



City of Colleyville City Council Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, September 3, 2019

**WORKSESSION
5:30 PM
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR**

CALL TO ORDER

- WS-1** Continue discussion regarding the Citizen Survey
- WS-2** Discussion of a SAFER grant program
- WS-3** Discussion and overview of the Local Street Maintenance Program
- WS-4** Discussion of the September 3, 2019, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING
7:30 P.M.
CITY COUNCIL CHAMBERS**

INVOCATION: Mark Glassman, Church of Christ of Latter-day Saints**PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt****2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-19-4414****3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS****Announcements of civic and charitable events****Presentation of calendar events and updates****Announcements of awards and recognition**

In recognition of Austin-Bridge and Road employees Eric Alvarado and Jesus Rodriguez, and the Colleyville Fire Department by Bill and Storie Gilchrist - Mayor Richard Newton and Fire Chief Mark Cantrell

4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-19-4415

4a Approval of the minutes of the regular City Council meeting of August 20, 2019

4b Approval to order a 2020 Ford Road Rescue Type 1 Ultramedic ambulance from Siddons-Martin Emergency Group, utilizing pricing through the Houston-Galveston Area Council of Governments (HGAC), in an amount not to exceed \$380,753, and approval of a leasing agreement with Leasing 2 for the ambulance, and authorizing the City Manager to execute the documents

4c Approval to extend an ongoing annual agreement with Autobahn Motor Cars to sponsor the loan of a vehicle to the Colleyville Police Department for the expressed use by the Colleyville Heritage High School Resource Officer

4d Approval to use the Voluntary Library Fund in Fiscal Year 2020, for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$170,000

4e Approval of a contract with Weaver and Tidwell, L.L.P. for auditing services for fiscal year ending September 30, 2019, in the amount of \$49,450 for the audit of 2019 financial statements and Comprehensive Annual Financial Report (CAFR) preparation and printing

- 4f** Adopting the Economic Development Capital Improvement Program (EDCIP) for the Fiscal Years 2020-2024 of the Colleyville Economic Development Corporation
- 4g** Adoption of the Colleyville Economic Development Corporation Fiscal Year 2020 Budget
- 4h** Approval of an annual professional services agreement with Knights Project Management & Construction Inspection Services, and authorizing the City Manager to execute the agreement
- 4i** Approval of an amendment to the Professional Services Agreement with Freese and Nichols, Inc., amending the design parameters to include an emergency interconnect meter and vault, and extending the roadway project limits from the City of Colleyville limits to the southern approach at Heritage Cove in the City of Grapevine, in an amount not to exceed \$78,443.00, and authorizing the City Manager to execute the amendment
- 4j** Approval of a professional services agreement with Dunaway Associates, LP, in an amount not to exceed \$79,500 for the design of the L.D. Lockett Pump Station Generator project, and authorizing the City Manager to execute the agreement

5. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

5a Ordinance O-19-2090

Consideration of a Special Use Permit (SUP) for an accessory dwelling to exceed the maximum square footage allowed for accessory buildings on Lot 1, Block A, of the Divino Acres Addition, located at 7205 Jo Will Street, Case ZC18-027

5b Ordinance O-19-2091

Request to appeal the decision by the Planning and Zoning Commission for the consideration of a Special Use Permit (SUP) for a carport and to exceed the maximum square footage allowed for accessory buildings on Lot 1, Block A, of the Divino Acres Addition, located at 7205 Jo Will Street, Case ZC19-007

5c Ordinance O-19-2092

Approving a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp. Mid-Tex Division regarding the Company's 2019 Rate Review Mechanism Filings and adopting tariffs reflecting rate adjustments consistent with the negotiated settlement

5d Ordinance O-19-2093

Amending Ordinance O-18-2059 relating to the Fiscal Year 2019 budget

5e Ordinance O-19-2094

Adoption of the proposed Fiscal Year 2020 budget

5f Ordinance O-19-2095

Adoption of the Ad Valorem Tax Rate for Fiscal Year 2020

5g Ordinance O-19-2096

An ordinance amending Section 3 - Service Charges of the Water and Sewer Policy and Procedure Manual as contained in the Code of Ordinances, to implement updated base rates

5h Ordinance O-19-2097

Amending the City's fee schedule by amending and restating Section 2-26 of the Colleyville, Texas, Code of Ordinances, establishing fees and charges for City services

6. RESOLUTION(S): READING AND PUBLIC HEARING**6a Resolution R-19-4416**

Consideration of a Minor Plat for Lot 1, Block 1, of the Reagan Estates 4 Addition, being Tract 1G & 1Q and Tract 1CC1, Abstract 356, in the Isaac Carodine Survey, located at 5604 Lowrie Road, Case PC19-012

6b Resolution R-19-4417

Consideration of a replat for Lot 1, Block 1, of the Panno Brothers Addition, being a replat of a portion of Lot 7, Block 1, of the Pleasant Oak Estates, located at 809 Shelton Drive, Case PC19-010

7. CITIZEN COMMENTS**8. REPORTS**

Planning and Zoning Commission Meeting Minutes - May 14, 2018

Planning and Zoning Commission Worksession Minutes - May 29, 2018

Planning and Zoning Commission Meeting Minutes - June 11, 2018

Planning and Zoning Commission Worksession Minutes - June 25, 2018

9. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR SEPTEMBER 3, 2019 - READING AND PUBLIC HEARING - RESOLUTION R-19-4418

10. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, August 30, 2019 by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
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Agenda Number WS-1
Type Worksession
Department City Manager

Agenda Date 9/3/2019

Title

Continue discussion regarding the Citizen Survey

Explanation

Due to time restraints at the August 20, 2019, City Council Worksession, the review of the Citizen Survey was not completed. This item provides for the continuation of discussion regarding the Citizen Survey and will be led by staff. The attached draft survey incorporates the changes requested at the first discussion.

Attachments

1. 2019 Citizen Survey Questions



An important message for Colleyville citizens

This is the City of Colleyville citizen survey. Your opinions and perspectives shape the plans and actions of the City of Colleyville. The survey will help us gauge how we're doing, but more importantly, it plays a critical role in determining the programs and initiatives we pursue. Citizen responses on previous surveys have influenced our approach to funding roads and infrastructure, helped the city target retailers that citizens desire, led to stronger regulations for door-to-door solicitors, and brought about an increase in public meetings and opportunities for public input.

Please take a few minutes to complete the survey. Your answers will be anonymous and results will be tabulated by a third party, National Service Research. **All surveys must be completed by TBD, 2019.**

Thank you for your invaluable participation.

Mayor Richard Newton
Councilmember Tammy Nakamura
Councilmember Callie Rigney
Councilmember Chuck Kelley

Mayor Pro Tem Bobby Lindamood
Councilmember George Dodson
Councilmember Kathy Wheat

STANDARD QUESTIONS

Communication Preferences:

1a. How do you currently get information about the City of Colleyville?

(Check all that apply)

- | | |
|---|--|
| ☐ City e-news (weekly email) | ☐ CodeRED (in emergencies) |
| ☐ City website (Colleyville.com) | ☐ Instagram |
| ☐ City's Facebook page | ☐ Webcast of public meetings |
| ☐ City cable channel | ☐ Utility bill newsletter (<i>Communicator</i>) |
| ☐ City Council and/or City Staff | ☐ Local newspaper, magazine, radio, TV |
| ☐ Community meetings | ☐ None |
| ☐ Twitter | ☐ Other _____ |

1b. Please indicate your level of satisfaction with the following:

(Check one box for each; check "No Opinion" if you have not used the service in the last 24 months)

	Very Satisfied	Satisfied	Dis-satisfied	Very Dissatisfied	No Opinion
Keeping citizens informed about City business	☐	☐	☐	☐	☐

1c. Are there other ways you would like the City of Colleyville to communicate with you? Please list. _____

City Performance

2. Please indicate your level of satisfaction with the following areas of City performance:

(Check one box for each)	Very Satisfied	Satisfied	Dis-satisfied	Very Dissatisfied	No Opinion
Encouraging economic growth	☐	☐	☐	☐	☐
Effective zoning and land use regulations	☐	☐	☐	☐	☐
Managing City funds	☐	☐	☐	☐	☐
Welcoming citizen involvement	☐	☐	☐	☐	☐
Listening to citizens	☐	☐	☐	☐	☐
Planning for the future needs of residents	☐	☐	☐	☐	☐

Developing a future vision for the City	☐	☐	☐	☐	☐
Value of services for taxes paid	☐	☐	☐	☐	☐
Maintaining quality of life	☐	☐	☐	☐	☐
Government transparency	☐	☐	☐	☐	☐
Other comments regarding City performance:					

City Employee Contact

3. If you have had contact with a City of Colleyville employee within the past two years, please indicate your level of satisfaction with the following:					
(Check one box for each; skip to Q4 if no contact)	Very Satisfied	Satisfied	Dis-satisfied	Very Dissatisfied	Does Not Apply
General courtesies	☐	☐	☐	☐	☐
Directing you to the appropriate department/person	☐	☐	☐	☐	☐
Seemed concerned about my issue	☐	☐	☐	☐	☐
Appropriate staff returned my call/email promptly	☐	☐	☐	☐	☐
My issue was adequately addressed	☐	☐	☐	☐	☐
Received timely follow-up from City to ensure my issue was addressed	☐	☐	☐	☐	☐
Other comments regarding contact with City employees:					

Quality of Life in Colleyville

4a. Please indicate your level of satisfaction with Colleyville('s):					
(Check one box for each)	Very Satisfied	Satisfied	Dis-satisfied	Very Dissatisfied	No Opinion
As a place to live	☐	☐	☐	☐	☐
As a place to raise a family	☐	☐	☐	☐	☐
As a place to do business	☐	☐	☐	☐	☐
As a place to work	☐	☐	☐	☐	☐
As a place to retire	☐	☐	☐	☐	☐
Appearance of your neighborhood	☐	☐	☐	☐	☐
Overall appearance of Colleyville	☐	☐	☐	☐	☐
Overall safety of Colleyville	☐	☐	☐	☐	☐
Overall image/reputation	☐	☐	☐	☐	☐
Overall quality of life	☐	☐	☐	☐	☐
Overall quality of City services	☐	☐	☐	☐	☐
4b. During the time you have lived here, do you think that as a community Colleyville has (check one box): ☐ Changed for the better ☐ Remained the same ☐ Changed for the worse ☐ No opinion					
Other comments regarding quality of life:					

Satisfaction with City Services

5. Please indicate your level of satisfaction with the following:					
(Check one box for each; check "No Opinion" if you have not used the service in the last 24 months)	Very Satisfied	Satisfied	Dis-satisfied	Very Dissatisfied	No Opinion
Fire protection	☐	☐	☐	☐	☐
Emergency medical services	☐	☐	☐	☐	☐
Police protection	☐	☐	☐	☐	☐

Traffic enforcement	☐	☐	☐	☐	☐
Code enforcement	☐	☐	☐	☐	☐
Animal control	☐	☐	☐	☐	☐
Trash/recycle service	☐	☐	☐	☐	☐
Building inspections	☐	☐	☐	☐	☐
Street maintenance/repairs	☐	☐	☐	☐	☐
Sidewalk maintenance/repairs	☐	☐	☐	☐	☐
Water/sewer services	☐	☐	☐	☐	☐
Storm drainage	☐	☐	☐	☐	☐
Municipal Court	☐	☐	☐	☐	☐
Community events/festivals	☐	☐	☐	☐	☐
Library programs	☐	☐	☐	☐	☐
Library materials	☐	☐	☐	☐	☐
Youth sports athletic fields	☐	☐	☐	☐	☐
Parks	☐	☐	☐	☐	☐
Trails	☐	☐	☐	☐	☐
Recreation programs	☐	☐	☐	☐	☐
Senior Center programs	☐	☐	☐	☐	☐
Meeting space at the Colleyville Center (for rental)	☐	☐	☐	☐	☐
Other comments regarding city services:					

ALTERNATING QUESTIONS

Economic Development

6a. On a scale of 1 to 5 (1 being hands off and 5 being very proactive), how active of a role should the City have regarding Economic Development? ☐ 5 (Very Proactive) ☐ 4 ☐ 3 ☐ 2 ☐ 1 (Hands off)				
6b. Rate the following statement: The role of Economic Development is to diversify the City's tax base ☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No opinion				
6c. Rate the following statement: I am aware of the City's efforts and promotions to incentivize shopping locally ☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No opinion				
6d. How actively should the City be involved in the following				
<i>(Check one box for each)</i>	Very Involved	Involved	Not Very Involved	No Involvement
A. City investment in land for quality economic development and to preserve open space	☐	☐	☐	☐
B. Façade improvements and building enhancements	☐	☐	☐	☐
C. Providing resources for business development support	☐	☐	☐	☐
D. Incentivizing/attracting specific businesses	☐	☐	☐	☐
Other comments regarding Economic Development:				

Parks and Recreation

The City of Colleyville is currently evaluating the need for a Multi-purpose Recreation facility and whether such an amenity is desired by citizens. The proposed site would be 10 acres, currently home to the 10,000 square foot senior center (2512 Glade Road). All estimates for "cost to taxpayer" are based on average home values. There are currently four options under consideration. The first two options would involve tearing down the existing senior center building (a former church). The second two options involve renovating and/or adding on to the existing building.

- 1. Comprehensive Option:** New 45,000 square foot facility (Lifetime Fitness is 108,000 square feet-- so about half the size). Includes a gymnasium, senior facilities, fitness rooms, multi-use rooms, building support space, indoor aquatics, and additional parking. Membership fees could be charged to offset costs or the cost could all be included and funded through property taxes.

Capital cost of \$25-30M; \$1.5M annual operating

Cost to taxpayer = \$208 for capital + \$208 for operating = **\$416 annual increase to property tax bill**

(assumes 0% recovery through membership fees)

*assumes \$25M in bonds paid over 20 years (annual debt service of \$1.5M) + \$5M cash

I am supportive of the City pursuing this option:

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No opinion

Capital cost of \$25-30M; \$1.5M annual operating

Cost to taxpayer = \$208 for capital + \$104 for operating = **\$312 annual increase to property tax bill**

(assumes 50% recovery through membership fees)

*assumes \$25M in bonds paid over 20 years (annual debt service of \$1.5M) + \$5M cash

I am supportive of the City pursuing this option:

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No opinion

- 2. Alternative Option:** New smaller facility at 30,000 square feet including a gymnasium, senior facilities, fitness rooms, multi-use rooms, building support space, and additional parking. With this facility, there is reduced focus on the fitness facility and no aquatics. If membership fees were to be charged, those fees would be less than those appropriate for a comprehensive facility (option 1).

Capital cost of \$15-20M; \$1.0M annual operating

Cost to taxpayer = \$125 for capital + \$138 for operating = **\$263 annual increase to property tax bill**

(assumes 0% cost recovery through membership fees)

*Assumes \$15M in bonds paid over 20 years (annual debt service of \$900K) + \$5M cash

I am supportive of the City pursuing this option:

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No opinion

Capital cost of \$15-20M; \$1.0M annual operating

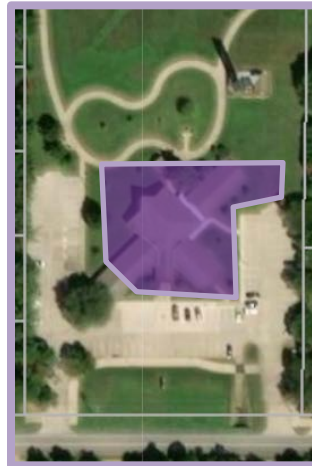
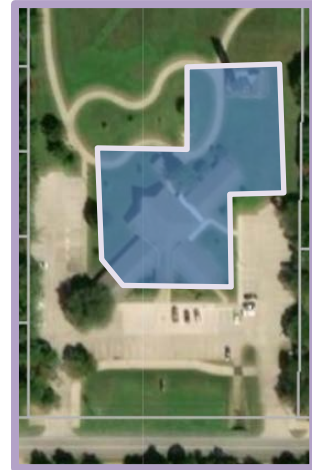
Cost to taxpayer = \$125 for capital + \$110 for operating = **\$235 annual increase to property tax bill**

(assumes 20% cost recovery through membership fees)

*Assumes \$15M in bonds paid over 20 years (annual debt service of \$900K) + \$5M cash

I am supportive of the City pursuing this option:

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No opinion



3. **Renovation + Add Gymnasium:** Includes renovating the existing building (10,000 square feet) and building a gymnasium addition (10,000 square feet). Will consist of reconfiguring rooms, additional restrooms, and joining the annex building to the main building. As a facility focused on programming (as opposed to a facility with fitness rooms and/or aquatics), membership fees would not be charged and are not charged currently.

I am supportive of the City pursuing this option:

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No opinion

Capital cost of \$7-12 M; \$500k annual operating

Cost to taxpayer = \$41 for capital + \$69 for operating = **\$110 annual increase to property tax bill**

*Assumes \$5M in bonds paid over 20 years (annual debt service of \$300k) + \$5M cash

4. **Renovation Only:** Includes renovating the existing building (10,000 square feet). Will consist of reconfiguring rooms, additional restrooms, and joining the annex building to the main building. No gymnasium would be added. As a facility focused on programming (as opposed to a facility with fitness rooms and/or aquatics), membership fees would not be charged and are not charged currently.

Capital cost of \$2-4M; minimal operating increase

Cost to taxpayer = \$0 for capital + \$0 for operating = **No increase to property tax bill**

*Assumes \$4M cash

I am supportive of the City pursuing this option:

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No opinion

7a. Please indicate your preference out of the four options given:

- ☐ (1) Comprehensive ☐ (2) Alternative
☐ (3) Reno + Gym ☐ (4) Reno only
☐ No Opinion

7c. What additional amenities would you like to see to enhance City Park?

☐ Dog Park ☐ Splash Pad ☐ Other: _____

Comments or suggestions regarding Parks and Recreation:



Community Events Feedback

8a. Colleyville has a strong sense of community

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No opinion

8b. City events build a sense of community

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No opinion

8c. The City should host events with a focus on the following age groups (check all that apply):

☐ Children (0-12) ☐ Teens (13-17) ☐ Young Adults (18-34) ☐ Adults (35-64)
☐ Seniors (65+) ☐ Families

8d. If you attended any of the following events, please indicate your level of satisfaction.

(Check one box for each; check "No Opinion" if you did not attend the event)	Very Satisfied	Satisfied	Dis-satisfied	Very Dissatisfied	No Opinion
Stars and Guitars	☐	☐	☐	☐	☐

Colleyville Car Show	☐	☐	☐	☐	☐
Christmas Tree Lightning	☐	☐	☐	☐	☐
Haunted Trail Fest	☐	☐	☐	☐	☐
Farmers Market	☐	☐	☐	☐	☐
Colleyville Clean Sweep	☐	☐	☐	☐	☐
Concerts in the Village	☐	☐	☐	☐	☐
Movies in the Village	☐	☐	☐	☐	☐
Summer Reading Program	☐	☐	☐	☐	☐
Arbor Day Celebration	☐	☐	☐	☐	☐
Texas Junior Anglers	☐	☐	☐	☐	☐
Other comments regarding city events:					

Infrastructure Replacement

9a. Over the last 3 years, the City has improved 40 miles of roadway (new asphalt and/or reconstruction). To what degree has this impacted you? ☐ Significant Impact ☐ Some Impact ☐ Minimal Impact ☐ No Impact ☐ No opinion
9a. Indicate if you agree or disagree with the following statement: Outside of work on SH26 and Hwy121 which are TxDOT projects, the City is providing the proper amount of road construction. ☐ Agree ☐ Disagree – Too much construction ☐ Disagree – Not enough construction ☐ No opinion
9b. Should the city provide longer road projects (longer duration/longer lifetime) or more frequent paving (shorter duration/shorter lifetime)? ☐ Longer Road Projects ☐ Frequent Paving ☐ No opinion
Other comments regarding new services and road construction:

Other Comments

Please leave any additional comments or feedback regarding the City:
--

DEMOGRAPHICS

10a. Do you live within the Colleyville city limits? ☐ Yes ☐ No
10b. Which of the following applies to the head of household members? <i>(Check all that apply)</i> ☐ Works in Colleyville ☐ Retired ☐ Other _____ ☐ Works outside Colleyville ☐ Student ☐ Does not work outside home ☐ Unemployed
10c. If applicable, your WORK zip code: _____
10d. How long have you lived in Colleyville? ☐ Less than 1 year ☐ 4 to 7 years ☐ 11 to 20 years ☐ 1 to 3 years ☐ 8 to 10 years ☐ More than 20 years

10e. Do you own or rent your home? ☐ Own ☐ Rent

10f. Do you have any children living in your household in any of the following age groups? *(Check all that apply)*

- ☐ Under age 6 ☐ 13 to 18 years old ☐ No children in household
☐ 6 to 12 years old ☐ 19 to 24 years old

10g. Do you have an older parent or relative living with you?

- ☐ Yes ☐ No

10h. Your age?

- ☐ Under 18 ☐ 25 to 34 ☐ 45 to 54 ☐ 65 to 74
☐ 18 to 24 ☐ 35 to 44 ☐ 55 to 64 ☐ 75 or older

10i. Are you: ☐ Male ☐ Female

10j. Identifying your basic geographic location provides greater context when analyzing your responses. To help us do that, please select your Colleyville recycling day below:

- ☐ Monday ☐ Thursday ☐ I don't know
☐ Tuesday ☐ Friday

Potential Additions:

- Check here to add email address to receive weekly E-News (for online survey)



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
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Agenda Number WS-2

Agenda Date 9/3/2019

Type Presentation and Discussion

Department Economic Development

Title

Discussion of a SAFER grant program

Explanation

Staff will present a new grant program for the City Council's consideration. This grant program is called the "SAFER" grant, an acronym for Support for Adequate Fire & Emergency Response (SAFER) grant. This program would be focused on providing assistance to commercial property owners to help offset the cost of installing a fire suppression system.

Attachments

1. SAFER Program

SAFER GRANTS

FOR COMMERCIAL
FIRE SUPPRESSION



COLLEYVILLE.COM/SAFER

SUPPORT FOR ADEQUATE FIRE & EMERGENCY RESPONSE (SAFER) GRANTS BY THE CITY OF COLLEYVILLE

If you own an existing commercial or mixed use building in Colleyville, you may be eligible for up to \$50,000 of grant funding to help offset the cost of installing a fire suppression system.

This grant provides up to a 50/50 match of funds for costs associated with obtaining a functional sprinkler system for fire suppression.

Applications can be found at COLLEYVILLE.COM/SAFER



HOW DOES IT WORK?

1

MEET WITH CITY STAFF

Determine if your business is eligible for the grant by contacting Assistant City Manager Adrienne Lothery. She will discuss project details with you and provide guidance on completing an application.

2

SUBMIT AN APPLICATION

Locate and download a SAFER grant application online at Colleyville.com/SAFER. Submit a completed form for review and wait for approval from the City of Colleyville.

3

APPLY FOR THE PERMITS

Once approved, the building owner or contractor must apply for and complete the required process and secure approval and/or permits.

4

COMPLETE THE WORK

Following approval from the City and receiving appropriate permits for the project, complete the fire suppression installation work.

5

RECEIVE GRANT MONEY

Once the fire suppression system is installed and working, a member of the Colleyville Fire Department will conduct an inspection. Once the system has satisfactorily passed inspection and testing, the City will issue the grant money.

QUESTIONS?

Adrienne Lothery, Assistant City Manager
817.503.1112 • alothery@colleyville.com
100 Main Street, Colleyville, TX 76034



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
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Agenda Number WS-3
Type Worksession
Department Engineering

Agenda Date 9/3/2019

Title

Discussion and overview of the Local Street Maintenance Program

Explanation

On November 7, 2017, City Council adopted the Local Street Maintenance Program by Resolution R-17-4199. The Local Street Maintenance Program turned the 2017 Pavement Condition Assessment and rating of the streets into a five year planning document that identifies street maintenance needs.

The attached FY2020 program has been updated to include the proposed recommended projects for FY2020 as well as a status update for the projects prioritized in FY2018 and FY2019.

During the discussion and presentation, staff will receive any guidance, direction, or suggestions for the proposed recommended list of projects for FY2020. The funding for the program is incorporated into the 5 year Capital Improvement Program.

Attachments

1. FY2020 LSMP Presentation
2. FY2020 LSMP Report Draft
3. RESOLUTION R-17-4199

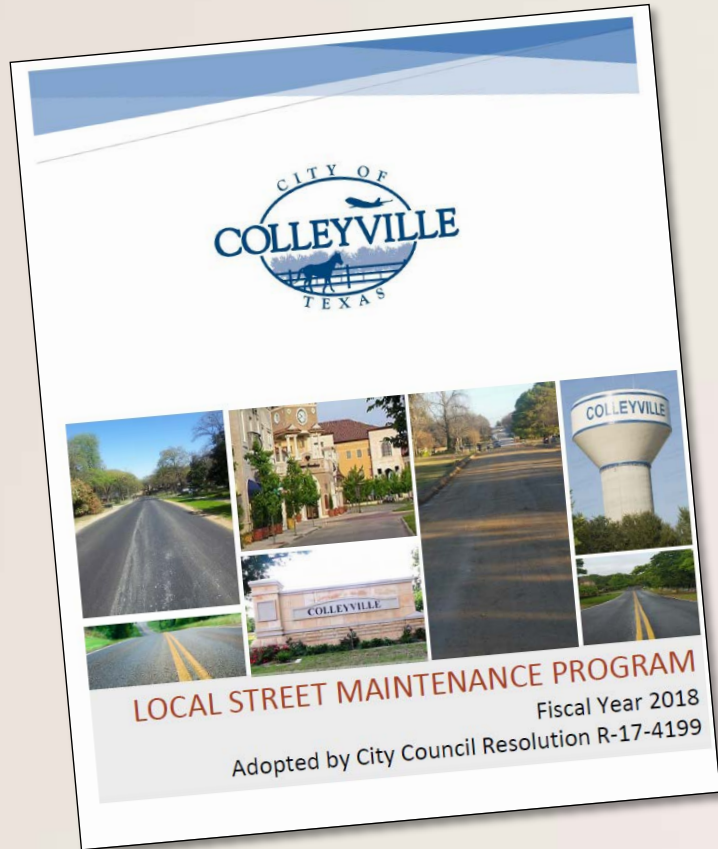
Local Street Maintenance Program

City Council Worksession
September 3, 2019

Objective and Overview

- Develop a Local Street Maintenance Program that will supplement the existing 5 year CIP in order to provide the city with an effective way to re-invest and maintain one of the largest assets of the City, the street network
- The guiding philosophies of the program are
 - ***The City of Colleyville desires to have no street segments that have a PCI value of 55 or below. Currently (2017) 8.58% of the street network has a PCI value of 55 or below***
 - ***The Street Maintenance Program should not be a “worst first” program, but a strategic program to cost effectively maintain the entire street network***
- Approval of Local Street Maintenance Program
 - Approved by Resolution R-17-4199 on November 7, 2017

Local Street Maintenance Program



Mill and Overlay Projects

- Fourteen (14) projects including twenty three (23) streets
- Estimated total cost of \$1,963,252

Asphalt Overlay Projects

- Fifteen (15) projects including twenty-one (21) streets
- Estimated total cost of \$916, 201

Micro-Resurfacing Projects

- Twelve (12) projects including sixty-one (61) streets
- Estimated total cost of \$729,829

Base Repair Projects

- Six (6) projects including five (5) streets
- Expected to be performed with in-house crews and operational funds

Crack-sealing Projects

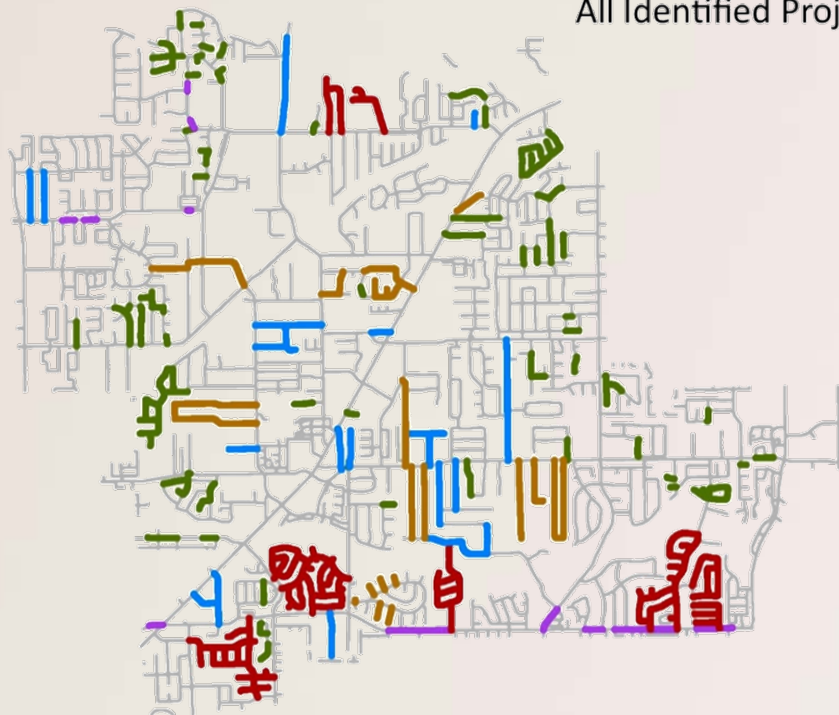
- Thirty-five (35) projects including eighty-two (82) streets
- Expected to be performed with in-house crews and operational funds

Identified Projects

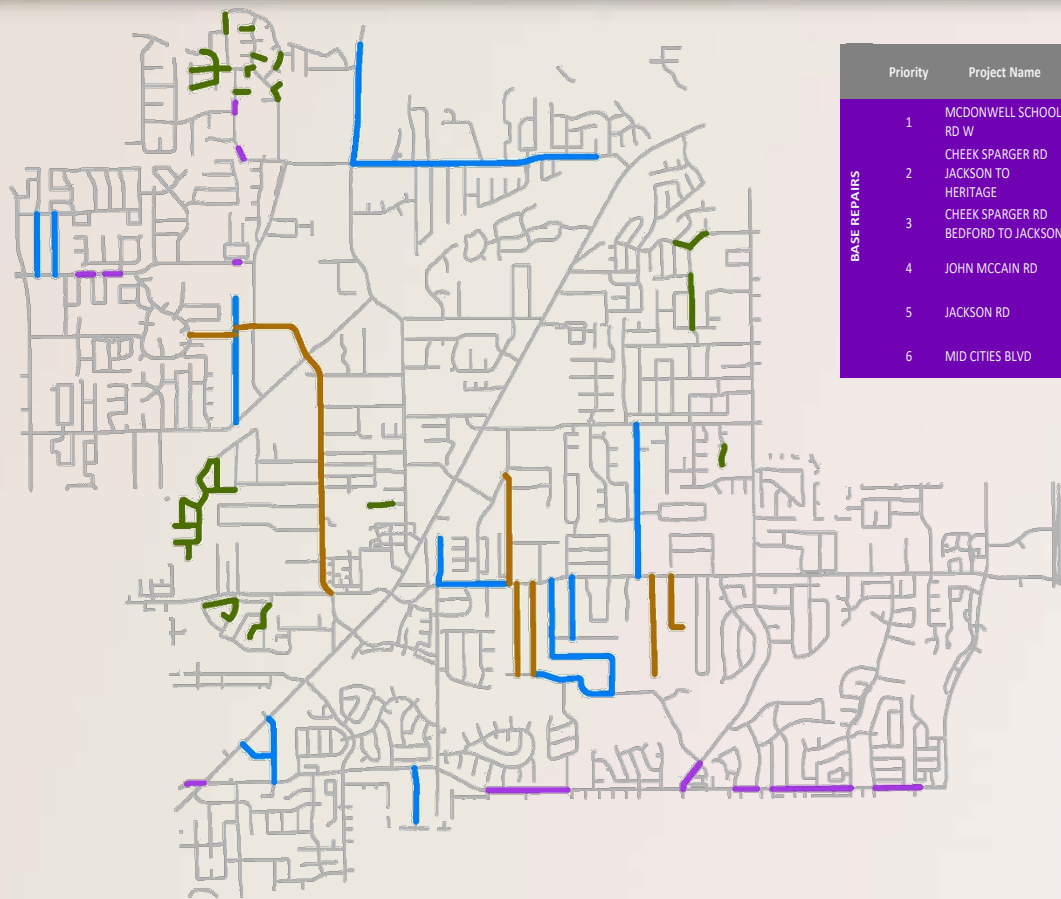


The identified projects are a long range planned approach and are not meant to be completed in a single year

All Identified Projects



2018 and 2019 Completed Projects



	Priority	Project Name	Completed
BASE REPAIRS	1	MCDONWELL SCHOOL RD W	2018
	2	CHEEK SPARGER RD JACKSON TO HERITAGE	2018
	3	CHEEK SPARGER RD BEDFORD TO JACKSON	2018
	4	JOHN MCCAIN RD	2018
	5	JACKSON RD	2019
	6	MID CITIES BLVD	2019

	Priority	Project Name	Completed
OVERLAY	1	GLADE RD	2018
	2	JOHN MCCAIN RD	2018
	3	MONTCLAIR DR	2018
	4	PLEASANT RUN RD	2018
	6	OAK TIMBERS CRT	2018
	7	WAYNE DRIVE	2018
	8	OAK KNOLL DRIVE	2018
	9	BOWMAN DR	2018
	10	CURTIS RD	2019
	10	HERBERT RD	2019
	11	BEHRENS CT	2018
	11	BEHRENS RD	2018
	13	ACUFF LANE	2019
	13	FELPS DRIVE	2019
	18	TYLER ST	2018
	19	BETTINGER	2019

	Priority	Project Name	Completed
MILL AND OVERLAY	1	BLUEBONNET DR	2018
	2	STAFFORD DR	2018
	3	MANNING DR	2018
	4	BRANSFORD RD	2019
	4	WHITE DR	2019
	4	VAN OAKS DR	2019
	11	BILL SIMMONS RD	2019
	12	PATTERSON LN	2019

	Priority	Project Name	Completed
CRACK SEAL	1	APPLE VALLEY AND RUSTIC OAKS	2018
	2	MONTICELLO	2018
	3	TWELVE OAKS LN	2018
	4	MELANIE DR	2018
	5	WINDING TRL	2018
	6	CONNIE LN	2018
	7	CENTRAL DR	2018
	8	MILL CREEK	2018

2020 Recommended Projects



The projects expected to be complete in FY2020 by this program include:

Mill and Overlay Projects

- Jim Mitchell Trail East
- Jim Mitchell Trail West

Micro-Resurfacing Projects

- Plymouth Hills
(6 Streets)
- Woodbriar Estates North
(7 Streets)

Crack-sealing Projects

- Amberly Court
- Apple Valley and Rustic Oaks
- Bugle Lane
- Chatsworth Court E
- Industrial Boulevard
- Ponderosa Street
- Thames Trail
- Summer tree (2 Streets)
 - Cottonwood Lane
 - Maple Lane
- The Woods (2 Streets)
 - Treemont Circle
 - Treemont Court
- Woodland Hills (7 Streets)
 - Crossgate Circle N
 - Crossgate Circle S
 - Eastonbury Court
 - Martin Parkway
 - Park View Court
 - Queensbury Way Court
 - Summit Hill Court

Asphalt Overlay Projects

- Thompson Terrace
- *Beverly Drive
- *Leta Lane
- *Suellen Dircle
- Lloyd Drive
- Cherry Lane
- Rose Street
- Marantha Court
- Bogart Drive
- *Shelton Drive

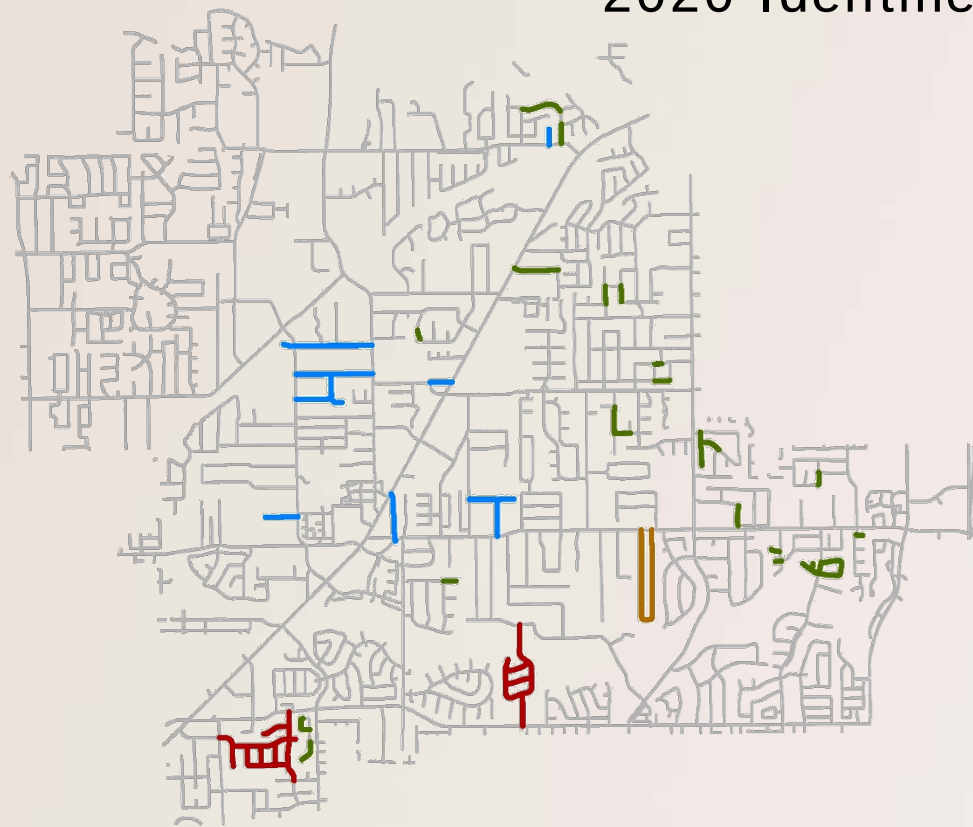
Total Cost Estimate \$885,000

*Projects identified to be completed by the County
Funding sources include the following:
\$500,000 Capital Improvement Fund (LSMP)
\$400,000 Capital Improvement Fund (County)

2020 Recommended Projects



2020 Identified Projects

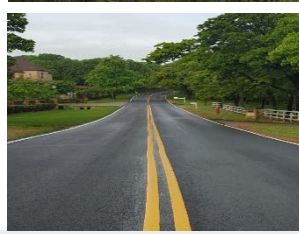
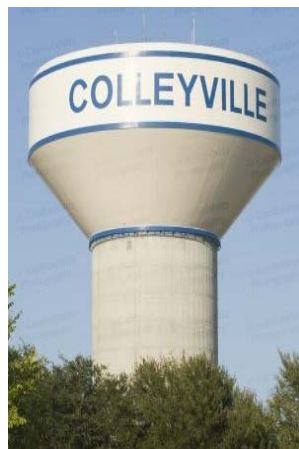
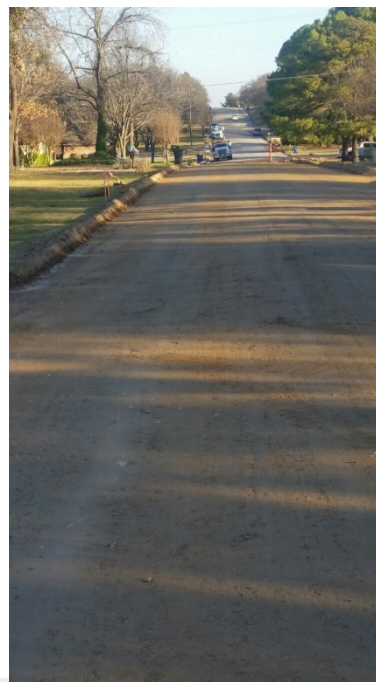
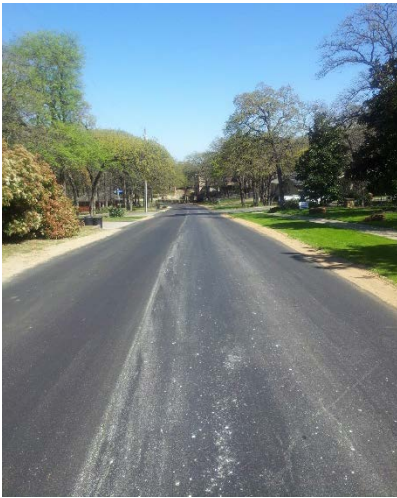


Project List

	Priority	Project Name	PCI 2017
MILL AND OVERLAY	7	JIM MITCHELL TRL EAST	44
	7	JIM MITCHELL TRL WEST	66
OVERLAY	5	THOMPSON TERRACE	29
	12	BEVERLY DR	47
	12	LETA LN	75
	12	SUELLEN CIR	70
	12	LLOYD DIR	61
	15	CHERRY LN	63
	15	ROSE ST	75
	16	MARANATHA CT	69
	17	BOGART DR	67
	20	SHELTON DR	80
MICRO RESURFACE	1	PLYMOUTH HILLS	34-83
	2	WOODBRIAR ESTATES N	24-97

	Priority	Project Name	PCI 2017
CRACK SEAL	9	INDUSTRIAL BLVD	56
	10	SUMMERTREE	56-70
	11	THE WOODS	56-58
	12	WOODLAND HILLS	56-85
	13	BUGLE LN	57
	14	CHATSWORTH COURT E	59
	15	PONDEROSA ST	59
	16	WESTGROVE LN	60
	17	ARBOR ESTATES II	61-70
	18	HIGHLAND MEADOWS	61-68
	19	THAMES TRL	61-69
	20	AMBERLY CRT	69-70

Questions and Discussion



LOCAL STREET MAINTENANCE PROGRAM

Fiscal Year 2020

Program Adopted by City Council Resolution R-17-4199

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Local Street Maintenance Program

The current five year Capital Improvement Program (CIP) and the Local Street Maintenance Program will provide the city with an effective way to reinvest and maintain one of the largest assets of the city, the street network. While the five year CIP focuses on the reconstruction and large scale maintenance projects, it is important not to lose sight of the regular and small maintenance that must be performed to protect the street network. Both the CIP and the Local Street Maintenance Program will serve to protect the public investment on all public streets, thoroughfares, and public ways.

A proactive Local Street Maintenance Program is established as a cost effective means to maximize the life of the street infrastructure. An evaluation of the street network has been implemented which helps in identifying how to effectively use available funding for maintenance and construction. The Local Street Maintenance Program consists of multiple techniques including mill and overlay, asphalt overlay, micro-resurfacing, base repairs (patching), and crack sealing of public streets in order to preserve and extend the life of the pavement. In-house crews can perform base repairs and crack sealing functions while contractors are used to complete mill and overlays, asphalt overlays, and micro-resurfacing projects.

Mill and Overlay (Estimated Cost of \$19 per SY)

Mill and overlay is the maintenance technique that results in the street segment being given a new surface in its current configuration. This involves the removal of the top surface of pavement (normally two inches) and the placement of a new top layer of pavement to level and waterproof the roadway.



Figure 1: Milling



Figure 2: Asphalt Placement

Asphalt Overlay (Estimated Cost of \$11 per SY)

An asphalt overlay is the maintenance technique that results in the street segment being given a new surface in its current configuration. This involves the placement of a new layer of asphalt atop the existing pavement in order to level and waterproof the roadway. It may be necessary to perform repairs on the street segment prior to the placement of the overlay.



Figure 3: Asphalt Driveway

Micro-Resurfacing (Estimated Cost of \$3.50 per SY)

Micro-resurfacing is a cost effective way to address surface issues with asphalt pavement. This involves the placement of a very thin asphalt sand and oil emulsion that seals the existing pavement and slows its rate of deterioration. This is most effective on street segments that are in good overall condition.



Figure 4: Application of Micro-Resurface

Base Repairs

Base repairs (asphalt patching) typically consists of repairs to the isolated areas of existing deteriorated or fatigued asphalt pavement. This is done by saw cutting the area that has failed, removal of the pavement along with the subgrade, replacement of the subgrade, and the pavement.



Figure 5: Asphalt Base Repairs

Crack Sealing

Crack sealing is used as a first defense against pavement deterioration because it offers several important benefits. Effective crack sealing keeps water from entering and weakening the base or sub-base. It helps preserve the pavement adjacent to the cracks, prevents sand, stone, and dirt from making its way into open cracks causing compressive stresses, and extends pavement life by minimizing crack growth.



Figure 6: Application of Crack Sealing

Street Evaluation

The PCI (Pavement Condition Index) rating is one tool used in prioritizing streets for preservation, rehabilitation, or reconstruction projects. Other factors considered in project selection include: street classification, constructability, utility condition, traffic volume and safety, neighborhood grouping for efficiency, locations of other street projects to maximize economic efficiency, and funding availability.

PCI, a numerical index between 0 and 100, is used to indicate the general condition of pavement. The lower PCI indicates poor condition of the street and the worse ride quality. ***The desired goal of the City of Colleyville is to ensure all street segments have a PCI value above 55.*** Currently (2017) 8.58% of the street network has a PCI value of 55 or below. A PCI assessment should be performed periodically in order to assess the effectiveness of the Local Street Maintenance Program in achieving the goal of all street segments having a PCI value above 55.

Street Classification is an important consideration. The classification of a street (local, collector, or arterial) directly correlates to the traffic volume experienced, local streets will have less traffic than a collector or arterial street. A maintenance project on a higher classified street will serve more motorists.

Constructability is also taken into consideration and an example of this would be if three streets in a single area all rate with a PCI below 55, it is advantageous from a planning, construction, timing, and budget standpoint to construct those streets as a single project.

Additional considerations are utility condition, neighborhood grouping, and other planned street projects. These considerations ensure we maximize economic efficiency, as well as limit the disruption to motorists in the area.

The Local Street Maintenance Program should be revisited and projects reprioritized annually. The process should include a visual inspection of each street in the city to confirm or adjust the prioritization of the projects included in the Local Preventative Street Maintenance Program. The total of projects performed is dependent upon the amount of funding available for the program.

Findings and Results

With the establishment of the Local Street Maintenance Program, projects and associated maintenance technics are identified and prioritized. The execution of these identified projects in a systematic manner benefits the overall condition of the street networks and helps to maximize the effective use of the limited resources available to the City. Based upon the PCI and other prioritization factors the following projects have been identified.

The results of this program include a list of needed projects that are prioritized based on various factors. These identified projects are expected to be addressed through a long range planning

effort and the needs are expected to change as the street infrastructure needs shift with time. The higher priority projects should be addressed and the listing reevaluated each year and projects selected based on prioritization and available funding.

- Mill and Overlay
 - Fourteen (14) projects
 - Twenty three (23) streets
 - Estimated total cost of \$1,959,983
 - Prioritized list of project included as Exhibit C
- Asphalt Overlay
 - Sixteen (16) projects
 - Twenty-two (22) streets
 - Estimated total cost of \$971,201
 - Prioritized list of project included as Exhibit D
- Micro-Resurfacing
 - Twelve (12) projects
 - Sixty-one (61) streets
 - Estimated total cost of \$729,829
 - Prioritized list of project included as Exhibit E
- Base Repair
 - Six (6) projects
 - Five (5) streets
 - Expected to be performed with in-house crews and operational funds
 - Prioritized list of project included as Exhibit F
- Crack-sealing
 - Thirty-five (35) projects
 - Eighty-two (82) streets
 - Expected to be performed with in-house crews and operational funds
 - Prioritized list of project included as Exhibit G

2018 Identified Projects

The projects identified to receive maintenance during the 2018 fiscal year are shown on a map in Exhibit “H” with an estimated cost of \$897,000, adopted by City Council Resolution R-17-4199. All projects are scheduled for completion by October 31, 2018, with the exception of the Micro-Resurfacing, include the following streets:

Mill and Overlay Projects (4 streets)

- o Bluebonnet Drive
- o Stafford Drive
- o Montclair Drive
- o Pleasant Run Road (John McCain to North City Limits)

Asphalt Overlay Projects (6 streets)

- o Glade Road (Oak Timbers Court to Bluebonnet)
- o Thompson Terrace
- o Oak Timbers Court
- o Wayne Drive
- o Oak Knoll Drive
- o Bowman Drive

Micro-Resurfacing Projects (13 streets) (Did not complete in 2018)

- o Plymouth Hills (6 Streets)
 - Cheshire Drive
 - Devon Drive
 - Dorset Drive
 - Durham Drive
 - Warwick Avenue
 - York Drive
- o Woodbriar Estates North (7 Streets)
 - Briarcliff Lane
 - Briarhaven Lane
 - Greenbriar Court
 - Greenbriar Lane
 - Oakbriar Lane
 - Rosebriar Lane
 - Sweetbriar Lane

Base Repair Projects (4 streets)

- o McDonwell School Road
 - o Cheek-Sparger Road (Heritage to Jackson)
 - o Cheek-Sparger Road (Jackson to Bedford Road)
 - o John McCain Road (West of Westcoat)
-

Crack-Sealing Projects (28 streets)

- o Apple Valley and Rustic Oaks (6 Streets)
 - Apple Valley Drive
 - Elm Street
 - Live Oak Drive
 - Rustic Trail
 - Valley View Drive South
 - Valley View Drive West
- o Monticello (12 Streets)
 - Charlottesville Avenue
 - Covington Way
 - Jefferson Circle
 - Leesburg Drive
 - Lincoln Court
 - Madison Square
 - Monticello Parkway
 - Tillman Hill Court
 - Tillman Hill Road
 - Van Buren Court
 - Virginia Square
 - Williamsburg Court
- o Twelve Oaks Lane
- o Melanie Drive
- o Winding Trail
- o Connie Lane
- o Central Drive
- o Mill Creek (5 Streets)
 - Mill Creek Drive
 - Mill Crossing West
 - Mill Springs Court
 - Mill View Court
 - Mill View Drive

2019 Identified Projects

The projects identified to receive maintenance during the 2019 fiscal year are shown on a map in Exhibit “I” with an estimated cost of \$685,614. *Projects identified to be completed by the County. The projects include a total of 41 streets receiving a form of maintenance and include the following:

Mill and Overlay Projects (5 streets)

- o *Bransford Road (North of L.D. Lockett)
- o *White Drive
- o Van Oaks Drive
- o Bill Simmons Road
- o Patterson Lane

Asphalt Overlay Projects (4 streets)

- o *Curtis Road
- o *Herbert Road
- o Behrens Court
- o Behrens Road

Micro-Resurfacing Projects (13 streets) (Did not complete in 2019)

- o Plymouth Hills (6 Streets)
 - Cheshire Drive
 - Devon Drive
 - Dorset Drive
 - Durham Drive
 - Warwick Avenue
 - York Drive
- o Woodbriar Estates North (7 Streets)
 - Briarcliff Lane
 - Briarhaven Lane
 - Greenbriar Court
 - Greenbriar Lane
 - Oakbriar Lane
 - Rosebriar Lane
 - Sweetbriar Lane

Base Repair Projects (2 streets)

- o Jackson Road
- o Mid-Cities Boulevard

Crack-Sealing Projects (17 streets) (Did not complete in 2019)

Industrial Boulevard
Cottonwood Lane
Maple Lane
Treemont Circle
Treemont Court
Crossgate Circle N
Crossgate Circle S
Eastonbury Court
Martin Parkway
Park View Court
Queensbury Way Court
Summit Hill Court
Bugle Lane
Chatsworth Court E
Ponderosa Street
Thames Trail
Amberly Court

2020 Identified Projects

The projects identified to receive maintenance during the 2020 fiscal year are shown on a map in Exhibit “H” with an estimated cost of \$885,000. (*Projects submitted to the County for consideration.) The projects include a total of 49 streets receiving a form of maintenance and include the following:

Mill and Overlay Projects (2 streets)

- o Jim Mitchell Trail East
- o Jim Mitchell Trail West

Asphalt Overlay Projects (10 streets)

- o Thompson Terrace
- o *Beverly Drive
- o *Leta Lane
- o *Suellen Circle
- o Lloyd Drive
- o Cherry Lane
- o Rose Street
- o Marantha Court
- o Bogart Drive
- o *Shelton Drive

Micro-Resurfacing Projects (12 streets)

- o Plymouth Hills (6 Streets)
 - Cheshire Drive
 - Devon Drive
 - Dorset Drive
 - Durham Drive
 - Warwick Avenue
 - York Drive
- o Woodbriar Estates North (7 Streets)
 - Briarcliff Lane
 - Briarhaven Lane
 - Greenbriar Court
 - Greenbriar Lane
 - Oakbriar Lane
 - Rosebriar Lane
 - Sweetbriar Lane

Crack-Sealing Projects (25 streets)

- o Amberly Court
- o Bugle Lane

-
- o Chatsworth Court E
 - o Industrial Boulevard
 - o Ponderosa Street
 - o Thames Trail
 - o Westgrove Lane
 - o Arbor Estates II (2 Streets)
 - Poplar Lane
 - Sycamore Drive
 - o Highland Meadows (5 Streets)
 - Ballantrae Drive
 - Connie Lane
 - Edinburg Drive
 - Kenshire Drive
 - Whitehaven Drive
 - o Summertree (2 Streets)
 - Cottonwood Lane
 - Maple Lane
 - o The Woods (2 Streets)
 - Treemont Circle
 - Treemont Court
 - o Woodland Hills (7 Streets)
 - Crossgate Circle N
 - Crossgate Circle S
 - Eastonbury Court
 - Martin Parkway
 - Park View Court
 - Queensbury Way Court
 - Summit Hill Court

List of Exhibits

Exhibit A	Prioritized Project Listing by Maintenance Technique
Exhibit B	Map of Identified Projects – All Identified Projects
Exhibit C	Map of Identified Projects – Mill and Overlay
Exhibit D	Map of Identified Projects –Asphalt Overlay
Exhibit E	Map of Identified Projects – Micro-Resurfacing
Exhibit F	Map of Identified Projects – Base Repair
Exhibit G	Map of Identified Projects – Crack Seal
Exhibit H	Map of 2018 and 2019 Completed Projects
Exhibit I	Map of 2020 Projects

EXHIBIT A

Prioritized Project Listing

Base Repairs		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
1	MCDONWELL SCHOOL RD W <i>McDonwell School Rd W</i>	☒	In House	43	70	AC	893	20	1,984
2	CHEEK SPARGER RD <i>Cheek-Sparger Heritage to Jackson</i>	☒	In House	19	65	AC	3,744	22	9,152
3	CHEEK SPARGER RD <i>Cheek-Sparger Bedford to Jackson</i>	☒	In House	51	58	AC	2,047	24	5,459
4	JOHN MCCAIN RD <i>John McCain West</i>	☒	In House	44	55	AC	545	18	1,090
5	JACKSON RD <i>Jackson Road</i>	☒	In House	67	67	AC	813	30	2,710
6	MID-CITIES BLVD <i>Mid-Cities Boulevard</i>	☒	In House	69	69	AC	429	76	3,623

Crack Seal

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
1	LIVE OAK DR <i>Apple Valley and Rustic Oaks</i>	☑	In House	27	53	PCC	609	30	2,030
1	VALLEY VIEW DR S <i>Apple Valley and Rustic Oaks</i>	☑	In House	28	63	PCC	774	28	2,408
1	RUSTIC TRL <i>Apple Valley and Rustic Oaks</i>	☑	In House	40	68	PCC	2,624	28	8,164
1	VALLEY VIEW DR W <i>Apple Valley and Rustic Oaks</i>	☑	In House	47	47	PCC	760	30	2,533
1	ELM ST <i>Apple Valley and Rustic Oaks</i>	☑	In House	65	80	PCC	1,480	30	4,933
1	APPLE VALLEY DR <i>Apple Valley and Rustic Oaks</i>	☑	In House	68	68	PCC	413	30	1,377
2	JEFFERSON CIR <i>Monticello</i>	☑	In House	48	48	PCC	383	30	1,277
2	MONTICELLO PKWY <i>Monticello</i>	☑	In House	49	49	PCC	284	40	1,262
2	TILLMAN HILL RD <i>Monticello</i>	☑	In House	51	68	PCC	700	31	2,411
2	MADISON SQ <i>Monticello</i>	☑	In House	53	53	PCC	215	55	1,314
2	WILLIAMSBURG CT <i>Monticello</i>	☑	In House	55	55	PCC	332	57	2,103
2	VIRGINIA SQ <i>Monticello</i>	☑	In House	56	56	PCC	316	56	1,966

Crack Seal

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
2	CHARLOTTESVILLE AVE <i>Monticello</i>	☑	In House	57	70	PCC	1,138	26	3,288
2	TILLMAN HILL CT <i>Monticello</i>	☑	In House	58	58	PCC	313	20	696
2	LINCOLN CT <i>Monticello</i>	☑	In House	63	63	PCC	158	57	1,001
2	VAN BUREN CT <i>Monticello</i>	☑	In House	67	67	PCC	279	53	1,643
2	LEESBURG DR <i>Monticello</i>	☑	In House	69	69	PCC	457	30	1,523
2	COVINGTON WAY <i>Monticello</i>	☑	In House	70	70	PCC	653	26	1,886
3	TWELVE OAKS LN <i>Twelve Oaks Lane</i>	☑	In House	49	49	PCC	553	50	3,072
4	MELANIE DR <i>Melanie Drive</i>	☑	In House	51	51	PCC	399	40	1,773
5	WINDING TRL <i>Winding Trail</i>	☑	In House	49	49	PCC	499	30	1,663
6	CONNIE LN <i>Connie Lane</i>	☑	In House	51	51	PCC	906	32	3,221
7	CENTRAL DR <i>Central Drive</i>	☑	In House	53	53	PCC	595	40	2,644
8	MILL VIEW DR <i>Mill Creek</i>	☑	In House	53	53	PCC	520	32	1,849

Crack Seal

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
8	MILL CREEK DR <i>Mill Creek</i>	☒	In House	58	70	PCC	606	30	2,020
8	MILL VIEW CT <i>Mill Creek</i>	☒	In House	69	69	PCC	195	55	1,192
8	MILL CROSSING W <i>Mill Creek</i>	☒	In House	70	70	PCC	813	30	2,710
8	MILL SPRINGS CT <i>Mill Creek</i>	☒	In House	70	70	PCC	531	63	3,717
9	INDUSTRIAL BLVD <i>Industrial Boulevard</i>	☐	In House	56	56	PCC	1,250	42	5,833
10	MAPLE LN <i>Summertree</i>	☐	In House	56	70	PCC	942	47	4,919
10	COTTONWOOD LN <i>Summertree</i>	☐	In House	65	65	PCC	580	30	1,933
11	TREEMONT CT <i>The Woods</i>	☐	In House	56	56	PCC	614	47	3,206
11	TREEMONT CIR <i>The Woods</i>	☐	In House	58	58	PCC	583	37	2,397
12	MARTIN PKWY <i>Woodland Hills Crack Seal</i>	☐	In House	56	56	PCC	320	46	1,636
12	EASTONBURY CT <i>Woodland Hills Crack Seal</i>	☐	In House	60	60	PCC	252	56	1,568
12	PARK VIEW CT <i>Woodland Hills Crack Seal</i>	☐	In House	62	69	PCC	540	47	2,820

Crack Seal

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
12	QUEENSBURY WAY CT <i>Woodland Hills Crack Seal</i>	☐	In House	67	67	PCC	180	53	1,060
12	CROSSGATE CIR N <i>Woodland Hills Crack Seal</i>	☐	In House	69	80	PCC	988	32	3,513
12	SUMMIT HILL CT <i>Woodland Hills Crack Seal</i>	☐	In House	77	77	PCC	182	56	1,132
12	CROSSGATE CIR S <i>Woodland Hills Crack Seal</i>	☐	In House	85	85	PCC	570	32	2,027
13	BUGLE LN <i>Bugle Lane</i>	☐	In House	57	57	PCC	357	30	1,190
14	CHATSWORTH CT E <i>Chatsworth Court E</i>	☐	In House	59	59	PCC	362	36	1,448
15	PONDEROSA ST <i>Pecan Park II</i>	☐	In House	59	59	PCC	254	30	847
16	WESTGROVE LN <i>Westgrove Lane</i>	☐	In House	60	60	PCC	561	30	1,870
17	SYCAMORE DR <i>Arbor Estates II</i>	☐	In House	61	61	PCC	749	56	4,660
17	POPLAR LN <i>Arbor Estates II</i>	☐	In House	70	70	PCC	448	30	1,493
18	BALLANTRAE DR <i>Highland Meadows</i>	☐	In House	61	61	PCC	428	30	1,427
18	EDINBURGH DR <i>Highland Meadows</i>	☐	In House	65	65	PCC	452	32	1,607

Crack Seal

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
18	CONNIE LN <i>Highland Meadows</i>	☐	In House	66	66	PCC	452	32	1,607
18	KENSHIRE DR <i>Highland Meadows</i>	☐	In House	67	67	PCC	508	30	1,693
18	WHITEHAVEN DR N <i>Highland Meadows</i>	☐	In House	68	68	PCC	195	30	650
19	THAMES TRL <i>Thames Trail</i>	☐	In House	61	69	PCC	1,727	32	6,140
20	AMBERLY COURT <i>Amberly Court</i>	☐	In House	69	70	PCC	192	36	768
21	CHAPARRAL ST <i>Briarwood</i>	☐	In House	62	62	PCC	358	30	1,193
21	QUAILS PATH <i>Briarwood</i>	☐	In House	62	64	PCC	492	30	1,640
21	QUALITY HILL RD <i>Briarwood</i>	☐	In House	66	66	PCC	1,240	28	3,858
22	MILL VALLEY CT <i>Mill Valley</i>	☐	In House	60	60	PCC	340	55	2,078
22	MILL VALLEY DR W <i>Mill Valley</i>	☐	In House	62	62	PCC	622	30	2,073
22	MILL VALLEY DR E <i>Mill Valley</i>	☐	In House	66	66	PCC	437	30	1,457
23	LONGWOOD DR <i>Longwood Estates</i>	☐	In House	63	63	PCC	665	39	2,882

Crack Seal

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
23	WANDERING WAY <i>Longwood Estates</i>	☐	In House	64	64	PCC	522	38	2,204
23	BROADOAK WAY <i>Longwood Estates</i>	☐	In House	65	80	PCC	1,551	32	5,515
23	MEADE DR <i>Longwood Estates</i>	☐	In House	66	66	PCC	836	38	3,530
23	GLENVIEW LN <i>Longwood Estates</i>	☐	In House	77	77	PCC	479	58	3,087
23	STILL POINT LN <i>Longwood Estates</i>	☐	In House	77	77	PCC	555	41	2,528
23	UPLAND LN <i>Longwood Estates</i>	☐	In House	86	86	PCC	452	58	2,913
24	GLADE RD <i>Glade Concrete</i>	☐	In House	64	70	PCC	668	40	2,969
25	COLTS NECK CT <i>The Oaks</i>	☐	In House	63	63	PCC	255	30	850
25	HUNTER TRL <i>The Oaks</i>	☐	In House	66	70	PCC	1,472	30	4,907
26	TARRANT LN <i>Tarrant Lane</i>	☐	In House	64	68	PCC	1,503	38	6,346
27	COMPTON CT <i>Westmont Addition</i>	☐	In House	64	66	PCC	246	52	1,421
27	FREMONT CT <i>Westmont Addition</i>	☐	In House	65	65	PCC	364	52	2,103

Crack Seal

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
27	WESTMONT DR <i>Westmont Addition</i>	☐	In House	66	66	PCC	447	27	1,341
28	CHESTNUT BND <i>Remington Park</i>	☐	In House	67	70	PCC	405	30	1,350
28	WILLIAMS PL <i>Remington Park</i>	☐	In House	67	67	PCC	372	30	1,240
29	WALDON CT <i>Waldon Court</i>	☐	In House	67	67	PCC	297	21	693
30	SUMMERBROOK DR <i>Summerbrook Drive</i>	☐	In House	68	68	PCC	662	30	2,207
31	ST ANDREWS CT <i>St Andrews Court</i>	☐	In House	68	68	PCC	789	30	2,630
32	COACHMAN LN <i>Coachman Lane</i>	☐	In House	69	69	PCC	696	31	2,397
33	CRANBROOK DR W <i>Cranbrook Drive W</i>	☐	In House	66	66	PCC	1,149	40	5,107
34	PROFESSIONAL CT <i>Professional Court</i>	☐	In House	70	70	PCC	341	54	2,046
35	STILLWATER CIRCLE <i>Stillwater Circle</i>	☐	In House	70	70	PCC	301	22	736
36	REGIMENT PL <i>Regiment Place</i>	☐	In House	70	70	PCC	681	30	2,270

Micro Resurface

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
1	CHESHIRE DR <i>Plymouth Hills</i>	☐	\$15,316	42	56	AC	1,969	20	4,376
1	DEVON DR <i>Plymouth Hills</i>	☐	\$5,523	68	68	AC	710	20	1,578
1	DORSET DR <i>Plymouth Hills</i>	☐	\$5,796	71	71	AC	745	20	1,656
1	DURHAM DR <i>Plymouth Hills</i>	☐	\$5,936	47	57	AC	727	21	1,696
1	WARWICK AVE <i>Plymouth Hills</i>	☐	\$8,512	63	63	AC	912	24	2,432
1	YORK DR <i>Plymouth Hills</i>	☐	\$8,729	34	83	AC	1,069	21	2,494
2	BRIARCLIFF CT <i>Woodbriar Estates N</i>	☐	\$15,582	84	84	AC	756	35	2,940
2	BRIARHAVEN LN <i>Woodbriar Estates N</i>	☐	\$7,060	61	61	AC	605	30	2,017
2	BRIARWICK LN <i>Woodbriar Estates N</i>	☐	\$13,160	89	97	AC	1,128	30	3,760
2	GREENBRIAR CT <i>Woodbriar Estates N</i>	☐	\$6,314	84	84	AC	560	29	1,804
2	GREENBRIAR LN <i>Woodbriar Estates N</i>	☐	\$32,760	75	94	PCC	2,340	36	9,360
2	OAKBRIAR LN <i>Woodbriar Estates N</i>	☐	\$25,463	82	97	AC	1,984	33	7,275

Micro Resurface

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
2	ROSEBRIAR LN <i>Woodbriar Estates N</i>	☐	\$6,465	72	72	AC	554	30	1,847
2	SWEETBRIAR LN <i>Woodbriar Estates N</i>	☐	\$6,311	48	48	AC	541	30	1,803
3	BRIARBROOK CT <i>Woodbriar Estates S</i>	☐	\$3,959	76	76	AC	192	53	1,131
3	FALCON CT <i>Woodbriar Estates S</i>	☐	\$9,583	79	79	AC	465	53	2,738
3	OAKBRIAR LN <i>Woodbriar Estates S</i>	☐	\$14,599	86	97	AC	1,173	32	4,171
3	RAVEN CT <i>Woodbriar Estates S</i>	☐	\$9,100	85	85	AC	450	52	2,600
3	WOODBRIAR CT <i>Woodbriar Estates S</i>	☐	\$9,394	79	79	AC	493	49	2,684
3	WOODBRIAR LN <i>Woodbriar Estates S</i>	☐	\$7,746	88	93	AC	664	30	2,213
4	CEDAR CT <i>Oak Knoll N</i>	☐	\$12,719	88	88	AC	1,817	18	3,634
4	JO WILL ST <i>Oak Knoll N</i>	☐	\$20,405	61	98	AC	1,749	30	5,830
5	HIX CT <i>Hidden Acres</i>	☐	\$8,925	70	70	AC	459	50	2,550
5	HOLLY LN <i>Hidden Acres</i>	☐	\$20,132	64	81	AC	1,785	29	5,752

Micro Resurface

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
6	BOWDEN HILL LN E <i>Woodland Hills SE</i>	☐	\$8,078	67	98	AC	742	28	2,308
6	BOWDEN HILL LN N <i>Woodland Hills SE</i>	☐	\$8,040	77	77	AC	827	25	2,297
6	LANGLEY HILL LN <i>Woodland Hills SE</i>	☐	\$7,809	58	58	AC	803	25	2,231
6	MIDDLETON WAY <i>Woodland Hills SE</i>	☐	\$7,329	82	82	AC	754	25	2,094
7	CARISBROOKE CT <i>Woodland Hills NW</i>	☐	\$8,827	80	80	AC	454	50	2,522
7	CUMBERLAND CT <i>Woodland Hills NW</i>	☐	\$4,435	79	79	AC	228	50	1,267
7	EATON CIR <i>Woodland Hills NW</i>	☐	\$24,504	62	76	AC	1,969	32	7,001
7	WILTON WOODS CT <i>Woodland Hills NW</i>	☐	\$6,923	87	87	AC	356	50	1,978
8	CHRISMAC WAY <i>Woodland Hills NE</i>	☐	\$12,215	79	79	AC	1,208	26	3,490
8	LEXINGTON PKWY <i>Woodland Hills NE</i>	☐	\$12,488	74	79	AC	1,235	26	3,568
8	N PEMBROOKE PKWY N <i>Woodland Hills NE</i>	☐	\$6,339	79	79	AC	627	26	1,811
8	PEMBROOKE PKWY S <i>Woodland Hills NE</i>	☐	\$8,057	82	82	AC	797	26	2,302

Micro Resurface

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
8	W PEMBROOKE PKWY W <i>Woodland Hills NE</i>	☐	\$8,232	78	78	AC	814	26	2,352
9	BECKLEY CT <i>Woodland Hills SW</i>	☐	\$4,746	93	93	AC	244	50	1,356
9	GLEN DALE DR <i>Woodland Hills SW</i>	☐	\$16,769	92	92	AC	1,540	28	4,791
9	OXFORD CT <i>Woodland Hills SW</i>	☐	\$4,977	87	87	AC	256	50	1,422
9	SCARBOROUGH LN W <i>Woodland Hills SW</i>	☐	\$22,558	78	86	AC	2,231	26	6,445
9	WOODLAND HEIGHTS CIR <i>Woodland Hills SW</i>	☐	\$3,395	68	68	PCC	203	43	970
10	MARTIN PKWY <i>Martin Parkway</i>	☐	\$54,716	52	89	AC	3,272	43	15,633
11	BRIAR RIDGE DR <i>Saddlebrook S</i>	☐	\$9,041	87	94	AC	775	30	2,583
11	CHIMNEY ROCK CT <i>Saddlebrook S</i>	☐	\$3,010	91	91	AC	146	53	860
11	HIDDEN VALLEY CT <i>Saddlebrook S</i>	☐	\$6,027	87	87	AC	287	54	1,722
11	HUNTERS GLEN CT <i>Saddlebrook S</i>	☐	\$2,394	83	83	AC	77	80	684
11	INWOOD DR <i>Saddlebrook S</i>	☐	\$22,726	88	95	AC	1,948	30	6,493

Micro Resurface

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
11	MOCKINGBIRD LN <i>Saddlebrook S</i>	☐	\$18,893	62	97	AC	1,388	35	5,398
11	RODEO DR <i>Saddlebrook S</i>	☐	\$11,155	93	91	AC	956	30	3,187
11	SADDLEBROOK DR <i>Saddlebrook S</i>	☐	\$45,514	85	94	AC	2,926	40	13,004
11	SHADOW RIDGE DR <i>Saddlebrook S</i>	☐	\$14,361	91	92	AC	1,231	30	4,103
11	SOUTHWOOD E <i>Saddlebrook S</i>	☐	\$9,695	98	98	AC	831	30	2,770
11	SOUTHWOOD W <i>Saddlebrook S</i>	☐	\$10,546	98	99	AC	904	30	3,013
11	SUMMERTREE CT <i>Saddlebrook S</i>	☐	\$3,980	74	74	AC	193	53	1,137
11	WILCREST CT <i>Saddlebrook S</i>	☐	\$4,865	92	92	AC	236	53	1,390
11	WOODVALE CT <i>Saddlebrook S</i>	☐	\$3,945	95	95	AC	130	78	1,127
12	BROOKHOLLOW DR <i>Saddlebrook N</i>	☐	\$14,305	97	100	AC	1,226	30	4,087
12	GREEN MEADOW E <i>Saddlebrook N</i>	☐	\$12,541	98	98	AC	1,075	30	3,583
12	GREEN MEADOW N <i>Saddlebrook N</i>	☐	\$12,040	92	92	AC	1,032	30	3,440

Micro Resurface											
				Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
12	GREEN MEADOW W Saddlebrook N			☐	\$9,205	90	96	AC	789	30	2,630
12	NORTH HAVEN DR Saddlebrook N			☐	\$5,674	90	90	AC	384	38	1,621
Total Projected Cost by Technique					\$729,843						

Mill and Overlay

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
1	BLUEBONNET DR <i>Bluebonnet Drive</i>	☒	\$131,765	24	85	AC	2,837	22	6,935
2	STAFFORD DR <i>Stafford Drive</i>	☒	\$108,965	36	36	AC	2,346	22	5,735
3	MANNING DR <i>Manning Drive</i>	☒	\$109,136	47	47	AC	2,350	22	5,744
4	BRANSFORD RD <i>White/Bransford/Van Oaks</i>	☒	\$34,371	69	69	AC	814	20	1,809
4	VAN OAKS DR <i>White/Bransford/Van Oaks</i>	☒	\$40,128	34	74	AC	1,188	16	2,112
4	WHITE DR <i>White/Bransford/Van Oaks</i>	☒	\$63,118	36	60	AC	1,495	20	3,322
5	TIMBERLINE DR N <i>Highland Acres</i>	☐	\$183,977	34	70	AC	2,905	30	9,683
5	TIMBERLINE DR S <i>Highland Acres</i>	☐	\$186,713	62	73	AC	2,948	30	9,827
6	COOKS LN <i>Cooks/Waller Ln</i>	☐	\$17,081	53	53	AC	578	14	899
6	WALLER LN <i>Cooks/Waller Ln</i>	☐	\$35,530	47	47	AC	765	22	1,870
7	JIM MITCHELL TRL E <i>Sand Oak Acres</i>	☐	\$156,408	44	44	AC	2,646	28	8,232
7	JIM MITCHELL TRL W <i>Sand Oak Acres</i>	☐	\$156,351	66	66	AC	2,645	28	8,229

Mill and Overlay

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
8	HARDAGE LN <i>Pecan Park Estates</i>	☐	\$154,432	63	63	AC	2,032	36	8,128
8	PARK CT <i>Pecan Park Estates</i>	☐	\$57,285	61	61	AC	532	51	3,015
8	PONDEROSA ST <i>Pecan Park Estates</i>	☐	\$68,970	44	89	AC	1,089	30	3,630
8	RONNA CT <i>Pecan Park Estates</i>	☐	\$27,550	66	66	AC	261	50	1,450
9	BUTLER CT <i>Tara</i>	☐	\$27,664	65	65	AC	504	26	1,456
9	COPPERWOOD CT <i>Tara</i>	☐	\$29,792	69	69	AC	504	28	1,568
9	CREST CT <i>Tara</i>	☐	\$22,515	53	53	AC	381	28	1,185
9	GREEN WAY CT <i>Tara</i>	☐	\$18,525	47	47	AC	325	27	975
9	PLANTATION DR S <i>Tara</i>	☐	\$14,003	66	66	AC	85	78	737
9	SAVANNAH CT <i>Tara</i>	☐	\$13,623	69	69	AC	239	27	717
10	ROSS DOWNS DR <i>Ross Downs Drive</i>	☐	\$75,411	60	60	AC	940	38	3,969
11	BILL SIMMONS RD <i>Bill Simmons Road</i>	☒	\$106,818	68	68	AC	2,530	20	5,622

Mill and Overlay

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
12	PATTERSON LN <i>Patterson Lane</i>	☒	\$119,852	67	72	AC	1,577	18	3,154
Total Projected Cost by Technique			\$1,959,983						

Overlay

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
1	GLADE RD <i>Glade Road PH1</i>	☒	\$55,000	13	66	AC	1,829	25	5,081
2	JOHN MCCAIN <i>John McCain (Pleasant Run to Marantha Crt)</i>	☒	\$501,534	34	88	AC	6,318	20	14,040
3	Montclair Drive <i>Montclair Drive</i>	☒	\$119,394	35	68	AC	3,757	26	10,854
4	PLEASANT RUN RD <i>Pleasant Run Road (John McCain to North City Li</i>	☒	\$75,438	67	72	AC	3,086	20	6,858
5	THOMPSON TER <i>Thompson Terrace</i>	☐	\$65,758	29	29	AC	1,345	40	5,978
6	OAK TIMBERS CT <i>Oak Timbers Court</i>	☒	\$43,857	35	38	AC	1,196	30	3,987
7	WAYNE DR <i>Wayne Drive</i>	☒	\$40,689	41	41	AC	1,387	24	3,699
8	OAK KNOLL DR <i>Oak Knoll Drive</i>	☒	\$70,037	35	55	AC	2,292	25	6,367
9	BOWMAN DR <i>Bowman Drive</i>	☒	\$22,781	42	42	AC	932	20	2,071
10	CURTIS RD <i>Fair Way</i>	☒	\$34,782	51	51	AC	1,581	18	3,162
10	HERBERT RD <i>Fair Way</i>	☒	\$38,720	59	59	AC	1,584	20	3,520
11	BEHRENS CT <i>Behrens Road</i>	☒	\$36,641	56	56	AC	1,578	19	3,331

Overlay

		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
11	BEHRENS RD <i>Behrens Road</i>	☒	\$48,257	57	68	AC	1,974	20	4,387
12	BEVERLY DR <i>Pleasant Oaks</i>	☐	\$52,877	47	59	AC	2,163	20	4,807
12	LETA LN <i>Pleasant Oaks</i>	☐	\$40,403	66	75	AC	1,653	20	3,673
12	SUELLEN CIR <i>Pleasant Oaks</i>	☐	\$22,528	70	70	AC	384	48	2,048
13	ACUFF LN <i>Andy Felps</i>	☒	\$28,325	61	61	AC	927	25	2,575
13	FELPS DR <i>Andy Felps</i>	☒	\$41,217	66	67	AC	1,686	20	3,747
14	LLOYD CIR <i>Lloyd Circle</i>	☐	\$29,139	61	61	AC	917	26	2,649
15	CHERRY LN <i>Community Home</i>	☐	\$30,844	63	72	AC	1,262	20	2,804
15	ROSE ST <i>Community Home</i>	☐	\$27,907	75	75	AC	1,038	22	2,537
16	MARANATHA CT <i>Maranatha Court</i>	☐	\$28,534	69	69	AC	449	52	2,594
17	BOGART DR <i>Bogart Drive</i>	☐	\$18,073	67	67	AC	616	24	1,643
18	TYLER ST <i>Tyler Street</i>	☒	\$40,820	73	73	AC	1,528	20	3,396

Overlay		Project Complete	Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
19	BETTINGER RD <i>Bettinger Road</i>	☒	\$70,664	71	83	AC	3,212	18	6,424
20	Shelton Drive <i>Shelton Drive</i>	☐	\$91,707	78	83	AC	2,501	30	8,337
Total Projected Cost by Technique			\$1,675,926						

Exhibit B
Local Street Maintenance Program
All Identified Projects

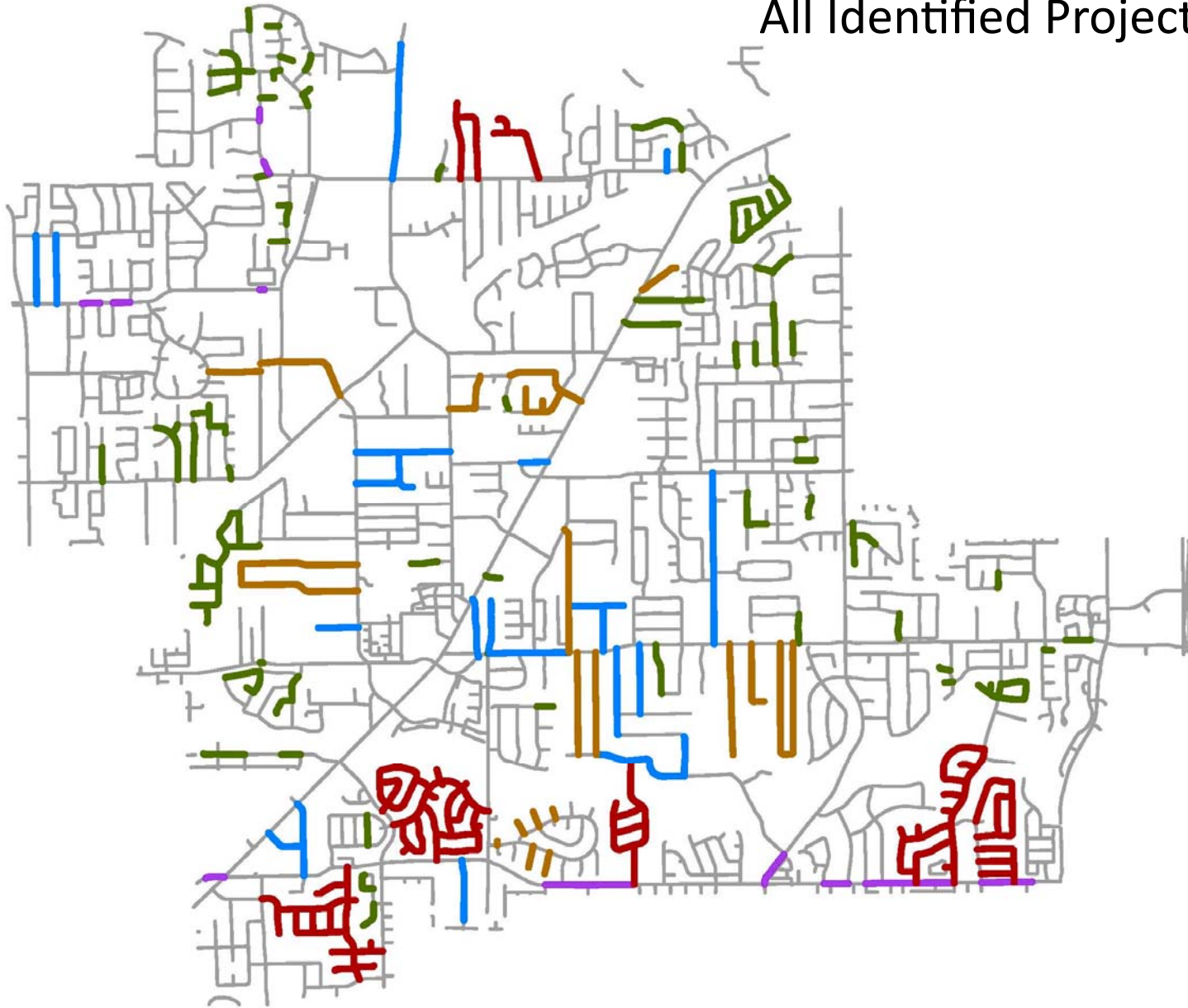
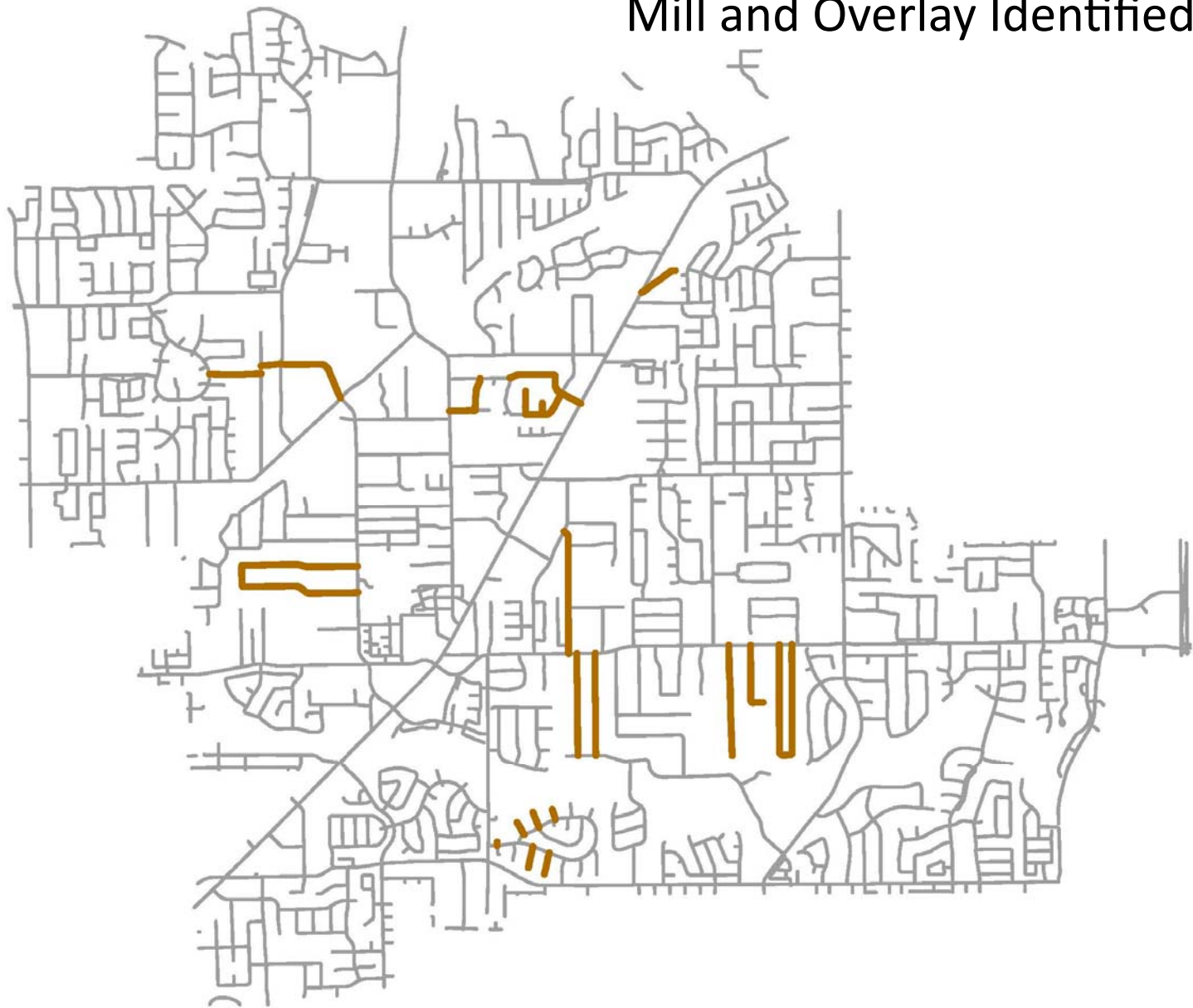


Exhibit C

Local Street Maintenance Program

Mill and Overlay Identified Projects



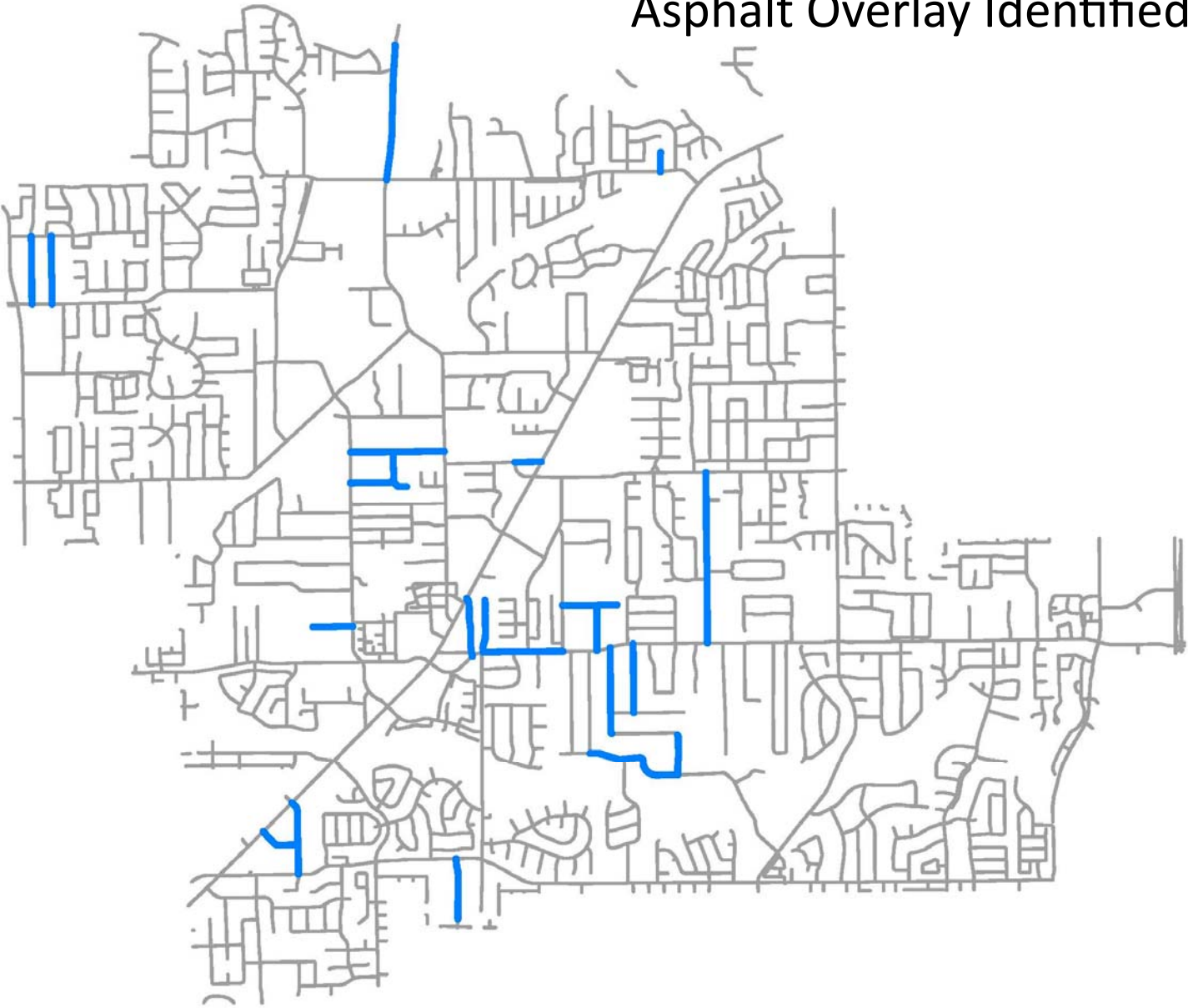
PROJECT LIST

Priority	Road Name	PCI 2017
1	BLUEBONNET DR	24-85
2	STAFFORD DR	36
3	MANNING DR	47
4	WHITE DR	36-60
4	BRANSFORD RD	69
4	VAN OAKS DR	34-74
5	TIMBERLINE DR N and S	34-73
6	COOKS LN	53
6	WALLER LN	47
7	JIM MITCHELL TRL E and W	44-66
8	PONDEROSA ST	44-89
9	PARK CT	61
9	RONNA CT	66
10	HARDAGE LN	63
11	GREEN WAY CT	47
11	CREST CT	53
11	BUTLER CT	65
11	PLANTATION DR S	66
11	COPPERWOOD CT	69
11	SAVANNAH CT	69
12	ROSS DOWNS DR	60
13	BILL SIMMONS RD	68
14	PATTERSON LN	67-72

Exhibit D

Local Street Maintenance Program

Asphalt Overlay Identified Projects



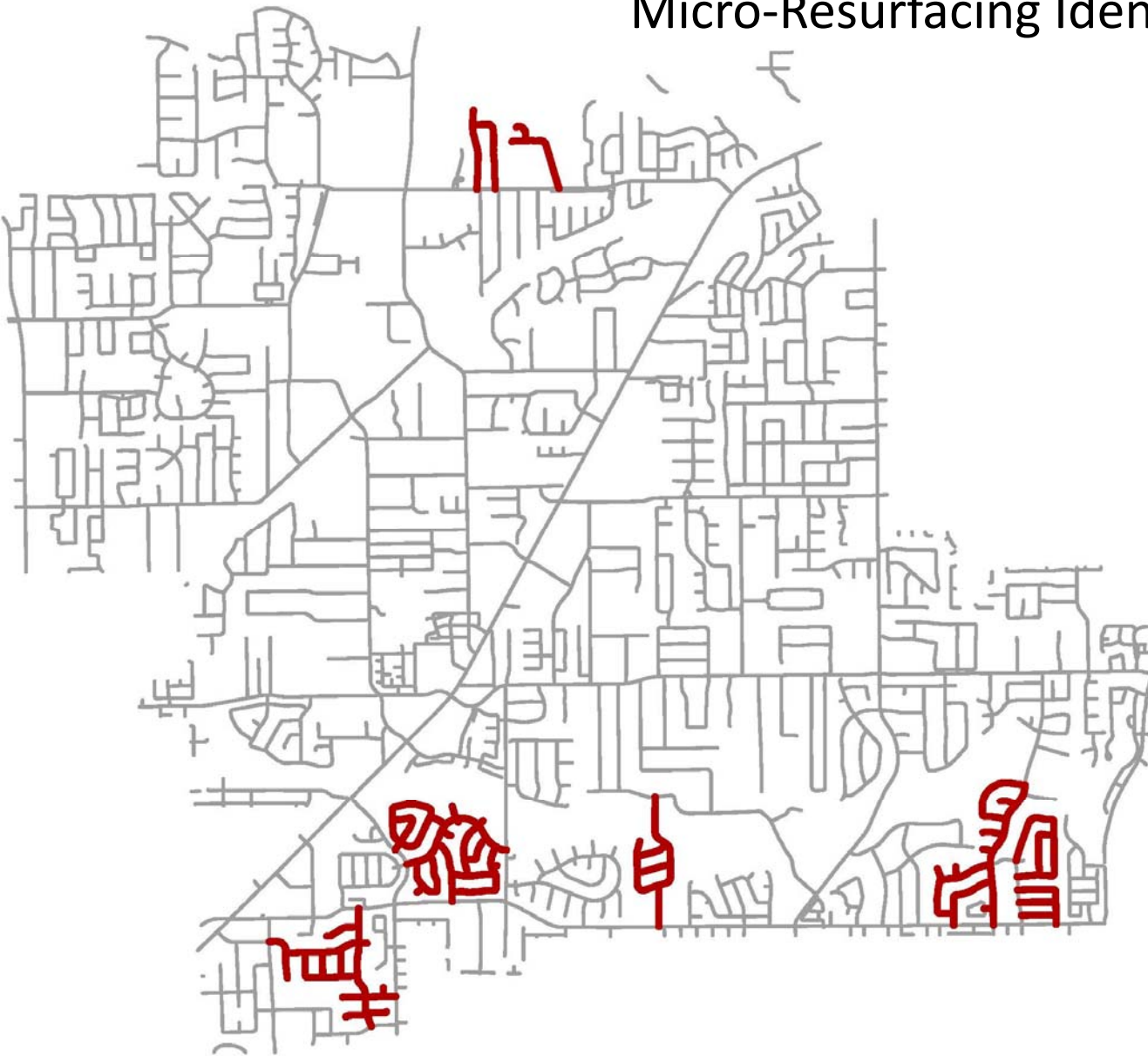
PROJECT LIST

Priority	Road Name	PCI 2017
1	GLADE ROAD	13-66
2	MONTCLAIR DRIVE	35-68
3	PLEASANT RUN ROAD	67-72
4	THOMPSON TER	29
5	OAK TIMBERS CT	35-38
6	WAYNE DR	41
7	OAK KNOLL DR	35-55
8	BOWMAN DR	42
8	CURTIS RD	51
9	HERBERT RD	59
9	BEHRENS CT	56
10	BEHRENS RD	57-68
10	BEVERLY DR	47-59
10	LETA LN	66-75
11	SUELLEN CIR	70
11	ACUFF LN	61
12	FELPS DR	66-67
13	LLOYD CIR	61-72
13	CHERRY LN	63-72
14	ROSE ST	75
15	MARANATHA CT	69
16	BOGART DR	67

Exhibit E

Local Street Maintenance Program

Micro-Resurfacing Identified Projects



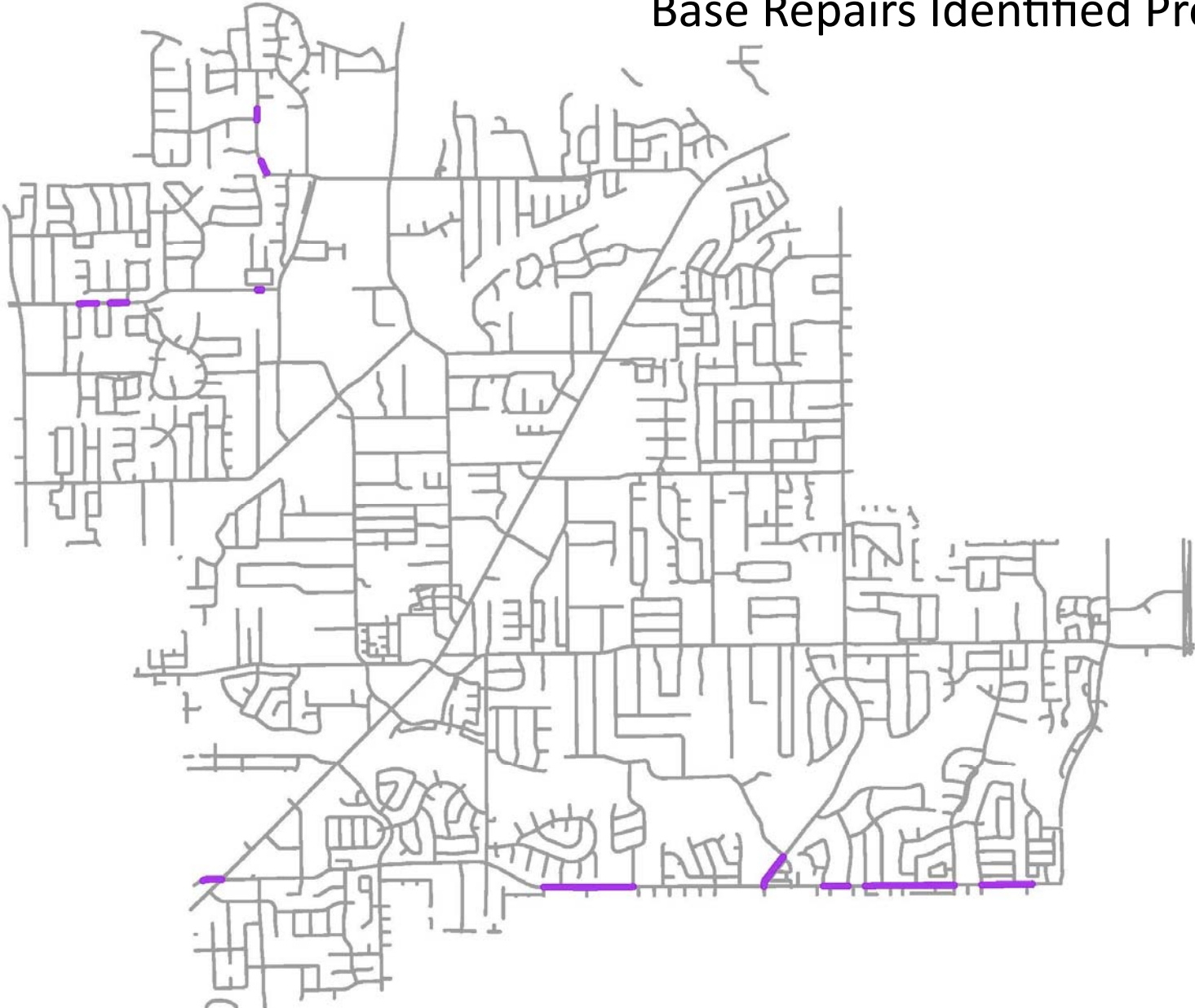
Project List

Priority	Road Name	PCI 2017	Priority	Road Name	PCI 2017
1	CHESHIRE DR	42-56	8	CHRISMAC WAY	79
1	DEVON DR	68	8	LEXINGTON PKWY	74-79
1	DORSET DR	71	8	N PEMBROOKE PKWY N	79
1	DURHAM DR	47-57	8	PEMBROOKE PKWY S	82
1	WARWICK AVE	63	8	W PEMBROOKE PKWY	78
1	YORK DR	34-83	9	BECKLEY CT	93
2	BRIARCLIFF LN	84	9	GLEN DALE DR	92
2	BRIARHAVEN LN	76	9	OXFORD CT	87
2	BRIARWICK LN	89-97	9	SCARBOROUGH LN W	78-92
2	GREENBRIAR CT	84	9	WOODLAND HEIGHTS CIR	68
2	GREENBRIAR LN	75-94	10	MARTIN PKWY	52-89
2	OAKBRIAR LN	82-98	11	BRIAR RIDGE DR	87-94
2	ROSEBRIAR LN	72	11	CHIMNEY ROCK CT	91
2	SWEETBRIAR LN	48	11	HIDDEN VALLEY CT	87
3	BRIARBROOK CT	76	11	HUNTERS GLEN CT	83
3	FALCON CT	79	11	INWOOD DR	88-95
3	OAKBRIAR LN	86-97	11	MOCKINGBIRD LN	62-92
3	RAVEN CT	85	11	RODEO DR	83-91
3	WOODBRIAR CT	79	11	SADDLEBROOK DR	85-94
3	WOODBRIAR LN	88-93	11	SHADOW RIDGE DR	91-92
4	CEDAR CT	88	11	SOUTHWOOD E	98
4	JO WILL ST	61-98	11	SOUTHWOOD W	98-99
5	HIX CT	70	11	SUMMERTREE CT	74
5	HOLLY LN	64-81	11	WILCREST CT	92
6	BOWDEN HILL LN E	67-98	11	WOODVALE CT	95
6	BOWDEN HILL LN N	77	12	BROOKHOLLOW DR	97-100
6	LANGLEY HILL LN	58	12	GREEN MEADOW E	98
6	MIDDLETON WAY	82	12	GREEN MEADOW N	92
7	CARISBROOKE CT	80	12	GREEN MEADOW W	90-96
7	CUMBERLAND CT	79	12	NORTH HAVEN DR	90
7	EATON CIR	62-76			
7	WILTON WOODS CT	87			

Exhibit F

Local Street Maintenance Program

Base Repairs Identified Projects



PROJECT LIST		
Priority	Road Name	PCI 2017
1	MCDONWELL SCHOOL RD W	43-70
2	CHEEK SPARGER RD JACKSON TO HERITAGE	19-65
3	CHEEK SPARGER RD BEDFORD TO JACKSON	51-58
4	JOHN MCCAIN RD	44-55
5	JACKSON RD	67
6	MID-CITIES BLVD	69

Exhibit G

Local Street Maintenance Program

Crack Seal Identified Projects



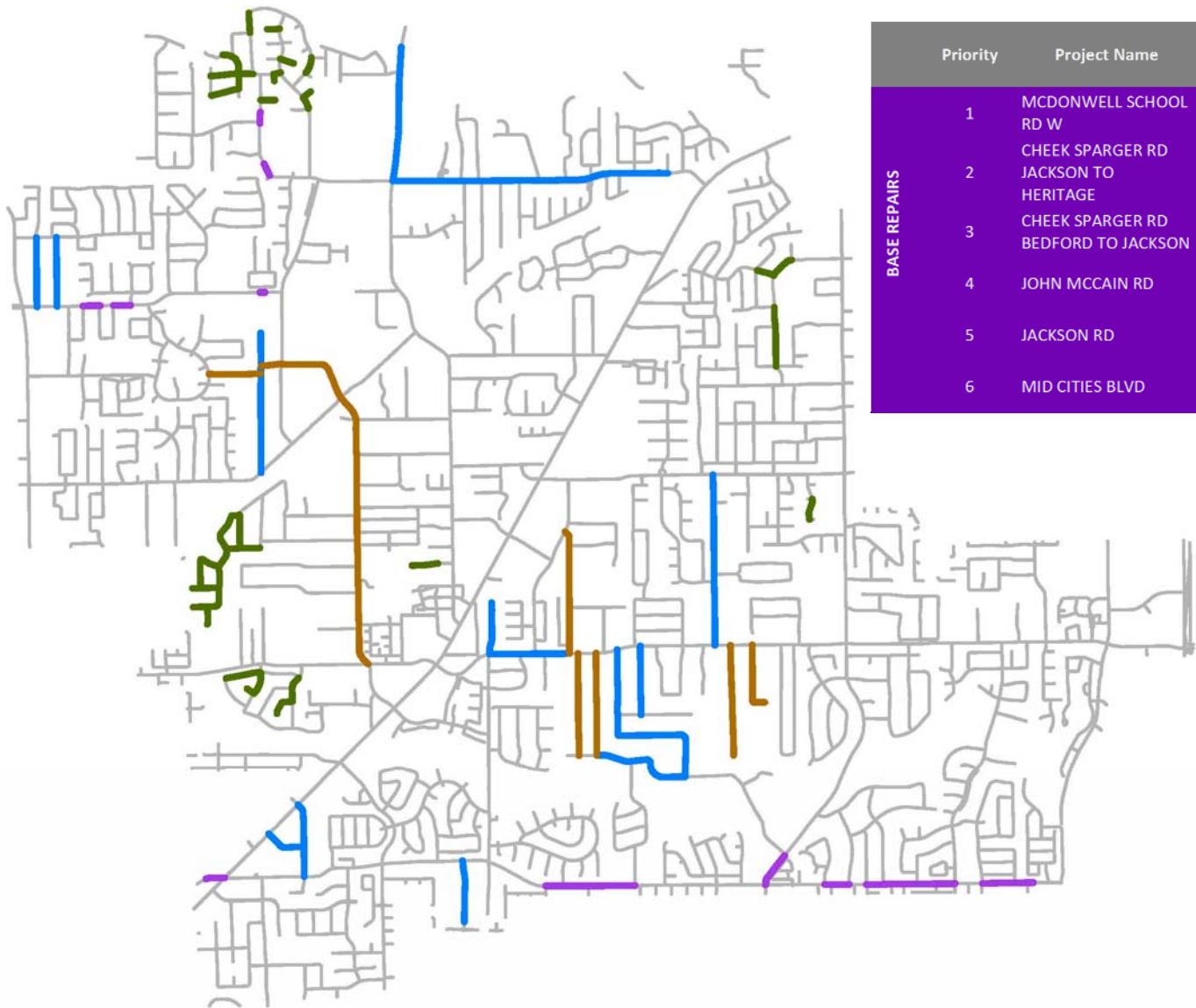
Project List

Priority	Road Name	PCI 2017	Priority	Road Name	PCI 2017	Priority	Road Name	PCI 2017
1	APPLE VALLEY DR	68	9	INDUSTRIAL BLVD	56	21	MILL VALLEY CT	60
1	ELM ST	65-80	10	COTTONWOOD LN	65	21	MILL VALLEY DR E	66
1	LIVE OAK DR	27-53	10	MAPLE LN	56-70	21	MILL VALLEY DR W	62
1	RUSTIC TRL	40-68	11	TREEMONT CIR	58	22	BROADOAK WAY	65-80
1	VALLEY VIEW DR S	28-63	11	TREEMONT CT	56	22	GLENVIEW LN	77
1	VALLEY VIEW DR W	47	12	CROSSGATE CIR N	69-80	22	LONGWOOD DR	63
2	CHARLOTTESVILLE AVE	57-70	12	CROSSGATE CIR S	85	22	MEADE DR	66
2	COVINGTON WAY	70	12	EASTONBURY CT	60	22	STILL POINT LN	77
2	JEFFERSON CIR	48	12	MARTIN PKWY	56	22	UPLAND LN	86
2	LEESBURG DR	69	12	PARK VIEW CT	62-69	22	WANDERING WAY	64
2	LINCOLN CT	63	12	QUEENSBURY WAY CT	67	23	GLADE RD	64-70
2	MADISON SQ	53	12	SUMMIT HILL CT	77	24	COLTS NECK CT	63
2	MONTICELLO PKWY	49	13	BUGLE LN	57	24	HUNTER TRL	66-70
2	TILLMAN HILL CT	58	14	CHATSWORTH CT E	59	25	TARRANT LN	64-68
2	TILLMAN HILL RD	51-68	15	PONDEROSA ST	59	26	COMPTON CT	64
2	VAN BUREN CT	67	16	WESTGROVE LN	60	26	FREEMONT CT	65
2	VIRGINIA SQ	56	17	POPLAR LN	70	26	WESTMONT DR	66
2	WILLIAMSBURG CT	55	17	SYCAMORE DR	61	27	CHESTNUT BND	67-70
3	TWELVE OAKS LN	49	18	BALLANTRAE DR	61	27	WILLIAMS PL	67
4	WINDING TRL	49	18	CONNIE LN	66	28	WALDON CT	67
5	MELANIE DR	51	18	EDINBURGH DR	65	29	SUMMERBROOK DR	68
6	CONNIE LN	51	18	KENSHIRE DR	67	30	ST ANDREWS CT	68
7	CENTRAL DR	53	18	WHITEHAVEN DR N	68	31	COACHMAN LN	69
8	MILL CREEK DR	58-70	19	THAMES TRL	61-69	32	CRANBROOK DR W	66
8	MILL CROSSING W	70	20	CHAPARRAL ST	62	33	PROFESSIONAL CT	70
8	MILL SPRINGS CT	70	20	QUAILS PATH	62-64	34	STILLWATER CIRCLE	70
8	MILL VIEW CT	69	20	QUALITY HILL RD	66	35	REGIMENT PL	70
8	MILL VIEW DR	53						

Exhibit H

Local Street Maintenance Program

2018 and 2019 Completed Projects



	Priority	Project Name	Completed
BASE REPAIRS	1	MCDONWELL SCHOOL RD W	2018
	2	CHEEK SPARGER RD JACKSON TO HERITAGE	2018
	3	CHEEK SPARGER RD BEDFORD TO JACKSON	2018
	4	JOHN MCCAIN RD	2018
	5	JACKSON RD	2019
	6	MID CITIES BLVD	2019

	Priority	Project Name	Completed
OVERLAY	1	GLADE RD	2018
	2	JOHN MCCAIN RD	2018
	3	MONTCLAIR DR	2018
	4	PLEASANT RUN RD	2018
	6	OAK TIMBERS CRT	2018
	7	WAYNE DRIVE	2018
	8	OAK KNOLL DRIVE	2018
	9	BOWMAN DR	2018
	10	CURTIS RD	2019
	10	HERBERT RD	2019
	11	BEHRENS CT	2018
	11	BEHRENS RD	2018
	13	ACUFF LANE	2019
	13	FELPS DRIVE	2019
	18	TYLER ST	2018
	19	BETTINGER	2019

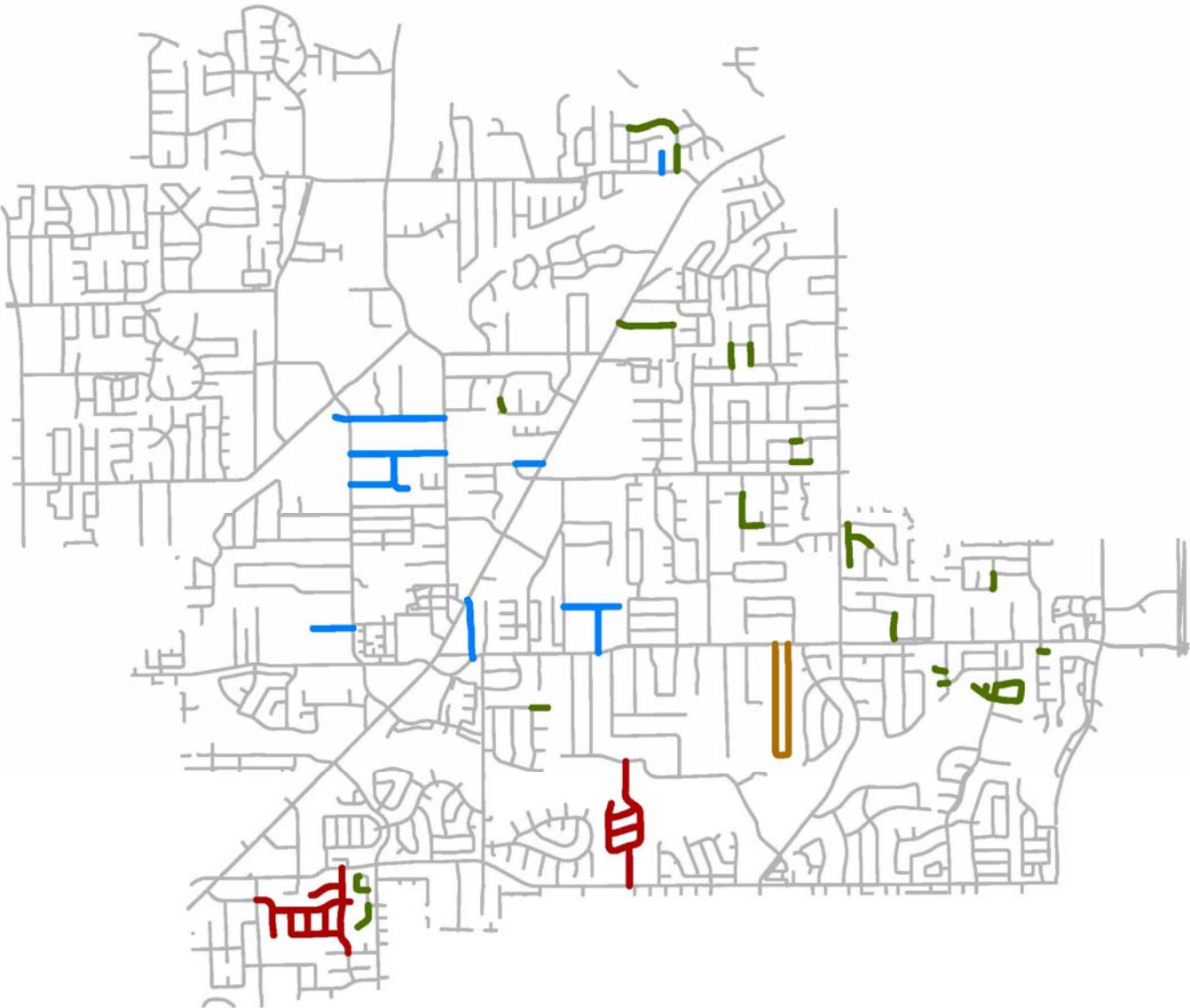
	Priority	Project Name	Completed
MILL AND OVERLAY	1	BLUEBONNET DR	2018
	2	STAFFORD DR	2018
	3	MANNING DR	2018
	4	BRANSFORD RD	2019
	4	WHITE DR	2019
	4	VAN OAKS DR	2019
	11	BILL SIMMONS RD	2019
	12	PATTERSON LN	2019

	Priority	Project Name	Completed
CRACK SEAL	1	APPLE VALLEY AND RUSTIC OAKS	2018
	2	MONTICELLO	2018
	3	TWELVE OAKS LN	2018
	4	MELANIE DR	2018
	5	WINDING TRL	2018
	6	CONNIE LN	2018
	7	CENTRAL DR	2018
	8	MILL CREEK	2018

Exhibit I

Local Street Maintenance Program

2020 Identified Projects



Project List

	Priority	Project Name	PCI 2017		Priority	Project Name	PCI 2017
MILL AND OVERLAY	7	JIM MITCHELL TRL EAST	44	CRACK SEAL	9	INDUSTRIAL BLVD	56
	7	JIM MITCHELL TRL WEST	66		10	SUMMERTREE	56-70
OVERLAY	5	THOMPSON TERRACE	29		11	THE WOODS	56-58
	12	BEVERLY DR	47		12	WOODLAND HILLS	56-85
	12	LETA LN	75		13	BUGLE LN	57
	12	SUELLEN CIR	70		14	CHATSWORTH COURT E	59
	12	LLOYD DIR	61		15	PONDEROSA ST	59
	15	CHERRY LN	63		16	WESTGROVE LN	60
	15	ROSE ST	75		17	ARBOR ESTATES II	61-70
	16	MARANATHA CT	69		18	HIGHLAND MEADOWS	61-68
	17	BOGART DR	67		19	THAMES TRL	61-69
	20	SHELTON DR	80		20	AMBERLY CRT	69-70
MICRO RESURFACE	1	PLYMOUTH HILLS	34-83				
	2	WOODBRIAR ESTATES N	24-97				

RESOLUTION R-17-4199

**A RESOLUTION APPROVING THE
LOCAL STREET MAINTENANCE PROGRAM AND ADOPTION OF THE
FISCAL YEAR 2018 STREET PROJECT LISTING**

WHEREAS, the Colleyville City Council is committed to the best interests of the health, safety, and welfare of the citizens of Colleyville; and

WHEREAS, the Colleyville City Council adopted Resolution R-17-4175 on September 19, 2017, approving a Comprehensive Five-Year Capital Improvement Program for Fiscal Years 2018-2022; and

WHEREAS, the Colleyville City Council adopted Resolution R-17-4198 on November 7, 2017, approving an amended Comprehensive Five-Year Capital Improvement Program for Fiscal Years 2018-2022; and

WHEREAS, the amended Comprehensive Five-Year Capital Improvement Program for Fiscal Years 2018-2022 includes a project titled "Street Maintenance Program" for each fiscal year to identify resources for the Local Street Maintenance Program.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT all matters stated above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT the Local Street Maintenance Program, attached as Exhibit "A", is hereby approved.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS
ON THIS THE 7TH DAY OF NOVEMBER 2017.

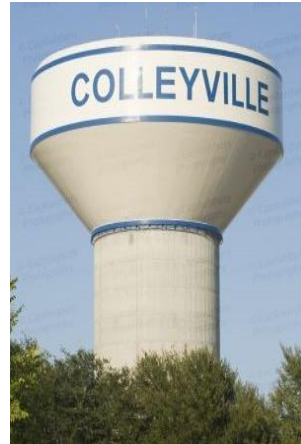
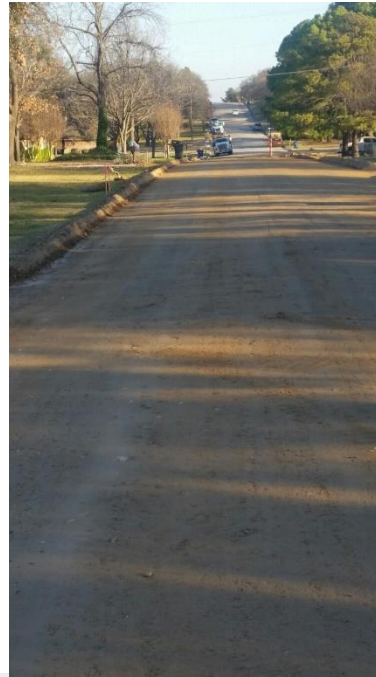
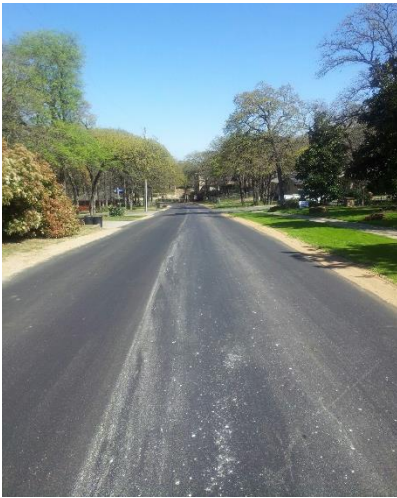
Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Nancy Coplen	_____
Place 6, Mike Taylor	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



LOCAL STREET MAINTENANCE PROGRAM

November 2018

Adopted by City Council Resolution R-17-4199

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Local Street Maintenance Program

The current five year Capital Improvement Program (CIP) and the Local Street Maintenance Program will provide the City with an effective way to reinvest and maintain one of the largest assets of the City, the street network. While the five year CIP focuses on the reconstruction and large scale maintenance projects, it is important not to lose sight of the regular and small maintenance that must be performed to protect the street network. Both the CIP and the Local Street Maintenance Program will serve to protect the public investment on all public streets, thoroughfares, and public ways.

A proactive Local Street Maintenance Program is established as a cost effective means to maximize the life of the street infrastructure. An evaluation of the street network has been implemented which helps in identifying how to effectively use available funding for maintenance and construction. The Local Street Maintenance Program consists of multiple techniques including mill and overlay, asphalt overlay, micro-resurfacing, base repairs (patching), and crack sealing of public streets in order to preserve and extend the life of the pavement. In-house crews can perform base repairs and crack sealing functions while contractors are used to complete mill and overlays, asphalt overlays, and micro-resurfacing projects.

Mill and Overlay (Estimated Cost of \$19 per SY)

Mill and overlay is the maintenance technique that results in the street segment being given a new surface in its current configuration. This involves the removal of the top surface of pavement (normally two inches) and the placement of a new top layer of pavement to level and waterproof the roadway.



Figure 1: Milling



Figure 2: Asphalt Placement

Asphalt Overlay (Estimated Cost of \$11 per SY)

An asphalt overlay is the maintenance technique that results in the street segment being given a new surface in its current configuration. This involves the placement of a new layer of asphalt atop the existing pavement in order to level and waterproof the roadway. It may be necessary to perform repairs on the street segment prior to the placement of the overlay.



Figure 3: Asphalt Driveway

Micro-Resurfacing (Estimated Cost of \$3.50 per SY)

Micro-resurfacing is a cost effective way to address surface issues with asphalt pavement. This involves the placement of a very thin asphalt sand and oil emulsion that seals the existing pavement and slows its rate of deterioration. This is most effective on street segments that are in good overall condition.



Figure 4: Application of Micro-Resurface

Base Repairs

Base repairs (asphalt patching) typically consists of repairs to the isolated areas of existing deteriorated or fatigued asphalt pavement. This is done by saw cutting the area that has failed, removal of the pavement along with the subgrade, replacement of the subgrade, and the pavement.



Figure 5: Asphalt Base Repairs

Crack Sealing

Crack sealing is used as a first defense against pavement deterioration because it offers several important benefits. Effective crack sealing keeps water from entering and weakening the base or sub-base. It helps preserve the pavement adjacent to the cracks, prevents sand, stone, and dirt from making its way into open cracks causing compressive stresses, and extends pavement life by minimizing crack growth.



Figure 6: Application of Crack Sealing

Street Evaluation

The PCI (Pavement Condition Index) rating is one tool used in prioritizing streets for preservation, rehabilitation, or reconstruction projects. Other factors considered in project selection include: street classification, constructability, utility condition, traffic volume and safety, neighborhood grouping for efficiency, locations of other street projects to maximize economic efficiency, and funding availability.

PCI, a numerical index between 0 and 100, is used to indicate the general condition of pavement. The lower PCI indicates poor condition of the street and the worse ride quality. ***The desired goal of the City of Colleyville is to ensure all street segments have a PCI value above 55.*** Currently (2017), 8.58% of the street network has a PCI value of 55 or below. A PCI assessment should be performed periodically in order to assess the effectiveness of the Local Street Maintenance Program in achieving the goal of all street segments having a PCI value above 55.

Street Classification is an important consideration. The classification of a street (local, collector, or arterial) directly correlates to the traffic volume experienced; local streets will have less traffic than a collector or arterial street. A maintenance project on a higher classified street will serve more motorists.

Constructability is also taken into consideration and an example of this would be if three streets in a single area are all rated with a PCI below 55, it is advantageous from a planning, construction, timing, and budget standpoint to construct those streets as a single project.

Additional considerations are utility condition, neighborhood grouping, and other planned street projects. These considerations ensure we maximize economic efficiency, as well as limit the disruption to motorists in the area.

The Local Street Maintenance Program should be revisited and projects reprioritized annually. The process should include a visual inspection of each street in the City to confirm or adjust the prioritization of the projects included in the Local Street Maintenance Program. The total of projects performed is dependent upon the amount of funding available for the program.

Findings and Results

With the establishment of the Local Street Maintenance Program, projects and associated maintenance techniques are identified and prioritized. The execution of these identified projects in a systematic manner benefits the overall condition of the street networks and helps to maximize the effective use of the limited resources available to the City. Based upon the PCI and other prioritization factors the following projects have been identified.

-
- Mill and Overlay
 - Fourteen (14) projects
 - Twenty three (23) streets
 - Estimated total cost of \$1,959,983
 - Prioritized list of project included as Exhibit C
 - Asphalt Overlay
 - Fifteen (15) projects
 - Twenty-one (21) streets
 - Estimated total cost of \$916,201
 - Prioritized list of project included as Exhibit D
 - Micro-Resurfacing
 - Twelve (12) projects
 - Sixty-one (61) streets
 - Estimated total cost of \$729,829
 - Prioritized list of project included as Exhibit E
 - Base Repair
 - Six (6) projects
 - Five (5) streets
 - Expected to be performed with in-house crews and operational funds
 - Prioritized list of project included as Exhibit F
 - Crack-sealing
 - Thirty-five (35) projects
 - Eighty-two (82) streets
 - Expected to be performed with in-house crews and operational funds
 - Prioritized list of project included as Exhibit G

2018 Identified Projects

The results of this program include a list of needed projects that are prioritized based on various factors. These identified projects are expected to be addressed through a long range planning effort and the needs are expected to change as the street infrastructure needs shift with time. The higher priority projects should be addressed and the listing reevaluated each year and projects selected based on prioritization and available funding.

The projects expected to be addressed during the 2018 fiscal year are shown on a map in Exhibit “H” with an estimated cost of \$842,000. The projects include a total of 54 streets receiving a form of maintenance and include the following:

Mill and Overlay Projects

- Bluebonnet Drive
- Stafford Drive

Asphalt Overlay Projects

- Montclair Drive
- Pleasant Run Road (John McCain to North City Limits)
- Thompson Terrace
- Oak Timbers Court
- Wayne Drive
- Oak Knoll Drive
- Bowman Drive

Micro-Resurfacing Projects

- Plymouth Hills (6 Streets)
 - Cheshire Drive
 - Devon Drive
 - Dorset Drive
 - Durham Drive
 - Warwick Avenue
 - York Drive
- Woodbriar Estates North (7 Streets)
 - Briarcliff Lane
 - Briarhaven Lane
 - Greenbriar Court
 - Greenbriar Lane
 - Oakbriar Lane
 - Rosebriar Lane
 - Sweetbriar Lane

Base Repair Projects

- McDonwell School Road
- Cheek-Sparger Road (Heritage to Jackson)
- Cheek-Sparger Road (Jackson to Bedford Road)
- John McCain Road (West of Westcoat)

Crack-sealing Projects

- Apple Valley and Rustic Oaks (6 Streets)
 - Apple Valley Drive
 - Elm Street
 - Live Oak Drive
 - Rustic Trail
 - Valley View Drive South
 - Valley View Drive West
- Monticello (12 Streets)
 - Charlottesville Avenue
 - Covington Way
 - Jefferson Circle
 - Leesburg Drive
 - Lincoln Court
 - Madison Square
 - Monticello Parkway
 - Tillman Hill Court
 - Tillman Hill Road
 - Van Buren Court
 - Virginia Square
 - Williamsburg Court
- Twelve Oaks Lane
- Melanie Drive
- Winding Trail
- Connie Lane
- Central Drive
- Mill Creek (5 Streets)
 - Mill Creek Drive
 - Mill Crossing West
 - Mill Springs Court
 - Mill View Court
 - Mill View Drive

List of Exhibits

- Exhibit A. Prioritized Project Listing by Maintenance Technique
- Exhibit B. Map of Identified Projects – All Identified Projects
- Exhibit C. Map of Identified Projects – Mill and Overlay
- Exhibit D. Map of Identified Projects –Asphalt Overlay
- Exhibit E. Map of Identified Projects – Micro-Resurfacing
- Exhibit F. Map of Identified Projects – Base Repair
- Exhibit G. Map of Identified Projects – Crack Seal
- Exhibit H. Map of 2018 Projects

Exhibit A
Prioritized Project List

Mill and Overlay		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
1	BLUEBONNET DR <i>Bluebonnet Drive</i>	\$131,765	24	85	AC	2,837	22	6,935
2	STAFFORD DR <i>Stafford Drive</i>	\$108,965	36	36	AC	2,346	22	5,735
3	MANNING DR <i>Manning Drive</i>	\$109,136	47	47	AC	2,350	22	5,744
4	VAN OAKS DR <i>White/Bransford/Van Oaks</i>	\$40,128	34	74	AC	1,188	16	2,112
4	WHITE DR <i>White/Bransford/Van Oaks</i>	\$63,118	36	60	AC	1,495	20	3,322
4	BRANSFORD RD <i>White/Bransford/Van Oaks</i>	\$34,371	69	69	AC	814	20	1,809
5	TIMBERLINE DR N <i>Highland Acres</i>	\$183,977	34	70	AC	2,905	30	9,683
5	TIMBERLINE DR S <i>Highland Acres</i>	\$186,713	62	73	AC	2,948	30	9,827
6	WALLER LN <i>Cooks/Waller Ln</i>	\$35,530	47	47	AC	765	22	1,870
6	COOKS LN <i>Cooks/Waller Ln</i>	\$17,081	53	53	AC	578	14	899
7	JIM MITCHELL TRL E <i>Sand Oak Acres</i>	\$156,408	44	44	AC	2,646	28	8,232
7	JIM MITCHELL TRL W <i>Sand Oak Acres</i>	\$156,351	66	66	AC	2,645	28	8,229

Mill and Overlay

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
8	PONDEROSA ST <i>Ponderosa Street</i>	\$68,970	44	89	AC	1,089	30	3,630
9	PARK CT <i>Pecan Park Estates</i>	\$57,285	61	61	AC	532	51	3,015
9	RONNA CT <i>Pecan Park Estates</i>	\$27,550	66	66	AC	261	50	1,450
10	HARDAGE LN <i>Hardage Lane</i>	\$154,432	63	63	AC	2,032	36	8,128
11	GREEN WAY CT <i>Tara</i>	\$18,525	47	47	AC	325	27	975
11	CREST CT <i>Tara</i>	\$22,515	53	53	AC	381	28	1,185
11	BUTLER CT <i>Tara</i>	\$27,664	65	65	AC	504	26	1,456
11	PLANTATION DR S <i>Tara</i>	\$14,003	66	66	AC	85	78	737
11	SAVANNAH CT <i>Tara</i>	\$13,623	69	69	AC	239	27	717
11	COPPERWOOD CT <i>Tara</i>	\$29,792	69	69	AC	504	28	1,568
12	ROSS DOWNS DR <i>Ross Downs Drive</i>	\$75,411	60	60	AC	940	38	3,969
13	BILL SIMMONS RD <i>Bill Simmons Road</i>	\$106,818	68	68	AC	2,530	20	5,622

Mill and Overlay

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
14	PATTERSON LN <i>Patterson Lane</i>	\$119,852	67	72	AC	3,154	18	6,308
Total Projected Cost by Technique		\$1,959,983						

Overlay

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
1	Montclair Drive <i>Montclair Drive</i>	\$119,394	35	68	AC	3,757	26	10,854
2	Pleasant Run Road <i>Pleasant Run Road (John McCain to North City Li</i>	\$75,438	67	72	AC	3,086	20	6,858
3	THOMPSON TER <i>Thompson Terrace</i>	\$65,758	29	29	AC	1,345	40	5,978
4	OAK TIMBERS CT <i>Oak Timbers Court</i>	\$43,857	35	38	AC	1,196	30	3,987
5	WAYNE DR <i>Wayne Drive</i>	\$40,689	41	41	AC	1,387	24	3,699
6	OAK KNOLL DR <i>Oak Knoll Drive</i>	\$70,037	35	55	AC	2,292	25	6,367
7	BOWMAN DR <i>Bowman Drive</i>	\$22,781	42	42	AC	932	20	2,071
8	CURTIS RD <i>Fair Way</i>	\$34,782	51	51	AC	1,581	18	3,162
8	HERBERT RD <i>Fair Way</i>	\$38,720	59	59	AC	1,584	20	3,520
9	BEHRENS CT <i>Behrens Road</i>	\$36,641	56	56	AC	1,578	19	3,331
9	BEHRENS RD <i>Behrens Road</i>	\$48,257	57	68	AC	1,974	20	4,387
10	BEVERLY DR <i>Pleasant Oaks</i>	\$52,877	47	59	AC	2,163	20	4,807

Overlay

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
10	LETA LN <i>Pleasant Oaks</i>	\$40,403	66	75	AC	1,653	20	3,673
10	SUELLEN CIR <i>Pleasant Oaks</i>	\$22,528	70	70	AC	384	48	2,048
11	ACUFF LN <i>Andy Felps</i>	\$28,325	61	61	AC	927	25	2,575
11	FELPS DR <i>Andy Felps</i>	\$41,217	66	67	AC	1,686	20	3,747
12	LLOYD CIR <i>Lloyd Circle</i>	\$29,139	61	61	AC	917	26	2,649
13	CHERRY LN <i>Community Home</i>	\$30,844	63	72	AC	1,262	20	2,804
13	ROSE ST <i>Community Home</i>	\$27,907	75	75	AC	1,038	22	2,537
14	MARANATHA CT <i>Maranatha Court</i>	\$28,534	69	69	AC	449	52	2,594
15	BOGART DR <i>Bogart Drive</i>	\$18,073	67	67	AC	616	24	1,643
Total Projected Cost by Technique		\$916,201						

Micro Resurface

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
1	YORK DR <i>Plymouth Hills</i>	\$8,729	34	83	AC	1,069	21	2,494
1	CHESHIRE DR <i>Plymouth Hills</i>	\$15,316	42	56	AC	1,969	20	4,376
1	DURHAM DR <i>Plymouth Hills</i>	\$5,936	47	57	AC	727	21	1,696
1	WARWICK AVE <i>Plymouth Hills</i>	\$8,512	63	63	AC	912	24	2,432
1	DEVON DR <i>Plymouth Hills</i>	\$5,523	68	68	AC	710	20	1,578
1	DORSET DR <i>Plymouth Hills</i>	\$5,796	71	71	AC	745	20	1,656
2	SWEETBRIAR LN <i>Woodbriar Estates N</i>	\$6,311	48	48	AC	541	30	1,803
2	ROSEBRIAR LN <i>Woodbriar Estates N</i>	\$6,465	72	72	AC	554	30	1,847
2	GREENBRIAR LN <i>Woodbriar Estates N</i>	\$32,760	75	94	PCC	2,340	36	9,360
2	BRIARHAVEN LN <i>Woodbriar Estates N</i>	\$20,206	76	97	AC	1,732	30	5,773
2	OAKBRIAR LN <i>Woodbriar Estates N</i>	\$25,463	82	97	AC	1,984	33	7,275
2	GREENBRIAR CT <i>Woodbriar Estates N</i>	\$6,314	84	84	AC	560	29	1,804

Micro Resurface

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
2	BRIARCLIFF LN <i>Woodbriar Estates N</i>	\$15,582	84	84	AC	756	53	4,452
3	BRIARBROOK CT <i>Woodbriar Estates S</i>	\$3,959	76	76	AC	192	53	1,131
3	WOODBRIAR CT <i>Woodbriar Estates S</i>	\$9,394	79	79	AC	493	49	2,684
3	FALCON CT <i>Woodbriar Estates S</i>	\$9,583	79	79	AC	465	53	2,738
3	RAVEN CT <i>Woodbriar Estates S</i>	\$9,100	85	85	AC	450	52	2,600
3	OAKBRIAR LN <i>Woodbriar Estates S</i>	\$14,599	86	97	AC	1,173	32	4,171
3	WOODBRIAR LN <i>Woodbriar Estates S</i>	\$7,746	88	93	AC	664	30	2,213
4	JO WILL ST <i>Oak Knoll N</i>	\$20,405	61	98	AC	1,749	30	5,830
4	CEDAR CT <i>Oak Knoll N</i>	\$12,719	88	88	AC	1,817	18	3,634
5	HOLLY LN <i>Hidden Acres</i>	\$20,132	64	81	AC	1,785	29	5,752
5	HIX CT <i>Hidden Acres</i>	\$8,925	70	70	AC	459	50	2,550
6	LANGLEY HILL LN <i>Woodland Hills SE</i>	\$7,809	58	58	AC	803	25	2,231

Micro Resurface

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
6	BOWDEN HILL LN E <i>Woodland Hills SE</i>	\$8,078	67	98	AC	742	28	2,308
6	BOWDEN HILL LN N <i>Woodland Hills SE</i>	\$8,040	77	77	AC	827	25	2,297
6	MIDDLETON WAY <i>Woodland Hills SE</i>	\$7,329	82	82	AC	754	25	2,094
7	EATON CIR <i>Woodland Hills NW</i>	\$24,504	62	76	AC	1,969	32	7,001
7	CUMBERLAND CT <i>Woodland Hills NW</i>	\$4,435	79	79	AC	228	50	1,267
7	CARISBROOKE CT <i>Woodland Hills NW</i>	\$8,827	80	80	AC	454	50	2,522
7	WILTON WOODS CT <i>Woodland Hills NW</i>	\$6,923	87	87	AC	356	50	1,978
8	LEXINGTON PKWY <i>Woodland Hills NE</i>	\$12,488	74	79	AC	1,235	26	3,568
8	W PEMBROOKE PKWY W <i>Woodland Hills NE</i>	\$8,232	78	78	AC	814	26	2,352
8	CHRISMAC WAY <i>Woodland Hills NE</i>	\$12,215	79	79	AC	1,208	26	3,490
8	N PEMBROOKE PKWY N <i>Woodland Hills NE</i>	\$6,339	79	79	AC	627	26	1,811
8	PEMBROOKE PKWY S <i>Woodland Hills NE</i>	\$8,057	82	82	AC	797	26	2,302

Micro Resurface

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
9	WOODLAND HEIGHTS CIR <i>Woodland Hills SW</i>	\$3,395	68	68	PCC	203	43	970
9	SCARBOROUGH LN W <i>Woodland Hills SW</i>	\$22,558	78	86	AC	2,231	26	6,445
9	OXFORD CT <i>Woodland Hills SW</i>	\$4,977	87	87	AC	256	50	1,422
9	GLEN DALE DR <i>Woodland Hills SW</i>	\$16,769	92	92	AC	1,540	28	4,791
9	BECKLEY CT <i>Woodland Hills SW</i>	\$4,746	93	93	AC	244	50	1,356
10	MARTIN PKWY <i>Martin Parkway</i>	\$54,716	52	89	AC	3,272	43	15,633
11	MOCKINGBIRD LN <i>Saddlebrook S</i>	\$18,893	62	97	AC	1,388	35	5,398
11	SUMMERTREE CT <i>Saddlebrook S</i>	\$3,980	74	74	AC	193	53	1,137
11	HUNTERS GLEN CT <i>Saddlebrook S</i>	\$2,394	83	83	AC	77	80	684
11	SADDLEBROOK DR <i>Saddlebrook S</i>	\$45,514	85	94	AC	2,926	40	13,004
11	BRIAR RIDGE DR <i>Saddlebrook S</i>	\$9,041	87	94	AC	775	30	2,583
11	HIDDEN VALLEY CT <i>Saddlebrook S</i>	\$6,027	87	87	AC	287	54	1,722

Micro Resurface

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
11	INWOOD DR <i>Saddlebrook S</i>	\$22,726	88	95	AC	1,948	30	6,493
11	SHADOW RIDGE DR <i>Saddlebrook S</i>	\$14,361	91	92	AC	1,231	30	4,103
11	CHIMNEY ROCK CT <i>Saddlebrook S</i>	\$3,010	91	91	AC	146	53	860
11	WILCREST CT <i>Saddlebrook S</i>	\$4,865	92	92	AC	236	53	1,390
11	RODEO DR <i>Saddlebrook S</i>	\$11,155	93	91	AC	956	30	3,187
11	WOODVALE CT <i>Saddlebrook S</i>	\$3,945	95	95	AC	130	78	1,127
11	SOUTHWOOD E <i>Saddlebrook S</i>	\$9,695	98	98	AC	831	30	2,770
11	SOUTHWOOD W <i>Saddlebrook S</i>	\$10,546	98	99	AC	904	30	3,013
12	GREEN MEADOW W <i>Saddlebrook N</i>	\$9,205	90	96	AC	789	30	2,630
12	NORTH HAVEN DR <i>Saddlebrook N</i>	\$5,674	90	90	AC	384	38	1,621
12	GREEN MEADOW N <i>Saddlebrook N</i>	\$12,040	92	92	AC	1,032	30	3,440
12	BROOKHOLLOW DR <i>Saddlebrook N</i>	\$14,305	97	100	AC	1,226	30	4,087

Micro Resurface

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
12	GREEN MEADOW E <i>Saddlebrook N</i>	\$12,541	98	98	AC	1,075	30	3,583
Total Projected Cost by Technique		\$729,829						

Base Repairs

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
1	MCDONWELL SCHOOL RD W <i>McDonwell School Rd W</i>	In House	43	70	AC	893	20	1,984
2	CHEEK SPARGER RD <i>Cheek-Sparger Heritage to Jackson</i>	In House	19	65	AC	3,744	22	9,152
3	CHEEK SPARGER RD <i>Cheek-Sparger Bedford to Jackson</i>	In House	51	58	AC	2,047	24	5,459
4	JOHN MCCAIN RD <i>John McCain West</i>	In House	44	55	AC	545	18	1,090
5	JACKSON RD <i>Jackson Road</i>	In House	67	67	AC	813	30	2,710
6	MID-CITIES BLVD <i>Mid-Cities Boulevard</i>	In House	69	69	AC	429	76	3,623

Crack Seal

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
1	LIVE OAK DR <i>Apple Valley and Rustic Oaks</i>	In House	27	53	PCC	609	30	2,030
1	VALLEY VIEW DR S <i>Apple Valley and Rustic Oaks</i>	In House	28	63	PCC	774	28	2,408
1	RUSTIC TRL <i>Apple Valley and Rustic Oaks</i>	In House	40	68	PCC	2,624	28	8,164
1	VALLEY VIEW DR W <i>Apple Valley and Rustic Oaks</i>	In House	47	47	PCC	760	30	2,533
1	ELM ST <i>Apple Valley and Rustic Oaks</i>	In House	65	80	PCC	1,480	30	4,933
1	APPLE VALLEY DR <i>Apple Valley and Rustic Oaks</i>	In House	68	68	PCC	413	30	1,377
2	JEFFERSON CIR <i>Monticello</i>	In House	48	48	PCC	383	30	1,277
2	MONTICELLO PKWY <i>Monticello</i>	In House	49	49	PCC	284	40	1,262
2	TILLMAN HILL RD <i>Monticello</i>	In House	51	68	PCC	700	31	2,411
2	MADISON SQ <i>Monticello</i>	In House	53	53	PCC	215	55	1,314
2	WILLIAMSBURG CT <i>Monticello</i>	In House	55	55	PCC	332	57	2,103
2	VIRGINIA SQ <i>Monticello</i>	In House	56	56	PCC	316	56	1,966

Crack Seal

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
2	CHARLOTTESVILLE AVE <i>Monticello</i>	In House	57	70	PCC	1,138	26	3,288
2	TILLMAN HILL CT <i>Monticello</i>	In House	58	58	PCC	313	20	696
2	LINCOLN CT <i>Monticello</i>	In House	63	63	PCC	158	57	1,001
2	VAN BUREN CT <i>Monticello</i>	In House	67	67	PCC	279	53	1,643
2	LEESBURG DR <i>Monticello</i>	In House	69	69	PCC	457	30	1,523
2	COVINGTON WAY <i>Monticello</i>	In House	70	70	PCC	653	26	1,886
3	TWELVE OAKS LN <i>Twelve Oaks Lane</i>	In House	49	49	PCC	553	50	3,072
4	MELANIE DR <i>Melanie Drive</i>	In House	51	51	PCC	399	40	1,773
5	WINDING TRL <i>Winding Trail</i>	In House	49	49	PCC	499	30	1,663
6	CONNIE LN <i>Connie Lane</i>	In House	51	51	PCC	906	32	3,221
7	CENTRAL DR <i>Central Drive</i>	In House	53	53	PCC	595	40	2,644
8	MILL VIEW DR <i>Mill Creek</i>	In House	53	53	PCC	520	32	1,849

Crack Seal

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
8	MILL CREEK DR <i>Mill Creek</i>	In House	58	70	PCC	606	30	2,020
8	MILL VIEW CT <i>Mill Creek</i>	In House	69	69	PCC	195	55	1,192
8	MILL SPRINGS CT <i>Mill Creek</i>	In House	70	70	PCC	531	63	3,717
8	MILL CROSSING W <i>Mill Creek</i>	In House	70	70	PCC	813	30	2,710
9	INDUSTRIAL BLVD <i>Industrial Boulevard</i>	In House	56	56	PCC	1,250	42	5,833
10	MAPLE LN <i>Summertree</i>	In House	56	70	PCC	942	47	4,919
10	COTTONWOOD LN <i>Summertree</i>	In House	65	65	PCC	580	30	1,933
11	TREEMONT CT <i>The Woods</i>	In House	56	56	PCC	614	47	3,206
11	TREEMONT CIR <i>The Woods</i>	In House	58	58	PCC	583	37	2,397
12	MARTIN PKWY <i>Woodland Hills Crack Seal</i>	In House	56	56	PCC	320	46	1,636
12	EASTONBURY CT <i>Woodland Hills Crack Seal</i>	In House	60	60	PCC	252	56	1,568
12	PARK VIEW CT <i>Woodland Hills Crack Seal</i>	In House	62	69	PCC	540	47	2,820

Crack Seal

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
12	QUEENSBURY WAY CT <i>Woodland Hills Crack Seal</i>	In House	67	67	PCC	180	53	1,060
12	CROSSGATE CIR N <i>Woodland Hills Crack Seal</i>	In House	69	80	PCC	988	32	3,513
12	SUMMIT HILL CT <i>Woodland Hills Crack Seal</i>	In House	77	77	PCC	182	56	1,132
12	CROSSGATE CIR S <i>Woodland Hills Crack Seal</i>	In House	85	85	PCC	570	32	2,027
13	BUGLE LN <i>Bugle Lane</i>	In House	57	57	PCC	357	30	1,190
14	CHATSWORTH CT E <i>Chatsworth Court E</i>	In House	59	59	PCC	362	36	1,448
15	PONDEROSA ST <i>Pecan Park II</i>	In House	59	59	PCC	254	30	847
16	WESTGROVE LN <i>Westgrove Lane</i>	In House	60	60	PCC	561	30	1,870
17	SYCAMORE DR <i>Arbor Estates II</i>	In House	61	61	PCC	749	56	4,660
17	POPLAR LN <i>Arbor Estates II</i>	In House	70	70	PCC	448	30	1,493
18	BALLANTRAE DR <i>Highland Meadows</i>	In House	61	61	PCC	428	30	1,427
18	EDINBURGH DR <i>Highland Meadows</i>	In House	65	65	PCC	452	32	1,607

Crack Seal

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
18	CONNIE LN <i>Highland Meadows</i>	In House	66	66	PCC	452	32	1,607
18	KENSHIRE DR <i>Highland Meadows</i>	In House	67	67	PCC	508	30	1,693
18	WHITEHAVEN DR N <i>Highland Meadows</i>	In House	68	68	PCC	195	30	650
19	THAMES TRL <i>Thames Trail</i>	In House	61	69	PCC	1,727	32	6,140
20	CHAPARRAL ST <i>Briarwood</i>	In House	62	62	PCC	358	30	1,193
20	QUAILS PATH <i>Briarwood</i>	In House	62	64	PCC	492	30	1,640
20	QUALITY HILL RD <i>Briarwood</i>	In House	66	66	PCC	1,240	28	3,858
21	MILL VALLEY CT <i>Mill Valley</i>	In House	60	60	PCC	340	55	2,078
21	MILL VALLEY DR W <i>Mill Valley</i>	In House	62	62	PCC	622	30	2,073
21	MILL VALLEY DR E <i>Mill Valley</i>	In House	66	66	PCC	437	30	1,457
22	LONGWOOD DR <i>Longwood Estates</i>	In House	63	63	PCC	665	39	2,882
22	WANDERING WAY <i>Longwood Estates</i>	In House	64	64	PCC	522	38	2,204

Crack Seal

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
22	BROADOAK WAY <i>Longwood Estates</i>	In House	65	80	PCC	1,551	32	5,515
22	MEADE DR <i>Longwood Estates</i>	In House	66	66	PCC	836	38	3,530
22	GLENVIEW LN <i>Longwood Estates</i>	In House	77	77	PCC	479	58	3,087
22	STILL POINT LN <i>Longwood Estates</i>	In House	77	77	PCC	555	41	2,528
22	UPLAND LN <i>Longwood Estates</i>	In House	86	86	PCC	452	58	2,913
23	GLADE RD <i>Glade Concrete</i>	In House	64	70	PCC	668	40	2,969
24	COLTS NECK CT <i>The Oaks</i>	In House	63	63	PCC	255	30	850
24	HUNTER TRL <i>The Oaks</i>	In House	66	70	PCC	1,472	30	4,907
25	TARRANT LN <i>Tarrant Lane</i>	In House	64	68	PCC	1,503	38	6,346
26	COMPTON CT <i>Westmont Addition</i>	In House	64	66	PCC	246	52	1,421
26	FREEMONT CT <i>Westmont Addition</i>	In House	65	65	PCC	364	52	2,103
26	WESTMONT DR <i>Westmont Addition</i>	In House	66	66	PCC	447	27	1,341

Crack Seal

		Projected Cost	PCI Low	PCI High	Surface Type	Segment Length	Pavement Width	Total Yards
27	CHESTNUT BND <i>Remington Park</i>	In House	67	70	PCC	405	30	1,350
27	WILLIAMS PL <i>Remington Park</i>	In House	67	67	PCC	372	30	1,240
28	WALDON CT <i>Waldon Court</i>	In House	67	67	PCC	297	21	693
29	SUMMERBROOK DR <i>Summerbrook Drive</i>	In House	68	68	PCC	662	30	2,207
30	ST ANDREWS CT <i>St Andrews Court</i>	In House	68	68	PCC	789	30	2,630
31	COACHMAN LN <i>Coachman Lane</i>	In House	69	69	PCC	696	31	2,397
32	CRANBROOK DR W <i>Cranbrook Drive W</i>	In House	66	66	PCC	1,149	40	5,107
33	PROFESSIONAL CT <i>Professional Court</i>	In House	70	70	PCC	341	54	2,046
34	STILLWATER CIRCLE <i>Stillwater Circle</i>	In House	70	70	PCC	301	22	736
35	REGIMENT PL <i>Regiment Place</i>	In House	70	70	PCC	681	30	2,270

Exhibit B

2018 Local Street Maintenance Program

All Identified Projects

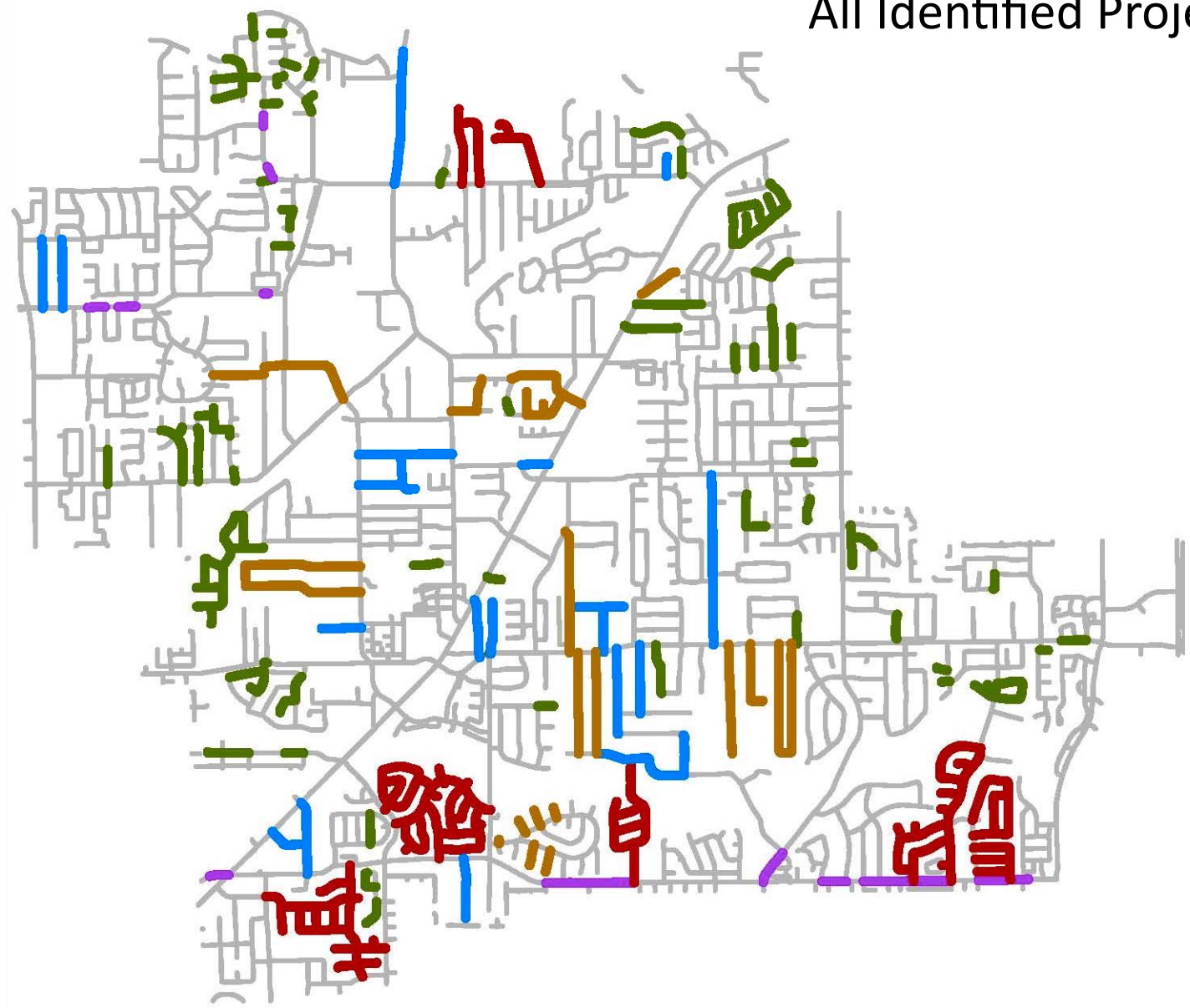
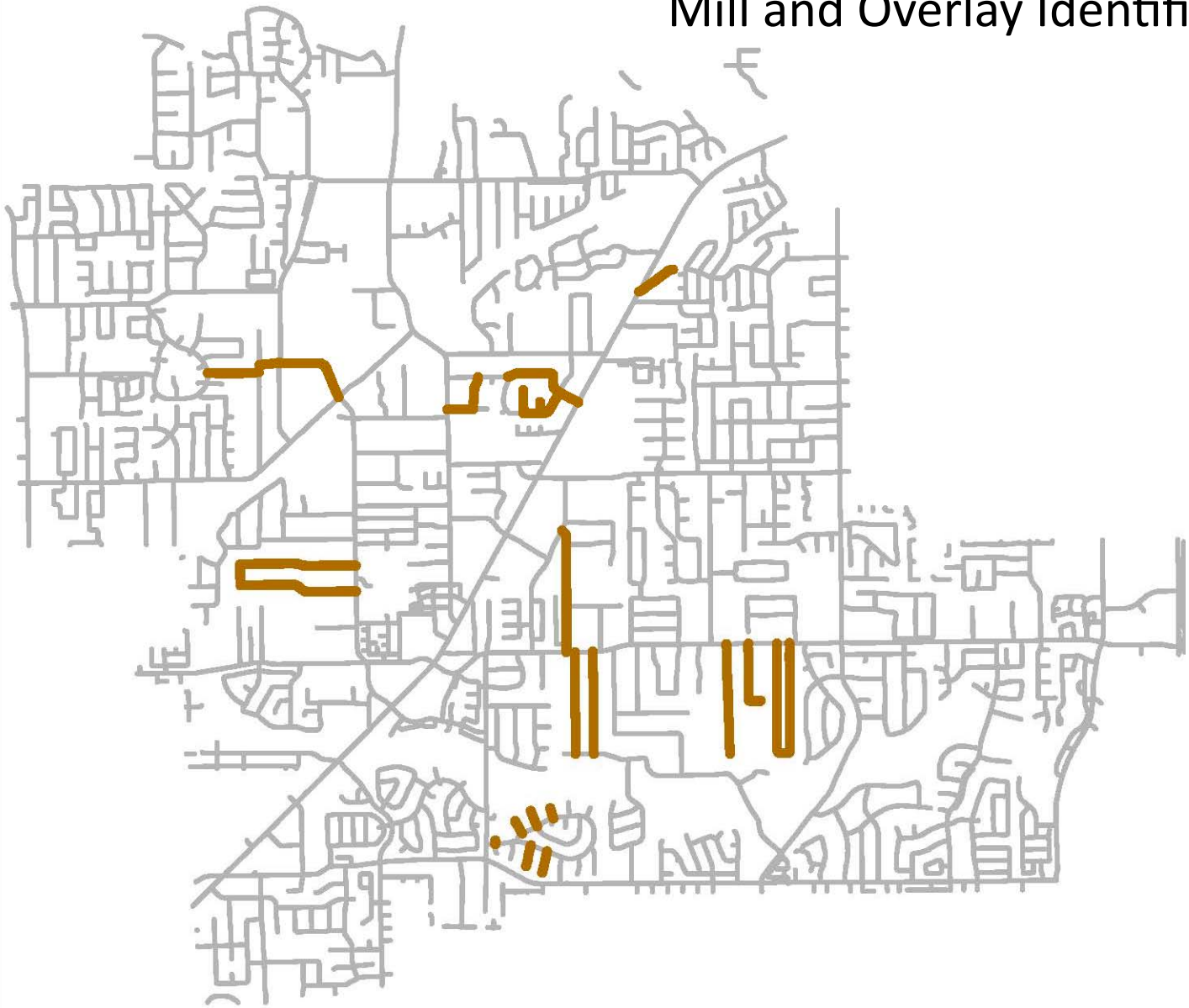


Exhibit C

2018 Local Street Maintenance Program

Mill and Overlay Identified Projects

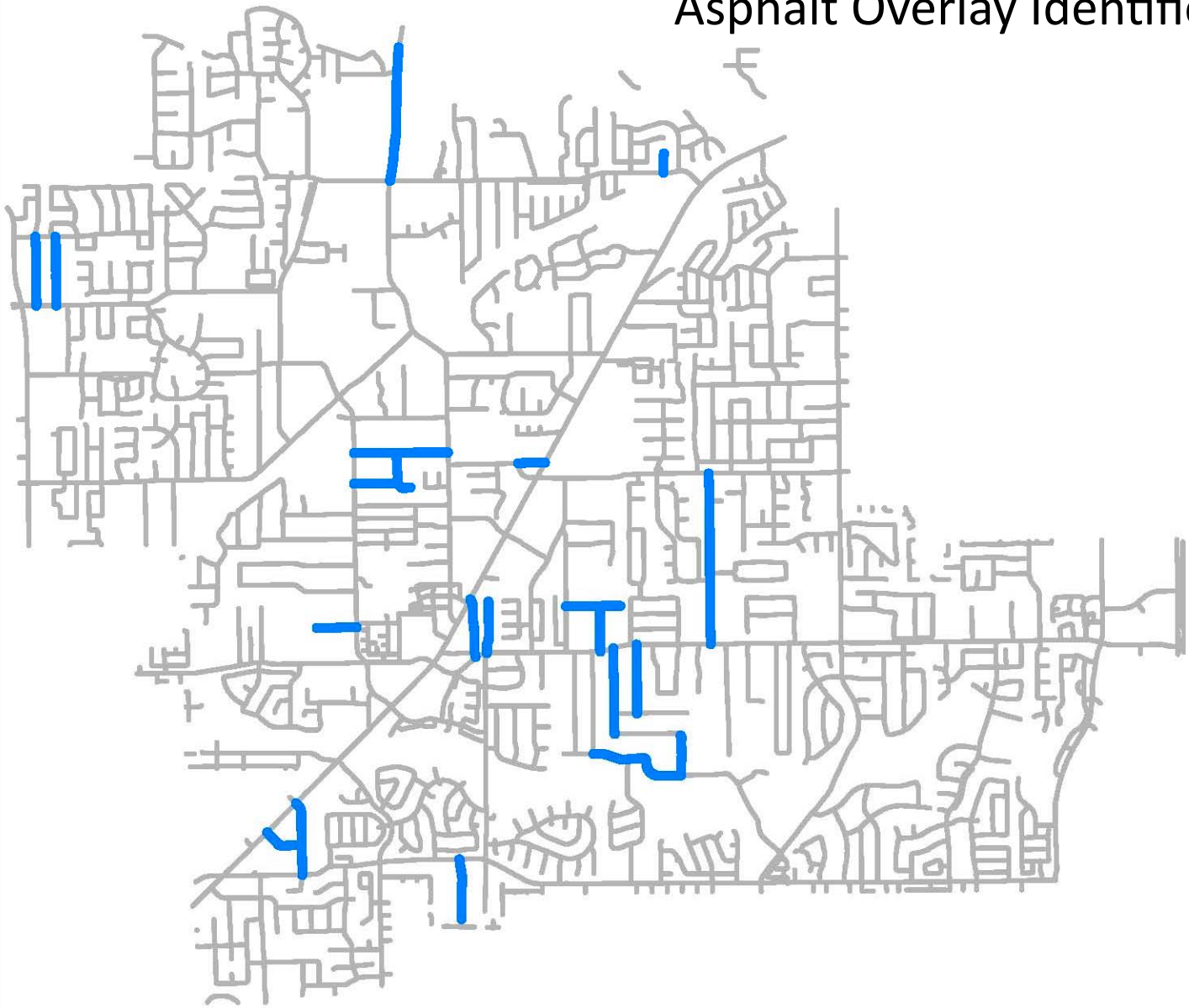


PROJECT LIST		
Priority	Road Name	PCI 2017
1	BLUEBONNET DR	24-85
2	STAFFORD DR	36
3	MANNING DR	47
4	WHITE DR	36-60
5	BRANSFORD RD	69
6	VAN OAKS DR	34-74
7	TIMBERLINE DR N and S	34-73
8	COOKS LN	53
9	WALLER LN	47
10	JIM MITCHELL TRL E and W	44-66
11	PONDEROSA ST	44-89
12	PARK CT	61
13	HARDAGE LN	63
14	RONNA CT	66
15	GREEN WAY CT	47
16	CREST CT	53
17	BUTLER CT	65
18	PLANTATION DR S	66
19	COPPERWOOD CT	69
20	SAVANNAH CT	69
21	ROSS DOWNS DR	60
22	BILL SIMMONS RD	68
23	PATTERSON LN	67-72

Exhibit D

2018 Local Street Maintenance Program

Asphalt Overlay Identified Projects



PROJECT LIST

Priority	Road Name	PCI 2017
1	MONTCLAIR DRIVE	35-68
2	PLEASANT RUN ROAD	67-72
3	THOMPSON TER	29
4	OAK TIMBERS CT	35-38
5	WAYNE DR	41
6	OAK KNOLL DR	35-55
7	BOWMAN DR	42
8	CURTIS RD	51
9	HERBERT RD	59
10	BEHRENS CT	56
11	BEHRENS RD	57-68
12	BEVERLY DR	47-59
13	LETA LN	66-75
14	SUELLEN CIR	70
15	ACUFF LN	61
16	FELPS DR	66-67
17	LLOYD CIR	61-72
18	CHERRY LN	63-72
19	ROSE ST	75
20	MARANATHA CT	69
21	BOGART DR	67

Exhibit E

2018 Local Street Maintenance Program

Micro-Resurfacing Identified Projects

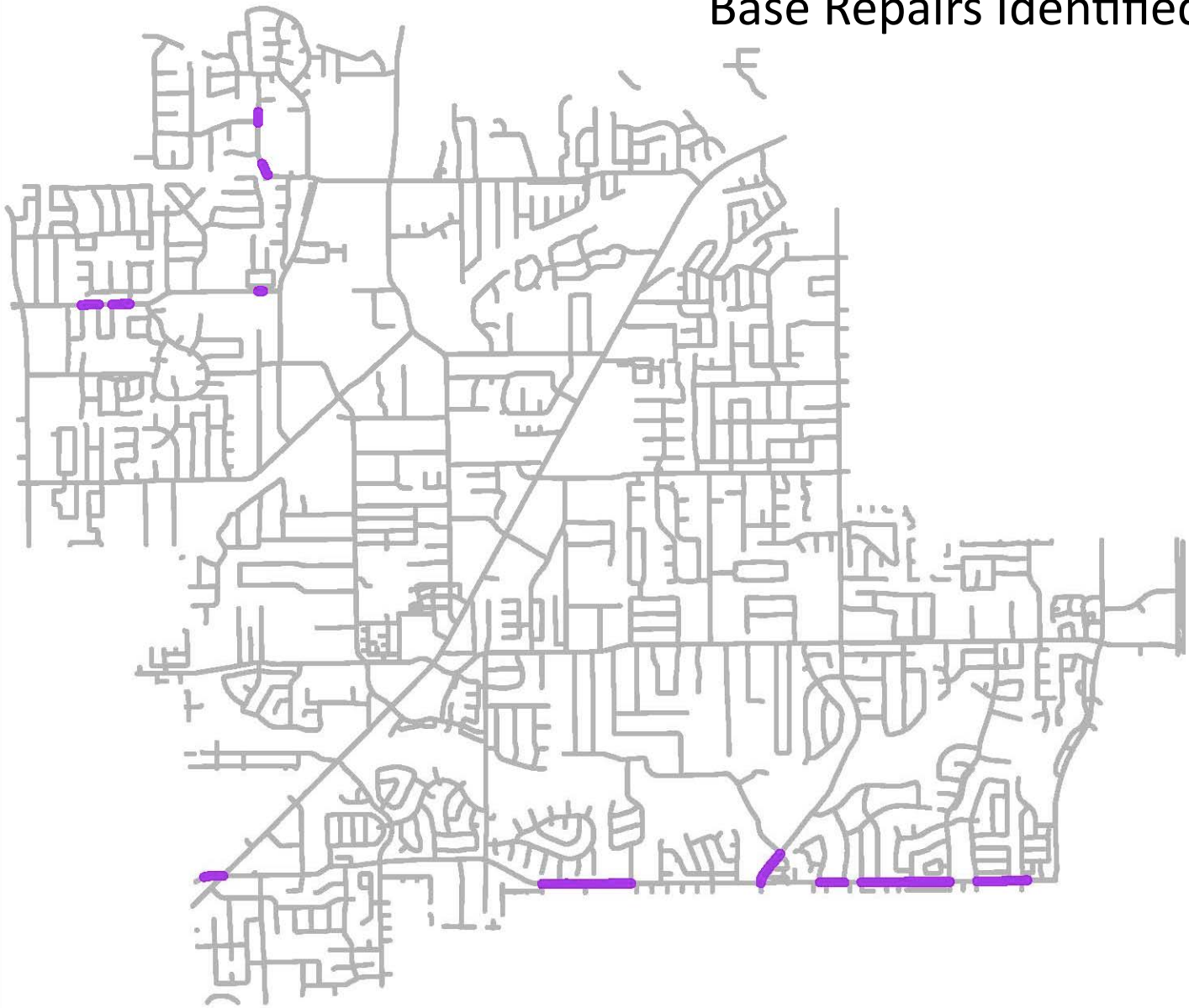


Project List					
Priority	Road Name	PCI 2017	Priority	Road Name	PCI 2017
1	CHESHIRE DR	42-56	8	CHRISMAC WAY	79
1	DEVON DR	68	8	LEXINGTON PKWY	74-79
1	DORSET DR	71	8	N PEMBROOKE PKWY N	79
1	DURHAM DR	47-57	8	PEMBROOKE PKWY S	82
1	WARWICK AVE	63	8	W PEMBROOKE PKWY	78
1	YORK DR	34-83	9	BECKLEY CT	93
2	BRIARCLIFF LN	84	9	GLEN DALE DR	92
2	BRIARHAVEN LN	76	9	OXFORD CT	87
2	BRIARWICK LN	89-97	9	SCARBOROUGH LN W	78-92
2	GREENBRIAR CT	84	9	WOODLAND HEIGHTS CIR	68
2	GREENBRIAR LN	75-94	10	MARTIN PKWY	52-89
2	OAKBRIAR LN	82-98	11	BRIAR RIDGE DR	87-94
2	ROSEBRIAR LN	72	11	CHIMNEY ROCK CT	91
2	SWEETBRIAR LN	48	11	HIDDEN VALLEY CT	87
3	BRIARBROOK CT	76	11	HUNTERS GLEN CT	83
3	FALCON CT	79	11	INWOOD DR	88-95
3	OAKBRIAR LN	86-97	11	MOCKINGBIRD LN	62-92
3	RAVEN CT	85	11	RODEO DR	83-91
3	WOODBRIAR CT	79	11	SADDLEBROOK DR	85-94
3	WOODBRIAR LN	88-93	11	SHADOW RIDGE DR	91-92
4	CEDAR CT	88	11	SOUTHWOOD E	98
4	JO WILL ST	61-98	11	SOUTHWOOD W	98-99
5	HIX CT	70	11	SUMMERTREE CT	74
5	HOLLY LN	64-81	11	WILCREST CT	92
6	BOWDEN HILL LN E	67-98	11	WOODVALE CT	95
6	BOWDEN HILL LN N	77	12	BROOKHOLLOW DR	97-100
6	LANGLEY HILL LN	58	12	GREEN MEADOW E	98
6	MIDDLETON WAY	82	12	GREEN MEADOW N	92
7	CARISBROOKE CT	80	12	GREEN MEADOW W	90-96
7	CUMBERLAND CT	79	12	NORTH HAVEN DR	90
7	EATON CIR	62-76			
7	WILTON WOODS CT	87			

Exhibit F

2018 Local Street Maintenance Program

Base Repairs Identified Projects



PROJECT LIST		
Priority	Road Name	PCI 2017
1	MCDONWELL SCHOOL RD W	43-70
2	CHEEK SPARGER RD JACKSON TO HERITAGE	19-65
3	CHEEK SPARGER RD BEDFORD TO JACKSON	51-58
4	JOHN MCCAIN RD	44-55
5	JACKSON RD	67
6	MID-CITIES BLVD	69

Exhibit G

2018 Local Street Maintenance Program

Crack Seal Identified Projects

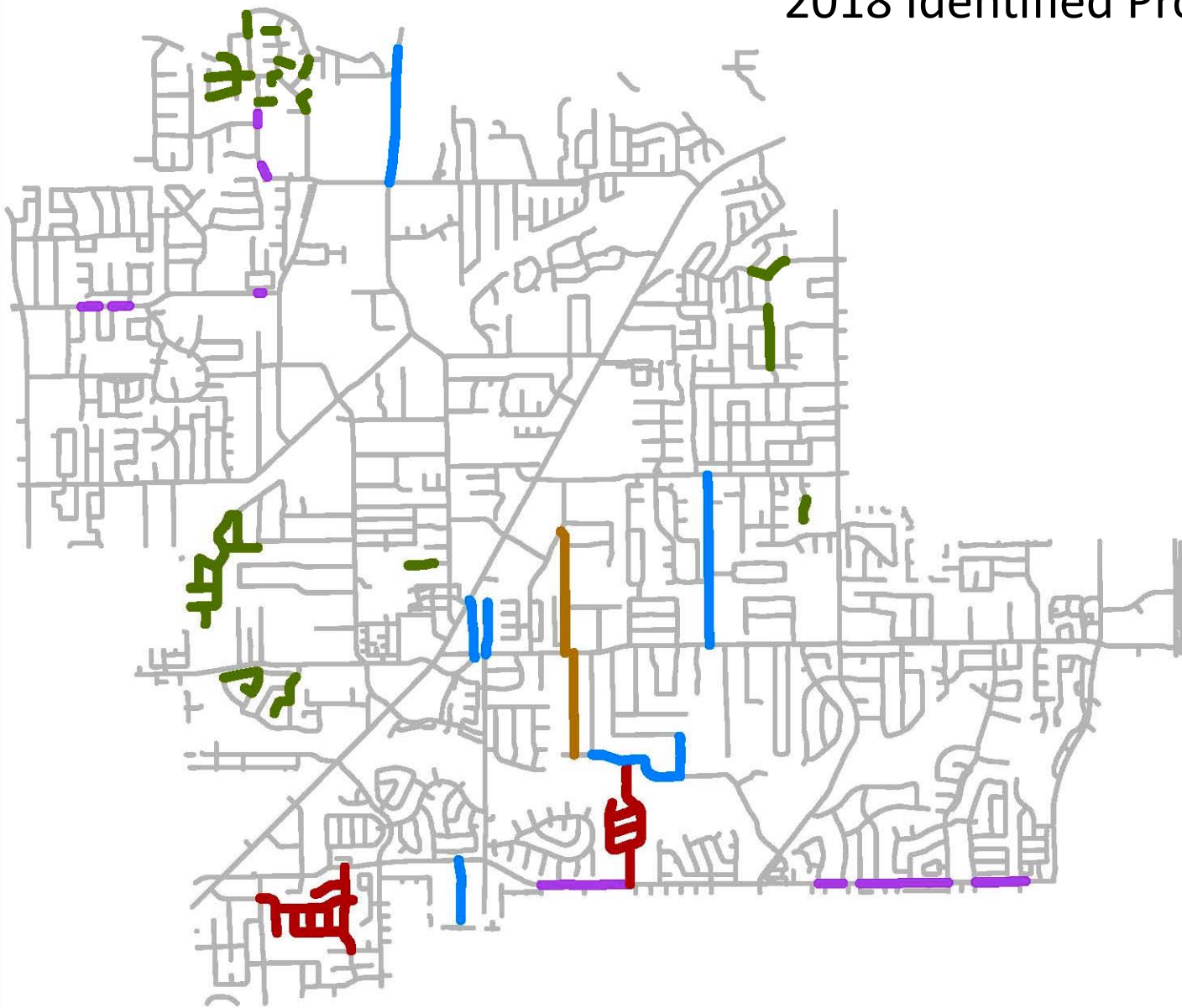


			Project List					
Priority	Road Name	PCI 2017	Priority	Road Name	PCI 2017	Priority	Road Name	PCI 2017
1	APPLE VALLEY DR	68	9	INDUSTRIAL BLVD	56	21	MILL VALLEY CT	60
1	ELM ST	65-80	10	COTTONWOOD LN	65	21	MILL VALLEY DR E	66
1	LIVE OAK DR	27-53	10	MAPLE LN	56-70	21	MILL VALLEY DR W	62
1	RUSTIC TRL	40-68	11	TREEMONT CIR	58	22	BROADOAK WAY	65-80
1	VALLEY VIEW DR S	28-63	11	TREEMONT CT	56	22	GLENVIEW LN	77
1	VALLEY VIEW DR W	47	12	CROSSGATE CIR N	69-80	22	LONGWOOD DR	63
2	CHARLOTTESVILLE AVE	57-70	12	CROSSGATE CIR S	85	22	MEADE DR	66
2	COVINGTON WAY	70	12	EASTONBURY CT	60	22	STILL POINT LN	77
2	JEFFERSON CIR	48	12	MARTIN PKWY	56	22	UPLAND LN	86
2	LEESBURG DR	69	12	PARK VIEW CT	62-69	22	WANDERING WAY	64
2	LINCOLN CT	63	12	QUEENSBURY WAY CT	67	23	GLADE RD	64-70
2	MADISON SQ	53	12	SUMMIT HILL CT	77	24	COLTS NECK CT	63
2	MONTICELLO PKWY	49	13	BUGLE LN	57	24	HUNTER TRL	66-70
2	TILLMAN HILL CT	58	14	CHATSWORTH CT E	59	25	TARRANT LN	64-68
2	TILLMAN HILL RD	51-68	15	PONDEROSA ST	59	26	COMPTON CT	64
2	VAN BUREN CT	67	16	WESTGROVE LN	60	26	FREEMONT CT	65
2	VIRGINIA SQ	56	17	POPLAR LN	70	26	WESTMONT DR	66
2	WILLIAMSBURG CT	55	17	SYCAMORE DR	61	27	CHESTNUT BND	67-70
3	TWELVE OAKS LN	49	18	BALLANTRAE DR	61	27	WILLIAMS PL	67
4	WINDING TRL	49	18	CONNIE LN	66	28	WALDON CT	67
5	MELANIE DR	51	18	EDINBURGH DR	65	29	SUMMERBROOK DR	68
6	CONNIE LN	51	18	KENSHERE DR	67	30	ST ANDREWS CT	68
7	CENTRAL DR	53	18	WHITEHAVEN DR N	68	31	COACHMAN LN	69
8	MILL CREEK DR	58-70	19	THAMES TRL	61-69	32	CRANBROOK DR W	66
8	MILL CROSSING W	70	20	CHAPARRAL ST	62	33	PROFESSIONAL CT	70
8	MILL SPRINGS CT	70	20	QUAILS PATH	62-64	34	STILLWATER CIRCLE	70
8	MILL VIEW CT	69	20	QUALITY HILL RD	66	35	REGIMENT PL	70
8	MILL VIEW DR	53						

Exhibit H

2018 Local Street Maintenance Program

2018 Identified Projects



Project List

	Priority	Project Name	PCI 2017
MILL AND OVERLAY	1	BLUEBONNET DR	24-85
	2	STAFFORD DR	36
OVERLAY	1	MONTCLAIR DR	35-68
	2	PLEASANT RUN RD	67-72
	3	THOMPSON TERRACE	29
	4	OAK TIMBERS CRT	35-38
	5	WAYNE DRIVE	41
	6	OAK KNOLL DRIVE	35-55
	7	BOWMAN DR	42
MICRO RESURFACE	1	PLYMOUTH HILLS	34-83
	2	WOODBRIAR ESTATES N	24-97

	Priority	Project Name	PCI 2017
BASE REPAIRS	1	MCDONWELL SCHOOL RD W	43-70
	2	CHEEK SPARGER RD JACKSON TO HERITAGE	19-65
	3	CHEEK SPARGER RD BEDFORD TO JACKSON	51-58
	4	JOHN MCCAIN RD	44-55
CRACK SEAL	1	APPLE VALLEY AND RUSTIC OAKS	27-80
	2	MONTICELLO	49-70
	3	TWELVE OAKS LN	49
	4	MELANIE DR	51
	5	WINDING TRL	49
	6	CONNIE LN	51
	7	CENTRAL DR	53
	8	MILL CREEK	53-70



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-4

Agenda Date 9/3/2019

Type Worksession

Department City Secretary

Title

Discussion of the September 3, 2019, City Council regular agenda items



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 1

Agenda Date 9/3/2019

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-19-4414

**A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF SEPTEMBER 3, 2019**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 3RD DAY OF SEPTEMBER 2019.

Mayor Richard Newton

Mayor Pro Tem Bobby Lindamood

Place 1, Tammy Nakamura

Place 3, Kathy Wheat

Place 4, George Dodson

Place 5, Chuck Kelley

Place 6, Callie Rigney

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number

Agenda Date 9/3/2019

Number 3

Type Announcements, Proclamations, and Presentations

Department City Secretary

Title

In recognition of Austin-Bridge and Road employees Eric Alvarado and Jesus Rodriguez, and the Colleyville Fire Department by Bill and Storie Gilchrist - Mayor Richard Newton and Fire Chief Mark Cantrell

RESOLUTION R-19-4415

A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 3, 2019

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of August 20, 2019
 - b. Approval to order a 2020 Ford Road Rescue Type 1 Ultramedic ambulance from Siddons-Martin Emergency Group, utilizing pricing through the Houston-Galveston Area Council of Governments (HGAC), in an amount not to exceed \$380,753, and approval of a leasing agreement with Leasing 2 for the ambulance, and authorizing the City Manager to execute the documents
 - c. Approval to extend an ongoing annual agreement with Autobahn Motor Cars to sponsor the loan of a vehicle to the Colleyville Police Department for the expressed use of the Colleyville Heritage High School Resource Officer
 - d. Approval to use the Voluntary Library Fund in Fiscal Year 2020, for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$170,000
 - e. Approval of a contract with Weaver and Tidwell, L.L.P. for auditing services for fiscal year ending September 30, 2019, in the amount of \$49,450 for the audit of 2019 financial statements and Comprehensive Annual Financial Report (CAFR) preparation and printing
 - f. Adopting the Economic Development Capital Improvement Program (EDCIP) for the Fiscal Years 2020-2024 of the Colleyville Economic Development Corporation

- g. Adoption of the Colleyville Economic Development Corporation Fiscal Year 2020 Budget
- h. Approval of an annual professional services agreement with Knights Project Management & Construction Inspection Services, and authorizing the City Manager to execute the agreement
- i. Approval of an amendment to the Professional Services Agreement with Freese and Nichols, Inc., amending the design parameters to include an emergency interconnect meter and vault, and extending the roadway project limits from the City of Colleyville limits to the southern approach at Heritage Cove in the City of Grapevine, in an amount not to exceed \$78,443.00, and authorize the City Manager to execute the amendment
- j. Approval of a professional services agreement with Dunway Associates, LP, in an amount not to exceed \$79,500 for the design of the L.D. Lockett Pump Station Generator Project, and authorizing the City Manager to execute the agreement

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 3RD DAY OF SEPTEMBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, August 20, 2019

City Council Chambers

Mayor Richard Newton called the Colleyville City Council Worksession to order on Tuesday, August 20, 2019, at 5:30 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Fire Chief Mark Cantrell, Community Development Director Ben Bryner, Public Works Director Ray Silva-Reyes, Parks and Recreation Director Lisa Escobedo, Community Relations Specialist Erin Spicer, City Attorney Whitt Wyatt, and City Secretary Christine Loven

WS-1 Discussion of the Roberts Road Rehabilitation Project

Director of Public Works Ray Silva-Reyes presented this item. The project would provide for full reconstruction and minimal widening of Roberts Road from Glade Road, going north to the Colleyville city limit, curb and gutter along the entire east portion of the roadway and some areas along the west portion, and a right turn lane on Roberts Road feeding westbound onto Glade Road.

Director Silva-Reyes stated the project does not address softening the curve on Roberts Road which is currently designated at 25 mph. Additionally, there is an opportunity for an interlocal agreement with the City of Grapevine to incorporate an emergency interconnect water meter. Director Silva-Reyes stated if the City enters into the ILA, the two-lane undivided roadway construction would continue into the City of Grapevine limits, south of the Heritage Cove intersection.

There was general discussion regarding the road being constructed with one half concrete and one half asphalt, parking on Roberts Road, and the normal width of a subdivision street.

City Council directed staff to use concrete, keep the curve at 25 mph, move forward with an ILA with Grapevine, and to review the Glade Road traffic study and report back to City Council regarding the turn lane on Glade Road.

WS-2 Discussion of the 2019 Citizen Survey

Assistant City Manager Adrienne Lothery presented this item, noting if the City Council moves forward, the proposed timeline would provide for the final results to be submitted and presented to City Council by the end of the year.

The City Council did not complete the review of the survey and will continue discussion at the next worksession.

WS-3 Discussion of the August 20, 2019, City Council regular agenda items

Mayor Newton stated he will plan to move agenda items 7a and 9a up on the agenda for consideration immediately following the consent resolution items. He distributed a copy of Resolution R-19-4412, noting there was a change in wording made.

Mayor Newton adjourned the worksession at 6:32 p.m.

Mayor Newton called the Executive Session to order at 6:40 p.m. and called the roll.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley, and Callie Rigney.

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Mayor Newton explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, and Section 551.087, Economic Development. He further explained there would be no decisions made or action taken during this time. Executive Session was adjourned at 7:15 p.m.

The regular meeting of the Colleyville City Council was called to order by Mayor Newton at 7:33 p.m.

INVOCATION: Pastor Kyle Bauman, Bear Valley Church

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-19-4410

Mayor Newton read Resolution R-19-4410 in its entirety.

Assistant City Manager Adrienne Lothery stated the proposed grants are for property improvements to the exterior of Kwik Kar, and interior space renovations to a leased space for reestablishment of Ruggeri's Restaurant.

Mayor Newton opened the public hearing at 7:39 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 7:40 p.m.

Councilmember Nakamura made a motion to approve Resolution R-19-4410, Mayor Pro Tem Lindamood seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Announcements of civic and charitable events

Presentation of calendar events and updates

Announcements of awards and recognition

Mayor Newton and the City Council made the following announcements:

Condolences - On behalf of the City Council and City staff, we extend our condolences to the family and friends of "Smokey" Vanover, who passed August 12, 2019. Smokey leaves behind a legacy of service, having a long career in law enforcement, Smokey retired from the Tarrant County District Attorney's Office as a Criminal Investigator, he served on the Colleyville City Council from 1977-1983 and was Mayor Pro Tem from 1979-1983, he also served many City of Colleyville Committees to include the Ethics Commission, Bond Issue Committee, and the panel to hire a police chief. He took great pleasure in helping kids and serving his community with active involvement in the Colleyville Lions Club and won many

awards. He was also a Master Mason, Dallas Scottish Rite and member of the Provost Unit Moslah Shrine in Fort Worth. Our community is better for Smokey's unselfish contributions.

Fire Department CPR save: On August 8th at approximately 5:00 p.m. Medic 241 and Squad 24 responded to a cardiac arrest. Upon arrival they found a 71 year old male unresponsive. The crew immediately began life saving interventions including CPR and cardiac drug administration. After the resuscitation, Medic 241 transported the patient to Baylor Scott and White in Grapevine. The patient has been released and doing well at home. Special thank you to Colleyville Firefighters Braden Fargo, Robert Creamier, Engineer Dustin Wynn, Martin Mendoza, Bryan Wooten and Captain Jeremy Lewis. This is the 7th CPR save over the last 12 months.

ISO Rating Reduced from 4 to 2 (It's a Good Thing): A big congratulations is due for the work of our staff to reduce the City's ISO rating from 4 to 2. The Insurance Services Office (ISO) of the State Fire Marshal evaluates the preparedness of a community to respond to fire emergencies. This evaluation process looks at the staffing, equipment, training, water supply and local regulations to rate the "Public Protection Class" of the city. The lower the score, the better the city is deemed able to handle fire emergencies. Mark Wood and Chief Cantrell stepped up to take on this rating process – one that had not been undertaken for decades. This rating is shared with the insurance industry and may result in premium savings for our local property owners. The new rating will take effect January 1, 2020.

Fire Department Offering CPR Training: The Colleyville Fire Department will provide hands-only CPR and AED instruction on Saturday, September 14 from 9 to 10:30 a.m. at the Central Fire Station. This training will provide the essential skills that may save the life of someone in need of emergency services. The training is not a certification course and will not qualify you for a CPR certificate. No registration is necessary.

Police welcome kids back to school: For kids in GCISD, school started yesterday (Monday). Our Colleyville Police Officers spent time visiting each school to make sure everyone was safe and to assist with traffic flow in the area. They will continue these visits throughout the year as part of their enhanced school safety plan. Colleyville Police also posted back to school tips on their social media accounts to help students and parents start the year out right.

Public Works Tackles Major Water Main Break: On Wednesday August 14th, Public Works staff was notified of a water leak at the intersection McDonwell & Westcoat Drive at 2:30 pm. An 8-inch water main was damaged by a Contractor installing utilities using an underground boring process. Ten Public Works team members worked through the night to restore water service. During this event we were required to close the road and reroute traffic. The Police Department assisted

in providing traffic control. The City is fortunate to have a dedicated crew willing to work through the night to ensure the safety and reliability of our potable water supply.

Bransford Road Resurfacing: Bransford resurfacing is currently underway with construction to continue through early September. We have experienced difficulty with one-way traffic. Public Works has added additional signage and the Police Department has increased patrols. The cooperation and patience from our residents is most appreciated. This project is undertaken in cooperation with Tarrant County.

Labor Day Holiday Offices Closed: The City offices and Library will be closed on Monday, September 2nd for the Labor Day holiday. Trash will see normal collection schedules maintained.

In recognition of the donation made to the Colleyville Fire Department by Dustin and Jessie James - Chief Mark Cantrell and Mayor Richard Newton

Fire Chief Mark Cantrell and Mayor Newton welcomed Dustin and Jessie James and thanked them for the donation they made to the fire department in recognition of the department's efforts to save their home from extensive damage. Chief Cantrell stated the donation was used to purchase ballistic vests and helmets for the department. Dustin and Jessie thanked the fire department for their exceptional service.

In recognition of the Featured Business of the Month - Mother Clucker, 7171 Colleyville Boulevard, Suite 109, David Oun, owner, with Mayor Richard Newton and Assistant City Manager Adrienne Lothery

Mayor Richard Newton and Assistant City Manager Adrienne Lothery welcomed David Oun, owner of the Mother Clucker restaurant on Colleyville Boulevard and recognized the business as the featured business of the month. Mr. Oun thanked the Mayor and City Council for the recognition, encouraged everyone to dine at the restaurant, and provided deep fried treats, a Mother Clucker menu favorite.

4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-19-4411

- 4a** Approval of the minutes of the regular City Council meeting of July 16, 2019
- 4b** Approval of the minutes of the regular City Council meeting of August 6, 2019
- 4c** Approval of an amendment to the Professional Services Agreement with Freese and Nichols, Inc., amending the design parameters to include the upsizing of an existing waterline from Colleyville Boulevard to Steeplechase

Drive, in an amount not to exceed \$105,909, and authorizing the City Manager to execute the amendment

- 4d** Approval of a Professional Services Agreement with Dannenbaum Engineering Corporation - Fort Worth, LLC, in an amount not to exceed \$68,440, for the design of the L.D. Lockett Road at Precinct Line Road Right Turn Lane Addition Project, and authorizing the City Manager to execute the agreement

Mayor Newton read Resolution R-19-4411 in its entirety.

Director of Public Works Ray Silva-Reyes briefed the City Council on items 4c and 4d.

Director Silva-Reyes stated approval of the amendment to the Professional Services Agreement with Freese and Nichols, Inc. will provide for the upsizing of the waterline, which is part of the Water and Wastewater Master Plan, in conjunction with the Cheek-Sparger Road Project. By combining the projects, the City will maximize efficiency and funds.

Director Silva-Reyes stated staff recommends approval of the Professional Services Agreement with Dannenbaum Engineering Corporation - Fort Worth, LLC. If approved, Dannenbaum will provide the design for adding a 12 foot wide right turn lane on L.D. Lockett Road, feeding traffic northbound on Precinct Line Road, for approximately 315 feet. The project will include paving, signal, pedestrian, and landscaping improvements.

Councilmember Dodson asked staff if there will be an upgrade to the waterline along Cheek-Sparger Road. Director Silva-Reyes answered yes.

Mayor Newton opened the public hearing at 8:03 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:03 p.m.

Councilmember Dodson made a motion to approve Resolution R-19-4411, Councilmember Wheat seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney.

At 8:04 p.m., Mayor Newton stated the next item to be considered will be 7a, followed by item 9a, after which, he will return to item 5.

At 9:54 p.m. Mayor Newton returned to begin consideration of the remaining agenda items, beginning with items 5a and 5b.

5. ITEMS NOT FOR CITY COUNCIL ACTION

5a Monthly Financial Report - July 31, 2019

Assistant City Manager Mark Wood reviewed the July financial report and noted this report marks 83% of the fiscal year. He stated the City is in great financial shape. Manager Wood stated the auditors are performing an interim audit at the City this week and will return for completion of the annual audit in November.

Manager Wood reviewed all funds, stated the sales tax report is for 67% of the fiscal year as the report lags by two months. He noted sales tax revenue is being tracked and compared to 2017, there is one payment left on the debt service and all funds are sound.

5b Quarterly Performance Management Report

Assistant City Manager Adrienne Lothery presented this item noting this is a third quarter review and highlighted for this period are emergency responses.

6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING

6a Ordinance O-19-2088

Consideration of amendments to the Land Development Code, specifically: Chapter 3, Section 3.7 – Non-conforming Uses, Lots and Building, Subsection B – Non-conforming Lots of Record; Chapter 3, Section 3.24 – Schedule of Permitted Uses, Subsection G – Schedule of District Regulations; Chapter 3, Section 3.28 – Supplementary District Regulations; and, Chapter 9, Section 9.7 – Lots, Subsection G – Building Lines

Mayor Newton read the caption of Ordinance O-19-2088.

Community Development Director Ben Bryner presented this item. Director Bryner stated following discussion at the August 6, 2019 meeting, City Council directed staff to make some minor changes to the Schedule of District Regulations table and to modify the language for Non-Conforming Lots of Record. He stated these modifications have been made and are reflected in the attachments and he reviewed each in detail.

Mayor Newton opened the public hearing at 10:22 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 10:22 p.m.

Councilmember Kelley made a motion to approve Ordinance O-19-2088, Councilmember Rigney seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

6b Ordinance O-19-2089

Consideration of amendments to the Land Development Code, specifically Chapter 3, Section 3.26 – Fences, Free Standing Walls, and Screening Materials, Subsection E – Fence and Free Standing Wall Setback Requirements

Mayor Newton read the caption of Ordinance O-19-2089.

Community Development Director Ben Bryner presented this item, noting City Council directed changes at the first reading regarding non-conforming fences and walls, and these changes have been made.

Mayor Newton opened the public hearing at 10:27 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 10:27 p.m.

Councilmember Dodson made a motion to approve Ordinance O-19-2089, Mayor Pro Tem Lindamood seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

Mayor Newton began consideration of item 7a at 8:06 p.m.

7. TABLED: ORDINANCE(S) READING AND PUBLIC HEARING**7a Ordinance O-19-2086**

Consideration of a zoning change from the AG Agricultural zoning district to the R-40 Single Family Residential zoning district on a portion of Lot 1R-2, Block 1, of the Mockingbird Hill Addition, located at 6260 Pool Road, Case ZC19-006

Mayor Pro Tem Lindamood made a motion to remove Ordinance O-19-2086 from the table, Councilmember Rigney seconded the motion.

The motion to remove Ordinance O-19-2086 from the table was carried by the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

Mayor Newton read the caption of Ordinance O-19-2086.

Community Development Director Ben Bryner presented this item, noting the opposition remains at 20.61%, which will require a super majority vote. Director Bryner stated since the July 16, 2019, meeting, the applicant has communicated with City staff and is still agreeable with the RE zoning with variances to the side setbacks. The proposed setbacks are 22 feet from the south property line and 15 feet from the north property line. Director Bryner stated the ordinance has been updated to reflect the proposed setbacks.

Mayor Newton stated he wanted to clarify the progression of this item. He stated the Hills originally came in with an R-40 zoning request, the City Council, based on their strategy for the City and the Master Plan, preferred not to have R-40, on a piece of property which could be divided in the future. Mayor Newton said this Council prefers to maintain the integrity of zoning, and in this case, Residential Estate is applicable to the acreage and will not allow for sub-dividing. Mayor Newton asked Mr. Hill if he would agree to RE zoning and he consented with the understanding he needed side yard variances. At the meeting of July 16, 2019, there was opposition to the request and after hearing all parties, the item was tabled to this meeting on August 20. Mayor Newton stated the only control the City has regarding where an owner places a home on the property is through the setbacks.

Mayor Newton opened the public hearing at 8:15 p.m.

Landon H. Thompson, Law Office of John Meazell, 1400 Gables Court, Plano, TX, representing Jim and Sherry Jacobi, 6250 Pool Road, stated the Jacobi's have concerns regarding the proposed size and location of the house, the view from their backyard will be to see a garage, and the 25-foot setbacks needs to be maintained as the applicant is asking for an unnecessary exception. Mr. Thompson provided suggested design changes which would be more agreeable to his clients.

Amy Griffith, 429 Ben Boyd Road, Argyle, spoke in opposition to this item stating she is an arborist and Mrs. Jacobi hired her to conduct a tree survey on her property. There are 16 mature post oaks which are protected trees, and five Heritage Oaks along the fence line. Ms. Griffith discussed the tree canopies, root depth, and life expectancy of the trees and stated construction will negatively impact the trees. At the request of Councilmember Wheat, Ms. Griffith provided her report to the City Council which has been filed with the agenda packet for August 20, 2019.

Sherry Jacobi, 6250 Pool Road, spoke in opposition to this item, reading a prepared statement which has been filed with the agenda packet for August 20, 2019. Mrs. Jacobi provided a history of the ownership of the home at 6250 Pool Road, discussed the gate between the properties at 6250 and 6260 Pool Road, stated her

objections which included damage to trees, the location and size of the proposed home at 6260 Pool Road, and the view from her property.

There were no others wishing to speak and Mayor Newton closed the public hearing at 8:26 p.m.

Mayor Newton called on applicant Bryan Hill and asked if he understood the City Council could only control the zoning and setbacks and asked if he wanted to make any comments.

Mr. Hill stated he has clarified ownership of the property, replatted for a single home and agrees the property should not be allowed to be sub-divided, had originally come before City Council with an R-40 request and when City Council asked for his consideration of the RE he agreed but stated it would be with the understanding he would seek a variance to the setbacks. He stated there was a great deal of consideration given to the design of the home and he felt they had been diligent in locating the home where it would be the least invasive to the neighbors. He further explained that due to the location of the well, the driveway nor the home could be moved within the lot. Mr. Hill also stated his lot has over 170 trees and he has retained a consultant to develop a remediation plan and believes tree damage will be greatly diminished by using common sense and a qualified arborist.

Councilmember Nakamura asked Mr. Hill if he is adding a well or if it is already in place and if he will continue to use an arborist. Mr. Hill replied the well was already on the property and he will continue to use the arborist.

Mayor Newton stated he and City Council are trying to find a solution which is equitable to all. He sees the first option is to approve the RE zoning with a "notch out" variance to the setbacks so the entire lot is not impacted. Mayor Newton then asked Mr. Hill if he had spoken with any of the other neighbors.

Mr. Hill replied he heard the Mayor and Council loud and clear regarding working with the neighbors and had spoken with Chris Putnam who has withdrawn his objections, and the other neighbors also agree. Mr. Hill further stated he has offered to put up a privacy fence and move the house forward, but the Jacobi's rejected the offers. Mr. Hill stated he would now like a 10 foot variance on both side yard setbacks.

Mr. Thompson stated the Jacobi's do not understand why a variance is necessary because they see Mr. Hill's request as a whim and they are concerned for their trees.

Mayor Newton stated the variances are necessary because the setbacks needed are not accommodated in straight RE, but would not be needed in straight R-40.

Councilmember Wheat asked Mayor Newton to confirm if Mr. Hill's first request was R-40 and met all the conditions, but it was City Council who asked for the RE, and Mr. Hill agreed with the understanding he would need the variance.

Mayor Newton agreed and asked Mr. Thompson what would be the best solution for his client, RE zoning with a 3 foot "notch out" variance or the R-40 with a 15 foot set back with no variance.

There was discussion between the City Council, Mr. Thompson, Mrs. Jacobi, and Mr. Hill regarding the location of the driveway, trees, and a privacy fence.

Mayor Pro Tem Lindamood gave a recap of the history of the property at 6250 Pool Road, including when the house was built, a garage added, and the number of trees removed.

Mrs. Jacobi advised the City Council, they purchased their home after all of the changes to the lot and home were made.

Councilmember Nakamura asked Mrs. Jacobi why she is unwilling to work with Mr. Hill. Mrs. Jacobi responded because she believes he will kill her landscape which is expensive to replace.

Mayor Newton asked Mr. Thompson to advise what would be agreeable to his clients. Mr. Thompson asked for a recess to confer with Mrs. Jacobi and allow time for Mrs. Jacobi to call Mr. Jacobi before answering.

Mayor Newton declared a recess at 9:21 p.m. and reconvened at 9:31 p.m.

Mr. Thompson stated his clients would agree to the RE zoning, a live fence buffer, and a three foot "notch out" variance on the south.

Mr. Hill stated he wanted a 10 foot variance on each side.

Mayor Newton stated this Ordinance is for the zoning, the following resolution will provide for the variance.

Mayor Pro Tem Lindamood made a motion to approve Ordinance O-19-2089 approving RE zoning, Councilmember Nakamura seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

8. RESOLUTION(S): READING AND PUBLIC HEARING

8a Resolution R-19-4412

Consideration of a resolution supporting a change to the procedure for voting for candidates to serve on the Tarrant Appraisal District Board of Directors

Mayor Newton read Resolution R-19-4412 in its entirety.

Mayor Newton stated the purpose of this resolution is to gather support for a more consistent and equitable process for taxing entities to cast ballots for directors to serve on the TAD Board.

Mayor Newton opened the public hearing at 10:35 p.m.

Daniel Bennett, 408 Pemberton, White Settlement, spoke regarding the significance of the resolution being the first small step for smaller cities to promulgate change. Mr. Bennett noted he ran for the TAD Board in 2017 and saw first-hand the need for change. As cities adopt this resolution, it will be presented in Austin and a vote will be taken by the taxing entities in Tarrant County to change the process.

There were no others present wishing to speak and Mayor Newton closed the public hearing at 10:45 p.m.

Councilmember Dodson made a motion to approve Resolution R-19-4412, Councilmember Rigney seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney.

This item was considered following item 7a at 9:38 p.m.

9. TABLED: RESOLUTION(S) READING AND PUBLIC HEARING

9a Resolution R-19-4402

Request for a variance to certain provisions of Section 3.24.G, Schedule of District Regulations on Lot 1R2, Block 1, of the Mockingbird Hill Addition, located at 6260 Pool Road, Case VC19-001

Councilmember Kelley made a motion to remove Resolution R-19-4402 from the table, Councilmember Dodson seconded the motion.

The motion to remove Resolution R-19-4402 from the table was carried by the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

Mayor Newton read Resolution R-19-4402 in its entirety.

Mayor Newton stated this resolution is the companion to Ordinance O-19-2086, which was considered by the City Council and stated Section 3 of the resolution defines the variance should be limited to the structure and not the entire lot.

Mayor Newton stated the City Council cannot control the fence screening.

Mr. Hill stated he will put in a fence with some level of foliage screening to assist in separating the properties.

Mayor Newton opened the public hearing at 9:53 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:53 p.m.

Councilmember Wheat made a motion to approve Resolution R-19-4402, Councilmember Dodson seconded the motion.

The motion to approve carried by the following vote:

Ayes: 7 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, Kelley, and Rigney

10. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

Kathleen Hennessey, 5013 Stonebridge Drive, spoke regarding Ruggeri's Restaurant, the designation of Heritage trees, and an Oak tree which has not been replaced on Cherry Lane.

11. REPORTS

Library Board Minutes - June 10, 2019

There was no discussion of this item.

12. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR AUGUST 20, 2019 - READING AND PUBLIC HEARING - RESOLUTION R-19-4413

This resolution was not needed.

13. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the meeting without objection by the City Council at 10:55 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 3RD DAY OF SEPTEMBER 2019.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4b

Agenda Date 9/3/2019

Number Resolution R-19-4415

Type Resolution

Department Fire

Title

Approval to order a 2020 Ford Road Rescue Type 1 Ultramedic ambulance from Siddons-Martin Emergency Group, utilizing pricing through the Houston-Galveston Area Council of Governments (HGAC), in an amount not to exceed \$380,753, and approval of a leasing agreement with Leasing 2 for the ambulance, and authorizing the City Manager to execute the documents

Strategic Plan

2.1 Provide responsive, efficient city services

Explanation

Reading and Public Hearing

The Colleyville Fire Department seeks approval to order a 2020 Ford Road Rescue Type 1 Ultramedic ambulance from Siddons-Martin Emergency Group, utilizing pricing through the Houston-Galveston Area Council of Governments (HGAC), in an amount not to exceed \$380,753, and authorize the City Manager to execute the purchase order. With City Council approval, the vehicle will be acquired using lease purchase financing, through Leasing 2, with delivery of the vehicle anticipated in June 2020.

When the new ambulance is delivered, the current frontline 2013 model ambulance will be placed in reserve status and the 2008 reserve ambulance will be sold in auction. After adding a second ambulance into service, due to the increasing volume of Emergency Medical Service (EMS) calls, the 2013 ambulance was moved up to front line operations creating two ambulances in service. The third ambulance, the 2008, remains in reserve status and is utilized when a front line ambulance needs to be serviced. Both ambulances have met their service life and are cost prohibitive to continue as front line units.

The City has used Leasing 2 for the purchase of a fire truck and the 2018 ambulance. Both the Siddons-Martin and Leasing 2 proposals are attached.

The quote contains the vehicle price and equipment to be placed on the ambulance. Included with the ambulance purchase is the replacement of one Lifepak 15 Electrocardiograph (ECG) monitor. This device is used to obtain cardiac rhythm strips, vital signs, oxygen saturation of the patient's blood, as well as carbon dioxide and carbon monoxide levels in expired air. The devices are also equipped with manual defibrillation equipment used to re-start a patient's heart during cardiac arrest

situations. The Lifepak 15 Electrocardiograph (ECG) monitor has a service life of five to seven years with a cost of \$40,535.23, which is included in the purchase price of the vehicle.

The second piece of equipment included in the price of the ambulance is the Striker Stretcher at a cost of \$24,488.16. The Striker Stretcher functions with an auto-load mechanism that brings the stretcher into the ambulance on its own, without the need for a Paramedic to do the lifting. This function will greatly assist in the reduction of back injuries associated with lifting injuries.

Finally, included in the purchase are two Lucas devices at a cost of \$32,313.54. These devices are utilized for compressions in cardiac arrest patients, creating consistent and non-stop compressions from the time the ambulance arrives until the patient outcome is determined. Compressions and electricity are the only proven factors to increase the survival of cardiac arrest patients and the proposed equipment is key to ensuring the highest level of care for these patients. All other existing front line equipment and supplies will be maintained from the current frontline ambulance to the new ambulance.

Financial Impact

Funding for the down payment and annual lease purchase payment has been included in the FY2020 Debt Service Fund budget.

Recommendation

Approve

Attachments

1. Proposal for a Road Rescue Type 1 Ultramedic Ambulance
2. Lease Financing Proposal



3500 Shelby Lane
Denton, Texas 76207
GDN P115891
TXDOT MVD No. A115890
EIN 27-4333590

August 6, 2019

Nick Cushing, Lt.
Colleyville Fire Department
5209 Colleyville Blvd
Colleyville TX 76034

Proposal for Type 1 Road Rescue Ambulance

Siddons-Martin Emergency Group, LLC is pleased to provide the following proposal to Colleyville Fire Department. The unit will comply with the specifications attached and made a part of this proposal. Unless otherwise specified, delivery and training are included FOB Colleyville Fire Department.

Description	Amount
RR, No. 002, Ford F-450 Ambulance Ford Price guaranteed for 45 days. Delivery within 8-9 months of order date.	Vehicle Price \$ 379,753.00
	SUB TOTAL \$ 379,753.00
	HGAC AM10-18 \$ 1,000.00
	TOTAL \$ 380,753.00

Additional. This proposal includes a trip for (1) Colleyville Fire Department personell for a final inspection of the completed unit.

The delivery of the unit is subject to chassis availability and signed work order confirmation by representative of the Colleyville Fire Department and Siddons-Martin Emergency Group.

Taxes. Tax is not included in this proposal. In the event that the purchasing organization is not exempt from sales tax or any other applicable taxes and/or the proposed apparatus does not qualify for exempt status, it is the duty of the purchasing organization to pay any and all taxes due. Balance of sale price is due upon acceptance of the apparatus at the factory.

Late Fee. A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first 30 days. The late fee increases to .044% per day until the payment is received. In the event a prepayment is received after the due date, the discount will be reduced by the same percentages above increasing the cost of the apparatus.

Cancellation. In the event this proposal is accepted and a purchase order is issued then cancelled or terminated by Customer before completion, Siddons-Martin Emergency Group may charge a cancellation fee. The following charge schedule based on costs incurred may be applied:

- (A) 10% of the Purchase Price after order is accepted and entered by Manufacturer;
- (B) 20% of the Purchase Price after completion of the approval drawings;
- (C) 30% of the Purchase Price upon any material requisition.

The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Siddons-Martin Emergency Group endeavors to mitigate any such costs through the sale of such product to another purchaser; however, the customer shall remain liable for the difference between the purchase price and, if applicable, the sale price obtained by Siddons-Martin Emergency Group upon sale of the product to another purchaser, plus any costs incurred by Siddons-Martin to conduct such sale.

Acceptance. In an effort to ensure the above stated terms and conditions are understood and adhered to, Siddons-Martin Emergency Group, LLC requires an authorized individual from the purchasing organization sign and date this proposal and include it with any purchase order. Upon signing of this proposal, the terms and conditions stated herein will be considered binding and accepted by the Customer. The terms and acceptance of this proposal will be governed by the laws of the state of TX. No additional terms or conditions will be binding upon Siddons-Martin Emergency Group, LLC unless agreed to in writing and signed by a duly authorized officer of Siddons-Martin Emergency Group, LLC.

Sincerely,

Travis Tatsch

Siddons-Martin Emergency Group, LLC

I, _____, the authorized representative of Colleyville Fire Department, agree to purchase the proposed and agree to the terms of this proposal and the specifications attached hereto.

Signature & Date

LEASE FINANCING PROPOSAL



Lessee

City of Colleyville, TX

Vendor

Siddons Martin Emergency Group

Proposal Date:	August 8, 2019
Equipment Description:	(1) Road Rescue Ford F-450 Type I Ambulance
Commencement Date:	November 1, 2019
<u>Option 1</u>	
Equipment Cost:	\$380,753.00
Lessee Down Payment:	<u>\$45,773.05</u>
Amount Financed:	\$334,979.95
Lease Term:	3 Years
First Payment Date:	11/1/2020
Payment Frequency:	Annual
Lease Rate:	3.69%
Payment Amount:	\$120,000.00
Payment Factor:	0.35823

Qualifications:

1. **Pricing:** This is a lease proposal for the payment stream(s) indicated above. If any of the information identified above are not correct, please advise us so that we can determine if a new proposal is required. Other important elements of this proposal are:

a) **Rate Expiration:** Signing this proposal does not in itself lock in your rate. This lease must be credit approved, contracts properly signed, and the lease funded by Leasing 2 within thirty days from the date of this proposal to protect the rates quoted.

b) **Closing Costs:** There will be no up-front costs of any kind charged by Lessor including closing costs, points, administrative costs, etc. Your attorney may charge you to review the lease documents and complete the opinion letter required with our lease documentation.

c) **Fixed Rates:** Rates for ten (10) years and under are fixed for the entire term. Terms over ten years have a one time rate adjustment after seven (7) years to the then current interest rates for the remaining term.

2. **Type of Lease:** This is a lease-purchase type of financing. After all the lease payments are made, Lessee will own the equipment without further cost.

3. **Financial Reporting:** All city, county and tax districts (including fire districts) will be expected to provide GAAP audited financial reports. All non-profit corporations (vfd's) will be expected to provide IRS 990 federal tax returns. If you do not maintain these types of financial reports, please contact us to discuss.

4. **Vendor Payable / Escrow Account (where applicable):** In the event that the truck(s) and/or equipment are not ready to be delivered, proceeds of this lease will be held in a vendor payable account until delivery/acceptance. This is a non-interest bearing account to Lessee.

5. **Credit Approval and Documentation:** This is a proposal only, and does not represent a commitment to lease. This financing is subject to credit review and approval and execution of mutually acceptable documentation, including the opinion of lessee's counsel opining that the agreement is legal, valid and binding, obligation of Lessee.

Financing by: **Leasing 2, Inc.**

Contact: **Brad Meyers**

Phone: 813-258-9888 x12

Email: bmeyers@leasing2.com

Web: www.leasing2.com

REQUEST TO PROCEED:

When you are ready to proceed with Leasing 2 towards finalizing this lease financing arrangement, please indicate so by signing below and completing the requested information. We will immediately email you our application. Thank you for your confidence and consideration.

Proposal date: August 8, 2019

Option Chosen: _____ (where applicable)

Upcoming Governing Body meeting date for lease approval: _____

City of Colleyville, TX

Name of Lessee

Authorized Signature

Date

Printed Name Of Authorized Signature

Title

Contact Name (If Different Than
Authorized Signature)

Contact Phone

Contact E-Mail Address

Last month of your budget year?

*Please complete the above information and **fax or email** all pages of the proposal to
813-258-9333 / bmeyers@leasing2.com*



**** Important: A Resolution will be required with the lease contract ****

**In the event that you require board action to sign this proposal,
please call us so that we may forward the preferred form for the meeting.**



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4c

Agenda Date 9/3/2019

Number Resolution R-19-4415

Type Resolution

Department Police

Title

Approval to extend an ongoing annual agreement with Autobahn Motor Cars to sponsor the loan of a vehicle to the Colleyville Police Department for the expressed use by the Colleyville Heritage High School Resource Officer

Strategic Plan

5.4 Actively seek public/private partnerships-effective service solutions

Explanation

Reading and Public Hearing

The Colleyville Police Department requests the extension of the attached ongoing agreement with Autobahn Motor Cars that allows the dealership to provide a vehicle to the Colleyville Police Department for the expressed use by the School Resource Officer assigned to Colleyville Heritage High School. The sponsorship program began in 2004 as a way for Autobahn Motor Cars to enter into a community partnership that benefits the City of Colleyville, Colleyville Police Department, and the Grapevine-Colleyville Independent School District. The annual sponsorship of the vehicle begins and ends in conjunction with the Grapevine-Colleyville Independent School District academic calendar year.

The attached agreement allows the Colleyville Police Department the ability to place the Police Department's markings on the vehicle to clearly identify it as a Colleyville Police Department vehicle. In addition, the vehicle will be marked with decals that state "provided by Autobahn Motor Cars". The agreement allows the vehicle to be used at all school related functions, as well as City of Colleyville or Colleyville Police Department sponsored events. Autobahn will retain ownership of the vehicle and Colleyville will provide insurance coverage for the vehicle and a certificate of insurance to Autobahn.

Financial Impact

The Colleyville Police Department is responsible for the fuel, markings, and insurance costs related to the vehicle. All other maintenance related costs will be the responsibility of Autobahn Motor Cars. The City of Colleyville is required to list the vehicle for insurance coverage through Texas Municipal League.

Recommendation

Approve

Attachments

1. Autobahn-Colleyville 2019 Loan Agreement

Agreement for Loan Vehicle

Participants:

Autobahn Motor Cars (Autobahn)
and
City of Colleyville, Texas (Colleyville)

Vehicle Make	Volkswagen
Model	2019 Atlas 2.0T SE
VIN	1V2DP2CA3KC585380
Mileage @ Delivery	10
Value of Vehicle	\$36,430.00

The following details include conditions with which a vehicle is loaned to the City of Colleyville by Autobahn Motor Cars.

- Autobahn agrees to furnish the above vehicle to the City of Colleyville Police Department for the primary use of the Colleyville Heritage High School Resource Officer (SRO).
- Autobahn will retain ownership of the above vehicle and Colleyville will provide insurance coverage for the vehicle and a certificate of insurance to Autobahn.
- Autobahn being the rightful owner of the above vehicle reserves the right to withdraw the loan of the vehicle with four weeks advance notice if this action is necessary. Colleyville reserves the right to return the vehicle prior to the end of the loan agreement with four weeks advanced notice if this action is necessary.
- Colleyville will place decals on the vehicle in order to create the appearance of a Police Unit. All decals will be removed by Colleyville prior to return to Autobahn. The only Police equipment installed in the vehicle will be temporarily added and not require permanent mounting brackets or drilling holes on any part of the vehicle's exterior or interior. In addition to parking the vehicle at the High School on school days, the vehicle will also be used during school sponsored activities and local community functions.
- The vehicle will have two decals indicating "provided by Autobahn Motor Cars" with one placed at the top of the windshield with not less than 2" letters and one on the lower part of the rear window with not less than 4" letters.
- The vehicle will be loaned to Colleyville for a term that would include the Colleyville Heritage school year or other term preferred by Autobahn.
- All other maintenance related costs, with the exception of fuel will be the responsibility of Autobahn.

This agreement is entered into on the _____ day of _____, 20____

Autobahn Motor Cars

Richard Newton, Mayor
City of Colleyville



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4d

Agenda Date 9/3/2019

Number Resolution R-19-4415

Type Resolution

Department Library

Title

Approval to use the Voluntary Library Fund in Fiscal Year 2020, for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$170,000

Strategic Plan

- 2.1 Provide responsive, efficient city services
- 2.4 Demonstrate stewardship of public resources
- 5.2 Support a variety of community events, concerts and celebrations
- 5.3 Provide attractive facilities for leisure and recreation

Explanation

Reading and Public Hearing

Attached Resolution R-03-2237 provides for the Voluntary Library Fund to be used for the purpose of the development and improvement of library programs and services, and for approved library programs and capital items, including collection development (books, DVDs, CDs, digital, and other materials). In October 2006, City Council approved an increase of the monthly Voluntary Library Fund contribution amount from \$1.00 to \$2.00 per month.

Since FY 2004, the Colleyville Public Library budget has included use of the Voluntary Library Fund for the purchase of collection materials, collection processing supplies, and library programs. The FY 2017 Colleyville Public Library budget included moving \$33,000 for library books and programs from the General Fund to the Voluntary Library Fund, which made this Fund the primary source of funding for all library materials, collection processing supplies, and programs. The attached Voluntary Library Fund Report FY2004 – FY2020 provides an overview of Library Board recommended and City Council approved expenditures.

In FY 2020, the Library budget continues to include the Voluntary Library Fund as the primary source of funding for all library materials, library materials processing supplies and programs. On August 12, 2019, the Colleyville Public Library Board reviewed the proposed FY 2020 Colleyville Public Library budget and unanimously approved the use of the Voluntary Library Fund for the purchase of library collection materials, collection processing supplies, and library programs, in an amount not to exceed \$170,000.

Financial Impact

Funds are available in the Voluntary Library Fund, in the amount of \$373,268 as of July 31, 2019, per the attached Financial Status of Voluntary Library Fund at July 31, 2019.

Recommendation

Approve

Attachments

1. Financial Status of Voluntary Library Fund at July 31, 2019
2. Resolution R-03-2237
3. Voluntary Library Fund Report FY 2004 - FY 2020

FINANCIAL STATUS OF VOLUNTARY LIBRARY FUND AT 7-31-2019

FUND BALANCE AT 9-30-2018: \$441,718

FY 2019 REVENUE

Donations:	PROJECTED	ACTUAL
October	\$15,543	\$15,543
November	\$15,631	\$15,631
December	\$12,914	\$12,914
January	\$14,215	\$14,215
February	\$17,137	\$17,137
March	\$14,618	\$14,618
April	\$14,347	\$14,347
May	\$15,054	\$15,054
June	\$14,094	\$14,094
July	\$15,050	\$15,050
August	\$15,060	\$0
September	\$15,070	\$0
Total Donations	\$178,733	\$148,603
Interest income Received	\$5,000	\$8,516
TOTAL	\$183,733	\$157,118

FY 2018 EXPENDITURES

	RECOMMENDED (BOARD)	APPROVED (COUNCIL)	EXPENDED YEAR-TO-DATE
BOOKS AND PROCESSING MATERIALS			
FY 2018 BALANCE OF AUTHORIZATION	\$58,568	\$58,568	\$58,568
FY 2019 AUTHORIZATION (R-18-4305, 9/18/18)	\$167,000	\$167,000	\$72,639
TOTAL	\$225,568	\$225,568	\$131,207
AVAILABLE AMOUNT LEFT TO SPEND IN FY 2019			\$94,361

AVAILABLE FUND BALANCE AT 7-31-2019 (COUNCIL APPROVED) \$373,268

PROJECTED AVAILABLE FUND BALANCE AT 9-30-2019 (COUNCIL APPROVED) \$399,883

RESOLUTION R-03-2237

**A RESOLUTION ESTABLISHING THE ALLOWED USES OF THE
VOLUNTARY LIBRARY FUND**

WHEREAS, the mission of the Colleyville Public Library is to provide cultural, educational, intellectual and recreational resources in an inviting environment to enhance the quality of life for all ages; and

WHEREAS, the City of Colleyville can anticipate continued growth in the demand for library programs and services; and

WHEREAS, it is the opinion of the City Council that the best interest of the citizens of Colleyville will be served by providing for a voluntary library fund; and

WHEREAS, the City Council has established the Colleyville Public Library Board and this Board shall serve as a recommending body to the City Council for the use of the Voluntary Library Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

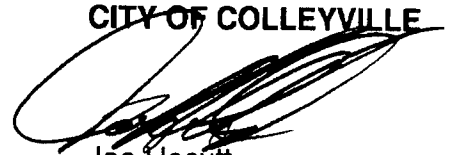
- Sec. 1. THAT a voluntary library fund has been established for the purpose of the development and improvement of library programs and services; and said fund can be used for approved library programs and capital items, including collection development (books and materials) and other items as desired by the City Council; however, said fund will not be used to provide for ongoing library maintenance and operations.
- Sec. 2. THAT the voluntary library fund is funded through a voluntary donation of one (\$1) per month from the citizens of Colleyville.
- Sec. 3. THAT this fee is listed with the Library Donation Fund as a separate entry on the Colleyville residents' water bills and is in all ways strictly voluntary.

AND SO IT IS RESOLVED.

PASSED BY A VOTE OF 5 AYES, 0 NAYS AND 0 ABSTENTIONS ON THIS
THE 7th DAY OF October 2003.

ATTEST:


Cynthia Singleton, TRMC
City Secretary

CITY OF COLLEYVILLE

Joe Hocutt
Mayor



Public Library

Voluntary Library Fund Report *

FY 2004 - FY 2020

Fiscal Year (FY)	Board Recommended	Council Approved
FY 2004	\$36,436	\$36,436
FY 2005	\$46,750	\$46,750
FY 2006	\$102,370	\$102,370
FY 2007	\$220,825	\$220,825
FY 2008	\$126,000	\$126,000
FY 2009	\$130,000	\$130,000
FY 2010	\$135,000	\$135,000
FY 2011	\$145,000	\$145,000
FY 2012	\$145,000	\$145,000
FY 2013	\$145,000	\$145,000
FY 2014	\$145,000	\$145,000
FY 2015	\$145,000	\$145,000
FY 2016	\$145,000	\$145,000
FY 2017	\$155,000	\$155,000
FY 2018	\$160,000	\$160,000
FY 2019	\$167,000	\$167,000
FY 2020	\$170,000	

*Use of the Voluntary Library Fund for the purchase of collection materials, collection processing supplies and library programs

Voluntary Library Fund Report

Special Project Expenditures

Fiscal Year (FY)	Board Recommended	Council Approved
FY 2003 - Library Building Construction	\$400,000	\$400,000
FY 2011 - Library Second Floor Audio-Visual Equipment	\$50,000	\$50,000
FY 2015 - Library Long-Range Plan 2016-2021	\$25,000	\$25,000



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4e

Agenda Date 9/3/2019

Number Resolution R-19-4415

Type Resolution

Department Finance

Title

Approval of a contract with Weaver and Tidwell, L.L.P. for auditing services for fiscal year ending September 30, 2019, in the amount of \$49,450 for the audit of 2019 financial statements and Comprehensive Annual Financial Report (CAFR) preparation and printing

Strategic Plan

- 1.1 Actively involve and engage stakeholders
- 1.4 Communicate thoroughly and strategically
- 2.4 Demonstrate stewardship of public resources
- 6.2 Establish a culture of mutual trust and respect

Explanation

Reading and Public Hearing

On May 15, 2018, the City Council awarded the contract for auditing services to Weaver and Tidwell, L.L.P. for a five year term (Fiscal Years 2018-2022) by Resolution R-18-4263. The cost for the second year for the audit of 2019 financial statements and Comprehensive Annual Financial Report (CAFR) preparation and printing is \$49,450. The audit engagement letter for Fiscal Year 2019 is attached. Also included is a copy of Weaver and Tidwell, L.L.P.'s most recent peer review report dated October 7, 2016. They received a peer review rating of pass, which is the highest rating a firm can receive.

Financial Impact

Funding for the annual audit is provided in the following budgets: General Fund (Finance), Utility Fund (Utility Billing), Drainage Utility Fund, Crime Control and Prevention District Fund, and Colleyville Economic Development Corporation Fund.

Recommendation

Approve

Attachments

- 1. Colleyville Final 2019 Engagement Letter
- 2. Weaver Peer Review

August 20, 2019

To the Honorable Mayor and Members of the
City of Council and the City Manager
City of Colleyville, Texas
100 Main Street
Colleyville, Texas

You have requested that we audit the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Colleyville, Texas (the City), as of September 30, 2019, and for the year then ended and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

Accounting principles generally accepted in the United States of America (U.S. GAAP), as promulgated by the Governmental Accounting Standards Board (GASB) require that management's discussion and analysis and budgetary comparison information, among other items, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

1. Management Discussion and Analysis
2. Budgetary Comparison Schedules
3. Schedule of Changes in Net Pension Liability and Related Ratios – TMRS
4. Schedule of Contributions – TMRS
5. Schedule of Changes in Net OPEB Liability and Related Ratios – TMRS

Supplementary information other than RSI will accompany the City's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

1. Combining and Individual Fund Statements and Schedules

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the basic financial statements:

1. Introductory Section
2. Statistical Section

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material aspects, in conformity with U.S. GAAP and to report on the fairness of the supplementary information referred to above when considered in relation to the basic financial statements as a whole. The objective also includes reporting on internal control related to the basic financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the basic financial statements in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States of America (GAGAS). We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add emphasis-of-matter, or other-matter paragraphs. If our opinions on the financial statements or compliance are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

Auditor Responsibilities

We will conduct our audit in accordance with U.S. GAAS and GAGAS. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the basic financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of assets, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we may request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the basic financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements (whether caused by errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and GAGAS.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In making our risk assessments, we consider internal control relevant to the City's preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we have identified during the audit.

As part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service provider.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit; and
 - iii. Unrestricted access to persons within the City from whom we determine it necessary to obtain audit evidence;
- d. For including the auditor's report in any document containing the basic financial statements that indicates that such financial statements have been audited by the City's auditor;
- e. For identifying and ensuring that the City complies with the laws and regulations applicable to its activities;

- f. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole;
- g. With respect to any nonaudit/nonattest services we perform, including nonaudit/nonattest services, such as preparation of basic financial statements, for (a) making all management decisions and performing all management functions; (b) assigning an individual with suitable skills, knowledge, and experience, preferably within senior management, to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities. These nonaudit/nonattest services do not constitute an audit under GAGAS and such services will not be conducted in accordance with GAGAS; and
- h. With regard to the supplementary information referred to above: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

GAGAS require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a nonaudit/nonattest service.

During the course of our engagement, we will request information and explanations from management regarding the City's operations, internal controls, future plans, specific transactions and accounting systems and procedures. At the conclusion of our engagement, we will require, as a precondition to the issuance of our report, that management provide certain representations in a written representation letter. The City agrees that as a condition of our engagement to perform an audit that management will, to the best of its knowledge and belief, be truthful, accurate and complete in all representations made to us during the course of the audit and in the written representation letter. The procedures we perform in our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the written and oral representations that we receive from management. False or misleading representations could cause us to expend unnecessary efforts in the audit; or, worse, could cause a material error or a fraud to go undetected by our procedures.

Reporting

We will issue a written report upon completion of our audit of the City's basic financial statements. Our report will be addressed to the governing body of the City. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of GAGAS, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Engagement Fees

We estimate that the fee for our audit will be \$49,450. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

Our engagement fees do not include any time for post-engagement consultation with your personnel or third parties, inquiries from regulators or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.

Our engagement fees do not include consulting on the adoption of new accounting standards and any increased duties because of any future regulatory body, auditing standard or an unknown or unplanned significant transaction. We will consult with you in the event any of these take place that may affect our fees.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Our fee is based upon the complexity of the work to be performed and the tasks required. Fees for our services are due upon receipt of our invoice. For bills not paid within 60 days of the billing date, a late charge will be added to the outstanding balance. The late charge will be assessed at .5% on the unpaid balance per month or Payments are due in compliance with the Texas Local Government Code.

Other

In the unlikely event that circumstances occur which we in our sole discretion believe could create a conflict with either the ethical standards of our firm or the ethical standards of our profession in continuing our engagement, we may suspend our services until a satisfactory resolution can be achieved or we may resign from the engagement. We will notify you of such conflict as soon as practicable, and will discuss with you any possible means of resolving them prior to suspending our services.

The hiring of or potential employment discussions with any of our personnel could impair our independence. Accordingly, you agree to inform the engagement partner prior to any such potential employment discussions taking place.

Both of us agree that any dispute between you and Weaver and Tidwell, L.L.P., arising from the engagement, this agreement, or the breach of it, may, if negotiations and other discussions fail, be first submitted to mediation in accordance with the provisions of the Commercial Mediation Rules of the American Arbitration Association (AAA) then in effect. Both of us agree to conduct any mediation in good faith and make reasonable efforts to resolve any dispute by mediation. We agree to conduct the mediation in Dallas, Texas or another mutually agreed upon location. The prevailing party in any litigation shall be entitled to recover from the other party court costs and reasonable attorneys' and expert witness fees incurred in the litigation in addition to any other relief that may be awarded.

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If any term of this engagement letter is declared illegal, unenforceable, or unconscionable, that term shall be severed and the remaining terms of the engagement letter shall remain in force. Both of us agree that the Court should modify any term declared to be illegal, unenforceable, or unconscionable in a manner that will retain the intended term as closely as possible. If a dispute arising from the engagement or from this agreement or any term of it or any alleged breach of it is submitted to a Court for interpretation or adjudication, both of us irrevocably waive right to trial by jury and agree that the provisions of this engagement letter regarding damages, attorneys' fees, and expenses shall be applied and enforced by the Court.

You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor's report to the date the basic financial statements are issued.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Ms. Jennifer Ripka is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising our services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

The audit documentation for this engagement is the property of Weaver and Tidwell, L.L.P. and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators or other outside parties pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Weaver and Tidwell, L.L.P.'s personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators or other outside parties. The regulators or other outside parties may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

In accordance with the requirements of GAGAS, we have attached a copy of our latest external peer review of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the basic financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Weaver and Tidwell, L.L.P.

WEAVER AND TIDWELL, L.L.P.

City of Colleyville, Texas
August 20, 2019

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RESPONSE:

This letter correctly sets forth the understanding.

Acknowledged and agreed on behalf of the City of Colleyville, Texas by:

Signature: _____

Title: _____

Date: _____



System Review Report

To the Partners of Weaver and Tidwell, L.L.P.
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Weaver and Tidwell, L.L.P. (the “firm”) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm’s compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*, audits of employee benefit plans, audits performed under FDICIA, and examinations of service organizations [Service Organizations Control (SOC) 1 and 2 engagements].

In our opinion, the system of quality control for the accounting and auditing practice of Weaver and Tidwell, L.L.P. applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Weaver and Tidwell, L.L.P. has received a peer review rating of *pass*.

A handwritten signature in black ink that reads "Eide Bailly LLP".

Eide Bailly LLP
October 7, 2016



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4f
Type Resolution
Department City Manager

Agenda Date 9/3/2019

Number Resolution R-19-4415

Title

Adopting the Economic Development Capital Improvement Program (EDCIP) for the Fiscal Years 2020-2024 of the Colleyville Economic Development Corporation

Strategic Plan

2.4 Demonstrate stewardship of public resources

Explanation

Reading and Public Hearing

The Colleyville Economic Development Corporation (CEDC) is funded by a one-half cent sales tax approved by voters in 1996. The ballot language states the sales tax will "provide for parks and park facilities, a library, a community center, open space improvements, and other facilities and improvements only as authorized by Section 4B of Article 5190.6" of the Local Government Code.

The CEDC Bylaws require the Board to develop a combined Economic Development Capital Improvement Program (EDCIP) annually, which sets forth long and short-term goals. The "EDCIP shall identify the projects to be undertaken by the Corporation and include proposed methods and the expected cost of the implementation." After the annual EDCIP is developed, it must be approved by the City Council.

On August 27, 2019, the CEDC Board approved the attached EDCIP for FY 2020-2024 with no changes.

Financial Impact

The EDCIP serves as a planning tool, to forecast anticipated uses of CEDC funds. Actual appropriation of funds occurs on an annual basis for the next fiscal year and is authorized via the annual budget approval in a separate agenda item.

Recommendation

Approve

Attachments

1. EDCIP FY 2020-2024

COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION
ECONOMIC DEVELOPMENT CAPITAL IMPROVEMENT PROGRAM FY 2020 - FY 2024

Exhibit A

FISCAL YEAR	Budget 2019	Projected 2019	Projection 2020	Projection 2021	Projection 2022	Projection 2023	Projection 2024
BEGINNING FUND BALANCE	\$3,752,384	\$3,752,384	\$3,010,102	\$2,233,154	\$1,257,472	\$1,066,037	\$887,405
REVENUES:							
PROJECTED 1/2 CENT SALES TAX REVENUE	\$1,907,400	\$1,907,400	\$1,907,400	\$1,926,474	\$1,945,739	\$1,965,196	\$1,984,848
INTEREST INCOME	\$9,273	\$26,721	\$25,000	\$25,250	\$25,503	\$25,758	\$26,015
TOTAL REVENUE	\$1,916,673	\$1,934,121	\$1,932,400	\$1,951,724	\$1,971,241	\$1,990,954	\$2,010,863
EXPENDITURES:							
ADMINISTRATIVE:	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
DEBT SERVICE	\$602,176	\$602,176	\$604,144	\$600,752	\$606,928	\$602,672	\$598,128
PARKS:							
WATER / WASTEWATER- MC PHERSON PARK	\$5,464	\$5,464	\$5,628	\$5,796	\$5,970	\$6,149	\$6,334
TECHNOLOGY - HARDWARE REPLACEMENT	\$6,800	\$10,000	\$0	\$750	\$0	\$10,000	\$0
MAINTENANCE	\$0	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
LIBRARY:							
PERSONNEL	\$380,592	\$380,592	\$392,999	\$406,754	\$420,990	\$435,725	\$450,975
OPERATIONS	\$6,586	\$6,586	\$16,717	\$17,052	\$17,393	\$17,741	\$18,095
TECHNOLOGY - SOFTWARE & MAINTENANCE CONTRACTS	\$19,692	\$19,692	\$20,085	\$20,487	\$20,897	\$21,315	\$21,741
TECHNOLOGY - HARDWARE REPLACEMENT	\$5,450	\$5,450	\$27,600	\$16,400	\$11,400	\$5,450	\$20,400
SENIOR CENTER:							
PERSONNEL	\$88,895	\$88,895	\$92,626	\$95,868	\$99,224	\$102,696	\$106,291
OPERATIONS	\$500	\$500	\$500	\$500	\$500	\$500	\$500
TECHNOLOGY - HARDWARE REPLACEMENT	\$1,550	\$1,550	\$3,100	\$2,800	\$11,600	\$2,350	\$3,100
COLLEYVILLE CENTER:							
OPERATIONS	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
TECHNOLOGY- SOFTWARE & MAINTENANCE CONTRACTS	\$7,099	\$7,099	\$7,241	\$7,386	\$7,534	\$7,684	\$7,838
TECHNOLOGY - HARDWARE REPLACEMENT	\$1,200	\$1,200	\$3,850	\$2,000	\$6,800	\$1,200	\$3,050
PROMOTIONAL:							
SPECIAL EVENTS	\$112,000	\$112,000	\$112,000	\$112,000	\$112,000	\$112,000	\$112,000
ECONOMIC DEVELOPMENT PROMOTIONAL	\$25,000	\$25,000	\$25,500	\$26,010	\$26,530	\$27,061	\$27,602
PERSONNEL - COMMUNICATIONS	\$53,666	\$53,666	\$56,858	\$58,848	\$60,907	\$63,039	\$65,246
TOTAL OPERATING EXPENDITURES	\$1,320,669	\$1,323,869	\$1,422,848	\$1,427,406	\$1,462,676	\$1,469,585	\$1,495,303
EXCESS REVENUES OVER EXPENDITURES	\$596,003	\$610,252	\$509,552	\$524,318	\$508,565	\$521,368	\$515,560
CAPITAL:							
COLLEYVILLE CENTER -							
FACILITY UPDATES AND REPLACEMENTS	\$64,679	\$64,679	\$56,500	\$0	\$0	\$0	\$0
ROOF REPLACEMENT	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0
OUTDOOR FURNITURE	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0
REPLACEMENT OF PALLADIUM WINDOWS & PATIO	\$280,000	\$347,069	\$0	\$0	\$0	\$0	\$0
PLEASANT RUN TRAIL CONSTRUCTION & PARK IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LANDSCAPE IMPROVEMENTS AT MCPHERSON PARK	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0
SIDEWALK/TRAIL CONSTRUCTION/GRANT MATCH	\$0	\$0	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
CITY PARK RESTROOMS	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0
PARKS HOUSE DEMO & NEW AMENITY	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0
WEBB HOUSE REPAIRS	\$265,000	\$265,000	\$0	\$0	\$0	\$0	\$0
LIBRARY RENOVATIONS	\$315,516	\$315,516	\$0	\$0	\$0	\$0	\$0
FUTURE PROJECTS / IMPLEMENTATION OF PARKS MASTER PLAN	\$500,000	\$200,000	\$200,000	\$200,000	\$400,000	\$400,000	\$400,000
CITY PARK BASEBALL FIELD REHAB 4/5/6	\$0	\$33,000	\$0	\$0	\$0	\$0	\$0
CITY PARK BASEBALL FIELD EQUIPMENT BOXES	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0
LIGHTNING DETECTOR SYSTEM	\$0	\$30,219	\$0	\$0	\$0	\$0	\$0
CITY PARK BASEBALL SCOREBOARDS	\$0	\$82,050	\$0	\$0	\$0	\$0	\$0
TOTAL CAPITAL EXPENDITURES	\$1,425,195	\$1,352,533	\$1,286,500	\$1,500,000	\$700,000	\$700,000	\$700,000
TOTAL EXPENDITURES (OPERATING & CAPITAL)	\$2,745,864	\$2,676,402	\$2,709,348	\$2,927,406	\$2,162,676	\$2,169,585	\$2,195,303
USE OF FUND BALANCE ON CAPITAL PROJECTS/(ADDITIONS TO FUND BALANCE)	\$829,192	\$742,281	\$776,948	\$975,682	\$191,435	\$178,632	\$184,440
ENDING FUND BALANCE	\$2,923,192	\$3,010,102	\$2,233,154	\$1,257,472	\$1,066,037	\$887,405	\$702,966
RESERVE FOR .4 TIMES BOND COVERAGE RATIO	\$240,870.40	\$240,870.40	\$241,657.60	\$240,300.80	\$242,771.20	\$241,068.80	\$239,251.20
AVAILABLE ENDING FUND BALANCE	\$2,682,322	\$2,769,232	\$1,991,496	\$1,017,171	\$823,266	\$646,337	\$463,714



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4g

Agenda Date 9/3/2019

Number Resolution R-19-4415

Type Resolution

Department City Manager

Title

Adoption of the Colleyville Economic Development Corporation Fiscal Year 2020 Budget

Strategic Plan

2.4 Demonstrate stewardship of public resources

Explanation

Reading and Public Hearing

Per the Colleyville Economic Development Corporation (CEDC) Corporate Bylaws, the Board of Directors must adopt an annual budget for the CEDC. This budget must also be approved and adopted by the City Council. The CEDC Board adopted the Fiscal Year 2020 budget (attached) at the annual Board meeting held August 27, 2019. This budget replicates the FY 2020 expenditures in the Economic Development Capital Improvement Program (EDCIP) FY 2020 - 2024, also adopted by the Board on August 27, 2019.

Financial Impact

Adoption will provide appropriations for the FY 2019 CEDC budget.

Recommendation

Approve

Attachments

1. CEDC Budget FY2020

COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION
ECONOMIC DEVELOPMENT CAPITAL IMPROVEMENT PROGRAM FY 2020 - FY 2024

FISCAL YEAR	Budget 2019	Projected 2019	Projection 2020
BEGINNING FUND BALANCE	\$3,752,384	\$3,752,384	\$3,010,102
REVENUES:			
PROJECTED 1/2 CENT SALES TAX REVENUE	\$1,907,400	\$1,907,400	\$1,907,400
INTEREST INCOME	\$9,273	\$26,721	\$25,000
TOTAL REVENUE	\$1,916,673	\$1,934,121	\$1,932,400
EXPENDITURES:			
ADMINISTRATIVE:	\$2,000	\$2,000	\$2,000
DEBT SERVICE	\$602,176	\$602,176	\$604,144
PARKS:			
WATER / WASTEWATER- MC PHERSON PARK	\$5,464	\$5,464	\$5,628
TECHNOLOGY - HARDWARE REPLACEMENT	\$6,800	\$10,000	\$0
MAINTENANCE	\$0	\$0	\$50,000
LIBRARY:			
PERSONNEL	\$380,592	\$380,592	\$392,999
OPERATIONS	\$6,586	\$6,586	\$16,717
TECHNOLOGY - SOFTWARE & MAINTENANCE CONTRACTS	\$19,692	\$19,692	\$20,085
TECHNOLOGY - HARDWARE REPLACEMENT	\$5,450	\$5,450	\$27,600
SENIOR CENTER:			
PERSONNEL	\$88,895	\$88,895	\$92,626
OPERATIONS	\$500	\$500	\$500
TECHNOLOGY - HARDWARE REPLACEMENT	\$1,550	\$1,550	\$3,100
COLLEYVILLE CENTER:			
OPERATIONS	\$2,000	\$2,000	\$2,000
TECHNOLOGY- SOFTWARE & MAINTENANCE CONTRACTS	\$7,099	\$7,099	\$7,241
TECHNOLOGY - HARDWARE REPLACEMENT	\$1,200	\$1,200	\$3,850
PROMOTIONAL:			
SPECIAL EVENTS	\$112,000	\$112,000	\$112,000
ECONOMIC DEVELOPMENT PROMOTIONAL	\$25,000	\$25,000	\$25,500
PERSONNEL - COMMUNICATIONS	\$53,666	\$53,666	\$56,858
TOTAL OPERATING EXPENDITURES	\$1,320,669	\$1,323,869	\$1,422,848
EXCESS REVENUES OVER EXPENDITURES	\$596,003	\$610,252	\$509,552
CAPITAL:			
COLLEYVILLE CENTER -			
FACILITY UPDATES AND REPLACEMENTS	\$64,679	\$64,679	\$56,500
ROOF REPLACEMENT	\$0	\$0	\$300,000
OUTDOOR FURNITURE	\$0	\$0	\$10,000
REPLACEMENT OF PALLADIUM WINDOWS & PATIO	\$280,000	\$347,069	\$0
PLEASANT RUN TRAIL CONSTRUCTION & PARK IMPROVEMENTS	\$0	\$0	\$0
LANDSCAPE IMPROVEMENTS AT MCPHERSON PARK	\$0	\$0	\$20,000
SIDEWALK/TRAIL CONSTRUCTION/GRANT MATCH	\$0	\$0	\$300,000
CITY PARK RESTROOMS	\$0	\$0	\$400,000
PARKS HOUSE DEMO & NEW AMENITY	\$0	\$0	\$0
WEBB HOUSE REPAIRS	\$265,000	\$265,000	\$0
LIBRARY RENOVATIONS	\$315,516	\$315,516	\$0
FUTURE PROJECTS / IMPLEMENTATION OF PARKS MASTER PLAN	\$500,000	\$200,000	\$200,000
CITY PARK BASEBALL FIELD REHAB 4/5/6	\$0	\$33,000	\$0
CITY PARK BASEBALL FIELD EQUIPMENT BOXES	\$0	\$15,000	\$0
LIGHTNING DETECTOR SYSTEM	\$0	\$30,219	\$0
CITY PARK BASEBALL SCOREBOARDS	\$0	\$82,050	\$0
TOTAL CAPITAL EXPENDITURES	\$1,425,195	\$1,352,533	\$1,286,500
TOTAL EXPENDITURES (OPERATING & CAPITAL)	\$2,745,864	\$2,676,402	\$2,709,348
USE OF FUND BALANCE ON CAPITAL PROJECTS/(ADDITIONS TO FUND BALANCE)	\$829,192	\$742,281	\$776,948
ENDING FUND BALANCE	\$2,923,192	\$3,010,102	\$2,233,154
RESERVE FOR .4 TIMES BOND COVERAGE RATIO	\$240,870.40	\$240,870.40	\$241,657.60
AVAILABLE ENDING FUND BALANCE	\$2,682,322	\$2,769,232	\$1,991,496



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4h
Type Resolution
Department Engineering

Agenda Date 9/3/2019

Number Resolution R-19-4415

Title

Approval of an annual professional services agreement with Knights Project Management & Construction Inspection Services, and authorizing the City Manager to execute the agreement

Strategic Plan

3.1 Upgrade the condition of major roads and neighborhood streets

Explanation

Reading and Public Hearing

Knights Project Management & Construction Inspection Services has provided the City with third party inspection services since February, 2019. The founder and inspector is retired City employee Craig Knight.

This item seeks to continue a professional services agreement with Knights Project Management & Construction Inspection Services for the SH26 projects and on an as needed basis, as outlined in the scope of services. The agreement provides for an hourly rate not exceed \$60.00 per hour for regular time (up to 40 hours per week) and \$90.00 per hour for overtime, (hours over 40 hours per week, weekends, or City recognized holidays).

Staff recommends approval of of this agreement.

Financial Impact

Funding of the professional services agreement is available through the TIF fund.

Recommendation

Approve

Attachments

1. Professional Services Agreement

**FIRST AMENDED AND RESTATED
PROFESSIONAL SERVICES AGREEMENT**
Contract Inspection Services

This First Amended and Restated Professional Services Agreement (“Agreement”) is made by and between the City of Colleyville (“City”), and Knights Project Management & Construction Inspection Services LLC (“Professional”) (each a “Party” and collectively the “Parties”), acting by and through their respective authorized representatives.

RECITALS

WHEREAS, City desires Professional to perform certain work and services set forth in Section 1, Scope of Services and

WHEREAS, Professional has expressed a willingness to perform said work and services, hereinafter referred to only as "services", specified in said Scope of Services, and enumerated under Section 1, of this Agreement; and

WHEREAS, this Agreement shall fully amend and supersede the parties’ prior written agreement for temporary construction services presently in effect.

NOW, THEREFORE, for and in consideration of the covenants and promises made one to the other herein, City and Professional agree as follows:

Section 1. Scope of Services

Upon issuance of a written Notice to Proceed by City, Professional agrees to provide to City the professional services for the Contract Inspection Services (“Project”), as further described in the Scope of Services attached hereto as Exhibit “A” and incorporated herein by reference (the “Scope of Services”).

Section 2. Term of Agreement

The term of this Agreement shall begin on the last date of execution hereof (the “Effective Date”) and shall continue until Professional completes the services required herein to the satisfaction of City, unless sooner terminated as provided in Section 8, below.

Section 3. Professional Obligations

A. Professional shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. Should City require additional services not included under this Agreement, Professional shall make reasonable effort to provide such additional services in accordance with the fee schedule set forth in Exhibit “A”, attached hereto and incorporated herein by reference, and within the time schedule prescribed by City; and without decreasing the effectiveness of the performance of services required under this Agreement.

B. To the extent reasonably necessary for Professional to perform the services under this Agreement, Professional shall be authorized to engage the services of any agents, assistants, persons, or corporations that Professional may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of City. The cost of such personnel and assistance shall be a reimbursable expense to Professional only if authorized in writing in advance by City.

C. Professional shall furnish and pay for all labor, tools, materials, equipment, supplies, transportation and management necessary to perform all services set forth in the Scope of Services.

Section 4. Payment

A. City agrees to pay Professional for all services authorized in writing and properly performed by Professional in accordance with the payment schedule set forth in Exhibit "A," attached hereto and incorporated herein by reference, subject to additions or deletions for changes or extras agreed upon in writing. All payments to Professional by City shall be based on detailed monthly invoices submitted by Professional for work performed and accepted by City, less any previous payments. Payment will be due within 30 days of the City's receipt of an approved invoice.

B. City reserves the right to delay, without penalty, any payment to Professional when, in the opinion of City, Professional has not made satisfactory progress on the Project as described in the Scope of Services.

C. Compensation to Professional shall be as specified in payment schedule set forth in Exhibit "A"; provided, Professional's rates during the Term of this Agreement shall not exceed \$60.00 per hour for regular time (up to 40 hours per week) and \$90.00 per hour for overtime (hours over 40 hours per week, weekends, or City recognized holidays). Contractor shall not work overtime without prior written consent from the City. City may deduct from any amounts due or to become due to Professional any sum or sums owing by Professional to City. In the event of any breach by Professional of any provision or obligation of this Agreement, or in the event of the assertion by other parties of any claim or lien against City, or City's premises, arising out of Professional's performance of this Agreement, City shall have the right to retain out of any payments due or to become due to Professional an amount sufficient to completely protect City from any and all loss, damage or expense therefrom, until the breach, claim or lien has been satisfactorily remedied or adjusted by Professional.

Section 5. Responsibilities

A. Professional shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, plans and other services furnished by Professional under this Agreement. Professional shall, without additional compensation, correct or revise any errors or deficiencies in the design, drawings, specifications, plans and other services.

B. Neither City's review, approval/acceptance of, nor payment for any of the services required under this Agreement, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and Professional shall be and remain liable to City in accordance with applicable law for all damages to City caused by Professional's negligent performance of any of the services furnished under this Agreement.

C. The rights and remedies of City under this Agreement are as provided by law.

Section 6. Time for Performance

A. Professional shall perform all services as provided for under this Agreement in a proper, efficient, timely, and professional manner in accordance with City's requirements.

B. In the event Professional's performance of this Agreement is delayed or interfered with by acts of the City or others, Professional may request an extension of time for the performance of same as hereinafter provided but shall not be entitled to any increase in fee or price, or to damages or additional compensation as a consequence of such delays.

C. No allowance of any extension of time, for any cause whatever, shall be claimed or made to Professional, unless Professional shall have made written request upon City for such extension within forty-eight (48) hours after the cause for such extension occurred, and unless City and Professional have agreed in writing upon the allowance of additional time to be made.

Section 7. Documents

A. All surveys, studies, proposals, applications, drawings, plans, specifications and other documents, including those in electronic form, prepared by Professional and its consultants, subcontractors, agents, representatives, and/or employees in connection with this Agreement ("Project Documents") are intended for the use and benefit of City. Professional and its consultants, subcontractors, agents, representatives, and/or employees shall be deemed the authors of their respective part of the Project Documents. Notwithstanding, upon payment by City as required by this Agreement, City shall own, have, keep and retain all rights, title and interest in and to all Project Documents, including all ownership, common law, statutory, and other reserved rights, including copyrights (except copyrights held by the Professional) in and to all Project Documents, whether in draft form or final form, which are produced at City's request and in furtherance of this Agreement. City shall have full authority to authorize contractor(s), subcontractors, sub-subcontractors, City consultants, and material or equipment suppliers to reproduce applicable portions of the Project Documents to and for use in their execution of the work or for any other purpose. All materials and reports prepared by Professional in connection with this Agreement are "works for hire" and shall be the property of City upon payment of Professional as provided in this Agreement. City shall have the right to publish, disclose, distribute and otherwise use Project Documents in accordance with the Engineering Practice Act of the State of Texas (Texas Occupation Code, Chapter 1001, as amended) and/or Texas Occupations Code, Chapter 1051, as amended. Professional shall, upon completion of the services and full payment for Professional's services by the City, or earlier termination and appropriate compensation as

provided by this Agreement, provide City with reproductions of all materials, reports, and exhibits prepared by Professional pursuant to this Agreement in a TIFF, JPEG or PDF format, and a DXF format in current version of AutoCAD with NAD-83 coordinate format of all such instruments of service to the City.

B. All instruments of service (including plans, specifications, drawings, reports, designs, computations, computer programs, computer code, software, estimates, surveys, other data or work items, etc.) prepared under this Agreement shall be submitted for approval of City. All instruments of service shall be professionally sealed as may be required by law or by City.

C. Acceptance and approval of the Project Documents by City shall not constitute nor be deemed a release of the responsibility and liability of Professional, its employees, associates, agents and consultants for the accuracy or competency of their designs, working drawings and specifications, or other documents and work; nor shall such approval be deemed to be an assumption of such responsibility by City for any defect in the designs, working drawings and specifications, or other documents prepared by Professional, its employees, contractor, agents and consultants.

Section 8. Termination

A. City may suspend or terminate this Agreement for cause or without cause at any time by giving written notice to Professional. In the event suspension or termination is without cause, payment to Professional, in accordance with the terms of this Agreement, will be made on the basis of services reasonably determined by City to be satisfactorily performed to the date of suspension or termination. Such payment will be due upon delivery of all instruments of service to City.

B. Should City require a modification of this Agreement with Professional, and in the event City and Professional fail to agree upon a modification to this Agreement, City shall have the option of terminating this Agreement and Professional's services hereunder at no additional cost other than the payment to Professional, in accordance with the terms of this Agreement, for the services reasonably determined by City to be properly performed by Professional prior to such termination date.

C. Termination for Force Majeure. To the extent either Party of this agreement shall be wholly or partially prevented from the performance of the term specified, or of any obligation or duty placed on such party by reason of or through work strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, court judgment, act of God, or other specific cause reasonably beyond the parties control and not attributable to its malfeasance, neglect or nonfeasance. In such event, the time for performance of such obligation or duty shall be suspended until such disability to perform is removed.

Section 9. Insurance

A. Professional shall during the term hereof maintain in full force and effect the following insurance:

- (i) A commercial general liability policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the Professional's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$1,000,000.00 per occurrence for injury to persons (including death), and for property damage;
- (ii) An automobile liability insurance policy covering any vehicles owned and/or operated by Professional, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than \$500,000.00 combined single limit and aggregate for bodily injury and property damage;
- (iii) Statutory Worker's Compensation Insurance at the statutory limits and Employers' Liability covering all of Professional's employees involved in the provision of services under this Agreement with policy limit of not less than \$500,000.00; and
- (iv) Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limit of not less than \$1,000,000.00 per claim and \$1,000,000.00 in the aggregate.

B. All insurance and certificate(s) of insurance shall contain the following provisions:

- (i) Name the City, its officers, and employees as additional insureds as to all applicable coverage (not including the Workers Compensation Insurance and Professional Liability);
- (ii) Provide for at least thirty (30) days prior written notice to the City for cancellation or non-renewal of the insurance or reduction in coverage limits; and
- (iii) Provide for a waiver of subrogation against the City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance (not including the Professional Liability Insurance).

C. All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service.

D. A certificate of insurance evidencing the required insurance and all endorsements shall be delivered to City prior to commencement of services.

Section 12. Indemnification

CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF PROFESSIONAL PURSUANT TO THIS AGREEMENT. PROFESSIONAL HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS “CITY INDEMNITEES”) FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY INDEMNITEES. PROFESSIONAL AGREES TO INDEMNIFY AND SAVE HARMLESS THE CITY INDEMNITEES FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS’ FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY THE NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF PROFESSIONAL, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO NEGLIGENCE OF A CITY INDEMNITEE, IN WHOLE OR IN PART, IN WHICH CASE PROFESSIONAL SHALL INDEMNIFY THE CITY INDEMNITEE ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO PROFESSIONAL, ITS OFFICERS, AGENTS, OR EMPLOYEES AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION). PROFESSIONAL’S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY PROFESSIONAL UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

Section 13. Assignment

Professional shall not assign or sublet this Agreement, or any part thereof, without the prior written consent of City.

Section 14. Applicable Laws

Professional shall comply with all Federal, State, County and Municipal laws, ordinances, regulations, safety orders, resolutions and building codes relating or applicable to services to be performed under this Agreement. The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Tarrant County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said court

Section 15. Default of Professional

In the event, Professional fails to comply or becomes disabled and unable to comply with the provisions of this Agreement as to the quality or character of the service or time of performance, and the failure is not corrected within ten (10) days after written notice by City to Professional, City may, at its sole discretion without prejudice to any other right or remedy:

A. Terminate this Agreement and be relieved of the payment of any further consideration to Professional except for all work determined by City to be satisfactorily completed prior to termination. Payment for work satisfactorily completed shall be for actual costs, including reasonable salaries and travel expenses of Professional to and from meetings called by City at which Professional is required to attend, but shall not include any loss of profit of Professional. In the event of such termination, City may proceed to complete the services in any manner deemed proper by City, either by the use of its own forces or by re-subletting to others.

B. City may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at the expense of Professional.

Section 16. Adjustments in Services

No claims for extra services, additional services or changes in the services will be made by Professional without a written agreement with City prior to the performance of such services.

Section 17. Execution becomes Effective

This Agreement will be effective on the date when signed by authorized representatives of Professional and City ("the Effective Date").

Section 18. Agreement Amendments

This Agreement contains the entire understanding of the Parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. This Agreement may only be modified, amended, supplemented or waived by a written instrument executed by the Parties except as may be otherwise provided therein.

Section 19. Severability

In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

Section 20. Independent Contractor

It is understood and agreed by and between the Parties that Professional in satisfying the conditions of this Agreement, is acting independently, and that City assumes no responsibility or liabilities to any third party in connection with Professional's actions. All services to be performed by Professional pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of City. Professional shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. There is no intended third party beneficiary to this Agreement.

Section 21. Right-Of-Access.

City will obtain and/or furnish right-of-access on any project site for Professional to perform any required studies, surveys, tests or other necessary investigations in relation to the Scope of Services.

Section 22. Notice.

Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If to City: Jerry Ducay, City Manager
City of Colleyville
100 Main Street
Colleyville, Texas 75077

With copy to: Whitt L. Wyatt, City Attorney
c/o City Secretary
100 Main Street, 3rd Floor
Colleyville, Texas 76034

If to Professional: Project Management & Construction Inspection Services LLC
Attn: Craig Knight
1115 Tolar Cemetery Rd.
Tolar, TX 76476

Section 23. Counterparts.

This Agreement may be executed by the Parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the Parties.

Section 24. Exhibits.

The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.

Section 25. Survival of Obligations.

Any of the representations and obligations of the Parties, as well as any rights and benefits of the Parties pertaining to a period of time following the termination of this Agreement shall survive termination.

Section 26. Authorization.

Each Party represents that it has full capacity and authority to grant all rights and assume all obligations granted and assumed under this Agreement.

Section 27. Successors and Assigns.

Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the Parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

Section 28. Recitals.

The recitals to this Agreement are incorporated herein.

Section 29. Audits and Records.

Professional agrees that during the term hereof the City and its representatives may, during normal business hours and as often as deemed necessary, inspect, audit, examine and reproduce any and all of Professional's records relating to the services provided pursuant to this Agreement for a period of one year following the date of completion of services as determined by the City or date of termination if sooner.

Section 30. Conflicts of Interests.

Professional represents that no official or employee of the City has any direct or indirect pecuniary interest in this Agreement.

Section 31. Hazardous Materials.

Professional shall report the presence and location of any hazardous materials it notices or which an engineer of similar skill and experience should have noticed to the City.

Signature page to follow

EXECUTED this the ____ day of _____, 2019.

CITY OF COLLEYVILLE, TEXAS

By: _____
Jerry Ducay, City Manager

APPROVED AS TO FORM:

By:  _____
Whitt L. Wyatt, City Attorney
(Staff:ww;Date:08/22/2019;GovDox.1.2019)

EXECUTED this the ____ day of _____, 2019.

**KNIGHTS PROJECT MANAGEMENT
& CONSTRUCTION INSPECTION SERVICES LLC**

By: _____
Craig Knight
Owner

EXHIBIT “A”
Temporary Inspection Services
SCOPE OF SERVICES

(attached)

KNIGHTS PROJECT MANAGEMENT & CONSTRUCTION INSPECTION SERVICES LLC.

Proposal for Contract Inspection Services

FOR: City of Colleyville
Public Works Department Colleyville, Texas

Knights Project Management & Construction Inspections Services LLC. Is pleased to present this proposal to provide inspection services for the City of Colleyville. We understand that the City is in need of Project Manager Personnel to augment the City's current inspection staff, on an annual basis. Please find below our outline of anticipated services for the proposed augmentation staff.

SCOPE OF SERVICES

KPM&CIS LLC will provide one full-time Project Manager on an as-needed basis for various construction projects managed by the Colleyville Public Works Department. We understand that the project(s) may include construction of underground utilities (water line, wastewater line, storm drainage systems) and new pavements and curb/gutter system.

We anticipate the following services will be provided by KPM&CISLLC personnel:

- Review of available construction documents (approved plans, specifications, and submittals) for each project being inspected.
- Full-time inspection of the aforementioned project, or periodic/daily inspection of multiple project sites.
- Document progress of construction items on each CIP project and evaluate general conformance with approved project documents.
- If needed, facilitate coordination of the City's assigned construction materials testing laboratory for the project.
- Provide written documentation of daily site observations and inspections of constructed items and/or contractor's activities on CIP Projects.
- Report to the City's designated representative for project assignments and communication of non-conformance items.
- Attend progress meetings for assigned projects, if scheduled.
- Provide written Daily Field Reports to the City's designated personnel on CIP Projects.

LIMITATIONS

KPM&CISLLC's services will be subject to the following limitations:

- KPM&CISLLC personnel is authorized to accept, reject or "red tag" any construction items or workmanship observed on the projects.
- KPM&CISLLC is not responsible to provide or ensure compliance with OSHA regulations or Contractor's safety programs on the projects.
- KPM&CISLLC personnel will not provide surveying, layout or surveying-type measurements of constructed items.

FEE SCHEDULE

KPM&CISLLC personnel will be compensated for the services provided herein on an as-needed basis at a rate of \$60.00 per hr. (up to 40 hours per week) and \$90.00/hr. for overtime (for hours in excess of 40 in a single week and for work on weekends or City recognized holidays). Overtime work shall not be performed without prior written approval from the City.

KPM&CISLLC will provide a vehicle for use by the inspector, unless requested by the City to drive City vehicle. City may, at its sole option, supply a computer air card and access to a City email address.

- End of Scope -



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4i
Type Resolution
Department Engineering

Agenda Date 9/3/2019

Number Resolution R-19-4415

Title

Approval of an amendment to the Professional Services Agreement with Freese and Nichols, Inc., amending the design parameters to include an emergency interconnect meter and vault, and extending the roadway project limits from the City of Colleyville limits to the southern approach at Heritage Cove in the City of Grapevine, in an amount not to exceed \$78,443.00, and authorizing the City Manager to execute the amendment

Strategic Plan

3.1 Upgrade the condition of major roads and neighborhood streets

Explanation

Reading and Public Hearing

This item is for the consideration and approval of an amendment to increase the existing Professional Services Agreement with Freese and Nichols, Inc., by \$78,443.00, for the purpose of addressing supplemental design. This includes an emergency interconnect meter and vault, extending the roadway project limits from the City of Colleyville limits to the southern approach at Heritage Cove in the City of Grapevine, and special services to be used on an as-needed basis for the addition of a right turn lane on Glade Road feeding traffic northbound onto Roberts Road. Since the traffic study at this intersection has not been completed, it is unclear if the right turn lane addition will be warranted.

With the road being constructed as a complete concrete section, inclusion of an emergency interconnect meter and vault, and extending the roadway project limits into the City of Grapevine, the Engineer's Opinion of Probable Construction Cost (OPCC) for the Roberts Road Project is \$1,593,846.75. This OPCC does not include the construction or potential right-of-way required for the right turn lane addition on Glade Road as the analysis is pending.

Financial Impact

Funding for this design is available in the Tax Increment Financing (TIF) fund. The original cost for the design of the Roberts Road Project was \$181,268.00. If approved, this would increase the design contract by \$78,443.00, for a total not to exceed design cost of \$259,711.00.

Recommendation

Approve

Attachments

1. Roberts Road Professional Services Agreement Amendment #1

FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

This First Amendment to Professional Services Agreement (“First Amendment”) is entered by and between the **City of Colleyville, Texas** (“City”) and **Freese and Nichols Inc.**, (“Professional”) as of the Effective Date.

WHEREAS, City and Professional previously entered into a Professional Services Agreement effective February 5, 2019, (“the Agreement”); and

WHEREAS, City and Professional now desire to amend the terms of the Agreement in the manner provided herein.

NOW THEREFORE, for and in consideration of the mutual covenants made herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, City and Professional agree as follows:

1. Exhibit A of the Agreement (Scope of Services) is hereby amended to incorporate the revisions to the Project scope contained in Contract Amendment #1 attached hereto and incorporated herein as Exhibit A to this First Amendment.
2. The total compensation amount stated in Section 4(C) of the Agreement (entitled “Payment”) is hereby amended to provide for a total not to exceed amount of Two Hundred Fifty-Nine Thousand Seven Hundred and Eleven Dollars (\$259,711.00).
3. Except as provided in Paragraphs 1 and 2 above, the provisions of the Agreement remain in full force and effect without amendment.
4. This First Amendment shall be deemed effective on the date it has been signed by the authorized representatives of City and Professional (“the Effective Date”).

Signatures on following page

SIGNED AND AGREED by City on _____.

City of Colleyville, Texas

By: _____
Jerry Ducay, City Manager

SIGNED AND AGREED by Professional on _____.

Freese and Nichols, Inc.

By: _____

Name: _____

Title: _____

EXHIBIT A

Contract Amendment #1
Revised Scope of Services

(attached)

EXHIBIT A

Scope of Services for Roberts Road from Glade Road to Birch Avenue Contract Amendment #1

Project Understanding:

The City of Colleyville intends to enter into an interlocal agreement (ILA) with the City of Grapevine to extend the project limits north from the limits of the City of Colleyville, which are just south of Birch Avenue to the southern approach to Heritage Cove. The roadway is to be designed to be a two-lane undivided pavement section from the original contract scope at the intersection of Birch Avenue to transition to the existing Roberts Road pavement section. Additionally, an interconnection meter and vault will be studied and designed. Both of these elements will be included as part of the bid package from the original contract.

Basic Services

Removed Scope of Services

Roadway section is reduced from the pavement section outlined in the master thoroughfare plan and the original project contract, to a two-lane undivided roadway. Due to this reduction, the following scope was reduced or removed from the project contract:

- a. Construction Phase Plan – reduced from the original contract
- b. Roadway Plan and Profile Sheets - reduced from the original contract
- c. Cross Section Sheets - reduced from the original contract
- d. Hydraulic Calculations - reduced from the original contract
- e. Storm Sewer Layouts - reduced from the original contract
- f. Illumination Layout – removed from the original contract

Added Scope of Services

- A. For the additional length, between Birch Avenue and Heritage Cove, provide the following items:
 - a. Plan and Profile Sheet
 - b. Drainage Area Map
 - c. Hydrologic and Hydraulic Calculations
 - d. Storm Sewer Layout
 - e. Erosion Control Plan
- B. Deliverables to be provided in accordance with original contract.
- C. Attend up to three (3) coordination meetings with the City of Grapevine.
- D. Prepare an opinion of probable construction cost with each plan submittal.
- E. Tabulate quantities within Grapevine City limits separate from remainder of project.

Special Services

Removed Scope of Services

- A. **Public Meeting** – removed from the original contract

Added Scope of Services

- A. **Design Survey** – provide additional topographic survey in accordance with original contract documents for additional length
- B. **Colleyville-Grapevine Emergency Interconnection Meter and Vault**
 - a. Interconnection Meter will include the following elements:
 - i. Design of a below grade vault to house an 8” meter and manually operated valves on both sides of the meter.
 - ii. No SCADA system will be incorporated at this site. Meter output will be manually pulled on an as-needed basis by the City of Colleyville and Grapevine.
 - iii. 60 LF of 8” water line extension in City of Colleyville’s water distribution system.
 - iv. Connection to City of Grapevine’s water distribution system.
 - v. Meter does not include chlorine analyzer.
 - vi. General representation services during construction to consist of one site visit and one shop drawing review.
 - vii. The Project does not include Resident Representative services during construction.
 - b. Tasks:
 - i. TCEQ Interconnection Report
 - 1. FNI will follow the TCEQ “Interconnection between Two Public Water Systems Checklist” and provide an Engineering Report for submittal and review by TCEQ. This will include hydraulic modeling and water quality analysis for incorporation into report. Texas Drinking Water Watch data will be used for water quality analysis in lieu of actual water samples. FNI will coordinate with City of Colleyville and Grapevine to collect necessary data for inclusion in Engineering Report.
 - ii. Meter Vault Design
 - 1. FNI will develop plan and profile sheets for 60 LF of 8” water line and interconnection meter vault including meter vault detail sheets and layouts.
 - 2. Structural design of below grade meter vault.
 - 3. FNI will coordinate with the local electrical utility to provide power to the meter. No lighting is assumed for the vault.
 - 4. Task 2 will include the following Submittals:
 - a. Design submittals shall be provided by FNI to the OWNER at 90%, and 100%. Specifications will be provided at the 90% and 100% submittal as described in the applicable paragraphs below.
 - i. 90% Submittal will include all design work on the meter vault layout plan, process diagram, duct bank alignments and include a full set of specifications.
 - 1. Based on comments from the 90% Review meeting, FNI will incorporate the Owner’s comments and produce bid documents of approximately 100% complete.

- ii. 100% Submittal will include the 90% submittal with any comments from the city incorporated in a package suitable for bidding.
 1. Based on comments from the 100% Review meeting, FNI will incorporate the Owner's comments and produce a set of sealed bid documents for submittal to TCEQ.
 5. FNI will submit plans and specifications to the Texas Commission on Environmental Quality for review.
 6. Bid Set of Plans: Provide plans, specifications, contract documents, and bid proposals to be combined with originally scoped work for one construction contract to complete this project. Preparation of plans, specifications, contract documents, and bid proposals for additional construction contracts will be an additional service.
- C. **Glade Road – Right Turn Lane** – provide the design of the right turn lane for westbound Glade Road to northbound Roberts Road. It is assumed that the right turn lane will include a 100' storage length and a 100' transition length, a concrete sidewalk, and a retaining wall. Plan set development includes the updating, or creating, of the following construction drawings:
- a. Roadway Plan and Profile
 - b. Retaining Wall Plan and Profile (48" Maximum Height)
 - c. Drainage Area Map
 - d. Hydrologic and Hydraulic Calculations
 - e. Storm Sewer Layout
 - f. Driveway Layout
 - g. Erosion Control Plan
- Deliverables – Drawings will be included in the subsequent plan review submittals after the authorization of the scope. Opinion of probable costs will be included with each review submittal.

Additional Services

- Additional water quality analysis effort if TCEQ requires actual water samples for water quality analysis.
- Design of the relocation plan of existing parking lots impacted by right turn lane construction.

**City of Colleyville - Roberts Road
Amendment No. 1 - Fee Summary**

Basic Services (Not-to-Exceed)	Original Authorization	Amendment #1
Project Administration	\$ 11,199.00	\$ -
Roadway Design	\$ 116,625.00	\$ 10,595.00
Bid Phase	\$ 5,934.00	\$ -
Construction Phase	\$ 13,702.00	\$ -
Basic Services (Not-to-Exceed) Subtotal	\$ 147,460.00	\$ 10,595.00
Special Services (Not-to-Exceed)	Original Authorization	Amendment #1
Public Meeting	\$ 4,440.00	\$ (4,440.00)
Environmental	\$ 7,604.00	\$ -
Topographic Survey	\$ 17,969.00	\$ 3,393.00
ROW Documents	\$ 2,760.00	\$ -
TDLR Registration, Review, and Inspection	\$ 1,035.00	\$ -
Water Design	\$ -	\$ 65,387.00
Glade Road - Right Turn Lane	\$ -	\$ 3,508.00
Special Services (Not-to-Exceed) Subtotal	\$ 33,808.00	\$ 67,848.00
Authorization Total	\$ 181,268.00	\$ 78,443.00
Project Total Fee	\$ 181,268.00	\$ 259,711.00



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4j
Type Resolution
Department Engineering

Agenda Date 9/3/2019

Number

Title

Approval of a professional services agreement with Dunaway Associates, LP, in an amount not to exceed \$79,500 for the design of the L.D. Lockett Pump Station Generator project, and authorizing the City Manager to execute the agreement

Strategic Plan

3.2 Ensure regular repair and replacement of water and wastewater facilities

Explanation

Reading and Public Hearing

In September 2018, City Council approved the 2019-2023 Capital Improvement Program by Resolution R-18-4305, which included the design of L.D. Lockett Pump Station Generator project in an amount of \$140,000.

The City recently completed a Request for Qualifications process for professional engineering services. This process resulted in a total of 53 submittals from professional engineering firms. Based on a review of the 53 submitted Statements of Qualifications, as well as an interview with the firm, staff is recommending the use of Dunaway Associates, LP, for this project.

The proposed engineering design proposal is comprised of basic services, in the amount of \$56,500 and \$23,000 for the bid and construction phase for a total design cost of \$79,500.

Financial Impact

Funding for the professional services agreement for the L.D. Lockett Pump Station Generator Project is available in the Utility Capital Projects Fund.

Recommendation

Approve

Attachments

1. Professional Services Agreement
2. R-18-4305 CIP

PROFESSIONAL SERVICES AGREEMENT

L.D. Lockett Pump Station Generator

This Professional Services Agreement ("Agreement") is made by and between the City of Colleyville ("City"), and Dunaway Associates, LP ("Professional") (each a "Party" and collectively the "Parties"), acting by and through their respective authorized representatives.

RECITALS

WHEREAS, City desires Professional to perform certain work and services set forth in Section 1, Scope of Services and

WHEREAS, Professional has expressed a willingness to perform said work and services, hereinafter referred to only as "services", specified in said Scope of Services, and enumerated under Section 1, of this Agreement;

NOW, THEREFORE, for and in consideration of the covenants and promises made one to the other herein, City and Professional agree as follows:

Section 1. Scope of Services

Upon issuance of a written Notice to Proceed by City, Professional agrees to provide to City the professional services for the L.D. Lockett Pump Station Generator ("Project"), as set forth in the Scope of Services attached hereto as Exhibit "A" and incorporated herein by reference (the "Scope of Services").

Section 2. Term of Agreement

The term of this Agreement shall begin on the last date of execution hereof (the "Effective Date") and shall continue until Professional completes the services required herein to the satisfaction of City, unless sooner terminated as provided in Section 8, below.

Section 3. Professional Obligations

A. Professional shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. Should City require additional services not included under this Agreement, Professional shall make reasonable effort to provide such additional services in accordance with the fee schedule set forth in Exhibit "A", attached hereto and incorporated herein by reference, and within the time schedule prescribed by City; and without decreasing the effectiveness of the performance of services required under this Agreement.

B. To the extent reasonably necessary for Professional to perform the services under this Agreement, Professional shall be authorized to engage the services of any agents, assistants, persons, or corporations that Professional may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of City. The cost of such

personnel and assistance shall be a reimbursable expense to Professional only if authorized in writing in advance by City.

C. Professional shall furnish and pay for all labor, tools, materials, equipment, supplies, transportation and management necessary to perform all services set forth in the Scope of Services.

Section 4. Payment

A. City agrees to pay Professional for all services authorized in writing and properly performed by Professional in accordance with the payment schedule set forth in Exhibit "A," attached hereto and incorporated herein by reference, subject to additions or deletions for changes or extras agreed upon in writing. All payments to Professional by City shall be based on detailed monthly invoices submitted by Professional for work performed and accepted by City, less any previous payments. Payment will be due within 30 days of the City's receipt of an approved invoice.

B. City reserves the right to delay, without penalty, any payment to Professional when, in the opinion of City, Professional has not made satisfactory progress on the Project as described in the Scope of Services.

C. The total compensation to Professional shall be as specified in payment schedule set forth in Exhibit "A", which shall not exceed SEVENTY-NINE THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$79,500). City may deduct from any amounts due or to become due to Professional any sum or sums owing by Professional to City. In the event of any breach by Professional of any provision or obligation of this Agreement, or in the event of the assertion by other parties of any claim or lien against City, or City's premises, arising out of Professional's performance of this Agreement, City shall have the right to retain out of any payments due or to become due to Professional an amount sufficient to completely protect City from any and all loss, damage or expense therefrom, until the breach, claim or lien has been satisfactorily remedied or adjusted by Professional.

Section 5. Responsibilities

A. Professional shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, plans and other services furnished by Professional under this Agreement. Professional shall, without additional compensation, correct or revise any errors or deficiencies in the design, drawings, specifications, plans and other services.

B. Neither City's review, approval/acceptance of, nor payment for any of the services required under this Agreement, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and Professional shall be and remain liable to City in accordance with applicable law for all damages to City caused by Professional's negligent performance of any of the services furnished under this Agreement.

- C. The rights and remedies of City under this Agreement are as provided by law.

Section 6. Time for Performance

A. Professional shall perform all services as provided for under this Agreement in a proper, efficient, timely, and professional manner in accordance with City's requirements.

B. In the event Professional's performance of this Agreement is delayed or interfered with by acts of the City or others, Professional may request an extension of time for the performance of same as hereinafter provided but shall not be entitled to any increase in fee or price, or to damages or additional compensation as a consequence of such delays.

C. No allowance of any extension of time, for any cause whatever, shall be claimed or made to Professional, unless Professional shall have made written request upon City for such extension within forty-eight (48) hours after the cause for such extension occurred, and unless City and Professional have agreed in writing upon the allowance of additional time to be made.

Section 7. Documents

A. All surveys, studies, proposals, applications, drawings, plans, specifications and other documents, including those in electronic form, prepared by Professional and its consultants, subcontractors, agents, representatives, and/or employees in connection with this Agreement ("Project Documents") are intended for the use and benefit of City. Professional and its consultants, subcontractors, agents, representatives, and/or employees shall be deemed the authors of their respective part of the Project Documents. Notwithstanding, upon payment by City as required by this Agreement, City shall own, have, keep and retain all rights, title and interest in and to all Project Documents, including all ownership, common law, statutory, and other reserved rights, including copyrights (except copyrights held by the Professional) in and to all Project Documents, whether in draft form or final form, which are produced at City's request and in furtherance of this Agreement. City shall have full authority to authorize contractor(s), subcontractors, sub-subcontractors, City consultants, and material or equipment suppliers to reproduce applicable portions of the Project Documents to and for use in their execution of the work or for any other purpose. All materials and reports prepared by Professional in connection with this Agreement are "works for hire" and shall be the property of City upon payment of Professional as provided in this Agreement. City shall have the right to publish, disclose, distribute and otherwise use Project Documents in accordance with the Engineering Practice Act of the State of Texas (Texas Occupation Code, Chapter 1001, as amended) and/or Texas Occupations Code, Chapter 1051, as amended. Professional shall, upon completion of the services and full payment for Professional's services by the City, or earlier termination and appropriate compensation as provided by this Agreement, provide City with reproductions of all materials, reports, and exhibits prepared by Professional pursuant to this Agreement in a TIFF, JPEG or PDF format, and a DXF format in current version of AutoCAD with NAD-83 coordinate format of all such instruments of service to the City.

B. All instruments of service (including plans, specifications, drawings, reports, designs, computations, computer programs, computer code, software, estimates, surveys, other

data or work items, etc.) prepared under this Agreement shall be submitted for approval of City. All instruments of service shall be professionally sealed as may be required by law or by City.

C. Acceptance and approval of the Project Documents by City shall not constitute nor be deemed a release of the responsibility and liability of Professional, its employees, associates, agents and consultants for the accuracy or competency of their designs, working drawings and specifications, or other documents and work; nor shall such approval be deemed to be an assumption of such responsibility by City for any defect in the designs, working drawings and specifications, or other documents prepared by Professional, its employees, contractor, agents and consultants.

Section 8. Termination

A. City may suspend or terminate this Agreement for cause or without cause at any time by giving written notice to Professional. In the event suspension or termination is without cause, payment to Professional, in accordance with the terms of this Agreement, will be made on the basis of services reasonably determined by City to be satisfactorily performed to the date of suspension or termination. Such payment will be due upon delivery of all instruments of service to City.

B. Should City require a modification of this Agreement with Professional, and in the event City and Professional fail to agree upon a modification to this Agreement, City shall have the option of terminating this Agreement and Professional's services hereunder at no additional cost other than the payment to Professional, in accordance with the terms of this Agreement, for the services reasonably determined by City to be properly performed by Professional prior to such termination date.

C. Termination for Force Majeure. To the extent either Party of this agreement shall be wholly or partially prevented from the performance of the term specified, or of any obligation or duty placed on such party by reason of or through work strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, court judgment, act of God, or other specific cause reasonably beyond the parties control and not attributable to its malfeasance, neglect or nonfeasance. In such event, the time for performance of such obligation or duty shall be suspended until such disability to perform is removed.

Section 9. Insurance

A. Professional shall during the term hereof maintain in full force and effect the following insurance:

- (i) A commercial general liability policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the Professional's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$1,000,000.00 per occurrence for injury to persons (including death), and for property damage;

- (ii) An automobile liability insurance policy covering any vehicles owned and/or operated by Professional, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than \$500,000.00 combined single limit and aggregate for bodily injury and property damage;
- (iii) Statutory Worker's Compensation Insurance at the statutory limits and Employers' Liability covering all of Professional's employees involved in the provision of services under this Agreement with policy limit of not less than \$500,000.00; and
- (iv) Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limit of not less than \$1,000,000.00 per claim and \$1,000,000.00 in the aggregate.

B. All insurance and certificate(s) of insurance shall contain the following provisions:

- (i) Name the City, its officers, and employees as additional insureds as to all applicable coverage (not including the Workers Compensation Insurance and Professional Liability);
- (ii) Provide for at least thirty (30) days prior written notice to the City for cancellation or non-renewal of the insurance or reduction in coverage limits; and
- (iii) Provide for a waiver of subrogation against the City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance (not including the Professional Liability Insurance).

C. All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service.

D. A certificate of insurance evidencing the required insurance and all endorsements shall be delivered to City prior to commencement of services.

Section 12. Indemnification

CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF PROFESSIONAL PURSUANT TO THIS AGREEMENT. PROFESSIONAL HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY INDEMNITEES") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER

THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY INDEMNITEES. PROFESSIONAL AGREES TO INDEMNIFY AND SAVE HARMLESS THE CITY INDEMNITEES FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY THE NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF PROFESSIONAL, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO NEGLIGENCE OF A CITY INDEMNITEE, IN WHOLE OR IN PART, IN WHICH CASE PROFESSIONAL SHALL INDEMNIFY THE CITY INDEMNITEE ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO PROFESSIONAL, ITS OFFICERS, AGENTS, OR EMPLOYEES AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION). PROFESSIONAL'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY PROFESSIONAL UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

Section 13. Assignment

Professional shall not assign or sublet this Agreement, or any part thereof, without the prior written consent of City.

Section 14. Applicable Laws

Professional shall comply with all Federal, State, County and Municipal laws, ordinances, regulations, safety orders, resolutions and building codes relating or applicable to services to be performed under this Agreement. The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Tarrant County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said court

Section 15. Default of Professional

In the event, Professional fails to comply or becomes disabled and unable to comply with the provisions of this Agreement as to the quality or character of the service or time of performance, and the failure is not corrected within ten (10) days after written notice by City to Professional, City may, at its sole discretion without prejudice to any other right or remedy:

A. Terminate this Agreement and be relieved of the payment of any further consideration to Professional except for all work determined by City to be satisfactorily completed prior to termination. Payment for work satisfactorily completed shall be for actual costs, including

reasonable salaries and travel expenses of Professional to and from meetings called by City at which Professional is required to attend, but shall not include any loss of profit of Professional. In the event of such termination, City may proceed to complete the services in any manner deemed proper by City, either by the use of its own forces or by re-subletting to others.

B. City may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at the expense of Professional.

Section 16. Adjustments in Services

No claims for extra services, additional services or changes in the services will be made by Professional without a written agreement with City prior to the performance of such services.

Section 17. Execution becomes Effective

This Agreement will be effective on the date when signed by authorized representatives of Professional and City ("the Effective Date").

Section 18. Agreement Amendments

This Agreement contains the entire understanding of the Parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. This Agreement may only be modified, amended, supplemented or waived by a written instrument executed by the Parties except as may be otherwise provided therein.

Section 19. Severability

In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

Section 20. Independent Contractor

It is understood and agreed by and between the Parties that Professional in satisfying the conditions of this Agreement, is acting independently, and that City assumes no responsibility or liabilities to any third party in connection with Professional's actions. All services to be performed by Professional pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of City. Professional shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. There is no intended third party beneficiary to this Agreement.

Section 21. Right-Of-Access

City will obtain and/or furnish right-of-access on any project site for Professional to perform any required studies, surveys, tests or other necessary investigations in relation to the Scope of Services.

Section 22. Notice

Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If to City: Jerry Ducay, City Manager
City of Colleyville
100 Main Street
Colleyville, Texas 75077

With copy to: Whitt L. Wyatt, City Attorney
c/o City Secretary
100 Main Street, 3rd Floor
Colleyville, Texas 76034

If to Professional: Chris Wilde, P.E.
Executive Vice President
Dunaway Associates, LP
550 Bailey Avenue #400
Fort Worth, TX 76107

Section 23. Counterparts

This Agreement may be executed by the Parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together

constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the Parties.

Section 24. Exhibits

The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.

Section 25. Survival of Obligations

Any of the representations and obligations of the Parties, as well as any rights and benefits of the Parties pertaining to a period of time following the termination of this Agreement shall survive termination.

Section 26. Authorization

Each Party represents that it has full capacity and authority to grant all rights and assume all obligations granted and assumed under this Agreement.

Section 27. Successors and Assigns

Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the Parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

Section 28. Recitals

The recitals to this Agreement are incorporated herein.

Section 29. Audits and Records

Professional agrees that during the term hereof the City and its representatives may, during normal business hours and as often as deemed necessary, inspect, audit, examine and reproduce any and all of Professional's records relating to the services provided pursuant to this Agreement for a period of one year following the date of completion of services as determined by the City or date of termination if sooner.

Section 30. Conflicts of Interests

Professional represents that no official or employee of the City has any direct or indirect pecuniary interest in this Agreement.

Section 31. Hazardous Materials

Professional shall report the presence and location of any hazardous materials it notices or which an engineer of similar skill and experience should have noticed to the City.

(Signature page to follow)

EXECUTED on September 3, 2019.

CITY OF COLLEYVILLE, TEXAS

By: _____
Jerry Ducay, City Manager

APPROVED AS TO FORM:

By:  _____
Whitt L. Wyatt, City Attorney
(Staff:pk:Date:08/27/2019:GovDox.Rev7.12.2019)

EXECUTED this the ____ day of _____, 20__.

DUNAWAY ASSOCIATES, LP

By: _____
Chris Wilde, P.E.
Executive Vice President

EXHIBIT “A”
L.D. Lockett Pump Station Generator
SCOPE OF SERVICES

(attached)

BASIC ENGINEERING SERVICES
for
L.D. LOCKETT PUMP STATION GENERATOR
City of Colleyville

The City of Colleyville has identified the need to add an emergency stand-by generator at L.D. Lockett for the purposes of running two high service and two low service pumps during a power outage. The scope of work for BASIC Engineering Services includes the Topographic Survey, Geotechnical Investigation for foundation design, Electrical Engineering, Structural Engineering, Project Plans, Specifications, Contract Documents and Estimates as described in detail below.

Project Understanding

The L.D. Lockett Pump Station and Ground Storage tank consists of four high service pumps, four low service pumps, ground storage, and various chemical processing facilities in a secured by a decorative fence. There is currently no backup generator on site. Gupta and Associates, Inc. (GAI) will perform both the electrical distribution and controls and the instrumentation and controls design as a subconsultant to Dunaway Associates, LP (Dunaway), as detailed below:

Electrical Distribution and Controls

1. The Station consists of a motor control center (MCC) that serves eight pumps and other miscellaneous loads. The major loads are:
 - The eight pumps vary in size from 40HP, 75HP, 100HP, and 125HP.
 - HVAC equipment, lighting, controls, and other miscellaneous low voltage loads.
2. The generator will supply no more than two 100HP and two 125HP pumps along with HVAC loads, lighting, controls, and other miscellaneous low voltage loads.
3. The MCC has a single feeder from a power company transformer bank.
4. An automatic transfer switch (ATS) will be installed outdoors to connect both the Utility feeder and the generator to the MCC.
5. The generator:
 - Will be installed with a sound attenuating enclosure and an 8-hour (minimum) belly fuel storage tank.
 - Will not be used for any incentive program (e.g. 4CP, ERS, etc.) and will not be Tier IV emissions rated.

Instrumentation and Controls

1. There is a SCADAPack PLC installed in one vertical section of the MCC that controls the Station. This will be modified to include an Ethernet network switch that will communicate with both the ATS and the generator.
2. The remote top end will be modified to monitor the new ATS and generator.
3. No changes to the Station operation will be incorporated.

I. GENERAL

Dunaway will contract with Gupta Associates to provide electrical distribution and control design sheets and instrumentation and control design sheets. As Dunaway and Gupta have already visited

the site and entered the pump house, Dunaway will coordinate with the CITY prior to commencement. Dunaway and Gupta will conduct one meeting with the City at the submittal of the final plans.

The ENGINEER will establish and maintain PROJECT schedules and budgets, develop progress reports, prepare invoices, and meet with other entities on an as needed basis for the duration of the PROJECT's design. The ENGINEER will establish a work program and schedule for each subconsultant, if any, at the beginning of each phase/section of the PROJECT. The ENGINEER will be responsible for the coordination, supervision, review and incorporation of work performed by subconsultants.

Task 1. Preliminary Work

Dunaway will coordinate the preliminary field investigation that will be required to support the generator as well as to produce cad backgrounds that will be required for use by the electrical engineer. This work includes:

- a. Topographic survey inside the fence north of the pump house and north of the ground storage tank.
- b. Geotechnical boring for use in foundation design.
- c. Utilization of paper record drawings to produce sufficient background files for use in the site plan and the electrical engineering plans.

Task 2. Final Design

Dunaway and Gupta will produce a set of design plans consisting of:

- a. Cover Sheet
- b. General Notes
- c. Site Plan/Control
- d. Foundation Plans
- e. Electrical Engineering and Control Design Sheets (15 estimated)
- f. General Details

Opinion of Probable Construction Costs - prepare an Opinion of Probable Construction Costs. Dunaway will produce a set of specifications for use consisting of general conditions, bidding Documents, and Contract Documents.

Plans, Specifications and an Opinion of Probable Construction Cost shall be submitted to the City and to the TCEQ for review. Comments from the City and the TCEQ shall be incorporated and resubmitted for compliance review before bidding.

Task 3 Bid Phase

Due to the unique nature of this project, Dunaway proposes bid phase services since many of the bidders' questions will require response from the electrical engineer. It is understood that the City will manage the bid process, advertise the bid, distribute bid documents to bidders, issue addenda, maintain the bidders list, and open and tabulate the bids. The only services required will be to

provide responses to bidder questions, and these responses will be issued in an Addendum. No additional bid phase meetings are anticipated with this scope of services.

Task 4 Construction Phase

Dunaway proposes limited construction phase services related to the testing and installation of the generator. These services include a visit to the generator manufacturing facility to witness factory acceptance testing and observation of testing on site once the generator is in place as part of the final walk-through. This item includes a review of shop drawings and O&M manuals (16 submittals estimated), responding to 6 RFIs, and record drawings, two site visits, review of contractors pay applications, and final walk through.

HOURLY AND/OR ADDITIONAL ENGINEERING SERVICES
for
L.D. LOCKETT PUMP STATION GENERATOR
City of Colleyville

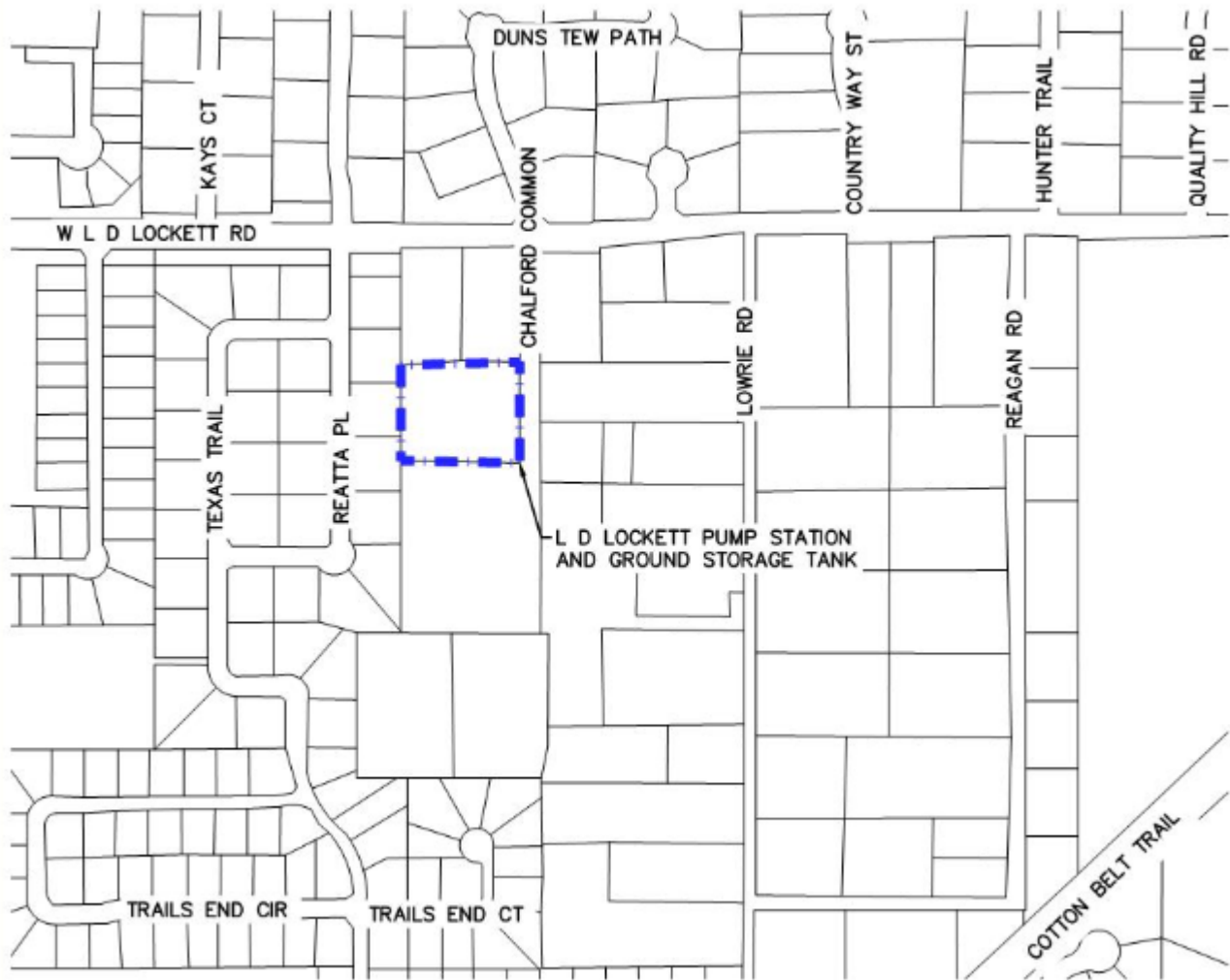
- I. **ADDITIONAL** Engineering Services, not included in the scope of work, include those services that may result from significant changes in the general scope, extent or character of the PROJECT or its design including, but not limited to, changes in size, complexity, CITY's schedule, character of construction or method of financing; and revising previously accepted studies, reports, design documents or Contract Documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to the preparation of such studies, reports or documents, or are due to any other causes beyond ENGINEER's control.
- II. **ADDITIONAL** Engineering Services not included in the scope of work also include assistance to the CITY in connection with bid protests, rebidding or renegotiating contracts for construction, materials, equipment or service, or preparing to serve or serving as a consultant or witness for CITY in any litigation, arbitration or other legal proceeding involving the PROJECT. Design and coordination of franchise utilities relocations, and attending meetings or site visits in addition to those specifically indicated in the above scope of services is also not included.
- III. **HOURLY** and/or **ADDITIONAL** Engineering services in connection with the PROJECT and described above, and including services which are to be furnished on an hourly basis or by the CITY, and services not otherwise provided for in this Agreement, will be provided at the following rates:

**CITY PROVIDED INFORMATION/SERVICES
for
L.D. LOCKETT PUMP STATION GENERATOR
City of Colleyville**

The CITY will provide the following services to the ENGINEER in the performance of the PROJECT upon request:

- I. City provided record drawings, if available.**
- II. City will provide design review of the design submittals and provide comments to Consultant.
City will host design review meetings.**
- III. City will host bidding for potential bidders and be responsible for submitting any newspaper
bid advertisements.**

EXHIBIT A
L.D. LOCKETT PUMP STATION GENERATOR



OPINION OF PROBABLE CONSTRUCTION COSTS
for
L.D. LOCKETT PUMP STATION GENERATOR
City of Colleyville

OPINION OF PROBABLE COST

Following is a conceptual level Opinion of Probable Cost;. This estimate will be refined as the project moves forward to the and Final Plans, Bidding, and Construction Phases.

Construction OPCC	\$575,000.00
Professional Services	<u>\$79,500.00</u>
PROJECT OPC TOTAL	\$654,500.00

PROJECT SCHEDULE
for
L.D. LOCKETT PUMP STATION GENERATOR
City of Colleyville

PROJECT SCHEDULE

A detailed Project Schedule, which includes surveying, engineering, bidding and construction, has been prepared and enclosed herewith. The schedule has been prepared with assumptions as to the responsiveness of the franchise utility companies and the timeliness of city reviews. The schedule may be summarized as follows:

	Working Days
Preliminary Phase	20
Engineering Plans	60
Bid Phase	30
Construction	120
Project Close Out	<u>15 working days</u>
Total Project Schedule	245 working days

**COMPENSATION
for
L.D. LOCKETT PUMP STATION
GENERATOR
City of Colleyville**

I. COMPENSATION

For and in consideration of the services to be rendered by the ENGINEER, the CITY shall pay, and the ENGINEER shall receive, the compensation hereinafter set forth for the Design and Construction Phases of the work and additionally for Special Engineering Services and/or Additional Engineering Services. All remittances by CITY of such compensation shall either be mailed or delivered to the ENGINEER's office.

- A. Compensation for the Basic Services (Preliminary Work, Final Design) shall be a lump sum fee of Fifty-Six Thousand Five Hundred Dollars (\$56,500.00).
- B. Payment for bid phase and construction phase shall not exceed Twenty-Three Thousand Dollars (\$23,000.00) and shall be billed for hourly services and for cost incurred to perform these tasks.
- C. Compensation for Special and/or Additional Engineering and Surveying Services not covered by Basic Services provided herein shall be as follows:

1. For all of ENGINEER's personnel time applied to the Additional Engineering Services and not itemized above, the following hourly rates shall be used:

2019 STANDARD HOURLY BILL RATE SCHEDULE

<u>STAFF TYPE</u>	<u>HOURLY BILL RATE</u>	
Administrative.....	\$85.00	\$154.00
Information Systems.....	\$100.00	\$110.00
Marketing/Business Development	\$90.00	\$220.00
Financial.....	\$120.00	\$220.00
Civil Technician	\$95.00	\$121.00
Civil Designer	\$120.00	\$143.00
Graduate Engineer	\$118.00	\$135.00
Project Engineer.....	\$135.00	\$209.00
Managing Engineer	\$175.00	\$193.00
Technical Engineer.....	\$195.00	\$242.00
Project Surveyor.....	\$140.00	\$154.00
Survey Party Chief	\$120.00	\$154.00
Survey Technician.....	\$100.00	\$127.00
Survey Field Assistant.....	\$63.00	\$75.00
GIS.....	\$105.00	\$116.00
Planner.....	\$100.00	\$209.00
Landscape Designer	\$105.00	\$116.00
Landscape Architect.....	\$100.00	\$138.00
Environmental Scientist.....	\$105.00	\$116.00
Intern.....	\$75.00	\$83.00
Discipline Lead	\$130.00	\$242.00
Engagement Manager.....	\$175.00	\$297.00
Line of Business Manager/Executive.....	\$220.00	\$259.00
Regional Executive.....	\$235.00	\$259.00
Managing Partner.....	\$325.00	\$358.00
President.....	\$400.00	\$440.00

2. For all direct non-labor and/or subcontract expense, including mileage, travel and living expenses at invoice or internal office cost times a multiplier of 1.10.

Payments to the ENGINEER for authorized Additional Engineering Services will be due monthly, upon presentation of monthly statement by the ENGINEER for such services.

II. **PAYMENT**

Payments to the ENGINEER will be made as follows:

A. Invoice and Time of Payment

Monthly invoices will be issued by the ENGINEER for all work performed under this Agreement and shall be in proportion to the percent completion of the total work.

Invoices will be prepared in a format approved by the CITY; see format on the following page; and are due and payable within 30 days.

Proposed Invoice Format



550 Bailey Avenue • Suite 400 • Fort Worth, Texas 76107
Tel: 817.335.1121 • Tel: 817.335.7437
(TX REG. P-1114)

INVOICE

Accounts Payable
City of Colleyville
colleyville.com

Date
Project No:
Invoice No:

Invoice Total

Project B004592.001 Bransford Road EST Site Rehabilitation and Overland Trail GST Site Demolition

Professional Services for the Period Ending:

Phase 01LS Lump Sum Services

Bransford Road

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Concept Design	10,183.00	0.00	0.00	0.00	0.00
Preliminary Design	22,880.00	0.00	0.00	0.00	0.00
Final Design	8,105.00	0.00	0.00	0.00	0.00
Landscaping (PLA)	6,200.00	0.00	0.00	0.00	0.00
Security/Electrical Subconsultant	44,017.05	0.00	0.00	0.00	0.00
Beacon	3,150.00	0.00	0.00	0.00	0.00
Pre-Construction Paint and Soil Lead	4,240.00	0.00	0.00	0.00	0.00
Rendering (PLA), including Council	2,862.00	0.00	0.00	0.00	0.00
Record Drawings	1,520.00	0.00	0.00	0.00	0.00
Total Fee	103,157.05				0.0
Total Fee					0.00
TOTAL THIS INVOICE					0.00

Overland Trail

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Preliminary Design	24,920.00	0.00	11,230.00	0.00	0.00
Final Design	7,566.00	0.00	66,740.00	0.00	0.00
Topographic Survey	5,465.00	0.00	26,520.00	0.00	0.00
Pre-Construction Paint and Soil Lead	3,400.00	0.00	17,100.00	0.00	0.00
Total Fee	41,351.00				0.0
Total Fee					0.00
TOTAL THIS INVOICE					0.00

Approved By: Bryan Sherrieb, PE

ACH Instructions: Bank: Trinity Bank, Acct#: 1004167, ABA#: 111924716, Ref: job# and/or invoice

**CONFLICT OF INTEREST QUESTIONNAIRE
for
L.D. LOCKETT PUMP STATION GENERATOR**

City of Colleyville

[Conflict of Interest Questionnaire is on the following 2 pages.]

RESOLUTION R-18-4305
A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT
ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
SEPTEMBER 18, 2018

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of September 4, 2018
 - b. Approval of the minutes of the City Council Worksession of September 6, 2018
 - c. Approval of the minutes of the City Council Worksession of August 28, 2018
 - d. Approval of authorized broker/dealers for investment purchases
 - e. Approval of an Interlocal Agreement and funding for the Metroport Teen Court Program
 - f. Approval to use the Voluntary Library Fund in Fiscal Year 2019, for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$167,000
 - g. Adoption of the Fiscal Year 2019 to 2023 Capital Improvement Program (CIP)
 - h. Approval of the Grounds Maintenance Mowing Contract with Whitmore and Sons, Inc., in an amount not to exceed \$214,784.73, and authorize the city manager to execute same, and any associated change orders, in an amount not to exceed 25 percent of the contract price

- i. Approval of a Local Project Advance Funding Agreement for the Highway Safety Improvement Program (HSIP) for the reconstruction of Cheek-Sparger Road (San Bar Lane to Oak Briar Lane), and authorizing the city manager to execute the agreement

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS AND 0 ABSTENTIONS ON THIS THE 18TH DAY OF SEPTEMBER 2018.

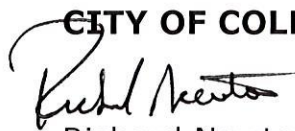
Mayor Richard Newton	<u>Aye</u>	Mayor Pro Tem Bobby Lindamood	<u>Aye</u>
Place 1, Tammy Nakamura	<u>Aye</u>	Place 3, Kathy Wheat	<u>Aye</u>
Place 4, George Dodson	<u>Aye</u>	Place 5, Chuck Kelley	<u>Aye</u>
Place 6, Callie Rigney	<u>Aye</u>		

ATTEST:



Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE



Richard Newton
Mayor

Project Year	Title	Total Project Cost	Capital Projects Fund	CEDC Fund	County Funding	Crime Control District	Drainage Fund	FHA/TxDOT	Area II Impact Fees (West of 26)	TIF	Utility Capital Fund	Wastewater Impact Fees	Water Impact Fees
2018	Library Renovations	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Kimzey Park Pond Dredging	\$388,520.00	\$0.00	\$388,520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Webb House Repairs	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	WW Project 3 (Manning)	\$412,242.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$412,242.00	\$0.00	\$0.00
	Street Maintenance Program - Stafford, Manning, etc.	\$335,000.00	\$335,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2 Manning to Pool) ROW Acquisition	\$110,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110,000.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2-SH26 to Pool) Design	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00
	L. D. Lockett Rehabilitation (Precinct Line Road to Pleasant Run) - resurfacing	\$430,000.00	\$430,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	John McCain Rehabilitation (Pleasant Run to Maranatha Court) - resurfacing	\$508,147.02	\$508,147.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road and Westcoat Drive Roundabout - DESIGN	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$2,543,909.02	\$1,273,147.02	\$698,520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$120,000.00	\$412,242.00	\$0.00	\$0.00
	Estimated 9/30/18 Available Balances		\$7,957,458.98	\$0.00		\$0.00	\$0.00		\$2,011,832.00	\$21,460,372.00	\$5,083,588.00	\$928,492.00	\$3,114,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY19 Budgeted Contribution		\$1,500,000.00	\$860,516.00		\$0.00	\$500,000.00		\$0.00	\$5,400,000.00	\$200,000.00	\$60,000.00	\$192,000.00
Estimated 10/1/18 Available Balances			\$9,957,458.98	\$860,516.00	N/A	\$0.00	\$500,000.00	N/A	\$2,011,832.00	\$26,860,372.00	\$5,783,588.00	\$988,492.00	\$3,306,746.00
2019	Bransford Rehabilitation (Glade to Westcoat)	\$416,000.00	\$249,600.00	\$0.00	\$166,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Bransford Water Tank Rehabilitation - Design	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	\$0.00	\$0.00
	Central Fire Station Repairs	\$147,322.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$147,322.00	\$0.00	\$0.00	\$0.00
	Cheek-Sparger Road (San Bar to Brown Trail) - Design	\$320,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$320,000.00	\$0.00	\$0.00	\$0.00
	Cheek-Sparger Road (San Bar to Brown Trail) - Construction	\$2,085,395.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,660,395.00	\$0.00	\$425,000.00	\$0.00	\$0.00	\$0.00
	Cheek-Sparger Road Rehabilitation (Bedford to Heritage)	\$324,000.00	\$194,400.00	\$0.00	\$129,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	City Hall - Backup Generator	\$181,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$181,000.00	\$0.00	\$0.00	\$0.00
	City Hall/Library - HVAC Replacement	\$327,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$327,600.00	\$0.00	\$0.00	\$0.00
	Fire Station 2 Repairs	\$67,300.00	\$67,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Frontier Court Rehabilitation	\$600,000.00	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2-SH26 to Pool) Design (Multi-year project)	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2 Manning to Pool) ROW Acquisition (Multi-year project)	\$170,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$170,000.00	\$0.00	\$0.00	\$0.00
	Install Backup Generator for Emergency Power at L.D. Lockett Pump Station	\$140,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	\$0.00	\$0.00
	L.D. Lockett Road Right Turn Ln - Design	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Library Renovations	\$315,516.00	\$0.00	\$315,516.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road Rehabilitation	\$247,500.00	\$148,500.00	\$0.00	\$99,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road Right Turn Ln - Design	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road and Westcoat Drive Roundabout - DESIGN (Multi-year project)	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road Westcoat Drive Roundabout - ROW Acquisition	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00
	Plaza at City Hall	\$1,750,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,750,000.00	\$0.00	\$0.00	\$0.00
	Pleasant Run Waterline (John McCain North to Bear Creek) - Design	\$105,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$105,000.00	\$0.00	\$0.00
	Replacement of Palladium Windows & Patio	\$280,000.00	\$0.00	\$280,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Roberts Road (Glade to Grapevine City Limits) - DESIGN	\$354,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$354,000.00	\$0.00	\$0.00	\$0.00
	Roberts Road (Glade to Grapevine City Limits) - ROW Acquisition	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00
	SH-26 Lighting	\$3,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000,000.00	\$0.00	\$0.00	\$0.00
	SH26 Medians & ROW	\$4,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000,000.00	\$0.00	\$0.00	\$0.00
	Stormwater Master Plan	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$685,614.00	\$617,214.00	\$0.00	\$68,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Water Project 7: Demolish Overland Trail Pump Station	\$130,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130,000.00	\$0.00	\$0.00
	Water Project 8: Install Pressure Relief and Flow Control Valves	\$348,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$348,000.00	\$0.00	\$0.00
	Water Project 10: Apple Valley Subdivision/Rustic Oaks Subdivisions/ Bills Lane Water Lines - DESI	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$0.00	\$0.00
	Webb House Repairs	\$265,000.00	\$0.00	\$265,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$17,919,247.00	\$1,927,014.00	\$860,516.00	\$463,400.00	\$0.00	\$500,000.00	\$1,660,395.00	\$60,000.00	\$11,574,922.00	\$873,000.00	\$0.00	\$0.00
	Estimated 9/30/19 Available Balances		\$8,030,444.98	\$0.00		\$0.00	\$0.00		\$1,951,832.00	\$15,285,450.00	\$4,910,588.00	\$988,492.00	\$3,306,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY20 Budgeted Contribution		\$1,500,000.00	\$0.00		\$167,200.00	\$425,000.00		\$0.00	\$5,400,000.00	\$250,000.00	\$60,000.00	\$192,000.00
Estimated 10/1/19 Available Balances			\$10,030,444.98	\$0.00	N/A	\$167,200.00	\$425,000.00	N/A	\$1,951,832.00	\$20,685,450.00	\$5,660,588.00	\$1,048,492.00	\$3,498,746.00

Project Year	Title	Total Project Cost	Capital Projects Fund	CEDC Fund	County Funding	Crime Control District	Drainage Fund	FHA/TxDOT	Area II Impact Fees (West of 26)	TIF	Utility Capital Fund	Wastewater Impact Fees	Water Impact Fees
2020	Bransford Water Tank Rehabilitation - Construction	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Flood Gates Upgrade	\$425,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$425,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Glade Road (Phase 1 - SH26 to Manning) - Construction	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00
	Glade Road (Phase 2 - Manning to Pool) - Construction	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00
	John McCain Road and Westcoat Drive Roundabout - Design	\$175,000.00	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Justice Center - Metal Roof Coating	\$167,200.00	\$0.00	\$0.00	\$0.00	\$167,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	L.D. Lockett Road Right Turn Ln - Construction	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road Right Turn Ln - Construction	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road and Westcoat Drive Roundabout - Construction	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	Pleasant Run Waterline (John McCain North to Bear Creek) - Construction	\$900,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900,000.00	\$0.00	\$0.00
	Roberts Road - Construction	\$2,100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,100,000.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Supervisory Control and Data Acquisition (SCADA) Replacement	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$0.00
	Water Project 10: Apple Valley/Rustic Oaks/Bills Lane Water Lines and Road Rehabilitation on Blauvelt Road	\$935,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$935,000.00	\$0.00	\$0.00
	Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision and Rehabilitate Streets	\$145,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145,000.00	\$0.00	\$0.00
	Water Project 11: Tinker Road Water Lines - Design	\$123,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,000.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$12,820,200.00	\$1,375,000.00	\$0.00	\$400,000.00	\$167,200.00	\$425,000.00	\$0.00	\$1,400,000.00	\$6,100,000.00	\$2,953,000.00	\$0.00	\$0.00
	Estimated 9/30/20 Available Balances		\$8,655,444.98	\$0.00		\$0.00	\$0.00		\$551,832.00	\$14,585,450.00	\$2,707,588.00	\$1,048,492.00	\$3,498,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY21 Budgeted Contribution		\$1,500,000.00	\$0.00		\$325,052.00	\$1,200,000.00		\$0.00	\$5,400,000.00	\$400,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/20 Available Balances		\$10,655,444.98	\$0.00	N/A	\$325,052.00	\$1,200,000.00	N/A	\$551,832.00	\$19,985,450.00	\$3,607,588.00	\$1,108,492.00	\$3,690,746.00
2021	City Hall - Flooring Rehab	\$87,808.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87,808.00	\$0.00	\$0.00	\$0.00
	County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Glade Road (Phase 2 - Manning to Pool) - Construction	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00
	John McCain Road and Westcoat Drive Roundabout - Construction	\$1,400,000.00	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Justice Center - Carpet and VCT Tile	\$88,052.00	\$0.00	\$0.00	\$0.00	\$88,052.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Justice Center - HVAC Replacement	\$237,000.00	\$0.00	\$0.00	\$0.00	\$237,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Pleasant Run Road Bridge at Big Bear (White Chapel Bridge) - Construction	\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Streetlighting for Pedestrian Crosswalks - Construction	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Water Project 11: (Partial) Tinker Road Water Lines - Construction	\$1,110,000.00	\$450,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660,000.00	\$0.00	\$0.00
	Water Project 12: (Partial) Woodbriar Estate Water Lines Replacement - Design	\$70,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,020.00	\$0.00	\$0.00
	Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision and Rehabilitate Streets	\$2,550,000.00	\$650,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900,000.00
	Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivision	\$145,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145,000.00	\$0.00	\$0.00
	WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - Design	\$361,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$361,700.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$10,599,580.00	\$3,450,000.00	\$0.00	\$400,000.00	\$325,052.00	\$1,200,000.00	\$0.00	\$0.00	\$2,087,808.00	\$1,236,720.00	\$0.00	\$1,900,000.00
	Estimated 9/30/21 Available Balances		\$7,205,444.98	\$0.00		\$0.00	\$0.00		\$551,832.00	\$17,897,642.00	\$2,370,868.00	\$1,108,492.00	\$1,790,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY22 Budgeted Contribution		\$1,500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$5,400,000.00	\$500,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/21 Available Balances		\$9,205,444.98	\$0.00	N/A	\$0.00	\$0.00	N/A	\$551,832.00	\$23,297,642.00	\$3,370,868.00	\$1,168,492.00	\$1,982,746.00
2022	County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Library - Flooring Rehab	\$95,210.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95,210.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Water Projec 12: Partial Woodbriar Estate Water Lines Replacement - Construction	\$433,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$433,000.00	\$0.00	\$0.00
	Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - Design	\$545,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$545,000.00
	Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivision	\$745,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$745,000.00	\$0.00	\$0.00
	WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - Constructi	\$1,900,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900,000.00	\$0.00	\$0.00
	WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement - Design	\$91,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$91,000.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$5,109,210.00	\$900,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95,210.00	\$3,169,000.00	\$0.00	\$545,000.00
	Estimated 9/30/22 Available Balances		\$8,305,444.98	\$0.00		\$0.00	\$0.00		\$551,832.00	\$23,202,432.00	\$201,868.00	\$1,168,492.00	\$1,437,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY23 Budgeted Contribution		\$1,500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$5,400,000.00	\$600,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/22 Available Balances		\$10,305,444.98	\$0.00	N/A	\$0.00	\$0.00	N/A	\$551,832.00	\$28,602,432.00	\$1,301,868.00	\$1,228,492.00	\$1,629,746.00

Project Year	Title	Total Project Cost	Capital Projects Fund	CEDC Fund	County Funding	Crime Control District	Drainage Fund	FHA/TxDOT	Area II Impact Fees (West of 26)	TIF	Utility Capital Fund	Wastewater Impact Fees	Water Impact Fees
2023	City Hall - Boiler Replacement	\$99,600.00	\$99,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - Constructic	\$4,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500,000.00	\$0.00	\$0.00	\$0.00
	Woodbriar, Quail Crest Estates Rehabilitation (Companion Project to Water Projects #6 and 12/Po	\$2,768,000.00	\$2,768,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement and Road Rehabilitation -	\$829,000.00	\$110,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$719,000.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$9,496,600.00	\$3,877,600.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500,000.00	\$719,000.00	\$0.00	\$0.00
	Estimated 9/30/23 Available Balances		\$6,427,844.98	\$0.00		\$0.00	\$0.00		\$551,832.00	\$24,102,432.00	\$582,868.00	\$1,228,492.00	\$1,629,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY24 Budgeted Contribution		\$1,500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$5,400,000.00	\$700,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/23 Available Balances		\$8,427,844.98	\$0.00	N/A	\$0.00	\$0.00	N/A	\$551,832.00	\$29,502,432.00	\$1,782,868.00	\$1,288,492.00	\$1,821,746.00



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5a

Agenda Date 9/3/2019

Number Ordinance O-19-2090

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit (SUP) for an accessory dwelling to exceed the maximum square footage allowed for accessory buildings on Lot 1, Block A, of the Divino Acres Addition, located at 7205 Jo Will Street, Case ZC18-027

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

First Reading and Public Hearing

Alan Hilsabeck, the applicant, has submitted a request for a Special Use Permit (SUP) for an accessory dwelling unit to exceed the 4% lot coverage for accessory buildings on Lot 1, Block A, of the Divino Acres Addition, being approximately 0.5738 acres, zoned R-20 Single Family Residential district.

Existing Conditions/Background: The subject property, 7205 Jo Will Street, has R-20 zoning and is located on the east side of Jo Will Street, north of the intersection of John McCain Road and Jo Will Street. The subject property has a single family residence with an accessory building.

SUP Request:

Request – The applicant is requesting approval of an SUP to allow for a detached accessory dwelling unit.

Ordinance – Section 3.27 Accessory Buildings and Residential Carport Regulations of the Land Development Code establishes the maximum size and number of accessory buildings to be permitted by staff on a residential lot:

"2. Maximum Size and Number of Buildings:

a. The maximum number of accessory buildings allowed per lot shall be three (3) buildings. In addition, the combined square footage of all accessory buildings shall not exceed four percent (4%) of the aggregate area of the lot. **Exemption:** Lots containing a minimum of 80,000 square feet shall be exempt from the requirement for the maximum number of accessory buildings.

b. Accessory dwellings allowed by the Land Development Code shall be limited

in size to be no more than the most restrictive of the following:

1. Fifty percent (50%) of the primary structure;
2. The maximum allowed square footage for accessory buildings on the lot; or
3. No more than twelve hundred (1,200) square feet

The applicant proposes to utilize a 1,150 SF accessory building as an accessory dwelling for a family member. The total lot area is 24,995 SF and 4 percent of the total lot area is 1,000 SF. Therefore, this SUP request also includes considering the 0.6% increase above the 4% lot area for a total of 4.6%, which is allowed by the Land Development Code, Section 3.27.A.6:

Special Use Permit Provision: Any request for a building permit for an accessory building which does not meet the criteria in this Section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

Analysis: Any request for a building permit for an accessory building shall only be authorized after approval of a Special Use Permit by the City Council per the Schedule of Permitted Principal Uses for the R-20 zoning district.

The proposed accessory dwelling is going to function as a residence for a family member with the capability of a full kitchen, to include a stove and other appliances.

The proposed accessory dwelling complies with all other requirements of Section 3.27. The site plan, floor plan, and elevations have been included as attachments.

Surrounding Development: The properties to the north, south, east, and west are zoned R-20 and contain single-family residential development.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date, one letter of correspondence has been received.

Staff Recommendation: Based on the following findings, staff recommends approval of the requested SUP for both the accessory dwelling and to exceed the square footage allowed by right:

- The proposed accessory dwelling building only slightly exceeds the lot coverage requirement.
- Architecturally, the accessory dwelling unit looks compatible to the main

structure and appears to have no negative impact on surrounding properties.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the SUP request at their August 12, 2019 meeting by a vote of 4-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Site Plan
5. Floor Plan
6. Building Elevations
7. Photos by Applicant
8. Notification Map
9. Notification List
10. Property Owner Notification Letter
11. Letter from Neighboring Property Owner
12. Ordinance O-19-2090

Aerial Map

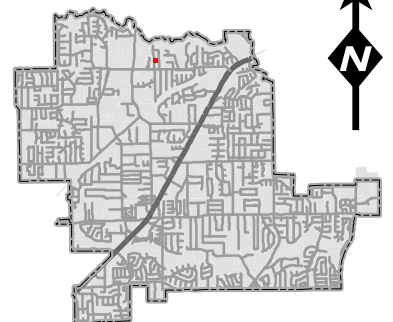


ZC18-027
7205 Jo Will Street

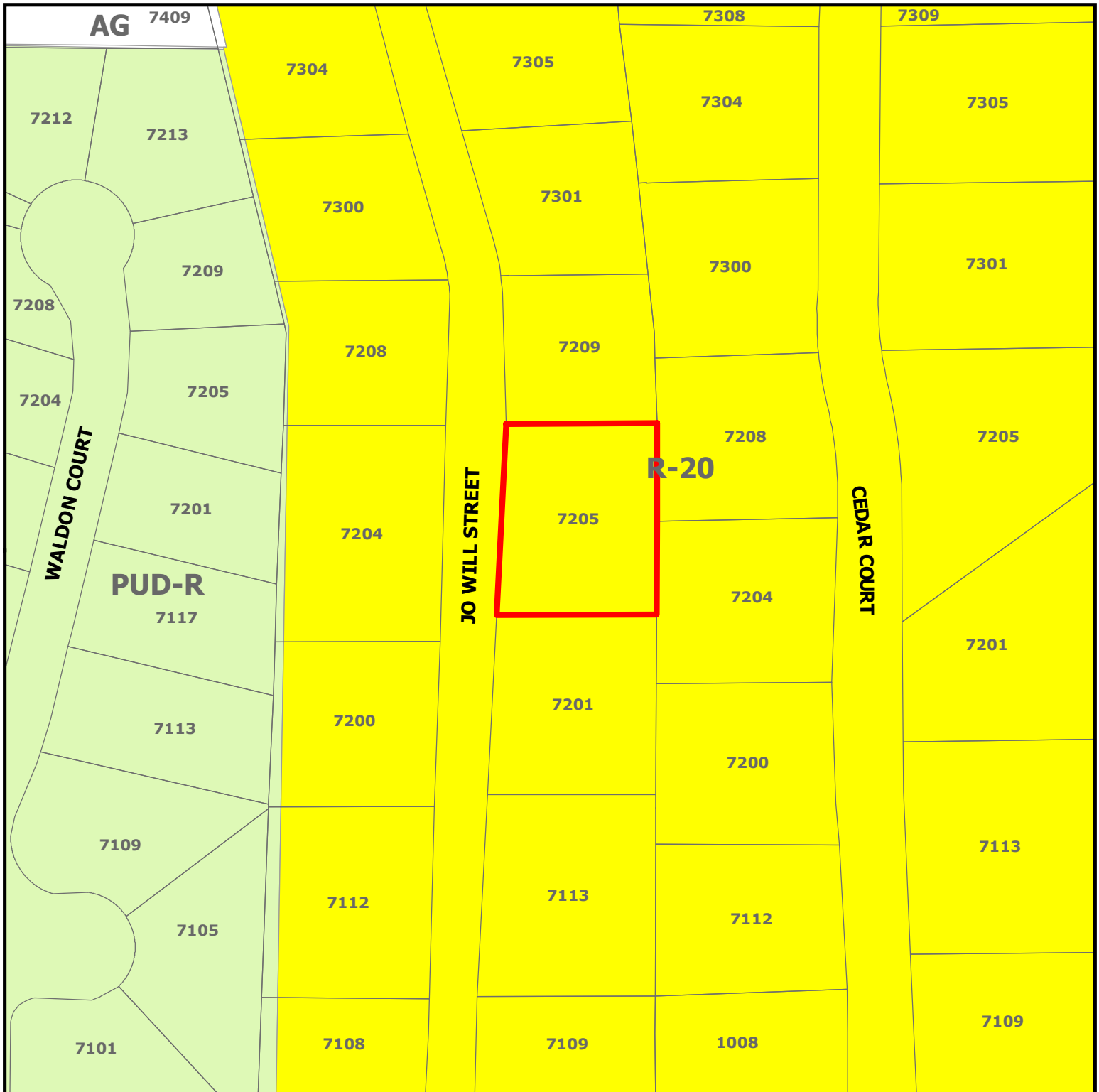
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Subject Property



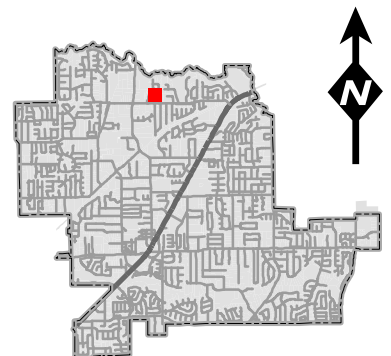
Zoning Map



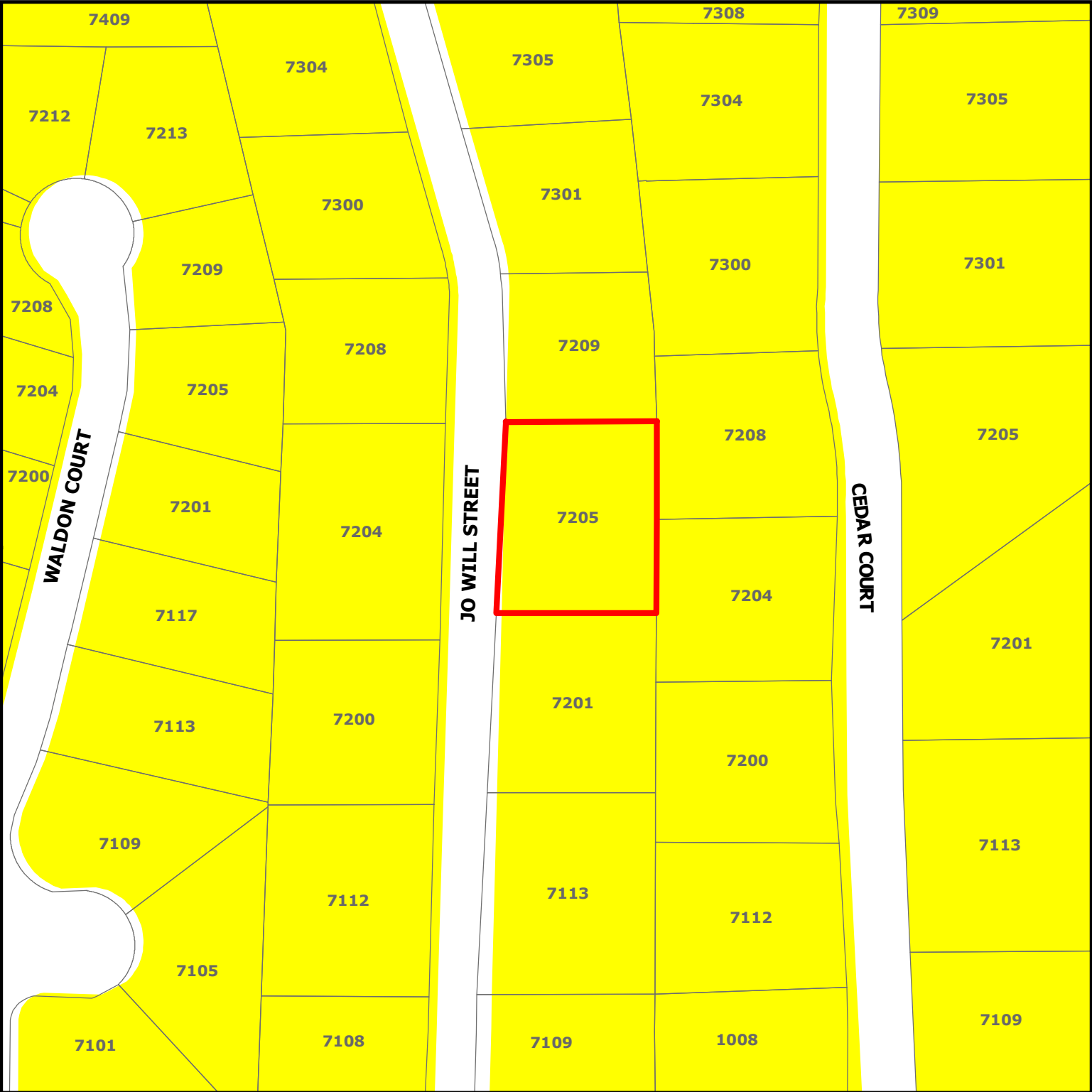
ZC18-027
7205 Jo Will Street

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 Subject Property



Future Land Use Map

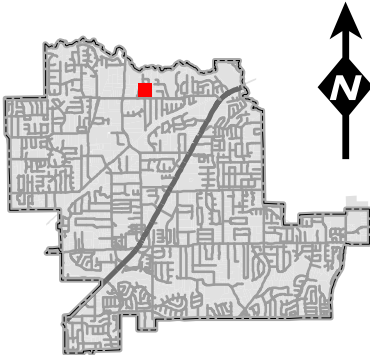


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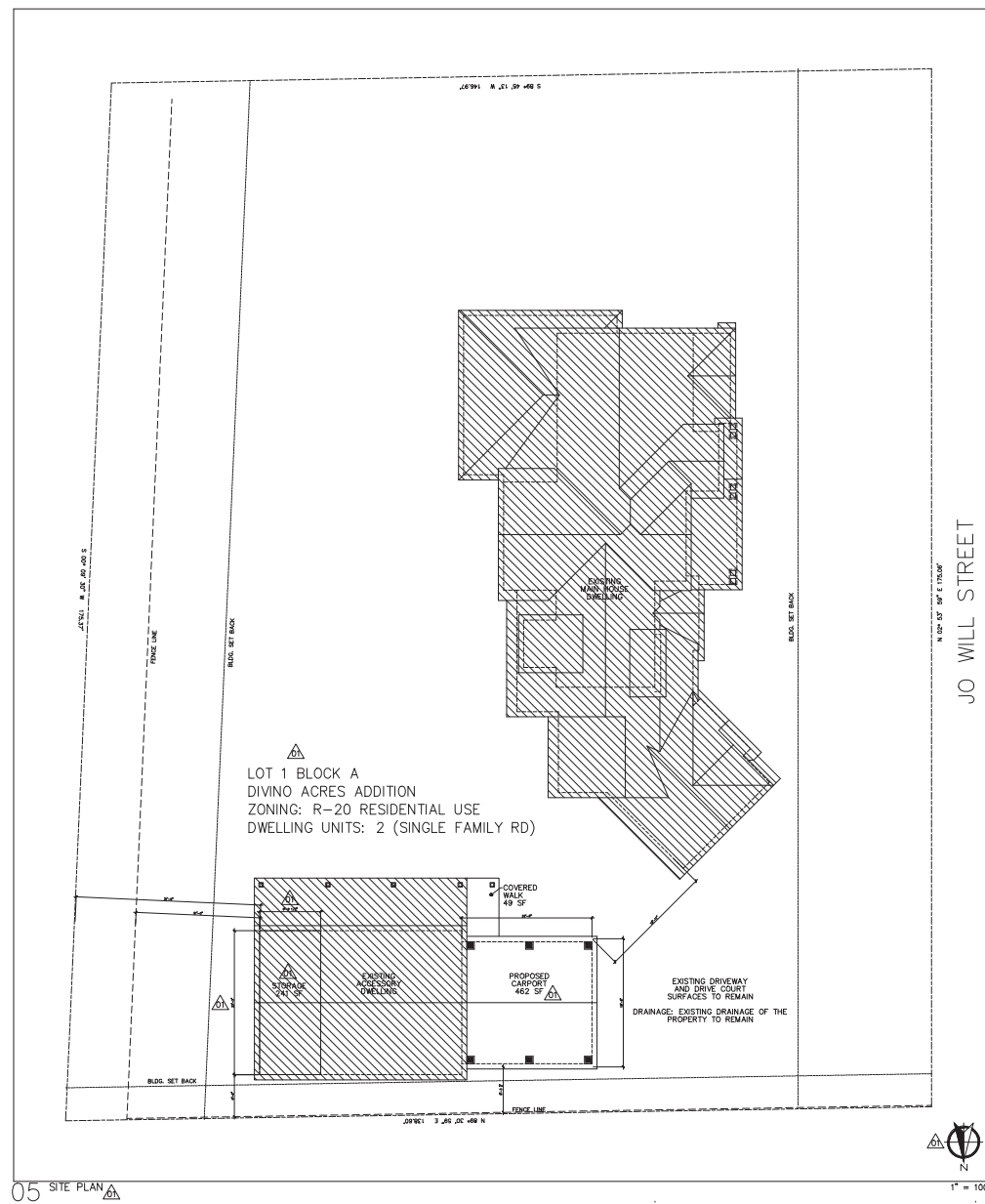
7205 Jo Will Street

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-  Subject Property
-  Residential



Site Plan



PROJECT DIRECTORY

PROJECT LOCATION
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034
DESIGNER

ALAN HILSABECK
4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
214-995-3178

APPLICANT / OWNER
GREG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034

SHEET INDEX

A0.00 COVER, SITE PLAN, PROJECT DIRECTORY
CALCULATIONS, GENERAL CONDITIONS
A1.00 ACCESSORY DWELLING PLANS
A1.10 ACCESSORY DWELLING ELEVATIONS

AREA CALCULATIONS

FLOOR	MAIN HOUSE	ACCESSORY DWELLING
FIRST FLOOR A/C	2314 SF	590 SF
SECOND FLOOR A/C	1316 SF	N/A
TOTAL A/C	3630 SF	590 SF
GARAGE	538 SF	241 SF (NON-AC STORAGE)
COVERED PORCHES	376 SF	319 SF
TOTAL UNDER ROOF	4544 SF	1,150 SF
CARPORT (PROPOSED)		462 SF
TOTAL (ACCESSORY DWELLING + CARPORT)		1,612 SF

COVERAGE CALCULATIONS

TOTAL LOT AREA	24,995 SF
BUILDING FOOTPRINT	4,544 (18%) + 1,150 (5%) + 462 (2%) = 6,156 (25%)
ALLOWABLE COVERAGE	30% = 7,498 SF
COVERAGE REMAINING	7,498 - 6,156 = 1,342 SF

FLOOR AREA RATIO

TOTAL LOT AREA	24,995 SF
TOTAL FLOOR AREA	4,544 SF (MAIN HOUSE)
TOTAL FLOOR AREA	1,612 SF (ACCESSORY DWELLING + CARPORT)
TOTAL FLOOR AREA	6,156 SF (.25 FLOOR AREA RATIO)

07 PROJECT DIRECTORY, SHEET INDEX, CALCULATIONS

GENERAL NOTES

- ALL SLOPES TO BE 10:12 UNLESS OTHERWISE NOTED.
DROPPERS TO BE AT SLOPE APPROPRIATE FOR ROOF DRAINAGE.
- ALL OVERLANDS ARE DRAWN AT 10:12 UNLESS OTHERWISE NOTED.
- ALL ROOF FRAMING TO BE 2X6'S AT 24" O.C. UNLESS OTHERWISE NOTED.
- THE PLATE HEIGHTS MAY VARY ACCORDING TO THE SIZE OF FLOOR SYSTEM USED.
VERIFY ALL CEILING TREATMENTS AND HEIGHTS PRIOR TO CONSTRUCTION.
- THIS PLAN AND ELEVATIONS ARE A GRAPHIC REPRESENTATION FOR ESTIMATING PURPOSES ONLY.
ACTUAL FIELD CONDITIONS MAY VARY AND MUST BE VERIFIED BEFORE PROCEEDING WITH CONSTRUCTION.



HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
(214)995-3178

JOHNSON RESIDENCE

7205 JO WILL STREET
COLLEYVILLE, TEXAS

ACCESSORY DWELLING REMODEL

ISSUE LOG:	NO.	DATE	REVISION	THIRD STAFF	COMMENTS
Δ	7-17-19				
Δ					
Δ					
Δ					
Δ					
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AVH
DRAWN

XXX
CHECKED

ALAN HILSABECK	DAY
2019181716	
1514131211	
1009080706	
0504030201	

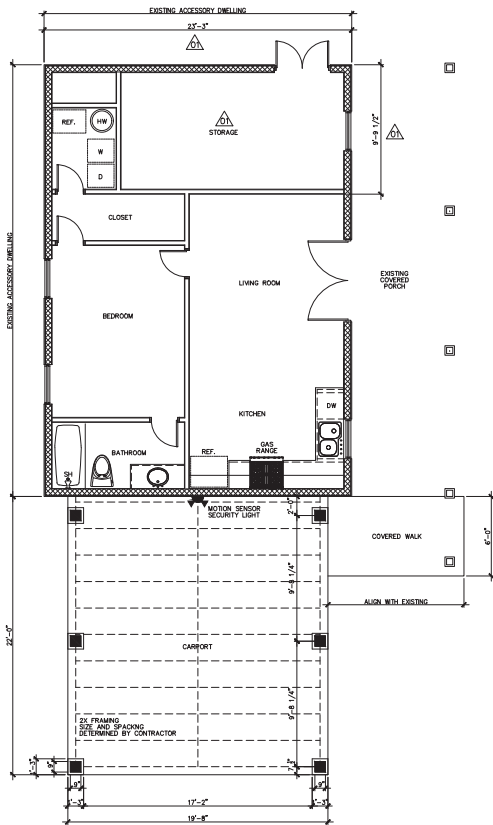
SHEET LAYOUT

GENERAL NOTES

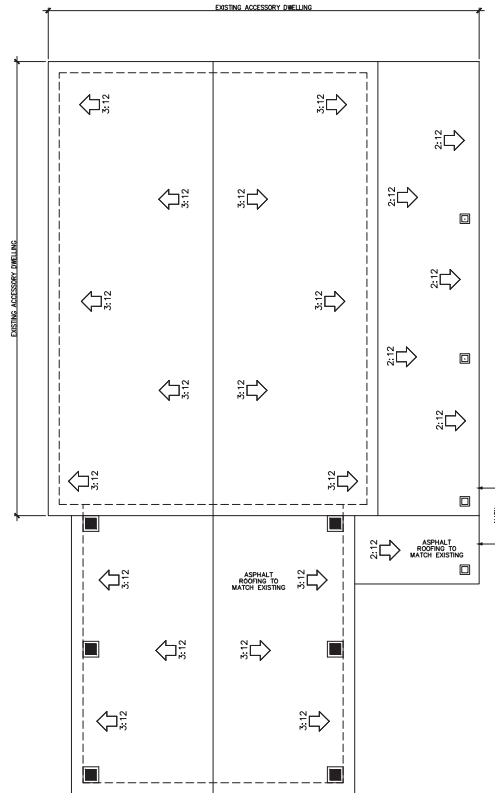
PROJECT NO.: JOHNSON-01
ISSUE DATE: 06-24-2019

A0.00

Floor Plan



05

$$\frac{1}{4}'' = 1'-0''$$


03

$$1/4'' = 1'-0''$$


HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
(214)995-3178

ORIGINAL APPLICANT:
JASON BRUSSOW
NEW APPLICANT / OWNER:
GREG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034

JOHNSON
RESIDENCE

7205 JO WILL STREET
COLLEYVILLE, TEXAS

ACCESSORY BUILDING
REMODEL

ISSUE LOG- NO. DATE	REVISION
1 7-17-19	THIRD STAFF COMMENTS
2	
3	
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AWH
DRAWN

ALAN HILSABECK					DATE
20	19	18	17	16	SHEET LAYOUT
15	14	13	12	11	
10	09	08	07	06	
05	04	03	02	01	

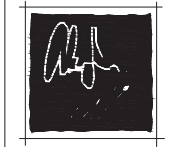
FLOORPLANS

PROJECT NO.: JOHNSON-01

ISSUE DATE: 06-24-2019

A1.00

Building Elevations



HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
(214)995-3178

ORIGINAL APPLICANT:
JASON BRUSSOW
NEW APPLICANT / OWNER:
GREG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034

JOHNSON
RESIDENCE

7205 JO WILL STREET
COLLEYVILLE, TEXAS

ACCESSORY BUILDING
REMODEL

ISSUE LOG:		REVISION
NO.	DATE	
1	7-17-19	THIRD STAFF COMMENTS
2		
3		
4		
5		
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7		
8		

AWH
DRAWN

XXX
CHECKED

ALAN HILSABECK					DATE
20	19	18	17	16	
15	14	13	12	11	
10	09	08	07	06	
05	04	03	02	01	SHEET LAYOUT

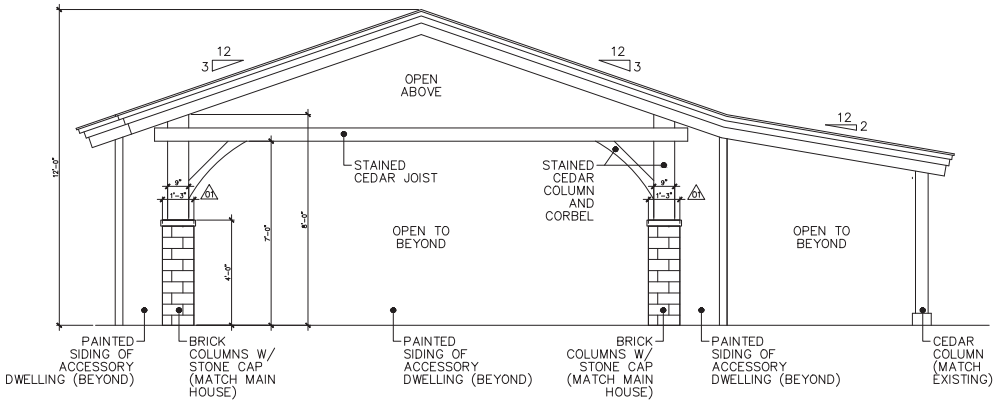
ELEVATIONS

PROJECT NO.: JOHNSON-01
ISSUE DATE: 06-24-2019

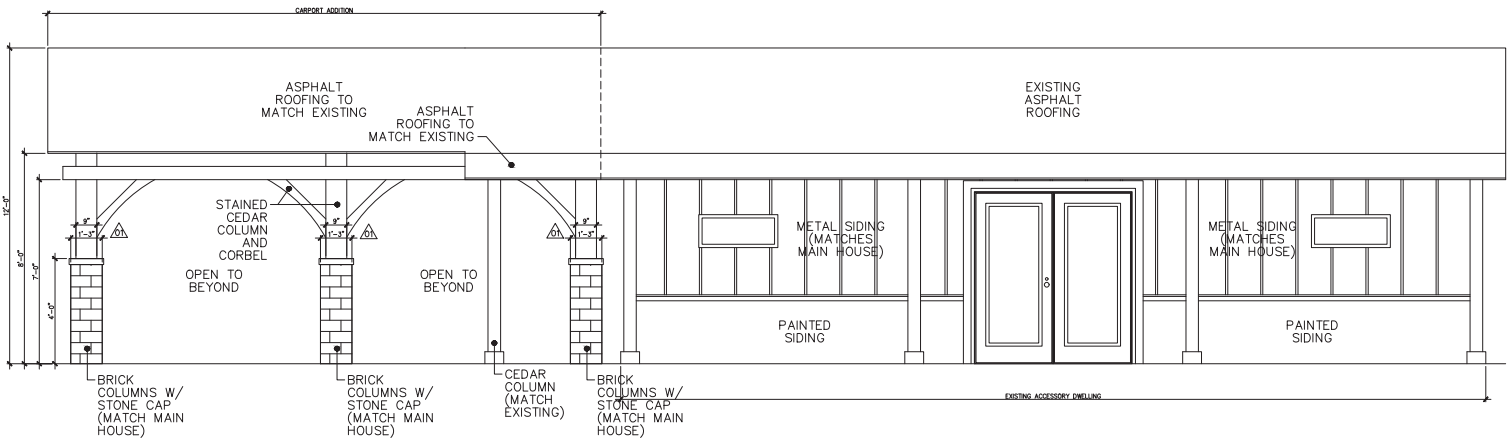
A1.10



1/2" = 1'-0"



CARPORT FRONT ELEVATION / ACCESSORY DWELLING END ELEVATION BEYOND



CARPORT SIDE ELEVATION / ACCESSORY DWELLING FRONT ELEVATION

Photos Provided By Applicant



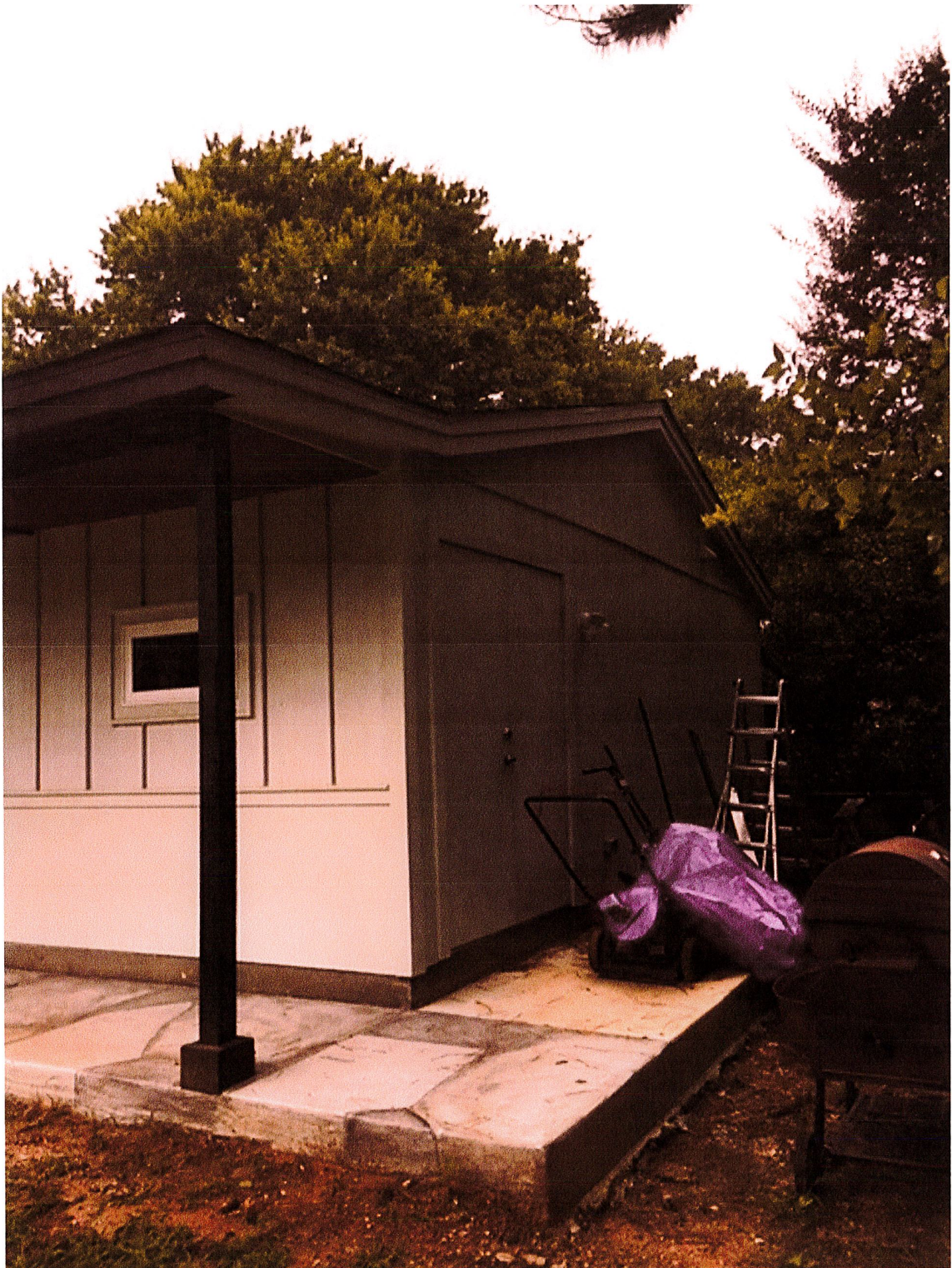
EXISTING ACCESSORY DWELLING – PROPOSED CARPORT END ELEVATION

Photos Provided By Applicant



EXISTING ACCESSORY DWELLING – COVERED FRONT PORCH ELEVATION

Photos Provided By Applicant



EXISTING ACCESSORY DWELLING – STORAGE END ELEVATION

Photos Provided By Applicant



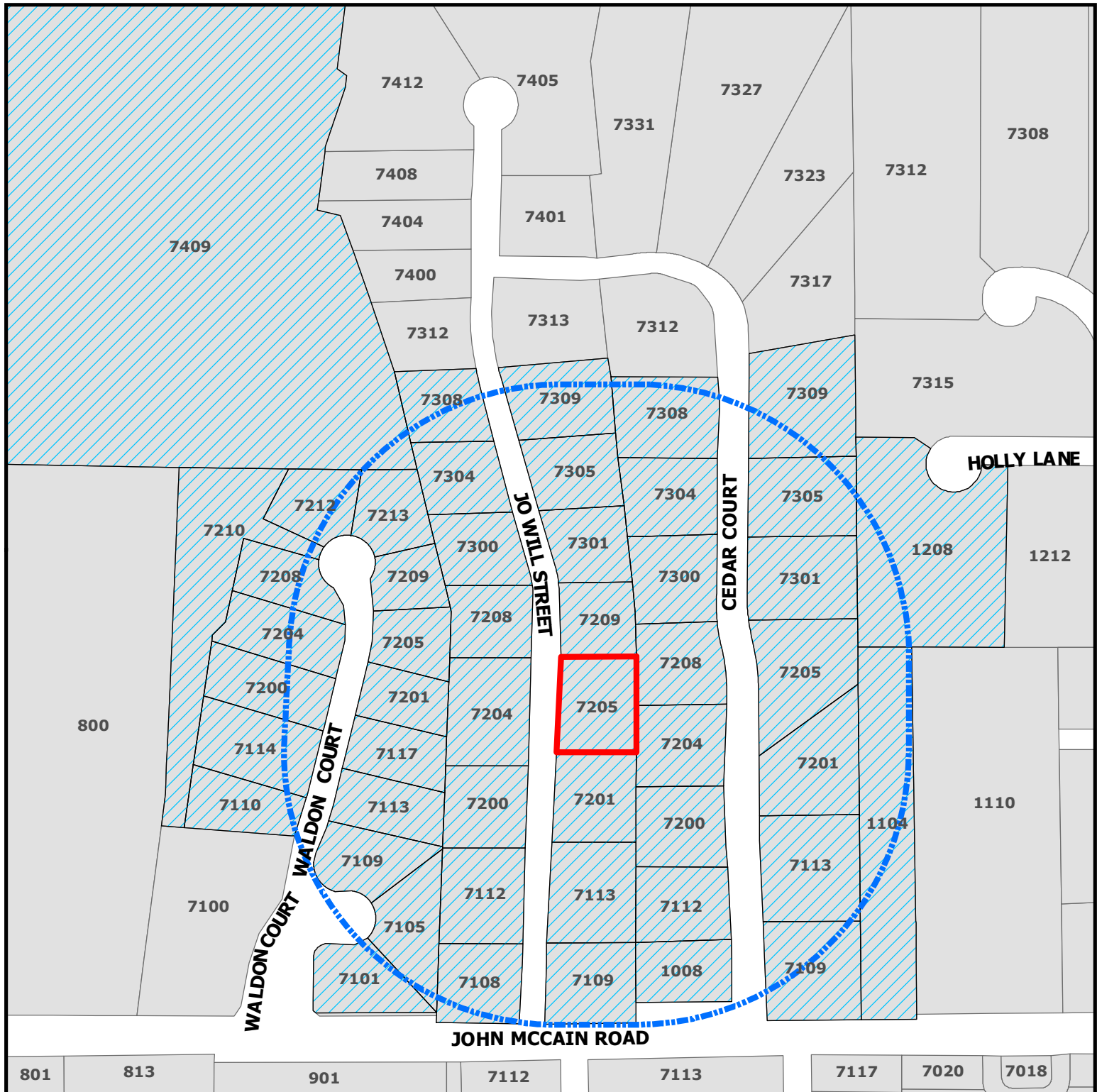
EXISTING ACCESSORY DWELLING – BACK ELEVATION

Photos Provided By Applicant



EXISTING MAIN DWELLING – FRONT PORCH COLUMN DETAIL

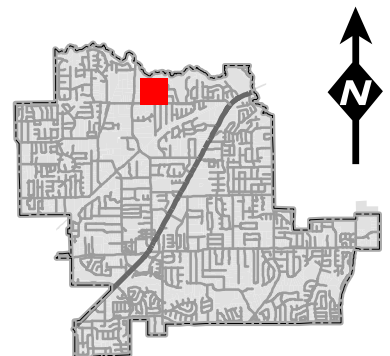
Notification Map



ZC18-027
7205 Jo Will Street

DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

- Subject Property
- 500ft Buffer
- Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
ROFAEIL, NAGY A M	929 CRESTVIEW DR	BEDFORD, TX	76021	7110 WALDON CT
COFFMAN, BLAINE	7300 CEDAR CT	COLLEYVILLE, TX	76034	7300 CEDAR CT
BURNS, ROBBIE S	7208 JO WILL ST	COLLEYVILLE, TX	76034	7208 JO WILL ST
STONES, BLAKE R	7301 CEDAR CT	COLLEYVILLE, TX	76034	7301 CEDAR CT
STEVENSON, BARBARA J	7109 CEDAR CT	COLLEYVILLE, TX	76034	7109 CEDAR CT
HUFF, LINDA D BROCK	7108 JO WILL ST	COLLEYVILLE, TX	76034	7108 JO WILL ST
SALCIDO, PETER	7117 WALDON CT	COLLEYVILLE, TX	76034	7117 WALDON CT
WALKER, TERRY T	7109 JO WILL ST	COLLEYVILLE, TX	76034	7109 JO WILL ST
SARTAIN, MICHAEL K	1124 GLADE RD	COLLEYVILLE, TX	76034	7113 CEDAR CT
CAFFEY, MARK	7114 WALDON CT	COLLEYVILLE, TX	76034	7114 WALDON CT
STANDRIDGE, GEORGE	7200 WALDEN CT	COLLEYVILLE, TX	76034	7200 WALDON CT
HERSHON, DESIREE ANN	7300 JO WILL ST	COLLEYVILLE, TX	76034	7300 JO WILL ST
LOVE FAMILY TRUST	7200 CEDAR ST	COLLEYVILLE, TX	76034	7200 CEDAR CT
BALL, DONNA	7305 CEDAR RD	COLLEYVILLE, TX	76034	7305 CEDAR CT
JOHNSON, FELICIA	7205 JO WILL ST	COLLEYVILLE, TX	76034	7205 JO WILL ST
VALDEZ, ERNESTO	7301 JO WILL ST	COLLEYVILLE, TX	76034	7301 JO WILL ST
GUIRGUIS, WAGUIH	7204 WALDON CT	COLLEYVILLE, TX	76034	7204 WALDON CT
CAMPBELL, RICKY J	7205 CEDAR CT	COLLEYVILLE, TX	76034	7205 CEDAR CT
GENCO, FRANK R	1104 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	1104 JOHN MCCAIN RD
TRINITY CHRISTIAN CENTER INC	2442 MICHELLE DR	TUSTIN, CA	92780	7409 PLEASANT RUN RD
HAZEN, RICHARD W	7212 WALDON CT	COLLEYVILLE, TX	76034	7212 WALDON CT
MCMAHAN, BRANDON	1008 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	1008 JOHN MCCAIN RD
WILLIAMSBURG EST HOA INC	7117 WALDON CT	COLLEYVILLE, TX	76034	7210 WALDON CT
BAUER, TRENT A	7113 WALDON CT	COLLEYVILLE, TX	76034	7113 WALDON CT
QUINN, DIANA	7304 CEDAR CT	COLLEYVILLE, TX	76034	7304 CEDAR CT
ISBELL, J G	7204 JO WILL ST	COLLEYVILLE, TX	76034	7204 JO WILL ST
POLIT, PETER	7208 WALDON CT	COLLEYVILLE, TX	76034	7208 WALDON CT
LIVELY, PETRA	7209 JO WILL ST	COLLEYVILLE, TX	76034	7209 JO WILL ST
GROSS, PAMELA L	7204 CEDAR CT	COLLEYVILLE, TX	76034	7204 CEDAR CT
DIVINO, VINCENT	7201 JO WILL ST	COLLEYVILLE, TX	76034	7201 JO WILL ST
SOLIS, VANCE	7200 JO WILL ST	COLLEYVILLE, TX	76034	7200 JO WILL ST
NEWTON, RICHARD W	1208 HOLLY LN	COLLEYVILLE, TX	76034	1208 HOLLY LN N
ACOVENO, JOE F	7309 CEDAR CT	COLLEYVILLE, TX	76034	7309 CEDAR CT
HAWKINS, STEVEN L	7201 WALDON CT	COLLEYVILLE, TX	76034	7201 WALDON CT
MAPLES, BARBARA M	5312 COLORADO BLVD	NORTH RICHLAND HILLS, TX	76180	7112 JO WILL ST
LEE, CLARENCE K	7109 WALDON CT	COLLEYVILLE, TX	76034	7109 WALDON CT
STONES, BLAKE R	7308 CEDAR CT	COLLEYVILLE, TX	76034	7308 CEDAR CT
DAVIDSON, SHANNON	7305 JO WILL ST	COLLEYVILLE, TX	76034	7305 JO WILL ST
COPPOLA, MARCO	7105 WALDON CT	COLLEYVILLE, TX	76034	7105 WALDON CT
SADLER, MITZI	7213 WALDEN CT	COLLEYVILLE, TX	76034	7213 WALDON CT
GATES, TERRY	7309 JO WILL ST	COLLEYVILLE, TX	76034	7309 JO WILL ST
LARSON, THOMAS R	7308 JO WILL ST	COLLEYVILLE, TX	76034	7308 JO WILL ST
HUBBARD, VICKI GREEN	7304 JO WILL ST	COLLEYVILLE, TX	76034	7304 JO WILL ST
LYON, REGINALD O	2520 K AVE STE 700 #287	PLANO, TX	75074	7205 WALDON CT
TROUNG, RICHARD	7209 WALDON CT	COLLEYVILLE, TX	76034	7209 WALDON CT
MULLINS, RICHARD V	7208 CEDAR CT	COLLEYVILLE, TX	76034	7208 CEDAR CT
LATZER, ANN MARIE	7201 CEDAR CT	COLLEYVILLE, TX	76034	7201 CEDAR CT
GRASSI, JAIME WISEMAN	7112 CEDAR CT	COLLEYVILLE, TX	76034	7112 CEDAR CT
DIVINO, VINCENT	7201 JO WILL ST	COLLEYVILLE, TX	76034	7113 JO WILL ST
DILLARD, DANA	7101 WALDON CT	COLLEYVILLE, TX	76034	7101 WALDON CT
CASTLETON MANOR	1560 E. Southlake Blvd.	SOUTHLAKE, TX	76092	COURTESY NOTICE
SHALIMAR ADDITION	6916 Shalimar Court	COLLEYVILLE, TX	76034	COURTESY NOTICE
WARWICK PARC	4113 Gateway Drive Suite 100	COLLEYVILLE, TX	76034	COURTESY NOTICE
WILLIAMSBURG ESTATES ADDITION	7113 Waldon Court	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
HILSABECK, ALAN	4317 THAMES COURT	FLOWER MOUND, TX	75028	APPLICANT

Public notices were mailed on July 26, 2019



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, August 12, 2019 at 7:00 p.m.
City Council Meetings: Tuesday, September 3, 2019 & Tuesday, September 17, 2019 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit (SUP) for an Accessory Dwelling and to exceed the maximum square footage allowed for accessory buildings. The request is to convert a 1,150 sq. ft., existing structure into a dwelling unit with a built-in kitchen and storage space.

Zoning Case: ZC18-027

Applicant: Alan Hilsabeck

Owner: Gregory Johnson

Location: 7205 Jo Will Street

Property Description: Lot 1, Block A, of the Divino Acres Addition

Present Zoning: R-20 Single Family Residential

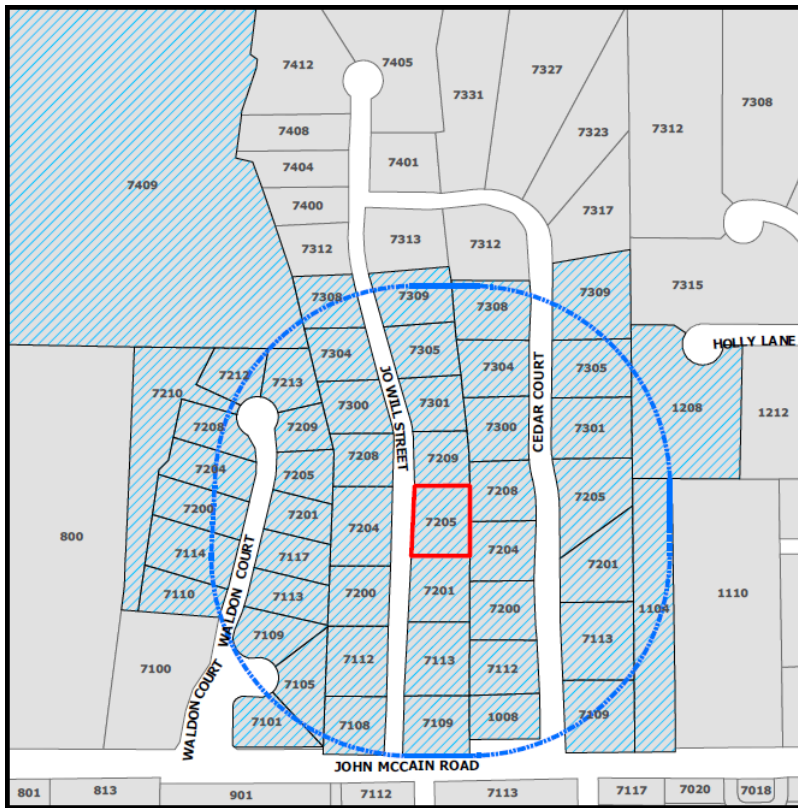
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

Jackie Reyff
Colleyville Principal Planner
817.503.1056

Dear Jackie,

Please pass the following requests to the Colleyville Planning and Zoning Commission to be made part of the public record:

The Consideration of a Special Use Permit (SUP) - Zoning Case ZC18-027:

Acceptance of SUP under the condition that the Accessory Dwelling not be used for short term rentals such as Bed & Breakfast, Airbnb, HomeAway or other.

Acceptance of SUP under the condition that the Accessory Dwelling not be used for long term rental/lease unless included in the rental/lease of the entire residential property.

Acceptance of SUP under the condition that any outdoor lighting shall not shine directly onto any dwelling beyond the property line. Any direct lighting shall be shielded from adjacent property.

The Consideration of a Special Use Permit (SUP) - Zoning Case ZC-19-007:

Acceptance of SUP under the condition that any Carport outdoor lighting shall not shine directly onto any dwelling beyond the property line. Any direct lighting shall be shielded from adjacent property.

Thank you,
Mark & Petra Lively
7209 Jo Will St
Colleyville TX 76034
817.773.0888

ORDINANCE O-19-2090

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 0.5738 ACRES, BEING LOT 1, BLOCK A OF THE DIVINO ADDITION, LOCATED AT 7205 JO WILL STREET, BY AUTHORIZING A SPECIAL USE PERMIT FOR AN ACCESSORY DWELLING AND TO EXCEED THE 4% LOT COVERAGE FOR ACCESSORY BUILDINGS; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit for an accessory dwelling under Case No. ZC18-027; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference

to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for an accessory dwelling and to exceed the 4% lot coverage for accessory buildings, being 0.5738 acres on Lot 1, Block A, of the Divino Addition, located at 7205 Jo Will Street, as depicted on the attached as Exhibit "A".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall apply to permit a new accessory dwelling located in the accessory building.
- b. The size for the accessory building/accessory dwelling shall be 1,150 SF.
- c. The accessory dwelling shall be generally consistent with the, site plan and building elevations as depicted on the attached Exhibits "B" and "C".

- d. The accessory dwelling shall not be rented as a short-term or long-term rental and shall only allow family members as permitted for accessory dwellings.
- e. All requirements of the Land Development Code shall be met, except where amended herein.

- Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 8. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2019.

The second reading and public hearing being conducted on the 17th day of September 2019.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____
ABSTENTIONS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

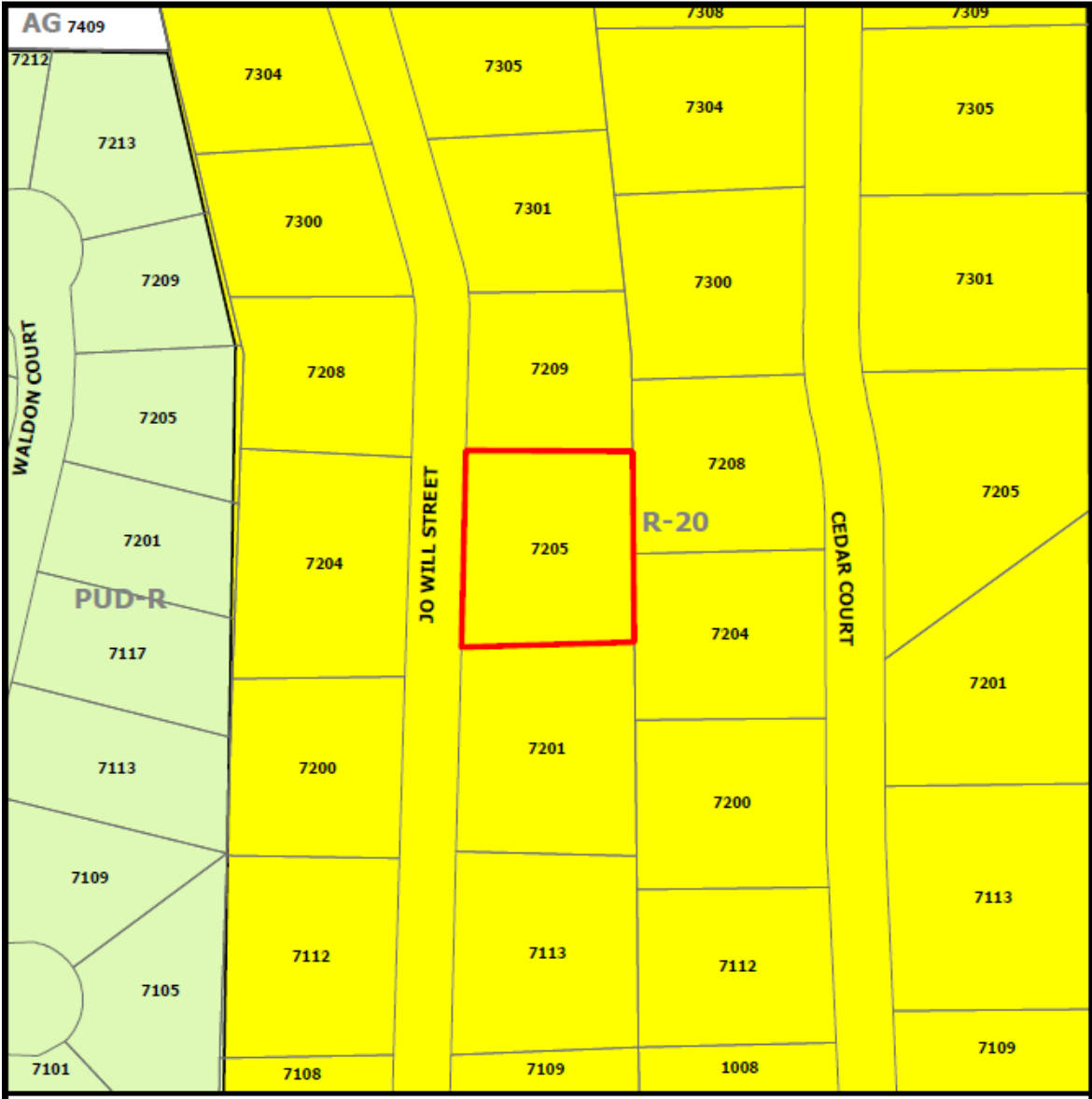
Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

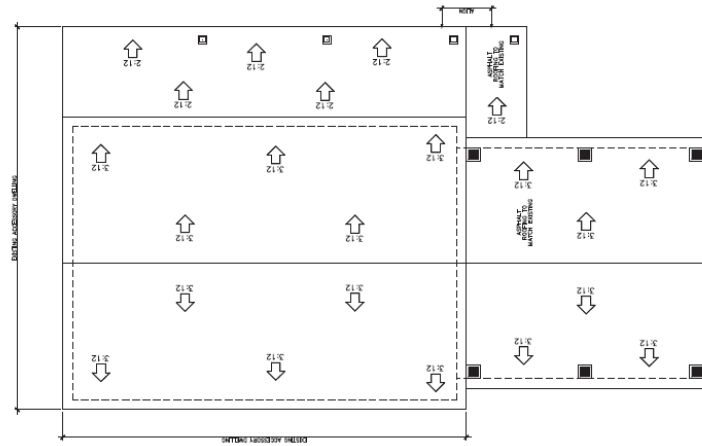
Whitt Wyatt
City Attorney

Exhibit "A" - Location and Zoning Map

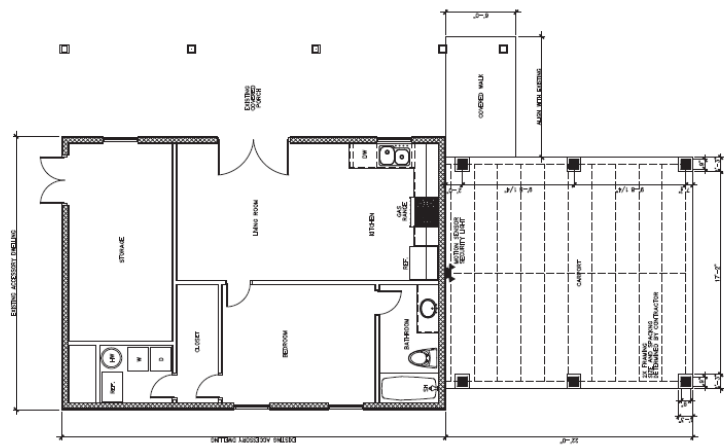


[illegible]

A1.00



03 ROOF PLAN - ACCESSORY DWELLING AND CARPORT



05 FLOOR PLAN / FRAMING PLAN - ACCESSORY DWELLING AND CARPORT



HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 76028
(214)995-3178

ORIGINAL APPLICANT:
HILSABECK ARCHITECTS
NEW APPLICANT / OWNER:
GRIG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEEVILLE, TEXAS 76034

**JOHNSON
RESIDENCE**
7205 JO WILL STREET
COLLEEVILLE, TEXAS

ACCESSORY BUILDING
REMODEL

REVISION	DATE
1	
2	
3	
4	
5	
6	
7	
8	
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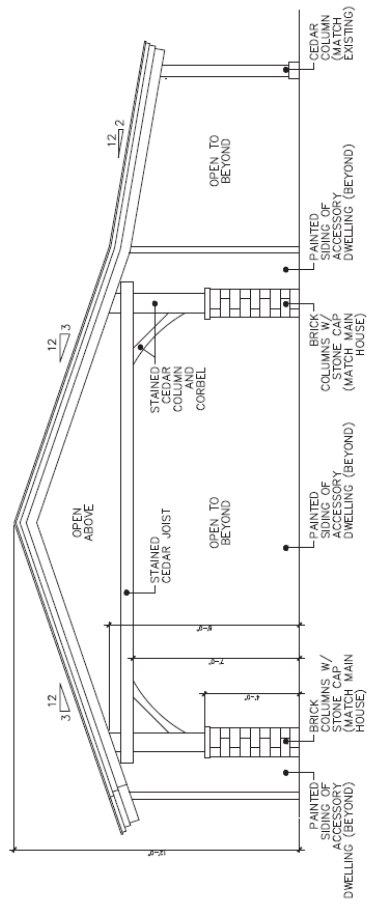
DATE: 05/04/2019
TIME: 10:09 AM
BY: JH

DATE	REVISION
2019/18/17/16	
15/14/13/12/11	
10/09/08/07/06	
05/04/03/02/01	

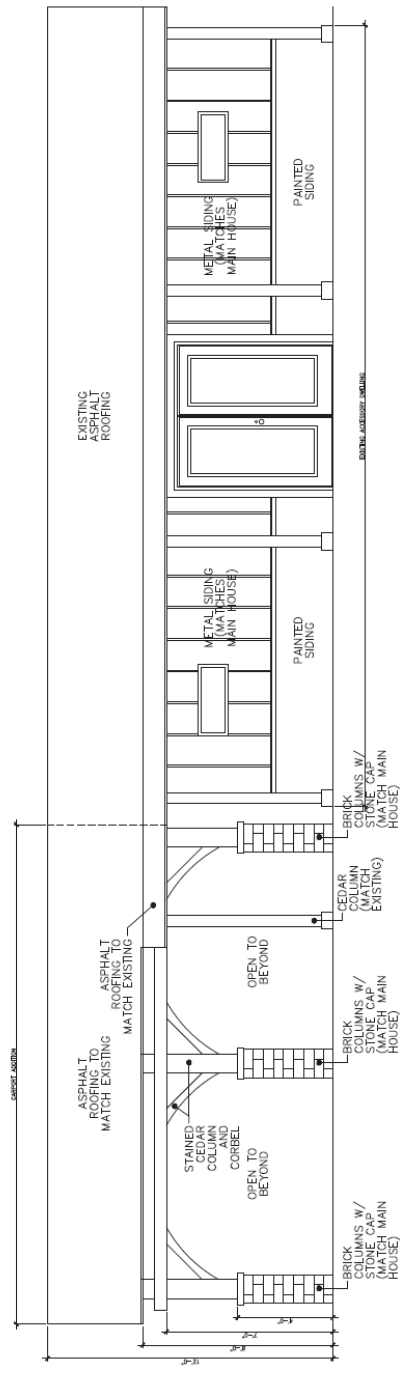
ELEVATIONS

PROJECT NO.: JHNSON-01
ISSUE DATE: 06-24-2019

A1.10



CARPORT FRONT ELEVATION / ACCESSORY DWELLING END ELEVATION BEYOND



CARPORT SIDE ELEVATION / ACCESSORY DWELLING FRONT ELEVATION

05 ACCESSORY DWELLING AND CARPORT ELEVATIONS
1/2" = 1'-0"



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5b

Agenda Date 9/3/2019

Number Ordinance O-19-2091

Type Ordinance

Department Community Development

Title

Request to appeal the decision by the Planning and Zoning Commission for the consideration of a Special Use Permit (SUP) for a carport and to exceed the maximum square footage allowed for accessory buildings on Lot 1, Block A, of the Divino Acres Addition, located at 7205 Jo Will Street, Case ZC19-007

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

First Reading and Public Hearing

The applicant has appealed the decision by the Planning & Zoning Commission for this item to the City Council. The Planning & Zoning Commission made a motion for approval of the requested SUPs at their August 12, 2019 meeting which failed by a vote of 2-2. A failed motion is considered a recommendation for denial. When the Planning & Zoning Commission makes a recommendation of denial, a favorable vote of three-fourths (3/4) of all members of the City Council is required for approval of the request.

Alan Hilsabeck, the applicant, has submitted a request for a Special Use Permit (SUP) for a residential carport and to exceed the 4% lot coverage for accessory buildings on Lot 1, Block A, of the Divino Acres Addition, being approximately 0.5738 acres, zoned R-20 Single Family Residential district.

Existing Conditions/Background: The subject property, 7205 Jo Will Street, has R-20 zoning and is located on the east side of Jo Will Street, north of the intersection of John McCain Road and Jo Will Street. The subject property has a single family residence with an accessory building.

SUP Request:

Request – The applicant is requesting approval of an SUP to allow for a detached residential carport.

Ordinance – Section 3.27 Accessory Buildings and Residential Carport Regulations of the Land Development Code establishes the maximum size and design for a residential

carport to be permitted by staff on a residential lot:

"2. Maximum Size and Number of Buildings:

- a. The maximum number of accessory buildings allowed per lot shall be three (3) buildings. In addition, the combined square footage of all accessory buildings shall not exceed four percent (4%) of the aggregate area of the lot. **Exemption:** Lots containing a minimum of 80,000 square feet shall be exempt from the requirement for the maximum number of accessory buildings.

The applicant proposes to utilize a 1,150 SF accessory building as an accessory dwelling for a family member and adding a 462 SF carport. The total lot area is 24,995 SF and 4 percent of the total lot area is 1,000 SF. Therefore, this SUP request also includes considering a 2.4% increase above the 4% lot area for a total of 6.4%, which is allowed by the Land Development Code, Section 3.27.A.6:

Special Use Permit Provision: Any request for a building permit for an accessory building which does not meet the criteria in this Section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

The regulations for residential carports are as follows:

C. Residential Carport Regulations – Carports located in zoning districts which permit single family residential dwellings shall comply with the regulations contained in this section.

1. *Approval by Special Use Permit Only:* In accordance with the Special Use Permit procedures contained in this Chapter of these zoning regulations, no carport shall be built in the City of Colleyville without approval by the City Council for a Special Use Permit to construct a carport in a zoning district that permits single family residential dwellings.
2. *Carport Standards:* A carport shall comply with the following regulations, unless the City Council in approving a Special Use Permit for a carport has imposed other requirements necessary in the particular case to protect the public interests.
 - a. *Size:* A carport shall not exceed 480 square feet in area. The longest dimension on a carport shall not exceed 24 feet.
 - b. *Height:* A carport shall not exceed a maximum height of 15 feet. The height shall be measured from the finished grade to the highest point of the roof.

c. *Setbacks:*

i. A carport located within ten (10) feet of the principal building shall comply with the front, side and rear yard setbacks of the zoning district. The distance shall be measured between the two closest points of the carport and principal building.

ii. A carport located 10 feet or more from a principal building may extend into a required side yard, provided all of the following conditions are satisfied:

(1) every part of such carport is unenclosed except for necessary structural supports;

(2) no part of the carport is less than five (5) feet from a side or rear lot line, and

(3) the carport is located completely within the rear yard area as defined in these zoning regulations.

d. *Maximum Number Per Lot:* one

e. *Paving and Street Access:*

The parking area of a carport shall be paved not less than nine feet (9') by eighteen feet (18') and provide access to a public street right-of-way. Said access shall be a minimum of nine feet (9') in width and paved. All paved surfaces shall be either concrete, asphalt or pave-stone.

f. *Design Criteria:*

i. Roof - Carports shall have a pitched roof of at least 2:12. Flat roofs shall be prohibited.

ii. Posts - Posts shall be clad or finished of brick, stone, cedar or decorative metal, such as metal lattice. For purpose of this requirement, decorative metal shall consist of twenty-five (25) percent opaque surfaces. The dimension of each post as viewed from each primary elevation shall not be less than eight inches (8") or more than forty-eight inches (48"). Any carport with two or more elevations that exceed the 48-inch criteria shall be considered an accessory building and be regulated as such. Cedar posts shall be wrapped using masonry stone or brick from the base to at least 50% of the post height. The exposed portion of the cedar post shall be a minimum of 8 inches.

g. Adequacy of Plans and Specifications:

The applicant requesting a Special Use Permit to construct a carport shall submit plans and specifications of the proposed carport for review. Said plans and specifications shall contain sufficient information to allow the City Council to determine that the proposed carport complies with these regulations and the City Council may require additional information when necessary to clarify the applicant's request. At a minimum, the drawings shall contain a plot plan, elevation views and a description of the construction materials.

Analysis: Any request for a building permit for a residential carport shall only be authorized after approval of a Special Use Permit by the City Council per the Schedule of Permitted Principal Uses for the R-20 zoning district.

The proposed carport complies with the size and design requirements per the regulations of Section 3.27.C Residential Carport Regulations. However, the location of the carport places it within the side yard. When located within the side yard, the carport must then be completely within the rear yard. Per the SUP request, this may be considered for modification. The carport aligns with the driveway and it is not forward of the house.

Surrounding Development: The properties to the north, south, east, and west are zoned R-20 zoning and contain single-family residential development.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date, two letters have been received.

Staff Recommendation: Based on the following findings, staff recommends denial of the requested SUP for both the residential carport and to exceed the square footage allowed by right:

- The proposed carport pushes the 4% allowable accessory buildings to 6.4%.
- The location of the carport being in the side yard and not completely within the rear yard as required.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission made a motion for approval of the requested SUPs at their August 12, 2019 meeting which failed by a vote of 2-2. A failed motion is considered a recommendation for denial. When the Planning & Zoning Commission makes a recommendation of denial, a favorable vote of three-fourths (3/4) of all members of the City Council is required for approval of the request.

Financial Impact

There is no fiscal impact.

Recommendation

Denial

Attachments

1. Applicant's Appeal Letter to CC
2. Aerial Map
3. Zoning Map
4. Future Land Use Map
5. Statement of Planning Objectives
6. Site Plan
7. Floor Plan
8. Building Elevations
9. Exhibits from Owner
10. Notification Map
11. Notification List
12. Property Owner Notification Letter
13. Letter from Surrounding Property Owners
14. Letter of Support
15. Ordinance O-19-2091

Araceli Botello

Subject: FW: ZC19-007 Carport 7205 Jo Will

From: greg@nightofsuperstars.org <greg@nightofsuperstars.org>

Sent: Monday, August 19, 2019 11:33 AM

To: Jackie Reyff <JReyff@colleyville.com>; Alan Hilsabeck <> **Subject:** RE: ZC19-007 Carport 7205 Jo Will

Hi Jackie...

Thank you for the message. Yes, we would like to appeal. But I would also like to set up a brief meeting with you as well to discuss and show you our 3-D color renditions to get your thoughts. Are you available this week?

Thank you again...

Greg

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Greg Johnson

Founder, Night of Superstars! "The MOST Inspiring & Uplifting Event of the Year!"

Realtor, The Star Group of JP & Associates Realtors

214.714.2450

www.nightofsuperstars.org

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[Texas Real Estate Commission Consumer Protection Notice](#)



|----- Original Message -----

Aerial Map

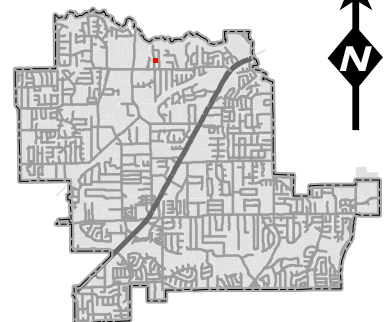


ZC19-007
7205 Jo Will Street

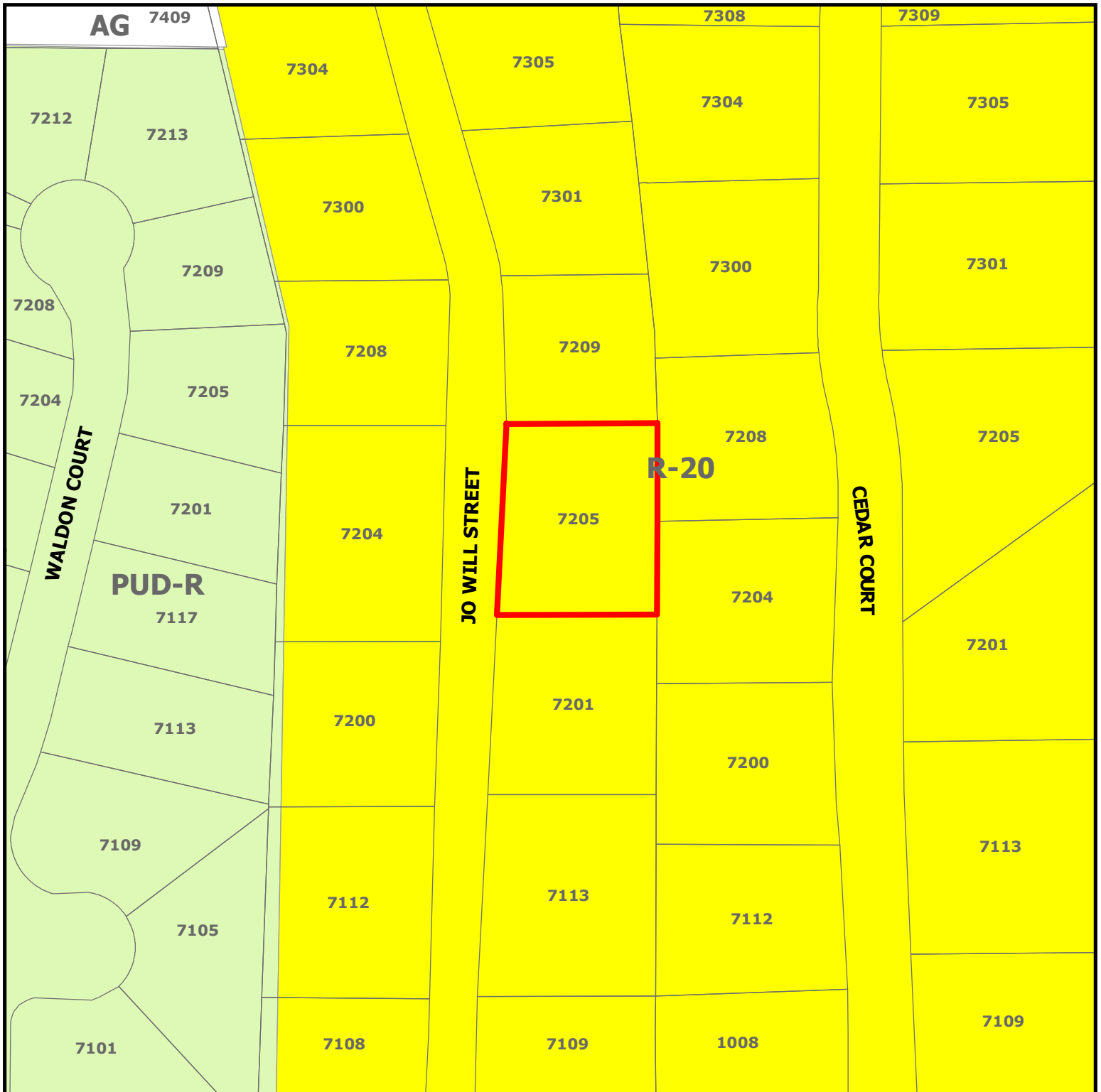
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Subject Property



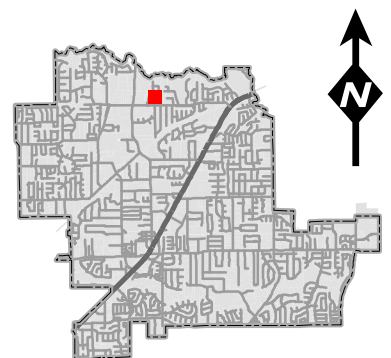
Zoning Map



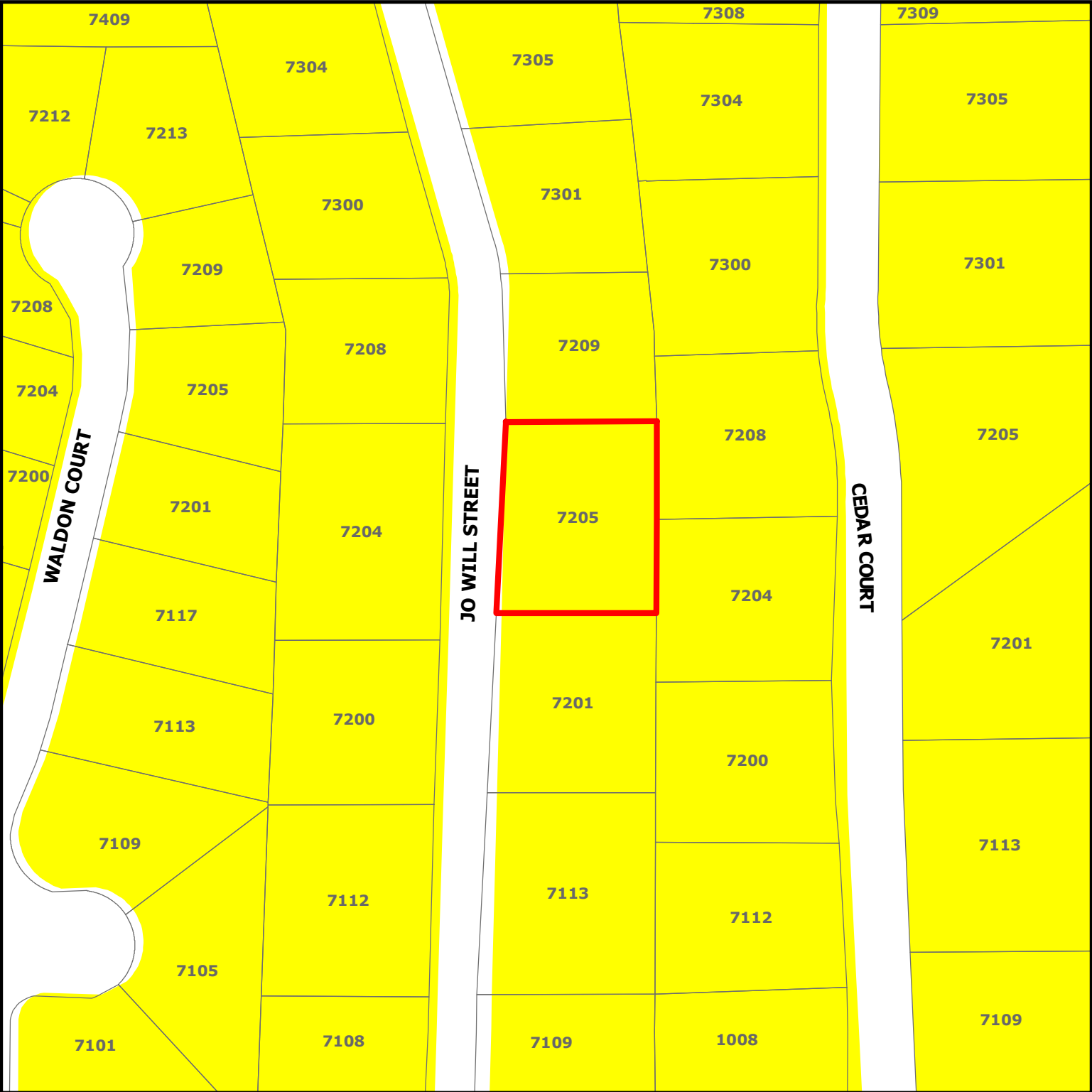
ZC19-007
7205 Jo Will Street

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 Subject Property



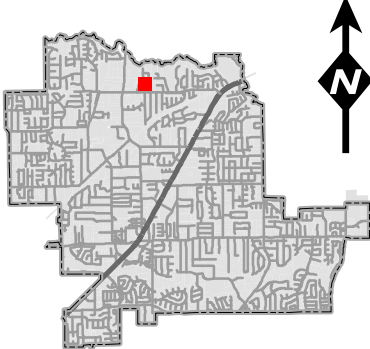
Future Land Use Map



ZC19-007
7205 Jo Will Street

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 Subject Property
 Residential



Statement of Planning Objectives

July 17, 2019

Dear Sir or Madam,

This note is written to state that each comment has been addressed. Comments were gathered from both the Initial Staff Comments dated April 22, 2019 and the Second Staff Comments dated May 3, 2019. Below is the Statement of Planning Objectives for the project which was also a requirement of satisfying the comments by the City of Colleyville staff.

Sincerely,

Alan Hilsabeck on behalf of Greg and Felicia Johnson

STATEMENT OF PLANNING OBJECTIVES

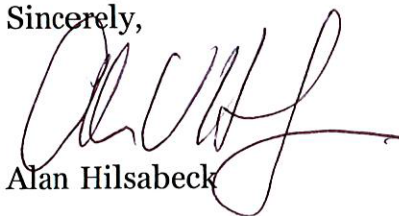
The objective for the project is to modify the existing detached garage to provide a living quarters for the Owner's father. The exterior of the modifications shall coordinate and use materials and details to match the existing main house. This will include both the Accessory Dwelling and Carport. The interior of the Accessory Dwelling shall include the following areas: Living Quarters and a Storage area. The living quarters part of the dwelling includes a Full Kitchen including a Gas Range, Living Room, Bedroom, Closet, and Laundry Room.

The purpose of modifying the existing garage into a living and storage dwelling is to provide a separate dwelling but approximate to the family dwelling daily as required for medical purposes. The purpose of the added-on Carport is to provide covered protection of the father's vehicle while keeping the Accessory Dwelling as close to the maximum square footage requirements as per Section 3.24-C-8B of the Colleyville, Texas, Land Development Code.

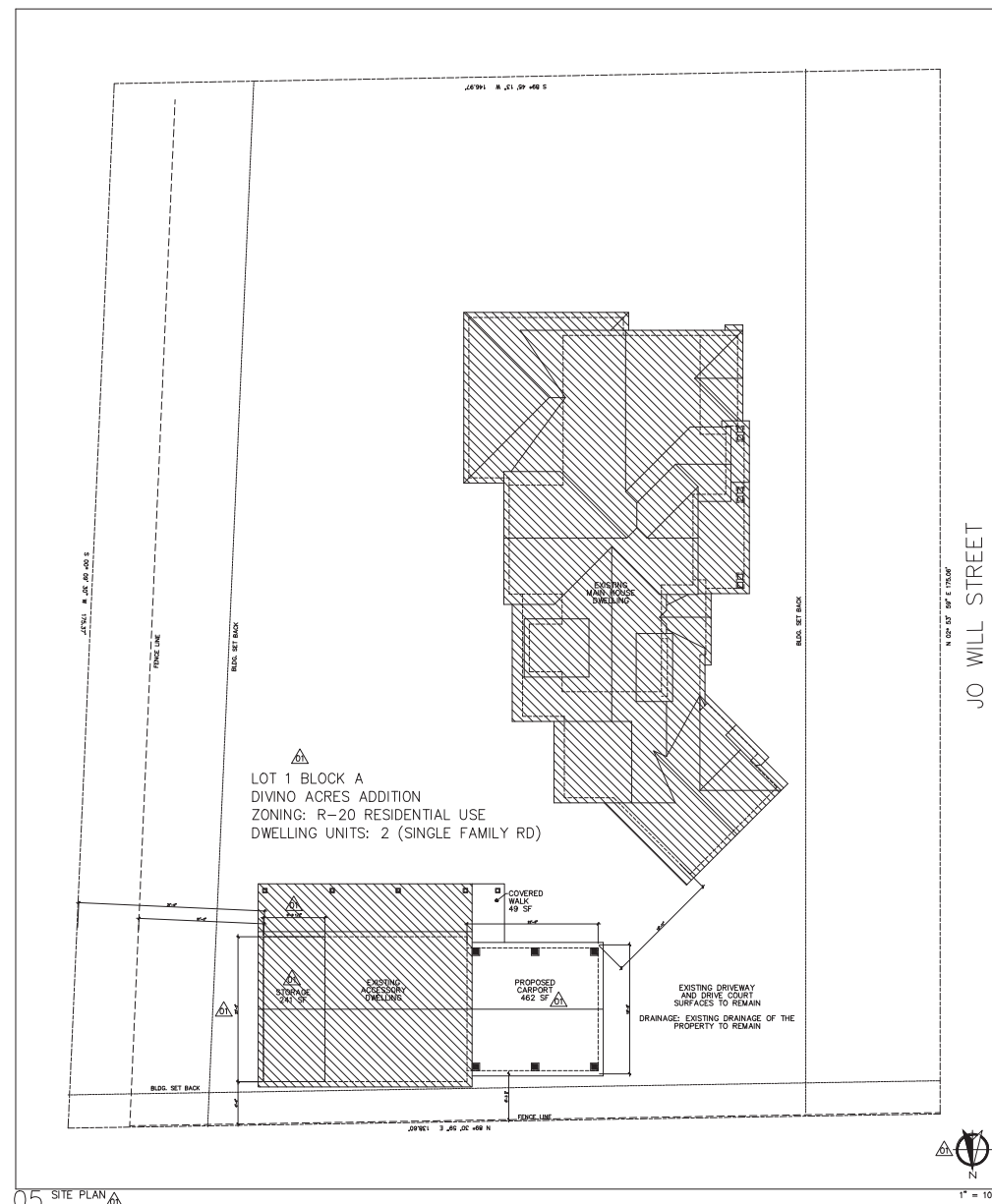
The Carport shall fall under Section 3.24-A-2; Specific Uses as shown on Table 3.24B-B Schedule of Permitted Principal Uses, Labeled "S". The carport shall follow the requirements according to the Special Use Permit, ZC18-027 Number 11-C at a minimum.

Sincerely,

Alan Hilsabeck



Site Plan



PROJECT DIRECTORY

PROJECT LOCATION
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034
DESIGNER

ALAN HILSABECK
4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
214-995-3178

APPLICANT / OWNER
GREG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034

SHEET INDEX

A0.00 COVER, SITE PLAN, PROJECT DIRECTORY
CALCULATIONS, GENERAL CONDITIONS

A1.00 ACCESSORY DWELLING PLANS

A1.10 ACCESSORY DWELLING ELEVATIONS

AREA CALCULATIONS

FLOOR	MAIN HOUSE	ACCESSORY DWELLING
FIRST FLOOR A/C	2314 SF	590 SF
SECOND FLOOR A/C	1316 SF	N/A
TOTAL A/C	3630 SF	590 SF
GARAGE	538 SF	241 SF (NON-AC STORAGE)
COVERED PORCHES	376 SF	319 SF
TOTAL UNDER ROOF	4544 SF	1,150 SF
CARPORT (PROPOSED)		462 SF
TOTAL (ACCESSORY DWELLING + CARPORT)		1,612 SF

COVERAGE CALCULATIONS

TOTAL LOT AREA	24,995 SF
BUILDING FOOTPRINT	4,544 (18%) + 1,150 (5%) + 462 (2%) = 6,156 (25%)
ALLOWABLE COVERAGE	30% = 7,498 SF
COVERAGE REMAINING	7,498 - 6,156 = 1,342 SF

FLOOR AREA RATIO

TOTAL LOT AREA	24,995 SF
TOTAL FLOOR AREA	4,544 SF (MAIN HOUSE)
TOTAL FLOOR AREA	1,612 SF (ACCESSORY DWELLING + CARPORT)
TOTAL FLOOR AREA	6,156 SF (.25 FLOOR AREA RATIO)

07 PROJECT DIRECTORY, SHEET INDEX, CALCULATIONS

GENERAL NOTES:

1. ALL SLOPES TO BE 10:12 UNLESS OTHERWISE NOTED.
CROCKETS TO BE AT SLOPE APPROPRIATE FOR ROOF DRAINAGE.
2. ALL OVERHANGS ARE DRAWN AT 10" UNLESS OTHERWISE NOTED.
3. ALL ROOF FRAMING TO BE 2X6'S AT 24" O.C. UNLESS OTHERWISE NOTED.
4. THE PLATE HEIGHTS MAY VARY ACCORDING TO THE SIZE OF FLOOR SYSTEM USED.
VERIFY ALL CEILING TREATMENTS AND HEIGHTS PRIOR TO CONSTRUCTION.
5. THIS PLAN AND ELEVATIONS ARE A GRAPHIC REPRESENTATION FOR ESTIMATING PURPOSES ONLY.
ACTUAL FIELD CONDITIONS MAY VARY AND MUST BE VERIFIED BEFORE PROCEEDING WITH CONSTRUCTION.

BUILDING EXTERIOR

ROOF LINE

PROPERTY LINE

FENCE LINE

BLDG. SET BACK LINE
 EXISTING STRUCTURES

HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
(214)995-3178

JOHNSON
RESIDENCE

7205 JO WILL STREET
COLLEYVILLE, TEXAS

ACCESSORY DWELLING REMODEL

[illegible]

AVH

2025

XXX

ALAN HILSABECK					DATE
20	19	18	17	16	SHEET LAYOUT
15	14	13	12	11	
10	09	08	07	06	
05	04	03	02	01	

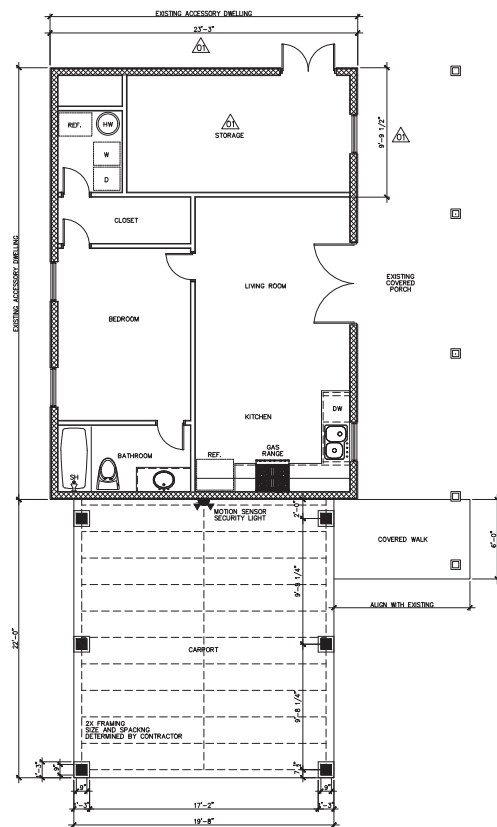
GENERAL NOTES

PROJECT NO.: JOHNSON-01

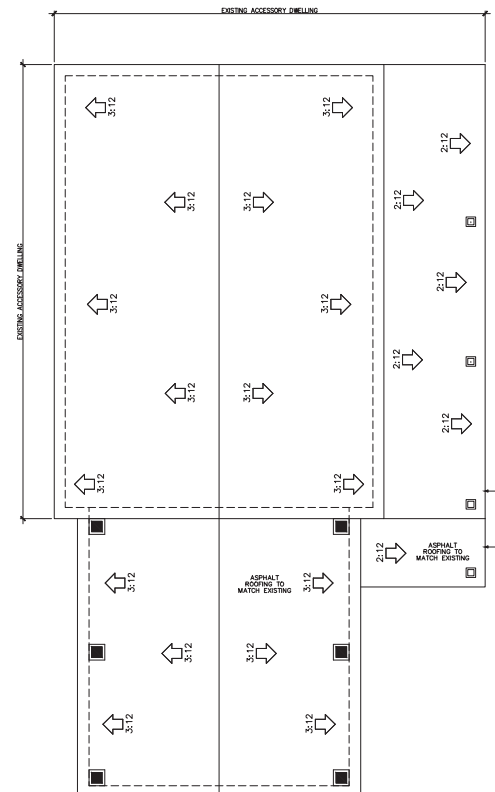
ISSUE DATE: 06-24-2019

A0.00

Floor Plan



05 FLOOR PLAN / FRAMING PLAN - ACCESSORY DWELLING AND CARPORT

$$1/4^{\circ} = 1^{\circ} - 0^{\circ}$$


03 ROOF PLAN - ACCESSORY DWELLING AND CARPORT

$$1/4'' = 1' - 0''$$


HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
(214)995-3178

ORIGINAL APPLICANT:
JASON BRUSSOW
NEW APPLICANT / OWNER:
GREG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034

JOHNSON
RESIDENCE

7205 JO WILL STREET
COLLEYVILLE, TEXAS

ACCESSORY BUILDING REMODEL

[illegible]

AVH
DRAWN

XXX
CHECKED

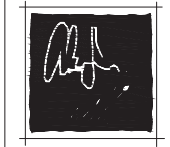
ALAN HILSABECK					DATE
20	19	18	17	16	SHEET LAYOUT
15	14	13	12	11	
10	09	08	07	06	
05	04	03	02	01	

FLOORPLANS

PROJECT NO.: JOHNSON-01
ISSUE DATE: 06-24-2019

A1.00

Building Elevations



HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 75028
(214)995-3178

ORIGINAL APPLICANT:
JASON BRUSSOW
NEW APPLICANT / OWNER:
GREG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEYVILLE, TEXAS 76034

JOHNSON
RESIDENCE

7205 JO WILL STREET
COLLEYVILLE, TEXAS

ACCESSORY BUILDING
REMODEL

ISSUE LOG		REVISION
NO.	DATE	
1	7-17-19	THIRD STAFF COMMENTS
2		
3		
4		
5		
6		
7		
8		

AWH
DRAWN

XXX
CHECKED

ALAN HILSABECK					DATE
20	19	18	17	16	
15	14	13	12	11	
10	09	08	07	06	
05	04	03	02	01	SHEET LAYOUT

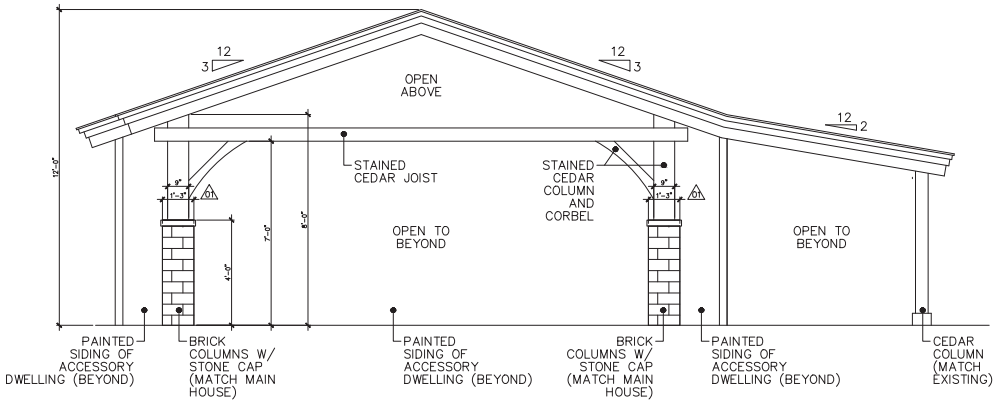
ELEVATIONS

PROJECT NO.: JOHNSON-01
ISSUE DATE: 06-24-2019

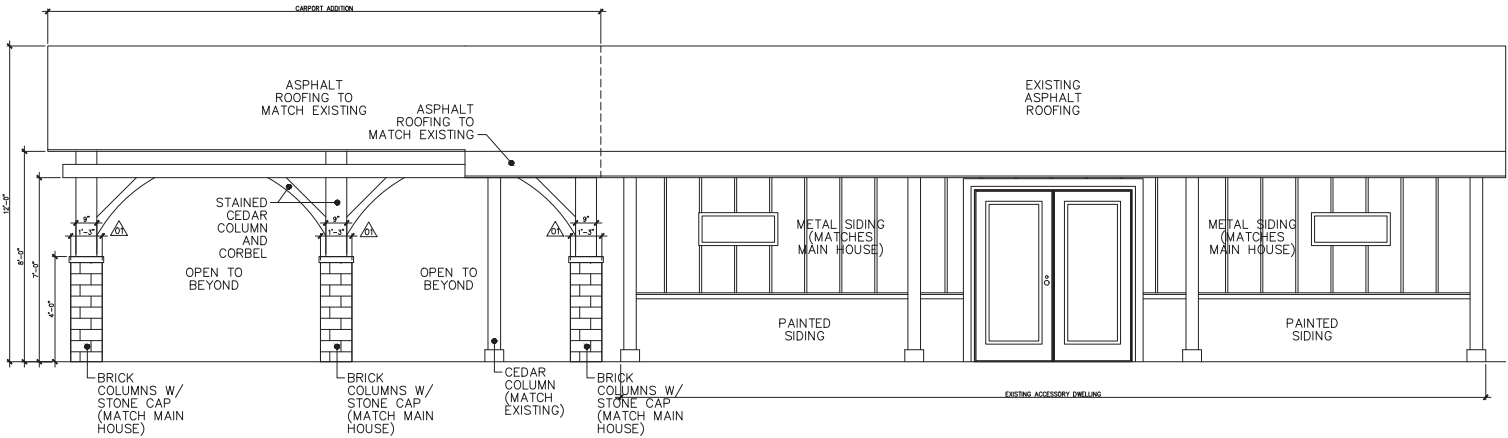
A1.10



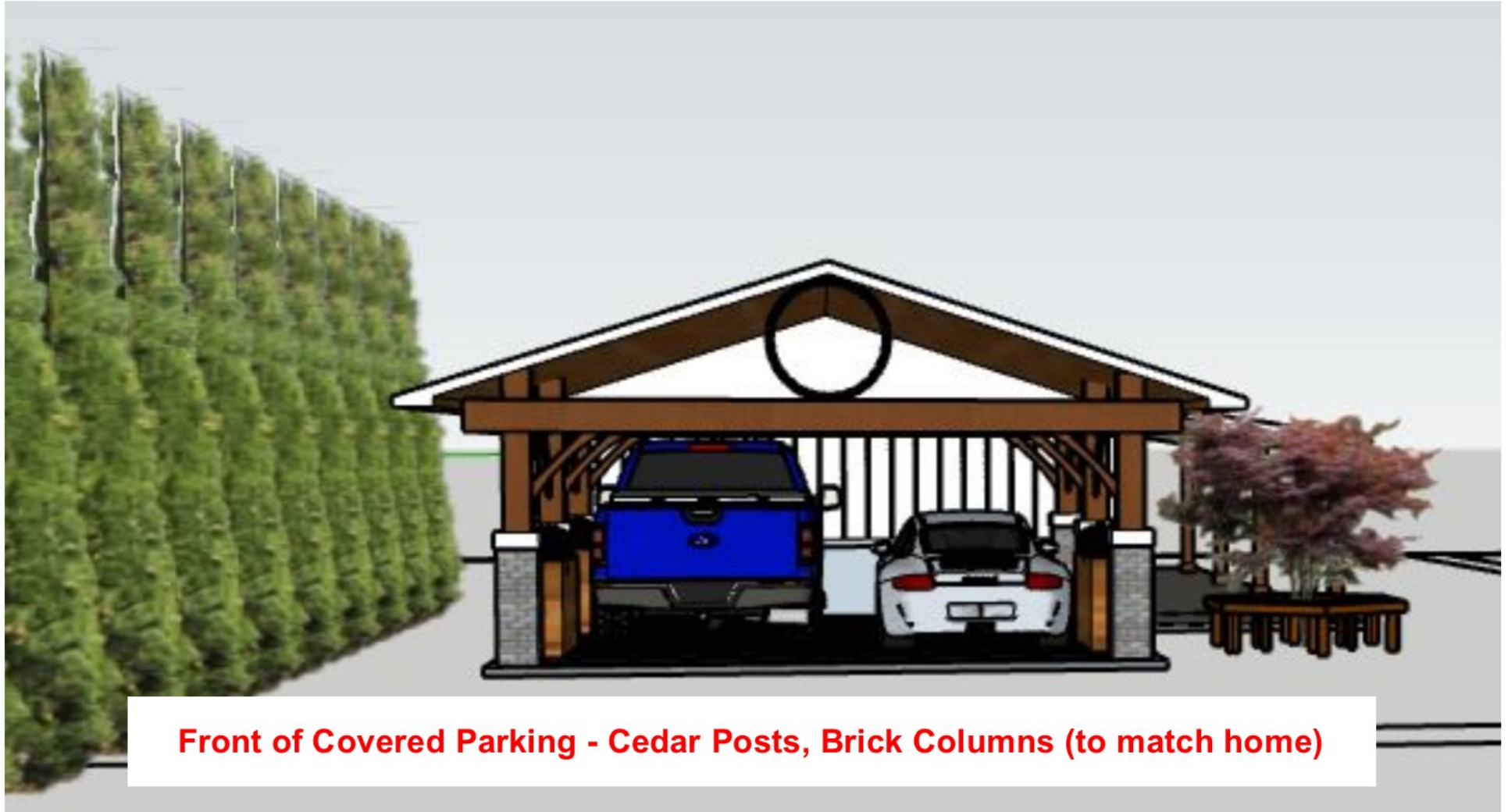
1/2" = 1'-0"



CARPORT FRONT ELEVATION / ACCESSORY DWELLING END ELEVATION BEYOND



CARPORT SIDE ELEVATION / ACCESSORY DWELLING FRONT ELEVATION



Front of Covered Parking - Cedar Posts, Brick Columns (to match home)



Front/Side View (sides not visible from street or to neighbors on either side)



Side View from backyard (sides not visible from street or to neighbors on either side)





20' behind garage



**Covered parking will add to the value
and aesthetics of the property**



**86' from street to front of
covered parking. 108' to
accessory dwelling.**





View from street when approaching 7205 Jo Will St. - Covered parking hardly visible from street until you are in front of it.



Neighbor's Carport 2 houses down.



Neighborhood canvas parking area and storage extends in front of home.





Neighborhood remodeled detached garage exceeds maximum height.
(for the record... neighbors agree it improves property/neighborhood value and aesthetics)



Neighborhood remodeled detached garage exceeds maximum height.
(for the record... neighbors agree it improves property/neighborhood value and aesthetics)







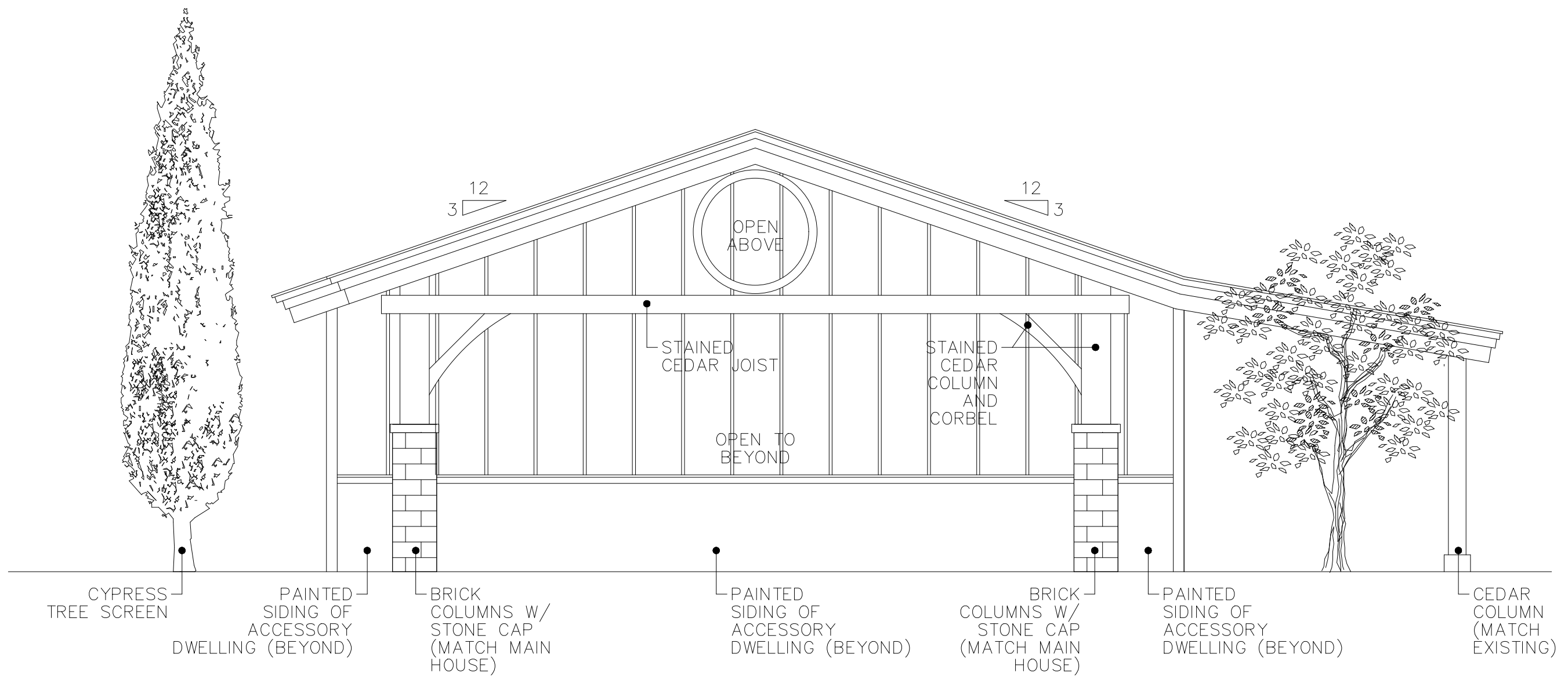
Neighbors 4 houses down the street.



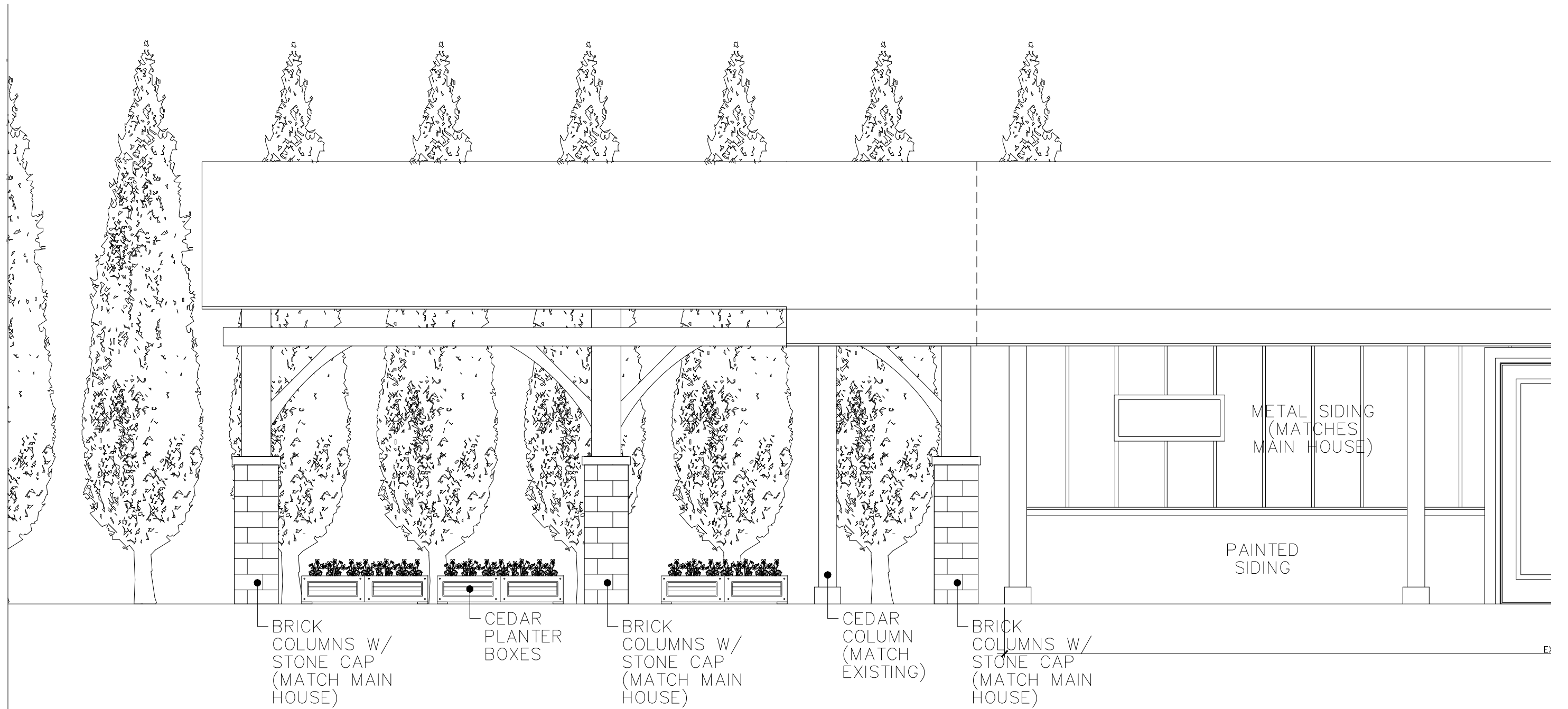
Neighbor across the street



Example of other properties in neighborhood

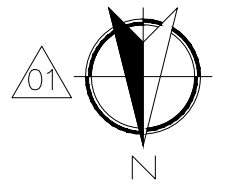
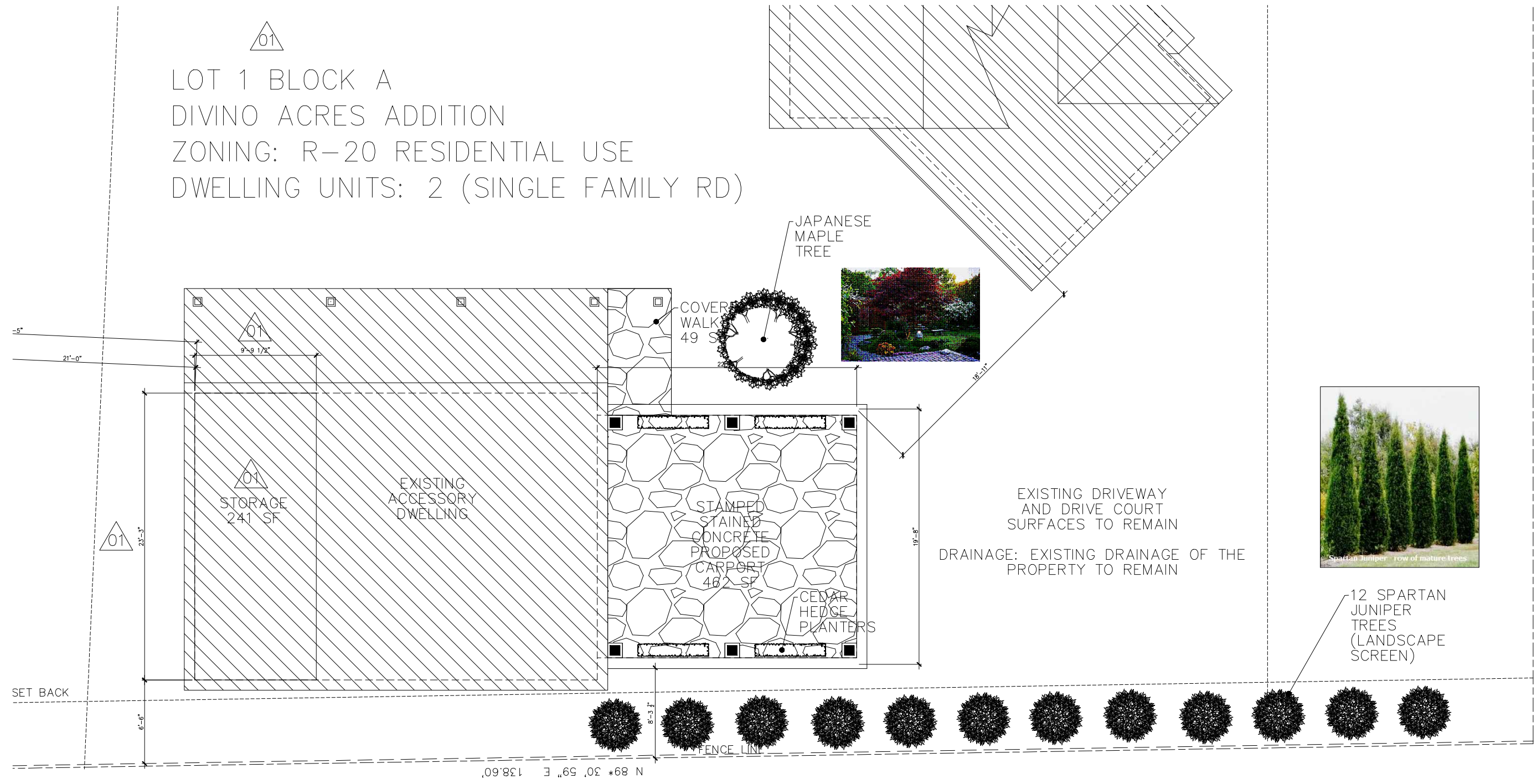


CARPORT FRONT ELEVATION / ACCESSORY DWELLING END ELEVATION BEYOND



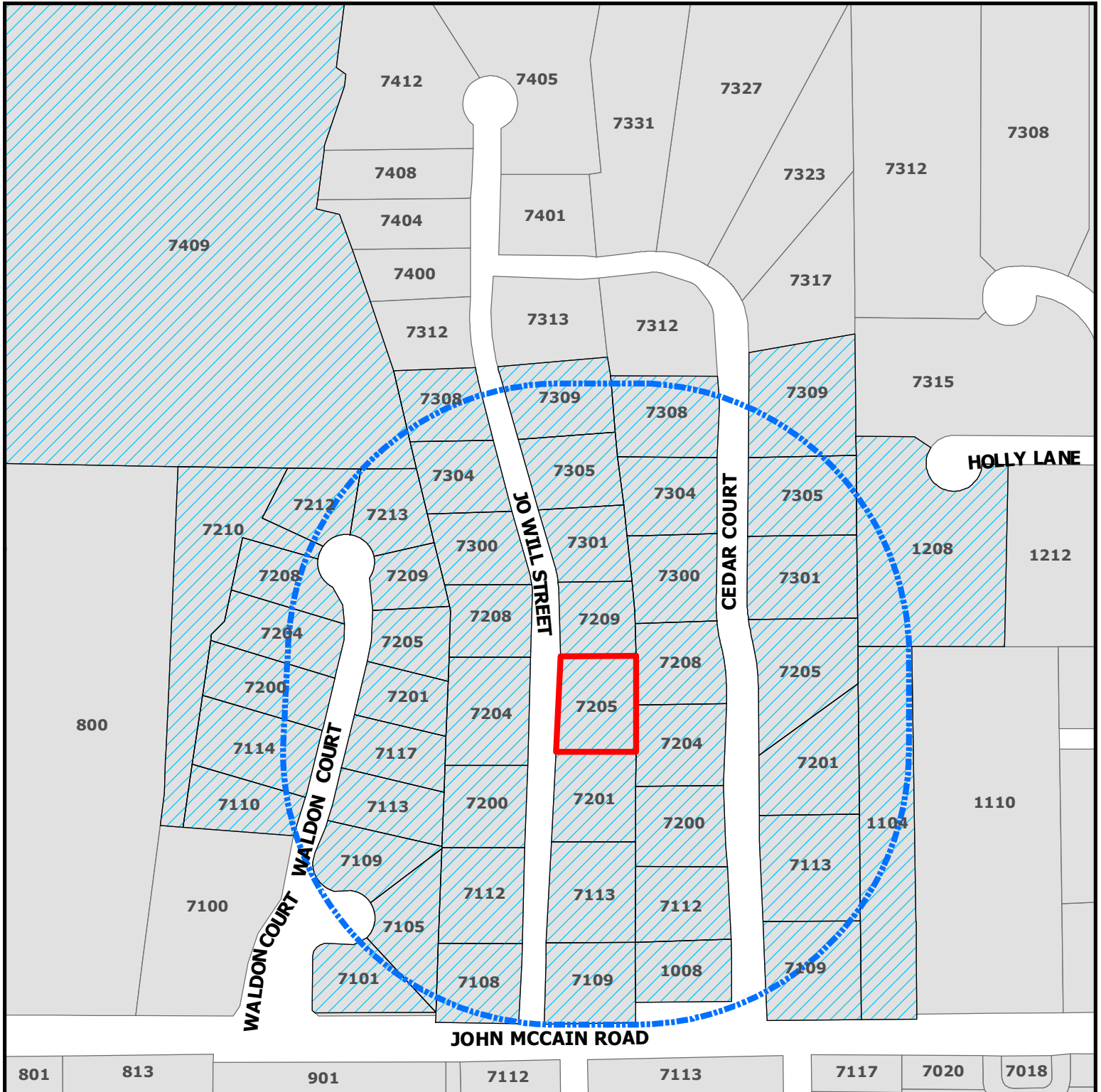
CARPORT SIDE ELEVATION / ACCESSORY DWELLING FRONT ELEVATION

01
LOT 1 BLOCK A
DIVINO ACRES ADDITION
ZONING: R-20 RESIDENTIAL USE
DWELLING UNITS: 2 (SINGLE FAMILY RD)



1" = 100'

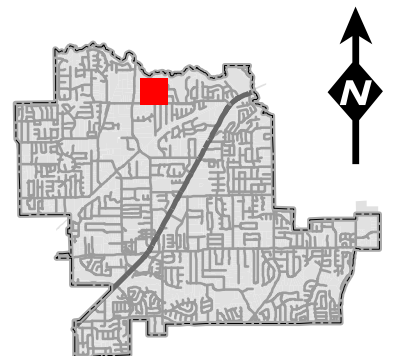
Notification Map



ZC19-007
7205 Jo Will Street

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-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
ROFAEIL, NAGY A M	929 CRESTVIEW DR	BEDFORD, TX	76021	7110 WALDON CT
COFFMAN, BLAINE	7300 CEDAR CT	COLLEYVILLE, TX	76034	7300 CEDAR CT
BURNS, ROBBIE S	7208 JO WILL ST	COLLEYVILLE, TX	76034	7208 JO WILL ST
STONES, BLAKE R	7301 CEDAR CT	COLLEYVILLE, TX	76034	7301 CEDAR CT
STEVENSON, BARBARA J	7109 CEDAR CT	COLLEYVILLE, TX	76034	7109 CEDAR CT
HUFF, LINDA D BROCK	7108 JO WILL ST	COLLEYVILLE, TX	76034	7108 JO WILL ST
SALCIDO, PETER	7117 WALDON CT	COLLEYVILLE, TX	76034	7117 WALDON CT
WALKER, TERRY T	7109 JO WILL ST	COLLEYVILLE, TX	76034	7109 JO WILL ST
SARTAIN, MICHAEL K	1124 GLADE RD	COLLEYVILLE, TX	76034	7113 CEDAR CT
CAFFEY, MARK	7114 WALDON CT	COLLEYVILLE, TX	76034	7114 WALDON CT
STANDRIDGE, GEORGE	7200 WALDEN CT	COLLEYVILLE, TX	76034	7200 WALDON CT
HERSHON, DESIREE ANN	7300 JO WILL ST	COLLEYVILLE, TX	76034	7300 JO WILL ST
LOVE FAMILY TRUST	7200 CEDAR ST	COLLEYVILLE, TX	76034	7200 CEDAR CT
BALL, DONNA	7305 CEDAR RD	COLLEYVILLE, TX	76034	7305 CEDAR CT
JOHNSON, FELICIA	7205 JO WILL ST	COLLEYVILLE, TX	76034	7205 JO WILL ST
VALDEZ, ERNESTO	7301 JO WILL ST	COLLEYVILLE, TX	76034	7301 JO WILL ST
GUIRGUIS, WAGUIH	7204 WALDON CT	COLLEYVILLE, TX	76034	7204 WALDON CT
CAMPBELL, RICKY J	7205 CEDAR CT	COLLEYVILLE, TX	76034	7205 CEDAR CT
GENCO, FRANK R	1104 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	1104 JOHN MCCAIN RD
TRINITY CHRISTIAN CENTER INC	2442 MICHELLE DR	TUSTIN, CA	92780	7409 PLEASANT RUN RD
HAZEN, RICHARD W	7212 WALDON CT	COLLEYVILLE, TX	76034	7212 WALDON CT
MCMAHAN, BRANDON	1008 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	1008 JOHN MCCAIN RD
WILLIAMSBURG EST HOA INC	7117 WALDON CT	COLLEYVILLE, TX	76034	7210 WALDON CT
BAUER, TRENT A	7113 WALDON CT	COLLEYVILLE, TX	76034	7113 WALDON CT
QUINN, DIANA	7304 CEDAR CT	COLLEYVILLE, TX	76034	7304 CEDAR CT
ISBELL, J G	7204 JO WILL ST	COLLEYVILLE, TX	76034	7204 JO WILL ST
POLIT, PETER	7208 WALDON CT	COLLEYVILLE, TX	76034	7208 WALDON CT
LIVELY, PETRA	7209 JO WILL ST	COLLEYVILLE, TX	76034	7209 JO WILL ST
GROSS, PAMELA L	7204 CEDAR CT	COLLEYVILLE, TX	76034	7204 CEDAR CT
DIVINO, VINCENT	7201 JO WILL ST	COLLEYVILLE, TX	76034	7201 JO WILL ST
SOLIS, VANCE	7200 JO WILL ST	COLLEYVILLE, TX	76034	7200 JO WILL ST
NEWTON, RICHARD W	1208 HOLLY LN	COLLEYVILLE, TX	76034	1208 HOLLY LN N
ACOVENO, JOE F	7309 CEDAR CT	COLLEYVILLE, TX	76034	7309 CEDAR CT
HAWKINS, STEVEN L	7201 WALDON CT	COLLEYVILLE, TX	76034	7201 WALDON CT
MAPLES, BARBARA M	5312 COLORADO BLVD	NORTH RICHLAND HILLS, TX	76180	7112 JO WILL ST
LEE, CLARENCE K	7109 WALDON CT	COLLEYVILLE, TX	76034	7109 WALDON CT
STONES, BLAKE R	7308 CEDAR CT	COLLEYVILLE, TX	76034	7308 CEDAR CT
DAVIDSON, SHANNON	7305 JO WILL ST	COLLEYVILLE, TX	76034	7305 JO WILL ST
COPPOLA, MARCO	7105 WALDON CT	COLLEYVILLE, TX	76034	7105 WALDON CT
SADLER, MITZI	7213 WALDEN CT	COLLEYVILLE, TX	76034	7213 WALDON CT
GATES, TERRY	7309 JO WILL ST	COLLEYVILLE, TX	76034	7309 JO WILL ST
LARSON, THOMAS R	7308 JO WILL ST	COLLEYVILLE, TX	76034	7308 JO WILL ST
HUBBARD, VICKI GREEN	7304 JO WILL ST	COLLEYVILLE, TX	76034	7304 JO WILL ST
LYON, REGINALD O	2520 K AVE STE 700 #287	PLANO, TX	75074	7205 WALDON CT
TROUNG, RICHARD	7209 WALDON CT	COLLEYVILLE, TX	76034	7209 WALDON CT
MULLINS, RICHARD V	7208 CEDAR CT	COLLEYVILLE, TX	76034	7208 CEDAR CT
LATZER, ANN MARIE	7201 CEDAR CT	COLLEYVILLE, TX	76034	7201 CEDAR CT
GRASSI, JAIME WISEMAN	7112 CEDAR CT	COLLEYVILLE, TX	76034	7112 CEDAR CT
DIVINO, VINCENT	7201 JO WILL ST	COLLEYVILLE, TX	76034	7113 JO WILL ST
DILLARD, DANA	7101 WALDON CT	COLLEYVILLE, TX	76034	7101 WALDON CT
CASTLETON MANOR	1560 E. Southlake Blvd.	SOUTHLAKE, TX	76092	COURTESY NOTICE
SHALIMAR ADDITION	6916 Shalimar Court	COLLEYVILLE, TX	76034	COURTESY NOTICE
WARWICK PARC	4113 Gateway Drive Suite 100	COLLEYVILLE, TX	76034	COURTESY NOTICE
WILLIAMSBURG ESTATES ADDITION	7113 Waldon Court	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
HILSABECK, ALAN	4317 THAMES COURT	FLOWER MOUND, TX	75028	APPLICANT

Public notices were mailed on July 26, 2019



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, August 12, 2019 at 7:00 p.m.
City Council Meetings: Tuesday, September 3, 2019 & Tuesday, September 17, 2019 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit (SUP) for a Carport and to exceed the maximum square footage allowed for accessory buildings. The request is to allow for the construction of a 462 sq. ft. carport.

Zoning Case: ZC19-007

Applicant: Alan Hilsabeck

Owner: Gregory Johnson

Location: 7205 Jo Will Street

Property Description: Lot 1, Block A, of the Divino Acres Addition

Present Zoning: R-20 Single Family Residential

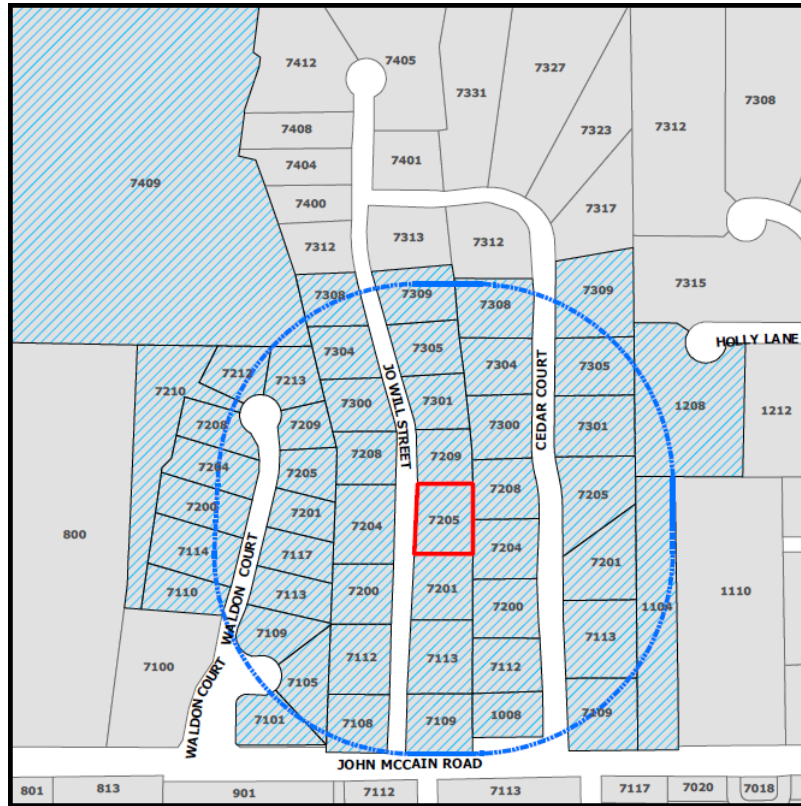
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

Letter from Surrounding Property Owners

Jackie Reyff
Colleyville Principal Planner
817.503.1056

Dear Jackie,
Please pass the following requests to the Colleyville Planning and Zoning Commission to be made part of the public record:

The Consideration of a Special Use Permit (SUP) - Zoning Case ZC18-027:

Acceptance of SUP under the condition that the Accessory Dwelling not be used for short term rentals such as Bed & Breakfast, Airbnb, HomeAway or other.

Acceptance of SUP under the condition that the Accessory Dwelling not be used for long term rental/lease unless included in the rental/lease of the entire residential property.

Acceptance of SUP under the condition that any outdoor lighting shall not shine directly onto any dwelling beyond the property line. Any direct lighting shall be shielded from adjacent property.

The Consideration of a Special Use Permit (SUP) - Zoning Case ZC-19-007:

Acceptance of SUP under the condition that any Carport outdoor lighting shall not shine directly onto any dwelling beyond the property line. Any direct lighting shall be shielded from adjacent property.

Thank you,
Mark & Petra Lively
7209 Jo Will St
Colleyville TX 76034
817.773.0888

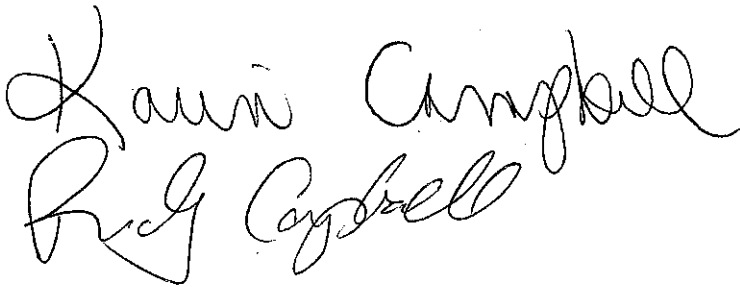
Letter of Support

August 8, 2019

My husband and I will be unable to attend the Planning and Zoning Commission meeting Monday August 12 2019, but would like to express our opinion regarding the addition of a carport for applicant Alan Hilsabeck 7205 Jo Will, Colleyville, Texas, 76034.

I think it is perfectly fine to add a carport to the property mentioned. My husband and I have no problem with this addition.

Thank you,
Karin Campbell, Ricky Campbell
7205 Cedar Court, Colleyville, Texas 76034

Handwritten signatures of Karin Campbell and Ricky Campbell. The signatures are written in cursive and are positioned one above the other.

ORDINANCE O-19-2091

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 0.5738 ACRES, BEING LOT 1, BLOCK A OF THE DIVINO ADDITION, LOCATED AT 7205 JO WILL STREET, BY AUTHORIZING A SPECIAL USE PERMIT FOR A RESIDENTIAL CARPORT AND TO EXCEED THE 4% LOT COVERAGE FOR ACCESSORY BUILDINGS; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit for an accessory dwelling and a carport under Case No. ZC19-007; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance

Regulations and Zoning Map, having given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for a residential carport and to exceed the 4% lot coverage for accessory buildings, on 0.5738 acres, being Lot 1, Block A, of the Divino Addition, located at 7205 Jo Will Street, as depicted on the attached as Exhibit "A".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall permit the construction of a new carport.
- b. The size of the carport shall be 462 SF for a total lot coverage for accessory buildings of 6.4%.
- c. The accessory dwelling shall be generally consistent with the, site plan and building elevations as depicted on the attached Exhibits "B" and "C".
- d. All requirements of the Land Development Code shall be met,

except where amended herein.

- Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 8. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2019.

The second reading and public hearing being conducted on the 17th day of September 2019.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

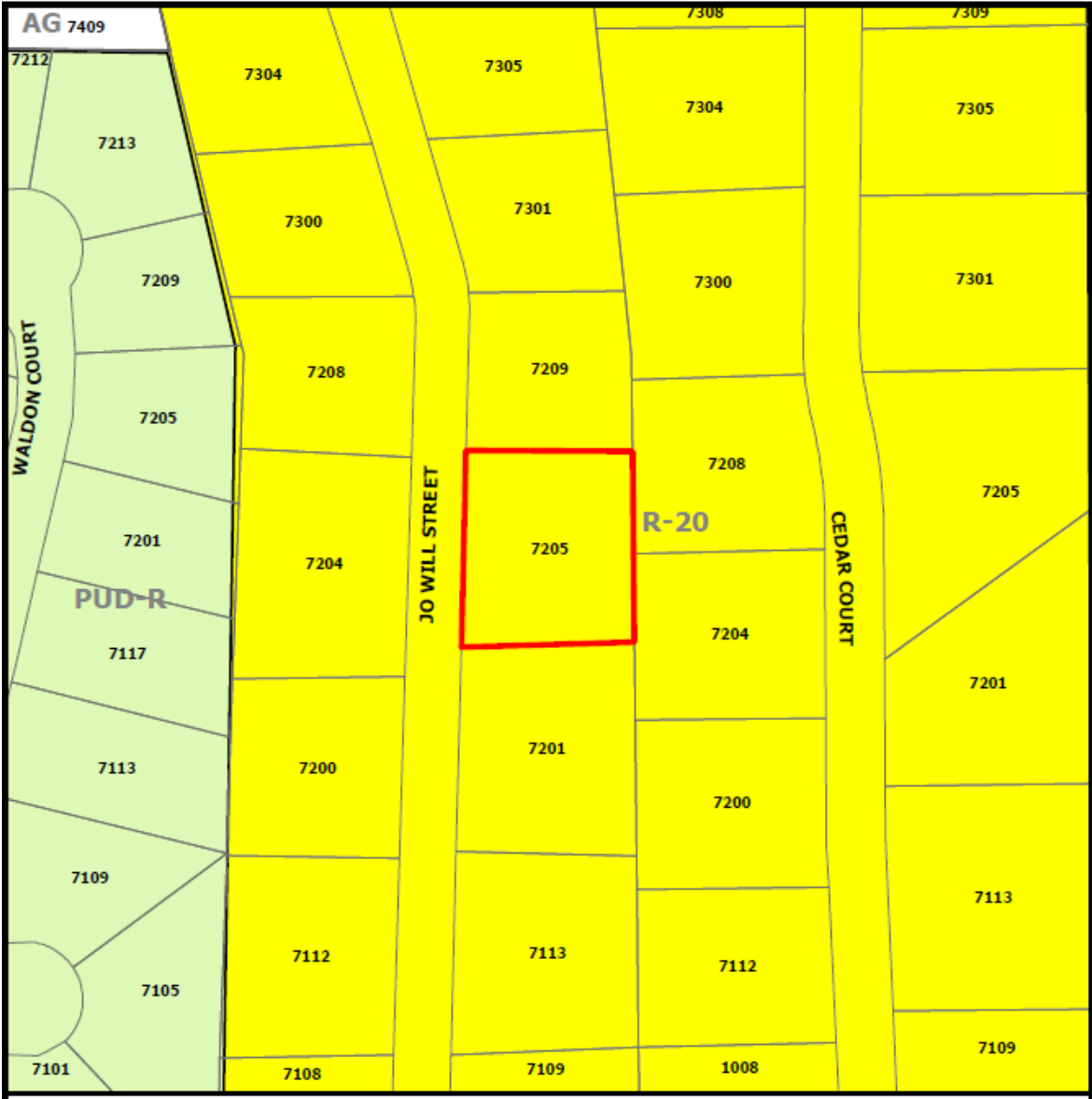
Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" - Location and Zoning Map



PROJECT DIRECTORY

PROJECT LOCATION
7205 JO WILL STREET
COLLEYPVILLE, TEXAS 76034

DESIGNER
ATM HILSABECK
4117 THOMAS COURT
FLOWER MOUND, TEXAS 75028
TEL: 817.979.3178

GREG AND FELIX JOHNSON
7205 JO WILL STREET
COLLEYPVILLE, TEXAS 76034

APPLICANT / OWNER

SHEET INDEX

A0.00 COVER SITE PLAN PROJECT DIRECTORY	COVER SHEET
A1.00 ACCESSORY DWELLING PLANS	ACCESSORY DWELLING PLANS
A1.10 ACCESSORY DWELLING ELEVATIONS	ACCESSORY DWELLING ELEVATIONS

AREA CALCULATIONS

FLOOR	MAIN HOUSE	ACCESSORY DWELLING
FIRST FLOOR A/C	2314 SF	590 SF
SECOND FLOOR A/C	1316 SF	N/A
TOTAL A/C	3630 SF	590 SF
GARAGE	538 SF	241 SF (NON-AC STORAGE)
COVERED PORCHES	378 SF	319 SF
TOTAL UNDER ROOF	4544 SF	1150 SF
CARPOT (PROPOSED)		462 SF
TOTAL (ACCESSORY DWELLING + CARPORT)		1,612 SF

COVERAGE CALCULATIONS

TOTAL LOT AREA 24,995 SF
BUILDING FOOTPRINT 4,544 (18%) + 1,150 (5%) + 462 (2%) = 6,156 (25%)
ALLOWABLE COVERAGE 30% = 7,498 SF
COVERAGE REMAINING 7,498 - 6,156 = 1,342 SF

FLOOR AREA RATIO

TOTAL LOT AREA 24,995 SF
TOTAL FLOOR AREA 4,544 SF (MAIN HOUSE)
TOTAL FLOOR AREA 1,612 SF (ACCESSORY DWELLING + CARPORT)
TOTAL FLOOR AREA 6,156 SF (25 FLOOR AREA RATIO)

GENERAL NOTES:

- ALL DIMENSIONS ARE IN FEET UNLESS OTHERWISE NOTED.
- ALL CHANGES ARE SHOWN AT THE BOTTOM OF EACH SHEET.
- THE DESIGN SHALL BE COMPLETED BY THE END OF JULY 2024.
- THE CLIENT SHALL PROVIDE ALL NECESSARY INFORMATION FOR THE DESIGN TO PROCEED.
- THE DESIGN SHALL BE SUBJECT TO APPROVAL BY THE CITY OF COLLEYPVILLE.

GENERAL NOTES

PROJECT NO.: JOHNSON-201
ISSUE DATE: 06-24-2023

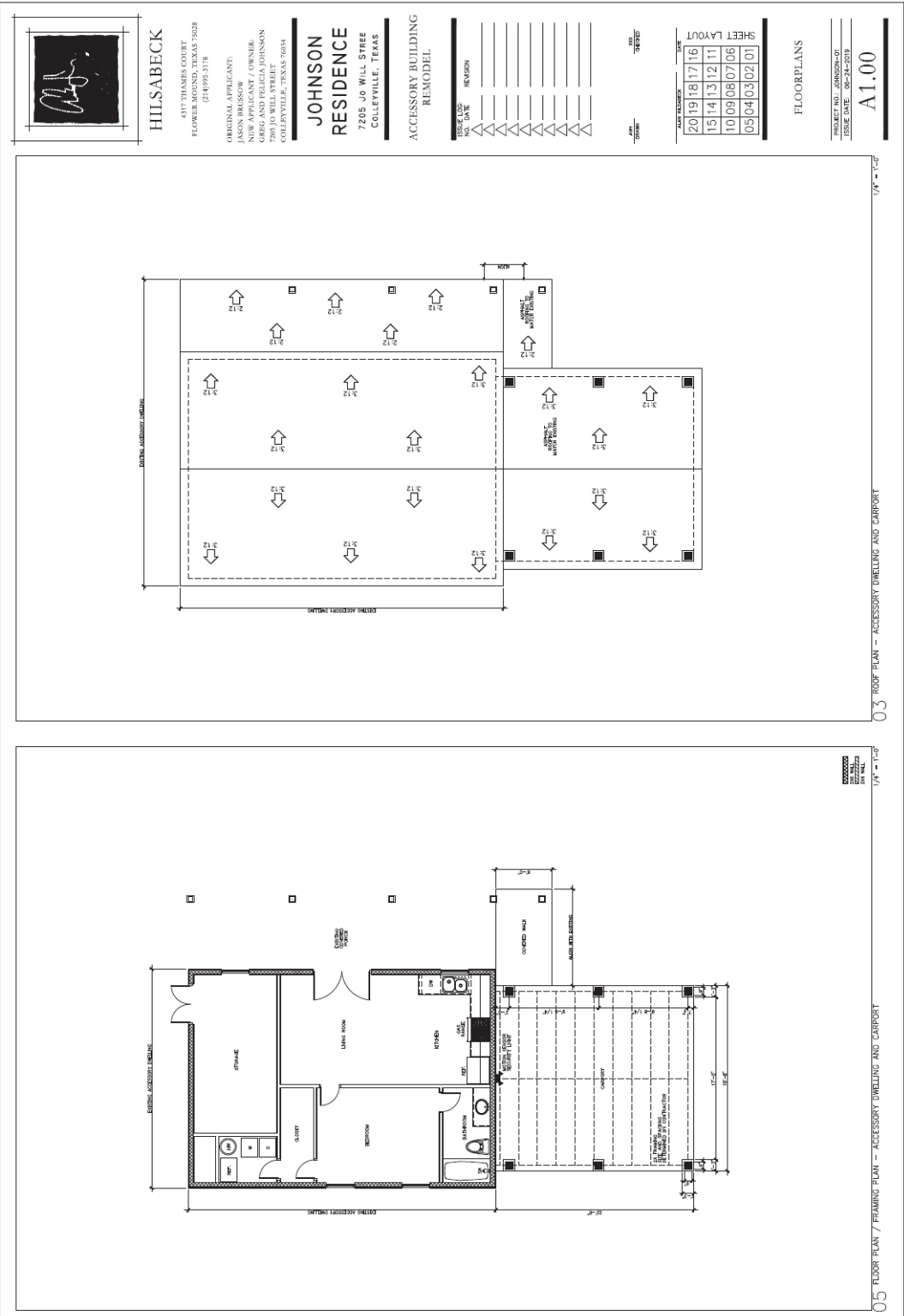
A0.00

GENERAL CONDITIONS

05 GENERAL CONDITIONS

02 SITE PLAN - STATEMENT OF PLANNING OBJECTIVES AND GENERAL NOTES

Exhibit "C" – Elevations & Floor Plan





HILSABECK

4317 THAMES COURT
FLOWER MOUND, TEXAS 75024
(214) 999-3178

ORIGINAL APPLICANT:
JASON BRUSOFF
NEW APPLICANT / OWNER:
GRIG AND FELICIA JOHNSON
7205 JO WILL STREET
COLLEEVILLE, TEXAS 76034

JOHNSON
RESIDENCE

7205 JO WILL STREET
COLLEEVILLE, TEXAS

ACCESSORY BUILDING
REMODEL

REV	DATE	REVISION
1	05/04/03	1
2	05/04/03	2
3	05/04/03	3
4	05/04/03	4
5	05/04/03	5
6	05/04/03	6
7	05/04/03	7
8	05/04/03	8
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19	05/04/03	19
20	05/04/03	20

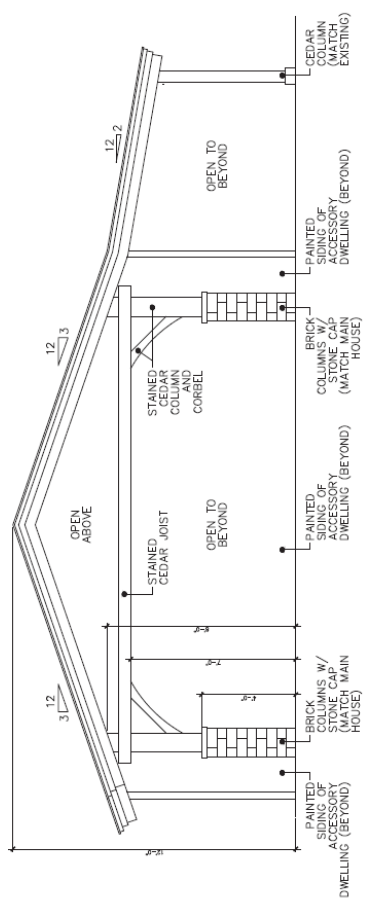
DATE: 05/04/03
TIME: 10:00 AM

DATE	TIME	REVISION
05/04/03	10:00 AM	1
05/04/03	10:00 AM	2
05/04/03	10:00 AM	3
05/04/03	10:00 AM	4
05/04/03	10:00 AM	5
05/04/03	10:00 AM	6
05/04/03	10:00 AM	7
05/04/03	10:00 AM	8
05/04/03	10:00 AM	9
05/04/03	10:00 AM	10
05/04/03	10:00 AM	11
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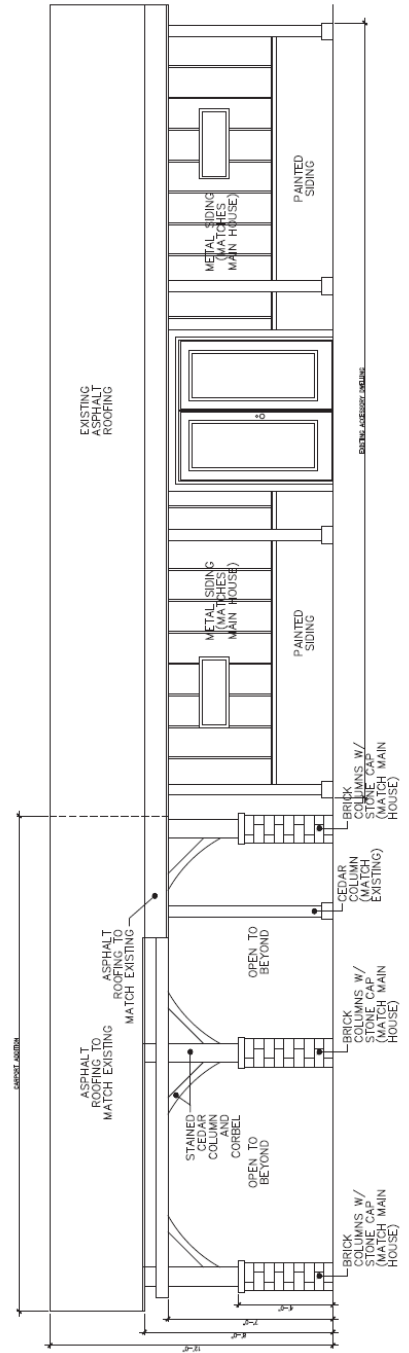
ELEVATIONS

PROJECT NO.: JOHNSON-01
ISSUE DATE: 05-24-2019

A1.10



CARPORT FRONT ELEVATION / ACCESSORY DWELLING END ELEVATION BEYOND



CARPORT SIDE ELEVATION / ACCESSORY DWELLING FRONT ELEVATION

1/2" = 1'-0"



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5c

Agenda Date 9/3/2019

Number Ordinance O-19-2092

Type Ordinance

Department City Manager

Title

Approving a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp. Mid-Tex Division regarding the Company's 2019 Rate Review Mechanism Filings and adopting tariffs reflecting rate adjustments consistent with the negotiated settlement

Strategic Plan

2.1 Provide responsive, efficient city services

Explanation

First Reading and Public Hearing

The City, along with 171 other Mid-Texas Cities Served by Atmos Energy Corporation, Mid-Tex Division, is a member of the Steering Committee of Cities Served by Atmos (ACSC). In 2007, the Cities and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute. The Legislature's GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Since 2007, there have been several modifications to the original RRM Tariff with the most recent being adopted in 2018.

2019 RRM Filing

On or about April 1, 2019, Atmos filed a rate request pursuant to the RRM Tariff adopted by ACSC members. Atmos claimed that its cost-of-service in a test year ending December 31, 2018, entitled it to additional system-wide revenues of \$70 million. Application of the standards set forth in ACSC's RRM Tariff required Atmos to reduce its request to \$54 million, \$39.3 million of which would be applicable to ACSC members. ACSC's consultants concluded that the system-wide deficiency under the RRM regime should be \$38.7 million instead of the claimed \$54 million. The amount of the \$38.7 million deficiency applicable to ACSC members would be \$28.2 million. After the Company reviewed ACSC's consultants' report, ACSC's Executive Committee and the Company negotiated a settlement whereby the Company would receive an increase of \$35.4 million from ACSC Cities. The Effective Date for new rates is October 1, 2019.

Financial Impact

The impact of the settlement on average residential rates is an increase of \$2.05 on a monthly basis, or 3.7 percent. The increase for average commercial usage will be \$6.18 or 2.31 percent.

Recommendation

Approve

Attachments

1. Average Bill Comparison
2. Ordinance O-19-2092

**ATMOS ENERGY CORP., MID-TEX DIVISION
AVERAGE BILL COMPARISON - BASE RATES
TEST YEAR ENDING DECEMBER 31, 2018**

Line						CURRENT	PROPOSED	CHANGE
1	Rate R @ 47.5 Ccf							
2	Customer charge					\$ 18.85		
3	Consumption charge	47.5	CCF	X \$ 0.14846	=	7.05		
4	Rider GCR Part A	47.5	CCF	X \$ 0.27375	=	13.00		
5	Rider GCR Part B	47.5	CCF	X \$ 0.27485	=	13.06		
6	Subtotal					\$ 51.96		
7	Rider FF & Rider TAX		\$ 51.96	X 0.06708	=	3.49		
8	Total					\$ 55.45		
9								
10	Customer charge						\$ 19.55	
11	Consumption charge	47.5	CCF	X \$ 0.17423	=	8.28		
12	Rider GCR Part A	47.5	CCF	X \$ 0.27375	=	13.00		
13	Rider GCR Part B	47.5	CCF	X \$ 0.27485	=	13.06		
14	Subtotal					\$ 53.89		
15	Rider FF & Rider TAX		\$ 53.89	X 0.06708	=	3.61		
16	Total					\$ 57.50	\$ 2.05	
17								3.70%
18								
19	Rate C @ 367.6 Ccf							
20	Customer charge					\$ 43.50		
21	Consumption charge	367.6	CCF	X \$ 0.09165	=	33.69		
22	Rider GCR Part A	367.6	CCF	X \$ 0.27375	=	100.62		
23	Rider GCR Part B	367.6	CCF	X \$ 0.19927	=	73.25		
24	Subtotal					\$ 251.06		
25	Rider FF & Rider TAX		\$ 251.06	X 0.06708	=	16.84		
26	Total					\$ 267.90		
27								
28	Customer charge						\$ 46.50	
29	Consumption charge	367.6	CCF	X \$ 0.09924	=	36.48		
30	Rider GCR Part A	367.6	CCF	X \$ 0.27375	=	100.62		
31	Rider GCR Part B	367.6	CCF	X \$ 0.19927	=	73.25		
32	Subtotal					\$ 256.85		
33	Rider FF & Rider TAX		\$ 256.85	X 0.06708	=	17.23		
34	Total					\$ 274.08	\$ 6.18	
35								2.31%

ORDINANCE O-19-2092

AN ORDINANCE APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY’S 2019 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHED EXHIBIT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; APPROVING AN ATTACHED EXHIBIT REGARDING AMORTIZATION OF REGULATORY LIABILITY; REQUIRING THE COMPANY TO REIMBURSE ACSC’S REASONABLE RATEMAKING EXPENSES; AND ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly-situated cities served by Atmos Mid-Tex (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a new Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the current RRM tariff was adopted by the City in a rate ordinance in 2018; and

WHEREAS, on about April 1, 2019, Atmos Mid-Tex filed its 2019 RRM rate request with ACSC Cities based on a test year ending December 31, 2018; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2019 RRM filing through its Executive Committee, assisted by ACSC's attorneys and consultants, to resolve issues identified in the Company's RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$35.4 million applicable to ACSC Cities; and

WHEREAS, the attached tariffs (Exhibit A) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Exhibit B); and

WHEREAS, the settlement agreement establishes an amortization schedule for regulatory liability (Exhibit C); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. That the findings set forth in this Ordinance are hereby in all things approved.

Sec. 2. That, without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of \$35.4 million for ACSC Cities represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2019 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

Sec. 3. That the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Exhibit A, are just and

reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$35.4 million from customers in ACSC Cities, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

- Sec. 4. That the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Exhibit B, attached hereto and incorporated herein.
- Sec. 5. That amortization of regulatory liability shall be consistent with the schedule found in attached Exhibit C attached hereto and incorporated herein.
- Sec. 6. That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2019 RRM filing.
- Sec. 7. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.
- Sec. 8. That the meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.
- Sec. 9. That if any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance, and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.
- Sec. 10. That consistent with the City Ordinance that established the RRM process, this Ordinance shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2019.
- Sec. 11. That a copy of this Ordinance shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LJB Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to ACSC, at Lloyd Gosselink Rochelle &

Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin,
Texas 78701.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of
September 2019.

The second reading and public hearing being conducted on the 17th day of
September 2019.

PASSED AND APPROVED BY A VOTE OF _ AYES, _ NAYS, AND _
ABSTENTIONS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit A

Rate Tariffs Effective October 1, 2019

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RRC Tariff No:

RATE SCHEDULE:	R – RESIDENTIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2019	PAGE:

Application

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 19.55 per month
Rider CEE Surcharge	\$ 0.05 per month ¹
Total Customer Charge	\$ 19.60 per month
Commodity Charge – All <u>Ccf</u>	\$0.17423 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2019.

RATE SCHEDULE:	C – COMMERCIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2019	PAGE:

Application

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 46.50 per month
Rider CEE Surcharge	\$ 0.02 per month ²
Total Customer Charge	\$ 46.52 per month
Commodity Charge – All Ccf	\$ 0.09924 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹ Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2019.

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2019	PAGE:

Application

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 3,500 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 3,500 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 845.50 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.3572 per MMBtu
Next 3,500 MMBtu	\$ 0.2616 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0561 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RRC Tariff No:

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2019	PAGE:

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RRC Tariff No:

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2019	PAGE:

Application

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 845.50 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.3572 per MMBtu
Next 3,500 MMBtu	\$ 0.2616 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0561 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Imbalance Fees

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

Monthly Imbalance Fees

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2019	PAGE:

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

A transportation agreement is required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 11/01/2019	PAGE:

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

i = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification

$WNAF_i$ = Weather Normalization Adjustment Factor for the i^{th} rate schedule or classification expressed in cents per Ccf

R_i = Commodity Charge rate of temperature sensitive sales for the i^{th} schedule or classification.

HSF_i = heat sensitive factor for the i^{th} schedule or classification divided by the average bill count in that class

NDD = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.

ADD = billing cycle actual heating degree days.

BL_i = base load sales for the i^{th} schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the j th customer in i th rate schedule is computed as:

$$WNA_j = WNAF_i \times q_{ij}$$

Where q_{ij} is the relevant sales quantity for the j th customer in i th rate schedule.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 11/01/2019	PAGE:

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	<u>Base use</u> <u>Ccf</u>	<u>Heat use</u> <u>Ccf/HDD</u>	<u>Base use</u> <u>Ccf</u>	<u>Heat use</u> <u>Ccf/HDD</u>
Abilene	9.77	0.1487	88.49	0.7036
Austin	9.04	0.1537	201.48	1.0000
Dallas	13.07	0.2202	184.64	1.1385
Waco	8.77	0.1470	135.70	0.7744
Wichita Falls	11.40	0.1468	117.90	0.5943

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at atmosenergy.com/mtx-wna, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

Exhibit B

2019 Benchmark for Pensions and Retiree Medical Benefits

ATMOS ENERGY CORP., MID-TEX DIVISION
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL
TEST YEAR ENDING DECEMBER 31, 2018

Line No.	Description	Shared Services		Mid-Tex Direct			Adjustment Total
		Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Supplemental Executive Benefit Plan	Post-Employment Benefit Plan	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Proposed Benefits Benchmark - Fiscal Year 2019 Willis Towers Watson Report as adjusted (1) (2) (3)	\$ 2,744,088	\$ 2,267,927	\$ 4,724,119	\$ 193,211	\$ 2,621,842	
2	Allocation to Mid-Tex	43.48%	43.48%	73.88%	100.00%	73.88%	
3	Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2)						
3		\$ 1,193,029	\$ 986,012	\$ 3,490,241	\$ 193,211	\$ 1,937,051	
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%	
5	Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4) (3)	\$ 1,193,029	\$ 986,012	\$ 3,490,241	\$ 193,211	\$ 1,937,051	\$ 7,799,544
6							
7							
8	Summary of Costs to Approve (1):						
9							
10	O&M Expense Factor (WP_F-2.3, Ln 2)	81.35%	81.35%	38.28%	16.24%	38.28%	
11							
12							
13	Total Pension Account Plan	\$ 970,514		\$ 1,336,038			\$ 2,306,553
14	Total Post-Employment Benefit Plan		\$ 802,108			\$ 741,489	1,543,597
15	Total Supplemental Executive Benefit Plan				\$ 31,377		31,377
16	Total (Ln 13 + Ln 14 + Ln 15)	\$ 970,514	\$ 802,108	\$ 1,336,038	\$ 31,377	\$ 741,489	\$ 3,881,527

Notes:

1. Studies not applicable to Mid-Tex or Shared Services are omitted.
2. The Company is requesting that the benchmark amount approved by the RRM Cities for future periods include only the expense amount.
- The amount attributable to capital would continue to be recorded to utility plant through the overhead process as described in the CAM.
3. SSU amounts exclude cost centers which do not allocate to Mid-Tex for rate making purposes.

Exhibit C

2019 Amortization Schedule for Regulatory Liability

ATMOS ENERGY CORP., MID-TEX DIVISION
RATE BASE ADJUSTMENTS
TEST YEAR ENDING DECEMBER 31, 2018
AMORTIZATION OF REGULATORY LIABILITY

Line No.	Year Ended Dec. 31	Beginning of Year Rate Base Adjustment Amount (1)	Annual Amortization (2)	End of Year Rate Base Adjustment Amount
	(a)	(b)	(c)	(d)
1	2018	\$ 290,043,948	\$ -	290,043,948
2	2019	290,043,948	12,085,165	277,958,784
3	2020	277,958,784	12,085,165	265,873,619
4	2021	265,873,619	12,085,165	253,788,455
5	2022	253,788,455	12,085,165	241,703,290
6	2023	241,703,290	12,085,165	229,618,126
7	2024	229,618,126	12,085,165	217,532,961
8	2025	217,532,961	12,085,165	205,447,797
9	2026	205,447,797	12,085,165	193,362,632
10	2027	193,362,632	12,085,165	181,277,468
11	2028	181,277,468	12,085,165	169,192,303
12	2029	169,192,303	12,085,165	157,107,139
13	2030	157,107,139	12,085,165	145,021,974
14	2031	145,021,974	12,085,165	132,936,810
15	2032	132,936,810	12,085,165	120,851,645
16	2033	120,851,645	12,085,165	108,766,481
17	2034	108,766,481	12,085,165	96,681,316
18	2035	96,681,316	12,085,165	84,596,152
19	2036	84,596,152	12,085,165	72,510,987
20	2037	72,510,987	12,085,165	60,425,823
21	2038	60,425,823	12,085,165	48,340,658
22	2039	48,340,658	12,085,165	36,255,494
23	2040	36,255,494	12,085,165	24,170,329
24	2041	24,170,329	12,085,165	12,085,165

25 2042 12,085,165 12,085,165 (0)

27

28

29	Revenue Related Tax Factor	6.71%	See WP_F-5.1
	Revenue Related Taxes on Annual		Amortization * Tax
30	Amortization (see WP_B-6.3)	\$ 810,653	Factor
31	Related Taxes (see WP_B-6.3)	<u>\$ 12,905,421</u>	Amortization + Taxes

32

33 Notes:

34 1. The beginning 2018 balance is the September, 2018 balance. The regulatory
35 liability for excess deferred taxes is an estimate. This estimate will be
36 finalized when the Company files its federal tax return in July, 2019. To the
37 extent that this estimate changes with the filing of the Company's tax return,
38 the Company will 'true-up' the amount in the 2020 RRM filing.

39 2. The annual amortization of a 24 year recovery period is based on the
40 Reverse South Georgia Method.

41 3. The Regulatory Liability is recorded to FERC Account 253, Sub Account 27909.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5d
Type Ordinance
Department City Manager

Agenda Date 9/3/2019

Number Ordinance O-19-2093

Title

Amending Ordinance O-18-2059 relating to the Fiscal Year 2019 budget

Strategic Plan

2.4 Demonstrate stewardship of public resources

Explanation

First Reading and Public Hearing

The proposed ordinance will amend Ordinance O-18-2059 that approved and adopted the Fiscal Year 2019 budget for several purposes:

1. To transfer the FY 2019 General Fund year-end operating surplus to the Capital Projects Fund for future capital projects;
2. To transfer the FY 2019 Utility Fund year-end operating surplus to the Utility Capital Projects Fund for future utility capital projects;
3. To transfer the FY 2019 Drainage Fund year-end operating surplus to the Drainage Capital Projects Fund for future drainage capital projects; and

In accordance with Section 9.04 (D) of the Charter of the City of Colleyville, the proposed ordinance will authorize the City Manager to transfer part or all of any unencumbered appropriation balance from one department to another, if expenditures in a department exceeded the adopted budget.

Financial Impact

This budget amendment sweeps both General Fund and Utility Fund operating surpluses to the Capital Projects Fund and Utility Capital Projects Fund, respectively, providing a significant funding source for capital projects while ensuring compliance with the City's financial policy of maintaining 90 days of operating reserves. The ordinance also creates a Drainage Capital Projects Fund, providing for better tracking and reporting of drainage operating costs vs. drainage capital costs and available balances.

Recommendation

Approve

Attachments

1. Ordinance O-18-2059 (Budget)
2. Ordinance O-19-2093 (FY 2019 Budget Amendment)

ORDINANCE O-18-2059

AN ORDINANCE APPROVING AND ADOPTING THE ANNUAL BUDGET FOR THE CITY OF COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

WHEREAS, a notice of public hearing on the annual budget for the City of Colleyville, Texas, for the fiscal year beginning October 1, 2018 through September 30, 2019, was heretofore published in a newspaper of general circulation; and

WHEREAS, said public hearing on said budget was duly held and all interested persons were given the opportunity to be heard for or against any item therein; and

WHEREAS, the City Council determines that the passage of this ordinance is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT the budget of the proposed expenditures for the fiscal year beginning October 1, 2018, and ending September 30, 2019, a copy of which is on file in the Office of the City Secretary, is hereby made a part of this ordinance by reference and is hereby approved and adopted by the City Council of the City of Colleyville, Texas, as the official budget for the fiscal year beginning October 1, 2018, and ending September 30, 2019.

Sec. 3. THAT appropriation amounts for the Fiscal Year 2019 budget for the different funds of the City of Colleyville are hereby fixed as follows:

General Fund	\$24,044,488
Utility Fund (Water & Wastewater)	\$16,405,604
Debt Service Fund	\$ 1,859,940
Drainage Utility Fund	\$ 771,136

Sec. 4. THAT the City Manager is hereby authorized to execute all contracts and documents for which funding is appropriated in the aforementioned budgets.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 4th day of September 2018.

The second reading and public hearing being conducted on the 18th day of September 2018.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 18TH DAY OF SEPTEMBER 2018.

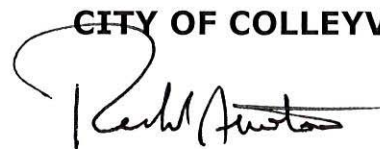
Mayor Richard Newton	<u>Aye</u>	Mayor Pro Tem Bobby Lindamood	<u>Aye</u>
Place 1, Tammy Nakamura	<u>Aye</u>	Place 5, Chuck Kelley	<u>Aye</u>
Place 3, Kathy Wheat	<u>Aye</u>	Place 6, Callie Rigney	<u>Aye</u>
Place 4, George Dodson	<u>Aye</u>		

ATTEST:



Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE



Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:



Whitt L. Wyatt
City Attorney

ORDINANCE O-19-2093

AMENDING SECTION 3 OF ORDINANCE O-18-2059 OF THE FISCAL YEAR 2019 BUDGET AMOUNTS FOR THE TRANSFER OF GENERAL FUND, UTILITY FUND, AND DRAINAGE UTILITY FUND OPERATING SURPLUSES TO THE CAPITAL PROJECTS FUND, UTILITY CAPITAL PROJECTS FUND, AND DRAINAGE CAPITAL PROJECTS FUND; AND AUTHORIZING THE CITY MANAGER TO TRANSFER UNSPENT FY2019 BUDGET APPROPRIATIONS FROM ONE DEPARTMENT TO ANOTHER IF EXPENDITURES IN A DEPARTMENT EXCEEDED THE ADOPTED BUDGET ON SEPTEMBER 30, 2019

WHEREAS, FY2019 General Fund, Utility Fund, and Drainage Fund projected year end revenues are anticipated to exceed expenditures; and

WHEREAS, the City Council desires to provide funding for future general, utility, and drainage capital projects; and

WHEREAS, necessary expenditures over the course of a fiscal year may cause certain departments to either exceed the FY2019 original budget or conclude the year under-budget, and it is required that original budget appropriation amounts be amended accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the City Manager is authorized to transfer the FY2019 General Fund operating surplus to the Capital Projects Fund for future capital projects on September 30, 2019.
- Sec. 2. THAT the City Manager is authorized to transfer the FY2019 Utility Fund operating surplus to the Utility Capital Projects Fund for future utility capital projects on September 30, 2019.
- Sec. 3. THAT the City Manager is authorized to transfer the FY2019 Drainage Fund operating surplus to the Drainage Capital Projects Fund for future utility capital projects on September 30, 2019.
- Sec. 4. THAT, in the event that expenditures in a department exceed the adopted budget for that department, the City Manager is authorized to transfer all or part of the unencumbered

appropriation balance from one department to another per the Charter of the City of Colleyville, Section 9.04 (D):

Sec. 5. THAT the effective date of this ordinance shall be September 30, 2019.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2019.

The second reading and public hearing being conducted on the 17th day of September 2019.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 17th DAY OF SEPTEMBER 2019.

Mayor Richard Newton _____
Place 1, Tammy Nakamura _____
Place 3, Kathy Wheat _____
Place 4, George Dodson _____

Mayor Pro Tem Bobby Lindamood _____
Place 5, Chuck Kelley _____
Place 6, Callie Rigney _____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5e

Agenda Date 9/3/2019

Number Ordinance O-19-2094

Type Ordinance

Department City Manager

Title

Adoption of the proposed Fiscal Year 2020 budget

Strategic Plan

2.4 Demonstrate stewardship of public resources

Explanation

First Reading and Public Hearing

The annual budget is the culmination of months-long efforts that began with the staff budget kickoff in March, department submissions and line-by-line internal reviews in the spring, followed by Council feedback through multiple worksessions. Staff provided preliminary FY 2020 budget numbers in June, presented the 5-year Capital Improvement Plan (CIP) Worksession in July, provided the proposed budget on August 1, and held a worksession on the proposed budget August 6. The proposed budget has also been posted on the City's website since early August. This item provides for a public hearing on the budget and formal approval upon second reading of the ordinance.

Financial Impact

The adoption of the budget will provide expense appropriation for the General Fund, Utility Fund, Debt Service Fund, and Drainage Utility Fund for Fiscal Year 2019.

Recommendation

Approve

Attachments

1. FY 2020 Proposed Budget FINAL
2. Ordinance O-19-2094

City of Colleyville

Fiscal Year 2019-2020

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$772,915 which is a 5.18 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$322,723.

The members of the governing body voted on the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2019-2020	2018-2019
Property Tax Rate:	\$0.306807/100	\$0.320800/100
Effective Tax Rate:	\$0.306807/100	\$0.320800/100
Effective Maintenance & Operations Tax Rate:	\$0.290430/100	\$0.303663/100
Rollback Tax Rate:	\$0.330134/100	\$0.344992/100
Debt Rate:	\$0.016379/100	\$0.017036/100

Total debt obligation for City of Colleyville secured by property taxes: \$686,723

COLLEYVILLE

FY 2020 Budget Message

We are pleased to present the proposed FY 2020 Combined Annual Operating Budget for the City of Colleyville.

The City provides a full range of municipal services utilizing operating funds, special revenue funds, and capital project funds to provide those services. Whenever possible, the most restrictive funding source is used first, ultimately limiting the costs borne by the primarily property tax-supported general fund.

The combined expenditures of the City's major operating funds are as follows:

FY 2020 Proposed	General Fund	Utility Fund	Drainage Fund	Debt Service Fund
Operating Revenues	\$24,589,177	\$17,555,789	\$978,509	\$1,406,398
Operating Expenditures	\$24,182,805	\$17,555,789	\$795,844	\$1,406,398

The proposed budget accomplishes a number of priorities, including the following highlights:

➤ **Proposes the effective tax rate**

2019 certified values increased 7% in total compared to 2018 certified values. The fiscal year 2020 proposed budget includes a proposed tax rate of \$0.306807/\$100 of valuation, a \$0.013993 reduction from the current \$0.3208 tax rate. The tax rate of \$0.306807 is the "effective rate," which means that when property values increase, the property tax rate is lowered in order to collect the same amount of property tax revenue as the previous year, excluding new construction. **This is the second consecutive year the City will adopt the effective rate. It is important to note that the increase in property taxes is from new growth not budgeted in FY2019 as well as new growth for FY2020.**

➤ **Provides a balanced budget**

The fiscal year 2020 proposed budget is a balanced budget, consistent with both the City's Charter and state law requirements. Operating expenditures are funded with operating revenues. Operating funds maintain a fund balance above the 90-day reserve at all times, as required by the City's financial policies. The City's



practice is to maintain fund balance of at least 100 days, which is accomplished in the proposed budget.

➤ **Better aligns capital expenditures with capital funds**

Staff examined the budget line-by-line in an effort to place expenditures in the most appropriate fund. This effort led to the identification of two items currently being funded in the General Fund that should be contained in the capital funds. These items are the annual concrete contract for \$400,000 and the annual street markings project for \$100,000. By aligning with the correct capital fund, we were able to free up the General Fund to provide for enhanced public safety, absorb normal cost increases, and continue to invest in our employees with merit increases and steady health insurance rates.

➤ **Adjusts General Fund revenue to account for legislative changes and transitioning to nearing residential build-out**

The proposed budget accounts for H.B. 3535 which was approved by the Texas Legislature during the 84th Legislative Session by significantly reducing franchise fee revenue. The bill essentially allows companies that provide telecommunications and cable or video services to pick whether they want to pay telecommunications franchise fees or cable/video franchise fees, but not both. The proposed budget also reflects Colleyville nearing residential build-out and transitioning to more of a redevelopment and rehabilitation phase by reducing building permit and associated development fee revenue.

➤ **Demonstrates responsible fiscal management with corporate-like efficiency**

City staff has focused on efficiency and sustainability over the last two years, saving nearly \$1,000,000 in General Fund operating costs. This effort to reduce expenditures was about more than just limiting labor costs and saving dollars. It was an effort to bring corporate-like efficiency to the organization. Our strategy is to only take in the revenue necessary to provide programs and services, rather than accept the maximum possible revenue and then decide how to spend it. This effort continues with the fiscal year 2020 proposed budget. The retirement of the fleet service manager in the summer provided an opportunity to evaluate how the City conducts its fleet purchasing and maintenance operations. Rather than fill the position, the City will shift the management oversight to the current field operations supervisor. Further, the City proposes a new contract with Enterprise Fleet Management to assist the City staff with fleet purchasing and maintenance scheduling. This will ultimately save the City money by timing the disposal of vehicles to maximize return, providing a newer fleet, therefore reducing maintenance costs, and utilizing a fleet with better gas mileage. The newer fleet will also provide enhanced safety features for employees who drive the vehicles.

The City absorbs costs whenever possible, reallocating dollars to where the need exists rather than assuming that “the way we’ve always done it” is the best way to prioritize resources. This effort pays dividends when, for example, health insurance costs increased six percent as they did this year. The City was able to absorb those cost increases within the proposed budget, as well as provide



enhancements to the health insurance deductible reimbursement program, along with all other typical cost increases, without needing any additional property tax revenue. Health insurance costs make up the largest portion of the City's personnel budget after salaries.

➤ **Expands public safety services**

Public safety continues to be one of the community's highest priorities and this budget maintains funding for the high level of services Colleyville citizens expect. The proposed fiscal year 2020 budget includes funding for 44 sworn police officers, which is an increase of one officer, a sergeant being added to the Colleyville Crime Control and Prevention District (CCCPD) budget (funded by a ½ cent sales tax). The City is also moving an additional police officer from the General Fund to be funded by the CCCPD, bringing the total officers funded by the CCCPD to 12. The City's strategy is to fund police officers and services from CCCPD as opposed to capital items to connect the sales tax approved by the voters to direct public safety.

The City is also providing funding to enhance Fire Department operations. The proposed budget includes funding for one additional firefighter, bringing the department's total to 42 certified firefighters. The proposed budget also provides for the reclassification of three firefighter positions to three field supervising officer (FSO) positions. The Fire Department has recently instituted a response model that mirrors the needs of the community, which has increasingly become EMS driven. EMS calls account for 55% of the department's call volume. In response, Fire has added a rapid EMS response unit (Squad 24) to respond more efficiently and increase service level. This has resulted in a 28% reduction in a second arriving apparatus on EMS calls. The FSO positions will have supervisor responsibilities on calls and will be responsible for quality checking all EMS reports during their shift. The FSOs will also provide enhanced involvement with local hospitals. FSOs will be dedicated to evaluating and improving the City's EMS operations on a daily basis. This fiscal year, the Fire Department will purchase a new advanced life support ambulance utilizing the City's lease/purchase strategy. The current reserve ambulance will be disposed and the current second ambulance will move to the reserve designation.

➤ **Maintains current overall utility base rates for 1-inch residential meters, while providing additional funding for utility Capital Improvement Plan (CIP) projects**

Water and wastewater base rates are directly related to the City's budget for the Utility Fund, and rates are set to only recover the City's cost of operating the utility system. In fiscal year 2019, the City was able to lower the water and wastewater base rates and add the incremental difference to the CIP base rate. For fiscal year 2020, staff once again recommends lowering the water and wastewater base rates (\$0.02 and \$0.41 respectively) and adding the difference (\$0.43) to the CIP base rate. This will generate approximately \$50,000 in additional revenue and will help ensure that the Utility Capital Projects Fund continues to bring in revenue to fund future capital projects with cash on hand.



➤ **Includes investment in and replacement of the City's infrastructure**

Year 1 (fiscal year 2020) of the City's 5-Year Capital Improvement Plan (CIP) includes over \$38 million in projects to replace aging infrastructure, both above and below ground. These projects include street rehabilitation and reconstruction, water line replacements, park improvements including new restroom facilities, and reinvestment in City facilities such as the Colleyville Center, Central Fire Station, and Justice Center. The CIP also includes funding for drainage improvements and sidewalks/trails. Ensuring that these community assets are well maintained is and will continue to be a high priority. These projects are all fully-funded with cash that is currently available or with revenues projected to be received during this time period. No new debt is planned and the City is actively working to pay off all outstanding debt, which should be accomplished in less than 10 years.

➤ **Furtherers beautification efforts throughout the community**

The fiscal year 2020 proposed budget provides funding to further beautification efforts throughout the community. This includes improvements to medians and roundabouts, as well as landscaping at key intersections. Funding is also included for design and installation of median and rights-of-way improvements along the SH26 corridor. The City recognizes that this corridor is truly Colleyville's main street, and the look and feel should be reflective of the exceptional quality found throughout Colleyville. This desired quality is above and beyond the standard landscape, hardscape, and streetlights provided by TxDOT, which is why the City has allocated additional funds to ensure the final product is something citizens can be proud of.

Additional documents included with this cover letter provide specific budget details and changes:

- Proposed Budget presentation
- Operating Fund summaries
- Line item details for all proposed FY 2020 expenditures
- Proposed FY 2020 – FY 2024 Capital Improvement Plan

The proposed budget has been placed on the City's website. A public hearing on the proposed budget is scheduled for September 3, 2019, to allow citizens an opportunity to provide input. The fiscal year 2020 budget is presented with the commitment and confidence that it effectively funds those priorities identified by the City Council. We look forward to receiving the City Council's input on the proposed budget and working with you to achieve all the goals set forth therein.

Jerry Ducay

Jerry Ducay
City Manager

Mark Wood

Mark Wood
Assistant City Manager

Adrienne Lothery

Adrienne Lothery
Assistant City Manager





Fiscal Year 2020 Proposed Budget

City Council Worksession
August 6, 2019

Presentation Overview

A vertical timeline graphic consisting of four white circles connected by a dark blue line. The line starts at the top circle, goes down to the second, then right to the third, and finally down to the fourth circle.

Property values and proposed tax rate

FY 2020 proposed revenues and expenditures by fund

FY 2020 proposed CIP projects

Next Steps

Property Values



July 25, 2018 Certified

Est. Net Taxable Value:	\$5,456,363,643 (+7.7% -- 14.5% new construction; 85.5% existing property)
TIF Value:	\$404,429,378 (+8.5%)
Not in TIF:	\$5,051,934,265 (+7.7%)

July 25, 2019 Certified

Est. Net Taxable Value:	\$5,839,829,017 (+7% -- 28% new construction; 72% existing property)
TIF Value:	\$438,771,640 (+8.5%)
Not in TIF:	\$5,401,057,377 (+7%)

Proposed FY 2020 Property Tax Rate



2018 (FY19) Proposed Rate: \$0.320800

I&S Tax Rate: \$0.017036

M&O Tax Rate: \$0.303764

2019 (FY20) Proposed Rate: \$0.306807

I&S Tax Rate: \$0.016379

M&O Tax Rate: \$0.290430

Tax Rate Reduction: \$0.013993

Effective tax rate second consecutive year

Budget Year	Average Residential Property Value	Property Tax Rate	Average Property Tax Payment - City
2010	\$398,957	\$0.3559	\$1,419.89
2011	\$397,472	\$0.3559	\$1,414.60
2012	\$396,817	\$0.3559	\$1,412.28
2013	\$397,889	\$0.3559	\$1,416.09
2014	\$406,040	\$0.3559	\$1,445.10
2015	\$421,497	\$0.3559	\$1,500.11
2016	\$423,650	\$0.3559	\$1,507.77
2017	\$460,461	\$0.33913	\$1,561.56
2018	\$500,748	\$0.333834	\$1,671.67
2019	\$521,831	\$0.320800	\$1,674.03
2020	\$552,770	\$0.306807	\$1,695.94



History of Efforts

FY 2017

- Eliminated \$1.2 transfer from Utility Fund to General Fund– absorbed via operational efficiencies and minimal staffing reductions

FY 2018

- Continued operational efficiencies to absorb cost increases
- Only significant expenditure increase was fully funding the market increases to implement the Compensation & Classification study
- Hiring “chill,” ultimately eliminating vacant positions – essentially one in every department

FY 2019

- Adapt processes to sustain leaner staffing model –able to absorb health insurance cost increases with savings from eliminated positions
- Continued operational efficiencies to absorb operating cost increases

FY 2020

- Better align capital expenditures with capital funds
- Continued operational efficiencies to absorb operating cost increases

General Fund Summary

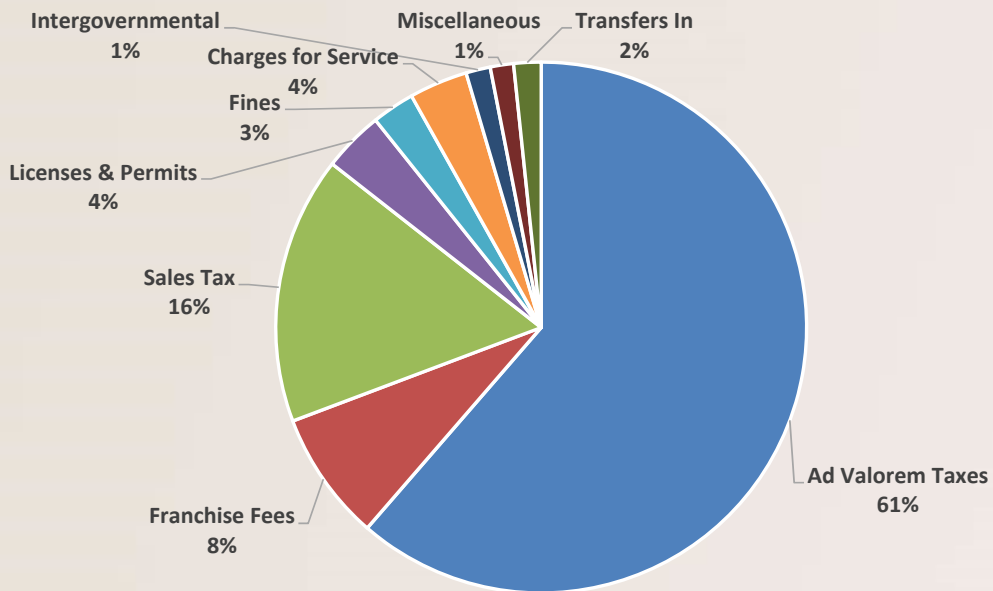


	BUDGET FY 2019	YE PROJECTED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024
BEGINNING FUND BALANCE	\$9,106,515	\$8,991,999	\$9,605,174	\$10,011,546	\$10,368,172	\$10,674,300	\$10,929,230
REVENUE:							
Ad Valorem Taxes	\$14,322,575	\$14,685,000	\$15,090,882	\$15,619,063	\$16,165,730	\$16,731,531	\$17,317,134
Sales Tax	\$4,008,292	\$4,008,292	\$4,008,292	\$4,048,375	\$4,088,859	\$4,129,747	\$4,171,045
Franchise Fees	\$2,105,000	\$2,267,407	\$1,942,500	\$1,961,925	\$1,981,544	\$2,001,360	\$2,021,373
Licenses & Permits	\$975,400	\$1,029,450	\$910,000	\$919,100	\$928,291	\$937,574	\$946,950
Fines	\$822,604	\$667,524	\$640,000	\$646,400	\$652,864	\$659,393	\$665,987
Charges for Service	\$901,100	\$852,000	\$875,600	\$884,356	\$893,200	\$902,132	\$911,153
Intergovernmental	\$364,483	\$364,483	\$364,483	\$368,128	\$371,809	\$375,527	\$379,282
Miscellaneous Income	\$226,000	\$398,000	\$348,000	\$354,960	\$362,059	\$369,300	\$376,686
Transfers In	\$385,507	\$385,507	\$409,420	\$417,608	\$425,961	\$434,480	\$443,169
TOTAL REVENUES	\$24,110,961	\$24,657,663	\$24,589,177	\$25,219,915	\$25,870,316	\$26,541,044	\$27,232,782
Expenditures	\$22,544,488	\$22,544,488	\$22,682,805	\$23,363,289	\$24,064,188	\$24,786,113	\$25,529,697
Contribution- CIP projects	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
TOTAL EXPENDITURES	\$24,044,488	\$24,044,488	\$24,182,805	\$24,863,289	\$25,564,188	\$26,286,113	\$27,029,697
NET REVENUE	\$66,473	\$613,175	\$406,372	\$356,626	\$306,129	\$254,931	\$203,085
ENDING FUND BALANCE	\$9,172,988	\$9,605,174	\$10,011,546	\$10,368,172	\$10,674,300	\$10,929,230	\$11,132,313
DAYS OF FUND BALANCE	139	146	151	152	152	152	150

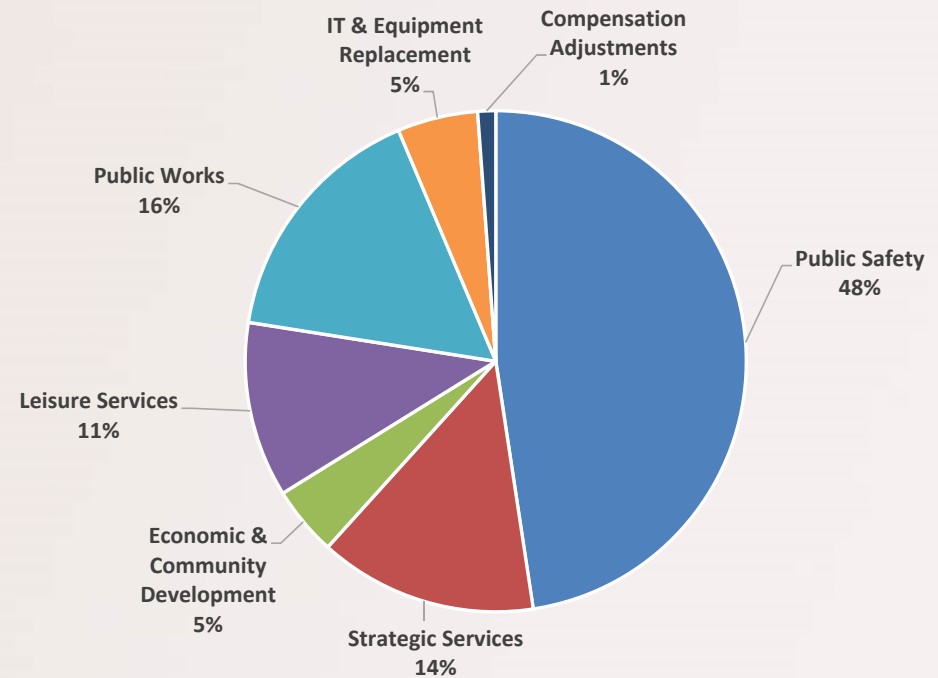
General Fund Rev. & Exp. by Category



Revenue



Expenditure



General Fund Expenditures by Department



	FY 2019 BUDGET	FY 2020 PROPOSED	\$ Change
COUNCIL	\$ 209,951	\$212,701	\$ 2,750
ADMINISTRATION	\$ 614,527	\$671,384	\$ 56,857
BUILDING INSPECTION	\$ 436,861	\$450,789	\$ 13,928
COMM DEV P&Z	\$ 402,177	\$416,064	\$ 13,887
ECONOMIC DEVELOPMENT	\$ 198,150	\$213,738	\$ 15,588
CITY SECRETARY	\$ 168,211	\$206,975	\$ 38,764
FINANCE	\$ 603,509	\$616,848	\$ 13,339
COURT	\$ 443,419	\$504,636	\$ 61,217
LEGAL	\$ 220,000	\$220,000	\$ -
LIBRARY	\$ 550,962	\$567,502	\$ 16,540
FIRE DEPARTMENT	\$ 5,578,793	\$5,886,507	\$ 307,714
POLICE DEPARTMENT	\$ 5,063,010	\$5,121,389	\$ 58,379
PARKS & RECREATION	\$ 1,723,974	\$1,761,538	\$ 37,564
COMMUNICATIONS	\$ 61,868	\$62,491	\$ 623
COLLEYVILLE CENTER	\$ 387,174	\$408,158	\$ 20,984
HUMAN RESOURCES	\$ 285,282	\$297,704	\$ 12,422
ENG PROF SVCS	\$ 469,452	\$431,741	\$ (37,711)
STREETS MAINTENANCE	\$ 3,243,307	\$2,747,484	\$ (495,823)
FLEET SERVICES	\$ 259,492	\$163,208	\$ (96,284)
FACILITY SERVICES	\$ 496,359	\$567,325	\$ 70,966
INFORMATION SERVICES & GIS	\$ 885,572	\$882,969	\$ (2,603)
COMPENSATION ADJUSTMENTS	\$ 241,687	\$280,000	\$ 38,313
CAPITAL EQUIPMENT RESERVE	\$ 371,000	\$371,000	\$ -
NON-DEPARTMENTAL	\$ 1,129,751	\$1,120,654	\$ (9,097)
TOTAL	\$ 24,044,488	\$ 24,182,805	\$ 138,317

General Fund Revenues



GENERAL FUND REVENUE	FY19 BUDGET	FY20 PROPOSED	\$ CHANGE
CURRENT TAXES	\$14,242,575	\$15,010,882	\$768,307
DELINQUENT TAXES	\$25,000	\$25,000	\$0
PENALTY & INTEREST	\$55,000	\$55,000	\$0
ONCOR ELECTRIC DELIVER	\$890,000	\$910,000	\$20,000
TRI-COUNTY ELECTRIC	\$105,000	\$110,000	\$5,000
ATMOS ENERGY	\$350,000	\$450,000	\$100,000
AT&T SERVICES	\$60,000	\$25,000	(\$35,000)
VERIZON/OTHERS	\$65,000	\$32,500	(\$32,500)
GARBAGE/RECYCLING	\$160,000	\$195,000	\$35,000
CABLE TV	\$475,000	\$220,000	(\$255,000)
SALES TAX	\$3,903,292	\$3,903,292	\$0
MIXED BEVERAGE TAX	\$105,000	\$105,000	\$0
BUILDING PERMIT	\$625,000	\$575,000	(\$50,000)
PLUMBING PERMIT	\$57,600	\$55,000	(\$2,600)
MECHANICAL PERMIT	\$48,000	\$45,000	(\$3,000)
ELECTRICAL PERMIT	\$57,600	\$55,000	(\$2,600)
CITY LICENSE	\$46,000	\$43,000	(\$3,000)
BUILDING PLAN REVIEW FEE	\$88,000	\$88,000	\$0
NEW BUSINESS	\$7,200	\$7,200	\$0
SIGN PERMITS	\$8,000	\$6,800	(\$1,200)
FENCE PERMITS	\$15,000	\$15,000	\$0
FIRE PERMIT FEES	\$8,000	\$10,000	\$2,000
IRRIGATION PERMITS	\$15,000	\$10,000	(\$5,000)
GAS & OIL WELL PERMIT FEE	\$0	\$0	\$0
RE-ZONING FEE	\$11,000	\$10,000	(\$1,000)

PLAT FEE	\$7,500	\$7,500	\$0
BOARD OF ADJUSTMENT	\$2,000	\$2,000	\$0
FINES-BUDGETED	\$750,000	\$560,000	(\$190,000)
ALARM FEES	\$55,000	\$60,000	\$5,000
LIBRARY FINES	\$17,604	\$20,000	\$2,396
SALE OF MATERIAL	\$100	\$100	\$0
WEED MOWING	\$6,000	\$6,000	\$0
SALE OF SURPLUS PROPER	\$5,000	\$20,000	\$15,000
SITE PLAN REVIEW FEE	\$2,000	\$2,000	\$0
EARNED INTEREST	\$55,000	\$150,000	\$95,000
MISCELLANEOUS	\$60,000	\$60,000	\$0
AMBULANCE	\$345,000	\$350,000	\$5,000
RECREATION PROGRAM	\$195,000	\$195,000	\$0
LANDSCAPING PLAN FEE	\$1,000	\$1,500	\$500
CREDIT CARD FEE	\$16,000	\$18,000	\$2,000
ENGINEERING-INSPECTION	\$15,000	\$15,000	\$0
MATERIALS TESTING FEE	\$8,000	\$8,000	\$0
KELLER COURT	\$260,538	\$260,538	\$0
SRO REIMBURSEMENT	\$103,945	\$103,945	\$0
ANTENNA LEASES	\$90,000	\$100,000	\$10,000
LOT DRAINAGE INSPECTION	\$17,000	\$17,000	\$0
FIELD USE FEE	\$21,500	\$21,500	\$0
TRANSFER FROM UTILITY	\$226,117	\$250,030	\$23,913
COLLEYVILLE CENTER	\$230,000	\$200,000	(\$30,000)
NON RESIDENT FEE - PAR	\$40,000	\$40,000	\$0
TRANSFER IN-FROM TIF	\$159,390	\$159,390	\$0
TOTALS	\$24,110,961	\$24,589,177	\$478,216

Utility Fund Summary



	BUDGET FY 2019	PROJECTION FY 2020	PROJECTION FY 2021	PROJECTION FY 2022	PROJECTION FY 2023	PROJECTION FY 2024
TOTAL BEG. WORKING CAPITAL	4,494,686	4,494,687	4,494,687	4,494,687	4,494,687	4,494,688
FUND REVENUES						
Water Sales	0	0	0	0	0	1
Water - Base Rate	1,692,467	1,742,896	1,764,347	1,804,671	1,845,889	1,888,020
Water - Volumetric Rate	9,794,756	10,578,071	10,929,340	11,327,057	11,740,196	12,169,396
Wastewater Sales	0	0	0	0	0	0
Wastewater - Base Rate	1,281,579	1,268,040	1,279,994	1,310,631	1,341,968	1,374,021
Wastewater - Volumetric Rate	3,299,803	3,629,783	3,992,762	4,392,038	4,831,242	5,314,366
Water Installation	42,000	42,000	42,000	42,000	42,000	42,000
Wastewater Installation	15,000	15,000	15,000	15,000	15,000	15,000
Engineering Charges	5,000	5,000	5,000	5,000	5,000	5,000
Penalties	200,000	200,000	200,000	200,000	200,000	200,000
Miscellaneous	15,000	15,000	15,000	15,000	15,000	15,000
Interest Income	60,000	60,000	60,000	60,000	60,000	60,000
TOTAL REVENUES	16,405,605	17,555,789	18,303,443	19,171,396	20,096,294	21,082,804
FUND EXPENSES						
Utility Billing	457,638	438,748	447,523	456,473	465,603	474,915
IS GIS	66,549	69,235	71,658	74,166	76,762	79,449
Utility Support	1,178,946	1,168,323	1,191,689	1,215,523	1,239,834	1,264,630
Utility Operations - Water	701,346	772,875	788,333	804,099	820,181	836,585
TRA Water (volumetric)	6,627,588	7,252,545	7,437,538	7,660,664	7,890,484	8,127,199
TRA Water (debt)	3,167,168	3,325,526	3,491,802	3,666,392	3,849,712	4,042,198
Utility Operations - Wastewater	290,458	298,019	303,979	310,059	316,260	322,585
TRA Wastewater	3,299,803	3,629,783	3,992,762	4,392,038	4,831,242	5,314,366
Non-Departmental	233,605	233,605	238,277	243,043	247,903	252,862
Transfer to General Fund	226,117	250,030	258,781	267,838	277,213	286,915
Transfer/Repayment to Colleyville Tomorrow Fund	44,286	0	0	0	0	0
Transfer for future vehicle replacement	81,100	81,100	81,100	81,100	81,100	81,100
Compensation Adjustment (merit pool)	31,000	36,000	0	0	0	0
Debt Service	0	0	0	0	0	0
TOTAL EXPENDITURES	16,405,604	17,555,789	18,303,443	19,171,396	20,096,294	21,082,803
ENDING WORKING CAPITAL - 9/30	4,494,687	4,494,687	4,494,687	4,494,687	4,494,688	4,494,691

Water & Wastewater Base Rates



FY 2020 Recommendation

Use savings/difference from lower water and wastewater base rates to increase the CIP funding component of the rate structure

-\$-.02 -\$-.41 +\$0.43 Same

Water Meter Size	FY 2019 Water	FY 2019 Wastewater	FY 2019 CIP	FY 2019 Total
1" Meter	\$13.48	\$10.78	\$2.29	\$26.55
1.5" Meter	\$26.96	\$10.78	\$4.58	\$42.32
2" Meter	\$43.14	\$10.78	\$7.33	\$61.25
3" Meter	\$80.89	\$10.78	\$13.74	\$105.41
4" Meter	\$134.82	\$10.78	\$22.90	\$168.50

Water Meter Size	FY 2020 Water	FY 2020 Wastewater	FY 2020 CIP	FY 2020 Total
1" Meter	\$13.46	\$10.37	\$2.72	\$26.55
1.5" Meter	\$26.92	\$10.37	\$5.03	\$42.32
2" Meter	\$43.07	\$10.37	\$7.81	\$61.25
3" Meter	\$80.75	\$10.37	\$14.29	\$105.41
4" Meter	\$134.59	\$10.37	\$23.54	\$168.50

Volumetric Rates



- Volumetric rates are pass through charges for the water and wastewater treatment services provided by TRA (i.e. the City calculates rates to only bring in what is anticipated to be paid out to TRA)
- The volumetric rate is driven by:
 1. TRA's operating budget (including purchase of raw water from TRWD)
 2. TRA's debt service requirements
 3. Usage - the number of Colleyville's water and wastewater gallons treated by TRA

Preliminary Volumetric Rates



Projected Water and Wastewater Volumetric Rates

	Rate per 1,000 Gallons				
<i>Water Volumetric Rate</i>	2019	2020	2021	2022	2023
Colleyville's portion of TRA's Operating Budget Including Raw Water	\$2.287	\$2.377	\$2.477	\$2.554	\$2.625
Add: 20% of O&M rate (Billed by TRA to ensure liquidity)	\$0.46	\$0.48	\$0.50	\$0.51	\$0.53
Subtotal O&M Rate	\$2.744	\$2.852	\$2.972	\$3.065	\$3.150
Colleyville's portion of TRA's Debt Budget	\$1.326	\$1.526	\$1.826	\$2.082	\$2.250
Add: 5% of Debt service (Based on the City's historical experience)	\$0.066	\$0.076	\$0.091	\$0.104	\$0.113
Subtotal Debt Rate	\$1.392	\$1.602	\$1.917	\$2.186	\$2.363
TOTAL PROJECTED VOLUMETRIC WATER RATE	\$4.137	\$4.455	\$4.890	\$5.251	\$5.513

	Rate per 1,000 Gallons				
<i>Wastewater Volumetric Rate</i>	2019	2020	2021	2022	2023
Colleyville's portion of TRA's Operating Budget	\$1.009	\$1.115	\$1.165	\$1.149	\$1.083
Add: 2% of O&M rate (Based on the City's historical experience)	\$0.020	\$0.022	\$0.023	\$0.023	\$0.022
Subtotal O&M Rate	\$1.029	\$1.137	\$1.188	\$1.172	\$1.105
Colleyville's portion of TRA's Debt Budget	\$1.979	\$2.235	\$2.412	\$2.576	\$2.781
Add: 5% of Debt service (Based on the City's historical experience)	\$0.099	\$0.112	\$0.121	\$0.129	\$0.139
Subtotal Debt Rate	\$2.078	\$2.347	\$2.533	\$2.705	\$2.920
TOTAL PROJECTED VOLUMETRIC WASTEWATER RATE	\$3.107	\$3.484	\$3.721	\$3.877	\$4.025

Drainage Fund Summary



	BUDGETED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024
TOTAL BEG. WORKING CAPITAL	609,126	810,438	993,102	1,169,669	1,455,983	1,724,064
FUND REVENUES						
Drainage Fees	956,760	962,640	968,520	974,400	980,280	986,160
Penalties/Misc	9,568	9,626	9,685	9,744	9,803	9,862
Interest Income	6,120	6,242	6,367	6,495	6,624	6,757
TOTAL OPERATING REVENUES	972,448	978,509	984,572	990,639	996,708	1,002,781
FUND EXPENSES						
Drainage Operations	492,690	504,670	522,333	540,615	559,537	579,120
Stormwater Management	118,550	124,488	128,845	133,355	138,022	142,853
IS GIS	21,501	22,368	22,815	23,272	23,737	24,212
Non-Departmental	6,525	6,612	6,843	7,083	7,331	7,587
Compensation Adjustment	6,200	6,200	0	0	0	0
Debt Service	125,670	131,506	127,169	0	0	0
Interfund loan repayment	0	0	0	0	0	0
TOTAL OPERATING EXPENSES	771,136	795,844	808,006	704,324	728,627	753,773
NET REVENUE	201,312	182,665	176,566	286,314	268,082	249,008
ENDING WORKING CAPITAL	810,438	993,102	1,169,669	1,455,983	1,724,064	1,973,072
Required Coverage Ratio (25% of debt service)	31,418	32,877	31,792	0	0	0
ENDING AVAILABLE WORKING CAPITAL	779,020	960,226	1,137,876	1,455,983	1,724,064	1,973,072
Days of Working Capital	384	455	528	755	864	955

Debt Service Fund Summary



	BUDGET FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023
BEGINNING FUND BALANCE - 10/1	692,695	692,695	692,695	692,695	692,695
FUND REVENUES					
Current Property Taxes	682,115	686,723	683,723	686,198	563,298
Delinquent Property Taxes	5,000	5,000	5,000	5,000	5,000
Penalty & Interest	5,000	5,000	5,000	5,000	5,000
Transfer-in CCCPD Fund**	509,100	0	0	0	0
Transfer-in TIF Fund**	653,725	654,675	0	0	0
Interest Income/Other	5,000	5,000	5,000	5,000	5,000
Use of Available Cash	0	50,000	0	0	0
TOTAL REVENUES	1,859,940	1,406,398	698,723	701,198	578,298
FUND EXPENDITURES					
2006 G.O. Refunding Bonds	549,828	0	0	0	0
2007 G.O. Bonds	0	0	0	0	0
2011 G.O. Refunding Bonds	170,000	173,400	0	0	0
2016 G.O. Refunding Bonds	923,300	963,025	478,750	481,225	478,325
2016 Engine Lease	48,485	48,485	48,485	48,485	48,485
Ambulance Lease	49,988	49,988	49,988	49,988	49,988
Motorola Radio Tower Lease	0	0	0	0	0
2020 Ambulance Lease down payment	0	50,000	0	0	0
2020 Ambulance Lease payment	0	120,000	120,000	120,000	0
2010 Fire Truck Lease	116,839	0	0	0	0
Paying Agent	1,500	1,500	1,500	1,500	1,500
TOTAL EXPENDITURES	1,859,940	1,406,398	698,723	701,198	578,298
LESS USE OF AVAILABLE CASH	0	0	0	0	0
ENDING FUND BALANCE - 9/30	692,695	692,695	692,695	692,695	692,695

FY 2020 I&S
Tax Rate:
\$0.016379

- General obligation debt paid off in FY 2028
- Now setting aside General Fund cash each year for future fire engine/truck replacements to avoid future debt issuance

Summary by Fund



FY 2020 Proposed	General Fund	Utility Fund	Drainage Fund	Debt Service Fund
Operating Revenues	\$24,589,177	\$17,555,789	\$978,509	\$1,406,398
Operating Expenditures	\$24,182,805	\$17,555,789	\$795,844	\$1,406,398

Highlights: Other Funding Sources



Other Operating Budgets:

- Colleyville Crime Control & Prevention District (CCCPD) Fund
- Colleyville Economic Development Corporation (CEDC) Fund

Special Revenue Funds & Capital Projects Funds:

- Funds appropriated by Council as Boards, Committees, or staff recommend expenditures
- Use on capital projects is reflected in the 5-Year CIP

Year-end Budget Amendment



Year-end Budget Amendment: 1st reading on September 3

- Transfer balance of additional General Fund revenues over expenditures to the Capital Projects Fund for future CIP projects
- Transfer balance of additional Utility Fund revenues over expenditures to the Utility Capital Projects Fund for future CIP projects
- Transfer General Fund fund balance to Capital Projects Fund

The Proposed Five Year CIP

The Proposed Fiscal Year 2020-2024 Capital Improvement Program



- The program identifies planned projects for the next five years, based on funding availability, and a schedule for completion
- The CIP provides an opportunity to consider all of the city's capital needs in the coming years and determine the priority of each, as well as whether available funding resources are sufficient to support those expenditures

2020 Projects



Drainage	CIP Amount
Drainage Improvements FY2020	\$500,000
Flood Gates Upgrade	\$425,000
Drainage Total	\$925,000



Facilities	CIP Amount
City Hall/Library - HVAC Replacement	\$327,600
Colleyville Center New Roof	\$300,000
Colleyville Center Renovation FY2020	\$56,500
Construction of Parking Facility at Central Fire Station	\$125,000
Entrepreneur Center	\$200,000
Improvements to Parks Building (on Bransford)	\$380,000
Justice Center - Metal Roof Coating	\$246,500
Keyless Entry/Card Reader Expansion	\$70,000
Land Acquisition	\$5,000,000
Public Works Service Center Site Improvements-Design	\$150,000
Public Works Service Center Site Renovations	\$700,000
Rehabilitate the Historic Fire Station	\$234,000
Restroom Facility at Nature Center	\$800,000
Restroom Facility at Reagan Park	\$300,000
Restroom Facility Renovation at City Park	\$800,000
Facilities Total	\$9,689,600

2020 Projects



Master Plans / Studies	CIP Amount
Drainage Fee Assessment Study	\$50,000
Water Risk and Resilience Assessment	\$100,000
Water, Wastewater, and Roadway Impact Fee Update	\$128,000
Master Plans / Studies Total	\$278,000

Parks and Recreation	CIP Amount
Landscape Improvements Near Pavilion at McPherson Park	\$20,000
New Warmup Area at City Park Baseball Fields	\$50,000
Park Signage/Branding Program FY2020	\$50,000
Parkway Tree Removal and Replacement	\$75,000
Playground Improvements at Sparger Park	\$50,000
Parks and Recreation Total	\$245,000

Sidewalks / Trails	CIP Amount
Annual Sidewalk/Trail Construction/Grant Match FY2020	\$500,000
Bransford Rd Trail (Field St to Cotton Belt Trail)-Design	\$50,000
Cheek-Sparger Trail	\$400,000
John McCain Road Trail - Design	\$50,000
John McCain Road Trail - Construction	\$800,000
Misc Concrete Rehabilitation FY2020	\$400,000
Sidewalks / Trails Total	\$2,200,000



2020 Projects



*Pleasant Run cost estimate includes the following:
 \$350,000 road reconstruction and ribbon curb
 \$500,000 underground storm system and sidewalk

**SH26 Beautification Multi-Year Project
 Total Anticipated Cost \$13,000,000

Streets	CIP Amount
Cheek-Sparger Road (San Bar to Brown Trail) – Construction (\$1,328,000 City Portion; \$1,877,000 Grant Funded)	\$3,205,000
Flashing Lights for Pedestrian Crosswalks	\$75,000
Glade Road (Phase 2 - SH26 to Pool) - FY20 Construction	\$3,000,000
Jackson Road Bridge Renovation-Design	\$200,000
John McCain Road and Westcoat Drive Roundabout - Construction	\$800,000
L.D. Lockett Road Right Turn Ln - Construction	\$275,000
McDonwell School Road and Westcoat Drive Roundabout - Construction	\$1,600,000
Pleasant Run Road Bridge at Big Bear (White Chapel Bridge) - Construction	\$400,000
*Pleasant Run Road Rehabilitation (John McCain to N City Limit)	\$1,500,000
Roberts Road - Construction	\$2,100,000
**SH26 Beautification FY2020	\$9,000,000
Street Maintenance County-2020	\$400,000
Street Maintenance Program-2020	\$500,000
Street Pavement Marking-2020	\$100,000
Streets Total	\$23,155,000

2020 Projects



Wastewater CIP Amount

Wastewater Meter Installation at Somerset Manor \$75,000

Wastewater Total \$75,000

Water CIP Amount

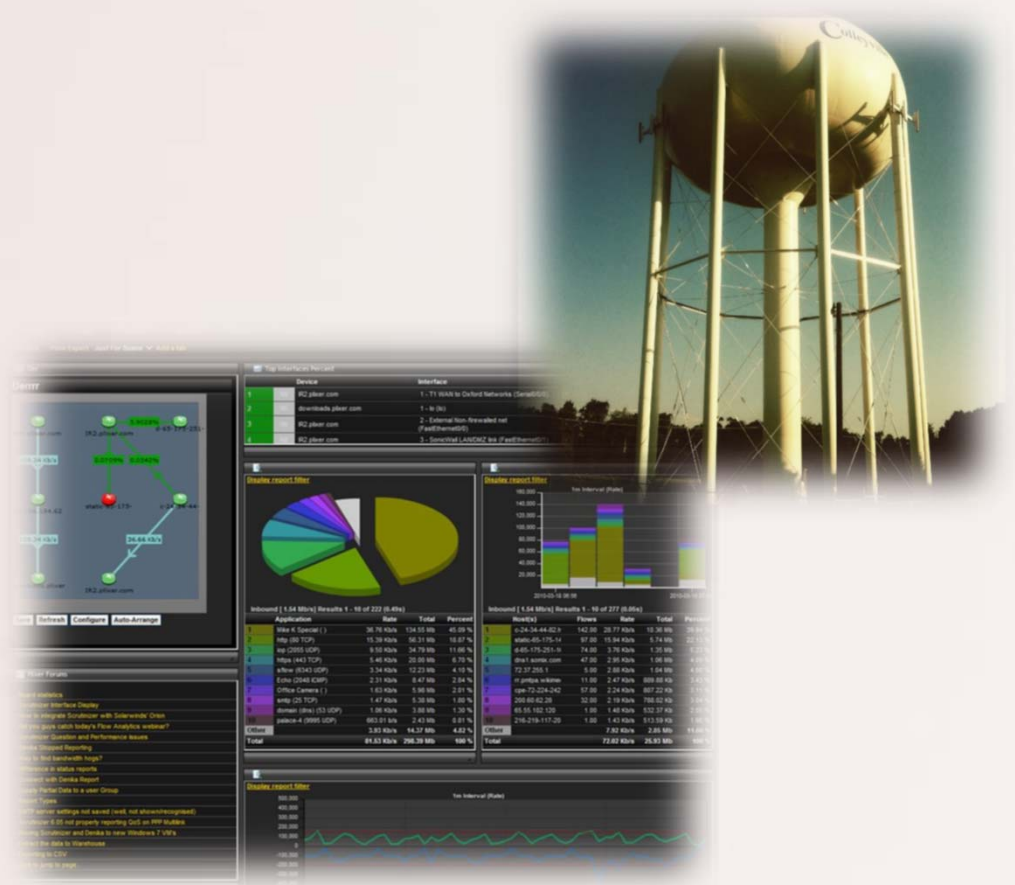
Pleasant Run Waterline (John McCain North to Bear Creek) - Construction \$800,000

Pleasant Run Waterline Vault - Construction \$375,000

Supervisory Control and Data Acquisition (SCADA) Replacement \$350,000

Water Project 11: Tinker Road Water Lines - Design \$123,000

Water Total \$1,648,000



Key Accomplishments



- Proposed the effective tax rate for 2nd consecutive year
- Provides a balanced budget
- Demonstrates responsible fiscal management
- Expands public safety services
- Maintains current overall utility base rates for 1-inch residential meters, while providing additional funding for utility CIP projects
- Includes investment in and replacement of the City's infrastructure
- Furthers beautification efforts throughout the community

Next Steps: Meeting Dates



August 2019						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

August

2-Aug	City Manager's proposed budget distributed to City Council	City Manager's Office
6-Aug	Worksession- Presentation of the Proposed Budget Submission of certified appraisal roll & collection rate Submission of effective and rollback tax calculations 2nd Reading of CCCPD budget - approval by the governing body Resolution approving proposed tax rate (for public hearings & notices)	City Council
13-Aug	Colleyville Eco. Dev. Corporation (CEDC) Budget Worksession	CEDC Board
15-Aug	Publish Combined Notice of Effective and Rollback Tax Rate Publish Notice of Budget Public Hearing	City Manager's Office
27-Aug	Colleyville Economic Development Corporation meeting - Adoption of Budget, EDCIP, and Annual Activity Report	CEDC Board
27-Aug	City Council Special Meeting - 1st Public Hearing on Tax Rate (if needed)	City Council

September

3-Sep	Presentation of the CEDC annual activity report 1st reading of budget ordinance and budget public hearing 1st reading of tax rate ordinance (2nd public hearing, if needed) 1st reading of current FY year-end budget amendment 1st reading of ordinance for any fee changes (if needed) 1st reading of ordinance for utility base rate changes (if needed) Resolution adopting the CEDC budget Resolution adopting the EDCIP	City Council
17-Sep	2nd reading of budget ordinance (official adoption) 2nd reading of tax rate ordinance (official adoption) 2nd reading of current FY year-end budget amendment 2nd reading of ordinance for any fee changes (if needed) 2nd reading of ordinance for utility base rate changes (if needed) Resolution adopting the 5-Year CIP Resolution ratifying the property tax increase (if needed)	City Council

Questions and Discussion

GENERAL FUND

	BUDGET FY 2019	YE PROJECTED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024
BEGINNING FUND BALANCE	\$9,106,515	\$8,991,999	\$9,605,174	\$10,011,546	\$10,368,172	\$10,674,300	\$10,929,230
REVENUE:							
Ad Valorem Taxes	\$14,322,575	\$14,685,000	\$15,090,882	\$15,619,063	\$16,165,730	\$16,731,531	\$17,317,134
Sales Tax	\$4,008,292	\$4,008,292	\$4,008,292	\$4,048,375	\$4,088,859	\$4,129,747	\$4,171,045
Franchise Fees	\$2,105,000	\$2,267,407	\$1,942,500	\$1,961,925	\$1,981,544	\$2,001,360	\$2,021,373
Licenses & Permits	\$975,400	\$1,029,450	\$910,000	\$919,100	\$928,291	\$937,574	\$946,950
Fines	\$822,604	\$667,524	\$640,000	\$646,400	\$652,864	\$659,393	\$665,987
Charges for Service	\$901,100	\$852,000	\$875,600	\$884,356	\$893,200	\$902,132	\$911,153
Intergovernmental	\$364,483	\$364,483	\$364,483	\$368,128	\$371,809	\$375,527	\$379,282
Miscellaneous Income	\$226,000	\$398,000	\$348,000	\$354,960	\$362,059	\$369,300	\$376,686
Transfers In	\$385,507	\$385,507	\$409,420	\$417,608	\$425,961	\$434,480	\$443,169
TOTAL REVENUES	\$24,110,961	\$24,657,663	\$24,589,177	\$25,219,915	\$25,870,316	\$26,541,044	\$27,232,782
Expenditures	\$22,544,488	\$22,544,488	\$22,682,805	\$23,363,289	\$24,064,188	\$24,786,113	\$25,529,697
Contribution- CIP projects	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
TOTAL EXPENDITURES	\$24,044,488	\$24,044,488	\$24,182,805	\$24,863,289	\$25,564,188	\$26,286,113	\$27,029,697
NET REVENUE	\$66,473	\$613,175	\$406,372	\$356,626	\$306,129	\$254,931	\$203,085
ENDING FUND BALANCE	\$9,172,988	\$9,605,174	\$10,011,546	\$10,368,172	\$10,674,300	\$10,929,230	\$11,132,313
DAYS OF FUND BALANCE	139	146	151	152	152	152	150

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

P
bgnyrpts¹

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL UNDEFINED CHAR				.00
TOTAL GEN FUND				.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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bgnyrpts **2**
PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011010 COUNCIL				
62 CONTRACTUAL SERVICES				
0011010 6204 - TRAVEL				19,775.00 *
TML Conference for 7 people: Transportation (\$250), Lodging (\$600), Per Diem (\$250), and Registration (\$345)		7.00	1,445.00	10,115.00
TML Elected Officials Conferences: Transportation (\$350), Lodging (\$630), Registration (\$200), Per Diem (\$200)		7.00	1,380.00	9,660.00
0011010 6209 - DUES & SUBSCRIPTIONS				9,551.00 *
NCTCOG city membership		1.00	2,463.00	2,463.00
Metroport Cities Partnership		1.00	1,000.00	1,000.00
North Texas Commission		1.00	1,800.00	1,800.00
Texas Municipal League (TML)		1.00	3,438.00	3,438.00
Northeast Leadership Forum		1.00	100.00	100.00
Mayors' Council		1.00	350.00	350.00
International Council of Shopping Centers Mayor \$100, 6 Councilmembers x \$50 = 300		1.00	400.00	400.00
0011010 6226 - MISC. CONTRACTUAL SERVICES				32,500.00 *
Alliance for Children: Programs/services for abused children		1.00	3,500.00	3,500.00
GRACE: Emergency Services		1.00	15,000.00	15,000.00
Metroport Meals on Wheels (Senior Center program and home deliveries)		1.00	12,000.00	12,000.00
Safe Haven, Tarrant County: programs/services for abused women		1.00	1,500.00	1,500.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
P
bgnyrpts **3**
PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
		1.00	500.00	500.00
SNAP (Special Needs Assistance Partners): transportation and other services for individuals with intellectual disabilities				
Colleyville Area Chamber of Commerce agreement (cash component)		1.00	.00	.00
0011010 6294 - COUNCIL EXPENSES				10,980.00 *
Gold Sponsorship for the Northeast Leadership Forum Heart of North Texas Conference		1.00	350.00	350.00
Northeast Tarrant Transportation Summit Sponsorship		1.00	750.00	750.00
Metroport Breakfast (usually host 1 per year)		1.00	300.00	300.00
North Texas Commission Annual Luncheon Tickets		7.00	125.00	875.00
Grapevine/Colleyville Education Foundation Luncheons		14.00	50.00	700.00
NCTCOG General Assembly Tickets		7.00	60.00	420.00
Northeast Leadership Forum Annual Meeting/Luncheon Tickets		7.00	45.00	315.00
Colleyville Chamber of Commerce Board Meetings (monthly) x2		25.00	10.00	250.00
TML Region 8 Quarterly Meetings		14.00	30.00	420.00
Facilitator for annual City Council priority setting session		1.00	6,600.00	6,600.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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bgnyrpts ⁴
PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0011010 6298 - COUNCIL CONTINGENCY		1.00	120,000.00	120,000.00	120,000.00 *
Council Contingency					
63 TOTAL CONTRACTUAL SERVICES					192,806.00
SUPPLIES					
0011010 6308 - PRINTING		1.00	150.00	10,150.00	150.00 *
Mayor's Letterhead and Envelopes Business Cards for Councilmembers		1.00	10,000.00	10,000.00	
Branding update (business cards, letterhead, etc.) for new City Vision, Mission, and Values					
0011010 6323 - COUNCIL SUPPLIES		24.00	220.00	9,745.00	5,280.00 *
Council Meals at Council Meetings		1.00	100.00	100.00	
Council Holiday Meal, new Council member celebration		1.00	1,375.00	1,375.00	
Meals for Worksessions and joint meetings		1.00	200.00	200.00	
Birthday Cakes		1.00	550.00	550.00	
Proclamation Frames		1.00	500.00	500.00	
Miscellaneous supplies for City Council or City Council functions		1.00	60.00	60.00	
Nameplates for Dais		1.00	200.00	200.00	
Florist- Funerals/Illness		1.00	200.00	200.00	
Vases- Engraved for Outgoing Council		1.00	380.00	380.00	
Photographer for portrait of Mayor and Council		1.00	800.00	800.00	
Beverage service supplies for Council meetings		1.00	100.00	100.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

Table Cloth Cleaning

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL SUPPLIES				19,895.00
TOTAL COUNCIL				212,701.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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bgnyrpts **6**
PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011110	ADMINISTRATION						
61	PERSONNEL SERVICES						
0011110	6101 - SALARIES					479,855.00	
0011110	6102 - TEMPORARY HELP					24,960.00	
0011110	6105 - SALARY SAVINGS					-13,598.00	
0011110	6141 - FICA EXPENSE					35,789.00	
0011110	6142 - GROUP HEALTH INSURANCE					38,201.00	
0011110	6143 - WORKERS' COMPENSATION					1,598.00	
0011110	6145 - UNEMPLOYMENT COMPENSATION					1,242.00	
0011110	6146 - RETIREMENT					43,811.00	
0011110	6148 - LONGEVITY PAY					931.00	
	TOTAL PERSONNEL SERVICES					612,789.00	
62	CONTRACTUAL SERVICES						
0011110	6204 - TRAVEL					7,500.00 *	
	International City Management Assoc (ICMA) Conference		3.00	2,000.00		6,000.00	
	General travel and training to include local mileage reimbursement, luncheons, speakers, and annual UNT MPA Alumni Conference and Luncheon		1.00	1,500.00		1,500.00	
0011110	6206 - TRAINING					9,395.00 *	
	Spring/Fall GFOAT Conference		1.00	1,600.00		1,600.00	
	Various training/conferences related to program areas		1.00	7,495.00		7,495.00	
	Webinars- TML Legislative Updates or Other		1.00	300.00		300.00	

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**CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT**

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bgnyrpts **7**

PROJECTION: 20201 FY 2020 Operating Budget

**ACCOUNTS FOR:
GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011110 6207 - PRE-EMPLOYMENT				100.00
0011110 6209 - DUES & SUBSCRIPTIONS				6,650.00 *
City Manager: ICMA \$1600, TCMA \$600, NTCMA \$65, ICSC \$50		1.00	2,315.00	2,315.00
Asst. City Manager: \$1,120 ICMA dues, NTCMA \$65, TCMA \$420, NLF \$100, ICSC \$50		1.00	1,755.00	1,755.00
Assistant City Manager: ICMA \$1,120, TCMA \$420, NTCMA \$65, GFOAT with CGFO and Roundtables \$200, UMANT \$50, Northeast Leadership Forum \$100		1.00	1,955.00	1,955.00
GFOA Budget Award Application Fee		1.00	425.00	425.00
American Express Card membership for city credit card		1.00	55.00	55.00
Sam's Club membership		1.00	45.00	45.00
State of Texas Cooperative Purchasing Program annual membership fee		1.00	100.00	100.00
0011110 6226 - MISC. CONTRACTUAL SERVICES				32,050.00 *
Biennial Citizen/Employee Survey		1.00	15,000.00	15,000.00
Intranet Updates and SharePoint administration		1.00	3,000.00	3,000.00
OpenGov annual fees: \$8,550 for Transparency Module and Intelligence Reporting, \$1,500 data auto update		1.00	10,050.00	10,050.00
Historical Preservation Committee projects		1.00	4,000.00	4,000.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts **8**

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
63 TOTAL CONTRACTUAL SERVICES				55,695.00
63 SUPPLIES				
0011110 6301 - OFFICE SUPPLIES				1,000.00
0011110 6303 - OPERATING SUPPLIES				1,100.00 *
Paper		1.00	1,100.00	1,100.00
0011110 6305 - UNIFORMS				400.00
0011110 6308 - PRINTING				400.00 *
Letterhead, Envelopes, Business Cards		1.00	400.00	400.00
 TOTAL SUPPLIES				2,900.00
TOTAL ADMINISTRATION				671,384.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts **9**

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0011210 BUILDING INSPECTION					
61 PERSONNEL SERVICES					
0011210 6101 - SALARIES				310,047.00	
0011210 6105 - SALARY SAVINGS				-6,269.00	
0011210 6139 - OVERTIME				1,442.00	
0011210 6141 - FICA EXPENSE				23,978.00	
0011210 6142 - GROUP HEALTH INSURANCE				62,669.00	
0011210 6143 - WORKERS' COMPENSATION				1,763.00	
0011210 6145 - UNEMPLOYMENT COMPENSATION				1,035.00	
0011210 6146 - RETIREMENT				28,561.00	
0011210 6148 - LONGEVITY PAY				1,943.00	
62 TOTAL PERSONNEL SERVICES				425,169.00	
62 CONTRACTUAL SERVICES					
0011210 6204 - TRAVEL				1,500.00 *	
		1.00	1,500.00	1,500.00	
Building Official - Attend ICC Annual Code Conference - 2018 Building Codes - Out of state travel and accredited training.					
0011210 6206 - TRAINING				5,425.00 *	
		3.00	90.00	270.00	
Building Inspectors & Plans Examiner: State Plumbing Inspectors License (CEU's)					
		4.00	170.00	680.00	
Building Inspectors & Plans Examiner: ICC Certification Exams, CEU's					
		3.00	160.00	480.00	
Building Inspectors & Plans Examiner: Building Professional Institute (BPI) to obtain required CEU's.					
		1.00	340.00	340.00	
Building Official: ICC Certification Exams, CEU's					
		1.00	500.00	500.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Building Inspector: TEEX Code Enforcement Officer Training, CEU's		1.00	90.00	90.00
Building Official: State Plumbing Inspectors License Required CEU's		1.00	160.00	160.00
Building Official: Building Professional Institute (BPI) CEU's		1.00	160.00	160.00
Permit Technician: BPI Training, CEU's		1.00	250.00	250.00
Building Official: Training on the 2018 International Building Code		1.00	750.00	750.00
Building Inspector: Required Training For Medical Gas Inspection License. State Requirement That All Med/Gas Plan Review And Inspection Be Performed By A Licensed Plumbing Inspector. Add funding for exam fee, increased tuition and travel		1.00	850.00	850.00
Building Inspector: Fire Sprinkler Inspector Training. State Requirement that Multi-Purpose Residential Fire Sprinklers Inspections Be Performed By a Licensed Plumbing Inspector with endorsement. Add exam fee, tuition increase, and travel		1.00	600.00	600.00
Building Official - Annual Building Officials Association of Texas Conference (BOAT), travel-training expenses included.		1.00	295.00	295.00
Building Official - New 2018 International Residential Code Training				

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0011210 6209 - DUES & SUBSCRIPTIONS

Building Official: Texas
 Department of Health; Code
 Enforcement Officer License
 Renewal.

Building Official: Texas State
 Board of Plumbing Examiners;
 State Plumbing Inspector
 License Renewal

Building Official:
 International Code Council
 (ICC) Annual Membership Dues

Building Official: Building
 Officials Association of Texas
 (TML-BOAT) Annual Membership
 Dues

Building Official: North Texas
 Chapter of The International
 Code Council (NTCICC) Annual
 Membership Dues

Building Official: Code
 Enforcement Association of
 Texas (CEAT) Annual Membership

Building Official:
 International Association of
 Electrical Inspectors (IAEI)
 Annual Membership

Building Inspectors and Plans
 Examiner: Texas State Board of
 Plumbing Examiners (TSBPE),
 State Plumbing Inspectors
 License Renewal

Building Inspectors & Plans
 Examiner: Building Officials
 Association of Texas (BOAT)
 Annual Membership Dues

Building Inspectors & Plans
 Examiner: Texas State
 Department of Health Services;
 Code Enforcement Officer
 License Renewal

Building Inspectors & Plans

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	106.00	1,724.00 *
			106.00
	1.00	75.00	75.00
	1.00	100.00	100.00
	1.00	100.00	100.00
	1.00	100.00	100.00
	1.00	50.00	50.00
	1.00	50.00	50.00
	3.00	75.00	225.00
	1.00	150.00	150.00
	3.00	106.00	318.00
	3.00	50.00	150.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Examiner: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues		2.00	50.00	100.00
Building Inspectors: The International Association of Electrical Inspectors (IAEI) Annual Membership Dues		1.00	200.00	200.00
Building Official - Construction Research Council (CRC) Annual Membership Dues				
0011210 6226 - MISC. CONTRACTUAL SERVICES		1.00	5,000.00	6,000.00 *
Contract Plan Review Services: Third Party plan review for large commercial projects. Additions scheduled on at least two schools and contingency for possible large retail and/or assisted living projects. Necessary to maintain plan reviews within 7 business days on the extremely high volume of residential and small commercial projects.		1.00	1,000.00	1,000.00
Fleet GPS monitoring				
0011210 6240 - CELL PHONES		2.00	444.00	888.00 *
2 Field Inspectors: Service for City issued cell phones				888.00
0011210 6261 - VEHICLE MAINTENANCE		3.00	1,000.00	3,000.00 *
Vehicle Maintenance for F150s (unit #902, 903, 904)				3,000.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011210 6262 - GAS AND OIL				3,000.00 *
Fuel		1.00	3,000.00	3,000.00
63 TOTAL CONTRACTUAL SERVICES				21,537.00
SUPPLIES				
0011210 6301 - OFFICE SUPPLIES				678.00
0011210 6303 - OPERATING SUPPLIES				265.00 *
Copier Paper		1.00	245.00	245.00
First Aid Supplies		1.00	20.00	20.00
0011210 6305 - UNIFORMS				1,220.00 *
Gloves		3.00	10.00	30.00
Shirts		4.00	150.00	600.00
Hats		3.00	30.00	90.00
Jeans		4.00	50.00	200.00
Coats		4.00	75.00	300.00
0011210 6308 - PRINTING				920.00 *
Building Permit Application-Residential		1.00	50.00	50.00
Building Permit Applications-Commercial		1.00	15.00	15.00
Business Cards		1.00	80.00	80.00
Building Permit Application-Misc Construction		1.00	50.00	50.00
Field Inspection Forms		1.00	20.00	20.00
Correction Notices		1.00	25.00	25.00
Impact Printer Paper Inspection Results Tickets		1.00	200.00	200.00
Stationary: Letterhead		1.00	40.00	40.00
		1.00	40.00	40.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Stationary; Envelopes		2.00	150.00	300.00
Professionally Printed Inspection Tags Are Still Prefered By Many of Our Building Contractors For Their Records (Opposed To Electronic Notices). Green = pass, Red = fail		1.00	100.00	100.00
Forms & Applications				
0011210 6313 - SMALL TOOLS				250.00 *
Tape Measure		2.00	26.00	52.00
Flashlight Batteries		2.00	17.00	34.00
Flash Light Lamps		2.00	4.00	8.00
Flash Lights		2.00	25.00	50.00
Screw Drivers		2.00	22.00	44.00
Small Levels		2.00	31.00	62.00
0011210 6326 - SAFETY EQUIPMENT/SUPPLIES				750.00 *
Miscellaneous Safety Items (e.g. Sunblock, Safety Glasses, etc)		3.00	100.00	300.00
Boots		3.00	150.00	450.00
TOTAL SUPPLIES				4,083.00
TOTAL BUILDING INSPECTION				450,789.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0011310 ECONOMIC DEVELOPMENT					
61 PERSONNEL SERVICES					
0011310 6101 - SALARIES				138,092.00	
0011310 6105 - SALARY SAVINGS				-2,765.00	
0011310 6141 - FICA EXPENSE				8,698.00	
0011310 6142 - GROUP HEALTH INSURANCE				12,534.00	
0011310 6143 - WORKERS' COMPENSATION				448.00	
0011310 6145 - UNEMPLOYMENT COMPENSATION				207.00	
0011310 6146 - RETIREMENT				12,597.00	
0011310 6148 - LONGEVITY PAY				152.00	
62 TOTAL PERSONNEL SERVICES				169,963.00	
0011310 6204 - TRAVEL					
ICSC Annual Conference (RECon)		2.00	2,500.00	12,900.00 *	
				5,000.00	
ICSC Texas Conference & Dealmaking		1.00	500.00	500.00	
ICSC Regional Meetings		1.00	200.00	200.00	
Marketing/business development trips to recruit targeted sectors (trips through Dallas Regional Chamber, DFW Marketing Team, Site Selectors Guild, Corenet, etc.)		3.00	2,400.00	7,200.00	
0011310 6206 - TRAINING					
International Economic Development Council (IEDC) Annual Conference and/or Texas Economic Development Council (TEDC) Fall or Spring Conference		1.00	2,700.00	2,700.00 *	
				2,700.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011310 6209 - DUES & SUBSCRIPTIONS				3,210.00 *
International Economic Development Council (IEDC) Dues		1.00	385.00	385.00
Texas Economic Development Council (TEDC) Dues		1.00	275.00	275.00
International Council of Shopping Centers (ICSC) Dues		1.00	100.00	100.00
NTCAR Dues		1.00	300.00	300.00
Northeast Leadership Forum		1.00	100.00	100.00
Fort Worth Business subscription		1.00	125.00	125.00
Dallas Business Journal subscription		1.00	100.00	100.00
I-Communities - NTCAR (split between ED & Communications) - Needed for City web page interactive maps data		1.00	705.00	705.00
CIB List Subscription for online Real Estate		1.00	120.00	120.00
Dallas Regional Chamber DFW Marketing Team		1.00	1,000.00	1,000.00
0011310 6226 - MISC. CONTRACTUAL SERVICES				18,180.00 *
CoStar subscription (access to commercial real estate information) Expanded to include all of North Texas; important for use in responding to leads found on CIB List and to provide in meeting with prospects or existing businesses considering relocation.		1.00	11,000.00	11,000.00
Fee to maintain the www.colleyvilleclosebuy.com url (web address)		1.00	120.00	120.00
Fee to maintain the www.ColleyvilleED.com url (web address)		1.00	120.00	120.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Contract Work (studies, marketing collateral, etc.)		1.00	6,940.00	6,940.00
0011310 6236 - ADVERTISING				4,350.00 *
ICSC Texas Conference Booth - Costs for booth, supplies, electric, carpet, attendee registrations, promotional items and printing etc. to set up and operate exhibit space at annual ICSC Texas Conference & Deal Making		1.00	1,500.00	1,500.00
Meals with prospects, existing business owners and operators, developers, architects, engineers, and others working to invest or maintain business here in Colleyville.		1.00	1,450.00	1,450.00
Registration, costs to participate in annual North Texas Commercial Association of Realtors (NETCAR) Expo in Dallas. Booth, electric, attendee registration, promotional items and event printing.		1.00	1,000.00	1,000.00
Society of Commercial Realtors Fort Worth Trade Show		1.00	400.00	400.00
63 TOTAL CONTRACTUAL SERVICES SUPPLIES				41,340.00
0011310 6301 - OFFICE SUPPLIES				650.00
0011310 6303 - OPERATING SUPPLIES				550.00 *
Copier Paper		1.00	150.00	150.00
Meeting supplies for various focus groups, meetings with Chamber and/or SCORE reps, etc. - Cups, plates, beverages, food, etc.		1.00	250.00	250.00
Paper (slick for reports,		1.00	150.00	150.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

brochures)

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0011310 6308 - PRINTING

1.00 1,235.00 1,235.00 *

Letterhead, envelopes, business
 cards, images for trade shows

TOTAL SUPPLIES 2,435.00
 TOTAL ECONOMIC DEVELOPMENT 213,738.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011410	CITY SECRETARY						
61	PERSONNEL SERVICES						
0011410	6101 - SALARIES					123,515.00	
0011410	6105 - SALARY SAVINGS					-2,962.00	
0011410	6141 - FICA EXPENSE					9,601.00	
0011410	6142 - GROUP HEALTH INSURANCE					25,068.00	
0011410	6143 - WORKERS' COMPENSATION					407.00	
0011410	6145 - UNEMPLOYMENT COMPENSATION					414.00	
0011410	6146 - RETIREMENT					11,437.00	
0011410	6148 - LONGEVITY PAY					1,988.00	
62	TOTAL PERSONNEL SERVICES					169,468.00	
	CONTRACTUAL SERVICES						
0011410	6204 - TRAVEL					1,300.00 *	
	MONTHLY NTMCA MTG/LUNCHEON - City Secretary Allows the CSO to keep a local network of professional resources and an educational speaker/event is conducted at each luncheon.		10.00	20.00		200.00	
	MILEAGE This item allows for the City Secretary and part time admin to travel to training events and purchase/deliver supplies necessary during the course or normal work operations. This line item increased due to the extended location of travel for required renewal hours for certification.		1.00	500.00		500.00	
	Luncheon meetings as required for City Secretary or part time admin assistance. Example: Chamber, Ministerial, NCTCOG		8.00	25.00		200.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Provides for a local network of professional resources. This line item increased to allow for attendance at Chamber Awards Banquet at a cost of \$100 per ticket and accommodate attendance at three-to four additional Chamber meetings.				
		2.00	200.00	400.00
Registration for open records/open meetings document retention training offered through a variety of State agencies or NCTCOG Required education for adherence to Public Information Act and Texas Open Meetings Act				
0011410 6206 - TRAINING				3,430.00 *
Athenian Dialogues - City Secretary Athenian Dialogues are book reports required for Texas Registered Municipal Clerk recertification		2.00	75.00	150.00
Seminars and conferences for City Secretary - all provide for Texas Registered Municipal Clerk recertification credit. These courses are held throughout the state. All registration, mileage, hotel, and per diem figured in costs Seminar required for recertification		4.00	820.00	3,280.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011410 6207 - PRE-EMPLOYMENT		1.00	100.00	100.00 *
Pre Employment				100.00
Anticipate hiring one to two new employees based on turn-over.				
0011410 6209 - DUES & SUBSCRIPTIONS		1.00	55.00	185.00 *
TX MUNICIPAL LAW & PROCEDURE MANUAL SUPPLEMENT				55.00
This item ensures the CSO has resources available to reference Texas Municipal Laws and Procedures via a manual provided for by the Texas Municipal Clerks Association.				
Price increase for 2020				
TEXAS MUNICIPAL CLERKS ASSOCIATION - City Secretary Professional dues, required for Texas Registered Municipal Clerk certification		1.00	100.00	100.00
NORTH TEXAS MUNICIPAL CLERKS ASSN. - City Secretary Local Texas Registered Municipal Clerk network and requirement for Texas Registered Municipal Clerk certification/recertification		1.00	30.00	30.00
0011410 6215 - ELECTION EXPENSES		1.00	9,500.00	10,445.00 *
ALL ELECTIONS - (MAYOR/COUNCIL, RUN-OFF, OR SPECIAL ELECTIONS IN NOVEMBER)				9,500.00
General Elections = \$7,000 Tarrant County Elections Administration provides for a cost effective, efficient, general election.				

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Increase of \$2,500 per the 2019 contract				
SUPPLEMENT TX ELECTION LAW & PROCEDURE MANUAL This supplement is provided by the Texas Municipal Clerks Association and it provides all laws & procedures relative to Texas elections. The cost of this manual usually increases each year.		1.00	95.00	95.00
Election Law Seminar This seminar is provides for annual updates to election law, provides a local and state-wide network for assistance and education.		1.00	350.00	350.00
State required legal notices for General Elections The State requires legal notices to be published in the newspaper of records for all general and special elections.		1.00	500.00	500.00
0011410 6226 - MISC. CONTRACTUAL SERVICES				6,400.00 *
ANNUAL CONTRACT FOR OFF-SITE RECORD STORAGE The contract for off-site records storage allows for the CSO to provide access to public documents.		1.00	5,000.00	5,000.00
RECORD DESTRUCTION FEES Per state regulations, many of the documents must be destroyed by shredding once retention has been met.		1.00	1,400.00	1,400.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011410 6231 - LEGAL ADVERTISING		1.00	3,000.00	3,000.00 *
LEGAL ADS - ORDINANCES/TAX INFO/ETC.				3,000.00
Normal ads = \$2,500 CSO supports all departments with publication of all ordinances. This promptly and accurately delivers information of government actions.				
0011410 6237 - CODIFICATION		1.00	5,000.00	5,000.00 *
Code Book updates & Codes on Municode website				5,000.00
Codification required by state law. Cost of update is relative to number of qualifying ordinances.				
Price increase(\$1,250) for online and codification.				
0011410 6245 - EQUIPMENT RENTAL		4.00	730.00	2,920.00 *
POSTAGE MACHINE ANNUAL LEASE				2,920.00
Billed quarterly				
0011410 6293 - COMMITTEE EXPENSE		1.00	100.00	1,150.00 *
REFRESHMENTS FOR MISC. MEETINGS				100.00
Assistance with board, commision, and committee meeting preparation				
		1.00	500.00	500.00
CITY COUNCIL PICTURE FRAME IN LOBBY				
		1.00	500.00	500.00
EVENING APPRECIATION RECEPTION for Board, Commission, and Committee members				
		1.00	50.00	50.00
CHAIRMAN PLAQUE FOR BCC				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	APPRECIATION				
0011410	6295 - SPECIAL PROJ/CONTRIBUTION		1.00	800.00	800.00 *
	SHREDDER for CLEAN SWEEP The Clean Sweep event allows this office to utilize an additional shredding resource to offset our contractual destruction services with Safesite.				800.00
63	TOTAL CONTRACTUAL SERVICES				34,730.00
	SUPPLIES				
0011410	6301 - OFFICE SUPPLIES				300.00
0011410	6302 - POSTAGE				625.00 *
	CITY MAIL PERMIT FEES		1.00	275.00	275.00
	CITY BUSINESS REPLY MAIL PERMIT FEE		1.00	250.00	250.00
	CERTIFIED MAIL FOR ALCOHOL RELATED MAILINGS		1.00	100.00	100.00
0011410	6303 - OPERATING SUPPLIES				1,805.00 *
	COPIER SUPPLIES (PAPER)		1.00	925.00	925.00
	MINUTE BOOK PAPER Colleyville offers digital copies of minutes and secures (1) original copy in a minute book binder.		3.00	50.00	150.00
	MINUTE BOOKS		2.00	180.00	360.00
	POSTAGE MACHINE SUPPLIES (LABELS/SOLUTION)		1.00	200.00	200.00
	MEETING SUPPLIES (FOAM BOARDS/TAPE/ADHESIVE/ETC.)		1.00	50.00	50.00
	STORAGE BOXES Although the scanning of		1.00	50.00	50.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
documents has increased, and the storage of documents will continue to decrease, all documents must be stored in specific boxes per the off-site storage facility requirements.				
KITCHEN SUPPLIES		1.00	50.00	50.00
(FOIL/BAGGIES/SARAN WRAP/BAGS)				
Dusting spray, cleaning cloths, etc.		1.00	20.00	20.00
0011410 6308 - PRINTING				47.00 *
LETTERHEAD - 3000 STATIONERY		1.00	22.00	22.00
ENVELOPES - STATIONERY		1.00	25.00	25.00
TOTAL SUPPLIES				2,777.00
TOTAL CITY SECRETARY				206,975.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0011510	FINANCE					
61	PERSONNEL SERVICES					
0011510	6101 - SALARIES				316,550.00	
0011510	6105 - SALARY SAVINGS				-6,961.00	
0011510	6139 - OVERTIME				487.00	
0011510	6141 - FICA EXPENSE				26,625.00	
0011510	6142 - GROUP HEALTH INSURANCE				50,135.00	
0011510	6143 - WORKERS' COMPENSATION				1,128.00	
0011510	6145 - UNEMPLOYMENT COMPENSATION				828.00	
0011510	6146 - RETIREMENT				31,714.00	
0011510	6148 - LONGEVITY PAY				3,415.00	
0011510	6152 - ACCRUED LEAVE PAY				27,581.00	
	TOTAL PERSONNEL SERVICES				451,502.00	
62	CONTRACTUAL SERVICES					
0011510	6204 - TRAVEL				4,300.00 *	
	2 finance employees - Tyler Technologies Conference Orlando 2020		2.00	2,000.00	4,000.00	
	Additional Training - Texas Munis Group / American Payroll Institute		1.00	300.00	300.00	
0011510	6206 - TRAINING				9,250.00 *	
	AMERICAN PAYROLL INSTITUTE - payroll conference		1.00	750.00	750.00	
	COMPLIANCE KEY - 1099 WEBINAR		1.00	500.00	500.00	
	GFOAT Spring/Fall Conference and/or GFOA Annual Conference		1.00	1,250.00	1,250.00	
	Munis training on modules for improvements and efficiency		1.00	5,500.00	5,500.00	
			1.00	1,250.00	1,250.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	GTOT Conference				
0011510	6209 - DUES & SUBSCRIPTIONS				2,259.00 *
			3.00	128.00	384.00
	GFOAT/TML - Dues & NCTCOG roundtable		1.00	275.00	275.00
	AMERICAN PAYROLL ASSOC - Accounting Manager		1.00	100.00	100.00
	TX BLD & COOP COMMISSION - purchasing - Accounting Manager & AP Clerk		1.00	250.00	250.00
	GFOA - CFO		1.00	450.00	450.00
	TX STATE BOARD OF PUBLIC ACCOUNTANCY - CFO		1.00	500.00	500.00
	GARS (Governmental Accounts Research System)		1.00	100.00	100.00
	GTOT Subscription		1.00	200.00	200.00
	APT Membership				
0011510	6221 - AUDIT				20,751.00 *
	Audit Fee split between Utility (65%), Drainage (\$2000), CCCPD (\$1500) & CEDC (\$2000)		1.00	15,383.00	15,383.00
	GFOA - Review Fee for CAFR award (split 50/50 with Utility Fund)		1.00	253.00	253.00
	GFOA - Review Fee for PAFR award (split 50/50 with Utility Fund)		1.00	115.00	115.00
	Cost for a Single Audit		1.00	5,000.00	5,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0011510 6222 - TAX COLLECTION/ASSESSING					118,447.00 *
TARRANT APPRAISAL DISTRICT - annual fee for property appraisals		1.00	90,947.00		90,947.00
GCISD Tax office - property tax collection services		1.00	27,500.00		27,500.00
0011510 6231 - LEGAL ADVERTISING					450.00 *
FT WORTH STAR TELEGRAM - Ads for unclaimed property / bid advertisement		1.00	450.00		450.00
0011510 6233 - BANK SERVICE CHARGES					3,000.00 *
WELLS FARGO - 30% split w/Utility Fund - check clearing/deposit posting		1.00	1,500.00		1,500.00
Courier service for bank deposits (30% share - balance to Utility Fund)		1.00	1,500.00		1,500.00
63 TOTAL CONTRACTUAL SERVICES					158,457.00
SUPPLIES					
0011510 6301 - OFFICE SUPPLIES					1,444.00
0011510 6302 - POSTAGE					150.00 *
		1.00	150.00		150.00
0011510 6303 - OPERATING SUPPLIES					3,150.00 *
TYLER TECHNOLOGIES- signature key for check processing		2.00	1,500.00		3,000.00
CPI ONE POINT (copy paper)		1.00	150.00		150.00

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ACCOUNTS FOR:
GENERAL FUND

0011510 6308 - PRINTING

PRINTING SYSTEMS INC - AP check
 stock

FORMS ONE (STEVE STRANGE)
 RECEIPT BOOKS & A/P ENVELOPES

TYLER BUSINESS FORMS - tax
 forms and envelopes

WELLS FARGO - deposit slips

TYLER BUSINESS FORMS (W-2
 forms)

PAFR Copies printed to
 distribute (400 copies X \$1.70)
 split with UB

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	625.00	2,145.00 *
			625.00
	1.00	525.00	525.00
	1.00	300.00	300.00
	1.00	80.00	80.00
	1.00	275.00	275.00
	200.00	1.70	340.00

TOTAL SUPPLIES
 TOTAL FINANCE

6,889.00
 616,848.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0011610 LEGAL

62 CONTRACTUAL SERVICES

0011610 6216 - LEGAL COUNCIL & SERVICES

Membership for Oncor Cities
 Steering Committee

Membership for Atmos Cities
 Steering Committee

Texas Coalition of Cities for
 Utility Issues (TCCFUI)
 membership

City Attorney services:
 attendance at City Council
 meetings, legal counsel,
 representation, litigation

Electric Reliability Council of
 Texas (ERCOT) membership

Legal Services- Prosecutor

VENDOR QUANTITY UNIT COST 2020 Budgt Team

1.00	2,900.00	220,000.00 *
		2,900.00
1.00	800.00	800.00
1.00	1,100.00	1,100.00
12.00	16,800.00	201,600.00
1.00	100.00	100.00
12.00	1,125.00	13,500.00

TOTAL CONTRACTUAL SERVICES
 TOTAL LEGAL

220,000.00
 220,000.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011710	LIBRARY						
61	PERSONNEL SERVICES						
0011710	6101 - SALARIES					356,384.00	
0011710	6102 - TEMPORARY HELP					1,500.00	
0011710	6105 - SALARY SAVINGS					-7,300.00	
0011710	6141 - FICA EXPENSE					25,629.00	
0011710	6142 - GROUP HEALTH INSURANCE					50,135.00	
0011710	6143 - WORKERS' COMPENSATION					650.00	
0011710	6145 - UNEMPLOYMENT COMPENSATION					1,242.00	
0011710	6146 - RETIREMENT					33,260.00	
0011710	6148 - LONGEVITY PAY					2,336.00	
0011710	6152 - ACCRUED LEAVE PAY					6,272.00	
	TOTAL PERSONNEL SERVICES					470,108.00	
62	CONTRACTUAL SERVICES						
0011710	6204 - TRAVEL					2,750.00 *	
	The Library Corporation (TLC)		1.00	1,450.00		1,450.00	
	Software Annual User Conference						
	for Librarian - October 18-21,						
	2019 - Salt Lake City, UT						
	Texas Library Association		1.00	1,300.00		1,300.00	
	Conference for Youth Librarian						
	- March 24-27, 2020 - Houston,						
	TX						
0011710	6206 - TRAINING					4,100.00 *	
	Various Workshops for Library		1.00	100.00		100.00	
	Director (State Mandated)						
	Various Workshops for Circ/Tech		1.00	100.00		100.00	
	Librarian (Professional						
	Development)						
	Various Workshops for Youth		1.00	100.00		100.00	
	Librarian (Professional						

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PROJECTION: 20201 FY 2020 Operating Budget

**ACCOUNTS FOR:
GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Development)		1.00	100.00	100.00
Various Workshops for Adult Librarian (Professional Development)		1.00	100.00	100.00
Various Workshops for Other Staff (Professional Development)		2.00	1,800.00	3,600.00
Public Library Association Conference for Library Director (Certification Required) and Librarian - (held every 2 years) - February 25-29, 2020 - Nashville, TN or Texas Library Association (TLA) - March 24-27, 2019 - Houston, TX				
0011710 6207 - PRE-EMPLOYMENT				245.00
0011710 6209 - DUES & SUBSCRIPTIONS				1,669.00 *
Texas Library Association Membership for Library Director		1.00	180.00	180.00
PLANT Dues for Library Director		1.00	35.00	35.00
American Library Association Membership for Adult Services Librarian		1.00	220.00	220.00
Texas Library Association Membership for Adult Services Librarian		1.00	153.00	153.00
American Library Association Membership for Circ/Computer Librarian		1.00	145.00	145.00
Texas Library Association Membership for Circ/Computer Librarian		1.00	164.00	164.00
American Library Association Membership for Youth Services Librarian		1.00	195.00	195.00
Texas Library Association Membership for Youth Services Librarian		1.00	153.00	153.00
		1.00	220.00	220.00

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PROJECTION: 20201 FY 2020 Operating Budget

**ACCOUNTS FOR:
 GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
American Library Association Membership for Library Director		1.00	154.00	154.00
Sams Club/Costco Memberships		1.00	50.00	50.00
Amex card fee				
0011710 6226 - MISC. CONTRACTUAL SERVICES		4.00	429.00	31,944.00 *
bibliotheca 895 RFID Staff Workstation (Upgraded 1/2012) Service Agreement (11/1/2019 - 10/04/2020)				1,716.00
bibliotheca selfCheck 1000 freestanding kiosk (New10/2018) Service Agreement (10/30/2019 - 10/04/2020)		4.00	1,708.00	6,832.00
bibliotheca 2820 AMH Induction (Indoor Return) Service Agreement (11/1/2019 - 10/04/2020)		1.00	4,281.00	4,281.00
bibliotheca 2840 SL AMH Sortation (Indoor Return) Service Agreement (11/1/2019 - 10/04/2020)		1.00	1,130.00	1,130.00
bibliotheca RFID Gate Premium (buried cable - 1 aisle) (New 10/2018) Service Agreement (10/05/2019 - 10/04/2020)		1.00	1,949.00	1,949.00
Vision Database ID System Service Agreement (1/01/2020 - 12/31/2020)		1.00	2,690.00	2,690.00
Coin Copiers - (2) Readers (\$125 ea) Service Agreement (10/16/2019 - 10/15/2020)		1.00	250.00	250.00
Coin Copiers - (1) Reader for copier Service Agreement (10/16/2019 - 10/15/2020)		1.00	110.00	110.00
Coin Copiers - Dispensor/Encoder Service Agreement (10/16/2019 - 10/15/2020)		1.00	490.00	490.00
		1.00	325.00	325.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
DiscChek for DVDs/CDs Service Agreement		1.00	506.00	506.00
SWANK Movie Licensing USA - For Library Programs to Show Movies (4/4/20 - 4/3/21)		1.00	211.00	211.00
Motion Picture Licensing Corporation (MPLC) - For Library Programs to Show Movies (9/01/2020 - 8/31/2021)		1.00	355.00	355.00
Better Impact Volunteer Software Licensing - For Library Volunteer Scheduling (4/30/2020 - 4/29/2021) (200 volunteers)		1.00	920.00	920.00
Event Keeper Standard/EK Rooms Software - Library Online Event Calendar/Meeting Room Scheduler (9/10/2020 - 9/9/2021)		1.00	250.00	250.00
Reciprocal Borrowing Payments - For Lost Materials from Other Libraries		1.00	2,894.00	2,894.00
Trans-Amigos Express Courier - service offering low-cost, rapid pickup and delivery of ILL items among participating libraries - 2 days a week - to offset postage for mailing materials (Renew 09/01/20) (This item is pending partial State funding)		1.00	1,130.00	1,130.00
bibliotheca 2840 SL AMH Sortation (Outdoor Return) Service Agreement (11/1/2019 - 10/04/2020)		1.00	4,575.00	4,575.00
bibliotheca 2822 AMH Induction (Outdoor Return) Service Agreement (11/1/2019 - 10/04/2020)		1.00	249.00	249.00
bibliotheca libraryConnect Devices subscription - 1 license/device (New 10/2018) Service Agreement (10/05/2019 -				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
10/04/2020)		1.00	99.00	99.00
bibliotheca staffConnect gate Individual License - (year 1) (New 10/2018) Service Agreement (10/05/2019 - 10/04/2020)		4.00	233.00	932.00
bibliotheca libraryConnect Devices subscription (4 licenses/devices - \$233 each) (New 10/2018) Service Agreement (10/05/2019 - 10/04/2020)		1.00	50.00	50.00
Amex card				
0011710 6246 - OFFICE EQUIP & MAINTENANCE		1.00	645.00	645.00 *
Laminator Maintenance Agreement (05/02/2020-05/01/2021)				645.00
0011710 6265 - LIBRARY PROGRAMS		1.00	46,300.00	46,300.00 *
Special Events / Program Costs: Music License Fees, Movie events, and Concerts in The Village				46,300.00
63 TOTAL CONTRACTUAL SERVICES				87,653.00
SUPPLIES				
0011710 6301 - OFFICE SUPPLIES				2,500.00
0011710 6302 - POSTAGE		2.00	60.00	120.00 *
FedEx/Overnight 2 X \$60.00 each				120.00
0011710 6303 - OPERATING SUPPLIES		1.00	900.00	6,621.00 *
Miscellaneous Supplies		4.00	43.00	900.00
Laminator film 4 rolls X \$43.00 each		1.00	1,000.00	172.00
Program Supplies - Volunteer Appreciation		1.00	1,000.00	1,000.00
		1.00	526.00	526.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
DiscCheck Eco-Junior Cleaning Supplies - Cleaning pads, cleaning solution, etc.		3,060.00	.50	1,530.00
Patron Cards 3,060 Est. \$0.50 each		300.00	.60	180.00
Coin Copier Cards 300 X \$.60 each		1.00	90.00	90.00
Evolis Primacy Library Card Printer- Cleaning Supplies: Regular Cleaning Kits and Advanced Cleaning Kits		17.00	58.00	986.00
Evolis Primacy Library Card Printer- YMCKOK 3,060 Cards (17 ribbons @\$58 each)		4.00	59.00	236.00
Epson Receipt Printers M253A (4) Circ and Lead Desks, Drive-up Window - Thermal Receipt Paper - 50 rolls/case (4 cases @ \$59 each)		1.00	136.00	136.00
bibliotheca Drive-Up Automated Check In - 6" Roll \$34 roll/case of 4 - 1 case @ \$136 each		1.00	136.00	136.00
bibliotheca Indoor Automated Check In - 6" Roll \$34 roll/case of 4 - 1 case@ \$136 each		2.00	112.00	224.00
bibliotheca Self Check-ins - 2 Hold Receipt Printers - Receipt Paper 5"roll/24 rolls per case (2 boxes@ \$112 each)		4.00	59.00	236.00
bibliotheca Self Checkouts - 4 printers - Receipt Paper - 50 rolls per case (4 cases @ \$59 each)		2.00	90.00	180.00
Brother HL-L2360DW - Cataloging Label Printer - DR-630 (2 @\$90 each)		1.00	74.00	74.00
Brother Intellifax 4100e - TN-430 (1@ \$74 each)		1.00	15.00	15.00
Credit Card Receipt Printer -				

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ACCOUNTS FOR:
GENERAL FUND

Thermal Paper - 50 rolls per
 case - (1 case & \$15 each)

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0011710 6308 - PRINTING

Signs/Bookmarks/Name
 Badges/Business Cards

Library Letterhead

Library Envelopes

Mailing Labels

1.00	350.00	500.00 *
		350.00
1.00	50.00	50.00
1.00	50.00	50.00
1.00	50.00	50.00

TOTAL SUPPLIES
 TOTAL LIBRARY

9,741.00
 567,502.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011810	ENG PROF SVCS						
61	PERSONNEL SERVICES						
0011810	6101 - SALARIES					239,068.00	
0011810	6105 - SALARY SAVINGS					-4,924.00	
0011810	6139 - OVERTIME					7,134.00	
0011810	6141 - FICA EXPENSE					18,907.00	
0011810	6142 - GROUP HEALTH INSURANCE					34,468.00	
0011810	6143 - WORKERS' COMPENSATION					566.00	
0011810	6145 - UNEMPLOYMENT COMPENSATION					569.00	
0011810	6146 - RETIREMENT					22,435.00	
62	TOTAL PERSONNEL SERVICES					318,223.00	
	CONTRACTUAL SERVICES						
0011810	6204 - TRAVEL						
	Construction Management Misc Training		1.00	2,500.00		2,500.00	*
0011810	6206 - TRAINING						
	American Public Works Association (APWA) Conference (PW Director)		1.00	2,400.00		2,400.00	*
	Certified Floodplain Manager (CFM) Training (City Engineer and Development Engineer)		2.00	500.00		1,000.00	
	Texas Floodplain Management Association (TFMA) State Conference (Public Works Director and Development Engineer)		2.00	1,250.00		2,500.00	
	Texas Society of Professional Engineers (TSPE (City Engineer)		1.00	1,500.00		1,500.00	
	Texas Water Laws and Regulations (City Engineer)		1.00	290.00		290.00	
			1.00	400.00		400.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	Texas Public Works Association (TPWA) Local Training Functions (Engineering Staff)	1.00	400.00	400.00
	Water and Sewer License Renewal Courses (Construction Manager)			
0011810 6209 - DUES & SUBSCRIPTIONS		3.00	40.00	4,189.00 *
	P.E. License Renewal (PW Director, City Engineer, Development Engineer)	4.00	203.00	120.00
	American Public Works Association (APWA) (PW Director, City Engineer, Development Engineer, Construction Manager)	3.00	90.00	812.00
	Texas Floodplain Managers' Association (TFMA) (PW Director, City Engineer, Development Engineer)	1.00	2,363.00	270.00
	Regional Public Works Program (1/2 Cost)	2.00	312.00	2,363.00
	Texas Society of Professional Engineers (TSPE) (Public Works Director and City Engineer)			624.00
0011810 6223 - ENGINEERING SERVICES		1.00	19,404.00	19,404.00 *
	Miscellaneous Engineering Services Contracts			19,404.00
0011810 6225 - COMPUTER SERVICES		1.00	700.00	3,200.00 *
	Autocad	1.00	2,500.00	700.00
	BlueBeam			2,500.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0011810 6226 - MISC. CONTRACTUAL SERVICES				36,635.00	*
Networkfleet GPS Monitoring		1.00	935.00	935.00	
Construction Materials Testing		1.00	25,000.00	25,000.00	
Tree Trimming and Irrigation		1.00	10,700.00	10,700.00	
Contract to have professionals					
address tree trimming or					
irrigation needs related to					
Public Works projects					
0011810 6231 - LEGAL ADVERTISING				250.00	
0011810 6235 - FILING FEE				500.00	
0011810 6261 - VEHICLE MAINTENANCE				2,250.00	*
Vehicles 335, 718, 719, 728		1.00	2,250.00	2,250.00	
0011810 6262 - GAS AND OIL				6,000.00	
63 TOTAL CONTRACTUAL SERVICES				83,418.00	
63 SUPPLIES					
0011810 6301 - OFFICE SUPPLIES				1,250.00	
0011810 6303 - OPERATING SUPPLIES				750.00	
0011810 6305 - UNIFORMS				1,000.00	*
Shirts (Engineering Staff)		1.00	750.00	750.00	
Uniforms (Construction Mgmt)		1.00	250.00	250.00	
0011810 6308 - PRINTING				500.00	
0011810 6313 - SMALL TOOLS				1,150.00	*
Small tools for engineering and		1.00	1,150.00	1,150.00	
Construction Management Staff					

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0011810 6326 - SAFETY EQUIPMENT/SUPPLIES

0011810 6327 - MOSQUITO CONTROL

Mosquito Spraying Contract

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
			450.00
	1.00	25,000.00	25,000.00 *
			25,000.00

TOTAL SUPPLIES

TOTAL ENG PROF SVCS

30,100.00
 431,741.00

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PROJECTION: 20201 FY 2020 Operating Budget

**ACCOUNTS FOR:
GENERAL FUND**

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011910	COMM DEV P&Z						
61	PERSONNEL SERVICES						
0011910	6101 - SALARIES					304,269.00	
0011910	6105 - SALARY SAVINGS					-6,099.00	
0011910	6141 - FICA EXPENSE					23,327.00	
0011910	6142 - GROUP HEALTH INSURANCE					50,135.00	
0011910	6143 - WORKERS' COMPENSATION					1,254.00	
0011910	6145 - UNEMPLOYMENT COMPENSATION					828.00	
0011910	6146 - RETIREMENT					27,786.00	
0011910	6148 - LONGEVITY PAY					660.00	
62	TOTAL PERSONNEL SERVICES					402,160.00	
	CONTRACTUAL SERVICES						
0011910	6204 - TRAVEL					2,000.00	*
	General training funds for staff and the Planning and Zoning Commission		1.00	2,000.00		2,000.00	
0011910	6206 - TRAINING					4,000.00	*
	Texas APA Conference (Director)		1.00	1,000.00		1,000.00	
	Training (Urban Forester), Texas APA Conference (Principal Planner)		1.00	3,000.00		3,000.00	
0011910	6209 - DUES & SUBSCRIPTIONS					1,600.00	*
	American Institute of Certified Planners - CD Director & Principal Planner		2.00	600.00		1,200.00	
	Slight increase in dues & subscriptions to accommodate CD Director & Principal Planner						
	Urban Forester Dues		1.00	400.00		400.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011910 6231 - LEGAL ADVERTISING				1,200.00 *
Zoning Legal Notices - Newspaper ads for zoning changes as required by Texas state law - 12 months X \$167 per month, avg.		1.00	1,200.00	1,200.00
0011910 6235 - FILING FEE				690.00 *
County Plat Filing Fees - 10 plats @ \$69.00		1.00	690.00	690.00
0011910 6282 - COMMISSION EXPENSES				1,800.00 *
Dias name plates & Badges - For new Commissioners and Board Members (4 X \$50.00)		1.00	200.00	200.00
Meals for Planning and Zoning meetings & workshops.		1.00	1,600.00	1,600.00
Increased \$300 to include Architectural Review Commission meetings.				
63 TOTAL CONTRACTUAL SERVICES				11,290.00
SUPPLIES				
0011910 6301 - OFFICE SUPPLIES				425.00 *
Folders for case files		5.00	40.00	200.00
General Office Supplies		1.00	225.00	225.00
0011910 6303 - OPERATING SUPPLIES				1,014.00 *
Blue Print Paper - 2 packages @ \$57.00		1.00	114.00	114.00
XEROX supplies - Copy/Fax paper		1.00	400.00	400.00
Verizon Wireless monthly service for wifi card used by Urban Forester Previously paid by IT, now		1.00	500.00	500.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

paid by Comm Dev department

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0011910 6305 - UNIFORMS				300.00 *
For field employees to wear logo shirts in the field	1.00	300.00		300.00
0011910 6308 - PRINTING				875.00 *
Codes & Ordinances	1.00	100.00		100.00
Stationery - Envelopes - 4500	1.00	200.00		200.00
Misc. Printing - Business cards (500) for 2 staff	1.00	75.00		75.00
Signs for Zoning Changes Cost of signs less than originally budgeted for.	1.00	500.00		500.00
Update: reduction to offset increases in 6209 & 6282.				

TOTAL SUPPLIES				2,614.00
TOTAL COMM DEV P&Z				416,064.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0012210 FIRE ADMINISTRATION					
61 PERSONNEL SERVICES					
0012210 6101 - SALARIES				165,066.00	
0012210 6105 - SALARY SAVINGS				-3,427.00	
0012210 6139 - OVERTIME				564.00	
0012210 6141 - FICA EXPENSE				10,215.00	
0012210 6142 - GROUP HEALTH INSURANCE				12,534.00	
0012210 6143 - WORKERS' COMPENSATION				3,937.00	
0012210 6145 - UNEMPLOYMENT COMPENSATION				311.00	
0012210 6146 - RETIREMENT				15,613.00	
0012210 6148 - LONGEVITY PAY				1,643.00	
0012210 6152 - ACCRUED LEAVE PAY				4,060.00	
62 TOTAL PERSONNEL SERVICES				210,516.00	
62 CONTRACTUAL SERVICES					
0012210 6204 - TRAVEL				3,000.00 *	
Emergency Management Conference		1.00	900.00	900.00	
INTERNATIONAL FIRE CHIEFS ASSOCIATION CONFERENCE		1.00	1,500.00	1,500.00	
PROFESSIONAL DEVELOPMENT					
DISCRETIONARY CONFERENCES & SEMINARS		1.00	600.00	600.00	
PROFESSIONAL DEVELOPMENT					

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012210 6206 - TRAINING				260.00 *
		1.00	60.00	60.00
LIVE FIRE TRAINING, Fire Chief, 8 Hours				
		1.00	100.00	100.00
IN-HOUSE TRAINING, Props & Supplies				
		1.00	100.00	100.00
BOOKS & TRAINING MANUALS/SOFTWARE - Fire Chief				
0012210 6209 - DUES & SUBSCRIPTIONS				5,125.00 *
		1.00	150.00	150.00
Texas Fire Chiefs Assoc Dues (Chief)				
		1.00	130.00	130.00
Tarrant County Fire Chiefs Assoc Dues (Chief)				
		1.00	3,250.00	3,250.00
NCTCOG Regional Emergency Management Planning Program				
		1.00	100.00	100.00
Emergency Management Assoc of TX Dues (Emergency Management Coordinator)				
		1.00	295.00	295.00
INTERNATIONAL ASSOCIATION OF FIRE CHIEFS DUES (Chief)				
		1.00	1,200.00	1,200.00
Best practices annual fee				
0012210 6226 - MISC. CONTRACTUAL SERVICES				5,000.00 *
		1.00	5,000.00	5,000.00
CODE RED SYSTEM - ANNUAL RENEWAL FEE				
0012210 6285 - BUILDING MAINT & SUPPLIES				1,000.00 *
		1.00	1,000.00	1,000.00
Misc materials for station upkeep				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012210 6287 - PROPERTY MAINTENANCE				300.00 *
LAWN MAINTENANCE SUPPLIES		1.00	300.00	300.00
0012210 6297 - VACCINATIONS				445.00 *
PHYSICAL - ANNUAL for Fire Chief		1.00	400.00	400.00
TB TESTING - Fire Chief		1.00	45.00	45.00
63 TOTAL CONTRACTUAL SERVICES				15,130.00
63 SUPPLIES				
0012210 6301 - OFFICE SUPPLIES				1,950.00
0012210 6302 - POSTAGE				414.00 *
MAILING & SHIPPING		1.00	414.00	414.00
0012210 6303 - OPERATING SUPPLIES				2,130.00 *
COPY PAPER		.00	250.00	.00
ANNUAL FLAG PURCHASE - 4'X6' 31		1.00	2,130.00	2,130.00
U.S. @ \$20.60 31 TX @				
\$27.95 31 CITY @ \$20.18				
0012210 6305 - UNIFORMS				1,075.00 *
Administrative Uniforms		1.00	1,075.00	1,075.00
0012210 6308 - PRINTING				350.00 *
STATIONARY & ENVELOPES		1.00	100.00	100.00
EMS REPORTS		1.00	150.00	150.00
BUSINESS CARDS		1.00	100.00	100.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012210 6310 - EMERGENCY MANAGEMENT SUPPLIES		1.00	4,128.00	5,208.00 *
OUTDOOR WARNING SYSTEM				4,128.00
MAINTENANCE PROGRAM		1.00	180.00	180.00
SEVERE WEATHER NOTIFICATION PROGRAM		3.00	300.00	900.00
Replacement batteries for outdoor warning siren system.				
0012210 6314 - BUILDING SUPPLIES		1.00	7,540.00	7,540.00 *
JANITORIAL SUPPLIES - 3 STATIONS				
TOTAL SUPPLIES				18,667.00
TOTAL FIRE ADMINISTRATION				244,313.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012220 FIRE EMS OPERATIONS				
61 PERSONNEL SERVICES				
0012220 6101 - SALARIES				392,449.00
0012220 6105 - SALARY SAVINGS				-8,700.00
0012220 6139 - OVERTIME				21,150.00
0012220 6141 - FICA EXPENSE				33,925.00
0012220 6142 - GROUP HEALTH INSURANCE				75,203.00
0012220 6143 - WORKERS' COMPENSATION				11,515.00
0012220 6145 - UNEMPLOYMENT COMPENSATION				1,242.00
0012220 6146 - RETIREMENT				40,412.00
0012220 6147 - INCENTIVE PAY				3,600.00
0012220 6148 - LONGEVITY PAY				3,480.00
0012220 6149 - HOLIDAY PAY				17,580.00
0012220 6152 - ACCRUED LEAVE PAY				5,198.00
62 TOTAL PERSONNEL SERVICES				597,054.00
62 CONTRACTUAL SERVICES				
0012220 6206 - TRAINING				17,160.00 *
		6.00	60.00	360.00
Live fire training- Tarrant County College		1.00	350.00	350.00
EMS training props and supplies		1.00	450.00	450.00
EMS books, training manuals, and software		1.00	800.00	800.00
ND- Defensive Driving class		4.00	1,000.00	4,000.00
EMS World Conference or similar		2.00	5,000.00	10,000.00
Paramedic School tuition		24.00	50.00	1,200.00
Cadaver Lab				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012220 6209 - DUES & SUBSCRIPTIONS				2,263.00 *
Texas Department of State Health Services certified paramedic renewal		7.00	96.00	672.00
Texas Department of State Health Services licensed paramedic renewal		1.00	126.00	126.00
Texas Department of State Health Services EMS instructor certification renewal		7.00	35.00	245.00
CLIA certification		1.00	150.00	150.00
TXDSHS Ambulance License (due in alternate years)		1.00	870.00	870.00
North Central Texas Trauma Regional Council		1.00	200.00	200.00
0012220 6226 - MISC. CONTRACTUAL SERVICES				37,200.00 *
Physio Control contract for all Lifepack maintenance citywide		1.00	6,000.00	6,000.00
MEDICAL CONTROL CONTRACT		1.00	28,000.00	28,000.00
DRUG DESTRUCTION CONTRACT		1.00	200.00	200.00
Modem for Lifepak allowing required use of the Lifenet system.		1.00	300.00	300.00
Contract for Stryker cots		3.00	900.00	2,700.00
0012220 6240 - CELL PHONES				504.00 *
Monthly cell phone for the ambulance to call in reports to various emergency rooms		12.00	42.00	504.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012220 6261 - VEHICLE MAINTENANCE				17,100.00 *
Annual maintenance for unit # 409 2008 Frazer ambulance (Reserve)		1.00	4,200.00	4,200.00
Annual maintenance for unit # 410 2013 Frazer ambulance		1.00	4,200.00	4,200.00
Annual maintenance for unit # ? 2018 Road Rescue ambulance		1.00	4,200.00	4,200.00
2011 Tahoe Squad 24		1.00	4,500.00	4,500.00
0012220 6262 - GAS AND OIL				8,000.00
0012220 6284 - EQUIPMENT MAINTENANCE				2,000.00 *
Stryker Cot		1.00	500.00	500.00
MISC. MEDICAL EQUIPMENT		1.00	1,500.00	1,500.00
0012220 6297 - VACCINATIONS				1,605.00 *
TB TESTING		3.00	45.00	135.00
ANNUAL PHYSICALS		3.00	490.00	1,470.00
63 TOTAL CONTRACTUAL SERVICES				85,832.00
SUPPLIES				
0012220 6303 - OPERATING SUPPLIES				460.00 *
Batteries for radios, flashlights, etc.		1.00	300.00	300.00
Vehicle mounts for iPads		2.00	80.00	160.00
COPY PAPER		.00	.00	.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0012220 6305 - UNIFORMS

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	6.00	500.00	3,000.00 *
			3,000.00

0012220 6311 - EMERGENCY MEDICAL SUPPLIES

EMS medical supplies

1.00	42,240.00	42,240.00 *
		42,240.00

0012220 6326 - SAFETY EQUIPMENT/SUPPLIES

Safety Vests

1.00	400.00	400.00 *
		400.00

0012220 6360 - MINOR OPERATING OUTLAY

AED REPLACEMENT PROGRAM

3.00	3,000.00	9,000.00 *
		9,000.00

TOTAL SUPPLIES

TOTAL FIRE EMS OPERATIONS

55,100.00
737,986.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012230 FIRE OPERATIONS				
61 PERSONNEL SERVICES				
0012230 6101 - SALARIES				2,777,447.00
0012230 6105 - SALARY SAVINGS				-58,201.00
0012230 6139 - OVERTIME				275,000.00
0012230 6141 - FICA EXPENSE				245,132.00
0012230 6142 - GROUP HEALTH INSURANCE				426,150.00
0012230 6143 - WORKERS' COMPENSATION				43,013.00
0012230 6145 - UNEMPLOYMENT COMPENSATION				7,038.00
0012230 6146 - RETIREMENT				306,694.00
0012230 6147 - INCENTIVE PAY				30,000.00
0012230 6148 - LONGEVITY PAY				33,435.00
0012230 6149 - HOLIDAY PAY				96,970.00
0012230 6152 - ACCRUED LEAVE PAY				152,787.00
62 TOTAL PERSONNEL SERVICES				4,335,465.00
62 CONTRACTUAL SERVICES				
0012230 6206 - TRAINING				22,120.00 *
		33.00	60.00	1,980.00
LIVE FIRE TRAINING - 8 hours each				
		1.00	1,000.00	1,000.00
Fire training props and supplies				
		1.00	3,050.00	3,050.00
TCFP CERTIFICATION COURSES				
		1.00	2,950.00	2,950.00
TECHNICAL TRAINING				
		2.00	1,000.00	2,000.00
OFFICER DEVELOPMENT				
		1.00	1,300.00	1,300.00
BOOKS & TRAINING				
MANUALS/SOFTWARE				
		4.00	1,760.00	7,040.00
Fire Department Instructors Conference (FDIC)				
		1.00	800.00	800.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Fire training field monthly use contract		1.00	2,000.00	2,000.00
Professional development				
0012230 6209 - DUES & SUBSCRIPTIONS		40.00	85.00	27,920.00 *
Texas Commission on Fire Protection (TCFP) ANNUAL DEPARTMENT RECERTIFICATIONS		1.00	7,600.00	7,600.00
NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) ANNUAL DUES- Operational		28.00	85.00	2,380.00
DEPARTMENT TX FIRE COMMISSION CERTIFICATION UPGRADES		1.00	140.00	140.00
FIRE INSTRUCTORS ASSOCIATION OF NORTH TEXAS (FIANT)		1.00	14,400.00	14,400.00
NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) Capital Replacement Dues				
0012230 6226 - MISC. CONTRACTUAL SERVICES		1.00	4,300.00	12,191.00 *
Air Sample and Maintenance on 3 Compressors		1.00	5,440.00	5,440.00
Farrwest 5 Gas monitors.		1.00	750.00	750.00
Bunker gear extractor maintenance		27.00	63.00	1,701.00
Digital Television Adaptors				
0012230 6232 - FIRE EQUIPMENT TESTING		1.00	2,000.00	7,510.00 *
SCBA cylinders - Hydrostatic testing annually		1.00	1,210.00	1,210.00
SCBA - annual flow testing		1.00	2,700.00	2,700.00
Ladders - Annual ground and aerial ladder testing		4.00	400.00	1,600.00
Apparatus pump testing				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0012230 6261 - VEHICLE MAINTENANCE					105,500.00 *
Annual maintenance for unit # 406 2005 Ford Excursion		1.00	3,000.00		3,000.00
Annual maintenance for unit # 407 2006 Pierce engine		1.00	23,000.00		23,000.00
Annual maintenance for unit #418 1995 Freightliner CFAAA rehab unit		1.00	2,000.00		2,000.00
MCI 24		1.00	3,000.00		3,000.00
Annual maintenance for unit # 421 2003 Haz-Mat response trailer		.00	1,000.00		.00
Annual maintenance for unit # 422 2010 Pierce 95' Platform		1.00	24,500.00		24,500.00
Annual maintenance for unit # 423 2010 Pierce 105' Rear Mount Ladder Truck		1.00	22,500.00		22,500.00
Annual maintenance for 2016 Pierce fire engine		1.00	23,000.00		23,000.00
Annual maintenance for 2013 Chevrolet Suburban Command Vehicle		1.00	4,500.00		4,500.00
0012230 6262 - GAS AND OIL					30,000.00
0012230 6284 - EQUIPMENT MAINTENANCE		1.00	20,000.00		20,000.00 *
Break/fix funding to cover: exercise equipment, grills, flashlights, thermal imaging cameras, breathing air compressors, SCBA air packs and bottles, saws, rescue tools, generators, etc.					20,000.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012230 6297 - VACCINATIONS				10,165.00 *
TB testing		16.00	45.00	720.00
Annual Physicals		16.00	490.00	7,840.00
Physicals and vaccinations for new hires		3.00	535.00	1,605.00
TOTAL CONTRACTUAL SERVICES				235,406.00
63 SUPPLIES				
0012230 6303 - OPERATING SUPPLIES				7,730.00 *
Batteries (9V, AA, AAA, C, D, 800 Radio)		1.00	630.00	630.00
*For Daily Work - Flashlights, Pulse Oximeter, Thermometer.				
Tarps/ Salvage Covers *To cover exposed areas at fires.		25.00	40.00	1,000.00
Fire Hose/ Nozzles / Adapters *Annual Replacement Program cost increase in hose over the last 3 years.		1.00	6,000.00	6,000.00
Copy Paper		.00	600.00	.00
Shop Towels for daily work, cleaning vehicles		1.00	100.00	100.00
0012230 6304 - CHEMICALS				1,000.00 *
Fire Extinguisher Recharging *Anually recharging of expired extinguishers or after an extinguisher has been discharged.		1.00	250.00	250.00
Biodegradable Emulsifier Flammable Liquid Dispersement		.00	150.00	.00
Class A & A-FFF Foam for Flammable Liquid Fires		1.00	500.00	500.00
Haz Mat Absorbent for Chemical Spills		1.00	250.00	250.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012230 6305 - UNIFORMS				17,500.00 *
pants, shirts, t-shirts, and boots		33.00	500.00	16,500.00
Class A Uniform and supplies		1.00	1,000.00	1,000.00
0012230 6313 - SMALL TOOLS				1,350.00 *
Hand Tools, Shovels, Axes, Picks		1.00	1,000.00	1,000.00
Hydrant Wrenches, Hydrant Maintenance		4.00	50.00	200.00
Brushes, Brooms, and Wire		1.00	150.00	150.00
0012230 6326 - SAFETY EQUIPMENT/SUPPLIES				450.00 *
Traffic Cones, Caution Tape, etc. to protect citizens from dangerous areas		1.00	150.00	150.00
Incident Command Supplies to aid on-scene command such as accountability tags, dry erase boards and supplies to assign activities/locations		1.00	300.00	300.00
0012230 6331 - GEAR (PROTECTIVE)				38,449.00 *
Bunker Coats		9.00	1,242.00	11,178.00
Bunker Pants		9.00	764.00	6,876.00
Firefighter Bunker Boots		9.00	315.00	2,835.00
Firefighter Bunker Gloves		35.00	72.00	2,520.00
Firefighter Hoods		35.00	45.00	1,575.00
Fire Helmets		5.00	325.00	1,625.00
Repair Bunker Gear Patches		16.00	48.00	768.00
Protective Markings (Replacing reflective trim)		1.00	3,119.00	3,119.00
		35.00	46.00	1,610.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Replacement Bunker Gear Suspenders		1.00	305.00	305.00
Bunker Gear Cleaning Soap * Special detergent used in Extractor		41.00	103.00	4,223.00
National Fire Protection Agency Inspections (Mandated Annual Bunker Gear Inspections)		9.00	50.00	450.00
Fire Helmet Shields (Shields must be purchased seperately when a fire helmet is replaced)		13.00	105.00	1,365.00
Durable LED flashlight. Helmet mounted with forward facing LED flashlight with rearfacing searchlight.				
0012230 6360 - MINOR OPERATING OUTLAY		.00	780.00	5,860.00 *
SCBA Bottle Replacement: Scott 4.5 Self Contained Breathing Apparatus Bottles		.00	350.00	.00
Self Contained Breathing Apparatus (SCBA) Mask		10.00	216.00	2,160.00
Epic Communicator		1.00	2,000.00	2,000.00
Replacement physical fitness equipment		1.00	600.00	600.00
Chainsaw for Fire Apparatus		1.00	1,100.00	1,100.00
Cutoff saw				
68 TOTAL SUPPLIES				72,339.00
TRANSFER TO OTHER FU				
0012230 6809 - TRANSFER TO CABLE/CAP EQUIP		3.00	8,902.00	26,706.00 *
Cost to purchase a complete airpack.				26,706.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL TRANSFER TO OTHER FU			26,706.00
TOTAL FIRE OPERATIONS			4,669,916.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012240	FIRE PREV/INVESTIGATIONS					
61	PERSONNEL SERVICES					
0012240	6101 - SALARIES			110,009.00		
0012240	6105 - SALARY SAVINGS			-3,528.00		
0012240	6139 - OVERTIME			1,500.00		
0012240	6141 - FICA EXPENSE			13,496.00		
0012240	6142 - GROUP HEALTH INSURANCE			12,534.00		
0012240	6143 - WORKERS' COMPENSATION			2,255.00		
0012240	6145 - UNEMPLOYMENT COMPENSATION			207.00		
0012240	6146 - RETIREMENT			16,076.00		
0012240	6147 - INCENTIVE PAY			2,100.00		
0012240	6148 - LONGEVITY PAY			2,000.00		
0012240	6152 - ACCRUED LEAVE PAY			60,805.00		
	TOTAL PERSONNEL SERVICES			217,454.00		
62	CONTRACTUAL SERVICES					
0012240	6206 - TRAINING			3,560.00 *		
	Texas Fire Marshals Conference in Austin Texas Provides continuing Education hours for TCLEOSE and Fire Commission requirements. The price includes hotel registration, per diem, and conference registration.	2.00	750.00	1,500.00		
	Training hours required.					
	Texas TEEX Arson Conference. This conference provides continuing Education hours for TCLEOSE and Fire Commission mandated training. The price includes conference registration, per diem, and hotel for two personnel.	2.00	750.00	1,500.00		

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
required training hrs				
Building Professional Institute Training This is a group of courses offered at UTA. The courses will provide Continuing Education Hours mandated by the Fire Commission. Mandated Hours		1.00	500.00	500.00
Live Fire Training		1.00	60.00	60.00
0012240 6209 - DUES & SUBSCRIPTIONS		1.00	85.00	1,415.00 *
Tarrant County Arson Investigator Association Dues for four Investigators. This includes being able to call an investigation trailer for any fire investigation needing evidence collection. This also inculdes assistance if needed.		1.00	85.00	85.00
National Fire Protection Association (NFPA) Subscription Service Dues. This gives online access to all NFPA codes applicable to national fire codes.		1.00	1,000.00	1,000.00
Texas Commission on Law Enforcement Data Distribution System (TCLEDDS) Dues payable to the Productivity Center This allows entering and tracking of all TCLEOSE hours of all Fire Investigators.		1.00	145.00	145.00
Texas Commission on Fire Protection Annual Re-certification		1.00	85.00	85.00
International Association of Arson Investigators annual membership.		1.00	100.00	100.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012240 6261 - VEHICLE MAINTENANCE		1.00	3,000.00	3,000.00 *
Annual maintenance for unit # 408 2006 Ford Expedition				3,000.00
0012240 6262 - GAS AND OIL		1.00	1,650.00	1,650.00 *
Gas and oil				1,650.00
63 TOTAL CONTRACTUAL SERVICES				9,625.00
63 SUPPLIES				
0012240 6303 - OPERATING SUPPLIES		.00	100.00	2,338.00 *
Copy Paper		1.00	150.00	150.00
Batteries for camera,flashlight, Radio		1.00	888.00	888.00
Fire Investigation Tools/locks/chains/ fireline tape		1.00	1,300.00	1,300.00
Ammunition for Fire Investigator Qualification				
0012240 6305 - UNIFORMS		1.00	1,075.00	1,075.00 *
Uniform shirts, pants, and boots				1,075.00
0012240 6306 - FIRE PREVENTION		1.00	1,800.00	3,800.00 *
Kids Camp: T-Shirts, water bottles, fire prevention materials, hand outs, helmets stickers, and supplies		1.00	2,000.00	2,000.00
Citizen Fire Academy (CFA) Program: printing, training supplies, t-shirts, certificates, etc.				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL SUPPLIES			7,213.00
TOTAL FIRE PREV/INVESTIGATIONS			234,292.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0012310	POLICE ADMINISTRATION					
61	PERSONNEL SERVICES					
0012310	6101 - SALARIES				588,775.00	
0012310	6102 - TEMPORARY HELP				52,103.00	
0012310	6105 - SALARY SAVINGS				-13,845.00	
0012310	6139 - OVERTIME				980.00	
0012310	6141 - FICA EXPENSE				46,798.00	
0012310	6142 - GROUP HEALTH INSURANCE				87,737.00	
0012310	6143 - WORKERS' COMPENSATION				8,763.00	
0012310	6145 - UNEMPLOYMENT COMPENSATION				1,449.00	
0012310	6146 - RETIREMENT				58,336.00	
0012310	6147 - INCENTIVE PAY				5,400.00	
0012310	6148 - LONGEVITY PAY				4,930.00	
0012310	6152 - ACCRUED LEAVE PAY				40,082.00	
	TOTAL PERSONNEL SERVICES				881,508.00	
62	CONTRACTUAL SERVICES					
0012310	6204 - TRAVEL				4,000.00 *	
	International Association of Chiefs of Police (IACP) Conference		2.00	2,000.00	4,000.00	
0012310	6206 - TRAINING				5,900.00 *	
	Required Texas Commission on Law Enforcement (TCOLE) training for Administrative Personnel		1.00	2,375.00	2,375.00	
	Texas Association of Property and Evidence Inventory Technicians (TAPEIT) Conference / Travel Property Technician will obtain Advanced Property Room		1.00	1,075.00	1,075.00	

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Certification in FY19. Must attend to obtain advanced certification.				
Annual Mandatory CALEA (Commission on Accreditation for Law Enforcement Agencies) Conference Required training / travel for CALEA accreditation manager. Travel is out of state.		1.00	1,500.00	1,500.00
Chief of Police Sam Houston Training State mandated training for Chiefs		1.00	450.00	450.00
Texas Police Chiefs Association Annual Conference (TPCA)		1.00	500.00	500.00
0012310 6207 - PRE-EMPLOYMENT				3,222.00 *
Psychological exams for new hires		6.00	152.00	912.00
Polygraph exams for new hires		6.00	152.00	912.00
Medical Exams for new hires		6.00	233.00	1,398.00
0012310 6209 - DUES & SUBSCRIPTIONS				3,150.00 *
International Association of Chiefs of Police Dues for Chief and Asst. Chief		2.00	150.00	300.00
Texas Police Chiefs Association - Chief and Asst. Chief		2.00	212.50	425.00
North Texas Police Chiefs Association Chief and Asst. Chief		2.00	15.00	30.00
Texas Law Enforcement Records Association		1.00	40.00	40.00
Police Executive Research Forum		1.00	300.00	300.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
		1.00	1,200.00	1,200.00
	Texas Police Chief Association Foundation Recognition Program			
		1.00	705.00	705.00
	Texas Commission on Law Enforcement Data Distribution System (TECLEDDS) Annual Subscription (required for access to TECLEOSE records)			
		1.00	50.00	50.00
	North Texas Crime Commission Dues			
		1.00	100.00	100.00
	Dues for Institute for Law Enforcement Administration (ILEA)			
0012310 6261 - VEHICLE MAINTENANCE				700.00 *
	Vehicle maintenance for 3 vehicles	1.00	700.00	700.00
0012310 6262 - GAS AND OIL				5,456.00
63 TOTAL CONTRACTUAL SERVICES SUPPLIES				22,428.00
0012310 6301 - OFFICE SUPPLIES				4,795.00
0012310 6303 - OPERATING SUPPLIES				670.00
0012310 6308 - PRINTING				715.00
0012310 6321 - FIRE ARMS SUPPLIES				12,554.00 *
	Ammunition for the entire department	1.00	12,554.00	12,554.00
TOTAL SUPPLIES				18,734.00
TOTAL POLICE ADMINISTRATION				922,670.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0012320 POLICE ANIMAL CONTROL

62 CONTRACTUAL SERVICES

0012320 6226 - MISC. CONTRACTUAL SERVICES

1.00

105,674.00

105,674.00 *
 105,674.00

Joint Animal Control with City
 of Keller (May 2019 Estimate of
 5% max increase)

TOTAL CONTRACTUAL SERVICES
 TOTAL POLICE ANIMAL CONTROL

105,674.00
 105,674.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012330	POLICE CODE ENFORCEMENT						
61	PERSONNEL SERVICES						
0012330	6101 - SALARIES					49,651.00	
0012330	6105 - SALARY SAVINGS					-1,098.00	
0012330	6139 - OVERTIME					1,765.00	
0012330	6141 - FICA EXPENSE					4,198.00	
0012330	6142 - GROUP HEALTH INSURANCE					12,534.00	
0012330	6143 - WORKERS' COMPENSATION					202.00	
0012330	6145 - UNEMPLOYMENT COMPENSATION					207.00	
0012330	6146 - RETIREMENT					5,001.00	
0012330	6148 - LONGEVITY PAY					1,185.00	
0012330	6152 - ACCRUED LEAVE PAY					2,278.00	
	TOTAL PERSONNEL SERVICES					75,923.00	
62	CONTRACTUAL SERVICES						
0012330	6206 - TRAINING					629.00 *	
	Building Professional Institute training for Code Enforcement Officer		1.00	185.00		185.00	
	NCTCOG Training		1.00	165.00		165.00	
	Code enforcement officer Exam		1.00	25.00		25.00	
	Additional State Mandated Training		1.00	254.00		254.00	
0012330	6209 - DUES & SUBSCRIPTIONS					261.00 *	
	Texas Dept of Health Code Enforcement License Renewal		1.00	106.00		106.00	
	Code Enforcement Association of Texas dues		1.00	30.00		30.00	
	American Association of Code Enforcement Dues		1.00	45.00		45.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Code Enforcement Assoc of Texas		1.00	80.00	80.00
0012330 6231 - LEGAL ADVERTISING				150.00
0012330 6235 - FILING FEE				912.00
0012330 6261 - VEHICLE MAINTENANCE				250.00
0012330 6262 - GAS AND OIL				2,000.00
0012330 6286 - MOWING EXPENSE				6,450.00
63 TOTAL CONTRACTUAL SERVICES				10,652.00
SUPPLIES				
0012330 6305 - UNIFORMS		1.00	310.00	310.00 *
Code Enforcement Uniforms				310.00
0012330 6308 - PRINTING				130.00
0012330 6313 - SMALL TOOLS				61.00
0012330 6326 - SAFETY EQUIPMENT/SUPPLIES				150.00
TOTAL SUPPLIES				651.00
TOTAL POLICE CODE ENFORCEMENT				87,226.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0012340 POLICE COMMUNICATIONS					
62 CONTRACTUAL SERVICES					
0012340 6226 - MISC. CONTRACTUAL SERVICES				830,303.00 *	
		1.00	830,303.00	830,303.00	
Jail and Communications Contract with the City of Keller (May estimate +4%)					
TOTAL CONTRACTUAL SERVICES				830,303.00	
TOTAL POLICE COMMUNICATIONS				830,303.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0012350	POLICE COMMUNITY SVCS				
62	CONTRACTUAL SERVICES				
0012350	6229 - COMMUNITY RELATIONS			4,000.00	
63	TOTAL CONTRACTUAL SERVICES			4,000.00	
	SUPPLIES				
0012350	6308 - PRINTING			100.00	
	TOTAL SUPPLIES			100.00	
	TOTAL POLICE COMMUNITY SVCS			4,100.00	

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012360	POLICE CID						
61	PERSONNEL SERVICES						
0012360	6101 - SALARIES					493,138.00	
0012360	6105 - SALARY SAVINGS					-10,407.00	
0012360	6139 - OVERTIME					9,447.00	
0012360	6141 - FICA EXPENSE					39,805.00	
0012360	6142 - GROUP HEALTH INSURANCE					87,737.00	
0012360	6143 - WORKERS' COMPENSATION					7,502.00	
0012360	6145 - UNEMPLOYMENT COMPENSATION					1,449.00	
0012360	6146 - RETIREMENT					47,415.00	
0012360	6147 - INCENTIVE PAY					9,000.00	
0012360	6148 - LONGEVITY PAY					5,263.00	
0012360	6152 - ACCRUED LEAVE PAY					3,481.00	
	TOTAL PERSONNEL SERVICES					693,830.00	
62	CONTRACTUAL SERVICES						
0012360	6206 - TRAINING					3,395.00 *	
	Texas Commission on Law Enforcement (TCOLE) Training for CID Detectives 6 Detectives		1.00	3,395.00		3,395.00	
0012360	6209 - DUES & SUBSCRIPTIONS					150.00 *	
	International Association of Chiefs of Police Dues Services Lt		1.00	150.00		150.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012360 6210 - TECHNICAL & SCIENTIFIC				3,100.00 *
Medical Examiner Lab Charges Forensic and drug testing		1.00	1,600.00	1,600.00
Sexual Assault Exam Charges		1.00	1,500.00	1,500.00
0012360 6226 - MISC. CONTRACTUAL SERVICES				4,010.00 *
CID Database Service Accurant		1.00	760.00	760.00
Leads on Line Pawn shop web program		1.00	950.00	950.00
Evidence/BioHazard Disposal services		1.00	500.00	500.00
Investigative Tools / Air cards New tools were purchased in 2018 (FY19) which require annual air card subscription to operate.		1.00	1,800.00	1,800.00
0012360 6261 - VEHICLE MAINTENANCE				2,000.00 *
Vehicle maintenance for 5 vehicles		1.00	2,000.00	2,000.00
0012360 6262 - GAS AND OIL				9,394.00
0012360 6299 - MISCELLANEOUS				170.00
63 TOTAL CONTRACTUAL SERVICES SUPPLIES				22,219.00
0012360 6308 - PRINTING				365.00

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ACCOUNTS FOR:
GENERAL FUND

0012360 6322 - CID SUPPLIES

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
			1,710.00

TOTAL SUPPLIES			2,075.00
TOTAL POLICE CID			718,124.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012370	POLICE PATROL				
61	PERSONNEL SERVICES				
0012370	6101 - SALARIES				1,272,656.00
0012370	6105 - SALARY SAVINGS				-27,958.00
0012370	6139 - OVERTIME				42,492.00
0012370	6141 - FICA EXPENSE				106,937.00
0012370	6142 - GROUP HEALTH INSURANCE				225,609.00
0012370	6143 - WORKERS' COMPENSATION				23,545.00
0012370	6145 - UNEMPLOYMENT COMPENSATION				3,726.00
0012370	6146 - RETIREMENT				127,383.00
0012370	6147 - INCENTIVE PAY				16,800.00
0012370	6148 - LONGEVITY PAY				11,595.00
0012370	6152 - ACCRUED LEAVE PAY				54,347.00
	TOTAL PERSONNEL SERVICES				1,857,132.00
62	CONTRACTUAL SERVICES				
0012370	6206 - TRAINING				16,215.00 *
	Mandatory Texas Commission on Law Enforcement (TCOLE) training per officer per year		20.00	810.75	16,215.00
0012370	6209 - DUES & SUBSCRIPTIONS				285.00 *
	International Association of Chiefs of Police Operations Lt		1.00	150.00	150.00
	Texas Tactical Police Officer Association		1.00	30.00	30.00
	FBI NA Association Dues for Lieutenant Graves		1.00	105.00	105.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012370 6213 - TUITION REIMBURSEMENT				5,000.00 *
Tuition reimbursement		2.00	2,500.00	5,000.00
0012370 6261 - VEHICLE MAINTENANCE				50,000.00 *
Vehicle maintenance for 13 vehicles and 2 motorcycles		1.00	50,000.00	50,000.00
0012370 6262 - GAS AND OIL				70,236.00
0012370 6284 - EQUIPMENT MAINTENANCE				1,500.00
0012370 6297 - VACCINATIONS				450.00 *
Preventative Hep B Vaccinations for new officers		10.00	45.00	450.00
63 TOTAL CONTRACTUAL SERVICES				143,686.00
63 SUPPLIES				
0012370 6303 - OPERATING SUPPLIES				1,200.00
0012370 6305 - UNIFORMS				34,085.00 *
Replace 2 shirt average per officer		1.00	3,693.00	3,693.00
Replace 2 pants on average per officer		1.00	2,482.00	2,482.00
All equipment except Weapon and Radio for two new hires		2.00	5,696.00	11,392.00
Replace leather gear		1.00	863.00	863.00
Cold weather coats and rain gear		1.00	2,530.00	2,530.00
Patches and insignia replacement		1.00	225.00	225.00
Replacement Footwear for officers		1.00	2,400.00	2,400.00
Bicycle unit uniforms		1.00	3,300.00	3,300.00
Kevlar Vest replacement		1.00	7,200.00	7,200.00

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ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0012370 6308 - PRINTING 130.00

TOTAL SUPPLIES 35,415.00
 TOTAL POLICE PATROL 2,036,233.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012380	POLICE SRO						
61	PERSONNEL SERVICES						
0012380	6101 - SALARIES				212,238.00		
0012380	6105 - SALARY SAVINGS				-4,588.00		
0012380	6139 - OVERTIME				2,748.00		
0012380	6141 - FICA EXPENSE				17,547.00		
0012380	6142 - GROUP HEALTH INSURANCE				37,601.00		
0012380	6143 - WORKERS' COMPENSATION				3,592.00		
0012380	6145 - UNEMPLOYMENT COMPENSATION				621.00		
0012380	6146 - RETIREMENT				20,902.00		
0012380	6147 - INCENTIVE PAY				6,900.00		
0012380	6148 - LONGEVITY PAY				4,010.00		
0012380	6152 - ACCRUED LEAVE PAY				3,481.00		
	TOTAL PERSONNEL SERVICES				305,052.00		
62	CONTRACTUAL SERVICES						
0012380	6206 - TRAINING				3,000.00 *		
	National SRO Conference		1.00	1,870.00	1,870.00		
	School Based Law Enforcement Training		1.00	1,130.00	1,130.00		
0012380	6209 - DUES & SUBSCRIPTIONS				300.00 *		
	National Association of School Resource Officers		3.00	100.00	300.00		

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ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL CONTRACTUAL SERVICES			3,300.00
TOTAL POLICE SRO			308,352.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012390	POLICE WARRANT OFFICER						
61	PERSONNEL SERVICES						
0012390	6101 - SALARIES					73,736.00	
0012390	6105 - SALARY SAVINGS					-1,634.00	
0012390	6139 - OVERTIME					1,780.00	
0012390	6141 - FICA EXPENSE					6,251.00	
0012390	6142 - GROUP HEALTH INSURANCE					12,534.00	
0012390	6143 - WORKERS' COMPENSATION					1,280.00	
0012390	6145 - UNEMPLOYMENT COMPENSATION					207.00	
0012390	6146 - RETIREMENT					7,446.00	
0012390	6147 - INCENTIVE PAY					1,200.00	
0012390	6148 - LONGEVITY PAY					1,875.00	
0012390	6152 - ACCRUED LEAVE PAY					3,120.00	
	TOTAL PERSONNEL SERVICES					107,795.00	
62	CONTRACTUAL SERVICES						
0012390	6240 - CELL PHONES					912.00 *	
	City Owned Cell Phone for the Warrant Officer		1.00	912.00		912.00	
	TOTAL CONTRACTUAL SERVICES					912.00	
	TOTAL POLICE WARRANT OFFICER					108,707.00	

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013210	PARKS MAINTENANCE				
61	PERSONNEL SERVICES				
0013210	6101 - SALARIES				480,655.00
0013210	6102 - TEMPORARY HELP				12,480.00
0013210	6105 - SALARY SAVINGS				-10,233.00
0013210	6139 - OVERTIME				6,500.00
0013210	6141 - FICA EXPENSE				40,593.00
0013210	6142 - GROUP HEALTH INSURANCE				137,872.00
0013210	6143 - WORKERS' COMPENSATION				7,641.00
0013210	6145 - UNEMPLOYMENT COMPENSATION				2,692.00
0013210	6146 - RETIREMENT				47,216.00
0013210	6148 - LONGEVITY PAY				6,940.00
0013210	6152 - ACCRUED LEAVE PAY				24,052.00
	TOTAL PERSONNEL SERVICES				756,408.00
62	CONTRACTUAL SERVICES				
0013210	6204 - TRAVEL				3,740.00 *
	National Recreation and Park Association Conference		1.00	800.00	800.00
	Horticulture Courses		1.00	700.00	700.00
	Athletic Fields Maintenance Courses		1.00	800.00	800.00
	Local TRAPS Conference (Park Staff)		2.00	75.00	150.00
	To allow athletic field maintenance staff to attend local North Texas Sport Turf Managers Association training opportunities		5.00	30.00	150.00
	Texas Turf Grass Association Conference		2.00	245.00	490.00
			1.00	650.00	650.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Irrigation class & license testing per job description				
0013210 6206 - TRAINING				3,300.00 *
Irrigation CEUs for Irrigator and Licensed Irrigator class and testing for new irrigator. class & test 590		1.00	1,300.00	1,300.00
Renewal 110 CEU's 300				
Texas Department of Agriculture Non-Comercial Pesticide CEUs.		1.00	1,200.00	1,200.00
Parks Manager				
M&O Specialist				
Parks Supervisor				
Parks Maintenance				
Parks Maintenance Worker I and II				
Certified Park and Recreation Professional (CPRP) CEU's		1.00	450.00	450.00
-Parks & Recreation Director				
International Society of Arboriculture CEU's		2.00	175.00	350.00
Parks Supervisor				
0013210 6209 - DUES & SUBSCRIPTIONS				2,410.00 *
International Society of Arboriculture Membership for Parks & Recreation Director and Supervisor		2.00	175.00	350.00
Texas Department of Agriculture Non-Comercial Pesticide License renewal fees for:		6.00	100.00	600.00
Parks Manger				
M&O Supervisor (2)				
Maintenance (3)				
		2.00	100.00	200.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Texas Recreation and Parks Society membership dues for Parks Supervisor and Crew Leader		1.00	860.00	860.00
National Recreation and Park Association membership dues for the agency, 4 professional staff personnel and advisory board.		2.00	25.00	50.00
National Arbor Day Foundation agency dues		2.00	80.00	160.00
Texas Turf Grass Association Dues				
Supervisor M&O Specialist		2.00	95.00	190.00
Sports Turf Managers Association Dues				
Supervisor M&O Specialist				
0013210 6226 - MISC. CONTRACTUAL SERVICES		1.00	170,942.00	234,392.00 *
Ground Maintenance Mowing Contract with Whitmore & Sons for parks, public buildings, medians, and roundabouts. Add in maintenance of all brick paver nosecones, triangles, medians and etc. for spray/trim cycles.				170,942.00
Contract landscape projects		1.00	20,000.00	20,000.00
Plant replacement of dead trees, shrubs and ground cover for parks, municipal buildings, medians and roundabouts.		1.00	500.00	500.00
All parks - Tree trimming and removal of dead and unsafe trees over trails, and park amenities, or that could pose a damage threat to personal property.		1.00	12,000.00	12,000.00

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ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
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Fire Ant control for 12 parks and properities.

1.00	7,000.00	7,000.00
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Pond maintenance for algea and weeds on 14 ponds located at 5 parks and properities.

1.00	10,000.00	10,000.00
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Wildlife management of beavers, bees and other nuisance wildlife that are a potential safety threat or may do potential damage to properities.

1.00	500.00	500.00
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DART Right-of-way maintenance. Funding allows for area around bridge to have debris and trash removed as well as specifically identified tree issues encroaching the rail ROW.

1.00	8,500.00	8,500.00
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Western Exterminating - Pest control for park offices, Webb House, park maintenance facility, Rock House, Bidault House, and concession stands.

1.00	2,900.00	2,900.00
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Mandated backflow testing on all irrigation systems properities include parks, municipal buildings, medians, entry signs, roundabouts. 41 total.

41.00	50.00	2,050.00
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0013210 6245 - EQUIPMENT RENTAL

Equipment rental for facility and amenity maintenance, such as lifts, port-a-lets etc.

1.00	6,100.00	8,285.00 *
		6,100.00

Miscellaneous equipment rental for athletic field maintenance and repairs. Equipment to include roll offs, water pumps auger, trencher, rollers, etc.

1.00	2,185.00	2,185.00
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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013210 6261 - VEHICLE MAINTENANCE				5,207.00 *
		1.00	3,650.00	3,650.00
Vehicle maintenance allocation for 7 park maintenance fleet, vehicles unit numbers:				
502				
508				
523				
525				
526				
547				
585				
GIS fleet tracking annual fee		5.00	311.40	1,557.00
0013210 6262 - GAS AND OIL				18,400.00 *
		1.00	11,200.00	11,200.00
Fuel and Oil for park maintenance & athletic fleet, units:				
502				
508				
523				
525				
526				
547				
585				
Fuel and Oil for parks maintenance & athletic field equipment mowers, utility vehicles, tractors, sod cutters, groomers, etc.		1.00	7,200.00	7,200.00
0013210 6284 - EQUIPMENT MAINTENANCE				8,000.00 *
		1.00	8,000.00	8,000.00
Funding for equipment maintenance for park & athletic designated equipment such as:				
2006 Club car				
2004 Z mower				
2013 Mule				
2006 Kubota Tractor				
2014 Toro Workman MDX				
2010 JD Tractor				
Toro - Reel Mower				
JD - Reel Mower				
Toro - Workman/Spray rig				
(3) Groomers				
Sod Cutter				

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013210 6285 - BUILDING MAINT & SUPPLIES				15,151.00 *
Maintenance and repairs to HVAC units within park system		9.00	200.00	1,800.00
Emergency plumbing services for 13 facilities		13.00	77.00	1,001.00
Annual maintenance supplies, paint, hardware, door closures, etc.		1.00	2,000.00	2,000.00
Monitronics - alarm monitoring for 9 park buildings and facilities. Plus additional funding for batteries for systems and sensors.		9.00	300.00	2,700.00
Padlocks, locks, cores, and keys for assorted gates, electrical boxes, buildings and facilities.		1.00	1,000.00	1,000.00
Replacement of recepticles, switches, ballasts etc.		1.00	2,100.00	2,100.00
Miscellaneous maintenance supplies for carpet cleaning, minor roof repairs, and building contractor services at park buildings		1.00	750.00	750.00
Miscellaneous contract painting or sealing of wood gables at City Park and Pleasant Run Park.		1.00	3,800.00	3,800.00
0013210 6287 - PROPERTY MAINTENANCE				73,704.00 *
Playground parts and surfacing material.		1.00	8,043.00	8,043.00
Maintenance and emergency repair to pumps and fountains located in city ponds.		1.00	1,511.00	1,511.00
Electrical repairs to park security lights, tennis lights, parking lot lights, etc.		1.00	6,500.00	6,500.00
		1.00	2,000.00	2,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Sand for volleyball courts at City Park and McPherson Park.		1.00	2,500.00	2,500.00
Miscellaneous repairs to parks facilities and amenities as a result of vandalism, use and age.		1.00	2,500.00	2,500.00
Miscellaneous supplies for repairs and fabrication to park amenities and purchase of litter containers, lumber, hardware etc.		1.00	2,900.00	2,900.00
Repair and replacement of damaged or out-dated park signs, playground signs, and assorted signage within the parks.		1.00	3,000.00	3,000.00
Concrete, stone, and brick repair to flatwork, trails and pavilions.		1.00	1,750.00	1,750.00
Chain link and split rail fence repairs for City Park, Sparger Park, Nature Center, Reagan Park and Kimzey Park.		1.00	1,000.00	1,000.00
Shade fabric repair and maintenance picnic, playground, bleachers etc.		1.00	1,000.00	1,000.00
Decomposed granite and rock for trail use at Nature Center. Need major work on the granite trail due to flooding.		1.00	4,000.00	4,000.00
Trash can liners and doggie dump bags for all parks and trails.		1.00	6,700.00	6,700.00
Athletic field marking paint for soccer, baseball and softball.		1.00	4,800.00	4,800.00
Infield conditioner for baseball and softball fields at Reagan Park and City Park		1.00	2,000.00	2,000.00
Calcine clay, drying agent for baseball and softball fields.		1.00	1,000.00	1,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Mound clay and infield clay required for pitching mounds and infield maintenance at City Park and Reagan Park.		1.00	1,000.00	1,000.00
Scoreboards, bulbs and controller repair or replacement.		1.00	1,000.00	1,000.00
Masonry chalk, athletic field marking chalk.		1.00	6,000.00	6,000.00
Electrical, repairs and installation of bulbs on athletic fields at City Park, Reagan Park, Pleasant run Soccer Complex and Pleasant Run Practice facility.		1.00	6,500.00	6,500.00
Sand, compost, and top dressing materials used for athletic fields maintenance.		1.00	3,000.00	3,000.00
Miscellaneous athletic supplies, including bases, pitching rubbers, plugs, corner markers, batter's box clay bricks etc.		1.00	1,000.00	1,000.00
Musco lighting communication, software support for the athletic field Control Link lighting system.		1.00	250.00	250.00
Batting cage synthetic turf at Reagan Park, annual maintenance for synthetic turf.		1.00	250.00	250.00
Lightning detectors, annual maintenance, parts and components.		1.00	1,500.00	1,500.00
Athletic field materials used on warning tracks such as cinder or shale, etc. for softball fields at City Park.		1.00	2,000.00	2,000.00
Trash liners used at athletic complexes, dugouts and spectator areas.				

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
63 TOTAL CONTRACTUAL SERVICES				372,589.00
63 SUPPLIES				
0013210 6301 - OFFICE SUPPLIES				500.00 *
Miscellaneous office supplies for park offices and maintenance facility.		1.00	500.00	500.00
0013210 6303 - OPERATING SUPPLIES				34,250.00 *
Irrigation parts such as heads, valves, nozzles, wire, pipe, glue, primer, valve boxes, bubblers, numerous fittings, etc. Funding allocated is for a total of 48 controllers, 774 valves, an estimated 7,400 heads and nozzels and an underestimated 263,506 linear feet or 49.9 miles of pipe and associated fittings that comprise our current irrigation systems. Current funding level is \$11.72 per zone.		1.00	24,150.00	24,150.00
Promotional supplies for ribbon cuttings, arbor day, other events and educational opportunities.		1.00	3,100.00	3,100.00
Irrigation parts to repair irrigation systems on the athletic fields to include; irrigation heads, pipe valves, wire, drip lines, valve boxes, diaphragms, double checks, quick couplers, controllers, fittings, reducers, splice kits, irrigation marker flags, tree bubblers, connectors, drainage pipe, collection boxes, inlet grates, and other miscellaneous irrigation items as necessary.		1.00	7,000.00	7,000.00

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ACCOUNTS FOR:
GENERAL FUND

0013210 6304 - CHEMICALS

VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
	1.00	5,670.00		32,000.00 *
Ant bait to spot treat around playgrounds, volleyball courts, etc.				5,670.00
Ant control program for athletic fields at City Park and Pleasant Run Soccer Complex.	1.00	13,153.00		13,153.00
Pesticides / Herbicides / Fertilizers - General use all public areas. Organic products for parks.				
Pesticide / Herbicide for athletic fields at City Park and Pleasant Run Soccer Complex. Added \$1000.00 for herbicide needed to spray out rye grass over seeding.	1.00	1,847.00		1,847.00
Tree maintenance for fertilizers, fungicides, insecticides, etc. all public areas. Add in organics.	1.00	800.00		800.00
Chemical application tracker agent, dye and foam for tracking chemical application.	1.00	10,030.00		10,030.00
Fertilizer for athletic fields at City Park and Pleasant Run Soccer Complex. Organic materials.	1.00	500.00		500.00
Wetting agent for water conservation chemical for athletic playing fields at City Park and Pleasant Run Complex.				

0013210 6305 - UNIFORMS

Uniform shirts for park & athletic staff members.	12.00	125.00		4,970.00 *
				1,500.00
Uniform pants for park & athletic staff.	12.00	100.00		1,200.00
City logo caps for park & athletic staff members.	20.00	15.00		300.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Winter coat or bib coveralls for park & athletic maintenance staff members 2 year rotation.		12.00	130.00	1,560.00
Inclement weather gear for park & athletic maintenance staff members.		10.00	41.00	410.00
0013210 6309 - LANDSCAPE				52,253.00 *
Shrubs, groundcover, trees for various park areas.		1.00	5,200.00	5,200.00
Wildflower display areas, annual re-seeding of wildflowers at McPherson Park, Bransford Park (Webb House) and City Park Wetland/biofilter		1.00	2,000.00	2,000.00
New and redesign landscape projects		1.00	37,623.00	37,623.00
Replacement of sod in worn and bare areas on athletic fields due to compaction and high traffic on athletic fields at City Park and Pleasant Run Soccer Complex.		1.00	885.00	885.00
Overseeding of Pleasant Run Soccer Complex.		1.00	6,545.00	6,545.00
0013210 6313 - SMALL TOOLS				6,500.00 *
Small engine equipment such as string trimmers, edgers, pumps, grounds vacuum, chain saws, power pole saw, tiller and miscellaneous small equipment as necessary.		1.00	3,500.00	3,500.00
Lawn/Garden tools such as shovels, rakes, brooms, saw blades, chain, ect.		1.00	1,000.00	1,000.00
Hand tools such as screwdrivers, wrenches, hammers, drills, etc.		1.00	1,000.00	1,000.00
Athletic field tools, shovels,		1.00	1,000.00	1,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
rakes, infield mats, spike drags, chalkers etc.					
0013210 6314 - BUILDING SUPPLIES		1.00	8,000.00	8,000.00 *	
Paper products and janitorial supplies for park restrooms, park maintenance facility, and park offices.				8,000.00	
0013210 6326 - SAFETY EQUIPMENT/SUPPLIES		1.00	1,236.00	4,056.00 *	
Safety gear for maintenance staff to meet OSHA guidelines to include, safety glasses, ear plugs, gloves, traffic vests, etc.				1,236.00	
Funding also allows for purchase of sun screen, mosquito repellent and first aid supplies.		14.00	150.00	2,100.00	
Leather work boots for park & athletic maintenance staff.		1.00	720.00	720.00	
First aid supplies to include bandages, anti-bacterial ointment, sunscreen, mosquito repellent, ect.					
66 TOTAL SUPPLIES				142,529.00	
CAPITAL OUTLAY					
0013210 6645 - OPERATING EQUIPMENT		1.00	14,000.00	14,000.00 *	
Purchase of a dump trailer and a water trailer				14,000.00	
TOTAL CAPITAL OUTLAY				14,000.00	
TOTAL PARKS MAINTENANCE				1,285,526.00	

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0013310	STREETS MAINTENANCE					
61	PERSONNEL SERVICES					
0013310	6101 - SALARIES				405,282.00	
0013310	6105 - SALARY SAVINGS				-8,858.00	
0013310	6135 - STANDBY PAY				3,810.00	
0013310	6139 - OVERTIME				14,864.00	
0013310	6141 - FICA EXPENSE				33,262.00	
0013310	6142 - GROUP HEALTH INSURANCE				104,658.00	
0013310	6143 - WORKERS' COMPENSATION				12,907.00	
0013310	6145 - UNEMPLOYMENT COMPENSATION				1,728.00	
0013310	6146 - RETIREMENT				39,621.00	
0013310	6147 - INCENTIVE PAY				1,200.00	
0013310	6148 - LONGEVITY PAY				5,919.00	
0013310	6152 - ACCRUED LEAVE PAY				3,723.00	
	TOTAL PERSONNEL SERVICES				618,116.00	
62	CONTRACTUAL SERVICES					
0013310	6206 - TRAINING				6,093.00 *	
	Street and Road Maintenance (Streets & Drainage Operations and Maintenance Manager)		1.00	385.00	385.00	
	Pavement Markings (Sign Technician)		1.00	240.00	240.00	
	Work Zone Safety (6 FTE'S)		6.00	200.00	1,200.00	
	Teex Training (2 Equipment Operators + 6 Field Techs)		8.00	385.00	3,080.00	
	Public Works Road-E-0 38% of \$2,600 cost		1.00	988.00	988.00	
	CFM Streets Manager		1.00	200.00	200.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team	
0013310 6207 - PRE-EMPLOYMENT				554.00 *	
Screenings		1.00	554.00	554.00	
0013310 6209 - DUES & SUBSCRIPTIONS				586.00 *	
Texas Water Utilities Association (TWUA) (Streets & Drainage Operations and Maintenance Manager, Equipment Operator)		2.00	100.00	200.00	
American Public Works Association (APWA) (Streets & Drainage Operations and Maintenance Manager)		1.00	203.00	203.00	
CDL Renewal (Equipment Operator X 3)		3.00	61.00	183.00	
0013310 6226 - MISC. CONTRACTUAL SERVICES				21,180.00 *	
VueWorks Subscription		1.00	4,000.00	4,000.00	
City Property Mowing		1.00	15,000.00	15,000.00	
Networkfleet GPS Monitoring		1.00	2,180.00	2,180.00	
0013310 6242 - STREET LIGHTING				292,015.00 *	
Streetlighting Costs		1.00	292,015.00	292,015.00	
0013310 6245 - EQUIPMENT RENTAL				5,000.00 *	
Rental of specialized equipment such as mini-excavators, motor graders, etc.		1.00	5,000.00	5,000.00	
0013310 6261 - VEHICLE MAINTENANCE				7,050.00 *	
Vehicles 692 and 821		1.00	7,050.00	7,050.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0013310 6262 - GAS AND OIL					18,160.00
0013310 6284 - EQUIPMENT MAINTENANCE					13,890.00 *
Equipment 602, 606, 610, 611, 612, 613, 614, 615, 616, 617, 618, 661, 662 665, 672, 672S, 674, 676, 676A, 683, 684, 685, 689, 690, 691, 696		1.00	13,890.00		13,890.00
0013310 6285 - BUILDING MAINT & SUPPLIES					7,023.00 *
Service Center custodial contract (37% of \$11,629)		1.00	4,303.00		4,303.00
Misc. repairs to Service Center (37% of \$6,000)		1.00	2,220.00		2,220.00
Service Center floor mats contract (37% of \$1,351)		1.00	500.00		500.00
63 TOTAL CONTRACTUAL SERVICES					371,551.00
63 SUPPLIES					
0013310 6301 - OFFICE SUPPLIES					500.00
0013310 6305 - UNIFORMS					5,229.00 *
Uniform Rental and Miscellaneous Clothing Supply (7 Street Crew Personnel)		1.00	5,229.00		5,229.00
0013310 6308 - PRINTING					58.00
0013310 6313 - SMALL TOOLS					1,700.00
0013310 6314 - BUILDING SUPPLIES					30,555.00 *
Paper Supplies for Service Center (37% of \$1,500)		1.00	555.00		555.00
Street Light Supplies		1.00	30,000.00		30,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0013310 6317 - TRAFFIC CONTROL SIGNS/SIGNALS		1.00	28,500.00	81,500.00 *	28,500.00
Traffic Control Sign Replacement Program		1.00	7,000.00	7,000.00	
ILA Grapevine Signal Maintenance		1.00	46,000.00	46,000.00	
Signal Maint (2 Traffic Signals and 21 School Zone Flashers)					
0013310 6319 - STREET RESURFACING		1.00	.00	50,000.00 *	.00
Miscellaneous Concrete Contract (included with capital budget beginning FY20)		1.00	50,000.00	50,000.00	
Miscellaneous Asphalt Maintenance Contract					
0013310 6324 - INFRASTRUCTURE REPAIR & MAINT		1.00	85,450.00	85,450.00 *	85,450.00
Street Maintenance Supplies					
0013310 6326 - SAFETY EQUIPMENT/SUPPLIES				2,825.00	
68 TOTAL SUPPLIES				257,817.00	
68 TRANSFER TO OTHER FU					
0013310 6805 - TRANSFER TO CAPITAL PROJECTS		1.00	1,500,000.00	1,500,000.00 *	1,500,000.00
Transfer to Capital Projects Fund for street CIP projects					
TOTAL TRANSFER TO OTHER FU				1,500,000.00	
TOTAL STREETS MAINTENANCE				2,747,484.00	

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0013410	RECREATION						
61	PERSONNEL SERVICES						
0013410	6101 - SALARIES					219,534.00	
0013410	6102 - TEMPORARY HELP					25,500.00	
0013410	6105 - SALARY SAVINGS					-4,415.00	
0013410	6141 - FICA EXPENSE					18,837.00	
0013410	6142 - GROUP HEALTH INSURANCE					25,068.00	
0013410	6143 - WORKERS' COMPENSATION					399.00	
0013410	6145 - UNEMPLOYMENT COMPENSATION					828.00	
0013410	6146 - RETIREMENT					18,381.00	
0013410	6148 - LONGEVITY PAY					1,193.00	
	TOTAL PERSONNEL SERVICES					305,325.00	
62	CONTRACTUAL SERVICES						
0013410	6204 - TRAVEL					3,925.00 *	
	National Recreation & Park Association (NRPA) Conference Orlando, FL		1.00	2,500.00		2,500.00	
	Parks & Recreation Director		1.00	75.00		75.00	
	Texas Recreation and Park Society (TRAPS) North Region Conference		1.00	1,000.00		1,000.00	
	Parks & Recreation Director		1.00	75.00		75.00	
	Texas Recreation and Park Society (TRAPS) State Conference (Galveston, TX)		1.00	275.00		275.00	
	Parks & Recreation Director		1.00				
	Texas Recreation and Park Society (TRAPS) North Region Conference		1.00				
	Recreation Specialist		1.00				
	Texas Recreation and Park Society (TRAPS) State Conference (Galveston, TX)		1.00				
	Recreation Specialist		1.00				

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013410 6207 - PRE-EMPLOYMENT				1,250.00 *
Background Checks - Instructors, Volleyball Coaches, Gym Monitors, etc.		1.00	1,250.00	1,250.00
0013410 6209 - DUES & SUBSCRIPTIONS				804.00 *
Texas Recreation and Park Society (TRAPS) Membership - Parks & Recreation Director		1.00	85.00	85.00
Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist		1.00	85.00	85.00
Texas Amateur Athletic Federation (TAAF) Membership - Parks & Recreation Director		1.00	200.00	200.00
National Recreation and Park Association (NRPA) Membership - Parks & Recreation Director		1.00	200.00	200.00
United States Tennis Association (USTA) Membership - Parks & Recreation Director		1.00	35.00	35.00
National Recreation and Park Association (NRPA) Membership - Recreation Specialist		1.00	99.00	99.00
Sam's Membership - Parks & Recreation Director		1.00	45.00	45.00
Costco Membership - Parks & Recreation Director		1.00	55.00	55.00
0013410 6226 - MISC. CONTRACTUAL SERVICES				4,000.00 *
Texas Junior Anglers - Fishing event for youth (fish stocking program)		1.00	4,000.00	4,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013410 6236 - ADVERTISING				1,000.00 *
Brochures - Creative layout, design and production of Recreation brochure three times annually (Winter/Spring, Summer, and Fall Brochures)		1.00	400.00	400.00
Advertising Events - Winter Ball, Bunny Brunch, Volleyball Leagues, and Summer Programs		1.00	300.00	300.00
Advertising Brochures (3) - Fall, Winter/Spring and Summer brochures		1.00	300.00	300.00
0013410 6246 - OFFICE EQUIP & MAINTENANCE				300.00 *
Laminator Maintenance Fee		1.00	300.00	300.00
0013410 6257 - RECREATION PROGRAM INSTRUCTORS				98,545.00 *
Youth Development Classes - Instructor Payments		1.00	10,045.00	10,045.00
Adult Enrichment Classes - Instructor Payments		1.00	3,500.00	3,500.00
Tennis Program - Instructor Payments		1.00	15,000.00	15,000.00
Youth Athletic Programs - Instructor Payment, Volleyball Game Officials and Gym Monitors.		1.00	70,000.00	70,000.00
63 TOTAL CONTRACTUAL SERVICES				109,824.00
SUPPLIES				
0013410 6301 - OFFICE SUPPLIES				400.00 *
Miscellaneous Office Supplies - Writing instruments, binders, desk accessories, legal pads, three-ring binders, labels, post-it notes, and other miscellaneous office items as necessary.		1.00	400.00	400.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013410 6302 - POSTAGE				6,500.00 *
Postage - Mailing the Recreation Brochure to Colleyville Residents (3 times per year - Fall, Winter/Spring, and Summer)		1.00	6,500.00	6,500.00
0013410 6303 - OPERATING SUPPLIES				700.00 *
Copy and Fax Paper		1.00	400.00	400.00
Card Stock, Specialty Paper & Foam Board - Advertising		1.00	200.00	200.00
Batteries		1.00	100.00	100.00
0013410 6305 - UNIFORMS				1,500.00 *
Staff Shirts - Uniform shirts (especially for special events and volleyball)		1.00	1,500.00	1,500.00
0013410 6307 - RECREATION PROGRAM SUPPLIES				16,490.00 *
Tennis Program Supplies - Tennis ball, tennis ball hoppers		1.00	200.00	200.00
Volleyball League Supplies - Uniforms and Trophies (Fall, Spring, & Summer). New Sand Volleyball Leagues (Fall & Spring)		1.00	6,290.00	6,290.00
Bunny Brunch - Catered Brunch, Eggs, Supplies, Prizes, Entertainment, Petting Zoo, and Decorations		1.00	4,500.00	4,500.00
Winter Ball (Jan.) - DJ, Snacks, Refreshments, Decorations, Supplies, Prizes, Photo Supplies		1.00	4,000.00	4,000.00
Recreation Promotional Items - Custom giveaways for State of the City, Mayor for the Day, School Presentations/Expos		1.00	1,300.00	1,300.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
(pencils, pens, bags, water bottles, etc.)		1.00	200.00	200.00
Recreation Programs / Activities - Class materials and supplies				
0013410 6308 - PRINTING		1.00	16,000.00	16,200.00 *
Brochure Printing (Recreation Sensation) - 3 times per year (Fall, Winter/Spring, and Summer)				16,000.00
Miscellaneous Printing (business cards, etc.)		1.00	200.00	200.00
0013410 6328 - RECREATION EQUIPMENT		1.00	200.00	1,700.00 *
Tennis Equipment - Roll-Dri, Nets, Windscreen, Scorekeepers, Trash Cans				200.00
Volleyball Equipment - Ball Carts, Volleyballs, Ball Bags, Flags, Score Boards, etc.		1.00	1,000.00	1,000.00
Miscellaneous Recreation Equipment - Miscellaneous Balls, Storage Bins, Tools, Cones, Game Equipment, etc.		1.00	500.00	500.00
TOTAL SUPPLIES				43,490.00
TOTAL RECREATION				458,639.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0013420 REC SENIOR CENTER						
62 CONTRACTUAL SERVICES						
0013420 6204 - TRAVEL						
		1.00	75.00	275.00	75.00	*
Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist		1.00	200.00	200.00		
Texas Recreation and Park Society (TRAPS) State Conference (Galveston, TX) Recreation Specialist						
0013420 6207 - PRE-EMPLOYMENT						
		1.00	100.00	100.00	100.00	*
Annual Background Checks - Instructors						
0013420 6209 - DUES & SUBSCRIPTIONS						
		1.00	.00	101.00	.00	*
International Council on Active Aging (ICAA) Membership - Recreation Specialist		1.00	85.00	85.00		
Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist		1.00	16.00	16.00		
AARP - Annual membership dues						
0013420 6245 - EQUIPMENT RENTAL						
		1.00	400.00	400.00	400.00	*
Senior Health Fair - Table Rental						
0013420 6257 - RECREATION PROGRAM INSTRUCTORS						
		1.00	10,000.00	10,000.00	10,000.00	*
Senior Recreation Classes - Instructor Payments						

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013420 6261 - VEHICLE MAINTENANCE		1.00	100.00	100.00 *
Vehicle #507 - 2010 Ford 15 Passenger Van				100.00
0013420 6262 - GAS AND OIL		1.00	500.00	500.00 *
Gas - Vehicle #507 (Passenger Van - 2010 Ford)				500.00
0013420 6284 - EQUIPMENT MAINTENANCE		1.00	300.00	300.00 *
Senior Center - Exercise Equipment Maintenance & Repairs				300.00
63 TOTAL CONTRACTUAL SERVICES				11,776.00
SUPPLIES				
0013420 6302 - POSTAGE		1.00	300.00	300.00 *
Active Adult Brochure - Mailed three times annually (Fall, Winter/Spring and Summer)				300.00
0013420 6303 - OPERATING SUPPLIES		1.00	437.00	987.00 *
Senior Center Coffee Supplies - Coffee, filters, creamer, sugar, stir sticks, artificial sweeteners, cups				437.00
Senior Center First Aid Supplies - Ice packs and bandages		1.00	100.00	100.00
ID Printer - Supplies (Ribbon, Cards, etc.)		1.00	250.00	250.00
Brochure Supplies - brochure paper, labels, seals, etc.		1.00	200.00	200.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013420 6305 - UNIFORMS				60.00 *
Staff Shirts - Uniform to be worn at special events		1.00	60.00	60.00
0013420 6307 - RECREATION PROGRAM SUPPLIES				3,650.00 *
Senior Center Holiday Party - Catered dinner, drinks, decorations, prizes, supplies, photo supplies		1.00	1,100.00	1,100.00
Senior Center Special Events (Senior Health Fair, Miscellaneous Social Events, & Social Dances) - entertainment, snacks, game prizes, decorations & misc. event supplies		1.00	1,250.00	1,250.00
Egg-in-a-Bag Supplies (3rd Wednesday of the Month Event) - Eggs, juice, biscuits, misc. supplies		1.00	250.00	250.00
Senior Center Facility Supplies - game supplies, television trays, utility cart, etc.		1.00	150.00	150.00
Senior Center Tuesday Night Dinner Supplies - Paper products, beverages, utensils, cups		1.00	900.00	900.00
0013420 6308 - PRINTING				200.00 *
Senior Events - promotional fliers, postcards, etc.		1.00	200.00	200.00
0013420 6314 - BUILDING SUPPLIES				200.00 *
Miscellaneous Building Supplies - Paper towels, disinfectant wipes, light bulbs, cleaning supplies, and other supplies needed for basic building operation		1.00	200.00	200.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0013420 6328 - RECREATION EQUIPMENT

Senior Center Fitness Equipment
 - Replace worn / damaged items

Senior Center Miscellaneous
 Equipment - Replace worn /
 damaged items

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	100.00	200.00 *
	1.00	100.00	100.00

TOTAL SUPPLIES	5,597.00
TOTAL REC SENIOR CENTER	17,373.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0013610	COMMUNICATIONS						
61	PERSONNEL SERVICES						
0013610	6101 - SALARIES					24,664.00	
0013610	6105 - SALARY SAVINGS					-493.00	
0013610	6141 - FICA EXPENSE					1,887.00	
0013610	6142 - GROUP HEALTH INSURANCE					4,700.00	
0013610	6143 - WORKERS' COMPENSATION					80.00	
0013610	6146 - RETIREMENT					2,248.00	
	TOTAL PERSONNEL SERVICES					33,086.00	
62	CONTRACTUAL SERVICES						
0013610	6204 - TRAVEL					3,600.00 *	
	Annual Conference: City-County Communications and Marketing Association (3CMA), Texas Association of Municipal Information Officers (TAMIO), or Government Social Media		2.00	1,800.00		3,600.00	
0013610	6209 - DUES & SUBSCRIPTIONS					1,140.00 *	
	Annual Dues for Government Social Media Communicators		1.00	350.00		350.00	
	Annual dues - TAMIO Texas Association for Municipal Information Officers - statewide organization catering to the informational needs of city and county PIOs.		1.00	85.00		85.00	
	Annual dues - International Association of Business Communicators Professional international organization offering professional development in the field of communications for both public and private		1.00	304.00		304.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
sector professionals.				
Annual subscription to AP Stylebook		1.00	26.00	26.00
Online AP style guide for media/communications professionals.				
City-County Communications and Marketing Association (3CMA) Annual Dues		1.00	375.00	375.00
0013610 6226 - MISC. CONTRACTUAL SERVICES				24,500.00 *
Annual renewal and hosting fees for website + programming changes		1.00	12,000.00	12,000.00
Photography/video services		1.00	7,500.00	7,500.00
Subscriptions for digital services - Archive Social, WeTransfer, Prezi, etc.		1.00	5,000.00	5,000.00
63 TOTAL CONTRACTUAL SERVICES				29,240.00
SUPPLIES				
0013610 6301 - OFFICE SUPPLIES				165.00 *
General office supplies		1.00	165.00	165.00
Supplies used for daily business activities and special projects.				
TOTAL SUPPLIES				165.00
TOTAL COMMUNICATIONS				62,491.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013710	COLLEVILLE CENTER				
61	PERSONNEL SERVICES				
0013710	6101 - SALARIES				205,420.00
0013710	6102 - TEMPORARY HELP				28,000.00
0013710	6105 - SALARY SAVINGS				-4,716.00
0013710	6139 - OVERTIME				3,043.00
0013710	6141 - FICA EXPENSE				18,165.00
0013710	6142 - GROUP HEALTH INSURANCE				50,135.00
0013710	6143 - WORKERS' COMPENSATION				3,870.00
0013710	6145 - UNEMPLOYMENT COMPENSATION				828.00
0013710	6146 - RETIREMENT				19,086.00
0013710	6148 - LONGEVITY PAY				985.00
	TOTAL PERSONNEL SERVICES				324,816.00
62	CONTRACTUAL SERVICES				
0013710	6204 - TRAVEL				200.00 *
	10 Chamber Luncheons		10.00	20.00	200.00
	Networking For Businees				
	Bookings at Center				
0013710	6209 - DUES & SUBSCRIPTIONS				1,075.00 *
	Texas Association of Venues		2.00	300.00	600.00
	Center Manager and Event				
	Coordinator Memberships to				
	Texas Municipal and Public				
	Venue Association.				
	Membership-Center Manager		1.00	475.00	475.00
	National Association of				
	Assembly Managers				
	National membership provides				
	discounts on seminars and				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
access to venue manager blogs, research methodology and trending in venue and event management practises.				
0013710 6226 - MISC. CONTRACTUAL SERVICES				480.00 *
Piano tuning fee x 4 Seasonal weather and piano movement can affect tuning. With CWC and several schools doing annual concerts, we get several requests annually to keep piano in key.		4.00	120.00	480.00
0013710 6236 - ADVERTISING				14,300.00 *
Bridal Events		1.00	500.00	500.00
Print Advertising- Fort Worth Star Telegram Community Impact Newspaper Advertising Center Promotional Brochures Center-Thank You Cards		1.00	6,000.00	6,000.00
Monthly creative expense for Facebook, Lobby display and all print advertising and collateral used at Center. Tina Anderson is local Colleyville digital media creative consultant providing all Facebook and social media creative as well as print branding for Center.		12.00	150.00	1,800.00
Wedding Wire Online Listing weddingwire.com 5th year advertising on this website. Annually 75-100		3.00	1,250.00	3,750.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
leads recieved, cost per lead of \$10.00. 50% of Center wedding bookings are from wedding wire. This is a do it yourself bride website providing webinar training on marketing trends for Center staff without having to travel					
Promotional swag and give away items- Bags, pens, paper, bride and groom squeeze dolls, custom contract folders and other promotional items used to promote Center.		1.00	2,250.00	2,250.00	
Branding and promotion to both business segment and non-profit segments as well as chamber luncheon/ events and other local association meetings					
0013710 6245 - EQUIPMENT RENTAL		3.00	500.00	1,500.00 *	
				1,500.00	
0013710 6284 - EQUIPMENT MAINTENANCE				2,000.00	
0013710 6285 - BUILDING MAINT & SUPPLIES		24.00	483.00	28,547.00 *	
Friday and Wednesday janitorial service.				11,592.00	
2X Weekly deep clean of kitchen and equipment as well as 3 public bathrooms in preparation for ongoing and weekend events.					
Emergency/non preventative maintenance work on non-warranty repairs and maintenance of mechanical systems and equipment.		1.00	6,500.00	6,500.00	
The Center is entering its 21st year and many mechanical items are not under warranty and, typically need fixing on an emergency basis. Includes					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
water fountain, exhaust fans, ice machines, refrigeration, exit signs, water heater, HVAC, door mechanisms, bathroom and kitchen plumbing, auto floor scrubbers, buffer, hand dryers, auto toilet flushers, sink faucets, garbage disposals, commercial coffee machines.		12.00	31.00	372.00
Monitronix- Security System Monthly monitoring		4.00	135.00	540.00
BWS-Fire Alarm Monitoring 5% rate increase 2019 Venue mandatory check of fire alarm and sprinkler systems.		4.00	700.00	2,800.00
Quarterly Window washing inside and out of 4 large Paladium and all other other small windows in Center. Ken Crooks Window Washing. (local Colleyville small business)		4.00	400.00	1,600.00
Quarterly Service filter changing system check, filter cleaning and maintenance on 6 AC units Veterans Air 3% increase on annual maintenance contract Checking of 6 AC units located on rooftop. Includes filter and belt and safety check of all units. Filters changed each quarter.		4.00	140.00	560.00
BWS-quarterly building sprinkler system and vent hood check. Changed out control box in 2018 mitigating service calls 2019 annual cost reduction		1.00	998.00	998.00
Annual door maintenance				

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ACCOUNTS FOR:
GENERAL FUND

5% increase

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Hufcor	1.00	1,785.00	1,785.00

Annual Partition Maintenance of room dividers in large hall and small conference room
 5% increase budgeted for 2019
 Wall is leveled annually for employee safety in moving during events as well as tracks cleaned and oiled for smooth operation.

Cleaning tools including floor buffing pads, paint brushes, buckets for cleaning, ice, floor brooms etc used for ongoing cleaning of building

12.00	150.00	1,800.00
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0013710 6287 - PROPERTY MAINTENANCE

Exterior paint and facade touch ups
 Painting of black safety curb line in front of Center

1.00	1,000.00	2,500.00 *
		1,000.00

Monthly spraying of facility interior and exterior (Western Exterminators)

12.00	70.00	840.00
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Quarterly Grease Trap Cleaning
 Located outside kitchen this underground tank collects all the grease from kitchen. Cleaning pumps grease, disposes of grease and includes fuel surcharge for disposal.

4.00	165.00	660.00
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
63 TOTAL CONTRACTUAL SERVICES				50,602.00
63 SUPPLIES				
0013710 6301 - OFFICE SUPPLIES				1,000.00
0013710 6302 - POSTAGE				100.00
0013710 6303 - OPERATING SUPPLIES				13,300.00 *
6303-Operating Supplies copier paper, first aid supplies, duct tape, kitchen utensils as needed.		4.00	100.00	400.00
Catering Supplies and Foods- offset by revenue charged to clients. Anticipate 3% increase in use/expense. Catering supplies and food are offset by revenue charged to clients. Beverages services include coffee, tea, soda and water service.		12.00	515.00	6,180.00
Flowers for lobby and restroom		12.00	35.00	420.00
Linen Service- \$2.00 cost per linen/clients charged \$5.00 per linen or linen provided free with standard business booking Monday-Friday 5% increase FY19 @ \$12.50 \$50/month Business rentals in 2017 to include linen rental. Weekly rental contract is @ \$125.00 with weekly replenish of new linens and back door mat, linen bags, linen bag holder, cleaning rags. Service charge, environmental charge for laundering and fuel included in weekly fee.		12.00	525.00	6,300.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013710 6305 - UNIFORMS		1.00	900.00	900.00 *
Facility Staffing- branded shirts for events, work slacks for maintenance crew				
Annual replacement of maintenance crew shirts and new employees for weekend City events.				
0013710 6308 - PRINTING		1.00	500.00	500.00 *
Letterhead, business cards, fliers for conventions, customer satisfaction surveys, rate cards, etc.				
0013710 6309 - LANDSCAPE				3,000.00
0013710 6314 - BUILDING SUPPLIES		12.00	800.00	13,940.00 *
Cleaning Supplies & Paper Products				9,600.00
Cleaning chemicals including viruscide for restrooms, toilet bowl cleaners, latex gloves, trash can liners, and covers, oven cleaner, dishwashing soap, magic erasers, dusters, micro-fiberpads, air freshners, hand soap.				
Flourescent light bulb replacement		1.00	1,100.00	1,100.00
Floor Care Products including stripper and wax		12.00	250.00	3,000.00
In order to keep main hall floor and the stage finish with high gloss, specialized products are needed and applied on quarterly basis.				
Batteries for microphones		12.00	20.00	240.00
9 volt batteries required for microphones and Crestron remote controller for audio				

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ACCOUNTS FOR:
GENERAL FUND

visual equipment

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL SUPPLIES				32,740.00
TOTAL COLLEYVILLE CENTER				408,158.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013910	HUMAN RESOURCES				
61	PERSONNEL SERVICES				
0013910	6101 - SALARIES				168,530.00
0013910	6102 - TEMPORARY HELP				12,480.00
0013910	6105 - SALARY SAVINGS				-3,394.00
0013910	6141 - FICA EXPENSE				13,939.00
0013910	6142 - GROUP HEALTH INSURANCE				25,068.00
0013910	6143 - WORKERS' COMPENSATION				295.00
0013910	6145 - UNEMPLOYMENT COMPENSATION				414.00
0013910	6146 - RETIREMENT				15,465.00
0013910	6148 - LONGEVITY PAY				1,188.00
	TOTAL PERSONNEL SERVICES				233,985.00
62	CONTRACTUAL SERVICES				
0013910	6206 - TRAINING				9,425.00 *
	Texas Municipal Human Resources Association (TMHRA) Annual Conference - HR Dir & HR Analyst		2.00	800.00	1,600.00
	Tyler Technologies Conference for 1 HR staff member		1.00	3,000.00	3,000.00
	HR Southwest Seminar - HR Director		1.00	1,000.00	1,000.00
	Fort Worth Human Resources Management Association (FWRMA) Employment Law Seminar - HR Director		1.00	250.00	250.00
	Texas Municipal Human Resources Association (TMHRA) HR Nuts and Bolts Training - 1 HR Staff Member		1.00	225.00	225.00
	Women in Govt - HR Analyst		1.00	100.00	100.00
			1.00	450.00	450.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Professional in Human Resources (PHR) Certification Test - HR Analyst		1.00	1,000.00	1,000.00
Records Management Training from the Texas State Library and Archives Commission		1.00	1,700.00	1,700.00
Texas Public Risk Management (PRIMA) and Safety Conference		1.00	100.00	100.00
Texas Municipal Retirement System (TMRS) City Correspondent Training - HR Director				
0013910 6207 - PRE-EMPLOYMENT		1.00	75.00	75.00 *
Pre-employment screenings				75.00
0013910 6208 - ORGANIZATIONAL DEVELOPMENT		1.00	31,595.00	31,595.00 *
General Fund: \$31,595 (86%)				
Utility Fund: \$5,143 (14%)				
TOTAL: \$36,738.00				
Administrative Asst Luncheon \$1,000				
Assistant's Roundtable (\$100x2) \$200				
Benefit Bid Ad \$75				
Chili Cookoff \$800				
EAP \$8,808				
Employee Picnic \$1,800				
Employee Recognition Future Programming \$3,000				
Field Appreciation Day \$1,000				
Flu Shots (\$25 x 65) \$1,625				
HR Specialist Business Mgmt Daily \$200				
In-Service Day \$5,000				
Leadership Team Retreat \$1,000				
NCTCOG Training Account \$1,000				
Onboarding Box Lunches \$500				
Recognition Certificate Booklets \$100				
Retirement Plaques \$555				
Team of Excellence Award Photos \$75				
Training \$10,000				

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013910 6209 - DUES & SUBSCRIPTIONS				875.00 *
		2.00	250.00	500.00
Society for Human Resource Management (SHRM) Membership Dues - HR Dir & HR Analyst				
		1.00	150.00	150.00
Dallas Human Resources Association - HR Director				
		1.00	75.00	75.00
Texas Public Risk Management Association (PRIMA) dues - HR Director				
		2.00	75.00	150.00
Texas Municipal Human Resources Association (TMHRA) Membership Dues - HR Dir & HR Analyst				
0013910 6226 - MISC. CONTRACTUAL SERVICES				21,063.00 *
		1.00	650.00	650.00
Labor Law Poster Compliance				
		1.00	35.00	35.00
ERS Annual Fee (Texas Social Security Program)				
		1.00	221.00	221.00
Texas Municipal Human Resources Association (MHRA) Luncheon				
		1.00	5,000.00	5,000.00
Classification and Compensation Study Annual Updates to Pay Plan				
		1.00	14,795.00	14,795.00
Target Solution Training Software annual license				
		1.00	362.00	362.00
Subscription to Strategic Government Resources (SGR) job board website for advertising open positions				
63 TOTAL CONTRACTUAL SERVICES				63,033.00
SUPPLIES				
0013910 6301 - OFFICE SUPPLIES				300.00 *
		1.00	300.00	300.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013910 6302 - POSTAGE		1.00	120.00	120.00 *
0013910 6303 - OPERATING SUPPLIES		1.00	51.00	111.00 *
HR fax machine replacement cartridge		1.00	60.00	51.00
Misc				60.00
0013910 6305 - UNIFORMS		1.00	85.00	85.00 *
Uniforms				85.00
0013910 6308 - PRINTING		1.00	70.00	70.00 *
Printing; Business Cards				70.00
TOTAL SUPPLIES				686.00
TOTAL HUMAN RESOURCES				297,704.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0014110	COURT						
61	PERSONNEL SERVICES						
0014110	6101 - SALARIES				213,711.00		
0014110	6102 - TEMPORARY HELP				2,000.00		
0014110	6105 - SALARY SAVINGS				-5,240.00		
0014110	6141 - FICA EXPENSE				19,880.00		
0014110	6142 - GROUP HEALTH INSURANCE				50,135.00		
0014110	6143 - WORKERS' COMPENSATION				842.00		
0014110	6145 - UNEMPLOYMENT COMPENSATION				828.00		
0014110	6146 - RETIREMENT				23,681.00		
0014110	6148 - LONGEVITY PAY				2,870.00		
0014110	6152 - ACCRUED LEAVE PAY				43,289.00		
	TOTAL PERSONNEL SERVICES				351,996.00		
62	CONTRACTUAL SERVICES						
0014110	6204 - TRAVEL				2,000.00		*
	TYLER TECHNOLOGIES CONFERENCE		1.00	2,000.00	2,000.00		
	Tyler Incode Conference keeps the court staff up on training with Incode products and training						
0014110	6206 - TRAINING				1,940.00		*
	TX MUNICIPAL COURT EDUCATION CENTER (TMCEC) - CONTINUING EDUCATION FOR 3 REQUIRED		3.00	100.00	300.00		
	4 REGISTRATIONS FOR TMCEC SEMINARS		4.00	50.00	200.00		
	TMCEC TRAINING FOR COURT ADMINISTRATOR AND JUVENILE CASE MANAGER - AUSTIN - STATE MANDATORY		2.00	300.00	600.00		
			2.00	100.00	200.00		

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
CLERKS LEGISLATIVE UPDATE SEMINAR - DALLAS COURT ADMINISTRATOR AND CERTIFICATION TRAINING		1.00	100.00	100.00
LOCAL TRAINING FOR CERTIFIED CLERK		1.00	540.00	540.00
1 CLERK ATTEND THE NEW 32 HOUR TRAINING IN AUSTIN - REGISTRATION \$200, MILEAGE \$225				
0014110 6209 - DUES & SUBSCRIPTIONS		5.00	55.00	405.00 *
NORTH TEXAS COURT CLERKS ASSOCIATION - 5 employees		1.00	50.00	275.00
LEXIS NEXIS RISK SOLUTIONS - traffic law books		1.00	80.00	50.00
GOULDS LAW MANUAL UPDATE FOR JUDGE AND COURT STAFF				80.00
0014110 6218 - MUNICIPAL JUDGE				135,000.00
0014110 6226 - MISC. CONTRACTUAL SERVICES		1.00	1,250.00	3,377.00 *
SAFESITE - document storage		1.00	2,127.00	1,250.00
HIRED HANDS - translation services (foreign languages and sign language)				2,127.00
63 TOTAL CONTRACTUAL SERVICES				142,722.00
SUPPLIES				
0014110 6301 - OFFICE SUPPLIES		1.00	800.00	1,000.00 *
misc. office supplies		1.00	100.00	800.00
DEPOSIT SLIPS AND BANK BAGS FOR DAILY DEPOSIT		1.00	100.00	100.00
STAPLES - 2 types of envelopes for court notification mailings				100.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0014110 6303 - OPERATING SUPPLIES				7,668.00 *
OFFICE DEPOT - thermal paper for payment receipts		1.00	800.00	800.00
STAPLES - mailing labels		1.00	600.00	600.00
CPI ONE POINT - copy paper		1.00	1,200.00	1,200.00
SAFE SITE - document storage		1.00	500.00	500.00
CPI ONE POINT - paper for letters, dockets, & complaints		1.00	1,600.00	1,600.00
COLLEYVILLE - paper warrant issue		1.00	325.00	325.00
KELLER - paper warrant issue		1.00	325.00	325.00
OFFICE DEPOT - receipt printer ribbons		1.00	300.00	300.00
OFFICE DEPOT - ticket writer paper for PD		1.00	1,500.00	1,500.00
STAPLES - envelopes for mailing (2 types)		1.00	518.00	518.00
0014110 6308 - PRINTING				1,250.00 *
KIT JONES INC - hard copy citations, warrant cards, and blue envelopes		1.00	1,000.00	1,000.00
STEVE STRANGE - printing of letterhead / envelopes		1.00	250.00	250.00
STAPLES - misc office supplies / envelopes		.00	.00	.00
 TOTAL SUPPLIES				9,918.00
TOTAL COURT				504,636.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0015110	FLEET SERVICES						
61	PERSONNEL SERVICES						
0015110	6101 - SALARIES					89,585.00	
0015110	6105 - SALARY SAVINGS					-1,836.00	
0015110	6139 - OVERTIME					1,575.00	
0015110	6141 - FICA EXPENSE					7,133.00	
0015110	6142 - GROUP HEALTH INSURANCE					25,068.00	
0015110	6143 - WORKERS' COMPENSATION					1,403.00	
0015110	6145 - UNEMPLOYMENT COMPENSATION					414.00	
0015110	6146 - RETIREMENT					8,498.00	
0015110	6148 - LONGEVITY PAY					1,140.00	
0015110	6150 - TOOL ALLOWANCE					960.00	
	TOTAL PERSONNEL SERVICES					133,940.00	
62	CONTRACTUAL SERVICES						
0015110	6206 - TRAINING					1,350.00 *	
	Automotive Service Excellence (ASE) Master Certification Testing-Online Program (Fleet Manager)		1.00	500.00		500.00	
	Automotive Service Excellence (ASE) Certification Testing-Self-Study Program (2 Mechanics)		2.00	140.00		280.00	
	Mechanical and Diagnostic and Repair Training (2 Mechanics x 3 courses x \$94.95/course)		6.00	95.00		570.00	

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015110 6207 - PRE-EMPLOYMENT				100.00
0015110 6209 - DUES & SUBSCRIPTIONS				2,301.00 *
Chilton's On-Line Repair Manuals Annual Subscription Cost		1.00	1,728.00	1,728.00
American Public Works Association (APWA) (Fleet Manager)		1.00	203.00	203.00
National Association of Fleet Administrators (NAFA) Assoc. (Fleet Manager)		1.00	310.00	310.00
CDL Renewal		1.00	60.00	60.00
0015110 6226 - MISC. CONTRACTUAL SERVICES				2,568.00 *
Networkfleet GPS Monitoring		1.00	1,868.00	1,868.00
Encore scan tool software (for tires)		1.00	700.00	700.00
0015110 6228 - PROFESSIONAL MAINTENANCE				675.00 *
Service Parts Cleaner		5.00	135.00	675.00
0015110 6261 - VEHICLE MAINTENANCE				2,050.00 *
Vehicles 302, 394, 507, 707, 891		1.00	2,050.00	2,050.00
0015110 6262 - GAS AND OIL				8,700.00 *
Motor Pool Gas and Oil		1.00	3,675.00	3,675.00
All City Vehicles Bulk Oil		1.00	5,025.00	5,025.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015110 6283 - SAFETY EQUIPMENT/SERVICES				75.00
0015110 6284 - EQUIPMENT MAINTENANCE				5,400.00 *
Equipment 300, 303, 334		1.00	700.00	700.00
Back-up generator maintenance		1.00	1,200.00	1,200.00
Repairs to Lifts		1.00	3,500.00	3,500.00
 TOTAL CONTRACTUAL SERVICES				23,219.00
63 SUPPLIES				
0015110 6305 - UNIFORMS				2,064.00 *
Uniform Rental and Miscellaneous Clothing Supply (3 Fleet Personnel)		1.00	2,064.00	2,064.00
0015110 6313 - SMALL TOOLS				1,150.00
0015110 6318 - SHOP SUPPLIES				1,935.00 *
Various Shop Supplies		1.00	1,935.00	1,935.00
0015110 6326 - SAFETY EQUIPMENT/SUPPLIES				900.00
 TOTAL SUPPLIES				6,049.00
TOTAL FLEET SERVICES				163,208.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0015710	FACILITY SERVICES						
61	PERSONNEL SERVICES						
0015710	6101 - SALARIES					118,484.00	
0015710	6105 - SALARY SAVINGS					-3,110.00	
0015710	6139 - OVERTIME					4,400.00	
0015710	6141 - FICA EXPENSE					11,898.00	
0015710	6142 - GROUP HEALTH INSURANCE					25,068.00	
0015710	6143 - WORKERS' COMPENSATION					3,091.00	
0015710	6145 - UNEMPLOYMENT COMPENSATION					414.00	
0015710	6146 - RETIREMENT					14,172.00	
0015710	6148 - LONGEVITY PAY					908.00	
0015710	6152 - ACCRUED LEAVE PAY					31,730.00	
	TOTAL PERSONNEL SERVICES					207,055.00	
62	CONTRACTUAL SERVICES						
0015710	6204 - TRAVEL					1,000.00 *	
	Building Maintenance Seminars		2.00	500.00		1,000.00	
	TBD (Facilities Manager and						
	Building Maintenance						
	Technician)						
			.00	.00		.00	
0015710	6206 - TRAINING					1,800.00 *	
	HVAC Continuing Education		1.00	300.00		300.00	
	(Facility Manager)						
	Vocational Training (Building		1.00	1,000.00		1,000.00	
	Tech)						
	Safety Training		1.00	500.00		500.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015710 6209 - DUES & SUBSCRIPTIONS		1.00	100.00	100.00 *
HVAC License (Facility Manager)				100.00
0015710 6226 - MISC. CONTRACTUAL SERVICES		1.00	312.00	312.00 *
Networkfleet GPS Monitoring				312.00
0015710 6261 - VEHICLE MAINTENANCE		1.00	2,000.00	2,000.00 *
Vehicle 718				2,000.00
0015710 6262 - GAS AND OIL				1,200.00
0015710 6285 - BUILDING MAINT & SUPPLIES		1.00	2,500.00	337,008.00 *
Bidault House: Miscellaneous Maintenance		1.00	1,155.00	2,500.00
City Hall/Library/Justice Center: Backflow Testing		1.00	111,851.00	1,155.00
City Hall/Library/Justice Center: Cleaning and Janitorial		1.00	4,710.00	111,851.00
City Hall/Library/Justice Center: Fire Alarm Inspections and Monitoring		1.00	4,807.00	4,710.00
City Hall/Library/Justice Center: Floor Mats Contract		1.00	81,143.00	4,807.00
City Hall/Library/Justice Center: HVAC Maintenance & Repair		1.00	37,171.00	81,143.00
City Hall/Library/Justice Center: Miscellaneous Maintenance (thermostat zone controllers, hot water actuators not covered in blanket maintenance, fire station rollup door repairs, miscellaneous)		1.00	4,090.00	37,171.00
City Hall/Library/Justice Center: Pest Control		1.00	5,985.00	4,090.00
City Hall/Library/Justice				5,985.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
Center: Security Systems Maintenance and Supply		1.00	4,944.00		4,944.00	
City Hall/Library/Justice Center: Window Cleaning		1.00	4,200.00		4,200.00	
City Hall/Library: Boiler Inspection and Maintenance		1.00	7,824.00		7,824.00	
City Hall/Library: Elevator Inspections and Maintenance Agreement		1.00	4,161.00		4,161.00	
Fire Administration: Cleaning and Janitorial		1.00	3,690.00		3,690.00	
Fire Stations 1, 2 and 3: Fire Alarm Inspections and Monitoring		1.00	6,300.00		6,300.00	
Fire Stations 1, 2 and 3: HVAC Maintenance: Repairs, Service, Replacement		1.00	27,000.00		27,000.00	
Fire Stations 1, 2 and 3: Miscellaneous Maintenance (general building repair, plumbing maintenance; backflow testing, etc.; includes Original Fire Station)		1.00	800.00		800.00	
Fire Stations 1, 2 and 3: Pest Control		1.00	2,550.00		2,550.00	
Justice Center: Gate Maintenance Contract		1.00	1,000.00		1,000.00	
Library: Partition Door Service Plan		1.00	1,696.00		1,696.00	
Library: Automatic Door Maintenance		1.00	500.00		500.00	
Misc Contracts: Light Bulb Disposal Contract		1.00	800.00		800.00	
Misc Contracts: Energy Audit		1.00	2,100.00		2,100.00	
Misc Contracts: Panic Button Monitoring		1.00	750.00		750.00	
Senior Center: Fire Alarm Inspections and Monitoring						

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Senior Center: HVAC Maintenance and Repair		1.00	2,790.00	2,790.00
Senior Center: Cleaning and Janitorial (Non-Discretionary/Ongoing)		1.00	9,411.00	9,411.00
Senior Center: Door Service Plan		1.00	1,000.00	1,000.00
Senior Center: Miscellaneous Maintenance (paint, hardware, door closures, locksets, keys, etc.)		1.00	1,250.00	1,250.00
Senior Center: Pest Control		1.00	570.00	570.00
Public Works Service Center: Pest Control		1.00	260.00	260.00
TOTAL CONTRACTUAL SERVICES				343,420.00
63 SUPPLIES				
0015710 6303 - OPERATING SUPPLIES				
Tapes, Access Cards, etc.		1.00	250.00	250.00 *
0015710 6305 - UNIFORMS				
Uniforms and Misc Clothing Supply (Building Technician, Facility Services Manager)		1.00	300.00	300.00 *
0015710 6313 - SMALL TOOLS				850.00
0015710 6314 - BUILDING SUPPLIES				
Lighting Supplies (City Hall/Library/Justice Center)		1.00	10,000.00	15,000.00 *
Lighting Supplies/Bulbs (Fire Stations 1, 2 and 3)		1.00	5,000.00	5,000.00

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ACCOUNTS FOR:
GENERAL FUND

0015710 6326 - SAFETY EQUIPMENT/SUPPLIES

VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
			450.00	

TOTAL SUPPLIES			16,850.00	
TOTAL FACILITY SERVICES			567,325.00	

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0015910	INFORMATION SERVICES					
61	PERSONNEL SERVICES					
0015910	6101 - SALARIES				251,817.00	
0015910	6102 - TEMPORARY HELP				35,000.00	
0015910	6105 - SALARY SAVINGS				-5,904.00	
0015910	6139 - OVERTIME				721.00	
0015910	6141 - FICA EXPENSE				22,481.00	
0015910	6142 - GROUP HEALTH INSURANCE				25,068.00	
0015910	6143 - WORKERS' COMPENSATION				476.00	
0015910	6145 - UNEMPLOYMENT COMPENSATION				1,242.00	
0015910	6146 - RETIREMENT				18,180.00	
0015910	6148 - LONGEVITY PAY				1,223.00	
0015910	6152 - ACCRUED LEAVE PAY				5,122.00	
	TOTAL PERSONNEL SERVICES				355,426.00	
62	CONTRACTUAL SERVICES					
0015910	6204 - TRAVEL				1,430.00 *	
	Mileage Re-imbursement for travel and exp.		1.00	850.00	850.00	
	Texas Association of Governmental Information Managers (TAGITM) -Houston, TX					
	Employee Training (Dallas, TX-Irving, TX)					
	Global Knowledge					
	Texas Association of Governmental Information Managers (TAGITM) Hotel		1.00	580.00	580.00	

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ACCOUNTS FOR:
GENERAL FUND

0015910 6206 - TRAINING

ISM Mgr. CISCO ICND1 v3.0 -
 Interconnecting Cisco
 Networking Devices
 UPdated Training

ISM Manager-- ICND2 v3.0 -
 Interconnecting Cisco
 Networking Devices, Part 2

Installation, Storage, and
 Compute with Windows Server
 2016 (M20740)
 SADM-Staff-Microsoft Training

Administering Windows Server
 2012 (M20411).
 SADM Microsoft Training

SYSTEM Admin -- Deploying
 System Center 2012
 Configuration Manager (M10748)
 Microsoft

SYSTEM Admin -- Home
 Infrastructure Provisioning
 with System Center Virtual
 Machine Manager (M10981)
 SYS Admin

City Staff- Individual
 Security Training KNOWB-4
 Email testing and training
 for employees

CB Nuggets-Online Training for
 DTS staff
 on demand training for
 part-time staff

VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
	1.00	3,595.00	28,595.00 *	3,595.00
	1.00	3,595.00		3,595.00
	1.00	3,095.00		3,095.00
	1.00	3,095.00		3,095.00
	1.00	3,095.00		3,095.00
	1.00	2,995.00		2,995.00
	1.00	5,630.00		5,630.00
	1.00	3,495.00		3,495.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015910 6209 - DUES & SUBSCRIPTIONS				1,025.00 *
TX Assoc. of Govt. Info. Tech Mgrs. (TAGITM)		2.00	140.00	280.00
Texas Association of State systems for Computing and Communications		1.00	150.00	150.00
TAGITM Conference Fee		1.00	595.00	595.00
0015910 6225 - COMPUTER SERVICES				29,315.00 *
Building inspection 4 Aircards (\$49.00 monthly) Addedf A card for Caleb Tandy		4.00	588.00	2,352.00
Fire-EMS Aircard		1.00	588.00	588.00
Fire-Operations Verizon Aircards 12 vehicles total Additional 3 vehicles have been added		12.00	588.00	7,056.00
Fire-Operations Fire Check software maintenance		1.00	550.00	550.00
FireCheckoff.com		1.00	588.00	588.00
Fire-Prevention Verizon Aircard		1.00	79.00	79.00
Library-TLC 1 epson Printer supplies		1.00	1,002.00	1,002.00
Parks Maintenance- Time Warner Cable Fees \$82.99 Monthly		23.00	588.00	13,524.00
Aircards for laptops in patrol/unmarked cars 1 Patrol LT. Take home		1.00	588.00	588.00
Police CID aircard		1.00	588.00	588.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
PD-Code Enforcement Aircard		1.00	2,400.00	2,400.00
Internet redundancy on-going cost				
0015910 6226 - MISC. CONTRACTUAL SERVICES		1.00	18,890.00	234,517.00 *
Laserfiche: Enterprise Rio Lic. - 50 concurrent users				18,890.00
DocumentImagingSystemincludes: LaserficheRIOSystem LFRioNamedFullUserqty52 LFRioRecordsManagementUsersqty52 LFRioScanConnectqty1 LFRioPilotPublicPortallicenseqty1 GeoDocsqty1 DocuNavNavigatorqty1 DocuNavAutoFileqty1		1.00	7,140.00	7,140.00
Agenda management Software (CIVIC PLUS)		1.00	17,300.00	17,300.00
CRW permitting software Annual Maintenance Contract		1.00	7,400.00	7,400.00
CRW Offsite (IVR) software as a service (SAAS)		1.00	5,379.00	5,379.00
Finance - Fund Balance Maintenance		1.00	25,400.00	25,400.00
Finance-Munis ERP annual Maintenance Contract %4 cost increase		1.00	13,000.00	13,000.00
Munis Operating System and Database Administration (OSDBA) Support and DR site %4 cost increase		1.00	840.00	840.00
Fleet- Vehicle Maintenance DB software Annual Maintenance Raise is last years cost		1.00	3,000.00	3,000.00
Gov Connection (CALL ON COLLEYVILLE) Customer Response				

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
Module (CRM) Hosting		1.00	24,912.00	24,912.00	
Microsoft-- Server Lic/Office/Exchange/Sharepoint					
2019- 4 X MS Server 2016 DC- \$6228.00					
Enterprise Agreement is over This fiscal Year. We'll be moving to a Pay By Year model.					
VMWARE Support Contract		1.00	8,070.00	8,070.00	
Swagit online Webcast annual agreement		1.00	17,800.00	17,800.00	
Maintenance increase of \$52.50 a month					
Barracuda Spam Filter Last years cost		1.00	4,600.00	4,600.00	
Barracuda email Archiver Last years increase		1.00	3,900.00	3,900.00	
VMWARE View Desktop Annual Contract		1.00	4,200.00	4,200.00	
This cost changed to a new lic. model from view to Vmware Horizon					
FIRE-Emergency Reporting Software Maintenance		1.00	5,308.00	5,308.00	
Reporting Systems INC.					
Increase this year					
Fire- Checkoffs-maintenance		1.00	550.00	550.00	
Fire-Active 911		70.00	12.50	875.00	
Engineering- AutoCad Maintenance		2.00	1,234.00	2,468.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
Digitizing documents to laserfiche annual funding		1.00	12,000.00		12,000.00
Munis Disaster Recovery %4 cost increase		1.00	11,100.00		11,100.00
Tyler Unlimited Client Access Maintenance %4 cost increase		1.00	1,716.00		1,716.00
HOSTMONITOR Service- network monitoring software		1.00	1,299.00		1,299.00
CRW-GIS TRAK Annual Maintenance		1.00	2,500.00		2,500.00
Netbrain Annual Maintenance- network monitoring		1.00	1,960.00		1,960.00
Barracuda OFF-site Backup system		1.00	5,100.00		5,100.00
Blade chassis support SERVICE IT direct		1.00	5,380.00		5,380.00
Change Vendor to SEI					
Landguard annual cost- network vulnerability assessment tool		1.00	6,600.00		6,600.00
Ocularis camera maintenance starting after original 3yr contract over.		1.00	4,850.00		4,850.00
American Answering Services (City ISM 24/7 on-call answering service) This is \$90 a month		12.00	90.00		1,080.00
Digital cloud fax model		1.00	3,100.00		3,100.00
NeoGov maintenance contract (applicant tracking software)		1.00	6,800.00		6,800.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0015910 6240 - CELL PHONES		1.00	588.00	588.00	*
ISM Aircard				588.00	
0015910 6246 - OFFICE EQUIP & MAINTENANCE		1.00	22,100.00	22,100.00	*
A/V Equipment City Hall, Library, and Colleyville Center Repair and maint. of equipment (break/fix annual budget)		1.00	3,200.00	3,200.00	
Council Chamber Projector bulbs for overheads I'm adding 2nd floor classroom @ CH EOC Projector Library Projectors 3 rooms Additional 1600.00		1.00	2,184.00	2,184.00	
UPS Annual Battery replacement City Hall We are moving to Smart UPS's over the next 5 years that are a little more expensive. we have 19 closet UPS's we are scheduled to replace 10 a year at \$140.00 a piece. the price is moving to new equipment at \$711.00 EACH. we are going to replace 4 next year plus battery replacement of 6 other battery replacements. (moved \$1,500 to CEDC FY 2017)					
0015910 6261 - VEHICLE MAINTENANCE		1.00	878.00	878.00	*
2005 Ford Expedition maintenance				878.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015910 6262 - GAS AND OIL				500.00 *
2005 Ford Expedition Gas/Oil		1.00	500.00	500.00
63 TOTAL CONTRACTUAL SERVICES				324,332.00
SUPPLIES				
0015910 6301 - OFFICE SUPPLIES				50.00
0015910 6302 - POSTAGE				500.00 *
Shipping for Equipment returns		1.00	500.00	500.00
0015910 6305 - UNIFORMS				720.00 *
staff shirts		16.00	45.00	720.00
0015910 6312 - COMPUTER SUPPLIES				9,105.00 *
Toner/Ink for printers		1.00	7,605.00	7,605.00
city-wide				
Miscellaneous Computer Supplies		1.00	1,500.00	1,500.00
0015910 6360 - MINOR OPERATING OUTLAY				5,058.00 *
Cradlepoint Wireless Routers in PD/FD Vehicles		6.00	843.00	5,058.00
This is a program that we started 2 years ago and we have had to replce 3 items already as just wear and tear items. This is not a replacement but we need to keep 3 to 5 on board always as we are dealing with Public Safety.				
Software Upgrade to Phone system		1.00	.00	.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
TOTAL SUPPLIES				15,433.00
68 TRANSFER TO OTHER FU				
0015910 6809 - TRANSFER TO CABLE/CAP EQUIP				
Annual transfer to the Vehicle & Equipment Replacement Fund for technology replacement.		1.00	117,000.00	117,000.00 *
Includes: laptops, desktops, monitors, phones, security cameras, switches, servers, and iPads				117,000.00
TOTAL TRANSFER TO OTHER FU				117,000.00
TOTAL INFORMATION SERVICES				812,191.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0015920	IS GIS						
61	PERSONNEL SERVICES						
0015920	6101 - SALARIES					11,204.00	
0015920	6105 - SALARY SAVINGS					-225.00	
0015920	6141 - FICA EXPENSE					859.00	
0015920	6142 - GROUP HEALTH INSURANCE					1,755.00	
0015920	6143 - WORKERS' COMPENSATION					18.00	
0015920	6145 - UNEMPLOYMENT COMPENSATION					29.00	
0015920	6146 - RETIREMENT					1,023.00	
0015920	6148 - LONGEVITY PAY					24.00	
62	TOTAL PERSONNEL SERVICES					14,687.00	
	CONTRACTUAL SERVICES						
0015920	6204 - TRAVEL					1,550.00 *	
	Esri World User Conference		1.00	1,100.00		1,100.00	
	Hotel						
	Annual San Diego, CA		1.00	450.00		450.00	
	Mileage Reimbursement						
0015920	6206 - TRAINING					8,995.00 *	
	ESRI Training		1.00	5,000.00		5,000.00	
	Microsoft Sharepoint Training		1.00	3,995.00		3,995.00	
0015920	6209 - DUES & SUBSCRIPTIONS					65.00 *	
	Southcentral ARC user group		1.00	65.00		65.00	
	(SCUAG)						
	GIS Professional Certify Fee		1.00	.00		.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0015920 6226 - MISC. CONTRACTUAL SERVICES					39,961.00 *
GPS Service-Annual Service Agreement Trimble Software		1.00	1,230.00		1,230.00
I-Communities NCTCOG-Annual Maintenance agreement		1.00	4,800.00		4,800.00
Development Services-Application Service Consulting		1.00	4,000.00		4,000.00
Nexus Viewer maintenance-online map viewing		1.00	3,800.00		3,800.00
Enterprise License Agreement (ESRI)		1.00	25,000.00		25,000.00
Training Moved out of contract to training area.					
Contract renewal fy2020 price remains the same					
Plotter Maintenance		1.00	1,131.00		1,131.00
63 TOTAL CONTRACTUAL SERVICES					50,571.00
SUPPLIES					
0015920 6301 - OFFICE SUPPLIES					5,430.00 *
Office Supplies - Printing and Binding (Map Books)		1.00	1,750.00		1,750.00
Plotter Ink		2.00	1,250.00		2,500.00
Plotter Paper Rolls 36"		4.00	100.00		400.00
Outside Plotter Prints larger than 36"		1.00	780.00		780.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0015920 6305 - UNIFORMS

staff shirts

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	90.00	90.00 *
			90.00

TOTAL SUPPLIES
 TOTAL IS GIS

5,520.00
 70,778.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0016210 MERIT POOL

61 PERSONNEL SERVICES

0016210 6101 - SALARIES

FY 2020 Merit Pool estimate

1.00 235,000.00 280,000.00 *

235,000.00

Market adjustments estimate for
 2019 (FY 2020)

1.00 45,000.00 45,000.00

TOTAL PERSONNEL SERVICES
 TOTAL MERIT POOL

280,000.00
 280,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0016310 CAPITAL EQUIPMENT RESERVE					
68 TRANSFER TO OTHER FU					
0016310 6810 - CAPITAL EQUIPMENT RESERVE				371,000.00 *	
Vehicle and Capital Equipment Replacement		1.00	221,000.00	221,000.00	
Fire Apparatus replacement program		1.00	150,000.00	150,000.00	
TOTAL TRANSFER TO OTHER FU				371,000.00	
TOTAL CAPITAL EQUIPMENT RESERVE				371,000.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0019999	NON-DEPARTMENTAL						
62	CONTRACTUAL SERVICES						
0019999	6203 - INSURANCE SHARE						
	Property and liability insurance for the General Fund (68% to General Fund) - anticipated 15% FY2019 increase		1.00	199,581.00	199,581.00	199,581.00	*
0019999	6234 - CREDIT CARD CONV FEES					20,000.00	
0019999	6238 - ELECTRICITY						
	TCAP projections based on historical usage and lower prices in new contract beginning mid-FY2017		1.00	335,000.00	335,000.00	335,000.00	*
0019999	6241 - TELEPHONE						
	AT&T bill- \$2,000 per month		12.00	2,000.00	24,000.00	138,500.00	*
	Time Warner- PRIs		12.00	7,000.00	84,000.00	84,000.00	
	SmartNet contract- annual maintenance fee for new phone equipment		1.00	17,000.00	17,000.00	17,000.00	
	Moves/Addds/Changes city-wide phone system		1.00	13,500.00	13,500.00	13,500.00	
0019999	6246 - OFFICE EQUIP & MAINTENANCE						
	Lease of Copiers and Maintenance (General Fund Portion)		1.00	45,000.00	45,000.00	45,000.00	*
0019999	6248 - GAS						
			1.00	30,000.00	30,000.00	30,000.00	*

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0019999 6251 - T.R.A. WATER		1.00	210,000.00	210,000.00	210,000.00 *
General Fund to pay the Utility Fund for City water use					
0019999 6281 - COMMUNICATIONS MAINTENANCE		1.00	126,693.00	126,693.00	126,693.00 *
Radio and radio tower expenses					
63 TOTAL CONTRACTUAL SERVICES				1,104,774.00	
SUPPLIES					
0019999 6302 - POSTAGE				15,880.00	
TOTAL SUPPLIES				15,880.00	
TOTAL NON-DEPARTMENTAL				1,120,654.00	
TOTAL GENERAL FUND				24,182,805.00	
GRAND TOTAL				24,182,805.00	

** END OF REPORT - Generated by Mark Wood **

UTILITY FUND

UTILITY OPERATING FUND SUMMARY

	BUDGET FY 2019	PROJECTION FY 2020	PROJECTION FY 2021	PROJECTION FY 2022	PROJECTION FY 2023	PROJECTION FY 2024
TOTAL BEG. WORKING CAPITAL	4,494,686	4,494,687	4,494,687	4,494,687	4,494,687	4,494,688
FUND REVENUES						
Water Sales	0	0	0	0	0	1
Water - Base Rate	1,692,467	1,742,896	1,764,347	1,804,671	1,845,889	1,888,020
Water - Volumetric Rate	9,794,756	10,578,071	10,929,340	11,327,057	11,740,196	12,169,396
Wastewater Sales	0	0	0	0	0	0
Wastewater - Base Rate	1,281,579	1,268,040	1,279,994	1,310,631	1,341,968	1,374,021
Wastewater - Volumetric Rate	3,299,803	3,629,783	3,992,762	4,392,038	4,831,242	5,314,366
Water Installation	42,000	42,000	42,000	42,000	42,000	42,000
Wastewater Installation	15,000	15,000	15,000	15,000	15,000	15,000
Engineering Charges	5,000	5,000	5,000	5,000	5,000	5,000
Penalties	200,000	200,000	200,000	200,000	200,000	200,000
Miscellaneous	15,000	15,000	15,000	15,000	15,000	15,000
Interest Income	60,000	60,000	60,000	60,000	60,000	60,000
TOTAL REVENUES	16,405,605	17,555,789	18,303,443	19,171,396	20,096,294	21,082,804
FUND EXPENSES						
Utility Billing	457,638	438,748	447,523	456,473	465,603	474,915
IS GIS	66,549	69,235	71,658	74,166	76,762	79,449
Utility Support	1,178,946	1,168,323	1,191,689	1,215,523	1,239,834	1,264,630
Utility Operations - Water	701,346	772,875	788,333	804,099	820,181	836,585
TRA Water (volumetric)	6,627,588	7,252,545	7,437,538	7,660,664	7,890,484	8,127,199
TRA Water (debt)	3,167,168	3,325,526	3,491,802	3,666,392	3,849,712	4,042,198
Utility Operations - Wastewater	290,458	298,019	303,979	310,059	316,260	322,585
TRA Wastewater	3,299,803	3,629,783	3,992,762	4,392,038	4,831,242	5,314,366
Non-Departmental	233,605	233,605	238,277	243,043	247,903	252,862
Transfer to General Fund	226,117	250,030	258,781	267,838	277,213	286,915
Transfer/Repayment to Colleyville Tomorrow Fund	44,286	0	0	0	0	0
Transfer for future vehicle replacement	81,100	81,100	81,100	81,100	81,100	81,100
Compensation Adjustment (merit pool)	31,000	36,000	0	0	0	0
Debt Service	0	0	0	0	0	0
TOTAL EXPENDITURES	16,405,604	17,555,789	18,303,443	19,171,396	20,096,294	21,082,803
ENDING WORKING CAPITAL - 9/30	4,494,687	4,494,687	4,494,687	4,494,687	4,494,688	4,494,691

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL PERSONNEL SERVICES				.00
TOTAL ADMINISTRATION				.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0022010	UTILITY BILLING				
61	PERSONNEL SERVICES				
0022010	6101 - SALARIES				179,225.00
0022010	6139 - OVERTIME				1,271.00
0022010	6141 - FICA EXPENSE				14,059.00
0022010	6142 - GROUP HEALTH INSURANCE				50,135.00
0022010	6143 - WORKERS' COMPENSATION				298.00
0022010	6145 - UNEMPLOYMENT COMPENSATION				828.00
0022010	6146 - RETIREMENT				16,746.00
0022010	6148 - LONGEVITY PAY				1,628.00
0022010	6152 - ACCRUED LEAVE PAY				1,650.00
	TOTAL PERSONNEL SERVICES				265,840.00
62	CONTRACTUAL SERVICES				
0022010	6204 - TRAVEL				4,000.00 *
	Utility Billing Supervisor and Analyst - Tyler Technologies Conference 2020		2.00	2,000.00	4,000.00
0022010	6206 - TRAINING				6,198.00 *
	Training Class TBD for utility billing staff		2.00	99.00	198.00
	MUNIS AND OTHER SOFTWARE TRAINING AND ENHANCEMENTS. (EXAMPLES MUNIS SELF-SERVICE, CRYSTAL REPORTS)		1.00	6,000.00	6,000.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0022010 6221 - AUDIT					29,046.00 *
ANNUAL AUDIT (Utility Fund Portion)		1.00	28,568.00		28,568.00
GFOA - REVIEW FEE FOR CAFR AWARD (SPLIT 50/50 WITH FINANCE)		1.00	253.00		253.00
GFOA - REVIEW FEE FOR PAFR AWARD (SPLIT 50/50 WITH FINANCE)		1.00	225.00		225.00
0022010 6225 - COMPUTER SERVICES					30,398.00 *
Core & Main (INSIGHT) Billing/Meter Reading Software Yearly Maintenance Contract		1.00	2,079.00		2,079.00
Core & Main (Insight) Trimble Hand Held Meter Reading Yearly Maintenance		4.00	691.00		2,764.00
Munis ERP Financial Suite Annual Maintenance Contract		1.00	24,706.00		24,706.00
Munis Support & Update Licensing - IVR Gateway		1.00	849.00		849.00
0022010 6226 - MISC. CONTRACTUAL SERVICES					28,500.00 *
Infosend Outsource Printing / Mailing of Utility Bills/Insert PDF File		1.00	28,500.00		28,500.00
0022010 6233 - BANK SERVICE CHARGES					7,492.00 *
Wells Fargo - check clearing/deposit posting (70 % split with General Fund)		1.00	3,742.00		3,742.00
GARD CL SW - courier charges armored delivery (70% - 30% to General Fund)		1.00	3,750.00		3,750.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0022010 6246 - OFFICE EQUIP & MAINTENANCE				895.00 *
Automatic Letter Opener Annual Contract		1.00	200.00	200.00
Shredder Maintenance Cleaning/Maintenance		1.00	695.00	695.00
0022010 6285 - BUILDING MAINT & SUPPLIES				7,807.00 *
ORIENTAL BLDG SERVICES - Janitorial Service 1/6 of City Hall		1.00	7,807.00	7,807.00
63 TOTAL CONTRACTUAL SERVICES SUPPLIES				114,336.00
0022010 6301 - OFFICE SUPPLIES				670.00 *
STAPLES - misc supplies		1.00	670.00	670.00
0022010 6302 - POSTAGE				53,808.00 *
USPS - P.O.Box Rental for Box 1016 Return Address for Utility Bills		1.00	150.00	150.00
P.O. Box rental Department letters				
PURCHASE POWER - postage for meter		1.00	2,700.00	2,700.00
Infosend - metered postage Utility Bills		1.00	50,958.00	50,958.00
Currently water bill postage is \$4161.50 x 12 = \$49,938.00				
Delinquent notices postage is \$85.00 x 12 = \$1020.00				

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0022010 6303 - OPERATING SUPPLIES				1,675.00 *
STAPLES - misc supplies		1.00	750.00	750.00
CPI ONE POINT - copy paper		1.00	500.00	500.00
PRINTING SYSTEMS INC - notices/forms		1.00	250.00	250.00
STEVE STRANGE - forms		1.00	55.00	55.00
Deposit Slips 50 per book @\$4.79 x 7 books = 33.00 Deposit Bags 100 per box @\$21.80 x 4 boxs = 87.00		1.00	120.00	120.00
0022010 6308 - PRINTING				790.00 *
STEVE STRANGE - deposit books, letter head & envelopes		1.00	450.00	450.00
1/2 of the cost for printing the PAFR (400 copies @ \$1.7 each)		200.00	1.70	340.00
0022010 6312 - COMPUTER SUPPLIES				1,629.00 *
STAPLES - HP Laser Printers - toner/supplies		1.00	1,629.00	1,629.00
 TOTAL SUPPLIES				58,572.00
TOTAL UTILITY BILLING				438,748.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0025920	IS GIS					
61	PERSONNEL SERVICES					
0025920	6101 - SALARIES			52,020.00		
0025920	6141 - FICA EXPENSE			3,988.00		
0025920	6142 - GROUP HEALTH INSURANCE			8,147.00		
0025920	6143 - WORKERS' COMPENSATION			84.00		
0025920	6145 - UNEMPLOYMENT COMPENSATION			135.00		
0025920	6146 - RETIREMENT			4,750.00		
0025920	6148 - LONGEVITY PAY			111.00		
	TOTAL PERSONNEL SERVICES			69,235.00		
	TOTAL IS GIS			69,235.00		

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0026110	UTILITY OPERATIONS WATER						
61	PERSONNEL SERVICES						
0026110	6101 - SALARIES					267,938.00	
0026110	6135 - STANDBY PAY					2,955.00	
0026110	6139 - OVERTIME					17,794.00	
0026110	6141 - FICA EXPENSE					22,890.00	
0026110	6142 - GROUP HEALTH INSURANCE					75,203.00	
0026110	6143 - WORKERS' COMPENSATION					4,989.00	
0026110	6145 - UNEMPLOYMENT COMPENSATION					1,242.00	
0026110	6146 - RETIREMENT					27,264.00	
0026110	6147 - INCENTIVE PAY					600.00	
0026110	6148 - LONGEVITY PAY					3,653.00	
0026110	6152 - ACCRUED LEAVE PAY					6,279.00	
	TOTAL PERSONNEL SERVICES					430,807.00	
62	CONTRACTUAL SERVICES						
0026110	6206 - TRAINING					4,910.00 *	
	Work Zone Safety (7 FTE's)		7.00	200.00		1,400.00	
	Texas A&M Engineering Extension Service (TEEX) Training (6 FTE's)		6.00	385.00		2,310.00	
	NCTCOG Water Courses		4.00	300.00		1,200.00	
0026110	6207 - PRE-EMPLOYMENT					647.00	
0026110	6209 - DUES & SUBSCRIPTIONS					1,923.00 *	
	Texas Water Utilities Association (TWUA) (3 Equipment Operators & Water and Wastewater Supervisor)		4.00	100.00		400.00	
	American Water Works Association (Division)		1.00	752.00		752.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Backflow Prevention Assembly Tester (Water and Wastewater Supervisor)		1.00	330.00	330.00
Water License Renewal (Superintendent, Manager, Equipment Operator)		1.00	330.00	330.00
Wastewater License Renewal (Superintendent, Manager, Equipment Operator)		1.00	111.00	111.00
0026110 6226 - MISC. CONTRACTUAL SERVICES				40,844.00 *
DART ROW Agreement 200791 (16" Water Line)		1.00	16,544.00	16,544.00
VueWorks Asset Management Software Subscription		1.00	6,000.00	6,000.00
Networkfleet GPS Monitoring		1.00	1,246.00	1,246.00
DART ROW Agreement 980501 (12" waterline 790' W of John McCain)		1.00	300.00	300.00
DART ROW Agreement 991004 (8" waterline 1,980' W of John McCain)		1.00	300.00	300.00
DART ROW Agreement 221210 (12" Waterline Pleasant Run)		1.00	1,800.00	1,800.00
Wheco Software and SCADA Maint		1.00	6,000.00	6,000.00
Mowing Services		1.00	8,654.00	8,654.00
0026110 6231 - LEGAL ADVERTISING				100.00
0026110 6240 - CELL PHONES				990.00 *
Two (2) After-Hour Cell Phones		1.00	990.00	990.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0026110 6245 - EQUIPMENT RENTAL		1.00	1,500.00	1,500.00 *
Emergency Rental of Pumps and Equipment				
0026110 6251 - T.R.A. WATER		1.00	3,325,526.00	10,578,071.00 *
FY 2020 estimated TRA debt service		1.00	7,252,545.00	3,325,526.00
FY 2020 estimated TRA volumetric charges				
0026110 6253 - WATER SAMPLES		1.00	12,500.00	12,500.00 *
Water samples for water quality testing				
0026110 6261 - VEHICLE MAINTENANCE		1.00	4,000.00	4,000.00 *
Vehicles 678, 811, 822, and 883				
0026110 6262 - GAS AND OIL				12,950.00
0026110 6274 - METER MAINT AND TESTING				500.00
0026110 6284 - EQUIPMENT MAINTENANCE		1.00	8,000.00	8,000.00 *
Equipment 810, 883, 884 885, 897				
0026110 6296 - WATER LICENSING FEE		1.00	23,000.00	23,000.00 *
TCEQ fee for water system at \$2.45 per connection				
63 TOTAL CONTRACTUAL SERVICES				10,689,935.00
SUPPLIES				
0026110 6302 - POSTAGE				2,000.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0026110 6304 - CHEMICALS				6,000.00
0026110 6305 - UNIFORMS				3,285.00 *
Uniform Rental and Miscellaneous Clothing Supply (4 Water Crew Personnel)		1.00	3,285.00	3,285.00
0026110 6308 - PRINTING				3,300.00 *
Water Quality Report		1.00	3,000.00	3,000.00
Printing of door hangers		1.00	300.00	300.00
0026110 6313 - SMALL TOOLS				3,400.00
0026110 6324 - REPAIR & MAINTENANCE				132,219.00 *
Water System Maintenance		1.00	59,909.00	59,909.00
Pump Maintenance		1.00	10,000.00	10,000.00
Storage System Maintenance		1.00	13,750.00	13,750.00
Water and Pipe Supplies		1.00	3,560.00	3,560.00
LD Lockett Pump Maintenance		1.00	20,000.00	20,000.00
Replace A/C Units LD Lockett Pump Station		1.00	25,000.00	25,000.00
TOTAL SUPPLIES				150,204.00
66 CAPITAL OUTLAY				
0026110 6654 - WATER METER & FIRE PLUGS				80,000.00 *
Water meters and fire hydrants		1.00	80,000.00	80,000.00
TOTAL CAPITAL OUTLAY				80,000.00
TOTAL UTILITY OPERATIONS WATER				11,350,946.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0026120	UTILITY OPERATIONS WASTEWATER						
61	PERSONNEL SERVICES						
0026120	6101 - SALARIES					108,763.00	
0026120	6135 - STANDBY PAY					2,829.00	
0026120	6139 - OVERTIME					16,846.00	
0026120	6141 - FICA EXPENSE					9,981.00	
0026120	6142 - GROUP HEALTH INSURANCE					37,601.00	
0026120	6143 - WORKERS' COMPENSATION					2,405.00	
0026120	6145 - UNEMPLOYMENT COMPENSATION					621.00	
0026120	6146 - RETIREMENT					11,889.00	
0026120	6148 - LONGEVITY PAY					2,023.00	
	TOTAL PERSONNEL SERVICES					192,958.00	
62	CONTRACTUAL SERVICES						
0026120	6206 - TRAINING					3,305.00 *	
	Supervisory Training (Water and Wastewater Supervisor)		1.00	350.00		350.00	
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		3.00	385.00		1,155.00	
	Work Zone Safety (3 FTE's)		3.00	200.00		600.00	
	NCTCOG Wastewater Courses		4.00	300.00		1,200.00	
0026120	6207 - PRE-EMPLOYMENT					367.00	
0026120	6209 - DUES & SUBSCRIPTIONS					2,152.00 *	
	American Water Works Association (Division)		1.00	752.00		752.00	
	NCTCOG Wastewater Program		1.00	1,400.00		1,400.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0026120 6226 - MISC. CONTRACTUAL SERVICES					8,402.00 *
VueWorks Asset Management Software Subscription		1.00	5,000.00		5,000.00
Leasing/Repair of Air Monitors (Q-Rae)		1.00	1,845.00		1,845.00
Networkfleet GPS Monitoring		1.00	1,557.00		1,557.00
0026120 6252 - T.R.A. SEWER					3,629,783.00 *
FY 2020 estimate for TRA wastewater flows and debt		1.00	3,629,783.00		3,629,783.00
0026120 6261 - VEHICLE MAINTENANCE					1,500.00 *
Vehicle 892		1.00	1,500.00		1,500.00
0026120 6262 - GAS AND OIL					10,300.00
0026120 6284 - EQUIPMENT MAINTENANCE					16,000.00 *
Equipment 802, 803, 819, 820, 823, 823T, 820AB, 893T, and 898		1.00	15,000.00		15,000.00
Maintenance of Camera Equipment		1.00	1,000.00		1,000.00
63 TOTAL CONTRACTUAL SERVICES					3,671,809.00
SUPPLIES					
0026120 6304 - CHEMICALS					6,000.00
0026120 6305 - UNIFORMS					2,988.00 *
Uniform Rental and Miscellaneous Clothing Supply (3 Wastewater Crew Personnel)		1.00	2,988.00		2,988.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

0026120 6313 - SMALL TOOLS

0026120 6324 - REPAIR & MAINTENANCE

Wastewater System Maintenance

Lift Station and Pump
 Maintenance

Sewer Pipe Supply

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
			2,000.00
	1.00	42,047.00	52,047.00 *
	1.00	8,000.00	42,047.00
	1.00	2,000.00	8,000.00
			2,000.00

TOTAL SUPPLIES

TOTAL UTILITY OPERATIONS WASTEWATER

63,035.00
 3,927,802.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0026130	UTILITY SUPPORT						
61	PERSONNEL SERVICES						
0026130	6101 - SALARIES					749,105.00	
0026130	6135 - STANDBY PAY					2,460.00	
0026130	6139 - OVERTIME					19,744.00	
0026130	6141 - FICA EXPENSE					59,805.00	
0026130	6142 - GROUP HEALTH INSURANCE					146,646.00	
0026130	6143 - WORKERS' COMPENSATION					5,207.00	
0026130	6145 - UNEMPLOYMENT COMPENSATION					2,381.00	
0026130	6146 - RETIREMENT					71,240.00	
0026130	6147 - INCENTIVE PAY					1,800.00	
0026130	6148 - LONGEVITY PAY					6,248.00	
0026130	6152 - ACCRUED LEAVE PAY					2,412.00	
	TOTAL PERSONNEL SERVICES					1,067,048.00	
62	CONTRACTUAL SERVICES						
0026130	6206 - TRAINING					8,529.00 *	
	Pump and Motor Maintenance (Pump Maintenance Operator)		1.00	385.00		385.00	
	Certified Floodplain Manager Training (Project Engineer)		1.00	500.00		500.00	
	Texas Public Works Association (TPWA) Local Training Functions (Project Engineer)		1.00	200.00		200.00	
	Texas Public Works Association (TPWA) Short Course (Project Engineer)		1.00	1,000.00		1,000.00	
	Texas Water Laws and Regulations (Project Engineer)		1.00	290.00		290.00	
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		1.00	1,155.00		1,155.00	

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Work Zone Safety (3 FTE's)		1.00	600.00	600.00
Texas Water Utilities Association (TWUA) Regional School (Water and Wastewater Maintenance and Operations Manager)		1.00	300.00	300.00
Texas American Water Works Association (AWWA) Annual Conference - "Texas Water" (Water and Wastewater Maintenance and Operations Manager)		1.00	1,250.00	1,250.00
Public Works Road-E-0 45% of \$2,600 cost		1.00	1,170.00	1,170.00
Certified Public Manager (Manager)		1.00	1,679.00	1,679.00
0026130 6207 - PRE-EMPLOYMENT				201.00
0026130 6208 - ORGANIZATIONAL DEVELOPMENT				5,621.00 *
Organizational Development		1.00	5,121.00	5,121.00
Departmental Development		1.00	500.00	500.00
0026130 6209 - DUES & SUBSCRIPTIONS				4,183.00 *
Texas Water Utilities Association (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator, and Meter Services Worker)		4.00	110.00	440.00
Certified Floodplain Manager (Project Engineer)		1.00	90.00	90.00
P.E. Renewal (Project Engineer)		1.00	40.00	40.00
APWA (Water and Wastewater Maintenance and Operations Manager, Project Engineer, Water and Wastewater Supervisor)		4.00	202.50	810.00
Regional Public Works Program		1.00	2,363.00	2,363.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
(1/2 cost)		2.00	110.00	220.00
Wastewater License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		2.00	110.00	220.00
Water License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)				
0026130 6225 - COMPUTER SERVICES		12.00	85.00	3,020.00 *
WI-FI Cards for Field Connectivity- monthly charge		1.00	2,000.00	2,000.00
CRM Software (1/3 here; 1/3 drainage; 1/3 ISM)				
0026130 6226 - MISC. CONTRACTUAL SERVICES		1.00	1,869.00	21,869.00 *
Networkfleet GPS Monitoring		.00	.00	.00
Annual contractual services funding for rate model updates		1.00	20,000.00	20,000.00
Establish a Council Contingency budget for the Utility Fund for emergencies or unanticipated work needed				
0026130 6246 - OFFICE EQUIP & MAINTENANCE		20.00	200.00	5,840.00 *
Replace Office and Conf Room Chairs		1.00	1,840.00	1,840.00
Office Equipment & Maintenance				
0026130 6261 - VEHICLE MAINTENANCE		1.00	4,000.00	4,000.00 *
Vehicles 620, 807, 815, 817, 881, and 899				

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0026130 6262 - GAS AND OIL				16,350.00	
0026130 6284 - EQUIPMENT MAINTENANCE				400.00 *	
Equipment 813 and 823		1.00	400.00	400.00	
0026130 6285 - BUILDING MAINT & SUPPLIES				9,198.00 *	
Custodial Contract for Public Works Service Center (47% of \$11,629)		1.00	5,743.00	5,743.00	
Misc Repairs of Service Center (47% of \$6,000)		1.00	2,820.00	2,820.00	
Floor Mats Contract (47% of \$1,351)		1.00	635.00	635.00	
0026130 6287 - PROPERTY MAINTENANCE				3,000.00 *	
Water tower restroom maintenance and water tank landscape maintenance		1.00	3,000.00	3,000.00	
63 TOTAL CONTRACTUAL SERVICES				82,211.00	
SUPPLIES					
0026130 6301 - OFFICE SUPPLIES				1,800.00	
0026130 6303 - OPERATING SUPPLIES				900.00	
0026130 6305 - UNIFORMS				4,449.00 *	
Uniform Rental and Miscellaneous Clothing Supply (5 Utility Support Personnel)		1.00	4,449.00	4,449.00	
0026130 6308 - PRINTING				485.00	
0026130 6312 - COMPUTER SUPPLIES				1,000.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

0026130 6313 - SMALL TOOLS

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
			2,000.00

0026130 6314 - BUILDING SUPPLIES

1.00	705.00	705.00 *
------	--------	----------

Paper Supplies for Service
 Center- 47% of \$1,500

0026130 6326 - SAFETY EQUIPMENT/SUPPLIES

1.00	7,725.00	7,725.00 *
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Barricades, Cones, Personal
 Protective Equipment (Gloves,
 Germicide, Sunscreen,
 Electrolytes, etc.) for Utility
 Support, Water and Wastewater

TOTAL SUPPLIES

19,064.00

TOTAL UTILITY SUPPORT

1,168,323.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0026210 MERIT POOL

61 PERSONNEL SERVICES

0026210 6101 - SALARIES

36,000.00

TOTAL PERSONNEL SERVICES
 TOTAL MERIT POOL

36,000.00
 36,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0026410 TRANSFERS					
68 TRANSFER TO OTHER FU					
0026410 6805 - TRANSFER TO CAPITAL PROJECTS		1.00	81,100.00	81,100.00 *	
Annual funding for Utility Fund vehicle and capital equipment replacement				81,100.00	
0026410 6811 - TRANSFER TO GENERAL FUND		1.00	250,030.00	250,030.00 *	
Utility Fund to pay for 12.7% of General Fund internal service personnel (based on percent of total FTEs that are Utility Fund in FY20 prelim budget). The internal service personnel costs include the following departments:				250,030.00	
Human Resources					
Finance					
City Manager's Office					
Information Services					
City Secretary's Office					
Communications					
TOTAL TRANSFER TO OTHER FU				331,130.00	
TOTAL TRANSFERS				331,130.00	

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0029999	NON-DEPARTMENTAL					
62	CONTRACTUAL SERVICES					
0029999	6203 - INSURANCE SHARE		1.00	87,437.00	87,437.00 *	
	Property and liability insurance for the Utility Fund - anticipated 15% increase for FY2019				87,437.00	
0029999	6238 - ELECTRICITY		1.00	105,454.00	105,454.00 *	
	Based on TCAP's estimates and lower rates beginning mid-FY2017				105,454.00	
0029999	6241 - TELEPHONE				3,896.00	
0029999	6246 - OFFICE EQUIP & MAINTENANCE		1.00	3,165.00	3,165.00 *	
	Copier Lease and Maintenance (Utility Fund Portion)				3,165.00	
0029999	6248 - GAS				9,225.00	
0029999	6281 - COMMUNICATIONS MAINTENANCE		1.00	19,377.00	19,377.00 *	
	NRH Contract/Consortium \$17,097				19,377.00	
	City of Fort Worth Contract \$5,263					
	American Tower Corporation Lease (Euless Tower) \$8,910					
	Motorola Maintenance Hardware \$53,499					
	SUA-II \$27,982					
	Batteries, parts, and repairs \$10,000					
	A/C Contract and repairs \$6,000					
	Radio Tower propane \$800					
	Radio Tower Site insurance \$1,000					
	Grapevine Radio Tower Antennae Relocation \$18,500					
	TOTAL: \$149,051					
	General Fund portion: \$126,693					
	Utility Fund portion: \$19,377					

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

Drainage Fund portion: \$2,981

VENDOR QUANTITY UNIT COST 2020 Budgt Team

63	TOTAL CONTRACTUAL SERVICES				228,554.00
	SUPPLIES				
0029999	6302 - POSTAGE				5,051.00
	TOTAL SUPPLIES				5,051.00
	TOTAL NON-DEPARTMENTAL				233,605.00
	TOTAL UTILITY FUND				17,555,789.00
	GRAND TOTAL				17,555,789.00

** END OF REPORT - Generated by Mark Wood **

DRAINAGE FUND

DRAINAGE UTILITY FUND SUMMARY

	BUDGETED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024
TOTAL BEG. WORKING CAPITAL	609,126	810,438	993,102	1,169,669	1,455,983	1,724,064
FUND REVENUES						
Drainage Fees	956,760	962,640	968,520	974,400	980,280	986,160
Penalties/Misc	9,568	9,626	9,685	9,744	9,803	9,862
Interest Income	6,120	6,242	6,367	6,495	6,624	6,757
TOTAL OPERATING REVENUES	972,448	978,509	984,572	990,639	996,708	1,002,781
FUND EXPENSES						
Drainage Operations	492,690	504,670	522,333	540,615	559,537	579,120
Stormwater Management	118,550	124,488	128,845	133,355	138,022	142,853
IS GIS	21,501	22,368	22,815	23,272	23,737	24,212
Non-Departmental	6,525	6,612	6,843	7,083	7,331	7,587
Compensation Adjustment	6,200	6,200	0	0	0	0
Debt Service	125,670	131,506	127,169	0	0	0
Interfund loan repayment	0	0	0	0	0	0
TOTAL OPERATING EXPENSES	771,136	795,844	808,006	704,324	728,627	753,773
NET REVENUE	201,312	182,665	176,566	286,314	268,082	249,008
ENDING WORKING CAPITAL	810,438	993,102	1,169,669	1,455,983	1,724,064	1,973,072
Required Coverage Ratio (25% of debt service)	31,418	32,877	31,792	0	0	0
ENDING AVAILABLE WORKING CAPITAL	779,020	960,226	1,137,876	1,455,983	1,724,064	1,973,072
Days of Working Capital	384	455	528	755	864	955

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0175210	DRAINAGE						
61	PERSONNEL SERVICES						
0175210	6101 - SALARIES					202,177.00	
0175210	6135 - STANDBY PAY					3,166.00	
0175210	6139 - OVERTIME					18,182.00	
0175210	6141 - FICA EXPENSE					18,734.00	
0175210	6142 - GROUP HEALTH INSURANCE					63,923.00	
0175210	6143 - WORKERS' COMPENSATION					4,643.00	
0175210	6145 - UNEMPLOYMENT COMPENSATION					1,056.00	
0175210	6146 - RETIREMENT					22,316.00	
0175210	6148 - LONGEVITY PAY					3,629.00	
0175210	6152 - ACCRUED LEAVE PAY					17,734.00	
	TOTAL PERSONNEL SERVICES					355,560.00	
62	CONTRACTUAL SERVICES						
0175210	6206 - TRAINING					2,782.00 *	
	Traffic Safety Training (4 FTE's)		4.00	200.00		800.00	
	Texas A&M Engineering Extension Service (TEEX) Training (2 Equipment Operators + 2 Field Technician)		4.00	385.00		1,540.00	
	Public Works Road-E-0 17% of \$2,600 cost		1.00	442.00		442.00	
0175210	6207 - PRE-EMPLOYMENT					302.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND
 0175210 6221 - AUDIT

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Patillo, Brown, & Hill annual audit- Drainage Fund portion	1.00	1,500.00	1,500.00 *
0175210 6223 - ENGINEERING SERVICES			39,355.00
0175210 6225 - COMPUTER SERVICES			5,542.00 *
Government Outreach (CRM)	1.00	2,000.00	2,000.00
Data Wise Software/ for Advanced Flood Warning System Lights at Low Water Crossings	.00	.00	.00
Aircards for Cameras at Low Water Crossings	1.00	3,542.00	3,542.00
0175210 6226 - MISC. CONTRACTUAL SERVICES			7,446.00 *
DART ROW Agreement 920526 (Ditch Near Pleasant Run Road)	1.00	100.00	100.00
VueWorks Asset Management Software Subscription	1.00	3,000.00	3,000.00
Networkfleet GPS Monitoring	1.00	1,246.00	1,246.00
	.00	.00	.00
Ditch Spraying in Public ROW	1.00	3,000.00	3,000.00
DART ROW Agreement 941104 (Oak Crest Subdivision)	1.00	100.00	100.00
0175210 6245 - EQUIPMENT RENTAL			6,000.00 *
Rental of Excavators, Loaders, Pumps and Other Necessary Equipment	1.00	6,000.00	6,000.00
0175210 6261 - VEHICLE MAINTENANCE			2,850.00 *
Vehicles 682, 697	1.00	2,850.00	2,850.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0175210	6262 - GAS AND OIL					19,650.00
0175210	6284 - EQUIPMENT MAINTENANCE					10,900.00 *
	Equipment 601, 609, 686, 688, 896		1.00	10,900.00		10,900.00
0175210	6285 - BUILDING MAINT & SUPPLIES					3,097.00 *
	Service Center Custodial Contract (16%)		1.00	1,861.00		1,861.00
	Misc. repairs to Service Center (16%)		1.00	1,020.00		1,020.00
	Service Center floor mats contract (16%)		1.00	216.00		216.00
63	TOTAL CONTRACTUAL SERVICES SUPPLIES					99,424.00
0175210	6301 - OFFICE SUPPLIES					500.00
0175210	6305 - UNIFORMS					3,200.00 *
	Uniform Rental and Miscellaneous Clothing Supply (5 Drainage Crew Personnel)		1.00	3,200.00		3,200.00
0175210	6312 - COMPUTER SUPPLIES					400.00
0175210	6313 - SMALL TOOLS					1,703.00
0175210	6314 - BUILDING SUPPLIES					240.00 *
	Paper Supplies for Service Center- 16% of \$1,500		1.00	240.00		240.00
0175210	6324 - REPAIR & MAINTENANCE					41,558.00 *
	Drainage Maintenance and Supply (Curlex, asphalt disposal, small tools, tarps, etc.)		1.00	41,558.00		41,558.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

0175210 6326 - SAFETY EQUIPMENT/SUPPLIES

VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
			2,085.00	

TOTAL SUPPLIES			49,686.00	
TOTAL DRAINAGE			504,670.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0175220	STORM WATER				
61	PERSONNEL SERVICES				
0175220	6101 - SALARIES				67,112.00
0175220	6141 - FICA EXPENSE				5,442.00
0175220	6142 - GROUP HEALTH INSURANCE				13,787.00
0175220	6143 - WORKERS' COMPENSATION				246.00
0175220	6145 - UNEMPLOYMENT COMPENSATION				228.00
0175220	6146 - RETIREMENT				6,483.00
0175220	6148 - LONGEVITY PAY				1,305.00
0175220	6152 - ACCRUED LEAVE PAY				2,723.00
62	TOTAL PERSONNEL SERVICES				97,326.00
	CONTRACTUAL SERVICES				
0175220	6206 - TRAINING				500.00 *
	Extended Education Classes for		1.00	500.00	500.00
	Code Enforcement Certification				
	(Environmental Compliance				
	Officer)				
0175220	6209 - DUES & SUBSCRIPTIONS				515.00 *
	TCEQ Stormwater Annual Permit		1.00	400.00	400.00
	Code Enforcement License		1.00	40.00	40.00
	Renewal (Env Compl Officer)				
	Pesticide License Renewal		1.00	75.00	75.00
0175220	6221 - AUDIT				500.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0175220 6225 - COMPUTER SERVICES		1.00	600.00	600.00 *
Aircard for Environmental Compliance Officer				
0175220 6226 - MISC. CONTRACTUAL SERVICES		1.00	17,000.00	17,812.00 *
Hazardous Waste Disposal and Spring Sweep Event				
Networkfleet GPS Monitoring		1.00	312.00	312.00
Replacement of Clean Sweep banners		1.00	500.00	500.00
0175220 6229 - COMMUNITY RELATIONS				1,200.00
0175220 6261 - VEHICLE MAINTENANCE		1.00	250.00	250.00 *
Vehicle 717				
0175220 6262 - GAS AND OIL				4,000.00
63 TOTAL CONTRACTUAL SERVICES				25,377.00
63 SUPPLIES				
0175220 6303 - OPERATING SUPPLIES				1,000.00
0175220 6305 - UNIFORMS		1.00	300.00	300.00 *
Boots and City Shirts (Environmental Compliance Officer)				
0175220 6313 - SMALL TOOLS				300.00
0175220 6326 - SAFETY EQUIPMENT/SUPPLIES				185.00
TOTAL SUPPLIES				1,785.00
TOTAL STORM WATER				124,488.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0175920 IS GIS					
61 PERSONNEL SERVICES					
0175920 6101 - SALARIES				16,807.00	
0175920 6141 - FICA EXPENSE				1,288.00	
0175920 6142 - GROUP HEALTH INSURANCE				2,632.00	
0175920 6143 - WORKERS' COMPENSATION				27.00	
0175920 6145 - UNEMPLOYMENT COMPENSATION				43.00	
0175920 6146 - RETIREMENT				1,535.00	
0175920 6148 - LONGEVITY PAY				36.00	
TOTAL PERSONNEL SERVICES				22,368.00	
TOTAL IS GIS				22,368.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0176210 MERIT POOL

61 PERSONNEL SERVICES

0176210 6101 - SALARIES

6,200.00

TOTAL PERSONNEL SERVICES
 TOTAL MERIT POOL

6,200.00
 6,200.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0176510 DEBT SERVICE

65 DEBT SERVICE

0176510 6597 - DRAINAGE REVENUE BONDS 2011

Revenue Bonds

1.00 131,506.00 131,506.00 *

131,506.00
 131,506.00

TOTAL DEBT SERVICE
 TOTAL DEBT SERVICE

131,506.00
 131,506.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0179999 NON-DEPARTMENTAL				
62 CONTRACTUAL SERVICES				
0179999 6203 - INSURANCE SHARE		1.00	2,631.00	2,631.00 *
Property and liability insurance for the Drainage Fund				2,631.00
0179999 6238 - ELECTRICITY				200.00
0179999 6248 - GAS				600.00
0179999 6281 - COMMUNICATIONS MAINTENANCE		1.00	2,981.00	2,981.00 *
NRH Contract/Consortium \$17,097				
City of Fort Worth Contract \$5,263				
American Tower Corporation Lease (Eules Tower) \$8,910				
Motorola Maintenance Hardware \$53,499				
SUA-II \$27,982				
Batteries, parts, and repairs \$10,000				
A/C Contract and repairs \$6,000				
Radio Tower propane \$800				
Radio Tower Site insurance \$1,000				
Grapevine Radio Tower Antennae Relocation \$18,500				
TOTAL: \$149,051				
General Fund portion: \$126,693				
Utility Fund portion: \$19,377				
Drainage Fund portion: \$2,981				
63 TOTAL CONTRACTUAL SERVICES				6,412.00
SUPPLIES				
0179999 6302 - POSTAGE				200.00
TOTAL SUPPLIES				200.00
TOTAL NON-DEPARTMENTAL				6,612.00
TOTAL DRAINAGE FEE FUND				795,844.00

07/29/2019 09:57
 mwood

CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

P 11
bgnyrpts

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

GRAND TOTAL

VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
			795,844.00	

** END OF REPORT - Generated by Mark Wood **

DEBT SERVICE FUND

DEBT SERVICE FUND SUMMARY

	BUDGET FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023
BEGINNING FUND BALANCE - 10/1	692,695	692,695	692,695	692,695	692,695
FUND REVENUES					
Current Property Taxes	682,115	686,723	683,723	686,198	563,298
Delinquent Property Taxes	5,000	5,000	5,000	5,000	5,000
Penalty & Interest	5,000	5,000	5,000	5,000	5,000
Transfer-in CCCPD Fund**	509,100	0	0	0	0
Transfer-in TIF Fund**	653,725	654,675	0	0	0
Interest Income/Other	5,000	5,000	5,000	5,000	5,000
Use of Available Cash	0	50,000	0	0	0
TOTAL REVENUES	1,859,940	1,406,398	698,723	701,198	578,298
FUND EXPENDITURES					
2006 G.O. Refunding Bonds	549,828	0	0	0	0
2007 G.O. Bonds	0	0	0	0	0
2011 G.O. Refunding Bonds	170,000	173,400	0	0	0
2016 G.O. Refunding Bonds	923,300	963,025	478,750	481,225	478,325
2016 Engine Lease	48,485	48,485	48,485	48,485	48,485
Ambulance Lease	49,988	49,988	49,988	49,988	49,988
Motorola Radio Tower Lease	0	0	0	0	0
2020 Ambulance Lease down payment	0	50,000	0	0	0
2020 Ambulance Lease payment	0	120,000	120,000	120,000	0
2010 Fire Truck Lease	116,839	0	0	0	0
Paying Agent	1,500	1,500	1,500	1,500	1,500
TOTAL EXPENDITURES	1,859,940	1,406,398	698,723	701,198	578,298
LESS USE OF AVAILABLE CASH	0	0	0	0	0
ENDING FUND BALANCE - 9/30	692,695	692,695	692,695	692,695	692,695

Capital Improvement Plan (CIP)

Project Year	Title	Total Project Cost	Capital Projects Fund	Capital Utility Fund	CEDC (Parks, Trails & Libraries)	Drainage Capital Fund	FHA/TxDOT	Impact Fees - Area I (East of 26)	Impact Fees - Area II (West of 26)	Parkland Dedication Fund	Perimeter Street Fees	TIF	Tree Restoration Fund	Voluntary Park Fund	Wastewater Impact Fees	Water Impact Fees
Estimated 6/1/2019 Available Balances			\$11,000,000	\$3,621,000	\$3,700,000	\$1,295,000	\$3,077,000	\$200,000	\$2,575,000	\$1,457,211	\$342,897	N/A	\$320,829	\$1,157,481	\$1,051,000	\$3,856,000
2019 Projects under contract or in progress																
	Bransford Rehabilitation (Glade to LD Lockett)	\$376,000	\$376,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Bransford Water Tank and Overland Trail - Design	\$144,508	\$0	\$144,508	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Central Fire Station Repairs	\$147,322	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$147,322	\$0	\$0	\$0	\$0
	Cheek-Sparger Road (San Bar to Brown Trail) - Design	\$420,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	City Hall Automatic Doors	\$102,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$102,000	\$0	\$0	\$0	\$0
	City Hall - Backup Generator	\$215,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$215,000	\$0	\$0	\$0	\$0
	City Hall (Plaza) Terra Cotta Way Expansion	\$61,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$61,000	\$0	\$0	\$0	\$0
	Colleyville Center Renovation FY2019	\$344,679	\$0	\$0	\$344,679	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Colleyville Tree Restoration	\$73,330	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$73,330	\$0	\$0	\$0
	Fence Along Cotton Belt Trail	\$110,000	\$110,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Fiber Optic	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0
	Fire Station 2 Repairs	\$67,300	\$67,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Frontier Court Rehabilitation	\$390,000	\$390,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Glade Rd (Phase 2-SH26 to Pool) Design	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	John McCain Road and Westcoat Drive Roundabout - D	\$66,511	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$66,511	\$0	\$0	\$0	\$0
	L.D. Lockett Pump Station Emergency Generator	\$350,000	\$0	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	L.D. Lockett Road Right Turn Ln - Design	\$49,514	\$0	\$0	\$0	\$0	\$0	\$0	\$49,514	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	McDonwell School Road and Westcoat Drive Roundabout	\$63,832	\$0	\$0	\$0	\$0	\$0	\$0	\$63,832	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	McDonwell School Road Rehabilitation	\$600,000	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	McDonwell School Road Westcoat Drive Roundabout -	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Plaza at City Hall	\$2,774,548	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,774,548	\$0	\$0	\$0	\$0
	Plaza Parking Facility	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$0	\$0	\$0	\$0
	Pleasant Run Waterline (John McCain North to Bear Cr	\$68,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$68,360
	Pleasant Run Waterline Vault - Design	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Roberts Road (Glade to Grapevine City Limits) - DESIGN	\$181,268	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$181,268	\$0	\$0	\$0	\$0
	Roberts Road (Glade to Grapevine City Limits) - ROW A	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0
	Sand Volleyball Pit Rehabilitation	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0
	SH26 Water/Wastewater Conflicts	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0
	Shade and Seating at City Park Quad Area	\$250,000	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Stormwater Master Plan	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0
	Street Maintenance Program-2019	\$1,075,000	\$1,075,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Supervisory Control and Data Acquisition (SCADA) Desi	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Project 10: Apple Valley Subdivision/Rustic Oak:	\$49,650	\$0	\$49,650	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Sum Of Total Project Cost:	\$9,599,822	\$2,618,300	\$744,158	\$594,679	\$0	\$0	\$0	\$163,346	\$0	\$0	\$5,297,649	\$73,330	\$40,000	\$0	\$68,360
Estimated 9/30/19 Year End Balance			\$8,381,700	\$2,876,842	\$3,105,321	\$1,295,000	\$3,077,000	\$200,000	\$2,411,654	\$1,457,211	\$342,897	N/A	\$247,499	\$1,117,481	\$1,051,000	\$3,787,640
(+) Year-end surplus contributions			\$500,000	\$500,000	\$0	\$200,000	\$0	\$0	\$0	\$10,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000
(+) FY20 Budgeted Contribution			\$1,500,000	\$200,000	\$500,000	\$400,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0
2020 Estimated 10/1/2019 Available Balance			\$10,381,700	\$3,576,842	\$3,605,321	\$1,895,000	\$3,077,000	\$200,000	\$2,411,654	\$1,467,211	\$342,897	N/A	\$247,499	\$1,277,481	\$1,241,000	\$3,977,640
	Annual Sidewalk/Trail Construction/Grant Match FY20.	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
	Bransford Rd Trail (Field St to Cotton Belt Trail)-Design	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Cheek-Sparger Road (San Bar to Brown Trail) - Construc	\$3,205,000	\$0	\$0	\$0	\$0	\$1,877,000	\$0	\$0	\$0	\$0	\$1,328,000	\$0	\$0	\$0	\$0
	Cheek-Sparger Trail	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0
	City Hall/Library - HVAC Replacement	\$327,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$327,600	\$0	\$0	\$0	\$0
	Colleyville Center New Roof	\$300,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Colleyville Center Renovation FY2020	\$56,500	\$0	\$0	\$56,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Construction of Parking Facility at Central Fire Station	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0
	Drainage Fee Assessment Study	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0
	Drainage Improvements FY2020	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
	Entrepreneur Center	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0
	Flashing Lights for Pedestrian Crosswalks-2020	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Flood Gates Upgrade	\$425,000	\$0	\$0	\$0	\$425,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Glade Road (Phase 2 - SH26 to Pool) - FY20 Constructio	\$3,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$342,897	\$2,240,103	\$0	\$0	\$0	\$417,000
	Improvements to Parks Building (on Bransford)	\$380,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$380,000	\$0	\$0
	Jackson Road Bridge Renovation-Design	\$200,000	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	John McCain Road Trail - Design	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0
	John McCain Road Trail - Construction	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0
	John McCain Road and Westcoat Drive Roundabout - C	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0

Justice Center - Metal Roof Coating	\$246,500	\$246,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Keyless Entry/Card Reader Expansion	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
L.D. Lockett Road Right Turn Ln - Construction	\$275,000	\$0	\$0	\$0	\$0	\$0	\$0	\$275,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Acquisition	\$5,000,000	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000,000	\$0	\$0	\$0	\$0	\$0
Landscape Improvements Near Pavilion at McPherson i	\$20,000	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
McDonwell School Road and Westcoat Drive Roundab	\$1,600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Misc Concrete Rehabilitation FY2020	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Warmup Area at City Park Baseball Fields	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0
Park Signage/Branding Program FY2020	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0
Parkway Tree Removal and Replacement	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Playground Improvements at Sparger Park	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0
Pleasant Run Road Bridge at Big Bear (White Chapel Br	\$400,000	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pleasant Run Road Waterline (John McCain North to Be	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000
Pleasant Run Waterline Vault - Construction	\$375,000	\$0	\$375,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pleasant Run Road Rehabilitation John McCain to N Cit	\$1,500,000	\$700,000	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Works Service Center Site Improvements-Design	\$150,000	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Works Service Center Site Renovations	\$700,000	\$700,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rehabilitate the Historic Fire Station	\$234,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$234,000	\$0	\$0	\$0	\$0	\$0
Restroom Facility at Nature Center	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Restroom Facility at Reagan Park	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Restroom Facility Renovation at City Park	\$800,000	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0
Roberts Road - Construction	\$2,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,100,000	\$0	\$0	\$0	\$0	\$0
SH 26 Medians Beautification FY2020	\$9,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000,000	\$0	\$0	\$0	\$0	\$0
Street Maintenance County-2020	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Street Maintenance Program-2020	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Street Pavement Marking-2020	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supervisory Control and Data Acquisition (SCADA) Repl	\$350,000	\$0	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wastewater Meter Installation at Somerset Manor	\$75,000	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Project 11: Tinker Road Water Lines - Design	\$123,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$123,000
Water Risk and Resilience Assessment	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water, Wastewater, and Roadway Impact Fee Update	\$128,000	\$0	\$0	\$0	\$0	\$0	\$32,000	\$32,000	\$0	\$0	\$0	\$0	\$32,000	\$32,000	\$0	\$0
Sum Of Total Project Cost:	\$38,215,600	\$4,546,500	\$900,000	\$1,076,500	\$2,125,000	\$1,877,000	\$32,000	\$1,907,000	\$1,100,000	\$342,897	\$21,904,703	\$0	\$930,000	\$32,000	\$1,372,000	
Estimated 9/30/20 Year End Balance	\$5,835,200	\$2,676,842	\$2,528,821	-\$230,000	\$1,200,000	\$168,000	\$504,654	\$367,211	\$0	N/A	\$247,499	\$347,481	\$1,209,000	\$2,605,640		
(+) Year-end surplus contributions	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000		
(+) FY21 Budgeted Contribution	\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0		
2021 Estimated 10/1/2020 Available Balance		\$7,835,200	\$3,376,842	\$3,028,821	-\$30,000	\$1,200,000	\$168,000	\$504,654	\$417,211	\$0	N/A	\$247,499	\$507,481	\$1,399,000	\$2,795,640	
Annual Sidewalk/Trail Construction/Grant Match FY20.	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0
Bransford Rd Trail (Field St to Cotton Belt Trail)-Constr	\$800,000	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Bransford Water Tank Rehabilitation - Construction	\$1,200,000	\$0	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
City Hall - Flooring Rehab	\$88,000	\$0	\$0	\$0	\$0	\$88,000	\$0	\$0	\$0	\$0	\$88,000	\$0	\$0	\$0	\$0	\$0
Drainage Improvements FY2021	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0
Flashing Lights for Pedestrian Crosswalks-2021	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Glade Road (Phase 2 - SH26 to Pool) - FY21 Constructio	\$10,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,200,000	\$0	\$0	\$0	\$0	\$0
Glade Road at Bluebonnet Drive	\$1,200,000	\$0	\$0	\$0	\$0	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Jackson Road Bridge Renovation-Construction	\$100,000	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Justice Center - Carpet and VCT Tile	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Justice Center - HVAC Replacement	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Justice Center Renovation	\$450,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0
Misc Concrete Rehabilitation FY2021	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Park Signage/Branding Program FY2021	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0
Parks House Demo & New Amenity	\$1,000,000	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Works Service Center Renovations	\$1,900,000	\$1,900,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Restroom Facility at Pleasant Run Practice Fields	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SH26 Beautification FY2021	\$4,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000,000	\$0	\$0	\$0	\$0	\$0
Street Maintenance County-2021	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Street Maintenance Program-2021	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Street Pavement Marking-2021	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Project 10: Apple Valley/Rustic Oaks/Bills Lane v	\$630,000	\$0	\$630,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Project 11: (Partial) Tinker Road Water Lines - Ci	\$1,110,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$660,000
Water Project 7: Demolish Overland Trail Pump Station	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sum Of Total Project Cost:	\$26,153,000	\$4,975,000	\$2,530,000	\$1,300,000	\$400,000	\$1,200,000	\$0	\$0	\$300,000	\$0	\$14,738,000	\$0	\$50,000	\$0	\$660,000	
Estimated 9/30/21 Year End Balance		\$2,860,200	\$846,842	\$1,728,821	-\$430,000	\$0	\$168,000	\$504,654	\$117,211	\$0	N/A	\$247,499	\$457,481	\$1,399,000	\$2,135,640	

(+/-) Year-end surplus contributions		\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$0	\$190,000	\$190,000	
(+/-) FY22 Budgeted Contribution		\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0	
2022	Estimated 10/1/2021 Available Balance	\$4,860,200	\$1,546,842	\$2,228,821	-\$230,000	\$0	\$168,000	\$504,654	\$117,211	\$0	N/A	\$247,499	\$617,481	\$1,589,000	\$2,325,640	
	Annual Sidewalk/Trail Construction/Grant Match FY20.	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	
	Drainage Improvements at Nature Center	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	
	Drainage Improvements FY2022	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	
	Flashing Lights for Pedestrian Crosswalks-2022	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Library - Flooring Rehab	\$95,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,500	\$0	\$0	\$0	\$0	
	Misc Concrete Rehabilitation FY2022	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Park Signage/Branding Program FY2022	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	
	Street Maintenance County-2022	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Street Maintenance Program-2022	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Street Pavement Marking-2022	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Water Project 12: (Partial) Woodbriar Estate Water Lin	\$70,020	\$0	\$70,020	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Water Project 5: Upsize and Replace Water Lines in Bri	\$145,000	\$0	\$145,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Water Project 6: Upsize and Replace Water Lines in Wi	\$145,000	\$0	\$145,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	WW Project 1: Replace Sewer Lines in Woodbriar Estat	\$361,700	\$0	\$361,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	WW Project 5: Quails Path and Chestnut Bend Sewer Li	\$91,000	\$0	\$91,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Sum Of Total Project Cost:	\$3,833,220	\$1,625,000	\$812,720	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$345,500	\$0	\$450,000	\$0	\$0	
	Estimated 9/30/22 Year End Balance	\$3,235,200	\$734,122	\$1,928,821	-\$530,000	\$0	\$168,000	\$504,654	\$117,211	\$0	N/A	\$247,499	\$167,481	\$1,589,000	\$2,325,640	
	(+/-) Year-end surplus contributions	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000	
	(+/-) FY23 Budgeted Contribution	\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0	
2023	Estimated 10/1/2022 Available Balance	\$5,235,200	\$1,434,122	\$2,428,821	-\$330,000	\$0	\$168,000	\$504,654	\$137,211	\$0	N/A	\$247,499	\$327,481	\$1,779,000	\$2,515,640	
	Annual Sidewalk/Trail Construction/Grant Match FY20.	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	
	City Hall - Boiler Replacement	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Drainage Improvements FY2023	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	
	Misc Concrete Rehabilitation FY2023	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Playground Improvements at Kimzey Park	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	
	Street Maintenance County-2023	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Street Maintenance Program-2023	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Street Pavement Marking-2023	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Water Project 12: Partial Woodbriar Estate Water Line:	\$433,000	\$0	\$433,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Water Project 5: Upsize and Replace Water Lines in Bri	\$2,550,000	\$650,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,900,000	
	Water Project 6: Upsize and Replace Water Lines in Wc	\$745,000	\$0	\$745,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	WW Project 1: Replace Sewer Lines in Woodbriar Estat	\$1,900,000	\$0	\$1,900,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	WW Project 5: Quails Path and Chestnut Bend Sewer L	\$829,000	\$110,000	\$719,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Sum Of Total Project Cost:	\$9,007,000	\$2,410,000	\$3,797,000	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$250,000	\$0	\$50,000	\$0	\$1,900,000	
	Estimated 9/30/23 Year End Balance	\$2,825,200	-\$2,362,878	\$2,128,821	-\$630,000	\$0	\$168,000	\$504,654	\$137,211	\$0	N/A	\$247,499	\$277,481	\$1,779,000	\$615,640	
	(+/-) Year-end surplus contributions	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$0	\$190,000	\$190,000	
	(+/-) FY24 Budgeted Contribution	\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0	
2024	Estimated 10/1/2023 Available Balance	\$4,825,200	-\$1,662,878	\$2,628,821	-\$430,000	\$0	\$168,000	\$504,654	\$137,211	\$0	N/A	\$247,499	\$437,481	\$1,969,000	\$805,640	
	Annual Sidewalk/Trail Construction/Grant Match FY20.	\$500,000	\$100,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	
	Drainage Improvements FY2024	\$500,000	\$50,000	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	
	Misc Concrete Rehabilitation FY2024	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Street Maintenance County-2024	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Street Maintenance Program-2024	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Street Pavement Marking-2024	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Woodbriar, Quail Crest Estates Rehabilitation (Compan	\$2,768,000	\$2,768,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Sum Of Total Project Cost:	\$5,168,000	\$4,318,000	\$0	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	
	Estimated 9/30/24 Year End Balance	\$507,200	-\$1,662,878	\$2,328,821	-\$730,000	\$0	\$168,000	\$504,654	\$137,211	\$0	N/A	\$247,499	\$437,481	\$1,969,000	\$805,640	
	(+/-) Year-end surplus contributions	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	N/A	\$0	\$0	\$190,000	\$190,000	
	(+/-) FY25 Budgeted Contribution	\$1,500,000	\$200,000	\$500,000	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$0	\$160,000	\$0	\$0	
	Estimated 10/1/24 Available Balances	\$2,507,200	-\$962,878	\$2,828,821	-\$530,000	\$0	\$168,000	\$504,654	\$157,211	\$0	N/A	\$247,499	\$597,481	\$2,159,000	\$995,640	
	TOTAL	\$91,976,642	\$20,492,800	\$8,783,878	\$3,871,179	\$3,425,000	\$3,077,000	\$32,000	\$2,070,346	\$1,400,000	\$342,897	\$42,785,852	\$73,330	\$1,520,000	\$32,000	\$4,000,360

ORDINANCE O-19-2094

APPROVING AND ADOPTING THE ANNUAL BUDGET FOR THE CITY OF COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020

WHEREAS, a notice of public hearing on the annual budget for the City of Colleyville, Texas, for the fiscal year beginning October 1, 2019 through September 30, 2020, was heretofore published in a newspaper of general circulation; and

WHEREAS, said public hearing on said budget was duly held and all interested persons were given the opportunity to be heard for or against any item therein; and

WHEREAS, the City Council determines that the passage of this ordinance is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT the budget of the proposed expenditures for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020, a copy of which is on file in the Office of the City Secretary, is hereby made a part of this ordinance by reference and is hereby approved and adopted by the City Council of the City of Colleyville, Texas, as the official budget for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020.

Sec. 3. THAT appropriation amounts for the Fiscal Year 2020 budget for the different funds of the City of Colleyville are hereby fixed as follows:

General Fund	\$24,182,805
Utility Fund (Water & Wastewater)	\$17,555,789
Debt Service Fund	\$ 1,406,398
Drainage Utility Fund	\$ 795,844

Sec. 4. THAT the City Manager is hereby authorized to execute all contracts and documents for which funding is appropriated in the aforementioned budgets.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2019.

The second reading and public hearing being conducted on the 17th day of September 2019.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton
Place 1, Tammy Nakamura
Place 3, Kathy Wheat
Place 4, George Dodson

Mayor Pro Tem Bobby Lindamood
Place 5, Chuck Kelley
Place 6, Callie Rigney

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5f
Type Ordinance
Department City Manager

Agenda Date 9/3/2019

Number Ordinance O-19-2095

Title

Adoption of the Ad Valorem Tax Rate for Fiscal Year 2020

Strategic Plan

2.4 Demonstrate stewardship of public resources

Explanation

First Reading and Public Hearing

Chapter 26, Texas Property Tax Code, requires taxing units to comply with "Truth-in-Taxation" laws in setting tax rates. The calculated FY2020 effective tax rate is \$0.306807/\$100 valuation. The proposed tax rate is the effective tax rate of \$0.306807/\$100 valuation. The attached "Notice of 2019 Tax Year Proposed Property Tax Rate for the City of Colleyville" was published in the *Fort Worth Star-Telegram* on August 15, 2019 to comply with state law and to communicate the City Council's intended tax rate to the public.

The current tax rate is \$0.3208/\$100 of valuation. The proposed tax rate lowers the tax rate by \$0.013993. By adopting the effective tax rate the City Council is lowering the tax rate to offset the increasing property values determined by the Tarrant Appraisal District, in order to collect the same amount of revenue as the prior year, excluding new growth.

Financial Impact

Adoption of the tax rate and its subsequent levy will provide a portion of the funding for the Fiscal Year 2020 General Fund and Debt Service Fund budgets.

Recommendation

Approve

Attachments

1. City of Colleyville Tax Rate Notice 2019
2. Ordinance O-19-2095

NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF COLLEYVILLE

A tax rate of \$0.306807 per \$100 valuation has been proposed by the governing body of City of Colleyville.

PROPOSED TAX RATE	\$0.306807 per \$100
PRECEDING YEAR'S TAX RATE	\$0.320800 per \$100
EFFECTIVE TAX RATE	\$0.306807 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Colleyville from the same properties in both the 2018 tax year and the 2019 tax year.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS
FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Colette Ballinger, RTA
City of Colleyville Tax Assessor-Collector
100 Main Street, Colleyville, Texas 76034
817-481-1242
colette.ballinger@gcisd.net
www.colleyville.com

ORDINANCE O-19-2095

LEVYING TAXES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR 2020; ESTABLISHING THE AD VALOREM TAX RATE OF \$0.306807 PER ONE HUNDRED DOLLARS VALUATION; PROVIDING FOR APPORTIONMENT OF TAXES FOR INTEREST AND SINKING FUND FOR CERTAIN BOND INDEBTEDNESS AND FOR GENERAL OPERATING NEEDS, PROVIDING PENALTIES AND INTEREST FOR THE DELINQUENT TAXES, AND TO BECOME EFFECTIVE ON OCTOBER 1, 2019

WHEREAS, a budget has been adopted by the City Council of the City of Colleyville, Texas, covering the proposed expenditures of the municipal government of the City of Colleyville for the fiscal year beginning October 1, 2019 and ending September 30, 2020; and

WHEREAS, said budget reflects the needs for revenue to meet the expenses proposed therein; and

WHEREAS, the City is required to accumulate an Interest and Sinking Fund for certain outstanding bond indebtedness; and

WHEREAS, the City Council desires to lower the current tax rate to the effective tax rate, to provide relief to property owners from increasing property values.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT there is hereby levied an ad valorem tax that shall be collected for the use and support of the municipal government of the City of Colleyville. It shall provide the legally required Interest and Sinking Fund for certain outstanding bond indebtedness during the 2020 fiscal year. Such tax shall be levied upon all property, real, personal, or mixed within the corporate limits of Colleyville, Texas, which is subject to taxation. The rate of tax shall be \$0.306807 on each \$100.00 property assessment. Said tax levied for and apportioned to the following specific purposes:

A. For the General Fund, a tax rate of \$0.290428 is levied.

B. For the Interest and Sinking Fund, a tax rate of \$.016379 is levied.

Sec. 2. THAT taxes levied by this ordinance shall be due and payable on

the first day of October 2019, and shall become delinquent on the first day of February 2020, if unpaid. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February 2020. The City of Colleyville is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2019.

The second reading and public hearing being conducted on the 17th day of September 2019.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton _____
Place 1, Tammy Nakamura _____
Place 3, Kathy Wheat _____
Place 4, George Dodson _____

Mayor Pro Tem Bobby Lindamood _____
Place 5, Chuck Kelley _____
Place 6, Callie Rigney _____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5g

Agenda Date 9/3/2019

Number Ordinance O-19-2096

Type Ordinance

Department City Manager

Title

An ordinance amending Section 3 - Service Charges of the Water and Sewer Policy and Procedure Manual as contained in the Code of Ordinances, to implement updated base rates

Strategic Plan

2.1 Provide responsive, efficient city services

3.2 Ensure regular repair and replacement of water and wastewater facilities

Explanation

First Reading and Public Hearing

This agenda item provides for formal consideration and approval of updated water, wastewater and capital improvement plan base rates.

On November 15, 2016, the City Council approved Ordinance O-16-1996, implementing the recommendations of the Water and Wastewater Rate Advisory Committee. This ordinance established a new rate structure in which City operating costs are recovered through base rates and volumetric rates are set to pass through the costs charged by the Trinity River Authority (TRA).

On September 19, 2017, the City Council approved Ordinance O-17-2031 implementing the recommendations of the Water and Wastewater Rate Advisory Committee. This ordinance established the Capital Improvement Plan (CIP) base rate to fund future capital projects.

City operating costs are established annually as a part of the budget process and the Fiscal Year 2020 proposed Utility Fund budget that was presented to the City Council at the Budget Worksession on August 6, 2019.

FY 2020 water and wastewater base rates were calculated based on the revenue necessary to cover the proposed FY 2020 operating costs. These calculations show that it would be possible to lower base rates in FY 2020.

Staff recommends:

- Lowering the current water and wastewater base rates and adding the incremental difference in base rates to the Utility Capital Improvement Plan (CIP) base rate to fund future utility capital projects.

Financial Impact

Adoption of this ordinance will provide the revenue to fund the City's operating costs for water and wastewater service in FY 2020, as well as generate an estimated \$297,000 for future utility CIP projects.

Recommendation

Approve

Attachments

1. Ordinance O-19-2096

ORDINANCE O-19-2096

AMENDING SECTION 3 – SERVICE CHARGES OF THE WATER AND SEWER POLICY AND PROCEDURE MANUAL OF THE CITY OF COLLEYVILLE, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, water and wastewater base rates are set to recover the City’s annual operating costs for the utility system; and

WHEREAS, the Fiscal Year 2020 Utility Fund operating budget has been proposed and the required base rates to fund said budget have been calculated; and

WHEREAS, the City Council desires to maintain base rates in total by lowering the water base rate, lowering the wastewater base rate, and increasing the base rate for funding of utility capital projects.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT Section 3 – Service Charges of the Water and Sewer Policy and Procedure Manual of Colleyville, Texas, which is “Appendix A” of the Colleyville Code be replaced in its entirety to read as follows:

Sec. A. - Water rates.

The following base and volumetric charges shall apply to residential and non-residential water customers. Base charges for out-of-city customers shall be \$4.00 higher than the charge for in-city customers.

Base charge per month for in-city customers:	
Water meters 1 inch or less	\$13.46
Water meters of 1.5 inches	\$26.92
Water meters of 2 inches	\$43.07
Water meters of 3 inches	\$80.75

Water meters of 4 inches	\$134.59
Base charge per month for out-of-city customers:	
Water meters 1 inch or less	\$17.46
Water meters of 1.5 inches	\$30.92
Water meters of 2 inches	\$47.07
Water meters of 3 inches	\$84.75
Water meters of 4 inches	\$138.59
Volumetric charge per 1,000 gallons	\$4.14

Rates for fire hydrant meters:

The use of fire hydrant meters shall only be allowed within the Colleyville city limits. The use of the fire hydrant meters shall be limited to a period of no more than 90 cumulative calendar days. Under special conditions, a customer may submit a written request to the public works department for use of a fire hydrant meter for a period longer than 90 cumulative calendar days, subject to public works director approval. In considering special condition(s), the public works director shall not consider requests which are necessary to relieve a self-created or personal hardship, failure of performance by a contractor, nor for financial reasons. In considering the customer request, the public works director shall solicit the recommendation of the fire chief and fire marshal in consideration of the request. Further, the public works director shall consider alternative means available to the customer. If special condition(s) are approved by the public works director, in no case shall the meter be used for more than an additional 30 calendar days. The public works director may provide a written ruling within 15 working days of receipt of the customer's written request.

In the event a request for special condition(s) is denied by the public works director, customer shall, within 14 calendar days, make written appeal to the city manager of the public works director's decision. The city manager shall render a written decision within 30 working days of receipt of the customer's appeal. Such decision by the city manager shall be final and not appealable to the city council.

For purposes of this section, written communication shall be considered communication, which is deposited with the United States Postal Service for delivery.

The user must submit in writing, the location of where the meter will be used and such meter shall be used exclusively at the location on record with the city. For purposes of this section, the use of a meter shall be allowed cumulatively for only one location within an individual subdivision and/or development.

For a period of 90 cumulative calendar days after a meter is returned and read by the city, a user shall not be permitted to check out another meter for use at the same designated location, as defined herein.

The monthly base charge for a fire hydrant meter shall be \$50.00. Water usage for a fire hydrant meter shall be charged at a rate of \$4.17 per 1,000 gallons of water used.

The customer shall be in possession of and responsible for the meter. The customer will be responsible for bringing the meter to the public works service center by the 20th of each month for reading. The customer is required to use a proper fire hydrant wrench for operation of the fire hydrant. The customer shall be responsible for any damage and repair, as reasonably determined by the city, to the fire hydrant or the fire hydrant meter by the use of a temporary water meter.

The customer will be required to provide for any backflow device necessary to meet the current city ordinance for protection of the city's drinking water supply.

The City of Colleyville, Tarrant County, and Texas Department of Transportation (TxDOT) shall be exempt from the provisions of this policy.

Sec. B. - Sewer rates.

This schedule of rates per month or fraction thereof shall be the basis for determining charges to all customers for rendering sanitary sewage service, where the sewage produced by such customer is a normal strength wastewater (170 mg/l BOD and 260 mg/l suspended solids) and where such customer is located within the City of Colleyville. The base charge for non-residential customers shall be \$6.00 higher than the charge for residential customers.

A base charge per month shall be charged as follows:	
Residential customers	\$10.37
Non-residential customers	\$16.37

A monthly sewer volume charge shall also be charged to all customers as set forth hereinafter. The sewer volume charge for residential customers will be based upon the individual customer's average monthly water use during the months of December, January and February. Where no preceding winter quarter average is available from records, a volume of 9,000 gallons shall be used for this volume charge.

The monthly sewer volume charges to commercial and industrial class customers will be based on total water use each month as measured by appropriate meters, with the provision that if a customer can show to the satisfaction of the public works director that a significant portion of the metered water usage does not enter the sanitary sewers, the customer will be charged for only that volume entering the sewers, as determined by a method approved by the director of public works.

Volumetric rate per 1,000 gallons:	\$3.11
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Sec. C. – Capital Projects rates.

The following base charges shall apply to residential and non-residential customers to provide funding for utility capital projects necessary to maintain the utility system:

Base charge per month for in-city and out-of-city customers:	
Water meters 1 inch or less	\$2.72
Water meters of 1.5 inches	\$5.03
Water meters of 2 inches	\$7.81

Water meters of 3 inches	\$14.29
Water meters of 4 inches	\$23.54

Sec. D. – Billing; delinquent penalty.

All charges for services furnished or rendered by the City of Colleyville Utility Department are due and payable on the date bill is received. If payment is not received within sixteen days of the billing date a (10%) penalty will be imposed for failure to pay by the due date of the bill.

In the event the meter is not delivered to the city for reading, a penalty fee would be imposed as follows:

\$100.00	1 st missed reading
200.00	2 nd missed reading
300.00	3 rd missed reading

After the third missed reading, the security deposit will be forfeited and the City of Colleyville will revoke the use of the fire hydrant meter.

Sec. E. – Discontinuance of service, notice; reconnection fee.

1. In the event that any month's charges remain delinquent and unpaid at the time of a subsequent billing's due date, the user or customer shall receive a cut-off notice which will be mailed no later than two working days after the subsequent billing's due date. Services will be disconnected if any arrearages over 30 days are not paid within six working days of the cut-off notice. Where service has been discontinued for failure to pay for service rendered, a charge of \$25.00 shall be made for each meter disconnected before said service shall be restored. In the event the customer requests reconnection at hours other than 8:00 a.m. to 4:30 p.m., said reconnect fee shall be increased to \$75.00.

Sec. 2. THAT the effective date of this ordinance shall be for the bills sent out starting October 1, 2019.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2019.

The second reading and public hearing being conducted on the 17th day of September 2019.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5h

Agenda Date 9/3/2019

Number Ordinance O-19-2097

Type Ordinance

Department City Manager

Title

Amending the City's fee schedule by amending and restating Section 2-26 of the Colleyville, Texas, Code of Ordinances, establishing fees and charges for City services

Strategic Plan

- 2.1 Provide responsive, efficient city services
- 2.4 Demonstrate stewardship of public resources

Explanation

First Reading and Public Hearing

As a part of the annual budget process, staff reviews the fees charged by the City and proposes new fees, revisions of current fees, or deletions of fees. A discussion on fee changes was held at the July 2, 2019, City Council Worksession. Proposed changes to the Colleyville Center for rental of the new Bluebonnet Courtyard and Webb House rental are redlined in attached Exhibit A.

Financial Impact

Approval of the recommended fee changes is not anticipated to have a substantial revenue impact (less than \$10,000 in total), but ensures that the City's fee schedule is updated regularly and that user-based services are not subsidized with general tax dollars to the extent possible.

Recommendation

Approve

Attachments

1. Ordinance O-19-2097
2. Exhibit A Fees FY2020 clean
3. Exhibit A Fees FY2020 redline

ORDINANCE O-19-2097

AN ORDINANCE AMENDING PART II, CHAPTER 2-ADMINISTRATION, ARTICLE II- FINANCE, DIVISION 1, SEC. 2-26 FEES AND CHARGES FOR CITY SERVICES, OF THE COLLEYVILLE, TEXAS, CODE OF ORDINANCES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Colleyville charges fees for services and materials as authorized in the Code of Ordinances and it is desirous to update those fees; and

WHEREAS, all statutory and constitutional requirements for the passage of this ordinance have been adhered to, including but not limited to the Open Meeting Act; and

WHEREAS, the City Council determines that the passage of this ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
- Sec. 2. THAT from and after the effective date of this ordinance, Chapter 2 Section 2-26 of the Code of Ordinances, fees and charges for city services shall be deleted and replaced in its entirety with the revisions as shown on Exhibit "A".
- Sec. 3. THAT the effective date of this ordinance shall be October 1, 2019.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2019.

The second reading and public hearing being conducted on the 17th day of September 2019.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON
THIS THE 17TH DAY OF SEPTEMBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby	
Place 1, Tammy Nakamura	_____	Lindamood	_____
Place 3, Kathy Wheat	_____	Place 5, Chuck Kelley	_____
Place 4, George Dodson	_____	Place 6, Callie Rigney	_____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:

Whitt L. Wyatt
City Attorney

Sec. 2-26. - Fees and charges for city services.

(a) The following fees will be in effect in all city departments:

Notary fee (non-city related business): As prescribed by V.T.C.A., Government Code § 406.024.

(b) City secretary services:

Records request research, per hour \$15.00

Document certification (per transaction) 8.00

The city will charge fees for public information per Texas Government Code, Chapter 552 in accordance with the Administrative Code, Title I, Part 3, Chapter 70.

(c) Financial services:

New utility account processing \$2.00

Confidentiality of utility records request processing 2.00

Parking violation court cost fee 5.00

Failure to appear warrant fee 25.00

Broken/damaged/cut lock or tie 25.00

(d) Police services:

Accident reports \$6.00

Fingerprinting—First card 10.00

Fingerprinting—Each additional card 5.00

Conduct letters:

For original 10.00

For each additional 5.00

Miscellaneous police reports 2.00

Press release of police report 1.00

(e) Animal services:

Daily care of impounded animals, per day \$10.00

Each additional impounded animal, same owner, per day 10.00

Removal and disposal of live unwanted pets 30.00

Animal impound fee (second impounding) 50.00

Animal impound fee (third impounding) 75.00

Animal impound fee (fourth impounding) 150.00

Animal impound fee (fifth and greater impoundings) 150.00

Removal of individually trapped animals (private trap) 30.00

(f) Fire prevention:

Fire alarm systems:

Plans review (new, alteration, or relocation) \$70.00

Inspection of system once in place:

Number of Devices	Fee
1 to 10	75.00
11 to 25	100.00
26 to 100	200.00
101 to 200	275.00
201 to 500	500.00
Per device for each over 500	1.00

Fire sprinkler systems—Above ground:

Plans review (new, alteration, or relocation) 150.00

Inspection of system once in place:

<i>Number of heads</i>	<i>Fee</i>
1 to 19 heads	75.00
20 to 100 Heads	100.00
101 to 300 Heads	200.00
301 to 1,000 Heads	400.00
Per head for each over 1,000 heads	1.00

Fire sprinkler systems—Underground:

Fire Sprinkler System (Relocation or modification) three sets of detailed plans

- a. Inspection is required before ditch is covered
- b. 2 hour/200 lb. test is required 50.00

Licensing inspections:

Hospitals 100.00

Nursing/long term care homes 75.00

Day care/mothers' day out 50.00

Foster and adoptive homes 10.00

Home inspection—Insurance 50.00

Permits and miscellaneous fees:

Fixed fire protection system (new, alteration, or relocation) three sets of detailed plans 50.00

Security gates (required three sets of detail plans) plus \$25.00 per required sign 50.00

Storage of flammable or combustible liquids at construction sites 50.00

Installation of compressed natural gas (CNG) container or stations 50.00

Removal, relocation of compressed natural gas (CNG) container or station 50.00

Installation of liquid petroleum gas (LPG) container 50.00

Removal, relocation of liquid petroleum gas (LPG) container 50.00

Installation of liquefied natural gas (LNG) container or station 50.00

Removal, relocation of liquefied natural gas (LNG) container or station 50.00

Spray booths (new) three sets of detailed plans 50.00

Spray booths (modification or relocation) three sets of detailed plans 50.00

Carnivals and fairs—Site plan and layout of vendors required 50.00

Fireworks display—Site inspection is required 100.00

Flammable and combustible liquids:

- a. Repair or modify a pipeline 100.00
- b. Product removal from underground storage tank 50.00
- c. Status change in product facilities 50.00
- d. Change type of contents in liquid tank(s) 50.00

Occupant load increase 50.00

Pyrotechnical special effects 100.00

Tents (any size) 50.00

- (g) Response related to natural gas leaks and hazardous materials releases: Recovery of expenses related to natural gas leaks and hazardous materials releases caused by contractors or carriers which require an on scene response where city staff are unavailable for other emergencies for one hour or more and incidents involving negligence related to drug and/or alcohol impairment will be billed for public safety services if the incident involved any criminal offense greater than a Class C misdemeanor will be as follows:

Employee costs—Actual employee salary costs during the incident.

Emergency vehicle use fees:

Ambulance—To 210 HP, per hour \$ 41.00

Police car—Patrolling, per mile 0.63

Police car—Stationary, per hour 18.00

Fire truck—1500 GPM, per hour 95.00

Fire truck—2000 GPM, per hour 105.00

Ladder truck—At least 75 feet, per hour 145.00

- (h) Development fees—Planning and zoning services:

Preliminary plat, Final plat, or Replat \$500.00

plus, per lot 7.50

Minor plat 250.00

Amending plat 250.00

Rezoning application 500.00

plus, per acre 5.00

PUD application 750.00

plus, per acre 5.00

Amendment to existing PUD to add, delete, or change a special condition to an existing PUD ordinance 450.00

SUP application 500.00

plus, per acre 5.00

SUP residential accessory building 250.00

SUP residential carport 250.00

SUP alcoholic beverage sales 500.00

ZBA variance and appeal application 250.00

Sign board appeal 250.00

Tree mitigation appeal 250.00

Site plan application review 250.00

Landscape plan application review 250.00

Zoning verification letter 50.00

(i) Development fees:

Permanent sign permits 75.00

Temporary sign permits 50.00

exception: grand opening 0.00

Sign recovery fee 25.00

Network Provider Fees

Small cell application fee (this penalty shall not exceed and is capped by statutory limits)	\$500.00 (1-5 network nodes); \$100.00 (each additional network node); \$1,000.00 per pole
Small cell user fees (this penalty shall not exceed and is capped by statutory limits)	\$270.00 annually for each network node
Transport facility monthly user fee (this fee shall not exceed and is capped by statutory limits)	\$28 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul, until the time the network provider's payment to the city exceeds its monthly aggregate per month compensation to the city

(j) Development fees—Plan review, inspection, and permit fees:

Permit fees. The schedule of permit fees shall be in accordance with the fee schedules contained in the 1997 Uniform Administrative Code as follows:

- (1) Table 3-A—Building Permit Fees
- (2) Table 3-B—Electrical Permit Fees
- (3) Table 3-C—Mechanical Permit Fees
- (4) Table 3-D—Plumbing Permit Fees

Calculating construction values. The construction values used for calculating permit fees shall not be less than the most recent building valuation data published by the International Conference of Building Officials. Said permit fees shall be adjusted on an annual basis for permit applications received on or after the 1st day of June using the most recent edition of the building valuation data. The regional modifier of 0.93 shall be applied to the building valuation data used for calculating construction values.

Plan review fee. When a plan or other data are required to be submitted by the building code, a plan review fee shall be paid at the time of submitting plans and specifications for review. The plan review fees specified in this subsection are separate fees and are in addition to the permit fees. No additional plan review fee shall be charged where plans are incomplete or for reviewing a construction plan that has been previously reviewed and resubmitted with corrections. Where construction plans are changed to a new proposal or where a third plan review is necessary, an additional plan review fee is required.

Inspection charges. Permit fees shall include the cost of all required inspections.

Reinspection fees. If the code official is required to make a reinspection, the following fees shall apply: (1) The first reinspection fee shall be \$75.00; (2) The second, and any subsequent, reinspection fee shall be \$125.00. Failure to pay such charges as provided in this code may result in the forfeiture of the right of such contractor to obtain other permits until such charges are paid.

Fees due. All building permit fees shall be due when the permit is issued.

Fee refunds. The code official shall be authorized the refunding of fees as follows:

- (1) The full amount of any fee paid hereunder that was erroneously paid or collected.
- (2) Not more than 90 percent of the permit fee when no work has been done under a permit issued in accordance with this code.
- (3) Not more than 90 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.

The code official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than 180 days after the date of fee payment.

Sport court (concrete, nets, fencing, lighting) \$100.00

Lot grading and drainage compliance fee 125.00

New residence plan review 350.00

Residential addition and remodel plan review 150.00

Commercial plan review fee 65% of building permit fee

Swimming pool plan review fee 50.00

Water well drilling permit 50.00

Irrigation system permit 75.00

Fence permit 75.00

Masonry screening fence permit 125.00

Retaining wall 125.00

Swimming pool permit 300.00

Spas, Hot Tubs, or Fountains 200.00

Re-roofing permit (one square or more) 50.00

Grading and earthwork permit 75.00

Curb cut permit 55.00

Driveway approach permit 75.00
 Temporary construction trailer 100.00
 Temporary event permit 100.00
 Temporary use permit 100.00
 Temporary use permit—Portable storage structure 25.00
 Used/obsolete street sign purchase fee (per sign) 25.00
 Certificate of Occupancy or re-occupancy 100.00
 Temporary certificate of occupancy 250.00 (per month)
 Contractor registration fee 100.00 (per 12 month period)
 Construction concealment fee (for work performed without inspections) 350.00
 Special inspection fee 100.00/hour (min. 2 hours)
 Additional plan review 50.00 per plan review
 Water heater replacement 75.00
 HVAC equipment replacement 75.00
 Application for Encroachment and Joint Use Agreement:

Document Length	Fee
1 to 10 pages	120
11 to 20 pages	160
21 to 30 pages	200
Over 30 pages	240

Weed mowing administrative fee 120.00
 Weed mowing violation notification letter fee (second and all following notification letters within current calendar year) 50.00
 Weed mowing fee, per acre 175.00
 Demolition fee 50.00
 Brush abatement fee:

Actual expenses incurred, not to exceed the estimated value of the affected property.

Sidewalk waiver request general waiver request to a Land Development Code or Code of Ordinances requirement 250.00

(k) Charges related to oil and gas wells:

Gas and oil well permit fee (per well bore) \$10,000.00

Gas well special use permit fee (per pad site) 15,000.00

Seismic survey permit 250.00

Pipeline permit 2,500.00

(l) Public infrastructure plan review and inspection: Prior to the commencement of any public infrastructure improvements associated with private development, the developer shall pay the city a plan review and inspection fee as follows:

Engineering plan review fee—Two percent of the actual cost of the public improvements

Engineering inspection fee—Three percent of the actual cost of the public improvements

Construction materials testing fee—One percent of the actual cost of the public improvements

For each additional review after the second submittal \$250.00

Inspections performed outside of regular business hours for the construction of public infrastructure projects 50.00 per hour

(m) Recreation:

City sponsored activities—The fee for the city park and recreation sponsored recreation and athletic activities not covered elsewhere shall be calculated for respective activity based upon the estimated costs of conducting such activity (including such items as materials, instructors, umpires, scorekeeper, trophies and other direct program costs) plus an administrative fee, or shall be as stipulated by nationally or statewide recognized athletic organizations.

Nonresident programming fee \$5.00 per class/course

Senior center annual membership required for participation in all activities:

Colleyville resident Free

Non-Colleyville resident 10.00

Senior center membership card replacement fee:

Colleyville resident 2.00

Non-Colleyville resident 2.00

(n) Parks:

Youth sports associations:

Athletic field use fees:

Colleyville residents (per participant/per season/per association) \$5.00

Non-Colleyville residents (per participant/per season/per association) 5.00

Non-Colleyville resident Fee: A fee of \$20.00 shall be charged to each non-resident, per participation in each organized sports association per season.

Field rental fees:

Field		No lights/with lights	Time
Reagan Park	Resident	35.00/50.00	Per 2 hours
	Nonresident	60.00/100.00	Per 2 hours
City Park	Resident	50.00/80.00	Per 2 hours
	Nonresident	100.00/180.00	Per 2 hours
Pleasant Run Park (Game Field)	Resident	50.00/80.00	Per 2 hours
	Nonresident	125.00/175.00	Per 2 hours
Pleasant Run Park (Practice Field)	Resident	35.00/50.00	Per 2 hours
	Nonresident	60.00/100.00	Per 2 hours

Rental fees:

Park pavilion rental per hour (no minimum):

Colleyville residents \$20.00

Non-Colleyville residents 30.00

Tennis court rental-Per person (per one and one-half hour increment): 3.00

McPherson Park group pavilion rental per hour (no minimum):

Colleyville residents 40.00

Non-Colleyville residents 70.00

Wedding event in a park without amenities 100.00

Senior Center: rooms available include the Blue Bonnet Room, Computer Room, and Cowboy Room.

Rental Fee 5.00

Deposit (refundable) 50.00

Webb House:

Monday through Thursday, 8am – 10pm

Colleyville resident\$30.00/hr; 3-hour minimum

Non-Colleyville resident\$60.00/hr; 3-hour minimum

Friday through Sunday, 8am – 10pm

Colleyville resident\$40.00/hr; 3-hour minimum

Non-Colleyville resident\$90.00/hr; 3-hour minimum

Deposit (refundable)\$200.00

(o) Colleyville center fees and charges:

Non-Resident and Business—Standard Rates

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental
Small conference room	\$200.00	Entire building rental only
North hall	\$375.00	Entire building rental only
South hall	\$375.00	Entire building rental only
North & South Hall Combined	\$700.00	Entire building rental only
Entire building	\$2,100.00 weekday	Friday and Sunday \$2,100.00 Prime Saturday \$2,500.00
Bluebonnet Courtyard	\$300.00 Available as add-on when renting North & South Hall Combined	Included in rental fee
Garden plaza (Including chairs)	\$300.00	\$300.00

* Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

Colleyville Resident/Business—With 20% Discount

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental
Small conference room	\$160.00	Entire building rental only
North hall	\$300.00	Entire building rental only
South hall	\$300.00	Entire building rental only
North & South Hall Combined	\$560.00	Entire building rental only
Entire building	\$1,680.00 weekday	\$1,680.00 Friday and Sunday \$2,000.00 Prime Saturday
Bluebonnet Courtyard	\$300.00 Available as add-on when renting North & South Hall Combined	Included in rental fee
Garden plaza (including chairs)	\$300.00	\$300.00

* Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

Colleyville Based Non-Profit and Civic Organizations

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental
Small conference room	\$90.00	Entire building rental only
North hall	\$120.00	Entire building rental only
South hall	\$120.00	Entire building rental only
North & South Hall Combined	\$210.00	Entire building rental only
Entire building	\$450.00 weekday	50% discount Friday and Sunday \$1,050.00 20% discount prime Saturday \$2,000.00
Bluebonnet Courtyard	Included in full building or North & South Hall Combined rental fee	
Garden plaza (including chairs)	\$450.00	\$450.00

Administrative Fees		
	Non-profit	Standard
Video		
LCD Projector per hour (portable and ceiling mount)	\$65.00 with weekday max \$150.00	\$65.00
LCD 220" rear screen HD projector per hour	\$75.00 with weekday max \$200.00	\$75.00

Rolling video cart with electrical and extension	\$2.00	\$10.00
Stage front drop screen	\$10.00	\$40.00
White board/flip chart with easel	\$20.00	\$20.00
Easel	\$15.00	\$15.00
Audio		
Baby grand piano	\$100.00	\$100.00
Stage lighting and sound board	\$200.00 + AV tech	\$200.00 + AV tech
Podium with microphone	\$20.00	\$35.00
Corded microphone on stand—One free with N/S hall	\$15.00	\$15.00
Wireless microphone (hand held or lapel)	\$25.00	\$50.00
Colored up lights	\$200.00	\$200.00
Room set		
Linens (per linen) weekdays only	\$10.00	\$10.00
Draped and skirted registration table	\$15.00	\$15.00
Room change after final set (per table and chair set)	\$20.00	\$20.00
Catering		
Kitchen Use/Food Service (when food is brought in) - flat fee based upon set up or attendance whichever is greater	\$1.00 per person weekday or weekend (\$300.00 max)	\$1.00 per person weekday \$2.00 per person weekends (\$300.00 minimum)
Deluxe coffee service with condiments	15 cup carafe—\$15.00	15 cup carafe—\$15.00

Water/soda service	\$1.00 per bottle	\$1.00 per bottle
Miscellaneous		
Copies 1—50—\$0.25 first copy, \$0.10 thereafter	\$0.25/\$0.10	\$0.25/\$0.10
Deposits		
Entire building	\$500.00	\$1,000.00
Grand hall	\$300.00	\$300.00
Half hall (North or South)	\$200.00	\$200.00
Conference room	\$50.00	\$50.00

Miscellaneous Fees/Policies

Cancellation Policy—Any cancellation of a Friday, Saturday, or Sunday entire building rental or combined north/south hall booking shall result in lessee forfeiting one-half of the deposit. If the cancellation is received 180 to 120 calendar days prior to the event, the lessee will forfeit all of the deposit. If the cancellation is received less than 120 calendar days prior to the event, the lessee will forfeit all monies paid to the Colleyville Center.

Colleyville Center deposit forfeiture—Up to \$1,000.00 will be retained from lessee deposit for failure to leave the premises (building and grounds) in as good or better condition than it was prior to being leased or for failure to pay outstanding balance of other fees.

AV surcharge—All rented audio visual equipment brought into the building by another vendor incurs a 15 percent charge of the Colleyville Center fee for same equipment.

Non-profit donations—Any not for profit organization that donates over \$50,000.00 to the Colleyville Center does not incur equipment fees. Supply and service fees are not included in this waiver. If a not for profit organization donates a single piece of equipment, it becomes Colleyville Center property and use of that equipment by that organization does not incur equipment fees.

Discount for using local businesses—If a client uses three or more Colleyville businesses during their event, the center will provide complimentary colored up-lighting (\$200.00 value).

Additional rental hours—If a client requests to extend a rental of the entire building beyond their eight hour rental, additional hours will be available for an additional \$250.00 per hour, within the business hours of the center. The additional hours must be requested in advance. Fees will not be pro-rated for increments of time less than one hour.

Late fees—The Colleyville Center closes at 12:00 a.m. (midnight) on Friday and Saturday and 11:00 p.m. Sunday through Thursday. Should a client remain on the premises after the building is closed, a fee will be assessed at the rate of \$1,000.00 per hour until such time the building is vacated. Fees will not be pro-rated for increments of time less than one hour.

Colleyville Center rental hours—The Colleyville Center is available for rental from 8:00 a.m. to 11:00 p.m. Monday through Thursday, 8:00 a.m. to midnight on Friday, 11:00 a.m. to midnight on Saturday, and 11:00 a.m. to 11:00 p.m. on Sunday. Weekday rental rates apply Monday through 4:00 p.m. on Friday. Prime weekend rates apply 4:00 p.m. Friday through 11:00 p.m. Sunday. For holiday closures, the Colleyville Center may follow the schedule for City offices.

(p) Library:

**Colleyville Public Library
Circulating Materials Restrictions**

Materials	Loan period	Limits *	Fees/fines **	Renewal limits ***
Fiction books	21 days	No limit	\$0.25 per day	5
Non-fiction books	21 days	No limit	\$0.25 per day	5
Best sellers	7 or 14 days	No limit	\$0.25 per day	5
Magazines	7 days	No limit	\$0.25 per day	5
Pamphlets	7 days	No limit	\$0.25 per day	5
Feature-length DVDs (60 min.+)	7 days	10	\$1.00 per day	5
Educational/DVDs	7 days	10	\$0.25 per day	5
Children's DVDs (under 60 min.)	7 days	10	\$0.25 per day	5
Compact discs	7 days	10	\$0.25 per day	5
J Kits	21 days	No limit	\$0.25 per day	5
Books on compact disc	21 days	No limit	\$0.25 per day	5
J Holiday books	7 days	Varies by holiday	\$0.25 per day	0 during holiday

* No limit until a maximum of 40 items is reached. A total of 40 items per card.

** Overdue fines threshold is \$5.00.

*** Renewals are allowed when materials are not on reserve for another patron.

**Colleyville Public Library
Materials Replacement and Processing Fees**

Item	Cost	Processing fee
Library card	\$2.00	\$0.00
Book	Cost of item	5.00
Paperback book	Cost of item	5.00
Board book	Cost of item	2.00
Magazine	Cost of item	2.00
Compact disc	Cost of item	5.00
Lost compact disc outer insert	0.00	5.00
Book on CD	Cost of item	5.00
Lost/damaged single book on CD disc	Cost of single CD	1.00
DVD	Cost of item	5.00
Lost DVD outer insert	0.00	5.00
Audio-visual material containers	Cost of item	5.00
Kit bags	Cost of item	2.00
Bar codes/RFID tags	\$1.00	0.00

Print card 0.50

Color copies (per page) 1.00

Black and white copies (per page) 0.10

Fax—Incoming (per page) 1.00

Fax—Outgoing (per page)

Local 1.00

Long distance 2.00

Non-resident fees:

Non-resident card (non-TexShare, non-reciprocal borrowing participating home library) 25.00

Non-resident card (without home library) 25.00

Interlibrary loan materials not picked up 2.00

(O-14-1945, § 2(Exh. A), 12-16-2014; Ord. No. O-15-1969, § 3, 9-15-2015; Ord. No. O-16-1991, § 2, 9-20-2016; Ord. No. O-17-2022, § 1, 8-15-17; Ord. No. O-17-2030, § 2 (exh. A), 9-19-17; Ord. No. O-18-2072, § 1, 1-15-19)

Editor's note— Ord. No. O-17-2030, § 2(Exh. A), adopted September 19, 2017, repealed the former § 2-26, and enacted a new § 2-26 as set out herein. The former § 2-26 pertained to similar subject matter. See Code Comparative Table for complete derivation.

Sec. 2-26. - Fees and charges for city services.

(a) The following fees will be in effect in all city departments:

Notary fee (non-city related business): As prescribed by V.T.C.A., Government Code § 406.024.

(b) City secretary services:

Records request research, per hour \$15.00

Document certification (per transaction) 8.00

The city will charge fees for public information per Texas Government Code, Chapter 552 in accordance with the Administrative Code, Title I, Part 3, Chapter 70.

(c) Financial services:

New utility account processing \$2.00

Confidentiality of utility records request processing 2.00

Parking violation court cost fee 5.00

Failure to appear warrant fee 25.00

Broken/damaged/cut lock or tie 25.00

(d) Police services:

Accident reports \$6.00

Fingerprinting—First card 10.00

Fingerprinting—Each additional card 5.00

Conduct letters:

For original 10.00

For each additional 5.00

Miscellaneous police reports 2.00

Press release of police report 1.00

(e) Animal services:

Daily care of impounded animals, per day \$10.00

Each additional impounded animal, same owner, per day 10.00

Removal and disposal of live unwanted pets 30.00

Animal impound fee (second impounding) 50.00

Animal impound fee (third impounding) 75.00

Animal impound fee (fourth impounding) 150.00

Animal impound fee (fifth and greater impoundings) 150.00

Removal of individually trapped animals (private trap) 30.00

(f) Fire prevention:

Fire alarm systems:

Plans review (new, alteration, or relocation) \$70.00

Inspection of system once in place:

Number of Devices	Fee
1 to 10	75.00
11 to 25	100.00
26 to 100	200.00
101 to 200	275.00
201 to 500	500.00
Per device for each over 500	1.00

Fire sprinkler systems—Above ground:

Plans review (new, alteration, or relocation) 150.00

Inspection of system once in place:

<i>Number of heads</i>	<i>Fee</i>
1 to 19 heads	75.00
20 to 100 Heads	100.00
101 to 300 Heads	200.00
301 to 1,000 Heads	400.00
Per head for each over 1,000 heads	1.00

Fire sprinkler systems—Underground:

Fire Sprinkler System (Relocation or modification) three sets of detailed plans

- a. Inspection is required before ditch is covered
- b. 2 hour/200 lb. test is required 50.00

Licensing inspections:

Hospitals 100.00

Nursing/long term care homes 75.00

Day care/mothers' day out 50.00

Foster and adoptive homes 10.00

Home inspection—Insurance 50.00

Permits and miscellaneous fees:

Fixed fire protection system (new, alteration, or relocation) three sets of detailed plans 50.00

Security gates (required three sets of detail plans) plus \$25.00 per required sign 50.00

Storage of flammable or combustible liquids at construction sites 50.00

Installation of compressed natural gas (CNG) container or stations 50.00

Removal, relocation of compressed natural gas (CNG) container or station 50.00

Installation of liquid petroleum gas (LPG) container 50.00

Removal, relocation of liquid petroleum gas (LPG) container 50.00

Installation of liquefied natural gas (LNG) container or station 50.00

Removal, relocation of liquefied natural gas (LNG) container or station 50.00

Spray booths (new) three sets of detailed plans 50.00

Spray booths (modification or relocation) three sets of detailed plans 50.00

Carnivals and fairs—Site plan and layout of vendors required 50.00

Fireworks display—Site inspection is required 100.00

Flammable and combustible liquids:

- a. Repair or modify a pipeline 100.00
- b. Product removal from underground storage tank 50.00
- c. Status change in product facilities 50.00
- d. Change type of contents in liquid tank(s) 50.00

Occupant load increase 50.00

Pyrotechnical special effects 100.00

Tents (any size) 50.00

- (g) Response related to natural gas leaks and hazardous materials releases: Recovery of expenses related to natural gas leaks and hazardous materials releases caused by contractors or carriers which require an on scene response where city staff are unavailable for other emergencies for one hour or more and incidents involving negligence related to drug and/or alcohol impairment will be billed for public safety services if the incident involved any criminal offense greater than a Class C misdemeanor will be as follows:

Employee costs—Actual employee salary costs during the incident.

Emergency vehicle use fees:

Ambulance—To 210 HP, per hour \$ 41.00

Police car—Patrolling, per mile 0.63

Police car—Stationary, per hour 18.00

Fire truck—1500 GPM, per hour 95.00

Fire truck—2000 GPM, per hour 105.00

Ladder truck—At least 75 feet, per hour 145.00

- (h) Development fees—Planning and zoning services:

Preliminary plat, Final plat, or Replat \$500.00

plus, per lot 7.50

Minor plat 250.00

Amending plat 250.00

Rezoning application 500.00

plus, per acre 5.00

PUD application 750.00

plus, per acre 5.00

Amendment to existing PUD to add, delete, or change a special condition to an existing PUD ordinance 450.00

SUP application 500.00

plus, per acre 5.00

SUP residential accessory building 250.00

SUP residential carport 250.00

SUP alcoholic beverage sales 500.00

ZBA variance and appeal application 250.00

Sign board appeal 250.00

Tree mitigation appeal 250.00

Site plan application review 250.00

Landscape plan application review 250.00

Zoning verification letter 50.00

(i) Development fees:

Permanent sign permits 75.00

Temporary sign permits 50.00

exception: grand opening 0.00

Sign recovery fee 25.00

Network Provider Fees

Small cell application fee (this penalty shall not exceed and is capped by statutory limits)	\$500.00 (1-5 network nodes); \$100.00 (each additional network node); \$1,000.00 per pole
Small cell user fees (this penalty shall not exceed and is capped by statutory limits)	\$270.00 annually for each network node
Transport facility monthly user fee (this fee shall not exceed and is capped by statutory limits)	\$28 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul, until the time the network provider's payment to the city exceeds its monthly aggregate per month compensation to the city

(j) Development fees—Plan review, inspection, and permit fees:

Permit fees. The schedule of permit fees shall be in accordance with the fee schedules contained in the 1997 Uniform Administrative Code as follows:

- (1) Table 3-A—Building Permit Fees
- (2) Table 3-B—Electrical Permit Fees
- (3) Table 3-C—Mechanical Permit Fees
- (4) Table 3-D—Plumbing Permit Fees

Calculating construction values. The construction values used for calculating permit fees shall not be less than the most recent building valuation data published by the International Conference of Building Officials. Said permit fees shall be adjusted on an annual basis for permit applications received on or after the 1st day of June using the most recent edition of the building valuation data. The regional modifier of 0.93 shall be applied to the building valuation data used for calculating construction values.

Plan review fee. When a plan or other data are required to be submitted by the building code, a plan review fee shall be paid at the time of submitting plans and specifications for review. The plan review fees specified in this subsection are separate fees and are in addition to the permit fees. No additional plan review fee shall be charged where plans are incomplete or for reviewing a construction plan that has been previously reviewed and resubmitted with corrections. Where construction plans are changed to a new proposal or where a third plan review is necessary, an additional plan review fee is required.

Inspection charges. Permit fees shall include the cost of all required inspections.

Reinspection fees. If the code official is required to make a reinspection, the following fees shall apply: (1) The first reinspection fee shall be \$75.00; (2) The second, and any subsequent, reinspection fee shall be \$125.00. Failure to pay such charges as provided in this code may result in the forfeiture of the right of such contractor to obtain other permits until such charges are paid.

Fees due. All building permit fees shall be due when the permit is issued.

Fee refunds. The code official shall be authorized the refunding of fees as follows:

- (1) The full amount of any fee paid hereunder that was erroneously paid or collected.
- (2) Not more than 90 percent of the permit fee when no work has been done under a permit issued in accordance with this code.
- (3) Not more than 90 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.

The code official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than 180 days after the date of fee payment.

Sport court (concrete, nets, fencing, lighting) \$100.00

Lot grading and drainage compliance fee 125.00

New residence plan review 350.00

Residential addition and remodel plan review 150.00

Commercial plan review fee 65% of building permit fee

Swimming pool plan review fee 50.00

Water well drilling permit 50.00

Irrigation system permit 75.00

Fence permit 75.00

Masonry screening fence permit 125.00

Retaining wall 125.00

Swimming pool permit 300.00

Spas, Hot Tubs, or Fountains 200.00

Re-roofing permit (one square or more) 50.00

Grading and earthwork permit 75.00

Curb cut permit 55.00

Driveway approach permit 75.00
 Temporary construction trailer 100.00
 Temporary event permit 100.00
 Temporary use permit 100.00
 Temporary use permit—Portable storage structure 25.00
 Used/obsolete street sign purchase fee (per sign) 25.00
 Certificate of Occupancy or re-occupancy 100.00
 Temporary certificate of occupancy 250.00 (per month)
 Contractor registration fee 100.00 (per 12 month period)
 Construction concealment fee (for work performed without inspections) 350.00
 Special inspection fee 100.00/hour (min. 2 hours)
 Additional plan review 50.00 per plan review
 Water heater replacement 75.00
 HVAC equipment replacement 75.00
 Application for Encroachment and Joint Use Agreement:

Document Length	Fee
1 to 10 pages	120
11 to 20 pages	160
21 to 30 pages	200
Over 30 pages	240

Weed mowing administrative fee 120.00
 Weed mowing violation notification letter fee (second and all following notification letters within current calendar year) 50.00
 Weed mowing fee, per acre 175.00
 Demolition fee 50.00
 Brush abatement fee:

Actual expenses incurred, not to exceed the estimated value of the affected property.

Sidewalk waiver request general waiver request to a Land Development Code or Code of Ordinances requirement 250.00

(k) Charges related to oil and gas wells:

Gas and oil well permit fee (per well bore) \$10,000.00

Gas well special use permit fee (per pad site) 15,000.00

Seismic survey permit 250.00

Pipeline permit 2,500.00

(l) Public infrastructure plan review and inspection: Prior to the commencement of any public infrastructure improvements associated with private development, the developer shall pay the city a plan review and inspection fee as follows:

Engineering plan review fee—Two percent of the actual cost of the public improvements

Engineering inspection fee—Three percent of the actual cost of the public improvements

Construction materials testing fee—One percent of the actual cost of the public improvements

For each additional review after the second submittal \$250.00

Inspections performed outside of regular business hours for the construction of public infrastructure projects 50.00 per hour

(m) Recreation:

City sponsored activities—The fee for the city park and recreation sponsored recreation and athletic activities not covered elsewhere shall be calculated for respective activity based upon the estimated costs of conducting such activity (including such items as materials, instructors, umpires, scorekeeper, trophies and other direct program costs) plus an administrative fee, or shall be as stipulated by nationally or statewide recognized athletic organizations.

Nonresident programming fee \$5.00 per class/course

Senior center annual membership required for participation in all activities:

Colleyville resident Free

Non-Colleyville resident 10.00

Senior center membership card replacement fee:

Colleyville resident 2.00

Non-Colleyville resident 2.00

(n) Parks:

Youth sports associations:

Athletic field use fees:

Colleyville residents (per participant/per season/per association) \$5.00

Non-Colleyville residents (per participant/per season/per association) 5.00

Non-Colleyville resident Fee: A fee of \$20.00 shall be charged to each non-resident, per participation in each organized sports association per season.

Field rental fees:

Field		No lights/with lights	Time
Reagan Park	Resident	35.00/50.00	Per 2 hours
	Nonresident	60.00/100.00	Per 2 hours
City Park	Resident	50.00/80.00	Per 2 hours
	Nonresident	100.00/180.00	Per 2 hours
Pleasant Run Park (Game Field)	Resident	50.00/80.00	Per 2 hours
	Nonresident	125.00/175.00	Per 2 hours
Pleasant Run Park (Practice Field)	Resident	35.00/50.00	Per 2 hours
	Nonresident	60.00/100.00	Per 2 hours

Rental fees:

Park pavilion rental per hour (no minimum):

Colleyville residents \$20.00

Non-Colleyville residents 30.00

Tennis court rental-Per person (per one and one-half hour increment): 3.00

McPherson Park group pavilion rental per hour (no minimum):

Colleyville residents 40.00

Non-Colleyville residents 70.00

Wedding event in a park without amenities 100.00

Senior Center: rooms available include the Blue Bonnet Room, Computer Room, and Cowboy Room.

Rental Fee 5.00

Deposit (refundable) 50.00

Webb House:

Monday through Thursday, 8am – 10pm

Colleyville resident\$30.00/hr; 3-hour minimum

Non-Colleyville resident\$60.00/hr; 3-hour minimum

Friday through Sunday, 8am – 10pm

Colleyville resident\$40.00/hr; 3-hour minimum

Non-Colleyville resident\$90.00/hr; 3-hour minimum

Deposit (refundable)\$200.00

(o) Colleyville center fees and charges:

Non-Resident and Business—Standard Rates

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental
Small conference room	\$200.00	Entire building rental only
North hall	\$375.00	Entire building rental only
South hall	\$375.00	Entire building rental only
North & South Hall Combined	\$700.00	Entire building rental only
Entire building	\$1,800.00 <u>\$2,100.00</u> weekday	Friday and Sunday \$1,800.00 <u>\$2,100.00</u> Pprime Saturday \$2,200.00 <u>\$2,500.00</u>
<u>Bluebonnet Courtyard</u>	<u>\$300.00</u> <u>Available as add-on when renting North & South Hall Combined</u>	<u>Included in rental fee</u>
Garden plaza (Including chairs)	\$300.00	\$300.00

* Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

Colleyville Resident/Business—With 20% Discount

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental
Small conference room	\$160.00	Entire building rental only
North hall	\$300.00	Entire building rental only
South hall	\$300.00	Entire building rental only
North & South Hall Combined	\$560.00	Entire building rental only
Entire building	\$1,440.00 <u>\$1,680.00</u> weekday	\$1,680.00 <u>1,440.00</u> Friday and Sunday \$1,760.00 <u>2,000.00</u> P prime Saturday
<u>Bluebonnet Courtyard</u>	<u>\$300.00</u> <u>Available as add-on when renting</u> <u>North & South Hall Combined</u>	<u>Included in rental fee</u>
Garden plaza (including chairs)	\$300.00	\$300.00

* Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

Colleyville Based Non-Profit and Civic Organizations

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental
Small conference room	\$90.00	Entire building rental only
North hall	\$120.00	Entire building rental only
South hall	\$120.00	Entire building rental only
North & South Hall Combined	\$210.00	Entire building rental only
Entire building	\$450.00 weekday	50% discount Friday and Sunday \$900.00 <u>\$1,050.00</u> 20% discount prime Saturday \$1,760.00 <u>\$2,000.00</u>
<u>Bluebonnet Courtyard</u>	<u>Included in full building or North & South Hall Combined rental fee</u>	
Garden plaza (including chairs)	\$450.00	\$450.00

Administrative Fees		
	Non-profit	Standard
Video		
LCD Projector per hour (portable and ceiling mount)	\$65.00 with weekday max \$150.00	\$65.00
LCD 220" rear screen HD projector per hour	\$75.00 with weekday	\$75.00

	max \$200.00	
Rolling video cart with electrical and extension	\$2.00	\$10.00
Stage front drop screen	\$10.00	\$40.00
White board/flip chart with easel	\$20.00	\$20.00
Easel	\$15.00	\$15.00
Audio		
Baby grand piano	\$100.00	\$100.00
Stage lighting and sound board	\$200.00 + AV tech	\$200.00 + AV tech
Podium with microphone	\$20.00	\$35.00
Corded microphone on stand—One free with N/S hall	\$15.00	\$15.00
Wireless microphone (hand held or lapel)	\$25.00	\$50.00
Colored up lights	\$200.00	\$200.00
Room set		
Linens (per linen) weekdays only	\$10.00	\$10.00
Draped and skirted registration table	\$15.00	\$15.00
Room change after final set (per table and chair set)	\$20.00	\$20.00
Catering		
Kitchen Use/Food Service (when food is brought in) - flat fee based upon set up or attendance whichever is greater	\$1.00 per person weekday or weekend (\$300.00 max)	\$1.00 per person weekday \$2.00 per person weekends (\$300.00 minimum)

Deluxe coffee service with condiments	15 cup carafe—\$15.00	15 cup carafe—\$15.00
Water/soda service	\$1.00 per bottle	\$1.00 per bottle
Miscellaneous		
Copies 1—50—\$0.25 first copy, \$0.10 thereafter	\$0.25/\$0.10	\$0.25/\$0.10
Deposits		
Entire building	\$500.00	\$1,000.00
Grand hall	\$300.00	\$300.00
Half hall (North or South)	\$200.00	\$200.00
Conference room	\$50.00	\$50.00

Miscellaneous Fees/Policies

Cancellation Policy—Any cancellation of a Friday, Saturday, or Sunday entire building rental or combined north/south hall booking shall result in lessee forfeiting one-half of the deposit. If the cancellation is received 180 to 120 calendar days prior to the event, the lessee will forfeit all of the deposit. If the cancellation is received less than 120 calendar days prior to the event, the lessee will forfeit all monies paid to the Colleyville Center.

Colleyville Center deposit forfeiture—Up to \$1,000.00 will be retained from lessee deposit for failure to leave the premises (building and grounds) in as good or better condition than it was prior to being leased or for failure to pay outstanding balance of other fees.

AV surcharge—All rented audio visual equipment brought into the building by another vendor incurs a 15 percent charge of the Colleyville Center fee for same equipment.

Non-profit donations—Any not for profit organization that donates over \$50,000.00 to the Colleyville Center does not incur equipment fees. Supply and service fees are not included in this waiver. If a not for profit organization donates a single piece of equipment, it becomes Colleyville Center property and use of that equipment by that organization does not incur equipment fees.

Discount for using local businesses—If a client uses three or more Colleyville businesses during their event, the center will provide complimentary colored up-lighting (\$200.00 value).

Additional rental hours—If a client requests to extend a rental of the entire building beyond their eight hour rental, additional hours will be available for an additional \$250.00 per hour, within the business hours of the center. The additional hours must be requested in advance. Fees will not be pro-rated for increments of time less than one hour.

Late fees—The Colleyville Center closes at 12:00 a.m. (midnight) on Friday and Saturday and 11:00 p.m. Sunday through Thursday. Should a client remain on the premises after the building is closed, a fee

will be assessed at the rate of \$1,000.00 per hour until such time the building is vacated. Fees will not be pro-rated for increments of time less than one hour.

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Lost/damaged single book on CD disc	Cost of single CD	1.00
DVD	Cost of item	5.00
Lost DVD outer insert	0.00	5.00
Audio-visual material containers	Cost of item	5.00
Kit bags	Cost of item	2.00
Bar codes/RFID tags	\$1.00	0.00

Print card 0.50

Color copies (per page) 1.00

Black and white copies (per page) 0.10

Fax—Incoming (per page) 1.00

Fax—Outgoing (per page)

Local 1.00

Long distance 2.00

Non-resident fees:

Non-resident card (non-TexShare, non-reciprocal borrowing participating home library)
25.00

Non-resident card (without home library) 25.00

Interlibrary loan materials not picked up 2.00

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City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6a

Agenda Date 9/3/2019

Number Resolution R-19-4416

Type Resolution

Department Community Development

Title

Consideration of a Minor Plat for Lot 1, Block 1, of the Reagan Estates 4 Addition, being Tract 1G & 1Q and Tract 1CC1, Abstract 356, in the Isaac Carodine Survey, located at 5604 Lowrie Road, Case PC19-012

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Reading and Public Hearing

Robert McCann III, the owner, has submitted a request for a minor plat of Lot 1, Block 1, Reagan Estates 4, being Tract 1G & 1Q and Tract 1CC1, Abstract 356, in the Isaac Carodine Survey, being approximately 1.11 acres, and zoned R-40 Single Family Residential district. The purpose is to plat the property into one single-family residential lot and allow the construction of a new accessory building. There are no new lots proposed.

Existing Conditions/Background: The subject property, 5604 Lowrie Road, is located on the west side of Lowrie Road, south of the intersection of Lowrie Road and W. L.D. Lockett Road. The subject property has R-40 zoning and the tracts are developed with a single family home.

Lot Dimensions and Setbacks: Per Section 3.24 G, Schedule of District Regulations in the Land Development Code, the R-40 zoning regulations require the following standards:

Minimum Lot Area: 40,000 square feet

Minimum Lot Width: 150 feet

Minimum Lot Depth: 150 feet

Minimum Front Yard Setback: 40 feet

Minimum Side Yard Setbacks: 15 feet

Minimum Rear Yard Setback: 25 feet

Maximum Lot Coverage: 20 percent

Maximum Impervious Lot Coverage: 50 percent

As submitted, the proposed plat does not meet some of the requirements of the R-40 zoning as described in the Land Development Code and a plat waiver is necessary to obtain. The lot width is 145 feet, just under the required 150 feet minimum.

Surrounding Development: The surrounding area consists of properties zoned R-40 Single Family Residential district and all are improved with single family residential uses.

Analysis: The proposed lot layout necessitates a request for a plat waiver for the lot width. The allowance for the plat waiver then would allow for the lot to be compatible with the R-40 zoning and meet the intent of the City's Comprehensive Master Plan.

Tree Preservation: Any subdivision of the subject property must comply with Chapter 5 (Tree Preservation) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Staff Recommendation: Staff recommends approval of the replat with plat waivers for lot area and lot width. The request will allow development of a new accessory building on the property.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the plat with the plat waiver at their August 12, 2019 meeting by a vote of 4-0.

Financial Impact

There is no financial impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Plat Exhibit

5. Topographic Exhibit
6. Resolution R-19-4416

Aerial Map

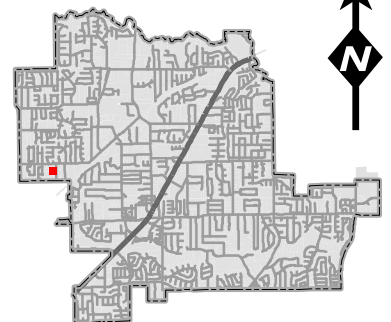


PC19-012 5604 and 5650 Lowrie Road

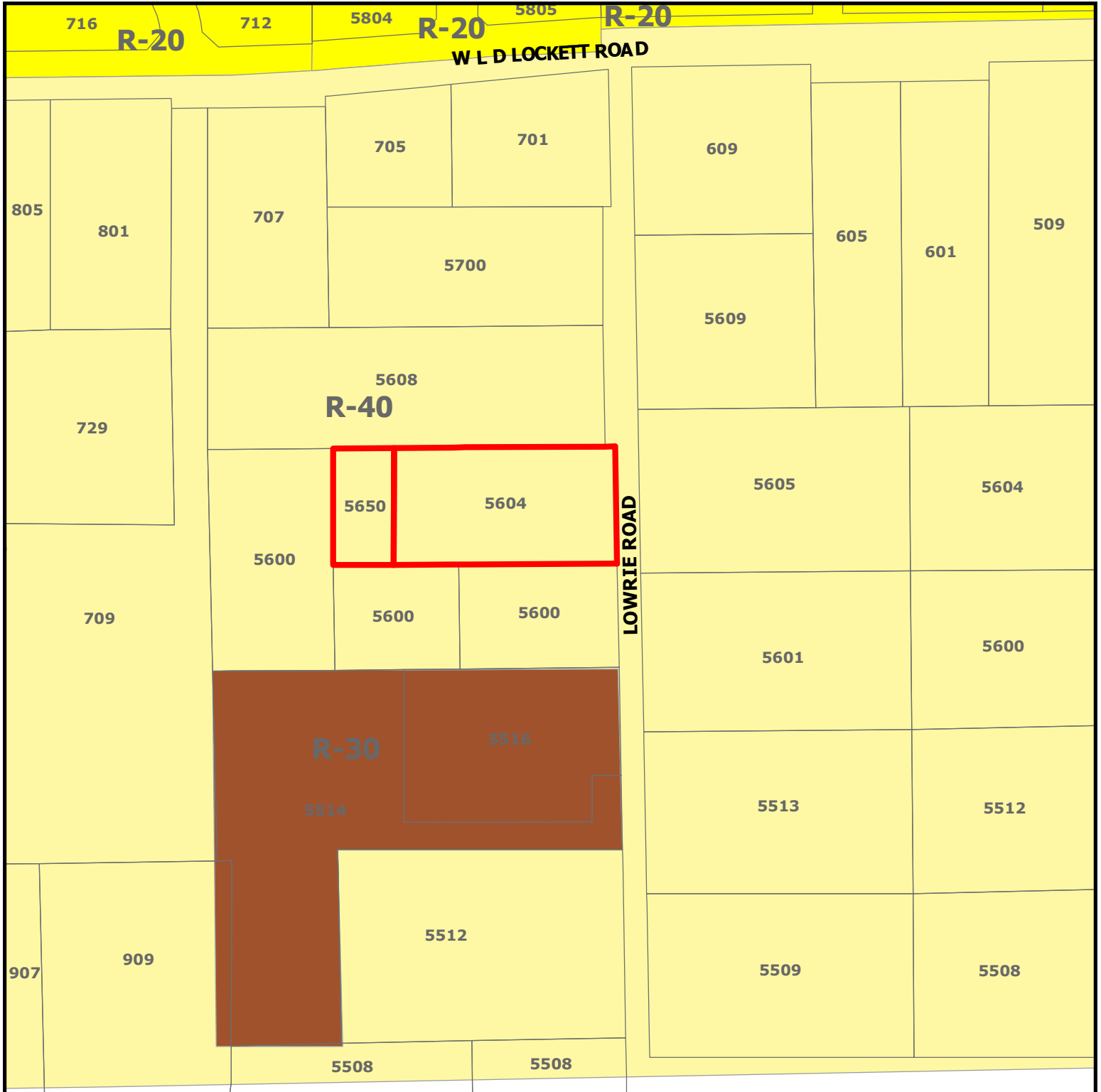
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Subject Property



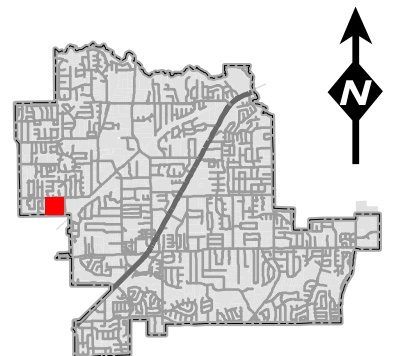
Zoning Map



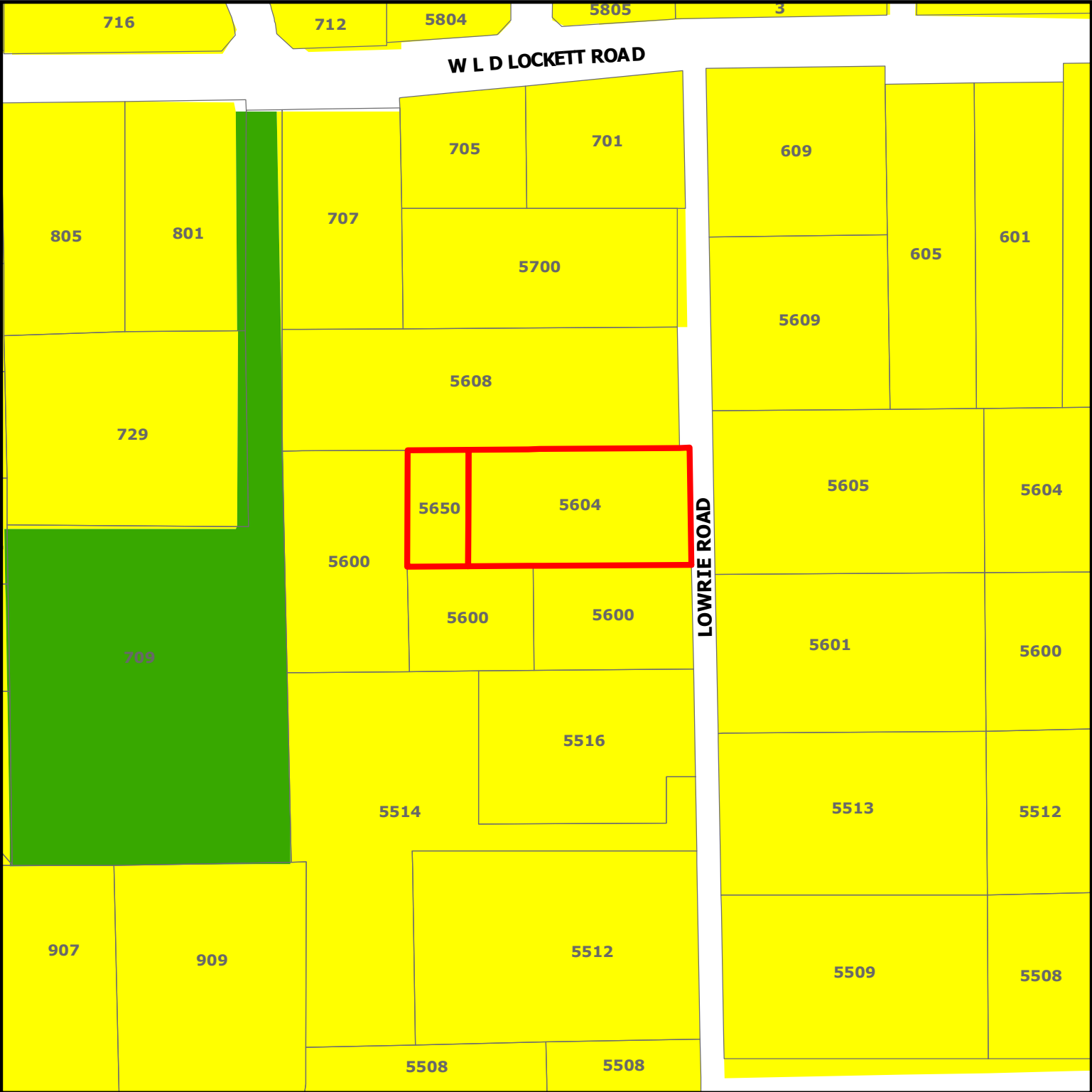
PC19-012 5604 and 5650 Lowrie Road

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 Subject Property



Future Land Use Map

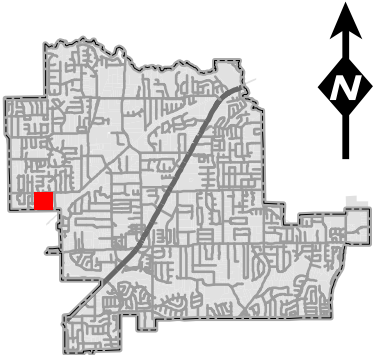


PC19-012

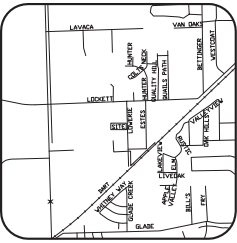
5604 and 5650 Lowrie Road

DISCLAIMER:
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-  Subject Property
-  Residential
-  Open Space; Parks



Plat Exhibit



VICINITY MAP



SCALE : 1" = 20'

Surveyor's Certification

KNOW ALL MEN BY THESE PRESENTS:

That I, Larry G. Ferguson, a Registered Professional Land Surveyor licensed in the State of Texas, do hereby certify that this Plat is true and correct and was prepared from an actual survey made under my supervision on the ground. Further, this survey conforms to the general rules of procedures and practices of the most current Professional Land Surveying Practices Act.

Signature _____ Date _____
(Affix Seal)

Planning and Zoning Commission Approval

WHEREAS The Planning and Zoning Commission of the City of Colleyville, Texas voted affirmatively on this _____ day of _____, 2019, to approve this Plat.

Chairman, Planning and Zoning Commission

Attest: Secretary, Planning and Zoning Commission

STATE OF TEXAS
COUNTY OF TARRANT

Before me, the undersigned Notary Public in and for said county and State on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and considerations therein expressed, and in the capacity therein stated.

Given under my hand and seal of office this _____ day of _____, 2019.

Notary Public in and for Tarrant County

(affix seal) _____

My commission expires: _____

City Council Approval

Whereas the City Council of the City of Colleyville, Texas voted affirmatively on this _____ day of _____, 2019, to approve this Plat.

Mayor, City of Colleyville

Attest: City Secretary

Dedication Certificate

WHEREAS, Robert E. & Kathryn S. McCann, are the owners of a tract of land situated in the Isaac Caroline Survey, Abstract No. 356, Tarrant County, Texas, and being a 0.865 acre tract conveyed to them by Instrument No. D199302207, and also being a 0.246 acre tract conveyed to them by Instrument No. D205175725 and being more particularly described as follows:

Being a 1.111 acre tract of land situated in the Isaac Caroline Survey, Abstract No. 356, Tarrant County, Texas, and being a 0.865 acre tract conveyed to them by Instrument No. D199302207 and also being a 0.246 acre tract conveyed to them by Instrument No. D205175725 and being more particularly described as follows:

at a 1/2 inch iron rod found on the westerly right-of-way line of Lowrie Road (a 50 foot right-of-way) for the common corner of this tract and Lot 1, Block 1, Reagan Estates 3 and addition to the City of Fort Worth, Tarrant County, Texas as recorded in Instrument No. D214214392 of the Official Public Records of Tarrant County, Texas;

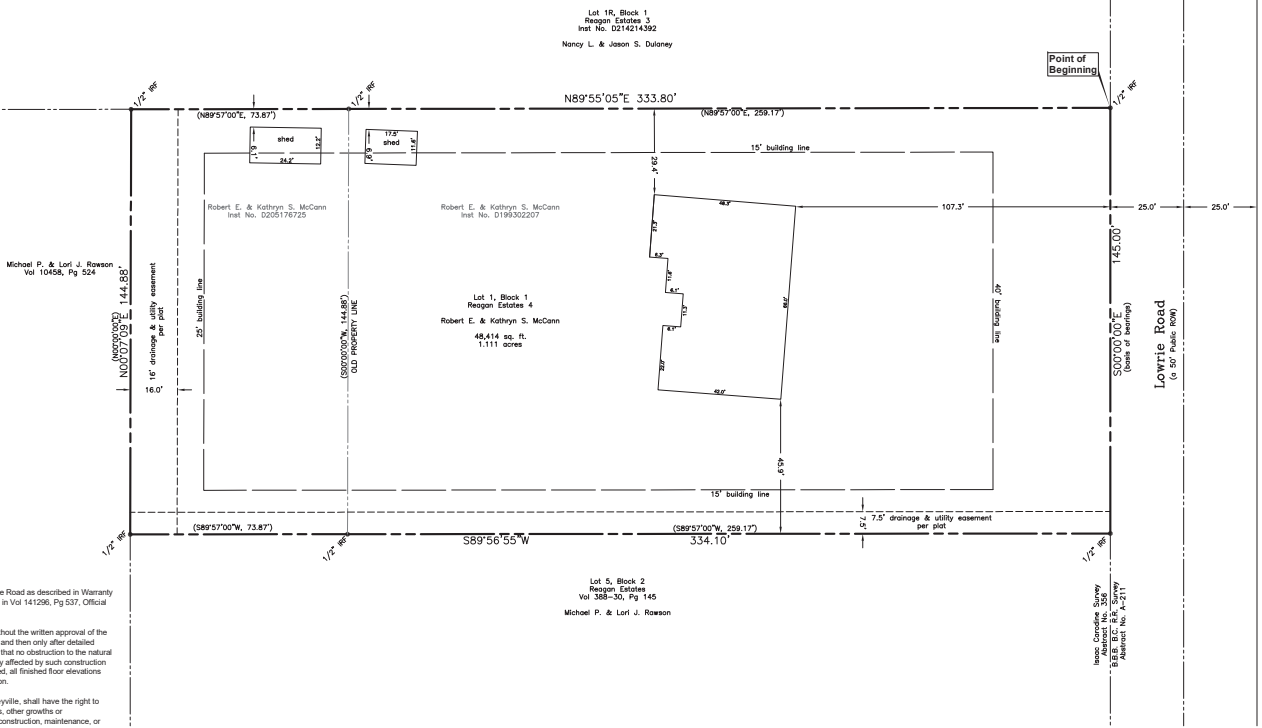
THENCE South 00°00'00" East along said westerly right-of-way line of Lowrie Road for a distance of 145.00 feet to a 1/2 inch iron rod found for the common corner of the tract and Lot 5, Block 2, Reagan Estates, an Addition to the City of Fort Worth as recorded in Volume 388-30, Page 145 of the Official Public Records of Tarrant County, Texas;

THENCE South 89°56'55" West along the common line for a distance of 334.10 feet to a 1/2 inch iron rod found on the easterly line of a tract of land described in deed to Michael P. and Lori J. Rawson as recorded in Volume 10458, Page 524 of the Official Public Records of Tarrant County, Texas;

THENCE North 00°07'09" East along the common line for a distance of 144.88 feet to a 1/2 inch iron rod found;

THENCE North 89°55'05" East for a distance of 333.80 feet to the POINT OF BEGINNING.

Said tract having a computed area of 48.414 square feet or 1.111 Acres.



General Notes:

1. Bearings are based on the westerly right-of-way line of Lowrie Road as described in Warranty Deed to Robert E. McCann III and Kathryn S. McCann, recorded in Vol 141296, Pg 537, Official Public Records, Tarrant County, Texas.

2. Drainage Easement Restriction: No construction or filling, without the written approval of the City of Colleyville shall be allowed within a drainage easement, and then only after detailed engineering plans and studies show that no flooding will result, that no obstruction to the natural flow of water will result, and subject to all owners of the property affected by such construction becoming a party to the request. Where construction is permitted, all finished floor elevations shall be a minimum of two feet above the 100-year flood elevation.

3. Utility Easements: Any public utility, including the City of Colleyville, shall have the right to move and keep moved all or part of any building, fences, shrubs, other growths or improvements which in any way endanger or interfere with the construction, maintenance, or efficiency of its respective systems on any of the easements shown on the plat; and any public utility, including the City of Colleyville, shall have the right at all times of ingress and egress to and from and upon said easements for the purpose of construction, reconstruction, inspection, patrolling, maintaining and adding to or removing all or part of its respective systems without the necessity at any time of procuring the permission of anyone.

4. The City of Colleyville shall not be responsible for maintenance of private drives, emergency access easements, recreation areas and open spaces.

5. No permanent structures shall be constructed over an existing water, sanitary sewer, or utility easement as per the water and wastewater installation policy.

6. Vol. _____ Volume
Pg. _____ Page
IRF _____ Iron Rod Found

Owners: Robert E. & Kathryn S. McCann

5604 Lowrie Road
Colleyville, TX 76034
Ph: (872) 342-9752

LGF LAND SURVEYING, LLC
Accurate Reliable Responsive

132 PR 7869
HOLLY LAKE RANCH, TEXAS 75785
PHONE (214) 289-6904

FIRM NO. 10148100
LARRY@LGFSLANDSURVEYS.COM

Page 1 of 1

Now therefore, know all persons by these presents:

That We, Robert E. & Kathryn S. McCann, Owners, do hereby adopt this plat designating the hereinbefore described property as Reagan Estates 4, and addition to the City of Colleyville, Tarrant County, Texas, and do hereby dedicate fee simple to the public use forever all streets, rights-of-way, and alleys shown thereon, and do hereby reserve the easements shown on this plat for the mutual use and accommodation of all public utilities desiring to use or using the same. Any public utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, shrubs or other improvements or growths in which any way endanger or interfere with the construction, maintenance or efficiency of its respective systems on any of these easements, and any public utility shall at all times have the right of ingress and egress to and from and upon the said easement for the purpose of constructing, reconstructing, inspecting, and patrolling, without the necessity at any time of procuring the permission of anyone. This plat approved subject to all platting ordinances, rules, regulations, and resolutions of the City of Colleyville, Texas.

Witness our hands this _____ day of _____, 20____.

Robert E. McCann

Kathryn S. McCann

Owner's Statement of the Purpose of the Plat :

Owner is combining two un-platted lots in anticipation of adding a future accessory building. Currently city codes do not allow for a building permit to be issued for any un-platted lot and city staff requires verification that all the site and buildings are compliant with the Land Development Code before issuance of any future permits.

In addition, the original parcel which was built upon in the 1960's, is and is non-compliant with current R-40 zoning, the parcels are only 145 ft. vs 150 wide, requiring a variance vs. a minor plat.

MINOR PLAT
REAGAN ESTATES 4
Lot 1, Block 1

City Case No. _____

Isaac Caroline Survey, Abstract No. 356
City of Colleyville, Tarrant County, Texas

Date of Plat: June 26, 2019
Revised: July 15, 2019

Topographic Exhibit



VICINITY MAP

SCALE : 1" = 20'



A horizontal scale bar with a black and white alternating pattern. It is marked with 0', 10', 20', and 40'.

LEGEND

- N. North
S. South
E. East
W. West
° Degrees
' Feet or Minutes
" Inches or Seconds
Sq. Square
Ft. Feet
Vol Volume
Pg Page

- | | |
|--|------------------------|
| | Overhang |
| | Sanitary Sewer Manhole |
| | ROW/Adjoining Boundary |
| | Boundary |
| | Easement |
| | Chainlink Fence |
| | Wooden Fence |
| | Underground Gas |
| | Overhead Electric |
| | Overhead Telephone |
| | Sanitary Sewer Line |
| | Underground Telephone |
| | Water Line |

GENERAL NOTES:

- [illegible]

RECORD DESCRIPTION:

- [illegible]

TOPOGRAPHIC SURVEY

5604 Lowrie
Collyville, TX

I, Larry G. Ferguson, a Registered Professional Land Surveyor in the State of Texas, do hereby certify that a survey was performed under my direction on April 25, 2019 that substantially complies with the minimum standards established by the State Board of Professional Land Surveying.

Larry G. Ferguson
Registration No. 5632
In the State of Texas
Date of Survey: 04-25-2019
Date of Last Revision: 05-20-2019
Project Name or No.: 5604 Lowrie



LGF LAND SURVEYING, LLC

Accurate **Reliable** **Responsible**
132 PR 7669
HOLLY LAKE RANCH, TEXAS 75765
PHONE (214) 289-6804
FAX (972) 321-7294
FIRM NO. 10148100
LARRY@LGFSURVEYS.COM

LARRY@LGFSURVEYS.COM

Page 1 of 1

RESOLUTION R-19-4416

A RESOLUTION APPROVING A REPLAT FOR A MINOR PLAT, LOT 1, BLOCK 1, OF THE REGAN ESTATES 4 ADDITION

WHEREAS, the Planning and Zoning Commission recommended approval of the Minor Plat for Lot 1, Block 1, Regan Estates 4 Addition on August 12, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Minor Plat with plat waiver for lot width being 145 feet, for Lot 1, Block 1, Regan Estates Addition on approximately 1.111 acres, attached as Exhibit "A" - Plat Exhibit, is hereby approved.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS
THE 3rd DAY OF SEPTEMBER 2019.

Mayor Richard Newton _____
Place 1, Tammy Nakamura _____
Place 3, Kathy Wheat _____
Place 4, George Dodson _____

Mayor Pro Tem Bobby Lindamood _____
Place 5, Chuck Kelley _____
Place 6, Callie Rigney _____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6b

Agenda Date 9/3/2019

Number Resolution R-19-4417

Type Resolution

Department Community Development

Title

Consideration of a replat for Lot 1, Block 1, of the Panno Brothers Addition, being a replat of a portion of Lot 7, Block 1, of the Pleasant Oak Estates, located at 809 Shelton Drive, Case PC19-010

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Reading and Public Hearing

Bryan Connally, the applicant, has submitted a request for a replat of Lot 1, Block 1, Panno Brothers Addition, being a portion of Lot 7, Block 1, of the Pleasant Oak Estates Addition, being approximately 1.01 acres, and zoned R-40 Single Family Residential district. The purpose is to plat the property into one single-family residential lot and allow the construction of a new home. There are no new lots proposed.

Existing Conditions/Background: The subject property is located on the south side of Shelton Drive, west of the intersection with Pleasant Run Road. The subject property has R-40 zoning and the tract is developed with a single family home, which is being demolished so a new single family residential home may be built.

Lot Dimensions and Setbacks: Per Section 3.24 G, Schedule of District Regulations in the Land Development Code, the R-40 zoning regulations require the following standards:

Minimum Lot Area: 40,000 square feet

Minimum Lot Width: 150 feet

Minimum Lot Depth: 150 feet

Minimum Front Yard Setback: 40 feet

Minimum Side Yard Setbacks: 15 feet

Minimum Rear Yard Setback: 25 feet

Maximum Lot Coverage: 20 percent

Maximum Impervious Coverage: 50 percent

As submitted, the proposed plat does not meet some of the requirements of the R-40 zoning as described in the Land Development Code and plat waivers are necessary to obtain. The net lot size drops below the required 40,000 SF to 38,676 SF because of the dedication of required right-of-way. The lot width is also approximately 134 feet, which is under the required 150 feet minimum.

Surrounding Development: The surrounding area consists of properties zoned R-40 Single Family Residential district and AG Agricultural district and are improved with single family residential uses and institutional uses.

Analysis: The proposed lot layout necessitates a request for plat waivers for the lot size and the lot width. The allowance for the lot waivers would allow for the lot to be compatible with the R-40 zoning and meet the intent of the City's Comprehensive Master Plan.

Tree Preservation: Any subdivision of the subject property must comply with Chapter 5 (Tree Preservation) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Staff Recommendation: Staff recommends approval of the replat with plat waivers for lot area and lot width. The request will allow development of a single-family home on the property.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the plat with waivers for area and width and confirmation of a 25 foot rear (west) setback at their August 26, 2019 meeting by a vote of 5-0.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

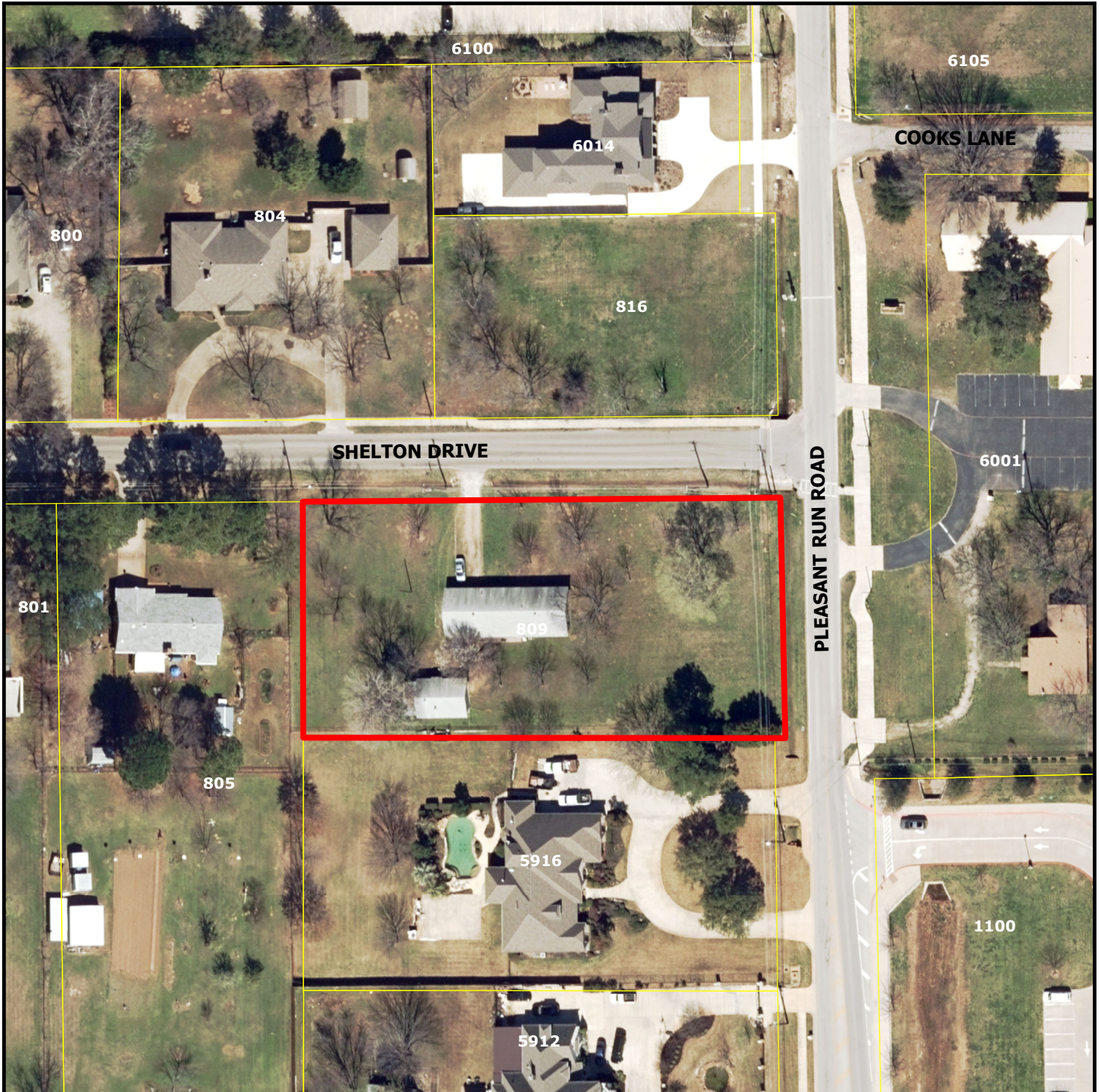
Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Plat Exhibit
5. Grading Plan
6. Notification Map
7. Notification List
8. Property Owner Notification Letter
9. Resolution R-19-4417

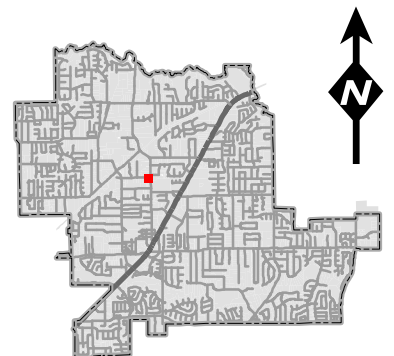
Aerial Map



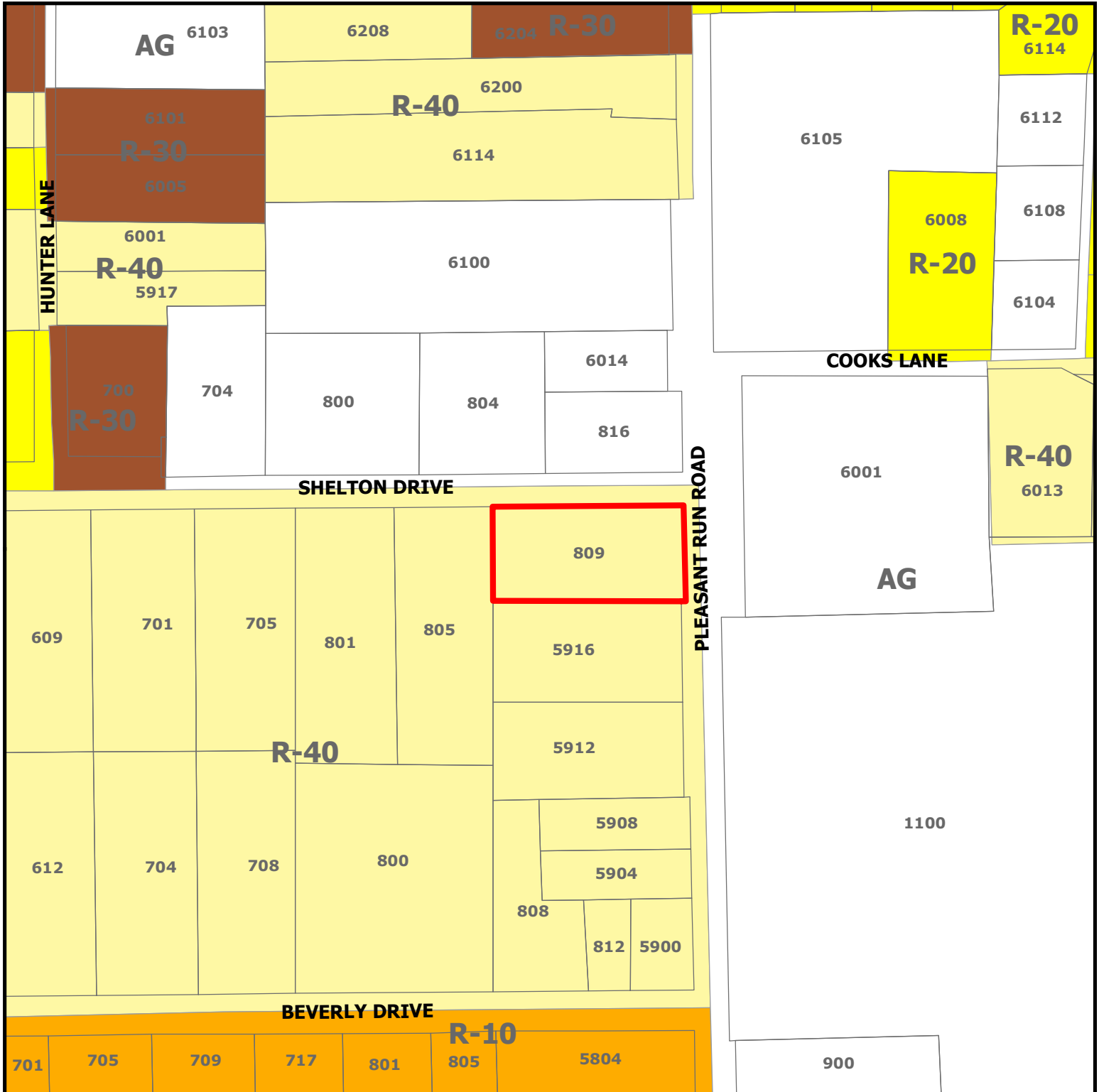
PC19-010
809 Shelton Drive

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 Subject Property



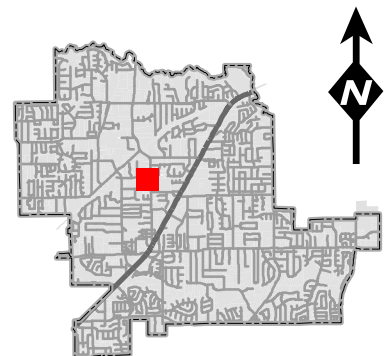
Zoning Map



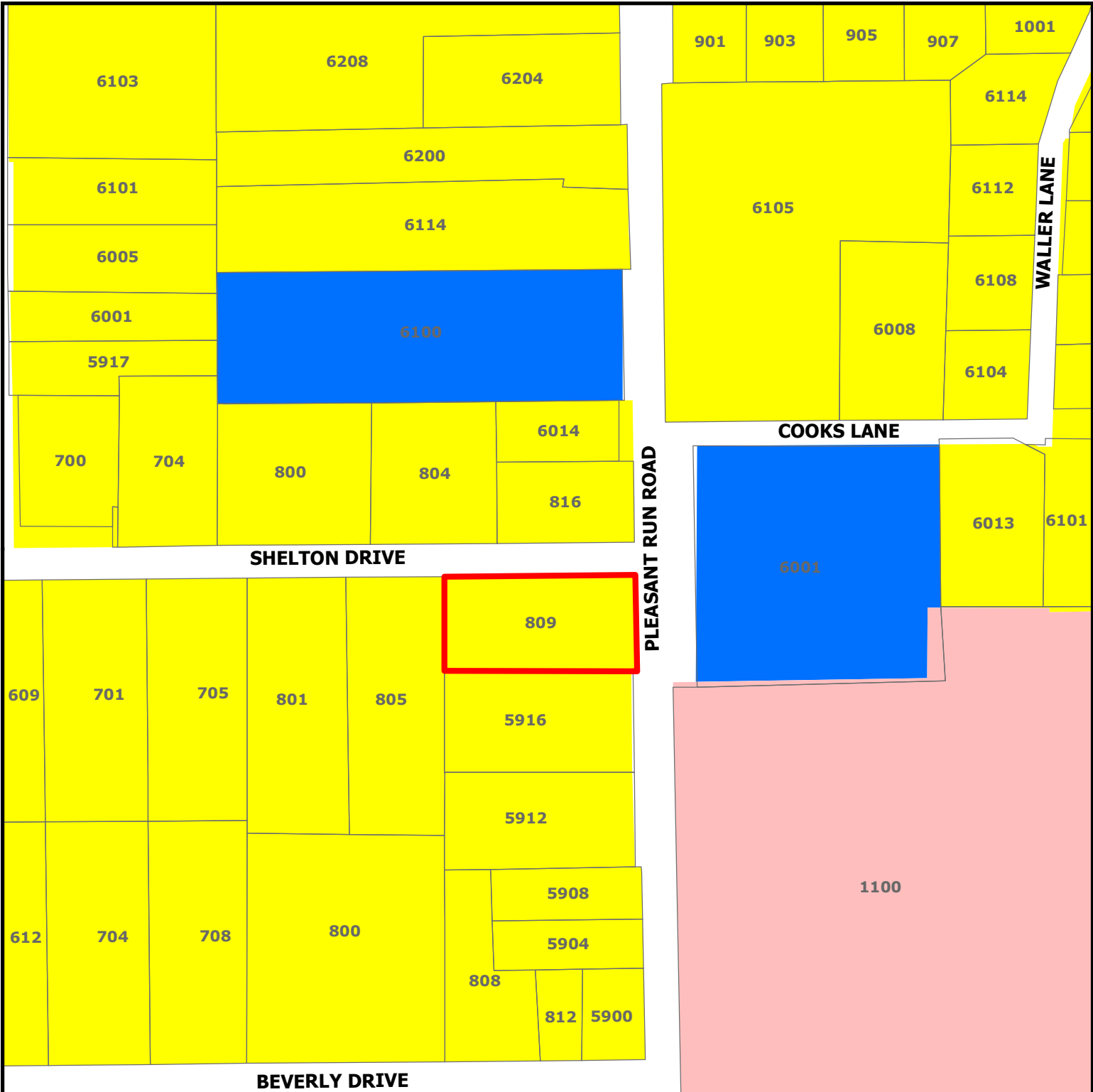
PC19-010
809 Shelton Drive

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 Subject Property

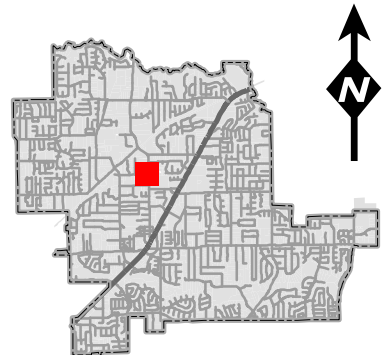


Future Land Use Map



PC19-010
809 Shelton Drive

-  Subject Property
 Residential
 Institutional
 Colleyville Blvd Corridor



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Grading Plan

BENCHMARK

ELEVATION DATUM PER CITY OF COLLEYVILLE
BENCHMARK NO. 52, A 2" BRASS DISC LOCATED IN
THE TOP OF A HEADWALL EAST OF L.D. LOCKET AND
89' SOUTH OF THE CENTERLINE OF BRANSFORD .
Elevation = 686.91' (NAVD88)

GRAPHIC SCALE

0 20 40 FEET

LEGEND

PROPOSED CONTOUR	---
EXISTING CONTOUR	---
FLOWLINE	---
GRADE BREAK	---
ACCESSIBLE ROUTE	---
SPOT GRADE	FG+100.50
PROPOSED FLOW ARROW	→
D.E. & U.E	→ DRAINAGE AND UTILITY EASEMENT
ds	DOWNSPOUT
FG	FINISHED GRADE
TP	TOP OF PAVEMENT
FL	FLOWLINE
FP	FINISHED PAD
FF	FINISHED FLOOR

SITE GRADING - IBC REQUIREMENT (SEC. 1804)

- THE GROUND IMMEDIATELY ADJACENT TO THE FOUNDATION SHALL BE SLOPED AWAY FROM THE BUILDING AT A SLOPE OF NOT LESS THAN ONE UNIT VERTICAL IN 20 UNITS HORIZONTAL (5-PERCENT SLOPE) FOR A MINIMUM DISTANCE OF 10 FEET MEASURED PERPENDICULAR TO THE FACE OF THE WALL.
- IF PHYSICAL OBSTRUCTIONS OR LOT LINES PROHIBIT 10-FOOT OF HORIZONTAL DISTANCE, A 5-PERCENT SLOPE SHALL BE PROVIDED TO AN APPROVED ALTERNATIVE METHOD OF DIVERTING WATER AWAY FROM THE FOUNDATION. SWALES USED FOR THIS PURPOSE SHALL BE SLOPED A MINIMUM OF 2 PERCENT WHERE LOCATED WITHIN 10 FEET OF THE BUILDING FOUNDATION.
- IMPERVIOUS SURFACES WITHIN 10 FEET OF THE BUILDING FOUNDATION SHALL BE SLOPED A MINIMUM OF 2 PERCENT AWAY FROM THE BUILDING.

"NOTICE TO CONTRACTORS - UTILITIES"

THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF ANY EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES, THE GOVERNING MUNICIPALITY, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION PROVIDED IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE APPROPRIATE UTILITY COMPANY AT LEAST 48 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THESE PLANS.

"NOTICE TO CONTRACTORS - TOPOGRAPHIC SURVEY"

TOPOGRAPHIC INFORMATION TAKEN FROM A TOPOGRAPHIC SURVEY PERFORMED BY CSB SURVEYING TEXAS LLC. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY, IN WRITING, OF ANY DISCREPANCIES OR OMISSIONS TO THE TOPOGRAPHIC INFORMATION. THE CONTRACTOR(S) SHALL BE RESPONSIBLE FOR CONFIRMING THE LOCATION (HORIZONTAL/VERTICAL) OF ANY BURIED CABLES, CONDUITS, PIPES, AND STRUCTURES (STORM SEWER, SANITARY SEWER, WATER, GAS, TELEVISION, TELEPHONE, ETC.) WHICH IMPACT THE CONSTRUCTION SITE. THE CONTRACTOR(S) SHALL NOTIFY THE OWNER AND ENGINEER IF ANY DISCREPANCIES ARE FOUND BETWEEN THE ACTUAL CONDITIONS VERSUS THE DATA CONTAINED IN THE CONSTRUCTION PLANS. ANY COSTS INCURRED AS THE RESULT OF NOT CONFIRMING THE ACTUAL LOCATION (HORIZONTAL/VERTICAL) OF SAID CABLES, CONDUITS, PIPES, AND STRUCTURES SHALL BE BORNE BY THE CONTRACTOR. ADDITIONALLY, THE CONTRACTOR(S) SHALL NOTIFY THE OWNER AND ENGINEER IF ANY ERRORS OR DISCREPANCIES ARE FOUND ON THE CONSTRUCTION DOCUMENTS (PSHE), WHICH NEGATIVELY IMPACT THE PROJECT. THE ENGINEER AND OWNER SHALL BE INDEMNIFIED OF PROBLEMS AND/OR COST WHICH MAY RESULT FROM CONTRACTOR'S FAILURE TO NOTIFY ENGINEER AND OWNER.

!!!CAUTION!!!

EXISTING OVERHEAD & UNDERGROUND UTILITIES IN THE VICINITY.
VERIFY LOCATION OF EXISTING UNDERGROUND UTILITIES
BY VACUUM EXCAVATION OR OTHER POT-HOLING TECHNIQUES.



Know what's below.
Call before you dig.

THESE PLANS ARE SUBJECT TO REVIEW & APPROVAL BY JURISDICTIONAL ENTITIES.

DATE	REVISION	REVISION IN ACCORDANCE WITH CITY COMMENTS
07/02/2019	01	REVISED WESTERN B.L. TO 25'
07/11/2019	02	



809 SHELTON DRIVE
GRADING PLAN



JOB NUMBER	2017063
DESIGNED BY	
DRAWN BY	
CHECKED BY	
DATE	MAY 2019
SHEET	C5.0

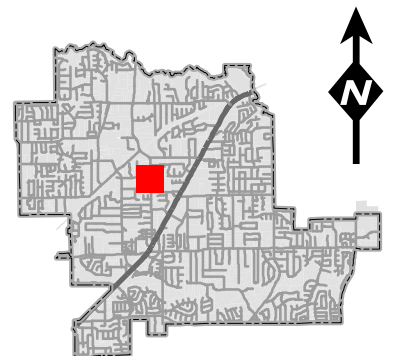
Notification Map



PC19-010 809 Shelton Drive

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-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
CONGREGATION BETH ISRAEL	P.O. BOX 397	COLLEYVILLE, TX	76034	6100 PLEASANT RUN RD
GABLE, STEPHAN D	705 SHELTON DR	COLLEYVILLE, TX	76034	705 SHELTON DR
SLINEY, PAMELA M	6008 COOKS LN	COLLEYVILLE, TX	76034	6008 COOKS LN
MCCLURE, RICK	800 BEVERLY DR	COLLEYVILLE, TX	76034	800 BEVERLY DR
IRVING INVESTMENT LTD	4004 GATEWAY DR #109	COLLEYVILLE, TX	76034	704 SHELTON DR
MCMEANS, JAY B	6013 COOKS LN	COLLEYVILLE, TX	76034	6013 COOKS LN
ROBBINS, JANICE W	5900 PLEASANT RUN RD	COLLEYVILLE, TX	76034	5900 PLEASANT RUN RD
ST CLAIR, LLOYD S	808 BEVERLY DR	COLLEYVILLE, TX	76034	808 BEVERLY DR
NORVILLE, MADELYN E	701 SHELTON DR	COLLEYVILLE, TX	76034	701 SHELTON DR
WALLACE, ROGER A	708 BEVERLY DR	COLLEYVILLE, TX	76034	708 BEVERLY DR
GARY PANNO INC	P.O. BOX 715	COLLEYVILLE, TX	76034	809 SHELTON DR
HASSAN FAMILY TRUST, THE	5912 PLEASANT RUN RD	COLLEYVILLE, TX	76034	5912 PLEASANT RUN RD
MCINTYRE, TREVOR	5917 HUNTER LN	COLLEYVILLE, TX	76034	5917 HUNTER LN
GROSSMAN, LISA	6014 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6014 PLEASANT RUN RD
WILLIS, SCOTT A	6114 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6114 PLEASANT RUN RD
ELMS, JASON R	801 SHELTON DR	COLLEYVILLE, TX	76034	801 SHELTON DR
				816 SHELTON DR
PLEASANT RUN BAPTIST CHURCH	6005 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6001 PLEASANT RUN RD
MENON, SUNEEL	6204 PLEASANT RUN RD	COLLEYVILLE, TX	76034	5904 PLEASANT RUN RD
PENNINGTON, DAVID F	812 BEVERLY DR	COLLEYVILLE, TX	76034	812 BEVERLY DR
DAY, JAMES B	805 SHELTON DR	COLLEYVILLE, TX	76034	805 SHELTON DR
KAUL, SONIA	5908 PLEASANT RUN RD	COLLEYVILLE, TX	76034	5908 PLEASANT RUN RD
EVANS, WADE	800 SHELTON DR	COLLEYVILLE, TX	76034	800 SHELTON DR
WALKER, DONNA	804 SHELTON DR	COLLEYVILLE, TX	76034	804 SHELTON DR
CRUSON, GLEN A	5916 PLEASANT RUN RD	COLLEYVILLE, TX	76034	5916 PLEASANT RUN RD
COULTER, MONA COOK	6105 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6105 PLEASANT RUN RD
GRAPEVINE, ISD	3051 IRA WOODS AVE E	GRAPEVINE, TX	76051	1100 BOGART DR
ALIANNE ESTATES	6201 THERESA LANE	COLLEYVILLE, TX	76034	COURTESY NOTICE
HIDDEN OAKS ESTATES	909 DOGWOOD COURT	COLLEYVILLE, TX	76034	COURTESY NOTICE
LAUREL OAKS ESTATES	809 LAUREL OAKS LANE	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
CONNALLY, BRYAN	12025 SHILOH ROAD, SUITE 240	DALLAS, TX	75228	APPLICANT

Public notices were mailed on July 26, 2019



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, August 12, 2019 at 7:00 p.m.

City Council Meetings: Tuesday, September 3, 2019 at 7:30 p.m.

3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a plat for Lot 1, Block 1, of the Panno Brothers Addition, being a Replat of a portion of Lot 7, Block 1, of the Pleasant Oak Estates. The purpose is to plat the property into a single-family residential lot.

Zoning Case: PC19-010

Applicant: Bryan Connally

Owner: Gary Panno

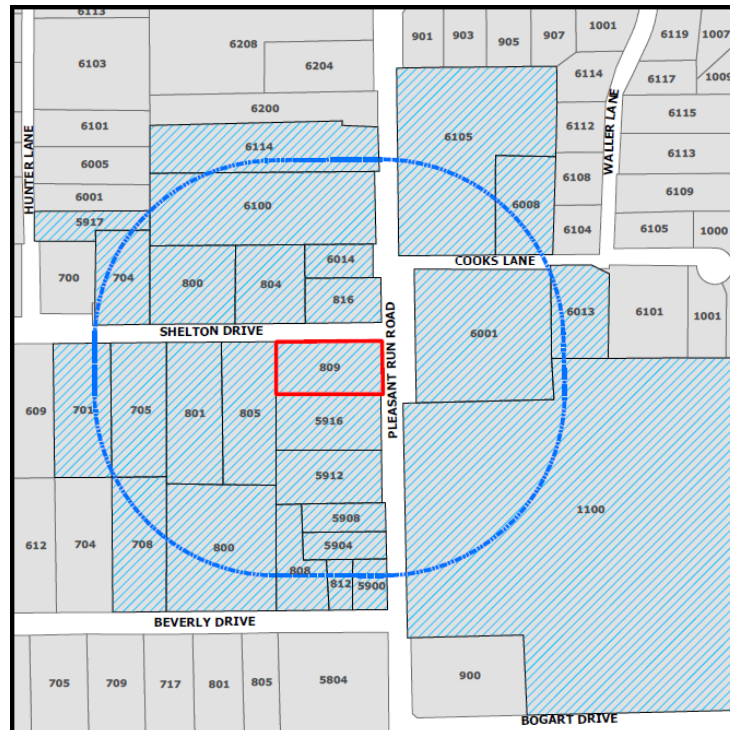
Location: 809 Shelton Drive

Property Description: A portion of Lot 7, Block 1, of the Pleasant Oak Estates

Present Zoning: R-40 Single Family Residential

NOTICE OF PUBLIC HEARING

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Action by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

RESOLUTION R-19-4417

**A RESOLUTION APPROVING A REPLAT FOR LOT 1, BLOCK 1, OF THE
PANNO BROTHERS ADDITION**

WHEREAS, the Planning and Zoning Commission recommended approval of the Replat for Lot 1, Block 1, Panno Brothers Addition on August 26, 2019.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Replat with plat waivers for lot area being 38,676 square feet and lot width being 134 feet, for Lot 1, Block 1, Panno Brothers Addition Addition on approximately 1.01 acres, attached as Exhibit "A" - Plat Exhibit, is hereby approved.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS
THE 3rd DAY OF SEPTEMBER 2019.

Mayor Richard Newton _____
Place 1, Tammy Nakamura _____
Place 3, Kathy Wheat _____
Place 4, George Dodson _____

Mayor Pro Tem Bobby Lindamood _____
Place 5, Chuck Kelley _____
Place 6, Callie Rigney _____

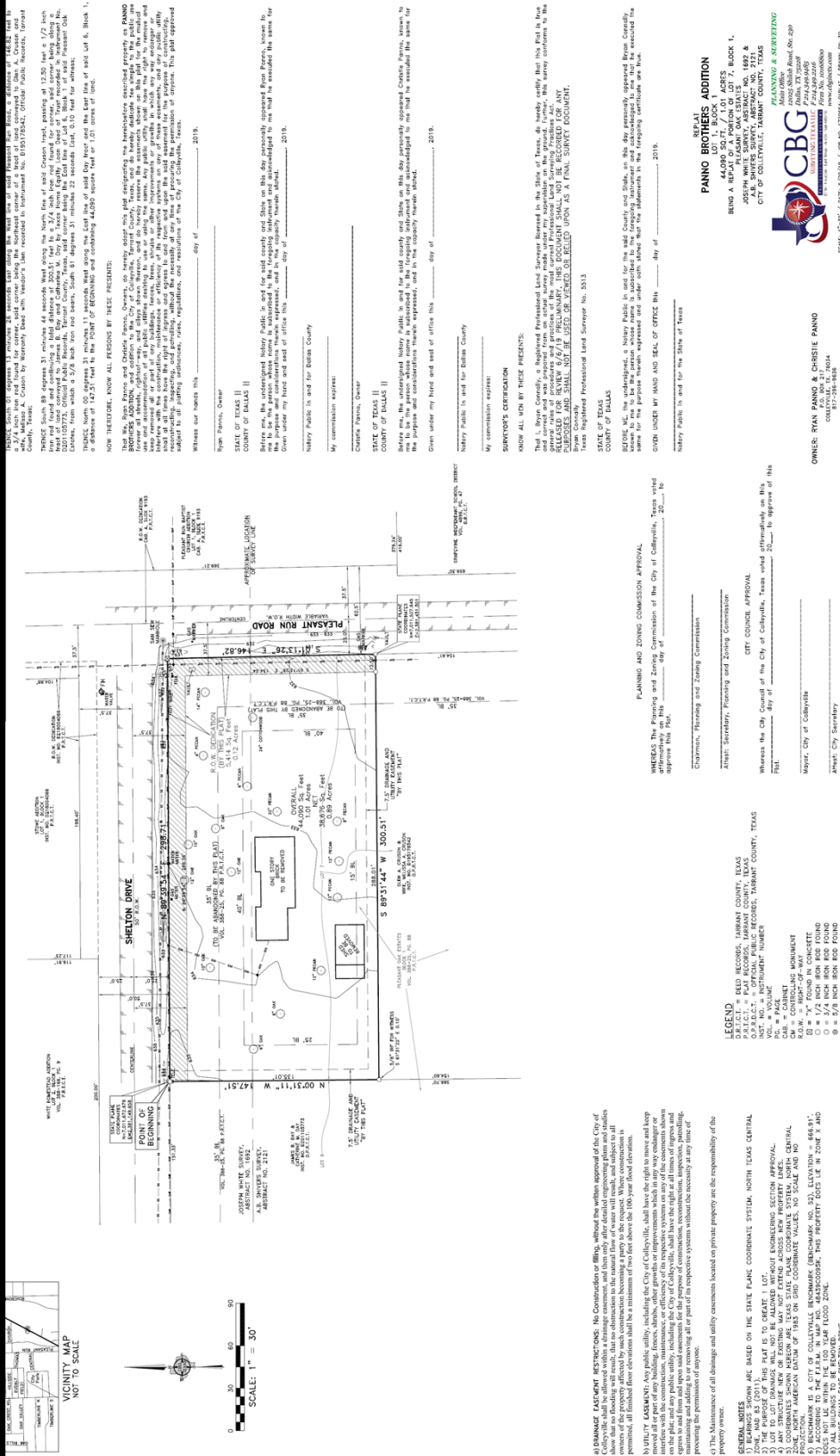
ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

Exhibit "A" - Plat Exhibit





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8

Agenda Date 9/3/2019

Type Report

Department City Secretary

Title

Planning and Zoning Commission Meeting Minutes - May 14, 2018

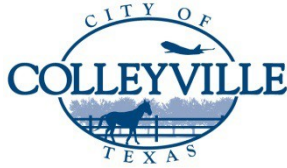
Planning and Zoning Commission Worksession Minutes - May 29, 2018

Planning and Zoning Commission Meeting Minutes - June 11, 2018

Planning and Zoning Commission Worksession Minutes - June 25, 2018

Attachments

1. Planning and Zoning Commission Meeting Minutes - May 14, 2018
2. Planning and Zoning Commission Worksession Minutes - May 29, 2018
3. Planning and Zoning Commission Meeting Minutes - June 11, 2018
4. Planning and Zoning Commission Worksession Minutes - June 25, 2018



City of Colleyville Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, May 14, 2018

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission meeting was called to order by Chair Mathisen on May 14, 2018, at 7:00 p.m.

Roll Call

Present: Susan Mathisen, Raymond Allee, Sam van Bever, Veronica Baughman, Charles Kelley, Claudia Bevill, and Jason Elms

Staff Present: Ben Bryner, Felix Landry, Taylor Schauwecker, Chief Brian Riley, Araceli Botello, and City Attorney Whitt Wyatt

1. APPROVAL OF MINUTES

February 26, 2018 – Worksession

Commissioner Elms made a motion to approve the February 26, 2018 Planning and Zoning Commission Worksession Minutes. Commissioner Baughman seconded the motion.

The motion to approve was carried by the following vote:

Aye: 7 – Mathisen, Allee, van Bever, Baughman, Kelley, Bevill, and Elms
Nay: 0

March 26, 2018 - Worksession

Commissioner Bevill made a motion to approve the March 26, 2018 Planning and Zoning Commission Worksession Minutes. Commissioner Kelley seconded the motion.

The motion to approve was carried by the following vote:

Aye: 7 – Mathisen, Allee, van Bever, Baughman, Kelley, Bevill, and Elms
Nay: 0

2. CITIZEN COMMENTS / PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no citizen comments/presentations regarding items not on the agenda.

3. PUBLIC HEARING AGENDA ITEMS

3a Consideration of a zoning change from the AG Agricultural zoning district to the CC1 Village Retail zoning district and a Special Use Permit (SUP) for Cemeteries or Mausoleums on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC18-001, TABLED FROM THE MARCH 26, 2018 MEETING

Ben Bryner briefed the Commission. He added that the applicant has requested to table the case to the June 11, 2018 Planning and Zoning Commission Meeting in order to address concerns presented by staff.

Commissioner Kelley made a motion to remove Case ZC18-001 from the table. Commissioner Baughman seconded the motion.

The motion to remove the case from the table was carried by the following vote:

Aye: 7 – Mathisen, Allee, van Bever, Baughman, Kelley, Bevill, and Elms
Nay: 0

The public hearing was opened at 7:06 p.m. With no citizens wishing to speak, the public hearing was closed at 7:06 p.m.

Commissioner Elms made a motion to table Case ZC18-001 to the June 11, 2018 Planning and Zoning Commission Meeting. Commissioner Bevill seconded the motion.

The motion to table was carried by the following vote:

Aye: 7 – Mathisen, Allee, van Bever, Baughman, Kelley, Bevill, and Elms
Nay: 0

- 3b** Consideration of a Final Plat for Lots 1, 2, and 3X, Block 1, Old Grove Addition, Phase II, located at 105 & 103 John McCain Road and 7189 Cast Iron Forest Trail, Case PC17-004, TABLED FROM THE APRIL 9, 2018 MEETING

Commissioner Elms made a motion to remove Case PC17-004 from the table. Commissioner Baughman seconded the motion.

The motion to remove the case from the table was carried by the following vote:

Aye: 7 – Mathisen, Allee, van Bever, Baughman, Kelley, Bevill, and Elms
Nay: 0

Ben Bryner briefed the Commission. He added that the applicant has requested to table the case to the June 11, 2018 Planning and Zoning Commission Meeting in order to address concerns of acquiring a drainage easement to the east of the property.

The public hearing was opened at 7:11 p.m. With no citizens wishing to speak, the public hearing was closed at 7:11 p.m.

Commissioner Elms made a motion to table Case PC17-004 to the June 11, 2018 meeting. Commissioner Baughman seconded the motion.

The motion to table was carried by the following vote:

Aye: 7 – Mathisen, Allee, van Bever, Baughman, Kelley, Bevill, and Elms
Nay: 0

- 3c** Consideration for approval of a Site Plan for athletic fields on Lot 1R, Block 1, of the Covenant Christian Academy Addition, located at 901 Cheek-Sparger Road, Case SP18-001, TABLED FROM THE APRIL 9, 2019 MEETING

Commissioner Kelley made a motion to remove Case SP18-001 from the table. Commissioner Bevill seconded the motion.

The motion to remove the case from the table was carried by the following vote:

Aye: 7 – Mathisen, Allee, van Bever, Baughman, Kelley, Bevill, and Elms
Nay: 0

Felix Landry presented the case and briefed the Commission.

The applicant, Keith Castillo, 5112 North Wind Drive, Hurst, Texas, came forward and briefed the Commission.

The public hearing was opened at 7:18 p.m.

Sharon Dickson, 3813 Fox Hollow Drive, Bedford, Texas, came forward and spoke in support of the case. Ms. Dickson expressed concern regarding the foul balls in her yard.

The applicant, Keith Castillo, and the architect for the project, Mark Walker, came forward and addressed questions by the Commission regarding the design of the field, the foul balls, and screening.

The following citizens did not wish to speak, but would like to record their support:

Summir Stanley, 5113 Montclair Drive
Adam Harvell, 909 Harwood Terrace, Bedford, Texas
Rusty Beam, 4702 Mill Crossing West

The public hearing was closed at 7:25 p.m.

**Commissioner Elms made a motion to approve Case SP18-001.
Commissioner Kelley seconded the motion.**

The motion to approve was carried by the following vote:

Aye: 7 – Mathisen, Allee, van Bever, Baughman, Kelley, Bevill, and Elms
Nay: 0

3d Consideration of an amendment to the PUDR Planned Unit Development-Commercial zoning district to allow for a drive-through services on Lot 3, Block 11, Longwood Estates at Ross Downs, located at 7181 Colleyville Boulevard, Case ZC18-009

Felix Landry presented the case and briefed the Commission.

The applicant, Mike Sartain, 7113 Cedar Court, came forward and briefed the Commission. Mr. Sartain addressed the questions by the Commission regarding traffic and directional signs for the drive through and internal traffic direction.

The public hearing was opened at 7:38 p.m. With no citizens wishing to speak, the public hearing was closed at 7:39 p.m.

Commissioner Kelley made a motion to approve Case ZC18-009, with the condition that directional signage and a physical delineation barrier be placed between the drive-through and fire lane. Commissioner Elms seconded the motion.

The motion to approve was carried by the following vote:

Aye: 6 – Mathisen, Allee, van Bever, Kelley, Bevill, and Elms

Nay: 1 - Baughman

3e Consideration of a Special Use Permit to exceed the maximum number and total maximum size allowed by right for accessory buildings on Lot 1, Block 1, of the K Bar G Estates addition, located at 6401 Westcoat Drive, Case ZC18-010

Felix Landry presented the case and briefed the Commission.

The applicant, Jeff Polk, 1904 Industrial Boulevard, Suite 104, came forward and briefed the Commission.

The public hearing was opened at 7:46 p.m. With no citizens wishing to speak, the public hearing closed at 7:47 p.m.

The applicant, Jeff Polk, 1904 Industrial Boulevard, Suite 104, came forward and addressed questions by the Commission regarding square footage for the accessory building.

Commissioner Elms made a motion to approve Case ZC18-010. Commissioner Baughman seconded the motion.

The motion to approve was carried by the following vote:

Aye: 7 – Mathisen, Allee, van Bever, Baughman, Kelley, Bevill, and Elms

Nay: 0

3f Consideration of a zoning change from the AG Agricultural zoning district to the R-40 Single Family Residential zoning district on a portion of Lot 1, Block 1, of the Wood Estates Addition, located at 411 McDonwell School Road E, Case ZC18-011

Felix Landry presented the case and briefed the Commission.

The applicant, Jeff Polk, 1904 Industrial Boulevard, Suite 104, came forward and briefed the Commission.

The public hearing was opened at 7:55 p.m. With no citizens wishing to speak, the public hearing closed at 7:55 p.m.

Commissioner Elms made a motion to approve Case ZC18-011. Commissioner Baughman seconded the motion.

The motion to approve was carried by the following vote:

Aye: 7 – Mathisen, Allee, van Bever, Baughman, Kelley, Bevill, and Elms
Nay: 0

3g Consideration of a Replat for Lot 1R, Block 1, Wood Estates Addition and Lot 1, Block 1, Westcoat Estate Addition, located at 406 & 411 McDonwell School Road E and 6605 Westcoat Drive, Case PC17-027

Felix Landry presented the case and briefed the Commission.

The public hearing was opened at 7:58 p.m. With no citizens wishing to speak, the public hearing closed at 7:58 p.m.

Commissioner Kelley made a motion to approve Case PC17-027. Commissioner Bevill seconded the motion.

The motion to approve was carried by the following vote:

Aye: 7 – Mathisen, Allee, van Bever, Baughman, Kelley, Bevill, and Elms
Nay: 0

3h Consideration of a Special Use Permit to exceed the total maximum size allowed by right for accessory buildings and for a Servants or Caretakers Quarters on Tract 5B02, Abstract 294, in the Robert Chowing Survey, located at 5810 Pool Road, Case ZC18-012

Felix Landry presented the case and briefed the Commission.

The applicant, William C. Spearman III, 2248 Bedford Circle, Bedford, Texas, and the builder, Don Ferrier, 6137 Walnut Drive, Fort Worth, Texas, came

forward and briefed the Commission.

The public hearing was opened at 8:09 p.m. With no citizens wishing to speak, the public hearing closed at 8:10 p.m.

Commissioner Allee made a motion to approve Case ZC18-012. Commissioner Elms seconded the motion.

The motion to approve was carried by the following vote:

Aye: 6 – Mathisen, Allee, van Bever, Baughman, Kelley, and Elms

Nay: 1 – Bevill

3i Consideration of a zoning change from the AG Agricultural and R20 Single Family Residential zoning districts to the AG Agricultural and R20 Single Family Residential zoning districts on Lot 1, Block 1, of the Allzim Acres Addition, and Tracts 2A7B, 2A8C, & 2A9A, Abstract 533, in the Mary M. Freeman Survey, and Tract 4D02, Abstract 295, in the William E. Crooks Survey, located at 7209 & 7215 John McCain Road, Case ZC18-013

Felix Landry presented the case and briefed the Commission.

The applicant, Wesley Dawson, 406 Pecan Drive, Irving, Texas, came forward and briefed the Commission. Mr. Dawson addressed questions by the Commission regarding combining the two lots.

The public hearing was opened at 8:22 p.m.

Scott Redfearn, 7300 Chanel Court, came forward and spoke in opposition to the case. Mr. Redfern addressed concerns regarding Agricultural zoning and density.

The following citizens did not wish to speak, but would like to record their opposition:

Fred Wagner, 7305 Chanel Court

The public hearing closed at 8:27 p.m.

Scott Redfearn, 7300 Chanel Court, was asked to come forward and address the Commission. Mr. Redfern addressed the Commission's questions regarding the meeting between the neighbors and the applicant, the buffering between the two R-20 lots, preservation of the Oak trees, and the easement.

The applicant, Wesley Dawson, 406 Pecan Drive, Irving, Texas, came forward and addressed questions by the Commission regarding concessions to neighbors, fencing, and tree preservation, noise, visual privacy and the 30 foot easement.

Commissioner Allee made a motion to approve Case ZC18-013. Commissioner Kelley seconded the motion.

The motion to approve was carried by the following vote:

Aye: 6 – Mathisen, Allee, van Bever, Baughman, Kelley, and Elms

Nay: 1 – Bevill

3j Consideration of a Preliminary Plat for the Oak Creek Addition, located at 7209 & 7215 John McCain Road, Case PC18-005

Felix Landry and Ben Bryner presented the case and briefed the Commission.

The applicant, Wesley Dawson, 406 Pecan Drive, Irving, Texas, came forward and briefed the Commission. Mr. Dawson addressed questions by the Commission regarding the 30 foot easement, building within the area, tree preservation and drainage.

The public hearing was opened at 8:49 p.m.

Scott Redfearn, 7300 Chanel Court, came forward and spoke in opposition to the case. Mr. Redfearn address concerns regarding the tree survey exhibit and drainage.

The public hearing closed at 8:52 p.m.

The following citizens did not wish to speak, but would like their opposition recorded:

Michael Crowe, 7309 Chanel Court

Fred Wagner, 7305 Chanel Court

Commissioner Allee made a motion to approve Case PC18-005, with the condition that there be a 30 foot tree preservation easement. Commissioner Baughman seconded the motion.

The motion to approve was carried by the following vote:

Aye: 6 – Mathisen, Allee, van Bever, Baughman, Kelley, and Elms

Nay: 1 – Bevill

- 3k** Consideration of a zoning change from the AG Agricultural zoning district to the RE Single Family 'Estate' Residential zoning district on Tracts 1B & 1B1A, Abstract 294, in the Robert Chowning Survey, located at 6900 Pool Road, Case ZC18-014

Felix Landry presented the case and briefed the Commission.

The public hearing was opened at 9:02 p.m. With no citizens wishing to speak, the public hearing closed at 9:02 p.m.

Commissioner Bevill made a motion to approve Case ZC18-014. Commissioner van Bever seconded the motion.

The motion to approve carried by the following vote:

Aye: 7 – Mathisen, Allee, van Bever, Baughman, Kelley, Bevill, and Elms
Nay: 0

4. ADJOURNMENT

The meeting adjourned at 9:04 p.m.

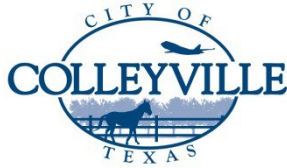
The minutes were written and prepared by:



Araceli Botello

Planning Technician

The meeting minutes were approved on August 12, 2019 by a vote of 4-0.



City of Colleyville Planning and Zoning Commission Worksession Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, May 29, 2018

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission Worksession meeting was called to order by Chair Mathisen on May 29, 2018, at 6:15 p.m.

Roll Call

Present: Raymond Allee, Sam van Bever, Susan Mathisen, and Jason Elms

Absent: Veronica Baughman, Charles Kelley, Claudia Bevil

Staff Present: Ben Bryner, Chief Brian Riley, Robert McKeown, Araceli Botello, and City Attorney Whitt Wyatt

2. PRESENTATION AND DISCUSSION

2a Presentation and discussion of a request for a Special Use Permit for Alcoholic Beverage Sales – On-Premises Consumption on property located at 5005 Colleyville Boulevard, Suite 240

Ben Bryner presented the case and briefed the Commission.

2b Presentation and discussion of a request for a Special Use Permit for Package Store and Alcoholic Beverage Sales – Off-Premises Consumption on property located at 8070 Precinct Line Road

Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding the property owners and transfer of alcohol licensing.

2c Presentation and discussion of a request for an amendment to the PUD-C on property located at 7101 Colleyville Boulevard

Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding signage, sales tax, traffic, and square footage for gross floor area.

3. ADJOURNMENT

The meeting adjourned at 6:35 p.m.

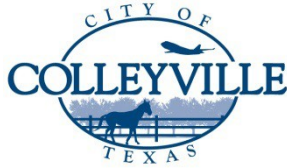
The minutes were written and prepared by:



Araceli Botello

Planning Technician

The meeting minutes were approved on August 12, 2019 by a vote of 4-0.



City of Colleyville Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, June 11, 2018

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission meeting was called to order by Chair Mathisen on June 11, 2018, at 7:04 p.m.

Roll Call

Present: Susan Mathisen, Raymond Allee, Veronica Baughman, Claudia Bevill, and Jason Elms

Absent: Sam van Bever

Staff Present: Ben Bryner, Felix Landry, Taylor Schauwecker, Chief Brian Riley, Eddie Tangadunrat, Robert McKeown, Araceli Botello, and City Attorney Whitt Wyatt

1. APPROVAL OF MINUTES

March 26, 2018

Commissioner Bevill made a motion to approve the March 26, 2018 Planning and Zoning Commission Worksession Minutes. Commissioner Elms seconded the motion.

The motion to approve was carried by the following vote:

Aye: 5 – Mathisen, Allee, Baughman, Bevill, and Elms

Nay: 0

2. CITIZEN COMMENTS / PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no citizen comments/presentations regarding items not on the agenda.

3. PUBLIC HEARING AGENDA ITEMS

- 3a** Consideration of a Special Use Permit for Alcohol Beverage Sales-On-Premise Consumption on Lot 1R1, Block 1, of the Market Addition, located at 5005 Colleyville Boulevard, Suite 240, Case ZC18-015

Ben Bryner presented the case and briefed the Commission.

The public hearing was opened at 7:12 p.m. With no citizens wishing to speak, the public hearing was closed at 7:12 p.m.

Commissioner Elms made a motion to approve Case ZC18-015. Commissioner Baughman seconded the motion.

The motion to approve was carried by the following vote:

Aye: 5 – Mathisen, Allee, Baughman, Bevill, and Elms

Nay: 0

- 3b** Consideration of a Special Use Permit for Package Store and Alcoholic Beverage Sales –Off-Premises Consumption on Lot 3, Block 2, of the Lavaca Trail Addition, located at 8070 Precinct Line Road, Case ZC18-016

Ben Bryner presented the case and briefed the Commission.

Applicant Payal Brahmbhatt, 957 Parkridge Drive, Allen, came forward and briefed the Commission.

The public hearing was opened at 7:18 p.m. With no citizens wishing to speak, the public hearing was closed at 7:18 p.m.

Commissioner Allee made a motion to approve Case ZC18-006 and Commissioner Baughman seconded the motion.

The motion to approve was carried by the following vote:

Aye: 5 – Mathisen, Allee, Baughman, Bevill, and Elms

Nay: 0

- 3c** Consideration for an amendment to the PUD-C Planned Unit Development – Commercial zoning district to allow for maximum square footage for a restaurant on Lot 1RA2, Block 1, of the Tropicana Fuels Addition, located at 7101 Colleyville Boulevard, Case ZC18-017

Ben Bryner presented the case and briefed the Commission.

Applicant Bradley Mayhall, 1808 Harwood Court, Hurst, came forward and briefed the Commission. The applicant addressed questions by the Commission regarding the dumpster enclosure and screening.

The property owner, Randy Johnson, 7101 Colleyville Boulevard, came forward and briefed the Commission. The property owner addressed questions by the Commission regarding the proposed location of the dumpster, the dumpster enclosure, speed bumps, screening, and parking.

The public hearing was opened at 7:35 p.m.
The public hearing was closed at 7:36 p.m.

The following citizens did not wish to speak, but would like to have their support recorded:

Jerald Posten, 1808 Harwood Court

The property owner, Randy Johnson, 7101 Colleyville Boulevard, came forward and addressed questions of the Commission. The property owner addressed questions regarding the proposed location of the dumpster, signage, and fencing.

Commissioner Allee made a motion to approve Case ZC18-017 and Commissioner Baughman seconded the motion.

The motion to approve was carried by the following vote:

Aye: 5 – Mathisen, Allee, Baughman, Bevill, and Elms
Nay: 0

3d Consideration of a Final Plat for Lots 1, 2, and 3X, Block 1, Old Grove Addition, Phase II, located at 105 & 103 John McCain Road and 7189 Cast Iron Forest Trail, Case PC17-004, TABLED FROM THE MAY 14, 2018 MEETING

Commissioner Elms made a motion to remove Case PC17-004 from the table. Commissioner Baughman seconded the motion.

The motion to remove the case from the table was carried by the following vote:

Aye: 5 – Mathisen, Allee, Baughman, Bevill, and Elms
Nay: 0

Ben Bryner presented the case and briefed the Commission.
The public hearing was opened at 7:43 p.m.

Richard Freitag, 7105 Cast Iron Forest Trail, came forward and spoke in opposition to the case. Mr. Freitag addressed concerns regarding drainage, detention pond, endangered species, retaining wall, and tree removal.

Jennifer Johnson, 203 Colden Court, came forward and spoke in opposition to the case. Mr. Johnson addressed concerns regarding drainage and detention pond

Brandon Battles, 101 John McCain Road, came forward and spoke in opposition to the case. Mr. Battles addressed concerns regarding drainage.

The applicant and Senior Project Manager with Toll Brothers, Greg Powell, 2557 Southwest Grapevine Parkway, Grapevine, Texas, came forward and briefed the Commission. The applicant addressed the concerns brought forth by the citizens regarding drainage, retention pond, reduction in number of lots proposed, trees, and legal drainage easements.

The public hearing was closed at 8:04 p.m.

Commissioner Elms made a motion to table Case PC17-004 to the July 9, 2018 Planning and Zoning Commission meeting. Commissioner Baughman seconded the motion.

The motion to table was carried by the following vote:

Aye: 5 – Mathisen, Allee, Baughman, Bevill, and Elms
Nay: 0

3e Consideration of a zoning change from the AG Agricultural zoning district to the CC-1 Village Retail zoning district and a Special Use Permit (SUP) for Cemeteries or Mausoleums on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC18-001, TABLED FROM THE MAY 14, 2018 MEETING

Commissioner Elms made a motion to remove Case ZC18-001 from the table. Commissioner Bevill seconded the motion.

The motion to remove the case from the table was carried by the following vote:

Aye: 5 – Mathisen, Allee, Baughman, Bevill, and Elms

Nay: 0

Ben Bryner presented the case and briefed the Commission.

The public hearing was opened at 8:21 p.m.

DeWayne Smart, 1809 Camden Green, came forward and spoke in opposition to the case. Mr. Smart addressed concerns regarding silt in the pond.

Polly Tyler, 1908 Arrington Court, came forward and spoke in opposition to the case. Mr. Tyler addressed concerns regarding silt in the pond and communication.

The public hearing closed at 8:28 p.m.

The following citizens did not wish to speak, but would like to have their opposition recorded:

Don Perfect, 1909 Camden Court

There was general discussion among the Commission regarding the concerns brought forth by the citizens, the applicant not being present at the meeting to address concerns, and the Commissions' options regarding the case.

Commissioner Elms made a motion to deny Case ZC18-001 and Commissioner Baughman seconded the motion.

The motion to deny was carried by the following vote:

Aye: 5 – Mathisen, Allee, Baughman, Bevill, and Elms

Nay: 0

3f Consideration of amendments to the Land Development Code, specifically Chapter 1 – General Provisions, Chapter 4 - Landscaping and Buffering, and Chapter 6 – Commercial Design Standards

Ben Bryner presented the item and briefed the Commission.

There was general discussion regarding property owner notification, slope, and site plans.

Commissioner Baughman made a motion to approve the amendments to Chapter 1 – General Provisions as presented. Commissioner Elms seconded the motion.

The motion to approve was carried by the following vote:

Aye: 5 – Mathisen, Allee, Baughman, Bevill, and Elms

Nay: 0

Chairwoman Mathisen called for a recess at 9:25 p.m. The meeting resumed at 9:30 p.m.

There was general discussion regarding landscaping materials, parking lot landscaping, tree preservation, and mobile homes.

Commissioner Elms made a motion to approve the amendments to Chapter 4 – Landscaping and Buffering as presented. Commissioner Baughman seconded the motion.

The motion to approve was carried by the following vote:

Aye: 5 – Mathisen, Allee, Baughman, Bevill, and Elms

Nay: 0

Commissioner Bevill made a motion to table Chapter 6 – Commercial Design Standards, to the July 9, 2018 Planning and Zoning Commission Meeting. Commissioner Baughman seconded the motion.

The motion to table was carried by the following vote:

Aye: 5 – Mathisen, Allee, Baughman, Bevill, and Elms

Nay: 0

4. ADJOURNMENT

The meeting adjourned at 9:56 p.m.

The minutes were written and prepared by:



Araceli Botello

Planning Technician

The meeting minutes were approved on August 12, 2019 by a vote of 4-0.



City of Colleyville Planning and Zoning Commission Worksession Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, June 25, 2018

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission meeting was called to order by Chair Mathisen on June 25, 2018, at 6:16 p.m.

Roll Call

Present: Sam Van Bever, Susan Mathisen, Claudia Bevill, Jason Elms, and Matt Koch

Absent: Veronica Baughman and Raymond Allee

Staff Present: Ben Bryner, Chief Brian Riley, Robert McKeown, Araceli Botello, and City Attorney Whitt Wyatt

2. PRESENTATION AND DISCUSSION

- 2a** Presentation and discussion of a proposed Replat on property located at 1104 Tinker Road

Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding maintenance of the property, public access, and right-away abandonment, and concerns of a 12 foot easement.

- 2b** Presentation and discussion of a request for a zoning change from the R-40 Single Family Residential zoning district to the R-30 Single Family Residential zoning district on property located at 1713 Glade Road

Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding lot coverage and lot width.

- 2c** Presentation and discussion of a proposed Minor Plat on property located at 1713 Glade Road

Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding lot size, lot width, and the applicant's zoning request.

- 2d** Presentation and discussion of a request for a zoning change from the R-40 Single Family Residential zoning district and AG Agricultural zoning district to the PUD-R Planned Unit Development-Residential zoning district on property located at 1312 John McCain Road and 7309 Holly Lane N

Ben Bryner presented the case and briefed the Commission.

The applicant, Curtis Young came forward and briefed the Commission. Mr. Young addressed site plan updates, drainage, fencing, open space, discussions with surrounding property owner regarding their concerns, and entry access.

- 2e** Presentation and discussion of amendments to the Land Development Code, specifically Chapter 3 – Land Use, Chapter 6 – Commercial Design Standards, Chapter 8 – Plat Review Procedures, and Chapter 9 – Subdivision Design & Public Facilities

Ben Bryner presented the case and briefed the Commission.

- 2f** Consideration of amendments to the Land Development Code, specifically Chapter 1 – General Provisions, Chapter 4 - Landscaping and Buffering, and Chapter 6 – Commercial Design Standards

Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding deferring some of the chapters that are proposed for amendments to a later date for discussion.

3. ADJOURNMENT

The meeting adjourned at 6:55 p.m.

The minutes were written and prepared by:



Araceli Botello
Planning Technician

The meeting minutes were approved on August 12, 2019 by a vote of 4-0.

RESOLUTION R-19-4418

**A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
SEPTEMBER 3, 2019**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

a. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 3RD DAY OF
SEPTEMBER 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor