



City of Colleyville City Council Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, August 20, 2019

**WORKSESSION
5:30 PM
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR**

CALL TO ORDER

- WS-1** Discussion of the Roberts Road Rehabilitation Project
- WS-2** Discussion of the 2019 Citizen Survey
- WS-3** Discussion of the August 20, 2019, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING
7:30 P.M.
CITY COUNCIL CHAMBERS**

INVOCATION: Pastor Kyle Bauman, Bear Valley Church**PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt****2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-19-4410****3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS****Announcements of civic and charitable events****Presentation of calendar events and updates****Announcements of awards and recognition**

In recognition of the donation made to the Colleyville Fire Department by Dustin and Jessie James - Chief Mark Cantrell and Mayor Richard Newton

In recognition of the Featured Business of the Month - Mother Clucker, 7171 Colleyville Boulevard, Suite 109, David Oun, owner, with Mayor Richard Newton and Assistant City Manager Adrienne Lothery

4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-19-4411

4a Approval of the minutes of the regular City Council meeting of July 16, 2019

4b Approval of the minutes of the regular City Council meeting of August 6, 2019

4c Approval of an amendment to the Professional Services Agreement with Freese and Nichols, Inc., amending the design parameters to include the upsizing of an existing waterline from Colleyville Boulevard to Steeplechase Drive, in an amount not to exceed \$105,909, and authorizing the City Manager to execute the amendment

4d Approval of a Professional Services Agreement with Dannenbaum Engineering Corporation - Fort Worth, LLC, in an amount not to exceed \$68,440, for the design of the L.D. Lockett Road at Precinct Line Road Right Turn Lane Addition Project, and authorizing the City Manager to execute the agreement

5. ITEMS NOT FOR CITY COUNCIL ACTION

5a Monthly Financial Report - July 31, 2019

5b Quarterly Performance Management Report

6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING**6a Ordinance O-19-2088**

Consideration of amendments to the Land Development Code, specifically: Chapter 3, Section 3.7 – Non-conforming Uses, Lots and Building, Subsection B – Non-conforming Lots of Record; Chapter 3, Section 3.24 – Schedule of Permitted Uses, Subsection G - Schedule of District Regulations; Chapter 3, Section 3.28 – Supplementary District Regulations; and, Chapter 9, Section 9.7 – Lots, Subsection G – Building Lines

6b Ordinance O-19-2089

Consideration of amendments to the Land Development Code, specifically Chapter 3, Section 3.26 – Fences, Free Standing Walls, and Screening Materials, Subsection E – Fence and Free Standing Wall Setback Requirements

7. TABLED: ORDINANCE(S) READING AND PUBLIC HEARING**7a Ordinance O-19-2086**

Consideration of a zoning change from the AG Agricultural zoning district to the R-40 Single Family Residential zoning district on a portion of Lot 1R-2, Block 1, of the Mockingbird Hill Addition, located at 6260 Pool Road, Case ZC19-006

8. RESOLUTION(S): READING AND PUBLIC HEARING**8a Resolution R-19-4412**

Consideration of a resolution supporting a change to the procedure for voting for candidates to serve on the Tarrant Appraisal District Board of Directors

9. TABLED: RESOLUTION(S) READING AND PUBLIC HEARING**9a Resolution R-19-4402**

Request for a variance to certain provisions of Section 3.24.G, Schedule of District Regulations on Lot 1R2, Block 1, of the Mockingbird Hill Addition, located at 6260 Pool Road, Case VC19-001

10. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

11. REPORTS

Library Board Minutes - June 10, 2019

12. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR AUGUST 20, 2019 - READING AND PUBLIC HEARING - RESOLUTION R-19-4413**13. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Friday, August 16, 2019 by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
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Agenda Number WS-1
Type Worksession
Department Engineering

Agenda Date 8/20/2019

Title

Discussion of the Roberts Road Rehabilitation Project

Strategic Plan

3.1 Upgrade the condition of major roads and neighborhood streets

Explanation

Roberts Road is identified in the 2015 Master Thoroughfare Plan as a Minor Collector. This project will include:

- Full reconstruction and minimal widening of Roberts Road from Glade Road, going north to the Colleyville city limit.
- Curb and gutter along the entire east portion of the roadway, as well as some areas along the west portion. The entire roadway will be curb and gutter.
- Right turn lane on Roberts Road feeding westbound onto Glade Road.
- Currently, the curve on Roberts Road would be designated as a 25 mph section of roadway. This project does not address softening of that curve.

There is an opportunity for an interlocal agreement (ILA) with the City of Grapevine to incorporate an emergency interconnect water meter. As part of the ILA, with the emergency interconnect, the two-lane undivided roadway construction would continue into the City of Grapevine limits, south of the Heritage Cove intersection.

Additionally, the current road configuration includes a mixture of asphalt and concrete pavement sections. Staff has requested the design consultant provide an Opinion of Probable Construction Cost (OPCC) for reconstructing the road with an all concrete pavement section or with a hybrid (asphalt and concrete) pavement section. The OPCC's provided below are based off of the 30% design submittal and consider all line items remaining the same except for the type of pavement section:

- OPCC (Concrete Pavement): \$1,197,600.00
- OPCC (Hybrid Pavement): \$1,160,950.00
- Difference of \$36,650.00

Attachments

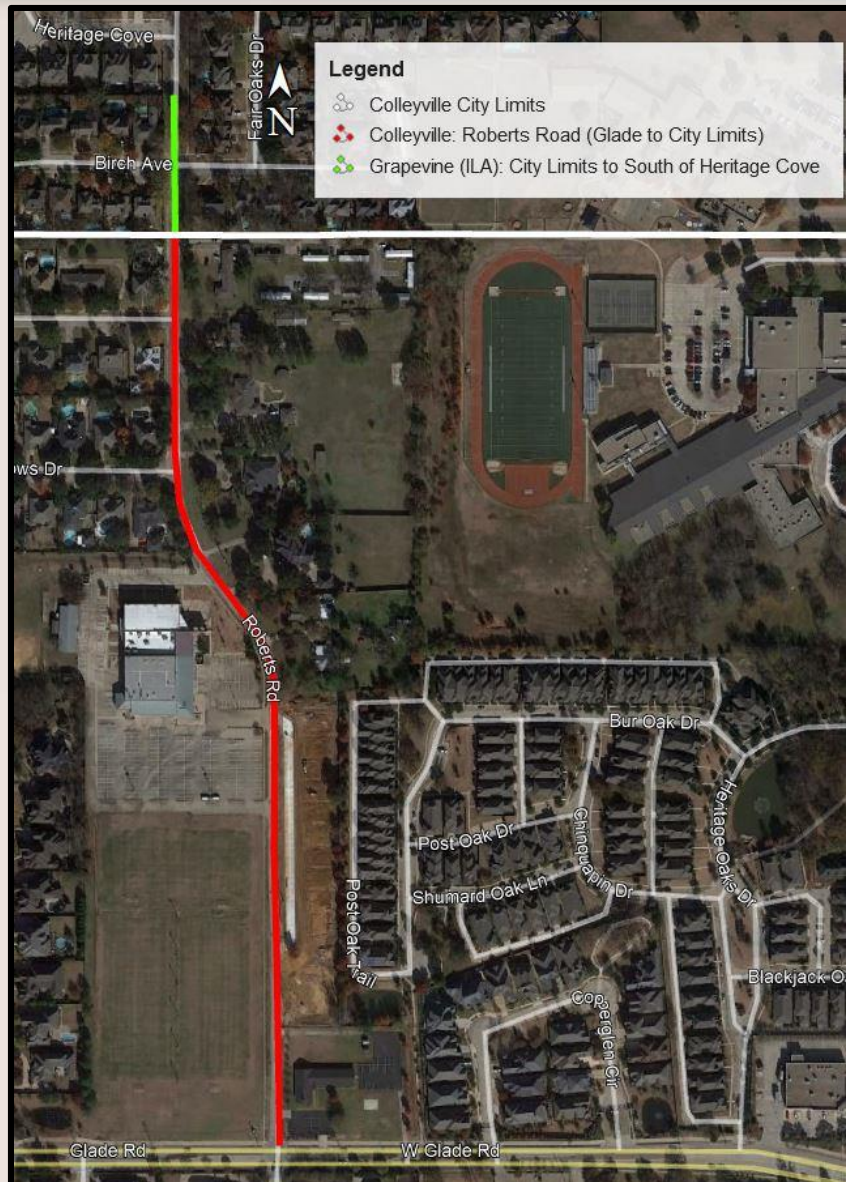
1. Roberts Road Worksession Presentation

Roberts Road Presentation and Discussion

City Council Worksession

August 20, 2019

WS-1 Roberts Road



Project Information

- Roberts Road is identified in the 2015 Master Thoroughfare Plan as a Minor Collector. This project will include:
 - Full reconstruction and minimal widening of Roberts Road from Glade Road going north to the Colleyville City Limit.
 - Curb and gutter along the entire east portion of the roadway, as well as some areas along the west portion. The entire roadway will be curb and gutter.
 - Right turn lane on Roberts Road feeding westbound onto Glade Road.
 - Currently, the curve on Roberts Road would be designated as a 25 mph section of roadway. This project does not address softening of that curve.
- Additionally, there is an opportunity for an interlocal agreement (ILA) with the City of Grapevine to incorporate an emergency interconnect water meter. As a part of the ILA, with the emergency interconnect, the two-lane undivided roadway construction would continue into the City of Grapevine limits, south of the Heritage Cove intersection.

Project Status

- 30% design submittal for Roberts Road from Glade to the Colleyville city limit has been reviewed by City staff and is back with the design consultant.

WS-1 Roberts Road Existing Condition

Looking north from Glade Road



Looking north at Curve



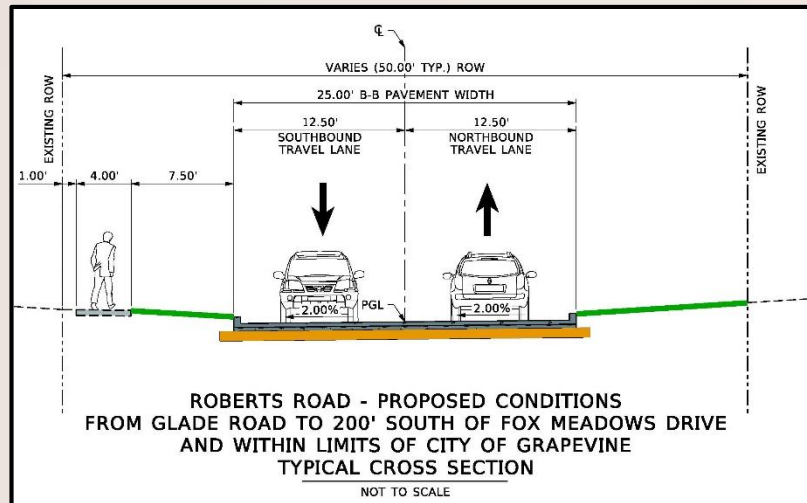
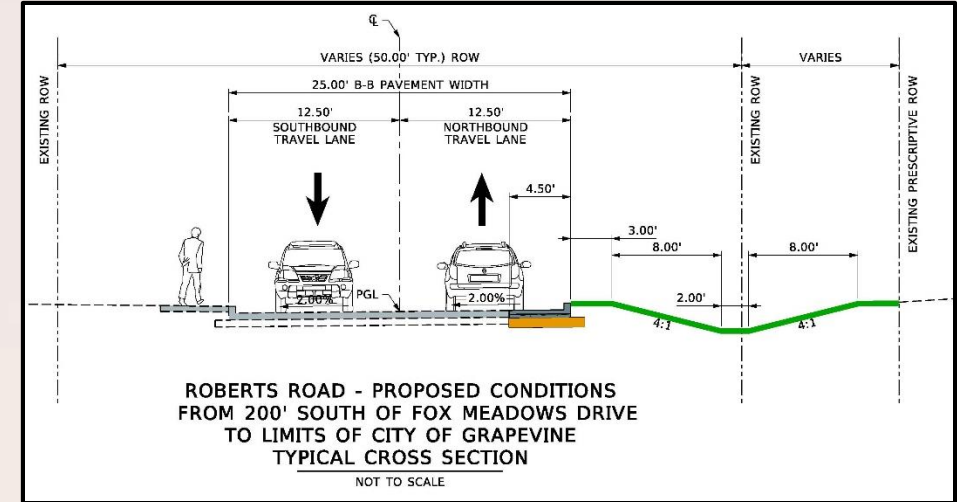
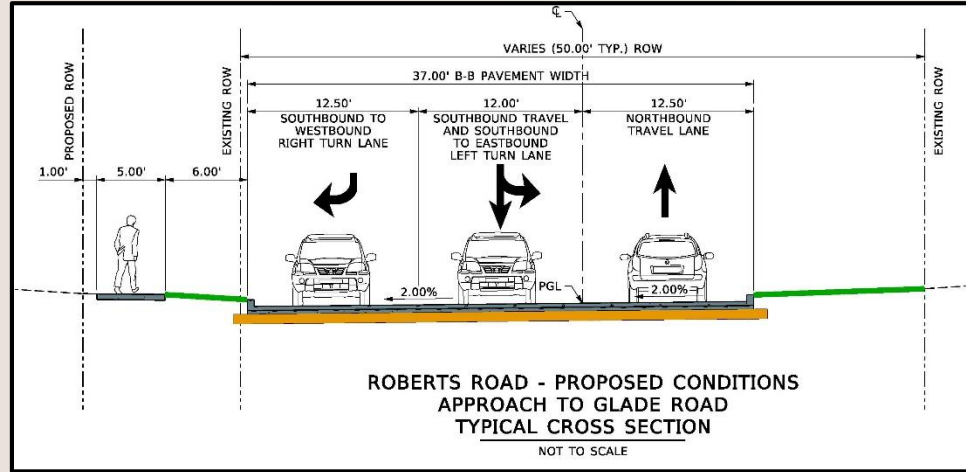
Looking north at Fox Meadows



Looking north at Birch Avenue



WS-1 Roberts Road Proposed Condition

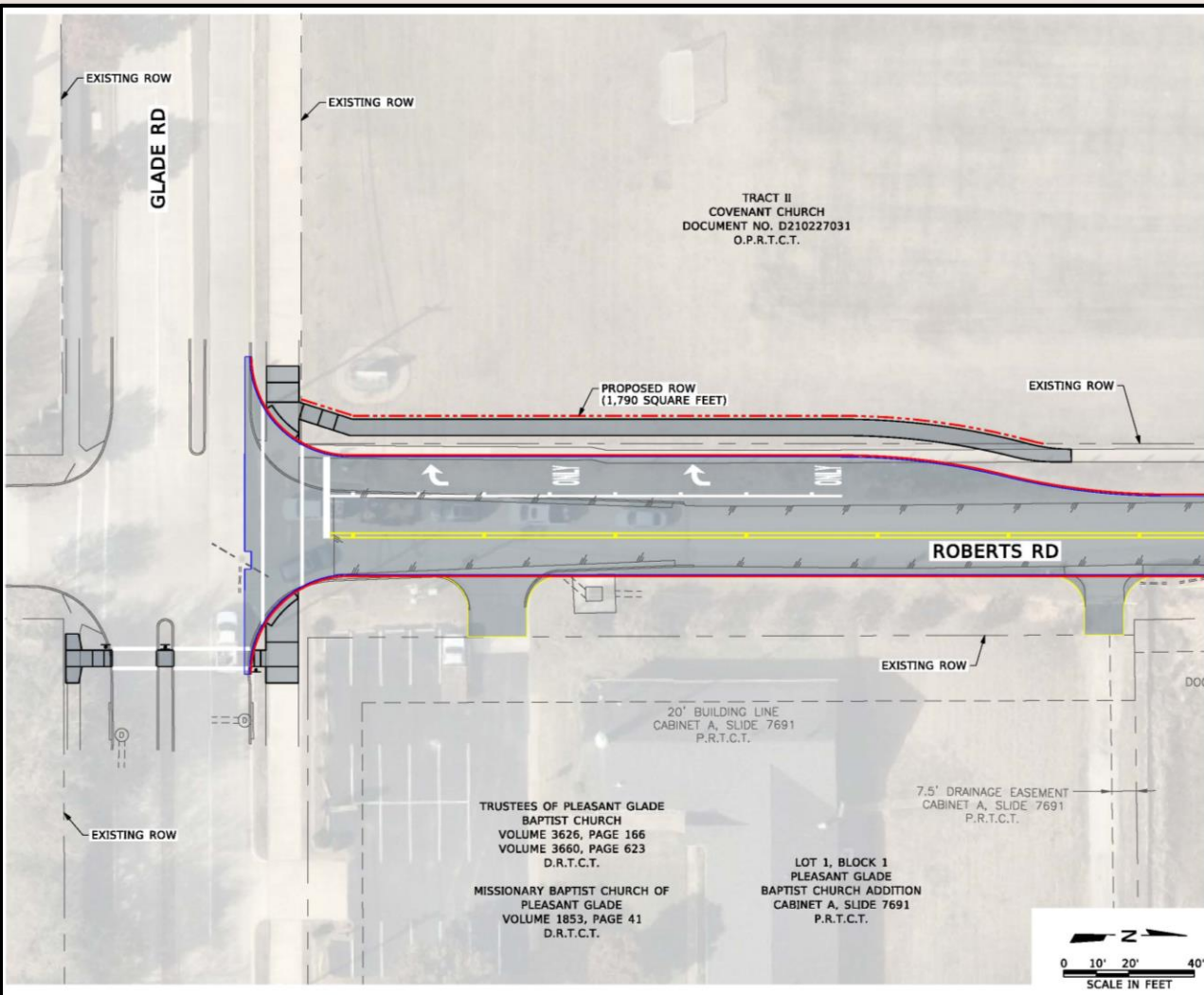


- The existing width of the two-lane road varies from 20.5 feet to 23.5 feet. Staff was previously directed to limit the widening of the road to 25 feet.
- The current road configuration includes a mixture of asphalt and concrete pavement sections. Staff has requested the design consultant to provide an Opinion of Probable Construction Cost (OPCC) for reconstructing the road with an all concrete pavement section or with a hybrid (asphalt and concrete) pavement section. The OPCC's provided below are based off of the 30% design submittal and consider all line items remaining the same except for the type of pavement section.
 - OPCC (Concrete Pavement): \$ 1,197,600.00
 - OPCC (Hybrid Pavement): \$ 1,160,950.00
 - Difference of \$ 36,650.00

WS-1 Roberts Road Turn Lanes



Roberts Road: Turn Lanes

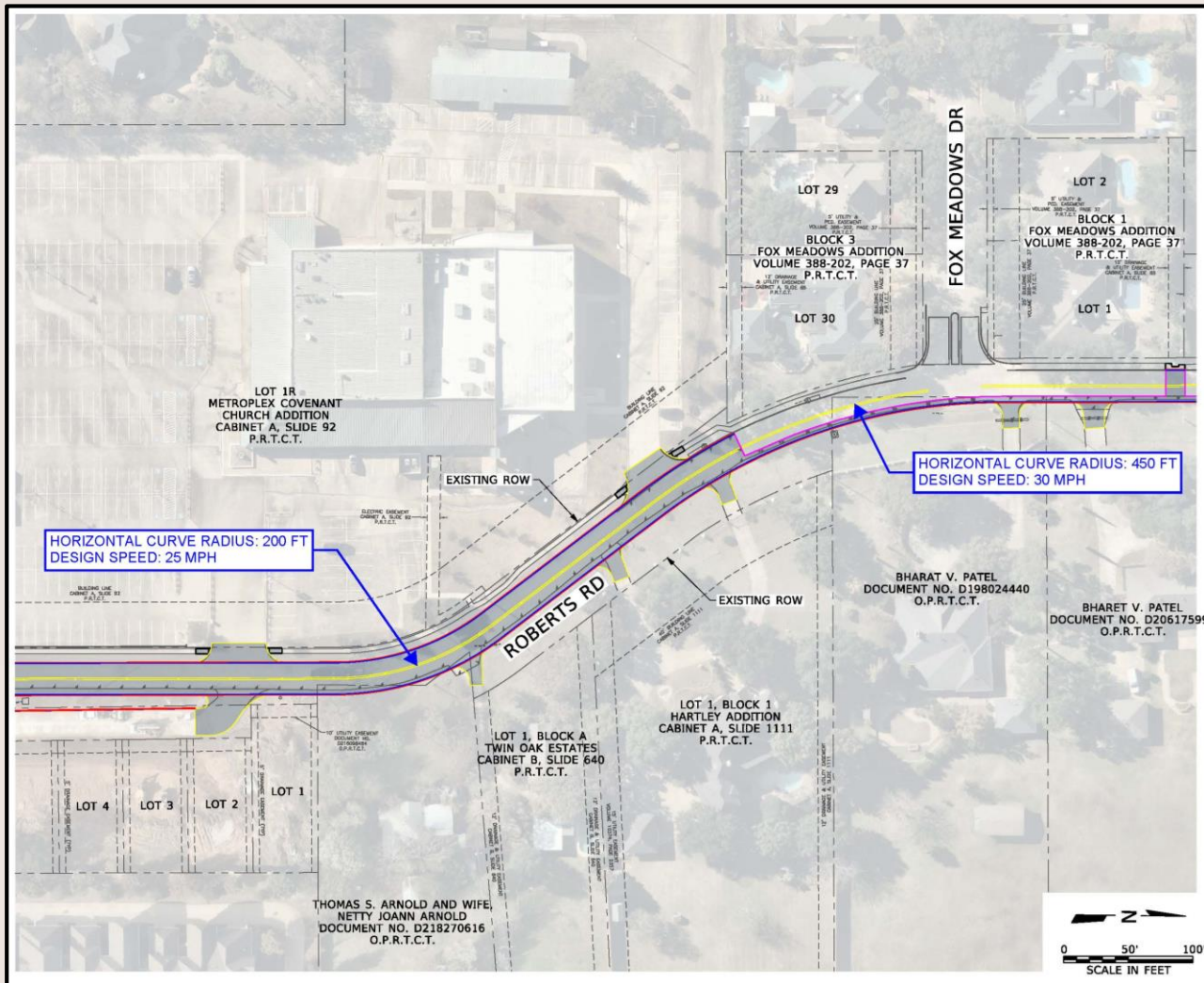


- The original design included the addition of turn lanes: 1) on Roberts Road feeding westbound onto Glade Road; and 2) on Glade Road feeding northbound onto Roberts Road.
 - After further review, staff believes the turn lane on Glade Road feeding northbound onto Roberts Road is no longer necessary.
- As part of the turn lane on Roberts Road feeding westbound onto Glade Road, approximately 1,790 square feet of Right of Way will need to be acquired.
 - The turn lane will add approximately 150 feet of storage to help reduce the stacking at this intersection for travelers going southbound on Roberts Road.
- Additionally, a cross-walk connecting the neighborhoods from the south to the ball fields has been incorporated into the design.
 - The closest access for a cross-walk is currently at the Heritage Avenue and Glade Road intersection.

WS-1 Roberts Road Horizontal Curve



Roberts Road: Horizontal Curve

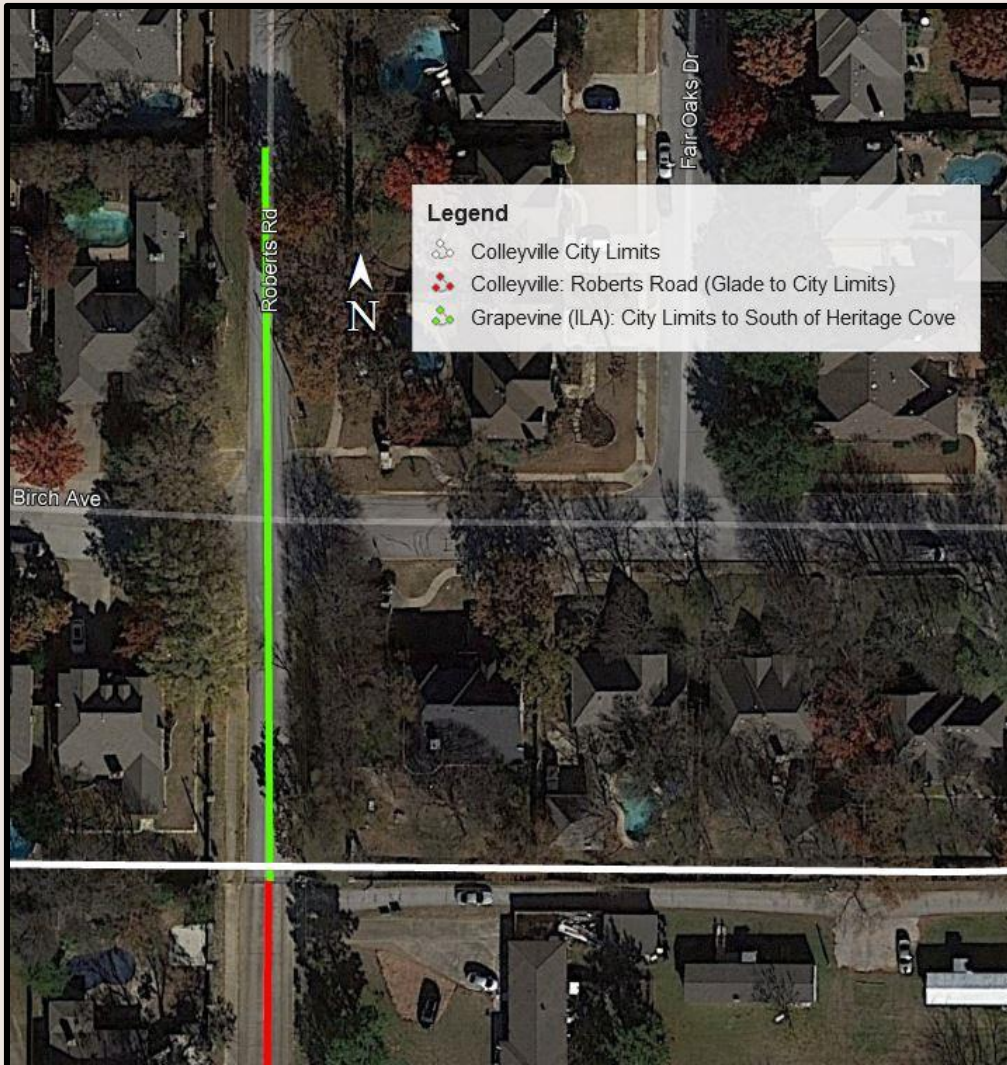


- The alignment of the curve along Roberts Road will require a speed reduction warning sign of 25 miles per hour (mph) for a distance of approximately 130 feet in length.
- This reduction is due to standards set forth in *"American Association of State Highway and Transportation Officials. A Policy on Geometric Design of Highways and Streets, 7th Edition, 2018."*
- The following would need to occur to make the horizontal curves compliant with a 30 mph design speed:
 - Removal of at least two trees;
 - Relocation of existing residential gate keypads;
 - Relocation of two existing water meters;
 - Obtain one temporary construction easement (approximately 1,150 square-feet) for grading outside of the existing ROW; and
 - Potentially shift the existing sanitary sewer line, as it would transition from inside and outside of the pavement section.
- Additionally, Roberts Road has a 20 mph School Zone sign at the City limits line with Grapevine.

WS-1 Roberts Road Potential ILA



Roberts Road: Potential ILA



- There is an opportunity for an interlocal agreement (ILA) with the City of Grapevine to incorporate an emergency interconnect water meter.
- The ILA will extend the project limits north from the limits of the City of Colleyville to the southern approach of Heritage Cove.
- The addition will include an emergency interconnect meter and vault, as well as extending the two-lane undivided pavement section.

WS-1 Roberts Road



Staff is seeking City Council direction on the following:

- Concrete Pavement Section vs. Hybrid Pavement Section
- Confirmation on removing turn lane on Glade Road
- Horizontal Curve design speed of 25 mph or 30 mph
- Move forward with potential ILA with City of Grapevine

Questions and Discussion



City of Colleyville City Council Agenda Briefing

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Agenda Number WS-2
Type Worksession
Department City Manager

Agenda Date 8/20/2019

Title

Discussion of the 2019 Citizen Survey

Strategic Plan

1.1 Actively involve and engage stakeholders

Explanation

This agenda item provides for discussion of the 2019 Citizen Survey (draft attached).

Proposed Timeline:

August 2019 - review draft survey
September 2019 - set up survey site & promote survey coming soon
October 2019 - survey completed by citizens
November 2019 - results compiled/analyzed
December 2019 - final results report submitted/presented

Attachments

1. 2019 Citizen Survey Questions - DRAFT



An important message for Colleyville citizens

This is the City of Colleyville citizen survey. Your opinions and perspectives shape the plans and actions of the City of Colleyville. The survey will help us gauge how we're doing, but more importantly, it plays a critical role in determining the programs and initiatives we pursue. Citizen responses on previous surveys have influenced our approach to funding roads and infrastructure, helped the city target retailers that citizens desire, led to stronger regulations for door-to-door solicitors, and brought about an increase in public meetings and opportunities for public input.

Please take a few minutes to complete the survey. Your answers will be anonymous and results will be tabulated by a third party, National Service Research. **All surveys must be completed by TBD, 2019.**

Thank you for your invaluable participation.

Mayor Richard Newton
Councilmember Tammy Nakamura
Councilmember Callie Rigney
Councilmember Chuck Kelley

Mayor Pro Tem Bobby Lindamood
Councilmember George Dodson
Councilmember Kathy Wheat

STANDARD QUESTIONS

Communication Preferences:

1a. How do you currently get information about the City of Colleyville?

(Check all that apply)

- | | |
|---|--|
| ☐ City e-news (weekly email) | ☐ CodeRED (in emergencies) |
| ☐ City website (Colleyville.com) | ☐ Instagram |
| ☐ City's Facebook page | ☐ Webcast of public meetings |
| ☐ City cable channel | ☐ Utility bill newsletter (<i>Communicator</i>) |
| ☐ City Council and/or City Staff | ☐ Local newspaper, magazine, radio, TV |
| ☐ Community meetings | ☐ None |
| ☐ Twitter | ☐ Other _____ |

1b. Please indicate your level of satisfaction with the following:

(Check one box for each; check "No Opinion" if you have not used the service in the last 24 months)

	Very Satisfied	Satisfied	Dis-satisfied	Very Dissatisfied	No Opinion
Keeping citizens informed about City business	☐	☐	☐	☐	☐

1c. Are there other ways you would like the City of Colleyville to communicate with you? Please list. _____

City Performance

2. Please indicate your level of satisfaction with the following areas of City performance:

(Check one box for each)	Very Satisfied	Satisfied	Dis-satisfied	Very Dissatisfied	No Opinion
Encouraging economic growth	☐	☐	☐	☐	☐
Effective zoning and land use regulations	☐	☐	☐	☐	☐
Managing City funds	☐	☐	☐	☐	☐
Welcoming citizen involvement	☐	☐	☐	☐	☐
Listening to citizens	☐	☐	☐	☐	☐
Planning for the future needs of residents	☐	☐	☐	☐	☐

Developing a future vision for the City	☐	☐	☐	☐	☐
Value of services for taxes paid	☐	☐	☐	☐	☐
Maintaining quality of life	☐	☐	☐	☐	☐
Government transparency	☐	☐	☐	☐	☐
Other comments regarding City performance:					

City Employee Contact

3. If you have had contact with a City of Colleyville employee within the past two years, please indicate your level of satisfaction with the following:					
(Check one box for each; skip to Q4 if no contact)	Very Satisfied	Satisfied	Dis-satisfied	Very Dissatisfied	Does Not Apply
General courtesy	☐	☐	☐	☐	☐
Directing you to the appropriate department/person	☐	☐	☐	☐	☐
Seemed concerned about my issue	☐	☐	☐	☐	☐
Appropriate staff returned my call/email promptly	☐	☐	☐	☐	☐
My issue was adequately addressed	☐	☐	☐	☐	☐
Received timely follow-up from City to ensure my issue was addressed	☐	☐	☐	☐	☐
Other comments regarding contact with City employees:					

Quality of Life in Colleyville

4a. Please indicate your level of satisfaction with Colleyville('s):					
(Check one box for each)	Very Satisfied	Satisfied	Dis-satisfied	Very Dissatisfied	No Opinion
As a place to live	☐	☐	☐	☐	☐
As a place to raise a family	☐	☐	☐	☐	☐
As a place to do business	☐	☐	☐	☐	☐
As a place to work	☐	☐	☐	☐	☐
As a place to retire	☐	☐	☐	☐	☐
Appearance of your neighborhood	☐	☐	☐	☐	☐
Overall appearance of Colleyville	☐	☐	☐	☐	☐
Overall safety of Colleyville	☐	☐	☐	☐	☐
Overall image/reputation	☐	☐	☐	☐	☐
Overall quality of life	☐	☐	☐	☐	☐
Overall quality of City services	☐	☐	☐	☐	☐
4b. During the time you have lived here, do you think that as a community Colleyville has (check one box): ☐ Changed for the better ☐ Remained the same ☐ Changed for the worse ☐ No opinion					
Other comments regarding quality of life:					

Satisfaction with City Services

5. Please indicate your level of satisfaction with the following:					
(Check one box for each; check "No Opinion" if you have not used the service in the last 24 months)	Very Satisfied	Satisfied	Dis-satisfied	Very Dissatisfied	No Opinion
Fire protection	☐	☐	☐	☐	☐
Emergency medical services	☐	☐	☐	☐	☐
Police protection	☐	☐	☐	☐	☐

Traffic enforcement	☐	☐	☐	☐	☐
Code enforcement	☐	☐	☐	☐	☐
Animal control	☐	☐	☐	☐	☐
Trash/recycle service	☐	☐	☐	☐	☐
Building inspections	☐	☐	☐	☐	☐
Street maintenance/repairs	☐	☐	☐	☐	☐
Sidewalk maintenance/repairs	☐	☐	☐	☐	☐
Water/sewer services	☐	☐	☐	☐	☐
Storm drainage	☐	☐	☐	☐	☐
Municipal Court	☐	☐	☐	☐	☐
Community events/festivals	☐	☐	☐	☐	☐
Library programs	☐	☐	☐	☐	☐
Library materials	☐	☐	☐	☐	☐
Youth sports athletic fields	☐	☐	☐	☐	☐
Parks	☐	☐	☐	☐	☐
Trails	☐	☐	☐	☐	☐
Recreation programs	☐	☐	☐	☐	☐
Senior Center programs	☐	☐	☐	☐	☐
Meeting space at the Colleyville Center (for rental)	☐	☐	☐	☐	☐
Other comments regarding city services:					

ALTERNATING QUESTIONS

Economic Development

6a. On a scale of 1 to 5 (1 being hands off and 5 being very proactive), how active of a role should the City have regarding Economic Development? ☐ 1 (Hands off) ☐ 2 ☐ 3 ☐ 4 ☐ 5 (Very Proactive)				
6b. Rate the following statement: The role of Economic Development is to diversify the City's tax base ☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No opinion				
6c. Rate the following statement: I am aware of the City's efforts and promotions to incentivize shopping locally ☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No opinion				
6d. How actively should the City be involved in the following				
<i>(Check one box for each)</i>	Very Involved	Involved	Not Very Involved	No Involvement
A. City acquisition of land for economic development and open space	☐	☐	☐	☐
B. Façade improvements and building enhancements	☐	☐	☐	☐
C. Job creation	☐	☐	☐	☐
D. Incentivizing/attracting specific businesses	☐	☐	☐	☐
Other comments regarding Economic Development:				

Parks and Recreation

The City of Colleyville is currently evaluating the need for a Multi-purpose Recreation facility and whether such an amenity is desired by citizens. The proposed site would be 10 acres at the 10,000 square foot senior center. There are currently four options under consideration:

1. Comprehensive Option: 45,000 square foot facility (Lifetime Fitness is 108,000 square feet, so about half the size). Includes a gymnasium, senior facilities, fitness rooms, multi-use rooms, building support space, indoor aquatics, and additional parking. **The total projected cost is \$25 – \$30 million. Cost to Taxpayer_____ per year.**
2. Alternative Option: Includes a smaller facility at 30,000 square feet, without aquatics and has a primary focus on recreation and senior programming. With this facility, there is reduced focus on the fitness facility. **The total projected cost is \$15 - \$20 million. Cost to Taxpayer_____ per year.**
3. Renovation + Add Gymnasium: Includes renovating the existing building (10,000 square feet) and building a gymnasium addition (10,000 square feet). Will consist of reconfiguring rooms, additional restrooms, and joining the annex building to the main building. **The total projected cost is \$7 – \$12 million. Cost to Taxpayer_____ per year.**
4. Renovation Only: Includes all renovations previously mentioned, without the addition of the gymnasium. **The total projected cost is \$2 – \$4 million. Cost to Taxpayer_____.**

7a. Please indicate your preference out of the four options given:

- | | |
|--|--|
| ☐ (1) Comprehensive | ☐ (2) Alternative |
| ☐ (3) Reno + Gym | ☐ (4) Reno only |
| ☐ No Opinion | |

7b. In the case of the Comprehensive Option (#1 described above), the annual impact to the average property tax bill will depend on the whether or not membership dues are charged for use of the recreation facility. The impact will range from around \$225 (if membership dues of \$25 per month are charged) to around \$300 (if no membership dues are charged). Please indicate which of the two options is your preference:

- | |
|--|
| ☐ Membership dues charged (\$225 property tax impact and \$25 per month of use) |
| ☐ No membership dues charged (\$300 property tax impact) |

7c. What additional amenities would you like to see to enhance City Park?

- | | | |
|-----------------------------------|-------------------------------------|--------------------------------------|
| ☐ Dog Park | ☐ Splash Pad | ☐ Other:_____ |
|-----------------------------------|-------------------------------------|--------------------------------------|

Comments or suggestions regarding Parks and Recreation:

Community Events Feedback

8a. Colleyville has a strong sense of community					
☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No opinion					
8b. City events build a sense of community					
☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No opinion					
8c. The City should host events with a focus on the following age groups (check all that apply):					
☐ Children (0-12) ☐ Teens (13-17) ☐ Young Adults (18-34) ☐ Adults (35-64)					
☐ Seniors (65+) ☐ Families					
8d. If you attended any of the following events, please indicate your level of satisfaction.					
<i>(Check one box for each; check "No Opinion" if you did not attend the event)</i>	Very Satisfied	Satisfied	Dis-satisfied	Very Dissatisfied	No Opinion
Stars and Guitars	☐	☐	☐	☐	☐
Colleyville Car Show	☐	☐	☐	☐	☐
Christmas Tree Lightning	☐	☐	☐	☐	☐
Haunted Trail Fest	☐	☐	☐	☐	☐
Farmers Market	☐	☐	☐	☐	☐
Colleyville Clean Sweep	☐	☐	☐	☐	☐
Concerts in the Village	☐	☐	☐	☐	☐
Movies in the Village	☐	☐	☐	☐	☐
Summer Reading Program	☐	☐	☐	☐	☐
Arbor Day Celebration	☐	☐	☐	☐	☐
Texas Junior Anglers	☐	☐	☐	☐	☐
Other comments regarding city events:					

Infrastructure Replacement

9a. Indicate if you agree or disagree with the following statement: The City is providing the proper amount of road construction	
☐ Agree ☐ Disagree – Too much construction ☐ Disagree – Not enough construction ☐ No opinion	
9b. Should the city provide longer road projects (longer duration/longer lifetime) or more frequent paving (shorter duration/shorter lifetime)?	
☐ Longer Road Projects ☐ Frequent Paving ☐ No opinion	
Other comments regarding new services and road construction:	

Other Comments

Please leave any additional comments or feedback regarding the City:
--

DEMOGRAPHICS

10a. Do you live within the Colleyville city limits? ☐ Yes ☐ No

10b. Which of the following applies to the head of household members?

(Check all that apply)

- | | | |
|---|-------------------------------------|--------------------------------------|
| ☐ Works in Colleyville | ☐ Retired | ☐ Other _____ |
| ☐ Works outside Colleyville | ☐ Student | |
| ☐ Does not work outside home | ☐ Unemployed | |

10c. If applicable, your WORK zip code: _____

10d. How long have you lived in Colleyville?

- | | | |
|---|--|---|
| ☐ Less than 1 year | ☐ 4 to 7 years | ☐ 11 to 20 years |
| ☐ 1 to 3 years | ☐ 8 to 10 years | ☐ More than 20 years |

10e. Do you own or rent your home? ☐ Own ☐ Rent

10f. Do you have any children living in your household in any of the following age groups? *(Check all that apply)*

- | | | |
|--|---|---|
| ☐ Under age 6 | ☐ 13 to 18 years old | ☐ No children in household |
| ☐ 6 to 12 years old | ☐ 19 to 24 years old | |

10g. Do you have an older parent or relative living with you?

- ☐ Yes ☐ No

10h. Your age?

- | | | | |
|-----------------------------------|-----------------------------------|-----------------------------------|--------------------------------------|
| ☐ Under 18 | ☐ 25 to 34 | ☐ 45 to 54 | ☐ 65 to 74 |
| ☐ 18 to 24 | ☐ 35 to 44 | ☐ 55 to 64 | ☐ 75 or older |

10i. Are you: ☐ Male ☐ Female

10j. Identifying your basic geographic location provides greater context when analyzing your responses. To help us do that, please select your Colleyville recycling day below:

- | | | |
|----------------------------------|-----------------------------------|---------------------------------------|
| ☐ Monday | ☐ Thursday | |
| ☐ Tuesday | ☐ Friday | ☐ I don't know |

Potential Additions:

- Check here to add email address to receive weekly E-News (for online survey)



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
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Agenda Number WS-3

Agenda Date 8/20/2019

Type Worksession

Department City Secretary

Title

Discussion of the August 20, 2019, City Council regular agenda items



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 1

Agenda Date 8/20/2019

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-19-4410

**A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF AUGUST 20, 2019**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 20TH DAY OF AUGUST 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
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Agenda Number 3

Agenda Date 8/20/2019

Type Announcements, Proclamations, and Presentations

Department City Council

Title

In recognition of the donation made to the Colleyville Fire Department by Dustin and Jessie James - Chief Mark Cantrell and Mayor Richard Newton

In recognition of the Featured Business of the Month - Mother Clucker, 7171 Colleyville Boulevard, Suite 109, David Oun, owner, with Mayor Richard Newton and Assistant City Manager Adrienne Lothery

Attachments

RESOLUTION R-19-4411

**A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
AUGUST 20, 2019**

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of July 16, 2019
 - b. Approval of the minutes of the regular City Council meeting of August 6, 2019
 - c. Approval of an amendment to the Professional Services Agreement with Freese and Nichols, Inc., amending the design parameters to include the upsizing of an existing waterline from Colleyville Boulevard to Steeplechase Drive, in an amount not to exceed \$105,909, and authorizing the City Manager to execute the amendment
 - d. Approval of a Professional Services Agreement with Dannenbaum Engineering Corporation Fort Worth, LLC, in an amount not to exceed \$68,440, for the design of the L.D. Lockett Road at Precinct Line Road Right Turn Lane Addition Project, and authorizing the City Manager to execute the agreement

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 20TH DAY OF AUGUST 2019.

Mayor Richard Newton _____
Place 1, Tammy Nakamura _____
Place 4, George Dodson _____
Place 6, Callie Rigney _____

Mayor Pro Tem Bobby Lindamood _____
Place 3, Kathy Wheat _____
Place 5, Chuck Kelley _____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, July 16, 2019

City Council Chambers

Mayor Richard Newton called the Colleyville City Council Worksession to order on Tuesday, July 16, 2019, at 5:30 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, George Dodson, Chuck Kelley and Callie Rigney

Absent: Councilmember Kathy Wheat

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Fire Chief Mark Cantrell, Community Development Director Ben Bryner, Public Works Director Ray Silva-Reyes, Community Relations Specialist Erin Spicer, City Attorney Whitt Wyatt, and City Secretary Christine Loven

WS-1 Discussion of the Bransford Water Tank Rehabilitation project

Director of Public Works Ray Silva-Reyes presented this item, noting the rehabilitation project will provide the City logo to be redirected toward the south, facing northbound traffic on Bransford Road. Director Silva-Reyes added the project includes an auto-slide gate, decorative fence, additional lights and cameras, and enhanced landscaping. He then presented the four color schemes and asked City Council to provide direction. Following discussion, City Council chose the color Bisque for the tank paint color.

WS-2 Discussion of the Entrepreneur Center

Assistant City Manager Mark Wood presented an update on the Entrepreneur Center, noting since the June 4, 2019, City Council Worksession, staff has signed an LOI with Wells Fargo, and has met with the Chamber and Tarrant County College to discuss programing. Additionally, Wells Fargo is drafting a sublease document, and the City Attorney is working on a City/Chamber agreement.

Manager Wood discussed the three E's in regard to the Entrepreneur Center: Events, Education, and Entrepreneurship and what each will require. Manager Wood stated going forward the remaining to-do list includes establishing an entrepreneurship committee, enter into an agreement for design and construction, and award the contract.

WS-3 Discussion of the July 16, 2019, City Council regular agenda items

Mayor Newton noted agenda items 6a and 9a will require a super majority vote and he will recommend opening a public hearing, then table the item to allow the applicant to work with the opposition to resolve issues.

Mayor Newton advised City Council he plans to open item 9b before 9a.

Mayor Newton adjourned the worksession at 6:02 p.m.

Mayor Newton called the Executive Session to order at 6:02 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, George Dodson, Chuck Kelley and Callie Rigney

Absent: Councilmember Kathy Wheat

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.074 - Personnel - Deliberate the evaluation, review, employment, and duties of the Director of Finance

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Mayor Newton explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, Section 551.074, Personnel and Section 551.087,

Economic Development. He further explained there would be no decisions made or action taken during this time. Executive Session was adjourned at 7:04 p.m.

The regular meeting of the Colleyville City Council was called to order by Mayor Newton at 7:33 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, George Dodson, Chuck Kelley and Callie Rigney

Absent: Councilmember Kathy Wheat

Mayor Newton expressed the sympathy of the City Council, City staff, and community to Councilmember George Dodson and wife Vonnie Dodson in the passing of their son.

INVOCATION: Pastor Dale Molden, First Baptist

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-19-4400

Mayor Newton read Resolution R-19-4400 in its entirety.

Assistant City Manager Mark Wood introduced Kyle Lester, who will begin employment as the City's Director of Finance in September. Manager Wood stated Kyle has 12 years of municipal finance experience and currently serves as the finance director in Weatherford where he has worked since 2012. Kyle began his career in Weatherford as the budget and strategic planning manager, and was promoted to assistant finance director before being promoted to his current finance director position. Prior to Weatherford, he was a management analyst for the city of Arlington and a senior associate at Moody's Investors Service. Kyle has a bachelor's degree from Texas Christian University and a master of public administration from the University of North Texas. He is also a certified government finance officer through the Government Finance Officers Association (GFOA). Kyle has spent six years as a budget reviewer for the GFOA's annual budget awards.

Mayor Newton opened the public hearing at 7:38 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 7:39 p.m.

Mayor Pro Tem Lindamood made a motion to approve Resolution R-19-4400 and Councilmember Nakamura seconded the motion.

The motion to approve carried by the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Dodson, Kelley, and Rigney.

Absent: 1 – Councilmember Wheat

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Announcements of civic and charitable events

Presentation of calendar events and updates

Announcements of awards and recognition

Mayor Newton and City Councilmembers made the following announcements:

State Hwy 26 Project: Mayor Newton stated the presentation by Minh Tran, TxDOT area engineer, at the July 2 meeting is the only information we received regarding the overall completion schedule which was disappointing and unsatisfactory and the City has not received adequate feedback regarding work, milestones, and completion projections. As a result, he has sent a letter to the TxDOT Area Engineer listing many questions that we wanted answers to and asked for the answers by the end of the month. Mayor Newton stated he copied Commissioner Gary Fickes, Chairman of the Regional Transportation Committee, Representative Giovani, and Senator Beverly Powell and subsequently talked to Commissioner Fickes, Senator Powell, and Representative Giovanni's Chief of Staff to let them know the City would like their assistance depending on the answers to the questions, and all agreed to stand ready if needed. Mayor Newton said after the City receives a response from the TxDOT, he will follow up with TxDOT management. He believes the good news is that the Colleyville Engineering staff's belief is the project can still be completed by the end of the year and we will strive to make that happen if at all possible. Mayor Newton noted it does appear the last stretch of lanes to be completed (on east side south of Church Street down to Centerpark) is moving rapidly and the City has requested the east lanes that are complete north of Church to McCain be opened and that will happen soon. The City has had and continues to have a full commitment of engaging TxDOT to insure this project is completed as soon as possible with as little impact to citizens and business as possible.

Heroes Park Enhancements Coming: Continuing our efforts to beautify the community and demonstrate exceptionalism at every turn, we have begun work to upgrade and renovate Heroes Park. This pocket park, located south of City Hall, memorializes our community's heroes. The area is in need of some TLC and we think it is important to have an exceptional place to honor our community's heroes. We have engaged the same design team that worked on the Plaza in order to create a cohesive look and feel to the area surrounding City Hall. This fall, several conceptual design options (similar to what was done with the Plaza) will be

presented at a Council worksession. We also plan to share the conceptual ideas with the Historical Preservation Committee to get their feedback-they've been wanting to see this project tackled for a while. This project is one that is eligible for TIF funds, under the "downtown improvements" or "plaza" categories in the original project plan.

32 Village Lane Update: The burned structure at 32 Village Lane has been removed. The foundation remains. Conversations with the VOA indicate the structure will be reconstructed in the near future. Staff has indicated a desire to see that process undertaken soon. The VOA representative shared that the previous building included four unit owners. It is likely the new construction will follow a similar design and use schematic.

Summer Reading Club Finale: Celebrate an amazing summer at the outdoor Summer Reading Grand Finale on Friday, July 26! Enjoy a live DJ, children's arts and crafts, face painting, balloons, carnival games, bounce houses, inflatable rides, special guests, and more. All ages are welcome. For more information, check Colleyvillelibrary.com.

Leadership Colleyville: The Colleyville Chamber of Commerce is now accepting applications for Leadership Colleyville. Leadership Colleyville is a program designed to strengthen, educate, and encourage current and future leaders of our community. Throughout the nine month program, participants will have the opportunity to grow and connect with a diverse group of business professionals and gain a deeper understanding of relevant community issues. Applications due August 1. Contact the chamber for more information at 817-488-7148.

Dancing for the Stars: The Rotary Club of Colleyville is looking for their next star. Dancing for the Stars is a unique, fun-filled, star-studded, community-wide fundraiser. Area business celebrities are paired with a professional dance instructor to prepare one dance, which will be performed at the Dancing for the Stars event. Council Member Rigney and Wheat have participated over the last two years. In 2019, the Dancing for the Stars event raised \$100,000 for local and international charities. For information on how to get involved, visit ColleyvilleRotaryClub.org.

Proclamation in recognition of the Colleyville Rotary Club \$5,000 donation to the Colleyville Public Library - Mimi Tram, Rotary Club, Library Director Mary Rodne, and Mayor Richard Newton

Library Director Mary Rodne, and Mayor Richard Newton welcomed Rotary Club president Mimi Tram and Rotary Club members to accept a \$5,000 donation to the Library and express their appreciation.

In recognition of the Featured Business of the Month - New You Chiropractic Wellness Center, 5005 Heritage Avenue, Suite 105 - Dr. Tony Kelsoe and Mayor Richard Newton

Mayor Newton welcomed Dr. Tony Kelsoe and recognized New You Chiropractic Wellness Center, 5005 Heritage Avenue, Suite 105, as the Featured Business of the Month.

4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-19-4401

- 4a** Approval of the minutes of the regular City Council meeting of July 2, 2019
- 4b** Approval of a construction contract with Nu-Way Construction, LLC, for the City Hall Terra Cotta Way Road Widening Project, in an amount not to exceed \$60,142.50, and authorizing the City Manager to execute the contract
- 4c** Approval of a construction contract with Scott Beck Construction, Inc., for the City Hall Entry Doors Renovation Project, in an amount not to exceed \$100,675, and authorizing the City Manager to execute the contract
- 4d** Denial of a bid submittal with Intermountain Slurry Seal, Inc., for the 2019 Micro-Surface Project, and authorizing staff to re-bid the project for Fiscal Year 2020

Mayor Newton read Resolution R-19-4401 in its entirety.

Mayor Newton opened the public hearing at 8:14 p.m.

Public Works Director Ray Silva-Reyes presented items 4b, 4c, and 4d noting the contracts with Nu-Way Construction and Scott Beck Construction are coming forward as a result of City Council's direction in early 2019. Director Silva-Reyes stated both projects are complementary with the Plaza project and will be completed simultaneously.

Director Silva-Reyes explained staff's request to deny the sole bid for the micro-surface project stating Intermountain, the sole bidder, included a statement noting the bid includes a stipulation that Intermountain will try to work this project into the existing 2019 season construction schedule, but if they can't, it would be addressed in the 2020 Paving Schedule, April 1, 2020 to September 30, 2020.

Director Silva-Reyes said staff wishes to re-bid the project in 2020 to receive competitive bids from additional vendors and to accommodate the "normal" bidding schedule.

Kathy Hadley, 204 Timberline DriveNorth, spoke regarding the increase in permit fees and asked Council to limit the costs and have contractors receive payment based on performance.

There were no others wishing to speak and Mayor Newton closed the public hearing at 8:16 p.m.

Councilmember Dodson made a motion to approve Resolution R-19-4401 and Councilmember Kelley seconded the motion.

The motion to approve carried by the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Dodson, Kelley, and Rigney.

Absent: 1 – Councilmember Wheat

5. ITEMS NOT FOR CITY COUNCIL ACTION

Monthly Financial Report - June 30, 2019

Assistant City Manager Mark Wood reviewed the financial report for June noting this update is 75% of the current fiscal year. Manager Wood stated the City is in good shape, having obtained 91% of projected revenues and spending 70% of budgeted expenses.

Manager Wood reviewed the sales tax collection and noted ad valorem is high due to new growth.

Manager Wood reviewed each fund, noting all funds are on track, and stated the City has sold 500 million gallons less water this year due to the high rains this year.

6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING

6a Ordinance O-19-2086

Consideration of a zoning change from the AG Agricultural zoning district to the RE Single Family Estate Residential zoning district on a portion of Lot 1R-2, Block 1, of the Mockingbird Hill Addition, located at 6260 Pool Road, Case ZC19-006

Mayor Newton read the caption of Ordinance O-19-2086.

Community Development Director Ben Bryner presented a brief overview of the case, noting at the last meeting, following discussion, the original request of R-40 has been changed to RE at City Council's request and there is a companion Resolution on this agenda which would grant side yard waivers to the RE request.

Mayor Newton stated he spoke with the applicant, and it is his intent to table this item, and the companion resolution, as there was no opposition at the last meeting, but now there is strong enough opposition to require a super majority vote and Councilmember Wheat is not in attendance at tonight's meeting. Additionally, the resident at 6250 Pool Road has stated he did not receive notification and if the item is tabled until the August 20 meeting, it will allow an opportunity to re-notice and to have the applicant present. He also said he would like to provide an opportunity for the applicant and those opposed to reach a resolution.

Councilmember Dodson asked staff if the concern of the opposition is the side yard set-backs. Mayor Newton responded the side yard setbacks are the big concern, however, the resident at 6250 Pool Road, is concerned about the location of the home to be built. Mayor Newton explained the Council would like to see the RE – Residential Estate zoning instead of the R-40 because the lot is over two acres, and it is the Council's strategy to not allow the property to be subdivided now or in the future.

Mayor Newton opened the public hearing at 8:38 p.m.

Landon H. Thompson, Law Office of John Meazell, 1400 Gables Court, Plano, TX, representing Jim and Sherry Jacobi, 6250 Pool Road, provided a protest presentation, noting the protest is based on the side setbacks. Mr. Thompson explained the zoning requirements, notification requirements, and zoning variance guidelines. Mr. Thompson stated further objection is given to the size and location of the planned home compared to the area homes, encroachment of view, concerns for drainage, tree preservation, fence line maintenance and access by emergency equipment.

Kathy Hadley, 204 Timberline Drive North, spoke in favor of this item stating she likes the estate zoning because we are running out of land and there cannot be multiple homes on the site.

Bryan Hill, 512 Shelton Drive, applicant, spoke regarding his desire has been to bring two parcels of land together and build a home, and preserve the City's heritage of large lots and nice homes. He is understanding of the RE zoning and is fully aware the property could not be subdivided. He addressed his concerns with the neighbor at 6250 Pool Road. Mr. Hill stated his wife was accosted by Mr. Jacobi's wife, and he feels the opposition to the fence is because the Jacobi's could no longer enter his property, noting the Jacobi's had used the gate to enter his land uninvited. Mr. Hill stated the Jacobi home is the home out of line with the

other properties. Mr. Hill reiterated the original zoning request was R-40, in an attempt to make the property conform. He understood the reason for being asked to consider RE, but stated he is trying to achieve 18 foot setbacks on each side to build their home. Mr. Hill clarified the size of the home footprint is 7,300 square feet downstairs, 9,700 square feet total, not 15,000 square feet.

Kathleen Hennessey, 5013 Stonebridge, spoke regarding the air quality in Colleyville, and requested the applicant not be allowed to build a foundation within two and one half feet of the tree root system so the trees will be safe and continue to filter toxins.

Ken Frisbee, 6775 Florence Road, Justin, the builder for the applicant, spoke regarding his length of time building homes in Colleyville and his familiarity with the City's zoning. Mr. Frisbee addressed the setbacks and compared the requested setbacks to neighboring homes, drainage, building designs, aesthetics, and size and location of the home on the property.

Jim Jacobi, 6250 Pool Road, spoke in opposition to this item, stating everyone is saying they are trying to make it right by the neighbor, but they are not, it is all about their wants. Mr. Jacobi stated due to the size and location of the home, he is asking for the courtesy of consideration.

Mayor Newton closed the public hearing at 9:14 p.m.

Mayor Newton stated he is giving the following summary from the City's perspective: The Hills came in with an R-40 zoning request, the City Council, based on their strategy for the City and our Master Plan, preferred not to have R-40, on a piece of property which could be divided in the future and would be a legitimate request. This Council prefers to maintain the integrity of zoning, and in this case the Residential Estate is applicable to the acreage and will not allow for sub-dividing. Mr. Hill said he was okay with the RE, but needed the variances and there was no opposition at the time. Now there is opposition to the setbacks. Mayor Newton stated many different perspectives have been presented and points made.

Mayor Newton stated the only control the City has regarding where an owner places a home on the property is through the setbacks. Other constraints are tree mitigation, and drainage is reviewed regardless of all other issues and we want to ensure there is good engineering to ensure proper drainage. Clearly, the biggest issue in this case, will be the variance.

Mayor Newton stated the Jacobi's stated they did not receive proper notice, the Mayor addressed this with the staff, and the City does not have an explanation, but as we are going to table this item, and we have verified the Jacobi's are on the list.

There was discussion between the applicant and the City Council regarding property ownership. Councilmember Nakamura asked the applicant to provide a report regarding the number of trees which would have to be removed, based on the anticipated location of the home.

There was discussion of the zoning and platted lot lines. Staff will verify the timing of platting and drawing.

Mayor Newton made a motion to table Ordinance O-19-2086 to August 20, 2019, seconded by Councilmember Nakamura.

The motion to table was approved with the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Dodson, Kelley, and Rigney.

Absent: 1 – Councilmember Wheat

Mayor Newton recessed the meeting at 9:37 p.m. and reconvened at 9:44 p.m.

7. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

7a Ordinance O-19-2087

Approval of the Fiscal Year 2020 Colleyville Crime Control and Prevention District budget

Mayor Newton read the caption of Ordinance O-19-2087.

Assistant Police Chief Hillary Wreay presented this item by reviewing the history of the CCCPD and noted in the 2019 budget, the fund was able to cover the cost of two part-time Public Service Officer positions, CALEA accreditation, and a Justice Center dumpster.

Chief Wreay reviewed the proposed FY2020 budget, noting requests include a new Sergeant position and vehicle, a part-time Accreditation Coordinator position, training funding for Leadership Development and for De-Escalation / Crisis Intervention Training; Investigative platform and an Early Warning System / Internal Affairs Management System software and new CAD/RMS System.

Mayor Newton reiterated the district is funded by a half-cent sales tax approved by voters. He further noted the CCCPD debt will be paid off in 2019.

Mayor Newton opened the public hearing at 9:59 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:59 p.m. This was a first reading, therefore, no action was taken.

Mayor Newton stated he will come back to Ordinance O-19-2081, after consideration of item 9b. This item was considered at 10:00 p.m.

8. TABLED: ORDINANCE(S) READING AND PUBLIC HEARING

8a Ordinance O-19-2081

Consideration of a zoning change from AG Agricultural district to R-40 Single Family Residential district on Lot 1, Block 1, of the J.M. Presley Addition and 17.5 feet along the east boundary, located at 2308 Glade Road, Case ZC19-003

Councilmember Kelley made a motion to remove this item from the table, seconded by Councilmember Rigney.

The motion to remove this item from the table was approved with the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Dodson, Kelley, and Rigney.

Absent: 1 – Councilmember Wheat

Mayor Newton read the caption of Ordinance O-19-2081.

Community Development Director Ben Bryner presented this item stating this is a repeat of item 9b which was just considered by the City Council. At the request of the City Council the ordinance has been updated to reflect the RE zoning and the property does meet the RE zoning with the approved variances and the RE mitigates the ability to sub-divide the property.

Mayor Newton stated he appreciates the owners and neighbors working together on this case.

Mayor Newton opened the public hearing at 10:09. There was no one present wishing to speak and Mayor Newton closed the public hearing at 10:09

Councilmember Rigney made a motion to approve Ordinance O-19-2081, seconded by Councilmember Dodson.

The motion to approve passed with the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Dodson, Kelley, and Rigney.

Absent: 1 – Councilmember Wheat

9. RESOLUTION(S): READING AND PUBLIC HEARING**9a Resolution R-19-4402**

Request for a variance to certain provisions of Section 3.24.G, Schedule of District Regulations on Lot 1R2, Block 1, of the Mockingbird Hill Addition, located at 6260 Pool Road, Case VC19-001

Mayor Newton read resolution R-19-4402 in its entirety.

There was no discussion of this item as it is the companion to Ordinance O-19-2086 which is tabled to August 20, 2019.

Mayor Newton opened the public hearing at 10:12 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 10:12 p.m.

Mayor Newton made a motion to table Resolution R-19-4402 to August 20, 2019, seconded by Mayor Pro Tem Lindamood.

The motion to table was approved with the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Dodson, Kelley, and Rigney.

Absent: 1 – Councilmember Wheat

This item was considered at 10:00 p.m. prior to consideration of 8a and 9a

9b Resolution R-19-4403

Consideration of a Replat for Lot 1R, Block 1, of the J.M. Presley Addition, located at 2308 Glade Road, Case PC19-011

Mayor Newton read Resolution R-19-4403 in its entirety.

Community Development Director Ben Bryner presented this item stating when the property first came before the City Council there were questions regarding a 17.5 square foot area of land which was left out of the platting. Director Bryner stated the applicant has provided a judgement which authorizes the 17.5 square foot area to be included in the plat.

Mayor Newton opened the public hearing at 10:05 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 10:05 p.m..

Mayor Newton stated when this item first came before Council, Mayor Pro Tem Lindamood recused himself, but since that time, the house has been removed

which no longer causes a conflict and asked the City Attorney to advise. Per the City Attorney, Mayor Pro Tem Lindamood can vote on this item, because as noted, the conflict has been removed.

Councilmember Dodson made a motion to approve Resolution R-19-4403, seconded by Councilmember Rigney.

The motion to approve passed with the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Dodson, Kelley, and Rigney.

Absent: 1 – Councilmember Wheat

10. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

Kathleen Hennessey, 5013 Stonebridge Drive, discussed the quality of drinking water inside of residences.

Kathy Hadley, 204 Timberline Drive North, spoke regarding Heroes Park, veterans with PTSD and the need for law enforcement training for assistance to those with PTSD, the birds in the Nature Center who are being harmed by fishing lines and lures, and the geese on Riverwalk Drive.

11. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR JULY 16, 2019 - READING AND PUBLIC HEARING - RESOLUTION R-19-4404

This resolution was not needed

12. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the meeting without objection by the City Council at 10:30 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 20TH DAY OF AUGUST 2019.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



City of Colleyville City Council Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, August 6, 2019

City Council Chambers

Mayor Richard Newton called the Colleyville City Council Worksession to order on Tuesday, August 6, 2019, at 5:31 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

Absent: Councilmember Tammy Nakamura

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Police Chief Michael Miller, Community Development Director Ben Bryner, Colleyville Center Manager Leslie Hill, Community Relations Specialist Erin Spicer, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

WS-1 Presentation of the 2019 certified tax roll

Assistant City Manager Mark Wood presented this item and stated Texas Property Tax law requires the certified roll and effective and rollback property tax rates be submitted to the City Council. He explained the City contracts with GCISD for tax collection and the certified tax roll is based on the certified value as reported by Tarrant Appraisal District. Manager Wood noted property tax value is still increasing and this will be the second year the City is going to be able to provide an effective tax rate.

Mayor Newton stated new legislation will change the name of effective tax rate to no new tax revenue rate.

WS-2 Presentation of the proposed FY 2020 budget

City Manager Mark Wood presented this item, noting City Council has reviewed and provided direction throughout the budget process and this is the culmination of months of work by staff and City Council. Manager Wood reviewed property values and the proposed tax rate, proposed revenues and expenditures by fund, and gave a quick review of the 2020 CIP, as City Council had conducted a worksession specific to the CIP earlier this year. He also stated the proposed budget continues to adapt processes to sustain a leaner staffing model, is able to absorb health insurance cost increases with savings from eliminated positions, continues operations efficiencies to absorb operating cost increases, and better aligns capital expenditures with capital funds.

Before giving a review by fund, Manager Wood announced the proposed budget calls for the effective tax for an unheard of second consecutive year.

He then reviewed all funds, many of the proposed 2020 projects, and concluded by reviewing the calendar dates the budget and tax adoption ordinances will come before the City Council.

Mayor and City Council were complimentary of staff and thanked all for their work on the budget and meeting the City Council goals and strategies.

WS-3 Discussion of the August 6, 2019, City Council regular agenda items

Mayor Newton distributed a list of the applicants for the Pedestrian Transportation Ad Hoc Committee which the Council will appoint by resolution. Mayor Newton stated when the item is considered each Councilmember can make nominations or all nominations can be made as part of the motion.

Mayor Newton adjourned the Worksession at 6:33 p.m.

Mayor Newton called the Executive Session to order at 6:34 p.m. and called the roll.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

Absent: Councilmember Tammy Nakamura

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and

with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Mayor Newton explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, and Section 551.087, Economic Development. He further explained there would be no decisions made or action taken during this time. Executive Session was adjourned at 7:26 p.m.

The regular meeting of the Colleyville City Council was called to order by Mayor Newton at 7:36 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

Absent: Councilmember Tammy Nakamura

INVOCATION: Pastor Jeff Strickland, Journey Church

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-19-4405

Mayor Newton read Resolution R-19-4405 in its entirety.

Assistant City Manager Adrienne Lothery gave a review of the BEST grants this resolution approves for Leading Edge Claims Service for landscape improvements and Stone House Restaurant & Wine Bar for exterior improvements.

Mayor Pro Tem Bobby Lindamood thanked all who are participating in the BEST grant program.

Mayor Newton opened the public hearing at 7:44 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing.

Mayor Pro Tem Lindamood made a motion to approve Resolution R-19-4405 and Councilmember Dodson seconded the motion.

The motion to approve carried by the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Wheat, Dodson, Kelley, and Rigney.

Absent: 1 – Councilmember Nakamura

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**Announcements of civic and charitable events****Presentation of calendar events and updates****Announcements of awards and recognition**

The Mayor and City Councilmembers made the following announcements:

SH26 Follow-up: In response to our July 2 Council discussion regarding SH26 construction progress, I (Mayor) penned a letter to TxDOT seeking answers to a litany of questions posed by this Council. We have received a response which has been posted on our website Colleyville.com. In the coming weeks, staff and I will meet with TxDOT representatives to discuss the project timeline for completion. Commissioner Gary Fickes has agreed to join this meeting in support of our efforts.

School Security Plan Ready for Implementation: The Police Department has finalized our School Security Plan for 2019-2020 and we are ready for school to begin in a couple of weeks. Our plan is undertaken in cooperation with the GCISD staff and involves multiple facets of visible police presence. The plan includes all aspects of school safety, traffic management, crossing guard placement, and officer interaction. The department will be doing PSAs via social media to prepare for the start of school. Our community's children are our greatest asset. The Colleyville Police Department and GCISD are committed to their safety.

Fort Worth Symphony Orchestra Confirmed: Last week staff received confirmation that Colleyville Heritage High School will partner with the City of Colleyville to host the Fort Worth Symphony Orchestra. The concert will take place on Friday, February 21, 2020. We will be finalizing the contract with the FWSO over the coming weeks and intend to use Hotel Occupancy Tax funds for this event. Bringing this type of talent to Colleyville will provide a fantastic opportunity to experience the arts and put Colleyville on the map as a City focused on all areas of exceptionalism.

Local Roadwork Update: McDonwell School Road resurfacing project should be completed this week. Bransford Road is now under construction. That roadwork should be completed early next month. We thank our residents for their patience during construction.

Entry Signs Improved: The entry sign on McDonwell School Road (near Liberty Elementary) has been completed. New stone landscape borders, landscape material and irrigation have been installed. The beautification of the NW entry into the City has been well received and is a welcoming addition as you enter the City. This effort is part of our ongoing community beautification process.

Fire Department CPR Training & Blood Drive: The fire department successfully completed its first CPR certification class this past week. Seven ambitious 7th

graders were able to gain their certifications through the American Red Cross! Congratulations to them and huge thanks to Captain Daniel Torti for serving as the lead instructor. The fire department will be providing a community CPR class on September 14th from 9:00-10:30 a.m. This course will provide the participants an opportunity to learn and practice hands only CPR and AED use.

Mosquito Arbovirus Report: It is amazing to report that Tarrant County has reported only one mosquito test pool positive for West Nile this year. With all the rain this year, this finding is certainly extra-ordinary!

Field Improvements Coming to City Park: The City Park baseball backstops on fields 4-7 have been raised 8 ft. from their original height. This project will help make the quad area of City Park a little safer and help to prevent the frequency of foul balls from entering the spectator areas. Additionally, baseball field rehabilitation is underway at City Park on baseball fields 4, 5 and 6. The infields will be completely cut out and removed. The infields will be laser graded and filled with premium clay. The sod will be replaced and conditioner will be tilled into the infield. This rehabilitation will remove any "lips" on the fields, as well as help the fields drain properly. This project will provide a safe playing surface for the kids. The rehabilitation project will be completed just in time for the Colleyville Baseball Association to begin their fall season at the end of August.

Proclamation in Recognition of a \$2,000 donation to Colleyville Center from the Colleyville Lions Club - Stan Hall, Colleyville Lions Club President, Leslie Hill, Colleyville Center Manager, and Mayor Richard Newton

Leslie Hill, Colleyville Center Manager, and Mayor Richard Newton welcomed Stan Hall, Colleyville Lions Club President, Lions Club members, and the family of Rob Rutherford to recognize the Lion's Club donation of \$2,000 for a bench to be placed at Colleyville Center in remembrance of Lion's Club members Rob Rutherford and Don Davis.

Proclamation in recognition of Professional Engineers Day, August 7, 2019 - Mayor Richard Newton

Mayor Richard Newton, who is a professional engineer, recognized City Professional Engineers Larry Wright and Nathan Frohman in recognition of Professional Engineers Day.

4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-19-4406

- 4a** Approval of an agreement with Enterprise Fleet Management for vehicle procurement, mechanical maintenance, and disposal services; and authorizing the City Manager to execute all agreements

Mayor Newton read Resolution R-19-4406 in its entirety.

Assistant City Manager Adrienne Lothery presented this item by highlighting the process staff used to research and evaluate the potential of utilizing the Enterprise Fleet Management Program. She noted outsourcing is becoming a trend among area cities, noting Bedford, Haltom City, Prosper and Keller are utilizing the program. Manager Lothery explained many cities lease the vehicles, however, Colleyville would cash fund the program, noting Keller and Prosper also cash fund the program.

Manager Lothery stated the City has a vehicle replacement program, based on age, mileage, and maintenance, however, the difference between the City program and the Enterprise program is the ability to upgrade the age of the fleet, lessen the maintenance costs, increase safety and mileage, and time the vehicle's resale to earn a higher return on the investment compared to auction.

Councilmember Dodson asked staff if the City finds this program does not provide savings, can we stop at any time. Manager Lothery responded yes, Enterprise will hold \$1 so they can maintain the title and work on the City's behalf, if the City chooses to leave the program, the City pays Enterprise \$1, and the vehicle belongs to the City and is out of the agreement.

Mayor Newton noted this program will provide an average five year savings of \$600,000.

Mayor Newton opened the public hearing at 8:20 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:20 p.m.

Councilmember Dodson made a motion to approve Resolution R-19-4406 and Councilmember Kelley seconded the motion.

The motion to approve carried by the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Wheat, Dodson, Kelley, and Rigney.

Absent: 1 – Councilmember Nakamura

5. ORDINANCE(S): SECOND READING AND PUBLIC HEARING

5a Ordinance O-19-2087

Approval of the Fiscal Year 2020 Colleyville Crime Control and Prevention District budget

Mayor Newton read the caption of Ordinance O-19-2087.

Police Chief Michael Miller presented this item, giving a thorough review of the budget line items, programs, and services. Chief Miller reviewed the history of the CCCPD, stated the 2019 budget was able to cover the cost of two, part-time, Public Service Officer positions, CALEA accreditation, and a Justice Center dumpster enclosure.

During the review, Chief Miller highlighted the requests to include a new Sergeant position and vehicle, a part-time Accreditation Coordinator position, training funding for Leadership Development and for De-Escalation / Crisis Intervention Training; Investigative platform and an Early Warning System / Internal Affairs Management System software and new CAD/RMS System.

Mayor Newton reiterated body cameras have been paid for from the 2019 budget, the district is funded by a half-cent sales tax approved by voters. He further noted the CCCPD debt will be paid off in 2019 which is consistent with the City Council's strategy.

Mayor Newton opened the public hearing at 8:41 p.m.

Kathy Hadley, 204 Timberline Drive North, spoke regarding the residents needing to be recognized for being the safest city because it is not just the police department doing a good job, it is the quality of people in Colleyville. She expressed her appreciation for the police department, but stated she was not in favor of a \$10,000 training expense per officer.

There were no others present wishing to speak and Mayor Newton closed the public hearing at 8:44 p.m.

Chief Miller addressed Mrs. Hadley stating she is absolutely correct, the police department cannot do its job without citizens and the intention was not meant to imply otherwise.

Mayor Newton concurred with Chief Miller and advised Mrs. Hadley the \$10,000 training budget is for the entire police department for one year.

Councilmember Kelly made a motion to approve Ordinance O-19-2087, Councilmember Rigney seconded the motion.

The motion to approve carried by the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Wheat, Dodson, Kelley, and Rigney.

Absent: 1 – Councilmember Nakamura

6. ORDINANCE(S): FIRST READING AND PUBLIC HEARING**6a Ordinance O-19-2088**

Consideration of amendments to the Land Development Code, specifically: Chapter 3, Section 3.7 – Non-conforming Uses, Lots and Building, Subsection B – Non-conforming Lots of Record; Chapter 3, Section 3.24 – Schedule of Permitted Uses, Subsection G - Schedule of District Regulations; Chapter 3, Section 3.28 – Supplementary District Regulations; and, Chapter 9, Section 9.7 – Lots, Subsection G – Building Lines

Mayor Newton read the caption of Ordinance O-19-2088.

Community Development Director Ben Bryner presented this item, noting the amendments are at the request of the City Council. He reviewed each in detail.

There was general discussion on enforcement of setback requirements, right of way on front and side streets, lot and impervious coverage, and history of some of the zoning regulations.

City Council directed staff to review and edit the Schedule of District Regulations table and to modify the language for Non-Conforming Lots of Record.

Mayor Newton opened the public hearing at 9:20 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:20 p.m.

This was a first reading, therefore, City Council did not take any action.

6b Ordinance O-19-2089

Consideration of amendments to the Land Development Code, specifically Chapter 3, Section 3.26 – Fences, Free Standing Walls, and Screening Materials, Subsection E – Fence and Free Standing Wall Setback Requirements

Mayor Newton read the caption of Ordinance O-19-2089.

Community Development Director Ben Bryner presented this item, noting the amendments are at the request of the City Council. He reviewed each in detail.

There was discussion regarding identification of the front and street side definitions, and the definition of a subdivision. City Council directed staff to propose amendments for non-conforming fences and walls.

Mayor Newton opened the public hearing at 9:38 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:38 p.m.

This was a first reading, therefore, City Council did not take any action.

7. RESOLUTION(S): READING AND PUBLIC HEARING

7a Resolution R-19-4407

Approval of a proposal to set the ad valorem tax rate for Fiscal Year 2020 at \$0.306807 per hundred dollars of valuation

Mayor Newton read Resolution R-19-4407 in its entirety.

City Manager Mark Wood presented this item noting this is the first formal step toward adopting the 2020 budget. Manager Wood stated the Truth in Taxation laws require the City to inform the citizens of the proposed FY 2020 tax rate, and the intention to adopt the tax rate of \$.306807 per hundred dollars of valuation, utilizing the July 25, 2019 certified tax roll as the basis for the proposed tax rate. Formal City Council action stating the proposed FY 2020 tax rate is required in order to have the information necessary to publish the Notice of 2019 Tax Year Proposed Property Tax Rate, as required by Section 140.010 of the Local Government Code.

Mayor Newton commended the City Council and staff stating very few cities can achieve an effective tax rate and Colleyville will do so for two consecutive years.

Councilmember Dodson stated great team work is the heart of what is happening here and allows us to provide more services more efficiently.

Mayor Pro Tem Lindamood stated he is super proud of the accomplishments.

Mayor Newton opened the public hearing at 9:47p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:47 p.m.

Councilmember Rigney made a motion to approve Resolution R-19-4407, Councilmember Dodson seconded the motion.

The motion to approve carried by the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Wheat, Dodson, Kelley, and Rigney.

Absent: 1 – Councilmember Nakamura

7b Resolution R-19-4408

Appointing members to the Pedestrian Transportation Ad Hoc Committee, providing a charge, and establishing a timeline for a final report and dissolution of the committee

Mayor Newton read Resolution R-19-4408 in its entirety.

Mayor Newton stated this committee has seven members with three of them coming from the Parks and Recreation Board and four at large positions. Mayor Newton advised that Rich Hendler who is chair of the Parks and Recreation Advisory Board will be a member of this committee and will serve as chair. Mayor Newton also explained the Parks Board unanimously recommended Eric Presson and Clif LeBlanc to serve as the other Parks and Recreation Board representatives of the Pedestrian Transportation Ad Hoc Committee. Mayor Newton advised that he reviewed all at large applicants to be able to make recommendations to the Council as he always does and his criteria when considering applicants is always: 1. Is there a true desire to assist and improve the community; 2. What are the qualifications of the individual and their experiences and understanding of the Master Plan and strategies of cities; and in this case, Mayor Newton mapped out where the applicants lived, in an effort to ensure there was representation throughout the City.

Mayor Newton nominated David Duziak and Donn Hethcock; Councilmember Kelley nominated Larry Williamson; Mayor Pro Tem Lindamood nominated Matthew Little; and Councilmember Wheat nominated Jennifer Johnson. There was discussion regarding all candidates being good candidates and any decision will be good for the City. There was also discussion regarding having female representation on the committee. Mayor Pro Tem Lindamood stated he will remove his recommendation of Matthew Little.

Mayor Newton opened the public hearing at 10:10 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 10:10 p.m.

Councilmember Rigney made a motion to approve Resolution R-19-4408 appointing David Dudziak, Donn Hethcock, Jennifer Johnson, and Larry Williamson to the at large positions on the Pedestrian Transportation Ad Hoc Committee, Councilmember Dodson seconded the motion.

The motion to approve carried by the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Wheat, Dodson, Kelley, and Rigney.

Absent: 1 – Councilmember Nakamura

8. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

Kathleen Hennessey, 5013 Stonebridge Drive discussed the trees on Glade Road which have been removed, which she believes has not been approved, and asked City Council to respond.

Kathy Hadley, 204 Timberline Drive North, identified a home owner on Jackson Road who has a beautiful yard and suggested he be recognized and the City speak with him to hear his ideas about the roundabouts. She spoke regarding the receptiveness and efficiency of City staff, noted she has been traveling to Plano and has seen beautiful trees with grass in the median and it was very tranquil, she would like this design to be considered in Colleyville. Mrs. Hadley commended Code Enforcement Officer Ky Roby for his kindness and for going above and beyond. She also spoke of her concern for the number of firefighters retiring and leaving Colleyville and the need to provide vegetation for the ducks at the pond at Colleyville Center.

9. REPORTS

Planning and Zoning Commission Worksession Minutes - March 26, 2018
Planning and Zoning Commission Meeting Minutes - March 26, 2018
Planning and Zoning Commission Meeting Minutes - April 9, 2018
Planning and Zoning Commission Worksession Minutes - April 23, 2018

There was no action on this item.

10. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR AUGUST 6, 2019 - READING AND PUBLIC HEARING - RESOLUTION R-19-4409

This resolution was not needed.

11. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the meeting without objection by the City Council at 10:26 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 20TH DAY OF AUGUST 2019.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4c
Type Resolution
Department Engineering

Agenda Date 8/20/2019

Number Resolution R-19-4411

Title

Approval of an amendment to the Professional Services Agreement with Freese and Nichols, Inc., amending the design parameters to include the upsizing of an existing waterline from Colleyville Boulevard to Steeplechase Drive, in an amount not to exceed \$105,909, and authorizing the City Manager to execute the amendment

Strategic Plan

- 3.1 Upgrade the condition of major roads and neighborhood streets
- 3.4 Thoroughly plan for future capital investments and associated costs

Explanation

Reading and Public Hearing

This item is for the consideration and approval of an amendment to increase the existing Professional Services Agreement with Freese and Nichols, Inc., by \$105,909, for the purpose of addressing supplemental work that includes the design of upsizing an existing 6-inch waterline to a 12-inch PVC waterline from Colleyville Boulevard to Steeplechase Drive.

The upsizing of the waterline is part of the City of Colleyville's Water and Wastewater Master Plan - Water Capital Improvement Plan that was performed in 2014.

The estimated net cost of construction change, to include the waterline replacement, is \$796,119. The current Engineer's Opinion of Probable Cost (OPCC) at 90% plans for the construction of Cheek-Sparger Road, prior to the upsizing of the waterline, is \$2,381,124. Therefore, with the inclusion of the waterline replacement to the overall project, the total estimated probable cost of construction for the Cheek-Sparger Road Project and upsized waterline is \$3,177,243.

Financial Impact

Funding for this additional design of \$105,909 is available in the Tax Increment Financing (TIF) fund.

Recommendation

Approve

Attachments

1. Contract Amendment #1
2. Cheek-Sparger Amendment #1 Presentation

FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

This First Amendment to Professional Services Agreement (“First Amendment”) is entered by and between the **City of Colleyville, Texas** (“City”) and **Freese and Nichols, Inc.**, (“Professional”) as of the Effective Date.

WHEREAS, City and Professional previously entered into a Professional Services Agreement effective August 22, 2018, (“the Agreement”); and

WHEREAS, City and Professional now desire to amend the terms set forth in the Agreement in the manner provided herein.

NOW THEREFORE, for and in consideration of the mutual covenants made herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, City and Professional agree as follows:

1. Exhibits A and B of the Agreement (Scope of Services) is amended to incorporate the revisions to the Project scope contained in Contract Amendment #1 attached hereto and incorporated herein as Exhibit A to this First Amendment.
2. The total compensation amount stated in Section 4C of the Agreement (entitled “Payment”) is hereby amended to provide for a total not to exceed amount of Four Hundred Twenty-Five Thousand Six Hundred and Sixty-Three Dollars (\$425,663.00).
3. Except as provided in Paragraphs 1 and 2 above, the provisions of the Agreement remain in full force and effect without amendment.
4. This First Amendment shall be deemed effective on the date it has been signed by the authorized representatives of City and Professional (“the Effective Date”).

Signatures on following page

SIGNED AND AGREED by City on _____.

City of Colleyville, Texas

By: _____
Jerry Ducay, City Manager

SIGNED AND AGREED by Professional on _____.

Freese and Nichols, Inc.

By: _____

Name: _____

Title: _____

EXHIBIT A
Contract Amendment #1
Revision to Scope of Services

(attached)

EXHIBIT A

Scope of Services for Cheek-Sparger Road Improvements Contract Amendment #1

Project Understanding:

As part of the Cheek-Sparger roadway and drainage improvements, the City of Colleyville has requested FNI to prepare a design to replace the water line along Cheek-Sparger from SH 26 to Steeplechase. In addition, an existing wastewater manhole is in conflict with proposed culvert improvements and must be relocated. Services are described below in Basic Services.

The original project contract stated that FNI would prepare a conceptual alignment and direct FNI to proceed with the 30% plans. This was performed and after the 30% plans were submitted, additional direction was provided by the City to modify the previously directed alignment. As the alignment was significantly horizontally offset, most of the plan sheets previously prepared for the project required complete revision. This created additional work as described below in Special Services.

Basic Services:

A. Water Line and Wastewater Manhole Design

FNI shall render the following professional services in connection with the design of a 12-inch diameter water line along Cheek Sparger Road, from SH 26 to Steeplechase, and relocation of an existing wastewater manhole:

A. TASK MANAGEMENT

1. Allocate staffing and resources and direct design team activities
2. Ensure quality control is practiced in the performance of work
3. Conduct design review meetings with the City at the end of each design phase.

B. PRELIMINARY DESIGN - UTILITIES

1. Preliminary Design Phase

After City has issued written authorization to proceed with the Preliminary Design Phase, FNI shall:

- a. Perform one site visit with the design team
- b. Gather and analyze available record data from the City and original survey files.
- c. Prepare 60% preliminary design documents consisting of final design criteria, preliminary drawings including
 - Control sheet
 - Overall layout sheet
 - Plan and profile sheets
 - Standard city details

- Special connection details
 - d. Prepare a list of technical specifications required based on the preliminary drawings.
 - e. Based on the information contained in the preliminary design documents, submit an opinion of probable Project Costs.
- C. FINAL DESIGN - UTILITIES: FNI shall provide professional services in this phase as follows:
1. Prepare drawings, specifications, Construction Contract Documents, designs, and layouts of improvements to be constructed.
 2. Prepare revised opinion of probable construction cost.
 3. Provide 90% design submittal documents that will include a specifications manual for construction and the plan sheets listed above under Preliminary Design Phase.

Special Services:

- A. **Roadway alternative design** – As the alignment was requested to be significantly revised after the conceptual alignment was approved and utilized for the 30% plan submittal, the plans required a near complete revision to accommodate the new alignment. This effort included:
- a. Additional exhibit preparation
 - i. Preparation of several additional alignment options and exhibits
 - b. Plan sheet modifications:
 - i. Typical Sections
 - ii. Traffic Control Plan
 - iii. Roadway Plan and Profile
 - iv. Storm Drain Calculations
 - v. Storm Drain Plan and Profile
- B. Deletion of Public Involvement Services – Public Involvement Services described in Paragraph F of the Agreement have been removed from the scope of the project.

Amendment #1 Fee Summary

Basic Services (Lump Sum)	Original Authorization	Amendment #1
Roadway Design	\$ 184,622.00	\$ 54,134.00
Water/Wastewater Design	\$ -	\$ 67,641.00
Construction Phase	\$ 20,936.00	\$ -
Basic Services Lump Sum Subtotal	\$ 205,558.00	\$ 121,775.00
Special Services (Lump Sum)	Cost	
Hydraulic Study	\$ 22,630.00	\$ -
Survey	\$ 15,922.00	\$ -
Environmental	\$ 34,370.00	\$ -
Geotechnical	\$ 23,108.00	\$ -
TDLR Registration, Review & Inspection	\$ 2,300.00	\$ -
Special Services Lump Sum Subtotal	\$ 98,330.00	\$ -
Special Services (Not-to-Exceed)	Cost	
Public Involvement	\$ 15,866.00	\$ (15,866.00)
Special Services Not-to-Exceed Subtotal	\$ 15,866.00	\$ (15,866.00)
Authorization Total	\$ 319,754.00	\$ 105,909.00
Project Total Fee	\$ 319,754.00	\$ 425,663.00

Cheek-Sparger Road (San Bar Lane to Oakbriar Lane) Water Line Improvements

**City Council
August 20, 2019**

4c. Cheek-Sparger Road Waterline

This item is for the consideration and approval of an amendment to increase the existing Professional Services Agreement with Freese and Nichols, Inc., for the purpose of addressing supplemental work that includes the design of upsizing an existing 6-inch waterline to a 12-inch PVC waterline from Colleyville Boulevard to Steeplechase Drive.

- If approved this would increase the design contract by \$105,909.00; from \$319,754.00 to \$425,663.00
- Estimated net change in cost of the construction to include the waterline replacement would be \$796,119.00
- The Engineer's Opinion of Probable Cost at 90% plans, prior to the upsizing of the waterline, is \$2,381,124.00. Therefore, with the inclusion of the waterline replacement to the overall project, the total estimated probable cost of construction would be \$3,177,243.00

4c. Cheek-Sparger Road Waterline

Basic Services (Lump Sum)	Original Authorization	Amendment #1
Roadway Design	\$ 184,622.00	\$ 54,134.00
Water/Wastewater Design	\$ -	\$ 67,641.00
Construction Phase	\$ 20,936.00	\$ -
Basic Services Lump Sum Subtotal	\$ 205,558.00	\$ 121,775.00
Special Services (Lump Sum)	Cost	
Hydraulic Study	\$ 22,630.00	\$ -
Survey	\$ 15,922.00	\$ -
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Special Services Lump Sum Subtotal	\$ 98,330.00	\$ -
Special Services (Not-to-Exceed)	Cost	
Public Involvement	\$ 15,866.00	\$ (15,866.00)
Special Services Not-to-Exceed Subtotal	\$ 15,866.00	\$ (15,866.00)
Authorization Total	\$ 319,754.00	\$ 105,909.00
Project Total Fee	\$ 319,754.00	\$ 425,663.00

Questions and Discussion



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4d
Type Resolution
Department Engineering

Agenda Date 8/20/2019

Number

Title

Approval of a Professional Services Agreement with Dannenbaum Engineering Corporation - Fort Worth, LLC, in an amount not to exceed \$68,440, for the design of the L.D. Lockett Road at Precinct Line Road Right Turn Lane Addition Project, and authorizing the City Manager to execute the agreement

Strategic Plan

3.1 Upgrade the condition of major roads and neighborhood streets

Explanation

In September 2018, City Council approved the 2019-2023 Capital Improvement Program by Resolution R-18-4305, which included the design of the L.D. Lockett Right Turn Lane Project. The construction of the improvements are scheduled for FY20.

The project consists of an addition of a 12 foot wide right turn lane on L.D. Lockett Road, feeding traffic northbound on Precinct Line Road, for approximately 315 feet. The addition will include paving, signal, pedestrian, and landscaping improvements.

The City recently completed a Request for Qualifications process for professional engineering services. This process resulted in a total of 53 submittals from various professional engineering firms. Based on a review of the 53 submitted Statements of Qualifications, as well as an interview with the firm, staff recommends the use of Dannenbaum Engineering Corporation - Fort Worth, LLC, for this project. If approved, Dannenbaum Engineering Corporation - Fort Worth, LLC, will design the intersection improvements at the L.D. Lockett Road at Precinct Line Road Right Turn Lane Addition and prepare the engineering drawings for construction of this project.

The proposed engineering design proposal is comprised of basic services, in the amount of \$41,170, special services in the amount of \$23,500, and \$3,770 for sub-consultant work, which are billed on an as-needed basis, for a total design cost of \$68,440. The engineer's conceptual Opinion of Probable Construction Cost (OPCC) for this project is \$306,046.

Financial Impact

Funding for the professional services agreement for the L.D. Lockett Road at Precinct Line Road Right Turn Lane Addition Project is available in the Capital Projects Fund.

Recommendation

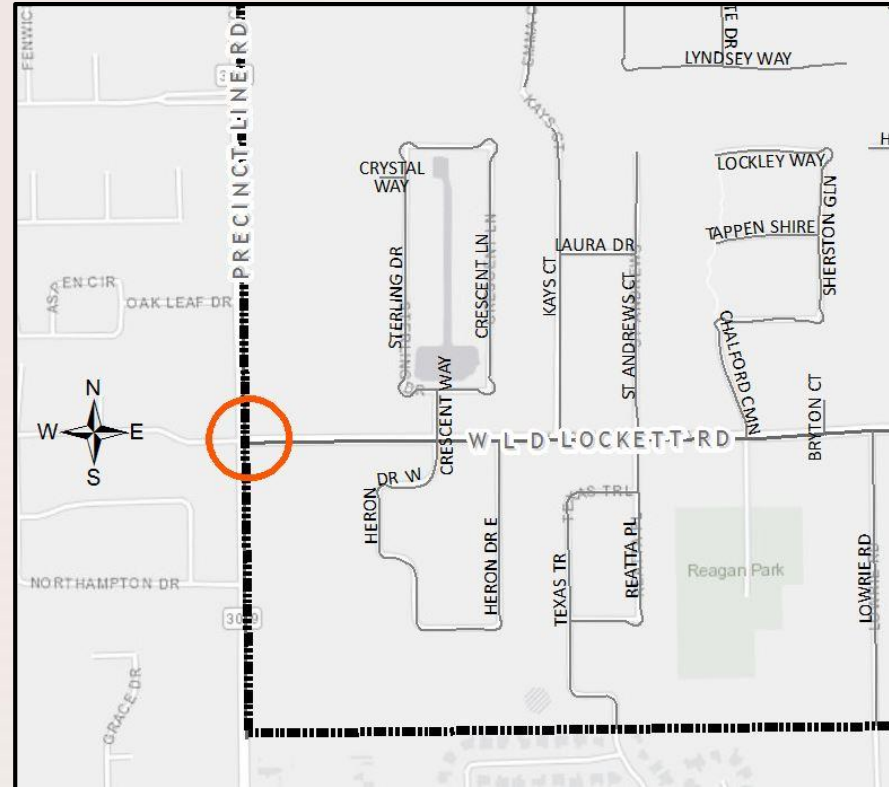
Approve

Attachments

1. LD Lockett Right Turn PSA Presentation
2. PSA with Dannenbaum Engineering
3. Resolution R-18-4305

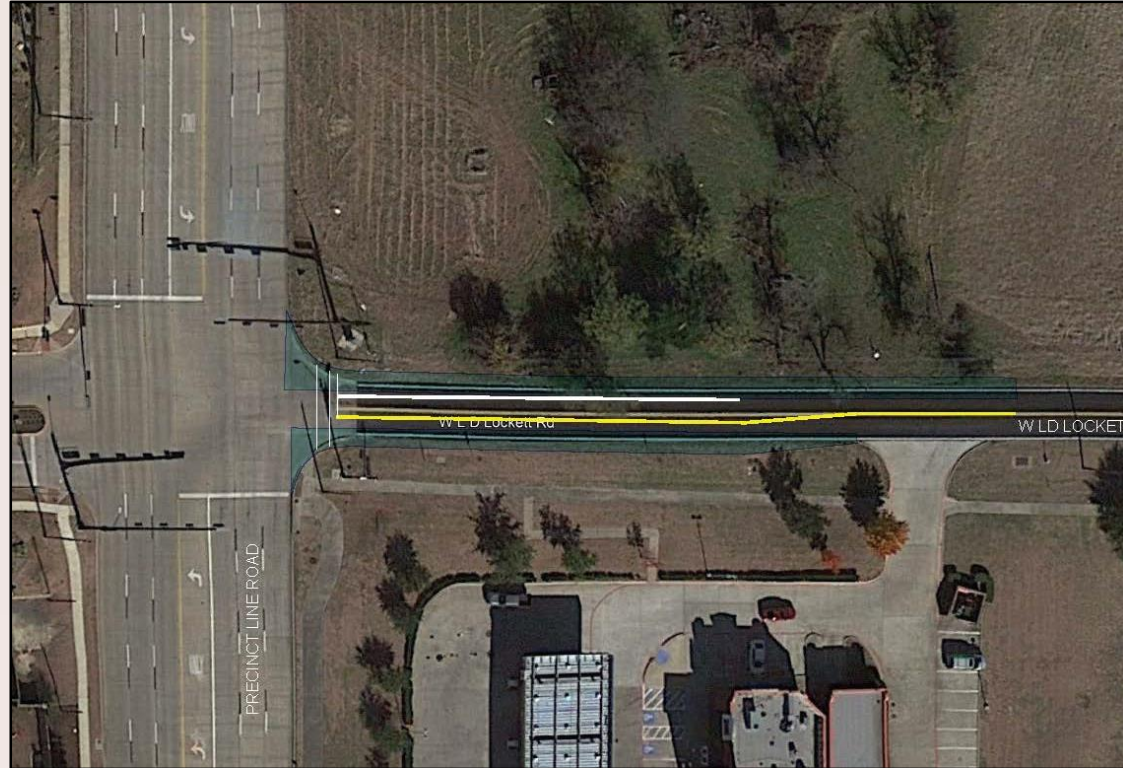
4d. L.D. Lockett at Precinct Line Right Turn Lane Addition

- Approval of professional services agreement with Dannenbaum Engineering Corporation – Fort Worth, LLC, in an amount not to exceed \$68,440, for the design of the L.D. Lockett Road at Precinct Line Road Right Turn Lane Addition Project, and authorizing the City Manager to execute the agreement.



4d. L.D. Lockett at Precinct Line Right Turn Lane Addition

- The project consists of a 12 foot wide right turn lane addition on L.D. Lockett Road feeding traffic northbound onto Precinct Line Road. The addition will extend approximately 315 feet east from Precinct Line and will include paving, signal, pedestrian, and landscaping improvements.
- In an effort to better line up with Belshire Drive on the west side of Precinct Line Road, as well as reduce the potential need for acquiring additional Right-of-Way, the 12 feet of additional paving will be split between the north and south of L.D. Lockett Road and the intersection will be restriped with the right turn lane incorporated.



PROFESSIONAL SERVICES AGREEMENT

L.D. Lockett Road at Precinct Line Road Right Turn Lane Addition

This Professional Services Agreement (“Agreement”) is made by and between the City of Colleyville (“City”), and Dannenbaum Engineering Corporation - Fort Worth, LLC (“Professional”) (each a “Party” and collectively the “Parties”), acting by and through their respective authorized representatives.

RECITALS

WHEREAS, City desires Professional to perform certain work and services set forth in Section 1, Scope of Services and

WHEREAS, Professional has expressed a willingness to perform said work and services, hereinafter referred to only as "services", specified in said Scope of Services, and enumerated under Section 1, of this Agreement;

NOW, THEREFORE, for and in consideration of the covenants and promises made one to the other herein, City and Professional agree as follows:

Section 1. Scope of Services

Upon issuance of a written Notice to Proceed by City, Professional agrees to provide to City the professional services for the L.D. Lockett Road at Precinct Line Road Right Turn Lane Addition (“Project”), as set forth in the Scope of Services attached hereto as Exhibit “A” and incorporated herein by reference (the “Scope of Services”).

Section 2. Term of Agreement

The term of this Agreement shall begin on the last date of execution hereof (the “Effective Date”) and shall continue until Professional completes the services required herein to the satisfaction of City, unless sooner terminated as provided in Section 8, below.

Section 3. Professional Obligations

A. Professional shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. Should City require additional services not included under this Agreement, Professional shall make reasonable effort to provide such additional services in accordance with the fee schedule set forth in Exhibit “A”, attached hereto and incorporated herein by reference, and within the time schedule prescribed by City; and without decreasing the effectiveness of the performance of services required under this Agreement.

B. To the extent reasonably necessary for Professional to perform the services under this Agreement, Professional shall be authorized to engage the services of any agents, assistants, persons, or corporations that Professional may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of City. The cost of such

personnel and assistance shall be a reimbursable expense to Professional only if authorized in writing in advance by City.

C. Professional shall furnish and pay for all labor, tools, materials, equipment, supplies, transportation and management necessary to perform all services set forth in the Scope of Services.

Section 4. Payment

A. City agrees to pay Professional for all services authorized in writing and properly performed by Professional in accordance with the payment schedule set forth in Exhibit "A," attached hereto and incorporated herein by reference, subject to additions or deletions for changes or extras agreed upon in writing. All payments to Professional by City shall be based on detailed monthly invoices submitted by Professional for work performed and accepted by City, less any previous payments. Payment will be due within 30 days of the City's receipt of an approved invoice.

B. City reserves the right to delay, without penalty, any payment to Professional when, in the opinion of City, Professional has not made satisfactory progress on the Project as described in the Scope of Services.

C. The total compensation to Professional shall be as specified in payment schedule set forth in Exhibit "A", which shall not exceed SIXTY-EIGHT THOUSAND FOUR HUNDRED AND FORTY AND NO/100 DOLLARS (\$68,440). City may deduct from any amounts due or to become due to Professional any sum or sums owing by Professional to City. In the event of any breach by Professional of any provision or obligation of this Agreement, or in the event of the assertion by other parties of any claim or lien against City, or City's premises, arising out of Professional's performance of this Agreement, City shall have the right to retain out of any payments due or to become due to Professional an amount sufficient to completely protect City from any and all loss, damage or expense therefrom, until the breach, claim or lien has been satisfactorily remedied or adjusted by Professional.

Section 5. Responsibilities

A. Professional shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, plans and other services furnished by Professional under this Agreement. Professional shall, without additional compensation, correct or revise any errors or deficiencies in the design, drawings, specifications, plans and other services.

B. Neither City's review, approval/acceptance of, nor payment for any of the services required under this Agreement, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and Professional shall be and remain liable to City in accordance with applicable law for all damages to City caused by Professional's negligent performance of any of the services furnished under this Agreement.

- C. The rights and remedies of City under this Agreement are as provided by law.

Section 6. Time for Performance

A. Professional shall perform all services as provided for under this Agreement in a proper, efficient, timely, and professional manner in accordance with City's requirements.

B. In the event Professional's performance of this Agreement is delayed or interfered with by acts of the City or others, Professional may request an extension of time for the performance of same as hereinafter provided but shall not be entitled to any increase in fee or price, or to damages or additional compensation as a consequence of such delays.

C. No allowance of any extension of time, for any cause whatever, shall be claimed or made to Professional, unless Professional shall have made written request upon City for such extension within forty-eight (48) hours after the cause for such extension occurred, and unless City and Professional have agreed in writing upon the allowance of additional time to be made.

Section 7. Documents

A. All surveys, studies, proposals, applications, drawings, plans, specifications and other documents, including those in electronic form, prepared by Professional and its consultants, subcontractors, agents, representatives, and/or employees in connection with this Agreement ("Project Documents") are intended for the use and benefit of City. Professional and its consultants, subcontractors, agents, representatives, and/or employees shall be deemed the authors of their respective part of the Project Documents. Notwithstanding, upon payment by City as required by this Agreement, City shall own, have, keep and retain all rights, title and interest in and to all Project Documents, including all ownership, common law, statutory, and other reserved rights, including copyrights (except copyrights held by the Professional) in and to all Project Documents, whether in draft form or final form, which are produced at City's request and in furtherance of this Agreement. City shall have full authority to authorize contractor(s), subcontractors, sub-subcontractors, City consultants, and material or equipment suppliers to reproduce applicable portions of the Project Documents to and for use in their execution of the work or for any other purpose. All materials and reports prepared by Professional in connection with this Agreement are "works for hire" and shall be the property of City upon payment of Professional as provided in this Agreement. City shall have the right to publish, disclose, distribute and otherwise use Project Documents in accordance with the Engineering Practice Act of the State of Texas (Texas Occupation Code, Chapter 1001, as amended) and/or Texas Occupations Code, Chapter 1051, as amended. Professional shall, upon completion of the services and full payment for Professional's services by the City, or earlier termination and appropriate compensation as provided by this Agreement, provide City with reproductions of all materials, reports, and exhibits prepared by Professional pursuant to this Agreement in a TIFF, JPEG or PDF format, and a DXF format in current version of AutoCAD with NAD-83 coordinate format of all such instruments of service to the City.

B. All instruments of service (including plans, specifications, drawings, reports, designs, computations, computer programs, computer code, software, estimates, surveys, other

data or work items, etc.) prepared under this Agreement shall be submitted for approval of City. All instruments of service shall be professionally sealed as may be required by law or by City.

C. Acceptance and approval of the Project Documents by City shall not constitute nor be deemed a release of the responsibility and liability of Professional, its employees, associates, agents and consultants for the accuracy or competency of their designs, working drawings and specifications, or other documents and work; nor shall such approval be deemed to be an assumption of such responsibility by City for any defect in the designs, working drawings and specifications, or other documents prepared by Professional, its employees, contractor, agents and consultants.

Section 8. Termination

A. City may suspend or terminate this Agreement for cause or without cause at any time by giving written notice to Professional. In the event suspension or termination is without cause, payment to Professional, in accordance with the terms of this Agreement, will be made on the basis of services reasonably determined by City to be satisfactorily performed to the date of suspension or termination. Such payment will be due upon delivery of all instruments of service to City.

B. Should City require a modification of this Agreement with Professional, and in the event City and Professional fail to agree upon a modification to this Agreement, City shall have the option of terminating this Agreement and Professional's services hereunder at no additional cost other than the payment to Professional, in accordance with the terms of this Agreement, for the services reasonably determined by City to be properly performed by Professional prior to such termination date.

C. Termination for Force Majeure. To the extent either Party of this agreement shall be wholly or partially prevented from the performance of the term specified, or of any obligation or duty placed on such party by reason of or through work strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, court judgment, act of God, or other specific cause reasonably beyond the parties control and not attributable to its malfeasance, neglect or nonfeasance. In such event, the time for performance of such obligation or duty shall be suspended until such disability to perform is removed.

Section 9. Insurance

A. Professional shall during the term hereof maintain in full force and effect the following insurance:

- (i) A commercial general liability policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the Professional's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$1,000,000.00 per occurrence for injury to persons (including death), and for property damage;

- (ii) An automobile liability insurance policy covering any vehicles owned and/or operated by Professional, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than \$500,000.00 combined single limit and aggregate for bodily injury and property damage;
- (iii) Statutory Worker's Compensation Insurance at the statutory limits and Employers' Liability covering all of Professional's employees involved in the provision of services under this Agreement with policy limit of not less than \$500,000.00; and
- (iv) Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limit of not less than \$1,000,000.00 per claim and \$1,000,000.00 in the aggregate.

B. All insurance and certificate(s) of insurance shall contain the following provisions:

- (i) Name the City, its officers, and employees as additional insureds as to all applicable coverage (not including the Workers Compensation Insurance and Professional Liability);
- (ii) Provide for at least thirty (30) days prior written notice to the City for cancellation or non-renewal of the insurance or reduction in coverage limits; and
- (iii) Provide for a waiver of subrogation against the City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance (not including the Professional Liability Insurance).

C. All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service.

D. A certificate of insurance evidencing the required insurance and all endorsements shall be delivered to City prior to commencement of services.

Section 12. Indemnification.

CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF PROFESSIONAL PURSUANT TO THIS AGREEMENT. PROFESSIONAL HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY INDEMNITEES") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER

THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY INDEMNITEES. PROFESSIONAL AGREES TO INDEMNIFY AND SAVE HARMLESS THE CITY INDEMNITEES FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY THE NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF PROFESSIONAL, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO NEGLIGENCE OF A CITY INDEMNITEE, IN WHOLE OR IN PART, IN WHICH CASE PROFESSIONAL SHALL INDEMNIFY THE CITY INDEMNITEE ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO PROFESSIONAL, ITS OFFICERS, AGENTS, OR EMPLOYEES AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION). PROFESSIONAL'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY PROFESSIONAL UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

Section 13. Assignment

Professional shall not assign or sublet this Agreement, or any part thereof, without the prior written consent of City.

Section 14. Applicable Laws

Professional shall comply with all Federal, State, County and Municipal laws, ordinances, regulations, safety orders, resolutions and building codes relating or applicable to services to be performed under this Agreement. The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Tarrant County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said court

Section 15. Default of Professional

In the event, Professional fails to comply or becomes disabled and unable to comply with the provisions of this Agreement as to the quality or character of the service or time of performance, and the failure is not corrected within ten (10) days after written notice by City to Professional, City may, at its sole discretion without prejudice to any other right or remedy:

A. Terminate this Agreement and be relieved of the payment of any further consideration to Professional except for all work determined by City to be satisfactorily completed prior to termination. Payment for work satisfactorily completed shall be for actual costs, including

reasonable salaries and travel expenses of Professional to and from meetings called by City at which Professional is required to attend, but shall not include any loss of profit of Professional. In the event of such termination, City may proceed to complete the services in any manner deemed proper by City, either by the use of its own forces or by re-subletting to others.

B. City may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at the expense of Professional.

Section 16. Adjustments in Services

No claims for extra services, additional services or changes in the services will be made by Professional without a written agreement with City prior to the performance of such services.

Section 17. Execution becomes Effective

This Agreement will be effective on the date when signed by authorized representatives of Professional and City ("the Effective Date").

Section 18. Agreement Amendments

This Agreement contains the entire understanding of the Parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. This Agreement may only be modified, amended, supplemented or waived by a written instrument executed by the Parties except as may be otherwise provided therein.

Section 19. Severability

In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

Section 20. Independent Contractor

It is understood and agreed by and between the Parties that Professional in satisfying the conditions of this Agreement, is acting independently, and that City assumes no responsibility or liabilities to any third party in connection with Professional's actions. All services to be performed by Professional pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of City. Professional shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. There is no intended third party beneficiary to this Agreement.

Section 21. Right-Of-Access

City will obtain and/or furnish right-of-access on any project site for Professional to perform any required studies, surveys, tests or other necessary investigations in relation to the Scope of Services.

Section 22. Notice

Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If to City:	Jerry Ducay, City Manager City of Colleyville 100 Main Street Colleyville, Texas 75077
With copy to:	Whitt L. Wyatt, City Attorney c/o City Secretary 100 Main Street, 3 rd Floor Colleyville, Texas 76034
If to Professional:	Johan Petterson, P.E., CFM Vice President Dannenbaum Engineering Corporation - Fort Worth, LLC 2501 Parkview Drive, Suite 670 Fort Worth, Texas 76102

Section 23. Counterparts

This Agreement may be executed by the Parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the Parties.

Section 24. Exhibits

The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.

Section 25. Survival of Obligations

Any of the representations and obligations of the Parties, as well as any rights and benefits of the Parties pertaining to a period of time following the termination of this Agreement shall survive termination.

Section 26. Authorization

Each Party represents that it has full capacity and authority to grant all rights and assume all obligations granted and assumed under this Agreement.

Section 27. Successors and Assigns

Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the Parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

Section 28. Recitals

The recitals to this Agreement are incorporated herein.

Section 29. Audits and Records

Professional agrees that during the term hereof the City and its representatives may, during normal business hours and as often as deemed necessary, inspect, audit, examine and reproduce any and all of Professional's records relating to the services provided pursuant to this Agreement for a period of one year following the date of completion of services as determined by the City or date of termination if sooner.

Section 30. Conflicts of Interests

Professional represents that no official or employee of the City has any direct or indirect pecuniary interest in this Agreement.

Section 31. Hazardous Materials

Professional shall report the presence and location of any hazardous materials it notices or which an engineer of similar skill and experience should have noticed to the City.

(Signature page to follow)

EXECUTED on August 20, 2019.

CITY OF COLLEYVILLE, TEXAS

By: _____
Jerry Ducay, City Manager

APPROVED AS TO FORM:

By: _____
Whitt L. Wyatt, City Attorney
(Staff:NF;Date:08/15/2019;GovDox.Rev7.12.2019)

EXECUTED this the ____ day of _____, 20__.

**DANNENBAUM ENGINEERING CORPORATION –
FORT WORTH, LLC**

By: _____
Johan Petterson, P.E., CFM
Vice President

EXHIBIT “A”
L.D. Lockett Road at Precinct Line Road Right Turn Lane Addition
SCOPE OF SERVICES

(attached)

DANNENBAUM ENGINEERING COMPANY – FORT WORTH, LLC

2501 PARKVIEW DR., SUITE 670 FORT WORTH, TEXAS 76102 (817) 763-8883

August 12, 2019

Mr. Larry Wright, P.E., CFM
City Engineer
City of Colleyville
100 Main Street, 2nd Floor
Colleyville, TX 76034

Re: LD Lockett at Precinct Line Road Right Turn Lane Addition

Dear Mr. Wright:

It was great to meet with you on July 19 regarding the LD Lockett at Precinct Line Road right turn lane addition, and we are pleased to submit the attached proposal to prepare construction drawings for this project for your consideration. We understand the scope to be the addition of a 12' right turn for approximately 315 feet from Precinct Line to the gas station driveway including paving, signal, pedestrian and landscaping improvements. A summary breakdown of our design services is as follows:

Item	Cost
<i>Basic Services</i>	
Project Administration	\$6,500
Design Phase (Civil)	\$27,650
Design Phase (Signal)	\$7,020
Basic Services Total	\$41,170
<i>Special Services</i>	
Topographic Survey	\$2,640
Geotechnical	\$2,420
Landscape Design	\$1,100
Level B SUE	\$4,790
Bid Phase	\$1,650
Construction Phase	\$6,670
TxDOT and North Richland Hills Permitting	\$4,230
Special Services Total	\$23,500
<i>Special Services (If required)</i>	
Level A SUE	\$3,770
Grand Total	\$68,440

Our conceptual opinion of probable costs for the construction of this project is \$306,000.

A detailed scope of services is attached to this letter. We would be glad to meet with your staff if you have any questions regarding this proposal and look forward to working with you on this project.

DANNENBAUM ENGINEERING COMPANY – FORT WORTH, LLC

2501 PARKVIEW DR., SUITE 670 FORT WORTH, TEXAS 76102 (817) 763-8883

Sincerely,

A handwritten signature in black ink, appearing to read 'Alex Garcia', written in a cursive style.

Alex Garcia, P.E., PTOE, RSP₁
Project Manager

Attachments:

Exhibit A – Scope of Services
Exhibit B – Payment Schedule
Opinion of Probable Costs
Project Location Map
Anticipated Project Schedule

CC: Ray Silva-Reyes, Nathan Frohman, Johan Petterson

Project Understanding

Dannenbaum Engineering Corp. Fort Worth LLC ("DEC FW"), has been requested by the City of Colleyville (CITY) to provide engineering design services for the addition of a right turn lane on LD Lockett Road at the intersection with Precinct Line Road. We understand that the CITY wishes to widen the roadway to match the existing pavement section and mill and overlay the impacted project area to provide a uniform final roadway surface. The project will include signal modifications to the existing signal, geometric design, signing/striping, traffic control, and landscaping. The signal is operated by North Richland Hills, is within Texas Department of Transportation (TxDOT) Right-of-Way (ROW), and will therefore require coordination with both entities.

BASIC SERVICES

Project Management

DEC FW will provide the following project management duties:

1. Preparation of monthly status reports and invoicing
2. Attendance at project kickoff meeting with CITY staff.
3. Attendance at up to four (4) project coordination meetings. These may include meetings with CITY staff, franchise utilities, council briefings, etc. DEC FW will provide relevant exhibits as appropriate for each of these meetings.

Preliminary Phase

In the preliminary phase of the project, DEC FW will perform the following:

1. Obtain and review as-built information provided by CITY and TxDOT.
2. Conduct preliminary site visit to review project site elements and constraints.
3. Develop horizontal layout of pavement widening.
4. Establish grading layout based on new pavement surface.
5. Prepare a conceptual layout for review by City

Design Phase Services

DEC FW will prepare construction documents for the pavement widening to include the following sheets:

- Cover
- Index
- General Notes
- Standard Details
- Project Layout/Survey Control
- Traffic Control Plan (TCP) Narrative

Exhibit A

Scope of Services

LD Lockett Road at Precinct Line Road

- TCP Layout (phasing at 60%, detail at 90%)
- TCP Detour Layout
- Plan and profile (or plan and grading) sheet
 - If retaining walls are necessary that are outside of the parameters of standard details, this may be considered an additional service.
 - As the work is not expected to change drainage patterns, drainage area maps, inlets or storm drain details are not included. If these are required, they may be considered an additional service.
- Traffic Signal Modifications
 - Traffic Signal General Notes
 - Existing Conditions and Utility Layout
 - Traffic Signal and Pedestrian Elements Proposed Layout
 - Traffic Signal Schedule and Detail
 - Traffic Signal Wiring Diagram Layout
 - Traffic Signal standards
- Signing and Striping Layout
- Erosion Control Layout
- Planting and Irrigation Layout (detailed in special services, included with 90% submittal)

DEC FW will provide submittals at 60%, 90% and final. At each submittal, DEC FW will provide an updated opinion of probable costs (OPCC) and comment resolution form.

At the 90% and final submittals, a project specifications manual will also be provided.

Each deliverable will include two (2) hard copies to the city and one electronic (PDF) copy. PDF Plans will also be distributed to North Richland Hills, TxDOT and franchise utilities.

The final deliverable will also include AutoCAD files of all base and sheet files.

SPECIAL SERVICES

Topographic Survey

1. Establish project control using Global Positioning System (GPS) methodology. Horizontal values will be based on the Texas State Plane Coordinate System, North American Datum of 1983, CORS96, North Central Zone (4202) and scaled to surface by using the surface adjustment factor for the Texas Department of Transportation (TxDOT) - Fort Worth District (1.00012). The vertical values will be established by a closed level circuit and tied into City of Colleyville benchmarks.
2. Research current property owners and obtain copies of subdivision plats, ownership deeds, and existing easements within the project area.
3. Locate existing property corners and right-of-way corners to establish property lines and street rights-of-way.
4. Design survey within the existing right-of-way of LD Lockett Road to include pavement edges, curb and gutter, driveways, culverts, fences and gates, signs, mailboxes, tops and toes of slopes, spot

Exhibit A
Scope of Services
LD Lockett Road at Precinct Line Road

elevations, trees six (6) inches and greater, surface locations of utilities and flow line elevations of sanitary and storm sewer manholes where accessible, and other surface features. (Subsurface utility exploration is not included)

5. Provide a digital design survey drawing showing visible surface features located, an ASCII point file, and a copy of field notes and field sketches.

Geotechnical

As TxDOT's reconstruction of Precinct Line Road included a partial reconstruction of L.D. Lockett Road (approximately 135' from the intersection), two pavement cores are recommended in order to determine the existing condition in both sections of the project as as-built data for L.D. Lockett Road is not available.

- Provide two (2) pavement cores and base samples. One near the intersection of Precinct Line Road and one near the driveway approach on L.D. Lockett Road.
- Provide traffic control during drilling operation.

Landscape Design

DEC FW will provide landscape design services for the Northeast and Southeast quadrants of the L.D. Lockett Rd and Precinct Line Road intersection. This will consist of plantings and irrigation but will not include vertical elements such as signs and will be designed in a manner to be within existing ROW.

All drawings will be signed and sealed by a Licensed Landscape Architect and Licensed Irrigator in the State of Texas. Services include:

1. Landscape Planting Plan
The Landscape Architect will use the site plan to produce construction documents that detail the Project's construction requirements as it relates to landscape planting. The Landscape Architect will coordinate to identify design desires and local requirements. Any non-landscape related changes to the original site plan submittal will be billed as additional services. This proposal does not include any work related to rain garden, re-irrigation or similar water quality features.
2. Irrigation Design
The Landscape Architect will use the approved Landscape Plan to produce an irrigation design. Specific document will include: Irrigation Plans and Specifications – Including schematic location of PVC pipes, irrigation heads, controllers, valves, and quick couplers.

Subsurface Utility Engineering (SUE) Services

Our Team will perform the SUE work required for this project in general accordance with the recommended practices and procedures described in ASCE Publication CI/ASCE 38-02 (Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data). As described in the

Exhibit A
Scope of Services
LD Lockett Road at Precinct Line Road

mentioned ASCE publication, four levels have been established to describe the quality of utility location and attribute information used on plans. The four quality levels are as follows:

- Quality Level D (QL"D") – Information derived from existing utility records;
- Quality Level C (QL"C") - QL"D" information supplemented with information obtained by surveying visible above-ground utility features such as valves, hydrants, meters, manhole covers, etc.
- Quality Level B (QL"B") – Two-dimensional (x,y) information obtained through the application and interpretation of non-destructive surface geophysical methods. Also known as "designating" this quality level provides the horizontal position of subsurface utilities within approximately one foot.
- Quality Level A (QL"A") – Three dimensional (x,y,z) utility information obtained utilizing non-destructive vacuum excavation equipment to expose utilities at critical points which are then tied down by surveying. Also known as "locating", this quality level provides precise horizontal and vertical positioning of utilities within approximately 0.05 feet.

It is the responsibility of the SUE provider to perform due-diligence with regard to records research (QL "D") and acquisition of available utility records. The due-diligence provided for this project will consist of visually inspecting the work area for evidence of utilities and reviewing the available utility record information. Utilities that are not identified through these efforts will be here forth referred to as "unknown" utilities. Our personnel will scan the defined work area using electronic prospecting equipment to search for "unknown" utilities. However, we are not responsible for designating and locating these "unknown" utilities.

The scope of this proposal includes Quality Level "A" and "B" SUE. Utilities to be designated include gas, telecommunications, electric, traffic signals, storm, water and sanitary sewer. Designating will be performed within the project limits.

Two (2) QL "A" test holes will be included in the scope of work and will require additional written authorization to proceed. Test hole locations (if necessary) will be determined once the QL "B" SUE deliverable has been reviewed. All designating marks and test holes will be surveyed.

Bid Phase Services

Upon completion of Design Phase Services, DEC FW will assist the CITY during the bid phase by:

- Advertising the project on CivCast USA.
- Attending and conducting a pre-bid meeting at the city (if required)
- Responding to all requests for information (RFI) during bidding submitted by contractor.
- Attending bid opening
- Tabulating bid results, checking contractor references (if requested), and providing a letter of recommendation to the CITY.

Exhibit A
Scope of Services
LD Lockett Road at Precinct Line Road

Construction Phase Services

Upon completion of Bid Phase Services, DEC FW will be available to assist the CITY during the construction phase. DEC FW will endeavor to protect the CITY during this phase but is not responsible for Contractor's performance, means and methods, techniques or safety precautions.

Construction phase is anticipated to last approximately three (3) months and will be administered by the CITY with DEC FW providing limited construction representation assistance as described below:

- Conducting a pre-construction meeting with the contractor
- Attending up to three (3) site visits or construction progress meetings to observe progress and comment on any non-conforming work.
- Responding to all requests for information regarding interpretations of the drawings and specifications.
- Reviewing shop drawings prepared by contractor.
- Conduct, with CITY representative, a final walk-through of the project and notify CITY of any deficiencies requiring correction.
- Prepare record drawings noting any changes made to the final bid drawings and provide to the CITY in PDF format.

Modifications to the design during construction arising from unforeseen conditions, contractor proposals or changes in CITY direction may be considered an additional service.

TxDOT & North Richland Hills Permit

As Precinct Line Road is a TxDOT owned facility and ROW, DEC FW will submit for approval by TxDOT the construction documents. DEC FW will coordinate with TxDOT regarding status of approval, but is not responsible for any costs due to delays in approval of the permit. This task will also include up to one in-person visit with TxDOT staff.

Further, the signal is operated by North Richland Hills. This task will also include coordination with North Richland Hills staff and up to one in-person visit.

ADDITIONAL SERVICES

Any items not explicitly described in this Scope of Services may be considered an additional service.

DANNENBAUM ENGINEERING CORPORATION
SCHEDULE OF HOURLY SALARY COST (INCLUDES MARKUP)

FEBRUARY, 2019

<u>RANGE OF CLASSIFICATION</u>	<u>SALARY COST PER HOUR</u>		
Clerks, Printers, etc.	30.00	-	100.00
Secretaries	40.00	-	150.00
Program Control Coordinator	80.00	-	115.00
Executive Secretary, Administrative Asst., Proposal Asst.	110.00	-	215.00
CAD Manager	210.00	-	245.00
System Analyst, Computer Operators	110.00	-	180.00
Computer Technicians I, Draftsmen I	45.00	-	85.00
Computer Technicians II & III, Draftsmen II & III	45.00	-	150.00
Designers, Grade I & II	45.00	-	150.00
Designers, Grade III	95.00	-	220.00
4 Man Survey Crew	160.00	-	245.00
3 Man Survey Crew	130.00	-	195.00
2 Man Survey Crew	80.00	-	150.00
Party Chief	45.00	-	100.00
Instrument Technicians	30.00	-	50.00
Rodmen, Chainmen	30.00	-	50.00
Project Survey Technician	65.00	-	85.00
Survey Coordinator, Project Surveyor	110.00	-	180.00
Director of Survey, Registered Surveyor, Chief of Surveying	195.00	-	230.00
Environmental Specialist	160.00	-	195.00
GIS	130.00	-	180.00
GIS Manager	210.00	-	260.00
Real Estate Researcher	130.00	-	165.00
Right-of-Way Specialist	195.00	-	345.00
Inspectors, Project Representatives	95.00	-	230.00
Project Administrator	80.00	-	115.00
Project Scheduler	110.00	-	150.00
Construction Superintendent	130.00	-	165.00
Construction Manager	240.00	-	280.00
Project Manager	225.00	-	280.00
Program Manager	290.00	-	345.00
Mechanical Engineer Supervisor	305.00	-	345.00
Engineers - Intern	35.00	-	85.00
Engineers I & II, Engineering Assistant	80.00	-	150.00
Engineers III, Engineering Associate	95.00	-	165.00
Engineers IV	80.00	-	245.00
Engineers V, Project Manager	140.00	-	325.00
Engineers VI, Project Director	225.00	-	345.00
Engineers VII, Senior Division Manager	260.00	-	460.00
Engineers VIII, Director, Principal, President	390.00	-	475.00

GPS RTK: \$350 per Day (Survey)

IN HOUSE REPRODUCTION COSTS (NO MARK-UP INCLUDED):

Xerox	\$ 0.05 per Copy (8 1/2" x 11")
Xerox Prints	\$ 1.00 per Square Foot
Bluelines	\$ 0.20 per Square Foot
Sepias	\$ 1.50 per Square Foot
Mylars	\$ 3.75 per Square Foot
Vellum	\$ 2.30 per Square Foot

Subconsultants and other miscellaneous expenses at cost plus 10%

Certified: _____

Opinion of Probable Cost
LD Lockett at Precinct Line Road

Project Info:

Project Length	315 LF
Asphalt Length	285 LF
Concrete Length	30 LF
Existing Width	24 FT
Widening Width	12 FT

DESCRIPTION	QTY	UNIT	UNIT COST	EXT COST
Mobilization	1	LS	\$ 22,000.00	\$ 22,000.00
ROW Prep	4	STA	\$ 5,000.00	\$ 20,000.00
Barricades and Traffic Handling	3	MO	\$ 8,000.00	\$ 24,000.00
Earthwork	490	CY	\$ 30.00	\$ 14,700.00
2" Asphalt Milling	760	SY	\$ 8.00	\$ 6,080.00
8" Subgrade Stabilization	560	SY	\$ 5.00	\$ 2,800.00
Lime/Cement for Stabilization	13	TON	\$ 150.00	\$ 1,950.00
2" Type D HMA (Surface)	140	TON	\$ 150.00	\$ 21,000.00
10" Type B HMA (Base)	300	TON	\$ 125.00	\$ 37,500.00
8" Concrete Pavement	180	SY	\$ 65.00	\$ 11,700.00
Curb and Gutter	120	LF	\$ 25.00	\$ 3,000.00
Concrete Driveways	70	SY	\$ 75.00	\$ 5,250.00
Concrete Sidewalks	25	SY	\$ 55.00	\$ 1,375.00
Sidewalk Ramps	8	EA	\$ 2,000.00	\$ 16,000.00
Signs	2	EA	\$ 500.00	\$ 1,000.00
Striping	1575	LF	\$ 1.00	\$ 1,575.00
Signal Modifications	1	LS	\$ 40,000.00	\$ 40,000.00
Silt Fence	630	LF	\$ 3.00	\$ 1,890.00
Construction Entrance/Exit	90	SY	\$ 40.00	\$ 3,600.00
Subtotal				\$ 235,420.00
Contingency			30%	\$ 70,626.00
TOTAL				\$ 306,046.00

RESOLUTION R-18-4305
A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT
ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
SEPTEMBER 18, 2018

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of September 4, 2018
 - b. Approval of the minutes of the City Council Worksession of September 6, 2018
 - c. Approval of the minutes of the City Council Worksession of August 28, 2018
 - d. Approval of authorized broker/dealers for investment purchases
 - e. Approval of an Interlocal Agreement and funding for the Metroport Teen Court Program
 - f. Approval to use the Voluntary Library Fund in Fiscal Year 2019, for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$167,000
 - g. Adoption of the Fiscal Year 2019 to 2023 Capital Improvement Program (CIP)
 - h. Approval of the Grounds Maintenance Mowing Contract with Whitmore and Sons, Inc., in an amount not to exceed \$214,784.73, and authorize the city manager to execute same, and any associated change orders, in an amount not to exceed 25 percent of the contract price

- i. Approval of a Local Project Advance Funding Agreement for the Highway Safety Improvement Program (HSIP) for the reconstruction of Cheek-Sparger Road (San Bar Lane to Oak Briar Lane), and authorizing the city manager to execute the agreement

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS AND 0 ABSTENTIONS ON THIS THE 18TH DAY OF SEPTEMBER 2018.

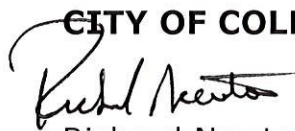
Mayor Richard Newton	<u>Aye</u>	Mayor Pro Tem Bobby Lindamood	<u>Aye</u>
Place 1, Tammy Nakamura	<u>Aye</u>	Place 3, Kathy Wheat	<u>Aye</u>
Place 4, George Dodson	<u>Aye</u>	Place 5, Chuck Kelley	<u>Aye</u>
Place 6, Callie Rigney	<u>Aye</u>		

ATTEST:



Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE



Richard Newton
Mayor

Project Year	Title	Total Project Cost	Capital Projects Fund	CEDC Fund	County Funding	Crime Control District	Drainage Fund	FHA/TxDOT	Area II Impact Fees (West of 26)	TIF	Utility Capital Fund	Wastewater Impact Fees	Water Impact Fees
2018	Library Renovations	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Kimzey Park Pond Dredging	\$388,520.00	\$0.00	\$388,520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Webb House Repairs	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	WW Project 3 (Manning)	\$412,242.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$412,242.00	\$0.00	\$0.00
	Street Maintenance Program - Stafford, Manning, etc.	\$335,000.00	\$335,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2 Manning to Pool) ROW Acquisition	\$110,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110,000.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2-SH26 to Pool) Design	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00
	L. D. Lockett Rehabilitation (Precinct Line Road to Pleasant Run) - resurfacing	\$430,000.00	\$430,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	John McCain Rehabilitation (Pleasant Run to Maranatha Court) - resurfacing	\$508,147.02	\$508,147.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road and Westcoat Drive Roundabout - DESIGN	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$2,543,909.02	\$1,273,147.02	\$698,520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$120,000.00	\$412,242.00	\$0.00	\$0.00
	Estimated 9/30/18 Available Balances		\$7,957,458.98	\$0.00		\$0.00	\$0.00		\$2,011,832.00	\$21,460,372.00	\$5,083,588.00	\$928,492.00	\$3,114,746.00
2019	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY19 Budgeted Contribution		\$1,500,000.00	\$860,516.00		\$0.00	\$500,000.00		\$0.00	\$5,400,000.00	\$200,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/18 Available Balances		\$9,957,458.98	\$860,516.00	N/A	\$0.00	\$500,000.00	N/A	\$2,011,832.00	\$26,860,372.00	\$5,783,588.00	\$988,492.00	\$3,306,746.00
	Bransford Rehabilitation (Glade to Westcoat)	\$416,000.00	\$249,600.00	\$0.00	\$166,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Bransford Water Tank Rehabilitation - Design	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	\$0.00	\$0.00
	Central Fire Station Repairs	\$147,322.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$147,322.00	\$0.00	\$0.00	\$0.00
	Cheek-Sparger Road (San Bar to Brown Trail) - Design	\$320,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$320,000.00	\$0.00	\$0.00	\$0.00
	Cheek-Sparger Road (San Bar to Brown Trail) - Construction	\$2,085,395.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,660,395.00	\$0.00	\$425,000.00	\$0.00	\$0.00	\$0.00
	Cheek-Sparger Road Rehabilitation (Bedford to Heritage)	\$324,000.00	\$194,400.00	\$0.00	\$129,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	City Hall - Backup Generator	\$181,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$181,000.00	\$0.00	\$0.00	\$0.00
	City Hall/Library - HVAC Replacement	\$327,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$327,600.00	\$0.00	\$0.00	\$0.00
	Fire Station 2 Repairs	\$67,300.00	\$67,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Frontier Court Rehabilitation	\$600,000.00	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2-SH26 to Pool) Design (Multi-year project)	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2 Manning to Pool) ROW Acquisition (Multi-year project)	\$170,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$170,000.00	\$0.00	\$0.00	\$0.00
	Install Backup Generator for Emergency Power at L.D. Lockett Pump Station	\$140,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	\$0.00	\$0.00
	L.D. Lockett Road Right Turn Ln - Design	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Library Renovations	\$315,516.00	\$0.00	\$315,516.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road Rehabilitation	\$247,500.00	\$148,500.00	\$0.00	\$99,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road Right Turn Ln - Design	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road and Westcoat Drive Roundabout - DESIGN (Multi-year project)	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road Westcoat Drive Roundabout - ROW Acquisition	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00
	Plaza at City Hall	\$1,750,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,750,000.00	\$0.00	\$0.00	\$0.00
	Pleasant Run Waterline (John McCain North to Bear Creek) - Design	\$105,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$105,000.00	\$0.00	\$0.00
	Replacement of Palladium Windows & Patio	\$280,000.00	\$0.00	\$280,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Roberts Road (Glade to Grapevine City Limits) - DESIGN	\$354,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$354,000.00	\$0.00	\$0.00	\$0.00
	Roberts Road (Glade to Grapevine City Limits) - ROW Acquisition	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00
	SH-26 Lighting	\$3,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000,000.00	\$0.00	\$0.00	\$0.00
	SH26 Medians & ROW	\$4,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000,000.00	\$0.00	\$0.00	\$0.00
	Stormwater Master Plan	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$685,614.00	\$617,214.00	\$0.00	\$68,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Water Project 7: Demolish Overland Trail Pump Station	\$130,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130,000.00	\$0.00	\$0.00
	Water Project 8: Install Pressure Relief and Flow Control Valves	\$348,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$348,000.00	\$0.00	\$0.00
	Water Project 10: Apple Valley Subdivision/Rustic Oaks Subdivisions/ Bills Lane Water Lines - DESI	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$0.00	\$0.00
	Webb House Repairs	\$265,000.00	\$0.00	\$265,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$17,919,247.00	\$1,927,014.00	\$860,516.00	\$463,400.00	\$0.00	\$500,000.00	\$1,660,395.00	\$60,000.00	\$11,574,922.00	\$873,000.00	\$0.00	\$0.00
	Estimated 9/30/19 Available Balances		\$8,030,444.98	\$0.00		\$0.00	\$0.00		\$1,951,832.00	\$15,285,450.00	\$4,910,588.00	\$988,492.00	\$3,306,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY20 Budgeted Contribution		\$1,500,000.00	\$0.00		\$167,200.00	\$425,000.00		\$0.00	\$5,400,000.00	\$250,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/19 Available Balances		\$10,030,444.98	\$0.00	N/A	\$167,200.00	\$425,000.00	N/A	\$1,951,832.00	\$20,685,450.00	\$5,660,588.00	\$1,048,492.00	\$3,498,746.00

Project Year	Title	Total Project Cost	Capital Projects Fund	CEDC Fund	County Funding	Crime Control District	Drainage Fund	FHA/TxDOT	Area II Impact Fees (West of 26)	TIF	Utility Capital Fund	Wastewater Impact Fees	Water Impact Fees
2020	Bransford Water Tank Rehabilitation - Construction	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Flood Gates Upgrade	\$425,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$425,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Glade Road (Phase 1 - SH26 to Manning) - Construction	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00
	Glade Road (Phase 2 - Manning to Pool) - Construction	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00
	John McCain Road and Westcoat Drive Roundabout - Design	\$175,000.00	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Justice Center - Metal Roof Coating	\$167,200.00	\$0.00	\$0.00	\$0.00	\$167,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	L.D. Lockett Road Right Turn Ln - Construction	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road Right Turn Ln - Construction	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road and Westcoat Drive Roundabout - Construction	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	Pleasant Run Waterline (John McCain North to Bear Creek) - Construction	\$900,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900,000.00	\$0.00	\$0.00
	Roberts Road - Construction	\$2,100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,100,000.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Supervisory Control and Data Acquisition (SCADA) Replacement	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$0.00
	Water Project 10: Apple Valley/Rustic Oaks/Bills Lane Water Lines and Road Rehabilitation on Blauvelt Road	\$935,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$935,000.00	\$0.00	\$0.00
	Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision and Rehabilitate Streets	\$145,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145,000.00	\$0.00	\$0.00
	Water Project 11: Tinker Road Water Lines - Design	\$123,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,000.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$12,820,200.00	\$1,375,000.00	\$0.00	\$400,000.00	\$167,200.00	\$425,000.00	\$0.00	\$1,400,000.00	\$6,100,000.00	\$2,953,000.00	\$0.00	\$0.00
	Estimated 9/30/20 Available Balances		\$8,655,444.98	\$0.00		\$0.00	\$0.00		\$551,832.00	\$14,585,450.00	\$2,707,588.00	\$1,048,492.00	\$3,498,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY21 Budgeted Contribution		\$1,500,000.00	\$0.00		\$325,052.00	\$1,200,000.00		\$0.00	\$5,400,000.00	\$400,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/20 Available Balances		\$10,655,444.98	\$0.00	N/A	\$325,052.00	\$1,200,000.00	N/A	\$551,832.00	\$19,985,450.00	\$3,607,588.00	\$1,108,492.00	\$3,690,746.00
2021	City Hall - Flooring Rehab	\$87,808.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87,808.00	\$0.00	\$0.00	\$0.00
	County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Glade Road (Phase 2 - Manning to Pool) - Construction	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00
	John McCain Road and Westcoat Drive Roundabout - Construction	\$1,400,000.00	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Justice Center - Carpet and VCT Tile	\$88,052.00	\$0.00	\$0.00	\$0.00	\$88,052.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Justice Center - HVAC Replacement	\$237,000.00	\$0.00	\$0.00	\$0.00	\$237,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Pleasant Run Road Bridge at Big Bear (White Chapel Bridge) - Construction	\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Streetlighting for Pedestrian Crosswalks - Construction	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Water Project 11: (Partial) Tinker Road Water Lines - Construction	\$1,110,000.00	\$450,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660,000.00	\$0.00	\$0.00
	Water Project 12: (Partial) Woodbriar Estate Water Lines Replacement - Design	\$70,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,020.00	\$0.00	\$0.00
	Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision and Rehabilitate Streets	\$2,550,000.00	\$650,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900,000.00
	Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivision	\$145,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145,000.00	\$0.00	\$0.00
	WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - Design	\$361,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$361,700.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$10,599,580.00	\$3,450,000.00	\$0.00	\$400,000.00	\$325,052.00	\$1,200,000.00	\$0.00	\$0.00	\$2,087,808.00	\$1,236,720.00	\$0.00	\$1,900,000.00
	Estimated 9/30/21 Available Balances		\$7,205,444.98	\$0.00		\$0.00	\$0.00		\$551,832.00	\$17,897,642.00	\$2,370,868.00	\$1,108,492.00	\$1,790,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY22 Budgeted Contribution		\$1,500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$5,400,000.00	\$500,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/21 Available Balances		\$9,205,444.98	\$0.00	N/A	\$0.00	\$0.00	N/A	\$551,832.00	\$23,297,642.00	\$3,370,868.00	\$1,168,492.00	\$1,982,746.00
2022	County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Library - Flooring Rehab	\$95,210.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95,210.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Water Projec 12: Partial Woodbriar Estate Water Lines Replacement - Construction	\$433,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$433,000.00	\$0.00	\$0.00
	Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - Design	\$545,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$545,000.00
	Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivision	\$745,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$745,000.00	\$0.00	\$0.00
	WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - Constructi	\$1,900,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900,000.00	\$0.00	\$0.00
	WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement - Design	\$91,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$91,000.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$5,109,210.00	\$900,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95,210.00	\$3,169,000.00	\$0.00	\$545,000.00
	Estimated 9/30/22 Available Balances		\$8,305,444.98	\$0.00		\$0.00	\$0.00		\$551,832.00	\$23,202,432.00	\$201,868.00	\$1,168,492.00	\$1,437,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY23 Budgeted Contribution		\$1,500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$5,400,000.00	\$600,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/22 Available Balances		\$10,305,444.98	\$0.00	N/A	\$0.00	\$0.00	N/A	\$551,832.00	\$28,602,432.00	\$1,301,868.00	\$1,228,492.00	\$1,629,746.00

Project Year	Title	Total Project Cost	Capital Projects Fund	CEDC Fund	County Funding	Crime Control District	Drainage Fund	FHA/TxDOT	Area II Impact Fees (West of 26)	TIF	Utility Capital Fund	Wastewater Impact Fees	Water Impact Fees
2023	City Hall - Boiler Replacement	\$99,600.00	\$99,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - Constructic	\$4,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500,000.00	\$0.00	\$0.00	\$0.00
	Woodbriar, Quail Crest Estates Rehabilitation (Companion Project to Water Projects #6 and 12/Po	\$2,768,000.00	\$2,768,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement and Road Rehabilitation -	\$829,000.00	\$110,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$719,000.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$9,496,600.00	\$3,877,600.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500,000.00	\$719,000.00	\$0.00	\$0.00
	Estimated 9/30/23 Available Balances		\$6,427,844.98	\$0.00		\$0.00	\$0.00		\$551,832.00	\$24,102,432.00	\$582,868.00	\$1,228,492.00	\$1,629,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY24 Budgeted Contribution		\$1,500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$5,400,000.00	\$700,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/23 Available Balances		\$8,427,844.98	\$0.00	N/A	\$0.00	\$0.00	N/A	\$551,832.00	\$29,502,432.00	\$1,782,868.00	\$1,288,492.00	\$1,821,746.00



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5a

Agenda Date 8/20/2019

Type Report

Department Finance

Title

Monthly Financial Report - July 31, 2019

Explanation

General Fund

As of July 31, 2019, the general fund earned \$22,793,390 out of the \$24,110,961 budgeted revenues and incurred \$18,298,352 out of the \$24,044,488 budgeted expenditures.

Ad Valorem tax revenue

Historically, about 96% of the budgeted Ad Valorem tax revenue is collected by February.

As of July 31, 2019, the City collected \$14,707,264 or 102.7% of the budgeted revenue of \$14,322,575.

Franchise Fee revenues

The majority of franchise fee revenue is received on a quarterly or annual basis starting in January.

As of July 31, 2019, the City collected \$2,127,235 or 101.06% of the budgeted Franchise fee revenue of \$2,105,000. The franchise fee activity is 5.44% above the same month last year.

Sales tax revenue

In accordance with Generally Accepted Accounting Standards, revenues should be recorded in the period in which they were earned.

As of July 31, 2019, the City received \$2,519,773 in general fund sales tax revenue out of the budgeted \$3,903,292, a .45% decrease from the prior year. That revenue was earned October through May.

The City's sales tax receipts for August 2019 are down 8.84% from the same period last year, and have a decrease of 1.59% year-to-date.

Utility

Fund

As of July 31, 2019, the Utility fund earned \$10,418,342 in revenues and incurred

\$9,662,595 in expenditures. The base rate revenues are in line with budget.

	FY19 Budget	YTD Revenues
Water - Base Rate	\$1,692,467	\$1,483,500
Water – Volumetric Rate	9,794,756	4,904,598
Wastewater - Base Rate	1,281,578	1,049,884
Wastewater - Volumetric Rate	3,299,803	2,638,471

Debt Service Fund

As of July 31, 2019, the Debt Service Fund paid the annual fire engine lease payment and ambulance lease payment. February debt payments reflect the payment of this year's portion of the principal and the first interest payment. The second interest payment is due in August.

Most of the Ad Valorem tax collections take place between December and February. Year to date, \$833,476 has been collected.

Drainage

Fee

Fund

As of July 31, 2019, the Drainage Fee Fund spent \$630,938 out of its \$771,136 expense budget, and earned \$861,931 in revenues, which is 88.64% of the budgeted revenue of \$972,448.

Attachments

1. Monthly Financial Report - July 2019
2. Sales Tax Report
3. July 2019 - Monthly Financial Report Presentation

City of Colleyville
General Fund Monthly Financial Report
As of 07/31/2019 - End of 83.33% of the Fiscal Year

GENERAL FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		7/31/2019	USED
Revenues	24,110,961	22,793,390	94.54%
Expenditures	24,044,488	18,298,352	76.10%
Revenues over expenditures	\$66,473	4,495,039	

GENERAL FUND		RECEIVED		RECEIVED	
	FY 2019	FY 2019 YTD	PERCENT	FY 2018 YTD	PERCENT
REVENUE SOURCE	BUDGET	AS OF	OF BUDGET	AS OF	CHANGE OVER
		7/31/2019	RECEIVED	7/31/2018	PRIOR YEAR
Current Taxes	14,242,575	14,625,238	102.69%	14,457,469	1.16%
Delinquent Taxes	25,000	19,700	78.80%	66,765	-70.49%
Penalty & Interest	55,000	62,326	113.32%	67,114	-7.13%
TOTAL AD VALOREM TAXES	14,322,575	14,707,264	102.69%	14,591,348	0.79%
Oncor Electric	890,000	927,038	104.16%	890,388	4.12%
Tri-County Electric	105,000	114,793	109.33%	105,858	8.44%
Atmos Gas	350,000	480,576	137.31%	401,952	19.56%
AT&T	60,000	37,377	62.29%	42,271	-11.58%
Verizon/Others	65,000	56,614	87.10%	55,590	1.84%
Refuse/Recycling	160,000	149,475	93.42%	149,372	0.07%
Cable TV	475,000	361,363	76.08%	371,979	-2.85%
TOTAL FRANCHISE TAXES	2,105,000	2,127,235	101.06%	2,017,410	5.44%
1 Cent Sales Tax	3,903,292	2,519,773	64.56%	2,531,075	-0.45%
Mixed Beverage Tax	105,000	71,519	68.11%	114,165	-37.35%
TOTAL SALES TAXES	4,008,292	2,591,293	64.65%	2,645,240	-2.04%
Building	625,000	609,479	97.52%	698,310	-12.72%
Plumbing	57,600	49,360	85.69%	54,849	-10.01%
Mechanical	48,000	39,809	82.93%	43,103	-7.64%
Electrical Permits	57,600	49,250	85.50%	59,515	-17.25%
City License	46,000	40,400	87.83%	41,900	-3.58%
Building Plan Review Fee	88,000	120,492	136.92%	86,374	39.50%
New Business	7,200	5,500	76.39%	5,600	-1.79%
Sign Permit	8,000	6,575	82.19%	6,535	0.61%
Fence Permit	15,000	12,025	80.17%	13,701	-12.23%
Fire Permits	8,000	15,925	199.06%	7,120	123.67%
Irrigation Permit	15,000	9,525	63.50%	12,237	-22.16%
TOTAL LICENSES & PERMITS	975,400	958,340	98.25%	1,029,244	-6.89%

GENERAL FUND - CONTINUED		RECEIVED FY 2019 YTD AS OF 7/31/2019	PERCENT OF BUDGET RECEIVED	RECEIVED FY 2018 YTD AS OF 7/31/2018	PERCENT CHANGE OVER PRIOR YEAR
REVENUE SOURCE	FY 2019 BUDGET				
Court Fines	750,000	499,991	66.67%	540,274	-7.46%
Alarm Fees	55,000	46,166	83.94%	45,266	1.99%
Library Fines	17,604	16,670	94.70%	16,754	-0.50%
TOTAL FINES	822,604	562,828	68.42%	602,294	-6.55%
Plat Fee/Site Plan/Landscaping Plan Fee	10,500	5,868	55.88%	9,073	-35.33%
Re-zoning	11,000	3,825	34.78%	13,087	-70.77%
Board of Adjustment	2,000	675	33.75%	1,725	-60.87%
Sale of Material	100	-	0.00%	268	-100.00%
Weed Mowing	6,000	7,552	125.87%	2,920	158.63%
Ambulance	345,000	290,155	84.10%	296,054	-1.99%
Recreation Program	195,000	206,170	105.73%	252,953	-18.49%
Credit Card Fee Revenue	16,000	15,542	97.14%	12,313	26.23%
Engineering & Inspection	15,000	4,844	32.29%	4,826	0.37%
Material Testing	8,000	2,274	28.42%	2,823	-19.46%
Lot Drainage Insp Fee	17,000	13,500	79.41%	18,375	-26.53%
Field Use Charge	21,500	22,850	106.28%	21,930	4.20%
Library Building Rental	-	240	0.00%	-	0.00%
Colleyville Center Rental	230,000	136,525	59.36%	151,272	-9.75%
Non-Resident Fee Parks	40,000	47,360	118.40%	43,355	9.24%
Transfer from Utility Fund	226,117	226,117	100.00%	196,920	14.83%
Transfer from TIF	159,390	159,390	100.00%	210,377	-24.24%
TOTAL CHARGES FOR SERVICE	1,302,607	1,142,886	87.74%	1,238,271	-7.70%
Keller Court	260,538	159,515	61.23%	195,404	-18.37%
SRO Officer Reimb	103,945	103,945	100.00%	98,996	5.00%
TOTAL INTERGOVERNMENTAL	364,483	263,460	72.28%	294,400	-10.51%
Sale of Surplus Property	5,000	14,116	282.32%	34,396	-58.96%
Interest Income	55,000	247,516	450.03%	54,279	356.01%
Miscellaneous	60,000	90,804	151.34%	53,369	70.14%
Antenna Lease	90,000	87,649	97.39%	91,521	-4.23%
Grant Proceeds	-	-	0.00%	41,850	-100.00%
TOTAL MISCELLANEOUS	210,000	440,085	209.56%	275,415	59.79%
TOTAL GENERAL FUND REVENUES	24,110,961	22,793,390	94.54%	22,693,622	0.44%

	FY 2019 BUDGET	THROUGH 7/31/2019	THROUGH 7/31/2018	TOTAL INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
RESIDENTIAL BLDG PERMITS	115	103	151	(48)	-31.79%
COMMERCIAL BLDG PERMITS	7	9	0	9	100.00%

GENERAL FUND EXPENDITURES						
	FY 2019 BUDGET	EXPENDED THROUGH 7/31/2019	PERCENT OF BUDGET EXPENDED	PERCENT OF FISCAL YEAR COMPLETE	BUDGET REMAINING	EXPENDED FY 2018 YTD AS OF 7/31/2018
Personnel services	15,336,809	11,597,421	75.62%	83.33%	3,739,388	11,507,870
Contractual Services	5,379,345	3,688,083	68.56%	83.33%	1,691,262	3,777,475
Supplies	1,299,628	985,880	75.86%	83.33%	313,748	479,707
Capital Outlay	14,000	12,262	87.58%	83.33%	1,738	7,516
Transfer to other fund	2,014,706	2,014,706	100.00%	83.33%	-	2,014,706
TOTAL EXPENDITURES	24,044,488	18,298,352	76.10%	83.33%	5,746,136	17,787,274

City of Colleyville
Utility Fund Monthly Financial Report
As of 07/31/2019 - End of 83.33% of the Fiscal Year

UTILITY FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		7/31/2019	USED
Revenues	16,405,604	10,418,342	63.50%
Expenditures	16,405,604	9,662,595	58.90%
Revenues over expenditures	-	755,747	

UTILITY FUND		RECEIVED	PERCENT	RECEIVED	EXPENDED
	FY 2019	AS OF	OF BUDGET	AS OF	CHANGE OVER
REVENUE SOURCE	BUDGET	7/31/2019	RECEIVED	7/31/2018	PRIOR YEAR
Water - Base Rate	1,692,467	1,483,500	87.65%	1,492,331	-0.59%
Sewer - Base Rate	1,281,578	1,049,884	81.92%	1,073,391	-2.19%
Water - Volumetric Rate	9,794,756	4,904,598	50.07%	7,298,362	-32.80%
Sewer - Volumetric Rate	3,299,803	2,638,471	79.96%	2,498,078	5.62%
Sewer Installation	15,000	9,800	65.33%	14,400	-31.94%
Water Installation	42,000	32,400	77.14%	39,130	-17.20%
Engineering & Development Charges	5,000	6,524	130.47%	11,542	-43.48%
Penalties	200,000	138,149	69.07%	167,939	-17.74%
Sale of Material	-	1,439	0.00%	7,008	-79.47%
Miscellaneous	15,000	12,222	81.48%	17,719	-31.02%
TOTAL OPERATING INCOME	16,345,604	10,276,986	62.87%	12,619,900	-18.57%
Sale of Surplus Property	-	-	0.00%	8,418	-100.00%
Interest Income	60,000	141,356	235.59%	70,870	99.46%
TOTAL NON-OPERATING INCOME	60,000	141,356	235.59%	79,288	78.28%
TOTAL INCOME	16,405,604	10,418,342	63.50%	12,699,188	-17.96%

	THROUGH	THROUGH	TOTAL	PERCENT
	7/31/2019	7/31/2018	INCREASE	INCREASE
			(DECREASE)	(DECREASE)
GALLONS OF WATER SOLD	1,233,657,800	1,866,457,700	(632,799,900)	-33.90%
NUMBER OF WATER CUSTOMERS	10,259	10,219	40	0.39%

UTILITY FUND EXPENSES		EXPENDED	PERCENT	PERCENT OF	BUDGET	EXPENDED
	FY 2019	THROUGH	OF BUDGET	FISCAL YEAR	REMAINING	FY 2018 YTD
	BUDGET	7/31/2019	EXPENDED	COMPLETE		AS OF
						7/31/2018
Personnel Services	2,041,194	1,458,673	71.46%	83.33%	582,521	1,491,006
Contractual services	13,667,521	7,688,811	56.26%	83.33%	5,978,710	7,565,290
Supplies	245,386	142,212	57.95%	83.33%	103,174	123,102
Debt Service	-	-	0.00%	83.33%	-	156,913
Capital Outlay	100,000	21,395	21.39%	83.33%	78,605	11,148
Transfers to other funds	351,503	351,503	100.00%	83.33%	-	322,306
TOTAL EXPENSES	16,405,604	9,662,595	58.90%	83.33%	6,743,009	9,669,765

City of Colleyville
Debt Service Fund Monthly Financial Report
As of 07/31/2019 - End of 83.33% of the Fiscal Year

DEBT SERVICE FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		7/31/2019	USED
Revenues	1,859,940	1,996,301	107.33%
Expenditures	1,859,940	1,805,526	97.07%
Revenues over expenditures	-	190,775	

DEBT SERVICE FUND		RECEIVED	PERCENT	RECEIVED	PERCENT
	FY 2019	FY 2019 YTD	OF BUDGET	FY 2018 YTD	CHANGE OVER
REVENUE SOURCE	BUDGET	AS OF	RECEIVED	AS OF	PRIOR YEAR
		7/31/2019		7/31/2018	
Current taxes	682,115	820,227	120.25%	815,932	0.53%
Delinquent taxes	5,000	1,084	21.67%	5,114	-78.81%
Penalty & interest	5,000	3,497	69.95%	4,614	-24.20%
Interest Income	5,000	8,668	173.35%	428	1925.12%
TOTAL AD VALOREM TAX & INTEREST	697,115	833,476	119.56%	826,088	0.89%
Transfer from CCCPD	509,100	509,100	100.00%	501,846	1.45%
Transfer from TIF	653,725	653,725	100.00%	654,200	-0.07%
TOTAL TRANSFERS	1,162,825	1,162,825	100.00%	1,156,046	0.59%
TOTAL REVENUE & USE OF FUND BAL	1,859,940	1,996,301	107.33%	1,982,134	0.71%

DEBT SERVICE FUND		EXPENDED	PERCENT	PERCENT OF	BUDGET	EXPENDED
	FY 2019	THROUGH	OF BUDGET	FISCAL YEAR	REMAINING	FY 2018 YTD
	BUDGET	7/31/2019	EXPENDED	COMPLETE		AS OF
						7/31/2018
Bond & Interest Payments	1,644,628	1,590,653	96.72%	83.33%	53,975	1,559,435
Leases (Fire Engine & Ambulance)	215,312	214,873	99.80%	83.33%	439	342,812
TOTAL EXPENSES	1,859,940	1,805,526	97.07%	83.33%	54,414	1,902,247

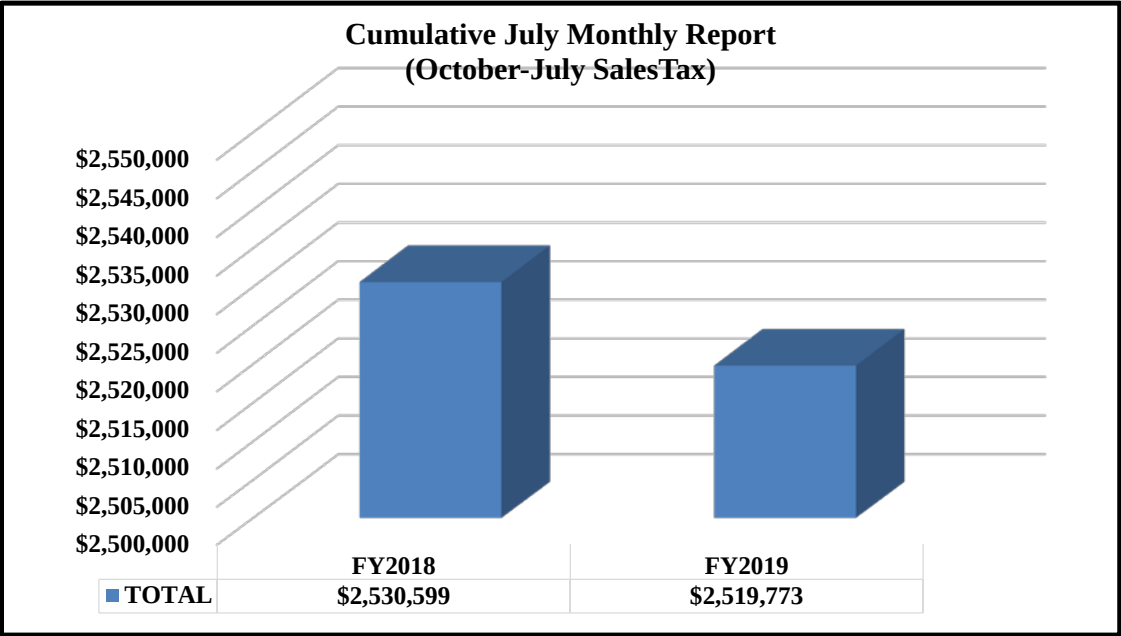
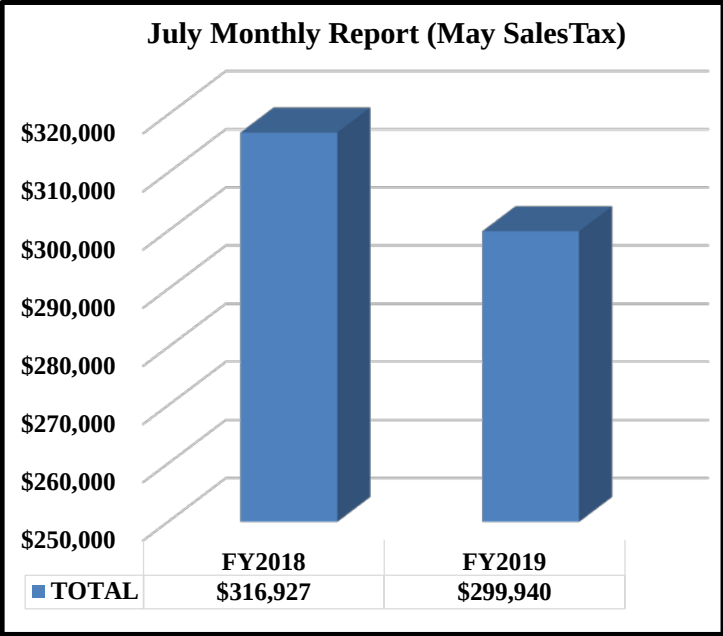
City of Colleyville
Drainage Fee Fund Monthly Financial Report
As of 07/31/2019 - End of 83.33% of the Fiscal Year

DRAINAGE FEE FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		7/31/2019	USED
Revenues	972,448	861,931	88.64%
Expenditures	771,136	630,938	81.82%
Revenues over expenditures	201,312	230,993	

DRAINAGE FEE FUND		RECEIVED		RECEIVED	
	FY 2019	FY 2019 YTD	PERCENT	FY 2018 YTD	PERCENT
REVENUE SOURCE	BUDGET	AS OF	OF BUDGET	AS OF	CHANGE OVER
		7/31/2019	RECEIVED	7/31/2018	PRIOR YEAR
Drainage Revenues	956,760	830,990	86.85%	822,455	1.04%
Other revenues (Interest, penalty,...)	15,688	30,942	197.23%	30,919	0.07%
TOTAL REVENUES	972,448	861,931	88.64%	853,374	1.00%

DRAINAGE FEE FUND		EXPENDED	PERCENT	PERCENT OF		EXPENDED
	FY 2019	THROUGH	OF BUDGET	FISCAL YEAR	BUDGET	FY 2018 YTD
	BUDGET	7/31/2019	EXPENDED	COMPLETE	REMAINING	AS OF
						7/31/2018
Personnel Services	462,669	350,488	75.75%	83.33%	112,181	329,166
Contractual Services	134,840	94,843	70.34%	83.33%	39,997	63,193
Supplies	47,957	61,521	128.28%	83.33%	(13,564)	34,529
Debt Service	125,670	124,087	98.74%	83.33%	1,583	121,827
Transfers to other funds	-	-		83.33%	-	19,032
TOTAL EXPENSES	771,136	630,938	81.82%	83.33%	140,198	567,747

General Fund Sales Tax Revenue



Ten Years General Fund - 1 Cent Sales Tax by Month											
Month Earned	January	February	March	April	May	June	July	August	September	Total for September	GRAND
Month Received	March	April	May	June	July	August	September	October	November		TOTAL
Monthly Report	March	April	May	June	July	August	September	September	September		
FY2018	\$ 245,364	\$ 250,607	\$ 418,961	\$ 284,112	\$ 316,927	\$ 404,660	\$ 287,843	\$ 302,986	\$ 372,176	\$ 963,005	\$ 3,898,264
FY2019	\$ 266,648	\$ 262,167	\$ 382,725	\$ 299,555	\$ 299,940	\$ 368,873					\$ 2,889,549
\$ Change	\$ 21,284	\$ 11,560	\$ (36,236)	\$ 15,443	\$ (16,987)	\$ (35,787)					
% Change	8.67%	4.61%	-8.65%	5.44%	-5.36%	-8.84%					

Ten Years Cumulative General Fund - 1 Cent Sales Tax									
Month Earned	January	February	March	April	May	June	July	August	September
Month Received	March	April	May	June	July	August	September	October	November
Monthly Report	March	April	May	June	July	August	September	September	September
FY2018	\$ 1,259,991	\$ 1,510,598	\$ 1,929,559	\$ 2,213,672	\$ 2,530,599	\$ 2,935,259	\$ 3,223,102	\$ 3,526,088	\$ 3,898,264
FY2019	\$ 1,275,859	\$ 1,537,770	\$ 1,920,303	\$ 2,220,735	\$ 2,519,773	\$ 2,888,646			
\$ Change	\$ 15,868	\$ 27,172	\$ (9,256)	\$ 7,063	\$ (10,825)	\$ (46,613)			
% Change	1.26%	1.80%	-0.48%	0.32%	-0.43%	-1.59%			



Agenda Item - Items not for council action

Monthly Financial Report July 2019

City Council Meeting
August 20, 2019

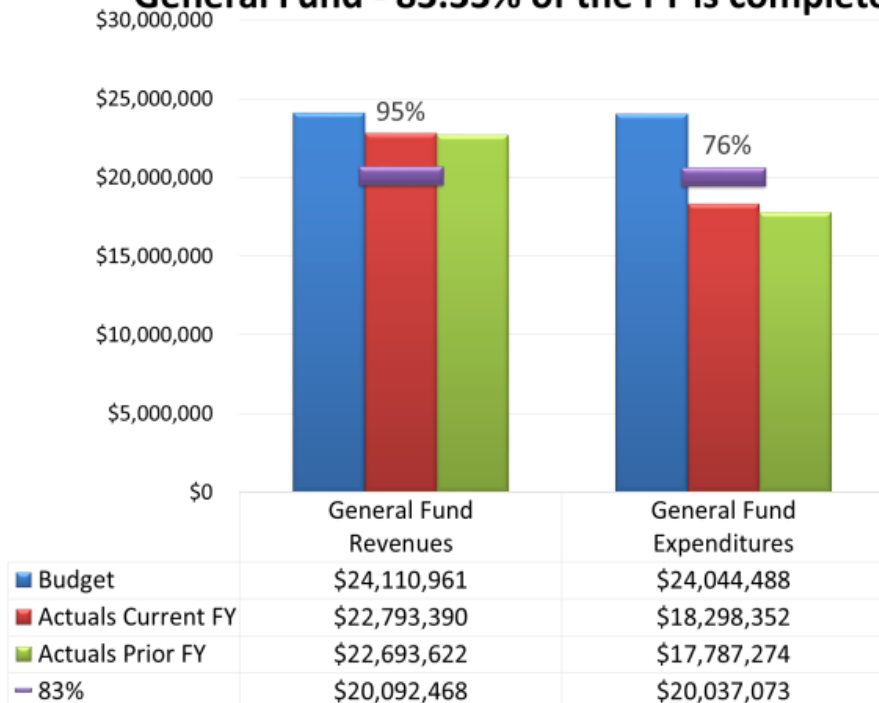
General Fund



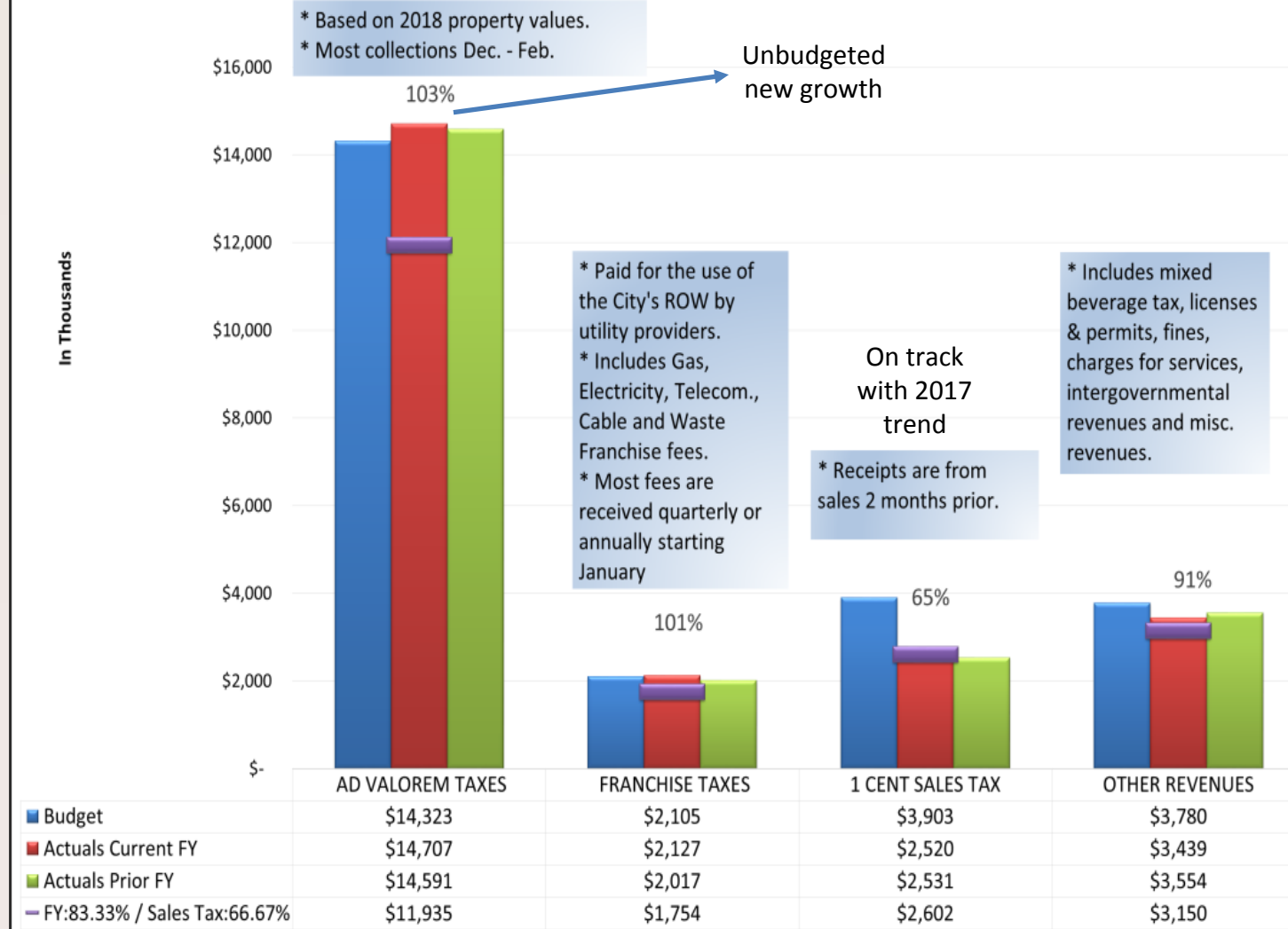
Highlights:

- **Property Taxes:** At 103% of the budget.
- **1 cent sales tax:** Revenue earned October through May is down 0.43%
- **Franchise Fees:** Major activity starts January through annual and quarterly payments. YTD collections are 5.8% above last year's.

General Fund - 83.33% of the FY is complete



General Fund Revenues (In Thousands 83.33% of the FY is complete)



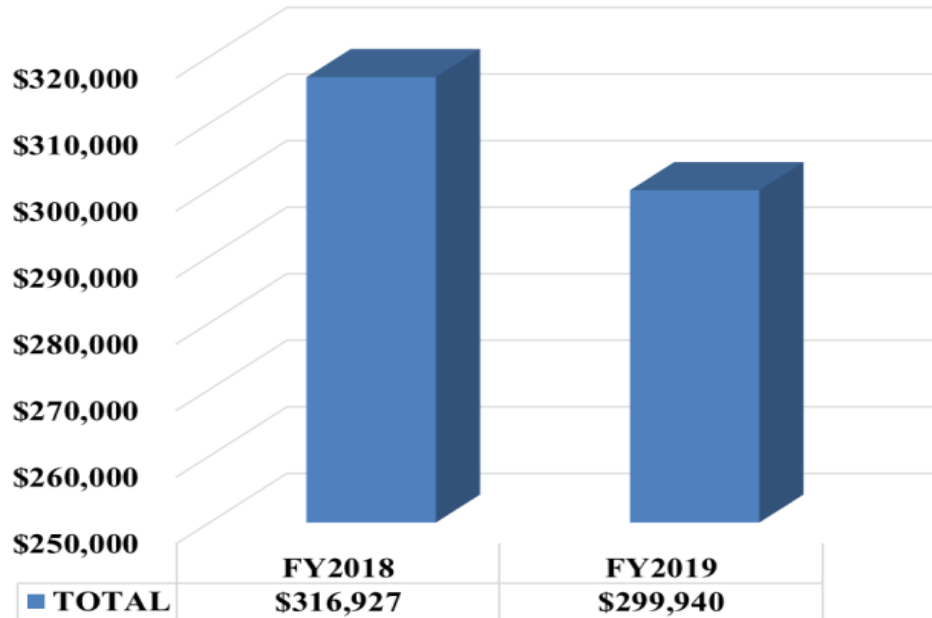
General Fund Sales Tax Revenue



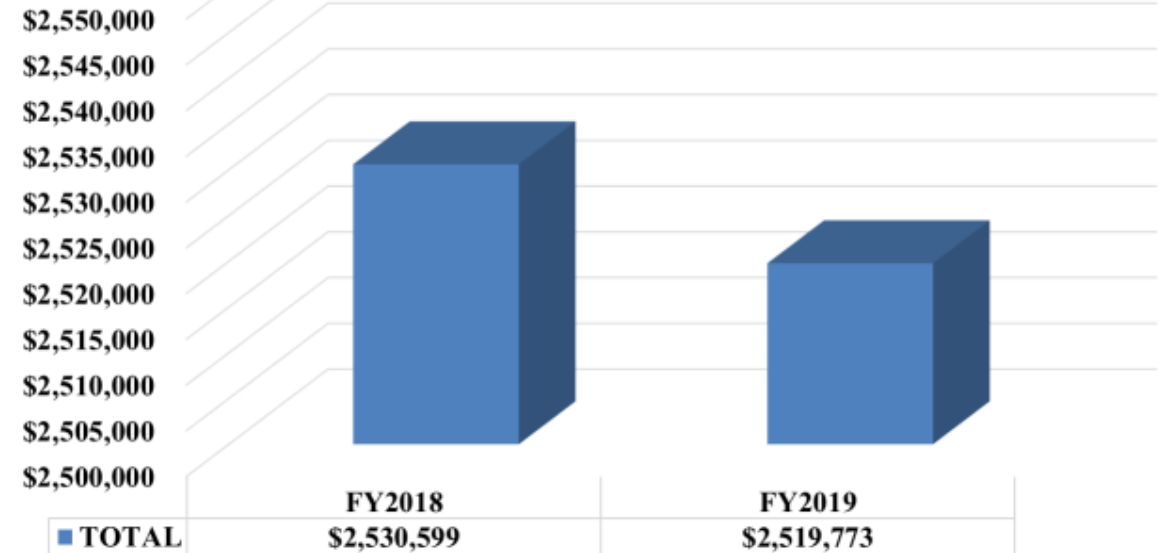
Monthly Sales Tax			
Month Earned	April	May	June
Month Received	June	July	August
Monthly Report	June	July	August
FY2018	\$ 284,112	\$ 316,927	\$ 404,660
FY2019	\$ 299,555	\$ 299,940	\$ 368,873
\$ Change	\$ 15,443	\$ (16,987)	\$ (35,787)
% Change	5.44%	-5.36%	-8.84%

YTD Sales Tax			
Month Earned	April	May	June
Month Received	June	July	August
Monthly Report	June	July	August
FY2018	\$ 2,213,672	\$ 2,530,599	\$ 2,935,259
FY2019	\$ 2,220,735	\$ 2,519,773	\$ 2,888,646
\$ Change	\$ 7,063	\$ (10,825)	\$ (46,613)
% Change	0.32%	-0.43%	-1.59%

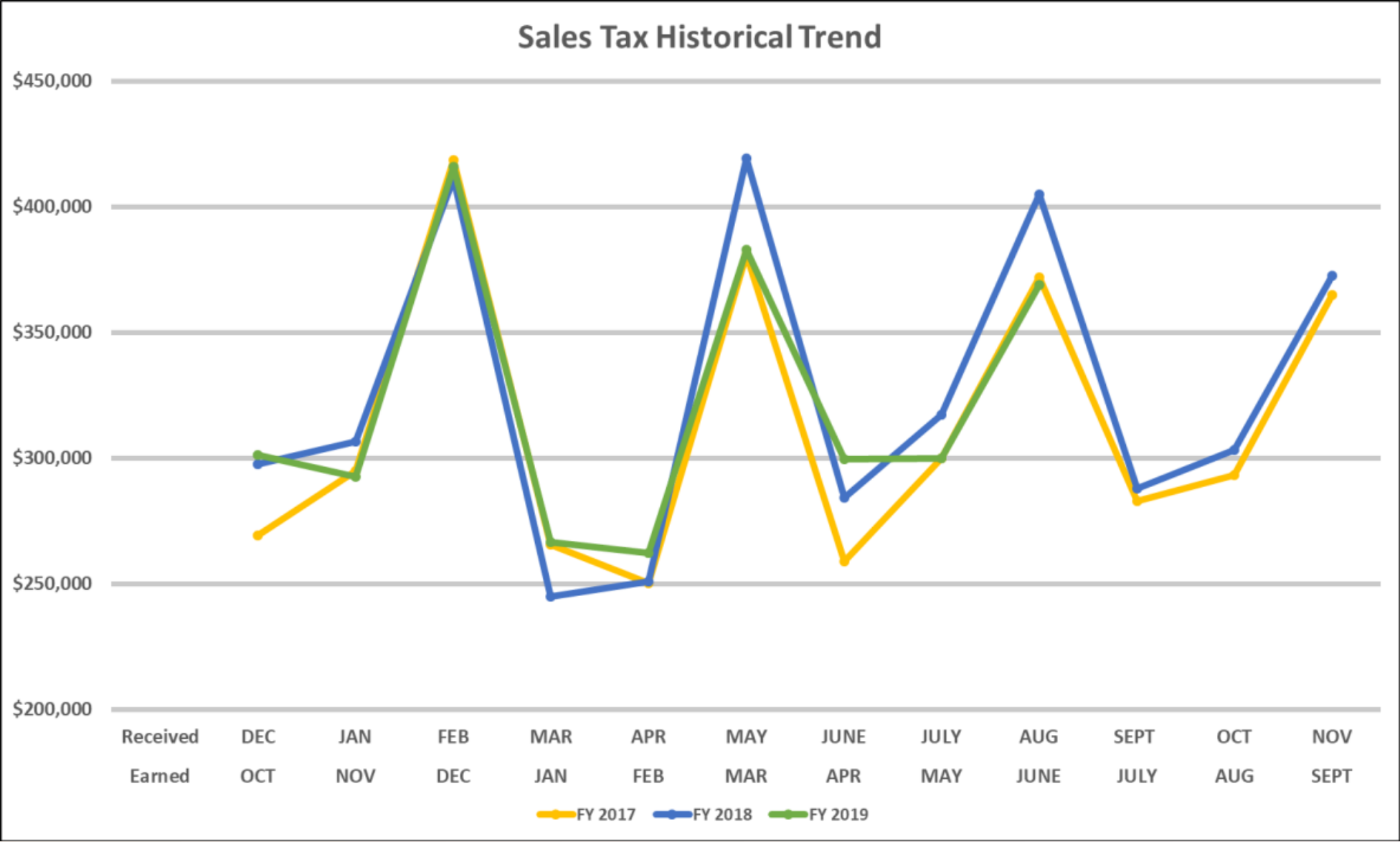
July Monthly Report (May SalesTax)



Cumulative July Monthly Report
(October-July SalesTax)



General Fund Sales Tax Revenue

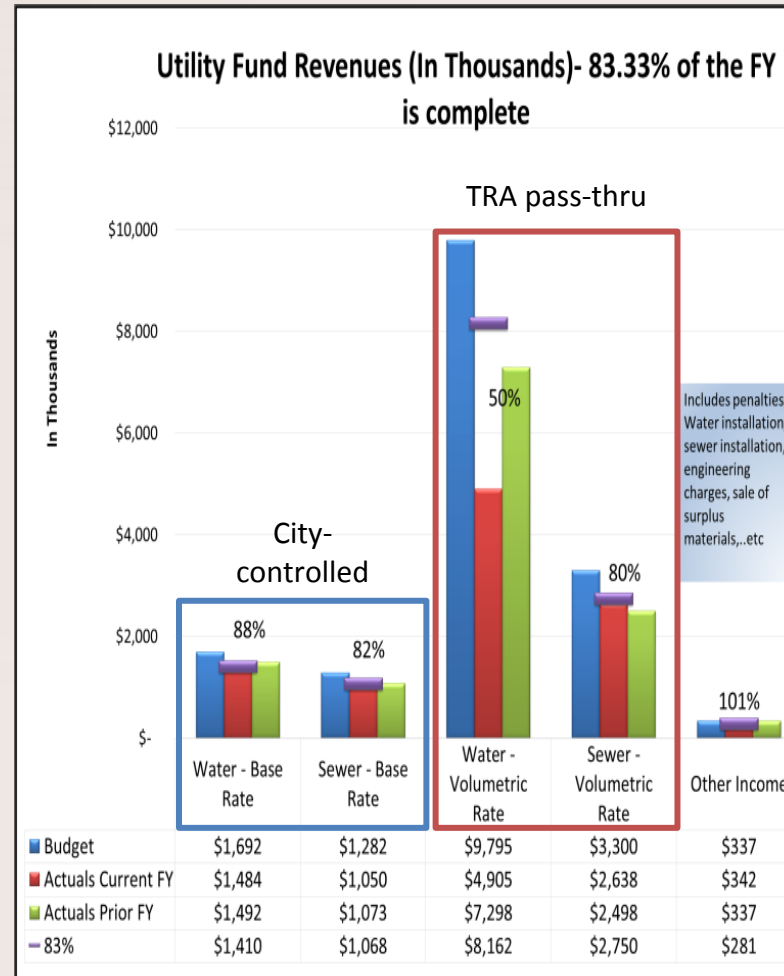
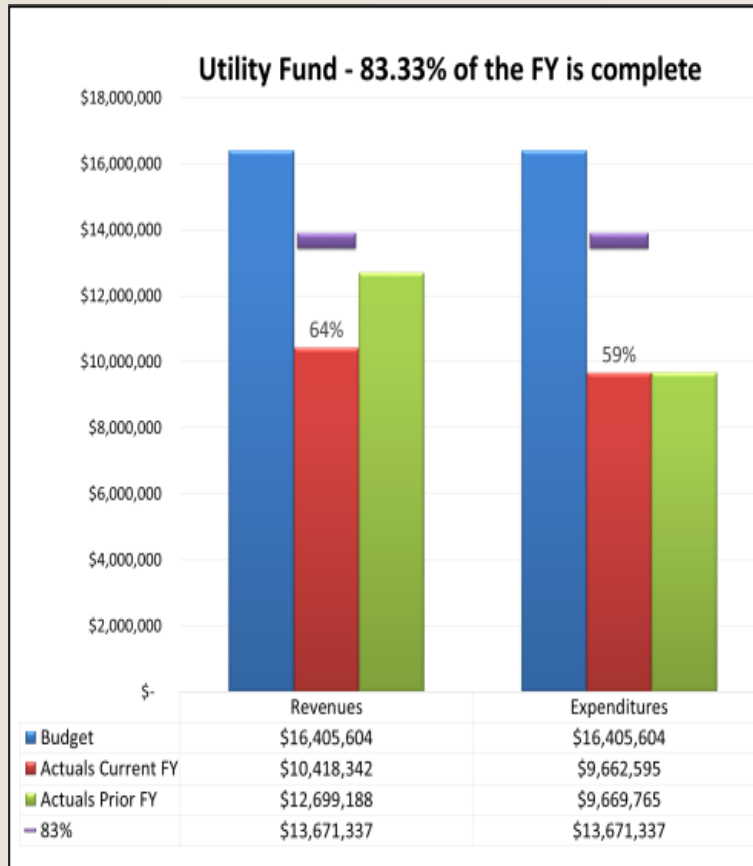


Utility Fund



Highlights:

- Base rate: On track with budget
- Water and wastewater volumetric rates are pass through rates via TRA

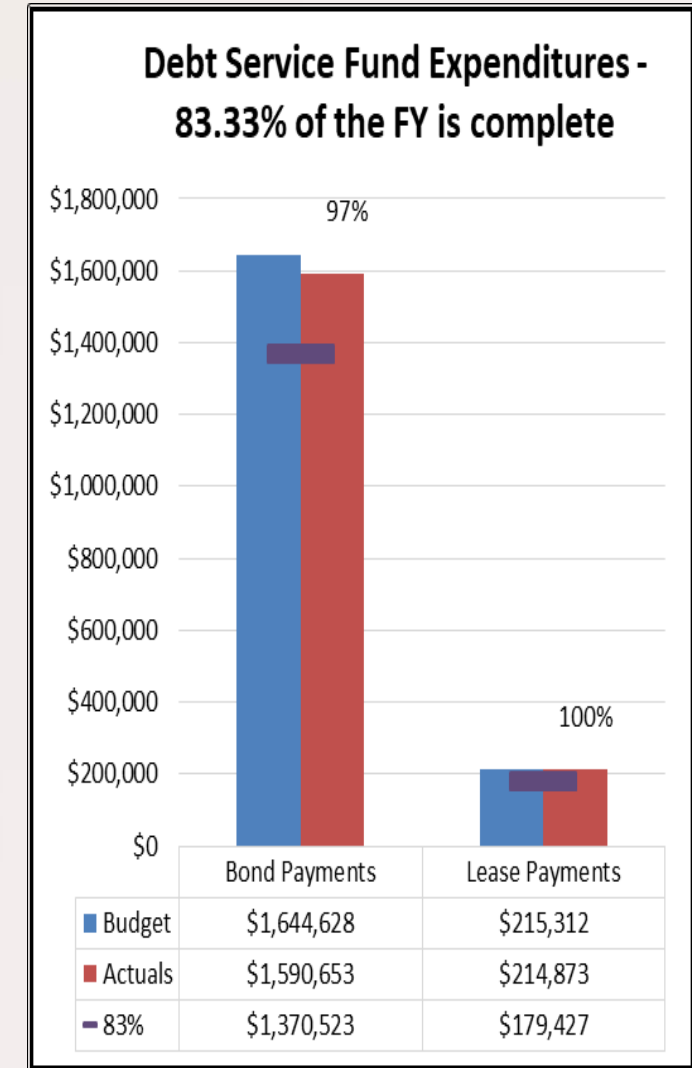
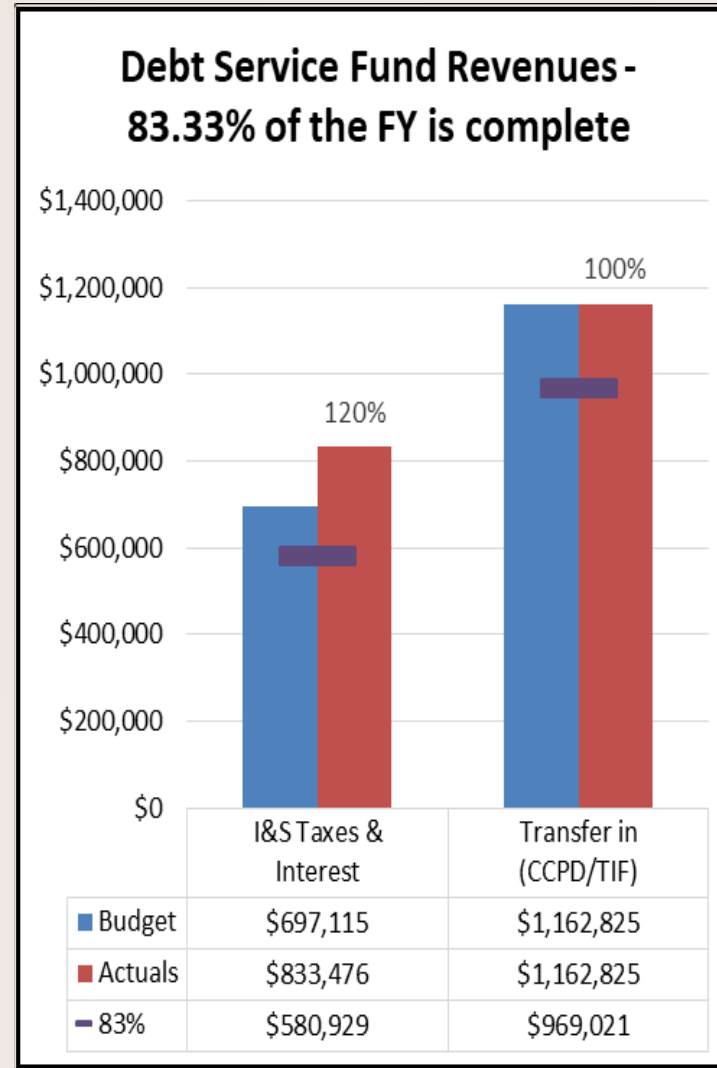
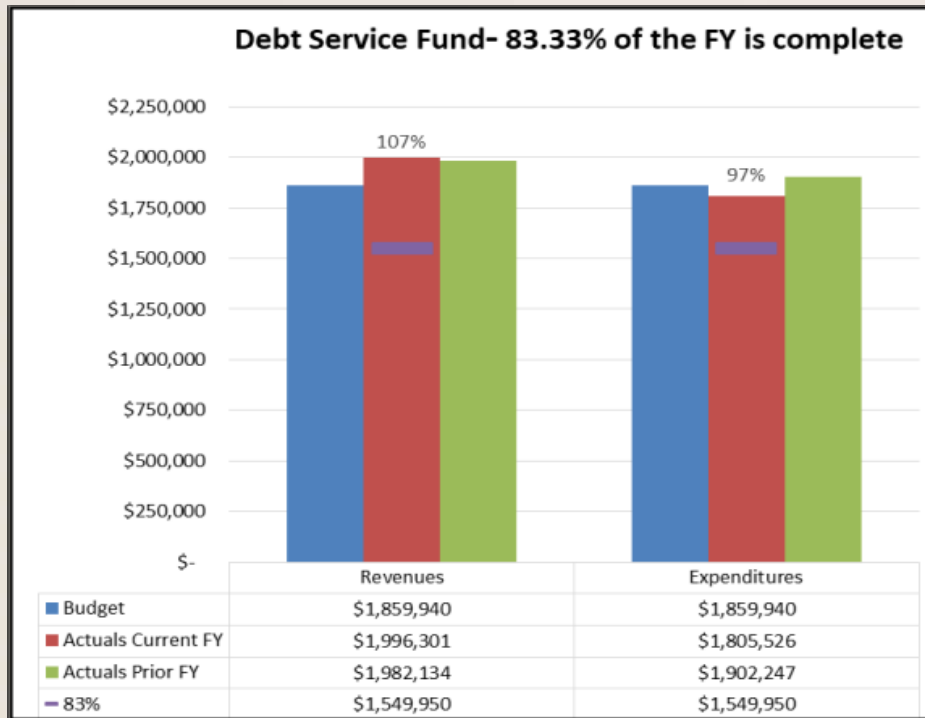


Debt Service Fund



Highlights:

- **Property Taxes:** On track with historical trend.
- **Lease-purchase payments:**
 - Fire engine payments made
 - Ambulance payment made in June
- **Bond payments:**
 - Principal & first interest payment - made
 - Second interest payment – due in August



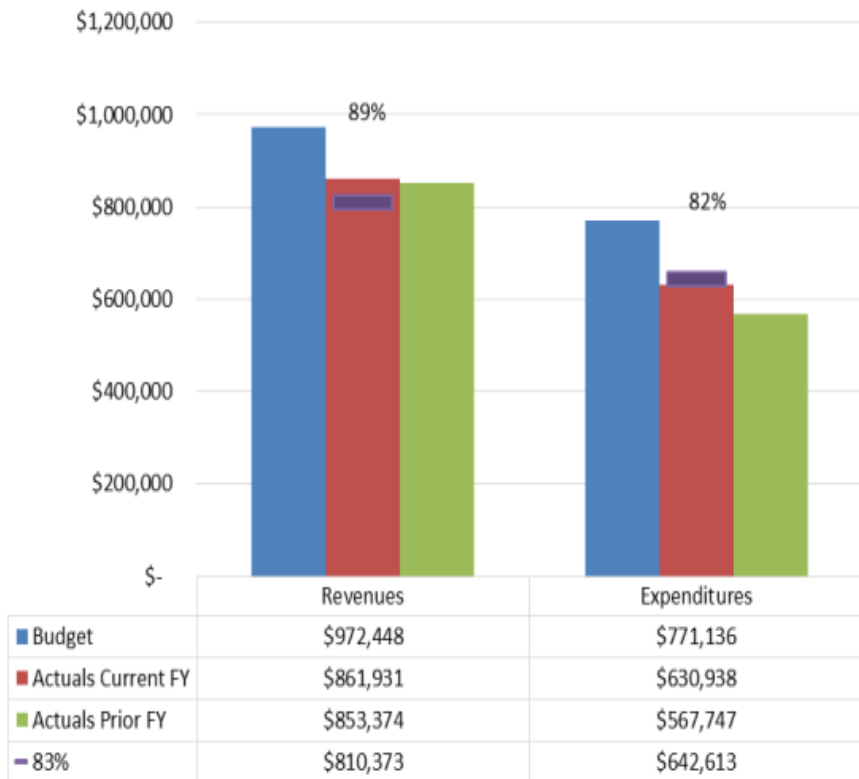
Drainage Fund



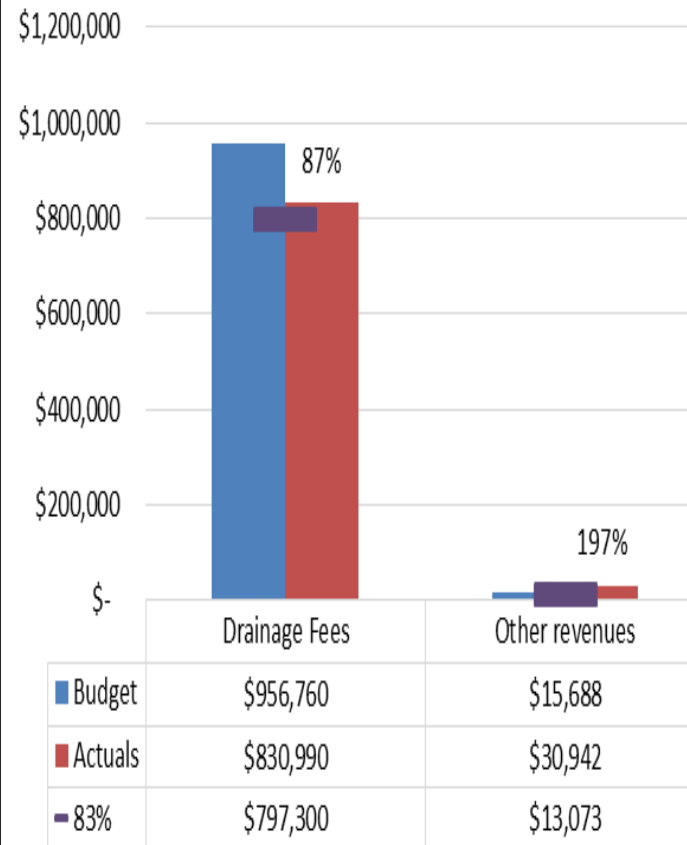
Highlights:

- **Drainage fee revenues**: At 89% of the budget.
- **Expenditures**: On track with budget

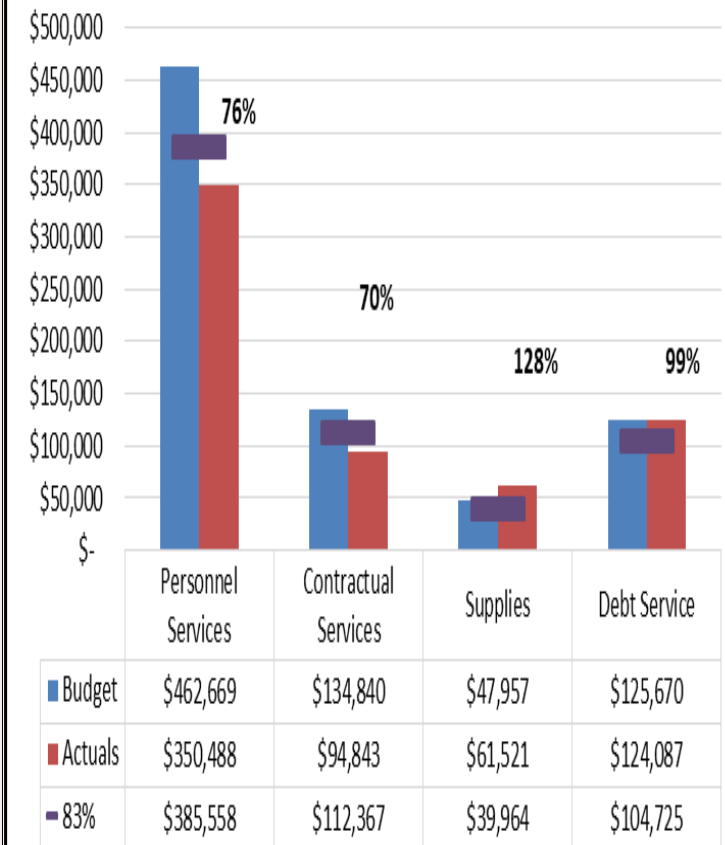
Drainage Fund - 83.33% of the FY is complete



Drainage Fund Revenues- 83.33% of the FY is complete



Drainage Fund Expenses - 83.33% of the FY is complete





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5b
Type Report
Department City Manager

Agenda Date 8/20/2019

Number

Title

Quarterly Performance Management Report

Strategic Plan

- 1.3 Assure convenient access to public information
- 1.4 Communicate thoroughly and strategically

Explanation

The purpose of this item is to report on performance of the programs and services identified in the City's strategic plan and the general operations of the City through the use of performance measures. In addition to performance measures, additional metrics called vital statistics are included in the report. Performance measures are measures of efficiency or effectiveness and represent outcomes that can be directly influenced by staff. Vital statistics represent data that is important to track for overall understanding of how a program is performing and for decision making, but is not necessarily a reflection of efficiency or effectiveness, and is not something that staff has significant control over. The presentation of both performance measures and vital statistics provides a well-rounded look at performance and trends in programs and services, while also furthering the City's efforts of accountability and transparency to those we serve.

The attached spreadsheet includes the third quarter of actual data for FY 2019. For performance measures, the FY 2019 year-to-date (YTD) actual numbers are compared to the FY 2019 target that was established by the responsible department and are color coded as listed below. Vital statistics do not have a FY 2019 target and are therefore not color coded, as those metrics represent information that is important to track, but are not necessarily appropriate to set targets for.

Gray - Data not available at this time

Green - Performance expected to meet or exceed the target

Yellow - Performance expected to be near the target, but not meet it

Red - Performance not expected to meet the target, or come close to meeting it

Dashboard reports are also included and offer a more visual presentation of highlighted performance measures and vital statistics.

Attachments

1. FY 2019 Q3 Performance Management Report

PUBLIC SAFETY

		Program	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Target	FY 2019 YTD
Performance Measures	Percentage of code violations located proactively	Code Enforcement	Safeguard Colleyville's identity	80%	69%	70%	79%	75%	≥ 50%	84%
	Number of UCR Part 1 Crimes	Police Administration	Deliver high quality core services	160	141	158	146	162	≤ 120	126
	Percentage of UCR Part 1 Offenses cleared	Criminal Investigations	Deliver high quality core services	30%	31%	28%	29%	41%	≥ 30%	17%
	Percentage of crime victims contacted by investigators within 3 days	Criminal Investigations	Deliver high quality core services	98%	100%	100%	97%	99%	≥ 99%	99%
	Average Priority 1 response time (call dispatch to arrival)	Police Patrol	Deliver high quality core services	4:03	3:12	3:25	3:36	3:42	≤ 5:00	3:18
	Fire/Ambulance average response time	Fire and EMS Operations	Deliver high quality core services	(Previously reported percentage of response times under 6 minutes)		4:43	4:40	4:47	≤ 6:00	4:51
	Percentage of plans reviewed within 48 hours	Fire Prevention / Investigations	Deliver high quality core services	100%	99%	99%	99%	99%	≥ 99%	99%
	Percentage of fire investigations cleared within 30 days	Fire Prevention / Investigations	Deliver high quality core services	100%	100%	100%	100%	100%	≥ 100%	100%
	Percentage of inspections performed within 48 hours of request	Fire Prevention / Investigations	Deliver high quality core services	100%	100%	100%	100%	98%	≥ 99%	99%

		Program	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 YTD
Vital Statistics	Injury accidents per 1,000 population	Police Patrol	Deliver high quality core services	2.76	3.04	3.4	3.04	2.92	3.12
	Number of self-initiated calls for service (proactive, community policing)	Police Patrol	Operate Transparently	50,897	43,781	35,652	37,273	33,765	24,357
	Total number of outstanding warrants in system since 1/1/03	Warrant Officer	Deliver high quality core services	4,056	3,657	3,006	2,457	2,103	2,126
	Number of warrants served	Warrant Officer	Deliver high quality core services	2,767	2,610	2,350	2,874	1,789	1,700
	Fire Related Responses	Fire Operations	Deliver high quality core services	500	542	566	610	758	421
	Fire Related Responses - Mutual Aid	Fire Operations	Deliver high quality core services	New measure	New measure	New measure	New measure	120	84
	Service Related Responses	Fire Operations	Deliver high quality core services	127	152	180	191	308	181
	Service Related Responses - Mutual Aid	Fire Operations	Deliver high quality core services	New measure	New measure	New measure	New measure	79	13
	EMS Related Responses	EMS Operations	Deliver high quality core services	950	959	1037	967	999	733
	EMS Related Responses - Mutual Aid	EMS Operations	Deliver high quality core services	New measure	New measure	New measure	New measure	25	37
	Ambulance billing revenue	EMS Operations	Deliver high quality core services	\$399,312	\$354,239	\$388,803	\$318,738	\$354,284	\$281,513
	Percentage of billed services recovered	EMS Operations	Deliver high quality core services	32%	29%	31%	59%	68%	56%
	Total number of volunteer hours from CFAAA and Rehab Team	Fire Administration	Operate Transparently	418.5	672.5	491.75	482	475	205
	Community Fire Prevention Events	Fire Prevention / Operations	Operate Transparently	116	125	122	118	140	72
	Average hours of training per employee	Fire Operations	Deliver high quality core services	160.99	134.77	166	170	170	64

DEVELOPMENT

		Program	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Target	FY 2019 YTD
Performance Measures	Percentage of residential plan reviews processed <8 days (was 5 through FY16)	Building Inspection	Enable Responsible Development	41%	77%	75%	84%	45%	≥ 75%	56%
	Percentage of commercial plan reviews processed <8 days (was 10 through FY16)	Building Inspection	Enable Responsible Development	55%	77%	80%	80%	51%	≥ 75%	65%
	Percentage of inspections performed within 24 hours	Building Inspection	Enable Responsible Development	98%	99%	98%	98%	90%	≥ 95%	94%
	Colleyville retail occupancy rate	Economic Development	Enable Responsible Development	90%	90%	96%	97%	95.2%	≥ 90%	94%
	Colleyville office occupancy rate	Economic Development	Enable Responsible Development	89%	90%	92%	93%	93%	≥ 90%	91%
	Percentage growth in sales tax revenue (General Fund)	Economic Development	Enable Responsible Development	9.0%	3.1%	8.0%	0.50%	4.18%	≥ 1%	0.30%

		Program	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 YTD
Vital Statistics	Number of Inspections Performed	Building Inspection	Enable Responsible Development	4,621	7,194	9,977	9,978	11,981	5,305

LEISURE

		Program	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Target	FY 2019 YTD
Performance Measures	Percentage of competitive athletic fields meeting departmental maintenance standards	Athletic Field Maintenance	Safeguard Colleyville's identity	80%	80%	85%	100%	89%	≥ 85%	77%
	Percentage of park inspections meeting standards	Park Maintenance	Safeguard Colleyville's identity	80%	95%	96%	96%	96%	≥ 96%	95%
	Percentage of library materials requests filled within 30 days	Library Services	Deliver high quality core services	96%	93%	94%	98%	91%	≥ 80%	96%
	Percentage of library patrons who come to the library looking for items and find them	Library Services	Deliver high quality core services	80%	81%	83%	83%	82%	≥ 80%	82%
	Children's program attendance	Library Services	Safeguard Colleyville's identity	18,363	17,173	18,888	19,471	20,995	≥ 18,000	16,274
	Adult and teen program attendance	Library Services	Safeguard Colleyville's identity	795	651	800	1,113	821	≥ 650	772
	Children's summer reading program participation	Library Services	Safeguard Colleyville's identity	1,188	987	1,278	1,127	1,249	≥ 1,000	1,236
	Adult and teen summer reading program participation	Library Services	Safeguard Colleyville's identity	114	84	148	228	197	≥ 100	179
	Library patron visits	Library Services	Safeguard Colleyville's identity	134,314	133,076	120,202	94,649	114,678	≥ 85,000	50,388
	Library patron visits - In Person	Library Services	Safeguard Colleyville's identity	New Measure	New Measure	New Measure	New Measure	109,764	81,500	46,258
	Library patron visits - Online	Library Services	Safeguard Colleyville's identity	New Measure	New Measure	New Measure	New Measure	4,914	3500	4,130
	Reference questions answered	Library Services	Deliver high quality core services	34,073	25,025	28,717	33,280	36,530	≥ 25,000	26,221
	Circulation of the library materials collection	Library Services	Deliver high quality core services	234,667	228,160	222,123	227,252	237,124	≥ 200,000	171,005
	Percentage of offered classes/programs held	Recreation	Safeguard Colleyville's identity	71%	73%	77%	79%	78%	≥ 79%	80%
	Number of participants	Senior Center	Safeguard Colleyville's identity	3,734	3,767	4,574	4,148	3,875	≥ 4,000	3,035
	Percentage of resident membership visits	Senior Center	Safeguard Colleyville's identity	60%	59%	51%	50%	51%	≥ 50%	51%
	Percentage of cost recovery	Colleyville Center	Deliver high quality core services	81%	75%	62%	65%	52%	≥ 65%	62%
	Percentage of customer satisfaction ratings of "excellent"	Colleyville Center	Deliver high quality core services	96.4%	97.3%	98%	97%	98%	≥ 97%	98%
	Number of events held	Colleyville Center	Safeguard Colleyville's identity	412	452	376	405	314	≥ 300	271

		Program	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 YTD
Vital Statistics	Percentage of Colleyville households with at least one active library card holder	Library Services	Safeguard Colleyville's identity	50%	50%	50%	50%	64%	64%
	Library materials collection size	Library Services	Safeguard Colleyville's identity	74,525	77,664	80,452	82,182	71,188	68,846
	Number of staff hours dedicated to athletic field maintenance and game preparation	Athletic Field Maintenance	Safeguard Colleyville's identity	3,697	4,032	4,007	3,804	3,358	2,588
	Number of youth sports participants	Athletic Field Maintenance	Safeguard Colleyville's identity	4,315	4,434	4,302	4,517	4,386	4,570
	Percentage of non-resident youth sports participants	Athletic Field Maintenance	Safeguard Colleyville's identity	52%	52%	59%	49%	49%	52%
	Percentage of revenue recovery	Athletic Field Maintenance	Deliver high quality core services	12%	20%	18%	18%	18%	19%
	Number of classes/programs offered	Senior Center	Safeguard Colleyville's identity	212	191	172	179	158	122
	Average membership visits per month	Senior Center	Safeguard Colleyville's identity	544	827	1,019	913	878	827
	Number of Metroport Meals on Wheels participants	Senior Center	Safeguard Colleyville's identity	1,607	1,695	1,553	1,284	1,229	923
	Percentage of Meals on Wheels participants who are residents	Senior Center	Safeguard Colleyville's identity	49%	47%	43%	45%	43%	37%
	Percentage of resident class participants	Recreation	Safeguard Colleyville's identity	42%	44%	43%	43%	42%	41%
	Revenue generated from bookings	Colleyville Center	Deliver high quality core services	\$230,793	\$226,901	\$209,919	\$230,612	\$171,524	\$136,138
	Percentage of events generating economic impact for local business	Colleyville Center	Safeguard Colleyville's identity	59%	59%	60%	70%	71%	70%
	Percent of total events held: Colleyville residents	Colleyville Center	Safeguard Colleyville's identity	10%	11%	23%	13%	10%	4%
	Percent of total events held: Non-residents	Colleyville Center	Safeguard Colleyville's identity	36%	30%	25%	34%	29%	49%
	Percent of total events held: Non-profits	Colleyville Center	Safeguard Colleyville's identity	47%	50%	45%	46%	54%	37%
	Percent of total events held: City departments	Colleyville Center	Safeguard Colleyville's identity	7%	9%	7%	7%	7%	10%
	Percent of revenue: Colleyville residents	Colleyville Center	Deliver high quality core services	N/A	N/A	18%	20%	10%	21%
	Percent of revenue: Non-residents	Colleyville Center	Deliver high quality core services	N/A	N/A	61%	53%	63%	55%
	Percent of revenue: Non-profits	Colleyville Center	Deliver high quality core services	N/A	N/A	20%	27%	26%	24%
	Percent of revenue: City departments	Colleyville Center	Deliver high quality core services	N/A	N/A	1%	0%	0%	0%

PUBLIC WORKS

		Program	Focus Area	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Target	FY 2019 YTD
Performance Measures	Percent of internal customers satisfied w/ facility environment	Facility Services	Sustainable Governemnt	84%	86%	96%	92%	92%	≥ 90%	N/A
	Percentage of facility work orders responded to within one business day	Facility Services	Sustainable Governemnt	51%	83%	89%	91%	90%	≥ 90%	92%
	Percentage of scheduled lane miles of public streets swept	Stormwater Management	Core Service	99%	99%	94%	100%	100%	≥ 98%	100%
	Percent of storm drain inlets inspected	Stormwater Management	Core Service	20%	51%	55%	50%	51%	≥ 50%	68%
	Percentage of drainage ditches cleaned	Drainage Maintenance	Core Service	New Measure	New Measure	New Measure	New Measure	New Measure	≥ 5%	1%
	Meter reading accuracy	Utility Support	Core Service	99%	98%	99%	98%	98%	≥ 98%	97%
	Scheduled wastewater line cleanings completed	Wastewater Collection	Core Service	78%	91%	94%	93%	96%	≥ 95%	N/A
	Percentage of water valves exercised	Water Distribution	Core Service	12%	0.05%	15%	34%	11%	≥ 20%	2%
	Percentage of water meters replaced	Water Distribution	Core Service	New Measure	New Measure	New Measure	New Measure	2%	≥8%	1%
	Percent of street and traffic signs replaced	Street Maintenance	Neighborhoods	15%	15%	7%	5%	5%	≥ 10%	2%
	Percentage of pavement markings renewed	Street Maintenance	Neighborhoods	20%	4%	15%	12.2%	23%	≥ 20%	47%

		Program	Focus Area	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 YTD
Vital Statistics	Quarterly inspections of Public infrastructure within two year maintenance bond	Engineering Services	Core Service	New Measure	New Measure	New Measure	New Measure	New Measure	100%
	Percentage of monthly water samples testing negative for coliform bacteria	Water Distribution	Core Service	99%	98%	100%	100%	100%	100%
	Percentage of fleet time available	Fleet Services	Sustainable Government	98%	98%	99%	99%	99%	99%
	Ratio of scheduled maintenance to unscheduled repairs	Facility Services	Sustainable Government	41%	68%	50%	51%	49%	51%
	Percentage of construction time with City staff present	Engineering Services	Neighborhoods	18%	23%	30%	25%	23%	31%
	Percentage of time preventative maintenance is completed on schedule	Fleet Services	Sustainable Government	95%	96%	96%	99%	97%	98%
	Water loss ratio	Water Distribution	Core Service	4.34%	3.08%	2.50%	2.96%	N/A	N/A

ADMINISTRATION

		Program	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Target	FY 2019 YTD
Performance Measures	Number of News Releases	Communications	Operate transparently	23	29	31	52	60	≥ 60	45
	Public information campaigns	Communications	Operate transparently	4	6	6	9	8	≥ 8	6
	Achieve GFOA's Distinguished Budget Award	City Manager's Office	Deliver high quality core services	Yes	Yes	Yes	Yes	Yes	Yes	N/A
	Percentage of board, commission, and committee members that have completed Texas Open Meeting Act training	City Secretary	Operate transparently	89%	91%	86%	94%	96%	≥ 95%	97%

		Program	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	2019 YTD
Vital Statistics	Tax rate per hundred dollars of valuation	City Council	Deliver high quality core services	\$0.3559	\$0.3559	\$0.3559	\$0.33913	\$0.33383	\$0.32080
	Number of household hazardous waste collections (at Fort Worth ECC and Clean Sweep event)	City Manager's Office	Deliver high quality core services	553	658	752	702	639	357
	Visits to Colleyville.com	Communications	Operate transparently	318,759	317,793	321,567	294,099	298,736	420,391
	E-News Service Subscribers	Communications	Operate transparently	2,621	2,839	3,225	3,819	4,074	3,677
	Social Media Followers on City of Colleyville Government	Communications	Operate transparently	New Measure	1,000	1,836	2,546	4,755	6,028
	Number of public information requests	City Secretary	Operate transparently	260	283	296	255	226	225
	Number of citizen survey responses	City Manager's Office	Operate transparently	1,323	N/A	N/A	907	N/A	N/A

FINANCE

		Program	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Target	FY 2019 YTD
	Achieve GFOA's Certificate of Achievement for Excellence in Financial Reporting	Finance	Deliver high quality core services	Yes	Yes	Yes	Yes	N/A	Yes	N/A
	Percentage warrants issued within 10 day (formerly 8 day) period after due date or court date	Municipal Court	Deliver high quality core services	97%	99%	99%	99.0%	99.9%	≥ 99.6%	99.8%
	Utility billing accuracy rate	Utility Billing	Deliver high quality core services	98.6%	99.8%	99.9%	99.6%	99.0%	≥ 99.7%	99.0%

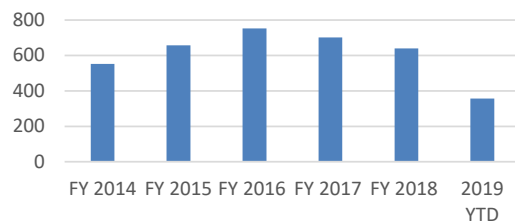
		Program	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 YTD
Vital Statistics	Percent of ACH payments to total accounts payable	Finance	Deliver high quality core services	16%	26%	26%	28%	30%	29%
	Number of citations filed per FTE	Municipal Court	Deliver high quality core services	4,610	4,609	4,220	4,268	3,098	2,032
	Number of citations going into warrant	Municipal Court	Deliver high quality core services	New Measure	New Measure	New Measure	New Measure	883	906
	Percentage of automatic draft customers/total customers	Utility Billing	Deliver high quality core services	19%	16%	17%	19%	21%	22%
	Percentage of customers paying before cutoff	Utility Billing	Deliver high quality core services	97%	97%	97%	96%	99%	98%
	Uncollectible accounts written off at year end (water & sewer)	Utility Billing	Deliver high quality core services	\$26,080	\$27,178	\$19,150	\$22,069	N/A	N/A

INTERNAL SERVICES

		Program	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 Target	FY 2019 YTD
Performance Measures	Percentage turnover (per fiscal year)	Human Resources	Deliver high quality core services	15%	17%	14%	14%	18%	≤ 16%	7.40%
	Percentage of annual performance evaluations completed on time	Human Resources	Deliver high quality core services	98%	73%	99%	95%	97%	≥ 90%	98%
	Percentage of employees who participate in wellness program	Human Resources	Deliver high quality core services	86%	85%	92%	91%	94%	≥ 80%	95%
	Workers' compensation experience modification factor (actual losses compared to expected losses)	Human Resources	Deliver high quality core services	0.45	0.83	0.84	0.84	0.58	≤ 0.70	0.40
	Medical and pharmacy loss ratio (paid claims divided by premiums)	Human Resources	Deliver high quality core services	75.8%	87.4%	75.5%	102.4%	82.7%	≤ 85%	91.9%
	Percentage of product requests completed on time	Graphical Information Services (GIS)	Deliver high quality core services	88%	93%	93.4%	92%	93.406%	≥ 85%	91.660%
	Percentage of broadcast uptime	Network/Desktop Services	Deliver high quality core services	99.86%	99.88%	99.99%	99.999%	99.998%	≥ 99%	99.998%
	Percentage of work orders completed on time	Network/Desktop Services	Deliver high quality core services	78%	87%	92.9%	91%	96.531%	≥ 95%	96.856%
	Percentage of network data and telecommunications uptime	Network/Desktop Services	Deliver high quality core services	99.73%	99.80%	99.99%	99.997%	99.998%	≥ 99%	99.998%
	Percentage of IT work plan projects completed on time	Network/Desktop Services	Deliver high quality core services	97%	94%	95%	100%	100%	= 100%	100%
	Percentage of data backup success	Network/Desktop Services	Deliver high quality core services	91%	92%	94.2%	97%	97.802%	= 100%	96.535%
Vital Statistics		Program	Goal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 YTD	
	Total number of equipment pieces maintained by department	Network/Desktop Services	Deliver high quality core services	569	589	609	609	629	629	

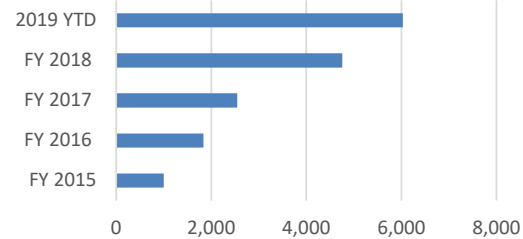
Solid Waste & Recycling

Number of household hazardous waste collections (at Fort Worth ECC and Clean Sweep event)



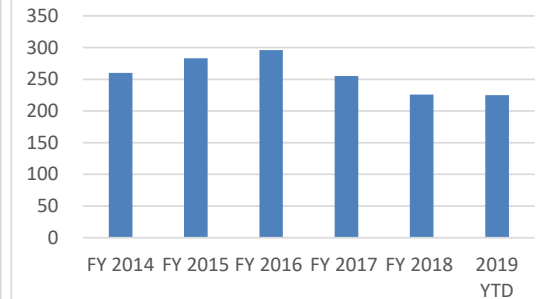
Communications

Social Media Followers on City of Colleyville Government



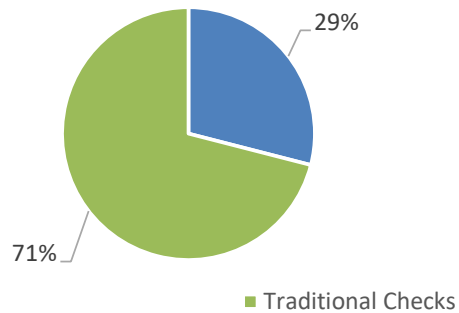
City Secretary

Number of public information requests



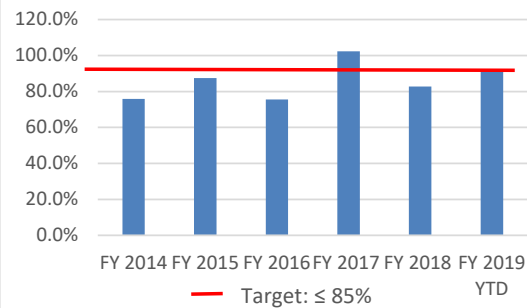
Finance

Percent of ACH payments to total accounts payable



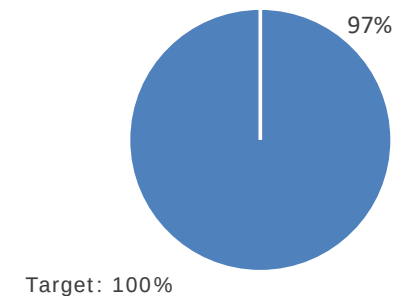
Human Resources

Medical and pharmacy loss ratio (paid claims divided by premiums)

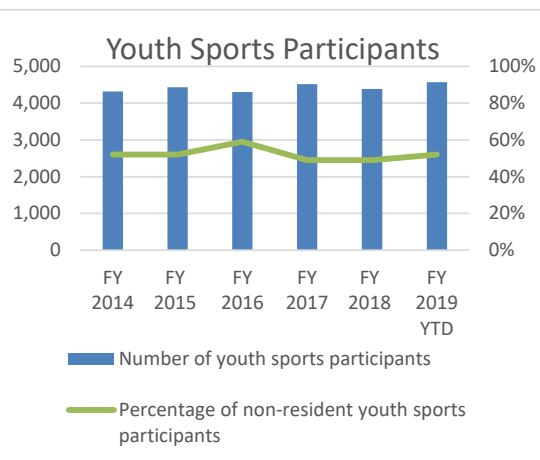


Technology

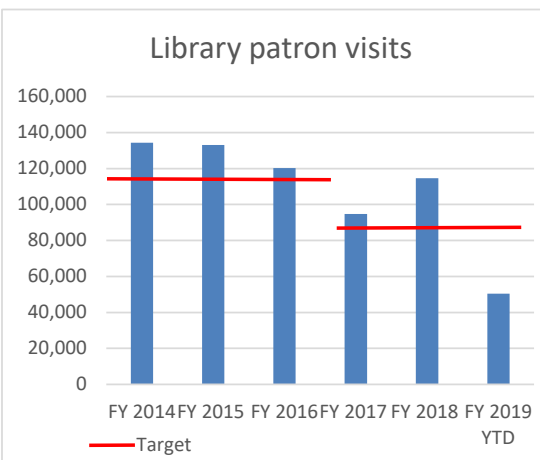
Percentage of data backup success



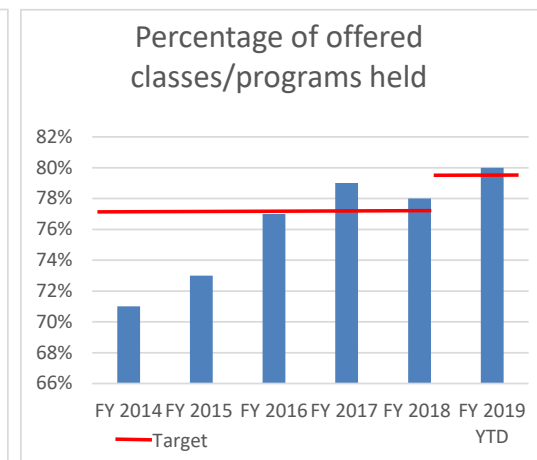
Parks



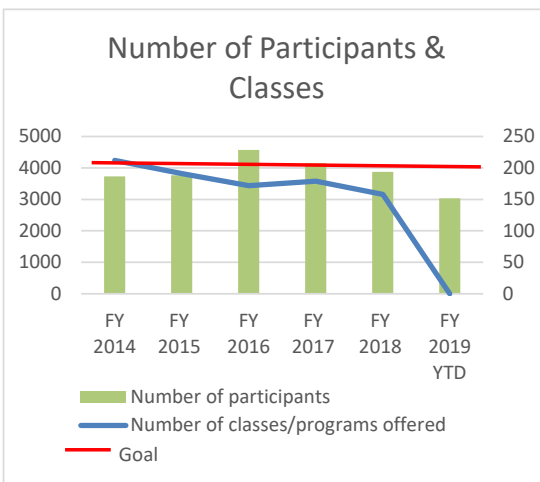
Library



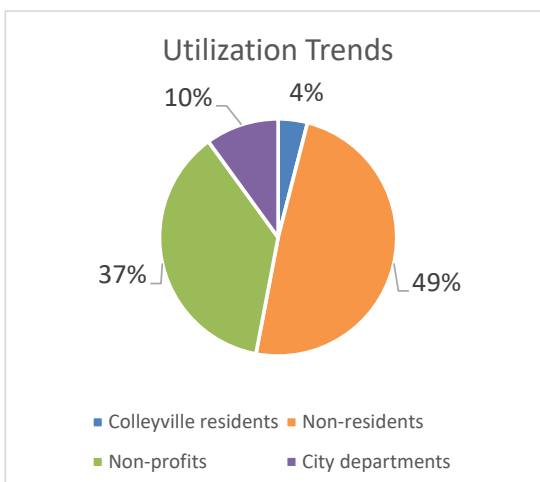
Recreation



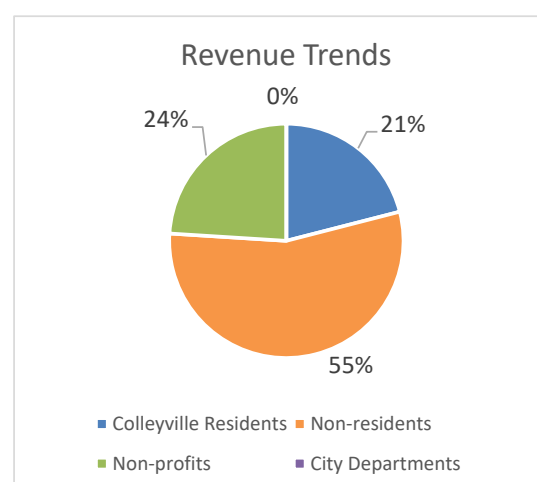
Senior Center



Colleyville Center

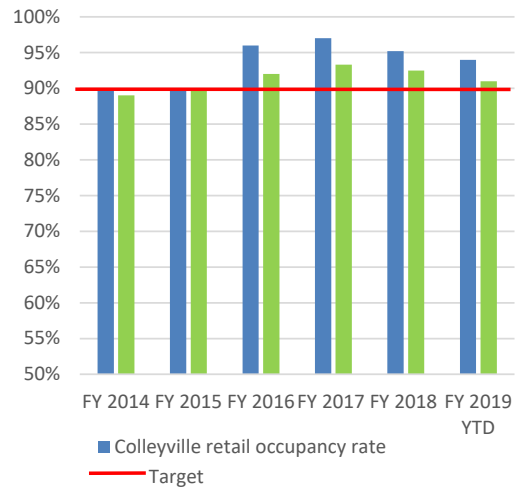


Colleyville Center

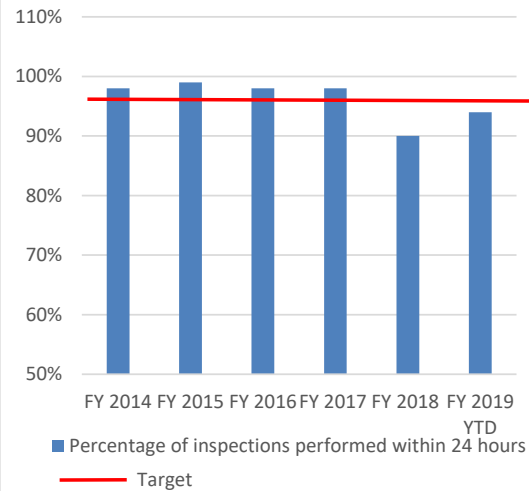


Dashboard: Development & Infrastructure FY 2019 Q3

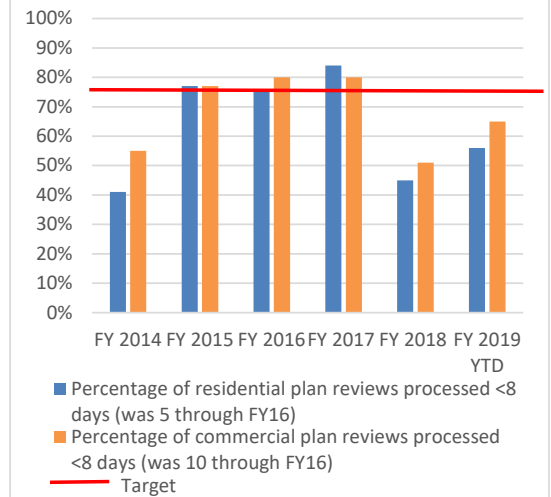
Retail & Office Occupancy Rate



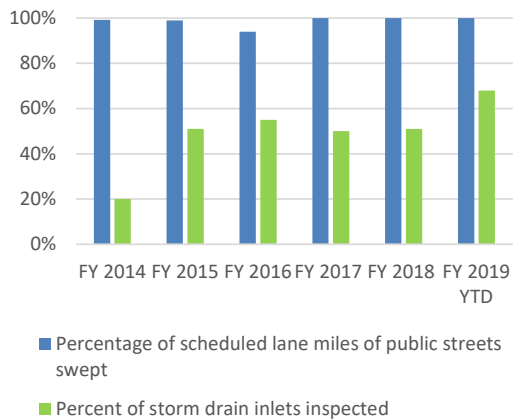
Inspections Performed within 24 hours



Plan Review & Inspections Timeliness

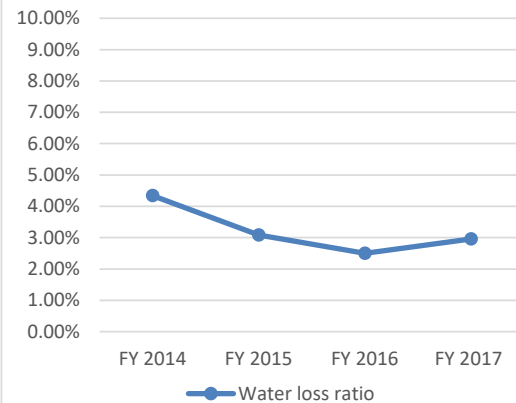


Stormwater & Drainage

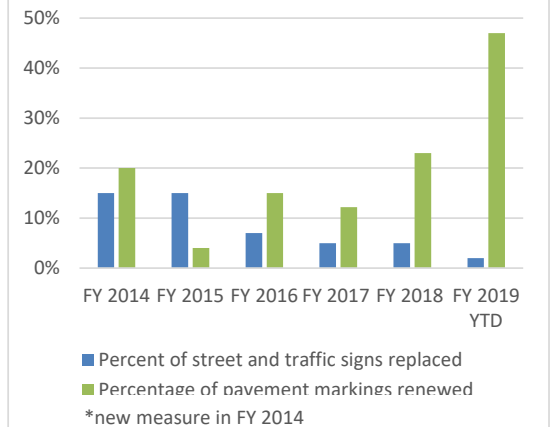


*annual measure

Water Loss Ratio

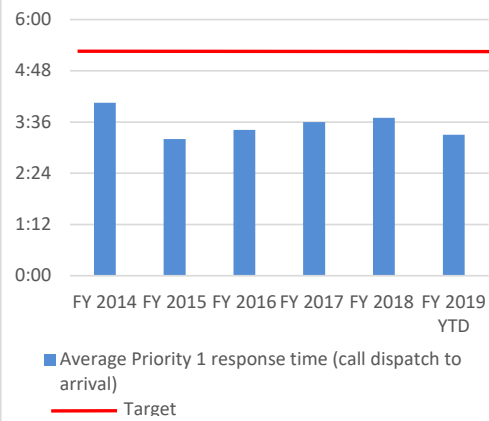


Street Maintenance

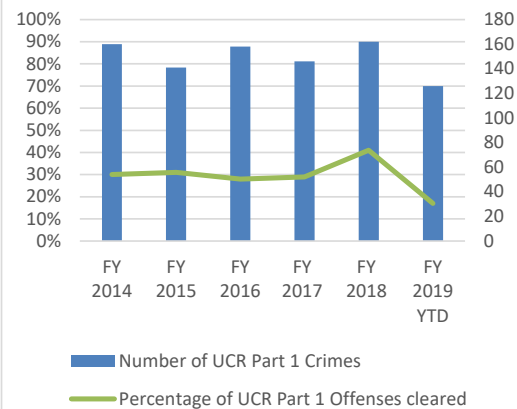


*new measure in FY 2014

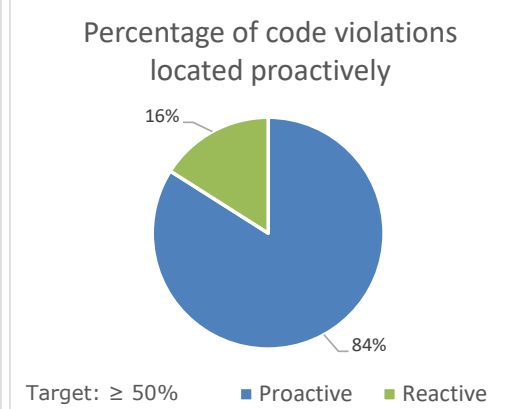
Police Response Time



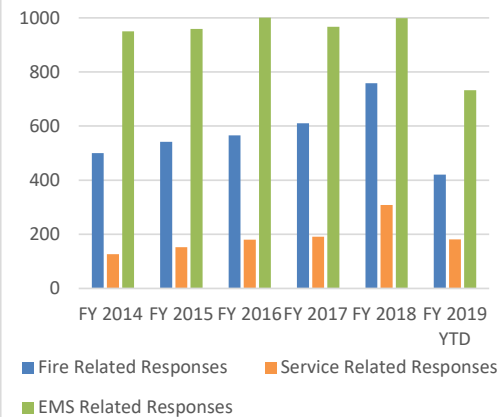
UCR Part 1 Crimes



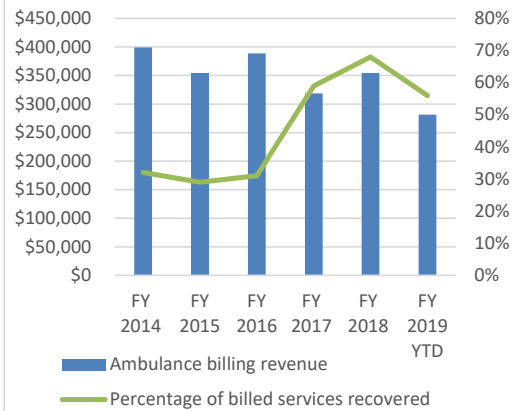
Code Enforcement



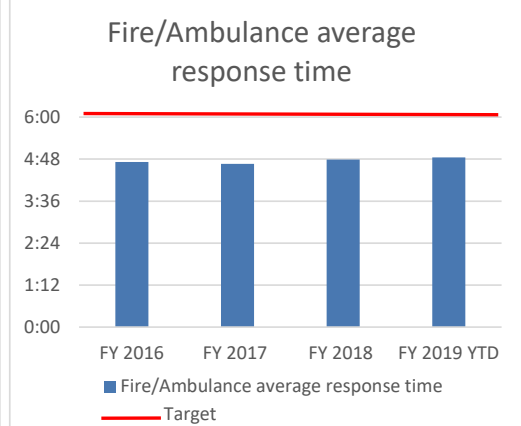
Fire & EMS Responses



Ambulance Billing



Fire Response Time





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6a

Agenda Date 8/20/2019

Number Ordinance O-19-2088

Type Ordinance

Department Community Development

Title

Consideration of amendments to the Land Development Code, specifically: Chapter 3, Section 3.7 – Non-conforming Uses, Lots and Building, Subsection B – Non-conforming Lots of Record; Chapter 3, Section 3.24 – Schedule of Permitted Uses, Subsection G – Schedule of District Regulations; Chapter 3, Section 3.28 – Supplementary District Regulations; and, Chapter 9, Section 9.7 – Lots, Subsection G – Building Lines

Strategic Plan

4.3 Adopt best-practice planning and development processes

Explanation

Second Reading and Public Hearing

The City Council directed staff to make some minor changes to the Schedule of District Regulations table and to modify the language for Non-Conforming Lots of Record. These modifications have been made and are reflected in the attachments.

First Reading and Public Hearing

During a recent meeting, the City Council directed staff to amend the Land Development Code pertaining to the enforcement of building lines. These amendments would clarify the minimum required building lines for every property shall be in conformance with the existing zoning on the lot. This would also apply in situations where platted lots have different building lines shown that differ from zoning. The allowances for yard adjustments are proposed to be eliminated. If approved, zoning variances and plat waivers would be the mechanisms to allow for building lines to differ from the zoning district.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the amendments at the July 8, 2019, meeting by a vote of 6-0.

Financial Impact

There is no fiscal impact to the City.

Recommendation

Approve

Attachments

1. Ch. 03 Amendments to 3.24.G Schedule of District Regulations - Redline v2
2. Ch. 03 Amendments to Section 3.28 & Ch. 09 Section 9.7 - Redline v2
3. Ordinance - O-19-2088

SECTION 3.24.G – SCHEDULE OF DISTRICT REGULATIONS

MAXIMUM RESIDENTIAL DENSITY; MINIMUM LOT SIZE REQUIREMENTS; MINIMUM YARD REQUIREMENTS; MAXIMUM BUILDING HEIGHT; MAXIMUM LOT COVERAGE; OUTDOOR STORAGE; SCREENING; AND, HOURS OF OPERATION

(See District Regulations Notes following Section 3.24.F for explanation of letters in charts)

Zoning Districts		Minimum Lot Size Requirements				Max. Lot Size	Minimum Yard Requirements**			Max. Building Height		Max. Lot Coverage	Max. Impervious Coverage
		Area (sq. ft.)		Min. Width in feet	Min. Depth in feet		Front/ <u>Street ROW Side</u> (feet)	<u>Each-Internal Side</u> (feet)	Rear (feet)	Stories	Feet	Percent	Percent
Classification		Per Family	Total										
AG	Agricultural	130,680	130,680	200	300	n.a.	40'	25'	40'	2.5	35'	20%	50%
RE	S.F. "Estate" Residential	80,000	80,000	200	300	n.a.	40'	25'	40'	2.5	35'	20%	50%
R-40	Single Family Residential	40,000	40,000	150'	150'	n.a.	40'	15'	25'	2.5	35'	20%	50%
R-30	Single Family Residential	30,000	30,000	125'	125'	n.a.	35'	10'	25'	2.5	35'	25%	55%
R-20	Single Family Residential	20,000	20,000	100'	125'	n.a.	30'	10'	25'	2.5	35'	30%	60%
R-15	Single Family Residential	15,000	15,000	100'	125'	n.a.	30'	10'	25'	2.5	35'	30%	60%
R-D	Two Family Residential	4,000	8,000	70'	115'	n.a.	25'	10'	25'	2.5	30'	50%	60%
R-MF	Mufti-Family Residential (zoned after June 16, 1961)	2,700	18,000	70'	115'	n.a.	25'	10'	25'	2.0	30'	50%	80%
R-MF	Mufti-Family Residential (zoned before June 16, 1961)	1,500	10,000	70'	115'	n.a.	25'	10'	25'	3.0	30'	75%	80%
MH	Mobile Home (Minimum size of mobile home park - 40 spaces)	20,000	20,000	100'	125'	n.a.	30'	10'	25'	2.5	30'	30%	40%
C-PO	Professional Office Commercial	n.a.	7,200	100'	120'	1 acre	40'	15' (B/C)	10' (C/D)	2.0	35'	40%	80%
CN	Neighborhood Commercial	n.a.	10,000	100'	120'	1 acre	40'	15' (B/C)	10' (C/D)	2.0	35'	40%	80%
CC1	Village Retail	n.a.	15,000	150'	120'	5 acres	40' (A)	15' (B/C)	10' (C/D)	2.0	35'	50%	80%
CC2	Shopping Center	n.a.	20,000	150'	120'	none	40' (A)	15' (B/C)	10' (C/D)	2.0	35'	60%	80%
CC3	Highway Commercial	n.a.	10,000	150'	120'	none	40'	15' (B/C)	10' (C/D)	2.0	35'	70%	80%
ML	Light Manufacturing	n.a.	10,000	100'	120'	none	40'	15' (B/C)	10' (C/D)	2.0	35'	60%	80%

* All regulations may vary when above districts are used as a base district for a PUD.

** All required building lines shall adhere to the minimum yard requirement of the applicable zoning district for the property per Section 3.24.6- Schedule of District Regulations regardless of any setbacks shown on a plat unless a documented plat waiver has been approved.

Chapter 3 - Section 3.7 – Non-conforming Uses, Lots and Buildings

- B. Non-conforming Lots of Record – In any zoning district in which single-family dwellings or commercial buildings are permitted, a single-family dwelling or commercial building and customary accessory buildings may be erected on any single lot of record at the effective date of adoption or amendment of this Chapter, notwithstanding limitations imposed by other provisions of this Chapter. Such, provided, that such lot must be in separate ownership and, not of continuous frontage with other lots in the same ownership. This provision shall apply even though such lot fails to meet the requirements for area or width, or both, that are generally applicable in, and must conform with the district, provided that regulations governing minimum lot size and yard dimensions and requirements other than those applying to area or width, or both, of the lot shall conform to the regulations for the district in which such lot is located. Variance of district regulations governing minimum lot size or minimum yard requirements dimensions shall be obtained only through action of the City Council per Chapter 1, Section 1.13.D and Sections 1.16.E.

Commented [BB1]: Proposed language from the City Attorney

Chapter 3 – Section 3.28 Supplementary District Regulations

- A. All required building lines shall adhere to the minimum yard requirement of the applicable zoning district for the property per Section 3.24.6- Schedule of District Regulations regardless of any setbacks shown on a plat unless a documented plat waiver has been approved.
- J. Front Yard Adjustments – Front yard requirements as established in *Section 3.24 – Schedule of District Regulations* may be adjusted in the following cases:
1. Where forty (40) percent or more of the frontage on the same side of a street between two intersecting streets is presently developed or may hereafter be developed with buildings that have (with a variation of ten (10) feet or less), a front yard greater or lesser in depth than herein required, new buildings shall not be erected closer to the street than the average front yard so established by the existing buildings.
 2. Where forty (40) percent or more of the frontage on one side of a street between two intersecting streets is presently developed or may hereafter be developed with buildings that do not have a front yard as described above, then:
 - a. Where a building is to be erected on a parcel of land that is within one hundred (100) feet of existing buildings on both sides, the minimum front yard shall be a line drawn between the two closest front corners of the adjacent building on each side, or
 - b. Where a building is to be erected on a parcel of land that is within one hundred (100) feet of an existing building on one side only, such building may be erected as close to the street as the existing adjacent buildings.
 3. Interior lots abutting on two streets shall provide the required front yard on both streets.
 4. On corner lots, a front yard shall be provided on each street frontage except for lots of record as described in this Chapter.
 5. Front yard requirements in all districts adjacent to an existing or proposed major thoroughfare or secondary thoroughfare street, as designated in the City's latest Comprehensive Plan, shall be measured from such existing or proposed major thoroughfare or secondary thoroughfare street right-of-way line.
- K. Side Yard Adjustments – Side yard requirements as established in *Section 3.24 Schedule of District Regulations* may be adjusted in the following cases:

1. ~~Commercial buildings used in part for dwelling purposes, where permitted, shall provide side yards not less than five (5) feet in width unless every dwelling unit therein opens directly upon a front yard, rear yard or court yard.~~
2. ~~Whenever a lot of record at the time of the effective date of this Chapter has a width of less than fifty (50) feet, the side yard on each side of a building may be reduced to a width not less than ten (10) percent of the width of the lot, but in no instance shall such width be less than four (4) feet.~~
3. ~~On corner lots of record the yard adjacent to the side street shall not be less than fifteen (15) feet.~~
4. ~~For commercial or industrial lots abutting a lot zoned CC1, CC2, CC3, CN, CPO or ML, subject to the approval of the city building official, a zero lot line is permitted on one side, provided a four hour fire wall is constructed at said zero lot line.~~

Chapter 9 Subdivision Design & Public Facilities

Section 9.7 Lots

- G. Building Lines – ~~Front building lines shall be shown on all lots in the subdivision. Building lines shall be shown along each street facing of corner lots and through lots. The building~~ Building lines shall be consistent with the minimum yard requirements of the applicable zoning district in which the lot exists. ~~;~~ h However, the City may approve a building line which differs from the zoning requirements when special conditions exist.

ORDINANCE O-19-2088

AMENDING CHAPTER 3, SECTION 3.7 – NON-CONFORMING USES, LOTS AND BUILDING, SUBSECTION B – NON-CONFORMING LOTS OF RECORD; CHAPTER 3, SECTION 3.24 – SCHEDULE OF PERMITTED USES, SUBSECTION G - SCHEDULE OF DISTRICT REGULATIONS; CHAPTER 3, SECTION 3.28 – SUPPLEMENTARY DISTRICT REGULATIONS; AND, CHAPTER 9, SECTION 9.7 – LOTS, SUBSECTION G – BUILDING LINES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Colleyville approved Ordinance O-00-1214 on April 18, 2000, adopting the Land Development Code; and

WHEREAS, the City of Colleyville desires to amend Chapter 3, Section 3.7 – Non-conforming Uses, Lots and Building, Subsection B – Non-conforming Lots of Record; Chapter 3, Section 3.24 – Schedule of Permitted Uses, Subsection G - Schedule of District Regulations; Chapter 3, Section 3.28 – Supplementary District Regulations; and, Chapter 9, Section 9.7 – Lots, Subsection G – Building Lines of the Land Development Code as part of a comprehensive review of the Land Development Code; and

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Colleyville at least 15 days before such hearing.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT *Chapter 3, Section 3.7 – Non-conforming Uses, Lots and Building, Subsection B – Non-conforming Lots of Record; Chapter 3, Section 3.24 – Schedule of Permitted Uses, Subsection G - Schedule of District Regulations; Chapter 3, Section 3.28 – Supplementary District Regulations; and, Chapter 9, Section 9.7 – Lots, Subsection G – Building Lines* of the Land Development Code are hereby amended to read as depicted in the attached Exhibit "A".

Sec. 2. THAT any person, firm or corporation violating any of the provisions

or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

- Sec. 3. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 4. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 5. THAT this ordinance shall take effect immediately from and after its passage.
- Sec. 6. THAT all other provisions of the Land Development Code shall remain in full force and effect, except as amended herein.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of August 2019.

The second reading and public hearing being conducted on the 20th day of August 2019.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 20TH DAY OF AUGUST 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit “A”

{LDC amendments}



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6b

Agenda Date 8/20/2019

Number Ordinance O-19-2089

Type Ordinance

Department Community Development

Title

Consideration of amendments to the Land Development Code, specifically Chapter 3, Section 3.26 – Fences, Free Standing Walls, and Screening Materials, Subsection E – Fence and Free Standing Wall Setback Requirements

Strategic Plan

4.3 Adopt best-practice planning and development processes

Explanation

Second Reading and Public Hearing

The section for non-conforming fences and walls was modified per direction from the City Council at the first reading.

First Reading and Public Hearing

At a recent meeting, the City Council directed staff to bring forward amendments to the Land Development Code pertaining to the location of fences in relation to the front and street side property lines.

The proposed amendments would restrict fences from extending beyond the front façade of the primary residential structure. This would be regardless of minimum front building line. The exception for properties containing a minimum of 40,000 square feet remains in effect.

The proposed amendments would also restrict fences from extending into the required street side yard. The proposal does not provide a distinction between opaque fences/walls and non-opaque fences.

The final amendment is an attempt to address potential fence replacement issues. The proposal would allow for fence replacements as long as it does not increase the non-conforming nature for both location and design.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the amendments with some additions to the Corner Side Yard regulations at their July 8, 2019 meeting by a vote of 6-0.

Financial Impact

There is no fiscal impact to the City.

Recommendation

Approve

Attachments

1. Ch. 03 Fence Amendments - Redline v3
2. Ordinance - O-19-2089

E. Fence and Free Standing Wall Setback Requirements

1. *Front Yards:* No fence or free standing wall greater than thirty (30) inches in height and no greater than twenty-five (25) percent opaque construction shall ~~extend into the required yard on which the primary structure faces~~ be located beyond the front façade of the primary residential structure.
 - a. The primary fencing material shall be of wrought iron, pre-formed concrete, poured in place concrete, concrete masonry unit (CMU), brick, approved wood rail construction, a combination thereof or other similar material approved by the City Building Official. All poured in place concrete and CMU shall contain an architectural finish.
 - b. On a corner lot, a house shall be deemed to face on that street on which it has its least dimension unless otherwise determined by the Building Official.
 - c. Vehicle Gate setback: Any vehicle gate shall be set back a sufficient distance from the property line to allow vehicle queuing space in order to maintain safety and to prevent backup along the street pavement. Sufficient distance shall be determined by the Building Official.
 - d. Exceptions to front yard requirement: Lots containing a minimum of 40,000 square feet, and subdivisions, shall be allowed to construct a perimeter fence within the front yard setback. Said fencing shall be no greater than eight (8) feet in height and shall have no greater than twenty-five (25) percent opaque construction within the front yard. Allowed construction materials shall be the same as paragraph "1.a" above. **This exception shall not apply to properties zoned as a PUD district.**
2. *Corner Side Yards:* Except where allowed elsewhere in this chapter, ~~fences and walls within a required side yard adjacent to a street right-of-way shall meet the following setback standards:~~

~~A privacy fence or wall (which shall be defined as any fence or wall greater than thirty inches (30") in height that is greater than 25 percent opaque construction) within a required street side yard shall be subject to whichever of the following provisions a) through d) shall yield the greatest setback: No fence or free standing wall greater than thirty (30) inches in height and no greater than twenty-five (25) percent opaque construction shall extend into the required street side yard. The regulations of 1.a through 1.d above shall apply.~~

- ~~a. If the subject lot has a street side yard which faces a dwelling front or lot front across the side street, the side yard privacy fence or wall shall be located not less than two-thirds of the required front setback from the side property line (e.g. 2/3 of the required 30 foot front yard setback for the R-20 district, which is 20 feet), except on any lot having either a required side yard less than fifteen (15') feet or an existing primary structure setback less than fifteen (15') feet, then the fence or wall may be constructed with the same setback as the primary structure; or~~
- ~~b. If the subject lot backs to the rear of another residential lot, the side yard privacy fence or wall shall be located not less than two-thirds of the required front setback from the side property line (e.g. 2/3 of the required 30 foot front yard setback for the R-20 district, which is 20 feet); or~~
- ~~c. If the subject lot backs to the side of another residential lot, the side yard privacy fence or wall shall be located not closer to the side property line than the required front setback of the adjoining lot; or~~
- ~~d. If the subject lot backs to an alley, the side yard privacy fence or wall shall be located not closer than two-thirds (2/3) of the required front setback from the side property line (e.g. 2/3 of the required 30 foot front yard setback for the R-20 district, which is 20 feet).~~

Commented [BB1]: Added per the P&Z Commission

A decorative wall or fence (which is defined as any wall or fence not greater than thirty inches in height and not greater than twenty-five percent opaque construction) within a required street side yard shall not be placed less than three feet (3') from the side property line, and shall not be subject to the provisions of the preceding sections (a) through (d) paragraph.

3. *Adjacent to Undeveloped Property:* Except for perimeter subdivision fencing meeting the requirements above, no fence or wall greater than thirty (30) inches in height that is greater than twenty-five (25) percent opaque construction, shall be located less than fifteen (15) feet from the side property line adjacent to the street which leads into undeveloped property. See Exhibit "3-4".

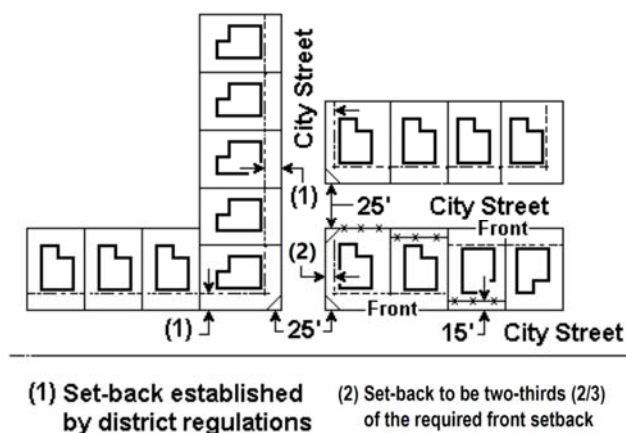


Exhibit "3-4"
Typical 15'-0" Solid Fence Setbacks

Commented [JR2]: Will require changes...

4. *Rear Fence and Free Standing Wall Setbacks:* Fences and walls meeting all of the construction requirements of paragraph "1.a" above and other adopted standards may be erected on the rear property line except; however, lots whose rear property line abuts a public street on which one of the immediate adjacent lots maintains its required front yard, then no fence nor wall greater than thirty (30) inches in height shall be located within fifteen (15) feet of the subject lots rear property line. See Exhibit "3-4".
5. *Twenty-five Percent Opaque Construction:* The intent of this provision in Subsection E is to discourage barriers that resemble a compound or fortress and the calculation shall be as follows: Every eight (8) linear feet of fencing shall be at least 75% open to view from the street or public way. The 25% opaque construction shall be calculated based on the area of each eight (8) foot linear segment of the barrier.

6. Non-Conforming Fences/Walls Where a fence (to include a wall) exists at the effective date of adoption or amendment of this Section that could not be built under the terms of this Section, such fence may remain so long as it remains otherwise lawful, subject to the following provisions:

- a. No such non-conforming fence may be enlarged or altered in a way which increases its nonconformity.
- b. Should a non-conforming fence or non-conforming portion of a fence be repaired, removed, or

Commented [BB3]: We anticipate questions & concerns regarding replacement of fences and thus wanted to have a regulation in place.

Commented [BB4R3]: Modified per Council direction at the 1st Reading

destroyed by any means to an extent of more than fifty (50) percent, it shall not be reconstructed except in conformity with the provisions of this Section, or as modified by a Special Use Permit approved by the City Council per this Section.

c. Should such fence be moved for any reason any distance whatever, it shall thereafter conform to the regulations of this Section after it is moved.

67. *Special Use Permit Provision:* Any request for a building permit for a fence/wall which does not meet the criteria in this Section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

F. Administration

1. Fence Permit Required - It shall be unlawful for any individual, partnership, company or corporation to erect or have erected a fence or any part of a fence of permanent construction in the city limits without first obtaining a fence permit from the Community Development Department.
2. Application for Permit - Any individual, partnership, company or corporation making application for a fence permit must sign an application for same showing the following information:
 - a. Applicants name, address, and in addition, if the applicant represents a company or corporation, the name and address of the supervisor or foreman of said company or corporation and the name of its president.
 - b. Name and owner of the property.
 - c. Local address where fence is proposed to be erected.
 - d. Materials and type of fence construction.
 - e. Height of fence.
 - f. Applicant shall provide engineering plans and specifications for those types of fences where such engineering is deemed appropriate by the Building Official. The engineering plans shall be reviewed and approved by the Building Official prior to issuance of a fence permit.
 - g. Survey showing lot on which the fence is proposed to be erected and the location of adjoining or adjacent lots showing existing structures and fences. The proposed fence shall be delineated by a dark heavy line. In AG zoning districts a scaled plot plan can be submitted in lieu of a survey.

ORDINANCE O-19-2089

AMENDING CHAPTER 3, SECTION 3.26 – FENCES, FREE STANDING WALLS, AND SCREENING MATERIALS, SUBSECTION E – FENCE AND FREE STANDING WALL SETBACK REQUIREMENTS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Colleyville approved Ordinance O-00-1214 on April 18, 2000, adopting the Land Development Code; and

WHEREAS, the City of Colleyville desires to amend Chapter 3, Section 3.26 – Fences, Free Standing Walls, and Screening Materials, Subsection E – Fence and Free Standing Wall Setback Requirements of the Land Development Code as part of a comprehensive review of the Land Development Code; and

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Colleyville at least 15 days before such hearing.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT *Chapter 3, Section 3.26 – Fences, Free Standing Walls, and Screening Materials, Subsection E – Fence and Free Standing Wall Setback Requirements* of the Land Development Code are hereby amended to read as depicted in the attached Exhibit "A".
- Sec. 2. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 3. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

- Sec. 4. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 5. THAT this ordinance shall take effect immediately from and after its passage.
- Sec. 6. THAT all other provisions of the Land Development Code shall remain in full force and effect, except as amended herein.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of August 2019.

The second reading and public hearing being conducted on the 20th day of August 2019.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 20TH DAY OF AUGUST 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit “A”

{Chapter 3 amendments}



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7a

Agenda Date 8/20/2019

Number Ordinance O-19-2086

Type Ordinance

Department Community Development

Title

Consideration of a zoning change from the AG Agricultural zoning district to the R-40 Single Family Residential zoning district on a portion of Lot 1R-2, Block 1, of the Mockingbird Hill Addition, located at 6260 Pool Road, Case ZC19-006

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading and Public Hearing - Tabled from the July 16, 2019 meeting

UPDATE: 1) The applicant has communicated with City staff that the RE zoning is still acceptable with variances to the side setbacks. The proposed setbacks are 22 feet from the south property line and 15 feet from the north property line. 2) The zoning request requires a super-majority vote for approval. The opposition remains at 20.61%.

The applicant was present at the first reading and indicated the RE zoning would be satisfactory with variances to the side setback requirements. The ordinance has been updated to reflect the RE zoning.

First Reading and Public Hearing

Grayson Ceballos, the applicant, has submitted a request for a zoning change from the AG Agricultural District to the R-40 Single Family Residential district on a portion of Lot 1R-2, Block 1, of the Mockingbird Hill Addition, being approximately 1.676 acres. The purpose is to rezone from the AG district to the R-40 Single Family Residential district to allow for a consistent zoning on a single-family residential lot. There are no new lots proposed.

Existing Conditions/Background: The subject property, 6260 Pool Road, resides on the west side of Pool Road north of the intersection of Highland Meadow Drive and Pool Road. An Amending Plat was approved and filed in April 2019 creating a 2.94 acre lot. The subject property has both AG & R-40 zoning and is currently undeveloped. The lot previously had a house, but it has been removed.

Proposed Zoning:

Request – The applicant requests to rezone the property from AG to R-40 zoning, a portion of the platted lot. The applicant desires to build a new single-family home. The

minimum standards for the R-40 zoning district are as follows:

Minimum Lot Size	40,000 square feet
Minimum Lot Width	150 feet
Minimum Lot Depth	150 feet
Front Building Line	40 feet
Side Building Line	15 feet
Rear Building Line	25 feet
Max. Lot Coverage	20%
Max. Impervious Coverage	50%

Analysis: The applicant is requesting the zoning change because the current property has both AG & R-40 zoning. The AG zoning requires side yard setbacks of 25 feet while the R-40 zoning requires side yard setbacks of 15 feet. The change to the R-40 district would allow for additional buildable area for when a new single-family residential home is constructed. The current size of the property complies with all the minimum standards of the R-40 Single-Family Residential zoning.

Surrounding Development: The properties to the north and south are zoned AG Agricultural, district. A singular property to the south has R-20 zoning. The properties to the west are zoned R-20 Single-family residential district. Property to the east is located in the City of Grapevine across the street on Pool Road. The surrounding lots have developed with single family residences.

Comprehensive Plan: The City's comprehensive plan, *Destination Colleyville*, identifies the subject property for single-family residential development. The proposed R-40 zoning does not conflict with any portion of the comprehensive plan.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date, staff has received one (1) response in opposition as well as a petition of opposition. The area of opposition within a 200 foot buffer is greater than 20 percent which triggers a super-majority vote. UPDATE: One letter was received to remove the opposition provided the property is zoned RE and not R-40. The area of opposition is still at 20.61%.

Staff Recommendation: Staff recommends approval of the request. The proposed

zoning meets the intent of the residential designation assigned in the Destination Colleyville comprehensive plan.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the request at their June 10, 2019 meeting by a vote of 4-0.

Financial Impact

There is no fiscal impact to the City of Colleyville with this item.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Zoning Exhibit
5. Site Plan
6. Approved Amending Plat
7. Notification Map
8. Notification List
9. Property Owner Notification
10. Opposition Letter
11. Protest Signatures - combined with map
12. Opposition Letter - Rescind
13. Opposition Report - CC
14. Ordinance O-19-2086

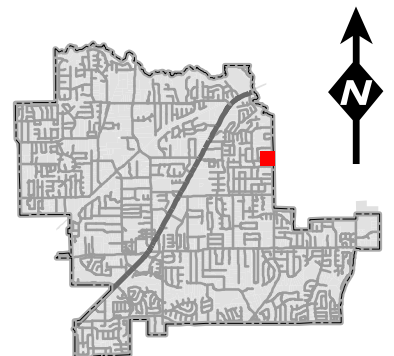
Aerial Map



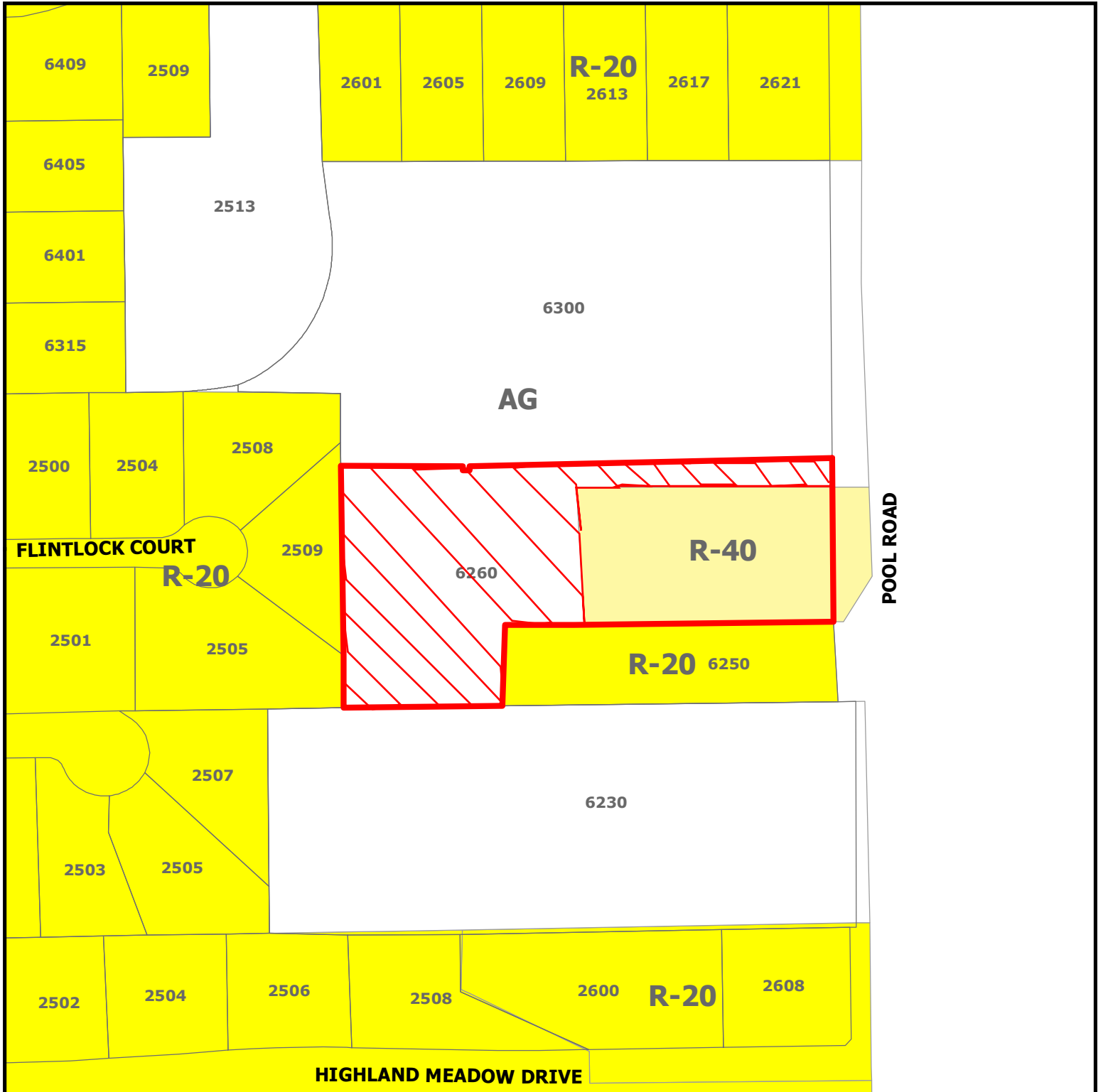
ZC19-006
6260 Pool Road

DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

 Subject Property



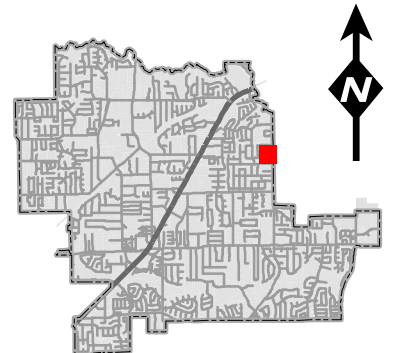
Zoning Map



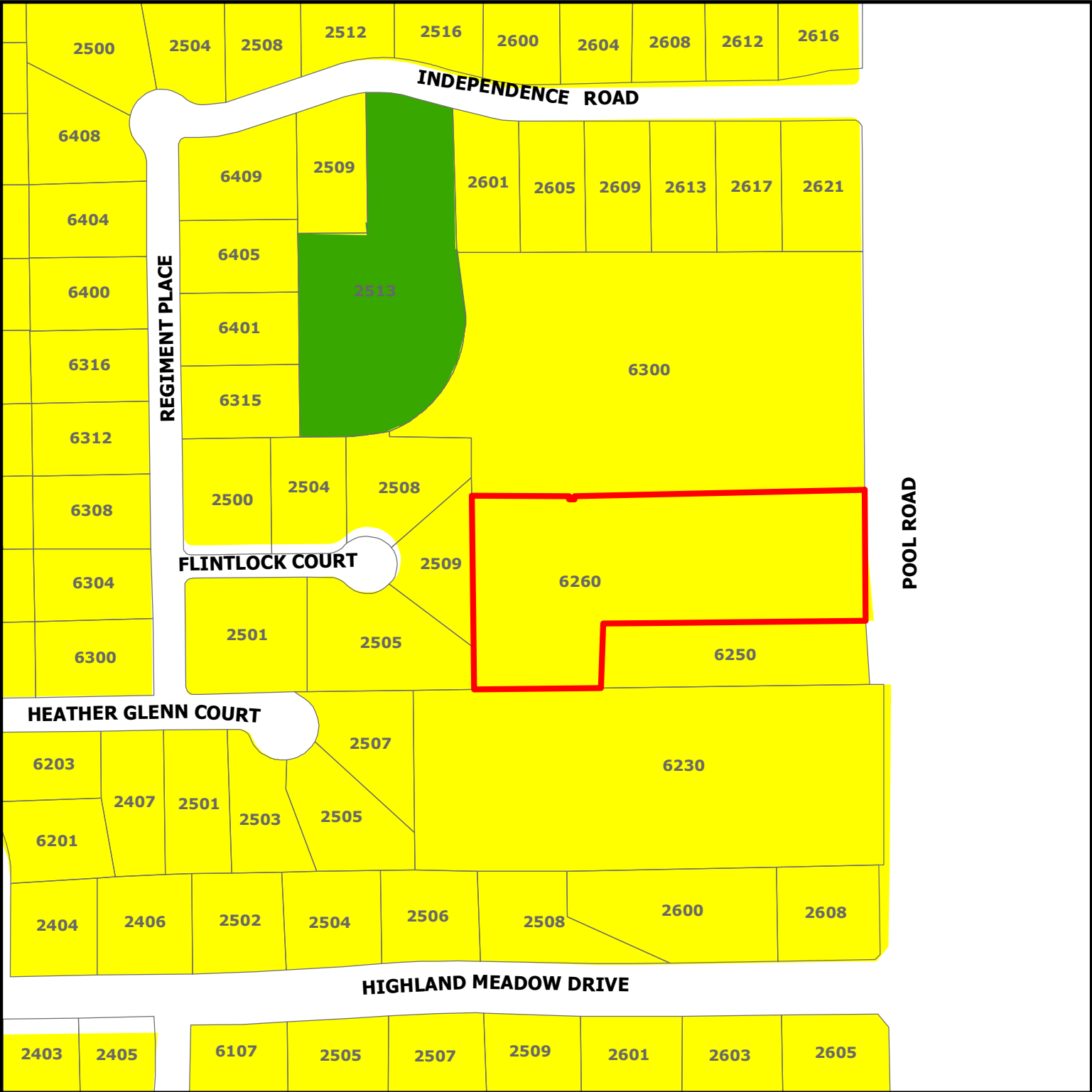
ZC19-006
6260 Pool Road

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 Subject Property



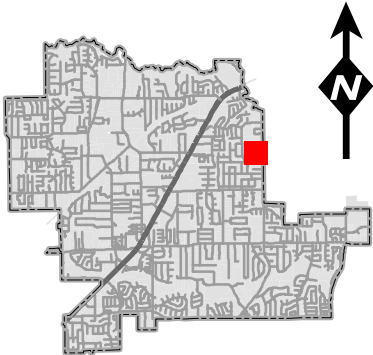
Future Land Use Map



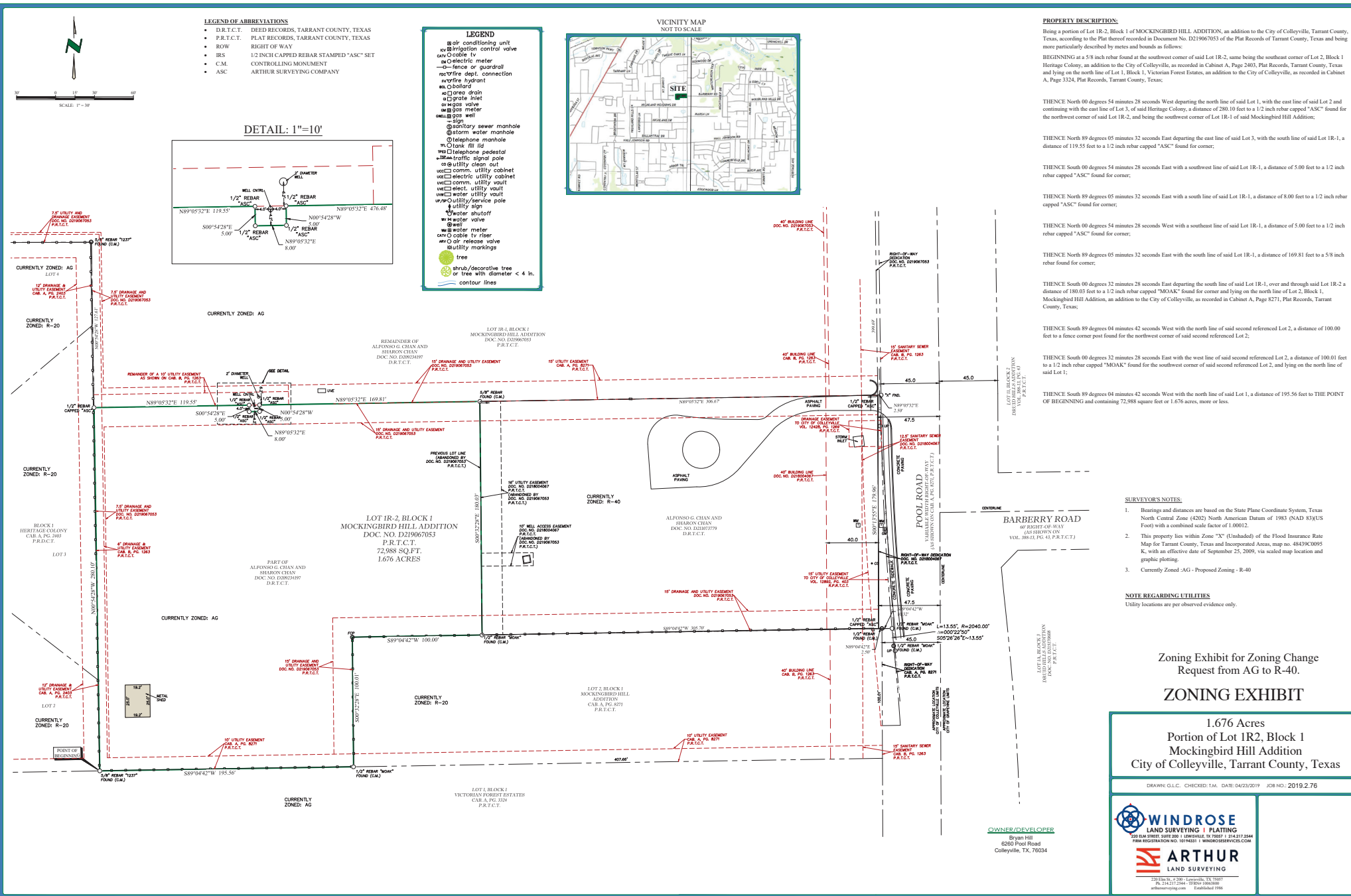
ZC19-006
6260 Pool Road

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- Subject Property
- Residential
- Open Space; Parks

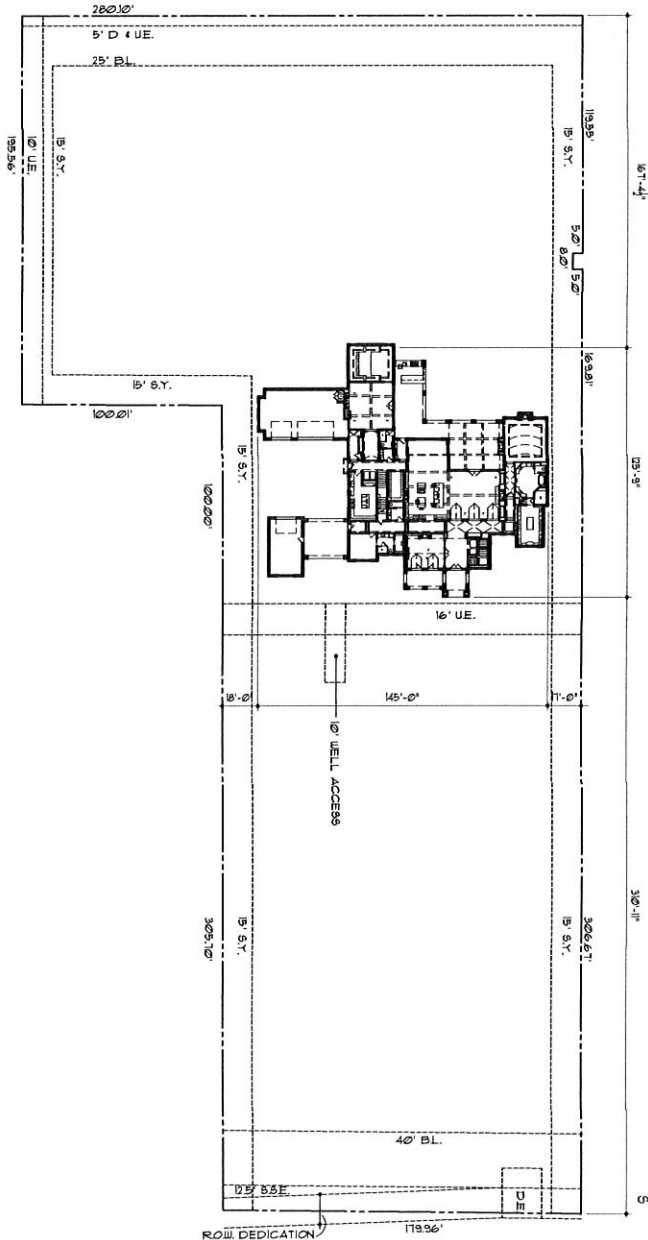


Zoning Exhibit



SITE PLAN

1" = 30'-0"



6260 POOL ROAD

CUSTOMER: BRYAN AND BETH HILL
 LOT 1R-1, BLOCK 1 MOCKINGBIRD HILL
 BUILDER:
 6260 POOL ROAD COLLEYVILLE, TEXAS

DATE: 5-24-79
 CHECKED BY: _____
 REVISION 1
 DATE: _____
 REVISION 2
 DATE: _____

IN THE EVENT OF A DISPUTE, THE USER OF THIS PLAN SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED HEREON. THE USER SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED HEREON. THE USER SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED HEREON.

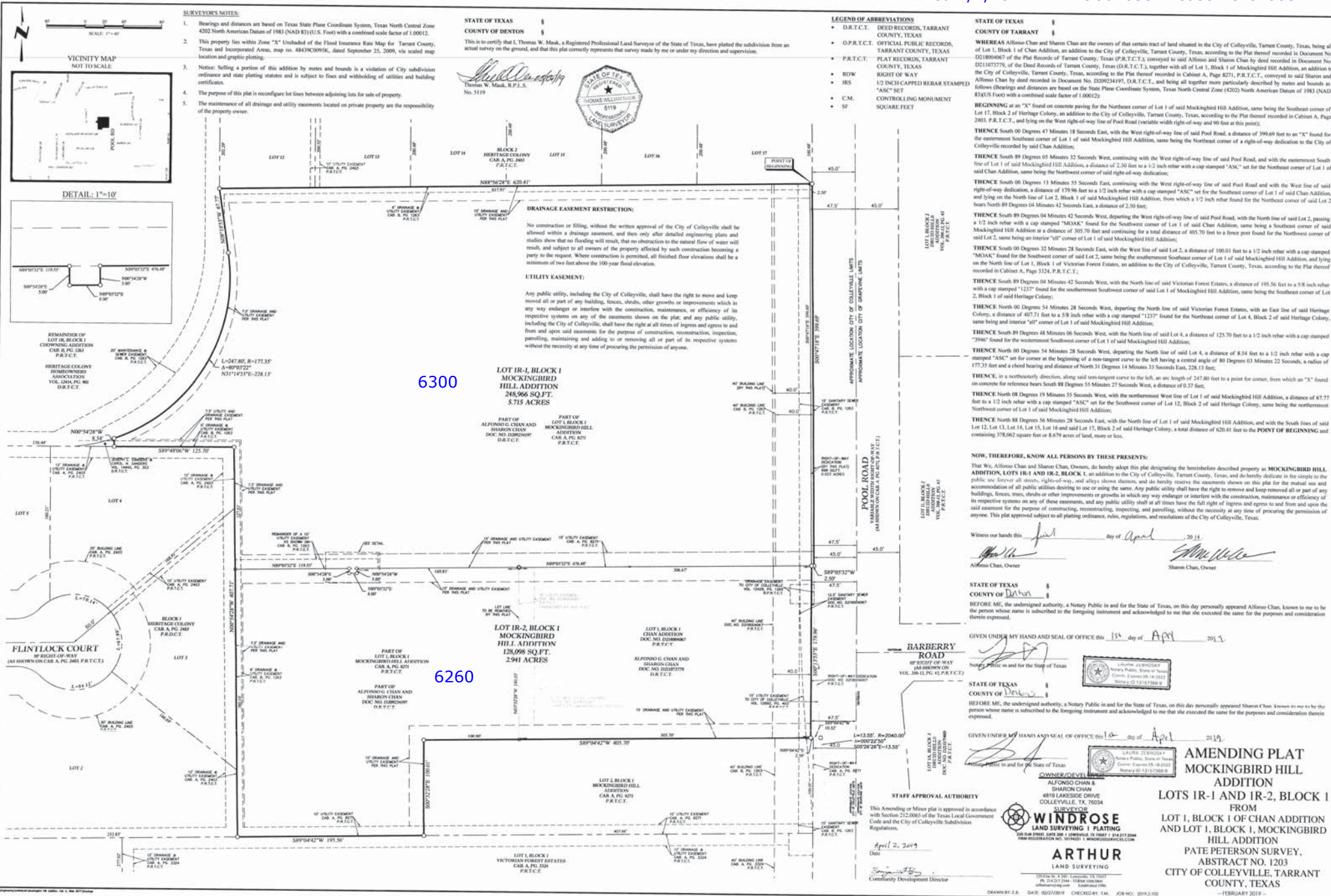
PLAN #
19008



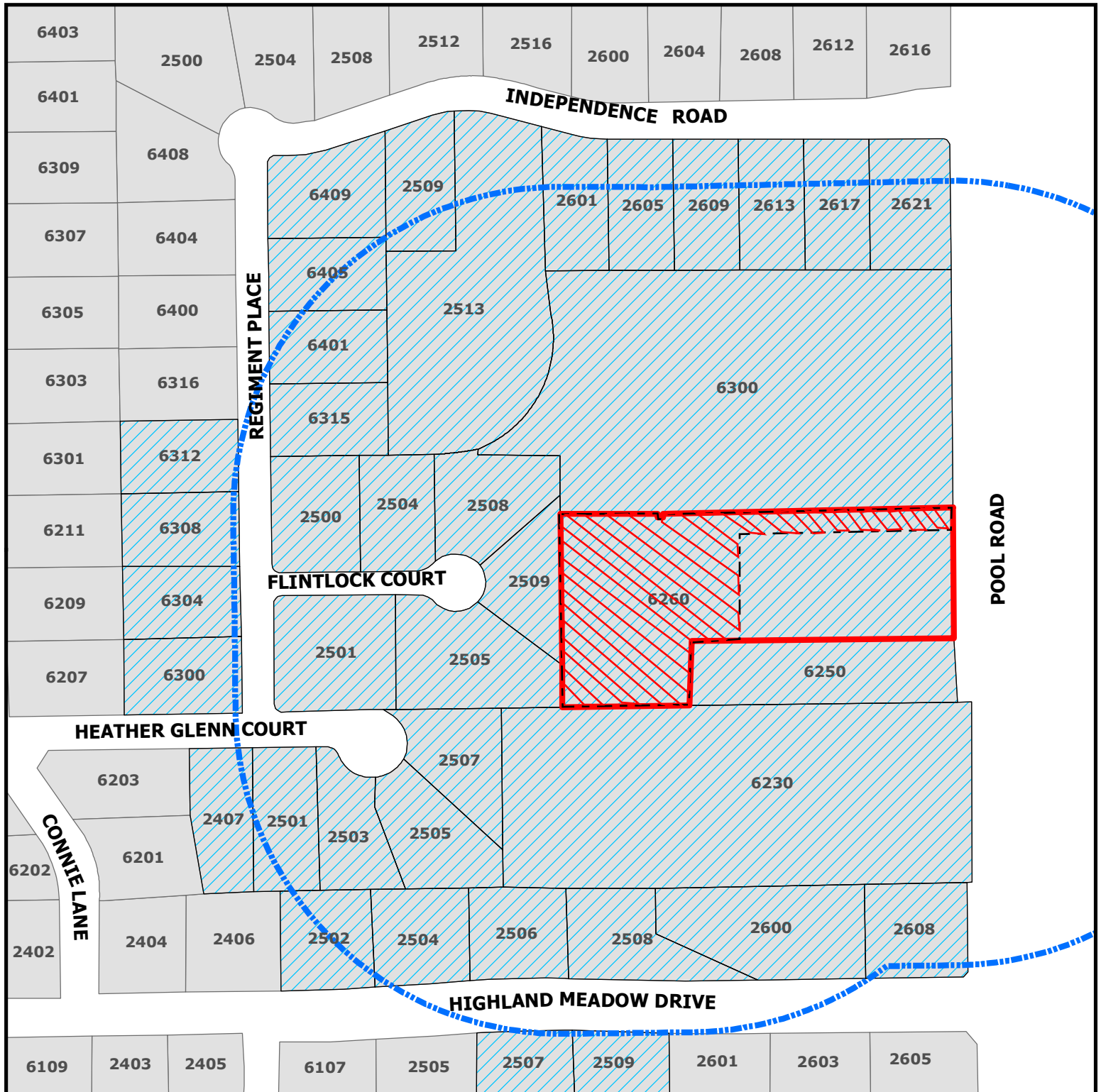
Distinctive Dwellings
Dwell in the possibilities

www.DistinctiveDwellings.net

Southlake, Texas 76092 ☎ 817 481 1249



Notification Map

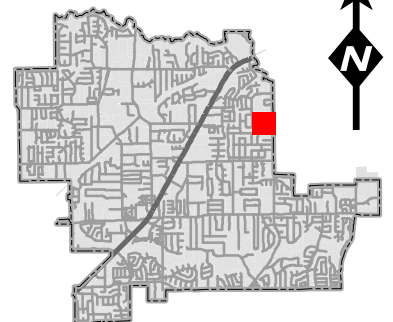


ZC19-006

6260 Pool Road

DISCLAIMER:
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-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
LUEVANO, JAVIER A	2507 HIGHLAND MEADOW DR	COLLEYVILLE, TX	76034	2507 HIGHLAND MEADOW DR
ALIBHAI, MANSOOR G	2682 BRENNER DR	DALLAS, TX	75220	2500 FLINTLOCK CT
ANTHONY, DREY	2503 HEATHER GLEN CT	COLLEYVILLE, TX	76034	2503 HEATHER GLENN CT
ARAB, SALMAN H	2609 INDEPENDENCE RD	COLLEYVILLE, TX	76034	2609 INDEPENDENCE RD
ASH, STEVEN	6308 REGIMENT PL	COLLEYVILLE, TX	76034	6308 REGIMENT PL
BRECHT, WILLIAM	2508 HIGHLAND MEADOW DR	COLLEYVILLE, TX	76034	2508 HIGHLAND MEADOW DR
CAIN, CHRISTOPHER	2601 INDEPENDENCE RD	COLLEYVILLE, TX	76034	2601 INDEPENDENCE RD
CHAN, ALFONSO	6300 POOL RD	COLLEYVILLE, TX	76034	6300 POOL RD
CHAN, ALFONSO	6300 POOL RD	COLLEYVILLE, TX	76034	6260 POOL RD
COWEE, THOMAS J	6304 REGIMENT PL	COLLEYVILLE, TX	76034	6304 REGIMENT PL
CROUSER, MARK L	2621 INDEPENDENCE RD	COLLEYVILLE, TX	76034	2621 INDEPENDENCE RD
DEWAN, MADHUSUDAN	2501 FLINTLOCK CT	COLLEYVILLE, TX	76034	2501 FLINTLOCK CT
F H C TRUST	2140 HALL JOHNSON RD # 102-174	GRAPEVINE, TX	76051	2506 HIGHLAND MEADOW DR
GAUTHIER, NELIDA R	2617 INDEPENDENCE RD	COLLEYVILLE, TX	76034	2617 INDEPENDENCE RD
GULBRANSON, JON CARLO	2605 INDEPENDENCE RD	COLLEYVILLE, TX	76034	2605 INDEPENDENCE RD
HEFNER, ALICIA M	2501 HEATHER GLENN CT	COLLEYVILLE, TX	76034	2501 HEATHER GLENN CT
HERITAGE COLONY HOMEOWNERS ASN	P.O0 BOX 1122	COLLEYVILLE, TX	76034	2513 INDEPENDENCE RD
HEYGOOD, MICHAEL E	2504 FLINTLOCK CT	COLLEYVILLE, TX	76034	2504 FLINTLOCK CT
JACOBI, JAMES A	6250 POOL RD	COLLEYVILLE, TX	76034	6250 POOL RD
JACOBS, DON G	2502 HIGHLAND MEADOW DR	COLLEYVILLE, TX	76034	2502 HIGHLAND MEADOW DR
KHAN, ABDUL RASHID	6315 REGIMENT PL	COLLEYVILLE, TX	76034	6315 REGIMENT PL
KUMAR, RAJ	6405 REGIMENT PL	COLLEYVILLE, TX	76034	6405 REGIMENT PL
MARTIN, HEULIN	2407 HEATHER GLEN CT	COLLEYVILLE, TX	76034	2407 HEATHER GLENN CT
MILLIKEN, PEGGY	6401 REGIMENT PL	COLLEYVILLE, TX	76034	6401 REGIMENT PL
MUSSER, MICHAEL	2509 FLINTLOCK CT	COLLEYVILLE, TX	76034	2509 FLINTLOCK CT
NELSON, DANIEL A	6312 REGIMENT PL	COLLEYVILLE, TX	76034	6312 REGIMENT PL
REED, DAVID S	2613 INDEPENDENCE RD	COLLEYVILLE, TX	76034	2613 INDEPENDENCE RD
RICHARDSON, MICHAEL	2505 FLINTLOCK CT	COLLEYVILLE, TX	76034	2505 FLINTLOCK CT
ROUNKLES, JOSEPH	6409 REGIMENT PL	COLLEYVILLE, TX	76034	6409 REGIMENT PL
SANDERS, JOSEPH L	2508 FLINTLOCK CT	COLLEYVILLE, TX	76034	2508 FLINTLOCK CT
STONE, JACOB	2817 BROOKSHIRE DR	GRAPEVINE, TX	76051	2608 HIGHLAND MEADOWS DR
TEUTSCH, ROBERT	2507 HEATHER GLENN CT	COLLEYVILLE, TX	76034	2507 HEATHER GLENN CT
THE KIMBALL FAMILY LIVING TRUS	2505 HEATHER GLENN CT	COLLEYVILLE, TX	76034	2505 HEATHER GLENN CT
TORKELSON, JULIE	6300 REGIMENT PL	COLLEYVILLE, TX	76034	6300 REGIMENT PL
VALK, DON	4000 N MACARTHUR BLVD STE A132	IRVING, TX	75038	6230 POOL RD
WAGNER, JEDEDIAH	2509 HIGHLAND MEADOW DR	COLLEYVILLE, TX	76034	2509 HIGHLAND MEADOW DR
WRIGHT, GREGORY	6005 LANSFORD LN	COLLEYVILLE, TX	76034	2600 HIGHLAND MEADOWS DR
ZIMMER, WILLIAM	2509 INDEPENDENCE RD	COLLEYVILLE, TX	76034	2509 INDEPENDENCE RD
ZINGA, MICHAEL	2504 HIGHLAND MEADOW DR	COLLEYVILLE, TX	76034	2504 HIGHLAND MEADOW DR
HERITAGE COLONY ADDITION	P.O. BOX 1122	COLLEYVILLE, TX	76034	COURTESY NOTICE
HIGHLAND MEADOWS ADDN	2101 HIGH GATE DRIVE	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
CEBALLOS, GRAYSON	220 ELM STREET, SUITE 200	LEWISVILLE, TX	75057	APPLICANT
CITY OF GRAPEVINE	200 S. MAIN STREET	GRAPEVINE, TX	76051	COURTESY NOTICE

Public hearing notices were mailed out on May 22, 2019



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City»«Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, June 10, 2019 at 7:00 p.m.
City Council Meetings: Tuesday, July 2, 2019 & Tuesday, July 16, 2019 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a zoning change from the AG Agricultural zoning district to the R-40 Single Family Residential zoning district. The purpose is to have a single, conforming zoning district in order to allow for a development of a single-family residential lot. No new lots are proposed.

Zoning Case: ZC19-006

Applicant: Grayson Ceballos

Owner: Bryan Hill

Location: 6260 Pool Road

Property Description: A portion of Lot 1R-2, Block 1, of the Mockingbird Hill Addition

Present Zoning: AG Agricultural and R-40 Single Family Residential

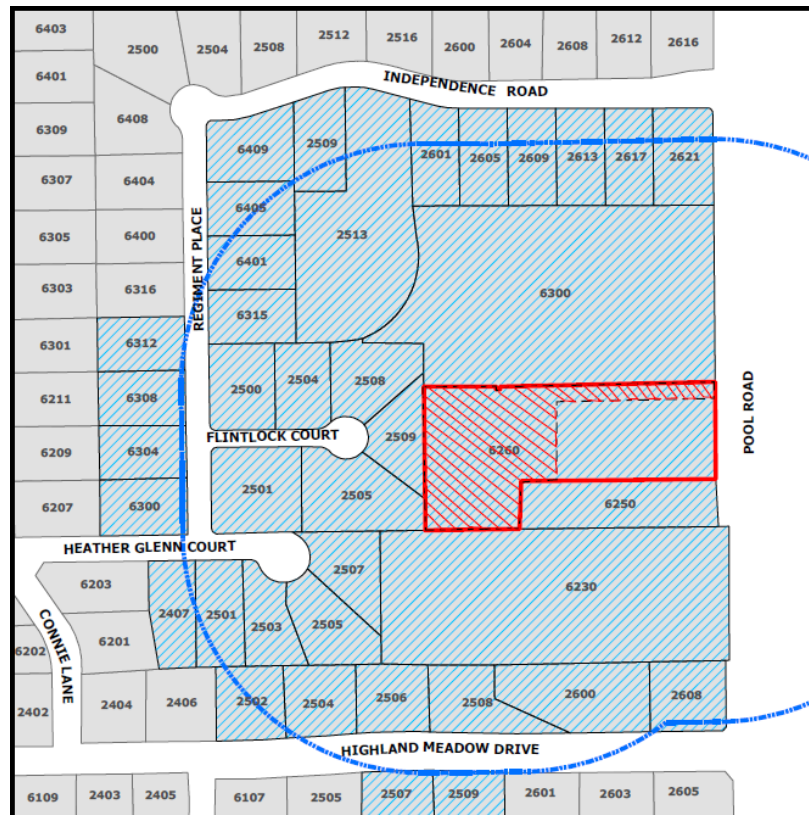
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

Ben Bryner

To: Chris Putnam
Subject: RE: 6260 Pool Road zoning case

From: Chris Putnam <>
Sent: Monday, June 10, 2019 5:28 PM
To: Ben Bryner <BBryner@colleyville.com>
Cc: Richard Newton <RNewton@colleyville.com>; Jerry Ducay <JDucay@colleyville.com>
Subject: Fwd: 6260 Pool Road zoning case

Ben,

Hope you are well. I live next door to the property being considered by P&Z this evening for re-zoning at 6260 Pool Road. I am unable to make tonight's meeting but would like to formally note my objection to re-zoning this property.

There are a number of questions I believe need to be adequately addressed before this case is approved. There are no public records to date of the sale of the property in question so it's impossible to tell if it was, in fact, sold to the same owner of the original 6260 tract that fronts Pool Road.

Secondly, it's unclear why R40 zoning is even required in this case unless the applicant is requesting building setbacks that are more aggressive than those provided under the current AG zoning. If that's the case then it would be helpful to understand where the actual house and any other structures are contemplated on the property as it has the potential to be a flag or stacked lot on the north side of the property that is adjacent to my own. We certainly don't want to see a house in our backyard with a tight setback. Additionally, these lots are all multi-acre so it's difficult to imagine why tighter setbacks might be required.

I watched the work session on this case and there was a lot of confusion about precisely why the re-zone is even necessary, the size of the combined lots and where the home would eventually be platted. The worst case here is if there is an intent to eventually split the front lot of 6260 and the lot being considered in this case to build two separate homes.

Thanks for your attention.

Chris Putnam
6230 Pool Road

PROTEST OF ZONING CHANGE REQUEST

We the undersigned, being property owners of 20% or more of the land within the 200 foot notification area of the indicated zoning change request, hereby file this written protest prior to the public hearing thereon and demand that any approval of said request require a super majority vote by the City Council, as required by State law.

Hearing date/time: City Council Meeting - Tuesday, July 16, 2019 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Request of a variance to certain provisions of Section 3.24.G, Schedule of District Regulations on Lot 1R2, Block 1, of the Mockingbird Hill Addition, located at 6260 Pool Road. The request is to allow for 15-foot side yard setbacks in lieu of the required 25 feet for the zoning on the property.

Zoning Case: VC19-001

Applicant: Grayson Ceballos

Owner: Bryan Hill

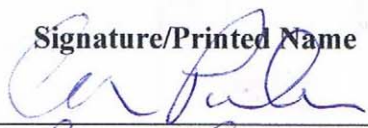
Location: 6260 Pool Road

Property Description: Lot 1R2, Block 1, of the Mockingbird Hill Addition

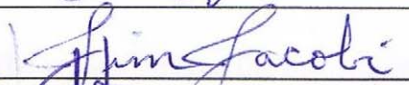
Present Zoning: R-40 Single Family Residential and AG Agricultural

Signature/Printed Name

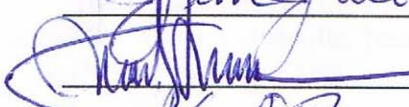
Property

 Chris Buttram

6230 Pool Rd.

 Jim Jacobi

6250 Pool Rd.

 Michael J. Musser

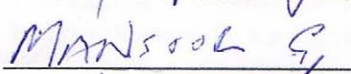
2509 Fendrock Ct.

 Kirk Zimmer

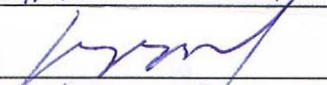
2509 Independence Rd.

 Michael J. Musser

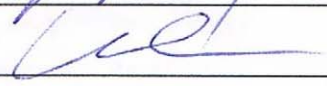
2505 Fendrock Ct.

 Mansoor G. Nabe

2500 Fendrock Ct.

 Hung Nguyen

2501 Heather Glenn Ct.

 Chris Cain

2601 Independence Rd.

PROTEST OF ZONING CHANGE REQUEST

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Zoning Case: VC19-001

Applicant: Grayson Ceballos

Owner: Bryan Hill

Location: 6260 Pool Road

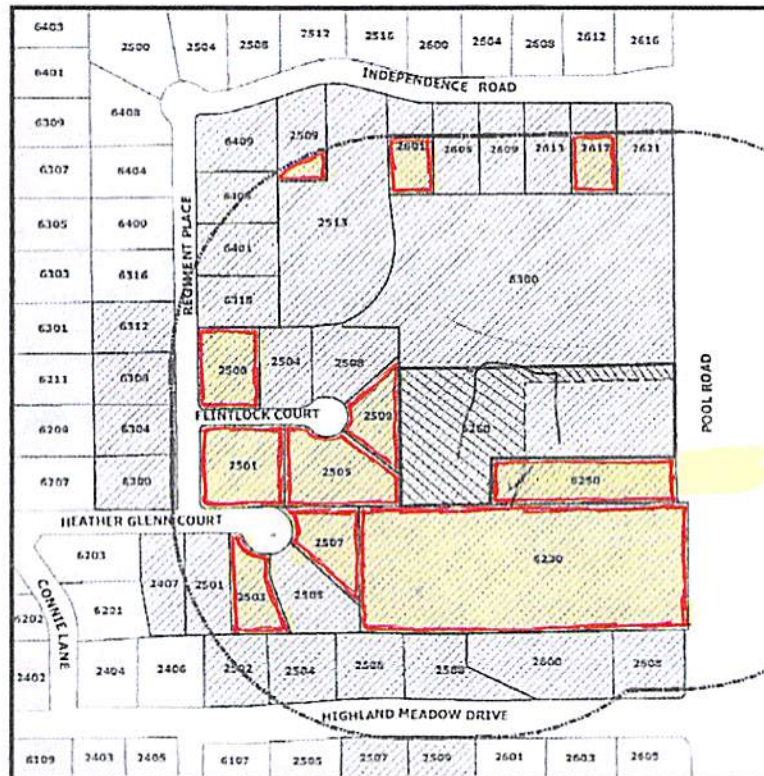
Property Description: Lot 1R2, Block 1, of the Mockingbird Hill Addition

Present Zoning: R-40 Single Family Residential and AG Agricultural

Signature/Printed Name	Property
Robert & Tara Teutsch	2507 Heather Glenn Ct
M. Gauthier	2617 Independence Rd
Rachna Dewan RACHNA DEWAN	2501 Faintlock
Brenda Anthony Brenda Anthony	2503 Heather Glenn Ct

NOTICE OF PUBLIC HEARING

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For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

Ben Bryner

To: Chris Putnam
Subject: RE: 6260 Pool Road Zoning Case

-----Original Message-----

From: Chris Putnam <>
Sent: Wednesday, August 7, 2019 9:03 PM
To: Ben Bryner <BBryner@colleyville.com>
Cc: Jerry Ducay <JDucay@colleyville.com>; Richard Newton <RNewton@colleyville.com>; Susan <>;
Subject: Re: 6260 Pool Road Zoning Case

Ben,

Please note that I am modifying the stipulations for withdrawing my opposition to this case. Provided the property is zoned RE and not R40 I am good. No other stipulations or contingencies. Only b.) in my original email below.

Thanks,

Chris Putnam
MadTexan Partners LLC

> On Aug 4, 2019, at 11:16 AM, Chris Putnam <> wrote:

>

> All,

>

> Please note that I have included the case principals here, along with the city manager, Mayor Newton and P&Z Chair Mathisen. Not interested in being a party with any attorneys or third-party agents In this case.

>

> Pending the second public hearing on this case I want to offer a clarification on my position. I have now met with all the principals and impacted property owners in this case and discussed with city staff in order to arrive at a fair perspective. As I have shared with all parties, my position on this case is influenced both by my experience as a former town councilman, as well as being an impacted property-owner. I am also empathetic to the impact of the Jacobi's in particular since their backyard is directly adjacent to the proposed new structure.

>

> Taking all of that into account I want to share where I have landed prior to the second public hearing and vote on this case since my current opposition potentially influences the requirement for a super majority vote. Consequently, I want to make sure there is adequate time for the Jacobi's and Hill's to try and arrive at some consensus, and I personally don't want my family to be put in a position of being the "middle-man" in this case which wouldn't be fair to any of us, particularly given my experience on council and relationships with staff and the elected officials that have to decide this case.

>

> Provided the following stipulations are met I will withdraw my opposition to this case:

>

> a.) it's demonstrated that the Hill's are the current property owners

> b.) the approved zoning is Residential Estate and not R40

> c.) no more than a 3' side setback variance is granted on the south side of the property adjacent to the Jacobi's property

> d.) the Hill's offer to build a privacy fence between their home and and the Jacobi's backyard

>

> These stipulations satisfy both how I would have considered this case as a councilman based on my experience legislating similar cases, as well as personal sensitivities as an impacted homeowner. RE is the appropriate zoning designation for this property, and it's important that no doors are left open to sub-divide this property in the future. I don't believe a 3' variance is excessive, and along with the change to RE represents a material compromise by the petitioners. That said, if faced with a similar situation in my backyard I would have requested the privacy fence and asked the Hill's to offer one to the Jacobi's to help mediate the privacy impact.

>

> I doubt anyone is going to be 100% happy here with my position or the final outcome of the case, but I really have tried in earnest to consider all perspectives and be as fair as possible to all parties. Good luck to everyone and my sincere hope is that we can all be good neighbors when this is settled. Feel free to call or email me with any questions.

>

> Regards,

>

> Chris Putnam

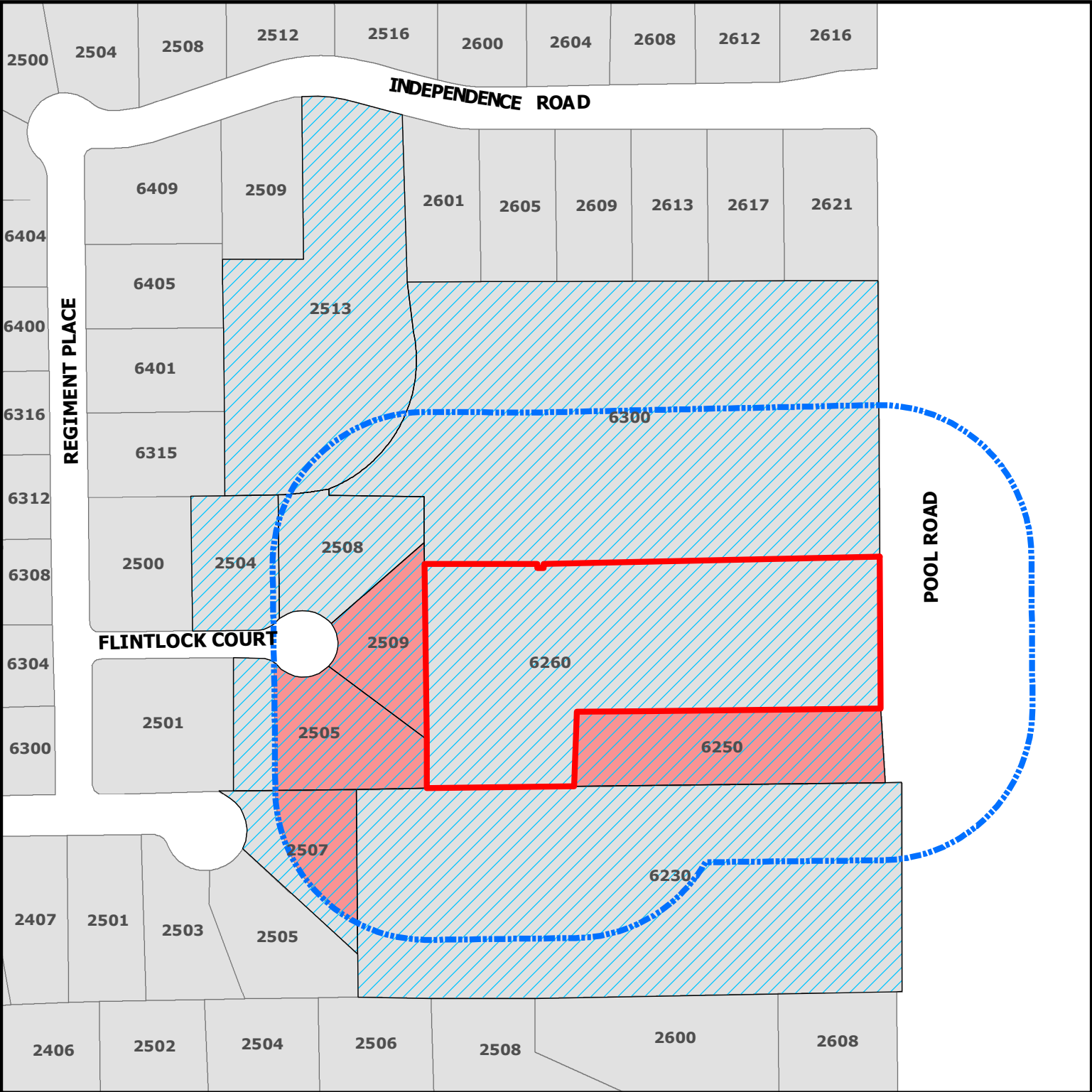
> MadTexan Partners LLC

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Opposition Map

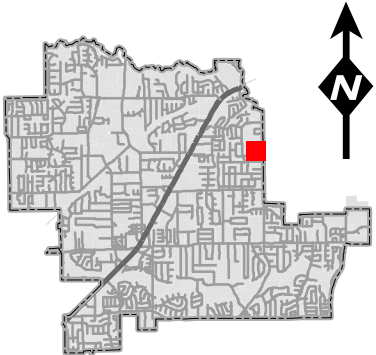


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ZC19-006

6260 Pool Road

-  Subject Property
-  200ft Buffer
-  Properties within 200ft
-  Opposing



List of Opposing Properties

Situs Address	Owner's Name	Percentage of Area
6250 POOL RD	JACOBI, JAMES A	8.32%
2505 FLINTLOCK CT	RICHARDSON, MICHAEL	5.38%
2509 FLINTLOCK CT	MUSSER, MICHAEL	4.08%
2507 HEATHER GLENN CT	TEUTSCH, ROBERT	2.81%
Address Count	4	Total Percentage
		20.61%

ORDINANCE O-19-2086

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 2.941 ACRES, BEING LOT 1R-2, BLOCK 1, OF THE MOCKINGBIRD HILL ADDITION, LOCATED AT 6260 POOL ROAD, FROM THE AG AGRICULTURAL & R-40 SINGLE FAMILY RESIDENTIAL DISTRICTS TO THE RE SINGLE FAMILY 'ESTATE' RESIDENTIAL DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for rezoning under Case ZC19-006; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan designed to lessen congestion in the streets; and to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance

Regulations and Zoning Map, having given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on 2.941 acres, being Lot 1R-2, Block 1, of the Mockingbird Hill Addition located at 6260 Pool Road, from the AG Agricultural & R-40 Single Family Residential district to the RE Single Family 'Estate' Residential district, as depicted in the attached Exhibit "A" and Exhibit "B".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein, and subject to the following conditions:
1. As depicted in the attached Exhibit "A" and Exhibit "B".
- Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 2nd day of July 2019.

The second reading and public hearing being conducted on the 20th day of August 2019.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 20TH DAY OF AUGUST 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

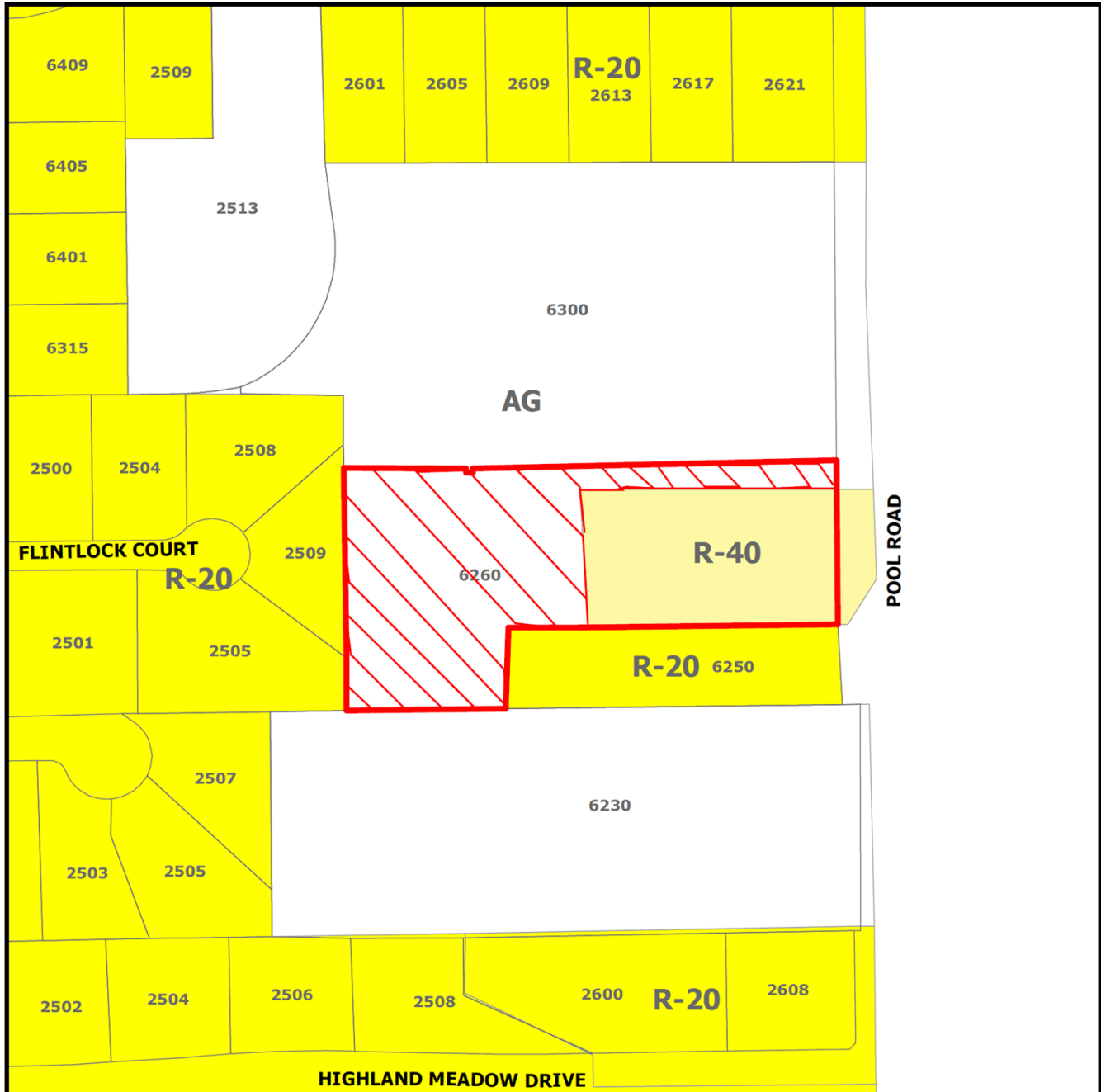
Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whit Wyatt
City Attorney

Exhibit "A"- Zoning Map



[illegible]



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8a

Agenda Date 8/20/2019

Number Resolution R-19-4412

Type Resolution

Department City Manager

Title

Consideration of a resolution supporting a change to the procedure for voting for candidates to serve on the Tarrant Appraisal District Board of Directors

Strategic Plan

1.1 Actively involve and engage stakeholders

Explanation

Reading and Public Hearing

The proposed resolution would notify Tarrant Appraisal District the City of Colleyville supports a procedural change to the voting period for taxing units to cast ballots for candidates to serve on the Tarrant Appraisal District board of directors pursuant to Texas Tax Code 6.03(c).

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Resolution R-19-4412

RESOLUTION R-19-4412

A RESOLUTION SUPPORTING A CHANGE TO THE PROCEDURE FOR VOTING FOR CANDIDATES TO SERVE ON THE BOARD OF DIRECTORS OF THE TARRANT APPRAISAL DISTRICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Colleyville, Tarrant County, Texas (the "City") hereby supports a procedural change to the voting period for taxing units to cast ballots for candidates to serve on the Tarrant Appraisal District board of directors pursuant to Texas Tax Code 6.03; and

WHEREAS, the City Council finds that the procedural changes set forth herein will increase impartiality and transparency in the voting process;

WHEREAS, the City Council finds it has the authority to approve the proposed procedural changes pursuant to Texas Property Tax Code 6.03.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1 THAT the foregoing recitals are incorporated herein and made a part of this Resolution.
- Sec. 2 THAT the City Council hereby finds that each and every taxing unit eligible to vote for candidates to serve on the board of the Tarrant Appraisal District under Texas Tax Code 6.03 shall be required to cast all of the taxing unit's votes for candidate(s) of its choice no earlier than December 8 and no later than December 15 of each odd-numbered year, during the taxing unit's regularly scheduled meeting.
- Sec. 3 THAT any taxing unit that does not have a regularly scheduled meeting during the timeframe defined in Section 2 (above), shall, during that timeframe, call a special meeting during which the taxing unit shall be required to cast all of the taxing unit's votes for candidate(s) of its choice.
- Sec. 4 THAT should any taxing unit eligible to vote under Texas Tax Code 6.03 fail to conduct its vote in conformance with the procedural changes adopted herein, the taxing unit shall be

deemed to have waived its vote and that taxing unit's proportionate voting entitlement under Texas Tax Code Section 6.03 shall not be counted toward nor included in the total votes cast for the candidates to serve on the board of directors.

- Sec. 5 THAT should any word, sentence, paragraph, clause, phrase or parts of this resolution be adjudged or held to be void, the same shall not affect the validity of the remain portions which of this resolution which shall remain in full force and effect.
- Sec. 6 THAT this resolution shall be effective immediately upon approval.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS AND _ ABSTENTIONS ON THIS THE 20TH DAY OF AUGUST 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 9a

Agenda Date 8/20/2019

Number Resolution R-19-4402

Type Resolution

Department Community Development

Title

Request for a variance to certain provisions of Section 3.24.G, Schedule of District Regulations on Lot 1R2, Block 1, of the Mockingbird Hill Addition, located at 6260 Pool Road, Case VC19-001

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Reading and Public Hearing - Tabled from the July 16, 2019 meeting

UPDATE: The applicant has revised the request to allow for a 3 foot variance to the south side setback and a 10 foot variance to the north side setback. The change would permit the house to be 22 feet from the south property line and 15 feet from the north property line.

Bryan and Beth Hill, the owners, have submitted a request for a major variance to allow for the construction of a new single-family residence to encroach into the required 25 foot side yard setbacks per the zoning.

Existing Conditions/Background: The subject property, 6260 Pool Road, resides on the west side of Pool Road north of the intersection of Highland Meadow Drive and Pool Road. An Amending Plat was approved and filed in April 2019 creating a 2.94 acre lot. The subject property has both AG and R-40 zoning and is currently undeveloped. The lot previously had a house, but it has been removed.

Requested Variance: The applicant is requesting a major variance to allow for the construction of a new single-family residence to encroach into the required 25 foot side yard setbacks. The proposed house will be located 18 feet off of the south property line and 17 feet off of the north property line.

Ordinance – Section 3.24.G - Schedule of District Regulations requires a minimum side yard setback of 25 feet for both the AG Agricultural and RE Single Family 'Estate' Residential zoning districts.

Chapter 1 (General Provisions) of the Land Development Code authorizes the City Council to grant a major variance to the setback standards set forth in Chapter 3 (Land Use):

"Major Variances: Permit such variance of the front yard, side yard, rear yard, lot width, lot depth, coverage, minimum sidewalk or setback standards, or visibility obstruction regulations where the literal enforcement of the provisions of this ordinance would result in an unnecessary hardship, and where such variance is necessary to permit a specific parcel of land which differs from other parcels of land in the same district by being of such restricted area, shape or slope that it cannot be developed in a manner commensurate with the development permitted upon other parcels of land in the same district. A modification of the standards established by this ordinance shall not be granted to relieve a self-created or personal hardship, nor for financial reason only, nor shall such modification be granted to permit any person a privilege in developing a parcel of land not permitted by this ordinance to other parcels of land in the district. A deviation greater than ten percent (10%) of a regulation shall be considered a major variance request."

Analysis – The subject property is requesting to construct a new single-family residence on the lot that will encroach into the required side yard setbacks, which is not allowed per the Land Development Code. The applicants are requesting a major variance to allow for this to occur.

Should the major variance request be denied, the applicant will be required to comply with all of the regulations for construction of the home with regard to the required yard setbacks.

Surrounding Development: The properties to the north and south are zoned AG Agricultural district. There is an individual property to the south that is zoned R-20 Single Family Residential district. The properties to the west are zoned R-20. The properties to the east are located within the City of Grapevine. All adjacent properties are developed with single family homes.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date, no formal correspondence has been received.

Staff Recommendation: Staff recommends approval of the request.

Financial Impact

There is no fiscal impact to the City of Colleyville for this item.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Site Plan
5. Notification Map
6. Notification List
7. Property Owner Notification Letter
8. Resolution R-19-4402

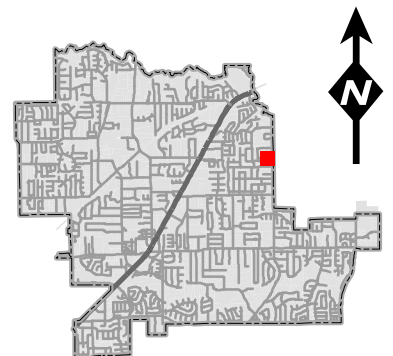
Aerial Map



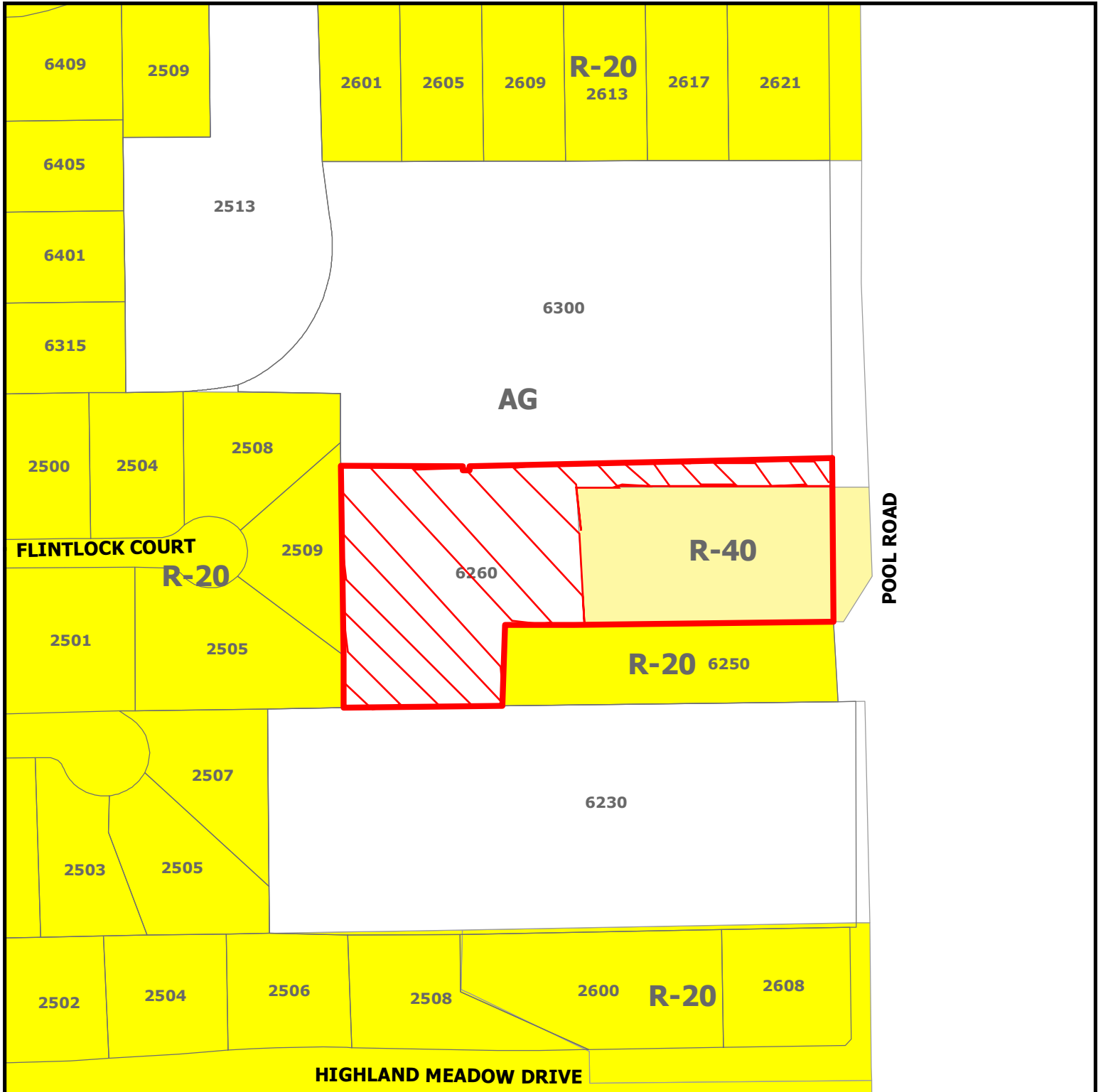
VC19-001
6260 Pool Road

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 Subject Property



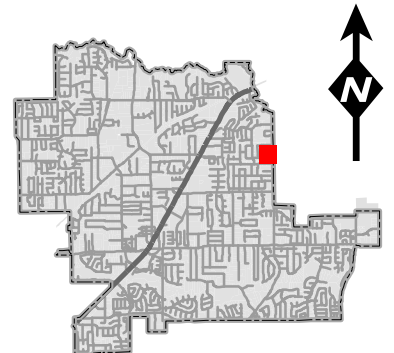
Zoning Map



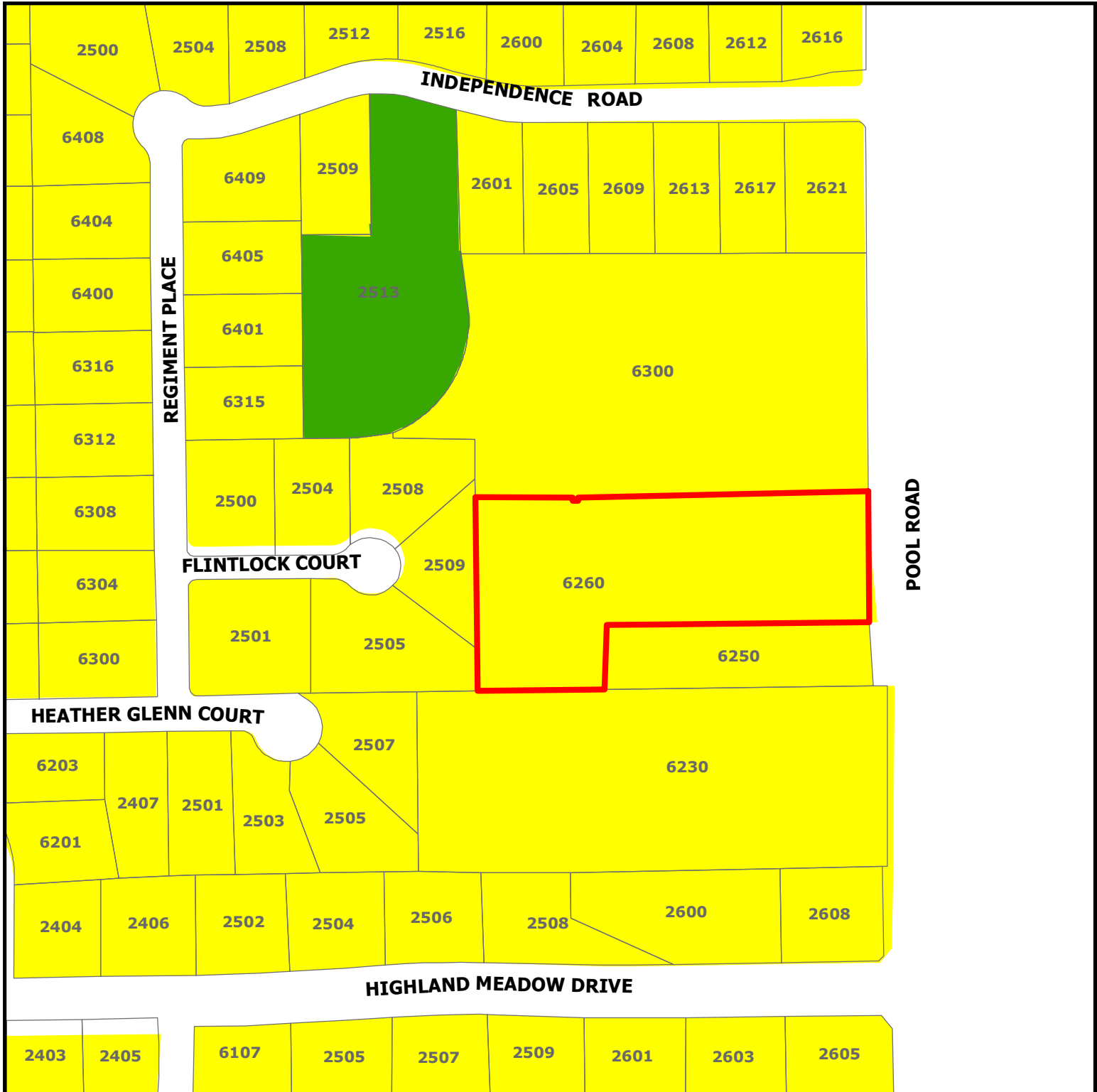
VC19-001
6260 Pool Road

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 Subject Property



Future Land Use Map



VC19-001
6260 Pool Road

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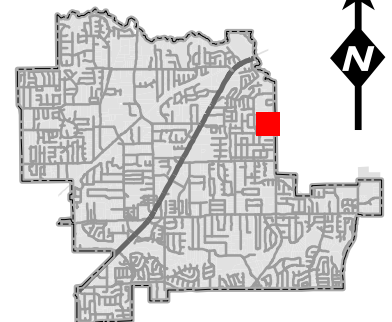


Subject Property

Residential

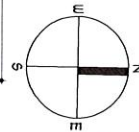
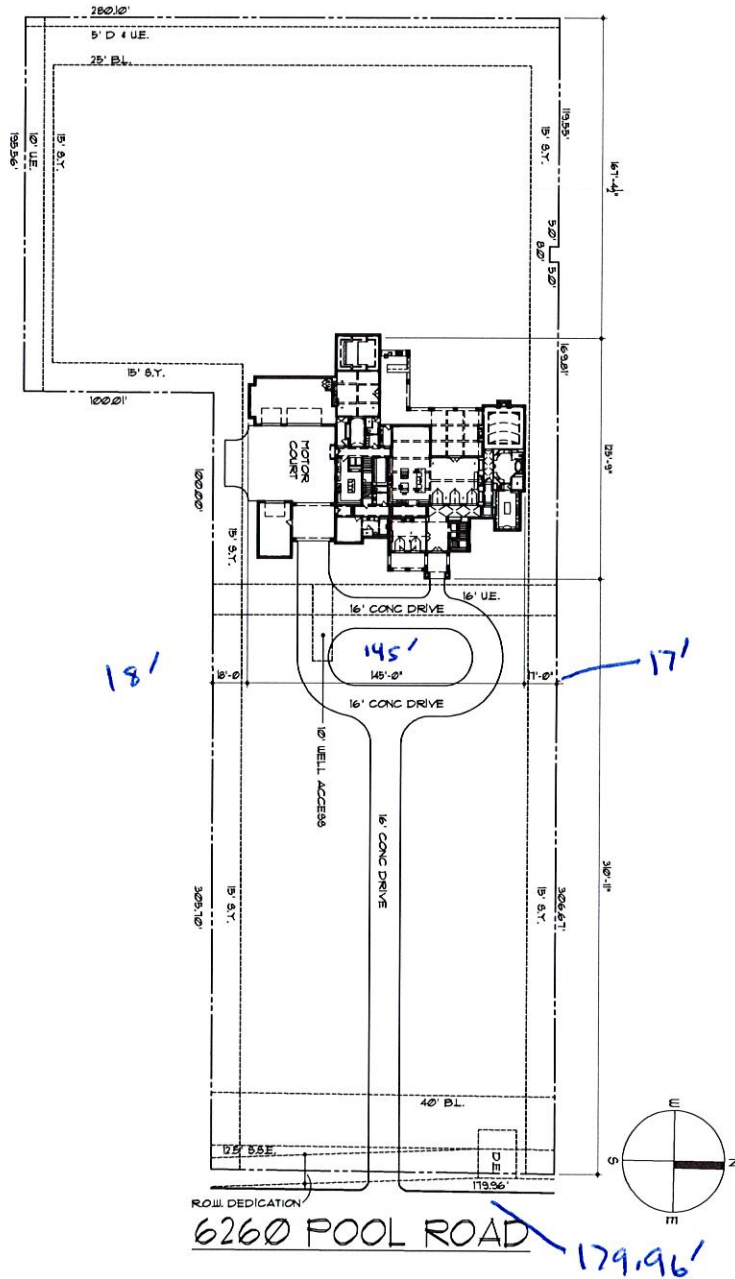


Open Space; Parks



SITE PLAN

1" = 30'-0"

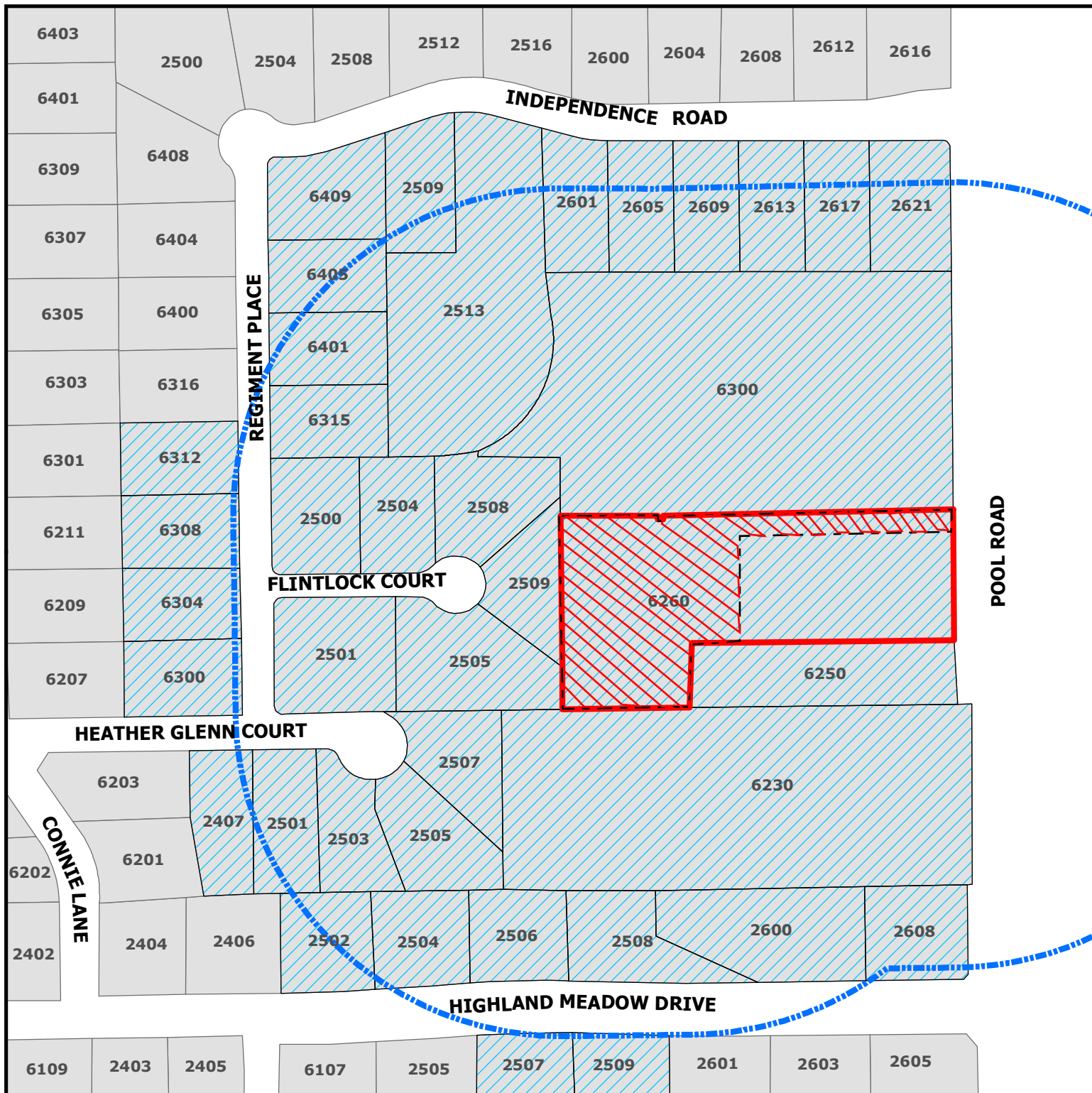


ROLL DEDICATION

6260 POOL ROAD

179.96'

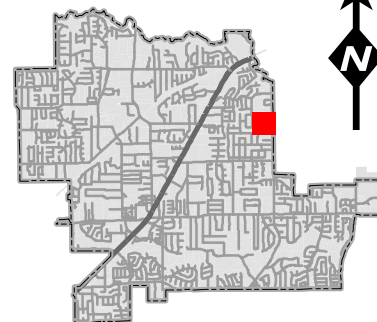
Notification Map



VC19-001
6260 Pool Road

DISCLAIMER:
 This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
LUEVANO, JAVIER A	2507 HIGHLAND MEADOW DR	COLLEYVILLE, TX	76034	2507 HIGHLAND MEADOW DR
ALIBHAI, MANSOOR G	2682 BRENNER DR	DALLAS, TX	75220	2500 FLINTLOCK CT
ANTHONY, DREY	2503 HEATHER GLEN CT	COLLEYVILLE, TX	76034	2503 HEATHER GLENN CT
ARAB, SALMAN H	2609 INDEPENDENCE RD	COLLEYVILLE, TX	76034	2609 INDEPENDENCE RD
ASH, STEVEN	6308 REGIMENT PL	COLLEYVILLE, TX	76034	6308 REGIMENT PL
BRECHT, WILLIAM	2508 HIGHLAND MEADOW DR	COLLEYVILLE, TX	76034	2508 HIGHLAND MEADOW DR
CAIN, CHRISTOPHER	2601 INDEPENDENCE RD	COLLEYVILLE, TX	76034	2601 INDEPENDENCE RD
CHAN, ALFONSO	6300 POOL RD	COLLEYVILLE, TX	76034	6300 POOL RD
CHAN, ALFONSO	6300 POOL RD	COLLEYVILLE, TX	76034	6260 POOL RD
COWEE, THOMAS J	6304 REGIMENT PL	COLLEYVILLE, TX	76034	6304 REGIMENT PL
CROUSER, MARK L	2621 INDEPENDENCE RD	COLLEYVILLE, TX	76034	2621 INDEPENDENCE RD
DEWAN, MADHUSUDAN	2501 FLINTLOCK CT	COLLEYVILLE, TX	76034	2501 FLINTLOCK CT
F H C TRUST	2140 HALL JOHNSON RD # 102-174	GRAPEVINE, TX	76051	2506 HIGHLAND MEADOW DR
GAUTHIER, NELIDA R	2617 INDEPENDENCE RD	COLLEYVILLE, TX	76034	2617 INDEPENDENCE RD
GULBRANSON, JON CARLO	2605 INDEPENDENCE RD	COLLEYVILLE, TX	76034	2605 INDEPENDENCE RD
HEFNER, ALICIA M	2501 HEATHER GLENN CT	COLLEYVILLE, TX	76034	2501 HEATHER GLENN CT
HERITAGE COLONY HOMEOWNERS ASN	P.O0 BOX 1122	COLLEYVILLE, TX	76034	2513 INDEPENDENCE RD
HEYGOOD, MICHAEL E	2504 FLINTLOCK CT	COLLEYVILLE, TX	76034	2504 FLINTLOCK CT
JACOBI, JAMES A	6250 POOL RD	COLLEYVILLE, TX	76034	6250 POOL RD
JACOBS, DON G	2502 HIGHLAND MEADOW DR	COLLEYVILLE, TX	76034	2502 HIGHLAND MEADOW DR
KHAN, ABDUL RASHID	6315 REGIMENT PL	COLLEYVILLE, TX	76034	6315 REGIMENT PL
KUMAR, RAJ	6405 REGIMENT PL	COLLEYVILLE, TX	76034	6405 REGIMENT PL
MARTIN, HEULIN	2407 HEATHER GLEN CT	COLLEYVILLE, TX	76034	2407 HEATHER GLENN CT
MILLIKEN, PEGGY	6401 REGIMENT PL	COLLEYVILLE, TX	76034	6401 REGIMENT PL
MUSSER, MICHAEL	2509 FLINTLOCK CT	COLLEYVILLE, TX	76034	2509 FLINTLOCK CT
NELSON, DANIEL A	6312 REGIMENT PL	COLLEYVILLE, TX	76034	6312 REGIMENT PL
REED, DAVID S	2613 INDEPENDENCE RD	COLLEYVILLE, TX	76034	2613 INDEPENDENCE RD
RICHARDSON, MICHAEL	2505 FLINTLOCK CT	COLLEYVILLE, TX	76034	2505 FLINTLOCK CT
ROUNKLES, JOSEPH	6409 REGIMENT PL	COLLEYVILLE, TX	76034	6409 REGIMENT PL
SANDERS, JOSEPH L	2508 FLINTLOCK CT	COLLEYVILLE, TX	76034	2508 FLINTLOCK CT
STONE, JACOB	2817 BROOKSHIRE DR	GRAPEVINE, TX	76051	2608 HIGHLAND MEADOWS DR
TEUTSCH, ROBERT	2507 HEATHER GLENN CT	COLLEYVILLE, TX	76034	2507 HEATHER GLENN CT
THE KIMBALL FAMILY LIVING TRUS	2505 HEATHER GLENN CT	COLLEYVILLE, TX	76034	2505 HEATHER GLENN CT
TORKELSON, JULIE	6300 REGIMENT PL	COLLEYVILLE, TX	76034	6300 REGIMENT PL
VALK, DON	4000 N MACARTHUR BLVD STE A132	IRVING, TX	75038	6230 POOL RD
WAGNER, JEDEDIAH	2509 HIGHLAND MEADOW DR	COLLEYVILLE, TX	76034	2509 HIGHLAND MEADOW DR
WRIGHT, GREGORY	6005 LANSFORD LN	COLLEYVILLE, TX	76034	2600 HIGHLAND MEADOWS DR
ZIMMER, WILLIAM	2509 INDEPENDENCE RD	COLLEYVILLE, TX	76034	2509 INDEPENDENCE RD
ZINGA, MICHAEL	2504 HIGHLAND MEADOW DR	COLLEYVILLE, TX	76034	2504 HIGHLAND MEADOW DR
HERITAGE COLONY ADDITION	P.O. BOX 1122	COLLEYVILLE, TX	76034	COURTESY NOTICE
HIGHLAND MEADOWS ADDN	2101 HIGH GATE DRIVE	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
CEBALLOS, GRAYSON	220 ELM STREET, SUITE 200	LEWISVILLE, TX	75057	APPLICANT
CITY OF GRAPEVINE	200 S. MAIN STREET	GRAPEVINE, TX	76051	COURTESY NOTICE

Public hearing notices were mailed out on June 28, 2019



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

**City Council Meeting: Tuesday, July 16, 2019 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas**

Request: Request for a variance to certain provisions of Section 3.24.G, Schedule of District Regulations on Lot 1R2, Block 1, of the Mockingbird Hill Addition, located at 6260 Pool Road. The request is allow for 15-foot side yard setbacks in lieu of the required 25 feet for the zoning on the property.

Zoning Case: VC19-001

Applicant: Grayson Ceballos

Owner: Bryan Hill

Location: 6260 Pool Road

Property Description: Lot 1R2, Block 1, of the Mockingbird Hill Addition

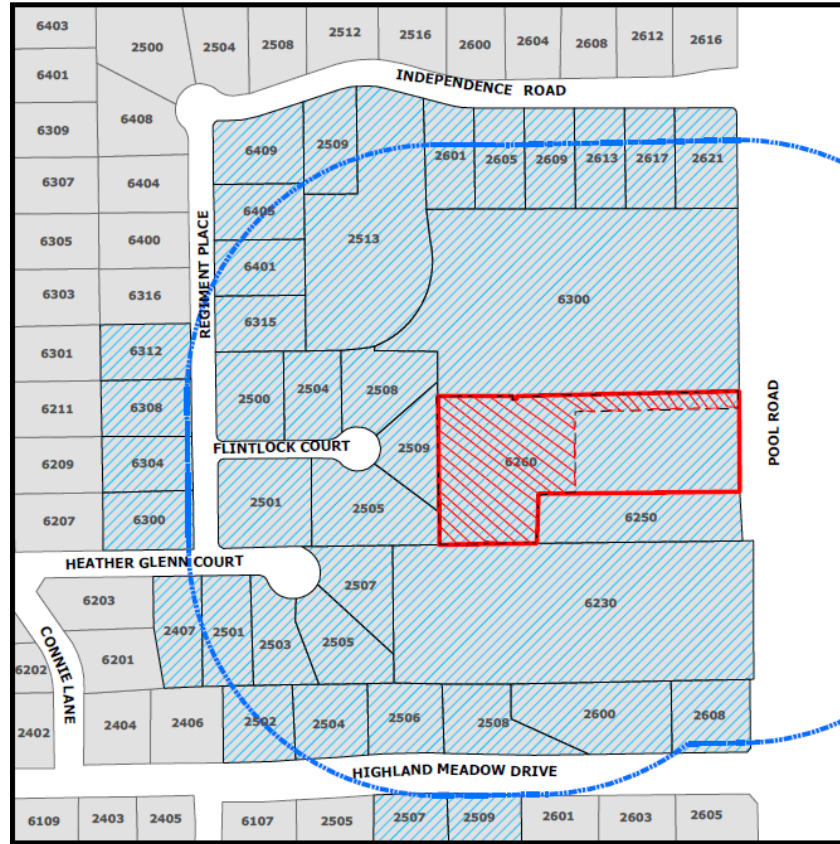
Present Zoning: R-40 Single Family Residential and AG Agricultural

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved City tax roll. Action by the City Council serves as a final action on the request.

All interested persons are encouraged to attend the public hearing and express their opinions on the variance request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>.

For additional information, please contact the Community Development Department at 817.503.1052. Please reference the zoning case number when requesting information.

Ben Bryner
Community Development Director
bbryner@colleyville.com

RESOLUTION R-19-4402

**A RESOLUTION APPROVING A REQUEST FOR A MAJOR VARIANCE
TO ALLOW FOR THE CONSTRUCTION OF A SINGLE-FAMILY
RESIDENCE INTO THE REQUIRED SIDE YARD SETBACKS LOCATED
AT 6260 POOL ROAD**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the variance to allow for the construction of a single-family residence to encroach into the required side yard setbacks located at 6260 Pool Road (the "Property"), as depicted in Exhibit "A" hereto, is hereby approved, subject to the following conditions:

1. The south side setback shall not be less than 22 feet.
2. The north side setback shall not be less than 15 feet.
3. The area varied should be limited to the structure (not the entire lot side line).

Sec. 2. THAT this Resolution shall become effective immediately upon passage; provided that, the variance for the Property shall become effective immediately upon the conditions stated herein being fully satisfied.

AND IT IS SO RESOLVED.

PASSED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON
THIS THE 20TH DAY OF AUGUST 2019.

Mayor Richard Newton _____
Place 1, Tammy Nakamura _____
Place 3, Kathy Wheat _____
Place 4, George Dodson _____

Mayor Pro Tem Bobby Lindamood _____
Place 5, Chuck Kelley _____
Place 6, Callie Rigney _____

ATTEST:

CITY OF COLLEYVILLE

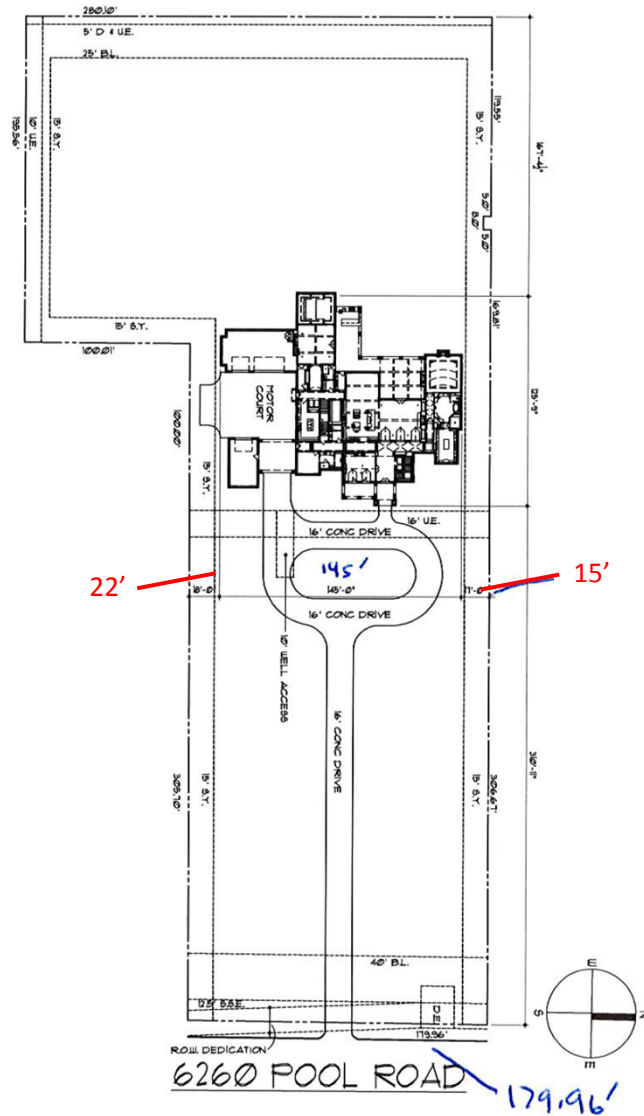
Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

Attachment "A"

SITE PLAN

1" = 30'-0"



PLAN #
19008



Distinctive Dwellings
Dwell in the possibilities

www.DistinctiveDwellings.net

Southlake, Texas 76092 • 817.481.1249

CUSTOMER: BRYAN AND BETH HILL
LOT 1R-1, BLOCK 1 MOCKINGBIRD HILL
BUILDER:
6260 POOL ROAD COLLEYVILLE, TEXAS

DATE: 6-1-10
CHECKED BY: [Signature]
DATE: [Signature]
REVISION 1: [Signature]
REVISION 2: [Signature]
DATE: [Signature]

THESE PLANS ARE THE PROPERTY OF DISTINCTIVE DWELLINGS, INC. AND ARE NOT TO BE REPRODUCED OR COPIED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF DISTINCTIVE DWELLINGS, INC. ANY VIOLATION OF THIS NOTICE SHALL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY TO DISTINCTIVE DWELLINGS, INC. THE USER AGREES TO HOLD DISTINCTIVE DWELLINGS, INC. HARMLESS FROM ANY AND ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING ATTORNEY'S FEES, THAT MAY BE ASSERTED AGAINST OR INCURRED BY DISTINCTIVE DWELLINGS, INC. AS A RESULT OF THE USER'S USE OF THESE PLANS.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 11

Agenda Date 8/20/2019

Type Report

Department City Secretary

Title

Library Board Minutes - June 10, 2019

Attachments

1. Library Board Minutes, June 10, 2019



City of Colleyville

Colleyville Library Board Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Monday, June 10, 2019
6:00 p.m.

Colleyville Public Library
110 Main Street

1. CALL TO ORDER

Chair Molly Skinner called the meeting of the Colleyville Library Board to order at 6:00 p.m.

Present Board members: Chair Molly Skinner, Kay Newton, Pat Jones, Billie Tuttle, Lourdes McWithey, Cecilia Sublette, Merry Graves ; City Staff: Library Director Mary Rodne, Library Community Events Coordinator Kristi Isbell

Absent Board members: Gary McPherson and Mike Sexton

2. APPROVAL OF MINUTES

April 8, 2019

A motion was made by Kay Newton and seconded by Pat Jones to approve the April 8, 2019 minutes. The motion was approved unanimously.

3. REGULAR AGENDA ITEMS

3a Update on the 2019 Summer Reading Program

Director Mary Rodne provided an update on the Summer Reading Program stating that about 550 were in attendance at the Kick-Off Party on May 31. Rodne stated that 973 had registered for the program, to date, and that most of the classes were full and had waitlists. Rodne added that there were over 330 in attendance at of the first week's Tuesday / Thursday afternoon programs (the Dallas Zoo presentation and the Cody Fisher Magician performance.) Rodne explained that the Colleyville Sonic Restaurant would be onsite, in the breezeway, to sell treats after each of the Tuesday / Thursday afternoon performer programs. Regarding Teen and Adult Programs, Mary added that the popular SPA-tacular Program was full and that the Library would host an author luncheon, related to the 50th anniversary of the first moon landing, on Saturday, July 13. Rodne stated that the Summer Reading Finale would be relocated, to the property south of City Hall, due to the plaza construction on the east side of the Library and City Hall.

3b Update on the Library Spatial Reconfiguration Project

Rodne explained that the new Mag Boxes (containers for magazines) and signage for the end panels should be installed by the end of the summer.

3c Discussion of Items for Future Agendas

The next regularly scheduled meeting was tentatively set for Monday, August 12, 2019.

4. REPORTS

4a Librarian's Report

A. Monthly Statistics:

Director Rodne provided an overview of the statistics for the months of April through May 2019.

B. Donations:

Rodne stated that the Library received \$3,350.00 April through May 2019. In May, the Library received \$3,000.00 from the Colleyville Woman's Club for STEM / Maker Space supplies; \$50.00 from Stephen and Molly Skinner for Summer Reading Program prizes; and, \$300.00 from Heath and Amy Dowell in honor of their children's birthdays.

C. Library Programs:

Rodne stated that, in addition to the regular Summer Reading Programming for children, teens, and adults, the Library partnered with the Garden Club and hosted an educational presentation on Top 100 Plants in North Texas on June 4 in the Library and had over 100 in attendance.

4b Friends of the Colleyville Public Library Report

Kay Newton reported that the annual Used Book Sale, held on May 4, went well with about \$1,560.00 in sales at the event. Newton estimated the total would reach \$1,700.00 after the remaining books would be sold to a retail book buyer. Newton explained that Friends and Colleyville Garden Club partnered, again, this year by hosting their sales at the same time and both non-profits seemed to benefit. Newton added that officer elections were held at the recent annual meeting with the following results: Kay Newton as President; Mary Alice Rippe as Vice-President; Joan Roberts as Treasurer; and, Pam Pugliese as Secretary.

Newton explained that a Volunteer Appreciation Party was held at the annual meeting, as well, with over 35 in attendance. Newton stated that a plaque would be added to a current Library owned book, of the volunteer's choosing, in honor of that volunteer's service over the previous year.

4c Colleyville Public Library Foundation Report

Pat Jones reported that Glaser Foundation donated \$10,000.00 for the 16th year and the Bob and Christine Glaser were present for the Kick-Off Party and enjoyed the excitement of the children at the event. Jones stated that the Foundation would be participating, again, in the North Texas Giving Day on September 19, 2019 in order to raise funds on behalf of the Library.

5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

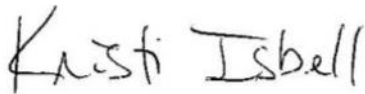
There were no citizen comments/presentations regarding items not on the agenda.

6. ADJOURNMENT

A motion was made by Kay Newton and seconded by Billie Tuttle to adjourn the meeting of the Colleyville Library Board at 6:23 p.m. The motion was approved unanimously.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 12th DAY OF August, 2019.

Minutes taken and prepared by:

A handwritten signature in black ink that reads "Kristi Isbell". The signature is written in a cursive, slightly slanted style.

*Kristi Isbell,
Community Events Coordinator*

RESOLUTION R-19-4413

**A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
AUGUST 20, 2019**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

a. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 20TH DAY OF AUGUST 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor