STAFF COMMENTS
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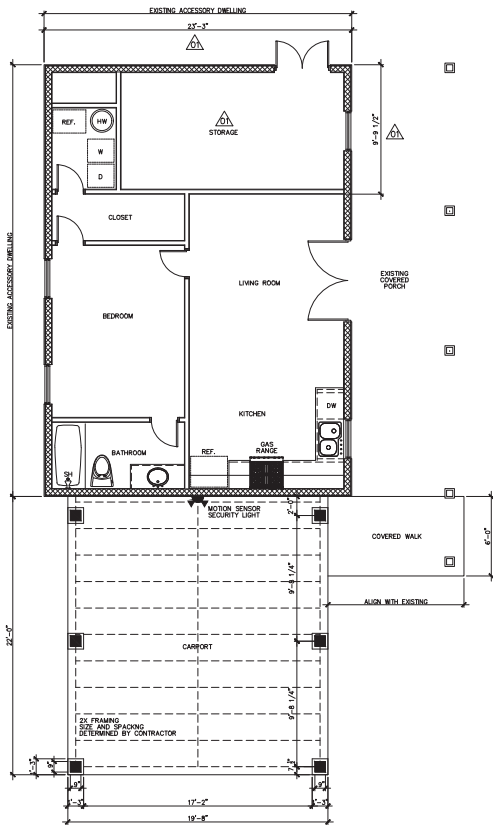
SHEET LAYOUT

GENERAL NOTES

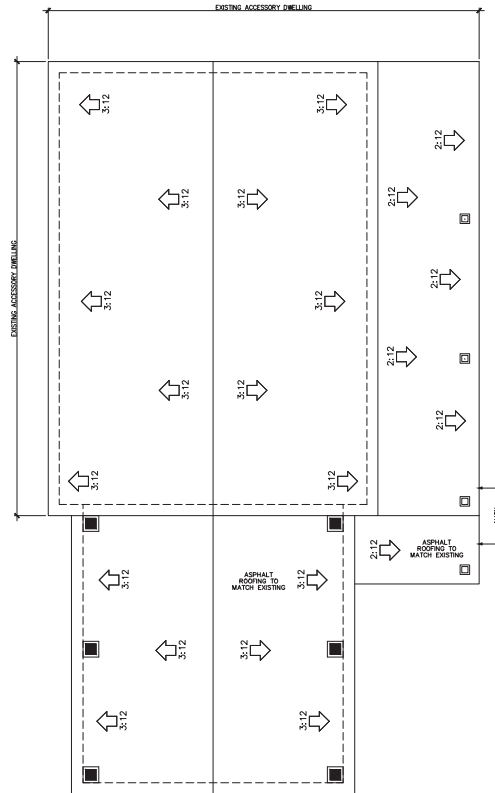
PROJECT NO.: JOHNSON-01
ISSUE DATE: 06-24-2019

A0.00

Floor Plan


$$1/4^{\circ} = 1^{\circ} - 0^{\circ}$$

05 FLOOR PLAN / FRAMING PLAN - ACCESSORY DWELLING AND CARPORT



03 ROOF PLAN - ACCESSORY DWELLING AND CARPORT

$$1/4'' = 1'-0''$$


HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
(214)995-3178

ORIGINAL APPLICANT:
JASON BRUSSOW
NEW APPLICANT / OWNER:
GREG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034

JOHNSON
RESIDENCE

7205 JO WILL STREET
COLLEYVILLE, TEXAS

ACCESSORY BUILDING
REMODEL

ISSUE LOG: NO. DATE	REVISION
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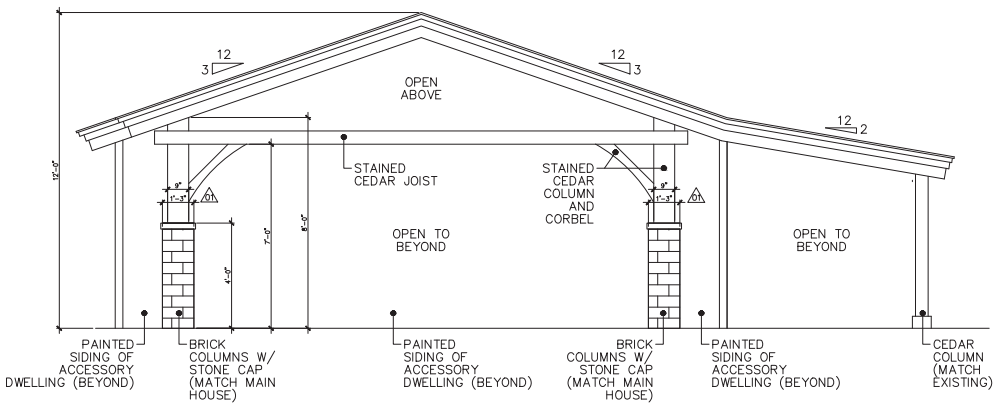
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FLOORPLANS

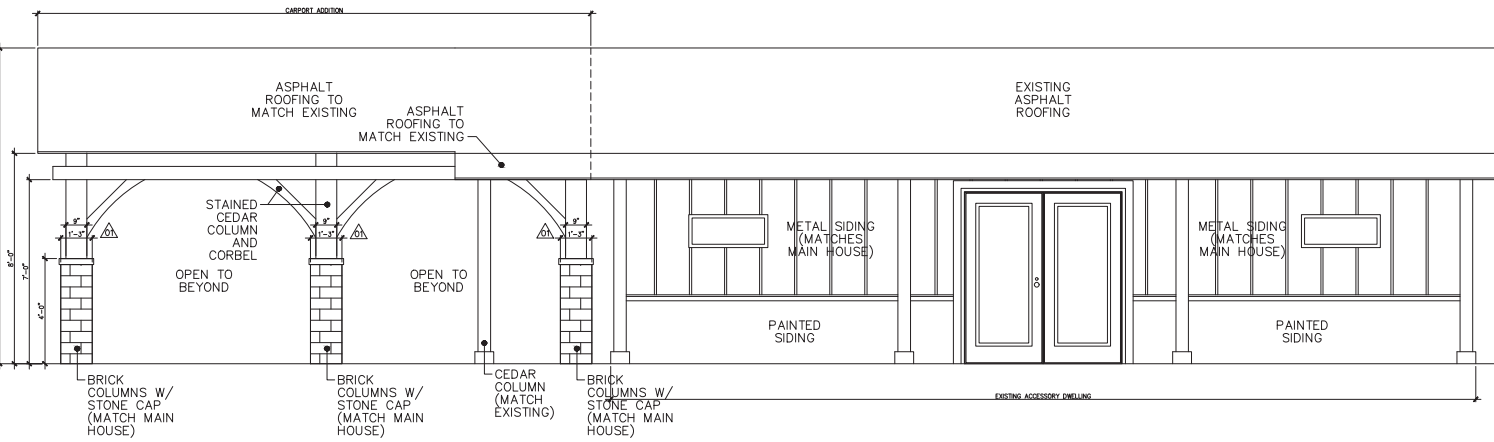
PROJECT NO.: JOHNSON-01
ISSUE DATE: 06-24-2019

A1.00

Building Elevations



CARPORT FRONT ELEVATION / ACCESSORY DWELLING END ELEVATION BEYOND



CARPORT SIDE ELEVATION / ACCESSORY DWELLING FRONT ELEVATION



HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
(214)995-3178

ORIGINAL APPLICANT:
JASON BRUSSOW
NEW APPLICANT / OWNER:
GREG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034

JOHNSON
RESIDENCE

7205 JO WILL STREET
COLLEYVILLE, TEXAS

ACCESSORY BUILDING
REMODEL

ISSUE LOG		REVISION
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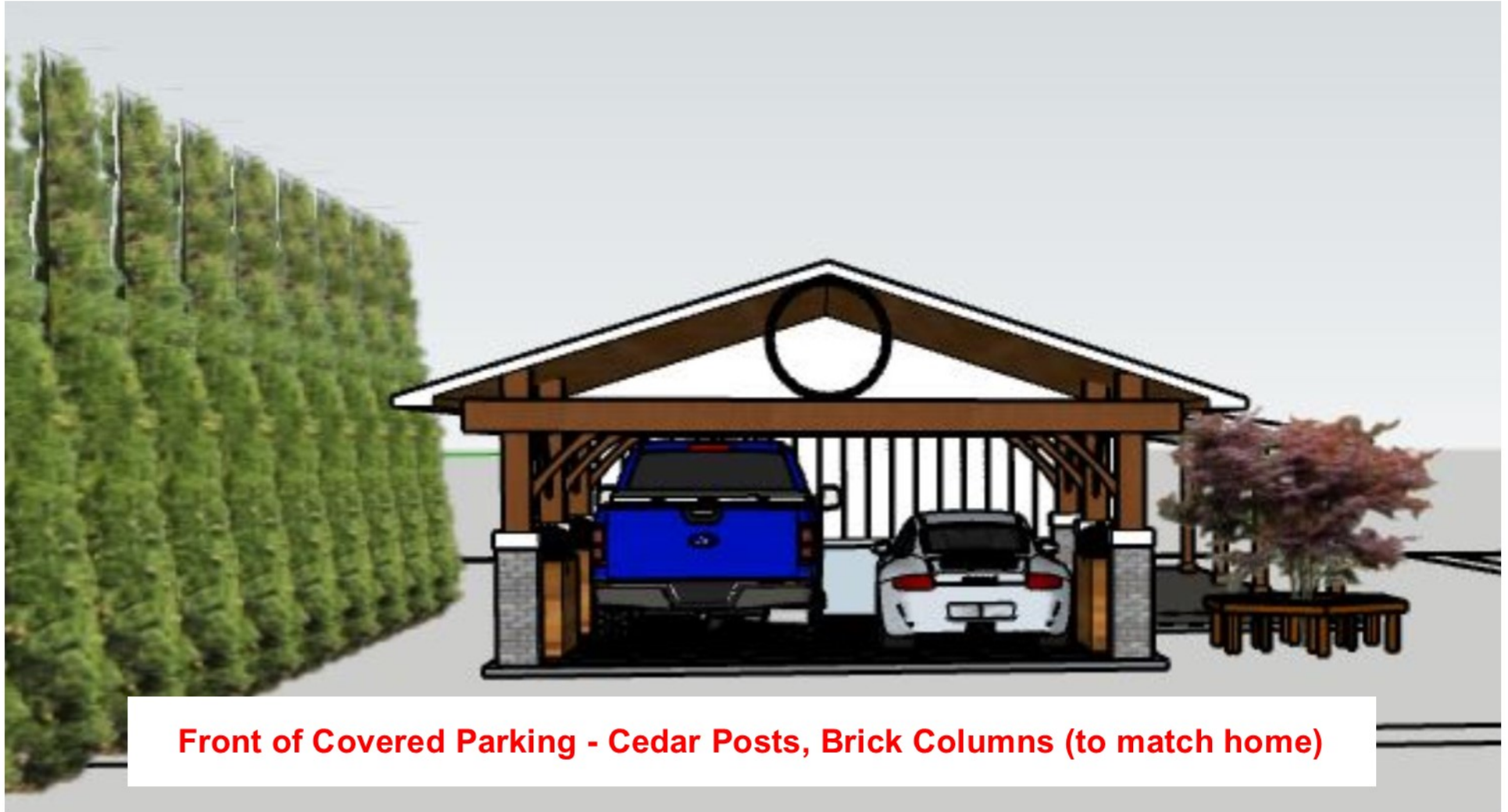
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SHEET LAYOUT

ELEVATIONS

PROJECT NO.: JOHNSON-01
ISSUE DATE: 06-24-2019

A1.10



Front of Covered Parking - Cedar Posts, Brick Columns (to match home)



Front/Side View (sides not visible from street or to neighbors on either side)



Side View from backyard (sides not visible from street or to neighbors on either side)





20' behind garage



**Covered parking will add to the value
and aesthetics of the property**



**86' from street to front of
covered parking. 108' to
accessory dwelling.**





View from street when approaching 7205 Jo Will St. - Covered parking hardly visible from street until you are in front of it.



Neighbor's Carport 2 houses down.



Neighborhood canvas parking area and storage extends in front of home.





Neighborhood remodeled detached garage exceeds maximum height.
(for the record... neighbors agree it improves property/neighborhood value and aesthetics)



Neighborhood remodeled detached garage exceeds maximum height.
(for the record... neighbors agree it improves property/neighborhood value and aesthetics)



Neighbors have to park under trees to avoid sun/hail.



Neighbors have to park under trees to avoid sun/hail.



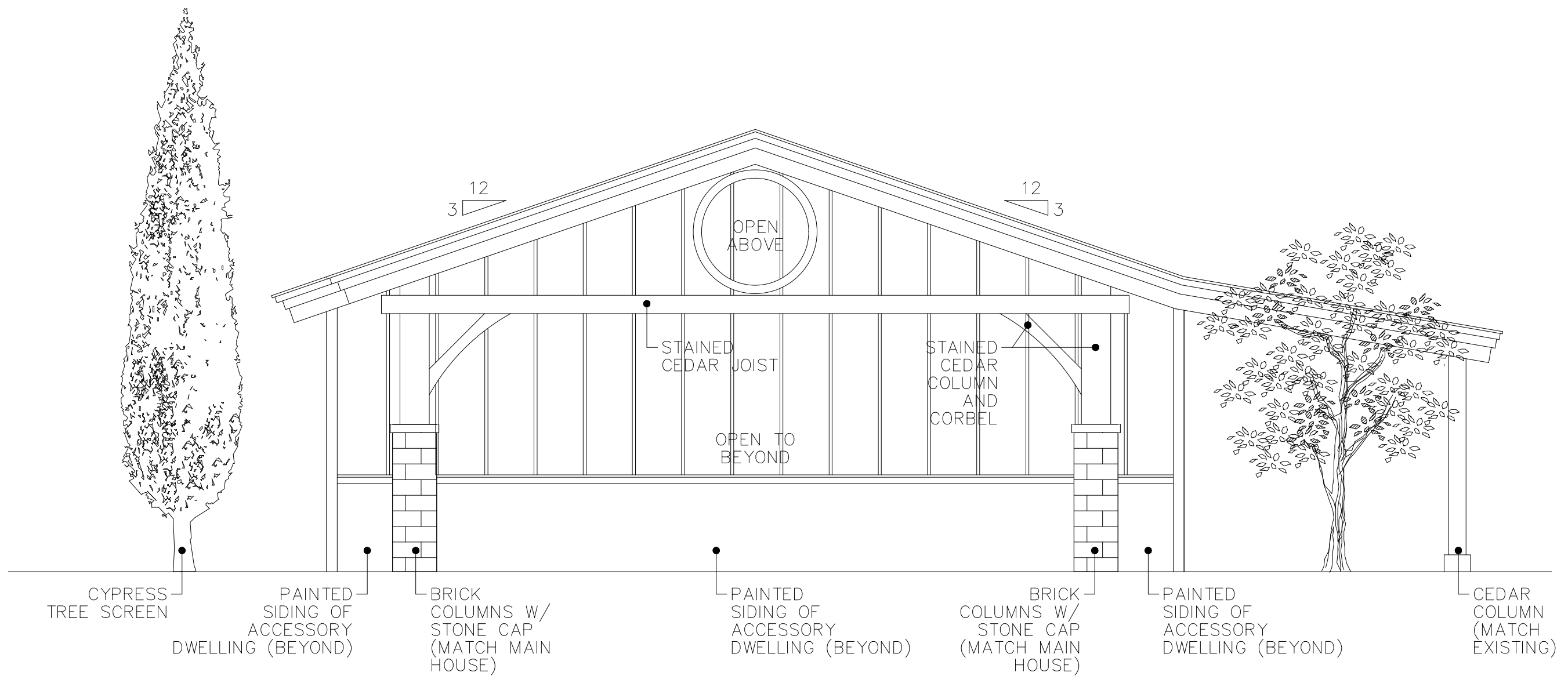
Neighbors 4 houses down the street.



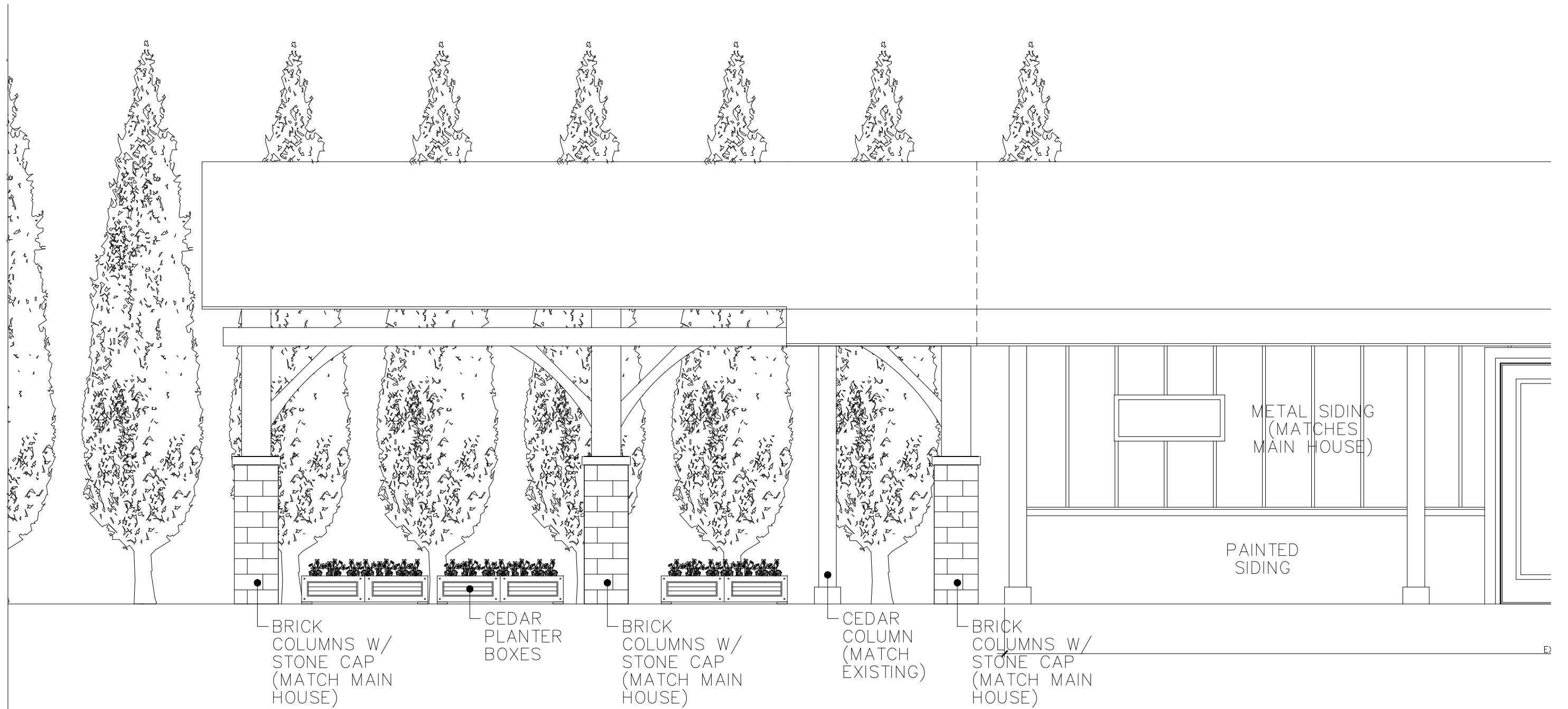
Neighbor across the street



Example of other properties in neighborhood

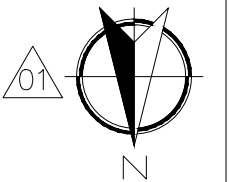
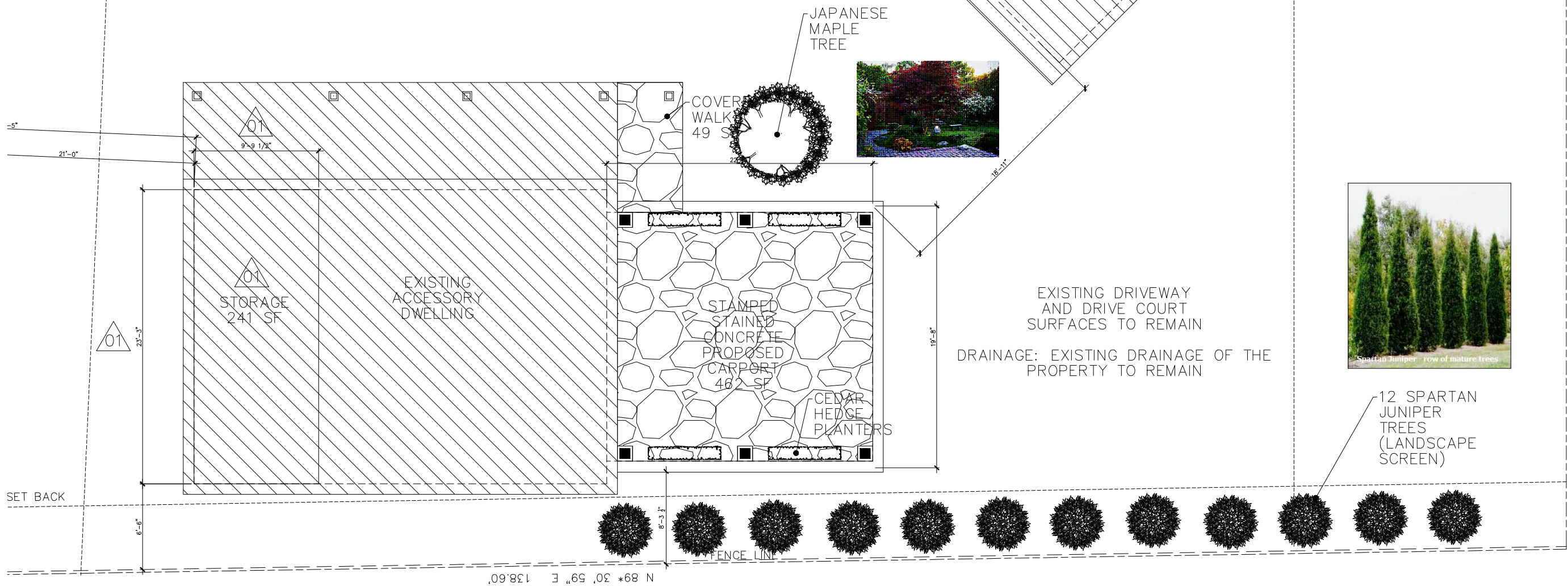


CARPORT FRONT ELEVATION / ACCESSORY DWELLING END ELEVATION BEYOND



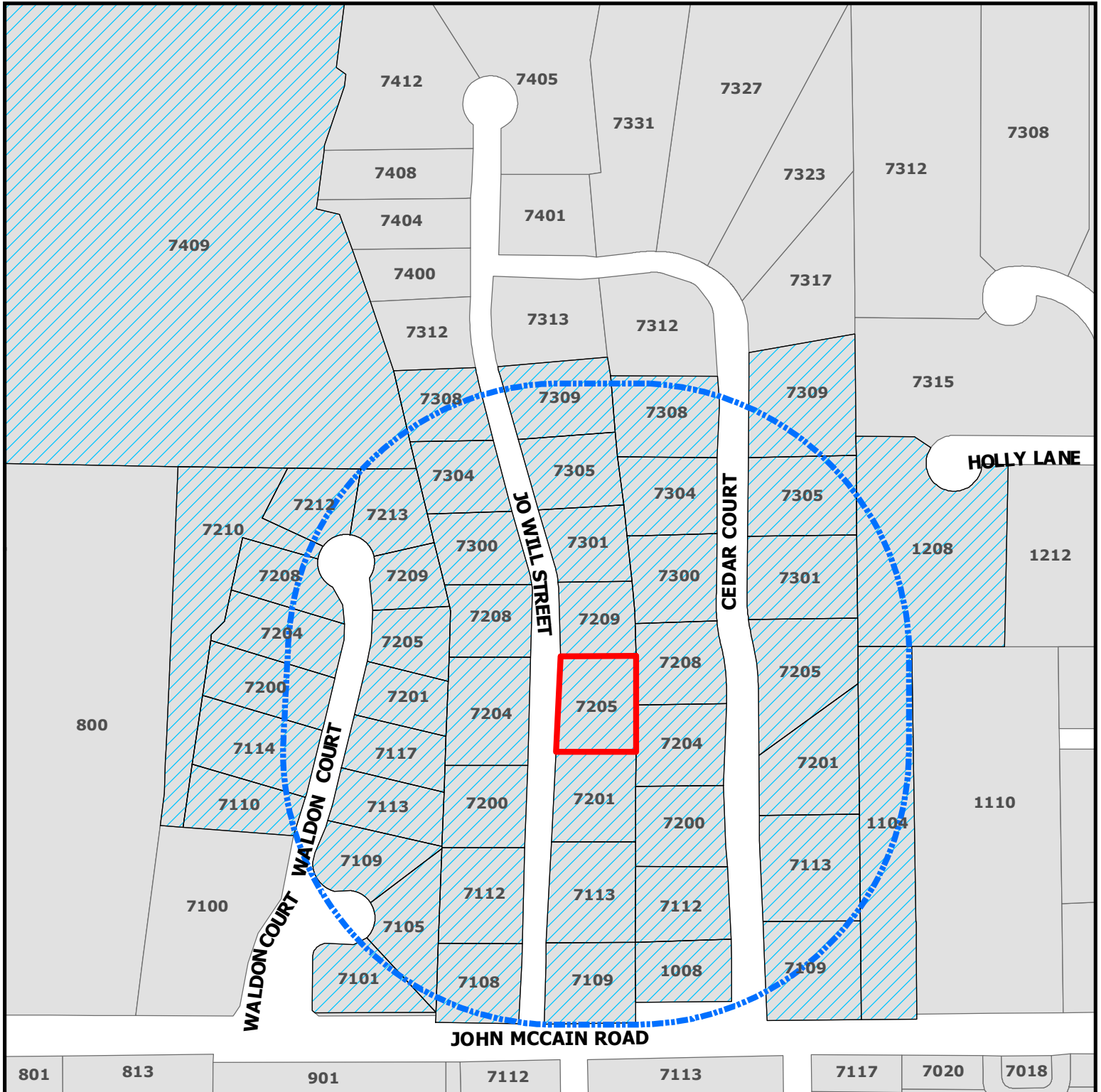
CARPORT SIDE ELEVATION / ACCESSORY DWELLING FRONT ELEVATION

01
LOT 1 BLOCK A
DIVINO ACRES ADDITION
ZONING: R-20 RESIDENTIAL USE
DWELLING UNITS: 2 (SINGLE FAMILY RD)



1" = 100'

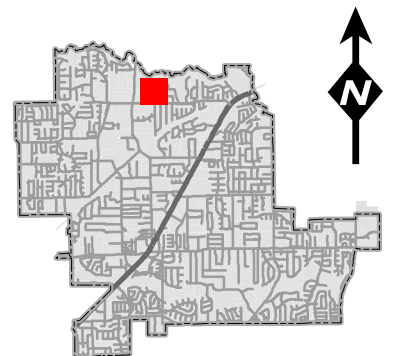
Notification Map



ZC19-007
7205 Jo Will Street

DISCLAIMER:
 This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
ROFAEIL, NAGY A M	929 CRESTVIEW DR	BEDFORD, TX	76021	7110 WALDON CT
COFFMAN, BLAINE	7300 CEDAR CT	COLLEYVILLE, TX	76034	7300 CEDAR CT
BURNS, ROBBIE S	7208 JO WILL ST	COLLEYVILLE, TX	76034	7208 JO WILL ST
STONES, BLAKE R	7301 CEDAR CT	COLLEYVILLE, TX	76034	7301 CEDAR CT
STEVENSON, BARBARA J	7109 CEDAR CT	COLLEYVILLE, TX	76034	7109 CEDAR CT
HUFF, LINDA D BROCK	7108 JO WILL ST	COLLEYVILLE, TX	76034	7108 JO WILL ST
SALCIDO, PETER	7117 WALDON CT	COLLEYVILLE, TX	76034	7117 WALDON CT
WALKER, TERRY T	7109 JO WILL ST	COLLEYVILLE, TX	76034	7109 JO WILL ST
SARTAIN, MICHAEL K	1124 GLADE RD	COLLEYVILLE, TX	76034	7113 CEDAR CT
CAFFEY, MARK	7114 WALDON CT	COLLEYVILLE, TX	76034	7114 WALDON CT
STANDRIDGE, GEORGE	7200 WALDEN CT	COLLEYVILLE, TX	76034	7200 WALDON CT
HERSHON, DESIREE ANN	7300 JO WILL ST	COLLEYVILLE, TX	76034	7300 JO WILL ST
LOVE FAMILY TRUST	7200 CEDAR ST	COLLEYVILLE, TX	76034	7200 CEDAR CT
BALL, DONNA	7305 CEDAR RD	COLLEYVILLE, TX	76034	7305 CEDAR CT
JOHNSON, FELICIA	7205 JO WILL ST	COLLEYVILLE, TX	76034	7205 JO WILL ST
VALDEZ, ERNESTO	7301 JO WILL ST	COLLEYVILLE, TX	76034	7301 JO WILL ST
GUIRGUIS, WAGUIH	7204 WALDON CT	COLLEYVILLE, TX	76034	7204 WALDON CT
CAMPBELL, RICKY J	7205 CEDAR CT	COLLEYVILLE, TX	76034	7205 CEDAR CT
GENCO, FRANK R	1104 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	1104 JOHN MCCAIN RD
TRINITY CHRISTIAN CENTER INC	2442 MICHELLE DR	TUSTIN, CA	92780	7409 PLEASANT RUN RD
HAZEN, RICHARD W	7212 WALDON CT	COLLEYVILLE, TX	76034	7212 WALDON CT
MCMAHAN, BRANDON	1008 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	1008 JOHN MCCAIN RD
WILLIAMSBURG EST HOA INC	7117 WALDON CT	COLLEYVILLE, TX	76034	7210 WALDON CT
BAUER, TRENT A	7113 WALDON CT	COLLEYVILLE, TX	76034	7113 WALDON CT
QUINN, DIANA	7304 CEDAR CT	COLLEYVILLE, TX	76034	7304 CEDAR CT
ISBELL, J G	7204 JO WILL ST	COLLEYVILLE, TX	76034	7204 JO WILL ST
POLIT, PETER	7208 WALDON CT	COLLEYVILLE, TX	76034	7208 WALDON CT
LIVELY, PETRA	7209 JO WILL ST	COLLEYVILLE, TX	76034	7209 JO WILL ST
GROSS, PAMELA L	7204 CEDAR CT	COLLEYVILLE, TX	76034	7204 CEDAR CT
DIVINO, VINCENT	7201 JO WILL ST	COLLEYVILLE, TX	76034	7201 JO WILL ST
SOLIS, VANCE	7200 JO WILL ST	COLLEYVILLE, TX	76034	7200 JO WILL ST
NEWTON, RICHARD W	1208 HOLLY LN	COLLEYVILLE, TX	76034	1208 HOLLY LN N
ACOVENO, JOE F	7309 CEDAR CT	COLLEYVILLE, TX	76034	7309 CEDAR CT
HAWKINS, STEVEN L	7201 WALDON CT	COLLEYVILLE, TX	76034	7201 WALDON CT
MAPLES, BARBARA M	5312 COLORADO BLVD	NORTH RICHLAND HILLS, TX	76180	7112 JO WILL ST
LEE, CLARENCE K	7109 WALDON CT	COLLEYVILLE, TX	76034	7109 WALDON CT
STONES, BLAKE R	7308 CEDAR CT	COLLEYVILLE, TX	76034	7308 CEDAR CT
DAVIDSON, SHANNON	7305 JO WILL ST	COLLEYVILLE, TX	76034	7305 JO WILL ST
COPPOLA, MARCO	7105 WALDON CT	COLLEYVILLE, TX	76034	7105 WALDON CT
SADLER, MITZI	7213 WALDEN CT	COLLEYVILLE, TX	76034	7213 WALDON CT
GATES, TERRY	7309 JO WILL ST	COLLEYVILLE, TX	76034	7309 JO WILL ST
LARSON, THOMAS R	7308 JO WILL ST	COLLEYVILLE, TX	76034	7308 JO WILL ST
HUBBARD, VICKI GREEN	7304 JO WILL ST	COLLEYVILLE, TX	76034	7304 JO WILL ST
LYON, REGINALD O	2520 K AVE STE 700 #287	PLANO, TX	75074	7205 WALDON CT
TROUNG, RICHARD	7209 WALDON CT	COLLEYVILLE, TX	76034	7209 WALDON CT
MULLINS, RICHARD V	7208 CEDAR CT	COLLEYVILLE, TX	76034	7208 CEDAR CT
LATZER, ANN MARIE	7201 CEDAR CT	COLLEYVILLE, TX	76034	7201 CEDAR CT
GRASSI, JAIME WISEMAN	7112 CEDAR CT	COLLEYVILLE, TX	76034	7112 CEDAR CT
DIVINO, VINCENT	7201 JO WILL ST	COLLEYVILLE, TX	76034	7113 JO WILL ST
DILLARD, DANA	7101 WALDON CT	COLLEYVILLE, TX	76034	7101 WALDON CT
CASTLETON MANOR	1560 E. Southlake Blvd.	SOUTHLAKE, TX	76092	COURTESY NOTICE
SHALIMAR ADDITION	6916 Shalimar Court	COLLEYVILLE, TX	76034	COURTESY NOTICE
WARWICK PARC	4113 Gateway Drive Suite 100	COLLEYVILLE, TX	76034	COURTESY NOTICE
WILLIAMSBURG ESTATES ADDITION	7113 Waldon Court	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
HILSABECK, ALAN	4317 THAMES COURT	FLOWER MOUND, TX	75028	APPLICANT

Public notices were mailed on July 26, 2019



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, August 12, 2019 at 7:00 p.m.
City Council Meetings: Tuesday, September 3, 2019 & Tuesday, September 17, 2019 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit (SUP) for a Carport and to exceed the maximum square footage allowed for accessory buildings. The request is to allow for the construction of a 462 sq. ft. carport.

Zoning Case: ZC19-007

Applicant: Alan Hilsabeck

Owner: Gregory Johnson

Location: 7205 Jo Will Street

Property Description: Lot 1, Block A, of the Divino Acres Addition

Present Zoning: R-20 Single Family Residential

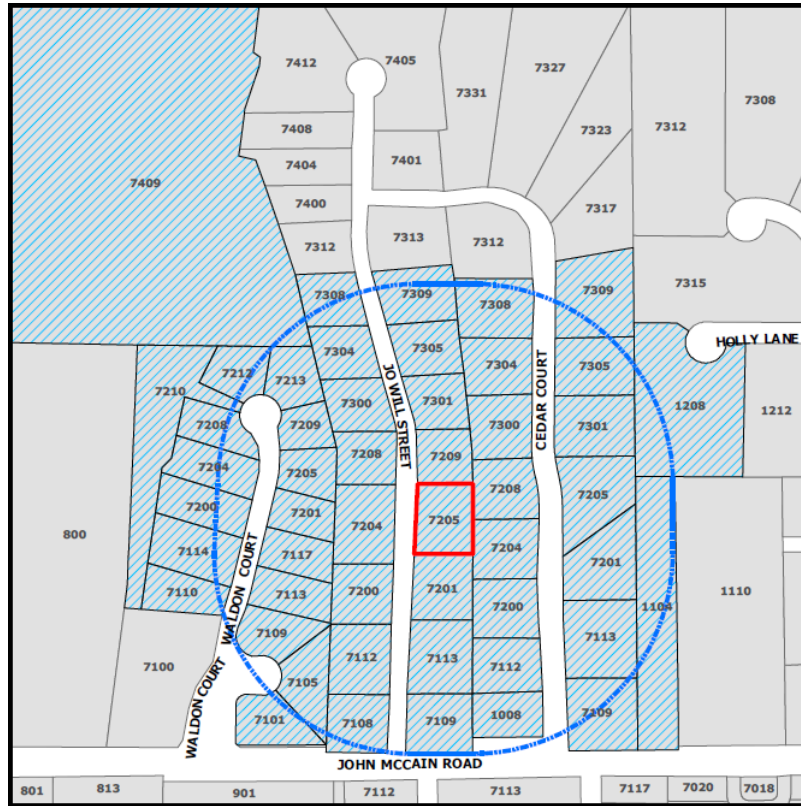
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

Letter from Surrounding Property Owners

Jackie Reyff
Colleyville Principal Planner
817.503.1056

Dear Jackie,

Please pass the following requests to the Colleyville Planning and Zoning Commission to be made part of the public record:

The Consideration of a Special Use Permit (SUP) - Zoning Case ZC18-027:

Acceptance of SUP under the condition that the Accessory Dwelling not be used for short term rentals such as Bed & Breakfast, Airbnb, HomeAway or other.

Acceptance of SUP under the condition that the Accessory Dwelling not be used for long term rental/lease unless included in the rental/lease of the entire residential property.

Acceptance of SUP under the condition that any outdoor lighting shall not shine directly onto any dwelling beyond the property line. Any direct lighting shall be shielded from adjacent property.

The Consideration of a Special Use Permit (SUP) - Zoning Case ZC-19-007:

Acceptance of SUP under the condition that any Carport outdoor lighting shall not shine directly onto any dwelling beyond the property line. Any direct lighting shall be shielded from adjacent property.

Thank you,
Mark & Petra Lively
7209 Jo Will St
Colleyville TX 76034
817.773.0888

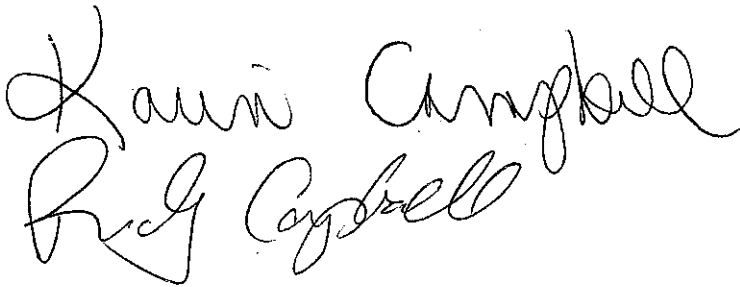
Letter of Support

August 8, 2019

My husband and I will be unable to attend the Planning and Zoning Commission meeting Monday August 12 2019, but would like to express our opinion regarding the addition of a carport for applicant Alan Hilsabeck 7205 Jo Will, Colleyville, Texas, 76034.

I think it is perfectly fine to add a carport to the property mentioned. My husband and I have no problem with this addition.

Thank you,
Karin Campbell, Ricky Campbell
7205 Cedar Court, Colleyville, Texas 76034

Handwritten signatures of Karin Campbell and Ricky Campbell. The signatures are written in cursive and are positioned one above the other.

By signing below, I acknowledge that I have seen and understand the plans for the covered parking/carport at 7205 Jo Will St. in Colleyville, TX and approve of the addition.

Grinda Huffs
Lenny Wader

NAME _____

NAME Laney-ace Isbell

Andrius

Caroline G. H. / V. G. H.

By R. D. Evans

Thank you

2

John Hubbard

Edith Jackson

Destiny Hershon + Michael
Kabbie Sebrer

7108 GoWied

7109 ADDRESS: (1)

7704 Jo 6211

7200 To Will

7/12/2011

7113 Jo W. 11

72015012.11

7209 Jo W. 16

7301 50 6211

~~7305 J. Ball~~ 7304 J. Ball

7305 Jo Will

T 300 Jo Will
T 308 Jo Will

Value

ORDINANCE O-19-2091

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 0.5738 ACRES, BEING LOT 1, BLOCK A OF THE DIVINO ADDITION, LOCATED AT 7205 JO WILL STREET, BY AUTHORIZING A SPECIAL USE PERMIT FOR A RESIDENTIAL CARPORT AND TO EXCEED THE 4% LOT COVERAGE FOR ACCESSORY BUILDINGS; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit for an accessory dwelling and a carport under Case No. ZC19-007; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance

Regulations and Zoning Map, having given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for a residential carport and to exceed the 4% lot coverage for accessory buildings, on 0.5738 acres, being Lot 1, Block A, of the Divino Addition, located at 7205 Jo Will Street, as depicted on the attached as Exhibit "A".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall permit the construction of a new carport.
- b. The size of the carport shall be 462 SF for a total lot coverage for accessory buildings of 6.4%.
- c. The accessory dwelling shall be generally consistent with the, site plan and building elevations as depicted on the attached Exhibits "B" and "C".
- d. All requirements of the Land Development Code shall be met,

except where amended herein.

- Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 8. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2019.

The second reading and public hearing being conducted on the 17th day of September 2019.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

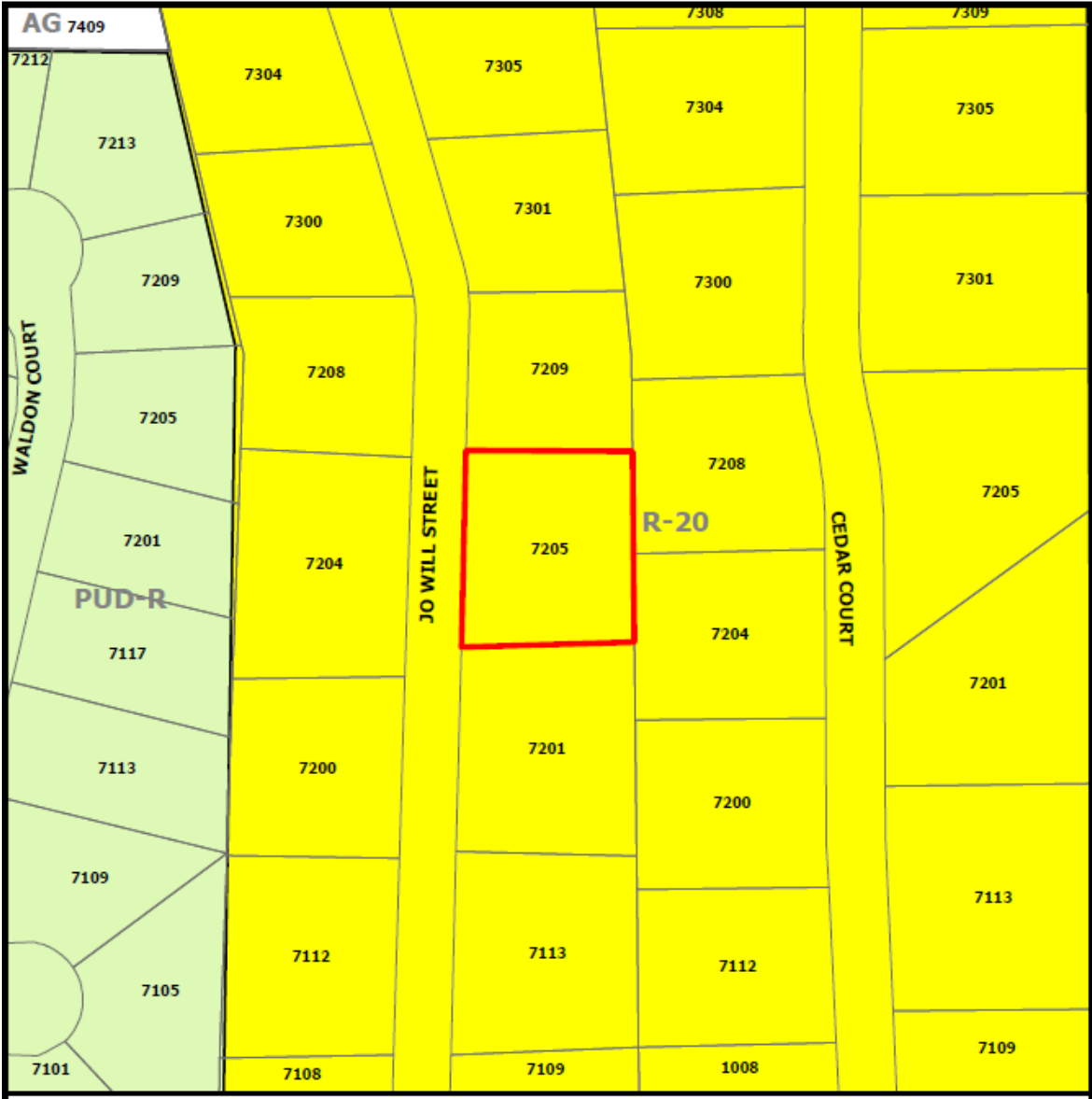
Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" - Location and Zoning Map



[illegible]

[illegible]



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6c

Agenda Date 9/17/2019

Number Ordinance O-19-2092

Type Ordinance

Department City Manager

Title

Approving a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp. Mid-Tex Division regarding the Company's 2019 Rate Review Mechanism Filings and adopting tariffs reflecting rate adjustments consistent with the negotiated settlement

Strategic Plan

2.1 Provide responsive, efficient city services

Explanation

Second Reading and Public Hearing

There were no speakers on this item at the September 3, 2019, City Council meeting.

First Reading and Public Hearing

The City, along with 171 other Mid-Texas Cities Served by Atmos Energy Corporation, Mid-Tex Division, is a member of the Steering Committee of Cities Served by Atmos (ACSC). In 2007, the Cities and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute. The Legislature's GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Since 2007, there have been several modifications to the original RRM Tariff with the most recent being adopted in 2018.

2019 RRM Filing

On or about April 1, 2019, Atmos filed a rate request pursuant to the RRM Tariff adopted by ACSC members. Atmos claimed that its cost-of-service in a test year ending December 31, 2018, entitled it to additional system-wide revenues of \$70 million. Application of the standards set forth in ACSC's RRM Tariff required Atmos to reduce its request to \$54 million, \$39.3 million of which would be applicable to ACSC members. ACSC's consultants concluded that the system-wide deficiency under the

RRM regime should be \$38.7 million instead of the claimed \$54 million. The amount of the \$38.7 million deficiency applicable to ACSC members would be \$28.2 million. After the Company reviewed ACSC's consultants' report, ACSC's Executive Committee and the Company negotiated a settlement whereby the Company would receive an increase of \$35.4 million from ACSC Cities. The Effective Date for new rates is October 1, 2019.

Financial Impact

The impact of the settlement on average residential rates is an increase of \$2.05 on a monthly basis, or 3.7 percent. The increase for average commercial usage will be \$6.18 or 2.31 percent.

Recommendation

Approve

Attachments

1. Average Bill Comparison
2. Ordinance O-19-2092

**ATMOS ENERGY CORP., MID-TEX DIVISION
AVERAGE BILL COMPARISON - BASE RATES
TEST YEAR ENDING DECEMBER 31, 2018**

Line						CURRENT	PROPOSED	CHANGE
1	Rate R @ 47.5 Ccf							
2	Customer charge					\$ 18.85		
3	Consumption charge	47.5	CCF	X \$ 0.14846	=	7.05		
4	Rider GCR Part A	47.5	CCF	X \$ 0.27375	=	13.00		
5	Rider GCR Part B	47.5	CCF	X \$ 0.27485	=	13.06		
6	Subtotal					\$ 51.96		
7	Rider FF & Rider TAX		\$ 51.96	X 0.06708	=	3.49		
8	Total					\$ 55.45		
9								
10	Customer charge						\$ 19.55	
11	Consumption charge	47.5	CCF	X \$ 0.17423	=	8.28		
12	Rider GCR Part A	47.5	CCF	X \$ 0.27375	=	13.00		
13	Rider GCR Part B	47.5	CCF	X \$ 0.27485	=	13.06		
14	Subtotal					\$ 53.89		
15	Rider FF & Rider TAX		\$ 53.89	X 0.06708	=	3.61		
16	Total					\$ 57.50	\$ 2.05	
17								3.70%
18								
19	Rate C @ 367.6 Ccf							
20	Customer charge					\$ 43.50		
21	Consumption charge	367.6	CCF	X \$ 0.09165	=	33.69		
22	Rider GCR Part A	367.6	CCF	X \$ 0.27375	=	100.62		
23	Rider GCR Part B	367.6	CCF	X \$ 0.19927	=	73.25		
24	Subtotal					\$ 251.06		
25	Rider FF & Rider TAX		\$ 251.06	X 0.06708	=	16.84		
26	Total					\$ 267.90		
27								
28	Customer charge						\$ 46.50	
29	Consumption charge	367.6	CCF	X \$ 0.09924	=	36.48		
30	Rider GCR Part A	367.6	CCF	X \$ 0.27375	=	100.62		
31	Rider GCR Part B	367.6	CCF	X \$ 0.19927	=	73.25		
32	Subtotal					\$ 256.85		
33	Rider FF & Rider TAX		\$ 256.85	X 0.06708	=	17.23		
34	Total					\$ 274.08	\$ 6.18	
35								2.31%

ORDINANCE O-19-2092

AN ORDINANCE APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY’S 2019 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHED EXHIBIT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; APPROVING AN ATTACHED EXHIBIT REGARDING AMORTIZATION OF REGULATORY LIABILITY; REQUIRING THE COMPANY TO REIMBURSE ACSC’S REASONABLE RATEMAKING EXPENSES; AND ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly-situated cities served by Atmos Mid-Tex (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a new Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the current RRM tariff was adopted by the City in a rate ordinance in 2018; and

WHEREAS, on about April 1, 2019, Atmos Mid-Tex filed its 2019 RRM rate request with ACSC Cities based on a test year ending December 31, 2018; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2019 RRM filing through its Executive Committee, assisted by ACSC's attorneys and consultants, to resolve issues identified in the Company's RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$35.4 million applicable to ACSC Cities; and

WHEREAS, the attached tariffs (Exhibit A) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Exhibit B); and

WHEREAS, the settlement agreement establishes an amortization schedule for regulatory liability (Exhibit C); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. That the findings set forth in this Ordinance are hereby in all things approved.

Sec. 2. That, without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of \$35.4 million for ACSC Cities represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2019 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

Sec. 3. That the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Exhibit A, are just and

reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$35.4 million from customers in ACSC Cities, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

- Sec. 4. That the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Exhibit B, attached hereto and incorporated herein.
- Sec. 5. That amortization of regulatory liability shall be consistent with the schedule found in attached Exhibit C attached hereto and incorporated herein.
- Sec. 6. That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2019 RRM filing.
- Sec. 7. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.
- Sec. 8. That the meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.
- Sec. 9. That if any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance, and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.
- Sec. 10. That consistent with the City Ordinance that established the RRM process, this Ordinance shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2019.
- Sec. 11. That a copy of this Ordinance shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LJB Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to ACSC, at Lloyd Gosselink Rochelle &

Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin,
Texas 78701.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of
September 2019.

The second reading and public hearing being conducted on the 17th day of
September 2019.

PASSED AND APPROVED BY A VOTE OF _ AYES, _ NAYS, AND _
ABSTENTIONS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit A

Rate Tariffs Effective October 1, 2019

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RRC Tariff No:

RATE SCHEDULE:	R – RESIDENTIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2019	PAGE:

Application

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 19.55 per month
Rider CEE Surcharge	\$ 0.05 per month ¹
Total Customer Charge	\$ 19.60 per month
Commodity Charge – All <u>Ccf</u>	\$0.17423 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2019.

RATE SCHEDULE:	C – COMMERCIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2019	PAGE:

Application

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 46.50 per month
Rider CEE Surcharge	\$ 0.02 per month ²
Total Customer Charge	\$ 46.52 per month
Commodity Charge – All Ccf	\$ 0.09924 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹ Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2019.

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2019	PAGE:

Application

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 3,500 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 3,500 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 845.50 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.3572 per MMBtu
Next 3,500 MMBtu	\$ 0.2616 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0561 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RRC Tariff No:

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2019	PAGE:

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RRC Tariff No:

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2019	PAGE:

Application

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 845.50 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.3572 per MMBtu
Next 3,500 MMBtu	\$ 0.2616 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0561 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Imbalance Fees

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

Monthly Imbalance Fees

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2019	PAGE:

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

A transportation agreement is required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 11/01/2019	PAGE:

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

i = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification

$WNAF_i$ = Weather Normalization Adjustment Factor for the i^{th} rate schedule or classification expressed in cents per Ccf

R_i = Commodity Charge rate of temperature sensitive sales for the i^{th} schedule or classification.

HSF_i = heat sensitive factor for the i^{th} schedule or classification divided by the average bill count in that class

NDD = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.

ADD = billing cycle actual heating degree days.

BL_i = base load sales for the i^{th} schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the j th customer in i th rate schedule is computed as:

$$WNA_j = WNAF_i \times q_{ij}$$

Where q_{ij} is the relevant sales quantity for the j th customer in i th rate schedule.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 11/01/2019	PAGE:

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>
Abilene	9.77	0.1487	88.49	0.7036
Austin	9.04	0.1537	201.48	1.0000
Dallas	13.07	0.2202	184.64	1.1385
Waco	8.77	0.1470	135.70	0.7744
Wichita Falls	11.40	0.1468	117.90	0.5943

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at atmosenergy.com/mtx-wna, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

Exhibit B

2019 Benchmark for Pensions and Retiree Medical Benefits

ATMOS ENERGY CORP., MID-TEX DIVISION
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL
TEST YEAR ENDING DECEMBER 31, 2018

Line No.	Description	Shared Services		Mid-Tex Direct			Adjustment Total
		Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Supplemental Executive Benefit Plan	Post-Employment Benefit Plan	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Proposed Benefits Benchmark - Fiscal Year 2019 Willis Towers Watson Report as adjusted (1) (2) (3)	\$ 2,744,088	\$ 2,267,927	\$ 4,724,119	\$ 193,211	\$ 2,621,842	
2	Allocation to Mid-Tex	43.48%	43.48%	73.88%	100.00%	73.88%	
3	Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2)						
4	O&M and Capital Allocation Factor	\$ 1,193,029	\$ 986,012	\$ 3,490,241	\$ 193,211	\$ 1,937,051	
5	Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4) (3)	100.00%	100.00%	100.00%	100.00%	100.00%	
6		\$ 1,193,029	\$ 986,012	\$ 3,490,241	\$ 193,211	\$ 1,937,051	\$ 7,799,544
7							
8	Summary of Costs to Approve (1):						
9							
10	O&M Expense Factor (WP_F-2.3, Ln 2)	81.35%	81.35%	38.28%	16.24%	38.28%	
11							
12							
13	Total Pension Account Plan	\$ 970,514		\$ 1,336,038			\$ 2,306,553
14	Total Post-Employment Benefit Plan		\$ 802,108			\$ 741,489	1,543,597
15	Total Supplemental Executive Benefit Plan				\$ 31,377		31,377
16	Total (Ln 13 + Ln 14 + Ln 15)	\$ 970,514	\$ 802,108	\$ 1,336,038	\$ 31,377	\$ 741,489	\$ 3,881,527

Notes:

1. Studies not applicable to Mid-Tex or Shared Services are omitted.
2. The Company is requesting that the benchmark amount approved by the RRM Cities for future periods include only the expense amount.
- The amount attributable to capital would continue to be recorded to utility plant through the overhead process as described in the CAM.
3. SSU amounts exclude cost centers which do not allocate to Mid-Tex for rate making purposes.

Exhibit C

2019 Amortization Schedule for Regulatory Liability

ATMOS ENERGY CORP., MID-TEX DIVISION
RATE BASE ADJUSTMENTS
TEST YEAR ENDING DECEMBER 31, 2018
AMORTIZATION OF REGULATORY LIABILITY

Line No.	Year Ended Dec. 31	Beginning of Year Rate Base Adjustment Amount (1)	Annual Amortization (2)	End of Year Rate Base Adjustment Amount
	(a)	(b)	(c)	(d)
1	2018	\$ 290,043,948	\$ -	290,043,948
2	2019	290,043,948	12,085,165	277,958,784
3	2020	277,958,784	12,085,165	265,873,619
4	2021	265,873,619	12,085,165	253,788,455
5	2022	253,788,455	12,085,165	241,703,290
6	2023	241,703,290	12,085,165	229,618,126
7	2024	229,618,126	12,085,165	217,532,961
8	2025	217,532,961	12,085,165	205,447,797
9	2026	205,447,797	12,085,165	193,362,632
10	2027	193,362,632	12,085,165	181,277,468
11	2028	181,277,468	12,085,165	169,192,303
12	2029	169,192,303	12,085,165	157,107,139
13	2030	157,107,139	12,085,165	145,021,974
14	2031	145,021,974	12,085,165	132,936,810
15	2032	132,936,810	12,085,165	120,851,645
16	2033	120,851,645	12,085,165	108,766,481
17	2034	108,766,481	12,085,165	96,681,316
18	2035	96,681,316	12,085,165	84,596,152
19	2036	84,596,152	12,085,165	72,510,987
20	2037	72,510,987	12,085,165	60,425,823
21	2038	60,425,823	12,085,165	48,340,658
22	2039	48,340,658	12,085,165	36,255,494
23	2040	36,255,494	12,085,165	24,170,329
24	2041	24,170,329	12,085,165	12,085,165

25 2042 12,085,165 12,085,165 (0)

27

28

29	Revenue Related Tax Factor	6.71%	See WP_F-5.1
	Revenue Related Taxes on Annual		Amortization * Tax
30	Amortization (see WP_B-6.3)	\$ 810,653	Factor
31	Related Taxes (see WP_B-6.3)	<u>\$ 12,905,421</u>	Amortization + Taxes

32

33 Notes:

34 1. The beginning 2018 balance is the September, 2018 balance. The regulatory
35 liability for excess deferred taxes is an estimate. This estimate will be
36 finalized when the Company files its federal tax return in July, 2019. To the
37 extent that this estimate changes with the filing of the Company's tax return,
38 the Company will 'true-up' the amount in the 2020 RRM filing.

39 2. The annual amortization of a 24 year recovery period is based on the
40 Reverse South Georgia Method.

41 3. The Regulatory Liability is recorded to FERC Account 253, Sub Account 27909.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6d
Type Ordinance
Department City Manager

Agenda Date 9/17/2019

Number Ordinance O-19-2093

Title

Amending Ordinance O-18-2059 relating to the Fiscal Year 2019 budget

Strategic Plan

2.4 Demonstrate stewardship of public resources

Explanation

Second Reading and Public Hearing

There were no speakers on this item at the September 3, 2019, City Council meeting.

First Reading and Public Hearing

The proposed ordinance will amend Ordinance O-18-2059 that approved and adopted the Fiscal Year 2019 budget for several purposes:

1. To transfer the FY 2019 General Fund year-end operating surplus to the Capital Projects Fund for future capital projects;
2. To transfer the FY 2019 Utility Fund year-end operating surplus to the Utility Capital Projects Fund for future utility capital projects;
3. To transfer the FY 2019 Drainage Fund year-end operating surplus to the Drainage Capital Projects Fund for future drainage capital projects; and

In accordance with Section 9.04 (D) of the Charter of the City of Colleyville, the proposed ordinance will authorize the City Manager to transfer part or all of any unencumbered appropriation balance from one department to another, if expenditures in a department exceeded the adopted budget.

Financial Impact

This budget amendment sweeps both General Fund and Utility Fund operating surpluses to the Capital Projects Fund and Utility Capital Projects Fund, respectively, providing a significant funding source for capital projects while ensuring compliance with the City's financial policy of maintaining 90 days of operating reserves. The ordinance also creates a Drainage Capital Projects Fund, providing for better tracking and reporting of drainage operating costs vs. drainage capital costs and available balances.

Recommendation

Approve

Attachments

1. Ordinance O-18-2059 (Budget)
2. Ordinance O-19-2093 (FY 2019 Budget Amendment)

ORDINANCE O-18-2059

AN ORDINANCE APPROVING AND ADOPTING THE ANNUAL BUDGET FOR THE CITY OF COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

WHEREAS, a notice of public hearing on the annual budget for the City of Colleyville, Texas, for the fiscal year beginning October 1, 2018 through September 30, 2019, was heretofore published in a newspaper of general circulation; and

WHEREAS, said public hearing on said budget was duly held and all interested persons were given the opportunity to be heard for or against any item therein; and

WHEREAS, the City Council determines that the passage of this ordinance is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT the budget of the proposed expenditures for the fiscal year beginning October 1, 2018, and ending September 30, 2019, a copy of which is on file in the Office of the City Secretary, is hereby made a part of this ordinance by reference and is hereby approved and adopted by the City Council of the City of Colleyville, Texas, as the official budget for the fiscal year beginning October 1, 2018, and ending September 30, 2019.

Sec. 3. THAT appropriation amounts for the Fiscal Year 2019 budget for the different funds of the City of Colleyville are hereby fixed as follows:

General Fund	\$24,044,488
Utility Fund (Water & Wastewater)	\$16,405,604
Debt Service Fund	\$ 1,859,940
Drainage Utility Fund	\$ 771,136

Sec. 4. THAT the City Manager is hereby authorized to execute all contracts and documents for which funding is appropriated in the aforementioned budgets.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 4th day of September 2018.

The second reading and public hearing being conducted on the 18th day of September 2018.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 18TH DAY OF SEPTEMBER 2018.

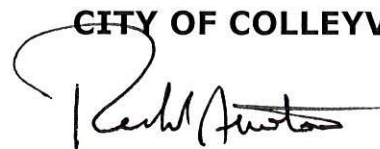
Mayor Richard Newton	<u>Aye</u>	Mayor Pro Tem Bobby Lindamood	<u>Aye</u>
Place 1, Tammy Nakamura	<u>Aye</u>	Place 5, Chuck Kelley	<u>Aye</u>
Place 3, Kathy Wheat	<u>Aye</u>	Place 6, Callie Rigney	<u>Aye</u>
Place 4, George Dodson	<u>Aye</u>		

ATTEST:



Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE



Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:



Whitt L. Wyatt
City Attorney

ORDINANCE O-19-2093

AMENDING SECTION 3 OF ORDINANCE O-18-2059 OF THE FISCAL YEAR 2019 BUDGET AMOUNTS FOR THE TRANSFER OF GENERAL FUND, UTILITY FUND, AND DRAINAGE UTILITY FUND OPERATING SURPLUSES TO THE CAPITAL PROJECTS FUND, UTILITY CAPITAL PROJECTS FUND, AND DRAINAGE CAPITAL PROJECTS FUND; AND AUTHORIZING THE CITY MANAGER TO TRANSFER UNSPENT FY2019 BUDGET APPROPRIATIONS FROM ONE DEPARTMENT TO ANOTHER IF EXPENDITURES IN A DEPARTMENT EXCEEDED THE ADOPTED BUDGET ON SEPTEMBER 30, 2019

WHEREAS, FY2019 General Fund, Utility Fund, and Drainage Fund projected year end revenues are anticipated to exceed expenditures; and

WHEREAS, the City Council desires to provide funding for future general, utility, and drainage capital projects; and

WHEREAS, necessary expenditures over the course of a fiscal year may cause certain departments to either exceed the FY2019 original budget or conclude the year under-budget, and it is required that original budget appropriation amounts be amended accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the City Manager is authorized to transfer the FY2019 General Fund operating surplus to the Capital Projects Fund for future capital projects on September 30, 2019.
- Sec. 2. THAT the City Manager is authorized to transfer the FY2019 Utility Fund operating surplus to the Utility Capital Projects Fund for future utility capital projects on September 30, 2019.
- Sec. 3. THAT the City Manager is authorized to transfer the FY2019 Drainage Fund operating surplus to the Drainage Capital Projects Fund for future utility capital projects on September 30, 2019.
- Sec. 4. THAT, in the event that expenditures in a department exceed the adopted budget for that department, the City Manager is authorized to transfer all or part of the unencumbered

appropriation balance from one department to another per the Charter of the City of Colleyville, Section 9.04 (D):

Sec. 5. THAT the effective date of this ordinance shall be September 30, 2019.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2019.

The second reading and public hearing being conducted on the 17th day of September 2019.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 17th DAY OF SEPTEMBER 2019.

Mayor Richard Newton _____
Place 1, Tammy Nakamura _____
Place 3, Kathy Wheat _____
Place 4, George Dodson _____

Mayor Pro Tem Bobby Lindamood _____
Place 5, Chuck Kelley _____
Place 6, Callie Rigney _____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6e
Type Ordinance
Department City Manager

Agenda Date 9/17/2019

Number Ordinance O-19-2094

Title

Adoption of the proposed Fiscal Year 2020 budget

Strategic Plan

2.4 Demonstrate stewardship of public resources

Explanation

Second Reading and Public Hearing

There were no speakers on this item at the September 3, 2019, City Council meeting.

First Reading and Public Hearing

The annual budget is the culmination of months-long efforts that began with the staff budget kickoff in March, department submissions and line-by-line internal reviews in the spring, followed by Council feedback through multiple worksessions. Staff provided preliminary FY 2020 budget numbers in June, presented the 5-year Capital Improvement Plan (CIP) Worksession in July, provided the proposed budget on August 1, and held a worksession on the proposed budget August 6. The proposed budget has also been posted on the City's website since early August. This item provides for a public hearing on the budget and formal approval upon second reading of the ordinance.

Financial Impact

The adoption of the budget will provide expense appropriation for the General Fund, Utility Fund, Debt Service Fund, and Drainage Utility Fund for Fiscal Year 2019.

Recommendation

Approve

Attachments

1. FY 2020 Proposed Budget FINAL
2. Ordinance O-19-2094

City of Colleyville

Fiscal Year 2019-2020

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$772,915 which is a 5.18 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$322,723.

The members of the governing body voted on the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2019-2020	2018-2019
Property Tax Rate:	\$0.306807/100	\$0.320800/100
Effective Tax Rate:	\$0.306807/100	\$0.320800/100
Effective Maintenance & Operations Tax Rate:	\$0.290430/100	\$0.303663/100
Rollback Tax Rate:	\$0.330134/100	\$0.344992/100
Debt Rate:	\$0.016379/100	\$0.017036/100

Total debt obligation for City of Colleyville secured by property taxes: \$686,723

COLLEYVILLE

FY 2020 Budget Message

We are pleased to present the proposed FY 2020 Combined Annual Operating Budget for the City of Colleyville.

The City provides a full range of municipal services utilizing operating funds, special revenue funds, and capital project funds to provide those services. Whenever possible, the most restrictive funding source is used first, ultimately limiting the costs borne by the primarily property tax-supported general fund.

The combined expenditures of the City's major operating funds are as follows:

FY 2020 Proposed	General Fund	Utility Fund	Drainage Fund	Debt Service Fund
Operating Revenues	\$24,589,177	\$17,555,789	\$978,509	\$1,406,398
Operating Expenditures	\$24,182,805	\$17,555,789	\$795,844	\$1,406,398

The proposed budget accomplishes a number of priorities, including the following highlights:

➤ **Proposes the effective tax rate**

2019 certified values increased 7% in total compared to 2018 certified values. The fiscal year 2020 proposed budget includes a proposed tax rate of \$0.306807/\$100 of valuation, a \$0.013993 reduction from the current \$0.3208 tax rate. The tax rate of \$0.306807 is the "effective rate," which means that when property values increase, the property tax rate is lowered in order to collect the same amount of property tax revenue as the previous year, excluding new construction. **This is the second consecutive year the City will adopt the effective rate. It is important to note that the increase in property taxes is from new growth not budgeted in FY2019 as well as new growth for FY2020.**

➤ **Provides a balanced budget**

The fiscal year 2020 proposed budget is a balanced budget, consistent with both the City's Charter and state law requirements. Operating expenditures are funded with operating revenues. Operating funds maintain a fund balance above the 90-day reserve at all times, as required by the City's financial policies. The City's



practice is to maintain fund balance of at least 100 days, which is accomplished in the proposed budget.

➤ **Better aligns capital expenditures with capital funds**

Staff examined the budget line-by-line in an effort to place expenditures in the most appropriate fund. This effort led to the identification of two items currently being funded in the General Fund that should be contained in the capital funds. These items are the annual concrete contract for \$400,000 and the annual street markings project for \$100,000. By aligning with the correct capital fund, we were able to free up the General Fund to provide for enhanced public safety, absorb normal cost increases, and continue to invest in our employees with merit increases and steady health insurance rates.

➤ **Adjusts General Fund revenue to account for legislative changes and transitioning to nearing residential build-out**

The proposed budget accounts for H.B. 3535 which was approved by the Texas Legislature during the 84th Legislative Session by significantly reducing franchise fee revenue. The bill essentially allows companies that provide telecommunications and cable or video services to pick whether they want to pay telecommunications franchise fees or cable/video franchise fees, but not both. The proposed budget also reflects Colleyville nearing residential build-out and transitioning to more of a redevelopment and rehabilitation phase by reducing building permit and associated development fee revenue.

➤ **Demonstrates responsible fiscal management with corporate-like efficiency**

City staff has focused on efficiency and sustainability over the last two years, saving nearly \$1,000,000 in General Fund operating costs. This effort to reduce expenditures was about more than just limiting labor costs and saving dollars. It was an effort to bring corporate-like efficiency to the organization. Our strategy is to only take in the revenue necessary to provide programs and services, rather than accept the maximum possible revenue and then decide how to spend it. This effort continues with the fiscal year 2020 proposed budget. The retirement of the fleet service manager in the summer provided an opportunity to evaluate how the City conducts its fleet purchasing and maintenance operations. Rather than fill the position, the City will shift the management oversight to the current field operations supervisor. Further, the City proposes a new contract with Enterprise Fleet Management to assist the City staff with fleet purchasing and maintenance scheduling. This will ultimately save the City money by timing the disposal of vehicles to maximize return, providing a newer fleet, therefore reducing maintenance costs, and utilizing a fleet with better gas mileage. The newer fleet will also provide enhanced safety features for employees who drive the vehicles.

The City absorbs costs whenever possible, reallocating dollars to where the need exists rather than assuming that “the way we’ve always done it” is the best way to prioritize resources. This effort pays dividends when, for example, health insurance costs increased six percent as they did this year. The City was able to absorb those cost increases within the proposed budget, as well as provide



enhancements to the health insurance deductible reimbursement program, along with all other typical cost increases, without needing any additional property tax revenue. Health insurance costs make up the largest portion of the City's personnel budget after salaries.

➤ **Expands public safety services**

Public safety continues to be one of the community's highest priorities and this budget maintains funding for the high level of services Colleyville citizens expect. The proposed fiscal year 2020 budget includes funding for 44 sworn police officers, which is an increase of one officer, a sergeant being added to the Colleyville Crime Control and Prevention District (CCCPD) budget (funded by a ½ cent sales tax). The City is also moving an additional police officer from the General Fund to be funded by the CCCPD, bringing the total officers funded by the CCCPD to 12. The City's strategy is to fund police officers and services from CCCPD as opposed to capital items to connect the sales tax approved by the voters to direct public safety.

The City is also providing funding to enhance Fire Department operations. The proposed budget includes funding for one additional firefighter, bringing the department's total to 42 certified firefighters. The proposed budget also provides for the reclassification of three firefighter positions to three field supervising officer (FSO) positions. The Fire Department has recently instituted a response model that mirrors the needs of the community, which has increasingly become EMS driven. EMS calls account for 55% of the department's call volume. In response, Fire has added a rapid EMS response unit (Squad 24) to respond more efficiently and increase service level. This has resulted in a 28% reduction in a second arriving apparatus on EMS calls. The FSO positions will have supervisor responsibilities on calls and will be responsible for quality checking all EMS reports during their shift. The FSOs will also provide enhanced involvement with local hospitals. FSOs will be dedicated to evaluating and improving the City's EMS operations on a daily basis. This fiscal year, the Fire Department will purchase a new advanced life support ambulance utilizing the City's lease/purchase strategy. The current reserve ambulance will be disposed and the current second ambulance will move to the reserve designation.

➤ **Maintains current overall utility base rates for 1-inch residential meters, while providing additional funding for utility Capital Improvement Plan (CIP) projects**

Water and wastewater base rates are directly related to the City's budget for the Utility Fund, and rates are set to only recover the City's cost of operating the utility system. In fiscal year 2019, the City was able to lower the water and wastewater base rates and add the incremental difference to the CIP base rate. For fiscal year 2020, staff once again recommends lowering the water and wastewater base rates (\$0.02 and \$0.41 respectively) and adding the difference (\$0.43) to the CIP base rate. This will generate approximately \$50,000 in additional revenue and will help ensure that the Utility Capital Projects Fund continues to bring in revenue to fund future capital projects with cash on hand.



➤ **Includes investment in and replacement of the City's infrastructure**

Year 1 (fiscal year 2020) of the City's 5-Year Capital Improvement Plan (CIP) includes over \$38 million in projects to replace aging infrastructure, both above and below ground. These projects include street rehabilitation and reconstruction, water line replacements, park improvements including new restroom facilities, and reinvestment in City facilities such as the Colleyville Center, Central Fire Station, and Justice Center. The CIP also includes funding for drainage improvements and sidewalks/trails. Ensuring that these community assets are well maintained is and will continue to be a high priority. These projects are all fully-funded with cash that is currently available or with revenues projected to be received during this time period. No new debt is planned and the City is actively working to pay off all outstanding debt, which should be accomplished in less than 10 years.

➤ **Furtherers beautification efforts throughout the community**

The fiscal year 2020 proposed budget provides funding to further beautification efforts throughout the community. This includes improvements to medians and roundabouts, as well as landscaping at key intersections. Funding is also included for design and installation of median and rights-of-way improvements along the SH26 corridor. The City recognizes that this corridor is truly Colleyville's main street, and the look and feel should be reflective of the exceptional quality found throughout Colleyville. This desired quality is above and beyond the standard landscape, hardscape, and streetlights provided by TxDOT, which is why the City has allocated additional funds to ensure the final product is something citizens can be proud of.

Additional documents included with this cover letter provide specific budget details and changes:

- Proposed Budget presentation
- Operating Fund summaries
- Line item details for all proposed FY 2020 expenditures
- Proposed FY 2020 – FY 2024 Capital Improvement Plan

The proposed budget has been placed on the City's website. A public hearing on the proposed budget is scheduled for September 3, 2019, to allow citizens an opportunity to provide input. The fiscal year 2020 budget is presented with the commitment and confidence that it effectively funds those priorities identified by the City Council. We look forward to receiving the City Council's input on the proposed budget and working with you to achieve all the goals set forth therein.

Jerry Ducay

Jerry Ducay
City Manager

Mark Wood

Mark Wood
Assistant City Manager

Adrienne Lothery

Adrienne Lothery
Assistant City Manager





Fiscal Year 2020 Proposed Budget

City Council Worksession
August 6, 2019

Presentation Overview

A vertical timeline graphic consisting of four white circles connected by a dark blue line. The line starts at the top circle, goes down to the second, then right to the third, then down to the fourth, and finally right to the end of the line.

Property values and proposed tax rate

FY 2020 proposed revenues and expenditures by fund

FY 2020 proposed CIP projects

Next Steps

Property Values



July 25, 2018 Certified

Est. Net Taxable Value:	\$5,456,363,643 (+7.7% -- 14.5% new construction; 85.5% existing property)
TIF Value:	\$404,429,378 (+8.5%)
Not in TIF:	\$5,051,934,265 (+7.7%)

July 25, 2019 Certified

Est. Net Taxable Value:	\$5,839,829,017 (+7% -- 28% new construction; 72% existing property)
TIF Value:	\$438,771,640 (+8.5%)
Not in TIF:	\$5,401,057,377 (+7%)

Proposed FY 2020 Property Tax Rate



2018 (FY19) Proposed Rate: \$0.320800

I&S Tax Rate: \$0.017036

M&O Tax Rate: \$0.303764

2019 (FY20) Proposed Rate: \$0.306807

I&S Tax Rate: \$0.016379

M&O Tax Rate: \$0.290430

Tax Rate Reduction: \$0.013993

Effective tax rate second consecutive year

Budget Year	Average Residential Property Value	Property Tax Rate	Average Property Tax Payment - City
2010	\$398,957	\$0.3559	\$1,419.89
2011	\$397,472	\$0.3559	\$1,414.60
2012	\$396,817	\$0.3559	\$1,412.28
2013	\$397,889	\$0.3559	\$1,416.09
2014	\$406,040	\$0.3559	\$1,445.10
2015	\$421,497	\$0.3559	\$1,500.11
2016	\$423,650	\$0.3559	\$1,507.77
2017	\$460,461	\$0.33913	\$1,561.56
2018	\$500,748	\$0.333834	\$1,671.67
2019	\$521,831	\$0.320800	\$1,674.03
2020	\$552,770	\$0.306807	\$1,695.94



History of Efforts

FY 2017

- Eliminated \$1.2 transfer from Utility Fund to General Fund– absorbed via operational efficiencies and minimal staffing reductions

FY 2018

- Continued operational efficiencies to absorb cost increases
- Only significant expenditure increase was fully funding the market increases to implement the Compensation & Classification study
- Hiring “chill,” ultimately eliminating vacant positions – essentially one in every department

FY 2019

- Adapt processes to sustain leaner staffing model –able to absorb health insurance cost increases with savings from eliminated positions
- Continued operational efficiencies to absorb operating cost increases

FY 2020

- Better align capital expenditures with capital funds
- Continued operational efficiencies to absorb operating cost increases

General Fund Summary

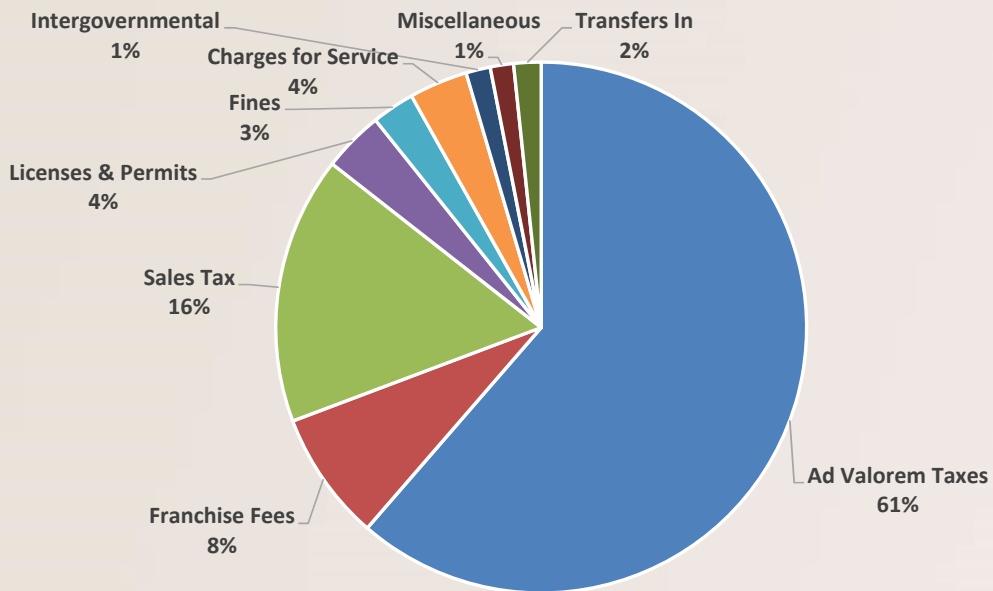


	BUDGET FY 2019	YE PROJECTED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024
BEGINNING FUND BALANCE	\$9,106,515	\$8,991,999	\$9,605,174	\$10,011,546	\$10,368,172	\$10,674,300	\$10,929,230
REVENUE:							
Ad Valorem Taxes	\$14,322,575	\$14,685,000	\$15,090,882	\$15,619,063	\$16,165,730	\$16,731,531	\$17,317,134
Sales Tax	\$4,008,292	\$4,008,292	\$4,008,292	\$4,048,375	\$4,088,859	\$4,129,747	\$4,171,045
Franchise Fees	\$2,105,000	\$2,267,407	\$1,942,500	\$1,961,925	\$1,981,544	\$2,001,360	\$2,021,373
Licenses & Permits	\$975,400	\$1,029,450	\$910,000	\$919,100	\$928,291	\$937,574	\$946,950
Fines	\$822,604	\$667,524	\$640,000	\$646,400	\$652,864	\$659,393	\$665,987
Charges for Service	\$901,100	\$852,000	\$875,600	\$884,356	\$893,200	\$902,132	\$911,153
Intergovernmental	\$364,483	\$364,483	\$364,483	\$368,128	\$371,809	\$375,527	\$379,282
Miscellaneous Income	\$226,000	\$398,000	\$348,000	\$354,960	\$362,059	\$369,300	\$376,686
Transfers In	\$385,507	\$385,507	\$409,420	\$417,608	\$425,961	\$434,480	\$443,169
TOTAL REVENUES	\$24,110,961	\$24,657,663	\$24,589,177	\$25,219,915	\$25,870,316	\$26,541,044	\$27,232,782
Expenditures	\$22,544,488	\$22,544,488	\$22,682,805	\$23,363,289	\$24,064,188	\$24,786,113	\$25,529,697
Contribution- CIP projects	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
TOTAL EXPENDITURES	\$24,044,488	\$24,044,488	\$24,182,805	\$24,863,289	\$25,564,188	\$26,286,113	\$27,029,697
NET REVENUE	\$66,473	\$613,175	\$406,372	\$356,626	\$306,129	\$254,931	\$203,085
ENDING FUND BALANCE	\$9,172,988	\$9,605,174	\$10,011,546	\$10,368,172	\$10,674,300	\$10,929,230	\$11,132,313
DAYS OF FUND BALANCE	139	146	151	152	152	152	150

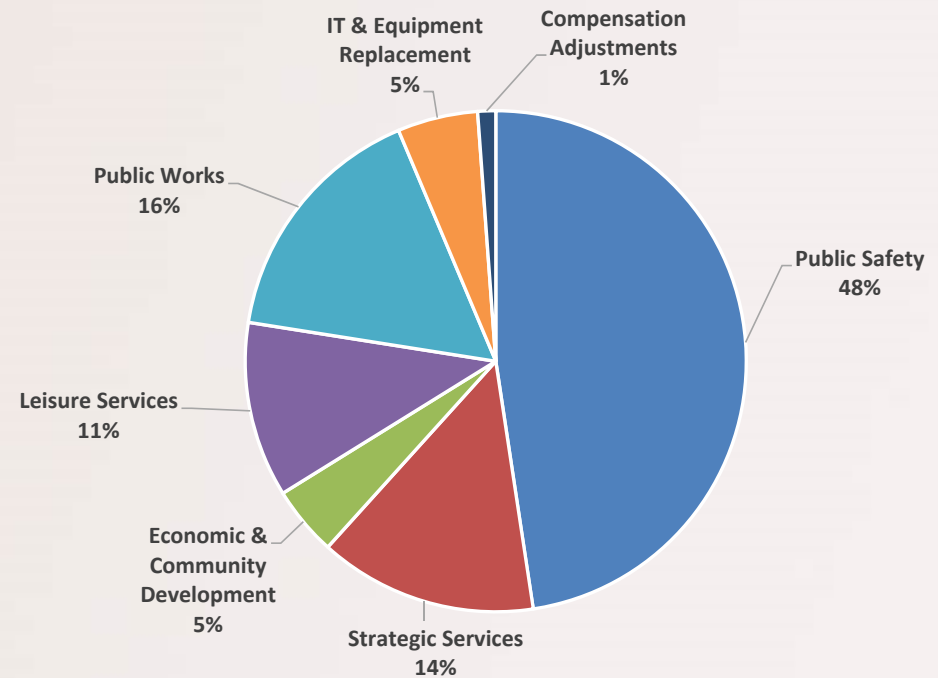
General Fund Rev. & Exp. by Category



Revenue



Expenditure



General Fund Expenditures by Department



	FY 2019 BUDGET	FY 2020 PROPOSED	\$ Change
COUNCIL	\$ 209,951	\$212,701	\$ 2,750
ADMINISTRATION	\$ 614,527	\$671,384	\$ 56,857
BUILDING INSPECTION	\$ 436,861	\$450,789	\$ 13,928
COMM DEV P&Z	\$ 402,177	\$416,064	\$ 13,887
ECONOMIC DEVELOPMENT	\$ 198,150	\$213,738	\$ 15,588
CITY SECRETARY	\$ 168,211	\$206,975	\$ 38,764
FINANCE	\$ 603,509	\$616,848	\$ 13,339
COURT	\$ 443,419	\$504,636	\$ 61,217
LEGAL	\$ 220,000	\$220,000	\$ -
LIBRARY	\$ 550,962	\$567,502	\$ 16,540
FIRE DEPARTMENT	\$ 5,578,793	\$5,886,507	\$ 307,714
POLICE DEPARTMENT	\$ 5,063,010	\$5,121,389	\$ 58,379
PARKS & RECREATION	\$ 1,723,974	\$1,761,538	\$ 37,564
COMMUNICATIONS	\$ 61,868	\$62,491	\$ 623
COLLEYVILLE CENTER	\$ 387,174	\$408,158	\$ 20,984
HUMAN RESOURCES	\$ 285,282	\$297,704	\$ 12,422
ENG PROF SVCS	\$ 469,452	\$431,741	\$ (37,711)
STREETS MAINTENANCE	\$ 3,243,307	\$2,747,484	\$ (495,823)
FLEET SERVICES	\$ 259,492	\$163,208	\$ (96,284)
FACILITY SERVICES	\$ 496,359	\$567,325	\$ 70,966
INFORMATION SERVICES & GIS	\$ 885,572	\$882,969	\$ (2,603)
COMPENSATION ADJUSTMENTS	\$ 241,687	\$280,000	\$ 38,313
CAPITAL EQUIPMENT RESERVE	\$ 371,000	\$371,000	\$ -
NON-DEPARTMENTAL	\$ 1,129,751	\$1,120,654	\$ (9,097)
TOTAL	\$ 24,044,488	\$ 24,182,805	\$ 138,317

General Fund Revenues



GENERAL FUND REVENUE	FY19 BUDGET	FY20 PROPOSED	\$ CHANGE
CURRENT TAXES	\$14,242,575	\$15,010,882	\$768,307
DELINQUENT TAXES	\$25,000	\$25,000	\$0
PENALTY & INTEREST	\$55,000	\$55,000	\$0
ONCOR ELECTRIC DELIVER	\$890,000	\$910,000	\$20,000
TRI-COUNTY ELECTRIC	\$105,000	\$110,000	\$5,000
ATMOS ENERGY	\$350,000	\$450,000	\$100,000
AT&T SERVICES	\$60,000	\$25,000	(\$35,000)
VERIZON/OTHERS	\$65,000	\$32,500	(\$32,500)
GARBAGE/RECYCLING	\$160,000	\$195,000	\$35,000
CABLE TV	\$475,000	\$220,000	(\$255,000)
SALES TAX	\$3,903,292	\$3,903,292	\$0
MIXED BEVERAGE TAX	\$105,000	\$105,000	\$0
BUILDING PERMIT	\$625,000	\$575,000	(\$50,000)
PLUMBING PERMIT	\$57,600	\$55,000	(\$2,600)
MECHANICAL PERMIT	\$48,000	\$45,000	(\$3,000)
ELECTRICAL PERMIT	\$57,600	\$55,000	(\$2,600)
CITY LICENSE	\$46,000	\$43,000	(\$3,000)
BUILDING PLAN REVIEW FEE	\$88,000	\$88,000	\$0
NEW BUSINESS	\$7,200	\$7,200	\$0
SIGN PERMITS	\$8,000	\$6,800	(\$1,200)
FENCE PERMITS	\$15,000	\$15,000	\$0
FIRE PERMIT FEES	\$8,000	\$10,000	\$2,000
IRRIGATION PERMITS	\$15,000	\$10,000	(\$5,000)
GAS & OIL WELL PERMIT FEE	\$0	\$0	\$0
RE-ZONING FEE	\$11,000	\$10,000	(\$1,000)

PLAT FEE	\$7,500	\$7,500	\$0
BOARD OF ADJUSTMENT	\$2,000	\$2,000	\$0
FINES-BUDGETED	\$750,000	\$560,000	(\$190,000)
ALARM FEES	\$55,000	\$60,000	\$5,000
LIBRARY FINES	\$17,604	\$20,000	\$2,396
SALE OF MATERIAL	\$100	\$100	\$0
WEED MOWING	\$6,000	\$6,000	\$0
SALE OF SURPLUS PROPER	\$5,000	\$20,000	\$15,000
SITE PLAN REVIEW FEE	\$2,000	\$2,000	\$0
EARNED INTEREST	\$55,000	\$150,000	\$95,000
MISCELLANEOUS	\$60,000	\$60,000	\$0
AMBULANCE	\$345,000	\$350,000	\$5,000
RECREATION PROGRAM	\$195,000	\$195,000	\$0
LANDSCAPING PLAN FEE	\$1,000	\$1,500	\$500
CREDIT CARD FEE	\$16,000	\$18,000	\$2,000
ENGINEERING-INSPECTION	\$15,000	\$15,000	\$0
MATERIALS TESTING FEE	\$8,000	\$8,000	\$0
KELLER COURT	\$260,538	\$260,538	\$0
SRO REIMBURSEMENT	\$103,945	\$103,945	\$0
ANTENNA LEASES	\$90,000	\$100,000	\$10,000
LOT DRAINAGE INSPECTION	\$17,000	\$17,000	\$0
FIELD USE FEE	\$21,500	\$21,500	\$0
TRANSFER FROM UTILITY	\$226,117	\$250,030	\$23,913
COLLEYVILLE CENTER	\$230,000	\$200,000	(\$30,000)
NON RESIDENT FEE - PAR	\$40,000	\$40,000	\$0
TRANSFER IN-FROM TIF	\$159,390	\$159,390	\$0
TOTALS	\$24,110,961	\$24,589,177	\$478,216

Utility Fund Summary



	BUDGET FY 2019	PROJECTION FY 2020	PROJECTION FY 2021	PROJECTION FY 2022	PROJECTION FY 2023	PROJECTION FY 2024
TOTAL BEG. WORKING CAPITAL	4,494,686	4,494,687	4,494,687	4,494,687	4,494,687	4,494,688
FUND REVENUES						
Water Sales	0	0	0	0	0	1
Water - Base Rate	1,692,467	1,742,896	1,764,347	1,804,671	1,845,889	1,888,020
Water - Volumetric Rate	9,794,756	10,578,071	10,929,340	11,327,057	11,740,196	12,169,396
Wastewater Sales	0	0	0	0	0	0
Wastewater - Base Rate	1,281,579	1,268,040	1,279,994	1,310,631	1,341,968	1,374,021
Wastewater - Volumetric Rate	3,299,803	3,629,783	3,992,762	4,392,038	4,831,242	5,314,366
Water Installation	42,000	42,000	42,000	42,000	42,000	42,000
Wastewater Installation	15,000	15,000	15,000	15,000	15,000	15,000
Engineering Charges	5,000	5,000	5,000	5,000	5,000	5,000
Penalties	200,000	200,000	200,000	200,000	200,000	200,000
Miscellaneous	15,000	15,000	15,000	15,000	15,000	15,000
Interest Income	60,000	60,000	60,000	60,000	60,000	60,000
TOTAL REVENUES	16,405,605	17,555,789	18,303,443	19,171,396	20,096,294	21,082,804
FUND EXPENSES						
Utility Billing	457,638	438,748	447,523	456,473	465,603	474,915
IS GIS	66,549	69,235	71,658	74,166	76,762	79,449
Utility Support	1,178,946	1,168,323	1,191,689	1,215,523	1,239,834	1,264,630
Utility Operations - Water	701,346	772,875	788,333	804,099	820,181	836,585
TRA Water (volumetric)	6,627,588	7,252,545	7,437,538	7,660,664	7,890,484	8,127,199
TRA Water (debt)	3,167,168	3,325,526	3,491,802	3,666,392	3,849,712	4,042,198
Utility Operations - Wastewater	290,458	298,019	303,979	310,059	316,260	322,585
TRA Wastewater	3,299,803	3,629,783	3,992,762	4,392,038	4,831,242	5,314,366
Non-Departmental	233,605	233,605	238,277	243,043	247,903	252,862
Transfer to General Fund	226,117	250,030	258,781	267,838	277,213	286,915
Transfer/Repayment to Colleyville Tomorrow Fund	44,286	0	0	0	0	0
Transfer for future vehicle replacement	81,100	81,100	81,100	81,100	81,100	81,100
Compensation Adjustment (merit pool)	31,000	36,000	0	0	0	0
Debt Service	0	0	0	0	0	0
TOTAL EXPENDITURES	16,405,604	17,555,789	18,303,443	19,171,396	20,096,294	21,082,803
ENDING WORKING CAPITAL - 9/30	4,494,687	4,494,687	4,494,687	4,494,687	4,494,688	4,494,691

Water & Wastewater Base Rates



FY 2020 Recommendation

Use savings/difference from lower water and wastewater base rates to increase the CIP funding component of the rate structure

Water Meter Size	FY 2019 Water	FY 2019 Wastewater	FY 2019 CIP	FY 2019 Total
1" Meter	\$13.48	\$10.78	\$2.29	\$26.55
1.5" Meter	\$26.96	\$10.78	\$4.58	\$42.32
2" Meter	\$43.14	\$10.78	\$7.33	\$61.25
3" Meter	\$80.89	\$10.78	\$13.74	\$105.41
4" Meter	\$134.82	\$10.78	\$22.90	\$168.50

	\$-.02	\$-0.41	+\$0.43	Same
Water Meter Size	FY 2020 Water	FY 2020 Wastewater	FY 2020 CIP	FY 2020 Total
1" Meter	\$13.46	\$10.37	\$2.72	\$26.55
1.5" Meter	\$26.92	\$10.37	\$5.03	\$42.32
2" Meter	\$43.07	\$10.37	\$7.81	\$61.25
3" Meter	\$80.75	\$10.37	\$14.29	\$105.41
4" Meter	\$134.59	\$10.37	\$23.54	\$168.50

Volumetric Rates



- Volumetric rates are pass through charges for the water and wastewater treatment services provided by TRA (i.e. the City calculates rates to only bring in what is anticipated to be paid out to TRA)
- The volumetric rate is driven by:
 1. TRA's operating budget (including purchase of raw water from TRWD)
 2. TRA's debt service requirements
 3. Usage - the number of Colleyville's water and wastewater gallons treated by TRA

Preliminary Volumetric Rates



Projected Water and Wastewater Volumetric Rates

	Rate per 1,000 Gallons				
<i>Water Volumetric Rate</i>	2019	2020	2021	2022	2023
Colleyville's portion of TRA's Operating Budget Including Raw Water	\$2.287	\$2.377	\$2.477	\$2.554	\$2.625
Add: 20% of O&M rate (Billed by TRA to ensure liquidity)	\$0.46	\$0.48	\$0.50	\$0.51	\$0.53
Subtotal O&M Rate	\$2.744	\$2.852	\$2.972	\$3.065	\$3.150
Colleyville's portion of TRA's Debt Budget	\$1.326	\$1.526	\$1.826	\$2.082	\$2.250
Add: 5% of Debt service (Based on the City's historical experience)	\$0.066	\$0.076	\$0.091	\$0.104	\$0.113
Subtotal Debt Rate	\$1.392	\$1.602	\$1.917	\$2.186	\$2.363
TOTAL PROJECTED VOLUMETRIC WATER RATE	\$4.137	\$4.455	\$4.890	\$5.251	\$5.513

	Rate per 1,000 Gallons				
<i>Wastewater Volumetric Rate</i>	2019	2020	2021	2022	2023
Colleyville's portion of TRA's Operating Budget	\$1.009	\$1.115	\$1.165	\$1.149	\$1.083
Add: 2% of O&M rate (Based on the City's historical experience)	\$0.020	\$0.022	\$0.023	\$0.023	\$0.022
Subtotal O&M Rate	\$1.029	\$1.137	\$1.188	\$1.172	\$1.105
Colleyville's portion of TRA's Debt Budget	\$1.979	\$2.235	\$2.412	\$2.576	\$2.781
Add: 5% of Debt service (Based on the City's historical experience)	\$0.099	\$0.112	\$0.121	\$0.129	\$0.139
Subtotal Debt Rate	\$2.078	\$2.347	\$2.533	\$2.705	\$2.920
TOTAL PROJECTED VOLUMETRIC WASTEWATER RATE	\$3.107	\$3.484	\$3.721	\$3.877	\$4.025

Drainage Fund Summary



	BUDGETED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024
TOTAL BEG. WORKING CAPITAL	609,126	810,438	993,102	1,169,669	1,455,983	1,724,064
FUND REVENUES						
Drainage Fees	956,760	962,640	968,520	974,400	980,280	986,160
Penalties/Misc	9,568	9,626	9,685	9,744	9,803	9,862
Interest Income	6,120	6,242	6,367	6,495	6,624	6,757
TOTAL OPERATING REVENUES	972,448	978,509	984,572	990,639	996,708	1,002,781
FUND EXPENSES						
Drainage Operations	492,690	504,670	522,333	540,615	559,537	579,120
Stormwater Management	118,550	124,488	128,845	133,355	138,022	142,853
IS GIS	21,501	22,368	22,815	23,272	23,737	24,212
Non-Departmental	6,525	6,612	6,843	7,083	7,331	7,587
Compensation Adjustment	6,200	6,200	0	0	0	0
Debt Service	125,670	131,506	127,169	0	0	0
Interfund loan repayment	0	0	0	0	0	0
TOTAL OPERATING EXPENSES	771,136	795,844	808,006	704,324	728,627	753,773
NET REVENUE	201,312	182,665	176,566	286,314	268,082	249,008
ENDING WORKING CAPITAL	810,438	993,102	1,169,669	1,455,983	1,724,064	1,973,072
Required Coverage Ratio (25% of debt service)	31,418	32,877	31,792	0	0	0
ENDING AVAILABLE WORKING CAPITAL	779,020	960,226	1,137,876	1,455,983	1,724,064	1,973,072
Days of Working Capital	384	455	528	755	864	955

Debt Service Fund Summary



	BUDGET FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023
BEGINNING FUND BALANCE - 10/1	692,695	692,695	692,695	692,695	692,695
FUND REVENUES					
Current Property Taxes	682,115	686,723	683,723	686,198	563,298
Delinquent Property Taxes	5,000	5,000	5,000	5,000	5,000
Penalty & Interest	5,000	5,000	5,000	5,000	5,000
Transfer-in CCCPD Fund**	509,100	0	0	0	0
Transfer-in TIF Fund**	653,725	654,675	0	0	0
Interest Income/Other	5,000	5,000	5,000	5,000	5,000
Use of Available Cash	0	50,000	0	0	0
TOTAL REVENUES	1,859,940	1,406,398	698,723	701,198	578,298
FUND EXPENDITURES					
2006 G.O. Refunding Bonds	549,828	0	0	0	0
2007 G.O. Bonds	0	0	0	0	0
2011 G.O. Refunding Bonds	170,000	173,400	0	0	0
2016 G.O. Refunding Bonds	923,300	963,025	478,750	481,225	478,325
2016 Engine Lease	48,485	48,485	48,485	48,485	48,485
Ambulance Lease	49,988	49,988	49,988	49,988	49,988
Motorola Radio Tower Lease	0	0	0	0	0
2020 Ambulance Lease down payment	0	50,000	0	0	0
2020 Ambulance Lease payment	0	120,000	120,000	120,000	0
2010 Fire Truck Lease	116,839	0	0	0	0
Paying Agent	1,500	1,500	1,500	1,500	1,500
TOTAL EXPENDITURES	1,859,940	1,406,398	698,723	701,198	578,298
LESS USE OF AVAILABLE CASH	0	0	0	0	0
ENDING FUND BALANCE - 9/30	692,695	692,695	692,695	692,695	692,695

FY 2020 I&S
Tax Rate:
\$0.016379

- General obligation debt paid off in FY 2028
- Now setting aside General Fund cash each year for future fire engine/truck replacements to avoid future debt issuance

Summary by Fund



FY 2020 Proposed	General Fund	Utility Fund	Drainage Fund	Debt Service Fund
Operating Revenues	\$24,589,177	\$17,555,789	\$978,509	\$1,406,398
Operating Expenditures	\$24,182,805	\$17,555,789	\$795,844	\$1,406,398

Highlights: Other Funding Sources



Other Operating Budgets:

- Colleyville Crime Control & Prevention District (CCCPD) Fund
- Colleyville Economic Development Corporation (CEDC) Fund

Special Revenue Funds & Capital Projects Funds:

- Funds appropriated by Council as Boards, Committees, or staff recommend expenditures
- Use on capital projects is reflected in the 5-Year CIP

Year-end Budget Amendment



Year-end Budget Amendment: 1st reading on September 3

- Transfer balance of additional General Fund revenues over expenditures to the Capital Projects Fund for future CIP projects
- Transfer balance of additional Utility Fund revenues over expenditures to the Utility Capital Projects Fund for future CIP projects
- Transfer General Fund fund balance to Capital Projects Fund

The Proposed Five Year CIP

The Proposed Fiscal Year 2020-2024 Capital Improvement Program



- The program identifies planned projects for the next five years, based on funding availability, and a schedule for completion
- The CIP provides an opportunity to consider all of the city's capital needs in the coming years and determine the priority of each, as well as whether available funding resources are sufficient to support those expenditures

2020 Projects



Drainage	CIP Amount
Drainage Improvements FY2020	\$500,000
Flood Gates Upgrade	\$425,000
Drainage Total	\$925,000



Facilities	CIP Amount
City Hall/Library - HVAC Replacement	\$327,600
Colleyville Center New Roof	\$300,000
Colleyville Center Renovation FY2020	\$56,500
Construction of Parking Facility at Central Fire Station	\$125,000
Entrepreneur Center	\$200,000
Improvements to Parks Building (on Bransford)	\$380,000
Justice Center - Metal Roof Coating	\$246,500
Keyless Entry/Card Reader Expansion	\$70,000
Land Acquisition	\$5,000,000
Public Works Service Center Site Improvements-Design	\$150,000
Public Works Service Center Site Renovations	\$700,000
Rehabilitate the Historic Fire Station	\$234,000
Restroom Facility at Nature Center	\$800,000
Restroom Facility at Reagan Park	\$300,000
Restroom Facility Renovation at City Park	\$800,000
Facilities Total	\$9,689,600

2020 Projects



Master Plans / Studies	CIP Amount
Drainage Fee Assessment Study	\$50,000
Water Risk and Resilience Assessment	\$100,000
Water, Wastewater, and Roadway Impact Fee Update	\$128,000
Master Plans / Studies Total	\$278,000

Parks and Recreation	CIP Amount
Landscape Improvements Near Pavilion at McPherson Park	\$20,000
New Warmup Area at City Park Baseball Fields	\$50,000
Park Signage/Branding Program FY2020	\$50,000
Parkway Tree Removal and Replacement	\$75,000
Playground Improvements at Sparger Park	\$50,000
Parks and Recreation Total	\$245,000

Sidewalks / Trails	CIP Amount
Annual Sidewalk/Trail Construction/Grant Match FY2020	\$500,000
Bransford Rd Trail (Field St to Cotton Belt Trail)-Design	\$50,000
Cheek-Sparger Trail	\$400,000
John McCain Road Trail - Design	\$50,000
John McCain Road Trail - Construction	\$800,000
Misc Concrete Rehabilitation FY2020	\$400,000
Sidewalks / Trails Total	\$2,200,000



2020 Projects



*Pleasant Run cost estimate includes the following:
 \$350,000 road reconstruction and ribbon curb
 \$500,000 underground storm system and sidewalk

**SH26 Beautification Multi-Year Project
 Total Anticipated Cost \$13,000,000

Streets	CIP Amount
Cheek-Sparger Road (San Bar to Brown Trail) – Construction (\$1,328,000 City Portion; \$1,877,000 Grant Funded)	\$3,205,000
Flashing Lights for Pedestrian Crosswalks	\$75,000
Glade Road (Phase 2 - SH26 to Pool) - FY20 Construction	\$3,000,000
Jackson Road Bridge Renovation-Design	\$200,000
John McCain Road and Westcoat Drive Roundabout - Construction	\$800,000
L.D. Lockett Road Right Turn Ln - Construction	\$275,000
McDonwell School Road and Westcoat Drive Roundabout - Construction	\$1,600,000
Pleasant Run Road Bridge at Big Bear (White Chapel Bridge) - Construction	\$400,000
*Pleasant Run Road Rehabilitation (John McCain to N City Limit)	\$1,500,000
Roberts Road - Construction	\$2,100,000
**SH26 Beautification FY2020	\$9,000,000
Street Maintenance County-2020	\$400,000
Street Maintenance Program-2020	\$500,000
Street Pavement Marking-2020	\$100,000
Streets Total	\$23,155,000

2020 Projects



Wastewater CIP Amount

Wastewater Meter Installation at Somerset Manor \$75,000

Wastewater Total \$75,000

Water CIP Amount

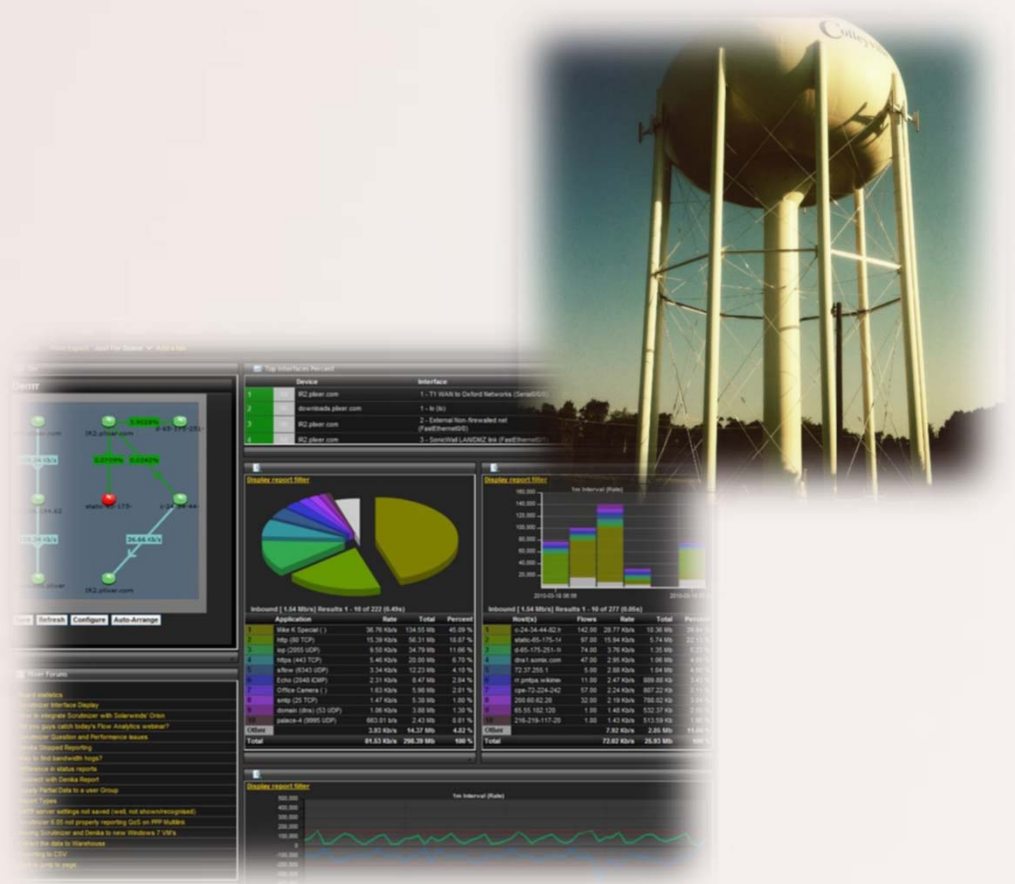
Pleasant Run Waterline (John McCain North to Bear Creek) - Construction \$800,000

Pleasant Run Waterline Vault - Construction \$375,000

Supervisory Control and Data Acquisition (SCADA) Replacement \$350,000

Water Project 11: Tinker Road Water Lines - Design \$123,000

Water Total \$1,648,000



Key Accomplishments



- Proposed the effective tax rate for 2nd consecutive year
- Provides a balanced budget
- Demonstrates responsible fiscal management
- Expands public safety services
- Maintains current overall utility base rates for 1-inch residential meters, while providing additional funding for utility CIP projects
- Includes investment in and replacement of the City's infrastructure
- Furthers beautification efforts throughout the community

Next Steps: Meeting Dates



August 2019						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

August

2-Aug	City Manager's proposed budget distributed to City Council	City Manager's Office
6-Aug	Worksession- Presentation of the Proposed Budget Submission of certified appraisal roll & collection rate Submission of effective and rollback tax calculations 2nd Reading of CCCPD budget - approval by the governing body Resolution approving proposed tax rate (for public hearings & notices)	City Council
13-Aug	Colleyville Eco. Dev. Corporation (CEDC) Budget Worksession	CEDC Board
15-Aug	Publish Combined Notice of Effective and Rollback Tax Rate Publish Notice of Budget Public Hearing	City Manager's Office
27-Aug	Colleyville Economic Development Corporation meeting - Adoption of Budget, EDCIP, and Annual Activity Report	CEDC Board
27-Aug	City Council Special Meeting - 1st Public Hearing on Tax Rate (if needed)	City Council

September

3-Sep	Presentation of the CEDC annual activity report 1st reading of budget ordinance and budget public hearing 1st reading of tax rate ordinance (2nd public hearing, if needed) 1st reading of current FY year-end budget amendment 1st reading of ordinance for any fee changes (if needed) 1st reading of ordinance for utility base rate changes (if needed) Resolution adopting the CEDC budget Resolution adopting the EDCIP	City Council
17-Sep	2nd reading of budget ordinance (official adoption) 2nd reading of tax rate ordinance (official adoption) 2nd reading of current FY year-end budget amendment 2nd reading of ordinance for any fee changes (if needed) 2nd reading of ordinance for utility base rate changes (if needed) Resolution adopting the 5-Year CIP Resolution ratifying the property tax increase (if needed)	City Council

Questions and Discussion

GENERAL FUND

	BUDGET FY 2019	YE PROJECTED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024
BEGINNING FUND BALANCE	\$9,106,515	\$8,991,999	\$9,605,174	\$10,011,546	\$10,368,172	\$10,674,300	\$10,929,230
REVENUE:							
Ad Valorem Taxes	\$14,322,575	\$14,685,000	\$15,090,882	\$15,619,063	\$16,165,730	\$16,731,531	\$17,317,134
Sales Tax	\$4,008,292	\$4,008,292	\$4,008,292	\$4,048,375	\$4,088,859	\$4,129,747	\$4,171,045
Franchise Fees	\$2,105,000	\$2,267,407	\$1,942,500	\$1,961,925	\$1,981,544	\$2,001,360	\$2,021,373
Licenses & Permits	\$975,400	\$1,029,450	\$910,000	\$919,100	\$928,291	\$937,574	\$946,950
Fines	\$822,604	\$667,524	\$640,000	\$646,400	\$652,864	\$659,393	\$665,987
Charges for Service	\$901,100	\$852,000	\$875,600	\$884,356	\$893,200	\$902,132	\$911,153
Intergovernmental	\$364,483	\$364,483	\$364,483	\$368,128	\$371,809	\$375,527	\$379,282
Miscellaneous Income	\$226,000	\$398,000	\$348,000	\$354,960	\$362,059	\$369,300	\$376,686
Transfers In	\$385,507	\$385,507	\$409,420	\$417,608	\$425,961	\$434,480	\$443,169
TOTAL REVENUES	\$24,110,961	\$24,657,663	\$24,589,177	\$25,219,915	\$25,870,316	\$26,541,044	\$27,232,782
Expenditures	\$22,544,488	\$22,544,488	\$22,682,805	\$23,363,289	\$24,064,188	\$24,786,113	\$25,529,697
Contribution- CIP projects	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
TOTAL EXPENDITURES	\$24,044,488	\$24,044,488	\$24,182,805	\$24,863,289	\$25,564,188	\$26,286,113	\$27,029,697
NET REVENUE	\$66,473	\$613,175	\$406,372	\$356,626	\$306,129	\$254,931	\$203,085
ENDING FUND BALANCE	\$9,172,988	\$9,605,174	\$10,011,546	\$10,368,172	\$10,674,300	\$10,929,230	\$11,132,313
DAYS OF FUND BALANCE	139	146	151	152	152	152	150

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

P
bgnyrpts¹

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL UNDEFINED CHAR				.00
TOTAL GEN FUND				.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
P
bgnyrpts **2**
PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011010 COUNCIL				
62 CONTRACTUAL SERVICES				
0011010 6204 - TRAVEL				19,775.00 *
TML Conference for 7 people: Transportation (\$250), Lodging (\$600), Per Diem (\$250), and Registration (\$345)		7.00	1,445.00	10,115.00
TML Elected Officials Conferences: Transportation (\$350), Lodging (\$630), Registration (\$200), Per Diem (\$200)		7.00	1,380.00	9,660.00
0011010 6209 - DUES & SUBSCRIPTIONS				9,551.00 *
NCTCOG city membership		1.00	2,463.00	2,463.00
Metroport Cities Partnership		1.00	1,000.00	1,000.00
North Texas Commission		1.00	1,800.00	1,800.00
Texas Municipal League (TML)		1.00	3,438.00	3,438.00
Northeast Leadership Forum		1.00	100.00	100.00
Mayors' Council		1.00	350.00	350.00
International Council of Shopping Centers Mayor \$100, 6 Councilmembers x \$50 = 300		1.00	400.00	400.00
0011010 6226 - MISC. CONTRACTUAL SERVICES				32,500.00 *
Alliance for Children: Programs/services for abused children		1.00	3,500.00	3,500.00
GRACE: Emergency Services		1.00	15,000.00	15,000.00
Metroport Meals on Wheels (Senior Center program and home deliveries)		1.00	12,000.00	12,000.00
Safe Haven, Tarrant County: programs/services for abused women		1.00	1,500.00	1,500.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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bgnyrpts **3**
PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
		1.00	500.00	500.00
SNAP (Special Needs Assistance Partners): transportation and other services for individuals with intellectual disabilities				
Colleyville Area Chamber of Commerce agreement (cash component)		1.00	.00	.00
0011010 6294 - COUNCIL EXPENSES				10,980.00 *
Gold Sponsorship for the Northeast Leadership Forum Heart of North Texas Conference		1.00	350.00	350.00
Northeast Tarrant Transportation Summit Sponsorship		1.00	750.00	750.00
Metroport Breakfast (usually host 1 per year)		1.00	300.00	300.00
North Texas Commission Annual Luncheon Tickets		7.00	125.00	875.00
Grapevine/Colleyville Education Foundation Luncheons		14.00	50.00	700.00
NCTCOG General Assembly Tickets		7.00	60.00	420.00
Northeast Leadership Forum Annual Meeting/Luncheon Tickets		7.00	45.00	315.00
Colleyville Chamber of Commerce Board Meetings (monthly) x2		25.00	10.00	250.00
TML Region 8 Quarterly Meetings		14.00	30.00	420.00
Facilitator for annual City Council priority setting session		1.00	6,600.00	6,600.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0011010 6298 - COUNCIL CONTINGENCY		1.00	120,000.00	120,000.00	120,000.00 *
Council Contingency					
63 TOTAL CONTRACTUAL SERVICES					192,806.00
SUPPLIES					
0011010 6308 - PRINTING		1.00	150.00	10,150.00	150.00 *
Mayor's Letterhead and Envelopes Business Cards for Councilmembers		1.00	10,000.00	10,000.00	
Branding update (business cards, letterhead, etc.) for new City Vision, Mission, and Values					
0011010 6323 - COUNCIL SUPPLIES		24.00	220.00	9,745.00	5,280.00 *
Council Meals at Council Meetings		1.00	100.00	100.00	
Council Holiday Meal, new Council member celebration		1.00	1,375.00	1,375.00	
Meals for Worksessions and joint meetings		1.00	200.00	200.00	
Birthday Cakes		1.00	550.00	550.00	
Proclamation Frames		1.00	500.00	500.00	
Miscellaneous supplies for City Council or City Council functions		1.00	60.00	60.00	
Nameplates for Dais		1.00	200.00	200.00	
Florist- Funerals/Illness		1.00	200.00	200.00	
Vases- Engraved for Outgoing Council		1.00	380.00	380.00	
Photographer for portrait of Mayor and Council		1.00	800.00	800.00	
Beverage service supplies for Council meetings		1.00	100.00	100.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

Table Cloth Cleaning

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL SUPPLIES				19,895.00
TOTAL COUNCIL				212,701.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011110	ADMINISTRATION				
61	PERSONNEL SERVICES				
0011110	6101 - SALARIES				479,855.00
0011110	6102 - TEMPORARY HELP				24,960.00
0011110	6105 - SALARY SAVINGS				-13,598.00
0011110	6141 - FICA EXPENSE				35,789.00
0011110	6142 - GROUP HEALTH INSURANCE				38,201.00
0011110	6143 - WORKERS' COMPENSATION				1,598.00
0011110	6145 - UNEMPLOYMENT COMPENSATION				1,242.00
0011110	6146 - RETIREMENT				43,811.00
0011110	6148 - LONGEVITY PAY				931.00
	TOTAL PERSONNEL SERVICES				612,789.00
62	CONTRACTUAL SERVICES				
0011110	6204 - TRAVEL				7,500.00 *
	International City Management Assoc (ICMA) Conference		3.00	2,000.00	6,000.00
	General travel and training to include local mileage reimbursement, luncheons, speakers, and annual UNT MPA Alumni Conference and Luncheon		1.00	1,500.00	1,500.00
0011110	6206 - TRAINING				9,395.00 *
	Spring/Fall GFOAT Conference		1.00	1,600.00	1,600.00
	Various training/conferences related to program areas		1.00	7,495.00	7,495.00
	Webinars- TML Legislative Updates or Other		1.00	300.00	300.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0011110 6207 - PRE-EMPLOYMENT				100.00	
0011110 6209 - DUES & SUBSCRIPTIONS				6,650.00 *	
City Manager: ICMA \$1600, TCMA \$600, NTCMA \$65, ICSC \$50		1.00	2,315.00	2,315.00	
Asst. City Manager: \$1,120 ICMA dues, NTCMA \$65, TCMA \$420, NLF \$100, ICSC \$50		1.00	1,755.00	1,755.00	
Assistant City Manager: ICMA \$1,120, TCMA \$420, NTCMA \$65, GFOAT with CGFO and Roundtables \$200, UMANT \$50, Northeast Leadership Forum \$100		1.00	1,955.00	1,955.00	
GFOA Budget Award Application Fee		1.00	425.00	425.00	
American Express Card membership for city credit card		1.00	55.00	55.00	
Sam's Club membership		1.00	45.00	45.00	
State of Texas Cooperative Purchasing Program annual membership fee		1.00	100.00	100.00	
0011110 6226 - MISC. CONTRACTUAL SERVICES				32,050.00 *	
Biennial Citizen/Employee Survey		1.00	15,000.00	15,000.00	
Intranet Updates and SharePoint administration		1.00	3,000.00	3,000.00	
OpenGov annual fees: \$8,550 for Transparency Module and Intelligence Reporting, \$1,500 data auto update		1.00	10,050.00	10,050.00	
Historical Preservation Committee projects		1.00	4,000.00	4,000.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
63 TOTAL CONTRACTUAL SERVICES				55,695.00
63 SUPPLIES				
0011110 6301 - OFFICE SUPPLIES				1,000.00
0011110 6303 - OPERATING SUPPLIES				1,100.00 *
Paper		1.00	1,100.00	1,100.00
0011110 6305 - UNIFORMS				400.00
0011110 6308 - PRINTING				400.00 *
Letterhead, Envelopes, Business Cards		1.00	400.00	400.00
 TOTAL SUPPLIES				2,900.00
TOTAL ADMINISTRATION				671,384.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0011210	BUILDING INSPECTION					
61	PERSONNEL SERVICES					
0011210	6101 - SALARIES				310,047.00	
0011210	6105 - SALARY SAVINGS				-6,269.00	
0011210	6139 - OVERTIME				1,442.00	
0011210	6141 - FICA EXPENSE				23,978.00	
0011210	6142 - GROUP HEALTH INSURANCE				62,669.00	
0011210	6143 - WORKERS' COMPENSATION				1,763.00	
0011210	6145 - UNEMPLOYMENT COMPENSATION				1,035.00	
0011210	6146 - RETIREMENT				28,561.00	
0011210	6148 - LONGEVITY PAY				1,943.00	
	TOTAL PERSONNEL SERVICES				425,169.00	
62	CONTRACTUAL SERVICES					
0011210	6204 - TRAVEL				1,500.00 *	
	Building Official - Attend ICC Annual Code Conference - 2018 Building Codes - Out of state travel and accredited training.		1.00	1,500.00	1,500.00	
0011210	6206 - TRAINING				5,425.00 *	
	Building Inspectors & Plans Examiner: State Plumbing Inspectors License (CEU's)		3.00	90.00	270.00	
	Building Inspectors & Plans Examiner: ICC Certification Exams, CEU's		4.00	170.00	680.00	
	Building Inspectors & Plans Examiner: Building Professional Institute (BPI) to obtain required CEU's.		3.00	160.00	480.00	
	Building Official: ICC Certification Exams, CEU's		1.00	340.00	340.00	
			1.00	500.00	500.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Building Inspector: TEEX Code Enforcement Officer Training, CEU's		1.00	90.00	90.00
Building Official: State Plumbing Inspectors License Required CEU's		1.00	160.00	160.00
Building Official: Building Professional Institute (BPI) CEU's		1.00	160.00	160.00
Permit Technician: BPI Training, CEU's		1.00	250.00	250.00
Building Official: Training on the 2018 International Building Code		1.00	750.00	750.00
Building Inspector: Required Training For Medical Gas Inspection License. State Requirement That All Med/Gas Plan Review And Inspection Be Performed By A Licensed Plumbing Inspector. Add funding for exam fee, increased tuition and travel		1.00	850.00	850.00
Building Inspector: Fire Sprinkler Inspector Training. State Requirement that Multi-Purpose Residential Fire Sprinklers Inspections Be Performed By a Licensed Plumbing Inspector with endorsement. Add exam fee, tuition increase, and travel		1.00	600.00	600.00
Building Official - Annual Building Officials Association of Texas Conference (BOAT), travel-training expenses included.		1.00	295.00	295.00
Building Official - New 2018 International Residential Code Training				

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

0011210 6209 - DUES & SUBSCRIPTIONS

 Building Official: Texas
 Department of Health; Code
 Enforcement Officer License
 Renewal.

 Building Official: Texas State
 Board of Plumbing Examiners;
 State Plumbing Inspector
 License Renewal

 Building Official:
 International Code Council
 (ICC) Annual Membership Dues

 Building Official: Building
 Officials Association of Texas
 (TML-BOAT) Annual Membership
 Dues

 Building Official: North Texas
 Chapter of The International
 Code Council (NTCICC) Annual
 Membership Dues

 Building Official: Code
 Enforcement Association of
 Texas (CEAT) Annual Membership

 Building Official:
 International Association of
 Electrical Inspectors (IAEI)
 Annual Membership

 Building Inspectors and Plans
 Examiner: Texas State Board of
 Plumbing Examiners (TSBPE),
 State Plumbing Inspectors
 License Renewal

 Building Inspectors & Plans
 Examiner: Building Officials
 Association of Texas (BOAT)
 Annual Membership Dues

 Building Inspectors & Plans
 Examiner: Texas State
 Department of Health Services;
 Code Enforcement Officer
 License Renewal

Building Inspectors & Plans

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	106.00	1,724.00 *
			106.00
	1.00	75.00	75.00
	1.00	100.00	100.00
	1.00	100.00	100.00
	1.00	100.00	100.00
	1.00	50.00	50.00
	1.00	50.00	50.00
	3.00	75.00	225.00
	1.00	150.00	150.00
	3.00	106.00	318.00
	3.00	50.00	150.00

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PROJECTION: 20201 FY 2020 Operating Budget

**ACCOUNTS FOR:
GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Examiner: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues		2.00	50.00	100.00
Building Inspectors: The International Association of Electrical Inspectors (IAEI) Annual Membership Dues		1.00	200.00	200.00
Building Official - Construction Research Council (CRC) Annual Membership Dues				
0011210 6226 - MISC. CONTRACTUAL SERVICES		1.00	5,000.00	6,000.00 *
Contract Plan Review Services: Third Party plan review for large commercial projects. Additions scheduled on at least two schools and contingency for possible large retail and/or assisted living projects. Necessary to maintain plan reviews within 7 business days on the extremely high volume of residential and small commercial projects.		1.00	1,000.00	1,000.00
Fleet GPS monitoring				
0011210 6240 - CELL PHONES		2.00	444.00	888.00 *
2 Field Inspectors: Service for City issued cell phones				888.00
0011210 6261 - VEHICLE MAINTENANCE		3.00	1,000.00	3,000.00 *
Vehicle Maintenance for F150s (unit #902, 903, 904)				3,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011210 6262 - GAS AND OIL				3,000.00 *
Fuel		1.00	3,000.00	3,000.00
63 TOTAL CONTRACTUAL SERVICES				21,537.00
SUPPLIES				
0011210 6301 - OFFICE SUPPLIES				678.00
0011210 6303 - OPERATING SUPPLIES				265.00 *
Copier Paper		1.00	245.00	245.00
First Aid Supplies		1.00	20.00	20.00
0011210 6305 - UNIFORMS				1,220.00 *
Gloves		3.00	10.00	30.00
Shirts		4.00	150.00	600.00
Hats		3.00	30.00	90.00
Jeans		4.00	50.00	200.00
Coats		4.00	75.00	300.00
0011210 6308 - PRINTING				920.00 *
Building Permit Application-Residential		1.00	50.00	50.00
Building Permit Applications-Commercial		1.00	15.00	15.00
Business Cards		1.00	80.00	80.00
Building Permit Application-Misc Construction		1.00	50.00	50.00
Field Inspection Forms		1.00	20.00	20.00
Correction Notices		1.00	25.00	25.00
Impact Printer Paper Inspection Results Tickets		1.00	200.00	200.00
Stationary: Letterhead		1.00	40.00	40.00
		1.00	40.00	40.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Stationary; Envelopes		2.00	150.00	300.00
Professionally Printed Inspection Tags Are Still Prefered By Many of Our Building Contractors For Their Records (Opposed To Electronic Notices). Green = pass, Red = fail		1.00	100.00	100.00
Forms & Applications				
0011210 6313 - SMALL TOOLS				250.00 *
Tape Measure		2.00	26.00	52.00
Flashlight Batteries		2.00	17.00	34.00
Flash Light Lamps		2.00	4.00	8.00
Flash Lights		2.00	25.00	50.00
Screw Drivers		2.00	22.00	44.00
Small Levels		2.00	31.00	62.00
0011210 6326 - SAFETY EQUIPMENT/SUPPLIES				750.00 *
Miscellaneous Safety Items (e.g. Sunblock, Safety Glasses, etc)		3.00	100.00	300.00
Boots		3.00	150.00	450.00
TOTAL SUPPLIES				4,083.00
TOTAL BUILDING INSPECTION				450,789.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0011310 ECONOMIC DEVELOPMENT					
61 PERSONNEL SERVICES					
0011310 6101 - SALARIES				138,092.00	
0011310 6105 - SALARY SAVINGS				-2,765.00	
0011310 6141 - FICA EXPENSE				8,698.00	
0011310 6142 - GROUP HEALTH INSURANCE				12,534.00	
0011310 6143 - WORKERS' COMPENSATION				448.00	
0011310 6145 - UNEMPLOYMENT COMPENSATION				207.00	
0011310 6146 - RETIREMENT				12,597.00	
0011310 6148 - LONGEVITY PAY				152.00	
62 TOTAL PERSONNEL SERVICES				169,963.00	
0011310 6204 - TRAVEL					
ICSC Annual Conference (RECon)		2.00	2,500.00	12,900.00 *	
ICSC Texas Conference & Dealmaking		1.00	500.00	5,000.00	
ICSC Regional Meetings		1.00	200.00	500.00	
Marketing/business development trips to recruit targeted sectors (trips through Dallas Regional Chamber, DFW Marketing Team, Site Selectors Guild, Corenet, etc.)		3.00	2,400.00	200.00	
0011310 6206 - TRAINING					
International Economic Development Council (IEDC) Annual Conference and/or Texas Economic Development Council (TEDC) Fall or Spring Conference		1.00	2,700.00	7,200.00 *	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011310 6209 - DUES & SUBSCRIPTIONS				3,210.00 *
International Economic Development Council (IEDC) Dues		1.00	385.00	385.00
Texas Economic Development Council (TEDC) Dues		1.00	275.00	275.00
International Council of Shopping Centers (ICSC) Dues		1.00	100.00	100.00
NTCAR Dues		1.00	300.00	300.00
Northeast Leadership Forum		1.00	100.00	100.00
Fort Worth Business subscription		1.00	125.00	125.00
Dallas Business Journal subscription		1.00	100.00	100.00
I-Communities - NTCAR (split between ED & Communications) - Needed for City web page interactive maps data		1.00	705.00	705.00
CIB List Subscription for online Real Estate		1.00	120.00	120.00
Dallas Regional Chamber DFW Marketing Team		1.00	1,000.00	1,000.00
0011310 6226 - MISC. CONTRACTUAL SERVICES				18,180.00 *
CoStar subscription (access to commercial real estate information) Expanded to include all of North Texas; important for use in responding to leads found on CIB List and to provide in meeting with prospects or existing businesses considering relocation.		1.00	11,000.00	11,000.00
Fee to maintain the www.colleyvilleclosebuy.com url (web address)		1.00	120.00	120.00
Fee to maintain the www.ColleyvilleED.com url (web address)		1.00	120.00	120.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Contract Work (studies, marketing collateral, etc.)		1.00	6,940.00	6,940.00
0011310 6236 - ADVERTISING				
ICSC Texas Conference Booth - Costs for booth, supplies, electric, carpet, attendee registrations, promotional items and printing etc. to set up and operate exhibit space at annual ICSC Texas Conference & Deal Making		1.00	1,500.00	4,350.00 * 1,500.00
Meals with prospects, existing business owners and operators, developers, architects, engineers, and others working to invest or maintain business here in Colleyville.		1.00	1,450.00	1,450.00
Registration, costs to participate in annual North Texas Commercial Association of Realtors (NETCAR) Expo in Dallas. Booth, electric, attendee registration, promotional items and event printing.		1.00	1,000.00	1,000.00
Society of Commercial Realtors Fort Worth Trade Show		1.00	400.00	400.00
63 TOTAL CONTRACTUAL SERVICES SUPPLIES				41,340.00
0011310 6301 - OFFICE SUPPLIES				650.00
0011310 6303 - OPERATING SUPPLIES				
Copier Paper		1.00	150.00	550.00 * 150.00
Meeting supplies for various focus groups, meetings with Chamber and/or SCORE reps, etc. - Cups, plates, beverages, food, etc.		1.00	250.00	250.00
Paper (slick for reports,		1.00	150.00	150.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

brochures)

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0011310 6308 - PRINTING

1.00 1,235.00 1,235.00 *

Letterhead, envelopes, business
 cards, images for trade shows

TOTAL SUPPLIES 2,435.00
 TOTAL ECONOMIC DEVELOPMENT 213,738.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011410 CITY SECRETARY						
61 PERSONNEL SERVICES						
0011410 6101 - SALARIES					123,515.00	
0011410 6105 - SALARY SAVINGS					-2,962.00	
0011410 6141 - FICA EXPENSE					9,601.00	
0011410 6142 - GROUP HEALTH INSURANCE					25,068.00	
0011410 6143 - WORKERS' COMPENSATION					407.00	
0011410 6145 - UNEMPLOYMENT COMPENSATION					414.00	
0011410 6146 - RETIREMENT					11,437.00	
0011410 6148 - LONGEVITY PAY					1,988.00	
62 TOTAL PERSONNEL SERVICES					169,468.00	
62 CONTRACTUAL SERVICES						
0011410 6204 - TRAVEL						
MONTHLY NTMCA MTG/LUNCHEON - City Secretary Allows the CSO to keep a local network of professional resources and an educational speaker/event is conducted at each luncheon.		10.00	20.00		1,300.00 *	
					200.00	
MILEAGE This item allows for the City Secretary and part time admin to travel to training events and purchase/deliver supplies necessary during the course or normal work operations. This line item increased due to the extended location of travel for required renewal hours for certification.		1.00	500.00		500.00	
Luncheon meetings as required for City Secretary or part time admin assistance. Example: Chamber, Ministerial, NCTCOG		8.00	25.00		200.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Provides for a local network of professional resources. This line item increased to allow for attendance at Chamber Awards Banquet at a cost of \$100 per ticket and accommodate attendance at three-to four additional Chamber meetings.				
		2.00	200.00	400.00
Registration for open records/open meetings document retention training offered through a variety of State agencies or NCTCOG Required education for adherence to Public Information Act and Texas Open Meetings Act				
0011410 6206 - TRAINING		2.00	75.00	3,430.00 * 150.00
Athenian Dialogues - City Secretary Athenian Dialogues are book reports required for Texas Registered Municipal Clerk recertification				
		4.00	820.00	3,280.00
Seminars and conferences for City Secretary - all provide for Texas Registered Municipal Clerk recertification credit. These courses are held throughout the state. All registration, mileage, hotel, and per diem figured in costs Seminar required for recertification				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011410 6207 - PRE-EMPLOYMENT		1.00	100.00	100.00 *
Pre Employment				100.00
Anticipate hiring one to two new employees based on turn-over.				
0011410 6209 - DUES & SUBSCRIPTIONS		1.00	55.00	185.00 *
TX MUNICIPAL LAW & PROCEDURE MANUAL SUPPLEMENT				55.00
This item ensures the CSO has resources available to reference Texas Municipal Laws and Procedures via a manual provided for by the Texas Municipal Clerks Association.				
Price increase for 2020				
TEXAS MUNICIPAL CLERKS ASSOCIATION - City Secretary Professional dues, required for Texas Registered Municipal Clerk certification		1.00	100.00	100.00
NORTH TEXAS MUNICIPAL CLERKS ASSN. - City Secretary Local Texas Registered Municipal Clerk network and requirement for Texas Registered Municipal Clerk certification/recertification		1.00	30.00	30.00
0011410 6215 - ELECTION EXPENSES		1.00	9,500.00	10,445.00 *
ALL ELECTIONS - (MAYOR/COUNCIL, RUN-OFF, OR SPECIAL ELECTIONS IN NOVEMBER)				9,500.00
General Elections = \$7,000 Tarrant County Elections Administration provides for a cost effective, efficient, general election.				

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Increase of \$2,500 per the 2019 contract				
SUPPLEMENT TX ELECTION LAW & PROCEDURE MANUAL This supplement is provided by the Texas Municipal Clerks Association and it provides all laws & procedures relative to Texas elections. The cost of this manual usually increases each year.		1.00	95.00	95.00
Election Law Seminar This seminar is provides for annual updates to election law, provides a local and state-wide network for assistance and education.		1.00	350.00	350.00
State required legal notices for General Elections The State requires legal notices to be published in the newspaper of records for all general and special elections.		1.00	500.00	500.00
0011410 6226 - MISC. CONTRACTUAL SERVICES				6,400.00 *
ANNUAL CONTRACT FOR OFF-SITE RECORD STORAGE The contract for off-site records storage allows for the CSO to provide access to public documents.		1.00	5,000.00	5,000.00
RECORD DESTRUCTION FEES Per state regulations, many of the documents must be destroyed by shredding once retention has been met.		1.00	1,400.00	1,400.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011410 6231 - LEGAL ADVERTISING		1.00	3,000.00	3,000.00 *
LEGAL ADS - ORDINANCES/TAX INFO/ETC.				3,000.00
Normal ads = \$2,500 CSO supports all departments with publication of all ordinances. This promptly and accurately delivers information of government actions.				
0011410 6237 - CODIFICATION		1.00	5,000.00	5,000.00 *
Code Book updates & Codes on Municode website				5,000.00
Codification required by state law. Cost of update is relative to number of qualifying ordinances.				
Price increase(\$1,250) for online and codification.				
0011410 6245 - EQUIPMENT RENTAL		4.00	730.00	2,920.00 *
POSTAGE MACHINE ANNUAL LEASE				2,920.00
Billed quarterly				
0011410 6293 - COMMITTEE EXPENSE		1.00	100.00	1,150.00 *
REFRESHMENTS FOR MISC. MEETINGS				100.00
Assistance with board, commision, and committee meeting preparation				
		1.00	500.00	500.00
CITY COUNCIL PICTURE FRAME IN LOBBY				
		1.00	500.00	500.00
EVENING APPRECIATION RECEPTION for Board, Commission, and Committee members				
		1.00	50.00	50.00
CHAIRMAN PLAQUE FOR BCC				

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	APPRECIATION				
0011410	6295 - SPECIAL PROJ/CONTRIBUTION		1.00	800.00	800.00 *
	SHREDDER for CLEAN SWEEP				
	The Clean Sweep event allows				
	this office to utilize an				
	additional shredding resource				
	to offset our contractual				
	destruction services with				
	Safesite.				
63	TOTAL CONTRACTUAL SERVICES				34,730.00
	SUPPLIES				
0011410	6301 - OFFICE SUPPLIES				300.00
0011410	6302 - POSTAGE				625.00 *
	CITY MAIL PERMIT FEES		1.00	275.00	275.00
	CITY BUSINESS REPLY MAIL PERMIT		1.00	250.00	250.00
	FEE				
	CERTIFIED MAIL FOR ALCOHOL		1.00	100.00	100.00
	RELATED MAILINGS				
0011410	6303 - OPERATING SUPPLIES				1,805.00 *
	COPIER SUPPLIES (PAPER)		1.00	925.00	925.00
	MINUTE BOOK PAPER		3.00	50.00	150.00
	Colleyville offers digital				
	copies of minutes and secures				
	(1) original copy in a minute				
	book binder.				
	MINUTE BOOKS		2.00	180.00	360.00
	POSTAGE MACHINE SUPPLIES		1.00	200.00	200.00
	(LABELS/SOLUTION)				
	MEETING SUPPLIES (FOAM		1.00	50.00	50.00
	BOARDS/TAPE/ADHESIVE/ETC.)				
	STORAGE BOXES		1.00	50.00	50.00
	Although the scanning of				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

documents has increased, and
 the storage of documents will
 continue to decrease, all
 documents must be stored in
 specific boxes per the
 off-site storage facility
 requirements.

1.00 50.00 50.00

KITCHEN SUPPLIES
 (FOIL/BAGGIES/SARAN WRAP/BAGS)

1.00 20.00 20.00

Dusting spray, cleaning cloths,
 etc.

0011410 6308 - PRINTING

1.00 22.00 47.00 *
 22.00

LETTERHEAD - 3000 STATIONERY

1.00 25.00 25.00

ENVELOPES - STATIONERY

TOTAL SUPPLIES
 TOTAL CITY SECRETARY

2,777.00
 206,975.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011510	FINANCE				
61	PERSONNEL SERVICES				
0011510	6101 - SALARIES				316,550.00
0011510	6105 - SALARY SAVINGS				-6,961.00
0011510	6139 - OVERTIME				487.00
0011510	6141 - FICA EXPENSE				26,625.00
0011510	6142 - GROUP HEALTH INSURANCE				50,135.00
0011510	6143 - WORKERS' COMPENSATION				1,128.00
0011510	6145 - UNEMPLOYMENT COMPENSATION				828.00
0011510	6146 - RETIREMENT				31,714.00
0011510	6148 - LONGEVITY PAY				3,415.00
0011510	6152 - ACCRUED LEAVE PAY				27,581.00
	TOTAL PERSONNEL SERVICES				451,502.00
62	CONTRACTUAL SERVICES				
0011510	6204 - TRAVEL				4,300.00 *
	2 finance employees - Tyler Technologies Conference Orlando 2020		2.00	2,000.00	4,000.00
	Additional Training - Texas Munis Group / American Payroll Institute		1.00	300.00	300.00
0011510	6206 - TRAINING				9,250.00 *
	AMERICAN PAYROLL INSTITUTE - payroll conference		1.00	750.00	750.00
	COMPLIANCE KEY - 1099 WEBINAR		1.00	500.00	500.00
	GFOAT Spring/Fall Conference and/or GFOA Annual Conference		1.00	1,250.00	1,250.00
	Munis training on modules for improvements and efficiency		1.00	5,500.00	5,500.00
			1.00	1,250.00	1,250.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	GTOT Conference				
0011510	6209 - DUES & SUBSCRIPTIONS				2,259.00 *
			3.00	128.00	384.00
	GFOAT/TML - Dues & NCTCOG roundtable		1.00	275.00	275.00
	AMERICAN PAYROLL ASSOC - Accounting Manager		1.00	100.00	100.00
	TX BLD & COOP COMMISSION - purchasing - Accounting Manager & AP Clerk		1.00	250.00	250.00
	GFOA - CFO		1.00	450.00	450.00
	TX STATE BOARD OF PUBLIC ACCOUNTANCY - CFO		1.00	500.00	500.00
	GARS (Governmental Accounts Research System)		1.00	100.00	100.00
	GTOT Subscription		1.00	200.00	200.00
	APT Membership				
0011510	6221 - AUDIT				20,751.00 *
	Audit Fee split between Utility (65%), Drainage (\$2000), CCCPD (\$1500) & CEDC (\$2000)		1.00	15,383.00	15,383.00
	GFOA - Review Fee for CAFR award (split 50/50 with Utility Fund)		1.00	253.00	253.00
	GFOA - Review Fee for PAFR award (split 50/50 with Utility Fund)		1.00	115.00	115.00
	Cost for a Single Audit		1.00	5,000.00	5,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0011510 6222 - TAX COLLECTION/ASSESSING					118,447.00 *
TARRANT APPRAISAL DISTRICT - annual fee for property appraisals		1.00	90,947.00		90,947.00
GCISD Tax office - property tax collection services		1.00	27,500.00		27,500.00
0011510 6231 - LEGAL ADVERTISING					450.00 *
FT WORTH STAR TELEGRAM - Ads for unclaimed property / bid advertisement		1.00	450.00		450.00
0011510 6233 - BANK SERVICE CHARGES					3,000.00 *
WELLS FARGO - 30% split w/Utility Fund - check clearing/deposit posting		1.00	1,500.00		1,500.00
Courier service for bank deposits (30% share - balance to Utility Fund)		1.00	1,500.00		1,500.00
63 TOTAL CONTRACTUAL SERVICES					158,457.00
63 SUPPLIES					
0011510 6301 - OFFICE SUPPLIES					1,444.00
0011510 6302 - POSTAGE					150.00 *
		1.00	150.00		150.00
0011510 6303 - OPERATING SUPPLIES					3,150.00 *
TYLER TECHNOLOGIES- signature key for check processing		2.00	1,500.00		3,000.00
CPI ONE POINT (copy paper)		1.00	150.00		150.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0011510 6308 - PRINTING

PRINTING SYSTEMS INC - AP check
 stock

FORMS ONE (STEVE STRANGE)
 RECEIPT BOOKS & A/P ENVELOPES

TYLER BUSINESS FORMS - tax
 forms and envelopes

WELLS FARGO - deposit slips

TYLER BUSINESS FORMS (W-2
 forms)

PAFR Copies printed to
 distribute (400 copies X \$1.70)
 split with UB

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	625.00	2,145.00 *
			625.00
	1.00	525.00	525.00
	1.00	300.00	300.00
	1.00	80.00	80.00
	1.00	275.00	275.00
	200.00	1.70	340.00

TOTAL SUPPLIES
 TOTAL FINANCE

6,889.00
 616,848.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0011610 LEGAL

62 CONTRACTUAL SERVICES

0011610 6216 - LEGAL COUNCIL & SERVICES

Membership for Oncor Cities
Steering Committee

1.00 2,900.00 220,000.00 *

2,900.00

Membership for Atmos Cities
Steering Committee

1.00 800.00 800.00

Texas Coalition of Cities for
Utility Issues (TCCFUI)
membership

1.00 1,100.00 1,100.00

City Attorney services:
attendance at City Council
meetings, legal counsel,
representation, litigation

12.00 16,800.00 201,600.00

Electric Reliability Council of
Texas (ERCOT) membership

1.00 100.00 100.00

Legal Services- Prosecutor

12.00 1,125.00 13,500.00

TOTAL CONTRACTUAL SERVICES

220,000.00

TOTAL LEGAL

220,000.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011710	LIBRARY						
61	PERSONNEL SERVICES						
0011710	6101 - SALARIES					356,384.00	
0011710	6102 - TEMPORARY HELP					1,500.00	
0011710	6105 - SALARY SAVINGS					-7,300.00	
0011710	6141 - FICA EXPENSE					25,629.00	
0011710	6142 - GROUP HEALTH INSURANCE					50,135.00	
0011710	6143 - WORKERS' COMPENSATION					650.00	
0011710	6145 - UNEMPLOYMENT COMPENSATION					1,242.00	
0011710	6146 - RETIREMENT					33,260.00	
0011710	6148 - LONGEVITY PAY					2,336.00	
0011710	6152 - ACCRUED LEAVE PAY					6,272.00	
	TOTAL PERSONNEL SERVICES					470,108.00	
62	CONTRACTUAL SERVICES						
0011710	6204 - TRAVEL					2,750.00 *	
	The Library Corporation (TLC)		1.00	1,450.00		1,450.00	
	Software Annual User Conference						
	for Librarian - October 18-21,						
	2019 - Salt Lake City, UT						
	Texas Library Association		1.00	1,300.00		1,300.00	
	Conference for Youth Librarian						
	- March 24-27, 2020 - Houston,						
	TX						
0011710	6206 - TRAINING					4,100.00 *	
	Various Workshops for Library		1.00	100.00		100.00	
	Director (State Mandated)						
	Various Workshops for Circ/Tech		1.00	100.00		100.00	
	Librarian (Professional						
	Development)						
	Various Workshops for Youth		1.00	100.00		100.00	
	Librarian (Professional						

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Development)		1.00	100.00	100.00
Various Workshops for Adult Librarian (Professional Development)		1.00	100.00	100.00
Various Workshops for Other Staff (Professional Development)		2.00	1,800.00	3,600.00
Public Library Association Conference for Library Director (Certification Required) and Librarian - (held every 2 years) - February 25-29, 2020 - Nashville, TN or Texas Library Association (TLA) - March 24-27, 2019 - Houston, TX				
0011710 6207 - PRE-EMPLOYMENT				245.00
0011710 6209 - DUES & SUBSCRIPTIONS				1,669.00 *
Texas Library Association Membership for Library Director		1.00	180.00	180.00
PLANT Dues for Library Director		1.00	35.00	35.00
American Library Association Membership for Adult Services Librarian		1.00	220.00	220.00
Texas Library Association Membership for Adult Services Librarian		1.00	153.00	153.00
American Library Association Membership for Circ/Computer Librarian		1.00	145.00	145.00
Texas Library Association Membership for Circ/Computer Librarian		1.00	164.00	164.00
American Library Association Membership for Youth Services Librarian		1.00	195.00	195.00
Texas Library Association Membership for Youth Services Librarian		1.00	153.00	153.00
		1.00	220.00	220.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
American Library Association Membership for Library Director		1.00	154.00	154.00
Sams Club/Costco Memberships		1.00	50.00	50.00
Amex card fee				
0011710 6226 - MISC. CONTRACTUAL SERVICES		4.00	429.00	31,944.00 *
bibliotheca 895 RFID Staff Workstation (Upgraded 1/2012) Service Agreement (11/1/2019 - 10/04/2020)				1,716.00
bibliotheca selfCheck 1000 freestanding kiosk (New10/2018) Service Agreement (10/30/2019 - 10/04/2020)		4.00	1,708.00	6,832.00
bibliotheca 2820 AMH Induction (Indoor Return) Service Agreement (11/1/2019 - 10/04/2020)		1.00	4,281.00	4,281.00
bibliotheca 2840 SL AMH Sortation (Indoor Return) Service Agreement (11/1/2019 - 10/04/2020)		1.00	1,130.00	1,130.00
bibliotheca RFID Gate Premium (buried cable - 1 aisle) (New 10/2018) Service Agreement (10/05/2019 - 10/04/2020)		1.00	1,949.00	1,949.00
Vision Database ID System Service Agreement (1/01/2020 - 12/31/2020)		1.00	2,690.00	2,690.00
Coin Copiers - (2) Readers (\$125 ea) Service Agreement (10/16/2019 - 10/15/2020)		1.00	250.00	250.00
Coin Copiers - (1) Reader for copier Service Agreement (10/16/2019 - 10/15/2020)		1.00	110.00	110.00
Coin Copiers - Dispensor/Encoder Service Agreement (10/16/2019 - 10/15/2020)		1.00	490.00	490.00
		1.00	325.00	325.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
DiscChek for DVDs/CDs Service Agreement		1.00	506.00		506.00	
SWANK Movie Licensing USA - For Library Programs to Show Movies (4/4/20 - 4/3/21)		1.00	211.00		211.00	
Motion Picture Licensing Corporation (MPLC) - For Library Programs to Show Movies (9/01/2020 - 8/31/2021)		1.00	355.00		355.00	
Better Impact Volunteer Software Licensing - For Library Volunteer Scheduling (4/30/2020 - 4/29/2021) (200 volunteers)		1.00	920.00		920.00	
Event Keeper Standard/EK Rooms Software - Library Online Event Calendar/Meeting Room Scheduler (9/10/2020 - 9/9/2021)		1.00	250.00		250.00	
Reciprocal Borrowing Payments - For Lost Materials from Other Libraries		1.00	2,894.00		2,894.00	
Trans-Amigos Express Courier - service offering low-cost, rapid pickup and delivery of ILL items among participating libraries - 2 days a week - to offset postage for mailing materials (Renew 09/01/20) (This item is pending partial State funding)		1.00	1,130.00		1,130.00	
bibliotheca 2840 SL AMH Sortation (Outdoor Return) Service Agreement (11/1/2019 - 10/04/2020)		1.00	4,575.00		4,575.00	
bibliotheca 2822 AMH Induction (Outdoor Return) Service Agreement (11/1/2019 - 10/04/2020)		1.00	249.00		249.00	
bibliotheca libraryConnect Devices subscription - 1 license/device (New 10/2018) Service Agreement (10/05/2019 -						

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
10/04/2020)		1.00	99.00	99.00
bibliotheca staffConnect gate Individual License - (year 1) (New 10/2018) Service Agreement (10/05/2019 - 10/04/2020)		4.00	233.00	932.00
bibliotheca libraryConnect Devices subscription (4 licenses/devices - \$233 each) (New 10/2018) Service Agreement (10/05/2019 - 10/04/2020)		1.00	50.00	50.00
Amex card				
0011710 6246 - OFFICE EQUIP & MAINTENANCE		1.00	645.00	645.00 *
Laminator Maintenance Agreement (05/02/2020-05/01/2021)				645.00
0011710 6265 - LIBRARY PROGRAMS		1.00	46,300.00	46,300.00 *
Special Events / Program Costs: Music License Fees, Movie events, and Concerts in The Village				46,300.00
63 TOTAL CONTRACTUAL SERVICES				87,653.00
SUPPLIES				
0011710 6301 - OFFICE SUPPLIES				2,500.00
0011710 6302 - POSTAGE		2.00	60.00	120.00 *
FedEx/Overnight 2 X \$60.00 each				120.00
0011710 6303 - OPERATING SUPPLIES		1.00	900.00	6,621.00 *
Miscellaneous Supplies		4.00	43.00	900.00
Laminator film 4 rolls X \$43.00 each		1.00	1,000.00	172.00
Program Supplies - Volunteer Appreciation		1.00	1,000.00	1,000.00
		1.00	526.00	526.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
DiscCheck Eco-Junior Cleaning Supplies - Cleaning pads, cleaning solution, etc.		3,060.00	.50	1,530.00
Patron Cards 3,060 Est. \$0.50 each		300.00	.60	180.00
Coin Copier Cards 300 X \$.60 each		1.00	90.00	90.00
Evolis Primacy Library Card Printer- Cleaning Supplies: Regular Cleaning Kits and Advanced Cleaning Kits		17.00	58.00	986.00
Evolis Primacy Library Card Printer- YMCKOK 3,060 Cards (17 ribbons @\$58 each)		4.00	59.00	236.00
Epson Receipt Printers M253A (4) Circ and Lead Desks, Drive-up Window - Thermal Receipt Paper - 50 rolls/case (4 cases @ \$59 each)		1.00	136.00	136.00
bibliotheca Drive-Up Automated Check In - 6" Roll \$34 roll/case of 4 - 1 case @ \$136 each		1.00	136.00	136.00
bibliotheca Indoor Automated Check In - 6" Roll \$34 roll/case of 4 - 1 case@ \$136 each		2.00	112.00	224.00
bibliotheca Self Check-ins - 2 Hold Receipt Printers - Receipt Paper 5"roll/24 rolls per case (2 boxes@ \$112 each)		4.00	59.00	236.00
bibliotheca Self Checkouts - 4 printers - Receipt Paper - 50 rolls per case (4 cases @ \$59 each)		2.00	90.00	180.00
Brother HL-L2360DW - Cataloging Label Printer - DR-630 (2 @\$90 each)		1.00	74.00	74.00
Brother Intellifax 4100e - TN-430 (1@ \$74 each)		1.00	15.00	15.00
Credit Card Receipt Printer -				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

Thermal Paper - 50 rolls per
 case - (1 case & \$15 each)

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0011710 6308 - PRINTING

Signs/Bookmarks/Name
 Badges/Business Cards

Library Letterhead

Library Envelopes

Mailing Labels

1.00	350.00	500.00 *
		350.00
1.00	50.00	50.00
1.00	50.00	50.00
1.00	50.00	50.00

TOTAL SUPPLIES
 TOTAL LIBRARY

9,741.00
 567,502.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011810	ENG PROF SVCS						
61	PERSONNEL SERVICES						
0011810	6101 - SALARIES					239,068.00	
0011810	6105 - SALARY SAVINGS					-4,924.00	
0011810	6139 - OVERTIME					7,134.00	
0011810	6141 - FICA EXPENSE					18,907.00	
0011810	6142 - GROUP HEALTH INSURANCE					34,468.00	
0011810	6143 - WORKERS' COMPENSATION					566.00	
0011810	6145 - UNEMPLOYMENT COMPENSATION					569.00	
0011810	6146 - RETIREMENT					22,435.00	
62	TOTAL PERSONNEL SERVICES					318,223.00	
	CONTRACTUAL SERVICES						
0011810	6204 - TRAVEL						
	Construction Management Misc Training		1.00	2,500.00		2,500.00	*
0011810	6206 - TRAINING						
	American Public Works Association (APWA) Conference (PW Director)		1.00	2,400.00		2,400.00	*
	Certified Floodplain Manager (CFM) Training (City Engineer and Development Engineer)		2.00	500.00		1,000.00	
	Texas Floodplain Management Association (TFMA) State Conference (Public Works Director and Development Engineer)		2.00	1,250.00		2,500.00	
	Texas Society of Professional Engineers (TSPE (City Engineer)		1.00	1,500.00		1,500.00	
	Texas Water Laws and Regulations (City Engineer)		1.00	290.00		290.00	
			1.00	400.00		400.00	

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Texas Public Works Association (TPWA) Local Training Functions (Engineering Staff)		1.00	400.00	400.00
Water and Sewer License Renewal Courses (Construction Manager)				
0011810 6209 - DUES & SUBSCRIPTIONS		3.00	40.00	4,189.00 *
P.E. License Renewal (PW Director, City Engineer, Development Engineer)				120.00
American Public Works Association (APWA) (PW Director, City Engineer, Development Engineer, Construction Manager)		4.00	203.00	812.00
Texas Floodplain Managers' Association (TFMA) (PW Director, City Engineer, Development Engineer)		3.00	90.00	270.00
Regional Public Works Program (1/2 Cost)		1.00	2,363.00	2,363.00
Texas Society of Professional Engineers (TSPE) (Public Works Director and City Engineer)		2.00	312.00	624.00
0011810 6223 - ENGINEERING SERVICES		1.00	19,404.00	19,404.00 *
Miscellaneous Engineering Services Contracts				19,404.00
0011810 6225 - COMPUTER SERVICES		1.00	700.00	3,200.00 *
Autocad				700.00
BlueBeam		1.00	2,500.00	2,500.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0011810 6226 - MISC. CONTRACTUAL SERVICES				36,635.00	*
Networkfleet GPS Monitoring		1.00	935.00	935.00	
Construction Materials Testing		1.00	25,000.00	25,000.00	
Tree Trimming and Irrigation		1.00	10,700.00	10,700.00	
Contract to have professionals					
address tree trimming or					
irrigation needs related to					
Public Works projects					
0011810 6231 - LEGAL ADVERTISING				250.00	
0011810 6235 - FILING FEE				500.00	
0011810 6261 - VEHICLE MAINTENANCE				2,250.00	*
Vehicles 335, 718, 719, 728		1.00	2,250.00	2,250.00	
0011810 6262 - GAS AND OIL				6,000.00	
63 TOTAL CONTRACTUAL SERVICES				83,418.00	
63 SUPPLIES					
0011810 6301 - OFFICE SUPPLIES				1,250.00	
0011810 6303 - OPERATING SUPPLIES				750.00	
0011810 6305 - UNIFORMS				1,000.00	*
Shirts (Engineering Staff)		1.00	750.00	750.00	
Uniforms (Construction Mgmt)		1.00	250.00	250.00	
0011810 6308 - PRINTING				500.00	
0011810 6313 - SMALL TOOLS				1,150.00	*
Small tools for engineering and		1.00	1,150.00	1,150.00	
Construction Management Staff					

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0011810 6326 - SAFETY EQUIPMENT/SUPPLIES

0011810 6327 - MOSQUITO CONTROL

Mosquito Spraying Contract

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
			450.00
	1.00	25,000.00	25,000.00 *
			25,000.00

TOTAL SUPPLIES

TOTAL ENG PROF SVCS

30,100.00
 431,741.00

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PROJECTION: 20201 FY 2020 Operating Budget

**ACCOUNTS FOR:
GENERAL FUND**

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011910	COMM DEV P&Z						
61	PERSONNEL SERVICES						
0011910	6101 - SALARIES					304,269.00	
0011910	6105 - SALARY SAVINGS					-6,099.00	
0011910	6141 - FICA EXPENSE					23,327.00	
0011910	6142 - GROUP HEALTH INSURANCE					50,135.00	
0011910	6143 - WORKERS' COMPENSATION					1,254.00	
0011910	6145 - UNEMPLOYMENT COMPENSATION					828.00	
0011910	6146 - RETIREMENT					27,786.00	
0011910	6148 - LONGEVITY PAY					660.00	
62	TOTAL PERSONNEL SERVICES					402,160.00	
	CONTRACTUAL SERVICES						
0011910	6204 - TRAVEL					2,000.00	*
	General training funds for staff and the Planning and Zoning Commission		1.00	2,000.00		2,000.00	
0011910	6206 - TRAINING					4,000.00	*
	Texas APA Conference (Director)		1.00	1,000.00		1,000.00	
	Training (Urban Forester), Texas APA Conference (Principal Planner)		1.00	3,000.00		3,000.00	
0011910	6209 - DUES & SUBSCRIPTIONS					1,600.00	*
	American Institute of Certified Planners - CD Director & Principal Planner		2.00	600.00		1,200.00	
	Slight increase in dues & subscriptions to accommodate CD Director & Principal Planner						
	Urban Forester Dues		1.00	400.00		400.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011910 6231 - LEGAL ADVERTISING				1,200.00 *
Zoning Legal Notices - Newspaper ads for zoning changes as required by Texas state law - 12 months X \$167 per month, avg.		1.00	1,200.00	1,200.00
0011910 6235 - FILING FEE				690.00 *
County Plat Filing Fees - 10 plats @ \$69.00		1.00	690.00	690.00
0011910 6282 - COMMISSION EXPENSES				1,800.00 *
Dias name plates & Badges - For new Commissioners and Board Members (4 X \$50.00)		1.00	200.00	200.00
Meals for Planning and Zoning meetings & workshops.		1.00	1,600.00	1,600.00
Increased \$300 to include Architectural Review Commission meetings.				
63 TOTAL CONTRACTUAL SERVICES				11,290.00
SUPPLIES				
0011910 6301 - OFFICE SUPPLIES				425.00 *
Folders for case files		5.00	40.00	200.00
General Office Supplies		1.00	225.00	225.00
0011910 6303 - OPERATING SUPPLIES				1,014.00 *
Blue Print Paper - 2 packages @ \$57.00		1.00	114.00	114.00
XEROX supplies - Copy/Fax paper		1.00	400.00	400.00
Verizon Wireless monthly service for wifi card used by Urban Forester Previously paid by IT, now		1.00	500.00	500.00

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ACCOUNTS FOR:
GENERAL FUND

paid by Comm Dev department

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0011910 6305 - UNIFORMS				300.00 *
For field employees to wear logo shirts in the field	1.00	300.00		300.00
0011910 6308 - PRINTING				875.00 *
Codes & Ordinances	1.00	100.00		100.00
Stationery - Envelopes - 4500	1.00	200.00		200.00
Misc. Printing - Business cards (500) for 2 staff	1.00	75.00		75.00
Signs for Zoning Changes Cost of signs less than originally budgeted for.	1.00	500.00		500.00
Update: reduction to offset increases in 6209 & 6282.				

TOTAL SUPPLIES				2,614.00
TOTAL COMM DEV P&Z				416,064.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0012210	FIRE ADMINISTRATION					
61	PERSONNEL SERVICES					
0012210	6101 - SALARIES				165,066.00	
0012210	6105 - SALARY SAVINGS				-3,427.00	
0012210	6139 - OVERTIME				564.00	
0012210	6141 - FICA EXPENSE				10,215.00	
0012210	6142 - GROUP HEALTH INSURANCE				12,534.00	
0012210	6143 - WORKERS' COMPENSATION				3,937.00	
0012210	6145 - UNEMPLOYMENT COMPENSATION				311.00	
0012210	6146 - RETIREMENT				15,613.00	
0012210	6148 - LONGEVITY PAY				1,643.00	
0012210	6152 - ACCRUED LEAVE PAY				4,060.00	
	TOTAL PERSONNEL SERVICES				210,516.00	
62	CONTRACTUAL SERVICES					
0012210	6204 - TRAVEL				3,000.00 *	
	Emergency Management Conference		1.00	900.00	900.00	
	INTERNATIONAL FIRE CHIEFS ASSOCIATION CONFERENCE		1.00	1,500.00	1,500.00	
	PROFESSIONAL DEVELOPMENT					
	DISCRETIONARY CONFERENCES & SEMINARS		1.00	600.00	600.00	
	PROFESSIONAL DEVELOPMENT					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012210 6206 - TRAINING				260.00 *
		1.00	60.00	60.00
LIVE FIRE TRAINING, Fire Chief, 8 Hours				
		1.00	100.00	100.00
IN-HOUSE TRAINING, Props & Supplies				
		1.00	100.00	100.00
BOOKS & TRAINING MANUALS/SOFTWARE - Fire Chief				
0012210 6209 - DUES & SUBSCRIPTIONS				5,125.00 *
		1.00	150.00	150.00
Texas Fire Chiefs Assoc Dues (Chief)				
		1.00	130.00	130.00
Tarrant County Fire Chiefs Assoc Dues (Chief)				
		1.00	3,250.00	3,250.00
NCTCOG Regional Emergency Management Planning Program				
		1.00	100.00	100.00
Emergency Management Assoc of TX Dues (Emergency Management Coordinator)				
		1.00	295.00	295.00
INTERNATIONAL ASSOCIATION OF FIRE CHIEFS DUES (Chief)				
		1.00	1,200.00	1,200.00
Best practices annual fee				
0012210 6226 - MISC. CONTRACTUAL SERVICES				5,000.00 *
		1.00	5,000.00	5,000.00
CODE RED SYSTEM - ANNUAL RENEWAL FEE				
0012210 6285 - BUILDING MAINT & SUPPLIES				1,000.00 *
		1.00	1,000.00	1,000.00
Misc materials for station upkeep				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012210 6287 - PROPERTY MAINTENANCE				300.00 *
LAWN MAINTENANCE SUPPLIES		1.00	300.00	300.00
0012210 6297 - VACCINATIONS				445.00 *
PHYSICAL - ANNUAL for Fire Chief		1.00	400.00	400.00
TB TESTING - Fire Chief		1.00	45.00	45.00
63 TOTAL CONTRACTUAL SERVICES				15,130.00
63 SUPPLIES				
0012210 6301 - OFFICE SUPPLIES				1,950.00
0012210 6302 - POSTAGE				414.00 *
MAILING & SHIPPING		1.00	414.00	414.00
0012210 6303 - OPERATING SUPPLIES				2,130.00 *
COPY PAPER		.00	250.00	.00
ANNUAL FLAG PURCHASE - 4'X6' 31		1.00	2,130.00	2,130.00
U.S. @ \$20.60 31 TX @				
\$27.95 31 CITY @ \$20.18				
0012210 6305 - UNIFORMS				1,075.00 *
Administrative Uniforms		1.00	1,075.00	1,075.00
0012210 6308 - PRINTING				350.00 *
STATIONARY & ENVELOPES		1.00	100.00	100.00
EMS REPORTS		1.00	150.00	150.00
BUSINESS CARDS		1.00	100.00	100.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012210 6310 - EMERGENCY MANAGEMENT SUPPLIES		1.00	4,128.00	5,208.00 *
OUTDOOR WARNING SYSTEM				4,128.00
MAINTENANCE PROGRAM		1.00	180.00	180.00
SEVERE WEATHER NOTIFICATION PROGRAM		3.00	300.00	900.00
Replacement batteries for outdoor warning siren system.				
0012210 6314 - BUILDING SUPPLIES		1.00	7,540.00	7,540.00 *
JANITORIAL SUPPLIES - 3 STATIONS				
TOTAL SUPPLIES				18,667.00
TOTAL FIRE ADMINISTRATION				244,313.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012220 FIRE EMS OPERATIONS						
61 PERSONNEL SERVICES						
0012220 6101 - SALARIES				392,449.00		
0012220 6105 - SALARY SAVINGS				-8,700.00		
0012220 6139 - OVERTIME				21,150.00		
0012220 6141 - FICA EXPENSE				33,925.00		
0012220 6142 - GROUP HEALTH INSURANCE				75,203.00		
0012220 6143 - WORKERS' COMPENSATION				11,515.00		
0012220 6145 - UNEMPLOYMENT COMPENSATION				1,242.00		
0012220 6146 - RETIREMENT				40,412.00		
0012220 6147 - INCENTIVE PAY				3,600.00		
0012220 6148 - LONGEVITY PAY				3,480.00		
0012220 6149 - HOLIDAY PAY				17,580.00		
0012220 6152 - ACCRUED LEAVE PAY				5,198.00		
62 TOTAL PERSONNEL SERVICES				597,054.00		
62 CONTRACTUAL SERVICES						
0012220 6206 - TRAINING				17,160.00 *		
		6.00	60.00	360.00		
Live fire training- Tarrant County College		1.00	350.00	350.00		
EMS training props and supplies		1.00	450.00	450.00		
EMS books, training manuals, and software		1.00	800.00	800.00		
ND- Defensive Driving class		4.00	1,000.00	4,000.00		
EMS World Conference or similar		2.00	5,000.00	10,000.00		
Paramedic School tuition		24.00	50.00	1,200.00		
Cadaver Lab						

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012220 6209 - DUES & SUBSCRIPTIONS				2,263.00 *
Texas Department of State Health Services certified paramedic renewal		7.00	96.00	672.00
Texas Department of State Health Services licensed paramedic renewal		1.00	126.00	126.00
Texas Department of State Health Services EMS instructor certification renewal		7.00	35.00	245.00
CLIA certification		1.00	150.00	150.00
TXDSHS Ambulance License (due in alternate years)		1.00	870.00	870.00
North Central Texas Trauma Regional Council		1.00	200.00	200.00
0012220 6226 - MISC. CONTRACTUAL SERVICES				37,200.00 *
Physio Control contract for all Lifepack maintenance citywide		1.00	6,000.00	6,000.00
MEDICAL CONTROL CONTRACT		1.00	28,000.00	28,000.00
DRUG DESTRUCTION CONTRACT		1.00	200.00	200.00
Modem for Lifepak allowing required use of the Lifenet system.		1.00	300.00	300.00
Contract for Stryker cots		3.00	900.00	2,700.00
0012220 6240 - CELL PHONES				504.00 *
Monthly cell phone for the ambulance to call in reports to various emergency rooms		12.00	42.00	504.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012220 6261 - VEHICLE MAINTENANCE				17,100.00 *
Annual maintenance for unit # 409 2008 Frazer ambulance (Reserve)		1.00	4,200.00	4,200.00
Annual maintenance for unit # 410 2013 Frazer ambulance		1.00	4,200.00	4,200.00
Annual maintenance for unit # ? 2018 Road Rescue ambulance		1.00	4,200.00	4,200.00
2011 Tahoe Squad 24		1.00	4,500.00	4,500.00
0012220 6262 - GAS AND OIL				8,000.00
0012220 6284 - EQUIPMENT MAINTENANCE				2,000.00 *
Stryker Cot		1.00	500.00	500.00
MISC. MEDICAL EQUIPMENT		1.00	1,500.00	1,500.00
0012220 6297 - VACCINATIONS				1,605.00 *
TB TESTING		3.00	45.00	135.00
ANNUAL PHYSICALS		3.00	490.00	1,470.00
63 TOTAL CONTRACTUAL SERVICES				85,832.00
SUPPLIES				
0012220 6303 - OPERATING SUPPLIES				460.00 *
Batteries for radios, flashlights, etc.		1.00	300.00	300.00
Vehicle mounts for iPads		2.00	80.00	160.00
COPY PAPER		.00	.00	.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012220 6305 - UNIFORMS		6.00	500.00	3,000.00 * 3,000.00
0012220 6311 - EMERGENCY MEDICAL SUPPLIES		1.00	42,240.00	42,240.00 * 42,240.00
EMS medical supplies				
0012220 6326 - SAFETY EQUIPMENT/SUPPLIES		1.00	400.00	400.00 * 400.00
Safety Vests				
0012220 6360 - MINOR OPERATING OUTLAY		3.00	3,000.00	9,000.00 * 9,000.00
AED REPLACEMENT PROGRAM				
TOTAL SUPPLIES				55,100.00
TOTAL FIRE EMS OPERATIONS				737,986.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012230	FIRE OPERATIONS				
61	PERSONNEL SERVICES				
0012230	6101 - SALARIES				2,777,447.00
0012230	6105 - SALARY SAVINGS				-58,201.00
0012230	6139 - OVERTIME				275,000.00
0012230	6141 - FICA EXPENSE				245,132.00
0012230	6142 - GROUP HEALTH INSURANCE				426,150.00
0012230	6143 - WORKERS' COMPENSATION				43,013.00
0012230	6145 - UNEMPLOYMENT COMPENSATION				7,038.00
0012230	6146 - RETIREMENT				306,694.00
0012230	6147 - INCENTIVE PAY				30,000.00
0012230	6148 - LONGEVITY PAY				33,435.00
0012230	6149 - HOLIDAY PAY				96,970.00
0012230	6152 - ACCRUED LEAVE PAY				152,787.00
	TOTAL PERSONNEL SERVICES				4,335,465.00
62	CONTRACTUAL SERVICES				
0012230	6206 - TRAINING				22,120.00 *
	LIVE FIRE TRAINING - 8 hours each		33.00	60.00	1,980.00
	Fire training props and supplies		1.00	1,000.00	1,000.00
	TCFP CERTIFICATION COURSES		1.00	3,050.00	3,050.00
	TECHNICAL TRAINING		1.00	2,950.00	2,950.00
	OFFICER DEVELOPMENT		2.00	1,000.00	2,000.00
	BOOKS & TRAINING MANUALS/SOFTWARE		1.00	1,300.00	1,300.00
	Fire Department Instructors Conference (FDIC)		4.00	1,760.00	7,040.00
			1.00	800.00	800.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Fire training field monthly use contract		1.00	2,000.00	2,000.00
Professional development				
0012230 6209 - DUES & SUBSCRIPTIONS		40.00	85.00	27,920.00 *
Texas Commission on Fire Protection (TCFP) ANNUAL DEPARTMENT RECERTIFICATIONS		1.00	7,600.00	3,400.00
NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) ANNUAL DUES- Operational		28.00	7,600.00	7,600.00
DEPARTMENT TX FIRE COMMISSION CERTIFICATION UPGRADES		1.00	85.00	2,380.00
FIRE INSTRUCTORS ASSOCIATION OF NORTH TEXAS (FIANT)		1.00	140.00	140.00
NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) Capital Replacement Dues		1.00	14,400.00	14,400.00
0012230 6226 - MISC. CONTRACTUAL SERVICES		1.00	4,300.00	12,191.00 *
Air Sample and Maintenance on 3 Compressors		1.00	4,300.00	4,300.00
Farrwest 5 Gas monitors.		1.00	5,440.00	5,440.00
Bunker gear extractor maintenance		1.00	750.00	750.00
Digital Television Adaptors		27.00	63.00	1,701.00
0012230 6232 - FIRE EQUIPMENT TESTING		1.00	2,000.00	7,510.00 *
SCBA cylinders - Hydrostatic testing annually		1.00	2,000.00	2,000.00
SCBA - annual flow testing		1.00	1,210.00	1,210.00
Ladders - Annual ground and aerial ladder testing		1.00	2,700.00	2,700.00
Apparatus pump testing		4.00	400.00	1,600.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0012230 6261 - VEHICLE MAINTENANCE					105,500.00 *
Annual maintenance for unit # 406 2005 Ford Excursion		1.00	3,000.00		3,000.00
Annual maintenance for unit # 407 2006 Pierce engine		1.00	23,000.00		23,000.00
Annual maintenance for unit #418 1995 Freightliner CFAAA rehab unit		1.00	2,000.00		2,000.00
MCI 24		1.00	3,000.00		3,000.00
Annual maintenance for unit # 421 2003 Haz-Mat response trailer		.00	1,000.00		.00
Annual maintenance for unit # 422 2010 Pierce 95' Platform		1.00	24,500.00		24,500.00
Annual maintenance for unit # 423 2010 Pierce 105' Rear Mount Ladder Truck		1.00	22,500.00		22,500.00
Annual maintenance for 2016 Pierce fire engine		1.00	23,000.00		23,000.00
Annual maintenance for 2013 Chevrolet Suburban Command Vehicle		1.00	4,500.00		4,500.00
0012230 6262 - GAS AND OIL					30,000.00
0012230 6284 - EQUIPMENT MAINTENANCE		1.00	20,000.00		20,000.00 *
Break/fix funding to cover: exercise equipment, grills, flashlights, thermal imaging cameras, breathing air compressors, SCBA air packs and bottles, saws, rescue tools, generators, etc.					20,000.00

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ACCOUNTS FOR:
GENERAL FUND

0012230 6297 - VACCINATIONS

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
TB testing		16.00	45.00	10,165.00 *
Annual Physicals		16.00	490.00	7,840.00
Physicals and vaccinations for new hires		3.00	535.00	1,605.00

63	TOTAL CONTRACTUAL SERVICES	235,406.00
	SUPPLIES	

0012230 6303 - OPERATING SUPPLIES

Batteries (9V, AA, AAA, C, D, 800 Radio)	1.00	630.00	7,730.00 *
*For Daily Work - Flashlights, Pulse Oximeter, Thermometer.			630.00
Tarps/ Salvage Covers *To cover exposed areas at fires.	25.00	40.00	1,000.00
Fire Hose/ Nozzles / Adapters *Annual Replacement Program cost increase in hose over the last 3 years.	1.00	6,000.00	6,000.00
Copy Paper	.00	600.00	.00
Shop Towels for daily work, cleaning vehicles	1.00	100.00	100.00

0012230 6304 - CHEMICALS

Fire Extinguisher Recharging *Anually recharging of expired extinguishers or after an extinguisher has been discharged.	1.00	250.00	1,000.00 *
			250.00
Biodegradable Emulsifier Flammable Liquid Dispersement	.00	150.00	.00
Class A & A-FFF Foam for Flammable Liquid Fires	1.00	500.00	500.00
Haz Mat Absorbent for Chemical Spills	1.00	250.00	250.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012230 6305 - UNIFORMS				17,500.00 *
pants, shirts, t-shirts, and boots		33.00	500.00	16,500.00
Class A Uniform and supplies		1.00	1,000.00	1,000.00
0012230 6313 - SMALL TOOLS				1,350.00 *
Hand Tools, Shovels, Axes, Picks		1.00	1,000.00	1,000.00
Hydrant Wrenches, Hydrant Maintenance		4.00	50.00	200.00
Brushes, Brooms, and Wire		1.00	150.00	150.00
0012230 6326 - SAFETY EQUIPMENT/SUPPLIES				450.00 *
Traffic Cones, Caution Tape, etc. to protect citizens from dangerous areas		1.00	150.00	150.00
Incident Command Supplies to aid on-scene command such as accountability tags, dry erase boards and supplies to assign activities/locations		1.00	300.00	300.00
0012230 6331 - GEAR (PROTECTIVE)				38,449.00 *
Bunker Coats		9.00	1,242.00	11,178.00
Bunker Pants		9.00	764.00	6,876.00
Firefighter Bunker Boots		9.00	315.00	2,835.00
Firefighter Bunker Gloves		35.00	72.00	2,520.00
Firefighter Hoods		35.00	45.00	1,575.00
Fire Helmets		5.00	325.00	1,625.00
Repair Bunker Gear Patches		16.00	48.00	768.00
Protective Markings (Replacing reflective trim)		1.00	3,119.00	3,119.00
		35.00	46.00	1,610.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Replacement Bunker Gear Suspenders		1.00	305.00	305.00
Bunker Gear Cleaning Soap * Special detergent used in Extractor		41.00	103.00	4,223.00
National Fire Protection Agency Inspections (Mandated Annual Bunker Gear Inspections)		9.00	50.00	450.00
Fire Helmet Shields (Shields must be purchased seperately when a fire helmet is replaced)		13.00	105.00	1,365.00
Durable LED flashlight. Helmet mounted with forward facing LED flashlight with rearfacing searchlight.				
0012230 6360 - MINOR OPERATING OUTLAY		.00	780.00	5,860.00 *
SCBA Bottle Replacement: Scott 4.5 Self Contained Breathing Apparatus Bottles		.00	350.00	.00
Self Contained Breathing Apparatus (SCBA) Mask		10.00	216.00	2,160.00
Epic Communicator		1.00	2,000.00	2,000.00
Replacement physical fitness equipment		1.00	600.00	600.00
Chainsaw for Fire Apparatus		1.00	1,100.00	1,100.00
Cutoff saw				
68 TOTAL SUPPLIES				72,339.00
TRANSFER TO OTHER FU				
0012230 6809 - TRANSFER TO CABLE/CAP EQUIP		3.00	8,902.00	26,706.00 *
Cost to purchase a complete airpack.				26,706.00

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ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL TRANSFER TO OTHER FU			26,706.00
TOTAL FIRE OPERATIONS			4,669,916.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012240	FIRE PREV/INVESTIGATIONS					
61	PERSONNEL SERVICES					
0012240	6101 - SALARIES			110,009.00		
0012240	6105 - SALARY SAVINGS			-3,528.00		
0012240	6139 - OVERTIME			1,500.00		
0012240	6141 - FICA EXPENSE			13,496.00		
0012240	6142 - GROUP HEALTH INSURANCE			12,534.00		
0012240	6143 - WORKERS' COMPENSATION			2,255.00		
0012240	6145 - UNEMPLOYMENT COMPENSATION			207.00		
0012240	6146 - RETIREMENT			16,076.00		
0012240	6147 - INCENTIVE PAY			2,100.00		
0012240	6148 - LONGEVITY PAY			2,000.00		
0012240	6152 - ACCRUED LEAVE PAY			60,805.00		
	TOTAL PERSONNEL SERVICES			217,454.00		
62	CONTRACTUAL SERVICES					
0012240	6206 - TRAINING			3,560.00 *		
	Texas Fire Marshals Conferance in Austin Texas Provides continuing Education hours for TCLEOSE and Fire Commission requirements. The price includes hotel registration, per diem, and conference registration.	2.00	750.00	1,500.00		
	Training hours required.					
	Texas TEEX Arson Conferance. This conferance provides continuing Education hours for TCLEOSE and Fire Commission mandated training. The price includes conferance registration, per diem, and hotel for two personnel.	2.00	750.00	1,500.00		

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
required training hrs				
Building Professional Institute Training This is a group of courses offered at UTA. The courses will provide Continuing Education Hours mandated by the Fire Commission. Mandated Hours		1.00	500.00	500.00
Live Fire Training		1.00	60.00	60.00
0012240 6209 - DUES & SUBSCRIPTIONS				1,415.00 *
Tarrant County Arson Investigator Association Dues for four Investigators. This includes being able to call an investigation trailer for any fire investigation needing evidence collection. This also inculdes assistance if needed.		1.00	85.00	85.00
National Fire Protection Association (NFPA) Subscription Service Dues. This gives online access to all NFPA codes applicable to national fire codes.		1.00	1,000.00	1,000.00
Texas Commission on Law Enforcement Data Distribution System (TCLEDDS) Dues payable to the Productivity Center This allows entering and tracking of all TCLEOSE hours of all Fire Investigators.		1.00	145.00	145.00
Texas Commission on Fire Protection Annual Re-certification		1.00	85.00	85.00
International Association of Arson Investigators annual membership.		1.00	100.00	100.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012240 6261 - VEHICLE MAINTENANCE		1.00	3,000.00	3,000.00 *
Annual maintenance for unit # 408 2006 Ford Expedition				3,000.00
0012240 6262 - GAS AND OIL		1.00	1,650.00	1,650.00 *
Gas and oil				1,650.00
63 TOTAL CONTRACTUAL SERVICES				9,625.00
SUPPLIES				
0012240 6303 - OPERATING SUPPLIES		.00	100.00	2,338.00 *
Copy Paper		1.00	150.00	150.00
Batteries for camera,flashlight, Radio		1.00	888.00	888.00
Fire Investigation Tools/locks/chains/ fireline tape		1.00	1,300.00	1,300.00
Ammunition for Fire Investigator Qualification				
0012240 6305 - UNIFORMS		1.00	1,075.00	1,075.00 *
Uniform shirts, pants, and boots				1,075.00
0012240 6306 - FIRE PREVENTION		1.00	1,800.00	3,800.00 *
Kids Camp: T-Shirts, water bottles, fire prevention materials, hand outs, helmets stickers, and supplies		1.00	2,000.00	2,000.00
Citizen Fire Academy (CFA) Program: printing, training supplies, t-shirts, certificates, etc.				

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ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL SUPPLIES				7,213.00
TOTAL FIRE PREV/INVESTIGATIONS				234,292.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012310	POLICE ADMINISTRATION				
61	PERSONNEL SERVICES				
0012310	6101 - SALARIES				588,775.00
0012310	6102 - TEMPORARY HELP				52,103.00
0012310	6105 - SALARY SAVINGS				-13,845.00
0012310	6139 - OVERTIME				980.00
0012310	6141 - FICA EXPENSE				46,798.00
0012310	6142 - GROUP HEALTH INSURANCE				87,737.00
0012310	6143 - WORKERS' COMPENSATION				8,763.00
0012310	6145 - UNEMPLOYMENT COMPENSATION				1,449.00
0012310	6146 - RETIREMENT				58,336.00
0012310	6147 - INCENTIVE PAY				5,400.00
0012310	6148 - LONGEVITY PAY				4,930.00
0012310	6152 - ACCRUED LEAVE PAY				40,082.00
	TOTAL PERSONNEL SERVICES				881,508.00
62	CONTRACTUAL SERVICES				
0012310	6204 - TRAVEL				4,000.00 *
	International Association of Chiefs of Police (IACP) Conference		2.00	2,000.00	4,000.00
0012310	6206 - TRAINING				5,900.00 *
	Required Texas Commission on Law Enforcement (TCOLE) training for Administrative Personnel		1.00	2,375.00	2,375.00
	Texas Association of Property and Evidence Inventory Technicians (TAPEIT) Conference / Travel Property Technician will obtain Advanced Property Room		1.00	1,075.00	1,075.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Certification in FY19. Must attend to obtain advanced certification.				
Annual Mandatory CALEA (Commission on Accreditation for Law Enforcement Agencies) Conference Required training / travel for CALEA accreditation manager. Travel is out of state.		1.00	1,500.00	1,500.00
Chief of Police Sam Houston Training State mandated training for Chiefs		1.00	450.00	450.00
Texas Police Chiefs Association Annual Conference (TPCA)		1.00	500.00	500.00
0012310 6207 - PRE-EMPLOYMENT				3,222.00 *
Psychological exams for new hires		6.00	152.00	912.00
Polygraph exams for new hires		6.00	152.00	912.00
Medical Exams for new hires		6.00	233.00	1,398.00
0012310 6209 - DUES & SUBSCRIPTIONS				3,150.00 *
International Association of Chiefs of Police Dues for Chief and Asst. Chief		2.00	150.00	300.00
Texas Police Chiefs Association - Chief and Asst. Chief		2.00	212.50	425.00
North Texas Police Chiefs Association Chief and Asst. Chief		2.00	15.00	30.00
Texas Law Enforcement Records Association		1.00	40.00	40.00
Police Executive Research Forum		1.00	300.00	300.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
		1.00	1,200.00	1,200.00
	Texas Police Chief Association Foundation Recognition Program			
		1.00	705.00	705.00
	Texas Commission on Law Enforcement Data Distribution System (TECLEDDS) Annual Subscription (required for access to TECLEOSE records)			
		1.00	50.00	50.00
	North Texas Crime Commission Dues			
		1.00	100.00	100.00
	Dues for Institute for Law Enforcement Administration (ILEA)			
0012310 6261 - VEHICLE MAINTENANCE				700.00 *
	Vehicle maintenance for 3 vehicles	1.00	700.00	700.00
0012310 6262 - GAS AND OIL				5,456.00
63 TOTAL CONTRACTUAL SERVICES SUPPLIES				22,428.00
0012310 6301 - OFFICE SUPPLIES				4,795.00
0012310 6303 - OPERATING SUPPLIES				670.00
0012310 6308 - PRINTING				715.00
0012310 6321 - FIRE ARMS SUPPLIES				12,554.00 *
	Ammunition for the entire department	1.00	12,554.00	12,554.00
TOTAL SUPPLIES				18,734.00
TOTAL POLICE ADMINISTRATION				922,670.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0012320 POLICE ANIMAL CONTROL

62 CONTRACTUAL SERVICES

0012320 6226 - MISC. CONTRACTUAL SERVICES

1.00

105,674.00

105,674.00 *
 105,674.00

Joint Animal Control with City
 of Keller (May 2019 Estimate of
 5% max increase)

TOTAL CONTRACTUAL SERVICES
 TOTAL POLICE ANIMAL CONTROL

105,674.00
 105,674.00

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PROJECTION: 20201 FY 2020 Operating Budget

**ACCOUNTS FOR:
GENERAL FUND**

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012330	POLICE CODE ENFORCEMENT						
61	PERSONNEL SERVICES						
0012330	6101 - SALARIES					49,651.00	
0012330	6105 - SALARY SAVINGS					-1,098.00	
0012330	6139 - OVERTIME					1,765.00	
0012330	6141 - FICA EXPENSE					4,198.00	
0012330	6142 - GROUP HEALTH INSURANCE					12,534.00	
0012330	6143 - WORKERS' COMPENSATION					202.00	
0012330	6145 - UNEMPLOYMENT COMPENSATION					207.00	
0012330	6146 - RETIREMENT					5,001.00	
0012330	6148 - LONGEVITY PAY					1,185.00	
0012330	6152 - ACCRUED LEAVE PAY					2,278.00	
	TOTAL PERSONNEL SERVICES					75,923.00	
62	CONTRACTUAL SERVICES						
0012330	6206 - TRAINING					629.00 *	
	Building Professional Institute training for Code Enforcement Officer		1.00	185.00		185.00	
	NCTCOG Training		1.00	165.00		165.00	
	Code enforcement officer Exam		1.00	25.00		25.00	
	Additional State Mandated Training		1.00	254.00		254.00	
0012330	6209 - DUES & SUBSCRIPTIONS					261.00 *	
	Texas Dept of Health Code Enforcement License Renewal		1.00	106.00		106.00	
	Code Enforcement Association of Texas dues		1.00	30.00		30.00	
	American Association of Code Enforcement Dues		1.00	45.00		45.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Code Enforcement Assoc of Texas		1.00	80.00	80.00
0012330 6231 - LEGAL ADVERTISING				150.00
0012330 6235 - FILING FEE				912.00
0012330 6261 - VEHICLE MAINTENANCE				250.00
0012330 6262 - GAS AND OIL				2,000.00
0012330 6286 - MOWING EXPENSE				6,450.00
63 TOTAL CONTRACTUAL SERVICES				10,652.00
SUPPLIES				
0012330 6305 - UNIFORMS		1.00	310.00	310.00 *
Code Enforcement Uniforms				310.00
0012330 6308 - PRINTING				130.00
0012330 6313 - SMALL TOOLS				61.00
0012330 6326 - SAFETY EQUIPMENT/SUPPLIES				150.00
TOTAL SUPPLIES				651.00
TOTAL POLICE CODE ENFORCEMENT				87,226.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0012340 POLICE COMMUNICATIONS

62 CONTRACTUAL SERVICES

0012340 6226 - MISC. CONTRACTUAL SERVICES

1.00

830,303.00

830,303.00 *
 830,303.00

Jail and Communications
 Contract with the City of
 Keller (May estimate +4%)

TOTAL CONTRACTUAL SERVICES
 TOTAL POLICE COMMUNICATIONS

830,303.00
 830,303.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0012350	POLICE COMMUNITY SVCS				
62	CONTRACTUAL SERVICES				
0012350	6229 - COMMUNITY RELATIONS			4,000.00	
63	TOTAL CONTRACTUAL SERVICES			4,000.00	
	SUPPLIES				
0012350	6308 - PRINTING			100.00	
	TOTAL SUPPLIES			100.00	
	TOTAL POLICE COMMUNITY SVCS			4,100.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012360	POLICE CID						
61	PERSONNEL SERVICES						
0012360	6101 - SALARIES					493,138.00	
0012360	6105 - SALARY SAVINGS					-10,407.00	
0012360	6139 - OVERTIME					9,447.00	
0012360	6141 - FICA EXPENSE					39,805.00	
0012360	6142 - GROUP HEALTH INSURANCE					87,737.00	
0012360	6143 - WORKERS' COMPENSATION					7,502.00	
0012360	6145 - UNEMPLOYMENT COMPENSATION					1,449.00	
0012360	6146 - RETIREMENT					47,415.00	
0012360	6147 - INCENTIVE PAY					9,000.00	
0012360	6148 - LONGEVITY PAY					5,263.00	
0012360	6152 - ACCRUED LEAVE PAY					3,481.00	
	TOTAL PERSONNEL SERVICES					693,830.00	
62	CONTRACTUAL SERVICES						
0012360	6206 - TRAINING					3,395.00 *	
	Texas Commission on Law Enforcement (TCOLE) Training for CID Detectives 6 Detectives		1.00	3,395.00		3,395.00	
0012360	6209 - DUES & SUBSCRIPTIONS					150.00 *	
	International Association of Chiefs of Police Dues Services Lt		1.00	150.00		150.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012360 6210 - TECHNICAL & SCIENTIFIC				3,100.00 *
Medical Examiner Lab Charges Forensic and drug testing		1.00	1,600.00	1,600.00
Sexual Assault Exam Charges		1.00	1,500.00	1,500.00
0012360 6226 - MISC. CONTRACTUAL SERVICES				4,010.00 *
CID Database Service Accurant		1.00	760.00	760.00
Leads on Line Pawn shop web program		1.00	950.00	950.00
Evidence/BioHazard Disposal services		1.00	500.00	500.00
Investigative Tools / Air cards New tools were purchased in 2018 (FY19) which require annual air card subscription to operate.		1.00	1,800.00	1,800.00
0012360 6261 - VEHICLE MAINTENANCE				2,000.00 *
Vehicle maintenance for 5 vehicles		1.00	2,000.00	2,000.00
0012360 6262 - GAS AND OIL				9,394.00
0012360 6299 - MISCELLANEOUS				170.00
63 TOTAL CONTRACTUAL SERVICES SUPPLIES				22,219.00
0012360 6308 - PRINTING				365.00

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ACCOUNTS FOR:
GENERAL FUND

0012360 6322 - CID SUPPLIES

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
			1,710.00

TOTAL SUPPLIES			2,075.00
TOTAL POLICE CID			718,124.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012370	POLICE PATROL						
61	PERSONNEL SERVICES						
0012370	6101 - SALARIES					1,272,656.00	
0012370	6105 - SALARY SAVINGS					-27,958.00	
0012370	6139 - OVERTIME					42,492.00	
0012370	6141 - FICA EXPENSE					106,937.00	
0012370	6142 - GROUP HEALTH INSURANCE					225,609.00	
0012370	6143 - WORKERS' COMPENSATION					23,545.00	
0012370	6145 - UNEMPLOYMENT COMPENSATION					3,726.00	
0012370	6146 - RETIREMENT					127,383.00	
0012370	6147 - INCENTIVE PAY					16,800.00	
0012370	6148 - LONGEVITY PAY					11,595.00	
0012370	6152 - ACCRUED LEAVE PAY					54,347.00	
	TOTAL PERSONNEL SERVICES					1,857,132.00	
62	CONTRACTUAL SERVICES						
0012370	6206 - TRAINING					16,215.00 *	
	Mandatory Texas Commission on Law Enforcement (TCOLE) training per officer per year		20.00	810.75		16,215.00	
0012370	6209 - DUES & SUBSCRIPTIONS					285.00 *	
	International Association of Chiefs of Police Operations Lt		1.00	150.00		150.00	
	Texas Tactical Police Officer Association		1.00	30.00		30.00	
	FBI NA Association Dues for Lieutenant Graves		1.00	105.00		105.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012370 6213 - TUITION REIMBURSEMENT				5,000.00 *
Tuition reimbursement		2.00	2,500.00	5,000.00
0012370 6261 - VEHICLE MAINTENANCE				50,000.00 *
Vehicle maintenance for 13 vehicles and 2 motorcycles		1.00	50,000.00	50,000.00
0012370 6262 - GAS AND OIL				70,236.00
0012370 6284 - EQUIPMENT MAINTENANCE				1,500.00
0012370 6297 - VACCINATIONS				450.00 *
Preventative Hep B Vaccinations for new officers		10.00	45.00	450.00
63 TOTAL CONTRACTUAL SERVICES				143,686.00
63 SUPPLIES				
0012370 6303 - OPERATING SUPPLIES				1,200.00
0012370 6305 - UNIFORMS				34,085.00 *
Replace 2 shirt average per officer		1.00	3,693.00	3,693.00
Replace 2 pants on average per officer		1.00	2,482.00	2,482.00
All equipment except Weapon and Radio for two new hires		2.00	5,696.00	11,392.00
Replace leather gear		1.00	863.00	863.00
Cold weather coats and rain gear		1.00	2,530.00	2,530.00
Patches and insignia replacement		1.00	225.00	225.00
Replacement Footwear for officers		1.00	2,400.00	2,400.00
Bicycle unit uniforms		1.00	3,300.00	3,300.00
Kevlar Vest replacement		1.00	7,200.00	7,200.00

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ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0012370 6308 - PRINTING 130.00

TOTAL SUPPLIES 35,415.00
 TOTAL POLICE PATROL 2,036,233.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012380	POLICE SRO						
61	PERSONNEL SERVICES						
0012380	6101 - SALARIES					212,238.00	
0012380	6105 - SALARY SAVINGS					-4,588.00	
0012380	6139 - OVERTIME					2,748.00	
0012380	6141 - FICA EXPENSE					17,547.00	
0012380	6142 - GROUP HEALTH INSURANCE					37,601.00	
0012380	6143 - WORKERS' COMPENSATION					3,592.00	
0012380	6145 - UNEMPLOYMENT COMPENSATION					621.00	
0012380	6146 - RETIREMENT					20,902.00	
0012380	6147 - INCENTIVE PAY					6,900.00	
0012380	6148 - LONGEVITY PAY					4,010.00	
0012380	6152 - ACCRUED LEAVE PAY					3,481.00	
	TOTAL PERSONNEL SERVICES					305,052.00	
62	CONTRACTUAL SERVICES						
0012380	6206 - TRAINING					3,000.00 *	
	National SRO Conference		1.00	1,870.00		1,870.00	
	School Based Law Enforcement Training		1.00	1,130.00		1,130.00	
0012380	6209 - DUES & SUBSCRIPTIONS					300.00 *	
	National Association of School Resource Officers		3.00	100.00		300.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL CONTRACTUAL SERVICES			3,300.00
TOTAL POLICE SRO			308,352.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012390	POLICE WARRANT OFFICER						
61	PERSONNEL SERVICES						
0012390	6101 - SALARIES					73,736.00	
0012390	6105 - SALARY SAVINGS					-1,634.00	
0012390	6139 - OVERTIME					1,780.00	
0012390	6141 - FICA EXPENSE					6,251.00	
0012390	6142 - GROUP HEALTH INSURANCE					12,534.00	
0012390	6143 - WORKERS' COMPENSATION					1,280.00	
0012390	6145 - UNEMPLOYMENT COMPENSATION					207.00	
0012390	6146 - RETIREMENT					7,446.00	
0012390	6147 - INCENTIVE PAY					1,200.00	
0012390	6148 - LONGEVITY PAY					1,875.00	
0012390	6152 - ACCRUED LEAVE PAY					3,120.00	
	TOTAL PERSONNEL SERVICES					107,795.00	
62	CONTRACTUAL SERVICES						
0012390	6240 - CELL PHONES					912.00 *	
	City Owned Cell Phone for the Warrant Officer		1.00	912.00		912.00	
	TOTAL CONTRACTUAL SERVICES					912.00	
	TOTAL POLICE WARRANT OFFICER					108,707.00	

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013210	PARKS MAINTENANCE				
61	PERSONNEL SERVICES				
0013210	6101 - SALARIES				480,655.00
0013210	6102 - TEMPORARY HELP				12,480.00
0013210	6105 - SALARY SAVINGS				-10,233.00
0013210	6139 - OVERTIME				6,500.00
0013210	6141 - FICA EXPENSE				40,593.00
0013210	6142 - GROUP HEALTH INSURANCE				137,872.00
0013210	6143 - WORKERS' COMPENSATION				7,641.00
0013210	6145 - UNEMPLOYMENT COMPENSATION				2,692.00
0013210	6146 - RETIREMENT				47,216.00
0013210	6148 - LONGEVITY PAY				6,940.00
0013210	6152 - ACCRUED LEAVE PAY				24,052.00
	TOTAL PERSONNEL SERVICES				756,408.00
62	CONTRACTUAL SERVICES				
0013210	6204 - TRAVEL				3,740.00 *
	National Recreation and Park Association Conference		1.00	800.00	800.00
	Horticulture Courses		1.00	700.00	700.00
	Athletic Fields Maintenance Courses		1.00	800.00	800.00
	Local TRAPS Conference (Park Staff)		2.00	75.00	150.00
	To allow athletic field maintenance staff to attend local North Texas Sport Turf Managers Association training opportunities		5.00	30.00	150.00
	Texas Turf Grass Association Conference		2.00	245.00	490.00
			1.00	650.00	650.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Irrigation class & license testing per job description				
0013210 6206 - TRAINING				3,300.00 *
Irrigation CEUs for Irrigator and Licensed Irrigator class and testing for new irrigator. class & test 590		1.00	1,300.00	1,300.00
Renewal 110 CEU's 300				
Texas Department of Agriculture Non-Comercial Pesticide CEUs.		1.00	1,200.00	1,200.00
Parks Manager				
M&O Specialist				
Parks Supervisor				
Parks Maintenance				
Parks Maintenance Worker I and II				
Certified Park and Recreation Professional (CPRP) CEU's		1.00	450.00	450.00
-Parks & Recreation Director				
International Society of Arboriculture CEU's		2.00	175.00	350.00
Parks Supervisor				
0013210 6209 - DUES & SUBSCRIPTIONS				2,410.00 *
International Society of Arboriculture Membership for Parks & Recreation Director and Supervisor		2.00	175.00	350.00
Texas Department of Agriculture Non-Comercial Pesticide License renewal fees for:		6.00	100.00	600.00
Parks Manger				
M&O Supervisor (2)				
Maintenance (3)				
		2.00	100.00	200.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Texas Recreation and Parks Society membership dues for Parks Supervisor and Crew Leader		1.00	860.00	860.00
National Recreation and Park Association membership dues for the agency, 4 professional staff personnel and advisory board.		2.00	25.00	50.00
National Arbor Day Foundation agency dues		2.00	80.00	160.00
Texas Turf Grass Association Dues				
Supervisor M&O Specialist		2.00	95.00	190.00
Sports Turf Managers Association Dues				
Supervisor M&O Specialist				
0013210 6226 - MISC. CONTRACTUAL SERVICES		1.00	170,942.00	234,392.00 *
Ground Maintenance Mowing Contract with Whitmore & Sons for parks, public buildings, medians, and roundabouts. Add in maintenance of all brick paver nosecones, triangles, medians and etc. for spray/trim cycles.				170,942.00
Contract landscape projects		1.00	20,000.00	20,000.00
Plant replacement of dead trees, shrubs and ground cover for parks, municipal buildings, medians and roundabouts.		1.00	500.00	500.00
All parks - Tree trimming and removal of dead and unsafe trees over trails, and park amenities, or that could pose a damage threat to personal property.		1.00	12,000.00	12,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Fire Ant control for 12 parks and properities.		1.00	7,000.00	7,000.00
Pond maintenance for algea and weeds on 14 ponds located at 5 parks and properities.		1.00	10,000.00	10,000.00
Wildlife management of beavers, bees and other nuisance wildlife that are a potential safety threat or may do potential damage to properities.		1.00	500.00	500.00
DART Right-of-way maintenance. Funding allows for area around bridge to have debris and trash removed as well as specifically identified tree issues encroaching the rail ROW.		1.00	8,500.00	8,500.00
Western Exterminating - Pest control for park offices, Webb House, park maintenance facility, Rock House, Bidault House, and concession stands.		1.00	2,900.00	2,900.00
Mandated backflow testing on all irrigation systems properities include parks, municipal buildings, medians, entry signs, roundabouts. 41 total.		41.00	50.00	2,050.00
0013210 6245 - EQUIPMENT RENTAL		1.00	6,100.00	8,285.00 *
Equipment rental for facility and amenity maintenance, such as lifts, port-a-lets etc.		1.00	2,185.00	6,100.00
Miscellaneous equipment rental for athletic field maintenance and repairs. Equipment to include roll offs, water pumps auger, trencher, rollers, etc.				2,185.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013210 6261 - VEHICLE MAINTENANCE				5,207.00 *
Vehicle maintenance allocation for 7 park maintenance fleet, vehicles unit numbers:		1.00	3,650.00	3,650.00
502				
508				
523				
525				
526				
547				
585				
GIS fleet tracking annual fee		5.00	311.40	1,557.00
0013210 6262 - GAS AND OIL				18,400.00 *
Fuel and Oil for park maintenance & athletic fleet, units:		1.00	11,200.00	11,200.00
502				
508				
523				
525				
526				
547				
585				
Fuel and Oil for parks maintenance & athletic field equipment mowers, utility vehicles, tractors, sod cutters, groomers, etc.		1.00	7,200.00	7,200.00
0013210 6284 - EQUIPMENT MAINTENANCE				8,000.00 *
Funding for equipment maintenance for park & athletic designated equipment such as:		1.00	8,000.00	8,000.00
2006 Club car				
2004 Z mower				
2013 Mule				
2006 Kubota Tractor				
2014 Toro Workman MDX				
2010 JD Tractor				
Toro - Reel Mower				
JD - Reel Mower				
Toro - Workman/Spray rig				
(3) Groomers				
Sod Cutter				

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013210 6285 - BUILDING MAINT & SUPPLIES				15,151.00 *
Maintenance and repairs to HVAC units within park system		9.00	200.00	1,800.00
Emergency plumbing services for 13 facilities		13.00	77.00	1,001.00
Annual maintenance supplies, paint, hardware, door closures, etc.		1.00	2,000.00	2,000.00
Monitronics - alarm monitoring for 9 park buildings and facilities. Plus additional funding for batteries for systems and sensors.		9.00	300.00	2,700.00
Padlocks, locks, cores, and keys for assorted gates, electrical boxes, buildings and facilities.		1.00	1,000.00	1,000.00
Replacement of recepticles, switches, ballasts etc.		1.00	2,100.00	2,100.00
Miscellaneous maintenance supplies for carpet cleaning, minor roof repairs, and building contractor services at park buildings		1.00	750.00	750.00
Miscellaneous contract painting or sealing of wood gables at City Park and Pleasant Run Park.		1.00	3,800.00	3,800.00
0013210 6287 - PROPERTY MAINTENANCE				73,704.00 *
Playground parts and surfacing material.		1.00	8,043.00	8,043.00
Maintenance and emergency repair to pumps and fountains located in city ponds.		1.00	1,511.00	1,511.00
Electrical repairs to park security lights, tennis lights, parking lot lights, etc.		1.00	6,500.00	6,500.00
		1.00	2,000.00	2,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Sand for volleyball courts at City Park and McPherson Park.		1.00	2,500.00	2,500.00
Miscellaneous repairs to parks facilities and amenities as a result of vandalism, use and age.		1.00	2,500.00	2,500.00
Miscellaneous supplies for repairs and fabrication to park amenities and purchase of litter containers, lumber, hardware etc.		1.00	2,900.00	2,900.00
Repair and replacement of damaged or out-dated park signs, playground signs, and assorted signage within the parks.		1.00	3,000.00	3,000.00
Concrete, stone, and brick repair to flatwork, trails and pavilions.		1.00	1,750.00	1,750.00
Chain link and split rail fence repairs for City Park, Sparger Park, Nature Center, Reagan Park and Kimzey Park.		1.00	1,000.00	1,000.00
Shade fabric repair and maintenance picnic, playground, bleachers etc.		1.00	1,000.00	1,000.00
Decomposed granite and rock for trail use at Nature Center. Need major work on the granite trail due to flooding.		1.00	4,000.00	4,000.00
Trash can liners and doggie dump bags for all parks and trails.		1.00	6,700.00	6,700.00
Athletic field marking paint for soccer, baseball and softball.		1.00	4,800.00	4,800.00
Infield conditioner for baseball and softball fields at Reagan Park and City Park		1.00	2,000.00	2,000.00
Calcine clay, drying agent for baseball and softball fields.		1.00	1,000.00	1,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Mound clay and infield clay required for pitching mounds and infield maintenance at City Park and Reagan Park.		1.00	1,000.00	1,000.00
Scoreboards, bulbs and controller repair or replacement.		1.00	1,000.00	1,000.00
Masonry chalk, athletic field marking chalk.		1.00	6,000.00	6,000.00
Electrical, repairs and installation of bulbs on athletic fields at City Park, Reagan Park, Pleasant run Soccer Complex and Pleasant Run Practice facility.		1.00	6,500.00	6,500.00
Sand, compost, and top dressing materials used for athletic fields maintenance.		1.00	3,000.00	3,000.00
Miscellaneous athletic supplies, including bases, pitching rubbers, plugs, corner markers, batter's box clay bricks etc.		1.00	1,000.00	1,000.00
Musco lighting communication, software support for the athletic field Control Link lighting system.		1.00	250.00	250.00
Batting cage synthetic turf at Reagan Park, annual maintenance for synthetic turf.		1.00	250.00	250.00
Lightning detectors, annual maintenance, parts and components.		1.00	1,500.00	1,500.00
Athletic field materials used on warning tracks such as cinder or shale, etc. for softball fields at City Park.		1.00	2,000.00	2,000.00
Trash liners used at athletic complexes, dugouts and spectator areas.				

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
63 TOTAL CONTRACTUAL SERVICES				372,589.00
63 SUPPLIES				
0013210 6301 - OFFICE SUPPLIES				500.00 *
Miscellaneous office supplies for park offices and maintenance facility.		1.00	500.00	500.00
0013210 6303 - OPERATING SUPPLIES				34,250.00 *
Irrigation parts such as heads, valves, nozzles, wire, pipe, glue, primer, valve boxes, bubblers, numerous fittings, etc. Funding allocated is for a total of 48 controllers, 774 valves, an estimated 7,400 heads and nozzels and an underestimated 263,506 linear feet or 49.9 miles of pipe and associated fittings that comprise our current irrigation systems. Current funding level is \$11.72 per zone.		1.00	24,150.00	24,150.00
Promotional supplies for ribbon cuttings, arbor day, other events and educational opportunities.		1.00	3,100.00	3,100.00
Irrigation parts to repair irrigation systems on the athletic fields to include; irrigation heads, pipe valves, wire, drip lines, valve boxes, diaphragms, double checks, quick couplers, controllers, fittings, reducers, splice kits, irrigation marker flags, tree bubblers, connectors, drainage pipe, collection boxes, inlet grates, and other miscellaneous irrigation items as necessary.		1.00	7,000.00	7,000.00

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ACCOUNTS FOR:
GENERAL FUND

0013210 6304 - CHEMICALS

 Ant bait to spot treat around
 playgrounds, volleyball courts,
 etc.

 Ant control program for
 athletic fields at City Park
 and Pleasant Run Soccer
 Complex.

 Pesticides / Herbicides /
 Fertilizers - General use all
 public areas. Organic products
 for parks.

 Pesticide / Herbicide for
 athletic fields at City Park
 and Pleasant Run Soccer
 Complex. Added \$1000.00 for
 herbicide needed to spray out
 rye grass over seeding.

 Tree maintenance for
 fertilizers, fungicides,
 insecticides, etc. all public
 areas. Add in organics.

 Chemical application tracker
 agent, dye and foam for
 tracking chemical application.

 Fertilizer for athletic fields
 at City Park and Pleasant Run
 Soccer Complex. Organic
 materials.

 Wetting agent for water
 conservation chemical for
 athletic playing fields at City
 Park and Pleasant Run Complex.

VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
	1.00	5,670.00		32,000.00 *
				5,670.00
	1.00	13,153.00		13,153.00
	1.00	1,847.00		1,847.00
	1.00	800.00		800.00
	1.00	10,030.00		10,030.00
	1.00	500.00		500.00
	12.00	125.00		4,970.00 *
				1,500.00
	12.00	100.00		1,200.00
	20.00	15.00		300.00

0013210 6305 - UNIFORMS

 Uniform shirts for park &
 athletic staff members.

 Uniform pants for park &
 athletic staff.

 City logo caps for park &
 athletic staff members.

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Winter coat or bib coveralls for park & athletic maintenance staff members 2 year rotation.		12.00	130.00	1,560.00
Inclement weather gear for park & athletic maintenance staff members.		10.00	41.00	410.00
0013210 6309 - LANDSCAPE				52,253.00 *
Shrubs, groundcover, trees for various park areas.		1.00	5,200.00	5,200.00
Wildflower display areas, annual re-seeding of wildflowers at McPherson Park, Bransford Park (Webb House) and City Park Wetland/biofilter		1.00	2,000.00	2,000.00
New and redesign landscape projects		1.00	37,623.00	37,623.00
Replacement of sod in worn and bare areas on athletic fields due to compaction and high traffic on athletic fields at City Park and Pleasant Run Soccer Complex.		1.00	885.00	885.00
Overseeding of Pleasant Run Soccer Complex.		1.00	6,545.00	6,545.00
0013210 6313 - SMALL TOOLS				6,500.00 *
Small engine equipment such as string trimmers, edgers, pumps, grounds vacuum, chain saws, power pole saw, tiller and miscellaneous small equipment as necessary.		1.00	3,500.00	3,500.00
Lawn/Garden tools such as shovels, rakes, brooms, saw blades, chain, ect.		1.00	1,000.00	1,000.00
Hand tools such as screwdrivers, wrenches, hammers, drills, etc.		1.00	1,000.00	1,000.00
Athletic field tools, shovels,		1.00	1,000.00	1,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
rakes, infield mats, spike drags, chalkers etc.					
0013210 6314 - BUILDING SUPPLIES		1.00	8,000.00	8,000.00 *	
Paper products and janitorial supplies for park restrooms, park maintenance facility, and park offices.				8,000.00	
0013210 6326 - SAFETY EQUIPMENT/SUPPLIES		1.00	1,236.00	4,056.00 *	
Safety gear for maintenance staff to meet OSHA guidelines to include, safety glasses, ear plugs, gloves, traffic vests, etc.				1,236.00	
Funding also allows for purchase of sun screen, mosquito repellent and first aid supplies.					
Leather work boots for park & athletic maintenance staff.		14.00	150.00	2,100.00	
First aid supplies to include bandages, anti-bacterial ointment, sunscreen, mosquito repellent, ect.		1.00	720.00	720.00	
66 TOTAL SUPPLIES				142,529.00	
CAPITAL OUTLAY					
0013210 6645 - OPERATING EQUIPMENT		1.00	14,000.00	14,000.00 *	
Purchase of a dump trailer and a water trailer				14,000.00	
TOTAL CAPITAL OUTLAY				14,000.00	
TOTAL PARKS MAINTENANCE				1,285,526.00	

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0013310	STREETS MAINTENANCE					
61	PERSONNEL SERVICES					
0013310	6101 - SALARIES				405,282.00	
0013310	6105 - SALARY SAVINGS				-8,858.00	
0013310	6135 - STANDBY PAY				3,810.00	
0013310	6139 - OVERTIME				14,864.00	
0013310	6141 - FICA EXPENSE				33,262.00	
0013310	6142 - GROUP HEALTH INSURANCE				104,658.00	
0013310	6143 - WORKERS' COMPENSATION				12,907.00	
0013310	6145 - UNEMPLOYMENT COMPENSATION				1,728.00	
0013310	6146 - RETIREMENT				39,621.00	
0013310	6147 - INCENTIVE PAY				1,200.00	
0013310	6148 - LONGEVITY PAY				5,919.00	
0013310	6152 - ACCRUED LEAVE PAY				3,723.00	
	TOTAL PERSONNEL SERVICES				618,116.00	
62	CONTRACTUAL SERVICES					
0013310	6206 - TRAINING				6,093.00 *	
	Street and Road Maintenance (Streets & Drainage Operations and Maintenance Manager)		1.00	385.00	385.00	
	Pavement Markings (Sign Technician)		1.00	240.00	240.00	
	Work Zone Safety (6 FTE'S)		6.00	200.00	1,200.00	
	Teex Training (2 Equipment Operators + 6 Field Techs)		8.00	385.00	3,080.00	
	Public Works Road-E-0 38% of \$2,600 cost		1.00	988.00	988.00	
	CFM Streets Manager		1.00	200.00	200.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team	
0013310 6207 - PRE-EMPLOYMENT				554.00 *	
Screenings		1.00	554.00	554.00	
0013310 6209 - DUES & SUBSCRIPTIONS				586.00 *	
Texas Water Utilities Association (TWUA) (Streets & Drainage Operations and Maintenance Manager, Equipment Operator)		2.00	100.00	200.00	
American Public Works Association (APWA) (Streets & Drainage Operations and Maintenance Manager)		1.00	203.00	203.00	
CDL Renewal (Equipment Operator X 3)		3.00	61.00	183.00	
0013310 6226 - MISC. CONTRACTUAL SERVICES				21,180.00 *	
VueWorks Subscription		1.00	4,000.00	4,000.00	
City Property Mowing		1.00	15,000.00	15,000.00	
Networkfleet GPS Monitoring		1.00	2,180.00	2,180.00	
0013310 6242 - STREET LIGHTING				292,015.00 *	
Streetlighting Costs		1.00	292,015.00	292,015.00	
0013310 6245 - EQUIPMENT RENTAL				5,000.00 *	
Rental of specialized equipment such as mini-excavators, motor graders, etc.		1.00	5,000.00	5,000.00	
0013310 6261 - VEHICLE MAINTENANCE				7,050.00 *	
Vehicles 692 and 821		1.00	7,050.00	7,050.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0013310 6262 - GAS AND OIL					18,160.00
0013310 6284 - EQUIPMENT MAINTENANCE					13,890.00 *
Equipment 602, 606, 610, 611, 612, 613, 614, 615, 616, 617, 618, 661, 662 665, 672, 672S, 674, 676, 676A, 683, 684, 685, 689, 690, 691, 696		1.00	13,890.00		13,890.00
0013310 6285 - BUILDING MAINT & SUPPLIES					7,023.00 *
Service Center custodial contract (37% of \$11,629)		1.00	4,303.00		4,303.00
Misc. repairs to Service Center (37% of \$6,000)		1.00	2,220.00		2,220.00
Service Center floor mats contract (37% of \$1,351)		1.00	500.00		500.00
63 TOTAL CONTRACTUAL SERVICES SUPPLIES					371,551.00
0013310 6301 - OFFICE SUPPLIES					500.00
0013310 6305 - UNIFORMS					5,229.00 *
Uniform Rental and Miscellaneous Clothing Supply (7 Street Crew Personnel)		1.00	5,229.00		5,229.00
0013310 6308 - PRINTING					58.00
0013310 6313 - SMALL TOOLS					1,700.00
0013310 6314 - BUILDING SUPPLIES					30,555.00 *
Paper Supplies for Service Center (37% of \$1,500)		1.00	555.00		555.00
Street Light Supplies		1.00	30,000.00		30,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0013310 6317 - TRAFFIC CONTROL SIGNS/SIGNALS		1.00	28,500.00	81,500.00 *	28,500.00
Traffic Control Sign Replacement Program		1.00	7,000.00	7,000.00	
ILA Grapevine Signal Maintenance		1.00	46,000.00	46,000.00	
Signal Maint (2 Traffic Signals and 21 School Zone Flashers)					
0013310 6319 - STREET RESURFACING		1.00	.00	50,000.00 *	.00
Miscellaneous Concrete Contract (included with capital budget beginning FY20)		1.00	50,000.00	50,000.00	
Miscellaneous Asphalt Maintenance Contract					
0013310 6324 - INFRASTRUCTURE REPAIR & MAINT		1.00	85,450.00	85,450.00 *	85,450.00
Street Maintenance Supplies					
0013310 6326 - SAFETY EQUIPMENT/SUPPLIES				2,825.00	
68 TOTAL SUPPLIES				257,817.00	
68 TRANSFER TO OTHER FU					
0013310 6805 - TRANSFER TO CAPITAL PROJECTS		1.00	1,500,000.00	1,500,000.00 *	1,500,000.00
Transfer to Capital Projects Fund for street CIP projects					
TOTAL TRANSFER TO OTHER FU				1,500,000.00	
TOTAL STREETS MAINTENANCE				2,747,484.00	

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0013410	RECREATION						
61	PERSONNEL SERVICES						
0013410	6101 - SALARIES					219,534.00	
0013410	6102 - TEMPORARY HELP					25,500.00	
0013410	6105 - SALARY SAVINGS					-4,415.00	
0013410	6141 - FICA EXPENSE					18,837.00	
0013410	6142 - GROUP HEALTH INSURANCE					25,068.00	
0013410	6143 - WORKERS' COMPENSATION					399.00	
0013410	6145 - UNEMPLOYMENT COMPENSATION					828.00	
0013410	6146 - RETIREMENT					18,381.00	
0013410	6148 - LONGEVITY PAY					1,193.00	
	TOTAL PERSONNEL SERVICES					305,325.00	
62	CONTRACTUAL SERVICES						
0013410	6204 - TRAVEL					3,925.00 *	
	National Recreation & Park Association (NRPA) Conference Orlando, FL		1.00	2,500.00		2,500.00	
	Parks & Recreation Director		1.00	75.00		75.00	
	Texas Recreation and Park Society (TRAPS) North Region Conference		1.00	1,000.00		1,000.00	
	Parks & Recreation Director		1.00	75.00		75.00	
	Texas Recreation and Park Society (TRAPS) State Conference (Galveston, TX)		1.00	275.00		275.00	
	Parks & Recreation Director		1.00				
	Texas Recreation and Park Society (TRAPS) North Region Conference		1.00				
	Recreation Specialist		1.00				
	Texas Recreation and Park Society (TRAPS) State Conference (Galveston, TX)		1.00				
	Recreation Specialist		1.00				

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013410 6207 - PRE-EMPLOYMENT				1,250.00 *
Background Checks - Instructors, Volleyball Coaches, Gym Monitors, etc.		1.00	1,250.00	1,250.00
0013410 6209 - DUES & SUBSCRIPTIONS				804.00 *
Texas Recreation and Park Society (TRAPS) Membership - Parks & Recreation Director		1.00	85.00	85.00
Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist		1.00	85.00	85.00
Texas Amateur Athletic Federation (TAAF) Membership - Parks & Recreation Director		1.00	200.00	200.00
National Recreation and Park Association (NRPA) Membership - Parks & Recreation Director		1.00	200.00	200.00
United States Tennis Association (USTA) Membership - Parks & Recreation Director		1.00	35.00	35.00
National Recreation and Park Association (NRPA) Membership - Recreation Specialist		1.00	99.00	99.00
Sam's Membership - Parks & Recreation Director		1.00	45.00	45.00
Costco Membership - Parks & Recreation Director		1.00	55.00	55.00
0013410 6226 - MISC. CONTRACTUAL SERVICES				4,000.00 *
Texas Junior Anglers - Fishing event for youth (fish stocking program)		1.00	4,000.00	4,000.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013410 6236 - ADVERTISING				1,000.00 *
Brochures - Creative layout, design and production of Recreation brochure three times annually (Winter/Spring, Summer, and Fall Brochures)		1.00	400.00	400.00
Advertising Events - Winter Ball, Bunny Brunch, Volleyball Leagues, and Summer Programs		1.00	300.00	300.00
Advertising Brochures (3) - Fall, Winter/Spring and Summer brochures		1.00	300.00	300.00
0013410 6246 - OFFICE EQUIP & MAINTENANCE				300.00 *
Laminator Maintenance Fee		1.00	300.00	300.00
0013410 6257 - RECREATION PROGRAM INSTRUCTORS				98,545.00 *
Youth Development Classes - Instructor Payments		1.00	10,045.00	10,045.00
Adult Enrichment Classes - Instructor Payments		1.00	3,500.00	3,500.00
Tennis Program - Instructor Payments		1.00	15,000.00	15,000.00
Youth Athletic Programs - Instructor Payment, Volleyball Game Officials and Gym Monitors.		1.00	70,000.00	70,000.00
63 TOTAL CONTRACTUAL SERVICES				109,824.00
SUPPLIES				
0013410 6301 - OFFICE SUPPLIES				400.00 *
Miscellaneous Office Supplies - Writing instruments, binders, desk accessories, legal pads, three-ring binders, labels, post-it notes, and other miscellaneous office items as necessary.		1.00	400.00	400.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013410 6302 - POSTAGE				6,500.00 *
Postage - Mailing the Recreation Brochure to Colleyville Residents (3 times per year - Fall, Winter/Spring, and Summer)		1.00	6,500.00	6,500.00
0013410 6303 - OPERATING SUPPLIES				700.00 *
Copy and Fax Paper		1.00	400.00	400.00
Card Stock, Specialty Paper & Foam Board - Advertising		1.00	200.00	200.00
Batteries		1.00	100.00	100.00
0013410 6305 - UNIFORMS				1,500.00 *
Staff Shirts - Uniform shirts (especially for special events and volleyball)		1.00	1,500.00	1,500.00
0013410 6307 - RECREATION PROGRAM SUPPLIES				16,490.00 *
Tennis Program Supplies - Tennis ball, tennis ball hoppers		1.00	200.00	200.00
Volleyball League Supplies - Uniforms and Trophies (Fall, Spring, & Summer). New Sand Volleyball Leagues (Fall & Spring)		1.00	6,290.00	6,290.00
Bunny Brunch - Catered Brunch, Eggs, Supplies, Prizes, Entertainment, Petting Zoo, and Decorations		1.00	4,500.00	4,500.00
Winter Ball (Jan.) - DJ, Snacks, Refreshments, Decorations, Supplies, Prizes, Photo Supplies		1.00	4,000.00	4,000.00
Recreation Promotional Items - Custom giveaways for State of the City, Mayor for the Day, School Presentations/Expos		1.00	1,300.00	1,300.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
(pencils, pens, bags, water bottles, etc.)		1.00	200.00	200.00
Recreation Programs / Activities - Class materials and supplies				
0013410 6308 - PRINTING		1.00	16,000.00	16,200.00 *
Brochure Printing (Recreation Sensation) - 3 times per year (Fall, Winter/Spring, and Summer)				16,000.00
Miscellaneous Printing (business cards, etc.)		1.00	200.00	200.00
0013410 6328 - RECREATION EQUIPMENT		1.00	200.00	1,700.00 *
Tennis Equipment - Roll-Dri, Nets, Windscreen, Scorekeepers, Trash Cans				200.00
Volleyball Equipment - Ball Carts, Volleyballs, Ball Bags, Flags, Score Boards, etc.		1.00	1,000.00	1,000.00
Miscellaneous Recreation Equipment - Miscellaneous Balls, Storage Bins, Tools, Cones, Game Equipment, etc.		1.00	500.00	500.00
TOTAL SUPPLIES				43,490.00
TOTAL RECREATION				458,639.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0013420	REC SENIOR CENTER						
62	CONTRACTUAL SERVICES						
0013420	6204 - TRAVEL						
			1.00	75.00	275.00	75.00	*
	Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist		1.00	200.00	200.00		
	Texas Recreation and Park Society (TRAPS) State Conference (Galveston, TX) Recreation Specialist						
0013420	6207 - PRE-EMPLOYMENT						
	Annual Background Checks - Instructors		1.00	100.00	100.00	100.00	*
0013420	6209 - DUES & SUBSCRIPTIONS						
	International Council on Active Aging (ICAA) Membership - Recreation Specialist		1.00	.00	101.00	.00	*
	Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist		1.00	85.00	85.00		
	AARP - Annual membership dues		1.00	16.00	16.00		
0013420	6245 - EQUIPMENT RENTAL						
	Senior Health Fair - Table Rental		1.00	400.00	400.00	400.00	*
0013420	6257 - RECREATION PROGRAM INSTRUCTORS						
	Senior Recreation Classes - Instructor Payments		1.00	10,000.00	10,000.00	10,000.00	*

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013420 6261 - VEHICLE MAINTENANCE		1.00	100.00	100.00 *
Vehicle #507 - 2010 Ford 15 Passenger Van				100.00
0013420 6262 - GAS AND OIL		1.00	500.00	500.00 *
Gas - Vehicle #507 (Passenger Van - 2010 Ford)				500.00
0013420 6284 - EQUIPMENT MAINTENANCE		1.00	300.00	300.00 *
Senior Center - Exercise Equipment Maintenance & Repairs				300.00
63 TOTAL CONTRACTUAL SERVICES				11,776.00
SUPPLIES				
0013420 6302 - POSTAGE		1.00	300.00	300.00 *
Active Adult Brochure - Mailed three times annually (Fall, Winter/Spring and Summer)				300.00
0013420 6303 - OPERATING SUPPLIES		1.00	437.00	987.00 *
Senior Center Coffee Supplies - Coffee, filters, creamer, sugar, stir sticks, artificial sweeteners, cups				437.00
Senior Center First Aid Supplies - Ice packs and bandages		1.00	100.00	100.00
ID Printer - Supplies (Ribbon, Cards, etc.)		1.00	250.00	250.00
Brochure Supplies - brochure paper, labels, seals, etc.		1.00	200.00	200.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013420 6305 - UNIFORMS				60.00 *
Staff Shirts - Uniform to be worn at special events		1.00	60.00	60.00
0013420 6307 - RECREATION PROGRAM SUPPLIES				3,650.00 *
Senior Center Holiday Party - Catered dinner, drinks, decorations, prizes, supplies, photo supplies		1.00	1,100.00	1,100.00
Senior Center Special Events (Senior Health Fair, Miscellaneous Social Events, & Social Dances) - entertainment, snacks, game prizes, decorations & misc. event supplies		1.00	1,250.00	1,250.00
Egg-in-a-Bag Supplies (3rd Wednesday of the Month Event) - Eggs, juice, biscuits, misc. supplies		1.00	250.00	250.00
Senior Center Facility Supplies - game supplies, television trays, utility cart, etc.		1.00	150.00	150.00
Senior Center Tuesday Night Dinner Supplies - Paper products, beverages, utensils, cups		1.00	900.00	900.00
0013420 6308 - PRINTING				200.00 *
Senior Events - promotional fliers, postcards, etc.		1.00	200.00	200.00
0013420 6314 - BUILDING SUPPLIES				200.00 *
Miscellaneous Building Supplies - Paper towels, disinfectant wipes, light bulbs, cleaning supplies, and other supplies needed for basic building operation		1.00	200.00	200.00

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ACCOUNTS FOR:
GENERAL FUND

0013420 6328 - RECREATION EQUIPMENT

Senior Center Fitness Equipment
 - Replace worn / damaged items

Senior Center Miscellaneous
 Equipment - Replace worn /
 damaged items

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	100.00	200.00 *
	1.00	100.00	100.00

TOTAL SUPPLIES	5,597.00
TOTAL REC SENIOR CENTER	17,373.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0013610	COMMUNICATIONS						
61	PERSONNEL SERVICES						
0013610	6101 - SALARIES					24,664.00	
0013610	6105 - SALARY SAVINGS					-493.00	
0013610	6141 - FICA EXPENSE					1,887.00	
0013610	6142 - GROUP HEALTH INSURANCE					4,700.00	
0013610	6143 - WORKERS' COMPENSATION					80.00	
0013610	6146 - RETIREMENT					2,248.00	
	TOTAL PERSONNEL SERVICES					33,086.00	
62	CONTRACTUAL SERVICES						
0013610	6204 - TRAVEL					3,600.00 *	
	Annual Conference: City-County Communications and Marketing Association (3CMA), Texas Association of Municipal Information Officers (TAMIO), or Government Social Media		2.00	1,800.00		3,600.00	
0013610	6209 - DUES & SUBSCRIPTIONS					1,140.00 *	
	Annual Dues for Government Social Media Communicators		1.00	350.00		350.00	
	Annual dues - TAMIO Texas Association for Municipal Information Officers - statewide organization catering to the informational needs of city and county PIOs.		1.00	85.00		85.00	
	Annual dues - International Association of Business Communicators Professional international organization offering professional development in the field of communications for both public and private		1.00	304.00		304.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
sector professionals.				
Annual subscription to AP Stylebook		1.00	26.00	26.00
Online AP style guide for media/communications professionals.				
City-County Communications and Marketing Association (3CMA) Annual Dues		1.00	375.00	375.00
0013610 6226 - MISC. CONTRACTUAL SERVICES				24,500.00 *
Annual renewal and hosting fees for website + programming changes		1.00	12,000.00	12,000.00
Photography/video services		1.00	7,500.00	7,500.00
Subscriptions for digital services - Archive Social, WeTransfer, Prezi, etc.		1.00	5,000.00	5,000.00
63 TOTAL CONTRACTUAL SERVICES				29,240.00
SUPPLIES				
0013610 6301 - OFFICE SUPPLIES				165.00 *
General office supplies		1.00	165.00	165.00
Supplies used for daily business activities and special projects.				
TOTAL SUPPLIES				165.00
TOTAL COMMUNICATIONS				62,491.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0013710	COLLEVILLE CENTER						
61	PERSONNEL SERVICES						
0013710	6101 - SALARIES					205,420.00	
0013710	6102 - TEMPORARY HELP					28,000.00	
0013710	6105 - SALARY SAVINGS					-4,716.00	
0013710	6139 - OVERTIME					3,043.00	
0013710	6141 - FICA EXPENSE					18,165.00	
0013710	6142 - GROUP HEALTH INSURANCE					50,135.00	
0013710	6143 - WORKERS' COMPENSATION					3,870.00	
0013710	6145 - UNEMPLOYMENT COMPENSATION					828.00	
0013710	6146 - RETIREMENT					19,086.00	
0013710	6148 - LONGEVITY PAY					985.00	
	TOTAL PERSONNEL SERVICES					324,816.00	
62	CONTRACTUAL SERVICES						
0013710	6204 - TRAVEL					200.00 *	
	10 Chamber Luncheons		10.00	20.00		200.00	
	Networking For Businees						
	Bookings at Center						
0013710	6209 - DUES & SUBSCRIPTIONS					1,075.00 *	
	Texas Association of Venues		2.00	300.00		600.00	
	Center Manager and Event						
	Coordinator Memberships to						
	Texas Municipal and Public						
	Venue Association.						
	Membership-Center Manager		1.00	475.00		475.00	
	National Association of						
	Assembly Managers						
	National membership provides						
	discounts on seminars and						

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
access to venue manager blogs, research methodology and trending in venue and event management practises.				
0013710 6226 - MISC. CONTRACTUAL SERVICES				480.00 *
Piano tuning fee x 4 Seasonal weather and piano movement can affect tuning. With CWC and several schools doing annual concerts, we get several requests annually to keep piano in key.		4.00	120.00	480.00
0013710 6236 - ADVERTISING				14,300.00 *
Bridal Events		1.00	500.00	500.00
Print Advertising- Fort Worth Star Telegram Community Impact Newspaper Advertising Center Promotional Brochures Center-Thank You Cards		1.00	6,000.00	6,000.00
Monthly creative expense for Facebook, Lobby display and all print advertising and collateral used at Center. Tina Anderson is local Colleyville digital media creative consultant providing all Facebook and social media creative as well as print branding for Center.		12.00	150.00	1,800.00
Wedding Wire Online Listing weddingwire.com 5th year advertising on this website. Annually 75-100		3.00	1,250.00	3,750.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
leads recieved, cost per lead of \$10.00. 50% of Center wedding bookings are from wedding wire. This is a do it yourself bride website providing webinar training on marketing trends for Center staff without having to travel				
Promotional swag and give away items- Bags, pens, paper, bride and groom squeeze dolls, custom contract folders and other promotional items used to promote Center.		1.00	2,250.00	2,250.00
Branding and promotion to both business segment and non-profit segments as well as chamber luncheon/ events and other local association meetings				
0013710 6245 - EQUIPMENT RENTAL		3.00	500.00	1,500.00 *
				1,500.00
0013710 6284 - EQUIPMENT MAINTENANCE				2,000.00
0013710 6285 - BUILDING MAINT & SUPPLIES		24.00	483.00	28,547.00 *
Friday and Wednesday janitorial service.				11,592.00
2X Weekly deep clean of kitchen and equipment as well as 3 public bathrooms in preparation for ongoing and weekend events.				
Emergency/non preventative maintenance work on non-warranty repairs and maintenance of mechanical systems and equipment.		1.00	6,500.00	6,500.00
The Center is entering its 21st year and many mechanical items are not under warranty and, typically need fixing on an emergency basis. Includes				

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CITY OF COLLEYVILLE
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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
water fountain, exhaust fans, ice machines, refrigeration, exit signs, water heater, HVAC, door mechanisms, bathroom and kitchen plumbing, auto floor scrubbers, buffer, hand dryers, auto toilet flushers, sink faucets, garbage disposals, commercial coffee machines.		12.00	31.00	372.00
Monitronix- Security System Monthly monitoring		4.00	135.00	540.00
BWS-Fire Alarm Monitoring 5% rate increase 2019 Venue mandatory check of fire alarm and sprinkler systems.		4.00	700.00	2,800.00
Quarterly Window washing inside and out of 4 large Paladium and all other other small windows in Center. Ken Crooks Window Washing. (local Colleyville small business)		4.00	400.00	1,600.00
Quarterly Service filter changing system check, filter cleaning and maintenance on 6 AC units Veterans Air 3% increase on annual maintenance contract Checking of 6 AC units located on rooftop. Includes filter and belt and safety check of all units. Filters changed each quarter.		4.00	140.00	560.00
BWS-quarterly building sprinkler system and vent hood check. Changed out control box in 2018 mitigating service calls 2019 annual cost reduction		1.00	998.00	998.00
Annual door maintenance				

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 NEXT YEAR BUDGET DETAIL REPORT**
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PROJECTION: 20201 FY 2020 Operating Budget
**ACCOUNTS FOR:
 GENERAL FUND**

5% increase

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	1,785.00	1,785.00

Hufcor
 Annual Partition Maintenance of
 room dividers in large hall and
 small conference room
 5% increase budgeted for 2019
 Wall is leveled annually for
 employee safety in moving
 during events as well as
 tracks cleaned and oiled for
 smooth operation.

Cleaning tools including floor
 buffing pads, paint brushes,
 buckets for cleaning, ice,
 floor brooms etc used for
 ongoing cleaning of building
 .

12.00	150.00	1,800.00
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0013710 6287 - PROPERTY MAINTENANCE

Exterior paint and facade touch
 ups
 Painting of black safety
 curb line in front of Center

1.00	1,000.00	2,500.00 *
		1,000.00

Monthly spraying of facility
 interior and exterior (Western
 Exterminators)

12.00	70.00	840.00
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Quarterly Grease Trap Cleaning
 Located outside kitchen this
 underground tank collects all
 the grease from kitchen.
 Cleaning pumps grease,
 disposes of grease and
 includes fuel surcharge for
 disposal.

4.00	165.00	660.00
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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
63 TOTAL CONTRACTUAL SERVICES				50,602.00
63 SUPPLIES				
0013710 6301 - OFFICE SUPPLIES				1,000.00
0013710 6302 - POSTAGE				100.00
0013710 6303 - OPERATING SUPPLIES				13,300.00 *
6303-Operating Supplies		4.00	100.00	400.00
copier paper, first aid				
supplies, duct tape, kitchen				
utensils as needed.				
Catering Supplies and Foods-		12.00	515.00	6,180.00
offset by revenue charged to				
clients. Anticipate 3% increase				
in use/expense.				
Catering supplies and food				
are offset by revenue charged				
to clients. Beverages				
services include coffee, tea,				
soda and water service.				
Flowers for lobby and restroom		12.00	35.00	420.00
Linen Service- \$2.00 cost per		12.00	525.00	6,300.00
linen/clients charged \$5.00 per				
linen or linen provided free				
with standard business booking				
Monday-Friday				
5% increase FY19 @ \$12.50				
\$50/month				
Business rentals in 2017 to				
include linen rental. Weekly				
rental contract is @ \$125.00				
with weekly replenish of new				
linens and back door mat,				
linen bags, linen bag holder,				
cleaning rags. Service				
charge, environmental charge				
for laundering and fuel				
included in weekly fee.				

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013710 6305 - UNIFORMS		1.00	900.00	900.00 *
Facility Staffing- branded shirts for events, work slacks for maintenance crew				
Annual replacement of maintenance crew shirts and new employees for weekend City events.				
0013710 6308 - PRINTING		1.00	500.00	500.00 *
Letterhead, business cards, fliers for conventions, customer satisfaction surveys, rate cards, etc.				
0013710 6309 - LANDSCAPE				3,000.00
0013710 6314 - BUILDING SUPPLIES		12.00	800.00	13,940.00 *
Cleaning Supplies & Paper Products				9,600.00
Cleaning chemicals including viruscide for restrooms, toilet bowl cleaners, latex gloves, trash can liners, and covers, oven cleaner, dishwashing soap, magic erasers, dusters, micro-fiberpads, air freshners, hand soap.				
Flourescent light bulb replacement		1.00	1,100.00	1,100.00
Floor Care Products including stripper and wax		12.00	250.00	3,000.00
In order to keep main hall floor and the stage finish with high gloss, specialized products are needed and applied on quarterly basis.				
Batteries for microphones		12.00	20.00	240.00
9 volt batteries required for microphones and Crestron remote controller for audio				

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ACCOUNTS FOR:
GENERAL FUND

visual equipment

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL SUPPLIES				32,740.00
TOTAL COLLEYVILLE CENTER				408,158.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0013910	HUMAN RESOURCES						
61	PERSONNEL SERVICES						
0013910	6101 - SALARIES				168,530.00		
0013910	6102 - TEMPORARY HELP				12,480.00		
0013910	6105 - SALARY SAVINGS				-3,394.00		
0013910	6141 - FICA EXPENSE				13,939.00		
0013910	6142 - GROUP HEALTH INSURANCE				25,068.00		
0013910	6143 - WORKERS' COMPENSATION				295.00		
0013910	6145 - UNEMPLOYMENT COMPENSATION				414.00		
0013910	6146 - RETIREMENT				15,465.00		
0013910	6148 - LONGEVITY PAY				1,188.00		
	TOTAL PERSONNEL SERVICES				233,985.00		
62	CONTRACTUAL SERVICES						
0013910	6206 - TRAINING				9,425.00 *		
	Texas Municipal Human Resources Association (TMHRA) Annual Conference - HR Dir & HR Analyst		2.00	800.00	1,600.00		
	Tyler Technologies Conference for 1 HR staff member		1.00	3,000.00	3,000.00		
	HR Southwest Seminar - HR Director		1.00	1,000.00	1,000.00		
	Fort Worth Human Resources Management Association (FWRMA) Employment Law Seminar - HR Director		1.00	250.00	250.00		
	Texas Municipal Human Resources Association (TMHRA) HR Nuts and Bolts Training - 1 HR Staff Member		1.00	225.00	225.00		
	Women in Govt - HR Analyst		1.00	100.00	100.00		
			1.00	450.00	450.00		

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Professional in Human Resources (PHR) Certification Test - HR Analyst		1.00	1,000.00	1,000.00
Records Management Training from the Texas State Library and Archives Commission		1.00	1,700.00	1,700.00
Texas Public Risk Management (PRIMA) and Safety Conference		1.00	100.00	100.00
Texas Municipal Retirement System (TMRS) City Correspondent Training - HR Director				
0013910 6207 - PRE-EMPLOYMENT		1.00	75.00	75.00 *
Pre-employment screenings				75.00
0013910 6208 - ORGANIZATIONAL DEVELOPMENT		1.00	31,595.00	31,595.00 *
General Fund: \$31,595 (86%)				
Utility Fund: \$5,143 (14%)				
TOTAL: \$36,738.00				
Administrative Asst Luncheon \$1,000				
Assistant's Roundtable (\$100x2) \$200				
Benefit Bid Ad \$75				
Chili Cookoff \$800				
EAP \$8,808				
Employee Picnic \$1,800				
Employee Recognition Future Programming \$3,000				
Field Appreciation Day \$1,000				
Flu Shots (\$25 x 65) \$1,625				
HR Specialist Business Mgmt Daily \$200				
In-Service Day \$5,000				
Leadership Team Retreat \$1,000				
NCTCOG Training Account \$1,000				
Onboarding Box Lunches \$500				
Recognition Certificate Booklets \$100				
Retirement Plaques \$555				
Team of Excellence Award Photos \$75				
Training \$10,000				

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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bgnyrpts
PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013910 6209 - DUES & SUBSCRIPTIONS				875.00 *
Society for Human Resource Management (SHRM) Membership Dues - HR Dir & HR Analyst		2.00	250.00	500.00
Dallas Human Resources Association - HR Director		1.00	150.00	150.00
Texas Public Risk Management Association (PRIMA) dues - HR Director		1.00	75.00	75.00
Texas Municipal Human Resources Association (TMHRA) Membership Dues - HR Dir & HR Analyst		2.00	75.00	150.00
0013910 6226 - MISC. CONTRACTUAL SERVICES				21,063.00 *
Labor Law Poster Compliance		1.00	650.00	650.00
ERS Annual Fee (Texas Social Security Program)		1.00	35.00	35.00
Texas Municipal Human Resources Association (MHRA) Luncheon		1.00	221.00	221.00
Classification and Compensation Study Annual Updates to Pay Plan		1.00	5,000.00	5,000.00
Target Solution Training Software annual license		1.00	14,795.00	14,795.00
Subscription to Strategic Government Resources (SGR) job board website for advertising open positions		1.00	362.00	362.00
63 TOTAL CONTRACTUAL SERVICES				63,033.00
SUPPLIES				
0013910 6301 - OFFICE SUPPLIES				300.00 *
		1.00	300.00	300.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013910 6302 - POSTAGE		1.00	120.00	120.00 *
0013910 6303 - OPERATING SUPPLIES		1.00	51.00	111.00 *
HR fax machine replacement cartridge		1.00	60.00	51.00
Misc				60.00
0013910 6305 - UNIFORMS		1.00	85.00	85.00 *
Uniforms				85.00
0013910 6308 - PRINTING		1.00	70.00	70.00 *
Printing; Business Cards				70.00
TOTAL SUPPLIES				686.00
TOTAL HUMAN RESOURCES				297,704.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0014110	COURT						
61	PERSONNEL SERVICES						
0014110	6101 - SALARIES				213,711.00		
0014110	6102 - TEMPORARY HELP				2,000.00		
0014110	6105 - SALARY SAVINGS				-5,240.00		
0014110	6141 - FICA EXPENSE				19,880.00		
0014110	6142 - GROUP HEALTH INSURANCE				50,135.00		
0014110	6143 - WORKERS' COMPENSATION				842.00		
0014110	6145 - UNEMPLOYMENT COMPENSATION				828.00		
0014110	6146 - RETIREMENT				23,681.00		
0014110	6148 - LONGEVITY PAY				2,870.00		
0014110	6152 - ACCRUED LEAVE PAY				43,289.00		
	TOTAL PERSONNEL SERVICES				351,996.00		
62	CONTRACTUAL SERVICES						
0014110	6204 - TRAVEL				2,000.00		*
	TYLER TECHNOLOGIES CONFERENCE		1.00	2,000.00	2,000.00		
	Tyler Incode Conference keeps the court staff up on training with Incode products and training						
0014110	6206 - TRAINING				1,940.00		*
	TX MUNICIPAL COURT EDUCATION CENTER (TMCEC) - CONTINUING EDUCATION FOR 3 REQUIRED		3.00	100.00	300.00		
	4 REGISTRATIONS FOR TMCEC SEMINARS		4.00	50.00	200.00		
	TMCEC TRAINING FOR COURT ADMINISTRATOR AND JUVENILE CASE MANAGER - AUSTIN - STATE MANDATORY		2.00	300.00	600.00		
			2.00	100.00	200.00		

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
CLERKS LEGISLATIVE UPDATE SEMINAR - DALLAS COURT ADMINISTRATOR AND CERTIFICATION TRAINING		1.00	100.00	100.00
LOCAL TRAINING FOR CERTIFIED CLERK		1.00	540.00	540.00
1 CLERK ATTEND THE NEW 32 HOUR TRAINING IN AUSTIN - REGISTRATION \$200, MILEAGE \$225				
0014110 6209 - DUES & SUBSCRIPTIONS		5.00	55.00	405.00 *
NORTH TEXAS COURT CLERKS ASSOCIATION - 5 employees		1.00	50.00	275.00
LEXIS NEXIS RISK SOLUTIONS - traffic law books		1.00	80.00	50.00
GOULDS LAW MANUAL UPDATE FOR JUDGE AND COURT STAFF				80.00
0014110 6218 - MUNICIPAL JUDGE				135,000.00
0014110 6226 - MISC. CONTRACTUAL SERVICES		1.00	1,250.00	3,377.00 *
SAFESITE - document storage		1.00	2,127.00	1,250.00
HIRED HANDS - translation services (foreign languages and sign language)				2,127.00
63 TOTAL CONTRACTUAL SERVICES				142,722.00
SUPPLIES				
0014110 6301 - OFFICE SUPPLIES		1.00	800.00	1,000.00 *
misc. office supplies		1.00	100.00	800.00
DEPOSIT SLIPS AND BANK BAGS FOR DAILY DEPOSIT		1.00	100.00	100.00
STAPLES - 2 types of envelopes for court notification mailings				100.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0014110 6303 - OPERATING SUPPLIES				7,668.00 *
OFFICE DEPOT - thermal paper for payment receipts		1.00	800.00	800.00
STAPLES - mailing labels		1.00	600.00	600.00
CPI ONE POINT - copy paper		1.00	1,200.00	1,200.00
SAFE SITE - document storage		1.00	500.00	500.00
CPI ONE POINT - paper for letters, dockets, & complaints		1.00	1,600.00	1,600.00
COLLEYVILLE - paper warrant issue		1.00	325.00	325.00
KELLER - paper warrant issue		1.00	325.00	325.00
OFFICE DEPOT - receipt printer ribbons		1.00	300.00	300.00
OFFICE DEPOT - ticket writer paper for PD		1.00	1,500.00	1,500.00
STAPLES - envelopes for mailing (2 types)		1.00	518.00	518.00
0014110 6308 - PRINTING				1,250.00 *
KIT JONES INC - hard copy citations, warrant cards, and blue envelopes		1.00	1,000.00	1,000.00
STEVE STRANGE - printing of letterhead / envelopes		1.00	250.00	250.00
STAPLES - misc office supplies / envelopes		.00	.00	.00
TOTAL SUPPLIES				9,918.00
TOTAL COURT				504,636.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0015110	FLEET SERVICES						
61	PERSONNEL SERVICES						
0015110	6101 - SALARIES					89,585.00	
0015110	6105 - SALARY SAVINGS					-1,836.00	
0015110	6139 - OVERTIME					1,575.00	
0015110	6141 - FICA EXPENSE					7,133.00	
0015110	6142 - GROUP HEALTH INSURANCE					25,068.00	
0015110	6143 - WORKERS' COMPENSATION					1,403.00	
0015110	6145 - UNEMPLOYMENT COMPENSATION					414.00	
0015110	6146 - RETIREMENT					8,498.00	
0015110	6148 - LONGEVITY PAY					1,140.00	
0015110	6150 - TOOL ALLOWANCE					960.00	
	TOTAL PERSONNEL SERVICES					133,940.00	
62	CONTRACTUAL SERVICES						
0015110	6206 - TRAINING					1,350.00 *	
	Automotive Service Excellence (ASE) Master Certification Testing-Online Program (Fleet Manager)		1.00	500.00		500.00	
	Automotive Service Excellence (ASE) Certification Testing-Self-Study Program (2 Mechanics)		2.00	140.00		280.00	
	Mechanical and Diagnostic and Repair Training (2 Mechanics x 3 courses x \$94.95/course)		6.00	95.00		570.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015110 6207 - PRE-EMPLOYMENT				100.00
0015110 6209 - DUES & SUBSCRIPTIONS				2,301.00 *
Chilton's On-Line Repair Manuals Annual Subscription Cost		1.00	1,728.00	1,728.00
American Public Works Association (APWA) (Fleet Manager)		1.00	203.00	203.00
National Association of Fleet Administrators (NAFA) Assoc. (Fleet Manager)		1.00	310.00	310.00
CDL Renewal		1.00	60.00	60.00
0015110 6226 - MISC. CONTRACTUAL SERVICES				2,568.00 *
Networkfleet GPS Monitoring		1.00	1,868.00	1,868.00
Encore scan tool software (for tires)		1.00	700.00	700.00
0015110 6228 - PROFESSIONAL MAINTENANCE				675.00 *
Service Parts Cleaner		5.00	135.00	675.00
0015110 6261 - VEHICLE MAINTENANCE				2,050.00 *
Vehicles 302, 394, 507, 707, 891		1.00	2,050.00	2,050.00
0015110 6262 - GAS AND OIL				8,700.00 *
Motor Pool Gas and Oil		1.00	3,675.00	3,675.00
All City Vehicles Bulk Oil		1.00	5,025.00	5,025.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015110 6283 - SAFETY EQUIPMENT/SERVICES				75.00
0015110 6284 - EQUIPMENT MAINTENANCE				5,400.00 *
Equipment 300, 303, 334		1.00	700.00	700.00
Back-up generator maintenance		1.00	1,200.00	1,200.00
Repairs to Lifts		1.00	3,500.00	3,500.00
 TOTAL CONTRACTUAL SERVICES				23,219.00
63 SUPPLIES				
0015110 6305 - UNIFORMS				2,064.00 *
Uniform Rental and Miscellaneous Clothing Supply (3 Fleet Personnel)		1.00	2,064.00	2,064.00
0015110 6313 - SMALL TOOLS				1,150.00
0015110 6318 - SHOP SUPPLIES				1,935.00 *
Various Shop Supplies		1.00	1,935.00	1,935.00
0015110 6326 - SAFETY EQUIPMENT/SUPPLIES				900.00
 TOTAL SUPPLIES				6,049.00
TOTAL FLEET SERVICES				163,208.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0015710	FACILITY SERVICES						
61	PERSONNEL SERVICES						
0015710	6101 - SALARIES					118,484.00	
0015710	6105 - SALARY SAVINGS					-3,110.00	
0015710	6139 - OVERTIME					4,400.00	
0015710	6141 - FICA EXPENSE					11,898.00	
0015710	6142 - GROUP HEALTH INSURANCE					25,068.00	
0015710	6143 - WORKERS' COMPENSATION					3,091.00	
0015710	6145 - UNEMPLOYMENT COMPENSATION					414.00	
0015710	6146 - RETIREMENT					14,172.00	
0015710	6148 - LONGEVITY PAY					908.00	
0015710	6152 - ACCRUED LEAVE PAY					31,730.00	
	TOTAL PERSONNEL SERVICES					207,055.00	
62	CONTRACTUAL SERVICES						
0015710	6204 - TRAVEL					1,000.00 *	
	Building Maintenance Seminars		2.00	500.00		1,000.00	
	TBD (Facilities Manager and						
	Building Maintenance						
	Technician)						
			.00	.00		.00	
0015710	6206 - TRAINING					1,800.00 *	
	HVAC Continuing Education		1.00	300.00		300.00	
	(Facility Manager)						
	Vocational Training (Building		1.00	1,000.00		1,000.00	
	Tech)						
	Safety Training		1.00	500.00		500.00	

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**CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT**

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PROJECTION: 20201 FY 2020 Operating Budget

**ACCOUNTS FOR:
GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015710 6209 - DUES & SUBSCRIPTIONS		1.00	100.00	100.00 *
HVAC License (Facility Manager)				100.00
0015710 6226 - MISC. CONTRACTUAL SERVICES		1.00	312.00	312.00 *
Networkfleet GPS Monitoring				312.00
0015710 6261 - VEHICLE MAINTENANCE		1.00	2,000.00	2,000.00 *
Vehicle 718				2,000.00
0015710 6262 - GAS AND OIL				1,200.00
0015710 6285 - BUILDING MAINT & SUPPLIES		1.00	2,500.00	337,008.00 *
Bidault House: Miscellaneous Maintenance		1.00	1,155.00	2,500.00
City Hall/Library/Justice Center: Backflow Testing		1.00	1,155.00	1,155.00
City Hall/Library/Justice Center: Cleaning and Janitorial		1.00	111,851.00	111,851.00
City Hall/Library/Justice Center: Fire Alarm Inspections and Monitoring		1.00	4,710.00	4,710.00
City Hall/Library/Justice Center: Floor Mats Contract		1.00	4,807.00	4,807.00
City Hall/Library/Justice Center: HVAC Maintenance & Repair		1.00	81,143.00	81,143.00
City Hall/Library/Justice Center: Miscellaneous Maintenance (thermostat zone controllers, hot water actuators not covered in blanket maintenance, fire station rollup door repairs, miscellaneous)		1.00	37,171.00	37,171.00
City Hall/Library/Justice Center: Pest Control		1.00	4,090.00	4,090.00
City Hall/Library/Justice		1.00	5,985.00	5,985.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
Center: Security Systems Maintenance and Supply		1.00	4,944.00		4,944.00	
City Hall/Library/Justice Center: Window Cleaning		1.00	4,200.00		4,200.00	
City Hall/Library: Boiler Inspection and Maintenance		1.00	7,824.00		7,824.00	
City Hall/Library: Elevator Inspections and Maintenance Agreement		1.00	4,161.00		4,161.00	
Fire Administration: Cleaning and Janitorial		1.00	3,690.00		3,690.00	
Fire Stations 1, 2 and 3: Fire Alarm Inspections and Monitoring		1.00	6,300.00		6,300.00	
Fire Stations 1, 2 and 3: HVAC Maintenance: Repairs, Service, Replacement		1.00	27,000.00		27,000.00	
Fire Stations 1, 2 and 3: Miscellaneous Maintenance (general building repair, plumbing maintenance; backflow testing, etc.; includes Original Fire Station)		1.00	800.00		800.00	
Fire Stations 1, 2 and 3: Pest Control		1.00	2,550.00		2,550.00	
Justice Center: Gate Maintenance Contract		1.00	1,000.00		1,000.00	
Library: Partition Door Service Plan		1.00	1,696.00		1,696.00	
Library: Automatic Door Maintenance		1.00	500.00		500.00	
Misc Contracts: Light Bulb Disposal Contract		1.00	800.00		800.00	
Misc Contracts: Energy Audit		1.00	2,100.00		2,100.00	
Misc Contracts: Panic Button Monitoring		1.00	750.00		750.00	
Senior Center: Fire Alarm Inspections and Monitoring						

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**CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget
**ACCOUNTS FOR:
 GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Senior Center: HVAC Maintenance and Repair		1.00	2,790.00	2,790.00
Senior Center: Cleaning and Janitorial (Non-Discretionary/Ongoing)		1.00	9,411.00	9,411.00
Senior Center: Door Service Plan		1.00	1,000.00	1,000.00
Senior Center: Miscellaneous Maintenance (paint, hardware, door closures, locksets, keys, etc.)		1.00	1,250.00	1,250.00
Senior Center: Pest Control		1.00	570.00	570.00
Public Works Service Center: Pest Control		1.00	260.00	260.00
TOTAL CONTRACTUAL SERVICES				343,420.00
63 SUPPLIES				
0015710 6303 - OPERATING SUPPLIES				250.00 *
Tapes, Access Cards, etc.		1.00	250.00	250.00
0015710 6305 - UNIFORMS				300.00 *
Uniforms and Misc Clothing Supply (Building Technician, Facility Services Manager)		1.00	300.00	300.00
0015710 6313 - SMALL TOOLS				850.00
0015710 6314 - BUILDING SUPPLIES				15,000.00 *
Lighting Supplies (City Hall/Library/Justice Center)		1.00	10,000.00	10,000.00
Lighting Supplies/Bulbs (Fire Stations 1, 2 and 3)		1.00	5,000.00	5,000.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0015710 6326 - SAFETY EQUIPMENT/SUPPLIES

VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
			450.00	

TOTAL SUPPLIES			16,850.00	
TOTAL FACILITY SERVICES			567,325.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015910	INFORMATION SERVICES				
61	PERSONNEL SERVICES				
0015910	6101 - SALARIES				251,817.00
0015910	6102 - TEMPORARY HELP				35,000.00
0015910	6105 - SALARY SAVINGS				-5,904.00
0015910	6139 - OVERTIME				721.00
0015910	6141 - FICA EXPENSE				22,481.00
0015910	6142 - GROUP HEALTH INSURANCE				25,068.00
0015910	6143 - WORKERS' COMPENSATION				476.00
0015910	6145 - UNEMPLOYMENT COMPENSATION				1,242.00
0015910	6146 - RETIREMENT				18,180.00
0015910	6148 - LONGEVITY PAY				1,223.00
0015910	6152 - ACCRUED LEAVE PAY				5,122.00
	TOTAL PERSONNEL SERVICES				355,426.00
62	CONTRACTUAL SERVICES				
0015910	6204 - TRAVEL				1,430.00 *
	Mileage Re-imbursement for travel and exp.		1.00	850.00	850.00
	Texas Association of Governmental Information Managers (TAGITM) -Houston, TX				
	Employee Training (Dallas, TX-Irving, TX)				
	Global Knowledge				
	Texas Association of Governmental Information Managers (TAGITM) Hotel		1.00	580.00	580.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0015910 6206 - TRAINING

ISM Mgr. CISCO ICND1 v3.0 -
 Interconnecting Cisco
 Networking Devices
 UPdated Training

ISM Manager-- ICND2 v3.0 -
 Interconnecting Cisco
 Networking Devices, Part 2

Installation, Storage, and
 Compute with Windows Server
 2016 (M20740)
 SADM-Staff-Microsoft Training

Administering Windows Server
 2012 (M20411).
 SADM Microsoft Training

SYSTEM Admin -- Deploying
 System Center 2012
 Configuration Manager (M10748)
 Microsoft

SYSTEM Admin -- Home
 Infrastructure Provisioning
 with System Center Virtual
 Machine Manager (M10981)
 SYS Admin

City Staff- Individual
 Security Training KNOWB-4
 Email testing and training
 for employees

CB Nuggets-Online Training for
 DTS staff
 on demand training for
 part-time staff

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	3,595.00	28,595.00 *
			3,595.00
	1.00	3,595.00	3,595.00
	1.00	3,095.00	3,095.00
	1.00	3,095.00	3,095.00
	1.00	3,095.00	3,095.00
	1.00	2,995.00	2,995.00
	1.00	5,630.00	5,630.00
	1.00	3,495.00	3,495.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015910 6209 - DUES & SUBSCRIPTIONS				1,025.00 *
TX Assoc. of Govt. Info. Tech Mgrs. (TAGITM)		2.00	140.00	280.00
Texas Association of State systems for Computing and Communications		1.00	150.00	150.00
TAGITM Conference Fee		1.00	595.00	595.00
0015910 6225 - COMPUTER SERVICES				29,315.00 *
Building inspection 4 Aircards (\$49.00 monthly) Addedf A card for Caleb Tandy		4.00	588.00	2,352.00
Fire-EMS Aircard		1.00	588.00	588.00
Fire-Operations Verizon Aircards 12 vehicles total Additional 3 vehicles have been added		12.00	588.00	7,056.00
Fire-Operations Fire Check software maintenance		1.00	550.00	550.00
FireCheckoff.com		1.00	588.00	588.00
Fire-Prevention Verizon Aircard		1.00	79.00	79.00
Library-TLC 1 epson Printer supplies		1.00	1,002.00	1,002.00
Parks Maintenance- Time Warner Cable Fees \$82.99 Monthly		23.00	588.00	13,524.00
Aircards for laptops in patrol/unmarked cars 1 Patrol LT. Take home		1.00	588.00	588.00
Police CID aircard		1.00	588.00	588.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
PD-Code Enforcement Aircard		1.00	2,400.00	2,400.00
Internet redundancy on-going cost				
0015910 6226 - MISC. CONTRACTUAL SERVICES		1.00	18,890.00	234,517.00 *
Laserfiche: Enterprise Rio Lic. - 50 concurrent users				18,890.00
DocumentImagingSystemincludes: LaserficheRIOSystem LFRioNamedFullUserqty52 LFRioRecordsManagementUsersqty52 LFRioScanConnectqty1 LFRioPilotPublicPortallicenseqty1 GeoDocsqty1 DocuNavNavigatorqty1 DocuNavAutoFileqty1		1.00	7,140.00	7,140.00
Agenda management Software (CIVIC PLUS)		1.00	17,300.00	17,300.00
CRW permitting software Annual Maintenance Contract		1.00	7,400.00	7,400.00
CRW Offsite (IVR) software as a service (SAAS)		1.00	5,379.00	5,379.00
Finance - Fund Balance Maintenance		1.00	25,400.00	25,400.00
Finance-Munis ERP annual Maintenance Contract %4 cost increase		1.00	13,000.00	13,000.00
Munis Operating System and Database Administration (OSDBA) Support and DR site %4 cost increase		1.00	840.00	840.00
Fleet- Vehicle Maintenance DB software Annual Maintenance Raise is last years cost		1.00	3,000.00	3,000.00
Gov Connection (CALL ON COLLEYVILLE) Customer Response				

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
Module (CRM) Hosting		1.00	24,912.00	24,912.00	
Microsoft-- Server Lic/Office/Exchange/Sharepoint					
2019- 4 X MS Server 2016 DC- \$6228.00					
Enterprise Agreement is over This fiscal Year. We'll be moving to a Pay By Year model.					
VMWARE Support Contract		1.00	8,070.00	8,070.00	
Swagit online Webcast annual agreement		1.00	17,800.00	17,800.00	
Maintenance increase of \$52.50 a month					
Barracuda Spam Filter Last years cost		1.00	4,600.00	4,600.00	
Barracuda email Archiver Last years increase		1.00	3,900.00	3,900.00	
VMWARE View Desktop Annual Contract		1.00	4,200.00	4,200.00	
This cost changed to a new lic. model from view to Vmware Horizon					
FIRE-Emergency Reporting Software Maintenance		1.00	5,308.00	5,308.00	
Reporting Systems INC.					
Increase this year					
Fire- Checkoffs-maintenance		1.00	550.00	550.00	
Fire-Active 911		70.00	12.50	875.00	
Engineering- AutoCad Maintenance		2.00	1,234.00	2,468.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
Digitizing documents to laserfiche annual funding		1.00	12,000.00		12,000.00
Munis Disaster Recovery %4 cost increase		1.00	11,100.00		11,100.00
Tyler Unlimited Client Access Maintenance %4 cost increase		1.00	1,716.00		1,716.00
HOSTMONITOR Service- network monitoring software		1.00	1,299.00		1,299.00
CRW-GIS TRAK Annual Maintenance		1.00	2,500.00		2,500.00
Netbrain Annual Maintenance- network monitoring		1.00	1,960.00		1,960.00
Barracuda OFF-site Backup system		1.00	5,100.00		5,100.00
Blade chassis support SERVICE IT direct		1.00	5,380.00		5,380.00
Change Vendor to SEI					
Landguard annual cost- network vulnerability assessment tool		1.00	6,600.00		6,600.00
Ocularis camera maintenance starting after original 3yr contract over.		1.00	4,850.00		4,850.00
American Answering Services (City ISM 24/7 on-call answering service) This is \$90 a month		12.00	90.00		1,080.00
Digital cloud fax model		1.00	3,100.00		3,100.00
NeoGov maintenance contract (applicant tracking software)		1.00	6,800.00		6,800.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015910 6240 - CELL PHONES		1.00	588.00	588.00 *
ISM Aircard				588.00
0015910 6246 - OFFICE EQUIP & MAINTENANCE		1.00	22,100.00	27,484.00 *
A/V Equipment City Hall, Library, and Colleyville Center Repair and maint. of equipment (break/fix annual budget)		1.00	3,200.00	22,100.00
Council Chamber Projector bulbs for overheads I'm adding 2nd floor classroom @ CH EOC Projector Library Projectors 3 rooms Additional 1600.00		1.00	3,200.00	3,200.00
UPS Annual Battery replacement City Hall We are moving to Smart UPS's over the next 5 years that are a little more expensive. we have 19 closet UPS's we are scheduled to replace 10 a year at \$140.00 a piece. the price is moving to new equipment at \$711.00 EACH. we are going to replace 4 next year plus battery replacement of 6 other battery replacements. (moved \$1,500 to CEDC FY 2017)		1.00	2,184.00	2,184.00
0015910 6261 - VEHICLE MAINTENANCE		1.00	878.00	878.00 *
2005 Ford Expedition maintenance				878.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015910 6262 - GAS AND OIL				500.00 *
2005 Ford Expedition Gas/Oil		1.00	500.00	500.00
63 TOTAL CONTRACTUAL SERVICES				324,332.00
SUPPLIES				
0015910 6301 - OFFICE SUPPLIES				50.00
0015910 6302 - POSTAGE				500.00 *
Shipping for Equipment returns		1.00	500.00	500.00
0015910 6305 - UNIFORMS				720.00 *
staff shirts		16.00	45.00	720.00
0015910 6312 - COMPUTER SUPPLIES				9,105.00 *
Toner/Ink for printers		1.00	7,605.00	7,605.00
city-wide				
Miscellaneous Computer Supplies		1.00	1,500.00	1,500.00
0015910 6360 - MINOR OPERATING OUTLAY				5,058.00 *
Cradlepoint Wireless Routers in PD/FD Vehicles		6.00	843.00	5,058.00
This is a program that we started 2 years ago and we have had to replce 3 items already as just wear and tear items. This is not a replacement but we need to keep 3 to 5 on board always as we are dealing with Public Safety.				
Software Upgrade to Phone system		1.00	.00	.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
TOTAL SUPPLIES				15,433.00
68 TRANSFER TO OTHER FU				
0015910 6809 - TRANSFER TO CABLE/CAP EQUIP				
Annual transfer to the Vehicle & Equipment Replacement Fund for technology replacement.		1.00	117,000.00	117,000.00 *
Includes: laptops, desktops, monitors, phones, security cameras, switches, servers, and iPads				117,000.00
TOTAL TRANSFER TO OTHER FU				117,000.00
TOTAL INFORMATION SERVICES				812,191.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0015920	IS GIS						
61	PERSONNEL SERVICES						
0015920	6101 - SALARIES					11,204.00	
0015920	6105 - SALARY SAVINGS					-225.00	
0015920	6141 - FICA EXPENSE					859.00	
0015920	6142 - GROUP HEALTH INSURANCE					1,755.00	
0015920	6143 - WORKERS' COMPENSATION					18.00	
0015920	6145 - UNEMPLOYMENT COMPENSATION					29.00	
0015920	6146 - RETIREMENT					1,023.00	
0015920	6148 - LONGEVITY PAY					24.00	
	TOTAL PERSONNEL SERVICES					14,687.00	
62	CONTRACTUAL SERVICES						
0015920	6204 - TRAVEL					1,550.00 *	
	Esri World User Conference		1.00	1,100.00		1,100.00	
	Hotel						
	Annual San Diego, CA		1.00	450.00		450.00	
	Mileage Reimbursement						
0015920	6206 - TRAINING					8,995.00 *	
	ESRI Training		1.00	5,000.00		5,000.00	
	Microsoft Sharepoint Training		1.00	3,995.00		3,995.00	
0015920	6209 - DUES & SUBSCRIPTIONS					65.00 *	
	Southcentral ARC user group		1.00	65.00		65.00	
	(SCUAG)						
	GIS Professional Certify Fee		1.00	.00		.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015920 6226 - MISC. CONTRACTUAL SERVICES				39,961.00 *
GPS Service-Annual Service Agreement Trimble Software		1.00	1,230.00	1,230.00
I-Communities NCTCOG-Annual Maintenance agreement		1.00	4,800.00	4,800.00
Development Services-Application Service Consulting		1.00	4,000.00	4,000.00
Nexus Viewer maintenance-online map viewing		1.00	3,800.00	3,800.00
Enterprise License Agreement (ESRI)		1.00	25,000.00	25,000.00
Training Moved out of contract to training area.				
Contract renewal fy2020 price remains the same				
Plotter Maintenance		1.00	1,131.00	1,131.00
TOTAL CONTRACTUAL SERVICES				50,571.00
63 SUPPLIES				
0015920 6301 - OFFICE SUPPLIES				5,430.00 *
Office Supplies - Printing and Binding (Map Books)		1.00	1,750.00	1,750.00
Plotter Ink		2.00	1,250.00	2,500.00
Plotter Paper Rolls 36"		4.00	100.00	400.00
Outside Plotter Prints larger than 36"		1.00	780.00	780.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0015920 6305 - UNIFORMS

staff shirts

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	90.00	90.00 *
			90.00

TOTAL SUPPLIES
 TOTAL IS GIS

5,520.00
 70,778.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0016210 MERIT POOL

61 PERSONNEL SERVICES

0016210 6101 - SALARIES

FY 2020 Merit Pool estimate

1.00 235,000.00 280,000.00 *

1.00 235,000.00

Market adjustments estimate for
 2019 (FY 2020)

1.00 45,000.00 45,000.00

TOTAL PERSONNEL SERVICES

280,000.00

TOTAL MERIT POOL

280,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0016310 CAPITAL EQUIPMENT RESERVE					
68 TRANSFER TO OTHER FU					
0016310 6810 - CAPITAL EQUIPMENT RESERVE				371,000.00 *	
Vehicle and Capital Equipment Replacement		1.00	221,000.00	221,000.00	
Fire Apparatus replacement program		1.00	150,000.00	150,000.00	
TOTAL TRANSFER TO OTHER FU				371,000.00	
TOTAL CAPITAL EQUIPMENT RESERVE				371,000.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0019999	NON-DEPARTMENTAL						
62	CONTRACTUAL SERVICES						
0019999	6203 - INSURANCE SHARE		1.00	199,581.00	199,581.00	199,581.00	*
	Property and liability insurance for the General Fund (68% to General Fund) - anticipated 15% FY2019 increase						
0019999	6234 - CREDIT CARD CONV FEES					20,000.00	
0019999	6238 - ELECTRICITY		1.00	335,000.00	335,000.00	335,000.00	*
	TCAP projections based on historical usage and lower prices in new contract beginning mid-FY2017						
0019999	6241 - TELEPHONE		12.00	2,000.00		138,500.00	*
	AT&T bill- \$2,000 per month		12.00	7,000.00		24,000.00	
	Time Warner- PRIs		1.00	17,000.00		84,000.00	
	SmartNet contract- annual maintenance fee for new phone equipment		1.00	17,000.00		17,000.00	
	Moves/Adds/Changes city-wide phone system		1.00	13,500.00		13,500.00	
0019999	6246 - OFFICE EQUIP & MAINTENANCE		1.00	45,000.00		45,000.00	*
	Lease of Copiers and Maintenance (General Fund Portion)					45,000.00	
0019999	6248 - GAS		1.00	30,000.00		30,000.00	*
						30,000.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0019999 6251 - T.R.A. WATER		1.00	210,000.00	210,000.00	210,000.00 *
General Fund to pay the Utility Fund for City water use					
0019999 6281 - COMMUNICATIONS MAINTENANCE		1.00	126,693.00	126,693.00	126,693.00 *
Radio and radio tower expenses					
63 TOTAL CONTRACTUAL SERVICES				1,104,774.00	
SUPPLIES					
0019999 6302 - POSTAGE				15,880.00	
TOTAL SUPPLIES				15,880.00	
TOTAL NON-DEPARTMENTAL				1,120,654.00	
TOTAL GENERAL FUND				24,182,805.00	
GRAND TOTAL				24,182,805.00	

** END OF REPORT - Generated by Mark Wood **

UTILITY FUND

UTILITY OPERATING FUND SUMMARY

	BUDGET FY 2019	PROJECTION FY 2020	PROJECTION FY 2021	PROJECTION FY 2022	PROJECTION FY 2023	PROJECTION FY 2024
TOTAL BEG. WORKING CAPITAL	4,494,686	4,494,687	4,494,687	4,494,687	4,494,687	4,494,688
FUND REVENUES						
Water Sales	0	0	0	0	0	1
Water - Base Rate	1,692,467	1,742,896	1,764,347	1,804,671	1,845,889	1,888,020
Water - Volumetric Rate	9,794,756	10,578,071	10,929,340	11,327,057	11,740,196	12,169,396
Wastewater Sales	0	0	0	0	0	0
Wastewater - Base Rate	1,281,579	1,268,040	1,279,994	1,310,631	1,341,968	1,374,021
Wastewater - Volumetric Rate	3,299,803	3,629,783	3,992,762	4,392,038	4,831,242	5,314,366
Water Installation	42,000	42,000	42,000	42,000	42,000	42,000
Wastewater Installation	15,000	15,000	15,000	15,000	15,000	15,000
Engineering Charges	5,000	5,000	5,000	5,000	5,000	5,000
Penalties	200,000	200,000	200,000	200,000	200,000	200,000
Miscellaneous	15,000	15,000	15,000	15,000	15,000	15,000
Interest Income	60,000	60,000	60,000	60,000	60,000	60,000
TOTAL REVENUES	16,405,605	17,555,789	18,303,443	19,171,396	20,096,294	21,082,804
FUND EXPENSES						
Utility Billing	457,638	438,748	447,523	456,473	465,603	474,915
IS GIS	66,549	69,235	71,658	74,166	76,762	79,449
Utility Support	1,178,946	1,168,323	1,191,689	1,215,523	1,239,834	1,264,630
Utility Operations - Water	701,346	772,875	788,333	804,099	820,181	836,585
TRA Water (volumetric)	6,627,588	7,252,545	7,437,538	7,660,664	7,890,484	8,127,199
TRA Water (debt)	3,167,168	3,325,526	3,491,802	3,666,392	3,849,712	4,042,198
Utility Operations - Wastewater	290,458	298,019	303,979	310,059	316,260	322,585
TRA Wastewater	3,299,803	3,629,783	3,992,762	4,392,038	4,831,242	5,314,366
Non-Departmental	233,605	233,605	238,277	243,043	247,903	252,862
Transfer to General Fund	226,117	250,030	258,781	267,838	277,213	286,915
Transfer/Repayment to Colleyville Tomorrow Fund	44,286	0	0	0	0	0
Transfer for future vehicle replacement	81,100	81,100	81,100	81,100	81,100	81,100
Compensation Adjustment (merit pool)	31,000	36,000	0	0	0	0
Debt Service	0	0	0	0	0	0
TOTAL EXPENDITURES	16,405,604	17,555,789	18,303,443	19,171,396	20,096,294	21,082,803
ENDING WORKING CAPITAL - 9/30	4,494,687	4,494,687	4,494,687	4,494,687	4,494,688	4,494,691

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL PERSONNEL SERVICES				.00
TOTAL ADMINISTRATION				.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0022010	UTILITY BILLING				
61	PERSONNEL SERVICES				
0022010	6101 - SALARIES			179,225.00	
0022010	6139 - OVERTIME			1,271.00	
0022010	6141 - FICA EXPENSE			14,059.00	
0022010	6142 - GROUP HEALTH INSURANCE			50,135.00	
0022010	6143 - WORKERS' COMPENSATION			298.00	
0022010	6145 - UNEMPLOYMENT COMPENSATION			828.00	
0022010	6146 - RETIREMENT			16,746.00	
0022010	6148 - LONGEVITY PAY			1,628.00	
0022010	6152 - ACCRUED LEAVE PAY			1,650.00	
	TOTAL PERSONNEL SERVICES			265,840.00	
62	CONTRACTUAL SERVICES				
0022010	6204 - TRAVEL			4,000.00 *	
	Utility Billing Supervisor and Analyst - Tyler Technologies Conference 2020	2.00	2,000.00	4,000.00	
0022010	6206 - TRAINING			6,198.00 *	
	Training Class TBD for utility billing staff	2.00	99.00	198.00	
	MUNIS AND OTHER SOFTWARE TRAINING AND ENHANCEMENTS. (EXAMPLES MUNIS SELF-SERVICE, CRYSTAL REPORTS)	1.00	6,000.00	6,000.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0022010 6221 - AUDIT					29,046.00 *
ANNUAL AUDIT (Utility Fund Portion)		1.00	28,568.00		28,568.00
GFOA - REVIEW FEE FOR CAFR AWARD (SPLIT 50/50 WITH FINANCE)		1.00	253.00		253.00
GFOA - REVIEW FEE FOR PAFR AWARD (SPLIT 50/50 WITH FINANCE)		1.00	225.00		225.00
0022010 6225 - COMPUTER SERVICES					30,398.00 *
Core & Main (INSIGHT) Billing/Meter Reading Software Yearly Maintenance Contract		1.00	2,079.00		2,079.00
Core & Main (Insight) Trimble Hand Held Meter Reading Yearly Maintenance		4.00	691.00		2,764.00
Munis ERP Financial Suite Annual Maintenance Contract		1.00	24,706.00		24,706.00
Munis Support & Update Licensing - IVR Gateway		1.00	849.00		849.00
0022010 6226 - MISC. CONTRACTUAL SERVICES					28,500.00 *
Infosend Outsource Printing / Mailing of Utility Bills/Insert PDF File		1.00	28,500.00		28,500.00
0022010 6233 - BANK SERVICE CHARGES					7,492.00 *
Wells Fargo - check clearing/deposit posting (70 % split with General Fund)		1.00	3,742.00		3,742.00
GARD CL SW - courier charges armored delivery (70% - 30% to General Fund)		1.00	3,750.00		3,750.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0022010 6246 - OFFICE EQUIP & MAINTENANCE				895.00 *
Automatic Letter Opener Annual Contract		1.00	200.00	200.00
Shredder Maintenance Cleaning/Maintenance		1.00	695.00	695.00
0022010 6285 - BUILDING MAINT & SUPPLIES				7,807.00 *
ORIENTAL BLDG SERVICES - Janitorial Service 1/6 of City Hall		1.00	7,807.00	7,807.00
63 TOTAL CONTRACTUAL SERVICES SUPPLIES				114,336.00
0022010 6301 - OFFICE SUPPLIES				670.00 *
STAPLES - misc supplies		1.00	670.00	670.00
0022010 6302 - POSTAGE				53,808.00 *
USPS - P.O.Box Rental for Box 1016 Return Address for Utility Bills		1.00	150.00	150.00
P.O. Box rental Department letters				
PURCHASE POWER - postage for meter		1.00	2,700.00	2,700.00
Infosend - metered postage Utility Bills		1.00	50,958.00	50,958.00
Currently water bill postage is \$4161.50 x 12 = \$49,938.00				
Delinquent notices postage is \$85.00 x 12 = \$1020.00				

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0022010 6303 - OPERATING SUPPLIES				1,675.00 *
STAPLES - misc supplies		1.00	750.00	750.00
CPI ONE POINT - copy paper		1.00	500.00	500.00
PRINTING SYSTEMS INC - notices/forms		1.00	250.00	250.00
STEVE STRANGE - forms		1.00	55.00	55.00
Deposit Slips 50 per book @\$4.79 x 7 books = 33.00 Deposit Bags 100 per box @\$21.80 x 4 boxs = 87.00		1.00	120.00	120.00
0022010 6308 - PRINTING				790.00 *
STEVE STRANGE - deposit books, letter head & envelopes		1.00	450.00	450.00
1/2 of the cost for printing the PAFR (400 copies @ \$1.7 each)		200.00	1.70	340.00
0022010 6312 - COMPUTER SUPPLIES				1,629.00 *
STAPLES - HP Laser Printers - toner/supplies		1.00	1,629.00	1,629.00
 TOTAL SUPPLIES				58,572.00
TOTAL UTILITY BILLING				438,748.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0025920	IS GIS					
61	PERSONNEL SERVICES					
0025920	6101 - SALARIES				52,020.00	
0025920	6141 - FICA EXPENSE				3,988.00	
0025920	6142 - GROUP HEALTH INSURANCE				8,147.00	
0025920	6143 - WORKERS' COMPENSATION				84.00	
0025920	6145 - UNEMPLOYMENT COMPENSATION				135.00	
0025920	6146 - RETIREMENT				4,750.00	
0025920	6148 - LONGEVITY PAY				111.00	
	TOTAL PERSONNEL SERVICES				69,235.00	
	TOTAL IS GIS				69,235.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0026110	UTILITY OPERATIONS WATER				
61	PERSONNEL SERVICES				
0026110	6101 - SALARIES				267,938.00
0026110	6135 - STANDBY PAY				2,955.00
0026110	6139 - OVERTIME				17,794.00
0026110	6141 - FICA EXPENSE				22,890.00
0026110	6142 - GROUP HEALTH INSURANCE				75,203.00
0026110	6143 - WORKERS' COMPENSATION				4,989.00
0026110	6145 - UNEMPLOYMENT COMPENSATION				1,242.00
0026110	6146 - RETIREMENT				27,264.00
0026110	6147 - INCENTIVE PAY				600.00
0026110	6148 - LONGEVITY PAY				3,653.00
0026110	6152 - ACCRUED LEAVE PAY				6,279.00
	TOTAL PERSONNEL SERVICES				430,807.00
62	CONTRACTUAL SERVICES				
0026110	6206 - TRAINING				4,910.00 *
	Work Zone Safety (7 FTE's)		7.00	200.00	1,400.00
	Texas A&M Engineering Extension Service (TEEX) Training (6 FTE's)		6.00	385.00	2,310.00
	NCTCOG Water Courses		4.00	300.00	1,200.00
0026110	6207 - PRE-EMPLOYMENT				647.00
0026110	6209 - DUES & SUBSCRIPTIONS				1,923.00 *
	Texas Water Utilities Association (TWUA) (3 Equipment Operators & Water and Wastewater Supervisor)		4.00	100.00	400.00
	American Water Works Association (Division)		1.00	752.00	752.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Backflow Prevention Assembly Tester (Water and Wastewater Supervisor)		1.00	330.00	330.00
Water License Renewal (Superintendent, Manager, Equipment Operator)		1.00	330.00	330.00
Wastewater License Renewal (Superintendent, Manager, Equipment Operator)		1.00	111.00	111.00
0026110 6226 - MISC. CONTRACTUAL SERVICES				40,844.00 *
DART ROW Agreement 200791 (16" Water Line)		1.00	16,544.00	16,544.00
VueWorks Asset Management Software Subscription		1.00	6,000.00	6,000.00
Networkfleet GPS Monitoring		1.00	1,246.00	1,246.00
DART ROW Agreement 980501 (12" waterline 790' W of John McCain)		1.00	300.00	300.00
DART ROW Agreement 991004 (8" waterline 1,980' W of John McCain)		1.00	300.00	300.00
DART ROW Agreement 221210 (12" Waterline Pleasant Run)		1.00	1,800.00	1,800.00
Wheco Software and SCADA Maint		1.00	6,000.00	6,000.00
Mowing Services		1.00	8,654.00	8,654.00
0026110 6231 - LEGAL ADVERTISING				100.00
0026110 6240 - CELL PHONES				990.00 *
Two (2) After-Hour Cell Phones		1.00	990.00	990.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0026110 6245 - EQUIPMENT RENTAL		1.00	1,500.00	1,500.00 *
Emergency Rental of Pumps and Equipment				
0026110 6251 - T.R.A. WATER		1.00	3,325,526.00	10,578,071.00 *
FY 2020 estimated TRA debt service		1.00	7,252,545.00	3,325,526.00
FY 2020 estimated TRA volumetric charges				
0026110 6253 - WATER SAMPLES		1.00	12,500.00	12,500.00 *
Water samples for water quality testing				
0026110 6261 - VEHICLE MAINTENANCE		1.00	4,000.00	4,000.00 *
Vehicles 678, 811, 822, and 883				
0026110 6262 - GAS AND OIL				12,950.00
0026110 6274 - METER MAINT AND TESTING				500.00
0026110 6284 - EQUIPMENT MAINTENANCE		1.00	8,000.00	8,000.00 *
Equipment 810, 883, 884 885, 897				
0026110 6296 - WATER LICENSING FEE		1.00	23,000.00	23,000.00 *
TCEQ fee for water system at \$2.45 per connection				
63 TOTAL CONTRACTUAL SERVICES				10,689,935.00
SUPPLIES				
0026110 6302 - POSTAGE				2,000.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0026110 6304 - CHEMICALS				6,000.00
0026110 6305 - UNIFORMS				3,285.00 *
Uniform Rental and Miscellaneous Clothing Supply (4 Water Crew Personnel)		1.00	3,285.00	3,285.00
0026110 6308 - PRINTING				3,300.00 *
Water Quality Report		1.00	3,000.00	3,000.00
Printing of door hangers		1.00	300.00	300.00
0026110 6313 - SMALL TOOLS				3,400.00
0026110 6324 - REPAIR & MAINTENANCE				132,219.00 *
Water System Maintenance		1.00	59,909.00	59,909.00
Pump Maintenance		1.00	10,000.00	10,000.00
Storage System Maintenance		1.00	13,750.00	13,750.00
Water and Pipe Supplies		1.00	3,560.00	3,560.00
LD Lockett Pump Maintenance		1.00	20,000.00	20,000.00
Replace A/C Units LD Lockett Pump Station		1.00	25,000.00	25,000.00
TOTAL SUPPLIES				150,204.00
66 CAPITAL OUTLAY				
0026110 6654 - WATER METER & FIRE PLUGS				80,000.00 *
Water meters and fire hydrants		1.00	80,000.00	80,000.00
TOTAL CAPITAL OUTLAY				80,000.00
TOTAL UTILITY OPERATIONS WATER				11,350,946.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0026120	UTILITY OPERATIONS WASTEWATER						
61	PERSONNEL SERVICES						
0026120	6101 - SALARIES					108,763.00	
0026120	6135 - STANDBY PAY					2,829.00	
0026120	6139 - OVERTIME					16,846.00	
0026120	6141 - FICA EXPENSE					9,981.00	
0026120	6142 - GROUP HEALTH INSURANCE					37,601.00	
0026120	6143 - WORKERS' COMPENSATION					2,405.00	
0026120	6145 - UNEMPLOYMENT COMPENSATION					621.00	
0026120	6146 - RETIREMENT					11,889.00	
0026120	6148 - LONGEVITY PAY					2,023.00	
	TOTAL PERSONNEL SERVICES					192,958.00	
62	CONTRACTUAL SERVICES						
0026120	6206 - TRAINING					3,305.00 *	
	Supervisory Training (Water and Wastewater Supervisor)		1.00	350.00		350.00	
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		3.00	385.00		1,155.00	
	Work Zone Safety (3 FTE's)		3.00	200.00		600.00	
	NCTCOG Wastewater Courses		4.00	300.00		1,200.00	
0026120	6207 - PRE-EMPLOYMENT					367.00	
0026120	6209 - DUES & SUBSCRIPTIONS					2,152.00 *	
	American Water Works Association (Division)		1.00	752.00		752.00	
	NCTCOG Wastewater Program		1.00	1,400.00		1,400.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0026120 6226 - MISC. CONTRACTUAL SERVICES					8,402.00 *
VueWorks Asset Management Software Subscription		1.00	5,000.00		5,000.00
Leasing/Repair of Air Monitors (Q-Rae)		1.00	1,845.00		1,845.00
Networkfleet GPS Monitoring		1.00	1,557.00		1,557.00
0026120 6252 - T.R.A. SEWER					3,629,783.00 *
FY 2020 estimate for TRA wastewater flows and debt		1.00	3,629,783.00		3,629,783.00
0026120 6261 - VEHICLE MAINTENANCE					1,500.00 *
Vehicle 892		1.00	1,500.00		1,500.00
0026120 6262 - GAS AND OIL					10,300.00
0026120 6284 - EQUIPMENT MAINTENANCE					16,000.00 *
Equipment 802, 803, 819, 820, 823, 823T, 820AB, 893T, and 898		1.00	15,000.00		15,000.00
Maintenance of Camera Equipment		1.00	1,000.00		1,000.00
63 TOTAL CONTRACTUAL SERVICES					3,671,809.00
SUPPLIES					
0026120 6304 - CHEMICALS					6,000.00
0026120 6305 - UNIFORMS					2,988.00 *
Uniform Rental and Miscellaneous Clothing Supply (3 Wastewater Crew Personnel)		1.00	2,988.00		2,988.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

0026120 6313 - SMALL TOOLS

0026120 6324 - REPAIR & MAINTENANCE

Wastewater System Maintenance

Lift Station and Pump
Maintenance

Sewer Pipe Supply

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
			2,000.00
	1.00	42,047.00	52,047.00 *
	1.00	8,000.00	42,047.00
	1.00	2,000.00	8,000.00
			2,000.00

TOTAL SUPPLIES

TOTAL UTILITY OPERATIONS WASTEWATER

63,035.00
 3,927,802.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0026130	UTILITY SUPPORT						
61	PERSONNEL SERVICES						
0026130	6101 - SALARIES					749,105.00	
0026130	6135 - STANDBY PAY					2,460.00	
0026130	6139 - OVERTIME					19,744.00	
0026130	6141 - FICA EXPENSE					59,805.00	
0026130	6142 - GROUP HEALTH INSURANCE					146,646.00	
0026130	6143 - WORKERS' COMPENSATION					5,207.00	
0026130	6145 - UNEMPLOYMENT COMPENSATION					2,381.00	
0026130	6146 - RETIREMENT					71,240.00	
0026130	6147 - INCENTIVE PAY					1,800.00	
0026130	6148 - LONGEVITY PAY					6,248.00	
0026130	6152 - ACCRUED LEAVE PAY					2,412.00	
	TOTAL PERSONNEL SERVICES					1,067,048.00	
62	CONTRACTUAL SERVICES						
0026130	6206 - TRAINING					8,529.00 *	
	Pump and Motor Maintenance (Pump Maintenance Operator)		1.00	385.00		385.00	
	Certified Floodplain Manager Training (Project Engineer)		1.00	500.00		500.00	
	Texas Public Works Association (TPWA) Local Training Functions (Project Engineer)		1.00	200.00		200.00	
	Texas Public Works Association (TPWA) Short Course (Project Engineer)		1.00	1,000.00		1,000.00	
	Texas Water Laws and Regulations (Project Engineer)		1.00	290.00		290.00	
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		1.00	1,155.00		1,155.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Work Zone Safety (3 FTE's)		1.00	600.00	600.00
Texas Water Utilities Association (TWUA) Regional School (Water and Wastewater Maintenance and Operations Manager)		1.00	300.00	300.00
Texas American Water Works Association (AWWA) Annual Conference - "Texas Water" (Water and Wastewater Maintenance and Operations Manager)		1.00	1,250.00	1,250.00
Public Works Road-E-0 45% of \$2,600 cost		1.00	1,170.00	1,170.00
Certified Public Manager (Manager)		1.00	1,679.00	1,679.00
0026130 6207 - PRE-EMPLOYMENT				201.00
0026130 6208 - ORGANIZATIONAL DEVELOPMENT				5,621.00 *
Organizational Development		1.00	5,121.00	5,121.00
Departmental Development		1.00	500.00	500.00
0026130 6209 - DUES & SUBSCRIPTIONS				4,183.00 *
Texas Water Utilities Association (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator, and Meter Services Worker)		4.00	110.00	440.00
Certified Floodplain Manager (Project Engineer)		1.00	90.00	90.00
P.E. Renewal (Project Engineer)		1.00	40.00	40.00
APWA (Water and Wastewater Maintenance and Operations Manager, Project Engineer, Water and Wastewater Supervisor)		4.00	202.50	810.00
Regional Public Works Program		1.00	2,363.00	2,363.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
(1/2 cost)		2.00	110.00	220.00
Wastewater License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		2.00	110.00	220.00
Water License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)				
0026130 6225 - COMPUTER SERVICES		12.00	85.00	3,020.00 *
WI-FI Cards for Field Connectivity- monthly charge		1.00	2,000.00	2,000.00
CRM Software (1/3 here; 1/3 drainage; 1/3 ISM)				
0026130 6226 - MISC. CONTRACTUAL SERVICES		1.00	1,869.00	21,869.00 *
Networkfleet GPS Monitoring		.00	.00	.00
Annual contractual services funding for rate model updates		1.00	20,000.00	20,000.00
Establish a Council Contingency budget for the Utility Fund for emergencies or unanticipated work needed				
0026130 6246 - OFFICE EQUIP & MAINTENANCE		20.00	200.00	5,840.00 *
Replace Office and Conf Room Chairs		1.00	1,840.00	1,840.00
Office Equipment & Maintenance				
0026130 6261 - VEHICLE MAINTENANCE		1.00	4,000.00	4,000.00 *
Vehicles 620, 807, 815, 817, 881, and 899				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0026130 6262 - GAS AND OIL					16,350.00
0026130 6284 - EQUIPMENT MAINTENANCE					400.00 *
Equipment 813 and 823		1.00	400.00		400.00
0026130 6285 - BUILDING MAINT & SUPPLIES					9,198.00 *
Custodial Contract for Public Works Service Center (47% of \$11,629)		1.00	5,743.00		5,743.00
Misc Repairs of Service Center (47% of \$6,000)		1.00	2,820.00		2,820.00
Floor Mats Contract (47% of \$1,351)		1.00	635.00		635.00
0026130 6287 - PROPERTY MAINTENANCE					3,000.00 *
Water tower restroom maintenance and water tank landscape maintenance		1.00	3,000.00		3,000.00
63 TOTAL CONTRACTUAL SERVICES					82,211.00
63 SUPPLIES					
0026130 6301 - OFFICE SUPPLIES					1,800.00
0026130 6303 - OPERATING SUPPLIES					900.00
0026130 6305 - UNIFORMS					4,449.00 *
Uniform Rental and Miscellaneous Clothing Supply (5 Utility Support Personnel)		1.00	4,449.00		4,449.00
0026130 6308 - PRINTING					485.00
0026130 6312 - COMPUTER SUPPLIES					1,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0026130 6313 - SMALL TOOLS				2,000.00
0026130 6314 - BUILDING SUPPLIES				
Paper Supplies for Service Center- 47% of \$1,500		1.00	705.00	705.00 *
				705.00
0026130 6326 - SAFETY EQUIPMENT/SUPPLIES				
Barricades, Cones, Personal Protective Equipment (Gloves, Germicide, Sunscreen, Electrolytes, etc.) for Utility Support, Water and Wastewater		1.00	7,725.00	7,725.00 *
				7,725.00
 TOTAL SUPPLIES				19,064.00
TOTAL UTILITY SUPPORT				1,168,323.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0026210 MERIT POOL

61 PERSONNEL SERVICES

0026210 6101 - SALARIES

36,000.00

TOTAL PERSONNEL SERVICES
 TOTAL MERIT POOL

36,000.00
 36,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0026410 TRANSFERS					
68 TRANSFER TO OTHER FU					
0026410 6805 - TRANSFER TO CAPITAL PROJECTS		1.00	81,100.00	81,100.00 *	
Annual funding for Utility Fund vehicle and capital equipment replacement				81,100.00	
0026410 6811 - TRANSFER TO GENERAL FUND		1.00	250,030.00	250,030.00 *	
Utility Fund to pay for 12.7% of General Fund internal service personnel (based on percent of total FTEs that are Utility Fund in FY20 prelim budget). The internal service personnel costs include the following departments:				250,030.00	
Human Resources					
Finance					
City Manager's Office					
Information Services					
City Secretary's Office					
Communications					
TOTAL TRANSFER TO OTHER FU				331,130.00	
TOTAL TRANSFERS				331,130.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0029999	NON-DEPARTMENTAL					
62	CONTRACTUAL SERVICES					
0029999	6203 - INSURANCE SHARE		1.00	87,437.00	87,437.00 *	
	Property and liability insurance for the Utility Fund - anticipated 15% increase for FY2019				87,437.00	
0029999	6238 - ELECTRICITY		1.00	105,454.00	105,454.00 *	
	Based on TCAP's estimates and lower rates beginning mid-FY2017				105,454.00	
0029999	6241 - TELEPHONE				3,896.00	
0029999	6246 - OFFICE EQUIP & MAINTENANCE		1.00	3,165.00	3,165.00 *	
	Copier Lease and Maintenance (Utility Fund Portion)				3,165.00	
0029999	6248 - GAS				9,225.00	
0029999	6281 - COMMUNICATIONS MAINTENANCE		1.00	19,377.00	19,377.00 *	
	NRH Contract/Consortium \$17,097				19,377.00	
	City of Fort Worth Contract \$5,263					
	American Tower Corporation Lease (Euleless Tower) \$8,910					
	Motorola Maintenance Hardware \$53,499					
	SUA-II \$27,982					
	Batteries, parts, and repairs \$10,000					
	A/C Contract and repairs \$6,000					
	Radio Tower propane \$800					
	Radio Tower Site insurance \$1,000					
	Grapevine Radio Tower Antennae Relocation \$18,500					
	TOTAL: \$149,051					
	General Fund portion: \$126,693					
	Utility Fund portion: \$19,377					

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

Drainage Fund portion: \$2,981

VENDOR QUANTITY UNIT COST 2020 Budgt Team

63	TOTAL CONTRACTUAL SERVICES				228,554.00
	SUPPLIES				
0029999	6302 - POSTAGE				5,051.00
	TOTAL SUPPLIES				5,051.00
	TOTAL NON-DEPARTMENTAL				233,605.00
	TOTAL UTILITY FUND				17,555,789.00
	GRAND TOTAL				17,555,789.00

** END OF REPORT - Generated by Mark Wood **

DRAINAGE FUND

DRAINAGE UTILITY FUND SUMMARY

	BUDGETED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024
TOTAL BEG. WORKING CAPITAL	609,126	810,438	993,102	1,169,669	1,455,983	1,724,064
FUND REVENUES						
Drainage Fees	956,760	962,640	968,520	974,400	980,280	986,160
Penalties/Misc	9,568	9,626	9,685	9,744	9,803	9,862
Interest Income	6,120	6,242	6,367	6,495	6,624	6,757
TOTAL OPERATING REVENUES	972,448	978,509	984,572	990,639	996,708	1,002,781
FUND EXPENSES						
Drainage Operations	492,690	504,670	522,333	540,615	559,537	579,120
Stormwater Management	118,550	124,488	128,845	133,355	138,022	142,853
IS GIS	21,501	22,368	22,815	23,272	23,737	24,212
Non-Departmental	6,525	6,612	6,843	7,083	7,331	7,587
Compensation Adjustment	6,200	6,200	0	0	0	0
Debt Service	125,670	131,506	127,169	0	0	0
Interfund loan repayment	0	0	0	0	0	0
TOTAL OPERATING EXPENSES	771,136	795,844	808,006	704,324	728,627	753,773
NET REVENUE	201,312	182,665	176,566	286,314	268,082	249,008
ENDING WORKING CAPITAL	810,438	993,102	1,169,669	1,455,983	1,724,064	1,973,072
Required Coverage Ratio (25% of debt service)	31,418	32,877	31,792	0	0	0
ENDING AVAILABLE WORKING CAPITAL	779,020	960,226	1,137,876	1,455,983	1,724,064	1,973,072
Days of Working Capital	384	455	528	755	864	955

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
DRAINAGE FEE FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0175210	DRAINAGE						
61	PERSONNEL SERVICES						
0175210	6101 - SALARIES					202,177.00	
0175210	6135 - STANDBY PAY					3,166.00	
0175210	6139 - OVERTIME					18,182.00	
0175210	6141 - FICA EXPENSE					18,734.00	
0175210	6142 - GROUP HEALTH INSURANCE					63,923.00	
0175210	6143 - WORKERS' COMPENSATION					4,643.00	
0175210	6145 - UNEMPLOYMENT COMPENSATION					1,056.00	
0175210	6146 - RETIREMENT					22,316.00	
0175210	6148 - LONGEVITY PAY					3,629.00	
0175210	6152 - ACCRUED LEAVE PAY					17,734.00	
	TOTAL PERSONNEL SERVICES					355,560.00	
62	CONTRACTUAL SERVICES						
0175210	6206 - TRAINING					2,782.00 *	
	Traffic Safety Training (4 FTE's)		4.00	200.00		800.00	
	Texas A&M Engineering Extension Service (TEEX) Training (2 Equipment Operators + 2 Field Technician)		4.00	385.00		1,540.00	
	Public Works Road-E-0 17% of \$2,600 cost		1.00	442.00		442.00	
0175210	6207 - PRE-EMPLOYMENT					302.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND
 0175210 6221 - AUDIT

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Patillo, Brown, & Hill annual audit- Drainage Fund portion	1.00	1,500.00	1,500.00 *
0175210 6223 - ENGINEERING SERVICES			39,355.00
0175210 6225 - COMPUTER SERVICES			5,542.00 *
Government Outreach (CRM)	1.00	2,000.00	2,000.00
Data Wise Software/ for Advanced Flood Warning System Lights at Low Water Crossings	.00	.00	.00
Aircards for Cameras at Low Water Crossings	1.00	3,542.00	3,542.00
0175210 6226 - MISC. CONTRACTUAL SERVICES			7,446.00 *
DART ROW Agreement 920526 (Ditch Near Pleasant Run Road)	1.00	100.00	100.00
VueWorks Asset Management Software Subscription	1.00	3,000.00	3,000.00
Networkfleet GPS Monitoring	1.00	1,246.00	1,246.00
Ditch Spraying in Public ROW	.00	.00	.00
DART ROW Agreement 941104 (Oak Crest Subdivision)	1.00	3,000.00	3,000.00
	1.00	100.00	100.00
0175210 6245 - EQUIPMENT RENTAL			6,000.00 *
Rental of Excavators, Loaders, Pumps and Other Necessary Equipment	1.00	6,000.00	6,000.00
0175210 6261 - VEHICLE MAINTENANCE			2,850.00 *
Vehicles 682, 697	1.00	2,850.00	2,850.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0175210	6262 - GAS AND OIL					19,650.00
0175210	6284 - EQUIPMENT MAINTENANCE					10,900.00 *
	Equipment 601, 609, 686, 688, 896		1.00	10,900.00		10,900.00
0175210	6285 - BUILDING MAINT & SUPPLIES					3,097.00 *
	Service Center Custodial Contract (16%)		1.00	1,861.00		1,861.00
	Misc. repairs to Service Center (16%)		1.00	1,020.00		1,020.00
	Service Center floor mats contract (16%)		1.00	216.00		216.00
63	TOTAL CONTRACTUAL SERVICES					99,424.00
	SUPPLIES					
0175210	6301 - OFFICE SUPPLIES					500.00
0175210	6305 - UNIFORMS					3,200.00 *
	Uniform Rental and Miscellaneous Clothing Supply (5 Drainage Crew Personnel)		1.00	3,200.00		3,200.00
0175210	6312 - COMPUTER SUPPLIES					400.00
0175210	6313 - SMALL TOOLS					1,703.00
0175210	6314 - BUILDING SUPPLIES					240.00 *
	Paper Supplies for Service Center- 16% of \$1,500		1.00	240.00		240.00
0175210	6324 - REPAIR & MAINTENANCE					41,558.00 *
	Drainage Maintenance and Supply (Curlex, asphalt disposal, small tools, tarps, etc.)		1.00	41,558.00		41,558.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

0175210 6326 - SAFETY EQUIPMENT/SUPPLIES

VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
			2,085.00	

TOTAL SUPPLIES			49,686.00	
TOTAL DRAINAGE			504,670.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
DRAINAGE FEE FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0175220	STORM WATER				
61	PERSONNEL SERVICES				
0175220	6101 - SALARIES				67,112.00
0175220	6141 - FICA EXPENSE				5,442.00
0175220	6142 - GROUP HEALTH INSURANCE				13,787.00
0175220	6143 - WORKERS' COMPENSATION				246.00
0175220	6145 - UNEMPLOYMENT COMPENSATION				228.00
0175220	6146 - RETIREMENT				6,483.00
0175220	6148 - LONGEVITY PAY				1,305.00
0175220	6152 - ACCRUED LEAVE PAY				2,723.00
62	TOTAL PERSONNEL SERVICES				97,326.00
	CONTRACTUAL SERVICES				
0175220	6206 - TRAINING				500.00 *
	Extended Education Classes for		1.00	500.00	500.00
	Code Enforcement Certification				
	(Environmental Compliance				
	Officer)				
0175220	6209 - DUES & SUBSCRIPTIONS				515.00 *
	TCEQ Stormwater Annual Permit		1.00	400.00	400.00
	Code Enforcement License		1.00	40.00	40.00
	Renewal (Env Compl Officer)				
	Pesticide License Renewal		1.00	75.00	75.00
0175220	6221 - AUDIT				500.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0175220 6225 - COMPUTER SERVICES		1.00	600.00	600.00 *
Aircard for Environmental Compliance Officer				
0175220 6226 - MISC. CONTRACTUAL SERVICES		1.00	17,000.00	17,812.00 *
Hazardous Waste Disposal and Spring Sweep Event				
Networkfleet GPS Monitoring		1.00	312.00	312.00
Replacement of Clean Sweep banners		1.00	500.00	500.00
0175220 6229 - COMMUNITY RELATIONS				1,200.00
0175220 6261 - VEHICLE MAINTENANCE		1.00	250.00	250.00 *
Vehicle 717				
0175220 6262 - GAS AND OIL				4,000.00
63 TOTAL CONTRACTUAL SERVICES				25,377.00
63 SUPPLIES				
0175220 6303 - OPERATING SUPPLIES				1,000.00
0175220 6305 - UNIFORMS		1.00	300.00	300.00 *
Boots and City Shirts (Environmental Compliance Officer)				
0175220 6313 - SMALL TOOLS				300.00
0175220 6326 - SAFETY EQUIPMENT/SUPPLIES				185.00
TOTAL SUPPLIES				1,785.00
TOTAL STORM WATER				124,488.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0175920 IS GIS					
61 PERSONNEL SERVICES					
0175920 6101 - SALARIES				16,807.00	
0175920 6141 - FICA EXPENSE				1,288.00	
0175920 6142 - GROUP HEALTH INSURANCE				2,632.00	
0175920 6143 - WORKERS' COMPENSATION				27.00	
0175920 6145 - UNEMPLOYMENT COMPENSATION				43.00	
0175920 6146 - RETIREMENT				1,535.00	
0175920 6148 - LONGEVITY PAY				36.00	
TOTAL PERSONNEL SERVICES				22,368.00	
TOTAL IS GIS				22,368.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0176210 MERIT POOL

61 PERSONNEL SERVICES

0176210 6101 - SALARIES

6,200.00

TOTAL PERSONNEL SERVICES
 TOTAL MERIT POOL

6,200.00
 6,200.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0176510 DEBT SERVICE

65 DEBT SERVICE

0176510 6597 - DRAINAGE REVENUE BONDS 2011

Revenue Bonds

1.00 131,506.00 131,506.00 *

131,506.00

TOTAL DEBT SERVICE
 TOTAL DEBT SERVICE

131,506.00
 131,506.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0179999 NON-DEPARTMENTAL				
62 CONTRACTUAL SERVICES				
0179999 6203 - INSURANCE SHARE		1.00	2,631.00	2,631.00 *
Property and liability insurance for the Drainage Fund				2,631.00
0179999 6238 - ELECTRICITY				200.00
0179999 6248 - GAS				600.00
0179999 6281 - COMMUNICATIONS MAINTENANCE		1.00	2,981.00	2,981.00 *
NRH Contract/Consortium \$17,097				
City of Fort Worth Contract \$5,263				
American Tower Corporation Lease (Eules Tower) \$8,910				
Motorola Maintenance Hardware \$53,499				
SUA-II \$27,982				
Batteries, parts, and repairs \$10,000				
A/C Contract and repairs \$6,000				
Radio Tower propane \$800				
Radio Tower Site insurance \$1,000				
Grapevine Radio Tower Antennae Relocation \$18,500				
TOTAL: \$149,051				
General Fund portion: \$126,693				
Utility Fund portion: \$19,377				
Drainage Fund portion: \$2,981				
63 TOTAL CONTRACTUAL SERVICES				6,412.00
SUPPLIES				
0179999 6302 - POSTAGE				200.00
TOTAL SUPPLIES				200.00
TOTAL NON-DEPARTMENTAL				6,612.00
TOTAL DRAINAGE FEE FUND				795,844.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

GRAND TOTAL

VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
			795,844.00	

** END OF REPORT - Generated by Mark Wood **

DEBT SERVICE FUND

DEBT SERVICE FUND SUMMARY

	BUDGET FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023
BEGINNING FUND BALANCE - 10/1	692,695	692,695	692,695	692,695	692,695
FUND REVENUES					
Current Property Taxes	682,115	686,723	683,723	686,198	563,298
Delinquent Property Taxes	5,000	5,000	5,000	5,000	5,000
Penalty & Interest	5,000	5,000	5,000	5,000	5,000
Transfer-in CCCPD Fund**	509,100	0	0	0	0
Transfer-in TIF Fund**	653,725	654,675	0	0	0
Interest Income/Other	5,000	5,000	5,000	5,000	5,000
Use of Available Cash	0	50,000	0	0	0
TOTAL REVENUES	1,859,940	1,406,398	698,723	701,198	578,298
FUND EXPENDITURES					
2006 G.O. Refunding Bonds	549,828	0	0	0	0
2007 G.O. Bonds	0	0	0	0	0
2011 G.O. Refunding Bonds	170,000	173,400	0	0	0
2016 G.O. Refunding Bonds	923,300	963,025	478,750	481,225	478,325
2016 Engine Lease	48,485	48,485	48,485	48,485	48,485
Ambulance Lease	49,988	49,988	49,988	49,988	49,988
Motorola Radio Tower Lease	0	0	0	0	0
2020 Ambulance Lease down payment	0	50,000	0	0	0
2020 Ambulance Lease payment	0	120,000	120,000	120,000	0
2010 Fire Truck Lease	116,839	0	0	0	0
Paying Agent	1,500	1,500	1,500	1,500	1,500
TOTAL EXPENDITURES	1,859,940	1,406,398	698,723	701,198	578,298
LESS USE OF AVAILABLE CASH	0	0	0	0	0
ENDING FUND BALANCE - 9/30	692,695	692,695	692,695	692,695	692,695

Capital Improvement Plan (CIP)

Project Year	Title	Total Project Cost	Capital Projects Fund	Capital Utility Fund	CEDC (Parks, Trails & Libraries)	Drainage Capital Fund	FHA/TxDOT	Impact Fees - Area I (East of 26)	Impact Fees - Area II (West of 26)	Parkland Dedication Fund	Perimeter Street Fees	TIF	Tree Restoration Fund	Voluntary Park Fund	Wastewater Impact Fees	Water Impact Fees
Estimated 6/1/2019 Available Balances			\$11,000,000	\$3,621,000	\$3,700,000	\$1,295,000	\$3,077,000	\$200,000	\$2,575,000	\$1,457,211	\$342,897	N/A	\$320,829	\$1,157,481	\$1,051,000	\$3,856,000
2019 Projects under contract or in progress																
	Bransford Rehabilitation (Glade to LD Lockett)	\$376,000	\$376,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Bransford Water Tank and Overland Trail - Design	\$144,508	\$0	\$144,508	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Central Fire Station Repairs	\$147,322	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$147,322	\$0	\$0	\$0	\$0
	Cheek-Sparger Road (San Bar to Brown Trail) - Design	\$420,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	City Hall Automatic Doors	\$102,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$102,000	\$0	\$0	\$0	\$0
	City Hall - Backup Generator	\$215,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$215,000	\$0	\$0	\$0	\$0
	City Hall (Plaza) Terra Cotta Way Expansion	\$61,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$61,000	\$0	\$0	\$0	\$0
	Colleyville Center Renovation FY2019	\$344,679	\$0	\$0	\$344,679	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Colleyville Tree Restoration	\$73,330	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$73,330	\$0	\$0	\$0
	Fence Along Cotton Belt Trail	\$110,000	\$110,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Fiber Optic	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0
	Fire Station 2 Repairs	\$67,300	\$67,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Frontier Court Rehabilitation	\$390,000	\$390,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Glade Rd (Phase 2-SH26 to Pool) Design	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	John McCain Road and Westcoat Drive Roundabout - D	\$66,511	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$66,511	\$0	\$0	\$0	\$0
	L.D. Lockett Pump Station Emergency Generator	\$350,000	\$0	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	L.D. Lockett Road Right Turn Ln - Design	\$49,514	\$0	\$0	\$0	\$0	\$0	\$0	\$49,514	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	McDonwell School Road and Westcoat Drive Roundabout	\$63,832	\$0	\$0	\$0	\$0	\$0	\$0	\$63,832	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	McDonwell School Road Rehabilitation	\$600,000	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	McDonwell School Road Westcoat Drive Roundabout -	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Plaza at City Hall	\$2,774,548	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,774,548	\$0	\$0	\$0	\$0
	Plaza Parking Facility	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$0	\$0	\$0	\$0
	Pleasant Run Waterline (John McCain North to Bear Cr	\$68,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$68,360
	Pleasant Run Waterline Vault - Design	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Roberts Road (Glade to Grapevine City Limits) - DESIGN	\$181,268	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$181,268	\$0	\$0	\$0	\$0
	Roberts Road (Glade to Grapevine City Limits) - ROW A	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0
	Sand Volleyball Pit Rehabilitation	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0
	SH26 Water/Wastewater Conflicts	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0
	Shade and Seating at City Park Quad Area	\$250,000	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Stormwater Master Plan	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0
	Street Maintenance Program-2019	\$1,075,000	\$1,075,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Supervisory Control and Data Acquisition (SCADA) Design	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 10: Apple Valley Subdivision/Rustic Oak:	\$49,650	\$0	\$49,650	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Sum Of Total Project Cost:	\$9,599,822	\$2,618,300	\$744,158	\$594,679	\$0	\$0	\$0	\$163,346	\$0	\$0	\$5,297,649	\$73,330	\$40,000	\$0	\$68,360
Estimated 9/30/19 Year End Balance			\$8,381,700	\$2,876,842	\$3,105,321	\$1,295,000	\$3,077,000	\$200,000	\$2,411,654	\$1,457,211	\$342,897	N/A	\$247,499	\$1,117,481	\$1,051,000	\$3,787,640
(+) Year-end surplus contributions			\$500,000	\$500,000	\$0	\$200,000	\$0	\$0	\$0	\$10,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000
(+) FY20 Budgeted Contribution			\$1,500,000	\$200,000	\$500,000	\$400,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0
2020 Estimated 10/1/2019 Available Balance			\$10,381,700	\$3,576,842	\$3,605,321	\$1,895,000	\$3,077,000	\$200,000	\$2,411,654	\$1,467,211	\$342,897	N/A	\$247,499	\$1,277,481	\$1,241,000	\$3,977,640
	Annual Sidewalk/Trail Construction/Grant Match FY20.	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
	Bransford Rd Trail (Field St to Cotton Belt Trail)-Design	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Cheek-Sparger Road (San Bar to Brown Trail) - Construc	\$3,205,000	\$0	\$0	\$0	\$0	\$1,877,000	\$0	\$0	\$0	\$0	\$1,328,000	\$0	\$0	\$0	\$0
	Cheek-Sparger Trail	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0
	City Hall/Library - HVAC Replacement	\$327,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$327,600	\$0	\$0	\$0	\$0
	Colleyville Center New Roof	\$300,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Colleyville Center Renovation FY2020	\$56,500	\$0	\$0	\$56,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Construction of Parking Facility at Central Fire Station	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0
	Drainage Fee Assessment Study	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0
	Drainage Improvements FY2020	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	Entrepreneur Center	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0
	Flashing Lights for Pedestrian Crosswalks-2020	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Flood Gates Upgrade	\$425,000	\$0	\$0	\$0	\$425,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Glade Road (Phase 2 - SH26 to Pool) - FY20 Constructio	\$3,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$342,897	\$2,240,103	\$0	\$0	\$0	\$417,000
	Improvements to Parks Building (on Bransford)	\$380,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$380,000	\$0	\$0
	Jackson Road Bridge Renovation-Design	\$200,000	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	John McCain Road Trail - Design	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0
	John McCain Road Trail - Construction	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0
	John McCain Road and Westcoat Drive Roundabout - C	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0

Justice Center - Metal Roof Coating	\$246,500	\$246,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Keyless Entry/Card Reader Expansion	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
L.D. Lockett Road Right Turn Ln - Construction	\$275,000	\$0	\$0	\$0	\$0	\$0	\$0	\$275,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition	\$5,000,000	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000,000	\$0	\$0	\$0	\$0	\$0
Landscape Improvements Near Pavilion at McPherson i	\$20,000	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
McDonwell School Road and Westcoat Drive Roundab	\$1,600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Misc Concrete Rehabilitation FY2020	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Warmup Area at City Park Baseball Fields	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0
Park Signage/Branding Program FY2020	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0
Parkway Tree Removal and Replacement	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Playground Improvements at Sparger Park	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0
Pleasant Run Road Bridge at Big Bear (White Chapel Br	\$400,000	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pleasant Run Road Waterline (John McCain North to Be	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000
Pleasant Run Waterline Vault - Construction	\$375,000	\$0	\$375,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pleasant Run Road Rehabilitation John McCain to N Cit	\$1,500,000	\$700,000	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Works Service Center Site Improvements-Design	\$150,000	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Works Service Center Site Renovations	\$700,000	\$700,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rehabilitate the Historic Fire Station	\$234,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$234,000	\$0	\$0	\$0	\$0	\$0
Restroom Facility at Nature Center	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Restroom Facility at Reagan Park	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Restroom Facility Renovation at City Park	\$800,000	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0
Roberts Road - Construction	\$2,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,100,000	\$0	\$0	\$0	\$0	\$0
SH 26 Medians Beautification FY2020	\$9,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000,000	\$0	\$0	\$0	\$0	\$0
Street Maintenance County-2020	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Street Maintenance Program-2020	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Street Pavement Marking-2020	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supervisory Control and Data Acquisition (SCADA) Repl	\$350,000	\$0	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wastewater Meter Installation at Somerset Manor	\$75,000	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Project 11: Tinker Road Water Lines - Design	\$123,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$123,000
Water Risk and Resilience Assessment	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water, Wastewater, and Roadway Impact Fee Update	\$128,000	\$0	\$0	\$0	\$0	\$0	\$32,000	\$32,000	\$0	\$0	\$0	\$0	\$32,000	\$32,000	\$0	\$0
Sum Of Total Project Cost:	\$38,215,600	\$4,546,500	\$900,000	\$1,076,500	\$2,125,000	\$1,877,000	\$32,000	\$1,907,000	\$1,100,000	\$342,897	\$21,904,703	\$0	\$930,000	\$32,000	\$1,372,000	
Estimated 9/30/20 Year End Balance	\$5,835,200	\$2,676,842	\$2,528,821	-\$230,000	\$1,200,000	\$168,000	\$504,654	\$367,211	\$0	N/A	\$247,499	\$347,481	\$1,209,000	\$2,605,640		
(+) Year-end surplus contributions	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000	
(+) FY21 Budgeted Contribution	\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0	
2021 Estimated 10/1/2020 Available Balance	\$7,835,200	\$3,376,842	\$3,028,821	-\$30,000	\$1,200,000	\$168,000	\$504,654	\$417,211	\$0	N/A	\$247,499	\$507,481	\$1,399,000	\$2,795,640		
Annual Sidewalk/Trail Construction/Grant Match FY20.	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	
Bransford Rd Trail (Field St to Cotton Belt Trail)-Constr	\$800,000	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Bransford Water Tank Rehabilitation - Construction	\$1,200,000	\$0	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
City Hall - Flooring Rehab	\$88,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,000	\$0	\$0	\$0	\$0	\$0	
Drainage Improvements FY2021	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	
Flashing Lights for Pedestrian Crosswalks-2021	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Glade Road (Phase 2 - SH26 to Pool) - FY21 Constructio	\$10,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,200,000	\$0	\$0	\$0	\$0	\$0	
Glade Road at Bluebonnet Drive	\$1,200,000	\$0	\$0	\$0	\$0	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Jackson Road Bridge Renovation-Construction	\$100,000	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Justice Center - Carpet and VCT Tile	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Justice Center - HVAC Replacement	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Justice Center Renovation	\$450,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	
Misc Concrete Rehabilitation FY2021	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Park Signage/Branding Program FY2021	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	
Parks House Demo & New Amenity	\$1,000,000	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Public Works Service Center Renovations	\$1,900,000	\$1,900,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Restroom Facility at Pleasant Run Practice Fields	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	
SH26 Beautification FY2021	\$4,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000,000	\$0	\$0	\$0	\$0	\$0	
Street Maintenance County-2021	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Street Maintenance Program-2021	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Street Pavement Marking-2021	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Water Project 10: Apple Valley/Rustic Oaks/Bills Lane v	\$630,000	\$0	\$630,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Water Project 11: (Partial) Tinker Road Water Lines - Ci	\$1,110,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$660,000	
Water Project 7: Demolish Overland Trail Pump Station	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sum Of Total Project Cost:	\$26,153,000	\$4,975,000	\$2,530,000	\$1,300,000	\$400,000	\$1,200,000	\$0	\$0	\$300,000	\$0	\$14,738,000	\$0	\$50,000	\$0	\$660,000	
Estimated 9/30/21 Year End Balance	\$2,860,200	\$846,842	\$1,728,821	-\$430,000	\$0	\$168,000	\$504,654	\$117,211	\$0	N/A	\$247,499	\$457,481	\$1,399,000	\$2,135,640		

(+) Year-end surplus contributions		\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$0	\$190,000	\$190,000	
(+) FY22 Budgeted Contribution		\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0	
2022	Estimated 10/1/2021 Available Balance	\$4,860,200	\$1,546,842	\$2,228,821	-\$230,000	\$0	\$168,000	\$504,654	\$117,211	\$0	N/A	\$247,499	\$617,481	\$1,589,000	\$2,325,640	
	Annual Sidewalk/Trail Construction/Grant Match FY20.	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	
	Drainage Improvements at Nature Center	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	
	Drainage Improvements FY2022	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	
	Flashing Lights for Pedestrian Crosswalks-2022	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Library - Flooring Rehab	\$95,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,500	\$0	\$0	\$0	\$0	
	Misc Concrete Rehabilitation FY2022	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Park Signage/Branding Program FY2022	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	
	Street Maintenance County-2022	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Street Maintenance Program-2022	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Street Pavement Marking-2022	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Water Project 12: (Partial) Woodbriar Estate Water Lin	\$70,020	\$0	\$70,020	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Water Project 5: Upsize and Replace Water Lines in Bri	\$145,000	\$0	\$145,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Water Project 6: Upsize and Replace Water Lines in Wi	\$145,000	\$0	\$145,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	WW Project 1: Replace Sewer Lines in Woodbriar Estat	\$361,700	\$0	\$361,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	WW Project 5: Quails Path and Chestnut Bend Sewer Li	\$91,000	\$0	\$91,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Sum Of Total Project Cost:	\$3,833,220	\$1,625,000	\$812,720	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$345,500	\$0	\$450,000	\$0	\$0	
	Estimated 9/30/22 Year End Balance	\$3,235,200	\$734,122	\$1,928,821	-\$530,000	\$0	\$168,000	\$504,654	\$117,211	\$0	N/A	\$247,499	\$167,481	\$1,589,000	\$2,325,640	
	(+) Year-end surplus contributions	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000	
	(+) FY23 Budgeted Contribution	\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0	
2023	Estimated 10/1/2022 Available Balance	\$5,235,200	\$1,434,122	\$2,428,821	-\$330,000	\$0	\$168,000	\$504,654	\$137,211	\$0	N/A	\$247,499	\$327,481	\$1,779,000	\$2,515,640	
	Annual Sidewalk/Trail Construction/Grant Match FY20.	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	
	City Hall - Boiler Replacement	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Drainage Improvements FY2023	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	
	Misc Concrete Rehabilitation FY2023	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Playground Improvements at Kimzey Park	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	
	Street Maintenance County-2023	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Street Maintenance Program-2023	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Street Pavement Marking-2023	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Water Project 12: Partial Woodbriar Estate Water Line:	\$433,000	\$0	\$433,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Water Project 5: Upsize and Replace Water Lines in Bri	\$2,550,000	\$650,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,900,000	
	Water Project 6: Upsize and Replace Water Lines in Wc	\$745,000	\$0	\$745,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	WW Project 1: Replace Sewer Lines in Woodbriar Estat	\$1,900,000	\$0	\$1,900,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	WW Project 5: Quails Path and Chestnut Bend Sewer L	\$829,000	\$110,000	\$719,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Sum Of Total Project Cost:	\$9,007,000	\$2,410,000	\$3,797,000	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$250,000	\$0	\$50,000	\$0	\$1,900,000	
	Estimated 9/30/23 Year End Balance	\$2,825,200	-\$2,362,878	\$2,128,821	-\$630,000	\$0	\$168,000	\$504,654	\$137,211	\$0	N/A	\$247,499	\$277,481	\$1,779,000	\$615,640	
	(+) Year-end surplus contributions	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$0	\$190,000	\$190,000	
	(+) FY24 Budgeted Contribution	\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0	
2024	Estimated 10/1/2023 Available Balance	\$4,825,200	-\$1,662,878	\$2,628,821	-\$430,000	\$0	\$168,000	\$504,654	\$137,211	\$0	N/A	\$247,499	\$437,481	\$1,969,000	\$805,640	
	Annual Sidewalk/Trail Construction/Grant Match FY20.	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	
	Drainage Improvements FY2024	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	
	Misc Concrete Rehabilitation FY2024	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Street Maintenance County-2024	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Street Maintenance Program-2024	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Street Pavement Marking-2024	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Woodbriar, Quail Crest Estates Rehabilitation (Compan	\$2,768,000	\$2,768,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Sum Of Total Project Cost:	\$5,168,000	\$4,318,000	\$0	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	
	Estimated 9/30/24 Year End Balance	\$507,200	-\$1,662,878	\$2,328,821	-\$730,000	\$0	\$168,000	\$504,654	\$137,211	\$0	N/A	\$247,499	\$437,481	\$1,969,000	\$805,640	
	(+) Year-end surplus contributions	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000	
	(+) FY25 Budgeted Contribution	\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0	
	Estimated 10/1/24 Available Balances	\$2,507,200	-\$962,878	\$2,828,821	-\$530,000	\$0	\$168,000	\$504,654	\$157,211	\$0	N/A	\$247,499	\$597,481	\$2,159,000	\$995,640	
	TOTAL	\$91,976,642	\$20,492,800	\$8,783,878	\$3,871,179	\$3,425,000	\$3,077,000	\$32,000	\$2,070,346	\$1,400,000	\$342,897	\$42,785,852	\$73,330	\$1,520,000	\$32,000	\$4,000,360

ORDINANCE O-19-2094

APPROVING AND ADOPTING THE ANNUAL BUDGET FOR THE CITY OF COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020

WHEREAS, a notice of public hearing on the annual budget for the City of Colleyville, Texas, for the fiscal year beginning October 1, 2019 through September 30, 2020, was heretofore published in a newspaper of general circulation; and

WHEREAS, said public hearing on said budget was duly held and all interested persons were given the opportunity to be heard for or against any item therein; and

WHEREAS, the City Council determines that the passage of this ordinance is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT the budget of the proposed expenditures for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020, a copy of which is on file in the Office of the City Secretary, is hereby made a part of this ordinance by reference and is hereby approved and adopted by the City Council of the City of Colleyville, Texas, as the official budget for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020.

Sec. 3. THAT appropriation amounts for the Fiscal Year 2020 budget for the different funds of the City of Colleyville are hereby fixed as follows:

General Fund	\$24,182,805
Utility Fund (Water & Wastewater)	\$17,555,789
Debt Service Fund	\$ 1,406,398
Drainage Utility Fund	\$ 795,844

Sec. 4. THAT the City Manager is hereby authorized to execute all contracts and documents for which funding is appropriated in the aforementioned budgets.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2019.

The second reading and public hearing being conducted on the 17th day of September 2019.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton
Place 1, Tammy Nakamura
Place 3, Kathy Wheat
Place 4, George Dodson

Mayor Pro Tem Bobby Lindamood
Place 5, Chuck Kelley
Place 6, Callie Rigney

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6f
Type Ordinance
Department City Manager

Agenda Date 9/17/2019

Number Ordinance O-19-2095

Title

Adoption of the Ad Valorem Tax Rate for Fiscal Year 2020

Strategic Plan

2.4 Demonstrate stewardship of public resources

Explanation

Second Reading and Public Hearing

There were no speakers on this item at the September 3, 2019, City Council meeting.

First Reading and Public Hearing

Chapter 26, Texas Property Tax Code, requires taxing units to comply with "Truth-in-Taxation" laws in setting tax rates. The calculated FY2020 effective tax rate is \$0.306807/\$100 valuation. The proposed tax rate is the effective tax rate of \$0.306807/\$100 valuation. The attached "Notice of 2019 Tax Year Proposed Property Tax Rate for the City of Colleyville" was published in the *Fort Worth Star-Telegram* on August 15, 2019 to comply with state law and to communicate the City Council's intended tax rate to the public.

The current tax rate is \$0.3208/\$100 of valuation. The proposed tax rate lowers the tax rate by \$0.013993. By adopting the effective tax rate the City Council is lowering the tax rate to offset the increasing property values determined by the Tarrant Appraisal District, in order to collect the same amount of revenue as the prior year, excluding new growth.

Financial Impact

Adoption of the tax rate and its subsequent levy will provide a portion of the funding for the Fiscal Year 2020 General Fund and Debt Service Fund budgets.

Recommendation

Approve

Attachments

1. City of Colleyville Tax Rate Notice 2019
2. Ordinance O-19-2095

NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF COLLEYVILLE

A tax rate of \$0.306807 per \$100 valuation has been proposed by the governing body of City of Colleyville.

PROPOSED TAX RATE	\$0.306807 per \$100
PRECEDING YEAR'S TAX RATE	\$0.320800 per \$100
EFFECTIVE TAX RATE	\$0.306807 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Colleyville from the same properties in both the 2018 tax year and the 2019 tax year.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS
FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Colette Ballinger, RTA
City of Colleyville Tax Assessor-Collector
100 Main Street, Colleyville, Texas 76034
817-481-1242
colette.ballinger@gcisd.net
www.colleyville.com

ORDINANCE O-19-2095

LEVYING TAXES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR 2020; ESTABLISHING THE AD VALOREM TAX RATE OF \$0.306807 PER ONE HUNDRED DOLLARS VALUATION; PROVIDING FOR APPORTIONMENT OF TAXES FOR INTEREST AND SINKING FUND FOR CERTAIN BOND INDEBTEDNESS AND FOR GENERAL OPERATING NEEDS, PROVIDING PENALTIES AND INTEREST FOR THE DELINQUENT TAXES, AND TO BECOME EFFECTIVE ON OCTOBER 1, 2019

WHEREAS, a budget has been adopted by the City Council of the City of Colleyville, Texas, covering the proposed expenditures of the municipal government of the City of Colleyville for the fiscal year beginning October 1, 2019 and ending September 30, 2020; and

WHEREAS, said budget reflects the needs for revenue to meet the expenses proposed therein; and

WHEREAS, the City is required to accumulate an Interest and Sinking Fund for certain outstanding bond indebtedness; and

WHEREAS, the City Council desires to lower the current tax rate to the effective tax rate, to provide relief to property owners from increasing property values.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT there is hereby levied an ad valorem tax that shall be collected for the use and support of the municipal government of the City of Colleyville. It shall provide the legally required Interest and Sinking Fund for certain outstanding bond indebtedness during the 2020 fiscal year. Such tax shall be levied upon all property, real, personal, or mixed within the corporate limits of Colleyville, Texas, which is subject to taxation. The rate of tax shall be \$0.306807 on each \$100.00 property assessment. Said tax levied for and apportioned to the following specific purposes:

A. For the General Fund, a tax rate of \$0.290428 is levied.

B. For the Interest and Sinking Fund, a tax rate of \$.016379 is levied.

Sec. 2. THAT taxes levied by this ordinance shall be due and payable on

the first day of October 2019, and shall become delinquent on the first day of February 2020, if unpaid. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February 2020. The City of Colleyville is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2019.

The second reading and public hearing being conducted on the 17th day of September 2019.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton _____
Place 1, Tammy Nakamura _____
Place 3, Kathy Wheat _____
Place 4, George Dodson _____

Mayor Pro Tem Bobby Lindamood _____
Place 5, Chuck Kelley _____
Place 6, Callie Rigney _____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6g
Type Ordinance
Department City Manager

Agenda Date 9/17/2019

Number Ordinance O-19-2096

Title

An ordinance amending Section 3 - Service Charges of the Water and Sewer Policy and Procedure Manual as contained in the Code of Ordinances, to implement updated base rates

Strategic Plan

- 2.1 Provide responsive, efficient city services
- 3.2 Ensure regular repair and replacement of water and wastewater facilities

Explanation

Second Reading and Public Hearing

There were no speakers on this item at the September 3, 2019, City Council meeting.

First Reading and Public Hearing

This agenda item provides for formal consideration and approval of updated water, wastewater and capital improvement plan base rates.

On November 15, 2016, the City Council approved Ordinance O-16-1996, implementing the recommendations of the Water and Wastewater Rate Advisory Committee. This ordinance established a new rate structure in which City operating costs are recovered through base rates and volumetric rates are set to pass through the costs charged by the Trinity River Authority (TRA).

On September 19, 2017, the City Council approved Ordinance O-17-2031 implementing the recommendations of the Water and Wastewater Rate Advisory Committee. This ordinance established the Capital Improvement Plan (CIP) base rate to fund future capital projects.

City operating costs are established annually as a part of the budget process and the Fiscal Year 2020 proposed Utility Fund budget that was presented to the City Council at the Budget Worksession on August 6, 2019.

FY 2020 water and wastewater base rates were calculated based on the revenue necessary to cover the proposed FY 2020 operating costs. These calculations show that it would be possible to lower base rates in FY 2020.

Staff recommends:

- Lowering the current water and wastewater base rates and adding the incremental difference in base rates to the Utility Capital Improvement Plan (CIP) base rate to fund future utility capital projects.

Financial Impact

Adoption of this ordinance will provide the revenue to fund the City's operating costs for water and wastewater service in FY 2020, as well as generate an estimated \$297,000 for future utility CIP projects.

Recommendation

Approve

Attachments

1. Ordinance O-19-2096

ORDINANCE O-19-2096

AMENDING SECTION 3 – SERVICE CHARGES OF THE WATER AND SEWER POLICY AND PROCEDURE MANUAL OF THE CITY OF COLLEYVILLE, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, water and wastewater base rates are set to recover the City’s annual operating costs for the utility system; and

WHEREAS, the Fiscal Year 2020 Utility Fund operating budget has been proposed and the required base rates to fund said budget have been calculated; and

WHEREAS, the City Council desires to maintain base rates in total by lowering the water base rate, lowering the wastewater base rate, and increasing the base rate for funding of utility capital projects.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT Section 3 – Service Charges of the Water and Sewer Policy and Procedure Manual of Colleyville, Texas, which is “Appendix A” of the Colleyville Code be replaced in its entirety to read as follows:

Sec. A. - Water rates.

The following base and volumetric charges shall apply to residential and non-residential water customers. Base charges for out-of-city customers shall be \$4.00 higher than the charge for in-city customers.

Base charge per month for in-city customers:	
Water meters 1 inch or less	\$13.46
Water meters of 1.5 inches	\$26.92
Water meters of 2 inches	\$43.07
Water meters of 3 inches	\$80.75

Water meters of 4 inches	\$134.59
Base charge per month for out-of-city customers:	
Water meters 1 inch or less	\$17.46
Water meters of 1.5 inches	\$30.92
Water meters of 2 inches	\$47.07
Water meters of 3 inches	\$84.75
Water meters of 4 inches	\$138.59
Volumetric charge per 1,000 gallons	\$4.14

Rates for fire hydrant meters:

The use of fire hydrant meters shall only be allowed within the Colleyville city limits. The use of the fire hydrant meters shall be limited to a period of no more than 90 cumulative calendar days. Under special conditions, a customer may submit a written request to the public works department for use of a fire hydrant meter for a period longer than 90 cumulative calendar days, subject to public works director approval. In considering special condition(s), the public works director shall not consider requests which are necessary to relieve a self-created or personal hardship, failure of performance by a contractor, nor for financial reasons. In considering the customer request, the public works director shall solicit the recommendation of the fire chief and fire marshal in consideration of the request. Further, the public works director shall consider alternative means available to the customer. If special condition(s) are approved by the public works director, in no case shall the meter be used for more than an additional 30 calendar days. The public works director may provide a written ruling within 15 working days of receipt of the customer's written request.

In the event a request for special condition(s) is denied by the public works director, customer shall, within 14 calendar days, make written appeal to the city manager of the public works director's decision. The city manager shall render a written decision within 30 working days of receipt of the customer's appeal. Such decision by the city manager shall be final and not appealable to the city council.

For purposes of this section, written communication shall be considered communication, which is deposited with the United States Postal Service for delivery.

The user must submit in writing, the location of where the meter will be used and such meter shall be used exclusively at the location on record with the city. For purposes of this section, the use of a meter shall be allowed cumulatively for only one location within an individual subdivision and/or development.

For a period of 90 cumulative calendar days after a meter is returned and read by the city, a user shall not be permitted to check out another meter for use at the same designated location, as defined herein.

The monthly base charge for a fire hydrant meter shall be \$50.00. Water usage for a fire hydrant meter shall be charged at a rate of \$4.17 per 1,000 gallons of water used.

The customer shall be in possession of and responsible for the meter. The customer will be responsible for bringing the meter to the public works service center by the 20th of each month for reading. The customer is required to use a proper fire hydrant wrench for operation of the fire hydrant. The customer shall be responsible for any damage and repair, as reasonably determined by the city, to the fire hydrant or the fire hydrant meter by the use of a temporary water meter.

The customer will be required to provide for any backflow device necessary to meet the current city ordinance for protection of the city's drinking water supply.

The City of Colleyville, Tarrant County, and Texas Department of Transportation (TxDOT) shall be exempt from the provisions of this policy.

Sec. B. - Sewer rates.

This schedule of rates per month or fraction thereof shall be the basis for determining charges to all customers for rendering sanitary sewage service, where the sewage produced by such customer is a normal strength wastewater (170 mg/l BOD and 260 mg/l suspended solids) and where such customer is located within the City of Colleyville. The base charge for non-residential customers shall be \$6.00 higher than the charge for residential customers.

A base charge per month shall be charged as follows:	
Residential customers	\$10.37
Non-residential customers	\$16.37

A monthly sewer volume charge shall also be charged to all customers as set forth hereinafter. The sewer volume charge for residential customers will be based upon the individual customer's average monthly water use during the months of December, January and February. Where no preceding winter quarter average is available from records, a volume of 9,000 gallons shall be used for this volume charge.

The monthly sewer volume charges to commercial and industrial class customers will be based on total water use each month as measured by appropriate meters, with the provision that if a customer can show to the satisfaction of the public works director that a significant portion of the metered water usage does not enter the sanitary sewers, the customer will be charged for only that volume entering the sewers, as determined by a method approved by the director of public works.

Volumetric rate per 1,000 gallons:	\$3.11
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Sec. C. – Capital Projects rates.

The following base charges shall apply to residential and non-residential customers to provide funding for utility capital projects necessary to maintain the utility system:

Base charge per month for in-city and out-of-city customers:	
Water meters 1 inch or less	\$2.72
Water meters of 1.5 inches	\$5.03
Water meters of 2 inches	\$7.81

Water meters of 3 inches	\$14.29
Water meters of 4 inches	\$23.54

Sec. D. – Billing; delinquent penalty.

All charges for services furnished or rendered by the City of Colleyville Utility Department are due and payable on the date bill is received. If payment is not received within sixteen days of the billing date a (10%) penalty will be imposed for failure to pay by the due date of the bill.

In the event the meter is not delivered to the city for reading, a penalty fee would be imposed as follows:

\$100.00	1 st missed reading
200.00	2 nd missed reading
300.00	3 rd missed reading

After the third missed reading, the security deposit will be forfeited and the City of Colleyville will revoke the use of the fire hydrant meter.

Sec. E. – Discontinuance of service, notice; reconnection fee.

1. In the event that any month's charges remain delinquent and unpaid at the time of a subsequent billing's due date, the user or customer shall receive a cut-off notice which will be mailed no later than two working days after the subsequent billing's due date. Services will be disconnected if any arrearages over 30 days are not paid within six working days of the cut-off notice. Where service has been discontinued for failure to pay for service rendered, a charge of \$25.00 shall be made for each meter disconnected before said service shall be restored. In the event the customer requests reconnection at hours other than 8:00 a.m. to 4:30 p.m., said reconnect fee shall be increased to \$75.00.

Sec. 2. THAT the effective date of this ordinance shall be for the bills sent out starting October 1, 2019.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2019.

The second reading and public hearing being conducted on the 17th day of September 2019.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6h

Agenda Date 9/17/2019

Number Ordinance O-19-2097

Type Ordinance

Department City Manager

Title

Amending the City's fee schedule by amending and restating Section 2-26 of the Colleyville, Texas, Code of Ordinances, establishing fees and charges for City services

Strategic Plan

- 2.1 Provide responsive, efficient city services
- 2.4 Demonstrate stewardship of public resources

Explanation

Second Reading and Public Hearing

There were no speakers on this item at the September 3, 2019, City Council meeting.

First Reading and Public Hearing

As a part of the annual budget process, staff reviews the fees charged by the City and proposes new fees, revisions of current fees, or deletions of fees. A discussion on fee changes was held at the July 2, 2019, City Council Worksession. Proposed changes to the Colleyville Center for rental of the new Bluebonnet Courtyard and Webb House rental are redlined in attached Exhibit A.

Financial Impact

Approval of the recommended fee changes is not anticipated to have a substantial revenue impact (less than \$10,000 in total), but ensures that the City's fee schedule is updated regularly and that user-based services are not subsidized with general tax dollars to the extent possible.

Recommendation

Approve

Attachments

1. Exhibit A Fees FY2020 clean
2. Exhibit A Fees FY2020 redline
3. Ordinance O-19-2097

Sec. 2-26. - Fees and charges for city services.

(a) The following fees will be in effect in all city departments:

Notary fee (non-city related business): As prescribed by V.T.C.A., Government Code § 406.024.

(b) City secretary services:

Records request research, per hour \$15.00

Document certification (per transaction) 8.00

The city will charge fees for public information per Texas Government Code, Chapter 552 in accordance with the Administrative Code, Title I, Part 3, Chapter 70.

(c) Financial services:

New utility account processing \$2.00

Confidentiality of utility records request processing 2.00

Parking violation court cost fee 5.00

Failure to appear warrant fee 25.00

Broken/damaged/cut lock or tie 25.00

(d) Police services:

Accident reports \$6.00

Fingerprinting—First card 10.00

Fingerprinting—Each additional card 5.00

Conduct letters:

For original 10.00

For each additional 5.00

Miscellaneous police reports 2.00

Press release of police report 1.00

(e) Animal services:

Daily care of impounded animals, per day \$10.00

Each additional impounded animal, same owner, per day 10.00

Removal and disposal of live unwanted pets 30.00

Animal impound fee (second impounding) 50.00

Animal impound fee (third impounding) 75.00

Animal impound fee (fourth impounding) 150.00

Animal impound fee (fifth and greater impoundings) 150.00

Removal of individually trapped animals (private trap) 30.00

(f) Fire prevention:

Fire alarm systems:

Plans review (new, alteration, or relocation) \$70.00

Inspection of system once in place:

Number of Devices	Fee
1 to 10	75.00
11 to 25	100.00
26 to 100	200.00
101 to 200	275.00
201 to 500	500.00
Per device for each over 500	1.00

Fire sprinkler systems—Above ground:

Plans review (new, alteration, or relocation) 150.00

Inspection of system once in place:

<i>Number of heads</i>	<i>Fee</i>
1 to 19 heads	75.00
20 to 100 Heads	100.00
101 to 300 Heads	200.00
301 to 1,000 Heads	400.00
Per head for each over 1,000 heads	1.00

Fire sprinkler systems—Underground:

Fire Sprinkler System (Relocation or modification) three sets of detailed plans

- a. Inspection is required before ditch is covered
- b. 2 hour/200 lb. test is required 50.00

Licensing inspections:

Hospitals 100.00

Nursing/long term care homes 75.00

Day care/mothers' day out 50.00

Foster and adoptive homes 10.00

Home inspection—Insurance 50.00

Permits and miscellaneous fees:

Fixed fire protection system (new, alteration, or relocation) three sets of detailed plans 50.00

Security gates (required three sets of detail plans) plus \$25.00 per required sign 50.00

Storage of flammable or combustible liquids at construction sites 50.00

Installation of compressed natural gas (CNG) container or stations 50.00

Removal, relocation of compressed natural gas (CNG) container or station 50.00

Installation of liquid petroleum gas (LPG) container 50.00

Removal, relocation of liquid petroleum gas (LPG) container 50.00

Installation of liquefied natural gas (LNG) container or station 50.00

Removal, relocation of liquefied natural gas (LNG) container or station 50.00

Spray booths (new) three sets of detailed plans 50.00

Spray booths (modification or relocation) three sets of detailed plans 50.00

Carnivals and fairs—Site plan and layout of vendors required 50.00

Fireworks display—Site inspection is required 100.00

Flammable and combustible liquids:

- a. Repair or modify a pipeline 100.00
- b. Product removal from underground storage tank 50.00
- c. Status change in product facilities 50.00
- d. Change type of contents in liquid tank(s) 50.00

Occupant load increase 50.00

Pyrotechnical special effects 100.00

Tents (any size) 50.00

- (g) Response related to natural gas leaks and hazardous materials releases: Recovery of expenses related to natural gas leaks and hazardous materials releases caused by contractors or carriers which require an on scene response where city staff are unavailable for other emergencies for one hour or more and incidents involving negligence related to drug and/or alcohol impairment will be billed for public safety services if the incident involved any criminal offense greater than a Class C misdemeanor will be as follows:

Employee costs—Actual employee salary costs during the incident.

Emergency vehicle use fees:

Ambulance—To 210 HP, per hour \$ 41.00

Police car—Patrolling, per mile 0.63

Police car—Stationary, per hour 18.00

Fire truck—1500 GPM, per hour 95.00

Fire truck—2000 GPM, per hour 105.00

Ladder truck—At least 75 feet, per hour 145.00

- (h) Development fees—Planning and zoning services:

Preliminary plat, Final plat, or Replat \$500.00

plus, per lot 7.50

Minor plat 250.00

Amending plat 250.00

Rezoning application 500.00

plus, per acre 5.00

PUD application 750.00

plus, per acre 5.00

Amendment to existing PUD to add, delete, or change a special condition to an existing PUD ordinance 450.00

SUP application 500.00

plus, per acre 5.00

SUP residential accessory building 250.00

SUP residential carport 250.00

SUP alcoholic beverage sales 500.00

ZBA variance and appeal application 250.00

Sign board appeal 250.00

Tree mitigation appeal 250.00

Site plan application review 250.00

Landscape plan application review 250.00

Zoning verification letter 50.00

(i) Development fees:

Permanent sign permits 75.00

Temporary sign permits 50.00

exception: grand opening 0.00

Sign recovery fee 25.00

Network Provider Fees

Small cell application fee (this penalty shall not exceed and is capped by statutory limits)	\$500.00 (1-5 network nodes); \$100.00 (each additional network node); \$1,000.00 per pole
Small cell user fees (this penalty shall not exceed and is capped by statutory limits)	\$270.00 annually for each network node
Transport facility monthly user fee (this fee shall not exceed and is capped by statutory limits)	\$28 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul, until the time the network provider's payment to the city exceeds its monthly aggregate per month compensation to the city

(j) Development fees—Plan review, inspection, and permit fees:

Permit fees. The schedule of permit fees shall be in accordance with the fee schedules contained in the 1997 Uniform Administrative Code as follows:

- (1) Table 3-A—Building Permit Fees
- (2) Table 3-B—Electrical Permit Fees
- (3) Table 3-C—Mechanical Permit Fees
- (4) Table 3-D—Plumbing Permit Fees

Calculating construction values. The construction values used for calculating permit fees shall not be less than the most recent building valuation data published by the International Conference of Building Officials. Said permit fees shall be adjusted on an annual basis for permit applications received on or after the 1st day of June using the most recent edition of the building valuation data. The regional modifier of 0.93 shall be applied to the building valuation data used for calculating construction values.

Plan review fee. When a plan or other data are required to be submitted by the building code, a plan review fee shall be paid at the time of submitting plans and specifications for review. The plan review fees specified in this subsection are separate fees and are in addition to the permit fees. No additional plan review fee shall be charged where plans are incomplete or for reviewing a construction plan that has been previously reviewed and resubmitted with corrections. Where construction plans are changed to a new proposal or where a third plan review is necessary, an additional plan review fee is required.

Inspection charges. Permit fees shall include the cost of all required inspections.

Reinspection fees. If the code official is required to make a reinspection, the following fees shall apply: (1) The first reinspection fee shall be \$75.00; (2) The second, and any subsequent, reinspection fee shall be \$125.00. Failure to pay such charges as provided in this code may result in the forfeiture of the right of such contractor to obtain other permits until such charges are paid.

Fees due. All building permit fees shall be due when the permit is issued.

Fee refunds. The code official shall be authorized the refunding of fees as follows:

- (1) The full amount of any fee paid hereunder that was erroneously paid or collected.
- (2) Not more than 90 percent of the permit fee when no work has been done under a permit issued in accordance with this code.
- (3) Not more than 90 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.

The code official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than 180 days after the date of fee payment.

Sport court (concrete, nets, fencing, lighting) \$100.00

Lot grading and drainage compliance fee 125.00

New residence plan review 350.00

Residential addition and remodel plan review 150.00

Commercial plan review fee 65% of building permit fee

Swimming pool plan review fee 50.00

Water well drilling permit 50.00

Irrigation system permit 75.00

Fence permit 75.00

Masonry screening fence permit 125.00

Retaining wall 125.00

Swimming pool permit 300.00

Spas, Hot Tubs, or Fountains 200.00

Re-roofing permit (one square or more) 50.00

Grading and earthwork permit 75.00

Curb cut permit 55.00

Driveway approach permit 75.00
 Temporary construction trailer 100.00
 Temporary event permit 100.00
 Temporary use permit 100.00
 Temporary use permit—Portable storage structure 25.00
 Used/obsolete street sign purchase fee (per sign) 25.00
 Certificate of Occupancy or re-occupancy 100.00
 Temporary certificate of occupancy 250.00 (per month)
 Contractor registration fee 100.00 (per 12 month period)
 Construction concealment fee (for work performed without inspections) 350.00
 Special inspection fee 100.00/hour (min. 2 hours)
 Additional plan review 50.00 per plan review
 Water heater replacement 75.00
 HVAC equipment replacement 75.00
 Application for Encroachment and Joint Use Agreement:

Document Length	Fee
1 to 10 pages	120
11 to 20 pages	160
21 to 30 pages	200
Over 30 pages	240

Weed mowing administrative fee 120.00
 Weed mowing violation notification letter fee (second and all following notification letters within current calendar year) 50.00
 Weed mowing fee, per acre 175.00
 Demolition fee 50.00
 Brush abatement fee:

Actual expenses incurred, not to exceed the estimated value of the affected property.

Sidewalk waiver request general waiver request to a Land Development Code or Code of Ordinances requirement 250.00

(k) Charges related to oil and gas wells:

Gas and oil well permit fee (per well bore) \$10,000.00

Gas well special use permit fee (per pad site) 15,000.00

Seismic survey permit 250.00

Pipeline permit 2,500.00

(l) Public infrastructure plan review and inspection: Prior to the commencement of any public infrastructure improvements associated with private development, the developer shall pay the city a plan review and inspection fee as follows:

Engineering plan review fee—Two percent of the actual cost of the public improvements

Engineering inspection fee—Three percent of the actual cost of the public improvements

Construction materials testing fee—One percent of the actual cost of the public improvements

For each additional review after the second submittal \$250.00

Inspections performed outside of regular business hours for the construction of public infrastructure projects 50.00 per hour

(m) Recreation:

City sponsored activities—The fee for the city park and recreation sponsored recreation and athletic activities not covered elsewhere shall be calculated for respective activity based upon the estimated costs of conducting such activity (including such items as materials, instructors, umpires, scorekeeper, trophies and other direct program costs) plus an administrative fee, or shall be as stipulated by nationally or statewide recognized athletic organizations.

Nonresident programming fee \$5.00 per class/course

Senior center annual membership required for participation in all activities:

Colleyville resident Free

Non-Colleyville resident 10.00

Senior center membership card replacement fee:

Colleyville resident 2.00

Non-Colleyville resident 2.00

(n) Parks:

Youth sports associations:

Athletic field use fees:

Colleyville residents (per participant/per season/per association) \$5.00

Non-Colleyville residents (per participant/per season/per association) 5.00

Non-Colleyville resident Fee: A fee of \$20.00 shall be charged to each non-resident, per participation in each organized sports association per season.

Field rental fees:

Field		No lights/with lights	Time
Reagan Park	Resident	35.00/50.00	Per 2 hours
	Nonresident	60.00/100.00	Per 2 hours
City Park	Resident	50.00/80.00	Per 2 hours
	Nonresident	100.00/180.00	Per 2 hours
Pleasant Run Park (Game Field)	Resident	50.00/80.00	Per 2 hours
	Nonresident	125.00/175.00	Per 2 hours
Pleasant Run Park (Practice Field)	Resident	35.00/50.00	Per 2 hours
	Nonresident	60.00/100.00	Per 2 hours

Rental fees:

Park pavilion rental per hour (no minimum):

Colleyville residents \$20.00

Non-Colleyville residents 30.00

Tennis court rental-Per person (per one and one-half hour increment): 3.00

McPherson Park group pavilion rental per hour (no minimum):

Colleyville residents 40.00

Non-Colleyville residents 70.00

Wedding event in a park without amenities 100.00

Senior Center: rooms available include the Blue Bonnet Room, Computer Room, and Cowboy Room.

Rental Fee 5.00

Deposit (refundable) 50.00

Webb House:

Monday through Thursday, 8am – 10pm

Colleyville resident\$30.00/hr; 3-hour minimum

Non-Colleyville resident\$60.00/hr; 3-hour minimum

Friday through Sunday, 8am – 10pm

Colleyville resident\$40.00/hr; 3-hour minimum

Non-Colleyville resident\$90.00/hr; 3-hour minimum

Deposit (refundable)\$200.00

(o) Colleyville center fees and charges:

Non-Resident and Business—Standard Rates

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental
Small conference room	\$200.00	Entire building rental only
North hall	\$375.00	Entire building rental only
South hall	\$375.00	Entire building rental only
North & South Hall Combined	\$700.00	Entire building rental only
Entire building	\$2,100.00 weekday	Friday and Sunday \$2,100.00 Prime Saturday \$2,500.00
Bluebonnet Courtyard	\$300.00 Available as add-on when renting North & South Hall Combined	Included in rental fee
Garden plaza (Including chairs)	\$300.00	\$300.00

* Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

Colleyville Resident/Business—With 20% Discount

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental
Small conference room	\$160.00	Entire building rental only
North hall	\$300.00	Entire building rental only
South hall	\$300.00	Entire building rental only
North & South Hall Combined	\$560.00	Entire building rental only
Entire building	\$1,680.00 weekday	\$1,680.00 Friday and Sunday \$2,000.00 Prime Saturday
Bluebonnet Courtyard	\$300.00 Available as add-on when renting North & South Hall Combined	Included in rental fee
Garden plaza (including chairs)	\$300.00	\$300.00

* Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

Colleyville Based Non-Profit and Civic Organizations

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental
Small conference room	\$90.00	Entire building rental only
North hall	\$120.00	Entire building rental only
South hall	\$120.00	Entire building rental only
North & South Hall Combined	\$210.00	Entire building rental only
Entire building	\$450.00 weekday	50% discount Friday and Sunday \$1,050.00 20% discount prime Saturday \$2,000.00
Bluebonnet Courtyard	Included in full building or North & South Hall Combined rental fee	
Garden plaza (including chairs)	\$450.00	\$450.00

Administrative Fees		
	Non-profit	Standard
Video		
LCD Projector per hour (portable and ceiling mount)	\$65.00 with weekday max \$150.00	\$65.00
LCD 220" rear screen HD projector per hour	\$75.00 with weekday max \$200.00	\$75.00

Rolling video cart with electrical and extension	\$2.00	\$10.00
Stage front drop screen	\$10.00	\$40.00
White board/flip chart with easel	\$20.00	\$20.00
Easel	\$15.00	\$15.00
Audio		
Baby grand piano	\$100.00	\$100.00
Stage lighting and sound board	\$200.00 + AV tech	\$200.00 + AV tech
Podium with microphone	\$20.00	\$35.00
Corded microphone on stand—One free with N/S hall	\$15.00	\$15.00
Wireless microphone (hand held or lapel)	\$25.00	\$50.00
Colored up lights	\$200.00	\$200.00
Room set		
Linens (per linen) weekdays only	\$10.00	\$10.00
Draped and skirted registration table	\$15.00	\$15.00
Room change after final set (per table and chair set)	\$20.00	\$20.00
Catering		
Kitchen Use/Food Service (when food is brought in) - flat fee based upon set up or attendance whichever is greater	\$1.00 per person weekday or weekend (\$300.00 max)	\$1.00 per person weekday \$2.00 per person weekends (\$300.00 minimum)
Deluxe coffee service with condiments	15 cup carafe—\$15.00	15 cup carafe—\$15.00

Water/soda service	\$1.00 per bottle	\$1.00 per bottle
Miscellaneous		
Copies 1—50—\$0.25 first copy, \$0.10 thereafter	\$0.25/\$0.10	\$0.25/\$0.10
Deposits		
Entire building	\$500.00	\$1,000.00
Grand hall	\$300.00	\$300.00
Half hall (North or South)	\$200.00	\$200.00
Conference room	\$50.00	\$50.00

Miscellaneous Fees/Policies

Cancellation Policy—Any cancellation of a Friday, Saturday, or Sunday entire building rental or combined north/south hall booking shall result in lessee forfeiting one-half of the deposit. If the cancellation is received 180 to 120 calendar days prior to the event, the lessee will forfeit all of the deposit. If the cancellation is received less than 120 calendar days prior to the event, the lessee will forfeit all monies paid to the Colleyville Center.

Colleyville Center deposit forfeiture—Up to \$1,000.00 will be retained from lessee deposit for failure to leave the premises (building and grounds) in as good or better condition than it was prior to being leased or for failure to pay outstanding balance of other fees.

AV surcharge—All rented audio visual equipment brought into the building by another vendor incurs a 15 percent charge of the Colleyville Center fee for same equipment.

Non-profit donations—Any not for profit organization that donates over \$50,000.00 to the Colleyville Center does not incur equipment fees. Supply and service fees are not included in this waiver. If a not for profit organization donates a single piece of equipment, it becomes Colleyville Center property and use of that equipment by that organization does not incur equipment fees.

Discount for using local businesses—If a client uses three or more Colleyville businesses during their event, the center will provide complimentary colored up-lighting (\$200.00 value).

Additional rental hours—If a client requests to extend a rental of the entire building beyond their eight hour rental, additional hours will be available for an additional \$250.00 per hour, within the business hours of the center. The additional hours must be requested in advance. Fees will not be pro-rated for increments of time less than one hour.

Late fees—The Colleyville Center closes at 12:00 a.m. (midnight) on Friday and Saturday and 11:00 p.m. Sunday through Thursday. Should a client remain on the premises after the building is closed, a fee will be assessed at the rate of \$1,000.00 per hour until such time the building is vacated. Fees will not be pro-rated for increments of time less than one hour.

Colleyville Center rental hours—The Colleyville Center is available for rental from 8:00 a.m. to 11:00 p.m. Monday through Thursday, 8:00 a.m. to midnight on Friday, 11:00 a.m. to midnight on Saturday, and 11:00 a.m. to 11:00 p.m. on Sunday. Weekday rental rates apply Monday through 4:00 p.m. on Friday. Prime weekend rates apply 4:00 p.m. Friday through 11:00 p.m. Sunday. For holiday closures, the Colleyville Center may follow the schedule for City offices.

(p) Library:

**Colleyville Public Library
Circulating Materials Restrictions**

Materials	Loan period	Limits *	Fees/fines **	Renewal limits ***
Fiction books	21 days	No limit	\$0.25 per day	5
Non-fiction books	21 days	No limit	\$0.25 per day	5
Best sellers	7 or 14 days	No limit	\$0.25 per day	5
Magazines	7 days	No limit	\$0.25 per day	5
Pamphlets	7 days	No limit	\$0.25 per day	5
Feature-length DVDs (60 min.+)	7 days	10	\$1.00 per day	5
Educational/DVDs	7 days	10	\$0.25 per day	5
Children's DVDs (under 60 min.)	7 days	10	\$0.25 per day	5
Compact discs	7 days	10	\$0.25 per day	5
J Kits	21 days	No limit	\$0.25 per day	5
Books on compact disc	21 days	No limit	\$0.25 per day	5
J Holiday books	7 days	Varies by holiday	\$0.25 per day	0 during holiday

* No limit until a maximum of 40 items is reached. A total of 40 items per card.

** Overdue fines threshold is \$5.00.

*** Renewals are allowed when materials are not on reserve for another patron.

**Colleyville Public Library
Materials Replacement and Processing Fees**

Item	Cost	Processing fee
Library card	\$2.00	\$0.00
Book	Cost of item	5.00
Paperback book	Cost of item	5.00
Board book	Cost of item	2.00
Magazine	Cost of item	2.00
Compact disc	Cost of item	5.00
Lost compact disc outer insert	0.00	5.00
Book on CD	Cost of item	5.00
Lost/damaged single book on CD disc	Cost of single CD	1.00
DVD	Cost of item	5.00
Lost DVD outer insert	0.00	5.00
Audio-visual material containers	Cost of item	5.00
Kit bags	Cost of item	2.00
Bar codes/RFID tags	\$1.00	0.00

Print card 0.50

Color copies (per page) 1.00

Black and white copies (per page) 0.10

Fax—Incoming (per page) 1.00

Fax—Outgoing (per page)

Local 1.00

Long distance 2.00

Non-resident fees:

Non-resident card (non-TexShare, non-reciprocal borrowing participating home library) 25.00

Non-resident card (without home library) 25.00

Interlibrary loan materials not picked up 2.00

(O-14-1945, § 2(Exh. A), 12-16-2014; Ord. No. O-15-1969, § 3, 9-15-2015; Ord. No. O-16-1991, § 2, 9-20-2016; Ord. No. O-17-2022, § 1, 8-15-17; Ord. No. O-17-2030, § 2 (exh. A), 9-19-17; Ord. No. O-18-2072, § 1, 1-15-19)

Editor's note— Ord. No. O-17-2030, § 2(Exh. A), adopted September 19, 2017, repealed the former § 2-26, and enacted a new § 2-26 as set out herein. The former § 2-26 pertained to similar subject matter. See Code Comparative Table for complete derivation.

Sec. 2-26. - Fees and charges for city services.

(a) The following fees will be in effect in all city departments:

Notary fee (non-city related business): As prescribed by V.T.C.A., Government Code § 406.024.

(b) City secretary services:

Records request research, per hour \$15.00

Document certification (per transaction) 8.00

The city will charge fees for public information per Texas Government Code, Chapter 552 in accordance with the Administrative Code, Title I, Part 3, Chapter 70.

(c) Financial services:

New utility account processing \$2.00

Confidentiality of utility records request processing 2.00

Parking violation court cost fee 5.00

Failure to appear warrant fee 25.00

Broken/damaged/cut lock or tie 25.00

(d) Police services:

Accident reports \$6.00

Fingerprinting—First card 10.00

Fingerprinting—Each additional card 5.00

Conduct letters:

For original 10.00

For each additional 5.00

Miscellaneous police reports 2.00

Press release of police report 1.00

(e) Animal services:

Daily care of impounded animals, per day \$10.00

Each additional impounded animal, same owner, per day 10.00

Removal and disposal of live unwanted pets 30.00

Animal impound fee (second impounding) 50.00

Animal impound fee (third impounding) 75.00

Animal impound fee (fourth impounding) 150.00

Animal impound fee (fifth and greater impoundings) 150.00

Removal of individually trapped animals (private trap) 30.00

(f) Fire prevention:

Fire alarm systems:

Plans review (new, alteration, or relocation) \$70.00

Inspection of system once in place:

Number of Devices	Fee
1 to 10	75.00
11 to 25	100.00
26 to 100	200.00
101 to 200	275.00
201 to 500	500.00
Per device for each over 500	1.00

Fire sprinkler systems—Above ground:

Plans review (new, alteration, or relocation) 150.00

Inspection of system once in place:

<i>Number of heads</i>	<i>Fee</i>
1 to 19 heads	75.00
20 to 100 Heads	100.00
101 to 300 Heads	200.00
301 to 1,000 Heads	400.00
Per head for each over 1,000 heads	1.00

Fire sprinkler systems—Underground:

Fire Sprinkler System (Relocation or modification) three sets of detailed plans

- a. Inspection is required before ditch is covered
- b. 2 hour/200 lb. test is required 50.00

Licensing inspections:

Hospitals 100.00

Nursing/long term care homes 75.00

Day care/mothers' day out 50.00

Foster and adoptive homes 10.00

Home inspection—Insurance 50.00

Permits and miscellaneous fees:

Fixed fire protection system (new, alteration, or relocation) three sets of detailed plans 50.00

Security gates (required three sets of detail plans) plus \$25.00 per required sign 50.00

Storage of flammable or combustible liquids at construction sites 50.00

Installation of compressed natural gas (CNG) container or stations 50.00

Removal, relocation of compressed natural gas (CNG) container or station 50.00

Installation of liquid petroleum gas (LPG) container 50.00

Removal, relocation of liquid petroleum gas (LPG) container 50.00

Installation of liquefied natural gas (LNG) container or station 50.00

Removal, relocation of liquefied natural gas (LNG) container or station 50.00

Spray booths (new) three sets of detailed plans 50.00

Spray booths (modification or relocation) three sets of detailed plans 50.00

Carnivals and fairs—Site plan and layout of vendors required 50.00

Fireworks display—Site inspection is required 100.00

Flammable and combustible liquids:

- a. Repair or modify a pipeline 100.00
- b. Product removal from underground storage tank 50.00
- c. Status change in product facilities 50.00
- d. Change type of contents in liquid tank(s) 50.00

Occupant load increase 50.00

Pyrotechnical special effects 100.00

Tents (any size) 50.00

- (g) Response related to natural gas leaks and hazardous materials releases: Recovery of expenses related to natural gas leaks and hazardous materials releases caused by contractors or carriers which require an on scene response where city staff are unavailable for other emergencies for one hour or more and incidents involving negligence related to drug and/or alcohol impairment will be billed for public safety services if the incident involved any criminal offense greater than a Class C misdemeanor will be as follows:

Employee costs—Actual employee salary costs during the incident.

Emergency vehicle use fees:

Ambulance—To 210 HP, per hour \$ 41.00

Police car—Patrolling, per mile 0.63

Police car—Stationary, per hour 18.00

Fire truck—1500 GPM, per hour 95.00

Fire truck—2000 GPM, per hour 105.00

Ladder truck—At least 75 feet, per hour 145.00

- (h) Development fees—Planning and zoning services:

Preliminary plat, Final plat, or Replat \$500.00

plus, per lot 7.50

Minor plat 250.00

Amending plat 250.00

Rezoning application 500.00

plus, per acre 5.00

PUD application 750.00

plus, per acre 5.00

Amendment to existing PUD to add, delete, or change a special condition to an existing PUD ordinance 450.00

SUP application 500.00

plus, per acre 5.00

SUP residential accessory building 250.00

SUP residential carport 250.00

SUP alcoholic beverage sales 500.00

ZBA variance and appeal application 250.00

Sign board appeal 250.00

Tree mitigation appeal 250.00

Site plan application review 250.00

Landscape plan application review 250.00

Zoning verification letter 50.00

(i) Development fees:

Permanent sign permits 75.00

Temporary sign permits 50.00

exception: grand opening 0.00

Sign recovery fee 25.00

Network Provider Fees

Small cell application fee (this penalty shall not exceed and is capped by statutory limits)	\$500.00 (1-5 network nodes); \$100.00 (each additional network node); \$1,000.00 per pole
Small cell user fees (this penalty shall not exceed and is capped by statutory limits)	\$270.00 annually for each network node
Transport facility monthly user fee (this fee shall not exceed and is capped by statutory limits)	\$28 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul, until the time the network provider's payment to the city exceeds its monthly aggregate per month compensation to the city

(j) Development fees—Plan review, inspection, and permit fees:

Permit fees. The schedule of permit fees shall be in accordance with the fee schedules contained in the 1997 Uniform Administrative Code as follows:

- (1) Table 3-A—Building Permit Fees
- (2) Table 3-B—Electrical Permit Fees
- (3) Table 3-C—Mechanical Permit Fees
- (4) Table 3-D—Plumbing Permit Fees

Calculating construction values. The construction values used for calculating permit fees shall not be less than the most recent building valuation data published by the International Conference of Building Officials. Said permit fees shall be adjusted on an annual basis for permit applications received on or after the 1st day of June using the most recent edition of the building valuation data. The regional modifier of 0.93 shall be applied to the building valuation data used for calculating construction values.

Plan review fee. When a plan or other data are required to be submitted by the building code, a plan review fee shall be paid at the time of submitting plans and specifications for review. The plan review fees specified in this subsection are separate fees and are in addition to the permit fees. No additional plan review fee shall be charged where plans are incomplete or for reviewing a construction plan that has been previously reviewed and resubmitted with corrections. Where construction plans are changed to a new proposal or where a third plan review is necessary, an additional plan review fee is required.

Inspection charges. Permit fees shall include the cost of all required inspections.

Reinspection fees. If the code official is required to make a reinspection, the following fees shall apply: (1) The first reinspection fee shall be \$75.00; (2) The second, and any subsequent, reinspection fee shall be \$125.00. Failure to pay such charges as provided in this code may result in the forfeiture of the right of such contractor to obtain other permits until such charges are paid.

Fees due. All building permit fees shall be due when the permit is issued.

Fee refunds. The code official shall be authorized the refunding of fees as follows:

- (1) The full amount of any fee paid hereunder that was erroneously paid or collected.
- (2) Not more than 90 percent of the permit fee when no work has been done under a permit issued in accordance with this code.
- (3) Not more than 90 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.

The code official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than 180 days after the date of fee payment.

Sport court (concrete, nets, fencing, lighting) \$100.00

Lot grading and drainage compliance fee 125.00

New residence plan review 350.00

Residential addition and remodel plan review 150.00

Commercial plan review fee 65% of building permit fee

Swimming pool plan review fee 50.00

Water well drilling permit 50.00

Irrigation system permit 75.00

Fence permit 75.00

Masonry screening fence permit 125.00

Retaining wall 125.00

Swimming pool permit 300.00

Spas, Hot Tubs, or Fountains 200.00

Re-roofing permit (one square or more) 50.00

Grading and earthwork permit 75.00

Curb cut permit 55.00

Driveway approach permit 75.00
 Temporary construction trailer 100.00
 Temporary event permit 100.00
 Temporary use permit 100.00
 Temporary use permit—Portable storage structure 25.00
 Used/obsolete street sign purchase fee (per sign) 25.00
 Certificate of Occupancy or re-occupancy 100.00
 Temporary certificate of occupancy 250.00 (per month)
 Contractor registration fee 100.00 (per 12 month period)
 Construction concealment fee (for work performed without inspections) 350.00
 Special inspection fee 100.00/hour (min. 2 hours)
 Additional plan review 50.00 per plan review
 Water heater replacement 75.00
 HVAC equipment replacement 75.00
 Application for Encroachment and Joint Use Agreement:

Document Length	Fee
1 to 10 pages	120
11 to 20 pages	160
21 to 30 pages	200
Over 30 pages	240

Weed mowing administrative fee 120.00
 Weed mowing violation notification letter fee (second and all following notification letters within current calendar year) 50.00
 Weed mowing fee, per acre 175.00
 Demolition fee 50.00
 Brush abatement fee:

Actual expenses incurred, not to exceed the estimated value of the affected property.

Sidewalk waiver request general waiver request to a Land Development Code or Code of Ordinances requirement 250.00

(k) Charges related to oil and gas wells:

Gas and oil well permit fee (per well bore) \$10,000.00

Gas well special use permit fee (per pad site) 15,000.00

Seismic survey permit 250.00

Pipeline permit 2,500.00

(l) Public infrastructure plan review and inspection: Prior to the commencement of any public infrastructure improvements associated with private development, the developer shall pay the city a plan review and inspection fee as follows:

Engineering plan review fee—Two percent of the actual cost of the public improvements

Engineering inspection fee—Three percent of the actual cost of the public improvements

Construction materials testing fee—One percent of the actual cost of the public improvements

For each additional review after the second submittal \$250.00

Inspections performed outside of regular business hours for the construction of public infrastructure projects 50.00 per hour

(m) Recreation:

City sponsored activities—The fee for the city park and recreation sponsored recreation and athletic activities not covered elsewhere shall be calculated for respective activity based upon the estimated costs of conducting such activity (including such items as materials, instructors, umpires, scorekeeper, trophies and other direct program costs) plus an administrative fee, or shall be as stipulated by nationally or statewide recognized athletic organizations.

Nonresident programming fee \$5.00 per class/course

Senior center annual membership required for participation in all activities:

Colleyville resident Free

Non-Colleyville resident 10.00

Senior center membership card replacement fee:

Colleyville resident 2.00

Non-Colleyville resident 2.00

(n) Parks:

Youth sports associations:

Athletic field use fees:

Colleyville residents (per participant/per season/per association) \$5.00

Non-Colleyville residents (per participant/per season/per association) 5.00

Non-Colleyville resident Fee: A fee of \$20.00 shall be charged to each non-resident, per participation in each organized sports association per season.

Field rental fees:

Field		No lights/with lights	Time
Reagan Park	Resident Nonresident	35.00/50.00 60.00/100.00	Per 2 hours Per 2 hours
City Park	Resident Nonresident	50.00/80.00 100.00/180.00	Per 2 hours Per 2 hours
Pleasant Run Park (Game Field)	Resident Nonresident	50.00/80.00 125.00/175.00	Per 2 hours Per 2 hours
Pleasant Run Park (Practice Field)	Resident Nonresident	35.00/50.00 60.00/100.00	Per 2 hours Per 2 hours

Rental fees:

Park pavilion rental per hour (no minimum):

Colleyville residents \$20.00

Non-Colleyville residents 30.00

Tennis court rental-Per person (per one and one-half hour increment): 3.00

McPherson Park group pavilion rental per hour (no minimum):

Colleyville residents 40.00

Non-Colleyville residents 70.00

Wedding event in a park without amenities 100.00

Senior Center: rooms available include the Blue Bonnet Room, Computer Room, and Cowboy Room.

Rental Fee 5.00

Deposit (refundable) 50.00

Webb House:

Monday through Thursday, 8am – 10pm

Colleyville resident\$30.00/hr; 3-hour minimum

Non-Colleyville resident\$60.00/hr; 3-hour minimum

Friday through Sunday, 8am – 10pm

Colleyville resident\$40.00/hr; 3-hour minimum

Non-Colleyville resident\$90.00/hr; 3-hour minimum

Deposit (refundable)\$200.00

(o) Colleyville center fees and charges:

Non-Resident and Business—Standard Rates

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental
Small conference room	\$200.00	Entire building rental only
North hall	\$375.00	Entire building rental only
South hall	\$375.00	Entire building rental only
North & South Hall Combined	\$700.00	Entire building rental only
Entire building	\$1,800.00 <u>\$2,100.00</u> weekday	Friday and Sunday \$1,800.00 <u>\$2,100.00</u> Pprime Saturday \$2,200.00 <u>\$2,500.00</u>
<u>Bluebonnet Courtyard</u>	<u>\$300.00</u> <u>Available as add-on when renting North & South Hall Combined</u>	<u>Included in rental fee</u>
Garden plaza (Including chairs)	\$300.00	\$300.00

* Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

Colleyville Resident/Business—With 20% Discount

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental
Small conference room	\$160.00	Entire building rental only
North hall	\$300.00	Entire building rental only
South hall	\$300.00	Entire building rental only
North & South Hall Combined	\$560.00	Entire building rental only
Entire building	\$1,440.00 <u>\$1,680.00</u> weekday	\$1,680.00 <u>1,440.00</u> Friday and Sunday \$1,760.00 <u>2,000.00</u> P prime Saturday
<u>Bluebonnet Courtyard</u>	<u>\$300.00</u> <u>Available as add-on when renting</u> <u>North & South Hall Combined</u>	<u>Included in rental fee</u>
Garden plaza (including chairs)	\$300.00	\$300.00

* Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

Colleyville Based Non-Profit and Civic Organizations

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental
Small conference room	\$90.00	Entire building rental only
North hall	\$120.00	Entire building rental only
South hall	\$120.00	Entire building rental only
North & South Hall Combined	\$210.00	Entire building rental only
Entire building	\$450.00 weekday	50% discount Friday and Sunday \$900.00 <u>\$1,050.00</u> 20% discount prime Saturday \$1,760.00 <u>\$2,000.00</u>
<u>Bluebonnet Courtyard</u>	<u>Included in full building or North & South Hall Combined rental fee</u>	
Garden plaza (including chairs)	\$450.00	\$450.00

Administrative Fees		
	Non-profit	Standard
Video		
LCD Projector per hour (portable and ceiling mount)	\$65.00 with weekday max \$150.00	\$65.00
LCD 220" rear screen HD projector per hour	\$75.00 with weekday	\$75.00

	max \$200.00	
Rolling video cart with electrical and extension	\$2.00	\$10.00
Stage front drop screen	\$10.00	\$40.00
White board/flip chart with easel	\$20.00	\$20.00
Easel	\$15.00	\$15.00
Audio		
Baby grand piano	\$100.00	\$100.00
Stage lighting and sound board	\$200.00 + AV tech	\$200.00 + AV tech
Podium with microphone	\$20.00	\$35.00
Corded microphone on stand—One free with N/S hall	\$15.00	\$15.00
Wireless microphone (hand held or lapel)	\$25.00	\$50.00
Colored up lights	\$200.00	\$200.00
Room set		
Linens (per linen) weekdays only	\$10.00	\$10.00
Draped and skirted registration table	\$15.00	\$15.00
Room change after final set (per table and chair set)	\$20.00	\$20.00
Catering		
Kitchen Use/Food Service (when food is brought in) - flat fee based upon set up or attendance whichever is greater	\$1.00 per person weekday or weekend (\$300.00 max)	\$1.00 per person weekday \$2.00 per person weekends (\$300.00 minimum)

Deluxe coffee service with condiments	15 cup carafe—\$15.00	15 cup carafe—\$15.00
Water/soda service	\$1.00 per bottle	\$1.00 per bottle
Miscellaneous		
Copies 1—50—\$0.25 first copy, \$0.10 thereafter	\$0.25/\$0.10	\$0.25/\$0.10
Deposits		
Entire building	\$500.00	\$1,000.00
Grand hall	\$300.00	\$300.00
Half hall (North or South)	\$200.00	\$200.00
Conference room	\$50.00	\$50.00

Miscellaneous Fees/Policies

Cancellation Policy—Any cancellation of a Friday, Saturday, or Sunday entire building rental or combined north/south hall booking shall result in lessee forfeiting one-half of the deposit. If the cancellation is received 180 to 120 calendar days prior to the event, the lessee will forfeit all of the deposit. If the cancellation is received less than 120 calendar days prior to the event, the lessee will forfeit all monies paid to the Colleyville Center.

Colleyville Center deposit forfeiture—Up to \$1,000.00 will be retained from lessee deposit for failure to leave the premises (building and grounds) in as good or better condition than it was prior to being leased or for failure to pay outstanding balance of other fees.

AV surcharge—All rented audio visual equipment brought into the building by another vendor incurs a 15 percent charge of the Colleyville Center fee for same equipment.

Non-profit donations—Any not for profit organization that donates over \$50,000.00 to the Colleyville Center does not incur equipment fees. Supply and service fees are not included in this waiver. If a not for profit organization donates a single piece of equipment, it becomes Colleyville Center property and use of that equipment by that organization does not incur equipment fees.

Discount for using local businesses—If a client uses three or more Colleyville businesses during their event, the center will provide complimentary colored up-lighting (\$200.00 value).

Additional rental hours—If a client requests to extend a rental of the entire building beyond their eight hour rental, additional hours will be available for an additional \$250.00 per hour, within the business hours of the center. The additional hours must be requested in advance. Fees will not be pro-rated for increments of time less than one hour.

Late fees—The Colleyville Center closes at 12:00 a.m. (midnight) on Friday and Saturday and 11:00 p.m. Sunday through Thursday. Should a client remain on the premises after the building is closed, a fee

will be assessed at the rate of \$1,000.00 per hour until such time the building is vacated. Fees will not be pro-rated for increments of time less than one hour.

Colleyville Center rental hours—The Colleyville Center is available for rental from 8:00 a.m. to 11:00 p.m. Monday through Thursday, 8:00 a.m. to midnight on Friday, 11:00 a.m. to midnight on Saturday, and 11:00 a.m. to 11:00 p.m. on Sunday. Weekday rental rates apply Monday through 4:00 p.m. on Friday. Prime weekend rates apply 4:00 p.m. Friday through 11:00 p.m. Sunday. For holiday closures, the Colleyville Center may follow the schedule for City offices.

(p) Library:

**Colleyville Public Library
Circulating Materials Restrictions**

Materials	Loan period	Limits *	Fees/fines **	Renewal limits ***
Fiction books	21 days	No limit	\$0.25 per day	5
Non-fiction books	21 days	No limit	\$0.25 per day	5
Best sellers	7 or 14 days	No limit	\$0.25 per day	5
Magazines	7 days	No limit	\$0.25 per day	5
Pamphlets	7 days	No limit	\$0.25 per day	5
Feature-length DVDs (60 min.+)	7 days	10	\$1.00 per day	5
Educational/DVDs	7 days	10	\$0.25 per day	5
Children's DVDs (under 60 min.)	7 days	10	\$0.25 per day	5
Compact discs	7 days	10	\$0.25 per day	5
J Kits	21 days	No limit	\$0.25 per day	5
Books on compact disc	21 days	No limit	\$0.25 per day	5
J Holiday books	7 days	Varies by holiday	\$0.25 per day	0 during holiday

* No limit until a maximum of 40 items is reached. A total of 40 items per card.

** Overdue fines threshold is \$5.00.

*** Renewals are allowed when materials are not on reserve for another patron.

**Colleyville Public Library
Materials Replacement and Processing Fees**

Item	Cost	Processing fee
Library card	\$2.00	\$0.00
Book	Cost of item	5.00
Paperback book	Cost of item	5.00
Board book	Cost of item	2.00
Magazine	Cost of item	2.00
Compact disc	Cost of item	5.00
Lost compact disc outer insert	0.00	5.00
Book on CD	Cost of item	5.00
Lost/damaged single book on CD disc	Cost of single CD	1.00
DVD	Cost of item	5.00
Lost DVD outer insert	0.00	5.00
Audio-visual material containers	Cost of item	5.00
Kit bags	Cost of item	2.00
Bar codes/RFID tags	\$1.00	0.00

Print card 0.50

Color copies (per page) 1.00

Black and white copies (per page) 0.10

Fax—Incoming (per page) 1.00

Fax—Outgoing (per page)

Local 1.00

Long distance 2.00

Non-resident fees:

Non-resident card (non-TexShare, non-reciprocal borrowing participating home library)
25.00

Non-resident card (without home library) 25.00

Interlibrary loan materials not picked up 2.00

(O-14-1945, § 2(Exh. A), 12-16-2014; Ord. No. O-15-1969, § 3, 9-15-2015; Ord. No. O-16-1991, § 2, 9-20-2016; Ord. No. O-17-2022, § 1, 8-15-17; Ord. No. O-17-2030, § 2 (exh. A), 9-19-17; Ord. No. O-18-2072, § 1, 1-15-19)

Editor's note— Ord. No. O-17-2030, § 2(Exh. A), adopted September 19, 2017, repealed the former § 2-26, and enacted a new § 2-26 as set out herein. The former § 2-26 pertained to similar subject matter. See Code Comparative Table for complete derivation.

ORDINANCE O-19-2097

AN ORDINANCE AMENDING PART II, CHAPTER 2-ADMINISTRATION, ARTICLE II- FINANCE, DIVISION 1, SEC. 2-26 FEES AND CHARGES FOR CITY SERVICES, OF THE COLLEYVILLE, TEXAS, CODE OF ORDINANCES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Colleyville charges fees for services and materials as authorized in the Code of Ordinances and it is desirous to update those fees; and

WHEREAS, all statutory and constitutional requirements for the passage of this ordinance have been adhered to, including but not limited to the Open Meeting Act; and

WHEREAS, the City Council determines that the passage of this ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
- Sec. 2. THAT from and after the effective date of this ordinance, Chapter 2 Section 2-26 of the Code of Ordinances, fees and charges for city services shall be deleted and replaced in its entirety with the revisions as shown on Exhibit "A".
- Sec. 3. THAT the effective date of this ordinance shall be October 1, 2019.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2019.

The second reading and public hearing being conducted on the 17th day of September 2019.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON
THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby	
Place 1, Tammy Nakamura	_____	Lindamood	_____
Place 3, Kathy Wheat	_____	Place 5, Chuck Kelley	_____
Place 4, George Dodson	_____	Place 6, Callie Rigney	_____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:

Whitt L. Wyatt
City Attorney



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7a

Agenda Date 9/17/2019

Number Ordinance O-19-2098

Type Ordinance

Department Community Development

Title

Request to appeal the decision by the Planning & Zoning Commission for the consideration of a Special Use Permit for Alcoholic Beverage Sales – On-Premises Consumption on Lot 13 & 14, Block 2, of the Thompson Terraces Subdivision, located at 5201 Colleyville Boulevard, Case ZC19-010

Strategic Plan

4.2 Encourage compatible commercial growth

Explanation

First Reading and Public Hearing

At their meeting on September 9, 2019, the Planning & Zoning Commission made a motion to approve the request with a stipulation that it be for beer & wine sales only. The motion failed by a vote of 3-1. A failed motion is a recommendation for denial. When the Planning & Zoning Commission makes a recommendation of denial, a favorable vote of three-fourths (3/4) of all members of the City Council is required for approval of the request.

Additionally, no change of zoning (or approval of a Special Use Permit) where exists a protest against such change, signed by the owners of twenty (20) percent or more of either the area of lots or land included in such proposed change, or lots or land immediately adjoining same and extending two hundred (200) feet therefrom, filed with the City Secretary, shall be passed except by a favorable vote of three-fourths (3/4) of all members of the City Council. The registered opposition equals approximately 20.4%.

Request: Paul and Lisa Pardo, of Stone House Restaurant and Wine Bar, have submitted a request for a Special Use Permit (SUP) to allow alcoholic beverage sales for on-premise consumption at 5201 Colleyville Boulevard. Alcoholic beverage sales for on-premise consumption are allowed in the CC-1 Village Retail district with the approval of an SUP.

Existing Conditions/Background: The subject property is zoned CC-1 Village Retail district and generally located on the east side of Colleyville Boulevard, north of Thompson Terrace. The subject property is a platted lot and currently developed with a house dating to 1945 and an accessory building, which was previously used as a salon.

Proposed Special Use Permit:

Request – The applicant is requesting approval of an SUP to allow alcoholic beverage sales for on-premises consumption in conjunction with a new restaurant. The applicant is requesting to sell and serve alcohol as part of the Stone House Restaurant and Wine Bar menu. The applicant proposes the following hours of operation as a component of the SUP request:

Monday & Tuesday: 4:00 p.m. – 9:00 p.m.

Wednesday – Saturday: 4:00 p.m. – 10:00 p.m.

Closed on Sundays

Ordinance – There are four components of procedure that a business must complete to sell and serve alcohol for on-premises consumption in Colleyville: (1) a Special Use Permit (SUP) approval by the City Council for alcohol sales (on-premises consumption) (2) submission of draft Texas Alcoholic Beverage Commission (TABC) License paperwork to the City Secretary's Office for review and approval, (3) submission of completed TABC License paperwork to the TABC, (4) the issuance of an Alcoholic Beverage License through the City Secretary's Office.

- Section 3.25 of the Land Development Code states that an SUP is to "allow a use not normally allowed in a zoning district which could be of benefit in a particular case to the general welfare, provided adequate development standards, and special requirements are imposed to protect surrounding uses or to preserve the character of the neighborhood." Language is typically added for SUPs to automatically expire upon the abandonment of the business, change in the use, a change in ownership, or upon termination of the Certificate of Occupancy.
- Section 6-3 of the Code of Ordinances requires businesses that serve alcoholic beverages to be located at least 300 feet from a church, school, or public hospital. The distance is measured from property line to property line for schools, and from front door to front door along the street front property lines for churches and hospitals.
- Section 6-5 of the Code of Ordinances which states that the restaurant's alcohol sales must be incidental and secondary to the sale of food for human consumption (further clarified in the Code as non-alcohol and food sales must comprise at least 40 percent of gross receipts).

Analysis: The applicant proposes to operate the business in a similar manner to other restaurants along Colleyville Boulevard. The requested location is in compliance with the distance requirements of the Code of Ordinances, and the applicant is proposing to comply with the 40/60 incidental sales requirements as stated above. Approval of an SUP at this location for this user should not adversely

impact surrounding uses or the character of the neighborhood.

Surrounding Development: The properties to the north, south and west are zoned CC-1-Village Retail district and developed with commercial buildings. The properties to the east are zoned R-20 Single Family Residential and developed with single-family homes.

Comprehensive Plan: The City's comprehensive plan, *Destination Colleyville*, identifies the subject property as located within the Central Sector of the Colleyville Boulevard Corridor. This area has been identified as having the greatest potential to become a true center of activity by tying together major commercial and entertainment centers along the Corridor.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 500 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. Staff has received four (4) responses in favor and two (2) responses in opposition. Additionally, there were several other signatures provided on one of the opposition letters expressing their opposition. All letters have been attached.

Staff Recommendation: Staff recommends approval of the Special Use Permit (SUP) to authorize the sale of alcoholic beverages for on-premises consumption for the Stone House Restaurant and Wine Bar at 5201 Colleyville Boulevard. The proposed business should not adversely impact surrounding uses.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission made three motions to approve the request at their September 9, 2019 meeting, all of which failed. The final motion made was to approve the request with a stipulation that it be for beer and wine sales only. The motion failed by a vote of 3-1. A failed motion is a recommendation for denial. When the Planning & Zoning Commission makes a recommendation of denial, a favorable vote of three-fourths (3/4) of all members of the City Council is required for approval of the request.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Appeal of P&Z Decision
2. Aerial Map
3. Zoning Map
4. Future Land Use Map

5. Statement of Planning Objectives
6. Zoning Exhibit
7. Aerial and Building Elevation Exhibit
8. Site Plan
9. Floor Plan
10. Patio Floor Plan
11. Photo of the Patio
12. Notification Map
13. Property Owner Notifications
14. Notification List
15. Letters of Support
16. Letter of Opposition 1
17. Letter of Opposition 2
18. Ordinance O-19-2098

Ben Bryner

To: Jackie Reyff
Subject: RE: Appeal of P&Z Decision

From: Paul Pardo < >
Sent: Tuesday, September 10, 2019 10:26 AM
To: Jackie Reyff <JReyff@colleyville.com>; Lisa Pardo < >; James Oboyski < >
Cc: Lisa Pardo < >
Subject: Appeal of P&Z Decision

Ms. Reyff,

Thank You for all your efforts not just for our project but for all the projects you help with behind the scenes all over "OUR CITY".
We would like to APPEAL the Planing and Zoning Boards decision of DENIAL for our project located at 5201 Colleyville Blvd. Colleyville, Texas 76034. (ZC19-010) case number

According to the planing and Zoning Commission Agenda Briefing under Comprehensive Plan it states that; "This area has been identified as having the greatest potential to become a true center of activity by tying together major COMMERCIAL and ENTERTAINMENT CENTERS along the Corridor".
Yet we were denied. I hope City Council will see it's way to correct this.

Please let me know if there is anything I need to do more or if there is anything I should prepare for the City Council meeting and when it will be.

Again, Thank You for all you do.

All My Best,
May God Bless,
Paul Pardo

So it is that we are saved by faith in Christ and not by the good things we do.
Romans 3:28

Yes, All have sinned: All fall short of God's glorious ideal: Yet now God declares us "not guilty" of offending him if we trust in Jesus Christ, who in his kindness takes away our sins. For God sent Jesus Christ to take the punishment for our sins and to end all God's anger against us. He used Christ's blood and our faith as the means of saving us from his wrath.
Romans 3: 23-25

Because of his kindness you have been saved through trusting Christ. And even trusting is not of yourselves; it to is a gift from God. Salvation is not a reward for the good we have done, so none of us can take any credit for it. It is God himself who made us what we are and given us new lives from Jesus Christ; and long ages ago he planed that we should spend these lives in helping others.
Ephesians 2: 8-10

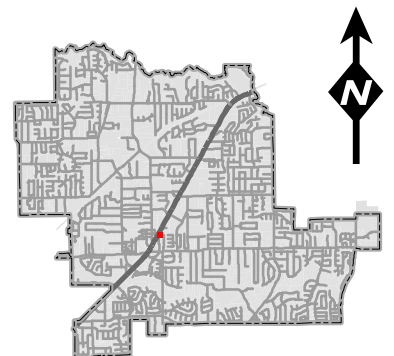
Aerial Map



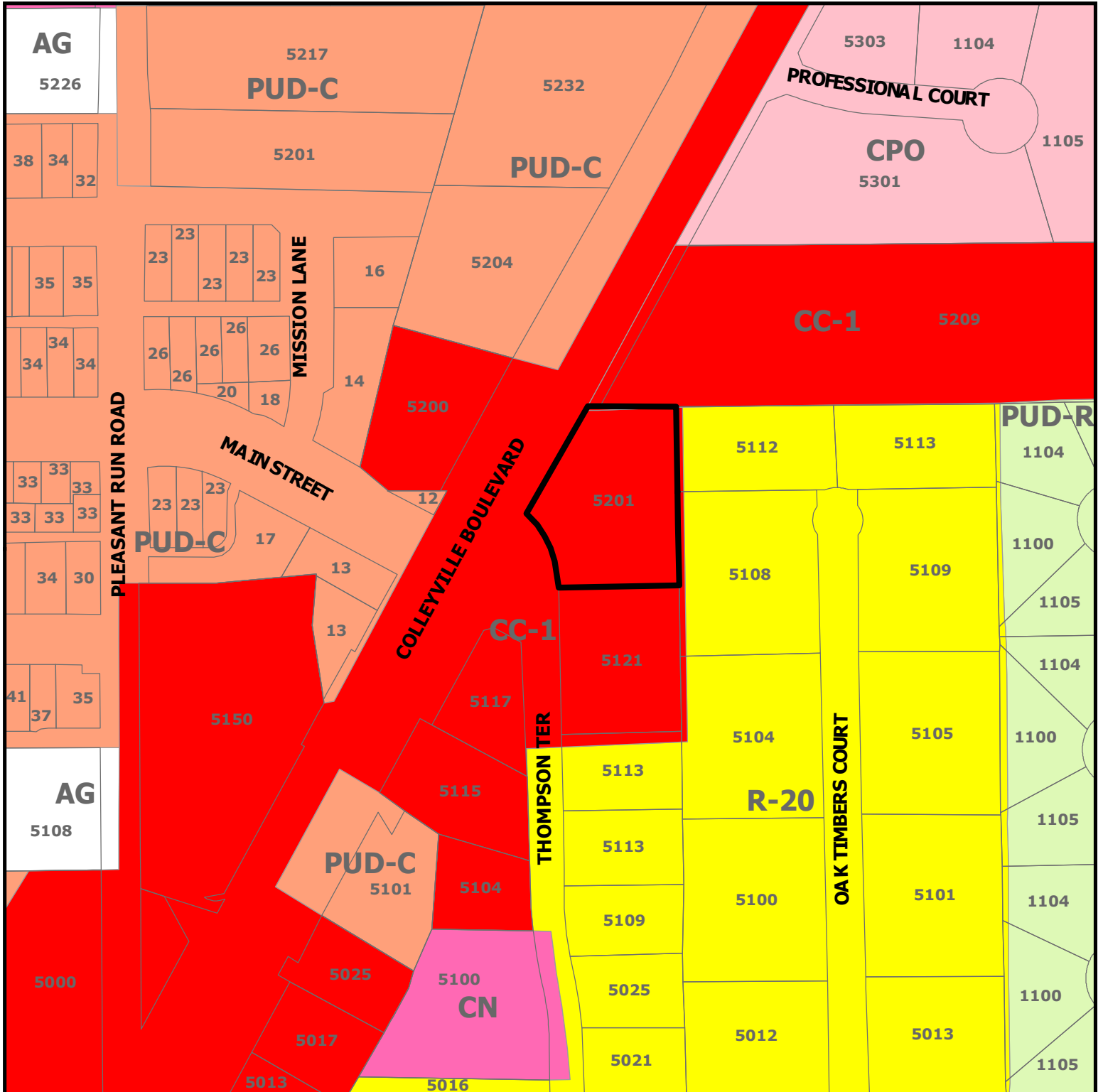
ZC19-010
5201 Colleyville Blvd

DISCLAIMER:
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 Subject Property



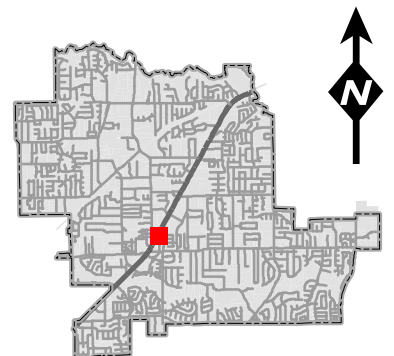
Zoning Map



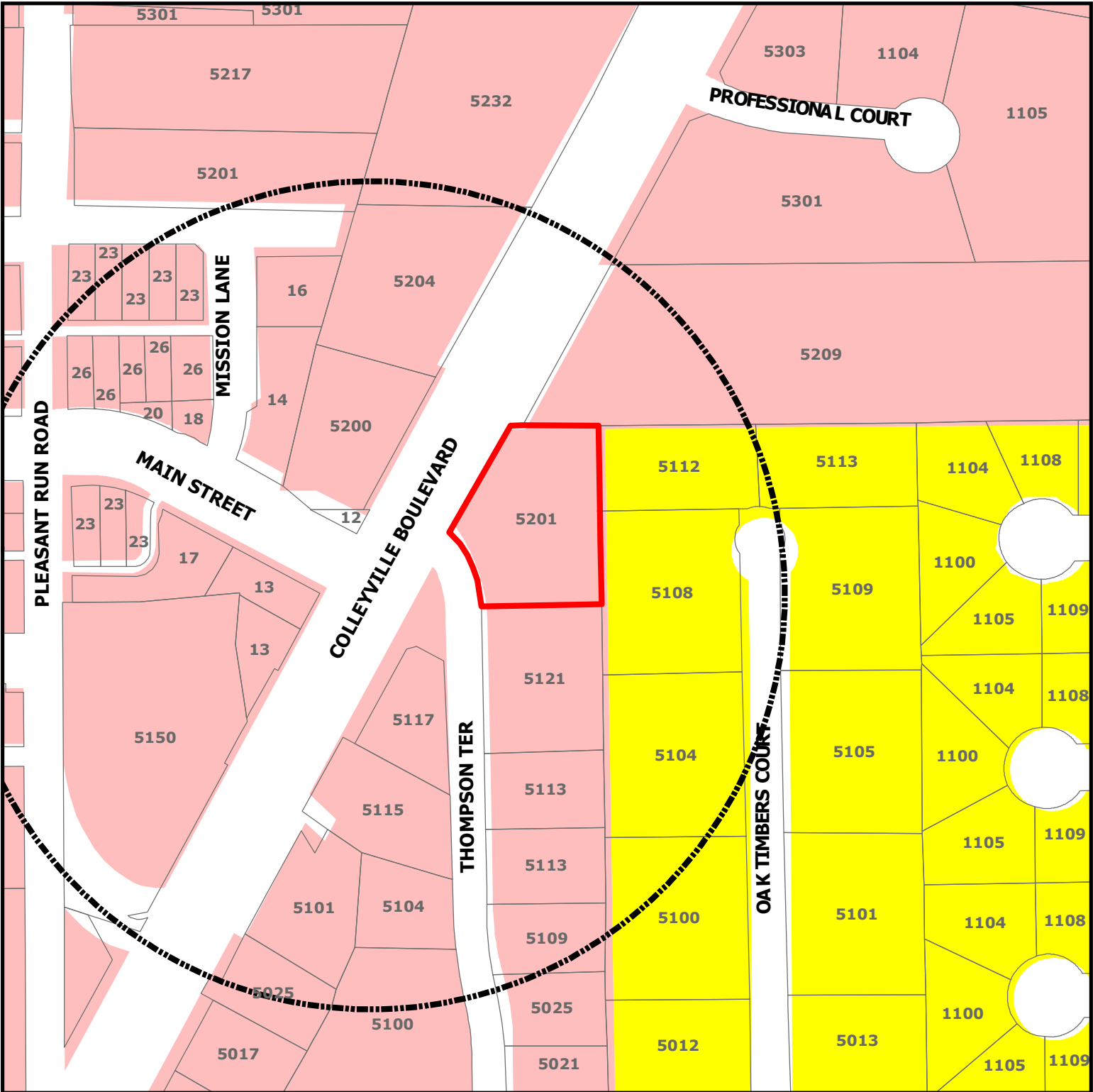
ZC19-010
5201 Colleyville Blvd

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 Subject Property



Future Land Use Map

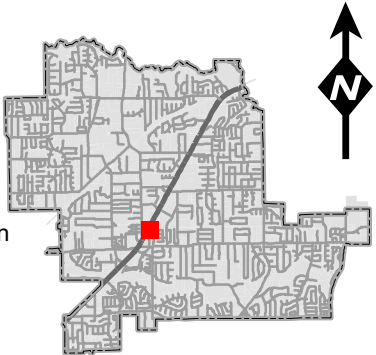


ZC19-010

5201 Colleyville Blvd

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-  Subject Property
-  Sales Tax Preferred Intersection
-  Residential
-  Colleyville Blvd Corridor



Statement of Planning Objectives

STONEHOUSE

RESTAURANT & WINE BAR

It is with great excitement that we present to the City of Colleyville our dream of bringing not only a new concept to the citizens of Colleyville but a destination for citizens from Fort Worth to Dallas and beyond. For years we have driven by the Stone House and have said, "That needs to be a Restaurant". This past June the opportunity to take over the lease presented itself to us. After much prayer and due diligence we present the City of Colleyville our dream of the "Stone House Restaurant and Wine Bar. This house sits at the corner of the new intersection leading to City Hall at the corner of Colleyville Blvd. and Thompson Terrance. Stone House will be open for dinner only. The hours of business will be 4 -9 Monday and Tuesday and 4-10 Wednesday through Saturday. We will be closed on Sunday. We will be offering a full bar and the food will be on the contemporary eclectic side. This will be a beautiful one of a kind restaurant keeping the original house built in 1945 fully intact. Attached are the proposed plans for both the inside and outside dining area. We wanted to bring something to Colleyville that does not exist at this time. A place where you have the choice to dine in or outside, under large pecan and pine trees and look at the stars as you enjoy a great dinner, a glass of wine with appetizers and listen to live music. We will be keeping much of the charm of this house inside by keeping the original hard wood floors, fireplace in the front room and the low ceilings which all add to the ambiance of a great date night. There is a side building that will become the kitchen. This will be attached to the main house by a walkway and will be enclosed following State guidelines in food handling.

Development Schedule

We are dedicated to having our Grand Opening in December 2019. Most of the remodeling will be in the kitchen area. This timeline is supported by both the architect and contractor.

Economic Development Information

Land Sq. Feet	31,725
Land Acres	0.7283
Building A – Main Dining	2078 sq. feet
Building B – Kitchen	952 sq. feet
Patio	1,000 sq. feet

SALES

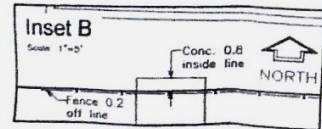
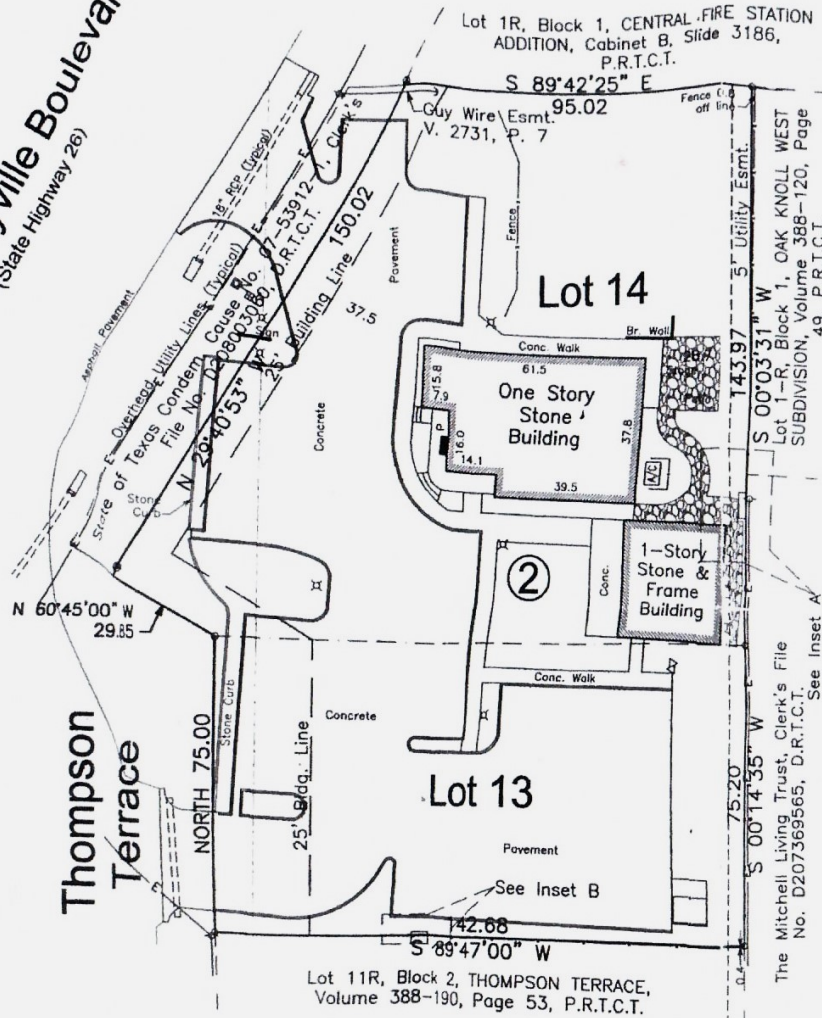
Projected Sales – year one	\$ 1,764,000.00
Projected Tax Revenue	\$ 145,000.00

PROPERTY VALUE

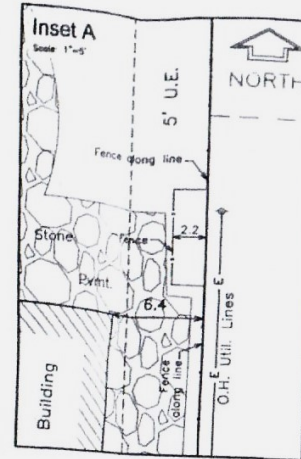
Current Property Value	\$ 400,000.00
Improvements	\$ 750,000.00
Total Property Value	\$ 1,150,000.00

Zoning Exhibit

5201 Colleyville Boulevard
(State Highway 26)



COPYRIGHT 2008, AREA SURVEYING, INC.



Notes

1. Bearings based on record bearings. Bearing source, east line of Thompson Terrace, per plat recorded in Volume 388-11, Page 81, Plat Records, Tarrant County, Texas.
2. Unless otherwise noted, the Building Lines and Easements shown herein are per the plat recorded in Volume 388-11, Page 81, Plat Records, Tarrant County, Texas.

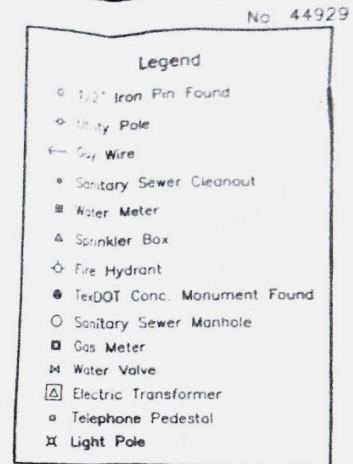
Surveyor's Certificate

This is to certify that I have surveyed on-the-ground the above described property and find the buildings wholly within the bounds of said property, and no encroachments thereon, except as shown.

By

[Signature]
Rogel W. Tuck, R.P.L.S.

Surveyed 09/24/08



PLAT SHOWING
SURVEY OF LOTS 13 AND 14,
BLOCK 2,

**THOMPSON
TERRACE,**

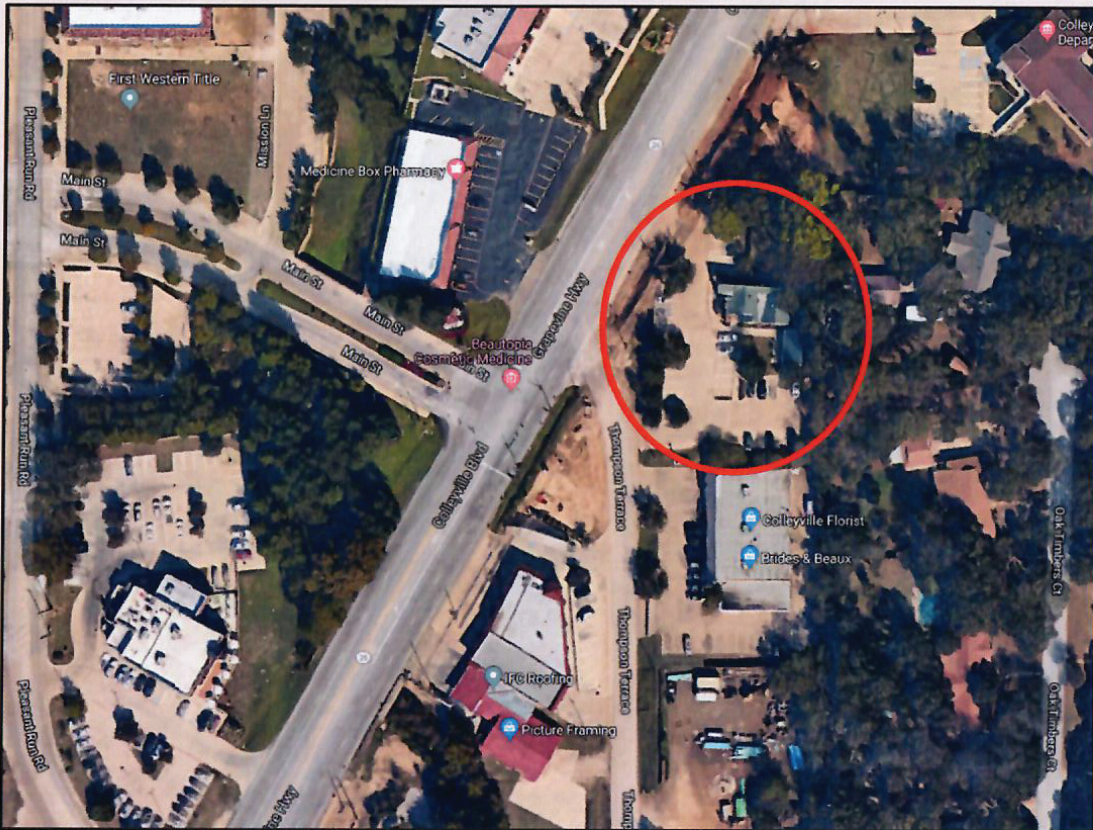
A SUBDIVISION OF PART OF THE J.M. LOONEY SURVEY AT COLLEYVILLE, TARRANT COUNTY, TEXAS ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 388-11, PAGE 81, PLAT RECORDS, TARRANT COUNTY, TEXAS.

SAVE AND EXCEPT THAT PORTION OF LOT 14 AWARDED TO THE STATE OF TEXAS BY CONDEMNATION SUIT FILED JUNE 15, 2007, UNDER CAUSE NO. 07-53912-1, CERTIFIED COPY FILED JANUARY 3, 2008, RECORDED UNDER CLERK'S FILE NO. D208003060, OFFICIAL RECORDS, TARRANT COUNTY, TEXAS.

5201 COLLEYVILLE BOULEVARD

AREA SURVEYING, INC.
Surveying / Mapping
1000 South Street / Fort Worth, TX 76134
Phone 817 292 5684 / Fax 817 754 2311
www.area-surveying.com

Aerial and Building Elevations Exhibit



Site Plan

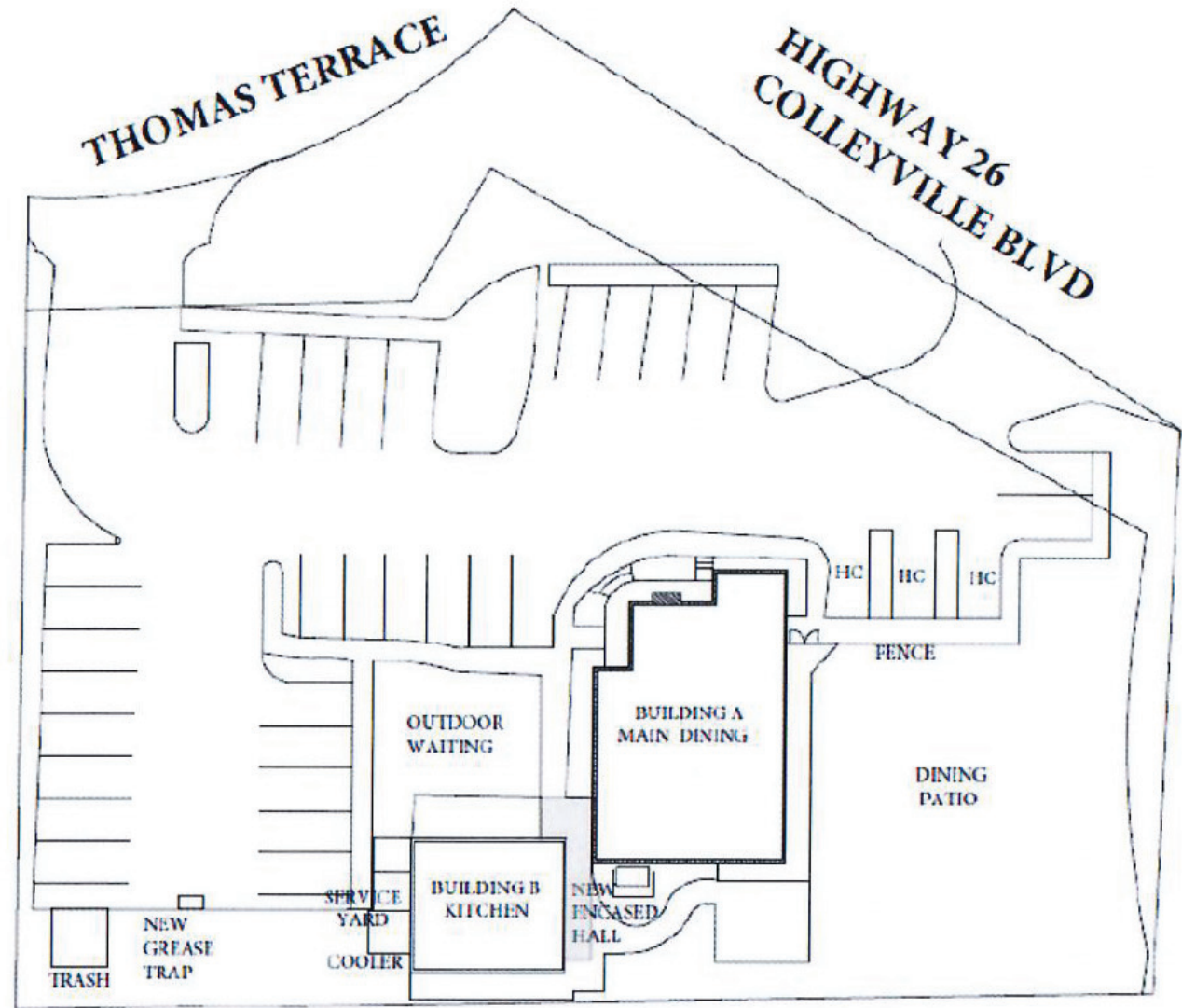
PARKING COUNT

34

BUILDING S.F.

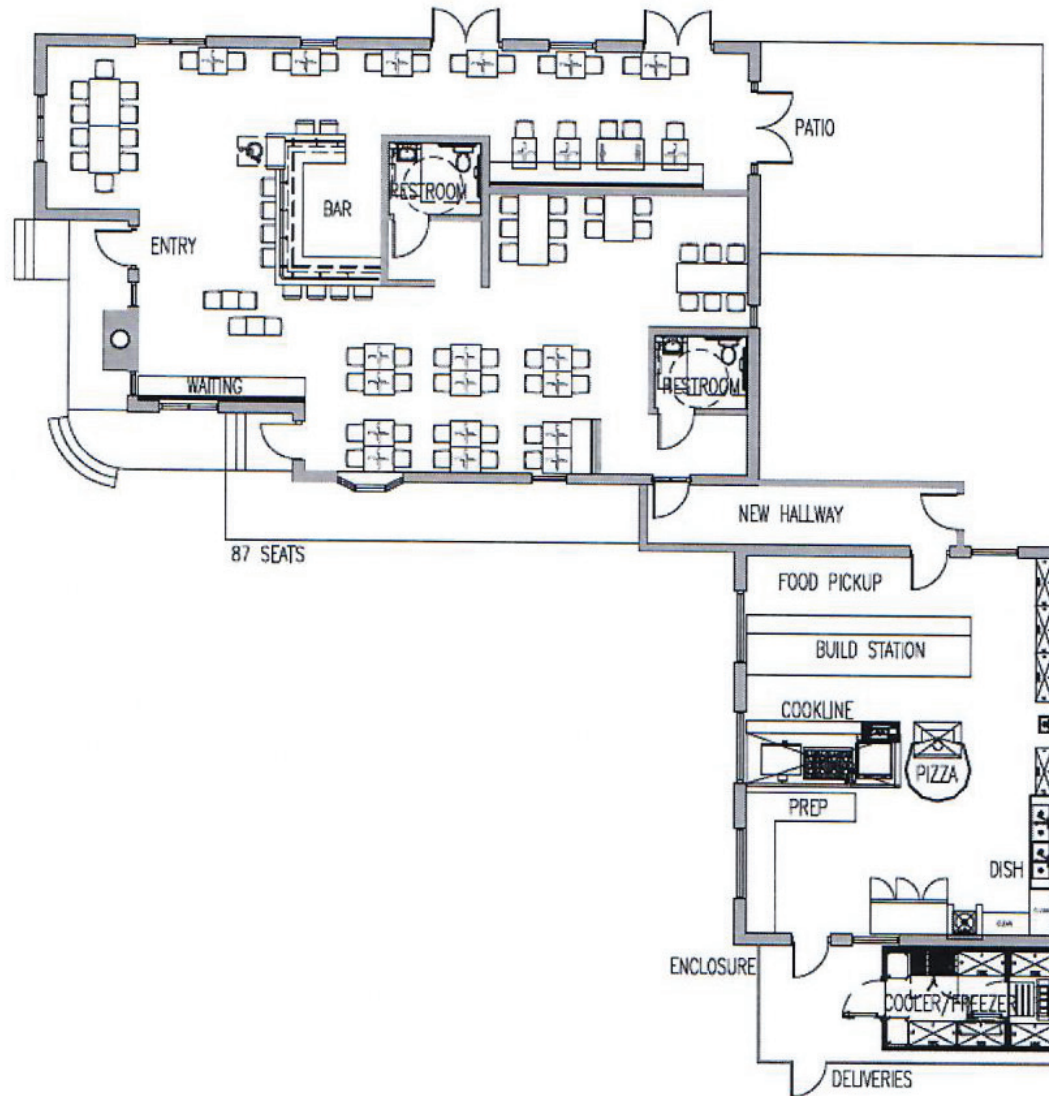
A: 2078

B: 952



SITE PLAN

Floor Plan



Patio Floor Plan

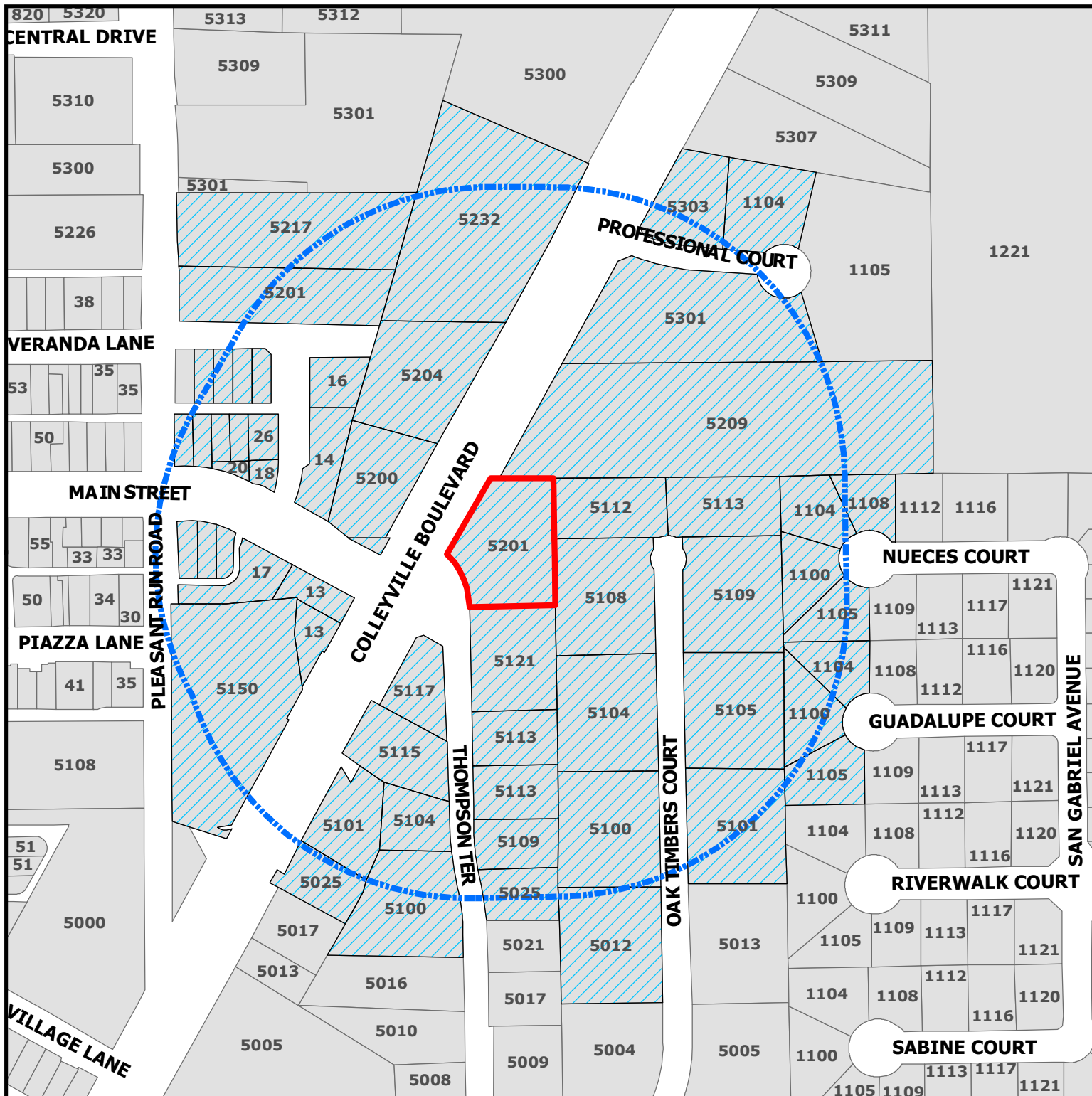


PATIO PLAN - 1,000 sq. feet

Photo of the Patio



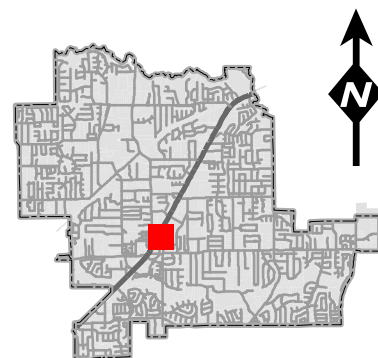
Notification Map



ZC19-010
5201 Colleyville Blvd

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-  Subject Property
-  500ft Buffer
-  Properties within 500ft





NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location (please note the new City Council Meeting dates):

Planning and Zoning Commission Meeting: Monday, September 9, 2019 at 7:00 p.m.
City Council Meetings: Tuesday, September 17, 2019 & Wednesday, October 2, 2019 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit for Alcoholic Beverage Sales – On-Premises Consumption. The purpose is to allow for the sale of alcohol at the proposed business Stone House Restaurant & Wine Bar.

Zoning Case: ZC19-010

Applicant: Paul and Lisa Pardo

Owner: Sunder Holdings LLC

Location: 5201 Colleyville Boulevard

Property Description: Lots 13 and 14, Block 2, of the Thompson Terraces Subdivision

Present Zoning: CC-1 Village Retail District

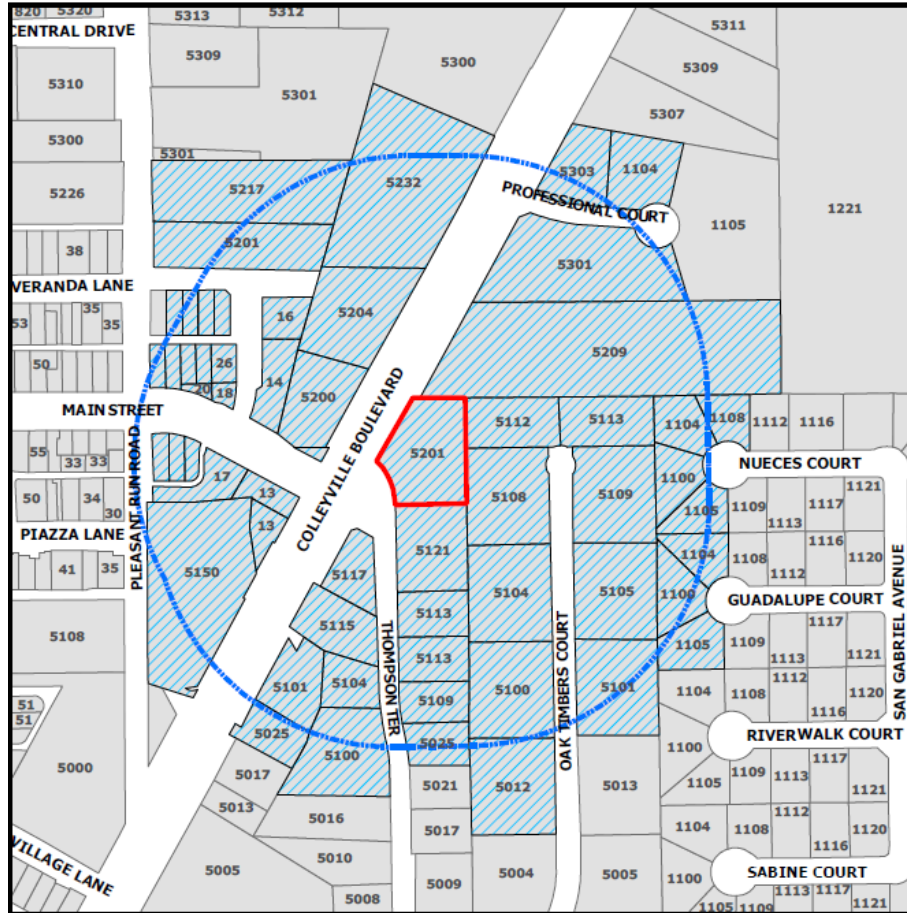
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

NOTICE OF PUBLIC HEARING



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
BAJRAM & RUZDI INVESTMENTS LLC	206 MILL WOOD DR	COLLEYVILLE, TX	76034	5150 COLLEYVILLE BLVD
BARNARD PARTNERS XIII LTD	PO BOX 127	COLLEYVILLE, TX	76034	5301 COLLEYVILLE BLVD
BARNARD PARTNERS XVIII LTD	PO BOX 127	COLLEYVILLE, TX	76034	1104 PROFESSIONAL CT
BEAM REAL ESTATE LLC	14455 WEBB CHAPEL RD	FARMERS BRANCH, TX	75234	5200 COLLEYVILLE BLVD
BENNETT, JANET	1104 NUECES CT	COLLEYVILLE, TX	76034	1104 NUECES CT
BREWER, SARA	5012 OAK TIMBERS CT	COLLEYVILLE, TX	76034	5012 OAK TIMBERS CT
BUCHWALD, RUDOLPH W	1309 ASHFORD CT	COLLEYVILLE, TX	76034	5025 COLLEYVILLE BLVD
BUCHWALD, RUDOLPH W	1309 ASHFORD CT	COLLEYVILLE, TX	76034	5101 COLLEYVILLE BLVD
CAREW, PAT	2106 STONEHAVEN DR	COLLEYVILLE, TX	76034	5108 OAK TIMBERS CT
COLLEYVILLE LOFTS VENTURE LLC	1430 BROADWAY 14TH FLR	NEW YORK, NY	10018	5232 COLLEYVILLE BLVD # 1
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	17 MAIN ST
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	5209 COLLEYVILLE BLVD
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	23 MAIN ST
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	13 MAIN ST
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	12 MAIN ST
CROWDER, FRANKIN	1100 GUADALUPE CT	COLLEYVILLE, TX	76034	1100 GUADALUPE CT
DDK REAL ESTATE INV LLC	PO BOX 1131	COLLEYVILLE, TX	76034	5204 COLLEYVILLE BLVD
DIBELLA, PETER	PO BOX 932	COLLEYVILLE, TX	76034	5101 OAK TIMBERS CT
DIEBER, JOSEPH M	1105 GUADALUPE CT	COLLEYVILLE, TX	76034	1105 GUADALUPE CT
FLETCHER, JAMES R	1108 NUECES CT	COLLEYVILLE, TX	76034	1108 NUECES CT
GIBSON, NORMAN C	113 TIMBERLINE DR S	COLLEYVILLE, TX	76034	5115 COLLEYVILLE BLVD
GIBSON, NORMAN C	113 TIMBERLINE DR S	COLLEYVILLE, TX	76034	5117 COLLEYVILLE BLVD
GIBSON, NORMAN C	113 TIMBERLINE DR S	COLLEYVILLE, TX	76034	5104 THOMPSON TERR
GULICK, CYLDE E	5100 OAK TIMBERS CT	COLLEYVILLE, TX	76034	5100 OAK TIMBERS CT
HESLAND LLC	26 MAIN ST	COLLEYVILLE, TX	76034	26 MAIN ST
HESLAND LLC	26 MAIN ST	COLLEYVILLE, TX	76034	26 MAIN ST
HESLAND LLC	26 MAIN ST	COLLEYVILLE, TX	76034	26 MAIN ST
HESLAND LLC	26 MAIN ST	COLLEYVILLE, TX	76034	26 MAIN ST
HESLAND LLC	26 MAIN ST	COLLEYVILLE, TX	76034	26 MAIN ST
ISBELL, STEVE E	5112 OAK TIMBERS CT	COLLEYVILLE, TX	76034	5112 OAK TIMBERS CT
JRSR PROPERTIES LLC	5121 THOMPSON TERR	COLLEYVILLE, TX	76034	5121 THOMPSON TERR
KIPTON ANDERSON INVESTMENTS LL	5303 COLLEYVILLE BLVD STE B	COLLEYVILLE, TX	76034	5303 COLLEYVILLE BLVD
LAPOSTA, MATTHEW	5105 STONEBRIDGE DR	COLLEYVILLE, TX	76034	5113 OAK TIMBERS CT
MEADOR, JOHN M	1105 NUECES CT	COLLEYVILLE, TX	76034	1105 NUECES CT
MODERN HOLDINGS LLC	PO BOX 92083	SOUTHLAKE, TX	76092	5100 THOMPSON TERR
MURCHISON, PAIGE	5105 OAK TIMBERS CT	COLLEYVILLE, TX	76034	5105 OAK TIMBERS CT
NOVAK, RICHARD	5109 OAK TIMBERS CT	COLLEYVILLE, TX	76034	5109 OAK TIMBERS CT
RONIN, YURY	1104 GUADALUPE CT	COLLEYVILLE, TX	76034	1104 GUADALUPE CT
SAEED, MOHAMMAD	1100 NUECES CT	COLLEYVILLE, TX	76034	1100 NUECES CT
SIDES, JOSEPH D	2911 COMPTON RD	NASHVILLE, TN	37215	5109 THOMPSON TERR
SIDES, JOSEPH D	2911 COMPTON RD	NASHVILLE, TN	37215	5113 THOMPSON TERR
SIDES, JOSEPH D	2911 COMPTON RD	NASHVILLE, TN	37215	5113 THOMPSON TERR
SOUMPHONPHAKDY, ANOULONE	5025 THOMPSON TERR	COLLEYVILLE, TX	76034	5025 THOMPSON TERR
SOUTH BOWIE INVESTMENT PARTNER	PO BOX 126	COLLEYVILLE, TX	76034	5201 PLEASANT RUN RD
SOUTH BOWIE INVESTMENT PARTNER	PO BOX 126	COLLEYVILLE, TX	76034	5217 PLEASANT RUN RD
SUNDER HOLDINGS LLC	11464 HARRY HINES BLVD	DALLAS, TX	75229	5201 COLLEYVILLE BLVD
SWIGART, CAROL	5104 OAK TIMBERS CT	COLLEYVILLE, TX	76034	5104 OAK TIMBERS CT
TAP REALTY LLC	23 MISSION LN	COLLEYVILLE, TX	76034	23 MISSION LN
TAP REALTY LLC	23 MISSION LN	COLLEYVILLE, TX	76034	23 MISSION LN
TAP REALTY LLC	23 MISSION LN	COLLEYVILLE, TX	76034	23 MISSION LN
TAP REALTY LLC	23 MISSION LN	COLLEYVILLE, TX	76034	23 MISSION LN
VILLAGE MONTICELLO PRTNS LTD	909 LAKE CAROLYN PKWY STE 150	IRVING, TX	75039	14 MAIN ST
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	16 MAIN ST
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	23 MAIN ST
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	13 MAIN ST
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	20 MAIN ST
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	18 MAIN ST
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	23 MAIN ST
RIVERWALK AT COLLEYVILLE	P.O. BOX 1031	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
PARDO, PAUL AND LISA	904 SADDLEBROOK DRIVE	COLLEYVILLE, TX	76034	APPLICANT

Steve and Kristi Isbell

5112 Oak Timbers Court
Colleyville, Texas 76034
Phone: 214-334-4245

September 6, 2019

Community Development Department
City of Colleyville
100 Main Street
Colleyville, Texas 76034

Re: Zoning Case ZC19-010, Paul and Lisa Pardo

To Whom It May Concern,

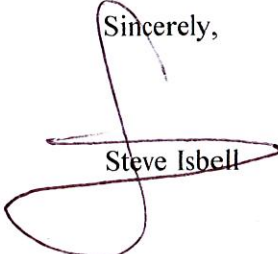
My wife Kristi and I own property directly west of the subject property, 5201 Colleyville Boulevard. The subject property's main dining building and dining patio are adjacent to our back yard. I have spoken directly to Mr. and Mrs. Pardo and we are aware of their plans for live music in the evenings on the dining patio. We are writing to express our **SUPPORT** of this Special Use Permit.

We believe that out of all of the existing commercial structures in Colleyville, this property, with its old stone house and superior location, has the most character and untapped potential. And it would be a waste for this request to be denied only for another salon or day spa to try and make a go of it and to again fail.

We realize that this property may present a special dilemma because of the residential adjacency, but the property also fronts Highway 26 and it should be allowed to realize a large part of its economic potential. We understand that some in our position would not support this request out of a concern for noise in the evenings. But the reality is that our property, in fact all of Oak Timbers, is only a few yards off of Highway 26 and the frequent noise from traffic, the daily sirens from the main fire station and even the outdoor music events in The Village are all part of the trade off of living in the heart of Colleyville.

Again, we fully **SUPPORT** this request and we truly feel it would be a mistake for the City Council to deny it.

Sincerely,



Steve Isbell



Kristi Isbell

Ben Bryner

To: Jackie Reyff
Subject: RE: 5201 Colleyville blvd

-----Original Message-----

From: Cheryl Thompson <>
Sent: Tuesday, September 10, 2019 3:04 PM
To: Jackie Reyff <JReyff@colleyville.com>
Subject: 5201 Colleyville blvd

I understand a restaurant is attempting to start up and have a mixed beverage license at the subject address. Our family fully supports this endeavor and ask that you do as well. What a unique and wonderful place for a restaurant! Colleyville would benefit greatly from the wonderful addition. Please support this local start up business.

Thank you,

Cheryl Thompson
Sent from my iPhone

Ben Bryner

To: Jackie Reyff
Subject: RE: Permit for Stone House Restaurant

-----Original Message-----

From: Chris Sandlin <>
Sent: Tuesday, September 10, 2019 3:55 PM
To: Jackie Reyff <JReyff@colleyville.com>; Adrienne Lothery <alothery@colleyville.com>
Cc: Richard Newton <RNewton@colleyville.com>
Subject: Permit for Stone House Restaurant

Dear City Managers,

I'm writing you to express my dismay and disappointment with the way the P&Z Board acted last night in denying approval for the mixed-beverage alcohol permit for the Stone House Restaurant. Apparently at least one member of the P&Z hasn't received a kickback from this reputable business owner, and therefore voted against the same permit that was granted to Ruggeri's and other similar restaurants in the area. I'm flabbergasted that they would vote against this. The Colleyville P&Z Board already has a suspicious reputation based on the acts & business entanglements of certain members, but this is ridiculous.

This is exactly the kind of restaurant that Colleyville needs, and I'm ashamed the P&Z Board did not make the right, respectful vote in this matter.

Chris Sandlin

Ben Bryner

To: Jackie Reyff
Subject: RE: Paul and Lisa Pardo -desire to build a restaurant and obtain a license to sell alcohol and mixed drinks

-----Original Message-----

From: Dolphin jen Pardo <>
Sent: Tuesday, September 10, 2019 4:21 PM
To: Jackie Reyff <JReyff@colleyville.com>
Subject: Paul and Lisa Pardo -desire to build a restaurant and obtain a license to sell alcohol and mixed drinks

I am writing on behalf of Paul and Lisa Pardo. They wish to build a restaurant in Colleyville and obtain an alcohol and mixed drink license. They have run other restaurants and I believe this one would be a success.

Sincerely, Jennifer Pardo

Jackie Reyff

To: Lee Koch
Subject: RE: Stone House Restaurant

From: Lee Koch
Sent: Tuesday, September 10, 2019 4:35 PM
To: Adrienne Lothery <alothery@colleyville.com>; Jackie Reyff <JReyff@colleyville.com>; Richard Newton <RNewton@colleyville.com>; Jerry Ducay <JDucay@colleyville.com>
Subject: Stone House Restaurant

I have just heard that last night P&Z did not approve the alcohol permit for this restaurant. PLEASE GRANT THE Stone House Restaurant a super majority vote with a mixed beverage alcohol permit at your September 17th meeting. We need this unique restaurant!!!!

Jackie Reyff

To: Karl Meek
Subject: RE: Stone House Restaurant SUP

-----Original Message-----

From: Karl Meek
Sent: Wednesday, September 11, 2019 11:56 AM
To: Adrienne Lothery <alothery@colleyville.com>
Cc: Richard Newton <RNewton@colleyville.com>; Jackie Reyff <JReyff@colleyville.com>
Subject: Stone House Restaurant SUP

Ms. Lothery,

Please accept this message requesting the City Council grant the Stone House Restaurant's SUP application allowing the sale of mixed alcohol beverages.

Thank you.
Karl Meek
6204 Rock Dove Circle
Colleyville.

Sent from my iPhone

Jackie Reyff

To: Nancy Coplen
Subject: RE: StoneHouse Restaurant SUP Approval

From: Nancy Coplen
Sent: Wednesday, September 11, 2019 2:25 PM
To: Adrienne Lothery <alothery@colleyville.com>; Jackie Reyff <JReyff@colleyville.com>; Mark Wood <MWood@colleyville.com>; Richard Newton <RNewton@colleyville.com>
Subject: StoneHouse Restaurant SUP Approval

City Staff, Mayor and City Council,

I would like the council to unanimously approve the SUP for the restaurant at the corner of Thompson Terrace and Colleyville Blvd at the next council meeting. I served for several years on the Colleyville Historical Preservation Committee and this property is one of the few remaining stone houses in the area. I believe it was built prior to the 1940s (some say in the 1920s). Opening this as a restaurant will give the opportunity for hundreds of Colleyville residents to enjoy a meal in a “unique one of kind” building in Colleyville.

1. City funds have been given to this property for improvements.
2. The city council has recently change the revenue requirements to- 60% alcohol sales, 40% food sales. This will allow greater flexibility for high end restaurants to come to the city.
3. This property has been here for over 80 years and will be appreciated by both old and new residents of Colleyville.

Thank you for supporting small business in Colleyville.

Nancy Coplen

Jackie Reyff

To: Misty Gober
Subject: RE: Stone House Restaurant

From: Misty Gober
Sent: Wednesday, September 11, 2019 6:18 PM
To: Adrienne Lothery <alothery@colleyville.com>; Jackie Reyff <JReyff@colleyville.com>; Richard Newton <RNewton@colleyville.com>
Subject: Stone House Restaurant

Dear Adrienne,

As a citizen of Colleyville, I would like to support the Stone House Restaurant for getting their mixed beverage alcohol permit . It would be great to have another nice restaurant in our city! Please let the vote for this to happen.

Sincerely,
Misty Gober

Misty Gober

Jackie Reyff

To: Adrienne Lothery
Subject: RE: Stone House Restaurant

-----Original Message-----

From: Louis Miller
Sent: Wednesday, September 11, 2019 10:59 PM
To: Adrienne Lothery <alothery@colleyville.com>
Subject: Stone House Restaurant

Please get council to approve Stone House Restaurant's mixed Beverage Alcohol Permit at next Council Meeting
We need all the businesses we can get in Colleyville...
Thanks Adrienne !

Sent from my iPhone

Jackie Reyff

To: Beverly Mavis
Subject: RE: Denial of Alcohol Permit for Stonehouse projec

From: Beverly Mavis
Sent: Thursday, September 12, 2019 12:44 PM
To: Jackie Reyff <JReyff@colleyville.com>
Subject: Denial of Alcohol Permit for Stonehouse projec

It has come to my attention that the Planning and Zoning Committee recommended the denial of mixed beverage permit for the proposed restaurant project in the Stonehouse on Hwy 26 and Terrace.

This came despite recommendations to approve the project by all city staff involved in evaluating the proposal. And, on the same evening, that a similar proposal by [Ruggeris](#) was approved. With only 4 of the 7 committee members in attendance, this vote seems both capricious and arbitrary since no rationale was offered for declining the petition.

Our city council claims to be a proponent of economic development and the type of establishment proposed would be high end dining and entertainment in what seems to be an adult environment. And having this type of dining experience on the highway would certainly lead to more more spent by those from other places. To turn down an investment in our city of over 3/4 million dollars by long time city residents, seems to run contrary to the stated economic development goals.

I would urge the city council to revisit and approve the petition for this development at the [September 17](#) meeting.

Sent from my iPhone

Jackie Reyff

To: ricsharval@aol.com
Subject: RE: The Stone House

From: ricsharval
Sent: Thursday, September 12, 2019 4:29 PM
To: Jackie Reyff <JReyff@colleyville.com>
Subject: The Stone House

Dear Jackie Reyff,

I would appreciate you voting to allow The Stone House a mixed beverage alcohol permit for their restaurant. We are huge supporters of our local businesses and think this particular restaurant would be a lovely addition to our community. Colleyville has been our home for over 20 and we have enjoyed watching our hometown grow up. The Stone House would be a huge asset for all of us.

Thank you in advance for your positive vote.

Sincerely,

Shari Vallario

Jackie Reyff

To: Richard Vallario
Subject: RE: Mixed-beverage alcohol permit

-----Original Message-----

From: Richard Vallario
Sent: Thursday, September 12, 2019 4:34 PM
To: Jackie Reyff <JReyff@colleyville.com>
Subject: Mixed-beverage alcohol permit

Jackie Reyff

I am sending this message to express my strong support of Stone House restaurant's request for a mixed-beverage alcohol permit. The approval will bring a new upscale restaurant to Colleyville.

Rick Vallario

Sent from my iPhone

Jackie Reyff

Subject: FW: The Stone House

From: Sue Caufield
Sent: Thursday, September 12, 2019 11:41 PM
To: Jackie Reyff <JReyff@colleyville.com>
Subject: The Stone House

I am writing to cast a positive vote for the mixed beverage alcohol permit for The Stone House. Colleyville could use more upscale dining and what a perfect location The Stone House would be.

Sincerely,

Susan Caufield

Jackie Reyff

To: Harrison, Mark L.
Subject: RE: P&Z Denial of Stone House request

From: Harrison, Mark L.
Sent: Friday, September 13, 2019 7:57 AM
To: Jackie Reyff <JReyff@colleyville.com>
Subject: P&Z Denial of Stone House request

I am fully in support of the Stone House request to sell alcohol.

I have known Paul and Lisa Pardo for many years, and everything they do is top notch. Paul is an experienced restaurant operator. A few other reasons I support this:

1. Hired the chef from Del Frisco's Steak House.
2. Are spending a TON of money on renovations. Architects have been hired and design plans are in place. It looks fantastic.
3. We need a restaurant that will bring in people from outside the city. Chik-Fil-A won't do it.
4. A restaurant like this one has to be able to sell liquor in order to survive. I understand that they have agreed that they will meet the requisite ratios of food to alcohol.

Mark Harrison, MBA, PMP

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Jackie Reyff

To: Michael Deakin
Subject: RE: Stone House Restaurant

From: Michael Deakin
Sent: Thursday, September 12, 2019 5:18 PM
To: Richard Newton <RNewton@colleyville.com>; Adrienne Lothery <alothery@colleyville.com>; Jackie Reyff <JReyff@colleyville.com>
Subject: Stone House Restaurant

We would like to voice our support for the approval of the Stone House Restaurant. We feel that the unique character of the building, the improvements that will be done to the property and the dining experience that it will offer will enhance the culture of Colleyville. Because of this we feel that it will also contribute greatly to the Colleyville economic plan. We hope that the city will move ahead and approve this project.

Mic and Karen Deakin
4828 Lakeside Dr
Colleyville, TX
76034
817-399-9885



To whom it may concern:

In response to Zoning Case: ZC19-010: Special use alcoholic beverage sales and on-premises consumption for 5201 Colleyville Boulevard, myself and my wife **formally protest**.

We do NOT wish for the city to grant this license on the following grounds:

1. Selective communication from license applicants Paul and Lisa Pardo.
 - a. We were never approached on this issue
 - b. No conversation was had with myself or my wife
2. Noise pollution
 - a. We are concerned with the proposed site plan for an outdoor patio
 - b. Smoking, live music, general noise in conjunction with alcohol consumption
3. Property value
 - a. We are concerned with the potential detriment to our property value declining due to such close proximity to a bar

We hope the city takes the feedback from the homeowners in this matter into account and does not grant Sunder Holdings LLC and the Pardos a liquor license for this site.

Regards-

Richard Novak

Amanda Novak

A handwritten signature in dark ink, appearing to be "Richard Novak", written over a yellow highlighted area.

A handwritten signature in dark ink, appearing to be "Amanda Novak", written over a yellow highlighted area.

Homeowners: 5109 Oak Timbers Court | Colleyville, TX | 76034



City of Colleyville - Zoning Protest Petition

Case: ZC 19-010

Location: 5201 Colleyville Blvd

Protestor: Patrick CAREW
Karen CAREW
5108 Oak Timbers
Colleyville TX

I/We protest the proposed changes to
the above described case based on

- 1) noise
- 2) alcohol sales
- 3) crime due to alcohol

This protest is pursuant to TX
local govt code 211.006 and Colleyville
codes.

5201 is located adjacent to my/our
property which are zoned Residential.
We believe alcohol sales should ~~be~~ not be
adjacent to Residential which can
devalue the value and serenity of our
Residential zoned property

Patrick Carew
Karen Carew

- I am opposed to granting
a Special Use Permit for
Alcoholic Beverage Sales at
lots 13 & 14 Block 2 of Thompson
Terraces Subdivision.
- ① Pat + Karen Carew ⁵¹⁰⁸ ~~5108~~ OAK TIMBERS CT
PCW
 - ② Rick + Amanda Novak ⁵¹⁰⁹ Oak Timbers
TJN Amanda Novak
 - ③ Sara Brewer ⁵⁰¹² + Sara L Brewer
305 HARRIS ~~timbers~~ Robert Harris
 - ④ 5025 Thompson
Phon Inthavong
 - ⑤ Mohammad Saad
1100 NUZZES of Colleyville TX 76034
 - ⑥ 1101 Guadalupe Ct. Colleyville TX 76034
Jared S
 - ⑦ 1105 Guadalupe Ct, Colleyville TX 76034
T. Dieber
 - ⑧ Denise Lagosta 5113 Oak Timbers
 - ⑨ Swigart Carol Swigart 5104 Oak Timbers

ORDINANCE O-19-2098

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP BY CHANGING THE ZONING ON LOTS 13 AND 14, BLOCK 2 OF THE THOMPSON TERRACES ADDITION, LOCATED AT 5201 COLLEYVILLE BOULEVARD, BY AUTHORIZING A SPECIAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for on-premise consumption of alcohol under Case No. ZC19-010; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices

by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on Lots 13 and 14, Block 2, of the Thompson Terraces Addition, located at 5201 Colleyville Boulevard, by authorizing a Special Use Permit for the sale of alcoholic beverages for on-premise consumption, as depicted on Exhibit "A" Exhibit "B" and Exhibit "C".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall apply to the sale of alcoholic beverages for on-premise consumption in conjunction with a restaurant use only.
- b. The name of the business authorized for on-premise consumption alcohol sales by this Special Use Permit shall be called "Stone House Restaurant and Wine Bar".
- c. The Special Use Permit shall automatically expire upon the abandonment of the business, change in the use, a change in ownership or upon the expiration or termination of the Certificate of Occupancy.

- d. All requirements of the Land Development Code shall be met, except where amended herein.

2. HOURS OF OPERATION

- a. The hours of operation shall not exceed the following schedule:

Monday & Tuesday: 4:00 p.m. – 9:00 p.m.

Wednesday – Saturday: 4:00 p.m. – 10:00 p.m.

Closed on Sundays

- Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

- Sec. 6. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 17th day of September 2019.

The second reading and public hearing being conducted on the 2nd day of October 2019.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 2ND DAY OF OCTOBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" – Zoning Map

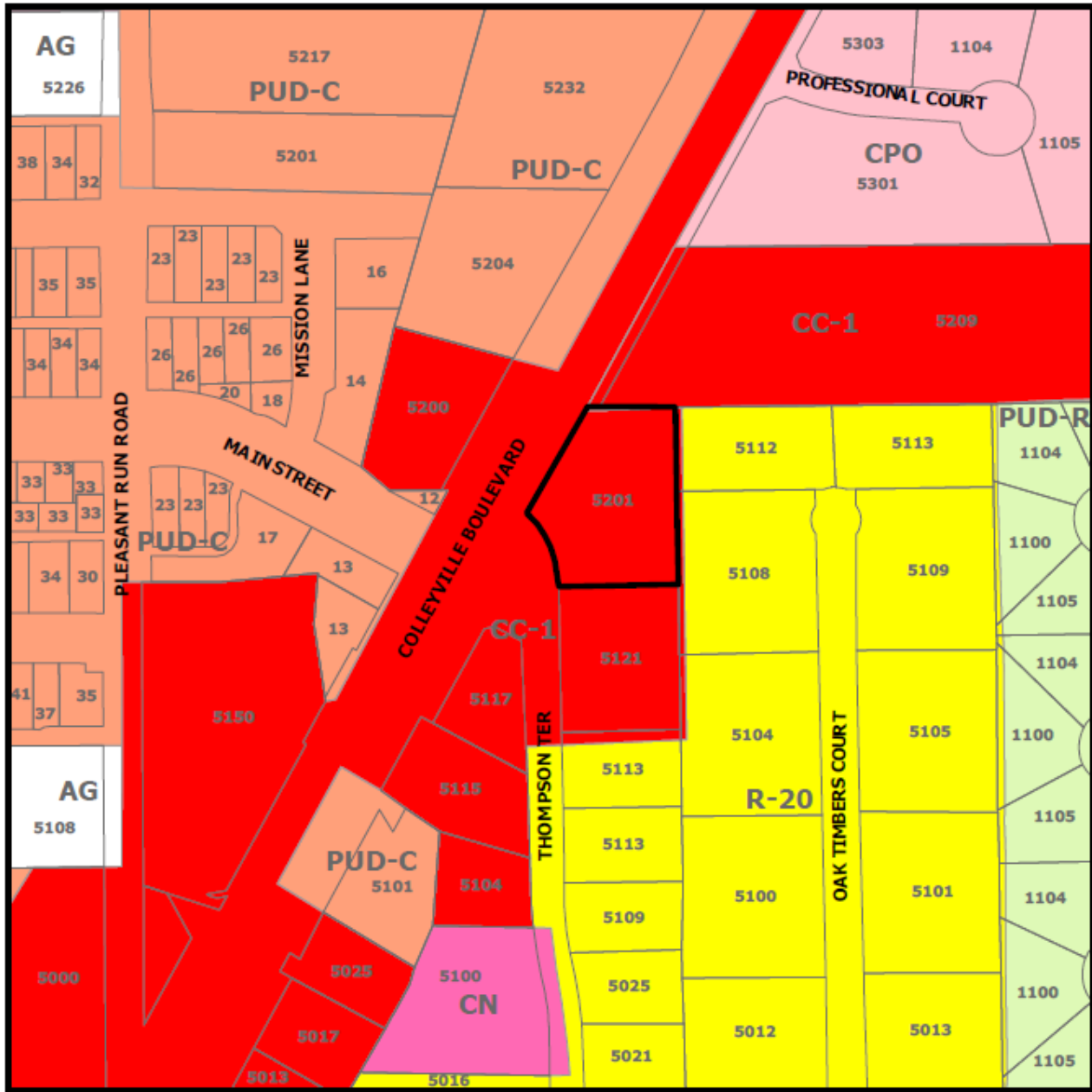
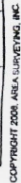


Exhibit "B" – Aerial Map



THEORY





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 9

Agenda Date 9/17/2019

Type Report

Department City Secretary

Title

April 29, 2019 Parks and Recreation Advisory Board Minutes

July 9, 2018 Planning and Zoning Commission Minutes

July 23, 2018 Planning and Zoning Commission Worksession Minutes

July 23, 2018 Planning and Zoning Commission Minutes

August 27, 2018 Planning and Zoning Commission Worksession Minutes

Attachments

1. April 29, 2019 Parks and Recreation Advisory Board Minutes
2. July 9, 2018 Planning and Zoning Commission Minutes
3. July 23 2018 Planning and Zoning Commission Worksession Minutes
4. July 23, 2018 Planning and Zoning Commission Minutes
5. August 27, 2018 Planning and Zoning Commission Worksession Minutes



City of Colleyville Parks and Recreation Advisory Board Final Minutes

City Hall
100 Main Street
Colleyville, Texas
76034
817.503.1000
www.colleyville.com

Monday, April 29, 2019
6:00 p.m.

Colleyville Center
5300 Riverwalk Drive

1. CALL TO ORDER

Chair Rich Hendler called the meeting of the Parks and Recreation Advisory Board to order on April 29, 2019 at 6:00 p.m.

Present: Chair Rich Hendler, Vice Chair Mitali Mandlekar Board Members: Hillary Schwanbeck, Cliff LeBlanc, John Hillebrand, Justin Fairless, Ajit Purandare, and Eric Presson

City staff: Assistant City Manager Adrienne Lothery, Parks and Recreation Director Lisa Escobedo, Parks Maintenance Supervisor Chris Haworth, and Administrative Secretary Joyceinne Williams

2. APPROVAL OF MINUTES

Upon correction of the following statement, "Chair Hendler recommended that the agenda and draft minutes be distributed to the Chair and Vice Chair a week and half prior to the scheduled board meeting for review and the agenda and draft minutes will be distributed to the rest of the board members the Wednesday prior to the scheduled meeting".

Board member John Hillebrand moved to approve the March 4, 2019 minutes with the following correction: *Chair Hendler recommended that the agenda and draft minutes be distributed to the Chair and Vice Chair a week and half prior to the scheduled board meeting for review and the agenda and draft minutes will be distributed to the rest of the board members the Wednesday prior to the scheduled meeting.* Board member Hillary Schwanbeck seconded the motion. The motion carried unanimously.

3. REGULAR AGENDA ITEMS

3a Athletic Field Maintenance and Update

Director Escobedo reported she received several questions regarding the condition of the soccer fields at Pleasant Run. In a meeting with the Colleyville Soccer Association, and Parks Supervisor Haworth, it was decided the integrity of the turf on the fields was very weak as a result of overseeding, and the fields should not

be overseeded for one year. Director Escobedo explained overseeding would normally be done in October with rye. As overseeding was not done, and there was extensive rain in the fall, and no high temperatures to stimulate the Bermuda growth, the weeds are coming through.

Director Escobedo stated two years ago the City made a decision to use organic products on the fields in an effort to maintain a good environment, protect people who utilize the fields, and staff who maintain the fields. Currently, 85% organic measures are being utilized. Depending on overseeding and the weather, the City has decided to use a sliding scale on organic usage.

Director Escobedo and Parks Supervisor Haworth met with Texas AgriLife turf professionals to walk and discuss the fields. They have reiterated that since we did not overseed, the weeds have filled in the areas that would normally be occupied by the rye. The Bermuda has been very slow in growing due to the low temperatures. We might need to increase the aeration process but need to be careful with the frequency because it can cause loose soil that could cause players to have more accidents.

Vice Chair Mandlekar asked if we leverage any pre-emergents.

Director Escobedo stated that chemicals are not typically used with organics but we are using some type of pre-emergent (organics) with the sliding scale.

Board member Purandare asked about the drainage of the fields.

Parks Supervisor Haworth stated that moving forward the maintenance on the Pleasant Run soccer fields will include Colleyville staff aerating the fields multiple times. Aeration helps to avoid compaction of the soil and allows nutrients and water to travel deep into the root system. Throughout the summer we will continue using fertilizers, sliding scale organics, aerating the turf with necessary nutrients and water, and will overseed in the fall to strengthen the Bermuda. By fall, the fields should be up to the expectation of the citizens and the staff.

Vice Chair Mandlekar asked about the weed issue in the parks.

Parks Supervisor Haworth reported that a chemical called Certainty will be used. The first application will happen around the last of May or the first of June. It will be monitored to see if a second application will be needed.

Chair Hendler asked if there was any downside of using the fields during the maintenance period.

Director Escobedo stated that in the summer months we only have soccer camps which allows the opportunity to move the camps to other areas during maintenance.

Board member Purandare stated the fields are muddy where the Bermuda has not grown. He also stated that communication with CSA in the future would be appreciated.

Assistant City Manager Lothery reported that there has been communication with CSA and that there was going to be a presence at an upcoming board meeting but the association preferred that it is put in writing and they will inform all the coaches. Board member Purandare will attend the meeting to insure that everyone is informed.

Director Escobedo stated that CSA is aware of the conditions of the fields and our desire to maintain the fields at a high level. We will be communicating with CSA and a written report will be presented.

Board member Presson expressed his gratitude for the previous maintenance of the Colleyville fields. They were always well maintained and in excellent condition when his kids were playing. The explanation of what is happening with the fields now is understandable.

3b Park Board Protocol and Procedures

Vice Chair Mandlekar expressed the concerns of several board members about transparency, intent, and open perceptions during a prior meeting that was held with Mayor Newton, Chair Hendler, Assistant City Manager Lothery, and Director Escobedo in attendance. Everyone felt like they should have been heard.

Assistant City Manager Lothery stated that the meeting with Chair Hendler was initiated by Mayor Newton to insure that the new chair understood the council's visions, strategy, and strategic plans, and not to speak on behalf of the Parks Board or convey their views. Mayor Newton wanted to convey priorities of the council.

Board member Schwanbeck asked why Mayor Newton did not come to the board meeting to have this discussion. There would have been open transparency.

Vice Chair Mandlekar stated that there was no board members included and it was felt by several board members that the opportunity for other board members to be heard did not exist.

Board member Purandare stated that the board is a bipartisan committee that works for the citizens and everyone should have been spoken to and that the

perception of conflict of interest could be perceived by other board members that were not present.

Board member Schwanbeck stated that the board had full faith in the new chain of command but the board is still an entity even though there is a Chair that presides over the meeting.

Vice Chair Mandlekar stated that a communication email should have been sent out to the board to ensure that all views of the board and citizens were heard. "Why wasn't the Vice Chair involved?" "Why wasn't minutes taken from the meeting?"

Board member Hillebrand expressed some concerns about not knowing what direction of information was given from the Mayor? There should have been a summary of the meeting sent to the board members from the meeting. There needs to be a better protocol established for such a meeting.

Board member Presson stated that being a new member he did not know the process and how this information should have been handled, but transparency and intent to disseminate information to council regarding views of the board is understood.

Board member Schwanbeck indicated that this practice has never happened before but moving forward there may need to be rules put in place to make sure it is clear when information is given to the Mayor or Council, the board should be informed.

Board Member LeBlanc voiced his concern for the need of a valued assembly space, which may be lost in the review of the recreation center options. He was concerned that the options presented would mask the need of additional meeting space for recreation, which was key in the high value given to scoring of an updated center by the Parks Board.

Chair Hendler apologized to the group regarding the perception and concerns of the board and that he was asked to attend the meeting with the understanding that he was acting as Chair for the board and an agenda developer.

Assistant City Manager Lothery assured the board that their concerns would be communicated. Assistant Manager Lothery added that Mayor Newton offered to have a meeting to talk with everyone.

Board member Schwanbeck stated that she would like to add to the agenda, for the next meeting, verbiage for a revision of the bylaws to the board.

Assistant City Manager Lothery stated that if there are draft revisions available, they should be reviewed by the City Secretary and City Attorney to insure that there are no issues before presenting to the board.

Assistant Manager Lothery reminded the board that revision of bylaws would need to be put on the agenda and approved by the board and submitted to council for approval.

Assistant City Manager Lothery reminded everyone regarding the rules of the email command. She reminded the board members to be cognizant of the fact that conversations among board members by emails are against the "Texas Open Meeting Act".

"ATTENTION ALL PUBLIC OFFICIALS: A "Reply to All" of this e-mail could lead to violations of the Texas Open Meeting Act. Please reply only to the sender."

Director Escobedo stated that council is in the process of implementing the master plan, the procedure to add items to the agenda has changed. It was agreed that the items can continue to be sent to Director Escobedo who will forward them to Chair Hendler and Vice Chair Mandlekar. Chair Hendler and Vice Chair Mandlekar will review the items and take in consideration the meeting timeframe and submit suggested items to Director Escobedo to prepare the agenda.

Assistant City Manager Lothery reminded the board that in order for the packet to be completed, staff will need enough time to receive the approved agenda items to prepare the packet to be posted and emailed out.

The board agreed that Chair Hendler and Vice Chair Mandlekar should receive the agenda and draft minutes for review on Wednesday, two weeks prior to the scheduled board meeting. All other board members will receive the packet the Wednesday before the scheduled board meeting.

3c CIP / Master Plan Projects Discussion

Director Escobedo addressed the individual 2018 park projects and open space master plan items that the department is presently working on.

Board member LeBlanc had a concern regarding the recommendation to develop a recreation center seemed to have moved up to the top priority of the master plan when the committee did not have it as a high priority, only a revision to the present Sr. Center.

Director Escobedo stated that as a result of various group's input, and the citizen survey, she was directed by council to research costs for construction and maintenance of a recreation center.

Assistant City Manager Lothery reiterated the City Council is directing the research and comparison of other cities recreation centers.

Vice Chair Mandlekar stated the signage at the Nature Center and the additional pet waste stations that were added are really nice.

Assistant City Manager Lothery explained how multiple funding sources are being utilized for projects from the list on the master plan.

Board member Schwanbeck asked about the status of the trails?

Assistant City Manager Lothery explained that grant funding for the trails is being requested by our Public Works Director and Director Escobedo.

Chair Hendler suggested that trails should be added on the priority list to keep it in focus.

Director Escobedo will update the board on trails as they become available including the timeline.

Chair Hendler stated that per the discussion of the board, the top priorities for the Master plan were the Sr. Center, trails, Nature Center, and trees.

Board member Hillebrand expressed concern regarding the tree planting mitigation project.

Assistant City Manager Lothery indicated that money is presently out for bid for the tree mitigation project.

Board member Schwanbeck stated that the restrooms at the Nature Center is also a top priority on the master plan.

The board discussed the City Park suggestions of a Splash Pad as long as it is in the shade and not at the expense of losing trees.

Board member Hillebrand asked about the status of the Tree Board.

Assistant City Manager Lothery stated that the bylaws were approved and now council is in the process of reviewing applications for new board members.

3d Discuss Date Availability for Parks and Recreation Advisory Board Members to Tour Parks

Director Escobedo stated a new date for a parks tour. The date that was suggested was Monday, June 10 at 6:00 p.m. Everyone should meet at Colleyville Senior Center.

4. REPORTS

4a Parks and Recreation

The Bunny Brunch was held on Saturday, April 13, the event was sold out with 250 participants.

The Texas Junior Anglers & Arbor Day Celebration was held on Saturday, April 27, with about 200 participants.

Spring Volleyball League will end on Saturday, May 11 with an end of the season tournament – 40 teams with over 300 participants.

Youth Sports Associations (soccer, baseball & softball) spring seasons will go through mid-May.

Sand Volleyball Leagues began April 1 & 3. The leagues will run through the end of May. Because of rain, the season will probably end in June.

Summer Volleyball League registration has begun and the season will run from June 10-July 27. We have been proposed with a new team made up of younger boys.

Spring Tennis Leagues will continue through mid-May.

Summer Tennis Leagues will begin in June out of City Park. Two of the courts will be resurfaced this summer which will cause some rescheduling and adjustments using the courts.

AARP Free Tax Help was provided from February 5–April 9. There were 153 people that took advantage of this free service.

McPherson Park Mud Log Barn recently had some restoration and repairs performed. One of the master plan projects.

The Village flower pots were placed and plant material and irrigation was installed on the four corners of the roundabout on Main Street and the two west corners at Pleasant Run and Main Street, about three to four weeks ago.

Colleyville Nature Center pond signs were recently installed. The signs were made out of a Post Oak tree that was removed at LD Lockett Park.

UPCOMING:

May 10 – Movies in the Village (Mary Poppins) at 8:15 pm

May 18 – Fire Department Open House (Station 1) from 10:00 a.m.-1:00 p.m.

May 31 – Summer Reading Kickoff from 6:00 p.m.-8:00 p.m.

June 21 – Stars & Guitars at 6:30 p.m. at Colleyville Center. Fireworks and John Michael Montgomery will perform.

Future Agenda Items:

Amendment to By-Laws

Trails Update (Funding)

Pickle Ball Court

Next scheduled meeting is July 1, 2019.

4b Green Lecture Series Report

Chair Hendler mentioned the Nature Center pond signs project was complete. History of the Local Birding Opportunities was held on April 9. Everyone enjoyed the beautiful bird photos with approx. 20-25 in attendance. Recycle/Composting was held on April 23 with approx. 8-10 in attendance. May 14th event cancelled. Texas Parks & Wildlife will present at the May 30th event.

5. ADJOURNMENT

Board member Eric Presson moved to adjourn the meeting, and board member Cliff LeBlanc seconded. Motion carried unanimously. Chair Rich Hendler adjourned the meeting at 7:51 p.m.

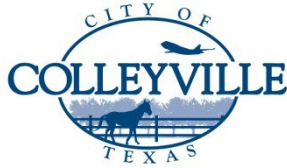
Joyceinne Williams

Minutes prepared from a recording by:

Joyceinne Williams

Administrative Secretary

The meeting minutes were unanimously approved on July 1, 2019 by Parks and Recreation Advisory Board.



City of Colleyville Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, July 9, 2018

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission meeting was called to order by Chair Mathisen on July 9, 2018, at 7:03 p.m.

Roll Call

Present: Susan Mathisen, Raymond Allee, Sam van Bever, Matt Koch, and Jason Elms

Absent: Veronica Baughman and Claudia Bevill

Staff Present: Ben Bryner, Jacquelyn Reyff, Taylor Schauwecker, Rob McKeown, Araceli Botello, and City Attorney Whitt Wyatt

1. SWEARING IN OF NEWLY APPOINTED MEMBERS

Matt Koch – Place 5

Planning Technician Araceli Botello administered the Oath of Office to Matt Koch.

2. CITIZEN COMMENTS / PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no citizen comments/presentations regarding items not on the agenda.

3. PUBLIC HEARING AGENDA ITEMS

3a Consideration of a Replat for Lot 21R, Block 2, of the Jewell Estates Addition, located at 1104 Tinker Road, Case PC18-006

Ben Bryner presented the case and briefed the Commission.

The applicant, Neal Ostman, 1104 Tinker Road, came forward and briefed the Commission. Mr. Ostman addressed questions by the Commission regarding the ownership of the property, the ordinance associated with property, and the reason for his request at time.

The public hearing was opened at 7:12 p.m. With no citizens wishing to speak, the public hearing was closed at 7:12 p.m.

Commissioner van Bever made a motion to approve Case PC18-006. Commissioner Elms seconded the motion.

The motion to approve was carried by the following vote:

Aye: 5 – Mathisen, Allee, van Bever, Koch, and Elms

Nay: 0

3b Consideration of a zoning change from the R-40 Single Family Residential zoning district to the R-30 Single Family Residential zoning district on Tract 6B03 & 6B3A, Abstract 328, in the Simon Cotrail Survey, located at 1713 Glade Road, Case ZC18-018

Ben Bryner presented the case and briefed the Commission.

The applicant, Warren Packer, 1680 Prince William Lane, Frisco, came forward and briefed the Commission. Mr. Packer addressed questions by the Commission regarding the age of the home.

The public hearing was opened at 7:23 p.m.

Brad Forslund, 4709 Behrens Court, came forward and spoke in opposition to the case. Mr. Forslund addressed concerns regarding preserving the zoning in the neighborhood and value.

The public hearing was closed at 7:24 p.m.

There was general discussion among the Commission regarding the preference brought forth by the citizens and the applicant regarding the R-40 zoning.

Commissioner Elms made a motion to deny Case ZC18-018. Commissioner Koch seconded the motion.

The motion to deny was carried by the following vote:

Aye: 5 – Mathisen, Allee, van Bever, Koch, and Elms
Nay: 0

3c Consideration of a Minor Plat for Tract 6B03 & 6B3A, Abstract 328, in the Simon Cotrail Survey, located at 1713 Glade Road, Case PC18-007

Ben Bryner presented the case and briefed the Commission. Director Bryner stated this is the companion piece for the previous case.

The public hearing was opened at 7:27 p.m. With no citizens wishing to speak, the public hearing was closed at 7:28 p.m.

Commissioner Allee made a motion to approve Case PC18-007 with the plat waivers for lot size and width. Commissioner Elms seconded the motion.

The motion to approve was carried by the following vote:

Aye: 5 – Mathisen, Allee, van Bever, Koch, and Elms
Nay: 0

3d Consideration of a zoning change from the R-40 Single Family Residential zoning district and AG Agricultural zoning district to the PUD-R Planned Unit Development - Residential zoning district on Lot 1R1 & 1R2, Block 1, of the Bear Creek Plantation, located at 1312 John McCain Road and 7309 Holly Lane N, Case ZC18-019

Ben Bryner presented the case and briefed the Commission.

The owner, Burk Collins, 1312 John McCain Road, came forward and briefed the Commission. Mr. Collins addressed questions by the Commission regarding the standing offers for the property.

The architecture and planning designer, Curtis Young, 8003 Jefferson Circle, came forward and briefed the Commission. Mr. Young addressed questions by the Commission regarding fencing.

The civil engineer, Rich Deotte, 112 Keystone, Southlake, came forward and briefed the Commission. Mr. Deotte addressed questions by the Commission regarding drainage, flood study, retention & detention pond, and flood plain.

The real estate consultant, Randy White, 806 Kleberg Court, Southlake, came forward and briefed the Commission. Mr. White and Mr. Young addressed questions by the Commission regarding the value of the home, size of the home, and screening of potential builders.

The architect, Chris Huff, 415 Beverly Drive, Keller, came forward and briefed the Commission. Mr. Huff addressed questions by the Commission regarding HOA covenants for the home designs.

The architecture and planning designer, Curtis Young, 8003 Jefferson Circle, came forward and addressed questions by the Commission regarding traffic, covenants for the property, quality of the homes, lot size and communication with surrounding property owners.

The public hearing was opened at 8:43 p.m.

Ed Palluth, 1212 Holly Lane, came forward and spoke in opposition to the case. Mr. Palluth addressed concerns regarding high density, number of lots and property value.

John Perone, 1216 Holly Lane, came forward and spoke in opposition to the case. Mr. Perone addressed concerns regarding lot sizes, neighbors opposed to the development, and zoning.

Charles Pearce, 7212 Holly Lane, came forward and spoke in opposition to the case. Mr. Pearce addressed concerns regarding lot sizes, drainage, and traffic.

Jeff Pistor, 7200 Holly Lane, came forward and spoke in opposition to the case. Mr. Pistor addressed concerns regarding drainage, landscaping along Holly Lane, and lot sizes.

Bryan Fleming, 7312 Hix Court, came forward and spoke in opposition to the case. Mr. Fleming addressed concerns regarding drainage, construction traffic on Holly Lane, and appearance of boundary walls.

Elise Pistor, 7200 Holly Lane, came forward and spoke in opposition to the case. Mrs. Pistor addressed concerns regarding communication with Mr. Collins.

The owner, Burk Collins, 1312 John McCain Road, came forward and addressed concerns brought forth by citizens. Mr. Collins discussed attempts to arrange a meeting with Homeowner's Association surrounding the west side of his property and open to meeting with surrounding property owners.

The public hearing was closed at 9:04 p.m.

The following did not wish to speak, but would like to record their opposition:

Richard Davidson, 7304 Hix Court

The civil engineer, Rich Deotte, 112 Keystone, Southlake, came forward and addressed questions by the Commission regarding photo exhibits provided by the surrounding property owners, meeting for Holly Lane owners, flood plain, drainage, and ponds. Mr. Deotte added that he was extremely confident the development would not exacerbate the flooding situation and being open to meet with surrounding property owners to address drainage concerns.

The owner, Burk Collins, 1312 John McCain Road, came forward and addressed concerns brought forth by citizens regarding pond, communication, and the request by the properties to the west on Holly Lane.

The architecture and planning designer, Curtis Young, 8003 Jefferson Circle, came forward and addressed questions by the Commission regarding construction traffic on Holly Lane, security, and development plan.

There was general discussion amongst the Commission regarding concerns brought forth by the citizens, the proposed development by the applicant, lot sizes and zoning in the surrounding neighborhood.

The architecture and planning designer, Curtis Young, 8003 Jefferson Circle, came forward and addressed the Commissions concerns regarding lot size and zoning in the surrounding neighborhood.

Discussion continued regarding lot size, zoning, and drainage.

Commissioner Elms made a motion to approve Case ZC18-019 with the following conditions: 1) No construction access from Holly Lane; 2) require that the existing fencing northwest of property be replaced; 3) require a maximum lot coverage of 25 percent; 4) require a minimum house size square footage of 4,000 square feet per lot; 5) require that the streets have a minimum street pavement width of 24 feet and require a fire suppression system for all homes within the subdivision; and 6) require construction methods to ensure the proposed ponds hold water. Commissioner van Bever seconded the motion.

The motion to approve was carried by the following vote:

Aye: 5 – Mathisen, Allee, van Bever, Koch, and Elms

Nay: 0

- 3e** Consideration of a Final Plat for Lots 1, 2, and 3X, Block 1, Old Grove Addition, Phase II, located at 105 & 103 John McCain Road and 7189 Cast Iron Forest Trail, Case PC17-004, TABLED FROM THE JUNE 11, 2018 MEETING

Commissioner Elms made a motion to remove Case PC17-004 from the table. Commissioner Allee seconded the motion.

The motion to approve carried by the following vote:

Aye: 5 – Mathisen, Allee, van Bever, Koch, and Elms

Nay: 0

Ben Bryner presented the case and briefed the Commission.

The applicant, Kevin Kessler with Jacobs Engineering, 1999 Bryan Street, Dallas, came forward and briefed the Commission. Mr. Kessler addressed questions by the Commission regarding width of the drainage easement, construction within the easement, and maintenance of the easement.

The owner, Greg Powell with Toll Brothers, 2555 Southwest Grapevine Parkway, Grapevine, came forward and briefed the Commission. Mr. Powell addressed questions by the Commission regarding the detention pond and type of slope.

The public hearing was opened at 10:01 p.m.

Jennifer Johnson, 203 Colden Court, came forward and spoke in opposition to the case. Ms. Johnson addressed concerns regarding health, property risks, flooding, impact to landscaping and trees along the easements, the lack of communication between surrounding homeowners and Toll Brothers, and the lack of a recovery plan.

Susan Rau, 7105 Cast Iron Forest Trail, came forward and spoke in opposition to the case. Ms. Rau addressed concerns regarding the dry detention pond, impacted trees, and health risks.

Richard Freitag, 7105 Cast Iron Forest Trail, came forward and spoke in opposition to the case. Mr. Freitag addressed concerns regarding detention ponds, health risks, and communication with the Toll Brothers.

Elizabeth Battles, 101 John McCain Road, came forward and spoke in opposition to the case. Ms. Battles stated she supports the concerns expressed by Jennifer Johnson, Susan Rau, and Richard Freitag.

The owner, Greg Powell, 2555 Southwest Grapevine Parkway, Grapevine, addressed concerns brought forth by the citizens regarding comments made to the Johnsons, plans to restore property impacted or damaged as a result from work performed during development, drainage, and landscaping along the easements.

Mark Johnson, 203 Colden Court, questioned the Commission regarding using the easement to the north of the property as opposed to the easement in the south to run drainage as proposed by the applicant.

The applicant, Kevin Kessler, applicant, came forward to address the question from Mr. Johnson and responded that the drainage was designed to run through the easement located south of the property and that there are no inlets to the north of the property along John McCain Road.

The public hearing closed at 10:22 p.m.

There was discussion amongst the Commission and staff regarding tree coverage and preservation.

The applicant, Kevin Kessler, offered a rebuttal before the Commission and addressed concerns regarding tree preservation and detention ponds.

Susan Rau, 7105 Cast Iron Forest Trail, spoke regarding a solution she, her husband, and her neighbors would be satisfied with.

Greg Powell, Senior Project Manager, commented the lots will be annexed into the Old Grove Homeowner's Association, which has maintenance standards for the way yards have to be kept.

Kevin Kessler answered a question of the Commission.

Manny Rios with Toll Brothers, 2557 Southwest Grapevine Parkway, Grapevine, commented on his meeting with the neighbors of the lots to try to find common ground and his attempts to meet with the Battles.

Tom Stoudge, Toll Brothers Lawyer, 1615 Lexington Avenue, Allen, commented all options have been explored and what is proposed is the best option and meets all requirements.

There was discussion amongst the Commission regarding possible solutions.

Commissioner Elms made a motion to approve Case PC17-004. Commissioner van Bever seconded the motion.

The motion to approve carried by the following vote:

Aye: 5 – Mathisen, Allee, van Bever, Koch, and Elms

Nay: 0

3f Consideration of amendments to the Land Development Code, specifically Chapter 6 – Commercial Design Standards

Commissioner Elms made a motion to table items 3f and 3g to the July 23, 2018 meeting. Commissioner van Bever seconded the motion.

The motion to approve carried by the following vote:

Aye: 5 – Mathisen, Allee, van Bever, Koch, and Elms

Nay: 0

4. ADJOURNMENT

The meeting adjourned at 10:55 p.m.

The minutes were written and prepared by:

Araceli Botello

Planning Technician

The meeting minutes were approved on September 9, 2019 by a vote of 4-0.



City of Colleyville Planning and Zoning Commission Worksession Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, July 23, 2018

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission meeting was called to order by Chair Mathisen on July 23, 2018, at 6:17 p.m.

Roll Call

Present: Raymond Allee, Susan Mathisen, Claudia Bevill, and Matt Koch

Absent: Veronica Baughman, Sam Van Bever, and Jason Elms

Staff Present: Ben Bryner, Jacquelyn Reyff, Chief Brian Riley, Robert McKeown, Araceli Botello, and City Attorney Whitt Wyatt

2. PRESENTATION AND DISCUSSION

- 2a** Presentation and discussion of a Special Use Permit for an Automotive Repair Shop on Lot 1A, Block1, of the Highway 26 Industrial, located at 6804 Colleyville Boulevard, Case ZC18-020

Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding any future Land Development Code amendments affecting the Special Use Permit, signage, and the building's façade.

- 2b** Presentation and discussion of a zoning change from AG to R-30 on Tract 2A01 & 2A02, Abstract 1543, in the George W Teeter Survey, located at 1309 Glade Road, Case ZC18-023

Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding the number of houses, right-away and cul-de-sac requirements, fire sprinklers, proposed builders, and access easements.

- 2c** Presentation and discussion of a combination Preliminary/Final Plat of Tract 2A01 & 2A02, Abstract 1543, in the George W Teeter Survey, located at 1309 Glade Road, Case PC18-012

Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding the date when the case was first presented to City Council.

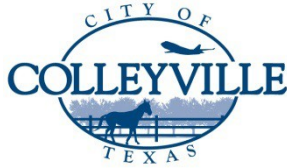
3. ADJOURNMENT

The meeting adjourned at 6:49 p.m.

The minutes were written and prepared by:

Araceli Botello
Planning Technician

The meeting minutes were approved on September 9, 2019 by a vote of 4-0.



City of Colleyville Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, July 23, 2018

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission meeting was called to order by Chair Mathisen on July 23, 2018, at 6:58 p.m.

Roll Call

Present: Susan Mathisen, Raymond Allee, Matt Koch, and Claudia Bevill

Absent: Sam van Bever, Veronica Baughman, and Jason Elms

Staff Present: Ben Bryner, Jacquelyn Reyff, Chief Brian Riley, Taylor Schauwecker, Rob McKeown, Araceli Botello, and City Attorney Whitt Wyatt

1. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no citizen comments/presentations regarding items not on the agenda.

2. PUBLIC HEARING AGENDA ITEMS

2a Consideration of amendments to the Land Development Code, specifically Chapter 6 – Commercial Design Standards, TABLED FROM THE JULY 9, 2018 PLANNING AND ZONING COMMISSION MEETING

Commissioner Allee made a motion to remove item 2a from the table. Commissioner Bevill seconded.

The motion to remove item 2a from the table carried with the following vote:

Aye: 4 – Mathisen, Allee, Koch, and Bevill

Nay: 0

Ben Bryner presented the item and briefed the Commission.

The public hearing was opened at 7:30 p.m.

Kathy Hadley, 204 Timberline Drive North, spoke in support of the item and expressed her appreciation for the amendments regarding aesthetically pleasing buildings and landscaping.

The public hearing was closed at 7:32 p.m.

Commissioner Bevill made a motion to approve item 2a. Commissioner Allee seconded.

The motion to approve carried with the following vote:

Aye: 4 – Mathisen, Allee, Koch, and Bevill

Nay: 0

2b Consideration of amendments to the Land Development Code, specifically Chapter 3 – Land Use, Chapter 8 – Plat Review Procedures, and Chapter 9 – Subdivision Design & Public Facilities, TABLED FROM THE JULY 9, 2018 PLANNING AND ZONING COMMISSION MEETING

Commissioner Allee made a motion to remove item 2b from the table. Commissioner Bevill seconded.

The motion to remove item 2b from the table carried with the following vote:

Aye: 4 – Mathisen, Allee, Koch, and Bevill

Nay: 0

Ben Bryner presented the proposed amendments to Chapter 8 and briefed the Commission.

The public hearing was opened at 7:54 p.m. With no citizens wishing to speak, the public hearing was closed at 7:54 p.m.

Commissioner Allee made a motion to approve the amendments to the Land Development Code, specifically Chapter 8. Commissioner Bevill seconded

The motion to approve carried by the following vote:

Aye: 4 – Mathisen, Allee, Koch, and Bevill

Nay: 0

Ben Bryner presented the proposed amendments to Chapter 9 and briefed the Commission.

The public hearing was opened at 8:14 p.m. With no citizens wishing to speak, the public hearing was closed at 8:14 p.m.

Commissioner Bevill made a motion to approve the amendments to the Land Development Code, specifically Chapter 9, as presented. Commissioner Koch seconded.

The motion to approve carried by the following vote:

Aye: 4 – Mathisen, Allee, Koch, and Bevill
Nay: 0

Ben Bryner presented the proposed amendments to Chapter 3 and briefed the Commission.

The public hearing was opened at 9:16 p.m. With no citizens wishing to speak, the public hearing was closed at 9:16 p.m.

Commissioner Bevill made a motion to table the amendments to the Land Development Code, specifically Chapter 3, to the August 13, 2018 Planning and Zoning Commission meeting. Commissioner Koch seconded.

The motion to table carried by the following vote:

Aye: 4 – Mathisen, Allee, Koch, and Bevill
Nay: 0

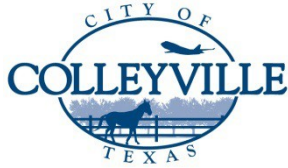
3. ADJOURNMENT

The meeting adjourned at 10:55 p.m.

The minutes were written and prepared by:

Araceli Botello
Planning Technician

The meeting minutes were approved on Septemebr 9, 2019 by a vote of 4-0.



City of Colleyville Planning and Zoning Commission Worksession Minutes

City Hall
100 Main Street
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Monday, August 27, 2018

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission meeting was called to order by Chair Mathisen on August 27, 2018, at 7:01 p.m.

Roll Call

Present: Susan Mathisen, Claudia Bevill, Jason Elms and Matt Koch

Absent: Raymond Allee

Staff Present: Ben Bryner, Jacquelyn Reyff, Chief Brian Riley, Robert McKeown, Araceli Botello, and City Attorney Whitt Wyatt

2. PRESENTATION AND DISCUSSION

- 2a** Presentation and discussion of a zoning change from ML Light Manufacturing district to PUD-C Planned Unit Development-Commercial district on Lot 1, Block 1, of the Chandler Addition, located at 1701 John McCain Road, Case ZC18-025

Jacquelyn Reyff and Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding Medical and Office Uses, traffic studies, appropriate zoning for the type of proposed uses, zoning restrictions, and uses that don't cause disturbance to surrounding property owners.

- 2b** Presentation and discussion of a Special Use Permit for an Accessory Building to encroach into the required rear yard setback on Lot 13R, Block C, of the Heron Pond Addition, located at 5605 Heron Drive East, Case ZC18-026

Jacquelyn Reyff and Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding the encroachment into the required rear yard setback, the intent of the required ordinance, the effect of the Commissions' approval or denial of the case, and required materials.

- 2c** Presentation and discussion of a zoning change from R-20 Single Family Residential district to PUD-R Planned Unit Development – Residential district on a portion of Lot 1, Block 1, of the Allzim Acres Addition, and a portion of Tracts 2A7B, 2ABC, & 2A9A, Abstract 533, in the Mary M. Freeman Survey, located at 7209 & 7215 John McCain Road, Case ZC18-029

Jacquelyn Reyff and Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding the location of the buffer, language and restrictions for building within the buffer, tree preservation, history of the property's zoning, open space, density, and zoning of surrounding properties.

There was general discussion of the upcoming meeting's date, number of cases to present, and update on amendments to Land Development Code to be presented in the future, and adoption of state legislature changes.

3. ADJOURNMENT

The meeting adjourned at 7:45 p.m.

The minutes were written and prepared by:

Araceli Botello
Planning Technician

The meeting minutes were approved on September 9, 2019 by a vote of 4-0.

RESOLUTION R-19-4421

**A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
SEPTEMBER 17, 2019**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

a. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 17TH DAY OF
SEPTEMBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor