# City of Colleyville
## City Council
## Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, August 6, 2019

**WORKSESSION**
**5:30 PM**
**EXECUTIVE CONFERENCE ROOM**
**THIRD FLOOR**

**CALL TO ORDER**

**WS-1** Presentation of the 2019 certified tax roll

**WS-2** Presentation of the proposed FY 2020 budget

**WS-3** Discussion of the August 6, 2019, City Council regular agenda items

**1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D**

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING**
**7:30 P.M.**
**CITY COUNCIL CHAMBERS**

**INVOCATION: Pastor Jeff Strickland, Journey Church**

**PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt**

## 2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-19-4405

## 3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

**Announcements of civic and charitable events**
**Presentation of calendar events and updates**
**Announcements of awards and recognition**

Proclamation in Recognition of a $2,000 donation to Colleyville Center from the Colleyville Lions Club - Stan Hall, Colleyville Lions Club President, Leslie Hill, Colleyville Center Manager, and Mayor Richard Newton

Proclamation in recognition of Professional Engineers Day, August 7, 2019 - Mayor Richard Newton

## 4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-19-4406

**4a** Approval of an agreement with Enterprise Fleet Management for vehicle procurement, mechanical maintenance, and disposal services; and authorizing the City Manager to execute all agreements

## 5. ORDINANCE(S): SECOND READING AND PUBLIC HEARING

**5a Ordinance O-19-2087**

Approval of the Fiscal Year 2020 Colleyville Crime Control and Prevention District budget

## 6. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

**6a Ordinance O-19-2088**

Consideration of amendments to the Land Development Code, specifically: Chapter 3, Section 3.7 – Non-conforming Uses, Lots and Building, Subsection B – Non-conforming Lots of Record; Chapter 3, Section 3.24 – Schedule of Permitted Uses, Subsection G - Schedule of District Regulations; Chapter 3, Section 3.28 – Supplementary District Regulations; and, Chapter 9, Section 9.7 – Lots, Subsection G – Building Lines

**6b Ordinance O-19-2089**

Consideration of amendments to the Land Development Code, specifically Chapter 3, Section 3.26 – Fences, Free Standing Walls, and Screening Materials, Subsection E – Fence and Free Standing Wall Setback Requirements

## 7. RESOLUTION(S): READING AND PUBLIC HEARING

**7a Resolution R-19-4407**

Approval of a proposal to set the ad valorem tax rate for Fiscal Year 2020 at $0.306807 per hundred dollars of valuation

**7b Resolution R-19-4408**

Appointing members to the Pedestrian Transportation Ad Hoc Committee, providing a charge, and establishing a timeline for a final report and dissolution of the committee

## 8. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

## 9. REPORTS

Planning and Zoning Commission Worksession Minutes - March 26, 2018
Planning and Zoning Commission Meeting Minutes - March 26, 2018
Planning and Zoning Commission Meeting Minutes - April 9, 2018
Planning and Zoning Commission Worksession Minutes - April 23, 2018

## 10. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR AUGUST 6, 2019 - READING AND PUBLIC HEARING - RESOLUTION R-19-4409

## 11. ADJOURNMENT

*I hereby certify this agenda was posted on City Hall bulletin boards Friday, August 2, 2019 by 5:00 p.m.*

Christine Loven, TRMC
City Secretary

*A quorum of any Colleyville board, commission, or committee may be present at this meeting.*

*Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.*

*If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.*

# City of Colleyville
## Colleyville City Council Worksession Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

**Agenda Number** **Agenda Date** 8/6/2019 **Number** WS-1
**Type** Worksession
**Department** City Manager

**Title**
Presentation of the 2019 certified tax roll

**Strategic Plan**
2.4 Demonstrate stewardship of public resources

**Explanation**
On July 22, 2018, the Chief Appraiser of Tarrant Appraisal District certified the 2019 tax roll to be levied on October 1, 2019 (Fiscal Year 2020), in the amount of $5,711,599,448. This total excludes the value of properties currently under appeal to the Appraisal Review Board, incomplete appraisals, and in process accounts, in the amount of $128,229,569. These two amounts total $5,839,829,017 in projected assessed valuation. Included in this total are new construction values of $105,187,540. This represents a total increase of 7% over the current year's valuation of $5,456,363,643. The incremental value for properties located in the TIF district is $438,771,640 (TIF Zone #1 adopted in 1998 - $422,927,811 and TIF Zone #1A adopted in 2012 - $15,843,829).

Attached is the information received from Tarrant Appraisal District and the 2019 Effective and Rollback Tax Rate Calculation Worksheet.

| | |
|---|---|
| 2019 Effective tax rate: | $0.306807/$100 |
| 2019 Rollback tax rate: | $0.330134/$100 |

**Attachments**
1. 2019 Tax Rate Calculation Worksheet
2. 2019 Certified Tax Roll

# 2019 Tax Rate Calculation Worksheet

Date: 07/29/2019 01:20 PM

## Taxing Units Other Than School Districts or Water Districts

**City of Colleyville**
Taxing Unit Name

**817-481-1242**
Phone *(area code and number)*

**100 Main Street, Colleyville, Texas 76034**
Taxing Unit's Address, City, State, ZIP Code

**www.colleyille.com**
Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the effective tax rate and rollback tax rate for the taxing unit. These tax rates are expressed in dollars per $100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest.

School districts do not use this form, but instead use Comptroller Form 50-859 Tax Rate Calculation Worksheet for School Districts.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 Water District Rollback Tax Rate Worksheet.

This worksheet is provided to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: Effective Tax Rate (No New Taxes)

The effective tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the effective tax rate should decrease.

The effective tax rate for a county is the sum of the effective tax rates calculated for each type of tax the county levies.

| Effective Tax Rate Activity | Amount/Rate |
|---|---|
| **1. 2018 total taxable value.** Enter the amount of 2018 taxable value on the 2018 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14).[1] | $5,442,040,386 |
| **2. 2018 tax ceilings.** Counties, cities and junior college districts. Enter 2018 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2018 or a prior year for homeowners age 65 or older or disabled, use this step.[2] | $1,137,633,366 |
| **3. Preliminary 2018 adjusted taxable value.** Subtract Line 2 from Line 1. | $4,304,407,020 |
| **4. 2018 total adopted tax rate.** | $0.320800/$100 |
| **5. 2018 taxable value lost because court appeals of ARB decisions reduced 2018 appraised value.**<br>A. **Original 2018 ARB Values.**<br>B. **2018 values resulting from final court decisions.**<br>C. **2018 value loss.** Subtract B from A.[3] | <br>$53,555,266<br>$44,962,522<br>$8,592,744 |
| **6. 2018 taxable value, adjusted for court-ordered reductions.** Add Line 3 and Line 5C. | $4,312,999,764 |
| **7. 2018 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2018.** Enter the 2018 value of property in deannexed territory.[4] | $0 |
| **8. 2018 taxable value lost because property first qualified for an exemption in 2019.** | |

| | |
|---|---|
| Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost to freeport or goods-in-transit exemptions.<br><br>A. **Absolute exemptions.** Use 2018 market value:<br><br>B. **Partial exemptions.** 2019 exemption amount or 2019 percentage exemption times 2018 value:<br><br>C. **Value loss.** Add A and B.[5] | <br><br><br><br><br>$441,415<br><br>$8,743,905<br><br><br>$9,185,320 |
| **9. 2018 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2019.** Use only properties that qualified in 2019 for the first time; do not use properties that qualified in 2018.<br><br>A. **2018 market value:**<br><br>B. **2019 productivity or special appraised value:**<br><br>C. **Value loss.** Subtract B from A.[6] | <br><br><br><br><br>$0<br><br>$0<br><br>$0 |
| **10. Total adjustments for lost value.** Add lines 7, 8C and 9C. | $9,185,320 |
| **11. 2018 adjusted taxable value.** Subtract Line 10 from Line 6. | $4,303,814,444 |
| **12. Adjusted 2018 taxes.** Multiply Line 4 by Line 11 and divide by $100. | $13,806,636 |
| **13. Taxes refunded for years preceding tax year 2018.** Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2018. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2018. This line applies only to tax years preceding tax year 2018.[7] | $38,037 |
| **14. Taxes in tax increment financing (TIF) for tax year 2018.** Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2019 captured appraised value in Line 16D, enter 0.[8] | $1,304,088 |
| **15. Adjusted 2018 taxes with refunds and TIF adjustment.** Add Lines 12 and 13, subtract Line 14.[9] | $12,540,585 |
| **16. Total 2019 taxable value on the 2019 certified appraisal roll today.** This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled.[10]<br><br>A. **Certified values:**<br><br>B. **Counties:** Include railroad rolling stock values certified by the Comptroller's office:<br><br>C. **Pollution control and energy storage system exemption :** Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:<br><br>**D. Tax increment financing:** Deduct the 2019 captured appraised value of property taxable | <br><br><br><br><br>$5,711,599,448<br><br>$0<br><br>$0<br><br><br>$438,188,091 |

| | |
|---|---|
| by a taxing unit in a tax increment financing zone for which the 2019 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 21 below.[11]<br><br>E. **Total 2019 value.** Add A and B, then subtract C and D. | $5,273,411,357 |
| **17. Total value of properties under protest or not included on certified appraisal roll.**[12]<br><br>A. **2019 taxable value of properties under protest.** The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value.[13]<br><br>B. **2019 value of properties not under protest or included on certified appraisal roll.** The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value.[14]<br><br>C. **Total value under protest or not certified:** Add A and B. | $116,131,102<br><br>$12,098,467<br><br>$128,229,569 |
| **18. 2019 tax ceilings.** Counties, cities and junior colleges enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2018 or a prior year for homeowners age 65 or older or disabled, use this step.[15] | $1,209,008,222 |
| **19. 2019 total taxable value.** Add Lines 16E and 17C. Subtract Line 18. | $4,192,632,704 |
| **20. Total 2019 taxable value of properties in territory annexed after Jan. 1, 2018.** Include both real and personal property. Enter the 2019 value of property in territory annexed.[16] | $0 |
| **21. Total 2019 taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in 2018. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2018, and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for 2019.[17] | $105,187,540 |
| **22. Total adjustments to the 2019 taxable value.** Add Lines 20 and 21. | $105,187,540 |
| **23. 2019 adjusted taxable value.** Subtract Line 22 from Line 19. | $4,087,445,164 |
| **24. 2019 effective tax rate.** Divide Line 15 by Line 23 and multiply by $100.[18] | $0.306807/$100 |
| **25. COUNTIES ONLY.** Add together the effective tax rates for each type of tax the county levies. The total is the 2019 county effective tax rate.[19] | |

[1]Tex. Tax Code Section 26.012(14)
[2]Tex. Tax Code Section 26.012(14)
[3]Tex. Tax Code Section 26.012(13)
[4]Tex. Tax Code Section 26.012(15)
[9]Tex. Tax Code Section 26.012(13)
[10]Tex. Tax Code Section 26.012
[11]Tex. Tax Code Section 26.03(c)
[12]Tex. Tax Code Section 26.01(c) and (d)

[5]Tex. Tax Code Section 26.012(15)
[6]Tex. Tax Code Section 26.012(15)
[7]Tex. Tax Code Section 26.012(13)
[8]Tex. Tax Code Section 26.03(c)
[13]Tex. Tax Code Section 26.01(c)
[14]Tex. Tax Code Section 26.01(d)
[15]Tex. Tax Code Section 26.012(6)
[16]Tex. Tax Code Section 26.012(17)

| SECTION 2: Rollback Tax Rate | |
|---|---|
| The rollback tax rate is split into two separate rates:<br>1. **Maintenance and Operations (M&O):** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus eight percent. This rate accounts for such things as salaries, utilities and day-to-day operations.<br>2. **Debt:** The debt tax rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.<br>The rollback tax rate for a county is the sum of the rollback tax rates calculated for each type of tax the county levies. In most cases the rollback tax rate exceeds the effective tax rate, but occasionally decreases in a taxing unit's debt service will cause the effective tax rate to be higher than the rollback tax rate. | |
| **Rollback Tax Rate Activity** | **Amount/Rate** |
| **26. 2018 maintenance and operations (M&O) tax rate.** | $0.303764/$100 |
| **27. 2018 adjusted taxable value.** Enter the amount from Line 11. | $4,303,814,444 |
| **28. 2018 M&O taxes.** | |
| A. Multiply Line 26 by Line 27 and divide by $100. | $13,073,438 |
| B. **Cities, counties and hospital districts with additional sales tax:** Amount of additional sales tax collected and spent on M&O expenses in 2018. Enter amount from full year's sales tax revenue spent for M&O in 2018 fiscal year, if any. Other taxing units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent. | $0 |
| C. **Counties:** Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0. | $0 |
| D. **Transferring function:** If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other taxing units enter 0. | $0 |
| E. **Taxes refunded for years preceding tax year 2018:** Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2018. This line applies only to tax years preceding tax year 2018. | $36,017 |
| F. **Enhanced indigent health care expenditures:** Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance. | $0 |
| G. **Taxes in TIF:** Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2019 captured appraised value in Line 16D, enter 0. | $1,234,835 |
| **H. Adjusted M&O Taxes.** Add A, B, C, E and F. For taxing unit with D, subtract if discontinuing function and add if receiving function. Subtract G. | $11,874,620 |

| | |
|---|---|
| **29. 2019 adjusted taxable value.** Enter Line 23 from the Effective Tax Rate Worksheet. | $4,087,445,164 |
| **30. 2019 effective maintenance and operations rate.** Divide Line 28H by Line 29 and multiply by $100. | $0.290514/$100 |
| **31. 2019 rollback maintenance and operation rate.** Multiply Line 30 by 1.08. | $0.313755/$100 |
| **32. Total 2019 debt to be paid with property taxes and additional sales tax revenue.** Debt means the interest and principal that will be paid on debts that:<br>(1) are paid by property taxes,<br>(2) are secured by property taxes,<br>(3) are scheduled for payment over a period longer than one year and<br>(4) are not classified in the taxing unit's budget as M&O expenses.<br><br>A. **Debt** also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount.<br><br>B. Subtract **unencumbered fund amount** used to reduce total debt.<br><br>C. Subtract **amount paid** from other resources.<br><br>D. **Adjusted debt.** Subtract B and C from A. | $1,406,398<br><br>$10,000<br><br>$709,675<br><br>$686,723 |
| **33. Certified 2018 excess debt collections.** Enter the amount certified by the collector. | $0 |
| **34. Adjusted 2019 debt.** Subtract Line 33 from Line 32D. | $686,723 |
| **35. Certified 2019 anticipated collection rate.** Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent. | 100.00% |
| **36. 2019 debt adjusted for collections.** Divide Line 34 by Line 35 | $686,723 |
| **37. 2019 total taxable value**. Enter the amount on Line 19. | $4,192,632,704 |
| **38. 2019 debt tax rate.** Divide Line 36 by Line 37 and multiply by $100. | $0.016379/$100 |
| **39. 2019 rollback tax rate.** Add Lines 31 and 38. | $0.330134/$100 |
| **40. COUNTIES ONLY.** Add together the rollback tax rates for each type of tax the county levies. The total is the 2019 county rollback tax rate. | |

| SECTION 3: Additional Sales Tax to Reduce Property Taxes | |
|---|---|
| Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its effective and rollback tax rates to offset the expected sales tax revenue.<br><br>This section should only be completed by a county, city or hospital district that is required to adjust its effective tax rate and/or rollback tax rate because it adopted the additional sales tax. | |

| Activity | Amount/Rate |
|---|---|
| **41. Taxable Sales.** For taxing units that adopted the sales tax in November 2018 or May 2019, enter the Comptroller's estimate of taxable sales for the previous four quarters.[20] Estimates of taxable sales may be obtained through the Comptroller's **Allocation Historical Summary** webpage. Taxing units that adopted the sales tax before November 2018, skip this line. | $0 |
| **42. Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.[21]<br><br>**Taxing units that adopted the sales tax in November 2018 or in May 2019.** Multiply the amount on Line 41 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95.[22]<br><br>**- or -**<br><br>**Taxing units that adopted the sales tax before November 2018.** Enter the sales tax revenue for the previous four quarters. Do not multiply by .95. | $0 |
| **43. 2019 total taxable value.** Enter the amount from Line 37 of the Rollback Tax Rate Worksheet. | $4,192,632,704 |
| **44. Sales tax adjustment rate.** Divide Line 42 by Line 43 and multiply by $100. | $0/$100 |
| **45. 2019 effective tax rate, unadjusted for sales tax.**[23] Enter the rate from Line 24 or 25, as applicable, on the Effective Tax Rate Worksheet. | $0.306807/$100 |
| **46. 2019 effective tax rate, adjusted for sales tax.**<br>**Taxing units that adopted the sales tax in November 2018 or in May 2019.** Subtract Line 44 from Line 45. Skip to Line 47 if you adopted the additional sales tax before November 2018. | $0.306807/$100 |
| **47. 2019 rollback tax rate, unadjusted for sales tax.**[24] Enter the rate from Line 39 or 40, as applicable, of the Rollback Tax Rate Worksheet. | $0.330134/$100 |
| **48. 2019 rollback tax rate, adjusted for sales tax.** Subtract Line 44 from Line 47. | $0.330134/$100 |

[17] Tex. Tax Code Section 26.012(17)
[18] Tex. Tax Code Section 26.04(c)
[19] Tex. Tax Code Section 26.04(d)
[20] Tex. Tax Code Section 26.041(d)
[21] Tex. Tax Code Section 26.041(i)
[22] Tex. Tax Code Section 26.041(d)
[23] Tex. Tax Code Section 26.04(c)
[24] Tex. Tax Code Section 26.04(c)

## SECTION 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

| Additional Rollback Protection for Pollution Control Activity | Amount/Rate |
|---|---|
| **49. Certified expenses from the Texas Commission on Environmental Quality (TCEQ).** Enter the amount certified in the determination letter from TCEQ.[25] The taxing unit shall provide its tax assessor-collector with a copy of the letter.[26] | $0 |
| **50. 2019 total taxable value.** Enter the amount from Line 37 of the Rollback Tax Rate Worksheet. | $4,192,632,704 |
| **51. Additional rate for pollution control.** Divide Line 49 by Line 50 and multiply by $100. | $0/$100 |
| **52. 2019 rollback tax rate, adjusted for pollution control.** Add Line 51 to one of the following lines (as applicable): Line 39, Line 40 (counties) or Line 48 (taxing units with the additional sales tax). | $0.330134/$100 |

## SECTION 5: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

| | |
|---|---|
| Effective tax rate (Line 24; line 25 for counties; or line 46 if adjusted for sales tax) | $0.306807 |
| Rollback tax rate (Line 39; line 40 for counties; or line 48 if adjusted for sales tax) | $0.330134 |
| Rollback tax rate adjusted for pollution control (Line 52) | $0.330134 |

## SECTION 6: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the taxing unit.

**print here** Colette Ballinger

Printed Name of Taxing Unit Representative

**sign here** ________________________________________ ____________________________

Taxing Unit Representative                Date

[25]Tex. Tax Code Section 26.045(d)
[26]Tex. Tax Code Section 26.045(i)

Recognized for Excellence

Grapevine-Colleyville

Independent School District

July 25, 2019

**Tax Office**

3072 Mustang Drive
Grapevine, TX 76051

817/251-5633
METRO 817/481-1242
FAX 817/421-9400

I, Colette Ballinger, Tax Assessor-Collector for the City of Colleyville, Texas, submit to the City Council the 2019 Appraisal Roll as sworn to by Jeff Law, Chief Appraiser of the Tarrant County Appraisal District. Attached, herewith, are the appraisal roll valuation summary sheets with hard copies of the appraisal roll available for inspection at 3072 Mustang Drive, Grapevine, Texas 76051.

| | |
|---|---|
| Total Appraised and Assessed Value | $6,370,899,515 |
| Less Agricultural Deferral and Exemptions | - 659,300,067 |
| Net Taxable | $5,711,599,448 |

| | |
|---|---|
| ARB Value | $ 116,131,102 |
| Incomplete Property Value | $ 12,098,467 |
| In Process | $ 0 |
| New Construction (Included in net taxable) | $ 105,187,540 |

I certify an anticipated collection rate of 100% for the tax year 2019. This total percentage includes current taxes, delinquent taxes, rollback taxes, penalties and interest.

Witness my hand this 25th day of July 2019.

Colette Ballinger

Colette Ballinger, RTA, CSTA
Tax Assessor-Collector

Sworn and Subscribed to me this 25th day of July 2019.

| Debra McLeod | Tarrant | Texas |
|---|---|---|
| Notary Public Signature | County | State |

DEBRA MCLEOD
My Notary ID # 10822719
Expires August 10, 2020

NOTARY PUBLIC STATE OF TEXAS

Tarrant Appraisal District
Jeff Law, Chief Appraiser

# CITY OF COLLEYVILLE 005

## Appraisal Roll Information Valuation Summary as of July 22, 2019
## 2019 Certified Property Information

I, Jeff Law, Chief Appraiser for the Tarrant Appraisal District, to the best of my ability do solemnly swear that the attached is that portion of the appraisal roll for the Tarrant Appraisal District which lists property taxable by the above named entity and constitutes their Certified Appraisal Roll.

**APPRAISED VALUE (Considers Value Caps)** ------------------------> $ **6,370,899,515**

**Number of Accounts: 12,572**

| | |
|---|---|
| **Absolute Exemptions** | **$ 218,642,233** |
| **Cases before ARB – Appraised Value** | **$ 169,766,903** |
| **Incompletes** | **$ 48,440,452** |
| **Partial Exemptions** | **$ 222,450,479** |
| **In Process** | **$** |

**NET TAXABLE VALUE** ---------------------------------------> **$ 5,711,599,448**

Appraised Value minus Absolute Exemption amount, minus Cases before ARB amount, minus Incompletes, minus Partial Exemptions, minus the In Process accounts equals the Net Taxable Value.

**ESTIMATED NET TAXABLE VALUE** ----------------------------> **$ 5,839,829,017**

Including suggested values to be used for pending ARB accounts (see page two), Incompletes (see page three) and In Process accounts (see page four).

Jeff Law, Chief Appraiser

Tarrant Appraisal District
Jeff Law, Chief Appraiser

# CITY OF COLLEYVILLE 005

## Appraisal Roll Information Valuation Summary as of July 22, 2019
## 2019 Appraisal Review Board Information

Section 25.01 (c) of the State Property Tax code directs the Chief Appraiser to prepare a list of all properties under protest with the Appraisal Review Board and pending disposition at the time of value roll certification.

**The values below are from the ARB roll and are not included in the totals by the Chief Appraiser and represented on page 1 of this report.**

**$ 169,766,903**
**Total appraised value of properties under protest.**

**$ 165,901,574**
**Net taxable value of properties under protest.**

**$ 116,131,102**
**Estimated minimum taxable value for the same properties.**
**This value should be added to the net taxable value on page one.**

Tarrant Appraisal District
Jeff Law, Chief Appraiser

# CITY OF COLLEYVILLE 005

## Appraisal Roll Information Valuation Summary as of July 22, 2019
## 2019 Incomplete Property Information

Section 26.01(d) of the State Property Tax Code directs the Chief Appraiser to prepare a list of all properties that are not on the appraisal roll and not included on the ARB roll.

**The values below are from the incomplete property listing and are not included in the totals by the Chief Appraiser and represented on page 1 of this report.**

**<u>The value of incomplete properties are subject to change and are also subject to appeal before the Appraisal Review Board.</u>**

**$ 48,440,452**

**Total appraised value of incomplete properties**

**$ 17,283,524**

**Net taxable value of properties under of incomplete properties.**

**$ 12,098,467**

**Estimated minimum taxable value for the same properties.**

**This value should be added to the net taxable value on page one**

Tarrant Appraisal District
Jeff Law, Chief Appraiser

# CITY OF COLLEYVILLE 005

## Appraisal Roll Information Valuation Summary as of July 22, 2019
## 2019 In Process Property Information

**The values below are from In Process properties and are not included in the totals by the Chief Appraiser and represented on page 1 of this report.**

**$**

**Total appraised value of In Process properties**

**$**

**Estimated net taxable value of In Process properties.**

**This value should be added to the net taxable value on page one.**

# City of Colleyville
## City Council
## Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

**Agenda Number** WS-2 **Agenda Date** 8/6/2019
**Type** Worksession
**Department** City Manager

**Title**
Presentation of the proposed FY 2020 budget

**Strategic Plan**
2.4 Demonstrate stewardship of public resources

**Explanation**
Staff will present the FY 2020 proposed budget for all operating funds - general fund, utility fund, drainage fund, and debt service fund.

**Attachments**
1. FY 2020 Proposed Budget Presentation
2. FY 2020 Proposed Budget

# Fiscal Year 2020 Proposed Budget

City Council Worksession
August 6, 2019

# Presentation Overview

- Property values and proposed tax rate
- FY 2020 proposed revenues and expenditures by fund
- FY 2020 proposed CIP projects
- Next Steps

# Property Values

| | July 25, 2018 Certified | | July 25, 2019 Certified |
|---|---|---|---|
| Est. Net Taxable Value: | $5,456,363,643 (+7.7% -- 14.5% new construction; 85.5% existing property) | Est. Net Taxable Value: | $5,839,829,017 (+7% -- 28% new construction; 72% existing property) |
| TIF Value: | $404,429,378 (+8.5%) | TIF Value: | $438,771,640 (+8.5%) |
| Not in TIF: | $5,051,934,265 (+7.7%) | Not in TIF: | $5,401,057,377 (+7%) |

# Proposed FY 2020 Property Tax Rate

2018 (FY19) Proposed Rate: $0.320800

I&S Tax Rate: $0.017036
M&O Tax Rate: $0.303764

**2019 (FY20) Proposed Rate**: $0.306807

I&S Tax Rate: $0.016379
M&O Tax Rate: $0.290430

**Tax Rate Reduction: $0.013993**

***Effective tax rate second consecutive year***

| Budget Year | Average Residential Property Value | Property Tax Rate | Average Property Tax Payment - City |
|---|---|---|---|
| **2010** | $398,957 | $0.3559 | $1,419.89 |
| **2011** | $397,472 | $0.3559 | $1,414.60 |
| **2012** | $396,817 | $0.3559 | $1,412.28 |
| **2013** | $397,889 | $0.3559 | $1,416.09 |
| **2014** | $406,040 | $0.3559 | $1,445.10 |
| **2015** | $421,497 | $0.3559 | $1,500.11 |
| **2016** | $423,650 | $0.3559 | $1,507.77 |
| **2017** | $460,461 | $0.33913 | $1,561.56 |
| **2018** | $500,748 | $0.333834 | $1,671.67 |
| **2019** | $521,831 | $0.320800 | $1,674.03 |
| **2020** | $552,770 | $0.306807 | $1,695.94 |

# History of Efforts

**FY 2017**

- Eliminated $1.2 transfer from Utility Fund to General Fund– absorbed via operational efficiencies and minimal staffing reductions

**FY 2018**

- Continued operational efficiencies to absorb cost increases
- Only significant expenditure increase was fully funding the market increases to implement the Compensation & Classification study
- Hiring "chill," ultimately eliminating vacant positions – essentially one in every department

**FY 2019**

- Adapt processes to sustain leaner staffing model –able to absorb health insurance cost increases with savings from eliminated positions
- Continued operational efficiencies to absorb operating cost increases

**FY 2020**

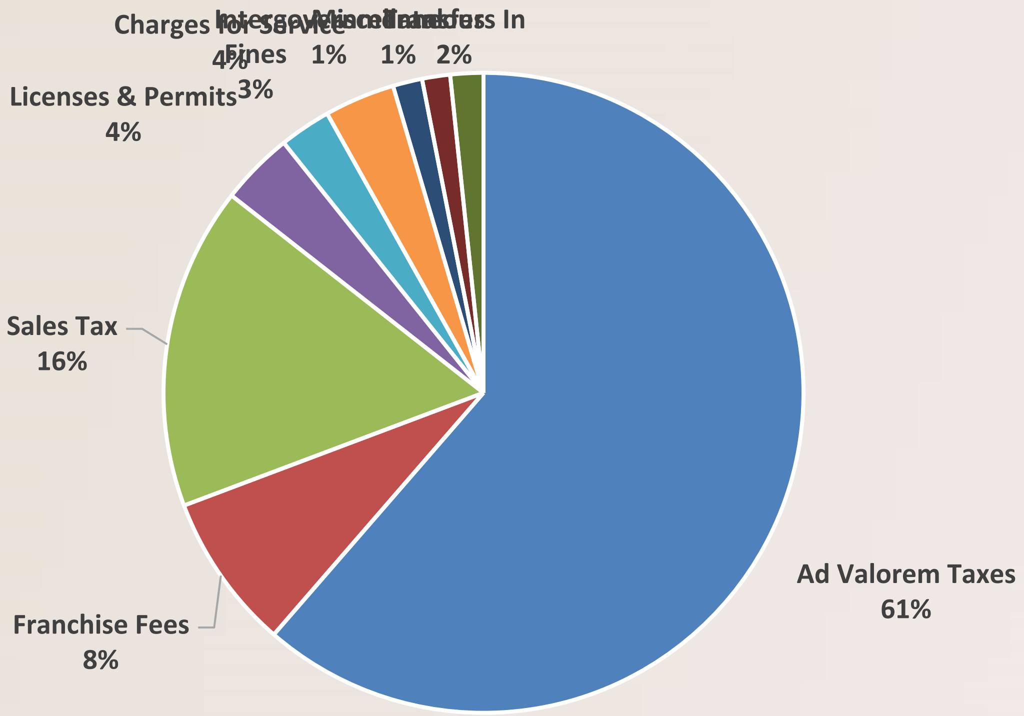
- Better align capital expenditures with capital funds
- Continued operational efficiencies to absorb operating cost increases

# General Fund Summary

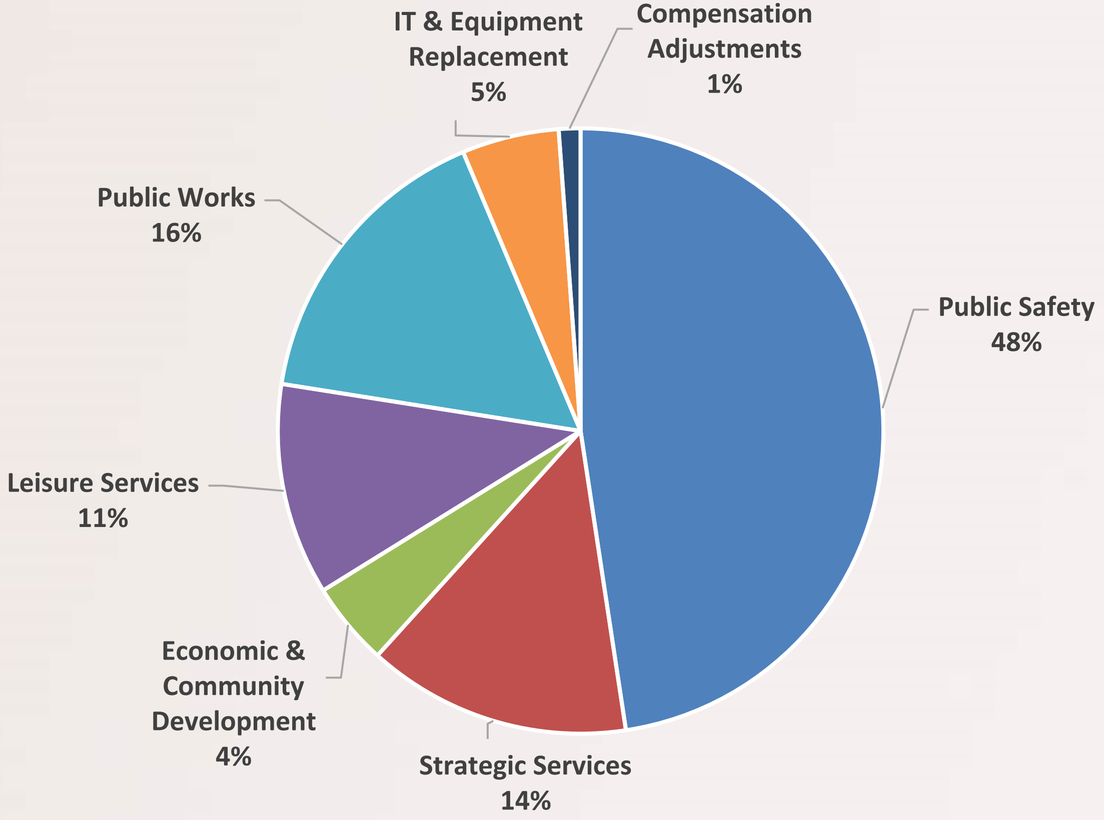
| | BUDGET FY 2019 | YE PROJECTED FY 2019 | PROJECTED FY 2020 | PROJECTED FY 2021 | PROJECTED FY 2022 | PROJECTED FY 2023 | PROJECTED FY 2024 |
|---|---|---|---|---|---|---|---|
| ***BEGINNING FUND BALANCE*** | $9,106,515 | $8,991,999 | $9,605,174 | $10,011,546 | $10,368,172 | $10,674,300 | $10,929,230 |
| *REVENUE:* | | | | | | | |
| Ad Valorem Taxes | $14,322,575 | $14,685,000 | $15,090,882 | $15,619,063 | $16,165,730 | $16,731,531 | $17,317,134 |
| Sales Tax | $4,008,292 | $4,008,292 | $4,008,292 | $4,048,375 | $4,088,859 | $4,129,747 | $4,171,045 |
| Franchise Fees | $2,105,000 | $2,267,407 | $1,942,500 | $1,961,925 | $1,981,544 | $2,001,360 | $2,021,373 |
| Licenses & Permits | $975,400 | $1,029,450 | $910,000 | $919,100 | $928,291 | $937,574 | $946,950 |
| Fines | $822,604 | $667,524 | $640,000 | $646,400 | $652,864 | $659,393 | $665,987 |
| Charges for Service | $901,100 | $852,000 | $875,600 | $884,356 | $893,200 | $902,132 | $911,153 |
| Intergovernmental | $364,483 | $364,483 | $364,483 | $368,128 | $371,809 | $375,527 | $379,282 |
| Miscellaneous Income | $226,000 | $398,000 | $348,000 | $354,960 | $362,059 | $369,300 | $376,686 |
| Transfers In | $385,507 | $385,507 | $409,420 | $417,608 | $425,961 | $434,480 | $443,169 |
| ***TOTAL REVENUES*** | **$24,110,961** | **$24,657,663** | **$24,589,177** | **$25,219,915** | **$25,870,316** | **$26,541,044** | **$27,232,782** |
| Expenditures | $22,544,488 | $22,544,488 | $22,682,805 | $23,363,289 | $24,064,188 | $24,786,113 | $25,529,697 |
| Contribution- CIP projects | $1,500,000 | $1,500,000 | $1,500,000 | $1,500,000 | $1,500,000 | $1,500,000 | $1,500,000 |
| ***TOTAL EXPENDITURES*** | **$24,044,488** | **$24,044,488** | **$24,182,805** | **$24,863,289** | **$25,564,188** | **$26,286,113** | **$27,029,697** |
| ***NET REVENUE*** | **$66,473** | **$613,175** | **$406,372** | **$356,626** | **$306,129** | **$254,931** | **$203,085** |
| ***ENDING FUND BALANCE*** | $9,172,988 | $9,605,174 | $10,011,546 | $10,368,172 | $10,674,300 | $10,929,230 | $11,132,313 |
| ***DAYS OF FUND BALANCE*** | 139 | 146 | 151 | 152 | 152 | 152 | 150 |

# General Fund Rev. & Exp. by Category

## Revenue




## Expenditure



# General Fund Expenditures by Department

| | FY 2019 BUDGET | FY 2020 PROPOSED | $ Change |
|---|---|---|---|
| COUNCIL | $ 209,951 | $212,701 | $ 2,750 |
| ADMINISTRATION | $ 614,527 | $671,384 | $ 56,857 |
| BUILDING INSPECTION | $ 436,861 | $450,789 | $ 13,928 |
| COMM DEV P&Z | $ 402,177 | $416,064 | $ 13,887 |
| ECONOMIC DEVELOPMENT | $ 198,150 | $213,738 | $ 15,588 |
| CITY SECRETARY | $ 168,211 | $206,975 | $ 38,764 |
| FINANCE | $ 603,509 | $616,848 | $ 13,339 |
| COURT | $ 443,419 | $504,636 | $ 61,217 |
| LEGAL | $ 220,000 | $220,000 | $ - |
| LIBRARY | $ 550,962 | $567,502 | $ 16,540 |
| FIRE DEPARTMENT | $ 5,578,793 | $5,886,507 | $ 307,714 |
| POLICE DEPARTMENT | $ 5,063,010 | $5,121,389 | $ 58,379 |
| PARKS & RECREATION | $ 1,723,974 | $1,761,538 | $ 37,564 |
| COMMUNICATIONS | $ 61,868 | $62,491 | $ 623 |
| COLLEVYILLE CENTER | $ 387,174 | $408,158 | $ 20,984 |
| HUMAN RESOURCES | $ 285,282 | $297,704 | $ 12,422 |
| ENG PROF SVCS | $ 469,452 | $431,741 | $ (37,711) |
| STREETS MAINTENANCE | $ 3,243,307 | $2,747,484 | $ (495,823) |
| FLEET SERVICES | $ 259,492 | $163,208 | $ (96,284) |
| FACILITY SERVICES | $ 496,359 | $567,325 | $ 70,966 |
| INFORMATION SERVICES & GIS | $ 885,572 | $882,969 | $ (2,603) |
| COMPENSATION ADJUSTMENTS | $ 241,687 | $280,000 | $ 38,313 |
| CAPITAL EQUIPMENT RESERVE | $ 371,000 | $371,000 | $ - |
| NON-DEPARTMENTAL | $ 1,129,751 | $1,120,654 | $ (9,097) |
| **TOTAL** | **$ 24,044,488** | **$ 24,182,805** | **$ 138,317** |

# General Fund Revenues

| GENERAL FUND REVENUE | FY19 BUDGET | FY20 PROPOSED | $ CHANGE |
|---|---|---|---|
| | | | |
| CURRENT TAXES | $14,242,575 | $15,010,882 | $768,307 |
| DELINQUENT TAXES | $25,000 | $25,000 | $0 |
| PENALTY & INTEREST | $55,000 | $55,000 | $0 |
| ONCOR ELECTRIC DELIVER | $890,000 | $910,000 | $20,000 |
| TRI-COUNTY ELECTRIC | $105,000 | $110,000 | $5,000 |
| ATMOS ENERGY | $350,000 | $450,000 | $100,000 |
| AT&T SERVICES | $60,000 | $25,000 | ($35,000) |
| VERIZON/OTHERS | $65,000 | $32,500 | ($32,500) |
| GARBAGE/RECYCLING | $160,000 | $195,000 | $35,000 |
| CABLE TV | $475,000 | $220,000 | ($255,000) |
| SALES TAX | $3,903,292 | $3,903,292 | $0 |
| MIXED BEVERAGE TAX | $105,000 | $105,000 | $0 |
| BUILDING PERMIT | $625,000 | $575,000 | ($50,000) |
| PLUMBING PERMIT | $57,600 | $55,000 | ($2,600) |
| MECHANICAL PERMIT | $48,000 | $45,000 | ($3,000) |
| ELECTRICAL PERMIT | $57,600 | $55,000 | ($2,600) |
| CITY LICENSE | $46,000 | $43,000 | ($3,000) |
| BUILDING PLAN REVIEW FEE | $88,000 | $88,000 | $0 |
| NEW BUSINESS | $7,200 | $7,200 | $0 |
| SIGN PERMITS | $8,000 | $6,800 | ($1,200) |
| FENCE PERMITS | $15,000 | $15,000 | $0 |
| FIRE PERMIT FEES | $8,000 | $10,000 | $2,000 |
| IRRIGATION PERMITS | $15,000 | $10,000 | ($5,000) |
| GAS & OIL WELL PERMIT FEE | $0 | | $0 |
| RE-ZONING FEE | $11,000 | $10,000 | ($1,000) |
| PLAT FEE | $7,500 | $7,500 | $0 |
| BOARD OF ADJUSTMENT | $2,000 | $2,000 | $0 |
| FINES-BUDGETED | $750,000 | $560,000 | ($190,000) |
| ALARM FEES | $55,000 | $60,000 | $5,000 |
| LIBRARY FINES | $17,604 | $20,000 | $2,396 |
| SALE OF MATERIAL | $100 | $100 | $0 |
| WEED MOWING | $6,000 | $6,000 | $0 |
| SALE OF SURPLUS PROPER | $5,000 | $20,000 | $15,000 |
| SITE PLAN REVIEW FEE | $2,000 | $2,000 | $0 |
| EARNED INTEREST | $55,000 | $150,000 | $95,000 |
| MISCELLANEOUS | $60,000 | $60,000 | $0 |
| AMBULANCE | $345,000 | $350,000 | $5,000 |
| RECREATION PROGRAM | $195,000 | $195,000 | $0 |
| LANDSCAPING PLAN FEE | $1,000 | $1,500 | $500 |
| CREDIT CARD FEE | $16,000 | $18,000 | $2,000 |
| ENGINEERING-INSPECTION | $15,000 | $15,000 | $0 |
| MATERIALS TESTING FEE | $8,000 | $8,000 | $0 |
| KELLER COURT | $260,538 | $260,538 | $0 |
| SRO REIMBURSEMENT | $103,945 | $103,945 | $0 |
| ANTENNA LEASES | $90,000 | $100,000 | $10,000 |
| LOT DRAINAGE INSPECTION | $17,000 | $17,000 | $0 |
| FIELD USE FEE | $21,500 | $21,500 | $0 |
| TRANSFER FROM UTILITY | $226,117 | $250,030 | $23,913 |
| COLLEYVILLE CENTER | $230,000 | $200,000 | ($30,000) |
| NON RESIDENT FEE - PAR | $40,000 | $40,000 | $0 |
| TRANSFER IN-FROM TIF | $159,390 | $159,390 | $0 |
| TOTALS | $24,110,961 | $24,589,177 | $478,216 |

# Utility Fund Summary

| | BUDGET FY 2019 | PROJECTION FY 2020 | PROJECTION FY 2021 | PROJECTION FY 2022 | PROJECTION FY 2023 | PROJECTION FY 2024 |
|---|---|---|---|---|---|---|
| ***TOTAL BEG. WORKING CAPITAL*** | 4,494,686 | 4,494,687 | 4,494,687 | 4,494,687 | 4,494,687 | 4,494,688 |
| FUND REVENUES | | | | | | |
| Water Sales | 0 | 0 | 0 | 0 | 0 | 1 |
| Water - Base Rate | 1,692,467 | 1,742,896 | 1,764,347 | 1,804,671 | 1,845,889 | 1,888,020 |
| Water - Volumetric Rate | 9,794,756 | 10,578,071 | 10,929,340 | 11,327,057 | 11,740,196 | 12,169,396 |
| Wastewater Sales | 0 | 0 | 0 | 0 | 0 | 0 |
| Wastewater - Base Rate | 1,281,579 | 1,268,040 | 1,279,994 | 1,310,631 | 1,341,968 | 1,374,021 |
| Wastewater - Volumetric Rate | 3,299,803 | 3,629,783 | 3,992,762 | 4,392,038 | 4,831,242 | 5,314,366 |
| Water Installation | 42,000 | 42,000 | 42,000 | 42,000 | 42,000 | 42,000 |
| Wastewater Installation | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Engineering Charges | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Penalties | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| Miscellaneous | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Interest Income | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| ***TOTAL REVENUES*** | **16,405,605** | **17,555,789** | **18,303,443** | **19,171,396** | **20,096,294** | **21,082,804** |
| FUND EXPENSES | | | | | | |
| Utility Billing | 457,638 | 438,748 | 447,523 | 456,473 | 465,603 | 474,915 |
| IS GIS | 66,549 | 69,235 | 71,658 | 74,166 | 76,762 | 79,449 |
| Utility Support | 1,178,946 | 1,168,323 | 1,191,689 | 1,215,523 | 1,239,834 | 1,264,630 |
| Utility Operations - Water | 701,346 | 772,875 | 788,333 | 804,099 | 820,181 | 836,585 |
| TRA Water (volumetric) | 6,627,588 | 7,252,545 | 7,437,538 | 7,660,664 | 7,890,484 | 8,127,199 |
| TRA Water (debt) | 3,167,168 | 3,325,526 | 3,491,802 | 3,666,392 | 3,849,712 | 4,042,198 |
| Utility Operations - Wastewater | 290,458 | 298,019 | 303,979 | 310,059 | 316,260 | 322,585 |
| TRA Wastewater | 3,299,803 | 3,629,783 | 3,992,762 | 4,392,038 | 4,831,242 | 5,314,366 |
| Non-Departmental | 233,605 | 233,605 | 238,277 | 243,043 | 247,903 | 252,862 |
| Transfer to General Fund | 226,117 | 250,030 | 258,781 | 267,838 | 277,213 | 286,915 |
| Transfer/Repayment to Colleyville Tomorrow Fund | 44,286 | 0 | 0 | 0 | 0 | 0 |
| Transfer for future vehicle replacement | 81,100 | 81,100 | 81,100 | 81,100 | 81,100 | 81,100 |
| Compensation Adjustment (merit pool) | 31,000 | 36,000 | 0 | 0 | 0 | 0 |
| Debt Service | 0 | 0 | 0 | 0 | 0 | 0 |
| ***TOTAL EXPENDITURES*** | **16,405,604** | **17,555,789** | **18,303,443** | **19,171,396** | **20,096,294** | **21,082,803** |
| ***ENDING WORKING CAPITAL - 9/30*** | 4,494,687 | 4,494,687 | 4,494,687 | 4,494,687 | 4,494,688 | 4,494,691 |

# Water & Wastewater Base Rates

**FY 2020 Recommendation**
Use savings/difference from lower water and wastewater base rates to increase the CIP funding component of the rate structure

| Water Meter Size | FY 2019 Water | FY 2019 Wastewater | FY 2019 CIP | **FY 2019 Total** |
|---|---|---|---|---|
| 1" Meter | $13.48 | $10.78 | $2.29 | $26.55 |
| 1.5" Meter | $26.96 | $10.78 | $4.58 | $42.32 |
| 2" Meter | $43.14 | $10.78 | $7.33 | $61.25 |
| 3" Meter | $80.89 | $10.78 | $13.74 | $105.41 |
| 4" Meter | $134.82 | $10.78 | $22.90 | $168.50 |

| | $-.02 | $-0.41 | +$0.43 | Same |
|---|---|---|---|---|
| Water Meter Size | FY 2020 Water | FY 2020 Wastewater | FY 2020 CIP | **FY 2020 Total** |
| 1" Meter | $13.46 | $10.37 | $2.72 | $26.55 |
| 1.5" Meter | $26.92 | $10.37 | $5.03 | $42.32 |
| 2" Meter | $43.07 | $10.37 | $7.81 | $61.25 |
| 3" Meter | $80.75 | $10.37 | $14.29 | $105.41 |
| 4" Meter | $134.59 | $10.37 | $23.54 | $168.50 |

# Volumetric Rates

- Volumetric rates are pass through charges for the water and wastewater treatment services provided by TRA (i.e. the City calculates rates to only bring in what is anticipated to be paid out to TRA)

- The volumetric rate is driven by:

1. TRA's operating budget (including purchase of raw water from TRWD)
2. TRA's debt service requirements
3. Usage - the number of Colleyville's water and wastewater gallons treated by TRA

# Preliminary Volumetric Rates

## Projected Water and Wastewater Volumetric Rates

| *Water Volumetric Rate* | Rate per 1,000 Gallons 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|
| Colleyville's portion of TRA's Operating Budget Including Raw Water | $2.287 | $2.377 | $2.477 | $2.554 | $2.625 |
| Add: 20% of O&M rate (Billed by TRA to ensure liquidity) | $0.46 | $0.48 | $0.50 | $0.51 | $0.53 |
| **Subtotal O&M Rate** | **$2.744** | **$2.852** | **$2.972** | **$3.065** | **$3.150** |
| Colleyville's portion of TRA's Debt Budget | $1.326 | $1.526 | $1.826 | $2.082 | $2.250 |
| Add: 5% of Debt service (Based on the City's historical experience) | $0.066 | $0.076 | $0.091 | $0.104 | $0.113 |
| **Subtotal Debt Rate** | **$1.392** | **$1.602** | **$1.917** | **$2.186** | **$2.363** |
| **TOTAL PROJECTED VOLUMETRIC WATER RATE** | **$4.137** | **$4.455** | **$4.890** | **$5.251** | **$5.513** |

| *Wastewater Volumetric Rate* | Rate per 1,000 Gallons 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|
| Colleyville's portion of TRA's Operating Budget | $1.009 | $1.115 | $1.165 | $1.149 | $1.083 |
| Add: 2% of O&M rate (Based on the City's historical experience) | $0.020 | $0.022 | $0.023 | $0.023 | $0.022 |
| **Subtotal O&M Rate** | **$1.029** | **$1.137** | **$1.188** | **$1.172** | **$1.105** |
| Colleyville's portion of TRA's Debt Budget | $1.979 | $2.235 | $2.412 | $2.576 | $2.781 |
| Add: 5% of Debt service (Based on the City's historical experience) | $0.099 | $0.112 | $0.121 | $0.129 | $0.139 |
| **Subtotal Debt Rate** | **$2.078** | **$2.347** | **$2.533** | **$2.705** | **$2.920** |
| **TOTAL PROJECTED VOLUMETRIC WASTEWATER RATE** | **$3.107** | **$3.484** | **$3.721** | **$3.877** | **$4.025** |

# Drainage Fund Summary

| | BUDGETED FY 2019 | PROJECTED FY 2020 | PROJECTED FY 2021 | PROJECTED FY 2022 | PROJECTED FY 2023 | PROJECTED FY 2024 |
|---|---|---|---|---|---|---|
| ***TOTAL BEG. WORKING CAPITAL*** | 609,126 | 810,438 | 993,102 | 1,169,669 | 1,455,983 | 1,724,064 |
| FUND REVENUES | | | | | | |
| Drainage Fees | 956,760 | 962,640 | 968,520 | 974,400 | 980,280 | 986,160 |
| Penalties/Misc | 9,568 | 9,626 | 9,685 | 9,744 | 9,803 | 9,862 |
| Interest Income | 6,120 | 6,242 | 6,367 | 6,495 | 6,624 | 6,757 |
| ***TOTAL OPERATING REVENUES*** | 972,448 | 978,509 | 984,572 | 990,639 | 996,708 | 1,002,781 |
| ***FUND EXPENSES*** | | | | | | |
| Drainage Operations | 492,690 | 504,670 | 522,333 | 540,615 | 559,537 | 579,120 |
| Stormwater Management | 118,550 | 124,488 | 128,845 | 133,355 | 138,022 | 142,853 |
| IS GIS | 21,501 | 22,368 | 22,815 | 23,272 | 23,737 | 24,212 |
| Non-Departmental | 6,525 | 6,612 | 6,843 | 7,083 | 7,331 | 7,587 |
| Compensation Adjustment | 6,200 | 6,200 | 0 | 0 | 0 | 0 |
| Debt Service | 125,670 | 131,506 | 127,169 | 0 | 0 | 0 |
| Interfund loan repayment | 0 | 0 | 0 | 0 | 0 | 0 |
| ***TOTAL OPERATING EXPENSES*** | 771,136 | 795,844 | 808,006 | 704,324 | 728,627 | 753,773 |
| NET REVENUE | 201,312 | 182,665 | 176,566 | 286,314 | 268,082 | 249,008 |
| ***ENDING WORKING CAPITAL*** | 810,438 | 993,102 | 1,169,669 | 1,455,983 | 1,724,064 | 1,973,072 |
| Required Coverage Ratio (25% of debt service) | 31,418 | 32,877 | 31,792 | 0 | 0 | 0 |
| ***ENDING AVAILABLE WORKING CAPITAL*** | 779,020 | 960,226 | 1,137,876 | 1,455,983 | 1,724,064 | 1,973,072 |
| Days of Working Capital | 384 | 455 | 528 | 755 | 864 | 955 |

# Debt Service Fund Summary

| | BUDGET FY 2019 | PROJECTED FY 2020 | PROJECTED FY 2021 | PROJECTED FY 2022 | PROJECTED FY 2023 |
|---|---|---|---|---|---|
| ***BEGINNING FUND BALANCE - 10/1*** | 692,695 | 692,695 | 692,695 | 692,695 | 692,695 |
| FUND REVENUES | | | | | |
| Current Property Taxes | 682,115 | 686,723 | 683,723 | 686,198 | 563,298 |
| Delinquent Property Taxes | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Penalty & Interest | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Transfer-in CCCPD Fund** | 509,100 | 0 | 0 | 0 | 0 |
| Transfer-in TIF Fund** | 653,725 | 654,675 | 0 | 0 | 0 |
| Interest Income/Other | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Use of Available Cash | 0 | 50,000 | 0 | 0 | 0 |
| ***TOTAL REVENUES*** | **1,859,940** | **1,406,398** | **698,723** | **701,198** | **578,298** |
| FUND EXPENDITURES | | | | | |
| 2006 G.O. Refunding Bonds | 549,828 | 0 | 0 | 0 | 0 |
| 2007 G.O. Bonds | 0 | 0 | 0 | 0 | 0 |
| 2011 G.O. Refunding Bonds | 170,000 | 173,400 | 0 | 0 | 0 |
| 2016 G.O. Refunding Bonds | 923,300 | 963,025 | 478,750 | 481,225 | 478,325 |
| 2016 Engine Lease | 48,485 | 48,485 | 48,485 | 48,485 | 48,485 |
| Ambulance Lease | 49,988 | 49,988 | 49,988 | 49,988 | 49,988 |
| Motorola Radio Tower Lease | 0 | 0 | 0 | 0 | 0 |
| 2020 Ambulance Lease down payment | 0 | 50,000 | 0 | 0 | 0 |
| 2020 Ambulance Lease payment | 0 | 120,000 | 120,000 | 120,000 | 0 |
| 2010 Fire Truck Lease | 116,839 | 0 | 0 | 0 | 0 |
| Paying Agent | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| ***TOTAL EXPENDITURES*** | **1,859,940** | **1,406,398** | **698,723** | **701,198** | **578,298** |
| LESS USE OF AVAILABLE CASH | 0 | 0 | 0 | 0 | 0 |
| ***ENDING FUND BALANCE - 9/30*** | 692,695 | 692,695 | 692,695 | 692,695 | 692,695 |

FY 2020 I&S Tax Rate: $0.016379

- General obligation debt paid off in FY 2028
- Now setting aside General Fund cash each year for future fire engine/truck replacements to avoid future debt issuance

# Summary by Fund

| FY 2020 Proposed | General Fund | Utility Fund | Drainage Fund | Debt Service Fund |
|---|---|---|---|---|
| Operating Revenues | $24,589,177 | $17,555,789 | $978,509 | $1,406,398 |
| Operating Expenditures | $24,182,805 | $17,555,789 | $795,844 | $1,406,398 |

# Highlights: Other Funding Sources

**Other Operating Budgets:**

- Colleyville Crime Control & Prevention District (CCCPD) Fund
- Colleyville Economic Development Corporation (CEDC) Fund

**Special Revenue Funds & Capital Projects Funds:**

- Funds appropriated by Council as Boards, Committees, or staff recommend expenditures
- Use on capital projects is reflected in the 5-Year CIP

# Year-end Budget Amendment

Year-end Budget Amendment: 1st reading on September 3

- Transfer balance of additional General Fund revenues over expenditures to the Capital Projects Fund for future CIP projects
- Transfer balance of additional Utility Fund revenues over expenditures to the Utility Capital Projects Fund for future CIP projects
- Transfer General Fund fund balance to Capital Projects Fund

# The Proposed Five Year CIP


## The Proposed Fiscal Year 2020-2024 Capital Improvement Program

- The program identifies planned projects for the next five years, based on funding availability, and a schedule for completion
- The CIP provides an opportunity to consider all of the city's capital needs in the coming years and determine the priority of each, as well as whether available funding resources are sufficient to support those expenditures

# 2020 Projects

| Drainage | CIP Amount |
|---|---|
| Drainage Improvements FY2020 | $500,000 |
| Flood Gates Upgrade | $425,000 |
| **Drainage Total** | **$925,000** |

| Facilities | CIP Amount |
|---|---|
| City Hall/Library - HVAC Replacement | $327,600 |
| Colleyville Center New Roof | $300,000 |
| Colleyville Center Renovation FY2020 | $56,500 |
| Construction of Parking Facility at Central Fire Station | $125,000 |
| Entrepreneur Center | $200,000 |
| Improvements to Parks Building (on Bransford) | $380,000 |
| Justice Center - Metal Roof Coating | $246,500 |
| Keyless Entry/Card Reader Expansion | $70,000 |
| Land Acquisition | $5,000,000 |
| Public Works Service Center Site Improvements-Design | $150,000 |
| Public Works Service Center Site Renovations | $700,000 |
| Rehabilitate the Historic Fire Station | $234,000 |
| Restroom Facility at Nature Center | $800,000 |
| Restroom Facility at Reagan Park | $300,000 |
| Restroom Facility Renovation at City Park | $800,000 |
| **Facilities Total** | **$9,689,600** |

# 2020 Projects

| Master Plans/Studies | CIP Amount |
|---|---|
| Drainage Fee Assessment Study | $50,000 |
| Water Risk and Resilience Assessment | $100,000 |
| Water, Wastewater, and Roadway Impact Fee Update | $128,000 |
| **Master Plans/Studies Total** | **$278,000** |

| Parks and Recreation | CIP Amount |
|---|---|
| Landscape Improvements Near Pavilion at McPherson Park | $20,000 |
| New Warmup Area at City Park Baseball Fields | $50,000 |
| Park Signage/Branding Program FY2020 | $50,000 |
| Parkway Tree Removal and Replacement | $75,000 |
| Playground Improvements at Sparger Park | $50,000 |
| **Parks and Recreation Total** | **$245,000** |

| Sidewalks/Trails | CIP Amount |
|---|---|
| Annual Sidewalk/Trail Construction/Grant Match FY2020 | $500,000 |
| Bransford Rd Trail (Field St to Cotton Belt Trail)-Design | $50,000 |
| Cheek-Sparger Trail | $400,000 |
| John McCain Road Trail - Design | $50,000 |
| John McCain Road Trail - Construction | $800,000 |
| Misc Concrete Rehabilitation FY2020 | $400,000 |
| **Sidewalks/Trails Total** | **$2,200,000** |

# 2020 Projects



| Streets | CIP Amount |
|---|---|
| Cheek-Sparger Road (San Bar to Brown Trail) – Construction ($1,328,000 City Portion; $1,877,000 Grant Funded) | $3,205,000 |
| Flashing Lights for Pedestrian Crosswalks | $75,000 |
| Glade Road (Phase 2 - SH26 to Pool) - FY20 Construction | $3,000,000 |
| Jackson Road Bridge Renovation-Design | $200,000 |
| John McCain Road and Westcoat Drive Roundabout - Construction | $800,000 |
| L.D. Lockett Road Right Turn Ln - Construction | $275,000 |
| McDonwell School Road and Westcoat Drive Roundabout - Construction | $1,600,000 |
| Pleasant Run Road Bridge at Big Bear (White Chapel Bridge) - Construction | $400,000 |
| *Pleasant Run Road Rehabilitation (John McCain to N City Limit) | $1,500,000 |
| Roberts Road - Construction | $2,100,000 |
| **SH26 Beautification FY2020 | $9,000,000 |
| Street Maintenance County-2020 | $400,000 |
| Street Maintenance Program-2020 | $500,000 |
| Street Pavement Marking-2020 | $100,000 |
| **Streets Total** | **$23,155,000** |

*Pleasant Run cost estimate includes the following:
$350,000 road reconstruction and ribbon curb
$500,000 underground storm system and sidewalk

**SH26 Beautification Multi-Year Project
Total Anticipated Cost $13,000,000

# 2020 Projects

| Wastewater | CIP Amount |
|---|---|
| Wastewater Meter Installation at Somerset Manor | $75,000 |
| **Wastewater Total** | **$75,000** |
| **Water** | **CIP Amount** |
| Pleasant Run Waterline (John McCain North to Bear Creek) - Construction | $800,000 |
| Pleasant Run Waterline Vault - Construction | $375,000 |
| Supervisory Control and Data Acquisition (SCADA) Replacement | $350,000 |
| Water Project 11: Tinker Road Water Lines - Design | $123,000 |
| **Water Total** | **$1,648,000** |

# Key Accomplishments

- Proposed the effective tax rate for 2nd consecutive year
- Provides a balanced budget
- Demonstrates responsible fiscal management
- Expands public safety services
- Maintains current overall utility base rates for 1-inch residential meters, while providing additional funding for utility CIP projects
- Includes investment in and replacement of the City's infrastructure
- Furthers beautification efforts throughout the community

# Next Steps: Meeting Dates

| August 2019 | | | | | | |
|---|---|---|---|---|---|---|
| Su | M | Tu | W | Th | F | Sa |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| August | | |
|---|---|---|
| 2-Aug | City Manager's proposed budget distributed to City Council | City Manager's Office |
| 6-Aug | Worksession- Presentation of the Proposed Budget | City Council |
| | Submission of certified appraisal roll & collection rate | |
| | Submission of effective and rollback tax calculations | |
| | 2nd Reading of CCCPD budget - approval by the governing body | |
| | Resolution appproving proposed tax rate (for public hearings & notices) | |
| 13-Aug | Colleyville Eco. Dev. Corporation (CEDC) Budget Worksession | CEDC Board |
| 15-Aug | Publish Combined Notice of Effective and Rollback Tax Rate | City Manager's Office |
| | Publish Notice of Budget Public Hearing | |
| 27-Aug | Colleyville Economic Development Corporation meeting | CEDC Board |
| | - Adoption of Budget, EDCIP, and Annual Activity Report | |
| 27-Aug | City Council Special Meeting | City Council |
| | - 1st Public Hearing on Tax Rate (if needed) | |

| September 2019 | | | | | | |
|---|---|---|---|---|---|---|
| Su | M | Tu | W | Th | F | Sa |
| | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

| September | | |
|---|---|---|
| 3-Sep | Presentation of the CEDC annual activity report | City Council |
| | 1st reading of budget ordinance and budget public hearing | |
| | 1st reading of tax rate ordinance (2nd public hearing, if needed) | |
| | 1st reading of current FY year-end budget amendment | |
| | 1st reading of ordinance for any fee changes (if needed) | |
| | 1st reading of ordinance for utility base rate changes (if needed) | |
| | Resolution adopting the CEDC budget | |
| | Resolution adopting the EDCIP | |
| 17-Sep | 2nd reading of budget ordinance (official adoption) | City Council |
| | 2nd reading of tax rate ordinance (official adoption) | |
| | 2nd reading of current FY year-end budget amendment | |
| | 2nd reading of ordinance for any fee changes (if needed) | |
| | 2nd reading of ordinance for utility base rate changes (if needed) | |
| | Resolution adopting the 5-Year CIP | |
| | Resolution ratifying the property tax increase (if needed) | |

# Questions and Discussion

# City of Colleyville
# Fiscal Year 2019-2020
# Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of $772,915 which is a 5.18 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $322,723.

The members of the governing body voted on the budget as follows:

**FOR:**
**AGAINST:**
**PRESENT** and not voting:
**ABSENT:**

**Property Tax Rate Comparison**

| | 2019-2020 | 2018-2019 |
|---|---|---|
| Property Tax Rate: | $0.306807/100 | $0.320800/100 |
| Effective Tax Rate: | $0.306807/100 | $0.320800/100 |
| Effective Maintenance & Operations Tax Rate: | $0.290430/100 | $0.303663/100 |
| Rollback Tax Rate: | $0.330134/100 | $0.344992/100 |
| Debt Rate: | $0.016379/100 | $0.017036/100 |

Total debt obligation for City of Colleyville secured by property taxes: $686,723

# FY 2020 Budget Message

We are pleased to present the proposed FY 2020 Combined Annual Operating Budget for the City of Colleyville.

The City provides a full range of municipal services utilizing operating funds, special revenue funds, and capital project funds to provide those services. Whenever possible, the most restrictive funding source is used first, ultimately limiting the costs borne by the primarily property tax-supported general fund.

The combined expenditures of the City's major operating funds are as follows:

| FY 2020 Proposed | General Fund | Utility Fund | Drainage Fund | Debt Service Fund |
|---|---|---|---|---|
| Operating Revenues | $24,589,177 | $17,555,789 | $978,509 | $1,406,398 |
| Operating Expenditures | $24,182,805 | $17,555,789 | $795,844 | $1,406,398 |

The proposed budget accomplishes a number of priorities, including the following highlights:

- **Proposes the effective tax rate**

2019 certified values increased 7% in total compared to 2018 certified values. The fiscal year 2020 proposed budget includes a proposed tax rate of $0.306807/$100 of valuation, a $0.013993 reduction from the current $0.3208 tax rate. The tax rate of $0.306807 is the "*effective rate,*" which means that when property values increase, the property tax rate is lowered in order to collect the same amount of property tax revenue as the previous year, excluding new construction. ***This is the second consecutive year the City will adopt the effective rate.*** **It is important to note that the increase in property taxes is from new growth not budgeted in FY2019 as well as new growth for FY2020.**

- **Provides a balanced budget**

The fiscal year 2020 proposed budget is a balanced budget, consistent with both the City's Charter and state law requirements. Operating expenditures are funded with operating revenues. Operating funds maintain a fund balance above the 90-day reserve at all times, as required by the City's financial policies. The City's practice is to a maintain fund balance of at least 100 days, which is accomplished in the proposed budget.

- **Better aligns capital expenditures with capital funds**

Staff examined the budget line-by-line in an effort to place expenditures in the most appropriate fund. This effort led to the identification of two items currently being funded in the General Fund that should be contained in the capital funds. These items are the annual concrete contract for $400,000 and the annual street markings project for $100,000. By aligning with the correct capital fund, we were able to free up the General Fund to provide for enhanced public safety, absorb normal cost increases, and continue to invest in our employees with merit increases and steady health insurance rates.

- **Adjusts General Fund revenue to account for legislative changes and transitioning to nearing residential build-out**

The proposed budget accounts for H.B. 3535 which was approved by the Texas Legislature during the 84th Legislative Session by significantly reducing franchise fee revenue. The bill essentially allows companies that provide telecommunications and cable or video services to pick whether they want to pay telecommunications franchise fees or cable/video franchise fees, but not both. The proposed budget also reflects Colleyville nearing residential build-out and transitioning to more of a redevelopment and rehabilitation phase by reducing building permit and associated development fee revenue.

- **Demonstrates responsible fiscal management with corporate-like efficiency**

City staff has focused on efficiency and sustainability over the last two years, saving nearly $1,000,000 in General Fund operating costs. This effort to reduce expenditures was about more than just limiting labor costs and saving dollars. It was an effort to bring corporate-like efficiency to the organization. Our strategy is to only take in the revenue necessary to provide programs and services, rather than accept the maximum possible revenue and then decide how to spend it. This effort continues with the fiscal year 2020 proposed budget. The retirement of the fleet service manager in the summer provided an opportunity to evaluate how the City conducts its fleet purchasing and maintenance operations. Rather than fill the position, the City will shift the management oversight to the current field operations supervisor. Further, the City proposes a new contract with Enterprise Fleet Management to assist the City staff with fleet purchasing and maintenance scheduling. This will ultimately save the City money by timing the disposal of vehicles to maximize return, providing a newer fleet, therefore reducing maintenance costs, and utilizing a fleet with better gas mileage. The newer fleet will also provide enhanced safety features for employees who drive the vehicles.

The City absorbs costs whenever possible, reallocating dollars to where the need exists rather than assuming that “the way we’ve always done it” is the best way to prioritize resources. This effort pays dividends when, for example, health insurance costs increased six percent as they did this year. The City was able to absorb those cost increases within the proposed budget, as well as provide enhancements to the health insurance deductible reimbursement program, along with all other typical cost increases, without needing any additional property tax revenue. Health insurance costs make up the largest portion of the City's personnel budget after salaries.

- **Expands public safety services**

Public safety continues to be one of the community's highest priorities and this budget maintains funding for the high level of services Colleyville citizens expect. The proposed fiscal year 2020 budget includes funding for 44 sworn police officers, which is an increase of one officer, a sergeant being added to the Colleyville Crime Control and Prevention District (CCCPD) budget (funded by a ½ cent sales tax). The City is also moving an additional police officer from the General Fund to be funded by the CCCPD, bringing the total officers funded by the CCCPD to 12. The City's strategy is to fund police officers and services from CCCPD as opposed to capital items to connect the sales tax approved by the voters to direct public safety.

The City is also providing funding to enhance Fire Department operations. The proposed budget includes funding for one additional firefighter, bringing the department's total to 42 certified firefighters. The proposed budget also provides for the reclassification of three firefighter positions to three field supervising officer (FSO) positions. The Fire Department has recently instituted a response model that mirrors the needs of the community, which has increasingly become EMS driven. EMS calls account for 55% of the department's call volume. In response, Fire has added a rapid EMS response unit (Squad 24) to respond more efficiently and increase service level. This has resulted in a 28% reduction in a second arriving apparatus on EMS calls. The FSO positions will have supervisor responsibilities on calls and will be responsible for quality checking all EMS reports during their shift. The FSOs will also provide enhanced involvement with local hospitals. FSOs will be dedicated to evaluating and improving the City's EMS operations on a daily basis. This fiscal year, the Fire Department will purchase a new advanced life support ambulance utilizing the City's lease/purchase strategy. The current reserve ambulance will be disposed and the current second ambulance will move to the reserve designation.

- **Maintains current overall utility base rates for 1-inch residential meters, while providing additional funding for utility Capital Improvement Plan (CIP) projects**

Water and wastewater base rates are directly related to the City's budget for the Utility Fund, and rates are set to only recover the City's cost of operating the utility system. In fiscal year 2019, the City was able to lower the water and wastewater base rates and add the incremental difference to the CIP base rate. For fiscal year 2020, staff once again recommends lowering the water and wastewater base rates ($0.02 and $0.41 respectively) and adding the difference ($0.43) to the CIP base rate. This will generate approximately $50,000 in additional revenue and will help ensure that the Utility Capital Projects Fund continues to bring in revenue to fund future capital projects with cash on hand.

- **Includes investment in and replacement of the City's infrastructure**

Year 1 (fiscal year 2020) of the City's 5-Year Capital Improvement Plan (CIP) includes over $38 million in projects to replace aging infrastructure, both above and below ground. These projects include street rehabilitation and reconstruction, water line replacements, park improvements including new restroom facilities, and reinvestment in City facilities such as the Colleyville Center, Central Fire Station, and Justice Center. The CIP also includes funding for drainage improvements and sidewalks/trails. Ensuring that these community assets are well maintained is and will continue to be a high priority. These projects are all fully-funded with cash that is currently available or with revenues projected to be received during this time period. No new debt is planned and the City is actively working to pay off all outstanding debt, which should be accomplished in less than 10 years.

- **Furthers beautification efforts throughout the community**

The fiscal year 2020 proposed budget provides funding to further beautification efforts throughout the community. This includes improvements to medians and roundabouts, as well as landscaping at key intersections. Funding is also included for design and installation of median and rights-of-way improvements along the SH26 corridor. The City recognizes that this corridor is truly Colleyville's main street, and the look and feel should be reflective of the exceptional quality found throughout Colleyville. This desired quality is above and beyond the standard landscape, hardscape, and streetlights provided by TxDOT, which is why the City has allocated additional funds to ensure the final product is something citizens can be proud of.

Additional documents included with this cover letter provide specific budget details and changes:

- Proposed Budget presentation
- Operating Fund summaries
- Line item details for all proposed FY 2020 expenditures
- Proposed FY 2020 – FY 2024 Capital Improvement Plan

The proposed budget has been placed on the City's website. A public hearing on the proposed budget is scheduled for September 3, 2019, to allow citizens an opportunity to provide input. The fiscal year 2020 budget is presented with the commitment and confidence that it effectively funds those priorities identified by the City Council. We look forward to receiving the City Council's input on the proposed budget and working with you to achieve all the goals set forth therein.

| | | |
|---|---|---|
| *Jerry Ducay* | *Mark Wood* | *Adrienne Lothery* |
| Jerry Ducay | Mark Wood | Adrienne Lothery |
| City Manager | Assistant City Manager | Assistant City Manager |

# Fiscal Year 2020 Proposed Budget

City Council Worksession
August 6, 2019

# Presentation Overview

- Property values and proposed tax rate
- FY 2020 proposed revenues and expenditures by fund
- FY 2020 proposed CIP projects
- Next Steps

# Property Values

| ***July 25, 2018 Certified*** | | ***July 25, 2019 Certified*** | |
|---|---|---|---|
| Est. Net Taxable Value: | $5,456,363,643<br>(+7.7% --<br>14.5% new construction;<br>85.5% existing property) | Est. Net Taxable Value: | $5,839,829,017<br>(+7% --<br>28% new construction;<br>72% existing property) |
| TIF Value: | $404,429,378<br>(+8.5%) | TIF Value: | $438,771,640<br>(+8.5%) |
| Not in TIF: | $5,051,934,265<br>(+7.7%) | Not in TIF: | $5,401,057,377<br>(+7%) |

# Proposed FY 2020 Property Tax Rate

2018 (FY19) Proposed Rate: $0.320800

I&S Tax Rate: $0.017036

M&O Tax Rate: $0.303764

**2019 (FY20) Proposed Rate**: $0.306807

I&S Tax Rate: $0.016379

M&O Tax Rate: $0.290430

**Tax Rate Reduction: $0.013993**

***Effective tax rate second consecutive year***

| Budget Year | Average Residential Property Value | Property Tax Rate | Average Property Tax Payment - City |
|---|---|---|---|
| 2010 | $398,957 | $0.3559 | $1,419.89 |
| 2011 | $397,472 | $0.3559 | $1,414.60 |
| 2012 | $396,817 | $0.3559 | $1,412.28 |
| 2013 | $397,889 | $0.3559 | $1,416.09 |
| 2014 | $406,040 | $0.3559 | $1,445.10 |
| 2015 | $421,497 | $0.3559 | $1,500.11 |
| 2016 | $423,650 | $0.3559 | $1,507.77 |
| 2017 | $460,461 | $0.33913 | $1,561.56 |
| 2018 | $500,748 | $0.333834 | $1,671.67 |
| 2019 | $521,831 | $0.320800 | $1,674.03 |
| 2020 | $552,770 | $0.306807 | $1,695.94 |

# History of Efforts

**FY 2017**

- Eliminated $1.2 transfer from Utility Fund to General Fund– absorbed via operational efficiencies and minimal staffing reductions

**FY 2018**

- Continued operational efficiencies to absorb cost increases
- Only significant expenditure increase was fully funding the market increases to implement the Compensation & Classification study
- Hiring “chill,” ultimately eliminating vacant positions – essentially one in every department

**FY 2019**

- Adapt processes to sustain leaner staffing model –able to absorb health insurance cost increases with savings from eliminated positions
- Continued operational efficiencies to absorb operating cost increases

**FY 2020**

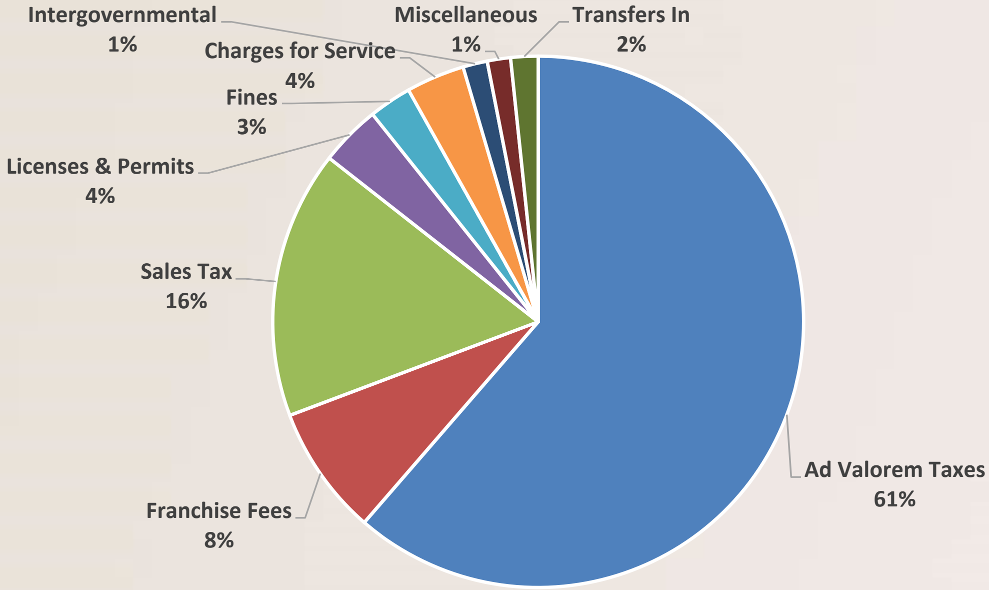
- Better align capital expenditures with capital funds
- Continued operational efficiencies to absorb operating cost increases

# General Fund Summary

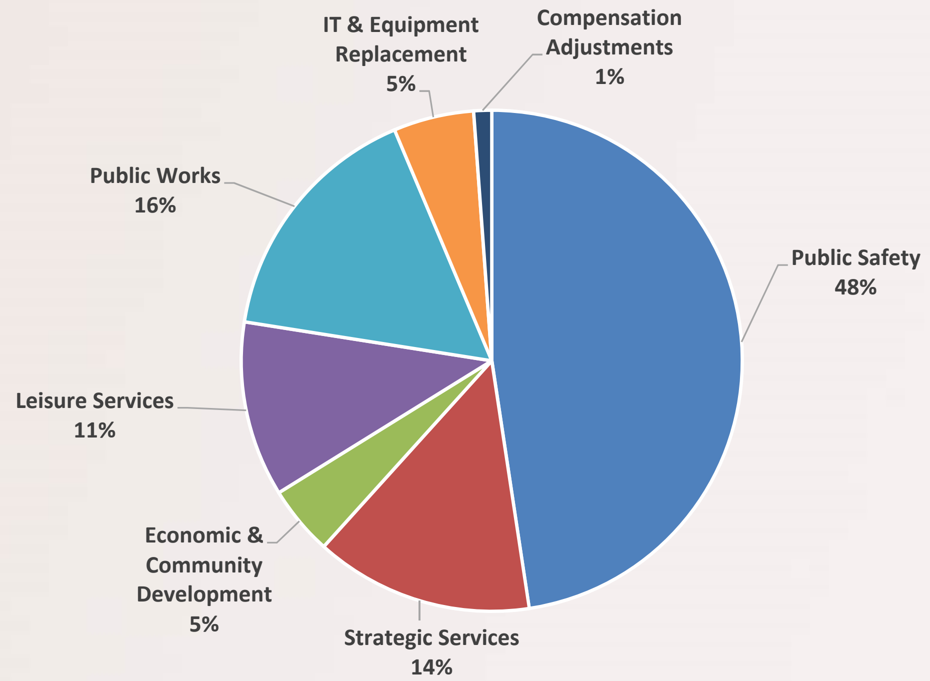
| | BUDGET FY 2019 | YE PROJECTED FY 2019 | PROJECTED FY 2020 | PROJECTED FY 2021 | PROJECTED FY 2022 | PROJECTED FY 2023 | PROJECTED FY 2024 |
|---|---|---|---|---|---|---|---|
| ***BEGINNING FUND BALANCE*** | $9,106,515 | $8,991,999 | $9,605,174 | $10,011,546 | $10,368,172 | $10,674,300 | $10,929,230 |
| *REVENUE:* | | | | | | | |
| Ad Valorem Taxes | $14,322,575 | $14,685,000 | $15,090,882 | $15,619,063 | $16,165,730 | $16,731,531 | $17,317,134 |
| Sales Tax | $4,008,292 | $4,008,292 | $4,008,292 | $4,048,375 | $4,088,859 | $4,129,747 | $4,171,045 |
| Franchise Fees | $2,105,000 | $2,267,407 | $1,942,500 | $1,961,925 | $1,981,544 | $2,001,360 | $2,021,373 |
| Licenses & Permits | $975,400 | $1,029,450 | $910,000 | $919,100 | $928,291 | $937,574 | $946,950 |
| Fines | $822,604 | $667,524 | $640,000 | $646,400 | $652,864 | $659,393 | $665,987 |
| Charges for Service | $901,100 | $852,000 | $875,600 | $884,356 | $893,200 | $902,132 | $911,153 |
| Intergovernmental | $364,483 | $364,483 | $364,483 | $368,128 | $371,809 | $375,527 | $379,282 |
| Miscellaneous Income | $226,000 | $398,000 | $348,000 | $354,960 | $362,059 | $369,300 | $376,686 |
| Transfers In | $385,507 | $385,507 | $409,420 | $417,608 | $425,961 | $434,480 | $443,169 |
| ***TOTAL REVENUES*** | **$24,110,961** | **$24,657,663** | **$24,589,177** | **$25,219,915** | **$25,870,316** | **$26,541,044** | **$27,232,782** |
| Expenditures | $22,544,488 | $22,544,488 | $22,682,805 | $23,363,289 | $24,064,188 | $24,786,113 | $25,529,697 |
| Contribution- CIP projects | $1,500,000 | $1,500,000 | $1,500,000 | $1,500,000 | $1,500,000 | $1,500,000 | $1,500,000 |
| ***TOTAL EXPENDITURES*** | **$24,044,488** | **$24,044,488** | **$24,182,805** | **$24,863,289** | **$25,564,188** | **$26,286,113** | **$27,029,697** |
| ***NET REVENUE*** | **$66,473** | **$613,175** | **$406,372** | **$356,626** | **$306,129** | **$254,931** | **$203,085** |
| ***ENDING FUND BALANCE*** | $9,172,988 | $9,605,174 | $10,011,546 | $10,368,172 | $10,674,300 | $10,929,230 | $11,132,313 |
| ***DAYS OF FUND BALANCE*** | 139 | 146 | 151 | 152 | 152 | 152 | 150 |

# General Fund Rev. & Exp. by Category

## Revenue




## Expenditure



# General Fund Expenditures by Department

| | | FY 2019 BUDGET | | FY 2020 PROPOSED | | $ Change |
|---|---|---|---|---|---|---|
| COUNCIL | $ | 209,951 | | $212,701 | $ | 2,750 |
| ADMINISTRATION | $ | 614,527 | | $671,384 | $ | 56,857 |
| BUILDING INSPECTION | $ | 436,861 | | $450,789 | $ | 13,928 |
| COMM DEV P&Z | $ | 402,177 | | $416,064 | $ | 13,887 |
| ECONOMIC DEVELOPMENT | $ | 198,150 | | $213,738 | $ | 15,588 |
| CITY SECRETARY | $ | 168,211 | | $206,975 | $ | 38,764 |
| FINANCE | $ | 603,509 | | $616,848 | $ | 13,339 |
| COURT | $ | 443,419 | | $504,636 | $ | 61,217 |
| LEGAL | $ | 220,000 | | $220,000 | $ | - |
| LIBRARY | $ | 550,962 | | $567,502 | $ | 16,540 |
| FIRE DEPARTMENT | $ | 5,578,793 | | $5,886,507 | $ | 307,714 |
| POLICE DEPARTMENT | $ | 5,063,010 | | $5,121,389 | $ | 58,379 |
| PARKS & RECREATION | $ | 1,723,974 | | $1,761,538 | $ | 37,564 |
| COMMUNICATIONS | $ | 61,868 | | $62,491 | $ | 623 |
| COLLEVYILLE CENTER | $ | 387,174 | | $408,158 | $ | 20,984 |
| HUMAN RESOURCES | $ | 285,282 | | $297,704 | $ | 12,422 |
| ENG PROF SVCS | $ | 469,452 | | $431,741 | $ | (37,711) |
| STREETS MAINTENANCE | $ | 3,243,307 | | $2,747,484 | $ | (495,823) |
| FLEET SERVICES | $ | 259,492 | | $163,208 | $ | (96,284) |
| FACILITY SERVICES | $ | 496,359 | | $567,325 | $ | 70,966 |
| INFORMATION SERVICES & GIS | $ | 885,572 | | $882,969 | $ | (2,603) |
| COMPENSATION ADJUSTMENTS | $ | 241,687 | | $280,000 | $ | 38,313 |
| CAPITAL EQUIPMENT RESERVE | $ | 371,000 | | $371,000 | $ | - |
| NON-DEPARTMENTAL | $ | 1,129,751 | | $1,120,654 | $ | (9,097) |
| **TOTAL** | **$** | **24,044,488** | **$** | **24,182,805** | **$** | **138,317** |

# General Fund Revenues

| GENERAL FUND REVENUE | FY19 BUDGET | FY20 PROPOSED | $ CHANGE |
|---|---|---|---|
| | | | |
| CURRENT TAXES | $14,242,575 | $15,010,882 | $768,307 |
| DELINQUENT TAXES | $25,000 | $25,000 | $0 |
| PENALTY & INTEREST | $55,000 | $55,000 | $0 |
| ONCOR ELECTRIC DELIVER | $890,000 | $910,000 | $20,000 |
| TRI-COUNTY ELECTRIC | $105,000 | $110,000 | $5,000 |
| ATMOS ENERGY | $350,000 | $450,000 | $100,000 |
| AT&T SERVICES | $60,000 | $25,000 | ($35,000) |
| VERIZON/OTHERS | $65,000 | $32,500 | ($32,500) |
| GARBAGE/RECYCLING | $160,000 | $195,000 | $35,000 |
| CABLE TV | $475,000 | $220,000 | ($255,000) |
| SALES TAX | $3,903,292 | $3,903,292 | $0 |
| MIXED BEVERAGE TAX | $105,000 | $105,000 | $0 |
| BUILDING PERMIT | $625,000 | $575,000 | ($50,000) |
| PLUMBING PERMIT | $57,600 | $55,000 | ($2,600) |
| MECHANICAL PERMIT | $48,000 | $45,000 | ($3,000) |
| ELECTRICAL PERMIT | $57,600 | $55,000 | ($2,600) |
| CITY LICENSE | $46,000 | $43,000 | ($3,000) |
| BUILDING PLAN REVIEW FEE | $88,000 | $88,000 | $0 |
| NEW BUSINESS | $7,200 | $7,200 | $0 |
| SIGN PERMITS | $8,000 | $6,800 | ($1,200) |
| FENCE PERMITS | $15,000 | $15,000 | $0 |
| FIRE PERMIT FEES | $8,000 | $10,000 | $2,000 |
| IRRIGATION PERMITS | $15,000 | $10,000 | ($5,000) |
| GAS & OIL WELL PERMIT FEE | $0 | | $0 |
| RE-ZONING FEE | $11,000 | $10,000 | ($1,000) |
| PLAT FEE | $7,500 | $7,500 | $0 |
| BOARD OF ADJUSTMENT | $2,000 | $2,000 | $0 |
| FINES-BUDGETED | $750,000 | $560,000 | ($190,000) |
| ALARM FEES | $55,000 | $60,000 | $5,000 |
| LIBRARY FINES | $17,604 | $20,000 | $2,396 |
| SALE OF MATERIAL | $100 | $100 | $0 |
| WEED MOWING | $6,000 | $6,000 | $0 |
| SALE OF SURPLUS PROPER | $5,000 | $20,000 | $15,000 |
| SITE PLAN REVIEW FEE | $2,000 | $2,000 | $0 |
| EARNED INTEREST | $55,000 | $150,000 | $95,000 |
| MISCELLANEOUS | $60,000 | $60,000 | $0 |
| AMBULANCE | $345,000 | $350,000 | $5,000 |
| RECREATION PROGRAM | $195,000 | $195,000 | $0 |
| LANDSCAPING PLAN FEE | $1,000 | $1,500 | $500 |
| CREDIT CARD FEE | $16,000 | $18,000 | $2,000 |
| ENGINEERING-INSPECTION | $15,000 | $15,000 | $0 |
| MATERIALS TESTING FEE | $8,000 | $8,000 | $0 |
| KELLER COURT | $260,538 | $260,538 | $0 |
| SRO REIMBURSEMENT | $103,945 | $103,945 | $0 |
| ANTENNA LEASES | $90,000 | $100,000 | $10,000 |
| LOT DRAINAGE INSPECTION | $17,000 | $17,000 | $0 |
| FIELD USE FEE | $21,500 | $21,500 | $0 |
| TRANSFER FROM UTILITY | $226,117 | $250,030 | $23,913 |
| COLLEYVILLE CENTER | $230,000 | $200,000 | ($30,000) |
| NON RESIDENT FEE - PAR | $40,000 | $40,000 | $0 |
| TRANSFER IN-FROM TIF | $159,390 | $159,390 | $0 |
| TOTALS | $24,110,961 | $24,589,177 | $478,216 |

# Utility Fund Summary

| | BUDGET FY 2019 | PROJECTION FY 2020 | PROJECTION FY 2021 | PROJECTION FY 2022 | PROJECTION FY 2023 | PROJECTION FY 2024 |
|---|---|---|---|---|---|---|
| ***TOTAL BEG. WORKING CAPITAL*** | 4,494,686 | 4,494,687 | 4,494,687 | 4,494,687 | 4,494,687 | 4,494,688 |
| FUND REVENUES | | | | | | |
| Water Sales | 0 | 0 | 0 | 0 | 0 | 1 |
| Water - Base Rate | 1,692,467 | 1,742,896 | 1,764,347 | 1,804,671 | 1,845,889 | 1,888,020 |
| Water - Volumetric Rate | 9,794,756 | 10,578,071 | 10,929,340 | 11,327,057 | 11,740,196 | 12,169,396 |
| Wastewater Sales | 0 | 0 | 0 | 0 | 0 | 0 |
| Wastewater - Base Rate | 1,281,579 | 1,268,040 | 1,279,994 | 1,310,631 | 1,341,968 | 1,374,021 |
| Wastewater - Volumetric Rate | 3,299,803 | 3,629,783 | 3,992,762 | 4,392,038 | 4,831,242 | 5,314,366 |
| Water Installation | 42,000 | 42,000 | 42,000 | 42,000 | 42,000 | 42,000 |
| Wastewater Installation | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Engineering Charges | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Penalties | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| Miscellaneous | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Interest Income | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| ***TOTAL REVENUES*** | **16,405,605** | **17,555,789** | **18,303,443** | **19,171,396** | **20,096,294** | **21,082,804** |
| FUND EXPENSES | | | | | | |
| Utility Billing | 457,638 | 438,748 | 447,523 | 456,473 | 465,603 | 474,915 |
| IS GIS | 66,549 | 69,235 | 71,658 | 74,166 | 76,762 | 79,449 |
| Utility Support | 1,178,946 | 1,168,323 | 1,191,689 | 1,215,523 | 1,239,834 | 1,264,630 |
| Utility Operations - Water | 701,346 | 772,875 | 788,333 | 804,099 | 820,181 | 836,585 |
| TRA Water (volumetric) | 6,627,588 | 7,252,545 | 7,437,538 | 7,660,664 | 7,890,484 | 8,127,199 |
| TRA Water (debt) | 3,167,168 | 3,325,526 | 3,491,802 | 3,666,392 | 3,849,712 | 4,042,198 |
| Utility Operations - Wastewater | 290,458 | 298,019 | 303,979 | 310,059 | 316,260 | 322,585 |
| TRA Wastewater | 3,299,803 | 3,629,783 | 3,992,762 | 4,392,038 | 4,831,242 | 5,314,366 |
| Non-Departmental | 233,605 | 233,605 | 238,277 | 243,043 | 247,903 | 252,862 |
| Transfer to General Fund | 226,117 | 250,030 | 258,781 | 267,838 | 277,213 | 286,915 |
| Transfer/Repayment to Colleyville Tomorrow Fund | 44,286 | 0 | 0 | 0 | 0 | 0 |
| Transfer for future vehicle replacement | 81,100 | 81,100 | 81,100 | 81,100 | 81,100 | 81,100 |
| Compensation Adjustment (merit pool) | 31,000 | 36,000 | 0 | 0 | 0 | 0 |
| Debt Service | 0 | 0 | 0 | 0 | 0 | 0 |
| ***TOTAL EXPENDITURES*** | **16,405,604** | **17,555,789** | **18,303,443** | **19,171,396** | **20,096,294** | **21,082,803** |
| ***ENDING WORKING CAPITAL - 9/30*** | 4,494,687 | 4,494,687 | 4,494,687 | 4,494,687 | 4,494,688 | 4,494,691 |

# Water & Wastewater Base Rates

**FY 2020 Recommendation**
Use savings/difference from lower water and wastewater base rates to increase the CIP funding component of the rate structure

| Water Meter Size | FY 2019 Water | FY 2019 Wastewater | FY 2019 CIP | **FY 2019 Total** |
|---|---|---|---|---|
| 1" Meter | $13.48 | $10.78 | $2.29 | $26.55 |
| 1.5" Meter | $26.96 | $10.78 | $4.58 | $42.32 |
| 2" Meter | $43.14 | $10.78 | $7.33 | $61.25 |
| 3" Meter | $80.89 | $10.78 | $13.74 | $105.41 |
| 4" Meter | $134.82 | $10.78 | $22.90 | $168.50 |

| | **$-.02** | **$-0.41** | **+$0.43** | **Same** |
|---|---|---|---|---|
| Water Meter Size | FY 2020 Water | FY 2020 Wastewater | FY 2020 CIP | **FY 2020 Total** |
| 1" Meter | $13.46 | $10.37 | $2.72 | $26.55 |
| 1.5" Meter | $26.92 | $10.37 | $5.03 | $42.32 |
| 2" Meter | $43.07 | $10.37 | $7.81 | $61.25 |
| 3" Meter | $80.75 | $10.37 | $14.29 | $105.41 |
| 4" Meter | $134.59 | $10.37 | $23.54 | $168.50 |

# Volumetric Rates

- Volumetric rates are pass through charges for the water and wastewater treatment services provided by TRA (i.e. the City calculates rates to only bring in what is anticipated to be paid out to TRA)

- The volumetric rate is driven by:

    1. TRA's operating budget (including purchase of raw water from TRWD)
    2. TRA's debt service requirements
    3. Usage - the number of Colleyville's water and wastewater gallons treated by TRA

# Preliminary Volumetric Rates

## Projected Water and Wastewater Volumetric Rates

| | Rate per 1,000 Gallons | | | | |
|---|---|---|---|---|---|
| ***Water Volumetric Rate*** | **2019** | **2020** | **2021** | **2022** | **2023** |
| Colleyville's portion of TRA's Operating Budget Including Raw Water | $2.287 | $2.377 | $2.477 | $2.554 | $2.625 |
| Add: 20% of O&M rate (Billed by TRA to ensure liquidity) | $0.46 | $0.48 | $0.50 | $0.51 | $0.53 |
| **Subtotal O&M Rate** | **$2.744** | **$2.852** | **$2.972** | **$3.065** | **$3.150** |
| Colleyville's portion of TRA's Debt Budget | $1.326 | $1.526 | $1.826 | $2.082 | $2.250 |
| Add: 5% of Debt service (Based on the City's historical experience) | $0.066 | $0.076 | $0.091 | $0.104 | $0.113 |
| **Subtotal Debt Rate** | **$1.392** | **$1.602** | **$1.917** | **$2.186** | **$2.363** |
| **TOTAL PROJECTED VOLUMETRIC WATER RATE** | **$4.137** | **$4.455** | **$4.890** | **$5.251** | **$5.513** |

| | Rate per 1,000 Gallons | | | | |
|---|---|---|---|---|---|
| ***Wastewater Volumetric Rate*** | **2019** | **2020** | **2021** | **2022** | **2023** |
| Colleyville's portion of TRA's Operating Budget | $1.009 | $1.115 | $1.165 | $1.149 | $1.083 |
| Add: 2% of O&M rate (Based on the City's historical experience) | $0.020 | $0.022 | $0.023 | $0.023 | $0.022 |
| **Subtotal O&M Rate** | **$1.029** | **$1.137** | **$1.188** | **$1.172** | **$1.105** |
| Colleyville's portion of TRA's Debt Budget | $1.979 | $2.235 | $2.412 | $2.576 | $2.781 |
| Add: 5% of Debt service (Based on the City's historical experience) | $0.099 | $0.112 | $0.121 | $0.129 | $0.139 |
| **Subtotal Debt Rate** | **$2.078** | **$2.347** | **$2.533** | **$2.705** | **$2.920** |
| **TOTAL PROJECTED VOLUMETRIC WASTEWATER RATE** | **$3.107** | **$3.484** | **$3.721** | **$3.877** | **$4.025** |

# Drainage Fund Summary

| | BUDGETED FY 2019 | PROJECTED FY 2020 | PROJECTED FY 2021 | PROJECTED FY 2022 | PROJECTED FY 2023 | PROJECTED FY 2024 |
|---|---|---|---|---|---|---|
| ***TOTAL BEG. WORKING CAPITAL*** | 609,126 | 810,438 | 993,102 | 1,169,669 | 1,455,983 | 1,724,064 |
| FUND REVENUES | | | | | | |
| Drainage Fees | 956,760 | 962,640 | 968,520 | 974,400 | 980,280 | 986,160 |
| Penalties/Misc | 9,568 | 9,626 | 9,685 | 9,744 | 9,803 | 9,862 |
| Interest Income | 6,120 | 6,242 | 6,367 | 6,495 | 6,624 | 6,757 |
| ***TOTAL OPERATING REVENUES*** | 972,448 | 978,509 | 984,572 | 990,639 | 996,708 | 1,002,781 |
| ***FUND EXPENSES*** | | | | | | |
| Drainage Operations | 492,690 | 504,670 | 522,333 | 540,615 | 559,537 | 579,120 |
| Stormwater Management | 118,550 | 124,488 | 128,845 | 133,355 | 138,022 | 142,853 |
| IS GIS | 21,501 | 22,368 | 22,815 | 23,272 | 23,737 | 24,212 |
| Non-Departmental | 6,525 | 6,612 | 6,843 | 7,083 | 7,331 | 7,587 |
| Compensation Adjustment | 6,200 | 6,200 | 0 | 0 | 0 | 0 |
| Debt Service | 125,670 | 131,506 | 127,169 | 0 | 0 | 0 |
| Interfund loan repayment | 0 | 0 | 0 | 0 | 0 | 0 |
| ***TOTAL OPERATING EXPENSES*** | 771,136 | 795,844 | 808,006 | 704,324 | 728,627 | 753,773 |
| NET REVENUE | 201,312 | 182,665 | 176,566 | 286,314 | 268,082 | 249,008 |
| ***ENDING WORKING CAPITAL*** | 810,438 | 993,102 | 1,169,669 | 1,455,983 | 1,724,064 | 1,973,072 |
| Required Coverage Ratio (25% of debt service) | 31,418 | 32,877 | 31,792 | 0 | 0 | 0 |
| ***ENDING AVAILABLE WORKING CAPITAL*** | 779,020 | 960,226 | 1,137,876 | 1,455,983 | 1,724,064 | 1,973,072 |
| Days of Working Capital | 384 | 455 | 528 | 755 | 864 | 955 |

# Debt Service Fund Summary

| | BUDGET FY 2019 | PROJECTED FY 2020 | PROJECTED FY 2021 | PROJECTED FY 2022 | PROJECTED FY 2023 |
|---|---|---|---|---|---|
| ***BEGINNING FUND BALANCE - 10/1*** | 692,695 | 692,695 | 692,695 | 692,695 | 692,695 |
| FUND REVENUES | | | | | |
| Current Property Taxes | 682,115 | 686,723 | 683,723 | 686,198 | 563,298 |
| Delinquent Property Taxes | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Penalty & Interest | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Transfer-in CCCPD Fund** | 509,100 | 0 | 0 | 0 | 0 |
| Transfer-in TIF Fund** | 653,725 | 654,675 | 0 | 0 | 0 |
| Interest Income/Other | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Use of Available Cash | 0 | 50,000 | 0 | 0 | 0 |
| ***TOTAL REVENUES*** | **1,859,940** | **1,406,398** | **698,723** | **701,198** | **578,298** |
| FUND EXPENDITURES | | | | | |
| 2006 G.O. Refunding Bonds | 549,828 | 0 | 0 | 0 | 0 |
| 2007 G.O. Bonds | 0 | 0 | 0 | 0 | 0 |
| 2011 G.O. Refunding Bonds | 170,000 | 173,400 | 0 | 0 | 0 |
| 2016 G.O. Refunding Bonds | 923,300 | 963,025 | 478,750 | 481,225 | 478,325 |
| 2016 Engine Lease | 48,485 | 48,485 | 48,485 | 48,485 | 48,485 |
| Ambulance Lease | 49,988 | 49,988 | 49,988 | 49,988 | 49,988 |
| Motorola Radio Tower Lease | 0 | 0 | 0 | 0 | 0 |
| 2020 Ambulance Lease down payment | 0 | 50,000 | 0 | 0 | 0 |
| 2020 Ambulance Lease payment | 0 | 120,000 | 120,000 | 120,000 | 0 |
| 2010 Fire Truck Lease | 116,839 | 0 | 0 | 0 | 0 |
| Paying Agent | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| ***TOTAL EXPENDITURES*** | **1,859,940** | **1,406,398** | **698,723** | **701,198** | **578,298** |
| LESS USE OF AVAILABLE CASH | 0 | 0 | 0 | 0 | 0 |
| ***ENDING FUND BALANCE - 9/30*** | 692,695 | 692,695 | 692,695 | 692,695 | 692,695 |

FY 2020 I&S Tax Rate: $0.016379

- General obligation debt paid off in FY 2028
- Now setting aside General Fund cash each year for future fire engine/truck replacements to avoid future debt issuance

# Summary by Fund

| FY 2020 Proposed | General Fund | Utility Fund | Drainage Fund | Debt Service Fund |
|---|---|---|---|---|
| Operating Revenues | $24,589,177 | $17,555,789 | $978,509 | $1,406,398 |
| Operating Expenditures | $24,182,805 | $17,555,789 | $795,844 | $1,406,398 |

# Highlights: Other Funding Sources

**Other Operating Budgets:**

- Colleyville Crime Control & Prevention District (CCCPD) Fund
- Colleyville Economic Development Corporation (CEDC) Fund

**Special Revenue Funds & Capital Projects Funds:**

- Funds appropriated by Council as Boards, Committees, or staff recommend expenditures
- Use on capital projects is reflected in the 5-Year CIP

# Year-end Budget Amendment

Year-end Budget Amendment: 1st reading on September 3

- Transfer balance of additional General Fund revenues over expenditures to the Capital Projects Fund for future CIP projects
- Transfer balance of additional Utility Fund revenues over expenditures to the Utility Capital Projects Fund for future CIP projects
- Transfer General Fund fund balance to Capital Projects Fund

# The Proposed Five Year CIP


## The Proposed Fiscal Year 2020-2024 Capital Improvement Program

- The program identifies planned projects for the next five years, based on funding availability, and a schedule for completion
- The CIP provides an opportunity to consider all of the city's capital needs in the coming years and determine the priority of each, as well as whether available funding resources are sufficient to support those expenditures

# 2020 Projects

| Drainage | CIP Amount |
|---|---|
| Drainage Improvements FY2020 | $500,000 |
| Flood Gates Upgrade | $425,000 |
| **Drainage Total** | **$925,000** |


| Facilities | CIP Amount |
|---|---|
| City Hall/Library - HVAC Replacement | $327,600 |
| Colleyville Center New Roof | $300,000 |
| Colleyville Center Renovation FY2020 | $56,500 |
| Construction of Parking Facility at Central Fire Station | $125,000 |
| Entrepreneur Center | $200,000 |
| Improvements to Parks Building (on Bransford) | $380,000 |
| Justice Center - Metal Roof Coating | $246,500 |
| Keyless Entry/Card Reader Expansion | $70,000 |
| Land Acquisition | $5,000,000 |
| Public Works Service Center Site Improvements-Design | $150,000 |
| Public Works Service Center Site Renovations | $700,000 |
| Rehabilitate the Historic Fire Station | $234,000 |
| Restroom Facility at Nature Center | $800,000 |
| Restroom Facility at Reagan Park | $300,000 |
| Restroom Facility Renovation at City Park | $800,000 |
| **Facilities Total** | **$9,689,600** |

# 2020 Projects

| Master Plans/Studies | CIP Amount |
|---|---|
| Drainage Fee Assessment Study | $50,000 |
| Water Risk and Resilience Assessment | $100,000 |
| Water, Wastewater, and Roadway Impact Fee Update | $128,000 |
| **Master Plans/Studies Total** | **$278,000** |

| Parks and Recreation | CIP Amount |
|---|---|
| Landscape Improvements Near Pavilion at McPherson Park | $20,000 |
| New Warmup Area at City Park Baseball Fields | $50,000 |
| Park Signage/Branding Program FY2020 | $50,000 |
| Parkway Tree Removal and Replacement | $75,000 |
| Playground Improvements at Sparger Park | $50,000 |
| **Parks and Recreation Total** | **$245,000** |

| Sidewalks/Trails | CIP Amount |
|---|---|
| Annual Sidewalk/Trail Construction/Grant Match FY2020 | $500,000 |
| Bransford Rd Trail (Field St to Cotton Belt Trail)-Design | $50,000 |
| Cheek-Sparger Trail | $400,000 |
| John McCain Road Trail - Design | $50,000 |
| John McCain Road Trail - Construction | $800,000 |
| Misc Concrete Rehabilitation FY2020 | $400,000 |
| **Sidewalks/Trails Total** | **$2,200,000** |

# 2020 Projects


*Pleasant Run cost estimate includes the following:
$350,000 road reconstruction and ribbon curb
$500,000 underground storm system and sidewalk

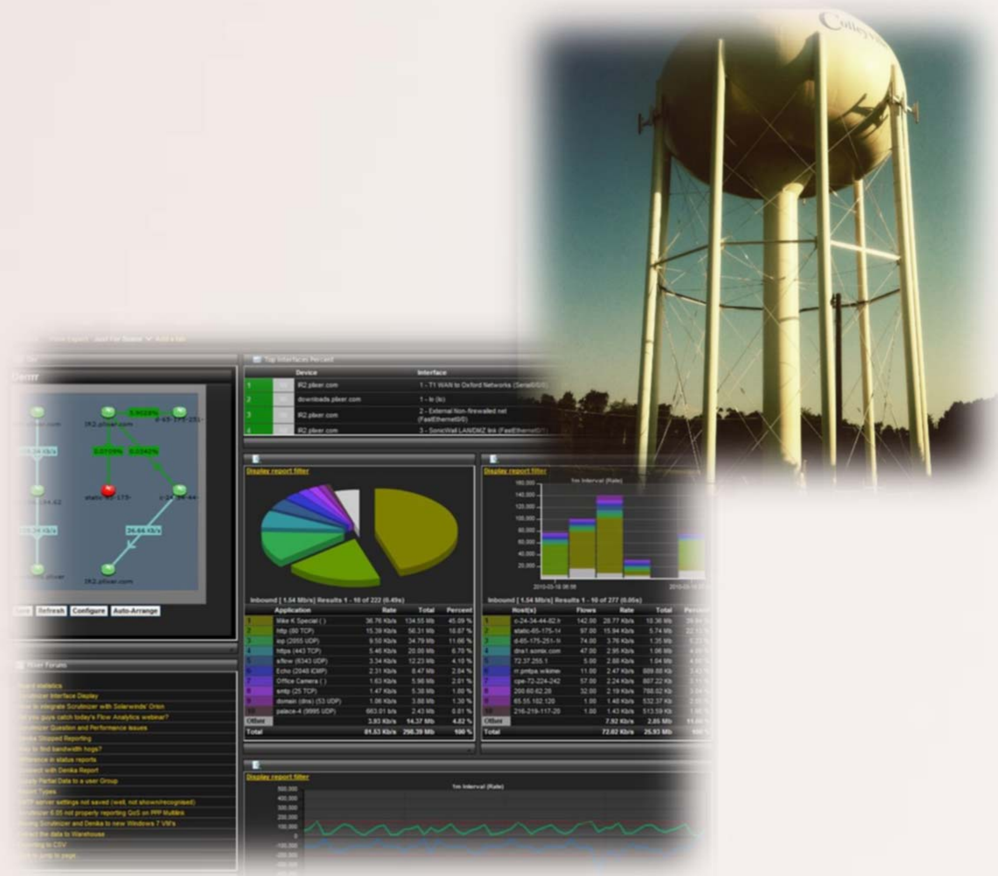
**SH26 Beautification Multi-Year Project
Total Anticipated Cost $13,000,000

| Streets | CIP Amount |
|---|---|
| Cheek-Sparger Road (San Bar to Brown Trail) – Construction ($1,328,000 City Portion; $1,877,000 Grant Funded) | $3,205,000 |
| Flashing Lights for Pedestrian Crosswalks | $75,000 |
| Glade Road (Phase 2 - SH26 to Pool) - FY20 Construction | $3,000,000 |
| Jackson Road Bridge Renovation-Design | $200,000 |
| John McCain Road and Westcoat Drive Roundabout - Construction | $800,000 |
| L.D. Lockett Road Right Turn Ln - Construction | $275,000 |
| McDonwell School Road and Westcoat Drive Roundabout - Construction | $1,600,000 |
| Pleasant Run Road Bridge at Big Bear (White Chapel Bridge) - Construction | $400,000 |
| *Pleasant Run Road Rehabilitation (John McCain to N City Limit) | $1,500,000 |
| Roberts Road - Construction | $2,100,000 |
| **SH26 Beautification FY2020 | $9,000,000 |
| Street Maintenance County-2020 | $400,000 |
| Street Maintenance Program-2020 | $500,000 |
| Street Pavement Marking-2020 | $100,000 |
| **Streets Total** | **$23,155,000** |

# 2020 Projects

| Wastewater | CIP Amount |
|---|---|
| Wastewater Meter Installation at Somerset Manor | $75,000 |
| **Wastewater Total** | **$75,000** |

| Water | CIP Amount |
|---|---|
| Pleasant Run Waterline (John McCain North to Bear Creek) - Construction | $800,000 |
| Pleasant Run Waterline Vault - Construction | $375,000 |
| Supervisory Control and Data Acquisition (SCADA) Replacement | $350,000 |
| Water Project 11: Tinker Road Water Lines - Design | $123,000 |
| **Water Total** | **$1,648,000** |



# Key Accomplishments

- Proposed the effective tax rate for 2nd consecutive year
- Provides a balanced budget
- Demonstrates responsible fiscal management
- Expands public safety services
- Maintains current overall utility base rates for 1-inch residential meters, while providing additional funding for utility CIP projects
- Includes investment in and replacement of the City's infrastructure
- Furthers beautification efforts throughout the community

# Next Steps: Meeting Dates

| August 2019 | | | | | | |
|---|---|---|---|---|---|---|
| Su | M | Tu | W | Th | F | Sa |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

## August

| | | |
|---|---|---|
| 2-Aug | City Manager's proposed budget distributed to City Council | City Manager's Office |
| 6-Aug | Worksession- Presentation of the Proposed Budget | City Council |
| | Submission of certified appraisal roll & collection rate | |
| | Submission of effective and rollback tax calculations | |
| | 2nd Reading of CCCPD budget - approval by the governing body | |
| | Resolution appproving proposed tax rate (for public hearings & notices) | |
| 13-Aug | Colleyville Eco. Dev. Corporation (CEDC) Budget Worksession | CEDC Board |
| 15-Aug | Publish Combined Notice of Effective and Rollback Tax Rate | City Manager's Office |
| | Publish Notice of Budget Public Hearing | |
| 27-Aug | Colleyville Economic Development Corporation meeting | CEDC Board |
| | - Adoption of Budget, EDCIP, and Annual Activity Report | |
| 27-Aug | City Council Special Meeting | City Council |
| | - 1st Public Hearing on Tax Rate (if needed) | |

| September 2019 | | | | | | |
|---|---|---|---|---|---|---|
| Su | M | Tu | W | Th | F | Sa |
| | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

## September

| | | |
|---|---|---|
| 3-Sep | Presentation of the CEDC annual activity report | City Council |
| | 1st reading of budget ordinance and budget public hearing | |
| | 1st reading of tax rate ordinance (2nd public hearing, if needed) | |
| | 1st reading of current FY year-end budget amendment | |
| | 1st reading of ordinance for any fee changes (if needed) | |
| | 1st reading of ordinance for utility base rate changes (if needed) | |
| | Resolution adopting the CEDC budget | |
| | Resolution adopting the EDCIP | |
| 17-Sep | 2nd reading of budget ordinance (official adoption) | City Council |
| | 2nd reading of tax rate ordinance (official adoption) | |
| | 2nd reading of current FY year-end budget amendment | |
| | 2nd reading of ordinance for any fee changes (if needed) | |
| | 2nd reading of ordinance for utility base rate changes (if needed) | |
| | Resolution adopting the 5-Year CIP | |
| | Resolution ratifying the property tax increase (if needed) | |

# Questions and Discussion

# GENERAL FUND

| | BUDGET FY 2019 | YE PROJECTED FY 2019 | PROJECTED FY 2020 | PROJECTED FY 2021 | PROJECTED FY 2022 | PROJECTED FY 2023 | PROJECTED FY 2024 |
|---|---|---|---|---|---|---|---|
| ***BEGINNING FUND BALANCE*** | $9,106,515 | $8,991,999 | $9,605,174 | $10,011,546 | $10,368,172 | $10,674,300 | $10,929,230 |
| *REVENUE:* | | | | | | | |
| Ad Valorem Taxes | $14,322,575 | $14,685,000 | $15,090,882 | $15,619,063 | $16,165,730 | $16,731,531 | $17,317,134 |
| Sales Tax | $4,008,292 | $4,008,292 | $4,008,292 | $4,048,375 | $4,088,859 | $4,129,747 | $4,171,045 |
| Franchise Fees | $2,105,000 | $2,267,407 | $1,942,500 | $1,961,925 | $1,981,544 | $2,001,360 | $2,021,373 |
| Licenses & Permits | $975,400 | $1,029,450 | $910,000 | $919,100 | $928,291 | $937,574 | $946,950 |
| Fines | $822,604 | $667,524 | $640,000 | $646,400 | $652,864 | $659,393 | $665,987 |
| Charges for Service | $901,100 | $852,000 | $875,600 | $884,356 | $893,200 | $902,132 | $911,153 |
| Intergovernmental | $364,483 | $364,483 | $364,483 | $368,128 | $371,809 | $375,527 | $379,282 |
| Miscellaneous Income | $226,000 | $398,000 | $348,000 | $354,960 | $362,059 | $369,300 | $376,686 |
| Transfers In | $385,507 | $385,507 | $409,420 | $417,608 | $425,961 | $434,480 | $443,169 |
| ***TOTAL REVENUES*** | **$24,110,961** | **$24,657,663** | **$24,589,177** | **$25,219,915** | **$25,870,316** | **$26,541,044** | **$27,232,782** |
| Expenditures | $22,544,488 | $22,544,488 | $22,682,805 | $23,363,289 | $24,064,188 | $24,786,113 | $25,529,697 |
| Contribution- CIP projects | $1,500,000 | $1,500,000 | $1,500,000 | $1,500,000 | $1,500,000 | $1,500,000 | $1,500,000 |
| ***TOTAL EXPENDITURES*** | **$24,044,488** | **$24,044,488** | **$24,182,805** | **$24,863,289** | **$25,564,188** | **$26,286,113** | **$27,029,697** |
| ***NET REVENUE*** | **$66,473** | **$613,175** | **$406,372** | **$356,626** | **$306,129** | **$254,931** | **$203,085** |
| ***ENDING FUND BALANCE*** | $9,172,988 | $9,605,174 | $10,011,546 | $10,368,172 | $10,674,300 | $10,929,230 | $11,132,313 |
| ***DAYS OF FUND BALANCE*** | 139 | 146 | 151 | 152 | 152 | 152 | 150 |

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:

| GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| TOTAL UNDEFINED CHAR | | | | .00 |
| TOTAL GEN FUND | | | | .00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0011010 COUNCIL | | | | |
| 62 CONTRACTUAL SERVICES | | | | |
| 0011010 6204 - TRAVEL | | | | 19,775.00 * |
| TML Conference for 7 people: Transportation ($250), Lodging ($600), Per Diem ($250), and Registration ($345) | | 7.00 | 1,445.00 | 10,115.00 |
| TML Elected Officials Conferences: Transportation ($350), Lodging ($630), Registration ($200), Per Diem ($200) | | 7.00 | 1,380.00 | 9,660.00 |
| 0011010 6209 - DUES & SUBSCRIPTIONS | | | | 9,551.00 * |
| NCTCOG city membership | | 1.00 | 2,463.00 | 2,463.00 |
| Metroport Cities Partnership | | 1.00 | 1,000.00 | 1,000.00 |
| North Texas Commission | | 1.00 | 1,800.00 | 1,800.00 |
| Texas Municipal League (TML) | | 1.00 | 3,438.00 | 3,438.00 |
| Northeast Leadership Forum | | 1.00 | 100.00 | 100.00 |
| Mayors' Council | | 1.00 | 350.00 | 350.00 |
| International Council of Shopping Centers Mayor $100, 6 Councilmembers x $50 = 300 | | 1.00 | 400.00 | 400.00 |
| 0011010 6226 - MISC. CONTRACTUAL SERVICES | | | | 32,500.00 * |
| Alliance for Children: Programs/services for abused children | | 1.00 | 3,500.00 | 3,500.00 |
| GRACE: Emergency Services | | 1.00 | 15,000.00 | 15,000.00 |
| Metroport Meals on Wheels (Senior Center program and home deliveries) | | 1.00 | 12,000.00 | 12,000.00 |
| Safe Haven, Tarrant County: programs/services for abused women | | 1.00 | 1,500.00 | 1,500.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | SNAP (Special Needs Assistance Partners): transportation and other services for individuals with intellectual disabilities | | 1.00 | 500.00 | 500.00 |
| | Colleyville Area Chamber of Commerce agreement (cash component) | | 1.00 | .00 | .00 |
| 0011010 6294 - COUNCIL EXPENSES | | | | | 10,980.00 * |
| | Gold Sponsorship for the Northeast Leadership Forum Heart of North Texas Conference | | 1.00 | 350.00 | 350.00 |
| | Northeast Tarrant Transportation Summit Sponsorship | | 1.00 | 750.00 | 750.00 |
| | Metroport Breakfast (usually host 1 per year) | | 1.00 | 300.00 | 300.00 |
| | North Texas Commission Annual Luncheon Tickets | | 7.00 | 125.00 | 875.00 |
| | Grapevine/Colleyville Education Foundation Luncheons | | 14.00 | 50.00 | 700.00 |
| | NCTCOG General Assembly Tickets | | 7.00 | 60.00 | 420.00 |
| | Northeast Leadership Forum Annual Meeting/Luncheon Tickets | | 7.00 | 45.00 | 315.00 |
| | Colleyville Chamber of Commerce Board Meetings (monthly) x2 | | 25.00 | 10.00 | 250.00 |
| | TML Region 8 Quarterly Meetings | | 14.00 | 30.00 | 420.00 |
| | Facilitator for annual City Council priority setting session | | 1.00 | 6,600.00 | 6,600.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|
| 0011010 6298 - COUNCIL CONTINGENCY | | | | 120,000.00 | * |
| Council Contingency | | 1.00 | 120,000.00 | 120,000.00 | |
| TOTAL CONTRACTUAL SERVICES | | | | 192,806.00 | |
| 63 SUPPLIES | | | | | |
| 0011010 6308 - PRINTING | | | | 10,150.00 | * |
| Mayor's Letterhead and Envelopes Business Cards for Councilmembers | | 1.00 | 150.00 | 150.00 | |
| Branding update (business cards, letterhead, etc.) for new City Vision, Mission, and Values | | 1.00 | 10,000.00 | 10,000.00 | |
| 0011010 6323 - COUNCIL SUPPLIES | | | | 9,745.00 | * |
| Council Meals at Council Meetings | | 24.00 | 220.00 | 5,280.00 | |
| Council Holiday Meal, new Council member celebration | | 1.00 | 100.00 | 100.00 | |
| Meals for Worksessions and joint meetings | | 1.00 | 1,375.00 | 1,375.00 | |
| Birthday Cakes | | 1.00 | 200.00 | 200.00 | |
| Proclamation Frames | | 1.00 | 550.00 | 550.00 | |
| Miscellaneous supplies for City Council or City Council functions | | 1.00 | 500.00 | 500.00 | |
| Nameplates for Dais | | 1.00 | 60.00 | 60.00 | |
| Florist- Funerals/Illness | | 1.00 | 200.00 | 200.00 | |
| Vases- Engraved for Outgoing Council | | 1.00 | 200.00 | 200.00 | |
| Photographer for portrait of Mayor and Council | | 1.00 | 380.00 | 380.00 | |
| Beverage service supplies for Council meetings | | 1.00 | 800.00 | 800.00 | |
| | | 1.00 | 100.00 | 100.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| **GENERAL FUND** | **VENDOR** | **QUANTITY** | **UNIT COST** | **2020 Budgt Team** |
|---|---|---|---|---|
| Table Cloth Cleaning | | | | |
| TOTAL SUPPLIES | | | | 19,895.00 |
| TOTAL COUNCIL | | | | 212,701.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0011110 ADMINISTRATION | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0011110 6101 - SALARIES | | | | 479,855.00 |
| 0011110 6102 - TEMPORARY HELP | | | | 24,960.00 |
| 0011110 6105 - SALARY SAVINGS | | | | -13,598.00 |
| 0011110 6141 - FICA EXPENSE | | | | 35,789.00 |
| 0011110 6142 - GROUP HEALTH INSURANCE | | | | 38,201.00 |
| 0011110 6143 - WORKERS' COMPENSATION | | | | 1,598.00 |
| 0011110 6145 - UNEMPLOYMENT COMPENSATION | | | | 1,242.00 |
| 0011110 6146 - RETIREMENT | | | | 43,811.00 |
| 0011110 6148 - LONGEVITY PAY | | | | 931.00 |
| TOTAL PERSONNEL SERVICES | | | | 612,789.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0011110 6204 - TRAVEL | | | | 7,500.00 * |
| International City Management Assoc (ICMA) Conference | | 3.00 | 2,000.00 | 6,000.00 |
| General travel and training to include local mileage reimbursement, luncheons, speakers, and annual UNT MPA Alumni Conference and Luncheon | | 1.00 | 1,500.00 | 1,500.00 |
| 0011110 6206 - TRAINING | | | | 9,395.00 * |
| Spring/Fall GFOAT Conference | | 1.00 | 1,600.00 | 1,600.00 |
| Various training/conferences related to program areas | | 1.00 | 7,495.00 | 7,495.00 |
| Webinars- TML Legislative Updates or Other | | 1.00 | 300.00 | 300.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0011110 6207 - PRE-EMPLOYMENT | | | | 100.00 |
| 0011110 6209 - DUES & SUBSCRIPTIONS | | | | 6,650.00 * |
| City Manager: ICMA $1600, TCMA $600, NTCMA $65, ICSC $50 | | 1.00 | 2,315.00 | 2,315.00 |
| Asst. City Manager: $1,120 ICMA dues, NTCMA $65, TCMA $420, NLF $100, ICSC $50 | | 1.00 | 1,755.00 | 1,755.00 |
| Assistant City Manager: ICMA $1,120, TCMA $420, NTCMA $65, GFOAT with CGFO and Roundtables $200, UMANT $50, Northeast Leadership Forum $100 | | 1.00 | 1,955.00 | 1,955.00 |
| GFOA Budget Award Application Fee | | 1.00 | 425.00 | 425.00 |
| American Express Card membership for city credit card | | 1.00 | 55.00 | 55.00 |
| Sam's Club membership | | 1.00 | 45.00 | 45.00 |
| State of Texas Cooperative Purchasing Program annual membership fee | | 1.00 | 100.00 | 100.00 |
| 0011110 6226 - MISC. CONTRACTUAL SERVICES | | | | 32,050.00 * |
| Biennial Citizen/Employee Survey | | 1.00 | 15,000.00 | 15,000.00 |
| Intranet Updates and SharePoint administration | | 1.00 | 3,000.00 | 3,000.00 |
| OpenGov annual fees: $8,550 for Transparency Module and Intelligence Reporting, $1,500 data auto update | | 1.00 | 10,050.00 | 10,050.00 |
| Historical Preservation Committee projects | | 1.00 | 4,000.00 | 4,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|---|
| | TOTAL CONTRACTUAL SERVICES | | | | 55,695.00 | |
| 63 | SUPPLIES | | | | | |
| 0011110 | 6301 - OFFICE SUPPLIES | | | | 1,000.00 | |
| 0011110 | 6303 - OPERATING SUPPLIES | | | | 1,100.00 | * |
| | Paper | | 1.00 | 1,100.00 | 1,100.00 | |
| 0011110 | 6305 - UNIFORMS | | | | 400.00 | |
| 0011110 | 6308 - PRINTING | | | | 400.00 | * |
| | Letterhead, Envelopes, Business Cards | | 1.00 | 400.00 | 400.00 | |
| | TOTAL SUPPLIES | | | | 2,900.00 | |
| | TOTAL ADMINISTRATION | | | | 671,384.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNTS | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0011210 BUILDING INSPECTION | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0011210 6101 - SALARIES | | | | 310,047.00 |
| 0011210 6105 - SALARY SAVINGS | | | | -6,269.00 |
| 0011210 6139 - OVERTIME | | | | 1,442.00 |
| 0011210 6141 - FICA EXPENSE | | | | 23,978.00 |
| 0011210 6142 - GROUP HEALTH INSURANCE | | | | 62,669.00 |
| 0011210 6143 - WORKERS' COMPENSATION | | | | 1,763.00 |
| 0011210 6145 - UNEMPLOYMENT COMPENSATION | | | | 1,035.00 |
| 0011210 6146 - RETIREMENT | | | | 28,561.00 |
| 0011210 6148 - LONGEVITY PAY | | | | 1,943.00 |
| TOTAL PERSONNEL SERVICES | | | | 425,169.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0011210 6204 - TRAVEL | | | | 1,500.00 * |
| | | 1.00 | 1,500.00 | 1,500.00 |
| Building Official - Attend ICC Annual Code Conference - 2018 Building Codes - Out of state travel and accredited training. | | | | |
| 0011210 6206 - TRAINING | | | | 5,425.00 * |
| | | 3.00 | 90.00 | 270.00 |
| Building Inspectors & Plans Examiner: State Plumbing Inspectors License (CEU's) | | | | |
| | | 4.00 | 170.00 | 680.00 |
| Building Inspectors & Plans Examiner: ICC Certification Exams, CEU's | | | | |
| | | 3.00 | 160.00 | 480.00 |
| Building Inspectors & Plans Examiner: Building Professional Institute (BPI) to obtain required CEU's. | | | | |
| | | 1.00 | 340.00 | 340.00 |
| Building Official: ICC Certification Exams, CEU's | | | | |
| | | 1.00 | 500.00 | 500.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| Building Inspector: TEEX Code Enforcement Officer Training, CEU's | | 1.00 | 90.00 | 90.00 |
| Building Official: State Plumbing Inspectors License Required CEU's | | 1.00 | 160.00 | 160.00 |
| Building Official: Building Professional Institute (BPI) CEU's | | 1.00 | 160.00 | 160.00 |
| Permit Technician: BPI Training, CEU's | | 1.00 | 250.00 | 250.00 |
| Building Official: Training on the 2018 International Building Code | | 1.00 | 750.00 | 750.00 |
| Building Inspector: Required Training For Medical Gas Inspection License. State Requirement That All Med/Gas Plan Review And Inspection Be Performed By A Licensed Plumbing Inspector. Add funding for exam fee, increased tuition and travel | | 1.00 | 850.00 | 850.00 |
| Building Inspector: Fire Sprinkler Inspector Training. State Requirement that Multi-Purpose Residential Fire Sprinklers Inspections Be Performed By a Licensed Plumbing Inspector with endorsement. Add exam fee, tuition increase, and travel | | 1.00 | 600.00 | 600.00 |
| Building Official - Annual Building Officials Association of Texas Conference (BOAT), travel-training expenses included. | | 1.00 | 295.00 | 295.00 |
| Building Official - New 2018 International Residential Code Training | | | | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account | Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0011210 6209 - DUES & SUBSCRIPTIONS | | | | | 1,724.00 * |
| | Building Official: Texas Department of Health; Code Enforcement Officer License Renewal. | | 1.00 | 106.00 | 106.00 |
| | Building Official: Texas State Board of Plumbing Examiners; State Plumbing Inspector License Renewal | | 1.00 | 75.00 | 75.00 |
| | Building Official: International Code Council (ICC) Annual Membership Dues | | 1.00 | 100.00 | 100.00 |
| | Building Official: Building Officials Association of Texas (TML-BOAT) Annual Membership Dues | | 1.00 | 100.00 | 100.00 |
| | Building Official: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues | | 1.00 | 100.00 | 100.00 |
| | Building Official:  Code Enforcement Association of Texas (CEAT) Annual Membership | | 1.00 | 50.00 | 50.00 |
| | Building Official: International Association of Electrical Inspectors (IAEI) Annual Membership | | 1.00 | 50.00 | 50.00 |
| | Building Inspectors and Plans Examiner: Texas State Board of Plumbing Examiners (TSBPE), State Plumbing Inspectors License Renewal | | 3.00 | 75.00 | 225.00 |
| | Building Inspectors & Plans Examiner: Building Officials Association of Texas (BOAT) Annual Membership Dues | | 1.00 | 150.00 | 150.00 |
| | Building Inspectors & Plans Examiner: Texas State Department of Health Services; Code Enforcement Officer License Renewal | | 3.00 | 106.00 | 318.00 |
| | Building Inspectors & Plans | | 3.00 | 50.00 | 150.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | Examiner: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues | | 2.00 | 50.00 | 100.00 |
| | Building Inspectors: The International Association of Electrical Inspectors (IAEI) Annual Membership Dues | | 1.00 | 200.00 | 200.00 |
| | Building Official - Construction Research Council (CRC) Annual Membership Dues | | | | |
| 0011210 6226 - MISC. CONTRACTUAL SERVICES | | | | | 6,000.00 * |
| | Contract Plan Review Services: Third Party plan review for large commercial projects. Additions scheduled on at least two schools and contingency for possible large retail and/or assisted living projects. Necessary to maintain plan reviews within 7 business days on the extremely high volume of residential and small commercial projects. | | 1.00 | 5,000.00 | 5,000.00 |
| | Fleet GPS monitoring | | 1.00 | 1,000.00 | 1,000.00 |
| 0011210 6240 - CELL PHONES | | | | | 888.00 * |
| | 2 Field Inspectors: Service for City issued cell phones | | 2.00 | 444.00 | 888.00 |
| 0011210 6261 - VEHICLE MAINTENANCE | | | | | 3,000.00 * |
| | Vehicle Maintenance for F150s (unit #902, 903, 904) | | 3.00 | 1,000.00 | 3,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|---|
| 0011210 6262 - GAS AND OIL | | | | | 3,000.00 | * |
| | Fuel | | 1.00 | 3,000.00 | 3,000.00 | |
| TOTAL CONTRACTUAL SERVICES | | | | | 21,537.00 | |
| 63 SUPPLIES | | | | | | |
| 0011210 6301 - OFFICE SUPPLIES | | | | | 678.00 | |
| 0011210 6303 - OPERATING SUPPLIES | | | | | 265.00 | * |
| | Copier Paper | | 1.00 | 245.00 | 245.00 | |
| | First Aid Supplies | | 1.00 | 20.00 | 20.00 | |
| 0011210 6305 - UNIFORMS | | | | | 1,220.00 | * |
| | Gloves | | 3.00 | 10.00 | 30.00 | |
| | Shirts | | 4.00 | 150.00 | 600.00 | |
| | Hats | | 3.00 | 30.00 | 90.00 | |
| | Jeans | | 4.00 | 50.00 | 200.00 | |
| | Coats | | 4.00 | 75.00 | 300.00 | |
| 0011210 6308 - PRINTING | | | | | 920.00 | * |
| | Building Permit Application-Residential | | 1.00 | 50.00 | 50.00 | |
| | Building Permit Applications-Commercial | | 1.00 | 15.00 | 15.00 | |
| | Business Cards | | 1.00 | 80.00 | 80.00 | |
| | Building Permit Application-Misc Construction | | 1.00 | 50.00 | 50.00 | |
| | Field Inspection Forms | | 1.00 | 20.00 | 20.00 | |
| | Correction Notices | | 1.00 | 25.00 | 25.00 | |
| | Impact Printer Paper Inspection Results Tickets | | 1.00 | 200.00 | 200.00 | |
| | Stationary: Letterhead | | 1.00 | 40.00 | 40.00 | |
| | | | 1.00 | 40.00 | 40.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: GENERAL FUND | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | Stationary; Envelopes | | 2.00 | 150.00 | 300.00 |
| | Professionally Printed Inspection Tags Are Still Prefered By Many of Our Building Contractors For Their Records (Opposed To Electronic Notices). Green = pass, Red = fail | | 1.00 | 100.00 | 100.00 |
| | Forms & Applications | | | | |
| 0011210 | 6313 - SMALL TOOLS | | | | 250.00 * |
| | Tape Measure | | 2.00 | 26.00 | 52.00 |
| | Flashlight Batteries | | 2.00 | 17.00 | 34.00 |
| | Flash Light Lamps | | 2.00 | 4.00 | 8.00 |
| | Flash Lights | | 2.00 | 25.00 | 50.00 |
| | Screw Drivers | | 2.00 | 22.00 | 44.00 |
| | Small Levels | | 2.00 | 31.00 | 62.00 |
| 0011210 | 6326 - SAFETY EQUIPMENT/SUPPLIES | | | | 750.00 * |
| | Miscellaneous Safety Items (e.g. Sunblock, Safety Glasses, etc) | | 3.00 | 100.00 | 300.00 |
| | Boots | | 3.00 | 150.00 | 450.00 |
| | TOTAL SUPPLIES | | | | 4,083.00 |
| | TOTAL BUILDING INSPECTION | | | | 450,789.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0011310 ECONOMIC DEVELOPMENT | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0011310 6101 - SALARIES | | | | 138,092.00 |
| 0011310 6105 - SALARY SAVINGS | | | | -2,765.00 |
| 0011310 6141 - FICA EXPENSE | | | | 8,698.00 |
| 0011310 6142 - GROUP HEALTH INSURANCE | | | | 12,534.00 |
| 0011310 6143 - WORKERS' COMPENSATION | | | | 448.00 |
| 0011310 6145 - UNEMPLOYMENT COMPENSATION | | | | 207.00 |
| 0011310 6146 - RETIREMENT | | | | 12,597.00 |
| 0011310 6148 - LONGEVITY PAY | | | | 152.00 |
| TOTAL PERSONNEL SERVICES | | | | 169,963.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0011310 6204 - TRAVEL | | | | 12,900.00 * |
| ICSC Annual Conference (RECon) | | 2.00 | 2,500.00 | 5,000.00 |
| ICSC Texas Conference & Dealmaking | | 1.00 | 500.00 | 500.00 |
| ICSC Regional Meetings | | 1.00 | 200.00 | 200.00 |
| Marketing/business development trips to recruit targeted sectors (trips through Dallas Regional Chamber, DFW Marketing Team, Site Selectors Guild, Corenet, etc.) | | 3.00 | 2,400.00 | 7,200.00 |
| 0011310 6206 - TRAINING | | | | 2,700.00 * |
| International Economic Development Council (IEDC) Annual Conference and/or Texas Economic Development Council (TEDC) Fall or Spring Conference | | 1.00 | 2,700.00 | 2,700.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| **GENERAL FUND** | **VENDOR** | **QUANTITY** | **UNIT COST** | **2020 Budgt Team** |
|---|---|---|---|---|
| 0011310 6209 - DUES & SUBSCRIPTIONS | | | | 3,210.00 * |
| International Economic Development Council (IEDC) Dues | | 1.00 | 385.00 | 385.00 |
| Texas Economic Development Council (TEDC) Dues | | 1.00 | 275.00 | 275.00 |
| International Council of Shopping Centers (ICSC) Dues | | 1.00 | 100.00 | 100.00 |
| NTCAR Dues | | 1.00 | 300.00 | 300.00 |
| Northeast Leadership Forum | | 1.00 | 100.00 | 100.00 |
| Fort Worth Business subscription | | 1.00 | 125.00 | 125.00 |
| Dallas Business Journal subscription | | 1.00 | 100.00 | 100.00 |
| I-Communities - NTCAR (split between ED & Communications) - Needed for City web page interactive maps data | | 1.00 | 705.00 | 705.00 |
| CIB List Subscription for online Real Estate | | 1.00 | 120.00 | 120.00 |
| Dallas Regional Chamber DFW Marketing Team | | 1.00 | 1,000.00 | 1,000.00 |
| 0011310 6226 - MISC. CONTRACTUAL SERVICES | | | | 18,180.00 * |
| CoStar subscription (access to commercial real estate information) Expanded to include all of North Texas; important for use in responding to leads found on CIB List and to provide in meeting with prospects or existing businesses considering relocation. | | 1.00 | 11,000.00 | 11,000.00 |
| Fee to maintain the www.colleyvilleclosebuy.com url (web address) | | 1.00 | 120.00 | 120.00 |
| Fee to maintain the www.ColleyvilleED.com url (web address) | | 1.00 | 120.00 | 120.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account | Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | Contract Work (studies, marketing collateral, etc.) | | 1.00 | 6,940.00 | 6,940.00 |
| 0011310 | 6236 - ADVERTISING | | | | 4,350.00 * |
| | ICSC Texas Conference Booth - Costs for booth, supplies, electric, carpet, attendee registrations, promotional items and printing etc. to set up and operate exibit space at annual ICSC Texas Conference & Deal Making | | 1.00 | 1,500.00 | 1,500.00 |
| | Meals with prospects, existing business owners and operators, developers, architects, engineers, and others working to invest or maintain business here in Colleyville. | | 1.00 | 1,450.00 | 1,450.00 |
| | Registration, costs to participate in annual North Texas Commercial Association of Realtors (NETCAR) Expo in Dallas. Booth, electric, attendee registration, promotional items and event printing. | | 1.00 | 1,000.00 | 1,000.00 |
| | Society of Commercial Realtors Fort Worth Trade Show | | 1.00 | 400.00 | 400.00 |
| | TOTAL CONTRACTUAL SERVICES | | | | 41,340.00 |
| 63 | SUPPLIES | | | | |
| 0011310 | 6301 - OFFICE SUPPLIES | | | | 650.00 |
| 0011310 | 6303 - OPERATING SUPPLIES | | | | 550.00 * |
| | Copier Paper | | 1.00 | 150.00 | 150.00 |
| | Meeting supplies for various focus groups, meetings with Chamber and/or SCORE reps, etc. - Cups, plates, beverages, food, etc. | | 1.00 | 250.00 | 250.00 |
| | Paper (slick for reports, | | 1.00 | 150.00 | 150.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: GENERAL FUND | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | brochures) | | | | |
| 0011310 6308 - PRINTING | | | | | 1,235.00 * |
| | | | 1.00 | 1,235.00 | 1,235.00 |
| | Letterhead, envelopes, business cards, images for trade shows | | | | |
| TOTAL SUPPLIES | | | | | 2,435.00 |
| TOTAL ECONOMIC DEVELOPMENT | | | | | 213,738.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0011410 CITY SECRETARY | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0011410 6101 - SALARIES | | | | 123,515.00 |
| 0011410 6105 - SALARY SAVINGS | | | | -2,962.00 |
| 0011410 6141 - FICA EXPENSE | | | | 9,601.00 |
| 0011410 6142 - GROUP HEALTH INSURANCE | | | | 25,068.00 |
| 0011410 6143 - WORKERS' COMPENSATION | | | | 407.00 |
| 0011410 6145 - UNEMPLOYMENT COMPENSATION | | | | 414.00 |
| 0011410 6146 - RETIREMENT | | | | 11,437.00 |
| 0011410 6148 - LONGEVITY PAY | | | | 1,988.00 |
| TOTAL PERSONNEL SERVICES | | | | 169,468.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0011410 6204 - TRAVEL | | | | 1,300.00 * |
| MONTHLY NTMCA MTG/LUNCHEON - City Secretary<br>Allows the CSO to keep a local network of professional resources and an educational speaker/event is conducted at each luncheon. | | 10.00 | 20.00 | 200.00 |
| MILEAGE<br>This item allows for the City Secretary and part time admin to travel to training events and purchase/deliver supplies necessary during the course or normal work operations. This line item increased due to the extended location of travel for required renewal hours for certification. | | 1.00 | 500.00 | 500.00 |
| Luncheon meetings as required for City Secretary or part time admin assistance. Example: Chamber, Ministerial, NCTCOG | | 8.00 | 25.00 | 200.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: GENERAL FUND | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | Provides for a local network of professional resources. This line item increased to allow for attendance at Chamber Awards Banquet at a cost of $100 per ticket and accommodate attendance at three-to four additional Chamber meetings. | | | | |
| | Registration for open records/open meetings document retention training offered through a variety of State agencies or NCTCOG<br>Required education for adherence to Public Information Act and Texas Open Meetings Act | | 2.00 | 200.00 | 400.00 |
| 0011410 6206 - TRAINING | | | | | 3,430.00 * |
| | Athenian Dialogues - City Secretary<br>Athenian Dialogues are book reports required for Texas Registered Municipal Clerk recertification | | 2.00 | 75.00 | 150.00 |
| | Seminars and conferences for City Secretary - all provide for Texas Registered Municipal Clerk recertification credit. These courses are held throughout the state. All registration, mileage, hotel, and per diem figured in costs<br>Seminar required for recertification | | 4.00 | 820.00 | 3,280.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0011410 6207 - PRE-EMPLOYMENT | | | | | 100.00 * |
| | Pre Employment<br>Anticipate hiring one to two new employees based on turn-over. | | 1.00 | 100.00 | 100.00 |
| 0011410 6209 - DUES & SUBSCRIPTIONS | | | | | 185.00 * |
| | TX MUNICIPAL LAW & PROCEDURE MANUAL SUPPLEMENT<br>This item ensures the CSO has resources available to reference Texas Municipal Laws and Procedures via a manual provided for by the Texas Municipal Clerks Association.<br>Price increase for 2020 | | 1.00 | 55.00 | 55.00 |
| | TEXAS MUNICIPAL CLERKS ASSOCIATION - City Secretary<br>Professional dues, required for Texas Registered Municipal Clerk certification | | 1.00 | 100.00 | 100.00 |
| | NORTH TEXAS MUNICIPAL CLERKS ASSN. - City Secretary<br>Local Texas Registered Municipal Clerk network and requirement for Texas Registered Municipal Clerk certification/recertification | | 1.00 | 30.00 | 30.00 |
| 0011410 6215 - ELECTION EXPENSES | | | | | 10,445.00 * |
| | ALL ELECTIONS - (MAYOR/COUNCIL, RUN-OFF, OR SPECIAL ELECTIONS IN NOVEMBER)<br>General Elections = $7,000<br>Tarrant County Elections Administration provides for a cost effective, efficient, general election. | | 1.00 | 9,500.00 | 9,500.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNTS FOR: GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| Increase of $2,500 per the 2019 contract | | | | |
| SUPPLEMENT TX ELECTION LAW & PROCEDURE MANUAL<br>This supplement is provided by the Texas Municipal Clerks Association and it provides all laws & procedures relative to Texas elections. The cost of this manual usually increases each year. | | 1.00 | 95.00 | 95.00 |
| Election Law Seminar<br>This seminar is provides for annual updates to election law, provides a local and state-wide network for assistance and education. | | 1.00 | 350.00 | 350.00 |
| State required legal notices for General Elections<br>The State requires legal notices to be published in the newspaper of records for all general and special elections. | | 1.00 | 500.00 | 500.00 |
| 0011410 6226 - MISC. CONTRACTUAL SERVICES | | | | 6,400.00 * |
| ANNUAL CONTRACT FOR OFF-SITE RECORD STORAGE<br>The contract for off-site records storage allows for the CSO to provide access to public documents. | | 1.00 | 5,000.00 | 5,000.00 |
| RECORD DESTRUCTION FEES<br>Per state regulations, many of the documents must be destroyed by shredding once retention has been met. | | 1.00 | 1,400.00 | 1,400.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0011410 6231 - LEGAL ADVERTISING | | | | 3,000.00 * |
| LEGAL ADS - ORDINANCES/TAX INFO/ETC.<br><br>Normal ads = $2,500<br>CSO supports all departments with publication of all ordinances. This promptly and accurately delivers information of government actions. | | 1.00 | 3,000.00 | 3,000.00 |
| 0011410 6237 - CODIFICATION | | | | 5,000.00 * |
| Code Book updates & Codes on Municode website<br>Codification required by state law. Cost of update is relative to number of qualifying ordinances.<br><br>Price increase($1,250) for online and codification. | | 1.00 | 5,000.00 | 5,000.00 |
| 0011410 6245 - EQUIPMENT RENTAL | | | | 2,920.00 * |
| POSTAGE MACHINE ANNUAL LEASE<br>Billed quarterly | | 4.00 | 730.00 | 2,920.00 |
| 0011410 6293 - COMMITTEE EXPENSE | | | | 1,150.00 * |
| REFRESHMENTS FOR MISC. MEETINGS<br>Assistance with board, commision, and committee meeting preparation | | 1.00 | 100.00 | 100.00 |
| CITY COUNCIL PICTURE FRAME IN LOBBY | | 1.00 | 500.00 | 500.00 |
| EVENING APPRECIATION RECEPTION for Board, Commission, and Committee members | | 1.00 | 500.00 | 500.00 |
| CHAIRMAN PLAQUE FOR BCC | | 1.00 | 50.00 | 50.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| APPRECIATION | | | | |
| 0011410 6295 - SPECIAL PROJ/CONTRIBUTION | | | | 800.00 * |
| SHREDDER for CLEAN SWEEP<br>The Clean Sweep event allows this office to utilize an additional shredding resource to offset our contractural destruction services with Safesite. | | 1.00 | 800.00 | 800.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 34,730.00 |
| 63 SUPPLIES | | | | |
| 0011410 6301 - OFFICE SUPPLIES | | | | 300.00 |
| 0011410 6302 - POSTAGE | | | | 625.00 * |
| CITY MAIL PERMIT FEES | | 1.00 | 275.00 | 275.00 |
| CITY BUSINESS REPLY MAIL PERMIT FEE | | 1.00 | 250.00 | 250.00 |
| CERTIFIED MAIL FOR ALCOHOL RELATED MAILINGS | | 1.00 | 100.00 | 100.00 |
| 0011410 6303 - OPERATING SUPPLIES | | | | 1,805.00 * |
| COPIER SUPPLIES (PAPER) | | 1.00 | 925.00 | 925.00 |
| MINUTE BOOK PAPER<br>Colleyville offers digital copies of minutes and secures (1) original copy in a minute book binder. | | 3.00 | 50.00 | 150.00 |
| MINUTE BOOKS | | 2.00 | 180.00 | 360.00 |
| POSTAGE MACHINE SUPPLIES (LABLES/SOLUTION) | | 1.00 | 200.00 | 200.00 |
| MEETING SUPPLIES (FOAM BOARDS/TAPE/ADHESIVE/ETC.) | | 1.00 | 50.00 | 50.00 |
| STORAGE BOXES<br>Although the scanning of | | 1.00 | 50.00 | 50.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | documents has increased, and the storage of documents will continue to decrease, all documents must be stored in specific boxes per the off-site storage facility requirements. | | | | |
| | KITCHEN SUPPLIES (FOIL/BAGGIES/SARAN WRAP/BAGS) | | 1.00 | 50.00 | 50.00 |
| | Dusting spray, cleaning cloths, etc. | | 1.00 | 20.00 | 20.00 |
| 0011410 6308 - PRINTING | | | | | 47.00 * |
| | LETTERHEAD - 3000 STATIONERY | | 1.00 | 22.00 | 22.00 |
| | ENVELOPES - STATIONERY | | 1.00 | 25.00 | 25.00 |
| TOTAL SUPPLIES | | | | | 2,777.00 |
| TOTAL CITY SECRETARY | | | | | 206,975.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0011510 FINANCE | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0011510 6101 - SALARIES | | | | 316,550.00 |
| 0011510 6105 - SALARY SAVINGS | | | | -6,961.00 |
| 0011510 6139 - OVERTIME | | | | 487.00 |
| 0011510 6141 - FICA EXPENSE | | | | 26,625.00 |
| 0011510 6142 - GROUP HEALTH INSURANCE | | | | 50,135.00 |
| 0011510 6143 - WORKERS' COMPENSATION | | | | 1,128.00 |
| 0011510 6145 - UNEMPLOYMENT COMPENSATION | | | | 828.00 |
| 0011510 6146 - RETIREMENT | | | | 31,714.00 |
| 0011510 6148 - LONGEVITY PAY | | | | 3,415.00 |
| 0011510 6152 - ACCRUED LEAVE PAY | | | | 27,581.00 |
| TOTAL PERSONNEL SERVICES | | | | 451,502.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0011510 6204 - TRAVEL | | | | 4,300.00 * |
| 2 finance employees - Tyler Technologies Conference Orlando 2020 | | 2.00 | 2,000.00 | 4,000.00 |
| Additional Training - Texas Munis Group / American Payroll Institute | | 1.00 | 300.00 | 300.00 |
| 0011510 6206 - TRAINING | | | | 9,250.00 * |
| AMERICAN PAYROLL INSTITUTE - payroll conference | | 1.00 | 750.00 | 750.00 |
| COMPLIANCE KEY - 1099 WEBINAR | | 1.00 | 500.00 | 500.00 |
| GFOAT Spring/Fall Conference and/or GFOA Annual Conference | | 1.00 | 1,250.00 | 1,250.00 |
| Munis training on modules for improvements and efficiency | | 1.00 | 5,500.00 | 5,500.00 |
| | | 1.00 | 1,250.00 | 1,250.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: GENERAL FUND | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | GTOT Conference | | | | |
| 0011510 6209 - DUES & SUBSCRIPTIONS | | | | | 2,259.00 * |
| | GFOAT/TML - Dues & NCTCOG roundtable | | 3.00 | 128.00 | 384.00 |
| | AMERICAN PAYROLL ASSOC - Accounting Manager | | 1.00 | 275.00 | 275.00 |
| | TX BLD & COOP COMMISSION - purchasing - Accounting Manager & AP Clerk | | 1.00 | 100.00 | 100.00 |
| | GFOA - CFO | | 1.00 | 250.00 | 250.00 |
| | TX STATE BOARD OF PUBLIC ACCOUNTANCY - CFO | | 1.00 | 450.00 | 450.00 |
| | GARS (Governmental Accounts Research System) | | 1.00 | 500.00 | 500.00 |
| | GTOT Subscription | | 1.00 | 100.00 | 100.00 |
| | APT Membership | | 1.00 | 200.00 | 200.00 |
| 0011510 6221 - AUDIT | | | | | 20,751.00 * |
| | Audit Fee split between Utility (65%), Drainage ($2000), CCCPD ($1500) & CEDC ($2000) | | 1.00 | 15,383.00 | 15,383.00 |
| | GFOA - Review Fee for CAFR award (split 50/50 with Utility Fund) | | 1.00 | 253.00 | 253.00 |
| | GFOA - Review Fee for PAFR award (split 50/50 with Utility Fund) | | 1.00 | 115.00 | 115.00 |
| | Cost for a Single Audit | | 1.00 | 5,000.00 | 5,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|
| 0011510 6222 - TAX COLLECTION/ASSESSING | | | | 118,447.00 | * |
| TARRANT APPRAISAL DISTRICT - annual fee for property appraisals | | 1.00 | 90,947.00 | 90,947.00 | |
| GCISD Tax office - property tax collection services | | 1.00 | 27,500.00 | 27,500.00 | |
| 0011510 6231 - LEGAL ADVERTISING | | | | 450.00 | * |
| FT WORTH STAR TELEGRAM - Ads for unclaimed property / bid advertisement | | 1.00 | 450.00 | 450.00 | |
| 0011510 6233 - BANK SERVICE CHARGES | | | | 3,000.00 | * |
| WELLS FARGO - 30% split w/Utility Fund - check clearing/deposit posting | | 1.00 | 1,500.00 | 1,500.00 | |
| Courier service for bank deposits (30% share - balance to Utility Fund) | | 1.00 | 1,500.00 | 1,500.00 | |
| TOTAL CONTRACTUAL SERVICES | | | | 158,457.00 | |
| 63 SUPPLIES | | | | | |
| 0011510 6301 - OFFICE SUPPLIES | | | | 1,444.00 | |
| 0011510 6302 - POSTAGE | | | | 150.00 | * |
| | | 1.00 | 150.00 | 150.00 | |
| 0011510 6303 - OPERATING SUPPLIES | | | | 3,150.00 | * |
| TYLER TECHNOLOGIES- signature key for check processing | | 2.00 | 1,500.00 | 3,000.00 | |
| CPI ONE POINT (copy paper) | | 1.00 | 150.00 | 150.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0011510 6308 - PRINTING | | | | 2,145.00 * |
| PRINTING SYSTEMS INC - AP check stock | | 1.00 | 625.00 | 625.00 |
| FORMS ONE (STEVE STRANGE) RECEIPT BOOKS & A/P ENVELOPES | | 1.00 | 525.00 | 525.00 |
| TYLER BUSINESS FORMS - tax forms and envelopes | | 1.00 | 300.00 | 300.00 |
| WELLS FARGO - deposit slips | | 1.00 | 80.00 | 80.00 |
| TYLER BUSINESS FORMS (W-2 forms) | | 1.00 | 275.00 | 275.00 |
| PAFR Copies printed to distribute (400 copies X $1.70) split with UB | | 200.00 | 1.70 | 340.00 |
| TOTAL SUPPLIES | | | | 6,889.00 |
| TOTAL FINANCE | | | | 616,848.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0011610 LEGAL | | | | |
| 62 CONTRACTUAL SERVICES | | | | |
| 0011610 6216 - LEGAL COUNCIL & SERVICES | | | | 220,000.00 * |
| Membership for Oncor Cities Steering Committee | | 1.00 | 2,900.00 | 2,900.00 |
| Membership for Atmos Cities Steering Committee | | 1.00 | 800.00 | 800.00 |
| Texas Coalition of Cities for Utility Issues (TCCFUI) membership | | 1.00 | 1,100.00 | 1,100.00 |
| City Attorney services: attendance at City Council meetings, legal counsel, representation, litigation | | 12.00 | 16,800.00 | 201,600.00 |
| Electric Reliability Council of Texas (ERCOT) membership | | 1.00 | 100.00 | 100.00 |
| Legal Services- Prosecutor | | 12.00 | 1,125.00 | 13,500.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 220,000.00 |
| TOTAL LEGAL | | | | 220,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0011710 | LIBRARY | | | | |
| 61 | PERSONNEL SERVICES | | | | |
| 0011710 | 6101 - SALARIES | | | | 356,384.00 |
| 0011710 | 6102 - TEMPORARY HELP | | | | 1,500.00 |
| 0011710 | 6105 - SALARY SAVINGS | | | | -7,300.00 |
| 0011710 | 6141 - FICA EXPENSE | | | | 25,629.00 |
| 0011710 | 6142 - GROUP HEALTH INSURANCE | | | | 50,135.00 |
| 0011710 | 6143 - WORKERS' COMPENSATION | | | | 650.00 |
| 0011710 | 6145 - UNEMPLOYMENT COMPENSATION | | | | 1,242.00 |
| 0011710 | 6146 - RETIREMENT | | | | 33,260.00 |
| 0011710 | 6148 - LONGEVITY PAY | | | | 2,336.00 |
| 0011710 | 6152 - ACCRUED LEAVE PAY | | | | 6,272.00 |
| | TOTAL PERSONNEL SERVICES | | | | 470,108.00 |
| 62 | CONTRACTUAL SERVICES | | | | |
| 0011710 | 6204 - TRAVEL | | | | 2,750.00 * |
| | The Library Corporation (TLC) Software Annual User Conference for Librarian - October 18-21, 2019 - Salt Lake City, UT | | 1.00 | 1,450.00 | 1,450.00 |
| | Texas Library Association Conference for Youth Librarian - March 24-27, 2020 - Houston, TX | | 1.00 | 1,300.00 | 1,300.00 |
| 0011710 | 6206 - TRAINING | | | | 4,100.00 * |
| | Various Workshops for Library Director (State Mandated) | | 1.00 | 100.00 | 100.00 |
| | Various Workshops for Circ/Tech Librarian (Professional Development) | | 1.00 | 100.00 | 100.00 |
| | Various Workshops for Youth Librarian (Professional | | 1.00 | 100.00 | 100.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | Development) | | 1.00 | 100.00 | 100.00 |
| | Various Workshops for Adult Librarian (Professional Development) | | 1.00 | 100.00 | 100.00 |
| | Various Workshops for Other Staff (Professional Development) | | 2.00 | 1,800.00 | 3,600.00 |
| | Public Library Association Conference for Library Director (Certification Required) and Librarian - (held every 2 years) - February 25-29, 2020 - Nashville, TN or Texas Library Association (TLA) - March 24-27, 2019 - Houston, TX | | | | |
| 0011710 | 6207 - PRE-EMPLOYMENT | | | | 245.00 |
| 0011710 | 6209 - DUES & SUBSCRIPTIONS | | | | 1,669.00 * |
| | | | 1.00 | 180.00 | 180.00 |
| | Texas Library Association Membership for Library Director | | 1.00 | 35.00 | 35.00 |
| | PLANT Dues for Library Director | | 1.00 | 220.00 | 220.00 |
| | American Library Association Membership for Adult Services Librarian | | 1.00 | 153.00 | 153.00 |
| | Texas Library Association Membership for Adult Services Librarian | | 1.00 | 145.00 | 145.00 |
| | American Library Association Membership for Circ/Computer Librarian | | 1.00 | 164.00 | 164.00 |
| | Texas Library Association Membership for Circ/Computer Librarian | | 1.00 | 195.00 | 195.00 |
| | American Library Association Membership for Youth Services Librarian | | 1.00 | 153.00 | 153.00 |
| | Texas Library Association Membership for Youth Services Librarian | | 1.00 | 220.00 | 220.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| GENERAL FUND | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | American Library Association Membership for Library Director | | | | |
| | | | 1.00 | 154.00 | 154.00 |
| | Sams Club/Costco Memberships | | | | |
| | | | 1.00 | 50.00 | 50.00 |
| | Amex card fee | | | | |
| 0011710 | 6226 - MISC. CONTRACTUAL SERVICES | | | | 31,944.00 * |
| | | | 4.00 | 429.00 | 1,716.00 |
| | bibliotheca 895 RFID Staff Workstation (Upgraded 1/2012) Service Agreement (11/1/2019 - 10/04/2020) | | | | |
| | | | 4.00 | 1,708.00 | 6,832.00 |
| | bibliotheca selfCheck 1000 freestanding kiosk (New10/2018) Service Agreement (10/30/2019 - 10/04/2020) | | | | |
| | | | 1.00 | 4,281.00 | 4,281.00 |
| | bibliotheca 2820 AMH Induction (Indoor Return) Service Agreement (11/1/2019 - 10/04/2020) | | | | |
| | | | 1.00 | 1,130.00 | 1,130.00 |
| | bibliotheca 2840 SL AMH Sortation (Indoor Return) Service Agreement (11/1/2019 - 10/04/2020) | | | | |
| | | | 1.00 | 1,949.00 | 1,949.00 |
| | bibliotheca RFID Gate Premium (buried cable - 1 aisle) (New 10/2018) Service Agreement (10/05/2019 - 10/04/2020) | | | | |
| | | | 1.00 | 2,690.00 | 2,690.00 |
| | Vision Database ID System Service Agreement (1/01/2020 - 12/31/2020) | | | | |
| | | | 1.00 | 250.00 | 250.00 |
| | Coin Copiers - (2) Readers ($125 ea) Service Agreement (10/16/2019 - 10/15/2020) | | | | |
| | | | 1.00 | 110.00 | 110.00 |
| | Coin Copiers - (1) Reader for copier Service Agreement (10/16/2019 - 10/15/2020) | | | | |
| | | | 1.00 | 490.00 | 490.00 |
| | Coin Copiers - Dispensor/Encoder Service Agreement (10/16/2019 - 10/15/2020) | | | | |
| | | | 1.00 | 325.00 | 325.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| DiscChek for DVDs/CDs Service Agreement | | 1.00 | 506.00 | 506.00 |
| SWANK Movie Licensing USA - For Library Programs to Show Movies (4/4/20 - 4/3/21) | | 1.00 | 211.00 | 211.00 |
| Motion Picture Licensing Corporation (MPLC) - For Library Programs to Show Movies (9/01/2020 - 8/31/2021) | | 1.00 | 355.00 | 355.00 |
| Better Impact Volunteer Software Licensing - For Library Volunteer Scheduling (4/30/2020 - 4/29/2021) (200 volunteers) | | 1.00 | 920.00 | 920.00 |
| Event Keeper Standard/EK Rooms Software - Library Online Event Calendar/Meeting Room Scheduler (9/10/2020 - 9/9/2021) | | 1.00 | 250.00 | 250.00 |
| Reciprocal Borrowing Payments - For Lost Materials from Other Libraries | | 1.00 | 2,894.00 | 2,894.00 |
| Trans-Amigos Express Courier - service offering low-cost, rapid pickup and delivery of ILL items among participating libraries - 2 days a week - to offset postage for mailing materials (Renew 09/01/20) (This item is pending partial State funding) | | 1.00 | 1,130.00 | 1,130.00 |
| bibliotheca 2840 SL AMH Sortation (Outdoor Return) Service Agreement (11/1/2019 - 10/04/2020) | | 1.00 | 4,575.00 | 4,575.00 |
| bibliotheca 2822 AMH Induction (Outdoor Return) Service Agreement (11/1/2019 - 10/04/2020) | | 1.00 | 249.00 | 249.00 |
| bibliotheca libraryConnect Devices subscription - 1 license/device (New 10/2018) Service Agreement (10/05/2019 - | | | | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR: GENERAL FUND**

| ACCOUNTS FOR: GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 10/04/2020) | | | | |
| bibliotheca staffConnect gate Individual License - (year 1) (New 10/2018) Service Agreement (10/05/2019 - 10/04/2020) | | 1.00 | 99.00 | 99.00 |
| bibliotheca libraryConnect Devices subscription (4 licenses/devices - $233 each) (New 10/2018) Service Agreement (10/05/2019 - 10/04/2020) | | 4.00 | 233.00 | 932.00 |
| Amex card | | 1.00 | 50.00 | 50.00 |
| 0011710 6246 - OFFICE EQUIP & MAINTENANCE | | | | 645.00 * |
| Laminator Maintenance Agreement (05/02/2020-05/01/2021) | | 1.00 | 645.00 | 645.00 |
| 0011710 6265 - LIBRARY PROGRAMS | | | | 46,300.00 * |
| Special Events / Program Costs: Music License Fees, Movie events, and Concerts in The Village | | 1.00 | 46,300.00 | 46,300.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 87,653.00 |
| 63 SUPPLIES | | | | |
| 0011710 6301 - OFFICE SUPPLIES | | | | 2,500.00 |
| 0011710 6302 - POSTAGE | | | | 120.00 * |
| FedEx/Overnight 2 X $60.00 each | | 2.00 | 60.00 | 120.00 |
| 0011710 6303 - OPERATING SUPPLIES | | | | 6,621.00 * |
| Miscellaneous Supplies | | 1.00 | 900.00 | 900.00 |
| Laminator film 4 rolls X $43.00 each | | 4.00 | 43.00 | 172.00 |
| Program Supplies - Volunteer Appreciation | | 1.00 | 1,000.00 | 1,000.00 |
| | | 1.00 | 526.00 | 526.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| DiscCheck Eco-Junior Cleaning Supplies - Cleaning pads, cleaning solution, etc. | | 3,060.00 | .50 | 1,530.00 |
| Patron Cards 3,060 Est. $0.50 each | | 300.00 | .60 | 180.00 |
| Coin Copier Cards 300 X $.60 each | | 1.00 | 90.00 | 90.00 |
| Evolis Primacy Library Card Printer- Cleaning Supplies: Regular Cleaning Kits and Advanced Cleaning Kits | | 17.00 | 58.00 | 986.00 |
| Evolis Primacy Library Card Printer- YMCKOK 3,060 Cards (17 ribbons @$58 each) | | 4.00 | 59.00 | 236.00 |
| Epson Receipt Printers M253A (4) Circ and Lead Desks, Drive-up Window - Thermal Receipt Paper - 50 rolls/case (4 cases @ $59 each) | | 1.00 | 136.00 | 136.00 |
| bibliotheca Drive-Up Automated Check In - 6" Roll $34 roll/case of 4 - 1 case @ $136 each | | 1.00 | 136.00 | 136.00 |
| bibliotheca Indoor Automated Check In - 6" Roll $34 roll/case of 4 - 1 case@ $136 each | | 2.00 | 112.00 | 224.00 |
| bibliotheca Self Check-ins - 2 Hold Receipt Printers - Receipt Paper 5"roll/24 rolls per case (2 boxes@ $112 each) | | 4.00 | 59.00 | 236.00 |
| bibliotheca Self Checkouts - 4 printers - Receipt Paper - 50 rolls per case (4 cases @ $59 each) | | 2.00 | 90.00 | 180.00 |
| Brother HL-L2360DW - Cataloging Label Printer - DR-630 (2 @$90 each) | | 1.00 | 74.00 | 74.00 |
| Brother Intellifax 4100e - TN-430 (1@ $74 each) | | 1.00 | 15.00 | 15.00 |
| Credit Card Receipt Printer - | | | | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | Thermal Paper - 50 rolls per case - (1 case & $15 each) | | | | |
| 0011710 6308 - PRINTING | | | | | 500.00 * |
| | Signs/Bookmarks/Name Badges/Business Cards | | 1.00 | 350.00 | 350.00 |
| | Library Letterhead | | 1.00 | 50.00 | 50.00 |
| | Library Envelopes | | 1.00 | 50.00 | 50.00 |
| | Mailing Labels | | 1.00 | 50.00 | 50.00 |
| TOTAL SUPPLIES | | | | | 9,741.00 |
| TOTAL LIBRARY | | | | | 567,502.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNTS FOR: GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0011810 ENG PROF SVCS | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0011810 6101 - SALARIES | | | | 239,068.00 |
| 0011810 6105 - SALARY SAVINGS | | | | -4,924.00 |
| 0011810 6139 - OVERTIME | | | | 7,134.00 |
| 0011810 6141 - FICA EXPENSE | | | | 18,907.00 |
| 0011810 6142 - GROUP HEALTH INSURANCE | | | | 34,468.00 |
| 0011810 6143 - WORKERS' COMPENSATION | | | | 566.00 |
| 0011810 6145 - UNEMPLOYMENT COMPENSATION | | | | 569.00 |
| 0011810 6146 - RETIREMENT | | | | 22,435.00 |
| TOTAL PERSONNEL SERVICES | | | | 318,223.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0011810 6204 - TRAVEL | | | | 2,500.00 * |
| Construction Management Misc Training | | 1.00 | 2,500.00 | 2,500.00 |
| 0011810 6206 - TRAINING | | | | 8,490.00 * |
| American Public Works Association (APWA) Conference (PW Director) | | 1.00 | 2,400.00 | 2,400.00 |
| Certified Floodplain Manager (CFM) Training (City Engineer and Development Engineer) | | 2.00 | 500.00 | 1,000.00 |
| Texas Floodplain Management Association (TFMA) State Conference (Public Works Director and Development Engineer) | | 2.00 | 1,250.00 | 2,500.00 |
| Texas Society of Professional Engineers (TSPE (City Engineer) | | 1.00 | 1,500.00 | 1,500.00 |
| Texas Water Laws and Regulations (City Engineer) | | 1.00 | 290.00 | 290.00 |
| | | 1.00 | 400.00 | 400.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | Texas Public Works Association (TPWA) Local Training Functions (Engineering Staff) | | | | |
| | Water and Sewer License Renewal Courses (Construction Manager) | | 1.00 | 400.00 | 400.00 |
| 0011810 6209 - DUES & SUBSCRIPTIONS | | | | | 4,189.00 * |
| | P.E. License Renewal (PW Director, City Engineer, Development Engineer) | | 3.00 | 40.00 | 120.00 |
| | American Public Works Association (APWA) (PW Director, City Engineer, Development Engineer, Construction Manager) | | 4.00 | 203.00 | 812.00 |
| | Texas Floodplain Managers' Association (TFMA) (PW Director, City Engineer, Development Engineer) | | 3.00 | 90.00 | 270.00 |
| | Regional Public Works Program (1/2 Cost) | | 1.00 | 2,363.00 | 2,363.00 |
| | Texas Society of Professional Engineers (TSPE) (Public Works Director and City Engineer) | | 2.00 | 312.00 | 624.00 |
| 0011810 6223 - ENGINEERING SERVICES | | | | | 19,404.00 * |
| | Miscellaneous Engineering Services Contracts | | 1.00 | 19,404.00 | 19,404.00 |
| 0011810 6225 - COMPUTER SERVICES | | | | | 3,200.00 * |
| | Autocad | | 1.00 | 700.00 | 700.00 |
| | BlueBeam | | 1.00 | 2,500.00 | 2,500.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0011810 6226 - MISC. CONTRACTUAL SERVICES | | | | 36,635.00 * |
| Networkfleet GPS Monitoring | | 1.00 | 935.00 | 935.00 |
| Construction Materials Testing | | 1.00 | 25,000.00 | 25,000.00 |
| Tree Trimming and Irrigation Contract to have professionals address tree trimming or irrigation needs related to Public Works projects | | 1.00 | 10,700.00 | 10,700.00 |
| 0011810 6231 - LEGAL ADVERTISING | | | | 250.00 |
| 0011810 6235 - FILING FEE | | | | 500.00 |
| 0011810 6261 - VEHICLE MAINTENANCE | | | | 2,250.00 * |
| Vehicles 335, 718, 719, 728 | | 1.00 | 2,250.00 | 2,250.00 |
| 0011810 6262 - GAS AND OIL | | | | 6,000.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 83,418.00 |
| 63 SUPPLIES | | | | |
| 0011810 6301 - OFFICE SUPPLIES | | | | 1,250.00 |
| 0011810 6303 - OPERATING SUPPLIES | | | | 750.00 |
| 0011810 6305 - UNIFORMS | | | | 1,000.00 * |
| Shirts (Engineering Staff) | | 1.00 | 750.00 | 750.00 |
| Uniforms (Construction Mgmt) | | 1.00 | 250.00 | 250.00 |
| 0011810 6308 - PRINTING | | | | 500.00 |
| 0011810 6313 - SMALL TOOLS | | | | 1,150.00 * |
| Small tools for engineering and Construction Management Staff | | 1.00 | 1,150.00 | 1,150.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| **GENERAL FUND** | **VENDOR** | **QUANTITY** | **UNIT COST** | **2020 Budgt Team** |
|---|---|---|---|---|
| 0011810 6326 - SAFETY EQUIPMENT/SUPPLIES | | | | 450.00 |
| 0011810 6327 - MOSQUITO CONTROL | | | | 25,000.00 * |
| | | 1.00 | 25,000.00 | 25,000.00 |
| Mosquito Spraying Contract | | | | |
| TOTAL SUPPLIES | | | | 30,100.00 |
| TOTAL ENG PROF SVCS | | | | 431,741.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|---|
| 0011910 | COMM DEV P&Z | | | | | |
| 61 | PERSONNEL SERVICES | | | | | |
| 0011910 | 6101 - SALARIES | | | | 304,269.00 | |
| 0011910 | 6105 - SALARY SAVINGS | | | | -6,099.00 | |
| 0011910 | 6141 - FICA EXPENSE | | | | 23,327.00 | |
| 0011910 | 6142 - GROUP HEALTH INSURANCE | | | | 50,135.00 | |
| 0011910 | 6143 - WORKERS' COMPENSATION | | | | 1,254.00 | |
| 0011910 | 6145 - UNEMPLOYMENT COMPENSATION | | | | 828.00 | |
| 0011910 | 6146 - RETIREMENT | | | | 27,786.00 | |
| 0011910 | 6148 - LONGEVITY PAY | | | | 660.00 | |
| | TOTAL PERSONNEL SERVICES | | | | 402,160.00 | |
| 62 | CONTRACTUAL SERVICES | | | | | |
| 0011910 | 6204 - TRAVEL | | | | 2,000.00 | * |
| | General training funds for staff and the Planning and Zoning Commission | | 1.00 | 2,000.00 | 2,000.00 | |
| 0011910 | 6206 - TRAINING | | | | 4,000.00 | * |
| | Texas APA Conference (Director) | | 1.00 | 1,000.00 | 1,000.00 | |
| | Training (Urban Forester), Texas APA Conference (Principal Planner) | | 1.00 | 3,000.00 | 3,000.00 | |
| 0011910 | 6209 - DUES & SUBSCRIPTIONS | | | | 1,600.00 | * |
| | American Institute of Certified Planners - CD Director & Principal Planner<br>Slight increase in dues & subscriptions to accommodate CD Director & Principal Planner | | 2.00 | 600.00 | 1,200.00 | |
| | Urban Forester Dues | | 1.00 | 400.00 | 400.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0011910 6231 - LEGAL ADVERTISING | | | | 1,200.00 * |
| Zoning Legal Notices - Newspaper ads for zoning changes as required by Texas state law - 12 months X $167 per month, avg. | | 1.00 | 1,200.00 | 1,200.00 |
| 0011910 6235 - FILING FEE | | | | 690.00 * |
| County Plat Filing Fees - 10 plats @ $69.00 | | 1.00 | 690.00 | 690.00 |
| 0011910 6282 - COMMISSION EXPENSES | | | | 1,800.00 * |
| Dias name plates & Badges - For new Commissioners and Board Members (4 X $50.00) | | 1.00 | 200.00 | 200.00 |
| Meals for Planning and Zoning meetings & workshops. Increased $300 to include Architectural Review Commission meetings. | | 1.00 | 1,600.00 | 1,600.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 11,290.00 |
| 63 SUPPLIES | | | | |
| 0011910 6301 - OFFICE SUPPLIES | | | | 425.00 * |
| Folders for case files | | 5.00 | 40.00 | 200.00 |
| General Office Supplies | | 1.00 | 225.00 | 225.00 |
| 0011910 6303 - OPERATING SUPPLIES | | | | 1,014.00 * |
| Blue Print Paper - 2 packages @ $57.00 | | 1.00 | 114.00 | 114.00 |
| XEROX supplies - Copy/Fax paper | | 1.00 | 400.00 | 400.00 |
| Verizon Wireless monthly service for wifi card used by Urban Forester Previously paid by IT, now | | 1.00 | 500.00 | 500.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| paid by Comm Dev department | | | | |
| 0011910 6305 - UNIFORMS | | | | 300.00 * |
| For field employees to wear logo shirts in the field | | 1.00 | 300.00 | 300.00 |
| 0011910 6308 - PRINTING | | | | 875.00 * |
| Codes & Ordinances | | 1.00 | 100.00 | 100.00 |
| Stationery - Envelopes - 4500 | | 1.00 | 200.00 | 200.00 |
| Misc. Printing - Business cards (500) for 2 staff | | 1.00 | 75.00 | 75.00 |
| Signs for Zoning Changes Cost of signs less than originally budgeted for. Update: reduction to offset increases in 6209 & 6282. | | 1.00 | 500.00 | 500.00 |
| TOTAL SUPPLIES | | | | 2,614.00 |
| TOTAL COMM DEV P&Z | | | | 416,064.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012210 FIRE ADMINISTRATION | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0012210 6101 - SALARIES | | | | 165,066.00 |
| 0012210 6105 - SALARY SAVINGS | | | | -3,427.00 |
| 0012210 6139 - OVERTIME | | | | 564.00 |
| 0012210 6141 - FICA EXPENSE | | | | 10,215.00 |
| 0012210 6142 - GROUP HEALTH INSURANCE | | | | 12,534.00 |
| 0012210 6143 - WORKERS' COMPENSATION | | | | 3,937.00 |
| 0012210 6145 - UNEMPLOYMENT COMPENSATION | | | | 311.00 |
| 0012210 6146 - RETIREMENT | | | | 15,613.00 |
| 0012210 6148 - LONGEVITY PAY | | | | 1,643.00 |
| 0012210 6152 - ACCRUED LEAVE PAY | | | | 4,060.00 |
| TOTAL PERSONNEL SERVICES | | | | 210,516.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0012210 6204 - TRAVEL | | | | 3,000.00 * |
| Emergency Management Conference | | 1.00 | 900.00 | 900.00 |
| INTERNATIONAL FIRE CHIEFS ASSOCIATION CONFERENCE PROFESSIONAL DEVELOPMENT | | 1.00 | 1,500.00 | 1,500.00 |
| DISCRETIONARY CONFERENCES & SEMINARS PROFESSIONAL DEVELOPMENT | | 1.00 | 600.00 | 600.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account | Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0012210 6206 - TRAINING | | | | | 260.00 * |
| | LIVE FIRE TRAINING, Fire Chief, 8 Hours | | 1.00 | 60.00 | 60.00 |
| | IN-HOUSE TRAINING, Props & Supplies | | 1.00 | 100.00 | 100.00 |
| | BOOKS & TRAINING MANUALS/SOFTWARE - Fire Chief | | 1.00 | 100.00 | 100.00 |
| 0012210 6209 - DUES & SUBSCRIPTIONS | | | | | 5,125.00 * |
| | Texas Fire Chiefs Assoc Dues (Chief) | | 1.00 | 150.00 | 150.00 |
| | Tarrant County Fire Chiefs Assoc Dues (Chief) | | 1.00 | 130.00 | 130.00 |
| | NCTCOG Regional Emergency Management Planning Program | | 1.00 | 3,250.00 | 3,250.00 |
| | Emergency Management Assoc of TX Dues (Emergency Management Coordinator) | | 1.00 | 100.00 | 100.00 |
| | INTERNATIONAL ASSOCIATION OF FIRE CHIEFS DUES (Chief) | | 1.00 | 295.00 | 295.00 |
| | Best practices annual fee | | 1.00 | 1,200.00 | 1,200.00 |
| 0012210 6226 - MISC. CONTRACTUAL SERVICES | | | | | 5,000.00 * |
| | CODE RED SYSTEM - ANNUAL RENEWAL FEE | | 1.00 | 5,000.00 | 5,000.00 |
| 0012210 6285 - BUILDING MAINT & SUPPLIES | | | | | 1,000.00 * |
| | Misc materials for station upkeep | | 1.00 | 1,000.00 | 1,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012210 6287 - PROPERTY MAINTENANCE | | | | 300.00 * |
| LAWN MAINTENANCE SUPPLIES | | 1.00 | 300.00 | 300.00 |
| 0012210 6297 - VACCINATIONS | | | | 445.00 * |
| PHYSICAL - ANNUAL for Fire Chief | | 1.00 | 400.00 | 400.00 |
| TB TESTING - Fire Chief | | 1.00 | 45.00 | 45.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 15,130.00 |
| 63 SUPPLIES | | | | |
| 0012210 6301 - OFFICE SUPPLIES | | | | 1,950.00 |
| 0012210 6302 - POSTAGE | | | | 414.00 * |
| MAILING & SHIPPING | | 1.00 | 414.00 | 414.00 |
| 0012210 6303 - OPERATING SUPPLIES | | | | 2,130.00 * |
| COPY PAPER | | .00 | 250.00 | .00 |
| ANNUAL FLAG PURCHASE - 4'X6' 31 U.S. @ $20.60 31 TX @ $27.95 31 CITY @ $20.18 | | 1.00 | 2,130.00 | 2,130.00 |
| 0012210 6305 - UNIFORMS | | | | 1,075.00 * |
| Administrative Uniforms | | 1.00 | 1,075.00 | 1,075.00 |
| 0012210 6308 - PRINTING | | | | 350.00 * |
| STATIONARY & ENVELOPES | | 1.00 | 100.00 | 100.00 |
| EMS REPORTS | | 1.00 | 150.00 | 150.00 |
| BUSINESS CARDS | | 1.00 | 100.00 | 100.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012210 6310 - EMERGENCY MANAGEMENT SUPPLIES | | | | 5,208.00 * |
| OUTDOOR WARNING SYSTEM MAINTENANCE PROGRAM | | 1.00 | 4,128.00 | 4,128.00 |
| SEVERE WEATHER NOTIFICATION PROGRAM | | 1.00 | 180.00 | 180.00 |
| Replacement batteries for outdoor warning siren system. | | 3.00 | 300.00 | 900.00 |
| 0012210 6314 - BUILDING SUPPLIES | | | | 7,540.00 * |
| JANITORIAL SUPPLIES - 3 STATIONS | | 1.00 | 7,540.00 | 7,540.00 |
| TOTAL SUPPLIES | | | | 18,667.00 |
| TOTAL FIRE ADMINISTRATION | | | | 244,313.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012220 FIRE EMS OPERATIONS | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0012220 6101 - SALARIES | | | | 392,449.00 |
| 0012220 6105 - SALARY SAVINGS | | | | -8,700.00 |
| 0012220 6139 - OVERTIME | | | | 21,150.00 |
| 0012220 6141 - FICA EXPENSE | | | | 33,925.00 |
| 0012220 6142 - GROUP HEALTH INSURANCE | | | | 75,203.00 |
| 0012220 6143 - WORKERS' COMPENSATION | | | | 11,515.00 |
| 0012220 6145 - UNEMPLOYMENT COMPENSATION | | | | 1,242.00 |
| 0012220 6146 - RETIREMENT | | | | 40,412.00 |
| 0012220 6147 - INCENTIVE PAY | | | | 3,600.00 |
| 0012220 6148 - LONGEVITY PAY | | | | 3,480.00 |
| 0012220 6149 - HOLIDAY PAY | | | | 17,580.00 |
| 0012220 6152 - ACCRUED LEAVE PAY | | | | 5,198.00 |
| TOTAL PERSONNEL SERVICES | | | | 597,054.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0012220 6206 - TRAINING | | | | 17,160.00 * |
| Live fire training- Tarrant County College | | 6.00 | 60.00 | 360.00 |
| EMS training props and supplies | | 1.00 | 350.00 | 350.00 |
| EMS books, training manuals, and software | | 1.00 | 450.00 | 450.00 |
| ND- Defensive Driving class | | 1.00 | 800.00 | 800.00 |
| EMS World Conference or similar | | 4.00 | 1,000.00 | 4,000.00 |
| Paramedic School tuition | | 2.00 | 5,000.00 | 10,000.00 |
| Cadaver Lab | | 24.00 | 50.00 | 1,200.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account | Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0012220 6209 - DUES & SUBSCRIPTIONS | | | | | 2,263.00 * |
| | Texas Department of State Health Services certified paramedic renewal | | 7.00 | 96.00 | 672.00 |
| | Texas Department of State Health Services licensed paramedic renewal | | 1.00 | 126.00 | 126.00 |
| | Texas Department of State Health Services EMS instructor certification renewal | | 7.00 | 35.00 | 245.00 |
| | CLIA certification | | 1.00 | 150.00 | 150.00 |
| | TXDSHS Ambulance License (due in alternate years) | | 1.00 | 870.00 | 870.00 |
| | North Central Texas Trauma Regional Council | | 1.00 | 200.00 | 200.00 |
| 0012220 6226 - MISC. CONTRACTUAL SERVICES | | | | | 37,200.00 * |
| | Physio Control contract for all Lifepack maintenance citywide | | 1.00 | 6,000.00 | 6,000.00 |
| | MEDICAL CONTROL CONTRACT | | 1.00 | 28,000.00 | 28,000.00 |
| | DRUG DESTRUCTION CONTRACT | | 1.00 | 200.00 | 200.00 |
| | Modem for Lifepak allowing required use of the Lifenet system. | | 1.00 | 300.00 | 300.00 |
| | Contract for Stryker cots | | 3.00 | 900.00 | 2,700.00 |
| 0012220 6240 - CELL PHONES | | | | | 504.00 * |
| | Monthly cell phone for the ambulance to call in reports to various emergency rooms | | 12.00 | 42.00 | 504.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|---|
| 0012220 6261 - VEHICLE MAINTENANCE | | | | | 17,100.00 | * |
| | Annual maintenance for unit # 409 2008 Frazer ambulance (Reserve) | | 1.00 | 4,200.00 | 4,200.00 | |
| | Annual maintenance for unit # 410 2013 Frazer ambulance | | 1.00 | 4,200.00 | 4,200.00 | |
| | Annual maintenance for unit # ? 2018 Road Rescue ambulance | | 1.00 | 4,200.00 | 4,200.00 | |
| | 2011 Tahoe Squad 24 | | 1.00 | 4,500.00 | 4,500.00 | |
| 0012220 6262 - GAS AND OIL | | | | | 8,000.00 | |
| 0012220 6284 - EQUIPMENT MAINTENANCE | | | | | 2,000.00 | * |
| | Stryker Cot | | 1.00 | 500.00 | 500.00 | |
| | MISC. MEDICAL EQUPMENT | | 1.00 | 1,500.00 | 1,500.00 | |
| 0012220 6297 - VACCINATIONS | | | | | 1,605.00 | * |
| | TB TESTING | | 3.00 | 45.00 | 135.00 | |
| | ANNUAL PHYSICALS | | 3.00 | 490.00 | 1,470.00 | |
| TOTAL CONTRACTUAL SERVICES | | | | | 85,832.00 | |
| 63 SUPPLIES | | | | | | |
| 0012220 6303 - OPERATING SUPPLIES | | | | | 460.00 | * |
| | Batteries for radios, flashlights, etc. | | 1.00 | 300.00 | 300.00 | |
| | Vehicle mounts for iPads | | 2.00 | 80.00 | 160.00 | |
| | COPY PAPER | | .00 | .00 | .00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|
| 0012220 6305 - UNIFORMS | | | | 3,000.00 | * |
| | | 6.00 | 500.00 | 3,000.00 | |
| 0012220 6311 - EMERGENCY MEDICAL SUPPLIES | | | | 42,240.00 | * |
| | | 1.00 | 42,240.00 | 42,240.00 | |
| EMS medical supplies | | | | | |
| 0012220 6326 - SAFETY EQUIPMENT/SUPPLIES | | | | 400.00 | * |
| | | 1.00 | 400.00 | 400.00 | |
| Safety Vests | | | | | |
| 0012220 6360 - MINOR OPERATING OUTLAY | | | | 9,000.00 | * |
| | | 3.00 | 3,000.00 | 9,000.00 | |
| AED REPLACEMENT PROGRAM | | | | | |
| TOTAL SUPPLIES | | | | 55,100.00 | |
| TOTAL FIRE EMS OPERATIONS | | | | 737,986.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012230 FIRE OPERATIONS | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0012230 6101 - SALARIES | | | | 2,777,447.00 |
| 0012230 6105 - SALARY SAVINGS | | | | -58,201.00 |
| 0012230 6139 - OVERTIME | | | | 275,000.00 |
| 0012230 6141 - FICA EXPENSE | | | | 245,132.00 |
| 0012230 6142 - GROUP HEALTH INSURANCE | | | | 426,150.00 |
| 0012230 6143 - WORKERS' COMPENSATION | | | | 43,013.00 |
| 0012230 6145 - UNEMPLOYMENT COMPENSATION | | | | 7,038.00 |
| 0012230 6146 - RETIREMENT | | | | 306,694.00 |
| 0012230 6147 - INCENTIVE PAY | | | | 30,000.00 |
| 0012230 6148 - LONGEVITY PAY | | | | 33,435.00 |
| 0012230 6149 - HOLIDAY PAY | | | | 96,970.00 |
| 0012230 6152 - ACCRUED LEAVE PAY | | | | 152,787.00 |
| TOTAL PERSONNEL SERVICES | | | | 4,335,465.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0012230 6206 - TRAINING | | | | 22,120.00 * |
| LIVE FIRE TRAINING - 8 hours each | | 33.00 | 60.00 | 1,980.00 |
| Fire training props and supplies | | 1.00 | 1,000.00 | 1,000.00 |
| TCFP CERTIFICATION COURSES | | 1.00 | 3,050.00 | 3,050.00 |
| TECHNICAL TRAINING | | 1.00 | 2,950.00 | 2,950.00 |
| OFFICER DEVELOPMENT | | 2.00 | 1,000.00 | 2,000.00 |
| BOOKS & TRAINING MANUALS/SOFTWARE | | 1.00 | 1,300.00 | 1,300.00 |
| Fire Department Instructors Conference (FDIC) | | 4.00 | 1,760.00 | 7,040.00 |
| | | 1.00 | 800.00 | 800.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT / DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| Fire training field monthly use contract | | | | |
| | | 1.00 | 2,000.00 | 2,000.00 |
| Professional development | | | | |
| 0012230 6209 - DUES & SUBSCRIPTIONS | | | | 27,920.00 * |
| | | 40.00 | 85.00 | 3,400.00 |
| Texas Commission on Fire Protection (TCFP) ANNUAL DEPARTMENT RECERTIFICATIONS | | | | |
| | | 1.00 | 7,600.00 | 7,600.00 |
| NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) ANNUAL DUES- Operational | | | | |
| | | 28.00 | 85.00 | 2,380.00 |
| DEPARTMENT TX FIRE COMMISSION CERTIFICATION UPGRADES | | | | |
| | | 1.00 | 140.00 | 140.00 |
| FIRE INSTRUCTORS ASSOCIATION OF NORTH TEXAS (FIANT) | | | | |
| | | 1.00 | 14,400.00 | 14,400.00 |
| NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) Capital Replacement Dues | | | | |
| 0012230 6226 - MISC. CONTRACTUAL SERVICES | | | | 12,191.00 * |
| | | 1.00 | 4,300.00 | 4,300.00 |
| Air Sample and Maintenance on 3 Compressors | | | | |
| | | 1.00 | 5,440.00 | 5,440.00 |
| Farrwest 5 Gas monitors. | | | | |
| | | 1.00 | 750.00 | 750.00 |
| Bunker gear extractor maintenance | | | | |
| | | 27.00 | 63.00 | 1,701.00 |
| Digital Television Adaptors | | | | |
| 0012230 6232 - FIRE EQUIPMENT TESTING | | | | 7,510.00 * |
| | | 1.00 | 2,000.00 | 2,000.00 |
| SCBA cylinders - Hydrostatic testing annually | | | | |
| | | 1.00 | 1,210.00 | 1,210.00 |
| SCBA - annual flow testing | | | | |
| | | 1.00 | 2,700.00 | 2,700.00 |
| Ladders - Annual ground and aerial ladder testing | | | | |
| | | 4.00 | 400.00 | 1,600.00 |
| Apparatus pump testing | | | | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account | Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0012230 6261 - VEHICLE MAINTENANCE | | | | | 105,500.00 * |
| | Annual maintenance for unit # 406 2005 Ford Excursion | | 1.00 | 3,000.00 | 3,000.00 |
| | Annual maintenance for unit # 407 2006 Pierce engine | | 1.00 | 23,000.00 | 23,000.00 |
| | Annual maintenance for unit #418 1995 Freightliner CFAAA rehab unit | | 1.00 | 2,000.00 | 2,000.00 |
| | MCI 24 | | 1.00 | 3,000.00 | 3,000.00 |
| | Annual maintenance for unit # 421 2003 Haz-Mat response trailer | | .00 | 1,000.00 | .00 |
| | Annual maintenance for unit # 422 2010 Pierce 95' Platform | | 1.00 | 24,500.00 | 24,500.00 |
| | Annual maintenance for unit # 423 2010 Pierce 105' Rear Mount Ladder Truck | | 1.00 | 22,500.00 | 22,500.00 |
| | Annual maintenance for 2016 Pierce fire engine | | 1.00 | 23,000.00 | 23,000.00 |
| | Annual maintenance for 2013 Chevrolet Suburban Command Vehicle | | 1.00 | 4,500.00 | 4,500.00 |
| 0012230 6262 - GAS AND OIL | | | | | 30,000.00 |
| 0012230 6284 - EQUIPMENT MAINTENANCE | | | | | 20,000.00 * |
| | Break/fix funding to cover: exercise equipment, grills, flashlights, thermal imaging cameras, breathing air compressors, SCBA air packs and bottles, saws, rescue tools, generators, etc. | | 1.00 | 20,000.00 | 20,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012230 6297 - VACCINATIONS | | | | 10,165.00 * |
| TB testing | | 16.00 | 45.00 | 720.00 |
| Annual Physicals | | 16.00 | 490.00 | 7,840.00 |
| Physicals and vaccinations for new hires | | 3.00 | 535.00 | 1,605.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 235,406.00 |
| 63 SUPPLIES | | | | |
| 0012230 6303 - OPERATING SUPPLIES | | | | 7,730.00 * |
| Batteries (9V, AA, AAA, C, D, 800 Radio) *For Daily Work - Flashlights, Pulse Oximeter, Thermometer. | | 1.00 | 630.00 | 630.00 |
| Tarps/ Salvage Covers *To cover exposed areas at fires. | | 25.00 | 40.00 | 1,000.00 |
| Fire Hose/ Nozzles / Adapters *Annual Replacement Program cost increase in hose over the last 3 years. | | 1.00 | 6,000.00 | 6,000.00 |
| Copy Paper | | .00 | 600.00 | .00 |
| Shop Towels for daily work, cleaning vehicles | | 1.00 | 100.00 | 100.00 |
| 0012230 6304 - CHEMICALS | | | | 1,000.00 * |
| Fire Extinguisher Recharging *Anually recharging of expired extinguishers or after an extinguisher has been discharged. | | 1.00 | 250.00 | 250.00 |
| Biodegradable Emulsifier Flammable Liquid Dispersement | | .00 | 150.00 | .00 |
| Class A & A-FFF Foam for Flammable Liquid Fires | | 1.00 | 500.00 | 500.00 |
| Haz Mat Absorbent for Chemical Spills | | 1.00 | 250.00 | 250.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012230 6305 - UNIFORMS | | | | 17,500.00 * |
| pants, shirts, t-shirts, and boots | | 33.00 | 500.00 | 16,500.00 |
| Class A Uniform and supplies | | 1.00 | 1,000.00 | 1,000.00 |
| 0012230 6313 - SMALL TOOLS | | | | 1,350.00 * |
| Hand Tools, Shovels, Axes, Picks | | 1.00 | 1,000.00 | 1,000.00 |
| Hydrant Wrenches, Hydrant Maintenance | | 4.00 | 50.00 | 200.00 |
| Brushes, Brooms, and Wire | | 1.00 | 150.00 | 150.00 |
| 0012230 6326 - SAFETY EQUIPMENT/SUPPLIES | | | | 450.00 * |
| Traffic Cones, Caution Tape, etc. to protect citizens from dangerous areas | | 1.00 | 150.00 | 150.00 |
| Incident Command Supplies to aid on-scene command such as accountability tags, dry erase boards and supplies to assign activities/locations | | 1.00 | 300.00 | 300.00 |
| 0012230 6331 - GEAR (PROTECTIVE) | | | | 38,449.00 * |
| Bunker Coats | | 9.00 | 1,242.00 | 11,178.00 |
| Bunker Pants | | 9.00 | 764.00 | 6,876.00 |
| Firefighter Bunker Boots | | 9.00 | 315.00 | 2,835.00 |
| Firefighter Bunker Gloves | | 35.00 | 72.00 | 2,520.00 |
| Firefighter Hoods | | 35.00 | 45.00 | 1,575.00 |
| Fire Helmets | | 5.00 | 325.00 | 1,625.00 |
| Repair Bunker Gear Patches | | 16.00 | 48.00 | 768.00 |
| Protective Markings (Replacing reflective trim) | | 1.00 | 3,119.00 | 3,119.00 |
| | | 35.00 | 46.00 | 1,610.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| Replacement Bunker Gear Suspenders | | 1.00 | 305.00 | 305.00 |
| Bunker Gear Cleaning Soap * Special detergent used in Extractor | | 41.00 | 103.00 | 4,223.00 |
| National Fire Protection Agency Inspections (Mandated Annual Bunker Gear Inspections) | | 9.00 | 50.00 | 450.00 |
| Fire Helmet Shields (Shields must be purchased seperately when a fire helmet is replaced) | | 13.00 | 105.00 | 1,365.00 |
| Durable LED flashlight. Helmet mounted with forward facing LED flashlight with rearfacing searchlight. | | | | |
| 0012230 6360 - MINOR OPERATING OUTLAY | | | | 5,860.00 * |
| | | .00 | 780.00 | .00 |
| SCBA Bottle Replacement: Scott 4.5 Self Contained Breathing Apparatus Bottles | | .00 | 350.00 | .00 |
| Self Contained Breathing Apparatus (SCBA) Mask | | 10.00 | 216.00 | 2,160.00 |
| Epic Communicator | | 1.00 | 2,000.00 | 2,000.00 |
| Replacement physical fitness equipment | | 1.00 | 600.00 | 600.00 |
| Chainsaw for Fire Apparatus | | 1.00 | 1,100.00 | 1,100.00 |
| Cutoff saw | | | | |
| TOTAL SUPPLIES | | | | 72,339.00 |
| 68 TRANSFER TO OTHER FU | | | | |
| 0012230 6809 - TRANSFER TO CABLE/CAP EQUIP | | | | 26,706.00 * |
| | | 3.00 | 8,902.00 | 26,706.00 |
| Cost to purchase a complete airpack. | | | | |

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:

| GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| TOTAL TRANSFER TO OTHER FU | | | | 26,706.00 |
| TOTAL FIRE OPERATIONS | | | | 4,669,916.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012240 FIRE PREV/INVESTIGATIONS | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0012240 6101 - SALARIES | | | | 110,009.00 |
| 0012240 6105 - SALARY SAVINGS | | | | -3,528.00 |
| 0012240 6139 - OVERTIME | | | | 1,500.00 |
| 0012240 6141 - FICA EXPENSE | | | | 13,496.00 |
| 0012240 6142 - GROUP HEALTH INSURANCE | | | | 12,534.00 |
| 0012240 6143 - WORKERS' COMPENSATION | | | | 2,255.00 |
| 0012240 6145 - UNEMPLOYMENT COMPENSATION | | | | 207.00 |
| 0012240 6146 - RETIREMENT | | | | 16,076.00 |
| 0012240 6147 - INCENTIVE PAY | | | | 2,100.00 |
| 0012240 6148 - LONGEVITY PAY | | | | 2,000.00 |
| 0012240 6152 - ACCRUED LEAVE PAY | | | | 60,805.00 |
| TOTAL PERSONNEL SERVICES | | | | 217,454.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0012240 6206 - TRAINING | | | | 3,560.00 * |
| Texas Fire Marshals Conferance in Austin Texas Provides continuing Education hours for TCLEOSE and Fire Commission requirements. The price includes hotel registration, per diem, and conference registration. Training hours required. | | 2.00 | 750.00 | 1,500.00 |
| Texas TEEX Arson Conferance. This conferance provides continuing Education hours for TCLEOSE and Fire Commission mandated training. The price includes conferance registration, per diem, and hotel for two personnel. | | 2.00 | 750.00 | 1,500.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| required training hrs | | | | |
| Building Professional Institute Training This is a group of courses offered at UTA. The courses will provide Continuing Education Hours mandated by the Fire Commission. Mandated Hours | | 1.00 | 500.00 | 500.00 |
| Live Fire Training | | 1.00 | 60.00 | 60.00 |
| 0012240 6209 - DUES & SUBSCRIPTIONS | | | | 1,415.00 * |
| Tarrant County Arson Investigator Association Dues for four Investigators. This includes being able to call an investigation trailer for any fire investigation needing evidence collection. This also inculdes assistance if needed. | | 1.00 | 85.00 | 85.00 |
| National Fire Protection Association (NFPA) Subscription Service Dues. This gives online access to all NFPA codes applicable to national fire codes. | | 1.00 | 1,000.00 | 1,000.00 |
| Texas Commission on Law Enforcement Data Distribution System (TCLEDDS) Dues payable to the Productivity Center This allows entering and tracking of all TCLEOSE hours of all Fire Investigators. | | 1.00 | 145.00 | 145.00 |
| Texas Commission on Fire Protection Annual Re-certification | | 1.00 | 85.00 | 85.00 |
| International Association of Arson Investigators annual membership. | | 1.00 | 100.00 | 100.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012240 6261 - VEHICLE MAINTENANCE | | | | 3,000.00 * |
| Annual maintenance for unit # 408 2006 Ford Expedition | | 1.00 | 3,000.00 | 3,000.00 |
| 0012240 6262 - GAS AND OIL | | | | 1,650.00 * |
| Gas and oil | | 1.00 | 1,650.00 | 1,650.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 9,625.00 |
| 63 SUPPLIES | | | | |
| 0012240 6303 - OPERATING SUPPLIES | | | | 2,338.00 * |
| Copy Paper | | .00 | 100.00 | .00 |
| Batteries for camera,flashlight, Radio | | 1.00 | 150.00 | 150.00 |
| Fire Investigation Tools/locks/chains/ fireline tape | | 1.00 | 888.00 | 888.00 |
| Ammunition for Fire Investigator Qualification | | 1.00 | 1,300.00 | 1,300.00 |
| 0012240 6305 - UNIFORMS | | | | 1,075.00 * |
| Uniform shirts, pants, and boots | | 1.00 | 1,075.00 | 1,075.00 |
| 0012240 6306 - FIRE PREVENTION | | | | 3,800.00 * |
| Kids Camp: T-Shirts, water bottles, fire prevention materials, hand outs, helmets stickers, and supplies | | 1.00 | 1,800.00 | 1,800.00 |
| Citizen Fire Academy (CFA) Program: printing, training supplies, t-shirts, certificates, etc. | | 1.00 | 2,000.00 | 2,000.00 |

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:

| GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| TOTAL SUPPLIES | | | | 7,213.00 |
| TOTAL FIRE PREV/INVESTIGATIONS | | | | 234,292.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account | Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|---|
| 0012310 | POLICE ADMINISTRATION | | | | | |
| 61 | PERSONNEL SERVICES | | | | | |
| 0012310 | 6101 - SALARIES | | | | 588,775.00 | |
| 0012310 | 6102 - TEMPORARY HELP | | | | 52,103.00 | |
| 0012310 | 6105 - SALARY SAVINGS | | | | -13,845.00 | |
| 0012310 | 6139 - OVERTIME | | | | 980.00 | |
| 0012310 | 6141 - FICA EXPENSE | | | | 46,798.00 | |
| 0012310 | 6142 - GROUP HEALTH INSURANCE | | | | 87,737.00 | |
| 0012310 | 6143 - WORKERS' COMPENSATION | | | | 8,763.00 | |
| 0012310 | 6145 - UNEMPLOYMENT COMPENSATION | | | | 1,449.00 | |
| 0012310 | 6146 - RETIREMENT | | | | 58,336.00 | |
| 0012310 | 6147 - INCENTIVE PAY | | | | 5,400.00 | |
| 0012310 | 6148 - LONGEVITY PAY | | | | 4,930.00 | |
| 0012310 | 6152 - ACCRUED LEAVE PAY | | | | 40,082.00 | |
| | TOTAL PERSONNEL SERVICES | | | | 881,508.00 | |
| 62 | CONTRACTUAL SERVICES | | | | | |
| 0012310 | 6204 - TRAVEL | | | | 4,000.00 | * |
| | International Association of Chiefs of Police (IACP) Conference | | 2.00 | 2,000.00 | 4,000.00 | |
| 0012310 | 6206 - TRAINING | | | | 5,900.00 | * |
| | Required Texas Commission on Law Enforcement (TCOLE) training for Administrative Personnel | | 1.00 | 2,375.00 | 2,375.00 | |
| | Texas Association of Property and Evidence Inventory Technicians (TAPEIT) Conference / Travel<br>Property Tecnician will obtain Advanced Property Room | | 1.00 | 1,075.00 | 1,075.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | Certification in FY19. Must attend to obtain advanced certification. | | | | |
| | Annual Mandatory CALEA (Commission on Accreditation for Law Enforcement Agencies) Conference Required training / travel for CALEA accreditation manager. Travel is out of state. | | 1.00 | 1,500.00 | 1,500.00 |
| | Chief of Police Sam Houston Training State mandated training for Chiefs | | 1.00 | 450.00 | 450.00 |
| | Texas Police Chiefs Association Annual Conference (TPCA) | | 1.00 | 500.00 | 500.00 |
| 0012310 | 6207 - PRE-EMPLOYMENT | | | | 3,222.00 * |
| | Psychological exams for new hires | | 6.00 | 152.00 | 912.00 |
| | Polygraph exams for new hires | | 6.00 | 152.00 | 912.00 |
| | Medical Exams for new hires | | 6.00 | 233.00 | 1,398.00 |
| 0012310 | 6209 - DUES & SUBSCRIPTIONS | | | | 3,150.00 * |
| | International Association of Chiefs of Police Dues for Chief and Asst. Chief | | 2.00 | 150.00 | 300.00 |
| | Texas Police Chiefs Association - Chief and Asst. Chief | | 2.00 | 212.50 | 425.00 |
| | North Texas Police Chiefs Association Chief and Asst. Chief | | 2.00 | 15.00 | 30.00 |
| | Texas Law Enforcement Records Association | | 1.00 | 40.00 | 40.00 |
| | Police Executive Research Forum | | 1.00 | 300.00 | 300.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account | Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | Texas Police Chief Association Foundation Recognition Program | | 1.00 | 1,200.00 | 1,200.00 |
| | Texas Commission on Law Enforcement Data Distribution System (TECLEDDS) Annual Subcription (required for access to TECLEOSE records) | | 1.00 | 705.00 | 705.00 |
| | North Texas Crime Commission Dues | | 1.00 | 50.00 | 50.00 |
| | Dues for Institute for Law Enforcement Administration (ILEA) | | 1.00 | 100.00 | 100.00 |
| 0012310 | 6261 - VEHICLE MAINTENANCE | | | | 700.00 * |
| | Vehicle maintenance for 3 vehicles | | 1.00 | 700.00 | 700.00 |
| 0012310 | 6262 - GAS AND OIL | | | | 5,456.00 |
| | TOTAL CONTRACTUAL SERVICES | | | | 22,428.00 |
| 63 | SUPPLIES | | | | |
| 0012310 | 6301 - OFFICE SUPPLIES | | | | 4,795.00 |
| 0012310 | 6303 - OPERATING SUPPLIES | | | | 670.00 |
| 0012310 | 6308 - PRINTING | | | | 715.00 |
| 0012310 | 6321 - FIRE ARMS SUPPLIES | | | | 12,554.00 * |
| | Ammunition for the entire department | | 1.00 | 12,554.00 | 12,554.00 |
| | TOTAL SUPPLIES | | | | 18,734.00 |
| | TOTAL POLICE ADMINISTRATION | | | | 922,670.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012320 POLICE ANIMAL CONTROL | | | | |
| 62 CONTRACTUAL SERVICES | | | | |
| 0012320 6226 - MISC. CONTRACTUAL SERVICES | | | | 105,674.00 * |
| | | 1.00 | 105,674.00 | 105,674.00 |
| Joint Animal Control with City of Keller (May 2019 Estimate of 5% max increase) | | | | |
| TOTAL CONTRACTUAL SERVICES | | | | 105,674.00 |
| TOTAL POLICE ANIMAL CONTROL | | | | 105,674.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012330 POLICE CODE ENFORCEMENT | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0012330 6101 - SALARIES | | | | 49,651.00 |
| 0012330 6105 - SALARY SAVINGS | | | | -1,098.00 |
| 0012330 6139 - OVERTIME | | | | 1,765.00 |
| 0012330 6141 - FICA EXPENSE | | | | 4,198.00 |
| 0012330 6142 - GROUP HEALTH INSURANCE | | | | 12,534.00 |
| 0012330 6143 - WORKERS' COMPENSATION | | | | 202.00 |
| 0012330 6145 - UNEMPLOYMENT COMPENSATION | | | | 207.00 |
| 0012330 6146 - RETIREMENT | | | | 5,001.00 |
| 0012330 6148 - LONGEVITY PAY | | | | 1,185.00 |
| 0012330 6152 - ACCRUED LEAVE PAY | | | | 2,278.00 |
| TOTAL PERSONNEL SERVICES | | | | 75,923.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0012330 6206 - TRAINING | | | | 629.00 * |
| Building Professional Institute training for Code Enforcement Officer | | 1.00 | 185.00 | 185.00 |
| NCTCOG Training | | 1.00 | 165.00 | 165.00 |
| Code enforcement officer Exam | | 1.00 | 25.00 | 25.00 |
| Additional State Mandated Training | | 1.00 | 254.00 | 254.00 |
| 0012330 6209 - DUES & SUBSCRIPTIONS | | | | 261.00 * |
| Texas Dept of Health Code Enforcement License Renewal | | 1.00 | 106.00 | 106.00 |
| Code Enforcement Association of Texas dues | | 1.00 | 30.00 | 30.00 |
| American Association of Code Enforcement Dues | | 1.00 | 45.00 | 45.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| Code Enforcement Assoc of Texas | | 1.00 | 80.00 | 80.00 |
| 0012330 6231 - LEGAL ADVERTISING | | | | 150.00 |
| 0012330 6235 - FILING FEE | | | | 912.00 |
| 0012330 6261 - VEHICLE MAINTENANCE | | | | 250.00 |
| 0012330 6262 - GAS AND OIL | | | | 2,000.00 |
| 0012330 6286 - MOWING EXPENSE | | | | 6,450.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 10,652.00 |
| 63 SUPPLIES | | | | |
| 0012330 6305 - UNIFORMS | | | | 310.00 * |
| Code Enforcement Uniforms | | 1.00 | 310.00 | 310.00 |
| 0012330 6308 - PRINTING | | | | 130.00 |
| 0012330 6313 - SMALL TOOLS | | | | 61.00 |
| 0012330 6326 - SAFETY EQUIPMENT/SUPPLIES | | | | 150.00 |
| TOTAL SUPPLIES | | | | 651.00 |
| TOTAL POLICE CODE ENFORCEMENT | | | | 87,226.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0012340 | POLICE COMMUNICATIONS | | | | |
| 62 | CONTRACTUAL SERVICES | | | | |
| 0012340 | 6226 - MISC. CONTRACTUAL SERVICES | | | | 830,303.00 * |
| | Jail and Communications Contract with the City of Keller (May estimate +4%) | | 1.00 | 830,303.00 | 830,303.00 |
| | TOTAL CONTRACTUAL SERVICES | | | | 830,303.00 |
| | TOTAL POLICE COMMUNICATIONS | | | | 830,303.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012350 POLICE COMMUNITY SVCS | | | | |
| 62 CONTRACTUAL SERVICES | | | | |
| 0012350 6229 - COMMUNITY RELATIONS | | | | 4,000.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 4,000.00 |
| 63 SUPPLIES | | | | |
| 0012350 6308 - PRINTING | | | | 100.00 |
| TOTAL SUPPLIES | | | | 100.00 |
| TOTAL POLICE COMMUNITY SVCS | | | | 4,100.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0012360 | POLICE CID | | | | |
| 61 | PERSONNEL SERVICES | | | | |
| 0012360 | 6101 - SALARIES | | | | 493,138.00 |
| 0012360 | 6105 - SALARY SAVINGS | | | | -10,407.00 |
| 0012360 | 6139 - OVERTIME | | | | 9,447.00 |
| 0012360 | 6141 - FICA EXPENSE | | | | 39,805.00 |
| 0012360 | 6142 - GROUP HEALTH INSURANCE | | | | 87,737.00 |
| 0012360 | 6143 - WORKERS' COMPENSATION | | | | 7,502.00 |
| 0012360 | 6145 - UNEMPLOYMENT COMPENSATION | | | | 1,449.00 |
| 0012360 | 6146 - RETIREMENT | | | | 47,415.00 |
| 0012360 | 6147 - INCENTIVE PAY | | | | 9,000.00 |
| 0012360 | 6148 - LONGEVITY PAY | | | | 5,263.00 |
| 0012360 | 6152 - ACCRUED LEAVE PAY | | | | 3,481.00 |
| | TOTAL PERSONNEL SERVICES | | | | 693,830.00 |
| 62 | CONTRACTUAL SERVICES | | | | |
| 0012360 | 6206 - TRAINING | | | | 3,395.00 * |
| | Texas Commission on Law Enforcement (TCOLE) Training for CID Detectives 6 Detectives | | 1.00 | 3,395.00 | 3,395.00 |
| 0012360 | 6209 - DUES & SUBSCRIPTIONS | | | | 150.00 * |
| | International Association of Chiefs of Police Dues Services Lt | | 1.00 | 150.00 | 150.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012360 6210 - TECHNICAL & SCIENTIFIC | | | | 3,100.00 * |
| Medical Examiner Lab Charges<br>Forensic and drug testing | | 1.00 | 1,600.00 | 1,600.00 |
| Sexual Assault Exam Charges | | 1.00 | 1,500.00 | 1,500.00 |
| 0012360 6226 - MISC. CONTRACTUAL SERVICES | | | | 4,010.00 * |
| CID Database Service<br>Accurint | | 1.00 | 760.00 | 760.00 |
| Leads on Line Pawn shop web program | | 1.00 | 950.00 | 950.00 |
| Evidence/BioHazard Disposal services | | 1.00 | 500.00 | 500.00 |
| Investigative Tools / Air cards<br>New tools were purchased in 2018 (FY19) which require annual air card subscription to operate. | | 1.00 | 1,800.00 | 1,800.00 |
| 0012360 6261 - VEHICLE MAINTENANCE | | | | 2,000.00 * |
| Vehicle maintenance for 5 vehicles | | 1.00 | 2,000.00 | 2,000.00 |
| 0012360 6262 - GAS AND OIL | | | | 9,394.00 |
| 0012360 6299 - MISCELLANEOUS | | | | 170.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 22,219.00 |
| 63 SUPPLIES | | | | |
| 0012360 6308 - PRINTING | | | | 365.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012360 6322 - CID SUPPLIES | | | | 1,710.00 |
| TOTAL SUPPLIES | | | | 2,075.00 |
| TOTAL POLICE CID | | | | 718,124.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012370 POLICE PATROL | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0012370 6101 - SALARIES | | | | 1,272,656.00 |
| 0012370 6105 - SALARY SAVINGS | | | | -27,958.00 |
| 0012370 6139 - OVERTIME | | | | 42,492.00 |
| 0012370 6141 - FICA EXPENSE | | | | 106,937.00 |
| 0012370 6142 - GROUP HEALTH INSURANCE | | | | 225,609.00 |
| 0012370 6143 - WORKERS' COMPENSATION | | | | 23,545.00 |
| 0012370 6145 - UNEMPLOYMENT COMPENSATION | | | | 3,726.00 |
| 0012370 6146 - RETIREMENT | | | | 127,383.00 |
| 0012370 6147 - INCENTIVE PAY | | | | 16,800.00 |
| 0012370 6148 - LONGEVITY PAY | | | | 11,595.00 |
| 0012370 6152 - ACCRUED LEAVE PAY | | | | 54,347.00 |
| TOTAL PERSONNEL SERVICES | | | | 1,857,132.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0012370 6206 - TRAINING | | | | 16,215.00 * |
| Mandatory Texas Commission on Law Enforcement (TCOLE) training per officer per year | | 20.00 | 810.75 | 16,215.00 |
| 0012370 6209 - DUES & SUBSCRIPTIONS | | | | 285.00 * |
| International Association of Chiefs of Police Operations Lt | | 1.00 | 150.00 | 150.00 |
| Texas Tactical Police Officer Association | | 1.00 | 30.00 | 30.00 |
| FBI NA Association Dues for Lieutenant Graves | | 1.00 | 105.00 | 105.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012370 6213 - TUITION REIMBURSEMENT | | | | 5,000.00 * |
| Tuition reimbursement | | 2.00 | 2,500.00 | 5,000.00 |
| 0012370 6261 - VEHICLE MAINTENANCE | | | | 50,000.00 * |
| Vehicle maintenance for 13 vehicles and 2 motorcycles | | 1.00 | 50,000.00 | 50,000.00 |
| 0012370 6262 - GAS AND OIL | | | | 70,236.00 |
| 0012370 6284 - EQUIPMENT MAINTENANCE | | | | 1,500.00 |
| 0012370 6297 - VACCINATIONS | | | | 450.00 * |
| Preventative Hep B Vaccinations for new officers | | 10.00 | 45.00 | 450.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 143,686.00 |
| 63 SUPPLIES | | | | |
| 0012370 6303 - OPERATING SUPPLIES | | | | 1,200.00 |
| 0012370 6305 - UNIFORMS | | | | 34,085.00 * |
| Replace 2 shirt average per officer | | 1.00 | 3,693.00 | 3,693.00 |
| Replace 2 pants on average per officer | | 1.00 | 2,482.00 | 2,482.00 |
| All equipment except Weapon and Radio for two new hires | | 2.00 | 5,696.00 | 11,392.00 |
| Replace leather gear | | 1.00 | 863.00 | 863.00 |
| Cold weather coats and rain gear | | 1.00 | 2,530.00 | 2,530.00 |
| Patches and insignia replacement | | 1.00 | 225.00 | 225.00 |
| Replacement Footwear for officers | | 1.00 | 2,400.00 | 2,400.00 |
| Bicycle unit uniforms | | 1.00 | 3,300.00 | 3,300.00 |
| Kevlar Vest replacement | | 1.00 | 7,200.00 | 7,200.00 |

PROJECTION: 20201 FY 2020 Operating Budget

| ACCOUNTS FOR: GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012370 6308 - PRINTING | | | | 130.00 |
| TOTAL SUPPLIES | | | | 35,415.00 |
| TOTAL POLICE PATROL | | | | 2,036,233.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|---|
| 0012380 | POLICE SRO | | | | | |
| 61 | PERSONNEL SERVICES | | | | | |
| 0012380 | 6101 - SALARIES | | | | 212,238.00 | |
| 0012380 | 6105 - SALARY SAVINGS | | | | -4,588.00 | |
| 0012380 | 6139 - OVERTIME | | | | 2,748.00 | |
| 0012380 | 6141 - FICA EXPENSE | | | | 17,547.00 | |
| 0012380 | 6142 - GROUP HEALTH INSURANCE | | | | 37,601.00 | |
| 0012380 | 6143 - WORKERS' COMPENSATION | | | | 3,592.00 | |
| 0012380 | 6145 - UNEMPLOYMENT COMPENSATION | | | | 621.00 | |
| 0012380 | 6146 - RETIREMENT | | | | 20,902.00 | |
| 0012380 | 6147 - INCENTIVE PAY | | | | 6,900.00 | |
| 0012380 | 6148 - LONGEVITY PAY | | | | 4,010.00 | |
| 0012380 | 6152 - ACCRUED LEAVE PAY | | | | 3,481.00 | |
| | TOTAL PERSONNEL SERVICES | | | | 305,052.00 | |
| 62 | CONTRACTUAL SERVICES | | | | | |
| 0012380 | 6206 - TRAINING | | | | 3,000.00 | * |
| | National SRO Conference | | 1.00 | 1,870.00 | 1,870.00 | |
| | School Based Law Enforcement Training | | 1.00 | 1,130.00 | 1,130.00 | |
| 0012380 | 6209 - DUES & SUBSCRIPTIONS | | | | 300.00 | * |
| | National Association of School Resource Officers | | 3.00 | 100.00 | 300.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| TOTAL CONTRACTUAL SERVICES | | | | 3,300.00 |
| TOTAL POLICE SRO | | | | 308,352.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0012390 POLICE WARRANT OFFICER | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0012390 6101 - SALARIES | | | | 73,736.00 |
| 0012390 6105 - SALARY SAVINGS | | | | -1,634.00 |
| 0012390 6139 - OVERTIME | | | | 1,780.00 |
| 0012390 6141 - FICA EXPENSE | | | | 6,251.00 |
| 0012390 6142 - GROUP HEALTH INSURANCE | | | | 12,534.00 |
| 0012390 6143 - WORKERS' COMPENSATION | | | | 1,280.00 |
| 0012390 6145 - UNEMPLOYMENT COMPENSATION | | | | 207.00 |
| 0012390 6146 - RETIREMENT | | | | 7,446.00 |
| 0012390 6147 - INCENTIVE PAY | | | | 1,200.00 |
| 0012390 6148 - LONGEVITY PAY | | | | 1,875.00 |
| 0012390 6152 - ACCRUED LEAVE PAY | | | | 3,120.00 |
| TOTAL PERSONNEL SERVICES | | | | 107,795.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0012390 6240 - CELL PHONES | | | | 912.00 * |
| City Owned Cell Phone for the Warrant Officer | | 1.00 | 912.00 | 912.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 912.00 |
| TOTAL POLICE WARRANT OFFICER | | | | 108,707.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0013210 PARKS MAINTENANCE | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0013210 6101 - SALARIES | | | | 480,655.00 |
| 0013210 6102 - TEMPORARY HELP | | | | 12,480.00 |
| 0013210 6105 - SALARY SAVINGS | | | | -10,233.00 |
| 0013210 6139 - OVERTIME | | | | 6,500.00 |
| 0013210 6141 - FICA EXPENSE | | | | 40,593.00 |
| 0013210 6142 - GROUP HEALTH INSURANCE | | | | 137,872.00 |
| 0013210 6143 - WORKERS' COMPENSATION | | | | 7,641.00 |
| 0013210 6145 - UNEMPLOYMENT COMPENSATION | | | | 2,692.00 |
| 0013210 6146 - RETIREMENT | | | | 47,216.00 |
| 0013210 6148 - LONGEVITY PAY | | | | 6,940.00 |
| 0013210 6152 - ACCRUED LEAVE PAY | | | | 24,052.00 |
| TOTAL PERSONNEL SERVICES | | | | 756,408.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0013210 6204 - TRAVEL | | | | 3,740.00 * |
| | | 1.00 | 800.00 | 800.00 |
| National Recreation and Park Association Conference | | 1.00 | 700.00 | 700.00 |
| Horticulture Courses | | 1.00 | 800.00 | 800.00 |
| Athletic Fields Maintenance Courses | | 2.00 | 75.00 | 150.00 |
| Local TRAPS Conference (Park Staff) | | 5.00 | 30.00 | 150.00 |
| To allow athletic field maintenance staff to attend local North Texas Sport Turf Managers Association training opportunities | | 2.00 | 245.00 | 490.00 |
| Texas Turf Grass Association Conference | | 1.00 | 650.00 | 650.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | Irrigation class & license testing per job description | | | | |
| 0013210 6206 - TRAINING | | | | | 3,300.00 * |
| | Irrigation CEUs for Irrigator and Licensed Irrigator class and testing for new irrigator. class & test 590 Renewal 110 CEU's 300 | | 1.00 | 1,300.00 | 1,300.00 |
| | Texas Department of Agriculture Non-Comercial Pesticide CEUs. Parks Manager M&O Specialist Parks Supervisor Parks Maintenance Parks Maintenance Worker I and II | | 1.00 | 1,200.00 | 1,200.00 |
| | Certified Park and Recreation Professional (CPRP) CEU's -Parks & Recreation Director | | 1.00 | 450.00 | 450.00 |
| | International Society of Arboriculture CEU's Parks Supervisor | | 2.00 | 175.00 | 350.00 |
| 0013210 6209 - DUES & SUBSCRIPTIONS | | | | | 2,410.00 * |
| | International Society of Arboriculture Membership for Parks & Recreation Director and Supervisor | | 2.00 | 175.00 | 350.00 |
| | Texas Department of Agriculture Non-Comercial Pesticide License renewal fees for: Parks Manger M&O Supervisor (2) Maintenance (3) | | 6.00 | 100.00 | 600.00 |
| | | | 2.00 | 100.00 | 200.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account / Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| Texas Recreation and Parks Society membership dues for Parks Supervisor and Crew Leader | | 1.00 | 860.00 | 860.00 |
| National Recreation and Park Association membership dues for the agency, 4 professional staff personnel and advisory board. | | 2.00 | 25.00 | 50.00 |
| National Arbor Day Foundation agency dues | | 2.00 | 80.00 | 160.00 |
| Texas Turf Grass Association Dues<br>Supervisor<br>M&O Specialist | | 2.00 | 95.00 | 190.00 |
| Sports Turf Managers Association Dues<br>Supervisor<br>M&O Specialist | | | | |
| 0013210 6226 - MISC. CONTRACTUAL SERVICES | | | | 234,392.00 * |
| Ground Maintenance Mowing Contract with Whitmore & Sons for parks, public buildings, medians, and roundabouts. Add in maintenance of all brick paver nosecones, triangles, medians and etc. for spray/trim cycles. | | 1.00 | 170,942.00 | 170,942.00 |
| Contract landscape projects | | 1.00 | 20,000.00 | 20,000.00 |
| Plant replacement of dead trees, shrubs and ground cover for parks, municipal buildings, medians and roundabouts. | | 1.00 | 500.00 | 500.00 |
| All parks - Tree trimming and removal of dead and unsafe trees over trails, and park amenities, or that could pose a damage threat to personal property. | | 1.00 | 12,000.00 | 12,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | Fire Ant control for 12 parks and properities. | | 1.00 | 7,000.00 | 7,000.00 |
| | Pond maintenance for algea and weeds on 14 ponds located at 5 parks and properities. | | 1.00 | 10,000.00 | 10,000.00 |
| | Wildlife management of beavers, bees and other nuisance wildlife that are a potential safety threat or may do potential damage to properities. | | 1.00 | 500.00 | 500.00 |
| | DART Right-of-way maintenance. Funding allows for area around bridge to have debris and trash removed as well as specifically identified tree issues encroaching the rail ROW. | | 1.00 | 8,500.00 | 8,500.00 |
| | Western Exterminating - Pest control for park offices, Webb House, park maintenace facility, Rock House, Bidault House, and concession stands. | | 1.00 | 2,900.00 | 2,900.00 |
| | Mandated backflow testing on all irrigation systems properities include parks, municipal buildings, medians, entry signs, roundabouts. 41 total. | | 41.00 | 50.00 | 2,050.00 |
| 0013210 6245 - EQUIPMENT RENTAL | | | | | 8,285.00 * |
| | Equipment rental for facility and amenity maintenance, such as lifts, port-a-lets etc. | | 1.00 | 6,100.00 | 6,100.00 |
| | Miscellaneous equipment rental for athletic field maintenance and repairs. Equipment to include roll offs, water pumps auger, trencher, rollers, etc. | | 1.00 | 2,185.00 | 2,185.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0013210 6261 - VEHICLE MAINTENANCE | | | | 5,207.00 * |
| | | 1.00 | 3,650.00 | 3,650.00 |
| Vehicle maintenance allocation for 7 park maintenance fleet, vehicles unit numbers:<br>502<br>508<br>523<br>525<br>526<br>547<br>585 | | | | |
| | | 5.00 | 311.40 | 1,557.00 |
| GIS fleet tracking annual fee | | | | |
| 0013210 6262 - GAS AND OIL | | | | 18,400.00 * |
| | | 1.00 | 11,200.00 | 11,200.00 |
| Fuel and Oil for park maintenance & athletic fleet, units:<br>502<br>508<br>523<br>525<br>526<br>547<br>585 | | | | |
| | | 1.00 | 7,200.00 | 7,200.00 |
| Fuel and Oil for parks maintenance & athletic field equipment<br>mowers, utility vehicles, tractors, sod cutters, groomers, etc. | | | | |
| 0013210 6284 - EQUIPMENT MAINTENANCE | | | | 8,000.00 * |
| | | 1.00 | 8,000.00 | 8,000.00 |
| Funding for equipment maintenance for park & athletic designated equipment such as:<br>2006 Club car<br>2004 Z mower<br>2013 Mule<br>2006 Kubota Tractor<br>2014 Toro Workman MDX<br>2010 JD Tractor<br>Toro - Reel Mower<br>JD - Reel Mower<br>Toro - Workman/Spray rig<br>(3) Groomers<br>Sod Cutter | | | | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0013210 6285 - BUILDING MAINT & SUPPLIES | | | | 15,151.00 * |
| Maintenance and repairs to HVAC units within park system | | 9.00 | 200.00 | 1,800.00 |
| Emergency plumbing services for 13 facilities | | 13.00 | 77.00 | 1,001.00 |
| Annual maintenance supplies, paint, hardware, door closures, etc. | | 1.00 | 2,000.00 | 2,000.00 |
| Monitronics - alarm monitoring for 9 park buildings and facilities. Plus additional funding for batteries for systems and sensors. | | 9.00 | 300.00 | 2,700.00 |
| Padlocks, locks, cores, and keys for assorted gates, electrical boxes, buildings and facilities. | | 1.00 | 1,000.00 | 1,000.00 |
| Replacement of recepticles, switches, ballasts etc. | | 1.00 | 2,100.00 | 2,100.00 |
| Miscellanous maintenance supplies for carpet cleaning, minor roof repairs, and building contractor services at park buildings | | 1.00 | 750.00 | 750.00 |
| Miscellanous contract painting or sealing of wood gables at City Park and Pleasant Run Park. | | 1.00 | 3,800.00 | 3,800.00 |
| 0013210 6287 - PROPERTY MAINTENANCE | | | | 73,704.00 * |
| Playground parts and surfacing material. | | 1.00 | 8,043.00 | 8,043.00 |
| Maintenance and emergency repair to pumps and fountains located in city ponds. | | 1.00 | 1,511.00 | 1,511.00 |
| Electrical repairs to park security lights, tennis lights, parking lot lights, etc. | | 1.00 | 6,500.00 | 6,500.00 |
| | | 1.00 | 2,000.00 | 2,000.00 |

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| Sand for volleyball courts at City Park and McPherson Park. | | 1.00 | 2,500.00 | 2,500.00 |
| Miscellanous repairs to parks facilities and amenities as a result of vandalism, use and age. | | 1.00 | 2,500.00 | 2,500.00 |
| Miscellanous supplies for repairs and fabrication to park amenities and purchase of litter containers, lumber, hardware etc. | | 1.00 | 2,900.00 | 2,900.00 |
| Repair and replacement of damaged or out-dated park signs, playground signs, and assorted signage within the parks. | | 1.00 | 3,000.00 | 3,000.00 |
| Concrete, stone, and brick repair to flatwork, trails and pavilions. | | 1.00 | 1,750.00 | 1,750.00 |
| Chain link and split rail fence repairs for City Park, Sparger Park, Nature Center, Reagan Park and Kimzey Park. | | 1.00 | 1,000.00 | 1,000.00 |
| Shade fabric repair and maintenance picnic, playground, bleachers etc. | | 1.00 | 1,000.00 | 1,000.00 |
| Decomposed granite and rock for trail use at Nature Center. Need major work on the granite trail due to flooding. | | 1.00 | 4,000.00 | 4,000.00 |
| Trash can liners and doggie dump bags for all parks and trails. | | 1.00 | 6,700.00 | 6,700.00 |
| Athletic field marking paint for soccer, baseball and softball. | | 1.00 | 4,800.00 | 4,800.00 |
| Infield conditioner for baseball and softball fields at Reagan Park and City Park | | 1.00 | 2,000.00 | 2,000.00 |
| Calcine clay, drying agent for baseball and softball fields. | | 1.00 | 1,000.00 | 1,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| Mound clay and infield clay required for pitching mounds and infield maintenance at City Park and Reagan Park. | | 1.00 | 1,000.00 | 1,000.00 |
| Scoreboards, bulbs and controller repair or replacement. | | 1.00 | 1,000.00 | 1,000.00 |
| Masonry chalk, athletic field marking chalk. | | 1.00 | 6,000.00 | 6,000.00 |
| Electrical, repairs and installation of bulbs on athletic fields at City Park, Reagan Park, Pleasant run Soccer Complex and Pleasant Run Practice facility. | | 1.00 | 6,500.00 | 6,500.00 |
| Sand, compost, and top dressing materials used for athletic fields maintenance. | | 1.00 | 3,000.00 | 3,000.00 |
| Miscellaneous athletic supplies, including bases, pitching rubbers, plugs, corner markers,  batter's box clay bricks etc. | | 1.00 | 1,000.00 | 1,000.00 |
| Musco lighting communication, software support for the athletic field Control Link lighting system. | | 1.00 | 250.00 | 250.00 |
| Batting cage synthetic turf at Reagan Park, annual maintenance for synthetic turf. | | 1.00 | 250.00 | 250.00 |
| Lightning detectors, annual maintenance, parts and components. | | 1.00 | 1,500.00 | 1,500.00 |
| Athletic field materials used on warning tracks such as cinder or shale, etc. for softball fields at City Park. | | 1.00 | 2,000.00 | 2,000.00 |
| Trash liners used at athletic complexes, dugouts and spectator areas. | | | | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | TOTAL CONTRACTUAL SERVICES | | | | 372,589.00 |
| 63 | SUPPLIES | | | | |
| 0013210 | 6301 - OFFICE SUPPLIES | | | | 500.00 * |
| | Miscellanous office supplies for park offices and maintenance facility. | | 1.00 | 500.00 | 500.00 |
| 0013210 | 6303 - OPERATING SUPPLIES | | | | 34,250.00 * |
| | Irrigation parts such as heads, valves, nozzles, wire, pipe, glue, primer, valve boxes, bubblers, numerous fittings, etc. Funding allocated is for a total of 48 controllers, 774 valves, an estimated 7,400 heads and nozzels and an underestimated 263,506 linear feet or 49.9 miles of pipe and associated fittings that comprise our current irrigation systems. Current funding level is $11.72 per zone. | | 1.00 | 24,150.00 | 24,150.00 |
| | Promotional supplies for ribbon cuttings, arbor day, other events and educational opportunities. | | 1.00 | 3,100.00 | 3,100.00 |
| | Irrigation parts to repair irrigation systems on the athletic fields to include; irrigation heads, pipe valves, wire, drip lines, valve boxes, diaphrams, double checks, quick couplers, controllers, fittings, reducers, splice kits, irrigation marker flags, tree bubblers, connectors, drainage pipe, collection boxes, inlet grates, and other miscellaneous irrigation items as necessary. | | 1.00 | 7,000.00 | 7,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account / Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0013210 6304 - CHEMICALS | | | | 32,000.00 * |
| Ant bait to spot treat around playgrounds, volleyball courts, etc. Ant control program for athletic fields at City Park and Pleasant Run Soccer Complex. | | 1.00 | 5,670.00 | 5,670.00 |
| Pesticides / Herbicides / Fertilizers - General use all public areas. Organic products for parks. Pesticide / Herbicide for athletic fields at City Park and Pleasant Run Soccer Complex. Added $1000.00 for herbicide needed to spray out rye grass over seeding. | | 1.00 | 13,153.00 | 13,153.00 |
| Tree maintenance for fertilizers, fungicides, insecticides, etc. all public areas. Add in organics. | | 1.00 | 1,847.00 | 1,847.00 |
| Chemical application tracker agent, dye and foam for tracking chemical application. | | 1.00 | 800.00 | 800.00 |
| Fertilizer for athletic fields at City Park and Pleasant Run Soccer Complex. Organic materials. | | 1.00 | 10,030.00 | 10,030.00 |
| Wetting agent for water conservation chemical for athletic playing fields at City Park and Pleasant Run Complex. | | 1.00 | 500.00 | 500.00 |
| 0013210 6305 - UNIFORMS | | | | 4,970.00 * |
| Uniform shirts for park & athletic staff members. | | 12.00 | 125.00 | 1,500.00 |
| Uniform pants for park & athletic staff. | | 12.00 | 100.00 | 1,200.00 |
| City logo caps for park & athletic staff members. | | 20.00 | 15.00 | 300.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT / DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| Winter coat or bib coveralls for park & athletic maintenance staff members 2 year rotation. | | 12.00 | 130.00 | 1,560.00 |
| Inclement weather gear for park & athletic maintenance staff members. | | 10.00 | 41.00 | 410.00 |
| 0013210 6309 - LANDSCAPE | | | | 52,253.00 * |
| Shrubs, groundcover, trees for various park areas. | | 1.00 | 5,200.00 | 5,200.00 |
| Wildflower display areas, annual re-seeding of wildflowers at McPherson Park, Bransford Park (Webb House) and City Park Wetland/biofilter | | 1.00 | 2,000.00 | 2,000.00 |
| New and redesign landscape projects | | 1.00 | 37,623.00 | 37,623.00 |
| Replacement of sod in worn and bare areas on athletic fields due to compaction and high traffic on athletic fields at City Park and Pleasant Run Soccer Complex. | | 1.00 | 885.00 | 885.00 |
| Overseeding of Pleasant Run Soccer Complex. | | 1.00 | 6,545.00 | 6,545.00 |
| 0013210 6313 - SMALL TOOLS | | | | 6,500.00 * |
| Small engine equipment such as string trimmers, edgers, pumps, grounds vacuum, chain saws, power pole saw, tiller and miscellaneous small equipment as necessary. | | 1.00 | 3,500.00 | 3,500.00 |
| Lawn/Garden tools such as shovels, rakes, brooms, saw blades, chain, ect. | | 1.00 | 1,000.00 | 1,000.00 |
| Hand tools such as screwdrivers, wrenches, hammers, drills, etc. | | 1.00 | 1,000.00 | 1,000.00 |
| Athletic field tools, shovels, | | 1.00 | 1,000.00 | 1,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | rakes, infield mats, spike drags, chalkers etc. | | | | |
| 0013210 | 6314 - BUILDING SUPPLIES | | | | 8,000.00 * |
| | Paper products and janitorial supplies for park restrooms, park maintenance facility, and park offices. | | 1.00 | 8,000.00 | 8,000.00 |
| 0013210 | 6326 - SAFETY EQUIPMENT/SUPPLIES | | | | 4,056.00 * |
| | Safety gear for maintenance staff to meet OSHA guidlines to include, safety glasses, ear plugs, gloves, traffic vests, etc. | | 1.00 | 1,236.00 | 1,236.00 |
| | Funding also allows for purchase of sun screen, mosquito repellent and first aid supplies. | | | | |
| | Leather work boots for park & athletic maintenance staff. | | 14.00 | 150.00 | 2,100.00 |
| | First aid supplies to include bandages, anti-bacterial ointment, sunscreen, mosquito repellent, ect. | | 1.00 | 720.00 | 720.00 |
| | TOTAL SUPPLIES | | | | 142,529.00 |
| 66 | CAPITAL OUTLAY | | | | |
| 0013210 | 6645 - OPERATING EQUIPMENT | | | | 14,000.00 * |
| | Purchase of a dump trailer and a water trailer | | 1.00 | 14,000.00 | 14,000.00 |
| | TOTAL CAPITAL OUTLAY | | | | 14,000.00 |
| | TOTAL PARKS MAINTENANCE | | | | 1,285,526.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0013310 STREETS MAINTENANCE | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0013310 6101 - SALARIES | | | | 405,282.00 |
| 0013310 6105 - SALARY SAVINGS | | | | -8,858.00 |
| 0013310 6135 - STANDBY PAY | | | | 3,810.00 |
| 0013310 6139 - OVERTIME | | | | 14,864.00 |
| 0013310 6141 - FICA EXPENSE | | | | 33,262.00 |
| 0013310 6142 - GROUP HEALTH INSURANCE | | | | 104,658.00 |
| 0013310 6143 - WORKERS' COMPENSATION | | | | 12,907.00 |
| 0013310 6145 - UNEMPLOYMENT COMPENSATION | | | | 1,728.00 |
| 0013310 6146 - RETIREMENT | | | | 39,621.00 |
| 0013310 6147 - INCENTIVE PAY | | | | 1,200.00 |
| 0013310 6148 - LONGEVITY PAY | | | | 5,919.00 |
| 0013310 6152 - ACCRUED LEAVE PAY | | | | 3,723.00 |
| TOTAL PERSONNEL SERVICES | | | | 618,116.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0013310 6206 - TRAINING | | | | 6,093.00 * |
| Street and Road Maintenance (Streets & Drainage Operations and Maintenance Manager) | | 1.00 | 385.00 | 385.00 |
| Pavement Markings (Sign Technician) | | 1.00 | 240.00 | 240.00 |
| Work Zone Safety (6 FTE'S) | | 6.00 | 200.00 | 1,200.00 |
| Teex Training (2 Equipment Operators + 6 Field Techs) | | 8.00 | 385.00 | 3,080.00 |
| Public Works Road-E-O 38% of $2,600 cost | | 1.00 | 988.00 | 988.00 |
| CFM Streets Manager | | 1.00 | 200.00 | 200.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0013310 6207 - PRE-EMPLOYMENT | | | | 554.00 * |
| Screenings | | 1.00 | 554.00 | 554.00 |
| 0013310 6209 - DUES & SUBSCRIPTIONS | | | | 586.00 * |
| Texas Water Utilities Association (TWUA) (Streets & Drainage Operations and Maintenance Manager, Equipment Operator) | | 2.00 | 100.00 | 200.00 |
| American Public Works Association (APWA) (Streets & Drainage Operations and Maintenance Manager) | | 1.00 | 203.00 | 203.00 |
| CDL Renewal (Equipment Operator X 3) | | 3.00 | 61.00 | 183.00 |
| 0013310 6226 - MISC. CONTRACTUAL SERVICES | | | | 21,180.00 * |
| VueWorks Subscription | | 1.00 | 4,000.00 | 4,000.00 |
| City Property Mowing | | 1.00 | 15,000.00 | 15,000.00 |
| Networkfleet GPS Monitoring | | 1.00 | 2,180.00 | 2,180.00 |
| 0013310 6242 - STREET LIGHTING | | | | 292,015.00 * |
| Streetlighting Costs | | 1.00 | 292,015.00 | 292,015.00 |
| 0013310 6245 - EQUIPMENT RENTAL | | | | 5,000.00 * |
| Rental of specialized equipment such as mini-excavators, motor graders, etc. | | 1.00 | 5,000.00 | 5,000.00 |
| 0013310 6261 - VEHICLE MAINTENANCE | | | | 7,050.00 * |
| Vehicles 692 and 821 | | 1.00 | 7,050.00 | 7,050.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0013310 6262 - GAS AND OIL | | | | 18,160.00 |
| 0013310 6284 - EQUIPMENT MAINTENANCE | | | | 13,890.00 * |
| Equipment 602, 606, 610, 611, 612, 613, 614, 615, 616, 617,618, 661, 662 665, 672, 672S, 674, 676, 676A, 683, 684, 685, 689, 690, 691, 696 | | 1.00 | 13,890.00 | 13,890.00 |
| 0013310 6285 - BUILDING MAINT & SUPPLIES | | | | 7,023.00 * |
| Service Center custodial contract (37% of $11,629) | | 1.00 | 4,303.00 | 4,303.00 |
| Misc. repairs to Service Center (37% of $6,000) | | 1.00 | 2,220.00 | 2,220.00 |
| Service Center floor mats contract (37% of $1,351) | | 1.00 | 500.00 | 500.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 371,551.00 |
| 63 SUPPLIES | | | | |
| 0013310 6301 - OFFICE SUPPLIES | | | | 500.00 |
| 0013310 6305 - UNIFORMS | | | | 5,229.00 * |
| Uniform Rental and Miscellaneous Clothing Supply (7 Street Crew Personnel) | | 1.00 | 5,229.00 | 5,229.00 |
| 0013310 6308 - PRINTING | | | | 58.00 |
| 0013310 6313 - SMALL TOOLS | | | | 1,700.00 |
| 0013310 6314 - BUILDING SUPPLIES | | | | 30,555.00 * |
| Paper Supplies for Service Center (37% of $1,500) | | 1.00 | 555.00 | 555.00 |
| Street LIght Supplies | | 1.00 | 30,000.00 | 30,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|
| 0013310 6317 - TRAFFIC CONTROL SIGNS/SIGNALS | | | | 81,500.00 | * |
| Traffic Control Sign Replacement Program | | 1.00 | 28,500.00 | 28,500.00 | |
| ILA Grapevine Signal Maintenance | | 1.00 | 7,000.00 | 7,000.00 | |
| Signal Maint (2 Traffic Signals and 21 School Zone Flashers) | | 1.00 | 46,000.00 | 46,000.00 | |
| 0013310 6319 - STREET RESURFACING | | | | 50,000.00 | * |
| Miscellaneous Concrete Contract (included with capital budget beginning FY20) | | 1.00 | .00 | .00 | |
| Miscellaneous Asphalt Maintenance Contract | | 1.00 | 50,000.00 | 50,000.00 | |
| 0013310 6324 - INFRASTRUCTURE REPAIR & MAINT | | | | 85,450.00 | * |
| Street Maintenance Supplies | | 1.00 | 85,450.00 | 85,450.00 | |
| 0013310 6326 - SAFETY EQUIPMENT/SUPPLIES | | | | 2,825.00 | |
| TOTAL SUPPLIES | | | | 257,817.00 | |
| 68 TRANSFER TO OTHER FU | | | | | |
| 0013310 6805 - TRANSFER TO CAPITAL PROJECTS | | | | 1,500,000.00 | * |
| Transfer to Capital Projects Fund for street CIP projects | | 1.00 | 1,500,000.00 | 1,500,000.00 | |
| TOTAL TRANSFER TO OTHER FU | | | | 1,500,000.00 | |
| TOTAL STREETS MAINTENANCE | | | | 2,747,484.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|
| 0013410 RECREATION | | | | | |
| 61 PERSONNEL SERVICES | | | | | |
| 0013410 6101 - SALARIES | | | | 219,534.00 | |
| 0013410 6102 - TEMPORARY HELP | | | | 25,500.00 | |
| 0013410 6105 - SALARY SAVINGS | | | | -4,415.00 | |
| 0013410 6141 - FICA EXPENSE | | | | 18,837.00 | |
| 0013410 6142 - GROUP HEALTH INSURANCE | | | | 25,068.00 | |
| 0013410 6143 - WORKERS' COMPENSATION | | | | 399.00 | |
| 0013410 6145 - UNEMPLOYMENT COMPENSATION | | | | 828.00 | |
| 0013410 6146 - RETIREMENT | | | | 18,381.00 | |
| 0013410 6148 - LONGEVITY PAY | | | | 1,193.00 | |
| TOTAL PERSONNEL SERVICES | | | | 305,325.00 | |
| 62 CONTRACTUAL SERVICES | | | | | |
| 0013410 6204 - TRAVEL | | | | 3,925.00 | * |
| National Recreation & Park Association (NRPA) Conference Orlando, FL Parks & Recreation Director | | 1.00 | 2,500.00 | 2,500.00 | |
| Texas Recreation and Park Society (TRAPS) North Region Conference Parks & Recreation Director | | 1.00 | 75.00 | 75.00 | |
| Texas Recreation and Park Society (TRAPS) State Conference (Galveston, TX) Parks & Recreation Director | | 1.00 | 1,000.00 | 1,000.00 | |
| Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist | | 1.00 | 75.00 | 75.00 | |
| Texas Recreation and Park Society (TRAPS) State Conference (Galveston, TX) Recreation Specialist | | 1.00 | 275.00 | 275.00 | |

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|
| 0013410 6207 - PRE-EMPLOYMENT | | | | 1,250.00 | * |
| Background Checks - Instructors, Volleyball Coaches, Gym Monitors, etc. | | 1.00 | 1,250.00 | 1,250.00 | |
| 0013410 6209 - DUES & SUBSCRIPTIONS | | | | 804.00 | * |
| Texas Recreation and Park Society (TRAPS) Membership - Parks & Recreation Director | | 1.00 | 85.00 | 85.00 | |
| Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist | | 1.00 | 85.00 | 85.00 | |
| Texas Amateur Athletic Federation (TAAF) Membership - Parks & Recreation Director | | 1.00 | 200.00 | 200.00 | |
| National Recreation and Park Association (NRPA) Membership - Parks & Recreation Director | | 1.00 | 200.00 | 200.00 | |
| United States Tennis Association (USTA) Membership - Parks & Recreation Director | | 1.00 | 35.00 | 35.00 | |
| National Recreation and Park Association (NRPA) Membership - Recreation Specialist | | 1.00 | 99.00 | 99.00 | |
| Sam's Membership - Parks & Recreation Director | | 1.00 | 45.00 | 45.00 | |
| Costco Membership - Parks & Recreation Director | | 1.00 | 55.00 | 55.00 | |
| 0013410 6226 - MISC. CONTRACTUAL SERVICES | | | | 4,000.00 | * |
| Texas Junior Anglers - Fishing event for youth (fish stocking program) | | 1.00 | 4,000.00 | 4,000.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0013410 6236 - ADVERTISING | | | | | 1,000.00 * |
| | Brochures - Creative layout, design and production of Recreation brochure three times annually (Winter/Spring, Summer, and Fall Brochures) | | 1.00 | 400.00 | 400.00 |
| | Advertising Events - Winter Ball, Bunny Brunch, Volleyball Leagues, and Summer Programs | | 1.00 | 300.00 | 300.00 |
| | Advertising Brochures (3) - Fall, Winter/Spring and Summer brochures | | 1.00 | 300.00 | 300.00 |
| 0013410 6246 - OFFICE EQUIP & MAINTENANCE | | | | | 300.00 * |
| | Laminator Maintenance Fee | | 1.00 | 300.00 | 300.00 |
| 0013410 6257 - RECREATION PROGRAM INSTRUCTORS | | | | | 98,545.00 * |
| | Youth Development Classes - Instructor Payments | | 1.00 | 10,045.00 | 10,045.00 |
| | Adult Enrichment Classes - Instructor Payments | | 1.00 | 3,500.00 | 3,500.00 |
| | Tennis Program - Instructor Payments | | 1.00 | 15,000.00 | 15,000.00 |
| | Youth Athletic Programs - Instructor Payment, Volleyball Game Officials and Gym Monitors. | | 1.00 | 70,000.00 | 70,000.00 |
| TOTAL CONTRACTUAL SERVICES | | | | | 109,824.00 |
| 63 SUPPLIES | | | | | |
| 0013410 6301 - OFFICE SUPPLIES | | | | | 400.00 * |
| | Miscellaneous Office Supplies - Writing instruments, binders, desk accessories, legal pads, three-ring binders, labels, post-it notes, and other miscellaneous office items as necessary. | | 1.00 | 400.00 | 400.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0013410 6302 - POSTAGE | | | | 6,500.00 * |
| Postage - Mailing the Recreation Brochure to Colleyville Residents (3 times per year - Fall, Winter/Spring, and Summer) | | 1.00 | 6,500.00 | 6,500.00 |
| 0013410 6303 - OPERATING SUPPLIES | | | | 700.00 * |
| Copy and Fax Paper | | 1.00 | 400.00 | 400.00 |
| Card Stock, Specialty Paper & Foam Board - Advertising | | 1.00 | 200.00 | 200.00 |
| Batteries | | 1.00 | 100.00 | 100.00 |
| 0013410 6305 - UNIFORMS | | | | 1,500.00 * |
| Staff Shirts - Uniform shirts (especially for special events and volleyball) | | 1.00 | 1,500.00 | 1,500.00 |
| 0013410 6307 - RECREATION PROGRAM SUPPLIES | | | | 16,490.00 * |
| Tennis Program Supplies - Tennis ball, tennis ball hoppers | | 1.00 | 200.00 | 200.00 |
| Volleyball League Supplies - Uniforms and Trophies (Fall, Spring, & Summer). New Sand Volleyball Leagues (Fall & Spring) | | 1.00 | 6,290.00 | 6,290.00 |
| Bunny Brunch - Catered Brunch, Eggs, Supplies, Prizes, Entertainment, Petting Zoo, and Decorations | | 1.00 | 4,500.00 | 4,500.00 |
| Winter Ball (Jan.) - DJ, Snacks, Refreshments, Decorations, Supplies, Prizes, Photo Supplies | | 1.00 | 4,000.00 | 4,000.00 |
| Recreation Promotional Items - Custom giveaways for State of the City, Mayor for the Day, School Presentations/Expos | | 1.00 | 1,300.00 | 1,300.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: GENERAL FUND | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|---|
| | (pencils, pens, bags, water bottles, etc.) | | | | | |
| | Recreation Programs / Activities - Class materials and supplies | | 1.00 | 200.00 | 200.00 | |
| 0013410 6308 - PRINTING | | | | | 16,200.00 | * |
| | Brochure Printing (Recreation Sensation) - 3 times per year (Fall, Winter/Spring, and Summer) | | 1.00 | 16,000.00 | 16,000.00 | |
| | Miscellaneous Printing (business cards, etc.) | | 1.00 | 200.00 | 200.00 | |
| 0013410 6328 - RECREATION EQUIPMENT | | | | | 1,700.00 | * |
| | Tennis Equipment - Roll-Dri, Nets, Windscreen, Scorekeepers, Trash Cans | | 1.00 | 200.00 | 200.00 | |
| | Volleyball Equipment - Ball Carts, Volleyballs, Ball Bags, Flags, Score Boards, etc. | | 1.00 | 1,000.00 | 1,000.00 | |
| | Miscellaneous Recreation Equipment - Miscellaneous Balls, Storage Bins, Tools, Cones, Game Equipment, etc. | | 1.00 | 500.00 | 500.00 | |
| TOTAL SUPPLIES | | | | | 43,490.00 | |
| TOTAL RECREATION | | | | | 458,639.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account | Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0013420 | REC SENIOR CENTER | | | | |
| 62 | CONTRACTUAL SERVICES | | | | |
| 0013420 | 6204 - TRAVEL | | | | 275.00 * |
| | Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist | | 1.00 | 75.00 | 75.00 |
| | Texas Recreation and Park Society (TRAPS) State Conference (Galveston, TX) Recreation Specialist | | 1.00 | 200.00 | 200.00 |
| 0013420 | 6207 - PRE-EMPLOYMENT | | | | 100.00 * |
| | Annual Background Checks - Instructors | | 1.00 | 100.00 | 100.00 |
| 0013420 | 6209 - DUES & SUBSCRIPTIONS | | | | 101.00 * |
| | International Council on Active Aging (ICAA) Membership - Recreation Specialist | | 1.00 | .00 | .00 |
| | Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist | | 1.00 | 85.00 | 85.00 |
| | AARP - Annual membership dues | | 1.00 | 16.00 | 16.00 |
| 0013420 | 6245 - EQUIPMENT RENTAL | | | | 400.00 * |
| | Senior Health Fair - Table Rental | | 1.00 | 400.00 | 400.00 |
| 0013420 | 6257 - RECREATION PROGRAM INSTRUCTORS | | | | 10,000.00 * |
| | Senior Recreation Classes - Instructor Payments | | 1.00 | 10,000.00 | 10,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0013420 6261 - VEHICLE MAINTENANCE | | | | 100.00 * |
| Vehicle #507 - 2010 Ford 15 Passenger Van | | 1.00 | 100.00 | 100.00 |
| 0013420 6262 - GAS AND OIL | | | | 500.00 * |
| Gas - Vehicle #507 (Passenger Van - 2010 Ford) | | 1.00 | 500.00 | 500.00 |
| 0013420 6284 - EQUIPMENT MAINTENANCE | | | | 300.00 * |
| Senior Center - Exercise Equipment Maintenance & Repairs | | 1.00 | 300.00 | 300.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 11,776.00 |
| 63 SUPPLIES | | | | |
| 0013420 6302 - POSTAGE | | | | 300.00 * |
| Active Adult Brochure - Mailed three times annually (Fall, Winter/Spring and Summer) | | 1.00 | 300.00 | 300.00 |
| 0013420 6303 - OPERATING SUPPLIES | | | | 987.00 * |
| Senior Center Coffee Supplies - Coffee, filters, creamer, sugar, stir sticks, artificial sweetners, cups | | 1.00 | 437.00 | 437.00 |
| Senior Center First Aid Supplies - Ice packs and bandages | | 1.00 | 100.00 | 100.00 |
| ID Printer - Supplies (Ribbon, Cards, etc.) | | 1.00 | 250.00 | 250.00 |
| Brochure Supplies - brochure paper, labels, seals, etc. | | 1.00 | 200.00 | 200.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0013420 6305 - UNIFORMS | | | | | 60.00 * |
| | Staff Shirts - Uniform to be worn at special events | | 1.00 | 60.00 | 60.00 |
| 0013420 6307 - RECREATION PROGRAM SUPPLIES | | | | | 3,650.00 * |
| | Senior Center Holiday Party - Catered dinner, drinks, decorations, prizes, supplies, photo supplies | | 1.00 | 1,100.00 | 1,100.00 |
| | Senior Center Special Events (Senior Health Fair, Miscellaneous Social Events, & Social Dances) - entertainment, snacks, game prizes, decorations & misc. event supplies | | 1.00 | 1,250.00 | 1,250.00 |
| | Egg-in-a-Bag Supplies (3rd Wednesday of the Month Event) - Eggs, juice, biscuits, misc. supplies | | 1.00 | 250.00 | 250.00 |
| | Senior Center Facility Supplies - game supplies, television trays, utility cart, etc. | | 1.00 | 150.00 | 150.00 |
| | Senior Center Tuesday Night Dinner Supplies - Paper products, beverages, utensils, cups | | 1.00 | 900.00 | 900.00 |
| 0013420 6308 - PRINTING | | | | | 200.00 * |
| | Senior Events - promotional fliers, postcards, etc. | | 1.00 | 200.00 | 200.00 |
| 0013420 6314 - BUILDING SUPPLIES | | | | | 200.00 * |
| | Miscellaneous Building Supplies - Paper towels, disinfectant wipes, light bulbs, cleaning supplies, and other supplies needed for basic building operation | | 1.00 | 200.00 | 200.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT / DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|
| 0013420 6328 - RECREATION EQUIPMENT | | | | 200.00 | * |
| Senior Center Fitness Equipment - Replace worn / damaged items | | 1.00 | 100.00 | 100.00 | |
| Senior Center Miscellaneous Equipment - Replace worn / damaged items | | 1.00 | 100.00 | 100.00 | |

| | |
|---|---|
| TOTAL SUPPLIES | 5,597.00 |
| TOTAL REC SENIOR CENTER | 17,373.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|
| 0013610 COMMUNICATIONS | | | | | |
| 61 PERSONNEL SERVICES | | | | | |
| 0013610 6101 - SALARIES | | | | 24,664.00 | |
| 0013610 6105 - SALARY SAVINGS | | | | -493.00 | |
| 0013610 6141 - FICA EXPENSE | | | | 1,887.00 | |
| 0013610 6142 - GROUP HEALTH INSURANCE | | | | 4,700.00 | |
| 0013610 6143 - WORKERS' COMPENSATION | | | | 80.00 | |
| 0013610 6146 - RETIREMENT | | | | 2,248.00 | |
| TOTAL PERSONNEL SERVICES | | | | 33,086.00 | |
| 62 CONTRACTUAL SERVICES | | | | | |
| 0013610 6204 - TRAVEL | | | | 3,600.00 | * |
| Annual Conference: City-County Communications and Marketing Association (3CMA), Texas Association of Municipal Information Officers (TAMIO), or Government Social Media | | 2.00 | 1,800.00 | 3,600.00 | |
| 0013610 6209 - DUES & SUBSCRIPTIONS | | | | 1,140.00 | * |
| Annual Dues for Government Social Media Communicators | | 1.00 | 350.00 | 350.00 | |
| Annual dues - TAMIO Texas Association for Municipal Information Officers - statewide organization catering to the informational needs of city and county PIOs. | | 1.00 | 85.00 | 85.00 | |
| Annual dues - International Association of Business Communicators Professional international organization offering professional development in the field of communications for both public and private | | 1.00 | 304.00 | 304.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| sector professionals. | | | | |
| Annual subscription to AP Stylebook Online AP style guide for media/communications professionals. | | 1.00 | 26.00 | 26.00 |
| City-County Communications and Marketing Association (3CMA) Annual Dues | | 1.00 | 375.00 | 375.00 |
| 0013610 6226 - MISC. CONTRACTUAL SERVICES | | | | 24,500.00 * |
| Annual renewal and hosting fees for website + programming changes | | 1.00 | 12,000.00 | 12,000.00 |
| Photography/video services | | 1.00 | 7,500.00 | 7,500.00 |
| Subscriptions for digital services - Archive Social, WeTransfer, Prezi, etc. | | 1.00 | 5,000.00 | 5,000.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 29,240.00 |
| 63 SUPPLIES | | | | |
| 0013610 6301 - OFFICE SUPPLIES | | | | 165.00 * |
| General office supplies Supplies used for daily business activities and special projects. | | 1.00 | 165.00 | 165.00 |
| TOTAL SUPPLIES | | | | 165.00 |
| TOTAL COMMUNICATIONS | | | | 62,491.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0013710 COLLEVYILLE CENTER | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0013710 6101 - SALARIES | | | | 205,420.00 |
| 0013710 6102 - TEMPORARY HELP | | | | 28,000.00 |
| 0013710 6105 - SALARY SAVINGS | | | | -4,716.00 |
| 0013710 6139 - OVERTIME | | | | 3,043.00 |
| 0013710 6141 - FICA EXPENSE | | | | 18,165.00 |
| 0013710 6142 - GROUP HEALTH INSURANCE | | | | 50,135.00 |
| 0013710 6143 - WORKERS' COMPENSATION | | | | 3,870.00 |
| 0013710 6145 - UNEMPLOYMENT COMPENSATION | | | | 828.00 |
| 0013710 6146 - RETIREMENT | | | | 19,086.00 |
| 0013710 6148 - LONGEVITY PAY | | | | 985.00 |
| TOTAL PERSONNEL SERVICES | | | | 324,816.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0013710 6204 - TRAVEL | | | | 200.00 * |
| 10 Chamber Luncheons Networking For Businees Bookings at Center | | 10.00 | 20.00 | 200.00 |
| 0013710 6209 - DUES & SUBSCRIPTIONS | | | | 1,075.00 * |
| Texas Association of Venues<br>Center Manager and Event Coordinator Memberships to Texas Municipal and Public Venue Association. | | 2.00 | 300.00 | 600.00 |
| Membership-Center Manager National Association of Assembly Managers<br>National membership provides discounts on seminars and | | 1.00 | 475.00 | 475.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | access to venue manager blogs, research methodology and trending in venue and event management practises. | | | | |
| 0013710 | 6226 - MISC. CONTRACTUAL SERVICES | | | | 480.00 * |
| | Piano tuning fee x 4 Seasonal weather and piano movement can affect tuning. With CWC and several schools doing annual concerts, we get several requsts annually to keep piano in key. | | 4.00 | 120.00 | 480.00 |
| 0013710 | 6236 - ADVERTISING | | | | 14,300.00 * |
| | Bridal Events | | 1.00 | 500.00 | 500.00 |
| | Print Advertising- Fort Worth Star Telegram Community Impact Newspaper Advertising Center Promotional Brochures Center-Thank You Cards | | 1.00 | 6,000.00 | 6,000.00 |
| | Monthly creative expense for Facebook, Lobby display and all print advertising and collateral used at Center. Tina Anderson is local Colleyville digital media creative consultant providing all Facebook and social media creative as well as print branding for Center. | | 12.00 | 150.00 | 1,800.00 |
| | Wedding Wire Online Listing weddingwire.com 5th year advertising on this website. Annually 75-100 | | 3.00 | 1,250.00 | 3,750.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| leads recieved, cost per lead of $10.00. 50% of Center wedding bookings are from Wedding Wire. This is a do it yourself bride website providing webinar training on marketing trends for Center staff without having to travel | | | | |
| Promotional swag and give away items- Bags, pens, paper, bride and groom squeeze dolls, custom contract folders and other promotional items used to promote Center. Branding and promotion to both business segment and non-profit segments as well as chamber luncheon/ events and other local association meetings | | 1.00 | 2,250.00 | 2,250.00 |
| 0013710 6245 - EQUIPMENT RENTAL | | | | 1,500.00 * |
| | | 3.00 | 500.00 | 1,500.00 |
| 0013710 6284 - EQUIPMENT MAINTENANCE | | | | 2,000.00 |
| 0013710 6285 - BUILDING MAINT & SUPPLIES | | | | 28,547.00 * |
| Friday and Wednesday janitorial service. 2X Weekly deep clean of kitchen and equipment as well as 3 public bathrooms in preparation for ongoing and weekend events. | | 24.00 | 483.00 | 11,592.00 |
| Emergency/non preventative maintenance work on non-warranty repairs and maintenance of mechanical systems and equipment. The Center is entering its 21st year and many mechanical items are not under warranty and, typically need fixing on an emergency basis. Includes | | 1.00 | 6,500.00 | 6,500.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| water fountain, exhaust fans, ice machines, refrigeration, exit signs, water heater, HVAC, door mechanisms,bathroom and kitchen plumbing, auto floor scrubbers, buffer, hand dryers, auto toilet flushers, sink faucets, garbage disposals, commercial coffee machines. | | | | |
| Monitronix- Security System Monthly monitoring | | 12.00 | 31.00 | 372.00 |
| BWS-Fire Alarm Monitoring 5% rate increase 2019 Venue mandatory check of fire alarm and sprinkler systems. | | 4.00 | 135.00 | 540.00 |
| Quarterly Window washing inside and out of 4 large Paladium and all other other small windows in Center. Ken Crooks Window Washing. (local Colleyville small business) | | 4.00 | 700.00 | 2,800.00 |
| Quarterly Service filter changing system check, filter cleaning and maintenance on 6 AC units Veterans Air 3% increase on annual maintenance contract Checking of 6 AC units located on rooftop. Includes filter and belt and safety check of all units. Filters changed each quarter. | | 4.00 | 400.00 | 1,600.00 |
| BWS-quarterly building sprinkler system and vent hood check. Changed out control box in 2018 mitigating service calls 2019 annual cost reduction | | 4.00 | 140.00 | 560.00 |
| Annual door maintenance | | 1.00 | 998.00 | 998.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 5% increase | | | | |
| Hufcor<br>Annual Partition Maintenance of room dividers in large hall and small conference room<br>5% increase budgeted for 2019<br>Wall is leveled annually for employee safety in moving during events as well as tracks cleaned and oiled for smooth operation. | | 1.00 | 1,785.00 | 1,785.00 |
| Cleaning tools including floor buffing pads, paint brushes, buckets for cleaning, ice, floor brooms etc used for ongoing cleaning of building<br>. | | 12.00 | 150.00 | 1,800.00 |
| 0013710 6287 - PROPERTY MAINTENANCE | | | | 2,500.00 * |
| Exterior paint and facade touch ups<br>Painting of black safety curb line in front of Center | | 1.00 | 1,000.00 | 1,000.00 |
| Monthly spraying of facility interior and exterior (Western Exterminators) | | 12.00 | 70.00 | 840.00 |
| Quarterly Grease Trap Cleaning<br>Located outside kitchen this underground tank collects all the grease from kitchen. Cleaning pumps grease, disposes of grease and includes fuel surcharge for disposal. | | 4.00 | 165.00 | 660.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account | Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | TOTAL CONTRACTUAL SERVICES | | | | 50,602.00 |
| 63 | SUPPLIES | | | | |
| 0013710 | 6301 - OFFICE SUPPLIES | | | | 1,000.00 |
| 0013710 | 6302 - POSTAGE | | | | 100.00 |
| 0013710 | 6303 - OPERATING SUPPLIES | | | | 13,300.00 * |
| | 6303-Operating Supplies copier paper, first aid supplies, duct tape, kitchen utensils as needed. | | 4.00 | 100.00 | 400.00 |
| | Catering Supplies and Foods- offset by revenue charged to clients. Anticipate 3% increase in use/expense. Catering supplies and food are offset by revenue charged to clients. Beverages services include coffee, tea, soda and water service. | | 12.00 | 515.00 | 6,180.00 |
| | Flowers for lobby and restroom | | 12.00 | 35.00 | 420.00 |
| | Linen Service- $2.00 cost per linen/clients charged $5.00 per linen or linen provided free with standard business booking Monday-Friday 5% increase FY19 @ $12.50 $50/month Business rentals in 2017 to include linen rental. Weekly rental contract is @ $125.00 with weekly replenish of new linens and back door mat, linen bags, linen bag holder, cleaning rags. Service charge, environmental charge for laundering and fuel included in weekly fee. | | 12.00 | 525.00 | 6,300.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|---|
| 0013710 6305 - UNIFORMS | | | | | 900.00 | * |
| | Facility Staffing- branded shirts for events, work slacks for maintenance crew<br>Annual replacement of maintenance crew shirts and new employees for weekend City events. | | 1.00 | 900.00 | 900.00 | |
| 0013710 6308 - PRINTING | | | | | 500.00 | * |
| | Letterhead, business cards, fliers for conventions, customer satrisfaction surveys, rate cards, etc. | | 1.00 | 500.00 | 500.00 | |
| 0013710 6309 - LANDSCAPE | | | | | 3,000.00 | |
| 0013710 6314 - BUILDING SUPPLIES | | | | | 13,940.00 | * |
| | Cleaning Supplies & Paper Products<br>Cleaning chemicals including viruscide for restrooms, toilet bowl cleaners, latex gloves, trash can liners, and covers, oven cleaner, dishwashing soap, magic erasers, dusters, micro-fiberpads, air freshners, hand soap. | | 12.00 | 800.00 | 9,600.00 | |
| | Flourescent light bulb replacement | | 1.00 | 1,100.00 | 1,100.00 | |
| | Floor Care Products including stripper and wax<br>In order to keep main hall floor and the stage finish with high gloss, specialized products are needed and applied on quarterly basis. | | 12.00 | 250.00 | 3,000.00 | |
| | Batteries for microphones<br>9 volt batteries required for microphones and Crestron remote controller for audio | | 12.00 | 20.00 | 240.00 | |

PROJECTION: 20201 FY 2020 Operating Budget

| ACCOUNTS FOR: GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| visual equipment | | | | |
| TOTAL SUPPLIES | | | | 32,740.00 |
| TOTAL COLLEVYILLE CENTER | | | | 408,158.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0013910 HUMAN RESOURCES | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0013910 6101 - SALARIES | | | | 168,530.00 |
| 0013910 6102 - TEMPORARY HELP | | | | 12,480.00 |
| 0013910 6105 - SALARY SAVINGS | | | | -3,394.00 |
| 0013910 6141 - FICA EXPENSE | | | | 13,939.00 |
| 0013910 6142 - GROUP HEALTH INSURANCE | | | | 25,068.00 |
| 0013910 6143 - WORKERS' COMPENSATION | | | | 295.00 |
| 0013910 6145 - UNEMPLOYMENT COMPENSATION | | | | 414.00 |
| 0013910 6146 - RETIREMENT | | | | 15,465.00 |
| 0013910 6148 - LONGEVITY PAY | | | | 1,188.00 |
| TOTAL PERSONNEL SERVICES | | | | 233,985.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0013910 6206 - TRAINING | | | | 9,425.00 * |
| Texas Municipal Human Resources Association (TMHRA) Annual Conference - HR Dir & HR Analyst | | 2.00 | 800.00 | 1,600.00 |
| Tyler Technologies Conference for 1 HR staff member | | 1.00 | 3,000.00 | 3,000.00 |
| HR Southwest Seminar - HR Director | | 1.00 | 1,000.00 | 1,000.00 |
| Fort Worth Human Resources Management Association (FWHRMA) Employment Law Seminar - HR Director | | 1.00 | 250.00 | 250.00 |
| Texas Municipal Human Resources Association (TMHRA) HR Nuts and Bolts Training - 1 HR Staff Member | | 1.00 | 225.00 | 225.00 |
| Women in Govt - HR Analyst | | 1.00 | 100.00 | 100.00 |
| | | 1.00 | 450.00 | 450.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: GENERAL FUND | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | Professional in Human Resources (PHR) Certification Test - HR Analyst | | 1.00 | 1,000.00 | 1,000.00 |
| | Records Management Training from the Texas State Library and Archives Commission | | 1.00 | 1,700.00 | 1,700.00 |
| | Texas Public Risk Management (PRIMA) and Safety Conference | | 1.00 | 100.00 | 100.00 |
| | Texas Municipal Retirement System (TMRS) City Correspondent Training - HR Director | | | | |
| 0013910 | 6207 - PRE-EMPLOYMENT | | | | 75.00 * |
| | Pre-employment screenings | | 1.00 | 75.00 | 75.00 |
| 0013910 | 6208 - ORGANIZATIONAL DEVELOPMENT | | | | 31,595.00 * |
| | General Fund: $31,595 (86%)<br>Utility Fund: $5,143 (14%)<br>TOTAL: $36,738.00<br><br>Administrative Asst Luncheon $1,000<br>Assistant's Roundtable ($100x2) $200<br>Benefit Bid Ad $75<br>Chili Cookoff $800<br>EAP $8,808<br>Employee Picnic $1,800<br>Employee Recognition Future Programming $3,000<br>Field Appreciation Day $1,000<br>Flu Shots ($25 x 65) $1,625<br>HR Specialist Business Mgmt Daily $200<br>In-Service Day $5,000<br>Leadership Team Retreat $1,000<br>NCTCOG Training Account $1,000<br>Onboarding Box Lunches $500<br>Recognition Certificate Booklets $100<br>Retirement Plaques $555<br>Team of Excellence Award Photos $75<br>Training $10,000 | | 1.00 | 31,595.00 | 31,595.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0013910 6209 - DUES & SUBSCRIPTIONS | | | | 875.00 * |
| Society for Human Resource Management (SHRM) Membership Dues - HR Dir & HR Analyst | | 2.00 | 250.00 | 500.00 |
| Dallas Human Resources Association - HR Director | | 1.00 | 150.00 | 150.00 |
| Texas Public Risk Management Association (PRIMA) dues - HR Director | | 1.00 | 75.00 | 75.00 |
| Texas Municipal Human Resources Association (TMHRA) Membership Dues - HR Dir & HR Analyst | | 2.00 | 75.00 | 150.00 |
| 0013910 6226 - MISC. CONTRACTUAL SERVICES | | | | 21,063.00 * |
| Labor Law Poster Compliance | | 1.00 | 650.00 | 650.00 |
| ERS Annual Fee (Texas Social Security Program) | | 1.00 | 35.00 | 35.00 |
| Texas Municipal Human Resources Association (MHRA) Luncheon | | 1.00 | 221.00 | 221.00 |
| Classification and Compensation Study Annual Updates to Pay Plan | | 1.00 | 5,000.00 | 5,000.00 |
| Target Solution Training Software annual license | | 1.00 | 14,795.00 | 14,795.00 |
| Subscription to Strategic Government Resources (SGR) job board website for advertising open positions | | 1.00 | 362.00 | 362.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 63,033.00 |
| 63 SUPPLIES | | | | |
| 0013910 6301 - OFFICE SUPPLIES | | | | 300.00 * |
| | | 1.00 | 300.00 | 300.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|
| 0013910 6302 - POSTAGE | | | | 120.00 | * |
| | | 1.00 | 120.00 | 120.00 | |
| 0013910 6303 - OPERATING SUPPLIES | | | | 111.00 | * |
| HR fax machine replacement cartridge | | 1.00 | 51.00 | 51.00 | |
| Misc | | 1.00 | 60.00 | 60.00 | |
| 0013910 6305 - UNIFORMS | | | | 85.00 | * |
| Uniforms | | 1.00 | 85.00 | 85.00 | |
| 0013910 6308 - PRINTING | | | | 70.00 | * |
| Printing; Business Cards | | 1.00 | 70.00 | 70.00 | |
| TOTAL SUPPLIES | | | | 686.00 | |
| TOTAL HUMAN RESOURCES | | | | 297,704.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0014110 | COURT | | | | |
| 61 | PERSONNEL SERVICES | | | | |
| 0014110 | 6101 - SALARIES | | | | 213,711.00 |
| 0014110 | 6102 - TEMPORARY HELP | | | | 2,000.00 |
| 0014110 | 6105 - SALARY SAVINGS | | | | -5,240.00 |
| 0014110 | 6141 - FICA EXPENSE | | | | 19,880.00 |
| 0014110 | 6142 - GROUP HEALTH INSURANCE | | | | 50,135.00 |
| 0014110 | 6143 - WORKERS' COMPENSATION | | | | 842.00 |
| 0014110 | 6145 - UNEMPLOYMENT COMPENSATION | | | | 828.00 |
| 0014110 | 6146 - RETIREMENT | | | | 23,681.00 |
| 0014110 | 6148 - LONGEVITY PAY | | | | 2,870.00 |
| 0014110 | 6152 - ACCRUED LEAVE PAY | | | | 43,289.00 |
| | TOTAL PERSONNEL SERVICES | | | | 351,996.00 |
| 62 | CONTRACTUAL SERVICES | | | | |
| 0014110 | 6204 - TRAVEL | | | | 2,000.00 * |
| | TYLER TECHNOLOGIES CONFERENCE Tyler Incode Conference keeps the court staff up on training with Incode products and traning | | 1.00 | 2,000.00 | 2,000.00 |
| 0014110 | 6206 - TRAINING | | | | 1,940.00 * |
| | TX MUNICIPAL COURT EDUCATION CENTER (TMCEC) - CONTINUING EDUCATION FOR 3 REQUIRED | | 3.00 | 100.00 | 300.00 |
| | 4 REGISTRATIONS FOR TMCEC SEMINARS | | 4.00 | 50.00 | 200.00 |
| | TMCEC TRAINING FOR COURT ADMINISTRATOR AND JUVENILE CASE MANAGER - AUSTIN - STATE MANDATORY | | 2.00 | 300.00 | 600.00 |
| | | | 2.00 | 100.00 | 200.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|---|
| | CLERKS LEGISLATIVE UPDATE SEMINAR - DALLAS COURT ADMINISTRATOR AND CERTIFICATION TRAINING | | | | | |
| | LOCAL TRAINING FOR CERTIFIED CLERK | | 1.00 | 100.00 | 100.00 | |
| | 1 CLERK ATTEND THE NEW 32 HOUR TRAINING IN AUSTIN - REGISTRATION $200, MILEAGE $225 | | 1.00 | 540.00 | 540.00 | |
| 0014110 | 6209 - DUES & SUBSCRIPTIONS | | | | 405.00 | * |
| | NORTH TEXAS COURT CLERKS ASSOCIATION - 5 employees | | 5.00 | 55.00 | 275.00 | |
| | LEXIS NEXIS RISK SOLUTIONS - traffic law books | | 1.00 | 50.00 | 50.00 | |
| | GOULDS LAW MANUAL UPDATE FOR JUDGE AND COURT STAFF | | 1.00 | 80.00 | 80.00 | |
| 0014110 | 6218 - MUNICIPAL JUDGE | | | | 135,000.00 | |
| 0014110 | 6226 - MISC. CONTRACTUAL SERVICES | | | | 3,377.00 | * |
| | SAFESITE - document storage | | 1.00 | 1,250.00 | 1,250.00 | |
| | HIRED HANDS - translation services (foreign languages and sign language) | | 1.00 | 2,127.00 | 2,127.00 | |
| | TOTAL CONTRACTUAL SERVICES | | | | 142,722.00 | |
| 63 | SUPPLIES | | | | | |
| 0014110 | 6301 - OFFICE SUPPLIES | | | | 1,000.00 | * |
| | misc. office supplies | | 1.00 | 800.00 | 800.00 | |
| | DEPOSIT SLIPS AND BANK BAGS FOR DAILY DEPOSIT | | 1.00 | 100.00 | 100.00 | |
| | STAPLES - 2 types of envelopes for court notification mailings | | 1.00 | 100.00 | 100.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0014110 6303 - OPERATING SUPPLIES | | | | 7,668.00 * |
| OFFICE DEPOT - thermal paper for payment receipts | | 1.00 | 800.00 | 800.00 |
| STAPLES - mailing labels | | 1.00 | 600.00 | 600.00 |
| CPI ONE POINT - copy paper | | 1.00 | 1,200.00 | 1,200.00 |
| SAFE SITE - document storage | | 1.00 | 500.00 | 500.00 |
| CPI ONE POINT - paper for letters, dockets, & complaints | | 1.00 | 1,600.00 | 1,600.00 |
| COLLEYVILLE - paper warrant issue | | 1.00 | 325.00 | 325.00 |
| KELLER - paper warrant issue | | 1.00 | 325.00 | 325.00 |
| OFFICE DEPOT - receipt printer ribbons | | 1.00 | 300.00 | 300.00 |
| OFFICE DEPOT - ticket writer paper for PD | | 1.00 | 1,500.00 | 1,500.00 |
| STAPLES - envelopes for mailing (2 types) | | 1.00 | 518.00 | 518.00 |
| 0014110 6308 - PRINTING | | | | 1,250.00 * |
| KIT JONES INC - hard copy citations, warrant cards, and blue envelopes | | 1.00 | 1,000.00 | 1,000.00 |
| STEVE STRANGE - printing of letterhead / envelopes | | 1.00 | 250.00 | 250.00 |
| STAPLES - misc office supplies / envelopes | | .00 | .00 | .00 |

| | |
|---|---|
| TOTAL SUPPLIES | 9,918.00 |
| TOTAL COURT | 504,636.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0015110 | FLEET SERVICES | | | | |
| 61 | PERSONNEL SERVICES | | | | |
| 0015110 | 6101 - SALARIES | | | | 89,585.00 |
| 0015110 | 6105 - SALARY SAVINGS | | | | -1,836.00 |
| 0015110 | 6139 - OVERTIME | | | | 1,575.00 |
| 0015110 | 6141 - FICA EXPENSE | | | | 7,133.00 |
| 0015110 | 6142 - GROUP HEALTH INSURANCE | | | | 25,068.00 |
| 0015110 | 6143 - WORKERS' COMPENSATION | | | | 1,403.00 |
| 0015110 | 6145 - UNEMPLOYMENT COMPENSATION | | | | 414.00 |
| 0015110 | 6146 - RETIREMENT | | | | 8,498.00 |
| 0015110 | 6148 - LONGEVITY PAY | | | | 1,140.00 |
| 0015110 | 6150 - TOOL ALLOWANCE | | | | 960.00 |
| | TOTAL PERSONNEL SERVICES | | | | 133,940.00 |
| 62 | CONTRACTUAL SERVICES | | | | |
| 0015110 | 6206 - TRAINING | | | | 1,350.00 * |
| | Automotive Service Excellence (ASE) Master Certification Testing-Online Program (Fleet Manager) | | 1.00 | 500.00 | 500.00 |
| | Automotive Service Excellence (ASE) Certification Testing-Self-Study Program (2 Mechanics) | | 2.00 | 140.00 | 280.00 |
| | Mechanical and Diagnostic and Repair Training (2 Mechanics x 3 courses x $94.95/course) | | 6.00 | 95.00 | 570.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0015110 6207 - PRE-EMPLOYMENT | | | | 100.00 |
| 0015110 6209 - DUES & SUBSCRIPTIONS | | | | 2,301.00 * |
| Chilton's On-Line Repair Manuals Annual Subscription Cost | | 1.00 | 1,728.00 | 1,728.00 |
| American Public Works Association (APWA) (Fleet Manager) | | 1.00 | 203.00 | 203.00 |
| National Association of Fleet Administrators (NAFA) Assoc. (Fleet Manager) | | 1.00 | 310.00 | 310.00 |
| CDL Renewal | | 1.00 | 60.00 | 60.00 |
| 0015110 6226 - MISC. CONTRACTUAL SERVICES | | | | 2,568.00 * |
| Networkfleet GPS Monitoring | | 1.00 | 1,868.00 | 1,868.00 |
| Encore scan tool software (for tires) | | 1.00 | 700.00 | 700.00 |
| 0015110 6228 - PROFESSIONAL MAINTENANCE | | | | 675.00 * |
| Service Parts Cleaner | | 5.00 | 135.00 | 675.00 |
| 0015110 6261 - VEHICLE MAINTENANCE | | | | 2,050.00 * |
| Vehicles 302, 394, 507, 707, 891 | | 1.00 | 2,050.00 | 2,050.00 |
| 0015110 6262 - GAS AND OIL | | | | 8,700.00 * |
| Motor Pool Gas and Oil | | 1.00 | 3,675.00 | 3,675.00 |
| All City Vehicles Bulk Oil | | 1.00 | 5,025.00 | 5,025.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0015110 6283 - SAFETY EQUIPMENT/SERVICES | | | | 75.00 |
| 0015110 6284 - EQUIPMENT MAINTENANCE | | | | 5,400.00 * |
| Equipment 300, 303, 334 | | 1.00 | 700.00 | 700.00 |
| Back-up generator maintenance | | 1.00 | 1,200.00 | 1,200.00 |
| Repairs to Lifts | | 1.00 | 3,500.00 | 3,500.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 23,219.00 |
| 63 SUPPLIES | | | | |
| 0015110 6305 - UNIFORMS | | | | 2,064.00 * |
| Uniform Rental and Miscellaneous Clothing Supply (3 Fleet Personnel) | | 1.00 | 2,064.00 | 2,064.00 |
| 0015110 6313 - SMALL TOOLS | | | | 1,150.00 |
| 0015110 6318 - SHOP SUPPLIES | | | | 1,935.00 * |
| Various Shop Supplies | | 1.00 | 1,935.00 | 1,935.00 |
| 0015110 6326 - SAFETY EQUIPMENT/SUPPLIES | | | | 900.00 |
| TOTAL SUPPLIES | | | | 6,049.00 |
| TOTAL FLEET SERVICES | | | | 163,208.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0015710 | FACILITY SERVICES | | | | |
| 61 | PERSONNEL SERVICES | | | | |
| 0015710 | 6101 - SALARIES | | | | 118,484.00 |
| 0015710 | 6105 - SALARY SAVINGS | | | | -3,110.00 |
| 0015710 | 6139 - OVERTIME | | | | 4,400.00 |
| 0015710 | 6141 - FICA EXPENSE | | | | 11,898.00 |
| 0015710 | 6142 - GROUP HEALTH INSURANCE | | | | 25,068.00 |
| 0015710 | 6143 - WORKERS' COMPENSATION | | | | 3,091.00 |
| 0015710 | 6145 - UNEMPLOYMENT COMPENSATION | | | | 414.00 |
| 0015710 | 6146 - RETIREMENT | | | | 14,172.00 |
| 0015710 | 6148 - LONGEVITY PAY | | | | 908.00 |
| 0015710 | 6152 - ACCRUED LEAVE PAY | | | | 31,730.00 |
| | TOTAL PERSONNEL SERVICES | | | | 207,055.00 |
| 62 | CONTRACTUAL SERVICES | | | | |
| 0015710 | 6204 - TRAVEL | | | | 1,000.00 * |
| | Building Maintenance Seminars TBD (Facilities Manager and Building Maintenance Technician) | | 2.00 | 500.00 | 1,000.00 |
| | | | .00 | .00 | .00 |
| 0015710 | 6206 - TRAINING | | | | 1,800.00 * |
| | HVAC Continuing Education (Facility Manager) | | 1.00 | 300.00 | 300.00 |
| | Vocational Training (Building Tech) | | 1.00 | 1,000.00 | 1,000.00 |
| | Safety Training | | 1.00 | 500.00 | 500.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0015710 6209 - DUES & SUBSCRIPTIONS | | | | 100.00 * |
| HVAC License (Facility Manager) | | 1.00 | 100.00 | 100.00 |
| 0015710 6226 - MISC. CONTRACTUAL SERVICES | | | | 312.00 * |
| Networkfleet GPS Monitoring | | 1.00 | 312.00 | 312.00 |
| 0015710 6261 - VEHICLE MAINTENANCE | | | | 2,000.00 * |
| Vehicle 718 | | 1.00 | 2,000.00 | 2,000.00 |
| 0015710 6262 - GAS AND OIL | | | | 1,200.00 |
| 0015710 6285 - BUILDING MAINT & SUPPLIES | | | | 337,008.00 * |
| Bidault House: Miscellaneous Maintenance | | 1.00 | 2,500.00 | 2,500.00 |
| City Hall/Library/Justice Center: Backflow Testing | | 1.00 | 1,155.00 | 1,155.00 |
| City Hall/Library/Justice Center: Cleaning and Janitorial | | 1.00 | 111,851.00 | 111,851.00 |
| City Hall/Library/Justice Center: Fire Alarm Inspections and Monitoring | | 1.00 | 4,710.00 | 4,710.00 |
| City Hall/Library/Justice Center: Floor Mats Contract | | 1.00 | 4,807.00 | 4,807.00 |
| City Hall/Library/Justice Center: HVAC Maintenance & Repair | | 1.00 | 81,143.00 | 81,143.00 |
| City Hall/Library/Justice Center: Miscellaneous Maintenence (thermostat zone controllers, hot water actuators not covered in blanket maintenance, fire station rollup door repairs, miscellaneous) | | 1.00 | 37,171.00 | 37,171.00 |
| City Hall/Library/Justice Center: Pest Control | | 1.00 | 4,090.00 | 4,090.00 |
| City Hall/Library/Justice | | 1.00 | 5,985.00 | 5,985.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| Center: Security Systems Maintenance and Supply | | 1.00 | 4,944.00 | 4,944.00 |
| City Hall/Library/Justice Center: Window Cleaning | | 1.00 | 4,200.00 | 4,200.00 |
| City Hall/Library: Boiler Inspection and Maintenance | | 1.00 | 7,824.00 | 7,824.00 |
| City Hall/Library: Elevator Inspections and Maintenance Agreement | | 1.00 | 4,161.00 | 4,161.00 |
| Fire Administration: Cleaning and Janitorial | | 1.00 | 3,690.00 | 3,690.00 |
| Fire Stations 1, 2 and 3: Fire Alarm Inspections and Monitoring | | 1.00 | 6,300.00 | 6,300.00 |
| Fire Stations 1, 2 and 3: HVAC Maintenance: Repairs, Service, Replacement | | 1.00 | 27,000.00 | 27,000.00 |
| Fire Stations 1, 2 and 3: Miscellaneous Maintenance (general building repair, plumbing maintenance; backflow testing, etc.; includes Original Fire Station) | | 1.00 | 800.00 | 800.00 |
| Fire Stations 1, 2 and 3: Pest Control | | 1.00 | 2,550.00 | 2,550.00 |
| Justice Center: Gate Maintenance Contract | | 1.00 | 1,000.00 | 1,000.00 |
| Library: Partition Door Service Plan | | 1.00 | 1,696.00 | 1,696.00 |
| Library: Automatic Door Maintenance | | 1.00 | 500.00 | 500.00 |
| Misc Contracts: Light Bulb Disposal Contract | | 1.00 | 800.00 | 800.00 |
| Misc Contracts: Energy Audit | | 1.00 | 2,100.00 | 2,100.00 |
| Misc Contracts: Panic Button Monitoring | | 1.00 | 750.00 | 750.00 |
| Senior Center: Fire Alarm Inspections and Monitoring | | | | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account | Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|---|
| | Senior Center: HVAC Maintenance and Repair | | 1.00 | 2,790.00 | 2,790.00 | |
| | Senior Center: Cleaning and Janitorial (Non-Discretionary/Ongoing) | | 1.00 | 9,411.00 | 9,411.00 | |
| | Senior Center: Door Service Plan | | 1.00 | 1,000.00 | 1,000.00 | |
| | Senior Center: Miscellaneous Maintenance (paint, hardware, door closures, locksets, keys, etc.) | | 1.00 | 1,250.00 | 1,250.00 | |
| | Senior Center: Pest Control | | 1.00 | 570.00 | 570.00 | |
| | Public Works Service Center: Pest Control | | 1.00 | 260.00 | 260.00 | |
| | TOTAL CONTRACTUAL SERVICES | | | | 343,420.00 | |
| 63 | SUPPLIES | | | | | |
| 0015710 | 6303 - OPERATING SUPPLIES | | | | 250.00 | * |
| | Tapes, Access Cards, etc. | | 1.00 | 250.00 | 250.00 | |
| 0015710 | 6305 - UNIFORMS | | | | 300.00 | * |
| | Uniforms and Misc Clothing Supply (Building Technician, Facility Services Manager) | | 1.00 | 300.00 | 300.00 | |
| 0015710 | 6313 - SMALL TOOLS | | | | 850.00 | |
| 0015710 | 6314 - BUILDING SUPPLIES | | | | 15,000.00 | * |
| | Lighting Supplies (City Hall/Library/Justice Center) | | 1.00 | 10,000.00 | 10,000.00 | |
| | Lighting Supplies/Bulbs (Fire Stations 1, 2 and 3) | | 1.00 | 5,000.00 | 5,000.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| **GENERAL FUND** | **VENDOR** | **QUANTITY** | **UNIT COST** | **2020 Budgt Team** |
|---|---|---|---|---|
| 0015710 6326 - SAFETY EQUIPMENT/SUPPLIES | | | | 450.00 |
| TOTAL SUPPLIES | | | | 16,850.00 |
| TOTAL FACILITY SERVICES | | | | 567,325.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|---|
| 0015910 | INFORMATION SERVICES | | | | | |
| 61 | PERSONNEL SERVICES | | | | | |
| 0015910 | 6101 - SALARIES | | | | 251,817.00 | |
| 0015910 | 6102 - TEMPORARY HELP | | | | 35,000.00 | |
| 0015910 | 6105 - SALARY SAVINGS | | | | -5,904.00 | |
| 0015910 | 6139 - OVERTIME | | | | 721.00 | |
| 0015910 | 6141 - FICA EXPENSE | | | | 22,481.00 | |
| 0015910 | 6142 - GROUP HEALTH INSURANCE | | | | 25,068.00 | |
| 0015910 | 6143 - WORKERS' COMPENSATION | | | | 476.00 | |
| 0015910 | 6145 - UNEMPLOYMENT COMPENSATION | | | | 1,242.00 | |
| 0015910 | 6146 - RETIREMENT | | | | 18,180.00 | |
| 0015910 | 6148 - LONGEVITY PAY | | | | 1,223.00 | |
| 0015910 | 6152 - ACCRUED LEAVE PAY | | | | 5,122.00 | |
| | TOTAL PERSONNEL SERVICES | | | | 355,426.00 | |
| 62 | CONTRACTUAL SERVICES | | | | | |
| 0015910 | 6204 - TRAVEL | | | | 1,430.00 | * |
| | Mileage Re-imbursement for travel and exp. Texas Association of Governmental Information Managers (TAGITM) -Houston, TX Employee Training (Dallas, TX-Irving, TX) Global Knowledge | | 1.00 | 850.00 | 850.00 | |
| | Texas Association of Governmental Information Managers (TAGITM) Hotel | | 1.00 | 580.00 | 580.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| **GENERAL FUND** | **VENDOR** | **QUANTITY** | **UNIT COST** | **2020 Budgt Team** |
|---|---|---|---|---|
| 0015910 6206 - TRAINING | | | | 28,595.00 * |
| ISM Mgr. CISCO ICND1 v3.0 - Interconnecting Cisco Networking Devices<br>UPdated Training | | 1.00 | 3,595.00 | 3,595.00 |
| ISM Manager-- ICND2 v3.0 - Interconnecting Cisco Networking Devices, Part 2 | | 1.00 | 3,595.00 | 3,595.00 |
| Installation, Storage, and Compute with Windows Server 2016 (M20740)<br>SADM-Staff-Microsoft Training | | 1.00 | 3,095.00 | 3,095.00 |
| Administering Windows Server 2012 (M20411).<br>SADM Microsoft Training | | 1.00 | 3,095.00 | 3,095.00 |
| SYSTEM Admin -- Deploying System Center 2012 Configuration Manager (M10748)<br>Microsoft | | 1.00 | 3,095.00 | 3,095.00 |
| SYSTEM Admin -- Home Infrastructure Provisioning with System Center Virtual Machine Manager (M10981)<br>SYs Admin | | 1.00 | 2,995.00 | 2,995.00 |
| City Staff- Individual Security Training KNOWB-4<br>Email testing and training for employees | | 1.00 | 5,630.00 | 5,630.00 |
| CB Nuggets-Online Training for DTS staff<br>on demand training for part-time staff | | 1.00 | 3,495.00 | 3,495.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0015910 6209 - DUES & SUBSCRIPTIONS | | | | | 1,025.00 * |
| | TX Assoc. of Govt. Info. Tech Mgrs. (TAGITM) | | 2.00 | 140.00 | 280.00 |
| | Texas Association of State systems for Computing and Communications | | 1.00 | 150.00 | 150.00 |
| | TAGITM Conference Fee | | 1.00 | 595.00 | 595.00 |
| 0015910 6225 - COMPUTER SERVICES | | | | | 29,315.00 * |
| | Building inspection 4 Aircards ($49.00 monthly) Addedf A card for Caleb Tandy | | 4.00 | 588.00 | 2,352.00 |
| | Fire-EMS Aircard | | 1.00 | 588.00 | 588.00 |
| | Fire-Operations Verizon Aircards 12 vehicles total Additional 3 vehicles have been added | | 12.00 | 588.00 | 7,056.00 |
| | Fire-Operations Fire Check software maintenance FireCheckoff.com | | 1.00 | 550.00 | 550.00 |
| | Fire-Prevention Verizon Aircard | | 1.00 | 588.00 | 588.00 |
| | Library-TLC 1 epson Printer supplies | | 1.00 | 79.00 | 79.00 |
| | Parks Maintenance- Time Warner Cable Fees $82.99 Monthly | | 1.00 | 1,002.00 | 1,002.00 |
| | Aircards for laptops in patrol/unmarked cars 1 Patrol LT. Take home | | 23.00 | 588.00 | 13,524.00 |
| | Police CID aircard | | 1.00 | 588.00 | 588.00 |
| | | | 1.00 | 588.00 | 588.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | PD-Code Enforcement Aircard | | 1.00 | 2,400.00 | 2,400.00 |
| | Internet redundancy on-going cost | | | | |
| 0015910 | 6226 - MISC. CONTRACTUAL SERVICES | | | | 234,517.00 * |
| | Laserfiche: Enterprise Rio Lic. - 50 concurrent users | | 1.00 | 18,890.00 | 18,890.00 |
| | DocumentImagingSystemincludes: LaserficheRIOSystem LFRioNamedFullUserqty52 LFRioRecordsManagementUsersqty52 LFRioScanConnectqty1 LFRioPilotPublicPortallicenseqty1 GeoDocsqty1 DocuNavNavigatorqty1 DocuNavAutoFileqty1 | | | | |
| | Agenda management Software (CIVIC PLUS) | | 1.00 | 7,140.00 | 7,140.00 |
| | CRW permitting software Annual Maintenance Contract | | 1.00 | 17,300.00 | 17,300.00 |
| | CRW Offsite (IVR) software as a service (SAAS) | | 1.00 | 7,400.00 | 7,400.00 |
| | Finance - Fund Balance Maintenance | | 1.00 | 5,379.00 | 5,379.00 |
| | Finance-Munis ERP annual Maintenance Contract %4 cost increase | | 1.00 | 25,400.00 | 25,400.00 |
| | Munis Operating System and Database Administration (OSDBA) Support and DR site %4 cost icrease | | 1.00 | 13,000.00 | 13,000.00 |
| | Fleet- Vehicle Maintenance DB software Annual Maintenance Raise is last years cost | | 1.00 | 840.00 | 840.00 |
| | Gov Connection (CALL ON COLLEYVILLE) Customer Response | | 1.00 | 3,000.00 | 3,000.00 |

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| Module (CRM) Hosting | | 1.00 | 24,912.00 | 24,912.00 |
| Microsoft-- Server Lic/Office/Exchange/Sharepoint<br>2019- 4 X MS Server 2016 DC- $6228.00<br>Enterprise Agreement is over This fiscal Year. We'll be moving to a Pay By Year model. | | 1.00 | 8,070.00 | 8,070.00 |
| VMWARE Support Contract | | 1.00 | 17,800.00 | 17,800.00 |
| Swagit online Webcast annual agreement<br>Maintenance increase of $52.50 a month | | 1.00 | 4,600.00 | 4,600.00 |
| Barracuda Spam Filter<br>Last years cost | | 1.00 | 3,900.00 | 3,900.00 |
| Barracuda email Archiver<br>Last years increase | | 1.00 | 4,200.00 | 4,200.00 |
| VMWARE View Desktop Annual Contract<br>This cost changed to a new lic. modelfrom view to Vmware Horizon | | 1.00 | 5,308.00 | 5,308.00 |
| FIRE-Emergency Reporing Software Maintenance<br>Reporting Systems INC.<br>Increase this year | | 1.00 | 550.00 | 550.00 |
| Fire- Checkoffs-maintenance | | 70.00 | 12.50 | 875.00 |
| Fire-Active 911 | | 2.00 | 1,234.00 | 2,468.00 |
| Engineering- AutoCad Maintenance | | | | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| Digitizing documents to laserfiche annual funding | | 1.00 | 12,000.00 | 12,000.00 |
| Munis Disaster Recovery %4 cost increase | | 1.00 | 11,100.00 | 11,100.00 |
| Tyler Unlimited Client Access Maintenance %4 cost increase | | 1.00 | 1,716.00 | 1,716.00 |
| HOSTMONITOR Service- network monitoring software | | 1.00 | 1,299.00 | 1,299.00 |
| CRW-GIS TRAK Annual Maintenence | | 1.00 | 2,500.00 | 2,500.00 |
| Netbrain Annual Maintenance- network monitoring | | 1.00 | 1,960.00 | 1,960.00 |
| Barracuda OFF-site Backup system | | 1.00 | 5,100.00 | 5,100.00 |
| Blade chassis support SERVICE IT direct Change Vendor to SEI | | 1.00 | 5,380.00 | 5,380.00 |
| Landguard annual cost- network vulnerability assessment tool | | 1.00 | 6,600.00 | 6,600.00 |
| Ocularis camera maintenance starting after original 3yr contract over. | | 1.00 | 4,850.00 | 4,850.00 |
| American Answering Services (City ISM 24/7 on-call answering service) This is $90 a month | | 12.00 | 90.00 | 1,080.00 |
| Digital cloud fax model | | 1.00 | 3,100.00 | 3,100.00 |
| NeoGov maintenance contract (applicant tracking software) | | 1.00 | 6,800.00 | 6,800.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| Account / Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0015910 6240 - CELL PHONES | | | | 588.00 * |
| ISM Aircard | | 1.00 | 588.00 | 588.00 |
| 0015910 6246 - OFFICE EQUIP & MAINTENANCE | | | | 27,484.00 * |
| A/V Equipment City Hall, Library, and Colleyville Center Repair and maint. of equipment (break/fix annual budget) | | 1.00 | 22,100.00 | 22,100.00 |
| Council Chamber Projector bulbs for overheads<br>I'm adding<br>2nd floor classroom @ CH<br>EOC Projector<br>Library Projectors 3 rooms<br><br>Additional 1600.00 | | 1.00 | 3,200.00 | 3,200.00 |
| UPS Annual Battery replacement City Hall<br>We are moving to Smart UPS's over the next 5 years that are a little more expensive. we have 19 closet UPS's we are scheduled to replace 10 a year at $140.00 a piece. the price is moving to new equipment at $711.00 EACH. we are going to replace 4 next year plus battery replacement of 6 other battery replacements. (moved $1,500 to CEDC FY 2017) | | 1.00 | 2,184.00 | 2,184.00 |
| 0015910 6261 - VEHICLE MAINTENANCE | | | | 878.00 * |
| 2005 Ford Expedition maintenance | | 1.00 | 878.00 | 878.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0015910 6262 - GAS AND OIL | | | | 500.00 * |
| | | 1.00 | 500.00 | 500.00 |
| 2005 Ford Expedition Gas/Oil | | | | |
| TOTAL CONTRACTUAL SERVICES | | | | 324,332.00 |
| 63 SUPPLIES | | | | |
| 0015910 6301 - OFFICE SUPPLIES | | | | 50.00 |
| 0015910 6302 - POSTAGE | | | | 500.00 * |
| | | 1.00 | 500.00 | 500.00 |
| Shipping for Equipment returns | | | | |
| 0015910 6305 - UNIFORMS | | | | 720.00 * |
| | | 16.00 | 45.00 | 720.00 |
| staff shirts | | | | |
| 0015910 6312 - COMPUTER SUPPLIES | | | | 9,105.00 * |
| | | 1.00 | 7,605.00 | 7,605.00 |
| Toner/Ink for printers city-wide | | | | |
| | | 1.00 | 1,500.00 | 1,500.00 |
| Miscellaneous Computer Supplies | | | | |
| 0015910 6360 - MINOR OPERATING OUTLAY | | | | 5,058.00 * |
| | | 6.00 | 843.00 | 5,058.00 |
| Cradlepoint Wireless Routers in PD/FD Vehicles This is a program that we started 2 years ago and we have had to replce 3 items already as just wear and tear items. This is not a replacement but we need to keep 3 to 5 on board always as we are dealing with Public Safety. | | | | |
| | | 1.00 | .00 | .00 |
| Software Upgrade to Phone system | | | | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| TOTAL SUPPLIES | | | | 15,433.00 |
| 68 TRANSFER TO OTHER FU | | | | |
| 0015910 6809 - TRANSFER TO CABLE/CAP EQUIP | | | | 117,000.00 * |
| Annual transfer to the Vehicle & Equipment Replacement Fund for technology replacement.<br><br>Includes: laptops, desktops, monitors, phones, security cameras, switches, servers, and iPads | | 1.00 | 117,000.00 | 117,000.00 |
| TOTAL TRANSFER TO OTHER FU | | | | 117,000.00 |
| TOTAL INFORMATION SERVICES | | | | 812,191.00 |

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

| ACCOUNT | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|---|
| 0015920 | IS GIS | | | | | |
| 61 | PERSONNEL SERVICES | | | | | |
| 0015920 | 6101 - SALARIES | | | | 11,204.00 | |
| 0015920 | 6105 - SALARY SAVINGS | | | | -225.00 | |
| 0015920 | 6141 - FICA EXPENSE | | | | 859.00 | |
| 0015920 | 6142 - GROUP HEALTH INSURANCE | | | | 1,755.00 | |
| 0015920 | 6143 - WORKERS' COMPENSATION | | | | 18.00 | |
| 0015920 | 6145 - UNEMPLOYMENT COMPENSATION | | | | 29.00 | |
| 0015920 | 6146 - RETIREMENT | | | | 1,023.00 | |
| 0015920 | 6148 - LONGEVITY PAY | | | | 24.00 | |
| | TOTAL PERSONNEL SERVICES | | | | 14,687.00 | |
| 62 | CONTRACTUAL SERVICES | | | | | |
| 0015920 | 6204 - TRAVEL | | | | 1,550.00 | * |
| | Esri World User Conference Hotel Annual San Diego, CA | | 1.00 | 1,100.00 | 1,100.00 | |
| | Mileage Reimbursement | | 1.00 | 450.00 | 450.00 | |
| 0015920 | 6206 - TRAINING | | | | 8,995.00 | * |
| | ESRI Training | | 1.00 | 5,000.00 | 5,000.00 | |
| | Microsoft Sharepoint Training | | 1.00 | 3,995.00 | 3,995.00 | |
| 0015920 | 6209 - DUES & SUBSCRIPTIONS | | | | 65.00 | * |
| | Southcentral ARC user group (SCUAG) | | 1.00 | 65.00 | 65.00 | |
| | GIS Professional Certify Fee | | 1.00 | .00 | .00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0015920 6226 - MISC. CONTRACTUAL SERVICES | | | | 39,961.00 * |
| GPS Service-Annual Service Agreement Trimble Software | | 1.00 | 1,230.00 | 1,230.00 |
| I-Communities NCTCOG-Annual Maintenance agreement | | 1.00 | 4,800.00 | 4,800.00 |
| Development Services-Application Service Consulting | | 1.00 | 4,000.00 | 4,000.00 |
| Nexus Viewer maintenance- online map viewing | | 1.00 | 3,800.00 | 3,800.00 |
| Enterprise License Agreement (ESRI) Training Moved out of contract to training area. Contract renewal fy2020 price remains the same | | 1.00 | 25,000.00 | 25,000.00 |
| Plotter Maintenance | | 1.00 | 1,131.00 | 1,131.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 50,571.00 |
| 63 SUPPLIES | | | | |
| 0015920 6301 - OFFICE SUPPLIES | | | | 5,430.00 * |
| Office Supplies - Printing and Binding (Map Books) | | 1.00 | 1,750.00 | 1,750.00 |
| Plotter Ink | | 2.00 | 1,250.00 | 2,500.00 |
| Plotter Paper Rolls 36" | | 4.00 | 100.00 | 400.00 |
| Outside Plotter Prints larger than 36" | | 1.00 | 780.00 | 780.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|
| 0015920 6305 - UNIFORMS | | | | 90.00 | * |
| | | 1.00 | 90.00 | 90.00 | |
| staff shirts | | | | | |
| TOTAL SUPPLIES | | | | 5,520.00 | |
| TOTAL IS GIS | | | | 70,778.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0016210 | MERIT POOL | | | | |
| 61 | PERSONNEL SERVICES | | | | |
| 0016210 | 6101 - SALARIES | | | | 280,000.00 * |
| | FY 2020 Merit Pool estimate | | 1.00 | 235,000.00 | 235,000.00 |
| | Market adjustments estimate for 2019 (FY 2020) | | 1.00 | 45,000.00 | 45,000.00 |
| | TOTAL PERSONNEL SERVICES | | | | 280,000.00 |
| | TOTAL MERIT POOL | | | | 280,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| GENERAL FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0016310 CAPITAL EQUIPMENT RESERVE | | | | |
| 68 TRANSFER TO OTHER FU | | | | |
| 0016310 6810 - CAPITAL EQUIPMENT RESERVE | | | | 371,000.00 * |
| | | 1.00 | 221,000.00 | 221,000.00 |
| Vehicle and Capital Equipment Replacement | | | | |
| | | 1.00 | 150,000.00 | 150,000.00 |
| Fire Apparatus replacement program | | | | |
| TOTAL TRANSFER TO OTHER FU | | | | 371,000.00 |
| TOTAL CAPITAL EQUIPMENT RESERVE | | | | 371,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0019999 NON-DEPARTMENTAL | | | | |
| 62 CONTRACTUAL SERVICES | | | | |
| 0019999 6203 - INSURANCE SHARE | | | | 199,581.00 * |
| Property and liability insurance for the General Fund (68% to General Fund) - anticipated 15% FY2019 increase | | 1.00 | 199,581.00 | 199,581.00 |
| 0019999 6234 - CREDIT CARD CONV FEES | | | | 20,000.00 |
| 0019999 6238 - ELECTRICITY | | | | 335,000.00 * |
| TCAP projections based on historical usage and lower prices in new contract beginning mid-FY2017 | | 1.00 | 335,000.00 | 335,000.00 |
| 0019999 6241 - TELEPHONE | | | | 138,500.00 * |
| AT&T bill- $2,000 per month | | 12.00 | 2,000.00 | 24,000.00 |
| Time Warner- PRIs | | 12.00 | 7,000.00 | 84,000.00 |
| SmartNet contract- annual maintenance fee for new phone equipment | | 1.00 | 17,000.00 | 17,000.00 |
| Moves/Adds/Changes city-wide phone system | | 1.00 | 13,500.00 | 13,500.00 |
| 0019999 6246 - OFFICE EQUIP & MAINTENANCE | | | | 45,000.00 * |
| Lease of Copiers and Maintenance (General Fund Portion) | | 1.00 | 45,000.00 | 45,000.00 |
| 0019999 6248 - GAS | | | | 30,000.00 * |
| | | 1.00 | 30,000.00 | 30,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**GENERAL FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0019999 6251 - T.R.A. WATER | | | | 210,000.00 * |
| | | 1.00 | 210,000.00 | 210,000.00 |
| General Fund to pay the Utility Fund for City water use | | | | |
| 0019999 6281 - COMMUNICATIONS MAINTENANCE | | | | 126,693.00 * |
| | | 1.00 | 126,693.00 | 126,693.00 |
| Radio and radio tower expenses | | | | |
| TOTAL CONTRACTUAL SERVICES | | | | 1,104,774.00 |
| 63 SUPPLIES | | | | |
| 0019999 6302 - POSTAGE | | | | 15,880.00 |
| TOTAL SUPPLIES | | | | 15,880.00 |
| TOTAL NON-DEPARTMENTAL | | | | 1,120,654.00 |
| TOTAL GENERAL FUND | | | | 24,182,805.00 |
| GRAND TOTAL | | | | 24,182,805.00 |

** END OF REPORT - Generated by Mark Wood **

# UTILITY FUND

## UTILITY OPERATING FUND SUMMARY

| | BUDGET FY 2019 | PROJECTION FY 2020 | PROJECTION FY 2021 | PROJECTION FY 2022 | PROJECTION FY 2023 | PROJECTION FY 2024 |
|---|---|---|---|---|---|---|
| ***TOTAL BEG. WORKING CAPITAL*** | 4,494,686 | 4,494,687 | 4,494,687 | 4,494,687 | 4,494,687 | 4,494,688 |
| FUND REVENUES | | | | | | |
| Water Sales | 0 | 0 | 0 | 0 | 0 | 1 |
| Water - Base Rate | 1,692,467 | 1,742,896 | 1,764,347 | 1,804,671 | 1,845,889 | 1,888,020 |
| Water - Volumetric Rate | 9,794,756 | 10,578,071 | 10,929,340 | 11,327,057 | 11,740,196 | 12,169,396 |
| Wastewater Sales | 0 | 0 | 0 | 0 | 0 | 0 |
| Wastewater - Base Rate | 1,281,579 | 1,268,040 | 1,279,994 | 1,310,631 | 1,341,968 | 1,374,021 |
| Wastewater - Volumetric Rate | 3,299,803 | 3,629,783 | 3,992,762 | 4,392,038 | 4,831,242 | 5,314,366 |
| Water Installation | 42,000 | 42,000 | 42,000 | 42,000 | 42,000 | 42,000 |
| Wastewater Installation | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Engineering Charges | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Penalties | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| Miscellaneous | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Interest Income | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| ***TOTAL REVENUES*** | **16,405,605** | **17,555,789** | **18,303,443** | **19,171,396** | **20,096,294** | **21,082,804** |
| FUND EXPENSES | | | | | | |
| Utility Billing | 457,638 | 438,748 | 447,523 | 456,473 | 465,603 | 474,915 |
| IS GIS | 66,549 | 69,235 | 71,658 | 74,166 | 76,762 | 79,449 |
| Utility Support | 1,178,946 | 1,168,323 | 1,191,689 | 1,215,523 | 1,239,834 | 1,264,630 |
| Utility Operations - Water | 701,346 | 772,875 | 788,333 | 804,099 | 820,181 | 836,585 |
| TRA Water (volumetric) | 6,627,588 | 7,252,545 | 7,437,538 | 7,660,664 | 7,890,484 | 8,127,199 |
| TRA Water (debt) | 3,167,168 | 3,325,526 | 3,491,802 | 3,666,392 | 3,849,712 | 4,042,198 |
| Utility Operations - Wastewater | 290,458 | 298,019 | 303,979 | 310,059 | 316,260 | 322,585 |
| TRA Wastewater | 3,299,803 | 3,629,783 | 3,992,762 | 4,392,038 | 4,831,242 | 5,314,366 |
| Non-Departmental | 233,605 | 233,605 | 238,277 | 243,043 | 247,903 | 252,862 |
| Transfer to General Fund | 226,117 | 250,030 | 258,781 | 267,838 | 277,213 | 286,915 |
| Transfer/Repayment to Colleyville Tomorrow Fund | 44,286 | 0 | 0 | 0 | 0 | 0 |
| Transfer for future vehicle replacement | 81,100 | 81,100 | 81,100 | 81,100 | 81,100 | 81,100 |
| Compensation Adjustment (merit pool) | 31,000 | 36,000 | 0 | 0 | 0 | 0 |
| Debt Service | 0 | 0 | 0 | 0 | 0 | 0 |
| ***TOTAL EXPENDITURES*** | **16,405,604** | **17,555,789** | **18,303,443** | **19,171,396** | **20,096,294** | **21,082,803** |
| ***ENDING WORKING CAPITAL - 9/30*** | 4,494,687 | 4,494,687 | 4,494,687 | 4,494,687 | 4,494,688 | 4,494,691 |

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:

| UTILITY FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| TOTAL PERSONNEL SERVICES | | | | .00 |
| TOTAL ADMINISTRATION | | | | .00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| ACCOUNTS FOR: UTILITY FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0022010 UTILITY BILLING | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0022010 6101 - SALARIES | | | | 179,225.00 |
| 0022010 6139 - OVERTIME | | | | 1,271.00 |
| 0022010 6141 - FICA EXPENSE | | | | 14,059.00 |
| 0022010 6142 - GROUP HEALTH INSURANCE | | | | 50,135.00 |
| 0022010 6143 - WORKERS' COMPENSATION | | | | 298.00 |
| 0022010 6145 - UNEMPLOYMENT COMPENSATION | | | | 828.00 |
| 0022010 6146 - RETIREMENT | | | | 16,746.00 |
| 0022010 6148 - LONGEVITY PAY | | | | 1,628.00 |
| 0022010 6152 - ACCRUED LEAVE PAY | | | | 1,650.00 |
| TOTAL PERSONNEL SERVICES | | | | 265,840.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0022010 6204 - TRAVEL | | | | 4,000.00 * |
| Utility Billing Supervisor and Analyst - Tyler Technologies Conference 2020 | | 2.00 | 2,000.00 | 4,000.00 |
| 0022010 6206 - TRAINING | | | | 6,198.00 * |
| Training Class TBD for utility billing staff | | 2.00 | 99.00 | 198.00 |
| MUNIS AND OTHER SOFTWARE TRAINING AND ENHANCEMENTS. ( EXAMPLES MUNIS SELF-SERVICE, CRYSTAL REPORTS) | | 1.00 | 6,000.00 | 6,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0022010 6221 - AUDIT | | | | 29,046.00 * |
| ANNUAL AUDIT (Utility Fund Portion) | | 1.00 | 28,568.00 | 28,568.00 |
| GFOA - REVIEW FEE FOR CAFR AWARD (SPLIT 50/50 WITH FINANCE) | | 1.00 | 253.00 | 253.00 |
| GFOA - REVIEW FEE FOR PAFR AWARD (SPLIT 50/50 WITH FINANCE) | | 1.00 | 225.00 | 225.00 |
| 0022010 6225 - COMPUTER SERVICES | | | | 30,398.00 * |
| Core & Main (INSIGHT) Billing/Meter Reading Software Yearly Maintenance Contract | | 1.00 | 2,079.00 | 2,079.00 |
| Core & Main (Insight) Trimble Hand Held Meter Reading Yearly Maintenance | | 4.00 | 691.00 | 2,764.00 |
| Munis ERP Financial Suite Annual Maintenance Contract | | 1.00 | 24,706.00 | 24,706.00 |
| Munis Support & Update Licensing - IVR Gateway | | 1.00 | 849.00 | 849.00 |
| 0022010 6226 - MISC. CONTRACTUAL SERVICES | | | | 28,500.00 * |
| Infosend Outsource Printing / Mailing of Utility Bills/Insert PDF File | | 1.00 | 28,500.00 | 28,500.00 |
| 0022010 6233 - BANK SERVICE CHARGES | | | | 7,492.00 * |
| Wells Fargo - check clearing/deposit posting (70 % split with General Fund) | | 1.00 | 3,742.00 | 3,742.00 |
| GARD CL SW - courier charges armored delivery (70% - 30% to General Fund) | | 1.00 | 3,750.00 | 3,750.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0022010 6246 - OFFICE EQUIP & MAINTENANCE | | | | 895.00 * |
| Automatic Letter Opener Annual Contract | | 1.00 | 200.00 | 200.00 |
| Shredder Maintenance Cleaning/Maintenance | | 1.00 | 695.00 | 695.00 |
| 0022010 6285 - BUILDING MAINT & SUPPLIES | | | | 7,807.00 * |
| ORIENTAL BLDG SERVICES - Janitorial Service 1/6 of City Hall | | 1.00 | 7,807.00 | 7,807.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 114,336.00 |
| 63 SUPPLIES | | | | |
| 0022010 6301 - OFFICE SUPPLIES | | | | 670.00 * |
| STAPLES - misc supplies | | 1.00 | 670.00 | 670.00 |
| 0022010 6302 - POSTAGE | | | | 53,808.00 * |
| USPS - P.O.Box Rental for Box 1016 Return Address for Utility Bills<br>P.O. Box rental<br>Department letters | | 1.00 | 150.00 | 150.00 |
| PURCHASE POWER - postage for meter | | 1.00 | 2,700.00 | 2,700.00 |
| Infosend - metered postage Utility Bills<br>Currently water bill postage is \$4161.50 x 12 = \$49,938.00<br>Delinquent notices postage is \$85.00 x 12 = \$1020.00 | | 1.00 | 50,958.00 | 50,958.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0022010 6303 - OPERATING SUPPLIES | | | | 1,675.00 * |
| STAPLES - misc supplies | | 1.00 | 750.00 | 750.00 |
| CPI ONE POINT - copy paper | | 1.00 | 500.00 | 500.00 |
| PRINTING SYSTEMS INC - notices/forms | | 1.00 | 250.00 | 250.00 |
| STEVE STRANGE - forms | | 1.00 | 55.00 | 55.00 |
| Deposit Slips 50 per book @$4.79 x 7 books = 33.00 Deposit Bags 100 per box @$21.80 x 4 boxs = 87.00 | | 1.00 | 120.00 | 120.00 |
| 0022010 6308 - PRINTING | | | | 790.00 * |
| STEVE STRANGE - deposit books, letter head & envelopes | | 1.00 | 450.00 | 450.00 |
| 1/2 of the cost for printing the PAFR (400 copies @ $1.7 each) | | 200.00 | 1.70 | 340.00 |
| 0022010 6312 - COMPUTER SUPPLIES | | | | 1,629.00 * |
| STAPLES - HP Laser Printers - toner/supplies | | 1.00 | 1,629.00 | 1,629.00 |
| TOTAL SUPPLIES | | | | 58,572.00 |
| TOTAL UTILITY BILLING | | | | 438,748.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0025920 | IS GIS | | | | |
| 61 | PERSONNEL SERVICES | | | | |
| 0025920 | 6101 - SALARIES | | | | 52,020.00 |
| 0025920 | 6141 - FICA EXPENSE | | | | 3,988.00 |
| 0025920 | 6142 - GROUP HEALTH INSURANCE | | | | 8,147.00 |
| 0025920 | 6143 - WORKERS' COMPENSATION | | | | 84.00 |
| 0025920 | 6145 - UNEMPLOYMENT COMPENSATION | | | | 135.00 |
| 0025920 | 6146 - RETIREMENT | | | | 4,750.00 |
| 0025920 | 6148 - LONGEVITY PAY | | | | 111.00 |
| | TOTAL PERSONNEL SERVICES | | | | 69,235.00 |
| | TOTAL IS GIS | | | | 69,235.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| ACCOUNTS | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0026110 UTILITY OPERATIONS WATER | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0026110 6101 - SALARIES | | | | 267,938.00 |
| 0026110 6135 - STANDBY PAY | | | | 2,955.00 |
| 0026110 6139 - OVERTIME | | | | 17,794.00 |
| 0026110 6141 - FICA EXPENSE | | | | 22,890.00 |
| 0026110 6142 - GROUP HEALTH INSURANCE | | | | 75,203.00 |
| 0026110 6143 - WORKERS' COMPENSATION | | | | 4,989.00 |
| 0026110 6145 - UNEMPLOYMENT COMPENSATION | | | | 1,242.00 |
| 0026110 6146 - RETIREMENT | | | | 27,264.00 |
| 0026110 6147 - INCENTIVE PAY | | | | 600.00 |
| 0026110 6148 - LONGEVITY PAY | | | | 3,653.00 |
| 0026110 6152 - ACCRUED LEAVE PAY | | | | 6,279.00 |
| TOTAL PERSONNEL SERVICES | | | | 430,807.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0026110 6206 - TRAINING | | | | 4,910.00 * |
| Work Zone Safety (7 FTE's) | | 7.00 | 200.00 | 1,400.00 |
| Texas A&M Engineering Extension Service (TEEX) Training (6 FTE's) | | 6.00 | 385.00 | 2,310.00 |
| NCTCOG Water Courses | | 4.00 | 300.00 | 1,200.00 |
| 0026110 6207 - PRE-EMPLOYMENT | | | | 647.00 |
| 0026110 6209 - DUES & SUBSCRIPTIONS | | | | 1,923.00 * |
| Texas Water Utilities Association (TWUA) (3 Equipment Operators & Water and Wastewater Supervisor) | | 4.00 | 100.00 | 400.00 |
| American Water Works Association (Division) | | 1.00 | 752.00 | 752.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| Backflow Prevention Assembly Tester (Water and Wastewater Supervisor) | | 1.00 | 330.00 | 330.00 |
| Water License Renewal (Superintendent, Manager, Equipment Operator) | | 1.00 | 330.00 | 330.00 |
| Wastewater License Renewal (Superintendent, Manager, Equipment Operator) | | 1.00 | 111.00 | 111.00 |
| 0026110 6226 - MISC. CONTRACTUAL SERVICES | | | | 40,844.00 * |
| DART ROW Agreement 200791 (16" Water Line) | | 1.00 | 16,544.00 | 16,544.00 |
| VueWorks Asset Management Software Subscription | | 1.00 | 6,000.00 | 6,000.00 |
| Networkfleet GPS Monitoring | | 1.00 | 1,246.00 | 1,246.00 |
| DART ROW Agreement 980501 (12' waterline 790' W of John McCain) | | 1.00 | 300.00 | 300.00 |
| DART ROW Agreement 991004 (8" waterline 1,980' W of John McCain) | | 1.00 | 300.00 | 300.00 |
| DART ROW Agreement 221210 (12" Waterline Pleasant Run) | | 1.00 | 1,800.00 | 1,800.00 |
| Wheco Software and SCADA Maint | | 1.00 | 6,000.00 | 6,000.00 |
| Mowing Services | | 1.00 | 8,654.00 | 8,654.00 |
| 0026110 6231 - LEGAL ADVERTISING | | | | 100.00 |
| 0026110 6240 - CELL PHONES | | | | 990.00 * |
| Two (2) After-Hour Cell Phones | | 1.00 | 990.00 | 990.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0026110 6245 - EQUIPMENT RENTAL | | | | 1,500.00 * |
| Emergency Rental of Pumps and Equipment | | 1.00 | 1,500.00 | 1,500.00 |
| 0026110 6251 - T.R.A. WATER | | | | 10,578,071.00 * |
| FY 2020 estimated TRA debt service | | 1.00 | 3,325,526.00 | 3,325,526.00 |
| FY 2020 estimated TRA volumetric charges | | 1.00 | 7,252,545.00 | 7,252,545.00 |
| 0026110 6253 - WATER SAMPLES | | | | 12,500.00 * |
| Water samples for water quality testing | | 1.00 | 12,500.00 | 12,500.00 |
| 0026110 6261 - VEHICLE MAINTENANCE | | | | 4,000.00 * |
| Vehicles 678, 811, 822, and 883 | | 1.00 | 4,000.00 | 4,000.00 |
| 0026110 6262 - GAS AND OIL | | | | 12,950.00 |
| 0026110 6274 - METER MAINT AND TESTING | | | | 500.00 |
| 0026110 6284 - EQUIPMENT MAINTENANCE | | | | 8,000.00 * |
| Equipment 810, 883, 884 885, 897 | | 1.00 | 8,000.00 | 8,000.00 |
| 0026110 6296 - WATER LICENSING FEE | | | | 23,000.00 * |
| TCEQ fee for water system at $2.45 per connection | | 1.00 | 23,000.00 | 23,000.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 10,689,935.00 |
| 63 SUPPLIES | | | | |
| 0026110 6302 - POSTAGE | | | | 2,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0026110 6304 - CHEMICALS | | | | 6,000.00 |
| 0026110 6305 - UNIFORMS | | | | 3,285.00 * |
| Uniform Rental and Miscellaneous Clothing Supply (4 Water Crew Personnel) | | 1.00 | 3,285.00 | 3,285.00 |
| 0026110 6308 - PRINTING | | | | 3,300.00 * |
| Water Quality Report | | 1.00 | 3,000.00 | 3,000.00 |
| Printing of door hangers | | 1.00 | 300.00 | 300.00 |
| 0026110 6313 - SMALL TOOLS | | | | 3,400.00 |
| 0026110 6324 - REPAIR & MAINTENANCE | | | | 132,219.00 * |
| Water System Maintenance | | 1.00 | 59,909.00 | 59,909.00 |
| Pump Maintenance | | 1.00 | 10,000.00 | 10,000.00 |
| Storage System Maintenance | | 1.00 | 13,750.00 | 13,750.00 |
| Water and Pipe Supplies | | 1.00 | 3,560.00 | 3,560.00 |
| LD Lockett Pump Maintenance | | 1.00 | 20,000.00 | 20,000.00 |
| Replace A/C Units LD Lockett Pump Station | | 1.00 | 25,000.00 | 25,000.00 |
| TOTAL SUPPLIES | | | | 150,204.00 |
| 66 CAPITAL OUTLAY | | | | |
| 0026110 6654 - WATER METER & FIRE PLUGS | | | | 80,000.00 * |
| Water meters and fire hydrants | | 1.00 | 80,000.00 | 80,000.00 |
| TOTAL CAPITAL OUTLAY | | | | 80,000.00 |
| TOTAL UTILITY OPERATIONS WATER | | | | 11,350,946.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0026120 UTILITY OPERATIONS WASTEWATER | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0026120 6101 - SALARIES | | | | 108,763.00 |
| 0026120 6135 - STANDBY PAY | | | | 2,829.00 |
| 0026120 6139 - OVERTIME | | | | 16,846.00 |
| 0026120 6141 - FICA EXPENSE | | | | 9,981.00 |
| 0026120 6142 - GROUP HEALTH INSURANCE | | | | 37,601.00 |
| 0026120 6143 - WORKERS' COMPENSATION | | | | 2,405.00 |
| 0026120 6145 - UNEMPLOYMENT COMPENSATION | | | | 621.00 |
| 0026120 6146 - RETIREMENT | | | | 11,889.00 |
| 0026120 6148 - LONGEVITY PAY | | | | 2,023.00 |
| TOTAL PERSONNEL SERVICES | | | | 192,958.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0026120 6206 - TRAINING | | | | 3,305.00 * |
| Supervisory Training (Water and Wastewater Supervisor) | | 1.00 | 350.00 | 350.00 |
| Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's) | | 3.00 | 385.00 | 1,155.00 |
| Work Zone Safety (3 FTE's) | | 3.00 | 200.00 | 600.00 |
| NCTCOG Wastewater Courses | | 4.00 | 300.00 | 1,200.00 |
| 0026120 6207 - PRE-EMPLOYMENT | | | | 367.00 |
| 0026120 6209 - DUES & SUBSCRIPTIONS | | | | 2,152.00 * |
| American Water Works Association (Division) | | 1.00 | 752.00 | 752.00 |
| NCTCOG Wastewater Program | | 1.00 | 1,400.00 | 1,400.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| Account | Description | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|---|
| 0026120 | 6226 - MISC. CONTRACTUAL SERVICES | | | | 8,402.00 | * |
| | VueWorks Asset Management Software Subscription | | 1.00 | 5,000.00 | 5,000.00 | |
| | Leasing/Repair of Air Monitors (Q-Rae) | | 1.00 | 1,845.00 | 1,845.00 | |
| | Networkfleet GPS Monitoring | | 1.00 | 1,557.00 | 1,557.00 | |
| 0026120 | 6252 - T.R.A. SEWER | | | | 3,629,783.00 | * |
| | FY 2020 estimate for TRA wastewater flows and debt | | 1.00 | 3,629,783.00 | 3,629,783.00 | |
| 0026120 | 6261 - VEHICLE MAINTENANCE | | | | 1,500.00 | * |
| | Vehicle 892 | | 1.00 | 1,500.00 | 1,500.00 | |
| 0026120 | 6262 - GAS AND OIL | | | | 10,300.00 | |
| 0026120 | 6284 - EQUIPMENT MAINTENANCE | | | | 16,000.00 | * |
| | Equipment 802, 803, 819, 820, 823, 823T, 820AB, 893T, and 898 | | 1.00 | 15,000.00 | 15,000.00 | |
| | Maintenance of Camera Equipment | | 1.00 | 1,000.00 | 1,000.00 | |
| | TOTAL CONTRACTUAL SERVICES | | | | 3,671,809.00 | |
| 63 | SUPPLIES | | | | | |
| 0026120 | 6304 - CHEMICALS | | | | 6,000.00 | |
| 0026120 | 6305 - UNIFORMS | | | | 2,988.00 | * |
| | Uniform Rental and Miscellaneous Clothing Supply (3 Wastewater Crew Personnel) | | 1.00 | 2,988.00 | 2,988.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| **UTILITY FUND** | **VENDOR** | **QUANTITY** | **UNIT COST** | **2020 Budgt Team** |
|---|---|---|---|---|
| 0026120 6313 - SMALL TOOLS | | | | 2,000.00 |
| 0026120 6324 - REPAIR & MAINTENANCE | | | | 52,047.00 * |
| Wastewater System Maintenance | | 1.00 | 42,047.00 | 42,047.00 |
| Lift Station and Pump Maintenance | | 1.00 | 8,000.00 | 8,000.00 |
| Sewer Pipe Supply | | 1.00 | 2,000.00 | 2,000.00 |
| TOTAL SUPPLIES | | | | 63,035.00 |
| TOTAL UTILITY OPERATIONS WASTEWATER | | | | 3,927,802.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| ACCOUNTS FOR: UTILITY FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0026130 UTILITY SUPPORT | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0026130 6101 - SALARIES | | | | 749,105.00 |
| 0026130 6135 - STANDBY PAY | | | | 2,460.00 |
| 0026130 6139 - OVERTIME | | | | 19,744.00 |
| 0026130 6141 - FICA EXPENSE | | | | 59,805.00 |
| 0026130 6142 - GROUP HEALTH INSURANCE | | | | 146,646.00 |
| 0026130 6143 - WORKERS' COMPENSATION | | | | 5,207.00 |
| 0026130 6145 - UNEMPLOYMENT COMPENSATION | | | | 2,381.00 |
| 0026130 6146 - RETIREMENT | | | | 71,240.00 |
| 0026130 6147 - INCENTIVE PAY | | | | 1,800.00 |
| 0026130 6148 - LONGEVITY PAY | | | | 6,248.00 |
| 0026130 6152 - ACCRUED LEAVE PAY | | | | 2,412.00 |
| TOTAL PERSONNEL SERVICES | | | | 1,067,048.00 |
| 62 CONTRACTUAL SERVICES | | | | |
| 0026130 6206 - TRAINING | | | | 8,529.00 * |
| Pump and Motor Maintenance (Pump Maintenance Operator) | | 1.00 | 385.00 | 385.00 |
| Certified Floodplain Manager Training (Project Engineer) | | 1.00 | 500.00 | 500.00 |
| Texas Public Works Association (TPWA) Local Training Functions (Project Engineer) | | 1.00 | 200.00 | 200.00 |
| Texas Public Works Association (TPWA) Short Course (Project Engineer) | | 1.00 | 1,000.00 | 1,000.00 |
| Texas Water Laws and Regulations (Project Engineer) | | 1.00 | 290.00 | 290.00 |
| Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's) | | 1.00 | 1,155.00 | 1,155.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | Work Zone Safety (3 FTE's) | | 1.00 | 600.00 | 600.00 |
| | Texas Water Utilities Association (TWUA) Regional School (Water and Wastewater Maintenance and Operations Manager) | | 1.00 | 300.00 | 300.00 |
| | Texas American Water Works Association (AWWA) Annual Conference - "Texas Water" (Water and Wastewater Maintenance and Operations Manager) | | 1.00 | 1,250.00 | 1,250.00 |
| | Public Works Road-E-O 45% of $2,600 cost | | 1.00 | 1,170.00 | 1,170.00 |
| | Certified Public Manager (Manager) | | 1.00 | 1,679.00 | 1,679.00 |
| 0026130 | 6207 - PRE-EMPLOYMENT | | | | 201.00 |
| 0026130 | 6208 - ORGANIZATIONAL DEVELOPMENT | | | | 5,621.00 * |
| | Organizational Development | | 1.00 | 5,121.00 | 5,121.00 |
| | Departmental Development | | 1.00 | 500.00 | 500.00 |
| 0026130 | 6209 - DUES & SUBSCRIPTIONS | | | | 4,183.00 * |
| | Texas Water Utilities Association (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator, and Meter Services Worker) | | 4.00 | 110.00 | 440.00 |
| | Certified Floodplain Manager (Project Engineer) | | 1.00 | 90.00 | 90.00 |
| | P.E. Renewal (Project Engineer) | | 1.00 | 40.00 | 40.00 |
| | APWA (Water and Wastewater Maintenance and Operations Manager, Project Engineer, Water and Wastewater Supervisor) | | 4.00 | 202.50 | 810.00 |
| | Regional Public Works Program | | 1.00 | 2,363.00 | 2,363.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: UTILITY FUND | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | (1/2 cost) | | | | |
| | Wastewater License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator) | | 2.00 | 110.00 | 220.00 |
| | Water License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator) | | 2.00 | 110.00 | 220.00 |
| 0026130 | 6225 - COMPUTER SERVICES | | | | 3,020.00 * |
| | WI-FI Cards for Field Connectivity- monthly charge | | 12.00 | 85.00 | 1,020.00 |
| | CRM Software (1/3 here; 1/3 drainage; 1/3 ISM) | | 1.00 | 2,000.00 | 2,000.00 |
| 0026130 | 6226 - MISC. CONTRACTUAL SERVICES | | | | 21,869.00 * |
| | Networkfleet GPS Monitoring | | 1.00 | 1,869.00 | 1,869.00 |
| | Annual contractual services funding for rate model updates | | .00 | .00 | .00 |
| | Establish a Council Contingency budget for the Utility Fund for emergencies or unanticipated work needed | | 1.00 | 20,000.00 | 20,000.00 |
| 0026130 | 6246 - OFFICE EQUIP & MAINTENANCE | | | | 5,840.00 * |
| | Replace Office and Conf Room Chairs | | 20.00 | 200.00 | 4,000.00 |
| | Office Equipment & Maintenance | | 1.00 | 1,840.00 | 1,840.00 |
| 0026130 | 6261 - VEHICLE MAINTENANCE | | | | 4,000.00 * |
| | Vehicles 620, 807, 815, 817, 881, and 899 | | 1.00 | 4,000.00 | 4,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|
| 0026130 6262 - GAS AND OIL | | | | 16,350.00 | |
| 0026130 6284 - EQUIPMENT MAINTENANCE | | | | 400.00 | * |
| Equipment 813 and 823 | | 1.00 | 400.00 | 400.00 | |
| 0026130 6285 - BUILDING MAINT & SUPPLIES | | | | 9,198.00 | * |
| Custodial Contract for Public Works Service Center (47% of $11,629) | | 1.00 | 5,743.00 | 5,743.00 | |
| Misc Repairs of Service Center (47% of $6,000) | | 1.00 | 2,820.00 | 2,820.00 | |
| Floor Mats Contract (47% of $1,351) | | 1.00 | 635.00 | 635.00 | |
| 0026130 6287 - PROPERTY MAINTENANCE | | | | 3,000.00 | * |
| Water tower restroom maintenance and water tank landscape maintenance | | 1.00 | 3,000.00 | 3,000.00 | |
| TOTAL CONTRACTUAL SERVICES | | | | 82,211.00 | |
| 63 SUPPLIES | | | | | |
| 0026130 6301 - OFFICE SUPPLIES | | | | 1,800.00 | |
| 0026130 6303 - OPERATING SUPPLIES | | | | 900.00 | |
| 0026130 6305 - UNIFORMS | | | | 4,449.00 | * |
| Uniform Rental and Miscellaneous Clothing Supply (5 Utility Support Personnel) | | 1.00 | 4,449.00 | 4,449.00 | |
| 0026130 6308 - PRINTING | | | | 485.00 | |
| 0026130 6312 - COMPUTER SUPPLIES | | | | 1,000.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| ACCOUNT | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0026130 6313 - SMALL TOOLS | | | | 2,000.00 |
| 0026130 6314 - BUILDING SUPPLIES | | | | 705.00 * |
| Paper Supplies for Service Center- 47% of $1,500 | | 1.00 | 705.00 | 705.00 |
| 0026130 6326 - SAFETY EQUIPMENT/SUPPLIES | | | | 7,725.00 * |
| Barricades, Cones, Personal Protective Equipment (Gloves, Germicide, Sunscreen, Electrolytes, etc.) for Utility Support, Water and Wastewater | | 1.00 | 7,725.00 | 7,725.00 |
| TOTAL SUPPLIES | | | | 19,064.00 |
| TOTAL UTILITY SUPPORT | | | | 1,168,323.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: UTILITY FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0026210 MERIT POOL | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0026210 6101 - SALARIES | | | | 36,000.00 |
| TOTAL PERSONNEL SERVICES | | | | 36,000.00 |
| TOTAL MERIT POOL | | | | 36,000.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0026410 TRANSFERS | | | | |
| 68 TRANSFER TO OTHER FU | | | | |
| 0026410 6805 - TRANSFER TO CAPITAL PROJECTS | | | | 81,100.00 * |
| Annual funding for Utility Fund vehicle and capital equipment replacement | | 1.00 | 81,100.00 | 81,100.00 |
| 0026410 6811 - TRANSFER TO GENERAL FUND | | | | 250,030.00 * |
| Utility Fund to pay for 12.7% of General Fund internal service personnel (based on percent of total FTEs that are Utility Fund in FY20 prelim budget). The internal service personnel costs include the following departments:<br><br>Human Resources<br>Finance<br>City Manager's Office<br>Information Services<br>City Secretary's Office<br>Communications | | 1.00 | 250,030.00 | 250,030.00 |
| TOTAL TRANSFER TO OTHER FU | | | | 331,130.00 |
| TOTAL TRANSFERS | | | | 331,130.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**UTILITY FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0029999 | NON-DEPARTMENTAL | | | | |
| 62 | CONTRACTUAL SERVICES | | | | |
| 0029999 | 6203 - INSURANCE SHARE | | | | 87,437.00 * |
| | Property and liability insurance for the Utility Fund - anticipated 15% increase for FY2019 | | 1.00 | 87,437.00 | 87,437.00 |
| 0029999 | 6238 - ELECTRICITY | | | | 105,454.00 * |
| | Based on TCAP's estimates and lower rates beginning mid-FY2017 | | 1.00 | 105,454.00 | 105,454.00 |
| 0029999 | 6241 - TELEPHONE | | | | 3,896.00 |
| 0029999 | 6246 - OFFICE EQUIP & MAINTENANCE | | | | 3,165.00 * |
| | Copier Lease and Maintenance (Utility Fund Portion) | | 1.00 | 3,165.00 | 3,165.00 |
| 0029999 | 6248 - GAS | | | | 9,225.00 |
| 0029999 | 6281 - COMMUNICATIONS MAINTENANCE | | | | 19,377.00 * |
| | NRH Contract/Consortium $17,097<br>City of Fort Worth Contract $5,263<br>American Tower Corporation Lease (Euless Tower) $8,910<br>Motorola Maintenance Hardware $53,499<br>SUA-II $27,982<br>Batteries, parts, and repairs $10,000<br>A/C Contract and repairs $6,000<br>Radio Tower propane $800<br>Radio Tower Site insurance $1,000<br>Grapevine Radio Tower Antennae Relocation $18,500<br><br>TOTAL: $149,051<br><br>General Fund portion: $126,693<br>Utility Fund portion: $19,377 | | 1.00 | 19,377.00 | 19,377.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: UTILITY FUND | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| | Drainage Fund portion: $2,981 | | | | |
| | TOTAL CONTRACTUAL SERVICES | | | | 228,554.00 |
| 63 | SUPPLIES | | | | |
| 0029999 | 6302 - POSTAGE | | | | 5,051.00 |
| | TOTAL SUPPLIES | | | | 5,051.00 |
| | TOTAL NON-DEPARTMENTAL | | | | 233,605.00 |
| | TOTAL UTILITY FUND | | | | 17,555,789.00 |
| | GRAND TOTAL | | | | 17,555,789.00 |

** END OF REPORT - Generated by Mark Wood **

# DRAINAGE FUND

## DRAINAGE UTILITY FUND SUMMARY

| | BUDGETED FY 2019 | PROJECTED FY 2020 | PROJECTED FY 2021 | PROJECTED FY 2022 | PROJECTED FY 2023 | PROJECTED FY 2024 |
|---|---|---|---|---|---|---|
| ***TOTAL BEG. WORKING CAPITAL*** | 609,126 | 810,438 | 993,102 | 1,169,669 | 1,455,983 | 1,724,064 |
| FUND REVENUES | | | | | | |
| Drainage Fees | 956,760 | 962,640 | 968,520 | 974,400 | 980,280 | 986,160 |
| Penalties/Misc | 9,568 | 9,626 | 9,685 | 9,744 | 9,803 | 9,862 |
| Interest Income | 6,120 | 6,242 | 6,367 | 6,495 | 6,624 | 6,757 |
| ***TOTAL OPERATING REVENUES*** | 972,448 | 978,509 | 984,572 | 990,639 | 996,708 | 1,002,781 |
| ***FUND EXPENSES*** | | | | | | |
| Drainage Operations | 492,690 | 504,670 | 522,333 | 540,615 | 559,537 | 579,120 |
| Stormwater Management | 118,550 | 124,488 | 128,845 | 133,355 | 138,022 | 142,853 |
| IS GIS | 21,501 | 22,368 | 22,815 | 23,272 | 23,737 | 24,212 |
| Non-Departmental | 6,525 | 6,612 | 6,843 | 7,083 | 7,331 | 7,587 |
| Compensation Adjustment | 6,200 | 6,200 | 0 | 0 | 0 | 0 |
| Debt Service | 125,670 | 131,506 | 127,169 | 0 | 0 | 0 |
| Interfund loan repayment | 0 | 0 | 0 | 0 | 0 | 0 |
| ***TOTAL OPERATING EXPENSES*** | 771,136 | 795,844 | 808,006 | 704,324 | 728,627 | 753,773 |
| NET REVENUE | 201,312 | 182,665 | 176,566 | 286,314 | 268,082 | 249,008 |
| ***ENDING WORKING CAPITAL*** | 810,438 | 993,102 | 1,169,669 | 1,455,983 | 1,724,064 | 1,973,072 |
| Required Coverage Ratio (25% of debt service) | 31,418 | 32,877 | 31,792 | 0 | 0 | 0 |
| ***ENDING AVAILABLE WORKING CAPITAL*** | 779,020 | 960,226 | 1,137,876 | 1,455,983 | 1,724,064 | 1,973,072 |
| Days of Working Capital | 384 | 455 | 528 | 755 | 864 | 955 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: DRAINAGE FEE FUND | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0175210 | DRAINAGE | | | | |
| 61 | PERSONNEL SERVICES | | | | |
| 0175210 | 6101 - SALARIES | | | | 202,177.00 |
| 0175210 | 6135 - STANDBY PAY | | | | 3,166.00 |
| 0175210 | 6139 - OVERTIME | | | | 18,182.00 |
| 0175210 | 6141 - FICA EXPENSE | | | | 18,734.00 |
| 0175210 | 6142 - GROUP HEALTH INSURANCE | | | | 63,923.00 |
| 0175210 | 6143 - WORKERS' COMPENSATION | | | | 4,643.00 |
| 0175210 | 6145 - UNEMPLOYMENT COMPENSATION | | | | 1,056.00 |
| 0175210 | 6146 - RETIREMENT | | | | 22,316.00 |
| 0175210 | 6148 - LONGEVITY PAY | | | | 3,629.00 |
| 0175210 | 6152 - ACCRUED LEAVE PAY | | | | 17,734.00 |
| | TOTAL PERSONNEL SERVICES | | | | 355,560.00 |
| 62 | CONTRACTUAL SERVICES | | | | |
| 0175210 | 6206 - TRAINING | | | | 2,782.00 * |
| | Traffic Safety Training (4 FTE's) | | 4.00 | 200.00 | 800.00 |
| | Texas A&M Engineering Extension Service (TEEX) Training (2 Equipment Operators + 2 Field Technician) | | 4.00 | 385.00 | 1,540.00 |
| | Public Works Road-E-O 17% of $2,600 cost | | 1.00 | 442.00 | 442.00 |
| 0175210 | 6207 - PRE-EMPLOYMENT | | | | 302.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: DRAINAGE FEE FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|
| 0175210 6221 - AUDIT | | | | 1,500.00 | * |
| Patillo, Brown, & Hill annual audit- Drainage Fund portion | | 1.00 | 1,500.00 | 1,500.00 | |
| 0175210 6223 - ENGINEERING SERVICES | | | | 39,355.00 | |
| 0175210 6225 - COMPUTER SERVICES | | | | 5,542.00 | * |
| Government Outreach (CRM) | | 1.00 | 2,000.00 | 2,000.00 | |
| Data Wise Software/ for Advanced Flood Warning System Lights at Low Water Crossings | | .00 | .00 | .00 | |
| Aircards for Cameras at Low Water Crossings | | 1.00 | 3,542.00 | 3,542.00 | |
| 0175210 6226 - MISC. CONTRACTUAL SERVICES | | | | 7,446.00 | * |
| DART ROW Agreement 920526 (Ditch Near Pleasant Run Road) | | 1.00 | 100.00 | 100.00 | |
| VueWorks Asset Management Software Subscription | | 1.00 | 3,000.00 | 3,000.00 | |
| Networkfleet GPS Monitoring | | 1.00 | 1,246.00 | 1,246.00 | |
| | | .00 | .00 | .00 | |
| Ditch Spraying in Public ROW | | 1.00 | 3,000.00 | 3,000.00 | |
| DART ROW Agreement 941104 (Oak Crest Subdivision) | | 1.00 | 100.00 | 100.00 | |
| 0175210 6245 - EQUIPMENT RENTAL | | | | 6,000.00 | * |
| Rental of Excavators, Loaders, Pumps and Other Necessary Equipment | | 1.00 | 6,000.00 | 6,000.00 | |
| 0175210 6261 - VEHICLE MAINTENANCE | | | | 2,850.00 | * |
| Vehicles 682, 697 | | 1.00 | 2,850.00 | 2,850.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: DRAINAGE FEE FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0175210 6262 - GAS AND OIL | | | | 19,650.00 |
| 0175210 6284 - EQUIPMENT MAINTENANCE | | | | 10,900.00 * |
| Equipment 601, 609, 686, 688, 896 | | 1.00 | 10,900.00 | 10,900.00 |
| 0175210 6285 - BUILDING MAINT & SUPPLIES | | | | 3,097.00 * |
| Service Center Custodial Contract (16%) | | 1.00 | 1,861.00 | 1,861.00 |
| Misc. repairs to Service Center (16%) | | 1.00 | 1,020.00 | 1,020.00 |
| Service Center floor mats contract (16%) | | 1.00 | 216.00 | 216.00 |
| TOTAL CONTRACTUAL SERVICES | | | | 99,424.00 |
| 63 SUPPLIES | | | | |
| 0175210 6301 - OFFICE SUPPLIES | | | | 500.00 |
| 0175210 6305 - UNIFORMS | | | | 3,200.00 * |
| Uniform Rental and Miscellaneous Clothing Supply (5 Drainage Crew Personnel) | | 1.00 | 3,200.00 | 3,200.00 |
| 0175210 6312 - COMPUTER SUPPLIES | | | | 400.00 |
| 0175210 6313 - SMALL TOOLS | | | | 1,703.00 |
| 0175210 6314 - BUILDING SUPPLIES | | | | 240.00 * |
| Paper Supplies for Service Center- 16% of $1,500 | | 1.00 | 240.00 | 240.00 |
| 0175210 6324 - REPAIR & MAINTENANCE | | | | 41,558.00 * |
| Drainage Maintenance and Supply (Curlex, asphalt disposal, small tools, tarps, etc.) | | 1.00 | 41,558.00 | 41,558.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| **DRAINAGE FEE FUND** | **VENDOR** | **QUANTITY** | **UNIT COST** | **2020 Budgt Team** |
|---|---|---|---|---|
| 0175210 6326 - SAFETY EQUIPMENT/SUPPLIES | | | | 2,085.00 |
| TOTAL SUPPLIES | | | | 49,686.00 |
| TOTAL DRAINAGE | | | | 504,670.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**
**DRAINAGE FEE FUND**

| ACCOUNT | DESCRIPTION | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|---|
| 0175220 | STORM WATER | | | | | |
| 61 | PERSONNEL SERVICES | | | | | |
| 0175220 | 6101 - SALARIES | | | | 67,112.00 | |
| 0175220 | 6141 - FICA EXPENSE | | | | 5,442.00 | |
| 0175220 | 6142 - GROUP HEALTH INSURANCE | | | | 13,787.00 | |
| 0175220 | 6143 - WORKERS' COMPENSATION | | | | 246.00 | |
| 0175220 | 6145 - UNEMPLOYMENT COMPENSATION | | | | 228.00 | |
| 0175220 | 6146 - RETIREMENT | | | | 6,483.00 | |
| 0175220 | 6148 - LONGEVITY PAY | | | | 1,305.00 | |
| 0175220 | 6152 - ACCRUED LEAVE PAY | | | | 2,723.00 | |
| | TOTAL PERSONNEL SERVICES | | | | 97,326.00 | |
| 62 | CONTRACTUAL SERVICES | | | | | |
| 0175220 | 6206 - TRAINING | | | | 500.00 | * |
| | Extended Education Classes for Code Enforcement Certification (Environmental Compliance Officer) | | 1.00 | 500.00 | 500.00 | |
| 0175220 | 6209 - DUES & SUBSCRIPTIONS | | | | 515.00 | * |
| | TCEQ Stormwater Annual Permit | | 1.00 | 400.00 | 400.00 | |
| | Code Enforcement License Renewal (Env Compl Officer) | | 1.00 | 40.00 | 40.00 | |
| | Pesticide License Renewal | | 1.00 | 75.00 | 75.00 | |
| 0175220 | 6221 - AUDIT | | | | 500.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: DRAINAGE FEE FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|
| 0175220 6225 - COMPUTER SERVICES | | | | 600.00 | * |
| Aircard for Environmental Compliance Officer | | 1.00 | 600.00 | 600.00 | |
| 0175220 6226 - MISC. CONTRACTUAL SERVICES | | | | 17,812.00 | * |
| Hazardous Waste Disposal and Spring Sweep Event | | 1.00 | 17,000.00 | 17,000.00 | |
| Networkfleet GPS Monitoring | | 1.00 | 312.00 | 312.00 | |
| Replacement of Clean Sweep banners | | 1.00 | 500.00 | 500.00 | |
| 0175220 6229 - COMMUNITY RELATIONS | | | | 1,200.00 | |
| 0175220 6261 - VEHICLE MAINTENANCE | | | | 250.00 | * |
| Vehicle 717 | | 1.00 | 250.00 | 250.00 | |
| 0175220 6262 - GAS AND OIL | | | | 4,000.00 | |
| TOTAL CONTRACTUAL SERVICES | | | | 25,377.00 | |
| 63 SUPPLIES | | | | | |
| 0175220 6303 - OPERATING SUPPLIES | | | | 1,000.00 | |
| 0175220 6305 - UNIFORMS | | | | 300.00 | * |
| Boots and City Shirts (Environmental Compliance Officer) | | 1.00 | 300.00 | 300.00 | |
| 0175220 6313 - SMALL TOOLS | | | | 300.00 | |
| 0175220 6326 - SAFETY EQUIPMENT/SUPPLIES | | | | 185.00 | |
| TOTAL SUPPLIES | | | | 1,785.00 | |
| TOTAL STORM WATER | | | | 124,488.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: DRAINAGE FEE FUND | | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|---|
| 0175920 | IS GIS | | | | |
| 61 | PERSONNEL SERVICES | | | | |
| 0175920 | 6101 - SALARIES | | | | 16,807.00 |
| 0175920 | 6141 - FICA EXPENSE | | | | 1,288.00 |
| 0175920 | 6142 - GROUP HEALTH INSURANCE | | | | 2,632.00 |
| 0175920 | 6143 - WORKERS' COMPENSATION | | | | 27.00 |
| 0175920 | 6145 - UNEMPLOYMENT COMPENSATION | | | | 43.00 |
| 0175920 | 6146 - RETIREMENT | | | | 1,535.00 |
| 0175920 | 6148 - LONGEVITY PAY | | | | 36.00 |
| | TOTAL PERSONNEL SERVICES | | | | 22,368.00 |
| | TOTAL IS GIS | | | | 22,368.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: DRAINAGE FEE FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0176210 MERIT POOL | | | | |
| 61 PERSONNEL SERVICES | | | | |
| 0176210 6101 - SALARIES | | | | 6,200.00 |
| TOTAL PERSONNEL SERVICES | | | | 6,200.00 |
| TOTAL MERIT POOL | | | | 6,200.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: DRAINAGE FEE FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team |
|---|---|---|---|---|
| 0176510 DEBT SERVICE | | | | |
| 65 DEBT SERVICE | | | | |
| 0176510 6597 - DRAINAGE REVENUE BONDS 2011 | | | | 131,506.00 * |
| Revenue Bonds | | 1.00 | 131,506.00 | 131,506.00 |
| TOTAL DEBT SERVICE | | | | 131,506.00 |
| TOTAL DEBT SERVICE | | | | 131,506.00 |

**PROJECTION: 20201 FY 2020 Operating Budget**

| ACCOUNTS FOR: DRAINAGE FEE FUND | VENDOR | QUANTITY | UNIT COST | 2020 Budgt Team | |
|---|---|---|---|---|---|
| 0179999 NON-DEPARTMENTAL | | | | | |
| 62 CONTRACTUAL SERVICES | | | | | |
| 0179999 6203 - INSURANCE SHARE | | | | 2,631.00 | * |
| | | 1.00 | 2,631.00 | 2,631.00 | |
| Property and liability insurance for the Drainage Fund | | | | | |
| 0179999 6238 - ELECTRICITY | | | | 200.00 | |
| 0179999 6248 - GAS | | | | 600.00 | |
| 0179999 6281 - COMMUNICATIONS MAINTENANCE | | | | 2,981.00 | * |
| | | 1.00 | 2,981.00 | 2,981.00 | |
| NRH Contract/Consortium $17,097<br>City of Fort Worth Contract $5,263<br>American Tower Corporation Lease (Euless Tower) $8,910<br>Motorola Maintenance Hardware $53,499<br>SUA-II $27,982<br>Batteries, parts, and repairs $10,000<br>A/C Contract and repairs $6,000<br>Radio Tower propane $800<br>Radio Tower Site insurance $1,000<br>Grapevine Radio Tower Antennae Relocation $18,500<br><br>TOTAL: $149,051<br><br>General Fund portion: $126,693<br>Utility Fund portion: $19,377<br>Drainage Fund portion: $2,981 | | | | | |
| TOTAL CONTRACTUAL SERVICES | | | | 6,412.00 | |
| 63 SUPPLIES | | | | | |
| 0179999 6302 - POSTAGE | | | | 200.00 | |
| TOTAL SUPPLIES | | | | 200.00 | |
| TOTAL NON-DEPARTMENTAL | | | | 6,612.00 | |
| TOTAL DRAINAGE FEE FUND | | | | 795,844.00 | |

**PROJECTION: 20201 FY 2020 Operating Budget**

**ACCOUNTS FOR:**

| **DRAINAGE FEE FUND** | | **VENDOR** | **QUANTITY** | **UNIT COST** | **2020 Budgt Team** |
|---|---|---|---|---|---|
| | GRAND TOTAL | | | | 795,844.00 |

** END OF REPORT - Generated by Mark Wood **

# DEBT SERVICE FUND

# DEBT SERVICE FUND SUMMARY

| | BUDGET FY 2019 | PROJECTED FY 2020 | PROJECTED FY 2021 | PROJECTED FY 2022 | PROJECTED FY 2023 |
|---|---|---|---|---|---|
| ***BEGINNING FUND BALANCE - 10/1*** | 692,695 | 692,695 | 692,695 | 692,695 | 692,695 |
| FUND REVENUES | | | | | |
| Current Property Taxes | 682,115 | 686,723 | 683,723 | 686,198 | 563,298 |
| Delinquent Property Taxes | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Penalty & Interest | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Transfer-in CCCPD Fund** | 509,100 | 0 | 0 | 0 | 0 |
| Transfer-in TIF Fund** | 653,725 | 654,675 | 0 | 0 | 0 |
| Interest Income/Other | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Use of Available Cash | 0 | 50,000 | 0 | 0 | 0 |
| ***TOTAL REVENUES*** | **1,859,940** | **1,406,398** | **698,723** | **701,198** | **578,298** |
| FUND EXPENDITURES | | | | | |
| 2006 G.O. Refunding Bonds | 549,828 | 0 | 0 | 0 | 0 |
| 2007 G.O. Bonds | 0 | 0 | 0 | 0 | 0 |
| 2011 G.O. Refunding Bonds | 170,000 | 173,400 | 0 | 0 | 0 |
| 2016 G.O. Refunding Bonds | 923,300 | 963,025 | 478,750 | 481,225 | 478,325 |
| 2016 Engine Lease | 48,485 | 48,485 | 48,485 | 48,485 | 48,485 |
| Ambulance Lease | 49,988 | 49,988 | 49,988 | 49,988 | 49,988 |
| Motorola Radio Tower Lease | 0 | 0 | 0 | 0 | 0 |
| 2020 Ambulance Lease down payment | 0 | 50,000 | 0 | 0 | 0 |
| 2020 Ambulance Lease payment | 0 | 120,000 | 120,000 | 120,000 | 0 |
| 2010 Fire Truck Lease | 116,839 | 0 | 0 | 0 | 0 |
| Paying Agent | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| ***TOTAL EXPENDITURES*** | **1,859,940** | **1,406,398** | **698,723** | **701,198** | **578,298** |
| LESS USE OF AVAILABLE CASH | 0 | 0 | 0 | 0 | 0 |
| ***ENDING FUND BALANCE - 9/30*** | 692,695 | 692,695 | 692,695 | 692,695 | 692,695 |

# Capital Improvement Plan (CIP)

| Project Year | Title | Total Project Cost | Capital Projects Fund | Capital Utility Fund | CEDC (Parks, Trails & Libraries) | Drainage Capital Fund | FHA/TxDOT | Impact Fees - Area I (East of 26) | Impact Fees - Area II (West of 26) | Parkland Dedication Fund | Perimeter Street Fees | TIF | Tree Restoration Fund | Voluntary Park Fund | Wastewater Impact Fees | Water Impact Fees |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | ***Estimated 6/1/2019 Available Balances*** | | **$11,000,000** | **$3,621,000** | **$3,700,000** | **$1,295,000** | **$3,077,000** | **$200,000** | **$2,575,000** | **$1,457,211** | **$342,897** | **N/A** | **$320,829** | **$1,157,481** | **$1,051,000** | **$3,856,000** |
| **2019** | ***Projects under contract or in progress*** | | | | | | | | | | | | | | | |
| | *Bransford Rehabilitation (Glade to LD Lockett)* | *$376,000* | $376,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Bransford Water Tank and Overland Trail - Design* | *$144,508* | $0 | $144,508 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Central Fire Station Repairs* | *$147,322* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $147,322 | $0 | $0 | $0 | $0 |
| | *Cheek-Sparger Road (San Bar to Brown Trail) - Design* | *$420,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $420,000 | $0 | $0 | $0 | $0 |
| | *City Hall Automatic Doors* | *$102,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $102,000 | $0 | $0 | $0 | $0 |
| | *City Hall - Backup Generator* | *$215,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $215,000 | $0 | $0 | $0 | $0 |
| | *City Hall (Plaza) Terra Cotta Way Expansion* | *$61,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $61,000 | $0 | $0 | $0 | $0 |
| | *Colleyville Center Renovation FY2019* | *$344,679* | $0 | $0 | $344,679 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Colleyville Tree Restoration* | *$73,330* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $73,330 | $0 | $0 | $0 |
| | *Fence Along Cotton Belt Trail* | *$110,000* | $110,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Fiber Optic* | *$300,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $300,000 | $0 | $0 | $0 | $0 |
| | *Fire Station 2 Repairs* | *$67,300* | $67,300 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Frontier Court Rehabilitation* | *$390,000* | $390,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Glade Rd (Phase 2-SH26 to Pool) Design* | *$150,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $150,000 | $0 | $0 | $0 | $0 |
| | *John McCain Road and Westcoat Drive Roundabout - D* | *$66,511* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $66,511 | $0 | $0 | $0 | $0 |
| | *L.D. Lockett Pump Station Emergency Generator* | *$350,000* | $0 | $350,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *L.D. Lockett Road Right Turn Ln - Design* | *$49,514* | $0 | $0 | $0 | $0 | $0 | $0 | $49,514 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *McDonwell School Road and Westcoat Drive Roundabc* | *$63,832* | $0 | $0 | $0 | $0 | $0 | $0 | $63,832 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *McDonwell School Road Rehabilitation* | *$600,000* | $600,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *McDonwell School Road Westcoat Drive Roundabout -* | *$50,000* | $0 | $0 | $0 | $0 | $0 | $0 | $50,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Plaza at City Hall* | *$2,774,548* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $2,774,548 | $0 | $0 | $0 | $0 |
| | *Plaza Parking Facility* | *$80,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $80,000 | $0 | $0 | $0 | $0 |
| | *Pleasant Run Waterline (John McCain North to Bear Cr* | *$68,360* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $68,360 |
| | *Pleasant Run Waterline Vault - Design* | *$100,000* | $0 | $100,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Roberts Road (Glade to Grapevine City Limits) - DESIGN* | *$181,268* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $181,268 | $0 | $0 | $0 | $0 |
| | *Roberts Road (Glade to Grapevine City Limits) - ROW A* | *$50,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $50,000 | $0 | $0 | $0 | $0 |
| | *Sand Volleyball Pit Rehabilitation* | *$40,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $40,000 | $0 | $0 |
| | *SH26 Water/Wastewater Conflicts* | *$250,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $250,000 | $0 | $0 | $0 | $0 |
| | *Shade and Seating at City Park Quad Area* | *$250,000* | $0 | $0 | $250,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Stormwater Master Plan* | *$500,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $500,000 | $0 | $0 | $0 | $0 |
| | *Street Maintenance Program-2019* | *$1,075,000* | $1,075,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Supervisory Control and Data Acquisition (SCADA) Desi* | *$100,000* | $0 | $100,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Water Project 10: Apple Valley Subdivision/Rustic Oak* | *$49,650* | $0 | $49,650 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | ***Sum Of Total Project Cost:*** | ***$9,599,822*** | ***$2,618,300*** | ***$744,158*** | ***$594,679*** | ***$0*** | ***$0*** | ***$0*** | ***$163,346*** | ***$0*** | ***$0*** | ***$5,297,649*** | ***$73,330*** | ***$40,000*** | ***$0*** | ***$68,360*** |
| | ***Estimated 9/30/19 Year End Balance*** | | ***$8,381,700*** | ***$2,876,842*** | ***$3,105,321*** | ***$1,295,000*** | ***$3,077,000*** | ***$200,000*** | ***$2,411,654*** | ***$1,457,211*** | ***$342,897*** | **N/A** | ***$247,499*** | ***$1,117,481*** | ***$1,051,000*** | ***$3,787,640*** |
| | ***(+) Year-end surplus contributions*** | | ***$500,000*** | ***$500,000*** | ***$0*** | ***$200,000*** | ***$0*** | ***$0*** | ***$0*** | ***$10,000*** | ***$0*** | **N/A** | ***$0*** | ***$0*** | ***$190,000*** | ***$190,000*** |
| | ***(+) FY20 Budgeted Contribution*** | | ***$1,500,000*** | ***$200,000*** | ***$500,000*** | ***$400,000*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | **N/A** | ***$0*** | ***$160,000*** | ***$0*** | ***$0*** |
| **2020** | ***Estimated 10/1/2019 Available Balance*** | | ***$10,381,700*** | ***$3,576,842*** | ***$3,605,321*** | ***$1,895,000*** | ***$3,077,000*** | ***$200,000*** | ***$2,411,654*** | ***$1,467,211*** | ***$342,897*** | **N/A** | ***$247,499*** | ***$1,277,481*** | ***$1,241,000*** | ***$3,977,640*** |
| | *Annual Sidewalk/Trail Construction/Grant Match FY20.* | *$500,000* | $100,000 | $0 | $300,000 | $0 | $0 | $0 | $0 | $0 | $0 | $100,000 | $0 | $0 | $0 | $0 |
| | *Bransford Rd Trail (Field St to Cotton Belt Trail)-Design* | *$50,000* | $50,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Cheek-Sparger Road (San Bar to Brown Trail) - Constru* | *$3,205,000* | $0 | $0 | $0 | $0 | $1,877,000 | $0 | $0 | $0 | $0 | $1,328,000 | $0 | $0 | $0 | $0 |
| | *Cheek-Sparger Trail* | *$400,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $400,000 | $0 | $0 | $0 | $0 |
| | *City Hall/Library - HVAC Replacement* | *$327,600* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $327,600 | $0 | $0 | $0 | $0 |
| | *Colleyville Center New Roof* | *$300,000* | $0 | $0 | $300,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Colleyville Center Renovation FY2020* | *$56,500* | $0 | $0 | $56,500 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Construction of Parking Facility at Central Fire Station* | *$125,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $125,000 | $0 | $0 | $0 | $0 |
| | *Drainage Fee Assessment Study* | *$50,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $50,000 | $0 | $0 | $0 | $0 |
| | *Drainage Improvements FY2020* | *$500,000* | $50,000 | $0 | $0 | $300,000 | $0 | $0 | $0 | $0 | $0 | $150,000 | $0 | $0 | $0 | $0 |
| | *Entrepreneur Center* | *$200,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $200,000 | $0 | $0 | $0 | $0 |
| | *Flashing Lights for Pedestrian Crosswalks-2020* | *$75,000* | $75,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Flood Gates Upgrade* | *$425,000* | $0 | $0 | $0 | $425,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Glade Road (Phase 2 - SH26 to Pool) - FY20 Constructio* | *$3,000,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $342,897 | $2,240,103 | $0 | $0 | $0 | $417,000 |
| | *Improvements to Parks Building (on Bransford)* | *$380,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $380,000 | $0 | $0 |
| | *Jackson Road Bridge Renovation-Design* | *$200,000* | $0 | $0 | $0 | $200,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *John McCain Road Trail - Design* | *$50,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $50,000 | $0 | $0 | $0 | $0 |
| | *John McCain Road Trail - Construction* | *$800,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $800,000 | $0 | $0 | $0 | $0 |
| | *John McCain Road and Westcoat Drive Roundabout - C* | *$800,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $800,000 | $0 | $0 | $0 | $0 |

| | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| *Justice Center - Metal Roof Coating* | *$246,500* | $246,500 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Keyless Entry/Card Reader Expansion* | *$70,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *L.D. Lockett Road Right Turn Ln - Construction* | *$275,000* | $0 | $0 | $0 | $0 | $0 | $0 | $275,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Land Acquisition* | *$5,000,000* | $1,000,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $4,000,000 | $0 | $0 | $0 | $0 |
| *Landscape Improvements Near Pavilion at McPherson* | *$20,000* | $0 | $0 | $20,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *McDonwell School Road and Westcoat Drive Roundabc* | *$1,600,000* | $0 | $0 | $0 | $0 | $0 | $0 | $1,600,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Misc Concrete Rehabilitation FY2020* | *$400,000* | $400,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *New Warmup Area at City Park Baseball Fields* | *$50,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $50,000 | $0 | $0 |
| *Park Signage/Branding Program FY2020* | *$50,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $50,000 | $0 | $0 |
| *Parkway Tree Removal and Replacement* | *$75,000* | $75,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Playground Improvements at Sparger Park* | *$50,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $50,000 | $0 | $0 |
| *Pleasant Run Road Bridge at Big Bear (White Chapel Br* | *$400,000* | $0 | $0 | $0 | $400,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Pleasant Run Road Waterline (John McCain North to Be* | *$800,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $800,000 |
| *Pleasant Run Waterline Vault - Construction* | *$375,000* | $0 | $375,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Pleasant Run Road Rehabilitation John McCain to N Cit* | *$1,500,000* | $700,000 | $0 | $0 | $800,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Public Works Service Center Site Improvements-Design* | *$150,000* | $150,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Public Works Service Center Site Renovations* | *$700,000* | $700,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Rehabilitate the Historic Fire Station* | *$234,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $234,000 | $0 | $0 | $0 | $0 |
| *Restroom Facility at Nature Center* | *$800,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $800,000 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Restroom Facility at Reagan Park* | *$300,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $300,000 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Restroom Facility Renovation at City Park* | *$800,000* | $0 | $0 | $400,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $400,000 | $0 | $0 |
| *Roberts Road - Construction* | *$2,100,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $2,100,000 | $0 | $0 | $0 | $0 |
| *SH 26 Medians Beautification FY2020* | *$9,000,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $9,000,000 | $0 | $0 | $0 | $0 |
| *Street Maintenance County-2020* | *$400,000* | $400,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Street Maintenance Program-2020* | *$500,000* | $500,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Street Pavement Marking-2020* | *$100,000* | $100,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Supervisory Control and Data Acquisition (SCADA) Repl* | *$350,000* | $0 | $350,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Wastewater Meter Installation at Somerset Manor* | *$75,000* | $0 | $75,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Water Project 11: Tinker Road Water Lines - Design* | *$123,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $123,000 |
| *Water Risk and Resilience Assessment* | *$100,000* | $0 | $100,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Water, Wastewater, and Roadway Impact Fee Update* | *$128,000* | $0 | $0 | $0 | $0 | $0 | $32,000 | $32,000 | $0 | $0 | $0 | $0 | $0 | $32,000 | $32,000 |
| ***Sum Of Total Project Cost:*** | ***$38,215,600*** | ***$4,546,500*** | ***$900,000*** | ***$1,076,500*** | ***$2,125,000*** | ***$1,877,000*** | ***$32,000*** | ***$1,907,000*** | ***$1,100,000*** | ***$342,897*** | ***$21,904,703*** | ***$0*** | ***$930,000*** | ***$32,000*** | ***$1,372,000*** |
| ***Estimated 9/30/20 Year End Balance*** | | ***$5,835,200*** | ***$2,676,842*** | ***$2,528,821*** | ***-$230,000*** | ***$1,200,000*** | ***$168,000*** | ***$504,654*** | ***$367,211*** | ***$0*** | **N/A** | ***$247,499*** | ***$347,481*** | ***$1,209,000*** | ***$2,605,640*** |
| ***(+) Year-end surplus contributions*** | | ***$500,000*** | ***$500,000*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$50,000*** | ***$0*** | **N/A** | ***$0*** | ***$0*** | ***$190,000*** | ***$190,000*** |
| ***(+) FY21 Budgeted Contribution*** | | ***$1,500,000*** | ***$200,000*** | ***$500,000*** | ***$200,000*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | **N/A** | ***$0*** | ***$160,000*** | ***$0*** | ***$0*** |
| **2021** ***Estimated 10/1/2020 Available Balance*** | | ***$7,835,200*** | ***$3,376,842*** | ***$3,028,821*** | ***-$30,000*** | ***$1,200,000*** | ***$168,000*** | ***$504,654*** | ***$417,211*** | ***$0*** | **N/A** | ***$247,499*** | ***$507,481*** | ***$1,399,000*** | ***$2,795,640*** |
| *Annual Sidewalk/Trail Construction/Grant Match FY20.* | *$500,000* | $100,000 | $0 | $300,000 | $0 | $0 | $0 | $0 | $0 | $0 | $100,000 | $0 | $0 | $0 | $0 |
| *Bransford Rd Trail (Field St to Cotton Belt Trail)-Constru* | *$800,000* | $800,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Bransford Water Tank Rehabilitation - Construction* | *$1,200,000* | $0 | $1,200,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *City Hall - Flooring Rehab* | *$88,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $88,000 | $0 | $0 | $0 | $0 |
| *Drainage Improvements FY2021* | *$500,000* | $50,000 | $0 | $0 | $300,000 | $0 | $0 | $0 | $0 | $0 | $150,000 | $0 | $0 | $0 | $0 |
| *Flashing Lights for Pedestrian Crosswalks-2021* | *$75,000* | $75,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Glade Road (Phase 2 - SH26 to Pool) - FY21 Constructio* | *$10,200,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $10,200,000 | $0 | $0 | $0 | $0 |
| *Glade Road at Bluebonnet Drive* | *$1,200,000* | $0 | $0 | $0 | $0 | $1,200,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Jackson Road Bridge Renovation-Construction* | *$100,000* | $0 | $0 | $0 | $100,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Justice Center - Carpet and VCT Tile* | *$100,000* | $100,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Justice Center - HVAC Replacement* | *$300,000* | $300,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Justice Center Renovation* | *$450,000* | $250,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $200,000 | $0 | $0 | $0 | $0 |
| *Misc Concrete Rehabilitation FY2021* | *$400,000* | $400,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Park Signage/Branding Program FY2021* | *$50,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $50,000 | $0 | $0 |
| *Parks House Demo & New Amenity* | *$1,000,000* | $0 | $0 | $1,000,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Public Works Service Center Renovations* | *$1,900,000* | $1,900,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Restroom Facility at Pleasant Run Practice Fields* | *$300,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $300,000 | $0 | $0 | $0 | $0 | $0 | $0 |
| *SH26 Beautification FY2021* | *$4,000,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $4,000,000 | $0 | $0 | $0 | $0 |
| *Street Maintenance County-2021* | *$400,000* | $400,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Street Maintenance Program-2021* | *$500,000* | $500,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Street Pavement Marking-2021* | *$100,000* | $100,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Water Project 10: Apple Valley/Rustic Oaks/Bills Lane V* | *$630,000* | $0 | $630,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| *Water Project 11: (Partial) Tinker Road Water Lines - C* | *$1,110,000* | $0 | $450,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $660,000 |
| *Water Project 7: Demolish Overland Trail Pump Station* | *$250,000* | $0 | $250,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| ***Sum Of Total Project Cost:*** | ***$26,153,000*** | ***$4,975,000*** | ***$2,530,000*** | ***$1,300,000*** | ***$400,000*** | ***$1,200,000*** | ***$0*** | ***$0*** | ***$300,000*** | ***$0*** | ***$14,738,000*** | ***$0*** | ***$50,000*** | ***$0*** | ***$660,000*** |
| ***Estimated 9/30/21 Year End Balance*** | | ***$2,860,200*** | ***$846,842*** | ***$1,728,821*** | ***-$430,000*** | ***$0*** | ***$168,000*** | ***$504,654*** | ***$117,211*** | ***$0*** | **N/A** | ***$247,499*** | ***$457,481*** | ***$1,399,000*** | ***$2,135,640*** |

| | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | ***(+) Year-end surplus contributions*** | | ***$500,000*** | ***$500,000*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | **N/A** | ***$0*** | ***$0*** | ***$190,000*** | ***$190,000*** |
| | ***(+) FY22 Budgeted Contribution*** | | ***$1,500,000*** | ***$200,000*** | ***$500,000*** | ***$200,000*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | **N/A** | ***$0*** | ***$160,000*** | ***$0*** | ***$0*** |
| **2022** | ***Estimated 10/1/2021 Available Balance*** | | ***$4,860,200*** | ***$1,546,842*** | ***$2,228,821*** | ***-$230,000*** | ***$0*** | ***$168,000*** | ***$504,654*** | ***$117,211*** | ***$0*** | **N/A** | ***$247,499*** | ***$617,481*** | ***$1,589,000*** | ***$2,325,640*** |
| | *Annual Sidewalk/Trail Construction/Grant Match FY20.* | *$500,000* | $100,000 | $0 | $300,000 | $0 | $0 | $0 | $0 | $0 | $0 | $100,000 | $0 | $0 | $0 | $0 |
| | *Drainage Improvements at Nature Center* | *$400,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $400,000 | $0 | $0 |
| | *Drainage Improvements FY2022* | *$500,000* | $50,000 | $0 | $0 | $300,000 | $0 | $0 | $0 | $0 | $0 | $150,000 | $0 | $0 | $0 | $0 |
| | *Flashing Lights for Pedestrian Crosswalks-2022* | *$75,000* | $75,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Library - Flooring Rehab* | *$95,500* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $95,500 | $0 | $0 | $0 | $0 |
| | *Misc Concrete Rehabilitation FY2022* | *$400,000* | $400,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Park Signage/Branding Program FY2022* | *$50,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $50,000 | $0 | $0 |
| | *Street Maintenance County-2022* | *$400,000* | $400,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Street Maintenance Program-2022* | *$500,000* | $500,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Street Pavement Marking-2022* | *$100,000* | $100,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Water Project 12: (Partial) Woodbriar Estate Water Lin* | *$70,020* | $0 | $70,020 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Water Project 5: Upsize and Replace Water Lines in Bri* | *$145,000* | $0 | $145,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Water Project 6: Upsize and Replace Water Lines in W* | *$145,000* | $0 | $145,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *WW Project 1: Replace Sewer Lines in Woodbriar Estat* | *$361,700* | $0 | $361,700 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *WW Project 5: Quails Path and Chestnut Bend Sewer Li* | *$91,000* | $0 | $91,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | ***Sum Of Total Project Cost:*** | ***$3,833,220*** | ***$1,625,000*** | ***$812,720*** | ***$300,000*** | ***$300,000*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$345,500*** | $0 | ***$450,000*** | ***$0*** | ***$0*** |
| | ***Estimated 9/30/22 Year End Balance*** | | ***$3,235,200*** | ***$734,122*** | ***$1,928,821*** | ***-$530,000*** | ***$0*** | ***$168,000*** | ***$504,654*** | ***$117,211*** | ***$0*** | **N/A** | ***$247,499*** | ***$167,481*** | ***$1,589,000*** | ***$2,325,640*** |
| | ***(+) Year-end surplus contributions*** | | ***$500,000*** | ***$500,000*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$20,000*** | ***$0*** | **N/A** | ***$0*** | ***$0*** | ***$190,000*** | ***$190,000*** |
| | ***(+) FY23 Budgeted Contribution*** | | ***$1,500,000*** | ***$200,000*** | ***$500,000*** | ***$200,000*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | **N/A** | ***$0*** | ***$160,000*** | ***$0*** | ***$0*** |
| **2023** | ***Estimated 10/1/2022 Available Balance*** | | ***$5,235,200*** | ***$1,434,122*** | ***$2,428,821*** | ***-$330,000*** | ***$0*** | ***$168,000*** | ***$504,654*** | ***$137,211*** | ***$0*** | **N/A** | ***$247,499*** | ***$327,481*** | ***$1,779,000*** | ***$2,515,640*** |
| | *Annual Sidewalk/Trail Construction/Grant Match FY20.* | *$500,000* | $100,000 | $0 | $300,000 | $0 | $0 | $0 | $0 | $0 | $0 | $100,000 | $0 | $0 | $0 | $0 |
| | *City Hall - Boiler Replacement* | *$100,000* | $100,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Drainage Improvements FY2023* | *$500,000* | $50,000 | $0 | $0 | $300,000 | $0 | $0 | $0 | $0 | $0 | $150,000 | $0 | $0 | $0 | $0 |
| | *Misc Concrete Rehabilitation FY2023* | *$400,000* | $400,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Playground Improvements at Kimzey Park* | *$50,000* | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $50,000 | $0 | $0 |
| | *Street Maintenance County-2023* | *$400,000* | $400,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Street Maintenance Program-2023* | *$500,000* | $500,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Street Pavement Marking-2023* | *$100,000* | $100,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Water Project 12: Partial Woodbriar Estate Water Line.* | *$433,000* | $0 | $433,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Water Project 5: Upsize and Replace Water Lines in Bri* | *$2,550,000* | $650,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $1,900,000 |
| | *Water Project 6: Upsize and Replace Water Lines in Wc* | *$745,000* | $0 | $745,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *WW Project 1: Replace Sewer Lines in Woodbriar Estat* | *$1,900,000* | $0 | $1,900,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *WW Project 5: Quails Path and Chestnut Bend Sewer L* | *$829,000* | $110,000 | $719,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | ***Sum Of Total Project Cost:*** | ***$9,007,000*** | ***$2,410,000*** | ***$3,797,000*** | ***$300,000*** | ***$300,000*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$250,000*** | ***$0*** | ***$50,000*** | ***$0*** | ***$1,900,000*** |
| | ***Estimated 9/30/23 Year End Balance*** | | ***$2,825,200*** | ***-$2,362,878*** | ***$2,128,821*** | ***-$630,000*** | ***$0*** | ***$168,000*** | ***$504,654*** | ***$137,211*** | ***$0*** | **N/A** | ***$247,499*** | ***$277,481*** | ***$1,779,000*** | ***$615,640*** |
| | ***(+) Year-end surplus contributions*** | | ***$500,000*** | ***$500,000*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | **N/A** | ***$0*** | ***$0*** | ***$190,000*** | ***$190,000*** |
| | ***(+) FY24 Budgeted Contribution*** | | ***$1,500,000*** | ***$200,000*** | ***$500,000*** | ***$200,000*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | **N/A** | ***$0*** | ***$160,000*** | ***$0*** | ***$0*** |
| **2024** | ***Estimated 10/1/2023 Available Balance*** | | ***$4,825,200*** | ***-$1,662,878*** | ***$2,628,821*** | ***-$430,000*** | ***$0*** | ***$168,000*** | ***$504,654*** | ***$137,211*** | ***$0*** | **N/A** | ***$247,499*** | ***$437,481*** | ***$1,969,000*** | ***$805,640*** |
| | *Annual Sidewalk/Trail Construction/Grant Match FY20.* | *$500,000* | $100,000 | $0 | $300,000 | $0 | $0 | $0 | $0 | $0 | $0 | $100,000 | $0 | $0 | $0 | $0 |
| | *Drainage Improvements FY2024* | *$500,000* | $50,000 | $0 | $0 | $300,000 | $0 | $0 | $0 | $0 | $0 | $150,000 | $0 | $0 | $0 | $0 |
| | *Misc Concrete Rehabilitation FY2024* | *$400,000* | $400,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Street Maintenance County-2024* | *$400,000* | $400,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Street Maintenance Program-2024* | *$500,000* | $500,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Street Pavement Marking-2024* | *$100,000* | $100,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | *Woodbriar, Quail Crest Estates Rehabilitation (Compar* | *$2,768,000* | $2,768,000 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | ***Sum Of Total Project Cost:*** | ***$5,168,000*** | ***$4,318,000*** | ***$0*** | ***$300,000*** | ***$300,000*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$250,000*** | $0 | ***$0*** | ***$0*** | ***$0*** |
| | ***Estimated 9/30/24 Year End Balance*** | | ***$507,200*** | ***-$1,662,878*** | ***$2,328,821*** | ***-$730,000*** | ***$0*** | ***$168,000*** | ***$504,654*** | ***$137,211*** | ***$0*** | **N/A** | ***$247,499*** | ***$437,481*** | ***$1,969,000*** | ***$805,640*** |
| | ***(+) Year-end surplus contributions*** | | ***$500,000*** | ***$500,000*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$20,000*** | ***$0*** | **N/A** | ***$0*** | ***$0*** | ***$190,000*** | ***$190,000*** |
| | ***(+) FY25 Budgeted Contribution*** | | ***$1,500,000*** | ***$200,000*** | ***$500,000*** | ***$200,000*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | ***$0*** | **N/A** | ***$0*** | ***$160,000*** | ***$0*** | ***$0*** |
| | ***Estimated 10/1/24 Available Balances*** | | ***$2,507,200*** | ***-$962,878*** | ***$2,828,821*** | ***-$530,000*** | ***$0*** | ***$168,000*** | ***$504,654*** | ***$157,211*** | ***$0*** | ***N/A*** | ***$247,499*** | ***$597,481*** | ***$2,159,000*** | ***$995,640*** |
| | **TOTAL** | **$91,976,642** | **$20,492,800** | **$8,783,878** | **$3,871,179** | **$3,425,000** | **$3,077,000** | **$32,000** | **$2,070,346** | **$1,400,000** | **$342,897** | **$42,785,852** | **$73,330** | **$1,520,000** | **$32,000** | **$4,000,360** |

# City of Colleyville
## City Council
## Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

**Agenda Number** WS-3 **Agenda Date** 8/6/2019
**Type** Worksession
**Department** City Secretary

**Title**
Discussion of the August 6, 2019, City Council regular agenda items

# City of Colleyville
## City Council
## Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

**Agenda Number** 1 **Agenda Date** 8/6/2019
**Type** Executive Session
**Department** City Secretary

**Title**
Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:
- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:
- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**Attachments**

**RESOLUTION R-19-4405**

**A RESOLUTION APPROVING COUNCIL ACTION REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR CITY COUNCIL MEETING OF AUGUST 6, 2019**

**WHEREAS**, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF **_** AYES, **_** NAYS ON THIS THE 6TH DAY OF AUGUST 2019.

| | | | |
|---|---|---|---|
| Mayor Richard Newton | ______ | Mayor Pro Tem Bobby Lindamood | ______ |
| Place 1, Tammy Nakamura | ______ | Place 3, Kathy Wheat | ______ |
| Place 4, George Dodson | ______ | Place 5, Chuck Kelley | ______ |
| Place 6, Callie Rigney | ______ | | |

**ATTEST:** **CITY OF COLLEYVILLE**

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

**Agenda Number** 3 **Agenda Date** 8/6/2019
**Type** Announcements, Proclamations, and Presentations
**Department** City Secretary

### Title

Proclamation in Recognition of a $2,000 donation to Colleyville Center from the Colleyville Lions Club - Stan Hall, Colleyville Lions Club President, Leslie Hill, Colleyville Center Manager, and Mayor Richard Newton

Proclamation in recognition of Professional Engineers Day, August 7, 2019 - Mayor Richard Newton

### Attachments

1. Proclamation in recognition of the Lions Club Donation to Colleyville Center
2. Proclamation in recognition of Professional Engineers Day - August 7, 2019

# Proclamation

CITY OF

Colleyville,
Texas

**WHEREAS:** the Colleyville Lions Club was chartered by Lions Club International on June 1, 1982; and

**WHEREAS,** the Colleyville Lions Club actively supports and contributes to the Texas Lions Camp for Texas children with a physical disability and/or Type I Diabetes; sight conservation through eyeglass recycling and the Sight First Program; and

**WHEREAS,** the Colleyville Lions Club motto "We Serve" is evidenced throughout our community via annual Lions Club events to include Breakfast with Santa, the Hole-In-One Golf Event, and the xSIGHTment Run; and

**WHEREAS,** the Colleyville Lions Club provides scholarships for local youth, donates valuable equipment, resources, and funding for the benefit of City services and projects; and

**WHEREAS,** the Colleyville Lions Club, individually and collectively, supports the environment, our senior community, and the disadvantaged, locally and worldwide; and

**WHEREAS,** the Colleyville Lions Club has made a $2,000 donation to purchase a memorial bench to be located at the Colleyville Center in memory and honor of Lion Don Davis and Lion Robert Rutherford, for their long and untiring service to the Colleyville community.

**NOW, THEREFORE, I, RICHARD NEWTON, MAYOR OF THE CITY OF COLLEYVILLE, TEXAS,** on behalf of the Colleyville City Council, and the residents of our community, do hereby recognize the

**COLLEYVILLE LIONS CLUB**

and extend our deepest appreciation for choosing the Colleyville Center Garden to memorialize the contributions of Don Davis, Robert Rutherford, and the Colleyville Lions Club.

**IN WITNESS WHEREOF,** I do hereby set my hand and seal of the City of Colleyville, Texas, affixed this 6th day of August 2019.

Mayor

City of Colleyville Texas

# Proclamation

CITY OF

## Colleyville, Texas

**WHEREAS,** Licensed professional engineers are dedicated to applying scientific knowledge, mathematics, and ingenuity to develop solutions for technical, societal, and commercial problems while holding paramount the public health, safety, and welfare; and

**WHEREAS,** Colleyville licensed professional engineers have made significant contributions on a local and national scale; and

**WHEREAS,** Colleyville's economy has grown, in part, because its licensed professional engineers are instrumental to our community; and

**WHEREAS,** August 7, 2019, has been declared Professional Engineers Day by the National Society of Professional Engineers, an organization founded in 1934 that represents the interests of more than 26,000 licensed professional engineers and those on the path to licensure, who show the highest level of dedication to their profession in all 50 states and US territories.

**NOW, THEREFORE, I, RICHARD NEWTON, MAYOR OF THE CITY OF COLLEYVILLE, TEXAS,** on behalf of the Colleyville City Council, do hereby proclaim August 7, 2019, as

**PROFESSIONAL ENGINEERS DAY**

in the City of Colleyville, and call upon all citizens to join me in this observance.

**IN WITNESS WHEREOF,** I do hereby set my hand and seal of the City of Colleyville, Texas, affixed this 6th day of August 2019.

Mayor

City of Colleyville Texas

**RESOLUTION R-19-4406**

**A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF AUGUST 6, 2019**

**WHEREAS**, City Council has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:

a. Approval of an agreement with Enterprise Fleet Management for vehicle procurement, mechanical maintenance, and disposal services; and authorization for the City Manager to execute all contract documents relating thereto

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF _ AYES, __ NAYS ON THIS THE 6TH DAY OF AUGUST 2019.

| | | | |
|---|---|---|---|
| Mayor Richard Newton | ________ | Mayor Pro Tem Bobby Lindamood | ______ |
| Place 1, Tammy Nakamura | ________ | Place 3, Kathy Wheat | ______ |
| Place 4, George Dodson | ________ | Place 5, Chuck Kelley | ______ |
| Place 6, Callie Rigney | ________ | | |

**ATTEST:** **CITY OF COLLEYVILLE**

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

# City of Colleyville
## City Council
## Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

**Agenda Number** 4a **Agenda Date** 8/6/2019 **Number** Resolution R-19-4406
**Type** Resolution
**Department** City Manager

**Title**
Approval of an agreement with Enterprise Fleet Management for vehicle procurement, mechanical maintenance, and disposal services; and authorizing the City Manager to execute all agreements

**Strategic Plan**
2.4 Demonstrate stewardship of public resources
3.4 Thoroughly plan for future capital investments and associated costs

**Explanation**
***Reading and Public Hearing***

In an effort to maximize the efficient use of resources, the City has been exploring the benefits of working with Enterprise Fleet Management (EFM) for fleet management services. When the City's long-time Fleet Manager announced his planned retirement for June 2019, the timing became key. It was determined by partnering with EFM, it will not be necessary to replace the staff position. EFM services include vehicle procurement, disposal, and vehicle maintenance. At the July 2, 2019, City Council Worksession, staff and an EFM representative provided a presentation reviewing the partnership opportunity and how the City could benefit. A synopsis of this information is attached.

Related to vehicle purchases, EFM works directly with departments to help determine which vehicles should be replaced in the upcoming budget and help create the required specifications for the replaced vehicle. EFM helps identify the key time to replace a vehicle to receive the best return on resale based upon market data, repair costs, and age, whereas the City currently replaces vehicles at 100,000 miles or 10 years in most cases. As part of their review of requests, EFM will recommend a vehicle that provides the lowest overall cost of ownership and meets the department needs, rather than simply replacing a vehicle with the newest version. In addition, EFM handles the actual purchase of the vehicle including after market needs, filing for titles and license plates, and delivery, which are all activities the City currently handles. While technically the purchase agreements are considered leases, the City will pay full price for each vehicle minus one dollar and will act as owner of the vehicle. If the City chooses to cancel the agreement, the City would pay EFM one dollar per title and would then be the outright owner of the vehicle.

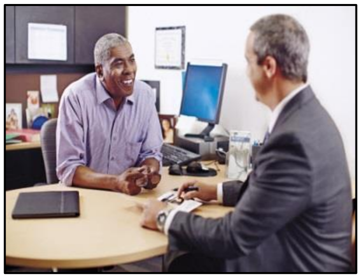
For non-public safety vehicles, EFM provides maintenance coverage for mechanical needs of the vehicles including oil changes and engine repairs. Departments can take vehicles to pre-determined locations to receive repairs and EFM will handle any related paperwork. The City can also work with local auto shops to have them added to the EFM network. In addition, EFM will help determine appropriate costs or needs for repairs outside of the scope of maintenance coverage. The coverage does not cover the cost of wear and tear items such as tires and brakes unless related to mechanical issues and body damage. For the wear and tear items, the City should be removing vehicles from the fleet prior to the repair being required in accordance with the EFM program. At this time, public safety is not covered by the maintenance coverage, however, EFM is working to create an estimated monthly cost for public safety vehicles so they may be covered in future years.

When vehicles are ready for replacement, EMF handles all activity including taking them to market or auction. EMF is able to place the vehicles into an option that should maximize the resale value compared to what the City is currently receiving at auction. The City receives the proceeds from the disposal of the vehicles.

**Financial Impact**
The Enterprise Fleet Management program costs $30 per vehicle per month for fleet management services. The fixed maintenance cost varies by vehicle, however, it is anticipated transitioning to the EFM maintenance plan for non-emergency vehicles will save $22,000 in Year 1 and $36,000 annually once the fleet has been completely transitioned. Over a five year period, the City anticipates contributing $1.9 Million for fleet replacement with EFM compared to $2.5 Million under the current plan.

**Recommendation**
Approve

**Attachments**
1. Fleet Synopsis City of Colleyville
2. Enterprise Contract Documents

FLEET MANAGEMENT

# FLEET SYNOPSIS | CITY OF COLLEYVILLE

100 Main Street
Colleyville, Texas 76034

Enterprise Fleet Management, Inc.
600 Corporate Park Drive
St. Louis, MO 63105
314-512-5000 Main
314-518-5583 Fax

Jennifer Bertram
Sr. Account Executive
1420 West Mockingbird Lane, Ste. 640
Dallas, TX 75247
469-358-4304
Jennifer.Bertram@efleets.com

# FLEET SYNOPSIS | CITY OF COLLEYVILLE

## BACKGROUND

**Total Vehicles: 64**
**Current Fleet Replacement Plan: 10 Years or 100,000**

## THE SITUATION

The City of Colleyville is looking for a solution to better manage its aging fleet.

- 15% of the current light and medium duty fleet is over 10 years old.
- Older vehicles have higher fuel costs, maintenance costs, and tend to be unreliable.
- It would take almost 10 years to cycle out the entire fleet at current acquisition rates

## THE OBJECTIVES

Enterprise Fleet Management's proposal is to save city resources and budget dollars through a managed vehicle program.

- Replace aged vehicles with newer models to increase fuel efficiency and reduce maintenance expense. Maintenance and repairs on Non-Emergency Response vehicles will be outsourced to local businesses to further stimulate economic growth and the integration of more fuel efficient vehicles will reduce carbon footprint.
- Establish a proactive replacement plan that maximizes potential equity at time of resale, reduces operational expenses, and increases safety.
- Resale is the largest and most important component in total cost of ownership. It is typically the component that cities overlook as it relates to WHEN to sell that allows cities to replace vehicles sooner and cost less than what they are doing today.
- Through the Self-Funded Option, the city will pay 99% of the vehicle cost to Enterprise down to $1 book value. At the end of Term, the Enterprise will sell the vehicle and the Equity goes back to the City.

## CLIENT TESTIMONTIAL

***"There are many benefits for using Enterprise for the city fleet vehicles. It allows the city to budget for fleet replacement, and it allows the city to replace the vehicles more frequently, reducing maintenance and fuel costs due to more efficient vehicles."***
***– Dana Thornhill, Finance Manager, City of Anna***

## STRATEGY

While EFM's overall strategy results in savings from fuel efficiency and reduced maintenance expenses, one of the biggest components of the savings strategy is in careful timing of the resale of vehicles. When we sell vehicles is important, but who we sell them to is equally important. Enterprise Rent-a-Car, Enterprise Fleet Management's parent company, is the largest seller of vehicles in the world. EFM utilizes Enterprise's infrastructure of selling 1 million vehicles per year to their network of dealers to maximize the return. Often local government will hold onto vehicles for as long as possible with the assumption that it is more cost effective. What analysis shows us is selling vehicles sooner and capitalizing on maximum resale value allows the city to spend less on their fleet in total.

## THE RESULTS

By partnering with Enterprise Fleet Management, it is estimated that the city will reduce their fuel costs by 27%. The City will also reduce maintenance cost by approximately 40% in the first year. Furthermore, the City will leverage Enterprises Fleet Management's ability to sell vehicles at an average of 113.5% above Commercial Value Index. By shifting from a replacement strategy that focuses on replacing vehicles at 10 years or 100,000 miles, under the EFM plan the strategy shifts to one focused on maintaining a newer fleet and replacing vehicles based on the optimum time for resale. The City of Colleyville will be able replace 34 of its oldest vehicles within the first year, turning 53% of their vehicles into newer, safer, more efficient models. By capitalizing on resale, the most important component to the total cost of ownership, City of Colleyville can implement a sustainable replacement plan saving the city approximately $105,000 per year in the General fund budget over the next 8 years.

## PURCHASING PROCESS

To ensure that the purchase of all vehicles is compliant with local government procurement laws, EFM acts on the City's behalf to procure vehicles through state and local buying cooperatives. EFM has been awarded the T.I.P.S Contract for RFP #20728816 to provide fleet management services, which the City of Colleyville can piggyback on.

| Utility Fund | Oct-20 | Oct-21 | Oct-22 | Oct-23 |
|---|---|---|---|---|
| | Year 1 * | Year 2 | Year 3 | Year 4 |
| Accumulative Quantity of Leased Vehicles | 6 | 7 | 8 | 9 |
| Equity in Owned Vehicles to Replace ** | $ (44,900) | $ (10,100) | $ (20,600) | $ (12,100) |
| Capitalized Cost of Vehicles including Aftermarket | $ 148,600 | $ 26,152 | $ 35,285 | $ 26,152 |
| Management Fee | $ 2,160 | $ 2,520 | $ 2,880 | $ 3,240 |
| Equity at Term | | | | $ (77,600) |
| Net Cash After Equity | $ 105,860 | $ 18,572 | $ 17,565 | $ (60,308) |

*The average age of the 6 vehicles being replaced in year 1 is 7 years old
** Estimated Equity is sight unseen and does not include the cost of deinstalling aftermarket or deidentifying the vehicle
*** Estimated Equity at Term is the equity at the end of 48 month term for the first 6 vehicles replaced

| DRAINAGE FUND | Oct-20 | Oct-21 | Oct-22 | Oct-23 |
|---|---|---|---|---|
| | Year 1 * | Year 2 | Year 3 | Year 4 |
| Accumulative Quantity of Leased Vehicles | 1 | 2 | 3 | 3 |
| Equity in Owned Vehicles to Replace ** | $ (8,100) | $ (11,600) | $ (17,600) | |
| Capitalized Cost of Vehicles including Aftermarket | $ 26,152 | $ 26,152 | $ 31,937 | |
| Management Fee | $ 360 | $ 720 | $ 1,080 | $ 1,080 |
| Equity at Term | | | | $ (13,600) |
| Net Cash After Equity | $ 18,412 | $ 15,272 | $ 15,417 | $ (12,520) |

** Estimated Equity is sight unseen and does not include the cost of deinstalling aftermarket or deidentifying the vehicle
*** Estimated Equity at Term is the equity at the end of 48 month term for the first vehicle replaced

# SUPPORTING EVIDENCE | CITY OF COLLEYVILLE

| GENERAL FUND | Oct-20 | Oct-21 | Oct-22 | Oct-23 | Oct-24 | Oct-25 | Oct-26 | Oct-27 |
|---|---|---|---|---|---|---|---|---|
| | Year 1 * | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 | Year 7 | Year 8 |
| Accumulative Quantity of Leased Vehicles | 16 | 21 | 21 | 25 | 25 | 25 | 25 | 25 |
| Equity in Owned Vehicles to Replace ** | $ (105,800) | $ (57,000) | $ - | $ (63,400) | $ - | $ - | $ - | $ - |
| Capitalized Cost of Vehicles including Aftermarket | $ 550,459 | $ 130,759 | $ - | $ 178,134 | $ 550,459 | $ 130,759 | $ - | $ 178,134 |
| Management Fee | $ 5,760 | $ 7,560 | $ 7,560 | $ 9,000 | $ 9,000 | $ 9,000 | $ 9,000 | $ 9,000 |
| Equity at Term | | | | $ (249,600) | $ (73,500) | | $ (70,400) | $ (249,600) |
| Net Cash After Equity | $ 450,419 | $ 81,319 | $ 7,560 | $ (125,866) | $ 485,959 | $ 139,759 | $ (61,400) | $ (62,466) |

*The average age of the 16 vehicles being replaced in year 1 is 11 years old
** Estimated Equity is sight unseen and does not include the cost of deinstalling aftermarket or deidentifying the vehicle
*** Estimated Equity at Term is the equity at the end of 48 month term for the first 16 vehicles replaced

| CCPD | Oct-20 | Oct-21 | Oct-22 | Oct-23 | Oct-24 |
|---|---|---|---|---|---|
| | Year 1 * | Year 2 | Year 3 | Year 4 | Year 5 |
| Accumulative Quantity of Leased Vehicles | 12 | 15 | 19 | 24 | 27 |
| Equity in Owned Vehicles to Replace ** | $ (104,400) | $ (28,400) | $ (39,900) | $ (54,000) | $ (32,300) |
| Capitalized Cost of Vehicles including Aftermarket | $ 388,060 | $ 79,281 | $ 232,480 | $ 308,100 | $ 193,860 |
| Management Fee | $ 4,320 | $ 5,400 | $ 6,840 | $ 8,640 | $ 9,720 |
| Equity at Term | | | | $ (144,000) | $ (43,800) |
| Net Cash After Equity | $ 287,980 | $ 56,281 | $ 199,420 | $ 118,740 | $ 127,480 |

*Year 1 Includes 11 Replacements & 1 Additional Unit for a New Hire
** Estimated Equity is sight unseen and does not include the cost of deinstalling aftermarket or deidentifying the vehicle
*** Estimated Equity at Term is the equity at the end of 48 month term for the first 11 vehicles replaced

## CASE STUDY | CITY OF LA QUINTA

enterprise FLEET MANAGEMENT

### The City will replace all of its vehicles and reduce costs by 12% with Enterprise.

**BACKGROUND**

| | |
|---|---|
| Location: | City of La Quinta |
| Industry: | Municipality |
| Total vehicles: | 39 vehicles |

**THE CHALLENGE**

The City of La Quinta uses a pool of 39 vehicles for its departmental needs. Vehicle maintenance issues were starting to compound, along with repair costs. Replacing vehicles and keeping up with maintenance costs would not fit in the budget. As a result, the City did not replace any of its aging vehicles. With 30 vehicles over 10 years old, maintenance expenses and issues grew due to age and condition of the fleet.

**THE SOLUTION**

Enterprise Fleet Management's program gave the City of La Quinta the opportunity to replace older vehicles with little upfront capital. With Enterprise, the City right-sized its fleet and provided the appropriate vehicle for each department's needs. Long term, the City implemented a three-year replacement plan to phase out older vehicles. To reduce and streamline the cost of maintenance, the fixed budget maintenance program has been on-boarded, which saved the City approximately 70% of its current maintenance expenses.

**"Enterprise provides a dedicated fleet manager who reviews the fleet and tracks vehicle usage to maintain value and efficiency. The client website tool provides complete transparency with the ability to easily manage our vehicles. Drivers use the mobile app to find fuel and repair locations, accident reporting, and mileage tracking."**

*– Steve Howlett, Facilities Director*

The Fleet Management program helps the City reduce the Total Cost of Ownership for its vehicles by taking advantage of savings that start from vehicle acquisition and to point of resale.

**THE RESULTS**

Once fully implemented, the ten-year plan is projected to save the City of La Quinta 12%. Enterprise provides the City with assistance in selling its older vehicles, and has exceeded estimated vehicle resale by $740 per vehicle than the original estimate.

### Key Results

**12% REDUCTION** IN FLEET OPERATING COSTS OVER 10 YEARS

**70% MAINTENANCE SAVINGS**

**3-YEAR VEHICLE** REPLACEMENT PLAN

**To learn more, visit efleets.com or call 877-23-FLEET.**

No City of La Quinta funds or resources were used for the production or promotion of this case study.





enterprise FLEET MANAGEMENT

# PROGRAM RESOURCES | CITY OF COLLEYVILLE

## SAFETY

By lowering the average of the fleet we are ensuring employees are in the safest equipment with the most up-to-date technology. For example, back up cameras became standard equipment in 2018 which reduces future exposure.

- 13 vehicles are older than 10 years of age and do not contain the most up to date safety features, such as airbag standardization and anti-lock brake control.
- 18 vehicles predate Electronic Stability Control. According to the Highway Traffic Safety Administration, this is the most important safety feature since the seatbelt.

## ACCOUNT MANAGEMENT

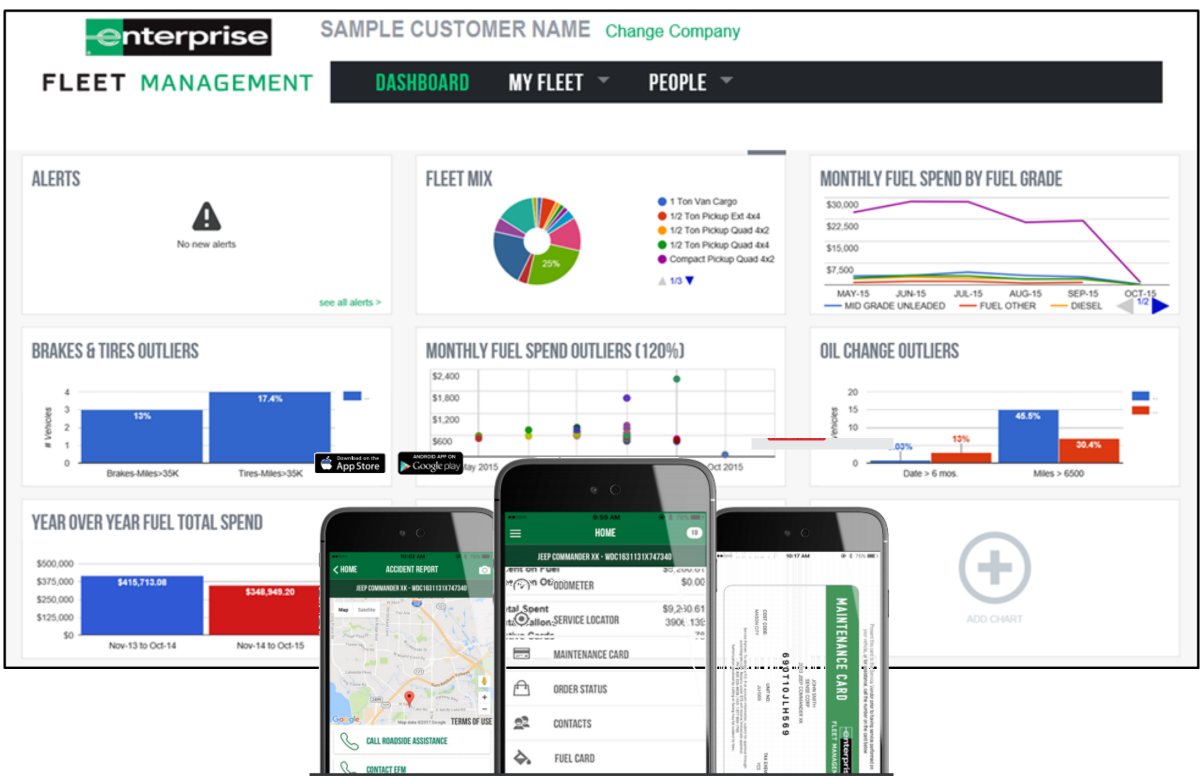
The City of Colleyville will have a dedicated, local account team to proactively manage and develop your fleet while delivering the highest level of customer service to facilitate your day-to-day needs.

- Meeting with you at minimum 4 times a year- 2 of those are financial planning meetings. These are an Annual Client Review and a Fleet Analysis Meeting.
- Your Account Manager will provide ongoing analysis, which can include best makes/models, cents per mile, total cost of ownership, and replacement analysis.
- Monthly management reports consisting of a single invoice with all charges

## TECHNOLOGY

Enterprise Fleet Management's website provides vehicle tracking, reporting, and metrics. Our website can be customized to view a wide range of data to have a comprehensive and detailed look at all aspects of your fleet and the services provided. Our *Mobile App* also allows drivers a wide range of functions.

- **Invoices**- to include lease, maintenance, and ancillaries- all in one invoice
- **Maintenance Utilization**- review the life-to-date maintenance per vehicle
- **Recall Information**- see which units that are approaching the lease term still have open recalls
- **License & Registration**- see which plate renewals are being processed by Enterprise; view status
- **Alerts**- set customizable alerts for oil changes, lease renewals, license renewals, and billing data
- **Lifecycle Analysis**- see data regarding all transactions for the lifecycle of the entire fleet, with drill-down capability to any specific lease or transaction



# REFERENCES | CITY OF COLLEYVILLE

## CURRENT PARTNERS

- Town of Prosper
- City of Keller
- City of Waxahachie
- City of Corinth
- City of Bedford
- City of Anna
- City of Justin
- City of Haltom
- City of Kennedale
- City of Denison
- City of Commerce
- City of Willow Park
- City of Melissa
- City of Lake Worth
- City of White Settlement
- City of San Marcos
- City of Fredericksburg
- City of San Marcos
- City of Orange
- City of Beaumont

## REFERENCES

Below is a list of at least three (3) client/customer references including company name, contact person, and telephone number.

Company Name: City of Corinth

Business Phone #: 940-498-3243

Contact Person: Bob Hart, City Manager

Company Name: City of Bedford

Business Phone #: 979-541-5004

Contact Person: Cliff Blackwell, Assistant City Manager

Company Name: City of Commerce

Business Phone #: 903-886-1130

Contact Person: Darrek Farrell, City Manager



enterprise FLEET MANAGEMENT

enterprise

FLEET MANAGEMENT

## MASTER EQUITY LEASE AGREEMENT

This Master Equity Lease Agreement is entered into this _______ day of _________________, by and between Enterprise FM Trust, a Delaware statutory trust ("Lessor"), and the lessee whose name and address is set forth on the signature page below ("Lessee").

**1. LEASE OF VEHICLES:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the vehicles (individually, a "Vehicle" and collectively, the "Vehicles") described in the schedules from time to time delivered by Lessor to Lessee as set forth below ("Schedule(s)") for the rentals and on the terms set forth in this Agreement and in the applicable Schedule. References to this "Agreement" shall include this Master Equity Lease Agreement and the various Schedules and addenda to this Master Equity Lease Agreement. Lessor will, on or about the date of delivery of each Vehicle to Lessee, send Lessee a Schedule covering the Vehicle, which will include, among other things, a description of the Vehicle, the lease term and the monthly rental and other payments due with respect to the Vehicle. The terms contained in each such Schedule will be binding on Lessee unless Lessee objects in writing to such Schedule within ten (10) days after the date of delivery of the Vehicle covered by such Schedule. Lessor is the sole legal owner of each Vehicle. This Agreement is a lease only and Lessee will have no right, title or interest in or to the Vehicles except for the use of the Vehicles as described in this Agreement. This Agreement shall be treated as a true lease for federal and applicable state income tax purposes with Lessor having all benefits of ownership of the Vehicles. It is understood and agreed that Enterprise Fleet Management, Inc. or an affiliate thereof (together with any subservicer, agent, successor or assign as servicer on behalf of Lessor, "Servicer") may administer this Agreement on behalf of Lessor and may perform the service functions herein provided to be performed by Lessor.

**2. TERM:** The term of this Agreement ("Term") for each Vehicle begins on the date such Vehicle is delivered to Lessee (the "Delivery Date") and, unless terminated earlier in accordance with the terms of this Agreement, continues for the "Lease Term" as described in the applicable Schedule.

**3. RENT AND OTHER CHARGES:**

(a) Lessee agrees to pay Lessor monthly rental and other payments according to the Schedules and this Agreement. The monthly payments will be in the amount listed as the "Total Monthly Rental Including Additional Services" on the applicable Schedule (with any portion of such amount identified as a charge for maintenance services under Section 4 of the applicable Schedule being payable to Lessor as agent for Enterprise Fleet Management, Inc.) and will be due and payable in advance on the first day of each month. If a Vehicle is delivered to Lessee on any day other than the first day of a month, monthly rental payments will begin on the first day of the next month. In addition to the monthly rental payments, Lessee agrees to pay Lessor a pro-rated rental charge for the number of days that the Delivery Date precedes the first monthly rental payment date. A portion of each monthly rental payment, being the amount designated as "Depreciation Reserve" on the applicable Schedule, will be considered as a reserve for depreciation and will be credited against the Delivered Price of the Vehicle for purposes of computing the Book Value of the Vehicle under Section 3(c). Lessee agrees to pay Lessor the "Total Initial Charges" set forth in each Schedule on the due date of the first monthly rental payment under such Schedule. Lessee agrees to pay Lessor the "Service Charge Due at Lease Termination" set forth in each Schedule at the end of the applicable Term (whether by reason of expiration, early termination or otherwise).

(b) In the event the Term for any Vehicle ends prior to the last day of the scheduled Term, whether as a result of a default by Lessee, a Casualty Occurrence or any other reason, the rentals and management fees paid by Lessee will be recalculated in accordance with the rule of 78's and the adjusted amount will be payable by Lessee to Lessor on the termination date.

(c) Lessee agrees to pay Lessor within thirty (30) days after the end of the Term for each Vehicle, additional rent equal to the excess, if any, of the Book Value of such Vehicle over the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule. If the Book Value of such Vehicle is less than the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule, Lessor agrees to pay such deficiency to Lessee as a terminal rental adjustment within thirty (30) days after the end of the applicable Term. Notwithstanding the foregoing, if (i) the Term for a Vehicle is greater than forty-eight (48) months (including any extension of the Term for such Vehicle), (ii) the mileage on a Vehicle at the end of the Term is greater than 15,000 miles per year on average (prorated on a daily basis) (i.e., if the mileage on a Vehicle with a Term of thirty-six (36) months is greater than 45,000 miles) or (iii) in the sole judgment of Lessor, a Vehicle has been subject to damage or any abnormal or excessive wear and tear, the calculations described in the two immediately preceding sentences shall be made without giving effect to clause (ii) in each such sentence. The "Book Value" of a Vehicle means the sum of (i) the "Delivered Price" of the Vehicle as set forth in the applicable Schedule minus (ii) the total Depreciation Reserve paid by Lessee to Lessor with respect to such Vehicle plus (iii) all accrued and unpaid rent and/or other amounts owed by Lessee with respect to such Vehicle.

(d) Any security deposit of Lessee will be returned to Lessee at the end of the applicable Term, except that the deposit will first be applied to any losses and/or damages suffered by Lessor as a result of Lessee's breach of or default under this Agreement and/or to any other amounts then owed by Lessee to Lessor.

(e) Any rental payment or other amount owed by Lessee to Lessor which is not paid within twenty (20) days after its due date will accrue interest, payable on demand of Lessor, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate permitted by applicable law (the "Default Rate").

(f) If Lessee fails to pay any amount due under this Agreement or to comply with any of the covenants contained in this Agreement, Lessor, Servicer or any other agent of Lessor may, at its option, pay such amounts or perform such covenants and all sums paid or incurred by Lessor in connection therewith will be repayable by Lessee to Lessor upon demand together with interest thereon at the Default Rate.

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(g) Lessee's obligations to make all payments of rent and other amounts under this Agreement are absolute and unconditional and such payments shall be made in immediately available funds without setoff, counterclaim or deduction of any kind. Lessee acknowledges and agrees that neither any Casualty Occurrence to any Vehicle nor any defect, unfitness or lack of governmental approval in, of, or with respect to, any Vehicle regardless of the cause or consequence nor any breach by Enterprise Fleet Management, Inc. of any maintenance agreement between Enterprise Fleet Management, Inc. and Lessee covering any Vehicle regardless of the cause or consequence will relieve Lessee from the performance of any of its obligations under this Agreement, including, without limitation, the payment of rent and other amounts under this Agreement.

**4. USE AND SURRENDER OF VEHICLES:** Lessee agrees to allow only duly authorized, licensed and insured drivers to use and operate the Vehicles. Lessee agrees to comply with, and cause its drivers to comply with, all laws, statutes, rules, regulations and ordinances and the provisions of all insurance policies affecting or covering the Vehicles or their use or operation. Lessee agrees to keep the Vehicles free of all liens, charges and encumbrances. Lessee agrees that in no event will any Vehicle be used or operated for transporting hazardous substances or persons for hire, for any illegal purpose or to pull trailers that exceed the manufacturer's trailer towing recommendations. Lessee agrees that no Vehicle is intended to be or will be utilized as a "school bus" as defined in the Code of Federal Regulations or any applicable state or municipal statute or regulation. Lessee agrees not to remove any Vehicle from the continental United States without first obtaining Lessor's written consent. At the expiration or earlier termination of this Agreement with respect to each Vehicle, or upon demand by Lessor made pursuant to Section 14, Lessee at its risk and expense agrees to return such Vehicle to Lessor at such place and by such reasonable means as may be designated by Lessor. If for any reason Lessee fails to return any Vehicle to Lessor as and when required in accordance with this Section, Lessee agrees to pay Lessor additional rent for such Vehicle at twice the normal pro-rated daily rent. Acceptance of such additional rent by Lessor will in no way limit Lessor's remedies with respect to Lessee's failure to return any Vehicle as required hereunder.

**5. COSTS, EXPENSES, FEES AND CHARGES:** Lessee agrees to pay all costs, expenses, fees, charges, fines, tickets, penalties and taxes (other than federal and state income taxes on the income of Lessor) incurred in connection with the titling, registration, delivery, purchase, sale, rental, use or operation of the Vehicles during the Term. If Lessor, Servicer or any other agent of Lessor incurs any such costs or expenses, Lessee agrees to promptly reimburse Lessor for the same.

**6. LICENSE AND CHARGES:** Each Vehicle will be titled and licensed in the name designated by Lessor at Lessee's expense. Certain other charges relating to the acquisition of each Vehicle and paid or satisfied by Lessor have been capitalized in determining the monthly rental, treated as an initial charge or otherwise charged to Lessee. Such charges have been determined without reduction for trade-in, exchange allowance or other credit attributable to any Lessor-owned vehicle.

**7. REGISTRATION PLATES, ETC.:** Lessee agrees, at its expense, to obtain in the name designated by Lessor all registration plates and other plates, permits, inspections and/or licenses required in connection with the Vehicles, except for the initial registration plates which Lessor will obtain at Lessee's expense. The parties agree to cooperate and to furnish any and all information or documentation, which may be reasonably necessary for compliance with the provisions of this Section or any federal, state or local law, rule, regulation or ordinance. Lessee agrees that it will not permit any Vehicle to be located in a state other than the state in which such Vehicle is then titled for any continuous period of time that would require such Vehicle to become subject to the titling and/or registration laws of such other state.

**8. MAINTENANCE OF AND IMPROVEMENTS TO VEHICLES:**

(a) Lessee agrees, at its expense, to (i) maintain the Vehicles in good condition, repair, maintenance and running order and in accordance with all manufacturer's instructions and warranty requirements and all legal requirements and (ii) furnish all labor, materials, parts and other essentials required for the proper operation and maintenance of the Vehicles. Any alterations, additions, replacement parts or improvements to a Vehicle will become and remain the property of Lessor and will be returned with such Vehicle upon such Vehicle's return pursuant to Section 4. Notwithstanding the foregoing, so long as no Event of Default has occurred and is continuing, Lessee shall have the right to remove any additional equipment installed by Lessee on a Vehicle prior to returning such Vehicle to Lessor under Section 4. The value of such alterations, additions, replacement parts and improvements will in no instance be regarded as rent. Without the prior written consent of Lessor, Lessee will not make any alterations, additions, replacement parts or improvements to any Vehicle which detract from its economic value or functional utility. Lessor will not be required to make any repairs or replacements of any nature or description with respect to any Vehicle, to maintain or repair any Vehicle or to make any expenditure whatsoever in connection with any Vehicle or this Agreement.

(b) Lessor and Lessee acknowledge and agree that if Section 4 of a Schedule includes a charge for maintenance, (i) the Vehicle(s) covered by such Schedule are subject to a separate maintenance agreement between Enterprise Fleet Management, Inc. and Lessee and (ii) Lessor shall have no liability or responsibility for any failure of Enterprise Fleet Management, Inc. to perform any of its obligations thereunder or to pay or reimburse Lessee for its payment of any costs and expenses incurred in connection with the maintenance or repair of any such Vehicle(s).

**9. SELECTION OF VEHICLES AND DISCLAIMER OF WARRANTIES:**

(a) LESSEE ACCEPTANCE OF DELIVERY AND USE OF EACH VEHICLE WILL CONCLUSIVELY ESTABLISH THAT SUCH VEHICLE IS OF A SIZE, DESIGN, CAPACITY, TYPE AND MANUFACTURE SELECTED BY LESSEE AND THAT SUCH VEHICLE IS IN GOOD CONDITION AND REPAIR AND IS SATISFACTORY IN ALL RESPECTS AND IS SUITABLE FOR LESSEE'S PURPOSE. LESSEE ACKNOWLEDGES THAT LESSOR IS NOT A MANUFACTURER OF ANY VEHICLE OR AN AGENT OF A MANUFACTURER OF ANY VEHICLE.

(b) LESSOR MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY VEHICLE, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO CONDITION, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, IT BEING AGREED THAT ALL SUCH RISKS ARE TO BE BORNE BY LESSEE. THE VEHICLES ARE LEASED "AS IS," "WITH ALL FAULTS." All warranties made by any supplier, vendor and/or manufacturer of a Vehicle are hereby assigned by Lessor to Lessee for the applicable Term and Lessee's only remedy, if any, is against the supplier, vendor or manufacturer of the Vehicle.

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(c) None of Lessor, Servicer or any other agent of Lessor will be liable to Lessee for any liability, claim, loss, damage (direct, incidental or consequential) or expense of any kind or nature, caused directly or indirectly, by any Vehicle or any inadequacy of any Vehicle for any purpose or any defect (latent or patent) in any Vehicle or the use or maintenance of any Vehicle or any repair, servicing or adjustment of or to any Vehicle, or any delay in providing or failure to provide any Vehicle, or any interruption or loss of service or use of any Vehicle, or any loss of business or any damage whatsoever and however caused. In addition, none of Lessor, Servicer or any other agent of Lessor will have any liability to Lessee under this Agreement or under any order authorization form executed by Lessee if Lessor is unable to locate or purchase a Vehicle ordered by Lessee or for any delay in delivery of any Vehicle ordered by Lessee.

**10. RISK OF LOSS:** Lessee assumes and agrees to bear the entire risk of loss of, theft of, damage to or destruction of any Vehicle from any cause whatsoever ("Casualty Occurrence"). In the event of a Casualty Occurrence to a Vehicle, Lessee shall give Lessor prompt notice of the Casualty Occurrence and thereafter will place the applicable Vehicle in good repair, condition and working order; provided, however, that if the applicable Vehicle is determined by Lessor to be lost, stolen, destroyed or damaged beyond repair (a "Totaled Vehicle"), Lessee agrees to pay Lessor no later than the date thirty (30) days after the date of the Casualty Occurrence the amounts owed under Sections 3(b) and 3(c) with respect to such Totaled Vehicle. Upon such payment, this Agreement will terminate with respect to such Totaled Vehicle.

**11. INSURANCE:**

(a) Lessee agrees to purchase and maintain in force during the Term, insurance policies in at least the amounts listed below covering each Vehicle, to be written by an insurance company or companies satisfactory to Lessor, insuring Lessee, Lessor and any other person or entity designated by Lessor against any damage, claim, suit, action or liability:

(i) Commercial Automobile Liability Insurance (including Uninsured/Underinsured Motorist Coverage and No-Fault Protection where required by law) for the limits listed below (Note - $2,000,000 Combined Single Limit Bodily Injury and Property Damage with No Deductible is required for each Vehicle capable of transporting more than 8 passengers):

| State of Vehicle Registration | Coverage |
|---|---|
| Connecticut, Massachusetts, Maine, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont | $1,000,000 Combined Single Limit Bodily Injury and Property Damage - No Deductible |
| Florida | $500,000 Combined Single Limit Bodily Injury and Property Damage or $100,000 Bodily Injury Per Person, $300,000 Per Occurrence and $50,000 Property Damage (100/300/50) - No Deductible |
| All Other States | $300,000 Combined Single Limit Bodily Injury and Property Damage or $100,000 Bodily Injury Per Person, $300,000 Per Occurrence and $50,000 Property Damage (100/300/50) - No Deductible |

(ii) Physical Damage Insurance (Collision & Comprehensive): Actual cash value of the applicable Vehicle. Maximum deductible of $500 per occurrence - Collision and $250 per occurrence - Comprehensive).

If the requirements of any governmental or regulatory agency exceed the minimums stated in this Agreement, Lessee must obtain and maintain the higher insurance requirements. Lessee agrees that each required policy of insurance will by appropriate endorsement or otherwise name Lessor and any other person or entity designated by Lessor as additional insureds and loss payees, as their respective interests may appear. Further, each such insurance policy must provide the following: (i) that the same may not be cancelled, changed or modified until after the insurer has given to Lessor, Servicer and any other person or entity designated by Lessor at least thirty (30) days prior written notice of such proposed cancellation, change or modification, (ii) that no act or default of Lessee or any other person or entity shall affect the right of Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns to recover under such policy or policies of insurance in the event of any loss of or damage to any Vehicle and (iii) that the coverage is "primary coverage" for the protection of Lessee, Lessor, Servicer, any other agent of Lessor and their respective successors and assigns notwithstanding any other coverage carried by Lessee, Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns protecting against similar risks. Original certificates evidencing such coverage and naming Lessor, Servicer, any other agent of Lessor and any other person or entity designated by Lessor as additional insureds and loss payees shall be furnished to Lessor prior to the Delivery Date, and annually thereafter and/or as reasonably requested by Lessor from time to time. In the event of default, Lessee hereby appoints Lessor, Servicer and any other agent of Lessor as Lessee's attorney-in-fact to receive payment of, to endorse all checks and other documents and to take any other actions necessary to pursue insurance claims and recover payments if Lessee fails to do so. Any expense of Lessor, Servicer or any other agent of Lessor in adjusting or collecting insurance shall be borne by Lessee.

Lessee, its drivers, servants and agents agree to cooperate fully with Lessor, Servicer, any other agent of Lessor and any insurance carriers in the investigation, defense and prosecution of all claims or suits arising from the use or operation of any Vehicle. If any claim is made or action commenced for death, personal injury or property damage resulting from the ownership, maintenance, use or operation of any Vehicle, Lessee will promptly notify Lessor of such action or claim and forward to Lessor a copy of every demand, notice, summons or other process received in connection with such claim or action.

(b) Notwithstanding the provisions of Section 11(a) above: (i) if Section 4 of a Schedule includes a charge for physical damage waiver, Lessor agrees that (A) Lessee will not be required to obtain or maintain the minimum physical damage insurance (collision and comprehensive) required under Section 11(a) for the Vehicle(s) covered by such Schedule and (B) Lessor will assume the risk of physical damage (collision and comprehensive) to the Vehicle(s) covered by such Schedule; provided, however, that such physical damage waiver shall not apply to, and Lessee shall be and remain liable and responsible for, damage to a covered Vehicle caused by wear and tear or mechanical breakdown or failure, damage to or loss of any parts, accessories or components added to a covered

Vehicle by Lessee without the prior written consent of Lessor and/or damage to or loss of any property and/or personal effects contained in a covered Vehicle. In the event of a Casualty Occurrence to a covered Vehicle, Lessor may, at its option, replace, rather than repair, the damaged Vehicle with an equivalent vehicle, which replacement vehicle will then constitute the "Vehicle" for purposes of this Agreement; and (ii) if Section 4 of a Schedule includes a charge for commercial automobile liability enrollment, Lessor agrees that it will, at its expense, obtain for and on behalf of Lessee, by adding Lessee as an additional insured under a commercial automobile liability insurance policy issued by an insurance company selected by Lessor, commercial automobile liability insurance satisfying the minimum commercial automobile liability insurance required under Section 11(a) for the Vehicle(s) covered by such Schedule. Lessor may at any time during the applicable Term terminate said obligation to provide physical damage waiver and/or commercial automobile liability enrollment and cancel such physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least ten (10) days prior written notice. Upon such cancellation, insurance in the minimum amounts as set forth in 11(a) shall be obtained and maintained by Lessee at Lessee's expense. An adjustment will be made in monthly rental charges payable by Lessee to reflect any such change and Lessee agrees to furnish Lessor with satisfactory proof of insurance coverage within ten (10) days after mailing of the notice. In addition, Lessor may change the rates charged by Lessor under this Section 11(b) for physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least thirty (30) days prior written notice.

**12. INDEMNITY:** To the extent permitted by state law, Lessee agrees to defend and indemnify Lessor, Servicer, any other agent of Lessor and their respective successors and assigns from and against any and all losses, damages, liabilities, suits, claims, demands, costs and expenses (including, without limitation, reasonable attorneys' fees and expenses) which Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns may incur by reason of Lessee's breach or violation of, or failure to observe or perform, any term, provision or covenant of this Agreement, or as a result of any loss, damage, theft or destruction of any Vehicle or related to or arising out of or in connection with the use, operation or condition of any Vehicle. The provisions of this Section 12 shall survive any expiration or termination of this Agreement. Nothing herein shall be deemed to affect the rights, privileges, and immunities of Lessee and the foregoing indemnity provision is not intended to be a waiver of any sovereign immunity afforded to Lessee pursuant to the law.

**13. INSPECTION OF VEHICLES; ODOMETER DISCLOSURE; FINANCIAL STATEMENTS:** Lessee agrees to accomplish, at its expense, all inspections of the Vehicles required by any governmental authority during the Term. Lessor, Servicer, any other agent of Lessor and any of their respective successors or assigns will have the right to inspect any Vehicle at any reasonable time(s) during the Term and for this purpose to enter into or upon any building or place where any Vehicle is located. Lessee agrees to comply with all odometer disclosure laws, rules and regulations and to provide such written and signed disclosure information on such forms and in such manner as directed by Lessor. Providing false information or failure to complete the odometer disclosure form as required by law may result in fines and/or imprisonment. Lessee hereby agrees to promptly deliver to Lessor such financial statements and other financial information regarding Lessee as Lessor may from time to time reasonably request.

**14. DEFAULT; REMEDIES:** The following shall constitute events of default ("Events of Default") by Lessee under this Agreement: (a) if Lessee fails to pay when due any rent or other amount due under this Agreement and any such failure shall remain unremedied for ten (10) days; (b) if Lessee fails to perform, keep or observe any term, provision or covenant contained in Section 11 of this Agreement; (c) if Lessee fails to perform, keep or observe any other term, provision or covenant contained in this Agreement and any such failure shall remain unremedied for thirty (30) days after written notice thereof is given by Lessor, Servicer or any other agent of Lessor to Lessee; (d) any seizure or confiscation of any Vehicle or any other act (other than a Casualty Occurrence) otherwise rendering any Vehicle unsuitable for use (as determined by Lessor); (e) if any present or future guaranty in favor of Lessor of all or any portion of the obligations of Lessee under this Agreement shall at any time for any reason cease to be in full force and effect or shall be declared to be null and void by a court of competent jurisdiction, or if the validity or enforceability of any such guaranty shall be contested or denied by any guarantor, or if any guarantor shall deny that it, he or she has any further liability or obligation under any such guaranty or if any guarantor shall fail to comply with or observe any of the terms, provisions or conditions contained in any such guaranty; (f) the occurrence of a material adverse change in the financial condition or business of Lessee or any guarantor; or (g) if Lessee or any guarantor is in default under or fails to comply with any other present or future agreement with or in favor of Lessor, The Crawford Group, Inc. or any direct or indirect subsidiary of The Crawford Group, Inc.. For purposes of this Section 14, the term "guarantor" shall mean any present or future guarantor of all or any portion of the obligations of Lessee under this Agreement.

Upon the occurrence of any Event of Default, Lessor, without notice to Lessee, will have the right to exercise concurrently or separately (and without any election of remedies being deemed made), the following remedies: (a) Lessor may demand and receive immediate possession of any or all of the Vehicles from Lessee, without releasing Lessee from its obligations under this Agreement; if Lessee fails to surrender possession of the Vehicles to Lessor on default (or termination or expiration of the Term), Lessor, Servicer, any other agent of Lessor and any of Lessor's independent contractors shall have the right to enter upon any premises where the Vehicles may be located and to remove and repossess the Vehicles; (b) Lessor may enforce performance by Lessee of its obligations under this Agreement; (c) Lessor may recover damages and expenses sustained by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns by reason of Lessee's default including, to the extent permitted by applicable law, all costs and expenses, including court costs and reasonable attorneys' fees and expenses, incurred by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns in attempting or effecting enforcement of Lessor's rights under this Agreement (whether or not litigation is commenced) and/or in connection with bankruptcy or insolvency proceedings; (d) upon written notice to Lessee, Lessor may terminate Lessee's rights under this Agreement; (e) with respect to each Vehicle, Lessor may recover from Lessee all amounts owed by Lessee under Sections 3(b) and 3(c) of this Agreement (and, if Lessor does not recover possession of a Vehicle, (i) the estimated wholesale value of such Vehicle for purposes of Section 3(c) shall be deemed to be $0.00 and (ii) the calculations described in the first two sentences of Section 3(c) shall be made without giving effect to clause (ii) in each such sentence); and/or (f) Lessor may exercise any other right or remedy which may be available to Lessor under the Uniform Commercial Code, any other applicable law or in equity. A termination of this Agreement shall occur only upon written notice by Lessor to Lessee. Any termination shall not affect Lessee's obligation to pay all amounts due for periods prior to the effective date of such termination or Lessee's obligation to pay any indemnities under this Agreement. All remedies of Lessor under this Agreement or at law or in equity are cumulative.

**15. ASSIGNMENTS:** Lessor may from time to time assign, pledge or transfer this Agreement and/or any or all of its rights and obligations under this Agreement to any person or entity. Lessee agrees, upon notice of any such assignment, pledge or transfer of any amounts due or to become due to Lessor under this Agreement to pay all such amounts to such assignee, pledgee or transferee. Any such assignee, pledgee or transferee of any rights or obligations of Lessor under this Agreement will have all of the rights and obligations that have been assigned to it. Lessee's rights and interest in and to the Vehicles are and will continue at all times to be subject and subordinate in all respects to any assignment, pledge or transfer now or hereafter executed by Lessor with or in favor of any such assignee, pledgee or transferee, provided that Lessee shall have the right of quiet enjoyment of the Vehicles so long as no Event of Default under this Agreement has occurred and is continuing. Lessee acknowledges and agrees that the rights of any assignee, pledgee or transferee in and to any amounts payable by the Lessee under any provisions of this Agreement shall be absolute and unconditional and shall not be subject to any abatement whatsoever, or to any defense, setoff, counterclaim or recoupment whatsoever, whether by reason of any damage to or loss or destruction of any Vehicle or by reason of any defect in or failure of title of the Lessor or interruption from whatsoever cause in the use, operation or possession of any Vehicle, or by reason of any indebtedness or liability howsoever and whenever arising of the Lessor or any of its affiliates to the Lessee or to any other person or entity, or for any other reason.

Without the prior written consent of Lessor, Lessee may not assign, sublease, transfer or pledge this Agreement, any Vehicle, or any interest in this Agreement or in and to any Vehicle, or permit its rights under this Agreement or any Vehicle to be subject to any lien, charge or encumbrance. Lessee's interest in this Agreement is not assignable and cannot be assigned or transferred by operation of law. Lessee will not transfer or relinquish possession of any Vehicle (except for the sole purpose of repair or service of such Vehicle) without the prior written consent of Lessor.

**16. MISCELLANEOUS:** This Agreement contains the entire understanding of the parties. This Agreement may only be amended or modified by an instrument in writing executed by both parties. Lessor shall not by any act, delay, omission or otherwise be deemed to have waived any of its rights or remedies under this Agreement and no waiver whatsoever shall be valid unless in writing and signed by Lessor and then only to the extent therein set forth. A waiver by Lessor of any right or remedy under this Agreement on any one occasion shall not be construed as a bar to any right or remedy, which Lessor would otherwise have on any future occasion. If any term or provision of this Agreement or any application of any such term or provision is invalid or unenforceable, the remainder of this Agreement and any other application of such term or provision will not be affected thereby. Giving of all notices under this Agreement will be sufficient if mailed by certified mail to a party at its address set forth below or at such other address as such party may provide in writing from time to time. Any such notice mailed to such address will be effective one (1) day after deposit in the United States mail, duly addressed, with certified mail, postage prepaid. Lessee will promptly notify Lessor of any change in Lessee's address. This Agreement may be executed in multiple counterparts (including facsimile and pdf counterparts), but the counterpart marked "ORIGINAL" by Lessor will be the original lease for purposes of applicable law. All of the representations, warranties, covenants, agreements and obligations of each Lessee under this Agreement (if more than one) are joint and several.

**17. SUCCESSORS AND ASSIGNS; GOVERNING LAW:** Subject to the provisions of Section 15, this Agreement will be binding upon Lessee and its heirs, executors, personal representatives, successors and assigns, and will inure to the benefit of Lessor, Servicer, any other agent of Lessor and their respective successors and assigns. This Agreement will be governed by and construed in accordance with the substantive laws of the State of Missouri (determined without reference to conflict of law principles).

**18. NON-PETITION:** Each party hereto hereby covenants and agrees that, prior to the date which is one year and one day after payment in full of all indebtedness of Lessor, it shall not institute against, or join any other person in instituting against, Lessor any bankruptcy, reorganization, arrangement, insolvency or liquidation proceedings or other similar proceeding under the laws of the United States or any state of the United States. The provisions of this Section 18 shall survive termination of this Master Equity Lease Agreement.

**19. NON-APPROPRIATION:** Lessee's funding of this Agreement shall be on a Fiscal Year basis and is subject to annual appropriations. Lessor acknowledges that Lessee is a municipal corporation, is precluded by the County or State Constitution and other laws from entering into obligations that financially bind future governing bodies, and that, therefore, nothing in this Agreement shall constitute an obligation of future legislative bodies of the County or State to appropriate funds for purposes of this Agreement. Accordingly, the parties agree that the lease terms within this Agreement or any Schedules relating hereto are contingent upon appropriation of funds. The parties further agree that should the County or State fail to appropriate such funds, the Lessor shall be paid all rentals due and owing hereunder up until the actual day of termination. In addition, Lessor reserves the right to be paid for any reasonable damages. These reasonable damages will be limited to the losses incurred by the Lessor for having to sell the vehicles on the open used car market prior to the end of the scheduled term (as determined in Section 3 and Section 14 of this Agreement).

IN WITNESS WHEREOF, Lessor and Lessee have duly executed this Master Equity Lease Agreement as of the day and year first above written.

LESSEE: ______________________

Signature: ______________________

By: ______________________

Title: ______________________

Address: ______________________

______________________

______________________

Date Signed: ______________, ______

LESSOR: Enterprise FM Trust
By: Enterprise Fleet Management, Inc. its attorney in fact

Signature: ______________________

By: ______________________

Title: ______________________

Address: ______________________

______________________

______________________

Date Signed: ______________, ______

Initials: EFM________ Customer________

enterprise
FLEET MANAGEMENT

AMENDMENT TO MASTER EQUITY LEASE AGREEMENT

THIS AMENDMENT ("Amendment") dated this ____ day of ______________, 2019 is attached to, and made a part of, the MASTER EQUITY LEASE AGREEMENT entered into on the ____ day of ______________, 2019 ("Agreement") by and between Enterprise FM Trust, a Delaware statutory trust ("Lessor") and City of Colleyville ("Lessee"). This Amendment is made for good and valuable consideration, the receipt of which is hereby acknowledged by the parties.

Section 3(c) of the Master Equity Lease Agreement is amended to read as follows:

Lessee agrees to pay Lessor within thirty (30) days after the end of the Term for each Vehicle, additional rent equal to the excess, if any, of (1) the Book Value of such Vehicle over (2) the wholesale value of such Vehicle as determined by Lessor in good faith. If the wholesale value of a Vehicle is greater than the Book Value of such Vehicle, Lessor agrees to pay such excess to Lessee as a terminal rental adjustment within thirty (30) days after the end of the applicable Term. The "Book Value" of a Vehicle means the sum of (i) the "Delivered Price" of the Vehicle as set forth in the applicable Schedule minus (ii) the total Depreciation Reserve paid by the Lessee to Lessor with respect to such Vehicle plus (iii) all accrued and unpaid rent and/or other amounts owed by Lessee with respect to such Vehicle.

Section 12 of the Master Equity Lease Agreement is amended to read as follows:

INDEMNITY: As Lessee is a unit of local government of the State of Texas and is subject to, and comply with, the applicable provisions of the Texas Tort Claims Act, as set out in Civil Practices and Remedies Code, Section 101.001 et. seq. and the remedies authorized therein regarding claims or causes of action that may be asserted by breach of this Agreement. To the extent permitted by Texas law, Lessee agrees to defend and indemnify Lessor, Servicer, any other agent of Lessor and their respective successors and assigns from and against any and all losses, damages, liabilities, suits, claims, demands, costs and expenses (including, without limitation, reasonable attorneys' fees and expenses) which Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns may incur by reason of Lessee's breach or violation of, or failure to observe or perform, any term, provision or covenant of this Agreement, or as a result of any loss, damage, theft or destruction of any Vehicle or related to or arising out of or in connection with the use, operation or condition of any Vehicle. The provisions of this Section 12 shall survive any expiration or termination of this Agreement. Nothing herein shall be deemed to affect the rights, privileges, and immunities of Lessee and the foregoing indemnity provision is not intended to be a waiver of any sovereign immunity afforded to Lessee pursuant to Texas law.

Section 14 of the Master Equity Lease Agreement is amended to add the following paragraph:

Upon completion of Lessee's financial obligations to their lease(s), Lessee may have the option to take ownership of their vehicle. This option may be exercised by the payment of the Reduced Book Value to the Lessor as defined in Section 3 of the Master Lease Agreement (which includes any rents and accounts receivable due). Given agreed-upon depreciation rates, Lessor does not intend for this to be a bargain purchase option.

Section 17 of the Master Equity Lease Agreement is amended to read as follows:

Subject to the provisions of Section 15, this Agreement will be binding upon Lessee and its heirs, executors, personal representatives, successors and assigns, and will inure to the benefit of Lessor, Servicer, any other agent of Lessor and their respective successors and assigns. This Agreement will be governed by and construed in accordance with the substantive laws of the State of Texas (determined without reference to conflict of law principles).

Section 19 of the Master Equity Lease Agreement is amended to read as follows:

NON-APPROPRIATION: Lessee's funding of this Agreement shall be on a Fiscal Year basis and is subject to annual appropriations. Lessor acknowledges that Lessee is a municipal Corporation, and being a unit of government, is precluded by the Texas State Constitution and other laws from entering into obligations that financially bind future governing bodies, and that, therefore, nothing in this Agreement shall constitute an obligation of future legislative bodies of the County or State to appropriate funds for purposes of this Agreement. Accordingly, the parties agree that the lease terms within this Agreement or any Schedules relating hereto are contingent upon appropriation of funds by the County or State. The parties further agree that should the County or State fail to appropriate such funds, the Lessor shall be paid all rentals due and owing hereunder up until the actual day of termination. In addition, the parties agree that Lessor may recover the losses incurred by the Lessor for having to sell the vehicles on the open used car market prior to the end of the scheduled term (as determined in Section 3 and Section 14 of this Agreement).

Additional Section 20 is added to the Master Equity Lease Agreement and reads as follows:

**No Boycotting Israel.** As required by Chapter 2270, Texas Government Code, Lessor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Agreement. For purposes of this verification, "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

All references in the Agreement and in the various Schedules and addenda to the Agreement and any other references of similar import shall henceforth mean the Agreement as amended by this Amendment. Except to the extent specifically amended by this Amendment, all of the terms, provisions, conditions, covenants, representations and warranties contained in the Agreement shall be and remain in full force and effect and the same are hereby ratified and confirmed.

IN WITNESS WHEREOF, Lessor and Lessee have executed this Amendment to Master Equity Lease Agreement as of the ____________ day of ___________, 2019.

| | |
|---|---|
| ______________________________ | ______________________________ |
| City of Colleyville (Lessee) | Enterprise FM Trust (Lessor)<br>By: Enterprise Fleet Management, Inc., its attorney in fact |
| By______________________________ | By______________________________ |
| Title:______________________________ | Title:______________________________ |

enterprise

FLEET MANAGEMENT

## MAINTENANCE AGREEMENT

This Maintenance Agreement (this "Agreement") is made and entered into this ______ day of ____________, by Enterprise Fleet Management, Inc., a Missouri corporation ("EFM"), and ____________________________________________________________ ("Lessee").

WITNESSETH

**1. LEASE.** Reference is hereby made to that certain Master Lease Agreement dated as of the ______ day of ____________, by and between Enterprise FM Trust, a Delaware statutory trust, as lessor ("Lessor"), and Lessee, as lessee (as the same may from time to time be amended, modified, extended, renewed, supplemented or restated, the "Lease"). All capitalized terms used and not otherwise defined in this Agreement shall have the respective meanings ascribed to them in the Lease.

**2. COVERED VEHICLES.** This Agreement shall only apply to those vehicles leased by Lessor to Lessee pursuant to the Lease to the extent Section 4 of the Schedule for such vehicle includes a charge for maintenance (the "Covered Vehicle(s)").

**3. TERM AND TERMINATION.** The term of this Agreement ("Term") for each Covered Vehicle shall begin on the Delivery Date of such Covered Vehicle and shall continue until the last day of the "Term" (as defined in the Lease) for such Covered Vehicle unless earlier terminated as set forth below. Each of EFM and Lessee shall each have the right to terminate this Agreement effective as of the last day of any calendar month with respect to any or all of the Covered Vehicles upon not less than sixty (60) days prior written notice to the other party. The termination of this Agreement with respect to any or all of the Covered Vehicles shall not affect any rights or obligations under this Agreement which shall have previously accrued or shall thereafter arise with respect to any occurrence prior to termination, and such rights and obligations shall continue to be governed by the terms of this Agreement.

**4. VEHICLE REPAIRS AND SERVICE.** EFM agrees that, during the Term for the applicable Covered Vehicle and subject to the terms and conditions of this Agreement, it will pay for, or reimburse Lessee for its payment of, all costs and expenses incurred in connection with the maintenance or repair of a Covered Vehicle. This Agreement does not cover, and Lessee will remain responsible for and pay for, (a) fuel, (b) oil and other fluids between changes, (c) tire repair and replacement, (d) washing, (e) repair of damage due to lack of maintenance by Lessee between scheduled services (including, without limitation, failure to maintain fluid levels), (f) maintenance or repair of any alterations to a Covered Vehicle or of any after-market components (this Agreement covers maintenance and repair only of the Covered Vehicles themselves and any factory-installed components and does not cover maintenance or repair of chassis alterations, add-on bodies (including, without limitation, step vans) or other equipment (including, without limitation, lift gates and PTO controls) which is installed or modified by a dealer, body shop, upfitter or anyone else other than the manufacturer of the Covered Vehicle, (g) any service and/or damage resulting from, related to or arising out of an accident, a collision, theft, fire, freezing, vandalism, riot, explosion, other Acts of God, an object striking the Covered Vehicle, improper use of the Covered Vehicle (including, without limitation, driving over curbs, overloading, racing or other competition) or Lessee's failure to maintain the Covered Vehicle as required by the Lease, (h) roadside assistance or towing for vehicle maintenance purposes, (i) mobile services, (j) the cost of loaner or rental vehicles or (k) if the Covered Vehicle is a truck, (i) manual transmission clutch adjustment or replacement, (ii) brake adjustment or replacement or (iii) front axle alignment. Whenever it is necessary to have a Covered Vehicle serviced, Lessee agrees to have the necessary work performed by an authorized dealer of such Covered Vehicle or by a service facility acceptable to EFM. In every case, if the cost of such service will exceed $50.00, Lessee must notify EFM and obtain EFM's authorization for such service and EFM's instructions as to where such service shall be made and the extent of service to be obtained. Lessee agrees to furnish an invoice for all service to a Covered Vehicle, accompanied by a copy of the shop or service order (odometer mileage must be shown on each shop or service order). EFM will not be obligated to pay for any unauthorized charges or those exceeding $50.00 for one service on any Covered Vehicle unless Lessee has complied with the above terms and conditions. EFM will not have any responsibility to pay for any services in excess of the services recommended by the manufacturer, unless otherwise agreed to by EFM. Notwithstanding any other provision of this Agreement to the contrary, (a) all service performed within one hundred twenty (120) days prior to the last day of the scheduled "Term" (as defined in the Lease) for the applicable Covered Vehicle must be authorized by and have the prior consent and approval of EFM and any service not so authorized will be the responsibility of and be paid for by Lessee and (b) EFM is not required to provide or pay for any service to any Covered Vehicle after 100,000 miles.

**5. ENTERPRISE CARDS:** EFM may, at its option, provide Lessee with an authorization card (the "EFM Card") for use in authorizing the payment of charges incurred in connection with the maintenance of the Covered Vehicles. Lessee agrees to be liable to EFM for, and upon receipt of a monthly or other statement from EFM, Lessee agrees to promptly pay to EFM, all charges made by or for the account of Lessee with the EFM Card (other than any charges which are the responsibility of EFM under the terms of this Agreement). EFM reserves the right to change the terms and conditions for the use of the EFM Card at any time. The EFM Card remains the property of EFM and EFM may revoke Lessee's right to possess or use the EFM Card at any time. Upon the termination of this Agreement or upon the demand of EFM, Lessee must return the EFM Card to EFM. The EFM Card is non-transferable.

**6. PAYMENT TERMS.** The amount of the monthly maintenance fee will be listed on the applicable Schedule and will be due and payable in advance on the first day of each month. If the first day of the Term for a Covered Vehicle is other than the first day of a calendar month, Lessee will pay EFM, on the first day of the Term for such Covered Vehicle, a pro-rated maintenance fee for the number of days that the Delivery Date precedes the first monthly maintenance fee payment date. Any monthly maintenance fee or other amount owed by Lessee to EFM under this Agreement which is not paid within twenty (20) days after its due date will accrue interest, payable upon demand of EFM, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate allowed by applicable law. The monthly maintenance fee set forth on each applicable Schedule allows the number of miles per month as set forth

Initials: EFM________ Lessee________

in such Schedule. Lessee agrees to pay EFM at the end of the applicable Term (whether by reason of termination of this Agreement or otherwise) an overmileage maintenance fee for any miles in excess of this average amount per month at the rate set forth in the applicable Schedule. EFM may, at its option, permit Lessor, as an agent for EFM, to bill and collect amounts due to EFM under this Agreement from Lessee on behalf of EFM.

**7. NO WARRANTIES.** Lessee acknowledges that EFM does not perform maintenance or repair services on the Covered Vehicles but rather EFM arranges for maintenance and/or repair services on the Covered Vehicles to be performed by third parties. EFM MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY PRODUCTS, REPAIRS OR SERVICES PROVIDED FOR UNDER THIS AGREEMENT BY THIRD PARTIES, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, COMPLIANCE WITH SPECIFICATIONS, OPERATION, CONDITION, SUITABILITY, PERFORMANCE OR QUALITY. ANY DEFECT IN THE PERFORMANCE OF ANY PRODUCT, REPAIR OR SERVICE WILL NOT RELIEVE LESSEE OF ITS OBLIGATIONS UNDER THIS AGREEMENT, INCLUDING THE PAYMENT TO EFM OF THE MONTHLY MAINTENANCE FEES AND OTHER CHARGES DUE UNDER THIS AGREEMENT.

**8. LESSOR NOT A PARTY.** Lessor is not a party to, and shall have no rights, obligations or duties under or in respect of, this Agreement.

**9. NOTICES.** Any notice or other communication under this Agreement shall be in writing and delivered in person or sent by facsimile, recognized overnight courier or registered or certified mail, return receipt requested and postage prepaid, to the applicable party at its address or facsimile number set forth on the signature page of this Agreement, or at such other address or facsimile number as any party hereto may designate as its address or facsimile number for communications under this Agreement by notice so given. Such notices shall be deemed effective on the day on which delivered or sent if delivered in person or sent by facsimile, on the first (1st) business day after the day on which sent, if sent by recognized overnight courier or on the third (3rd) business day after the day on which mailed, if sent by registered or certified mail.

**10. MISCELLANEOUS.** This Agreement embodies the entire Agreement between the parties relating to the subject matter hereof. This Agreement may be amended only by an agreement in writing signed by EFM and Lessee. Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective only to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provisions in any other jurisdiction. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, except that Lessee may not assign, transfer or delegate any of its rights or obligations under this Agreement without the prior written consent of EFM. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Missouri (without reference to conflict of law principles).

IN WITNESS WHEREOF, EFM and Lessee have executed this Maintenance Agreement as of the day and year first above written.

| | | | |
|---|---|---|---|
| LESSEE: | ______________________ | EFM: | Enterprise Fleet Management, Inc. |
| Signature: | ______________________ | Signature: | ______________________ |
| By: | ______________________ | By: | ______________________ |
| Title: | ______________________ | Title: | ______________________ |
| Address: | ______________________<br>______________________<br>______________________ | Address: | ______________________<br>______________________<br>______________________ |
| Attention: | ______________________ | Attention: | ______________________ |
| Fax #: | ______________________ | Fax #: | ______________________ |
| Date Signed: | ____________, ______ | Date Signed: | ____________, ______ |

Initials: EFM________ Lessee________

enterprise

FLEET MANAGEMENT

**MAINTENANCE MANAGEMENT AND FLEET RENTAL AGREEMENT**

This Agreement is entered into as of the ______ day of _______, by and between Enterprise Fleet Management, Inc., a Missouri corporation, doing business as "Enterprise Fleet Management" ("EFM"), and ________________________________________________ (the "Company").

WITNESSETH:

**1. ENTERPRISE CARDS:** Upon request from the Company, EFM will provide a driver information packet outlining its vehicle maintenance program (the "Program") and a card ("Card") for each Company vehicle included in the Company's request. All drivers of vehicles subject to this Agreement must be a representative of the Company, its subsidiaries or affiliates. All Cards issued by EFM upon request of the Company shall be subject to the terms of this Agreement and the responsibility of the Company. All Cards shall bear an expiration date.

Cards issued to the Company shall be used by the Company in accordance with this Agreement and limited solely to purchases of certain products and services for Company vehicles, which are included in the Program. The Program is subject to all other EFM instructions, rules and regulations which may be revised from time to time by EFM. Cards shall remain the property of EFM and returned to EFM upon expiration or cancellation.

**2. VEHICLE REPAIRS AND SERVICE:** EFM will provide purchase order control by phone or in writing authorizing charges for repairs and service over $75, or such other amount as may be established by EFM from time to time under the Program. All charges for repairs and services will be invoiced to EFM. Invoices will be reviewed by EFM for accuracy, proper application of potential manufacturer's warranties, application of potential discounts and unnecessary, unauthorized repairs.

Notwithstanding the above, in the event the repairs and service are the result of damage from an accident or other non-maintenance related cause (including glass claims), these matters will be referred to the Company's Fleet Manager. If the Company prefers that EFM handle the damage repair, the Company agrees to assign the administration of the matter to EFM. EFM will administer such claims in its discretion. The fees for this service will be up to $125.00 per claim and the Company agrees to reimburse for repairs as outlined in this agreement. If the Company desires the assistance of EFM in recovering damage amounts from at fault third parties, a Vehicle Risk Management Agreement must be on file for the Company.

**3. BILLING AND PAYMENT:** All audited invoices paid by EFM on behalf of the Company will be consolidated and submitted to the Company on a single monthly invoice for the entire Company fleet covered under this Agreement. The Company is liable for, and will pay EFM within ten (10) days after receipt of an invoice or statement for, all purchases invoiced to the Company by EFM, which were paid by EFM for or on behalf of the Company. EFM will be entitled to retain for its own account, and treat as being paid by EFM for purposes of this Agreement, any discounts it receives from a supplier with respect to such purchases which are based on the overall volume of business EFM provides to such supplier and not solely the Company's business. EFM will exercise due care to prevent additional charges from being incurred once the Company has notified EFM of its desire to cancel any outstanding Card under this Agreement. The Company will use its best efforts to obtain and return any such cancelled Card.

**4. RENTAL VEHICLES:** The Card will authorize the Company's representative to arrange for rental vehicles with a subsidiary of Enterprise Rent-A-Car Company for a maximum of two (2) days without prior authorization. Extensions beyond two (2) days must be granted by an EFM representative. The Company assumes all responsibility for all rental agreements arranged by EFM with a subsidiary of Enterprise Rent-A-Car Company through an EFM representative or through the use of the Card. All drivers must be at least 21 years of age, hold a valid driver's license, be an employee of the Company or authorized by the Company through established reservation procedures and meet other applicable requirements of the applicable subsidiary of Enterprise Rent-A-Car Company.

**5. NO WARRANTY:** EFM MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO PRODUCTS, REPAIRS OR SERVICES PROVIDED FOR UNDER THIS AGREEMENT BY THIRD PARTIES, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO MERCHANTABILITY, COMPLIANCE WITH SPECIFICATIONS, OPERATION, CONDITION, SUITABILITY, PERFORMANCE, QUALITY OR FITNESS FOR USE. Any defect in the performance of any product, repair or service will not relieve the Company from its obligations under this Agreement, including without limitation the payment to EFM of monthly invoices.

**6. CANCELLATION:** Either party may cancel any Card under this Agreement or this Agreement in its entirety at any time by giving written notice to the other party. The cancellation of any Card or termination of this Agreement will not affect any rights or obligations under this Agreement, which shall have previously accrued or shall thereafter arise with respect to any occurrence prior to such cancellation or termination. A Card shall be immediately returned to EFM upon cancellation to: Enterprise Fleet Management, 600 Corporate Park Drive, St. Louis, MO 63105, Attention: Enterprise Card Department. Notice to EFM regarding the cancellation of any Card shall specify the Card number and identify the Company's representative. In the case of a terminated representative, such notice shall include a brief description of the efforts made to reclaim the Card.

**7. NOTICES:** All notices of cancellation or termination under this Agreement shall be mailed postage prepaid by registered or certified mail, or sent by express overnight delivery service, to the other party at its address set forth on the signature page of this Agreement or at such other address as such party may provide in writing from time to time. Any such notice sent by mail will be effective three (3) days after deposit in the United States mail, duly addressed, with registered or certified mail postage prepaid. Any such notice sent by express overnight delivery service will be effective one (1) day after deposit with such delivery service, duly addressed, with delivery fees prepaid. The Company will promptly notify EFM of any change in the Company's address.

Initials: EFM________ Company________

**8. FEES:** EFM will charge the Company for the service under this Agreement $______ per month per Card, plus a one time set-up fee of $_______.

**9. MISCELLANEOUS:** This Agreement may be amended only by an agreement in writing signed by EFM and the Company. This Agreement is governed by the substantive laws of the State of Missouri (determined without reference to conflict of law principles).

IN WITNESS WHEREOF, EFM and the Company have executed this Maintenance Management and Fleet Rental Agreement as of the day and year first above written.

Company: ______________________________

Signature: ______________________________

By: ______________________________

Title: ______________________________

Address: ______________________________

______________________________

______________________________

Date Signed: ____________________, __________

EFM: Enterprise Fleet Management, Inc.

Signature: ______________________________

By: ______________________________

Title: ______________________________

Address: ______________________________

______________________________

______________________________

Date Signed: ____________________, __________

Initials: EFM________ Company________

enterprise
FLEET MANAGEMENT

# TELEMATICS SERVICES AGREEMENT

As of this ______ day of _____________, 2019, (the "Effective Date") the parties below have agreed to the following Telematics Services Agreement (the "Agreement"), to be effective upon the execution the later of the Effective Date of this Agreement and the following agreement(s) between the parties.

*[select any or all that apply]*

(☒) Master Equity Lease Agreement (with schedules), dated ____________________, 2019

(☐) Master Walkaway Lease Agreement (with schedules), dated _________________

WHEREAS, Enterprise Fleet Management, Inc. ("EFM") offers in-vehicle telematics products and services (the "Telematics Device(s)") and EFM is willing to make the Telematics Device available for purchase, installation and use by Customer, as defined below, consistent with the terms of this Agreement; and

WHEREAS, the undersigned (the "Customer") desires to purchase, have installed and use the Telematics Device as consistent with the terms of this Agreement; and

NOW THEREFORE, in consideration for the mutual promises contained herein, and for such other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties agree to the following.

**1. Telematics Device Notice, Ownership, Access and Release.** The Telematics Device(s) shall require the Vehicle(s), as defined below, to be equipped with a global positioning system (GPS) device and other telematics systems which may include hardware material and imbedded software. The Vehicle shall also be equipped with an Event Data Recorder (EDR) or similar technology installed for the purpose of recording, compiling, synthesizing, reading, interpreting, and transmitting information about the condition and/or operation of the Vehicle(s) that is generated by the Telematics device (the "Telematics Data" or "Data"). The Telematics Device(s) may record certain driving activities or actions, locations traveled and mileage driven as well as other Vehicle mechanical and operational Data. By their signatures below, each party acknowledges that such systems utilize cellular telephone and/or radio signals to transmit Data and communication and, therefore, privacy of such Data cannot be guaranteed and is specifically disclaimed as a condition of this Agreement and as a condition to receiving the Telematics Device.

**2 Use of Telematics Data.** Customer acknowledges that the Telematics Data may be recorded and that Customer shall be entitled to access and use of such Data at its sole discretion. Customer shall be considered the owner of all such Data. Customer releases EFM and its parent company and affiliates, the operator of the telematics system, the applicable software provider(s), the wireless carrier(s) and other suppliers of components and/or services and their respective employees, officers, directors and agents from any damage (including incidental and/or consequential damages) to persons (including without limitation Customer) or property caused by failure of the telematics system to operate properly. Third party service providers are not agents or employees of EFM, and EFM shall have no liability or responsibility with respect to the acts or omissions of those parties. Customer retains ultimate responsibility with regard to the categories of Data received and/or collected through its utilization of a Telematics Device and the usage or disclosure of such Data.

Customer further agrees that EFM and its parent company may access and use, but shall not be obligated to access or use, the Data for business purposes that include, but are not limited to, the following: (a) to provide services to Customer; (b) to check, maintain, diagnose, update or repair Customer's equipment; (c) to enable EFM or a third-party to improve or develop EFM products and services; (d) to assist or support Customer with managing a vehicle fleet; (e) to comply with or enforce legal or contractual requirements, including disclosure to a court or other governmental body in response to a valid order or specific request; (f) to offer Customer products or services; (g) to comply with a request from Customer; or (i) to disclose the Data to a third party as is necessary to accomplish (a) through (g).

**3. Compliance with Privacy Laws; Standard of Care.** Customer agrees to comply with any and all federal and state laws, rules, and regulations pertaining to the collection, storage, and use of the Telematics Data, including, but not limited to, applicable consumer/employee privacy and data security provisions that concern the following: (a) providing notice to employees/drivers of a vehicle equipped with a Telematics Device that such vehicle is so equipped, resulting in the collection and use of Data; (b) obtaining driver consent to the collection and use of such Data as described herein; and (c) Customer's use, storage, retention, disposal, and dissemination of such Data, including sharing any Data with Customer affiliates, employees, and unaffiliated third parties.

Customer further covenants and agrees to the following:

1. Customer will apply a degree of care as is appropriate to avoid unauthorized access, use, or disclosure of Data.
2. Customer will use and disclose Data solely and exclusively for the purposes for which such Data, or access to it, is provided pursuant to the terms of the Agreement, and will not use, sell, rent, transfer, or otherwise distribute Data in a manner inconsistent with this Agreement.
3. To the extent Customer discloses or makes Data available to a third-party, Customer is solely liable for the acts and omissions of the third-party concerning the treatment of such Data.

**4. Vehicles.** This Agreement shall only apply to those vehicles (i) leased to Customer by an affiliate of EFM in which EFM is servicer under such lease or (ii) owned by Customer, provided that Customer has a valid Master Walkaway or Equity Lease Agreement (with schedules) in force with an affiliate of EFM.

**5. Purchase, Activation and Warranty.** Customer shall pay EFM the standard price as set by EFM for each Telematics Device, including all applicable taxes, fees and shipping charges. Warranty terms and other terms and conditions shall be those as provided by the hardware and equipment manufacturer(s) and software licensor(s) at the time of installation. Customer acknowledges that EFM does not provide the software or hardware for the telematics services on the Vehicles, but rather EFM arranges for provision of the same by third parties. EFM MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY PRODUCTS, REPAIRS OR SERVICES PROVIDED FOR UNDER THIS AGREEMENT BY THIRD PARTIES, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, COMPLIANCE WITH SPECIFICATIONS, OPERATION, CONDITION, SUITABILITY, PERFORMANCE OR QUALITY. ANY DEFECT IN THE PERFORMANCE OF ANY PRODUCT, REPAIR OR SERVICE WILL NOT RELIEVE CUSTOMER OF ITS OBLIGATIONS UNDER THIS AGREEMENT, INCLUDING THE PAYMENT TO EFM OF ANY CHARGES DUE UNDER THIS AGREEMENT OR ANY OTHER AGREEMENT BETWEEN THE PARTIES AND THEIR AFFILIATES.

**6. Training.** The third party service provider shall provide Customer and its employees with training and support materials on the functionality and use of the Telematics Device(s). At all times, Customer shall utilize commercially reasonable efforts to care, adhere to the training and care materials provided for the Telematics Device(s).

**7. Wireless Service Provider and Agreement; Software Agreement; Termination.** Customer shall execute a Wireless Service Agreement with a telecommunications carrier identified by EFM as a condition to purchase and installation of the Telematics Devices. Customer shall also execute an on-line End User Software Agreement with a third party vendor identified by EFM that licenses to Customer the software necessary to support the use of the Telematics Devices. The Wireless Services Agreement and/or Software Agreement shall provide for an ongoing, regular monthly charge, payable by Customer, for the use of the wireless services and software associated with the Telematics Devices by Customer. EFM shall not be a party to such Wireless Services Agreement or Software Agreements but termination of the same (for any reason) shall terminate this Agreement, unless otherwise agreed in writing by EFM. Termination of the agreement(s), as described above, with respect to the Vehicles and termination of this Agreement may terminate Customer's Wireless Services Agreement. Early termination of the Wireless Services Agreement may require Customer to pay an early termination fee or other charges. Customer agrees to provide EFM with prompt and complete notice of any termination of its Wireless Service Agreement and any other modifications to the same. This Agreement is terminable, upon written notice by EFM to Customer, upon expiration or termination of all leases between Customer and an affiliate of EFM.

**8. Indemnification.** To the extent permitted by law, Customer warrants, represents, and agrees to defend, indemnify and hold EFM, its parent company, and its affiliates and their employees, officers, directors and managers harmless from and against any and all losses, damages, liabilities, suits, claims, demands, causes of action, government investigations, fines, penalties, costs and expenses (including, without limitation, attorneys' fees and expenses) which EFM and/or its parent company and its affiliates may incur by reason of the following: (a) Customer's breach or violation of, or failure to observe or perform, any term, provision or covenant of this Agreement or its Wireless Services Agreement or Software Agreement; (b) as a result of any loss, damage, theft or destruction of any hardware or software, or related to or arising out of or in connection with the use, operation or condition of any of the Telematics Device(s); (c) any failure to provide any requisite disclosures or notice, or to obtain any consent or opt-out relating to the use of a Telematics Device or the collection and use of the Telematics Data pursuant to Section 3 of this Agreement; and (d) any failure to properly access, monitor, secure or safeguard any Data. The provisions of this Section 8 shall survive any expiration or termination of this Agreement.

**9. Miscellaneous.** All terms and conditions of the agreement(s) otherwise referenced herein shall continue in full force and effect and are hereby ratified and confirmed by the parties. The parties agree that this Agreement is the full and complete agreement between the parties with respect to the Telematics Device described herein and shall only be modified upon written agreement of both parties hereto. Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective only to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provisions in any other jurisdiction. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, except that Customer may not assign, transfer or delegate any of its rights or obligations under this Agreement without the prior written consent of EFM, which shall be it EFM's sole discretion. Any provision of this Agreement may be amended, but only if such amendment is in writing and is signed by Customer and EFM. EFM may make additional services related to this Agreement in the future, and the parties agree that if Customer elects such additional services, the parties will amend this Agreement related to such services.

This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Texas (without reference to conflict of law principles).

REMAINDER OF PAGE INTENTIONALLY BLANK
SIGNATURE PAGE TO FOLLOW

IN WITNESS, the parties have executed this Agreement, as of the dates respectively provided below.

| | |
|---|---|
| **"ENTERPRISE FLEET MANAGEMENT, INC."** | **City of Colleyville "CUSTOMER"** |
| ________________________________ | ________________________________ |
| By: | By: |
| Title: | Title: |
| Address: | Address: |
| Date: | Date: |

enterprise FLEET MANAGEMENT | GEOTAB management by measurement | Authorized Geotab Installer

# ORDER FORM

Contact ______________________

Company Name ______________________

Address ______________________

City / State / Zip ______________________

Phone Number ______________________

Email Address ______________________

Quote Date ______________________

Sales Rep ______________________

This quote is valid for 30 days from the quote date unless extended in writing by Enterprise Fleet Management.

| Equipment | Device SKU | Price | QTY | Amount |
|---|---|---|---|---|
| | | | | $ 0.00 |
| | | | | $ 0.00 |
| | | | | $ 0.00 |
| | | | | $ 0.00 |
| | | | | $ 0.00 |
| | | | | $ 0.00 |
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| | | | | $ 0.00 |
| | | | | $ 0.00 |
| | | | | $ 0.00 |
| | | | | $ 0.00 |
| | | | | $ 0.00 |
| | | Estimated Sub Total | | $ 0.00 |
| | | Estimated Shipping | | |
| | | **Estimated Total** | | **$ 0.00** |

| Monthly Service | SKU | Term | MRC | QTY | Amount |
|---|---|---|---|---|---|
| | | (select term) | | | $ 0.00 |
| | | (select term) | | | $ 0.00 |
| | | | **Estimated Monthly Cost** | | **$ 0.00** |

Thank you for choosing Enterprise Fleet Managment for your mobility product & solution needs. To signify your acceptance of the pricing and agreement to be bound by our Terms and Conditions, please complete the information on page 2, sign and date, and return this quote to your Enterprise Fleet Management sales representative.

| Payment Terms (select one) | |
|---|---|
| ☐ | New Account / Requesting Terms |
| | ☐ Credit Application Attached |
| ☐ | Existing Account / Net Terms P.O. / Cost Center |
| ☐ | Credit Card (fees apply) |

| Sales Tax (select one) | |
|---|---|
| ☐ | I understand that applicable county/city/state sales tax for these products and services will be added to the final invoice(s) |
| ☐ | This company is tax exempt and I have attached our valid tax exemption or tax resale certificate to this order |

| Billing Information | | | | | |
|---|---|---|---|---|---|
| Company Name | | | | | |
| Attention To | | | | | |
| Email Address | | | | | |
| Address | | | | | |
| City | | State | | Zip | |

| Shipping Information | | | | | |
|---|---|---|---|---|---|
| Company Name | | | | | |
| Attention To | | | | | |
| Address | | | | | |
| City | | State | | Zip | |
| Shipping Method | (select shipping) | | | | |

*These are our standard shipping options. The shipping fee is per location, not per device.

## Acceptance of Products, Pricing, and Terms and Conditions

For complete Terms and Conditions, please click here.
**No returns or cancellations.**
**Shipping:** 3-5 business days from ship date ($35 per package or location). Overnight ($100 per package or location).
**Activation:** Where applicable, Purchaser is responsible for the activation of equipment with a network carrier and payment of required monthly fees.
**Software:** Purchaser does not own software installed on any device. Software is licensed pursuant to manufacturer's terms.
**Monthly Recurring Charges:** Purchaser agrees to the payment of monthly service fees for the minimum term specified above (if any).
**Use of Geotab Equipment:** Equipment is a GPS management solution intended for the monitoring and/or tracking of powered and non-powered assets. Equipment may NOT be used in safety-critical or military applications.
**Billing:** Geotab will prepare, process and submit on behalf of Enterprise Fleet Management all invoices for equipment and monthly service fees outlined above.

I certify that I have the authority to execute this order on behalf of my company. By affixing my signature below, I express my acceptance of my products and pricing contained herein, agree to be bound by Geotab USA, Inc. Terms and Conditions, and understand there are no returns. I understand that my electronic signature carries the same legal weight as a traditional wet-ink signature, and that by affixing my electronic signature hereto, this document is considered to be legally binding.

**Authorized Signature** ______________________ **Date** ____________

GEOTAB
management by measurement

# Customer Profile
## Account Preferences & Credit Application

## **Section 1:** Account Information

| | |
|---|---|
| Company Name | Fed Tax ID |
| DBA | DUNS |
| Contact Person | Phone |
| E-mail | Fax |

Organization Form: ☐ Corporation ☐ Proprietorship ☐ Partnership ☐ Limited Liability ☐ Government ☐ Education

## **Section 2:** Billing Information

| | | |
|---|---|---|
| Bill to Attn: | Send invoices to: | ☐ Corporate<br>☐ Field Locations |
| Address | PO Required: | ☐ Yes<br>☐ No |
| City/State/Zip | Cost Center Required: | ☐ Yes<br>☐ No |

| | |
|---|---|
| A/P Contact | |
| A/P Phone | A/P Fax |
| A/P Email | click here to enroll in paperless billing ☐ |

☐ Tax Exempt (please provide cert # here and include a copy of your certificate with submission of this application)

## **Section 3:** Shipping Information

Address Same as Billing ☐ yes ☐ no (complete fields below) orders ship to multiple locations (to be listed on each P.O.)

| | |
|---|---|
| Ship to Attn: | E-mail |
| Address | Phone |
| City, State, Zip | Fax |

## **Section 4:** Shipping Preferences

As a best practice to manage the shipping of your project from our facility, we would like to confirm your shipping and insurance preferences.

**Shipping:** Please select one of the following:

☐ Add shipping to my invoices
☐ Use my company's shipping account (account number)
(carrier)

**Insurance:**

Your equipment originally shipped to Geotab USA, Inc. **FOB: origin**, meaning you own the goods as soon as they leave the manufacturer's warehouse. To protect your investment Geotab USA recommends that all client shipments be insured when leaving our staging facility. If items are lost, or damaged in transit, carriers will not reimburse or replace those goods unless the shipment was insured. The insurance option secures (in the event of loss or damage) reimbursement of your goods and services through a claim process, which Geotab USA will facilitate for you. You may decline the insurance option, but this means you will not be reimbursed for losses and/or replacement costs of your goods should loss or damage occur.

Please select one of the following:

☐ I elect insurance coverage for my shipment. I understand I'm responsible to make note of any damages upon delivery of my order, and I will contact Geotab USA immediately to initiate the claim process.

☐ Add insurance to my invoices (Insurance rates are $1.95 for the first $200 and $.65 for every $100 thereafter).
☐ Insure my shipment through my company's shipping account (only available if this is the shipping method.)

In the event a claim is denied (by the carrier) because of any action, or lack thereof, on your part, a refund is not guaranteed. (Initial)

☐ I decline the insurance coverage for my shipment. I understand in the event of loss or damage that there is no reimbursement or replacement of my goods (or the shipping costs) from the carrier, or from Geotab USA.

Waiver of Liability: This is to certify that I am waiving insurance coverage and should any loss, or damage occur. I agree to release Geotab USA from all liability. (Initial)

## **Section 5:** Trade References & Bank Information

If you are opening an account and applying for Net Terms with Geotab USA you must complete this section.

☐ I have attached my own credit and trade reference sheet

| **Company 1** | | **Company 2** | |
|---|---|---|---|
| Contact | | Contact | |
| Account # | Credit Line: | Account # | Credit Line: |
| Phone Number | | Phone Number | |
| Address | | Address | |
| City, State, Zip | | City, State, Zip | |

| **Company 3** | |
|---|---|
| Contact | |
| Account # | Credit Line: |
| Phone Number | |
| Address | |
| City, State, Zip | |

| **Company 4** | |
|---|---|
| Contact | |
| Account # | Credit Line: |
| Phone Number | |
| Address | |
| City, State, Zip | |

| Bank Name | |
|---|---|
| Contact | Telephone Number |
| Address | |
| City, State, Zip | |
| Checking Account# | Savings Account# |

## **Section 6:** Agreement

I hereby certify that the information contained herein is complete and accurate. This information has been furnished with the understanding that it is to be used to establish an account with Geotab USA, Inc. and determine the amount and conditions of the credit to be extended. In consideration for the extension of credit, said business promises to pay for all purchases within the established terms (TBD) and agrees to pay a service charge of 1-1/2% per month on all past due balances.

Furthermore, I hereby authorize the financial institutions listed in this application to release necessary information to Geotab USA, Inc. to verify the information contained herein.

The undersigned represents that he/she has the authority (on behalf of the business identified) to establish an account with Geotab USA, Inc., agree to the overall Terms & Conditions (found here) and execute the credit agreement.

## Authorized Representative

______________________________ ______________________________

Signature Date

______________________________ ______________________________

Print Name Title

For Electronic Signatures:
By affixing my electronic signature above, I understand that my electronic signature carries the same legal weight as a traditional wet-ink signature, and that by affixing my electronic signature hereto, this document is considered to be legally binding.

# CONSIGNMENT AGREEMENT

THIS AGREEMENT is entered into by and between Enterprise Fleet Management, Inc. a Missouri corporation (hereinafter referred to as "Enterprise") and [________________________________________], a ________________ (hereinafter referred to as "CUSTOMER") on this _____ day of ____________, _________ (hereinafter referred to as the "Execution Date").

## RECITALS

A. Enterprise is in the business of selling previous leased and rental vehicles at wholesale; and

B. The CUSTOMER is in the business of City Government

C. The CUSTOMER and Enterprise wish to enter into an agreement whereby Enterprise will sell at wholesale, CUSTOMER's vehicles set forth on Exhibit A, attached hereto and incorporated herein, as supplemented from time to time (collectively, the "Vehicles").

NOW, THEREFORE, for and in consideration of the mutual promises and covenants hereinafter set forth, the parties agree as follows:

## TERMS AND CONDITIONS

1. Right to Sell: Enterprise shall have the non-exclusive right to sell any Vehicles consigned to Enterprise by a CUSTOMER within the Geographic Territory.

2. Power of Attorney: CUSTOMER appoints Enterprise as its true and lawful attorney-in-fact to sign Vehicle titles on behalf of CUSTOMER for transfer of same and hereby grant it power in any and all matters pertaining to the transfer of Vehicle titles and any papers necessary thereto on behalf of CUSTOMER. The rights, powers and authorities of said attorney-in-fact granted in this instrument shall commence and be in full force and effect on the Execution Date, and such rights, powers and authority shall remain in full force and effect thereafter until terminated as set forth herein.

3. Assignments: Vehicle assignments may be issued to Enterprise by phone, fax, or electronically.

4. Service Fee: For each Vehicle sold, the CUSTOMER shall pay Enterprise a fee of $_____ ("Service Fee") plus towing at prevailing rates.

5. Sales Process: Enterprise shall use reasonable efforts sell each Vehicle. CUSTOMER may, at its discretion, place a Minimum Bid or Bid to be Approved (BTBA) on any Vehicle by providing prior written notification to Enterprise.

6. Time for Payment:

   (a) No later than two (2) business days after the collection of funds for the sale of a Vehicle, Enterprise will remit to the CUSTOMER an amount equal to the Vehicle sale price minus any seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by Enterprise while selling Vehicle.

   (b) Enterprise's obligations pursuant to Section 6(a) shall not apply to Vehicle sales involving mistakes or inadvertences in the sales process where Enterprise reasonably believes that fairness to the buyer or seller justifies the cancellation or reversal of the sale. If Enterprise has already remitted payment to CUSTOMER pursuant to Section 6(a) prior to the sale being reversed or cancelled, CUSTOMER agrees to reimburse Enterprise said payment in full. Enterprise will then re-list the Vehicle and pay CUSTOMER in accordance with this Section 6. Examples of mistakes or inadvertences include, but are not limited, to Vehicles sold using inaccurate or incomplete vehicle or title descriptions and bids entered erroneously.

7. Indemnification and Hold Harmless: Enterprise and CUSTOMER agree to indemnify, defend and hold each other and its parent, employees and agents harmless to the extent any loss, damage, or liability arises from the negligence or willful misconduct of the other, its agents or employees, and for its breach of any term of this Agreement. The parties' obligations under this section shall survive termination of this Agreement.

8. Liens, Judgments, Titles and Defects: CUSTOMER shall defend, indemnify and hold Enterprise its parent, employees and agents harmless from and against any and all claims, expenses (including reasonable attorney's fees), suits and demands arising out of, based upon, or resulting from any judgments, liens or citations that were placed on the Vehicle, defects in the Vehicle's title, or mechanical or design defects in the Vehicle.

9. Odometer: Enterprise assumes no responsibility for the correctness of the odometer reading on any Vehicle and the CUSTOMER shall defend, indemnify and hold Enterprise its parent, employees and agents harmless from and against any and all claims, expenses (including reasonable attorney's fees), suits and demands arising out of, based upon or resulting from inaccuracy of the odometer reading on any Vehicle or any odometer statement prepared in connection with the sale of any Vehicle, unless such inaccuracy is caused by an employee, Enterprise, or officer of Enterprise.

10. Bankruptcy: Subject to applicable law, in the event of the filing by CUSTOMER of a petition in bankruptcy or an involuntary assignment of its assets for the benefit of creditors, Enterprise may accumulate sales proceeds from the sale of all Vehicles and deduct seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by Enterprise while selling Vehicle from said funds. Enterprise will thereafter remit to CUSTOMER the net proceeds of said accumulated sales proceeds, if any.

11. Compliance with Laws: Enterprise shall comply with all federal, state, and local laws, regulations, ordinances, and statutes, including those of any state motor vehicle departments, department of insurance, and the Federal Odometer Act.

12. Insurance: CUSTOMER shall obtain and maintain in force at all times during the term of this Agreement and keep in place until each Vehicle is sold and title is transferred on each Vehicle, automobile third party liability of $1,000,000 per occurrence and physical damage coverage on all Vehicles. This insurance shall be written as a primary policy and not contributing with any insurance coverage or self-insurance applicable to Enterprise.

13. Term: This agreement is effective on the Execution Date and shall continue until such time as either party shall notify the other party with thirty (30) days prior written notice to terminate the Agreement with or without cause.

14. Modification: No modification, amendment or waiver of this Agreement or any of its provisions shall be binding unless in writing and duly signed by the parties hereto.

15. Entire Agreement: This Agreement constitutes the entire Agreement between the parties and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, with respect to the subject matter hereto.

16. Liability Limit: In the event Enterprise is responsible for any damage to a Vehicle, Enterprise's liability for damage to a Vehicle in its possession shall be limited to the lesser of: (1) the actual

cost to repair the damage to such vehicle suffered while in Enterprise's possession; or (2) the negative impact to the salvage value of such vehicle. Enterprise shall not be liable for any other damages to a Vehicle of any kind, including but not limited to special, incidental, consequential or other damages.

17. Attorney's Fees: In the event that a party hereto institutes any action or proceeding to enforce the provisions of this Agreement, the prevailing party shall be entitled to receive from the losing party reasonable attorney's fees and costs for legal services rendered to the prevailing party.

18. Authorization: Each party represents and warrants to the other party that the person signing this Agreement on behalf of such party is duly authorized to bind such party.

| "ENTERPRISE" | "CUSTOMER" |
|---|---|
| By____________________ *Signature* | By____________________ *Signature* |
| Printed Name: | Printed Name: |
| Title: | Title: |
| ____________________ Date | ____________________ Date |

FLEET MANAGEMENT

# AUTHORIZED SIGNER

## AUTHORIZED SIGNERS FOR MOTOR VEHICLE LEASE(S)

RESOLVED, The undersigned hereby certifies (i) that he/she is the duly appointed ______________________________ (Title) for ______________________________ (Entity legal name) hereafter known as "The Entity", (ii) that he/she is authorized by The Entity to execute and deliver on behalf of The Entity to Enterprise Fleet Management, hereafter known as "Enterprise" ("Lessor") and the Master Lease Agreement between Enterprise and the Entity ) the ("Lessee"), and (iii) that the following individuals are authorized and empowered on behalf of and in the name of The Entity to execute and deliver to Enterprise Schedules to the Lease for individual motor vehicles, together with any other necessary documents in connection with those Schedules:

RESOLVED FURTHER, that:

| | |
|---|---|
| ______________________________ | ______________________________ |
| Print Name | Title |
| ______________________________ | ______________________________ |
| Print Name | Title |
| ______________________________ | ______________________________ |
| Print Name | Title |
| ______________________________ | ______________________________ |
| Print Name | Title |
| ______________________________ | ______________________________ |
| Print Name | Title |
| ______________________________ | ______________________________ |
| Print Name | Title |

Bond Rating: ____________________ Rating Agency: ____________________ Federal ID#: ____________________

RESOLVED FURTHER, that EFM is authorized to act upon this authorization until written notice of its revocation is received by EFM.

I do hereby certify that I am an authorized representative of this Company and have been given the authority to sign this agreement on behalf of the Company.

| | |
|---|---|
| ______________________________ | ______________________________ |
| Print Name | Title |
| ______________________________ | ______________________________ |
| Signature | Company Name |

____________________

Date

**Agenda Number** 5a **Agenda Date** 8/6/2019 **Number** Ordinance O-19-2087
**Type** Ordinance
**Department** Police

**Title**
Approval of the Fiscal Year 2020 Colleyville Crime Control and Prevention District budget

**Strategic Plan**
2.4 Demonstrate stewardship of public resources
2.1 Provide responsive, efficient city services

**Explanation**
***Second Reading and Public Hearing***

There were no speakers regarding this item at the July 16, 2019, City Council meeting.

***First Reading and Public Hearing***

In accordance with Chapter 363 of the Local Government Code, the Colleyville Crime Control and Prevention District (CCCPD) Board, which is comprised of the City Council, must hold a public hearing on the proposed annual budget at least 100 days before the start of the fiscal year and adopt a budget at least 80 days before the start of the fiscal year. The CCCPD Board held a public hearing on the proposed FY 2020 CCCPD budget on June 18, 2019 and advertised this public hearing in the *Fort Worth Star-Telegram* on June 6, 2019, per the 10 day advance requirement. On July 2, 2019, the Board approved the proposed FY 2020 CCCPD budget.

Upon Board approval, the CCCPD budget must be submitted to the City Council for approval or rejection within 10 days. Per Sec. 363.205(d) of the Local Government Code, the governing body may not amend the budget submitted by the Board. If the governing body rejects the budget submitted by the Board, the governing body and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year. This agenda item allows for City Council consideration of the CCCPD budget. The July 16, 2019 City Council agenda item for first reading of the CCCPD budget ordinance will also serve as the required public hearing by the governing body and was advertised in the *Fort Worth Star-Telegram* on Friday, July 5, 2019, per the 10 day advance requirement.

During the discussion of the FY 2020 proposed CCCPD budget on June 18, 2019, staff presented a complete FY 2020 budget proposal and a five-year forecast based on current information. No changes to the FY 2020 proposed CCCPD budget were requested.

**Financial Impact**
The attached proposed budget provides estimated fund balances and revenues, as well as a detailed list of proposed expenditures.

**Recommendation**
Approve

**Attachments**
1. CCCPD FY2020 Budget Presentation
2. Proposed FY2020 CCCPD Budget
3. Ordinance O-19-2087

# Discussion of Proposed FY 2020 Colleyville Crime Control Prevention District Budget (CCCPD)

**City Council Meeting**
**August 6, 2019**

# CCCPD History

**Creation & Authorization**

- The CCCPD was first established in 1999 by local voters for an initial five year period

- In 2003, voters renewed the District for an additional 20 year period

- The District will be eligible for renewal again in 2023

**District Powers**

- Local Government Code Chapter 363, Section 363.151

> "The district may finance all the costs of a crime control and crime prevention program, including the costs for personnel, administration, expansion, enhancement, and capital expenditures."

# FY 20 Proposed Budget

**New Initiatives Proposed for FY20:**

- New Sergeant Position + Vehicle
- New PT Accreditation Coordinator Position
- Training Funding for Leadership Development and for De-Escalation / Crisis Intervention Training
- Software – Investigative platform and an Early Warning System / Internal Affairs Management System
- New CAD/RMS System for Consortium (Colleyville, Keller, Southlake, Grapevine)

# New Sergeant Position

**New Sergeant Position Requested for FY20**

- Has been in the CCCPD budget since 2017 but projected for FY20
- This position will address the span of control issue currently experienced by the Lieutenant assigned to CID and there is only 1 supervisor in CID
  - Currently all SROs report to the Lt
  - Code Enforcement reports to the Lt
  - CID Sgt reports to the Lt
  - Crossing Guards report to the Lt
  - Court Bailiff and Warrant Officer reports to the Lt
  - Property Room Technician reports to the Lt
  - Training and Personnel Sgt reports to the Lt

# New PT Accreditation Coordinator

**New Part-Time Accreditation Coordinator Requested for FY20**

- Employee who managed the Texas Best Practices Accreditation process for the last few year left the agency in February
- We signed on to achieve national accreditation through CALEA last FY – multi-year process
- This position would coordinate both Texas Best Practices and CALEA Accreditation processes
- We hope to hire a part-time employee who has experience with both processes and could hit the ground running as we are mid-way through the CALEA cycle
- NOTE: Through the reclassification of an existing position and an internal promotion in Records, we were able to save $10k. This position would require only an additional $17k to fully fund

# New Training and Investigative Software

**Additional Targeted Training Funding Requested for FY20**

- 90 Day Review identified some opportunities to enhance training for our department
- Requesting additional funding for ongoing Leadership Development Training for our Senior Staff
- Requesting additional funding for ongoing De-escalation and Crisis Intervention Training for our sworn personnel

**New Funding for Investigative Software Requested for FY20**

- We are requesting additional funding for access to an investigative platform that will aid our Detectives in their investigations
- We are requesting additional funding for an Early Warning System and an Internal Affairs System annual subscription which is required for CALEA accreditation

# New CAD/RMS System

**New Funding for CAD/RMS System Replacement Requested for FY20**

- Consortium of Colleyville, Southlake, Keller and Grapevine are looking to move from our current system to a commercial off-the-shelf system
- Plans are to obtain a consultant this FY that can facilitate the requirements gathering, RFP process and system selection
  - We are estimating $50k for our portion of the consultant and we will find existing funding this FY for this expense
- All partner cities are budgeting for this system procurement through their crime districts in FY20
  - Our share of the new CAD/RMS is estimated at $375,000

# FY 20 Proposed Budget

COLLEYVILLE

**Ongoing Initiatives:**

- Funding of Salary and Benefits for eleven (11) sworn police officer positions + one (1) new Sergeant.
  - We are currently authorized for 43 sworn, but will be moving up to an authorized strength of 44 if the new Sgt position is approved and then twelve (12) sworn officer positions would be funded out of CCCPD
- Records Management System software (CRIMES) and maintenance
- Crime Reports Analytical Mapping Software
- Various Software Maintenance Agreements
- Participation in the Metroport Teen Court Program at one-quarter of the regional costs

# FY 20 Proposed Budget

**Ongoing Initiatives:**

- All Police Department vehicles funded through CCCPD budget
  - Vehicles are on a regular replacement schedule
  - Budgeted for four marked police vehicles and we will swap out equipment from the older units in FY20
  - In FY21-23, we will be purchasing new equipment for each new vehicle, so you will see an increase in this budget item for these years to better align with the actual needs
- Continuation of weapons replacement schedule
- Funding for SWAT training and equipment. We fill up to 3 slots on the Northeast Tarrant SWAT Team. This line item sets aside funding for all the necessary equipment and training for our members of the team.

# FY 20 Proposed Budget

**Ongoing Initiatives:**

- Funding for safety equipment and on going replacement, these items include collapsible rubber base traffic cones for each patrol unit

- Funding for software license for the two radar signs.  This program allows for timely, effective, and accurate reporting of all data collected by our two radar signs

- Funding for Crime Scene Response

**Capital Expenses:**

- Previous capital expenses for facilities maintenance have been moved out of the CCCPD budget and into the City's Capital Improvement Fund

# Update on Other Budget Related Considerations Not Proposed for the CCCPD Budget

# Body Camera Program

**Body Camera Program:**

- The Police Department is requesting permission to implement a body camera program for all Colleyville Police Officers

- Infrastructure / servers / storage already planned and procured as part of the WatchGuard in-car video system completed last year

- Funding options were discussed during our budget meetings and proposed as part of the CCCPD budget, but CMO proposed using existing fund balance in the Vehicle Replacement Fund

- Implementation planned for FY20

# CCCPD Fund 5-Year Projections

- 5-Year projection allows for longer term planning and forecasting
- Current expenditures funded by the CCCPD are projected to continue
- Certain equipment replacement, capital, and facility needs vary from year to year
- Debt will be paid off this FY (2019)
  - Eliminates the need for the debt coverage ratio (revenues must exceed expenditures by 1.4x the current year debt payment)

# Questions and Discussion

**COLLEYVILLE CRIME CONTROL DISTRICT**
**FY 2019 THROUGH FY 2024 PROJECTION**

| *FISCAL YEAR* | *ADOPTED FY 2019* | *PROJECTED FY 2019* | *PROPOSED FY 2020* | *PROJECTED FY 2021* | *PROJECTED FY 2022* | *PROJECTED FY 2023* | *PROJECTED FY 2024* |
|---|---|---|---|---|---|---|---|
| BEGINNING FUND BALANCE | $1,325,041 | $1,432,016 | $1,198,706 | $834,495 | $802,075 | $726,727 | $606,704 |
| **REVENUES:** | | | | | | | |
| 1/2 CENT SALES TAX REVENUE (+1-2.5% PROJECTED) | $1,745,726 | $1,745,726 | $1,763,183 | $1,798,447 | $1,843,408 | $1,889,493 | $1,936,731 |
| INTEREST INCOME | $8,000 | $8,000 | $8,000 | $8,000 | $8,000 | $8,000 | $8,000 |
| USE OF AVAILABLE CASH | $436,950 | $436,950 | $370,000 | $100,000 | $150,000 | $150,000 | $120,000 |
| TOTAL REVENUES | $2,190,676 | $2,190,676 | $2,141,183 | $1,906,447 | $2,001,408 | $2,047,493 | $2,064,731 |
| **EXPENDITURES:** | | | | | | | |
| ADMINISTRATIVE BOARD/AUDIT EXPENSES: | $1,850 | $1,850 | $1,850 | $1,850 | $1,850 | $1,850 | $1,850 |
| SOFTWARE - ANNUAL MAINTENANCE CONTRACT | $49,500 | $49,500 | $49,500 | $49,500 | $49,500 | $49,500 | $49,500 |
| SOFTWARE - EARLY WARNING/INTERNAL AFFAIRS | $0 | $0 | $5,500 | $5,500 | $5,500 | $5,500 | $5,500 |
| SOFTWARE - INVESTIGATIVE TOOL | $0 | $0 | $9,750 | $9,750 | $9,750 | $9,750 | $9,750 |
| SOFTWARE - CRIME REPORTS ANALYTICAL CRIME MAPPING | $5,492 | $5,492 | $5,492 | $5,492 | $5,492 | $5,492 | $5,492 |
| RECRUITING AND HIRING PROCESS | $2,500 | $17,500 | $2,500 | $2,500 | $2,500 | $2,500 | $2,500 |
| TRAINING - LEADERSHIP DEVELOPMENT | $0 | $5,000 | $10,000 | $10,000 | $10,000 | $10,000 | $10,000 |
| TRAINING - DE-ESCALATION & CRISIS INTERVENTION | $0 | $0 | $10,000 | $10,000 | $10,000 | $10,000 | $10,000 |
| CRIME SCENE RESPONSE UNIT | $5,000 | $5,000 | $5,000 | $5,000 | $5,000 | $5,000 | $5,000 |
| NETMOTION WIRELESS MAINTENANCE AGREEMENT | $3,219 | $3,219 | $3,219 | $3,219 | $3,219 | $3,219 | $3,219 |
| IN-CAR VIDEO SYSTEM SERVER MAINTENANCE | $0 | $0 | $0 | $0 | $0 | $25,000 | $25,000 |
| OFF-DUTY WEBSITE ANNUAL FEES/MAINTENANCE | $1,000 | $1,000 | $1,000 | $1,000 | $1,000 | $1,000 | $1,000 |
| TICKET WRITER REPLACEMENT | $4,700 | $4,700 | $4,700 | $4,700 | $4,700 | $4,700 | $4,700 |
| CALEA ACCREDITATION | $11,325 | $11,325 | $16,825 | $11,450 | $11,450 | $16,825 | $16,825 |
| ***PERSONNEL:*** | | | | | | | |
| 9 POLICE OFFICERS | $883,418 | $883,418 | $918,755 | $955,505 | $993,725 | $1,033,474 | $1,074,813 |
| MOVE OFFICER FROM GENERAL FUND FY 2019 | $100,000 | $100,000 | $105,000 | $110,250 | $115,763 | $121,551 | $127,628 |
| ADDITIONAL 2 PT PUBLIC SAFETY OFFICERS | $46,432 | $46,432 | $48,754 | $51,191 | $53,751 | $56,438 | $59,260 |
| MOVE OFFICER FROM GENERAL FUND FY 2020 | $0 | $0 | $105,000 | $110,250 | $115,763 | $121,551 | $127,628 |
| ADDITIONAL SERGEANT IN FY 2020 | $0 | $0 | $100,000 | $105,000 | $110,250 | $115,763 | $121,551 |
| PT ACCREDITATION COORDINATOR | $0 | $0 | $27,000 | $27,810 | $28,644 | $29,504 | $30,389 |
| TEEN COURT | $33,750 | $33,750 | $33,750 | $33,750 | $33,750 | $33,750 | $33,750 |
| **EQUIPMENT:** | | | | | | | |
| ANNUAL WEAPONS REPLACEMENT | $10,000 | $10,000 | $10,000 | $10,000 | $10,000 | $10,000 | $10,000 |
| SWAT EQUIPMENT AND TRAINING | $6,150 | $6,150 | $6,150 | $6,150 | $6,150 | $6,150 | $6,150 |
| SAFETY EQUIPMENT AND REPLACEMENT | $5,000 | $5,000 | $5,000 | $5,000 | $5,000 | $5,000 | $5,000 |
| TWO RADAR SIGNS- LICENSES | $3,000 | $3,000 | $3,000 | $3,000 | $3,000 | $3,000 | $3,000 |
| **VEHICLES:** | | | | | | | |
| ANNUAL REPLACEMENT FUNDING | $250,600 | $250,600 | $262,650 | $291,000 | $321,000 | $321,000 | $271,000 |
| ***DEBT SERVICE:*** | | | | | | | |
| 2006 SERIES REFUNDING DEBT | $509,100 | $509,100 | $0 | $0 | $0 | $0 | $0 |
| ***TRANSFERS:*** | | | | | | | |
| CAPITAL EQUIPMENT REPLACEMENT FUND - IN-CAR MOBILE DIGITAL COMPUTER SYSTEM | $10,000 | $10,000 | $10,000 | $10,000 | $10,000 | $10,000 | $10,000 |
| ***CAPITAL -*** | | | | | | | |
| JUSTICE CENTER DUMPSTER ENCLOSURES | $45,000 | $25,000 | $0 | $0 | $0 | $0 | $0 |
| REPLACE CAD/RMS SYSTEM | $0 | $0 | $375,000 | $0 | $0 | $0 | $0 |
| HVAC REPLACEMENT - JUSTICE CENTER (moved- General Capital $ | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| METAL ROOF COATING - JUSTICE CENTER (moved- General Capital | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| CARPET & VCT TILE REPLACEMENT - JUSTICE CENTER (moved- G | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| TOTAL EXPENDITURES | $1,987,036 | $1,987,036 | $2,135,394 | $1,838,867 | $1,926,756 | $2,017,516 | $2,030,505 |
| EXCESS REVENUES OVER EXPENDITURES ^^ | $203,640 | $203,640 | $5,789 | $67,580 | $74,652 | $29,977 | $34,226 |
| ENDING FUND BALANCE | $1,091,731 | $1,198,706 | $834,495 | $802,075 | $726,727 | $606,704 | $520,930 |

^^ MUST HAVE A 1.4 TIMES COVERAGE RATIO ($203,640) FOR DEBT SERVICE PAYMENT IN FY 2019

## ORDINANCE O-19-2087

**ADOPTING AN ANNUAL BUDGET FOR FISCAL YEAR 2020 FOR THE COLLEYVILLE CRIME CONTROL AND PREVENTION DISTRICT, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020, A COPY OF SAME BEING ON FILE IN THE OFFICE OF THE CITY SECRETARY, TO BECOME EFFECTIVE UPON PASSAGE BY THE CITY COUNCIL**

**WHEREAS,** the laws of the State of Texas require the Board of Directors of the Colleyville Crime Control and Prevention District to adopt a budget of projected revenues and proposed expenditures, cash on hand at the start of the year, the amount of money received during the prior year, the tax rate, and the projected ending fund balance; and

**WHEREAS,** on July 2, 2019, the Board of Directors of the Colleyville Crime Control and Prevention District approved the following budget; and

**WHEREAS,** the City Council determines that the passage of this Ordinance is in the best interests of the health, safety, and welfare of the public.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 for the Colleyville Crime Control and Prevention District, a copy of which is on file in the office of the City Secretary, is hereby made a part of this Ordinance by reference and is hereby approved and adopted by the City Council of the City of Colleyville, Texas, as the official budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 and that the City Manager is authorized to execute all contracts and agreements approved as a part of the budget.

Sec. 2. THAT the budget of the fiscal year beginning October 1, 2019, and ending September 30, 2020, for the Colleyville Crime Control and Prevention District with a sales and use tax rate of .5%, is hereby fixed as follows:

| | |
|---|---|
| Projected Revenue Received in Fiscal Year 2019 | $ 2,190,676 |
| Projected Cash on Hand as of October 1, 2019 | $ 1,198,706 |
| Revenues | $ 2,141,183 |
| Expenditures | $ 2,135,394 |
| Ending Fund Balance at September 30, 2020 | $ 834,495 |

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 16th day of July 2019.

The second reading and public hearing being conducted on the 6th day of August 2019.

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE 6TH DAY OF AUGUST 2019.

| | | | |
|---|---|---|---|
| Mayor Richard Newton | _______ | Mayor Pro Tem Bobby Lindamood | _______ |
| Place 1, Tammy Nakamura | _______ | | |
| Place 3, Kathy Wheat | _______ | Place 5, Chuck Kelley | _______ |
| Place 4, George Dodson | _______ | Place 6, Callie Rigney | _______ |

**ATTEST:** **CITY OF COLLEYVILLE**

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

**APPROVED AS TO FORM:**

Whitt L. Wyatt
City Attorney

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com


**Agenda Number** 6a **Agenda Date** 8/6/2019 **Number** Ordinance O-19-2088
**Type** Ordinance
**Department** Community Development

**Title**
Consideration of amendments to the Land Development Code, specifically: Chapter 3, Section 3.7 – Non-conforming Uses, Lots and Building, Subsection B – Non-conforming Lots of Record; Chapter 3, Section 3.24 – Schedule of Permitted Uses, Subsection G - Schedule of District Regulations; Chapter 3, Section 3.28 – Supplementary District Regulations; and, Chapter 9, Section 9.7 – Lots, Subsection G – Building Lines

**Strategic Plan**
4.3 Adopt best-practice planning and development processes

**Explanation**
***First Reading and Public Hearing***

During a recent meeting, the City Council directed staff to amend the Land Development Code pertaining to the enforcement of building lines. These amendments would clarify that the minimum required building lines for every property shall be in conformance with the existing zoning on the lot. This would also apply in situations where platted lots have different building lines shown that differ from zoning. The allowances for yard adjustments are proposed to be eliminated. If approved, zoning variances and plat waivers would be the mechanisms to allow for building lines to differ from the zoning district.

**Planning & Zoning Commission Recommendation:** The Planning & Zoning Commission recommended approval of the amendments at the July 8, 2019, meeting by a vote of 6-0.

**Financial Impact**
There is no fiscal impact to the City.

**Recommendation**
Approve

**Attachments**
1. Ch. 03 Amendments to 3.24.G Schedule of District Regulations - Redline v1
2. Ch. 03 Amendments to Section 3.28 & Ch. 09 Section 9.7 - Redline v1
3. Ordinance - O-19-2088

## SECTION 3.24.G – SCHEDULE OF DISTRICT REGULATIONS

MAXIMUM RESIDENTIAL DENSITY; MINIMUM LOT SIZE REQUIREMENTS; MINIMUM YARD REQUIREMENTS; MAXIMUM BUILDING HEIGHT; MAXIMUM LOT COVERAGE; OUTDOOR STORAGE; SCREENING; AND, HOURS OF OPERATION

***(See District Regulations Notes following Section 3.24.F for explanation of letters in charts)***

| Zoning Districts | | Minimum Lot Size Requirements | | | | Max. Lot Size | Minimum Yard Requirements** | | | Max. Building Height | | Max. Lot Coverage | Max. Impervious Coverage |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Classification | | Area (sq. ft.) Per Family | Total | Min. Width in feet | Min. Depth in feet | | Front/Street Side (feet) | Each Side (feet) | Rear (feet) | Stories | Feet | Percent | Percent |
| AG | Agricultural | 130,680 | 130,680 | 200 | 300 | n.a. | 40' | 25' | 40' | 2.5 | 35' | 20% | 50% |
| RE | S.F. "Estate" Residential | 80,000 | 80,000 | 200 | 300 | n.a. | 40' | 25' | 40' | 2.5 | 35' | 20% | 50% |
| R-40 | Single Family Residential | 40,000 | 40,000 | 150' | 150' | n.a. | 40' | 15' | 25' | 2.5 | 35' | 20% | 50% |
| R-30 | Single Family Residential | 30,000 | 30,000 | 125' | 125' | n.a. | 35' | 10' | 25' | 2 5 | 35' | 25% | 55% |
| R-20 | Single Family Residential | 20,000 | 20,000 | 100' | 125' | n.a. | 30' | 10' | 25' | 2.5 | 35' | 30% | 60% |
| R-15 | Single Family Residential | 15,000 | 15,000 | 100' | 125' | n.a. | 30' | 10' | 25' | 2.5 | 35' | 30% | 60% |
| R-D | Two Family Residential | 4,000 | 8,000 | 70' | 115' | n.a. | 25' | 10' | 25' | 2.5 | 30' | 50% | 60% |
| R-MF | Mufti-Family Residential (zoned after June 16, 1961) | 2,700 | 18,000 | 70' | 115' | n.a. | 25' | 10' | 25' | 2.0 | 30' | 50% | 80% |
| R-MF | Mufti-Family Residential (zoned before June 16, 1961) | 1,500 | 10,000 | 70' | 115' | n.a. | 25' | 10' | 25' | 3.0 | 30' | 75% | 80% |
| MH | Mobile Home (Minimum size of mobile home park - 40 spaces) | 20,000 | 20,000 | 100' | 125' | n.a. | 30' | 10' | 25' | 2.5 | 30' | 30% | 40% |
| C-PO | Professional Office Commercial | n.a. | 7,200 | 100' | 120' | 1 acre | 40' | 15' (B/C) | 10' (C/D) | 2.0 | 35' | 40% | 80% |
| CN | Neighborhood Commercial | n.a. | 10,000 | 100' | 120' | 1 acre | 40' | 15' (B/C) | 10' (C/D) | 2.0 | 35' | 40% | 80% |
| CC1 | Village Retail | n.a. | 15,000 | 150' | 120' | 5 acres | 40' (A) | 15' (B/C) | 10' (C/D) | 2.0 | 35' | 50% | 80% |
| CC2 | Shopping Center | n.a. | 20,000 | 150' | 120' | none | 40' (A) | 15' (B/C) | 10' (C/D) | 2.0 | 35' | 60% | 80% |
| CC3 | Highway Commercial | n.a. | 10,000 | 150' | 120' | none | 40' | 15' (B/C) | 10’ (C/D) | 2.0 | 35' | 70% | 80% |
| ML | Light Manufacturing | n.a. | 10,000 | 100' | 120' | none | 40' | 15' (B/C) | 10’ (C/D) | 2.0 | 35' | 60% | 80% |

***   All regulations may vary when above districts are used as a base district for a PUD.***

***** All required building lines shall adhere to the minimum yard requirement of the applicable zoning district for the property per Section 3.24.6- Schedule of District Regulations regardless of any setbacks shown on a plat unless a documented plat waiver has been approved.***

**Chapter 3 - Section 3.7 – Non-conforming Uses, Lots and Buildings**

B. Non-conforming Lots of Record – In any zoning district in which single-family dwellings or commercial buildings are permitted, a single-family dwelling or commercial building and customary accessory buildings may be erected on any single lot of record at the effective date of adoption or amendment of this Chapter, notwithstanding limitations imposed by other provisions of this Chapter. Such lot must be in separate ownership and not of continuous frontage with other lots in the same ownership. This provision shall apply even though such lot fails to meet the requirements for area or width, or both, that are generally applicable in the district, provided that yard dimensions and requirements other than those applying to area or width, or both, of the lot shall conform to the regulations for the district in which such lot is located. Variance of yard requirements shall be obtained only through action of the City Council per Chapter 1, Section 1.13.D and Sections 1.16.E.

**Chapter 3 – Section 3.28 Supplementary District Regulations**

A. All required building lines shall adhere to the minimum yard requirement of the applicable zoning district for the property per Section 3.24.6- Schedule of District Regulations regardless of any setbacks shown on a plat unless a documented plat waiver has been approved.

J. ~~Front Yard Adjustments – Front yard requirements as established in *Section 3.24 - Schedule of District Regulations* may be adjusted in the following cases:~~

1. ~~Where forty (40) percent or more of the frontage on the same side of a street between two intersecting streets is presently developed or may hereafter be developed with buildings that have (with a variation of ten (10) feet or less), a front yard greater or lesser in depth than herein required, new buildings shall not be erected closer to the street than the average front yard so established by the existing buildings.~~

2. ~~Where forty (40) percent or more of the frontage on one side of a street between two intersecting streets is presently developed or may hereafter be developed with buildings that do not have a front yard as described above, then:~~

   a. ~~Where a building is to be erected on a parcel of land that is within one hundred (100) feet of existing buildings on both sides, the minimum front yard shall be a line drawn between the two closest front corners of the adjacent building on each side, or~~

   b. ~~Where a building is to be erected on a parcel of land that is within one hundred (100) feet of an existing building on one side only, such building may be erected as close to the street as the existing adjacent buildings.~~

3. ~~Interior lots abutting on two streets shall provide the required front yard on both streets.~~

4. ~~On corner lots, a front yard shall be provided on each street frontage except for lots of record as described in this Chapter.~~

5. ~~Front yard requirements in all districts adjacent to an existing or proposed major thoroughfare or secondary thoroughfare street, as designated in the City's latest Comprehensive Plan, shall be measured from such existing or proposed major thoroughfare or secondary thoroughfare street right-of-way line.~~

K. ~~Side Yard Adjustments – Side yard requirements as established in *Section 3.24 Schedule of District Regulations* may be adjusted in the following cases:~~

1. ~~Commercial buildings used in part for dwelling purposes, where permitted, shall provide side yards not less than five (5) feet in width unless every dwelling unit therein opens directly upon a front~~

~~yard, rear yard or court yard-.~~

~~2. Whenever a lot of record at the time of the effective date of this Chapter has a width of less than fifty (50) feet, the side yard on each side of a building may be reduced to a width not less than ten (10) percent of the width of the lot, but in no instance shall such width be less than four (4) feet.~~

~~3. On corner lots of record the yard adjacent to the side street shall not be less than fifteen (15) feet.~~

~~4. For commercial or industrial lots abutting a lot zoned CC1, CC2, CC3, CN, CPO or ML, subject to the approval of the city building official, a zero lot line is permitted on one side, provided a four hour fire wall is constructed at said zero lot line.~~

**Chapter 9 Subdivision Design & Public Facilities**

Section 9.7 Lots

G. Building Lines – ~~Front building lines shall be shown on all lots in the subdivision. Building lines shall be shown along each street-facing of corner lots and through-lots. The building~~ Building lines shall be consistent with the minimum yard requirements of the applicable zoning district in which the lot exists. ~~, h~~However, the City may approve a building line which differs from the zoning requirements when special conditions exist.

**ORDINANCE O-19-2088**

**AMENDING CHAPTER 3, SECTION 3.7 – NON-CONFORMING USES, LOTS AND BUILDING, SUBSECTION B – NON-CONFORMING LOTS OF RECORD; CHAPTER 3, SECTION 3.24 – SCHEDULE OF PERMITTED USES, SUBSECTION G - SCHEDULE OF DISTRICT REGULATIONS; CHAPTER 3, SECTION 3.28 – SUPPLEMENTARY DISTRICT REGULATIONS; AND, CHAPTER 9, SECTION 9.7 – LOTS, SUBSECTION G – BUILDING LINES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS ($2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS,** the City Council of the City of Colleyville approved Ordinance O-00-1214 on April 18, 2000, adopting the Land Development Code; and

**WHEREAS,** the City of Colleyville desires to amend Chapter 3, Section 3.7 – Non-conforming Uses, Lots and Building, Subsection B – Non-conforming Lots of Record; Chapter 3, Section 3.24 – Schedule of Permitted Uses, Subsection G - Schedule of District Regulations; Chapter 3, Section 3.28 – Supplementary District Regulations; and, Chapter 9, Section 9.7 – Lots, Subsection G – Building Lines of the Land Development Code as part of a comprehensive review of the Land Development Code; and

**WHEREAS,** notice of a public hearing before the City Council was published in a newspaper of general circulation in Colleyville at least 15 days before such hearing.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT *Chapter 3, Section 3.7 – Non-conforming Uses, Lots and Building, Subsection B – Non-conforming Lots of Record; Chapter 3, Section 3.24 – Schedule of Permitted Uses, Subsection G - Schedule of District Regulations; Chapter 3, Section 3.28 – Supplementary District Regulations; and, Chapter 9, Section 9.7 – Lots, Subsection G – Building Lines* of the Land Development Code are hereby amended to read as depicted in the attached Exhibit “A”.

Sec. 2. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars ($2,000.00) for each offense.

Sec. 3. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 4. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 5. THAT this ordinance shall take effect immediately from and after its passage.

Sec. 6. THAT all other provisions of the Land Development Code shall remain in full force and effect, except as amended herein.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6th day of August 2019.

The second reading and public hearing being conducted on the 20th day of August 2019.

PASSED AND APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE 20TH DAY OF AUGUST 2019.

| | | | |
|---|---|---|---|
| Mayor Richard Newton | _____ | Mayor Pro Tem Bobby Lindamood | ____ |
| Place 1, Tammy Nakamura | _____ | Place 5, Chuck Kelley | ____ |
| Place 3, Kathy Wheat | _____ | Place 6, Callie Rigney | ____ |
| Place 4, George Dodson | _____ | | |

**ATTEST:**

Christine Loven, TRMC
City Secretary

**CITY OF COLLEYVILLE:**

Richard Newton
Mayor

**APPROVED AS TO FORM:**

Whitt L. Wyatt
City Attorney

## Exhibit "A"

*{LDC amendments}*

# City of Colleyville
## City Council
## Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

**Agenda Number** 6b **Agenda Date** 8/6/2019 **Number** Ordinance O-19-2089
**Type** Ordinance
**Department** Community Development

**Title**
Consideration of amendments to the Land Development Code, specifically Chapter 3, Section 3.26 – Fences, Free Standing Walls, and Screening Materials, Subsection E – Fence and Free Standing Wall Setback Requirements

**Strategic Plan**
4.3 Adopt best-practice planning and development processes

**Explanation**
***First Reading and Public Hearing***

At a recent meeting, the City Council directed staff to bring forward amendments to the Land Development Code pertaining to the location of fences in relation to the front and street side property lines.

The proposed amendments would restrict fences from extending beyond the front façade of the primary residential structure. This would be regardless of minimum front building line. The exception for properties containing a minimum of 40,000 square feet remains in effect.

The proposed amendments would also restrict fences from extending into the required street side yard. The proposal does not provide a distinction between opaque fences/walls and non-opaque fences.

The final amendment is an attempt to address potential fence replacement issues. The proposal would allow for fence replacements as long as it does not increase the non-conforming nature for both location and design.

**Planning & Zoning Commission Recommendation:** The Planning & Zoning Commission recommended approval of the amendments with some additions to the Corner Side Yard regulations at their July 8, 2019 meeting by a vote of 6-0.

**Financial Impact**
There is no fiscal impact to the City.

**Recommendation**
Approve

**Attachments**

1. Ch. 03 Fence Amendments - Redline v2
2. Ordinance - O-19-2089

E. Fence and Free Standing Wall Setback Requirements

1. *Front Yards:* No fence or free standing wall greater than thirty (30) inches in height and no greater than twenty-five (25) percent opaque construction shall ~~extend into the required yard on which the primary structure faces~~be located beyond the front façade of the primary residential structure.

   a. The primary fencing material shall be of wrought iron, pre-formed concrete, poured in place concrete, concrete masonry unit (CMU), brick, approved wood rail construction, a combination thereof or other similar material approved by the City Building Official. All poured in place concrete and CMU shall contain an architectural finish.

   b. On a corner lot, a house shall be deemed to face on that street on which it has its least dimension unless otherwise determined by the Building Official.

   c. Vehicle Gate setback: Any vehicle gate shall be set back a sufficient distance from the property line to allow vehicle queuing space in order to maintain safety and to prevent backup along the street pavement. Sufficient distance shall be determined by the Building Official.

   d. Exceptions to front yard requirement: Lots containing a minimum of 40,000 square feet, and subdivisions, shall be allowed to construct a perimeter fence within the front yard setback. Said fencing shall be no greater than eight (8) feet in height and shall have no greater than twenty-five (25) percent opaque construction within the front yard. Allowed construction materials shall be the same as paragraph "1.a" above. **This exception shall not apply to properties zoned as a PUD district.**

2. Corner Side Yards: Except where allowed elsewhere in this chapter, ~~fences and walls within a required side yard adjacent to a street right-of-way shall meet the following setback standards:~~

~~A privacy fence or wall (which shall be defined as any fence or wall greater than thirty inches (30") in height that is greater than 25 percent opaque construction) within a required street side yard shall be subject to whichever of the following provisions a) through d) shall yield the greatest setback: N~~no fence or free standing wall greater than thirty (30) inches in height and no greater than twenty-five (25) percent opaque construction shall extend into the required street side yard. The regulations of 1.a through 1.d above shall apply.

   ~~a. If the subject lot has a street side yard which faces a dwelling front or lot front across the side street, the side yard privacy fence or wall shall be located not less than two-thirds of the required front setback from the side property line (e.g. 2/3 of the required 30 foot front yard setback for the R-20 district, which is 20 feet), except on any lot having either a required side yard less than fifteen (15') feet or an existing primary structure setback less than fifteen (15') feet, then the fence or wall may be constructed with the same setback as the primary structure; or~~

   ~~b. If the subject lot backs to the rear of another residential lot, the side yard privacy fence or wall shall be located not less than two-thirds of the required front setback from the side property line (e.g. 2/3 of the required 30 foot front yard setback for the R-20 district, which is 20 feet); or~~

   ~~c. If the subject lot backs to the side of another residential lot, the side yard privacy fence or wall shall be located not closer to the side property line than the required front setback of the adjoining lot; or~~

   ~~d. If the subject lot backs to an alley, the side yard privacy fence or wall shall be located not closer than two-thirds (2/3) of the required front setback from the side property line (e.g. 2/3 of the required 30 foot front yard setback for the R-20 district, which is 20 feet).~~

**Commented [BB1]:** Added per the P&Z Commission

A decorative wall or fence (which is defined as any wall or fence not greater than thirty inches in height and not greater than twenty-five percent opaque construction) within a required street side yard shall not be placed less than three feet (3') from the side property line, and shall not be subject to the provisions of the preceding ~~sections (a) through (d)~~paragraph.

3. *Adjacent to Undeveloped Property:* Except for perimeter subdivision fencing meeting the requirements above, no fence or wall greater than thirty (30) inches in height that is greater than twenty-five (25) percent opaque construction, shall be located less than fifteen (15) feet from the side property line adjacent to the street which leads into undeveloped property. See Exhibit "3-4".

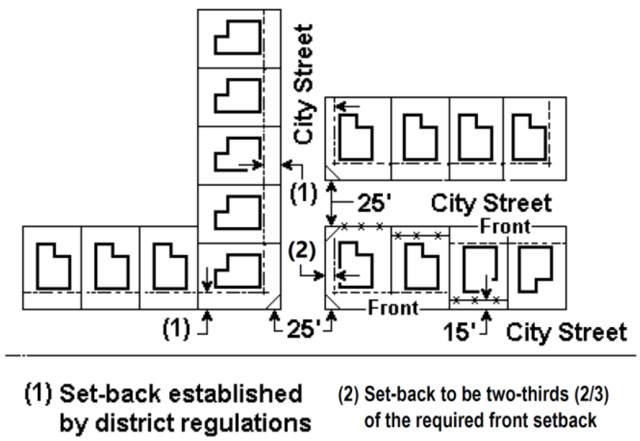


**Exhibit "3-4"**
**~~Typical 15'-0" Solid~~ Fence Setbacks**

Commented [JR2]: Will require changes…

4. *Rear Fence and Free Standing Wall Setbacks:* Fences and walls meeting all of the construction requirements of paragraph "1.a" above and other adopted standards may be erected on the rear property line except; however, lots whose rear property line abuts a public street on which one of the immediate adjacent lots maintains its required front yard, then no fence nor wall greater than thirty (30) inches in height shall be located within fifteen (15) feet of the subject lots rear property line. See Exhibit "3-4".

5. *Twenty-five Percent Opaque Construction*: The intent of this provision in Subsection E is to discourage barriers that resemble a compound or fortress and the calculation shall be as follows: Every eight (8) linear feet of fencing shall be at least 75% open to view from the street or public way. The 25% opaque construction shall be calculated based on the area of each eight (8) foot linear segment of the barrier.

6. *Fence Replacement:* An existing fence that does not comply with the regulations above may be replaced as long as it does not increase the non-conforming nature for both location and design. Any change will require compliance with the above regulations.

Commented [BB3]: We anticipate questions & concerns regarding replacement of fences and thus wanted to have a regulation in place.

~~6~~7. *Special Use Permit Provision:* Any request for a building permit for a fence/wall which does not meet the criteria in this Section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

F. Administration

1. Fence Permit Required - It shall be unlawful for any individual, partnership, company or corporation to erect or have erected a fence or any part of a fence of permanent construction in the city limits without first obtaining a fence permit from the Community Development Department.

2. Application for Permit - Any individual, partnership, company or corporation making application for a fence permit must sign an application for same showing the following information:

    a. Applicants name, address, and in addition, if the applicant represents a company or corporation, the name and address of the supervisor or foreman of said company or corporation and the name of its president.

    b. Name and owner of the property.

    c. Local address where fence is proposed to be erected.

    d. Materials and type of fence construction.

    e. Height of fence.

    f. Applicant shall provide engineering plans and specifications for those types of fences where such engineering is deemed appropriate by the Building Official. The engineering plans shall be reviewed and approved by the Building Official prior to issuance of a fence permit.

    g. Survey showing lot on which the fence is proposed to be erected and the location of adjoining or adjacent lots showing existing structures and fences. The proposed fence shall be delineated by a dark heavy line. In AG zoning districts a scaled plot plan can be submitted in lieu of a survey.

# ORDINANCE O-19-2089

**AMENDING CHAPTER 3, SECTION 3.26 – FENCES, FREE STANDING WALLS, AND SCREENING MATERIALS, SUBSECTION E – FENCE AND FREE STANDING WALL SETBACK REQUIREMENTS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS ($2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS,** the City Council of the City of Colleyville approved Ordinance O-00-1214 on April 18, 2000, adopting the Land Development Code; and

**WHEREAS,** the City of Colleyville desires to amend Chapter 3, Section 3.26 – Fences, Free Standing Walls, and Screening Materials, Subsection E – Fence and Free Standing Wall Setback Requirements of the Land Development Code as part of a comprehensive review of the Land Development Code; and

**WHEREAS,** notice of a public hearing before the City Council was published in a newspaper of general circulation in Colleyville at least 15 days before such hearing.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT *Chapter 3, Section 3.26 – Fences, Free Standing Walls, and Screening Materials, Subsection E – Fence and Free Standing Wall Setback Requirements* of the Land Development Code are hereby amended to read as depicted in the attached Exhibit "A".

Sec. 2. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars ($2,000.00) for each offense.

Sec. 3. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 4. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 5. THAT this ordinance shall take effect immediately from and after its passage.

Sec. 6. THAT all other provisions of the Land Development Code shall remain in full force and effect, except as amended herein.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6th day of August 2019.

The second reading and public hearing being conducted on the 20th day of August 2019.

PASSED AND APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE 20TH DAY OF AUGUST 2019.

| | | | |
|---|---|---|---|
| Mayor Richard Newton | _____ | Mayor Pro Tem Bobby Lindamood | _____ |
| Place 1, Tammy Nakamura | _____ | Place 5, Chuck Kelley | _____ |
| Place 3, Kathy Wheat | _____ | Place 6, Callie Rigney | _____ |
| Place 4, George Dodson | _____ | | |

**ATTEST:** **CITY OF COLLEYVILLE**

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

**APPROVED AS TO FORM:**

Whitt L. Wyatt
City Attorney

# Exhibit “A”

*{Chapter 3 amendments}*

# City of Colleyville
## City Council
## Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

**Agenda Number** 7a **Agenda Date** 8/6/2019 **Number** Resolution R-19-4407
**Type** Resolution
**Department** City Manager

### Title
Approval of a proposal to set the ad valorem tax rate for Fiscal Year 2020 at $0.306807 per hundred dollars of valuation

### Strategic Plan
1.4 Communicate thoroughly and strategically

### Explanation
***Reading and Public Hearing***

Chapter 26, Texas Property Tax Code, requires taxing units to comply with "Truth-in-Taxation" laws in setting tax rates and performing an effective tax rate calculation. The calculated Fiscal Year 2020 effective tax rate is $.306807/$100. The proposed rate is the effective rate of $.306807/$100. Legislation requires that a city take several actions in order to be in compliance with Chapter 26 of the Texas Property Tax Code. The ity must publish the attached "Notice of 2019 Tax Year Proposed Property Tax Rate for the City of Colleyville". This notice is scheduled to be published on Thursday, August 15, 2019 in the *Fort Worth Star-Telegram*. Because the City is proposing to adopt the effective tax rate, additional public hearings on a tax rate increase are not required. The tax rate is scheduled for first reading and public hearing at the regular City Council meeting on September 3, 2019 and for second reading and adoption at the September 17, 2019 regular City Council meeting.

To inform the citizens of Colleyville of the proposed FY 2020 tax rate, the attached resolution reflects the City Council's intention to adopt the tax rate of $.306807 per hundred dollars of valuation, utilizing the July 25, 2019 certified tax roll as the basis for the proposed tax rate. Formal City Council action stating the proposed FY 2020 tax rate is required in order to have the information necessary to publish the Notice of 2019 Tax Year Proposed Property Tax Rate for the City of Colleyville, as required by Section 140.010 of the Local Government Code.

### Financial Impact
The average residential property value for FY 2019 was $521,831, and the average residential value for FY 2020 is $552,770. If the proposed tax rate is adopted, it will equate to an average annual property tax payment of $1,696 to support City services. If the current tax rate of $0.320800 were maintained, the average annual property tax payment would be $1,773.

**Recommendation**
Approve

**Attachments**
1. City of Colleyville Tax Rate Notice 2019
2. Resolution R-19-4407

# NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF COLLEYVILLE

A tax rate of $0.306807 per $100 valuation has been proposed by the governing body of City of Colleyville.

| | |
|---|---|
| PROPOSED TAX RATE | $0.306807 per $100 |
| PRECEDING YEAR'S TAX RATE | $0.320800 per $100 |
| EFFECTIVE TAX RATE | $0.306807 per $100 |

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Colleyville from the same properties in both the 2018 tax year and the 2019 tax year.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount= (rate) x (taxable value of your property)/100

For assistance or detailed information about tax calculations, please contact:

Colette Ballinger, RTA
City of Colleyville Tax Assessor-Collector
100 Main Street, Colleyville, Texas 76034
817-481-1242
colette.ballinger@gcisd.net
www.colleyville.com

**RESOLUTION R-19-4407**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS PASSED PURSUANT TO SECTION 26.04 AND 26.05, OF THE PROPERTY TAX CODE OF THE STATE OF TEXAS, APPROVING A PROPOSAL OF THE INTENT TO SET PROPERTY TAX RATES AT $0.306807 PER ONE HUNDRED DOLLARS VALUATION FOR FISCAL YEAR 2020; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS,** the Tax Assessor/Collector for the City of Colleyville, Texas (the "City"), has calculated the amount of the effective tax rate and the rollback tax rate pursuant to Section 26.04(c) of the Property Tax Code of the State of Texas (the "Property Tax Code"); and

**WHEREAS,** pursuant to Section 26.04(e) of the Property Tax Code, the said tax rates have been submitted to the City Council; and

**WHEREAS,** it appears necessary to adopt a tax rate of $0.306807 per one hundred dollars of valuation.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the City Council does hereby, by the approval of this resolution, state its intention to adopt a tax rate for Fiscal Year 2020 of $0.306807 per one hundred dollars of valuation. The Fiscal Year 2020 tax rate will be adopted at the City Council meeting to be held on September 17, 2019.

Sec. 2. THAT the 2019 tax roll as certified on July 25, 2019, by the Chief Appraiser of Tarrant Appraisal District is adopted and is the basis for the Fiscal Year 2020 proposed tax rate.

Sec. 3. THAT this resolution shall take effect from and after the date of its passage.

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE 6TH DAY OF AUGUST 2019.

| | | | |
|---|---|---|---|
| Mayor Richard Newton | _____ | Mayor Pro Tem Bobby Lindamood | _____ |
| Place 1, Tammy Nakamura | _____ | Place 3, Kathy Wheat | _____ |
| Place 4, George Dodson | _____ | Place 5, Chuck Kelley | _____ |
| Place 6, Callie Rigney | _____ | | |

**ATTEST:** **CITY OF COLLEYVILLE**

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

# City of Colleyville
## City Council
## Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

**Agenda Number** 7b | **Agenda Date** 8/6/2019 | **Number** Resolution R-19-4408
**Type** Resolution
**Department** City Secretary

### Title
Appointing members to the Pedestrian Transportation Ad Hoc Committee, providing a charge, and establishing a timeline for a final report and dissolution of the committee

### Strategic Plan
1.1 Actively involve and engage stakeholders

### Explanation
***Reading and Public Hearing***

By Resolution R-19-4394, City Council established the Pedestrian Transportation Ad Hoc Committee and directed the City Secretary to advertise and accept applications for appointment through July 26, 2019.

The applications for appointment were provided to the Mayor and City Council for review.

The attached resolution provides for the appointment of members, (seven members; three from the Parks and Recreation Advisory Board, and four selected from citizens at large), provides the committee charge, establishes a timeline for completion, and provides for the committee to be dissolved upon completion and acceptance of the final report by the City Council.

### Financial Impact
There is no financial impact.

### Recommendation
Approve

### Attachments
1. Resolution R-19-4408

**RESOLUTION R-19-4408**

**A RESOLUTION APPOINTING MEMBERS TO THE PEDESTRIAN TRANSPORTATION AD HOC COMMITTEE, ESTABLISHING THE COMMITTEE CHARGE, ESTABLISHING A TIMELINE FOR COMPLETION, AND PROVIDING FOR THE DISSOLUTION OF THE COMMITTEE UPON ACCEPTANCE OF A FINAL REPORT**

**WHEREAS**, On June 18, 2019 the City Council established the Colleyville Pedestrian Transportation Ad Hoc Committee; and

**WHEREAS**, the City Council is committed to the best interests of the health, safety, and welfare of the citizens of Colleyville.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the following are hereby appointed to the Colleyville Pedestrian Transportation Ad Hoc Committee:

- Parks and Recreation Advisory Board
- Parks and Recreation Advisory Board
- Parks and Recreation Advisory Board
- At-Large
- At-Large
- At-Large
- At-Large

Sec. 2. THAT ____________________ will serve as the Chair.

Sec. 3. THAT the Colleyville Pedestrian Transportation Ad Hoc Committee will:

a. Create a single sidewalk and trail map, based on a review and update of the Supplemental Sidewalk Map and Trail Master Plan.

b. Identify and prioritize need for interconnectivity of pedestrian transportation routes (sidewalks) within neighborhoods.

c. Identify and prioritize need for intra-connectivity of pedestrian transportation routes (sidewalks/trails) between neighborhoods and communal destinations (Nature Center, SH26 commercial corridor, Library/City Hall, Parks, Senior Center, etc.).

d. Develop priority based recommendations and rationale for determining which sidewalks or trails should be completed first.

e. Identify grant funding opportunities for pedestrian transportation needs.

f. Provide for an implementation plan of the Committee recommendations.

Sec. 4. THAT the Colleyville Pedestrian Transportation Ad Hoc Committee will provide to the Colleyville Parks and Recreation Advisory Board a final report for consideration at the Board Meeting to be conducted November 4, 2019.

Sec. 5. THAT the Colleyville Pedestrian Transportation Ad Hoc Committee will provide to the Colleyville City Council a final report for consideration at the City Council Meeting to be conducted December 3, 2019.

Sec. 6 THAT upon issuance of a final report to the City Council, and acceptance by the City Council, the work of the Committee will be completed, and the Pedestrian Transportation Ad Hoc Committee will be dissolved.

Sec. 5. THAT this resolution shall take effect immediately upon passage.

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE 6TH DAY OF AUGUST 2019.

| | | | |
|---|---|---|---|
| Mayor Richard Newton | ______ | Place 4, George Dodson | ______ |
| Place 1, Tammy Nakamura | ______ | Place 5, Chuck Kelley | ______ |
| Mayor Pro Tem Bobby Lindamood | ______ | Place 6, Callie Rigney | ______ |
| Place 3, Kathy Wheat | ______ | | |

**ATTEST:** **CITY OF COLLEYVILLE**

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

# City of Colleyville
## City Council
## Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

**Agenda Number** 9 **Agenda Date** 8/6/2019
**Type** Report
**Department** City Secretary

### Title
Planning and Zoning Commission Worksession Minutes - March 26, 2018
Planning and Zoning Commission Meeting Minutes - March 26, 2018
Planning and Zoning Commission Meeting Minutes - April 9, 2018
Planning and Zoning Commission Worksession Minutes - April 23, 2018

### Attachments
1. March 26, 2018 P&Z Worksession Minutes
2. March 26, 2018 P&Z Minutes
3. April 9, 2018 P&Z Minutes
4. April 23, 2018 P&Z Worksession Minutes

# City of Colleyville Planning and Zoning Commission Worksession Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, March 26, 2018
6:15 PM

Executive Conference Room
Third Floor – City Hall

## CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission Worksession meeting was called to order by Chairwoman Mathisen on March 26, 2018, at 6:15 p.m.

**Roll Call**

**Present:** Raymond Allee, Veronica Baughman, Susan Mathisen, Charles Kelley, Claudia Bevill and Jason Elms

**Absent:** Sam van Bever

**Staff Present:** Ben Bryner, Felix Landry, Chief Brian Riley, Robert Mckeown, Taylor Schauwecker, Araceli Botello, and City Attorney Whitt Wyatt

## 2. PRESENTATION AND DISCUSSION

**2a** Presentation and discussion of a proposed Final Plat for Lots 1, 2, and 3X, Block 1, Old Grove Addition, Phase II on the property located at 105 & 103 John McCain Road and 7189 Cast Iron Forest Trail

Felix Landry and Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding drainage, history of the PUD, lot orientation, and open space.

**2b** Presentation and discussion of request for Special Use Permit for Convenience Store with Gasoline Sales for the property located at 2800 Bandit Trail

Felix Landry and Ben Bryner presented the case and briefed the Commission.

There was general discussion regarding the PUD's commercial zoning area, the number of gasoline pumps, gas sale tax revenue, permitted uses and masonry wall.

The owner, Derick Murway, came forward and addressed the concerns brought forth by the Commission.

**2c** Presentation and discussion of a request for a zoning change from the AG & R-40 zoning district to the R-30 zoning district on property located at 200 Bandit Trail

Felix Landry presented the case and briefed the Commission.

There was general discussion regarding lot requirements, R-40 zoning, and lot waivers.

**2d** Presentation and discussion of a proposed Replat for Lots 2R1 and 2R2, Block 1, of the Falcon Point Addition on the property located at 200 Bandit Trail

Felix Landry presented the case and briefed the Commission.

There was general discussion regarding R-40 and R-30 zoning.

**2e** Presentation and discussion of a request for a zoning change from the AG zoning district to the R-20 zoning district on property located at 2313 Hall Johnson Road

Felix Landry presented the case and briefed the Commission.

There was general discussion regarding lot requirements.

**2f** Presentation and discussion of a Site Plan for proposed athletic fields for the property located at 901 Cheek-Sparger Road

Felix Landry presented the case and briefed the Commission.

There was general discussion regarding hours of operation, lights, and parking, and masonry wall.

The applicant, Clint Wofford, came forward and addressed the concerns brought forth by the Commission.

**3. ADJOURNMENT**

The meeting adjourned at 6:57 p.m.

The minutes were written and prepared by:

Araceli Botello
Planning Technician

The meeting minutes were approved on July 8, 2019 by a vote of 6-0.

# City of Colleyville
## Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, March 26, 2018 City Council Chambers

### CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission meeting was called to order by Chairwoman Mathisen on March 26, 2018, at 7:15 p.m.

**Roll Call**

**Present:** Raymond Allee, Susan Mathisen, Charles Kelley, Claudia Bevill, and Jason Elms

**Absent:** Sam van Bever and Veronica Baughman,

**Staff Present:** Ben Bryner, Felix Landry, Chief Brian Riley, Robert Mckeown, Taylor Schauwecker, Araceli Botello, and City Attorney Whitt Wyatt

### 1. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no citizen comments/presentations regarding items not on the agenda

### 2. APPROVAL OF MINUTES

**Commissioner Elms made a motion to approve the January 22, 2018 minutes. Commissioner Bevill seconded.**

**The motion to approve carried by the following vote:**

**Aye: 5** – Allee, Mathisen, Kelley, Bevill, and Elms
**Nay: 0**

**Commissioner Kelley made a motion to approve the February 12, 2018 minutes. Commissioner Bevill seconded.**

**The motion to approve carried by the following vote:**

**Aye: 5** – Allee, Mathisen, Kelley, Bevill, and Elms
**Nay: 0**

## 3. PUBLIC HEARING AGENDA ITEMS

**3a** Consideration of a zoning change from the R-40 Single Family Residential zoning district and AG Agricultural zoning district to the PUD-R Planned Unit Development-Residential zoning district on Lots 1R1 & 1R2, Block 1, Bear Creek Plantation, located at 1312 John McCain Road and 7309 Holly Lane N, Case ZC18-002, CASE WITHDRAWN BY APPLICANT

Chairwoman Mathisen noted that the applicant has formally request to withdraw and close the case, therefore no action needs to be taken by the Commission at this time.

Community Development Director, Ben Bryner added that staff anticipates that this case will be presented in the future and it will be a new case.

**3b** Consideration of a zoning change from the AG Agricultural zoning district to the CC-1 Village Retail zoning district and a Special Use Permit (SUP) for Cemeteries or Mausoleums on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC18-001, TABLED FROM THE FEBRUARY 12, 2018 MEETING

**Commissioner Kelley made a motion to remove Case ZC18-001 from the table. Commissioner Elms seconded.**

**The motion to remove case from the table carried by the following vote:**

**Aye: 5** – Allee, Mathisen, Kelley, Bevill, and Elms
**Nay: 0**

Ben Bryner presented the case and briefed the Commission. He added that the applicant has requested to table the case to the May 14, 2018 Planning and Zoning Commission Meeting in order to address concerns of drainage, setbacks, and screening along Hall Johnson Road.

**Commissioner Bevill made a motion to table Case ZC18-001 to the May 14, 2018 Planning and Zoning Commission Meeting. Commissioner Kelley seconded.**

**The motion to table the case carried by the following vote:**

**Aye: 5** – Allee, Mathisen, Kelley, Bevill, and Elms
**Nay: 0**

**3c** Consideration of a Special Use Permit for Alcoholic Beverage Sales – On-Premises Consumption on Lot 3A, Block 2, of the Village Park Addition, located at 4609 Colleyville Boulevard, Case ZC18-003

Felix Landry presented the case and briefed the Commission.

The public hearing was opened at 7:27 p.m.

The applicant, Catherine Chamblee, 600 Congress Avenue, Austin, Texas, came forward and briefed the Commission. Applicant addressed concerns regarding type of business and hours of operation.

The public hearing was closed at 7:31 p.m.

**Commissioner Kelley made a motion to approve Case ZC18-003. Commissioner Elms seconded.**

**The motion to approve carried by the following vote:**

**Aye: 5** – Allee, Mathisen, Kelley, Bevill, and Elms
**Nay: 0**

**3d** Consideration of a zoning change from the AG Agricultural zoning district to the PUD-R Planned Unit Development-Residential zoning district on Tract 2A01 & 2A02, Abstract 1543, in the George W Teeter Survey, located at 1309 Glade Road, Case ZC18-006

Ben Bryner presented the case and briefed the Commission.

Fire Marshall, Robert McKeown, came forward before the Commission and addressed concerns regarding the cul-de-sac being up to code, the number of homes in a cul-de-sac, and parking.

The public hearing was opened at 8:03 p.m.

Kathy Hadley, 204 N. Timberline Drive, came forward and spoke in opposition to the case. Ms. Hadley addressed concerns regarding the number of proposed homes and maintaining the country atmosphere.

The design engineer, Bryan Klein, 7075 Twin Hills Avenue, Dallas, Texas, came forward and briefed the commission. The engineer addressed concerns presented by the Commission.

The public hearing was closed at 8:11 p.m.

**Commissioner Elms made a motion to approve Case ZC18-006. Commissioner Allee seconded.**

**The motion to approve carried by the following vote:**

**Aye: 4** – Allee, Mathisen, Kelley, and Elms
**Nay: 1 -** Bevill

**3e** Consideration of an amendment to the PUD-R Planned Unit Development-Residential zoning district regarding the minimum roof pitch requirement for the Carmel Place Estates subdivision, located at 4808 to 4920 Carmel Place, Case ZC18-008

Ben Bryner presented the case and briefed the Commission.

The public hearing was opened at 8:18 p.m. With no citizen wishing to speak, the public hearing was closed at 8:19 p.m.

**Commissioner Kelley made a motion to approve Case ZC18-008. Commissioner Allee seconded the motion.**

**The motion to approve carried by the following vote:**

**Aye: 5 –** Allee, Mathisen, Kelley, Bevill, and Elms
**Nay: 0**

## 4. ADJOURNMENT

The meeting adjourned at 8:20 p.m.

The minutes were written and prepared by:

Araceli Botello

Planning Technician

The meeting minutes were approved on July 8, 2019 by a vote of 6-0.

# City of Colleyville
## Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, April 9, 2018 | City Council Chambers

### CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission meeting was called to order by Chair Mathisen on April 9, 2018, at 7:08 p.m.

### Roll Call

**Present:** Susan Mathisen, Raymond Allee, Sam van Bever, Charles Kelley, Claudia Bevill, and Jason Elms

**Absent:** Veronica Baughman

**Staff Present:** Ben Bryner, Felix Landry, Oscar Chavez, Taylor Schauwecker, Chief Brian Riley, Robert Mckeown, Eddie Tangadunrat, Araceli Botello, and City Attorney Whitt Wyatt

### 1. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no citizen comments/presentations regarding items not on the agenda.

### 2. PUBLIC HEARING AGENDA ITEMS

**2a** Consideration of a Final Plat for Lots 1, 2, and 3X, Block 1, Old Grove Addition, Phase II, located at 105 & 103 John McCain Road and 7189 Cast Iron Forest Trail, Case PC17-004

Felix Landry presented the case and briefed the Commission.

The public hearing was opened at 7:14 p.m.

The applicant, Kevin Kessler, Jacobs Engineering, 1999 Bryan Street, Dallas, TX, came forward and briefed the Commission. The applicant addressed concerns regarding drainage.

Susan Rau, 7105 Cast Iron Forrest Trail, spoke in opposition to the case. Mrs.

Rau addressed concerns regarding drainage.

Ann Heape, 313 Old Grove Road, spoke in opposition to the case. Ms. Heape addressed concerns regarding the property being part of an HOA.

Beth Battles, 101 John McCain Road, spoke in opposition to the case. Ms. Battles addressed concerns regarding drainage easement.

The applicant, Kevin Kessler, came forward and addressed citizen concerns regarding drainage, detention pond, and tree preservation.

The applicant, Mike Boswell, 2555 Southwest Grapevine Parkway, Grapevine, Texas, addressed citizen concerns regarding the property not belonging to the Old Grove HOA & having its own deed restrictions, and meeting with the surrounding neighbors.

Ann Heape, 313 Old Grove Road, came forward and spoke again before the Commission. Ms. Heap addressed concerns regarding communication with Toll Brothers and the property belonging to the Old Grove HOA.

Tanya Gross, 205 Old Grove Road, spoke in opposition to the case. Ms. Gross addressed concerns regarding the property belonging to the Old Grove HOA.

A citizen spoke from his chair and audio was not able to record his statements.

The applicant, Kevin Kessler, came forward and addressed citizen concerns regarding designing a detention pond to address the retention & redirection of water flow in order to prevent flooding in the neighboring properties.

The applicant, Mike Boswell, 2555 Southwest Grapevine Parkway, Grapevine, Texas, came forward and suggested the item be tabled in order to meet with the surrounding neighbors.

The public hearing was closed at 7:31 p.m.

Commissioner Elms noted there are unresolved issues and it would be best to table the item.

**Commissioner van Bever made a motion to table Case PC17-004 to the May 14, 2018 Planning and Zoning Commission Meeting. Commissioner Kelley seconded.**

**The motion to table carried by the following vote:**

**Aye: 6 –** Mathisen, Allee, van Bever, Kelley, Bevill, and Elms
**Nay: 0**

**2b** Consideration of a Special Use Permit for a Convenience Store with Gasoline Sales on Tract 2C1, Abstract 441, in the Jesse Doss Survey, located at 2800 Heritage Avenue, Case ZC18-004

Ben Bryner presented the case and briefed the Commission.

The applicant, Josh Lincoln, HP Civil Engineering, 5339 Alpha Road, Dallas, Texas, came forward and briefed the Commission. The applicant addressed questions regarding screening of the dumpsters, lighting, hours of operation, and communication surrounding property owners.

The public hearing was opened at 7:44 p.m.

Cecilia Levings, 3916 Autumn Lane, Bedford, Texas, spoke in opposition to the case. Mrs. Levings addressed concerns regarding traffic.

Terry Louthan, 3505 Silverwood Court, Bedford, Texas, spoke in opposition to the case. Mr. Louthan addressed concerns regarding traffic, light, and noise.

Donald Levings, 3916 Autumn Lane, Bedford, Texas, spoke in opposition to the case. Mr. Levings addressed concerns regarding traffic and tanker trucks.

Cindy Pfeiffer, 3512 Maplewood Court, Bedford, Texas, spoke in opposition to the case. Ms. Pfeiffer addressed concerns regarding traffic.

Mick Cote, 3913 Silverwood Lane, Bedford, Texas, spoke in opposition to the case. Mr. Cote addressed concerns regarding developing near residential development.

Susan Cox, 4213 Lombardy Court, spoke in opposition to the case. Ms. Cox addressed concerns regarding home values.

John H. Gray, 3520 Aspen Drive, Bedford, Texas spoke in opposition to the case. Mr. Gray addressed concerns regarding traffic.

Pat Coletti, 3921 Autumn Lane, Bedford, Texas, spoke in opposition to the case. Ms. Coletti addressed concerns regarding commercial development in residential area.

Kyle Barton, 3920 Autumn Lane, Bedford, Texas, spoke in opposition to the case. Mr. Barton addressed concerns regarding traffic.

Shan Shan Barton, 3920 Autumn Lane, Bedford, Texas, spoke in opposition to the case. Mrs. Barton addressed concerns regarding the number of gas station.

Thomas Boser, 3517 Silverwood Court, Bedford, Texas, spoke in opposition to the case. Mr. Boser addressed concerns regarding the widening of the road and light signals.

Cheryl Turner, 5035 Shoreside Bend, Irving, Texas, spoke in opposition to the case. Ms. Turner addressed concerns regarding communication with the applicant and property value.

Craig Ayers, 3408 Middleton Way, spoke in opposition to the case. Mr. Ayers addressed concerns regarding traffic.

Irene Escalante, 4132 Parkview Court, Bedford, Texas, spoke in opposition to the case. Ms. Escalante addressed concerns regarding traffic.

Denis Bider, 4105 Lombardy Court, spoke in opposition to the case. Mr. Bider addressed concerns regarding chemicals, traffic, and development in residential area.

Robert Curry, 4117 Petrus Boulevard, spoke in opposition to the case. Mr. Curry addressed concerns regarding the number of convenient stores and gas station, the proposed location, and building in residential neighborhood.

Charna Gray, 3520 Aspen Drive, Bedford, spoke in opposition to the case. Ms. Gray addressed concerns regarding traffic.

Cindy Pfeiffer, 3512 Maplewood Court, Bedford, Texas, came forward and spoke again before the Commission.

Jackie Keeling, 3512 Silverwood Court, Bedford, spoke in opposition to the case. Ms. Kneeling addressed concerns regarding the number and location of other gas stations surrounding the neighborhood.

Marilyn Beaird, 4128 Parkview Court, Bedford, spoke in opposition to the case. Ms. Beird addressed concerns regarding the need of a gas station.

Donald Levings, 3916 Autumn Lane, Bedford, Texas, came forward and spoke again before the Commission.

The following citizens did not wish to speak, but would like to have their opposition recorded:

Barb Yunker, 4009 Silverwood Drive, Bedford, Texas
Susan Crawford, 4305 Lombardy Court
Grady Walker, 2309 John McCain Road
Narendia K Siodaiah, 4109 Silverwood Lane, Bedford, Texas
Shawn and Andrew Ha, 4309 Lombardy Court
Claudia Elias-Alvarez, 4012 Lombardy Court
Pradeep Balachandran, 4117 Silverwood Lane, Bedford, Texas
Heather Flinn, 3508 Silverwood Court, Bedford, Texas

The following citizens did not wish to speak, but would like to have their support recorded:

Grady Walker, 2309 John McCain Road

The applicant, Josh Lincoln, came forward and offered a rebuttal before the Commission regarding the concerns brought forth by citizens.

The public hearing was closed at 8:35 p.m.

There was general discussion amongst the commissioners.

A citizen was allowed to approach and express concern about ownership of the adjacent road to the subject property, whether it would be HOA maintained or private.

There was general discussion amongst the commissioners regarding concerns of the proposed development.

**Commissioner van Bever made a motion to deny Case ZC18-004. Commissioner Kelley seconded the motion.**

**The motion to deny carried by the following vote:**

**Aye: 6 –** Mathisen, Allee, van Bever, Kelley, Bevill, and Elms
**Nay: 0**

Chairwoman Mathisen order a five minute break and later reconvened the meeting after a five minute break**.**

**2c** Consideration of zoning change from the AG Agricultural and R40 Single Family Residential zoning districts to the R30 Single Family Residential zoning district on Lot 2R, Block 1, of the Falcon Point Addition, located at 200 Bandit Trail, Case ZC18-005

Felix Landry presented the case and briefed the Commission.

A representative of the applicants, Paul Coffer, 6808 Mystic Woods Lane, briefed the Commission.

The public hearing was opened at 9:03 p.m.

Karen Chapman, 103 Williamsburg Court, spoke in opposition to the case. Ms. Chapman addressed concerns regarding the road, pond, and drainage.

Grady Walker, 7309 John McCain Road, spoke in support of this case. Mr. Walker addressed the goal of quality homes and home value.

Kathy Hadley, 204 Timberline Drive North, spoke in opposition to the case. Ms. Hadley addressed concerns regarding the preservation of Colleyville.

Paul Coffer came forward and provided a rebuttal before the Commission regarding the concerns brought forth by citizens.

The public hearing was closed at 9:11 p.m.

There was general discussion regarding the options the Commission had in regard to the case.

**Commissioner Elms made a motion to approve Case ZC18-005, the approval of the R-40 zoning for the sliver of land zoned AG Agricultural, and that any remaining property which is not zoned R-40 be brought forward with the appropriate plat waivers. Commissioner van Bever seconded the motion.**

**The motion to approve carried by the following vote:**

**Aye: 6 –** Mathisen, Allee, van Bever, Kelley, Bevill, and Elms
**Nay: 0**

**2d** Consideration of a Replat for Lots 2R1 and 2R2, Block 1, of the Falcon Point Addition, located at 200 Bandit Trail, Case PC18-001

Felix Landry and Ben Bryner presented the case and briefed the Commission.

The public hearing was opened at 9:19 p.m.

Grady Walker, 7309 John McCain Road, spoke in support of this case. Mr. Walker addressed the improvement of the neighborhood.

Karen Chapman, 103 Williamsburg Court, spoke in opposition to the case. Ms. Chapman addressed concerns regarding keeping the property as one large lot.

Kathy Hadley, 204 Timberline Drive North, spoke in opposition to the case. Ms. Hadley addressed concern regarding keeping the property zoned as R-40.

The public hearing was closed at 9:23 p.m.

There was general discussion regarding a road in the middle of the proposed development.

**Commissioner Allee made a motion to approve Case PC18-001, with the condition that any evidence of an existing road be brought forth to City Council, and include the plat waiver for Lot 2R2 for lot width and size. Commissioner Elms seconded the motion.**

**The motion to approve carried by the following vote:**

**Aye: 6 –** Mathisen, Allee, van Bever, Kelley, Bevill, and Elms
**Nay: 0**

**2e** Consideration of a zoning change from the AG Agricultural zoning district to the R20 Single Family Residential zoning district on Tract 1R09, Abstract 1619, in the S C H Witten Survey, located at 2313 Hall Johnson Road, Case ZC18-007

Felix Landry and Ben Bryner presented the case and briefed the Commission.

The applicant, Randy Primrose, 5506 Sycamore Drive, briefed the Commission and addressed concern brought forth by the Commission.

The public hearing was opened at 9:35 p.m.

Kathy Hadley, 204 Timberline Drive North, spoke in opposition to the case. Ms. Hadley addressed concerns regarding the number of homes.

Mr. Primrose came forward and provided a rebuttal before the Commission regarding on the number of homes to be placed on the property.

The public hearing was closed at 9:36 p.m.

**Commissioner Elms made a motion to approve Case ZC18-007. Commissioner Bevill seconded the motion.**

**The motion to approve carried by the following vote:**

**Aye: 6 –** Mathisen, Allee, van Bever, Kelley, Bevill, and Elms
**Nay: 0**

**2f** Consideration of approval of a Site Plan for athletic fields on Lot 1R, Block 1, of the Covenant Christian Academy Addition, located at 901 Cheek-Sparger Road, Case SP18-001.

Felix Landry presented the case and briefed the Commission.

The applicant, Keith Castillo, 5112 North Wind Drive, Hurst, Texas, the project architect, Mark Walford, 1161 Corporate Drive, Arlington, Texas, and light manufacturer, Todd Spears, 400 West Main, Round Rock, Texas briefed the Commission and addressed any concerns brought forth.

Commissioner van Bever excused himself from the meeting.

The public hearing was opened at 10:16 p.m.

Rusty Beam, 4702 Mill Crossing West, spoke in support of the case. Mr. Beam addressed the need for an athletic field in the City of Colleyville.

Brooks P. Lynn, 710 Centerpark, Suite 140, spoke in support of this case. Mr. Lynn addressed the benefits of an athletic filed in community.

Jeff Wilkinson, 925 Brestol Court West, Bedford, spoke in opposition to the case. Mr. Wilkinson addressed concerns regarding the height of the wall, maintenance of the easement, and parking.

Tamina Fowler, 913 Brestol Court West, Bedford, spoke in opposition of the case. Ms. Fowler addressed concerns regarding the wall, the noise, and lights. Gerry M. Pifer, 913 Brestol Court West, Bedford, Texas, spoke in opposition to the case. Mr. Pifer addressed concerns regarding the wall, drainage, and parking.

The following citizens did not wish to speak, but would like to have their support recorded:

Becky Hyde, 3537 Meadowside Drive, Bedford, Texas
Jarrod Upton, 5604 Texas Trail

Jason and Kim Rudman, 1311 Northridge Drive, Southlake, Texas
Vernon Wells, 2251 King Fisher Drive, Westlake, Texas
Jim and Laura Hurlburt, 1002 Rodeo Drive
Stephanie Bartknecht, 700 Bear Creek Drive, Hurst, Texas
Kelly Wofford, 3633 Spring Grove Drive, Bedford, Texas
Adam Harvell, 909 Harwood Terrace, Bedford, Texas
Steve and Becca Turner, 444 Hillview Drive, Hurst, Texas
Sheila Shupp, 1300 Crest Drive
Scott Freedman, 207 Mill Wood Court
Allyson Brabon, 1936 Yucca Trail, Hurst, Texas
Terry Wood, 315 John McCain Road
Daniel Delph, 304 Sandlewood Lane, Euless, Texas
Matt Herah, 604 Homestead Lane, Grapevine, Texas
Dustin Stiefel, 909 Chalet Court
Steve Eldridge, 4604 Lakeside Drive
Don Perfect, 1909 Camden Court
Jeff Williamson, 5509 Janet Lane
Lisa Hudguin, 3916 Buckner Court, Bedford, Texas
Michael Werner, 603 Hays Drive, Keller, Texas
Shannon Caraway, 1907 Caspian Lane
Jack Clark, 614 Dominion Drive, Southlake, Texas
William Bourne, 5136 Bay View Drive, Fort Worth, Texas
Kristin Smith, 825 Harwood Terrace, Bedford, Texas
John Balderree, 3802 Shady Meadow Drive, Grapevine, Texas
Eric Anderson, 7921 Forest View Court, North Richland Hills, Texas
Michael Shupp, 1300 Crest Drive
Myhandi Ballesteros, 8012 Bridge Street, North Richland Hills, Texas
James Smith, 825 Harwood Terrace, Bedford, Texas
Jimbo Cross, 1306 Wakefield, Southlake, Texas
Lisa Myers, 3604 Cliffwood Drive
Bobby Lowe, 4809 Cranbrook Drive West
Charlene Wells, 2251 King Fisher Drive, Westlake, Texas
Summer Stanley, 5113 Montclair Drive
Justice Kerr, 3120 Oakdale Drive, Hurst, Texas
Michael Briseno, 708 Lake Carillon Lane, Southlake, Texas
Greg Smith, 1902 Summit Ridge Drive, Euless, Texas
Alex Bisbon, 1936 Yucca Trail, Hurst, Texas

The applicant, Keith Castillo and project architect, Mark Walford, came forward and provided a rebuttal before the Commission regarding the concern brought forth by the citizens.

The public hearing was closed at 10:30 p.m.

**Commissioner Kelley made a motion to approve Case SP18-001, with the addition of a living screen between the bleachers and the wall, and the project being broken up into two phases; phase one being the football field and phase two being the baseball field, to be presented at the May 4, 2019 Planning and Zoning Commission Meeting. Commissioner Bevill seconded the motion.**

**The motion to approve carried by the following vote:**

**Aye: 5 –** Mathisen, Allee, Kelley, Bevill, and Elms
**Nay: 0**

**3. ADJOURNMENT**
The meeting adjourned at 10:38 p.m.

The minutes were written and prepared by:

Araceli Botello

Planning Technician

The meeting minutes were approved on July 8, 2019 by a vote of 6-0.

# City of Colleyville Planning and Zoning Commission Worksession Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, April 23, 2018 — Executive Conference Room
6:15 PM — Third Floor – City Hall

## CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission Worksession meeting was called to order by Chairwoman Mathisen on April 23, 2018, at 6:17 p.m.

## Roll Call

**Present:** Susan Mathisen, Raymond Allee, Charles Kelley, and Claudia Bevill

**Absent:** Veronica Baughman, Sam van Bever, and Jason Elms

**Staff Present:** Ben Bryner, Felix Landry, Chief Brian Riley, Robert Mckeown, Araceli Botello, and City Attorney Whitt Wyatt

## 2. PUBLIC HEARING AGENDA ITEMS

**2a** Presentation and discussion of a request for an amendment to the PUD-C on property located at 7181 Colleyville Boulevard

Felix Landry presented the case and briefed the Commission.

There was general discussion regarding parking spaces, flow of traffic, environmental regulations, and the drive-thru.

**2b** Presentation and discussion of a request for a Special Use Permit to exceed the maximum number and total maximum size allowed by right for accessory buildings on property located at 6401 Westcoat Drive

Felix Landry presented the case and briefed the Commission.

There was general discussion regarding setback requirements and building materials.

**2c** Presentation and discussion of a request for zoning change from the AG Agricultural zoning district to the R-40 Single Family

Residential zoning district on property located at 411 McDonwell School Road E

Felix Landry presented the case and briefed the Commission.

**2d** Presentation and discussion of a proposed Replat for Lot 1R, Block 1, Wood Estates Addition and Lot 1, Block 1, Westcoat Estate Addition on property located at 406 & 411 McDonwell School Rd E and 6605 Westcoat Drive

Felix Landry presented the case and briefed the Commission.

**2e** Presentation and discussion of a request for a Special Use Permit to exceed the total maximum size allowed by right for accessory buildings and for a Servants or Caretakers Quarters on property located at 5810 Pool Road

Felix Landry presented the case and briefed the Commission.

There was general discussion regarding the intent use of the buildings, location/distance of the proposed buildings, and material for the buildings.

**2f** Presentation and discussion of a request for a zoning change from the AG Agricultural and R-20 Single Family Residential zoning districts to the AG Agricultural and R-20 Single Family Residential zoning districts on property located at 7209 & 7215 John McCain Road

Felix Landry presented the case and briefed the Commission.

There was general discussion regarding lot size, lot requirements, drainage, current development, zoning history, and the anticipated developer.

**2g** Presentation and discussion of a proposed Preliminary Plat for the Oak Creek Addition on property located at 7209 & 7215 John McCain Road

Felix Landry presented the case and briefed the Commission.

**2h** Presentation and discussion of a request for a zoning change from the AG Agricultural zoning district to the RE Single Family 'Estate' Residential zoning district on property located at 6900 Pool Road

Felix Landry presented the case and briefed the Commission.

There was general discussion regarding the location of the property within the City and the type of plat for the property.

There was general discussion regarding tabled items that may be presented at the May 14, 2018 Planning and Zoning Commission Meeting.

**3. ADJOURNMENT**

The meeting adjourned at 6:58 p.m.

The minutes were written and prepared by:

Araceli Botello

Planning Technician

The meeting minutes were approved on July 8, 2019 by a vote of 6-0.

**RESOLUTION R-19-4409**

**A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF AUGUST 6, 2019**

**WHEREAS**, City Council has taken action on certain items on the agenda under Business.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

a. THAT

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 6$^{TH}$ DAY OF AUGUST 2019.

| | | | |
|---|---|---|---|
| Mayor Richard Newton | _____ | Mayor Pro Tem Bobby Lindamood | _____ |
| Place 1, Tammy Nakamura | _____ | Place 3, Kathy Wheat | _____ |
| Place 4, George Dodson | _____ | Place 5, Chuck Kelley | _____ |
| Place 6, Callie Rigney | _____ | | |

**ATTEST:** **CITY OF COLLEYVILLE**

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor