



City of Colleyville City Council Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, June 18, 2019

**WORKSESSION
5:30 PM
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR**

CALL TO ORDER

- WS-1** Discussion of health insurance renewal
- WS-2** Review of FY 2020 preliminary budget projections
- WS-3** Discussion of the June 18, 2019, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING
7:30 P.M.
CITY COUNCIL CHAMBERS**

INVOCATION: Pastor Katie Newkirk, First United Methodist**PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt****2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-19-4392****3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS****Announcements of civic and charitable events****Presentation of calendar events and updates****Announcements of awards and recognition**

Presentation of the Medal of Valor to Colleyville Fire Department Personnel Captain Robert Stewart, Engineer Robert Simpson, and Firefighter Martin Mendoza - Fire Chief Mark Cantrell and Mayor Richard Newton

In recognition of the Featured Business of the Month - Rad Joy, facebook.com/radjoysurrendercross or instagram.com/radjoy, Owners Rick and Jackie Drew - Mayor Richard Newton and Assistant City Manager Adrienne Lothery

4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-19-4393

- 4a** Approval of the minutes of the regular City Council meeting of June 4, 2019
- 4b** Approval to purchase 43 X26P model Tasers in an amount not to exceed \$53,192, from Axon Enterprise, Inc., and declaring the X26 model Tasers currently in use obsolete and providing for destruction
- 4c** Approval to change the funding source for the stormwater master plan project
- 4d** Approval of a professional services agreement with Garver, in an amount not to exceed \$97,303 for the design of the Supervisory Control and Data Acquisition (SCADA) project, and authorize the City Manager to execute the agreement

5. ITEMS NOT FOR CITY COUNCIL ACTION

Monthly Financial Report - May 31, 2019

6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING**6a Ordinance O-19-2080**

Consideration of a Special Use Permit (SUP) for an Accessory Dwelling on Lot 30R, Block 1, of the Montclair Parc Addition, located at 5305 Miramar Lane, Case ZC19-002

6b Ordinance O-19-2081

Consideration of a zoning change from AG Agricultural district to R-40 Single Family Residential district on Lot 1, Block 1, of the J.M. Presley Addition and 17.5 feet along the east boundary, located at 2308 Glade Road, Case ZC19-003

6c Ordinance O-19-2082

Consideration of a zoning change from AG Agricultural district to R-20 Single Family Residential district on Tracts 1A01 and Tract 1A02, Abstract 1619, in the S C H Witten Survey, located at 2001 Hall-Johnson Road, Case ZC19-004

7. ORDINANCE(S): FIRST READING AND PUBLIC HEARING**7a Ordinance O-19-2084**

Amending the City of Colleyville Code Of Ordinances, Chapter 6 – Alcoholic Beverages, by amending Section 6-5

7b Ordinance O-19-2085

Amending the Code of Ordinances, Part II, Chapter 2, Section 2-26; specifically amending Section 18-22 – Permit Issuances; Table 3-A – Building Permit Fees

8. RESOLUTION(S): READING AND PUBLIC HEARING**8a Resolution R-19-4394**

Creating a Pedestrian Transportation Ad Hoc Committee, establishing responsibilities, appointing a Chair

9. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA**10. REPORTS**

Colleyville Library Board Minutes - April 8, 2019

11. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR JUNE 18, 2019 - READING AND PUBLIC HEARING - RESOLUTION R-19-4395

12. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, June 14, 2019 by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-1

Agenda Date 6/18/2019

Type Worksession

Department Human Resources

Title

Discussion of health insurance renewal

Strategic Plan

2.2 Recruit and retain a highly-qualified workforce

2.4 Demonstrate stewardship of public resources

Explanation

This item provides for an update on the health insurance renewal process as well as an opportunity for City Council and staff to discuss the medical and dental insurance for the upcoming fiscal year.

Attachments

1. Health Insurance Renewal Presentation



Advocacy. Tailored Insurance Solutions. Peace of Mind



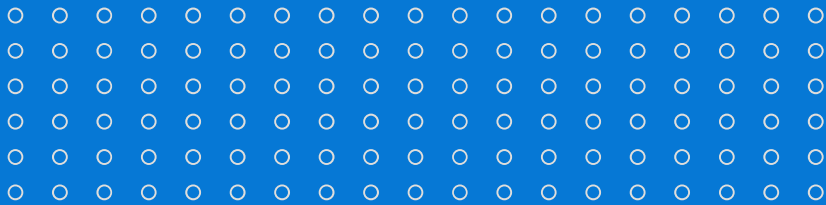
City of Colleyville 2019-2020 Benefit Recommendations

Andrew Weegar – Employee Benefits Specialist

Agenda

- 1 | RFP Overview
- 2 | Medical RFP Recommendations
- 3 | Dental RFP Recommendations
- 4 | 2019-2020 Benefit Recommendations

1



RFP Overview



Overview



This presentation summarizes the initial results of an RFP conducted by HUB International on behalf of the City of the Colleyville to assess vendors to administer the following benefits effective October 1, 2019:

- Medical and Pharmacy (Fully-Insured)
- Dental

The RFP was conducted with the following objectives in mind:

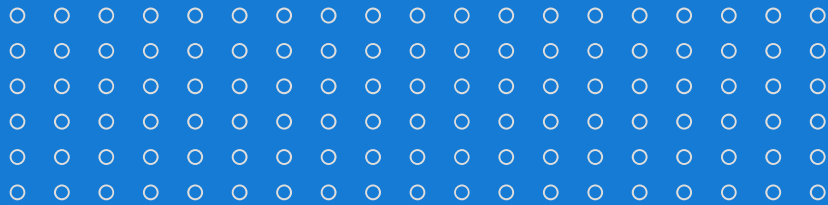
- Aligns with the City of the Colleyville's objectives and is supported by management and Council;
- Demonstrated superior member service and claims processing;
- Ability to proactively meet the City of Colleyville's service needs;
- Willingness, experience and capability to effectively administer the programs;
- Support during the implementation process;
- Options to manage costs.



Claims vs Premium – 2018 / 2019

Date	Medical Subscribers	Medical Claims	Rx Claims	Total Cost	Premium	Loss Ratio
17-Oct	175	\$88,539	\$33,956	\$122,495	\$182,124	67.3%
17-Nov	172	\$92,915	\$29,127	\$122,042	\$179,865	67.9%
17-Dec	172	\$85,702	\$27,231	\$112,933	\$178,155	63.4%
18-Jan	174	\$249,899	\$22,310	\$272,209	\$179,360	151.8%
18-Feb	170	\$84,862	\$17,883	\$102,745	\$175,052	58.7%
18-Mar	169	\$74,281	\$25,496	\$99,777	\$175,796	56.8%
18-Apr	168	\$133,741	\$25,485	\$159,226	\$176,509	90.2%
18-May	167	\$85,456	\$24,707	\$110,163	\$175,013	62.9%
18-Jun	166	\$156,236	\$38,891	\$195,127	\$174,350	111.9%
18-Jul	163	\$138,698	\$21,597	\$160,295	\$170,015	94.3%
18-Aug	162	\$136,165	\$30,919	\$167,084	\$168,474	99.2%
18-Sep	164	\$84,921	\$32,369	\$117,290	\$171,172	68.5%
Plan Year Total	169	\$1,411,415	\$329,971	\$1,741,386	\$2,105,885	82.7%
18-Oct	166	\$132,892	\$29,210	\$162,102	\$184,708	87.8%
18-Nov	166	\$140,812	\$30,555	\$171,367	\$183,137	93.6%
18-Dec	165	\$236,452	\$30,227	\$266,679	\$180,889	147.4%
19-Jan	167	\$141,317	\$21,833	\$163,150	\$184,526	88.4%
19-Feb	165	\$91,104	\$21,557	\$112,661	\$181,174	62.2%
19-Mar	167	\$105,251	\$31,561	\$136,812	\$184,900	74.0%
19-Apr	167	\$92,769	\$27,153	\$119,922	\$186,004	64.5%
Plan Year (YTD)	166	\$940,597	\$192,096	\$1,132,693	\$1,285,338	88.1%

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Medical RFP Recommendations



City of Colleyville - 2019 -2020 Medical Benefit Summary

1

2

MEDICAL BENEFITS	BCBSTX	
	PPO - Base	PPO - Buy Up
	Current/Renewal	Current/Renewal
Deductible		
In-Network	\$4,000 Ind./\$8,000 Fam.	\$2,000 Ind./\$4,000 Fam.
Non-Network	\$8,000 Ind./\$16,000 Fam.	\$4,000 Ind./\$16,000 Fam.
Out Of Pocket Max	Includes Deductible, Copays, Coins.	Includes Deductible, Copays, Coins.
In-Network	\$5,000 Ind. / \$10,000 Fam.	\$3,000 Ind. / \$6,000 Fam.
Non-Network	\$10,000 Ind. / \$20,000 Fam.	\$8,000 Ind. / \$16,000 Fam.
Coinsurance		
In-Network	80%	90%
Non-Network	50%	70%
Lifetime Max	Unlimited	Unlimited
Emergency Room		
In-Network	\$250 Copay (waived if admitted) + 20%	\$200 Copay (waived if admitted) +10%
Non-Network	\$250 Copay (waived if admitted) + 20%	\$200 Copay (waived if admitted) + 10%
Physician Office Visit		
In-Network	\$30 Copay	\$25 Copay
Non-Network	Ded./50%	Ded./ 30%
Specialist Office Visit		
In-Network	\$50 Copay	\$30 Copay
Non-Network	Ded./50%	Ded./ 30%
Preventive Care		
In-Network	Covered at 100%	Covered at 100%
Non-Network	Ded./50%	Ded./30%
Urgent Care		
In-Network	\$75 Copay	\$75 Copay
Non-Network	Ded./50%	Ded./ 30%
Lab & X-Ray		
In-Network	(CT, PET, MRI, MRA) Ded./ 20%	(CT, PET, MRI, MRA) Ded./ 10%
Non-Network	Ded./ 50%	Ded./ 50%
In-Patient Hospital		
In-Network	Per Admission Ded./ 20%	Per Admission Ded./ 10%
Non-Network	Ded./ 50%	Ded./ 50%
Out-Patient		
In-Network	Per Admission Ded./ 20%	Per Admission Ded./ 10%
Non-Network	Ded./ 50%	Ded./ 30%
Telemedicine	MDLive	MDLive
Prescriptions	Copays apply to OOP Max Separate Deductible: \$100 Ind./\$300 Fam.	Copays apply to OOP Max Separate Deductible: \$100 Ind./\$300 Fam.
Network Retail Pharmacy	\$20/\$40/\$70	\$20/\$40/\$70
Mail Order (90 day supply)	\$60/\$120/\$210	\$60/\$120/\$210
Specialty Drugs	\$20/\$40/\$70	\$20/\$40/\$70

Note: This is a brief summary and not intended to be a contract.

City of Colleyville Medical RFP Financial Results (Current Benefits)

MEDICAL BENEFITS		1		2		3		4		5		6		7		8	
		Enrollment		BCBSTX		BCBSTX		BCBSTX		BCBSTX		Cigna					
		Base	Buy	PPO - Base	PPO - Buy Up	PPO - Base	PPO - Buy Up	PPO - Base	PPO - Buy Up	PPO - Base	PPO - Buy Up	PPO - Base	PPO - Buy Up	PPO - Base	PPO - Buy Up	PPO - Base	PPO - Buy Up
FINANCIALS		Base	Buy	Current	Current	Renewal	Renewal	Renegotiated Renewal	Renegotiated Renewal	Renegotiated Renewal	Renegotiated Renewal	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed
Employee Only		44	22	\$544.47	\$598.99	\$635.40	\$699.02	\$577.14	\$634.93	\$577.14	\$634.93	\$544.47	\$598.99	\$544.47	\$598.99	\$544.47	\$598.99
Employee & Spouse		9	14	\$1,218.63	\$1,340.62	\$1,422.14	\$1,564.50	\$1,291.75	\$1,421.06	\$1,291.75	\$1,421.06	\$1,218.63	\$1,340.62	\$1,218.63	\$1,340.62	\$1,218.63	\$1,340.62
Employee & Child(ren)		11	12	\$979.57	\$1,077.64	\$1,143.16	\$1,257.61	\$1,038.34	\$1,142.30	\$1,038.34	\$1,142.30	\$979.57	\$1,077.64	\$979.57	\$1,077.64	\$979.57	\$1,077.64
Employee & Family		33	22	\$1,648.92	\$1,813.99	\$1,924.29	\$2,116.93	\$1,747.86	\$1,922.83	\$1,747.86	\$1,922.83	\$1,648.92	\$1,813.99	\$1,648.92	\$1,813.99	\$1,648.92	\$1,813.99
		97	70														
Monthly Premium		167		\$100,114	\$84,786	\$116,833	\$98,945	\$106,121	\$89,873	\$106,121	\$89,873	\$100,114	\$84,786	\$100,114	\$84,786	\$100,114	\$84,786
Annual Premium				\$1,201,368	\$1,017,431	\$1,401,998	\$1,187,343	\$1,273,452	\$1,078,478	\$1,273,452	\$1,078,478	\$1,201,368	\$1,017,431	\$1,201,368	\$1,017,431	\$1,201,368	\$1,017,431
Total Premium				\$2,218,799		\$2,589,341		\$2,351,930		\$2,351,930		\$2,218,799		\$2,218,799		\$2,218,799	
\$ Change from Current				N/A		\$370,542		\$133,131		\$133,131		\$0		\$0		\$0	
% Change from Current				N/A		16.7%		6.0%		6.0%		0.0%		0.0%		0.0%	
Effective Date				10/1/2018		10/1/2019		10/1/2019		10/1/2019		10/1/2019		10/1/2019		10/1/2019	
Rate Guarantee				1 year		1 Year		1 Year		1 Year		1 Year		1 Year		1 Year	
Geo Access Results				98.9% PCP, 92.5% Hospital		98.9% PCP, 92.5% Hospital		98.9% PCP, 92.5% Hospital		98.9% PCP, 92.5% Hospital		98.9% PCP, 92.5% Hospital		98.9% PCP, 92.5% Hospital		98.9% PCP, 92.5% Hospital	
Network Name				BlueChoice PPO Network		BlueChoice PPO Network		BlueChoice PPO Network		BlueChoice PPO Network		Open Access Plus		Open Access Plus		Open Access Plus	
Network Website				www.bcbstx.com		www.bcbstx.com		www.bcbstx.com		www.bcbstx.com		www.cigna.com		www.cigna.com		www.cigna.com	
AM Best Rating				A		A		A		A		A		A		A	
Notes				\$10,000 Wellness Credit		N/A		\$10,000 Wellness Credit		\$10,000 Wellness Credit		\$10,000 Wellness Credit / Medical Loss Ratio Rate Cap for 2020/2021 Plan Year		\$10,000 Wellness Credit / Medical Loss Ratio Rate Cap for 2020/2021 Plan Year		\$10,000 Wellness Credit / Medical Loss Ratio Rate Cap for 2020/2021 Plan Year	

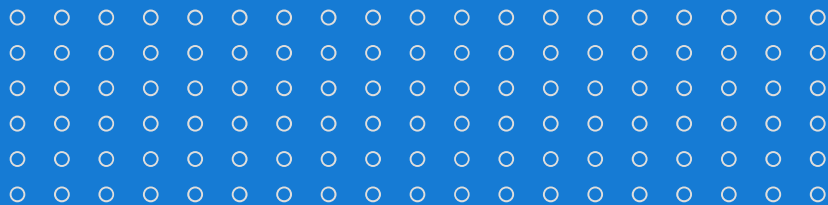
Note: This is a brief summary and not intended to be a contract.

* 1% Dental Bundling Discount Included

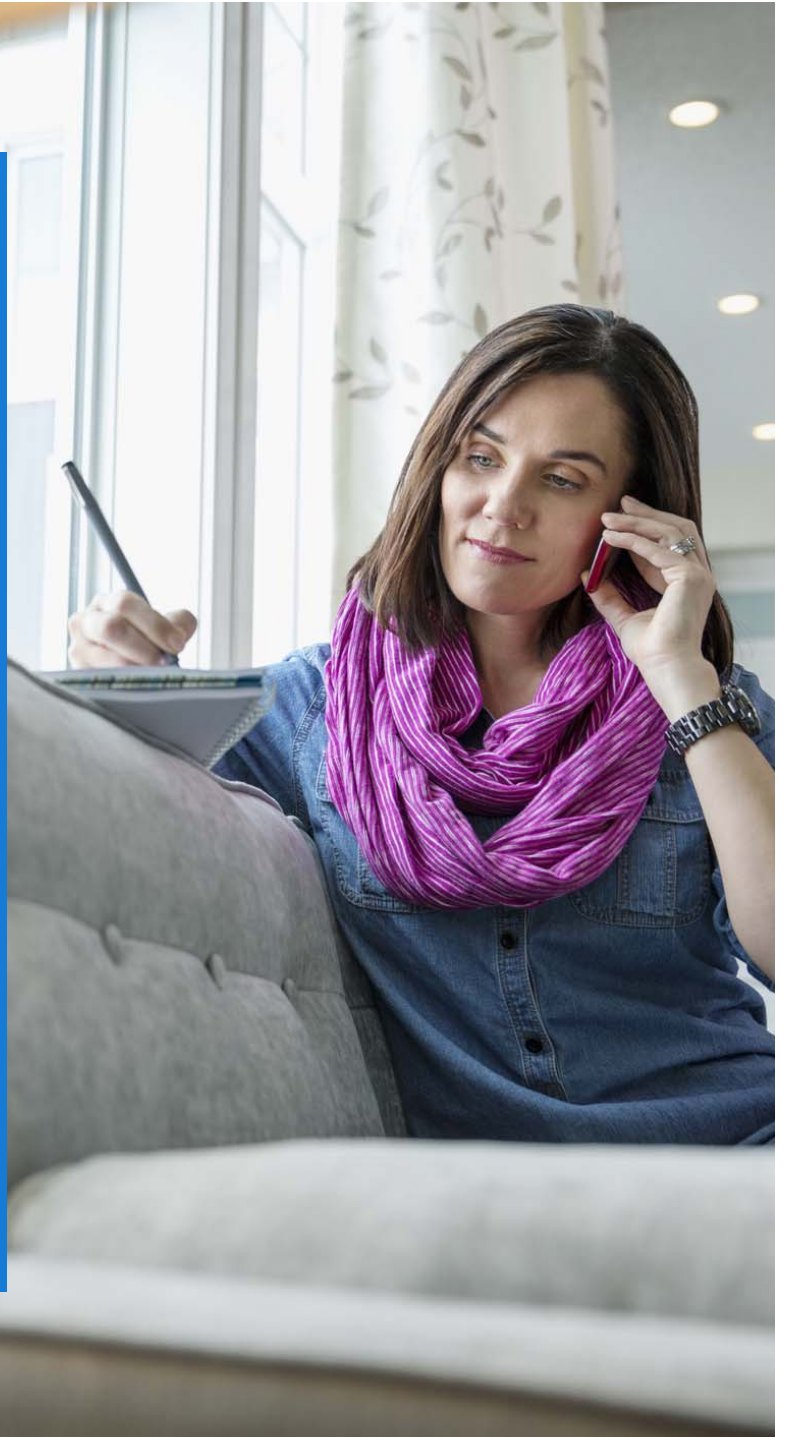
*1% Dental Bundling Discount Included

*Enrollment numbers are based on current enrollment as of May 1st. Enrollment numbers are subject to change.

3



Dental RFP Recommendations



City of Colleyville
2019-2020 Dental Renewal Summary

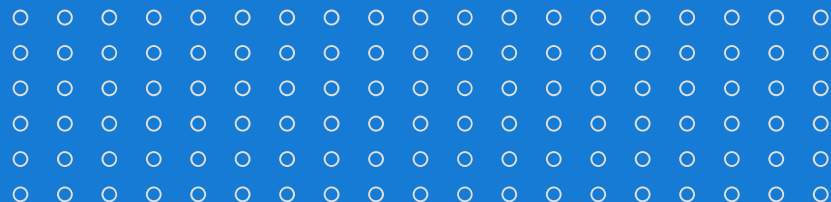
		1	2	3
DENTAL BENEFITS		Cigna	Cigna	BCBSTX
		DPPO	DPPO	DPPO
		Current	Renewal	Proposed
Type I – Preventive Services		100%	100%	100%
Waiting Period		None	None	None
Oral Examinations		Type I (2 per year)	Type I (2 per year)	Type I (2 per year)
X-rays				
- Bite Wings Frequency		Type I (2 per year)	Type I (2 per year)	Type I (2 per year)
- Full Mouth Frequency		Type I (1 per 3 years)	Type I (1 per 3 years)	Type I (1 per 3 years)
Cleanings		Type I (2 per year)	Type I (2 per year)	Type I (2 per year)
Topical Fluoride Treatment		Type I (1 per year to age 19)	Type I (1 per year to age 19)	Type I (1 per year to age 19)
Sealants		Type I (To age 16; one per tooth on permanent molars)	Type I (To age 16; one per tooth on permanent molars)	Type I (To age 16; one per tooth on permanent molars)
Type II – Basic Services		80%	80%	80%
Waiting Period		None	None	None
Fillings				
- Amalgam		Type II	Type II	Type II
- Composite		Type II	Type II	Type II
Space Maintainers		Type I	Type I	Type I
Root Canal Treatment		Type II	Type II	Type II
Root Planning		Type II	Type II	Type II
Periodontic Maintenance (Frequency)		Type II	Type II	Type II
Periodontal Surgery		Type II	Type II	Type II
Extractions		Type II	Type II	Type II
General Anesthesia		Type II	Type II	Type II
Deep IV Sedation		Type II	Type II	Type II
Palliative Treatment (Relief of Pain)		Type I	Type I	Type I
Type III – Major Services		50%	50%	50%
Waiting Period		None	None	None
Crowns		Type III	Type III	Type III
Inlays and Onlays		Type III	Type III	Type III
Removable / Fixed Bridge-Work		Type III	Type III	Type III
Partial or Complete Dentures		Type III	Type III	Type III
Denture Relines / Rebases		Type III	Type III	Type III
Implants		Type III	Type III	Type III
Type IV - Orthodontia		50%	50%	50%
Waiting Period		None	None	None
Orthodontia Lifetime Maximum		\$1,500	\$1,500	\$1,500
Orthodontia Eligibility		Dependent to age 19	Dependent to age 19	Dependent to age 19
Calendar Year Deductible		Applies to II, III	Applies to II, III	Applies to II, III
Individual		\$50	\$50	\$50
Family		\$150	\$150	\$150
Dental Annual Maximum		\$1,500	\$1,500	\$1,500
Waiting Period Applies to:		None	None	None
UCR Out of Network Percentile		90th	90th	90th
FINANCIALS	Enrollment			
Employee Only	69	\$31.09	\$32.21	\$36.28
Employee & Spouse	22	\$63.68	\$66.76	\$74.31
Employee & Child(ren)	19	\$61.49	\$64.44	\$71.76
Employee & Family	51	\$102.33	\$107.73	\$119.42
Monthly Premium	161	\$9,933.31	\$10,409.80	\$11,592.00
Annual Premium		\$119,199.72	\$124,917.60	\$139,104.00
\$ Change from Current		n/a	\$5,717.88	\$19,904.28
% Change from Current		n/a	4.8%	16.7%
Effective Date		10/1/2018	10/1/2019	10/1/2019
Rate Guarantee		1 Year	1 Year	1 Year
Dependent Age Limit		To age 26	To age 26	To age 26
GEO Access Results		96.6%	97.7%	98.1%
Network Website		www.cigna.com	www.cigna.com	www.bcbstx.com
Network Name		Cigna Total DPPO	Cigna Total DPPO	BCBS DPPO

Note: This is a brief summary and not intended to be a contract.

\$20,000 Premium Credit (1st Month)

*Enrollment numbers are based on current enrollment as of May 1st. Enrollment numbers are subject to change.

4



2019 - 2020 Benefit Recommendations





2019 – 2020 Benefit Recommendations

Medical – BCBSTX (Recommended)

Renewing with BCBSTX is recommended for the 2019/2020 plan year with a +7% increase to rates. Originally BCBSTX quoted a 16.7% increase due to plan current plan performance exceeded their target loss ratio, however after negotiations their offer was reduced due to positive plan performance leading into the renewal. The City does have the option to implement BCBSTX dental which will save the City an additional 1% off medical premiums.

HUB quoted alternative plan designs which included changes to deductibles, out of pocket maximums, and copays, however there was not enough cost savings to warrant a move at this time. It is recommended for the City to renew with current plan design options in place today. It is recommended to make plan design changes when the City faces a larger increase to total premium.

BCBSTX's quote includes a \$10K wellness credit.



2019 – 2020 Benefit Recommendations

Dental – (BCBSTX) (Recommended)

Contracting with BCBSTX for dental recommended for the 2019/2020 at +16.7% increase, however a \$20,000 premium credit was included in their best and final offer. This credit will cover the total increase BCBSTX proposed this year.

Plan designs and network closely match what's in place today. Additionally, by bundling medical and dental insurance policies through BCBSTX the City will save 1% off medical premiums.

Life/Disability – Dearborn National (Recommended)

Dearborn National presented a rate pass with no benefit design changes for 2 years. After negotiations, HUB secured a -4%, or \$1,632 reduction to employer sponsored benefit plans. No changes are recommended to the current benefits design in place today.



2019 – 2020 Benefit Recommendations

Other Lines of Coverage

Superior Vision (Vision) – In rate guarantee until 10/1/2020

EAP (Employee Assistance Program) – No changes to rates or benefits.

Discovery Benefits (FSA) – In rate guarantee until 10/1/2021.

Flores & Associates (COBRA / HRA) – COBRA fees are included in Benefit Connector contract. HRA fees in rate guarantee until 10/1/2023



Thank you.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-2
Type Worksession
Department City Manager

Agenda Date 6/18/2019

Title

Review of FY 2020 preliminary budget projections

Strategic Plan

2.4 Demonstrate stewardship of public resources

Explanation

This item provides for City Council and staff to begin preparation of the FY 2020 budget.

Attachments

1. FY20 Line Item Detail
2. FY 2020 Preliminary Projections Presentation

06/12/2019 15:47
 mwood

CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

P
bgnyrpts¹

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL UNDEFINED CHAR				.00
TOTAL GEN FUND				.00

06/12/2019 15:47
mwood

CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
P
bgnyrpts ²
PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011010 COUNCIL				
62 CONTRACTUAL SERVICES				
0011010 6204 - TRAVEL				19,775.00 *
TML Conference for 7 people: Transportation (\$250), Lodging (\$600), Per Diem (\$250), and Registration (\$345)		7.00	1,445.00	10,115.00
TML Elected Officials Conferences: Transportation (\$350), Lodging (\$630), Registration (\$200), Per Diem (\$200)		7.00	1,380.00	9,660.00
0011010 6209 - DUES & SUBSCRIPTIONS				9,551.00 *
NCTCOG city membership		1.00	2,463.00	2,463.00
Metroport Cities Partnership		1.00	1,000.00	1,000.00
North Texas Commission		1.00	1,800.00	1,800.00
Texas Municipal League (TML)		1.00	3,438.00	3,438.00
Northeast Leadership Forum		1.00	100.00	100.00
Mayors' Council		1.00	350.00	350.00
International Council of Shopping Centers Mayor \$100, 6 Councilmembers x \$50 = 300		1.00	400.00	400.00
0011010 6226 - MISC. CONTRACTUAL SERVICES				29,750.00 *
Alliance for Children: Programs/services for abused children		1.00	3,500.00	3,500.00
GRACE: Emergency Services		1.00	10,000.00	10,000.00
Metroport Meals on Wheels (Senior Center program and home deliveries)		1.00	10,000.00	10,000.00
Safe Haven, Tarrant County: programs/services for abused women		1.00	1,500.00	1,500.00

06/12/2019 15:47
mwood

CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
P
bgnyrpts **3**
PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
		1.00	500.00	500.00
SNAP (Special Needs Assistance Partners): transportation and other services for individuals with intellectual disabilities				
Colleyville Area Chamber of Commerce agreement (cash component)		1.00	4,250.00	4,250.00
0011010 6294 - COUNCIL EXPENSES				10,980.00 *
Gold Sponsorship for the Northeast Leadership Forum Heart of North Texas Conference		1.00	350.00	350.00
Northeast Tarrant Transportation Summit Sponsorship		1.00	750.00	750.00
Metroport Breakfast (usually host 1 per year)		1.00	300.00	300.00
North Texas Commission Annual Luncheon Tickets		7.00	125.00	875.00
Grapevine/Colleyville Education Foundation Luncheons		14.00	50.00	700.00
NCTCOG General Assembly Tickets		7.00	60.00	420.00
Northeast Leadership Forum Annual Meeting/Luncheon Tickets		7.00	45.00	315.00
Colleyville Chamber of Commerce Board Meetings (monthly) x2		25.00	10.00	250.00
TML Region 8 Quarterly Meetings		14.00	30.00	420.00
Facilitator for annual City Council priority setting session		1.00	6,600.00	6,600.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0011010 6298 - COUNCIL CONTINGENCY		1.00	120,000.00	120,000.00	120,000.00 *
Council Contingency					
63 TOTAL CONTRACTUAL SERVICES				190,056.00	
SUPPLIES					
0011010 6308 - PRINTING		1.00	150.00	10,150.00	150.00 *
Mayor's Letterhead and Envelopes Business Cards for Councilmembers		1.00	10,000.00	10,000.00	
Branding update (business cards, letterhead, etc.) for new City Vision, Mission, and Values					
0011010 6323 - COUNCIL SUPPLIES		24.00	220.00	9,745.00	5,280.00 *
Council Meals at Council Meetings		1.00	100.00	100.00	
Council Holiday Meal, new Council member celebration		1.00	1,375.00	1,375.00	
Meals for Worksessions and joint meetings		1.00	200.00	200.00	
Birthday Cakes		1.00	550.00	550.00	
Proclamation Frames		1.00	500.00	500.00	
Miscellaneous supplies for City Council or City Council functions		1.00	60.00	60.00	
Nameplates for Dais		1.00	200.00	200.00	
Florist- Funerals/Illness		1.00	200.00	200.00	
Vases- Engraved for Outgoing Council		1.00	380.00	380.00	
Photographer for portrait of Mayor and Council		1.00	800.00	800.00	
Beverage service supplies for Council meetings		1.00	100.00	100.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

Table Cloth Cleaning

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL SUPPLIES				19,895.00
TOTAL COUNCIL				209,951.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011110	ADMINISTRATION						
61	PERSONNEL SERVICES						
0011110	6101 - SALARIES					479,855.00	
0011110	6102 - TEMPORARY HELP					24,960.00	
0011110	6105 - SALARY SAVINGS					-13,598.00	
0011110	6141 - FICA EXPENSE					35,789.00	
0011110	6142 - GROUP HEALTH INSURANCE					36,291.00	
0011110	6143 - WORKERS' COMPENSATION					2,060.00	
0011110	6145 - UNEMPLOYMENT COMPENSATION					1,242.00	
0011110	6146 - RETIREMENT					43,294.00	
0011110	6148 - LONGEVITY PAY					931.00	
	TOTAL PERSONNEL SERVICES					610,824.00	
62	CONTRACTUAL SERVICES						
0011110	6204 - TRAVEL					7,500.00 *	
	International City Management Assoc (ICMA) Conference		3.00	2,000.00		6,000.00	
	General travel and training to include local mileage reimbursement, luncheons, speakers, and annual UNT MPA Alumni Conference and Luncheon		1.00	1,500.00		1,500.00	
0011110	6206 - TRAINING					9,395.00 *	
	Spring/Fall GFOAT Conference		1.00	1,600.00		1,600.00	
	Various training/conferences related to program areas		1.00	7,495.00		7,495.00	
	Webinars- TML Legislative Updates or Other		1.00	300.00		300.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011110 6207 - PRE-EMPLOYMENT				100.00
0011110 6209 - DUES & SUBSCRIPTIONS				6,650.00 *
City Manager: ICMA \$1600, TCMA \$600, NTCMA \$65, ICSC \$50		1.00	2,315.00	2,315.00
Asst. City Manager: \$1,120 ICMA dues, NTCMA \$65, TCMA \$420, NLF \$100, ICSC \$50		1.00	1,755.00	1,755.00
Assistant City Manager: ICMA \$1,120, TCMA \$420, NTCMA \$65, GFOAT with CGFO and Roundtables \$200, UMANT \$50, Northeast Leadership Forum \$100		1.00	1,955.00	1,955.00
GFOA Budget Award Application Fee		1.00	425.00	425.00
American Express Card membership for city credit card		1.00	55.00	55.00
Sam's Club membership		1.00	45.00	45.00
State of Texas Cooperative Purchasing Program annual membership fee		1.00	100.00	100.00
0011110 6226 - MISC. CONTRACTUAL SERVICES				32,050.00 *
Biennial Citizen/Employee Survey		1.00	15,000.00	15,000.00
Intranet Updates and SharePoint administration		1.00	3,000.00	3,000.00
OpenGov annual fees: \$8,550 for Transparency Module and Intelligence Reporting, \$1,500 data auto update		1.00	10,050.00	10,050.00
Historical Preservation Committee projects		1.00	4,000.00	4,000.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
63 TOTAL CONTRACTUAL SERVICES				55,695.00
63 SUPPLIES				
0011110 6301 - OFFICE SUPPLIES				1,000.00
0011110 6303 - OPERATING SUPPLIES				1,100.00 *
Paper		1.00	1,100.00	1,100.00
0011110 6305 - UNIFORMS				400.00
0011110 6308 - PRINTING				400.00 *
Letterhead, Envelopes, Business Cards		1.00	400.00	400.00
 TOTAL SUPPLIES				2,900.00
TOTAL ADMINISTRATION				669,419.00

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NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011210	BUILDING INSPECTION						
61	PERSONNEL SERVICES						
0011210	6101 - SALARIES					310,047.00	
0011210	6105 - SALARY SAVINGS					-6,269.00	
0011210	6139 - OVERTIME					1,442.00	
0011210	6141 - FICA EXPENSE					23,978.00	
0011210	6142 - GROUP HEALTH INSURANCE					59,485.00	
0011210	6143 - WORKERS' COMPENSATION					2,273.00	
0011210	6145 - UNEMPLOYMENT COMPENSATION					1,035.00	
0011210	6146 - RETIREMENT					28,225.00	
0011210	6148 - LONGEVITY PAY					1,943.00	
	TOTAL PERSONNEL SERVICES					422,159.00	
62	CONTRACTUAL SERVICES						
0011210	6204 - TRAVEL					1,500.00	*
	Building Official - Attend ICC		1.00	1,500.00		1,500.00	
	Annual Code Conference - 2018						
	Building Codes - Out of state						
	travel and accredited training.						
0011210	6206 - TRAINING					5,425.00	*
	Building Inspectors & Plans		3.00	90.00		270.00	
	Examiner: State Plumbing						
	Inspectors License (CEU's)		4.00	170.00		680.00	
	Building Inspectors & Plans		3.00	160.00		480.00	
	Examiner: ICC Certification						
	Exams, CEU's						
	Building Inspectors & Plans		1.00	340.00		340.00	
	Examiner: Building Professional						
	Institute (BPI) to obtain						
	required CEU's.						
	Building Official: ICC		1.00	500.00		500.00	
	Certification Exams, CEU's						

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Building Inspector: TEEX Code Enforcement Officer Training, CEU's		1.00	90.00	90.00
Building Official: State Plumbing Inspectors License Required CEU's		1.00	160.00	160.00
Building Official: Building Professional Institute (BPI) CEU's		1.00	160.00	160.00
Permit Technician: BPI Training, CEU's		1.00	250.00	250.00
Building Official: Training on the 2018 International Building Code		1.00	750.00	750.00
Building Inspector: Required Training For Medical Gas Inspection License. State Requirement That All Med/Gas Plan Review And Inspection Be Performed By A Licensed Plumbing Inspector. Add funding for exam fee, increased tuition and travel		1.00	850.00	850.00
Building Inspector: Fire Sprinkler Inspector Training. State Requirement that Multi-Purpose Residential Fire Sprinklers Inspections Be Performed By a Licensed Plumbing Inspector with endorsement. Add exam fee, tuition increase, and travel		1.00	600.00	600.00
Building Official - Annual Building Officials Association of Texas Conference (BOAT), travel-training expenses included.		1.00	295.00	295.00
Building Official - New 2018 International Residential Code Training				

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

0011210 6209 - DUES & SUBSCRIPTIONS

 Building Official: Texas
 Department of Health; Code
 Enforcement Officer License
 Renewal.

 Building Official: Texas State
 Board of Plumbing Examiners;
 State Plumbing Inspector
 License Renewal

 Building Official:
 International Code Council
 (ICC) Annual Membership Dues

 Building Official: Building
 Officials Association of Texas
 (TML-BOAT) Annual Membership
 Dues

 Building Official: North Texas
 Chapter of The International
 Code Council (NTCICC) Annual
 Membership Dues

 Building Official: Code
 Enforcement Association of
 Texas (CEAT) Annual Membership

 Building Official:
 International Association of
 Electrical Inspectors (IAEI)
 Annual Membership

 Building Inspectors and Plans
 Examiner: Texas State Board of
 Plumbing Examiners (TSBPE),
 State Plumbing Inspectors
 License Renewal

 Building Inspectors & Plans
 Examiner: Building Officials
 Association of Texas (BOAT)
 Annual Membership Dues

 Building Inspectors & Plans
 Examiner: Texas State
 Department of Health Services;
 Code Enforcement Officer
 License Renewal

Building Inspectors & Plans

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	106.00	1,724.00 *
			106.00
	1.00	75.00	75.00
	1.00	100.00	100.00
	1.00	100.00	100.00
	1.00	100.00	100.00
	1.00	50.00	50.00
	1.00	50.00	50.00
	3.00	75.00	225.00
	1.00	150.00	150.00
	3.00	106.00	318.00
	3.00	50.00	150.00

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PROJECTION: 20201 FY 2020 Operating Budget

**ACCOUNTS FOR:
GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Examiner: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues		2.00	50.00	100.00
Building Inspectors: The International Association of Electrical Inspectors (IAEI) Annual Membership Dues		1.00	200.00	200.00
Building Official - Construction Research Council (CRC) Annual Membership Dues				
0011210 6226 - MISC. CONTRACTUAL SERVICES		1.00	5,000.00	6,000.00 *
Contract Plan Review Services: Third Party plan review for large commercial projects. Additions scheduled on at least two schools and contingency for possible large retail and/or assisted living projects. Necessary to maintain plan reviews within 7 business days on the extremely high volume of residential and small commercial projects.		1.00	1,000.00	1,000.00
Fleet GPS monitoring				
0011210 6240 - CELL PHONES		2.00	444.00	888.00 *
2 Field Inspectors: Service for City issued cell phones				888.00
0011210 6261 - VEHICLE MAINTENANCE		3.00	1,000.00	3,000.00 *
Vehicle Maintenance for F150s (unit #902, 903, 904)				3,000.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

0011210 6262 - GAS AND OIL

Fuel

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	3,000.00	3,000.00 *

63 TOTAL CONTRACTUAL SERVICES
SUPPLIES

21,537.00

0011210 6301 - OFFICE SUPPLIES

678.00

0011210 6303 - OPERATING SUPPLIES

Copier Paper

1.00 245.00 245.00 *

First Aid Supplies

1.00 20.00 20.00

0011210 6305 - UNIFORMS

Gloves

3.00 10.00 30.00 *

Shirts

4.00 150.00 600.00

Hats

3.00 30.00 90.00

Jeans

4.00 50.00 200.00

Coats

4.00 75.00 300.00

0011210 6308 - PRINTING

Building Permit
Application-Residential

1.00 50.00 50.00 *

Building Permit
Applications-Commercial

1.00 15.00 15.00

Business Cards

1.00 80.00 80.00

Building Permit
Application-Misc Construction

1.00 50.00 50.00

Field Inspection Forms

1.00 20.00 20.00

Correction Notices

1.00 25.00 25.00

Impact Printer Paper Inspection
Results Tickets

1.00 200.00 200.00

Stationary: Letterhead

1.00 40.00 40.00

1.00 40.00 40.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Stationary; Envelopes		2.00	150.00	300.00
Professionally Printed Inspection Tags Are Still Prefered By Many of Our Building Contractors For Their Records (Opposed To Electronic Notices). Green = pass, Red = fail		1.00	100.00	100.00
Forms & Applications				
0011210 6313 - SMALL TOOLS				250.00 *
Tape Measure		2.00	26.00	52.00
Flashlight Batteries		2.00	17.00	34.00
Flash Light Lamps		2.00	4.00	8.00
Flash Lights		2.00	25.00	50.00
Screw Drivers		2.00	22.00	44.00
Small Levels		2.00	31.00	62.00
0011210 6326 - SAFETY EQUIPMENT/SUPPLIES				750.00 *
Miscellaneous Safety Items (e.g. Sunblock, Safety Glasses, etc)		3.00	100.00	300.00
Boots		3.00	150.00	450.00
TOTAL SUPPLIES				4,083.00
TOTAL BUILDING INSPECTION				447,779.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011310	ECONOMIC DEVELOPMENT						
61	PERSONNEL SERVICES						
0011310	6101 - SALARIES					138,092.00	
0011310	6105 - SALARY SAVINGS					-2,765.00	
0011310	6141 - FICA EXPENSE					8,698.00	
0011310	6142 - GROUP HEALTH INSURANCE					11,897.00	
0011310	6143 - WORKERS' COMPENSATION					577.00	
0011310	6145 - UNEMPLOYMENT COMPENSATION					207.00	
0011310	6146 - RETIREMENT					12,449.00	
0011310	6148 - LONGEVITY PAY					152.00	
	TOTAL PERSONNEL SERVICES					169,307.00	
62	CONTRACTUAL SERVICES						
0011310	6204 - TRAVEL					12,900.00 *	
	ICSC Annual Conference (RECon)		2.00	2,500.00		5,000.00	
	ICSC Texas Conference & Dealmaking		1.00	500.00		500.00	
	ICSC Regional Meetings		1.00	200.00		200.00	
	Marketing/business development trips to recruit targeted sectors (trips through Dallas Regional Chamber, DFW Marketing Team, Site Selectors Guild, Corenet, etc.)		3.00	2,400.00		7,200.00	
0011310	6206 - TRAINING					2,700.00 *	
	International Economic Development Council (IEDC) Annual Conference and/or Texas Economic Development Council (TEDC) Fall or Spring Conference		1.00	2,700.00		2,700.00	

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011310 6209 - DUES & SUBSCRIPTIONS				3,210.00 *
International Economic Development Council (IEDC) Dues		1.00	385.00	385.00
Texas Economic Development Council (TEDC) Dues		1.00	275.00	275.00
International Council of Shopping Centers (ICSC) Dues		1.00	100.00	100.00
NTCAR Dues		1.00	300.00	300.00
Northeast Leadership Forum		1.00	100.00	100.00
Fort Worth Business subscription		1.00	125.00	125.00
Dallas Business Journal subscription		1.00	100.00	100.00
I-Communities - NTCAR (split between ED & Communications) - Needed for City web page interactive maps data		1.00	705.00	705.00
CIB List Subscription for online Real Estate		1.00	120.00	120.00
Dallas Regional Chamber DFW Marketing Team		1.00	1,000.00	1,000.00
0011310 6226 - MISC. CONTRACTUAL SERVICES				18,180.00 *
CoStar subscription (access to commercial real estate information) Expanded to include all of North Texas; important for use in responding to leads found on CIB List and to provide in meeting with prospects or existing businesses considering relocation.		1.00	11,000.00	11,000.00
Fee to maintain the www.colleyvilleclosebuy.com url (web address)		1.00	120.00	120.00
Fee to maintain the www.ColleyvilleED.com url (web address)		1.00	120.00	120.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Contract Work (studies, marketing collateral, etc.)		1.00	6,940.00	6,940.00
0011310 6236 - ADVERTISING				
ICSC Texas Conference Booth - Costs for booth, supplies, electric, carpet, attendee registrations, promotional items and printing etc. to set up and operate exhibit space at annual ICSC Texas Conference & Deal Making		1.00	1,500.00	4,350.00 * 1,500.00
Meals with prospects, existing business owners and operators, developers, architects, engineers, and others working to invest or maintain business here in Colleyville.		1.00	1,450.00	1,450.00
Registration, costs to participate in annual North Texas Commercial Association of Realtors (NETCAR) Expo in Dallas. Booth, electric, attendee registration, promotional items and event printing.		1.00	1,000.00	1,000.00
Society of Commercial Realtors Fort Worth Trade Show		1.00	400.00	400.00
63 TOTAL CONTRACTUAL SERVICES SUPPLIES				41,340.00
0011310 6301 - OFFICE SUPPLIES				650.00
0011310 6303 - OPERATING SUPPLIES				
Copier Paper		1.00	150.00	550.00 * 150.00
Meeting supplies for various focus groups, meetings with Chamber and/or SCORE reps, etc. - Cups, plates, beverages, food, etc.		1.00	250.00	250.00
Paper (slick for reports,		1.00	150.00	150.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

brochures)

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0011310 6308 - PRINTING

1.00 1,235.00 1,235.00 *

Letterhead, envelopes, business
 cards, images for trade shows

TOTAL SUPPLIES 2,435.00
 TOTAL ECONOMIC DEVELOPMENT 213,082.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011410	CITY SECRETARY						
61	PERSONNEL SERVICES						
0011410	6101 - SALARIES					104,526.00	
0011410	6105 - SALARY SAVINGS					-2,962.00	
0011410	6141 - FICA EXPENSE					11,329.00	
0011410	6142 - GROUP HEALTH INSURANCE					11,897.00	
0011410	6143 - WORKERS' COMPENSATION					618.00	
0011410	6145 - UNEMPLOYMENT COMPENSATION					414.00	
0011410	6146 - RETIREMENT					13,335.00	
0011410	6148 - LONGEVITY PAY					1,988.00	
0011410	6152 - ACCRUED LEAVE PAY					41,572.00	
	TOTAL PERSONNEL SERVICES					182,717.00	
62	CONTRACTUAL SERVICES						
0011410	6204 - TRAVEL					1,300.00 *	
	MONTHLY NTMCA MTG/LUNCHEON -		10.00	20.00		200.00	
	City Secretary						
	Allows the CSO to keep a						
	local network of professional						
	resources and an educational						
	speaker/event is conducted at						
	each luncheon.						
	MILEAGE		1.00	500.00		500.00	
	This item allows for the City						
	Secretary and part time admin						
	to travel to training events						
	and purchase/deliver supplies						
	necessary during the course						
	or normal work operations.						
	This line item increased due						
	to the extended location of						
	travel for required renewal						
	hours for certification.						
	Luncheon meetings as required		8.00	25.00		200.00	
	for City Secretary or part time						

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
admin assistance. Example: Chamber, Ministerial, NCTCOG		2.00	200.00	400.00
Registration for open records/open meetings document retention training offered through a variety of State agencies or NCTCOG Required education for adherence to Public Information Act and Texas Open Meetings Act				
0011410 6206 - TRAINING		2.00	75.00	3,430.00 *
Athenian Dialogues - City Secretary Athenian Dialogues are book reports required for Texas Registered Municipal Clerk recertification				150.00
Seminars and conferences for City Secretary - all provide for Texas Registered Municipal Clerk recertification credit. These courses are held throughout the state. All registration, mileage, hotel, and per diem figured in costs Seminar required for recertification		4.00	820.00	3,280.00
0011410 6207 - PRE-EMPLOYMENT		1.00	100.00	100.00 *
Pre Employment Anticipate hiring one to two new employees based on turn-over.				100.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011410 6209 - DUES & SUBSCRIPTIONS		1.00	55.00	185.00 *
TX MUNICIPAL LAW & PROCEDURE MANUAL SUPPLEMENT This item ensures the CSO has resources available to reference Texas Municipal Laws and Procedures via a manual provided for by the Texas Municipal Clerks Association.				55.00
Price increase for 2020		1.00	100.00	100.00
TEXAS MUNICIPAL CLERKS ASSOCIATION - City Secretary Professional dues, required for Texas Registered Municipal Clerk certification		1.00	30.00	30.00
NORTH TEXAS MUNICIPAL CLERKS ASSN. - City Secretary Local Texas Registered Municipal Clerk network and requirement for Texas Registered Municipal Clerk certification/recertification		1.00	9,500.00	10,445.00 *
0011410 6215 - ELECTION EXPENSES		1.00	9,500.00	9,500.00
ALL ELECTIONS - (MAYOR/COUNCIL, RUN-OFF, OR SPECIAL ELECTIONS IN NOVEMBER) General Elections = \$7,000 Tarrant County Elections Administration provides for a cost effective, efficient, general election. Increase of \$2,500 per the 2019 contract		1.00	95.00	95.00
SUPPLEMENT TX ELECTION LAW & PROCEDURE MANUAL This supplement is provided by the Texas Municipal Clerks Association and it provides				

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
all laws & procedures relative to Texas elections. The cost of this manual usually increases each year.				
Election Law Seminar This seminar is provides for annual updates to election law, provides a local and state-wide network for assistance and education.		1.00	350.00	350.00
State required legal notices for General Elections The State requires legal notices to be published in the newspaper of records for all general and special elections.		1.00	500.00	500.00
0011410 6226 - MISC. CONTRACTUAL SERVICES		1.00	5,000.00	6,400.00 *
ANNUAL CONTRACT FOR OFF-SITE RECORD STORAGE The contract for off-site records storage allows for the CSO to provide access to public documents.		1.00	1,400.00	1,400.00
RECORD DESTRUCTION FEES Per state regulations, many of the documents must be destroyed by shredding once retention has been met.		1.00	3,000.00	3,000.00 *
0011410 6231 - LEGAL ADVERTISING		1.00	3,000.00	3,000.00 *
LEGAL ADS - ORDINANCES/TAX INFO/ETC. Normal ads = \$2,500 CSO supports all departments with publication of all ordinances. This promptly and accurately delivers				

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

information of government
actions.

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0011410 6237 - CODIFICATION	1.00	5,000.00	5,000.00 *
Code Book updates & Codes on Municode website			5,000.00
Codification required by state law. Cost of update is relative to number of qualifying ordinances.			
Price increase(\$1,250) for online and codification.			
0011410 6245 - EQUIPMENT RENTAL	4.00	730.00	2,920.00 *
POSTAGE MACHINE ANNUAL LEASE			2,920.00
Billed quarterly			
0011410 6293 - COMMITTEE EXPENSE	1.00	100.00	1,150.00 *
REFRESHMENTS FOR MISC. MEETINGS			100.00
Assistance with board, commission, and committee meeting preparation			
CITY COUNCIL PICTURE FRAME IN LOBBY	1.00	500.00	500.00
EVENING APPRECIATION RECEPTION for Board, Commission, and Committee members	1.00	500.00	500.00
CHAIRMAN PLAQUE FOR BCC APPRECIATION	1.00	50.00	50.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011410 6295 - SPECIAL PROJ/CONTRIBUTION		1.00	800.00	800.00 *
SHREDDER for CLEAN SWEEP The Clean Sweep event allows this office to utilize an additional shredding resource to offset our contractual destruction services with Safesite.				
63 TOTAL CONTRACTUAL SERVICES				34,730.00
63 SUPPLIES				
0011410 6301 - OFFICE SUPPLIES				300.00
0011410 6302 - POSTAGE				625.00 *
CITY MAIL PERMIT FEES		1.00	275.00	275.00
CITY BUSINESS REPLY MAIL PERMIT FEE		1.00	250.00	250.00
CERTIFIED MAIL FOR ALCOHOL RELATED MAILINGS		1.00	100.00	100.00
0011410 6303 - OPERATING SUPPLIES				1,805.00 *
COPIER SUPPLIES (PAPER)		1.00	925.00	925.00
MINUTE BOOK PAPER Colleyville offers digital copies of minutes and secures (1) original copy in a minute book binder.		3.00	50.00	150.00
MINUTE BOOKS		2.00	180.00	360.00
POSTAGE MACHINE SUPPLIES (LABELS/SOLUTION)		1.00	200.00	200.00
MEETING SUPPLIES (FOAM BOARDS/TAPE/ADHESIVE/ETC.)		1.00	50.00	50.00
STORAGE BOXES Although the scanning of documents has increased, and the storage of documents will continue to decrease, all		1.00	50.00	50.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
documents must be stored in specific boxes per the off-site storage facility requirements.					
KITCHEN SUPPLIES		1.00	50.00	50.00	
(FOIL/BAGGIES/SARAN WRAP/BAGS)					
Dusting spray, cleaning cloths, etc.		1.00	20.00	20.00	
0011410 6308 - PRINTING				47.00	*
LETTERHEAD - 3000 STATIONERY		1.00	22.00	22.00	
ENVELOPES - STATIONERY		1.00	25.00	25.00	
TOTAL SUPPLIES				2,777.00	
TOTAL CITY SECRETARY				220,224.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011510	FINANCE						
61	PERSONNEL SERVICES						
0011510	6101 - SALARIES				316,550.00		
0011510	6105 - SALARY SAVINGS				-6,961.00		
0011510	6139 - OVERTIME				487.00		
0011510	6141 - FICA EXPENSE				26,625.00		
0011510	6142 - GROUP HEALTH INSURANCE				47,588.00		
0011510	6143 - WORKERS' COMPENSATION				1,454.00		
0011510	6145 - UNEMPLOYMENT COMPENSATION				828.00		
0011510	6146 - RETIREMENT				31,341.00		
0011510	6148 - LONGEVITY PAY				3,415.00		
0011510	6152 - ACCRUED LEAVE PAY				27,581.00		
	TOTAL PERSONNEL SERVICES				448,908.00		
62	CONTRACTUAL SERVICES						
0011510	6204 - TRAVEL				4,300.00 *		
	2 finance employees - Tyler Technologies Conference Orlando 2020		2.00	2,000.00	4,000.00		
	Additional Training - Texas Munis Group / American Payroll Institute		1.00	300.00	300.00		
0011510	6206 - TRAINING				9,250.00 *		
	AMERICAN PAYROLL INSTITUTE - payroll conference		1.00	750.00	750.00		
	COMPLIANCE KEY - 1099 WEBINAR		1.00	500.00	500.00		
	GFOAT Spring/Fall Conference and/or GFOA Annual Conference		1.00	1,250.00	1,250.00		
	Munis training on modules for improvements and efficiency		1.00	5,500.00	5,500.00		
			1.00	1,250.00	1,250.00		

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	GTOT Conference				
0011510	6209 - DUES & SUBSCRIPTIONS				2,259.00 *
			3.00	128.00	384.00
	GFOAT/TML - Dues & NCTCOG roundtable		1.00	275.00	275.00
	AMERICAN PAYROLL ASSOC - Accounting Manager		1.00	100.00	100.00
	TX BLD & COOP COMMISSION - purchasing - Accounting Manager & AP Clerk		1.00	250.00	250.00
	GFOA - CFO		1.00	450.00	450.00
	TX STATE BOARD OF PUBLIC ACCOUNTANCY - CFO		1.00	500.00	500.00
	GARS (Governmental Accounts Research System)		1.00	100.00	100.00
	GTOT Subscription		1.00	200.00	200.00
	APT Membership				
0011510	6221 - AUDIT				20,751.00 *
	Audit Fee split between Utility (65%), Drainage (\$2000), CCCPD (\$1500) & CEDC (\$2000)		1.00	15,383.00	15,383.00
	GFOA - Review Fee for CAFR award (split 50/50 with Utility Fund)		1.00	253.00	253.00
	GFOA - Review Fee for PAFR award (split 50/50 with Utility Fund)		1.00	115.00	115.00
	Cost for a Single Audit		1.00	5,000.00	5,000.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0011510 6222 - TAX COLLECTION/ASSESSING		1.00	90,947.00		118,447.00 *
TARRANT APPRAISAL DISTRICT - annual fee for property appraisals		1.00	27,500.00		90,947.00
GCISD Tax office - property tax collection services					
0011510 6231 - LEGAL ADVERTISING		1.00	450.00		450.00 *
FT WORTH STAR TELEGRAM - Ads for unclaimed property / bid advertisement					450.00
0011510 6233 - BANK SERVICE CHARGES		1.00	1,500.00		3,000.00 *
WELLS FARGO - 30% split w/Utility Fund - check clearing/deposit posting		1.00	1,500.00		1,500.00
Courier service for bank deposits (30% share - balance to Utility Fund)					
63 TOTAL CONTRACTUAL SERVICES					158,457.00
SUPPLIES					
0011510 6301 - OFFICE SUPPLIES					1,444.00
0011510 6302 - POSTAGE		1.00	150.00		150.00 *
0011510 6303 - OPERATING SUPPLIES		2.00	1,500.00		3,150.00 *
TYLER TECHNOLOGIES- signature key for check processing		1.00	150.00		3,000.00
CPI ONE POINT (copy paper)					150.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0011510 6308 - PRINTING

PRINTING SYSTEMS INC - AP check
 stock

FORMS ONE (STEVE STRANGE)
 RECEIPT BOOKS & A/P ENVELOPES

TYLER BUSINESS FORMS - tax
 forms and envelopes

WELLS FARGO - deposit slips

TYLER BUSINESS FORMS (W-2
 forms)

PAFR Copies printed to
 distribute (400 copies X \$1.70)
 split with UB

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	625.00	2,145.00 *
			625.00
	1.00	525.00	525.00
	1.00	300.00	300.00
	1.00	80.00	80.00
	1.00	275.00	275.00
	200.00	1.70	340.00

TOTAL SUPPLIES
 TOTAL FINANCE

6,889.00
 614,254.00

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ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0011610 LEGAL

62 CONTRACTUAL SERVICES

0011610 6216 - LEGAL COUNCIL & SERVICES

Membership for Oncor Cities
Steering Committee

1.00 2,900.00 220,000.00 *

2,900.00

Membership for Atmos Cities
Steering Committee

1.00 800.00 800.00

Texas Coalition of Cities for
Utility Issues (TCCFUI)
membership

1.00 1,100.00 1,100.00

City Attorney services:
attendance at City Council
meetings, legal counsel,
representation, litigation

12.00 16,800.00 201,600.00

Electric Reliability Council of
Texas (ERCOT) membership

1.00 100.00 100.00

Legal Services- Prosecutor

12.00 1,125.00 13,500.00

TOTAL CONTRACTUAL SERVICES
TOTAL LEGAL

220,000.00
220,000.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011710	LIBRARY						
61	PERSONNEL SERVICES						
0011710	6101 - SALARIES					356,384.00	
0011710	6102 - TEMPORARY HELP					1,500.00	
0011710	6105 - SALARY SAVINGS					-7,300.00	
0011710	6141 - FICA EXPENSE					25,629.00	
0011710	6142 - GROUP HEALTH INSURANCE					47,588.00	
0011710	6143 - WORKERS' COMPENSATION					838.00	
0011710	6145 - UNEMPLOYMENT COMPENSATION					1,242.00	
0011710	6146 - RETIREMENT					32,867.00	
0011710	6148 - LONGEVITY PAY					2,336.00	
0011710	6152 - ACCRUED LEAVE PAY					6,272.00	
	TOTAL PERSONNEL SERVICES					467,356.00	
62	CONTRACTUAL SERVICES						
0011710	6204 - TRAVEL					2,750.00 *	
	The Library Corporation (TLC)		1.00	1,450.00		1,450.00	
	Software Annual User Conference						
	for Librarian - October 18-21,						
	2019 - Salt Lake City, UT						
	Texas Library Association		1.00	1,300.00		1,300.00	
	Conference for Youth Librarian						
	- March 24-27, 2020 - Houston,						
	TX						
0011710	6206 - TRAINING					4,100.00 *	
	Various Workshops for Library		1.00	100.00		100.00	
	Director (State Mandated)						
	Various Workshops for Circ/Tech		1.00	100.00		100.00	
	Librarian (Professional						
	Development)						
	Various Workshops for Youth		1.00	100.00		100.00	
	Librarian (Professional						

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Development)		1.00	100.00	100.00
Various Workshops for Adult Librarian (Professional Development)		1.00	100.00	100.00
Various Workshops for Other Staff (Professional Development)		2.00	1,800.00	3,600.00
Public Library Association Conference for Library Director (Certification Required) and Librarian - (held every 2 years) - February 25-29, 2020 - Nashville, TN or Texas Library Association (TLA) - March 24-27, 2019 - Houston, TX				
0011710 6207 - PRE-EMPLOYMENT				245.00
0011710 6209 - DUES & SUBSCRIPTIONS				1,669.00 *
Texas Library Association Membership for Library Director		1.00	180.00	180.00
PLANT Dues for Library Director		1.00	35.00	35.00
American Library Association Membership for Adult Services Librarian		1.00	220.00	220.00
Texas Library Association Membership for Adult Services Librarian		1.00	153.00	153.00
American Library Association Membership for Circ/Computer Librarian		1.00	145.00	145.00
Texas Library Association Membership for Circ/Computer Librarian		1.00	164.00	164.00
American Library Association Membership for Youth Services Librarian		1.00	195.00	195.00
Texas Library Association Membership for Youth Services Librarian		1.00	153.00	153.00
		1.00	220.00	220.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
American Library Association Membership for Library Director		1.00	154.00	154.00
Sams Club/Costco Memberships		1.00	50.00	50.00
Amex card fee				
0011710 6226 - MISC. CONTRACTUAL SERVICES		4.00	429.00	31,944.00 *
bibliotheca 895 RFID Staff Workstation (Upgraded 1/2012) Service Agreement (11/1/2019 - 10/04/2020)				1,716.00
bibliotheca selfCheck 1000 freestanding kiosk (New10/2018) Service Agreement (10/30/2019 - 10/04/2020)		4.00	1,708.00	6,832.00
bibliotheca 2820 AMH Induction (Indoor Return) Service Agreement (11/1/2019 - 10/04/2020)		1.00	4,281.00	4,281.00
bibliotheca 2840 SL AMH Sortation (Indoor Return) Service Agreement (11/1/2019 - 10/04/2020)		1.00	1,130.00	1,130.00
bibliotheca RFID Gate Premium (buried cable - 1 aisle) (New 10/2018) Service Agreement (10/05/2019 - 10/04/2020)		1.00	1,949.00	1,949.00
Vision Database ID System Service Agreement (1/01/2020 - 12/31/2020)		1.00	2,690.00	2,690.00
Coin Copiers - (2) Readers (\$125 ea) Service Agreement (10/16/2019 - 10/15/2020)		1.00	250.00	250.00
Coin Copiers - (1) Reader for copier Service Agreement (10/16/2019 - 10/15/2020)		1.00	110.00	110.00
Coin Copiers - Dispensor/Encoder Service Agreement (10/16/2019 - 10/15/2020)		1.00	490.00	490.00
		1.00	325.00	325.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
DiscChek for DVDs/CDs Service Agreement		1.00	506.00	506.00
SWANK Movie Licensing USA - For Library Programs to Show Movies (4/4/20 - 4/3/21)		1.00	211.00	211.00
Motion Picture Licensing Corporation (MPLC) - For Library Programs to Show Movies (9/01/2020 - 8/31/2021)		1.00	355.00	355.00
Better Impact Volunteer Software Licensing - For Library Volunteer Scheduling (4/30/2020 - 4/29/2021) (200 volunteers)		1.00	920.00	920.00
Event Keeper Standard/EK Rooms Software - Library Online Event Calendar/Meeting Room Scheduler (9/10/2020 - 9/9/2021)		1.00	250.00	250.00
Reciprocal Borrowing Payments - For Lost Materials from Other Libraries		1.00	2,894.00	2,894.00
Trans-Amigos Express Courier - service offering low-cost, rapid pickup and delivery of ILL items among participating libraries - 2 days a week - to offset postage for mailing materials (Renew 09/01/20) (This item is pending partial State funding)		1.00	1,130.00	1,130.00
bibliotheca 2840 SL AMH Sortation (Outdoor Return) Service Agreement (11/1/2019 - 10/04/2020)		1.00	4,575.00	4,575.00
bibliotheca 2822 AMH Induction (Outdoor Return) Service Agreement (11/1/2019 - 10/04/2020)		1.00	249.00	249.00
bibliotheca libraryConnect Devices subscription - 1 license/device (New 10/2018) Service Agreement (10/05/2019 -				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
10/04/2020)		1.00	99.00	99.00
bibliotheca staffConnect gate Individual License - (year 1) (New 10/2018) Service Agreement (10/05/2019 - 10/04/2020)		4.00	233.00	932.00
bibliotheca libraryConnect Devices subscription (4 licenses/devices - \$233 each) (New 10/2018) Service Agreement (10/05/2019 - 10/04/2020)		1.00	50.00	50.00
Amex card				
0011710 6246 - OFFICE EQUIP & MAINTENANCE		1.00	645.00	645.00 *
Laminator Maintenance Agreement (05/02/2020-05/01/2021)				645.00
0011710 6265 - LIBRARY PROGRAMS		1.00	46,300.00	46,300.00 *
Special Events / Program Costs: Music License Fees, Movie events, and Concerts in The Village				46,300.00
63 TOTAL CONTRACTUAL SERVICES				87,653.00
SUPPLIES				
0011710 6301 - OFFICE SUPPLIES				2,500.00
0011710 6302 - POSTAGE		2.00	60.00	120.00 *
FedEx/Overnight 2 X \$60.00 each				120.00
0011710 6303 - OPERATING SUPPLIES		1.00	900.00	6,621.00 *
Miscellaneous Supplies		4.00	43.00	900.00
Laminator film 4 rolls X \$43.00 each		1.00	1,000.00	172.00
Program Supplies - Volunteer Appreciation		1.00	1,000.00	1,000.00
		1.00	526.00	526.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
DiscCheck Eco-Junior Cleaning Supplies - Cleaning pads, cleaning solution, etc.		3,060.00	.50	1,530.00
Patron Cards 3,060 Est. \$0.50 each		300.00	.60	180.00
Coin Copier Cards 300 X \$.60 each		1.00	90.00	90.00
Evolis Primacy Library Card Printer- Cleaning Supplies: Regular Cleaning Kits and Advanced Cleaning Kits		17.00	58.00	986.00
Evolis Primacy Library Card Printer- YMCKOK 3,060 Cards (17 ribbons @\$58 each)		4.00	59.00	236.00
Epson Receipt Printers M253A (4) Circ and Lead Desks, Drive-up Window - Thermal Receipt Paper - 50 rolls/case (4 cases @ \$59 each)		1.00	136.00	136.00
bibliotheca Drive-Up Automated Check In - 6" Roll \$34 roll/case of 4 - 1 case @ \$136 each		1.00	136.00	136.00
bibliotheca Indoor Automated Check In - 6" Roll \$34 roll/case of 4 - 1 case@ \$136 each		2.00	112.00	224.00
bibliotheca Self Check-ins - 2 Hold Receipt Printers - Receipt Paper 5"roll/24 rolls per case (2 boxes@ \$112 each)		4.00	59.00	236.00
bibliotheca Self Checkouts - 4 printers - Receipt Paper - 50 rolls per case (4 cases @ \$59 each)		2.00	90.00	180.00
Brother HL-L2360DW - Cataloging Label Printer - DR-630 (2 @\$90 each)		1.00	74.00	74.00
Brother Intellifax 4100e - TN-430 (1@ \$74 each)		1.00	15.00	15.00
Credit Card Receipt Printer -				

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ACCOUNTS FOR:
GENERAL FUND

Thermal Paper - 50 rolls per
 case - (1 case & \$15 each)

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0011710 6308 - PRINTING

Signs/Bookmarks/Name
 Badges/Business Cards

Library Letterhead

Library Envelopes

Mailing Labels

1.00	350.00	500.00 *
		350.00
1.00	50.00	50.00
1.00	50.00	50.00
1.00	50.00	50.00

TOTAL SUPPLIES
 TOTAL LIBRARY

9,741.00
 564,750.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011810	ENG PROF SVCS						
61	PERSONNEL SERVICES						
0011810	6101 - SALARIES				239,068.00		
0011810	6105 - SALARY SAVINGS				-4,924.00		
0011810	6139 - OVERTIME				7,134.00		
0011810	6141 - FICA EXPENSE				18,907.00		
0011810	6142 - GROUP HEALTH INSURANCE				32,717.00		
0011810	6143 - WORKERS' COMPENSATION				730.00		
0011810	6145 - UNEMPLOYMENT COMPENSATION				569.00		
0011810	6146 - RETIREMENT				22,170.00		
62	TOTAL PERSONNEL SERVICES				316,371.00		
	CONTRACTUAL SERVICES						
0011810	6204 - TRAVEL						
	Construction Management Misc Training		1.00	2,500.00	2,500.00	*	
0011810	6206 - TRAINING						
	American Public Works Association (APWA) Conference (PW Director)		1.00	2,400.00	2,400.00	*	
	Certified Floodplain Manager (CFM) Training (City Engineer and Development Engineer)		2.00	500.00	1,000.00		
	Texas Floodplain Management Association (TFMA) State Conference (Public Works Director and Development Engineer)		2.00	1,250.00	2,500.00		
	Texas Society of Professional Engineers (TSPE (City Engineer)		1.00	1,500.00	1,500.00		
	Texas Water Laws and Regulations (City Engineer)		1.00	290.00	290.00		
			1.00	400.00	400.00		

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	Texas Public Works Association (TPWA) Local Training Functions (Engineering Staff)	1.00	400.00	400.00
	Water and Sewer License Renewal Courses (Construction Manager)			
0011810 6209 - DUES & SUBSCRIPTIONS		3.00	40.00	4,189.00 *
	P.E. License Renewal (PW Director, City Engineer, Development Engineer)	4.00	203.00	120.00
	American Public Works Association (APWA) (PW Director, City Engineer, Development Engineer, Construction Manager)	3.00	90.00	812.00
	Texas Floodplain Managers' Association (TFMA) (PW Director, City Engineer, Development Engineer)	1.00	2,363.00	270.00
	Regional Public Works Program (1/2 Cost)	2.00	312.00	2,363.00
	Texas Society of Professional Engineers (TSPE) (Public Works Director and City Engineer)			624.00
0011810 6223 - ENGINEERING SERVICES		1.00	19,404.00	19,404.00 *
	Miscellaneous Engineering Services Contracts			19,404.00
0011810 6225 - COMPUTER SERVICES		1.00	700.00	3,200.00 *
	Autocad	1.00	2,500.00	700.00
	BlueBeam			2,500.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0011810 6226 - MISC. CONTRACTUAL SERVICES				36,635.00	*
Networkfleet GPS Monitoring		1.00	935.00	935.00	
Construction Materials Testing		1.00	25,000.00	25,000.00	
Tree Trimming and Irrigation		1.00	10,700.00	10,700.00	
Contract to have professionals					
address tree trimming or					
irrigation needs related to					
Public Works projects					
0011810 6231 - LEGAL ADVERTISING				250.00	
0011810 6235 - FILING FEE				500.00	
0011810 6261 - VEHICLE MAINTENANCE				2,250.00	*
Vehicles 335, 718, 719, 728		1.00	2,250.00	2,250.00	
0011810 6262 - GAS AND OIL				6,000.00	
63 TOTAL CONTRACTUAL SERVICES				83,418.00	
63 SUPPLIES					
0011810 6301 - OFFICE SUPPLIES				1,250.00	
0011810 6303 - OPERATING SUPPLIES				750.00	
0011810 6305 - UNIFORMS				1,000.00	*
Shirts (Engineering Staff)		1.00	750.00	750.00	
Uniforms (Construction Mgmt)		1.00	250.00	250.00	
0011810 6308 - PRINTING				500.00	
0011810 6313 - SMALL TOOLS				1,150.00	*
Small tools for engineering and		1.00	1,150.00	1,150.00	
Construction Management Staff					

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0011810 6326 - SAFETY EQUIPMENT/SUPPLIES

0011810 6327 - MOSQUITO CONTROL

Mosquito Spraying Contract

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
			450.00
	1.00	25,000.00	25,000.00 *
			25,000.00

TOTAL SUPPLIES

TOTAL ENG PROF SVCS

30,100.00
 429,889.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0011910	COMM DEV P&Z						
61	PERSONNEL SERVICES						
0011910	6101 - SALARIES					304,269.00	
0011910	6105 - SALARY SAVINGS					-6,099.00	
0011910	6141 - FICA EXPENSE					23,327.00	
0011910	6142 - GROUP HEALTH INSURANCE					47,588.00	
0011910	6143 - WORKERS' COMPENSATION					1,616.00	
0011910	6145 - UNEMPLOYMENT COMPENSATION					828.00	
0011910	6146 - RETIREMENT					27,458.00	
0011910	6148 - LONGEVITY PAY					660.00	
	TOTAL PERSONNEL SERVICES					399,647.00	
62	CONTRACTUAL SERVICES						
0011910	6204 - TRAVEL					2,000.00 *	
	General training funds for staff and the Planning and Zoning Commission		1.00	2,000.00		2,000.00	
0011910	6206 - TRAINING					4,000.00 *	
	Texas APA Conference (Director)		1.00	1,000.00		1,000.00	
	Training (Urban Forester), Texas APA Conference (Principal Planner)		1.00	3,000.00		3,000.00	
0011910	6209 - DUES & SUBSCRIPTIONS					1,600.00 *	
	American Institute of Certified Planners - CD Director & Principal Planner		2.00	600.00		1,200.00	
	Slight increase in dues & subscriptions to accommodate CD Director & Principal Planner						
	Urban Forester Dues		1.00	400.00		400.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0011910 6231 - LEGAL ADVERTISING				1,200.00 *
Zoning Legal Notices - Newspaper ads for zoning changes as required by Texas state law - 12 months X \$167 per month, avg.		1.00	1,200.00	1,200.00
0011910 6235 - FILING FEE				690.00 *
County Plat Filing Fees - 10 plats @ \$69.00		1.00	690.00	690.00
0011910 6282 - COMMISSION EXPENSES				1,800.00 *
Dias name plates & Badges - For new Commissioners and Board Members (4 X \$50.00)		1.00	200.00	200.00
Meals for Planning and Zoning meetings & workshops.		1.00	1,600.00	1,600.00
Increased \$300 to include Architectural Review Commission meetings.				
63 TOTAL CONTRACTUAL SERVICES				11,290.00
SUPPLIES				
0011910 6301 - OFFICE SUPPLIES				425.00 *
Folders for case files		5.00	40.00	200.00
General Office Supplies		1.00	225.00	225.00
0011910 6303 - OPERATING SUPPLIES				1,014.00 *
Blue Print Paper - 2 packages @ \$57.00		1.00	114.00	114.00
XEROX supplies - Copy/Fax paper		1.00	400.00	400.00
Verizon Wireless monthly service for wifi card used by Urban Forester Previously paid by IT, now		1.00	500.00	500.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

paid by Comm Dev department

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0011910 6305 - UNIFORMS				300.00 *
For field employees to wear logo shirts in the field	1.00	300.00		300.00
0011910 6308 - PRINTING				875.00 *
Codes & Ordinances	1.00	100.00		100.00
Stationery - Envelopes - 4500	1.00	200.00		200.00
Misc. Printing - Business cards (500) for 2 staff	1.00	75.00		75.00
Signs for Zoning Changes Cost of signs less than originally budgeted for.	1.00	500.00		500.00
Update: reduction to offset increases in 6209 & 6282.				

TOTAL SUPPLIES				2,614.00
TOTAL COMM DEV P&Z				413,551.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012210	FIRE ADMINISTRATION					
61	PERSONNEL SERVICES					
0012210	6101 - SALARIES				165,066.00	
0012210	6105 - SALARY SAVINGS				-3,427.00	
0012210	6139 - OVERTIME				564.00	
0012210	6141 - FICA EXPENSE				10,215.00	
0012210	6142 - GROUP HEALTH INSURANCE				11,897.00	
0012210	6143 - WORKERS' COMPENSATION				5,075.00	
0012210	6145 - UNEMPLOYMENT COMPENSATION				311.00	
0012210	6146 - RETIREMENT				15,429.00	
0012210	6148 - LONGEVITY PAY				1,643.00	
0012210	6152 - ACCRUED LEAVE PAY				4,060.00	
	TOTAL PERSONNEL SERVICES				210,833.00	
62	CONTRACTUAL SERVICES					
0012210	6204 - TRAVEL				3,000.00 *	
	Emergency Management Conference	1.00	900.00		900.00	
	INTERNATIONAL FIRE CHIEFS ASSOCIATION CONFERENCE PROFESSIONAL DEVELOPMENT	1.00	1,500.00		1,500.00	
	DISCRETIONARY CONFERENCES & SEMINARS PROFESSIONAL DEVELOPMENT	1.00	600.00		600.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012210 6206 - TRAINING				260.00 *
		1.00	60.00	60.00
LIVE FIRE TRAINING, Fire Chief, 8 Hours				
		1.00	100.00	100.00
IN-HOUSE TRAINING, Props & Supplies				
		1.00	100.00	100.00
BOOKS & TRAINING MANUALS/SOFTWARE - Fire Chief				
0012210 6209 - DUES & SUBSCRIPTIONS				5,125.00 *
		1.00	150.00	150.00
Texas Fire Chiefs Assoc Dues (Chief)				
		1.00	130.00	130.00
Tarrant County Fire Chiefs Assoc Dues (Chief)				
		1.00	3,250.00	3,250.00
NCTCOG Regional Emergency Management Planning Program				
		1.00	100.00	100.00
Emergency Management Assoc of TX Dues (Emergency Management Coordinator)				
		1.00	295.00	295.00
INTERNATIONAL ASSOCIATION OF FIRE CHIEFS DUES (Chief)				
		1.00	1,200.00	1,200.00
Best practices annual fee				
0012210 6226 - MISC. CONTRACTUAL SERVICES				5,000.00 *
		1.00	5,000.00	5,000.00
CODE RED SYSTEM - ANNUAL RENEWAL FEE				
0012210 6285 - BUILDING MAINT & SUPPLIES				1,000.00 *
		1.00	1,000.00	1,000.00
Misc materials for station upkeep				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012210 6287 - PROPERTY MAINTENANCE				300.00 *
LAWN MAINTENANCE SUPPLIES		1.00	300.00	300.00
 0012210 6297 - VACCINATIONS				445.00 *
PHYSICAL - ANNUAL for Fire Chief		1.00	400.00	400.00
TB TESTING - Fire Chief		1.00	45.00	45.00
 63 TOTAL CONTRACTUAL SERVICES				15,130.00
SUPPLIES				
0012210 6301 - OFFICE SUPPLIES				1,950.00
0012210 6302 - POSTAGE				414.00 *
MAILING & SHIPPING		1.00	414.00	414.00
 0012210 6303 - OPERATING SUPPLIES				2,130.00 *
COPY PAPER		.00	250.00	.00
ANNUAL FLAG PURCHASE - 4'X6' 31		1.00	2,130.00	2,130.00
U.S. @ \$20.60 31 TX @				
\$27.95 31 CITY @ \$20.18				
 0012210 6305 - UNIFORMS				1,075.00 *
Administrative Uniforms		1.00	1,075.00	1,075.00
 0012210 6308 - PRINTING				350.00 *
STATIONARY & ENVELOPES		1.00	100.00	100.00
EMS REPORTS		1.00	150.00	150.00
BUSINESS CARDS		1.00	100.00	100.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012210 6310 - EMERGENCY MANAGEMENT SUPPLIES		1.00	4,128.00	5,208.00 *
OUTDOOR WARNING SYSTEM				4,128.00
MAINTENANCE PROGRAM		1.00	180.00	180.00
SEVERE WEATHER NOTIFICATION				
PROGRAM		3.00	300.00	900.00
Replacement batteries for				
outdoor warning siren system.				
 0012210 6314 - BUILDING SUPPLIES		1.00	7,540.00	7,540.00 *
JANITORIAL SUPPLIES - 3				7,540.00
STATIONS				
 TOTAL SUPPLIES				18,667.00
TOTAL FIRE ADMINISTRATION				244,630.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0012220 FIRE EMS OPERATIONS					
61 PERSONNEL SERVICES					
0012220 6101 - SALARIES				384,247.00	
0012220 6105 - SALARY SAVINGS				-8,700.00	
0012220 6139 - OVERTIME				21,150.00	
0012220 6141 - FICA EXPENSE				33,276.00	
0012220 6142 - GROUP HEALTH INSURANCE				71,382.00	
0012220 6143 - WORKERS' COMPENSATION				14,562.00	
0012220 6145 - UNEMPLOYMENT COMPENSATION				1,242.00	
0012220 6146 - RETIREMENT				39,171.00	
0012220 6147 - INCENTIVE PAY				3,600.00	
0012220 6148 - LONGEVITY PAY				3,480.00	
0012220 6149 - HOLIDAY PAY				17,580.00	
0012220 6152 - ACCRUED LEAVE PAY				4,929.00	
62 TOTAL PERSONNEL SERVICES				585,919.00	
62 CONTRACTUAL SERVICES					
0012220 6206 - TRAINING				17,160.00 *	
		6.00	60.00	360.00	
Live fire training- Tarrant County College		1.00	350.00	350.00	
EMS training props and supplies		1.00	450.00	450.00	
EMS books, training manuals, and software		1.00	800.00	800.00	
ND- Defensive Driving class		4.00	1,000.00	4,000.00	
EMS World Conference or similar		2.00	5,000.00	10,000.00	
Paramedic School tuition		24.00	50.00	1,200.00	
Cadaver Lab					

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012220 6209 - DUES & SUBSCRIPTIONS				2,263.00 *
Texas Department of State Health Services certified paramedic renewal		7.00	96.00	672.00
Texas Department of State Health Services licensed paramedic renewal		1.00	126.00	126.00
Texas Department of State Health Services EMS instructor certification renewal		7.00	35.00	245.00
CLIA certification		1.00	150.00	150.00
TXDSHS Ambulance License (due in alternate years)		1.00	870.00	870.00
North Central Texas Trauma Regional Council		1.00	200.00	200.00
0012220 6226 - MISC. CONTRACTUAL SERVICES				37,200.00 *
Physio Control contract for all Lifepack maintenance citywide		1.00	6,000.00	6,000.00
MEDICAL CONTROL CONTRACT		1.00	28,000.00	28,000.00
DRUG DESTRUCTION CONTRACT		1.00	200.00	200.00
Modem for Lifepak allowing required use of the Lifenet system.		1.00	300.00	300.00
Contract for Stryker cots		3.00	900.00	2,700.00
0012220 6240 - CELL PHONES				504.00 *
Monthly cell phone for the ambulance to call in reports to various emergency rooms		12.00	42.00	504.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012220 6261 - VEHICLE MAINTENANCE				17,100.00 *
Annual maintenance for unit # 409 2008 Frazer ambulance (Reserve)		1.00	4,200.00	4,200.00
Annual maintenance for unit # 410 2013 Frazer ambulance		1.00	4,200.00	4,200.00
Annual maintenance for unit # ? 2018 Road Rescue ambulance		1.00	4,200.00	4,200.00
2011 Tahoe Squad 24		1.00	4,500.00	4,500.00
0012220 6262 - GAS AND OIL				8,000.00
0012220 6284 - EQUIPMENT MAINTENANCE				2,000.00 *
Stryker Cot		1.00	500.00	500.00
MISC. MEDICAL EQUIPMENT		1.00	1,500.00	1,500.00
0012220 6297 - VACCINATIONS				1,605.00 *
TB TESTING		3.00	45.00	135.00
ANNUAL PHYSICALS		3.00	490.00	1,470.00
63 TOTAL CONTRACTUAL SERVICES				85,832.00
SUPPLIES				
0012220 6303 - OPERATING SUPPLIES				460.00 *
Batteries for radios, flashlights, etc.		1.00	300.00	300.00
Vehicle mounts for iPads		2.00	80.00	160.00
COPY PAPER		.00	.00	.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0012220 6305 - UNIFORMS

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	6.00	500.00	3,000.00 *
			3,000.00

0012220 6311 - EMERGENCY MEDICAL SUPPLIES

EMS medical supplies

1.00	42,240.00	42,240.00 *
		42,240.00

0012220 6326 - SAFETY EQUIPMENT/SUPPLIES

Safety Vests

1.00	400.00	400.00 *
		400.00

0012220 6360 - MINOR OPERATING OUTLAY

AED REPLACEMENT PROGRAM

3.00	3,000.00	9,000.00 *
		9,000.00

TOTAL SUPPLIES

TOTAL FIRE EMS OPERATIONS

55,100.00
726,851.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012230	FIRE OPERATIONS				
61	PERSONNEL SERVICES				
0012230	6101 - SALARIES				2,693,815.00
0012230	6105 - SALARY SAVINGS				-58,201.00
0012230	6139 - OVERTIME				275,000.00
0012230	6141 - FICA EXPENSE				238,735.00
0012230	6142 - GROUP HEALTH INSURANCE				392,602.00
0012230	6143 - WORKERS' COMPENSATION				52,826.00
0012230	6145 - UNEMPLOYMENT COMPENSATION				6,831.00
0012230	6146 - RETIREMENT				295,545.00
0012230	6147 - INCENTIVE PAY				30,000.00
0012230	6148 - LONGEVITY PAY				33,435.00
0012230	6149 - HOLIDAY PAY				96,970.00
0012230	6152 - ACCRUED LEAVE PAY				152,787.00
	TOTAL PERSONNEL SERVICES				4,210,345.00
62	CONTRACTUAL SERVICES				
0012230	6206 - TRAINING				22,120.00 *
	LIVE FIRE TRAINING - 8 hours each		33.00	60.00	1,980.00
	Fire training props and supplies		1.00	1,000.00	1,000.00
	TCFP CERTIFICATION COURSES		1.00	3,050.00	3,050.00
	TECHNICAL TRAINING		1.00	2,950.00	2,950.00
	OFFICER DEVELOPMENT		2.00	1,000.00	2,000.00
	BOOKS & TRAINING MANUALS/SOFTWARE		1.00	1,300.00	1,300.00
	Fire Department Instructors Conference (FDIC)		4.00	1,760.00	7,040.00
			1.00	800.00	800.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Fire training field monthly use contract		1.00	2,000.00	2,000.00
Professional development				
0012230 6209 - DUES & SUBSCRIPTIONS		40.00	85.00	27,920.00 *
Texas Commission on Fire Protection (TCFP) ANNUAL DEPARTMENT RECERTIFICATIONS		1.00	7,600.00	3,400.00
NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) ANNUAL DUES- Operational		1.00	7,600.00	7,600.00
DEPARTMENT TX FIRE COMMISSION CERTIFICATION UPGRADES		28.00	85.00	2,380.00
FIRE INSTRUCTORS ASSOCIATION OF NORTH TEXAS (FIANT)		1.00	140.00	140.00
NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) Capital Replacement Dues		1.00	14,400.00	14,400.00
0012230 6226 - MISC. CONTRACTUAL SERVICES		1.00	4,300.00	12,191.00 *
Air Sample and Maintenance on 3 Compressors		1.00	4,300.00	4,300.00
Farrwest 5 Gas monitors.		1.00	5,440.00	5,440.00
Bunker gear extractor maintenance		1.00	750.00	750.00
Digital Television Adaptors		27.00	63.00	1,701.00
0012230 6232 - FIRE EQUIPMENT TESTING		1.00	2,000.00	7,510.00 *
SCBA cylinders - Hydrostatic testing annually		1.00	2,000.00	2,000.00
SCBA - annual flow testing		1.00	1,210.00	1,210.00
Ladders - Annual ground and aerial ladder testing		1.00	2,700.00	2,700.00
Apparatus pump testing		4.00	400.00	1,600.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0012230 6261 - VEHICLE MAINTENANCE					105,500.00 *
Annual maintenance for unit # 406 2005 Ford Excursion		1.00	3,000.00		3,000.00
Annual maintenance for unit # 407 2006 Pierce engine		1.00	23,000.00		23,000.00
Annual maintenance for unit #418 1995 Freightliner CFAAA rehab unit		1.00	2,000.00		2,000.00
MCI 24		1.00	3,000.00		3,000.00
Annual maintenance for unit # 421 2003 Haz-Mat response trailer		.00	1,000.00		.00
Annual maintenance for unit # 422 2010 Pierce 95' Platform		1.00	24,500.00		24,500.00
Annual maintenance for unit # 423 2010 Pierce 105' Rear Mount Ladder Truck		1.00	22,500.00		22,500.00
Annual maintenance for 2016 Pierce fire engine		1.00	23,000.00		23,000.00
Annual maintenance for 2013 Chevrolet Suburban Command Vehicle		1.00	4,500.00		4,500.00
0012230 6262 - GAS AND OIL					30,000.00
0012230 6284 - EQUIPMENT MAINTENANCE		1.00	20,000.00		20,000.00 *
Break/fix funding to cover: exercise equipment, grills, flashlights, thermal imaging cameras, breathing air compressors, SCBA air packs and bottles, saws, rescue tools, generators, etc.					20,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012230 6297 - VACCINATIONS				10,165.00 *
TB testing		16.00	45.00	720.00
Annual Physicals		16.00	490.00	7,840.00
Physicals and vaccinations for new hires		3.00	535.00	1,605.00
63 TOTAL CONTRACTUAL SERVICES				235,406.00
63 SUPPLIES				
0012230 6303 - OPERATING SUPPLIES				7,730.00 *
Batteries (9V, AA, AAA, C, D, 800 Radio)		1.00	630.00	630.00
*For Daily Work - Flashlights, Pulse Oximeter, Thermometer.				
Tarps/ Salvage Covers *To cover exposed areas at fires.		25.00	40.00	1,000.00
Fire Hose/ Nozzles / Adapters *Annual Replacement Program cost increase in hose over the last 3 years.		1.00	6,000.00	6,000.00
Copy Paper		.00	600.00	.00
Shop Towels for daily work, cleaning vehicles		1.00	100.00	100.00
0012230 6304 - CHEMICALS				1,000.00 *
Fire Extinguisher Recharging *Anually recharging of expired extinguishers or after an extinguisher has been discharged.		1.00	250.00	250.00
Biodegradable Emulsifier Flammable Liquid Dispersement		.00	150.00	.00
Class A & A-FFF Foam for Flammable Liquid Fires		1.00	500.00	500.00
Haz Mat Absorbent for Chemical Spills		1.00	250.00	250.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012230 6305 - UNIFORMS				17,500.00 *
pants, shirts, t-shirts, and boots		33.00	500.00	16,500.00
Class A Uniform and supplies		1.00	1,000.00	1,000.00
0012230 6313 - SMALL TOOLS				1,350.00 *
Hand Tools, Shovels, Axes, Picks		1.00	1,000.00	1,000.00
Hydrant Wrenches, Hydrant Maintenance		4.00	50.00	200.00
Brushes, Brooms, and Wire		1.00	150.00	150.00
0012230 6326 - SAFETY EQUIPMENT/SUPPLIES				450.00 *
Traffic Cones, Caution Tape, etc. to protect citizens from dangerous areas		1.00	150.00	150.00
Incident Command Supplies to aid on-scene command such as accountability tags, dry erase boards and supplies to assign activities/locations		1.00	300.00	300.00
0012230 6331 - GEAR (PROTECTIVE)				38,449.00 *
Bunker Coats		9.00	1,242.00	11,178.00
Bunker Pants		9.00	764.00	6,876.00
Firefighter Bunker Boots		9.00	315.00	2,835.00
Firefighter Bunker Gloves		35.00	72.00	2,520.00
Firefighter Hoods		35.00	45.00	1,575.00
Fire Helmets		5.00	325.00	1,625.00
Repair Bunker Gear Patches		16.00	48.00	768.00
Protective Markings (Replacing reflective trim)		1.00	3,119.00	3,119.00
		35.00	46.00	1,610.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Replacement Bunker Gear Suspenders		1.00	305.00	305.00
Bunker Gear Cleaning Soap * Special detergent used in Extractor		41.00	103.00	4,223.00
National Fire Protection Agency Inspections (Mandated Annual Bunker Gear Inspections)		9.00	50.00	450.00
Fire Helmet Shields (Shields must be purchased seperately when a fire helmet is replaced)		13.00	105.00	1,365.00
Durable LED flashlight. Helmet mounted with forward facing LED flashlight with rearfacing searchlight.				
0012230 6360 - MINOR OPERATING OUTLAY		.00	780.00	5,860.00 *
SCBA Bottle Replacement: Scott 4.5 Self Contained Breathing Apparatus Bottles		.00	350.00	.00
Self Contained Breathing Apparatus (SCBA) Mask		10.00	216.00	2,160.00
Epic Communicator		1.00	2,000.00	2,000.00
Replacement physical fitness equipment		1.00	600.00	600.00
Chainsaw for Fire Apparatus		1.00	1,100.00	1,100.00
Cutoff saw				
68 TOTAL SUPPLIES				72,339.00
TRANSFER TO OTHER FU				
0012230 6809 - TRANSFER TO CABLE/CAP EQUIP		3.00	8,902.00	26,706.00 *
Cost to purchase a complete airpack.				26,706.00

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ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL TRANSFER TO OTHER FU			26,706.00
TOTAL FIRE OPERATIONS			4,544,796.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0012240 FIRE PREV/INVESTIGATIONS					
61 PERSONNEL SERVICES					
0012240 6101 - SALARIES				110,009.00	
0012240 6105 - SALARY SAVINGS				-3,528.00	
0012240 6139 - OVERTIME				1,500.00	
0012240 6141 - FICA EXPENSE				13,496.00	
0012240 6142 - GROUP HEALTH INSURANCE				11,897.00	
0012240 6143 - WORKERS' COMPENSATION				2,906.00	
0012240 6145 - UNEMPLOYMENT COMPENSATION				207.00	
0012240 6146 - RETIREMENT				15,886.00	
0012240 6147 - INCENTIVE PAY				2,100.00	
0012240 6148 - LONGEVITY PAY				2,000.00	
0012240 6152 - ACCRUED LEAVE PAY				60,805.00	
62 TOTAL PERSONNEL SERVICES				217,278.00	
62 CONTRACTUAL SERVICES					
0012240 6206 - TRAINING				3,560.00 *	
		2.00	750.00	1,500.00	
Texas Fire Marshals Conference in Austin Texas Provides continuing Education hours for TCLEOSE and Fire Commission requirements. The price includes hotel registration, per diem, and conference registration. Training hours required.					
		2.00	750.00	1,500.00	
Texas TEEX Arson Conference. This conference provides continuing Education hours for TCLEOSE and Fire Commission mandated training. The price includes conference registration, per diem, and hotel for two personnel.					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
required training hrs				
Building Professional Institute Training This is a group of courses offered at UTA. The courses will provide Continuing Education Hours mandated by the Fire Commission. Mandated Hours		1.00	500.00	500.00
Live Fire Training		1.00	60.00	60.00
0012240 6209 - DUES & SUBSCRIPTIONS		1.00	85.00	1,415.00 *
Tarrant County Arson Investigator Association Dues for four Investigators. This includes being able to call an investigation trailer for any fire investigation needing evidence collection. This also inculdes assistance if needed.		1.00	85.00	85.00
National Fire Protection Association (NFPA) Subscription Service Dues. This gives online access to all NFPA codes applicable to national fire codes.		1.00	1,000.00	1,000.00
Texas Commission on Law Enforcement Data Distribution System (TCLEDDS) Dues payable to the Productivity Center This allows entering and tracking of all TCLEOSE hours of all Fire Investigators.		1.00	145.00	145.00
Texas Commission on Fire Protection Annual Re-certification		1.00	85.00	85.00
International Association of Arson Investigators annual membership.		1.00	100.00	100.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012240 6261 - VEHICLE MAINTENANCE		1.00	3,000.00	3,000.00 *
Annual maintenance for unit # 408 2006 Ford Expedition				3,000.00
0012240 6262 - GAS AND OIL		1.00	1,650.00	1,650.00 *
Gas and oil				1,650.00
63 TOTAL CONTRACTUAL SERVICES				9,625.00
63 SUPPLIES				
0012240 6303 - OPERATING SUPPLIES		.00	100.00	2,338.00 *
Copy Paper		1.00	150.00	150.00
Batteries for camera,flashlight, Radio		1.00	888.00	888.00
Fire Investigation Tools/locks/chains/ fireline tape		1.00	1,300.00	1,300.00
Ammunition for Fire Investigator Qualification				
0012240 6305 - UNIFORMS		1.00	1,075.00	1,075.00 *
Uniform shirts, pants, and boots				1,075.00
0012240 6306 - FIRE PREVENTION		1.00	1,800.00	3,800.00 *
Kids Camp: T-Shirts, water bottles, fire prevention materials, hand outs, helmets stickers, and supplies		1.00	2,000.00	2,000.00
Citizen Fire Academy (CFA) Program: printing, training supplies, t-shirts, certificates, etc.				

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ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL SUPPLIES			7,213.00
TOTAL FIRE PREV/INVESTIGATIONS			234,116.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012310	POLICE ADMINISTRATION				
61	PERSONNEL SERVICES				
0012310	6101 - SALARIES				588,775.00
0012310	6102 - TEMPORARY HELP				52,103.00
0012310	6105 - SALARY SAVINGS				-13,845.00
0012310	6139 - OVERTIME				980.00
0012310	6141 - FICA EXPENSE				46,798.00
0012310	6142 - GROUP HEALTH INSURANCE				83,279.00
0012310	6143 - WORKERS' COMPENSATION				11,318.00
0012310	6145 - UNEMPLOYMENT COMPENSATION				1,449.00
0012310	6146 - RETIREMENT				57,648.00
0012310	6147 - INCENTIVE PAY				5,400.00
0012310	6148 - LONGEVITY PAY				4,930.00
0012310	6152 - ACCRUED LEAVE PAY				40,082.00
	TOTAL PERSONNEL SERVICES				878,917.00
62	CONTRACTUAL SERVICES				
0012310	6204 - TRAVEL				4,000.00 *
	International Association of Chiefs of Police (IACP) Conference		2.00	2,000.00	4,000.00
0012310	6206 - TRAINING				5,900.00 *
	Required Texas Commission on Law Enforcement (TCOLE) training for Administrative Personnel		1.00	2,375.00	2,375.00
	Texas Association of Property and Evidence Inventory Technicians (TAPEIT) Conference / Travel Property Technician will obtain Advanced Property Room		1.00	1,075.00	1,075.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Certification in FY19. Must attend to obtain advanced certification.				
Annual Mandatory CALEA (Commission on Accreditation for Law Enforcement Agencies) Conference Required training / travel for CALEA accreditation manager. Travel is out of state.		1.00	1,500.00	1,500.00
Chief of Police Sam Houston Training State mandated training for Chiefs		1.00	450.00	450.00
Texas Police Chiefs Association Annual Conference (TPCA)		1.00	500.00	500.00
0012310 6207 - PRE-EMPLOYMENT				3,222.00 *
Psychological exams for new hires		6.00	152.00	912.00
Polygraph exams for new hires		6.00	152.00	912.00
Medical Exams for new hires		6.00	233.00	1,398.00
0012310 6209 - DUES & SUBSCRIPTIONS				3,150.00 *
International Association of Chiefs of Police Dues for Chief and Asst. Chief		2.00	150.00	300.00
Texas Police Chiefs Association - Chief and Asst. Chief		2.00	212.50	425.00
North Texas Police Chiefs Association Chief and Asst. Chief		2.00	15.00	30.00
Texas Law Enforcement Records Association		1.00	40.00	40.00
Police Executive Research Forum		1.00	300.00	300.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
		1.00	1,200.00	1,200.00
	Texas Police Chief Association Foundation Recognition Program			
		1.00	705.00	705.00
	Texas Commission on Law Enforcement Data Distribution System (TECLEDDS) Annual Subscription (required for access to TECLEOSE records)			
		1.00	50.00	50.00
	North Texas Crime Commission Dues			
		1.00	100.00	100.00
	Dues for Institute for Law Enforcement Administration (ILEA)			
0012310 6261 - VEHICLE MAINTENANCE				700.00 *
	Vehicle maintenance for 3 vehicles	1.00	700.00	700.00
0012310 6262 - GAS AND OIL				5,456.00
63 TOTAL CONTRACTUAL SERVICES SUPPLIES				22,428.00
0012310 6301 - OFFICE SUPPLIES				4,795.00
0012310 6303 - OPERATING SUPPLIES				670.00
0012310 6308 - PRINTING				715.00
0012310 6321 - FIRE ARMS SUPPLIES				12,554.00 *
	Ammunition for the entire department	1.00	12,554.00	12,554.00
TOTAL SUPPLIES				18,734.00
TOTAL POLICE ADMINISTRATION				920,079.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0012320 POLICE ANIMAL CONTROL					
62 CONTRACTUAL SERVICES					
0012320 6226 - MISC. CONTRACTUAL SERVICES					
		1.00	105,674.00	105,674.00 *	
				105,674.00	
Joint Animal Control with City of Keller (May 2019 Estimate of 5% max increase)					
TOTAL CONTRACTUAL SERVICES				105,674.00	
TOTAL POLICE ANIMAL CONTROL				105,674.00	

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012330	POLICE CODE ENFORCEMENT						
61	PERSONNEL SERVICES						
0012330	6101 - SALARIES					49,651.00	
0012330	6105 - SALARY SAVINGS					-1,098.00	
0012330	6139 - OVERTIME					1,765.00	
0012330	6141 - FICA EXPENSE					4,198.00	
0012330	6142 - GROUP HEALTH INSURANCE					11,897.00	
0012330	6143 - WORKERS' COMPENSATION					260.00	
0012330	6145 - UNEMPLOYMENT COMPENSATION					207.00	
0012330	6146 - RETIREMENT					4,942.00	
0012330	6148 - LONGEVITY PAY					1,185.00	
0012330	6152 - ACCRUED LEAVE PAY					2,278.00	
	TOTAL PERSONNEL SERVICES					75,285.00	
62	CONTRACTUAL SERVICES						
0012330	6206 - TRAINING					629.00 *	
	Building Professional Institute training for Code Enforcement Officer		1.00	185.00		185.00	
	NCTCOG Training		1.00	165.00		165.00	
	Code enforcement officer Exam		1.00	25.00		25.00	
	Additional State Mandated Training		1.00	254.00		254.00	
0012330	6209 - DUES & SUBSCRIPTIONS					261.00 *	
	Texas Dept of Health Code Enforcement License Renewal		1.00	106.00		106.00	
	Code Enforcement Association of Texas dues		1.00	30.00		30.00	
	American Association of Code Enforcement Dues		1.00	45.00		45.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Code Enforcement Assoc of Texas		1.00	80.00	80.00
0012330 6231 - LEGAL ADVERTISING				150.00
0012330 6235 - FILING FEE				912.00
0012330 6261 - VEHICLE MAINTENANCE				250.00
0012330 6262 - GAS AND OIL				2,000.00
0012330 6286 - MOWING EXPENSE				6,450.00
63 TOTAL CONTRACTUAL SERVICES				10,652.00
SUPPLIES				
0012330 6305 - UNIFORMS		1.00	310.00	310.00 *
Code Enforcement Uniforms				310.00
0012330 6308 - PRINTING				130.00
0012330 6313 - SMALL TOOLS				61.00
0012330 6326 - SAFETY EQUIPMENT/SUPPLIES				150.00
TOTAL SUPPLIES				651.00
TOTAL POLICE CODE ENFORCEMENT				86,588.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0012340 POLICE COMMUNICATIONS					
62 CONTRACTUAL SERVICES					
0012340 6226 - MISC. CONTRACTUAL SERVICES				830,303.00 *	
		1.00	830,303.00	830,303.00	
Jail and Communications Contract with the City of Keller (May estimate +4%)					
TOTAL CONTRACTUAL SERVICES				830,303.00	
TOTAL POLICE COMMUNICATIONS				830,303.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0012350	POLICE COMMUNITY SVCS				
62	CONTRACTUAL SERVICES				
0012350	6229 - COMMUNITY RELATIONS			4,000.00	
63	TOTAL CONTRACTUAL SERVICES			4,000.00	
	SUPPLIES				
0012350	6308 - PRINTING			100.00	
	TOTAL SUPPLIES			100.00	
	TOTAL POLICE COMMUNITY SVCS			4,100.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012360	POLICE CID						
61	PERSONNEL SERVICES						
0012360	6101 - SALARIES					493,138.00	
0012360	6105 - SALARY SAVINGS					-10,407.00	
0012360	6139 - OVERTIME					9,447.00	
0012360	6141 - FICA EXPENSE					39,805.00	
0012360	6142 - GROUP HEALTH INSURANCE					83,279.00	
0012360	6143 - WORKERS' COMPENSATION					9,691.00	
0012360	6145 - UNEMPLOYMENT COMPENSATION					1,449.00	
0012360	6146 - RETIREMENT					46,857.00	
0012360	6147 - INCENTIVE PAY					9,000.00	
0012360	6148 - LONGEVITY PAY					5,263.00	
0012360	6152 - ACCRUED LEAVE PAY					3,481.00	
	TOTAL PERSONNEL SERVICES					691,003.00	
62	CONTRACTUAL SERVICES						
0012360	6206 - TRAINING					3,395.00 *	
	Texas Commission on Law Enforcement (TCOLE) Training for CID Detectives 6 Detectives		1.00	3,395.00		3,395.00	
0012360	6209 - DUES & SUBSCRIPTIONS					150.00 *	
	International Association of Chiefs of Police Dues Services Lt		1.00	150.00		150.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012360 6210 - TECHNICAL & SCIENTIFIC				3,100.00 *
Medical Examiner Lab Charges Forensic and drug testing		1.00	1,600.00	1,600.00
Sexual Assault Exam Charges		1.00	1,500.00	1,500.00
0012360 6226 - MISC. CONTRACTUAL SERVICES				4,010.00 *
CID Database Service Accurant		1.00	760.00	760.00
Leads on Line Pawn shop web program		1.00	950.00	950.00
Evidence/BioHazard Disposal services		1.00	500.00	500.00
Investigative Tools / Air cards New tools were purchased in 2018 (FY19) which require annual air card subscription to operate.		1.00	1,800.00	1,800.00
0012360 6261 - VEHICLE MAINTENANCE				2,000.00 *
Vehicle maintenance for 5 vehicles		1.00	2,000.00	2,000.00
0012360 6262 - GAS AND OIL				9,394.00
0012360 6299 - MISCELLANEOUS				170.00
63 TOTAL CONTRACTUAL SERVICES SUPPLIES				22,219.00
0012360 6308 - PRINTING				365.00

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ACCOUNTS FOR:
GENERAL FUND

0012360 6322 - CID SUPPLIES

VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
			1,710.00	

TOTAL SUPPLIES			2,075.00	
TOTAL POLICE CID			715,297.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012370 POLICE PATROL				
61 PERSONNEL SERVICES				
0012370 6101 - SALARIES				1,272,656.00
0012370 6105 - SALARY SAVINGS				-27,958.00
0012370 6139 - OVERTIME				42,492.00
0012370 6141 - FICA EXPENSE				106,937.00
0012370 6142 - GROUP HEALTH INSURANCE				214,147.00
0012370 6143 - WORKERS' COMPENSATION				30,405.00
0012370 6145 - UNEMPLOYMENT COMPENSATION				3,726.00
0012370 6146 - RETIREMENT				125,879.00
0012370 6147 - INCENTIVE PAY				16,800.00
0012370 6148 - LONGEVITY PAY				11,595.00
0012370 6152 - ACCRUED LEAVE PAY				54,347.00
62 TOTAL PERSONNEL SERVICES				1,851,026.00
62 CONTRACTUAL SERVICES				
0012370 6206 - TRAINING				16,215.00 *
		20.00	810.75	16,215.00
Mandatory Texas Commission on Law Enforcement (TCOLE) training per officer per year				
0012370 6209 - DUES & SUBSCRIPTIONS				285.00 *
		1.00	150.00	150.00
International Association of Chiefs of Police Operations Lt				
		1.00	30.00	30.00
Texas Tactical Police Officer Association				
		1.00	105.00	105.00
FBI NA Association Dues for Lieutenant Graves				

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0012370 6213 - TUITION REIMBURSEMENT				5,000.00 *
Tuition reimbursement		2.00	2,500.00	5,000.00
0012370 6261 - VEHICLE MAINTENANCE				50,000.00 *
Vehicle maintenance for 13 vehicles and 2 motorcycles		1.00	50,000.00	50,000.00
0012370 6262 - GAS AND OIL				70,236.00
0012370 6284 - EQUIPMENT MAINTENANCE				1,500.00
0012370 6297 - VACCINATIONS				450.00 *
Preventative Hep B Vaccinations for new officers		10.00	45.00	450.00
63 TOTAL CONTRACTUAL SERVICES				143,686.00
63 SUPPLIES				
0012370 6303 - OPERATING SUPPLIES				1,200.00
0012370 6305 - UNIFORMS				34,085.00 *
Replace 2 shirt average per officer		1.00	3,693.00	3,693.00
Replace 2 pants on average per officer		1.00	2,482.00	2,482.00
All equipment except Weapon and Radio for two new hires		2.00	5,696.00	11,392.00
Replace leather gear		1.00	863.00	863.00
Cold weather coats and rain gear		1.00	2,530.00	2,530.00
Patches and insignia replacement		1.00	225.00	225.00
Replacement Footwear for officers		1.00	2,400.00	2,400.00
Bicycle unit uniforms		1.00	3,300.00	3,300.00
Kevlar Vest replacement		1.00	7,200.00	7,200.00

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ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0012370 6308 - PRINTING 130.00

TOTAL SUPPLIES 35,415.00
 TOTAL POLICE PATROL 2,030,127.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012380	POLICE SRO						
61	PERSONNEL SERVICES						
0012380	6101 - SALARIES					212,238.00	
0012380	6105 - SALARY SAVINGS					-4,588.00	
0012380	6139 - OVERTIME					2,748.00	
0012380	6141 - FICA EXPENSE					17,547.00	
0012380	6142 - GROUP HEALTH INSURANCE					35,691.00	
0012380	6143 - WORKERS' COMPENSATION					4,640.00	
0012380	6145 - UNEMPLOYMENT COMPENSATION					621.00	
0012380	6146 - RETIREMENT					20,655.00	
0012380	6147 - INCENTIVE PAY					6,900.00	
0012380	6148 - LONGEVITY PAY					4,010.00	
0012380	6152 - ACCRUED LEAVE PAY					3,481.00	
	TOTAL PERSONNEL SERVICES					303,943.00	
62	CONTRACTUAL SERVICES						
0012380	6206 - TRAINING					3,000.00 *	
	National SRO Conference		1.00	1,870.00		1,870.00	
	School Based Law Enforcement Training		1.00	1,130.00		1,130.00	
0012380	6209 - DUES & SUBSCRIPTIONS					300.00 *	
	National Association of School Resource Officers		3.00	100.00		300.00	

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ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL CONTRACTUAL SERVICES			3,300.00
TOTAL POLICE SRO			307,243.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0012390	POLICE WARRANT OFFICER						
61	PERSONNEL SERVICES						
0012390	6101 - SALARIES					73,736.00	
0012390	6105 - SALARY SAVINGS					-1,634.00	
0012390	6139 - OVERTIME					1,780.00	
0012390	6141 - FICA EXPENSE					6,251.00	
0012390	6142 - GROUP HEALTH INSURANCE					11,897.00	
0012390	6143 - WORKERS' COMPENSATION					1,653.00	
0012390	6145 - UNEMPLOYMENT COMPENSATION					207.00	
0012390	6146 - RETIREMENT					7,358.00	
0012390	6147 - INCENTIVE PAY					1,200.00	
0012390	6148 - LONGEVITY PAY					1,875.00	
0012390	6152 - ACCRUED LEAVE PAY					3,120.00	
	TOTAL PERSONNEL SERVICES					107,443.00	
62	CONTRACTUAL SERVICES						
0012390	6240 - CELL PHONES					912.00 *	
	City Owned Cell Phone for the Warrant Officer		1.00	912.00		912.00	
	TOTAL CONTRACTUAL SERVICES					912.00	
	TOTAL POLICE WARRANT OFFICER					108,355.00	

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013210	PARKS MAINTENANCE				
61	PERSONNEL SERVICES				
0013210	6101 - SALARIES				480,655.00
0013210	6102 - TEMPORARY HELP				12,480.00
0013210	6105 - SALARY SAVINGS				-10,233.00
0013210	6139 - OVERTIME				6,500.00
0013210	6141 - FICA EXPENSE				40,593.00
0013210	6142 - GROUP HEALTH INSURANCE				130,868.00
0013210	6143 - WORKERS' COMPENSATION				10,366.00
0013210	6145 - UNEMPLOYMENT COMPENSATION				2,692.00
0013210	6146 - RETIREMENT				46,659.00
0013210	6148 - LONGEVITY PAY				6,940.00
0013210	6152 - ACCRUED LEAVE PAY				24,052.00
	TOTAL PERSONNEL SERVICES				751,572.00
62	CONTRACTUAL SERVICES				
0013210	6204 - TRAVEL				3,740.00 *
	National Recreation and Park Association Conference		1.00	800.00	800.00
	Horticulture Courses		1.00	700.00	700.00
	Athletic Fields Maintenance Courses		1.00	800.00	800.00
	Local TRAPS Conference (Park Staff)		2.00	75.00	150.00
	To allow athletic field maintenance staff to attend local North Texas Sport Turf Managers Association training opportunities		5.00	30.00	150.00
	Texas Turf Grass Association Conference		2.00	245.00	490.00
			1.00	650.00	650.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Irrigation class & license testing per job description				
0013210 6206 - TRAINING				3,300.00 *
Irrigation CEUs for Irrigator and Licensed Irrigator class and testing for new irrigator. class & test 590		1.00	1,300.00	1,300.00
Renewal 110 CEU's 300				
Texas Department of Agriculture Non-Comercial Pesticide CEUs.		1.00	1,200.00	1,200.00
Parks Manager				
M&O Specialist				
Parks Supervisor				
Parks Maintenance				
Parks Maintenance Worker I and II				
Certified Park and Recreation Professional (CPRP) CEU's		1.00	450.00	450.00
-Parks & Recreation Director				
International Society of Arboriculture CEU's		2.00	175.00	350.00
Parks Supervisor				
0013210 6209 - DUES & SUBSCRIPTIONS				2,410.00 *
International Society of Arboriculture Membership for Parks & Recreation Director and Supervisor		2.00	175.00	350.00
Texas Department of Agriculture Non-Comercial Pesticide License renewal fees for:		6.00	100.00	600.00
Parks Manger				
M&O Supervisor (2)				
Maintenance (3)				
		2.00	100.00	200.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Texas Recreation and Parks Society membership dues for Parks Supervisor and Crew Leader		1.00	860.00	860.00
National Recreation and Park Association membership dues for the agency, 4 professional staff personnel and advisory board.		2.00	25.00	50.00
National Arbor Day Foundation agency dues		2.00	80.00	160.00
Texas Turf Grass Association Dues				
Supervisor M&O Specialist		2.00	95.00	190.00
Sports Turf Managers Association Dues				
Supervisor M&O Specialist				
0013210 6226 - MISC. CONTRACTUAL SERVICES		1.00	170,942.00	234,392.00 * 170,942.00
Ground Maintenance Mowing Contract with Whitmore & Sons for parks, public buildings, medians, and roundabouts. Add in maintenance of all brick paver nosecones, triangles, medians and etc. for spray/trim cycles.		1.00	20,000.00	20,000.00
Contract landscape projects		1.00	500.00	500.00
Plant replacement of dead trees, shrubs and ground cover for parks, municipal buildings, medians and roundabouts.		1.00	12,000.00	12,000.00
All parks - Tree trimming and removal of dead and unsafe trees over trails, and park amenities, or that could pose a damage threat to personal property.				

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Fire Ant control for 12 parks and properities.		1.00	7,000.00	7,000.00
Pond maintenance for algea and weeds on 14 ponds located at 5 parks and properities.		1.00	10,000.00	10,000.00
Wildlife management of beavers, bees and other nuisance wildlife that are a potential safety threat or may do potential damage to properities.		1.00	500.00	500.00
DART Right-of-way maintenance. Funding allows for area around bridge to have debris and trash removed as well as specifically identified tree issues encroaching the rail ROW.		1.00	8,500.00	8,500.00
Western Exterminating - Pest control for park offices, Webb House, park maintenance facility, Rock House, Bidault House, and concession stands.		1.00	2,900.00	2,900.00
Mandated backflow testing on all irrigation systems properities include parks, municipal buildings, medians, entry signs, roundabouts. 41 total.		41.00	50.00	2,050.00
0013210 6245 - EQUIPMENT RENTAL		1.00	6,100.00	8,285.00 *
Equipment rental for facility and amenity maintenance, such as lifts, port-a-lets etc.		1.00	2,185.00	6,100.00
Miscellaneous equipment rental for athletic field maintenance and repairs. Equipment to include roll offs, water pumps auger, trencher, rollers, etc.				2,185.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013210 6261 - VEHICLE MAINTENANCE		1.00	3,650.00	5,207.00 *
Vehicle maintenance allocation for 7 park maintenance fleet, vehicles unit numbers:				3,650.00
502				
508				
523				
525				
526				
547				
585				
GIS fleet tracking annual fee		5.00	311.40	1,557.00
0013210 6262 - GAS AND OIL		1.00	11,200.00	18,400.00 *
Fuel and Oil for park maintenance & athletic fleet, units:				11,200.00
502				
508				
523				
525				
526				
547				
585				
Fuel and Oil for parks maintenance & athletic field equipment		1.00	7,200.00	7,200.00
mowers, utility vehicles, tractors, sod cutters, groomers, etc.				
0013210 6284 - EQUIPMENT MAINTENANCE		1.00	8,000.00	8,000.00 *
Funding for equipment maintenance for park & athletic designated equipment such as:				
2006 Club car				
2004 Z mower				
2013 Mule				
2006 Kubota Tractor				
2014 Toro Workman MDX				
2010 JD Tractor				
Toro - Reel Mower				
JD - Reel Mower				
Toro - Workman/Spray rig				
(3) Groomers				
Sod Cutter				

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013210 6285 - BUILDING MAINT & SUPPLIES				15,151.00 *
Maintenance and repairs to HVAC units within park system		9.00	200.00	1,800.00
Emergency plumbing services for 13 facilities		13.00	77.00	1,001.00
Annual maintenance supplies, paint, hardware, door closures, etc.		1.00	2,000.00	2,000.00
Monitronics - alarm monitoring for 9 park buildings and facilities. Plus additional funding for batteries for systems and sensors.		9.00	300.00	2,700.00
Padlocks, locks, cores, and keys for assorted gates, electrical boxes, buildings and facilities.		1.00	1,000.00	1,000.00
Replacement of recepticles, switches, ballasts etc.		1.00	2,100.00	2,100.00
Miscellaneous maintenance supplies for carpet cleaning, minor roof repairs, and building contractor services at park buildings		1.00	750.00	750.00
Miscellaneous contract painting or sealing of wood gables at City Park and Pleasant Run Park.		1.00	3,800.00	3,800.00
0013210 6287 - PROPERTY MAINTENANCE				73,704.00 *
Playground parts and surfacing material.		1.00	8,043.00	8,043.00
Maintenance and emergency repair to pumps and fountains located in city ponds.		1.00	1,511.00	1,511.00
Electrical repairs to park security lights, tennis lights, parking lot lights, etc.		1.00	6,500.00	6,500.00
		1.00	2,000.00	2,000.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Sand for volleyball courts at City Park and McPherson Park.		1.00	2,500.00	2,500.00
Miscellaneous repairs to parks facilities and amenities as a result of vandalism, use and age.		1.00	2,500.00	2,500.00
Miscellaneous supplies for repairs and fabrication to park amenities and purchase of litter containers, lumber, hardware etc.		1.00	2,900.00	2,900.00
Repair and replacement of damaged or out-dated park signs, playground signs, and assorted signage within the parks.		1.00	3,000.00	3,000.00
Concrete, stone, and brick repair to flatwork, trails and pavilions.		1.00	1,750.00	1,750.00
Chain link and split rail fence repairs for City Park, Sparger Park, Nature Center, Reagan Park and Kimzey Park.		1.00	1,000.00	1,000.00
Shade fabric repair and maintenance picnic, playground, bleachers etc.		1.00	1,000.00	1,000.00
Decomposed granite and rock for trail use at Nature Center. Need major work on the granite trail due to flooding.		1.00	4,000.00	4,000.00
Trash can liners and doggie dump bags for all parks and trails.		1.00	6,700.00	6,700.00
Athletic field marking paint for soccer, baseball and softball.		1.00	4,800.00	4,800.00
Infield conditioner for baseball and softball fields at Reagan Park and City Park		1.00	2,000.00	2,000.00
Calcine clay, drying agent for baseball and softball fields.		1.00	1,000.00	1,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Mound clay and infield clay required for pitching mounds and infield maintenance at City Park and Reagan Park.		1.00	1,000.00	1,000.00
Scoreboards, bulbs and controller repair or replacement.		1.00	1,000.00	1,000.00
Masonry chalk, athletic field marking chalk.		1.00	6,000.00	6,000.00
Electrical, repairs and installation of bulbs on athletic fields at City Park, Reagan Park, Pleasant run Soccer Complex and Pleasant Run Practice facility.		1.00	6,500.00	6,500.00
Sand, compost, and top dressing materials used for athletic fields maintenance.		1.00	3,000.00	3,000.00
Miscellaneous athletic supplies, including bases, pitching rubbers, plugs, corner markers, batter's box clay bricks etc.		1.00	1,000.00	1,000.00
Musco lighting communication, software support for the athletic field Control Link lighting system.		1.00	250.00	250.00
Batting cage synthetic turf at Reagan Park, annual maintenance for synthetic turf.		1.00	250.00	250.00
Lightning detectors, annual maintenance, parts and components.		1.00	1,500.00	1,500.00
Athletic field materials used on warning tracks such as cinder or shale, etc. for softball fields at City Park.		1.00	2,000.00	2,000.00
Trash liners used at athletic complexes, dugouts and spectator areas.				

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
63 TOTAL CONTRACTUAL SERVICES				372,589.00
63 SUPPLIES				
0013210 6301 - OFFICE SUPPLIES				500.00 *
Miscellaneous office supplies for park offices and maintenance facility.		1.00	500.00	500.00
0013210 6303 - OPERATING SUPPLIES				34,250.00 *
Irrigation parts such as heads, valves, nozzles, wire, pipe, glue, primer, valve boxes, bubblers, numerous fittings, etc. Funding allocated is for a total of 48 controllers, 774 valves, an estimated 7,400 heads and nozzels and an underestimated 263,506 linear feet or 49.9 miles of pipe and associated fittings that comprise our current irrigation systems. Current funding level is \$11.72 per zone.		1.00	24,150.00	24,150.00
Promotional supplies for ribbon cuttings, arbor day, other events and educational opportunities.		1.00	3,100.00	3,100.00
Irrigation parts to repair irrigation systems on the athletic fields to include; irrigation heads, pipe valves, wire, drip lines, valve boxes, diaphragms, double checks, quick couplers, controllers, fittings, reducers, splice kits, irrigation marker flags, tree bubblers, connectors, drainage pipe, collection boxes, inlet grates, and other miscellaneous irrigation items as necessary.		1.00	7,000.00	7,000.00

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ACCOUNTS FOR:
GENERAL FUND

0013210 6304 - CHEMICALS

 Ant bait to spot treat around
 playgrounds, volleyball courts,
 etc.

 Ant control program for
 athletic fields at City Park
 and Pleasant Run Soccer
 Complex.

 Pesticides / Herbicides /
 Fertilizers - General use all
 public areas. Organic products
 for parks.

 Pesticide / Herbicide for
 athletic fields at City Park
 and Pleasant Run Soccer
 Complex. Added \$1000.00 for
 herbicide needed to spray out
 rye grass over seeding.

 Tree maintenance for
 fertilizers, fungicides,
 insecticides, etc. all public
 areas. Add in organics.

 Chemical application tracker
 agent, dye and foam for
 tracking chemical application.

 Fertilizer for athletic fields
 at City Park and Pleasant Run
 Soccer Complex. Organic
 materials.

 Wetting agent for water
 conservation chemical for
 athletic playing fields at City
 Park and Pleasant Run Complex.

VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
	1.00	5,670.00		32,000.00 *
				5,670.00
	1.00	13,153.00		13,153.00
	1.00	1,847.00		1,847.00
	1.00	800.00		800.00
	1.00	10,030.00		10,030.00
	1.00	500.00		500.00
	12.00	125.00		4,970.00 *
				1,500.00
	12.00	100.00		1,200.00
	20.00	15.00		300.00

0013210 6305 - UNIFORMS

 Uniform shirts for park &
 athletic staff members.

 Uniform pants for park &
 athletic staff.

 City logo caps for park &
 athletic staff members.

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Winter coat or bib coveralls for park & athletic maintenance staff members 2 year rotation.		12.00	130.00	1,560.00
Inclement weather gear for park & athletic maintenance staff members.		10.00	41.00	410.00
0013210 6309 - LANDSCAPE				52,253.00 *
Shrubs, groundcover, trees for various park areas.		1.00	5,200.00	5,200.00
Wildflower display areas, annual re-seeding of wildflowers at McPherson Park, Bransford Park (Webb House) and City Park Wetland/biofilter		1.00	2,000.00	2,000.00
New and redesign landscape projects		1.00	37,623.00	37,623.00
Replacement of sod in worn and bare areas on athletic fields due to compaction and high traffic on athletic fields at City Park and Pleasant Run Soccer Complex.		1.00	885.00	885.00
Overseeding of Pleasant Run Soccer Complex.		1.00	6,545.00	6,545.00
0013210 6313 - SMALL TOOLS				6,500.00 *
Small engine equipment such as string trimmers, edgers, pumps, grounds vacuum, chain saws, power pole saw, tiller and miscellaneous small equipment as necessary.		1.00	3,500.00	3,500.00
Lawn/Garden tools such as shovels, rakes, brooms, saw blades, chain, ect.		1.00	1,000.00	1,000.00
Hand tools such as screwdrivers, wrenches, hammers, drills, etc.		1.00	1,000.00	1,000.00
Athletic field tools, shovels,		1.00	1,000.00	1,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
rakes, infield mats, spike drags, chalkers etc.					
0013210 6314 - BUILDING SUPPLIES		1.00	8,000.00	8,000.00 *	
Paper products and janitorial supplies for park restrooms, park maintenance facility, and park offices.				8,000.00	
0013210 6326 - SAFETY EQUIPMENT/SUPPLIES		1.00	1,236.00	4,056.00 *	
Safety gear for maintenance staff to meet OSHA guidelines to include, safety glasses, ear plugs, gloves, traffic vests, etc.				1,236.00	
Funding also allows for purchase of sun screen, mosquito repellent and first aid supplies.		14.00	150.00	2,100.00	
Leather work boots for park & athletic maintenance staff.		1.00	720.00	720.00	
First aid supplies to include bandages, anti-bacterial ointment, sunscreen, mosquito repellent, ect.					
66 TOTAL SUPPLIES				142,529.00	
CAPITAL OUTLAY					
0013210 6645 - OPERATING EQUIPMENT		1.00	14,000.00	14,000.00 *	
Purchase of a dump trailer and a water trailer				14,000.00	
TOTAL CAPITAL OUTLAY				14,000.00	
TOTAL PARKS MAINTENANCE				1,280,690.00	

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0013310	STREETS MAINTENANCE				
61	PERSONNEL SERVICES				
0013310	6101 - SALARIES			413,384.00	
0013310	6105 - SALARY SAVINGS			-8,858.00	
0013310	6135 - STANDBY PAY			3,810.00	
0013310	6139 - OVERTIME			14,864.00	
0013310	6141 - FICA EXPENSE			33,882.00	
0013310	6142 - GROUP HEALTH INSURANCE			99,340.00	
0013310	6143 - WORKERS' COMPENSATION			19,979.00	
0013310	6145 - UNEMPLOYMENT COMPENSATION			1,728.00	
0013310	6146 - RETIREMENT			39,884.00	
0013310	6147 - INCENTIVE PAY			1,200.00	
0013310	6148 - LONGEVITY PAY			5,919.00	
0013310	6152 - ACCRUED LEAVE PAY			3,723.00	
	TOTAL PERSONNEL SERVICES			628,855.00	
62	CONTRACTUAL SERVICES				
0013310	6206 - TRAINING			6,093.00 *	
	Street and Road Maintenance (Streets & Drainage Operations and Maintenance Manager)	1.00	385.00	385.00	
	Pavement Markings (Sign Technician)	1.00	240.00	240.00	
	Work Zone Safety (6 FTE'S)	6.00	200.00	1,200.00	
	Teex Training (2 Equipment Operators + 6 Field Techs)	8.00	385.00	3,080.00	
	Public Works Road-E-0 38% of \$2,600 cost	1.00	988.00	988.00	
	CFM Streets Manager	1.00	200.00	200.00	

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013310 6207 - PRE-EMPLOYMENT				554.00 *
Screenings		1.00	554.00	554.00
0013310 6209 - DUES & SUBSCRIPTIONS				586.00 *
Texas Water Utilities Association (TWUA) (Streets & Drainage Operations and Maintenance Manager, Equipment Operator)		2.00	100.00	200.00
American Public Works Association (APWA) (Streets & Drainage Operations and Maintenance Manager)		1.00	203.00	203.00
CDL Renewal (Equipment Operator X 3)		3.00	61.00	183.00
0013310 6226 - MISC. CONTRACTUAL SERVICES				21,180.00 *
VueWorks Subscription		1.00	4,000.00	4,000.00
City Property Mowing		1.00	15,000.00	15,000.00
Networkfleet GPS Monitoring		1.00	2,180.00	2,180.00
0013310 6242 - STREET LIGHTING				292,015.00 *
Streetlighting Costs		1.00	292,015.00	292,015.00
0013310 6245 - EQUIPMENT RENTAL				5,000.00 *
Rental of specialized equipment such as mini-excavators, motor graders, etc.		1.00	5,000.00	5,000.00
0013310 6261 - VEHICLE MAINTENANCE				7,050.00 *
Vehicles 692 and 821		1.00	7,050.00	7,050.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0013310 6262 - GAS AND OIL					18,160.00
0013310 6284 - EQUIPMENT MAINTENANCE					13,890.00 *
Equipment 602, 606, 610, 611, 612, 613, 614, 615, 616, 617, 618, 661, 662 665, 672, 672S, 674, 676, 676A, 683, 684, 685, 689, 690, 691, 696		1.00	13,890.00		13,890.00
0013310 6285 - BUILDING MAINT & SUPPLIES					7,023.00 *
Service Center custodial contract (37% of \$11,629)		1.00	4,303.00		4,303.00
Misc. repairs to Service Center (37% of \$6,000)		1.00	2,220.00		2,220.00
Service Center floor mats contract (37% of \$1,351)		1.00	500.00		500.00
TOTAL CONTRACTUAL SERVICES					371,551.00
63 SUPPLIES					
0013310 6301 - OFFICE SUPPLIES					500.00
0013310 6305 - UNIFORMS					5,229.00 *
Uniform Rental and Miscellaneous Clothing Supply (7 Street Crew Personnel)		1.00	5,229.00		5,229.00
0013310 6308 - PRINTING					58.00
0013310 6313 - SMALL TOOLS					1,700.00
0013310 6314 - BUILDING SUPPLIES					30,555.00 *
Paper Supplies for Service Center (37% of \$1,500)		1.00	555.00		555.00
Street Light Supplies		1.00	30,000.00		30,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0013310 6317 - TRAFFIC CONTROL SIGNS/SIGNALS		1.00	28,500.00	81,500.00 *	28,500.00
Traffic Control Sign Replacement Program		1.00	7,000.00	7,000.00	
ILA Grapevine Signal Maintenance		1.00	46,000.00	46,000.00	
Signal Maint (2 Traffic Signals and 21 School Zone Flashers)					
0013310 6319 - STREET RESURFACING		1.00	.00	50,000.00 *	.00
Miscellaneous Concrete Contract (included with capital budget beginning FY20)		1.00	50,000.00	50,000.00	
Miscellaneous Asphalt Maintenance Contract					
0013310 6324 - INFRASTRUCTURE REPAIR & MAINT		1.00	85,450.00	85,450.00 *	85,450.00
Street Maintenance Supplies					
0013310 6326 - SAFETY EQUIPMENT/SUPPLIES				2,825.00	
68 TOTAL SUPPLIES				257,817.00	
68 TRANSFER TO OTHER FU					
0013310 6805 - TRANSFER TO CAPITAL PROJECTS		1.00	1,500,000.00	1,500,000.00 *	1,500,000.00
Transfer to Capital Projects Fund for street CIP projects					
TOTAL TRANSFER TO OTHER FU				1,500,000.00	
TOTAL STREETS MAINTENANCE				2,758,223.00	

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0013410 RECREATION						
61 PERSONNEL SERVICES						
0013410 6101 - SALARIES					219,534.00	
0013410 6102 - TEMPORARY HELP					25,500.00	
0013410 6105 - SALARY SAVINGS					-4,415.00	
0013410 6141 - FICA EXPENSE					18,837.00	
0013410 6142 - GROUP HEALTH INSURANCE					23,794.00	
0013410 6143 - WORKERS' COMPENSATION					514.00	
0013410 6145 - UNEMPLOYMENT COMPENSATION					828.00	
0013410 6146 - RETIREMENT					18,164.00	
0013410 6148 - LONGEVITY PAY					1,193.00	
TOTAL PERSONNEL SERVICES					303,949.00	
62 CONTRACTUAL SERVICES						
0013410 6204 - TRAVEL					3,925.00 *	
		1.00	2,500.00		2,500.00	
National Recreation & Park Association (NRPA) Conference Orlando, FL						
Parks & Recreation Director		1.00	75.00		75.00	
Texas Recreation and Park Society (TRAPS) North Region Conference						
Parks & Recreation Director		1.00	1,000.00		1,000.00	
Texas Recreation and Park Society (TRAPS) State Conference (Galveston, TX)						
Parks & Recreation Director		1.00	75.00		75.00	
Texas Recreation and Park Society (TRAPS) North Region Conference						
Recreation Specialist		1.00	275.00		275.00	
Texas Recreation and Park Society (TRAPS) State Conference (Galveston, TX)						
Recreation Specialist						

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013410 6207 - PRE-EMPLOYMENT				1,250.00 *
Background Checks - Instructors, Volleyball Coaches, Gym Monitors, etc.		1.00	1,250.00	1,250.00
0013410 6209 - DUES & SUBSCRIPTIONS				804.00 *
Texas Recreation and Park Society (TRAPS) Membership - Parks & Recreation Director		1.00	85.00	85.00
Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist		1.00	85.00	85.00
Texas Amateur Athletic Federation (TAAF) Membership - Parks & Recreation Director		1.00	200.00	200.00
National Recreation and Park Association (NRPA) Membership - Parks & Recreation Director		1.00	200.00	200.00
United States Tennis Association (USTA) Membership - Parks & Recreation Director		1.00	35.00	35.00
National Recreation and Park Association (NRPA) Membership - Recreation Specialist		1.00	99.00	99.00
Sam's Membership - Parks & Recreation Director		1.00	45.00	45.00
Costco Membership - Parks & Recreation Director		1.00	55.00	55.00
0013410 6226 - MISC. CONTRACTUAL SERVICES				4,000.00 *
Texas Junior Anglers - Fishing event for youth (fish stocking program)		1.00	4,000.00	4,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013410 6236 - ADVERTISING		1.00	400.00	1,000.00 *
Brochures - Creative layout, design and production of Recreation brochure three times annually (Winter/Spring, Summer, and Fall Brochures)		1.00	300.00	300.00
Advertising Events - Winter Ball, Bunny Brunch, Volleyball Leagues, and Summer Programs		1.00	300.00	300.00
Advertising Brochures (3) - Fall, Winter/Spring and Summer brochures				
0013410 6246 - OFFICE EQUIP & MAINTENANCE		1.00	300.00	300.00 *
Laminator Maintenance Fee				300.00
0013410 6257 - RECREATION PROGRAM INSTRUCTORS		1.00	10,045.00	98,545.00 *
Youth Development Classes - Instructor Payments		1.00	3,500.00	3,500.00
Adult Enrichment Classes - Instructor Payments		1.00	15,000.00	15,000.00
Tennis Program - Instructor Payments		1.00	70,000.00	70,000.00
Youth Athletic Programs - Instructor Payment, Volleyball Game Officials and Gym Monitors.				
63 TOTAL CONTRACTUAL SERVICES				109,824.00
SUPPLIES				
0013410 6301 - OFFICE SUPPLIES		1.00	400.00	400.00 *
Miscellaneous Office Supplies - Writing instruments, binders, desk accessories, legal pads, three-ring binders, labels, post-it notes, and other miscellaneous office items as necessary.				400.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013410 6302 - POSTAGE				6,500.00 *
Postage - Mailing the Recreation Brochure to Colleyville Residents (3 times per year - Fall, Winter/Spring, and Summer)		1.00	6,500.00	6,500.00
0013410 6303 - OPERATING SUPPLIES				700.00 *
Copy and Fax Paper		1.00	400.00	400.00
Card Stock, Specialty Paper & Foam Board - Advertising		1.00	200.00	200.00
Batteries		1.00	100.00	100.00
0013410 6305 - UNIFORMS				1,500.00 *
Staff Shirts - Uniform shirts (especially for special events and volleyball)		1.00	1,500.00	1,500.00
0013410 6307 - RECREATION PROGRAM SUPPLIES				16,490.00 *
Tennis Program Supplies - Tennis ball, tennis ball hoppers		1.00	200.00	200.00
Volleyball League Supplies - Uniforms and Trophies (Fall, Spring, & Summer). New Sand Volleyball Leagues (Fall & Spring)		1.00	6,290.00	6,290.00
Bunny Brunch - Catered Brunch, Eggs, Supplies, Prizes, Entertainment, Petting Zoo, and Decorations		1.00	4,500.00	4,500.00
Winter Ball (Jan.) - DJ, Snacks, Refreshments, Decorations, Supplies, Prizes, Photo Supplies		1.00	4,000.00	4,000.00
Recreation Promotional Items - Custom giveaways for State of the City, Mayor for the Day, School Presentations/Expos		1.00	1,300.00	1,300.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
(pencils, pens, bags, water bottles, etc.)		1.00	200.00	200.00
Recreation Programs / Activities - Class materials and supplies				
0013410 6308 - PRINTING		1.00	16,000.00	16,200.00 *
Brochure Printing (Recreation Sensation) - 3 times per year (Fall, Winter/Spring, and Summer)				16,000.00
Miscellaneous Printing (business cards, etc.)		1.00	200.00	200.00
0013410 6328 - RECREATION EQUIPMENT		1.00	200.00	1,700.00 *
Tennis Equipment - Roll-Dri, Nets, Windscreen, Scorekeepers, Trash Cans				200.00
Volleyball Equipment - Ball Carts, Volleyballs, Ball Bags, Flags, Score Boards, etc.		1.00	1,000.00	1,000.00
Miscellaneous Recreation Equipment - Miscellaneous Balls, Storage Bins, Tools, Cones, Game Equipment, etc.		1.00	500.00	500.00
TOTAL SUPPLIES				43,490.00
TOTAL RECREATION				457,263.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0013420	REC SENIOR CENTER						
62	CONTRACTUAL SERVICES						
0013420	6204 - TRAVEL						
	Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist		1.00	75.00	275.00	75.00	*
	Texas Recreation and Park Society (TRAPS) State Conference (Galveston, TX) Recreation Specialist		1.00	200.00	200.00		
0013420	6207 - PRE-EMPLOYMENT						
	Annual Background Checks - Instructors		1.00	100.00	100.00	100.00	*
0013420	6209 - DUES & SUBSCRIPTIONS						
	International Council on Active Aging (ICAA) Membership - Recreation Specialist		1.00	.00	101.00	.00	*
	Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist		1.00	85.00	85.00		
	AARP - Annual membership dues		1.00	16.00	16.00		
0013420	6245 - EQUIPMENT RENTAL						
	Senior Health Fair - Table Rental		1.00	400.00	400.00	400.00	*
0013420	6257 - RECREATION PROGRAM INSTRUCTORS						
	Senior Recreation Classes - Instructor Payments		1.00	10,000.00	10,000.00	10,000.00	*

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013420 6261 - VEHICLE MAINTENANCE		1.00	100.00	100.00 *
Vehicle #507 - 2010 Ford 15 Passenger Van				100.00
0013420 6262 - GAS AND OIL		1.00	500.00	500.00 *
Gas - Vehicle #507 (Passenger Van - 2010 Ford)				500.00
0013420 6284 - EQUIPMENT MAINTENANCE		1.00	300.00	300.00 *
Senior Center - Exercise Equipment Maintenance & Repairs				300.00
63 TOTAL CONTRACTUAL SERVICES				11,776.00
SUPPLIES				
0013420 6302 - POSTAGE		1.00	300.00	300.00 *
Active Adult Brochure - Mailed three times annually (Fall, Winter/Spring and Summer)				300.00
0013420 6303 - OPERATING SUPPLIES		1.00	437.00	987.00 *
Senior Center Coffee Supplies - Coffee, filters, creamer, sugar, stir sticks, artificial sweeteners, cups				437.00
Senior Center First Aid Supplies - Ice packs and bandages		1.00	100.00	100.00
ID Printer - Supplies (Ribbon, Cards, etc.)		1.00	250.00	250.00
Brochure Supplies - brochure paper, labels, seals, etc.		1.00	200.00	200.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013420 6305 - UNIFORMS				60.00 *
Staff Shirts - Uniform to be worn at special events		1.00	60.00	60.00
0013420 6307 - RECREATION PROGRAM SUPPLIES				3,650.00 *
Senior Center Holiday Party - Catered dinner, drinks, decorations, prizes, supplies, photo supplies		1.00	1,100.00	1,100.00
Senior Center Special Events (Senior Health Fair, Miscellaneous Social Events, & Social Dances) - entertainment, snacks, game prizes, decorations & misc. event supplies		1.00	1,250.00	1,250.00
Egg-in-a-Bag Supplies (3rd Wednesday of the Month Event) - Eggs, juice, biscuits, misc. supplies		1.00	250.00	250.00
Senior Center Facility Supplies - game supplies, television trays, utility cart, etc.		1.00	150.00	150.00
Senior Center Tuesday Night Dinner Supplies - Paper products, beverages, utensils, cups		1.00	900.00	900.00
0013420 6308 - PRINTING				200.00 *
Senior Events - promotional fliers, postcards, etc.		1.00	200.00	200.00
0013420 6314 - BUILDING SUPPLIES				200.00 *
Miscellaneous Building Supplies - Paper towels, disinfectant wipes, light bulbs, cleaning supplies, and other supplies needed for basic building operation		1.00	200.00	200.00

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ACCOUNTS FOR:
GENERAL FUND

0013420 6328 - RECREATION EQUIPMENT

Senior Center Fitness Equipment
 - Replace worn / damaged items

Senior Center Miscellaneous
 Equipment - Replace worn /
 damaged items

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	100.00	200.00 *
	1.00	100.00	100.00

TOTAL SUPPLIES	5,597.00
TOTAL REC SENIOR CENTER	17,373.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0013610	COMMUNICATIONS						
61	PERSONNEL SERVICES						
0013610	6101 - SALARIES					24,664.00	
0013610	6105 - SALARY SAVINGS					-493.00	
0013610	6141 - FICA EXPENSE					1,887.00	
0013610	6142 - GROUP HEALTH INSURANCE					4,461.00	
0013610	6143 - WORKERS' COMPENSATION					103.00	
0013610	6146 - RETIREMENT					2,221.00	
	TOTAL PERSONNEL SERVICES					32,843.00	
62	CONTRACTUAL SERVICES						
0013610	6204 - TRAVEL					3,600.00 *	
	Annual Conference: City-County Communications and Marketing Association (3CMA), Texas Association of Municipal Information Officers (TAMIO), or Government Social Media		2.00	1,800.00		3,600.00	
0013610	6209 - DUES & SUBSCRIPTIONS					1,140.00 *	
	Annual Dues for Government Social Media Communicators		1.00	350.00		350.00	
	Annual dues - TAMIO Texas Association for Municipal Information Officers - statewide organization catering to the informational needs of city and county PIOs.		1.00	85.00		85.00	
	Annual dues - International Association of Business Communicators Professional international organization offering professional development in the field of communications for both public and private		1.00	304.00		304.00	

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GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
sector professionals.				
Annual subscription to AP Stylebook		1.00	26.00	26.00
Online AP style guide for media/communications professionals.				
City-County Communications and Marketing Association (3CMA) Annual Dues		1.00	375.00	375.00
0013610 6226 - MISC. CONTRACTUAL SERVICES				24,500.00 *
Annual renewal and hosting fees for website + programming changes		1.00	12,000.00	12,000.00
Photography/video services		1.00	7,500.00	7,500.00
Subscriptions for digital services - Archive Social, WeTransfer, Prezi, etc.		1.00	5,000.00	5,000.00
63 TOTAL CONTRACTUAL SERVICES				29,240.00
SUPPLIES				
0013610 6301 - OFFICE SUPPLIES				165.00 *
General office supplies		1.00	165.00	165.00
Supplies used for daily business activities and special projects.				
TOTAL SUPPLIES				165.00
TOTAL COMMUNICATIONS				62,248.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0013710	COLLEVILLE CENTER						
61	PERSONNEL SERVICES						
0013710	6101 - SALARIES					203,771.00	
0013710	6102 - TEMPORARY HELP					28,000.00	
0013710	6105 - SALARY SAVINGS					-4,716.00	
0013710	6139 - OVERTIME					3,043.00	
0013710	6141 - FICA EXPENSE					18,038.00	
0013710	6142 - GROUP HEALTH INSURANCE					47,588.00	
0013710	6143 - WORKERS' COMPENSATION					5,107.00	
0013710	6145 - UNEMPLOYMENT COMPENSATION					828.00	
0013710	6146 - RETIREMENT					18,712.00	
0013710	6148 - LONGEVITY PAY					985.00	
	TOTAL PERSONNEL SERVICES					321,356.00	
62	CONTRACTUAL SERVICES						
0013710	6204 - TRAVEL					200.00 *	
	10 Chamber Luncheons		10.00	20.00		200.00	
	Networking For Businees						
	Bookings at Center						
0013710	6209 - DUES & SUBSCRIPTIONS					1,075.00 *	
	Texas Association of Venues		2.00	300.00		600.00	
	Center Manager and Event						
	Coordinator Memberships to						
	Texas Municipal and Public						
	Venue Association.						
	Membership-Center Manager		1.00	475.00		475.00	
	National Association of						
	Assembly Managers						
	National membership provides						
	discounts on seminars and						

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
access to venue manager blogs, research methodology and trending in venue and event management practises.				
0013710 6226 - MISC. CONTRACTUAL SERVICES				480.00 *
Piano tuning fee x 4 Seasonal weather and piano movement can affect tuning. With CWC and several schools doing annual concerts, we get several requests annually to keep piano in key.		4.00	120.00	480.00
0013710 6236 - ADVERTISING				14,300.00 *
Bridal Events		1.00	500.00	500.00
Print Advertising- Fort Worth Star Telegram Community Impact Newspaper Advertising Center Promotional Brochures Center-Thank You Cards		1.00	6,000.00	6,000.00
Monthly creative expense for Facebook, Lobby display and all print advertising and collateral used at Center. Tina Anderson is local Colleyville digital media creative consultant providing all Facebook and social media creative as well as print branding for Center.		12.00	150.00	1,800.00
Wedding Wire Online Listing weddingwire.com 5th year advertising on this website. Annually 75-100		3.00	1,250.00	3,750.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
leads recieved, cost per lead of \$10.00. 50% of Center wedding bookings are from wedding wire. This is a do it yourself bride website providing webinar training on marketing trends for Center staff without having to travel				
Promotional swag and give away items- Bags, pens, paper, bride and groom squeeze dolls, custom contract folders and other promotional items used to promote Center.		1.00	2,250.00	2,250.00
Branding and promotion to both business segment and non-profit segments as well as chamber luncheon/ events and other local association meetings				
0013710 6245 - EQUIPMENT RENTAL		3.00	500.00	1,500.00 *
				1,500.00
0013710 6284 - EQUIPMENT MAINTENANCE				2,000.00
0013710 6285 - BUILDING MAINT & SUPPLIES		24.00	483.00	28,547.00 *
Friday and Wednesday janitorial service.				11,592.00
2X Weekly deep clean of kitchen and equipment as well as 3 public bathrooms in preparation for ongoing and weekend events.				
Emergency/non preventative maintenance work on non-warranty repairs and maintenance of mechanical systems and equipment.		1.00	6,500.00	6,500.00
The Center is entering its 21st year and many mechanical items are not under warranty and, typically need fixing on an emergency basis. Includes				

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GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
water fountain, exhaust fans, ice machines, refrigeration, exit signs, water heater, HVAC, door mechanisms, bathroom and kitchen plumbing, auto floor scrubbers, buffer, hand dryers, auto toilet flushers, sink faucets, garbage disposals, commercial coffee machines.		12.00	31.00	372.00
Monitronix- Security System Monthly monitoring		4.00	135.00	540.00
BWS-Fire Alarm Monitoring 5% rate increase 2019 Venue mandatory check of fire alarm and sprinkler systems.		4.00	700.00	2,800.00
Quarterly Window washing inside and out of 4 large Paladium and all other other small windows in Center. Ken Crooks Window Washing. (local Colleyville small business)		4.00	400.00	1,600.00
Quarterly Service filter changing system check, filter cleaning and maintenance on 6 AC units Veterans Air 3% increase on annual maintenance contract Checking of 6 AC units located on rooftop. Includes filter and belt and safety check of all units. Filters changed each quarter.		4.00	140.00	560.00
BWS-quarterly building sprinkler system and vent hood check. Changed out control box in 2018 mitigating service calls 2019 annual cost reduction		1.00	998.00	998.00
Annual door maintenance				

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ACCOUNTS FOR:
GENERAL FUND

5% increase

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Hufcor	1.00	1,785.00	1,785.00

Annual Partition Maintenance of room dividers in large hall and small conference room
 5% increase budgeted for 2019
 Wall is leveled annually for employee safety in moving during events as well as tracks cleaned and oiled for smooth operation.

Cleaning tools including floor buffing pads, paint brushes, buckets for cleaning, ice, floor brooms etc used for ongoing cleaning of building .

12.00	150.00	1,800.00
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0013710 6287 - PROPERTY MAINTENANCE

Exterior paint and facade touch ups
 Painting of black safety curb line in front of Center

1.00	1,000.00	2,500.00 *
		1,000.00

Monthly spraying of facility interior and exterior (Western Exterminators)

12.00	70.00	840.00
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Quarterly Grease Trap Cleaning
 Located outside kitchen this underground tank collects all the grease from kitchen. Cleaning pumps grease, disposes of grease and includes fuel surcharge for disposal.

4.00	165.00	660.00
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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
63 TOTAL CONTRACTUAL SERVICES				50,602.00
63 SUPPLIES				
0013710 6301 - OFFICE SUPPLIES				1,000.00
0013710 6302 - POSTAGE				100.00
0013710 6303 - OPERATING SUPPLIES				13,300.00 *
6303-Operating Supplies copier paper, first aid supplies, duct tape, kitchen utensils as needed.		4.00	100.00	400.00
Catering Supplies and Foods- offset by revenue charged to clients. Anticipate 3% increase in use/expense. Catering supplies and food are offset by revenue charged to clients. Beverages services include coffee, tea, soda and water service.		12.00	515.00	6,180.00
Flowers for lobby and restroom		12.00	35.00	420.00
Linen Service- \$2.00 cost per linen/clients charged \$5.00 per linen or linen provided free with standard business booking Monday-Friday 5% increase FY19 @ \$12.50 \$50/month Business rentals in 2017 to include linen rental. Weekly rental contract is @ \$125.00 with weekly replenish of new linens and back door mat, linen bags, linen bag holder, cleaning rags. Service charge, environmental charge for laundering and fuel included in weekly fee.		12.00	525.00	6,300.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013710 6305 - UNIFORMS				900.00 *
Facility Staffing- branded shirts for events, work slacks for maintenance crew		1.00	900.00	900.00
Annual replacement of maintenance crew shirts and new employees for weekend City events.				
0013710 6308 - PRINTING				500.00 *
Letterhead, business cards, fliers for conventions, customer satisfaction surveys, rate cards, etc.		1.00	500.00	500.00
0013710 6309 - LANDSCAPE				3,000.00
0013710 6314 - BUILDING SUPPLIES				13,940.00 *
Cleaning Supplies & Paper Products		12.00	800.00	9,600.00
Cleaning chemicals including viruscide for restrooms, toilet bowl cleaners, latex gloves, trash can liners, and covers, oven cleaner, dishwashing soap, magic erasers, dusters, micro-fiberpads, air freshners, hand soap.				
Flourescent light bulb replacement		1.00	1,100.00	1,100.00
Floor Care Products including stripper and wax		12.00	250.00	3,000.00
In order to keep main hall floor and the stage finish with high gloss, specialized products are needed and applied on quarterly basis.				
Batteries for microphones		12.00	20.00	240.00
9 volt batteries required for microphones and Crestron remote controller for audio				

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CITY OF COLLEYVILLE
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ACCOUNTS FOR:
GENERAL FUND

visual equipment

VENDOR QUANTITY UNIT COST 2020 Budgt Team

TOTAL SUPPLIES				32,740.00
TOTAL COLLEYVILLE CENTER				404,698.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013910	HUMAN RESOURCES				
61	PERSONNEL SERVICES				
0013910	6101 - SALARIES				168,530.00
0013910	6102 - TEMPORARY HELP				12,480.00
0013910	6105 - SALARY SAVINGS				-3,394.00
0013910	6141 - FICA EXPENSE				13,939.00
0013910	6142 - GROUP HEALTH INSURANCE				23,794.00
0013910	6143 - WORKERS' COMPENSATION				380.00
0013910	6145 - UNEMPLOYMENT COMPENSATION				414.00
0013910	6146 - RETIREMENT				15,283.00
0013910	6148 - LONGEVITY PAY				1,188.00
	TOTAL PERSONNEL SERVICES				232,614.00
62	CONTRACTUAL SERVICES				
0013910	6206 - TRAINING				9,425.00 *
	Texas Municipal Human Resources Association (TMHRA) Annual Conference - HR Dir & HR Analyst		2.00	800.00	1,600.00
	Tyler Technologies Conference for 1 HR staff member		1.00	3,000.00	3,000.00
	HR Southwest Seminar - HR Director		1.00	1,000.00	1,000.00
	Fort Worth Human Resources Management Association (FWRMA) Employment Law Seminar - HR Director		1.00	250.00	250.00
	Texas Municipal Human Resources Association (TMHRA) HR Nuts and Bolts Training - 1 HR Staff Member		1.00	225.00	225.00
	Women in Govt - HR Analyst		1.00	100.00	100.00
			1.00	450.00	450.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Professional in Human Resources (PHR) Certification Test - HR Analyst		1.00	1,000.00	1,000.00
Records Management Training from the Texas State Library and Archives Commission		1.00	1,700.00	1,700.00
Texas Public Risk Management (PRIMA) and Safety Conference		1.00	100.00	100.00
Texas Municipal Retirement System (TMRS) City Correspondent Training - HR Director				
0013910 6207 - PRE-EMPLOYMENT		1.00	75.00	75.00 *
Pre-employment screenings				75.00
0013910 6208 - ORGANIZATIONAL DEVELOPMENT		1.00	31,595.00	31,595.00 *
General Fund: \$31,595 (86%)				
Utility Fund: \$5,143 (14%)				
TOTAL: \$36,738.00				
Administrative Asst Luncheon \$1,000				
Assistant's Roundtable (\$100x2) \$200				
Benefit Bid Ad \$75				
Chili Cookoff \$800				
EAP \$8,808				
Employee Picnic \$1,800				
Employee Recognition Future Programming \$3,000				
Field Appreciation Day \$1,000				
Flu Shots (\$25 x 65) \$1,625				
HR Specialist Business Mgmt Daily \$200				
In-Service Day \$5,000				
Leadership Team Retreat \$1,000				
NCTCOG Training Account \$1,000				
Onboarding Box Lunches \$500				
Recognition Certificate Booklets \$100				
Retirement Plaques \$555				
Team of Excellence Award Photos \$75				
Training \$10,000				

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

**ACCOUNTS FOR:
GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013910 6209 - DUES & SUBSCRIPTIONS				875.00 *
Society for Human Resource Management (SHRM) Membership Dues - HR Dir & HR Analyst		2.00	250.00	500.00
Dallas Human Resources Association - HR Director		1.00	150.00	150.00
Texas Public Risk Management Association (PRIMA) dues - HR Director		1.00	75.00	75.00
Texas Municipal Human Resources Association (TMHRA) Membership Dues - HR Dir & HR Analyst		2.00	75.00	150.00
0013910 6226 - MISC. CONTRACTUAL SERVICES				21,063.00 *
Labor Law Poster Compliance		1.00	650.00	650.00
ERS Annual Fee (Texas Social Security Program)		1.00	35.00	35.00
Texas Municipal Human Resources Association (MHRA) Luncheon		1.00	221.00	221.00
Classification and Compensation Study Annual Updates to Pay Plan		1.00	5,000.00	5,000.00
Target Solution Training Software annual license		1.00	14,795.00	14,795.00
Subscription to Strategic Government Resources (SGR) job board website for advertising open positions		1.00	362.00	362.00
63 TOTAL CONTRACTUAL SERVICES				63,033.00
SUPPLIES				
0013910 6301 - OFFICE SUPPLIES				300.00 *
		1.00	300.00	300.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0013910 6302 - POSTAGE		1.00	120.00	120.00 *
0013910 6303 - OPERATING SUPPLIES		1.00	51.00	111.00 *
HR fax machine replacement cartridge		1.00	60.00	51.00
Misc				60.00
0013910 6305 - UNIFORMS		1.00	85.00	85.00 *
Uniforms				85.00
0013910 6308 - PRINTING		1.00	70.00	70.00 *
Printing; Business Cards				70.00
TOTAL SUPPLIES				686.00
TOTAL HUMAN RESOURCES				296,333.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0014110	COURT						
61	PERSONNEL SERVICES						
0014110	6101 - SALARIES				213,711.00		
0014110	6102 - TEMPORARY HELP				2,000.00		
0014110	6105 - SALARY SAVINGS				-5,240.00		
0014110	6141 - FICA EXPENSE				19,890.00		
0014110	6142 - GROUP HEALTH INSURANCE				47,588.00		
0014110	6143 - WORKERS' COMPENSATION				1,086.00		
0014110	6145 - UNEMPLOYMENT COMPENSATION				828.00		
0014110	6146 - RETIREMENT				23,413.00		
0014110	6148 - LONGEVITY PAY				3,000.00		
0014110	6152 - ACCRUED LEAVE PAY				43,289.00		
	TOTAL PERSONNEL SERVICES				349,565.00		
62	CONTRACTUAL SERVICES						
0014110	6204 - TRAVEL				2,000.00		
	TYLER TECHNOLOGIES CONFERENCE		1.00	2,000.00	2,000.00		*
	Tyler Incode Conference keeps the court staff up on training with Incode products and training				2,000.00		
0014110	6206 - TRAINING				1,940.00		*
	TX MUNICIPAL COURT EDUCATION CENTER (TMCEC) - CONTINUING EDUCATION FOR 3 REQUIRED		3.00	100.00	300.00		
	4 REGISTRATIONS FOR TMCEC SEMINARS		4.00	50.00	200.00		
	TMCEC TRAINING FOR COURT ADMINISTRATOR AND JUVENILE CASE MANAGER - AUSTIN - STATE MANDATORY		2.00	300.00	600.00		
			2.00	100.00	200.00		

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
CLERKS LEGISLATIVE UPDATE SEMINAR - DALLAS COURT ADMINISTRATOR AND CERTIFICATION TRAINING		1.00	100.00	100.00
LOCAL TRAINING FOR CERTIFIED CLERK		1.00	540.00	540.00
1 CLERK ATTEND THE NEW 32 HOUR TRAINING IN AUSTIN - REGISTRATION \$200, MILEAGE \$225				
0014110 6209 - DUES & SUBSCRIPTIONS		5.00	55.00	405.00 *
NORTH TEXAS COURT CLERKS ASSOCIATION - 5 employees		1.00	50.00	275.00
LEXIS NEXIS RISK SOLUTIONS - traffic law books		1.00	80.00	50.00
GOULDS LAW MANUAL UPDATE FOR JUDGE AND COURT STAFF				80.00
0014110 6218 - MUNICIPAL JUDGE				135,000.00
0014110 6226 - MISC. CONTRACTUAL SERVICES		1.00	1,250.00	3,377.00 *
SAFESITE - document storage		1.00	2,127.00	1,250.00
HIRED HANDS - translation services (foreign languages and sign language)				2,127.00
63 TOTAL CONTRACTUAL SERVICES				142,722.00
63 SUPPLIES				
0014110 6301 - OFFICE SUPPLIES		1.00	800.00	1,000.00 *
misc. office supplies		1.00	100.00	800.00
DEPOSIT SLIPS AND BANK BAGS FOR DAILY DEPOSIT		1.00	100.00	100.00
STAPLES - 2 types of envelopes for court notification mailings				100.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0014110 6303 - OPERATING SUPPLIES				7,668.00 *
OFFICE DEPOT - thermal paper for payment receipts		1.00	800.00	800.00
STAPLES - mailing labels		1.00	600.00	600.00
CPI ONE POINT - copy paper		1.00	1,200.00	1,200.00
SAFE SITE - document storage		1.00	500.00	500.00
CPI ONE POINT - paper for letters, dockets, & complaints		1.00	1,600.00	1,600.00
COLLEYVILLE - paper warrant issue		1.00	325.00	325.00
KELLER - paper warrant issue		1.00	325.00	325.00
OFFICE DEPOT - receipt printer ribbons		1.00	300.00	300.00
OFFICE DEPOT - ticket writer paper for PD		1.00	1,500.00	1,500.00
STAPLES - envelopes for mailing (2 types)		1.00	518.00	518.00
0014110 6308 - PRINTING				1,250.00 *
KIT JONES INC - hard copy citations, warrant cards, and blue envelopes		1.00	1,000.00	1,000.00
STEVE STRANGE - printing of letterhead / envelopes		1.00	250.00	250.00
STAPLES - misc office supplies / envelopes		.00	.00	.00
TOTAL SUPPLIES				9,918.00
TOTAL COURT				502,205.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0015110	FLEET SERVICES						
61	PERSONNEL SERVICES						
0015110	6101 - SALARIES					88,130.00	
0015110	6105 - SALARY SAVINGS					-1,836.00	
0015110	6139 - OVERTIME					1,575.00	
0015110	6141 - FICA EXPENSE					7,022.00	
0015110	6142 - GROUP HEALTH INSURANCE					23,794.00	
0015110	6143 - WORKERS' COMPENSATION					1,781.00	
0015110	6145 - UNEMPLOYMENT COMPENSATION					414.00	
0015110	6146 - RETIREMENT					8,267.00	
0015110	6148 - LONGEVITY PAY					1,140.00	
0015110	6150 - TOOL ALLOWANCE					960.00	
	TOTAL PERSONNEL SERVICES					131,247.00	
62	CONTRACTUAL SERVICES						
0015110	6206 - TRAINING					1,350.00 *	
	Automotive Service Excellence (ASE) Master Certification Testing-Online Program (Fleet Manager)		1.00	500.00		500.00	
	Automotive Service Excellence (ASE) Certification Testing-Self-Study Program (2 Mechanics)		2.00	140.00		280.00	
	Mechanical and Diagnostic and Repair Training (2 Mechanics x 3 courses x \$94.95/course)		6.00	95.00		570.00	

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015110 6207 - PRE-EMPLOYMENT				100.00
0015110 6209 - DUES & SUBSCRIPTIONS				2,301.00 *
Chilton's On-Line Repair Manuals Annual Subscription Cost		1.00	1,728.00	1,728.00
American Public Works Association (APWA) (Fleet Manager)		1.00	203.00	203.00
National Association of Fleet Administrators (NAFA) Assoc. (Fleet Manager)		1.00	310.00	310.00
CDL Renewal		1.00	60.00	60.00
0015110 6226 - MISC. CONTRACTUAL SERVICES				2,568.00 *
Networkfleet GPS Monitoring		1.00	1,868.00	1,868.00
Encore scan tool software (for tires)		1.00	700.00	700.00
0015110 6228 - PROFESSIONAL MAINTENANCE				675.00 *
Service Parts Cleaner		5.00	135.00	675.00
0015110 6261 - VEHICLE MAINTENANCE				2,050.00 *
Vehicles 302, 394, 507, 707, 891		1.00	2,050.00	2,050.00
0015110 6262 - GAS AND OIL				8,700.00 *
Motor Pool Gas and Oil		1.00	3,675.00	3,675.00
All City Vehicles Bulk Oil		1.00	5,025.00	5,025.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015110 6283 - SAFETY EQUIPMENT/SERVICES				75.00
0015110 6284 - EQUIPMENT MAINTENANCE				5,400.00 *
Equipment 300, 303, 334		1.00	700.00	700.00
Back-up generator maintenance		1.00	1,200.00	1,200.00
Repairs to Lifts		1.00	3,500.00	3,500.00
 63 TOTAL CONTRACTUAL SERVICES				23,219.00
SUPPLIES				
0015110 6305 - UNIFORMS				2,064.00 *
Uniform Rental and Miscellaneous Clothing Supply (3 Fleet Personnel)		1.00	2,064.00	2,064.00
0015110 6313 - SMALL TOOLS				1,150.00
0015110 6318 - SHOP SUPPLIES				1,935.00 *
Various Shop Supplies		1.00	1,935.00	1,935.00
0015110 6326 - SAFETY EQUIPMENT/SUPPLIES				900.00
 TOTAL SUPPLIES				6,049.00
TOTAL FLEET SERVICES				160,515.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0015710	FACILITY SERVICES						
61	PERSONNEL SERVICES						
0015710	6101 - SALARIES					118,484.00	
0015710	6105 - SALARY SAVINGS					-3,110.00	
0015710	6139 - OVERTIME					4,400.00	
0015710	6141 - FICA EXPENSE					11,898.00	
0015710	6142 - GROUP HEALTH INSURANCE					23,794.00	
0015710	6143 - WORKERS' COMPENSATION					3,983.00	
0015710	6145 - UNEMPLOYMENT COMPENSATION					414.00	
0015710	6146 - RETIREMENT					14,005.00	
0015710	6148 - LONGEVITY PAY					908.00	
0015710	6152 - ACCRUED LEAVE PAY					31,730.00	
	TOTAL PERSONNEL SERVICES					206,506.00	
62	CONTRACTUAL SERVICES						
0015710	6204 - TRAVEL					1,000.00 *	
	Building Maintenance Seminars		2.00	500.00		1,000.00	
	TBD (Facilities Manager and						
	Building Maintenance						
	Technician)						
			.00	.00		.00	
0015710	6206 - TRAINING					1,800.00 *	
	HVAC Continuing Education		1.00	300.00		300.00	
	(Facility Manager)						
	Vocational Training (Building		1.00	1,000.00		1,000.00	
	Tech)						
	Safety Training		1.00	500.00		500.00	

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015710 6209 - DUES & SUBSCRIPTIONS		1.00	100.00	100.00 *
HVAC License (Facility Manager)				
0015710 6226 - MISC. CONTRACTUAL SERVICES		1.00	312.00	312.00 *
Networkfleet GPS Monitoring				
0015710 6261 - VEHICLE MAINTENANCE		1.00	2,000.00	2,000.00 *
Vehicle 718				
0015710 6262 - GAS AND OIL				1,200.00
0015710 6285 - BUILDING MAINT & SUPPLIES		1.00	2,500.00	337,008.00 *
Bidault House: Miscellaneous Maintenance				
City Hall/Library/Justice Center: Backflow Testing				
City Hall/Library/Justice Center: Cleaning and Janitorial				
City Hall/Library/Justice Center: Fire Alarm Inspections and Monitoring				
City Hall/Library/Justice Center: Floor Mats Contract				
City Hall/Library/Justice Center: HVAC Maintenance & Repair				
City Hall/Library/Justice Center: Miscellaneous Maintenance (thermostat zone controllers, hot water actuators not covered in blanket maintenance, fire station rollup door repairs, miscellaneous)				
City Hall/Library/Justice Center: Pest Control				
City Hall/Library/Justice				

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
Center: Security Systems Maintenance and Supply		1.00	4,944.00		4,944.00	
City Hall/Library/Justice Center: Window Cleaning		1.00	4,200.00		4,200.00	
City Hall/Library: Boiler Inspection and Maintenance		1.00	7,824.00		7,824.00	
City Hall/Library: Elevator Inspections and Maintenance Agreement		1.00	4,161.00		4,161.00	
Fire Administration: Cleaning and Janitorial		1.00	3,690.00		3,690.00	
Fire Stations 1, 2 and 3: Fire Alarm Inspections and Monitoring		1.00	6,300.00		6,300.00	
Fire Stations 1, 2 and 3: HVAC Maintenance: Repairs, Service, Replacement		1.00	27,000.00		27,000.00	
Fire Stations 1, 2 and 3: Miscellaneous Maintenance (general building repair, plumbing maintenance; backflow testing, etc.; includes Original Fire Station)		1.00	800.00		800.00	
Fire Stations 1, 2 and 3: Pest Control		1.00	2,550.00		2,550.00	
Justice Center: Gate Maintenance Contract		1.00	1,000.00		1,000.00	
Library: Partition Door Service Plan		1.00	1,696.00		1,696.00	
Library: Automatic Door Maintenance		1.00	500.00		500.00	
Misc Contracts: Light Bulb Disposal Contract		1.00	800.00		800.00	
Misc Contracts: Energy Audit		1.00	2,100.00		2,100.00	
Misc Contracts: Panic Button Monitoring		1.00	750.00		750.00	
Senior Center: Fire Alarm Inspections and Monitoring						

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Senior Center: HVAC Maintenance and Repair		1.00	2,790.00	2,790.00
Senior Center: Cleaning and Janitorial (Non-Discretionary/Ongoing)		1.00	9,411.00	9,411.00
Senior Center: Door Service Plan		1.00	1,000.00	1,000.00
Senior Center: Miscellaneous Maintenance (paint, hardware, door closures, locksets, keys, etc.)		1.00	1,250.00	1,250.00
Senior Center: Pest Control		1.00	570.00	570.00
Public Works Service Center: Pest Control		1.00	260.00	260.00
TOTAL CONTRACTUAL SERVICES				343,420.00
63 SUPPLIES				
0015710 6303 - OPERATING SUPPLIES				
Tapes, Access Cards, etc.		1.00	250.00	250.00 *
0015710 6305 - UNIFORMS				
Uniforms and Misc Clothing Supply (Building Technician, Facility Services Manager)		1.00	300.00	300.00 *
0015710 6313 - SMALL TOOLS				850.00
0015710 6314 - BUILDING SUPPLIES				
Lighting Supplies (City Hall/Library/Justice Center)		1.00	10,000.00	15,000.00 *
Lighting Supplies/Bulbs (Fire Stations 1, 2 and 3)		1.00	5,000.00	5,000.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0015710 6326 - SAFETY EQUIPMENT/SUPPLIES

VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
			450.00	

TOTAL SUPPLIES			16,850.00	
TOTAL FACILITY SERVICES			566,776.00	

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015910	INFORMATION SERVICES				
61	PERSONNEL SERVICES				
0015910	6101 - SALARIES				253,157.00
0015910	6102 - TEMPORARY HELP				35,000.00
0015910	6105 - SALARY SAVINGS				-5,904.00
0015910	6139 - OVERTIME				721.00
0015910	6141 - FICA EXPENSE				22,584.00
0015910	6142 - GROUP HEALTH INSURANCE				23,794.00
0015910	6143 - WORKERS' COMPENSATION				616.00
0015910	6145 - UNEMPLOYMENT COMPENSATION				1,242.00
0015910	6146 - RETIREMENT				17,965.00
0015910	6148 - LONGEVITY PAY				1,223.00
0015910	6152 - ACCRUED LEAVE PAY				5,122.00
	TOTAL PERSONNEL SERVICES				355,520.00
62	CONTRACTUAL SERVICES				
0015910	6204 - TRAVEL				
	Mileage Re-imbursement for travel and exp.		1.00	850.00	1,430.00 *
	Texas Association of Governmental Information Managers (TAGITM) -Houston, TX				850.00
	Employee Training (Dallas, TX-Irving, TX)				
	Global Knowledge				
	Texas Association of Governmental Information Managers (TAGITM) Hotel		1.00	580.00	580.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0015910 6206 - TRAINING

ISM Mgr. CISCO ICND1 v3.0 -
 Interconnecting Cisco
 Networking Devices
 UPdated Training

ISM Manager-- ICND2 v3.0 -
 Interconnecting Cisco
 Networking Devices, Part 2

Installation, Storage, and
 Compute with Windows Server
 2016 (M20740)
 SADM-Staff-Microsoft Training

Administering Windows Server
 2012 (M20411).
 SADM Microsoft Training

SYSTEM Admin -- Deploying
 System Center 2012
 Configuration Manager (M10748)
 Microsoft

SYSTEM Admin -- Home
 Infrastructure Provisioning
 with System Center Virtual
 Machine Manager (M10981)
 SYS Admin

City Staff- Individual
 Security Training KNOWB-4
 Email testing and training
 for employees

CB Nuggets-Online Training for
 DTS staff
 on demand training for
 part-time staff

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	3,595.00	28,595.00 *
			3,595.00
	1.00	3,595.00	3,595.00
	1.00	3,095.00	3,095.00
	1.00	3,095.00	3,095.00
	1.00	3,095.00	3,095.00
	1.00	2,995.00	2,995.00
	1.00	5,630.00	5,630.00
	1.00	3,495.00	3,495.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015910 6209 - DUES & SUBSCRIPTIONS				1,025.00 *
TX Assoc. of Govt. Info. Tech Mgrs. (TAGITM)		2.00	140.00	280.00
Texas Association of State systems for Computing and Communications		1.00	150.00	150.00
TAGITM Conference Fee		1.00	595.00	595.00
0015910 6225 - COMPUTER SERVICES				29,315.00 *
Building inspection 4 Aircards (\$49.00 monthly) Addedf A card for Caleb Tandy		4.00	588.00	2,352.00
Fire-EMS Aircard		1.00	588.00	588.00
Fire-Operations Verizon Aircards 12 vehicles total Additional 3 vehicles have been added		12.00	588.00	7,056.00
Fire-Operations Fire Check software maintenance		1.00	550.00	550.00
FireCheckoff.com		1.00	588.00	588.00
Fire-Prevention Verizon Aircard		1.00	79.00	79.00
Library-TLC 1 epon Printer supplies		1.00	1,002.00	1,002.00
Parks Maintenance- Time Warner Cable Fees \$82.99 Monthly		23.00	588.00	13,524.00
Aircards for laptops in patrol/unmarked cars 1 Patrol LT. Take home		1.00	588.00	588.00
Police CID aircard		1.00	588.00	588.00

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
PD-Code Enforcement Aircard		1.00	2,400.00	2,400.00
Internet redundancy on-going cost				
0015910 6226 - MISC. CONTRACTUAL SERVICES		1.00	18,890.00	234,517.00 *
Laserfiche: Enterprise Rio Lic. - 50 concurrent users				18,890.00
DocumentImagingSystemincludes: LaserficheRIOSystem LFRioNamedFullUserqty52 LFRioRecordsManagementUsersqty52 LFRioScanConnectqty1 LFRioPilotPublicPortallicenseqty1 GeoDocsqty1 DocuNavNavigatorqty1 DocuNavAutoFileqty1		1.00	7,140.00	7,140.00
Agenda management Software (CIVIC PLUS)		1.00	17,300.00	17,300.00
CRW permitting software Annual Maintenance Contract		1.00	7,400.00	7,400.00
CRW Offsite (IVR) software as a service (SAAS)		1.00	5,379.00	5,379.00
Finance - Fund Balance Maintenance		1.00	25,400.00	25,400.00
Finance-Munis ERP annual Maintenance Contract %4 cost increase		1.00	13,000.00	13,000.00
Munis Operating System and Database Administration (OSDBA) Support and DR site %4 cost increase		1.00	840.00	840.00
Fleet- Vehicle Maintenance DB software Annual Maintenance Raise is last years cost		1.00	3,000.00	3,000.00
Gov Connection (CALL ON COLLEYVILLE) Customer Response				

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
Module (CRM) Hosting		1.00	24,912.00	24,912.00	
Microsoft-- Server					
Lic/Office/Exchange/Sharepoint					
2019- 4 X MS Server 2016 DC-					
\$6228.00					
Enterprise Agreement is over					
This fiscal Year. We'll be					
moving to a Pay By Year					
model.					
		1.00	8,070.00	8,070.00	
VMWARE Support Contract		1.00	17,800.00	17,800.00	
Swagit online Webcast annual					
agreement					
Maintenance increase of					
\$52.50 a month					
		1.00	4,600.00	4,600.00	
Barracuda Spam Filter					
Last years cost					
		1.00	3,900.00	3,900.00	
Barracuda email Archiver					
Last years increase					
		1.00	4,200.00	4,200.00	
VMWARE View Desktop Annual					
Contract					
This cost changed to a new					
lic. model from view to Vmware					
Horizon					
		1.00	5,308.00	5,308.00	
FIRE-Emergency Reporting					
Software Maintenance					
Reporting Systems INC.					
Increase this year					
		1.00	550.00	550.00	
Fire- Checkoffs-maintenance		70.00	12.50	875.00	
Fire-Active 911		2.00	1,234.00	2,468.00	
Engineering- AutoCad					
Maintenance					

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
Digitizing documents to laserfiche annual funding		1.00	12,000.00		12,000.00
Munis Disaster Recovery %4 cost increase		1.00	11,100.00		11,100.00
Tyler Unlimited Client Access Maintenance %4 cost increase		1.00	1,716.00		1,716.00
HOSTMONITOR Service- network monitoring software		1.00	1,299.00		1,299.00
CRW-GIS TRAK Annual Maintenance		1.00	2,500.00		2,500.00
Netbrain Annual Maintenance- network monitoring		1.00	1,960.00		1,960.00
Barracuda OFF-site Backup system		1.00	5,100.00		5,100.00
Blade chassis support SERVICE IT direct		1.00	5,380.00		5,380.00
Change Vendor to SEI					
Landguard annual cost- network vulnerability assessment tool		1.00	6,600.00		6,600.00
Ocularis camera maintenance starting after original 3yr contract over.		1.00	4,850.00		4,850.00
American Answering Services (City ISM 24/7 on-call answering service) This is \$90 a month		12.00	90.00		1,080.00
Digital cloud fax model		1.00	3,100.00		3,100.00
NeoGov maintenance contract (applicant tracking software)		1.00	6,800.00		6,800.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015910 6240 - CELL PHONES		1.00	588.00	588.00 *
ISM Aircard				588.00
0015910 6246 - OFFICE EQUIP & MAINTENANCE		1.00	22,100.00	27,484.00 *
A/V Equipment City Hall, Library, and Colleyville Center Repair and maint. of equipment (break/fix annual budget)		1.00	3,200.00	22,100.00
Council Chamber Projector bulbs for overheads I'm adding 2nd floor classroom @ CH EOC Projector Library Projectors 3 rooms Additional 1600.00		1.00	3,200.00	3,200.00
UPS Annual Battery replacement City Hall We are moving to Smart UPS's over the next 5 years that are a little more expensive. we have 19 closet UPS's we are scheduled to replace 10 a year at \$140.00 a piece. the price is moving to new equipment at \$711.00 EACH. we are going to replace 4 next year plus battery replacement of 6 other battery replacements. (moved \$1,500 to CEDC FY 2017)		1.00	2,184.00	2,184.00
0015910 6261 - VEHICLE MAINTENANCE		1.00	878.00	878.00 *
2005 Ford Expedition maintenance				878.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015910 6262 - GAS AND OIL				500.00 *
2005 Ford Expedition Gas/Oil		1.00	500.00	500.00
63 TOTAL CONTRACTUAL SERVICES				324,332.00
SUPPLIES				
0015910 6301 - OFFICE SUPPLIES				50.00
0015910 6302 - POSTAGE				500.00 *
Shipping for Equipment returns		1.00	500.00	500.00
0015910 6305 - UNIFORMS				720.00 *
staff shirts		16.00	45.00	720.00
0015910 6312 - COMPUTER SUPPLIES				9,105.00 *
Toner/Ink for printers		1.00	7,605.00	7,605.00
city-wide				
Miscellaneous Computer Supplies		1.00	1,500.00	1,500.00
0015910 6360 - MINOR OPERATING OUTLAY				5,058.00 *
Cradlepoint Wireless Routers in		6.00	843.00	5,058.00
PD/FD Vehicles				
This is a program that we started 2 years ago and we have had to replce 3 items already as just wear and tear items. This is not a replacement but we need to keep 3 to 5 on board always as we are dealing with Public Safety.				
Software Upgrade to Phone system		1.00	.00	.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

68	TOTAL SUPPLIES				15,433.00
	TRANSFER TO OTHER FU				
0015910	6809 - TRANSFER TO CABLE/CAP EQUIP				
	Annual transfer to the Vehicle & Equipment Replacement Fund for technology replacement.	1.00	117,000.00	117,000.00	117,000.00 *
	Includes: laptops, desktops, monitors, phones, security cameras, switches, servers, and iPads				
	TOTAL TRANSFER TO OTHER FU				117,000.00
	TOTAL INFORMATION SERVICES				812,285.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0015920	IS GIS						
61	PERSONNEL SERVICES						
0015920	6101 - SALARIES					11,204.00	
0015920	6105 - SALARY SAVINGS					-225.00	
0015920	6141 - FICA EXPENSE					859.00	
0015920	6142 - GROUP HEALTH INSURANCE					1,666.00	
0015920	6143 - WORKERS' COMPENSATION					23.00	
0015920	6145 - UNEMPLOYMENT COMPENSATION					29.00	
0015920	6146 - RETIREMENT					1,011.00	
0015920	6148 - LONGEVITY PAY					24.00	
62	TOTAL PERSONNEL SERVICES					14,591.00	
	CONTRACTUAL SERVICES						
0015920	6204 - TRAVEL					1,550.00 *	
	Esri World User Conference		1.00	1,100.00		1,100.00	
	Hotel						
	Annual San Diego, CA		1.00	450.00		450.00	
	Mileage Reimbursement						
0015920	6206 - TRAINING					8,995.00 *	
	ESRI Training		1.00	5,000.00		5,000.00	
	Microsoft Sharepoint Training		1.00	3,995.00		3,995.00	
0015920	6209 - DUES & SUBSCRIPTIONS					65.00 *	
	Southcentral ARC user group		1.00	65.00		65.00	
	(SCUAG)						
	GIS Professional Certify Fee		1.00	.00		.00	

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0015920 6226 - MISC. CONTRACTUAL SERVICES				39,961.00 *
GPS Service-Annual Service Agreement Trimble Software		1.00	1,230.00	1,230.00
I-Communities NCTCOG-Annual Maintenance agreement		1.00	4,800.00	4,800.00
Development Services-Application Service Consulting		1.00	4,000.00	4,000.00
Nexus Viewer maintenance-online map viewing		1.00	3,800.00	3,800.00
Enterprise License Agreement (ESRI)		1.00	25,000.00	25,000.00
Training Moved out of contract to training area.				
Contract renewal fy2020 price remains the same				
Plotter Maintenance		1.00	1,131.00	1,131.00
TOTAL CONTRACTUAL SERVICES				50,571.00
63 SUPPLIES				
0015920 6301 - OFFICE SUPPLIES				5,430.00 *
Office Supplies - Printing and Binding (Map Books)		1.00	1,750.00	1,750.00
Plotter Ink		2.00	1,250.00	2,500.00
Plotter Paper Rolls 36"		4.00	100.00	400.00
Outside Plotter Prints larger than 36"		1.00	780.00	780.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0015920 6305 - UNIFORMS

staff shirts

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	90.00	90.00 *
			90.00

TOTAL SUPPLIES
 TOTAL IS GIS

5,520.00
 70,682.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0016210 MERIT POOL

61 PERSONNEL SERVICES

0016210 6101 - SALARIES

FY 2020 Merit Pool estimate

1.00 235,000.00 280,000.00 *

235,000.00

Market adjustments estimate for
 2019 (FY 2020)

1.00 45,000.00 45,000.00

TOTAL PERSONNEL SERVICES
 TOTAL MERIT POOL

280,000.00
 280,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0016310 CAPITAL EQUIPMENT RESERVE					
68 TRANSFER TO OTHER FU					
0016310 6810 - CAPITAL EQUIPMENT RESERVE				371,000.00 *	
Vehicle and Capital Equipment Replacement		1.00	221,000.00	221,000.00	
Fire Apparatus replacement program		1.00	150,000.00	150,000.00	
TOTAL TRANSFER TO OTHER FU				371,000.00	
TOTAL CAPITAL EQUIPMENT RESERVE				371,000.00	

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0019999	NON-DEPARTMENTAL						
62	CONTRACTUAL SERVICES						
0019999	6203 - INSURANCE SHARE		1.00	199,581.00	199,581.00	199,581.00	*
	Property and liability insurance for the General Fund (68% to General Fund) - anticipated 15% FY2019 increase						
0019999	6234 - CREDIT CARD CONV FEES					20,000.00	
0019999	6238 - ELECTRICITY		1.00	335,000.00	335,000.00	335,000.00	*
	TCAP projections based on historical usage and lower prices in new contract beginning mid-FY2017						
0019999	6241 - TELEPHONE		12.00	2,000.00		138,500.00	*
	AT&T bill- \$2,000 per month		12.00	7,000.00		84,000.00	
	Time Warner- PRIs		1.00	17,000.00		17,000.00	
	SmartNet contract- annual maintenance fee for new phone equipment		1.00	13,500.00		13,500.00	
	Moves/Adds/Changes city-wide phone system						
0019999	6246 - OFFICE EQUIP & MAINTENANCE		1.00	45,000.00		45,000.00	*
	Lease of Copiers and Maintenance (General Fund Portion)						
0019999	6248 - GAS		1.00	30,000.00		30,000.00	*

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0019999 6251 - T.R.A. WATER		1.00	210,000.00	210,000.00	210,000.00 *
General Fund to pay the Utility					
Fund for City water use					
0019999 6281 - COMMUNICATIONS MAINTENANCE		1.00	126,693.00	126,693.00	126,693.00 *
Radio and radio tower expenses					
63 TOTAL CONTRACTUAL SERVICES				1,104,774.00	
SUPPLIES					
0019999 6302 - POSTAGE				15,880.00	
TOTAL SUPPLIES				15,880.00	
TOTAL NON-DEPARTMENTAL				1,120,654.00	
TOTAL GENERAL FUND		24,022,003.00			

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0022010	UTILITY BILLING				
61	PERSONNEL SERVICES				
0022010	6101 - SALARIES			179,225.00	
0022010	6139 - OVERTIME			1,271.00	
0022010	6141 - FICA EXPENSE			14,059.00	
0022010	6142 - GROUP HEALTH INSURANCE			47,588.00	
0022010	6143 - WORKERS' COMPENSATION			384.00	
0022010	6145 - UNEMPLOYMENT COMPENSATION			828.00	
0022010	6146 - RETIREMENT			16,548.00	
0022010	6148 - LONGEVITY PAY			1,628.00	
0022010	6152 - ACCRUED LEAVE PAY			1,650.00	
	TOTAL PERSONNEL SERVICES			263,181.00	
62	CONTRACTUAL SERVICES				
0022010	6204 - TRAVEL			4,000.00 *	
	Utility Billing Supervisor and Analyst - Tyler Technologies Conference 2020	2.00	2,000.00	4,000.00	
0022010	6206 - TRAINING			6,198.00 *	
	Training Class TBD for utility billing staff	2.00	99.00	198.00	
	MUNIS AND OTHER SOFTWARE TRAINING AND ENHANCEMENTS. (EXAMPLES MUNIS SELF-SERVICE, CRYSTAL REPORTS)	1.00	6,000.00	6,000.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0022010 6221 - AUDIT					29,046.00 *
ANNUAL AUDIT (Utility Fund Portion)		1.00	28,568.00		28,568.00
GFOA - REVIEW FEE FOR CAFR AWARD (SPLIT 50/50 WITH FINANCE)		1.00	253.00		253.00
GFOA - REVIEW FEE FOR PAFR AWARD (SPLIT 50/50 WITH FINANCE)		1.00	225.00		225.00
0022010 6225 - COMPUTER SERVICES					30,398.00 *
Core & Main (INSIGHT) Billing/Meter Reading Software Yearly Maintenance Contract		1.00	2,079.00		2,079.00
Core & Main (Insight) Trimble Hand Held Meter Reading Yearly Maintenance		4.00	691.00		2,764.00
Munis ERP Financial Suite Annual Maintenance Contract		1.00	24,706.00		24,706.00
Munis Support & Update Licensing - IVR Gateway		1.00	849.00		849.00
0022010 6226 - MISC. CONTRACTUAL SERVICES					28,500.00 *
Infosend Outsource Printing / Mailing of Utility Bills/Insert PDF File		1.00	28,500.00		28,500.00
0022010 6233 - BANK SERVICE CHARGES					7,492.00 *
Wells Fargo - check clearing/deposit posting (70 % split with General Fund)		1.00	3,742.00		3,742.00
GARD CL SW - courier charges armored delivery (70% - 30% to General Fund)		1.00	3,750.00		3,750.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0022010 6246 - OFFICE EQUIP & MAINTENANCE				895.00 *
Automatic Letter Opener Annual Contract		1.00	200.00	200.00
Shredder Maintenance Cleaning/Maintenance		1.00	695.00	695.00
0022010 6285 - BUILDING MAINT & SUPPLIES				7,807.00 *
ORIENTAL BLDG SERVICES - Janitorial Service 1/6 of City Hall		1.00	7,807.00	7,807.00
63 TOTAL CONTRACTUAL SERVICES SUPPLIES				114,336.00
0022010 6301 - OFFICE SUPPLIES				670.00 *
STAPLES - misc supplies		1.00	670.00	670.00
0022010 6302 - POSTAGE				53,808.00 *
USPS - P.O.Box Rental for Box 1016 Return Address for Utility Bills		1.00	150.00	150.00
P.O. Box rental Department letters				
PURCHASE POWER - postage for meter		1.00	2,700.00	2,700.00
Infosend - metered postage Utility Bills		1.00	50,958.00	50,958.00
Currently water bill postage is \$4161.50 x 12 = \$49,938.00				
Delinquent notices postage is \$85.00 x 12 = \$1020.00				

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0022010 6303 - OPERATING SUPPLIES				1,675.00 *
STAPLES - misc supplies		1.00	750.00	750.00
CPI ONE POINT - copy paper		1.00	500.00	500.00
PRINTING SYSTEMS INC - notices/forms		1.00	250.00	250.00
STEVE STRANGE - forms		1.00	55.00	55.00
Deposit Slips 50 per book @\$4.79 x 7 books = 33.00 Deposit Bags 100 per box @\$21.80 x 4 boxs = 87.00		1.00	120.00	120.00
0022010 6308 - PRINTING				790.00 *
STEVE STRANGE - deposit books, letter head & envelopes		1.00	450.00	450.00
1/2 of the cost for printing the PAFR (400 copies @ \$1.7 each)		200.00	1.70	340.00
0022010 6312 - COMPUTER SUPPLIES				1,629.00 *
STAPLES - HP Laser Printers - toner/supplies		1.00	1,629.00	1,629.00
TOTAL SUPPLIES				58,572.00
TOTAL UTILITY BILLING				436,089.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0025920 IS GIS					
61 PERSONNEL SERVICES					
0025920 6101 - SALARIES				52,020.00	
0025920 6141 - FICA EXPENSE				3,988.00	
0025920 6142 - GROUP HEALTH INSURANCE				7,733.00	
0025920 6143 - WORKERS' COMPENSATION				109.00	
0025920 6145 - UNEMPLOYMENT COMPENSATION				135.00	
0025920 6146 - RETIREMENT				4,694.00	
0025920 6148 - LONGEVITY PAY				111.00	
TOTAL PERSONNEL SERVICES				68,790.00	
TOTAL IS GIS				68,790.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0026110	UTILITY OPERATIONS WATER			
61	PERSONNEL SERVICES			
0026110	6101 - SALARIES			267,938.00
0026110	6135 - STANDBY PAY			2,955.00
0026110	6139 - OVERTIME			17,794.00
0026110	6141 - FICA EXPENSE			22,890.00
0026110	6142 - GROUP HEALTH INSURANCE			71,382.00
0026110	6143 - WORKERS' COMPENSATION			7,138.00
0026110	6145 - UNEMPLOYMENT COMPENSATION			1,242.00
0026110	6146 - RETIREMENT			26,944.00
0026110	6147 - INCENTIVE PAY			600.00
0026110	6148 - LONGEVITY PAY			3,653.00
0026110	6152 - ACCRUED LEAVE PAY			6,279.00
	TOTAL PERSONNEL SERVICES			428,815.00
62	CONTRACTUAL SERVICES			
0026110	6206 - TRAINING			4,910.00 *
	Work Zone Safety (7 FTE's)	7.00	200.00	1,400.00
	Texas A&M Engineering Extension Service (TEEX) Training (6 FTE's)	6.00	385.00	2,310.00
	NCTCOG Water Courses	4.00	300.00	1,200.00
0026110	6207 - PRE-EMPLOYMENT			647.00
0026110	6209 - DUES & SUBSCRIPTIONS			1,923.00 *
	Texas Water Utilities Association (TWUA) (3 Equipment Operators & Water and Wastewater Supervisor)	4.00	100.00	400.00
	American Water Works Association (Division)	1.00	752.00	752.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
		1.00	330.00	330.00
	Backflow Prevention Assembly Tester (Water and Wastewater Supervisor)	1.00	330.00	330.00
	Water License Renewal (Superintendent, Manager, Equipment Operator)	1.00	111.00	111.00
	Wastewater License Renewal (Superintendent, Manager, Equipment Operator)			
0026110 6226 - MISC. CONTRACTUAL SERVICES				40,844.00 *
	DART ROW Agreement 200791 (16" Water Line)	1.00	16,544.00	16,544.00
	VueWorks Asset Management Software Subscription	1.00	6,000.00	6,000.00
	Networkfleet GPS Monitoring	1.00	1,246.00	1,246.00
	DART ROW Agreement 980501 (12' waterline 790' W of John McCain)	1.00	300.00	300.00
	DART ROW Agreement 991004 (8" waterline 1,980' W of John McCain)	1.00	300.00	300.00
	DART ROW Agreement 221210 (12" Waterline Pleasant Run)	1.00	1,800.00	1,800.00
	Wheco Software and SCADA Maint	1.00	6,000.00	6,000.00
	Mowing Services	1.00	8,654.00	8,654.00
0026110 6231 - LEGAL ADVERTISING				100.00
0026110 6240 - CELL PHONES				990.00 *
	Two (2) After-Hour Cell Phones	1.00	990.00	990.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0026110	6245 - EQUIPMENT RENTAL		1.00	1,500.00	1,500.00 *
	Emergency Rental of Pumps and Equipment				
0026110	6251 - T.R.A. WATER		1.00	3,325,526.00	10,578,071.00 *
	FY 2020 estimated TRA debt service		1.00	7,252,545.00	3,325,526.00
	FY 2020 estimated TRA volumetric charges				
0026110	6253 - WATER SAMPLES		1.00	12,500.00	12,500.00 *
	Water samples for water quality testing				
0026110	6261 - VEHICLE MAINTENANCE		1.00	4,000.00	4,000.00 *
	Vehicles 678, 811, 822, and 883				
0026110	6262 - GAS AND OIL				12,950.00
0026110	6274 - METER MAINT AND TESTING				500.00
0026110	6284 - EQUIPMENT MAINTENANCE		1.00	8,000.00	8,000.00 *
	Equipment 810, 883, 884 885, 897				
0026110	6296 - WATER LICENSING FEE		1.00	23,000.00	23,000.00 *
	TCEQ fee for water system at \$2.45 per connection				
63	TOTAL CONTRACTUAL SERVICES				10,689,935.00
	SUPPLIES				
0026110	6302 - POSTAGE				2,000.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0026110 6304 - CHEMICALS				6,000.00
0026110 6305 - UNIFORMS				
Uniform Rental and Miscellaneous Clothing Supply (4 Water Crew Personnel)		1.00	3,285.00	3,285.00 *
				3,285.00
0026110 6308 - PRINTING				
Water Quality Report		1.00	3,000.00	3,300.00 *
Printing of door hangers		1.00	300.00	3,000.00
				300.00
0026110 6313 - SMALL TOOLS				3,400.00
0026110 6324 - REPAIR & MAINTENANCE				
Water System Maintenance		1.00	59,909.00	132,219.00 *
Pump Maintenance		1.00	10,000.00	59,909.00
Storage System Maintenance		1.00	13,750.00	10,000.00
Water and Pipe Supplies		1.00	3,560.00	13,750.00
LD Lockett Pump Maintenance		1.00	20,000.00	3,560.00
Replace A/C Units LD Lockett Pump Station		1.00	25,000.00	20,000.00
				25,000.00
66 TOTAL SUPPLIES				150,204.00
CAPITAL OUTLAY				
0026110 6654 - WATER METER & FIRE PLUGS				
Water meters and fire hydrants		1.00	80,000.00	80,000.00 *
				80,000.00
TOTAL CAPITAL OUTLAY				80,000.00
TOTAL UTILITY OPERATIONS WATER				11,348,954.00

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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0026120	UTILITY OPERATIONS WASTEWATER						
61	PERSONNEL SERVICES						
0026120	6101 - SALARIES					108,763.00	
0026120	6135 - STANDBY PAY					2,829.00	
0026120	6139 - OVERTIME					16,846.00	
0026120	6141 - FICA EXPENSE					9,981.00	
0026120	6142 - GROUP HEALTH INSURANCE					35,691.00	
0026120	6143 - WORKERS' COMPENSATION					3,444.00	
0026120	6145 - UNEMPLOYMENT COMPENSATION					621.00	
0026120	6146 - RETIREMENT					11,749.00	
0026120	6148 - LONGEVITY PAY					2,023.00	
	TOTAL PERSONNEL SERVICES					191,947.00	
62	CONTRACTUAL SERVICES						
0026120	6206 - TRAINING					3,305.00 *	
	Supervisory Training (Water and Wastewater Supervisor)		1.00	350.00		350.00	
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		3.00	385.00		1,155.00	
	Work Zone Safety (3 FTE's)		3.00	200.00		600.00	
	NCTCOG Wastewater Courses		4.00	300.00		1,200.00	
0026120	6207 - PRE-EMPLOYMENT					367.00	
0026120	6209 - DUES & SUBSCRIPTIONS					2,152.00 *	
	American Water Works Association (Division)		1.00	752.00		752.00	
	NCTCOG Wastewater Program		1.00	1,400.00		1,400.00	

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0026120 6226 - MISC. CONTRACTUAL SERVICES				8,402.00 *
VueWorks Asset Management Software Subscription		1.00	5,000.00	5,000.00
Leasing/Repair of Air Monitors (Q-Rae)		1.00	1,845.00	1,845.00
Networkfleet GPS Monitoring		1.00	1,557.00	1,557.00
0026120 6252 - T.R.A. SEWER				3,629,783.00 *
FY 2020 estimate for TRA wastewater flows and debt		1.00	3,629,783.00	3,629,783.00
0026120 6261 - VEHICLE MAINTENANCE				1,500.00 *
Vehicle 892		1.00	1,500.00	1,500.00
0026120 6262 - GAS AND OIL				10,300.00
0026120 6284 - EQUIPMENT MAINTENANCE				16,000.00 *
Equipment 802, 803, 819, 820, 823, 823T, 820AB, 893T, and 898		1.00	15,000.00	15,000.00
Maintenance of Camera Equipment		1.00	1,000.00	1,000.00
63 TOTAL CONTRACTUAL SERVICES				3,671,809.00
SUPPLIES				
0026120 6304 - CHEMICALS				6,000.00
0026120 6305 - UNIFORMS				2,988.00 *
Uniform Rental and Miscellaneous Clothing Supply (3 Wastewater Crew Personnel)		1.00	2,988.00	2,988.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

0026120 6313 - SMALL TOOLS

0026120 6324 - REPAIR & MAINTENANCE

Wastewater System Maintenance

Lift Station and Pump
Maintenance

Sewer Pipe Supply

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
			2,000.00
	1.00	42,047.00	52,047.00 *
	1.00	8,000.00	42,047.00
	1.00	8,000.00	8,000.00
	1.00	2,000.00	2,000.00

TOTAL SUPPLIES

TOTAL UTILITY OPERATIONS WASTEWATER

63,035.00
 3,926,791.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0026130	UTILITY SUPPORT						
61	PERSONNEL SERVICES						
0026130	6101 - SALARIES					747,425.00	
0026130	6135 - STANDBY PAY					2,460.00	
0026130	6139 - OVERTIME					19,744.00	
0026130	6141 - FICA EXPENSE					59,676.00	
0026130	6142 - GROUP HEALTH INSURANCE					139,195.00	
0026130	6143 - WORKERS' COMPENSATION					7,290.00	
0026130	6145 - UNEMPLOYMENT COMPENSATION					2,381.00	
0026130	6146 - RETIREMENT					70,247.00	
0026130	6147 - INCENTIVE PAY					1,800.00	
0026130	6148 - LONGEVITY PAY					6,248.00	
0026130	6152 - ACCRUED LEAVE PAY					2,412.00	
	TOTAL PERSONNEL SERVICES					1,058,878.00	
62	CONTRACTUAL SERVICES						
0026130	6206 - TRAINING					8,529.00 *	
	Pump and Motor Maintenance (Pump Maintenance Operator)		1.00	385.00		385.00	
	Certified Floodplain Manager Training (Project Engineer)		1.00	500.00		500.00	
	Texas Public Works Association (TPWA) Local Training Functions (Project Engineer)		1.00	200.00		200.00	
	Texas Public Works Association (TPWA) Short Course (Project Engineer)		1.00	1,000.00		1,000.00	
	Texas Water Laws and Regulations (Project Engineer)		1.00	290.00		290.00	
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		1.00	1,155.00		1,155.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
Work Zone Safety (3 FTE's)		1.00	600.00	600.00
Texas Water Utilities Association (TWUA) Regional School (Water and Wastewater Maintenance and Operations Manager)		1.00	300.00	300.00
Texas American Water Works Association (AWWA) Annual Conference - "Texas Water" (Water and Wastewater Maintenance and Operations Manager)		1.00	1,250.00	1,250.00
Public Works Road-E-0 45% of \$2,600 cost		1.00	1,170.00	1,170.00
Certified Public Manager (Manager)		1.00	1,679.00	1,679.00
0026130 6207 - PRE-EMPLOYMENT				201.00
0026130 6208 - ORGANIZATIONAL DEVELOPMENT				5,621.00 *
Organizational Development		1.00	5,121.00	5,121.00
Departmental Development		1.00	500.00	500.00
0026130 6209 - DUES & SUBSCRIPTIONS				4,183.00 *
Texas Water Utilities Association (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator, and Meter Services Worker)		4.00	110.00	440.00
Certified Floodplain Manager (Project Engineer)		1.00	90.00	90.00
P.E. Renewal (Project Engineer)		1.00	40.00	40.00
APWA (Water and Wastewater Maintenance and Operations Manager, Project Engineer, Water and Wastewater Supervisor)		4.00	202.50	810.00
Regional Public Works Program		1.00	2,363.00	2,363.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
(1/2 cost)		2.00	110.00	220.00
Wastewater License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		2.00	110.00	220.00
Water License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)				
0026130 6225 - COMPUTER SERVICES		12.00	85.00	3,020.00 *
WI-FI Cards for Field Connectivity- monthly charge		1.00	2,000.00	2,000.00
CRM Software (1/3 here; 1/3 drainage; 1/3 ISM)				
0026130 6226 - MISC. CONTRACTUAL SERVICES		1.00	1,869.00	21,869.00 *
Networkfleet GPS Monitoring		.00	.00	.00
Annual contractual services funding for rate model updates		1.00	20,000.00	20,000.00
Establish a Council Contingency budget for the Utility Fund for emergencies or unanticipated work needed				
0026130 6246 - OFFICE EQUIP & MAINTENANCE		20.00	200.00	5,840.00 *
Replace Office and Conf Room Chairs		1.00	1,840.00	1,840.00
Office Equipment & Maintenance				
0026130 6261 - VEHICLE MAINTENANCE		1.00	4,000.00	4,000.00 *
Vehicles 620, 807, 815, 817, 881, and 899				

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CITY OF COLLEYVILLE
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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0026130 6262 - GAS AND OIL				16,350.00	
0026130 6284 - EQUIPMENT MAINTENANCE				400.00	*
Equipment 813 and 823		1.00	400.00	400.00	
0026130 6285 - BUILDING MAINT & SUPPLIES				9,198.00	*
Custodial Contract for Public Works Service Center (47% of \$11,629)		1.00	5,743.00	5,743.00	
Misc Repairs of Service Center (47% of \$6,000)		1.00	2,820.00	2,820.00	
Floor Mats Contract (47% of \$1,351)		1.00	635.00	635.00	
0026130 6287 - PROPERTY MAINTENANCE				3,000.00	*
Water tower restroom maintenance and water tank landscape maintenance		1.00	3,000.00	3,000.00	
63 TOTAL CONTRACTUAL SERVICES				82,211.00	
63 SUPPLIES					
0026130 6301 - OFFICE SUPPLIES				1,800.00	
0026130 6303 - OPERATING SUPPLIES				900.00	
0026130 6305 - UNIFORMS				4,449.00	*
Uniform Rental and Miscellaneous Clothing Supply (5 Utility Support Personnel)		1.00	4,449.00	4,449.00	
0026130 6308 - PRINTING				485.00	
0026130 6312 - COMPUTER SUPPLIES				1,000.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0026130 6313 - SMALL TOOLS				2,000.00
0026130 6314 - BUILDING SUPPLIES				
Paper Supplies for Service Center- 47% of \$1,500		1.00	705.00	705.00 *
				705.00
0026130 6326 - SAFETY EQUIPMENT/SUPPLIES				
Barricades, Cones, Personal Protective Equipment (Gloves, Germicide, Sunscreen, Electrolytes, etc.) for Utility Support, Water and Wastewater		1.00	7,725.00	7,725.00 *
				7,725.00
TOTAL SUPPLIES				19,064.00
TOTAL UTILITY SUPPORT				1,160,153.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0026210 MERIT POOL

61 PERSONNEL SERVICES

0026210 6101 - SALARIES

36,000.00

TOTAL PERSONNEL SERVICES
 TOTAL MERIT POOL

36,000.00
 36,000.00

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0026410 TRANSFERS					
68 TRANSFER TO OTHER FU					
0026410 6805 - TRANSFER TO CAPITAL PROJECTS		1.00	81,100.00	81,100.00 *	
Annual funding for Utility Fund vehicle and capital equipment replacement				81,100.00	
0026410 6811 - TRANSFER TO GENERAL FUND		1.00	250,030.00	250,030.00 *	
Utility Fund to pay for 12.7% of General Fund internal service personnel (based on percent of total FTEs that are Utility Fund in FY20 prelim budget). The internal service personnel costs include the following departments:				250,030.00	
Human Resources					
Finance					
City Manager's Office					
Information Services					
City Secretary's Office					
Communications					
TOTAL TRANSFER TO OTHER FU				331,130.00	
TOTAL TRANSFERS				331,130.00	

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0029999	NON-DEPARTMENTAL					
62	CONTRACTUAL SERVICES					
0029999	6203 - INSURANCE SHARE		1.00	87,437.00	87,437.00 *	
	Property and liability insurance for the Utility Fund - anticipated 15% increase for FY2019				87,437.00	
0029999	6238 - ELECTRICITY		1.00	105,454.00	105,454.00 *	
	Based on TCAP's estimates and lower rates beginning mid-FY2017				105,454.00	
0029999	6241 - TELEPHONE				3,896.00	
0029999	6246 - OFFICE EQUIP & MAINTENANCE		1.00	3,165.00	3,165.00 *	
	Copier Lease and Maintenance (Utility Fund Portion)				3,165.00	
0029999	6248 - GAS				9,225.00	
0029999	6281 - COMMUNICATIONS MAINTENANCE		1.00	19,377.00	19,377.00 *	
	NRH Contract/Consortium \$17,097				19,377.00	
	City of Fort Worth Contract \$5,263					
	American Tower Corporation Lease (Euless Tower) \$8,910					
	Motorola Maintenance Hardware \$53,499					
	SUA-II \$27,982					
	Batteries, parts, and repairs \$10,000					
	A/C Contract and repairs \$6,000					
	Radio Tower propane \$800					
	Radio Tower Site insurance \$1,000					
	Grapevine Radio Tower Antennae Relocation \$18,500					
	TOTAL: \$149,051					
	General Fund portion: \$126,693					
	Utility Fund portion: \$19,377					

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

Drainage Fund portion: \$2,981

VENDOR QUANTITY UNIT COST 2020 Budgt Team

63	TOTAL CONTRACTUAL SERVICES				228,554.00
	SUPPLIES				
0029999	6302 - POSTAGE				5,051.00
	TOTAL SUPPLIES				5,051.00
	TOTAL NON-DEPARTMENTAL				233,605.00
	TOTAL UTILITY FUND	17,541,512.00			

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

		VENDOR	QUANTITY	UNIT COST	2020	Budgt	Team
0175210	DRAINAGE						
61	PERSONNEL SERVICES						
0175210	6101 - SALARIES					200,409.00	
0175210	6135 - STANDBY PAY					3,166.00	
0175210	6139 - OVERTIME					18,182.00	
0175210	6141 - FICA EXPENSE					18,599.00	
0175210	6142 - GROUP HEALTH INSURANCE					60,675.00	
0175210	6143 - WORKERS' COMPENSATION					6,629.00	
0175210	6145 - UNEMPLOYMENT COMPENSATION					1,056.00	
0175210	6146 - RETIREMENT					21,893.00	
0175210	6148 - LONGEVITY PAY					3,629.00	
0175210	6152 - ACCRUED LEAVE PAY					17,734.00	
	TOTAL PERSONNEL SERVICES					351,972.00	
62	CONTRACTUAL SERVICES						
0175210	6206 - TRAINING					2,782.00 *	
	Traffic Safety Training (4 FTE's)		4.00	200.00		800.00	
	Texas A&M Engineering Extension Service (TEEX) Training (2 Equipment Operators + 2 Field Technician)		4.00	385.00		1,540.00	
	Public Works Road-E-0 17% of \$2,600 cost		1.00	442.00		442.00	
0175210	6207 - PRE-EMPLOYMENT					302.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
P 170
bgnyrpts
PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
DRAINAGE FEE FUND
0175210 6221 - AUDIT

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
	1.00	1,500.00	1,500.00 *

Patillo, Brown, & Hill annual
audit- Drainage Fund portion

0175210 6223 - ENGINEERING SERVICES

39,355.00

0175210 6225 - COMPUTER SERVICES

	1.00	2,000.00	5,542.00 *
			2,000.00

Government Outreach (CRM)

	.00	.00	.00
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Data Wise Software/ for
Advanced Flood Warning System
Lights at Low Water Crossings

	1.00	3,542.00	3,542.00
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Aircards for Cameras at Low
Water Crossings

0175210 6226 - MISC. CONTRACTUAL SERVICES

	1.00	100.00	7,446.00 *
			100.00

DART ROW Agreement 920526
(Ditch Near Pleasant Run Road)

	1.00	3,000.00	3,000.00
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VueWorks Asset Management
Software Subscription

	1.00	1,246.00	1,246.00
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Networkfleet GPS Monitoring

	.00	.00	.00
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Ditch Spraying in Public ROW

	1.00	3,000.00	3,000.00
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DART ROW Agreement 941104 (Oak
Crest Subdivision)

	1.00	100.00	100.00
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0175210 6245 - EQUIPMENT RENTAL

	1.00	6,000.00	6,000.00 *
			6,000.00

Rental of Excavators, Loaders,
Pumps and Other Necessary
Equipment

0175210 6261 - VEHICLE MAINTENANCE

	1.00	2,850.00	2,850.00 *
			2,850.00

Vehicles 682, 697

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2020	Budgt Team
0175210 6262 - GAS AND OIL				19,650.00	
0175210 6284 - EQUIPMENT MAINTENANCE				10,900.00	*
Equipment 601, 609, 686, 688, 896		1.00	10,900.00	10,900.00	
0175210 6285 - BUILDING MAINT & SUPPLIES				3,097.00	*
Service Center Custodial Contract (16%)		1.00	1,861.00	1,861.00	
Misc. repairs to Service Center (16%)		1.00	1,020.00	1,020.00	
Service Center floor mats contract (16%)		1.00	216.00	216.00	
TOTAL CONTRACTUAL SERVICES				99,424.00	
63 SUPPLIES					
0175210 6301 - OFFICE SUPPLIES				500.00	
0175210 6305 - UNIFORMS				3,200.00	*
Uniform Rental and Miscellaneous Clothing Supply (5 Drainage Crew Personnel)		1.00	3,200.00	3,200.00	
0175210 6312 - COMPUTER SUPPLIES				400.00	
0175210 6313 - SMALL TOOLS				1,703.00	
0175210 6314 - BUILDING SUPPLIES				240.00	*
Paper Supplies for Service Center- 16% of \$1,500		1.00	240.00	240.00	
0175210 6324 - REPAIR & MAINTENANCE				41,558.00	*
Drainage Maintenance and Supply (Curlex, asphalt disposal, small tools, tarps, etc.)		1.00	41,558.00	41,558.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

0175210 6326 - SAFETY EQUIPMENT/SUPPLIES

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
			2,085.00

TOTAL SUPPLIES			49,686.00
TOTAL DRAINAGE			501,082.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

		VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0175220	STORM WATER				
61	PERSONNEL SERVICES				
0175220	6101 - SALARIES				67,112.00
0175220	6141 - FICA EXPENSE				5,442.00
0175220	6142 - GROUP HEALTH INSURANCE				13,087.00
0175220	6143 - WORKERS' COMPENSATION				317.00
0175220	6145 - UNEMPLOYMENT COMPENSATION				228.00
0175220	6146 - RETIREMENT				6,406.00
0175220	6148 - LONGEVITY PAY				1,305.00
0175220	6152 - ACCRUED LEAVE PAY				2,723.00
62	TOTAL PERSONNEL SERVICES				96,620.00
	CONTRACTUAL SERVICES				
0175220	6206 - TRAINING				500.00 *
	Extended Education Classes for		1.00	500.00	500.00
	Code Enforcement Certification				
	(Environmental Compliance				
	Officer)				
0175220	6209 - DUES & SUBSCRIPTIONS				515.00 *
	TCEQ Stormwater Annual Permit		1.00	400.00	400.00
	Code Enforcement License		1.00	40.00	40.00
	Renewal (Env Compl Officer)				
	Pesticide License Renewal		1.00	75.00	75.00
0175220	6221 - AUDIT				500.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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bgnyrpts
PROJECTION: 20201 FY 2020 Operating Budget
ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0175220 6225 - COMPUTER SERVICES				600.00 *
Aircard for Environmental Compliance Officer		1.00	600.00	600.00
0175220 6226 - MISC. CONTRACTUAL SERVICES				17,812.00 *
Hazardous Waste Disposal and Spring Sweep Event		1.00	17,000.00	17,000.00
Networkfleet GPS Monitoring		1.00	312.00	312.00
Replacement of Clean Sweep banners		1.00	500.00	500.00
0175220 6229 - COMMUNITY RELATIONS				1,200.00
0175220 6261 - VEHICLE MAINTENANCE				250.00 *
Vehicle 717		1.00	250.00	250.00
0175220 6262 - GAS AND OIL				4,000.00
63 TOTAL CONTRACTUAL SERVICES				25,377.00
63 SUPPLIES				
0175220 6303 - OPERATING SUPPLIES				1,000.00
0175220 6305 - UNIFORMS				300.00 *
Boots and City Shirts (Environmental Compliance Officer)		1.00	300.00	300.00
0175220 6313 - SMALL TOOLS				300.00
0175220 6326 - SAFETY EQUIPMENT/SUPPLIES				185.00
TOTAL SUPPLIES				1,785.00
TOTAL STORM WATER				123,782.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt	Team
0175920 IS GIS					
61 PERSONNEL SERVICES					
0175920 6101 - SALARIES				16,807.00	
0175920 6141 - FICA EXPENSE				1,288.00	
0175920 6142 - GROUP HEALTH INSURANCE				2,498.00	
0175920 6143 - WORKERS' COMPENSATION				35.00	
0175920 6145 - UNEMPLOYMENT COMPENSATION				43.00	
0175920 6146 - RETIREMENT				1,517.00	
0175920 6148 - LONGEVITY PAY				36.00	
TOTAL PERSONNEL SERVICES				22,224.00	
TOTAL IS GIS				22,224.00	

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

VENDOR QUANTITY UNIT COST 2020 Budgt Team

0176210 MERIT POOL

61 PERSONNEL SERVICES

0176210 6101 - SALARIES

6,200.00

TOTAL PERSONNEL SERVICES
 TOTAL MERIT POOL

6,200.00
 6,200.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

0176510 DEBT SERVICE

65 DEBT SERVICE

0176510 6597 - DRAINAGE REVENUE BONDS 2011

Revenue Bonds

VENDOR QUANTITY UNIT COST 2020 Budgt Team

1.00 131,506.00 131,506.00 *

TOTAL DEBT SERVICE 131,506.00
 TOTAL DEBT SERVICE 131,506.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
0179999 NON-DEPARTMENTAL				
62 CONTRACTUAL SERVICES				
0179999 6203 - INSURANCE SHARE		1.00	2,631.00	2,631.00 *
Property and liability insurance for the Drainage Fund				2,631.00
0179999 6238 - ELECTRICITY				200.00
0179999 6248 - GAS				600.00
0179999 6281 - COMMUNICATIONS MAINTENANCE		1.00	2,981.00	2,981.00 *
NRH Contract/Consortium \$17,097				
City of Fort Worth Contract \$5,263				
American Tower Corporation Lease (Eules Tower) \$8,910				
Motorola Maintenance Hardware \$53,499				
SUA-II \$27,982				
Batteries, parts, and repairs \$10,000				
A/C Contract and repairs \$6,000				
Radio Tower propane \$800				
Radio Tower Site insurance \$1,000				
Grapevine Radio Tower Antennae Relocation \$18,500				
TOTAL: \$149,051				
General Fund portion: \$126,693				
Utility Fund portion: \$19,377				
Drainage Fund portion: \$2,981				
63 TOTAL CONTRACTUAL SERVICES				6,412.00
SUPPLIES				
0179999 6302 - POSTAGE				200.00
TOTAL SUPPLIES				200.00
TOTAL NON-DEPARTMENTAL				6,612.00
TOTAL DRAINAGE FEE FUND				791,406.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 20201 FY 2020 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

GRAND TOTAL

VENDOR	QUANTITY	UNIT COST	2020 Budgt Team
			44,214,861.00

** END OF REPORT - Generated by Mark Wood **

FY 2020 Preliminary Projections

Budget Worksession
June 18, 2019

Agenda



- History of efforts
- Operating fund preliminary projections
- Agency Agreement funding

History of Efforts



FY 2017

- Eliminated \$1.2 transfer from Utility Fund to General Fund– absorbed via operational efficiencies and minimal staffing reductions

FY 2018

- Continued operational efficiencies to absorb cost increases
- Only significant expenditure increase was fully funding the market increases to implement the Compensation & Classification study
- Hiring “chill,” ultimately eliminating vacant positions – essentially one in every department

FY 2019

- Adapt processes to sustain leaner staffing model –able to absorb health insurance cost increases with savings from eliminated positions
- Continued operational efficiencies to absorb operating cost increases

FY 2020

- Better align capital expenditures with capital funds
- Continued operational efficiencies to absorb operating cost increases

General Fund Projections



	YE PROJECTED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024
BEGINNING FUND BALANCE	\$8,991,999	\$9,678,597	\$10,132,846	\$10,674,043	\$11,138,459	\$11,522,242
REVENUE:						
Ad Valorem Taxes	\$14,685,000	\$14,985,000	\$15,509,475	\$16,052,307	\$16,614,137	\$17,195,632
Sales Tax	\$4,081,715	\$4,161,249	\$4,244,474	\$4,329,363	\$4,415,951	\$4,504,270
Franchise Fees	\$2,267,407	\$1,942,500	\$1,961,925	\$1,981,544	\$2,001,360	\$2,021,373
Licenses & Permits	\$1,029,450	\$910,000	\$919,100	\$928,291	\$937,574	\$946,950
Fines	\$667,524	\$640,000	\$646,400	\$652,864	\$659,393	\$665,987
Charges for Service	\$852,000	\$875,600	\$884,356	\$893,200	\$902,132	\$911,153
Intergovernmental	\$364,483	\$364,483	\$368,128	\$371,809	\$375,527	\$379,282
Miscellaneous Income	\$398,000	\$348,000	\$354,960	\$362,059	\$369,300	\$376,686
Transfers In	\$385,507	\$409,420	\$417,608	\$425,961	\$434,480	\$443,169
TOTAL REVENUES	\$24,731,086	\$24,636,252	\$25,306,426	\$25,997,398	\$26,709,854	\$27,444,505
Expenditures	\$22,544,488	\$22,522,003	\$23,265,229	\$24,032,982	\$24,826,070	\$25,645,330
Contribution- CIP projects	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
TOTAL EXPENDITURES	\$24,044,488	\$24,022,003	\$24,765,229	\$25,532,982	\$26,326,070	\$27,145,330
NET REVENUE	\$686,598	\$454,249	\$541,197	\$464,416	\$383,784	\$299,174
ENDING FUND BALANCE	\$9,678,597	\$10,132,846	\$10,674,043	\$11,138,459	\$11,522,242	\$11,821,415
DAYS OF FUND BALANCE	147	154	157	159	160	159

Projection Includes:

- Effective Tax Rate
- Health insurance increases absorbed
- Continuing the HRA program
- Funding pool for merit increases (3.5%)
- Market adjustment (2%; 18 employees)

General Fund Projections By Department



	FY19 Budget	FY20 Projection	\$ Change
COUNCIL	\$ 209,951	\$ 209,951	\$ -
ADMINISTRATION	\$ 614,527	\$ 669,419	\$ 54,892
BUILDING INSPECTION	\$ 436,861	\$ 447,779	\$ 10,918
ECONOMIC DEVELOPMENT	\$ 198,150	\$ 213,082	\$ 14,932
CITY SECRETARY	\$ 168,211	\$ 178,724	\$ 10,513
FINANCE	\$ 603,509	\$ 614,254	\$ 10,745
LEGAL	\$ 220,000	\$ 220,000	\$ -
LIBRARY	\$ 550,962	\$ 564,750	\$ 13,788
ENG PROF SVCS	\$ 469,452	\$ 429,889	\$ (39,563)
COMM DEV P&Z	\$ 402,177	\$ 413,551	\$ 11,374
FIRE	\$ 5,578,793	\$ 5,750,393	\$ 171,600
POLICE	\$ 5,063,010	\$ 5,149,266	\$ 86,256
PARKS	\$ 1,261,132	\$ 1,280,690	\$ 19,558
STREETS MAINTENANCE	\$ 3,243,307	\$ 2,758,223	\$ (485,084)
RECREATION	\$ 462,842	\$ 474,636	\$ 11,794
COMMUNICATIONS	\$ 61,868	\$ 62,248	\$ 380
COLLEVILLE CENTER	\$ 387,174	\$ 404,698	\$ 17,524
HUMAN RESOURCES	\$ 285,282	\$ 296,333	\$ 11,051
COURT	\$ 443,419	\$ 502,205	\$ 58,786
FLEET SERVICES	\$ 259,492	\$ 160,515	\$ (98,977)
FACILITY SERVICES	\$ 496,359	\$ 566,776	\$ 70,417
INFORMATION SERVICES	\$ 885,572	\$ 882,967	\$ (2,605)
MERIT POOL	\$ 241,687	\$ 280,000	\$ 38,313
CAPITAL EQUIPMENT RESE	\$ 371,000	\$ 371,000	\$ -
NON-DEPARTMENTAL	\$ 1,129,751	\$ 1,120,654	\$ (9,097)
GENERAL FUND TOTAL	\$ 24,044,488	\$ 24,022,003	\$ (22,485)



Utility Fund Projections

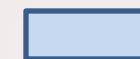
	BUDGET FY 2019	PROJECTION FY 2020	PROJECTION FY 2021	PROJECTION FY 2022	PROJECTION FY 2023	PROJECTION FY 2024
TOTAL BEG. WORKING CAPITAL	4,494,686	4,494,687	4,494,687	4,494,687	4,494,687	4,494,688
FUND REVENUES						
Water Sales	0	0	0	0	0	1
Water - Base Rate	1,692,467	1,735,267	1,756,562	1,796,727	1,837,782	1,879,748
Water - Volumetric Rate	9,794,756	10,578,071	10,929,340	11,327,057	11,740,196	12,169,396
Wastewater Sales	0	0	0	0	0	0
Wastewater - Base Rate	1,281,579	1,261,391	1,273,209	1,303,707	1,334,902	1,366,810
Wastewater - Volumetric Rate	3,299,803	3,629,783	3,992,762	4,392,038	4,831,242	5,314,366
Water Installation	42,000	42,000	42,000	42,000	42,000	42,000
Wastewater Installation	15,000	15,000	15,000	15,000	15,000	15,000
Engineering Charges	5,000	5,000	5,000	5,000	5,000	5,000
Penalties	200,000	200,000	200,000	200,000	200,000	200,000
Miscellaneous	15,000	15,000	15,000	15,000	15,000	15,000
Interest Income	60,000	60,000	60,000	60,000	60,000	60,000
TOTAL REVENUES	16,405,605	17,541,512	18,288,873	19,156,529	20,081,122	21,067,321
FUND EXPENSES						
Utility Billing	457,638	436,089	444,811	453,707	462,781	472,037
IS GIS	66,549	68,790	71,198	73,690	76,269	78,938
Utility Support	1,178,946	1,160,153	1,183,356	1,207,023	1,231,164	1,255,787
Utility Operations - Water	701,346	770,883	786,301	802,027	818,067	834,429
TRA Water (volumetric)	6,627,588	7,252,545	7,437,538	7,660,664	7,890,484	8,127,199
TRA Water (debt)	3,167,168	3,325,526	3,491,802	3,666,392	3,849,712	4,042,198
Utility Operations - Wastewater	290,458	297,008	302,948	309,007	315,187	321,491
TRA Wastewater	3,299,803	3,629,783	3,992,762	4,392,038	4,831,242	5,314,366
Non-Departmental	233,605	233,605	238,277	243,043	247,903	252,862
Transfer to General Fund	226,117	250,030	258,781	267,838	277,213	286,915
Transfer/Repayment to Colleyville Tomorrow Fund	44,286	0	0	0	0	0
Transfer for future vehicle replacement	81,100	81,100	81,100	81,100	81,100	81,100
Compensation Adjustment (merit pool)	31,000	36,000	0	0	0	0
Debt Service	0	0	0	0	0	0
TOTAL EXPENDITURES	16,405,604	17,541,512	18,288,873	19,156,529	20,081,122	21,067,320
ENDING WORKING CAPITAL - 9/30	4,494,687	4,494,687	4,494,687	4,494,687	4,494,688	4,494,691

City Expenses:

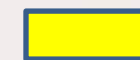
FY19 \$3,311,045

FY20 \$3,333,658

- Potential opportunity to lower operating base rates and increase CIP base rate, while keeping total base rates the same (if customer growth offsets)



City Expenses
(determines base rate)



TRA Expenses
(determines volumetric rates)



Drainage Fund Projections

	BUDGETED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024
TOTAL BEG. WORKING CAPITAL	609,126	810,438	997,540	1,178,698	1,469,762	1,742,757
FUND REVENUES						
Drainage Fees	956,760	962,640	968,520	974,400	980,280	986,160
Penalties/Misc	9,568	9,626	9,685	9,744	9,803	9,862
Interest Income	6,120	6,242	6,367	6,495	6,624	6,757
TOTAL OPERATING REVENUES	972,448	978,509	984,572	990,639	996,708	1,002,781
FUND EXPENSES						
Drainage Operations	492,690	501,082	518,620	536,772	555,559	575,003
Stormwater Management	118,550	123,782	128,114	132,598	137,239	142,043
IS GIS	21,501	22,224	22,668	23,122	23,584	24,056
Non-Departmental	6,525	6,612	6,843	7,083	7,331	7,587
Compensation Adjustment	6,200	6,200	0	0	0	0
Debt Service	125,670	131,506	127,169	0	0	0
Interfund loan repayment	0	0	0	0	0	0
TOTAL OPERATING EXPENSES	771,136	791,406	803,415	699,575	723,713	748,689
NET REVENUE	201,312	187,103	181,157	291,064	272,995	254,091
ENDING WORKING CAPITAL	810,438	997,540	1,178,698	1,469,762	1,742,757	1,996,848
Required Coverage Ratio (25% of debt service)	31,418	32,877	31,792	0	0	0
ENDING AVAILABLE WORKING CAPITAL	779,020	964,664	1,146,905	1,469,762	1,742,757	1,996,848



Debt Service Fund Projections

	BUDGET FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023
BEGINNING FUND BALANCE - 10/1	692,695	692,695	692,695	692,695	692,695
FUND REVENUES					
Current Property Taxes	682,115	566,723	563,723	566,198	563,298
Delinquent Property Taxes	5,000	5,000	5,000	5,000	5,000
Penalty & Interest	5,000	5,000	5,000	5,000	5,000
Transfer-in CCCPD Fund**	509,100	0	0	0	0
Transfer-in TIF Fund**	653,725	654,675	0	0	0
Interest Income/Other	5,000	5,000	5,000	5,000	5,000
Use of Available Cash	0	0	0	0	0
TOTAL REVENUES	1,859,940	1,236,398	578,723	581,198	578,298
FUND EXPENDITURES					
2006 G.O. Refunding Bonds	549,828	0	0	0	0
2007 G.O. Bonds	0	0	0	0	0
2011 G.O. Refunding Bonds	170,000	173,400	0	0	0
2016 G.O. Refunding Bonds	923,300	963,025	478,750	481,225	478,325
2016 Engine Lease	48,485	48,485	48,485	48,485	48,485
Ambulance Lease	49,988	49,988	49,988	49,988	49,988
Motorola Radio Tower Lease	0	0	0	0	0
2018 Ambulance Lease down payment	0	0	0	0	0
2010 Fire Truck Lease	116,839	0	0	0	0
Paying Agent	1,500	1,500	1,500	1,500	1,500
TOTAL EXPENDITURES	1,859,940	1,236,398	578,723	581,198	578,298
LESS USE OF AVAILABLE CASH	0	0	0	0	0
ENDING FUND BALANCE - 9/30	692,695	692,695	692,695	692,695	692,695

- General obligation debt paid off in FY 2028
- Continue to evaluate debt strategy to ensure alignment with identified needs

Agency Agreements



Agency	2015 Approved	2016 Approved	2017 Approved	2018 Approved	2019 Approved	2020 Requested
Alliance for Children	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
Catholic Charities						\$100,000
Colleyville Area Chamber of Commerce	\$5,200	\$4,240	\$3,740	\$5,900		
GRACE	\$7,500	\$7,500	\$7,500	\$7,500	\$10,000	\$15,000
Metroport Meals on Wheels	\$10,000	\$10,000	\$10,000	\$12,000	\$10,000	\$12,000
Safe Haven	\$1,000	\$1,000	\$1,000	\$1,000	\$1,500	\$1,500
Special Needs Assistance Partners (SNAP)	\$500	\$500	\$500	\$500	\$500	\$500
	\$27,700	\$26,740	\$26,240	\$30,400	\$25,500	\$132,500

Questions and Discussion



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-3

Agenda Date 6/18/2019

Type Worksession

Department City Secretary

Title

Discussion of the June 18, 2019, City Council regular agenda items



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 1

Agenda Date 6/18/2019

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Acquisition of real property along Main Street
- Acquisition of real property along SH26

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-19-4392

**A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF JUNE 18, 2019**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 18TH DAY OF JUNE 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3

Agenda Date 6/18/2019

Type Presentation and Discussion

Department Fire

Title

Presentation of the Medal of Valor to Colleyville Fire Department Personnel Captain Robert Stewart, Engineer Robert Simpson, and Firefighter Martin Mendoza - Fire Chief Mark Cantrell and Mayor Richard Newton

In recognition of the Featured Business of the Month - Rad Joy, facebook.com/radjoysurrendercross or instagram.com/radjoy, Owners Rick and Jackie Drew - Mayor Richard Newton and Assistant City Manager Adrienne Lothery

Attachments

RESOLUTION R-19-4393

**A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
JUNE 18, 2019**

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council Meeting of June 4, 2019
 - b. Approval to purchase 43 X26P model Tasers in an amount not to exceed \$53,192, from Axon Enterprise, Inc., and declaring the X26 model Taser currently in use obsolete and providing for destruction
 - c. Approval to change the funding source for the stormwater master plan project
 - d. Approval of a professional services agreement with Garver, in an amount not to exceed \$97,303 for the design of the Supervisory Control and Data Acquisition (SCADA) project, and authorize the City Manager to execute the agreement

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 18TH DAY OF JUNE 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, June 4, 2019

City Council Chambers

Mayor Richard Newton called the Colleyville City Council Worksession to order on Tuesday, June 4, 2019, at 5:30 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, and Callie Rigney.

ABSENT: Councilmember Chuck Kelley

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Police Chief Michael Miller, Fire Chief Mark Cantrell, Community Development Director Ben Bryner, Public Works Director Ray Silva-Reyes, Parks and Recreation Director Lisa Escobedo, Library and Special Events Director Mary Rodne, Colleyville Center Manager Leslie Hill, Community Relations Specialist Erin Spicer, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

WS-1 Recreation Center follow-up discussion

Parks and Recreation Director Lisa Escobedo presented this item as a follow-up to Council's request during the previous worksession concerning a recreation center. She provided a recap of previous discussions and reviews of facilities and amenities of other local cities. Director Escobedo also presented an analysis of cost projections for three recreation center scopes: a new full service recreation center with aquatics, a new smaller recreation center without aquatics, but with a gym, and a smaller scope and cost projections for remodeling the existing senior center with additions on Glade Road.

The City Council discussed current programming and staff costs, operations costs, the current senior center budget, GCISD partnerships, and current limitations of sports and senior programming.

Rich Hendler, Parks and Recreation Advisory Board Chair, was present and at the request of Mayor Newton noted from the Advisory Board believes the current Senior Center site is a good location, but is in need of updates and additional programming to allow for participation by children and seniors.

The City Council directed staff to continue research, provide staffing requirements projections, programming, and public out-reach of the lower cost options at the current Glade Road site.

WS-2 Entrepreneur Center follow-up discussion

Assistant City Manager Mark Wood provided an overview of the costs, anticipated renovations, rental fees, and use of the entrepreneur center. There was discussion regarding the involvement of the Colleyville Chamber of Commerce as an occupant of the entrepreneur center.

Mayor Newton expressed he believes the entrepreneur center could put Colleyville on the map, provide synergy with Colleyville citizens and other organizations in the area, as well as create new business. Mayor Pro Tem Lindamood stated he has some experience with an entrepreneur center in the Dallas area which is very successful.

Representatives of the Colleyville Chamber of Commerce Board of Directors were present and stated their full support for the concept and that they are ready to move forward. They noted office space rental is very expensive and stated the current statistic is that 60% of chamber members are home based/small businesses and they need this type of plan to continue to grow their businesses.

Mayor Newton asked City Council to consider the proposal and advise him if they were philosophically in agreement regarding an entrepreneur center. A majority of the council stated they were philosophically in agreement and we should move forward with the fleshing out the implementation plan and go forward with the concept.

WS-3 Budget process overview

This item was not discussed.

WS-4 Discussion of Pedestrian Transportation Ad Hoc Committee

Assistant City Manager Adrienne Lothery presented the basic structure for setting up a new ad hoc committee for the purpose of updating the 2008 sidewalk priority map, but expanding the scope of the map to include the City trail plan as well. The committee will be called the Pedestrian Transportation Ad Hoc Committee and will consist of seven members; three from the Parks Board and four selected from citizens at large. The Council will appoint all committee members and will appoint the chairman of the committee. The committee will report their recommendations to the Parks Board and then it will be presented to City Council. This presentation to the City Council should be made in 2019. City Council directed staff to move forward with bringing a resolution before the City Council to create a Pedestrian Transportation Ad Hoc Committee and provide for the advertisement of same.

WS-5 Discussion of the June 4, 2019, City Council regular agenda items

This item was not discussed.

Mayor Newton adjourned the worksession at 6:42 p.m.

Mayor Newton called the Executive Session to order at 6:42 p.m. and called the roll.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, and Callie Rigney.

ABSENT: Councilmember Chuck Kelley

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain case for Parcel 150

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Glade Road Project Phases 1B and 2
- Acquisition of real property along SH26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Mayor Newton explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, and Section 551.087, Economic Development. He further explained there would be no decisions made or action taken during this time. Executive Session was adjourned at 7:10 p.m.

The regular meeting of the Colleyville City Council was called to order by Mayor Newton at 7:33 p.m.

INVOCATION: Pastor Josh Anderson, Colleyville Presbyterian

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-19-4387

This resolution was not needed.

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS
Announcements of civic and charitable events
Presentation of calendar events and updates
Announcements of awards and recognition

Mayor Newton and the City Council made the following announcements:

Chamber Luncheon Honors Veterans: The Chamber will host a special luncheon this Thursday, June 6, on the 75th anniversary of D-Day. The event will honor our veterans at the Compass Center, 4201 Pool Road, on June 6th from 11 AM – 1 PM. The event is \$25 (free for veterans) and will include Scott Murray, former NBC 5 Sports Director as Master of Ceremonies.

Fire at 32 Village Lane: There was a fire on June 23, 2019, that destroyed 32 Village Lane and displaced two Colleyville businesses. At this time one of the building's tenants has secured temporary office space. We, and many in the community, are working with Ruggeri's to find them a new home. While we reflect on the loss that has occurred, let's also acknowledge the outpouring of love and support from our community. I have heard of restaurants offering the use of their facilities, offers of employment for displaced staff, and countless prayers and acts of kindness for those who have lost so much. The outpouring of love from Colleyville residents and businesses alike makes me proud to call this exceptional city my home.

City Hall Prepares for Plaza Construction Underway: City Plaza construction is now underway. During construction, traffic in front of City Hall will be one-way and detour signs direct traffic around the site. We appreciate your patience during this exciting construction project.

Colleyville Car Show Event: On Saturday, June 1, the City sponsored the Colleyville Car Show. The event attracted over 150 entries. Mayor Pro Tem Lindamood and Council Member Kelley were on hand to provide awards for exceptional entries. A special thank you to Ben Bryner, Community Development Director – Michael Miller, Police Chief – and Mark Cantrell, Fire Chief who served as our judges for the event. City staff members Erin Spicer, Christine Johnson and the Colleyville Public Works team are to be complimented for an exceptional event.

AED Replacement Underway: The Fire Department is in the process of replacing every AED (automatic external defibrillator) in the City of Colleyville program. These 50 units will replace the existing units that have reached the end

of their lifespan. AED's are strategically placed throughout city facilities, as well as carried by police officers and other department supervisors. Early CPR and defibrillation are the keys to saving lives during cardiac events, and we are proud to empower our citizens and employees to make a difference. Staff is also working on a program to equip our park concession stands with AED units and provide training to league volunteers.

Library Summer Reading Program: On Friday (5/31) the Colleyville Public Library held an official kick-off for the 2019 Summer Reading Program. The event was a wonderful celebration of summer reading. This year's theme is **3...2...1...READ!** The 400+ young readers attending the event enjoyed arts and crafts, a space-themed photo station, balloon art, and books galore. A special thank you to the Glazer Foundation, Library Foundation Board, Friends of the Library, and the Colleyville staff for a great event.

Building Department Impact of Legislative Change: Due to the pending passage of H.B. 852, it is necessary to revise our permit fees immediately. The new bill prohibits municipalities from calculating permit fees based on valuation which is the current method shared by almost all north Texas cities. The alternative proposed is to assess fees based on a unit cost per square foot for each project. Staff is working on a proposal that would address the new legislation while endeavoring to remain revenue-neutral related to current permit fees.

***Proclamation in recognition and support of the Decennial Census -
Jennifer Pope, Partnership Specialist, Dallas Regional Census Office
- Mayor Richard Newton***

Mayor Newton welcomed Jennifer Pope, Partnership Specialist, Dallas Regional Census Office and presented her with a proclamation which encourages everyone to participate in the census.

At 7:52 p.m., before reading Consent Resolution R-19-4388; Mayor Newton advised all who were in attendance the applicant for item 7a, a fence variance at 1117 Jo Carol Lane, has withdrawn the request, therefore, this item will not be addressed.

At 7:54 p.m. Mayor Newton asked if anyone would like to provide comments under Item 8. The minutes will reflect one speaker under Citizens Comments.

4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-19-4388

- 4a** Approval of the minutes of the regular City Council meeting of May 21, 2019

- 4b** Approval of the minutes of the regular City Council meeting of May 7, 2019
- 4c** Approval of the Colleyville Community Garden Advisory Committee bylaws
- 4d** Approval of a professional services agreement with MSA Professional Services, Inc., dba Ourston, in an amount not to exceed \$66,511 for the design of the Westcoat at John McCain Intersection Improvement Project, and authorizing the City Manager to execute the agreement
- 4e** Approval of a construction contract with SRH Landscapes, LLC for the Colleyville Tree Restoration Project, in an amount not to exceed \$73,330.15, and authorizing the City Manager to execute the contract

Mayor Newton read Resolution R-19-4388 in its entirety.

Public Works Director Ray Silva-Reyes reviewed the service agreement under item 4d. Director Silva-Reyes explained that three options were considered for the John McCain intersection: a small roundabout, a traffic light, and a right turn on Westcoat onto John McCain. The most cost effective solution for the result needed is the roundabout at John McCain and Westcoat since it can be built within existing right-of-way. In addition, it can be under construction at the same time the Westcoat/McDonwell School Road roundabout is being constructed any they could both open at about the same time. Mayor Newton pointed out the roundabout is the permanent solution and the only one which will provide homeowners in the Monticello subdivision relief from their difficulty of turning left from Westcoat onto John McCain during the afternoon traffic.

Parks and Recreation Director Lisa Escobedo reviewed the construction contract under item 4e. Mayor Newton stated there will be approximately \$100,000 remaining in the tree mitigation fund and the Tree Board should make recommendations to the City Council on how this money should be used and where to plant additional trees in the City.

Mayor Newton stated he will want to provide an amendment to item 4c and will include those changes in the motion he will make to approve the resolution at the appropriate time.

Mayor Newton opened the public hearing at 8:11 p.m.

Kathy Hadley, 204 Timberline North, spoke regarding item 4e, suggesting bushy plants which will deflect sound be planted.

There were no others present wishing to speak and Mayor Newton closed the public hearing at 8:12 p.m.

Mayor Newton made a motion to approve Resolution R-19-4388 with the following with the stipulation that Section 6.1 of the bylaws being approved in Item 4c be amended to read as follows:

6.1 The board may recommend amendments to these bylaws by a majority vote of the members present at any regular meeting if all members have been provided notice of the proposed amendment(s) not less than 72 hours prior to such meeting and a quorum is present. Recommended amendments approved by the board will be placed on a City Council agenda for consideration and adoption by the City Council. The City Council may approve, deny, and/or modify the amendments recommended by the board; provided, all amendments must be in compliance with applicable City ordinances, resolutions, policies, and/or rules. Councilmember Rigney seconded the motion.

The motion to approve carried by the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, and Rigney.

Absent: 1 – Councilmember Kelley

5. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

5a Ordinance O-19-2080

Consideration of a Special Use Permit (SUP) for an Accessory Dwelling on Lot 30R, Block 1, of the Montclair Parc Addition, located at 5305 Miramar Lane, Case ZC19-002

Mayor Newton read the caption of Ordinance O-19-2080.

Community Development Director Ben Brymer presented this item and answered questions of the City Council.

Councilmember Dodson expressed concern the accessory dwelling is of a size which could be rented out and asked if restrictions can be added to the ordinance and to all future buildings of this type moving forward.

Director Brymer stated the restrictions can be added to the SUP to reiterate rental is not allowed.

Mayor Newton opened the public hearing at 8:23 p.m.

Rodney Owens, 5305 Miramar Lane, applicant, advised the Council the Montclair Parc covenants also do not allow the structure to be rented and he understands and appreciates the Council's concerns.

There were no others wishing to speak and Mayor Newton closed the public hearing at 8:25 p.m.

This was a first reading, therefore, City Council did not take any action.

At this time, Mayor Newton introduced his father, Richard Newton, Sr., who is 94 years old, a veteran who served in WWII, and was visiting the family this week and took time to attend a Council meeting.

5b Ordinance O-19-2081

Consideration of a zoning change from AG Agricultural district to R-40 Single Family Residential district on Lot 1, Block 1, of the J.M. Presley Addition and 17.5 feet along the east boundary, located at 2308 Glade Road, Case ZC19-003

Mayor Newton read the caption of Ordinance O-19-2081.

Mayor Pro Tem Bobby Lindamood recused himself and left the dais.

Community Development Director Ben Brymer presented this item and answered questions of the City Council.

Mayor Newton asked for an explanation of who owned the 17.5 foot strip to the west of the site that is to be included in the zoning. The developer said it is not known at this time. Mayor Newton said he would not call for a vote regarding zoning land without knowing who the owner was and if they were in fact requesting the zoning.

Mayor Newton asked if the plot next to this property was already platted, to which Director Brymer responded yes. Mayor Newton then asked Director Brymer if the current side yard setback on the lot to the east, which has a house on it, utility easement, and a utility easement going down that property line is going to remain unchanged with this zoning. Director Brymer responded yes, that is correct.

Councilmember Dodson expressed concern for down zoning (i.e. from AG to R-40), especially since this lot is over two acres and could be zoned RE. There was general discussion regarding requirements for AG and RE zoning.

Thomas Hoover, Thomas Hoover Engineering, representing the applicant, answered questions of the City Council. Mr. Hoover noted they can comply with the side setbacks with RE zoning and stated they are working on a quit claim deed for the 17.5 foot strip and expects that to be completed soon.

Mayor Newton asked if the quit claim is processed would he request RE zoning. Mr. Hoover stated he believes that would be acceptable. In answer to the question, Mr. Hoover stated the home will be two story and they will not split the lot.

Mayor Newton opened the public hearing at 8:44 p.m.

Judy Atwood, 2209 Norwalk Drive, spoke in opposition to this item with concerns for drainage.

There were no others wishing to speak and Mayor Newton closed the public hearing at 8:49 p.m.

This was a first reading, therefore, City Council did not take any action.

Mayor Pro Tem Lindamood returned to his seat at the dais.

5c Ordinance O-19-2082

Consideration of a zoning change from AG Agricultural district to R-20 Single Family Residential district on Tracts 1A01 and Tract 1A02, Abstract 1619, in the S C H Witten Survey, located at 2001 Hall-Johnson Road, Case ZC19-004

Mayor Newton read the caption of Ordinance O-19-2082.

Community Development Director Ben Brymer presented this item and answered questions of the City Council.

Mayor Newton asked Director Brymer if everything fits on an R-30. Director Brymer stated yes and he believes it would be preferable to the applicant. There was discussion regarding providing a single lot plat, acceptance authority, and permits.

Mayor Newton opened the public hearing at 8:59 p.m.

Adam Schiller, 2001 Hall-Johnson Road, property owner, spoke in support of this item.

Nancy Scott, 217 Fountainview, Euless, applicant/builder spoke in support and stated they are withdrawing the plat waiver and will request R-30.

There were no others wishing to speak and Mayor Newton closed the public hearing at 9:02 p.m.

This was a first reading, therefore, City Council did not take any action.

5d Ordinance O-19-2083

Consideration of a Special Use Permit (SUP) for Oil and Gas Extraction, specifically for a change in the ownership of the existing well on Tract 1D, Abstract 295, in the William E Crooks and Lot 1, Block 1, of the Park Place Estates, located at 7404 and 7504 Pleasant Run Road, Case ZC18-035

Mayor Newton read the caption of Ordinance O-19-2083.

Community Development Director Ben Brymer presented this item and explained seven wells had been drilled since the SUP was approved in 2010, however, the wells have never produced, and noted this request is for a change of ownership, and he answered questions of the City Council.

Mayor Newton asked if based on the five years of no drilling, has the SUP expired and if it has, does that mean there is no SUP, therefore no action may be taken. Director Brymer and City Attorney Whitt Wyatt agreed.

Mayor Newton stated as the SUP expired, there is no action which can be taken and this will not be reopened.

Mayor Newton declared a recess at 9:11 p.m. and reconvened the meeting at 9:23 p.m.

6. RESOLUTION(S): READING AND PUBLIC HEARING**6a Resolution R-19-4389**

Consideration of a Preliminary Plat for Oak Alley Addition, being Lots 1R1 and 1R2, Block 1, of the Bear Creek Plantation, located at 1312 John McCain Road and 7309 Holly Lane N, Case PC19-006

Mayor Newton read Resolution R-19-4389 in its entirety.

Community Development Director Ben Brymer presented this item and answered questions of the City Council.

There was discussion regarding approval of the platting process and final plat. City Manager Ducay asked the City Attorney if the LDC could be amended to require a final plat sooner. Director Brymer noted there are costs involved with the final plat which may cause hesitancy. The City Attorney provided an opinion regarding how the process can be adjusted, noting there is no legal reason he could object.

Mayor Newton opened the public hearing at 9:37 p.m. Kathy Hadley, 204 Timberline North, spoke in opposition to this item. There were no others wishing to speak and Mayor Newton closed the public hearing at 9:40 p.m.

Councilmember Wheat moved to approve Resolution R-19-4389 with an amendment to add Sec. 2. That no permit shall be issued for infrastructure improvements, public or private, until such time as a final plat is approved by City Council, Councilmember Dodson seconded.

The motion to approve carried by the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, and Rigney.

Absent: 1 – Councilmember Kelley

6b Resolution R-19-4390

Appointing members to the Park Land Dedication Committee

Mayor Newton read Resolution R-19-4390 in its entirety. There were no questions.

Mayor Newton opened the public hearing at 9:43 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:43 p.m.

Councilmember Nakamura moved to approve Resolution R-19-4390 Councilmember Wheat seconded.

The motion to approve carried by the following vote:

Ayes: 6 – Mayor Newton, Mayor Pro Tem Lindamood, Councilmembers Nakamura, Wheat, Dodson, and Rigney.

Absent: 1 – Councilmember Kelley

7. TABLED: RESOLUTION(S) READING AND PUBLIC HEARING

7a Resolution R-19-4373

Request for a variance to certain provisions of Section 3.26, Fences, Free Standing Walls, and Screening Materials on Lot 5, Block 2, of the Sunrise Terrace, located at 1117 Jo Carol Lane, Case VC18-007

Mayor Newton noted this item was withdrawn by the applicant and will no longer appear on the agenda in future meetings.

8. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

Connie Stout, 5505 Janet Lane spoke regarding the wildlife on Bluebonnet Drive and asked for speed bumps and duck crossing signs to help make motorists aware.

Kathy Hadley, 204 Timberline North, spoke regarding the wildlife on Bluebonnet Drive.

City Manager Jerry Ducay stated the City has placed speed monitoring signs on Bluebonnet to assist with speeding awareness.

9. REPORTS

Parks and Recreation Advisory Board Minutes - February 4, 2019
Colleyville Community Garden Minutes - April 10, 2019

Mayor Newton pointed out the Parks and Recreation Advisory minutes reflect Rich Hendler was nominated and unanimously elected Chair of the Board by the Parks Board members February 4, 2019.

10. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR JUNE 4, 2019 - READING AND PUBLIC HEARING - RESOLUTION R-19-4391

This resolution was not needed.

11. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the meeting without objection by the City Council at 9:45 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 18TH DAY OF JUNE 2019.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4b

Agenda Date 6/18/2019

Number Resolution R-19-4393

Type Resolution

Department Police

Title

Approval to purchase 43 X26P model Tasers in an amount not to exceed \$53,192, from Axon Enterprise, Inc., and declaring the X26 model Tasers currently in use obsolete and providing for destruction

Strategic Plan

2.1 Provide responsive, efficient city services

Explanation

Reading and Public Hearing

The Colleyville Police Department currently carries the X26 model Taser. The department has been notified the X26 model will no longer be supported after December 31, 2019. Per the attached quote from Axon Enterprise, Inc., the Police Department wishes to replace the X26 model with 43 of the X26P model Tasers, at a total replacement cost of \$53,192.

Approval of the purchase will also provide approval to declare the X26 models obsolete and provide for their destruction per accepted practice, and removal from the City inventory.

Financial Impact

Funding is available in the Police Department FY 2019 budget due to salary savings.

Recommendation

Approve

Attachments

1. Axon Enterprise quote - X26P



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
Phone: (800) 978-2737

Q-209037-43564.654MM

Issued: 04/09/2019



Quote Expiration: 10/15/2019

Account Number: 450793

Start Date: 10/16/2019
Payment Terms: Net 30
Delivery Method: Fedex - Ground

SALES REPRESENTATIVE

Matt Moore
Phone: 480-905-2068
Email: mmoore@taser.com
Fax: 480-905-2068

PRIMARY CONTACT

David Martz
Phone: (817) 503-1213
Email: dmartz@colleyville.com

SHIP TO

David Martz
Colleyville Police Dept. - TX
5201 Riverwalk Drive
Colleyville, TX 76034
US

BILL TO

Colleyville Police Dept. - TX
5201 Riverwalk Drive
Colleyville, TX 76034
US

Year 1 - X26P w/o Warranties

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware					
11002	BLACK X26P CEW, HANDLE	43	1,065.00	1,065.00	45,795.00
22010	PPM, STANDARD BATTERY PACK, X2/X26P	43	65.00	65.00	2,795.00
11501	RIGHT-HAND HOLSTER, X26P, BLACKHAWK	43	64.00	64.00	2,752.00
44203	25 FT STANDARD CARTRIDGE, X26/X26P	50	33.00	33.00	1,650.00
22013	KIT, DATAPORT DOWNLOAD, USB, X2/X26P	1	200.00	200.00	200.00
Subtotal					53,192.00
Estimated Shipping					0.00
Estimated Tax					0.00
Total					53,192.00
Grand Total					53,192.00

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature: _____ **Date:** _____

Name (Print): _____ **Title:** _____

PO# (Or write N/A): _____

Please sign and email to Matt Moore at mmoore@taser.com or fax to 480-905-2068

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City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4c

Agenda Date 6/18/2019

Number Resolution R-19-4393

Type Resolution

Department Public Works

Title

Approval to change the funding source for the stormwater master plan project

Strategic Plan

3.3 Mitigate stormwater runoff and flooding risks

Explanation

Reading and Public Hearing

On July 17, 2018, City Council approved Resolution R-18-4285 including the approval of a professional services agreement with Kimley-Horn and Associates, Inc., in an amount not to exceed \$445,000, for the preparation of a Storm Drainage Master Plan, and authorizing the City Manager to execute the agreement.

The funding source identified at that time was the Drainage Fund, however, the original TIF Plan includes funding for drainage related projects. Staff is recommending the Storm Drainage Master Plan utilize TIF funds rather than drainage funds.

Financial Impact

Funding for this project is available in the TIF.

Recommendation

Approve

Attachments

1. Resolution R-18-4285

RESOLUTION R-18-4285
A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
JULY 17, 2018

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

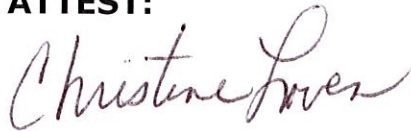
- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of July 2, 2018
 - b. Approval of a construction contract with Scott Beck Construction, Inc. in the amount of \$283,960, which includes a \$13,400 contingency, for the Library Spatial Reconfiguration Project, and authorizing the City Manager to execute the contract and any associated change orders
 - c. Approval to purchase library furniture from Library Interiors of Texas, LLC, for the Library Spatial Reconfiguration Project, in an amount not to exceed \$212,237, and authorizing the City Manager to execute the purchase orders
 - d. Approval of a professional services agreement with Kimley-Horn and Associates, Inc., in an amount not to exceed \$445,000 for the preparation of a Storm Drainage Master Plan, and authorizing the City Manager to execute the agreement
 - e. Approval of a construction contract with Old Castle Materials Texas, Inc. dba Texas Bit, for the 2018 Asphalt Pavement Improvement Project, in an amount not to exceed \$864,890.42, and authorizing the City Manager to execute the contract
 - f. Approval of a grant award for a City Hall backup power emergency generator, and authorizing the City Manager to accept the grant award
 - g. Approval of the annual review and updates to the City of Colleyville Investment Policy

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS AND 0 ABSTENTIONS ON THIS
THE 17TH DAY OF JULY 2018.

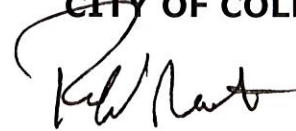
Mayor Richard Newton	<u>Aye</u>	Mayor Pro Tem Bobby Lindamood	<u>Aye</u>
Place 1, Tammy Nakamura	<u>Aye</u>	Place 3, Kathy Wheat	<u>Aye</u>
Place 4, George Dodson	<u>Aye</u>	Place 5, Chuck Kelley	<u>Aye</u>
Place 6, Callie Rigney	<u>Aye</u>		

ATTEST:



Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE



Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4d
Type Resolution
Department Engineering

Agenda Date 6/18/2019

Number Resolution R-19-4393

Title

Approval of a professional services agreement with Garver, in an amount not to exceed \$97,303 for the design of the Supervisory Control and Data Acquisition (SCADA) project, and authorize the City Manager to execute the agreement

Strategic Plan

3.2 Ensure regular repair and replacement of water and wastewater facilities

Explanation

Reading and Public Hearing

The SCADA system is a distributed computer system used by operations and management staff for process monitoring and automation. This project will improve system efficiency through the incorporation of new technology that provides for more comprehensive operations and system monitoring, as well as increased security.

In September of 2018, City Council approved the 2019-2023 Capital Improvement Program (CIP) by Resolution R-18-4305, which included the construction of the SCADA system. The CIP does not include any design funding.

The City recently completed a Request for Qualifications process for professional engineering services. This process resulted in a total of 53 submittals from various professional engineering firms. Based on a review of the 53 submitted Statements of Qualifications, as well as an interview with the firm, staff is recommending the use of Garver for this project. Garver has extensive experience with the development, design, and implementation of SCADA systems.

Financial Impact

Funding is available for this project in the Capital Utility Fund.

Recommendation

Approve

Attachments

1. Presentation
2. Professional Services Agreement
3. Resolution R-18-4305

4d. SCADA Improvements

- Approval of a professional services agreement with Garver, in an amount not to exceed \$97,303 for the design of the Supervisory Control and Data Acquisition (SCADA) project, and authorize the city manager to execute the agreement.
- The SCADA system is essentially a distributed computer system that is used by operations and management for process monitoring and automation. This project will improve system efficiency through the incorporation of new technology that provides for more comprehensive operations and system monitoring as well as increased security.
- The improvements are intended to replace components of the City's existing SCADA hardware at remote sites, update the existing SCADA platform for cellular communications compatibility to remote sites, relocate the central SCADA location from the Service Center to the Justice Center, provide SCADA connectivity for water quality monitors at an existing elevated storage tower, and provide SCADA connectivity for groundwater monitors at three locations.



PROFESSIONAL SERVICES AGREEMENT

City of Colleyville SCADA Improvements

This Professional Services Agreement (“Agreement”) is made by and between the City of Colleyville (“City”), and Garver (“Professional”) (each a “Party” and collectively the “Parties”), acting by and through their respective authorized representatives.

RECITALS

WHEREAS, City desires Professional to perform certain work and services set forth in Section 1, Scope of Services and

WHEREAS, Professional has expressed a willingness to perform said work and services, hereinafter referred to only as "services", specified in said Scope of Services, and enumerated under Section 1, of this Agreement;

NOW, THEREFORE, for and in consideration of the covenants and promises made one to the other herein, City and Professional agree as follows:

Section 1. Scope of Services

Upon issuance of a written Notice to Proceed by City, Professional agrees to provide to City the professional services for the City of Colleyville SCADA Improvements (“Project”), as set forth in the Scope of Services attached hereto as Exhibit “A” and incorporated herein by reference (the “Scope of Services”).

Section 2. Term of Agreement

The term of this Agreement shall begin on the last date of execution hereof (the “Effective Date”) and shall continue until Professional completes the services required herein to the satisfaction of City, unless sooner terminated as provided in Section 8, below.

Section 3. Professional Obligations

A. Professional shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. Should City require additional services not included under this Agreement, Professional shall make reasonable effort to provide such additional services in accordance with the fee schedule set forth in Exhibit “A”, attached hereto and incorporated herein by reference, and within the time schedule prescribed by City; and without decreasing the effectiveness of the performance of services required under this Agreement.

B. To the extent reasonably necessary for Professional to perform the services under this Agreement, Professional shall be authorized to engage the services of any agents, assistants, persons, or corporations that Professional may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of City. The cost of such

personnel and assistance shall be a reimbursable expense to Professional only if authorized in writing in advance by City.

C. Professional shall furnish and pay for all labor, tools, materials, equipment, supplies, transportation and management necessary to perform all services set forth in the Scope of Services.

Section 4. Payment

A. City agrees to pay Professional for all services authorized in writing and properly performed by Professional in accordance with the payment schedule set forth in Exhibit "A," attached hereto and incorporated herein by reference, subject to additions or deletions for changes or extras agreed upon in writing. All payments to Professional by City shall be based on detailed monthly invoices submitted by Professional for work performed and accepted by City, less any previous payments. Payment will be due within 30 days of the City's receipt of an approved invoice.

B. City reserves the right to delay, without penalty, any payment to Professional when, in the opinion of City, Professional has not made satisfactory progress on the Project as described in the Scope of Services.

C. The total compensation to Professional shall be as specified in payment schedule set forth in Exhibit "A", which shall not exceed NINETY-SEVEN THOUSAND THREE HUNDRED AND THREE AND NO/100 DOLLARS (\$97,303). City may deduct from any amounts due or to become due to Professional any sum or sums owing by Professional to City. In the event of any breach by Professional of any provision or obligation of this Agreement, or in the event of the assertion by other parties of any claim or lien against City, or City's premises, arising out of Professional's performance of this Agreement, City shall have the right to retain out of any payments due or to become due to Professional an amount sufficient to completely protect City from any and all loss, damage or expense therefrom, until the breach, claim or lien has been satisfactorily remedied or adjusted by Professional.

Section 5. Responsibilities

A. Professional shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, plans and other services furnished by Professional under this Agreement. Professional shall, without additional compensation, correct or revise any errors or deficiencies in the design, drawings, specifications, plans and other services.

B. Neither City's review, approval/acceptance of, nor payment for any of the services required under this Agreement, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and Professional shall be and remain liable to City in accordance with applicable law for all damages to City caused by Professional's negligent performance of any of the services furnished under this Agreement.

- C. The rights and remedies of City under this Agreement are as provided by law.

Section 6. Time for Performance

A. Professional shall perform all services as provided for under this Agreement in a proper, efficient, timely, and professional manner in accordance with City's requirements.

B. In the event Professional's performance of this Agreement is delayed or interfered with by acts of the City or others, Professional may request an extension of time for the performance of same as hereinafter provided but shall not be entitled to any increase in fee or price, or to damages or additional compensation as a consequence of such delays.

C. No allowance of any extension of time, for any cause whatever, shall be claimed or made to Professional, unless Professional shall have made written request upon City for such extension within forty-eight (48) hours after the cause for such extension occurred, and unless City and Professional have agreed in writing upon the allowance of additional time to be made.

Section 7. Documents

A. All surveys, studies, proposals, applications, drawings, plans, specifications and other documents, including those in electronic form, prepared by Professional and its consultants, subcontractors, agents, representatives, and/or employees in connection with this Agreement ("Project Documents") are intended for the use and benefit of City. Professional and its consultants, subcontractors, agents, representatives, and/or employees shall be deemed the authors of their respective part of the Project Documents. Notwithstanding, upon payment by City as required by this Agreement, City shall own, have, keep and retain all rights, title and interest in and to all Project Documents, including all ownership, common law, statutory, and other reserved rights, including copyrights (except copyrights held by the Professional) in and to all Project Documents, whether in draft form or final form, which are produced at City's request and in furtherance of this Agreement. City shall have full authority to authorize contractor(s), subcontractors, sub-subcontractors, City consultants, and material or equipment suppliers to reproduce applicable portions of the Project Documents to and for use in their execution of the work or for any other purpose. All materials and reports prepared by Professional in connection with this Agreement are "works for hire" and shall be the property of City upon payment of Professional as provided in this Agreement. City shall have the right to publish, disclose, distribute and otherwise use Project Documents in accordance with the Engineering Practice Act of the State of Texas (Texas Occupation Code, Chapter 1001, as amended) and/or Texas Occupations Code, Chapter 1051, as amended. Professional shall, upon completion of the services and full payment for Professional's services by the City, or earlier termination and appropriate compensation as provided by this Agreement, provide City with reproductions of all materials, reports, and exhibits prepared by Professional pursuant to this Agreement in a TIFF, JPEG or PDF format, and a DXF format in current version of AutoCAD with NAD-83 coordinate format of all such instruments of service to the City.

B. All instruments of service (including plans, specifications, drawings, reports, designs, computations, computer programs, computer code, software, estimates, surveys, other

data or work items, etc.) prepared under this Agreement shall be submitted for approval of City. All instruments of service shall be professionally sealed as may be required by law or by City.

C. Acceptance and approval of the Project Documents by City shall not constitute nor be deemed a release of the responsibility and liability of Professional, its employees, associates, agents and consultants for the accuracy or competency of their designs, working drawings and specifications, or other documents and work; nor shall such approval be deemed to be an assumption of such responsibility by City for any defect in the designs, working drawings and specifications, or other documents prepared by Professional, its employees, contractor, agents and consultants.

Section 8. Termination

A. City may suspend or terminate this Agreement for cause or without cause at any time by giving written notice to Professional. In the event suspension or termination is without cause, payment to Professional, in accordance with the terms of this Agreement, will be made on the basis of services reasonably determined by City to be satisfactorily performed to the date of suspension or termination. Such payment will be due upon delivery of all instruments of service to City.

B. Should City require a modification of this Agreement with Professional, and in the event City and Professional fail to agree upon a modification to this Agreement, City shall have the option of terminating this Agreement and Professional's services hereunder at no additional cost other than the payment to Professional, in accordance with the terms of this Agreement, for the services reasonably determined by City to be properly performed by Professional prior to such termination date.

C. Termination for Force Majeure. To the extent either Party of this agreement shall be wholly or partially prevented from the performance of the term specified, or of any obligation or duty placed on such party by reason of or through work strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, court judgment, act of God, or other specific cause reasonably beyond the parties control and not attributable to its malfeasance, neglect or nonfeasance. In such event, the time for performance of such obligation or duty shall be suspended until such disability to perform is removed.

Section 9. Insurance

A. Professional shall during the term hereof maintain in full force and effect the following insurance:

- (i) A commercial general liability policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the Professional's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$1,000,000.00 per occurrence for injury to persons (including death), and for property damage;

- (ii) An automobile liability insurance policy covering any vehicles owned and/or operated by Professional, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than \$500,000.00 combined single limit and aggregate for bodily injury and property damage;
- (iii) Statutory Worker's Compensation Insurance at the statutory limits and Employers' Liability covering all of Professional's employees involved in the provision of services under this Agreement with policy limit of not less than \$500,000.00; and
- (iv) Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limit of not less than \$1,000,000.00 per claim and \$1,000,000.00 in the aggregate.

B. All insurance and certificate(s) of insurance shall contain the following provisions:

- (i) Name the City, its officers, and employees as additional insureds as to all applicable coverage (not including the Workers Compensation Insurance and Professional Liability);
- (ii) Provide for at least thirty (30) days prior written notice to the City for cancellation or non-renewal of the insurance or reduction in coverage limits; and
- (iii) Provide for a waiver of subrogation against the City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance (not including the Professional Liability Insurance).

C. All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service.

D. A certificate of insurance evidencing the required insurance and all endorsements shall be delivered to City prior to commencement of services.

Section 12. Indemnification.

CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF PROFESSIONAL PURSUANT TO THIS AGREEMENT. PROFESSIONAL HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY INDEMNITEES") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER

THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY INDEMNITEES. PROFESSIONAL AGREES TO INDEMNIFY AND SAVE HARMLESS THE CITY INDEMNITEES FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY THE NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF PROFESSIONAL, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO NEGLIGENCE OF A CITY INDEMNITEE, IN WHOLE OR IN PART, IN WHICH CASE PROFESSIONAL SHALL INDEMNIFY THE CITY INDEMNITEE ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO PROFESSIONAL, ITS OFFICERS, AGENTS, OR EMPLOYEES AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION). PROFESSIONAL'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY PROFESSIONAL UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

Section 13. Assignment

Professional shall not assign or sublet this Agreement, or any part thereof, without the prior written consent of City.

Section 14. Applicable Laws

Professional shall comply with all Federal, State, County and Municipal laws, ordinances, regulations, safety orders, resolutions and building codes relating or applicable to services to be performed under this Agreement. The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Tarrant County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said court

Section 15. Default of Professional

In the event, Professional fails to comply or becomes disabled and unable to comply with the provisions of this Agreement as to the quality or character of the service or time of performance, and the failure is not corrected within ten (10) days after written notice by City to Professional, City may, at its sole discretion without prejudice to any other right or remedy:

A. Terminate this Agreement and be relieved of the payment of any further consideration to Professional except for all work determined by City to be satisfactorily completed prior to termination. Payment for work satisfactorily completed shall be for actual costs, including

reasonable salaries and travel expenses of Professional to and from meetings called by City at which Professional is required to attend, but shall not include any loss of profit of Professional. In the event of such termination, City may proceed to complete the services in any manner deemed proper by City, either by the use of its own forces or by re-subletting to others.

B. City may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at the expense of Professional.

Section 16. Adjustments in Services

No claims for extra services, additional services or changes in the services will be made by Professional without a written agreement with City prior to the performance of such services.

Section 17. Execution becomes Effective

This Agreement will be effective on the date when signed by authorized representatives of Professional and City ("the Effective Date").

Section 18. Agreement Amendments

This Agreement contains the entire understanding of the Parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. This Agreement may only be modified, amended, supplemented or waived by a written instrument executed by the Parties except as may be otherwise provided therein.

Section 19. Severability.

In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

Section 20. Independent Contractor.

It is understood and agreed by and between the Parties that Professional in satisfying the conditions of this Agreement, is acting independently, and that City assumes no responsibility or liabilities to any third party in connection with Professional's actions. All services to be performed by Professional pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of City. Professional shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. There is no intended third party beneficiary to this Agreement.

Section 21. Right-Of-Access.

City will obtain and/or furnish right-of-access on any project site for Professional to perform any required studies, surveys, tests or other necessary investigations in relation to the Scope of Services.

Section 22. Notice.

Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If to City: Jerry Ducay, City Manager
City of Colleyville
100 Main Street
Colleyville, Texas 75077

With copy to: Whitt L. Wyatt
Nichols, Jackson, Dillard, Hager & Smith, L.L.P.
500 North Akard, Suite 1800
Dallas, Texas 75201

If to Professional: Jeff Sober
3010 Gaylor Parkway, Suite 190
Fisco, TX 75034

Section 23. Counterparts.

This Agreement may be executed by the Parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the Parties.

Section 24. Exhibits.

The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.

Section 25. Survival of Obligations.

Any of the representations and obligations of the Parties, as well as any rights and benefits of the Parties pertaining to a period of time following the termination of this Agreement shall survive termination.

Section 26. Authorization.

Each Party represents that it has full capacity and authority to grant all rights and assume all obligations granted and assumed under this Agreement.

Section 27. Successors and Assigns.

Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the Parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

Section 28. Recitals.

The recitals to this Agreement are incorporated herein.

Section 29. Audits and Records.

Professional agrees that during the term hereof the City and its representatives may, during normal business hours and as often as deemed necessary, inspect, audit, examine and reproduce any and all of Professional's records relating to the services provided pursuant to this Agreement for a period of one year following the date of completion of services as determined by the City or date of termination if sooner.

Section 30. Conflicts of Interests.

Professional represents that no official or employee of the City has any direct or indirect pecuniary interest in this Agreement.

Section 31. Hazardous Materials.

Professional shall report the presence and location of any hazardous materials it notices or which an engineer of similar skill and experience should have noticed to the City.

Section 32. Limitation of Liability.

In recognition of the relative risks and benefits of the project to both the City and Professional, the risks have been allocated such that the City agrees, to the fullest extent permitted by law, to limit the liability of Professional and its subconsultants to the City and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims for expenses from any cause or causes, so that the total aggregate liability of Professional and its subconsultants to all those named shall not exceed Professional's total fee for services rendered on this project. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contractor warranty, and indemnity obligations.

Notwithstanding any other provision to the contrary in this Agreement or a Work Authorization and to the fullest extent permitted by law, neither City nor Professional shall be liable, whether based on contract, tort, negligence, strict liability, warranty, indemnity, error and omission, or any other cause whatsoever, for any consequential, special, incidental, indirect, punitive, or exemplary damages, or damages arising from or in connection with loss of power, loss of use, loss of revenue or profit (actual or anticipated), loss by reason of shutdown or non-operation, increased cost of construction, cost of capital, cost of replacement power or customer claims, and City hereby releases Professional, and Professional releases City, from any such liability.

(Signature page to follow)

EXECUTED on June 18, 2019.

CITY OF COLLEYVILLE, TEXAS

By: _____
Jerry Ducay, City Manager

APPROVED AS TO FORM:

By: _____
Whitt L. Wyatt, City Attorney
(Staff:lmw;Date:06/07/2019;GovDox.1.2019v2)

EXECUTED this the ____ day of _____, 20__.

GARVER

By: _____
Jeff Sober
Vice President

EXHIBIT “A”
City of Colleyville Scada Improvements
SCOPE OF SERVICES

(attached)

APPENDIX A – SCOPE OF SERVICES

1.0 General

Generally, the scope of services includes providing design, bidding, and construction services for the Colleyville SCADA Improvements. The improvements are intended to replace components of the City's existing SCADA hardware at remote sites, update the existing SCADA platform for cellular communications compatibility to remote sites, , relocate the central SCADA location from the Service Center to the Justice Center, provide SCADA connectivity for water quality monitors at an existing elevated storage tower, and provide SCADA connectivity for groundwater monitors at three locations

2.0 Design Services

Garver will conduct design of the proposed improvements to prepare construction plans and specifications for one submittal to the Texas Commission of Environmental Quality (TCEQ) for review. Any required permit fees will be paid for by the Owner. The construction plans will include plan sheets, construction details, and estimated quantities.

Garver will conduct one site visit with one Garver staff member to tour each location of the intended improvements. The site visit is intended to occur over two (2) days on-site, and the Garver staff member will be accompanied by City representatives for access to the sites and explanations of the existing hardware and communication. Following the site visit, Garver will produce a technical memorandum to document the existing conditions and confirm the design intent. A workshop will be held with the Owner to review and finalize the memorandum before proceeding with development of the final design documents.

It is the intent of the Owner that the design will provide for the implementation of the following:

- Update the Service Center Control System Programming to be cellular compatible with the new pressure-reducing valve site in addition to radio communication
- Replace six (6) SCADAPack 334 PLCs (at Bransford, LD Lockett Pump Station, Hall-Johnson Tower, McPherson Tower, Reserve Lift Station, and Overland Lift Station). Note: the SCADAPack at the Service Center was recently replaced and will not be replaced with this project.
- Replace one (1) SCADAPack 357 PLC at LD Lockett Pump Station and provide one (1) spare PLC programmed for standby
- Replace six (6) power supplies, Ethernet switches, and uninterruptible power supplies (UPSs) at six sites: Service Center, LD Lockett Pump Station, Hall-Johnson Tower, McPherson Tower, Reserve Lift Station, and Overland Lift Station. Note: Bransford Tower is being replaced by separate contract and is not included.
- Seven (7) new antennas and the latest model FreeWave Ethernet radios and accessories will be replaced/incorporated at the following sites: Service Center, LD Lockett Pump Station, Hall-Johnson Tower, McPherson Tower, Reserve Lift Station, Overland Lift Station, and Hall-Johnson spare Yagi-style antenna. Garver will incorporate approximately 10' of additional coaxial cable at the locations to facilitate antenna adjustment.
- A radio path study will be required by the contractor to confirm the antenna communication and line of sight is sufficient.
- A new Justice Center antenna (approximately 45' Rohn antenna tower and Omni antenna) will be included in the construction documents. The contractor will be required to relocate the new radio and hardware from the Service Center to the Justice Center.
- Two (2) laptop computers and two (2) tablets for SCADA only and software needed to remote in/VPN off-site will also be included.
- Three water quality/temperature probes will be incorporated at the Bransford Tank to monitor temperature changes within the storage tank.

- Three new groundwater monitoring locations will be included, along with rain gauge data accessible in SCADA at each location (location TBD). Pressure and rain gauge data only will be monitored at each location. The contractor will be required to provide the rain gauge, pressure sensor, and all hardware necessary to communicate this information back to SCADA, including an antenna, FreeWave Ethernet radio, UPS, Ethernet switch, and PLC at each location. An alternate for a SCADAPack and cell or remote telemetry unit at a wastewater meter location (Somerset Manor) will also be included in the design.
- The contractor will be required to provide licensing and permitting as required, as well as labor and installation of all hardware, and programming and testing of all hardwares and softwares.
- The contractor will be required to resolved current SCADA issues related to tower levels flat-lining following computer updates.

SCADA programming and SCADA incorporation will be conducted separate of this scope as a portion of the contractor's bid, and is not included in this scope of services.

The design documents will include performance-based specifications and/or drawings for SCADA hardware replacements at the existing sites. Detailed panel designs and layouts for each site will not be included as part of the design services.

It is expected that the existing process control for each site will remain as currently configured – design services do not include investigation of existing process control or recommendations for process control modifications.

At the 30% design mark, Garver will submit the technical memorandum and preliminary plans to the Owner for general review of the proposed improvements. The preliminary plans will not include front end or technical specifications. A workshop will be held with the Owner to review and finalize the memorandum and preliminary design before proceeding with development of final design documents.

Following receipt of Owner review comments, Garver will proceed with detailed design. The design services will also include preparing bidding and contracting documents, technical specifications, special provisions, and an opinion of probable construction cost for one construction contract. The design submittal will consist of plans and specifications ready to be submitted to TCEQ for review and advertised for bidding.

2.1 Design Deliverables

The following will be submitted to the Owner, or others as indicated, by Garver:

- One PDF of the technical memorandum and preliminary (30%) plans
- Two (2) half-size (11"x17") copies of the final (100%) plans and specifications with opinion of probable construction cost
- One (1) half-size (11"x17") copy of the final (100%) plans to TCEQ.
- Electronic files as requested.

3.0 Bidding Assistance

During the bidding phase of the project, Garver will:

- Prepare Advertisement for Bids to be published by the Owner. Owner will pay advertising costs outside of this contract.
- The Owner will dispense construction contract documents to prospective bidders by utilizing the Owner's online plan room (at the approximate cost of reproduction and handling).
- Support the contract documents by preparing addenda as appropriate.
- Participate in one (1) pre-bid meeting.
- Participate in bid opening.

- Prepare bid tabulation.
- Evaluate bids and recommend award.

4.0 Construction Phase Services

During the construction phase of work, Garver will accomplish the following:

1. Issue a Notice to Proceed letter to the Contractor and attend preconstruction meeting.
2. Attend up to four (4) progress/coordination meetings with the Owner/Contractor.
3. Evaluate and respond to construction material submittals and shop drawings. Corrections or comments made by Garver on the shop drawings during this review will not relieve Contractor from compliance with requirements of the drawings and specifications. The check will only be for review of general conformance with the design concept of the project and general compliance with the information given in the contract documents. The Contractor will be responsible for confirming and correlating all quantities and dimensions, selecting fabrication processes and techniques of construction, coordinating his work with that of all other trades, and performing his work in a safe and satisfactory manner. Garver's review shall not constitute approval of safety precautions or constitute approval of construction means, methods, techniques, sequences, procedures, or assembly of various components. When certification of performance characteristics of materials, systems or equipment is required by the Contract Documents, either directly or implied for a complete and workable system, Garver shall be entitled to rely upon such submittal or implied certification to establish that the materials, systems or equipment will meet the performance criteria required by the Contract Documents.
4. Issue instructions to the Contractor on behalf of the Owner and issue necessary clarifications (respond to RFIs) regarding the construction contract documents.
5. Review the Contractor's monthly progress payment requests based on the actual quantities of contract items completed and accepted, and will make a recommendation to the Owner regarding payment. Garver's recommendation for payment shall not be a representation that Garver has made exhaustive or continuous inspections to (1) check the quality or exact quantities of the Work; (2) to review billings from Subcontractors and material suppliers to substantiate the Contractor's right to payment; or (3) to ascertain how the Contractor has used money previously paid to the Contractor.
6. Provide one electrical observation site visit by one Garver personnel during the construction contract performance time. If the Owner wishes to increase the frequency of the observation, the Owner will pay Garver an additional fee agreed to by the Owner and Garver.
7. When authorized by the Owner, prepare up to one change order for changes in the work from that originally provided for in the construction contract documents. If redesign or substantial engineering or surveying is required in the preparation of these change order documents, the Owner will pay Garver an additional fee to be agreed upon by the Owner and Garver.
8. Participate in final project inspection, prepare punch list, review final project closing documents, and submit final pay request.

In performing construction observation services, Garver will endeavor to protect the Owner against defects and deficiencies in the work of the Contractor(s); but Garver cannot guarantee the performance of the Contractor(s), nor be responsible for the actual supervision of construction operations or for the safety measures that the Contractor(s) takes or should take. However, if at any time during construction Garver observes that the Contractor's work does not comply with the construction contract documents, Garver will notify the Contractor of such non-compliance and instruct him to correct the deficiency and/or stop work, as appropriate for the situation. Garver will also record the observance, the discussion, and the actions taken. If the Contractor continues without satisfactory corrective action, Garver will notify the Owner immediately, so that appropriate action under the Owner's contract with the Contractor can be taken.

5.0 Extra Work

The following items are not included under this agreement but will be considered as Extra Work. Extra

Work will be as directed by the Owner in writing for an additional fee as agreed upon by the Owner and Garver.

1. Any hardware or software, or installation of any equipment.
2. Coordination with electrical utilities or design of new utility services or power distribution systems for new groundwater monitoring locations.
3. Survey.
4. Geotechnical services.
5. SCADA Programming or Integration.
6. Troubleshooting of existing SCADA.
7. Permitting of any applicable licenses.
8. Materials testing.
9. Environmental services.
10. Preparation of easement descriptions or land acquisition assistance.
11. Subsurface Utility Exploration (SUE).
12. Design of utility relocations.
13. Operational audit/optimization.
14. Water testing.
15. TCEQ variance negotiations.
16. Utility coordination meetings.
17. Funding assistance.
18. Fees associated with any construction permits.
19. Preparation or submission of a Stormwater Pollution Prevention Plan (SWPPP).
20. Property or easement acquisition assistance.
21. Drainage study.
22. Signalization or traffic studies.
23. Warranty assistance.
24. Redesign for the Owner's convenience or due to changed conditions after previous alternate direction and/or approval.
25. Submittals or deliverables in addition to those listed herein.
26. Attendance at any City Council meetings.
27. Attendance beyond six (6) total site visits during construction.
28. Review of more than four (25) submittals or seven (7) pay requests).

Extra Work will be as directed by the Owner in writing for an additional fee as agreed upon by the Owner and Garver.

6.0 Schedule

Garver shall begin work under this Agreement within ten (10) days of a Notice to Proceed and shall complete the work in accordance with the schedule below:

<u>Phase Description</u>	<u>Calendar Days</u>
Design Phase Services	180 days
Bidding Services	60 days
Construction Services	180 days, concurrent with the Contractor's NTP

APPENDIX B

CITY OF COLLEYVILLE SCADA IMPROVEMENTS

FEE SUMMARY

Title I Services	Estimated Fees
Preliminary Design	\$26,169.00
Final Design	\$41,810.00
Bidding Services	\$7,698.00
Subtotal for Title I Services	\$75,677.00
 Title II Services	
Construction Phase Services	\$21,626.00
Subtotal for Title II Services	\$21,626.00
 Total Fee =	 \$97,303.00

APPENDIX B

CITY OF COLLEYVILLE SCADA IMPROVEMENTS

PRELIMINARY DESIGN

WORK TASK DESCRIPTION	E-6	E-5	E-3	D-2	X-2
	hr	hr	hr	hr	hr
1. WDC Electrical					
General Cover Sheet			2	3	
General Notes			2	2	
Overall Site Plan			8	4	
SCADA Block Diagram			8	6	
Opinion of Probable Construction Cost	2		4		
QC Review	3	12			
Drawing Production				16	
Preliminary Design Workshop Travel	8				
Preliminary Design Workshop	6				
Site Visit	16				
Technical Memorandum	4		12		6
Subtotal - WDC Electrical	39	12	36	31	6
2 Regional Project Management					
Project Management/Client Coordination	8				
Preliminary Design Workshop	4				
Subtotal - Regional Project Management	12	0	0	0	0

Hours	51	12	36	31	6
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SUBTOTAL - SALARIES:	\$25,369.00
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DIRECT NON-LABOR EXPENSES

Expenses	\$800.00
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SUBTOTAL - DIRECT NON-LABOR EXPENSES:	\$800.00
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SUBTOTAL:	\$26,169.00
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TOTAL FEE:	\$26,169.00
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APPENDIX B**CITY OF COLLEYVILLE
SCADA IMPROVEMENTS****FINAL DESIGN**

WORK TASK DESCRIPTION	E-6	E-5	E-3	D-2	X-2
	hr	hr	hr	hr	hr
1. Electrical					
Final Plans					
Cover Sheet			2	2	
General Notes			2	2	
General Abbreviations			2	2	
General Symbols			2	2	
Overall Site Plan	2		4	6	
Site No.1 Plan			2	4	
Site No.2 Plan			2	4	
Site No.3 Plan			2	4	
Site No.4 Plan			2	4	
Site No.5 Plan			2	4	
Site No.6 Plan			2	4	
One-Line Diagram Sheet 1 of 2			4	4	
One-Line Diagram Sheet 2 of 2			2	4	
SCADA Block Diagram Sheet 1 of 3	2		4	4	
SCADA Block Diagram Sheet 2 of 3	2		4	4	
SCADA Block Diagram Sheet 3 of 3	2		3	4	
Details Sheet 1 of 3			4	4	
Details Sheet 2 of 3			4	4	
Details Sheet 3 of 3			2	4	
Final Review/Walkthrough with City			6		
Coordination and Meetings with Owner	8				
Technical Specifications	4		20		8
Front-End Specifications	4		20		8
Opinion of Probable Construction Cost	2		4		4
QC Review		12	4		
Subtotal - Electrical	26	12	105	70	20
2. Structural Engineering					
Structural Foundation Details - Antenna Tower	2		6		
Subtotal - Structural Engineering	2	0	6	0	0
3. Project Management					
Project Management/Client Coordination	8				
Front-End Specifications	4				
Final Review	8				
Subtotal - Regional Project Management	20	0	0	0	0

Hours	48	12	111	70	20
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SUBTOTAL - SALARIES:	\$41,310.00
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DIRECT NON-LABOR EXPENSES

Expenses	\$500.00
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SUBTOTAL - DIRECT NON-LABOR EXPENSES:	\$500.00
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SUBTOTAL:	\$41,810.00
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TOTAL FEE:	\$41,810.00
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APPENDIX B

CITY OF COLLEYVILLE SCADA IMPROVEMENTS

BIDDING SERVICES

WORK TASK DESCRIPTION	E-6	E-3
	hr	hr
1. Bidding Services		
Dispense plans and specs to prospective bidders	2	4
Addendums/Inquiries	2	8
Pre-Bid Meeting	4	4
Bid Opening	4	
Prepare bid tabulation	1	
Evaluate bids and recommend award	1	
Prepare construction contracts	2	2
Notice to Proceed	1	2
Subtotal - Bidding	17	20

Hours	17	20
SUBTOTAL - SALARIES:		\$7,448.00
<u>DIRECT NON-LABOR EXPENSES</u>		
Document Printing/Reproduction/Assembly	\$250.00	
SUBTOTAL - DIRECT NON-LABOR EXPENSES:		\$250.00
SUBTOTAL:		\$7,698.00
TOTAL FEE:		\$7,698.00

APPENDIX B

CITY OF COLLEYVILLE SCADA IMPROVEMENTS

CONSTRUCTION PHASE SERVICES

WORK TASK DESCRIPTION	E-6	E-3	E-1
	hr	hr	hr
1. Construction Services			
Preconstruction Meeting	4		4
Progress Meetings with Contractor/City	8	8	
Monthly Pay Requests		6	2
Shop Drawings/Material Submittals	6	24	4
On-Site Meeting (1)	8		
Prepare Addendum/Change Orders	3	6	4
Final Project Inspection and Punchlist	8		8
RFIs	2	6	4
Subtotal - Civil Engineering	39	50	26

Hours	39	50	26
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SUBTOTAL - SALARIES:	\$20,426.00
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DIRECT NON-LABOR EXPENSES

Expenses	\$1,200.00
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SUBTOTAL - DIRECT NON-LABOR EXPENSES:	\$1,200.00
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SUBTOTAL:	\$21,626.00
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TOTAL FEE:	\$21,626.00
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RESOLUTION R-18-4305
A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT
ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
SEPTEMBER 18, 2018

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of September 4, 2018
 - b. Approval of the minutes of the City Council Worksession of September 6, 2018
 - c. Approval of the minutes of the City Council Worksession of August 28, 2018
 - d. Approval of authorized broker/dealers for investment purchases
 - e. Approval of an Interlocal Agreement and funding for the Metroport Teen Court Program
 - f. Approval to use the Voluntary Library Fund in Fiscal Year 2019, for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$167,000
 - g. Adoption of the Fiscal Year 2019 to 2023 Capital Improvement Program (CIP)
 - h. Approval of the Grounds Maintenance Mowing Contract with Whitmore and Sons, Inc., in an amount not to exceed \$214,784.73, and authorize the city manager to execute same, and any associated change orders, in an amount not to exceed 25 percent of the contract price

- i. Approval of a Local Project Advance Funding Agreement for the Highway Safety Improvement Program (HSIP) for the reconstruction of Cheek-Sparger Road (San Bar Lane to Oak Briar Lane), and authorizing the city manager to execute the agreement

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS AND 0 ABSTENTIONS ON THIS THE 18TH DAY OF SEPTEMBER 2018.

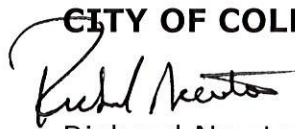
Mayor Richard Newton	<u>Aye</u>	Mayor Pro Tem Bobby Lindamood	<u>Aye</u>
Place 1, Tammy Nakamura	<u>Aye</u>	Place 3, Kathy Wheat	<u>Aye</u>
Place 4, George Dodson	<u>Aye</u>	Place 5, Chuck Kelley	<u>Aye</u>
Place 6, Callie Rigney	<u>Aye</u>		

ATTEST:



Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE



Richard Newton
Mayor

Project Year	Title	Total Project Cost	Capital Projects Fund	CEDC Fund	County Funding	Crime Control District	Drainage Fund	FHA/TxDOT	Area II Impact Fees (West of 26)	TIF	Utility Capital Fund	Wastewater Impact Fees	Water Impact Fees
2018	Library Renovations	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Kimzey Park Pond Dredging	\$388,520.00	\$0.00	\$388,520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Webb House Repairs	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	WW Project 3 (Manning)	\$412,242.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$412,242.00	\$0.00	\$0.00
	Street Maintenance Program - Stafford, Manning, etc.	\$335,000.00	\$335,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2 Manning to Pool) ROW Acquisition	\$110,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110,000.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2-SH26 to Pool) Design	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00
	L. D. Lockett Rehabilitation (Precinct Line Road to Pleasant Run) - resurfacing	\$430,000.00	\$430,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	John McCain Rehabilitation (Pleasant Run to Maranatha Court) - resurfacing	\$508,147.02	\$508,147.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road and Westcoat Drive Roundabout - DESIGN	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$2,543,909.02	\$1,273,147.02	\$698,520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$120,000.00	\$412,242.00	\$0.00	\$0.00
	Estimated 9/30/18 Available Balances		\$7,957,458.98	\$0.00		\$0.00	\$0.00		\$2,011,832.00	\$21,460,372.00	\$5,083,588.00	\$928,492.00	\$3,114,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY19 Budgeted Contribution		\$1,500,000.00	\$860,516.00		\$0.00	\$500,000.00		\$0.00	\$5,400,000.00	\$200,000.00	\$60,000.00	\$192,000.00
Estimated 10/1/18 Available Balances			\$9,957,458.98	\$860,516.00	N/A	\$0.00	\$500,000.00	N/A	\$2,011,832.00	\$26,860,372.00	\$5,783,588.00	\$988,492.00	\$3,306,746.00
2019	Bransford Rehabilitation (Glade to Westcoat)	\$416,000.00	\$249,600.00	\$0.00	\$166,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Bransford Water Tank Rehabilitation - Design	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	\$0.00	\$0.00
	Central Fire Station Repairs	\$147,322.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$147,322.00	\$0.00	\$0.00	\$0.00
	Cheek-Sparger Road (San Bar to Brown Trail) - Design	\$320,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$320,000.00	\$0.00	\$0.00	\$0.00
	Cheek-Sparger Road (San Bar to Brown Trail) - Construction	\$2,085,395.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,660,395.00	\$0.00	\$425,000.00	\$0.00	\$0.00	\$0.00
	Cheek-Sparger Road Rehabilitation (Bedford to Heritage)	\$324,000.00	\$194,400.00	\$0.00	\$129,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	City Hall - Backup Generator	\$181,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$181,000.00	\$0.00	\$0.00	\$0.00
	City Hall/Library - HVAC Replacement	\$327,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$327,600.00	\$0.00	\$0.00	\$0.00
	Fire Station 2 Repairs	\$67,300.00	\$67,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Frontier Court Rehabilitation	\$600,000.00	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2-SH26 to Pool) Design (Multi-year project)	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2 Manning to Pool) ROW Acquisition (Multi-year project)	\$170,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$170,000.00	\$0.00	\$0.00	\$0.00
	Install Backup Generator for Emergency Power at L.D. Lockett Pump Station	\$140,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	\$0.00	\$0.00
	L.D. Lockett Road Right Turn Ln - Design	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Library Renovations	\$315,516.00	\$0.00	\$315,516.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road Rehabilitation	\$247,500.00	\$148,500.00	\$0.00	\$99,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road Right Turn Ln - Design	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road and Westcoat Drive Roundabout - DESIGN (Multi-year project)	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road Westcoat Drive Roundabout - ROW Acquisition	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00
	Plaza at City Hall	\$1,750,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,750,000.00	\$0.00	\$0.00	\$0.00
	Pleasant Run Waterline (John McCain North to Bear Creek) - Design	\$105,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$105,000.00	\$0.00	\$0.00
	Replacement of Palladium Windows & Patio	\$280,000.00	\$0.00	\$280,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Roberts Road (Glade to Grapevine City Limits) - DESIGN	\$354,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$354,000.00	\$0.00	\$0.00	\$0.00
	Roberts Road (Glade to Grapevine City Limits) - ROW Acquisition	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00
	SH-26 Lighting	\$3,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000,000.00	\$0.00	\$0.00	\$0.00
	SH26 Medians & ROW	\$4,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000,000.00	\$0.00	\$0.00	\$0.00
	Stormwater Master Plan	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$685,614.00	\$617,214.00	\$0.00	\$68,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Water Project 7: Demolish Overland Trail Pump Station	\$130,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130,000.00	\$0.00	\$0.00
	Water Project 8: Install Pressure Relief and Flow Control Valves	\$348,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$348,000.00	\$0.00	\$0.00
	Water Project 10: Apple Valley Subdivision/Rustic Oaks Subdivisions/ Bills Lane Water Lines - DESI	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$0.00	\$0.00
	Webb House Repairs	\$265,000.00	\$0.00	\$265,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$17,919,247.00	\$1,927,014.00	\$860,516.00	\$463,400.00	\$0.00	\$500,000.00	\$1,660,395.00	\$60,000.00	\$11,574,922.00	\$873,000.00	\$0.00	\$0.00
	Estimated 9/30/19 Available Balances		\$8,030,444.98	\$0.00		\$0.00	\$0.00		\$1,951,832.00	\$15,285,450.00	\$4,910,588.00	\$988,492.00	\$3,306,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY20 Budgeted Contribution		\$1,500,000.00	\$0.00		\$167,200.00	\$425,000.00		\$0.00	\$5,400,000.00	\$250,000.00	\$60,000.00	\$192,000.00
Estimated 10/1/19 Available Balances			\$10,030,444.98	\$0.00	N/A	\$167,200.00	\$425,000.00	N/A	\$1,951,832.00	\$20,685,450.00	\$5,660,588.00	\$1,048,492.00	\$3,498,746.00

Project Year	Title	Total Project Cost	Capital Projects Fund	CEDC Fund	County Funding	Crime Control District	Drainage Fund	FHA/TxDOT	Area II Impact Fees (West of 26)	TIF	Utility Capital Fund	Wastewater Impact Fees	Water Impact Fees
2020	Bransford Water Tank Rehabilitation - Construction	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Flood Gates Upgrade	\$425,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$425,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Glade Road (Phase 1 - SH26 to Manning) - Construction	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00
	Glade Road (Phase 2 - Manning to Pool) - Construction	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00
	John McCain Road and Westcoat Drive Roundabout - Design	\$175,000.00	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Justice Center - Metal Roof Coating	\$167,200.00	\$0.00	\$0.00	\$0.00	\$167,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	L.D. Lockett Road Right Turn Ln - Construction	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road Right Turn Ln - Construction	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road and Westcoat Drive Roundabout - Construction	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	Pleasant Run Waterline (John McCain North to Bear Creek) - Construction	\$900,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900,000.00	\$0.00	\$0.00
	Roberts Road - Construction	\$2,100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,100,000.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Supervisory Control and Data Acquisition (SCADA) Replacement	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$0.00
	Water Project 10: Apple Valley/Rustic Oaks/Bills Lane Water Lines and Road Rehabilitation on Blauvelt Road	\$935,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$935,000.00	\$0.00	\$0.00
	Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision and Rehabilitate Streets	\$145,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145,000.00	\$0.00	\$0.00
	Water Project 11: Tinker Road Water Lines - Design	\$123,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,000.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$12,820,200.00	\$1,375,000.00	\$0.00	\$400,000.00	\$167,200.00	\$425,000.00	\$0.00	\$1,400,000.00	\$6,100,000.00	\$2,953,000.00	\$0.00	\$0.00
	Estimated 9/30/20 Available Balances		\$8,655,444.98	\$0.00		\$0.00	\$0.00		\$551,832.00	\$14,585,450.00	\$2,707,588.00	\$1,048,492.00	\$3,498,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY21 Budgeted Contribution		\$1,500,000.00	\$0.00		\$325,052.00	\$1,200,000.00		\$0.00	\$5,400,000.00	\$400,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/20 Available Balances		\$10,655,444.98	\$0.00	N/A	\$325,052.00	\$1,200,000.00	N/A	\$551,832.00	\$19,985,450.00	\$3,607,588.00	\$1,108,492.00	\$3,690,746.00
2021	City Hall - Flooring Rehab	\$87,808.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87,808.00	\$0.00	\$0.00	\$0.00
	County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Glade Road (Phase 2 - Manning to Pool) - Construction	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00
	John McCain Road and Westcoat Drive Roundabout - Construction	\$1,400,000.00	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Justice Center - Carpet and VCT Tile	\$88,052.00	\$0.00	\$0.00	\$0.00	\$88,052.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Justice Center - HVAC Replacement	\$237,000.00	\$0.00	\$0.00	\$0.00	\$237,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Pleasant Run Road Bridge at Big Bear (White Chapel Bridge) - Construction	\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Streetlighting for Pedestrian Crosswalks - Construction	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Water Project 11: (Partial) Tinker Road Water Lines - Construction	\$1,110,000.00	\$450,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660,000.00	\$0.00	\$0.00
	Water Project 12: (Partial) Woodbriar Estate Water Lines Replacement - Design	\$70,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,020.00	\$0.00	\$0.00
	Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision and Rehabilitate Streets	\$2,550,000.00	\$650,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900,000.00
	Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivision	\$145,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145,000.00	\$0.00	\$0.00
	WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - Design	\$361,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$361,700.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$10,599,580.00	\$3,450,000.00	\$0.00	\$400,000.00	\$325,052.00	\$1,200,000.00	\$0.00	\$0.00	\$2,087,808.00	\$1,236,720.00	\$0.00	\$1,900,000.00
	Estimated 9/30/21 Available Balances		\$7,205,444.98	\$0.00		\$0.00	\$0.00		\$551,832.00	\$17,897,642.00	\$2,370,868.00	\$1,108,492.00	\$1,790,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY22 Budgeted Contribution		\$1,500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$5,400,000.00	\$500,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/21 Available Balances		\$9,205,444.98	\$0.00	N/A	\$0.00	\$0.00	N/A	\$551,832.00	\$23,297,642.00	\$3,370,868.00	\$1,168,492.00	\$1,982,746.00
2022	County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Library - Flooring Rehab	\$95,210.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95,210.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Water Projec 12: Partial Woodbriar Estate Water Lines Replacement - Construction	\$433,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$433,000.00	\$0.00	\$0.00
	Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - Design	\$545,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$545,000.00
	Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivision	\$745,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$745,000.00	\$0.00	\$0.00
	WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - Constructi	\$1,900,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900,000.00	\$0.00	\$0.00
	WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement - Design	\$91,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$91,000.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$5,109,210.00	\$900,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95,210.00	\$3,169,000.00	\$0.00	\$545,000.00
	Estimated 9/30/22 Available Balances		\$8,305,444.98	\$0.00		\$0.00	\$0.00		\$551,832.00	\$23,202,432.00	\$201,868.00	\$1,168,492.00	\$1,437,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY23 Budgeted Contribution		\$1,500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$5,400,000.00	\$600,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/22 Available Balances		\$10,305,444.98	\$0.00	N/A	\$0.00	\$0.00	N/A	\$551,832.00	\$28,602,432.00	\$1,301,868.00	\$1,228,492.00	\$1,629,746.00

Project Year	Title	Total Project Cost	Capital Projects Fund	CEDC Fund	County Funding	Crime Control District	Drainage Fund	FHA/TxDOT	Area II Impact Fees (West of 26)	TIF	Utility Capital Fund	Wastewater Impact Fees	Water Impact Fees
2023	City Hall - Boiler Replacement	\$99,600.00	\$99,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - Constructic	\$4,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500,000.00	\$0.00	\$0.00	\$0.00
	Woodbriar, Quail Crest Estates Rehabilitation (Companion Project to Water Projects #6 and 12/Po	\$2,768,000.00	\$2,768,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement and Road Rehabilitation -	\$829,000.00	\$110,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$719,000.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$9,496,600.00	\$3,877,600.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500,000.00	\$719,000.00	\$0.00	\$0.00
	Estimated 9/30/23 Available Balances		\$6,427,844.98	\$0.00		\$0.00	\$0.00		\$551,832.00	\$24,102,432.00	\$582,868.00	\$1,228,492.00	\$1,629,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY24 Budgeted Contribution		\$1,500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$5,400,000.00	\$700,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/23 Available Balances		\$8,427,844.98	\$0.00	N/A	\$0.00	\$0.00	N/A	\$551,832.00	\$29,502,432.00	\$1,782,868.00	\$1,288,492.00	\$1,821,746.00



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5

Agenda Date 6/18/2019

Type Report

Department Finance

Title

Monthly Financial Report - May 31, 2019

Explanation

General Fund

As of May 31, 2019, the general fund earned \$21,253,098 out of the \$24,110,961 budgeted revenues and incurred \$15,213,428 out of the \$24,044,488 budgeted expenditures.

Ad Valorem tax revenue

Historically, about 96% of the budgeted Ad Valorem tax revenue is collected by February.

As of May 31, 2019, the city collected \$14,532,848 or 101.47% of the budgeted revenue of \$14,322,575.

Franchise Fee revenues

The majority of franchise fee revenue is received on a quarterly or annual basis starting in January.

As of May 31, 2019, the City collected \$2,059,596 or 97.84% of the budgeted Franchise fee revenue of \$2,105,000. The franchise fee activity is 5.80% above the same month last year.

Sales tax revenue

In accordance with Generally Accepted Accounting Standards, revenues should be recorded in the period in which they were earned.

As of May 31, 2019, the City received \$1,920,429 in general fund sales tax revenue out of the budgeted \$3,903,292, a .49% decrease from the prior year. That revenue was earned in October through February.

The City's sales tax receipts for June 2019 are 5.38% up from the same period last year, and have an increase of 0.30% year-to-date.

Utility Fund

As of May 31, 2019, the Utility fund earned \$7,736,928 in revenues and incurred \$7,058,214 in expenditures. The base rate revenues are in line with budget.

	FY19 Budget	YTD Revenues
Water - Base Rate	\$1,692,467	\$1,185,657
Water – Volumetric Rate	9,794,756	3,284,056
Wastewater - Base Rate	1,281,578	842,262
Wastewater - Volumetric Rate	3,299,803	2,143,735

Debt Service Fund

As of May 31, 2019, the Debt service fund paid the annual fire engines' lease payments. The Ambulance lease payment is due in June. February debt payments reflect the payment of this year's portion of the principal and the first interest payment. The second interest payment is usually due in August.

Most of the Ad Valorem tax collections take place between December and February. Year to date, \$820,459 has been collected.

Drainage Fee Fund

As of May 31, 2019, the Drainage fee fund spent \$491,427 out of its \$771,136 expense budget and earned \$691,141 in revenues, which is 71.07% of the budgeted revenue of \$972,448.

Attachments

1. Monthly Financial Report - May 2019
2. Sales Tax Report
3. May 2019 - Monthly Financial Report Presentation

City of Colleyville
General Fund Monthly Financial Report
As of 05/31/2019 - End of 67% of the Fiscal Year

GENERAL FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		5/31/2019	USED
Revenues	24,110,961	21,253,098	88.15%
Expenditures	24,044,488	15,213,428	63.27%
Revenues over expenditures	\$66,473	6,039,670	

GENERAL FUND		RECEIVED		AVERAGE ACTUAL	RECEIVED	
	FY 2019	FY 2019 YTD	PERCENT	YTD BALANCE	FY 2018 YTD	PERCENT
REVENUE SOURCE	BUDGET	AS OF	OF BUDGET	AS A PERCENT OF	AS OF	CHANGE OVER
		5/31/2019	RECEIVED	YEAR END BAL	5/31/2018	PRIOR YEAR
Current Taxes	14,242,575	14,469,080	101.59%	97.33%	14,360,055	0.76%
Delinquent Taxes	25,000	20,320	81.28%	62.27%	60,917	-66.64%
Penalty & Interest	55,000	43,448	79.00%	46.35%	52,905	-17.88%
TOTAL AD VALOREM TAXES	14,322,575	14,532,848	101.47%	96.96%	14,473,877	0.41%
Oncor Electric	890,000	927,038	104.16%	100.00%	890,388	4.12%
Tri-County Electric	105,000	114,793	109.33%	100.00%	105,858	8.44%
Atmos Gas	350,000	480,576	137.31%	100.00%	401,952	19.56%
AT&T	60,000	37,377	62.29%	50.90%	42,271	-11.58%
Verizon/Others	65,000	55,070	84.72%	49.29%	54,973	0.18%
Refuse/Recycling	160,000	113,167	70.73%	53.99%	110,045	2.84%
Cable TV	475,000	331,575	69.81%	51.27%	341,181	-2.82%
TOTAL FRANCHISE TAXES	2,105,000	2,059,596	97.84%	82.11%	1,946,668	5.80%
1 Cent Sales Tax	3,903,292	1,920,429	49.20%	37.67%	1,929,894	-0.49%
Mixed Beverage Tax	105,000	49,131	46.79%	74.02%	58,339	-15.78%
TOTAL SALES TAXES	4,008,292	1,969,560	49.14%	38.73%	1,988,233	-0.94%
Building	625,000	477,292	76.37%	59.58%	556,907	-14.30%
Plumbing	57,600	40,749	70.74%	58.33%	43,787	-6.94%
Mechanical	48,000	27,730	57.77%	51.70%	32,130	-13.69%
Electrical Permits	57,600	40,508	70.33%	56.90%	47,323	-14.40%
City License	46,000	32,300	70.22%	63.41%	32,500	-0.62%
Building Plan Review Fee	88,000	89,385	101.57%	62.64%	70,037	27.63%
New Business	7,200	4,500	62.50%	54.03%	4,400	2.27%
Sign Permit	8,000	5,575	69.69%	59.73%	5,575	0.00%
Fence Permit	15,000	10,075	67.17%	54.79%	9,676	4.12%
Fire Permits	8,000	13,310	166.38%	57.31%	5,545	140.04%
Irrigation Permit	15,000	8,025	53.50%	57.00%	9,912	-19.04%
TOTAL LICENSES & PERMITS	975,400	749,449	76.84%	59.00%	817,792	-8.36%

GENERAL FUND - CONTINUED		RECEIVED		AVERAGE ACTUAL	RECEIVED	
	FY 2019	FY 2019 YTD	PERCENT	YTD BALANCE	FY 2018 YTD	PERCENT
REVENUE SOURCE	BUDGET	AS OF	OF BUDGET	AS A PERCENT OF	AS OF	CHANGE OVER
		5/31/2019	RECEIVED	YEAR END BAL	5/31/2018	PRIOR YEAR
Court Fines	750,000	390,306	52.04%	53.57%	425,195	-8.21%
Alarm Fees	55,000	36,303	66.01%	52.28%	35,292	2.87%
Library Fines	17,604	11,414	64.84%	51.66%	11,612	-1.70%
TOTAL FINES	822,604	438,024	53.25%	53.31%	472,099	-7.22%
Plat Fee/Site Plan/Landscaping Plan Fee	10,500	4,603	43.83%	57.49%	7,098	-35.16%
Re-zoning	11,000	3,200	29.09%	56.85%	9,767	-67.24%
Board of Adjustment	2,000	675	33.75%	53.15%	1,300	-48.08%
Sale of Material	100	-	0.00%	48.44%	268	-100.00%
Weed Mowing	6,000	6,367	106.12%	71.94%	300	2022.33%
Ambulance	345,000	240,868	69.82%	59.95%	230,791	4.37%
Recreation Program	195,000	163,974	84.09%	49.00%	177,082	-7.40%
Credit Card Fee Revenue	16,000	12,006	75.04%	0.00%	9,600	25.07%
Engineering & Inspection	15,000	4,844	32.29%	48.91%	4,826	0.37%
Material Testing	8,000	2,274	28.42%	0.00%	2,823	-19.48%
Lot Drainage Insp Fee	17,000	11,375	66.91%	58.12%	14,625	-22.22%
Field Use Charge	21,500	22,850	106.28%	93.68%	21,930	4.20%
Library Building Rental	-	240	0.00%	0.00%	-	0.00%
Colleyville Center Rental	230,000	127,300	55.35%	58.72%	131,185	-2.96%
Non-Resident Fee Parks	40,000	47,360	118.40%	99.53%	43,355	9.24%
Transfer from Utility Fund	226,117	226,117	100.00%	100.00%	196,920	14.83%
Transfer from TIF	159,390	159,390	100.00%	100.00%	210,377	-24.24%
TOTAL CHARGES FOR SERVICE	1,302,607	1,033,443	79.34%	74.97%	1,062,247	-2.71%
Keller Court	260,538	159,515	61.23%	50.00%	130,269	22.45%
SRO Officer Reimb	103,945	-	0.00%	0.00%	-	0.00%
TOTAL INTERGOVERNMENTAL	364,483	159,515	43.76%	36.00%	130,269	22.45%
Sale of Surplus Property	5,000	14,116	282.32%	81.36%	34,396	-58.96%
Interest Income	55,000	195,573	355.59%	20.60%	47,214	314.23%
Miscellaneous	60,000	23,572	39.29%	66.03%	48,650	-51.55%
Antenna Lease	90,000	77,403	86.00%	60.86%	79,181	-2.25%
Grant Proceeds	-	-	0.00%	0.00%	41,850	-100.00%
TOTAL MISCELLANEOUS	210,000	310,664	147.94%	54.31%	251,291	23.63%
TOTAL GENERAL FUND REVENUES	24,110,961	21,253,098	88.15%	83.95%	21,142,478	0.52%

	FY 2019	THROUGH	THROUGH	TOTAL	PERCENT
	BUDGET	5/31/2019	5/31/2018	INCREASE	INCREASE
				(DECREASE)	(DECREASE)
RESIDENTIAL BLDG PERMITS	115	87	120	(33)	-27.50%
COMMERCIAL BLDG PERMITS	7	3	1	2	200.00%

GENERAL FUND EXPENDITURES		EXPENDED	PERCENT	PERCENT OF	BUDGET	EXPENDED
	FY 2019	THROUGH	OF BUDGET	FISCAL YEAR	REMAINING	FY 2018 YTD
	BUDGET	5/31/2019	EXPENDED	COMPLETE		AS OF
						5/31/2018
Personnel services	15,336,809	9,401,858	61.30%	66.67%	5,934,951	9,420,630
Contractual Services	5,379,345	3,057,840	56.84%	66.67%	2,321,505	3,159,274
Supplies	1,299,628	739,024	56.86%	66.67%	560,604	369,082
Capital Outlay	14,000	-	0.00%	66.67%	14,000	7,516
Transfer to other fund	2,014,706	2,014,706	100.00%	66.67%	-	2,014,706
TOTAL EXPENDITURES	24,044,488	15,213,428	63.27%	66.67%	8,831,060	14,971,208

City of Colleyville
Utility Fund Monthly Financial Report
As of 05/31/2019 - End of 67% of the Fiscal Year

UTILITY FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		5/31/2019	USED
Revenues	16,405,604	7,736,928	47.16%
Expenditures	16,405,604	7,058,214	43.02%
Revenues over expenditures	-	678,715	

UTILITY FUND				AVERAGE ACTUAL		
	FY 2019	RECEIVED	PERCENT	YTD BALANCE	RECEIVED	EXPENDED
REVENUE SOURCE	BUDGET	AS OF	OF BUDGET	AS A PERCENT OF	AS OF	CHANGE OVER
		5/31/2019	RECEIVED	YEAR END BAL	5/31/2018	PRIOR YEAR
Water - Base Rate	1,692,467	1,185,657	70.05%	66.67%	1,195,821	-0.85%
Sewer - Base Rate	1,281,578	842,262	65.72%	66.67%	858,210	-1.86%
Water - Volumetric Rate	9,794,756	3,284,056	33.53%	43.89%	4,667,467	-29.64%
Sewer - Volumetric Rate	3,299,803	2,143,735	64.97%	58.24%	1,956,196	9.59%
Sewer Installation	15,000	8,100	54.00%	56.07%	11,600	-30.17%
Water Installation	42,000	26,850	63.93%	57.48%	33,910	-20.82%
Engineering & Development Charges	5,000	6,524	130.47%	77.94%	11,542	-43.48%
Penalties	200,000	111,566	55.78%	57.35%	137,032	-18.58%
Sale of Material	-	1,439	0.00%	16.99%	7,008	-79.47%
Miscellaneous	15,000	10,298	68.65%	53.32%	15,685	-34.35%
TOTAL OPERATING INCOME	16,345,604	7,620,486	46.62%	47.85%	8,894,471	-14.32%
Sale of Surplus Property	-	-	0.00%	100.00%	8,418	-100.00%
Interest Income	60,000	116,443	194.07%	22.02%	57,768	101.57%
TOTAL NON-OPERATING INCOME	60,000	116,443	194.07%	46.22%	66,186	75.93%
TOTAL INCOME	16,405,604	7,736,928	47.16%	47.91%	8,960,657	-13.66%

	THROUGH	THROUGH	TOTAL	PERCENT
	5/31/2019	5/31/2018	INCREASE	INCREASE
			(DECREASE)	(DECREASE)
GALLONS OF WATER SOLD	716,197,500	1,176,387,800	(460,190,300)	-39.12%
NUMBER OF WATER CUSTOMERS	10,663	10,223	440	4.30%

UTILITY FUND EXPENSES						EXPENDED
	FY 2019	EXPENDED	PERCENT	PERCENT OF	BUDGET	FY 2018 YTD
	BUDGET	THROUGH	OF BUDGET	FISCAL YEAR	REMAINING	AS OF
		5/31/2019	EXPENDED	COMPLETE		5/31/2018
Personnel Services	2,041,194	1,174,458	57.54%	66.67%	866,736	1,168,237
Contractual services	13,667,521	5,402,521	39.53%	66.67%	8,265,000	4,368,787
Supplies	245,386	109,589	44.66%	66.67%	135,797	101,425
Debt Service	-	-	0.00%	66.67%	-	156,913
Capital Outlay	100,000	20,142	20.14%	66.67%	79,858	8,394
Transfers to other funds	351,503	351,503	100.00%	66.67%	-	322,306
TOTAL EXPENSES	16,405,604	7,058,214	43.02%	66.67%	9,347,390	6,126,062

City of Colleyville
Debt Service Fund Monthly Financial Report
As of 05/31/2019 - End of 67% of the Fiscal Year

DEBT SERVICE FUND		ACTIVITY	
	FY 2019	FY 2019 YTD	PERCENT
SUMMARY	BUDGET	AS OF	OF BUDGET
		5/31/2019	USED
Revenues	1,859,940	1,983,284	106.63%
Expenditures	1,859,940	1,754,789	94.35%
Revenues over expenditures	-	228,495	

DEBT SERVICE FUND		RECEIVED	PERCENT	AVERAGE ACTUAL	RECEIVED	PERCENT
	FY 2019	FY 2019 YTD	OF BUDGET	YTD BALANCE	FY 2018 YTD	CHANGE OVER
REVENUE SOURCE	BUDGET	AS OF	RECEIVED	AS A PERCENT OF	AS OF	PRIOR YEAR
		5/31/2019		YEAR END BAL	5/31/2018	
Current taxes	682,115	811,470	118.96%	97.27%	810,434	0.13%
Delinquent taxes	5,000	1,149	22.98%	63.29%	4,787	-76.00%
Penalty & interest	5,000	2,437	48.75%	47.99%	3,813	-36.07%
Interest Income	5,000	5,403	108.05%	48.20%	308	1655.98%
TOTAL AD VALOREM TAX & INTEREST	697,115	820,459	117.69%	96.67%	819,342	0.14%
Transfer from CCPD	509,100	509,100	100.00%	100.00%	501,845	1.45%
Transfer from TIF	653,725	653,725	100.00%	100.00%	654,200	-0.07%
TOTAL TRANSFERS	1,162,825	1,162,825	100.00%	100.00%	1,156,045	0.59%
Use of Fund Balance	-	-	0.00%	0.00%	-	0.00%
Bond proceeds & Premium	-	-	0.00%	0.00%	-	0.00%
TOTAL REVENUE & USE OF FUND BAL	1,859,940	1,983,284	106.63%	97.85%	1,975,387	0.40%

DEBT SERVICE FUND		EXPENDED	PERCENT	PERCENT OF	BUDGET	EXPENDED
	FY 2019	THROUGH	OF BUDGET	FISCAL YEAR	REMAINING	FY 2018 YTD
	BUDGET	5/31/2019	EXPENDED	COMPLETE		AS OF
						5/31/2018
Bond & Interest Payments	1,644,628	1,589,903	96.67%	66.67%	54,725	1,559,435
Leases (Fire Engine & Ambulance)	215,312	164,886	76.58%	66.67%	50,426	292,824
TOTAL EXPENSES	1,859,940	1,754,789	94.35%	66.67%	105,151	1,852,259

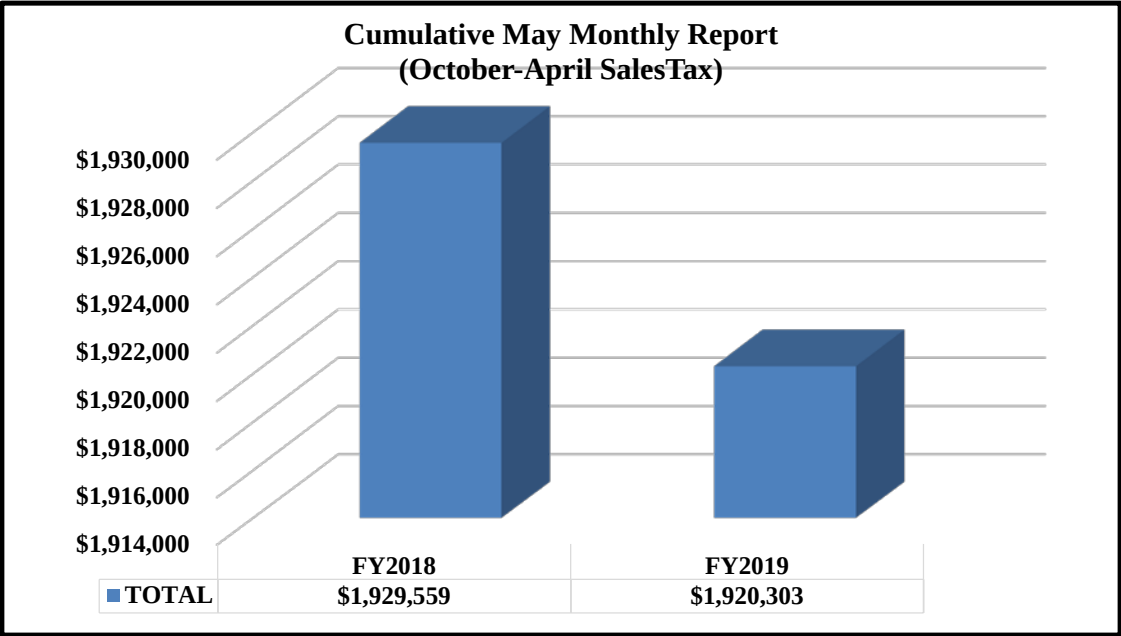
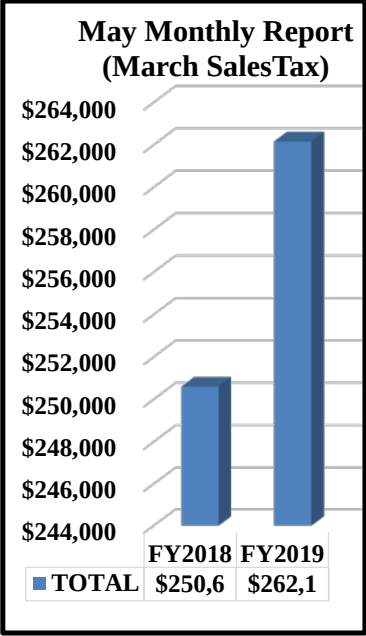
City of Colleyville
Drainage Fee Fund Monthly Financial Report
As of 05/31/2019 - End of 67% of the Fiscal Year

DRAINAGE FEE FUND			
	FY 2019 BUDGET	ACTIVITY FY 2019 YTD AS OF 5/31/2019	PERCENT OF BUDGET USED
SUMMARY			
Revenues	972,448	691,141	71.07%
Expenditures	771,136	491,427	63.73%
Revenues over expenditures	201,312	199,715	

DRAINAGE FEE FUND						
REVENUE SOURCE	FY 2019 BUDGET	RECEIVED FY 2019 YTD AS OF 5/31/2019	PERCENT OF BUDGET RECEIVED	AVERAGE ACTUAL YTD BALANCE AS A PERCENT OF YEAR END BAL	RECEIVED FY 2018 YTD AS OF 5/31/2018	PERCENT CHANGE OVER PRIOR YEAR
Drainage Revenues	956,760	664,168	69.42%	58.09%	656,347	1.19%
Other revenues (Interest, penalty,...)	15,688	26,974	171.94%	63.15%	23,064	16.95%
TOTAL REVENUES	972,448	691,141	71.07%	58.16%	679,411	1.73%

DRAINAGE FEE FUND						
	FY 2019 BUDGET	EXPENDED THROUGH 5/31/2019	PERCENT OF BUDGET EXPENDED	PERCENT OF FISCAL YEAR COMPLETE	BUDGET REMAINING	EXPENDED FY 2018 YTD AS OF 5/31/2018
Personnel Services	462,669	278,379	60.17%	66.67%	184,290	265,816
Contractual Services	134,840	52,322	38.80%	66.67%	82,518	51,249
Supplies	47,957	38,084	79.41%	66.67%	9,873	28,924
Debt Service	125,670	122,641	97.59%	66.67%	3,029	119,716
Transfers to other funds	-	-		66.67%	-	19,032
TOTAL EXPENSES	771,136	491,427	63.73%	66.67%	279,709	484,737

General Fund Sales Tax Revenue



Ten Years General Fund - 1 Cent Sales Tax by Month										
Month Earned	February	March	April	May	June	July	August	September	Total for September	GRAND
Month Received	April	May	June	July	August	September	October	November		TOTAL
Monthly Report	April	May	June	July	August	September	September	September		
FY2018	\$ 250,607	\$ 418,961	\$ 284,112	\$ 316,927	\$ 404,660	\$ 287,843	\$ 302,986	\$ 372,176	\$ 963,005	\$ 3,898,264
FY2019	\$ 262,167	\$ 382,725	\$ 299,555							\$ 2,220,736
\$ Change	\$ 11,560	\$ (36,236)	\$ 15,443							
% Change	4.61%	-8.65%	5.44%							

Ten Years Cumulative General Fund - 1 Cent Sales Tax								
Month Earned	February	March	April	May	June	July	August	September
Month Received	April	May	June	July	August	September	October	November
Monthly Report	April	May	June	July	August	September	September	September
FY2018	\$ 1,510,598	\$ 1,929,559	\$ 2,213,672	\$ 2,530,599	\$ 2,935,259	\$ 3,223,102	\$ 3,526,088	\$ 3,898,264
FY2019	\$ 1,537,770	\$ 1,920,303	\$ 2,220,735					
\$ Change	\$ 27,172	\$ (9,256)	\$ 7,063					
% Change	1.80%	-0.48%	0.32%					



Agenda Item - Items not for council action

Monthly Financial Report May 2019

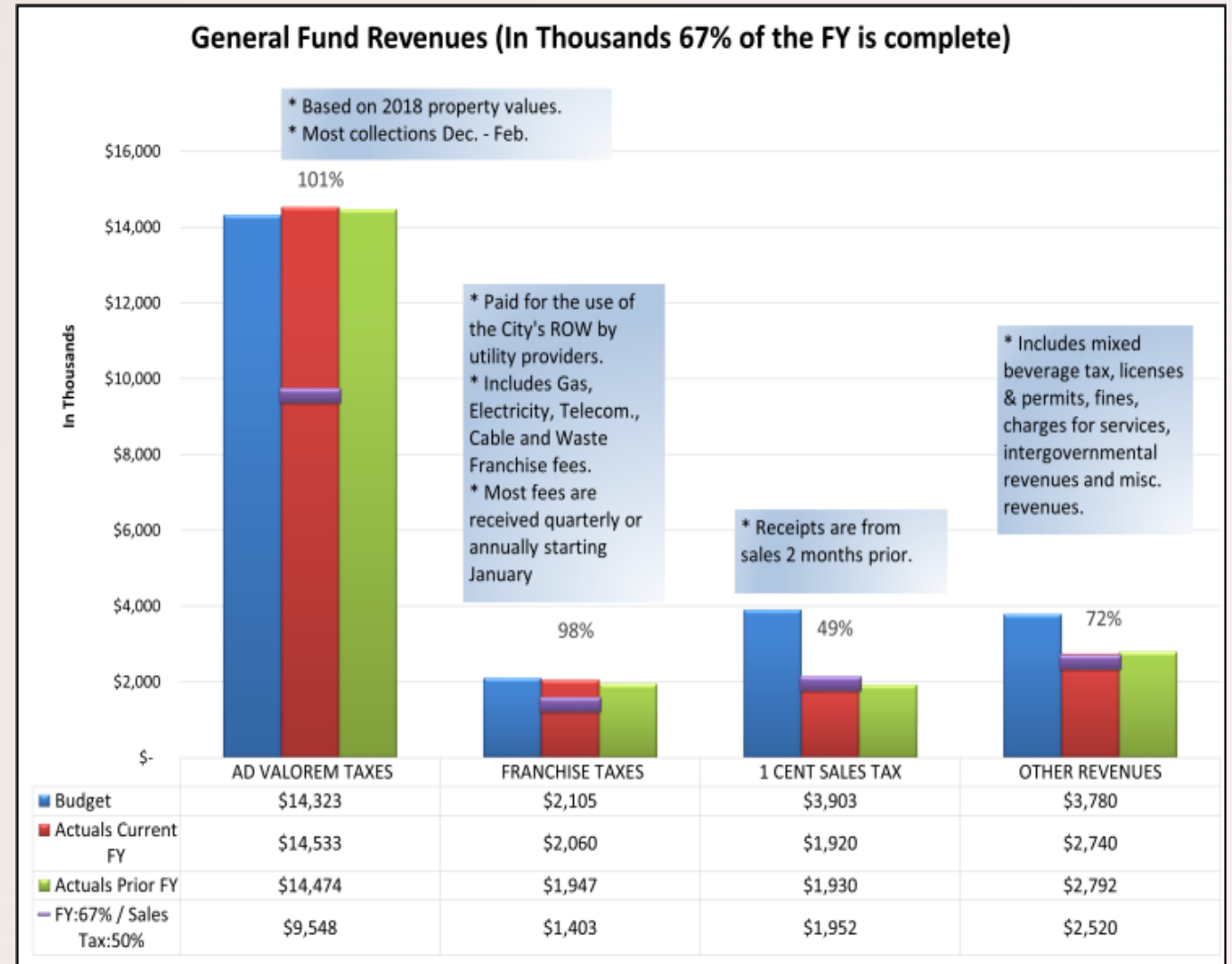
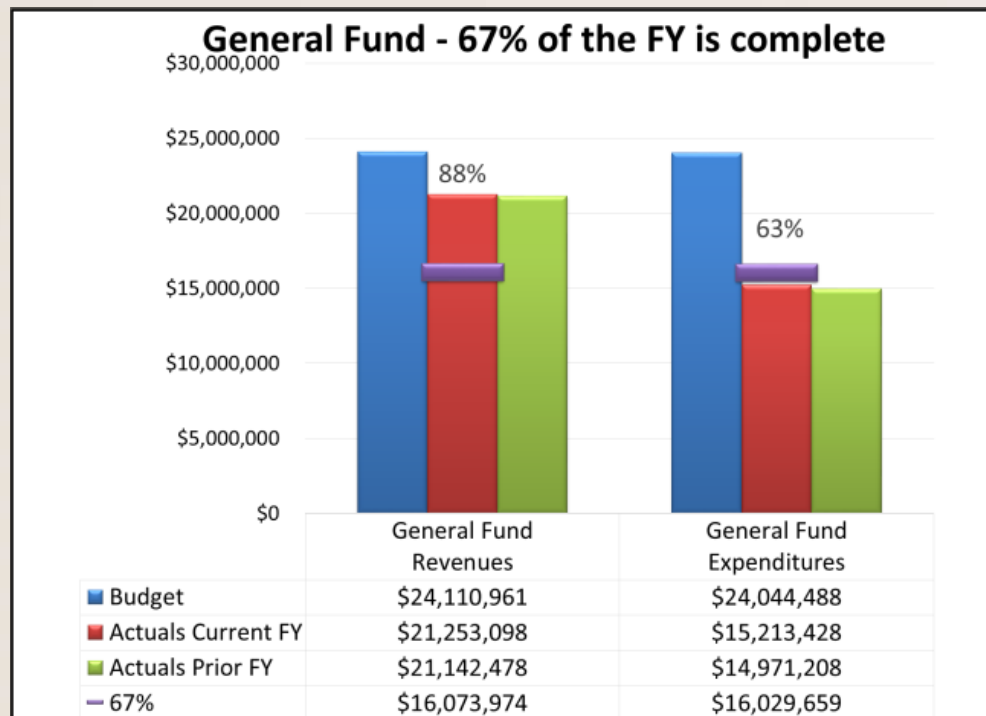
City Council Meeting
June 18, 2019

General Fund



Highlights:

- **Property Taxes:** At 101.47% of the budget. On track with historical trend.
- **1 cent sales tax:** Revenue earned October through April is up 0.30%
- **Franchise Fees:** Major activity starts January through annual and quarterly payments. YTD collections are 5.8% above last year's.



General Fund Sales Tax Revenue



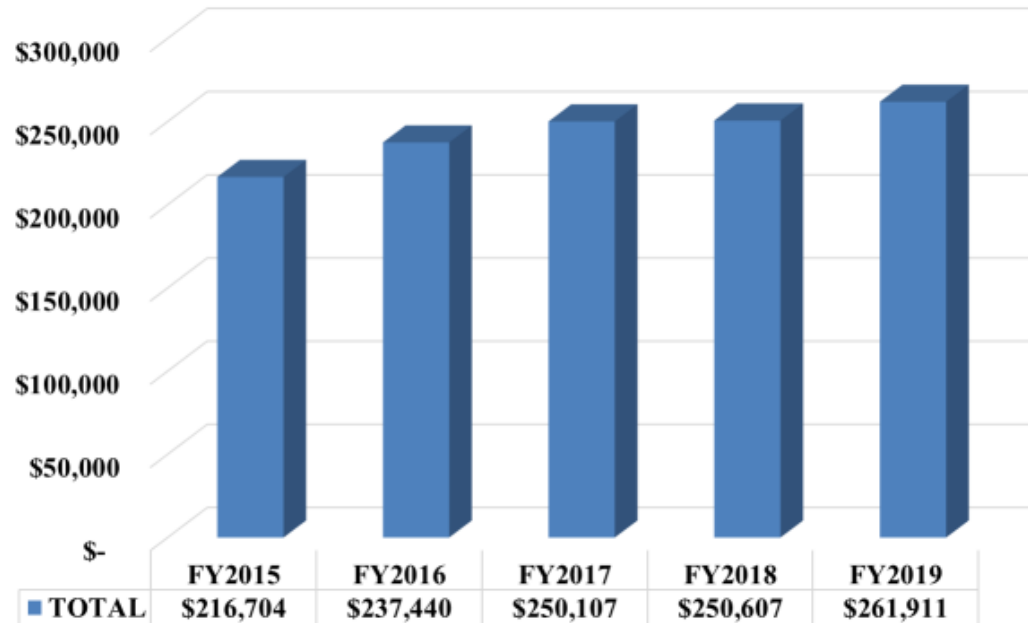
Monthly Sales Tax

Month Earned	February	March	April
Month Received	April	May	June
Monthly Report	April	May	June
FY2018	\$ 250,607	\$ 418,961	\$ 284,112
FY2019	\$ 262,167	\$ 382,725	\$ 299,555
\$ Change	\$ 11,560	\$ (36,236)	\$ 15,443
% Change	4.61%	-8.65%	5.44%

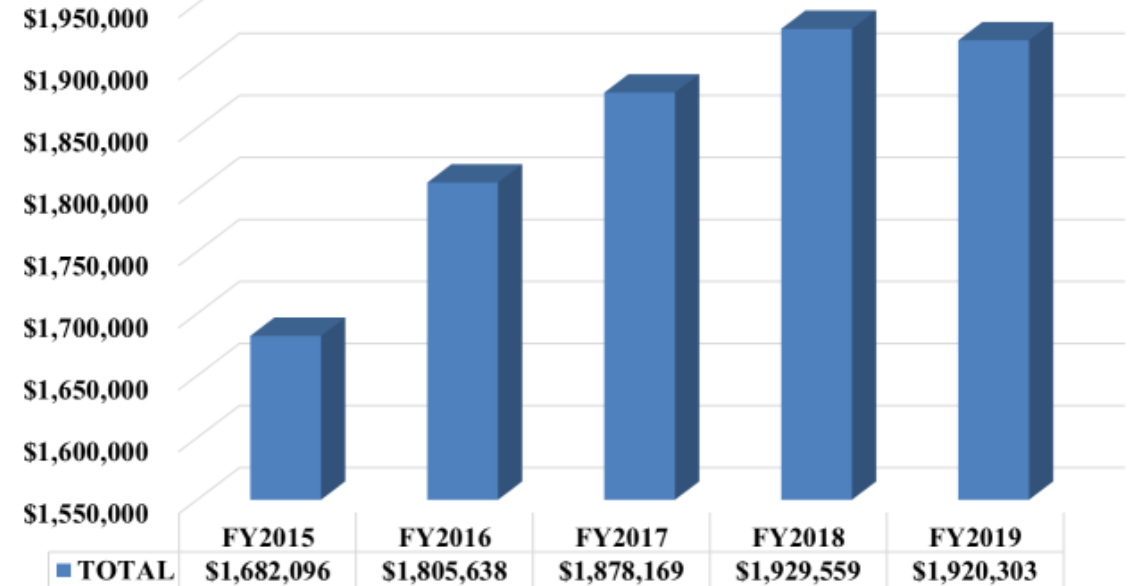
YTD Sales Tax

Month Earned	February	March	April
Month Received	April	May	June
Monthly Report	April	May	June
FY2018	\$ 1,510,598	\$ 1,929,559	\$ 2,213,672
FY2019	\$ 1,537,770	\$ 1,920,303	\$ 2,220,735
\$ Change	\$ 27,172	\$ (9,256)	\$ 7,063
% Change	1.80%	-0.48%	0.32%

May Monthly Report (March Sales Tax)



Cumulative May Monthly Report
(October-April Sales Tax)



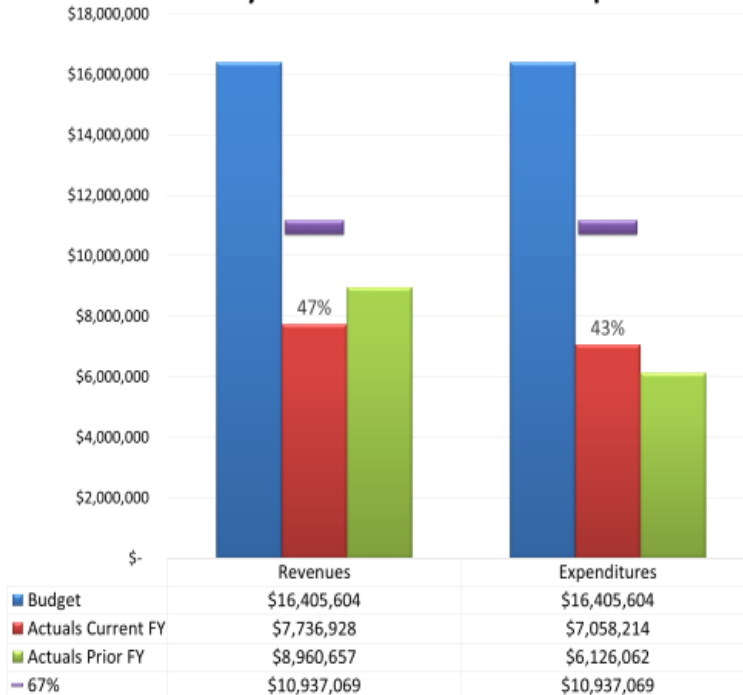
Utility Fund



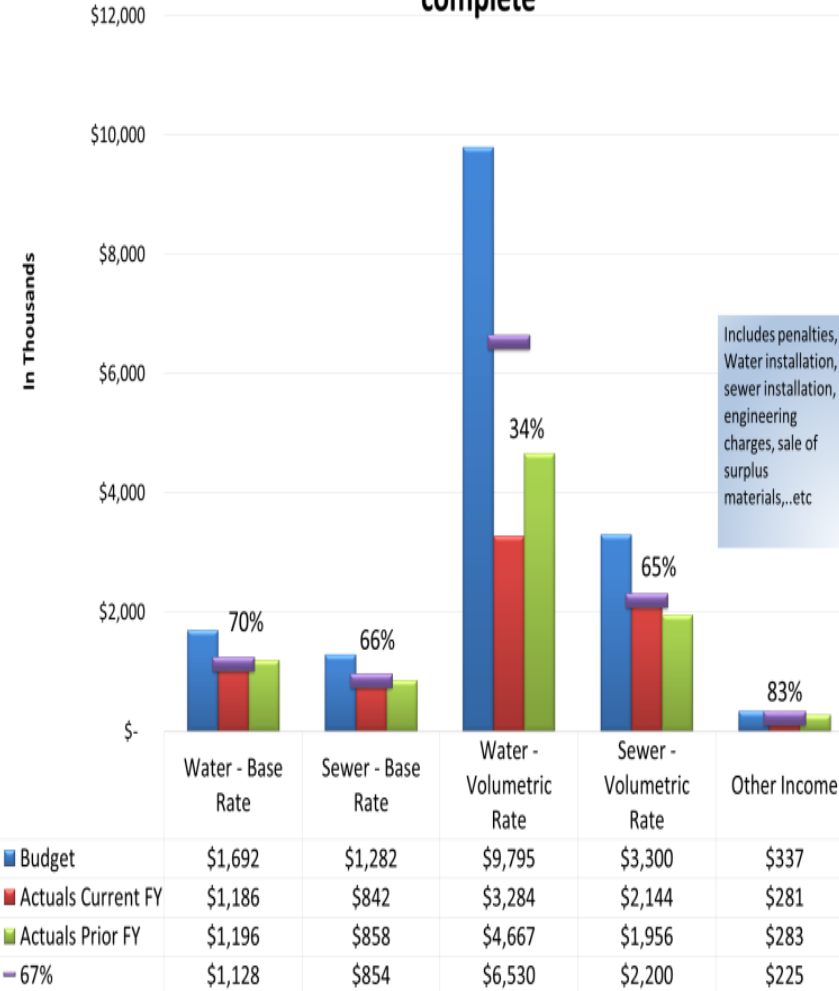
Highlights:

- Base rate: On track with budget
- Water and wastewater volumetric rates are pass through rates
- Residential sewer winter Average: December, January, and February

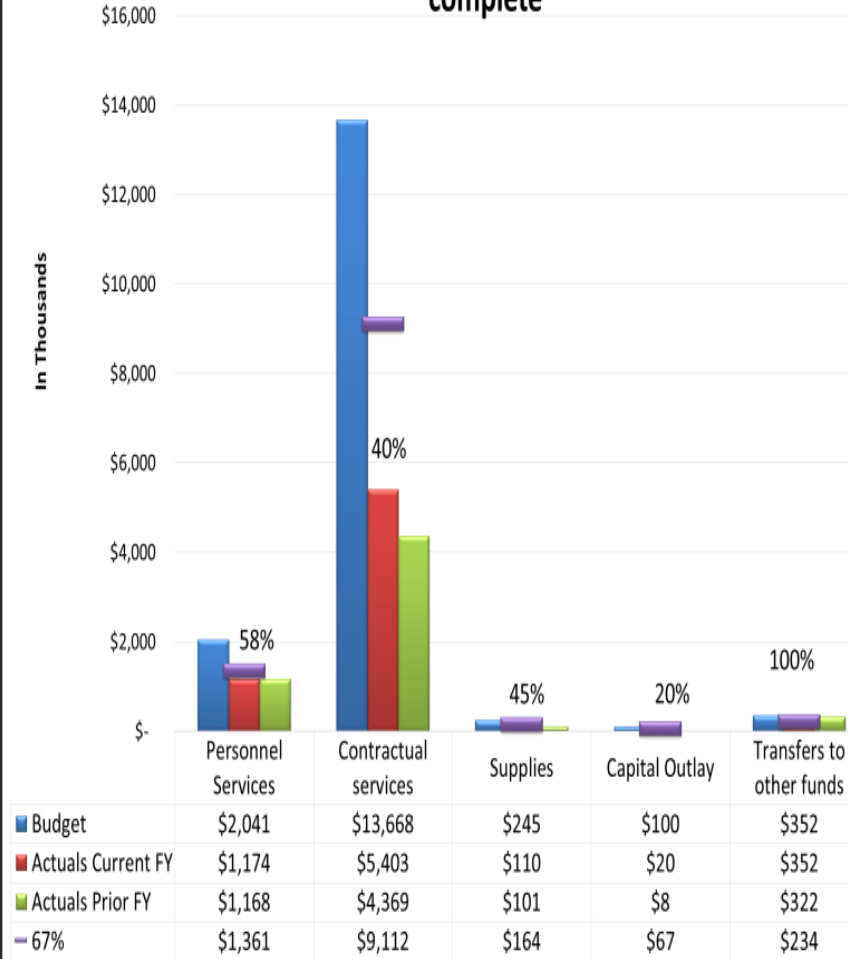
Utility Fund - 67% of the FY is complete



Utility Fund Revenues (In Thousands)- 67% of the FY is complete



Utility Fund Expenses (In Thousands)- 67% of the FY is complete



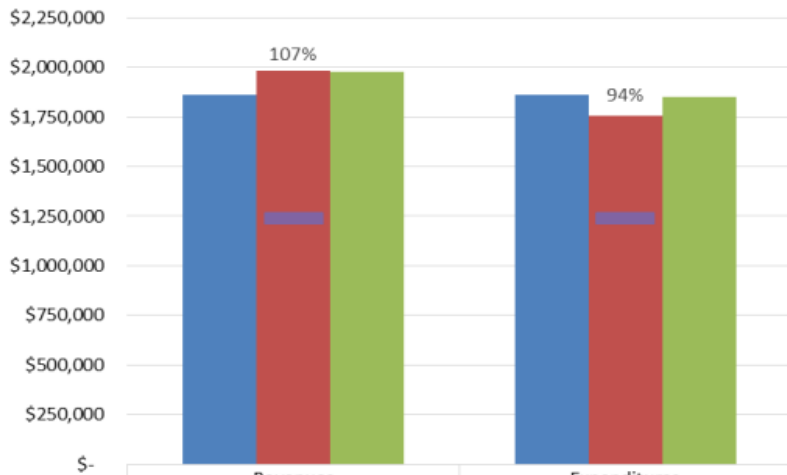
Debt Service Fund



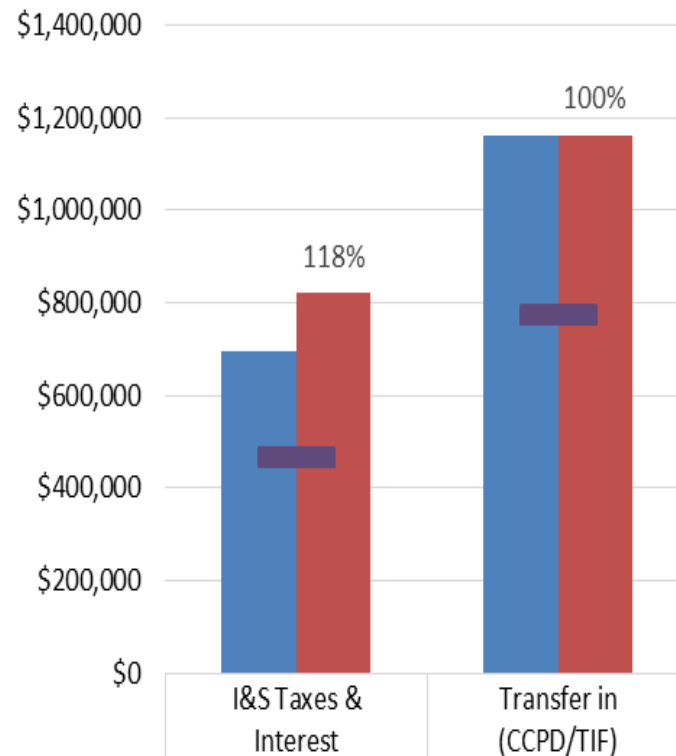
Highlights:

- **Property Taxes:** On track with historical trend.
- **Lease-purchase payments:**
 - Fire engine payments made
 - Ambulance payment - due in June
- **Bond payments:**
 - Principal & first interest payment - made
 - Second interest payment - due in August

Debt Service Fund- 67% of the FY is complete

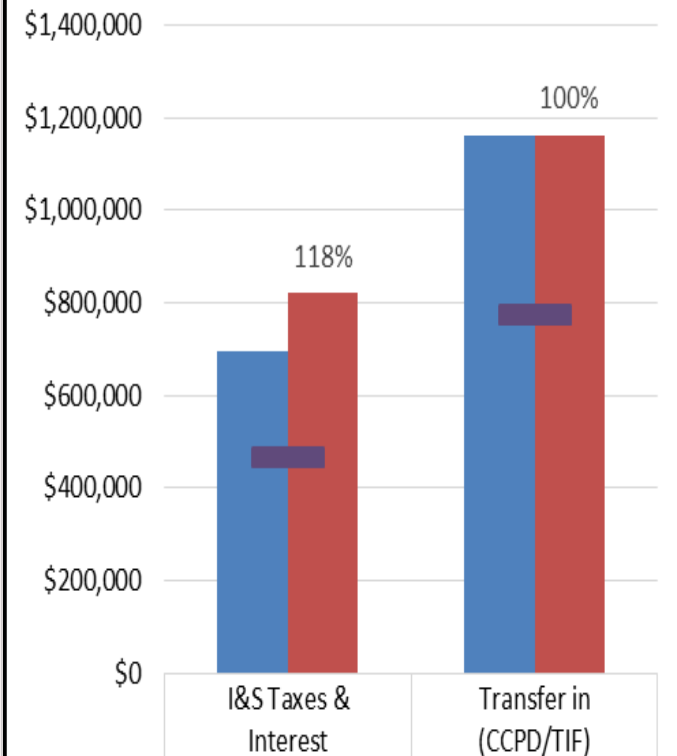


Debt Service Fund Revenues -
67% of the FY is complete



Budget	\$697,115	\$1,162,825
Actuals	\$820,459	\$1,162,825
67%	\$464,743	\$775,217

Debt Service Fund Revenues -
67% of the FY is complete



Budget	\$697,115	\$1,162,825
Actuals	\$820,459	\$1,162,825
67%	\$464,743	\$775,217

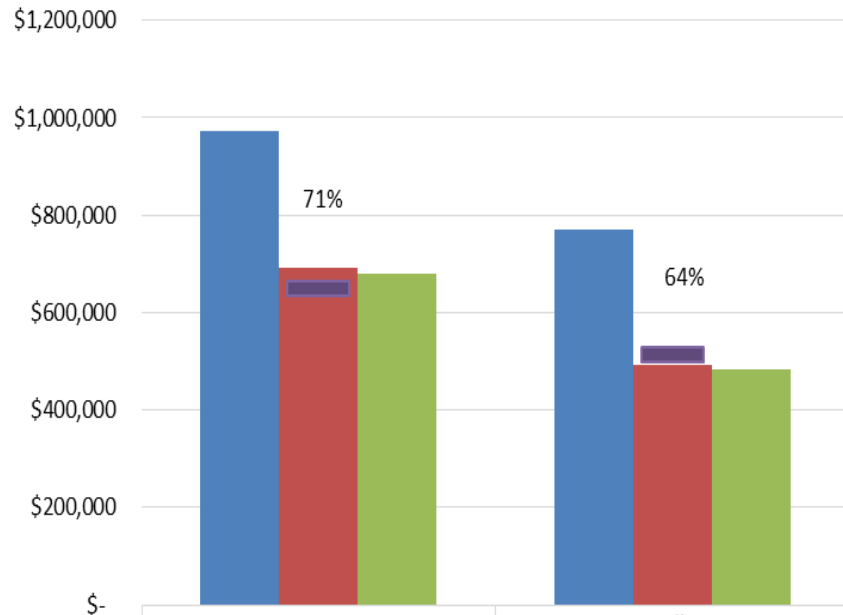
Drainage Fund



Highlights:

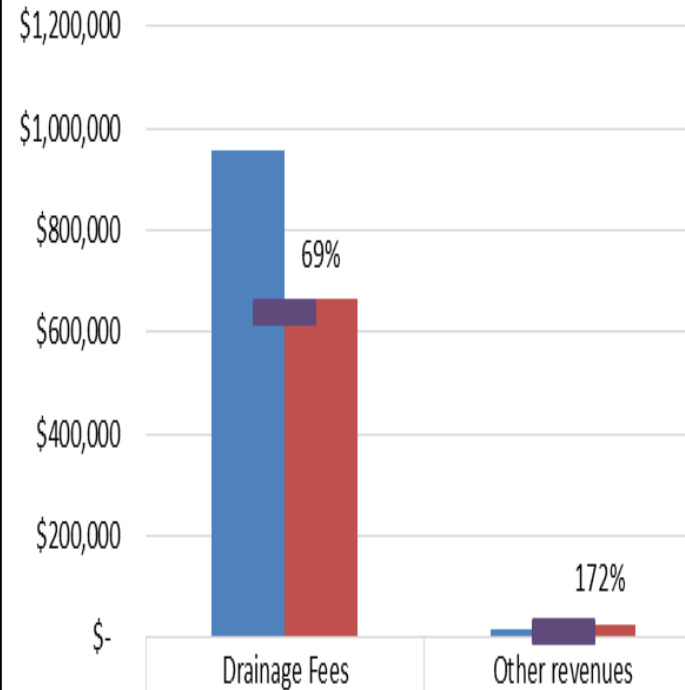
- **Drainage fee revenues:** Up 1.73%. At 71.07% of the budget.
- **Expenditures:** On track with budget

Drainage Fund - 67% of the FY is complete



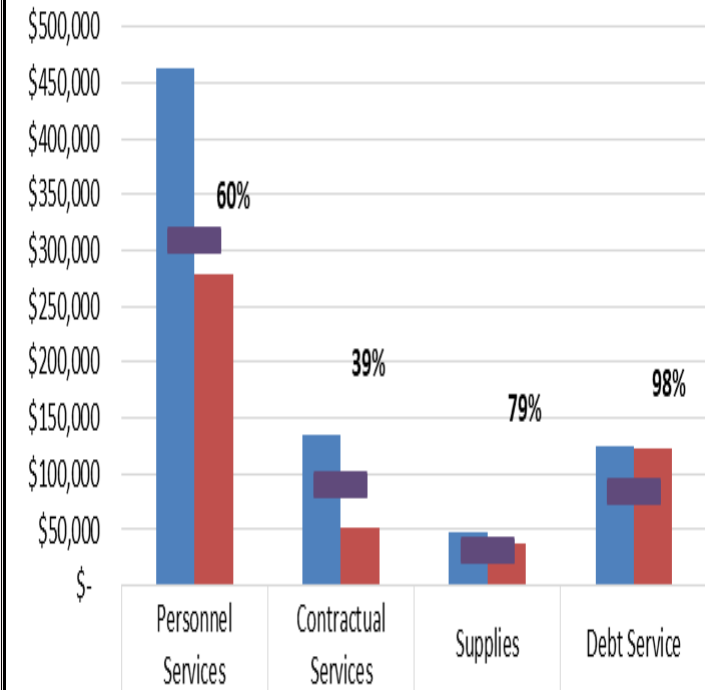
	Revenues	Expenditures
Budget	\$972,448	\$771,136
Actuals Current FY	\$691,141	\$491,427
Actuals Prior FY	\$679,411	\$484,737
67%	\$648,299	\$514,091

Drainage Fund Revenues- 67% of the FY is complete



	Drainage Fees	Other revenues
Budget	\$956,760	\$15,688
Actuals	\$664,168	\$26,974
67%	\$637,840	\$10,459

Drainage Fund Expenses - 67% of the FY is complete



	Personnel Services	Contractual Services	Supplies	Debt Service
Budget	\$462,669	\$134,840	\$47,957	\$125,670
Actuals	\$278,379	\$52,322	\$38,084	\$122,641
67%	\$308,446	\$89,893	\$31,971	\$83,780



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6a

Agenda Date 6/18/2019

Number Ordinance O-19-2080

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit (SUP) for an Accessory Dwelling on Lot 30R, Block 1, of the Montclair Parc Addition, located at 5305 Miramar Lane, Case ZC19-002

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading and Public Hearing

The applicant, Rodney Owens, was available to answer questions of the City Council.

First Reading and Public Hearing

Rodney Owens, the applicant, has submitted a request for a Special Use Permit (SUP) for an accessory dwelling unit on Lot 30R, Block 1, of the Montclair Parc Addition, being approximately 0.9595 acres, and zoned R-20 Single Family Residential district.

Existing Conditions/Background: The subject property, 5305 Miramar Lane, has R-20 zoning and is located on the east side of Miramar Lane between Miramar Lane and Montclair Drive. The subject property has a single family residence.

SUP Request:

Request – The applicant is requesting approval of an SUP to allow for a detached accessory dwelling unit.

Ordinance – Section 3.27 Accessory Buildings and Residential Carport Regulations of the Land Development Code establishes the maximum size and number of accessory buildings to be permitted by staff on a residential lot:

"2. Maximum Size and Number of Buildings:

- a. The maximum number of accessory buildings allowed per lot shall be three (3) buildings. In addition, the combined square footage of all accessory buildings shall not exceed four percent (4%) of the aggregate area of the lot. **Exemption:** Lots containing a minimum of 80,000 square feet shall be exempt from the requirement for the maximum number of accessory buildings.

b. Accessory dwellings allowed by the Land Development Code shall be limited in size to be no more than the most restrictive of the following:

1. Fifty percent (50%) of the primary structure;
2. The maximum allowed square footage for accessory buildings on the lot;
or
3. No more than twelve hundred (1,200) square feet

Currently, the site is in the process of building 337.5 square feet of accessory structures. The applicant proposes to construct a 926 square foot accessory dwelling making the total accessory structure area to be 1,263.5 square feet. The total lot area is 41,800 square feet and four percent of the total lot area is 1,672 square feet.

Analysis: Any request for a building permit for an accessory building shall only be authorized after approval of a Special Use Permit by the City Council per the Schedule of Permitted Principal Uses for the R-20 zoning district.

The proposed accessory dwelling is going to function as a pool house with the capability of a full kitchen, to include a stove and other appliances.

The proposed accessory dwelling complies with all other requirements of Section 3.27. The site plan, floor plan, and elevations have been included as attachments for your review.

Surrounding Development: The properties to the north, west, and south are zoned R-20 zoning and contain residential development. The properties to the east are zoned R-40 and contain residential development.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date, no correspondence has been received.

Staff Recommendation: Based on the following findings, staff recommends approval of the requested SUP:

- The proposed accessory dwelling unit meets all of the building setbacks and lot coverage requirements.
- Architecturally, the accessory dwelling unit looks compatible to the main structure and appears to have no negative impact on surrounding properties.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the request at their May 13, 2019 meeting by a vote of 6-0.

Financial Impact

There is no financial impact to the City.

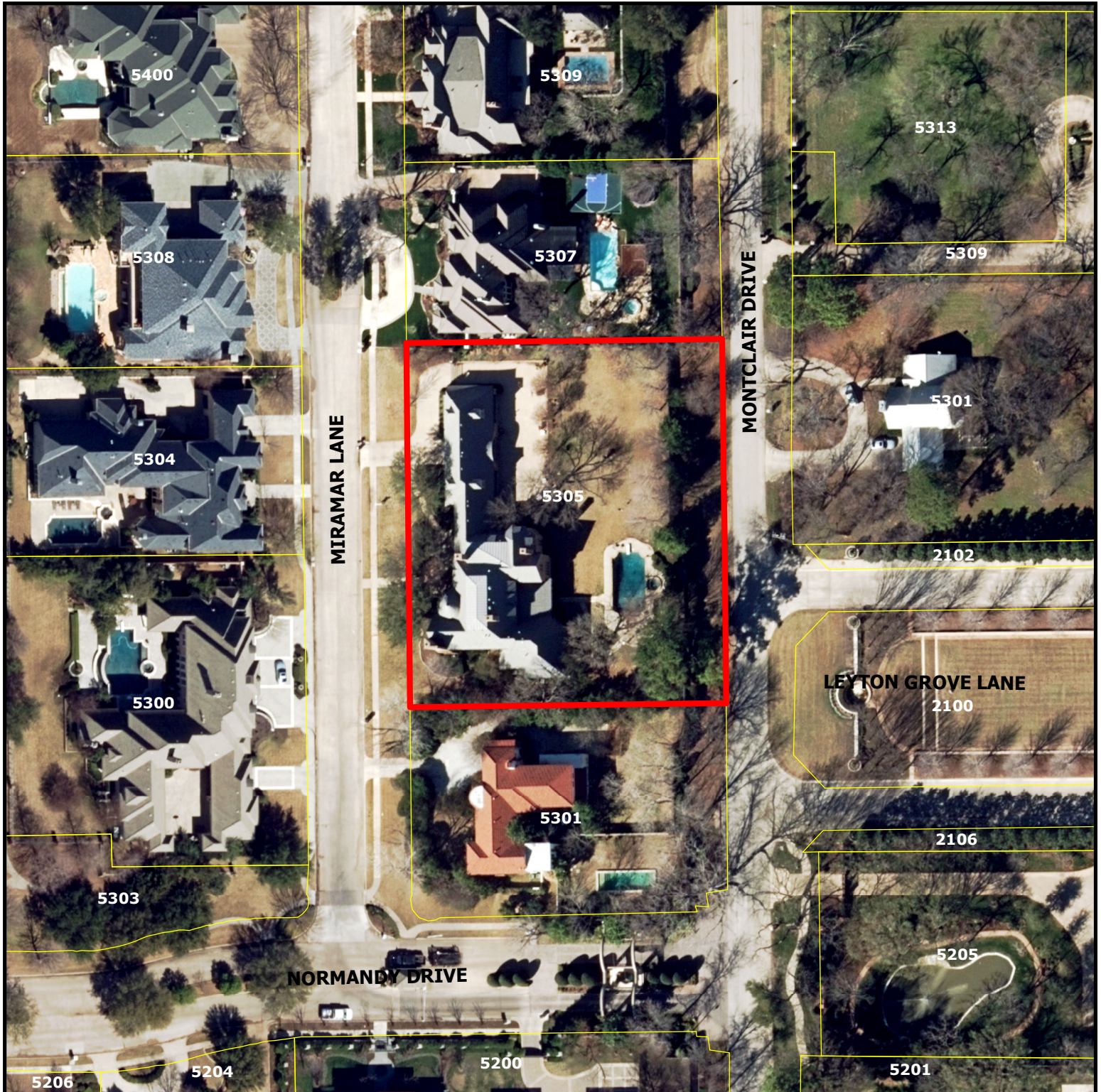
Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Site Plan
6. Floor Plan and Elevation Exhibit
7. Notification Map
8. Notification List
9. Zoning Property Owner Notification
10. Ordinance O-19-2080

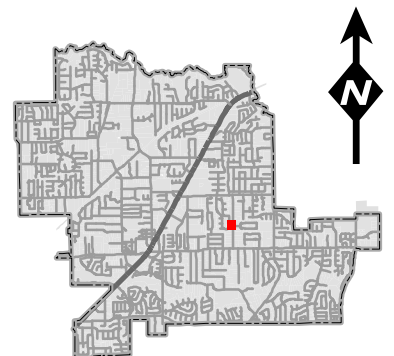
Aerial Map



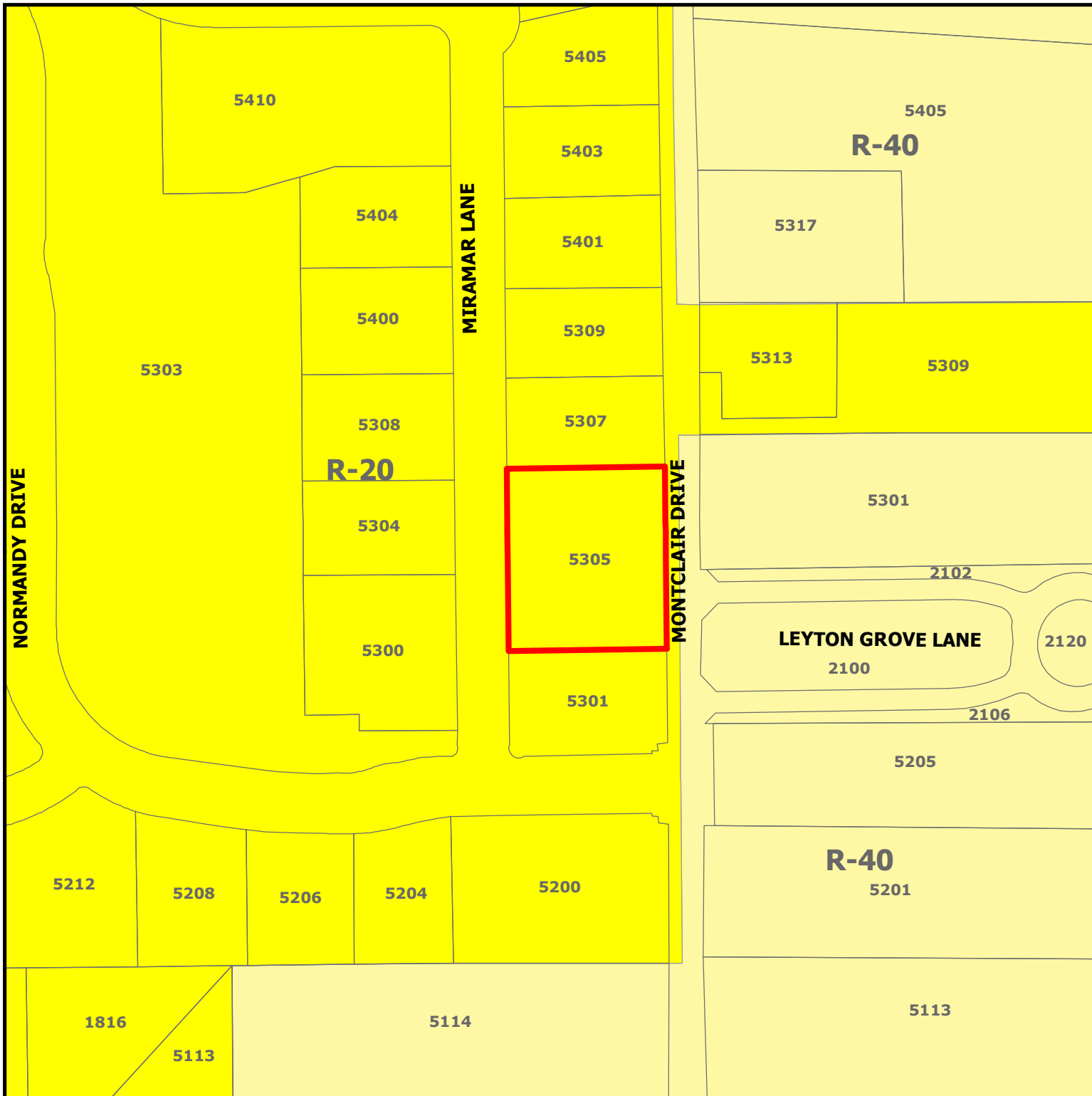
ZC19-002
5305 Miramar Lane

DISCLAIMER:
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 Subject Property



Zoning Map



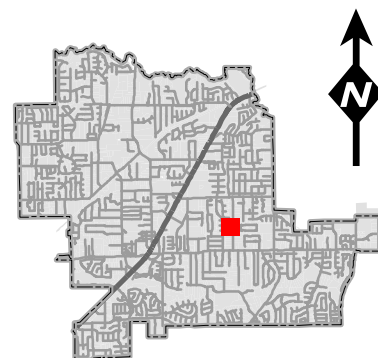
ZC19-002
5305 Miramar Lane

DISCLAIMER:

This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.



Subject Property



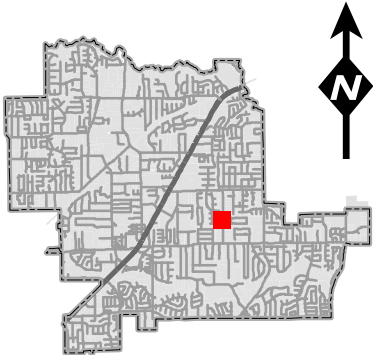
Future Land Use Map



ZC19-002

5305 Miramar Lane

-  Subject Property
-  Residential
-  Open Space; Parks
-  Water Body



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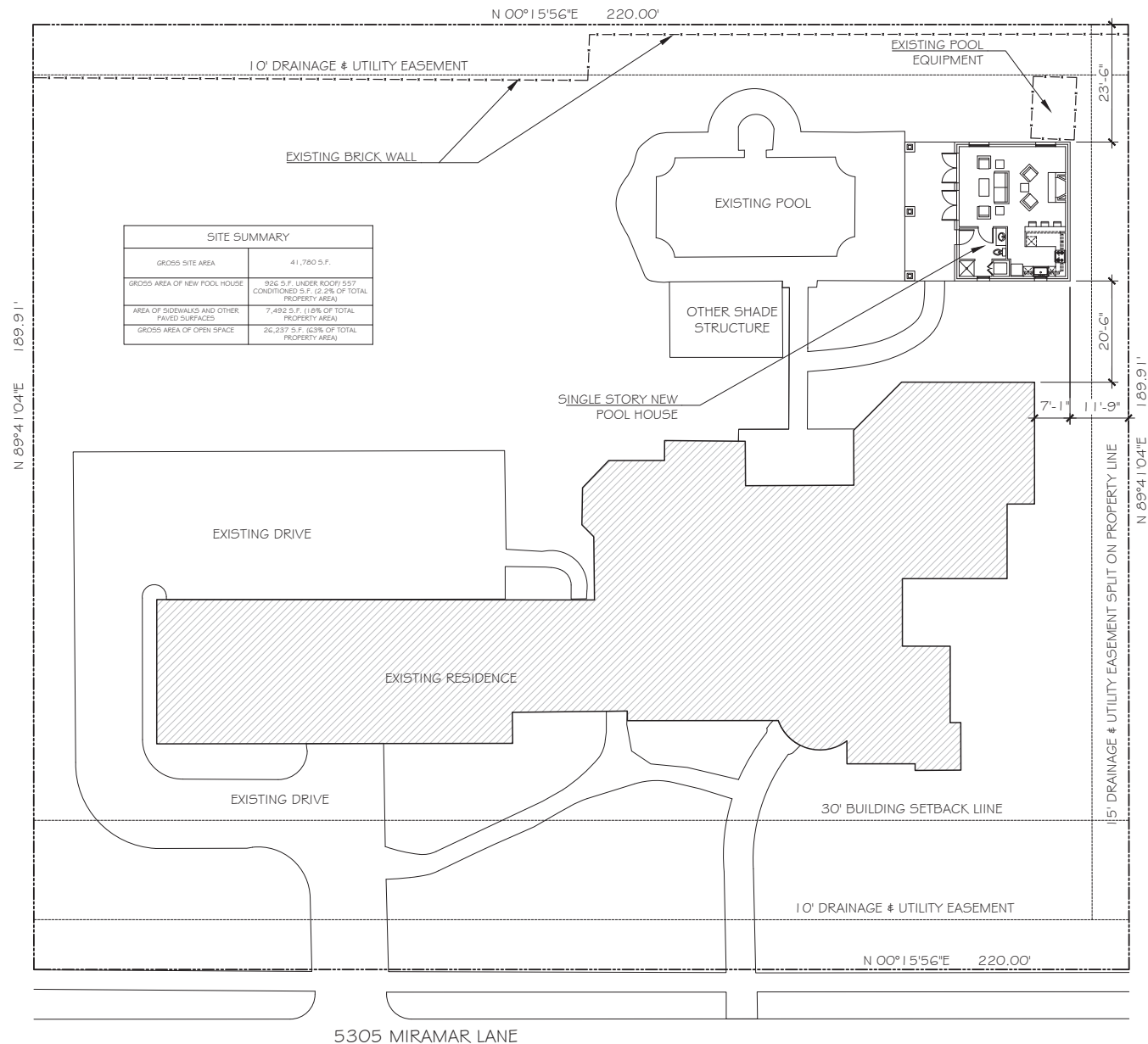
Statement of Planning Objectives

Owens Pool House

5305 Miramar Lane

We are seeking your approval to build a pool house at our home as we have four young kids, ages 2, 5, 7 and 10, and we spend a lot of time outside enjoying the pool, hot tub and the large yard we are fortunate to have. Many of my neighbors have pool houses, and other outdoor structures, but unfortunately we don't. We have no outdoor kitchen space, and access to a bathroom is difficult as no such "pool bath" exists in our current home. Due to these factors/issues, we are proposing to build a pool house that will not only blend in with our home aesthetically to feel like it has been there since the home was originally built in 2000, but will also to provide my family with conditioned space to get in from the outdoors without completely "having to go back inside" as our kids would say, to have close access to a bathroom, and to be able to prepare drinks, snacks and meals to be enjoyed outside while playing and relaxing with family and friends. We believe the addition of the pool house will not only bring us more quality time outside as a family, but will also add value to the home and our neighbors' homes. Thank you for your consideration.

Site Plan



FIRST ISSUED ON:
JANUARY 19, 2019



APRIL 3, 2019

REVISIONS:



A NEW
POOL HOUSE
AT THE OWENS
RESIDENCE

PROJECT LOCATION:

5305 MIRAMAR LANE
COLLEEVILLE, TX 76034

OWNER:

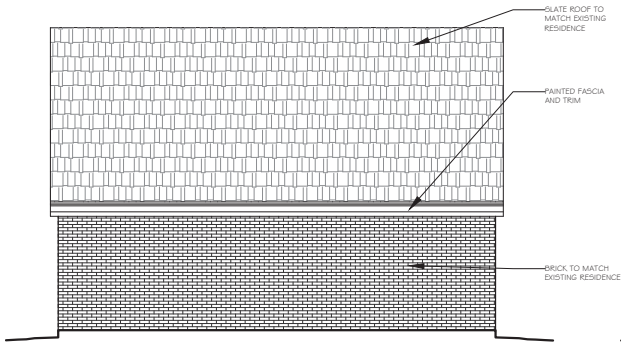
MR. & MRS. OWENS

SITE PLAN

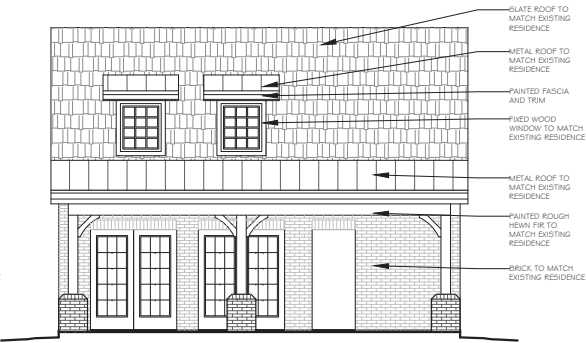
1 SITE PLAN
SCALE: 1" = 100'

AS-100

Floor Plan and Elevation Exhibit



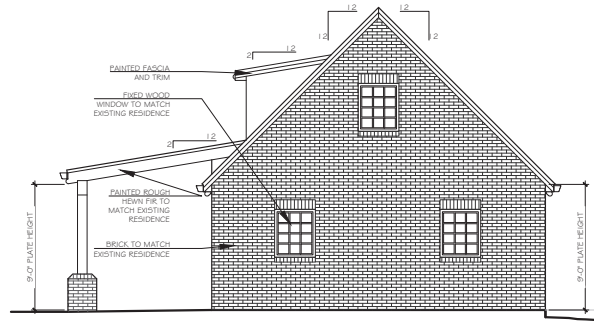
6 ELEVATION
SCALE: 1/4" = 1'-0"



3 ELEVATION
SCALE: 1/4" = 1'-0"



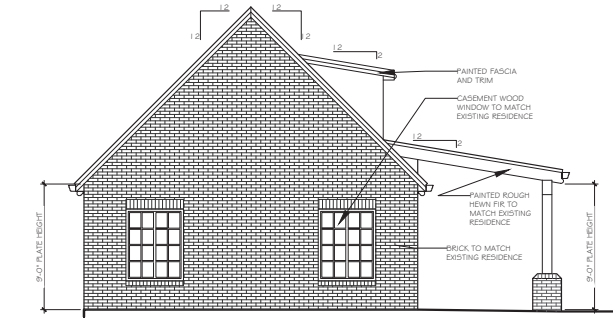
7 PHOTO OF EXISTING HOUSE
SCALE: NOT TO SCALE



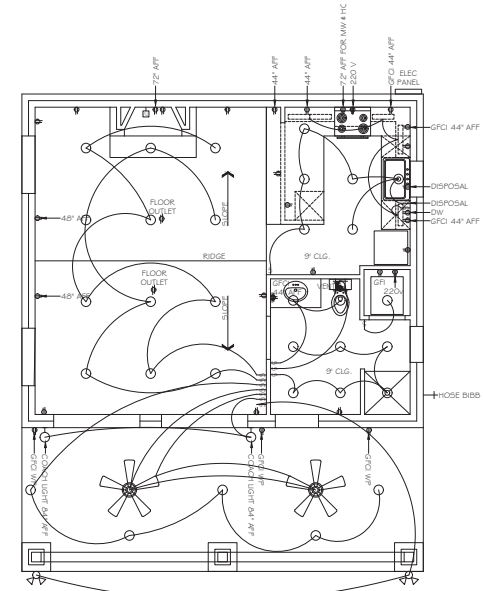
4 ELEVATION
SCALE: 1/4" = 1'-0"



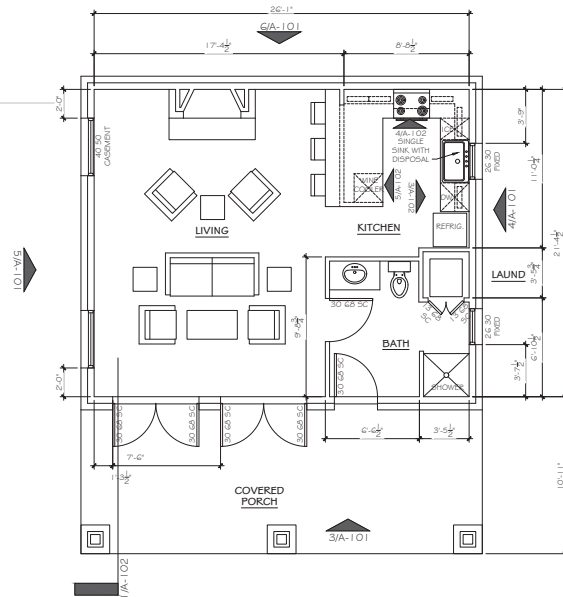
8 PHOTO OF EXISTING HOUSE
SCALE: NOT TO SCALE



5 ELEVATION
SCALE: 1/4" = 1'-0"



2 LIGHTING AND POWER PLAN
SCALE: 1/4" = 1'-0"



1 FLOOR PLAN
SCALE: 1/4" = 1'-0"

FIRST ISSUED ON:
JANUARY 19, 2019



REVISIONS:



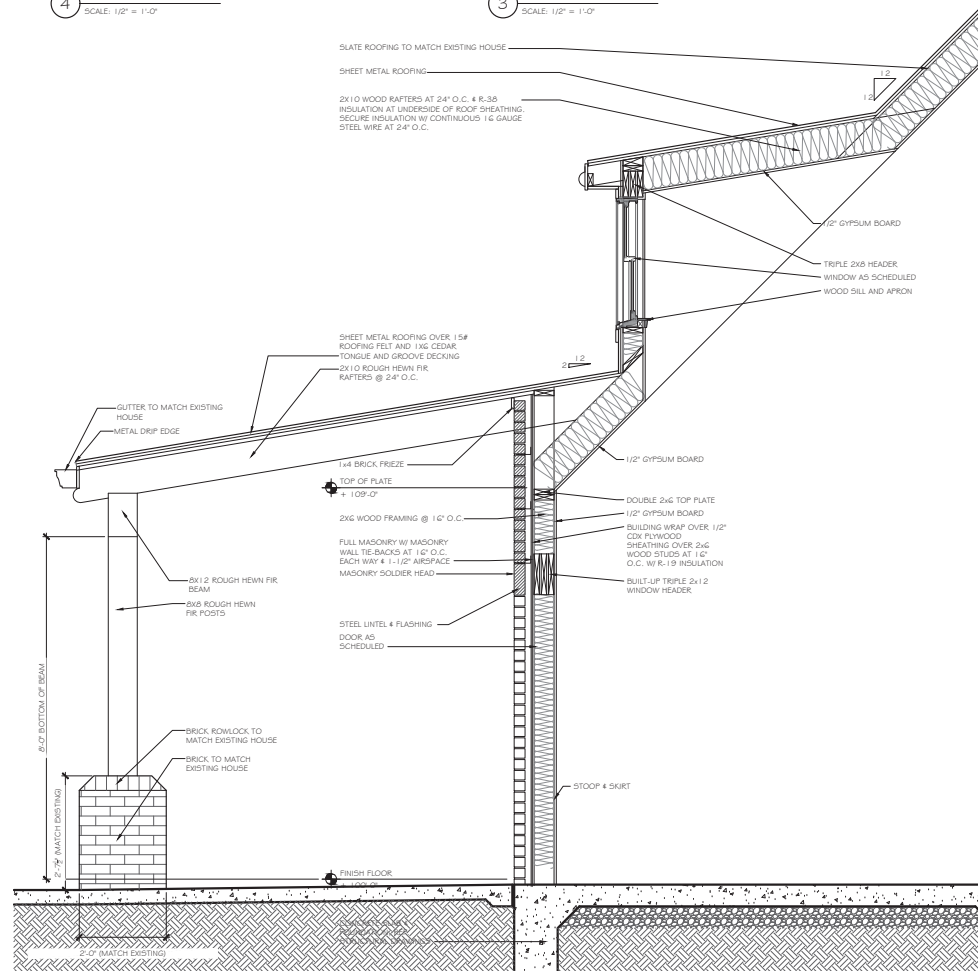
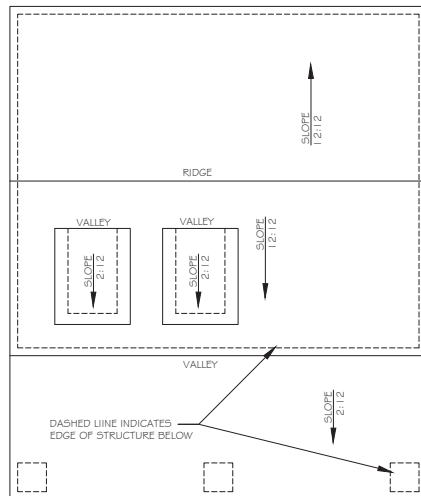
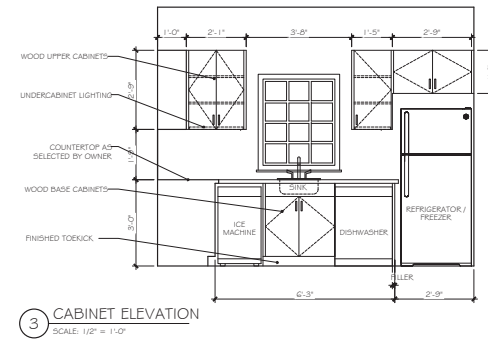
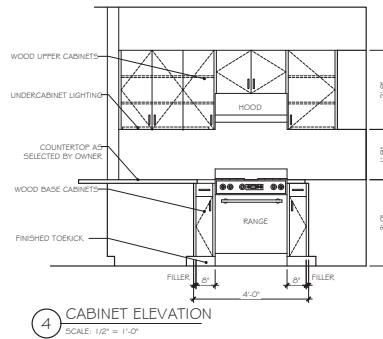
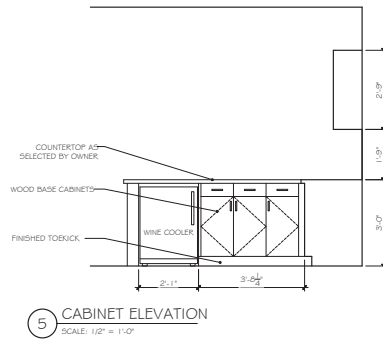
A NEW
POOL HOUSE
AT THE OWENS
RESIDENCE
PROJECT LOCATION:
5305 MIRAMAR LANE
COLLEYVILLE, TX 76034

OWNER:
MR. & MRS. OWENS

PLANS &
ELEVATIONS

A-101

Floor Plan and Elevation Exhibit



FIRST ISSUED ON:
JANUARY 19, 2019



MARCH 26, 2019

REVISIONS:

DP ARCHITECTURE
305 WEST WALLIS STREET
SUITE 101
LEANDER, TEXAS 76641
PHONE: 512.259.4175
WWW.DPARCH.COM

A NEW
POOL HOUSE
AT THE OWENS
RESIDENCE

PROJECT LOCATION:
5305 MIRAMAR LANE
COLLEYVILLE, TX 76034

OWNER:
MR. & MRS. OWENS

WALL SECTION,
ROOF PLAN &
INT. ELEVATIONS

A-102

Floor Plan and Elevation Exhibit



A-103

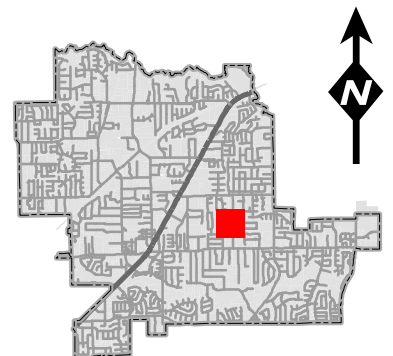
Notification Map



ZC19-002
5305 Miramar Lane

DISCLAIMER:
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-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
NOLAN, ANDREA	5308 MIRAMAR LN	COLLEYVILLE, TX	76034	5317 MONTCLAIR DR
RAE, VERNON W	5208 NORMANDY DR	COLLEYVILLE, TX	76034	5308 MIRAMAR LN
HOTT, MICHAEL J	5405 MONTCLAIR DR	COLLEYVILLE, TX	76034	5208 NORMANDY DR
SCHERFF, BRADLEY AUSTIN	5405 MIRAMAR LN	COLLEYVILLE, TX	76034	5405 MONTCLAIR DR
SHIRLEY, PETER	5200 NORMANDY DR	COLLEYVILLE, TX	76034	5405 MIRAMAR LN
CROSS, JOHN	5401 MIRAMAR LN	COLLEYVILLE, TX	76034	5200 NORMANDY DR
TAVAKOLI, HAMID	5404 MIRAMAR LN	COLLEYVILLE, TX	76034	5401 MIRAMAR LN
MAXWELL, PHILLIP L	5206 NORMANDY DR	COLLEYVILLE, TX	76034	5404 MIRAMAR LN
WALKER, JULIE	6200 BURNHAM CIR	COLLEYVILLE, TX	76034	5206 NORMANDY DR
OWENS, RODNEY	5305 MIRAMAR LN	COLLEYVILLE, TX	76034	5309 MONTCLAIR DR
ORRELL, JOHN	5304 MIRAMAR LN	COLLEYVILLE, TX	76034	5305 MIRAMAR LN
HALL, GEORGE M	5309 MIRAMAR LN	COLLEYVILLE, TX	76034	5304 MIRAMAR LN
BROKER, HARSHAL	9917 SAM BASS TR	KELLER, TX	76244	5309 MIRAMAR LN
BATEMAN, DOUGLAS T	5201 MONTCLAIR DR	COLLEYVILLE, TX	76034	5114 MONTCLAIR DR
WALKER, JULIE	6200 BURNHAM CIR	COLLEYVILLE, TX	76034	5201 MONTCLAIR DR
LYNCH, JOHN T	5301 MIRAMAR LN	COLLEYVILLE, TX	76034	5313 MONTCLAIR DR
STANLEY, M	5113 MONTCLAIR DR	COLLEYVILLE, TX	76034	5301 MIRAMAR LN
CALVERT, JIM	5205 MONTCLAIR DR	COLLEYVILLE, TX	76034	5113 MONTCLAIR DR
HUBBARD, VAN	1812 INDUSTRIAL BLVD	COLLEYVILLE, TX	76034	5205 MONTCLAIR DR
HOLLMANN, SCOT C	5410 MIRAMAR LN	COLLEYVILLE, TX	76034	5212 REIMS CT
BEALL, ROBERT S	5300 MIRAMAR LN	COLLEYVILLE, TX	76034	5410 MIRAMAR LN
FORD, HARRISON	5403 MIRAMAR LN	COLLEYVILLE, TX	76034	5300 MIRAMAR LN
LEYTON GROVE MAINT ASSOC INC	PO BOX 1672	COLLEYVILLE, TX	76034	5403 MIRAMAR LN
MONTCLAIR PARC INC	1108 W PIONEER PKWY	ARLINGTON, TX	76013	2120 LEYTON GROVE LN
PECK, DAVID F	5204 NORMANDY DR	COLLEYVILLE, TX	76034	5303 NORMANDY DR
LEYTON GROVE MAINT ASSOC INC	PO BOX 1672	COLLEYVILLE, TX	76034	5204 NORMANDY DR
LEYTON GROVE MAINT ASSOC INC	PO BOX 1672	COLLEYVILLE, TX	76034	2106 LEYTON GROVE LN
LEYTON GROVE MAINT ASSOC INC	PO BOX 1672	COLLEYVILLE, TX	76034	2102 LEYTON GROVE LN
MITCHELL, S THOMAS	5400 MIRAMAR LN	COLLEYVILLE, TX	76034	2100 LEYTON GROVE LN
AMERSON, ALBERT	4206 LEXINGTON PKWY	COLLEYVILLE, TX	76034	5400 MIRAMAR LN
JOHNSON, DAVID E	5307 MIRAMAR LN	COLLEYVILLE, TX	76034	5301 MONTCLAIR DR
				5307 MIRAMAR LN
ARBOR ESTATES II	5506 SYCAMORE DRIVE	COLLEYVILLE, TX	76034	COURTESY NOTICE
CHELSEA PARK ADDITION	1816 AVONDALE DRIVE	COLLEYVILLE, TX	76034	COURTESY NOTICE
LEYTON GROVE ADDITION	P.O. BOX 1672	COLLEYVILLE, TX	76034	COURTESY NOTICE
MONTCLAIR PARC ADDITION	1108 W. PIONEER PARKWAY	ARLINGTON, TX	76013	COURTESY NOTICE
SUMMERBROOK WEST ADDN	P.O. BOX 864	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
OWENS, RODNEY	5305 MIRAMAR LN	COLLEYVILLE, TX	76034	APPLICANT

Public hearing notices were mailed on April 26, 2019



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City»«Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, May 13, 2019 at 7:00 p.m.
City Council Meetings: Tuesday, June 4, 2019 & Tuesday, June 18, 2019 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit (SUP) for an Accessory Dwelling. The purpose is to construct a (+/-) 572 sq.ft. pool house with a built-in kitchen.

Zoning Case: ZC19-002

Applicant: Rodney Owens

Owner: Rodney Owens

Location: 5305 Miramar Lane

Property Description: Lot 30R, Block 1, of the Montclair Parc Addition

Present Zoning: R-20 Single Family Residential district

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyst

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

ORDINANCE O-19-2080

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 0.9595 ACRES, BEING LOT 30R, BLOCK 1 OF THE MONTCLAIR PARC ADDITION, LOCATED AT 5305 MIRAMAR LANE, BY AUTHORIZING A SPECIAL USE PERMIT FOR AN ACCESSORY DWELLING; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit for an accessory dwelling under Case No. ZC19-002; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance

Regulations and Zoning Map, having given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for an accessory dwelling on the lot on 0.9595 acres, on Lot 30R, Block 1, of the Montclair Parc Addition, located at 5305 Miramar Lane, as depicted on the attached as Exhibit "A".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall apply to the construction of a new accessory dwelling.
- b. The accessory dwelling shall be generally consistent with the site plan and building elevations as depicted on the attached Exhibits "B" and "C".
- c. All requirements of the Land Development Code shall be met, except where amended herein.

- Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 8. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 4th day of June 2019.

The second reading and public hearing being conducted on the 18th day of June 2019.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 18th DAY OF JUNE 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

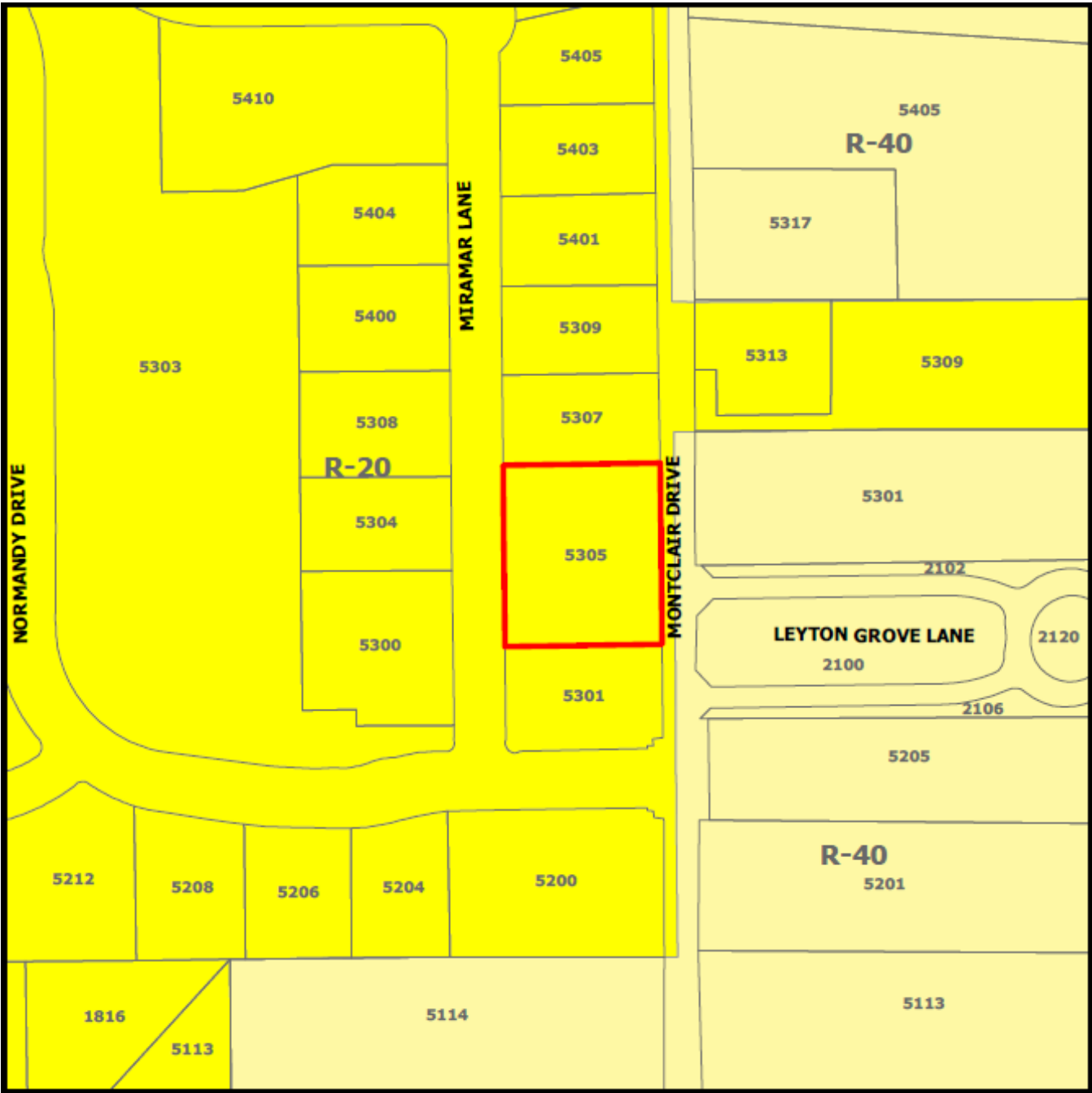
Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" - Location and Zoning Map



AS-100

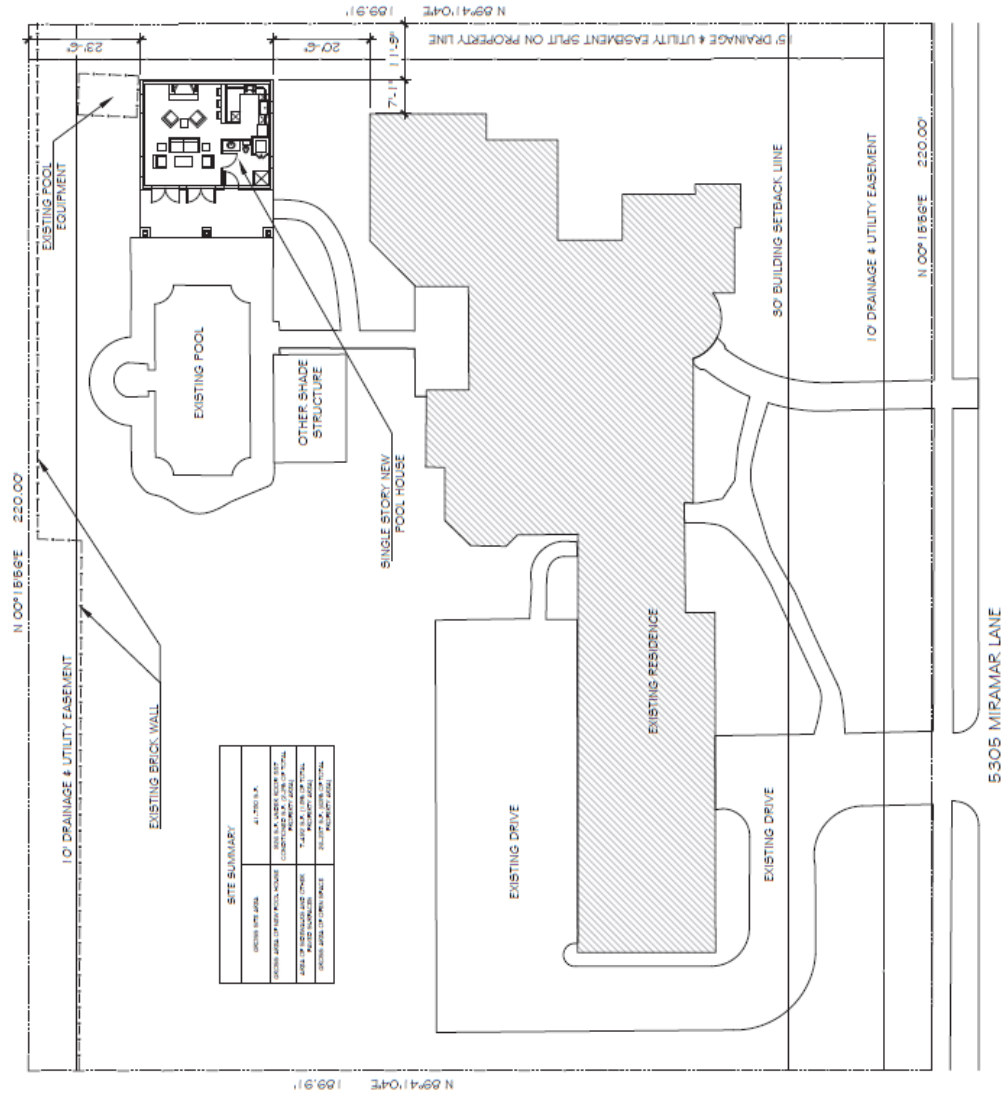


Exhibit "C" – Elevations & Floor Plan

PROJECT NUMBER: 001
DATE: JANUARY 25, 2019



REVISIONS:

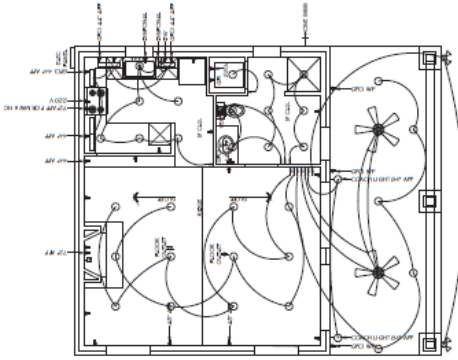


A NEW
POORHOUSE
AT THE OWNERS
RESIDENCE
PROJECT LOCATION:
3300 WILSHIRE LANE
COLLEGEVILLE, TX 76224

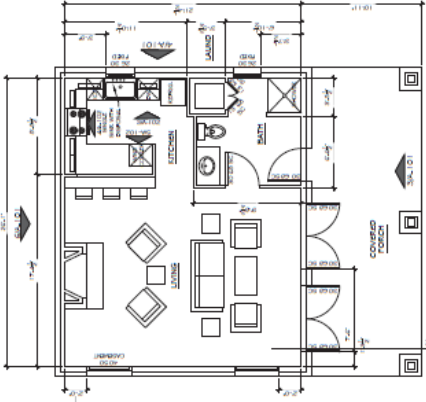
OWNER:
MR. & MRS. DAVIS

PLANS &
ELEVATIONS

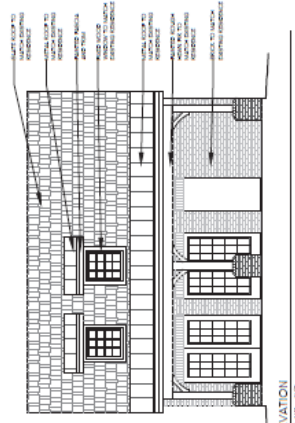
A-101



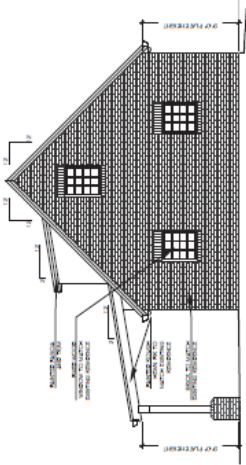
2 LIGHTING AND POWER PLAN
SCALE: 1/8" = 1'-0"



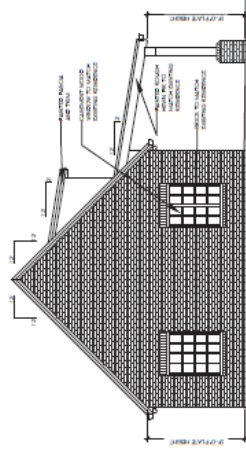
1 FLOOR PLAN
SCALE: 1/8" = 1'-0"



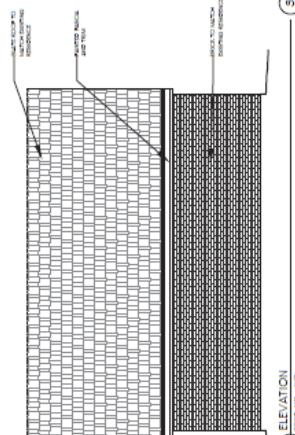
3 ELEVATION
SCALE: 1/8" = 1'-0"



4 ELEVATION
SCALE: 1/8" = 1'-0"



5 ELEVATION
SCALE: 1/8" = 1'-0"



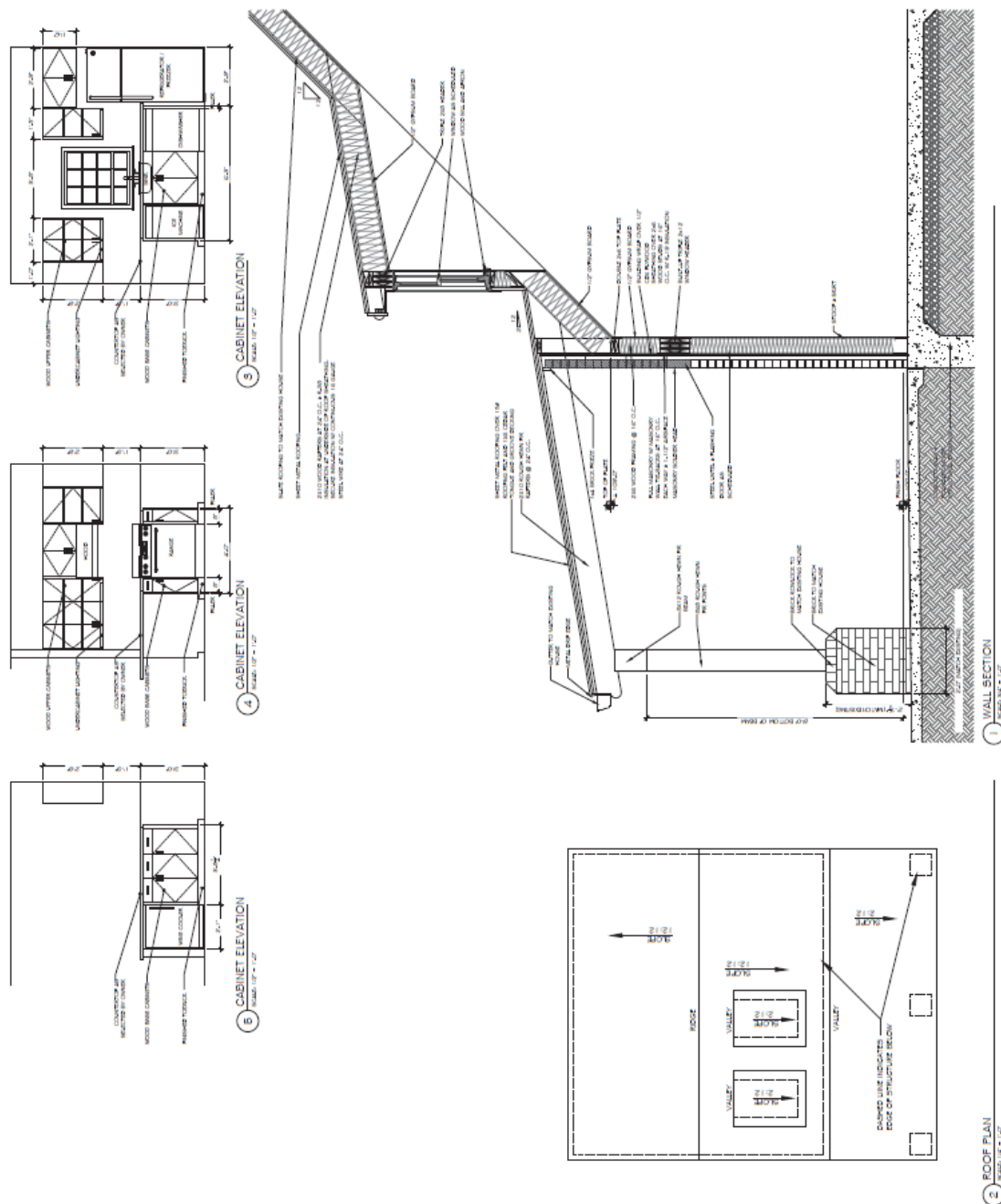
6 ELEVATION
SCALE: 1/8" = 1'-0"



7 PHOTO OF EXISTING HOUSE
SCALE: NOT TO SCALE



8 PHOTO OF EXISTING HOUSE
SCALE: NOT TO SCALE



FIRST ISSUED ON:
JANUARY 15, 2019



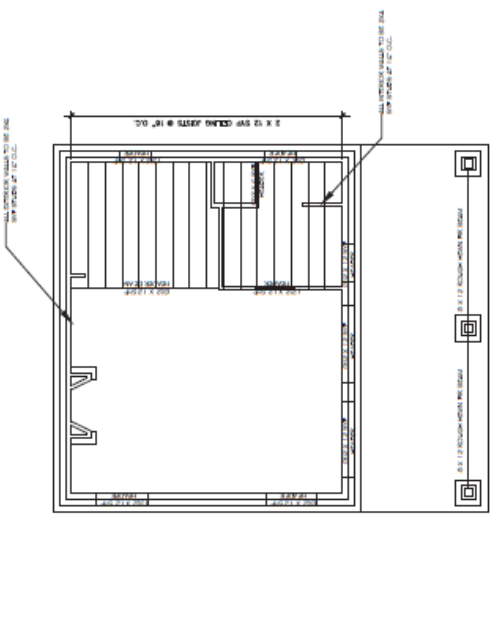
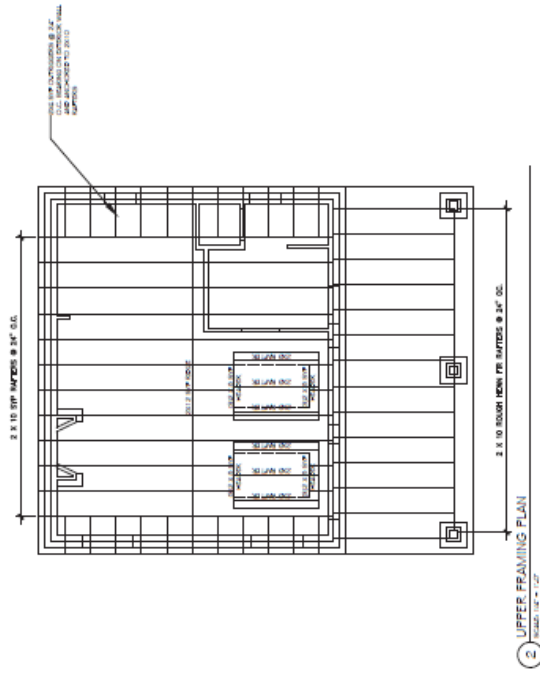
REVISIONS:
MARCH 2019



A NEW
POOL HOUSE
AT THE OWENS
RESIDENCE
PROJECT LOCATION:
OWENS RESIDENCE, 12543
OWENS ROAD, SUITE 100
OWENS, FLORIDA 32055
OWNER:
MR. & MRS. OWENS

FRAMING PLAN

A-103





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6b

Agenda Date 6/18/2019

Number Ordinance O-19-2081

Type Ordinance

Department Community Development

Title

Consideration of a zoning change from AG Agricultural district to R-40 Single Family Residential district on Lot 1, Block 1, of the J.M. Presley Addition and 17.5 feet along the east boundary, located at 2308 Glade Road, Case ZC19-003

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading & Public Hearing

At the first reading, one resident came forward to speak with concerns about drainage for the area. The applicant has provided updated exhibits including the proposed grading plan for the site.

First Reading & Public Hearing

Greg Reid, the applicant, has submitted a request for a zoning change on Lot 1, Block 1, of the J.M. Presley Addition and 17.5 feet along the east boundary, being approximately 2 acres, and zoned AG Agricultural district. The purpose is to rezone from the AG district to the R-40 Single Family Residential district to allow for construction of a new single-family residential dwelling.

Existing Conditions/Background: The subject property, 2308 Glade Road, resides on the north side of Glade Road between Patterson Court and Jim Mitchell Trail West. The subject property has AG zoning and is currently developed with a single family home. There is a 17.5 feet area that exists between this property and the adjacent lot to the east that is included.

Proposed Zoning: *Request* – The applicant requests to rezone the property from AG to R-40 zoning. The applicant desires to demolish the existing home and structures and construct a new single family home. The minimum standards for the R-40 zoning district are as follows:

Minimum Lot Size:	30,000 square feet
Minimum Lot Width:	150 feet
Minimum Lot Depth:	150 feet
Front Building Line:	40 feet

Side Building Line:	15 feet
Rear Building Line:	25 feet
Max. Lot Coverage:	20%
Max. Impervious Coverage:	50%

Analysis - The applicant is requesting the zoning to change because the current AG zoning requires side yard setbacks of 25 feet while the R-40 zoning requires side yard setbacks of 15 feet, which allows for additional buildable area for a new single family residential home. The current size of the property does comply with the all the minimum standards of the R-40 Single-Family Residential zoning.

Surrounding Development: The properties to the north, south, and west are zoned R-20 Single-Family Residential zoning. The property to the east is zoned AG Agricultural zoning. The surrounding lots have developed with single family residences.

Comprehensive Plan: The City's comprehensive plan, Destination Colleyville, identifies the subject property for single-family residential development. The proposed R-40 zoning does not conflict with any portion of the comprehensive plan.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the Fort Worth Star-Telegram as required by State law and the Land Development Code. To date, staff has received one formal response.

Staff Recommendation: Staff recommends approval of the request. The proposed zoning meets the intent of the residential designation assigned in the Destination Colleyville comprehensive plan.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the request at their May 13, 2019 meeting by a vote of 6-0.

Financial Impact

There is no financial impact to the City.

Recommendation

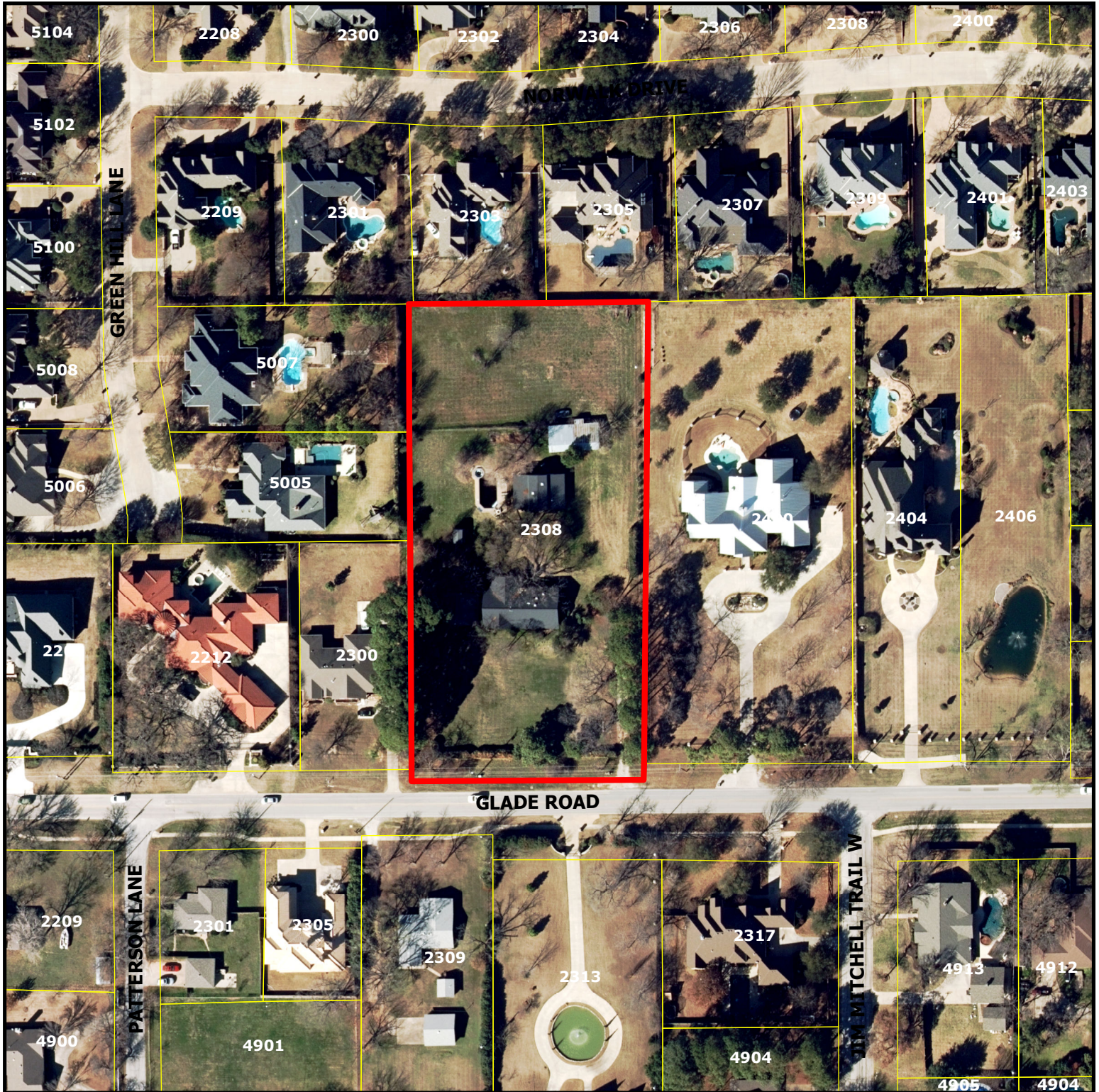
Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Zoning Exhibit

5. Zoning Exhibit - Revised 6.07.19
6. Notification Map
7. Notification List
8. Surrounding Property Owner Letter
9. Zoning Property Owner Notification
10. Ordinance O-19-2081

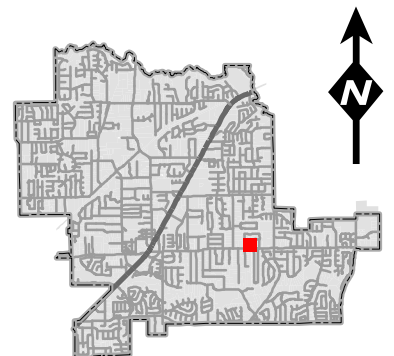
Aerial Map



ZC19-003
2308 Glade Road

DISCLAIMER:
 This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

 Subject Property



Zoning Map

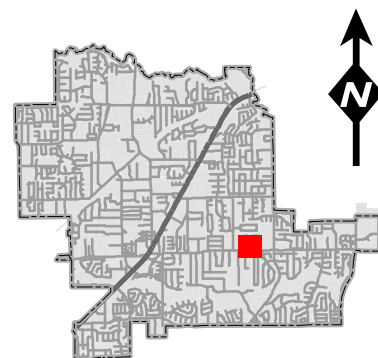


ZC19-003
2308 Glade Road

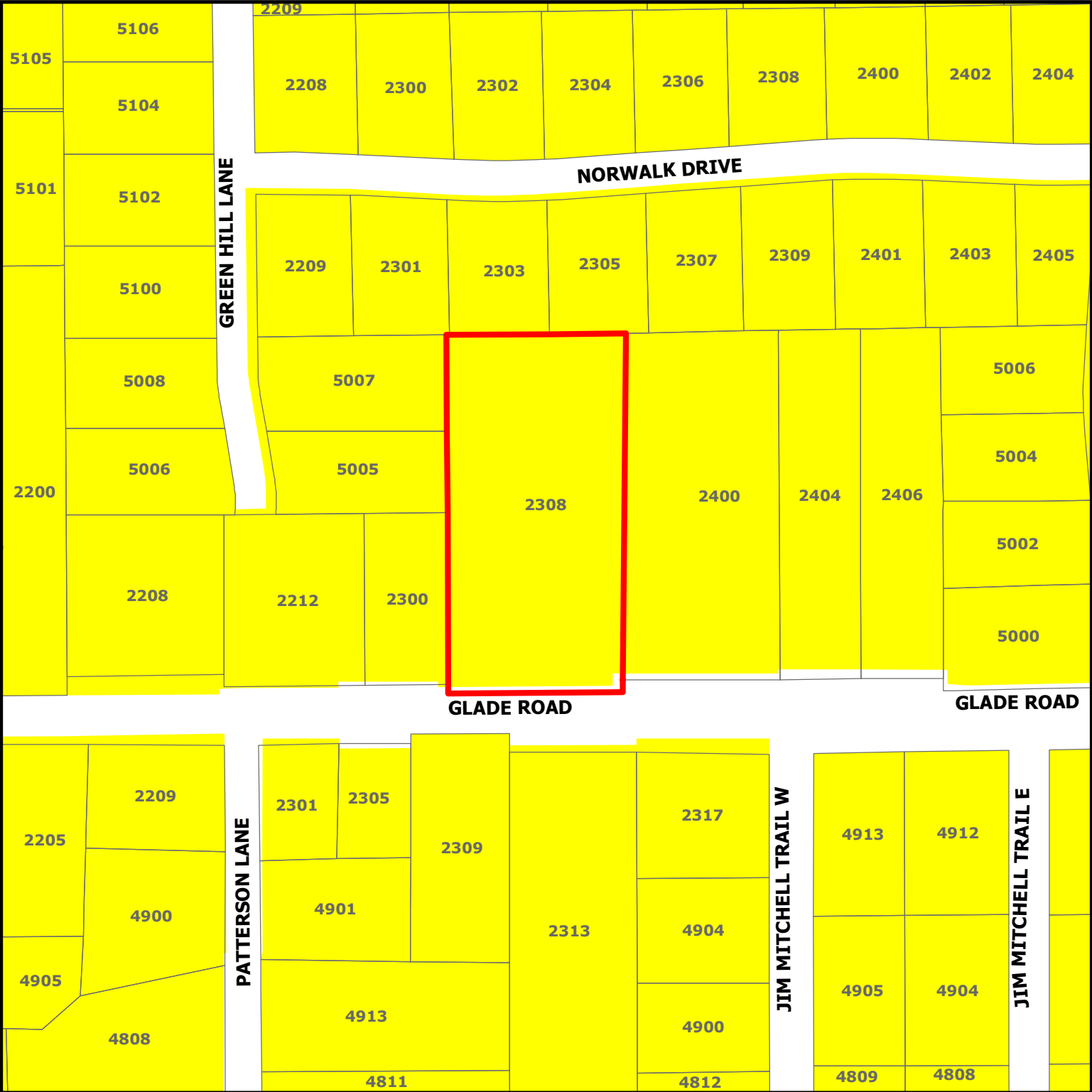
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Subject Property



Future Land Use Map



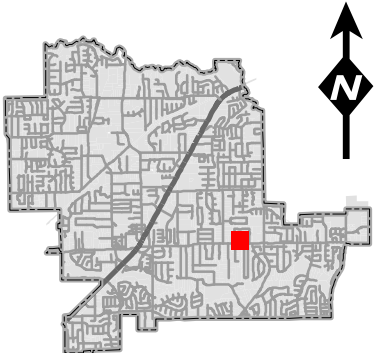
ZC19-003

2308 Glade Road

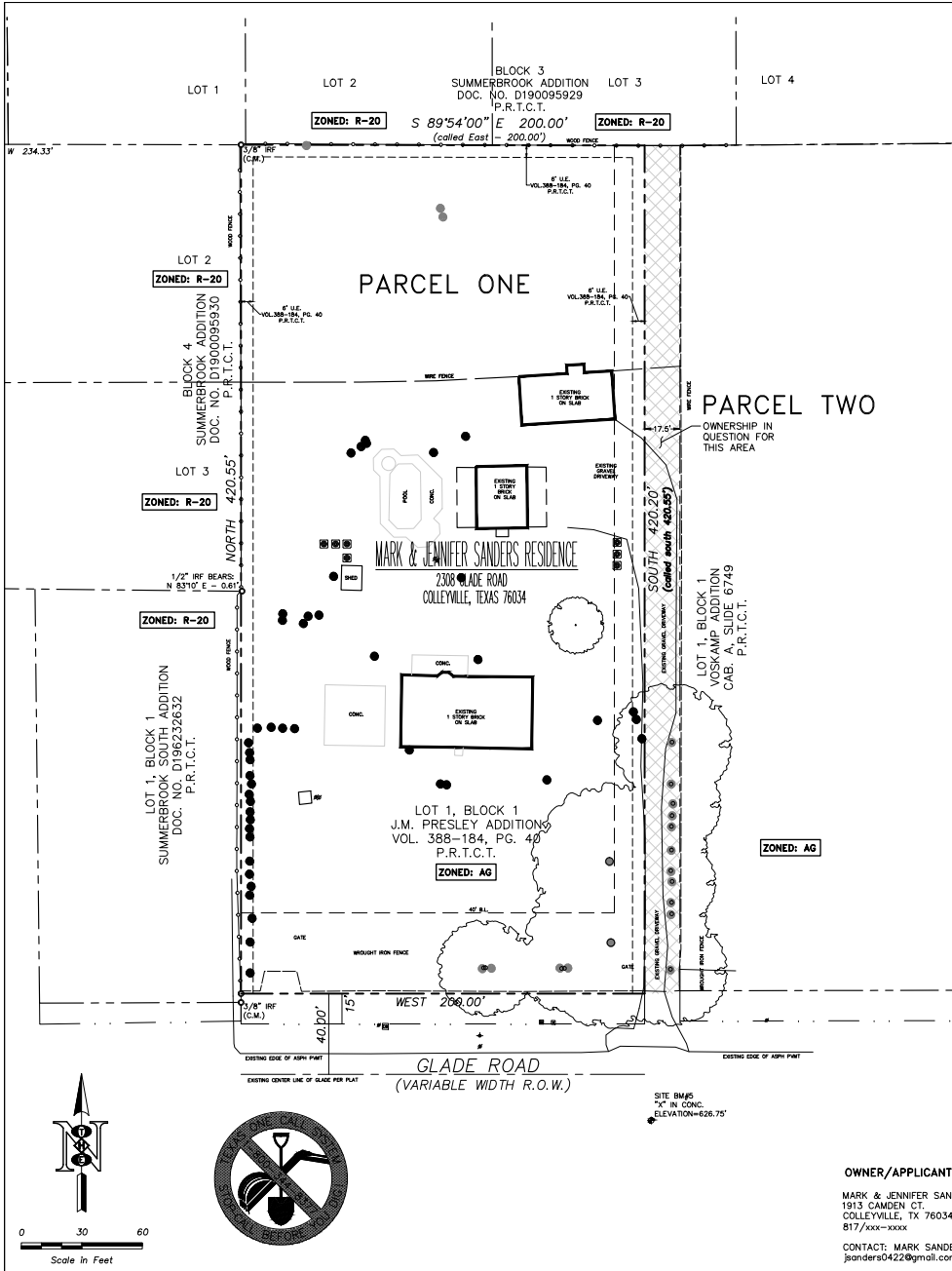


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-  Subject Property
-  Residential



Zoning Exhibit



LEGAL DESCRIPTION

PARCEL ONE
1.93 ACRES OF LAND BEING
LOT 1, BLOCK 1, OF THE
J. M. PRESLEY ADDITION
IN THE CITY OF COLLEYVILLE,
TARRANT COUNTY, TEXAS.

PARCEL TWO

METES AND BOUNDS DESCRIPTION
7,360 SQUARE FEET
IN THE S. COTRAIL SURVEY, A-328
CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS

All that certain 7,360 square feet of land, out of the 37.90 acre tract, described in the deed to H. T. Green and Christine A. Green, recorded in Volume 1687, Page 127 in the Public Records of Tarrant County, Texas (P.R.T.C.T.), and out of Block No. 4 of the Edinburgh American Land Mortgage Company Limited Subdivision, recorded in Volume 144, Page 240 P.R.T.C.T., in the S. Cotrail Survey Survey, A-328, City of Colleyville, Tarrant County, Texas and more particularly described by metes and bounds as follows: (All bearings shown hereon are based on the east line of the plat of Lot 1, Block 1, J. M. Presley Addition, recorded in Volume 388-184, Page 40, in the Public Records of Tarrant County, Texas)

BEGINNING at the southeast corner of said Lot 1, Block 1, J. M. Presley Addition, common to the southwest corner of the herein described tract, in the north right-of-way line of Glade Road (R.O.W. Varies);

THENCE North - 420.55' to the northeast corner of said Lot 1, Block 1, J. M. Presley Addition, common to the northwest corner of the herein described tract, in the south line of the Block 3, Summerbrook Addition, recorded in Document Number D190095929 P.R.T.C.T.;

THENCE East - 17.50' along the south line of said Block 3, Summerbrook Addition, to the northeast corner of the hearing described tract, common to the northwest corner of Lot 1, Block 1, Voskamp Addition;

THENCE South - 420.55' along the west line of said Lot 1, Block 1, Voskamp Addition, to the southeast corner of the herein described tract, in the north right-of-way line of said Glade Road;

THENCE West - 17.50' along the north right-of-way line of said Glade Road, to the POINT OF BEGINNING and containing 7360 square feet of land.

THIS METES AND BOUNDS DESCRIPTION IS ISSUED FOR ATTACHED TO ZONING DOCUMENTS AND IS NOT INTENDED FOR TITLE TRANSFER.

No.	REVISIONS/ SUBMISSIONS	Date



VICINITY MAP
SCALE: 1"=1000'

**ZONING EXHIBIT FOR ZONING
CHANGE REQUEST FROM AG TO R-40**

THOMAS HOOVER ENGINEERING, LLC P.O. BOX 1808 KELLER, TEXAS 76244 (817) 913-1350 PH. 1.5 P.E. FIRM REGISTRATION NO. 006009	
1.93 ACRES OF LAND LOT 1, BLOCK 1, OF THE J. M. PRESLEY ADDITION IN THE CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS.	
2308 GLADE ROAD	
SITE PLAN	
DESIGNED TLH DRAWN SDS CHECKED TLH	SCALE 1"= 10' DATE 04-15-19
PROJECT NO.	SHEET C-1

PRELIMINARY FOR INTERIM REVIEW ONLY	
By THOMAS L. HOOVER	P.E.# 62493
Date 04-15-19	
THOMAS HOOVER ENGINEERING, LLC NOT FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES	

OWNER/APPLICANT

MARK & JENNIFER SANDERS
1913 CAMDEN CT.
COLLEYVILLE, TX 76034
817/xxx-xxxx

CONTACT: MARK SANDERS
sanders0422@gmail.com

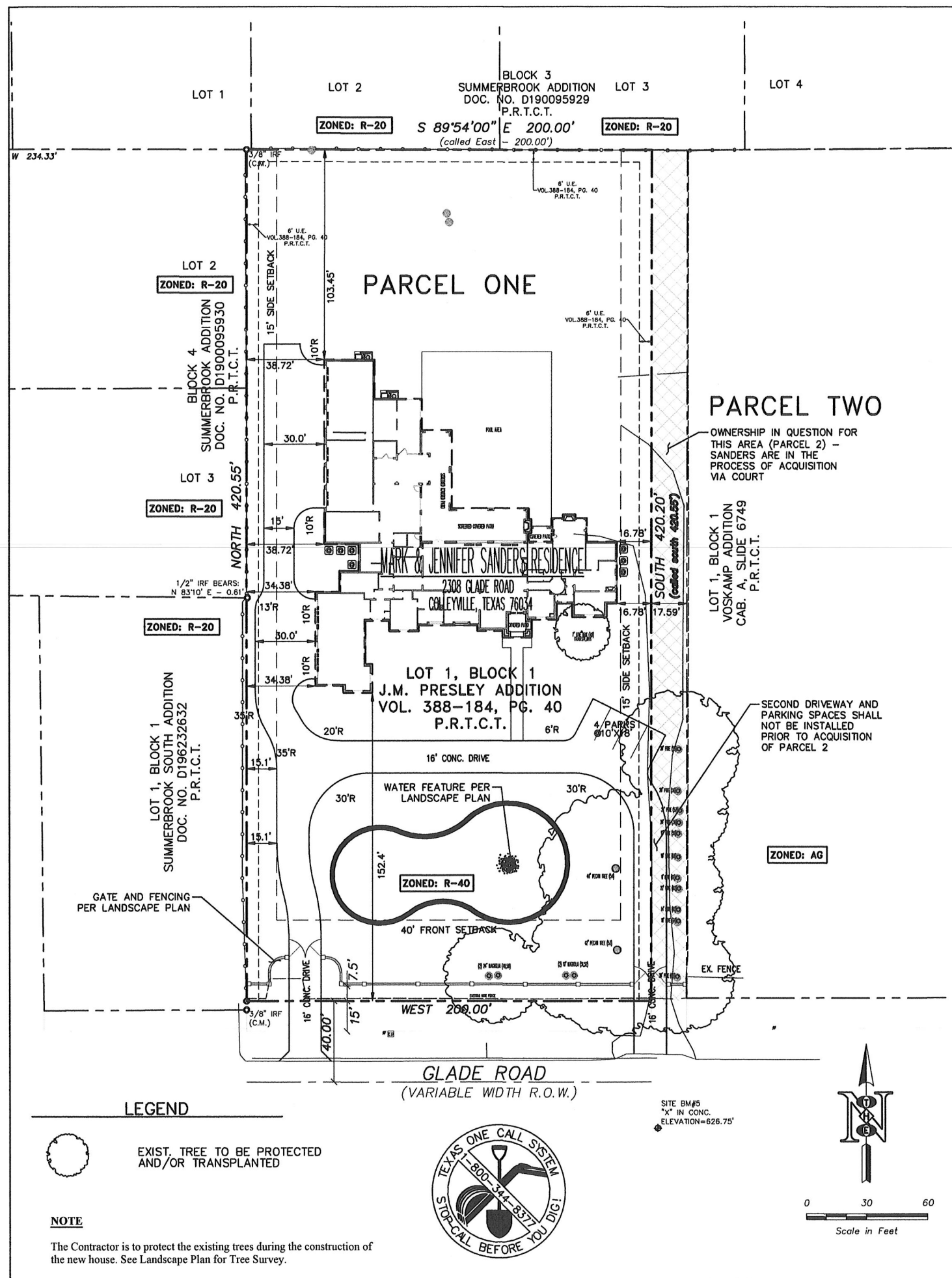
PREPARER/ENGINEER

THOMAS HOOVER ENGINEERING, LLC
P.O. BOX 1808
KELLER, TX 76244
817/913-1350

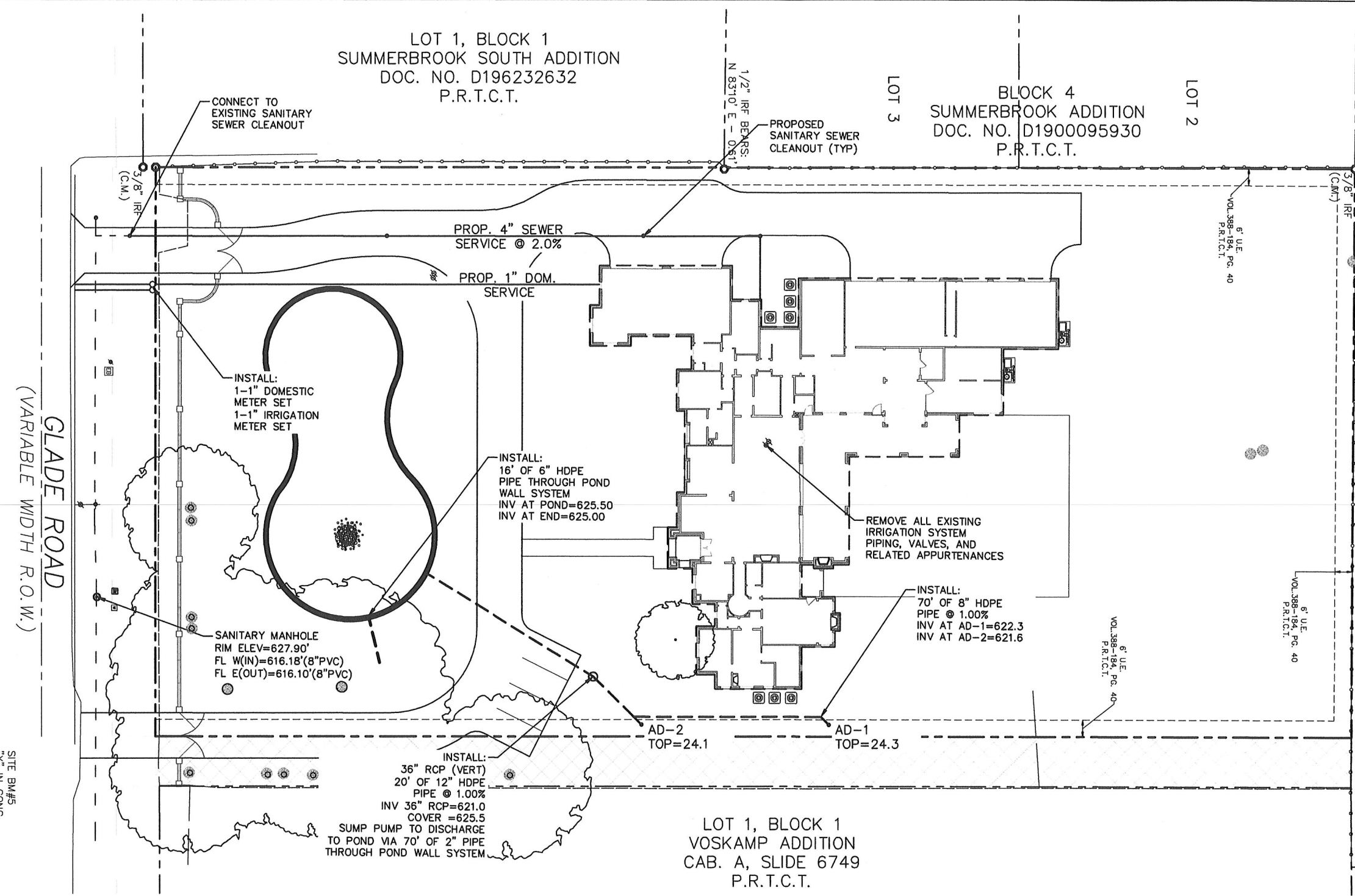
CONTACT: THOMAS HOOVER
tom.theng@yahoo.com

A map of a residential area in Norwalk, Connecticut. The map shows several streets: Montclair St (vertical, left), Pool Rd (vertical, right), Glade Rd (horizontal, top right), Summerbrook (vertical, center right), Bill Simmons Rd (vertical, center left), and W Jim Mitchell Trail (vertical, center). A shaded rectangular area is located on W Jim Mitchell Trail, between Bill Simmons Rd and Summerbrook. A curved line points from the label 'SITE' to this shaded area. The word 'NORWALK' is printed in the upper left quadrant of the map.

DESIGNED	TLH	SCALE 1" = 10'	PROJECT NO.	SHEET C-1
DRAWN	SDS			
CHECKED	TLH	DATE 05-05-19		of



No.	REVISIONS/ SUBMISSIONS	Date



LOT 1
LOT 2
LOT 3
BLOCK 3
SUMMERBROOK ADDITION
DOC. NO. D190095929
P.R.T.C.T.

**ZONING EXHIBIT FOR ZONING
CHANGE REQUEST FROM AG TO R-40**



THOMAS HOOVER ENGINEERING, LLC
P.O. BOX 1808
KELLER, TEXAS 76244
(817) 913-1350 PH.
T.B.P.E. FIRM REGISTRATION NO. 006009

**1.93 ACRES OF LAND
LOT 1, BLOCK 1, OF THE
J. M. PRESLEY ADDITION
IN THE CITY OF COLLEYVILLE,
TARRANT COUNTY, TEXAS.**

2308 GLADE ROAD

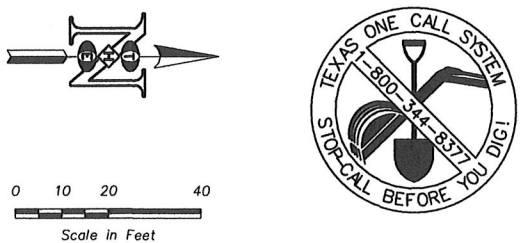
UTILITY PLAN

DESIGNED	TLH	SCALE	1" = 20'	PROJECT NO.	SHEET C-3 of
DRAWN	SDS	DATE	05-05-19		
CHECKED	TLH				

**PRELIMINARY
FOR INTERIM REVIEW ONLY**

By **THOMAS L. HOOVER** P.E.# **62493**
Date **05-05-19**

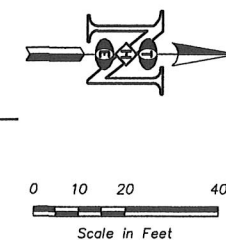
THOMAS HOOVER ENGINEERING, LLC
NOT FOR CONSTRUCTION, BIDDING, OR PERMIT
PURPOSES



LOT 1, BLOCK 1
SUMMERBROOK SOUTH ADDITION
DOC. NO. D196232632
P.R.T.C.T.

BLOCK 4
SUMMERBROOK ADDITION
DOC. NO. D1900095930
P.R.T.C.T.

No.	REVISIONS/ SUBMISSIONS	Date



LEGEND

- EXIST. TREE TO BE PROTECTED AND/OR TRANSPLANTED
- 733 EXISTING GRADE CONTOUR
- 98 PROPOSED GRADE CONTOUR
- TP 32.00 PROPOSED TOP OF PAVEMENT
- TG 32.00 PROPOSED GROUND ELEVATION
- TW 32.00 PROPOSED TOP OF WALL
- BW 32.00 PROPOSED GROUND ELEVATION AT BASE OF WALL

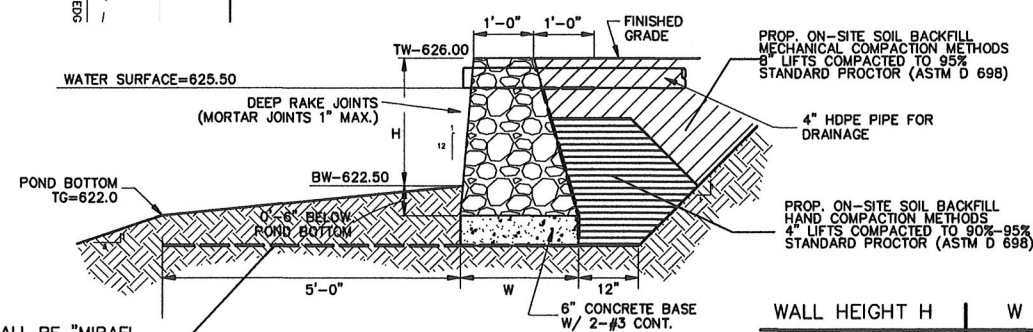
NOTE

The Contractor is to protect the existing trees during the construction of the new house. See Landscape Plan for Tree Survey.

GLADE ROAD
(VARIABLE WIDTH R.O.W.)

SITE BM#5
"X" IN CONC.
ELEVATION=626.75'

LOT 1, BLOCK 1
VOSKAMP ADDITION
CAB. A, SLIDE 6749
P.R.T.C.T.



STONE LANDSCAPE WALL DETAIL (STONE WALL 4' HIGH MAX.)

NOTE: 1. CONTRACTOR TO PROVIDE ROCK SAMPLE FOR APPROVAL BY OWNER PRIOR TO CONSTRUCTION.

**PRELIMINARY
FOR INTERIM REVIEW ONLY**

By THOMAS L. HOOVER P.E.# 62493
Date 05-05-19

THOMAS HOOVER ENGINEERING, LLC
NOT FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES

ZONING EXHIBIT FOR ZONING CHANGE REQUEST FROM AG TO R-40

THOMAS HOOVER ENGINEERING, LLC
P.O. BOX 1808
KELLER, TEXAS 76244
(817) 915-1350 PH.
T.B.P.E. FIRM REGISTRATION NO. 006009

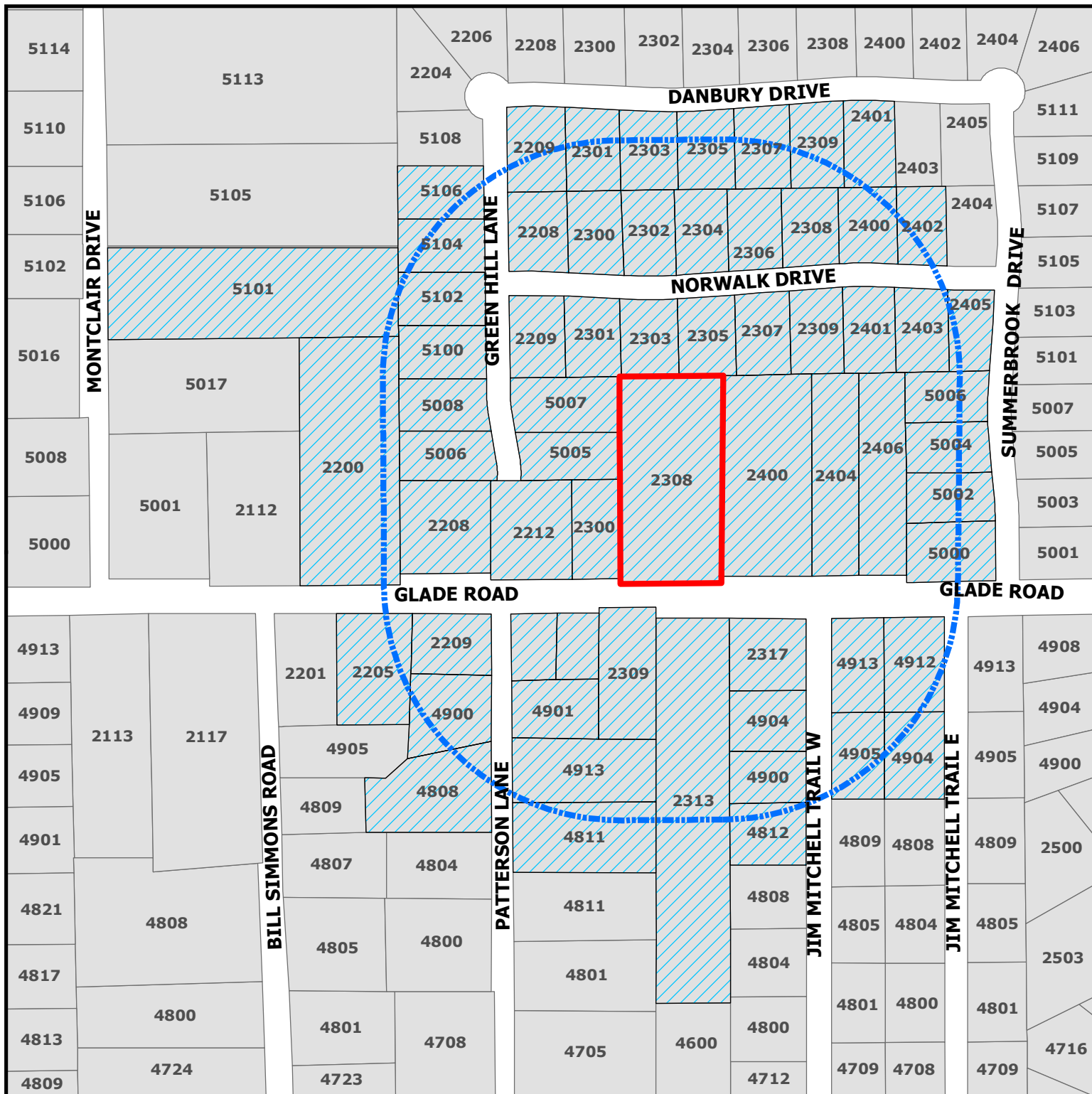
**1.93 ACRES OF LAND
LOT 1, BLOCK 1, OF THE
J. M. PRESLEY ADDITION
IN THE CITY OF COLLEYVILLE,
TARRANT COUNTY, TEXAS.**

2308 GLADE ROAD

GRADING PLAN

DESIGNED	TLH	SCALE	1" = 20'	PROJECT NO.		SHEET	C-2
DRAWN	SDS	DATE	05-05-19			of	
CHECKED	TLH						

Notification Map

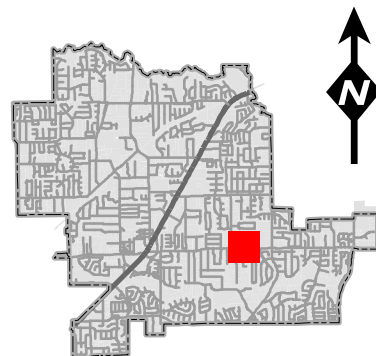


ZC19-003

2308 Glade Road

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-  Subject Property
-  500ft Buffer
-  Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
SNEAD, DAVID	4900 PATTERSON LN	COLLEYVILLE, TX	76034	4900 PATTERSON LN
COBURN, TERI	2325 CHANDELLE DR	IRVING, TX	75060	4913 W JIM MITCHELL TR
RYPKEMA, WILLARD M	2306 NORWALK DR	COLLEYVILLE, TX	76034	2306 NORWALK DR
OSIER, GARY	2212 GLADE RD	COLLEYVILLE, TX	76034	2212 GLADE RD
BROWN, KIRK L	2309 NORWALK DR	COLLEYVILLE, TX	76034	2309 NORWALK DR
STUBBE, MARK	5302 WALNUT LN	COLLEYVILLE, TX	76034	4901 PATTERSON LN
BAHBAHANI, SALAH	4801 SHADYCREEK LN	COLLEYVILLE, TX	76034	2406 GLADE RD
ALLBEE, GARY	5000 SUMMERBROOK DR	COLLEYVILLE, TX	76034	5000 SUMMERBROOK DR
MCGUIRK, PAUL	2403 NORWALK DR	COLLEYVILLE, TX	76034	2403 NORWALK DR
BYRD, BRANDON T	4904 JIM MITCHELL TR E	COLLEYVILLE, TX	76034	4904 E JIM MITCHELL TR
SUMMERBROOK HOMEOWNERS ASSOC	PO BOX 864	COLLEYVILLE, TX	76034	2405 NORWALK DR
STUIT, RYAN	5100 GREEN HILL LN	COLLEYVILLE, TX	76034	5100 GREEN HILL LN
RECK MANAGEMENT TRUST	4811 PATTERSON LN	COLLEYVILLE, TX	76034	2200 GLADE RD
BRYANT, CONSOLATA ADHIAMBRO	2313 GLADE RD	COLLEYVILLE, TX	76034	2313 GLADE RD
BAHBAHANI, SALAH	4801 SHADYCREEK LN	COLLEYVILLE, TX	76034	2404 GLADE RD
ATWOOD, JOHN T	2209 NORWALK DR	COLLEYVILLE, TX	76034	2209 NORWALK DR
EADES, ERMA JEAN	2303 NORWALK DR	COLLEYVILLE, TX	76034	2303 NORWALK DR
HUFF, DAVID A	5006 GREEN HILL LN	COLLEYVILLE, TX	76034	5006 GREEN HILL LN
RYAN, MICHAEL	2305 DANBURY DR	COLLEYVILLE, TX	76034	2305 DANBURY DR
TAYLOR, BRETT MATTHEW	5005 GREEN HILL LN	COLLEYVILLE, TX	76034	5005 GREEN HILL LN
SPORL, PATRICK A	5106 GREEN HILL LN	COLLEYVILLE, TX	76034	5106 GREEN HILL LN
SANDERS, MARK	2308 GLADE RD	COLLEYVILLE, TX	76034	2308 GLADE RD
COOPER, RACHEL	2309 DANBURY DR	COLLEYVILLE, TX	76034	2309 DANBURY DR
MILLS J L & L M MILLS REVOCABL	2401 NORWALK DR	COLLEYVILLE, TX	76034	2401 NORWALK DR
HASBACH, ROBERT R	5006 SUMMERBROOK DR	COLLEYVILLE, TX	76034	5006 SUMMERBROOK DR
NAUS, JOHN	2400 GLADE RD	COLLEYVILLE, TX	76034	2400 GLADE RD
GONZALEZ, GONZALO	2305 NORWALK DR	COLLEYVILLE, TX	76034	2305 NORWALK DR
PRINCE, DANIEL	1211 SWEETBRIAR	RUSTON, LA	71270	2303 DANBURY DR
GREER, JO ELLEN	4904 JIM MITCHELL TR W	COLLEYVILLE, TX	76034	4904 W JIM MITCHELL TR
DEUPREE, JOE M	5101 MONTCLAIR DR	COLLEYVILLE, TX	76034	5101 MONTCLAIR DR
GILLAN, DAVID B	2301 NORWALK DR	COLLEYVILLE, TX	76034	2301 NORWALK DR
MULVEY, LEAH	2317 GLADE RD	COLLEYVILLE, TX	76034	2317 GLADE RD
BLAIR, DAVID	2401 DANBURY DR	COLLEYVILLE, TX	76034	2401 DANBURY DR
HEARN, GREGORY T	2208 NORWALK DR	COLLEYVILLE, TX	76034	2208 NORWALK DR
NESBITT, WILLIAM H	2208 GLADE RD	COLLEYVILLE, TX	76034	2208 GLADE RD
MILLER, STEVEN	4905 W JIM MITCHELL TR	COLLEYVILLE, TX	76034	4905 W JIM MITCHELL TR
REYNOLDS, PAUL R	2302 NORWALK DR	COLLEYVILLE, TX	76034	2302 NORWALK DR
VINCENT, JANIE K	2309 GLADE RD	COLLEYVILLE, TX	76034	2309 GLADE RD
GREGG, LINDA MARY	5002 SUMMERBROOK DR	COLLEYVILLE, TX	76034	5002 SUMMERBROOK DR
LITTLE, SUMMER	4912 JIM MITCHELL TRL E	COLLEYVILLE, TX	76034	4912 E JIM MITCHELL TR
RIDDLE, JOHN R	5007 GREEN HILL LN	COLLEYVILLE, TX	76034	5007 GREEN HILL LN
BLAIES, GRANT D	2402 NORWALK DR	COLLEYVILLE, TX	76034	2402 NORWALK DR
DORSEY, WM H	2304 NORWALK DR	COLLEYVILLE, TX	76034	2304 NORWALK DR
SEYBERT, DAVID	5102 GREEN HILL LN	COLLEYVILLE, TX	76034	5102 GREEN HILL LN
				4913 PATTERSON LN
HERRERA, EDUARDO R	5104 GREEN HILL LN	COLLEYVILLE, TX	76034	5104 GREEN HILL LN
FELLS-BOHANON, BEVERLY	5008 GREEN HILL LN	COLLEYVILLE, TX	76034	5008 GREEN HILL LN
ATCHLEY, CHAD R	5004 SUMMERBROOK DR	COLLEYVILLE, TX	76034	5004 SUMMERBROOK DR
GLUCK, MICHAEL	2400 NORWALK DR	COLLEYVILLE, TX	76034	2400 NORWALK DR
				4811 PATTERSON LN
STILWILL, DAVID	2308 NORWALK DR	COLLEYVILLE, TX	76034	2308 NORWALK DR
GARLISH, JAMES	4808 PATTERSON LN	COLLEYVILLE, TX	76034	4808 PATTERSON LN
BROUSSARD, WHITNEY	2307 NORWALK DR	COLLEYVILLE, TX	76034	2307 NORWALK DR
PATTERSON, MICHAEL E	2205 GLADE RD	COLLEYVILLE, TX	76034	2205 GLADE RD
WELLS SUSAN G RESIDENCE TRUST	5105 MONTCLAIR DR	COLLEYVILLE, TX	76034	4812 W JIM MITCHELL TR
FRYE, JORDAN ALAN	4900 JIM MITCHELL TRL W	COLLEYVILLE, TX	76034	4900 W JIM MITCHELL TR
LYNN, GARY L	2300 GLADE RD	COLLEYVILLE, TX	76034	2300 GLADE RD
TUTTLE, R DEREK	2209 DANBURY DR	COLLEYVILLE, TX	76034	2209 DANBURY DR
KHAN, ABDUN	4820 N HAVEN	DALLAS, TX	75229	2209 GLADE RD
MULVEY, JOHN M	2301 GLADE RD	COLLEYVILLE, TX	76034	2301 GLADE RD
PADILLA, J BENJAMIN	2301 DANBURY DR	COLLEYVILLE, TX	76034	2301 DANBURY DR
NGUYEN, TOM VAN	2307 DANBURY DR	COLLEYVILLE, TX	76034	2307 DANBURY DR
MA, HUNG Q	2300 NORWALK DR	COLLEYVILLE, TX	76034	2300 NORWALK DR
EMMERT, HEATH N	2305 GLADE RD	COLLEYVILLE, TX	76034	2305 GLADE RD
BROOK MEADOWS ADDITION	P.O. BOX 492	COLLEYVILLE, TX	76034	COURTESY NOTICE
LEYTON GROVE ADDITION	P.O. BOX 1672	COLLEYVILLE, TX	76034	COURTESY NOTICE
SUMMERBROOK ADDN (COLLEYVILLE)	P.O. BOX 864	COLLEYVILLE, TX	76034	COURTESY NOTICE
SUMMERBROOK WEST ADDN	P.O. BOX 864	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
REID, GREG	P.O. BOX 444	KELLER, TX	76244	APPLICANT

Public hearing notices were mailed on April 26, 2019

Ben Bryner

To: The Gillans
Subject: RE: Case: ZC19-003 2308 Glade Road

From: The Gillans <>

Sent: Monday, June 3, 2019 10:11 AM

To: Ben Bryner <BBryner@colleyville.com>; Eddie Wilson <EWilson@colleyville.com>; Jamie Mainard <JMainard@colleyville.com>; Les Folse <LFolse@colleyville.com>; dalexander@colleyville.com; Kelly D. Minor <kminor@colleyville.com>; Jackie Reyff <JReyff@colleyville.com>; Araceli Botello <ABotello@colleyville.com>
Cc: David Gillan <>; Richard Newton <RNewton@colleyville.com>; Tammy Nakamura <TNakamura@colleyville.com>; Bobby Lindamood <BLindamood@colleyville.com>; Kathy Wheat <KWheat@colleyville.com>; George Dodson <GDodson@colleyville.com>; Callie Rigney <CRigney@colleyville.com>; Chuck Kelley <CKelley@colleyville.com>
Subject: Case: ZC19-003 2308 Glade Road

Good morning,

We are the homeowners at 2301 Norwalk Drive in Colleyville. We would like submit a request/concern regarding the property at 2308 Glade Road. This property is currently being developed - the home and vegetation have been demolished/removed and a zoning change has been submitted.

Changes related to this property are on the June 4th City Council agenda - agenda number 5b / Number ordinance: O-19-2081. We did receive a notice from the City related to this request. I (Lynda) personally spoke to Ben Bryner at the City regarding my concerns. I would now like to put that concern in writing as I will not be able to attend the City Council meeting.

My concern, and that of several of my neighbors, is related to drainage on the property. Based on the zoning change and related notes there will be a new dwelling and potential out buildings, pool, landscaping, etc. on this property. The property appears to be level at current state - our collective concern is any potential elevation changes on the property may impact drainage which could have an adverse impact on the homes/property along Norwalk Drive and Green Hill Lane in Summerbrook.

I am bringing this concern to the City at this time so that when development plans are brought forward for approval the plans can be evaluated by the team at the City including an engineer to review/approve the drainage to ensure there is no adverse impact to properties in Summerbrook. We would like to ensure that this build out coupled with the future road improvement work on Glade Road will not adversely impact our property.

While I have mentioned my neighbors in this email - I believe they will independently bring this concern forward to the City either in writing or in person.

Thank you in advance for addressing this concern.

David Gillan and Lynda Watters
2301 Norwalk Drive
Colleyville, Tx 76034
817-329-0686 home
817-915-0686 cell



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City»«Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, May 13, 2019 at 7:00 p.m.
City Council Meetings: Tuesday, June 4, 2019 & Tuesday, June 18, 2019 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a zoning change from AG Agricultural district to R-40 Single Family Residential district. The purpose is to rezone from AG to R-40 in order to plat the property. The owner intends to demolish the current home to allow for the construction of a new single-family residential home.

Zoning Case: ZC19-003

Applicant: Greg Reid

Owner: Mark and Jennifer Sanders

Location: 2308 Glade Road

Property Description: Lot 1, Block 1, of the J.M. Presley Addition and 17.5 feet along the east boundary

Present Zoning: AG Agricultural district

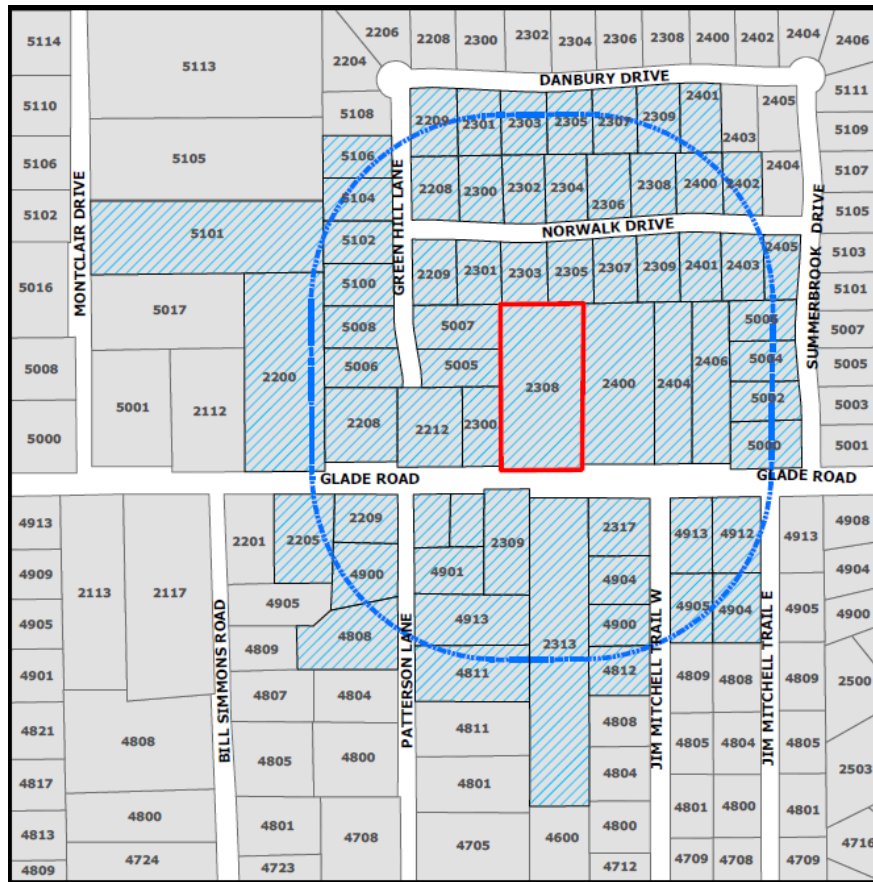
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyst

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

ORDINANCE O-19-2081

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 1.93 ACRES, BEING LOT 1, BLOCK 1, OF THE J.M. PRESLEY ADDITION AND 17.5 FEET EAST OF THE LOT, LOCATED AT 2308 GLADE ROAD, FROM THE AG AGRICULTURAL DISTRICT TO THE R-40 SINGLE FAMILY RESIDENTIAL DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for rezoning under Case ZC19-003; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan designed to lessen congestion in the streets; and to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices

by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on 1.93 acres, being Lot 1, Block 1, of the J.M. Presley Addition and 17.5 feet east of the lot located at 2308 Glade Road, from the AG Agricultural district to the R-40 Single Family Residential district, as depicted in the attached Exhibit "A" and Exhibit "B".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein, and subject to the following conditions:
1. As depicted in the attached Exhibit "A" and Exhibit "B".
- Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 6. THAT in addition to and accumulative of all other penalties, the City

shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 4th day of June 2019.

The second reading and public hearing being conducted on the 18th day of June 2019.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 18TH DAY OF JUNE 2019.

Mayor Richard Newton	_____ Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____ Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____ Place 6, Callie Rigney	_____
Place 4, George Dodson	_____	

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit “A”- Zoning Map



Exhibit “B”- Zoning Exhibit

LEGAL DESCRIPTION

PARCEL ONE

1.93 ACRES OF LAND BEING LOT 1, BLOCK 1, OF THE J. M. PRESLEY ADDITION IN THE CITY OF COLLEYSVILLE, TARRANT COUNTY, TEXAS.

No.	REVISIONS/ SUBMISSIONS	Date

METES AND BOUNDS DESCRIPTION **IN THE CITY OF COLLEYSVILLE, TARRANT COUNTY, TEXAS**

All that certain 7,360 square feet of land, out of the 37.00 acre tract described in the deed to H. T. Green and Christine A. Green, recorded in Volume 1887, Page 127 in the Public Records of Tarrant County, Texas; and all that certain 1.93 acres of land being Lot 1, Block 1, of the J.M. Presley Addition, contained in the plat of said addition, recorded in Volume 144, Page 240 P.R.T.C.T., in the Central Survey Survey, A-238, City of Colleysville, Tarrant County, Texas and more particularly described by metes and bounds as follows: (All bearings shown hereon are based on the east line of the plat of Lot 1, Block 1, J.M. Presley Addition, recorded in Volume 388-184, Page 40, in the Public Records of Tarrant County, Texas.)

BEGINNING at the southeast corner of said Lot 1, Block 1, J.M. Presley Addition, common to the southwest corner of the herein described trust, in the north right-of-way line of Glade Road (R.O.W. Varies);

TENENCE North - 420.55' to the northeast corner of said Lot 1, Block 1, J.M. Presley Addition, common to the northwest corner of the herein described trust, in the south line of the Block 3, Summerbrook Addition, recorded in Document Number D1900909393 P.R.T.C.T.;,

TENENCE East - 17.50' along the south line of said Block 3, Summerbrook Addition, to the northeast corner of said Block 3, Summerbrook Addition;

TENENCE South - 420.55' along the west line of said Lot 1, Block 1, Yorktown Addition, to the southeast corner of the herein described trust, in the north right-of-way line of said Glade Road;

TENENCE West - 17.50' along the north right-of-way line of said Glade Road, to the POINT OF BEGINNING and containing 7,360 square feet of land.

THIS METES AND BOUNDS DESCRIPTION IS ISSUED FOR ATTACHED TO ZONING DOCUMENTS AND IS NOT INTENDED FOR TITLE TRANSFER.

**PRELIMINARY
FOR INTERIM REVIEW ONLY**

BY: THOMAS L. HOOPER PE #A 46480
Date 05-06-18

THOMAS HOOPER ENGINEERING, LLC
NOT FOR CONSTRUCTION, RECORDING, OR PERMIT PURPOSES

OWNER/APPLICANT
TAMM JOHNSON SANDERS
1000 CALDWELL AVENUE
COLLEYSVILLE, TX 76034
CONTACT: MARK SANDERS
jsanders@tjss.com

PREPARED/ENGINEER
THOMAS HOOPER ENGINEERING, LLC
1000 CALDWELL AVENUE
COLLEYSVILLE, TX 76034
CONTACT: THOMAS HOOPER
thooper@thehoop.com

ZONING EXHIBIT FOR ZONING CHANGE REQUEST FROM AG TO R-40		SITE PLAN	
PROJECT NO.	1"	SCALE	"=10'
SHEET NO.	C-1	DRAWN BY	DATE

LEGEND

- (Symbol) EXIST. TREE TO BE PROTECTED AND/OR TRANSLANTED
- (Symbol) GATE AND FENCING FOR LANDSCAPE POOL
- (Symbol) WATER FEATURE PER LANDSCAPE PLAN
- (Symbol) SECOND DRIVEWAY AND UTILITY EASEMENT ARE TO BE INSTALLED AS SHOWN ON PARCELS 2 & 3
- (Symbol) ZONED A0
- (Symbol) ZONED R-20
- (Symbol) ZONED S

NOTE: The Contractor is to protect the existing trees during the construction of the new house. See Landscape Plan for Tree Survey.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6c

Agenda Date 6/18/2019

Number Ordinance O-19-2082

Type Ordinance

Department Community Development

Title

Consideration of a zoning change from AG Agricultural district to R-20 Single Family Residential district on Tracts 1A01 and Tract 1A02, Abstract 1619, in the S C H Witten Survey, located at 2001 Hall-Johnson Road, Case ZC19-004

Strategic Plan

4.1 Protect Colleyville's semi-rural residential character

Explanation

Second Reading & Public Hearing

The applicant indicated at the first reading their desire is to now plat the tracts together into a single lot. A discussion was had regarding approval to the R-30 zoning district.

First Reading & Public Hearing

Nancy Scott, the applicant, has submitted a request for a zoning change on Tracts 1A01 and 1A02, Abstract 1619, in the S C H Witten Survey, being approximately 1.08 acres, and zoned AG Agricultural district. The purpose is to rezone from the AG district to the R-20 Single Family Residential district to allow for construction of a new single-family residential dwelling.

Existing Conditions/Background: The subject property, 2001 Hall Johnson Road, resides on the south side of Hall Johnson Road between Montclair Drive and Broughton Drive. The subject property has AG zoning and is currently developed with a single family home and accessory structures.

Proposed Zoning: Request – The applicant requests to rezone the property from AG to R-20 zoning. The applicant desires to split the property into two for the purpose of building a new single family home on the property to the north. The minimum standards for the R-20 zoning district are as follows:

Minimum Lot Size:	20,000 square feet
Minimum Lot Width:	100 feet
Minimum Lot Depth:	125 feet
Front Building Line:	30 feet
Side Building Line:	10 feet

Rear Building Line:	25 feet
Max. Lot Coverage:	30%
Max. Impervious Coverage:	60%

Analysis: The applicant is requesting the zoning change because they desire to sell the northern portion of the property to allow for a new single-family residential home to be built. The current size of the property does comply with the all the minimum standards of the R-20 Single-Family Residential zoning.

Surrounding Development: The properties to the south and west are zoned R-20 Single-Family Residential zoning. The property to the east is zoned AG Agricultural zoning. The properties to the north are zoned PUD-R and R-20. The surrounding lots have developed with single family residences.

Comprehensive Plan: The City's comprehensive plan, Destination Colleyville, identifies the subject property for single-family residential development. The proposed R-20 zoning does not conflict with any portion of the comprehensive plan.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the Fort Worth Star-Telegram as required by State law and the Land Development Code. To date staff has received two letters of opposition.

Staff Recommendation: Staff recommends approval of the request. The proposed zoning meets the intent of the residential designation assigned in the Destination Colleyville comprehensive plan.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the request at their May 13, 2019 meeting by a vote of 6-0.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Zoning Exhibit
5. Zoning Exhibit - Revised 6.10.2019

6. Site Plan - Preliminary
7. Utility Plan
8. Notification Map
9. Notification List
10. Zoning Property Owner Notification
11. Letters of Opposition
12. Ordinance O-19-2082

Aerial Map

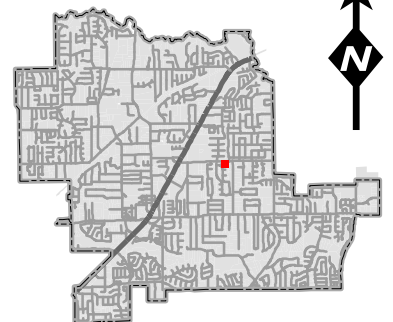


ZC19-004
2001 Hall Johnson Road

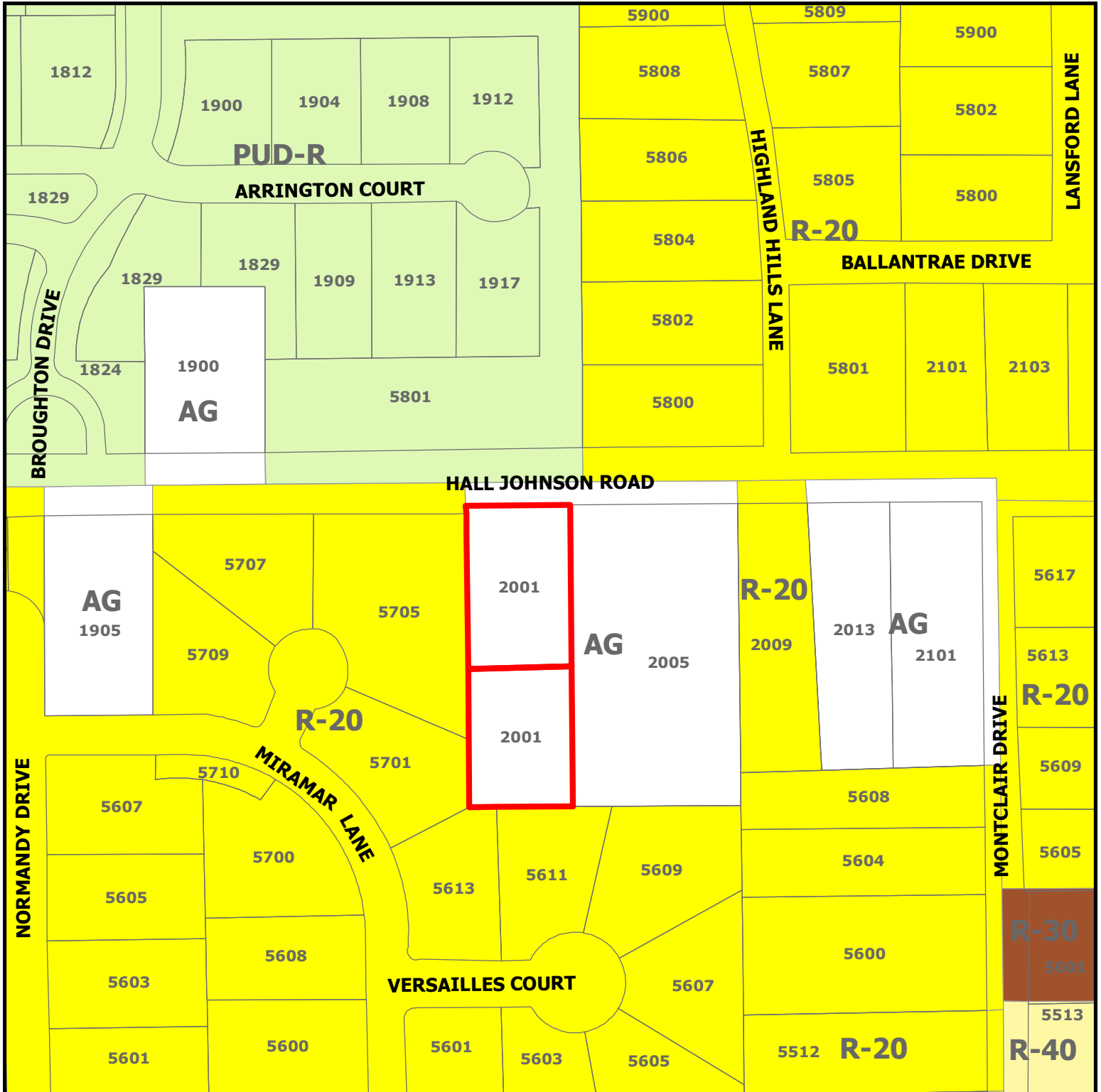
DISCLAIMER:
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Subject Property



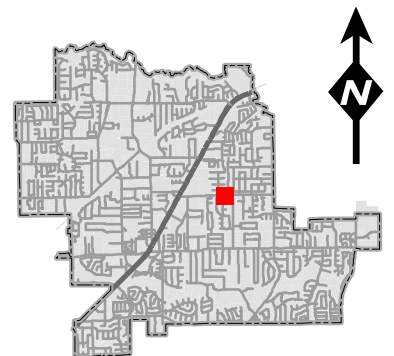
Zoning Map



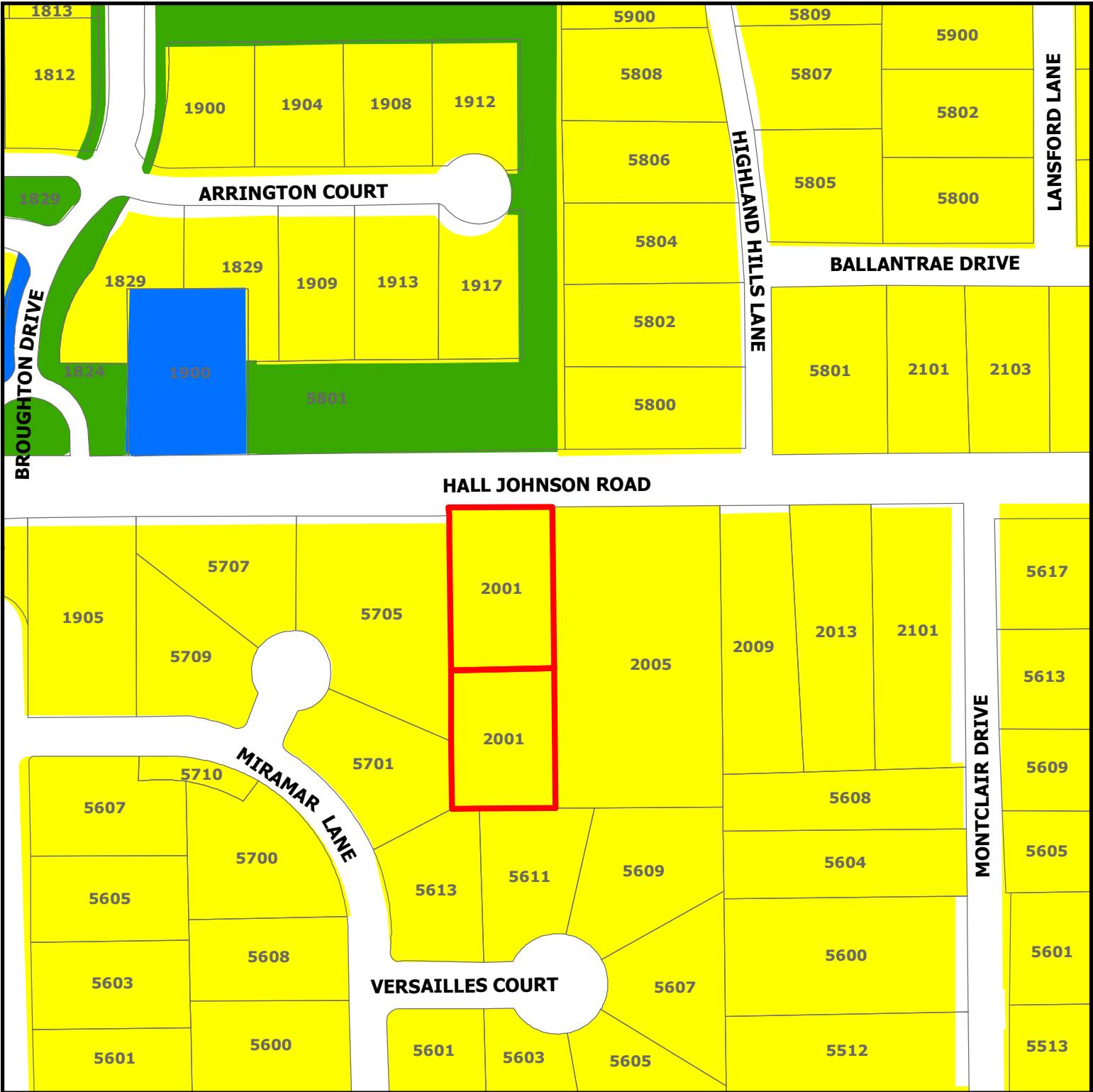
ZC19-004
2001 Hall Johnson Road

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 Subject Property



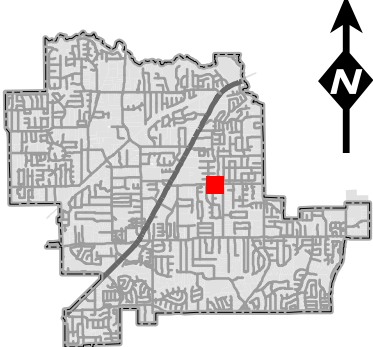
Future Land Use Map



ZC19-004

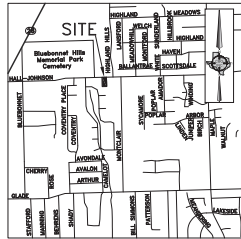
2001 Hall Johnson Road

-  Subject Property
-  Residential
-  Institutional
-  Open Space; Parks

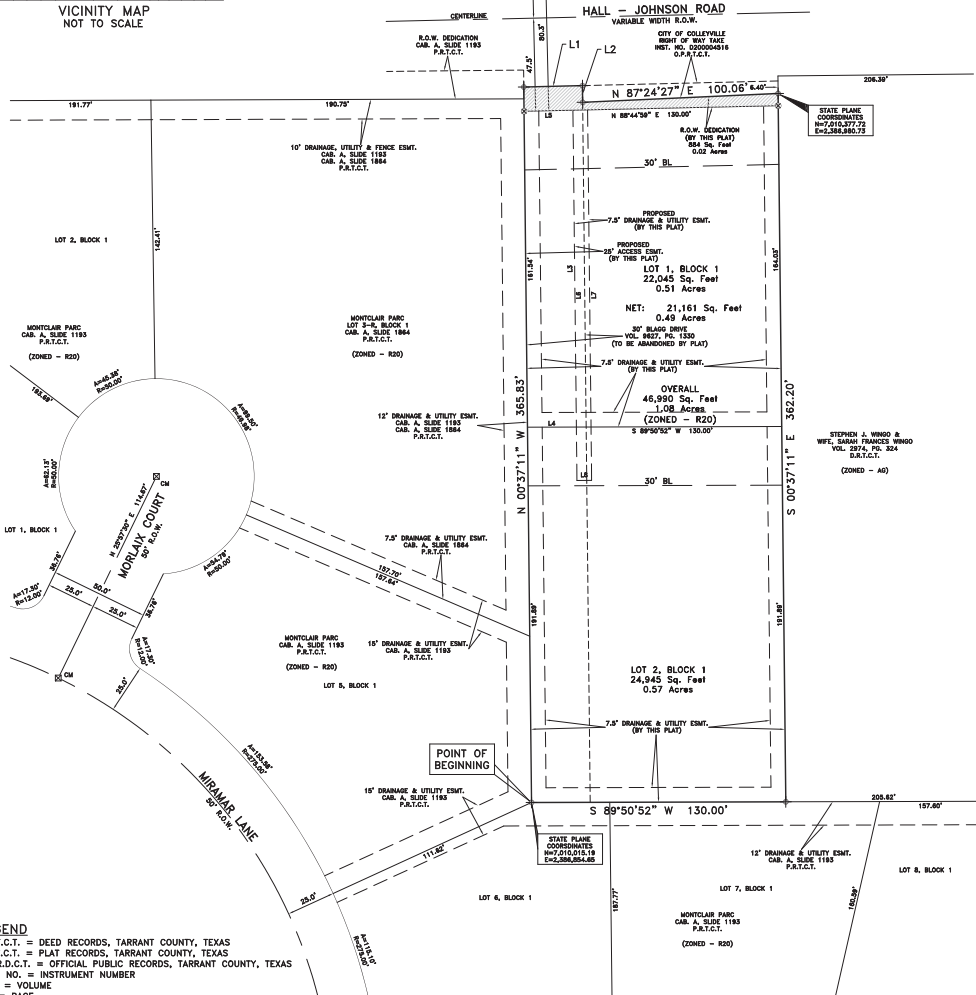


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Zoning Exhibit



VICINITY MAP
NOT TO SCALE



LEGEND
D.R.T.C.T. = DEED RECORDS, TARRANT COUNTY, TEXAS
P.R.T.C.T. = PLAT RECORDS, TARRANT COUNTY, TEXAS
O.P.R.D.C.T. = OFFICIAL PUBLIC RECORDS, TARRANT COUNTY, TEXAS
INST. NO. = INSTRUMENT NUMBER
VOL. = VOLUME
PG. = PAGE
CAB. = CABINET
CM = CONTROLLING MONUMENT
R.O.W. = RIGHT-OF-WAY
SS = 3/4" FOUND IN CONCRETE
X = 1/2" INCH IRON ROD SET WITH YELLOW PLASTIC CAP STAMPED "CBG SURVEYING"
+ = POINT FOR CORNER

GENERAL NOTES

- 1) BEARINGS SHOWN ARE BASED ON THE STATE PLANE COORDINATE SYSTEM, NORTH TEXAS CENTRAL ZONE, NAD 83 (2011).
- 2) THE PURPOSE OF THIS PLAT IS TO CREATE 2 LOTS.
- 3) LOT TO LOT DRAINAGE WILL NOT BE ALLOWED WITHOUT ENGINEERING SECTION APPROVAL.
- 4) ANY STRUCTURE NEW OR EXISTING MAY NOT EXTEND ACROSS NEW PROPERTY LINES.
- 5) COORDINATES SHOWN HEREON ARE TEXAS STATE PLANE COORDINATE SYSTEM, NORTH CENTRAL ZONE, NORTH AMERICAN DATUM OF 1983 ON GRID COORDINATE VALUES, NO SCALE AND NO PROJECTION.
- 6) BENCHMARK IS A CITY OF COLLEYVILLE BENCHMARK (BENCHMARK NO. 86), ELEVATION = 551.69'.
- 7) ACCORDING TO THE F.I.R.M. IN MAP NO. 48439C0085K, THIS PROPERTY DOES LIE IN ZONE X AND DOES NOT LIE WITHIN THE 100 YEAR FLOOD ZONE.
- 8) DRAINAGE EASEMENT RESTRICTION: NO CONSTRUCTION OR FILLING, WITHOUT THE WRITTEN APPROVAL OF THE CITY OF COLLEYVILLE SHALL BE ALLOWED WITHIN A DRAINAGE EASEMENT, AND THEN ONLY AFTER DETAILED ENGINEERING PLANS AND STUDIES SHOW THAT NO FLOODING WILL RESULT, THAT NO OBSTRUCTION TO THE NATURAL FLOW OF WATER WILL RESULT, AND SUBJECT TO ALL OWNERS OF THE PROPERTY AFFECTED BY SUCH CONSTRUCTION BECOMING A PARTY TO THE REQUEST, WHERE CONSTRUCTION IS PERMITTED, ALL FINISHED FLOOR ELEVATIONS SHALL BE A MINIMUM OF TWO FEET ABOVE THE 100-YEAR FLOOD ELEVATION.
- 9) UTILITY EASEMENTS: ANY PUBLIC UTILITY, INCLUDING THE CITY OF COLLEYVILLE, SHALL HAVE THE RIGHT TO MOVE AND KEEP MOVED ALL OR PART OF ANY BUILDING, FENCES, SHRUBS, OTHER GROWTHS OR IMPROVEMENTS WHICH IN ANY WAY ENDANGER OR INTERFERE WITH THE CONSTRUCTION, MAINTENANCE, OR EFFICIENCY OF ITS RESPECTIVE SYSTEMS ON ANY OF THE EASEMENTS SHOWN ON THE PLAT AND ANY PUBLIC UTILITY, INCLUDING THE CITY OF COLLEYVILLE, SHALL HAVE THE RIGHT AT ALL TIMES OF INGRESS AND EGRESS TO AND FROM AND UPON SAID EASEMENTS FOR THE PURPOSE OF CONSTRUCTION, RECONSTRUCTION, INSPECTION, PATROLLING, MAINTAINING AND ADDING TO OR REMOVING ALL OR PART OF ITS RESPECTIVE SYSTEMS WITHOUT THE NECESSITY AT ANY TIME OF PROCURING THE PERMISSION OF ANYONE.
- 10) THE MAINTENANCE OF ALL DRAINAGE AND UTILITY EASEMENTS LOCATED ON PRIVATE PROPERTY ARE THE RESPONSIBILITY OF THE PROPERTY OWNER.

DEDICATION CERTIFICATE

Whereas Adam Schiller is the owner of a tract of land situated in the S.C.H. Witten Survey, Abstract No. 1619, City of Colleyville, Tarrant County, Texas, and being a portion of a tract of land conveyed to Adam Schiller and wife, Ashley Schiller by Warranty Deed with Vendor's Lien recorded in Instrument No. 0200158760, Official Public Records, Tarrant County, Texas, and being a portion of Blagg Drive (30 foot right of way) conveyed to The Public by Road Dedication recorded in Volume 9827, Page 1530, Deed Records, Tarrant County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a point for corner, said corner being the Southeast corner of Lot 5, Block 1 and the most Northern Northwest corner of Lot 6, Block 1 of Montclair Parc, an addition to the City of Colleyville, Tarrant County, Texas, according to the Plat thereof recorded in Cabinet A, Slide 1193, Plat Records, Tarrant County, Texas, said corner being along the West right of way line of said Blagg Drive;

THENCE North 00 degrees 37 minutes 11 seconds West along the West line of said Blagg Drive and an East line of said Montclair Parc, a distance of 365.83 feet to a point for corner, said corner being along the South right of way line of Hall-Johnson Road (Variable width right of way);

THENCE North 89 degrees 37 minutes 38 seconds East along the South line of said Hall-Johnson Road, a distance of 30.00 feet to a point for corner, said corner being the Northwest corner of City of Colleyville Right of Way Take by deed recorded in Instrument No. 0200004516, Official Public Records, Tarrant County, Texas;

THENCE South 00 degrees 37 minutes 11 seconds East along the West line of said City of Colleyville Right of Way Take, a distance of 8.53 feet to a point for corner, said corner being the Southwest corner of said City of Colleyville Right of Way Take;

THENCE North 87 degrees 24 minutes 27 seconds East along the South line of said City of Colleyville Right of Way Take, a distance of 100.06 feet to a point for corner, said corner being along the West line of a tract of land conveyed to Stephen J. Wingo and wife, Sarah Frances Wingo by deed recorded in Volume 2974, Page 324, Deed Records, Tarrant County, Texas;

THENCE South 00 degrees 37 minutes 11 seconds East along the West line of said Wingo tract, a distance of 362.20 feet to a point for corner, said corner being along the North line of Lot 7, Block 1 of said Montclair Parc;

THENCE South 89 degrees 50 minutes 52 seconds West along the North line of said Montclair Parc, a distance of 130.00 feet to the POINT OF BEGINNING and containing 46,990 square feet or 1.08 acres of land.

NOW THEREFORE, KNOW ALL PERSONS BY THESE PRESENTS:

That I, Adam Schiller, Owner, do hereby adopt this plat designating the hereinbefore described property as SCHILLER ADDITION, and addition to the City of Colleyville, Tarrant County, Texas, and do hereby dedicate fee simple to the public use forever all streets, right-of-way, and alleys shown thereon, and do hereby reserve the easements shown on this plat for the mutual use and accommodation of all public utilities desiring to use or using the same. Any public utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, shrubs or other improvements or growths in which any way endangers or interferes with the construction, maintenance or efficiency of its respective systems on any of these easements, and any public utility shall at all times have the right of ingress and egress to and from and upon the said easement for the purpose of constructing, reconstructing, inspecting, and patrolling, without the necessity of any time of procuring the permission of anyone. This plat approved subject to all platting ordinances, rules, regulations, and resolutions of the City of Colleyville, Texas.

Witness our hands this _____ day of _____, 2019.

Adam Schiller, Owner

STATE OF TEXAS
COUNTY OF DALLAS

Before me, the undersigned Notary Public in and for said County and State on this day personally appeared Adam Schiller, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and considerations therein expressed, and in the capacity therein stated.

Given under my hand and seal of office this _____ day of _____, 2019.

Notary Public in and for Dallas County

My commission expires:

SURVEYOR'S CERTIFICATION

KNOW ALL MEN BY THESE PRESENTS:

That I, Bryan Connolly, a Registered Professional Land Surveyor licensed in the State of Texas, do hereby certify that this Plat is true and correct and was prepared from an actual survey made under my supervision on the ground. Further, this survey conforms to the general rules of procedures and practices of the most current Professional Land Surveying Practices Act.

RELEASED FOR REVIEW 4/9/19 PRELIMINARY, THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSES AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

Bryan Connolly

Texas Registered Professional Land Surveyor No. 5513

STATE OF TEXAS
COUNTY OF DALLAS

BEFORE ME, the undersigned, a Notary Public in and for the said County and State, on this day personally appeared Bryan Connolly known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose therein expressed and under oath stated that the statements in the foregoing certificate are true.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 2019.

Notary Public in and for the State of Texas

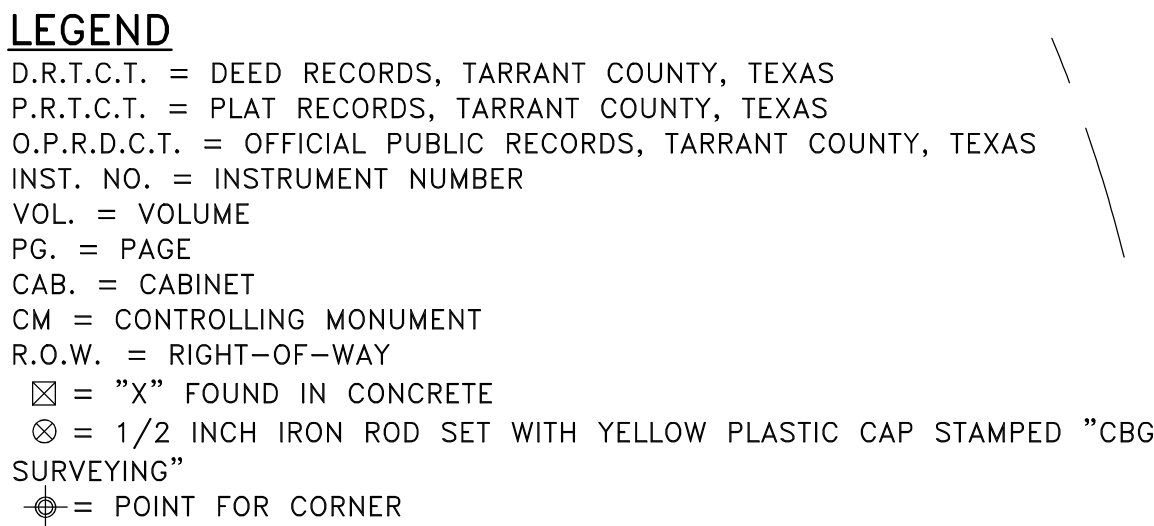
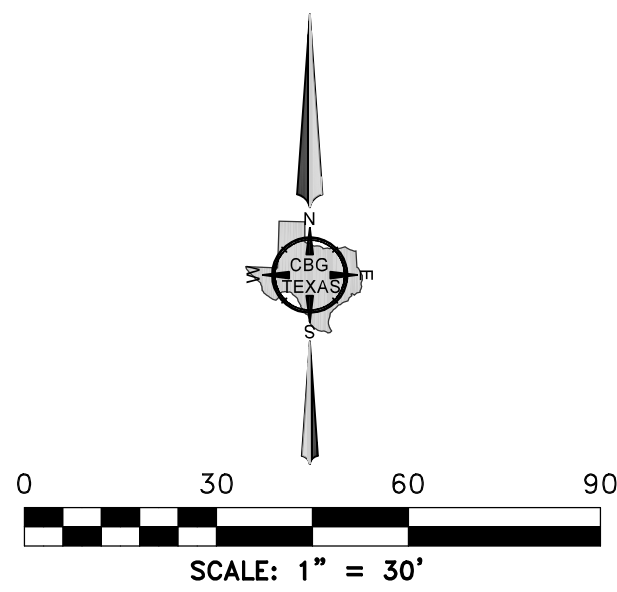
MINOR PLAT
SCHILLER ADDITION
LOTS 1 & 2, BLOCK 1
46,990 SQ.FT. / 1.08 ACRES
S.C.H. WITTEN SURVEY, ABSTRACT NO. 1619
CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS
NO. PC19-007



PLANNING & SURVEYING
Main Office
12025 Shiloh Road, Ste. 230
Dallas, TX 75228
P 214.349.9485
F 214.349.2216
Firm No. 10168800
www.cbginchtx.com

OWNER: ADAM SCHILLER
515 NORTH HIGHWAY APT. 1713
IRVING, TEXAS 76039
872-434-7070

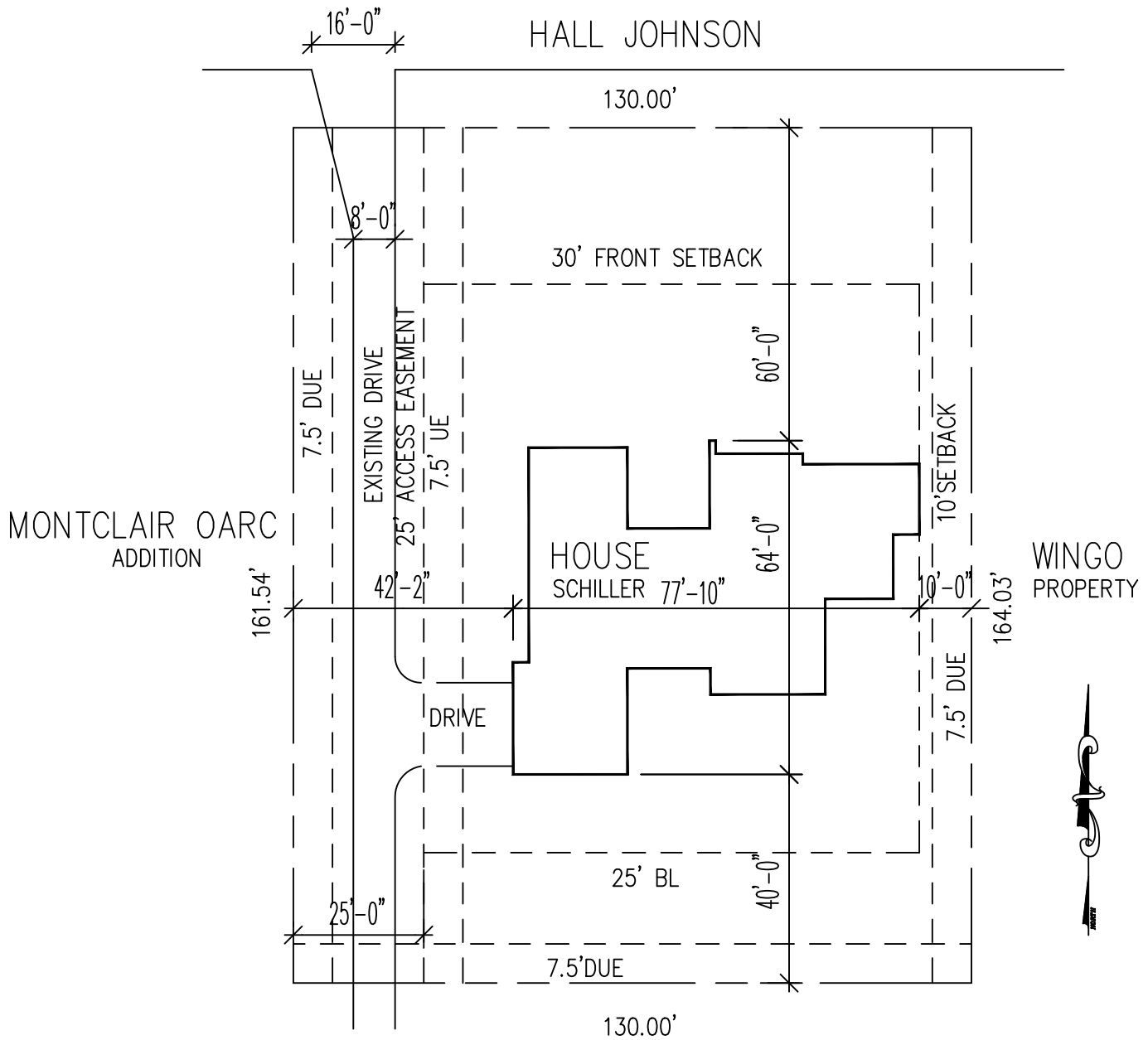
SCALE: 1"=30' / DATE: 3/8/19 / JOB NO. 1903701-PLAT / DRAWN BY: TD



- 1) BEARINGS SHOWN ARE BASED ON THE STATE PLANE COORDINATE SYSTEM, NORTH TEXAS CENTRAL ZONE, NAD 83 (2011).
- 2) THE PURPOSE OF THIS PLAT IS TO CREATE 1 LOT.
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- 7) ACCORDING TO THE F.L.R.M. IN MAP NO. 48439C00953, THIS PROPERTY DOES LIE IN ZONE X AND DOES NOT LIE WITHIN THE 100 YEAR FLOOD ZONE.
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- 10) THE MAINTENANCE OF ALL DRAINAGE AND UTILITY EASEMENTS LOCATED ON PRIVATE PROPERTY ARE THE RESPONSIBILITY OF THE PROPERTY OWNER.

LINE	BEARING	DISTANCE
L1	N 88°37'38" E	30.00'
L2	S 00°37'11" E	8.53'

SCALE: 1"=30' / DATE: 3/08/19 / JOB NO. 1903701-PLAT / DRAWN BY: TO

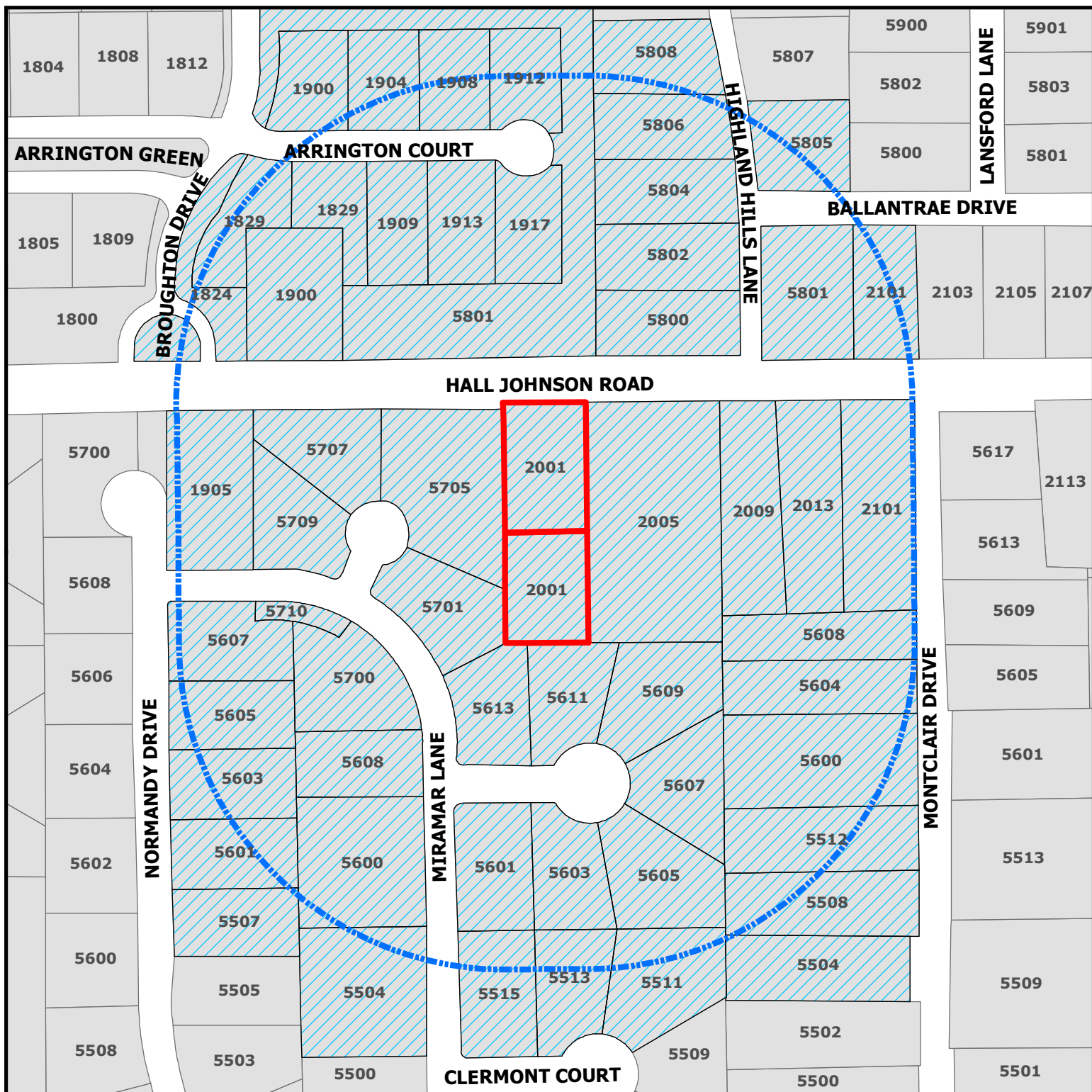


SITE PLAN

2001 HALL JOHNSON RD.

LOT 1, BLOCK 1
SCHILLER ADDITION
COLLEYVILLE, TEXAS
SCALE 1"=30'-0"

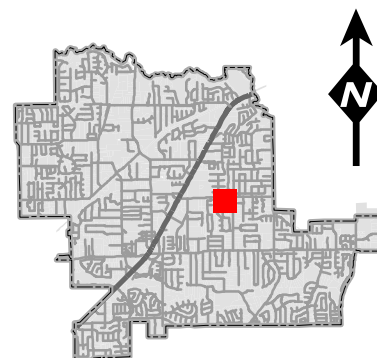
Notification Map



ZC19-004
2001 Hall Johnson Road

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- Subject Property
- 500ft Buffer
- Properties within 500ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
BUI, CHRIS	1913 ARRINGTON CT	COLLEYVILLE, TX	76034	1913 ARRINGTON CT
VOLOSEN, MIRCEA	5604 MONTCLAIR DR	COLLEYVILLE, TX	76034	5604 MONTCLAIR DR
DANIEL, JOSE	1917 ARRINGTON CT	COLLEYVILLE, TX	76034	1917 ARRINGTON CT
PHILABAUM, RAYMOND E	2101 BALLANTRAE DR	COLLEYVILLE, TX	76034	2101 BALLANTRAE DR
MERCHANT, SHAMSUDDIN	5805 HIGHLAND HILLS LN	COLLEYVILLE, TX	76034	5805 HIGHLAND HILLS LN
ALLEN, WALTRAUD	5600 MIRAMAR LN	COLLEYVILLE, TX	76034	5600 MIRAMAR LN
SCHILLER, ADAM	2001 HALL JOHNSON RD	COLLEYVILLE, TX	76034	2001 HALL JOHNSON RD
WHITAKER, DAVID	1905 HALL JOHNSON RD	COLLEYVILLE, TX	76034	1905 HALL JOHNSON RD
HANEY, KENNETH J	2101 HALL JOHNSON RD	COLLEYVILLE, TX	76034	2101 HALL JOHNSON RD
APPLING, KYLE A	5801 HIGHLAND HILLS LN	COLLEYVILLE, TX	76034	5801 HIGHLAND HILLS LN
NGUYEN, BANG K	5608 MIRAMAR LN	COLLEYVILLE, TX	76034	5608 MIRAMAR LN
COLLYER, BRIAN C	5611 VERSAILLES CT	COLLEYVILLE, TX	76034	5611 VERSAILLES CT
BOUGHTON MAINTENANCE ASSOCIATI	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1829 ARRINGTON GREEN
TYLER, KENT	1908 ARRINGTON CT	COLLEYVILLE, TX	76034	1908 ARRINGTON CT
FORD, SAM	5806 HIGHLAND HILLS LN	COLLEYVILLE, TX	76034	5806 HIGHLAND HILLS LN
BREWSTER, KEITH W	5508 MONTCLAIR DR	COLLEYVILLE, TX	76034	5508 MONTCLAIR DR
SCHILLER, ADAM	2001 HALL JOHNSON RD	COLLEYVILLE, TX	76034	2001 HALL JOHNSON RD
LONG REVOCABLE TRUST	1904 ARRINGTON CT	COLLEYVILLE, TX	76034	1904 ARRINGTON CT
PATTERSON, BURTON	5600 MONTCLAIR DR	COLLEYVILLE, TX	76034	5600 MONTCLAIR DR
RENNHACK, RICHARD L	5504 MIRAMAR LN	COLLEYVILLE, TX	76034	5504 MIRAMAR LN
SMITH, JUSTIN	5605 VERSAILLES CT	COLLEYVILLE, TX	76034	5605 VERSAILLES CT
HARDISTER, HAROLD	5507 NORMANDY DR	COLLEYVILLE, TX	76034	5507 NORMANDY DR
COX, LAETITIA	PO BOX 1785	COLLEYVILLE, TX	76034	5512 MONTCLAIR DR
DACY, TIMOTHY	5705 MORLAIX CT	COLLEYVILLE, TX	76034	5705 MORLAIX CT
GOWDER, AMY	5709 MORLAIX CT	COLLEYVILLE, TX	76034	5709 MORLAIX CT
GARON, REJANA F	5808 HIGHLAND HILLS LN	COLLEYVILLE, TX	76034	5808 HIGHLAND HILLS LN
YEE AMY REVOCABLE TRUST	5601 VERSAILLES CT	COLLEYVILLE, TX	76034	5601 VERSAILLES CT
APLEGATE, JOHN R	5607 VERSAILLES CT	COLLEYVILLE, TX	76034	5607 VERSAILLES CT
MIDDLETON, JOHN	5800 HIGHLAND HILLS LN	COLLEYVILLE, TX	76034	5800 HIGHLAND HILLS LN
BROWN, BRYAN	5804 HIGHLAND HILLS LN	COLLEYVILLE, TX	76034	5804 HIGHLAND HILLS LN
TORRES, ARNOLD	5608 MONTCLAIR DR	COLLEYVILLE, TX	76034	5608 MONTCLAIR DR
KUNNEMAN, DALE	5605 NORMANDY DR	COLLEYVILLE, TX	76034	5605 NORMANDY DR
WEINBERG, VICKIE	5603 NORMANDY DR	COLLEYVILLE, TX	76034	5603 NORMANDY DR
LUGGER, JERRY	5504 MONTCLAIR DR	COLLEYVILLE, TX	76034	5504 MONTCLAIR DR
WALTERS, COURTNEY	5802 HIGHLAND HILLS LN	COLLEYVILLE, TX	76034	5802 HIGHLAND HILLS LN
WINGO, STEPHEN J EST	2005 HALL JOHNSON RD	COLLEYVILLE, TX	76034	2005 HALL JOHNSON RD
MODY, ALKA	1802 INDUSTRIAL BLVD	COLLEYVILLE, TX	76034	5601 NORMANDY DR
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	1900 HALL JOHNSON RD
GARNER, HUBERT S	2013 HALL JOHNSON RD	COLLEYVILLE, TX	76034	2013 HALL JOHNSON RD
MONTCLAIR PARC INC	1108 W PIONEER PKWY	ARLINGTON, TX	76013	5710 MIRAMAR LN
KARAM, FAHMI W	5515 CLERMONT CT	COLLEYVILLE, TX	76034	5515 CLERMONT CT
MCMASTER, JOSEPH	1912 ARRINGTON CT	COLLEYVILLE, TX	76034	1912 ARRINGTON CT
BROCCO, CARLOS E	5613 VERSAILLES CT	COLLEYVILLE, TX	76034	5613 VERSAILLES CT
GHALIBAF, AMIR A	5700 MIRAMAR LN	COLLEYVILLE, TX	76034	5700 MIRAMAR LN
BOUGHTON MAINTENANCE ASSOCIATI	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1829 ARRINGTON CT
MATHEUS, JOSEPH	2009 HALL JOHNSON RD	COLLEYVILLE, TX	76034	2009 HALL JOHNSON RD
HEPPENSTALL, KARI	5701 MORLAIX CT	COLLEYVILLE, TX	76034	5701 MORLAIX CT
JINDAL, RAKESH	1900 ARRINGTON CT	COLLEYVILLE, TX	76034	1900 ARRINGTON CT
THE J&P CAMPBELL REVOCABLE TRU	5513 CLERMONT CT	COLLEYVILLE, TX	76034	5513 CLERMONT CT
BOUGHTON MAINTENANCE ASSOCIATI	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1824 BROUGHTON DR
BOUGHTON MAINTENANCE ASSOCIATI	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	5801 BURNHAM CIR
RUSH, JON	5609 VERSAILLES CT	COLLEYVILLE, TX	76034	5609 VERSAILLES CT
BOUGHTON MAINTENANCE ASSOCIATI	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	1800 BROUGHTON DR
DUNHAM, KELLEN	5707 MORLAIX CT	COLLEYVILLE, TX	76034	5707 MORLAIX CT
BROWN, CAITLIN	1909 ARRINGTON CT	COLLEYVILLE, TX	76034	1909 ARRINGTON CT
DWYER, JOHN	5511 CLERMONT CT	COLLEYVILLE, TX	76034	5511 CLERMONT CT
HEMRIC, MICHAEL	5603 VERSAILLES CT	COLLEYVILLE, TX	76034	5603 VERSAILLES CT
MCWITHEY, MICHAEL D	5600 BAY CLUB DR	ARLINGTON, TX	76013	5607 NORMANDY DR
ARBOR ESTATES II	5506 SYCAMORE DRIVE	COLLEYVILLE, TX	76034	COURTESY NOTICE
BROUGHTON	2557 SW GRAPEVINE PKWY SUITE 100	GRAPEVINE, TX	76051	COURTESY NOTICE
HIGHLAND MEADOWS ADDN	2101 HIGH GATE DRIVE	COLLEYVILLE, TX	76034	COURTESY NOTICE
MONTCLAIR PARC ADDITION	1108 W. PIONEER PARKWAY	ARLINGTON, TX	76013	COURTESY NOTICE
STONE CREST ESTATES	P.O. BOX 332	COLLEYVILLE, TX	76034	COURTESY NOTICE
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
SCOTT, NANCY	217 FOUNTAINVIEW DRIVE	EULESS, TX	76039	APPLICANT

Public hearing notices were mailed out on April 26, 2019



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City»«Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, May 13, 2019 at 7:00 p.m.
City Council Meetings: Tuesday, June 4, 2019 & Tuesday, June 18, 2019 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a zoning change from AG Agricultural district to R-20 Single Family Residential district. The purpose is to rezone from AG to R-20 in order to plat the property into two single-family residential lots.

Zoning Case: ZC19-004

Applicant: Nancy Scott

Owner: Nancy Scott

Location: 2001 Hall Johnson Road

Property Description: Tracts 1A01 and Tract 1A02, Abstract 1619, in the S C H Witten Survey

Present Zoning: AG Agricultural district

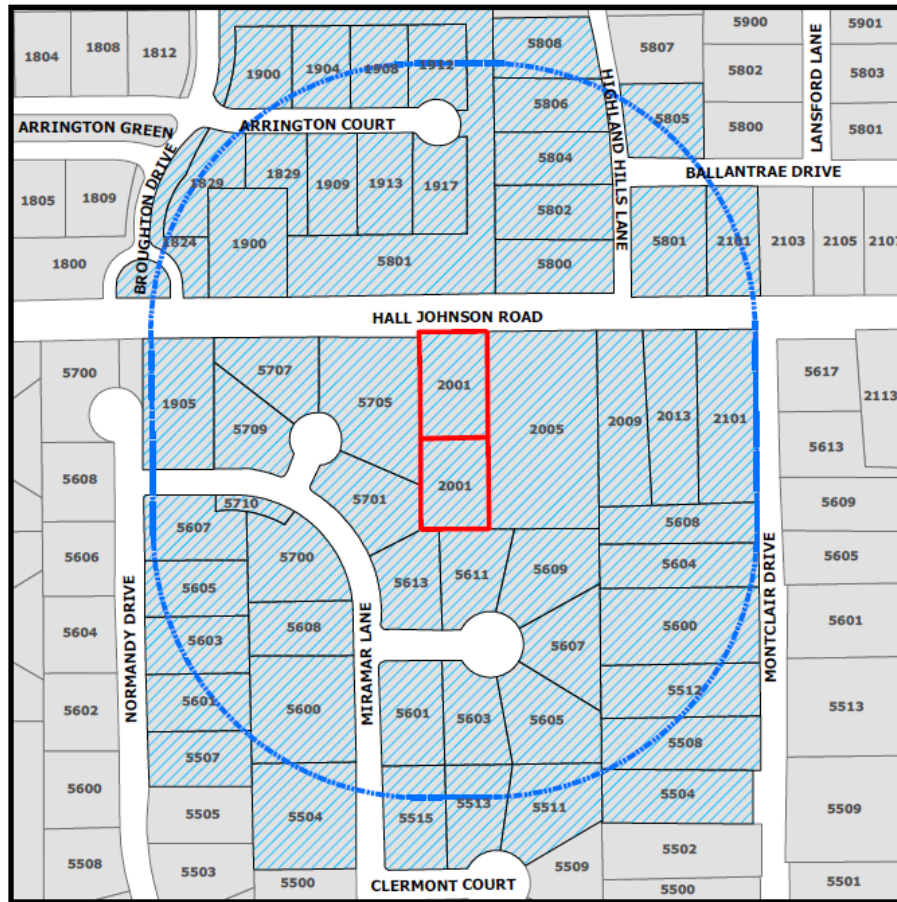
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map:

<https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>

For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

Letter of Opposition



Lance and Amy Dacy

5705 Morlaix Ct.
Colleyville, TX 76034
817-913-3160

May 3, 2019

Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034



To the Planning and Zoning Committee,

Thank you so much for the notification regarding Zoning Case: ZC19-004. It appears that the land directly behind our property was originally zoned as Agricultural and now the owners want to zone it to a Single Family Residence. Naturally, we would never want to prevent someone who owns land from building any structure they wish. We do have a few concerns however and would like to publicly address them below.

We live at 5705 Morlaix Ct (a residence in the gated community of Montclair Parc). Having grown up in Colleyville as a Bone/Crowder direct descendant, it has been my dream to live in this wonderful neighborhood. We were finally blessed with the opportunity to move into a home that was a re-platted double lot providing for us the dream to have 2 back yards for our 4 sons. One backyard is a secluded / private pool area that was one of the main reasons we selected the house and then another backyard that includes the car park and basketball court. This is ample room for a family of 6 with private pool area. Both of our neighbors are to the side and do not directly look into the private pool area which was one of the main objectives of our newly selected home.

We pay a substantial amount of taxes and residential HOA fees for this park appeal with security and privacy. Our concern is that a new house being erected directly behind our private pool area will:

- Diminish the value of the home substantially
- Erode the privacy we sought when we originally purchased the home
- Erode the security we have with no one being able to see into our backyard from the surrounding home sites

Letter of Opposition

Again, while we encourage anyone who owns land to build any structure they please, we would like to request some restrictions in regards to the zoning. Please ensure that the home can only be a single story home (not able to be seen from our back yard; much like the house that is there now) and have a 15ft easement from the wall of our backyard. This will help ensure the privacy and construction project to be of minimal disruption. If those restrictions cannot be applied, then we are in protest of the re-zoning. Otherwise, we would love the owners to build any structure they wish within said restrictions.

Thank you for the opportunity to provide our view-point and thank you for the consideration of the council. We are always amazed by the citizens that sacrifice their time to serve our community in any capacity.

Sincerely,

A handwritten signature in black ink, appearing to read 'Timothy Dacy', with a stylized, flowing script.

Timothy Lance Dacy

Letter of Opposition

Richard and Kari Heppenstall
5701 Morlaix Court
Colleyville, TX 76034

May 3, 2019

Community Development Dept.
City of Colleyville
100 Main Street
Colleyville, TX 76034



To the Planning and Zoning Committee,

This letter is in regards to zoning case ZC19-004 to change the property from AG to R-20 in order to plat the property into two single-family residential lots. We would like to express some concerns since the property backs up to our residence at 5701 Morlaix Court (located in a gated community called Montclair Parc).

We feel fortunate to live in Colleyville, and we enjoy the beautiful neighborhood where we reside. Our concerns with re-zoning and building new homes directly behind us include diminished value of our property and diminished privacy. One of the determining factors in selecting our neighborhood was the fact that there was sufficient space between homes where neighbors feel a sense of peacefulness and privacy.

While we are supportive of residential progress, we ask that consideration be given to the following requests:

- Change the easement from 7.5 feet to 15 feet in order to be consistent with the surrounding area. This will help to maintain sufficient space between homes.
- Construction of any new home(s) to be a single story so that it is consistent with the current structures located on the property. This is a like for like replacement which will help ensure the security and privacy we currently enjoy.
- Ensure that proper drainage is installed to flow directly into a storm drain. Otherwise, with the property directly behinds us, water will flow directly into our backyard.
- Keep the trees on the property intact. There are a handful of mature trees on the lot(s). We would like these to remain as they add beauty to the area and also encourage a sense of privacy between neighbors.

If the above accommodations cannot be made, then we are not supportive of re-zoning the property and would like to protest the request. We pay substantial

Letter of Opposition

property tax and HOA dues to live here. As a homeowner and citizen of Colleyville, our desire is to keep the integrity and charm of the area intact.

Thank you in advance for your consideration and for the opportunity to provide our feedback. If you have any questions or would like to contact me directly, please feel free to call me at 972-740-2989.

Sincerely,

A handwritten signature in dark ink, appearing to read "Richard Heppenstall", written in a cursive style.

Richard Heppenstall

ORDINANCE O-19-2082

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 1.08 ACRES, BEING TRACTS 1A01 AND 1A02, ABSTRACT 1619, IN THE S C H WITTEN SURVEY, LOCATED AT 2001 HALL JOHNSON, FROM THE AG AGRICULTURAL DISTRICT TO THE R-20 SINGLE FAMILY RESIDENTIAL DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for rezoning under Case ZC19-004; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan designed to lessen congestion in the streets; and to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices

by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on 1.08 acres, being Tracts 1A01 and 1A02, Abstract 1619, in the S C H Witten Survey located at 2001 Hall Johnson Road from the AG Agricultural district to the R-20 Single Family Residential district, as depicted in the attached Exhibit "A" and Exhibit "B".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein, and subject to the following conditions:
1. As depicted in the attached Exhibit "A" and Exhibit "B".
- Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 6. THAT in addition to and accumulative of all other penalties, the City

shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 4th day of June 2019.

The second reading and public hearing being conducted on the 18th day of June 2019.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 18TH DAY OF JUNE 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit "A"- Zoning Map

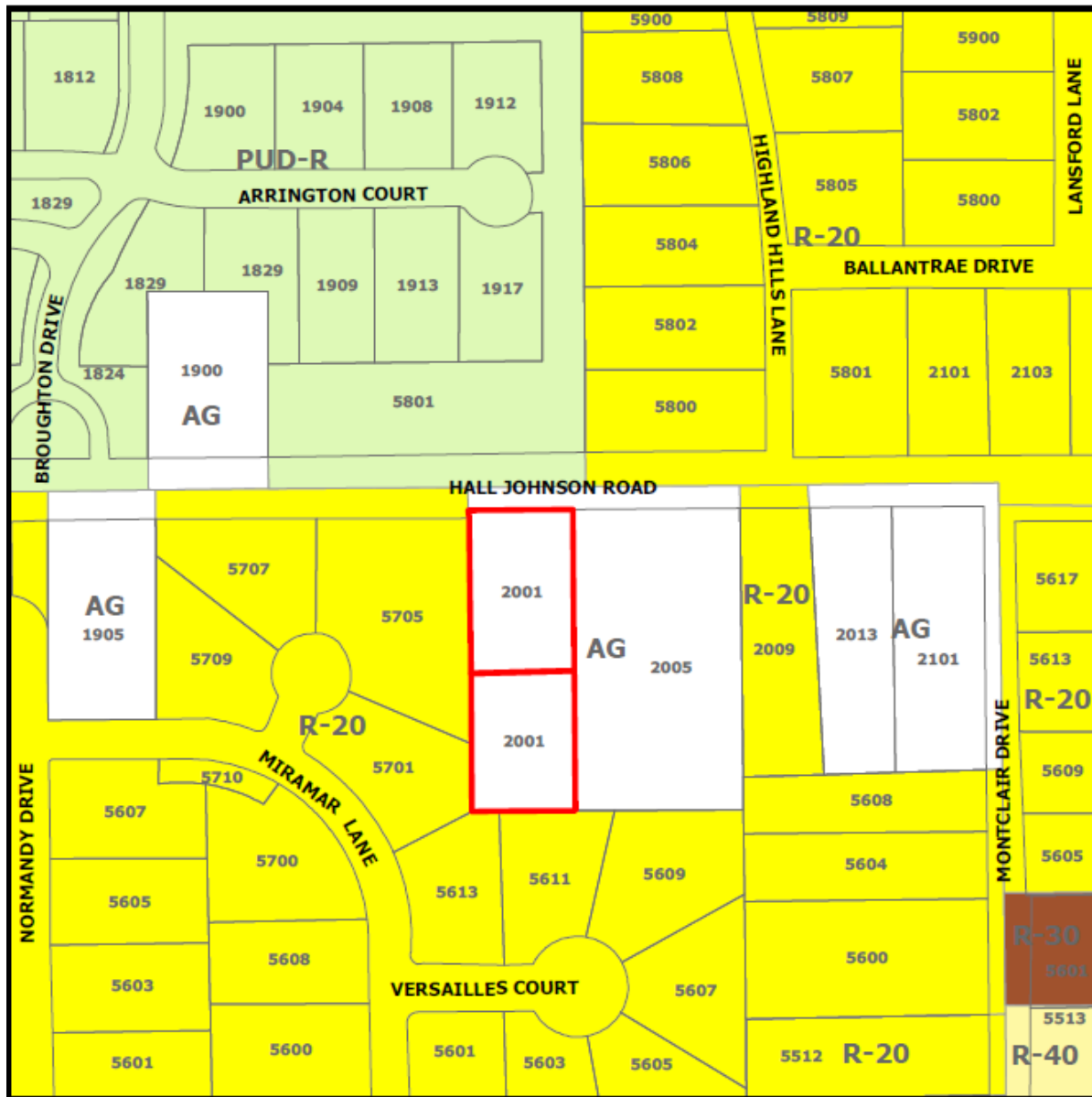


Exhibit “B”- Zoning Exhibit

[illegible]

Adam Schiller, Owner
STATE OF TEXAS
COUNTY OF _____
Before me, the undersigned authority, on this _____ day of _____, 2019, personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed, and he has capacity to execute the same.

Given under my hand and seal of office this _____ day of _____, 2019.

Notary Public in and for Dallas County

My commission expires: _____

SUNCOAST CERTIFICATION

KNOW ALL MEN BY THESE PRESENTS, that this Page, Certificate, and Impartial Declaration of Notary Public, State of Texas, is being given, that the foregoing instrument was duly executed by the person whose name is subscribed to the same in accordance with the general laws of notaries and practices of the most current Professional Code of Ethics, as amended, and that the same is a true and correct copy of the original instrument.

RELEASED FOR REVIEW 6/10/19 PRELIMINARY. THIS DOCUMENT SHALL NOT BE RECORDED FOR A NARRATIVE AND SHALL NOT BE USED OR VIEWED FOR ANY PURPOSES OTHER THAN REVIEW OF A PENDING DOCUMENT.

By Notary, _____
Notary, County

STATE OF TEXAS
COUNTY OF DALLAS

BEFORE ME, the undersigned, a Notary Public in and for the said County and State, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose therein expressed and under seal affixed that the statements in the foregoing certificate are true.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this _____ day of _____, 2019.

Notary Public in and for the State of Texas

OWNER: ADAM SCHLER
10000
KORONA BLVD., SUITE 1713
DOWNSIDE, TEXAS 75040
972-84-0270

CBG
CONCRETE
BOLTING
GROUP

PLANNING & SURVEYING
Main Office: 10000 Korona Blvd., Ste. 210
DOWNSIDE, TEXAS 75040
Phone: 972-84-9445
FAX: 972-84-2216
E-MAIL: adam@cbgtx.com
WWW: www.cbgtx.com

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SCALE: 1"=30' / DATE: 3/08/19 / JOB NO. 1803701=PLAY / DRAWN BY: TO

[illegible]

LINE	READING	DISTANCE
1	58° 37' 48"	150.00
2	58° 37' 11"	8.53

PLANNING AND ZONING COMMISSION APPROVAL

Chairman, Planning and Zoning Commission

Attest: Secretary, Planning and Zoning Commission

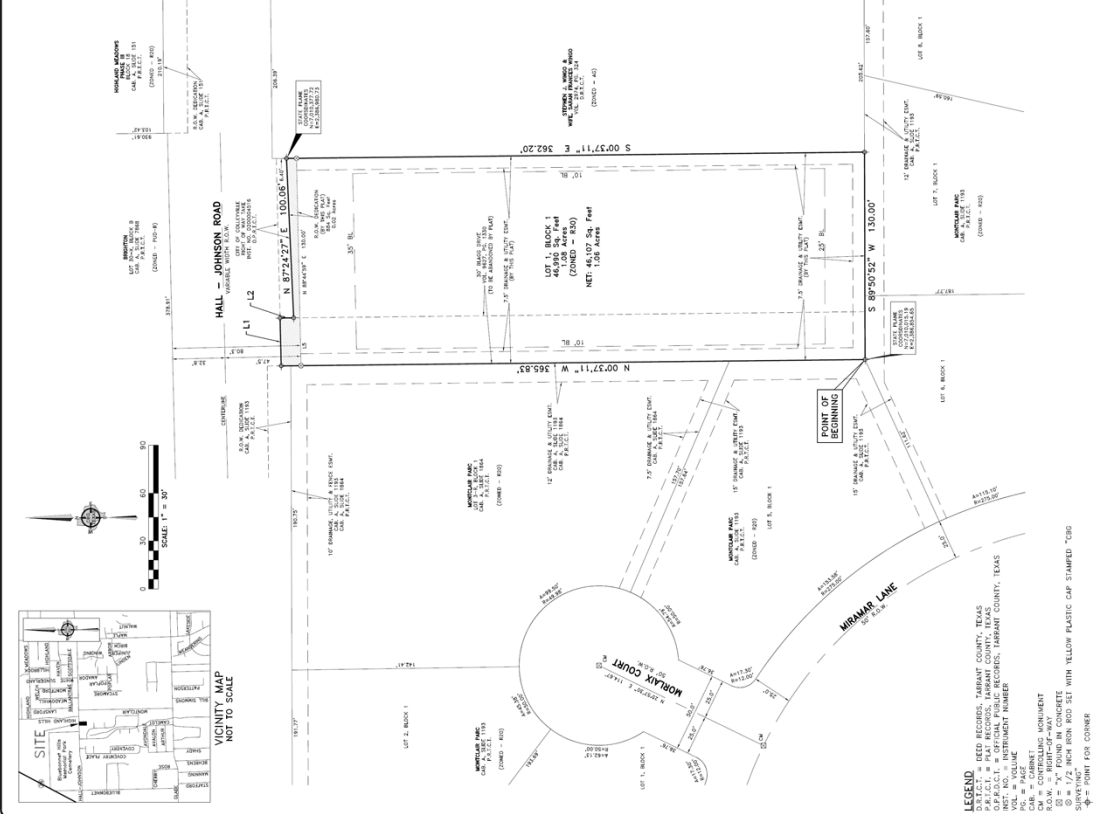
CITY COUNCIL APPROVAL

Whereas the City Council of the City of Colleyville, Texas voted affirmatively on this day of _____, 20____ to approve of this Plot:

Mayor, City of Colleyville

Attest: City Secretary

Secretary





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7a
Type Ordinance
Department City Council

Agenda Date 6/18/2019

Number Ordinance O-19-2084

Title

Amending the City of Colleyville Code Of Ordinances, Chapter 6 – Alcoholic Beverages, by amending Section 6-5

Strategic Plan

1.4 Communicate thoroughly and strategically

Explanation

First Reading and Public Hearing

Following discussion in City Council Worksessions on December 18, 2018, and January 15, May 7, and May 21, 2019; the City Council directed staff to move forward with changing the food/alcohol ratio requirements to be 40/60. The attached Ordinance, prepared by the City Attorney, will amend the City of Colleyville Code of Ordinances, Chapter 6 - Alcoholic Beverages, by amending Section 6-5 to read as follows:

Sec. 6-5. - Alcoholic beverage sales for on-premises consumption must be incidental to hotel, motel, or restaurant.

No person shall sell, store dispense, or otherwise handle for the purpose of sale, or engage in the business of selling, storing, dispensing, or otherwise handling for sale, any alcoholic beverage in the city for on-premises consumption, except in a location where such activity is either incidental and secondary to use on the same premises for hotel or motel purposes, or where incidental and secondary to the sale of food for human consumption, which shall be construed to mean that at least 40 percent of the gross receipts of such business shall be from non-alcohol and food sales.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Ordinance O-19-2084

ORDINANCE O-19-2084

AN ORDINANCE AMENDING THE CITY OF COLLEYVILLE CODE OF ORDINANCES, CHAPTER 6 – ALCOHOLIC BEVERAGES, BY AMENDING SECTION 6-5; PROVIDING FOR A CRIMINAL PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2000.00); PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Colleyville has determined that it is necessary to regulate activities as provided for herein to safeguard the public; and

WHEREAS, all statutory and constitutional requirements for the passage of this ordinance have been adhered to, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council determines that the passage of this ordinance is in the best interest of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
- Sec. 2. THAT Chapter 6-Alcoholic Beverages, is hereby amended by amending Sec. 6-5, Alcoholic beverage sales for on-premises consumption must be incidental to hotel, motel, or restaurant, which shall read as follows:

"Chapter 6 – ALCOHOLIC BEVERAGES

...

Sec. 6-5. - Alcoholic beverage sales for on-premises consumption must be incidental to hotel, motel, or restaurant.

No person shall sell, store dispense, or otherwise handle for the purpose of sale, or engage in the business of selling, storing, dispensing, or otherwise handling for sale, any alcoholic beverage in the city for on-premises

consumption, except in a location where such activity is either incidental and secondary to use on the same premises for hotel or motel purposes, or where incidental and secondary to the sale of food for human consumption, which shall be construed to mean that at least 40 percent of the gross receipts of such business shall be from non-alcohol and food sales.

..."

- Sec. 3. THAT all provisions of the ordinances of the City of Colleyville, Texas, in conflict with the provisions of this ordinance be and the same are hereby, repealed, and that all other provisions of the ordinances of the City of Colleyville not in conflict with the provisions of this ordinance shall remain in full force and effect.
- Sec. 4. THAT the meeting at which this ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.
- Sec. 5. THAT if any one or more sections or clauses of this ordinance is judged to be unconstitutional or invalid, such judgement shall not affect, impair or invalidate the remaining provisions of this ordinance and the remaining provisions of the ordinance shall be interpreted as if the offending section or clause never existed.
- Sec. 6. THAT an offense committed before the effective date of this ordinance is governed by prior law and the provisions of the ordinances of the City of Colleyville, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.
- Sec. 7. THAT this ordinance shall become effective from and after its passage and publication as may be required by law.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 18th day of June 2019.

The second reading and public hearing being conducted on the 2nd day of July 2019.

APPROVED BY A VOTE OF _ AYES, _ NAYS, AND _ ABSTENTIONS ON THIS
THE ____ DAY OF _____ 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby	
Place 1, Tammy Nakamura	_____	Lindamood	_____
Place 3, Kathy Wheat	_____	Place 5, Chuck Kelley	_____
Place 4, George Dodson	_____	Place 6, Callie Rigney	_____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7b

Agenda Date 6/18/2019

Number Ordinance O-19-2085

Type Ordinance

Department Community Development

Title

Amending the Code of Ordinances, Part II, Chapter 2, Section 2-26; specifically amending Section 18-22 – Permit Issuances; Table 3-A – Building Permit Fees

Strategic Plan

2.1 Provide responsive, efficient city services

Explanation

First Reading and Public Hearing

Due to the passage of H.B. 852, it is necessary to revise our permit fees immediately. The new bill prohibits municipalities from calculating residential permit fees based on valuation of the project, which is the current method shared by most north Texas cities. This applies to any residential project that requires a building permit.

The alternative being proposed is to assess fees based on a unit cost per square foot for each project. The proposed fees are calculated at a revenue-neutral amount as related to current permit fees. The attached fee schedule (draft) proposes \$1.00/s.f. for new homes and additions. Also proposed is \$0.80/s.f. for remodels and accessory structures. The proposals are in alignment with the cities of Hurst, Euless, Bedford, and North Richland Hills. The revised fee schedule is attached with the changes highlighted.

One item of note, staff has proposed a Homestead Exemption which allows for a 50% discount on permit fees. This would apply in situations where the property owner occupies the home and is acting as the general contractor (GC) for the project. This would not apply to new single-family home permits.

Commercial Permits

Due to the required update to the fee schedule for residential permits, it may be beneficial to bring our commercial permit fees into alignment with our surrounding communities at this time.

The attached commercial permit fee analysis details how Colleyville is below market for fees compared to surrounding cities. Grapevine is the anomaly in the group as they are (technically) subsidized by DFW Airport. The cells highlighted in yellow are the proposed new fees that would be applied to commercial building permits if approved.

Financial Impact

The change in fees is mandated by the legislature.

Recommendation

Approve

Attachments

1. House Bill (HB) 852
2. Updated Fee Schedule 6.10.2019
3. Commercial Permit Fee Analysis 6.10.2019
4. Ordinance O-19-2085

AN ACT

relating to information a municipality may consider in determining the amount of certain building permit and inspection fees.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Subchapter Z, Chapter 214, Local Government Code, is amended by adding Section 214.907 to read as follows:

Sec. 214.907. PROHIBITION ON CERTAIN VALUE-BASED BUILDING PERMIT AND INSPECTION FEES. (a) In determining the amount of a building permit or inspection fee required in connection with the construction or improvement of a residential dwelling, a municipality may not consider:

(1) the value of the dwelling; or

(2) the cost of constructing or improving the dwelling.

(b) A municipality may not require the disclosure of information related to the value of or cost of constructing or improving a residential dwelling as a condition of obtaining a building permit except as required by the Federal Emergency Management Agency for participation in the National Flood Insurance Program.

SECTION 2. Section 214.907(a), Local Government Code, as added by this Act, applies only to a building permit or inspection fee assessed by a municipality on or after the effective date of this Act in connection with the construction or improvement of a

1 residential dwelling.

2 SECTION 3. This Act takes effect immediately if it receives
3 a vote of two-thirds of all the members elected to each house, as
4 provided by Section 39, Article III, Texas Constitution. If this
5 Act does not receive the vote necessary for immediate effect, this
6 Act takes effect September 1, 2019.

President of the Senate

Speaker of the House

I certify that H.B. No. 852 was passed by the House on April 16, 2019, by the following vote: Yeas 126, Nays 9, 2 present, not voting.

Chief Clerk of the House

I certify that H.B. No. 852 was passed by the Senate on May 8, 2019, by the following vote: Yeas 29, Nays 2.

Secretary of the Senate

APPROVED: _____

Date

Governor

Sec. 2-26. - Fees and charges for city services.

(a) The following fees will be in effect in all city departments:

Notary fee (non-city related business): As prescribed by V.T.C.A., Government Code § 406.024.

(b) City secretary services:

Records request research, per hour\$15.00

Document certification (per transaction)8.00

Agenda mailings12.00

The city will charge fees for public information in accordance with the Texas State Library and Archives Commission.

(c) Financial services:

New utility account processing\$2.00

Confidentiality of utility records request processing2.00

Parking violation court cost fee5.00

Failure to appear warrant fee25.00

Broken/damaged/cut lock or tie25.00

(d) Police services:

Accident reports\$6.00

Fingerprinting—First card10.00

Fingerprinting—Each additional card5.00

Conduct letters:

For original10.00

For each additional5.00

Miscellaneous police reports2.00

Press release of police report1.00

(e) Animal services:

Daily care of impounded animals, per day\$10.00

Each additional impounded animal, same owner, per day10.00

Removal and disposal of live unwanted pets30.00

Animal impound fee (second impounding)50.00

Animal impound fee (third impounding)75.00

Animal impound fee (fourth impounding)150.00

Animal impound fee (fifth and greater impoundings)150.00

Removal of individually trapped animals (private trap)30.00

(f) Fire prevention:

Fire alarm systems:

Plans review (new, alteration, or relocation)\$70.00

Inspection of system once in place:

Number of Devices	Fee
1 to 10	75.00
11 to 25	100.00
26 to 100	200.00
101 to 200	275.00
201 to 500	500.00
Per device for each over 500	1.00

Fire sprinkler systems—Above ground:

Plans review (new, alteration, or relocation)150.00

Inspection of system once in place:

<i>Number of heads</i>	<i>Fee</i>
1 to 19 heads	75.00
20 to 100 Heads	100.00
101 to 300 Heads	200.00
301 to 1,000 Heads	400.00
Per head for each over 1,000 heads	1.00

Fire sprinkler systems—Underground:

Fire Sprinkler System (Relocation or modification) three sets of detailed plans

- a. Inspection is required before ditch is covered
- b. 2 hour/200 lb. test is required50.00

Licensing inspections:

Hospitals100.00

Nursing/long term care homes75.00

Day care/mothers' day out50.00

Foster and adoptive homes10.00

Home inspection—Insurance50.00

Permits and miscellaneous fees:

Fixed fire protection system (new, alteration, or relocation) three sets of detailed plans50.00

Security gates (required three set of detail plans) plus \$25.00 per required sign.50.00

Storage of flammable or combustible liquids at construction sites50.00

Installation of compressed natural gas (CNG) container or stations50.00

Removal, relocation of compressed natural gas (CNG) container or station50.00

Installation of liquid petroleum gas (LPG) container50.00

Removal, relocation of liquid petroleum gas (LPG) container50.00

Installation of liquefied natural gas (LNG) container or station50.00

Removal, relocation of liquefied natural gas (LNG) container or station50.00

Spray booths (new) three sets of detailed plans50.00

Spray booths (modification or relocation) three sets of detailed plans50.00

Carnivals and fairs—Site plan and layout of vendors required50.00

Fireworks display—Site inspection is required100.00

Flammable and combustible liquids:

- a. Repair or modify a pipeline100.00
- b. Product removal from underground storage tank50.00
- c. Status change in product facilities50.00
- d. Change type of contents in liquid tank(s)50.00

Occupant load increase50.00

Pyrotechnical special effects100.00

Tents (any size)50.00

- (g) Response related to natural gas leaks and hazardous materials releases: Recovery of expenses related to natural gas leaks and hazardous materials releases caused by contractors or carriers which require an on scene response where city staff are unavailable for other emergencies for one hour or more and incidents involving negligence related to drug and/or alcohol impairment will be billed for public safety services if the incident involved any criminal offense greater than a Class C misdemeanor will be as follows:

Employee costs—Actual employee salary costs during the incident.

Emergency vehicle use fees:

Ambulance—To 210 HP, per hour\$ 41.00

Police car—Patrolling, per mile0.63

Police car—Stationary, per hour18.00

Fire truck—1500 GPM, per hour95.00

Fire truck—2000 GPM, per hour105.00

Ladder truck—At least 75 feet, per hour145.00

- (h) Development fees- Planning and zoning services:

Preliminary plat\$250.00

plus, per lot7.50

Final plat or replat350.00

plus, per lot7.50

Minor plat250.00

Amending plat250.00

Rezoning application500.00

plus, per acre5.00

PUD application500.00

plus, per acre5.00

Amendment to existing PUD to add, delete, or change a special condition to an existing PUD ordinance450.00

SUP application500.00

plus, per acre5.00

SUP residential accessory building175.00

SUP residential carport175.00

SUP alcoholic beverage sales500.00

ZBA variance and appeal application175.00

Sign board appeal175.00

Tree mitigation appeal125.00

Site plan application review250.00

Landscape plan application review250.00

Zoning verification letter20.00

(i) Development fees:

Permanent sign permits75.00

Temporary sign permits50.00

exception: grand opening0.00

Sign recovery fee25.00

(j) Development fees—Plan review, inspection, and permit fees:

Commercial Permit Fees. The schedule of permit fees shall be in accordance with the fee schedules contained in the 1997 Uniform Administrative Code as follows **Commercial Fee Schedule shown below.**

(1) **Table 3-A—Building Permit Fees**

(2) **Table 3-B—Electrical Permit Fees**

(3) **Table 3-C—Mechanical Permit Fees**

(4) **Table 3-D—Plumbing Permit Fees**

Calculating construction values. The construction values used for calculating permit fees shall not be less than the most recent building valuation data published by the International Conference of Building Officials **Code Council**. Said permit fees shall be adjusted on an annual basis for permit applications received on or after the 1st day of June using the most recent edition of the building valuation data. The regional modifier of 0.93 shall be applied to the building valuation data used for calculating construction values. **The valuation used shall be the highest figure between the valuation and contract amounts.**

Plan review fee. When a plan or other data are required to be submitted by the building code, a plan review fee shall be paid at the time of submitting plans and specifications for review. The plan review fees specified in this subsection are separate fees and are in addition to the permit fees. No additional plan review fee shall be charged where plans are incomplete or for reviewing a construction plan that has been previously reviewed and resubmitted with corrections. Where construction plans are changed to a new proposal or where a third plan review is necessary, an additional plan review fee is required.

COMMERCIAL PERMIT FEE SCHEDULE	
Total Valuation	Fee
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 + \$3.05 per each added \$100.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 + \$14.00 per each added \$1,000.00
\$25,001.00 to \$50,000.00	\$391.75 for the first \$25,000.00 + \$10.10 per each added \$1,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 + \$7.00 per each added \$1,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 + \$5.60 per each added \$1,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 + \$4.74 per each added \$1,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 + \$3.65 per each added \$1,000.00

Residential Building Permit Fees. (Fee for a Residential building permit includes Building Permit, Building-E Permit, Plumbing Permit, and Mechanical Permit)

1) New Residential: (One-and-Two Family Dwellings and Additions).....\$1.00/sf area under roof.

2) Alteration/Remodel and Accessory Structures: (Area within previously permitted space and detached structures).....\$0.80/sf project area

Inspection charges. Permit fees shall include the cost of all required inspections.

Reinspection fees. If the code official is required to make a reinspection, the following fees shall apply:

(1) The first reinspection fee shall be \$75.00; (2) The second, and any subsequent, reinspection fee shall be \$125.00. Failure to pay such charges as provided in this code may result in the forfeiture of the right of such contractor to obtain other permits until such charges are paid.

Fees due. All building permit fees shall be due when the permit is issued.

Fee refunds. The code official shall be authorized the refunding of fees as follows:

- (1) The full amount of any fee paid hereunder that was erroneously paid or collected.
- (2) Not more than 90 percent of the permit fee when no work has been done under a permit issued in accordance with this code.
- (3) Not more than 90 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.

The code official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than 180 days after the date of fee payment.

Sport court (concrete, nets, fencing, lighting)\$100.00

Lot grading and drainage compliance fee125.00

New residence plan review350.00

Residential addition and remodel plan review150.00

Commercial plan review fee65% of building permit fee
Swimming pool plan review fee50.00
Water well drilling permit\$50.00
Irrigation system permit75.00
Fence permit75.00
Masonry screening fence permit125.00
Retaining wall125.00
Swimming pool permit300.00
Spas, Hot Tubs, or Fountains\$200.00
Re-roofing permit (one square or more)50.00
Grading and earthwork permit75.00
Curb cut permit55.00
Driveway approach permit75.00
Temporary construction trailer100.00
Temporary event permit100.00
Temporary use permit100.00
Temporary use permit—Portable storage structure\$25.00
Used/obsolete street sign purchase fee (per sign)25.00
Certificate of Occupancy or re-occupancy100.00
Temporary certificate of occupancy250.00 (per month)
Contractor registration fee100.00 (per 12 month period)
Construction concealment fee (for work performed without inspections)350.00
Special inspection fee100.00/hour (min. 2 hours)
Additional plan review50.00 per plan review

Building-E Permit \$75.00

Mechanical Permit.....\$75.00

Plumbing Permit.....\$75.00

Performing Work w/o permits - MEP, Irrigation, Fence, Roof, Sign, Well.....\$250.00

Homestead Exemption 50% Discount – (Owner acting as GC except NSF permits)

Application for Encroachment and Joint Use Agreement:

Document Length	Fee
1 to 10 pages	120
11 to 20 pages	160
21 to 30 pages	200
Over 30 pages	240

Weed mowing administrative fee120.00

Weed mowing violation notification letter fee (second and all following notification letters within current calendar year)50.00

Weed mowing fee, per acre175.00

Demolition fee50.00

Brush abatement fee:

Actual expenses incurred, not to exceed the estimated value of the affected property.

Sidewalk waiver request general waiver request to a Land Development Code or Code of Ordinances requirement125.00

(k) Charges related to oil and gas wells:

Gas and oil well permit fee (per well bore)\$10,000.00

Gas well special use permit fee (per pad site)15,000.00

Seismic survey permit250.00

Pipeline permit2,500.00

(l) Public infrastructure plan review and inspection: Prior to the commencement of any public infrastructure improvements associated with private development, the developer shall pay the city a plan review and inspection fee as follows:

Engineering plan review fee—Two percent of the actual cost of the public improvements

Engineering inspection fee—Three percent of the actual cost of the public improvements

Construction materials testing fee—One percent of the actual cost of the public improvements

For each additional review after the second submittal250.00

Inspections performed outside of regular business hours for the construction of public infrastructure projects50.00 per hour

(m) Recreation:

City sponsored activities—The fee for the city park and recreation sponsored recreation and athletic activities not covered elsewhere shall be calculated for respective activity based upon the estimated costs of conducting such activity (including such items as materials, instructors, umpires, scorekeeper, trophies and other direct program costs) plus an administrative fee, or shall be as stipulated by nationally or statewide recognized athletic organizations.

Nonresident programming fee5.00 per class/course

Senior center annual membership required for participation in all activities:

Colleyville residentFree

Non-Colleyville resident10.00

Senior center membership card replacement fee:

Colleyville resident2.00

Non-Colleyville resident2.00

(n) Parks:

Youth sports associations:

Athletic field use fees:

Colleyville residents (per participant/per season/per association)5.00

Non-Colleyville residents (per participant/per season/per association)5.00

Non-Colleyville resident Fee: A fee of \$20.00 shall be charged to each non-resident, per participation in each organized sports association per season.

Field rental fees:

Field		No lights/with lights	Time
Reagan Park	Resident Nonresident	35.00/50.00 60.00/100.00	Per 2 hours Per 2 hours
City Park	Resident Nonresident	50.00/80.00 100.00/180.00	Per 2 hours Per 2 hours
Pleasant Run Park (Game Field)	Resident Nonresident	50.00/80.00 125.00/175.00	Per 2 hours Per 2 hours
Pleasant Run Park (Practice Field)	Resident Nonresident	35.00/50.00 60.00/100.00	Per 2 hours Per 2 hours

Rental fees:

Park pavilion rental per hour (no minimum):

Colleyville residents20.00

Non-Colleyville residents30.00

Webb house rental:

Weekday (Monday—Thursday) three hour minimum

Colleyville resident60.00/hr

Non-Colleyville resident90.00/hr

Weekday (Monday—Thursday) each additional hour

Colleyville resident20.00/hr

Non-Colleyville resident35.00/hr

Weekend (Friday—Sunday) three hour minimum

Colleyville resident80.00/hr

Non-Colleyville resident130.00/hr

Weekend (Friday—Sunday) each additional hour

Colleyville resident35.00/hr

Non-Colleyville resident55.00/hr

Webb house damage deposit200.00

Tennis court rental—Per person (per one and one-half hour increment3.00

McPherson Park group pavilion rental per hour (no minimum):

Colleyville residents40.00

Non-Colleyville residents70.00

Wedding event in a park without amenities100.00

(o) Colleyville center fees and charges:

Non-Resident and Business—Standard Rates

Room	Max occ.	*Weekday rate	Prime weekend Fri/Sat/Sun
	Theater = T Banquet = B Classroom = C	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental

Small conference room 792 sq. ft.	T-60 B-50 C-35	\$200.00	Entire building rental only
North hall 3,155 sq. ft. 1,664 plus 1,491 stage	T-200 B-100 C-70	\$375.00	Entire building rental only
South hall 2,872 sq. ft. 1,872 plus 1,000 kitchen	T-200 B-100 C-70	\$375.00	Entire building rental only
North-South hall total 6,027 floor -3,536	T-500 B-300 C-150	\$700.00	Entire building rental only
Entire building 8,475 sq. ft.	Building occupancy T-500	\$1,800.00 weekday	Friday and Sunday \$1,800.00 prime Saturday \$2,200.00
Garden plaza (Including chairs)	T-50	\$300.00	\$300.00

*includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

Colleyville Resident/Business—With 20% Discount

Room	Max occ.	*Weekday rate	Prime weekend Fri/Sat/Sun
	Theater = T Banquet = B Classroom = C	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental
Small conference room	T-60 B-50	\$160.00	Entire building

792 sq. ft.	C-35		rental only
North hall 3,155 sq. ft. 1,664 plus 1,491 stage	T-200 B-100 C-70	\$300.00	Entire building rental only
South hall 2,872 sq. ft. 1,872 plus 1,000 kitchen	T-200 B-100 C-70	\$300.00	Entire building rental only
North-South hall total 6,027 floor -3,536	T-500 B-300 C-150	\$560.00	Entire building rental only
Entire building 8,475 sq. ft.	Building occupancy T-500	\$1,440.00 weekday	\$1,440.00 Friday and Sunday \$1,760.00 prime Saturday
Garden plaza (including chairs)	T-150	\$300.00	\$300.00

*Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

Colleyville Based Non-Profit and Civic Organizations

Room	Max occ.	*Weekday rate	Prime weekend Fri/Sat/Sun
	Theater = T Banquet = B Classroom = C	Four-hour block of time, except for entire building rental which is eight hours	Eight-hour rental
Small conference room 792 sq. ft.	T-60 B-50 C-35	\$60.00	Entire building rental only

North hall 3,155 sq. ft. 1,664 plus 1,491 stage	T-200 B-100 C-70	\$80.00	Entire building rental only
South hall 2,872 sq. ft. 1,872 plus 1,000 kitchen	T-200 B-100 C-70	\$80.00	Entire building rental only
North-South hall total 6,027 floor -3,536	T-500 B-300 C-150	\$140.00	Entire building rental only
Entire building 8,475 sq. ft.	Building occupancy T-500	\$300.00 weekday	50% discount Friday and Sunday \$900.00 20% discount prime Saturday \$1,760.00
Garden plaza (including chairs)	T-150	\$300.00	\$300.00

Administrative Fees		
	Non-profit	Standard
Video		
LCD Projector per hour (portable and ceiling mount)	\$65.00 with weekday max \$150.00	\$65.00
LCD 220" rear screen HD projector per hour	\$75.00 with weekday max \$200.00	\$75.00
Rolling video cart with electrical and extension	\$2.00	\$10.00

Gallery flat screen or TV monitor (per event)	\$65.00	\$65.00
Stage front drop screen	\$10.00	\$40.00
Portable screen (9')	\$40.00	\$40.00
Conference room pull down	\$20.00	\$20.00
White board/flip chart with easel	\$20.00	\$20.00
Easel	\$15.00	\$15.00
Audio		
Baby grand piano	\$100.00	\$100.00
Stage lighting (one time setting—Per hour)	\$50.00	\$50.00
Stage lighting and sound board (must use AV tech)	\$200.00 + AV tech	\$200.00 + AV tech
Podium with microphone	\$20.00	\$35.00
iPod connection	\$20.00	\$20.00
Corded microphone on stand—One free with N/S hall	\$15.00	\$15.00
Wireless microphone (hand held or lapel)	\$25.00	\$50.00
Colored up lights	\$200.00	\$200.00
Room set		
Linens (per linen) weekdays only	\$5.00	\$5.00
Draped and skirted registration table	\$15.00	\$15.00
Room change after final set (per table and chair set)	\$20.00	\$20.00

Repositioning room during event	\$400.00 + \$10.00 ea. Table set	\$400.00 + \$10.00 ea. Table Set
Catering		
Catering fee 15% of F&B with \$1.50 pp min.	15% F&B	15% F&B
Catering (client self-catering—KU) flat fee based upon set up or attendance whichever is greater	\$1.00 per person weekday or weekend (\$300.00 max)	\$1.00 per person weekday \$2.00 per person weekends
Deluxe coffee service with condiments	15 cup carafe—\$15.00	15 cup carafe—\$15.00
Continental Breakfast (w/20 person minimum)	\$10.00 pp including fruit	\$10.00 pp including fruit
Gourmet box lunch (w/20 person minimum)	\$15.00 pp including beverage	\$15.00 pp including beverage
Break service (beverage & cookies—W/20 person minimum)	\$5.00 per person	\$5.00 per person
Water/soda service	\$1.00 per bottle	\$1.00 per bottle
Miscellaneous		
Copies 1—50—\$0.25 first copy, \$0.10 thereafter	\$0.25/\$0.10	\$0.25/\$0.10
Fax machine (incoming and outgoing)	\$2.00 per page	\$2.00 per page
Deposits		
Entire building	\$500.00	\$500.00
Grand hall	\$300.00	\$300.00
Half hall (North or South)	\$200.00	\$200.00
Conference room	\$50.00	\$50.00

Miscellaneous Fees/Policies

Cancellation Policy—Any cancellation of a Friday, Saturday, or Sunday entire building rental or combined north/south hall booking shall result in lessee forfeiting one-half of the deposit. If the cancellation is received 180 to 120 calendar days prior to the event, the lessee will forfeit all of the deposit. If the cancellation is received less than 120 calendar days prior to the event, the lessee will forfeit all monies paid to the Colleyville Center.

Colleyville Center service fees—A service fee of up to \$500.00 will be charged to lessee for failure to leave the premises (building and grounds) in as good or better condition than it was prior to being leased.

AV surcharge—All rented audio visual equipment brought into the building by another vendor incurs a 15 percent charge of the Colleyville Center fee for same equipment.

Non-profit donations—Any not for profit organization that donates over \$50,000.00 to the Colleyville Center does not incur equipment fees. Supply and service fees are not included in this waiver. If a not for profit organization donates a single piece of equipment, it becomes Colleyville Center property and use of that equipment by that organization does not incur equipment fees.

Discount for using local businesses—If a client uses three or more Colleyville businesses during their event, the center will provide complimentary colored up-lighting (\$200.00 value).

Additional rental hours—If a client requests to extend a rental of the entire building beyond their eight hour rental, additional hours will be available for an additional \$250.00 per hour, within the business hours of the center. The additional hours must be requested in advance. Fees will not be pro-rated for increments of time less than one hour.

Late fees—The Colleyville Center closes at 12:00 a.m. (midnight) on Friday and Saturday and 11:00 p.m. Sunday through Thursday. Should a client remain on the premises after the building is closed, a fee will be assessed at the rate of \$500.00 per hour until such time the building is vacated. Fees will not be pro-rated for increments of time less than one hour.

Colleyville Center rental hours—The Colleyville Center is available for rental from 8:00 a.m. to 11:00 p.m. Monday through Thursday, 8:00 a.m. to midnight on Friday, 11:00 a.m. to midnight on Saturday, and 11:00 a.m. to 11:00 p.m. on Sunday. Weekday rental rates apply Monday through 4:00 p.m. on Friday. Prime weekend rates apply 4:00 p.m. Friday through 11:00 p.m. Sunday.

(p) Library:

Colleyville Public Library Circulating Materials Restrictions

Materials	Loan period	Limits*	Fees/fines**	Renewal limits***
Fiction books	21 days	No limit	\$0.25 per day	5
Non-fiction books	21 days	No limit	\$0.25 per day	5
Best sellers	7 or 14 days	No limit	\$0.25 per day	5
Magazines	7 days	No limit	\$0.25 per day	5
Pamphlets	7 days	No limit	\$0.25 per day	5

Feature-length DVDs (60 min.+)	7 days	10	\$1.00 per day	5
Educational/DVDs	7 days	10	\$0.25 per day	5
Children's DVDs (under 60 min.)	7 days	10	\$0.25 per day	5
Compact discs	7 days	10	\$0.25 per day	5
J Kits	21 days	No limit	\$0.25 per day	5
Books on compact disc	21 days	No limit	\$0.25 per day	5
J Holiday books	7 days	Varies by holiday	\$0.25 per day	0 during holiday

* No limit until a maximum of 40 items is reached. A total of 40 items per card.

** Overdue fines threshold is \$5.00.

*** Renewals are allowed when materials are not on reserve for another patron.

**Colleyville Public Library
Materials Replacement and Processing Fees**

Item	Cost	Processing fee
Library card	\$2.00	\$0.00
Book	Cost of item	5.00
Paperback book	Cost of item	5.00
Board book	Cost of item	2.00
Magazine	Cost of item	2.00
Compact disc	Cost of item	5.00
Lost compact disc outer insert	0.00	5.00
Book on CD	Cost of item	5.00

Lost/damaged single book on CD disc	Cost of single CD	1.00
DVD	Cost of item	5.00
Lost DVD outer insert	0.00	5.00
Audio-visual material containers	Cost of item	5.00
Kit bags	Cost of item	2.00
Bar codes/RFID tags	\$1.00	0.00

Print card0.50

Color copies (per page)1.00

Black and white copies (per page)0.10

Fax—Incoming (per page)1.00

Fax—Outgoing (per page)

Local1.00

Long distance2.00

Non-resident fees:

Non-resident card (non-TexShare, non-reciprocal borrowing participating home library)25.00

Non-resident card (without home library)25.00

Interlibrary loan materials not picked up2.00

(O-14-1945, § 2(Exh. A), 12-16-2014; Ord. No. O-15-1969, § 3, 9-15-15)

Editor's note— Ord. No. O-14-1945, § 2(Exh. A), adopted December 16, 2014, repealed the former § 2-26, and enacted a new § 2-26 as set out herein. The former § 2-26 pertained to similar subject matter. See Code Comparative Table for complete derivation.

COMMERCIAL BUILDING PERMIT FEE ANALYSIS

VALUATION	CITY	FEE	DIFF.	FEE	DIFF.
\$1.00 TO \$500.00	Colleyville	\$23.50	\$50.00		
	Bedford	\$50.00	53%		
	Euless	\$50.00	53%		
	Hurst	\$50.00	53%		
	Grapevine	\$21.00	-11%		
	NRH	\$36.00	35%		
	Southlake	\$100.00	235%		
		first \$500.00		each \$100.00	
\$501.00 to \$2,000.00	Colleyville	\$23.50	\$50.00	\$3.05	\$4.00
	Bedford	\$50.00	53%	\$3.18	4%
	Euless	\$50.00	53%	\$4.50	48%
	Hurst	\$53.23	56%	\$4.50	487%
	Grapevine	\$21.00	-11%	\$2.75	-11%
	NRH	\$36.00	35%	\$3.86	27%
	Southlake	\$50.00	53%	\$6.60	116%
		first \$2,000		each \$1000	
\$2,0001.00 to \$25,000.00	Colleyville	\$69.25	\$75.00	\$14.00	\$16.00
	Bedford	\$95.40	38%	\$15.90	14%
	Euless	\$110.00	59%	\$18.00	29%
	Hurst	\$114.55	45%	\$16.00	14%
	Grapevine	\$62.25	-11%	\$12.50	-11%
	NRH	\$94.00	36%	\$18.14	30%
	Southlake	\$150.00	117%	\$30.00	114%
		first \$25,000		each \$1,000	
\$25,0001.00 to \$50,000.00	Colleyville	\$391.75	\$500.00	\$10.10	\$13.50
	Bedford	\$461.10	18%	\$10.60	5%
	Euless	\$520.00	33%	\$14.00	39%
	Hurst	\$480.37	23%	\$13.60	35%
	Grapevine	\$349.75	-11%	\$9.00	-11%
	NRH	\$512.00	31%	\$13.04	29%
	Southlake	\$840.00	114%	\$21.60	114%
(yellow indicates proposed new fee)					

COMMERCIAL BUILDING PERMIT FEE ANALYSIS

VALUATION	CITY	FEE	DIFF.	FEE	DIFF.
		first \$50,000		each \$1,000	
\$50,001.00 to \$100,000.00	Colleyville	\$643.75	\$750.00	\$7.00	\$8.25
	Bedford	\$726.10	13%	\$7.42	6%
	Eules	\$900.00	40%	\$10.00	43%
	Hurst	\$767.30	19%	\$8.52	22%
	Grapevine	\$574.75	-11%	\$6.25	-11%
	NRH	\$838.00	30%	\$9.06	29%
	Southlake	\$1,380.00	114%	\$15.00	114%
		first \$100,000		each \$1,000	
\$100,001.00 to \$500,000.00	Colleyville	\$993.75	\$1,250.00	\$5.60	\$6.25
	Bedford	\$1,097.10	10%	\$3.18	-43%
	Eules	\$1,500.00	51%	\$8.50	52%
	Hurst	\$1,161.75	17%	\$6.50	16%
	Grapevine	\$887.25	-11%	\$5.00	-11%
	NRH	\$1,291.00	30%	\$7.24	29%
	Southlake	\$2,130.00	114%	\$12.00	114%
		first 500,000		each \$1,000	
\$500,001.00 to \$1,000,000.000	Colleyville	\$3,233.75	\$4,000.00	\$4.75	\$5.50
	Bedford	\$2,369.10	-27%	\$2.12	-55%
	Eules	\$4,900.00	52%	\$7.00	47%
	Hurst	\$3,761.75	16%	\$5.50	16%
	Grapevine	\$2,887.25	-11%	\$4.25	-11%
	NRH	\$4,187.00	29%	\$6.16	30%
	Southlake	\$6,930	114%	\$10.20	114%
		first 1,000,000		ea. \$1,000	
\$1,000,000.000 and up	Colleyville	\$5,608.75	\$7,500.00	\$3.65	\$5.00
	Bedford	\$3,429.10	-39%	\$1.59	-56%
	Eules	\$8,400.00	50%	\$6.00	64%
	Hurst	\$6,011.75	7%	\$4.50	23%
	Grapevine	\$5,012.25	-11%	\$2.75	-11%
	NRH	\$7,267.00	30%	\$3.99	9%
	Southlake	\$12,030.00	114%	\$6.60	81%
(yellow indicates proposed new fee)					

ORDINANCE O-19-2085

AN ORDINANCE AMENDING THE COLLEYVILLE, TEXAS, CODE OF ORDINANCES BY AMENDING PART II, CHAPTER 2, SECTION 2-26; SPECIFICALLY AMENDING SECTION 18-22 – PERMIT ISSUANCES; TABLE 3-A – BUILDING PERMIT FEES, TO PROVIDE REGULATIONS CONSISTENT WITH STATE LAW RELATED TO THE PROHIBITION OF CERTAIN VALUE-BASED BUILDING PERMIT AND INSPECTION FEES, PROVIDING A REPEALING CLAUSE, PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council for the City of Colleyville finds that Chapter 214 of the Local Government Code, which has already gone into effect, prohibits any residential building permit fee to be based on the valuation or cost of improvement; and

WHEREAS, the City Council for the City of Colleyville finds that it is necessary to amend its code of ordinances to adopt provisions that are consistent with Chapter 214 of the Local Government Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the Code of Ordinances of the City of Colleyville, Texas is amended by amending Part II, Chapter 2, Section 2-26; Specifically Amending Section 18-22 – Permit Issuances; Table 3-A – Building Permit Fees, attached as Exhibit 'A'.
- Sec. 2. THAT all provisions of the ordinances of the City of Colleyville in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Colleyville not in conflict with the provisions of this ordinance shall remain in full force and effect.
- Sec. 3. THAT should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

Sec. 4. THAT this Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 18th day of June 2019.

The second reading and public hearing being conducted on the 2nd day of July 2019.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 2ND DAY OF JULY 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit 'A'

{Attach the updated fee schedule exhibit}



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8a

Agenda Date 6/18/2019

Number Resolution R-19-4394

Type Resolution

Department City Manager

Title

Creating a Pedestrian Transportation Ad Hoc Committee, establishing responsibilities, appointing a Chair

Strategic Plan

- 1.1 Actively involve and engage stakeholders
- 1.2 Develop future community leaders

Explanation

Reading and Public Hearing

Per City Council direction at the June 4, 2019 Worksession, the attached resolution establishes the Pedestrian Transportation Ad Hoc Committee and directs the City Secretary to accept applications for appointment. The ad hoc committee will consist of seven members; three from the Parks Board and four selected from citizens at large. City Council will appoint all committee members and the chair.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

- 1. Resolution R-19-4394

RESOLUTION R-19-4394

A RESOLUTION ESTABLISHING A PEDESTRIAN TRANSPORTATION AD HOC COMMITTEE

WHEREAS, the City Council recognizes the importance of sidewalks and trails in creating a more walkable and mobile community; and

WHEREAS, the City Council is committed to the best interests of the health, safety, and welfare of the citizens of Colleyville; and

WHEREAS, the City Council desires to involve the citizens of Colleyville in prioritizing areas to enhance connectivity within the community; and

WHEREAS, the City Council desires to establish the Colleyville Pedestrian Transportation Ad Hoc Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT a seven member Colleyville Pedestrian Transportation Ad Hoc Committee is hereby established and that three members shall be representatives from the Parks and Recreation Advisory Board.
- Sec. 2. THAT the city secretary is directed to advertise and accept Applications for Appointment for the four at-large members from June 24 through July 23, 2019.
- Sec. 3. THAT the Colleyville Sidewalks Ad Hoc Committee responsibilities may include:
 - a. Create a single sidewalk and trail map, based on a review and update of the Supplemental Sidewalk Map and Trail Master Plan.
 - b. Identify and prioritize need for interconnectivity of pedestrian transportation routes (sidewalks) within neighborhoods.
 - c. Identify and prioritize need for intra-connectivity of pedestrian transportation routes (sidewalks/trails) between neighborhoods and communal destinations (Nature Center, SH26 commercial corridor, Library/City Hall, Parks, Senior Center, etc.).

- d. Develop priority based recommendations and rationale for determining which sidewalks or trails should be completed first.
- e. Identify grant funding opportunities for pedestrian transportation needs.

Sec. 4. THAT upon issuance of final recommendations to the City Council, the work of the Committee will be completed, and the terms of the Committee members will be concluded.

Sec. 5. THAT this resolution shall take effect immediately upon passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 18TH DAY OF JUNE 2019.

Mayor Richard Newton	_____	Place 4, George Dodson	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 2, Bobby Lindamood	_____	Place 6, Callie Rigney	_____
Place 3, Kathy Wheat	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 10

Agenda Date 6/18/2019

Type Report

Department City Secretary

Title

Colleyville Library Board Minutes - April 8, 2019

Attachments

1. Colleyville Library Board Minutes - April 8, 2019



City of Colleyville

Colleyville Library Board Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Monday, April 8, 2019
6:00 p.m.

Colleyville Public Library
110 Main Street

1. CALL TO ORDER

Chair Molly Skinner called the meeting of the Colleyville Library Board to order at 6:01 p.m.

Present Board members: Chair Molly Skinner, Kay Newton, Gary McPherson, Pat Jones, Billie Tuttle, Lourdes McWithey, Cecilia Sublette, Merry Graves ; City Staff: Library Director Mary Rodne, Library Community Events Coordinator Kristi Isbell

Absent Board members: Mike Sexton

2. APPROVAL OF MINUTES

February 11, 2019

A motion was made by Pat Jones and seconded by Kay Newton to approve the February 11, 2019 minutes. The motion was approved unanimously.

3. REGULAR AGENDA ITEMS

3a Overview of the 2019 Summer Reading Program

Director Rodne explained that the 2019 Summer Reading Program would begin with the Kick-Off Party on Friday, May 31 and classes would begin on Monday, June 3. Rodne stated that the flyer and brochure detailing the programs were almost complete, that the planning of the prize room was in progress, and that the program would be promoted at the four Colleyville elementary schools, again, this year. Rodne showed the Library Board the Summer Reading logo and provided details on the prize t-shirt. Rodne stated that the Cool Treats at the Library feature, on Tuesdays and Thursdays after the performer programming, would continue with the Colleyville Sonic this year.

3b Discussion of Items for Future Agendas

Rodne stated that a future agenda item would include an update to the Library's policies and procedures. The next regularly scheduled meeting was tentatively set for Monday, June 10, 2019.

4. REPORTS

4a Librarian's Report

A. Monthly Statistics:

Director Rodne provided an overview of the statistics for the months of February through March 2019. Rodne explained that staff was monitoring the "persons visiting the library" statistic and exploring the differences in how it tracks visitors.

B. Donations:

Rodne stated that the Library received \$11,000.00 February through March 2019. In March 2019, the Library received \$10,000.00 from the Colleyville Public Library Foundation and the Glaser Family Foundation in support of the 2019 Summer Reading Program. Also, in March, the Library received \$500.00 from the Friends of the Colleyville Public Library and \$500.00 from the Colleyville Library Foundation for use in the Library's Open House on March 30, 2019.

C. Programs:

Rodne reported that 319 children participated in the Winter Reading Program. Rodne included information on a Green Program series, for adults, coordinated by Rich Hendler, that would begin on Tuesday, April 9 and include topics on birding opportunities, composting and recycling, and more.

4b Friends of the Colleyville Public Library Report

Kay Newton stated that the Friends annual book sale would be on Saturday, May 4 beginning at 9:00 a.m. for Friends members and 10:00 a.m. for general public. Newton reported at the Friends have approved raising membership rates from \$6.00 to \$10.00 for individual and \$10.00 to \$15.00 for a family membership beginning July 2019. Newton added that membership rates have remained the same since 1991. Newton reported that the Friends will donate \$500.00 to purchase Summer Reading Program grand prizes.

4c Colleyville Public Library Foundation Report

Pat Jones reported that the Glaser Family Foundation had donated \$10,000 in support of the Summer Reading Program for the 16th year.

5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no citizen comments/presentations regarding items not on the agenda.

6. ADJOURNMENT

A motion was made by Billie Tuttle and seconded by Kay Newton to adjourn the meeting of the Colleyville Library Board at 6:23 p.m. The motion was approved unanimously.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 10th DAY OF June, 2019.

Minutes taken and prepared by:

Kristi Isbell

Kristi Isbell,
Library Community Events Coordinator

RESOLUTION R-19-4395

**A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
JUNE 18, 2019**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

a. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 18TH DAY OF JUNE 2019.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor