



City of Colleyville City Council Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, August 7, 2018

WORKSESSION
5:00 PM
EXECUTIVE CONFERENCE ROOM - THIRD FLOOR

CALL TO ORDER

- WS-1** Presentation of the 2018 certified tax roll
- WS-2** Presentation and discussion of the FY 2019 proposed budget
- WS-3** Discussion and update on the Southern Gateway Corridor Study
- WS-4** Discussion of updates to Chapter 1 of the Land Development Code
- WS-5** Discussion and selection of dates for three City Council Worksessions
- WS-6** Discussion of the Cheek-Sparger Road Reconstruction Project
- WS-7** Discussion of the August 7, 2018, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain cases for Parcels 150 and 159

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Glade Road Project Phases 1B and 2
- Acquisition of real property along SH26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING
7:30 P.M.
CITY COUNCIL CHAMBERS**

INVOCATION: Pastor Mike Dawson, First United Methodist Church

PLEDGE OF ALLEGIANCE: City Attorney Nicole Corr

- 2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-18-4288**
- 3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**
Announcements of civic and charitable events
Presentation of calendar events and updates
Announcements of awards and recognition
- 4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-18-4289**
 - 4a** Approval of the minutes of the regular City Council meeting of July 17, 2018
 - 4b** Approval of the minutes of the City Council Worksession of July 19, 2018
 - 4c** Approval of a janitorial services contract with Oriental Building Services, Inc. in an amount not to exceed \$134,041, and authorizing the City Manager to execute the contract, subject to the approval of funding in the Fiscal Year 2019 (FY 2019) budget
 - 4d** Approval to purchase a 14-passenger shuttle bus in the amount of \$55,922 from Creative Bus Sales, an approved vendor through the HGAC Purchasing Program, and authorizing the City Manager to execute the purchase agreement
- 5. ORDINANCE(S): SECOND READING AND PUBLIC HEARING**
 - 5a Ordinance O-18-2054**
Approval of a third amendment to the regional municipal court judge agreement providing for the reappointment of Sara Jane Del Carmen as the municipal court judge and Tiffany Duong as an associate municipal court judge

5b Ordinance O-18-2055

Approval of the Fiscal Year 2019 Colleyville Crime Control and Prevention District budget

6. ORDINANCE(S): FIRST READING AND PUBLIC HEARING**6a Ordinance O-18-2056**

Consideration of a zoning change from the R-40 Single Family Residential zoning district and AG Agricultural zoning district to the PUD-R Planned Unit Development-Residential zoning district on Lot 1R1 and 1R2, Block 1, of the Bear Creek Plantation, located at 1312 John McCain Road and 7309 Holly Lane N, Case ZC18-019

6b WITHDRAWN JULY 25, 2018

Consideration of a zoning change from the AG Agricultural zoning district to the CC-1 Village Retail zoning district and a Special Use Permit (SUP) for Cemeteries or Mausoleums on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC18-001 - WITHDRAWN BY APPLICANT

7. TABLED: ORDINANCE(S) READING AND PUBLIC HEARING**7a Ordinance O-18-2053**

Consideration of amendments to the Land Development Code, specifically Chapter 1 – General Provisions and Chapter 4 – Landscaping and Buffering

8. RESOLUTION(S): READING AND PUBLIC HEARING**8a Resolution R-18-4290**

Appointment of a Contracting Party Representative, Alternate Contracting Party Representative, and Operating Emergency Contact to represent the City of Colleyville at the Trinity River Authority's Tarrant County Water Supply Project Customer City meetings

8b Resolution R-18-4291

Appointment of a Contracting Party Representative, Alternate Contracting Party Representative, and Operating Emergency Contact to the Advisory Committee of the Trinity River Authority's Central Regional Wastewater System

8c Resolution R-18-4292

Consideration of a replat for Lot 21R, Block 2, of the Jewell Estates Addition, located at 1104 Tinker Road, Case PC18-006

8d Resolution R-18-4293

Consideration of a Minor Plat for Tract 6B03 & 6B3A, Abstract 328, in the Simon Cotrail Survey, located at 1713 Glade Road, Case PC18-007

8e Resolution R-18-4294

Consideration of a final plat for Lots 1, 2, and 3X, Block 1, Old Grove Addition, Phase II, located at 105 and 103 John McCain Road and 7189 Cast Iron Forest Trail, Case PC17-004

8f Resolution R-18-4295

Approval of a proposal to set the ad valorem tax rate for Fiscal Year 2019 at \$0.3208 per hundred dollars of valuation

9. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA**10. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR AUGUST 7, 2018 - READING AND PUBLIC HEARING - RESOLUTION R-18-4296****11. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Friday, August 3, 2018 by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



City of Colleyville Colleyville City Council Worksession Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number
Type Worksession
Department City Manager

Agenda Date 08/07/2018

Number WS-1

Title

Presentation of the 2018 certified tax roll

Strategic Plan

2.4 Demonstrate stewardship of public resources

Explanation

On July 20, 2018, the Chief Appraiser of Tarrant Appraisal District certified the 2018 tax roll to be levied on October 1, 2018 (Fiscal Year 2019), in the amount of \$5,360,878,826. This total excludes the value of properties currently under appeal to the Appraisal Review Board, incomplete appraisals, and in process accounts, in the amount of \$95,484,818. These two amounts total \$5,456,363,644 in projected assessed valuation. Included in this total are new construction values of \$56,566,730. This represents a total increase of 7.7% over the current year's valuation of \$5,065,743,299. The value for properties located outside of the Tax Increment Financing (TIF) district is \$5,051,934,265. The incremental value for properties located in the TIF district is \$404,429,378 (TIF Zone #1 adopted in 1998 - \$392,404,701 and TIF Zone #1A adopted in 2012 - \$12,024,677).

Attached is the information received from Tarrant Appraisal District and the 2018 Effective and Rollback Tax Rate Calculation Worksheet.

2018 Effective tax rate: \$0.320800/\$100
2018 Rollback tax rate: \$0.344992/\$100

Attachments

1. 2018 Certified tax roll
2. 2018 Effective & Rollback Tax Rate Calculation Worksheet



July 23, 2018

Tax Office

3072 Mustang Drive
Grapevine, TX 76051

817/251-5633
METRO 817/481-1242
FAX 817/421-9400

I, Colette Ballinger, Tax Assessor-Collector for the City of Colleyville, Texas, submit to the City Council the 2018 Appraisal Roll as sworn to by Jeff Law, Chief Appraiser of the Tarrant County Appraisal District. Attached, herewith, are the appraisal roll valuation summary sheets with hard copies of the appraisal roll available for inspection at 3072 Mustang Drive, Grapevine, Texas 76051.

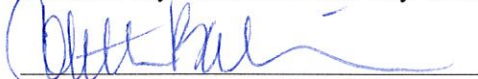
Total Appraised and Assessed Value	\$5,959,323,723
Less Incompletes, ARB and Exemptions	- 598,444,897
Net Taxable	\$5,360,878,826

ARB Value	\$ 75,504,678
Incomplete Property Value	\$ 19,980,140
In Process	\$ 0

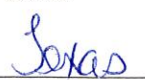
New Construction (Included in net taxable)	\$ 56,566,730
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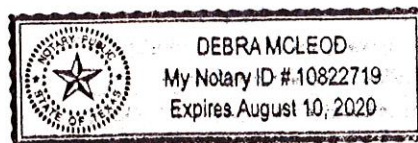
I certify an anticipated collection rate of 100% for the tax year 2018. This total percentage includes current taxes, delinquent taxes, rollback taxes, penalties and interest.

Witness my hand this 23rd day of July 2018.


Colette Ballinger, RTA, CSTA
Tax Assessor-Collector

Sworn and Subscribed to me this 23rd day of July 2018.

  
Notary Public Signature County State





Jeff Law, Chief Appraiser

CITY OF COLLEYVILLE 005

Appraisal Roll Information Valuation Summary as of July 20, 2018 2018 Certified Property Information

I, Jeff Law, Chief Appraiser for the Tarrant Appraisal District, to the best of my ability do solemnly swear that the attached is that portion of the appraisal roll for the Tarrant Appraisal District which lists property taxable by the above named entity and constitutes their Certified Appraisal Roll.

APPRAISED VALUE (Considers Value Caps) -----> \$ 5,959,323,723

Number of Accounts: 12,608

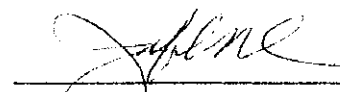
Absolute Exemptions	\$ 216,804,519
Cases before ARB – Appraised Value	\$ 110,631,325
Incompletes	\$ 73,484,440
Partial Exemptions	\$ 197,524,613
In Process	\$

NET TAXABLE VALUE -----> \$ 5,360,878,826

Appraised Value minus Absolute Exemption amount, minus Cases before ARB amount, minus Incompletes, minus Partial Exemptions, minus the In Process accounts equals the Net Taxable Value.

ESTIMATED NET TAXABLE VALUE -----> \$ 5,456,363,643

Including suggested values to be used for pending ARB accounts (see page two), Incompletes (see page three) and In Process accounts (see page four).



Jeff Law, Chief Appraiser

Tarrant Appraisal District
2500 Handley Ederville Road - Fort Worth, Texas 76118 - 817.284.0024



Jeff Law, Chief Appraiser

CITY OF COLLEYVILLE 005

Appraisal Roll Information Valuation Summary as of July 20, 2018

2018 Appraisal Review Board Information

Section 25.01 (c) of the State Property Tax code directs the Chief Appraiser to prepare a list of all properties under protest with the Appraisal Review Board and pending disposition at the time of value roll certification.

The values below are from the ARB roll and are not included in the totals by the Chief Appraiser and represented on page 1 of this report.

\$ 110,631,325

Total appraised value of properties under protest.

\$ 107,863,825

Net taxable value of properties under protest.

\$ 75,504,678

Estimated minimum taxable value for the same properties.

This value should be added to the net taxable value on page one.



Jeff Law, Chief Appraiser

CITY OF COLLEYVILLE 005

Appraisal Roll Information Valuation Summary as of July 20, 2018 2018 Incomplete Property Information

Section 26.01(d) of the State Property Tax Code directs the Chief Appraiser to prepare a list of all properties that are not on the appraisal roll and not included on the ARB roll.

The values below are from the incomplete property listing and are not included in the totals by the Chief Appraiser and represented on page 1 of this report.

The value of incomplete properties are subject to change and are also subject to appeal before the Appraisal Review Board.

\$ 73,484,440

Total appraised value of incomplete properties

\$ 28,543,057

Net taxable value of properties under of incomplete properties.

\$ 19,980,140

Estimated minimum taxable value for the same properties.

This value should be added to the net taxable value on page one



Jeff Law, Chief Appraiser

CITY OF COLLEYVILLE 005

Appraisal Roll Information Valuation Summary as of July 20, 2018 2018 In Process Property Information

The values below are from In Process properties and are not included in the totals by the Chief Appraiser and represented on page 1 of this report.

\$

Total appraised value of In Process properties

\$

Estimated net taxable value of In Process properties.

This value should be added to the net taxable value on page one.

2018 Tax Rate Calculation Worksheet

Date: 07/23/2018 11:28 AM

Taxing Units Other Than School Districts or Water Districts

City of Colleyville

817-481-1242

Taxing Unit Name

Phone (area code and number)

100 Main Street, Colleyville, Texas 76034

www.colleyville.com

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the effective tax rate and rollback tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest.

School districts do not use this form, but instead use Comptroller Form 50-859 Tax Rate Calculation Worksheet for School Districts.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 Water District Rollback Tax Rate Worksheet.

This worksheet is provided to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: Effective Tax Rate (No New Taxes)

The effective tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the effective tax rate should decrease.

The effective tax rate for a county is the sum of the effective tax rates calculated for each type of tax the county levies.

Effective Tax Rate Activity	Amount/Rate
1. 2017 total taxable value. Enter the amount of 2017 taxable value on the 2017 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14). ¹	\$5,140,374,490
2. 2017 tax ceilings. Counties, cities and junior college districts. Enter 2017 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2017 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$984,533,535
3. Preliminary 2017 adjusted taxable value. Subtract Line 2 from Line 1.	\$4,155,840,955
4. 2017 total adopted tax rate.	\$0.333834/\$100
5. 2017 taxable value lost because court appeals of ARB decisions reduced 2017 appraised value.	
A. Original 2017 ARB Values.	\$50,189,973
B. 2017 values resulting from final court decisions.	\$41,295,927
C. 2017 value loss. Subtract B from A. ³	\$8,894,046
6. 2017 taxable value, adjusted for court-ordered reductions. Add Line 3 and Line 5C.	\$4,164,735,001
7. 2017 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2017. Enter the 2017 value of property in deannexed territory. ⁴	\$0
8. 2017 taxable value lost because property first qualified for an exemption in 2018.	

Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost to freeport or goods-in-transit exemptions.	
A. Absolute exemptions. Use 2017 market value:	\$0
B. Partial exemptions. 2018 exemption amount or 2018 percentage exemption times 2017 value:	\$9,573,941
C. Value loss. Add A and B.⁵	\$9,573,941
9. 2017 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2018. Use only properties that qualified in 2018 for the first time; do not use properties that qualified in 2017.	
A. 2017 market value:	\$1,014,332
B. 2018 productivity or special appraised value:	\$665
C. Value loss. Subtract B from A.⁶	\$1,013,667
10. Total adjustments for lost value. Add lines 7, 8C and 9C.	\$10,587,608
11. 2017 adjusted taxable value. Subtract Line 10 from Line 6.	\$4,154,147,393
12. Adjusted 2017 taxes. Multiply Line 4 by Line 11 and divide by \$100.	\$13,867,956
13. Taxes refunded for years preceding tax year 2017. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2017. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2017. This line applies only to tax years preceding tax year 2017.⁷	\$48,779
14. Taxes in tax increment financing (TIF) for tax year 2017. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2018 captured appraised value in Line 16D, enter 0.⁸	\$1,253,713
15. Adjusted 2017 taxes with refunds and TIF adjustment. Add Lines 12 and 13, subtract Line 14.⁹	\$12,663,022
16. Total 2018 taxable value on the 2018 certified appraisal roll today. This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled.¹⁰	
A. Certified values:	\$5,360,878,826
B. Counties: Include railroad rolling stock values certified by the Comptroller's office:	\$0
C. Pollution control and energy storage system exemption : Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:	\$0
D. Tax increment financing: Deduct the 2018 captured appraised value of property taxable	\$400,164,725

by a taxing unit in a tax increment financing zone for which the 2018 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 21 below. ¹¹	
E. Total 2018 value. Add A and B, then subtract C and D.	\$4,960,714,101
17. Total value of properties under protest or not included on certified appraisal roll. ¹²	
A. 2018 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value. ¹³	\$75,504,678
B. 2018 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value. ¹⁴	\$19,980,140
C. Total value under protest or not certified: Add A and B.	\$95,484,818
18. 2018 tax ceilings. Counties, cities and junior colleges enter 2018 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2017 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁵	\$1,052,315,945
19. 2018 total taxable value. Add Lines 16E and 17C. Subtract Line 18.	\$4,003,882,974
20. Total 2018 taxable value of properties in territory annexed after Jan. 1, 2017. Include both real and personal property. Enter the 2018 value of property in territory annexed. ¹⁶	\$0
21. Total 2018 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2017. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2017, and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2018. ¹⁷	\$56,566,730
22. Total adjustments to the 2018 taxable value. Add Lines 20 and 21.	\$56,566,730
23. 2018 adjusted taxable value. Subtract Line 22 from Line 19.	\$3,947,316,244
24. 2018 effective tax rate. Divide Line 15 by Line 23 and multiply by \$100. ¹⁸	\$0.320800/\$100
25. COUNTIES ONLY. Add together the effective tax rates for each type of tax the county levies. The total is the 2018 county effective tax rate. ¹⁹	

¹Tex. Tax Code Section 26.012(14)

²Tex. Tax Code Section 26.012(14)

³Tex. Tax Code Section 26.012(13)

⁴Tex. Tax Code Section 26.012(15)

⁹Tex. Tax Code Section 26.012(13)

¹⁰Tex. Tax Code Section 26.012

¹¹Tex. Tax Code Section 26.03(c)

¹²Tex. Tax Code Section 26.01(c) and (d)

⁵Tex. Tax Code Section 26.012(15)

⁶Tex. Tax Code Section 26.012(15)

⁷Tex. Tax Code Section 26.012(13)

⁸Tex. Tax Code Section 26.03(c)

¹³Tex. Tax Code Section 26.01(c)

¹⁴Tex. Tax Code Section 26.01(d)

¹⁵Tex. Tax Code Section 26.012(6)

¹⁶Tex. Tax Code Section 26.012(17)

SECTION 2: Rollback Tax Rate

The rollback tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O):** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus eight percent. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt:** The debt tax rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The rollback tax rate for a county is the sum of the rollback tax rates calculated for each type of tax the county levies. In most cases the rollback tax rate exceeds the effective tax rate, but occasionally decreases in a taxing unit's debt service will cause the effective tax rate to be higher than the rollback tax rate.

Rollback Tax Rate Activity	Amount/Rate
26. 2017 maintenance and operations (M&O) tax rate.	\$0.316000/\$100
27. 2017 adjusted taxable value. Enter the amount from Line 11.	\$4,154,147,393
28. 2017 M&O taxes.	
A. Multiply Line 26 by Line 27 and divide by \$100.	\$13,127,105
B. Cities, counties and hospital districts with additional sales tax: Amount of additional sales tax collected and spent on M&O expenses in 2017. Enter amount from full year's sales tax revenue spent for M&O in 2017 fiscal year, if any. Other taxing units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.	\$0
C. Counties: Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0.	\$0
D. Transferring function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other taxing units enter 0.	\$0
E. Taxes refunded for years preceding tax year 2017: Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2017. This line applies only to tax years preceding tax year 2017.	\$46,175
F. Enhanced indigent health care expenditures: Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.	\$0
G. Taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2018 captured appraised value in Line 16D, enter 0.	\$1,186,737
H. Adjusted M&O Taxes. Add A, B, C, E and F. For taxing unit with D, subtract if discontinuing function and add if receiving function. Subtract G.	\$11,986,543

29. 2018 adjusted taxable value. Enter Line 23 from the Effective Tax Rate Worksheet.	\$3,947,316,244
30. 2018 effective maintenance and operations rate. Divide Line 28H by Line 29 and multiply by \$100.	\$0.303663/\$100
31. 2018 rollback maintenance and operation rate. Multiply Line 30 by 1.08.	\$0.327956/\$100
32. Total 2018 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the taxing unit's budget as M&O expenses. A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount. B. Subtract unencumbered fund amount used to reduce total debt. C. Subtract amount paid from other resources. D. Adjusted debt. Subtract B and C from A.	\$1,859,940 \$0 \$1,177,825 \$682,115
33. Certified 2017 excess debt collections. Enter the amount certified by the collector.	\$0
34. Adjusted 2018 debt. Subtract Line 33 from Line 32D.	\$682,115
35. Certified 2018 anticipated collection rate. Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent.	100.00%
36. 2018 debt adjusted for collections. Divide Line 34 by Line 35	\$682,115
37. 2018 total taxable value. Enter the amount on Line 19.	\$4,003,882,974
38. 2018 debt tax rate. Divide Line 36 by Line 37 and multiply by \$100.	\$0.017036/\$100
39. 2018 rollback tax rate. Add Lines 31 and 38.	\$0.344992/\$100
40. COUNTIES ONLY. Add together the rollback tax rates for each type of tax the county levies. The total is the 2018 county rollback tax rate.	

SECTION 3: Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its effective and rollback tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its effective tax rate and/or rollback tax rate because it adopted the additional sales tax.

Activity	Amount/Rate
41. Taxable Sales. For taxing units that adopted the sales tax in November 2017 or May 2018, enter the Comptroller's estimate of taxable sales for the previous four quarters. ²⁰ Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2017, skip this line.	\$0
42. Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ²¹ Taxing units that adopted the sales tax in November 2017 or in May 2018. Multiply the amount on Line 41 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ²² - or - Taxing units that adopted the sales tax before November 2017. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$0
43. 2018 total taxable value. Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$4,003,882,974
44. Sales tax adjustment rate. Divide Line 42 by Line 43 and multiply by \$100.	\$0/\$100
45. 2018 effective tax rate, unadjusted for sales tax. ²³ Enter the rate from Line 24 or 25, as applicable, on the Effective Tax Rate Worksheet.	\$0.320800/\$100
46. 2018 effective tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2017 or in May 2018. Subtract Line 44 from Line 45. Skip to Line 47 if you adopted the additional sales tax before November 2017.	\$0.320800/\$100
47. 2018 rollback tax rate, unadjusted for sales tax. ²⁴ Enter the rate from Line 39 or 40, as applicable, of the Rollback Tax Rate Worksheet.	\$0.344992/\$100
48. 2018 rollback tax rate, adjusted for sales tax. Subtract Line 44 from Line 47.	\$0.344992/\$100

¹⁷Tex. Tax Code Section 26.012(17)

¹⁸Tex. Tax Code Section 26.04(c)

¹⁹Tex. Tax Code Section 26.04(d)

²⁰Tex. Tax Code Section 26.041(d)

²¹Tex. Tax Code Section 26.041(i)

²²Tex. Tax Code Section 26.041(d)

²³Tex. Tax Code Section 26.04(c)

²⁴Tex. Tax Code Section 26.04(c)

SECTION 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Additional Rollback Protection for Pollution Control Activity	Amount/Rate
49. Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ²⁵ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ²⁶	\$0
50. 2018 total taxable value. Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$4,003,882,974
51. Additional rate for pollution control. Divide Line 49 by Line 50 and multiply by \$100.	\$0/\$100
52. 2018 rollback tax rate, adjusted for pollution control. Add Line 51 to one of the following lines (as applicable): Line 39, Line 40 (counties) or Line 48 (taxing units with the additional sales tax).	\$0.344992/\$100

SECTION 5: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

Effective tax rate (Line 24; line 25 for counties; or line 46 if adjusted for sales tax)	\$0.320800
Rollback tax rate (Line 39; line 40 for counties; or line 48 if adjusted for sales tax)	\$0.344992
Rollback tax rate adjusted for pollution control (Line 52)	\$0.344992

SECTION 6: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the taxing unit.

print here Colette Ballinger

Printed Name of Taxing Unit Representative

sign here _____

Taxing Unit Representative

Date

²⁵Tex. Tax Code Section 26.045(d)

²⁶Tex. Tax Code Section 26.045(i)



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-2
Type Worksession
Department City Manager

Agenda Date 08/07/2018

Title

Presentation and discussion of the FY 2019 proposed budget

Strategic Plan

2.4 Demonstrate stewardship of public resources

Explanation

This item provides an opportunity to present and discuss the proposed FY 2019 budget. The attached line-item reports will provide a detailed account of the proposed budget, with the budget message and presentation providing an overview of the same.

Operating funds appropriated in the annual budget include the General Fund, Utility Fund, Drainage Fund, and Debt Service Fund. Submitted with the proposed budget is the five-year Capital Improvement Plan (CIP), which is approved through a separate resolution concurrent with budget adoption in September.

Attachments

1. FY 2019 Proposed Budget Message
2. FY2019 Proposed Budget Presentation
3. FY 2019 Proposed Budget- line item totals
4. FY 2019 Proposed Budget- line item detail
5. DRAFT FY 2019 - 2023 CIP

COLLEYVILLE

FY 2019 Budget Message

We are pleased to present the proposed FY 2019 Combined Annual Operating Budget for the City of Colleyville.

The City provides a full range of municipal services utilizing operating funds, special revenue funds, and capital project funds to provide those services. Whenever possible, the most restrictive funding source is used first, ultimately limiting the costs borne by the primarily property tax-supported general fund.

The combined expenditures of the City's major operating funds are as follows:

FY 2019 Proposed	General Fund	Utility Fund	Drainage Fund	Debt Service Fund
Operating Revenues	\$24,110,961	\$16,405,605	\$972,448	\$1,859,940
Operating Expenditures	\$24,044,488	\$16,405,604	\$771,136	\$1,859,940

The proposed budget accomplishes a number of priorities, including the following highlights:

➤ **Proposes the effective tax rate**

2018 certified values increased 7.7% in total, compared to 2017 certified values. The fiscal year 2019 proposed budget includes a proposed tax rate of \$0.3208/\$100 of valuation, a \$0.013034 reduction from the current \$0.333834 tax rate. The tax rate of \$0.3208 is the "effective rate", which means that even though property values went up, the property tax is lowered in order to collect the same amount of City taxes from property owners as last year.

➤ **Provides a balanced budget**

The fiscal year 2019 proposed budget is a balanced budget, consistent with both the City's Charter and state law requirements. Operating expenditures are funded with operating revenues. Operating funds maintain a fund balance above the 90-day reserve at all times, as required by the City's financial policies.



➤ **Demonstrates responsible fiscal management with corporate-like efficiency**

Over the last year, City staff has focused on efficiency and sustainability, saving nearly \$1,000,000 in General Fund operating costs. This effort to reduce expenditures was about more than just limiting labor costs and saving dollars. It was an effort to bring corporate-like efficiency to the organization. Our strategy is to only take in the revenue necessary to provide programs and services, rather than accept the maximum possible revenue and then decide how to spend it.

One of the largest expenses of any City is personnel needed to carry out the community's desired programs and services. The proposed budget provides a staffing level of 200.5 full-time equivalents (FTEs), 5.5 FTEs less than in fiscal year 2018. This was largely possible by eliminating layers of management within the organization and developing a flatter organizational chart. These staffing efficiencies were all accomplished without any layoffs, but rather through organic opportunities through vacancies. More importantly, this restructuring is not a reflection of being in "austerity" mode—quite the opposite is true. It has provided growth opportunities for staff and has allowed for a more dynamic environment that is the antithesis of traditional bureaucracy. Ultimately, this has produced a greater level of responsiveness to citizens and a "can-do" organizational mentality that is focused on results.

We also absorb costs whenever possible, reallocating dollars to where the need exists rather than assuming that "the way we've always done it" is the best way to prioritize resources. This year-long efficiency effort bore fruit this summer when health insurance costs went up seven percent. The City was able to absorb those cost increases within the existing budget, along with all other typical cost increases, without needing any additional property tax revenue from citizens. Health insurance costs make up the largest portion of the City's personnel budget after salaries.

➤ **Expands public safety services**

Public safety continues to be one of the community's highest priorities and this budget maintains funding for the high level of services Colleyville citizens expect. Funding for 43 sworn police officers is maintained in the fiscal year 2019 budget, with 10 of those officers paid for by the Colleyville Crime Control and Prevention District (CCCPD) budget (funded by a ½ cent sales tax). This year in the CCCPD budget funding has been added for two new part-time public safety officers. These public safety officers are non-sworn employees of the police department (often retired officers), who will provide non-emergency duties now being performed by police officers such as assisting with traffic direction, assisting school crossing guards, and taking minor reports. The addition of the public safety officers will free up our police officers to spend more time patrolling our neighborhoods, building relationships and solving community issues. Funding for 41 certified firefighters is also continued in the FY 2019 budget. This will also be



the first fiscal year in which the department will operate two advanced life support (ALS) ambulances, enhancing service levels and response times.

- **Maintains current overall utility base rates for 1-inch residential meters, while providing additional funding for utility Capital Improvement Plan (CIP) projects**

Water and wastewater base rates are directly related to the City's budget for the Utility Fund, and rates are set to only recover the City's cost of operating the utility system. In fiscal year 2018, the budget funding needed was less than the prior year due to declining debt payments, and it was possible to lower water and wastewater base rates. The citizen's Water and Wastewater Rate Advisory Committee met to discuss long-term strategies for rates and how to fund future utility capital projects with cash, as opposed to debt. The committee recommended creating a new, separate capital funding component in the rate structure (CIP base rate) with the difference above what was needed for operations. The City Council implemented this recommendation, creating a CIP base rate in October 2018, while still maintaining the same base rates for customers in total.

Based on the fiscal year 2019 proposed utility operational costs, it is again possible to lower water and wastewater base rates. Continuing the direction received from the citizen committee, the proposed budget takes the amount that the water and wastewater rates could be decreased by and adds that amount to the CIP base rate. Original projections anticipated the need to increase the CIP base rate for fiscal year 2019 by \$2.85, but the proposed budget only recommends an increase of \$0.72 that is entirely funded from decreases in the water and wastewater base rates—meaning that the total for all base rates stays the same for 1-inch residential meters.

- **Includes investment in and replacement of the City's infrastructure**

Year 1 (fiscal year 2019) of the City's 5-Year CIP includes over \$15 Million in projects to replace aging infrastructure, both above and below ground. These projects include street rehabilitation, water line replacements, park improvements, and reinvestment in City facilities such as the library. Ensuring that these community assets are well maintained is and will continue to be a high priority. These projects are all fully-funded with cash that is currently available or with revenues projected to be received during this time period. No new debt is planned and the City is actively working to pay off all outstanding debt, which should be accomplished in less than 10 years.

- **Furtherers beautification efforts throughout the community**

The fiscal year 2019 proposed budget provides funding to further beautification efforts throughout the community. This includes improvements to medians and roundabouts, as well as a new public art program to incorporate bronze sculptures into the City's roundabouts. Funding is also included for design and installation



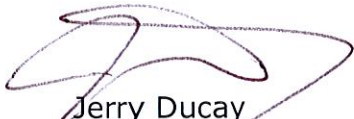
of median and right-of-way improvements along the SH26 corridor. The City recognizes that this corridor is truly Colleyville's main street, and the look and feel should be reflective of the exceptional quality found throughout Colleyville. This desired quality is above and beyond the standard landscape, hardscape, and streetlights provided by TxDOT, which is why the City has allocated additional funds to ensure the final product is something citizens can be proud of.

Additional documents included with this cover letter provide specific budget details and changes:

- Proposed Budget presentation
- Line item totals – FY 2018 (current year) vs. FY 2019 (proposed)
- Line item details for all proposed FY 2019 expenditures
- Proposed FY 2019 – FY 2023 Capital Improvement Plan

The proposed budget has been placed on the City's website. A public hearing on the proposed budget is scheduled for September 4, 2018, to allow citizens an opportunity to provide input.

The fiscal year 2019 budget is presented with the commitment and confidence that it effectively funds those priorities identified by the City Council. We look forward to receiving the City Council's input on the proposed budget and working with you to achieve all the goals set forth therein.



Jerry Duca
City Manager



Adrienne Lothery
Assistant City Manager

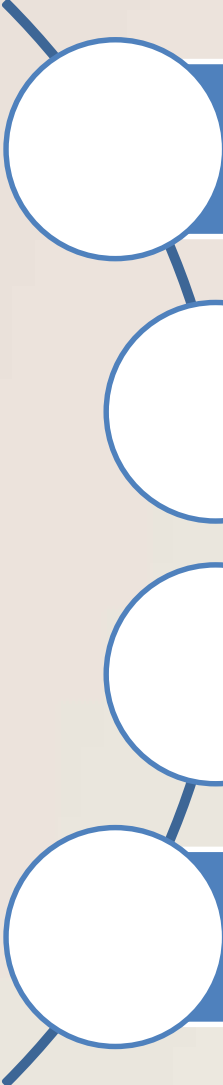


Mark Wood
Assistant City Manager

Fiscal Year 2019 Proposed Budget

City Council Worksession
August 7, 2018

Presentation Overview

A vertical timeline graphic on the left side of the slide, consisting of four white circles connected by a dark blue line. The line starts at the top circle, goes down to the second, then right to the third, and finally down to the fourth.

Property values and proposed tax rate

FY 2019 proposed revenues and expenditures by fund

FY 2019 proposed CIP projects

Next Steps

Property Values



July 25, 2017 Certified

Est. Net Taxable Value: \$5,065,743,299
 (+10.4% --
 21% new construction;
 79% existing property)

TIF Value: \$372,873,919
 (+24.9%)

Not in TIF: \$4,692,869,380
 (+9.4%)

July 25, 2018 Certified

Est. Net Taxable Value: \$5,456,363,643
 (+7.7% --
 14.5% new construction;
 85.5% existing property)

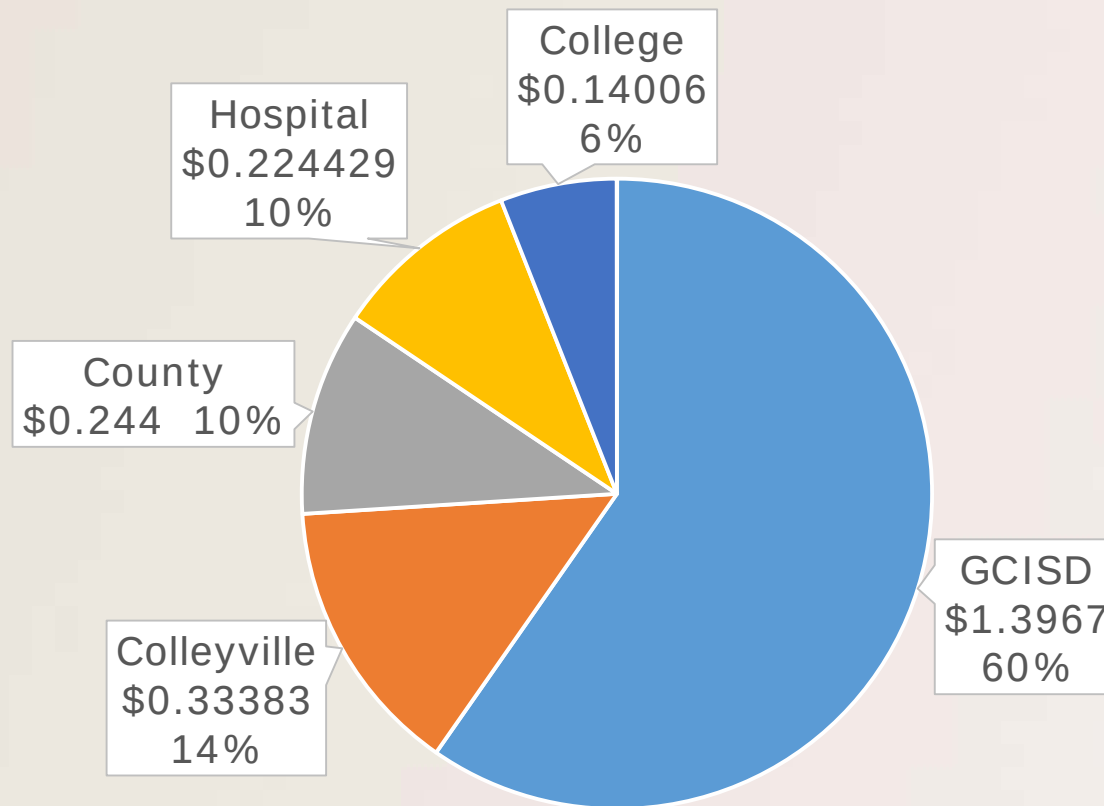
TIF Value: \$404,429,378
 (+8.5%)

Not in TIF: \$5,051,934,265
 (+7.7%)

FY 2018 Total Tax Rate



Total FY 2018 Tax Rate: \$2.34



$$\begin{aligned} &\$500,748 \text{ FY 2018 Avg. Value} \\ &\times \$2.34 \text{ total FY 2018 tax rate} \\ &= \$11,717 \text{ total payment} \end{aligned}$$

Proposed FY 2019 Property Tax Rate



2017 (FY18) Tax Rate: \$0.333834

I&S Tax Rate: \$0.017834

M&O Tax Rate: \$0.316000

2018 (FY19) Proposed Rate: \$0.320800*

I&S Tax Rate: \$0.017036

M&O Tax Rate: \$0.303764

Tax Rate Reduction: \$0.013034

****This is the effective tax rate***

Budget Year	Average Residential Property Value	Property Tax Rate	Average Property Tax Payment - City
2010	\$398,957	\$0.3559	\$1,419.89
2011	\$397,472	\$0.3559	\$1,414.60
2012	\$396,817	\$0.3559	\$1,412.28
2013	\$397,889	\$0.3559	\$1,416.09
2014	\$406,040	\$0.3559	\$1,445.10
2015	\$421,497	\$0.3559	\$1,500.11
2016	\$423,650	\$0.3559	\$1,507.77
2017	\$460,461	\$0.33913	\$1,561.56
2018	\$500,748	\$0.333834	\$1,671.67
2019	\$521,831	\$0.320800	\$1,674.03

History of Efforts



FY 2017

- Eliminated \$1.2 transfer from Utility Fund to General Fund– absorbed via operational efficiencies and minimal staffing reductions

FY 2018

- Continued operational efficiencies to absorb cost increases
- Only significant expenditure increase was fully funding the market increases to implement the Compensation & Classification study
- Hiring “chill”, ultimately eliminating vacant positions – essentially one in every department

FY 2019

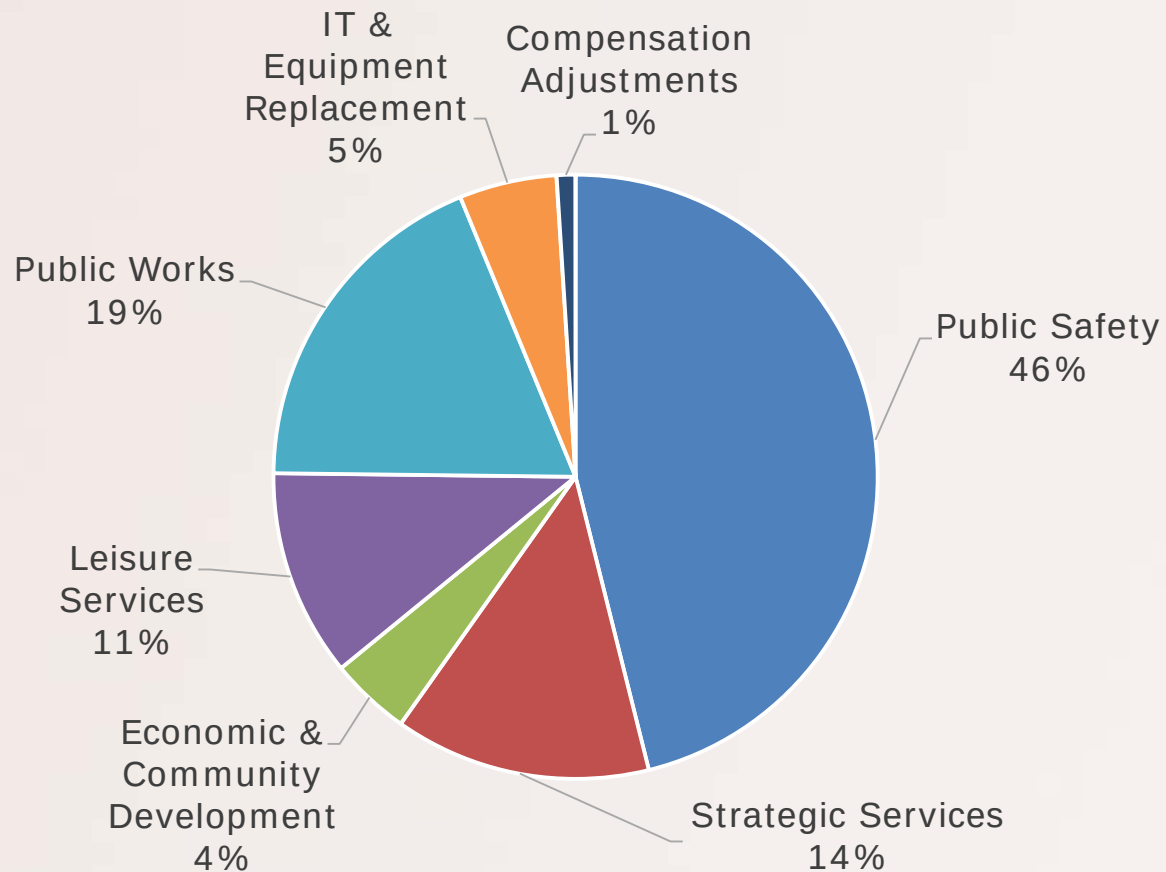
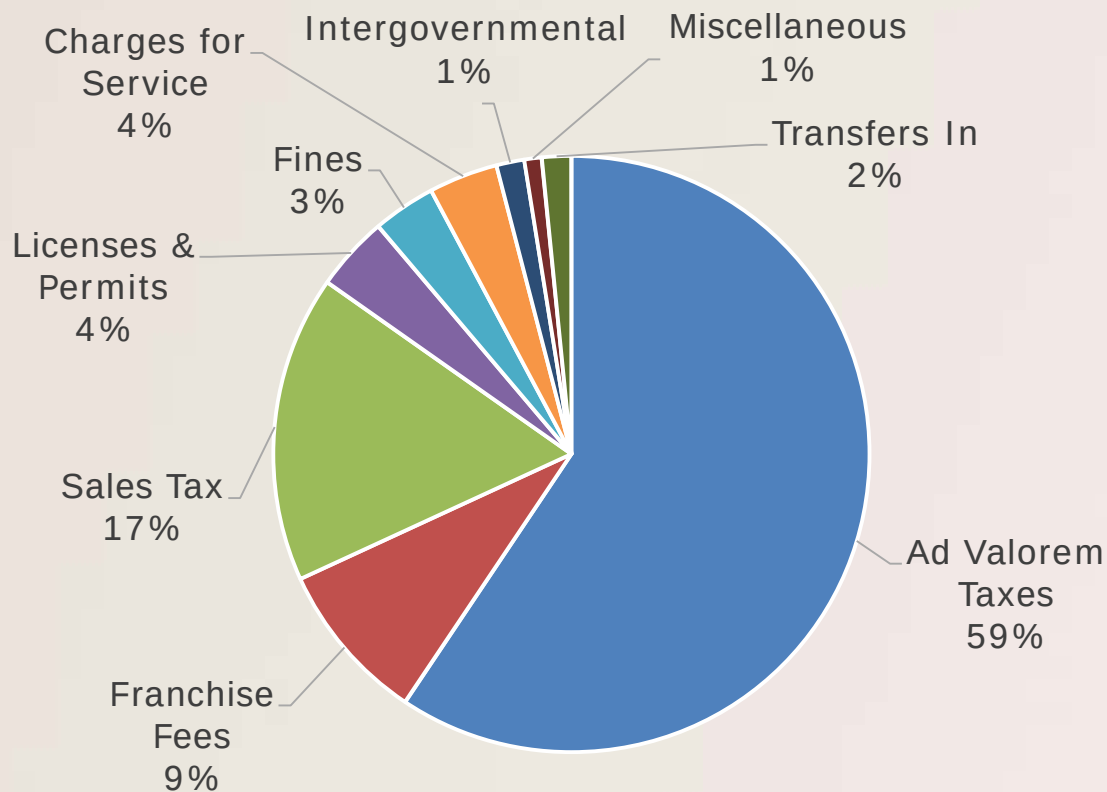
- Adapt processes to sustain leaner staffing model –able to absorb health insurance cost increases with savings from eliminated positions
- Continued operational efficiencies to absorb operating cost increases

General Fund Summary



	ADOPTED FY 2018	PROPOSED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022
BEGINNING FUND BALANCE	\$8,866,760	\$9,106,515	\$9,172,988	\$9,235,023	\$9,294,814
REVENUE:					
Ad Valorem Taxes	\$14,322,575	\$14,322,575	\$14,895,478	\$15,491,297	\$16,110,949
Sales Tax	\$3,800,000	\$4,008,292	\$4,088,458	\$4,170,227	\$4,253,632
Franchise Fees	\$2,070,000	\$2,105,000	\$2,126,050	\$2,147,311	\$2,168,784
Licenses & Permits	\$968,400	\$975,400	\$985,154	\$995,006	\$1,004,956
Fines	\$920,460	\$822,604	\$830,830	\$839,138	\$847,530
Charges for Service	\$886,300	\$901,100	\$910,111	\$919,212	\$928,404
Intergovernmental	\$359,534	\$364,483	\$368,128	\$371,809	\$375,527
Miscellaneous Income	\$200,000	\$226,000	\$230,520	\$235,130	\$239,833
Transfers In	\$407,297	\$385,507	\$393,217	\$401,081	\$409,103
TOTAL REVENUES	\$23,934,566	\$24,110,961	\$24,827,946	\$25,570,212	\$26,338,717
Expenditures	\$22,194,811	\$22,544,488	\$23,265,912	\$24,010,421	\$24,778,754
Contribution- CIP projects	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
TOTAL EXPENDITURES	\$23,694,811	\$24,044,488	\$24,765,912	\$25,510,421	\$26,278,754
NET REVENUE	\$239,755	\$66,473	\$62,034	\$59,791	\$59,963
ENDING FUND BALANCE	\$9,106,515	\$9,172,988	\$9,235,023	\$9,294,814	\$9,354,777
DAYS OF FUND BALANCE	140	139	136	133	130

General Fund Rev. & Exp. by Category



General Fund Expenditures by Department



	FY 2018 BUDGET	FY 2019 PROPOSED	\$ Change
COUNCIL	\$ 206,441	\$ 209,951	\$ 3,510
ADMINISTRATION	\$ 737,831	\$ 614,527	\$ (123,304)
BUILDING INSPECTION	\$ 425,886	\$ 436,861	\$ 10,975
COMM DEV P&Z	\$ 431,484	\$ 402,177	\$ (29,307)
ECONOMIC DEVELOPMENT	\$ 214,053	\$ 198,150	\$ (15,903)
CITY SECRETARY	\$ 234,153	\$ 168,211	\$ (65,942)
FINANCE	\$ 545,094	\$ 603,509	\$ 58,415
COURT	\$ 438,865	\$ 443,419	\$ 4,554
LEGAL	\$ 210,000	\$ 220,000	\$ 10,000
LIBRARY	\$ 553,848	\$ 550,962	\$ (2,886)
FIRE DEPARTMENT	\$ 4,942,360	\$ 5,578,793	\$ 636,433
POLICE DEPARTMENT	\$ 4,823,712	\$ 5,063,010	\$ 239,298
PARKS & RECREATION	\$ 1,718,402	\$ 1,723,974	\$ 5,572
COMMUNICATIONS	\$ 60,490	\$ 61,868	\$ 1,378
COLLEVILLE CENTER	\$ 368,041	\$ 387,174	\$ 19,133
HUMAN RESOURCES	\$ 356,224	\$ 285,282	\$ (70,942)
ENG PROF SVCS	\$ 469,799	\$ 469,452	\$ (347)
STREETS MAINTENANCE	\$ 3,182,621	\$ 3,243,307	\$ 60,686
FLEET SERVICES	\$ 242,309	\$ 259,492	\$ 17,183
FACILITY SERVICES	\$ 486,915	\$ 496,359	\$ 9,444
INFORMATION SERVICES & GIS	\$ 918,444	\$ 885,572	\$ (32,872)
COMPENSATION ADJUSTMENTS	\$ 673,722	\$ 241,687	\$ (432,035)
CAPITAL EQUIPMENT RESERVE	\$ 371,000	\$ 371,000	\$ -
NON-DEPARTMENTAL	\$ 1,083,117	\$ 1,129,751	\$ 46,634
TOTAL	\$ 23,694,811	\$ 24,044,488	\$ 349,677

Utility Fund Summary



	BUDGET FY 2018	PROPOSED FY 2019	PROJECTION FY 2020	PROJECTION FY 2021	PROJECTION FY 2022	PROJECTION FY 2023
TOTAL BEG. WORKING CAPITAL	4,253,847	4,267,322	4,267,323	4,267,323	4,267,323	4,267,323
FUND REVENUES						
Water Sales	11,195,957	0	0	0	0	0
Water - Base Rate	0	1,692,467	1,691,510	1,730,153	1,769,649	1,810,016
Water - Volumetric Rate	0	9,794,756	10,578,071	10,929,340	11,327,057	11,740,196
Wastewater Sales	4,024,060	0	0	0	0	0
Wastewater - Base Rate	0	1,281,579	1,272,404	1,302,665	1,333,611	1,365,257
Wastewater - Volumetric Rate	0	3,299,803	3,629,783	3,992,762	4,392,038	4,831,242
Water Installation	42,000	42,000	42,000	42,000	42,000	42,000
Wastewater Installation	15,000	15,000	15,000	15,000	15,000	15,000
Engineering Charges	5,000	5,000	5,000	5,000	5,000	5,000
Penalties	200,000	200,000	200,000	200,000	200,000	200,000
Miscellaneous	13,000	15,000	15,000	15,000	15,000	15,000
Interest Income	45,000	60,000	60,000	60,000	60,000	60,000
TOTAL REVENUES	15,540,017	16,405,605	17,508,768	18,291,920	19,159,354	20,083,710
FUND EXPENSES						
City Manager's Office	47,412	0	0	0	0	0
Utility Billing	433,425	457,638	466,791	476,127	485,649	495,362
IS GIS	63,316	66,549	66,549	68,878	71,289	73,784
Utility Support	1,124,497	1,178,946	1,202,525	1,226,575	1,251,107	1,276,129
Utility Operations - Water	677,952	701,346	715,373	729,681	744,274	759,160
TRA Water (volumetric)	6,313,042	6,627,588	7,252,545	7,437,538	7,660,664	7,890,484
TRA Water (debt)	3,052,783	3,167,168	3,325,526	3,491,802	3,666,392	3,849,712
Utility Operations - Wastewater	283,930	290,458	296,267	302,193	308,236	314,401
TRA Wastewater	2,798,735	3,299,803	3,629,783	3,992,762	4,392,038	4,831,242
Non-Departmental	222,108	233,605	238,277	243,043	247,903	252,862
Transfer to General Fund	196,920	226,117	234,031	242,222	250,700	259,474
Transfer to Colleyville Tomorrow Fund (Repayment)	44,286	44,286	0	0	0	0
Transfer to Utility CIP Fund for future vehicle replacement	81,100	81,100	81,100	81,100	81,100	81,100
Compensation Adjustment (merit pool)	29,711	31,000	0	0	0	0
Debt Service	157,325	0	0	0	0	0
TOTAL EXPENDITURES	15,526,542	16,405,604	17,508,768	18,291,920	19,159,354	20,083,710
NET INCOME	13,475	1	0	0	0	0
ENDING WORKING CAPITAL - 9/30	4,267,322	4,267,323	4,267,323	4,267,323	4,267,323	4,267,324

Utility Fund Summary (Expenditures)



PROPOSED
FY 2019

FUND EXPENSES

City Manager's Office

0

Utility Billing

457,638

IS GIS

66,549

Utility Support

1,178,946

Utility Operations - Water

701,346

TRA Water (volumetric)

6,627,588

TRA Water (debt)

3,167,168

Utility Operations - Wastewater

290,458

TRA Wastewater

3,299,803

Non-Departmental

233,605

Transfer to General Fund

226,117

Transfer to Colleyville Tomorrow Fund (Repayment)

44,286

Transfer to Utility CIP Fund for future vehicle replacement

81,100

Compensation Adjustment (merit pool)

31,000

Debt Service

0

TOTAL EXPENDITURES

16,405,604



City expenditures that
determine base rates



Amounts paid to TRA that
determine volumetric rates

Water & Wastewater Base Rates



Water Meter Size	FY 2018 Water	FY 2018 Wastewater	FY 2018 CIP (NEW)	FY 2018 Total
1" Meter	\$13.76	\$11.22	\$1.57	\$26.55
1.5" Meter	\$27.52	\$11.22	\$1.81	\$40.55
2" Meter	\$44.04	\$11.22	\$2.10	\$57.36
3" Meter	\$82.57	\$11.22	\$2.79	\$96.58
4" Meter	\$137.61	\$11.22	\$3.77	\$152.60

\$176,593 CIP base rate revenue

FY 2019 Consideration:

- Use savings/difference from lower water and wastewater base rates to increase the CIP funding component of the rate structure
- Align CIP base rate with AWWA meter equivalency ratios

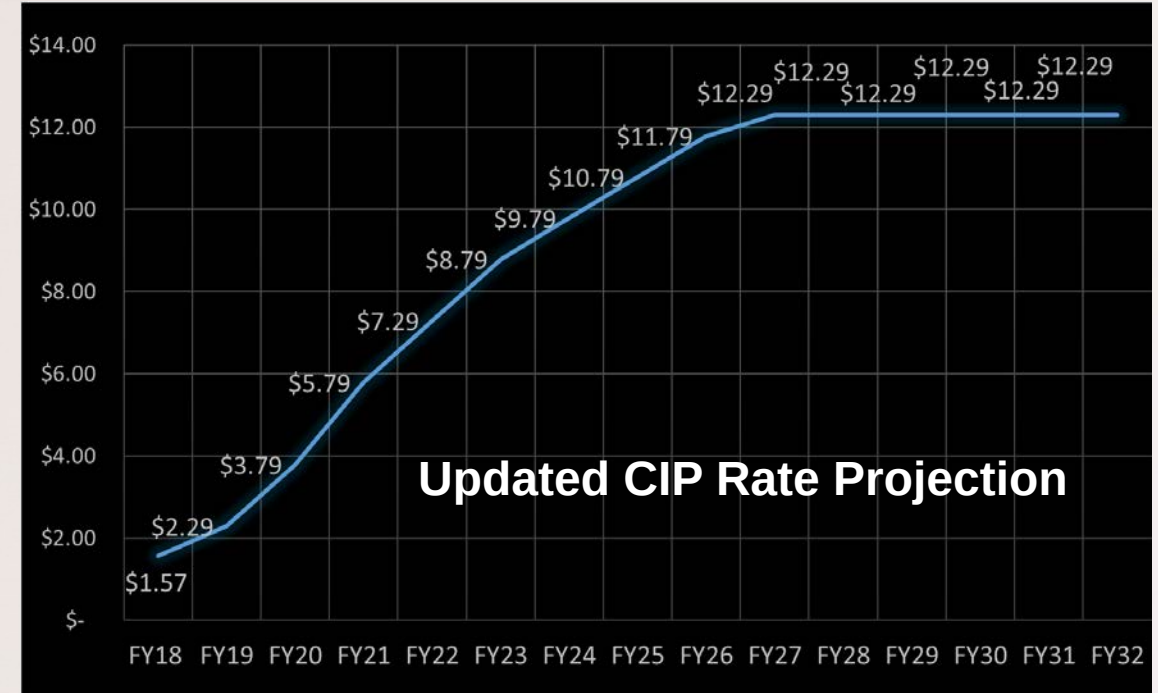
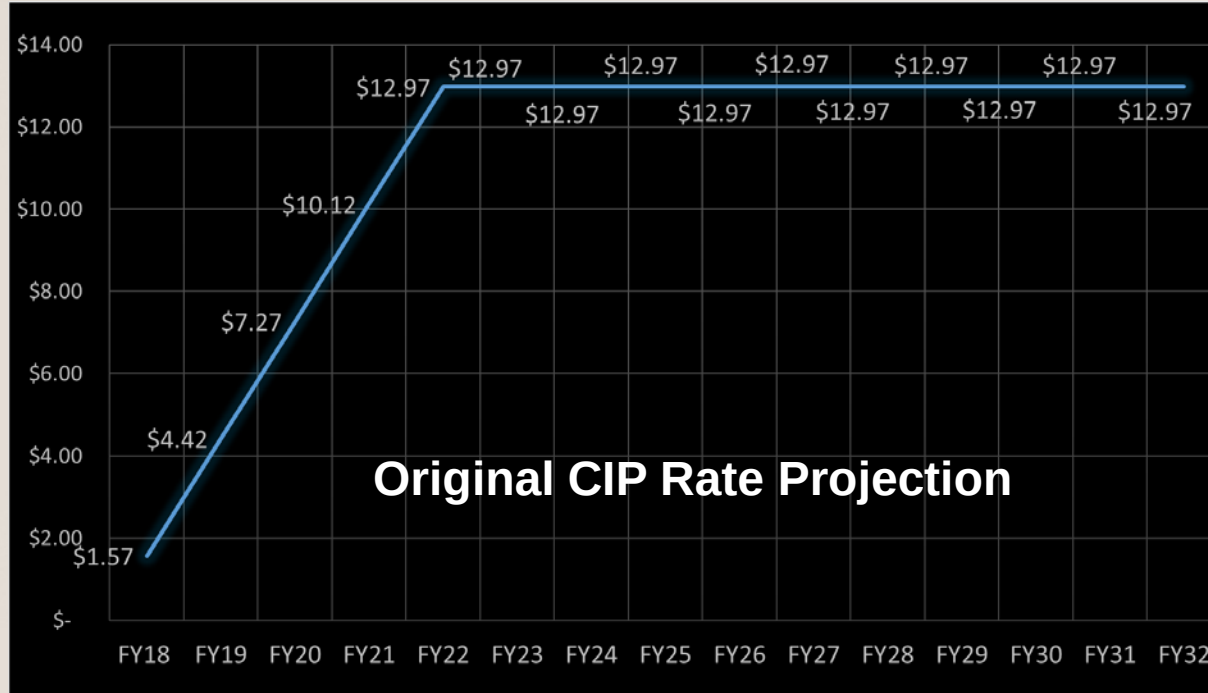
Water Meter Size	FY 2019 Water	FY 2019 Wastewater	FY 2019 CIP	FY 2019 Total
1" Meter	\$13.48	\$10.78	\$2.29	\$26.55
1.5" Meter	\$26.96	\$10.78	\$4.58	\$42.32
2" Meter	\$43.14	\$10.78	\$7.33	\$61.25
3" Meter	\$80.89	\$10.78	\$13.74	\$105.41
4" Meter	\$134.82	\$10.78	\$22.90	\$168.50

\$297,586 CIP base rate revenue
(would be \$282,501 w/o meter equivalency ratios implemented)

Customers by Meter Size
9,746
132
226
11
3

Note: rates shown are for in-city customers; wastewater rate is for residential customers

Utility CIP Base Rates



- Current 5-Year CIP is already fully funded with cash
- Goal is to ensure that the Utility Capital Projects Fund replenishes cash gradually to avoid needing debt in the future, beyond the current 5-Year plan
- Original projection anticipated increases of \$2.85 every year thru FY22 to the CIP base rate
- Updated projection anticipates increases of \$0.50 - \$2.00 thru FY27
- **Updated project costs and better than projected revenues to the Utility Capital Projects Fund has allowed for lower and slower rate increases to achieve the same goal**

Volumetric Rates



- Volumetric rates are pass through charges for the water and wastewater treatment services provided by TRA (i.e. the City calculates rates to only bring in what is anticipated to be paid out to TRA)
- The volumetric rate is driven by:
 1. TRA's operating budget (including purchase of raw water from TRWD)
 2. TRA's debt service requirements
 3. Usage - the number of Colleyville's water and wastewater gallons treated by TRA

Preliminary Volumetric Rates



Volumetric water rate per thousand gallons for in-city customers:

Current Rate	Preliminary New Rate	Difference
\$3.86	\$4.14	\$0.28

Volumetric wastewater rate per thousand gallons for in-city customers:

Current Rate	Preliminary New Rate	Difference
\$2.81	\$3.11	\$0.30

Note: Residential properties are charged based on the winter average for wastewater

Drainage Fund Summary



	BUDGETED FY 2018	PROJECTED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022
TOTAL BEG. WORKING CAPITAL	2,032,304	1,512,822	1,714,134	1,474,819	448,087
FUND REVENUES					
Drainage Fees	950,880	956,760	962,640	968,520	974,400
Penalties/Misc	5,000	9,568	9,626	9,685	9,744
Interest Income	6,000	6,120	6,242	6,367	6,495
TOTAL OPERATING REVENUES	961,880	972,448	978,509	984,572	990,639
FUND EXPENSES					
Drainage Operations	460,591	492,690	509,934	527,782	546,254
Stormwater Management	113,383	118,550	122,699	126,994	131,439
IS GIS	20,456	21,501	21,931	22,370	22,817
Non-Departmental	6,511	6,525	6,753	6,990	7,234
Compensation Adjustment	5,847	6,200	0	0	0
Debt Service	124,574	125,670	131,506	127,169	0
Interfund loan repayment	0	0	0	0	0
TOTAL OPERATING EXPENSES	731,362	771,136	792,824	811,304	707,744
NET REVENUE	230,518	201,312	185,685	173,268	282,894
CAPITAL EXPENDITURES					
Vehicle/Equipment Replacement	250,000	0	0	0	0
Drainage CIP Projects	0	0	425,000	1,200,000	0
Update Drainage Master Plan	500,000	0	0	0	0
TOTAL EXPENDITURES	1,481,362	771,136	1,217,824	2,011,304	707,744
Addition to Working Capital / (Use of Working Capital)	(519,482)	201,312	(239,315)	(1,026,732)	282,894
ENDING WORKING CAPITAL	1,512,822	1,714,134	1,474,819	448,087	730,982
Required Coverage Ratio (25% of debt service)	31,144	31,418	32,877	31,792	0
ENDING AVAILABLE WORKING CAPITAL	1,481,679	1,682,716	1,441,942	416,295	730,982
Days of Working Capital	755	811	679	202	377

FY 2019 Focus:
completing the
Drainage Master Plan

FY 2019 I&S
Tax Rate:
\$0.017036

- General obligation debt paid off in FY 2028
- Now setting aside General Fund cash each year for future fire engine/truck replacements to avoid future debt issuance

Summary by Fund



FY 2019 Proposed	General Fund	Utility Fund	Drainage Fund	Debt Service Fund
Operating Revenues	\$24,110,961	\$16,405,605	\$972,448	\$1,859,940
Operating Expenditures	\$24,044,488	\$16,405,604	\$771,136	\$1,859,940

Highlights: Other Funding Sources



Other Operating Budgets:

- Colleyville Crime Control & Prevention District (CCCPD) Fund
- Colleyville Economic Development Corporation (CEDC) Fund

Special Revenue Funds & Capital Projects Funds:

- Funds appropriated by Council as Boards, Committees, or staff recommend expenditures
- Use on capital projects is reflected in the 5-Year CIP

Year-end Budget Amendment



Year-end Budget Amendment: 1st reading on September 4th

- Transfer balance of additional General Fund revenues over expenditures to the Capital Projects Fund for future CIP projects
- Transfer balance of additional Utility Fund revenues over expenditures to the Utility Capital Projects Fund for future CIP projects
- Establish a Drainage Capital Projects Fund by transferring over excess fund balance in the Drainage Operating Fund

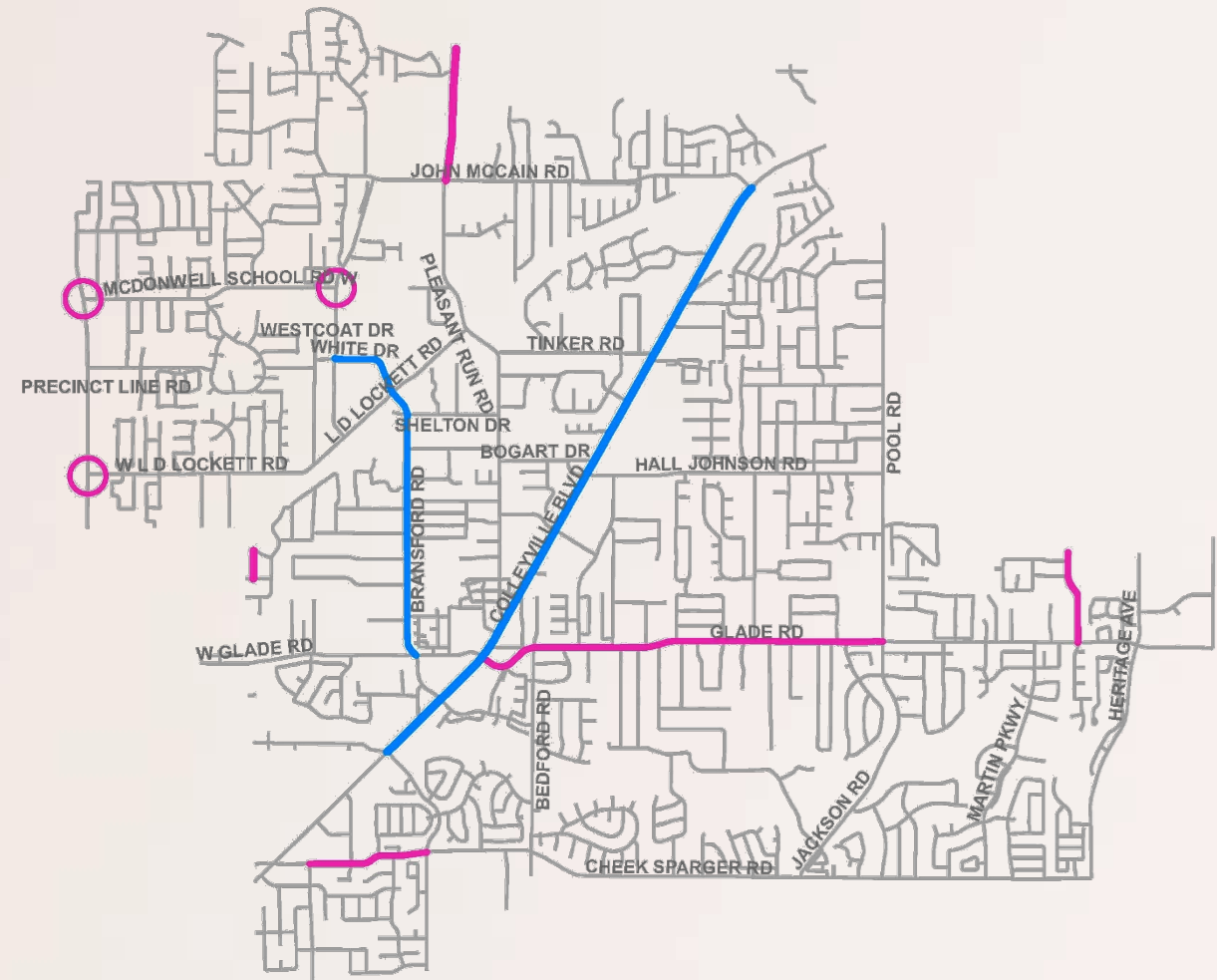
Capital Improvement Plan



Proposed Projects 2019



STREET PROJECTS 2019	
Bransford Road Rehabilitation (Glade to LD Lockett) County	\$706,000
Cheek-Sparger (San Bar to Brown Trail)	\$2,085,395
Glade Road (PH2 Manning to Pool) ROW Acquisition	\$200,000
L.D. Lockett Road Right Turn Lane - Design	\$25,000
McDonwell School Road Right Turn Lane - Design	\$25,000
McDonwell School Road and Westcoat Drive Roundabout (ROW Acquisition)	\$250,000
Roberts Road (Glade to Grapevine City Limits) Design	\$354,000
Roberts Road (Glade to Grapevine City Limits) ROW Acquisition	\$500,000
SH26 Lighting	\$3,000,000
SH26 Medians and ROW	\$4,000,000
Street Maintenance Program	\$500,000
TOTAL STREET PROJECTS	\$11,645,395



Proposed Projects 2019



UTILITY PROJECTS 2019	
Bransford Water Tank Rehabilitation - Design	\$80,000
LD Lockett Pump Station Backup Generator	\$140,000
Pleasant Run Waterline (John McCain North to Bear Creek) Design	\$105,000
Water Project 7: Demolish Overland Trail Pump Station	\$130,000
Water Project 10: Apple Valley Subdivision , Rustic Oaks Subdivisions, and Bills Lane Water Lines Design	\$70,000
Storm Drainage Master Plan	\$500,000
TOTAL UTILITY PROJECTS	\$1,025,000

OTHER PROJECTS 2019	
City Hall Backup Generator	\$181,000
City Hall/Library HVAC Replacement	\$327,600
Library Renovations	\$315,516
Plaza at City Hall	\$1,750,000
Colleyville Center Replacement of Palladium Windows/Patio	\$280,000
Webb House Repairs	\$265,000
TOTAL OTHER PROJECTS	\$3,119,116

TOTAL STREET PROJECTS	\$11,645,395
TOTAL UTILITY PROJECTS	\$1,025,000
TOTAL OTHER PROJECTS	\$3,119,116
TOTAL COMBINED 2019 PROJECTED COSTS	\$15,789,511

Key Accomplishments



- Proposed the effective tax rate
- Provides a balanced budget
- Demonstrates responsible fiscal management with corporate-like efficiency
- Expands public safety services
- Maintains current overall utility base rates for 1-inch residential meters, while providing additional funding for utility CIP projects
- Includes investment in and replacement of the City's infrastructure
- Furthers beautification efforts throughout the community

Next Steps: Meeting Dates



August 2018							August		
Su	M	Tu	W	Th	F	Sa			
			1	2	3	4	3-Aug	City Manager's proposed budget distributed to City Council	City Manager's Office
5	6	7	8	9	10	11	7-Aug	Worksession- Presentation of the Proposed Budget	City Council
12	13	14	15	16	17	18		Submission of certified appraisal roll & collection rate	
19	20	21	22	23	24	25		Submission of effective and rollback tax calculations	
26	27	28	29	30	31			2nd Reading of CCCPD budget - approval by the governing body	
								Approval of a proposed tax rate (for public hearings & notices)	
							14-Aug	Colleyville Eco. Dev. Corporation (CEDC) Budget Worksession	CEDC Board
							16-Aug	Publish Combined Notice of Effective and Rollback Tax Rate	City Manager's Office
								Publish Notice of Budget Public Hearing	
							28-Aug	Colleyville Economic Development Corporation meeting	CEDC Board
								- Adoption of Budget, EDCIP, and Annual Activity Report	

Next Steps: Meeting Dates



September 2018							September		
Su	M	Tu	W	Th	F	Sa			
						1	4-Sep	Presentation of the CEDC annual activity report	City Council
2	3	4	5	6	7	8		1st reading of budget ordinance and budget public hearing	
9	10	11	12	13	14	15		1st reading of tax rate ordinance (2nd public hearing, if needed)	
16	17	18	19	20	21	22		1st reading of CEDC budget ordinance	
23	24	25	26	27	28	29		1st reading of current FY year-end budget amendment	
30								1st reading of ordinance for any fee changes (if needed)	
								1st reading of ordinance for utility base rate changes (if needed)	
								Resolution adopting the EDCIP	
							18-Sep	2nd reading of budget ordinance (official adoption)	City Council
								2nd reading of tax rate ordinance (official adoption)	
								2nd reading of CEDC budget ordinance	
								2nd reading of current FY year-end budget amendment	
								2nd reading of ordinance for any fee changes (if needed)	
								2nd reading of ordinance for utility base rate changes (if needed)	
								Resolution adopting the 5-Year CIP	

Questions and Discussion

Citizens can view the Proposed FY 2019 Proposed Budget
at www.colleyville.com.

GENERAL FUND			FY 2018 BUDGET	FY 2019 PROPOSED
REVENUE				
10000	5101	CURRENT TAXES	\$ 14,242,575.00	\$ 14,242,575.00
10000	5102	DELINQUENT TAXES	\$ 25,000.00	\$ 25,000.00
10000	5103	PENALTY & INTEREST	\$ 55,000.00	\$ 55,000.00
10000	5201	ONCOR ELECTRIC DELIVERY	\$ 885,000.00	\$ 890,000.00
10000	5202	TRI-COUNTY ELECTRIC	\$ 100,000.00	\$ 105,000.00
10000	5203	ATMOS ENERGY	\$ 325,000.00	\$ 350,000.00
10000	5204	AT&T SERVICES	\$ 60,000.00	\$ 60,000.00
10000	5205	VERIZON/OTHERS	\$ 65,000.00	\$ 65,000.00
10000	5206	GARBAGE/RECYCLING	\$ 160,000.00	\$ 160,000.00
10000	5207	CABLE TV	\$ 475,000.00	\$ 475,000.00
10000	5301	SALES TAX	\$ 3,700,000.00	\$ 3,903,292.00
10000	5302	MIXED BEVERAGE TAX	\$ 100,000.00	\$ 105,000.00
10000	5411	BUILDING	\$ 625,000.00	\$ 625,000.00
10000	5412	PLUMBING	\$ 72,000.00	\$ 57,600.00
10000	5413	MECHANICAL PERMIT	\$ 48,000.00	\$ 48,000.00
10000	5414	ELECTRICAL	\$ 51,000.00	\$ 57,600.00
10000	5416	CITY LICENSE	\$ 26,000.00	\$ 46,000.00
10000	5417	BUILDING PLAN REVIEW FEE	\$ 88,000.00	\$ 88,000.00
10000	5418	NEW BUSINESS	\$ 7,400.00	\$ 7,200.00
10000	5420	SIGN PERMITS	\$ 8,000.00	\$ 8,000.00
10000	5421	FENCE PERMITS	\$ 15,000.00	\$ 15,000.00
10000	5423	FIRE PERMIT FEES	\$ 8,000.00	\$ 8,000.00
10000	5424	IRRIGATION PERMITS	\$ 20,000.00	\$ 15,000.00
10000	5425	GAS & OIL WELL PERMIT FEE	\$ -	\$ -
10000	5511	RE-ZONING	\$ 9,000.00	\$ 11,000.00
10000	5512	PLAT FEE	\$ 7,200.00	\$ 7,500.00
10000	5514	BOARD OF ADJUSTMENT	\$ 2,000.00	\$ 2,000.00
10000	5611	FINES-BUDGETED	\$ 850,000.00	\$ 750,000.00
10000	5612	ALARM FEES	\$ 53,000.00	\$ 55,000.00
10000	5630	LIBRARY FINES	\$ 17,460.00	\$ 17,604.00
10000	5711	SALE OF MATERIAL	\$ 100.00	\$ 100.00
10000	5712	WEED MOWING	\$ 7,000.00	\$ 6,000.00
10000	5714	SALE OF SURPLUS PROPERTY	\$ 5,000.00	\$ 5,000.00
10000	5715	SITE PLAN REVIEW FEE	\$ 1,000.00	\$ 2,000.00
10000	5716	EARNED INTEREST	\$ 45,000.00	\$ 55,000.00
10000	5719	MISCELLANEOUS	\$ 60,000.00	\$ 60,000.00
10000	5721	AMBULANCE	\$ 320,000.00	\$ 345,000.00
10000	5722	RECREATION PROGRAM	\$ 193,500.00	\$ 195,000.00
10000	5730	LANDSCAPING PLAN FEE	\$ -	\$ 1,000.00
10000	5759	CREDIT CARD FEE REVENUE	\$ -	\$ 16,000.00
10000	5811	ENGINEERING-INSPECTION	\$ 20,000.00	\$ 15,000.00
10000	5813	MATERIALS TESTING FEE	\$ 10,000.00	\$ 8,000.00
10000	5826	KELLER COURT	\$ 260,538.00	\$ 260,538.00
10000	5828	SRO REIMBURSEMENT	\$ 98,996.00	\$ 103,945.00

10000	5832	ANTENNA LEASES	\$	90,000.00	\$	90,000.00
10000	5845	LOT DRAINAGE INSPECTION	\$	15,000.00	\$	17,000.00
10000	5855	FIELD USE FEE	\$	21,500.00	\$	21,500.00
10000	5872	TRANSFER FROM UTILITY FUND	\$	196,920.00	\$	226,117.00
10000	5873	COLLEYVILLE CENTER REVENUES	\$	240,000.00	\$	230,000.00
10000	5874	NON RESIDENT FEE - PARKS	\$	40,000.00	\$	40,000.00
10000	5892	TRANSFER IN - FM TIF	\$	210,377.00	\$	159,390.00

TOTAL	GENERAL FUND REVENUE			\$ 23,934,566.00	\$ 24,110,961.00
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EXPENDITURES

11010 COUNCIL

11010	6204	TRAVEL	\$	19,775.00	\$	19,775.00
11010	6209	DUES & SUBSCRIPTIONS	\$	9,611.00	\$	9,551.00
11010	6226	MISC. CONTRACTUAL SERVICES	\$	26,240.00	\$	29,750.00
11010	6293	COMMITTEE EXPENSE	\$	-	\$	-
11010	6294	COUNCIL EXPENSES	\$	10,870.00	\$	10,980.00
11010	6298	COUNCIL CONTINGENCY	\$	120,000.00	\$	120,000.00
11010	6301	OFFICE SUPPLIES	\$	-	\$	-
11010	6308	PRINTING	\$	10,200.00	\$	10,150.00
11010	6323	COUNCIL SUPPLIES	\$	9,745.00	\$	9,745.00

TOTAL	COUNCIL			\$ 206,441.00	\$ 209,951.00
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11110 ADMINISTRATION

11110	6101	SALARIES	\$	533,808.00	\$	431,107.00
11110	6102	TEMPORARY HELP	\$	-	\$	24,960.00
11110	6105	SALARY SAVINGS	\$	(11,092.00)	\$	(13,098.00)
11110	6141	FICA EXPENSE	\$	35,232.00	\$	34,145.00
11110	6142	GROUP HEALTH INSURANCE	\$	48,371.00	\$	36,291.00
11110	6143	WORKERS' COMPENSATION	\$	1,158.00	\$	1,855.00
11110	6145	UNEMPLOYMENT COMPENSATION	\$	1,035.00	\$	1,242.00
11110	6146	RETIREMENT	\$	49,940.00	\$	38,871.00
11110	6148	LONGEVITY PAY	\$	1,915.00	\$	559.00
11110	6152	ACCRUED LEAVE PAY	\$	18,869.00	\$	-
11110	6204	TRAVEL	\$	7,500.00	\$	7,500.00
11110	6206	TRAINING	\$	9,650.00	\$	9,395.00
11110	6207	PRE-EMPLOYMENT	\$	-	\$	100.00
11110	6209	DUES & SUBSCRIPTIONS	\$	5,220.00	\$	6,650.00
11110	6226	MISC. CONTRACTUAL SERVICES	\$	34,050.00	\$	32,050.00
11110	6298	COUNCIL CONTINGENCY	\$	-	\$	-
11110	6301	OFFICE SUPPLIES	\$	875.00	\$	1,000.00
11110	6302	POSTAGE	\$	-	\$	-
11110	6303	OPERATING SUPPLIES	\$	1,000.00	\$	1,100.00
11110	6305	UNIFORMS	\$	-	\$	400.00
11110	6308	PRINTING	\$	300.00	\$	400.00

TOTAL	ADMINISTRATION			\$ 737,831.00	\$ 614,527.00
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11210 BUILDING INSPECTION

11210	6101	SALARIES	\$	304,335.00	\$	301,925.00
11210	6105	SALARY SAVINGS	\$	(6,131.00)	\$	(6,097.00)
11210	6139	OVERTIME	\$	1,442.00	\$	1,442.00
11210	6141	FICA EXPENSE	\$	23,453.00	\$	23,319.00
11210	6142	GROUP HEALTH INSURANCE	\$	47,771.00	\$	59,485.00
11210	6143	WORKERS' COMPENSATION	\$	959.00	\$	2,217.00
11210	6145	UNEMPLOYMENT COMPENSATION	\$	1,035.00	\$	1,035.00
11210	6146	RETIREMENT	\$	27,607.00	\$	27,450.00
11210	6148	LONGEVITY PAY	\$	795.00	\$	1,465.00
11210	6204	TRAVEL	\$	1,500.00	\$	1,500.00
11210	6206	TRAINING	\$	5,425.00	\$	5,425.00
11210	6207	PRE-EMPLOYMENT	\$	-	\$	-
11210	6209	DUES & SUBSCRIPTIONS	\$	1,724.00	\$	1,724.00
11210	6225	COMPUTER SERVICES	\$	-	\$	-
11210	6226	MISC. CONTRACTUAL SERVICES	\$	5,000.00	\$	5,000.00
11210	6240	CELL PHONES	\$	888.00	\$	888.00
11210	6261	VEHICLE MAINTENANCE	\$	3,000.00	\$	3,000.00
11210	6262	GAS AND OIL	\$	3,000.00	\$	3,000.00
11210	6301	OFFICE SUPPLIES	\$	678.00	\$	678.00
11210	6302	POSTAGE	\$	-	\$	-
11210	6303	OPERATING SUPPLIES	\$	265.00	\$	265.00
11210	6305	UNIFORMS	\$	1,220.00	\$	1,220.00
11210	6308	PRINTING	\$	920.00	\$	920.00
11210	6312	COMPUTER SUPPLIES	\$	-	\$	-
11210	6313	SMALL TOOLS	\$	250.00	\$	250.00
11210	6326	SAFETY EQUIPMENT/SUPPLIES	\$	750.00	\$	750.00
11210	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
11210	6650	MOTOR VEHICLES	\$	-	\$	-

TOTAL	BUILDING INSPECTION		\$	425,886.00	\$	436,861.00
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11310 ECONOMIC DEVELOPMENT

11310	6101	SALARIES	\$	141,604.00	\$	124,240.00
11310	6105	SALARY SAVINGS	\$	(2,832.00)	\$	(2,487.00)
11310	6141	FICA EXPENSE	\$	8,698.00	\$	8,698.00
11310	6142	GROUP HEALTH INSURANCE	\$	9,554.00	\$	11,897.00
11310	6143	WORKERS' COMPENSATION	\$	296.00	\$	519.00
11310	6145	UNEMPLOYMENT COMPENSATION	\$	207.00	\$	207.00
11310	6146	RETIREMENT	\$	12,751.00	\$	11,197.00
11310	6148	LONGEVITY PAY	\$	-	\$	104.00
11310	6204	TRAVEL	\$	15,300.00	\$	12,900.00
11310	6206	TRAINING	\$	2,700.00	\$	2,700.00
11310	6207	PRE-EMPLOYMENT	\$	-	\$	-
11310	6209	DUES & SUBSCRIPTIONS	\$	3,210.00	\$	3,210.00
11310	6226	MISC. CONTRACTUAL SERVICES	\$	15,780.00	\$	18,180.00
11310	6236	ADVERTISING	\$	5,350.00	\$	4,350.00
11310	6246	OFFICE EQUIP & MAINTENANCE	\$	-	\$	-

11310	6301	OFFICE SUPPLIES	\$	650.00	\$	650.00
11310	6302	POSTAGE	\$	-	\$	-
11310	6303	OPERATING SUPPLIES	\$	550.00	\$	550.00
11310	6305	UNIFORMS	\$	-	\$	-
11310	6308	PRINTING	\$	235.00	\$	1,235.00
11310	6312	COMPUTER SUPPLIES	\$	-	\$	-
11310	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
TOTAL ECONOMIC DEVELOPMENT			\$	214,053.00	\$	198,150.00
11410 CITY SECRETARY						
11410	6101	SALARIES	\$	151,665.00	\$	100,583.00
11410	6105	SALARY SAVINGS	\$	(3,150.00)	\$	(2,125.00)
11410	6141	FICA EXPENSE	\$	12,050.00	\$	8,129.00
11410	6142	GROUP HEALTH INSURANCE	\$	19,108.00	\$	11,897.00
11410	6143	WORKERS' COMPENSATION	\$	329.00	\$	444.00
11410	6145	UNEMPLOYMENT COMPENSATION	\$	414.00	\$	414.00
11410	6146	RETIREMENT	\$	14,185.00	\$	9,569.00
11410	6148	LONGEVITY PAY	\$	3,000.00	\$	1,898.00
11410	6152	ACCRUED LEAVE PAY	\$	2,849.00	\$	3,778.00
11410	6204	TRAVEL	\$	1,040.00	\$	1,200.00
11410	6206	TRAINING	\$	2,650.00	\$	3,430.00
11410	6207	PRE-EMPLOYMENT	\$	-	\$	-
11410	6208	ORGANIZATIONAL DEVELOPMENT	\$	-	\$	-
11410	6209	DUES & SUBSCRIPTIONS	\$	285.00	\$	177.00
11410	6215	ELECTION EXPENSES	\$	7,095.00	\$	7,945.00
11410	6226	MISC. CONTRACTUAL SERVICES	\$	6,700.00	\$	6,400.00
11410	6231	LEGAL ADVERTISING	\$	3,500.00	\$	3,000.00
11410	6237	CODIFICATION	\$	4,235.00	\$	3,750.00
11410	6245	EQUIPMENT RENTAL	\$	3,000.00	\$	2,920.00
11410	6293	COMMITTEE EXPENSE	\$	1,546.00	\$	1,150.00
11410	6295	SPECIAL PROJ/CONTRIBUTION	\$	800.00	\$	800.00
11410	6301	OFFICE SUPPLIES	\$	300.00	\$	300.00
11410	6302	POSTAGE	\$	700.00	\$	700.00
11410	6303	OPERATING SUPPLIES	\$	1,805.00	\$	1,805.00
11410	6308	PRINTING	\$	47.00	\$	47.00
TOTAL CITY SECRETARY			\$	234,153.00	\$	168,211.00
11510 FINANCE						
11510	6101	SALARIES	\$	295,356.00	\$	308,402.00
11510	6102	TEMPORARY HELP	\$	-	\$	-
11510	6105	SALARY SAVINGS	\$	(6,065.00)	\$	(6,826.00)
11510	6139	OVERTIME	\$	487.00	\$	487.00
11510	6141	FICA EXPENSE	\$	23,196.00	\$	26,109.00
11510	6142	GROUP HEALTH INSURANCE	\$	38,216.00	\$	47,588.00
11510	6143	WORKERS' COMPENSATION	\$	633.00	\$	1,426.00
11510	6145	UNEMPLOYMENT COMPENSATION	\$	828.00	\$	828.00
11510	6146	RETIREMENT	\$	27,305.00	\$	30,734.00

11510	6148	LONGEVITY PAY	\$	2,715.00	\$	3,020.00
11510	6152	ACCRUED LEAVE PAY	\$	4,668.00	\$	29,393.00
11510	6204	TRAVEL	\$	4,400.00	\$	4,300.00
11510	6206	TRAINING	\$	10,750.00	\$	9,250.00
11510	6207	PRE-EMPLOYMENT	\$	-	\$	-
11510	6209	DUES & SUBSCRIPTIONS	\$	1,184.00	\$	2,034.00
11510	6221	AUDIT	\$	14,523.00	\$	19,666.00
11510	6222	TAX COLLECTION/ASSESSING	\$	118,447.00	\$	118,447.00
11510	6225	COMPUTER SERVICES	\$	-	\$	-
11510	6231	LEGAL ADVERTISING	\$	179.00	\$	179.00
11510	6233	BANK SERVICE CHARGES	\$	3,000.00	\$	3,000.00
11510	6301	OFFICE SUPPLIES	\$	1,469.00	\$	1,469.00
11510	6302	POSTAGE	\$	-	\$	100.00
11510	6303	OPERATING SUPPLIES	\$	2,303.00	\$	2,028.00
11510	6308	PRINTING	\$	1,500.00	\$	1,875.00
11510	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
TOTAL	FINANCE		\$	545,094.00	\$	603,509.00
11610	LEGAL					
11610	6216	LEGAL COUNCIL & SERVICES	\$	210,000.00	\$	220,000.00
TOTAL	LEGAL		\$	210,000.00	\$	220,000.00
11710	LIBRARY					
11710	6101	SALARIES	\$	387,441.00	\$	344,417.00
11710	6102	TEMPORARY HELP	\$	1,500.00	\$	1,500.00
11710	6105	SALARY SAVINGS	\$	(7,950.00)	\$	(7,054.00)
11710	6139	OVERTIME	\$	-	\$	-
11710	6141	FICA EXPENSE	\$	28,788.00	\$	25,062.00
11710	6142	GROUP HEALTH INSURANCE	\$	47,771.00	\$	47,588.00
11710	6143	WORKERS' COMPENSATION	\$	899.00	\$	810.00
11710	6145	UNEMPLOYMENT COMPENSATION	\$	1,656.00	\$	1,242.00
11710	6146	RETIREMENT	\$	35,661.00	\$	31,760.00
11710	6148	LONGEVITY PAY	\$	2,749.00	\$	2,209.00
11710	6152	ACCRUED LEAVE PAY	\$	5,827.00	\$	6,060.00
11710	6204	TRAVEL	\$	2,750.00	\$	2,750.00
11710	6206	TRAINING	\$	4,100.00	\$	4,100.00
11710	6207	PRE-EMPLOYMENT	\$	245.00	\$	245.00
11710	6209	DUES & SUBSCRIPTIONS	\$	1,467.00	\$	1,498.00
11710	6226	MISC. CONTRACTUAL SERVICES	\$	30,682.00	\$	32,065.00
11710	6246	OFFICE EQUIP & MAINTENANCE	\$	591.00	\$	615.00
11710	6265	LIBRARY PROGRAMS	\$	-	\$	46,300.00
11710	6301	OFFICE SUPPLIES	\$	2,500.00	\$	2,500.00
11710	6302	POSTAGE	\$	120.00	\$	120.00
11710	6303	OPERATING SUPPLIES	\$	6,551.00	\$	6,675.00
11710	6308	PRINTING	\$	500.00	\$	500.00
11710	6312	COMPUTER SUPPLIES	\$	-	\$	-
11710	6332	BOOKS-FICTION-ADULT	\$	-	\$	-

11710	6334	BOOKS-NONFICTION-ADULT	\$	-	\$	-
11710	6337	BOOKS-FICTION-YOUTH	\$	-	\$	-
11710	6339	BOOKS-NONFICTION-YOUTH	\$	-	\$	-
11710	6353	BOOKS-FICTION-YOUNG ADULT	\$	-	\$	-
TOTAL	LIBRARY		\$	553,848.00	\$	550,962.00
11810 ENG PROF SVCS						
11810	6101	SALARIES	\$	244,090.00	\$	244,634.00
11810	6105	SALARY SAVINGS	\$	(5,133.00)	\$	(5,158.00)
11810	6139	OVERTIME	\$	7,134.00	\$	7,134.00
11810	6141	FICA EXPENSE	\$	19,571.00	\$	19,248.00
11810	6142	GROUP HEALTH INSURANCE	\$	26,274.00	\$	32,717.00
11810	6143	WORKERS' COMPENSATION	\$	753.00	\$	734.00
11810	6145	UNEMPLOYMENT COMPENSATION	\$	569.00	\$	569.00
11810	6146	RETIREMENT	\$	23,114.00	\$	22,675.00
11810	6148	LONGEVITY PAY	\$	1,052.00	\$	50.00
11810	6152	ACCRUED LEAVE PAY	\$	4,393.00	\$	-
11810	6204	TRAVEL	\$	2,500.00	\$	2,500.00
11810	6206	TRAINING	\$	8,490.00	\$	8,490.00
11810	6207	PRE-EMPLOYMENT	\$	-	\$	-
11810	6209	DUES & SUBSCRIPTIONS	\$	4,189.00	\$	4,189.00
11810	6223	ENGINEERING SERVICES	\$	28,938.00	\$	27,805.00
11810	6225	COMPUTER SERVICES	\$	3,200.00	\$	3,200.00
11810	6226	MISC. CONTRACTUAL SERVICES	\$	61,635.00	\$	61,635.00
11810	6231	LEGAL ADVERTISING	\$	250.00	\$	250.00
11810	6235	FILING FEE	\$	500.00	\$	500.00
11810	6261	VEHICLE MAINTENANCE	\$	2,250.00	\$	2,250.00
11810	6262	GAS AND OIL	\$	6,300.00	\$	6,300.00
11810	6301	OFFICE SUPPLIES	\$	1,250.00	\$	1,250.00
11810	6302	POSTAGE	\$	-	\$	-
11810	6303	OPERATING SUPPLIES	\$	750.00	\$	750.00
11810	6305	UNIFORMS	\$	750.00	\$	750.00
11810	6308	PRINTING	\$	380.00	\$	380.00
11810	6313	SMALL TOOLS	\$	1,150.00	\$	1,150.00
11810	6326	SAFETY EQUIPMENT/SUPPLIES	\$	450.00	\$	450.00
11810	6327	MOSQUITO CONTROL	\$	25,000.00	\$	25,000.00
11810	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
11810	6620	BUILDINGS	\$	-	\$	-
TOTAL	ENG PROF SVCS		\$	469,799.00	\$	469,452.00
11910 COMM DEV P&Z						
11910	6101	SALARIES	\$	285,759.00	\$	293,885.00
11910	6102	TEMPORARY HELP	\$	-	\$	-
11910	6105	SALARY SAVINGS	\$	(5,718.00)	\$	(5,992.00)
11910	6139	OVERTIME	\$	-	\$	-
11910	6141	FICA EXPENSE	\$	21,870.00	\$	22,921.00
11910	6142	GROUP HEALTH INSURANCE	\$	38,216.00	\$	47,588.00

11910	6143	WORKERS' COMPENSATION	\$	757.00	\$	1,582.00
11910	6145	UNEMPLOYMENT COMPENSATION	\$	828.00	\$	828.00
11910	6146	RETIREMENT	\$	25,743.00	\$	26,981.00
11910	6148	LONGEVITY PAY	\$	125.00	\$	480.00
11910	6204	TRAVEL	\$	2,000.00	\$	2,000.00
11910	6206	TRAINING	\$	4,000.00	\$	4,000.00
11910	6207	PRE-EMPLOYMENT	\$	-	\$	-
11910	6209	DUES & SUBSCRIPTIONS	\$	1,400.00	\$	1,400.00
11910	6226	MISC. CONTRACTUAL SERVICES	\$	50,000.00	\$	-
11910	6231	LEGAL ADVERTISING	\$	1,200.00	\$	1,200.00
11910	6235	FILING FEE	\$	690.00	\$	690.00
11910	6246	OFFICE EQUIP & MAINTENANCE	\$	-	\$	-
11910	6261	VEHICLE MAINTENANCE & REPAIRS	\$	-	\$	-
11910	6282	COMMISSION EXPENSES	\$	1,500.00	\$	1,500.00
11910	6301	OFFICE SUPPLIES	\$	425.00	\$	425.00
11910	6302	POSTAGE	\$	-	\$	-
11910	6303	OPERATING SUPPLIES	\$	514.00	\$	1,014.00
11910	6305	UNIFORMS	\$	300.00	\$	300.00
11910	6308	PRINTING	\$	1,875.00	\$	1,375.00
11910	6805	TRANSFER TO CAPITAL PROJECTS	\$	-	\$	-
TOTAL COMM DEV P&Z			\$	431,484.00	\$	402,177.00

12210 FIRE ADMINISTRATION

12210	6101	SALARIES	\$	179,739.00	\$	157,754.00
12210	6102	TEMPORARY HELP	\$	-	\$	-
12210	6105	SALARY SAVINGS	\$	(3,831.00)	\$	(3,982.00)
12210	6139	OVERTIME	\$	564.00	\$	564.00
12210	6141	FICA EXPENSE	\$	12,750.00	\$	10,196.00
12210	6142	GROUP HEALTH INSURANCE	\$	19,108.00	\$	11,897.00
12210	6143	WORKERS' COMPENSATION	\$	2,393.00	\$	5,997.00
12210	6145	UNEMPLOYMENT COMPENSATION	\$	414.00	\$	311.00
12210	6146	RETIREMENT	\$	17,249.00	\$	17,931.00
12210	6147	INCENTIVE PAY	\$	1,500.00	\$	900.00
12210	6148	LONGEVITY PAY	\$	1,798.00	\$	480.00
12210	6152	ACCRUED LEAVE PAY	\$	7,950.00	\$	39,422.00
12210	6204	TRAVEL	\$	3,000.00	\$	3,000.00
12210	6206	TRAINING	\$	260.00	\$	260.00
12210	6207	PRE-EMPLOYMENT	\$	-	\$	-
12210	6209	DUES & SUBSCRIPTIONS	\$	5,125.00	\$	5,125.00
12210	6226	MISC. CONTRACTUAL SERVICES	\$	5,000.00	\$	5,000.00
12210	6229	COMMUNITY RELATIONS	\$	-	\$	-
12210	6231	LEGAL ADVERTISING	\$	-	\$	-
12210	6236	ADVERTISING	\$	-	\$	-
12210	6240	CELL PHONES	\$	-	\$	-
12210	6245	EQUIPMENT RENTAL	\$	-	\$	-
12210	6261	VEHICLE MAINTENANCE	\$	-	\$	-
12210	6285	BUILDING MAINT & SUPPLIES	\$	-	\$	-
12210	6287	PROPERTY MAINTENANCE	\$	300.00	\$	300.00

12210	6297	VACCINATIONS	\$	445.00	\$	445.00
12210	6301	OFFICE SUPPLIES	\$	700.00	\$	700.00
12210	6302	POSTAGE	\$	414.00	\$	414.00
12210	6303	OPERATING SUPPLIES	\$	2,380.00	\$	2,380.00
12210	6305	UNIFORMS	\$	975.00	\$	975.00
12210	6308	PRINTING	\$	350.00	\$	350.00
12210	6310	EMERGENCY MANAGEMENT SUPPLIES	\$	5,208.00	\$	5,208.00
12210	6312	COMPUTER SUPPLIES	\$	-	\$	-
12210	6314	BUILDING SUPPLIES	\$	7,540.00	\$	7,540.00
12210	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
12210	6805	TRANSFER TO CAPITAL PROJECTS	\$	-	\$	-
TOTAL FIRE ADMINISTRATION			\$	271,331.00	\$	273,167.00
12220 FIRE EMS OPERATIONS						
12220	6101	SALARIES	\$	337,665.00	\$	372,849.00
12220	6105	SALARY SAVINGS	\$	(7,649.00)	\$	(8,446.00)
12220	6139	OVERTIME	\$	21,150.00	\$	21,150.00
12220	6141	FICA EXPENSE	\$	29,257.00	\$	32,309.00
12220	6142	GROUP HEALTH INSURANCE	\$	57,325.00	\$	71,382.00
12220	6143	WORKERS' COMPENSATION	\$	6,183.00	\$	14,145.00
12220	6145	UNEMPLOYMENT COMPENSATION	\$	1,242.00	\$	1,242.00
12220	6146	RETIREMENT	\$	34,439.00	\$	38,031.00
12220	6147	INCENTIVE PAY	\$	2,100.00	\$	2,100.00
12220	6148	LONGEVITY PAY	\$	2,960.00	\$	3,320.00
12220	6149	HOLIDAY PAY	\$	17,580.00	\$	17,580.00
12220	6152	ACCRUED LEAVE PAY	\$	983.00	\$	5,323.00
12220	6204	TRAVEL	\$	-	\$	-
12220	6206	TRAINING	\$	1,960.00	\$	1,960.00
12220	6207	PRE-EMPLOYMENT	\$	-	\$	-
12220	6209	DUES & SUBSCRIPTIONS	\$	2,263.00	\$	2,263.00
12220	6226	MISC. CONTRACTUAL SERVICES	\$	43,165.00	\$	43,165.00
12220	6240	CELL PHONES	\$	504.00	\$	504.00
12220	6261	VEHICLE MAINTENANCE	\$	7,600.00	\$	12,600.00
12220	6262	GAS AND OIL	\$	8,000.00	\$	8,000.00
12220	6284	EQUIPMENT MAINTENANCE	\$	3,500.00	\$	3,500.00
12220	6297	VACCINATIONS	\$	1,605.00	\$	1,605.00
12220	6303	OPERATING SUPPLIES	\$	760.00	\$	760.00
12220	6305	UNIFORMS	\$	2,700.00	\$	2,700.00
12220	6311	EMERGENCY MEDICAL SUPPLIES	\$	38,400.00	\$	42,240.00
12220	6314	BUILDING SUPPLIES	\$	-	\$	-
12220	6326	SAFETY EQUIPMENT/SUPPLIES	\$	400.00	\$	400.00
12220	6360	MINOR OPERATING OUTLAY	\$	9,000.00	\$	9,000.00
TOTAL FIRE EMS OPERATIONS			\$	623,092.00	\$	699,682.00
12230 FIRE OPERATIONS						
12230	6101	SALARIES	\$	2,347,385.00	\$	2,630,874.00
12230	6105	SALARY SAVINGS	\$	(54,828.00)	\$	(56,497.00)

12230	6139	OVERTIME	\$	141,473.00	\$	200,000.00
12230	6141	FICA EXPENSE	\$	207,590.00	\$	232,216.00
12230	6142	GROUP HEALTH INSURANCE	\$	315,286.00	\$	392,602.00
12230	6143	WORKERS' COMPENSATION	\$	44,379.00	\$	51,422.00
12230	6145	UNEMPLOYMENT COMPENSATION	\$	6,831.00	\$	6,831.00
12230	6146	RETIREMENT	\$	246,862.00	\$	281,118.00
12230	6147	INCENTIVE PAY	\$	21,000.00	\$	21,300.00
12230	6148	LONGEVITY PAY	\$	32,505.00	\$	32,958.00
12230	6149	HOLIDAY PAY	\$	96,970.00	\$	96,970.00
12230	6152	ACCRUED LEAVE PAY	\$	102,048.00	\$	139,697.00
12230	6206	TRAINING	\$	23,320.00	\$	23,320.00
12230	6207	PRE-EMPLOYMENT	\$	-	\$	-
12230	6209	DUES & SUBSCRIPTIONS	\$	23,874.00	\$	23,874.00
12230	6213	TUITION REIMBURSEMENT	\$	-	\$	-
12230	6225	COMPUTER SERVICES	\$	-	\$	-
12230	6226	MISC. CONTRACTUAL SERVICES	\$	12,751.00	\$	12,151.00
12230	6232	FIRE EQUIPMENT TESTING	\$	7,510.00	\$	7,510.00
12230	6261	VEHICLE MAINTENANCE	\$	94,700.00	\$	104,500.00
12230	6262	GAS AND OIL	\$	30,000.00	\$	30,000.00
12230	6284	EQUIPMENT MAINTENANCE	\$	20,000.00	\$	20,000.00
12230	6285	BUILDING MAINT & SUPPLIES	\$	-	\$	-
12230	6297	VACCINATIONS	\$	10,165.00	\$	10,165.00
12230	6303	OPERATING SUPPLIES	\$	8,330.00	\$	8,330.00
12230	6304	CHEMICALS	\$	2,700.00	\$	2,700.00
12230	6305	UNIFORMS	\$	14,850.00	\$	14,850.00
12230	6312	COMPUTER SUPPLIES	\$	-	\$	-
12230	6313	SMALL TOOLS	\$	1,350.00	\$	1,350.00
12230	6314	BUILDING SUPPLIES	\$	-	\$	-
12230	6326	SAFETY EQUIPMENT/SUPPLIES	\$	450.00	\$	450.00
12230	6331	GEAR (PROTECTIVE)	\$	44,716.00	\$	44,716.00
12230	6360	MINOR OPERATING OUTLAY	\$	12,821.00	\$	12,821.00
12230	6650	MOTOR VEHICLES	\$	-	\$	-
12230	6809	TRANSFER TO CABLE/CAP EQUIP	\$	26,706.00	\$	26,706.00
TOTAL FIRE OPERATIONS			\$	3,841,744.00	\$	4,372,934.00
12240 FIRE PREV/INVESTIGATIONS						
12240	6101	SALARIES	\$	98,215.00	\$	108,294.00
12240	6105	SALARY SAVINGS	\$	(3,094.00)	\$	(3,514.00)
12240	6139	OVERTIME	\$	1,500.00	\$	1,500.00
12240	6141	FICA EXPENSE	\$	11,833.00	\$	13,443.00
12240	6142	GROUP HEALTH INSURANCE	\$	9,554.00	\$	11,897.00
12240	6143	WORKERS' COMPENSATION	\$	2,540.00	\$	2,894.00
12240	6145	UNEMPLOYMENT COMPENSATION	\$	207.00	\$	207.00
12240	6146	RETIREMENT	\$	13,929.00	\$	15,824.00
12240	6147	INCENTIVE PAY	\$	2,400.00	\$	2,400.00
12240	6148	LONGEVITY PAY	\$	2,000.00	\$	2,000.00
12240	6152	ACCRUED LEAVE PAY	\$	50,571.00	\$	61,527.00
12240	6204	TRAVEL	\$	-	\$	-

12240	6206	TRAINING	\$	3,560.00	\$	3,560.00
12240	6207	PRE-EMPLOYMENT	\$	-	\$	-
12240	6209	DUES & SUBSCRIPTIONS	\$	1,415.00	\$	1,415.00
12240	6261	VEHICLE MAINTENANCE	\$	3,000.00	\$	3,000.00
12240	6262	GAS AND OIL	\$	1,650.00	\$	1,650.00
12240	6297	VACCINATIONS	\$	-	\$	-
12240	6303	OPERATING SUPPLIES	\$	2,138.00	\$	2,138.00
12240	6305	UNIFORMS	\$	975.00	\$	975.00
12240	6306	FIRE PREVENTION	\$	3,800.00	\$	3,800.00
TOTAL FIRE PREV/INVESTIGATION			\$	206,193.00	\$	233,010.00
12310 POLICE ADMINISTRATION						
12310	6101	SALARIES	\$	575,761.00	\$	581,473.00
12310	6102	TEMPORARY HELP	\$	52,103.00	\$	52,103.00
12310	6105	SALARY SAVINGS	\$	(13,460.00)	\$	(13,575.00)
12310	6139	OVERTIME	\$	980.00	\$	980.00
12310	6141	FICA EXPENSE	\$	46,920.00	\$	46,226.00
12310	6142	GROUP HEALTH INSURANCE	\$	76,433.00	\$	83,279.00
12310	6143	WORKERS' COMPENSATION	\$	9,586.00	\$	10,943.00
12310	6145	UNEMPLOYMENT COMPENSATION	\$	1,604.00	\$	1,449.00
12310	6146	RETIREMENT	\$	55,913.00	\$	56,431.00
12310	6147	INCENTIVE PAY	\$	5,400.00	\$	5,400.00
12310	6148	LONGEVITY PAY	\$	5,626.00	\$	4,955.00
12310	6152	ACCRUED LEAVE PAY	\$	33,137.00	\$	33,797.00
12310	6204	TRAVEL	\$	6,650.00	\$	4,000.00
12310	6206	TRAINING	\$	2,750.00	\$	5,900.00
12310	6207	PRE-EMPLOYMENT	\$	3,222.00	\$	3,222.00
12310	6209	DUES & SUBSCRIPTIONS	\$	2,999.00	\$	3,150.00
12310	6213	TUITION REIMBURSEMENT	\$	-	\$	-
12310	6225	COMPUTER SERVICES	\$	-	\$	-
12310	6231	LEGAL ADVERTISING	\$	-	\$	-
12310	6240	CELL PHONES	\$	-	\$	-
12310	6261	VEHICLE MAINTENANCE	\$	2,200.00	\$	700.00
12310	6262	GAS AND OIL	\$	5,456.00	\$	5,456.00
12310	6281	COMMUNICATIONS MAINTENANCE	\$	-	\$	-
12310	6285	BUILDING MAINT & SUPPLIES	\$	-	\$	-
12310	6299	MISCELLANEOUS	\$	-	\$	-
12310	6301	OFFICE SUPPLIES	\$	4,795.00	\$	4,795.00
12310	6302	POSTAGE	\$	-	\$	-
12310	6303	OPERATING SUPPLIES	\$	670.00	\$	670.00
12310	6305	UNIFORMS	\$	-	\$	-
12310	6308	PRINTING	\$	715.00	\$	715.00
12310	6321	FIRE ARMS SUPPLIES	\$	12,554.00	\$	12,554.00
TOTAL POLICE ADMINISTRATION			\$	892,014.00	\$	904,623.00
12320 POLICE ANIMAL CONTROL						
12320	6226	MISC. CONTRACTUAL SERVICES	\$	100,828.00	\$	100,642.00

TOTAL	POLICE ANIMAL CONTROL		\$	100,828.00	\$	100,642.00
12330 POLICE CODE ENFORCEMENT						
12330	6101	SALARIES	\$	43,715.00	\$	48,214.00
12330	6105	SALARY SAVINGS	\$	(931.00)	\$	(1,066.00)
12330	6139	OVERTIME	\$	1,765.00	\$	1,765.00
12330	6141	FICA EXPENSE	\$	3,560.00	\$	4,076.00
12330	6142	GROUP HEALTH INSURANCE	\$	9,554.00	\$	11,897.00
12330	6143	WORKERS' COMPENSATION	\$	217.00	\$	252.00
12330	6145	UNEMPLOYMENT COMPENSATION	\$	207.00	\$	207.00
12330	6146	RETIREMENT	\$	4,190.00	\$	4,798.00
12330	6148	LONGEVITY PAY	\$	1,005.00	\$	1,095.00
12330	6152	ACCRUED LEAVE PAY	\$	51.00	\$	2,211.00
12330	6206	TRAINING	\$	629.00	\$	629.00
12330	6209	DUES & SUBSCRIPTIONS	\$	261.00	\$	261.00
12330	6231	LEGAL ADVERTISING	\$	150.00	\$	150.00
12330	6235	FILING FEE	\$	912.00	\$	912.00
12330	6261	VEHICLE MAINTENANCE	\$	250.00	\$	250.00
12330	6262	GAS AND OIL	\$	2,000.00	\$	2,000.00
12330	6286	MOWING EXPENSE	\$	6,450.00	\$	6,450.00
12330	6302	POSTAGE	\$	-	\$	-
12330	6305	UNIFORMS	\$	310.00	\$	310.00
12330	6308	PRINTING	\$	130.00	\$	130.00
12330	6313	SMALL TOOLS	\$	61.00	\$	61.00
12330	6326	SAFETY EQUIPMENT/SUPPLIES	\$	150.00	\$	150.00
TOTAL	POLICE CODE ENFORCEMENT		\$	74,636.00	\$	84,752.00
12340 POLICE COMMUNICATIONS						
12340	6226	MISC. CONTRACTUAL SERVICES	\$	777,466.00	\$	798,369.00
TOTAL	POLICE COMMUNICATIONS		\$	777,466.00	\$	798,369.00
12350 POLICE COMMUNITY SVCS						
12350	6229	COMMUNITY RELATIONS	\$	4,000.00	\$	4,000.00
12350	6243	SCHOOL CROSSING GUARD	\$	-	\$	-
12350	6261	VEHICLE MAINTENANCE	\$	-	\$	-
12350	6303	OPERATING SUPPLIES	\$	-	\$	-
12350	6308	PRINTING	\$	100.00	\$	100.00
TOTAL	POLICE COMMUNITY SVCS		\$	4,100.00	\$	4,100.00
12360 POLICE CID						
12360	6101	SALARIES	\$	436,390.00	\$	471,164.00
12360	6105	SALARY SAVINGS	\$	(9,292.00)	\$	(9,962.00)
12360	6139	OVERTIME	\$	9,447.00	\$	9,447.00
12360	6141	FICA EXPENSE	\$	35,541.00	\$	38,104.00
12360	6142	GROUP HEALTH INSURANCE	\$	66,879.00	\$	83,279.00

12360	6143	WORKERS' COMPENSATION	\$	8,591.00	\$	9,276.00
12360	6145	UNEMPLOYMENT COMPENSATION	\$	1,449.00	\$	1,449.00
12360	6146	RETIREMENT	\$	41,837.00	\$	44,852.00
12360	6147	INCENTIVE PAY	\$	5,400.00	\$	9,000.00
12360	6148	LONGEVITY PAY	\$	6,408.00	\$	5,803.00
12360	6152	ACCRUED LEAVE PAY	\$	6,952.00	\$	2,668.00
12360	6204	TRAVEL	\$	-	\$	-
12360	6206	TRAINING	\$	2,400.00	\$	3,395.00
12360	6209	DUES & SUBSCRIPTIONS	\$	80.00	\$	150.00
12360	6210	TECHNICAL & SCIENTIFIC	\$	2,500.00	\$	3,100.00
12360	6226	MISC. CONTRACTUAL SERVICES	\$	2,732.00	\$	2,052.00
12360	6261	VEHICLE MAINTENANCE	\$	2,995.00	\$	2,000.00
12360	6262	GAS AND OIL	\$	9,394.00	\$	9,394.00
12360	6299	MISCELLANEOUS	\$	170.00	\$	170.00
12360	6302	POSTAGE	\$	-	\$	-
12360	6303	OPERATING SUPPLIES	\$	-	\$	-
12360	6305	UNIFORMS	\$	-	\$	-
12360	6308	PRINTING	\$	365.00	\$	365.00
12360	6322	CID SUPPLIES	\$	1,710.00	\$	1,710.00
TOTAL	POLICE CID		\$	631,948.00	\$	687,416.00

12370 POLICE PATROL

12370	6101	SALARIES	\$	1,277,799.00	\$	1,305,787.00
12370	6105	SALARY SAVINGS	\$	(27,270.00)	\$	(28,591.00)
12370	6139	OVERTIME	\$	42,492.00	\$	42,492.00
12370	6141	FICA EXPENSE	\$	104,307.00	\$	109,364.00
12370	6142	GROUP HEALTH INSURANCE	\$	191,082.00	\$	226,044.00
12370	6143	WORKERS' COMPENSATION	\$	29,192.00	\$	30,973.00
12370	6145	UNEMPLOYMENT COMPENSATION	\$	4,140.00	\$	3,933.00
12370	6146	RETIREMENT	\$	122,782.00	\$	128,731.00
12370	6147	INCENTIVE PAY	\$	18,000.00	\$	18,000.00
12370	6148	LONGEVITY PAY	\$	12,715.00	\$	11,328.00
12370	6152	ACCRUED LEAVE PAY	\$	12,499.00	\$	51,960.00
12370	6206	TRAINING	\$	15,215.00	\$	16,215.00
12370	6207	PRE-EMPLOYMENT	\$	-	\$	-
12370	6209	DUES & SUBSCRIPTIONS	\$	285.00	\$	285.00
12370	6213	TUITION REIMBURSEMENT	\$	5,000.00	\$	5,000.00
12370	6240	CELL PHONES	\$	-	\$	-
12370	6261	VEHICLE MAINTENANCE	\$	50,000.00	\$	50,000.00
12370	6262	GAS AND OIL	\$	70,236.00	\$	70,236.00
12370	6284	EQUIPMENT MAINTENANCE	\$	1,500.00	\$	1,500.00
12370	6297	VACCINATIONS	\$	450.00	\$	450.00
12370	6299	MISCELLANEOUS	\$	-	\$	-
12370	6303	OPERATING SUPPLIES	\$	1,200.00	\$	1,200.00
12370	6305	UNIFORMS	\$	34,085.00	\$	34,085.00
12370	6308	PRINTING	\$	130.00	\$	130.00
12370	6326	SAFETY EQUIPMENT/SUPPLIES	\$	700.00	\$	-
12370	6360	MINOR OPERATING OUTLAY	\$	-	\$	-

TOTAL	POLICE PATROL		\$ 1,966,539.00	\$ 2,079,122.00
12380 POLICE SRO				
12380	6101	SALARIES	\$ 192,354.00	\$ 204,964.00
12380	6105	SALARY SAVINGS	\$ (4,160.00)	\$ (4,437.00)
12380	6139	OVERTIME	\$ 2,748.00	\$ 2,748.00
12380	6141	FICA EXPENSE	\$ 15,910.00	\$ 16,972.00
12380	6142	GROUP HEALTH INSURANCE	\$ 28,662.00	\$ 35,691.00
12380	6143	WORKERS' COMPENSATION	\$ 4,189.00	\$ 4,488.00
12380	6145	UNEMPLOYMENT COMPENSATION	\$ 621.00	\$ 621.00
12380	6146	RETIREMENT	\$ 18,728.00	\$ 19,978.00
12380	6147	INCENTIVE PAY	\$ 6,000.00	\$ 6,900.00
12380	6148	LONGEVITY PAY	\$ 3,650.00	\$ 3,413.00
12380	6152	ACCRUED LEAVE PAY	\$ 3,225.00	\$ 3,413.00
12380	6206	TRAINING	\$ 3,000.00	\$ 3,000.00
12380	6209	DUES & SUBSCRIPTIONS	\$ 300.00	\$ 300.00
12380	6299	MISCELLANEOUS	\$ -	\$ -
TOTAL	POLICE SRO		\$ 275,227.00	\$ 298,051.00
12390 POLICE WARRANT OFFICER				
12390	6101	SALARIES	\$ 69,503.00	\$ 71,847.00
12390	6105	SALARY SAVINGS	\$ (1,548.00)	\$ (1,598.00)
12390	6139	OVERTIME	\$ 1,780.00	\$ 1,780.00
12390	6141	FICA EXPENSE	\$ 5,920.00	\$ 6,093.00
12390	6142	GROUP HEALTH INSURANCE	\$ 9,554.00	\$ 11,897.00
12390	6143	WORKERS' COMPENSATION	\$ 1,554.00	\$ 1,611.00
12390	6145	UNEMPLOYMENT COMPENSATION	\$ 207.00	\$ 207.00
12390	6146	RETIREMENT	\$ 6,969.00	\$ 7,172.00
12390	6147	INCENTIVE PAY	\$ 1,200.00	\$ 1,200.00
12390	6148	LONGEVITY PAY	\$ 1,695.00	\$ 1,785.00
12390	6152	ACCRUED LEAVE PAY	\$ 3,208.00	\$ 3,029.00
12390	6240	CELL PHONES	\$ 912.00	\$ 912.00
TOTAL	POLICE WARRANT OFFICER		\$ 100,954.00	\$ 105,935.00
13210 PARKS MAINTENANCE				
13210	6101	SALARIES	\$ 331,508.00	\$ 260,353.00
13210	6102	TEMPORARY HELP	\$ -	\$ 12,480.00
13210	6105	SALARY SAVINGS	\$ (7,205.00)	\$ (5,709.00)
13210	6139	OVERTIME	\$ 4,000.00	\$ 4,000.00
13210	6141	FICA EXPENSE	\$ 27,560.00	\$ 23,078.00
13210	6142	GROUP HEALTH INSURANCE	\$ 71,656.00	\$ 77,331.00
13210	6143	WORKERS' COMPENSATION	\$ 7,012.00	\$ 5,893.00
13210	6145	UNEMPLOYMENT COMPENSATION	\$ 1,760.00	\$ 1,553.00
13210	6146	RETIREMENT	\$ 32,442.00	\$ 26,040.00
13210	6148	LONGEVITY PAY	\$ 3,665.00	\$ 3,815.00
13210	6152	ACCRUED LEAVE PAY	\$ 21,092.00	\$ 21,023.00

13210	6204	TRAVEL	\$	2,450.00	\$	2,450.00
13210	6206	TRAINING	\$	2,500.00	\$	2,500.00
13210	6207	PRE-EMPLOYMENT	\$	-	\$	-
13210	6209	DUES & SUBSCRIPTIONS	\$	2,060.00	\$	2,060.00
13210	6213	TUITION REIMBURSEMENT	\$	-	\$	-
13210	6223	ENGINEERING SERVICES	\$	-	\$	-
13210	6225	COMPUTER SERVICES	\$	-	\$	-
13210	6226	MISC. CONTRACTUAL SERVICES	\$	234,392.00	\$	234,392.00
13210	6231	LEGAL ADVERTISING	\$	-	\$	-
13210	6240	CELL PHONES	\$	-	\$	-
13210	6245	EQUIPMENT RENTAL	\$	2,500.00	\$	2,500.00
13210	6261	VEHICLE MAINTENANCE	\$	3,857.00	\$	3,857.00
13210	6262	GAS AND OIL	\$	15,900.00	\$	15,900.00
13210	6284	EQUIPMENT MAINTENANCE	\$	3,500.00	\$	3,500.00
13210	6285	BUILDING MAINT & SUPPLIES	\$	15,151.00	\$	15,151.00
13210	6287	PROPERTY MAINTENANCE	\$	36,704.00	\$	36,704.00
13210	6301	OFFICE SUPPLIES	\$	500.00	\$	500.00
13210	6302	POSTAGE	\$	-	\$	-
13210	6303	OPERATING SUPPLIES	\$	27,250.00	\$	27,250.00
13210	6304	CHEMICALS	\$	9,000.00	\$	9,000.00
13210	6305	UNIFORMS	\$	2,840.00	\$	2,840.00
13210	6308	PRINTING	\$	-	\$	-
13210	6309	LANDSCAPE	\$	44,823.00	\$	44,823.00
13210	6313	SMALL TOOLS	\$	4,500.00	\$	4,500.00
13210	6314	BUILDING SUPPLIES	\$	8,000.00	\$	8,000.00
13210	6326	SAFETY EQUIPMENT/SUPPLIES	\$	2,550.00	\$	2,550.00
13210	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
13210	6645	OPERATING EQUIPMENT	\$	14,000.00	\$	14,000.00
TOTAL PARKS MAINTENANCE			\$	925,967.00	\$	862,334.00
13220 PARKS ATHLETIC FLD MAINT						
13220	6101	SALARIES	\$	192,149.00	\$	207,573.00
13220	6105	SALARY SAVINGS	\$	(3,934.00)	\$	(4,202.00)
13220	6139	OVERTIME	\$	2,500.00	\$	2,500.00
13220	6141	FICA EXPENSE	\$	15,045.00	\$	16,234.00
13220	6142	GROUP HEALTH INSURANCE	\$	42,994.00	\$	53,537.00
13220	6143	WORKERS' COMPENSATION	\$	3,826.00	\$	4,145.00
13220	6145	UNEMPLOYMENT COMPENSATION	\$	1,139.00	\$	1,139.00
13220	6146	RETIREMENT	\$	17,710.00	\$	19,108.00
13220	6148	LONGEVITY PAY	\$	1,650.00	\$	2,123.00
13220	6152	ACCRUED LEAVE PAY	\$	376.00	\$	-
13220	6204	TRAVEL	\$	1,290.00	\$	1,290.00
13220	6206	TRAINING	\$	800.00	\$	800.00
13220	6207	PRE-EMPLOYMENT	\$	-	\$	-
13220	6209	DUES & SUBSCRIPTIONS	\$	350.00	\$	350.00
13220	6226	MISC. CONTRACTUAL SERVICES	\$	-	\$	-
13220	6245	EQUIPMENT RENTAL	\$	5,785.00	\$	5,785.00
13220	6261	VEHICLE MAINTENANCE	\$	1,350.00	\$	1,350.00

13220	6262	GAS AND OIL	\$	2,500.00	\$	2,500.00
13220	6284	EQUIPMENT MAINTENANCE	\$	4,500.00	\$	4,500.00
13220	6285	BUILDING MAINT & SUPPLIES	\$	-	\$	-
13220	6287	PROPERTY MAINTENANCE	\$	37,000.00	\$	37,000.00
13220	6303	OPERATING SUPPLIES	\$	7,000.00	\$	7,000.00
13220	6304	CHEMICALS	\$	23,000.00	\$	23,000.00
13220	6305	UNIFORMS	\$	2,130.00	\$	2,130.00
13220	6309	LANDSCAPE	\$	7,430.00	\$	7,430.00
13220	6313	SMALL TOOLS	\$	2,000.00	\$	2,000.00
13220	6326	SAFETY EQUIPMENT/SUPPLIES	\$	1,506.00	\$	1,506.00
13220	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
13220	6645	OPERATING EQUIPMENT	\$	-	\$	-
TOTAL PARKS ATHLETIC FLD MAINTENANCE			\$	370,096.00	\$	398,798.00
13310 STREETS MAINTENANCE						
13310	6101	SALARIES	\$	383,705.00	\$	399,739.00
13310	6105	SALARY SAVINGS	\$	(8,373.00)	\$	(8,708.00)
13310	6135	STANDBY PAY	\$	3,810.00	\$	3,810.00
13310	6139	OVERTIME	\$	14,864.00	\$	14,864.00
13310	6141	FICA EXPENSE	\$	32,026.00	\$	33,306.00
13310	6142	GROUP HEALTH INSURANCE	\$	79,777.00	\$	99,340.00
13310	6143	WORKERS' COMPENSATION	\$	18,636.00	\$	19,586.00
13310	6145	UNEMPLOYMENT COMPENSATION	\$	1,728.00	\$	1,728.00
13310	6146	RETIREMENT	\$	37,700.00	\$	39,207.00
13310	6147	INCENTIVE PAY	\$	1,200.00	\$	1,200.00
13310	6148	LONGEVITY PAY	\$	6,580.00	\$	7,220.00
13310	6152	ACCRUED LEAVE PAY	\$	8,496.00	\$	8,543.00
13310	6204	TRAVEL	\$	-	\$	-
13310	6206	TRAINING	\$	5,893.00	\$	5,893.00
13310	6207	PRE-EMPLOYMENT	\$	554.00	\$	554.00
13310	6209	DUES & SUBSCRIPTIONS	\$	586.00	\$	586.00
13310	6226	MISC. CONTRACTUAL SERVICES	\$	118,180.00	\$	67,180.00
13310	6242	STREET LIGHTING	\$	227,015.00	\$	292,015.00
13310	6245	EQUIPMENT RENTAL	\$	15,000.00	\$	15,000.00
13310	6261	VEHICLE MAINTENANCE	\$	7,050.00	\$	7,050.00
13310	6262	GAS AND OIL	\$	18,160.00	\$	18,160.00
13310	6284	EQUIPMENT MAINTENANCE	\$	13,890.00	\$	13,890.00
13310	6285	BUILDING MAINT & SUPPLIES	\$	6,327.00	\$	6,327.00
13310	6287	PROPERTY MAINTENANCE	\$	-	\$	-
13310	6301	OFFICE SUPPLIES	\$	500.00	\$	500.00
13310	6303	OPERATING SUPPLIES	\$	-	\$	-
13310	6305	UNIFORMS	\$	5,229.00	\$	5,229.00
13310	6308	PRINTING	\$	58.00	\$	58.00
13310	6313	SMALL TOOLS	\$	1,700.00	\$	1,700.00
13310	6314	BUILDING SUPPLIES	\$	555.00	\$	555.00
13310	6316	STREET MAINTENANCE SUPPLIES	\$	-	\$	-
13310	6317	TRAFFIC CONTROL SIGNS/SIGNALS	\$	23,500.00	\$	30,500.00
13310	6319	STREET RESURFACING	\$	600,000.00	\$	600,000.00

13310	6324	INFRASTRUCTURE REPAIR & MAINT	\$	55,450.00	\$	55,450.00
13310	6326	SAFETY EQUIPMENT/SUPPLIES	\$	2,825.00	\$	2,825.00
13310	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
13310	6805	TRANSFER TO CAPITAL PROJECTS	\$	1,500,000.00	\$	1,500,000.00

TOTAL	STREETS MAINTENANCE		\$	3,182,621.00	\$	3,243,307.00
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13410 RECREATION

13410	6101	SALARIES	\$	176,963.00	\$	209,528.00
13410	6102	TEMPORARY HELP	\$	25,500.00	\$	25,500.00
13410	6105	SALARY SAVINGS	\$	(3,552.00)	\$	(4,208.00)
13410	6141	FICA EXPENSE	\$	15,538.00	\$	18,045.00
13410	6142	GROUP HEALTH INSURANCE	\$	19,108.00	\$	23,794.00
13410	6143	WORKERS' COMPENSATION	\$	424.00	\$	493.00
13410	6145	UNEMPLOYMENT COMPENSATION	\$	1,035.00	\$	828.00
13410	6146	RETIREMENT	\$	15,993.00	\$	17,315.00
13410	6148	LONGEVITY PAY	\$	643.00	\$	860.00
13410	6204	TRAVEL	\$	3,655.00	\$	3,675.00
13410	6206	TRAINING	\$	-	\$	-
13410	6207	PRE-EMPLOYMENT	\$	1,500.00	\$	1,500.00
13410	6209	DUES & SUBSCRIPTIONS	\$	769.00	\$	804.00
13410	6226	MISC. CONTRACTUAL SERVICES	\$	3,500.00	\$	3,500.00
13410	6236	ADVERTISING	\$	1,600.00	\$	1,000.00
13410	6246	OFFICE EQUIP & MAINTENANCE	\$	300.00	\$	300.00
13410	6257	RECREATION PROGRAM INSTRUCTORS	\$	121,000.00	\$	98,545.00
13410	6301	OFFICE SUPPLIES	\$	400.00	\$	400.00
13410	6302	POSTAGE	\$	-	\$	4,000.00
13410	6303	OPERATING SUPPLIES	\$	990.00	\$	990.00
13410	6305	UNIFORMS	\$	1,500.00	\$	1,500.00
13410	6307	RECREATION PROGRAM SUPPLIES	\$	15,200.00	\$	15,200.00
13410	6308	PRINTING	\$	400.00	\$	20,200.00
13410	6328	RECREATION EQUIPMENT	\$	2,500.00	\$	1,700.00

TOTAL	RECREATION		\$	404,966.00	\$	445,469.00
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13420 REC SENIOR CENTER

13420	6101	SALARIES	\$	-	\$	-
13420	6141	FICA EXPENSE	\$	-	\$	-
13420	6142	GROUP HEALTH INSURANCE	\$	-	\$	-
13420	6143	WORKERS' COMPENSATION	\$	-	\$	-
13420	6204	TRAVEL	\$	340.00	\$	350.00
13420	6207	PRE-EMPLOYMENT	\$	100.00	\$	100.00
13420	6209	DUES & SUBSCRIPTIONS	\$	320.00	\$	320.00
13420	6245	EQUIPMENT RENTAL	\$	400.00	\$	400.00
13420	6257	RECREATION PROGRAM INSTRUCTORS	\$	7,051.00	\$	8,091.00
13420	6261	VEHICLE MAINTENANCE	\$	100.00	\$	100.00
13420	6262	GAS AND OIL	\$	450.00	\$	450.00
13420	6284	EQUIPMENT MAINTENANCE	\$	300.00	\$	300.00
13420	6285	BUILDING MAINT & SUPPLIES	\$	-	\$	-

13420	6301	OFFICE SUPPLIES	\$	100.00	\$	100.00
13420	6302	POSTAGE	\$	600.00	\$	400.00
13420	6303	OPERATING SUPPLIES	\$	900.00	\$	1,450.00
13420	6305	UNIFORMS	\$	60.00	\$	60.00
13420	6307	RECREATION PROGRAM SUPPLIES	\$	3,552.00	\$	4,152.00
13420	6308	PRINTING	\$	2,500.00	\$	500.00
13420	6314	BUILDING SUPPLIES	\$	300.00	\$	300.00
13420	6328	RECREATION EQUIPMENT	\$	300.00	\$	300.00
TOTAL REC SENIOR CENTER			\$	17,373.00	\$	17,373.00
13610 COMMUNICATIONS						
13610	6101	SALARIES	\$	23,896.00	\$	24,265.00
13610	6105	SALARY SAVINGS	\$	(479.00)	\$	(487.00)
13610	6141	FICA EXPENSE	\$	1,832.00	\$	1,862.00
13610	6142	GROUP HEALTH INSURANCE	\$	3,583.00	\$	4,461.00
13610	6143	WORKERS' COMPENSATION	\$	50.00	\$	102.00
13610	6145	UNEMPLOYMENT COMPENSATION	\$	-	\$	-
13610	6146	RETIREMENT	\$	2,156.00	\$	2,191.00
13610	6148	LONGEVITY PAY	\$	47.00	\$	69.00
13610	6204	TRAVEL	\$	3,600.00	\$	3,600.00
13610	6207	PRE-EMPLOYMENT	\$	-	\$	-
13610	6209	DUES & SUBSCRIPTIONS	\$	1,140.00	\$	1,140.00
13610	6226	MISC. CONTRACTUAL SERVICES	\$	24,500.00	\$	24,500.00
13610	6236	ADVERTISING	\$	-	\$	-
13610	6301	OFFICE SUPPLIES	\$	165.00	\$	165.00
TOTAL COMMUNICATIONS			\$	60,490.00	\$	61,868.00
13710 COLLEVILLE CENTER						
13710	6101	SALARIES	\$	193,701.00	\$	197,632.00
13710	6102	TEMPORARY HELP	\$	28,000.00	\$	28,000.00
13710	6105	SALARY SAVINGS	\$	(4,512.00)	\$	(4,587.00)
13710	6139	OVERTIME	\$	3,043.00	\$	3,043.00
13710	6141	FICA EXPENSE	\$	17,260.00	\$	17,545.00
13710	6142	GROUP HEALTH INSURANCE	\$	38,216.00	\$	47,588.00
13710	6143	WORKERS' COMPENSATION	\$	2,832.00	\$	5,008.00
13710	6145	UNEMPLOYMENT COMPENSATION	\$	828.00	\$	828.00
13710	6146	RETIREMENT	\$	17,795.00	\$	18,131.00
13710	6148	LONGEVITY PAY	\$	870.00	\$	675.00
13710	6152	ACCRUED LEAVE PAY	\$	-	\$	-
13710	6204	TRAVEL	\$	1,060.00	\$	200.00
13710	6206	TRAINING	\$	-	\$	-
13710	6207	PRE-EMPLOYMENT	\$	-	\$	-
13710	6209	DUES & SUBSCRIPTIONS	\$	585.00	\$	875.00
13710	6225	COMPUTER SERVICES	\$	-	\$	-
13710	6226	MISC. CONTRACTUAL SERVICES	\$	150.00	\$	480.00
13710	6236	ADVERTISING	\$	15,043.00	\$	13,775.00
13710	6245	EQUIPMENT RENTAL	\$	1,200.00	\$	500.00

13710	6284	EQUIPMENT MAINTENANCE	\$	-	\$	-
13710	6285	BUILDING MAINT & SUPPLIES	\$	19,830.00	\$	22,311.00
13710	6287	PROPERTY MAINTENANCE	\$	2,500.00	\$	2,500.00
13710	6301	OFFICE SUPPLIES	\$	680.00	\$	680.00
13710	6302	POSTAGE	\$	-	\$	100.00
13710	6303	OPERATING SUPPLIES	\$	12,970.00	\$	13,300.00
13710	6305	UNIFORMS	\$	300.00	\$	900.00
13710	6308	PRINTING	\$	750.00	\$	750.00
13710	6309	LANDSCAPE	\$	1,000.00	\$	3,000.00
13710	6312	COMPUTER SUPPLIES	\$	-	\$	-
13710	6314	BUILDING SUPPLIES	\$	13,940.00	\$	13,940.00
13710	6326	SAFETY EQUIPMENT/SUPPLIES	\$	-	\$	-
13710	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
TOTAL	COLLEVILLE CENTER		\$	368,041.00	\$	387,174.00
13910 HUMAN RESOURCES						
13910	6101	SALARIES	\$	223,082.00	\$	159,437.00
13910	6102	TEMPORARY HELP	\$	-	\$	12,480.00
13910	6105	SALARY SAVINGS	\$	(4,485.00)	\$	(3,208.00)
13910	6139	OVERTIME	\$	-	\$	-
13910	6141	FICA EXPENSE	\$	17,156.00	\$	13,226.00
13910	6142	GROUP HEALTH INSURANCE	\$	28,662.00	\$	23,794.00
13910	6143	WORKERS' COMPENSATION	\$	468.00	\$	361.00
13910	6145	UNEMPLOYMENT COMPENSATION	\$	621.00	\$	414.00
13910	6146	RETIREMENT	\$	20,195.00	\$	14,444.00
13910	6148	LONGEVITY PAY	\$	1,183.00	\$	968.00
13910	6206	TRAINING	\$	10,225.00	\$	9,425.00
13910	6207	PRE-EMPLOYMENT	\$	-	\$	75.00
13910	6208	ORGANIZATIONAL DEVELOPMENT	\$	36,177.00	\$	31,595.00
13910	6209	DUES & SUBSCRIPTIONS	\$	1,450.00	\$	875.00
13910	6213	TUITION REIMBURSEMENT	\$	-	\$	-
13910	6226	MISC. CONTRACTUAL SERVICES	\$	20,710.00	\$	20,710.00
13910	6301	OFFICE SUPPLIES	\$	300.00	\$	300.00
13910	6302	POSTAGE	\$	120.00	\$	120.00
13910	6303	OPERATING SUPPLIES	\$	360.00	\$	111.00
13910	6305	UNIFORMS	\$	-	\$	85.00
13910	6308	PRINTING	\$	-	\$	70.00
13910	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
TOTAL	HUMAN RESOURCES		\$	356,224.00	\$	285,282.00
14110 COURT						
14110	6101	SALARIES	\$	185,846.00	\$	206,259.00
14110	6102	TEMPORARY HELP	\$	2,000.00	\$	2,000.00
14110	6105	SALARY SAVINGS	\$	(3,818.00)	\$	(4,220.00)
14110	6126	MUNICIPAL JUDGE	\$	-	\$	-
14110	6141	FICA EXPENSE	\$	14,451.00	\$	15,987.00
14110	6142	GROUP HEALTH INSURANCE	\$	38,216.00	\$	47,588.00

14110	6143	WORKERS' COMPENSATION	\$	394.00	\$	873.00
14110	6145	UNEMPLOYMENT COMPENSATION	\$	828.00	\$	828.00
14110	6146	RETIREMENT	\$	17,011.00	\$	18,819.00
14110	6148	LONGEVITY PAY	\$	3,058.00	\$	2,720.00
14110	6152	ACCRUED LEAVE PAY	\$	26,964.00	\$	-
14110	6204	TRAVEL	\$	2,000.00	\$	2,000.00
14110	6206	TRAINING	\$	1,940.00	\$	1,940.00
14110	6207	PRE-EMPLOYMENT	\$	-	\$	-
14110	6209	DUES & SUBSCRIPTIONS	\$	330.00	\$	330.00
14110	6218	MUNICIPAL JUDGE	\$	135,000.00	\$	135,000.00
14110	6226	MISC. CONTRACTUAL SERVICES	\$	4,127.00	\$	3,377.00
14110	6301	OFFICE SUPPLIES	\$	1,150.00	\$	900.00
14110	6302	POSTAGE	\$	-	\$	-
14110	6303	OPERATING SUPPLIES	\$	7,768.00	\$	7,668.00
14110	6308	PRINTING	\$	1,600.00	\$	1,350.00
14110	6312	COMPUTER SUPPLIES	\$	-	\$	-
14110	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
TOTAL	COURT		\$	438,865.00	\$	443,419.00
15110 FLEET SERVICES						
15110	6101	SALARIES	\$	150,043.00	\$	160,163.00
15110	6105	SALARY SAVINGS	\$	(3,180.00)	\$	(3,390.00)
15110	6139	OVERTIME	\$	1,575.00	\$	1,575.00
15110	6141	FICA EXPENSE	\$	12,163.00	\$	12,966.00
15110	6142	GROUP HEALTH INSURANCE	\$	28,662.00	\$	35,691.00
15110	6143	WORKERS' COMPENSATION	\$	3,074.00	\$	3,287.00
15110	6145	UNEMPLOYMENT COMPENSATION	\$	621.00	\$	621.00
15110	6146	RETIREMENT	\$	14,319.00	\$	15,263.00
15110	6148	LONGEVITY PAY	\$	3,155.00	\$	3,305.00
15110	6150	TOOL ALLOWANCE	\$	960.00	\$	960.00
15110	6152	ACCRUED LEAVE PAY	\$	3,282.00	\$	3,493.00
15110	6206	TRAINING	\$	1,350.00	\$	1,350.00
15110	6207	PRE-EMPLOYMENT	\$	100.00	\$	100.00
15110	6209	DUES & SUBSCRIPTIONS	\$	2,013.00	\$	2,241.00
15110	6226	MISC. CONTRACTUAL SERVICES	\$	1,868.00	\$	2,568.00
15110	6228	PROFESSIONAL MAINTENANCE	\$	675.00	\$	675.00
15110	6261	VEHICLE MAINTENANCE	\$	2,050.00	\$	2,050.00
15110	6262	GAS AND OIL	\$	8,700.00	\$	8,700.00
15110	6283	SAFETY EQUIPMENT/SERVICES	\$	75.00	\$	75.00
15110	6284	EQUIPMENT MAINTENANCE	\$	1,695.00	\$	1,900.00
15110	6301	OFFICE SUPPLIES	\$	-	\$	-
15110	6303	OPERATING SUPPLIES	\$	-	\$	-
15110	6305	UNIFORMS	\$	2,064.00	\$	2,064.00
15110	6313	SMALL TOOLS	\$	1,150.00	\$	1,150.00
15110	6318	SHOP SUPPLIES	\$	1,935.00	\$	1,935.00
15110	6326	SAFETY EQUIPMENT/SUPPLIES	\$	750.00	\$	750.00
15110	6360	MINOR OPERATING OUTLAY	\$	3,210.00	\$	-

TOTAL	FLEET SERVICES		\$	242,309.00	\$	259,492.00
15710 FACILITY SERVICES						
15710	6101	SALARIES	\$	109,233.00	\$	113,083.00
15710	6105	SALARY SAVINGS	\$	(2,293.00)	\$	(2,374.00)
15710	6135	STANDBY PAY	\$	-	\$	-
15710	6139	OVERTIME	\$	4,400.00	\$	4,400.00
15710	6141	FICA EXPENSE	\$	8,771.00	\$	9,078.00
15710	6142	GROUP HEALTH INSURANCE	\$	19,108.00	\$	23,794.00
15710	6143	WORKERS' COMPENSATION	\$	2,899.00	\$	3,040.00
15710	6145	UNEMPLOYMENT COMPENSATION	\$	414.00	\$	414.00
15710	6146	RETIREMENT	\$	10,325.00	\$	10,686.00
15710	6148	LONGEVITY PAY	\$	1,013.00	\$	1,193.00
15710	6204	TRAVEL	\$	2,000.00	\$	2,000.00
15710	6206	TRAINING	\$	300.00	\$	300.00
15710	6207	PRE-EMPLOYMENT	\$	-	\$	-
15710	6209	DUES & SUBSCRIPTIONS	\$	100.00	\$	100.00
15710	6226	MISC. CONTRACTUAL SERVICES	\$	312.00	\$	312.00
15710	6261	VEHICLE MAINTENANCE	\$	2,000.00	\$	2,000.00
15710	6262	GAS AND OIL	\$	1,200.00	\$	1,200.00
15710	6285	BUILDING MAINT & SUPPLIES	\$	316,733.00	\$	319,283.00
15710	6303	OPERATING SUPPLIES	\$	500.00	\$	250.00
15710	6305	UNIFORMS	\$	600.00	\$	300.00
15710	6308	PRINTING	\$	-	\$	-
15710	6313	SMALL TOOLS	\$	850.00	\$	850.00
15710	6314	BUILDING SUPPLIES	\$	8,000.00	\$	6,000.00
15710	6326	SAFETY EQUIPMENT/SUPPLIES	\$	450.00	\$	450.00
15710	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
15710	6625	IMPROVEMENTS OTHER THAN BLDG	\$	-	\$	-
15710	6805	TRANSFER TO CAPITAL PROJECTS	\$	-	\$	-
TOTAL	FACILITY SERVICES		\$	486,915.00	\$	496,359.00
15910 INFORMATION SERVICES						
15910	6101	SALARIES	\$	233,472.00	\$	241,658.00
15910	6102	TEMPORARY HELP	\$	30,000.00	\$	35,000.00
15910	6105	SALARY SAVINGS	\$	(5,377.00)	\$	(5,647.00)
15910	6139	OVERTIME	\$	721.00	\$	721.00
15910	6141	FICA EXPENSE	\$	20,566.00	\$	21,601.00
15910	6142	GROUP HEALTH INSURANCE	\$	28,662.00	\$	35,691.00
15910	6143	WORKERS' COMPENSATION	\$	561.00	\$	590.00
15910	6145	UNEMPLOYMENT COMPENSATION	\$	828.00	\$	828.00
15910	6146	RETIREMENT	\$	24,209.00	\$	22,274.00
15910	6148	LONGEVITY PAY	\$	1,128.00	\$	1,338.00
15910	6152	ACCRUED LEAVE PAY	\$	3,511.00	\$	3,634.00
15910	6204	TRAVEL	\$	1,430.00	\$	1,430.00
15910	6206	TRAINING	\$	27,420.00	\$	27,420.00
15910	6207	PRE-EMPLOYMENT	\$	-	\$	-
15910	6209	DUES & SUBSCRIPTIONS	\$	430.00	\$	880.00

15910	6225	COMPUTER SERVICES	\$	28,615.00	\$	25,787.00
15910	6226	MISC. CONTRACTUAL SERVICES	\$	270,838.00	\$	227,520.00
15910	6240	CELL PHONES	\$	588.00	\$	588.00
15910	6246	OFFICE EQUIP & MAINTENANCE	\$	27,484.00	\$	27,484.00
15910	6261	VEHICLE MAINTENANCE	\$	878.00	\$	878.00
15910	6262	GAS AND OIL	\$	500.00	\$	500.00
15910	6301	OFFICE SUPPLIES	\$	50.00	\$	50.00
15910	6302	POSTAGE	\$	500.00	\$	500.00
15910	6305	UNIFORMS	\$	540.00	\$	540.00
15910	6312	COMPUTER SUPPLIES	\$	9,105.00	\$	9,105.00
15910	6360	MINOR OPERATING OUTLAY	\$	24,742.00	\$	18,199.00
15910	6635	COMPUTER EQUIPMENT	\$	-	\$	-
15910	6645	OPERATING EQUIPMENT	\$	-	\$	-
15910	6809	TRANSFER TO CABLE/CAP EQUIP	\$	117,000.00	\$	117,000.00
TOTAL INFORMATION SERVICES			\$	848,401.00	\$	815,569.00
15920 IS GIS						
15920	6101	SALARIES	\$	10,499.00	\$	10,814.00
15920	6105	SALARY SAVINGS	\$	(210.00)	\$	(216.00)
15920	6141	FICA EXPENSE	\$	803.00	\$	827.00
15920	6142	GROUP HEALTH INSURANCE	\$	1,338.00	\$	1,666.00
15920	6143	WORKERS' COMPENSATION	\$	22.00	\$	23.00
15920	6145	UNEMPLOYMENT COMPENSATION	\$	29.00	\$	29.00
15920	6146	RETIREMENT	\$	946.00	\$	974.00
15920	6204	TRAVEL	\$	2,280.00	\$	1,550.00
15920	6206	TRAINING	\$	8,995.00	\$	8,995.00
15920	6207	PRE-EMPLOYMENT	\$	-	\$	-
15920	6209	DUES & SUBSCRIPTIONS	\$	140.00	\$	140.00
15920	6226	MISC. CONTRACTUAL SERVICES	\$	39,681.00	\$	39,681.00
15920	6301	OFFICE SUPPLIES	\$	5,430.00	\$	5,430.00
15920	6305	UNIFORMS	\$	90.00	\$	90.00
15920	6312	COMPUTER SUPPLIES	\$	-	\$	-
TOTAL IS GIS			\$	70,043.00	\$	70,003.00
16210 MERIT POOL						
16210	6101	SALARIES	\$	673,722.00	\$	241,687.00
TOTAL MERIT POOL			\$	673,722.00	\$	241,687.00
16310 CAPITAL EQUIPMENT RESERVE						
16310	6810	CAPITAL EQUIPMENT RESERVE	\$	371,000.00	\$	371,000.00
TOTAL CAPITAL EQUIPMENT RESERVE			\$	371,000.00	\$	371,000.00
19999 NON-DEPARTMENTAL						
19999	6203	INSURANCE SHARE	\$	173,549.00	\$	199,581.00
19999	6234	CREDIT CARD CONV FEES	\$	-	\$	20,000.00

19999	6238	ELECTRICITY	\$	355,000.00	\$	355,000.00
19999	6241	TELEPHONE	\$	138,500.00	\$	138,500.00
19999	6246	OFFICE EQUIP & MAINTENANCE	\$	42,264.00	\$	42,264.00
19999	6248	GAS	\$	35,000.00	\$	35,000.00
19999	6251	T.R.A. WATER	\$	196,833.00	\$	196,833.00
19999	6281	COMMUNICATIONS MAINTENANCE	\$	126,091.00	\$	126,693.00
19999	6302	POSTAGE	\$	15,880.00	\$	15,880.00
TOTAL NON-DEPARTMENTAL			\$	1,083,117.00	\$	1,129,751.00
TOTAL GENERAL FUND EXPENDITURES			\$	23,694,811.00	\$	24,044,488.00

UTILITY FUND			FY 2018 BUDGET	FY 2019 PROPOSED
REVENUE				
20000	5711	SALE OF MATERIAL	\$ -	\$ -
20000	5713	GAIN/LOSS ON FIXED ASSET	\$ -	\$ -
20000	5714	SALE OF SURPLUS PROPERTY	\$ -	\$ -
20000	5716	EARNED INTEREST	\$ 45,000.00	\$ 60,000.00
20000	5719	MISCELLANEOUS	\$ 13,000.00	\$ 15,000.00
20000	5727	WATER REVENUE IMPACT FEES	\$ -	\$ -
20000	5740	WASTEWATER REVENUE IMPACT FEE	\$ -	\$ -
20000	5765	INTEREST-WATER IMPACT FEES	\$ -	\$ -
20000	5766	INTEREST-WASTEWATER IMPACT FEE	\$ -	\$ -
20000	5800	DEVELOPER CONTRIBUTION	\$ -	\$ -
20000	5817	WATER REVENUE-BASE RATE	\$ 11,195,957.00	\$ 1,692,467.00
20000	5818	SEWER REVENUE-BASE RATE	\$ 4,024,060.00	\$ 1,281,579.00
20000	5821	SEWER INSTALLATION	\$ 15,000.00	\$ 15,000.00
20000	5822	WATER INSTALLATION	\$ 42,000.00	\$ 42,000.00
20000	5823	WATER REVENUE-VOLUME RATE	\$ -	\$ 9,794,756.00
20000	5824	SEWER REVENUE-VOLUME RATE	\$ -	\$ 3,299,803.00
20000	5827	ENGINEERING & DEVELOP CHARGES	\$ 5,000.00	\$ 5,000.00
20000	5833	PENALTIES	\$ 200,000.00	\$ 200,000.00

TOTAL	UTILITY FUND REVENUE		\$ 15,540,017.00	\$ 16,405,605.00
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EXPENDITURES

21110 ADMINISTRATION				
21110	6101	SALARIES	\$ 37,569.00	\$ -
21110	6141	FICA EXPENSE	\$ 2,872.00	\$ -
21110	6142	GROUP HEALTH INSURANCE	\$ 2,389.00	\$ -
21110	6143	WORKERS' COMPENSATION	\$ 992.00	\$ -
21110	6145	UNEMPLOYMENT COMPENSATION	\$ 207.00	\$ -
21110	6146	RETIREMENT	\$ 3,383.00	\$ -
TOTAL	ADMINISTRATION		\$ 47,412.00	\$ -
22010 UTILITY BILLING				
22010	6101	SALARIES	\$ 178,435.00	\$ 190,896.00
22010	6102	TEMPORARY HELP	\$ -	\$ -
22010	6139	OVERTIME	\$ 1,271.00	\$ 1,271.00
22010	6141	FICA EXPENSE	\$ 14,340.00	\$ 14,917.00
22010	6142	GROUP HEALTH INSURANCE	\$ 38,216.00	\$ 47,588.00
22010	6143	WORKERS' COMPENSATION	\$ 390.00	\$ 407.00
22010	6145	UNEMPLOYMENT COMPENSATION	\$ 828.00	\$ 828.00
22010	6146	RETIREMENT	\$ 16,877.00	\$ 17,559.00
22010	6148	LONGEVITY PAY	\$ 3,133.00	\$ 1,223.00
22010	6152	ACCRUED LEAVE PAY	\$ 4,603.00	\$ 1,610.00

22010	6204	TRAVEL	\$	4,000.00	\$	4,000.00
22010	6206	TRAINING	\$	198.00	\$	198.00
22010	6207	PRE-EMPLOYMENT	\$	-	\$	-
22010	6221	AUDIT	\$	26,778.00	\$	32,031.00
22010	6225	COMPUTER SERVICES	\$	29,303.00	\$	30,363.00
22010	6226	MISC. CONTRACTUAL SERVICES	\$	45,979.00	\$	45,979.00
22010	6233	BANK SERVICE CHARGES	\$	7,492.00	\$	7,492.00
22010	6246	OFFICE EQUIP & MAINTENANCE	\$	895.00	\$	895.00
22010	6285	BUILDING MAINT & SUPPLIES	\$	7,807.00	\$	7,807.00
22010	6301	OFFICE SUPPLIES	\$	670.00	\$	670.00
22010	6302	POSTAGE	\$	47,538.00	\$	48,150.00
22010	6303	OPERATING SUPPLIES	\$	2,055.00	\$	1,675.00
22010	6308	PRINTING	\$	988.00	\$	450.00
22010	6312	COMPUTER SUPPLIES	\$	1,629.00	\$	1,629.00
22010	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
TOTAL UTILITY BILLING			\$	433,425.00	\$	457,638.00
25920 IS GIS						
25920	6101	SALARIES	\$	48,750.00	\$	50,213.00
25920	6141	FICA EXPENSE	\$	3,729.00	\$	3,841.00
25920	6142	GROUP HEALTH INSURANCE	\$	6,210.00	\$	7,733.00
25920	6143	WORKERS' COMPENSATION	\$	102.00	\$	105.00
25920	6145	UNEMPLOYMENT COMPENSATION	\$	135.00	\$	135.00
25920	6146	RETIREMENT	\$	4,390.00	\$	4,522.00
TOTAL IS GIS			\$	63,316.00	\$	66,549.00
26110 UTILITY OPERATIONS WATER						
26110	6101	SALARIES	\$	241,743.00	\$	248,355.00
26110	6102	TEMPORARY HELP	\$	-	\$	-
26110	6135	STANDBY PAY	\$	2,955.00	\$	2,955.00
26110	6139	OVERTIME	\$	17,794.00	\$	17,794.00
26110	6141	FICA EXPENSE	\$	20,796.00	\$	21,315.00
26110	6142	GROUP HEALTH INSURANCE	\$	57,325.00	\$	71,382.00
26110	6143	WORKERS' COMPENSATION	\$	7,020.00	\$	6,617.00
26110	6145	UNEMPLOYMENT COMPENSATION	\$	1,242.00	\$	1,242.00
26110	6146	RETIREMENT	\$	24,476.00	\$	25,090.00
26110	6147	INCENTIVE PAY	\$	1,500.00	\$	600.00
26110	6148	LONGEVITY PAY	\$	2,888.00	\$	3,243.00
26110	6152	ACCRUED LEAVE PAY	\$	4,945.00	\$	5,685.00
26110	6204	TRAVEL	\$	-	\$	-
26110	6206	TRAINING	\$	3,710.00	\$	3,710.00
26110	6207	PRE-EMPLOYMENT	\$	647.00	\$	647.00
26110	6209	DUES & SUBSCRIPTIONS	\$	1,485.00	\$	1,485.00
26110	6213	TUITION REIMBURSEMENT	\$	-	\$	-
26110	6226	MISC. CONTRACTUAL SERVICES	\$	24,390.00	\$	26,190.00
26110	6231	LEGAL ADVERTISING	\$	600.00	\$	100.00
26110	6240	CELL PHONES	\$	990.00	\$	990.00

26110	6245	EQUIPMENT RENTAL	\$	1,000.00	\$	1,500.00
26110	6251	T.R.A. WATER	\$	9,365,825.00	\$	9,794,756.00
26110	6253	WATER SAMPLES	\$	10,000.00	\$	10,000.00
26110	6261	VEHICLE MAINTENANCE	\$	4,000.00	\$	4,000.00
26110	6262	GAS AND OIL	\$	12,950.00	\$	12,950.00
26110	6274	METER MAINT AND TESTING	\$	1,500.00	\$	1,500.00
26110	6284	EQUIPMENT MAINTENANCE	\$	6,544.00	\$	6,544.00
26110	6285	BUILDING MAINT & SUPPLIES	\$	-	\$	-
26110	6296	WATER LICENSING FEE	\$	23,000.00	\$	23,000.00
26110	6301	OFFICE SUPPLIES	\$	-	\$	-
26110	6302	POSTAGE	\$	3,690.00	\$	3,690.00
26110	6303	OPERATING SUPPLIES	\$	-	\$	-
26110	6304	CHEMICALS	\$	4,000.00	\$	4,000.00
26110	6305	UNIFORMS	\$	2,843.00	\$	2,843.00
26110	6308	PRINTING	\$	3,300.00	\$	3,300.00
26110	6313	SMALL TOOLS	\$	3,400.00	\$	3,400.00
26110	6324	REPAIR & MAINTENANCE	\$	87,219.00	\$	87,219.00
26110	6326	SAFETY EQUIPMENT/SUPPLIES	\$	-	\$	-
26110	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
26110	6654	WATER METER & FIRE PLUGS	\$	100,000.00	\$	100,000.00
26110	6670	INFRASTRUCTURE RENEWAL	\$	-	\$	-
TOTAL UTILITY OPERATIONS WATER			\$	10,043,777.00	\$	10,496,102.00

26120 UTILITY OPERATIONS WASTEWATER

26120	6101	SALARIES	\$	104,056.00	\$	103,653.00
26120	6102	TEMPORARY HELP	\$	-	\$	-
26120	6135	STANDBY PAY	\$	2,829.00	\$	2,829.00
26120	6139	OVERTIME	\$	16,846.00	\$	16,846.00
26120	6141	FICA EXPENSE	\$	9,584.00	\$	9,561.00
26120	6142	GROUP HEALTH INSURANCE	\$	28,662.00	\$	35,691.00
26120	6143	WORKERS' COMPENSATION	\$	3,159.00	\$	3,299.00
26120	6145	UNEMPLOYMENT COMPENSATION	\$	621.00	\$	621.00
26120	6146	RETIREMENT	\$	11,282.00	\$	11,254.00
26120	6148	LONGEVITY PAY	\$	1,553.00	\$	1,643.00
26120	6204	TRAVEL	\$	-	\$	-
26120	6206	TRAINING	\$	1,995.00	\$	1,995.00
26120	6207	PRE-EMPLOYMENT	\$	367.00	\$	367.00
26120	6209	DUES & SUBSCRIPTIONS	\$	752.00	\$	752.00
26120	6226	MISC. CONTRACTUAL SERVICES	\$	8,402.00	\$	8,402.00
26120	6252	T.R.A. SEWER	\$	2,798,735.00	\$	3,299,803.00
26120	6261	VEHICLE MAINTENANCE	\$	1,500.00	\$	1,500.00
26120	6262	GAS AND OIL	\$	10,300.00	\$	10,300.00
26120	6284	EQUIPMENT MAINTENANCE	\$	16,000.00	\$	16,000.00
26120	6304	CHEMICALS	\$	5,000.00	\$	5,000.00
26120	6305	UNIFORMS	\$	2,988.00	\$	2,988.00
26120	6313	SMALL TOOLS	\$	2,600.00	\$	2,600.00
26120	6324	REPAIR & MAINTENANCE	\$	55,434.00	\$	55,157.00
26120	6326	SAFETY EQUIPMENT/SUPPLIES	\$	-	\$	-

26120	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
TOTAL	UTILITY OPERATIONS WASTEWATER		\$	3,082,665.00	\$	3,590,261.00
26130 UTILITY SUPPORT						
26130	6101	SALARIES	\$	742,623.00	\$	765,308.00
26130	6135	STANDBY PAY	\$	2,460.00	\$	2,460.00
26130	6139	OVERTIME	\$	19,744.00	\$	19,744.00
26130	6141	FICA EXPENSE	\$	59,240.00	\$	60,919.00
26130	6142	GROUP HEALTH INSURANCE	\$	111,783.00	\$	139,195.00
26130	6143	WORKERS' COMPENSATION	\$	5,986.00	\$	7,123.00
26130	6145	UNEMPLOYMENT COMPENSATION	\$	2,381.00	\$	2,381.00
26130	6146	RETIREMENT	\$	69,733.00	\$	71,712.00
26130	6147	INCENTIVE PAY	\$	3,000.00	\$	1,800.00
26130	6148	LONGEVITY PAY	\$	5,451.00	\$	6,172.00
26130	6152	ACCRUED LEAVE PAY	\$	1,098.00	\$	857.00
26130	6204	TRAVEL	\$	-	\$	-
26130	6206	TRAINING	\$	6,850.00	\$	6,850.00
26130	6207	PRE-EMPLOYMENT	\$	201.00	\$	201.00
26130	6208	ORGANIZATIONAL DEVELOPMENT	\$	5,121.00	\$	5,121.00
26130	6209	DUES & SUBSCRIPTIONS	\$	3,846.00	\$	3,846.00
26130	6213	TUITION REIMBURSEMENT	\$	-	\$	-
26130	6225	COMPUTER SERVICES	\$	3,020.00	\$	3,020.00
26130	6226	MISC. CONTRACTUAL SERVICES	\$	31,869.00	\$	31,869.00
26130	6246	OFFICE EQUIP & MAINTENANCE	\$	1,840.00	\$	1,840.00
26130	6261	VEHICLE MAINTENANCE	\$	2,900.00	\$	2,900.00
26130	6262	GAS AND OIL	\$	16,350.00	\$	16,350.00
26130	6284	EQUIPMENT MAINTENANCE	\$	400.00	\$	400.00
26130	6285	BUILDING MAINT & SUPPLIES	\$	8,037.00	\$	8,314.00
26130	6287	PROPERTY MAINTENANCE	\$	3,000.00	\$	3,000.00
26130	6301	OFFICE SUPPLIES	\$	1,800.00	\$	1,800.00
26130	6302	POSTAGE	\$	-	\$	-
26130	6303	OPERATING SUPPLIES	\$	900.00	\$	900.00
26130	6305	UNIFORMS	\$	4,449.00	\$	4,449.00
26130	6308	PRINTING	\$	485.00	\$	485.00
26130	6312	COMPUTER SUPPLIES	\$	1,000.00	\$	1,000.00
26130	6313	SMALL TOOLS	\$	2,000.00	\$	2,000.00
26130	6314	BUILDING SUPPLIES	\$	705.00	\$	705.00
26130	6326	SAFETY EQUIPMENT/SUPPLIES	\$	6,225.00	\$	6,225.00
26130	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
TOTAL	UTILITY SUPPORT		\$	1,124,497.00	\$	1,178,946.00
26210 MERIT POOL						
26210	6101	SALARIES	\$	29,711.00	\$	31,000.00
26210	6506	BAD DEBT EXPENSE	\$	-	\$	-
TOTAL	MERIT POOL		\$	29,711.00	\$	31,000.00

26410 TRANSFERS				
26410	6805	TRANSFER TO CAPITAL PROJECTS	\$ 81,100.00	\$ 81,100.00
26410	6811	TRANSFER TO GENERAL FUND	\$ 196,920.00	\$ 226,117.00
26410	6820	INTRAFUND LOAN REPYMT-TOMORROW	\$ 44,286.00	\$ 44,286.00
TOTAL	TRANSFERS		\$ 322,306.00	\$ 351,503.00
26510 DEBT SERVICE				
26510	6503	DEPRECIATION EXPENSE	\$ -	\$ -
26510	6505	AMORTIZE EXPENSE	\$ -	\$ -
26510	6592	REVENUE BOND PRINCIPAL PAYMENT	\$ 155,000.00	\$ -
26510	6595	BOND PAYMENT INTEREST	\$ 2,325.00	\$ -
26510	6599	PAYING AGENTS FEES	\$ -	\$ -
TOTAL	DEBT SERVICE		\$ 157,325.00	\$ -
29999 NON-DEPARTMENTAL				
29999	6203	INSURANCE SHARE	\$ 76,033.00	\$ 87,437.00
29999	6238	ELECTRICITY	\$ 105,454.00	\$ 105,454.00
29999	6241	TELEPHONE	\$ 3,896.00	\$ 3,896.00
29999	6246	OFFICE EQUIP & MAINTENANCE	\$ 3,165.00	\$ 3,165.00
29999	6248	GAS	\$ 9,225.00	\$ 9,225.00
29999	6281	COMMUNICATIONS MAINTENANCE	\$ 19,284.00	\$ 19,377.00
29999	6302	POSTAGE	\$ 5,051.00	\$ 5,051.00
29999	6813	TRANSFER TO OTHER FUNDS	\$ -	\$ -
TOTAL	NON-DEPARTMENTAL		\$ 222,108.00	\$ 233,605.00
TOTAL	UTILITY FUND EXPENDITURES		\$ 15,526,542.00	\$ 16,405,604.00

DRAINAGE FUND			FY 2018 BUDGET	FY 2019 PROPOSED
REVENUE				
170000 DRAINAGE FEE FUND				
170000	5714	SALE OF SURPLUS PROPERTY	\$ -	\$ -
170000	5716	EARNED INTEREST	\$ 6,000.00	\$ 6,120.00
170000	5719	MISCELLANEOUS	\$ -	\$ -
170000	5738	INTEREST INCOME - 2001 BONDS	\$ -	\$ -
170000	5833	PENALTIES	\$ 5,000.00	\$ 9,568.00
170000	5942	DRAINAGE FEE REVENUES	\$ 950,880.00	\$ 956,760.00
TOTAL DRAINAGE FEE FUND REVENUE			\$ 961,880.00	\$ 972,448.00
175210 DRAINAGE				
175210	6101	SALARIES	\$ 180,363.00	\$ 192,549.00
175210	6102	TEMPORARY HELP	\$ -	\$ -
175210	6135	STANDBY PAY	\$ 3,166.00	\$ 3,166.00
175210	6139	OVERTIME	\$ 18,182.00	\$ 18,182.00
175210	6141	FICA EXPENSE	\$ 16,567.00	\$ 17,849.00
175210	6142	GROUP HEALTH INSURANCE	\$ 48,726.00	\$ 60,675.00
175210	6143	WORKERS' COMPENSATION	\$ 5,754.00	\$ 6,363.00
175210	6145	UNEMPLOYMENT COMPENSATION	\$ 1,056.00	\$ 1,056.00
175210	6146	RETIREMENT	\$ 19,502.00	\$ 21,010.00
175210	6148	LONGEVITY PAY	\$ 2,945.00	\$ 3,428.00
175210	6152	ACCRUED LEAVE PAY	\$ 11,920.00	\$ 16,002.00
175210	6206	TRAINING	\$ 2,782.00	\$ 2,782.00
175210	6207	PRE-EMPLOYMENT	\$ 302.00	\$ 302.00
175210	6208	ORGANIZATIONAL DEVELOPMENT	\$ -	\$ -
175210	6209	DUES & SUBSCRIPTIONS	\$ -	\$ -
175210	6221	AUDIT	\$ 1,500.00	\$ 1,500.00
175210	6223	ENGINEERING SERVICES	\$ 39,355.00	\$ 39,355.00
175210	6225	COMPUTER SERVICES	\$ 7,042.00	\$ 7,042.00
175210	6226	MISC. CONTRACTUAL SERVICES	\$ 12,734.00	\$ 12,734.00
175210	6245	EQUIPMENT RENTAL	\$ 6,000.00	\$ 6,000.00
175210	6254	DRAINAGE DITCH CLEANING	\$ -	\$ -
175210	6261	VEHICLE MAINTENANCE	\$ 2,850.00	\$ 2,850.00
175210	6262	GAS AND OIL	\$ 19,650.00	\$ 19,650.00
175210	6284	EQUIPMENT MAINTENANCE	\$ 10,900.00	\$ 10,900.00
175210	6285	BUILDING MAINT & SUPPLIES	\$ 2,736.00	\$ 2,736.00
175210	6301	OFFICE SUPPLIES	\$ 500.00	\$ 500.00
175210	6302	POSTAGE	\$ -	\$ -
175210	6303	OPERATING SUPPLIES	\$ -	\$ -
175210	6305	UNIFORMS	\$ 3,200.00	\$ 3,200.00
175210	6312	COMPUTER SUPPLIES	\$ 400.00	\$ 400.00
175210	6313	SMALL TOOLS	\$ 1,703.00	\$ 1,703.00
175210	6314	BUILDING SUPPLIES	\$ 240.00	\$ 240.00
175210	6324	REPAIR & MAINTENANCE	\$ 38,431.00	\$ 38,431.00

175210	6325	DRAINAGE SUPPLIES	\$	-	\$	-
175210	6326	SAFETY EQUIPMENT/SUPPLIES	\$	2,085.00	\$	2,085.00
175210	6360	MINOR OPERATING OUTLAY	\$	-	\$	-
175210	6645	OPERATING EQUIPMENT	\$	-	\$	-
175210	6805	TRANSFER TO CAPITAL PROJECTS	\$	750,000.00	\$	-
TOTAL	DRAINAGE		\$	1,210,591.00	\$	492,690.00
175220 STORM WATER						
175220	6101	SALARIES	\$	63,607.00	\$	65,646.00
175220	6139	OVERTIME	\$	-	\$	-
175220	6141	FICA EXPENSE	\$	5,147.00	\$	5,316.00
175220	6142	GROUP HEALTH INSURANCE	\$	10,510.00	\$	13,087.00
175220	6143	WORKERS' COMPENSATION	\$	297.00	\$	307.00
175220	6145	UNEMPLOYMENT COMPENSATION	\$	228.00	\$	228.00
175220	6146	RETIREMENT	\$	6,059.00	\$	6,258.00
175220	6148	LONGEVITY PAY	\$	1,125.00	\$	1,215.00
175220	6152	ACCRUED LEAVE PAY	\$	2,548.00	\$	2,631.00
175220	6206	TRAINING	\$	500.00	\$	500.00
175220	6207	PRE-EMPLOYMENT	\$	-	\$	-
175220	6209	DUES & SUBSCRIPTIONS	\$	215.00	\$	215.00
175220	6221	AUDIT	\$	500.00	\$	500.00
175220	6223	ENGINEERING SERVICES	\$	-	\$	-
175220	6225	COMPUTER SERVICES	\$	600.00	\$	600.00
175220	6226	MISC. CONTRACTUAL SERVICES	\$	15,312.00	\$	15,312.00
175220	6229	COMMUNITY RELATIONS	\$	1,200.00	\$	1,200.00
175220	6261	VEHICLE MAINTENANCE	\$	250.00	\$	250.00
175220	6262	GAS AND OIL	\$	4,000.00	\$	4,000.00
175220	6296	WATER LICENSING FEE	\$	-	\$	-
175220	6303	OPERATING SUPPLIES	\$	500.00	\$	500.00
175220	6305	UNIFORMS	\$	300.00	\$	300.00
175220	6313	SMALL TOOLS	\$	300.00	\$	300.00
175220	6326	SAFETY EQUIPMENT/SUPPLIES	\$	185.00	\$	185.00
175220	6327	MOSQUITO CONTROL	\$	-	\$	-
TOTAL	STORM WATER		\$	113,383.00	\$	118,550.00
175920 IS GIS						
175920	6101	SALARIES	\$	15,751.00	\$	16,224.00
175920	6141	FICA EXPENSE	\$	1,205.00	\$	1,241.00
175920	6142	GROUP HEALTH INSURANCE	\$	2,006.00	\$	2,498.00
175920	6143	WORKERS' COMPENSATION	\$	33.00	\$	34.00
175920	6145	UNEMPLOYMENT COMPENSATION	\$	43.00	\$	43.00
175920	6146	RETIREMENT	\$	1,418.00	\$	1,461.00
TOTAL	IS GIS		\$	20,456.00	\$	21,501.00
176210 MERIT POOL						
176210	6101	SALARIES	\$	5,847.00	\$	6,200.00

TOTAL	MERIT POOL		\$	5,847.00	\$	6,200.00
176410	TRANSFERS					
176410	6820	INTRAFUND LOAN REPYMT-TOMORROW	\$	-	\$	-
TOTAL	TRANSFERS		\$	-	\$	-
176510	DEBT SERVICE					
176510	6595	BOND PAYMENT INTEREST	\$	-	\$	-
176510	6597	DRAINAGE REVENUE BONDS 2011	\$	124,574.00	\$	125,670.00
TOTAL	DEBT SERVICE		\$	124,574.00	\$	125,670.00
179999	NON-DEPARTMENTAL					
179999	6203	INSURANCE SHARE	\$	2,631.00	\$	2,631.00
179999	6238	ELECTRICITY	\$	200.00	\$	200.00
179999	6241	TELEPHONE	\$	-	\$	-
179999	6246	OFFICE EQUIP & MAINTENANCE	\$	-	\$	-
179999	6248	GAS	\$	600.00	\$	600.00
179999	6281	COMMUNICATIONS MAINTENANCE	\$	2,967.00	\$	2,981.00
179999	6302	POSTAGE	\$	113.00	\$	113.00
TOTAL	NON-DEPARTMENTAL		\$	6,511.00	\$	6,525.00
TOTAL	DRAINAGE FEE FUND EXPENDITURES		\$	1,481,362.00	\$	771,136.00

			FY 2018	FY 2019
			BUDGET	PROPOSED
DEBT SERVICE FUND				
REVENUE				
40000 DEBT SERVICE FUND				
40000	5101	CURRENT TAXES	\$ 683,367.00	\$ 682,115.00
40000	5102	DELINQUENT TAXES	\$ 5,000.00	\$ 5,000.00
40000	5103	PENALTY & INTEREST	\$ 5,000.00	\$ 5,000.00
40000	5716	EARNED INTEREST	\$ 5,000.00	\$ 5,000.00
40000	5790	USE OF FUND BALANCE	\$ 125,000.00	\$ -
40000	5868	PROCEEDS FROM BONDS	\$ -	\$ -
40000	5869	PREMIUM ON BOND ISSUANCE	\$ -	\$ -
40000	5875	TRANSFER-IN CCCPD FUND	\$ 501,845.00	\$ 509,100.00
40000	5877	DEBT PYMT FROM TIF-2011 RFNDG	\$ 654,200.00	\$ 653,725.00

TOTAL	DEBT SERVICE FUND		\$ 1,979,412.00	\$ 1,859,940.00
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EXPENDITURES				
46510 DEBT SERVICE				
46510	6501	G.O. REFUNDING BONDS (2006)	\$ 538,938.00	\$ 549,828.00
46510	6502	G.O. REFUNDING BONDS (2011)	\$ 165,450.00	\$ 170,000.00
46510	6525	G. O. BONDS (2007)	\$ -	\$ -
46510	6526	G.O. REFUNDING BONDS (2016)	\$ 933,450.00	\$ 923,300.00
46510	6582	FIRE TRUCK LEASE	\$ -	\$ -
46510	6583	2016 FIRE ENGINE LEASE	\$ 48,485.00	\$ 48,485.00
46510	6584	FIRE TRUCK LOAN	\$ 116,839.00	\$ 116,839.00
46510	6585	AMBULANCE LEASE	\$ 175,000.00	\$ 49,988.00
46510	6587	RADIO TOWER LEASE	\$ -	\$ -
46510	6588	2013 AMBULANCE LEASE	\$ -	\$ -
46510	6591	PAYMENT TO ESCROW AGENT	\$ -	\$ -
46510	6594	BOND ISSUE EXPENSE	\$ -	\$ -
46510	6595	BOND PAYMENT INTEREST	\$ -	\$ -
46510	6599	PAYING AGENTS FEES	\$ 1,250.00	\$ 1,500.00

TOTAL	DEBT SERVICE		\$ 1,979,412.00	\$ 1,859,940.00
TOTAL	DEBT SERVICE FUND		\$ 1,979,412.00	\$ 1,859,940.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2019	Proposed
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TOTAL GEN FUND				.00
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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND
 0011010 COUNCIL

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011010 6204 - TRAVEL					
TML Conference for 7 people: Transportation (\$250), Lodging (\$600), Per Diem (\$250), and Registration (\$345)		7.00	1,445.00		19,775.00 *
					10,115.00
TML Elected Officials Conferences: Transportation (\$350), Lodging (\$630), Registration (\$200), Per Diem (\$200)		7.00	1,380.00		9,660.00
0011010 6209 - DUES & SUBSCRIPTIONS					
NCTCOG city membership		1.00	2,463.00		9,551.00 *
					2,463.00
Metroport Cities Partnership		1.00	1,000.00		1,000.00
North Texas Commission		1.00	1,800.00		1,800.00
Texas Municipal League (TML)		1.00	3,438.00		3,438.00
Northeast Leadership Forum		1.00	100.00		100.00
Mayors' Council		1.00	350.00		350.00
International Council of Shopping Centers Mayor \$100, 6 Councilmembers x \$50 = 300		1.00	400.00		400.00
0011010 6226 - MISC. CONTRACTUAL SERVICES					
Alliance for Children: Programs/services for abused children		1.00	3,500.00		29,750.00 *
					3,500.00
GRACE: Emergency Services		1.00	10,000.00		10,000.00
Metroport Meals on Wheels (Senior Center program and home deliveries)		1.00	10,000.00		10,000.00
Safe Haven, Tarrant County: programs/services for abused women		1.00	1,500.00		1,500.00
SNAP (Special Needs Assistance Partners): transportation and		1.00	500.00		500.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20191 FY 2019 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
other services for individuals with intellectual disabilities		1.00	4,250.00		4,250.00
Colleyville Area Chamber of Commerce agreement (cash component)					
0011010 6294 - COUNCIL EXPENSES					10,980.00 *
Gold Sponsorship for the Northeast Leadership Forum Heart of North Texas Conference		1.00	350.00		350.00
Northeast Tarrant Transportation Summit Sponsorship		1.00	750.00		750.00
Metroport Breakfast (usually host 1 per year)		1.00	300.00		300.00
North Texas Commission Annual Luncheon Tickets		7.00	125.00		875.00
Grapevine/Colleyville Education Foundation Luncheons		14.00	50.00		700.00
NCTCOG General Assembly Tickets		7.00	60.00		420.00
Northeast Leadership Forum Annual Meeting/Luncheon Tickets		7.00	45.00		315.00
Colleyville Chamber of Commerce Board Meetings (monthly) x2		25.00	10.00		250.00
TML Region 8 Quarterly Meetings		14.00	30.00		420.00
Facilitator for annual City Council priority setting session		1.00	6,600.00		6,600.00
0011010 6298 - COUNCIL CONTINGENCY					120,000.00 *
Council Contingency		1.00	120,000.00		120,000.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011010 6308 - PRINTING		1.00	150.00		10,150.00 *
Mayor's Letterhead and Envelopes Business Cards for Councilmembers					150.00
Branding update (business cards, letterhead, etc.) for new City Vision, Mission, and Values		1.00	10,000.00		10,000.00
0011010 6323 - COUNCIL SUPPLIES		24.00	220.00		9,745.00 *
Council Meals at Council Meetings		1.00	100.00		5,280.00
Council Holiday Meal, new Council member celebration		1.00	100.00		100.00
Meals for Worksessions and joint meetings		1.00	1,375.00		1,375.00
Birthday Cakes		1.00	200.00		200.00
Proclamation Frames		1.00	550.00		550.00
Miscellaneous supplies for City Council or City Council functions		1.00	500.00		500.00
Nameplates for Dais		1.00	60.00		60.00
Florist- Funerals/Illness		1.00	200.00		200.00
Vases- Engraved for Outgoing Council		1.00	200.00		200.00
Photographer for portrait of Mayor and Council		1.00	380.00		380.00
Beverage service supplies for Council meetings		1.00	800.00		800.00
Table Cloth Cleaning		1.00	100.00		100.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2019	Proposed
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TOTAL COUNCIL				209,951.00
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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011110	ADMINISTRATION					
0011110	6101 - SALARIES					431,107.00
0011110	6102 - TEMPORARY HELP					24,960.00
0011110	6105 - SALARY SAVINGS					-13,098.00
0011110	6141 - FICA EXPENSE					34,145.00
0011110	6142 - GROUP HEALTH INSURANCE					36,291.00
0011110	6143 - WORKERS' COMPENSATION					1,855.00
0011110	6145 - UNEMPLOYMENT COMPENSATION					1,242.00
0011110	6146 - RETIREMENT					38,871.00
0011110	6148 - LONGEVITY PAY					559.00
0011110	6204 - TRAVEL					7,500.00 *
	International City Management Assoc (ICMA) Conference		3.00	2,000.00		6,000.00
	General travel and training to include local mileage reimbursement, luncheons, speakers, and annual UNT MPA Alumni Conference and Luncheon		1.00	1,500.00		1,500.00
0011110	6206 - TRAINING					9,395.00 *
	Spring/Fall GFOAT Conference		1.00	1,600.00		1,600.00
	Various training/conferences related to program areas		1.00	7,495.00		7,495.00
	Webinars- TML Legislative Updates or Other		1.00	300.00		300.00
0011110	6207 - PRE-EMPLOYMENT					100.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011110 6209 - DUES & SUBSCRIPTIONS					6,650.00 *
City Manager: ICMA \$1600, TCMA \$600, NTCMA \$65, ICSC \$50		1.00	2,315.00		2,315.00
Asst. City Manager: \$1,120 ICMA dues, NTCMA \$65, TCMA \$420, NLF \$100, ICSC \$50		1.00	1,755.00		1,755.00
Assistant City Manager: ICMA \$1,120, TCMA \$420, NTCMA \$65, GFOAT with CGFO and Roundtables \$200, UMANANT \$50, Northeast Leadership Forum \$100		1.00	1,955.00		1,955.00
GFOA Budget Award Application Fee		1.00	425.00		425.00
American Express Card membership for city credit card		1.00	55.00		55.00
Sam's Club membership		1.00	45.00		45.00
State of Texas Cooperative Purchasing Program annual membership fee		1.00	100.00		100.00
0011110 6226 - MISC. CONTRACTUAL SERVICES					32,050.00 *
Biennial Citizen/Employee Survey		1.00	15,000.00		15,000.00
Intranet Updates and SharePoint administration		1.00	3,000.00		3,000.00
OpenGov annual fees: \$8,550 for Transparency Module and Intelligence Reporting, \$1,500 data auto update		1.00	10,050.00		10,050.00
Historical Preservation Committee projects		1.00	4,000.00		4,000.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011110 6301 - OFFICE SUPPLIES					1,000.00
0011110 6303 - OPERATING SUPPLIES					1,100.00 *
Paper		1.00	1,100.00		1,100.00
0011110 6305 - UNIFORMS					400.00
0011110 6308 - PRINTING					400.00 *
Letterhead, Envelopes, Business Cards		1.00	400.00		400.00

TOTAL ADMINISTRATION 614,527.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0011210	BUILDING INSPECTION	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011210	6101 - SALARIES					301,925.00
0011210	6105 - SALARY SAVINGS					-6,097.00
0011210	6139 - OVERTIME					1,442.00
0011210	6141 - FICA EXPENSE					23,319.00
0011210	6142 - GROUP HEALTH INSURANCE					59,485.00
0011210	6143 - WORKERS' COMPENSATION					2,217.00
0011210	6145 - UNEMPLOYMENT COMPENSATION					1,035.00
0011210	6146 - RETIREMENT					27,450.00
0011210	6148 - LONGEVITY PAY					1,465.00
0011210	6204 - TRAVEL					1,500.00 *
	Building Official - Attend ICC Annual Code Conference - 2018		1.00	1,500.00		1,500.00
	Building Codes - Out of state travel and accredited training.					
0011210	6206 - TRAINING					5,425.00 *
	Building Inspectors & Plans Examiner: State Plumbing Inspectors License (CEU's)		3.00	90.00		270.00
	Building Inspectors & Plans Examiner: ICC Certification Exams, CEU's		4.00	170.00		680.00
	Building Inspectors & Plans Examiner: Building Professional Institute (BPI) to obtain required CEU's.		3.00	160.00		480.00
	Building Official: ICC Certification Exams, CEU's		1.00	340.00		340.00
	Building Inspector: TEEX Code Enforcement Officer Training, CEU's		1.00	500.00		500.00
	Building Official: State Plumbing Inspectors License Required CEU's		1.00	90.00		90.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
Building Official: Building Professional Institute (BPI) CEU's		1.00	160.00		160.00
Permit Technician: BPI Training, CEU's		1.00	160.00		160.00
Building Official: Training on the 2018 International Building Code		1.00	250.00		250.00
Building Inspector: Required Training For Medical Gas Inspection License. State Requirement That All Med/Gas Plan Review And Inspection Be Performed By A Licensed Plumbing Inspector. Add funding for exam fee, increased tuition and travel		1.00	750.00		750.00
Building Inspector: Fire Sprinkler Inspector Training. State Requirement that Multi-Purpose Residential Fire Sprinklers Inspections Be Performed By a Licensed Plumbing Inspector with endorsement. Add exam fee, tuition increase, and travel		1.00	850.00		850.00
Building Official - Annual Building Officials Association of Texas Conference (BOAT), travel-training expenses included.		1.00	600.00		600.00
Building Official - New 2018 International Residential Code Training		1.00	295.00		295.00
0011210 6209 - DUES & SUBSCRIPTIONS		1.00	106.00		1,724.00 *
Building Official: Texas Department of Health; Code Enforcement Officer License Renewal.		1.00	106.00		106.00
Building Official: Texas State Board of Plumbing Examiners; State Plumbing Inspector		1.00	75.00		75.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
License Renewal		1.00	100.00		100.00
Building Official: International Code Council (ICC) Annual Membership Dues		1.00	100.00		100.00
Building Official: Building Officials Association of Texas (TML-BOAT) Annual Membership Dues		1.00	100.00		100.00
Building Official: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues		1.00	50.00		50.00
Building Official: Code Enforcement Association of Texas (CEAT) Annual Membership		1.00	50.00		50.00
Building Official: International Association of Electrical Inspectors (IAEI) Annual Membership		3.00	75.00		225.00
Building Inspectors and Plans Examiner: Texas State Board of Plumbing Examiners (TSBPE), State Plumbing Inspectors License Renewal		1.00	150.00		150.00
Building Inspectors & Plans Examiner: Building Officials Association of Texas (BOAT) Annual Membership Dues		3.00	106.00		318.00
Building Inspectors & Plans Examiner: Texas State Department of Health Services; Code Enforcement Officer License Renewal		3.00	50.00		150.00
Building Inspectors & Plans Examiner: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues		2.00	50.00		100.00
Building Inspectors: The International Association of Electrical Inspectors (IAEI) Annual Membership Dues		1.00	200.00		200.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
Building Official - Construction Research Council (CRC) Annual Membership Dues						
0011210	6226 - MISC. CONTRACTUAL SERVICES		1.00	5,000.00		5,000.00 *
	Contract Plan Review Services: Third Party plan review for large commercial projects. Additions scheduled on at least two schools and contingency for possible large retail and/or assisted living projects. Necessary to maintain plan reviews within 7 business days on the extremely high volume of residential and small commercial projects.					5,000.00
0011210	6240 - CELL PHONES		2.00	444.00		888.00 *
	2 Field Inspectors: Service for City issued cell phones					888.00
0011210	6261 - VEHICLE MAINTENANCE		3.00	1,000.00		3,000.00 *
	Vehicle Maintenance for F150s (unit #902, 903, 904)					3,000.00
0011210	6262 - GAS AND OIL		1.00	3,000.00		3,000.00 *
	Fuel					3,000.00
0011210	6301 - OFFICE SUPPLIES					678.00
0011210	6303 - OPERATING SUPPLIES		1.00	245.00		265.00 *
	Copier Paper		1.00	20.00		245.00
	First Aid Supplies					20.00

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PROJECTION: 20191 FY 2019 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011210 6305 - UNIFORMS					1,220.00 *
Gloves		3.00	10.00		30.00
Shirts		4.00	150.00		600.00
Hats		3.00	30.00		90.00
Jeans		4.00	50.00		200.00
Coats		4.00	75.00		300.00
0011210 6308 - PRINTING					920.00 *
Building Permit Application-Residential		1.00	50.00		50.00
Building Permit Applications-Commercial		1.00	15.00		15.00
Business Cards		1.00	80.00		80.00
Building Permit Application-Misc Construction		1.00	50.00		50.00
Field Inspection Forms		1.00	20.00		20.00
Correction Notices		1.00	25.00		25.00
Impact Printer Paper Inspection Results Tickets		1.00	200.00		200.00
Stationary: Letterhead		1.00	40.00		40.00
Stationary; Envelopes		1.00	40.00		40.00
Professionally Printed Inspection Tags Are Still Preferred By Many of Our Building Contractors For Their Records (Opposed To Electronic Notices). Green = pass, Red = fail		2.00	150.00		300.00
Forms & Applications		1.00	100.00		100.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011210 6313 - SMALL TOOLS					250.00 *
		2.00	26.00		52.00
Tape Measure					
		2.00	17.00		34.00
Flashlight Batteries					
		2.00	4.00		8.00
Flash Light Lamps					
		2.00	25.00		50.00
Flash Lights					
		2.00	22.00		44.00
Screw Drivers					
		2.00	31.00		62.00
Small Levels					
0011210 6326 - SAFETY EQUIPMENT/SUPPLIES					750.00 *
		3.00	100.00		300.00
Miscellaneous Safety Items					
(e.g. Sunblock, Safety Glasses,					
etc)					
		3.00	150.00		450.00
Boots					
TOTAL BUILDING INSPECTION					436,861.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0011310	ECONOMIC DEVELOPMENT	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011310	6101 - SALARIES					124,240.00
0011310	6105 - SALARY SAVINGS					-2,487.00
0011310	6141 - FICA EXPENSE					8,698.00
0011310	6142 - GROUP HEALTH INSURANCE					11,897.00
0011310	6143 - WORKERS' COMPENSATION					519.00
0011310	6145 - UNEMPLOYMENT COMPENSATION					207.00
0011310	6146 - RETIREMENT					11,197.00
0011310	6148 - LONGEVITY PAY					104.00
0011310	6204 - TRAVEL					12,900.00 *
	ICSC Annual Conference (RECon)		2.00	2,500.00		5,000.00
	ICSC Texas Conference & Dealmaking		1.00	500.00		500.00
	ICSC Regional Meetings		1.00	200.00		200.00
	Marketing/business development trips to recruit targeted sectors (trips through Dallas Regional Chamber, DFW Marketing Team, Site Selectors Guild, Corenet, etc.)		3.00	2,400.00		7,200.00
0011310	6206 - TRAINING					2,700.00 *
	International Economic Development Council (IEDC) Annual Conference and/or Texas Economic Development Council (TEDC) Fall or Spring Conference		1.00	2,700.00		2,700.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011310 6209 - DUES & SUBSCRIPTIONS					3,210.00 *
International Economic Development Council (IEDC) Dues		1.00	385.00		385.00
Texas Economic Development Council (TEDC) Dues		1.00	275.00		275.00
International Council of Shopping Centers (ICSC) Dues		1.00	100.00		100.00
NTCAR Dues		1.00	300.00		300.00
Northeast Leadership Forum		1.00	100.00		100.00
Fort Worth Business subscription		1.00	125.00		125.00
Dallas Business Journal subscription		1.00	100.00		100.00
I-Communities - NTCAR (split between ED & Communications) - Needed for City web page interactive maps data		1.00	705.00		705.00
CIB List Subscription for online Real Estate		1.00	120.00		120.00
Dallas Regional Chamber DFW Marketing Team		1.00	1,000.00		1,000.00
0011310 6226 - MISC. CONTRACTUAL SERVICES					18,180.00 *
CoStar subscription (access to commercial real estate information) Expanded to include all of North Texas; important for use in responding to leads found on CIB List and to provide in meeting with prospects or existing businesses considering relocation.		1.00	11,000.00		11,000.00
Fee to maintain the www.colleyvilleclosebuy.com url (web address)		1.00	120.00		120.00
Fee to maintain the www.ColleyvilleED.com url (web address)		1.00	120.00		120.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
		1.00	6,940.00		6,940.00
	Contract Work (studies, marketing collateral, etc.)				
0011310 6236 - ADVERTISING		1.00	1,500.00		4,350.00 *
	ICSC Texas Conference Booth - Costs for booth, supplies, electric, carpet, attendee registrations, promotional items and printing etc. to set up and operate exhibit space at annual ICSC Texas Conference & Deal Making				1,500.00
	Meals with prospects, existing business owners and operators, developers, architects, engineers, and others working to invest or maintain business here in Colleyville.	1.00	1,450.00		1,450.00
	Registration, costs to participate in annual North Texas Commercial Association of Realtors (NETCAR) Expo in Dallas. Booth, electric, attendee registration, promotional items and event printing.	1.00	1,000.00		1,000.00
	Society of Commercial Realtors Fort Worth Trade Show	1.00	400.00		400.00
0011310 6301 - OFFICE SUPPLIES					650.00
0011310 6303 - OPERATING SUPPLIES					550.00 *
	Copier Paper	1.00	150.00		150.00
	Meeting supplies for various focus groups, meetings with Chamber and/or SCORE reps, etc. - Cups, plates, beverages, food, etc.	1.00	250.00		250.00
	Paper (slick for reports, brochures)	1.00	150.00		150.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0011310 6308 - PRINTING

Letterhead, envelopes, business
 cards, images for trade shows

VENDOR	QUANTITY	UNIT COST	2019	Proposed
	1.00	1,235.00		1,235.00 *

TOTAL ECONOMIC DEVELOPMENT

198,150.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0011410 CITY SECRETARY

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011410 6101 - SALARIES					100,583.00
0011410 6105 - SALARY SAVINGS					-2,125.00
0011410 6141 - FICA EXPENSE					8,129.00
0011410 6142 - GROUP HEALTH INSURANCE					11,897.00
0011410 6143 - WORKERS' COMPENSATION					444.00
0011410 6145 - UNEMPLOYMENT COMPENSATION					414.00
0011410 6146 - RETIREMENT					9,569.00
0011410 6148 - LONGEVITY PAY					1,898.00
0011410 6152 - ACCRUED LEAVE PAY					3,778.00
0011410 6204 - TRAVEL					1,200.00 *
MONTHLY NTMCA MTG/LUNCHEON - City Secretary Allows the CSO to keep a local network of professional resources and an educational speaker/event is conducted at each luncheon.		10.00	20.00		200.00
MILEAGE This item allows for the City Secretary and part time admin to travel to training events and purchase/deliver supplies necessary during the course or normal work operations.		1.00	500.00		500.00
Luncheon meetings as required for City Secretary or part time admin assistance. Example: Chamber, Ministerial, NCTCOG Provides for a local network of professional resources.		4.00	25.00		100.00
Registration for open records/open meetings document retention training offered through a variety of State agencies or NCTCOG		2.00	200.00		400.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
	Required education for adherence to Public Information Act and Texas Open Meetings Act				
0011410 6206 - TRAINING					3,430.00 *
	Athenian Dialogues - City Secretary	2.00	75.00		150.00
	Athenian Dialogues are book reports required for Texas Registered Municipal Clerk recertification				
	Seminars and conferences for City Secretary - all provide for Texas Registered Municipal Clerk recertification credit. These courses are held throughout the state. All registration, mileage, hotel, and per diem figured in costs Seminar required for recertification	4.00	820.00		3,280.00
0011410 6209 - DUES & SUBSCRIPTIONS					177.00 *
	TX MUNICIPAL LAW & PROCEDURE MANUAL SUPPLEMENT	1.00	47.00		47.00
	This item ensures the CSO has resources available to reference Texas Municipal Laws and Procedures via a manual provided for by the Texas Municipal Clerks Association.				
	TEXAS MUNICIPAL CLERKS ASSOCIATION - City Secretary Professional dues, required for Texas Registered Municipal Clerk certification	1.00	100.00		100.00
	NORTH TEXAS MUNICIPAL CLERKS ASSN. - City Secretary Local Texas Registered	1.00	30.00		30.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
Municipal Clerk network and requirement for Texas Registered Municipal Clerk certification/recertification					
0011410 6215 - ELECTION EXPENSES					7,945.00 *
ALL ELECTIONS - (MAYOR/COUNCIL, RUN-OFF, OR SPECIAL ELECTIONS IN NOVEMBER)		1.00	7,000.00		7,000.00
General Elections = \$7,000 Tarrant County Elections Administration provides for a cost effective, efficient, general election.					
SUPPLEMENT TX ELECTION LAW & PROCEDURE MANUAL This supplement is provided by the Texas Municipal Clerks Association and it provides all laws & procedures relative to Texas elections. The cost of this manual usually increases each year.		1.00	95.00		95.00
Election Law Seminar This seminar is provides for annual updates to election law, provides a local and state-wide network for assistance and education.		1.00	350.00		350.00
State required legal notices for General Elections The State requires legal notices to be published in the newspaper of records for all general and special elections.		1.00	500.00		500.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011410 6226 - MISC. CONTRACTUAL SERVICES		1.00	5,000.00		6,400.00 *
ANNUAL CONTRACT FOR OFF-SITE RECORD STORAGE					5,000.00
The contract for off-site records storage allows for the CSO to provide access to public documents.					
		1.00	1,400.00		1,400.00
RECORD DESTRUCTION FEES					
Per state regulations, many of the documents must be destroyed by shredding once retention has been met.					
0011410 6231 - LEGAL ADVERTISING		1.00	3,000.00		3,000.00 *
LEGAL ADS - ORDINANCES/TAX INFO/ETC.					3,000.00
Normal ads = \$2,500					
CSO supports all departments with publication of all ordinances. This promptly and accurately delivers information of government actions.					
0011410 6237 - CODIFICATION		1.00	3,750.00		3,750.00 *
Code Book updates & Codes on Municode website					3,750.00
Codification required by state law. Cost of update is relative to number of qualifying ordinances.					
0011410 6245 - EQUIPMENT RENTAL		4.00	730.00		2,920.00 *
POSTAGE MACHINE ANNUAL LEASE					2,920.00
Billed quarterly					

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011410 6293 - COMMITTEE EXPENSE					1,150.00 *
REFRESHMENTS FOR MISC. MEETINGS		1.00	100.00		100.00
Assistance with board, commission, and committee meeting preparation					
CITY COUNCIL PICTURE FRAME IN LOBBY		1.00	500.00		500.00
EVENING APPRECIATION RECEPTION for Board, Commission, and Committee members		1.00	500.00		500.00
CHAIRMAN PLAQUE FOR BCC APPRECIATION		1.00	50.00		50.00
0011410 6295 - SPECIAL PROJ/CONTRIBUTION					800.00 *
SHREDDER for CLEAN SWEEP		1.00	800.00		800.00
The Clean Sweep event allows this office to utilize an additional shredding resource to offset our contractual destruction services with Safesite.					
0011410 6301 - OFFICE SUPPLIES					300.00
0011410 6302 - POSTAGE					700.00 *
CITY MAIL PERMIT FEE		1.00	280.00		280.00
CITY BUSINESS REPLY MAIL PERMIT FEE		1.00	250.00		250.00
CERTIFIED MAIL FOR ALCOHOL RELATED MAILINGS		1.00	170.00		170.00
0011410 6303 - OPERATING SUPPLIES					1,805.00 *
COPIER SUPPLIES (PAPER)		1.00	925.00		925.00
MINUTE BOOK PAPER		3.00	50.00		150.00
Colleyville offers digital copies of minutes and secures (1) original copy in a minute book binder.					

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
MINUTE BOOKS		2.00	180.00		360.00
POSTAGE MACHINE SUPPLIES (LABLES/SOLUTION)		1.00	200.00		200.00
MEETING SUPPLIES (FOAM BOARDS/TAPE/ADHESIVE/ETC.)		1.00	50.00		50.00
STORAGE BOXES Although the scanning of documents has increased, and the storage of documents will continue to decrease, all documents must be stored in specific boxes per the off-site storage facility requirements.		1.00	50.00		50.00
KITCHEN SUPPLIES (FOIL/BAGGIES/SARAN WRAP/BAGS)		1.00	50.00		50.00
Dusting spray, cleaning cloths, etc.		1.00	20.00		20.00
0011410 6308 - PRINTING					47.00 *
LETTERHEAD - 3000 STATIONERY		1.00	22.00		22.00
ENVELOPES - STATIONERY		1.00	25.00		25.00
TOTAL CITY SECRETARY					168,211.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND
 0011510 FINANCE

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011510 6101 - SALARIES					308,402.00
0011510 6105 - SALARY SAVINGS					-6,826.00
0011510 6139 - OVERTIME					487.00
0011510 6141 - FICA EXPENSE					26,109.00
0011510 6142 - GROUP HEALTH INSURANCE					47,588.00
0011510 6143 - WORKERS' COMPENSATION					1,426.00
0011510 6145 - UNEMPLOYMENT COMPENSATION					828.00
0011510 6146 - RETIREMENT					30,734.00
0011510 6148 - LONGEVITY PAY					3,020.00
0011510 6152 - ACCRUED LEAVE PAY					29,393.00
0011510 6204 - TRAVEL					4,300.00 *
2 finance employees - Tyler Technologies Conference 2017		2.00	2,000.00		4,000.00
Additional Training - Texas Munis Group / American Payroll Institute		1.00	300.00		300.00
0011510 6206 - TRAINING					9,250.00 *
AMERICAN PAYROLL INSTITUTE - payroll conference		1.00	750.00		750.00
COMPLIANCE KEY - 1099 WEBINAR		1.00	500.00		500.00
GFOAT Spring/Fall Conference and/or GFOA Annual Conference		1.00	1,250.00		1,250.00
Munis training on modules for improvements and efficiency		1.00	5,500.00		5,500.00
GTOT Conference		1.00	1,250.00		1,250.00

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PROJECTION: 20191 FY 2019 Operating Budget

**ACCOUNTS FOR:
 GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011510 6209 - DUES & SUBSCRIPTIONS					2,034.00 *
GFOAT/TML - Dues & NCTCOG roundtable		3.00	128.00		384.00
AMERICAN PAYROLL ASSOC - Accounting Manager		1.00	275.00		275.00
TX BLD & COOP COMMISSION - purchasing - Accounting Manager & AP Clerk		1.00	100.00		100.00
GFOA - CFO		1.00	250.00		250.00
TX STATE BOARD OF PUBLIC ACCOUNTANCY - CFO		1.00	450.00		450.00
GARS (Governmental Accounts Research System)		1.00	500.00		500.00
GTOT Subscription		1.00	75.00		75.00
0011510 6221 - AUDIT					19,666.00 *
Audit Fee split between Utility, Drainage, CCCPD & CEDC		1.00	19,298.00		19,298.00
GFOA - Review Fee for CAFR award (split 50/50 with Utility Fund)		1.00	253.00		253.00
GFOA - Review Fee for PAFR award (split 50/50 with Utility Fund)		1.00	115.00		115.00
0011510 6222 - TAX COLLECTION/ASSESSING					118,447.00 *
TARRANT APPRAISAL DISTRICT - annual fee for property appraisals		1.00	90,947.00		90,947.00
GCISD Tax office - property tax collection services		1.00	27,500.00		27,500.00

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PROJECTION: 20191 FY 2019 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011510 6231 - LEGAL ADVERTISING					179.00 *
		1.00	179.00		179.00
FT WORTH STAR TELEGRAM - Ads for unclaimed property / bid advertisement					
0011510 6233 - BANK SERVICE CHARGES					3,000.00 *
		1.00	1,500.00		1,500.00
WELLS FARGO - 30% split w/Utility Fund - check clearing/deposit posting					
		1.00	1,500.00		1,500.00
Courier service for bank deposits (30% share - balance to Utility Fund)					
0011510 6301 - OFFICE SUPPLIES					1,469.00
0011510 6302 - POSTAGE					100.00 *
		1.00	100.00		100.00
0011510 6303 - OPERATING SUPPLIES					2,028.00 *
		1.00	1,878.00		1,878.00
TYLER TECHNOLOGIES- signature key for check processing					
		1.00	150.00		150.00
CPI ONE POINT (copy paper)					
0011510 6308 - PRINTING					1,875.00 *
		1.00	625.00		625.00
PRINTING SYSTEMS INC - AP check stock					
		1.00	525.00		525.00
FORMS ONE (STEVE STRANGE) RECEIPT BOOKS & A/P ENVELOPES					
		1.00	300.00		300.00
TYLER BUSINESS FORMS - tax forms and envelopes					
		1.00	50.00		50.00
WELLS FARGO - deposit slips					
		1.00	275.00		275.00
TYLER BUSINESS FORMS (W-2 forms)					
		1.00	100.00		100.00
CAFR Covers					

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2019	Proposed
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TOTAL FINANCE				603,509.00
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CITY OF COLLEYVILLE
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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND
 0011610 LEGAL

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011610 6216 - LEGAL COUNCIL & SERVICES					
Membership for Oncor Cities Steering Committee		1.00	2,900.00	220,000.00 *	2,900.00
Membership for Atmos Cities Steering Committee		1.00	800.00		800.00
Texas Coalition of Cities for Utility Issues (TCCFUI) membership		1.00	1,100.00		1,100.00
City Attorney services: attendance at City Council meetings, legal counsel, representation, litigation		12.00	16,800.00		201,600.00
Electric Reliability Council of Texas (ERCOT) membership		1.00	100.00		100.00
Legal Services- Prosecutor		12.00	1,125.00		13,500.00
TOTAL LEGAL					220,000.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND
 0011710 LIBRARY

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011710	6101 - SALARIES					344,417.00
0011710	6102 - TEMPORARY HELP					1,500.00
0011710	6105 - SALARY SAVINGS					-7,054.00
0011710	6141 - FICA EXPENSE					25,062.00
0011710	6142 - GROUP HEALTH INSURANCE					47,588.00
0011710	6143 - WORKERS' COMPENSATION					810.00
0011710	6145 - UNEMPLOYMENT COMPENSATION					1,242.00
0011710	6146 - RETIREMENT					31,760.00
0011710	6148 - LONGEVITY PAY					2,209.00
0011710	6152 - ACCRUED LEAVE PAY					6,060.00
0011710	6204 - TRAVEL					2,750.00 *
	The Library Corporation (TLC)		1.00	1,450.00		1,450.00
	Software Annual User Conference					
	for Librarian - November 4-7,					
	2018 - St Louis, MO					
	Texas Library Association		1.00	1,300.00		1,300.00
	Conference for Youth Librarian					
	- April 15-18, 2019 - Austin,					
	TX					
0011710	6206 - TRAINING					4,100.00 *
	Various Workshops for Library		1.00	100.00		100.00
	Director (State Mandated)					
	Various Workshops for Circ/Tech		1.00	100.00		100.00
	Librarian (Professional					
	Development)					
	Various Workshops for Youth		1.00	100.00		100.00
	Librarian (Professional					
	Development)					
	Various Workshops for Adult		1.00	100.00		100.00
	Librarian (Professional					
	Development)					
	Various Workshops for Other		1.00	100.00		100.00

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PROJECTION: 20191 FY 2019 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
Staff (Professional Development)					
Public Library Association Conference for Library Director (Certification Required) and Librarian - (held every 2 years) - February 25-29, 2020 - Nashville, TN or Texas Library Association (TLA) - April 15-18, 2019 - Austin, TX		2.00	1,800.00		3,600.00
0011710 6207 - PRE-EMPLOYMENT					245.00
0011710 6209 - DUES & SUBSCRIPTIONS					1,498.00 *
Texas Library Association Membership for Library Director		1.00	175.00		175.00
PLANT Dues for Library Director		1.00	35.00		35.00
American Library Association Membership for Adult Services Librarian		1.00	213.00		213.00
Texas Library Association Membership for Adult Services Librarian		1.00	149.00		149.00
American Library Association Membership for Circ/Computer Librarian		1.00	140.00		140.00
Texas Library Association Membership for Circ/Computer Librarian		1.00	149.00		149.00
American Library Association Membership for Youth Services Librarian		1.00	140.00		140.00
Texas Library Association Membership for Youth Services Librarian		1.00	149.00		149.00
American Library Association Membership for Library Director		1.00	213.00		213.00
Sams Club/Costco Memberships		1.00	135.00		135.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011710 6226 - MISC. CONTRACTUAL SERVICES					32,065.00 *
3-M 895 RFID Staff Workstation (Upgraded 1/2012) Service Agreement (11/1/2018 - 10/31/2019)		4.00	429.00		1,716.00
3-M 7410F SelfCheck (Upgraded V to R 2/12) Service Agreement (11/1/2018 - 10/31/2019)		4.00	2,204.00		8,816.00
3-M 2820 AMH Induction (Indoor Return) Service Agreement (11/1/2018 - 10/31/2019)		1.00	4,281.00		4,281.00
3-M 2840 SL AMH Sortation (Indoor Return) Service Agreement (11/1/2018 - 10/31/2019)		1.00	1,130.00		1,130.00
3-M 9102DM Detection System (Upgraded 2/12) Service Agreement (11/1/2018 - 10/31/2019)		1.00	1,551.00		1,551.00
Vision Database ID System Service Agreement (1/01/2019 - 12/31/2019)		1.00	2,565.00		2,565.00
Coin Copiers - (2) Readers (\$125 ea) Service Agreement (10/16/2018 - 10/15/2019)		1.00	250.00		250.00
Coin Copiers - (1) Reader for copier Service Agreement (10/16/2018 - 10/15/2019)		1.00	110.00		110.00
Coin Copiers - Dispensor/Encoder Service Agreement (10/16/2018 - 10/15/2019)		1.00	490.00		490.00
DiscChek for DVDs/CDs Service Agreement		1.00	325.00		325.00
Movie Licensing USA For Library Programs to Show Movies (4/4/19 - 4/3/20)		1.00	491.00		491.00
Motion Picture Licensing Corporation (MPLC) For Library Programs to Show Movies		1.00	203.00		203.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
(5/1/19 - 4/30/20)		1.00	425.00		425.00
Volunteer Squared Software Licensing For Library Volunteer Scheduling (5/22/19 - 5/21/20) (250 volunteers)		1.00	920.00		920.00
Event Keeper Standard/EK Rooms Software Library Online Event Calendar/Meeting Room Scheduler 9/10/19 - 9/9/20		1.00	250.00		250.00
Reciprocal Borrowing Payments For Lost Materials from Other Libraries		1.00	2,837.00		2,837.00
Trans-Amigos Express Courier service offering low-cost, rapid pickup and delivery of ILL items among participating libraries - 2 days a week - to offset postage for mailing materials (Renew 10/01/19) (This item is pending partial State funding)		1.00	1,130.00		1,130.00
3-M 2840 SL AMH Sortation (Outdoor Return) Service Agreement (11/1/18 - 10/31/19)					
Service Agreement (07/28/2011 - 7/27/2016) (Paid 5 years) expired 7/27/16		1.00	4,575.00		4,575.00
3-M 2822 AMH Induction (Outdoor Return) Service Agreement (11/1/18 - 10/31/19)					
Service Agreement (07/28/2011 - 7/27/2016) (Paid 5 Years) expired 7/27/2016					
0011710 6246 - OFFICE EQUIP & MAINTENANCE		1.00	615.00		615.00 *
Laminator Maintenance Agreement (5/2/19-5/1/20)					615.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011710 6265 - LIBRARY PROGRAMS		1.00	46,300.00		46,300.00 *
Special Events / Program Costs: Music License Fees, Movie events, and Concerts in The Village					
0011710 6301 - OFFICE SUPPLIES					2,500.00
0011710 6302 - POSTAGE		2.00	60.00		120.00 *
FedEx/Overnight 2 X \$60.00 each					120.00
0011710 6303 - OPERATING SUPPLIES		1.00	900.00		6,675.00 *
Miscellaneous Supplies		4.00	43.00		900.00
Laminator film 4 rolls X \$43.00 each		1.00	1,000.00		172.00
Program Supplies - Volunteer Appreciation		1.00	526.00		1,000.00
DiscCheck Eco-Junior Cleaning Supplies- Cleaning pads, cleaning solution, etc.		1.00	526.00		526.00
Patron Cards 3,060 Est. \$0.50 each		3,060.00	.50		1,530.00
Coin Copier Cards 300 X \$.60 each		300.00	.60		180.00
Evolis Primacy Library Card Printer- Cleaning Supplies: Regular Cleaning Kits Advanced Cleaning Kits		1.00	90.00		90.00
Evolis Primacy Library Card Printer- YMCKOK 3,060 Cards (17 ribbons @\$58 each)		17.00	58.00		986.00
Epson Receipt Printer - M188B (1) Drive-Up Window		1.00	34.00		34.00
Receipt Paper - 50 rolls/box (1 box @ \$34 each)		4.00	59.00		236.00
Epson Receipt Printers M253A (3) Circ & Lead Desks					

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
Thermal Receipt Paper - 50 rolls/case (4 cases @ \$59 each)		1.00	136.00		136.00
3-M Drive Up Automated Check In- 6" Roll \$34 roll/case of 4 - 1 case @ \$136 each		1.00	136.00		136.00
3-M Indoor Automated Check In 6" Roll \$34 roll/case of 4 - 1 case@ \$136 each		2.00	111.00		222.00
3M Self Check-ins - 2 Receipt Printers - Receipt Paper 5"roll/24 rolls per case (2 boxes@ \$111 each)		3.00	111.00		333.00
3-M Self Checkouts - 4 printers - Receipt Paper 5"roll/24 rolls per case (3 cases @ \$111. each)		2.00	60.00		120.00
Brother HL-L2360DW - Cataloging Label Printer- TN-360 (2 @\$60 each) Staples		1.00	74.00		74.00
Brother Intellifax 4100e- TN-430 (1@ \$74 each) Staples					
0011710 6308 - PRINTING		1.00	350.00		500.00 *
Signs/Bookmarks/Name Badges/Business Cards		1.00	50.00		50.00
Library Letterhead		1.00	50.00		50.00
Library Envelopes		1.00	50.00		50.00
Mailing Labels					
TOTAL LIBRARY					550,962.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0011810	ENG PROF SVCS		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011810	6101 - SALARIES						244,634.00
0011810	6105 - SALARY SAVINGS						-5,158.00
0011810	6139 - OVERTIME						7,134.00
0011810	6141 - FICA EXPENSE						19,248.00
0011810	6142 - GROUP HEALTH INSURANCE						32,717.00
0011810	6143 - WORKERS' COMPENSATION						734.00
0011810	6145 - UNEMPLOYMENT COMPENSATION						569.00
0011810	6146 - RETIREMENT						22,675.00
0011810	6148 - LONGEVITY PAY						50.00
0011810	6204 - TRAVEL						2,500.00 *
				1.00	2,500.00		2,500.00
	Construction Management Misc Training						
0011810	6206 - TRAINING						8,490.00 *
				1.00	2,400.00		2,400.00
	American Public Works Association (APWA) Conference (PW Director)			2.00	500.00		1,000.00
	Certified Floodplain Manager (CFM) Training (City Engineer and Development Engineer)			2.00	1,250.00		2,500.00
	Texas Floodplain Management Association (TFMA) State Conference (Public Works Director and Development Engineer)			1.00	1,500.00		1,500.00
	Texas Society of Professional Engineers (TSPE (City Engineer)			1.00	290.00		290.00
	Texas Water Laws and Regulations (City Engineer)			1.00	400.00		400.00
	Texas Public Works Association (TPWA) Local Training Functions (Engineering Staff)			1.00	400.00		400.00
	Water and Sewer License Renewal						

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
Courses (Construction Manager)						
0011810	6209 - DUES & SUBSCRIPTIONS					
	P.E. License Renewal (PW Director, City Engineer, Development Engineer)		3.00	40.00		4,189.00 *
						120.00
	American Public Works Association (APWA) (PW Director, City Engineer, Development Engineer, Construction Manager)		4.00	203.00		812.00
	Texas Floodplain Managers' Association (TFMA) (PW Director, City Engineer, Development Engineer)		3.00	90.00		270.00
	Regional Public Works Program (1/2 Cost)		1.00	2,363.00		2,363.00
	Texas Society of Professional Engineers (TSPE) (Public Works Director and City Engineer)		2.00	312.00		624.00
0011810	6223 - ENGINEERING SERVICES					
	Miscellaneous Engineering Services Contracts		1.00	27,805.00		27,805.00 *
0011810	6225 - COMPUTER SERVICES					
	Autocad		1.00	700.00		3,200.00 *
						700.00
	StreetSaver		1.00	2,500.00		2,500.00
0011810	6226 - MISC. CONTRACTUAL SERVICES					
	Networkfleet GPS Monitoring		1.00	935.00		61,635.00 *
						935.00
	Construction Materials Testing		1.00	50,000.00		50,000.00
	Tree Trimming and Irrigation Contract to have professionals address tree trimming or irrigation needs related to Public Works projects		1.00	10,700.00		10,700.00

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PROJECTION: 20191 FY 2019 Operating Budget

**ACCOUNTS FOR:
 GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011810 6231 - LEGAL ADVERTISING					250.00
0011810 6235 - FILING FEE					500.00
0011810 6261 - VEHICLE MAINTENANCE					2,250.00 *
Vehicles 335, 718, 719, 728		1.00	2,250.00		2,250.00
0011810 6262 - GAS AND OIL					6,300.00
0011810 6301 - OFFICE SUPPLIES					1,250.00
0011810 6303 - OPERATING SUPPLIES					750.00
0011810 6305 - UNIFORMS					750.00 *
Shirts (Engineering Staff)		1.00	500.00		500.00
Uniforms (Construction Mgmt)		1.00	250.00		250.00
0011810 6308 - PRINTING					380.00
0011810 6313 - SMALL TOOLS					1,150.00 *
Small tools for engineering and Construction Management Staff		1.00	1,150.00		1,150.00
0011810 6326 - SAFETY EQUIPMENT/SUPPLIES					450.00
0011810 6327 - MOSQUITO CONTROL					25,000.00 *
Mosquito Spraying Contract		1.00	25,000.00		25,000.00
TOTAL ENG PROF SVCS					469,452.00

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PROJECTION: 20191 FY 2019 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

0011910 COMM DEV P&Z

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011910	6101 - SALARIES					293,885.00
0011910	6105 - SALARY SAVINGS					-5,992.00
0011910	6141 - FICA EXPENSE					22,921.00
0011910	6142 - GROUP HEALTH INSURANCE					47,588.00
0011910	6143 - WORKERS' COMPENSATION					1,582.00
0011910	6145 - UNEMPLOYMENT COMPENSATION					828.00
0011910	6146 - RETIREMENT					26,981.00
0011910	6148 - LONGEVITY PAY					480.00
0011910	6204 - TRAVEL					2,000.00 *
	General training funds for staff and the Planning and Zoning Commission		1.00	2,000.00		2,000.00
0011910	6206 - TRAINING					4,000.00 *
	Texas APA Conference (Director)		1.00	1,000.00		1,000.00
	Training (Urban Forester), Texas APA Conference (Principal Planner)		1.00	3,000.00		3,000.00
0011910	6209 - DUES & SUBSCRIPTIONS					1,400.00 *
	American Institute of Certified Planners - CD Director & Principal Planner		2.00	500.00		1,000.00
	Urban Forester Dues		1.00	400.00		400.00
0011910	6231 - LEGAL ADVERTISING					1,200.00 *
	Zoning Legal Notices - Newspaper ads for zoning changes as required by Texas state law - 12 months X \$167 per month, avg.		1.00	1,200.00		1,200.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0011910 6235 - FILING FEE					690.00 *
County Plat Filing Fees - 10 plats @ \$69.00		1.00	690.00		690.00
0011910 6282 - COMMISSION EXPENSES					1,500.00 *
Dias name plates & Badges - For new Commissioners and Board Members (4 X \$50.00)		1.00	200.00		200.00
Meals for Planning and Zoning meetings & workshops		1.00	1,300.00		1,300.00
0011910 6301 - OFFICE SUPPLIES					425.00 *
Folders for case files		5.00	40.00		200.00
General Office Supplies		1.00	225.00		225.00
0011910 6303 - OPERATING SUPPLIES					1,014.00 *
Blue Print Paper - 2 packages @ \$57.00		1.00	114.00		114.00
XEROX supplies - Copy/Fax paper		1.00	400.00		400.00
Verizon Wireless monthly service for wifi card used by Urban Forester Previously paid by IT, now paid by Comm Dev department		1.00	500.00		500.00
0011910 6305 - UNIFORMS					300.00 *
For field employees to wear logo shirts in the field		1.00	300.00		300.00
0011910 6308 - PRINTING					1,375.00 *
Stationery - Letterhead - 4500		1.00	100.00		100.00
Stationery - Envelopes - 4500		1.00	200.00		200.00
Misc. Printing - Business cards (500) for 2 staff		1.00	75.00		75.00
		1.00	1,000.00		1,000.00

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ACCOUNTS FOR:
GENERAL FUND

Signs for Zoning Changes

VENDOR	QUANTITY	UNIT COST	2019	Proposed
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TOTAL COMM DEV P&Z

402,177.00

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ACCOUNTS FOR:
GENERAL FUND

0012210 FIRE ADMINISTRATION	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012210 6101 - SALARIES					157,754.00
0012210 6105 - SALARY SAVINGS					-3,982.00
0012210 6139 - OVERTIME					564.00
0012210 6141 - FICA EXPENSE					10,196.00
0012210 6142 - GROUP HEALTH INSURANCE					11,897.00
0012210 6143 - WORKERS' COMPENSATION					5,997.00
0012210 6145 - UNEMPLOYMENT COMPENSATION					311.00
0012210 6146 - RETIREMENT					17,931.00
0012210 6147 - INCENTIVE PAY					900.00
0012210 6148 - LONGEVITY PAY					480.00
0012210 6152 - ACCRUED LEAVE PAY					39,422.00
0012210 6204 - TRAVEL					3,000.00 *
Emergency Management Conference		1.00	900.00		900.00
INTERNATIONAL FIRE CHIEFS ASSOCIATION CONFERENCE PROFESSIONAL DEVELOPMENT		1.00	1,500.00		1,500.00
DISCRETIONARY CONFERENCES & SEMINARS PROFESSIONAL DEVELOPMENT		1.00	600.00		600.00
0012210 6206 - TRAINING					260.00 *
LIVE FIRE TRAINING, Fire Chief, 8 Hours		1.00	60.00		60.00
IN-HOUSE TRAINING, Props & Supplies		1.00	100.00		100.00
BOOKS & TRAINING MANUALS/SOFTWARE - Fire Chief		1.00	100.00		100.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012210 6209 - DUES & SUBSCRIPTIONS					5,125.00 *
Texas Fire Chiefs Assoc Dues (Chief)		1.00	150.00		150.00
Tarrant County Fire Chiefs Assoc Dues (Chief)		1.00	130.00		130.00
NCTCOG Regional Emergency Management Planning Program		1.00	3,250.00		3,250.00
Emergency Management Assoc of TX Dues (Emergency Management Coordinator)		1.00	100.00		100.00
INTERNATIONAL ASSOCIATION OF FIRE CHIEFS DUES (Chief)		1.00	295.00		295.00
Best practices annual fee		1.00	1,200.00		1,200.00
0012210 6226 - MISC. CONTRACTUAL SERVICES					5,000.00 *
CODE RED SYSTEM - ANNUAL RENEWAL FEE		1.00	5,000.00		5,000.00
0012210 6287 - PROPERTY MAINTENANCE					300.00 *
LAWN MAINTENANCE SUPPLIES		1.00	300.00		300.00
0012210 6297 - VACCINATIONS					445.00 *
PHYSICAL - ANNUAL for Fire Chief		1.00	400.00		400.00
TB TESTING - Fire Chief		1.00	45.00		45.00
0012210 6301 - OFFICE SUPPLIES					700.00
0012210 6302 - POSTAGE					414.00 *
MAILING & SHIPPING		1.00	414.00		414.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012210 6303 - OPERATING SUPPLIES					2,380.00 *
		1.00	250.00		250.00
COPY PAPER					
ANNUAL FLAG PURCHASE - 4'X6' 31		1.00	2,130.00		2,130.00
U.S. @ \$20.60 31 TX @					
\$27.95 31 CITY @ \$20.18					
0012210 6305 - UNIFORMS					975.00 *
Administrative Uniforms		1.00	975.00		975.00
0012210 6308 - PRINTING					350.00 *
STATIONARY & ENVELOPES		1.00	100.00		100.00
EMS REPORTS		1.00	150.00		150.00
BUSINESS CARDS		1.00	100.00		100.00
0012210 6310 - EMERGENCY MANAGEMENT SUPPLIES					5,208.00 *
OUTDOOR WARNING SYSTEM		1.00	4,128.00		4,128.00
MAINTENANCE PROGRAM					
SEVERE WEATHER NOTIFICATION		1.00	180.00		180.00
PROGRAM					
Replacement batteries for		3.00	300.00		900.00
outdoor warning siren system.					
0012210 6314 - BUILDING SUPPLIES					7,540.00 *
JANITORIAL SUPPLIES - 3		1.00	7,540.00		7,540.00
STATIONS					

TOTAL FIRE ADMINISTRATION

273,167.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0012220	FIRE EMS OPERATIONS	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012220	6101 - SALARIES					372,849.00
0012220	6105 - SALARY SAVINGS					-8,446.00
0012220	6139 - OVERTIME					21,150.00
0012220	6141 - FICA EXPENSE					32,309.00
0012220	6142 - GROUP HEALTH INSURANCE					71,382.00
0012220	6143 - WORKERS' COMPENSATION					14,145.00
0012220	6145 - UNEMPLOYMENT COMPENSATION					1,242.00
0012220	6146 - RETIREMENT					38,031.00
0012220	6147 - INCENTIVE PAY					2,100.00
0012220	6148 - LONGEVITY PAY					3,320.00
0012220	6149 - HOLIDAY PAY					17,580.00
0012220	6152 - ACCRUED LEAVE PAY					5,323.00
0012220	6206 - TRAINING					1,960.00 *
	Live fire training- Tarrant County College		6.00	60.00		360.00
	EMS training props and supplies		1.00	350.00		350.00
	EMS books, training manuals, and software		1.00	450.00		450.00
	ND- Defensive Driving class		1.00	800.00		800.00
0012220	6209 - DUES & SUBSCRIPTIONS					2,263.00 *
	Texas Department of State Health Services certified paramedic renewal		7.00	96.00		672.00
	Texas Department of State Health Services licensed paramedic renewal		1.00	126.00		126.00
	Texas Department of State Health Services EMS instructor certification renewal		7.00	35.00		245.00
			1.00	150.00		150.00

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PROJECTION: 20191 FY 2019 Operating Budget

**ACCOUNTS FOR:
GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
CLIA certification		1.00	870.00		870.00
TXDSHS Ambulance License (due in alternate years)		1.00	200.00		200.00
North Central Texas Trauma Regional Council					
0012220 6226 - MISC. CONTRACTUAL SERVICES					43,165.00 *
Physio Control contract for all Lifepack maintenance citywide		1.00	18,365.00		18,365.00
MEDICAL CONTROL CONTRACT		1.00	24,000.00		24,000.00
DRUG DESTRUCTION CONTRACT		1.00	500.00		500.00
Modem for Lifepack allowing required use of the Lifenet system.		1.00	300.00		300.00
0012220 6240 - CELL PHONES					504.00 *
Monthly cell phone for the ambulance to call in reports to various emergency rooms		12.00	42.00		504.00
0012220 6261 - VEHICLE MAINTENANCE					12,600.00 *
Annual maintenance for unit # 409 2008 Frazer ambulance (Reserve)		1.00	4,200.00		4,200.00
Annual maintenance for unit # 410 2013 Frazer ambulance		1.00	4,200.00		4,200.00
Annual maintenance for unit # ? 2018 Road Rescue ambulance		1.00	4,200.00		4,200.00
0012220 6262 - GAS AND OIL					8,000.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012220 6284 - EQUIPMENT MAINTENANCE					3,500.00 *
	Stryker Cot	2.00	1,000.00		2,000.00
	MISC. MEDICAL EQUIPMENT	1.00	1,500.00		1,500.00
0012220 6297 - VACCINATIONS					1,605.00 *
	TB TESTING	3.00	45.00		135.00
	ANNUAL PHYSICALS	3.00	490.00		1,470.00
0012220 6303 - OPERATING SUPPLIES					760.00 *
	Batteries for radios, flashlights, etc.	1.00	300.00		300.00
	Vehicle mounts for iPads	2.00	80.00		160.00
	COPY PAPER	1.00	300.00		300.00
0012220 6305 - UNIFORMS					2,700.00 *
		6.00	450.00		2,700.00
0012220 6311 - EMERGENCY MEDICAL SUPPLIES					42,240.00 *
	EMS medical supplies	1.00	42,240.00		42,240.00
0012220 6326 - SAFETY EQUIPMENT/SUPPLIES					400.00 *
	Safety Vests	1.00	400.00		400.00
0012220 6360 - MINOR OPERATING OUTLAY					9,000.00 *
	AED REPLACEMENT PROGRAM	3.00	3,000.00		9,000.00
TOTAL FIRE EMS OPERATIONS					699,682.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0012230	FIRE OPERATIONS	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012230	6101 - SALARIES					2,630,874.00
0012230	6105 - SALARY SAVINGS					-56,497.00
0012230	6139 - OVERTIME					200,000.00
0012230	6141 - FICA EXPENSE					232,216.00
0012230	6142 - GROUP HEALTH INSURANCE					392,602.00
0012230	6143 - WORKERS' COMPENSATION					51,422.00
0012230	6145 - UNEMPLOYMENT COMPENSATION					6,831.00
0012230	6146 - RETIREMENT					281,118.00
0012230	6147 - INCENTIVE PAY					21,300.00
0012230	6148 - LONGEVITY PAY					32,958.00
0012230	6149 - HOLIDAY PAY					96,970.00
0012230	6152 - ACCRUED LEAVE PAY					139,697.00
0012230	6206 - TRAINING					23,320.00 *
	LIVE FIRE TRAINING - 8 hours each		33.00	60.00		1,980.00
	Fire training props and supplies		1.00	1,000.00		1,000.00
	TCFP CERTIFICATION COURSES		1.00	3,050.00		3,050.00
	TECHNICAL TRAINING		1.00	2,950.00		2,950.00
	OFFICER DEVELOPMENT		2.00	1,000.00		2,000.00
	BOOKS & TRAINING MANUALS/SOFTWARE		1.00	1,300.00		1,300.00
	Fire Department Instructors Conference (FDIC)		4.00	1,560.00		6,240.00
	Reallocate money from tuition reimbursement.					
	Fire training field monthly use contract		1.00	800.00		800.00
	This contract will provide 4 hours per month of drill					

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
field training.					
Paramedic certification reimbursement		2.00	2,000.00		4,000.00
0012230 6209 - DUES & SUBSCRIPTIONS					23,874.00 *
Texas Commission on Fire Protection (TCFP) ANNUAL DEPARTMENT RECERTIFICATIONS		40.00	85.00		3,400.00
NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) ANNUAL DUES- Operational		1.00	6,555.00		6,555.00
DEPARTMENT TX FIRE COMMISSION CERTIFICATION UPGRADES		28.00	85.00		2,380.00
FIRE INSTRUCTORS ASSOCIATION OF NORTH TEXAS (FIANT)		1.00	140.00		140.00
NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) Capital Replacement Dues		1.00	11,399.00		11,399.00
0012230 6226 - MISC. CONTRACTUAL SERVICES					12,151.00 *
Air Sample and Maintenance on 3 Compressors		1.00	4,300.00		4,300.00
Farrwest 5 Gas monitors.		1.00	5,400.00		5,400.00
Bunker gear extractor maintenance		1.00	750.00		750.00
Ice maker cleaning and maintenance		.00	.00		.00
Digital Television Adaptors		27.00	63.00		1,701.00
0012230 6232 - FIRE EQUIPMENT TESTING					7,510.00 *
SCBA cylinders - Hydrostatic testing annually		1.00	2,000.00		2,000.00
SCBA - annual flow testing		1.00	1,210.00		1,210.00
Ladders - Annual ground and aerial ladder testing		1.00	2,700.00		2,700.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
Apparatus pump testing		4.00	400.00		1,600.00
0012230 6261 - VEHICLE MAINTENANCE					104,500.00 *
Annual maintenance for unit # 406 2005 Ford Excursion		1.00	3,000.00		3,000.00
Annual maintenance for unit # 407 2006 Pierce engine		1.00	22,000.00		22,000.00
Annual maintenance for unit #418 1995 Freightliner CFAAA rehab unit		1.00	2,000.00		2,000.00
Annual maintenance for unit # 420 2006 F-550 Haz-Mat response truck		1.00	5,000.00		5,000.00
Annual maintenance for unit # 421 2003 Haz-Mat response trailer		1.00	1,000.00		1,000.00
Annual maintenance for unit # 422 2010 Pierce 95' Platform		1.00	22,500.00		22,500.00
Annual maintenance for unit # 423 2010 Pierce 105' Rear Mount Ladder Truck		1.00	22,500.00		22,500.00
Annual maintenance for 2016 Pierce fire engine		1.00	22,000.00		22,000.00
Annual maintenance for 2013 Chevrolet Suburban Command Vehicle		1.00	4,500.00		4,500.00
0012230 6262 - GAS AND OIL					30,000.00
0012230 6284 - EQUIPMENT MAINTENANCE					20,000.00 *
Break/fix funding to cover: exercise equipment, grills, flashlights, thermal imaging cameras, breathing air compressors, SCBA air packs and bottles, saws, rescue tools, generators, etc.		1.00	20,000.00		20,000.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012230 6297 - VACCINATIONS		16.00	45.00		10,165.00 *
TB testing					720.00
Annual Physicals		16.00	490.00		7,840.00
Physicals and vaccinations for new hires		3.00	535.00		1,605.00
0012230 6303 - OPERATING SUPPLIES		1.00	630.00		8,330.00 *
Batteries (9V, AA, AAA, C, D, 800 Radio)					630.00
*For Daily Work - Flashlights, Pulse Oximeter, Thermometer.		25.00	40.00		1,000.00
Tarps/ Salvage Covers *To cover exposed areas at fires.		1.00	6,000.00		6,000.00
Fire Hose/ Nozzles / Adapters		1.00	600.00		600.00
*Annual Replacement Program cost increase in hose over the last 3 years.		1.00	100.00		100.00
Copy Paper					
Shop Towels for daily work, cleaning vehicles					
0012230 6304 - CHEMICALS		1.00	1,250.00		2,700.00 *
Fire Extinguisher Recharging					1,250.00
*Anually recharging of expired extinguishers or after an extinguisher has been discharged.		1.00	150.00		150.00
Biodegradable Emulsifier		1.00	1,000.00		1,000.00
Flammable Liquid Dispersement					
Class A & A-FFF Foam for Flammable Liquid Fires		1.00	300.00		300.00
Haz Mat Absorbent for Chemical Spills					

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012230 6305 - UNIFORMS		33.00	450.00		14,850.00 *
Nomex pants, shirts, t-shirts, and boots					14,850.00
0012230 6313 - SMALL TOOLS		1.00	1,000.00		1,350.00 *
Hand Tools, Shovels, Axes, Picks		4.00	50.00		200.00
Hydrant Wrenches, Hydrant Maintenance		1.00	150.00		150.00
Brushes, Brooms, and Wire					
0012230 6326 - SAFETY EQUIPMENT/SUPPLIES		1.00	150.00		450.00 *
Traffic Cones, Caution Tape, etc. to protect citizens from dangerous areas		1.00	300.00		150.00
Incident Command Supplies to aid on-scene command such as accountability tags, dry erase boards and supplies to assign activities/locations					300.00
0012230 6331 - GEAR (PROTECTIVE)		11.00	1,242.00		44,716.00 *
Bunker Coats		11.00	764.00		13,662.00
Bunker Pants		11.00	315.00		8,404.00
Firefighter Bunker Boots		35.00	72.00		3,465.00
Firefighter Bunker Gloves		35.00	45.00		2,520.00
Firefighter Hoods		10.00	325.00		1,575.00
Fire Helmets		16.00	48.00		3,250.00
Repair Bunker Gear Patches		1.00	3,119.00		768.00
Protective Markings (Replacing reflective trim)		35.00	46.00		3,119.00
Replacement Bunker Gear Suspenders		1.00	305.00		1,610.00
Bunker Gear Cleaning Soap					305.00

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PROJECTION: 20191 FY 2019 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
* Special detergent used in Extractor		41.00	103.00		4,223.00
National Fire Protection Agency Inspections (Mandated Annual Bunker Gear Inspections)		9.00	50.00		450.00
Fire Helmet Shields (Shields must be purchased seperately when a fire helmet is replaced)		13.00	105.00		1,365.00
Durable LED flashlight. Helmet mounted with forward facing LED flashlight with rearfacing searchlight.					
0012230 6360 - MINOR OPERATING OUTLAY		7.00	780.00		12,821.00 *
SCBA Bottle Replacement: Scott 4.5 Self Contained Breathing Apparatus Bottles		10.00	350.00		5,460.00
Self Contained Breathing Apparatus (SCBA) Mask		10.00	216.00		3,500.00
Epic Communicator		1.00	1.00		2,160.00
Replacement physical fitness equipment		1.00	1.00		1.00
Chainsaw for Fire Apparatus		1.00	600.00		600.00
Cutoff saw		1.00	1,100.00		1,100.00
0012230 6809 - TRANSFER TO CABLE/CAP EQUIP		3.00	8,902.00		26,706.00 *
Cost to purchase a complete airpack.					26,706.00
TOTAL FIRE OPERATIONS					4,372,934.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0012240 FIRE PREV/INVESTIGATIONS	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012240 6101 - SALARIES					108,294.00
0012240 6105 - SALARY SAVINGS					-3,514.00
0012240 6139 - OVERTIME					1,500.00
0012240 6141 - FICA EXPENSE					13,443.00
0012240 6142 - GROUP HEALTH INSURANCE					11,897.00
0012240 6143 - WORKERS' COMPENSATION					2,894.00
0012240 6145 - UNEMPLOYMENT COMPENSATION					207.00
0012240 6146 - RETIREMENT					15,824.00
0012240 6147 - INCENTIVE PAY					2,400.00
0012240 6148 - LONGEVITY PAY					2,000.00
0012240 6152 - ACCRUED LEAVE PAY					61,527.00
0012240 6206 - TRAINING					3,560.00 *
Texas Fire Marshals Conferance in Austin Texas Provides continuing Education hours for TCLEOSE and Fire Commission requirements. The price includes hotel registration, per diem, and conference registration. Training hours required.		2.00	750.00		1,500.00
Texas TEEX Arson Conferance. This conferance provides continuing Education hours for TCLEOSE and Fire Commission mandated training. The price includes conferance registration, per diem, and hotel for two personnel. required training hrs		2.00	750.00		1,500.00
Building Professional Institute Training This is a group of courses offered at UTA. The courses		1.00	500.00		500.00

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PROJECTION: 20191 FY 2019 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
will provide Continuing Education Hours mandated by the Fire Commission.					
Live Fire Training		1.00	60.00		60.00
0012240 6209 - DUES & SUBSCRIPTIONS					
Tarrant County Arson Investigator Association Dues for four Investigators. This includes being able to call an investigation trailer for any fire investigation needing evidence collection. This also includes assistance if needed.		1.00	85.00		1,415.00 *
					85.00
National Fire Protection Association (NFPA) Subscription Service Dues. This gives online access to all NFPA codes applicable to national fire codes.		1.00	1,000.00		1,000.00
Texas Commission on Law Enforcement Data Distribution System (TCLEDDS) Dues payable to the Productivity Center This allows entering and tracking of all TCLEOSE hours of all Fire Investigators.		1.00	145.00		145.00
Texas Commission on Fire Protection Annual Re-certification		1.00	85.00		85.00
International Association of Arson Investigators annual membership.		1.00	100.00		100.00
0012240 6261 - VEHICLE MAINTENANCE					
Annual maintenance for unit # 408 2006 Ford Expedition		1.00	3,000.00		3,000.00 *
					3,000.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012240 6262 - GAS AND OIL		1.00	1,650.00		1,650.00 *
Gas and oil					
0012240 6303 - OPERATING SUPPLIES		1.00	100.00		2,138.00 *
Copy Paper		1.00	150.00		100.00
Batteries for camera, flashlight, Radio		1.00	888.00		150.00
Fire Investigation Tools/locks/chains/ fireline tape		1.00	1,000.00		888.00
Ammunition for Fire Investigator Qualification					1,000.00
0012240 6305 - UNIFORMS		1.00	975.00		975.00 *
Nomex pants, shirts, T-shirts and boots					975.00
0012240 6306 - FIRE PREVENTION		1.00	1,800.00		3,800.00 *
Kids Camp: T-Shirts, water bottles, fire prevention materials, hand outs, helmets stickers, and supplies		1.00	2,000.00		1,800.00
Citizen Fire Academy (CFA) Program: printing, training supplies, t-shirts, certificates, etc.					2,000.00
TOTAL FIRE PREV/INVESTIGATIONS					233,010.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0012310	POLICE ADMINISTRATION	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012310	6101 - SALARIES					581,473.00
0012310	6102 - TEMPORARY HELP					52,103.00
0012310	6105 - SALARY SAVINGS					-13,575.00
0012310	6139 - OVERTIME					980.00
0012310	6141 - FICA EXPENSE					46,226.00
0012310	6142 - GROUP HEALTH INSURANCE					83,279.00
0012310	6143 - WORKERS' COMPENSATION					10,943.00
0012310	6145 - UNEMPLOYMENT COMPENSATION					1,449.00
0012310	6146 - RETIREMENT					56,431.00
0012310	6147 - INCENTIVE PAY					5,400.00
0012310	6148 - LONGEVITY PAY					4,955.00
0012310	6152 - ACCRUED LEAVE PAY					33,797.00
0012310	6204 - TRAVEL					4,000.00 *
	International Association of Chiefs of Police (IACP) Conference		2.00	2,000.00		4,000.00
	Chief of Police's State required training at Sam Houston State University		1.00	.00		.00
	Texas Police Chiefs Association (TPCA) Annual Conference		1.00	.00		.00
	Texas Association of Property and Evidence Inventory Technicians (TAPEIT) Conference		.00	.00		.00
	Annual Mandatory CALEA (Commission on Accreditation for Law Enforcement Agencies) Conference.		.00	.00		.00
	Required training / travel for CALEA accreditation manager.					

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0012310 6206 - TRAINING

VENDOR	QUANTITY	UNIT COST	2019	Proposed
	1.00	2,375.00		5,900.00 *
Required Texas Commission on Law Enforcement (TCOLE) training for Administrative Personnel				2,375.00
	1.00	1,075.00		1,075.00
Texas Association of Property and Evidence Inventory Technicians (TAPEIT) Conference / Travel Property Technician will obtain Advanced Property Room Certification in FY19. Must attend to obtain advanced certification.				
	1.00	1,500.00		1,500.00
Annual Mandatory CALEA (Commission on Accreditation for Law Enforcement Agencies) Conference Required training / travel for CALEA accreditation manager. Travel is out of state.				
	1.00	450.00		450.00
Chief of Police Sam Houston Training State mandated training for Chiefs				
	1.00	500.00		500.00
Texas Police Chiefs Association Annual Conference (TPCA)				
0012310 6207 - PRE-EMPLOYMENT	6.00	152.00		3,222.00 *
Psychological exams for new hires				912.00
	6.00	152.00		912.00
Polygraph exams for new hires				
	6.00	233.00		1,398.00
Medical Exams for new hires				

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012310 6209 - DUES & SUBSCRIPTIONS					3,150.00 *
International Association of Chiefs of Police Dues for Chief and Asst. Chief		2.00	150.00		300.00
Texas Police Chiefs Association - Chief and Asst. Chief		2.00	212.50		425.00
North Texas Police Chiefs Association Chief and Asst. Chief		2.00	15.00		30.00
Texas Law Enforcement Records Association		1.00	40.00		40.00
Police Executive Research Forum		1.00	300.00		300.00
Texas Police Chief Association Foundation Recognition Program		1.00	1,200.00		1,200.00
Texas Best Practices Accreditation					
Texas Commission on Law Enforcement Data Distribution System (TECLEDDS) Annual Subscription (required for access to TECLEOSE records)		1.00	705.00		705.00
North Texas Crime Commission Dues		1.00	50.00		50.00
Dues for Institute for Law Enforcement Administration (ILEA)		1.00	100.00		100.00
0012310 6261 - VEHICLE MAINTENANCE					700.00 *
Vehicle maintenance for 3 vehicles		1.00	700.00		700.00
0012310 6262 - GAS AND OIL					5,456.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012310 6301 - OFFICE SUPPLIES					4,795.00
0012310 6303 - OPERATING SUPPLIES					670.00
0012310 6308 - PRINTING					715.00
0012310 6321 - FIRE ARMS SUPPLIES					12,554.00 *
Ammunition for the entire department		1.00	12,554.00		12,554.00

TOTAL POLICE ADMINISTRATION

904,623.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0012320 POLICE ANIMAL CONTROL

0012320 6226 - MISC. CONTRACTUAL SERVICES

Joint Animal Control with City
 of Keller (May 2018 Estimate of
 \$95,850 + 5% max increase)

VENDOR	QUANTITY	UNIT COST	2019	Proposed
	1.00	100,642.00		100,642.00 *
				100,642.00

TOTAL POLICE ANIMAL CONTROL

100,642.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0012330	POLICE CODE ENFORCEMENT	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012330	6101 - SALARIES					48,214.00
0012330	6105 - SALARY SAVINGS					-1,066.00
0012330	6139 - OVERTIME					1,765.00
0012330	6141 - FICA EXPENSE					4,076.00
0012330	6142 - GROUP HEALTH INSURANCE					11,897.00
0012330	6143 - WORKERS' COMPENSATION					252.00
0012330	6145 - UNEMPLOYMENT COMPENSATION					207.00
0012330	6146 - RETIREMENT					4,798.00
0012330	6148 - LONGEVITY PAY					1,095.00
0012330	6152 - ACCRUED LEAVE PAY					2,211.00
0012330	6206 - TRAINING					629.00 *
	Building Professional Institute training for Code Enforcement Officer		1.00	185.00		185.00
	NCTCOG Training		1.00	165.00		165.00
	Code enforcement officer Exam		1.00	25.00		25.00
	Additional State Mandated Training		1.00	254.00		254.00
0012330	6209 - DUES & SUBSCRIPTIONS					261.00 *
	Texas Dept of Health Code Enforcement License Renewal		1.00	106.00		106.00
	Code Enforcement Association of Texas dues		1.00	30.00		30.00
	American Association of Code Enforcement Dues		1.00	45.00		45.00
	Code Enforcement Assoc of Texas		1.00	80.00		80.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012330 6231 - LEGAL ADVERTISING					150.00
0012330 6235 - FILING FEE					912.00
0012330 6261 - VEHICLE MAINTENANCE					250.00
0012330 6262 - GAS AND OIL					2,000.00
0012330 6286 - MOWING EXPENSE					6,450.00
0012330 6305 - UNIFORMS					310.00 *
Code Enforcement Uniforms		1.00	310.00		310.00
0012330 6308 - PRINTING					130.00
0012330 6313 - SMALL TOOLS					61.00
0012330 6326 - SAFETY EQUIPMENT/SUPPLIES					150.00
TOTAL POLICE CODE ENFORCEMENT					84,752.00

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ACCOUNTS FOR:
GENERAL FUND

0012340 POLICE COMMUNICATIONS

0012340 6226 - MISC. CONTRACTUAL SERVICES

Jail and Communications
 Contract with the City of
 Keller (May estimate \$786,570 x
 1.5%)

VENDOR	QUANTITY	UNIT COST	2019	Proposed
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1.00

798,369.00

798,369.00 *
 798,369.00

TOTAL POLICE COMMUNICATIONS

798,369.00

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ACCOUNTS FOR:
GENERAL FUND

0012350 POLICE COMMUNITY SVCS

0012350 6229 - COMMUNITY RELATIONS

0012350 6308 - PRINTING

TOTAL POLICE COMMUNITY SVCS

VENDOR	QUANTITY	UNIT COST	2019	Proposed
				4,000.00
				100.00
				4,100.00

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ACCOUNTS FOR:
GENERAL FUND

0012360 POLICE CID					
	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012360 6101 - SALARIES					471,164.00
0012360 6105 - SALARY SAVINGS					-9,962.00
0012360 6139 - OVERTIME					9,447.00
0012360 6141 - FICA EXPENSE					38,104.00
0012360 6142 - GROUP HEALTH INSURANCE					83,279.00
0012360 6143 - WORKERS' COMPENSATION					9,276.00
0012360 6145 - UNEMPLOYMENT COMPENSATION					1,449.00
0012360 6146 - RETIREMENT					44,852.00
0012360 6147 - INCENTIVE PAY					9,000.00
0012360 6148 - LONGEVITY PAY					5,803.00
0012360 6152 - ACCRUED LEAVE PAY					2,668.00
0012360 6206 - TRAINING					3,395.00 *
		1.00	3,395.00		3,395.00
Texas Commission on Law Enforcement (TCOLE) Training for CID Detectives 6 Detectives					
0012360 6209 - DUES & SUBSCRIPTIONS					150.00 *
		1.00	150.00		150.00
International Association of Chiefs of Police Dues Services Lt					
0012360 6210 - TECHNICAL & SCIENTIFIC					3,100.00 *
		1.00	1,600.00		1,600.00
Medical Examiner Lab Charges Forensic and drug testing					
		1.00	1,500.00		1,500.00
Sexual Assault Exam Charges					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012360 6226 - MISC. CONTRACTUAL SERVICES		1.00	760.00		2,052.00 *
CID Database Service					760.00
Accurint					
CID Investigative Polygraph Service		.00	.00		.00
Leads on Line Pawn shop web program		1.00	792.00		792.00
Evidence/BioHazard Disposal services		1.00	500.00		500.00
0012360 6261 - VEHICLE MAINTENANCE		1.00	2,000.00		2,000.00 *
Vehicle maintenance for 5 vehicles					2,000.00
0012360 6262 - GAS AND OIL					9,394.00
0012360 6299 - MISCELLANEOUS					170.00
0012360 6308 - PRINTING					365.00
0012360 6322 - CID SUPPLIES					1,710.00
TOTAL POLICE CID					687,416.00

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012370	POLICE PATROL					
0012370	6101 - SALARIES					1,305,787.00
0012370	6105 - SALARY SAVINGS					-28,591.00
0012370	6139 - OVERTIME					42,492.00
0012370	6141 - FICA EXPENSE					109,364.00
0012370	6142 - GROUP HEALTH INSURANCE					226,044.00
0012370	6143 - WORKERS' COMPENSATION					30,973.00
0012370	6145 - UNEMPLOYMENT COMPENSATION					3,933.00
0012370	6146 - RETIREMENT					128,731.00
0012370	6147 - INCENTIVE PAY					18,000.00
0012370	6148 - LONGEVITY PAY					11,328.00
0012370	6152 - ACCRUED LEAVE PAY					51,960.00
0012370	6206 - TRAINING					16,215.00 *
	Mandatory Texas Commission on		20.00	810.75		16,215.00
	Law Enforcement (TCOLE)					
	training per officer per year					
0012370	6209 - DUES & SUBSCRIPTIONS					285.00 *
	International Association of		1.00	150.00		150.00
	Chiefs of Police					
	Operations Lt					
	Texas Police Chiefs Association		.00	.00		.00
	Texas Tactical Police Officer		1.00	30.00		30.00
	Association					
	FBI NA Association Dues for		1.00	105.00		105.00
	Lieutenant Graves					

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012370 6213 - TUITION REIMBURSEMENT					5,000.00 *
Tuition reimbursement		2.00	2,500.00		5,000.00
0012370 6261 - VEHICLE MAINTENANCE					50,000.00 *
Vehicle maintenance for 13 vehicles and 2 motorcycles		1.00	50,000.00		50,000.00
0012370 6262 - GAS AND OIL					70,236.00
0012370 6284 - EQUIPMENT MAINTENANCE					1,500.00
0012370 6297 - VACCINATIONS					450.00 *
Preventative Hep B Vaccinations for new officers		10.00	45.00		450.00
0012370 6303 - OPERATING SUPPLIES					1,200.00
0012370 6305 - UNIFORMS					34,085.00 *
Replace 2 shirt average per officer		1.00	3,693.00		3,693.00
Replace 2 pants on average per officer		1.00	2,482.00		2,482.00
All equipment except Weapon and Radio for two new hires		2.00	5,696.00		11,392.00
Replace leather gear		1.00	863.00		863.00
Cold weather coats and rain gear		1.00	2,530.00		2,530.00
Patches and insignia replacement		1.00	225.00		225.00
Replacement Footwear for officers		1.00	2,400.00		2,400.00
Bicycle unit uniforms		1.00	3,300.00		3,300.00
Kevlar Vest replacement		1.00	7,200.00		7,200.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0012370 6308 - PRINTING

VENDOR	QUANTITY	UNIT COST	2019	Proposed
				130.00

TOTAL POLICE PATROL

2,079,122.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0012380 POLICE SRO

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012380 6101 - SALARIES					204,964.00
0012380 6105 - SALARY SAVINGS					-4,437.00
0012380 6139 - OVERTIME					2,748.00
0012380 6141 - FICA EXPENSE					16,972.00
0012380 6142 - GROUP HEALTH INSURANCE					35,691.00
0012380 6143 - WORKERS' COMPENSATION					4,488.00
0012380 6145 - UNEMPLOYMENT COMPENSATION					621.00
0012380 6146 - RETIREMENT					19,978.00
0012380 6147 - INCENTIVE PAY					6,900.00
0012380 6148 - LONGEVITY PAY					3,413.00
0012380 6152 - ACCRUED LEAVE PAY					3,413.00
0012380 6206 - TRAINING					3,000.00 *
National SRO Conference		1.00	1,870.00		1,870.00
School Based Law Enforcement Training		1.00	1,130.00		1,130.00
0012380 6209 - DUES & SUBSCRIPTIONS					300.00 *
National Association of School Resource Officers		3.00	100.00		300.00
TOTAL POLICE SRO					298,051.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0012390 POLICE WARRANT OFFICER					
0012390 6101 - SALARIES					71,847.00
0012390 6105 - SALARY SAVINGS					-1,598.00
0012390 6139 - OVERTIME					1,780.00
0012390 6141 - FICA EXPENSE					6,093.00
0012390 6142 - GROUP HEALTH INSURANCE					11,897.00
0012390 6143 - WORKERS' COMPENSATION					1,611.00
0012390 6145 - UNEMPLOYMENT COMPENSATION					207.00
0012390 6146 - RETIREMENT					7,172.00
0012390 6147 - INCENTIVE PAY					1,200.00
0012390 6148 - LONGEVITY PAY					1,785.00
0012390 6152 - ACCRUED LEAVE PAY					3,029.00
0012390 6240 - CELL PHONES					912.00 *
		1.00	912.00		912.00
City Owned Cell Phone for the Warrant Officer					
 TOTAL POLICE WARRANT OFFICER					105,935.00

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ACCOUNTS FOR:
GENERAL FUND

0013210	PARKS MAINTENANCE	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013210	6101 - SALARIES					260,353.00
0013210	6102 - TEMPORARY HELP					12,480.00
0013210	6105 - SALARY SAVINGS					-5,709.00
0013210	6139 - OVERTIME					4,000.00
0013210	6141 - FICA EXPENSE					23,078.00
0013210	6142 - GROUP HEALTH INSURANCE					77,331.00
0013210	6143 - WORKERS' COMPENSATION					5,893.00
0013210	6145 - UNEMPLOYMENT COMPENSATION					1,553.00
0013210	6146 - RETIREMENT					26,040.00
0013210	6148 - LONGEVITY PAY					3,815.00
0013210	6152 - ACCRUED LEAVE PAY					21,023.00
0013210	6204 - TRAVEL					2,450.00 *
	National Recreation and Park Association Conference (Parks Manager)		1.00	800.00		800.00
	Keep Texas Beautiful Conference (Parks Manager)		1.00	800.00		800.00
	ISA Texas Tree Conference (Parks Manager)		1.00	800.00		800.00
	Local TRAPS Conference (Park Staff)		1.00	50.00		50.00
0013210	6206 - TRAINING					2,500.00 *
	Irrigation CEUs for Irrigator and Parks Manager/Renewal for Parks Manager and Licensed Irrigator class and testing for new irrigator. class & test 590 Renewal 110 CEU's 300		1.00	1,000.00		1,000.00
	Texas Department of Agriculture Non-Comercial Pesticide CEUs.		1.00	700.00		700.00

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ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2019 Proposed

Parks Manager
M&O Specialist
Parks Supervisor
Parks Maintenance
Parks Maintenance Worker I and II

1.00 450.00 450.00

Certified Park and Recreation
Professional (CPRP) CEU's
-Parks Manager

2.00 175.00 350.00

International Society of
Arboriculture CEU's
Parks Manager
Parks Supervisor

0013210 6209 - DUES & SUBSCRIPTIONS

2.00 175.00 2,060.00 *
350.00

International Society of
Arboriculture Membership for
Parks Manager and Supervisor

6.00 100.00 600.00

Texas Department of Agriculture
Non-Comercial Pesticide License
renewal fees for:

Parks Manger
M&O Supervisor (2)
Maintenance (3)

2.00 100.00 200.00

Texas Recreation and Parks
Society membership dues for
Parks Manager and Parks
Supervisor

1.00 860.00 860.00

National Recreation and Park
Association membership dues for
the agency, 4 professional
staff personnel and advisory
board.

2.00 25.00 50.00

National Arbor Day Foundation
agency dues

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ACCOUNTS FOR:
GENERAL FUND

0013210 6226 - MISC. CONTRACTUAL SERVICES

Ground Maintenance Mowing
 Contract with Whitmore & Sons
 for parks, public buildings,
 medians, and roundabouts. Add
 in maintenance of all brick
 paver nosecones, triangles,
 medians and etc. for spray/trim
 cycles.

Contract landscape projects

Plant replacement of dead
 trees, shrubs and ground cover
 for parks, municipal buildings,
 medians and roundabouts.

All parks - Tree trimming and
 removal of dead and unsafe
 trees over trails, and park
 amenities, or that could pose a
 damage threat to personal
 property.

Fire Ant control for 12 parks
 and properities.

Pond maintenance for algea and
 weeds on 14 ponds located at 5
 parks and properities.

Wildlife management of beavers,
 bees and other nuisance
 wildlife that are a potential
 safety threat or may do
 potential damage to
 properities.

DART Right-of-way maintenance.
 Funding allows for area around
 bridge to have debris and trash
 removed as well as specifically
 identified tree issues
 encroaching the rail ROW.

Western Exterminating - Pest
 control for park offices, Webb
 House, park maintenace
 facility, Rock House, Bidault
 House, and concession stands.

VENDOR	QUANTITY	UNIT COST	2019	Proposed
	1.00	170,942.00		234,392.00 *
				170,942.00
	1.00	20,000.00		20,000.00
	1.00	500.00		500.00
	1.00	12,000.00		12,000.00
	1.00	7,000.00		7,000.00
	1.00	10,000.00		10,000.00
	1.00	500.00		500.00
	1.00	8,500.00		8,500.00
	1.00	2,900.00		2,900.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
		41.00	50.00		2,050.00
	Mandated backflow testing on all irrigation systems properities include parks, municipal buildings, medians, entry signs, roundabouts. 41 total.				
0013210 6245 - EQUIPMENT RENTAL		1.00	2,500.00		2,500.00 *
	Equipment rental for facility and amenity maintenance, such as lifts, port-a-lets etc.				
0013210 6261 - VEHICLE MAINTENANCE		1.00	2,300.00		3,857.00 *
	Vehicle maintenance allocation for 5 park maintenance fleet, vehicles unit numbers: 502 508 523 526 585				
		5.00	311.40		1,557.00
	GIS fleet tracking annual fee				
0013210 6262 - GAS AND OIL		1.00	10,200.00		15,900.00 *
	Fuel and Oil for park maintenance fleet, units: 502 508 523 526 585				
		1.00	5,700.00		5,700.00
	Fuel and Oil for parks maintenance equipment mowers, utility vehicles, tractors, etc.				
0013210 6284 - EQUIPMENT MAINTENANCE		1.00	3,500.00		3,500.00 *
	Funding for equipment maintenance for park designated equipment such as:				
	2006 Club car				
	2004 Z mower				
	2013 Mule				
	2006 Kubota Tractor				
	2014 Toro Workman MDX				

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013210 6285 - BUILDING MAINT & SUPPLIES					15,151.00 *
Maintenance and repairs to HVAC units within park system		9.00	200.00		1,800.00
Emergency plumbing services for 13 facilities		13.00	77.00		1,001.00
Annual maintenance supplies, paint, hardware, door closures, etc.		1.00	2,000.00		2,000.00
Monitronics - alarm monitoring for 9 park buildings and facilities. Plus additional funding for batteries for systems and sensors.		9.00	300.00		2,700.00
Padlocks, locks, cores, and keys for assorted gates, electrical boxes, buildings and facilities.		1.00	1,000.00		1,000.00
Replacement of recepticles, switches, ballasts etc.		1.00	2,100.00		2,100.00
Miscellaneous maintenance supplies for carpet cleaning, minor roof repairs, and building contractor services at park buildings		1.00	750.00		750.00
Miscellaneous contract painting or sealing of wood gables at City Park and Pleasant Run Park.		1.00	3,800.00		3,800.00
0013210 6287 - PROPERTY MAINTENANCE					36,704.00 *
Playground parts and surfacing material.		1.00	8,043.00		8,043.00
Maintenance and emergency repair to pumps and fountains located in city ponds.		1.00	1,511.00		1,511.00
Electrical repairs to park security lights, tennis lights, parking lot lights, etc.		1.00	6,500.00		6,500.00
Sand for volleyball courts at City Park and McPherson Park.		1.00	2,000.00		2,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
Miscellaneous repairs to parks facilities and amenities as a result of vandalism, use and age.		1.00	2,500.00		2,500.00
Miscellaneous supplies for repairs and fabrication to park amenities and purchase of litter containers, lumber, hardware etc.		1.00	2,500.00		2,500.00
Repair and replacement of damaged or out-dated park signs, playground signs, and assorted signage within the parks.		1.00	2,900.00		2,900.00
Concrete, stone, and brick repair to flatwork, trails and pavilions.		1.00	3,000.00		3,000.00
Chain link and split rail fence repairs for City Park, Sparger Park, Nature Center, Reagan Park and Kimzey Park.		1.00	1,750.00		1,750.00
Shade fabric repair and maintenance picnic, playground, bleachers etc.		1.00	1,000.00		1,000.00
Decomposed granite and rock for trail use at Nature Center. Need major work on the granite trail due to flooding.		1.00	1,000.00		1,000.00
Trash can liners and doggie dump bags for all parks and trails.		1.00	4,000.00		4,000.00
0013210 6301 - OFFICE SUPPLIES					500.00 *
Miscellaneous office supplies for park offices and maintenance facility.		1.00	500.00		500.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013210 6303 - OPERATING SUPPLIES		1.00	24,150.00		27,250.00 *
Irrigation parts such as heads, valves, nozzles, wire, pipe, glue, primer, valve boxes, bubblers, numerous fittings, etc. Funding allocated is for a total of 48 controllers, 774 valves, an estimated 7,400 heads and nozzels and an underestimated 263,506 linear feet or 49.9 miles of pipe and associated fittings that comprise our current irrigation systems. Current funding level is \$11.72 per zone.		1.00	3,100.00		3,100.00
Promotional supplies for ribbon cuttings, arbor day, other events and educational opportunities.					
0013210 6304 - CHEMICALS		1.00	150.00		9,000.00 *
Ant bait to spot treat around playgrounds, volleyball courts, etc.		1.00	7,003.00		7,003.00
Pesticides / Herbicides / Fertilizers - General use all public areas. Organic products for parks.		1.00	1,847.00		1,847.00
Tree maintenance for fertilizers, fungicides, insecticides, etc. all public areas. Add in organics.					
0013210 6305 - UNIFORMS		7.00	125.00		2,840.00 *
Uniform shirts for park staff members.		7.00	100.00		700.00
Uniform pants for park staff.		10.00	15.00		150.00
City logo caps for park staff members.		7.00	130.00		910.00
Winter coat or bib coveralls for park staff members 2 year rotation.					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
		5.00	41.00		205.00
	Inclement weather gear for park staff members.				
0013210 6309 - LANDSCAPE					44,823.00 *
		1.00	5,200.00		5,200.00
	Shrubs, groundcover, trees for various park areas.				
		1.00	2,000.00		2,000.00
	Wildflower display areas, annual re-seeding of wildflowers at McPherson Park, Bransford Park (Webb House) and City Park Wetland/biofilter				
		1.00	37,623.00		37,623.00
	New and redesign landscape projects				
0013210 6313 - SMALL TOOLS					4,500.00 *
		1.00	2,500.00		2,500.00
	Small engine equipment such as string trimmers, edgers, pumps, grounds vacuum, chain saws, power pole saw, tiller and miscellaneous small equipment as necessary.				
		1.00	1,000.00		1,000.00
	Lawn/Garden tools such as shovels, rakes, brooms, saw blades, chain, ect.				
		1.00	1,000.00		1,000.00
	Hand tools such as screwdrivers, wrenches, hammers, drills, etc.				
0013210 6314 - BUILDING SUPPLIES					8,000.00 *
		1.00	8,000.00		8,000.00
	Paper products and janitorial supplies for park restrooms, park maintenance facility, and park offices.				

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013210 6326 - SAFETY EQUIPMENT/SUPPLIES		1.00	600.00		2,550.00 *
Safety gear for maintenance staff to meet OSHA guidelines to include, safety glasses, ear plugs, gloves, traffic vests, etc.					600.00
Leather work boots for park maintenance staff.		9.00	150.00		1,350.00
First aid supplies to include bandages, anti-bacterial ointment, sunscreen, mosquito repellent, ect.		1.00	600.00		600.00
0013210 6645 - OPERATING EQUIPMENT		1.00	14,000.00		14,000.00 *
Purchase of a dump trailer and a water trailer					14,000.00
TOTAL PARKS MAINTENANCE					862,334.00

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ACCOUNTS FOR:
GENERAL FUND

0013220	PARKS ATHLETIC FLD MAINT	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013220	6101 - SALARIES					207,573.00
0013220	6105 - SALARY SAVINGS					-4,202.00
0013220	6139 - OVERTIME					2,500.00
0013220	6141 - FICA EXPENSE					16,234.00
0013220	6142 - GROUP HEALTH INSURANCE					53,537.00
0013220	6143 - WORKERS' COMPENSATION					4,145.00
0013220	6145 - UNEMPLOYMENT COMPENSATION					1,139.00
0013220	6146 - RETIREMENT					19,108.00
0013220	6148 - LONGEVITY PAY					2,123.00
0013220	6204 - TRAVEL					1,290.00 *
	To allow athletic field maintenance staff to attend local North Texas Sport Turf Managers Association training opportunities.		5.00	30.00		150.00
	Texas Turfgrass Association Conference located in Arlington, Texas. - M&O Supervisor and M&O Specialist		2.00	245.00		490.00
	Irrigation class and license testing per job description for M&O Supervisor.		1.00	650.00		650.00
0013220	6206 - TRAINING					800.00 *
	Irrigation CEUs for: M&O Specialist		1.00	300.00		300.00
	Pesticide License Fees and CEUs for:		4.00	125.00		500.00
	M&O Specialist					
	M&O Technician (3)					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013220 6209 - DUES & SUBSCRIPTIONS					350.00 *
		2.00	80.00		160.00
Texas Turf Grass Association dues for M&O Supervisor and M&O Specialist.					
		2.00	95.00		190.00
Dues for Sports Turf Managers Association for M&O Supervisor and M&O Specialist.					
0013220 6245 - EQUIPMENT RENTAL					5,785.00 *
		1.00	3,600.00		3,600.00
Port-a-let rental for Reagan Park and Pleasant Run Soccer Practice facility.					
		1.00	2,185.00		2,185.00
Miscellaneous equipment rental for athletic field maintenance and repairs. Equipment to include roll offs, water pumps auger, trencher, rollers, etc.					
0013220 6261 - VEHICLE MAINTENANCE					1,350.00 *
		2.00	675.00		1,350.00
Vehicle maintenance for designated vehicles allocated to athletic field maintenance, units 525 and 547.					
0013220 6262 - GAS AND OIL					2,500.00 *
		1.00	1,000.00		1,000.00
Fuel and oil allocation for units:					
525 - \$500					
547 - \$500					
		1.00	1,500.00		1,500.00
Fuel and Oil allocation for athletic field equipment:					
2010 - JD Tractor					
Toro - Reel Mower					
JD - Reel Mower					
Toro - Workman / Spray rig					
3 - Groomers					
sod cutter					
etc.					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013220 6284 - EQUIPMENT MAINTENANCE		1.00	4,500.00		4,500.00 *
Funding for maintenance of equipment associated with athletic field maintenance as listed on 6262.					
0013220 6287 - PROPERTY MAINTENANCE		1.00	6,700.00		37,000.00 *
Athletic field marking paint for soccer, baseball and softball.		1.00	4,800.00		6,700.00
Infield conditioner for baseball and softball fields at Reagan Park and City Park.		1.00	2,000.00		4,800.00
Calcine clay, drying agent for baseball and softball fields.		1.00	1,000.00		2,000.00
Mound clay and infield clay required for pitching mounds and infield maintenance at City Park and Reagan Park.		1.00	1,000.00		1,000.00
Scoreboards, bulbs and controller repair or replacement.		1.00	1,000.00		1,000.00
Masonry chalk, athletic field marking chalk.		1.00	6,000.00		1,000.00
Electrical, repairs and installation of bulbs on athletic fields at City Park, Reagan Park, Pleasant run Soccer Complex and Pleasant Run Practice facility.		1.00	6,500.00		6,000.00
Sand, compost, and top dressing materials used for athletic fields maintenance.		1.00	3,000.00		6,500.00
Miscellaneous athletic supplies, including bases, pitching rubbers, plugs, corner markers, batter's box clay bricks etc.		1.00	1,000.00		3,000.00
Musco lighting communication, software support for the athletic field Control Link					1,000.00

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**ACCOUNTS FOR:
 GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
lighting system.		1.00	250.00		250.00
Batting cage astroturf at Reagan Park, annual maintenance for astroturf.		1.00	250.00		250.00
Lightning detectors, annual maintenance, parts and components.		1.00	1,500.00		1,500.00
Athletic field materials used on warning tracks such as, cinder or shale, etc. for softball fields at City Park.		1.00	2,000.00		2,000.00
Trash liners used at athletic complexes, dugouts and spectator areas.					
0013220 6303 - OPERATING SUPPLIES		1.00	7,000.00		7,000.00 *
Irrigation parts to repair irrigation systems on the athletic fields to include; irrigation heads, pipe valves, wire, drip lines, valve boxes, diaphragms, double checks, quick couplers, controllers, fittings, reducers, splice kits, irrigation marker flags, tree bubblers, connectors, drainage pipe, collection boxes, inlet grates, and other miscellaneous irrigation items as necessary.					
0013220 6304 - CHEMICALS		1.00	800.00		23,000.00 *
Chemical application tracker agent, dye and foam for tracking chemical application.		1.00	10,030.00		800.00
Fertilizer for athletic fields at City Park and Pleasant Run Soccer Complex. Organic materials.		1.00	5,520.00		10,030.00
Ant control program for athletic fields at City Park and Pleasant Run Soccer Complex.					5,520.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
		1.00	500.00		500.00
	Wetting agent for water conservation chemical for athletic playing fields at City Park and Pleasant Run Complex.				
		1.00	6,150.00		6,150.00
	Pesticide / Herbicide for athletic fields at City Park and Pleasant Run Soccer Complex. Added \$1000.00 for herbicide needed to spray out rye grass over seeding.				
0013220 6305 - UNIFORMS					2,130.00 *
	Uniform shirts for athletic field maintenance staff.	25.00	25.00		625.00
	Uniform pants for athletic field maintenance staff.	25.00	20.00		500.00
	City logo caps for athletic field maintenance staff members.	10.00	15.00		150.00
	Foul weather gear for athletic field staff members.	5.00	41.00		205.00
	Winter coats or bib coveralls for athletic field maintenance staff, winter wear and coveralls on a 2 year rotation.	5.00	130.00		650.00
0013220 6309 - LANDSCAPE					7,430.00 *
	Replacement of sod in worn and bare areas on athletic fields due to compaction and high traffic on athletic fields at City Park and Pleasant Run Soccer Complex.	1.00	885.00		885.00
	Overseeding of Pleasant Run Soccer Complex.	1.00	6,545.00		6,545.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013220 6313 - SMALL TOOLS		1.00	1,000.00		2,000.00 *
Small engine euipment such as, string trimmers, blowers, edgers, pumps, grounds vaccume, chain saws, power pole saws, tiller, and miscellaneous small equipment as necessary.		1.00	1,000.00		1,000.00
Athletic field tools, shovels, rakes, infield mats, spike drags, chalkers etc.					
0013220 6326 - SAFETY EQUIPMENT/SUPPLIES		1.00	400.00		1,506.00 *
Eye and ear protection, to meet OSHA specifications. Funding also allows for purchase of gloves, sun screen, mosquito repellent and first aid supplies.		1.00	236.00		400.00
Safety gear to meet OSHA specifications to include, glasses, ear plugs, gloves, traffic vests, ect.		5.00	150.00		236.00
Leather work boots for 5 staff members.		1.00	120.00		750.00
First aid supplies to include bandages, anti-bacterial ointment, sunscreen, mosquito repellent, ect					120.00
TOTAL PARKS ATHLETIC FLD MAINT					398,798.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0013310	STREETS MAINTENANCE	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013310	6101 - SALARIES					399,739.00
0013310	6105 - SALARY SAVINGS					-8,708.00
0013310	6135 - STANDBY PAY					3,810.00
0013310	6139 - OVERTIME					14,864.00
0013310	6141 - FICA EXPENSE					33,306.00
0013310	6142 - GROUP HEALTH INSURANCE					99,340.00
0013310	6143 - WORKERS' COMPENSATION					19,586.00
0013310	6145 - UNEMPLOYMENT COMPENSATION					1,728.00
0013310	6146 - RETIREMENT					39,207.00
0013310	6147 - INCENTIVE PAY					1,200.00
0013310	6148 - LONGEVITY PAY					7,220.00
0013310	6152 - ACCRUED LEAVE PAY					8,543.00
0013310	6206 - TRAINING					5,893.00 *
	Street and Road Maintenance (Streets & Drainage Operations and Maintenance Manager)		1.00	385.00		385.00
	Pavement Markings (Sign Technician)		1.00	240.00		240.00
	Work Zone Safety (6 FTE'S)		6.00	200.00		1,200.00
	Teex Training (2 Equipment Operators + 6 Field Techs)		8.00	385.00		3,080.00
	Public Works Road-E-0 38% of \$2,600 cost		1.00	988.00		988.00
0013310	6207 - PRE-EMPLOYMENT					554.00 *
	Screenings		1.00	554.00		554.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013310 6209 - DUES & SUBSCRIPTIONS					586.00 *
		2.00	100.00		200.00
Texas Water Utilities Association (TWUA) (Streets & Drainage Operations and Maintenance Manager, Equipment Operator)					
		1.00	203.00		203.00
American Public Works Association (APWA) (Streets & Drainage Operations and Maintenance Manager)					
		3.00	61.00		183.00
CDL Renewal (Equipment Operator X 3)					
0013310 6226 - MISC. CONTRACTUAL SERVICES					67,180.00 *
		1.00	46,000.00		46,000.00
Signal Maintenance Contract (2 Traffic Signals and 21 School Zone Flashers)					
		1.00	4,000.00		4,000.00
VueWorks Subscription					
		1.00	15,000.00		15,000.00
City Property Mowing					
		1.00	2,180.00		2,180.00
Networkfleet GPS Monitoring					
		1.00	.00		.00
Contract Maintenance for Quiet Zones					
0013310 6242 - STREET LIGHTING					292,015.00 *
		1.00	292,015.00		292,015.00
Streetlighting Costs					
0013310 6245 - EQUIPMENT RENTAL					15,000.00 *
		1.00	15,000.00		15,000.00
Rental of specialized equipment such as mini-excavators, motor graders, etc.					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013310 6261 - VEHICLE MAINTENANCE		1.00	7,050.00		7,050.00 *
Vehicles 603, 692, 693, 695, 821					
0013310 6262 - GAS AND OIL					18,160.00
0013310 6284 - EQUIPMENT MAINTENANCE		1.00	13,890.00		13,890.00 *
Equipment 602, 606, 610, 611, 612, 613, 614, 615, 616, 617, 618, 661, 662, 672, 672S, 674, 675, 684, 685, 689, 696					13,890.00
0013310 6285 - BUILDING MAINT & SUPPLIES		1.00	4,303.00		6,327.00 *
Service Center custodial contract (37% of \$11,629)		1.00	1,524.00		4,303.00
Misc. repairs to Service Center (37% of \$4,119)		1.00	500.00		1,524.00
Service Center floor mats contract (37% of \$1,351)					500.00
0013310 6301 - OFFICE SUPPLIES					500.00
0013310 6305 - UNIFORMS		1.00	5,229.00		5,229.00 *
Uniform Rental and Miscellaneous Clothing Supply (7 Street Crew Personnel)					5,229.00
0013310 6308 - PRINTING					58.00
0013310 6313 - SMALL TOOLS					1,700.00
0013310 6314 - BUILDING SUPPLIES		1.00	555.00		555.00 *
Paper Supplies for Service Center (37% of \$1,500)					555.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013310 6317 - TRAFFIC CONTROL SIGNS/SIGNALS		1.00	30,500.00	30,500.00	30,500.00 *
Traffic Control Sign Replacement Program					
0013310 6319 - STREET RESURFACING		1.00	100,000.00	600,000.00	100,000.00 *
Pavement Markings Annual Contract					
Miscellaneous Concrete Contract		1.00	400,000.00	400,000.00	
Miscellaneous Asphalt Maintenance Contract		1.00	100,000.00	100,000.00	
0013310 6324 - INFRASTRUCTURE REPAIR & MAINT		1.00	55,450.00	55,450.00	55,450.00 *
Street Maintenance Supplies					
0013310 6326 - SAFETY EQUIPMENT/SUPPLIES				2,825.00	
0013310 6805 - TRANSFER TO CAPITAL PROJECTS		1.00	1,500,000.00	1,500,000.00	1,500,000.00 *
Transfer to Capital Projects Fund for street CIP projects					
TOTAL STREETS MAINTENANCE				3,243,307.00	

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ACCOUNTS FOR:
GENERAL FUND
 0013410 RECREATION

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013410	6101 - SALARIES					209,528.00
0013410	6102 - TEMPORARY HELP					25,500.00
0013410	6105 - SALARY SAVINGS					-4,208.00
0013410	6141 - FICA EXPENSE					18,045.00
0013410	6142 - GROUP HEALTH INSURANCE					23,794.00
0013410	6143 - WORKERS' COMPENSATION					493.00
0013410	6145 - UNEMPLOYMENT COMPENSATION					828.00
0013410	6146 - RETIREMENT					17,315.00
0013410	6148 - LONGEVITY PAY					860.00
0013410	6204 - TRAVEL					3,675.00 *
	National Recreation & Park Association (NRPA) Conference Indianapolis, IN Recreation Manager		1.00	2,250.00		2,250.00
	Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Manager		1.00	75.00		75.00
	Texas Recreation and Park Society (TRAPS) State Conference (El Paso, TX) Recreation Manager		1.00	1,000.00		1,000.00
	Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist		1.00	75.00		75.00
	Texas Recreation and Park Society (TRAPS) State Conference (El Paso, TX) Recreation Specialist		1.00	275.00		275.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013410 6207 - PRE-EMPLOYMENT		1.00	1,500.00		1,500.00 *
Background Checks - Instructors, Volleyball Coaches, Gym Monitors, etc.					
0013410 6209 - DUES & SUBSCRIPTIONS		1.00	85.00		804.00 *
Texas Recreation and Park Society (TRAPS) Membership - Recreation Manager		1.00	85.00		85.00
Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist		1.00	200.00		200.00
Texas Amateur Athletic Federation (TAAF) Membership - Recreation Manager		1.00	200.00		200.00
National Recreation and Park Association (NRPA) Membership - Recreation Manager		1.00	35.00		35.00
United States Tennis Association (USTA) Membership - Recreation Manager		1.00	99.00		99.00
National Recreation and Park Association (NRPA) Membership - Recreation Specialist		1.00	45.00		45.00
Sam's Membership - Recreation Manager		1.00	55.00		55.00
Costco Membership - Recreation Manager					
0013410 6226 - MISC. CONTRACTUAL SERVICES		1.00	3,500.00		3,500.00 *
Texas Junior Anglers - Fishing event for youth (fish stocking program)					

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**ACCOUNTS FOR:
 GENERAL FUND**

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013410 6236 - ADVERTISING		1.00	400.00		1,000.00 *
Brochures - Creative layout, design and production of Recreation brochure three times annually (winter/Spring, Summer, and Fall Brochures)		1.00	300.00		400.00
Advertising Events - Winter Ball, Bunny Brunch, Volleyball Leagues, and Summer Programs		1.00	300.00		300.00
Advertising Brochures (3) - Fall, Winter/Spring and Summer brochures					
0013410 6246 - OFFICE EQUIP & MAINTENANCE		1.00	300.00		300.00 *
Laminator Maintenance Fee					300.00
0013410 6257 - RECREATION PROGRAM INSTRUCTORS		1.00	10,045.00		98,545.00 *
Youth Development Classes - Instructor Payments		1.00	3,500.00		10,045.00
Adult Enrichment Classes - Instructor Payments		1.00	15,000.00		3,500.00
Tennis Program - Instructor Payments		1.00	70,000.00		15,000.00
Youth Athletic Programs - Instructor Payment, Volleyball Game Officials and Gym Monitors.					70,000.00
0013410 6301 - OFFICE SUPPLIES		1.00	400.00		400.00 *
Miscellaneous Office Supplies - Writing instruments, binders, desk accessories, legal pads, three-ring binders, labels, post-it notes, and other miscellaneous office items as necessary.					400.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013410 6302 - POSTAGE		1.00	4,000.00		4,000.00 *
Postage - Mailing the Recreation Brochure to Colleyville Residents (3 times per year - Fall, Winter/Spring, and Summer)					
0013410 6303 - OPERATING SUPPLIES		1.00	200.00		990.00 *
Copy and Fax Paper		1.00	690.00		200.00
Card Stock, Specialty Paper & Foam Board - Advertising		1.00	100.00		690.00
Batteries					100.00
0013410 6305 - UNIFORMS		1.00	1,500.00		1,500.00 *
Staff Shirts - Uniform shirts (especially for special events and volleyball)					1,500.00
0013410 6307 - RECREATION PROGRAM SUPPLIES		1.00	200.00		15,200.00 *
Tennis Program Supplies - Tennis ball, tennis ball hoppers		1.00	5,000.00		200.00
Volleyball League Supplies - Uniforms and Trophies (Fall, Spring, & Summer). New Sand Volleyball Leagues (Fall & Spring)		1.00	4,500.00		5,000.00
Bunny Brunch - Catered Brunch, Eggs, Supplies, Prizes, Entertainment, Petting Zoo, and Decorations		1.00	4,000.00		4,500.00
Winter Ball (Jan.) - DJ, Snacks, Refreshments, Decorations, Supplies, Prizes, Photo Supplies		1.00	1,300.00		4,000.00
Recreation Promotional Items - Custom giveaways for State of the City, Mayor for the Day, School Presentations/Expos (pencils, pens, bags, water					1,300.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
bottles, etc.)		1.00	200.00		200.00
Recreation Programs / Activities - Class materials and supplies					
0013410 6308 - PRINTING		1.00	20,000.00		20,200.00 *
Brochure Printing (Recreation Sensation) - 3 times per year (Fall, Winter/Spring, and Summer)		1.00	200.00		200.00
Miscellaneous Printing (business cards, etc.)					
0013410 6328 - RECREATION EQUIPMENT		1.00	200.00		1,700.00 *
Tennis Equipment - Roll-Dri, Nets, Windscreen, Scorekeepers, Trash Cans		1.00	1,000.00		1,000.00
Volleyball Equipment - Ball Carts, Volleyballs, Ball Bags, Flags, Score Boards, etc.		1.00	500.00		500.00
Miscellaneous Recreation Equipment - Miscellaneous Balls, Storage Bins, Tools, Cones, Game Equipment, etc.					
TOTAL RECREATION					445,469.00

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ACCOUNTS FOR:
GENERAL FUND

0013420 REC SENIOR CENTER

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013420 6204 - TRAVEL					
	Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist	1.00	75.00		350.00 *
					75.00
	Texas Recreation and Park Society (TRAPS) State Conference (El Paso, TX) Recreation Specialist	1.00	275.00		275.00
0013420 6207 - PRE-EMPLOYMENT					
	Annual Background Checks - Instructors	1.00	100.00		100.00 *
					100.00
0013420 6209 - DUES & SUBSCRIPTIONS					
	International Council on Active Aging (ICAA) Membership - Recreation Specialist	1.00	219.00		320.00 *
					219.00
	Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist	1.00	85.00		85.00
	AARP - Annual membership dues	1.00	16.00		16.00
0013420 6245 - EQUIPMENT RENTAL					
	Senior Health Fair - Table Rental	1.00	400.00		400.00 *
					400.00
0013420 6257 - RECREATION PROGRAM INSTRUCTORS					
	Senior Recreation Classes - Instructor Payments	1.00	8,091.00		8,091.00 *
					8,091.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013420 6261 - VEHICLE MAINTENANCE		1.00	100.00		100.00 *
Vehicle #507 - 2010 Ford 15 Passenger Van					100.00
0013420 6262 - GAS AND OIL		1.00	450.00		450.00 *
Gas - Vehicle #507 (Passenger Van - 2010 Ford)					450.00
0013420 6284 - EQUIPMENT MAINTENANCE		1.00	300.00		300.00 *
Senior Center - Exercise Equipment Maintenance & Repairs					300.00
0013420 6301 - OFFICE SUPPLIES		1.00	100.00		100.00 *
Miscellaneous Office Supplies - Writing instruments, paper clips, staples, post-it notes, binders, note pads, other miscellaneous office items as necessary					100.00
0013420 6302 - POSTAGE		1.00	400.00		400.00 *
Active Adult Brochure - Mailed three times annually (Fall, Winter/Spring and Summer)					400.00
0013420 6303 - OPERATING SUPPLIES		1.00	600.00		1,450.00 *
Senior Center Coffee Supplies - Coffee, filters, creamer, sugar, stir sticks, artificial sweetners, cups					600.00
Senior Center First Aid Supplies - Ice packs and bandages		1.00	100.00		100.00
ID Printer - Supplies (Ribbon, Cards, etc.)		1.00	250.00		250.00
Brochure Supplies - brochure paper, labels, seals, etc.		1.00	500.00		500.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013420 6305 - UNIFORMS					60.00 *
Staff Shirts - Uniform to be worn at special events		1.00	60.00		60.00
0013420 6307 - RECREATION PROGRAM SUPPLIES					4,152.00 *
Senior Center Holiday Party - Catered dinner, drinks, decorations, prizes, supplies, photo supplies		1.00	1,100.00		1,100.00
Senior Center Special Events (Senior Health Fair, Miscellaneous Social Events, & Social Dances) - entertainment, snacks, game prizes, decorations & misc. event supplies		1.00	1,600.00		1,600.00
Egg-in-a-Bag Supplies (3rd Wednesday of the Month Event) - Eggs, juice, biscuits, misc. supplies		1.00	262.00		262.00
Senior Center Facility Supplies - game supplies, television trays, utility cart, etc.		1.00	190.00		190.00
Senior Center Tuesday Night Dinner Supplies - Paper products, beverages, utensils, cups		1.00	1,000.00		1,000.00
0013420 6308 - PRINTING					500.00 *
Senior Events - promotional fliers, postcards, etc.		1.00	500.00		500.00
0013420 6314 - BUILDING SUPPLIES					300.00 *
Miscellaneous Building Supplies - Paper towels, disinfectant wipes, light bulbs, cleaning supplies, and other supplies needed for basic building operation		1.00	300.00		300.00

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ACCOUNTS FOR:
GENERAL FUND

0013420 6328 - RECREATION EQUIPMENT

Senior Center Fitness Equipment
 - Replace worn / damaged items

Senior Center Miscellaneous
 Equipment - Replace worn /
 damaged items

VENDOR	QUANTITY	UNIT COST	2019	Proposed
	1.00	200.00		300.00 *
	1.00	100.00		200.00
				100.00

TOTAL REC SENIOR CENTER

17,373.00

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ACCOUNTS FOR:
GENERAL FUND

0013610	COMMUNICATIONS	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013610	6101 - SALARIES					24,265.00
0013610	6105 - SALARY SAVINGS					-487.00
0013610	6141 - FICA EXPENSE					1,862.00
0013610	6142 - GROUP HEALTH INSURANCE					4,461.00
0013610	6143 - WORKERS' COMPENSATION					102.00
0013610	6146 - RETIREMENT					2,191.00
0013610	6148 - LONGEVITY PAY					69.00
0013610	6204 - TRAVEL					3,600.00 *
	Annual Conference: City-County Communications and Marketing Association (3CMA), Texas Association of Municipal Information Officers (TAMIO), or Government Social Media		2.00	1,800.00		3,600.00
0013610	6209 - DUES & SUBSCRIPTIONS					1,140.00 *
	Annual Dues for Government Social Media Communicators		1.00	350.00		350.00
	Annual dues - TAMIO Texas Association for Municipal Information Officers - statewide organization catering to the informational needs of city and county PIOs.		1.00	85.00		85.00
	Annual dues - International Association of Business Communicators Professional international organization offering professional development in the field of communications for both public and private sector professionals.		1.00	304.00		304.00
	Annual subscription to AP Stylebook		1.00	26.00		26.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
Online AP style guide for media/communications professionals.					
		1.00	375.00		375.00
City-County Communications and Marketing Association (3CMA) Annual Dues					
0013610 6226 - MISC. CONTRACTUAL SERVICES					24,500.00 *
Annual renewal and hosting fees for website + programming changes		1.00	12,000.00		12,000.00
Photography/video services		1.00	7,500.00		7,500.00
Subscriptions for digital services - Archive Social, WeTransfer, Prezi, etc.		1.00	5,000.00		5,000.00
0013610 6301 - OFFICE SUPPLIES					165.00 *
General office supplies		1.00	165.00		165.00
Supplies used for daily business activities and special projects.					
TOTAL COMMUNICATIONS					61,868.00

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ACCOUNTS FOR:
GENERAL FUND

0013710 COLLEVILLE CENTER	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013710 6101 - SALARIES					197,632.00
0013710 6102 - TEMPORARY HELP					28,000.00
0013710 6105 - SALARY SAVINGS					-4,587.00
0013710 6139 - OVERTIME					3,043.00
0013710 6141 - FICA EXPENSE					17,545.00
0013710 6142 - GROUP HEALTH INSURANCE					47,588.00
0013710 6143 - WORKERS' COMPENSATION					5,008.00
0013710 6145 - UNEMPLOYMENT COMPENSATION					828.00
0013710 6146 - RETIREMENT					18,131.00
0013710 6148 - LONGEVITY PAY					675.00
0013710 6204 - TRAVEL					200.00 *
10 Chamber Luncheons Networking For Business Bookings at Center		10.00	20.00		200.00
TX Association of Venue Managers Annual Conference, Grapevine Tx. 2019. Removed from budget- Conference being held in Grapevine, no overnight travel required this year.		.00	.00		.00
0013710 6209 - DUES & SUBSCRIPTIONS					875.00 *
Texas Association of Venues		2.00	225.00		450.00
Center Manager and Event Coordinator Memberships to Texas Municipal and Public Venue Association.					
Membership-Center Manager National Association of Assembly Managers		1.00	425.00		425.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
	National membership provides discounts on seminars and access to venue manager blogs, research methodology and trending in venue and event management practises.				
0013710 6226 - MISC. CONTRACTUAL SERVICES					
		4.00	120.00		480.00 *
	Piano tuning fee x 4 Seasonal weather and piano movement can affect tuning. With CWC and several schools doing annual concerts, we get several requests annually to keep piano in key.				
0013710 6236 - ADVERTISING					
	Center Sponsored Bridal and Event Open House	1.00	1,225.00		13,775.00 *
					1,225.00
	Fort Worth Star Telegram Community Newspaper Advertising	1.00	4,750.00		4,750.00
	1/4 page Advertising West Zone-65K Distribution Keller, Westlake, Roanoke, Alliance, Haslet, Trophy Club East Zone--28K Distribution Southlake, Grapevine, Colleyville				
		.00	.00		.00
	Monthly creative expense for Facebook, Lobby display and all print advertising and collateral used at Center. Tina Anderson is local Colleyville digital media creative consultant providing all Facebook and social media creative as well as print	12.00	150.00		1,800.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
branding for Center.					
Wedding Wire Online Listing weddingwire.com 4th year advertising on this website. Annually 75-100 leads recieved, cost per lead of \$9.60. 50% of Center wedding bookings are from Wedding Wire. This is a do it yourself bride website and provides immeasurable webinar training on marketing trends for Center staff without having to travel		3.00	1,000.00		3,000.00
Promotional swag and give away items- Bags, pens, paper, bride and groom squeeze dolls, custom contract folders and other promotional items used to promote Center. Branding and promotion to both business segment and non-profit segments as well as chamber luncheon/ events and other local association meetings		1.00	3,000.00		3,000.00
0013710 6245 - EQUIPMENT RENTAL					500.00 *
Equipment rentals related to emergency fixes at Center.		1.00	500.00		500.00
0013710 6285 - BUILDING MAINT & SUPPLIES					22,311.00 *
Friday janitorial service. Weekly deep clean of kitchen and equipment as well as 3 public bathrooms in preparation for weekend events.		12.00	483.00		5,796.00
Emergency/non preventative maintenance work on non-warranty repairs and maintenance of mechanical		1.00	6,500.00		6,500.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
systems and equipment.		12.00	29.00		348.00
Monitronix- Security System					
Monthly monitoring		4.00	131.00		524.00
BWS-Fire Alarm Monitoring					
5% rate increase 2019					
Venue mandatory check of fire alarm and sprinkler systems.					
		4.00	700.00		2,800.00
Quarterly Window washing inside and out of 4 large Paladium and other small windows at Center.					
Ken Crooks Window washing. Company will also come by for emergency cleaning at no charge when birds hit windows.					
(local Colleyville business)					
		4.00	375.00		1,500.00
Quarterly Service filter changing system check, filter cleaning and maintenance on 6 AC units					
Veterans Air 3% increase on annual maintenance contract					
Checking of 6 AC units located on rooftop. Includes filter and belt and safety check of all units. Filters changed each quarter.					
		4.00	140.00		560.00
BWS-quarterly building sprinkler system and vent hood check.					
Changed out control box in 2018 mitigating service calls 2019 annual cost reduction					
		1.00	998.00		998.00
Annual door maintenance 5% increase					
With over 20K visitors a year, the doors need alignment, greasing and replacement of weather stripping to remain compliant with ADA standards.					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
Hufcor		1.00	1,785.00		1,785.00
Annual Partition Maintenance of room dividers in large hall and small conference room					
5% increase budgeted for 2019					
Cleaning tools including floor buffing pads, paint brushes, buckets for cleaning, ice, floor brooms etc used for ongoing cleaning of building		12.00	125.00		1,500.00
.					
0013710 6287 - PROPERTY MAINTENANCE					2,500.00 *
Exterior paint and facade touch ups		1.00	1,000.00		1,000.00
Painting of black safety curb line in front of Center					
Monthly spraying of facility interior and exterior (Western Exterminators)		12.00	70.00		840.00
Quarterly Grease Trap Cleaning Located outside kitchen this underground tank collects all the grease from kitchen. Cleaning pumps grease, disposes of grease and includes fuel surcharge for disposal.		4.00	165.00		660.00
0013710 6301 - OFFICE SUPPLIES					680.00
0013710 6302 - POSTAGE					100.00
0013710 6303 - OPERATING SUPPLIES					13,300.00 *
6303-Operating Supplies copier paper, first aid supplies, duct tape, kitchen utensils as needed.		4.00	100.00		400.00
Catering Supplies and Foods-offset by revenue charged to clients. Anticipate 3% increase		12.00	515.00		6,180.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
in use/expense.					
Flowers for lobby and restroom		12.00	35.00		420.00
Linen Service- \$2.00 cost per linen/clients charged \$5.00 per linen or linen provided free with standard business booking Monday-Friday 5% increase FY19 @ \$12.50 \$50/month Business rentals in 2017 to include linen rental. Weekly rental contract is @ \$125.00 with weekly replenish of new linens and back door mat, linen bags, linen bag holder, cleaning rags. Service charge, environmental charge for laundering and fuel included in weekly fee.		12.00	525.00		6,300.00
0013710 6305 - UNIFORMS					
Facility Staffing- branded shirts for events, work slacks for maintenance crew Annual replacement of maintenance crew shirts and new employees for weekend City events.		1.00	900.00		900.00 *
0013710 6308 - PRINTING					
Letterhead, business cards, fliers for conventions, customer satisfaction surveys, rate cards, etc.		1.00	750.00		750.00 *
0013710 6309 - LANDSCAPE					3,000.00

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ACCOUNTS FOR:
GENERAL FUND

0013710 6314 - BUILDING SUPPLIES

VENDOR	QUANTITY	UNIT COST	2019	Proposed
	12.00	800.00		13,940.00 *
Cleaning Supplies & Paper Products				9,600.00
Cleaning chemicals including viruscide for restrooms, toilet bowl cleaners, latex gloves, trash can liners, and covers, oven cleaner, dishwashing soap, magic erasers, dusters, micro-fiberpads, air freshners, hand soap.				
	1.00	1,100.00		1,100.00
Flourescent light bulb replacement				
	12.00	250.00		3,000.00
Floor Care Products including stripper and wax				
In order to keep main hall floor and the stage finish with high gloss, specialized products are needed and applied on quarterly basis.				
	12.00	20.00		240.00
Batteries for microphones				
9 volt batteries required for microphones and Crestron remote controller for audio visual equipment				

TOTAL COLLEYVILLE CENTER

387,174.00

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ACCOUNTS FOR:
GENERAL FUND

0013910 HUMAN RESOURCES

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013910	6101 - SALARIES					159,437.00
0013910	6102 - TEMPORARY HELP					12,480.00
0013910	6105 - SALARY SAVINGS					-3,208.00
0013910	6141 - FICA EXPENSE					13,226.00
0013910	6142 - GROUP HEALTH INSURANCE					23,794.00
0013910	6143 - WORKERS' COMPENSATION					361.00
0013910	6145 - UNEMPLOYMENT COMPENSATION					414.00
0013910	6146 - RETIREMENT					14,444.00
0013910	6148 - LONGEVITY PAY					968.00
0013910	6206 - TRAINING					9,425.00 *
	Texas Municipal Human Resources Association (TMHRA) Annual Conference - HR Dir & HR Analyst		2.00	800.00		1,600.00
	Tyler Technologies Conference for 1 HR staff member		1.00	3,000.00		3,000.00
	HR Southwest Seminar - HR Director		1.00	1,000.00		1,000.00
	Fort Worth Human Resources Management Association (FWHRMA) Employment Law Seminar - HR Director		1.00	250.00		250.00
	Texas Municipal Human Resources Association (TMHRA) HR Nuts and Bolts Training - 1 HR Staff Member		1.00	225.00		225.00
	Women in Govt - HR Analyst		1.00	100.00		100.00
	Professional in Human Resources (PHR) Certification Test - HR Analyst		1.00	450.00		450.00
	Records Management Training from the Texas State Library and Archives Commission		1.00	1,000.00		1,000.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
		1.00	1,700.00		1,700.00
	Texas Public Risk Management (PRIMA) and Safety Conference				
		1.00	100.00		100.00
	Texas Municipal Retirement System (TMRS) City Correspondent Training - HR Director				
0013910 6207 - PRE-EMPLOYMENT					75.00 *
	Pre-employment screenings	1.00	75.00		75.00
0013910 6208 - ORGANIZATIONAL DEVELOPMENT					31,595.00 *
		1.00	31,595.00		31,595.00
	General Fund: \$31,595 (86%)				
	Utility Fund: \$5,143 (14%)				
	TOTAL: \$36,738.00				
	Administrative Asst Luncheon \$1,000				
	Assistant's Roundtable (\$100x2) \$200				
	Benefit Bid Ad \$75				
	Chili Cookoff \$800				
	EAP \$8,808				
	Employee Picnic \$1,800				
	Employee Recognition Future Programming \$3,000				
	Field Appreciation Day \$1,000				
	Flu Shots (\$25 x 65) \$1,625				
	HR Specialist Business Mgmt Daily \$200				
	In-Service Day \$5,000				
	Leadership Team Retreat \$1,000				
	NCTCOG Training Account \$1,000				
	Onboarding Box Lunches \$500				
	Recognition Certificate Booklets \$100				
	Retirement Plaques \$555				
	Team of Excellence Award Photos \$75				
	Training \$10,000				

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013910 6209 - DUES & SUBSCRIPTIONS					875.00 *
		2.00	250.00		500.00
Society for Human Resource Management (SHRM) Membership Dues - HR Dir & HR Analyst		1.00	150.00		150.00
Dallas Human Resources Association - HR Director		1.00	75.00		75.00
Texas Public Risk Management Association (PRIMA) dues - HR Director		2.00	75.00		150.00
Texas Municipal Human Resources Association (TMHRA) Membership Dues - HR Dir & HR Analyst					
0013910 6226 - MISC. CONTRACTUAL SERVICES					20,710.00 *
		1.00	650.00		650.00
Labor Law Poster Compliance		1.00	35.00		35.00
ERS Annual Fee (Texas Social Security Program)		1.00	221.00		221.00
Texas Municipal Human Resources Association (MHRA) Luncheon		1.00	5,000.00		5,000.00
Classification and Compensation Study Annual Updates to Pay Plan		1.00	14,505.00		14,505.00
Target Solution Training Software annual license		1.00	299.00		299.00
Subscription to Strategic Government Resources (SGR) job board website for advertising open positions					
0013910 6301 - OFFICE SUPPLIES					300.00 *
		1.00	300.00		300.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0013910 6302 - POSTAGE		1.00	120.00	120.00	120.00 *
0013910 6303 - OPERATING SUPPLIES		1.00	51.00	111.00	51.00 *
HR fax machine replacement cartridge		1.00	60.00	60.00	60.00
Misc					
0013910 6305 - UNIFORMS		1.00	85.00	85.00	85.00 *
Uniforms					
0013910 6308 - PRINTING		1.00	70.00	70.00	70.00 *
Printing; Business Cards					
TOTAL HUMAN RESOURCES				285,282.00	

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ACCOUNTS FOR:
GENERAL FUND
 0014110 COURT

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0014110	6101 - SALARIES					206,259.00
0014110	6102 - TEMPORARY HELP					2,000.00
0014110	6105 - SALARY SAVINGS					-4,220.00
0014110	6141 - FICA EXPENSE					15,987.00
0014110	6142 - GROUP HEALTH INSURANCE					47,588.00
0014110	6143 - WORKERS' COMPENSATION					873.00
0014110	6145 - UNEMPLOYMENT COMPENSATION					828.00
0014110	6146 - RETIREMENT					18,819.00
0014110	6148 - LONGEVITY PAY					2,720.00
0014110	6204 - TRAVEL					2,000.00 *
	TYLER TECHNOLOGIES CONFERENCE		1.00	2,000.00		2,000.00
	Tyler Incode Conference keeps the court staff up on training with Incode products and training					
0014110	6206 - TRAINING					1,940.00 *
	TX MUNICIPAL COURT EDUCATION CENTER (TMCEC) - CONTINUING EDUCATION FOR 3 REQUIRED		3.00	100.00		300.00
	4 REGISTRATIONS FOR TMCEC SEMINARS		4.00	50.00		200.00
	TMCEC TRAINING FOR COURT ADMINISTRATOR AND JUVENILE CASE MANAGER - AUSTIN - STATE MANDATORY		2.00	300.00		600.00
	CLERKS LEGISLATIVE UPDATE SEMINAR - DALLAS COURT ADMINISTRATOR AND CERTIFICATION TRAINING		2.00	100.00		200.00
	LOCAL TRAINING FOR CERTIFIED CLERK		1.00	100.00		100.00
	1 CLERK ATTEND THE NEW 32 HOUR		1.00	540.00		540.00

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**ACCOUNTS FOR:
GENERAL FUND**

GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2019	Proposed
TRAINING IN AUSTIN - REGISTRATION \$200, MILEAGE \$225						
0014110	6209 - DUES & SUBSCRIPTIONS					
			5.00	40.00		330.00 *
	NORTH TEXAS COURT CLERKS ASSOCIATION - 5 employees					200.00
			1.00	50.00		50.00
	LEXIS NEXIS RISK SOLUTIONS - traffic law books					
			1.00	80.00		80.00
	GOULDS LAW MANUAL UPDATE FOR JUDGE AND COURT STAFF					
0014110	6218 - MUNICIPAL JUDGE					135,000.00
0014110	6226 - MISC. CONTRACTUAL SERVICES					3,377.00 *
	SAFESITE - document storage		1.00	1,250.00		1,250.00
			.00	.00		.00
	LEXIS NEXIS RISK SOLUTIONS - legal research					
			1.00	2,127.00		2,127.00
	HIRED HANDS - translation services (foreign languages and sign language)					
0014110	6301 - OFFICE SUPPLIES					900.00 *
			1.00	800.00		800.00
	misc. office supplies					
			1.00	.00		.00
	WARRANT ROUNDUP - misc supplies/food/water					
			1.00	100.00		100.00
	DEPOSIT SLIPS AND BANK BAGS FOR DAILY DEPOSIT					
0014110	6303 - OPERATING SUPPLIES					7,668.00 *
			1.00	800.00		800.00
	OFFICE DEPOT - thermal paper for payment receipts					
			1.00	600.00		600.00
	STAPLES - mailing labels					
			1.00	1,200.00		1,200.00
	CPI ONE POINT - copy paper					
			1.00	500.00		500.00
	SAFE SITE - document storage					
			1.00	1,600.00		1,600.00
	CPI ONE POINT - paper for					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
letters, dockets, & complaints		1.00	325.00		325.00
COLLEYVILLE - paper warrant issue		1.00	325.00		325.00
KELLER - paper warrant issue		1.00	300.00		300.00
OFFICE DEPOT - receipt printer ribbons		1.00	1,500.00		1,500.00
OFFICE DEPOT - ticket writer paper for PD		1.00	518.00		518.00
STAPLES - envelopes for mailing (2 types)					
0014110 6308 - PRINTING		1.00	1,000.00		1,350.00 *
KIT JONES INC - hard copy citations, warrant cards, and blue envelopes		1.00	250.00		250.00
STEVE STRANGE - printing of letterhead / envelopes		1.00	100.00		100.00
STAPLES - misc office supplies / envelopes					
TOTAL COURT					443,419.00

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PROJECTION: 20191 FY 2019 Operating Budget
ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0015110	FLEET SERVICES					
0015110	6101 - SALARIES					160,163.00
0015110	6105 - SALARY SAVINGS					-3,390.00
0015110	6139 - OVERTIME					1,575.00
0015110	6141 - FICA EXPENSE					12,966.00
0015110	6142 - GROUP HEALTH INSURANCE					35,691.00
0015110	6143 - WORKERS' COMPENSATION					3,287.00
0015110	6145 - UNEMPLOYMENT COMPENSATION					621.00
0015110	6146 - RETIREMENT					15,263.00
0015110	6148 - LONGEVITY PAY					3,305.00
0015110	6150 - TOOL ALLOWANCE					960.00
0015110	6152 - ACCRUED LEAVE PAY					3,493.00
0015110	6206 - TRAINING					1,350.00 *
	Automotive Service Excellence (ASE) Master Certification Testing-Online Program (Fleet Manager)		1.00	500.00		500.00
	Automotive Service Excellence (ASE) Certification Testing-Self-Study Program (2 Mechanics)		2.00	140.00		280.00
	Mechanical and Diagnostic and Repair Training (2 Mechanics x 3 courses x \$94.95/course)		6.00	95.00		570.00
0015110	6207 - PRE-EMPLOYMENT					100.00
0015110	6209 - DUES & SUBSCRIPTIONS					2,241.00 *
	Chilton's On-Line Repair Manuals Annual Subscription Cost		1.00	1,728.00		1,728.00
	American Public Works Association (APWA) (Fleet Manager)		1.00	203.00		203.00
			1.00	310.00		310.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
		National Association of Fleet Administrators (NAFA) Assoc. (Fleet Manager)				
0015110	6226 - MISC. CONTRACTUAL SERVICES					2,568.00 *
	Networkfleet GPS Monitoring		1.00	1,868.00		1,868.00
	Encore scan tool software (for tires)		1.00	700.00		700.00
0015110	6228 - PROFESSIONAL MAINTENANCE					675.00 *
	Service Parts Cleaner		5.00	135.00		675.00
0015110	6261 - VEHICLE MAINTENANCE					2,050.00 *
	Vehicles 302, 394, 507, 707, 891		1.00	2,050.00		2,050.00
0015110	6262 - GAS AND OIL					8,700.00 *
	Motor Pool Gas and Oil		1.00	3,675.00		3,675.00
	All City Vehicles Bulk Oil		1.00	5,025.00		5,025.00
0015110	6283 - SAFETY EQUIPMENT/SERVICES					75.00
0015110	6284 - EQUIPMENT MAINTENANCE					1,900.00 *
	Equipment 300, 303, 334		1.00	700.00		700.00
	Back-up generator maintenance		1.00	1,200.00		1,200.00
0015110	6305 - UNIFORMS					2,064.00 *
	Uniform Rental and Miscellaneous Clothing Supply (3 Fleet Personnel)		1.00	2,064.00		2,064.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0015110 6313 - SMALL TOOLS					1,150.00
0015110 6318 - SHOP SUPPLIES					1,935.00 *
Various Shop Supplies		1.00	1,935.00		1,935.00
0015110 6326 - SAFETY EQUIPMENT/SUPPLIES					750.00
TOTAL FLEET SERVICES					259,492.00

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ACCOUNTS FOR:
GENERAL FUND

0015710 FACILITY SERVICES	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0015710 6101 - SALARIES					113,083.00
0015710 6105 - SALARY SAVINGS					-2,374.00
0015710 6139 - OVERTIME					4,400.00
0015710 6141 - FICA EXPENSE					9,078.00
0015710 6142 - GROUP HEALTH INSURANCE					23,794.00
0015710 6143 - WORKERS' COMPENSATION					3,040.00
0015710 6145 - UNEMPLOYMENT COMPENSATION					414.00
0015710 6146 - RETIREMENT					10,686.00
0015710 6148 - LONGEVITY PAY					1,193.00
0015710 6204 - TRAVEL					2,000.00 *
Building Maintenance Seminars TBD (Facilities Manager and Building Maintenance Technician)		2.00	500.00		1,000.00
Vocational Training (Building Maintenance Technician)		1.00	1,000.00		1,000.00
0015710 6206 - TRAINING					300.00 *
HVAC Continuing Education (Facility Manager)		1.00	300.00		300.00
0015710 6209 - DUES & SUBSCRIPTIONS					100.00 *
HVAC License (Facility Manager)		1.00	100.00		100.00
0015710 6226 - MISC. CONTRACTUAL SERVICES					312.00 *
Networkfleet GPS Monitoring		1.00	312.00		312.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0015710 6261 - VEHICLE MAINTENANCE					2,000.00 *
Vehicle 719		1.00	2,000.00		2,000.00
0015710 6262 - GAS AND OIL					1,200.00
0015710 6285 - BUILDING MAINT & SUPPLIES					319,283.00 *
Bidault House: Miscellaneous Maintenance		1.00	2,500.00		2,500.00
City Hall/Library/Justice Center: Backflow Testing		1.00	1,155.00		1,155.00
City Hall/Library/Justice Center: Cleaning and Janitorial		1.00	111,851.00		111,851.00
City Hall/Library/Justice Center: Fire Alarm Inspections and Monitoring		1.00	4,710.00		4,710.00
City Hall/Library/Justice Center: Floor Mats Contract		1.00	4,807.00		4,807.00
City Hall/Library/Justice Center: HVAC Maintenance & Repair		1.00	79,670.00		79,670.00
City Hall/Library/Justice Center: Miscellaneous Maintenance (thermostat zone controllers, hot water actuators not covered in blanket maintenance, fire station rollup door repairs, miscellaneous)		1.00	37,171.00		37,171.00
City Hall/Library/Justice Center: Pest Control		1.00	4,090.00		4,090.00
City Hall/Library/Justice Center: Security Systems Maintenance and Supply		1.00	5,985.00		5,985.00
City Hall/Library/Justice Center: Window Cleaning		1.00	4,944.00		4,944.00
City Hall/Library: Boiler Inspection and Maintenance		1.00	1,950.00		1,950.00
City Hall/Library: Elevator		1.00	7,440.00		7,440.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
Inspections and Maintenance Agreement		1.00	4,161.00		4,161.00
Fire Administration: Cleaning and Janitorial		1.00	3,690.00		3,690.00
Fire Stations 1, 2 and 3: Fire Alarm Inspections and Monitoring		1.00	6,300.00		6,300.00
Fire Stations 1, 2 and 3: HVAC Maintenance: Repairs, Service, Replacement		1.00	13,500.00		13,500.00
Fire Stations 1, 2 and 3: Miscellaneous Maintenance (general building repair, plumbing maintenance; backflow testing, etc.; includes Original Fire Station)		1.00	594.00		594.00
Fire Stations 1, 2 and 3: Pest Control		1.00	2,534.00		2,534.00
Justice Center: Gate Maintenance Contract		1.00	1,000.00		1,000.00
Library: Partition Door Service Plan		1.00	1,600.00		1,600.00
Library: Automatic Door Maintenance		1.00	500.00		500.00
Misc Contracts: Light Bulb Disposal Contract		1.00	1,000.00		1,000.00
Misc Contracts: Energy Audit		1.00	2,100.00		2,100.00
Misc Contracts: Panic Button Monitoring		1.00	750.00		750.00
Senior Center: Fire Alarm Inspections and Monitoring		1.00	2,790.00		2,790.00
Senior Center: HVAC Maintenance and Repair		1.00	9,411.00		9,411.00
Senior Center: Cleaning and Janitorial (Non-Discretionary/Ongoing)		1.00	1,000.00		1,000.00
Senior Center: Door Service Plan					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
		1.00	1,250.00		1,250.00
	Senior Center: Miscellaneous Maintenance (paint, hardware, door closures, locksets, keys, etc.)				
		1.00	570.00		570.00
	Senior Center: Pest Control				
		1.00	260.00		260.00
	Public Works Service Center: Pest Control				
0015710 6303 - OPERATING SUPPLIES					250.00 *
	Tapes, Access Cards, etc.	1.00	250.00		250.00
0015710 6305 - UNIFORMS					300.00 *
	Uniforms and Misc Clothing Supply (Building Technician, Facility Services Manager)	1.00	300.00		300.00
0015710 6313 - SMALL TOOLS					850.00
0015710 6314 - BUILDING SUPPLIES					6,000.00 *
	Lighting Supplies (City Hall/Library/Justice Center)	1.00	5,000.00		5,000.00
	Lighting Supplies/Bulbs (Fire Stations 1, 2 and 3)	1.00	1,000.00		1,000.00
0015710 6326 - SAFETY EQUIPMENT/SUPPLIES					450.00
TOTAL FACILITY SERVICES					496,359.00

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ACCOUNTS FOR:
GENERAL FUND

0015910	INFORMATION SERVICES	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0015910	6101 - SALARIES					241,658.00
0015910	6102 - TEMPORARY HELP					35,000.00
0015910	6105 - SALARY SAVINGS					-5,647.00
0015910	6139 - OVERTIME					721.00
0015910	6141 - FICA EXPENSE					21,601.00
0015910	6142 - GROUP HEALTH INSURANCE					35,691.00
0015910	6143 - WORKERS' COMPENSATION					590.00
0015910	6145 - UNEMPLOYMENT COMPENSATION					828.00
0015910	6146 - RETIREMENT					22,274.00
0015910	6148 - LONGEVITY PAY					1,338.00
0015910	6152 - ACCRUED LEAVE PAY					3,634.00
0015910	6204 - TRAVEL					1,430.00 *
	Mileage Re-imbursement for travel and exp.		1.00	850.00		850.00
	Texas Association of Governmental Information Managers (TAGITM) -Houston, TX					
	Employee Training (Dallas, TX-Irving, TX)					
	Global Knowledge					
	Texas Association of Governmental Information Managers (TAGITM) Hotel		1.00	580.00		580.00
0015910	6206 - TRAINING					27,420.00 *
	ISM Mgr. CISCO CCNA (200-125 CCNAX)		1.00	3,995.00		3,995.00
	Cisco Certified CCNA (200-125 CCNAX)					
	ISM Manager-- Sans.org Security Training		1.00	4,595.00		4,595.00
	Further Security Training					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
		1.00	3,995.00		3,995.00
	Microsoft MCSA Server Training 3rd crs. Systems Analyst Microsoft Training				
		1.00	3,995.00		3,995.00
	Systems Analyst--MCSA Server Training 4th crs. Systems Analyst Microsoft Training				
		1.00	3,995.00		3,995.00
	SYSTEM Admin -- Exchange 2016 Trn Microsoft				
		1.00	2,695.00		2,695.00
	SYSTEM Admin -- Exchange 2016 SYs Admin				
		1.00	4,150.00		4,150.00
	City Staff- Individual Security Training				
0015910 6209 - DUES & SUBSCRIPTIONS		2.00	140.00		880.00 *
	TX Assoc. of Govt. Info. Tech Mgrs. (TAGITM)				280.00
		1.00	150.00		150.00
	Texas Association of State systems for Computing and Communications				
		1.00	450.00		450.00
	TAGITM Conference Fee				
0015910 6225 - COMPUTER SERVICES		4.00	588.00		25,787.00 *
	Building inspection 4 Aircards (\$49.00 monthly) Addedf A card for Caleb Tandy				2,352.00
		1.00	588.00		588.00
	Fire-EMS Aircard				
		8.00	588.00		4,704.00
	Fire-Operations Verizon Aircards 5 vehicles				

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
Additional 3 vehicles have been added					
Fire-Operations		1.00	550.00		550.00
Fire Check software maintenance					
FireCheckoff.com		1.00	588.00		588.00
Fire-Prevention		1.00	79.00		79.00
Verizon Aircard		1.00	1,002.00		1,002.00
Library-TLC 1 epson Printer		1.00	.00		.00
Parks Maintenance- Time Warner Cable Fees \$82.99 Monthly		21.00	588.00		12,348.00
AT&T Data Line for regionalization					
Aircards for 20 laptops in patrol/unmarked cars					
1 Patrol LT. Take home		1.00	588.00		588.00
Police CID aircard		1.00	588.00		588.00
PD-Code Enforcement Aircard		1.00	2,400.00		2,400.00
Internet redundancy on-going cost					
0015910 6226 - MISC. CONTRACTUAL SERVICES		1.00	18,890.00		227,520.00 *
Laserfiche: Enterprise Rio Lic. - 50 concurrent users					18,890.00
DocumentImagingSystemincludes: LaserficheRIOSystem					
LFRioNamedFullUserqty52					
LFRioRecordsManagementUsersqty52					
LFRioScanConnectqty1					
LFRioPilotPublicPortallicenseqty1					
GeoDocsqty1					
DocuNavNavigatorqty1					
DocuNavAutoFileqty1		1.00	7,140.00		7,140.00
Agenda management Software (CIVIC PLUS)					

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
CRW permitting software Annual Maintenance Contract		1.00	16,800.00		16,800.00
CRW Offsite (IVR) software as a service (SAAS)		1.00	7,100.00		7,100.00
Finance - Fund Balance Maintenance		1.00	5,079.00		5,079.00
Finance-Munis ERP annual Maintenance Contract %4 cost increase		1.00	23,529.00		23,529.00
Munis Operating System and Database Administration (OSDBA) Support and DR site %4 cost increase		1.00	11,763.00		11,763.00
Fleet- Vehicle Maintenance DB software Annual Maintenance Q-quest		1.00	681.00		681.00
Gov Connection (CALL ON COLLEYVILLE) Customer Response Module (CRM) Hosting		1.00	2,800.00		2,800.00
Microsoft-- Server Lic/Office/Exchange/Sharepoint 2018- 2 X MS Server 2016 DC-\$5228.00 1 X MS Exchange 2016 - \$7970 1 MS Sharepoint 2017 - \$9400 Enterprise Agreement is over This fiscal Year. We'll be moving to a Pay By Year model.		1.00	27,826.00		27,826.00
VMWARE Support Contract		1.00	7,760.00		7,760.00
Swagit online Webcast annual agreement		1.00	17,130.00		17,130.00
Maintenance increase of \$52.50 a month		1.00	3,900.00		3,900.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
Barracuda Spam Filter		1.00	3,400.00		3,400.00
Barracuda email Archiver		1.00	3,984.00		3,984.00
VMWARE View Desktop Annual Contract					
This cost changed to a new lic. model from view to Vmware Horizon					
		1.00	4,556.00		4,556.00
FIRE-Emergency Reporing Software Maintenance					
Reporting Systems INC.					
		1.00	550.00		550.00
Fire- Checkoffs-maintenance		70.00	10.50		735.00
Fire-Active 911		1.00	1,100.00		1,100.00
Engineering- AutoCad Maintenance		1.00	12,000.00		12,000.00
Digitizing documents to laserfiche annual funding					
This project has been used for digitizing legacy data- we are slowing this down as we are leaving the City HALL area, and moving to POLICE/FIRE					
		1.00	10,773.00		10,773.00
Munis Disaster Recovery %4 cost increase		1.00	1,716.00		1,716.00
Tyler Unlimited Client Access Maintenance					
%4 cost increase					
		1.00	1,299.00		1,299.00
HOSTMONITOR Service- network monitoring software		1.00	2,500.00		2,500.00
CRW-GIS TRAK Annual Maintenance		1.00	1,799.00		1,799.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
Netbrain Annual Maintenance- network monitoring		1.00	4,900.00		4,900.00
Barracuda OFF-site Backup system		1.00	5,380.00		5,380.00
Blade chassis support SERVICE IT direct					
Change Vendor to SEI		1.00	6,600.00		6,600.00
Landguard annual cost- network vulnerability assessment tool		1.00	4,850.00		4,850.00
Ocularis camera maintenance starting after original 3yr contract over.		12.00	90.00		1,080.00
American Answering Services (City ISM 24/7 on-call answering service) This is \$90 a month		1.00	3,100.00		3,100.00
Digital cloud fax model		1.00	6,800.00		6,800.00
NeoGov maintenance contract (applicant tracking software)					
0015910 6240 - CELL PHONES		1.00	588.00		588.00 *
ISM Aircard					588.00
0015910 6246 - OFFICE EQUIP & MAINTENANCE		1.00	22,100.00		27,484.00 *
A/V Equipment City Hall, Library, and Colleyville Center Repair and maint. of equipment (break/fix annual budget)		1.00	3,200.00		3,200.00
Council Chamber Projector bulbs for overheads I'm adding 2nd floor classroom @ CH EOC Projector Library Projectors 3 rooms Additional 1600.00					

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
			1.00	2,184.00		2,184.00
		UPS Annual Battery replacement City Hall				
0015910	6261 - VEHICLE MAINTENANCE		1.00	878.00		878.00 *
	2005 Ford Expedition maintenance					878.00
0015910	6262 - GAS AND OIL		1.00	500.00		500.00 *
	2005 Ford Expedition Gas/Oil					500.00
0015910	6301 - OFFICE SUPPLIES					50.00
0015910	6302 - POSTAGE		1.00	500.00		500.00 *
	Shipping for Equipment returns					500.00
0015910	6305 - UNIFORMS		12.00	45.00		540.00 *
	staff shirts					540.00
0015910	6312 - COMPUTER SUPPLIES		1.00	7,605.00		9,105.00 *
	Toner/Ink for printers city-wide					7,605.00
	Miscellaneous Computer Supplies		1.00	1,500.00		1,500.00
0015910	6360 - MINOR OPERATING OUTLAY		5.00	843.00		18,199.00 *
	Cradlepoint Wireless Routers in PD/FD Vehicles					4,215.00
	This is a program that we started 2 years ago and we have had to replce 3 items already as just wear and tear items. This is not a replacement but we need to keep 3 to 5 on board always as we are dealing with Public Safety.					
	The A/V Control room switcher replacement		1.00	.00		.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
Replaced FY2018					
Software Upgrade to Phone system		1.00	13,984.00		13,984.00
Upgraded in fy 2014 Built into SP					
0015910 6809 - TRANSFER TO CABLE/CAP EQUIP		1.00	117,000.00		117,000.00 *
Annual transfer to the Vehicle & Equipment Replacement Fund for technology replacement.					117,000.00
Includes: laptops, desktops, monitors, phones, security cameras, switches, servers, and iPads					
TOTAL INFORMATION SERVICES					815,569.00

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ACCOUNTS FOR:
GENERAL FUND
0015920 IS GIS

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0015920 6101 - SALARIES					10,814.00
0015920 6105 - SALARY SAVINGS					-216.00
0015920 6141 - FICA EXPENSE					827.00
0015920 6142 - GROUP HEALTH INSURANCE					1,666.00
0015920 6143 - WORKERS' COMPENSATION					23.00
0015920 6145 - UNEMPLOYMENT COMPENSATION					29.00
0015920 6146 - RETIREMENT					974.00
0015920 6204 - TRAVEL					1,550.00 *
Esri World User Conference		1.00	1,100.00		1,100.00
Hotel					
Annual San Diego, CA					
Per Diem for travel Esri & Technology Training		1.00	.00		.00
Training is done Virtually					
Mileage Reimbursement		1.00	450.00		450.00
0015920 6206 - TRAINING					8,995.00 *
ESRI Training		1.00	5,000.00		5,000.00
Microsoft Sharepoint Training		1.00	3,995.00		3,995.00
0015920 6209 - DUES & SUBSCRIPTIONS					140.00 *
Southcentral ARC user group (SCUAG)		1.00	45.00		45.00
GIS Professional Certify Fee		1.00	95.00		95.00

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0015920 6226 - MISC. CONTRACTUAL SERVICES					39,681.00 *
GPS Service-Annual Service Agreement Trimble Software		1.00	1,100.00		1,100.00
I-Communities NCTCOG-Annual Maintenance agreement		1.00	4,800.00		4,800.00
Development Services-Application Service Consulting		1.00	4,000.00		4,000.00
Nexus Viewer maintenance-online map viewing		1.00	3,650.00		3,650.00
Enterprise License Agreement (ESRI)		1.00	25,000.00		25,000.00
Training Moved out of contract to training area.					
Plotter Maintenance		1.00	1,131.00		1,131.00
0015920 6301 - OFFICE SUPPLIES					5,430.00 *
Office Supplies - Printing and Binding (Map Books)		1.00	1,750.00		1,750.00
Plotter Ink		2.00	1,250.00		2,500.00
Plotter Paper Rolls 36"		4.00	100.00		400.00
Outside Plotter Prints larger than 36"		1.00	780.00		780.00
0015920 6305 - UNIFORMS					90.00 *
staff shirts		1.00	90.00		90.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2019	Proposed
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TOTAL IS GIS				70,003.00
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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0016210 MERIT POOL

0016210 6101 - SALARIES

FY 2019 Merit Pool estimate

Market adjustments for 2018 (FY
 2019) - TBD

VENDOR	QUANTITY	UNIT COST	2019	Proposed
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	1.00	230,000.00	230,000.00	241,687.00 *
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	1.00	11,687.00	11,687.00	
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TOTAL MERIT POOL

241,687.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0016310 CAPITAL EQUIPMENT RESERVE

0016310 6810 - CAPITAL EQUIPMENT RESERVE

Vehicle and Capital Equipment
 Replacement

Fire Apparatus replacement
 program

VENDOR	QUANTITY	UNIT COST	2019	Proposed
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	1.00	221,000.00		371,000.00 *
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	1.00	150,000.00		221,000.00
--	------	------------	--	------------

				150,000.00
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TOTAL CAPITAL EQUIPMENT RESERVE

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

0019999 NON-DEPARTMENTAL

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0019999 6203 - INSURANCE SHARE					
Property and liability insurance for the General Fund (68% to General Fund) - anticipated 15% FY2019 increase		1.00	199,581.00	199,581.00	199,581.00 *
0019999 6234 - CREDIT CARD CONV FEES					20,000.00
0019999 6238 - ELECTRICITY					
TCAP projections based on historical usage and lower prices in new contract beginning mid-FY2017		1.00	355,000.00	355,000.00	355,000.00 *
0019999 6241 - TELEPHONE					
AT&T bill- \$2,000 per month		12.00	2,000.00	24,000.00	138,500.00 *
Time Warner- PRIs		12.00	7,000.00	84,000.00	
SmartNet contract- annual maintenance fee for new phone equipment		1.00	17,000.00	17,000.00	
Moves/Adds/Changes city-wide phone system		1.00	13,500.00	13,500.00	
0019999 6246 - OFFICE EQUIP & MAINTENANCE					
Lease of 15 Copiers and Maintenance on 18 Copiers (General Fund Portion)		1.00	42,264.00	42,264.00	42,264.00 *
0019999 6248 - GAS					
Reduced gas budget by \$15,000 in FY 2016 based on trends. Savings went to Police Patrol fuel. Reduced in FY 2017- savings to telephone line item.		1.00	35,000.00	35,000.00	35,000.00 *

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0019999 6251 - T.R.A. WATER		1.00	196,833.00		196,833.00 *
General Fund to pay the Utility Fund for City water use					
0019999 6281 - COMMUNICATIONS MAINTENANCE		1.00	126,693.00		126,693.00 *
NRH Contract/Consortium \$17,097					
City of Fort Worth Contract \$5,263					
American Tower Corporation Lease (Eules Tower) \$8,910					
Motorola Maintenance Hardware \$53,499					
SUA-II \$27,982					
Batteries, parts, and repairs \$10,000					
A/C Contract and repairs \$6,000					
Radio Tower propane \$800					
Radio Tower Site insurance \$1,000					
Grapevine Radio Tower Antennae Relocation \$18,500					
TOTAL: \$149,051					
General Fund portion: \$126,693					
Utility Fund portion: \$19,377					
Drainage Fund portion: \$2,981					
0019999 6302 - POSTAGE					15,880.00
TOTAL NON-DEPARTMENTAL					1,129,751.00
TOTAL GENERAL FUND		24,044,488.00			

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0022010	UTILITY BILLING					
0022010	6101 - SALARIES					190,896.00
0022010	6139 - OVERTIME					1,271.00
0022010	6141 - FICA EXPENSE					14,917.00
0022010	6142 - GROUP HEALTH INSURANCE					47,588.00
0022010	6143 - WORKERS' COMPENSATION					407.00
0022010	6145 - UNEMPLOYMENT COMPENSATION					828.00
0022010	6146 - RETIREMENT					17,559.00
0022010	6148 - LONGEVITY PAY					1,223.00
0022010	6152 - ACCRUED LEAVE PAY					1,610.00
0022010	6204 - TRAVEL					4,000.00 *
	Utility Billing Supervisor and Analyst - Tyler Technologies Conference 2018		2.00	2,000.00		4,000.00
0022010	6206 - TRAINING					198.00 *
	Training Class TBD for utility billing staff		2.00	99.00		198.00
0022010	6221 - AUDIT					32,031.00 *
	ANNUAL AUDIT (Utility Fund Portion)		1.00	31,553.00		31,553.00
	GFOA - REVIEW FEE FOR CAFR AWARD (SPLIT 50/50 WITH FINANCE)		1.00	253.00		253.00
	GFOA - REVIEW FEE FOR PAFR AWARD (SPLIT 50/50 WITH FINANCE)		1.00	225.00		225.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0022010 6225 - COMPUTER SERVICES					30,363.00 *
		1.00	2,079.00		2,079.00
TYLER TECHNOLOGIES - Maintenance Contract		1.00	2,762.00		2,762.00
TYLER TECHNOLOGIES - Hand Held Meter Reading Software		1.00	24,706.00		24,706.00
Munis ERP Financial Suite Annual Maintenance Contract		1.00	816.00		816.00
Munis Support & Update Licensing - IVR Gateway					
0022010 6226 - MISC. CONTRACTUAL SERVICES					45,979.00 *
		1.00	45,979.00		45,979.00
Outsource Printing / Mailing of Utility Bills/Insert PDF File					
0022010 6233 - BANK SERVICE CHARGES					7,492.00 *
		1.00	3,742.00		3,742.00
Wells Fargo - check clearing/deposit posting (70 % split with General Fund)		1.00	3,750.00		3,750.00
GARD CL SW - courier charges armored delivery (70% - 30% to General Fund)					
0022010 6246 - OFFICE EQUIP & MAINTENANCE					895.00 *
		1.00	200.00		200.00
Automatic Letter Opener Annual Contract		1.00	695.00		695.00
Shredder Maintenance Cleaning/Maintenance					
0022010 6285 - BUILDING MAINT & SUPPLIES					7,807.00 *
		1.00	7,807.00		7,807.00
ORIENTAL BLDG SERVICES - Janitorial Service 1/6 of City Hall					

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0022010 6301 - OFFICE SUPPLIES		1.00	670.00		670.00 *
STAPLES - misc supplies					670.00
0022010 6302 - POSTAGE		1.00	150.00		48,150.00 *
USPS - P.O.Box Rental for Box					150.00
1016 Return Address for Utility					
Bills					
P.O. Box rental					
Department letters					
		1.00	2,700.00		2,700.00
PURCHASE POWER - postage for meter		1.00	45,300.00		45,300.00
HIGH COTTON - metered postage					
Utility Bills					
Currently water bill					
postage is \$3,690.00 x 12 =					
\$44,280.00					
Delinquent notices postage is					
\$85.00 x 12 = \$1020.00					
0022010 6303 - OPERATING SUPPLIES		1.00	750.00		1,675.00 *
STAPLES - misc supplies		1.00	500.00		750.00
CPI ONE POINT - copy paper		1.00	250.00		500.00
PRINTING SYSTEMS INC - notices/forms		1.00	55.00		250.00
STEVE STRANGE - forms		1.00	120.00		55.00
Deposit Slips 50 per book					120.00
@\$4.79 x 7 books = 33.00					
Deposit Bags 100 per box					
@\$21.80 x 4 boxes = 87.00					
0022010 6308 - PRINTING		1.00	450.00		450.00 *
STEVE STRANGE - deposit books, letter head & envelopes		1.00	.00		450.00
					.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

0022010 6312 - COMPUTER SUPPLIES

STAPLES - HP Laser Printers -
 toner/supplies

VENDOR	QUANTITY	UNIT COST	2019	Proposed
	1.00	1,629.00		1,629.00 *
	1.00	.00		.00

TOTAL UTILITY BILLING

457,638.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND
 0025920 IS GIS

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0025920 6101 - SALARIES					50,213.00
0025920 6141 - FICA EXPENSE					3,841.00
0025920 6142 - GROUP HEALTH INSURANCE					7,733.00
0025920 6143 - WORKERS' COMPENSATION					105.00
0025920 6145 - UNEMPLOYMENT COMPENSATION					135.00
0025920 6146 - RETIREMENT					4,522.00
TOTAL IS GIS					66,549.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

0026110 UTILITY OPERATIONS WATER		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0026110	6101 - SALARIES					248,355.00
0026110	6135 - STANDBY PAY					2,955.00
0026110	6139 - OVERTIME					17,794.00
0026110	6141 - FICA EXPENSE					21,315.00
0026110	6142 - GROUP HEALTH INSURANCE					71,382.00
0026110	6143 - WORKERS' COMPENSATION					6,617.00
0026110	6145 - UNEMPLOYMENT COMPENSATION					1,242.00
0026110	6146 - RETIREMENT					25,090.00
0026110	6147 - INCENTIVE PAY					600.00
0026110	6148 - LONGEVITY PAY					3,243.00
0026110	6152 - ACCRUED LEAVE PAY					5,685.00
0026110	6206 - TRAINING					3,710.00 *
	Work Zone Safety (7 FTE's)		7.00	200.00		1,400.00
	Texas A&M Engineering Extension Service (TEEX) Training (6 FTE's)		6.00	385.00		2,310.00
0026110	6207 - PRE-EMPLOYMENT					647.00
0026110	6209 - DUES & SUBSCRIPTIONS					1,485.00 *
	Texas Water Utilities Association (TWUA) (3 Equipment Operators & Water and Wastewater Supervisor)		4.00	100.00		400.00
	American Water Works Association (Division)		1.00	752.00		752.00
	Backflow Prevention Assembly Tester (Water and Wastewater Supervisor)		1.00	111.00		111.00
	Water License Renewal (Equipment Operator)		1.00	111.00		111.00
	Wastewater License Renewal		1.00	111.00		111.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

(Equipment Operator)

VENDOR QUANTITY UNIT COST 2019 Proposed

0026110	6226 - MISC. CONTRACTUAL SERVICES				
	DART ROW Agreement 200791 (16" Water Line)	1.00	16,544.00	26,190.00 *	16,544.00
	VueWorks Asset Management Software Subscription	1.00	6,000.00		6,000.00
	Networkfleet GPS Monitoring	1.00	1,246.00		1,246.00
	DART ROW Agreement 980501 (12' waterline 790' W of John McCain)	1.00	300.00		300.00
	DART ROW Agreement 991004 (8" waterline 1,980' W of John McCain)	1.00	300.00		300.00
	DART ROW Agreement 221210 (12" Waterline Pleasant Run)	1.00	1,800.00		1,800.00
0026110	6231 - LEGAL ADVERTISING				100.00
0026110	6240 - CELL PHONES				990.00 *
	Two (2) After-Hour Cell Phones	1.00	990.00		990.00
0026110	6245 - EQUIPMENT RENTAL				1,500.00 *
	Emergency Rental of Pumps and Equipment	1.00	1,500.00		1,500.00
0026110	6251 - T.R.A. WATER				9,794,756.00 *
	FY 2019 estimated TRA debt service	1.00	3,167,168.00		3,167,168.00
	FY 2019 estimated TRA volumetric charges	1.00	6,627,588.00		6,627,588.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0026110 6253 - WATER SAMPLES		1.00	10,000.00		10,000.00 *
Water samples for water quality testing					
0026110 6261 - VEHICLE MAINTENANCE		1.00	4,000.00		4,000.00 *
Vehicles 811, 822					
0026110 6262 - GAS AND OIL					12,950.00
0026110 6274 - METER MAINT AND TESTING					1,500.00
0026110 6284 - EQUIPMENT MAINTENANCE		1.00	6,544.00		6,544.00 *
Equipment 810, 883, 884 885, 897					
0026110 6296 - WATER LICENSING FEE		1.00	23,000.00		23,000.00 *
TCEQ fee for water system at \$2.45 per connection					
0026110 6302 - POSTAGE					3,690.00
0026110 6304 - CHEMICALS					4,000.00
0026110 6305 - UNIFORMS		1.00	2,843.00		2,843.00 *
Uniform Rental and Miscellaneous Clothing Supply (4 Water Crew Personnel)					
0026110 6308 - PRINTING		1.00	3,000.00		3,300.00 *
Water Quality Report		1.00	300.00		300.00
Printing of door hangers					

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0026110 6313 - SMALL TOOLS					3,400.00
0026110 6324 - REPAIR & MAINTENANCE					87,219.00 *
Water System Maintenance		1.00	59,909.00		59,909.00
Pump Maintenance		1.00	10,000.00		10,000.00
Storage System Maintenance		1.00	13,750.00		13,750.00
Water and Pipe Supplies		1.00	3,560.00		3,560.00
0026110 6654 - WATER METER & FIRE PLUGS					100,000.00 *
Water meters and fire hydrants		1.00	100,000.00		100,000.00

TOTAL UTILITY OPERATIONS WATER 10,496,102.00

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PROJECTION: 20191 FY 2019 Operating Budget
ACCOUNTS FOR:
UTILITY FUND

0026120 UTILITY OPERATIONS WASTEWATER		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0026120	6101 - SALARIES					103,653.00
0026120	6135 - STANDBY PAY					2,829.00
0026120	6139 - OVERTIME					16,846.00
0026120	6141 - FICA EXPENSE					9,561.00
0026120	6142 - GROUP HEALTH INSURANCE					35,691.00
0026120	6143 - WORKERS' COMPENSATION					3,299.00
0026120	6145 - UNEMPLOYMENT COMPENSATION					621.00
0026120	6146 - RETIREMENT					11,254.00
0026120	6148 - LONGEVITY PAY					1,643.00
0026120	6206 - TRAINING					1,995.00 *
	Supervisory Training (Water and Wastewater Supervisor)		1.00	240.00		240.00
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		3.00	385.00		1,155.00
	Work Zone Safety (3 FTE's)		3.00	200.00		600.00
0026120	6207 - PRE-EMPLOYMENT					367.00
0026120	6209 - DUES & SUBSCRIPTIONS					752.00 *
	American Water Works Association (Division)		1.00	752.00		752.00
0026120	6226 - MISC. CONTRACTUAL SERVICES					8,402.00 *
	VueWorks Asset Management Software Subscription		1.00	5,000.00		5,000.00
	Leasing/Repair of Air Monitors (Q-Rae)		1.00	1,845.00		1,845.00
	Networkfleet GPS Monitoring		1.00	1,557.00		1,557.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0026120 6252 - T.R.A. SEWER		1.00	3,299,803.00	3,299,803.00	3,299,803.00 *
FY 2019 estimate for TRA wastewater flows and debt					
0026120 6261 - VEHICLE MAINTENANCE		1.00	1,500.00	1,500.00	1,500.00 *
Vehicle 889					
0026120 6262 - GAS AND OIL				10,300.00	
0026120 6284 - EQUIPMENT MAINTENANCE		1.00	15,000.00	16,000.00	16,000.00 *
Equipment 803, 819, 820, 823, 823T, 820AB, 898		1.00	1,000.00	1,000.00	
Maintenance of Camera Equipment					
0026120 6304 - CHEMICALS				5,000.00	
0026120 6305 - UNIFORMS		1.00	2,988.00	2,988.00	2,988.00 *
Uniform Rental and Miscellaneous Clothing Supply (3 Wastewater Crew Personnel)					
0026120 6313 - SMALL TOOLS				2,600.00	
0026120 6324 - REPAIR & MAINTENANCE		1.00	45,157.00	55,157.00	55,157.00 *
Wastewater System Maintenance		1.00	8,000.00	8,000.00	
Lift Station and Pump Maintenance		1.00	2,000.00	2,000.00	
Sewer Pipe Supply					
TOTAL UTILITY OPERATIONS WASTEWATER				3,590,261.00	

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

0026130 UTILITY SUPPORT		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0026130	6101 - SALARIES					765,308.00
0026130	6135 - STANDBY PAY					2,460.00
0026130	6139 - OVERTIME					19,744.00
0026130	6141 - FICA EXPENSE					60,919.00
0026130	6142 - GROUP HEALTH INSURANCE					139,195.00
0026130	6143 - WORKERS' COMPENSATION					7,123.00
0026130	6145 - UNEMPLOYMENT COMPENSATION					2,381.00
0026130	6146 - RETIREMENT					71,712.00
0026130	6147 - INCENTIVE PAY					1,800.00
0026130	6148 - LONGEVITY PAY					6,172.00
0026130	6152 - ACCRUED LEAVE PAY					857.00
0026130	6206 - TRAINING					6,850.00 *
	Pump and Motor Maintenance (Pump Maintenance Operator)		1.00	385.00		385.00
	Certified Floodplain Manager Training (Project Engineer)		1.00	500.00		500.00
	Texas Public Works Association (TPWA) Local Training Functions (Project Engineer)		1.00	200.00		200.00
	Texas Public Works Association (TPWA) Short Course (Project Engineer)		1.00	1,000.00		1,000.00
	Texas Water Laws and Regulations (Project Engineer)		1.00	290.00		290.00
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		1.00	1,155.00		1,155.00
	Work Zone Safety (3 FTE's)		1.00	600.00		600.00
	Texas Water Utilities Association (TWUA) Regional School (Water and Wastewater Maintenance and Operations		1.00	300.00		300.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
Manager)		1.00	1,250.00		1,250.00
Texas American Water Works Association (AWWA) Annual Conference - "Texas Water" (Water and Wastewater Maintenance and Operations Manager)		1.00	1,170.00		1,170.00
Public Works Road-E-0 45% of \$2,600 cost					
0026130 6207 - PRE-EMPLOYMENT					201.00
0026130 6208 - ORGANIZATIONAL DEVELOPMENT					5,121.00
0026130 6209 - DUES & SUBSCRIPTIONS					3,846.00 *
Texas Water Utilities Association (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator, and Meter Services Worker)		3.00	100.00		300.00
Certified Floodplain Manager (Project Engineer)		1.00	90.00		90.00
P.E. Renewal (Project Engineer)		1.00	40.00		40.00
APWA (Water and Wastewater Maintenance and Operations Manager, Project Engineer, Water and Wastewater Supervisor)		3.00	203.00		609.00
Regional Public Works Program (1/2 cost)		1.00	2,363.00		2,363.00
Wastewater License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		2.00	111.00		222.00
Water License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		2.00	111.00		222.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0026130 6225 - COMPUTER SERVICES					3,020.00 *
WI-FI Cards for Field Connectivity- monthly charge		12.00	85.00		1,020.00
CRM Software (1/3 here; 1/3 drainage; 1/3 ISM)		1.00	2,000.00		2,000.00
0026130 6226 - MISC. CONTRACTUAL SERVICES					31,869.00 *
Networkfleet GPS Monitoring		1.00	1,869.00		1,869.00
Annual contractual services funding for rate model updates		1.00	10,000.00		10,000.00
Establish a Council Contingency budget for the Utility Fund for emergencies or unanticipated work needed		1.00	20,000.00		20,000.00
0026130 6246 - OFFICE EQUIP & MAINTENANCE					1,840.00
0026130 6261 - VEHICLE MAINTENANCE					2,900.00 *
Vehicles 620, 679, 807, 815, 817, 899		1.00	2,900.00		2,900.00
0026130 6262 - GAS AND OIL					16,350.00
0026130 6284 - EQUIPMENT MAINTENANCE					400.00 *
Equipment 813		1.00	400.00		400.00
0026130 6285 - BUILDING MAINT & SUPPLIES					8,314.00 *
Custodial Contract for Public Works Service Center (47% of \$11,629)		1.00	5,743.00		5,743.00
Misc Repairs of Service Center (47% of \$4,119)		1.00	1,936.00		1,936.00
Floor Mats Contract (47% of \$1,351)		1.00	635.00		635.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0026130 6287 - PROPERTY MAINTENANCE		1.00	3,000.00		3,000.00 *
Water tower restroom maintenance and water tank landscape maintenance					
0026130 6301 - OFFICE SUPPLIES					1,800.00
0026130 6303 - OPERATING SUPPLIES					900.00
0026130 6305 - UNIFORMS		1.00	4,449.00		4,449.00 *
Uniform Rental and Miscellaneous Clothing Supply (5 Utility Support Personnel)					4,449.00
0026130 6308 - PRINTING					485.00
0026130 6312 - COMPUTER SUPPLIES					1,000.00
0026130 6313 - SMALL TOOLS					2,000.00
0026130 6314 - BUILDING SUPPLIES		1.00	705.00		705.00 *
Paper Supplies for Service Center- 47% of \$1,500					705.00
0026130 6326 - SAFETY EQUIPMENT/SUPPLIES		1.00	6,225.00		6,225.00 *
Barricades, Cones, Personal Protective Equipment (Gloves, Germicide, Sunscreen, Electrolytes, etc.) for Utility Support, Water and Wastewater					6,225.00
TOTAL UTILITY SUPPORT					1,178,946.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

0026210 MERIT POOL

0026210 6101 - SALARIES

VENDOR	QUANTITY	UNIT COST	2019	Proposed
				31,000.00
				31,000.00

TOTAL MERIT POOL

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND
 0026410 TRANSFERS

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0026410 6805 - TRANSFER TO CAPITAL PROJECTS		1.00	81,100.00		81,100.00 *
Annual funding for Utility Fund vehicle and capital equipment replacement					
0026410 6811 - TRANSFER TO GENERAL FUND		1.00	226,117.00		226,117.00 *
Utility Fund to pay for 12.4% of General Fund internal service personnel (based on percent of total FTEs that are Utility Fund in FY18 adopted budget). The internal service personnel costs include the following departments:					
Human Resources					
Finance					
City Manager's Office					
Information Services					
City Secretary's Office					
Communications					
0026410 6820 - INTRAFUND LOAN REPYMT-TOMORROW		1.00	44,286.00		44,286.00 *
Interfund loan repayment to Colleyville Tomorrow Fund for the 2012 Vactor Truck (7 years-FY19 last year)					
TOTAL TRANSFERS					351,503.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

0029999 NON-DEPARTMENTAL

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0029999 6203 - INSURANCE SHARE					
Property and liability insurance for the Utility Fund - anticipated 15% increase for FY2019		1.00	87,437.00		87,437.00 *
					87,437.00
0029999 6238 - ELECTRICITY					
Based on TCAP's estimates and lower rates beginning mid-FY2017		1.00	105,454.00		105,454.00 *
					105,454.00
0029999 6241 - TELEPHONE					3,896.00
0029999 6246 - OFFICE EQUIP & MAINTENANCE					
Copier Lease and Maintenance (Utility Fund Portion)		1.00	3,165.00		3,165.00 *
					3,165.00
0029999 6248 - GAS					9,225.00
0029999 6281 - COMMUNICATIONS MAINTENANCE					
NRH Contract/Consortium \$17,097		1.00	19,377.00		19,377.00 *
City of Fort Worth Contract \$5,263					19,377.00
American Tower Corporation Lease (Eules Tower) \$8,910					
Motorola Maintenance Hardware \$53,499					
SUA-II \$27,982					
Batteries, parts, and repairs \$10,000					
A/C Contract and repairs \$6,000					
Radio Tower propane \$800					
Radio Tower Site insurance \$1,000					
Grapevine Radio Tower Antennae Relocation \$18,500					
TOTAL: \$149,051					
General Fund portion: \$126,693					
Utility Fund portion: \$19,377					
Drainage Fund portion: \$2,981					

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

0029999 6302 - POSTAGE

VENDOR	QUANTITY	UNIT COST	2019	Proposed
				5,051.00

TOTAL NON-DEPARTMENTAL
 TOTAL UTILITY FUND

16,405,604.00

233,605.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
DEBT SERVICE FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0046510 DEBT SERVICE					
0046510 6501 - G.O. REFUNDING BONDS (2006)					549,828.00
0046510 6502 - G.O. REFUNDING BONDS (2011)					170,000.00
0046510 6526 - G.O. REFUNDING BONDS (2016)					923,300.00
0046510 6583 - 2016 FIRE ENGINE LEASE					48,485.00 *
Annual lease purchase payment on 2016 Fire Engine (10 year)		1.00	48,485.00		48,485.00
0046510 6584 - FIRE TRUCK LOAN					116,839.00 *
Annual lease purchase payment for 2010 Fire Truck (10 Year)		1.00	116,839.00		116,839.00
0046510 6585 - AMBULANCE LEASE					49,988.00
0046510 6599 - PAYING AGENTS FEES					1,500.00
TOTAL DEBT SERVICE					1,859,940.00
TOTAL DEBT SERVICE FUND					1,859,940.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0175210	DRAINAGE					
0175210	6101 - SALARIES					192,549.00
0175210	6135 - STANDBY PAY					3,166.00
0175210	6139 - OVERTIME					18,182.00
0175210	6141 - FICA EXPENSE					17,849.00
0175210	6142 - GROUP HEALTH INSURANCE					60,675.00
0175210	6143 - WORKERS' COMPENSATION					6,363.00
0175210	6145 - UNEMPLOYMENT COMPENSATION					1,056.00
0175210	6146 - RETIREMENT					21,010.00
0175210	6148 - LONGEVITY PAY					3,428.00
0175210	6152 - ACCRUED LEAVE PAY					16,002.00
0175210	6206 - TRAINING					2,782.00 *
			4.00	200.00		800.00
	Traffic Safety Training (4 FTE's)					
			4.00	385.00		1,540.00
	Texas A&M Engineering Extension Service (TEEX) Training (2 Equipment Operators + 2 Field Technician)					
			1.00	442.00		442.00
	Public Works Road-E-0 17% of \$2,600 cost					
0175210	6207 - PRE-EMPLOYMENT					302.00
0175210	6221 - AUDIT					1,500.00 *
			1.00	1,500.00		1,500.00
	Patillo, Brown, & Hill annual audit- Drainage Fund portion					

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20191 FY 2019 Operating Budget
ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0175210 6223 - ENGINEERING SERVICES					39,355.00
0175210 6225 - COMPUTER SERVICES					
Government Outreach (CRM)		1.00	2,000.00		7,042.00 *
					2,000.00
Data Wise Software/ for Advanced Flood Warning System Lights at Low Water Crossings		1.00	1,500.00		1,500.00
Aircards for Cameras at Low Water Crossings		1.00	3,542.00		3,542.00
0175210 6226 - MISC. CONTRACTUAL SERVICES					12,734.00 *
DART ROW Agreement 920526 (Ditch Near Pleasant Run Road)		1.00	100.00		100.00
VueWorks Asset Management Software Subscription		1.00	3,000.00		3,000.00
Networkfleet GPS Monitoring		1.00	1,246.00		1,246.00
Flood Warning System Maintenance Contract		1.00	5,288.00		5,288.00
Ditch Spraying in Public ROW		1.00	3,000.00		3,000.00
DART ROW Agreement 941104 (Oak Crest Subdivision)		1.00	100.00		100.00
0175210 6245 - EQUIPMENT RENTAL					6,000.00 *
Rental of Excavators, Loaders, Pumps and Other Necessary Equipment		1.00	6,000.00		6,000.00
0175210 6261 - VEHICLE MAINTENANCE					2,850.00 *
Vehicles 682, 697		1.00	2,850.00		2,850.00

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CITY OF COLLEYVILLE
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0175210 6262 - GAS AND OIL					19,650.00
0175210 6284 - EQUIPMENT MAINTENANCE					10,900.00 *
Equipment 601, 609, 686, 688, 896		1.00	10,900.00		10,900.00
0175210 6285 - BUILDING MAINT & SUPPLIES					2,736.00 *
Service Center Custodial Contract (16%)		1.00	1,861.00		1,861.00
Misc. repairs to Service Center (16%)		1.00	659.00		659.00
Service Center floor mats contract (16%)		1.00	216.00		216.00
0175210 6301 - OFFICE SUPPLIES					500.00
0175210 6305 - UNIFORMS					3,200.00 *
Uniform Rental and Miscellaneous Clothing Supply (5 Drainage Crew Personnel)		1.00	3,200.00		3,200.00
0175210 6312 - COMPUTER SUPPLIES					400.00
0175210 6313 - SMALL TOOLS					1,703.00
0175210 6314 - BUILDING SUPPLIES					240.00 *
Paper Supplies for Service Center- 16% of \$1,500		1.00	240.00		240.00
0175210 6324 - REPAIR & MAINTENANCE					38,431.00 *
Drainage Maintenance and Supply (Curlex, asphalt disposal, small tools, tarps, etc.)		1.00	38,431.00		38,431.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

0175210 6326 - SAFETY EQUIPMENT/SUPPLIES

VENDOR	QUANTITY	UNIT COST	2019	Proposed
				2,085.00

TOTAL DRAINAGE

492,690.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND
 0175220 STORM WATER

		VENDOR	QUANTITY	UNIT COST	2019	Proposed
0175220	6101 - SALARIES					65,646.00
0175220	6141 - FICA EXPENSE					5,316.00
0175220	6142 - GROUP HEALTH INSURANCE					13,087.00
0175220	6143 - WORKERS' COMPENSATION					307.00
0175220	6145 - UNEMPLOYMENT COMPENSATION					228.00
0175220	6146 - RETIREMENT					6,258.00
0175220	6148 - LONGEVITY PAY					1,215.00
0175220	6152 - ACCRUED LEAVE PAY					2,631.00
0175220	6206 - TRAINING					500.00 *
	Extended Education Classes for Code Enforcement Certification (Environmental Compliance Officer)		1.00	500.00		500.00
0175220	6209 - DUES & SUBSCRIPTIONS					215.00 *
	TCEQ Stormwater Annual Permit		1.00	100.00		100.00
	Code Enforcement License Renewal (Env Compl Officer)		1.00	40.00		40.00
	Pesticide License Renewal		1.00	75.00		75.00
0175220	6221 - AUDIT					500.00
0175220	6225 - COMPUTER SERVICES					600.00 *
	Aircard for Environmental Compliance Officer		1.00	600.00		600.00
0175220	6226 - MISC. CONTRACTUAL SERVICES					15,312.00 *
	Hazardous Waste Disposal and Spring Sweep Event		1.00	12,000.00		12,000.00
	Networkfleet GPS Monitoring		1.00	312.00		312.00
	Replacement of Clean Sweep banners		1.00	3,000.00		3,000.00

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CITY OF COLLEYVILLE
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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0175220 6229 - COMMUNITY RELATIONS					1,200.00
0175220 6261 - VEHICLE MAINTENANCE					250.00 *
Vehicle 717		1.00	250.00		250.00
0175220 6262 - GAS AND OIL					4,000.00
0175220 6303 - OPERATING SUPPLIES					500.00
0175220 6305 - UNIFORMS					300.00 *
Boots and City Shirts (Environmental Compliance Officer)		1.00	300.00		300.00
0175220 6313 - SMALL TOOLS					300.00
0175220 6326 - SAFETY EQUIPMENT/SUPPLIES					185.00
TOTAL STORM WATER					118,550.00

0175920	6101 - SALARIES	16,224.00
0175920	6141 - FICA EXPENSE	1,241.00
0175920	6142 - GROUP HEALTH INSURANCE	2,498.00
0175920	6143 - WORKERS' COMPENSATION	34.00
0175920	6145 - UNEMPLOYMENT COMPENSATION	43.00
0175920	6146 - RETIREMENT	1,461.00
TOTAL IS GIS		21,501.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND
 0176210 MERIT POOL

VENDOR QUANTITY UNIT COST 2019 Proposed

0176210 6101 - SALARIES 6,200.00

TOTAL MERIT POOL 6,200.00

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CITY OF COLLEYVILLE
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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND
 0176510 DEBT SERVICE

0176510 6597 - DRAINAGE REVENUE BONDS 2011

Revenue Bonds

VENDOR	QUANTITY	UNIT COST	2019	Proposed
	1.00	125,670.00	125,670.00 *	125,670.00

TOTAL DEBT SERVICE

125,670.00

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PROJECTION: 20191 FY 2019 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND
 0179999 NON-DEPARTMENTAL

	VENDOR	QUANTITY	UNIT COST	2019	Proposed
0179999 6203 - INSURANCE SHARE					2,631.00 *
Property and liability insurance for the Drainage Fund		1.00	2,631.00		2,631.00
0179999 6238 - ELECTRICITY					200.00
0179999 6248 - GAS					600.00
0179999 6281 - COMMUNICATIONS MAINTENANCE					2,981.00 *
NRH Contract/Consortium \$17,097		1.00	2,981.00		2,981.00
City of Fort Worth Contract \$5,263					
American Tower Corporation Lease (Eulless Tower) \$8,910					
Motorola Maintenance Hardware \$53,499					
SUA-II \$27,982					
Batteries, parts, and repairs \$10,000					
A/C Contract and repairs \$6,000					
Radio Tower propane \$800					
Radio Tower Site insurance \$1,000					
Grapevine Radio Tower Antennae Relocation \$18,500					
TOTAL: \$149,051					
General Fund portion: \$126,693					
Utility Fund portion: \$19,377					
Drainage Fund portion: \$2,981					
0179999 6302 - POSTAGE					113.00
TOTAL NON-DEPARTMENTAL					6,525.00
TOTAL DRAINAGE FEE FUND					771,136.00
GRAND TOTAL					43,081,168.00

** END OF REPORT - Generated by Adrienne Lothery **

DRAFT FY 2019 - 2023 CIP

Project Year	Title	Total Project Cost	Capital Projects Fund	CEDC Fund	County Funding	Crime Control District	Drainage Fund	FHA/TxDOT	Area II Impact Fees (West of 26)	TIF	Utility Capital Fund	Wastewater Impact Fees	Water Impact Fees
2018	Central Fire Station Repairs	\$147,322.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$147,322.00	\$0.00	\$0.00	\$0.00
	Fire Station 2 Repairs	\$67,300.00	\$67,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Library Renovations	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Kimzey Park Pond Dredging	\$388,520.00	\$0.00	\$388,520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Webb House Repairs	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	WW Project 3 (Manning)	\$412,242.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$412,242.00	\$0.00	\$0.00
	Cheek-Sparger Road (San Bar to Brown Trail) - Design and ROW Acquisition	\$399,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$399,000.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program - Stafford, Manning, etc.	\$335,000.00	\$335,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Frontier Court Rehabilitation	\$600,000.00	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2 Manning to Pool) ROW Acquisition	\$160,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2-SH26 to Pool) Design	\$170,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$170,000.00	\$0.00	\$0.00	\$0.00
	John McCain Rehabilitation (Pleasant Run to Maranatha Court) - resurfacing	\$292,000.00	\$292,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	L. D. Lockett Rehabilitation (Precinct Line Road to Pleasant Run) - resurfacing	\$430,000.00	\$430,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road and Westcoat Drive Roundabout - DESIGN	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	Water Project 8: Install Pressure Relief and Flow Control Valves to Regulate Flow Between High	\$348,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$348,000.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$4,159,384.00	\$1,724,300.00	\$698,520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$876,322.00	\$760,242.00	\$0.00	\$0.00
	Estimated 9/30/18 Available Balances		\$7,506,306.00	\$0.00		\$0.00	\$0.00		\$2,011,832.00	\$20,704,050.00	\$4,739,068.00	\$928,492.00	\$3,114,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY19 Budgeted Contribution		\$1,500,000.00	\$860,516.00		\$0.00	\$500,000.00		\$0.00	\$5,400,000.00	\$200,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/18 Available Balances		\$9,506,306.00	\$860,516.00	N/A	\$0.00	\$500,000.00	N/A	\$2,011,832.00	\$26,104,050.00	\$5,439,068.00	\$988,492.00	\$3,306,746.00
2019	Bransford Rehabilitation (Glade to Westcoat) County	\$706,000.00	\$423,600.00	\$0.00	\$282,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Bransford Water Tank Rehabilitation - Design	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	\$0.00	\$0.00
	Cheek-Sparger Road (San Bar to Brown Trail) - Construction	\$2,085,395.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,660,395.00	\$0.00	\$425,000.00	\$0.00	\$0.00	\$0.00
	City Hall - Backup Generator	\$181,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$181,000.00	\$0.00	\$0.00	\$0.00
	City Hall/Library - HVAC Replacement	\$327,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$327,600.00	\$0.00	\$0.00	\$0.00
	Glade Rd (Phase 2 Manning to Pool) ROW Acquisition	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00
	Install Backup Generator for Emergency Power at L.D. Lockett Pump Station	\$140,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	\$0.00	\$0.00
	L.D. Lockett Road Right Turn Ln - Design	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road Right Turn Ln - Design	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	McDonwell School Road Westcoat Drive Roundabout - ROW Acquisition	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00
	Pleasant Run Waterline (John McCain North to Bear Creek) - Design	\$105,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$105,000.00	\$0.00	\$0.00
	Replacement of Palladium Windows & Patio	\$280,000.00	\$0.00	\$280,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Webb House Repairs	\$265,000.00	\$0.00	\$265,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Library Renovations	\$315,516.00	\$0.00	\$315,516.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Roberts Road (Glade to Grapevine City Limits) - DESIGN	\$354,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$354,000.00	\$0.00	\$0.00	\$0.00
	Roberts Road (Glade to Grapevine City Limits) - ROW Acquisition	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00
	SH-26 Lighting	\$3,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000,000.00	\$0.00	\$0.00	\$0.00
	SH26 Medians & ROW	\$4,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000,000.00	\$0.00	\$0.00	\$0.00
	Plaza at City Hall	\$1,750,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,750,000.00	\$0.00	\$0.00	\$0.00
	Stormwater Master Plan	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Water Project 7: Demolish Overland Trail Pump Station	\$130,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130,000.00	\$0.00	\$0.00
	Water Project 10: Apple Valley Subdivision/Rustic Oaks Subdivisions/ Bills Lane Water Lines - DI	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$0.00	\$0.00
	Sum Of Total Project Cost:	\$15,789,511.00	\$973,600.00	\$860,516.00	\$282,400.00	\$0.00	\$500,000.00	\$1,660,395.00	\$0.00	\$10,987,600.00	\$525,000.00	\$0.00	\$0.00
	Estimated 9/30/19 Available Balances		\$8,532,706.00	\$0.00		\$0.00	\$0.00		\$2,011,832.00	\$15,116,450.00	\$4,914,068.00	\$988,492.00	\$3,306,746.00
	(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
	(+) FY20 Budgeted Contribution		\$1,500,000.00	\$0.00		\$167,200.00	\$425,000.00		\$0.00	\$5,400,000.00	\$250,000.00	\$60,000.00	\$192,000.00
	Estimated 10/1/19 Available Balances		\$10,532,706.00	\$0.00	N/A	\$167,200.00	\$425,000.00	N/A	\$2,011,832.00	\$20,516,450.00	\$5,664,068.00	\$1,048,492.00	\$3,498,746.00

DRAFT FY 2019 - 2023 CIP

2020

Bransford Water Tank Rehabilitation - Construction	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Flood Gates Upgrade	\$425,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$425,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Glade Road (Phase 1 - SH26 to Manning) - Construction	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00
Glade Road (Phase 2 - Manning to Pool) - Construction	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00
John McCain Road and Westcoat Drive Roundabout - Design	\$175,000.00	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Justice Center - Metal Roof Coating	\$167,200.00	\$0.00	\$0.00	\$0.00	\$167,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
L.D. Lockett Road Right Turn Ln - Construction	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
McDonwell School Road Right Turn Ln - Construction	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
McDonwell School Road and Westcoat Drive Roundabout - Construction	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Pleasant Run Waterline (John McCain North to Bear Creek) - Construction	\$900,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900,000.00	\$0.00	\$0.00
Roberts Road - Construction	\$2,100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,100,000.00	\$0.00	\$0.00	\$0.00
Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supervisory Control and Data Acquisition (SCADA) Replacement	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$0.00
Water Project 10: Apple Valley/Rustic Oaks/Bills Lane Water Lines and Road Rehabilitation on B	\$935,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$935,000.00	\$0.00	\$0.00
Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision and Rehabilitate :	\$145,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145,000.00	\$0.00	\$0.00
Water Project 11: Tinker Road Water Lines - Design	\$123,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,000.00	\$0.00	\$0.00
Sum Of Total Project Cost:	\$12,820,200.00	\$1,375,000.00	\$0.00	\$400,000.00	\$167,200.00	\$425,000.00	\$0.00	\$1,400,000.00	\$6,100,000.00	\$2,953,000.00	\$0.00	\$0.00	\$0.00
Estimated 9/30/20 Available Balances		\$9,157,706.00	\$0.00		\$0.00	\$0.00		\$611,832.00	\$14,416,450.00	\$2,711,068.00	\$1,048,492.00	\$3,498,746.00	
(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	
(+) FY21 Budgeted Contribution		\$1,500,000.00	\$0.00		\$325,052.00	\$1,200,000.00		\$0.00	\$5,400,000.00	\$400,000.00	\$60,000.00	\$192,000.00	
Estimated 10/1/20 Available Balances		\$11,157,706.00	\$0.00	N/A	\$325,052.00	\$1,200,000.00	N/A	\$611,832.00	\$19,816,450.00	\$3,611,068.00	\$1,108,492.00	\$3,690,746.00	

2021

City Hall - Flooring Rehab	\$87,808.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87,808.00	\$0.00	\$0.00	\$0.00
County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Glade Road (Phase 2 - Manning to Pool) - Construction	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00
John McCain Road and Westcoat Drive Roundabout - Construction	\$1,400,000.00	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Justice Center - Carpet and VCT Tile	\$88,052.00	\$0.00	\$0.00	\$0.00	\$88,052.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Justice Center - HVAC Replacement	\$237,000.00	\$0.00	\$0.00	\$0.00	\$237,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Pleasant Run Road Bridge at Big Bear (White Chapel Bridge) - Construction	\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Streetlighting for Pedestrian Crosswalks - Construction	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Project 11: (Partial) Tinker Road Water Lines - Construction	\$1,110,000.00	\$450,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660,000.00	\$0.00	\$0.00
Water Project 12: (Partial) Woodbriar Estate Water Lines Replacement - Design	\$70,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,020.00	\$0.00	\$0.00
Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision and Rehabilitate :	\$2,550,000.00	\$650,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900,000.00
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivis	\$145,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145,000.00	\$0.00	\$0.00
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - Design	\$361,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$361,700.00	\$0.00	\$0.00
Sum Of Total Project Cost:	\$10,599,580.00	\$3,450,000.00	\$0.00	\$400,000.00	\$325,052.00	\$1,200,000.00	\$0.00	\$0.00	\$2,087,808.00	\$1,236,720.00	\$0.00	\$1,900,000.00	
Estimated 9/30/21 Available Balances		\$7,707,706.00	\$0.00		\$0.00	\$0.00		\$611,832.00	\$17,728,642.00	\$2,374,348.00	\$1,108,492.00	\$1,790,746.00	
(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	
(+) FY22 Budgeted Contribution		\$1,500,000.00	\$0.00		\$0.00	\$0.00		\$0.00	\$5,400,000.00	\$500,000.00	\$60,000.00	\$192,000.00	
Estimated 10/1/21 Available Balances		\$9,707,706.00	\$0.00	N/A	\$0.00	\$0.00	N/A	\$611,832.00	\$23,128,642.00	\$3,374,348.00	\$1,168,492.00	\$1,982,746.00	

DRAFT FY 2019 - 2023 CIP

2022

County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Library - Flooring Rehab	\$95,210.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95,210.00	\$0.00	\$0.00	\$0.00
Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Projec 12: Partial Woodbriar Estate Water Lines Replacement - Construction	\$433,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$433,000.00	\$0.00	\$0.00
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - Design	\$545,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$545,000.00
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisi	\$745,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$745,000.00	\$0.00	\$0.00
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - Constr	\$1,900,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900,000.00	\$0.00	\$0.00
WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement - Design	\$91,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$91,000.00	\$0.00	\$0.00
Sum Of Total Project Cost:	\$5,109,210.00	\$900,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95,210.00	\$3,169,000.00	\$0.00	\$545,000.00
Estimated 9/30/22 Available Balances		\$8,807,706.00	\$0.00		\$0.00	\$0.00			\$611,832.00	\$23,033,432.00	\$205,348.00	\$1,168,492.00	\$1,437,746.00
(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00			\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
(+) FY23 Budgeted Contribution		\$1,500,000.00	\$0.00		\$0.00	\$0.00			\$0.00	\$5,400,000.00	\$600,000.00	\$60,000.00	\$192,000.00
Estimated 10/1/22 Available Balances		\$10,807,706.00	\$0.00	N/A	\$0.00	\$0.00	N/A		\$611,832.00	\$28,433,432.00	\$1,305,348.00	\$1,228,492.00	\$1,629,746.00

2023

City Hall - Boiler Replacement	\$99,600.00	\$99,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
County Project (TBD) - Construction	\$800,000.00	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Street Maintenance Program	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - Construc	\$4,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500,000.00	\$0.00	\$0.00	\$0.00
Woodbriar, Quail Crest Estates Rehabilitation (Companion Project to Water Projects #6 and 12/	\$2,768,000.00	\$2,768,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement and Road Rehabilitator	\$829,000.00	\$110,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$719,000.00	\$0.00	\$0.00
Sum Of Total Project Cost:	\$9,496,600.00	\$3,877,600.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500,000.00	\$719,000.00	\$0.00	\$0.00
Estimated 9/30/23 Available Balances		\$6,930,106.00	\$0.00		\$0.00	\$0.00			\$611,832.00	\$23,933,432.00	\$586,348.00	\$1,228,492.00	\$1,629,746.00
(+) Year-end surplus contributions		\$500,000.00	\$0.00		\$0.00	\$0.00			\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
(+) FY24 Budgeted Contribution		\$1,500,000.00	\$0.00		\$0.00	\$0.00			\$0.00	\$5,400,000.00	\$700,000.00	\$60,000.00	\$192,000.00
Estimated 10/1/23 Available Balances		\$8,930,106.00	\$0.00	N/A	\$0.00	\$0.00	N/A		\$611,832.00	\$29,333,432.00	\$1,786,348.00	\$1,288,492.00	\$1,821,746.00



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-3

Agenda Date 08/07/2018

Type Worksession

Department Economic Development

Title

Discussion and update on the Southern Gateway Corridor Study

Strategic Plan

Explanation

Greg Last with EDP Best Practices will present the results of the Southern Gateway corridor study. The purpose of the study was to develop a plan the City can utilize to assist in redevelopment opportunities. The study scope included: parcel ownership, existing entitlements, infrastructure analysis, planning analysis (diagrams, concept plans, sketches), and recommendations on redevelopment and task prioritization.

Attachments

1. SH 26 Economic Opportunity Presentation
2. EDP-Colleyville-Economic Opportunity Study - July 2018

Colleyville Blvd. (S.H. 26)

Economic Opportunity Study



Presentation Overview

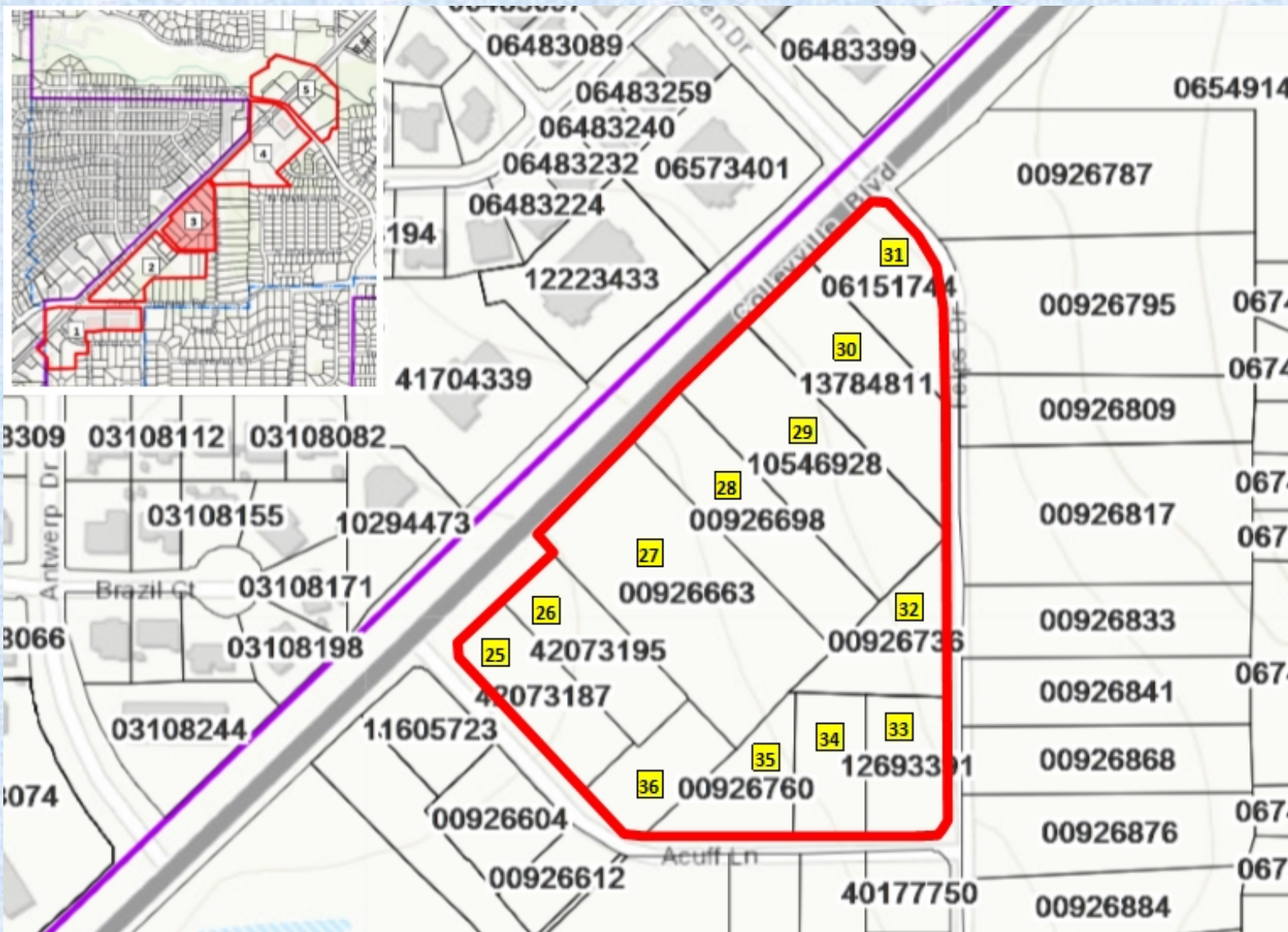
- **Purpose and Intent**
- **Study Area**
- **Discovery**
- **Analysis**
- **Concepts**
- **Recommendations**

Purpose & Intent

- **The primary purpose of the Study is to accumulate research and due diligence info for the following purposes**
 - Identification of opportunities
 - Develop a marketing resource
 - Create a catalyst for action
 - Optimize any potential benefits from the TIF districts







Ref.		Date: 2018-03-16-8	Land				Improvements		Total
#	TAD ID #	Site Address	Sq. Ft.	Acres	Value	Value/SF	Yr. Built	Value	Value
25	42073187	4121 COLLEYVILLE BLVD	27,809	0.64	\$0	\$0.00	1984	\$0	\$0
26	42073195	4125 COLLEYVILLE BLVD	28,755	0.66	\$0	\$0.00	1975	\$0	\$0
27	00926663	4201 COLLEYVILLE BLVD	75,949	1.74	\$532,074	\$7.01	1967	\$77,017	\$609,091
28	00926698	4205 COLLEYVILLE BLVD	38,024	0.87	\$0	\$0.00	1987	\$0	\$0
29	00926701	4207 COLLEYVILLE BLVD	51,491	1.18	\$0	\$0.00	1986	\$0	\$0
30	06151736	4209 COLLEYVILLE BLVD	36,606	0.84	\$0	\$0.00	1993	\$0	\$0
31	06151744	4211 COLLEYVILLE BLVD	18,605	0.43	\$0	\$0.00	1987	\$0	\$0
32	00926736	4104 FELPS DR	24,200	0.56	\$96,800	\$4.00	1987	\$91,100	\$187,900
33	00926744	4100 FELPS DR	19,500	0.45	\$78,000	\$4.00	1987	\$308,690	\$386,690
34	00926752	132 ACUFF LN	19,500	0.45	\$134,310	\$6.89	1986	\$164,563	\$298,873
35	00926760	128 ACUFF LN	22,522	0.52	\$155,100	\$6.89	1972	\$145,775	\$300,875
36	42073179	120 ACUFF LN	20,583	0.47	\$141,900	\$6.89	1966	\$239,288	\$381,188

Ref.					
#	TAD ID #	Owner Name	Address	City	Zip
25	42073187	T MARIE MAULDIN LLC	PO BOX 584	COLLEYVILLE, TX	76034
26	42073195	LATT PROPERTIES INC	3701 CLIFFWOOD DR	COLLEYVILLE, TX	76034
27	00926663	CALLAHAN, JIMMY	5019 BLUEBONNET RD	COLLEYVILLE, TX	76034
28	00926698	4205 COLLEYVILLE LLC	PO BOX 92565	SOUTHLAKE, TX	76092
29	00926701	AUTO WASH DEPOT CENTERS	14 SUMMER ST STE 302	MALDEN, MA	2148
30	06151736	SERBA, DENNIS F	609 BAKER DR	HURST, TX	76054
31	06151744	MIDBELT PROPERTIES LP	2722 FAIRMOUNT ST	DALLAS, TX	75201
32	00926736	FRENCH, JAMES E	PO BOX 550	TIOGA, TX	76271
33	00926744	4FD PROPERTIES LLC	4100 FELPS DR STE A	COLLEYVILLE, TX	76034
34	00926752	WILKS, EARLEEN FAY	132 ACUFF LN	COLLEYVILLE, TX	76034
35	00926760	CROMBIE, PHILLIP	128 ACUFF LN	COLLEYVILLE, TX	76034
36	42073179	CORPORATION, ALARDIN	1721 WOODHILL LN	BEDFORD, TX	76021



9 Residential Home
100 Cheek Sparger Rd.



10 Residential Home
200 Cheek Sparger Rd.



11 Capitol One Bank
3907 Colleyville Blvd.



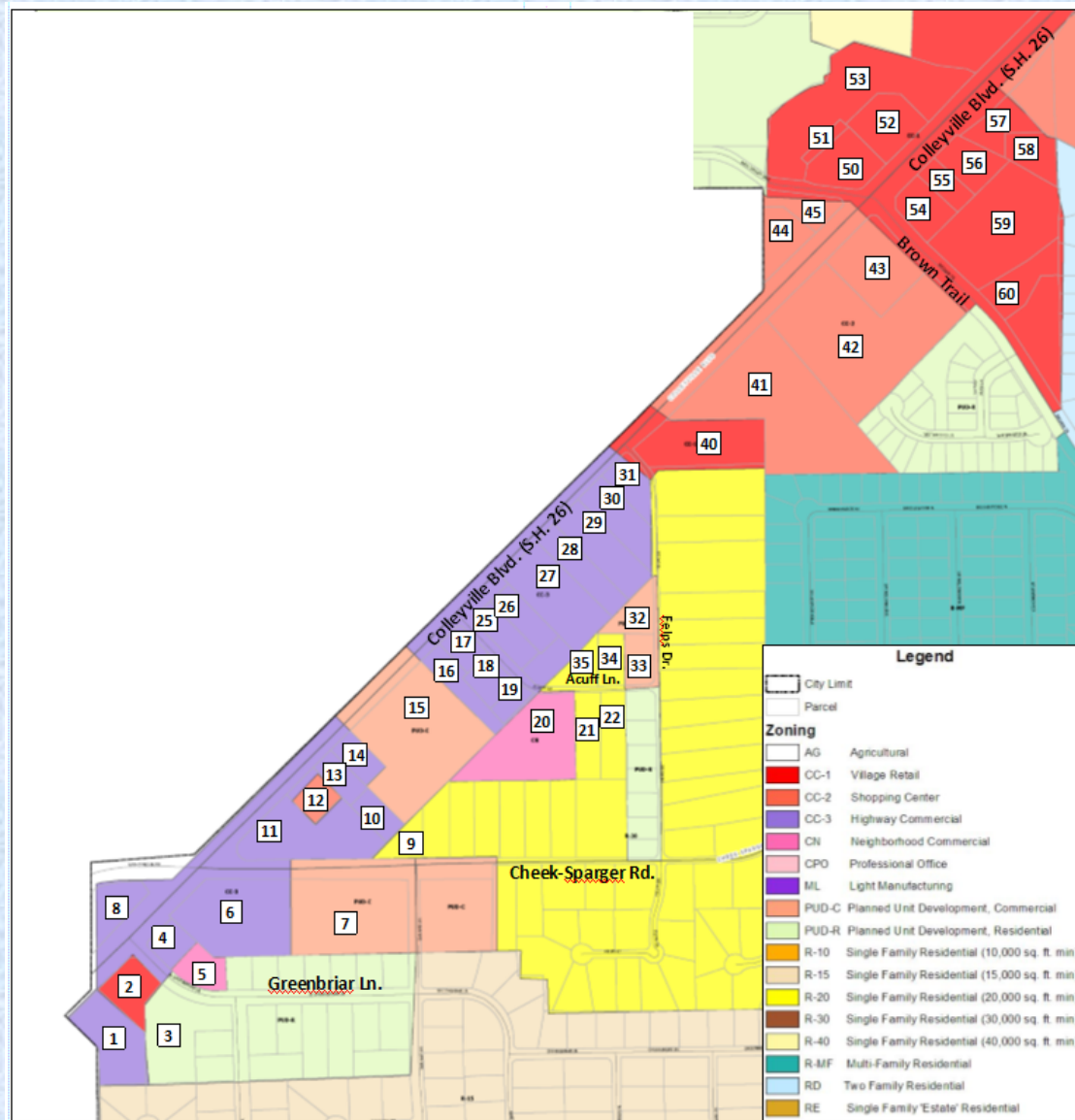
12 Multi-Tenant
3919 Colleyville Blvd.

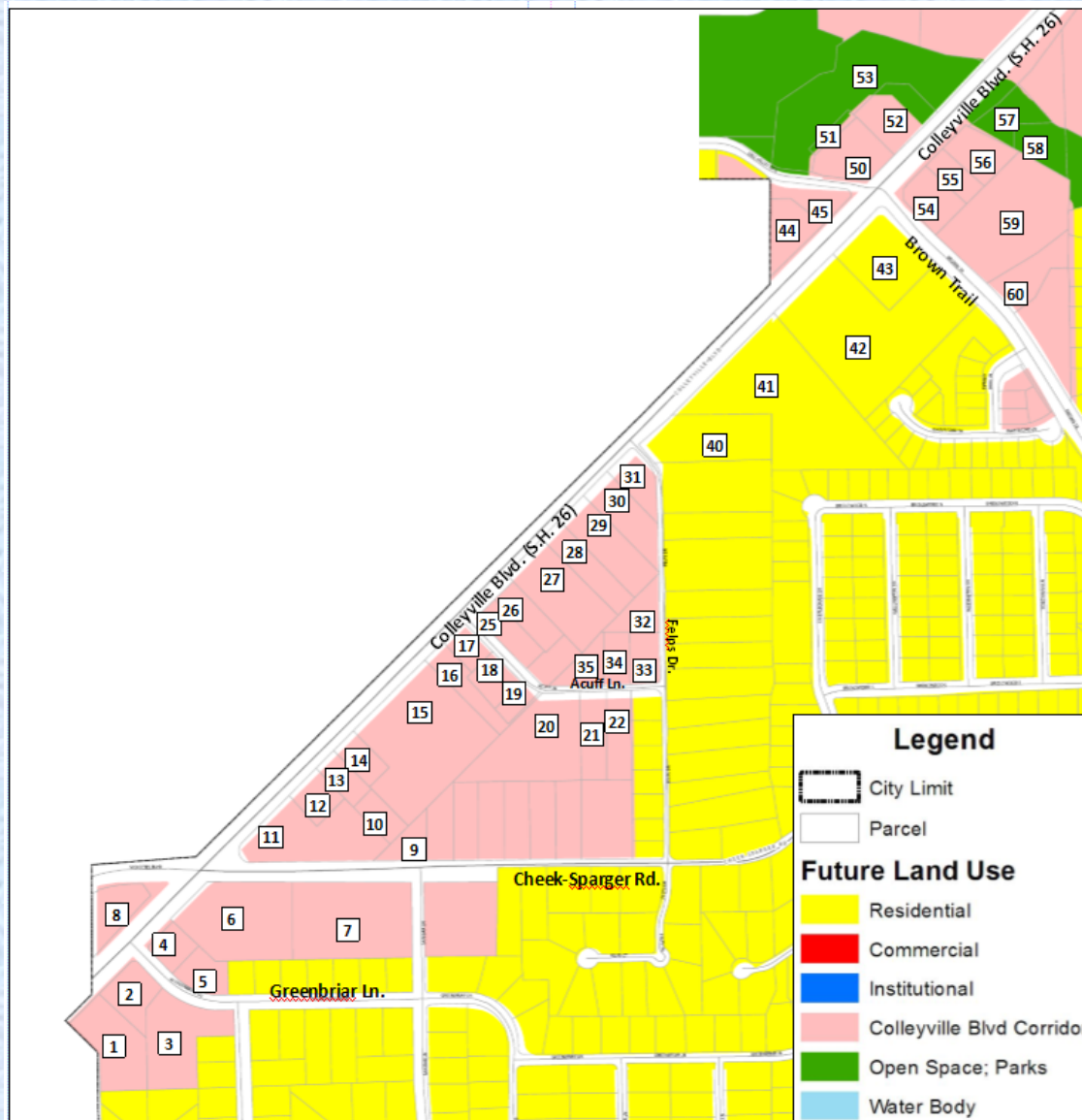


13 El Paisa Restaurant
4001 Colleyville Blvd.

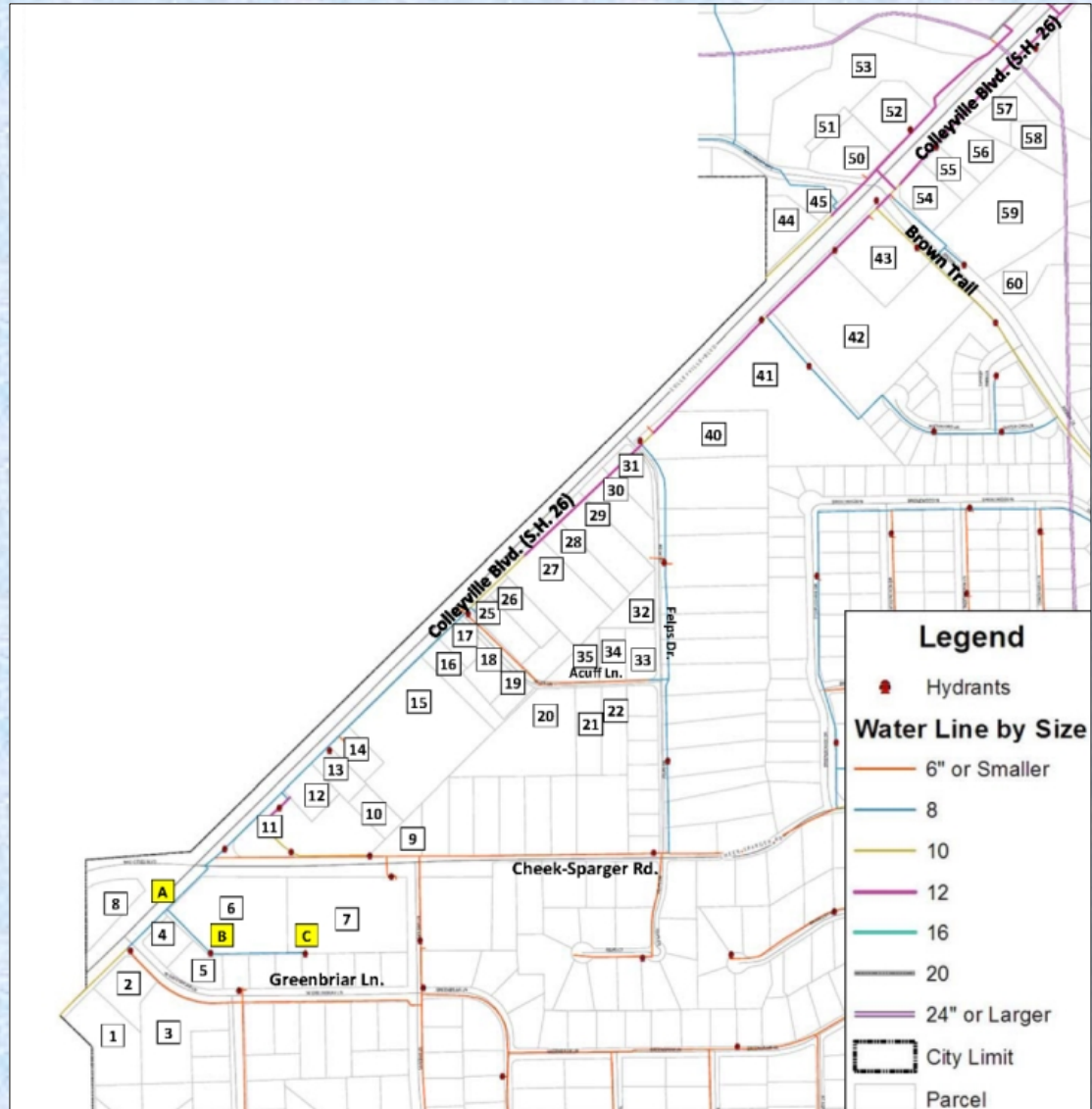


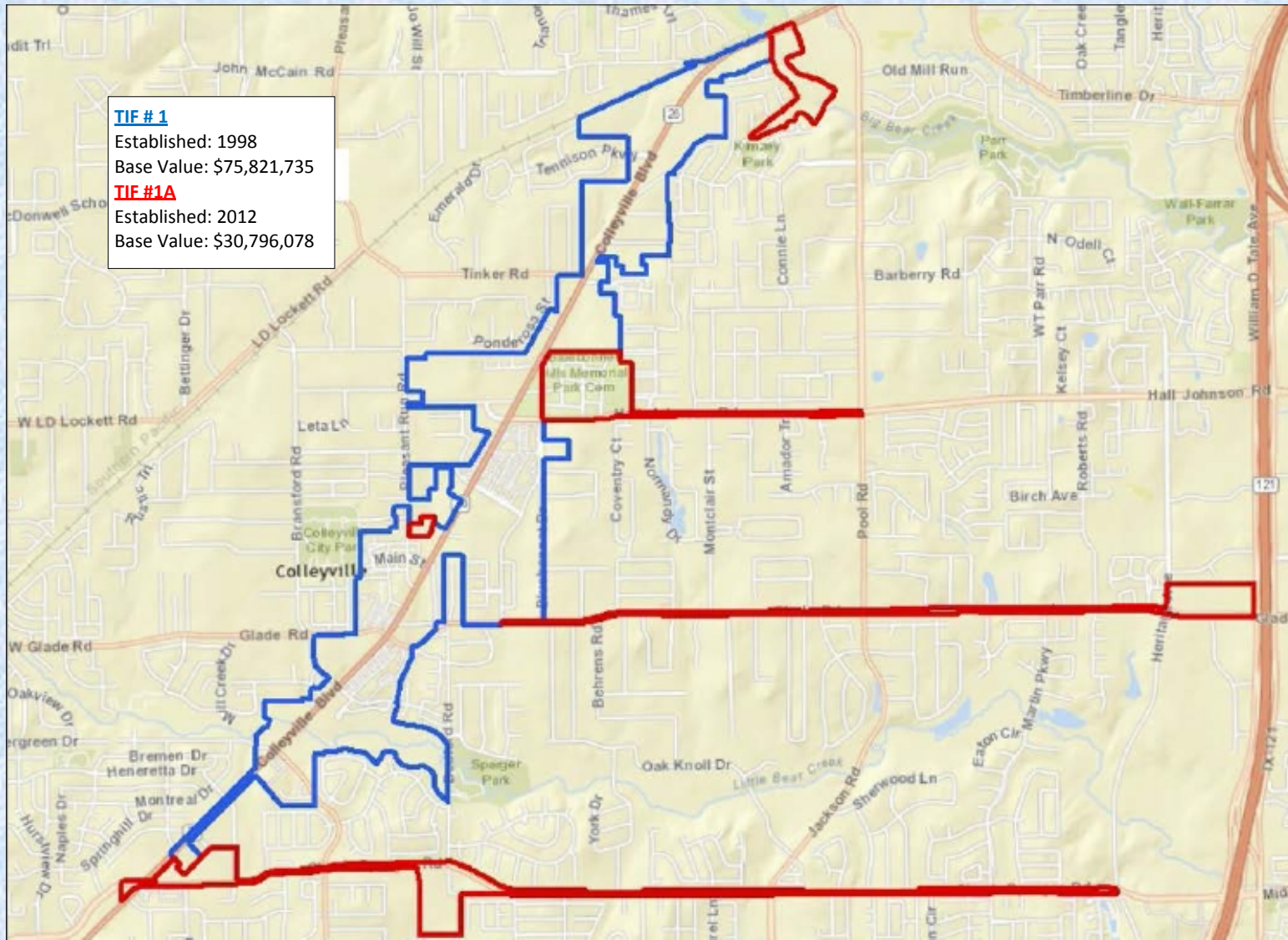
14 Locksmith
4003 Colleyville Blvd.

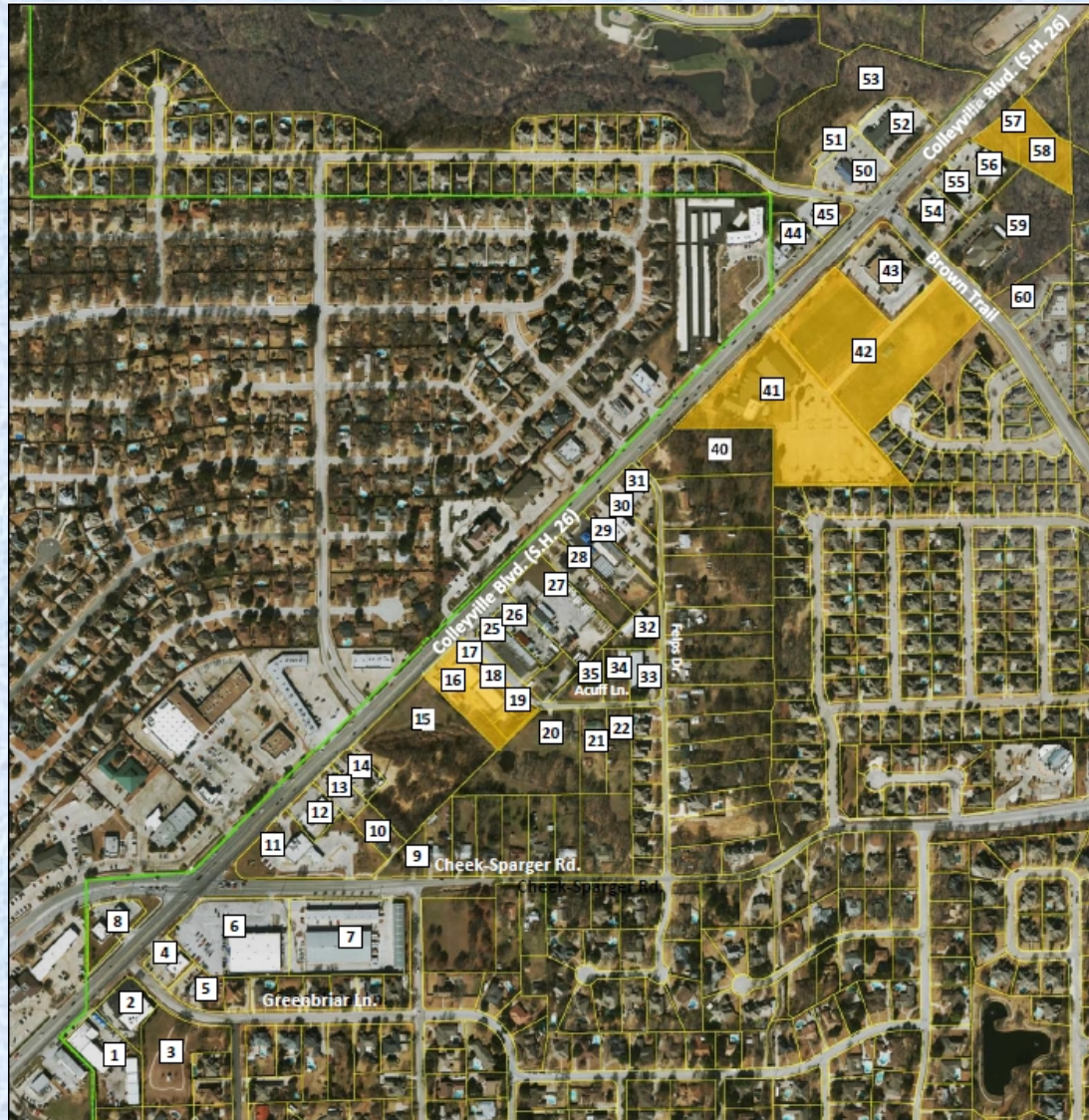


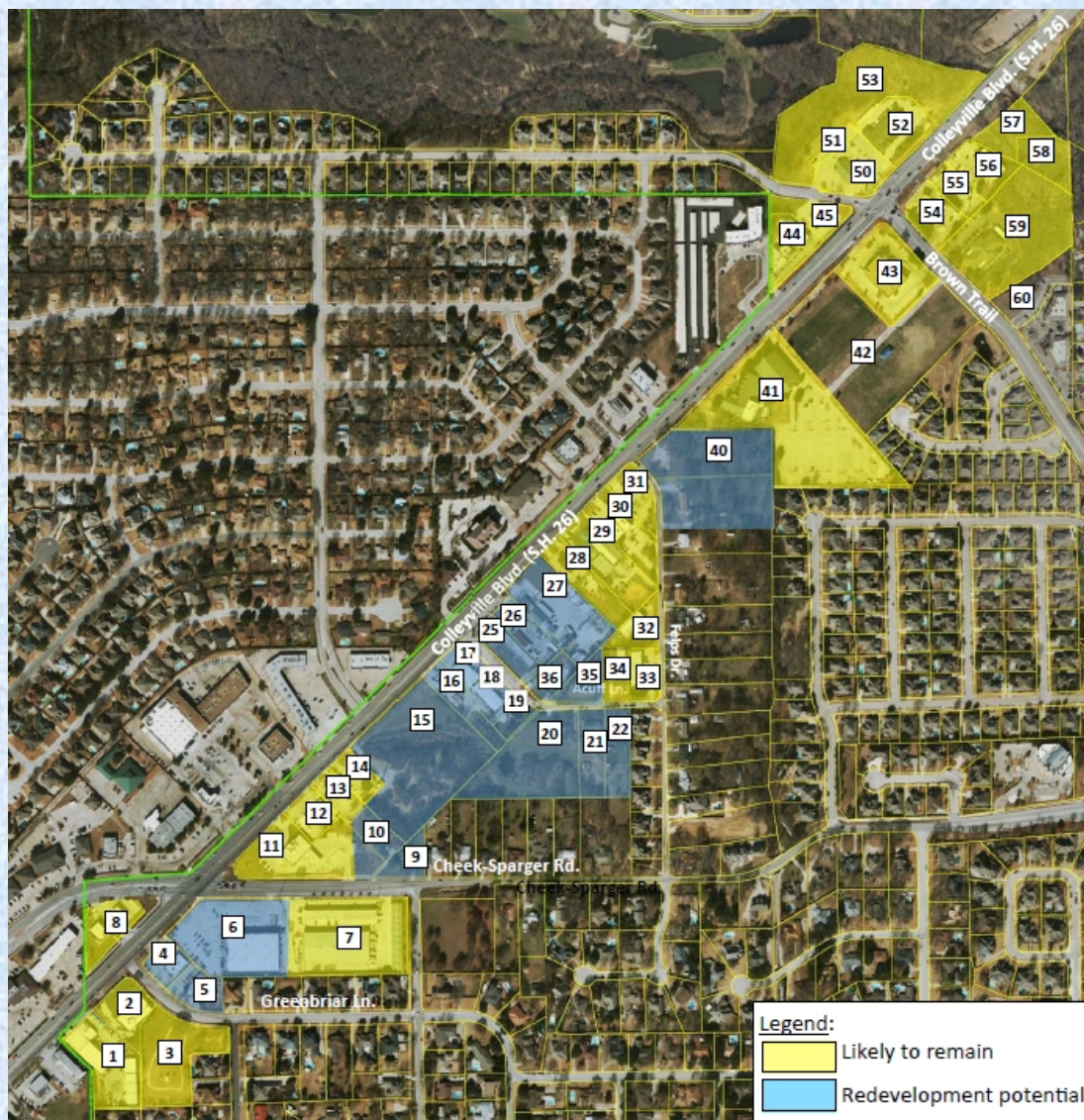


- Water
- Sewer
- Topography
- Drainage
- Floodplain
- Floodway
- Roadways

















- 1. Engage area property owners**
- 2. City active as catalyst**
- 3. Hold organizational meetings**
- 4. Any need property appraisals**
- 5. Infrastructure considerations**
- 6. City acquisition of properties?**
- 7. Marketing the matching-grant program**
- 8. Changes to entitlements**
- 9. Sale to private developers**

- 10. Address properties not in concept plans**
- 11. Development standards**
- 12. Pro-Active support letter**
- 13. Draft Agreement in principle template**
- 14. Architectural Review Committee**
- 15. Economic Task Force**
- 16. Broker-Developer Forum**



Discussion / Q&A

- Study Area
- Appraisal District
- Zoning
- FLUP
- Utilities
- TIF
- Common Owners
- Redevel. Potential
- Concept Plans
- Recommendations
- Matching-Grant



Colleyville Blvd. (S.H. 26)

Economic Opportunity Study

2018-07-26



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Disclaimer

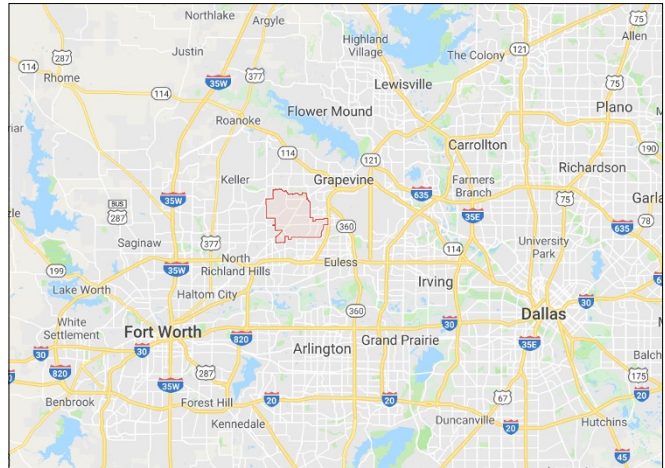
All mapping, data, and representations used in this Document are from sources deemed reliable. Information should be independently confirmed prior to use. Neither EDP Best Practices, LLC nor the City of Colleyville can confirm the accuracy of the information contained herein and no warranty is provided or implied.

Prepared By

 Greg Last, CED, AICP, RLA
EDP Best Practices, LLC
www.EDPBestPractices.com

INTRODUCTION

The City of Colleyville, Texas (City) is located in northeast Tarrant County, just 15 minutes west of DFW International Airport (DFW).



Preparation of Study: This Study has been prepared by EDP Best Practices, LLC based in Colleyville, under direction of the City Manager's Office.

Thanks to the following for assisting in development of this Study:

- Mark Wood, Assistant City Manager
- Eddie Tangadunrat, GIS Program Administrator

The primary contact for questions related to this information is the following:

- Mark Wood, Assistant City Manager
- PH: (817) 503-1117

Purpose of This Document: This document has been prepared to accumulate research and due diligence information for the following purposes:

- Identification of Opportunities: Review all existing property information to identify properties that have potential for redevelopment into a higher and better use.
- Marketing: Develop a resource that can be used to market the identified opportunities to private-sector developers.
- Catalyst for Action: Stimulate activity in the Study Area through both public and private parties.
- Optimization within the TIF District: Identify opportunities where revenues generated by the TIF district might be applied in order to achieve goals of the TIF Project Plan(s).

DISCOVERY

The following several pages include information typical of Property due diligence prior to acquisition or development. Following are notes regarding the intended purpose for each Discovery item.

Aerial Map:

- Identifies developed vs undeveloped tracts
- Identifies vegetative cover

Aerial Perspectives:

- Identifies adjacent development
- Shows extent of Study Area

Tarrant Appraisal District Maps / Data:

- Parcel ownerships, acreage, appraised value
- Improvement year constructed, square feet, appraised value

Existing Zoning:

- Whether or not property is zoned appropriately for the existing use
- If redeveloped, would a consolidated zoning district be necessary or could it redevelop as is

Future Land Use Plan:

- Whether or not existing uses are aligned with the FLUP
- What is desired in areas potentially supporting redevelopment

Platted Properties:

- Which properties are platted and which are not
- Platted properties less likely to redevelop
- More issues to redevelop if platted

Water Distribution System:

- Adequacy of water system in the area
- Any encumbrances through potential redevelopment properties

Sanitary Sewer System:

- Adequacy of sewer system in the area
- Any encumbrances through potential redevelopment properties

Topography:

- Any limitations caused by extensive topography

Drainage:

- Existing drainage patterns
- Limitations caused by current drainage streams or creeks

FEMA - FIRM Maps:

- Limitations caused by 100 yr flood plain and / or Floodway

Master Thoroughfare Plan:

- Any impacts created by future expansion of the roadway system

Exhibit 1 Aerial Map

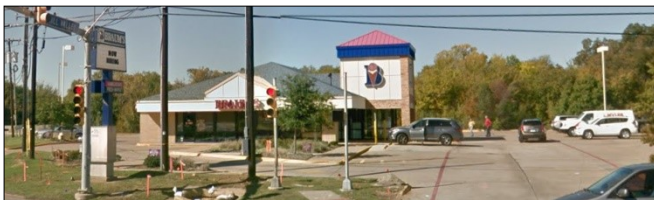
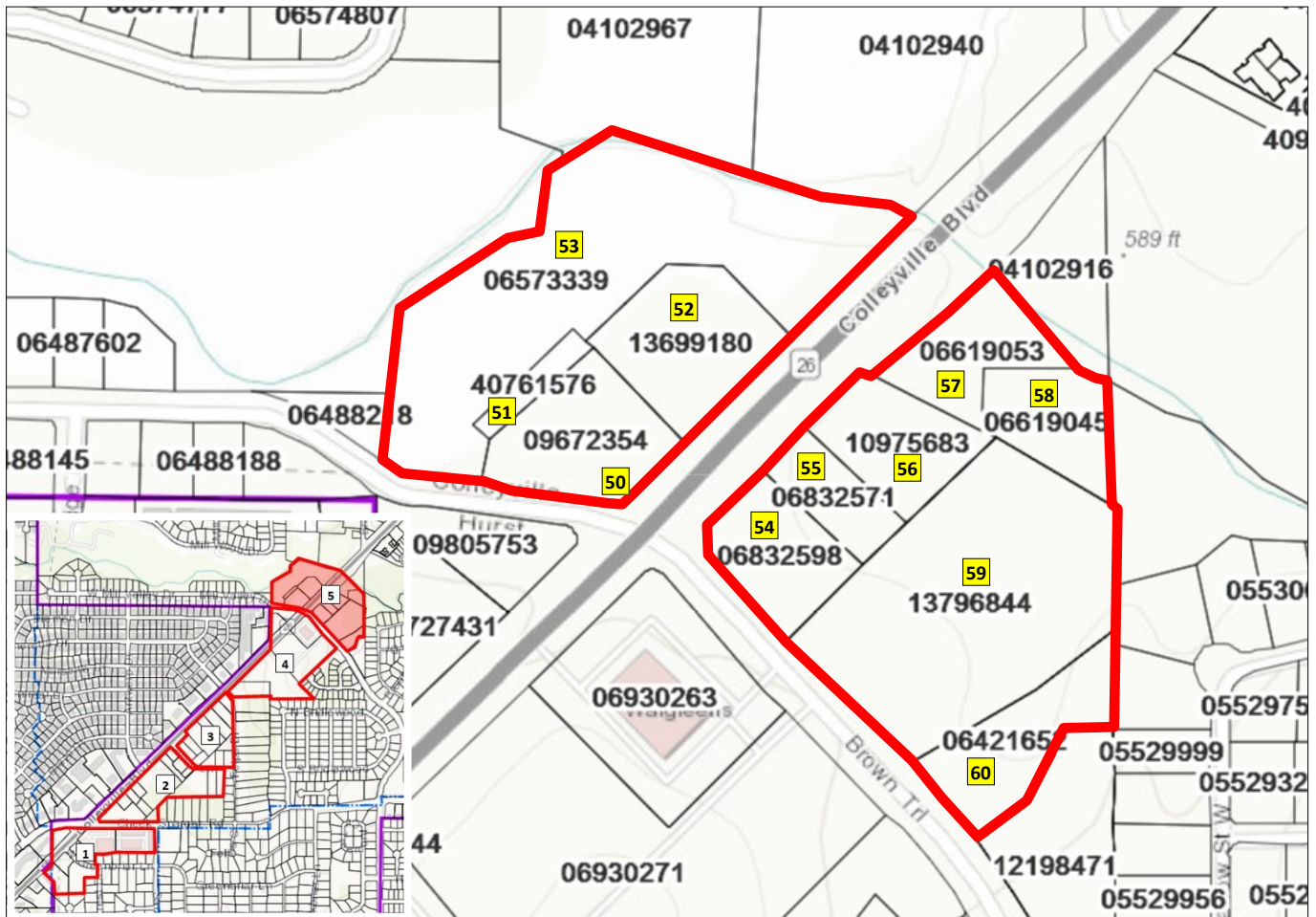


Aerial Map: This map shows that the Study Area is largely developed with exception of properties that appear to have topography or drainage challenges.

Exhibit 2
Aerial Perspectives



Exhibit 3 (Area 5) 1 of 2
Appraisal District Information



50 Braum's
 4500 Colleyville Blvd.



51 Vacant Land (Drainage Area)
 4520 Colleyville Blvd.

53 Vacant Land (Drainage Area)
 4516 Colleyville Blvd.



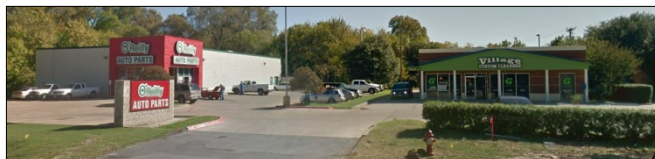
52 Eagle Land Services
 4508 Colleyville Blvd.



54 Exxon
 4405 Colleyville Blvd.

Exhibit 3 (Area 5) 2 of 2

Appraisal District Information



55 Village Custom Cleaners

4409 Colleyville Blvd.

56 O'Reilly Auto Parts

4521 Colleyville Blvd.



57 Undeveloped Drainage Area (Little Bear Crk)

4517 Colleyville Blvd.

58 Undeveloped Drainage Area (Little Bear Crk)

4517 Colleyville Blvd.



59 Family Healthcare Associates

4301 Brown Tr.



60 Colleyville Medical

4109 Brown Tr.

Ref.		Date: 2018-03-16-B	Land				Improvements		Total
#	TAD ID #	Site Address	Sq. Ft.	Acres	Value	Value/SF	Yr. Built	Value	Value
50	06573312	4500 COLLEYVILLE BLVD	44,103	1.01	\$0	\$0.00	1987	\$0	\$0
51	40761576	4520 COLLEYVILLE BLVD	6,955	0.16	\$0	\$0.00	0	\$0	\$0
52	06573320	4508 COLLEYVILLE BLVD	50,011	1.15	\$0	\$0.00	1994	\$0	\$0
53	06573339	4516 COLLEYVILLE BLVD	173,189	3.98	\$0	\$0.00	0	\$0	\$0
54	06832598	4405 COLLEYVILLE BLVD	32,483	0.75	\$0	\$0.00	1996	\$0	\$0
55	06832571	4409 COLLEYVILLE BLVD	19,047	0.44	\$0	\$0.00	1995	\$0	\$0
56	06746306	4521 COLLEYVILLE BLVD	31,613	0.73	\$0	\$0.00	1994	\$0	\$0
57	06619053	4517 COLLEYVILLE BLVD	34,413	0.79	\$0	\$0.00	0	\$0	\$0
58	06619045	4517 COLLEYVILLE BLVD	32,800	0.75	\$0	\$0.00	0	\$0	\$0
59	06746292	4301 BROWN TR	156,488	3.59	\$0	\$0.00	1995	\$0	\$0
60	06421652	4109 BROWN TR	40,511	0.93	\$0	\$0.00	1986	\$0	\$0

Ref.					
#	TAD ID #	Owner Name	Address	City	Zip
50	06573312	RETAIL BUILDINGS INC	3000 NE 63RD ST	OKLAHOMA CITY, OK	73121
51	40761576	COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034
52	06573320	DIYAA ADVENTURES LLC	2013 MAGIC MANTLE DR	THE COLONY, TX	75056
53	06573339	BRANSFORD PARKLAND TRUST	5400 BRANSFORD RD	COLLEYVILLE, TX	76034
54	06832598	ESKANDER COLLEYVILLE LLC	4405 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034
55	06832571	LIM LEE INC	4409 COLLEYVILLR RD	COLLEYVILLE, TX	76034
56	06746306	M L US HOLDINGS LTD & C HEPFER	17130 DALLAS PKWY STE 240	DALLAS, TX	75248
57	06619053	BRANSFORD PARK LAND TRUST	PO BOX 185	COLLEYVILLE, TX	76034
58	06619045	BRANSFORD PARK LAND TRUST	PO BOX 185	COLLEYVILLE, TX	76034
59	06746292	PROVLEPSI LLC	7417 WELLCREST DR	DALLAS, TX	75230
60	06421652	THE BRUCE WISHARD AND DALIA WI	437 CARRILLO ST	SANTA ROSA, CA	95401



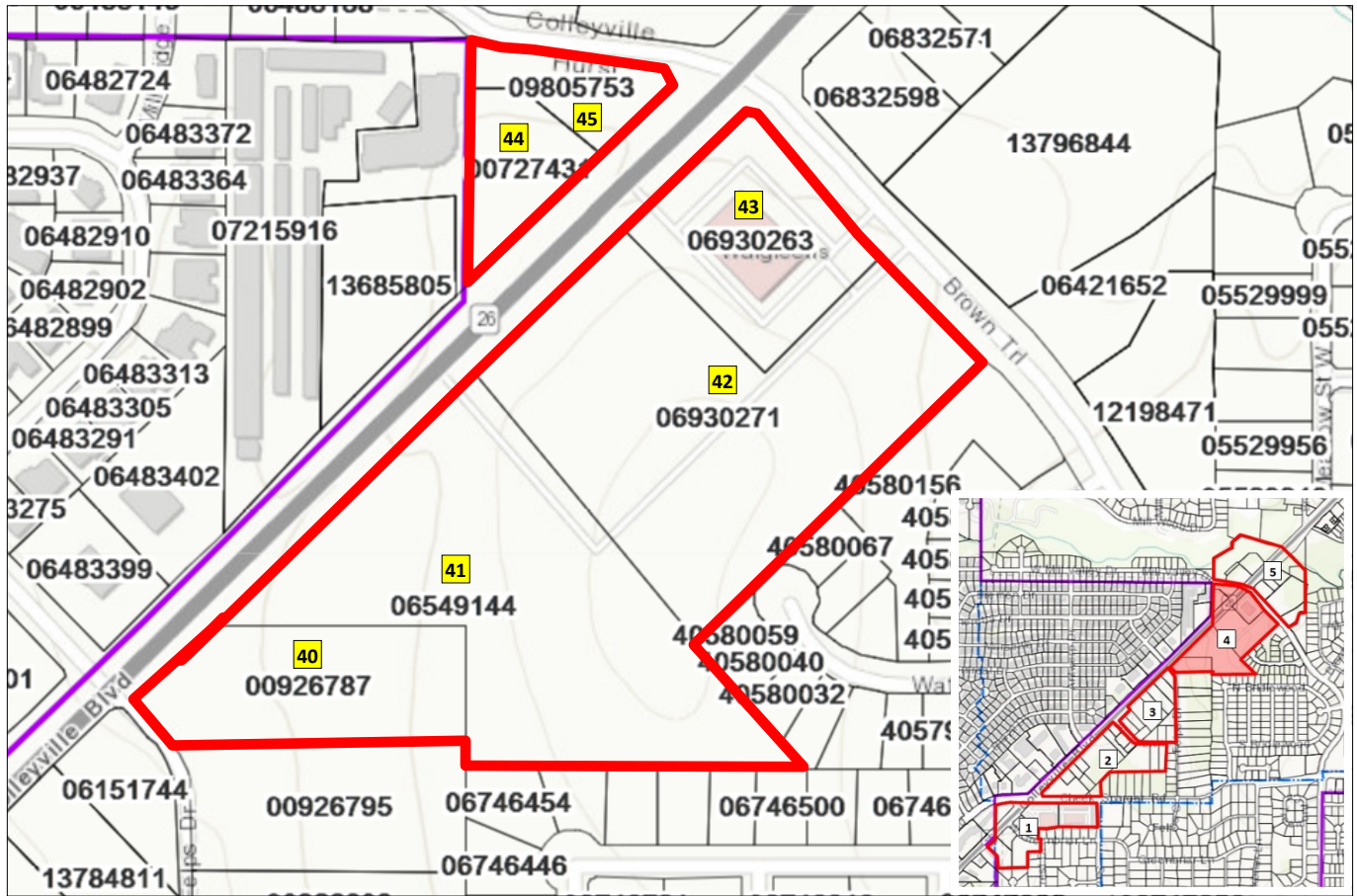


Exhibit 3 (Area 4) 2 of 2

Appraisal District Information



40 Vacant Land
4213 Colleyville Blvd.



41 Colleyville Assembly of God
4309 Colleyville Blvd.



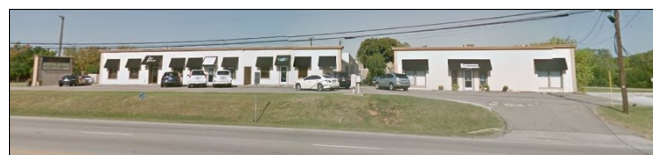
42 Retail Center Approved
4401 Colleyville Blvd.



43 Walgreens
4403 Colleyville Blvd.



44 Realty International
4400 Colleyville Blvd.



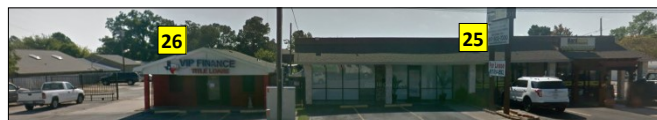
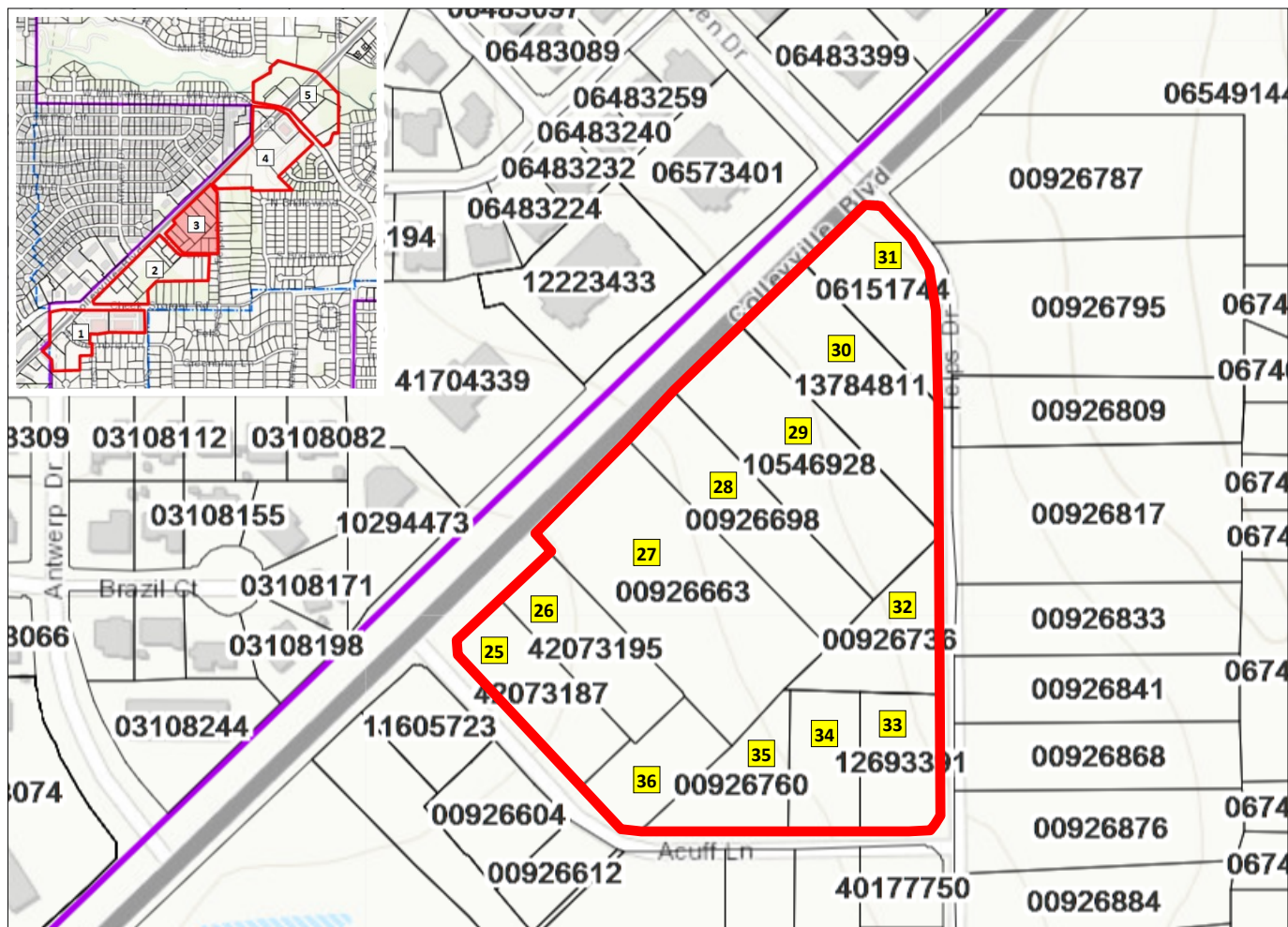
45 Multi-Tenant
4408 Colleyville Blvd.

Ref.		Date: 2018-03-16-B	Land				Improvements		Total
#	TAD ID #	Site Address	Sq. Ft.	Acres	Value	Value/SF	Yr. Built	Value	Value
40	00926787	4213 COLLEYVILLE BLVD	79,445	1.82	\$282,030	\$3.55	0	\$0	\$282,030
41	06549144	4309 COLLEYVILLE BLVD	227,344	5.22	\$0	\$0.00	1987	\$0	\$0
42	06930271	4401 COLLEYVILLE BLVD	250,230	5.74	\$0	\$0.00	1987	\$0	\$0
43	06930263	4403 COLLEYVILLE BLVD	73,397	1.68	\$0	\$0.00	1996	\$0	\$0
44	00727431	4400 COLLEYVILLE BLVD	41,258	0.95	\$0	\$0.00	1983	\$0	\$0
45	00727423	4408 COLLEYVILLE BLVD	21,559	0.49	\$0	\$0.00	1976	\$0	\$0

Ref.						
#	TAD ID #	Owner Name	Address	City	Zip	
40	00926787	BENCHMARK AMERICAN HOMES LLC	9001 GLENDARA DR	NORTH RICHLAND HILLS, TX	76182	
41	06549144	FIRST ASSEMBLY OF GOD CH INC	PO BOX 98	COLLEYVILLE, TX	76034	
42	06930271	FIRST ASSEMBLY OF GOD CH INC	PO BOX 98	COLLEYVILLE, TX	76034	
43	06930263	BRYN MAWR PARTNERSHIP, THE	16284 DEER TRAIL CT	SAN DIEGO, CA	92127	
44	00727431	AAIRYA REALITY LLC	820 S MACARTHUR BLVD STE 105-1	COPPELL, TX	75019	
45	00727423	PAACASI LLC	PO BOX 820054	NORTH RICHLAND HILLS, TX	76182	



Exhibit 3 (Area 3) 1 of 2
Appraisal District Information



25 Hard Rock Decorative Concrete

4121 Colleville Blvd.

26 MP Financial (Title Loans)

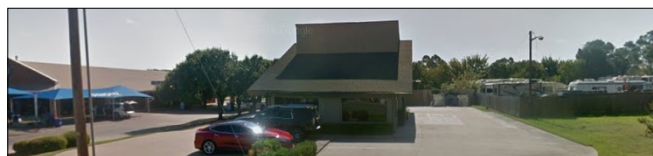
4125 Colleyville Blvd.



27 Camper Storage / Worthington Monuments

4201 Colleyville Blvd.

Office warehouse for lease (817) 253-4400



28 AllStar Door

4205 Colleyville Blvd.



29 Simoniz Car Wash

4207 Colleyville Blvd.

30 Sleep City / Foot Heaven

4209 Colleyville Blvd.

Exhibit 3 (Area 3) 2 of 2

Appraisal District Information



31 Trinity Automotive
4211 Colleyville Blvd.



32 Assoc. of Finance & Insurance Professionals
4104 Felps Dr.



33 Institute of Natural Healing Sciences
4100 Felps Dr.



34 Residential Home
132 Acuff Ln.

35 Residential Home
128 Acuff Ln.

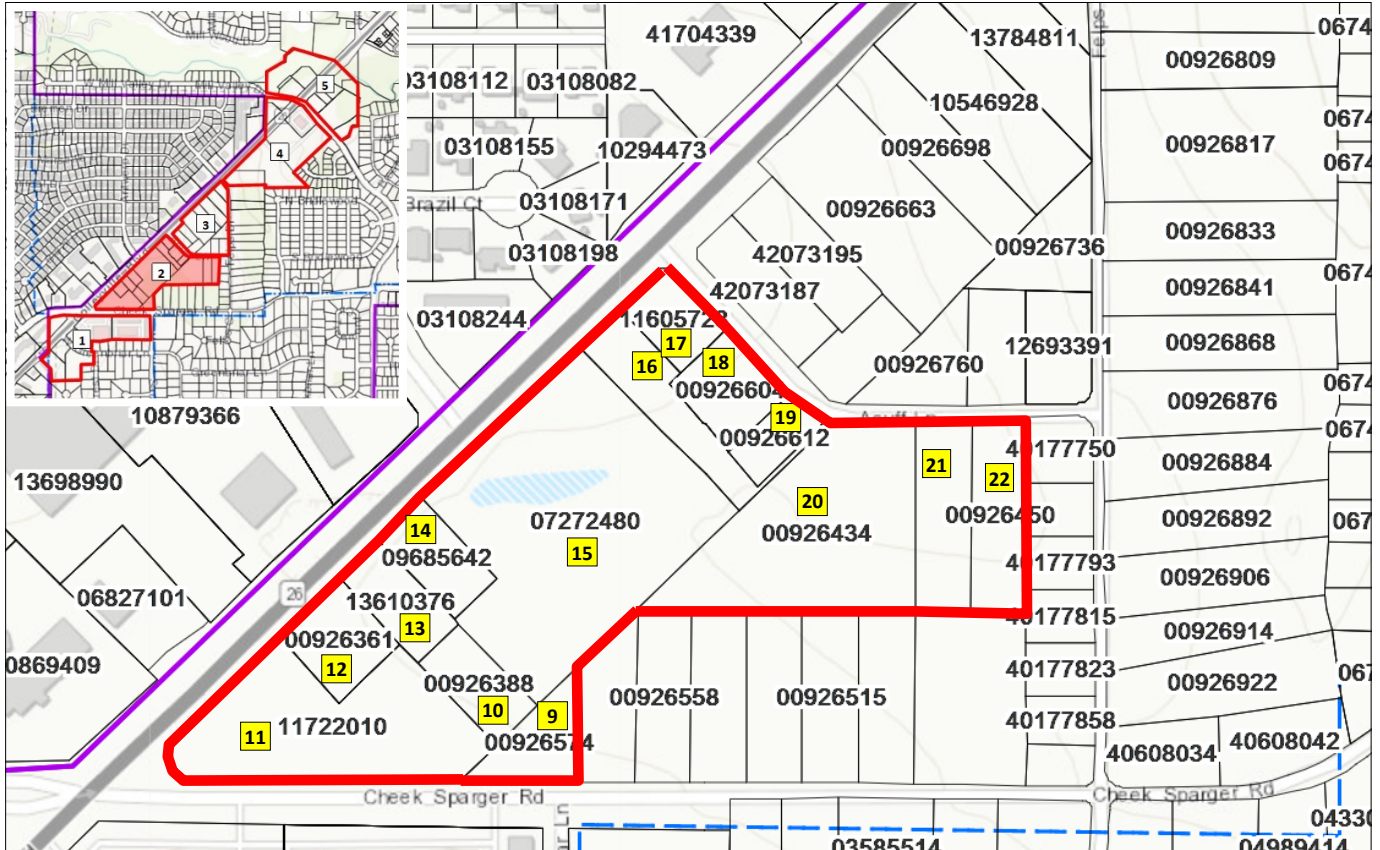


36 Residential Home
120 Acuff Ln.

Ref.		Date: 2018-03-16-B	Land				Improvements		Total
#	TAD ID #	Site Address	Sq. Ft.	Acres	Value	Value/SF	Yr. Built	Value	Value
25	42073187	4121 COLLEYVILLE BLVD	27,809	0.64	\$0	\$0.00	1984	\$0	\$0
26	42073195	4125 COLLEYVILLE BLVD	28,755	0.66	\$0	\$0.00	1975	\$0	\$0
27	00926663	4201 COLLEYVILLE BLVD	75,949	1.74	\$532,074	\$7.01	1967	\$77,017	\$609,091
28	00926698	4205 COLLEYVILLE BLVD	38,024	0.87	\$0	\$0.00	1987	\$0	\$0
29	00926701	4207 COLLEYVILLE BLVD	51,491	1.18	\$0	\$0.00	1986	\$0	\$0
30	06151736	4209 COLLEYVILLE BLVD	36,606	0.84	\$0	\$0.00	1993	\$0	\$0
31	06151744	4211 COLLEYVILLE BLVD	18,605	0.43	\$0	\$0.00	1987	\$0	\$0
32	00926736	4104 FELPS DR	24,200	0.56	\$96,800	\$4.00	1987	\$91,100	\$187,900
33	00926744	4100 FELPS DR	19,500	0.45	\$78,000	\$4.00	1987	\$308,690	\$386,690
34	00926752	132 ACUFF LN	19,500	0.45	\$134,310	\$6.89	1986	\$164,563	\$298,873
35	00926760	128 ACUFF LN	22,522	0.52	\$155,100	\$6.89	1972	\$145,775	\$300,875
36	42073179	120 ACUFF LN	20,583	0.47	\$141,900	\$6.89	1966	\$239,288	\$381,188

Ref.						
#	TAD ID #	Owner Name	Address	City	Zip	
25	42073187	T MARIE MAULDIN LLC	PO BOX 584	COLLEYVILLE, TX	76034	
26	42073195	LATT PROPERTIES INC	3701 CLIFFWOOD DR	COLLEYVILLE, TX	76034	
27	00926663	CALLAHAN, JIMMY	5019 BLUEBONNET RD	COLLEYVILLE, TX	76034	
28	00926698	4205 COLLEYVILLE LLC	PO BOX 92565	SOUTHLAKE, TX	76092	
29	00926701	AUTO WASH DEPOT CENTERS	14 SUMMER ST STE 302	MALDEN, MA	2148	
30	06151736	SERBA, DENNIS F	609 BAKER DR	HURST, TX	76054	
31	06151744	MIDBELT PROPERTIES LP	2722 FAIRMOUNT ST	DALLAS, TX	75201	
32	00926736	FRENCH, JAMES E	PO BOX 550	TIOGA, TX	76271	
33	00926744	4FD PROPERTIES LLC	4100 FELPS DR STE A	COLLEYVILLE, TX	76034	
34	00926752	WILKS, EARLEEN FAY	132 ACUFF LN	COLLEYVILLE, TX	76034	
35	00926760	CROMBIE, PHILLIP	128 ACUFF LN	COLLEYVILLE, TX	76034	
36	42073179	CORPORATION, ALARDIN	1721 WOODHILL LN	BEDFORD, TX	76021	

Exhibit 3 (Area 2) 1 of 2
Appraisal District Information



9 Residential Home
 100 Cheek Sparger Rd.



10 Residential Home
 200 Cheek Sparger Rd.



11 Capitol One Bank
 3907 Colleyville Blvd.



12 Multi-Tenant
 3919 Colleyville Blvd.



13 El Paisa Restaurant
 4001 Colleyville Blvd.

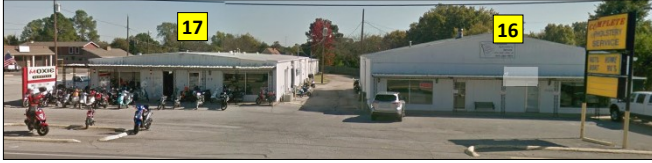


14 Locksmith
 4003 Colleyville Blvd.

Exhibit 3 (Area 2) 2 of 2

Appraisal District Information

15 Undeveloped (4ac for sale (817) 917-5043
4007 Colleyville Blvd.

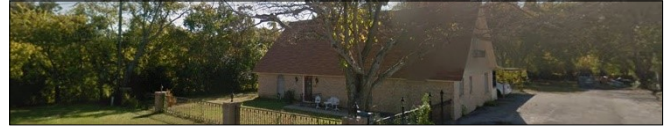


16 Complete Upholstery Service
4105 Colleyville Blvd.

17 Moxie Scooters
4117 Colleyville Blvd.



18 Multi-Tenant
107 Acuff Ln. and 121 Acuff Ln.



19 Residential Home
121 Acuff (For Rent 940-390-6775)

20 Vacant
125 Acuff Ln.



21 Residential Home
129 Acuff Ln.

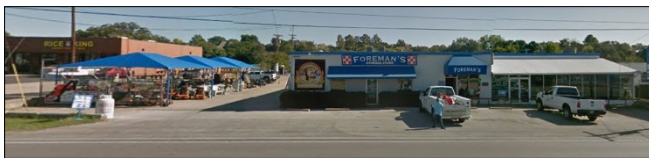
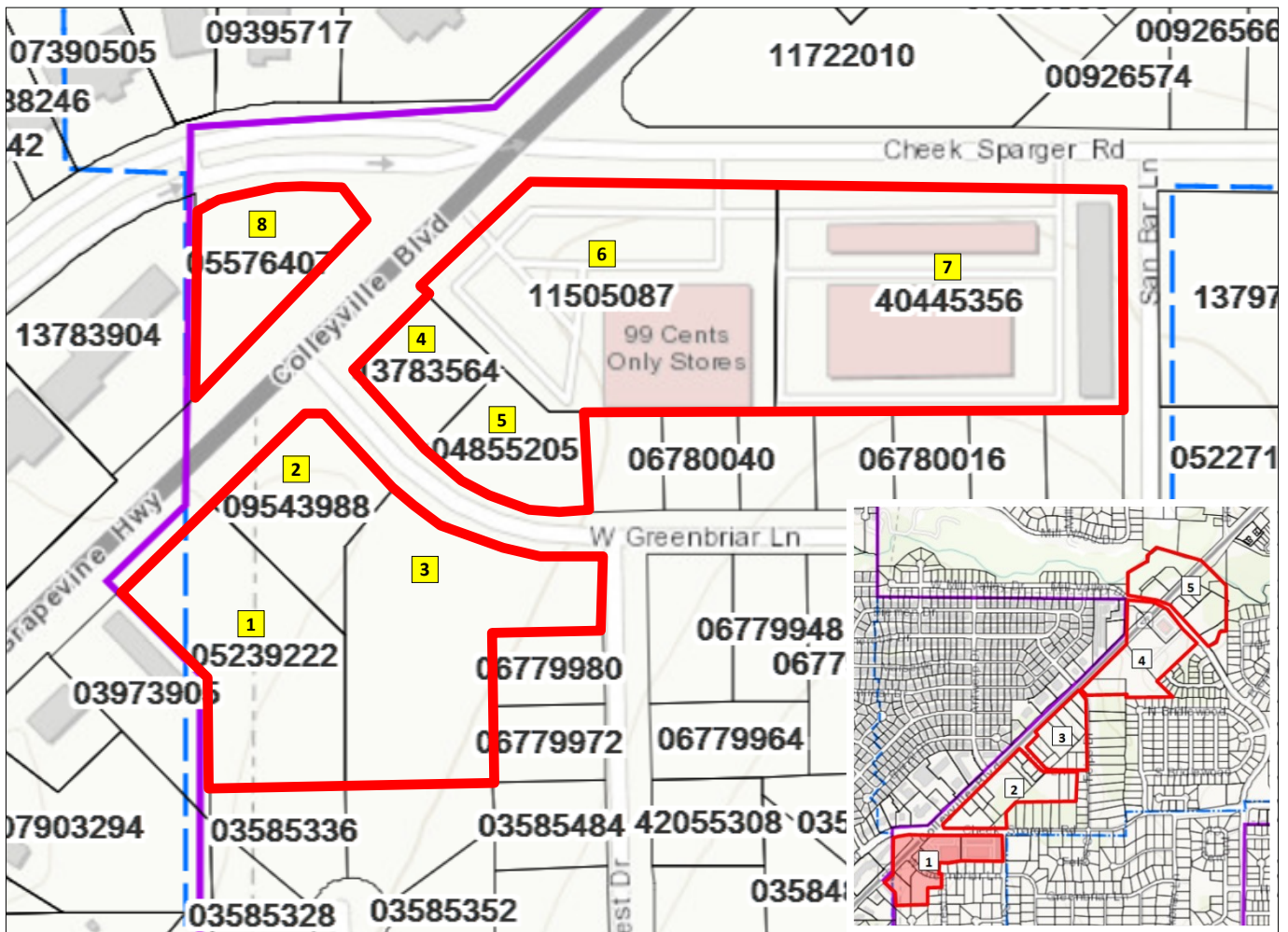
22 Residential Home
133 Acuff Ln.

Ref.		Date: 2018-03-16-B	Land				Improvements		Total
#	TAD ID #	Site Address	Sq. Ft.	Acres	Value	Value/SF	Yr. Built	Value	Value
9	00926574	100 CHEEK SPARGER RD	21,607	0.50	\$96,720	\$4.48	1969	\$84,151	\$180,871
10	00926388	200 CHEEK SPARGER RD	20,000	0.46	\$137,730	\$6.89	0	\$59,295	\$197,025
11	41196570	3907 COLLEYVILLE BLVD	85,987	1.97	\$1,289,805	\$15.00	2006	\$1,300,595	\$2,590,400
12	00926361	3919 COLLEYVILLE BLVD	20,613	0.47	\$0	\$0.00	1979	\$0	\$0
13	00926396	4001 COLLEYVILLE BLVD	18,735	0.43	\$187,350	\$10.00	1995	\$349,668	\$537,018
14	06069258	4003 COLLEYVILLE BLVD	18,936	0.43	\$0	\$0.00	1986	\$0	\$0
15	07272480	4007 COLLEYVILLE BLVD	172,306	3.96	\$198,152	\$1.15	0	\$0	\$198,152
16	09314075	4105 COLLEYVILLE BLVD	31,768	0.73	\$157,912	\$4.97	1972	\$34,235	\$192,147
17	00926590	4117 COLLEYVILLE BLVD	13,970	0.32	\$125,730	\$9.00	1972	\$102,729	\$228,459
18	00926604	107 ACUFF LN	21,000	0.48	\$189,000	\$9.00	1972	\$27,344	\$216,344
19	00926612	121 ACUFF LN	10,500	0.24	\$72,300	\$6.89	1966	\$129,896	\$202,196
20	00926434	125 ACUFF LN	101,328	2.33	\$177,324	\$1.75	0	\$0	\$177,324
21	00926442	129 ACUFF LN	29,200	0.67	\$201,090	\$6.89	0	\$115,885	\$316,975
22	00926450	133 ACUFF LN	29,200	0.67	\$201,090	\$6.89	1955	\$86,327	\$287,417

Ref.						
#	TAD ID #	Owner Name	Address	City	Zip	
9	00926574	HAHN, EDWARD	7500 WINDSWEEP TR	COLLEYVILLE, TX	76034	
10	00926388	VELASQUEZ, DAISY	1830 SILVERSIDE DR	GRAPEVINE, TX	76051	
11	41196570	HIBERNIA NATIONAL BANK	275 BROADHOLLOW RD	MELVILLE, NY	11747	
12	00926361	3919 COLLEYVILLE BLVD LTD	PO BOX 802736	DALLAS, TX	75380	
13	00926396	VELASQUEZ, FLORENTINO	1830 SILVERSIDE DR	GRAPEVINE, TX	76051	
14	06069258	LEMMON, WILLIAM M	133 E RIO RDG	AZLE, TX	76020	
15	07272480	HAYWORTH, WARD	2757 MESQUITE LN	GRAPEVINE, TX	76051	
16	09314075	ACUFF LANE COMMERCIAL PROP LLC	PO BOX 550	TIOGA, TX	76271	
17	00926590	ACUFF LANE COMMERCIAL PROP LLC	PO BOX 550	TIOGA, TX	76271	
18	00926604	ACUFF LANE COMMERCIAL PROP LLC	PO BOX 550	TIOGA, TX	76271	
19	00926612	ACUFF LANE COMMERCIAL PROP LLC	PO BOX 550	TIOGA, TX	76271	
20	00926434	BYERLY, MIMI	7109 PEBBLE HILL DR	COLLEYVILLE, TX	76034	
21	00926442	LINDSEY, VICKI	129 ACUFF LN	COLLEYVILLE, TX	76034	
22	00926450	LAPRELLE, CHAD	133 ACUFF LN	COLLEYVILLE, TX	76034	



Exhibit 3 (Area 1) 1 of 2
Appraisal District Information



1 Foreman's General Store
 3801 Colleyville Blvd.



3 City of Colleyville Park
 301 W. Greenbriar Ln.



2 Rice King
 3809 Colleyville Blvd.



4 Multi-Tenant (Comet Cleaners)
 3811 Colleyville Blvd.

Exhibit 3 (Area 1) 2 of 2

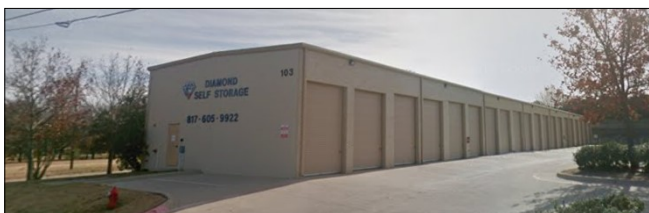
Appraisal District Information



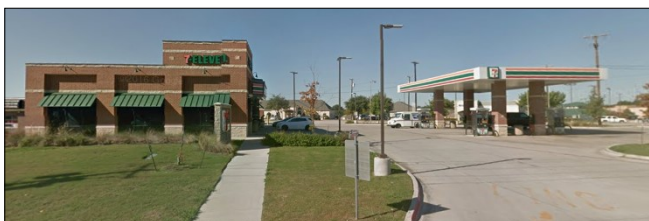
5 Sherwood Montessori Academy
300 W. Greenbriar Ln.



6 99 Cents Only Store
3901 Colleyville Blvd.



7 Self Storage of Colleyville
3901 Colleyville Blvd.



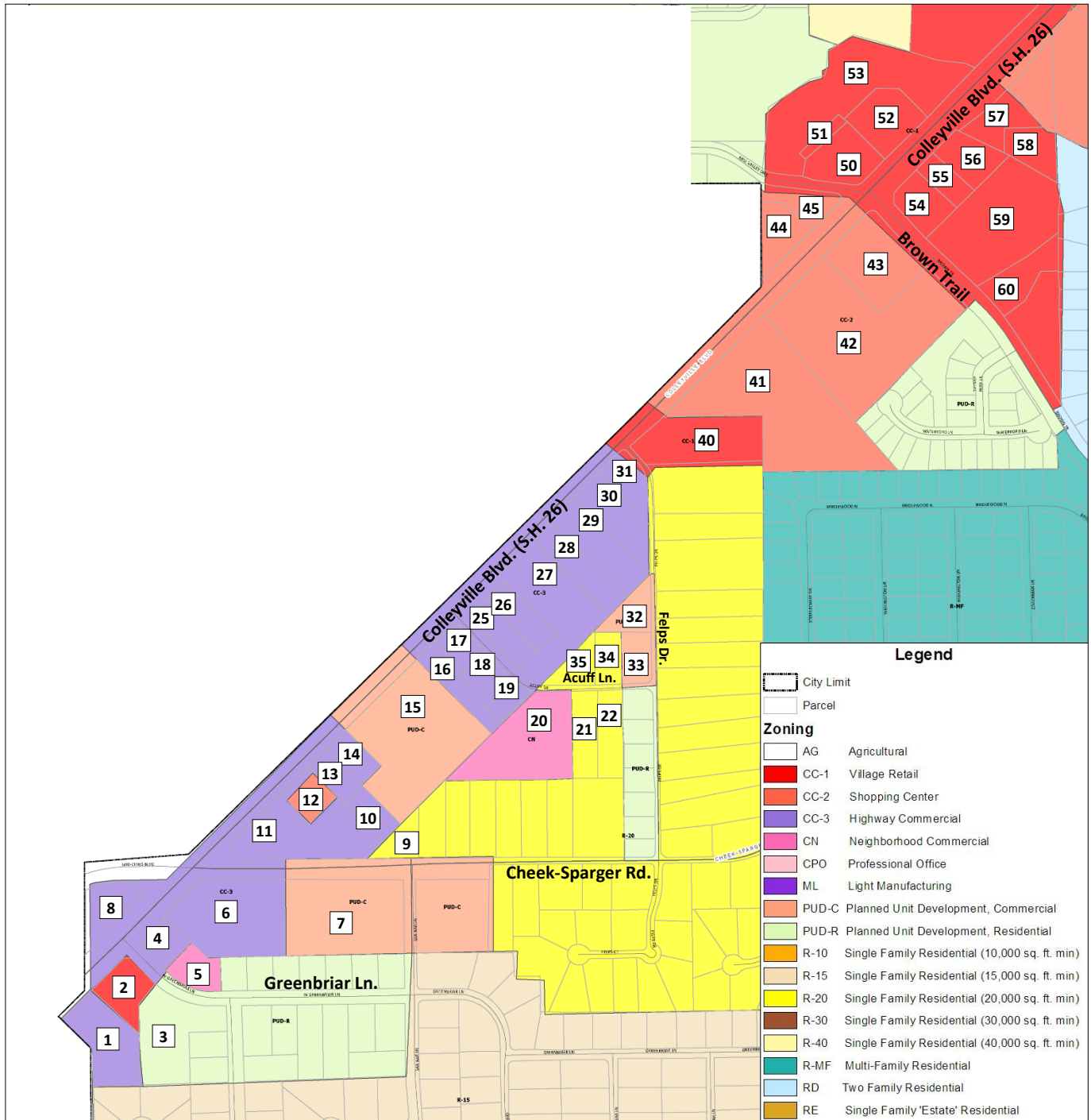
8 7-Eleven
3900 Colleyville Blvd.

Ref.		Date: 2018-03-16-B	Land				Improvements		Total
#	TAD ID #	Site Address	Sq. Ft.	Acres	Value	Value/SF	Yr. Built	Value	Value
1	05239222	3801 COLLEYVILLE BLVD	11,994	0.28	\$0	\$0.00	1976	\$0	\$0
2	04855159	3809 COLLEYVILLE BLVD	34,553	0.79	\$0	\$0.00	1984	\$0	\$0
3	06780067	301 W GREENBRIAR LN	84,568	1.94	\$1	\$0.00	0	\$0	\$1
4	13783564	3811 COLLEYVILLE BLVD	20,263	0.47	\$0	\$0.00	1985	\$0	\$0
5	04855205	300 W GREENBRIAR LN	25,918	0.59	\$0	\$0.00	1984	\$0	\$0
6	40445348	3901 COLLEYVILLE BLVD	117,440	2.70	\$0	\$0.00	1985	\$0	\$0
7	40445356	3901 COLLEYVILLE BLVD	140,936	3.24	\$1,127,488	\$8.00	2006	\$1,445,589	\$2,573,077
8	05576407	3900 COLLEYVILLE BLVD	35,228	0.81	\$0	\$0.00	2012	\$0	\$0

Ref.					
#	TAD ID #	Owner Name	Address	City	Zip
1	05239222	FOREMAN ENTERPRISES LLC	PO BOX 308	COLLEYVILLE, TX	76034
2	04855159	COLLEYVILLE 3809 LLC	6421 CAMP BOWIE BLVD 302	FORT WORTH, TX	76116
3	06780067	COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034
4	13783564	LERER, JANE S	3831 TURTLE CREEK BLVD # 23C	DALLAS, TX	75219
5	04855205	CLEARWATER RE LLC	416 BROKEN SWORD	THE COLONY, TX	75056
6	40445348	99 CENTS ONLY STORES TX INC	4000 UNION PACIFIC AVE	LOS ANGELES, CA	90023
7	40445356	STAR SELF STOR OF COLLEYVILLE	5605 TYLER ST	PEARLAND, TX	77581
8	05576407	RKD COLLEYVILLE LLC	PO BOX 711	DALLAS, TX	75221



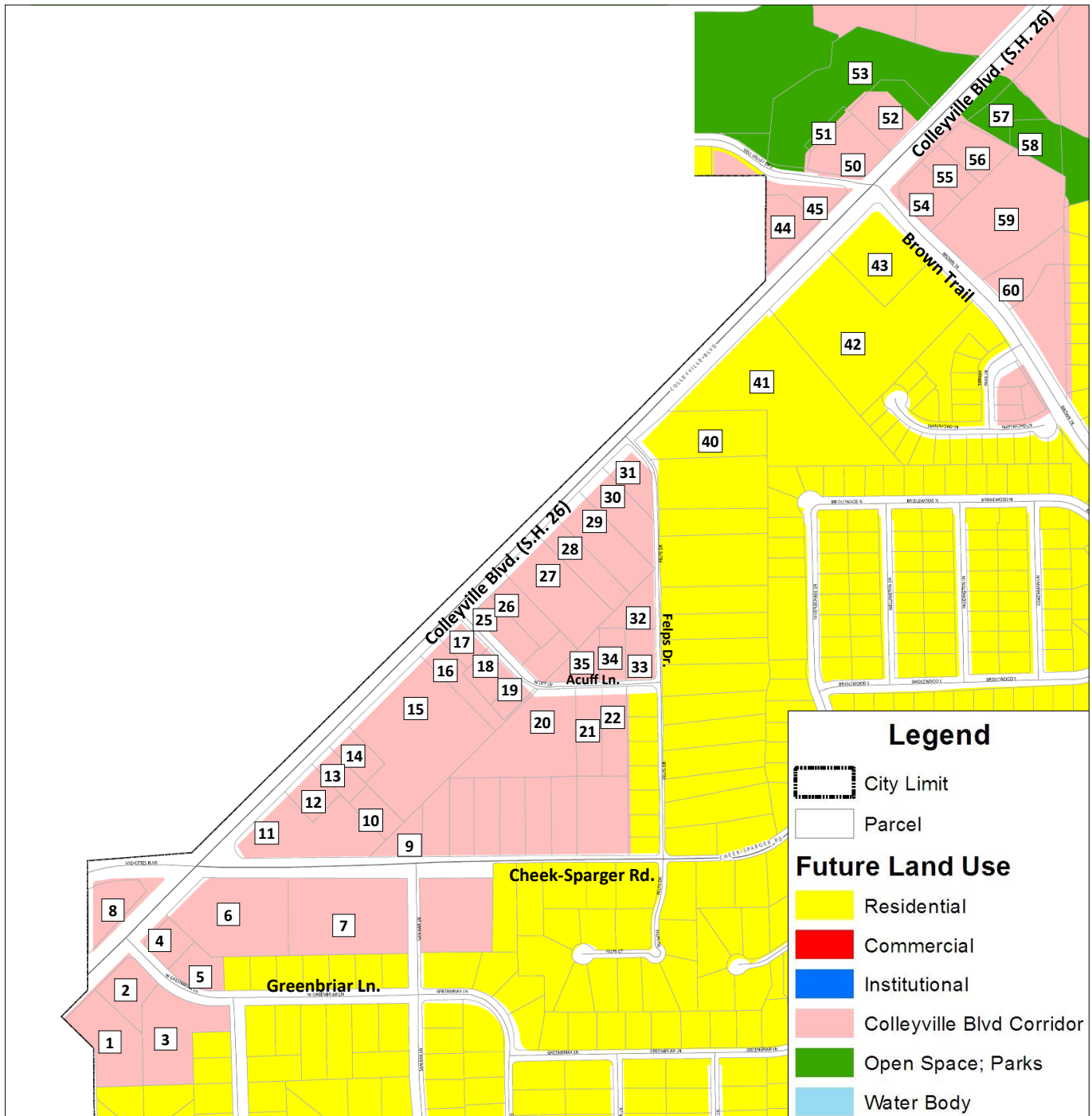
Exhibit 4 Existing Zoning



Existing Zoning: The map above represents the existing zoning for the Study Area. Details on the provisions of each zoning district can be found in the City's Land Development Code at the following link.

<https://colleyville.com/community-development.html>

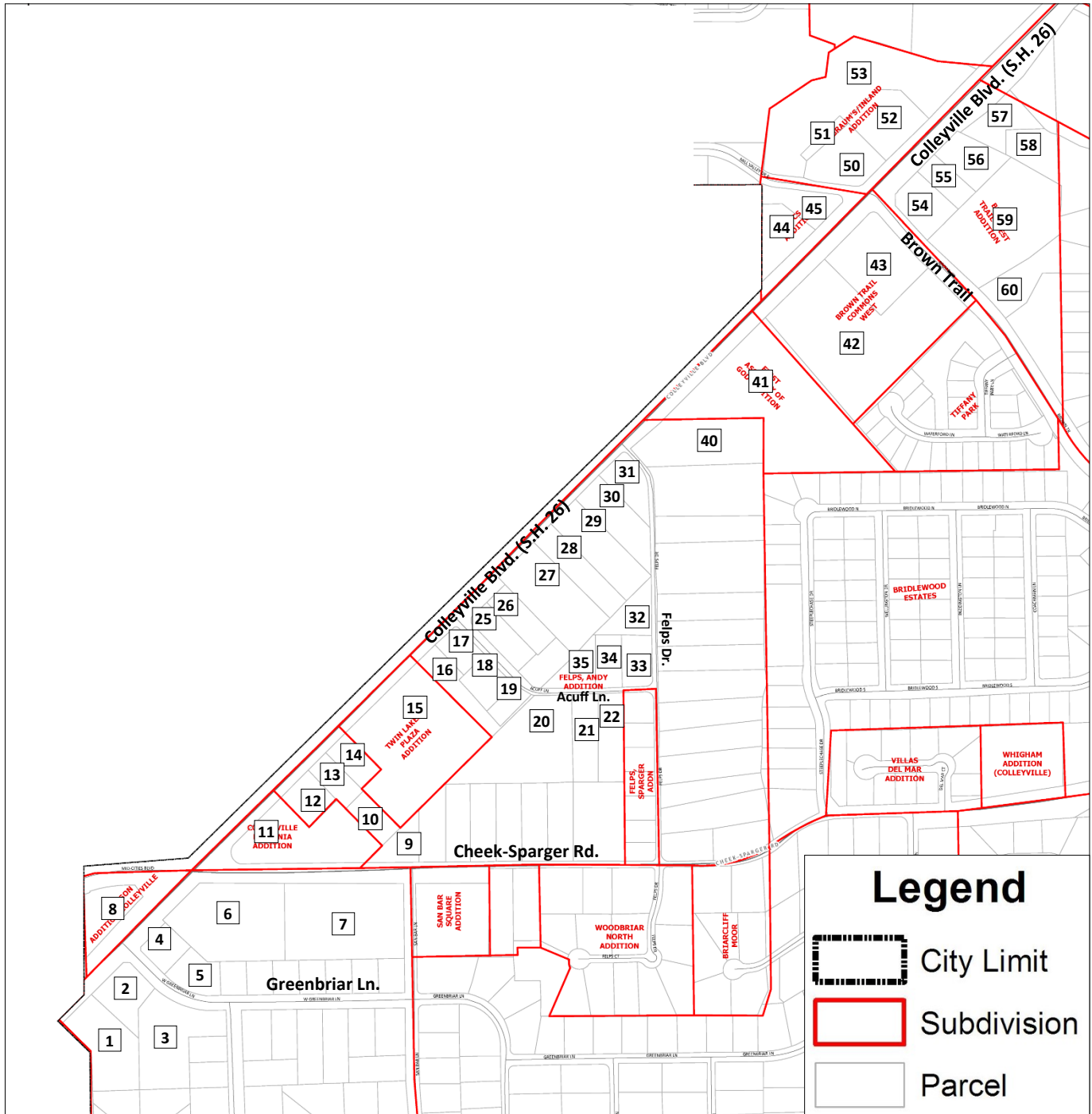
Exhibit 5
Future Land Use Plan (FLUP)



Future Land Use Plan: The map above represents the desired future land uses for the Study Area. Details on the provisions of each Land Use Designation can be found in the City's Land Development Code at the following link.

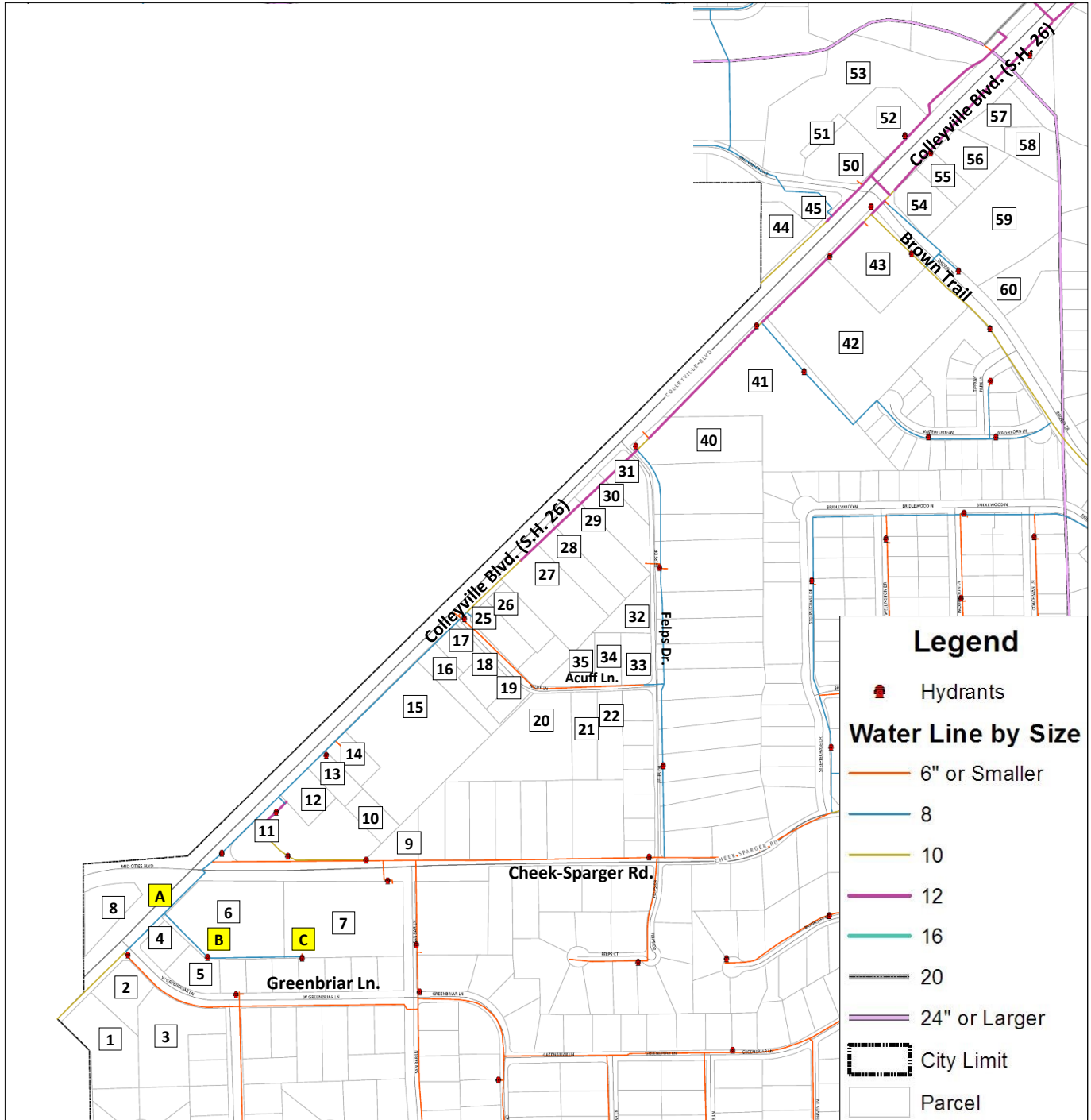
<https://colleyville.com/community-development.html>

Exhibit 6 Platted Properties



Platted Properties: Most if not all of the properties in the Study Area are platted. Redevelopment of platted properties would require the abandonment of the existing plat or a plat revision representing the new desired lotting pattern.

Exhibit 7 Water Distribution System

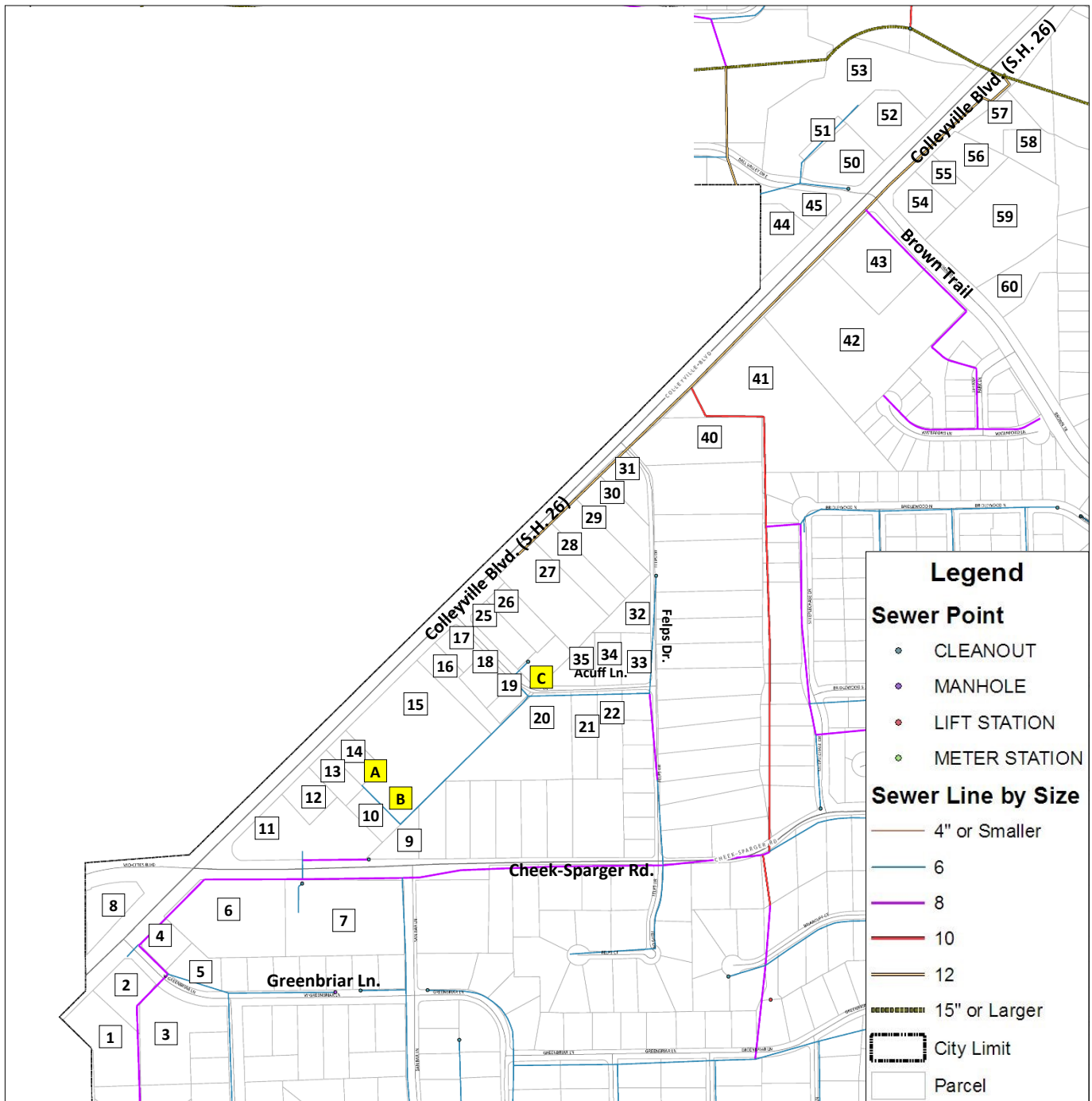


Water Distribution System: The map above reflects the water distribution system for the City.

- There appears to be an 8" line from point A to B to C between properties 4-5-6. This could significantly impact the redevelopment of those properties.
- Engineering analysis would need to be performed to determine alternatives.

Exhibit 8

Wastewater / Sanitary Sewer System

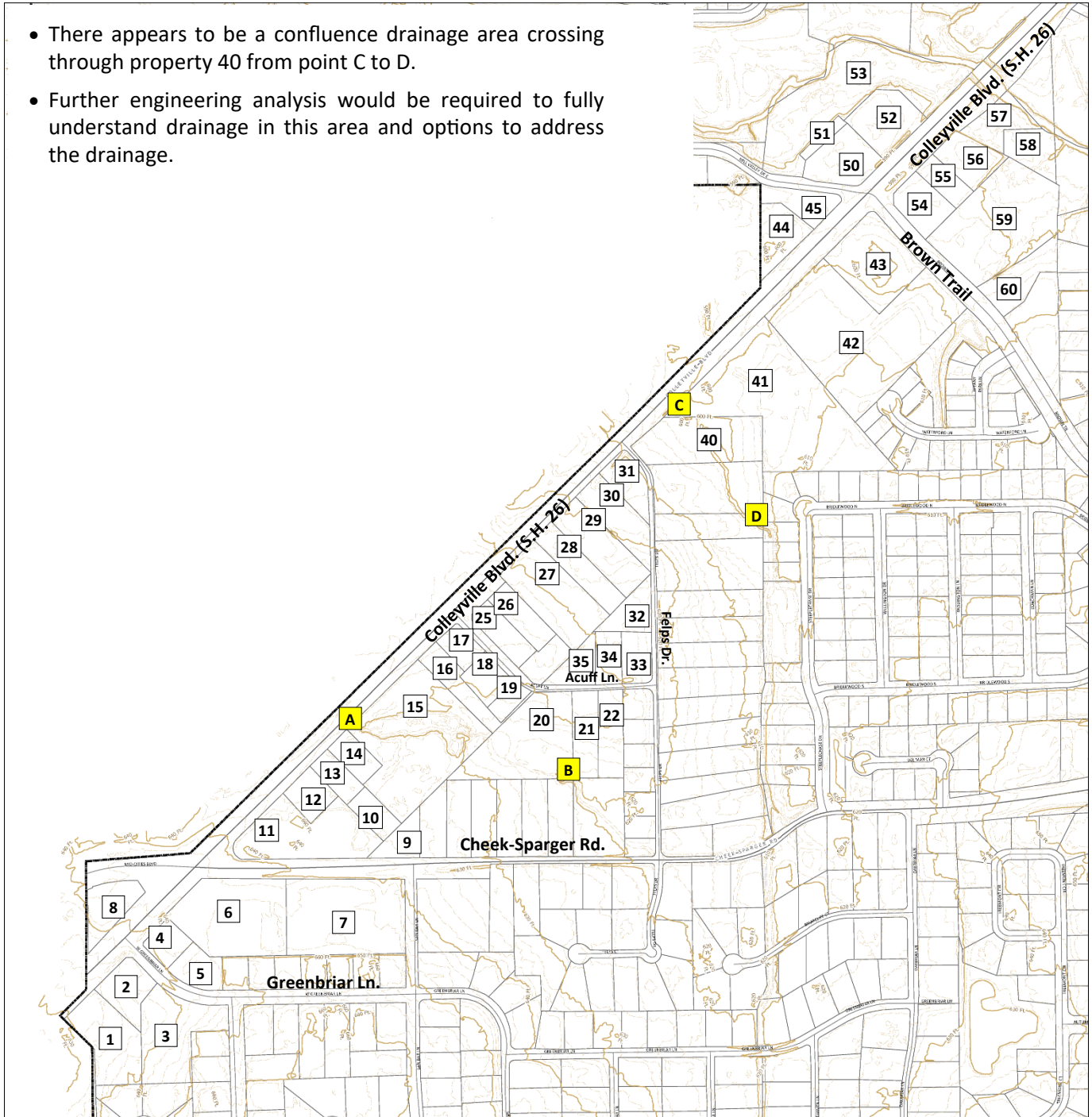


Wastewater / Sanitary Sewer: The map above represents the existing wastewater collection system for the Study Area.

- There appears to be an existing 6" SS line running from point A to B to C which could be a significant challenge in redevelopment of properties 9-10, 15-20.
- Engineering analysis would need to be performed to determine alternatives.

Exhibit 9 Topography

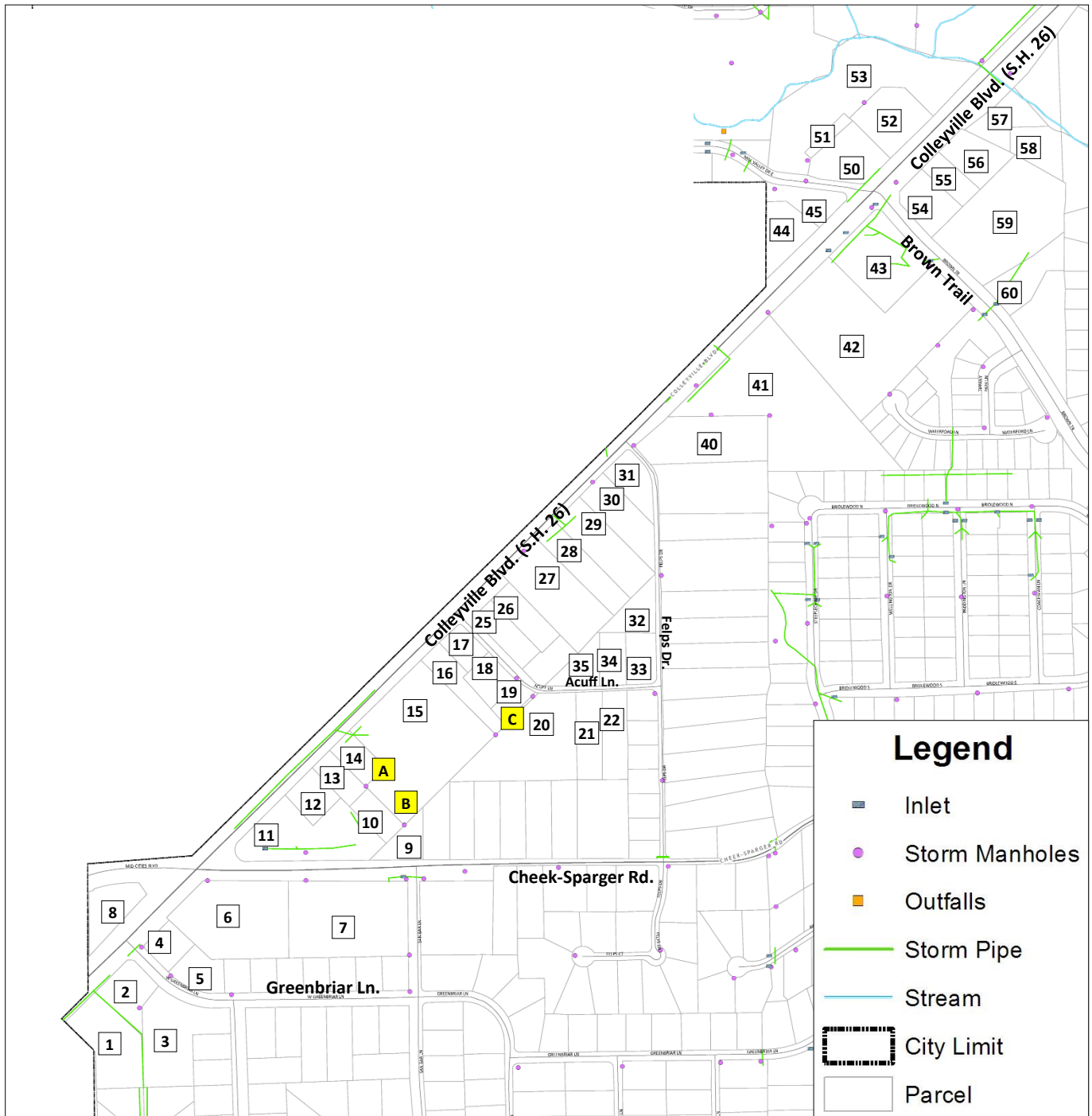
- There appears to be a confluence drainage area crossing through property 40 from point C to D.
- Further engineering analysis would be required to fully understand drainage in this area and options to address the drainage.



Topography: The map above represents the topography for the Study Area and surrounding areas.

- There appears to be a confluence drainage area crossing through properties 15-20 from point A to B and minor area C-D. This does not appear to be a significant drainage way and based on prior plan submittals for this property, may have the ability to manage the drainage through the property with improvements.
- Further engineering analysis would be required to fully understand drainage in this area and options to address the drainage.

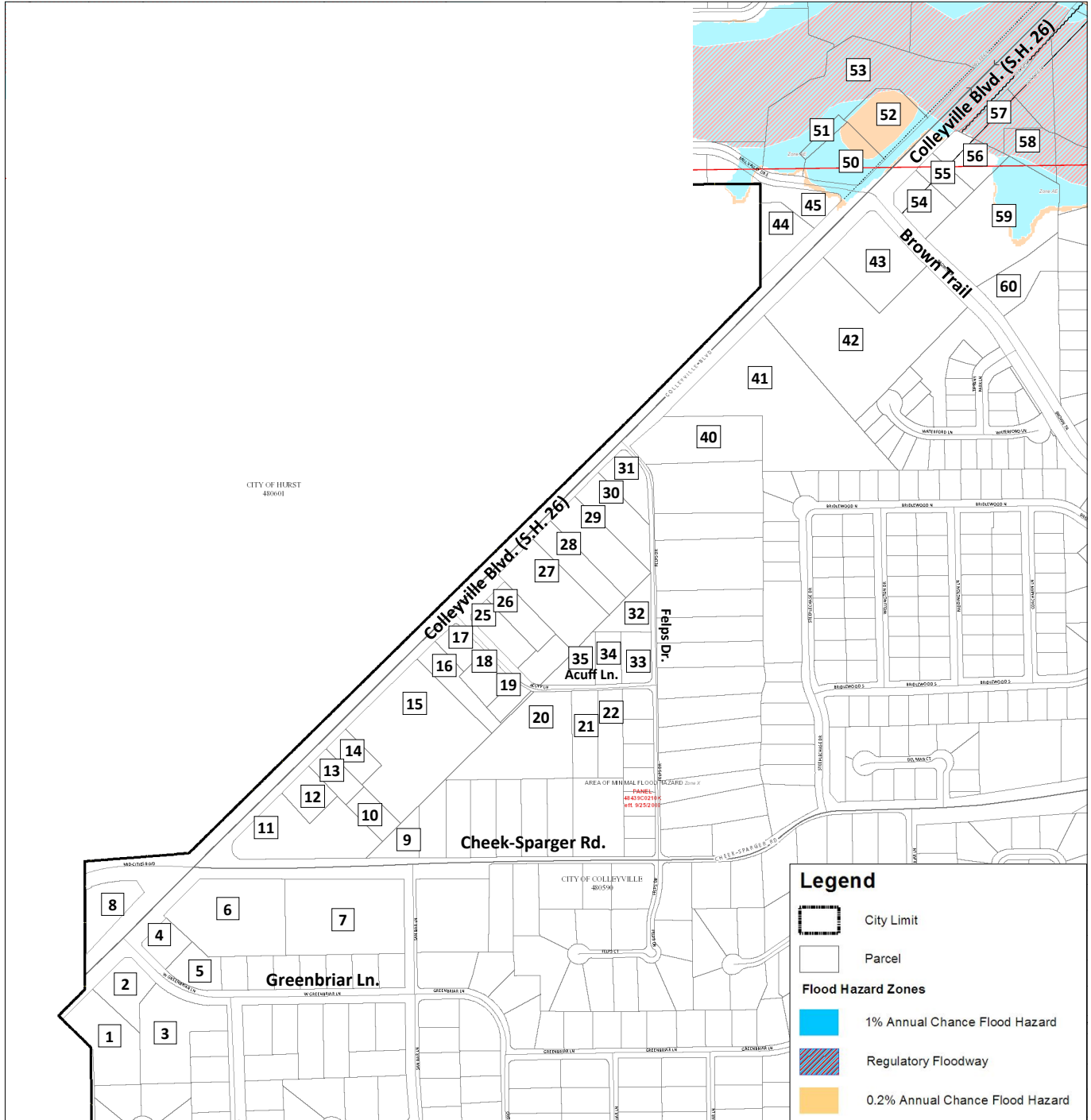
Exhibit 10 Drainage System



Drainage System: The map above represents the existing drainage system for the Study Area.

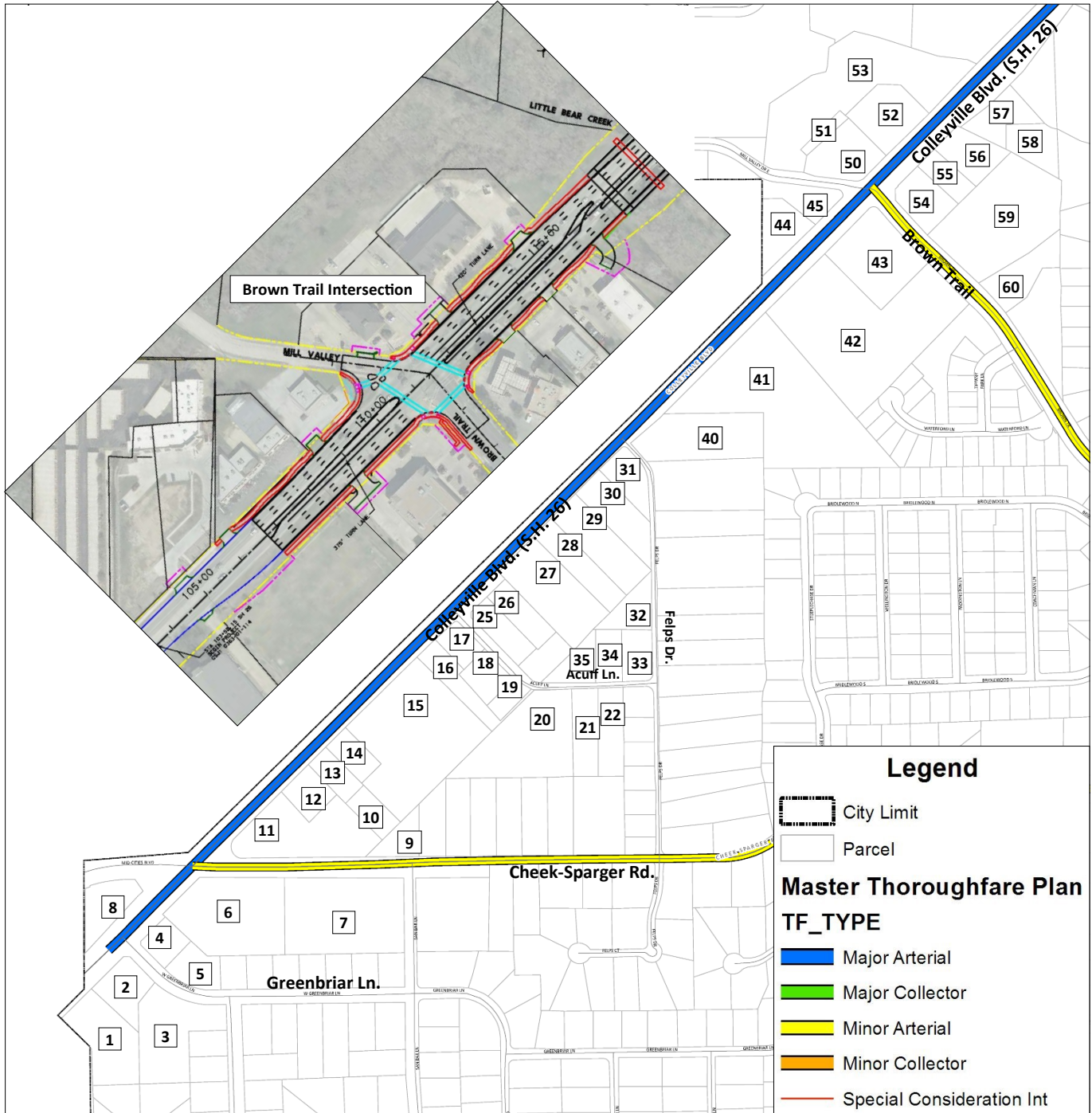
- There appears to be existing Storm Pipe running from point A to B to C which could be a significant challenge in redevelopment of properties 9-10, 15-20.
- Engineering analysis would need to be performed to determine alternatives.

Exhibit 11 FEMA / FIRM Map



FEMA / FIRM: The vast majority of the Study Area is not impacted by the FEMA Floodplain / Floodway. The areas showing these impacts are north of Brown Trail as represented on the map above. No opportunity for redevelopment appears to exist in the areas impacted by the Floodplain / Floodway.

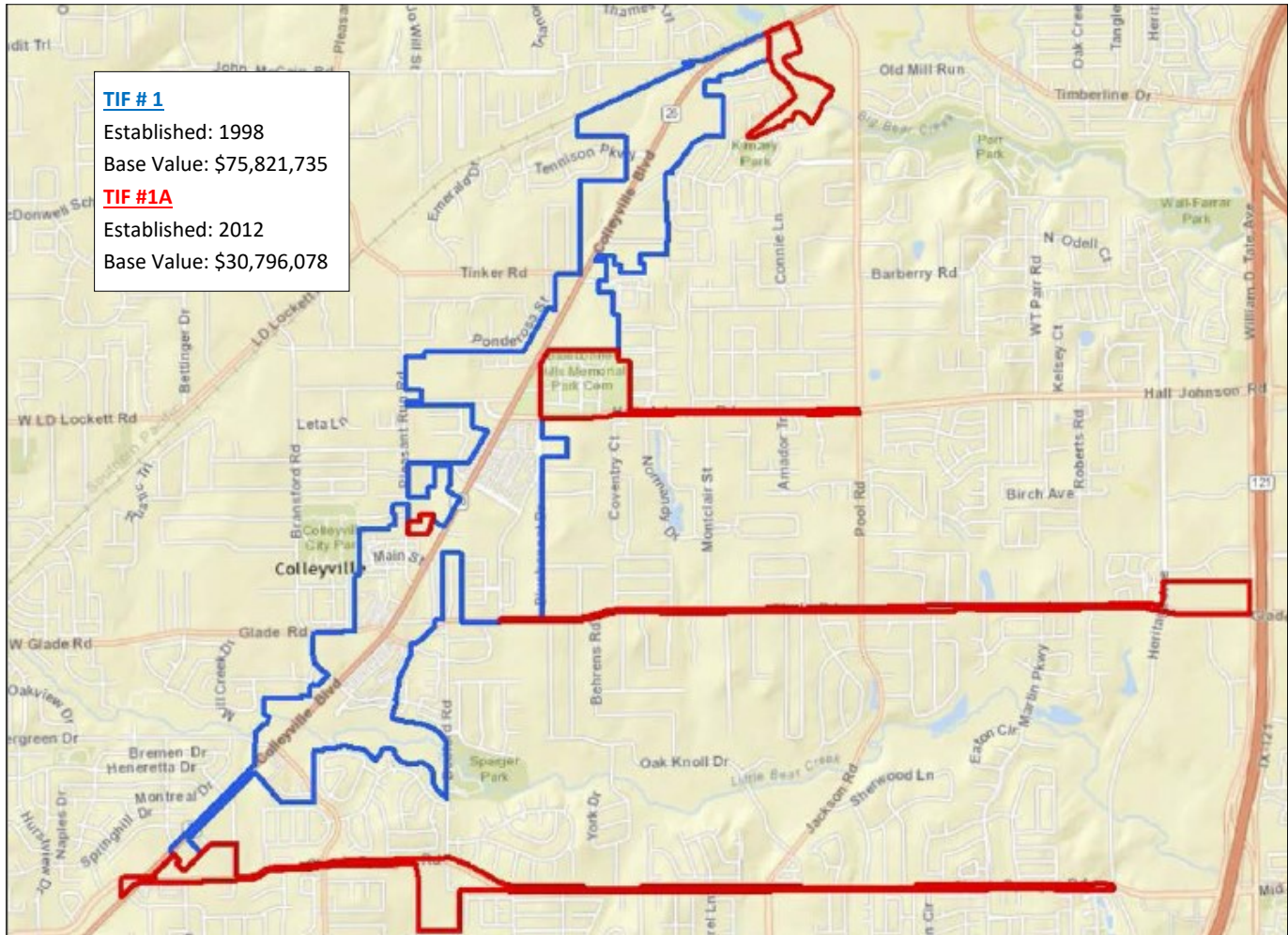
Exhibit 12 Master Thoroughfare Plan



Master Thoroughfare Plan: The largest potential impact on the Study Area would be the future expansion / improvement of S.H. 26 from Brown Trail south. Likely this will enhance the corridor and improve the appearance of the frontage along this section.

Exhibit 13

Tax Increment Finance (TIF) Districts



Tax Increment Finance (TIF) Districts: The map above shows the limits of TIF #1 and TIF #1A. As shown by the area outlined in the black circle, the Study Area benefits from being in both TIF Districts.

TIF District Highlights: The TIF Districts have the following characteristics which might present opportunities for the Study Area.

- The Project Plan for TIF #1 has provisions that allow land acquisition with collected funds
- The Project Plan for TIF #1A has provisions that allow Economic Development grants with collected funds
- As of 10/1/17, there was \$11,167,656 in TIF#1 project plan balance and \$7,272,847 in TIF #1A project plan balance
- Approximately \$3.5 million is generated annually in revenue for TIF #1 and \$1.6 million annually for TIF #1A
- Monies collected from both districts can be used within the Study Area

ANALYSIS

The Analysis section is intended to review the Discovery information and identify and evaluate any opportunities for enhancing the economic productivity of the Study Area.

Common Ownerships: A first look was taken at the TAD records to try and identify those properties that appeared to have the same ownerships, particularly those that were adjacent to each other. Common ownerships adjacent to each other can provide for:

- Consolidation of small tracts into larger properties with more redevelopment potential
- Investment owners that may be more receptive to redevelopment of the properties

This exercise yielded the common ownerships reflected on Exhibit 14. Unfortunately there are only three areas of common ownerships, only one of which has any likelihood of redevelopment as noted in the following section.

Development / Redevelopment Potential: Exhibit 15 looks at the highly-subjective estimation of the likelihood that a property could be developed or redeveloped into a higher and better use. Factors used to evaluate this potential include the following:

- Age of improvements
- Appraised value compared to likely market value
- Evaluation as to the current use being the highest and best use for the property
- Potential for combining adjacent properties to accommodate a larger project

Property considerations include the following:

1 - Foreman's

- Foreman's is an active business, unlikely to combine with adjacent parcels
- Front parking a challenge
- Slight potential pending owner's desires

2-3 - Retail Strip / Park

- Retail strip in good condition, new/adequate parking, reasonable use for corner
- Park owned by City

4-5 - Retail Strip / School

- Retail in reasonable shape, adequate parking
- Academy in good shape, good transition

6 - 99 Cent Store

- Hard corner location on major street
- Likely higher-better use
- Opportunity for enhancing corner with City sign and enhanced landscaping

7 - Self Storage

- Built 2006, all in good shape
- Well maintained

8 - 7-Eleven

- Built 2012, new construction, well maintained

9-10 - Residences

- Entirely depends on owner's desires
- Potential for garden office off Cheek Sparger

11-12-13-14 - Bank / strip / restaurant / locksmith

- Bank on hard corner, other buildings self contained
- All have adequate parking

15 - Undeveloped

- Significant drainage area, maybe detention in rear or combined with 16-20

16-17-18-19

- One owner, desires to redevelop
- Built in 60's-70's
- Likely higher-better use, potential corner
- Potentially combined with 15 and 20

20-21-22 - Residential

- +/- 3.5 acres combined
- Significant drainage to rear
- Potential office-flex

25-26-27-35-36

- +/- 3.0 acres combines
- 25-26-27 occupied by ongoing businesses
- 35-36 residential constructed 72' and 66' though still in good shape

28-29-30-31-32-33-34

- Occupied by ongoing businesses

40

- Drainage area crossing back 1/3 of property
- Potential consolidation with residential property to the south

41-42 - Colleyville Assembly of God

- Church owns both properties. Will want to maintain access to Brown.
- Frontage of 42 on SH 26 has commercial retail site plan approved

43 - Walgreens

- Ongoing business

44-45-50-52-54-55-56-59-60

- Occupied by ongoing businesses in good shape

51 - City of Colleyville

- Floodplain to the north

53-57-58

- Properties encumbered by 100 year flood plain

Exhibit 14 Common Ownerships



Common Ownerships Map: The purpose of this map is to identify individual properties that may have common ownerships, thereby allowing for assimilation of the properties into a larger whole.

There are very few (3) areas where adjacent properties are owned by the same entity: 16-19, 41-42 and 57-58.

Exhibit 15
Redevelopment Potential



Development Potential Map: The purpose of this map is to identify the potential for development or redevelopment of properties in the Study Area. Properties designated as having potential for redevelopment would necessitate further research and engaging the property / business owner as to their desires. Designation does not imply approval by the City.

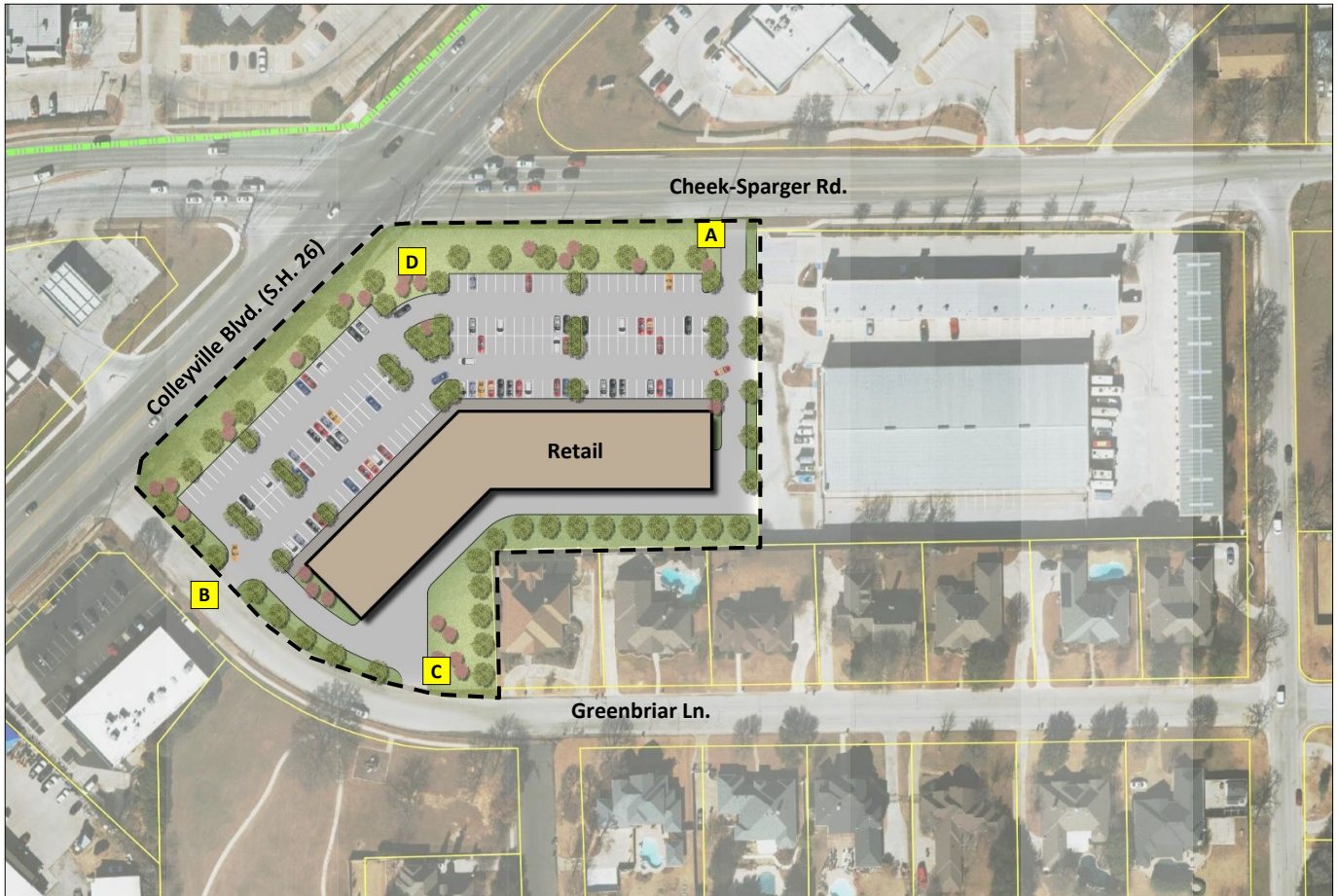
REDEVELOPMENT CONCEPTS

Concept Plans have been generated in order to graphically represent alternative uses for the Properties. Aspects of each Plan are provided on the Concept Plan Exhibits.

Goals for the Concepts include:

- Maximize the ad valorem and sales tax revenue to the City
- Provide uses desirable to City residents
- Entice a third-party developer to acquire or participate in the development of the subject Property and other adjacent properties
- Provide graphic representations that might be used for amending zoning or thoroughfare master plans
- Interest area property owners in a cooperative approach to development of the area

Exhibit 16
Concept A - Sparger South Retail



Concept A: Concept A as shown above includes the following characteristics:

- **Properties Included:** 4-5-6
- **Proposed Uses:** Retail center with retail and service tenants
- **Access / Drives:** Access is provided to Cheek-Sparger via a drive at Point A which is shared by the use to the east. A second drive access is provided to Greenbriar Ln. at Point B. A service drive would likely be necessary at Point C.
- **Parking:** Parking shown is likely more than required which could allow a reduction in parking as well as an increase in building size.
- **Signage:** Signage would be desired at the road intersection near Point D.



Disclaimer: These concepts are representations of potential redevelopment only and have not been approved by the City Council or any Board of the City. They are not to scale, have not had any staff review, and do not include, though not exclusively, required setbacks, open space, or parking requirements.

Exhibit 17
Concept B - Sparger Office Park



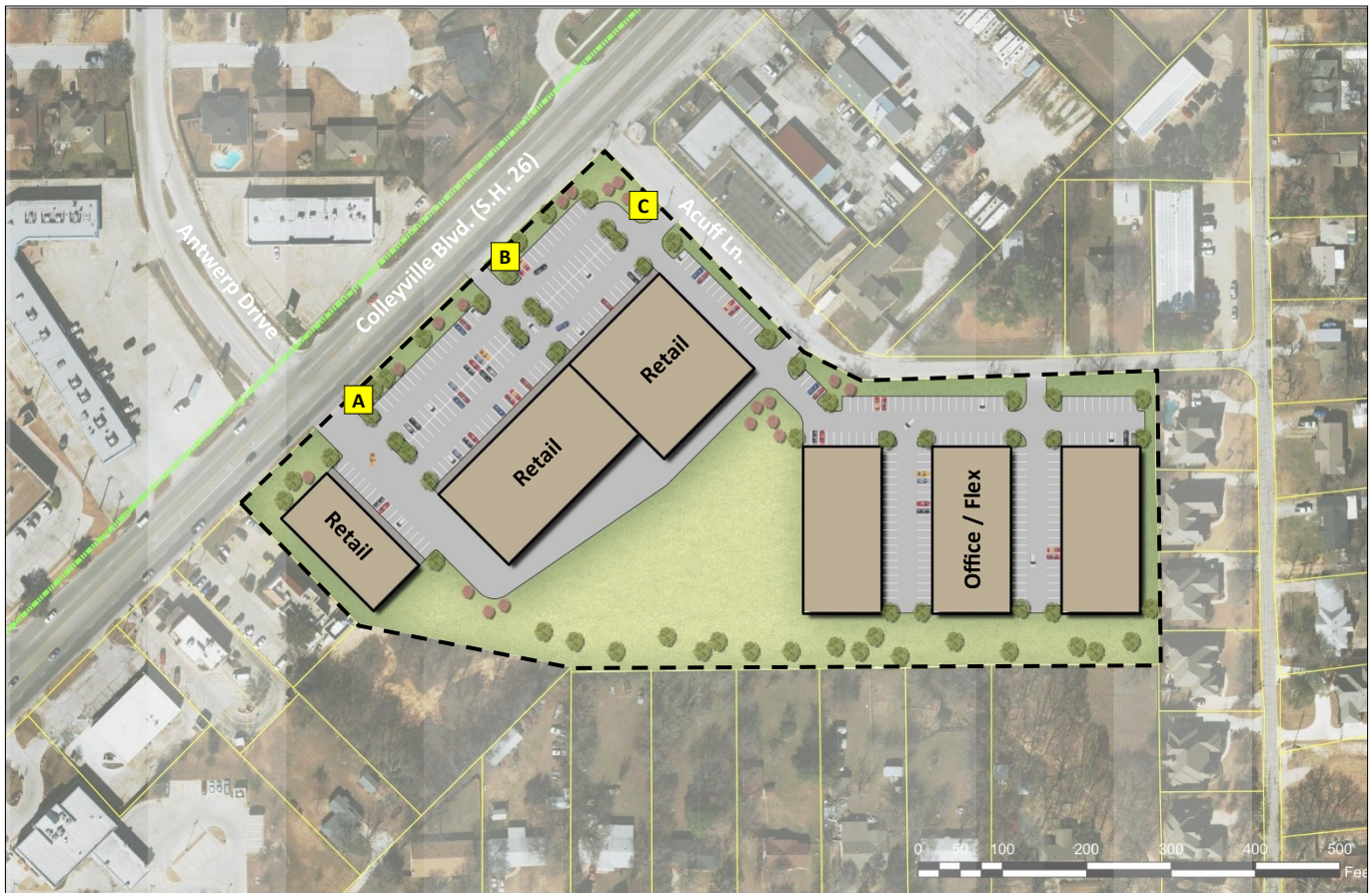
Concept B: Concept B as shown above includes the following characteristics:

- Properties Included: 9-10, lot east of 9, and parts of 11 and 15
- Proposed Uses: Garden Office, single story
- Access / Drives: Access is provided to Cheek-Sparger by a drive aligned with San Bar Lane at Point A.
- Properties: This Concept requires a sliver of land off of the existing bank property at Point B. It also only uses a portion of the larger property as shown at Point C.



Disclaimer: These concepts are representations of potential redevelopment only and have not been approved by the City Council or any Board of the City. They are not to scale, have not had any staff review, and do not include, though not exclusively, required setbacks, open space, or parking requirements.

Exhibit 18
Concept C - Acuff South



Concept C: Concept C as shown above includes the following characteristics:

- **Properties Included:** 15-22
- **Proposed Uses:** Retail along the Colleyville Blvd. frontage and Flex / Office along the rear Acuff Ln. frontage
- **Access / Drives:** A primary drive to Colleyville Blvd. at Point A is aligned with Antwerp Drive across the Blvd. A secondary drive is shown at Point B with additional access drives provided off of Acuff Ln. at Point C.

Development Considerations: Considerations in developing these properties will include residential adjacency, tree cover, drainage.



Disclaimer: These concepts are representations of potential redevelopment only and have not been approved by the City Council or any Board of the City. They are not to scale, have not had any staff review, and do not include, though not exclusively, required setbacks, open space, or parking requirements.

Exhibit 19
Concept D - Acuff North



Concept D: Concept D as shown above includes the following characteristics:

- **Properties Included:** 25-27, and 36
- **Proposed Uses:** Retail and service
- **Access / Drives:** Primary access would be off of Colleyville Blvd. at Point A with additional access off Acuff Ln. at Point B. Service access may be necessary off of Acuff at Point C and Colleyville Blvd.



Disclaimer: These concepts are representations of potential redevelopment only and have not been approved by the City Council or any Board of the City. They are not to scale, have not had any staff review, and do not include, though not exclusively, required setbacks, open space, or parking requirements.

RECOMMENDATIONS

The identification of potential economic opportunities is just the first step towards revitalization of the Study Area. Following are recommendations for moving forward from this point.

1. Property Owner Engagement: Obviously the desires of the Property Owners included in the Study Area, and particularly the Concept properties, will determine the success of revitalization as recommended. Should the Property Owners be receptive to at least entertaining changes, several of the following recommendations could kick in. Should the Property Owners have no desire to entertain changes, likely the properties would remain as is until some point in the future.
2. City as Catalyst: The City of Colleyville would likely need to be the Catalyst for progress involving this many properties. This involvement could be as little as facilitating the connection of private parties who can then move forward. It could also include relying on the resources of the TIF district to acquire properties at Fair Market Value (FMV) and facilitate the readiness of the properties for redevelopment by private developers. Many of the following recommendations are based on the expectation that the City is going to have to take an active role as Catalyst.
3. Organizational Meetings: Organizational meetings would need to be set up initially just to engage Property Owners in areas with similar interests. The Owners would need to recognize that the ability to acquire and redevelop the Concept areas is totally dependent on their willingness to work together towards a common goal. I would recommend some type of "commitment agreement" with each Owner be negotiated before expending monies of any significance.
4. Property Appraisals: In order to understand the magnitude of any financial considerations, and to meet legal requirements for City purchase of any properties, appraisals of each property would have to be undertaken.
5. Infrastructure Considerations: Some of the Concept properties are impacted in some way by existing infrastructure, be that water, sewer, streets or drainage systems. Due diligence would be required for each property to identify and analyze the impacts as well as potential methods for mitigation of the impacts.
6. Acquisition: Once due diligence and appraisals are complete the City could initiate proceedings toward purchase of the Concept area properties.
7. Marketing: Some level of marketing would be required to make the private developer community aware of the opportunities available along the corridor. This could also be pursued through a Request for Qualifications / Proposals process to identify qualified developers.
8. Entitlements: Any rezoning, replatting or other entitlement changes would likely have to take place prior to sale of the properties to developers. The determination of the quality of the development could be negotiated with the developer and consummated to the satisfaction of the City and the developer.
9. Sale: Upon satisfaction of the City and any private developers, the properties could be sold for development as approved in the entitlement phase.
10. Properties Not In Concept Areas: There are many properties in the Study Area that are not included in the Concept areas for reasons identified earlier. A 2:1 Matching-Grant Enhancement Program offered for a limited window of time might trigger enhancements to buildings that were likely to remain. Appendix A describes aspects of this type of program.
11. Development Standards: There are many things that could be done to improve the appearance of the corridor through development standards.
 - Common Drives: Providing common access easements over shared drives to private properties. Several properties adjacent to each other have no access between the two.
 - Street Tree Planting: A coordinated planting of canopy trees would enhance the corridor and ultimate canopies would be high enough not to limit visibility to businesses.
 - Sidewalks: Sidewalks will likely be constructed with the future development of S.H. 26. This would provide pedestrian access along the roadway as well as visual continuity down the corridor.

RECOMMENDATIONS cont.

12. Pro-Active Support Letter: A letter of general support for redevelopment of qualifying properties could be developed by the City and used for marketing properties.
13. Agreement-in-Principle (380): A draft template for an incentive agreement could be prepared to show prospective developers what would be included in an incentive agreement to get a property redeveloped.
14. Architectural Review Committee: The City's ARC could be used to evaluate and qualify properties for eligibility of certain incentive programs or certain levels of incentives.
15. Economic Task Force: A small Task Force could be created that would allow a business, broker or developer to have a quick contact and advocate through the development process.
16. Broker-Developer Forum: A forum could be held that would announce any redevelopment or incentive programs that might be available.

Appendix A

Matching-Grant Enhancement Program

Many cities throughout Texas implement some kind of “Façade Program” where matching grants from the City and property owner create funds adequate to improve some component of the commercial property.

The City of Colleyville currently has a “Matching Grant” program included in their Incentive Guidelines. Up to \$30,000 is available as a match, and the following are eligible improvements: facades, signage removal and replacement, joint-access easements / drives, and tenant improvements for destination restaurants and retailers.

I would recommend creating an independent and much more robust “Property Enhancement Policy” which would provide for more eligible improvements and contemporary processes.

It is standard for these types of policies to require a 1:1 matching grant from the property owner. As an incentive to enhancing the Study Area, the City may want to consider a 2:1 matching grant (City:Owner), or higher limit for a limited time within certain areas along the corridor.

Many cities say that this type of program is their highest return on investment of any incentive program they offer.

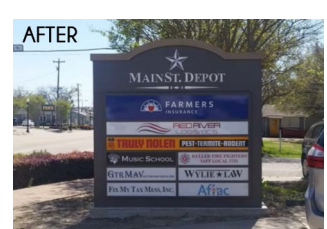
Following are some examples from other cities.

Steps to accommodate this Program might include:

- Identification of eligible properties
- Development of the Program opportunities
- Notification of property owners
- Standardization of a program agreement
- Establishment of a timing window, likely concurrent with future improvements to S.H. 26



BEFORE



AFTER



Before



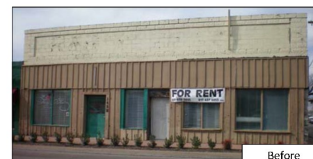
After



Before



After



Before



After



Before



After



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-4

Agenda Date 08/07/2018

Type Worksession

Department Community Development

Title

Discussion of updates to Chapter 1 of the Land Development Code

Strategic Plan

4.3 Adopt best-practice planning and development processes

Explanation

The City Council is in the process of reviewing Chapters 1 and 4 of the Land Development Code (LDC) for adoption. At the first reading on July 2, a discussion was had concerning the approval of variances and non-conforming uses found within Chapter 1. The item was tabled for further detailed work with staff. A meeting was held and the following recommended changes are being made to the draft language:

- Requiring approval of non-conforming use issues by the City Council
- Requiring approval of variances to land use regulations by the City Council
- Requiring approval of a Special Use Permit for use of a lot for parking
- Requiring approval of a Special Use Permit for a reduction of parking for development
- Requiring approval of a Special Use Permit for waivers to fence regulations
- Removal of the power to require the vacation and demolition of a nonconforming structure, which is deemed to be obsolete, dilapidated or substandard

Attachments



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-5
Type Worksession
Department City Manager

Agenda Date 08/07/2018

Title

Discussion and selection of dates for three City Council Worksessions

Strategic Plan

6.1 Articulate a compelling vision and direction for the community

Explanation

This agenda item provides for a discussion and selection of dates for three City Council worksessions. The three worksessions needed are outlined below.

City Council Priority Setting Follow-up: Mayor Richard Newton will lead a discussion to select a date for a follow-up worksession on the City Council's priorities and objectives for the upcoming year. The intention is to edit and complete the work begun at the June 20, 2018 worksession facilitated by David Eisenlohr.

Land Development Code, Chapter 5: A Worksession is needed to begin review of Chapter 5, Tree Preservation, for any needed edits and revisions. The first half of September would be preferable for selecting a date.

Land Development Code, Chapter 7: A Worksession is needed to begin review of Chapter 7, Sign Regulations, for any needed edits and revisions. Late September or early October would be preferable for selecting a date.

Attachments



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-6

Agenda Date 08/07/2018

Type Worksession

Department City Manager

Title

Discussion of the Cheek-Sparger Road Reconstruction Project

Strategic Plan

3.1 Upgrade the condition of major roads and neighborhood streets

Explanation

This agenda item will provide for discussion on the Highway Safety Improvement Program (HSIP) funding for the reconstruction of Cheek-Sparger Road (San Bar Lane to Oak Briar Lane). Staff is seeking City Council direction as there are certain design criteria which must be included in the scope of the project.

Attachments

1. HSIP Submittal
2. Local transportation project advance funding agreement for a highway safety improvement program off-system



2015 HSIP Project Submission

Segment

District	FTW	County	Tarrant
Highway	Cheek-Sparger Rd	Control-Section	
Limits From	San Bar Lane (880' E of SH-26)	DFO	
Limits To	80' E of Oakbriar Lane (3000' E of SH-26)	DFO	
Length	0.400 mi	Current AADT	11,318
Comments	Off-system, Crash ID's: 2012: 13034015 (A), 12638056 (B); 2013: 13327648 (A), 13652093 (B), 2014: 14019018 (B)		

Intersection

Intersecting Road Name	
Beg DFO	End DFO
Current AADT of Intersecting Road	

Project Information

Work Code(s)	506, 507, 537						
Reduction Factor	0.64			Service Life	20		
Maint. Cost	N/A			SII			
Crashes	K	0	A	2	B	3	
Preferred Letting	FY16		FY17	X	FY18		FY19
Submitted By	Roy Parikh (TxDOT FW), Bob Lowry (City of Colleyville)						
File Name							

Estimate

Bid Items (not including 500 & 502)	\$ 1,667,828
Attach Detailed Estimate	
ROW (if required)	\$ 84,000
Mobilization and Barricades (≥ 8%)	\$ 133,427
Safety (2-5%)	\$ 33,357
Inflation (≥ 10%)	\$ 166,783
Total	\$ 2,085,395

This information is collected for the purpose of evaluating and enhancing the safety of highways. The review form is not subject to discovery nor admissible as evidence in a case to recover damages arising out of the underlying accident. Do not release this information to the general public, in litigation, or under the Public Information Act without first obtaining the advice of legal counsel.

CONTROL: _____
HIGHWAY: CHEEK-SPARGER
COUNTY: TARRANT

**PROGRAM ESTIMATE
TEXAS DEPARTMENT OF TRANSPORTATION**

TYPE: ADD SHOULDERS TO TWO LANE ROADWAY

LENGTH: FEET = 2120
MILES = 0.40
LIMITS: SAN BAR LANE TO OAK BRIAR LANE

PREPARED BY: FREESE AND NICHOLS Date: 05/26/15

ITEM NO.	DESC NO.	SPEC NO.	DESCRIPTION	UNIT	QTY	PRICE	AMOUNT
100	2002		PREPARING ROW	STA	21.00	\$1,950.00	\$40,950.00
104	2017		REMOVING CONC (DRIVEWAYS)	SY	1072.00	\$12.00	\$12,864.00
105	2021		REMOVING STAB BASE AND ASPH PAV (0-4")	SY	5568.00	\$10.00	\$55,680.00
110	2001		EXCAVATION (ROADWAY)	CY	6960.00	\$11.00	\$76,560.00
132	2006		EMBANKMENT (FINAL)(DENS CONT)(TY C)	CY	2320.00	\$7.00	\$16,240.00
160	2003		FURNISHING AND PLACING TOPSOIL (4")	SY	5104.00	\$1.25	\$6,380.00
162	2002		BLOCK SODDING	SY	5104.00	\$3.00	\$15,312.00
260	2001		LIME (HYDRATED LIME (DRY))	TON	220.00	\$145.00	\$31,900.00
260	2027		LIME TRT (EXST MATL)(8")	SY	10202.00	\$3.00	\$30,606.00
360	2001		CONC PVMT (CONT REINF-CRCP)(8")	SY	9758.00	\$50.00	\$487,900.00
402	2001		TRENCH EXCAVATION PROTECTION	LF	2345.00	\$1.00	\$2,345.00
432	2021		RIPRAP (STONE PROTECTION)(18 IN)	CY	89.00	\$65.00	\$5,785.00
450	2018		RAIL (TY C411)	LF	80.00	\$155.00	\$12,400.00
462	2011		CONC BOX CULV (6 FT X 4 FT)	LF	90.00	\$600.00	\$54,000.00
464	2005		RC PIPE (CL III)(24 IN)	LF	600.00	\$65.00	\$39,000.00
464	2007		RC PIPE (CL III)(30 IN)	LF	261.00	\$85.00	\$22,185.00
464	2009		RC PIPE (CL III)(36 IN)	LF	1044.00	\$115.00	\$120,060.00
464	2010		RC PIPE (CL III)(42 IN)	LF	261.00	\$135.00	\$35,235.00
464	2011		RC PIPE (CL III)(48 IN)	LF	87.00	\$150.00	\$13,050.00
465	2032		INLET (COMPL)(CURB)(TY 1)(10' X 3')	EA	10.00	\$4,600.00	\$46,000.00
465	2035		INLET (COMPL)(CURB)(TY 1)(15' X 3')	EA	6.00	\$6,000.00	\$36,000.00
465	2038		INLET (COMPL)(CURB)(TY 1)(20' X 3')	EA	4.00	\$6,500.00	\$26,000.00
466	2023		WINGWALL (FW-0)(HW=7 FT)	EA	2.00	\$7,300.00	\$14,600.00
529	2006		CONC CURB (MONO) (TY II)	LF	4176.00	\$2.50	\$10,440.00
530	2004		INTERSECTIONS (CONC)	SY	593.00	\$70.00	\$41,510.00
530	2010		DRIVEWAYS (CONC)	SY	617.00	\$55.00	\$33,935.00
531	2010		CURB RAMPS (TY 7)	EA	9.00	\$950.00	\$8,550.00
531	2015		CONC SIDEWALKS (4")	SY	2866.00	\$40.00	\$114,640.00
540	2001		MTL W-BEAM GD FEN (TIM POST)	LF	230.00	\$19.00	\$4,370.00

ITEM NO.	DESC NO.	SPEC NO.	DESCRIPTION	UNIT	QTY	PRICE	AMOUNT
545	2001		CRASH CUSH ATTEN (INSTL)	EA	4.00	\$14,000.00	\$56,000.00
644	2001		IN SM RD SN SUP&AM TY10BWG(1)SA(P)	EA	8.00	\$425.00	\$3,400.00
666	2012		REFL PAV MRK TY I (W) 4" (SLD)(100MIL)	LF	4176.00	\$0.40	\$1,670.00
666	2111		REFL PAV MRK TY I (Y) 4" (SLD)(100MIL)	LF	4176.00	\$0.40	\$1,670.00
666	2145		REF PAV MRK TY II (W) 4" (SLD)	LF	4176.00	\$0.20	\$835.00
666	2178		REF PAV MRK TY II (Y) 4" (SLD)	LF	4176.00	\$0.20	\$835.00
672	2015		REFL PAV MRKR TY II-A-A	EA	105.00	\$3.50	\$368.00
1122	2037		TEMPORARY SEDIMENT CONTROL FENCE INSTL	LF	4176.00	\$2.50	\$10,440.00
1122	2057		TEMPORARY SEDIMENT CONTROL FENCE REMOV	LF	4176.00	\$0.50	\$2,088.00
3268	2008		D-GR HMA TY-B PG64-22	TON	2347.00	\$75.00	\$176,025.00
			PROJECT TOTAL				\$1,667,828.00

ROW - \$84,000

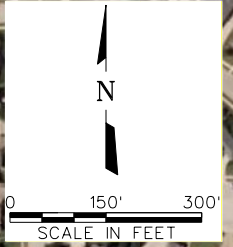
Mobilization and Barricades @ 8% - \$133,427

Safety @ 2% - \$33,357

Inflation @ 10% - \$166,783

GRAND TOTAL = \$2,085,395

CHEEK-SPARGER RD
FROM SAN BAR LN TO OAKBRIAR LN



SH-26 (COLLEYVILLE BLVD)

EXTEND BOX CULVERT
REPLACE MBGF

FELPS DR

STEEPLECHASE DR

CHEEK-SPARGER RD

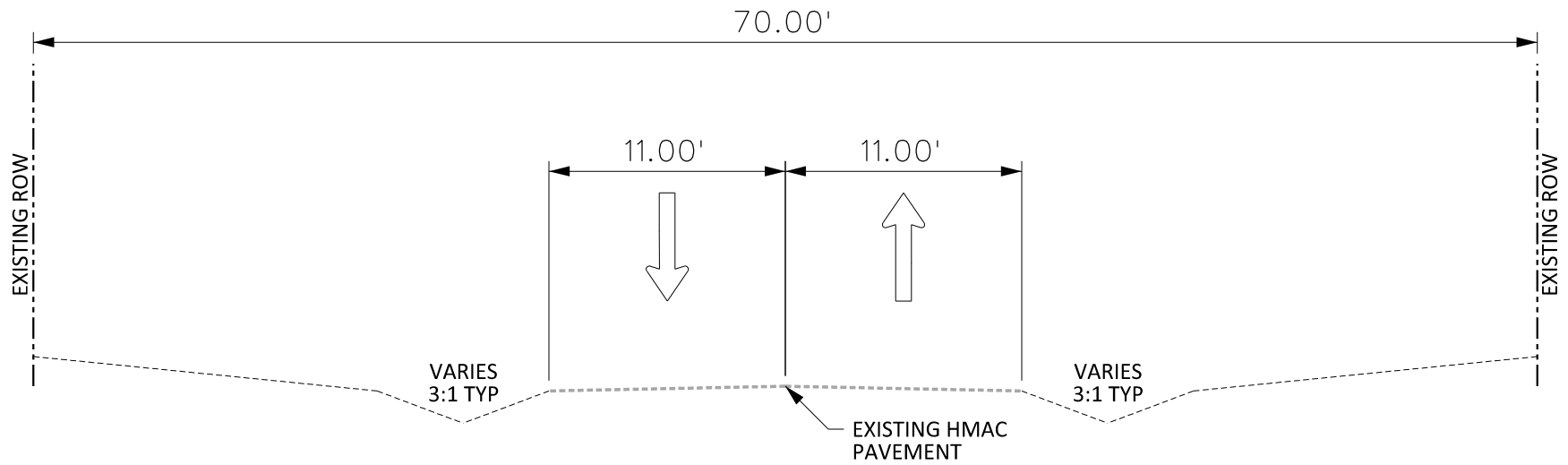
SAN BAR LN

OAKBRIAR LN

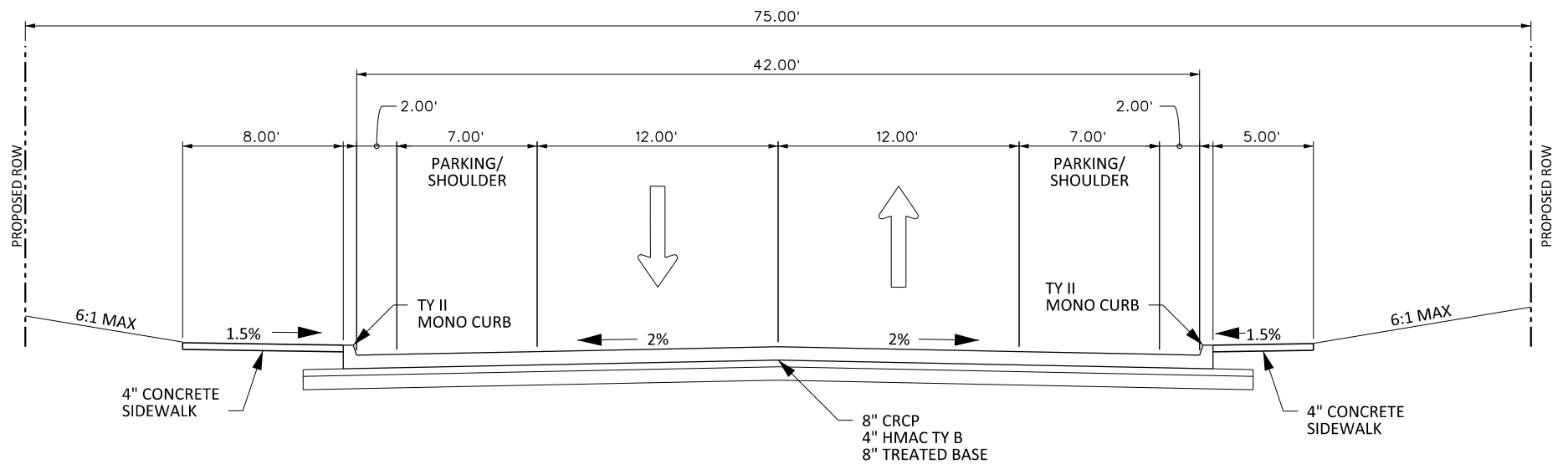
BROWN TR



EXISTING TYPICAL SECTION



PROPOSED TYPICAL SECTION



STATE OF TEXAS §

COUNTY OF TRAVIS §

**LOCAL TRANSPORTATION PROJECT
ADVANCE FUNDING AGREEMENT
For A
HIGHWAY SAFETY IMPROVEMENT PROGRAM
OFF-SYSTEM**

THIS Local Project Advance Funding Agreement (LPAFA) is made by and between the State of Texas, acting by and through the Texas Department of Transportation, called the "State", and the City of Colleyville, acting by and through its duly authorized officials, called the "Local Government."

WITNESSETH

WHEREAS, a Master Agreement between the Local Government and the State has been adopted and states the general terms and conditions for transportation projects developed through this LPAFA; and,

WHEREAS, the Texas Transportation Commission passed Minute Order Number 115005 that provides for the development of, and funding for, the Project described herein; and,

WHEREAS, the Governing Body of the Local Government has approved entering into this LPAFA by resolution or ordinance dated _____, 20__, which is attached to and made a part of this agreement as Attachment A for the development of the Project. A map showing the Project location appears in Attachment B, which is attached to and made a part of this agreement.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

AGREEMENT

1. Period of the Agreement

The period of this LPAFA is as stated in the Master Agreement, without exception.

2. Termination of this LPAFA

Termination of this LPAFA shall be under the conditions as stated in the Master Agreement. This LPAFA may be terminated by the State if the Project is inactive for thirty-six (36) months or longer and no expenditures have been charged against federal funds.

3. Amendments

Amendments to this LPAFA shall be made as described in the Master Agreement, without exception.

4. Scope of Work

The scope of work for this LPAFA is described as reconstruction of Cheek-Sparger Road from San Bar Lane to Oakbriar Lane including the addition of shoulders, curb and gutter, and storm drain. The project includes driveway approaches, guardrail, culvert extension, replacement of

water/sewer lines where necessary, and signing and striping. It will also include mill/overlay, curb and gutter, and signing and striping of Cheek-Sparger Road from SH 26 to San Bar Lane and from Oakbriar Lane to Brown Trail.

5. Right of Way and Real Property

Right of way and real property shall be the responsibility of the Local Government as stated in the Master Agreement, without exception.

6. Utilities

Adjustment of utilities will be provided by the Local Government as required and as stated in the Master Agreement, without exception.

7. Environmental Assessment and Mitigation

Environmental assessment and mitigation will be carried out as stated in the Master Agreement. Additionally, before the advertisement for bids, the Local Government shall provide to the State written documentation from the appropriate regulatory agency or agencies that all environmental clearances have been obtained.

8. Compliance with Accessibility Standards

All parties to this Agreement shall ensure that the plans for and the construction of all projects subject to this Agreement are in compliance with standards issued or approved by the Texas Department of Licensing and Regulation (TDLR) as meeting or consistent with minimum accessibility requirements of the Americans with Disabilities Act (P.L. 101-336) (ADA).

9. Architectural and Engineering Services

Architectural and engineering services will be provided by the Local Government as stated in the Master Agreement. The Local Government is responsible for performance of any required architectural or preliminary engineering work. For projects on the state highway system, the design shall, at a minimum conform to applicable State manuals. For projects not on the state highway system, the design shall, at a minimum, conform to applicable *American Association of State Highway and Transportation Officials* design standards. The State may review and comment on the work as required to accomplish the public purposes of the State. The Local Government will cooperate fully with the State in accomplishing these local public purposes to the degree permitted by State and Federal law.

10. Construction Responsibilities

Construction responsibilities will be carried out by the State as stated in the Master Agreement.

11. Project Maintenance

Project maintenance will be undertaken as provided for in the Master Agreement, without exception.

12. Local Project Sources and Uses of Funds

A. A Project Budget Estimate is provided in Attachment C. The State and the Federal Government will not reimburse the Local Government for any work performed before the federal spending authority is formally obligated to the Project by the Federal Highway Administration. After federal funds have been obligated, the State will send to the Local

Government a copy of the formal documentation showing the obligation of funds including federal award information. The Local Government is responsible for one hundred percent (100%) of the cost of any work performed under its direction or control before the Federal spending authority is formally obligated.

- B.** If the Local Government will perform any work under this contract for which reimbursement will be provided by or through the State, the Local Government must complete training before federal spending authority is obligated. Training is complete when at least one individual who is working actively and directly on the Project successfully completes and receives a certificate for the course entitled *Local Government Project Procedures and Qualification for the Texas Department of Transportation*. The Local Government shall provide the certificate of qualification to the State. The individual who receives the training certificate may be an employee of the Local Government or an employee of a firm that has been contracted by the Local Government to perform oversight of the Project. The State in its discretion may deny reimbursement if the Local Government has not designated a qualified individual to oversee the Project.
- C.** A Source of Funds estimate based on the Transportation Improvement Program (TIP) is also provided in Attachment C. Attachment C shows the percentage and estimated dollar amount to be contributed to the project by federal, state, and local sources. The parties agree that the LPAFA may be amended from time to time as required to meet the funding commitments based on revisions to the TIP, Federal Project Authorization and Agreement (FPAA), or other federal document.
- D.** The Local Government is responsible for all non-federal and non-state funding, unless otherwise provided for in this agreement or through amendment of this agreement. Where Special Approval has been granted by the State, the Local Government shall only in that instance be responsible for overruns in excess of the amount to be paid by the Local Government.
- E.** Prior to the performance of any engineering review work by the State, the Local Government will pay to the State the amount specified in Attachment C. At a minimum, this amount shall equal the Local Government's funding share for the estimated cost of preliminary engineering for the project. At least sixty (60) days prior to the date set for receipt of the construction bids, the Local Government shall remit its remaining financial share for the State's estimated construction oversight and construction costs.
- F.** Whenever funds are paid by the Local Government to the State under this Agreement, the Local Government shall remit a check or warrant made payable to the "Texas Department of Transportation." The check or warrant shall be deposited by the State and managed by the State. Funds may only be applied by the State to the Project. If after final Project accounting any excess funds remain, those funds may be applied by the State to the Local Government's contractual obligations to the State under another advance funding agreement with approval by appropriate personnel of the Local Government.
- G.** If any existing or future local ordinances, commissioners court orders, rules, policies, or other directives, including but not limited to outdoor advertising billboards and storm water drainage facility requirements, are more restrictive than State or Federal Regulations, or if any other locally proposed changes, including but not limited to plats or replats, result in increased costs, then any increased costs associated with the ordinances or changes will be paid by the Local Government. The cost of providing right of way acquired by the State shall mean the total expenses in acquiring the property interests either through negotiations or eminent domain

proceedings, including but not limited to expenses related to relocation, removal, and adjustment of eligible utilities.

- H. When Special Approval has been granted by the State so that the Local Government bears the responsibility for paying cost overruns, the Local Government shall make payment to the State within thirty (30) days from receipt of the State's written notification of those amounts.
- I. The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under this contract or indirectly through a subcontract under this contract. Acceptance of funds directly under this contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. Any entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.
- J. Payment under this contract beyond the end of the current fiscal biennium is subject to availability of appropriated funds. If funds are not appropriated, this contract shall be terminated immediately with no liability to either party.
- K. The Local Government is authorized to submit requests for reimbursement by submitting the original of an itemized invoice in a form and containing all items required by the State no more frequently than monthly and no later than ninety (90) days after costs are incurred. If the Local Government submits invoices more than ninety (90) days after the costs are incurred, and if federal funding is reduced as a result, the State shall have no responsibility to reimburse the Local Government for those costs.

13. Document and Information Exchange

The Local Government agrees to electronically deliver to the State all general notes, specifications, contract provision requirements, and related documentation in a Microsoft® Word or similar document. If requested by the State, the Local Government will use the State's document template. The Local Government shall also provide a detailed construction time estimate including types of activities and month in the format required by the State. This requirement applies whether the Local Government creates the documents with its own forces or by hiring a consultant or professional provider. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

14. Incorporation of Master Agreement Provisions

This LPAFA incorporates all of the governing provisions of the Master Agreement in effect on the date of final execution of this LPAFA, unless an exception has been made in this agreement.

15. Insurance

If this Agreement authorizes the Local Government or its contractor to perform any work on State right of way, before beginning work the entity performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not maintained, all work on State right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

16. Debarment Certification

The parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this Agreement, the Local Government certifies that it and its principals are not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party, to include principals, that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify its eligibility to receive federal funds and, when requested by the State, to furnish a copy of the certification.

17. Cost Principles and Office of Management and Budget (OMB) Audit Requirements

In order to be reimbursed with federal funds, the parties shall comply with the Cost Principles established in 2 CFR 200 that specify that all reimbursed costs are allowable, reasonable, and allocable to the Project.

18. Notices

All notices to either party shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to that party at the following address:

Local Government:	State:
City Engineer City of Colleyville 100 Main Street Colleyville, Texas 76034	Director of Contract Services Texas Department of Transportation 125 E. 11 th Street Austin, Texas 78701

All notices shall be deemed given on the date delivered in person or deposited in the mail, unless otherwise provided by this agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail, and that request shall be carried out by the other party.

19. Civil Rights Compliance

- A. Compliance with Regulations:** The Local Government will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (USDOT), the Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made part of this agreement.
- B. Nondiscrimination:** The Local Government, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment.

The Local Government will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

- C. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the Local Government for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier will be notified by the Local Government of the Local Government's obligations under this contract and the Acts and Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.
- D. Information and Reports: The Local Government will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and facilities as may be determined by the State or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations or directives. Where any information required of the Local Government is in the exclusive possession of another who fails or refuses to furnish this information, the Local Government will so certify to the State or the Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
- E. Sanctions for Noncompliance: In the event of the Local Government's noncompliance with the Nondiscrimination provisions of this contract, the State will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the Local Government under the contract until the Local Government complies and/or
 - b. cancelling, terminating, or suspending of the contract, in whole or in part.
- F. Incorporation of Provisions: The Local Government will include the provisions of paragraphs (A) through (F) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Local Government will take such action with respect to any subcontract or procurement as the State or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Local Government becomes involved in, or is threatened with, litigation with a subcontractor or supplier because of such direction, the Local Government may request the State to enter into such litigation to protect the interests of the State. In addition, the Local Government may request the United States to enter into such litigation to protect the interests of the United States.

20. Disadvantaged Business Enterprise (DBE) Program Requirements

- A. The parties shall comply with the Disadvantaged Business Enterprise Program requirements established in 49 CFR Part 26.
- B. The Local Government shall adopt, in its totality, the State's federally approved DBE program.
- C. The Local Government shall set an appropriate DBE goal consistent with the State's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Local Government shall have final decision-making authority regarding the DBE goal and shall be responsible for documenting its actions.
- D. The Local Government shall follow all other parts of the State's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity, and attachments found at web address

http://ftp.dot.state.tx.us/pub/txdot-info/bop/dbe/mou/mou_attachments.pdf.

- E. The Local Government shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Local Government shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Local Government of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- F. Each contract the Local Government signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: *The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate.*

21. Federal Funding Accountability and Transparency Act Requirements

- A. Any recipient of funds under this Agreement agrees to comply with the Federal Funding Accountability and Transparency Act (FFATA) and implementing regulations at 2 CFR Part 170, including Appendix A. This agreement is subject to the following award terms: <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf> and <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf>
- B. The Local Government agrees that it shall:
1. Obtain and provide to the State a System for Award Management (SAM) number (Federal Acquisition Regulation, Part 4, Sub-part 4.11) if this award provides more than \$25,000 in Federal funding. The SAM number may be obtained by visiting the SAM website whose address is: <https://www.sam.gov/portal/public/SAM/>
 2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows the Federal government to track the distribution of federal money. The DUNS number may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website <http://fedgov.dnb.com/webform>; and
 3. Report the total compensation and names of its top five (5) executives to the State if:
 - i. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than \$25,000,000; and
 - ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

22. Single Audit Report

- A.** The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in 2 CFR 200.
- B.** If threshold expenditures of \$750,000 or more are met during the fiscal year, the Local Government must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Compliance Division, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Compliance Division at singleaudits@txdot.gov.
- C.** If expenditures are less than the threshold during the Local Government's fiscal year, the Local Government must submit a statement to TxDOT's Compliance Division as follows: "We did not meet the \$_____ expenditure threshold and therefore, are not required to have a single audit performed for FY _____."
- D.** For each year the project remains open for federal funding expenditures, the Local Government will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the agreement, unless otherwise amended or the project has been formally closed out and no charges have been incurred within the current fiscal year.

23. Pertinent Non-Discrimination Authorities

During the performance of this contract, the Local Government, for itself, its assignees, and successors in interest agree to comply with the following nondiscrimination statutes and authorities; including but not limited to:

- A.** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- B.** The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects).
- C.** Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), as amended, (prohibits discrimination on the basis of sex).
- D.** Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27.
- E.** The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age).
- F.** Airport and Airway Improvement Act of 1982, (49 U.S.C. Chapter 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex).
- G.** The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, subrecipients and contractors, whether such programs or activities are Federally funded or not).
- H.** Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38.
- I.** The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex).

- J.** Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.
- K.** Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, the parties must take reasonable steps to ensure that LEP persons have meaningful access to the programs (70 Fed. Reg. at 74087 to 74100).
- L.** Title IX of the Education Amendments of 1972, as amended, which prohibits the parties from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

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24. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

THIS AGREEMENT IS EXECUTED by the State and the Local Government in duplicate.

THE LOCAL GOVERNMENT

Signature

Typed or Printed Name

Title

Date

THE STATE OF TEXAS

Kenneth Stewart
Director of Contract Services
Texas Department of Transportation

Date

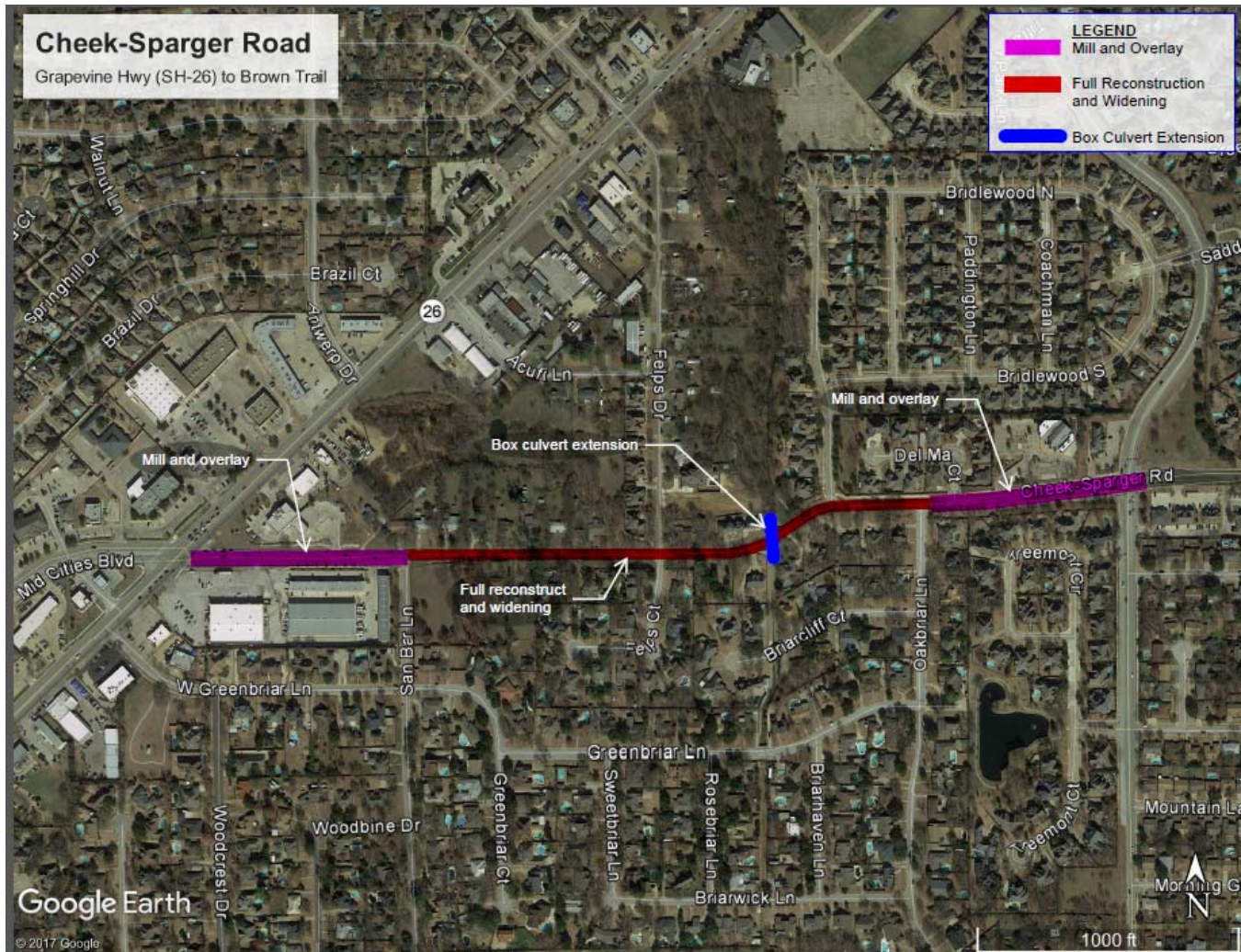
CSJ # 0902-90-036
District # 02-Fort Worth
Code Chart 64 # 9100
Project: Reconstruction of Cheek-Sparger Road
Federal Highway Administration
CFDA Title: Highway Planning & Construction
CFDA No.: 20.205
Not Research and Development

**ATTACHMENT A
RESOLUTION OR ORDINANCE**

DRAFT

CSJ # 0902-90-036
District # 02-Fort Worth
Code Chart 64 # 9100
Project: Reconstruction of Cheek-Sparger Road
Federal Highway Administration
CFDA Title: Highway Planning & Construction
CFDA No.: 20.205
Not Research and Development

ATTACHMENT B PROJECT LOCATION MAP



ATTACHMENT C

PROJECT BUDGET ESTIMATE AND SOURCE OF FUNDS

Costs will be allocated based on 90% Federal funding and 10% Local Government funding until the federal funding reaches the maximum obligated amount. **The Local Government will then be responsible for 100% of the costs.**

Description	Total Estimated Cost	Federal Participation		State Participation		Local Participation	
		%	Cost	%	Cost	%	Cost
Engineering (by Local Government)	\$415,000	0%	\$0	0%	\$0	100%	\$415,000
Environmental (by Local Government)	\$35,000	0%	\$0	0%	\$0	100%	\$35,000
Right of Way (by Local Government)	\$275,000	0%	\$0	0%	\$0	100%	\$275,000
Construction (by State)	\$2,085,395	90%	\$1,876,855	0%	\$0	10%	\$208,540
Subtotal	\$2,810,395		\$1,876,855		\$0		\$933,540
Environmental Direct State Costs	\$1,050	0%	\$0	0%	\$0	100%	\$1,050
Right of Way Direct State Costs	\$8,250	0%	\$0	0%	\$0	100%	\$8,250
Engineering Direct State Costs	\$12,450	0%	\$0	0%	\$0	100%	\$12,450
Utility Direct State Costs	\$1	0%	\$0	0%	\$0	100%	\$1
Construction Direct State Costs	\$145,978	0%	\$0	0%	\$0	100%	\$145,978
Indirect State Costs	\$148,108	0%	\$0	0%	\$0	100%	\$148,108
TOTAL	\$3,126,232		\$1,876,855		\$0		\$1,249,377

Initial payment by the Local Government to the State: \$21,751.00

Payment by the Local Government to the State before construction: \$145,978.00

Estimated total payment by the Local Government to the State \$167,729.00

This is an estimate. The final amount of Local Government participation will be based on actual costs.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-7

Agenda Date 08/07/2018

Type Worksession

Department City Secretary

Title

Discussion of the August 7, 2018, City Council regular agenda items



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 1

Agenda Date 08/07/2018

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain cases for Parcels 150 and 159

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Glade Road Project Phases 1B and 2
- Acquisition of real property along SH26

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-18-4288

**A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF AUGUST 7, 2018**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS AND _ ABSTENTIONS ON THIS THE 7TH DAY OF AUGUST 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

RESOLUTION R-18-4289
A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
AUGUST 7, 2018

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of July 17, 2018
 - b. Approval of the minutes of the City Council Worksession of July 19, 2018
 - c. Approval of a janitorial services contract with Oriental Building Services, Inc. in an amount not to exceed \$134,041, and authorizing the City Manager to execute the contract, subject to the approval of funding in the Fiscal Year 2019 (FY 2019) budget
 - d. Approval to purchase a 14-passenger shuttle bus in the amount of \$55,922 from Creative Bus Sales, an approved vendor through the HGAC Purchasing Program, and authorizing the City Manager to execute the purchase agreement

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF __AYES, __ NAYS AND __ ABSTENTIONS ON THIS THE 7TH DAY OF AUGUST 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville

City Council

Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, July 17, 2018

City Council Chambers

Mayor Richard Newton called the Colleyville City Council Worksession to order on Tuesday, July 17, 2018, at 5:30 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Police Chief Michael Miller, Fire Marshal Rob McKeown, Community Development Director Ben Bryner, Library and Special Events Director Mary Rodne, Parks and Recreation Director Lisa Escobedo, Code Enforcement Officer Ky Roby, Colleyville Center Manager Leslie Hill, Information Services Manager Chris Pena, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

WS-1 Update and discussion of the Library Spatial Reconfiguration Project

Library and Special Events Director Mary Rodne provided a brief history and current status update of the library and introduced Aaron Babcock of Hidell and Associates who reviewed the processes and costs of the reconfiguration project. Mr. Babcock noted accepting the bid for the construction portion and a separate item for the furniture purchase is on this agenda.

There was discussion regarding the location of the zones, the bidding process and the adds/alternates line items, shelving, and contractor qualifications. Additionally, a custom booth, designed to match the library aesthetics, check out stations, and additional available funding was discussed.

WS-2 Update and discussion regarding completion of the Parks Master Plan

Parks and Recreation Director Lisa Escobedo presented this item, giving a history of the public input and engagement meetings, and surveys. Director Escobedo noted staff and the consultant will be working on a summary document and it is anticipated the final version and summary of the Parks Master Plan will come before City Council for adoption in September.

WS-3 Discussion of short term rental regulations

Assistant City Manager Adrienne Lothery briefed the City Council on current short term rental regulations. Manager Lothery stated Community Development Director

Ben Bryner and Code Enforcement Officer Ky Roby, were also available to answer questions of the City Council.

Mayor Newton stated the City has to have a philosophy regarding regulations and in this case, he sees the philosophy being there should not be commercial uses in residential neighborhoods.

Following discussion regarding the number of complaints received, limitations of the current regulations and enforcement, staff was directed to move forward with preparing regulations to prohibit short term rentals.

WS-4 Discussion of the July 17, 2018, City Council regular agenda items

Mayor Newton asked City Council to review the minutes of July 2, 2018, noting the changes he requested as highlighted in yellow and asked the edits be considered when making a motion this evening.

Mayor Newton noted the applicant for the PUD-C amendment at Longwood Estates at Ross Downs has withdrawn the request and plans to redevelop.

Mayor Newton stated he and Councilmember Dodson have met with staff to review the Chapter 1 revisions to the Land Development Code and will recommend this item remain tabled at this time.

There was no further discussion and Mayor Newton adjourned the worksession at 6:36 p.m.

Mayor Newton called the Executive Session to order at 6:37 p.m. and called the roll.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain cases for Parcels 150 and 159

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Glade Road Project Phases 1B and 2
- Acquisition of real property along SH26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Mayor Newton explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, and Section 551.087, Economic Development. He further explained there would be no decisions made or action taken during this time. Executive Session was adjourned at 7:12 p.m.

The regular meeting of the Colleyville City Council was called to order by Mayor Newton at 7:35 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

INVOCATION: Rabbi Charlie Cytron-Walker, Congregation Beth Israel

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-18-4284

Mayor Newton read Resolution R-18-4284 in its entirety.

Assistant City Manager Mark Wood explained this resolution is for a \$30,000 economic development grant for the expansion of Lilium Floral Designs, owned by Lisa Pritchett, who wishes to expand the business by adding 3,000 more square feet to the current building and provide landscape enhancements. Manager Wood stated Mrs. Pritchett anticipates the business and staff will double when complete. Manager Wood noted the construction costs are approximately \$550,000 and if approved, the economic development grant is \$30,000.

Mayor Newton opened the public hearing at 7:42 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 7:42 p.m.

Mayor Pro Tem Lindamood made a motion to approve Resolution R-18-4284 and Councilmember Wheat seconded the motion.

The motion to approve carried with the following vote:

Aye: 7 – Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Announcements of civic and charitable events

Presentation of calendar events and updates

Announcements of awards and recognition

Councilmember Nakamura read a thank you note sent to Police Chief Miller from a citizen regarding the actions of Officer Eason who displayed selfless service to his community by his actions and assistance.

Mayor Newton announced sales tax revenue is up 5.7% in May, making this the fourth month of continued increases. Mayor Newton stated the City has tried to assist local businesses by implementing quarterly programs: Q1P allowed businesses a \$1,000 stipend for advertising; Q2P involved awarding the PTA's who collected the most receipts a first, second, and third place stipend of \$5,000, \$3,000, and \$1,000 respectively. Mayor Newton noted the Q3P, a \$10 off coupon for purchases of \$20 or more at a local business, is going well.

Mayor Pro Tem Lindamood encouraged citizens to attend the hour-long program to discuss snakes, which will be held at Colleyville Center on July 18, at 6:00 p.m. and noted Keller Animal Services will also have a wildlife expert at a wildlife event on September 30 at the Keller Police Department. The Keller event will begin at 6:30 p.m.

Councilmember Dodson announced due to a vendor turnover in staff, there were delays in mailing the utility bills. Customers may view their bills through the online portal (<https://ipn.paymentus.com/cp/clyv>) or contact the utility billing office at 817-503-1011. There will be no late fees applied until August 15, for this late billing, and the City is examining options for switching vendors.

Councilmember Wheat announced the Colleyville Area Chamber of Commerce is accepting applications for its 2018-2019 Leadership Colleyville program, which is designed to inspire individual leadership growth by providing curriculum, which leads to a firm understanding of the Colleyville community and surrounding areas. She also announced the Chamber's Empowering Women to Make a Difference event on July 20, at Piazza in the Village.

Councilmember Rigney reminded everyone to attend Colleyville Library's "Stomp, Chomp, Read!" Summer Reading Finale event, July 27, in front of City Hall. This is a wonderful family event and is free to the public.

Mayor Newton stated he attended the Kaufman Foundation Mayor's Conference on Entrepreneurs and networked with many businesses and people. Mayor Newton said he attended the event because the City is considering an entrepreneur center and he will continue to provide follow-up as the project progresses.

Councilmember Kelley reminded everyone the Farmers Market, held each Saturday, will limit hours to 9 a.m. to 1 p.m.

In recognition of the Featured Business of the Month - Tune Up - The Manly Salon, 4712 Colleyville Boulevard, Christy Hampton, Manager and Scott Watson, Director of Operations - Mayor Richard Newton and Assistant City Manager Mark Wood

Mayor Richard Newton and Assistant City Manager Mark Wood welcomed Christy Hampton, Manager and Scott Watson, Director of Operations for Tune Up - The Manly Salon, at 4712 Colleyville Boulevard. Ms. Hampton thanked the Mayor and Council for recognizing the salon and stated they are running a \$99 monthly VIP membership promotion and encouraged everyone to stop in to be pampered.

4. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-18-4285

- 4a** Approval of the minutes of the regular City Council meeting of July 2, 2018
- 4b** Approval of a construction contract with Scott Beck Construction, Inc. in the amount of \$283,960, which includes a \$13,400 contingency, for the Library Spatial Reconfiguration Project, and authorizing the City Manager to execute the contract and any associated change orders
- 4c** Approval to purchase library furniture from Library Interiors of Texas, LLC, for the Library Spatial Reconfiguration Project, in an amount not to exceed \$212,237, and authorizing the City Manager to execute the purchase orders
- 4d** Approval of a professional services agreement with Kimley-Horn and Associates, Inc., in an amount not to exceed \$445,000 for the preparation of a Storm Drainage Master Plan, and authorizing the City Manager to execute the agreement
- 4e** Approval of a construction contract with Old Castle Materials Texas, Inc. dba TexasBit for the 2018 Asphalt Pavement Improvement Project, in an amount not to exceed \$864,890.42, and authorizing the City Manager to execute the contract
- 4f** Approval of a grant award for a City Hall backup power emergency generator, and authorizing the City Manager to accept the grant award

4g Approval of the annual review and updates to the City of Colleyville Investment Policy

Mayor Newton read Resolution R-18-4285 in its entirety.

Library and Special Events Director Mary Rodne and Aaron Babcock of Hidell and Associates, presented items 4b and 4c and answered questions of the City Council. Mayor Newton stated both items were reviewed earlier in the evening in the Worksession and asked staff why there is not a penalty noted in the contract if the contractor does not finish in the 88 days stipulated in the bid and contract.

City Attorney Whitt Wyatt stated the penalty is part of the contract, however, he will create clarifying language to include a not to exceed amount.

Mayor Newton stated the \$6,000 add on alternate was not discussed at the Worksession and noted this is to move the furniture in the staff area. Mr. Babcock and Director Rodne agreed.

Mayor Pro Tem Lindamood stated there was good discussion regarding the furniture and bid process for this project and noted we have a very nice library and we must maintain it. Mayor Newton agreed and explained there are two bids considered this evening, one for construction and one for furniture and asked Mr. Babcock to explain why there was only one furniture bid. Mr. Babcock stated the bid proposal was sent to three vendors, however, the specifications for the furniture stated we were matching existing furniture, which he believes, the other two vendors could not economically provide.

Councilmember Dodson stated the bid was higher than the estimate and asked Mr. Babcock to explain. Mr. Babcock stated his firm used 2017 bid data which did not account for the current increases in pricing on both furniture and steel.

Mayor Newton asked Mr. Babcock if there is state pricing for the shelving. Mr. Babcock stated yes.

Assistant City Manager Adrienne Lothery stated the library has \$150,000 available in donated funds to cover the increased costs.

Assistant City Manager Mark Wood presented items 4d and 4e and answered questions of the City Council.

Councilmember Dodson asked staff if the City will pay the vendor in stages or one lump sum, noting he is concerned the City may pay the full not to exceed amount and wants the City to control the costs. Manager Wood stated payment will be made in stages, dependent on the work completed, and may not necessarily be the full not to exceed amount.

City Manager Jerry Ducay stated there may be additional neighborhoods to be evaluated in this process and the not to exceed amount will allow the City to make those determinations as the need arises.

Mayor Newton asked staff what the funding under the Asphalt Pavement Improvement Project will allow for. City Manager Ducay stated most of the projects covered are for mill and overlay and some pothole repairs.

Mayor Pro Tem Lindamood thanked staff for moving the new bid process forward, stating it is good for the City Council and the public.

City Manager Jerry Ducay presented item 4f noting the City is accepting the grant for the generator, as part one of receiving a grant, but will choose a new location for the generator and will be able to work with TxDPS to receive 75-percent funding, instead of 25-percent.

Councilmember Nakamura thanked staff and the City Manager for seeking grant funding and Mayor Newton thanked the City Manager for his initiative.

Chief Financial Officer Shereen Gendy presented item 4g and highlighted the major changes. Mayor Newton asked staff what is the approximate amount of money the City has invested. CFO Gendy replied \$80 million and thanked Council for their support in moving forward.

Councilmember Dodson noted a change in points makes a big difference in dividends.

City Manager Ducay complimented CFO Gendy for her work and creating the process which allows more investment opportunities.

Mayor Newton opened the public hearing at 8:37 p.m.

Kathy Hadley, 204 North Timberline, spoke regarding item 4d with concerns for wildlife and precautions which would need to be taken.

There were no others wishing to speak and Mayor Newton closed the public hearing at 8:39 p.m.

Councilmember Nakamura made a motion to approve Resolution R-18-4285, accepting the minutes as reviewed and providing clarifying contract language for the construction contract with Scott Beck Construction, Inc. and Councilmember Dodson seconded the motion.

The motion to approve carried with the following vote:

Aye: 7 – Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

5. ITEMS NOT FOR CITY COUNCIL ACTION

Monthly Financial Report - June 2018

Assistant City Manager Mark Wood presented this item and answered questions of the City Council. Mayor Newton stated there is no budgeted use of fund balance at the end of the year and Manager Wood agreed.

6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING

6a Ordinance O-18-2050

Consideration of a Special Use Permit for Alcoholic Beverage Sales – On-Premise Consumption on Lot 1R1, Block 1, of the Market Addition, located at 5005 Colleyville Boulevard, Suite 240, Case ZC18-015

Mayor Newton read the caption of Ordinance O-18-2050.

Community Development Director Ben Bryner presented this item and noted there have been no changes since the first reading.

Mayor Newton opened the public hearing at 8:49 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:49 p.m.

Mayor Pro Tem Lindamood thanked the applicant for investing in Colleyville.

Councilmember Dodson made a motion to approve Ordinance O-18-2050 and Councilmember Kelley seconded the motion.

The motion to approve carried with the following vote:

Aye: 7 – Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

6b Ordinance O-18-2051

Consideration of a Special Use Permit for Package Store and Alcoholic Beverage Sales – Off-Premise Consumption on Lot 3, Block 2, of the Lavaca Trail Addition, located at 8070 Precinct Line Road, Case ZC18-016

Mayor Newton read the caption of Ordinance O-18-2051.

Community Development Director Ben Bryner presented this item noting there were questions regarding the hours of operation of the package store. Director Bryner stated the Texas Alcohol and Beverage Commission (TABC) regulates the hours of operation for all businesses selling alcohol, both on and off premise and those regulations have been added to the agenda briefing.

Mayor Newton asked Director Bryner if the hours of operation were not in the ordinance because TABC is the regulating authority. Director Bryner responded yes, that is correct.

Mayor Newton asked Director Bryner if the ownership concerns have been resolved. Director Bryner stated the applicant is present and could better answer the question.

Mayor Newton asked Payal Brahmhatt, 957 Parkridge Drive, Allen, the applicant, if she has purchased the store. Ms. Brahmhatt stated the purchase is in process and she will close upon receipt of the TABC liquor license.

Mayor Newton opened the public hearing at 8:57 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:57 p.m.

Councilmember Wheat made a motion to approve Ordinance O-18-2051 and Councilmember Nakamura seconded the motion.

The motion to approve carried with the following vote:

Aye: 7 – Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

6c Ordinance O-18-2052

Consideration of an amendment to the PUD-C Planned Unit Development-Commercial zoning district to allow for maximum square footage for a restaurant on Lot 1RA2, Block 1, of the Tropicana Fuels Addition, located at 7101 Colleyville Boulevard, Case ZC18-017

Mayor Newton read the caption of Ordinance O-18-2052.

Community Development Director Ben Bryner presented this item noting there were no changes from the first reading.

Councilmember Dodson asked if the building is being extended. Director Bryner stated no, the back area is storage.

Mayor Pro Tem Lindamood thanked the applicants for investing in the community.

Mayor Newton opened the public hearing at 9:02 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:02 p.m.

Councilmember Dodson made a motion to approve Ordinance O-18-2052 and Councilmember Kelley seconded the motion.

The motion to approve carried with the following vote:

Aye: 7 – Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

6d Ordinance O-18-2053

Consideration of amendments to the Land Development Code, specifically Chapter 1 – General Provisions and Chapter 4 – Landscaping and Buffering

Mayor Newton stated he and Councilmember Dodson have talked at length with staff and have made good progress on the Chapter amendments, but are not finished and he recommends this item should remain tabled.

7. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

7a Ordinance O-18-2054

Approval of a third amendment to the regional municipal court judge agreement providing for the reappointment of Sara Jane Del Carmen as the municipal court judge and Tiffany Duong as an associate municipal court judge

Mayor Newton read the caption of Ordinance O-18-2054.

Assistant City Manager Adrienne Lothery presented this item and answered questions of the City Council.

Mayor Newton stated the Committee which is comprised of the Mayors and two councilmembers from each city met and all were in agreement with the reappointments.

City Manager Ducay noted the judge has expenses to pay from the compensation package, to include paying the associate municipal court judge.

Mayor Pro Tem Lindamood stated Judge Del Carmen has done a good job for the City.

There was discussion regarding when court is conducted.

Mayor Newton opened the public hearing at 9:10 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:10 p.m.

This was a first reading, therefore, City Council did not take any action.

7b Ordinance O-18-2055

Approval of the Fiscal Year 2019 Colleyville Crime Control and Prevention District budget

Mayor Newton read the caption of Ordinance O-18-2055.

Police Chief Michael Miller presented this item and answered questions of the City Council.

Mayor Pro Tem Lindamood noted the department received a grant for ballistic rifle plates and carriers. Chief Miller acknowledged the grant and stated we have to be prepared, however, we hope there is not a need for them.

Councilmember Kelley asked Chief Miller for an overall explanation of CALEA certification. Chief Miller advised CALEA is the international law enforcement certification and accreditation requires an agency to develop a comprehensive, well thought out, uniform set of written directives and accreditation assists to limit an agency's liability and risk exposure because it demonstrates internationally recognized standards for law enforcement have been met, as verified by a team of independent outside CALEA-trained assessors.

Chief Miller stated the department has completed an audit of property, evidence, and files and everything is 100-percent in order.

Mayor Newton noted the CCCPD is a separate board of directors, but the bylaws state the City Council will meet to pass the budget in a specified time, which is why this item is on the agenda.

Mayor Newton opened the public hearing at 9:23 p.m.

Tony Seris, 5000 Montclair, stated he supported and appreciated the police department and budget and asked what the funding was for School Resource Officers (SRO).

There were no others present wishing to speak and Mayor Newton closed the public hearing at 9:24 p.m.

Chief Miller advised Mr. Seris there are two full time and one part-time SRO's – full time for the high school and middle school, part-time for the elementary school.

This was a first reading, therefore, City Council did not take any action.

8. TABLED: ORDINANCE(S) READING AND PUBLIC HEARING**8a Ordinance O-18-2044**

Consideration of an amendment to the PUD-C Planned Unit Development-Commercial zoning district to allow for a drive-through service on Lot 3, Block 11, Longwood Estates at Ross Downs, located at 7181 Colleyville Boulevard, Case ZC18-009

Mayor Newton stated this item has been withdrawn by the applicant. City Manager Ducay noted the applicant wishes to redevelop the area into something nicer than what was first proposed.

9. RESOLUTION(S): READING AND PUBLIC HEARING**9a Resolution R-18-4286**

Approval of a first amendment to the Interlocal Agreement for Combined Municipal Court Services for the Cities of Colleyville and Keller

Mayor Newton read Resolution R-18-4286 in its entirety.

Assistant City Manager Adrienne Lothery presented this item and answered questions of the City Council.

Mayor Newton asked if the court statistics have changed over the last couple of years. Manager Lothery gave a brief update on the percentages of citations issued and Mayor Newton noted the billing is reviewed annually and adjusted accordingly. Manager Lothery agreed.

Mayor Newton opened the public hearing at 9:33 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:33 p.m.

Councilmember Dodson made a motion to approve Resolution R-18-4286 and Councilmember Wheat seconded the motion.

The motion to approve carried with the following vote:

Aye: 7 – Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley and Callie Rigney.

10. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

Kathy Hadley, 204 Timberline North, spoke regarding the need for better signage on SH26, no lane markings on Glade Road in the curve when traveling west, suggested more signage for the Farmer's Market and the addition of tables with shade. Mrs. Hadley stated it appears the birds are disappearing and she believes it is because of mosquito spraying.

11. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR JULY 17, 2018 - READING AND PUBLIC HEARING - RESOLUTION R-18-4287

This resolution was not needed.

12. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the City Council meeting at 9:40 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, AND _ ABSTENTIONS ON THIS THE 7TH DAY OF AUGUST 2018.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



City of Colleyville City Council Worksession Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Thursday, July 19, 2018

6:00 p.m.

Mayor Pro Tem Bobby Lindamood called the Colleyville City Council Worksession to order on July 19, 2018, at 6:12 p.m.

ROLL CALL: Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Chuck Kelley, and Callie Rigney.

ABSENT: Mayor Richard Newton

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Adrienne Lothery, Assistant City Manager Mark Wood, and City Secretary Christine Loven.

2. PRESENTATION AND DISCUSSION

2a Presentation and discussion of the FY 2019 Budget and 5-Year Capital Improvement Program

Assistant City Manager Adrienne Lothery advised the City Council this meeting was primarily for the review of the Capital Improvement Program (CIP) and the projects being budgeted for FY 2019. Manager Lothery stated the CIP will be adopted by the budget.

Assistant City Manager Mark Wood provided a review of the proposed CIP budget and specific projects planned for FY 2019. He also provided a recap of current 2018 projects and an overall preview of the projects to begin in the remaining years beyond FY 2019, relative to the 5-Year CIP.

There was discussion regarding the drainage plan and the timelines for Glade Road and Roberts Road projects.

3. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the worksession at 7:14 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, AND _ ABSTENTIONS ON THIS THE 7TH DAY OF AUGUST 2018.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4c

Agenda Date 08/07/2018

Number Resolution R-18-4289

Type Resolution

Department Building Services

Title

Approval of a janitorial services contract with Oriental Building Services, Inc. in an amount not to exceed \$134,041, and authorizing the City Manager to execute the contract, subject to the approval of funding in the Fiscal Year 2019 (FY 2019) budget

Strategic Plan

2.1 Provide responsive, efficient city services

Explanation

Reading and Public Hearing

On September 17, 2013, City Council, through Resolution R-13-3665, approved a one year agreement, with the option to renew four (4) additional years, with Oriental Building Services, Inc. to provide janitorial and ancillary maintenance services for the seven (7) municipal buildings including: City Hall, Library, Justice Center, Fire Administration, Public Works Operations, Colleyville Center, and the Senior Center. Fiscal year 2018 was the final year of the agreement.

Staff prepared a Request for Proposals for a twelve (12) month agreement beginning on October 1, 2018, with the option to renew four (4) additional years for janitorial and ancillary maintenance services for the seven (7) municipal buildings. Public notification of the invitation for bids was advertised in the *Fort Worth Star-Telegram* on May 20, and 27, June 3, 10 and 17, 2018. The notice to bidders and bid packet were posted on CivCast for free downloading and distributed to the Dodge Lead Center, BlueBook Building and Construction Network, and Construct Connect, which includes ISqFt, CMD, CDC, and Bid Clerk. Additionally, staff directly notified a list of local contractors who may be interested in the bid opportunity. A mandatory pre-bid conference was held on June 19, 2018 with 6 individuals in attendance. The project had 33 plan holders, of which 14 were general contractors, seven sub-contractors, two suppliers, one government agency, three plan rooms, and six others.

The City received two sealed bids, which were opened and publicly read aloud on July 12, 2018. The bid tabulation is attached. The intent is to award the contract to the vendor who provides goods or services at the best value for the City of Colleyville. The City may choose to award the contract based on the lowest responsible bid or the best value ranking, whichever is deemed to be in the best interest of the City. Oriental Building Services, Inc. has provided consistent and exemplary janitorial and ancillary maintenance services for Colleyville since 2014.

Staff performed an in-house cost comparison by utilizing a current market analysis for employee wages for municipal janitorial employees and obtained general quotes for supplies and carpet/VCT floor cleaning. The chart below includes the monthly salary for the following employees: (1) Lead based on \$20.06/hr. including benefits (\$14.33/hr. base); (2) full-time based on \$17.33/hr. including benefits (12.38/hr. base); and (1) part-time based on \$12.38/hr. for 21 hours per week. The chart does not include any start-up expenses to obtain the necessary equipment to convert from contracted janitorial services to City staff. Vehicular accommodations would also need to be made for the Lead Custodian and staff to be able to float between buildings as scheduled.

Contract Bid Pricing (Without 5% Contingency) Total Square Feet = 125,039		In-House Cost Estimates Per Month			
Cleaning Cost/Month	Annual Floor Care (2x per yr.)	Salaries	Supplies	Total	Estimated Annual Floor Care (2x per yr.)
\$9,905.55	\$8,551.68	\$10,611.33	\$1,188	\$11,799.33	\$ 12,350.70
0.079 Per Square Foot				0.094 Per Square Foot	

Staff recommends approval of the award to Oriental Building Services, Inc. in an amount not to exceed \$134,041 which includes a five percent (5%) contingency to cover any additional services that may be required during the year, such as cleaning after a major event or additional night meetings, and authorizing the city manager to execute the contract. The fiscal year 2019 contract price will result in a 2.63% reduction in price from the fiscal year 2018 contract amount. Listed below is the contract pricing since fiscal year 2014:

Fiscal Year	Resolution	Council Authorization Including 5% Contingency	Contract Percent Increase/Decrease	Actual Expenditures
FY 2014	R-13-3665	\$128,000.00		\$121,449.60
FY 2015	R-14-3780	\$132,550.88	3.43%	\$121,283.10
FY 2016	R-15-3906	\$136,813.27	3.12%	\$124,539.70
FY 2017	R-16-4029	\$136,813.17	0.00%	\$126,411.94
FY 2018	R-17-4177	\$137,561.71	0.54%	
FY 2019		\$134,041.00	-2.63%	

The term of this Agreement shall be for a period of twelve (12) months beginning on October 1, 2018, or upon City Council approval, whichever is later, and ending on September 30, 2019 (the "Initial Term"). Thereafter, the City and contractor may, upon mutual consent, renew this Agreement for four (4) additional one (1) year periods, upon written request of the contractor, presented not later than forty-five (45) days prior to the expiration of this Agreement (each a "Renewal Term"). The rates can be adjusted, during each Renewal Term, in a percentage not to exceed the effective change in the consumer price index for the previous twelve (12) months.

Financial Impact

Budgeting for these services have been provided for in the FY 2019 proposed budget.

Recommendation

Approve

Attachments

1. Janitorial Bid Tab
2. Janitorial Contract
3. Resolution R-13-3665

JANITORIAL SERVICES
RFP BLD 2018-001
JULY 12, 2018
BID TAB

ORIENTAL BUILDING SERVICES, INC.

Item No	Facility	Monthly Cleaning	Monthly Supplies	Total Monthly	Floor Care Per Occurrence	Special Events	Total Annual (Monthly x 12)	Floor Care Annual (Occurrence x 2)	TOTAL CONTRACT
1	City Hall	\$ 2,366.80	\$ 170.00	\$ 2,536.80	\$ 1,035.00		\$ 30,441.60	\$ 2,070.00	\$ 32,511.60
2	Library	\$ 2,006.33	\$ 250.00	\$ 2,256.33	\$ 789.01		\$ 27,075.96	\$ 1,578.02	\$ 28,653.98
3	Justice Center	\$ 2,566.03	\$ 250.00	\$ 2,816.03	\$ 1,095.26		\$ 33,792.36	\$ 2,190.52	\$ 35,982.88
4	Fire Administration	\$ 194.75	\$ 40.00	\$ 234.75	\$ 326.02		\$ 2,817.00	\$ 652.04	\$ 3,469.04
5	Public Works Operations	\$ 854.56	\$ 170.00	\$ 1,024.56	\$ 305.20		\$ 12,294.72	\$ 610.40	\$ 12,905.12
6	Colleyville Center	\$ 387.06	\$ -	\$ 387.06	\$ 387.00		\$ 4,644.72	\$ 774.00	\$ 5,418.72
7	Senior Center	\$ 580.02	\$ 70.00	\$ 650.02	\$ 338.35		\$ 7,800.24	\$ 676.70	\$ 8,476.94
Sub Total Bid		\$ 8,955.55	\$ 950.00	\$ 9,905.55	\$ 4,275.84				
	Special Event 1					\$ 80.00			\$ 80.00
	Special Event 2					\$ 80.00			\$ 80.00
	Special Event 3					\$ 80.00			\$ 80.00
TOTAL ANNUAL CONTRACT									\$ 127,658.28

	Maximum Points	Awarded Points
Operational Plan	50	50
Price	35	35
Experiences/References	15	15
TOTAL POINTS		100

JANITORIAL SERVICES

RFP BLD 2018-001

JULY 12, 2018

BID TAB

AMERICAN FACILITY SERVICES, INC

Item No	Facility	Monthly Cleaning	Monthly Supplies	Total Monthly	Floor Care Per Occurrence	Special Events	Total Annual (Monthly x 12)	Floor Care Annual (Occurrence x 2)	TOTAL CONTRACT
1	City Hall	\$ 3,981.35	\$ 850.00	\$ 4,831.35	\$ 1,900.00		\$ 57,976.20	\$ 3,800.00	\$ 61,776.20
2	Library	\$ 3,487.28	\$ 700.00	\$ 4,187.28	\$ 1,650.00		\$ 50,247.36	\$ 3,300.00	\$ 53,547.36
3	Justice Center	\$ 2,428.32	\$ 350.00	\$ 2,778.32	\$ 1,600.00		\$ 33,339.84	\$ 3,200.00	\$ 36,539.84
4	Fire Administration	\$ 430.53	\$ -	\$ 430.53	\$ 325.00		\$ 5,166.36	\$ 650.00	\$ 5,816.36
5	Public Works Operations	\$ 790.58	\$ 200.00	\$ 990.58	\$ 275.00		\$ 11,886.96	\$ 550.00	\$ 12,436.96
6	Colleyville Center	\$ 472.89	\$ -	\$ 472.89	\$ 250.00		\$ 5,674.68	\$ 500.00	\$ 6,174.68
7	Senior Center	\$ 769.40	\$ 400.00	\$ 1,169.40	\$ 350.00		\$ 14,032.80	\$ 700.00	\$ 14,732.80
Sub Total Bid		\$ 12,360.35	\$ 2,500.00	\$ 14,860.35	\$ 6,350.00				
	Special Event 1					\$ 250.00			\$ 250.00
	Special Event 2					\$ 250.00			\$ 250.00
	Special Event 3					\$ 250.00			\$ 250.00
TOTAL ANNUAL CONTRACT									\$ 191,774.20

	Maximum Points	Awarded Points
Operational Plan	50	50
Price	35	17
Experiences/References	15	15
TOTAL POINTS		82

CONTRACTOR SERVICES AGREEMENT

Janitorial Services

This **CONTRACTOR SERVICES AGREEMENT** ("Agreement") is made as of the Effective Date by and between Oriental Building Services, Inc., hereinafter called "CONTRACTOR", and the **City of Colleyville, Texas**, hereinafter called "CITY".

RECITALS

WHEREAS, CITY desires to engage the services of CONTRACTOR as an independent contractor and not as an employee in accordance with the terms and conditions set forth in this Agreement and further set out in the Scope of Services; and

WHEREAS, CONTRACTOR has expressed a willingness to perform said work and services, hereinafter referred to only as "services", specified in the Contract Documents, and enumerated under Section 1, of this Agreement;

NOW, THEREFORE, for and in consideration of the covenants and promises made one to the other herein, CITY and CONTRACTOR agree as follows:

Section 1. Scope of Services

CONTRACTOR agrees to provide CITY with janitorial services in accordance with the scope of work, terms and conditions set forth in the Contract Documents, including Contractor's Scope of Work attached hereto and incorporated herein as Exhibit A ("Scope of Work").

Section 2. Term of Agreement

The term of this Agreement shall be for a period of twelve (12) months beginning on October 1, 2018, or upon City Council approval, whichever is later, and ending on September 30, 2019 (the "Initial Term"). Thereafter, the CITY and CONTRACTOR may, upon mutual consent, renew this Agreement for four (4) additional one (1) year periods, upon written request of the CONTRACTOR, presented not later than forty-five (45) days prior to the expiration of this Agreement (each a "Renewal Term"). The rates can be adjusted, during each Renewal Term, in a percentage not to exceed the effective change in the consumer price index for the previous twelve (12) months.

Section 3. Contract Documents

- A. This Agreement is a part of the Contract Documents, which include:
- 1) This Agreement, including all exhibits and addenda hereto;
 - 2) CITY'S Specifications and Contract Documents for the Project ("Bid Packet");
 - 3) CITY'S written notice(s) to proceed to the CONTRACTOR;
 - 4) Properly authorized change orders;
 - 5) The CONTRACTOR's Bid Proposal ("Proposal" and/or "Response"); and
 - 6) Any other materials distributed by the CITY that relate to the Project.

Section 4. Contractor Obligations

A. CONTRACTOR shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. Should CITY require additional services not included under this Agreement, CONTRACTOR shall make reasonable effort to provide such additional services at mutually

agreed charges or rates, and within the time schedule prescribed by CITY; and without decreasing the effectiveness of the performance of services required under this Agreement.

B. To the extent reasonably necessary for CONTRACTOR to perform the services under this Agreement, CONTRACTOR shall be authorized to engage the services of any agents, assistants, persons, or corporations that CONTRACTOR may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of CITY. The cost of such personnel and assistance shall be a reimbursable expense to CONTRACTOR only if authorized in writing in advance by CITY.

C. Unless otherwise agreed, CONTRACTOR shall provide and pay for all materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and all water, light, power, fuel, transportation and all other facilities necessary for the execution and completion of the work covered by the Scope of Services. Unless otherwise specified, all materials shall be new and both workmanship and materials shall be of a good quality. CONTRACTOR shall, if required, furnish satisfactory evidence as to the kind and quality of materials. Materials or work described in words that so applied have well known, technical or trade meaning shall be held to refer to such recognized standards.

D. CONTRACTOR shall comply with all laws, ordinances, rules and regulations governing CONTRACTOR's performance of this Agreement.

E. All minor details of the work not specifically mentioned in the Scope of Services or Project Drawings but obviously necessary for the proper completion of the work, such as the proper connection of new work to old, shall be considered as incidental to and a part of the work for which the prices are set forth in this Agreement. CONTRACTOR will not be entitled to any additional compensation therefor unless specifically stated otherwise. Otherwise the term "extra work" as used in this Agreement shall be understood to mean and include all work that may be required by CITY to be done by CONTRACTOR to accomplish any alteration or addition to the work as shown on the Project Drawings. It is agreed that CONTRACTOR shall perform all extra work under the direction of the City's Representative when presented with a written work order signed by the City's Representative, subject, however, to the right of CONTRACTOR to require written confirmation of such extra work order by CITY. Payment for extra work shall be as agreed in the work order.

F. CONTRACTOR agrees to indemnify, defend, and save CITY harmless from all claims growing out of any demands of subcontractors, laborers, workmen, mechanics, materialmen, and suppliers of machinery and parts thereof, equipment, power tools, all supplies incurred in the furtherance of the performance of this Agreement. When CITY requests, CONTRACTOR shall furnish satisfactory evidence that all obligations of the nature hereinabove designated have been paid, discharged or waived.

Section 5. Payment

A. The CITY shall compensate CONTRACTOR, on a monthly basis, for services rendered under this Agreement and in accordance with Exhibit B ("Payment Schedule"), attached hereto and incorporated herein by reference. The total compensation for janitorial services, during any twelve (12) month period, shall not exceed \$134,041.00. CONTRACTOR shall only be compensated for actual services performed under this Agreement in accordance with the bid summary and payment terms set forth in the Bid Specifications and Response. The Parties agree that the CITY may, at its sole discretion, increase or decrease the actual requirement for any term under this Agreement.

B. Payment to the CONTRACTOR shall be monthly based on the CONTRACTOR'S detailed monthly itemized statement for services that shows the names of the CONTRACTOR'S employees, agents, or contractors performing the services, the actual services performed, the rates charged for such service, the quantity and unit prices for all materials used, reimbursable expenses, and the amount due and payable as of

the current statement, in a form reasonably acceptable to the CITY. The CITY shall pay such monthly statements within thirty (30) days after receipt and CITY verification of the services and expenses unless otherwise provided herein.

C. Unless otherwise provided in the Agreement documents, the CONTRACTOR shall be responsible for all expenses related to the services provided pursuant to this Agreement including, but not limited to, travel, materials and supplied.

Section 6. Suspension of Work

A. CITY shall have the right to immediately suspend work by CONTRACTOR if CITY determines in its sole discretion that CONTRACTOR has, or will fail to perform, in accordance with this Agreement. In such event, any payments due to CONTRACTOR shall be suspended until CONTRACTOR has taken satisfactory corrective action.

Section 7. Devotion of Time; Personnel; and Equipment

A. CONTRACTOR shall perform all services as provided for under this Agreement in a proper, efficient, timely, and professional manner in accordance with CITY's requirements.

B. To the extent reasonably necessary for CONTRACTOR to perform the services under this Agreement, CONTRACTOR shall be authorized to engage the services of any agents, assistant, persons, or corporations that CONTRACTOR may deem proper to aid or assist in the performance of their services under this Agreement. The cost of such personnel and assistance shall be borne exclusively by CONTRACTOR.

C. No allowance of any extension of time, for any cause whatever, shall be claimed or made to CONTRACTOR, unless CONTRACTOR shall have made written request upon CITY for such extension within forty-eight (48) hours after the cause for such extension occurred, and unless CITY and CONTRACTOR have agreed in writing upon the allowance of additional time to be made.

D. CONTRACTOR shall furnish the facilities, equipment, materials, supplied and personnel necessary to perform the services required under this Agreement unless otherwise provided herein.

Section 8. Availability of Funds

A. If monies are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, this Agreement shall be canceled and CONTRACTOR may only be reimbursed for the reasonable value of any non-recurring costs incurred but not recoverable. The cost of cancellation may be paid from any appropriation for such purposes.

Section 9. Termination

A. Termination Generally. Either Party may terminate this Agreement by giving thirty (30) days prior written notice to the other Party. CONTRACTOR shall be entitled to compensation for any services completed to the reasonable satisfaction of the CITY in accordance with this Agreement prior to such termination. In the event CONTRACTOR elects to terminate this Agreement in accordance with this section, the CITY shall deduct any out of pocket costs associated with re-bidding the services contained in the Bid Specifications from any money owed to CONTRACTOR at the time notice of termination is received by the CITY. This amount shall include any increase in service cost for the remainder of the Initial Term or Renewal Term as the case may be.

B. Termination by City. The CITY shall further be entitled to immediately terminate this Agreement for any of the following:

- a) Upon notification that CONTRACTOR has filed a voluntary petition in bankruptcy or is seeking similar relief in another forum, that CONTRACTOR is the debtor identified in an involuntary petition in bankruptcy, or if the CITY has reasonable grounds to believe that CONTRACTOR is insolvent and has committed an act of bankruptcy; or
- b) Should any actions by the CONTRCATOR or the CONTRACTOR'S personnel disrupt, in any manner, the CITY'S ability to conduct normal business.

C. The Parties agree that the covenants set forth in Article 11 ("Indemnification") of this Agreement shall remain in full force and effect and shall survive the termination of this Agreement for any reason.

Section 10. Insurance

A. CONTRACTOR shall provide and maintain for the duration of this Agreement, and for the benefit of CITY (naming the CITY and its officers, agents and employees as additional insureds), insurance coverage as set forth in the Insurance Requirements as set out in the Contract Documents. CONTRACTOR shall provide a signed Certificate of Insurance verifying that CONTRACTOR has obtained the required insurance coverage for CITY prior to the execution of this Agreement.

Section 11. Indemnification

INDEMNIFICATION BY CONTRACTOR.

GENERAL. TO THE FULLEST EXTENT PERMITTED BY LAW, CONTRACTOR HEREBY INDEMNIFIES AND HOLDS HARMLESS THE CITY, ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, INVITEES AND REPRESENTATIVES (THE "CITY INDEMNITEES") FROM AND AGAINST ANY AND ALL DAMAGES, LOSSES, COST AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES AND COSTS, INCURRED BY CITY AND/OR CITY INDEMNITEES TO THE EXTENT THEY ARE:

- (1) DUE TO THE VIOLATION OF ANY ORDINANCE, REGULATION, STATUTE, OR OTHER LEGAL REQUIREMENT BY CONTRACTOR OR ANY OF ITS CONSULTANTS, SUB-CONTRACTORS, OR ANY OF THEIR AGENTS AND EMPLOYEES, AS TO THE PERFORMANCE OF THE AGREEMENT;**
- (2) THE RESULT OF ANY NEGLIGENT ACT OR OMISSION OR ANY INTENTIONAL ACT OR OMISSION IN VIOLATION OF CONTRACTOR'S STANDARD OF CARE, BY THE CONTRACTOR, CONSULTANT, A SUB-CONTRACTOR OR ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY THE CONTRACTOR OR ANYONE FOR WHOSE ACTS THE CONTRACTOR MAY BE LIABLE; OR**
- (3) OTHERWISE ARISING OUT OF OR RESULTING FROM NEGLIGENT PERFORMANCE OF THE SERVICES UNDER THIS AGREEMENT OR THE BREACH BY THE CONTRACTOR OF THE AGREEMENT, INCLUDING SUCH CLAIMS, DAMAGES, LOSSES OR EXPENSES THAT ARE ATTRIBUTABLE TO BODILY INJURY SICKNESS, DISEASE OR DEATH, OR TO INJURY TO OR DESTRUCTION OF PROPERTY, INCLUDING LOSS OF USE RESULTING THEREFROM.**

INDEMNIFICATION FOR EMPLOYEE INJURY CLAIMS. WITHOUT LIMITING THE FOREGOING, AND TO THE FULLEST EXTENT PERMITTED BY LAW, CONTRACTOR HEREBY INDEMNIFIES AND HOLDS HARMLESS CITY AND/OR CITY INDEMNITEES FROM AND AGAINST ALL DAMAGES, LOSSES, COSTS AND EXPENSES, INCLUDING BUT NOT LIMITED TO REASONABLE ATTORNEYS' FEES, INCURRED BY CITY AND/OR CITY INDEMNITEES IN CONNECTION WITH ANY ACTION AGAINST CITY AND/OR CITY INDEMNITEES FOR PERSONAL INJURY OF ANY EMPLOYEE OF THE CONTRACTOR OR ANY OF THE CONTRACTOR'S CONSULTANTS, SUB-CONTRACTORS OR ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY THEM, BROUGHT BY SUCH INJURED EMPLOYEE OR THE EMPLOYEE'S WORKERS COMPENSATION INSURANCE CARRIER (HEREINAFTER REFERRED TO AS AN "EMPLOYEE INJURY CLAIM"), EXCEPT TO THE EXTENT CAUSED BY THE NEGLIGENCE OF CITY OR CITY INDEMNITEES. THE INDEMNIFICATION OBLIGATION ASSUMED UNDER THIS PARAGRAPH SHALL NOT BE LIMITED BY A LIMITATION ON THE AMOUNT OR TYPE OF DAMAGES, COMPENSATION OR BENEFITS PAYABLE BY OR FOR THE CONTRACTOR OR ANY OTHER EMPLOYER UNDER WORKER'S COMPENSATION ACTS, DISABILITY BENEFIT ACTS OR OTHER SIMILAR EMPLOYEE BENEFIT ACTS.

IT IS AGREED WITH RESPECT TO ANY LEGAL LIMITATIONS NOW OR HEREAFTER IN EFFECT AND AFFECTING THE VALIDITY OR ENFORCEABILITY OF THE INDEMNIFICATION OBLIGATIONS UNDER THIS AGREEMENT OR THE ADDITIONAL INSURED REQUIREMENTS UNDER THE INSURANCE REQUIRED BY THIS AGREEMENT, SUCH LEGAL LIMITATIONS ARE MADE A PART OF THE CONTRACTUAL OBLIGATIONS AND SHALL OPERATE TO AMEND THE OBLIGATIONS TO THE MINIMUM EXTENT NECESSARY TO BRING THE PROVISION INTO CONFORMITY WITH THE REQUIREMENTS OF SUCH LIMITATIONS, AND AS SO MODIFIED, THE OBLIGATIONS SHALL CONTINUE IN FULL FORCE AND EFFECT. SHOULD ANY PROVISION OR ANY PART OF ANY PROVISION OF THIS AGREEMENT BE HELD INVALID, UNENFORCEABLE OR CONTRARY TO PUBLIC POLICY, LAW, STATUTE OR ORDINANCE, THEN THE REMAINDER OF THE PROVISION, PARAGRAPH, THIS SECTION AND/ OR THIS AGREEMENT SHALL NOT BE AFFECTED THEREBY AND SHALL REMAIN VALID AND FULLY ENFORCEABLE.

THE INDEMNIFICATION OBLIGATIONS CONTAINED IN THIS AGREEMENT SHALL SURVIVE THE COMPLETION OF THE SERVICES PROVIDED PURSUANT TO THIS AGREEMENT AND THE TERMINATION OF THE AGREEMENT FOR A PERIOD OF TWO (2) YEARS. THE INDEMNIFICATION OBLIGATIONS CONTAINED IN THIS AGREEMENT SHALL BE SUPPLEMENTAL TO AND SHALL SUPERSEDE ANY CONFLICTING PROVISIONS CONTAINED IN THE INDEMNITY PROVISIONS CONTAINED IN THE BID SPECIFICATIONS OR CONTRACTOR'S RESPONSE.

Section 12. Assignment

CONTRACTOR shall not assign or sublet this Agreement, or any part thereof, without the prior written consent of CITY.

Section 13. Applicable Laws

CONTRACTOR shall comply with all Federal, State, County and Municipal laws, ordinances, regulations, safety orders, resolutions and building codes relating or applicable to services to be performed under this Agreement. The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Tarrant County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said court

Section 14. Default of Contractor

In the event CONTRACTOR fails to comply or becomes disabled and unable to comply with the provisions of this Agreement as to the quality or character of the service or time of performance, and the failure is not corrected within ten (10) days after written notice by CITY to CONTRACTOR, CITY may, at its sole discretion without prejudice to any other right or remedy:

A. Terminate this Agreement and be relieved of the payment of any further consideration to CONTRACTOR except for all work determined by CITY to be satisfactorily completed prior to termination. Payment for work satisfactorily completed shall be for actual costs, including reasonable salaries and travel expenses of CONTRACTOR to and from meetings called by CITY at which CONTRACTOR is required to attend, but shall not include any loss of profit of CONTRACTOR. In the event, of such termination, CITY may proceed to complete the services in any manner deemed proper by CITY, either by the use of its own forces or by resubletting to others.

B. CITY may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at the expense of CONTRACTOR.

Section 15. Adjustments in Services

No claims for extra services, additional services or changes in the services will be made by CONTRACTOR without a written agreement with CITY prior to the performance of such services.

Section 16. Execution Becomes Effective

This Agreement will be effective upon signing of the Agreement by authorized representatives of CONTRACTOR and CITY.

Section 17. Agreement Amendments

This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. This Agreement may only be modified, amended, supplemented or waived by a written instrument executed by the parties except as may be otherwise provided therein.

Section 18. Severability

In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

Section 19. Independent Contractor

In satisfying the conditions of and providing the services under this Agreement, CONTRACTOR is acting independently, and CITY assumes no responsibility or liabilities to any third party in connection with CONTRACTOR's actions. All services to be performed by CONTRACTOR pursuant to this Agreement shall be in the capacity of an independent contractor and not as an agent or employee of CITY. CONTRACTOR shall supervise the performance of its services and shall be entitled to control the manner and means by which

its services are to be performed, subject to the terms of this Agreement. There is no intended third-party beneficiary to this Agreement.

Section 20. Right-Of-Access

CITY will obtain and/or furnish right-of-access on any project site for CONTRACTOR to perform any required studies, surveys, tests or other necessary investigations in relation to the Scope of Services. CONTRACTOR will take reasonable precautions to minimize damage to the personal or real property in the performance of such surveys, tests, studies and investigations.

Section 21. Notice

Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If to CITY: City Manager
City of Colleyville
100 Main Street
Colleyville, Texas 76034

With copy to: Whitt L. Wyatt
City Attorney
Nichols, Jackson, Dillard, Hager & Smith, L.L.P.
500 North Akard, Suite 1800
Dallas, Texas 75201

If to CONTRACTOR: Oriental Building Services, Inc.
2526 Manana Dr., Suite 208
Dallas, TX 75220

Section 22. Counterparts

This Agreement may be executed by the parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties hereto.

Section 23. Exhibits

The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.

Section 24. Survival of Obligations

Any of the representations and obligations of the parties, as well as any rights and benefits of the parties pertaining to a period of time following the termination of this Agreement shall survive termination.

Section 25. Audits and Records

CONTRACTOR agrees that during the term hereof, CITY and its representatives may, during normal business hours and as often as deemed necessary, inspect, audit, examine and reproduce any and all of CONTRACTOR'S records relating to the services provided pursuant to this Agreement for a period of one year following the date of completion of services as determined by CITY or date of termination if sooner.

Section 27. Conflicts of Interest

CONTRACTOR represents that no official or employee of CITY has any direct or indirect pecuniary interest in this Agreement.

AGREED AND SIGNED this ____ day of _____, 20____.

CITY OF COLLEYVILLE, TEXAS

By: _____
Jerry Ducay, City Manager

ATTEST:

Christine Loven, City Secretary

APPROVED AS TO FORM:

Whitt L. Wyatt City Attorney
(WLW:5.2.18:98932)

AGREED AND SIGNED this _____ day of _____, 20____.

CONTRACTOR

By: _____

Name: _____

Title: _____

APPROVED by resolution _____ this ____ day of _____, 20____.

EXHIBIT A
SCOPE OF WORK

SCOPE OF WORK

The Contractor will provide professional cleaning and other related services to the City of Colleyville according to the specifications. The parameters of the work cover all aspects of janitorial functions in cleaning the building in the designated areas described. The cleaning specifications will be performed during the hours stated in the bid specifications. All details of the Services to be performed will be in accordance with **Exhibit A1** and will take precedence over any content(s) of this "Request for Proposals." Each bidder shall examine the site and conduct such other examinations and investigations as are necessary to become fully aware of all existing or expected conditions and matters that might in any way affect the cost or performances of the Services.

Performance of Services

All Services shall be performed in a manner and at such times so as not to conflict, interrupt, or inconvenience the City, its occupants or visitors.

Payment of Services

Payments shall be made to the contractor in monthly installments. Payments shall be made monthly to cover the previous months work in accordance with the contract documents.

The following costs must be included in the bid for on-site labor costs.

1. Workers Compensation Insurance
2. F.I.C.A. Insurance
3. State and Federal Unemployment Taxes
4. Vacation as accrued (if applicable)
5. Sick Leave Pay (if applicable)

However, it is expressly understood and agreed between Contractor and the City of Colleyville that Contractor will be an independent Contractor and not an agent, servant, employee, or representative of the City of Colleyville in performance of this Contract for Custodial Cleaning and related services. No term of this provision of, or act of the Contractor or City of Colleyville under this Contract shall be construed as changing the status. Since Contractor is an independent Contractor, the City of Colleyville will not be providing the Contractor with any of the City's Employee's benefits, such as Worker's Compensation coverage, nor will City be withdrawing from Contractor's compensation, withholding taxes, social security taxes, employment insurance contributions and/or payroll taxes; and Contractor agrees to make any reports for taxes or otherwise required by state, federal or local law for self-employed person/entity for compliance with the above referenced programs and any and all taxing authorities and agencies.

The City will have no obligation to pay the Contractor a monthly amount which is in excess of the Contractor's bid amount.

Equipment

The Contractor shall provide all necessary equipment required in order to perform the services. Such equipment shall be approved by the City. The Contractor is responsible for maintaining equipment in a safe and operable repair at all times.

Changes in Service

If the City requires additional services or requires modification of those existing services, the monthly contract shall be modified at a rate negotiable between the parties and approved by the City. Such changes in service shall be communicated in writing and the monthly contract will then be modified based on the service alterations. Should such change be made other than at the beginning of a month, the cost of the change shall be prorated based on the number of days remaining in the month. Approval of any and all such modifications being subject to availability of current funds.

Management Fee

The contractor shall provide overall management and supervision of the on-site services. The management fee will cover all on-site management costs.

Materials and Supplies

The Contractor shall purchase, at the lowest possible cost, materials and supplies that will be necessary for the satisfactory cleaning of the facility. All cleaning products shall be compatible with the building materials. Compatibility shall be determined by the manufacturer's recommendations as outlined in the plant operation and maintenance submittals provided by the respective building material supplier.

Billings

No billing will exceed the maximum payment amount referred to in Section 6.1 of the Contract Agreement.

Payment from the City for work performed in accordance with the Contract shall be due fifteen (15) days from receipt of the monthly invoice.

The City may withhold any payment or partial payment otherwise due the Contractor on account of unsatisfactory performance by the Contractor. This amount shall be withheld until such work is corrected.

The acceptance of each monthly payment by the Contractor shall constitute a waiver of all claims, of whatever kind or nature, by the Contractor against the City.

Quality Control

The contractor shall maintain a quality control program which shall include regular inspections and tours with the City representative of all areas of the building covered by this Contract. These inspections shall be documented in writing and include a procedure to verify that identified deficiencies are noted and resolved to the satisfaction of the City.

The Contractor's quality control records shall be available and open for the City's review at all times. Copies of all Quality Control Inspection reports completed by the Contractor shall be provided to the City as completed.

A. Inspection

All work done and materials furnished shall be subject to inspection by the City representatives. At all times the City representatives shall have access to all locations where services are being performed.

Upon request of City representatives, the Contractor shall furnish without charge samples of materials used or to be used in the performance of this Contract for evaluation.

Inspections or other acts or functions performed by the City personnel are recognized as being for the sole purpose of assisting the City in determining that the contractor is complying with the requirements of this Contract. Such activities shall in no manner be construed to relieve the Contractor from determining to its satisfaction that it is in full compliance with this Contract. Work not meeting the requirements of this Contract as determined by City representatives shall be corrected within two (2) days of notification.

B. Access to Sites

Access to the building shall be as directed by the City. Contractor's employees are not to be accompanied in their work areas on the premises by any other person unless said persons are authorized. The Contractor shall be responsible for all persons admitted to the facility by the Contractor, its officers, agents or employees.

The contractor's representative shall accompany a city representative on tours of buildings twice weekly. The purpose of these tours shall be to discuss cleaning improvements, additions, deletions, changes, and deficiencies. The days of the week for the tours shall be negotiated with the successful bidder. The tours shall not occur on Saturday or Sunday.

C. Complaints

Upon any complaint received by the Facility Services Manager regarding the Contractor, the Contractor shall make inspections with the City of Colleyville Facility Services Manager or his appointed representative and furnish a written plan of action as to how and when he proposes to correct any discrepancies.

D. Quality Control Requirements

Contractor shall comply with all quality control requirements contained in the Contract Documents.

E. Familiarization of Facilities

The successful bidder shall allow sufficient time, prior to the commencement of work beginning, to tour facilities with city personnel to become familiar with the facilities. The process may require several hours per day for up to ten days.

Employee Qualifications

The Contractor will assign only qualified, trained, competent and reliable personnel to perform the services. The City shall have the right to request the immediate removal from its premises of any employee of the Contractor or of the Contractor's subcontractors.

The City of Colleyville is committed to maintaining an alcohol-, drug-, firearm-free workplace. Possession, use or being under the influence of alcohol or controlled substances by contractor's employees while in the performance of any service is prohibited. Violation of this requirement shall constitute grounds for cancellation of the purchase order. Contractor's employees shall comply with City of Colleyville's ordinance that prohibits smoking inside or within 25 feet of the entrance to any of the facilities.

Background Investigations

All janitorial personnel shall have criminal background check performed. In addition, all employees working in the Justice Center will be subject to background checks by the Colleyville Police Department and the Federal Bureau of Investigation.

The Contractor shall provide certification that all janitorial personnel assigned to City facilities have had a criminal background check prior to their assignment.

It is a goal of the City of Colleyville to award this contract to a Contractor who can maintain a regular day-to-day staff with little or no turnover.

City of Colleyville recognizes that events beyond the control of the Contractor such as the death, physical or mental incapacity, long-term illness, or the voluntary termination of employment of the on-site supervisor and/or staff will require that the Contractor propose a replacement. In the event that such a replacement is necessary, Contractor agrees that no personnel shall begin work on the project without prior written approval from the City of Colleyville. All replacement personnel will require a background check for both criminal and FBI prior to the beginning of work.

The Contractor agrees that the on-site supervisor assigned to the project shall remain available for the entirety of the project throughout the term of the Bid BLDG 2018-001 as long as that individual is employed by the Contractor and until the project is complete.

If the City of Colleyville determines that the on-site supervisor is unable to perform in accordance with the service requirements, or to communicate effectively, the Contractor shall immediately remove that person.

Proposed replacement personnel shall meet minimum qualifications and have experience comparable to the person(s) being replaced. Replacement personnel shall be provided at no additional cost to the City of Colleyville. The Contractor shall guarantee the replacement's qualifications. The City of Colleyville may reject any replacement if work performance is questionable or unfavorable. The City of Colleyville will be the sole judge of the qualifications of the proposed replacement personnel.

If the City of Colleyville determines that any Contractor personnel performing under Bid BLDG 2018-001 are unable to perform in accordance with the service requirements, or to communicate effectively, or are, in the opinion of the City of Colleyville, otherwise objectionable, the Contractor shall immediately remove that person.

Insurance

See attachment "City of Colleyville Insurance Requirements"

A. Incident Reports

The Contractor shall promptly:

1. Cause to be investigated all incidents and/or accidents and/or claims for damages relating to or arising out of performance of the services as they become known to the Contractor, and shall submit to the City an incident and/or accident report containing all pertinent facts surrounding the incident within twenty-four (24) hours of the occurrence.
2. Prepare any and all reports required by any insurance company or agent as a result of an accident and/or incident which may lead to a claim.

B. Damage Reports

In all instances where the City property and/or equipment are damaged by the Contractor's officers, agents, or employees, or those of the Contractor or of a subcontractor, a full report of the facts, extent of the damage, estimated impact on the Contractor's work schedule and the estimated cost of the damage shall be submitted to the City.

The Contractor shall be fully liable for all damage to City property or equipment caused by the Contractor's officers, employees, or agents or by the officers, employees or agents of the Contractor's subcontractor. The Contractor shall be responsible and liable for the safety, injury, and health of its working personnel while its employees are performing work for the City of Colleyville.

Compliance with Laws

The Contractor shall give all notices and comply with all federal, state and local laws, ordinances, rules, and regulations, and the lawful orders of any public authority bearing on the performances of the Services. If the Contractor observes that any provision of this Contract is at variance with any applicable law, statute, building code, or regulation, the Contractor shall notify the City in writing promptly and the necessary changes shall be accomplished by appropriate written modification of this Contract. If the Contractor performs any work knowing it to be contrary to such laws, ordinances, rules, or regulations, the Contractor shall assume full responsibility and shall bear all costs and liability attributable thereto.

This Agreement and the rights and obligations of the parties hereto shall be interpreted, construed and enforced in accordance with the laws of the State of Texas.

The Contractor warrants and covenants to the City that all Services will be performed in compliance with all applicable federal, state, county, and city health codes and safety codes, rules and ordinances including, but not limited to, the Texas Industrial Safety and Health Act, and the Workers Right to Know Law.

Texas Hazard Communication Act

Contractor shall be responsible for complying with the provisions of the Texas Hazard Communication Act, Texas Health & Safety Code, Section 502.001 *et. Seq.*, including, but not limited to providing notice to employees of the Act and its provisions, conducting at least annual educations and training to employees, developing a work place chemical list, preparing appropriate paperwork and documentation, and all other requirements of the said Act.

Janitorial workers in the city facilities, i.e. the Justice Center, may have occupational exposure to blood borne pathogens, as defined by OSHA Standards. Individuals who perform housekeeping duties, may perform tasks, which constitute occupational exposure.

Safe Practices

Safe practices must be followed in the performance of work. The Contractor must comply with all standards prescribed by the Occupational Safety and Health Administration (OSHA) and the State of Texas, Department of Labor, Division of Labor Standards and Safety. This includes material handling and storage. The Contractor must provide and maintain Material Safety Data Sheets (MSDS) for all chemicals used. The MSDS must be kept in a labeled binder in the janitor's storage area.

Security

The security of the building keys will be maintained according to the policies of the City of Colleyville. Liability for lost keys, re-keying cost, and other related expenses shall be the full responsibility of the Contractor. The Contractor shall not alter any lock or reproduce any key. At the initiation of the contract, keys will be issued to the contractor for all buildings to be cleaned. Thereafter, replacement keys will be provided at a minimum cost of \$8.00 each.

The Contractor shall establish procedures to ensure that all building spaces are secured as required by the City.

Some city facilities have entrance (burglar) alarms installed. The contractor will be supplied with the access codes for these facilities. The contractor will be responsible for distributing and training the cleaning staff in the use of these codes for entering and exiting the building. Any fines associated with the failure by the cleaning staff to properly use these codes will be reimbursed by the contractor to the City.

All employees assigned to this Contract shall:

1. In buildings where required, sign in and out at any time they leave or enter the building and utilize a time clock if so requested by the City.

Subcontracting

The Bidder is specifically advised that any person, firm, or other party to whom it is proposed to award a subcontract under this contract must be acceptable to the City. This approval must be obtained from the City in express written form prior to the work being performed by any subcontractor.

Personnel

1. THERE WILL BE NO SUBCONTRACTING OF CONTRACT CLEANING.
2. The Contractor will provide a daytime contact person at a supervisory/management level. This person will have inspections and conversations with each assigned facility representative monthly minimal or more often if needed.
3. Contract staff will lock and secure all doors before leaving their job site(s).
4. The Contractor shall provide a list of employees (by name) who will work at the City. Beside each name, list their personal auto insurance company if they will be using their autos to transport paper goods, equipment, or other equipment on City property and public streets and/or roadways.

Notices

All notices, demands and other communications under this Agreement shall be in writing and hand delivered or mailed to the other party by certified or registered mail, properly addressed and postage prepaid:

1. If to Contractor, to: The address on the bid document unless otherwise notified.
2. If to the City, to: City of Colleyville
100 Main Street
Colleyville, Texas 76034
Attention: Jaime Gutierrez, Facilities Services Manager
3. Or to any other address which may be given by either party to the other in the manner provided for herein above.

Interpretations

All questions about the meaning or intent of the Bid Documents shall be submitted to the City of Colleyville in writing. Interpretations, clarifications or supplemental instructions will be issued by Addenda, mailed or delivered to all parties recorded as having received the Bid Documents. Only questions answered by formal written Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

Obligations of the Contractor

The Contractor shall bear all costs, expenses, and liability that may result from any labor related claims, grievances, or

litigation.

Labor Claims

The Contractor shall bear all costs and expenses that may result from labor related claims and disputes.

Attorney Fees

Should it be necessary for either party to this agreement to consult an attorney to initiate legal proceedings to enforce the terms of this Contract, or to recover damages for a breach of the Agreement, the prevailing party shall be entitled to recover from the other party all of its costs and attorney's fees incurred.

EXHIBIT A1
SPECIFICATION FOR CLEANING AND
RELATED SERVICES IN ALL BUILDINGS

OCCUPIED AREAS

Services Performed Daily

- Empty, clean, and damp dust all waste, and recycle receptacles and remove all waste and rubbish from the premises daily; wash receptacles as necessary. Remove trash liners as needed to prevent odors, spills or any offensive appearance.
- Empty and damp wipe all external ashtrays; screen sand all urns nightly and supply or replace sand as necessary and applicable.
- Dust and wipe clean with damp or treated cloth all office furniture, files, fixtures, paneling, window sills, and other horizontal surfaces.
- Damp wipe and polish all glass furniture tops daily.
- Remove all finger marks, smudges and food spills from all vertical surfaces, including doors, frames, around light switches, private entrance glass, walls and partitions.
- Clean all water coolers and polish to a shine.
- Dust tops of picture frames, wall hangings and other wall accessories.
- Remove all lint, physical dirt and spots from fabric, vinyl upholstered chairs, and couches, etc.
- Do not move items on desks while cleaning. Do not unplug computers, typewriters, copy machines, or other electrical equipment. **Do not unplug, turn off or turn on any of the above equipment.**
- **Discard only the contents in the waste containers.** No other items are to be thrown away without express instructions of the building occupants or are marked **"TRASH"**.
- Occupant doors found locked upon arrival are to be locked after the area has been cleaned.
- At no time is the Contractor to assist entry of anyone other than the Contractor's employees into the building.
- Lights are to be turned off upon completion of cleaning unless the work space is occupied.
- Spot wash all glass, including partitions, doors, and inside of interior glass windows, interior and exterior of entrance glass and adjoining windows.
- Organize, arrange lobby furniture to provide uniform appearance including magazines and miscellaneous items on coffee tables.
- Clean all breakroom counters, trash receptacle covers, tables, chairs and wash table tops.
- In breakrooms, clean sinks daily and polish dry. Wipe down counter tops and splash boards. Fill paper towel dispensers daily.
- Clean microwave ovens, removing interior and exterior spills and food residue.
- Clean aluminum can recycling containers. Wipe up any spills on outside of containers.
- Clean glass in vending machines. Wipe front of ice machines and polish stainless steel bin lids with a clean cloth. Do not use stainless steel polish on ice machines.

- Wipe fronts and doors of cabinets in break areas.
- Sweep exterior entrances to the building.

Services Performed Quarterly

- Dust/clean all heating and air conditioning vents and louvers.
- Clean light fixture diffusers to remove dust and prevent cobwebs.
- Refrigerators: Clean inside and out and defrost if necessary.

RESTROOMS

Services Performed Daily

- Mop all hard surface floors with an approved disinfectant detergent solution.
- Clean all mirrors, chrome and stainless steel. Polish to a shine.
- Wash and disinfect all wash basins, urinals, toilet bowls to remove stains and clean the underside of the rims on urinals and bowls including flush holes. All urinals shall be fitted with a disposable screen containing a scented block. The scented block will be replaced when dissolved.
- Wash both sides of toilet seats with a disinfectant detergent solution and wipe dry.
- Damp wipe with a disinfectant, all partitions, tile walls, and outside surfaces of all dispensers, including soap dishes and receptacles, to remove stains, streaks, watermarks and soil. Polish to a shine.
- Empty and sanitize all receptacles and sanitary napkin disposals, thoroughly clean and wash with disinfectant at least once a week, replace liners.
- Fill toilet tissue, soap, towel, seat covers, and sanitary napkin dispensers. Test for proper operation. Maintain a supply of these supplies in the janitorial closet that will fill all dispensers.
- Clean flushometers, piping, toilet seat hinges, and other metal. Polish to a shine.
- Clean brass floor drain covers to a shine.
- Wipe down shower walls, floors, curtains and fixtures with disinfectant solution. Remove soap and mineral deposits.
- Clean rest room entrance doors. Remove hand soil and smudges.

Services Performed Weekly

- Dust all locker tops, partition tops, dispenser tops and other horizontal surfaces.

Services Performed Monthly

- Vacuum all louvers, ventilating grills, vents, and light fixtures to remove dust and prevent cobwebs.
- Dust mini blinds and window sills.
- Wash all walls, partitions, tile, light fixtures and enamel surfaces from ceiling to floor.

PUBLIC AREAS

Walls/Ceiling

Service performed as necessary:

- Dust
- Spot clean
- Wash thoroughly

Services performed weekly:

- Remove all cobwebs, floor to ceiling.

Services performed monthly:

- Dust all wall surfaces, floor to ceiling.

Glass/Doors

Services performed daily:

- Spot clean glass entrance doors and adjacent glass panels daily, inside and out.
- Dust, wash, and polish to remove smudges on wood and metal doors including frames and jambs
- Twice yearly (July and January) completely clean all windows (interior side)

General and Miscellaneous

- Sweep and/or shake out entrance mats **daily**, clean by extraction method **quarterly**.

EXTERIOR

Services Performed Daily

- Sweep the exterior concrete sidewalks covered by the building overhang. Remove any cob webs, bug nests, dead insects, etc. from exterior windows, window frames and ceilings of overhangs.
- Empty, reline and wipe exterior of all trash receptacles under building overhangs or within ten (10) feet of entrance.

Services Performed Weekly

- Wash the concrete sidewalk covered by the building overhang. Remove chewing gum.

FLOOR MAINTENANCE

Services Performed Daily

- Vacuum carpeted areas, including stairs.
- Dust mop (treated) or sweep all tile floors including stairs.
- Damp mop all tile flooring (rest rooms with disinfectant solution).
- Spot clean small carpet spills and stains.
- Dust mop/sweep all concrete flooring. Spot mop spillage.

Services Performed Weekly

- Damp mop all concrete flooring.

Services Performed Monthly

- Extraction clean as needed, to meet proper appearance levels. Carpet should be free of dust, soil and stains.

Services Performed every 6 months

- Shampoo all carpeted areas
- Strip wax and apply new coat of wax and buff linoleum tiled areas

COMPUTERS AND ELECTRONICS

Computers and electronic equipment will not be cleaned by the contractor.

HOURS FOR CLEANING

All hours available for cleaning the facilities are addressed in the individual specifications for each building. Unless

otherwise noted, the facilities are closed and will not require cleaning on the following holidays: New Years' Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Thanksgiving Friday, Christmas Eve, Christmas Day.

AFTER HOURS EMERGENCIES

The contractor shall provide an hourly rate for emergency cleaning needs for items such as spills, etc. on the Quotation Form.

**JANITORIAL BID 1
CITY HALL
100 MAIN STREET
APPROXIMATELY 29,585 SQUARE FEET**

GENERAL

Hours for Cleaning

All office areas of the building shall be cleaned daily, before 8:00 a.m., Monday through Friday. These areas include the first, second and third floor areas and meeting rooms as well as rest rooms. A daytime person will be on duty between the hours of 6:00 a.m. until 2:30 p.m. In addition, an evening person will be available for City Council meetings from 7:30 p.m. until 8:30 p.m. City Council meetings are generally held the first and third Tuesday of each month.

Daytime Cleaning

One cleaning person will be available for rest room and other cleaning maintenance on a daily basis, Monday through Friday, from 6:00 a.m. through 2:30 p.m.

Daytime cleaning shall include cleaning and stocking all rest rooms with paper supplies and hand soap.

The City Council Chamber shall be vacuumed and cleaned daily. Due to varying meeting schedules, the daytime person will be required to have a flexible schedule in order to clean this area. The City Council Desk shall be kept free of stains and spills. Under no circumstances shall any paperwork or other material be removed from the City Council Desk.

In the event of rain, snow or ice, the daytime cleaning person will display signage at the lobby entrances that cautions persons entering the building of the presence of wet floor.

SERVICES PERFORMED DAILY

Restrooms

- Rest rooms will be cleaned daily, beginning at 6:30 a.m. and again at 12:30 p.m. Restock paper towels and tissue at this time.
- Mop all hard surface floors with an approved disinfectant detergent solution prior to building opening.
- Clean all mirrors, chrome and stainless steel. Polish to a shine.
- Wash and disinfect all wash basins, urinals, toilet bowls to remove stains and clean the underside of the rims on urinals and bowls including flush holes.
- Wash both sides of toilet seats with a disinfectant detergent solution and wipe dry.
- Damp wipe with a disinfectant, all partitions, tile walls, and outside surfaces of all dispensers, including soap dishes and receptacles, to remove stains, streaks, watermarks and soil. Polish to a shine.
- Empty and sanitize all receptacles and sanitary napkin disposals, thoroughly clean and wash with disinfectant at least once a week, replace liners.
- Fill toilet tissue, soap, towel, seat covers, and sanitary napkin dispensers. Test for proper operation.
- Clean flushometers, piping, toilet seat hinges, and other metal. Polish to a shine.
- Clean brass floor drain covers to a shine.
- Clean rest room entrance doors. Remove hand soil and smudges.
- Wipe counters, chrome fixtures, drinking fountains, towel dispensers and sinks free of stains, dirt and debris. Do not use stainless steel polish on water drinking fountains.
- Empty trash containers in rest rooms.

Elevator

- Mop elevator floor. Wet wipe walls to remove smudges, finger prints and other materials. Remove tape and other debris from wall surfaces.
- Polish stainless steel panels and interior doors with stainless steel polish daily.

ADDITIONAL DUTIES OF DAYTIME CLEANING PERSON

City Manager's Break Room

- Clean sink, wipe counter top, and clean coffee maker.

City Manager's Conference Room

- Wipe coffee bar top, credenza top, conference table top and desk top.
- Brush chairs to remove lint, crumbs, etc.
- Dust TV.
- Arrange chairs around table.

Council Chamber and Executive Conference Room

- Wipe coffee bar top, credenza top, conference table top and desk top.
- Brush chairs to remove lint, crumbs, etc.
- Dust TV.
- Arrange chairs around table.

After Each Meeting

- Wipe tables, coffee serving area, coffee maker, counter tops, and media table. Clean rest room.
- Empty trash and vacuum carpet.
- Brush out chairs in the Council Chambers Conference Room, remove lint, crumbs, etc. Empty trash containers.
- Dispose of disposable cups.
- Arrange chairs around table.

COUNCIL MEETINGS

Executive Conference Room

- Remove ice pitchers and cups and wash all after the conclusion of the council work session meeting.
- Remove food etc. and place in refrigerator located in City Secretary's break room.
- Remove and rinse all dirty dishes, silverware etc. and place in dishwasher.

Additional Duties of daytime cleaning person

- Clean all brass hand rails once a day. Polish to a shine.
- Clean all exterior furniture including balconies.

**JANITORIAL BID 2
COLLEYVILLE LIBRARY
110 MAIN STREET
APPROXIMATELY 22,543 SQUARE FEET**

GENERAL

Hours for Cleaning

All office areas of the building shall be cleaned daily, before 8:00 a.m., Monday through Friday. These areas include the first and second floor areas and meeting rooms as well as rest rooms. A daytime person will be on duty between the hours of 6:00 a.m. until 2:30 p.m.

Daytime Cleaning

One cleaning person will be available for rest room and other cleaning maintenance on a daily basis, Monday through Friday, from 6:00 a.m. through 2:30 p.m.

Daytime cleaning shall include cleaning and stocking all rest rooms with paper supplies and hand soap.

In the event of rain, snow or ice, the daytime cleaning person will display signage at the lobby entrances that cautions persons entering the building of the presence of wet floor.

SERVICES PERFORMED DAILY

Restrooms

- Rest rooms will be cleaned daily, beginning at 6:30 a.m. and again at 12:30 p.m. Restock paper towels and tissue at this time.
- Mop all hard surface floors with an approved disinfectant detergent solution prior to building opening.
- Clean all mirrors, chrome and stainless steel. Polish to a shine.
- Wash and disinfect all wash basins, urinals, toilet bowls to remove stains and clean the underside of the rims on urinals and bowls including flush holes.
- Wash both sides of toilet seats with a disinfectant detergent solution and wipe dry.
- Damp wipe with a disinfectant, all partitions, tile walls, and outside surfaces of all dispensers, including soap dishes and receptacles, to remove stains, streaks, watermarks and soil. Polish to a shine.
- Empty and sanitize all receptacles and sanitary napkin disposals, thoroughly clean and wash with disinfectant at least once a week, replace liners.
- Fill toilet tissue, soap, towel, seat covers, and sanitary napkin dispensers. Test for proper operation.
- Clean flushometers, piping, toilet seat hinges, and other metal. Polish to a shine.
- Clean brass floor drain covers to a shine.
- Clean rest room entrance doors. Remove hand soil and smudges.
- Wipe counters, chrome fixtures, drinking fountains, towel dispensers and sinks free of stains, dirt and debris. Do not use stainless steel polish on water drinking fountains.
- Empty trash containers in rest rooms.

Elevator

- Mop elevator floor. Wet wipe walls to remove smudges, finger prints and other materials. Remove tape and other debris from wall surfaces.
- Polish stainless steel panels and interior doors with stainless steel polish daily.

ADDITIONAL DUTIES OF DAYTIME CLEANING PERSON

- Clean brass hand rails twice daily. Polish to a shine.
- Clean all exterior furniture including balconies.

**JANITORIAL BID 3
JUSTICE CENTER
521 RIVERWALK DRIVE
APPROXIMATELY 31,293 SQUARE FEET**

GENERAL

Hours for Cleaning

All office areas of the building shall be cleaned daily, Monday through Friday. These areas include meeting rooms as well as rest rooms. A daytime person will be on duty between the hours of 8:00 a.m. until 4:00 p.m.

Daytime Cleaning

One cleaning person will be available for rest room and other cleaning maintenance on a daily basis, Monday through Friday, from 8:00 a.m. through 4:00 p.m.

Daytime cleaning shall include cleaning and stocking all rest rooms with paper supplies and hand soap.

In the event of rain, snow or ice, the daytime cleaning person will display signage at the lobby entrances that cautions persons entering the building of the presence of wet floor.

SERVICES PERFORMED DAILY

Restrooms

- Rest rooms will be cleaned daily, beginning at 10:00 a.m. and again at 2:00 p.m. Restock paper towels and tissue at this time.
- Mop all hard surface floors with an approved disinfectant detergent solution prior to building opening.
- Clean all mirrors, chrome and stainless steel. Polish to a shine.
- Wash and disinfect all wash basins, urinals, toilet bowls to remove stains and clean the underside of the rims on urinals and bowls including flush holes.
- Wash both sides of toilet seats with a disinfectant detergent solution and wipe dry.
- Damp wipe with a disinfectant, all partitions, tile walls, and outside surfaces of all dispensers, including soap dishes and receptacles, to remove stains, streaks, watermarks and soil. Polish to a shine.
- Empty and sanitize all receptacles and sanitary napkin disposals, thoroughly clean and wash with disinfectant at least once a week, replace liners.
- Fill toilet tissue, soap, towel, seat covers, and sanitary napkin dispensers. Test for proper operation.
- Clean flushometers, piping, toilet seat hinges, and other metal. Polish to a shine.
- Clean brass floor drain covers to a shine.
- Clean rest room entrance doors. Remove hand soil and smudges.
- Wipe counters, chrome fixtures, drinking fountains, towel dispensers and sinks free of stains, dirt and debris. Do not use stainless steel polish on water drinking fountains.
- Empty trash containers in rest rooms.
- Spot clean mirrors in rest rooms.
- Tour the building major corridors and elevator lobbies and remove any loose paper or trash on the floor.

Note: Patrol Offices cannot be cleaned during shift changes due to disruption to briefings.

Janitorial Bid 4
Fire Administration
Colleyville Blvd
Approximately 12,172 sq. feet

GENERAL

Hours for Cleaning

All cleaning shall be done 4 hours (8:00 a.m. until 12:00 p.m.) on Friday.

Daytime Cleaning

One cleaning person will be available 4 hours one day per week.

SERVICES PERFORMED DAILY

Restrooms

- Restrooms will be cleaned daily and restock with paper supplies and soap
- Mop all hard surface floors with an approved disinfectant detergent solution prior to building opening
- Clean all mirrors, chrome, and stainless steel and polish to a shine
- Wash and disinfect all wash basins, urinals, toilet bowls to remove stains and clean the underside of the rims on urinals and bowls including flush holes
- Wash both sides of toilet seats with a disinfectant detergent solution and wipe dry
- Damp wipe with a disinfectant, all partitions, tile walls, and outside surfaces of all dispensers, including soap dishes and receptacles, to remove stains, streaks, watermarks and soil and polish to a shine
- Empty and sanitize all receptacles and sanitary napkin disposals, thoroughly clean and wash with disinfectant at least once a week, replace liners
- Fill toilet tissue, soap, towel, seat covers, and sanitary napkin dispensers and test for proper operation
- Clean flushometers, piping, toilet seat hinges, and other meta and polish to a shine
- Clean brass floor drain covers to a shine
- Clean rest room entrance doors and door knobs removing hand soil and smudges
- Wipe counters, chrome fixtures, drinking fountains, towel dispensers and sinks free of stains, dirt and debris. Do not use stainless steel polish on water drinking fountains
- Empty trash containers in rest rooms

Interior Common Areas – Corridors and Entrance Lobby

- Vacuum all carpeting, including mats, if applicable
- Empty all trash cans and dispose of in dumpster, replace liners and spot clean trash cans
- Sweep, mop and disinfect hard surfaced floors
- Vacuum or sweep, mop and disinfect stairways and clean handrails
- Clean and disinfect doorknobs and water fountains
- Clean entry doors interior glass windows and spot clean all interior glass windows

Common Office Areas – Admin Entry Desk, Offices

- Vacuum all carpeting, including mats, if applicable
- Sweep, mop and disinfect hard surfaced floors
- Empty all trash cans and dispose of in dumpster, replace liners and spot clean trash cans
- Wipe down tables and counters
- Clean and disinfect doorknobs and water fountains

- Clean entry doors interior glass windows and spot clean all interior glass windows

Break Room/Kitchen

- Vacuum all carpeting, including mats, if applicable
- Sweep, mop and disinfect hard surfaced floors
- Empty all trash cans and dispose of in dumpster, replace liners and spot clean trash cans
- Clean tables, counter tops and sink/(s)
- Clean and disinfect doorknobs

Additional Items

- Spot cleaning
- Check and report on any maintenance issues (i.e. low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary and have proper MSDS Book

Monthly Cleaning Projects

Restrooms

- Scrub all hard surfaces and flooring
- Clean walls and light switches, as needed
- Perform high dusting, brush and clean air vents

Janitorial Bid 5
Public Works Building
1601 Hall Johnson Road
Approximately 8,720 sq. feet

GENERAL

Hours for Cleaning

All office areas of the building shall be cleaned daily, (4:30 p.m. until 7:00 p.m.), Monday through Friday. These areas include the first, and second floor areas as well as rest rooms.

Daytime Cleaning

One cleaning person will be available for rest room and other cleaning maintenance five days per week for 12.5 hours per week.

Daytime cleaning shall include cleaning and stocking all rest rooms with paper supplies and hand soap.

SERVICES PERFORMED DAILY

Restrooms

- Restrooms will be cleaned daily and restock with paper supplies and soap
- Mop all hard surface floors with an approved disinfectant detergent solution prior to building opening
- Clean all mirrors, chrome, and stainless steel and polish to a shine
- Wash and disinfect all wash basins, urinals, toilet bowls to remove stains and clean the underside of the rims on urinals and bowls including flush holes
- Wash both sides of toilet seats with a disinfectant detergent solution and wipe dry
- Wash and disinfect all showers, shower walls, shower fixtures, and basins
- Damp wipe with a disinfectant, all partitions, tile walls, and outside surfaces of all dispensers, including soap dishes and receptacles, to remove stains, streaks, watermarks and soil and polish to a shine
- Empty and sanitize all receptacles and sanitary napkin disposals, thoroughly clean and wash with disinfectant at least once a week, replace liners
- Fill toilet tissue, soap, towel, seat covers, and sanitary napkin dispensers and test for proper operation
- Clean flushometers, piping, toilet seat hinges, and other meta and polish to a shine
- Clean brass floor drain covers to a shine
- Clean rest room entrance doors and door knobs removing hand soil and smudges
- Wipe counters, chrome fixtures, drinking fountains, towel dispensers and sinks free of stains, dirt and debris. Do not use stainless steel polish on water drinking fountains
- Empty trash containers in rest rooms

Interior Common Areas – Corridors, Entrance and Stairs

- Vacuum all carpeting, including mats, if applicable
- Empty all trash cans and dispose of in dumpster, replace liners and spot clean trash cans
- Sweep, mop and disinfect hard surfaced floors
- Vacuum or sweep, mop and disinfect stairways and clean handrails
- Clean and disinfect doorknobs and water fountains
- Clean entry doors interior glass windows and spot clean all interior glass windows

Common Office Areas – Admin Entry Desk, Offices (All Levels), and Training Room

- Vacuum all carpeting, including mats, if applicable

- Sweep, mop and disinfect hard surfaced floors
- Empty all trash cans and dispose of in dumpster, replace liners and spot clean trash cans
- Wipe down tables and counters
- Clean and disinfect doorknobs and water fountains
- Clean entry doors interior glass windows and spot clean all interior glass windows

Break Room/Kitchen

- Vacuum all carpeting, including mats, if applicable
- Sweep, mop and disinfect hard surfaced floors
- Empty all trash cans and dispose of in dumpster, replace liners and spot clean trash cans
- Clean and disinfect tables, counter tops, and sink/(s)
- Clean microwave ovens, interior and exterior
- Clean stovetop
- Clean and disinfect doorknobs

Additional Items

- Spot cleaning
- Check and report on any maintenance issues (i.e. low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary and have proper MSDS Book

Monthly Cleaning Projects

Restrooms/Break Room/Kitchen

- Scrub all hard surfaces and flooring
- Clean walls and light switches, as needed
- Perform high dusting, brush and clean air vents
- Clean exterior and interior of refrigerators

Janitorial Bid 6
Colleyville Center
5301 Riverwalk Drive
Approximately 11,059 sq. feet

GENERAL

Hours for Cleaning

A daytime person will be on duty for 4 hours one day per week between the hours of 8:00 a.m. until 12:00 p.m.

Daytime Cleaning

One cleaning person will be available for a deep cleaning and detail of the facility one day per week on Friday morning.

SERVICES PERFORMED WEEKLY

Restrooms

- Restrooms will be cleaned daily and restock with paper supplies and soap
- Mop all hard surface floors with an approved disinfectant detergent solution prior to building opening
- Clean all mirrors, chrome, and stainless steel and polish to a shine
- Wash and disinfect all wash basins, urinals, toilet bowls to remove stains and clean the underside of the rims on urinals and bowls including flush holes
- Wash both sides of toilet seats with a disinfectant detergent solution and wipe dry
- Damp wipe with a disinfectant, all partitions, tile walls, and outside surfaces of all dispensers, including soap dishes and receptacles, to remove stains, streaks, watermarks and soil and polish to a shine
- Empty and sanitize all receptacles and sanitary napkin disposals, thoroughly clean and wash with disinfectant at least once a week, replace liners
- Fill toilet tissue, soap, towel, seat covers, and sanitary napkin dispensers and test for proper operation
- Clean flushometers, piping, toilet seat hinges, and other meta and polish to a shine
- Clean brass floor drain covers to a shine
- Clean rest room entrance doors and door knobs removing hand soil and smudges
- Wipe counters, chrome fixtures, drinking fountains, towel dispensers and sinks free of stains, dirt and debris. Do not use stainless steel polish on water drinking fountains
- Empty trash containers in rest rooms

Kitchen

- Vacuum all carpeting, including mats, if applicable
- Sweep, mop and disinfect hard surfaced floors
- Empty all trash cans and dispose of in dumpster, replace liners and spot clean trash cans
- Clean and disinfect tables, counter tops, and sink/(s)
- Clean microwave ovens, interior and exterior
- Clean stovetop
- Clean and disinfect doorknobs

Janitorial Bid 7
Senior Center
Glade Road
Approximately 9,667 sq. feet

GENERAL

Hours for Cleaning

The building shall be cleaned three (3) days per week, Monday, Wednesday, and Friday. A daytime person will be on duty four (4) hours each day between the hours of 3:00 pm and 7:00 pm.

Daytime Cleaning

One cleaning person will be available for rest room and other cleaning maintenance three (3) days per week, Monday, Wednesday, and Friday. A daytime person will be on duty four (4) hours each day between the hours of 3:00 pm and 7:00 pm.

Daytime cleaning shall include cleaning and stocking all rest rooms with paper supplies and hand soap.

In the event of rain, snow or ice, the daytime cleaning person will display signage at the lobby entrances that cautions persons entering the building of the presence of wet floor.

SERVICES PERFORMED DAILY

Restrooms

- Restrooms will be cleaned daily and restock with paper supplies and soap
- Mop all hard surface floors with an approved disinfectant detergent solution prior to building opening
- Clean all mirrors, chrome, and stainless steel and polish to a shine
- Wash and disinfect all wash basins, urinals, toilet bowls to remove stains and clean the underside of the rims on urinals and bowls including flush holes
- Wash both sides of toilet seats with a disinfectant detergent solution and wipe dry
- Damp wipe with a disinfectant, all partitions, tile walls, and outside surfaces of all dispensers, including soap dishes and receptacles, to remove stains, streaks, watermarks and soil and polish to a shine
- Empty and sanitize all receptacles and sanitary napkin disposals, thoroughly clean and wash with disinfectant at least once a week, replace liners
- Fill toilet tissue, soap, towel, seat covers, and sanitary napkin dispensers and test for proper operation
- Clean flushometers, piping, toilet seat hinges, and other metal and polish to a shine
- Clean brass floor drain covers to a shine
- Clean rest room entrance doors and door knobs removing hand soil and smudges
- Wipe counters, chrome fixtures, drinking fountains, towel dispensers and sinks free of stains, dirt and debris. Do not use stainless steel polish on water drinking fountains
- Empty trash containers in rest rooms

GENERAL CONDITIONS

PRODUCT AND EQUIPMENT ACCEPTABILITY SUPPLIES AND MATERIALS

The Contractor shall furnish all supplies, materials and equipment necessary for the performance of the work in this Contract.

Supplies and materials shall be of high quality and acceptable to the City. Within five (5) days of notification by the City of its intent to award this Contract, the Contractor shall submit to the City's representative a list giving the names of the manufacturers, the brand name of the product, and the intended use of each of the materials that the Contractor proposes to use in the performance of the work, and shall not use any material which the City determines unsuitable for the purpose or harmful to the surfaces to which it is applied or to any other part of the building, its contents, or equipment. Where in the specifications products are referred to as "or equal", the City representative shall determine the equality of said products. Contractor shall be responsible for replenishing supplies in all dispensers. City will provide dispensers such as paper towel dispensers, soap dispensers, tissue dispensers, and toilet seat cover dispensers. Contractor will furnish plastic trash bags used in collecting trash, plastic bag liners for trash cans, paper towels, toilet tissue, bar soap, liquid hand soap, tampons and sanitary napkins in pay dispensing machines, equipment, materials, and supplies. The Contractor shall provide sufficient additional quantities of materials such as paper towels, toilet tissue, soap, and other materials to buildings that are open on twenty-four hour operations or weekends to sustain operation. Such materials will be secured and a building representative will be responsible for the allocation of such materials.

The Contractor shall furnish a sample of any product that is identified by the City Representative to be tested. The test will be conducted by the Facility Services Manager and a report giving the results of the test will be given to the Contractor. However, if the Facility Services Manager is unable to conduct the required test, the City will arrange with an independent testing laboratory for such test at the City's expense. Results of the test will be submitted to the City's representative for approval prior to use.

Successful Contractor must provide the Facility Services Manager with a list of the materials that will be provided on site. This information is to be furnished to the City within fourteen (14) days of notification of award. Material Safety Data Sheets shall be kept in all areas where materials and supplies are stored and such sheets shall be kept up-to-date. MSDS sheets shall be readable, not smudged or blurred. All OSHA requirements regarding MSDS information and the Workers Right to Know Law is to be strictly adhered to by Contractor.

It is the intent of the City of Colleyville to purchase goods, services, and equipment having the least adverse environmental impact within the constraints of statutory purchasing requirements, departmental needs, availability, and sound economic considerations. City of Colleyville encourages suggested changes and environmental enhancements for possible inclusion in future revisions of this specification.

EQUIPMENT

All necessary cleaning equipment, including commercial type power driven floor scrubber, shampoo, waxing, and polishing machines, vacuum cleaners, and all necessary vehicles required for the performance of the work in this Contract shall be provided by the Contractor.

EQUIPMENT AND MATERIAL STORAGE

A janitorial closet is available for storage of materials and equipment in the majority of buildings. The contractor should keep sufficient toilet tissue, paper towels and hand soap in these closets to provide for three days of service. The closets will remain unlocked in order to allow building staff to access the materials and resupply restrooms during periods when the custodian is not in the building.

MANDATORY MAJOR EQUIPMENT NEEDS

The following major equipment is needed at all buildings and must remain in the buildings. This equipment may be used by the City of Colleyville personnel for emergency clean-up during the day.

Commercial upright vacuum cleaner with beater bar.

MANDATORY MINOR EQUIPMENT NEEDS

The following minor equipment is also required in all buildings and must be kept in buildings at all times. This equipment may be used by the City of Colleyville personnel for emergency clean-up during daily operations.

- Johnny mop
- Toy Broom
- Push Broom
- Dust Mop
- Mop Bucket
- Mop Wringer
- Dust Pan
- Cotton Mop
- Kitchen Broom
- Putty Knife
- Feather Duster
- Wet-Floor Signs

Where particular types of equipment are specified, the following types of equipment shall be used:

- Mop, wet, 24 oz. cotton head, with a 54" handle
- Johnny Mop, 12" plastic handle, synthetic mop head
- Broom, toy, #1 corn straw, 2 sew, 36" overall length
- Broom, push, 25" wide x 2-1/4" x 3", 60% horse hair, 40% plastic bristles
- Broom, kitchen, upright, #1 straw
- Dust Pan, metal, 12" width
- Mop Bucket, plastic, 3" casters, 35-38 quart
- Mop Wringer, downward pressure type with all gear moving parts concealed
- Knife, putty, 1" wide blade, plastic handle
- Feather Duster, Ostrich feathers with 12" handle
- Wet Floor Signs, plastic cones or signs, self-supporting
- Vacuum Cleaner

In addition to the above materials, the following supplies will be required:

- Furniture Polish, Shine-UP, 15 oz. aerosol can or equal
- Polish, metal, 16 oz. Misty or equal
- Floor Wax, Johnson's or equal
- Floor Stripper, Johnson's or equal
- Floor Sealer, Johnson's or equal

- Bags, Polyethylene, 24 x 33 x .0015 mil or match existing
- Bags, Polyethylene, 40 x 48 x .003 mil or match existing
- Pads, stripper, 3m or equal
- Pads, buffing, 3m or equal
- Pads, polishing, 3M or equal
- Scouring Pad, 6" x 9" nylon, 3M #96 or equal
- Pad Holder, 6" x 9" 3M Doodle Bug #6472 or equal
- Steel Wool, #0 fine
- Sprayer, bottle only, 16 oz.
- Pump for above sprayer, spring lever action
- Glove, rubber, general purpose
- Toilet Tissue, type-2 ply, perforated, 96 rolls per case or match existing
- Toilet Seat Covers, 5000/cs Shieldor
- Towels, bleached or unbleached, multi-fold Towels, bleached or unbleached, roll, 7" or match existing
- Spot Remover, Misty or equal
- Glass Cleaner, ammoniated
- Wood Furniture Treatment, Gillespie lemon oil or equal
- Host Carpet Dry Cleaning Compound
- Hospital grade disinfectant, (must kill major air and blood pathogens)

Note: This is only a partial list and does not constitute all of the materials that will be required by the Contractor for maintenance

QUALITY CONTROL REQUIREMENTS

Services performed under this Contract shall be subject to regular inspections by the City of Colleyville's representatives. This section outlines acceptable standards.

FLOOR CLEANING

For all operations where furniture and equipment must be moved, chairs wastepaper baskets, or other similar items shall not be stacked on desks, tables, or windowsills. Upon completion of work, all furniture and equipment shall be returned to its original position.

Baseboards, walls, doors, stair risers, furniture, and equipment shall not be splashed, disfigured, or damaged during cleaning.

All base moldings of freestanding partitions shall be put back in place if dislodged during floor maintenance.

Proper precautions shall be taken to advise building occupants of wet and/or slippery floor conditions. This applies during inclement weather as well as during cleaning operations in those buildings where daytime cleaning personnel are on duty. All waxed surfaces must be maintained so as to provide safe anti-slip walking conditions.

Sweeping

Floor shall be swept clean, free of dirt streaks and no dirt shall be left in corners, behind doors, on stair treads, or under furniture or equipment. Likewise, exterior entrances shall be swept clean of all dirt and trash. To sweep resilient tile, terrazzo or sealed concrete floors, traced dust mops shall be used and the sweeping operations must

be performed in a manner that no dust is raised. Straw brooms or push brooms may be used for sweeping exterior surfaces. During the sweeping operations, gum, tar, and other sticky substances shall be removed with a putty knife. In addition, spills and spots must be removed during the sweeping process. This operation shall be performed with a cotton mop that has been dampened with a neutral detergent solution.

Damp or Wet Mopping

Floors shall be damp or wet mopped to remove dirt and stains that cannot be removed by sweeping. A cotton mop, mop bucket wringer, and a neutral detergent solution shall be used to remove the soil. Mops and buckets shall be cleaned after each use and kept odor free. Buckets shall not be stored in closets with solutions left in them.

Mopping solution shall be changed frequently to ensure floors are being properly cleaned. Floors being wet mopped shall be dried after mopping to prevent any standing water from being absorbed by the floor material or seeping into floor seams or corners.

Furniture and other equipment shall be moved to mop underneath and replaced in its original position.

Mopped water splashed on baseboards, doors, or furniture shall be removed immediately. On completion of moping operation there shall be no soil, litter, splash marks, streaks, swirls or mop strands visible. The floor shall present an overall appearance of cleanliness.

Spot Mopping

This operation shall include the removal of stains by spillage on small areas of floor surface, and when windows or doors have been left open and rain, snow, or sleet has blown in, or other substances have been tracked in.

Scrubbing

When scrubbing is designated, it shall be performed by machine or manually with a brush using a neutral detergent. Germicidal solution such as A-33 shall be used in restrooms, locker rooms, eating areas and drinking fountains. Scour powder may be used only on very dirty quarry tile, ceramic tile or terrazzo floors. Water or scrubbing solution shall not be allowed to remain on the floors any longer than necessary to complete the cleaning job, at which time dirty solution shall be picked up and the floor shall be rinsed until it is clean and free of soap solution, then dried.

Floor Finishing

An approved polymer floor finish shall be used on asphalt, rubber, vinyl, linoleum and other resilient floor covering.

All wood surface floors shall be cleaned/finished in accordance with the manufacturer's recommendations and instructions for the type of flooring.

On hard surface floors such as terrazzo, ceramic, marble, and concrete, an approved penetrating water base sealer shall be used. However, all floor surfaces shall receive the following treatment applications:

Sweeping

Sweep all floor surface thoroughly. Remove all gum and adhesive material.

Stripping

Remove all old finish or wax from floors, using a concentrated solution of a liquid stripping cleaner. Cleaner is to be applied with a mop, and scrubbed with an electrical buffing machine and a medium- grade stripping pad. Extremely stubborn spots, gum, rust, burns, etc., shall be removed by hand with a scouring pad dipped in the stripping solution. Corners, baseboards, and other areas that the buffing machine cannot reach shall be scrubbed and thoroughly cleaned by hand. Under no conditions shall floors be scrubbed while dry. Care shall be taken so that baseboards, walls, and furniture shall not be splashed or scarred. Cleaning solution shall be rinsed two or three times with clean water to remove all traces of cleaning solution. Do not flood floor with water; use only enough water as required

for good rinsing. Floor shall be allowed to dry thoroughly after rinsing.

Finishing

Finish shall be applied to the floor surface with a lamb's wool applicator or a cotton mop. A minimum of three (3) thin coats of floor finish shall be applied, allowing sufficient time to dry in between each coat. The last coat should only be applied up to, but not touching, the baseboard. All other coats should be applied to within six (6) inches of the baseboard. The application of an excessive amount of finish shall be avoided, and a buildup shall not be permitted. Sufficient finish shall be used to fully protect the floor surface and present a neat, well-kept appearance. Finishing shall be done in heavy traffic areas such as doorways and corridors, or in heavy work areas to keep the floor fully protected. In cases where it becomes necessary to remove old finish, an approved floor stripper shall be used. Where finish has been allowed to accumulate along baseboards, or near fixed pieces of furniture or equipment, a doodle bug with scouring pad attached shall be used in addition to stripper to remove old finish.

Note: Should there be more than eight (8) hours delay before applying finish after the floor has been cleaned or between coats, the areas must again be cleaned to remove surface dirt and scuff marks before applying finish. Finish shall be thoroughly dry before buffing.

Spray Buffing

A buffing machine shall be used with a synthetic buffer pad attached thereto, and the surface shall be buffed only enough to harden the finish and bring the surface to desired luster. Woodwork, baseboards, and furniture shall not be scarred or discolored by the buffing equipment or the solution used.

Spray buffing solution shall not be applied to floors nearer than six (6) inches to the baseboard or non-movable fixtures.

Vacuuming of Carpet

Surface litter such as paper, gum, rubber bands, paper clips, etc., shall be picked up prior to vacuuming. A commercial heavy-duty upright carpet vacuum with a beater bar shall be used to remove obvious dust and soil from carpet. Beater bar shall be adjusted to correspond with the pile height of carpet. The carpeted floor, after vacuuming, shall be free of all visible litter and soil. In addition, movable furniture or equipment shall be tilted or moved to vacuum underneath or a portable vacuum with a crevice tool shall be used. In areas with permanent or stationary furniture and fixtures, a toy broom or crevice tool shall be used to remove all dirt/dust from the edges of fixtures, etc. The carpeted floor after vacuuming, shall be completely free of litter, soil and embedded grit.

Carpet Cleaning (Method Must Be Approved By City's Representative)

Stained areas shall be treated with spot cleaning solution in compliance with the carpet manufacturer's recommendations. The carpet shall be vacuumed before and after shampooing with a commercial heavy-duty vacuum cleaner with a beater bar. Shampooing shall be done in strict compliance with the recommendations and instructions of the manufacturer of the carpet and shampooing equipment and materials. Some facilities will require the use of host-dry shampoo process which is based on manufacturer's recommendations. Areas inaccessible to the shampoo equipment shall be shampooed using recommended manual devices. After sufficient drying time has been allowed, the carpet shall be vacuumed to give the carpet pile uniform lifter appearance.

Cleaning Office Furniture

Soil and dust shall be removed from office furniture. Metal desks, file cabinets, chairs, table tops, etc., shall be dusted with lamb's wool hand dusters or clean wiping cloths and spots removed with sponge dampened in a neutral detergent solution. Vinyl covered furniture shall be cleaned with sponge or wiping cloth dampened in a neutral detergent solution. For hard-to-remove spots an approved cleaner shall be used. Upholstered furniture shall be dusted with a portable vacuum with upholstery attachment. An approved dry foam concentrate with a clean soft

bristle brush and/or mechanical brush shall be used to clean upholstered furniture. Wood furniture shall be dusted with treated dust cloths that have been sprayed with an approved polish and wiped to a shine with clean cloths.

Regular Dusting

All dust, lint, litter and dry soil shall be removed from horizontal surfaces and walls including office furniture, window sills, shelves, venetian blinds, etc., but items on desk tops shall not be disturbed. Dusting shall be performed with clean dust cloths, and lamb's wool duster and surfaces shall be dust free.

Spot Cleaning

Smudges, finger prints, marks and streaks shall be removed from washable surfaces, without scarring or discoloring the finish, by use of a sponge, clean cloth and spray bottle of neutral detergent. Germicidal cleaner solution, such as A-33, shall be used in restrooms, locker rooms, eating areas, and drinking fountains. Glass cleaner shall be used on mirrors and windows. After spot cleaning, the surfaces shall have a clean uniform appearance free of spots, streaks, and removable soil.

Washing of Interior Glass

Smudges, oily film, dust and soil shall be removed from interior glass and mirrors by cleaning with glass cleaner solution, squeegee, and wiping cloths. Glass cleaner splash and drip marks shall be removed from adjacent surfaces. Glass surfaces shall be rinsed of detergent residue. All necessary precautions shall be taken to assure that safety regulations prescribed by OSHA and the City's representative are followed.

Cleaning of Interior Transparent Surfaces (Plexiglas, Lexan, etc.)

Smudges, oily film, dust and soil shall be removed from all transparent surfaces using methods and solutions prescribed by the manufacturer or the City's representatives.

Cleaning of White Magic Marker/Black Boards

Use a foam eraser or appropriate cleaner to remove all chalk/marker marks, finger prints and excess dust from the blackboard/white magic marker board writing surfaces. Wipe tray with a damp sponge or cloth. After cleaning, the surface shall have a uniform appearance with no remaining marks, streaks, or excess dust. Remove excess dust from erasers by vacuuming.

Trash Removal

All wastebaskets, pencil sharpeners and other trash containers in the work area shall be emptied and returned to their initial location. Boxes, cans, papers and other trash placed near a trash receptacle and marked "Trash" shall be removed and emptied directly into a designated trash dumpster, receptacle or area. Soiled or torn plastic waste basket or trash container liners shall be replaced. Sand in cigarette butt urns shall be strained to remove all debris. The exterior of wastebaskets and trash containers shall be damp wiped with germicidal detergent solution from a spray bottle using a sponge or cloth.

Entrance Mats

Carpet mats shall be vacuumed with commercial heavy-duty upright vacuum machine. Entrance mats of rubber or polyester shall be swept, shaken, vacuumed or washed. Entrance mats shall be lifted and soil and moisture underneath shall be removed.

Elevators

Smudges, fingerprints, gum, marks and graffiti shall be removed from interior, exterior surfaces and railings. Floors shall be cleaned in the same manner as other types of floor coverings as specified herein.

Restrooms

1. Germicidal

Using an approved germicidal, hospital grade, detergent solution completely sanitize restroom; to include floors, walls to ceiling, partitions, doors, and fixtures. Other cleaning materials specified herein shall be in addition to the germicidal.

2. General

Schedule of clean restrooms shall include sweeping, mopping, and scrubbing as necessary of floors, cleaning of mirrors, cleaning of nickel and chrome hardware, cleaning of fixtures, walls, stall partitions, and shower stalls. Cleaning of commodes and urinals shall be done in such a manner that no cross contamination shall occur between commodes and urinals, and faucets, sinks, and door knob surfaces in addition to the details in the following section. Sanitary receptacles in women's restrooms shall be cleaned and washed daily during cleaning schedule. Paper liners shall be inserted in these receptacles and replaced as necessary. Receptacles shall be emptied, liners folded, collected in separate containers, and disposed of with trash. Servicing and cleaning of restrooms during the building occupants' working hours shall be at intervals frequent enough to police and maintain an adequate supply of white toilet tissue, paper towels, commode seat covers, hand soap, etc.

2. Fixtures

Commodes shall be cleaned daily to remove all rust and stains, inside and outside. Flush rings shall be cleaned with a cotton hand mop using a bowl-tab/solution. Urinals shall be cleaned daily to remove rust, and stains in the same manner as commodes. Cleaning solutions shall be flushed through the traps to reduce accumulations of scale.

Commodes shall be cleaned inside and out using a cotton hand mop and a one (1) gallon bucket containing germicidal solution.

Exterior of paper towel cabinets, soap dispensers, and tissue dispensers shall be wiped cleaned and refilled.

3. Restroom, Shower Stall, and Wall Cleaning

Floors shall be cleaned with a mildew cleaner and sanitized with germicidal detergent cleaner and allowed to dry. In no instance shall a hose or stream of water be used to wash floor.

Shower stalls shall be cleaned with a mildew cleaner to remove stains, rust, mildew, etc., and sanitized with a germicidal detergent solution. Shower curtains shall be cleaned in a like manner.

Walls, partitions, and woodwork shall be washed with germicidal detergent solution where wall surfaces are covered with a washable paint, vinyl covering, or are of vitreous materials.

Cleaning of Drinking Fountains

Soil, streaks, smudges, etc., shall be removed by use of spray bottle, germicidal detergent solution, sponge, cloth. A small percolator brush shall be used to clean drains. After cleaning, the fountain shall be free of stains, spots, smudges, and sanitized. **Do not use stainless steel polish or oil on drinking fountains.**

Miscellaneous Cleaning

1. Office Receptacles

Sand urns, ashtrays, and wastepaper baskets shall be washed and dried. Sand for sand urns shall be changed when it becomes soiled.

2. Cleaning Curtains and Drapes

All curtains and drapes shall be cleaned using vacuum cleaner using tools so designed for the purpose.

3. Cleaning Podiums and Rostrums

All podiums and rostrums shall be cleaned in the same manner as floor areas.

4. Polishing Metals

Solid push plates, kick plates, nameplates, and other fixtures shall be polished to present a bright, neat, clean, shining appearance. Polishing shall be performed so as not to damage or scratch the finish.

5. Porcelain Ware Cleaning

Porcelain fixtures (drinking fountains, toilets, urinals, wash basins, etc.) shall be clean and bright; there shall be no dust, spots, stains, rust, mold, encrustation, or excessive moisture.

6. Entrances

Platforms, landings, and steps of entrances shall be cleaned and policed.

RESOLUTION R-13-3665

**A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
SEPTEMBER 17, 2013**

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of September 3, 2013
 - b. Approval of an Interlocal Agreement with Tarrant County for the purchase of liquid asphalt from the Tarrant County Precinct Three Maintenance Department, at the County's contract price, and authorize the city manager to execute the agreement
 - c. Approval of an Interlocal Agreement with the City of Southlake to share the cost of repairs to the Pleasant Run Road/South White Chapel Road bridge over Big Bear Creek, and authorize the city manager to execute the agreement
 - d. Approval to award a janitorial services contract to Oriental Building Services, Inc., acting as a primary vendor through the City of Arlington Interlocal Agreement, in an amount not to exceed \$128,000, and authorize the city manager to execute same, subject to the approval of funding in the Fiscal Year 2014 (FY 2014) budget
 - e. Approval to renew the Grounds Maintenance Mowing Contract with Whitmore and Sons, Inc., in an amount not to exceed \$141,340.29, and authorize the city manager to execute same, and any associated change orders, in an amount not to exceed \$25,000, subject to the approval of funding in the Fiscal Year 2014 (FY 2014) budget

- f. Approval of a contract renewal for the Horticultural Grounds Maintenance Contract to the Lawn Firm, in an amount not to exceed \$145,734, and authorizing the city manager to execute same, and any associated change orders, in an amount not to exceed \$25,000, subject to the approval of funding in the Fiscal Year 2014 (FY 2014) budget
- g. Approval of an Interlocal Agreement for participation in Fort Worth's Environmental Collection Center Household Hazardous Waste program, and authorize the city manager to execute the agreement
- h. Approval of Broker/Dealer firms for investment purchases
- i. Approval of the use of the Voluntary Library Fund in Fiscal Year 2014 (FY 2014), for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$145,000
- j. Approval of the disposal of surplus, damaged, worn and outdated library books, audiovisual items, DVDs, CDs, and non-book materials, learning games, and puzzles
- k. Approval of the disposal of obsolete and non-serviceable equipment and vehicles

AND IT IS SO RESOLVED.

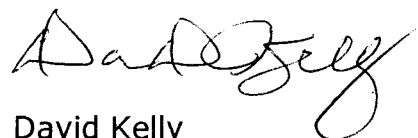
APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS
ON THIS THE 17TH DAY OF SEPTEMBER 2013.

ATTEST:



Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE



David Kelly
Mayor

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING****1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Oriental Building Services, Inc.
Dallas, TX United States

Certificate Number:
2018-386025

Date Filed:
07/30/2018

Date Acknowledged:
07/31/2018

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Colleyville

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

BLDG 2018-001
Janitorial Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.**6 UNSWORN DECLARATION**

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Oriental Building Services, Inc.
Dallas, TX United States

Certificate Number:
2018-386025

Date Filed:
07/30/2018

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Colleyville

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

BLDG 2018-001
Janitorial Services

[illegible]

5 Check only if there is NO Interested Party.



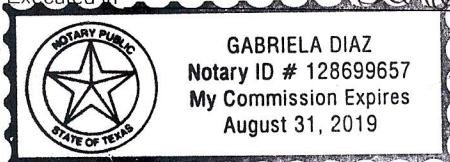
6 UNSWORN DECLARATION

My name is Nixon Shum, and my date of birth is May 31, 1955

My address is 2526 Manana Dr. #208, Dallas, TX, 75220, US.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of Texas, on the 30 day of July, 2018.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

7/31/2018

1 Name of vendor who has a business relationship with local governmental entity.

Oriental Building Services, Inc.

- 2** ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

None

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

None

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☒ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☒ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

- 6** ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

7-30-2017

Date



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4d

Agenda Date 08/07/2018

Number Resolution R-18-4289

Type Resolution

Department Parks and Recreation

Title

Approval to purchase a 14-passenger shuttle bus in the amount of \$55,922 from Creative Bus Sales, an approved vendor through the HGAC Purchasing Program, and authorizing the City Manager to execute the purchase agreement

Strategic Plan

2.1 Provide responsive, efficient city services
Form 1295 - Acknowledged by City

Explanation

Reading and Public Hearing

This item seeks approval to purchase a 14-passenger shuttle bus for the Senior Center at a total cost of \$55,922.

The current van utilized by the Senior Center is a standard passenger van which is extremely difficult for patrons to navigate entering and exiting, thus preventing many from participating in trips. The proposed shuttle does not require a CDL license to drive, is a low profile vehicle, includes a built-in step, hand rail, cloth padded seats, and rear and overhead storage compartment.

In order to receive the most beneficial pricing for the vehicle, staff reviewed multiple available cooperative purchasing agreements. By utilizing this approach to compare multiple sources for the purchase of new equipment, the City is able to take advantage of the best identified pricing and delivery times.

The recommended vendor is Creative Bus Sales, for a total cost of \$55,922, as they have the proposed vehicle in stock, allowing for immediate delivery and payment during the FY2018 budget year. Master Transportation has a slightly lower price (\$1,317 less), but does not have the vehicle in stock and would require a minimum 120 day build for the vehicle, preventing purchase during the FY2018 budget year.

Vendor	Quote	Delivery Time	Cooperative Purchasing Agreement
<i>Creative Bus Sales</i>	<i>\$55,922</i>	<i>Immediate Vehicle in Stock</i>	<i>HGAC Cooperative Purchasing</i>
Master Transportation	\$54,605	120 Day Build	Texas Local Government Purchasing Cooperative (Buyboard)
Thomas Bus	\$59,200		Texas Local Government Purchasing Cooperative (Buyboard)

Financial Impact

Funding for this vehicle has been identified from savings in the FY2018 general fund budget.

Form 1295 - Acknowledged by City

Recommendation

Approve

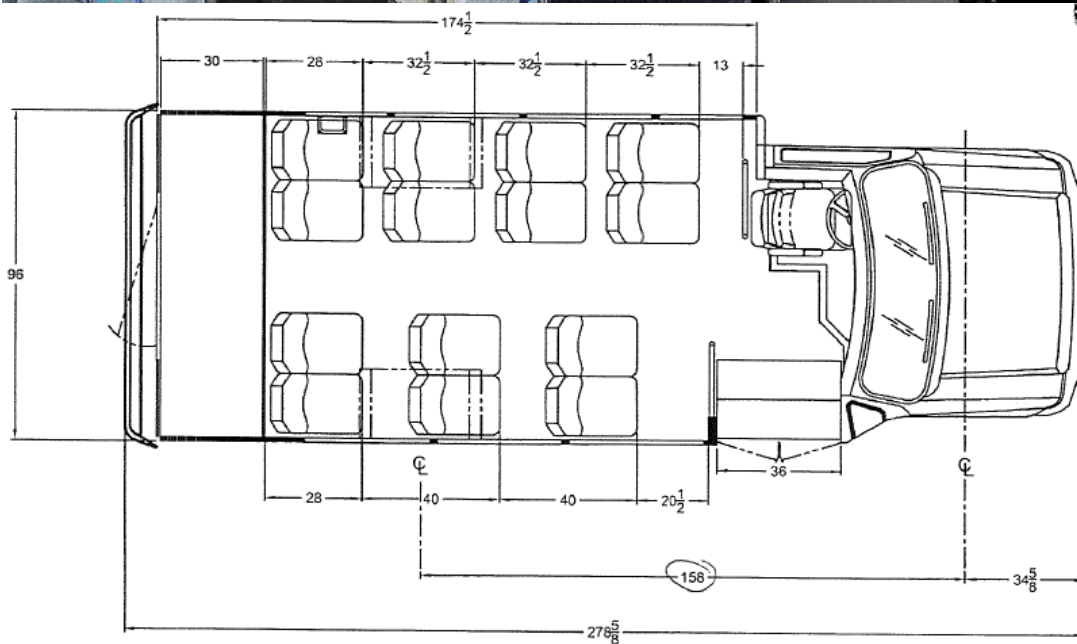
Attachments

1. Creative Bus Quote
2. Master Transportation Quote
3. Thomas Bus Quote
4. Creative Bus 1295 Cert 2018-387078
5. Creative Bus CIQ Form



Creative Bus Sales

07/02/2018



2019 STARCRAFT ALLSTAR 22

- 14 PASSENGERS PLUS DRIVER
- REAR LUGGAGE COMPARTMENT

FORD E-350 12,500 GVWR, 158" W.B. DRW

6.2L V-8 GASOLINE ENGINE

GERFLOR SIRIUS #6801 GRAPHITE BLACK FLOORING

PADDED CLOTH WALLS & HEADLINER

FRONT MUD FLAPS

DRIVER RUNNING BOARD

STAINLESS STEEL WHEEL INSERTS

VALVE STEM EXTENDER INNER DUAL REAR WHEELS

TRANS AIR TA 712 REAR A/C SYSTEM 55,000 BTU DUAL COMPRESSORS

REAR 65,000 BTU REAR HEATER

LED REAR CENTER MOUNT BRAK LIGHT

DELUXE AM/FM/CD RADIO WITH 4 SPEAKERS

DUAL PANEL ELECTRIC FRONT ENTRANCE DOOR

EXTERIOR PASSENGER ENTRANCE DOOR KEYED SWITCH

OVERHEAD PARCEL RACKS

5LB. FIRE EXTINGUISHER

EMERGENCY TRIANGLE KIT

BACK UP ALARM

INTERIOR CONVEX MIRROR 6" X 9"

GRAB RAILS ON EACH SIDE OF ENTRANCE STEPWELL

FREEDMAN SHIELD DRIVER SEAT WITH RH ARM, LUMBAR, & MAP POCK

DRIVER SEAT COVER

- LEVEL 4 INCENSE BLUE #124

HIGH BACK DOUBLE SEATS (7)

SEAT COVERS

- LEVEL 4 INCENSE BLUE #124

BLACK U.S. ARMREST (7)

- AISLE SIDE ONLY

RECLINER SEATS (14)

SIDE SLIDERS ON SEATS (7)

SEAT BELT (14)

REAR LUGGAGE COMPARTMENT

- REAR DOOR
- FELT LINER
- ESCAPE HATCH IN PASSENGER COMPARTMENT
- LIGHT
- RUBBER FLOORING

FORD GOVERNMENT PRICE CONCESSION

UNIT PRICE FOB COLLEYVILLE, TX

\$55,922*

*Price does not include sales tax, registration, lettering or graphics.

MASTER TRANSPORTATION

COLLEYVILLE 14 PASS RL

2019 E350 FORD 158-6.8 V10-12500GVWR T/C

MODEL WT E-SERIES 22 FT WIDE WW 158WB

CHASSIS OEM AM/FM/CD RADIO E-SERIES

EXHAUST, CURBSIDE REAR E-FORD

BUMPER, REAR STEP WIDE

DOOR, ENTRY 34 ELEC GALV WT

DOOR LEAF, 34 SILVER ALUM (2)

DOOR, REAR 32X54 WT (NO WINDOWS)

WINDOW PACKAGE, HEHR-1900 SOLID PANE

A/C, ACT 13S HD 75KBTU INWALL 6.8L E-FORD

HEATER, 45K BTU EPDM HOSE W/ SHUTOFF DECAL

PD & BATTERY (1) OEM UNDERHOOD & (1) G27 ON FRAME

ELECTRICAL SYSTEM, FORD-E EP4

LUGGAGE WALL, WHITE VINYL THATCH

LUGGAGE BIN SET, PRETORIA 12FT WHITE

CABLINER, VERONA COAL CLOTH WT

SEAT, HI-BACK DOUBLE - HSM (7)

SEAT COVER, LEVEL 1 (14)

CUSTOMER WANT CLOTH SEAT COVERS.

SEAT ARMREST, U.S.ARM (7)

FLOOR, 5/8" PLWOOD 22 FT

SEATBELT, USR 74" RETRACTABLE - HSM ONLY (14)

STANCHION, DRIVER W/MODESTY

STANCHION, W/LH ENTRY & MOD PANEL

HATCH, TRANSPEC LP WHITE

MIRROR, ROSCO MANUAL E-FORD

FIRST AID KIT, 16 UNIT

FIRE EXT & REFLECTOR KIT, 5#

LIGHTS, LED DOME SUPER BRIGHT (3)

LIGHTS, LED EXTERIOR PKG W/REAR TURN & CMBL

REAR DOOR AJAR BUZZER & LIGHT

FLOOR RUBBER GERFLOR SIRIUS 22 FT

STEP NOSING, WHITE GERFLOR 34" WW

HEADLINER, VINYL THATCH WHITE 22 FT

INTERIOR SIDEWALL, VINYL THATCH WHITE 22 FT

MUD FLAPS REAR ONLY WHEELWELL FLOOR

PAINT NO PAINT

UNDERCOATING, 76M (WT STANDARD)

CHASSIS TRANSFER FEE

PURCHASE PRICE: \$ 54,605.00



Customer Quotation

Prepared For:

City of Colleyville
Tim Mathis

Prepared By :

THOMAS BUS GULF COAST GP, INC.
8806 MISSISSIPPI
HOUSTON, TX 77029

Quote Number:
345382

Quote Date:
7/24/2018

Customer Order No:
City of Colleyv

Model Profile: Minotour DRW 051MS

Product Type:	School Transportation
Year:	2018
Chassis Model:	CG33803
Chassis MFG:	CHEV
GVWR:	GVWR
Passenger Capacity:	14
Headroom:	73
Wheelbase:	159
Brake Type:	HYDRAULIC
Engine Type:	GM V8 GASOLINE, 8 Cyl, 342 HP, 5400 RPM
Fuel Type:	GASOLINE
Fuel Tank Capacity:	33
Transmission Type:	AUTOMATIC
Axle, Front:	4600-lb Capacity
Axle, Rear:	9600-lb Capacity
Tires, Front:	LT225/75R16E
Tires, Rear:	LT225/75R16E
Suspension Front:	[FRONT SUSPENSION]
Suspension Rear :	[REAR SUSPENSION]

Total for 1 complete unit(s):

\$ 59,200.00

Includes the Following Equipment:**BODY****ACCESSORIES**

- 1 CERTIFICATE HOLDER - 4" X 6"
- 1 BOOK RACK END PAD - WOLF BLACK UPHOLSTERY
- 1 BOOK RACKS - BOTH SIDES

CERTIFICATION/SAFETY

- 1 FIRE EXTINGUISHER - 5 LB.
- 1 KIT - FIRST AID, 10 UNIT, COMPLIES W/N. CAROLINA STATE SPECS
- 1 KIT - BODY FLUID CLEAN-UP, COMPLIES W/NAT MINIMUM STANDARDS
- 1 REFLECTORIZED TRIANGLES-(3) ON DRIVER'S COMPARTMENT FLOOR
- 1 INTERIOR REAR SURVEILLANCE MIRROR
- 1 ACCUSTYLE - DRW, NON-HEATED, REMOTE - GM
- 1 GM-SRW/DRW, NON-HEATED, HAWKEYE
- 1 OMIT STOP SIGNAL
- 1 ROOF ESCAPE HATCH - TRANSPEC, LOW PROFILE ECONO,WHITE (1)
- 1 SPECIAL DATA LABEL - TEXAS 2011
- 1 LABEL - U.S. CERTIFICATION
- 1 MULTI FUNCTIONAL SCHOOL ACTIVITY BUS - MFSAB

DOORS

- 1 ELECTRIC DOOR CONTROL-MINO,W/EXTERNAL ROTARY KEYED RELEASE
- 1 ELECTRIC ENTRANCE DOOR - NO VANDALOCK
- 1 VANDALOCK - REAR EMERGENCY DOOR WITH INTERLOCK & BARREL BOLT
- 1 FUEL FILLER DOOR W/LOCK

ELECTRICAL - BODY

- 1 BACKING ALARM - HEAVY DUTY - 97DB
- 1 GPS-ZONAR SYSTEM, DRW
- 1 LED BRAKE LIGHT - MINOTOUR
- 1 STEP LIGHT SWITCH
- 1 OMIT WARNING LIGHTS SYSTEM
- 1 MARKER/ID LAMPS - LED PIN TYPE

EXTERIOR

- 1 051 - UNDER FLOOR REINFORCEMENT
- 1 BUMPER - REAR, 3/16" THICK (DRW)

HVAC

- 1 HEATER SHUT-OFF VALVES - 1ST WINDOW SECTION,LS
- 1 50,000 BTU HEATER - 5TH SECTION LEFT SIDE
- 1 HEATER HOSE - HI-MILER, UNDER FLOOR, REAR HEATER, SEC. 05,LS
- 1 CARRIER AC-5W13 MAX 68K BTU SYSTEM GM AUTO CRIMP IN WALL
- 1 EVAPORATOR COVER COLOR - GRAY
- 1 AIR CONDITIONER COMPRESSOR-SINGLE,MAX, GM6.0L GAS,MINOT,MY03
- 1 REFRIGERANT TYPE - R-134A

INTERIOR

- 1 DARK GRAY STEP TREADS, WHITE NOSING - MINOTOUR STD ENT DOOR
- 1 DARK GRAY VINYL FLOOR WITH 13" CENTER AISLE
- 1 PLYWOOD FLOOR 1/2" THICKNESS
- 1 ACOUSTIC HEADLINING - COMPLETE (28.5" HIGH ALUM SPLIT SASH)
- 1 STANCHION LOCATATION-LS,REAR OF DRIVER
- 1 STANCHION LOCATATION-RS,REAR OF ENTRANCE STEPWELL
- 1 STANCHION - 30" LS W/MODESTY PANEL PADDED
- 1 STANCHION - 30" RS W/MODESTY PANEL PADDED

MISC

- 1 PDI IDENTIFIER-DEALER PERFORMED
- 1 MINOT DRW 14,200 GVWR(GMC/CHEVY)6.0L GASOLINE 159"WB
- 1 OMIT MINOTOUR BRAND LABEL
- 1 2009 GMC DEALER PDI
- 1 BODY ADJUSTMENT - MY2018 GM DRW- GAS
- 1 MINOTOUR DRW

PAINT/LETTERING

- 1 DECAL-UNITED AUTO WORKERS
- 1 PAINT STANDARD SASH FLAT BLACK
- 1 DELETE DIE CAST THOMAS LOGO PACKAGE-REAR AND RS FRONT
- 1 DECAL-UNLEADED FUEL ONLY
- 1 DELETE THOMAS LOGO
- 1 LETTERING "SCHOOL BUS" FRONT HOOD
- 1 LETTERING "SCHOOL BUS" REAR HOOD
- 2 WHITE REFLEXITE-PERIMETER OF PUSHOUT SASH 28.5" HIGH SASH)
- 1 WHITE REFLEXITE - PERIMETER OF REAR EMERGENCY DOOR
- 1 PAINT-EXT WDO AREA SAME AS BODY
- 1 PAINT-EXT GRD RAIL @ WDO SAME AS BODY
- 1 PAINT-EXT GRD RAIL @ SEAT SAME AS BODY
- 1 PAINT-EXT GRD RAIL @ FLOOR SAME AS BODY
- 1 PAINT-EXT BUMPER REAR BLACK
- 1 PAINT-SOLID COLOR GM WHITE

SEATS

- 1 FREEDMAN COMMERCIAL SEATING ALERT
- 1 SEAT BELT CUTTER - TIE TECH
- 4 FREEDMAN FAM 3PTA 2 PASSENGER WALL MOUNT LS
- 3 FREEDMAN FAM 3PTA 2 PASSENGER WALL MOUNT RS

WARRANTY

- 1 EXTENDED SERVICE PLAN - TYPE A 3 YEAR BODY

WINDOWS/GLASS

- 1 TINTED TEMPERED GLASS - COMPLETE
- 1 GLASS-ENTRANCE DOOR, TINTED TEMPERED UPPER & LOWER
- 1 TINTED TEMPERED PUSHOUT-LEFT SIDE,VERTICAL HINGE
- 1 TINTED TEMPERED PUSHOUT-RIGHT SIDE,VERTICAL HINGE
- 6 TINT TEMP GLASS-COMP (28.5")

- 2 TINT TEMP GLASS-COMP(28.5")+10
- 1 WINDOW STOPS (12")

OTHER

- 1 BACK-UP CAMERA SYSTEM – BLACK
- 1 Luggage Rack
- 1 FREEDMAN COMMERCIAL SEAT PACKAGE ALERT WITH BELTS
- 1 SEAT PKG - QUOTE # 345382
-

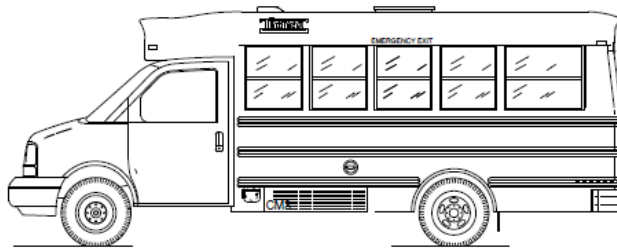
Meets all FMVSS requirements in effect at the time of manufacture.

Customer Signature: _____

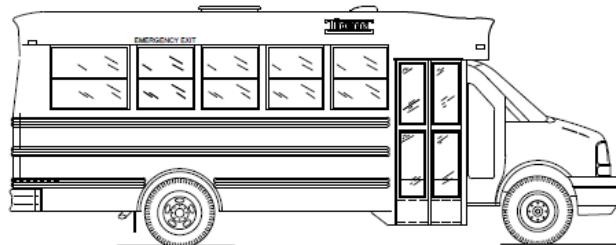
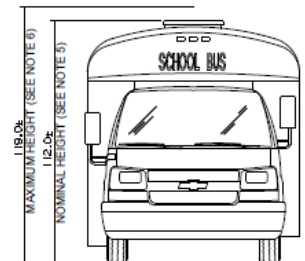
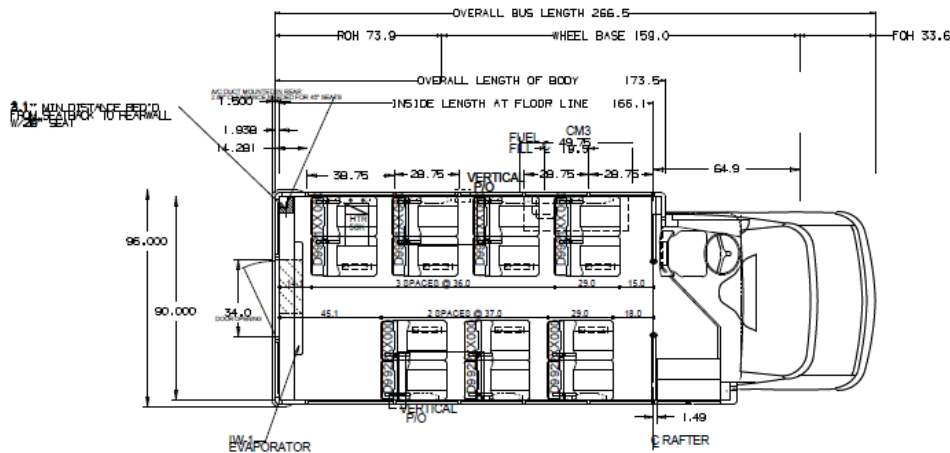
Date: _____

Dealer Signature: _____

SEATING CAPACITY: 14 + DRIVER



CAUTION! - LEFT SIDE BARRIER IS NOT IN STANDARD LOCATION, SEE SEATING PLAN.
CAUTION! - RIGHT SIDE BARRIER IS NOT IN STANDARD LOCATION, SEE SEATING PLAN.



Model: Minotour DRW
Quote Number: 345382
Locality: TX

ALL DIMENSIONS ARE FOR REFERENCE ONLY

GENERAL NOTES

1. SOME ITEMS, SUCH AS CY MIRRORS, BODY LUGGAGE, BARRIERS, AND OTHER ITEMS, ARE SHOWN IN ONE VIEW ONLY FOR CLARITY.
2. THIS DRAWING IS A REPRESENTATION ONLY AND MAY NOT BE USED FOR CONSTRUCTION.
3. PLEASE REFER TO OTHER DRAWINGS FOR DIMENSIONS OF UNDERBODY COMPARTMENTS AND GROUND WILL VARY ACCORDING TO THE SIZE, BUS LOAD, AND LOCALITY.
4. THE MAXIMUM WIDTH AT BELT LINE OVER GUARD RAIL IS 10.0.
5. THE NOMINAL BUS HEIGHT IS BASED ON A STANDARD BODY AND LARGEST BUS WHEEL.
6. THE MAXIMUM BUS HEIGHT IS BASED ON BODY WITH GUARDS, BARRIERS, AND A STROBE LIGHT.
7. OVERLAP DIMENSION DOES NOT TAKE INTO ACCOUNT OF ITEMS THAT MAY ADD TO THE TOTAL LENGTH OF THE BUS, SUCH AS MIRRORS, LIGHTS, AND OR OTHERS.

THIS DRAWING AND ALL INFORMATION PROVIDED WITH IT ARE THE PROPERTY OF THOMAS BUILT BUSES, INC. NO PART OF THIS DRAWING OR INFORMATION MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT PERMISSION IN WRITING FROM THOMAS BUILT BUSES, INC. IS STRICTLY PROHIBITED.

THOMAS BUILT BUSES, INC.

TITLE: PLAN AND ELEVATION
BODY 051MS

VIEW	DATE	BY	CHKD	DATE
LEFT				
RIGHT				

SCALE: 3/8"=1'-0"

739861

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING****1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Creative Bus Sales, Inc.
Irving, TX United States

Certificate Number:
2018-387078

Date Filed:
08/01/2018

Date Acknowledged:
08/01/2018

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Colleyville

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2018507
Senior Center Bus

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.**6 UNSWORN DECLARATION**

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2018-387078

Date Filed:
08/01/2018

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Creative Bus Sales, Inc.
Irving, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Colleyville

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2018507
Senior Center Bus

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 UNSWORN DECLARATION

My name is Jason Ray, and my date of birth is 6-27-1974.

My address is 4555 W. Northgate Dr, Irving, TX, 75062, USA
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of Texas, on the 1 day of August, 20 18.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

8/1/2018

1 Name of vendor who has a business relationship with local governmental entity.

Creative Bus Sales

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

N/A

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐

Yes

☒

No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐

Yes

☒

No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Brent Roy
Signature of vendor doing business with the governmental entity

08/01/2018

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;
or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5a

Agenda Date 08/07/2018

Number Ordinance O-18-2054

Type Ordinance

Department City Manager

Title

Approval of a third amendment to the regional municipal court judge agreement providing for the reappointment of Sara Jane Del Carmen as the municipal court judge and Tiffany Duong as an associate municipal court judge

Strategic Plan

2.1 Provide responsive, efficient city services

Explanation

Second Reading and Public Hearing

There were no speakers regarding this item at the July 17, 2018 City Council meeting.

First Reading and Public Hearing

Judge Sara Jane del Carmen's current appointment as the judge for the combined municipal court for the cities of Colleyville and Keller ends September 30, 2018. Judge del Carmen was originally appointed in 2014. A summary of her contract and compensation history is as follows:

Original agreement: approved on September 17, 2014 for a two year term with a base annual compensation of \$104,000.

First amendment: approved on September 15, 2015 granting a lump sum payment of \$5,200 based on first year performance.

Second amendment: approved on September 28, 2016 for a two year reappointment with a base annual compensation of \$120,000.

Third amendment (proposed): a two year reappointment through September 30, 2020 with a base annual compensation of \$135,000; automatically renews for an additional two year term unless written notice of intent to not extend the agreement is provided by either party.

The proposed ordinance (attached) also reappoints Associate Municipal Court Judge Tiffany Duong to serve a term concurrent to that of Judge del Carmen, through September 30, 2020.

Financial Impact

Approval of this ordinance increases the compensation for the municipal court judge from \$120,000 to \$135,000. This cost is shared by the cities of Colleyville and Keller based on the average number of citations issued by each city for the previous three years combined.

Recommendation

Approve

Attachments

1. Regional Municipal Court Judge Agreement - Sara Jane del Carmen - 2014
2. Regional Municipal Court Judge Agreement - Sara Jane del Carmen - 2015
3. Regional Municipal Court Judge Agreement - Sara Jane del Carmen - 2016
4. Ordinance O-18-2054

Regional Municipal Court Judge Agreement - 2014

REGIONAL MUNICIPAL COURT JUDGE AGREEMENT

On the 2nd day of September, 2014, the City Council of the City of Colleyville appointed Sara Jane del Carmen to serve as the Municipal Court Judge for the municipal court of record for the City of Colleyville contingent upon the execution of this Regional Municipal Court Judge Agreement (the "Agreement"). On the 2nd day of September, 2014, the City Council of the City of Keller appointed Sara Jane del Carmen to serve as the Municipal Court Judge for the municipal court of record for the City of Keller contingent upon the execution of this Agreement. This Agreement between the City of Colleyville, the City of Keller, and Sara Jane del Carmen shall become effective September 17, 2014 upon the acceptance of the following terms and conditions for such professional services as evidenced by the signature of the parties.

Appointment

- a. The Regional Municipal Court Judge is appointed for a two (2) year term of office to commence on October 1, 2014. During that time, the Regional Municipal Court Judge shall serve as Presiding Judge over the Colleyville and Keller Municipal Courts of Record in accordance with Section 30.00007 of the Texas Government Code. Additionally, Sara Jane Del Carmen shall serve as an Associate Municipal Court Judge beginning September 17, 2014, and through September 30, 2014, to assist in her transition to serving as the Regional Municipal Court Judge. The Regional Municipal Court Judge may be removed from office only as provided by law. The removal of the Regional Municipal Court Judge by either the City of Colleyville or the City of Keller shall be mutually effective to terminate this Agreement. In the event of removal, there shall be no other liability to the Cities of Colleyville and Keller.
- b. The Regional Municipal Court Judge is an appointee of the City Council of Colleyville and the City Council of Keller from whom only broad, general guidance is received. The Regional Municipal Court Judge shall exercise direct supervision over the Associate Municipal Court Judge(s). The Regional Municipal Court Judge shall have all authority vested under law and shall undertake her duties fairly, impartially, independently, and without supervision. The Cities of Colleyville and Keller do not have the right to exercise control over the details of the Regional Municipal Court Judge's work.
- c. The Regional Municipal Court Judge shall be responsible for obtaining the services of an Associate Judge(s) and assigning substitute Judges to act in her absence in accordance with Section 30.00007(a)(4) of the Texas Government Code. The Associate Judge(s) are subject to the appointment by the City Council Committee in accordance with State law. The Associate Judge position shall not be vacant during the term of the Regional Municipal Court Judge for more than 60 consecutive days. All compensation due the Associate Judge(s) will be paid by the Regional Municipal Court Judge.
- d. The Regional Municipal Court Judge and any Associate Municipal Court Judge(s) are required to keep abreast of State law and local ordinances, including State mandated fees, as applicable to Texas Municipal Courts, as well as criminal laws applicable to magistrate duties, and issuance of warrants. Although a recognized function of judicial discretion, the Regional Municipal Court Judge agrees to adjudicate consistently and within all applicable legal standards. The Regional Municipal Court Judge must be an attorney licensed by the Texas Supreme Court, and must remain in good standing with the State Bar of Texas at all

times during the term of this Agreement. The Regional Municipal Court Judge must attend the minimum required Texas Judicial Continuing Legal Education, including, but not limited to, the annual judge's training, at no additional cost to the City of Colleyville and the City of Keller.

- e. For the duration of this Agreement, the Regional Municipal Court Judge shall provide best efforts to respond physically, verbally or electronically within 30 minutes or as may be warranted for purposes of arraignments, warrants, and the like.
- f. The Regional Municipal Court Judge shall fully adhere to the Texas Code of Judicial Conduct and all other statutory and constitutional requirements of office.

Municipal Court

- a. Court dockets for adult and juvenile cases shall be scheduled as designated by the Regional Municipal Court Judge in coordination with the Municipal Court Administrator in order to facilitate optimal court efficiency in support of the cities of Colleyville and Keller's customer service values. The Regional Municipal Court Judge agrees that she is not required to maintain any specific schedule.
- b. The Regional Municipal Court Judge shall operate court proceedings, including but not limited to, court technology and court security, within the allocated budget and staffing as approved by the City Councils of the cities of Colleyville and Keller.
- c. Essential and other responsibilities and duties include, but are not limited to, the following:
 - 1. The Regional Municipal Court Judge shall preside over court dockets and trials (Class C Misdemeanors, City ordinances, traffic violations, criminal misdemeanor, property matters, criminal jury and non-jury trials, pre-trial conferences, juvenile warnings, and other cases appropriately tried in Municipal Court).
 - 2. Preside over jury and non-jury cases and levy fines commensurate with the violation in such manner to preserve equity and uniformity in the application of existing laws and ordinances.
 - 3. Be available (or designated Associate Judge(s)) on a 24/7 basis to review and/or sign search, arrest and blood warrants, appeal bonds, prisoner transfer documentation, etc.
 - 4. Coordinate court activities with Municipal Court Administrator, City Attorney and/or City Prosecutors, and other city departments.
 - 5. Conduct hearings (property, emergency protective order, dangerous dog, etc.).
 - 6. Provide arraignment duties as needed and shall be available for magistrate services within a reasonable time after notice by the Municipal Court Administrator or Police Department.
 - 7. Ensure two (2) daily (AM and PM) arraignments, or as may be needed, at the Regional Holding Facility in Keller.
 - 8. Collaborate with the City Council Committee (as defined in the Interlocal Agreement between the cities of Colleyville and Keller) and applicable city department(s) to ensure policies and orders are within the parameters of state law but also consistent with the values of the communities and needs of other departments.

9. Any duties or responsibilities of a municipal court Judge pursuant to and consistent with State law.

- d. All court documents including, but not limited to: disposition sheets, judgment forms, court orders, bond forfeitures must be properly completed. The Regional Municipal Court Judge shall ensure that all documents are properly completed to ensure the enforceability of same and that no information is omitted on judgments, orders, Adult Warning Sheets, Request for Counsel, or other documentation.
- e. The Regional Municipal Court Judge may be called upon to perform all services and duties, as they relate to arraignment customarily performed by the Judge or Magistrate of a municipal court of record in the State of Texas.
- f. The Regional Municipal Court Judge shall become proficient within 90 days of appointment in the use of the Court software(s) and/or technology. The Regional Municipal Court Judge shall be provided a reasonable level of training for such software and technology.
- g. The Regional Municipal Court Judge will serve as an official for the City of Colleyville and the City of Keller and will be afforded all protections of the applicable City Charter and insurance policy(ies). In addition, the Regional Municipal Court Judge shall retain all protections and immunities provided by State Constitution and law.

Compensation and Evaluation

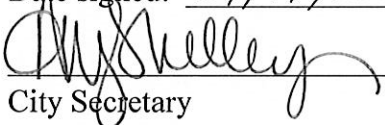
- a. As compensation for all required services, as outlined herein, the City agrees to pay the Regional Municipal Court Judge \$4,000.00 bi-weekly fee which equates to total annual fees of \$104,000.00. No other compensation or benefits shall be paid to the Regional Municipal Court Judge, and the Regional Municipal Court Judge shall receive no health or death benefits, or accrue sick or vacation leave, or any other benefits.
- b. It is the intention of the parties that the Regional Municipal Court Judge shall be an independent contractor and not an employee of either City for all purposes, including but not limited to, the application of the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Act, provisions of the Internal Revenue Code. The Cities will not pay for or provide Workers Compensation Insurance on the Regional Municipal Court Judge. The Regional Municipal Court Judge shall pay federal self-employment taxes upon amounts received under this Agreement.
- c. Parties shall comply with all provisions of the Internal Revenue Code, as amended.
- d. The term of this Agreement shall be for a period of two years and fifteen days, commencing on the effective date of September 15, 2014, unless otherwise terminated in advance. The compensation provided for above shall cease immediately upon the expiration or termination of this Agreement, the resignation of the Regional Municipal Court Judge, or

any other circumstance which prevents the Municipal Court Judge from performing their duties.

- e. The Regional Municipal Court Judge shall meet with the City Council Committee on a quarterly basis for the first year and at least annually thereafter on an on-going basis to assess performance and foster communication.
- f. The Regional Municipal Court Judge shall collaborate with the City Council Committee within 90 days of appointment to establish judge specific performance benchmarks regarding the effectiveness and productivity of the court, which may be amended from time to time as needed.
- g. No later than 30 days prior to the annual appointment date, the Regional Municipal Court Judge shall prepare annual self-evaluation performance reviews for examination by the City of Colleyville City Council and the City of Keller City Council.

CITY OF COLLEYVILLE

By: 
Mayor David Kelly

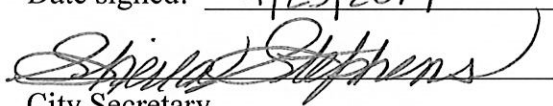
Date signed: 09/17/2014

City Secretary

APPROVED AS TO FORM AND LEGALITY:

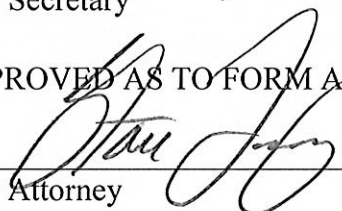

City Attorney

CITY OF KELLER

By: 
Mayor Mark Mathews

Date signed: 9/23/2014

City Secretary

APPROVED AS TO FORM AND LEGALITY:


City Attorney

REGIONAL MUNICIPAL COURT JUDGE

By: 
Sara Jane del Carmen

Date signed: 9/17/14

Regional Municipal Court Judge Agreement - 2015

FIRST AMENDMENT TO REGIONAL MUNICIPAL COURT JUDGE AGREEMENT

This First Amendment ("Amendment") to the the Regional Municipal Court Judge Agreement, is made and entered into by and between the City of Colleyville ("Colleyville"), the City of Keller ("Keller"), and Judge Sara Jane del Carmen ("Judge del Carmen"). Colleyville, Keller, and Judge del Carmen may collectively be referred to as the parties.

WHEREAS, the parties entered into the Regional Municipal Court Judge Agreement dated September 17, 2014 (the "Agreement"); and

WHEREAS, Judge del Carmen has served well during her first year of service as Regional Municipal Court Judge; and

WHEREAS, Judge del Carmen has brought innovation and leadership to the bench yielding improved operations and efficiencies in the Court; and

WHEREAS, the parties wish to provide a one time, lump sum salary adjustment to Judge del Carmen; and

WHEREAS, the parties agree that the approval of this Amendment is in the mutual interests of the parties and is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, in consideration of the covenants, conditions, and provisions set forth in this Amendment, the receipt and sufficiency of which are hereby affirmed, the parties agree to the Amendment as follows:

1. All matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
2. The Compensation and Evaluation Section is hereby amended with the addition of a new Section a.1. as follows:

In addition, the Regional Municipal Court Judge shall be paid a one time, lump sum salary adjustment in the amount of \$5,200.00 within thirty (30) days of the approval of this Amendment. The cost of said one time, lump sum salary adjustment shall be split evenly between Colleyville and Keller.
3. Based on the above and foregoing, the parties agree that these revisions shall be considered a part of the Agreement referred to above and incorporated by reference for all purposes. These revisions shall be subject to any and all other provisions of the Agreement, with the exception of the parts or provisions of the Agreement which have been revised by this Amendment.

In witness whereof, the undersigned parties have executed this amendment on the 15 day of September, 2015.

CITY OF COLLEYVILLE

By: David Kelly

Mayor David Kelly

REGIONAL MUNICIPAL COURT JUDGE

By: Sara Jane del Carmen

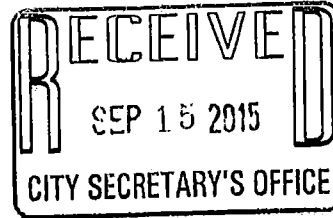
Sara Jane del Carmen

Date signed: _____

Date signed: August 11, 2016

Attest:

[Signature]
City Secretary



Colleyville City Council

SEP 15 2015

Approved

APPROVED AS TO FORM AND LEGALITY:

MA R

City Attorney

CITY OF KELLER

By:

[Signature]
Mayor Mark Mathews

Date signed: 8-15-16

Attest:

[Signature]
City Secretary

APPROVED AS TO FORM AND LEGALITY:

[Signature]
City Attorney

Regional Municipal Court Judge Agreement - 2016

SECOND AMENDMENT TO REGIONAL MUNICIPAL COURT JUDGE AGREEMENT

This Second Amendment ("Amendment") to the the Regional Municipal Court Judge Agreement, is made and entered into by and between the City of Colleyville ("Colleyville"), the City of Keller ("Keller"), and Judge Sara Jane del Carmen ("Judge del Carmen"). Colleyville, Keller, and Judge del Carmen may collectively be referred to as the parties.

WHEREAS, the parties entered into the Regional Municipal Court Judge Agreement dated September 2, 2014 (the "Agreement"); and

WHEREAS, Judge del Carmen has served well during her first term of service as Regional Municipal Court Judge; and

WHEREAS, Judge del Carmen has brought innovation and leadership to the bench yielding improved operations and efficiencies in the Court; and

WHEREAS, the parties wish to adjust the annual compensation to Judge del Carmen; and

WHEREAS, the parties agree that the approval of this Amendment is in the mutual interests of the parties and is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, in consideration of the covenants, conditions, and provisions set forth in this Amendment, the receipt and sufficiency of which are hereby affirmed, the parties agree to the Amendment as follows:

1. All matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
2. The Appointment Section is hereby amended with subsection a. being amended and replaced as follows:
 - a. The Regional Municipal Court Judge is reappointed for a two (2) year term of office to commence on October 1, 2016. During that time, the Regional Municipal Court Judge shall serve as Presiding Judge over the Colleyville and Keller Municipal Courts of Record in accordance with Section 30.00007 of the Texas Government Code. The Regional Municipal Court Judge may be removed from office only as provided by law. The removal of the Regional Municipal Court Judge by either the City of Colleyville or the City of Keller shall be mutually effective to terminate this Agreement. In the event of removal, there shall be no other liability to the Cities of Colleyville and Keller.
3. The Compensation and Evaluation Section is hereby amended with subsection a. being amended and replaced as follows:
 - a. As compensation for all required services, as outlined herein, the City agrees to pay the Regional Municipal Court Judge \$4,615.39 bi-weekly fee which equates to total annual

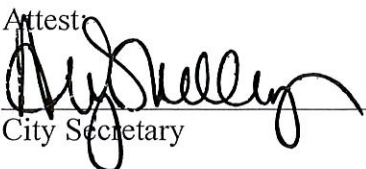
fees of \$120,000.00. No other compensation or benefits shall be paid to the Regional Municipal Court Judge, and the Regional Municipal Court Judge shall receive no health or death benefits, or accrue sick or vacation leave, or any other benefits.

4. Based on the above and foregoing, the parties agree that these revisions shall be considered a part of the Agreement referred to above and incorporated by reference for all purposes. These revisions shall be subject to any and all other provisions of the Agreement, with the exception of the parts or provisions of the Agreement which have been revised by this Amendment.

In witness whereof, the undersigned parties have executed this amendment on the 28th day of September, 2016.

CITY OF COLLEYVILLE

By: 
Mayor Richard Newton
Date signed: 9/22/2016

Attest:

City Secretary

APPROVED AS TO FORM AND LEGALITY:

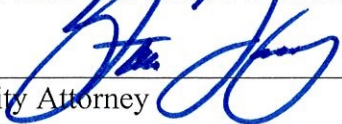

City Attorney

CITY OF KELLER

By: 
Mayor Mark Mathews
Date signed: 9-27-16

Attest:

City Secretary
APPROVED AS TO FORM AND LEGALITY:


City Attorney

REGIONAL MUNICIPAL COURT JUDGE

By: 
Sara Jane del Carmen
Date signed: 9/28/16

Colleyville City Council

SEP 20 2016

Approved

ORDINANCE O-18-2054

AN ORDINANCE APPROVING A THIRD AMENDMENT TO THE REGIONAL MUNICIPAL COURT JUDGE AGREEMENT PROVIDING FOR THE REAPPOINTMENT OF SARA JANE DEL CARMEN AS THE MUNICIPAL COURT JUDGE, PROVIDING FOR THE MUNICIPAL COURT JUDGE'S COMPENSATION, PROVIDING FOR THE REAPPOINTMENT OF TIFFANY DUONG AS ASSOCIATE MUNICIPAL COURT JUDGE, AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Judge Sara Jane del Carmen was appointed as the Municipal Court Judge on September 2, 2014, with the passage of Resolution R-14-3777; and

WHEREAS, the appointment of Judge Sara Jane del Carmen was ratified and affirmed on November 5, 2014, with the passage of Ordinance O-14-1939; and

WHEREAS, the reappointment of Judge Sara Jane del Carmen was ratified and affirmed on September 20, 2016, with the passage of Ordinance O-16-1992; and

WHEREAS, the City Council now desires to amend the Regional Municipal Court Judge Agreement to reappoint Judge Sara Jane del Carmen as Municipal Court Judge for an additional two-year term beginning October 1, 2018; and

WHEREAS, the City Council further desires to amend the Regional Municipal Court Judge Agreement to establish an annual compensation of \$135,000 for Municipal Court Judge Sara Jane del Carmen; and

WHEREAS, the City Council desires to reappoint Tiffany Duong as the Associate Municipal Court Judge for a two-year term beginning October 1, 2018; and

WHEREAS, the City Council is authorized by law to adopt the provisions contained herein, and has complied with all the prerequisites necessary for the passage of this Ordinance; and

WHEREAS, all statutory and constitutional requirements for the passage of this Ordinance have been adhered to, including but not limited to the Open Meetings Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the above findings are hereby found to be true and correct and are incorporated herein in their entirety.
- Sec. 2. THAT the City Council hereby reappoints Judge Sara Jane del Carmen as the City of Colleyville Municipal Court Judge for the City of Colleyville Municipal Court of Record to serve from October 1, 2018, through September 30, 2020; including an optional renewal for one additional two-year term to begin on October 1, 2020.
- Sec. 3. THAT the City Council hereby approves the Third Amendment to the Regional Municipal Court Judge Agreement attached hereto as Exhibit "A"; providing for the reappointment of Municipal Court Judge Sara Jane del Carmen and establishing her annual compensation at \$135,000; and
- Sec. 4. THAT the City Council hereby reappoints Tiffany Duong as the City of Colleyville Associate Municipal Court Judge for the City of Colleyville Municipal Court of Record to serve from October 1, 2018, through September 30, 2020; including an optional renewal for one additional two-year term to begin on October 1, 2020.
- Sec. 5. THAT this Ordinance shall take effect immediately upon passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 17th day of July 2018.

The second reading and public hearing being conducted on the 7th day of August 2018.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON
THIS THE 7th DAY OF AUGUST 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelly	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:

Whitt L. Wyatt
City Attorney

EXHIBIT "A"

THIRD AMENDMENT TO REGIONAL MUNICIPAL COURT JUDGE AGREEMENT

This Third Amendment ("Amendment") to the Regional Municipal Court Judge Agreement executed on September 23, 2014 ("Agreement"), is made and entered into by and between the City of Colleyville ("Colleyville"), the City of Keller ("Keller"), and Judge Sara Jane del Carmen ("Judge del Carmen"). Colleyville, Keller, and Judge del Carmen may collectively be referred to as the parties.

WHEREAS, the parties executed the original Agreement on September 23, 2014; and

WHEREAS, the Agreement was first amended on September 15, 2015 and was amended a second time on September 28, 2016; and

WHEREAS, Judge del Carmen has served well during her term of service as Regional Municipal Court Judge; and

WHEREAS, Judge del Carmen has brought innovation and leadership to the bench yielding improved operations and efficiencies in the Court; and

WHEREAS, the parties wish to adjust the annual compensation to Judge del Carmen; and

WHEREAS, the parties agree that the approval of this Amendment is in the mutual interests of the parties and is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, in consideration of the covenants, conditions, and provisions set forth in this Amendment, the receipt and sufficiency of which are hereby affirmed, the parties agree to the Amendment as follows:

1. Recitals. All matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
2. Amendment to Apportionment. The section of the Agreement titled "Appointment" is hereby amended by amending and restating subsection a. to read as follows:
 - a. The Regional Municipal Court Judge shall be reappointed for a two (2) year term of office commencing on October 1, 2018, and ending on September 30, 2020. The term of this Agreement shall automatically extend, and the Regional Municipal Court Judge shall be reappointed for one additional two (2) year term beginning on October 1, 2020 (the "Second Reappointment Term"), unless any party hereto gives written notice of its intent not to extend this Agreement for the Second Reappointment Term on or before August 1, 2020. During term of this Agreement, the Regional Municipal Court Judge shall serve as Presiding Judge over the Colleyville and Keller Municipal Courts of

Record in accordance with Section 30.00007 of the Texas Government Code. The Regional Municipal Court Judge may be removed from office only as provided by law. The removal of the Regional Municipal Court Judge by either the City of Colleyville or the City of Keller shall be mutually effective to terminate this Agreement. In the event of removal, there shall be no other liability to the Cities of Colleyville and Keller.

3. Amendment to Compensation and Evaluation. The section of the Agreement titled "Compensation and Evaluation" is hereby amended by amending and restating subsection a. to read as follows:
 - a. As compensation for all required services, as outlined herein, the City agrees to pay the Regional Municipal Court Judge \$5,192.31 bi-weekly fee which equates to total annual fees of \$135,000.00. No other compensation or benefits shall be paid to the Regional Municipal Court Judge, and the Regional Municipal Court Judge shall receive no health or death benefits, or accrue sick or vacation leave, or any other benefits.
4. Other Terms and Conditions Remain. In the event of any inconsistencies between the Agreement and this Third Amendment, the terms of this Third Amendment shall control. Except as expressly set forth in this Third Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this Third Amendment.
5. Capitalized Terms. All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.
6. Miscellaneous. This Amendment may be executed in multiple counterparts, each of which shall be deemed an original, and all of such counterparts together shall constitute one and the same instrument. Delivery of an electronic copy of this Amendment executed by a party hereto shall be deemed to constitute delivery of an original hereof executed by such party. This Amendment shall be governed by and construed in accordance with the laws of the State of Texas. Except as modified hereby, the Agreement remains unmodified and in full force and effect.

IN WITNESS WHEREOF, the undersigned parties have executed this Amendment to be effective the _____ day of _____, 2018.

[signature page to follow]

CITY OF COLLEYVILLE

REGIONAL MUNICIPAL COURT JUDGE

By: _____
Mayor Richard Newton

By: _____
Sara Jane del Carmen

Date signed: _____

Date signed: _____

Attest:

City Secretary

APPROVED AS TO FORM AND LEGALITY:

City Attorney

CITY OF KELLER

By: _____
Mayor P. H. McGrail

Date signed: _____

Attest:

City Secretary

APPROVED AS TO FORM AND LEGALITY:

City Attorney



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5b

Agenda Date 08/07/2018

Number Ordinance O-18-2055

Type Ordinance

Department Police

Title

Approval of the Fiscal Year 2019 Colleyville Crime Control and Prevention District budget

Strategic Plan

2.4 Demonstrate stewardship of public resources

2.1 Provide responsive, efficient city services

Explanation

Second Reading and Public Hearing

There was one speaker on this agenda item at the July 17, 2018 City Council meeting who expressed support for the CCCPD budget and asked a question about the school resource officers the City provides.

First Reading and Public Hearing

In accordance with Chapter 363 of the Local Government Code, the Colleyville Crime Control and Prevention District (CCCPD) Board, which is comprised of the City Council, must hold a public hearing on the proposed annual budget at least 100 days before the start of the fiscal year and adopt a budget at least 80 days before the start of the fiscal year. The CCCPD Board held a public hearing on the proposed FY 2019 CCCPD budget on June 19, 2018 and advertised this public hearing in the *Fort Worth Star-Telegram* on Friday, June 8, 2018, per the 10 day advance requirement. On July 2, 2018, the Board approved the proposed FY 2019 CCCPD budget.

Upon Board approval, the CCCPD budget must be submitted to the City Council for approval or rejection within 10 days. Per Sec. 363.205(d) of the Local Government Code, the governing body may not amend the budget submitted by the Board. If the governing body rejects the budget submitted by the Board, the governing body and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year. This agenda item allows for City Council consideration (1st reading of the CCCPD budget ordinance). The July 17, 2018 City Council agenda item for first reading of the CCCPD budget ordinance will also serve as the required public hearing by the governing body and was advertised in the *Fort Worth Star-Telegram* on Friday, July 6, 2018, per the 10 day advance requirement.

During the discussion of the FY 2019 proposed CCCPD budget on June 19, 2018, staff

presented a complete FY 2019 budget proposal and a five-year forecast based on current information. No changes to the FY 2019 proposed CCCPD budget were requested. Staff is seeking City Council approval of the proposed FY 2019 expenditures.

Financial Impact

The attached proposed budget provides estimated fund balances and revenues, as well as a detailed list of proposed expenditures.

Recommendation

Approve

Attachments

1. Proposed FY 2019 CCCPD Budget
2. Ordinance O-18-2055

COLLEYVILLE CRIME CONTROL DISTRICT FY 2018 THROUGH FY 2023 PROJECTION
--

FISCAL YEAR	ADOPTED FY 2018	PROJECTED FY 2018	PROPOSED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023
BEGINNING FUND BALANCE	\$1,438,234	\$1,550,950	\$1,325,041	\$1,091,731	\$1,088,593	\$961,174	\$1,133,111
REVENUES:							
1/2 CENT SALES TAX REVENUE (+2% PROJECTED)	\$1,700,000	\$1,711,496	\$1,745,726	\$1,780,640	\$1,816,253	\$1,852,578	\$1,889,630
INTEREST INCOME	\$1,500	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
USE OF AVAILABLE CASH	\$444,643	\$426,647	\$436,950	\$80,000	\$200,000	\$0	\$0
TOTAL REVENUES	\$2,146,143	\$2,146,143	\$2,190,676	\$1,868,640	\$2,024,253	\$1,860,578	\$1,897,630
EXPENDITURES:							
ADMINISTRATIVE BOARD/AUDIT EXPENSES:	\$1,850	\$1,850	\$1,850	\$1,850	\$1,850	\$1,850	\$1,850
POLICE SOFTWARE ANNUAL MAINTENANCE CONTRACT	\$49,500	\$49,500	\$49,500	\$49,500	\$49,500	\$49,500	\$49,500
RECRUITING AND HIRING PROCESS	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
CRIME SCENE RESPONSE UNIT	\$10,000	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
CRIME REPORTS ANALYTICAL CRIME MAPPING SOFTWARE	\$5,492	\$5,492	\$5,492	\$5,492	\$5,492	\$5,492	\$5,492
NETMOTION WIRELESS MAINTENANCE AGREEMENT	\$3,219	\$3,219	\$3,219	\$3,219	\$3,219	\$3,219	\$3,219
IN-CAR VIDEO SYSTEM SERVER MAINTENANCE	\$3,949	\$3,949	\$0	\$0	\$0	\$0	\$25,000
OFF-DUTY WEBSITE ANNUAL FEES/MAINTENANCE	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
TICKET WRITER REPLACEMENT	\$4,700	\$4,700	\$4,700	\$4,700	\$4,700	\$4,700	\$4,700
CALEA ACCREDITATION	\$11,000	\$11,000	\$11,325	\$16,825	\$11,450	\$11,450	\$16,825
PERSONNEL:							
9 POLICE OFFICERS	\$841,350	\$841,350	\$883,418	\$927,589	\$973,968	\$1,022,667	\$1,073,800
MOVE OFFICER FROM GENERAL FUND FY 2019	\$0	\$0	\$100,000	\$105,000	\$110,250	\$115,763	\$121,551
ADDITIONAL 2 PT PUBLIC SAFETY OFFICERS	\$0	\$0	\$46,432	\$48,754	\$51,191	\$53,751	\$56,438
ADDITIONAL SERGEANT IN FY 2020	\$0	\$0	\$0	\$100,000	\$105,000	\$110,250	\$115,763
TEEN COURT	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750
EQUIPMENT:							
ANNUAL WEAPONS REPLACEMENT	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
SWAT EQUIPMENT AND TRAINING	\$6,150	\$6,150	\$6,150	\$6,150	\$6,150	\$6,150	\$6,150
SAFETY EQUIPMENT AND REPLACEMENT	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
BALLISTIC TAC PLATE CARRIERS AND HELMETS	\$13,500	\$13,500	\$0	\$0	\$0	\$0	\$0
TWO RADAR SIGNS- LICENSES	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
IN CAR CAMERAS & SERVER	\$195,000	\$195,000	\$0	\$0	\$0	\$0	\$0
VEHICLES:							
REPLACEMENT - PATROL VEHICLE AND EQUIPMENT	\$206,600	\$206,600	\$206,600	\$206,600	\$206,600	\$206,600	\$206,600
REPLACEMENT - MOTORCYCLE (TWO)	\$0	\$0	\$44,000	\$0	\$0	\$0	\$0
REPLACEMENT - ADMINISTRATIVE VEHICLES	\$27,000	\$27,000	\$0	\$27,000	\$27,000	\$27,000	\$27,000
NEW VEHICLE (FOR NEW SERGEANT)	\$0	\$0	\$0	\$51,650	\$0	\$0	\$0
DEBT SERVICE:							
2006 SERIES REFUNDING DEBT	\$501,845	\$501,845	\$509,100	\$0	\$0	\$0	\$0
TRANSFERS:							
CAPITAL EQUIPMENT REPLACEMENT FUND - IN-CAR MOBILE DIGITAL COMPUTER SYSTEM	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
CAPITAL -							
JUSTICE CENTER DUMPSTER ENCLOSURES	\$0	\$0	\$45,000	\$0	\$0	\$0	\$0
HVAC REPLACEMENT - JUSTICE CENTER	\$0	\$0	\$0	\$0	\$237,000	\$0	\$0
METAL ROOF COATING - JUSTICE CENTER	\$0	\$0	\$0	\$167,200	\$0	\$0	\$0
CARPET & VCT TILE REPLACEMENT - JUSTICE CENTER	\$0	\$0	\$0	\$0	\$88,052	\$0	\$0
TOTAL EXPENDITURES	\$1,945,405	\$1,945,405	\$1,987,036	\$1,791,778	\$1,951,672	\$1,688,641	\$1,784,137
EXCESS REVENUES OVER EXPENDITURES ^^	\$200,738	\$200,738	\$203,640	\$76,862	\$72,581	\$171,937	\$113,492
ENDING FUND BALANCE	\$1,194,329	\$1,325,041	\$1,091,731	\$1,088,593	\$961,174	\$1,133,111	\$1,246,603

^^ MUST HAVE A 1.4 TIMES COVERAGE RATIO (\$200,738) FOR DEBT SERVICE PAYMENT IN FY 2018

^^ MUST HAVE A 1.4 TIMES COVERAGE RATIO (\$203,640) FOR DEBT SERVICE PAYMENT IN FY 2019

ORDINANCE O-18-2055

AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR FISCAL YEAR 2019 FOR THE COLLEYVILLE CRIME CONTROL AND PREVENTION DISTRICT, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019, A COPY OF SAME BEING ON FILE IN THE OFFICE OF THE CITY SECRETARY, TO BECOME EFFECTIVE UPON PASSAGE BY THE CITY COUNCIL

WHEREAS, the laws of the State of Texas require the Board of Directors of the Colleyville Crime Control and Prevention District to adopt a budget of projected revenues and proposed expenditures, cash on hand at the start of the year, the amount of money received during the prior year, the tax rate, and the projected ending fund balance; and

WHEREAS, on July 2, 2018, the Board of Directors of the Colleyville Crime Control and Prevention District approved the following budget; and

WHEREAS, the City Council determines that the passage of this Ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 for the Colleyville Crime Control and Prevention District, a copy of which is on file in the office of the City Secretary, is hereby made a part of this Ordinance by reference and is hereby approved and adopted by the City Council of the City of Colleyville, Texas, as the official budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 and that the City Manager is authorized to execute all contracts and agreements approved as a part of the budget.

Sec. 2. THAT the budget of the fiscal year beginning October 1, 2018, and ending September 30, 2019, for the Colleyville Crime Control and Prevention District with a sales and use tax rate of .5%, is hereby fixed as follows:

Projected Revenue Received in Fiscal Year 2018	\$ 2,146,143
Projected Cash on Hand as of October 1, 2018	\$ 1,325,041
Revenues	\$ 2,190,676
Expenditures	\$ 1,987,036
Ending Fund Balance at September 30, 2019	\$ 1,091,731

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 17TH day of July 2018.

The second reading and public hearing being conducted on the 7TH day of August 2018.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 7TH DAY OF AUGUST 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby	
Place 1, Tammy Nakamura	_____	Lindamood	_____
Place 3, Kathy Wheat	_____	Place 5, Chuck Kelley	_____
Place 4, George Dodson	_____	Place 6, Callie Rigney	_____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:

Whitt L. Wyatt
City Attorney



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6a

Agenda Date 08/07/2018

Number Ordinance O-18-2056

Type Ordinance

Department Community Development

Title

Consideration of a zoning change from the R-40 Single Family Residential zoning district and AG Agricultural zoning district to the PUD-R Planned Unit Development-Residential zoning district on Lot 1R1 and 1R2, Block 1, of the Bear Creek Plantation, located at 1312 John McCain Road and 7309 Holly Lane N, Case ZC18-019

Strategic Plan

There is no Strategic Plan connection for this item.

Explanation

First Reading and Public Hearing

The applicant provided revised plans on August 1, 2018 reflecting changes from both recommendations by the Planning & Zoning Commission and desires of the adjacent property owners. The plans are attached together as a single document.

No change of zoning where exists a protest against such change, signed by the owners of twenty (20) percent or more of either the area of lots or land included in such proposed change, or lots or land immediately adjoining same and extending two hundred (200) feet therefrom, filed with the City Secretary, shall be passed except by a favorable vote of three-fourths (3/4) of all members of the City Council. The calculated percentage of opposition equals 20.56 percent.

Curtis Young, the applicant, has submitted a request to rezone Lots 1R1 and 1R2, Block 1, of the Bear Creek Plantation, being approximately 43.54 acres, and zoned AG Agricultural & R-40 Single Family Residential districts. The purpose of the request is to rezone to the PUD-R Planned Unit Development – Residential district to allow for single-family residential development of 36 lots and 9 common area/open space lots.

Existing Conditions/Background: The subject property, 1312 John McCain Road, resides on the north side of John McCain Road and extends north to Big Bear Creek. The portion of the property with Agriculture zoning currently maintains a single residence. The portion of the property with R-40 zoning also maintains a single residence. Many local residents will recognize the property by its long, tree-lined drive.

Proposed Zoning:

Request – The applicant requests to create a single-family residential subdivision. The proposed development consists of 36 lots, ranging from 26,000 square feet (0.597 acres) to 1.31 acres in area, and a large amount of open space (approximately 21% of

the project area). The project will also preserve the tree lined drive by converting it into a median area along the primary street through the neighborhood. The applicant also states that through the proposed PUD and development restrictions the home values should average approximately \$2.5 million dollars per lot.

The applicant proposes the following development standards for the PUD-R subdivision:

Minimum Lot Area:	26,000 square feet
Minimum Lot Width:	100 feet, except 67 feet for cul-de-sac lots
Front Setback:	30 feet
Side Setback:	10 feet
Street Facing Side Setback:	20 feet, except "key" lots
Rear Setback:	25 feet
Minimum House Size:	3,500 square feet for a single-story home; 4,000 square feet for a two-story home

Additional regulations are proposed pertaining to screening, architectural features, landscaping, and street design.

Analysis: The requested PUD-R zoning would establish a single-family residential neighborhood similar in character to surrounding neighborhoods. The design of the neighborhood allows for the preservation of a large amount of open space which a standard zoning classification would not likely achieve. It also preserves the well-known double row of oak trees lining both sides of the existing drive. While some of the lot sizes vary more widely than many existing neighborhoods, they maintain a comparable average lot size and create a density below the target density stated in the Comprehensive Plan of 1.8 units per net acre, with the open space included in the calculation.

Surrounding Development: All of the surrounding properties have developed with single-family residential uses and maintain a variety of zoning classifications including R-20, R-30, R-40, AG, and various PUD-R districts. Big Bear Creek borders the subject property to the north, which is also the city limit line with the City of Southlake.

Comprehensive Plan: The City’s comprehensive plan, *Destination Colleyville*, identifies the subject property for single-family residential development. The proposed PUD-R ordinance does not conflict with any portion of the comprehensive plan. The plan does also identify the preservation of the character of existing neighborhoods as a priority objective.

Drainage Analysis: Citizens have expressed and staff is aware of concerns with the existing drainage system in the vicinity. The Developer has provided a preliminary drainage analysis which indicates that the storm drain system in Tanglewood Estates

was designed and built to accommodate the developed watershed. Additionally, the proposed drainage plan is to not fully detain post-developed runoff rates to existing runoff rates for the development. Staff has additional concerns and have made the developer aware of those, however they have indicated they want to address these concerns after the zoning process and during the Preliminary Plat process. The final drainage system of the development must meet all requirements of the Land Development Code.

Public Notification: Staff mailed notices to all property owners within 200 feet as well as any Homeowners Associations within 500 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date, a response from the Tanglewood Estates neighborhood to the east has been received and 1 letter in opposition to the case.

Staff Recommendation: The proposed PUD-R ordinance offers a good opportunity to ensure orderly and complementary development to the existing adjacent residential development and in the area. Staff recommends approval of the requested PUD zoning.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval of the zoning change request at their July 9, 2018 meeting by a vote of 5-0 with the following conditions: 1) requiring a minimum house size square footage of 4,000 square feet; 2) requiring that the existing fencing north of Holly Lane be replaced; 3) requiring a maximum lot coverage of 25 percent; 4) requiring that the main street have a minimum street pavement width of 24 feet and requiring a fire suppression system for all home within the subdivision; 5) requiring the construction entrance to be on John McCain only, access from Holly Lane shall be prohibited; and 6) requiring construction methods to ensure that the proposed ponds hold water.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Revised Exhibits Received 8.1.2018
5. Statement of Planning Objectives
6. Zoning Exhibit

7. Drainage Exhibit
8. Utility Plan
9. Landscape Plan
10. Entry Plan
11. Screening and Fencing Plan
12. Notification Map
13. Notification List
14. Property Owner Notification
15. Letters of Opposition
16. Tanglewood Estates Response to Proposed Development
17. Tanglewood Agreement Letter
18. Ordinance O-18-2056

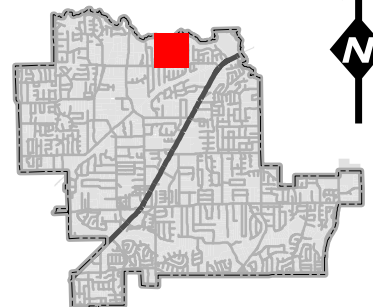
Aerial Map



ZC18-019

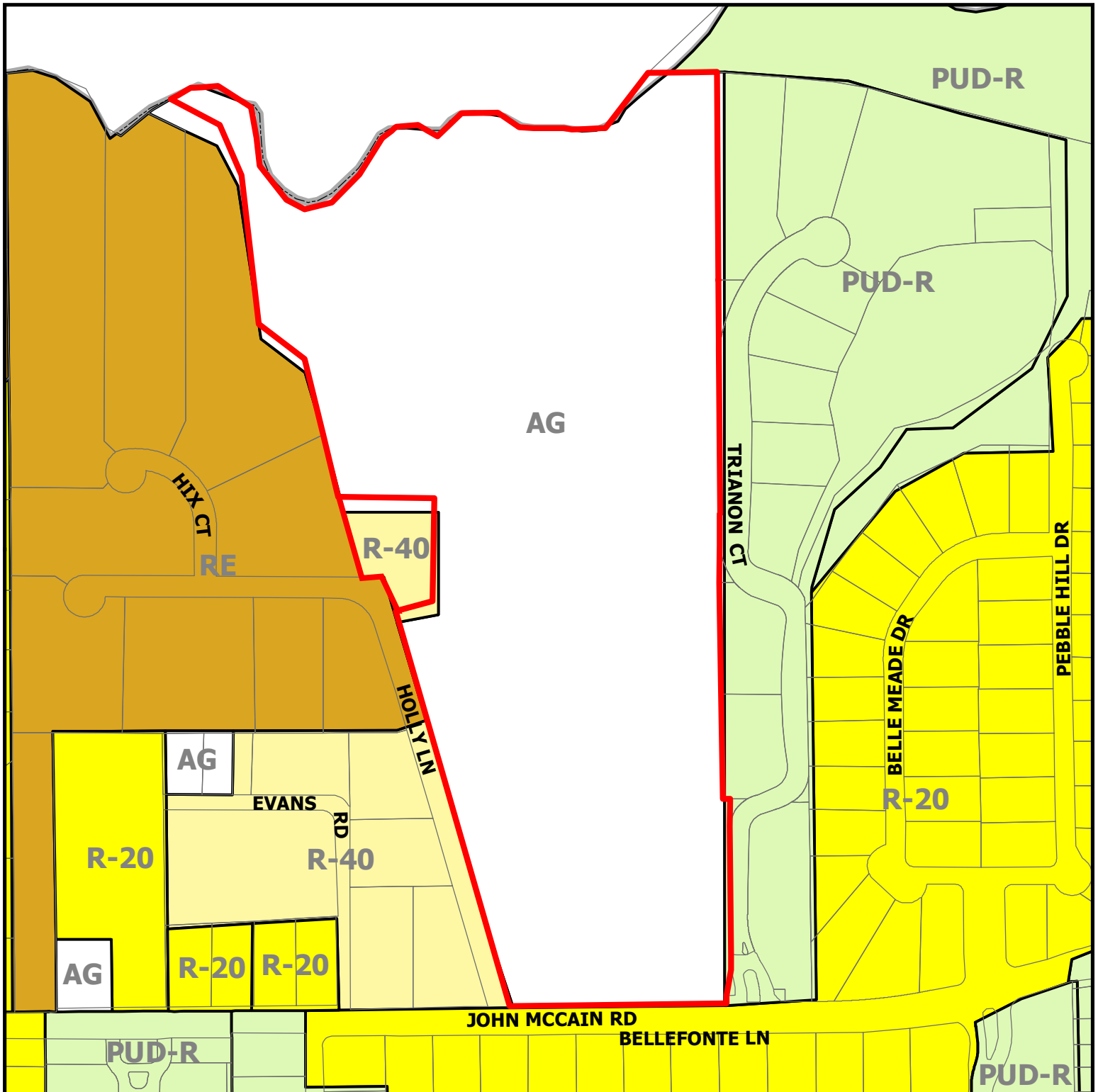
**1312 John McCain Road
and 7309 Holly Lane N**

 Subject Property



DISCLAIMER:
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Zoning Map

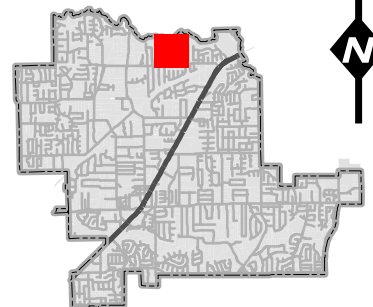


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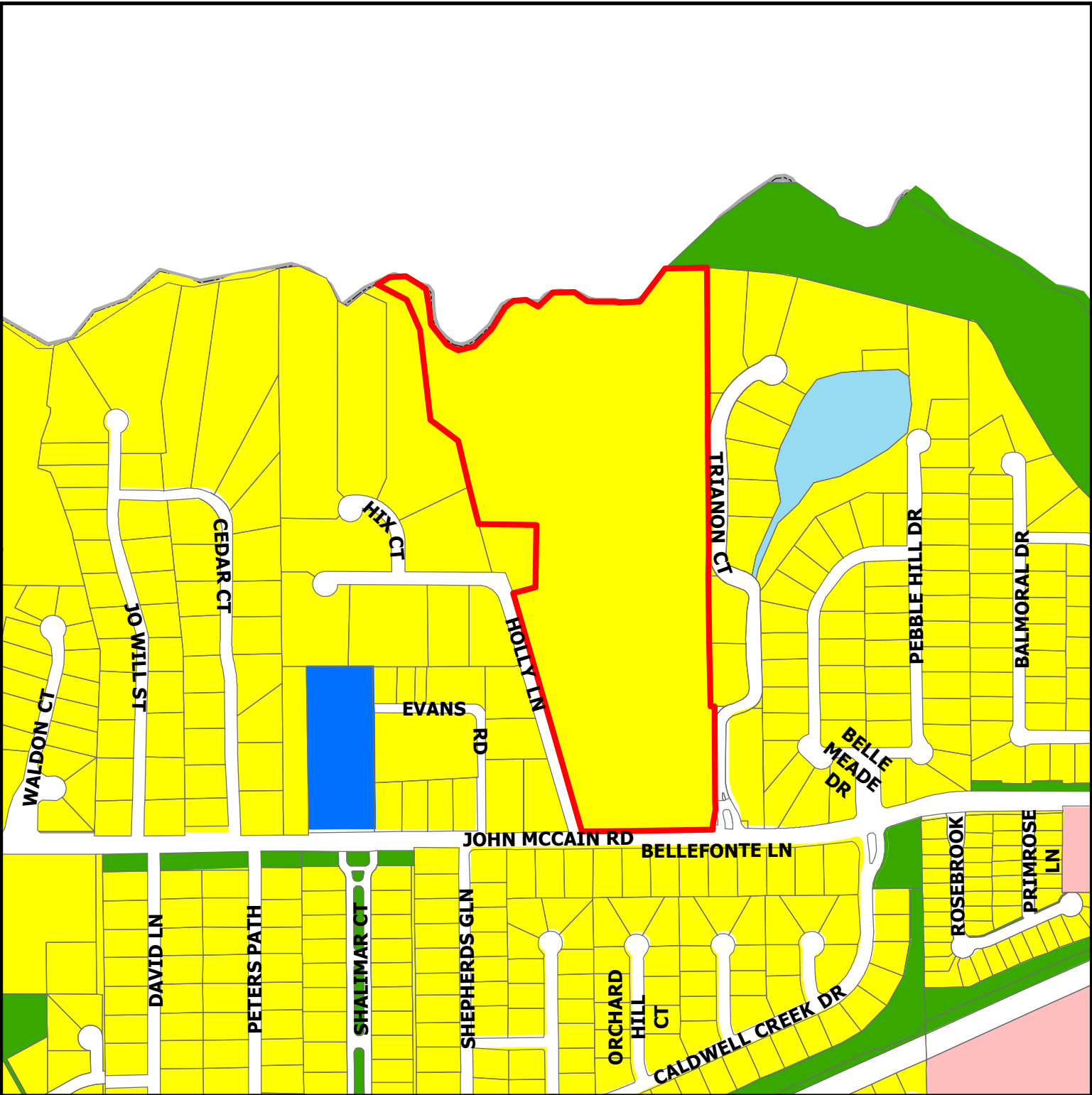
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 Subject Property



Future Land Use Map



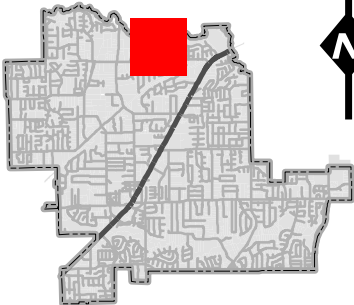
ZC18-019

**1312 John McCain Road
and 7309 Holly Lane N**

 Subject Property



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Oak Alley

Colleyville, Texas

Zoning Narrative –1 August 2018

Burk Collins & Co. LTD, Developer

Sage Group, Inc., Land Planner

Statement of Planning Objectives

Oak Alley is a proposed residential neighborhood to be developed by Burk Collins & Co, LTD, under the PUD-R Residential District regulations for residential development in the City of Colleyville. The 43.54 acre property is located on the north side of John McCain Road, just east of Holly Lane (adjacent to the Hidden Acres Addition) and west of, and adjacent to, the Tanglewood Estates gated neighborhood. The property is currently zoned R-40 and AG. The intent here is to rezone the entire property to PUD-R, unifying the property into one cohesive, master planned residential development of the highest quality.

There are currently two occupied single-family homes on the two platted properties that make up this proposal. The main home will be worked into the plan; most of the remaining structures will be removed.

The surrounding area is, for the most part, fully developed with a combination of PUD-R lots ranging from 15,000 s.f. lots, 30,000 s.f. lots, as well as acre plus sized lots. There are existing subdivisions bordering the subject tract on the entire western, eastern and southern boundaries. The northern boundary is Bear Creek, and is the city limit line. Across the creek is the Timarron Golf Course, and the City of Southlake.

The proposed plan, primarily consisting of 30,000 s.f. lots (average of about 36,000 s.f.), and has a range of lot sizes from 26,000 sf minimum, up to several acre plus lots (and one 3.3 acre lot for the existing large home) and open space, would fit in well with the neighborhood, as well as be consistent with the city's Future Land Use Plan.

Quality and compatibility with the adjacent residential, as well as the rest of Colleyville is essential, and we have designed this proposal with those goals in mind.

The residences planned for Oak Alley will be very upscale, with selling prices estimated to start at around \$2.0 million. The development will center upon, and feature, the existing double row of Live Oaks, installed some years ago by the property owner along either side of the drive, the defining feature of the property. This will continue to enhance the vista toward the "plantation house" at the far end by placing a boulevard (divided) road along either side of it. An expanded greenbelt setback will be dedicated along the John McCain frontage, and will be fully landscaped, as will the other open space areas within the project. Open Space will make up over 21% of the project area.

Oak Alley will be proposed as a gated community with private streets. A double road, divided entry from John McCain Road, positioned to line up with and take advantage of the central double row of Live Oaks, will provide a distinctive and quality main entry. This

Revised Exhibits Received 8/1/2018

divided road will serve as a loop road through the development, with the two entries from John McCain meeting the minimum 100' centerline spacing for two points of emergency access. We propose to build the normal Colleyville street section of 31' (back of curb to back of curb), in a 50' R.O.W., throughout the project, except for the main divided central entry road.

There will be a requirement of at least two street trees for every residential lot to be installed by the home builders, adjacent to the street rights of way, unless there are already existing trees there that are saved. We have worked extensively, in conjunction with our neighbors to the east and west, to provide landscape buffers between the existing homes and the future home sites within Oak Alley. All perimeter boundaries will have 25', fully landscaped buffer easements, as shown on the Development Plan.

The existing and fully developed storm drainage has been carefully analyzed, and will be designed to meet all city regulations and not adversely affect any neighboring properties. There will be a pond constructed along the Holly Lane frontage- in a landscaped setting, which will double as a storm detention facility, to the extent it is necessary.

To encourage pedestrian activity in the neighborhood, sidewalks will be built along the front of each lot, and a connection will be made to the large greenbelt area along Bear Creek, and an amenity for the residents.

The scale and orientation of the development has been designed to have an inviting visual flow with the existing neighborhoods and surrounding uses. The design criteria of the homes will create high quality designed homes in keeping with both the immediate neighborhood and Colleyville as a whole.

Development Schedule

Oak Alley will most likely be developed in two phases with first phase development commencing upon the successful completion of the zoning and platting and the subsequent approval of the final plat and engineering plans. Construction of homes is anticipated to start immediately upon completion of the subdivision's infrastructure.

Economic Development Information

Oak Alley will have a total of thirty six (36) homes, each with an estimated average value upon completion of \$2,500,000, resulting in an overall tax base of over \$90,000,000. At the current tax rate of 2.339023%, the total taxes generated from the development are projected to be \$2,105,120, with over \$300,000 generated directly for the City at buildout.

Revised Exhibits Received 8/1/2018

Development Standards

Permitted Land Use:	Single Family Residential Detached
Minimum House Size:	4,000 square feet.
Minimum Lot Area:	26,000 s.f. (Average about 36,000 s.f.)
Minimum Lot Width:	One Hundred feet (100') measured at the building setback line, except pie-shaped cul-de-sac lots 1 and 2, in which case the minimum shall be sixty seven feet (67') at the building setback line.
Front Yard Setbacks:	Thirty feet (30') back of the property line
Rear Yard Setbacks:	Twenty Five feet (25')
Side Yard Setbacks:	Ten feet (10').
Street-facing Side Yard:	Side yard setbacks on the street side of a corner lot, fronting on another street, shall be 20', except for "key" lots which shall match the front setback of adjacent lots, as shown on the Development Plan.
Street Standards:	The streets within Oak Alley are proposed to be private streets with restricted access (gated). All undivided sections will be built to the standard street section of 31' b/b paving, in a 50' Private Street ROW. Street "A" (southbound and northbound), is a divided road, intended to preserve the double row of Live Oaks in the median, with paving in each direction of 25'b/b, in separate 32.5' Private Street ROW's.
Minimum Roof Pitch:	Minimum of a 10:12 roof pitch, unless architecturally required to vary, based on home style.
Garage Standard:	Minimum of a three car garage with wood-like, architecturally enhanced doors.
Masonry Requirement:	One hundred percent (100%) brick, stone or real stucco masonry. No EIFS or artificial stucco material shall be permitted in the subdivision.

Revised Exhibits Received 8/1/2018

Additional Elevation Requirements: All plans will be reviewed by the Oak Alley Architectural Review Committee, and will comply with a set of Design Guidelines which will be developed to assure structures and site features of the highest quality. Elevations will have a hierarchy of plate dominance featuring custom front doors and entrances; balanced architectural features and interests with natural tones for paint and exterior finishes. The elevations on all “four sides” shall be addressed in the design to present a finished appearance. Roofing will match the architectural style. Slate, tile or standing seam metal are examples. Each elevation should add interest to the entire streetscape.

Windows: No aluminum windows allowed in the subdivision, only windows of higher quality and energy efficiency will be allowed. All windows will be insulated glass with a “low-e” specification.

Fencing: Wood fencing between lots is not permitted. All front elevation fences, from the front of the house to the side property line, shall be open style fencing of decorative metal, and/or masonry. All lots backing to the Common Open Space shall be open style fencing of decorative metal, and/or Masonry.

Where lots back to existing residential lots with fences, the existing fence shall be kept, maintained or improved in coordination with each owner, as shown in the diagram on the Development Plan and associated detailed diagrams. Where open space lots border adjacent properties, either the existing fence will be maintained or improved, or a decorative masonry or metal fence will be installed, all in cooperation with the adjacent property owner, according to the detailed plans submitted with zoning. All perimeter walls and fences shall be installed prior to any vertical home construction.

Streetscape Standards: Minimum of two (2) three-inch (3”) caliper trees per front yard, unless quality existing trees are present and saved. Fully landscaped and sprinklered front and rear yard within sixty days of completing a house.

Open Space Maintenance: The open space lots within the subdivision shall be maintained in a consistent, uniform manner by the Oak Alley Homeowners Association through dues collected from the individual homeowners. Membership in the Homeowner’s Association is mandatory.

Revised Exhibits Received 8/1/2018

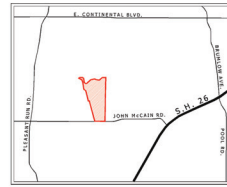
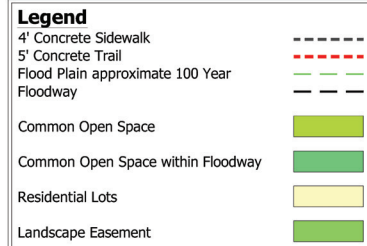
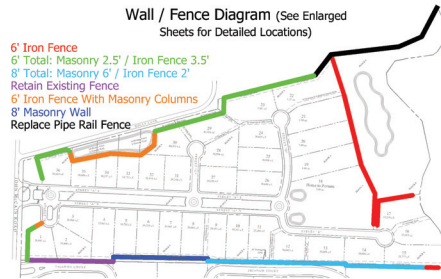
Street Design Standards:

Right of Way:	Fifty feet (50') (Undivided), Thirty Two, one half feet (32.5') (each side of divided entry road)
Travel Lane Width:	Thirty-one feet (31'), back of curb to back of curb (undivided) Twenty-three feet (23'), back of curb to back of curb (divided)
Turning Radii:	Fifteen feet (15')

Open Space Standards: Except for the natural tree preservation areas, the Common Open Space shall be fully landscaped and irrigated with a combination of trees and shrubbery pursuant to an approved landscape plan. The Common Open Space shall be owned, operated and maintained by Oak Alley Homeowners Association which shall have a mandatory membership of all homeowners and shall collect dues in amounts satisfactory to maintain the Common Open Space. The Association shall have fine and lien rights as permitted by law to enforce compliance with the rules of the association.

Signage: A monument sign identifying the subdivision shall be built at the gated entry from John McCain Road.

Revised Exhibits Received 8/1/2018



Site Data - Development Plan

Single Family Residential Lots	36
Common Areas	9
Residential Lots	68.44%
Open Space	8.34%
Open Space Floodway	12.93%
R.O.W.	10.29%
Gross Acreage	100.00%
	29.80 ac.
	3.63 ac.
	5.63 ac.
	4.48 ac.
	43.54 ac.

Density Data

Gross Residential Acreage	43.54
Gross Residential Density	0.83
Residential Density Net R.O.W. (R.O.W. = 4.48 ac.)	0.92

Summary

Residential Lots	36
Minimum Building Lot Area	26,000 s.f.
Average Building Lot Area	36,058 s.f.
Common Areas	9
Existing Zoning	AG & R-40
Proposed Zoning	PUD-R

Owner:

Burk & Gloria Collins Trust
1312 John McCain Rd.
Colleyville, TX 76034

Surveyor:

Miller Surveying, Inc.
430 Mid Cities Blvd.
Hurst, TX 76054
Tel: 817-577-1052

Engineer:

Deotte, Inc.
420 Johnson Rd., Suite 303
Keller, TX 76248
Tel: 817-337-8899
Contact: Clayton Redinger

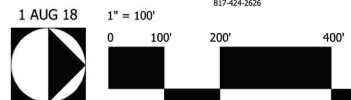
Applicant:

Sage Group, Inc.
1130 N. Carroll Ave., Suite 200
Southlake, TX 76092
Tel: 817-424-2626
Contact: Curtis Young

Planner:

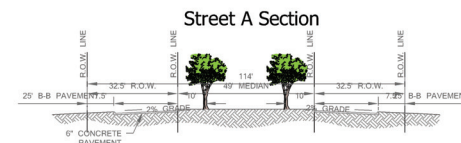
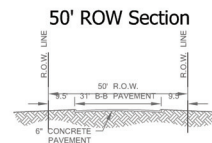
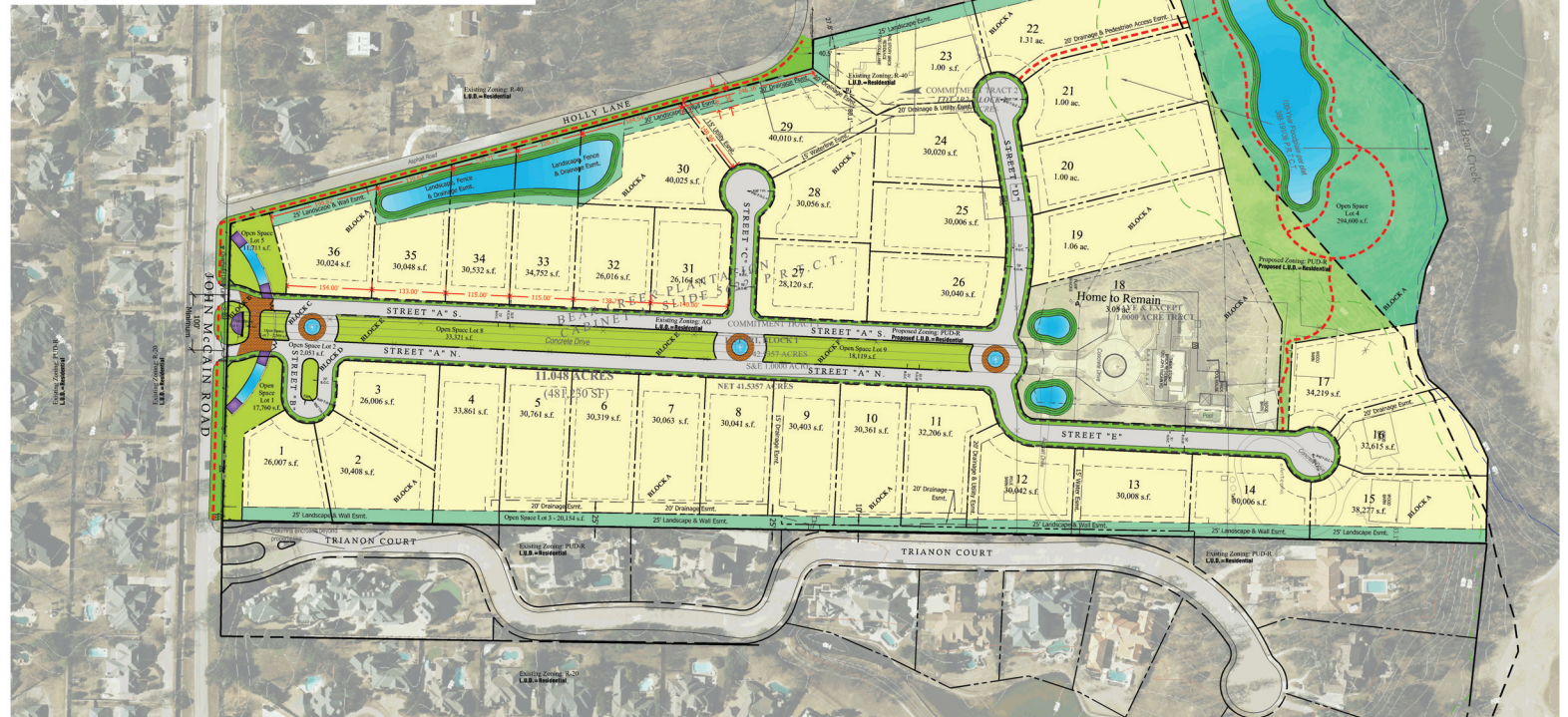
SAGE GROUP, INC.

Master Planning
Urban Design
Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste. 200
Southlake, Texas 76092
817-424-2626



Development Plan

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

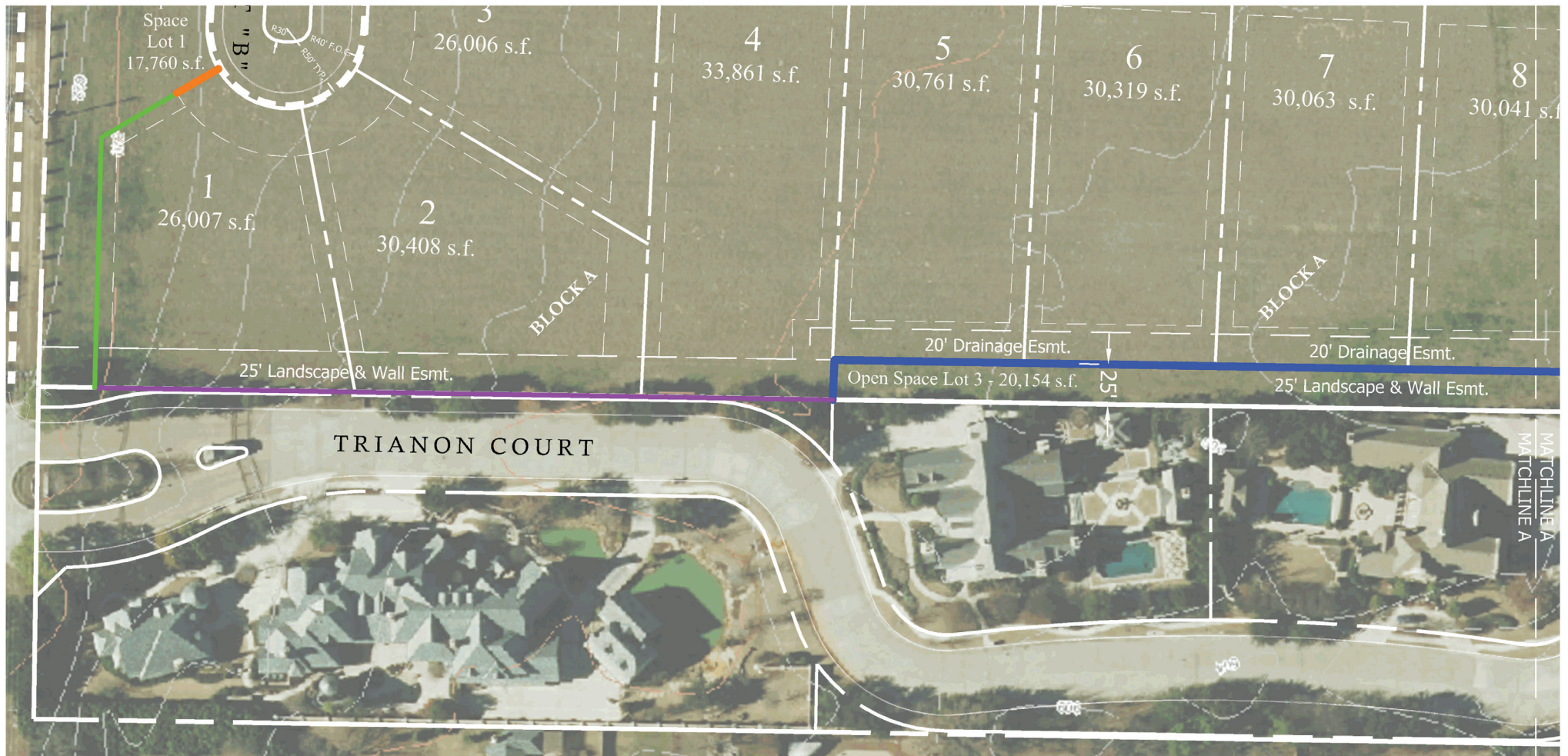


Zoning Exhibit for
Zoning Change Request
from AG & R-40 to PUD-R

Case #ZC18-019

Oak Alley

Colleyville, Tarrant County, Texas



TYPE C - 6' Ornamental Metal Fence WITH Masonry Columns
TYPE D - 6' Total: Masonry Wall 2.5' / Ornamental Metal Fence 3.5'
TYPE F - 8' Masonry Wall
Retain Existing Wall / Fence

Eastern Boundry Detail (Sheet 1 of 3)

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Case #ZC18-002

Oak Alley

Colleyville, Tarrant County, Texas

Planner:



SAGE GROUP, INC.
Master Planning
Urban Design
Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste. 200
Southlake, Texas 76092
817-424-2626

1 AUG 18

1" = 60'





Planner:



SAGE GROUP, INC.
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Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste. 200
Southlake, Texas 76092
817-424-2626

TYPE A - 8' Total: Masonry Wall 6' / Ornamental Metal Fence 2'

TYPE F - 8' Masonry Wall

Case #ZC18-002



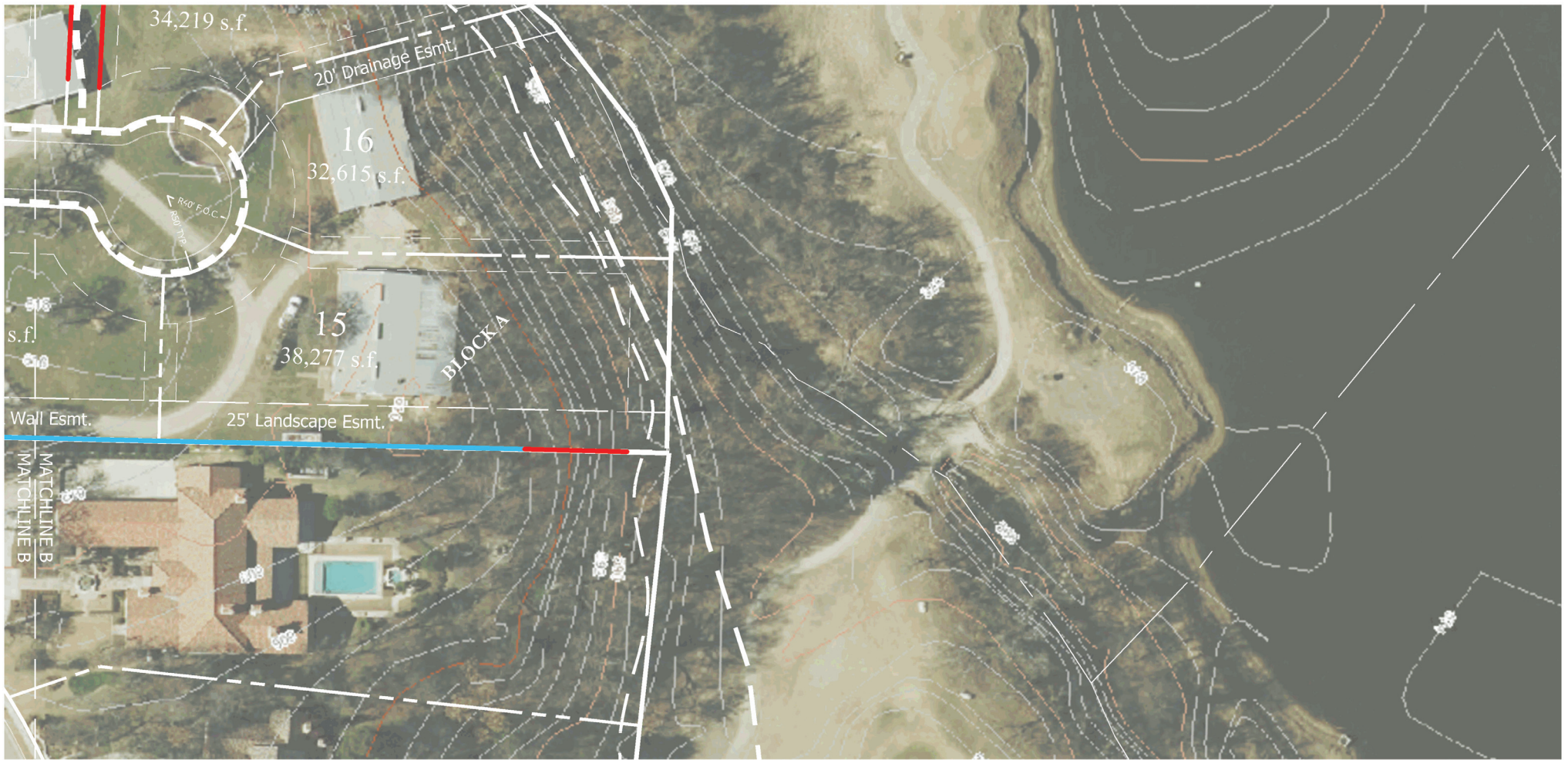
Eastern Boundary Detail (Sheet 2 of 3)

Oak Alley

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Colleyville, Tarrant County, Texas

Revised Exhibits Received 8/1/2018



Planner:



SAGE GROUP, INC.

Master Planning

Urban Design
Architecture

Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste. 200
Southlake, Texas 76092
817-424-2626

817-424-2626

1 AUG 18

$$1'' = 60'$$

0 3

114

60' 120'

██████████

TYPE A - 8' Total: Masonry Wall 6' / Ornamental Metal Fence 2'

TYPE E - 6' Ornamental Metal Fence

Case #ZC18-002

Oak Alley

Eastern Boundary Detail (Sheet 3 of 3)

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Colleyville, Tarrant County, Texas



Planner:



SAGE GROUP, INC.
Master Planning
Urban Design
Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste. 200
Southlake, Texas 76092
817-424-2626

TYPE D - 6' Total: Masonry Wall 2.5' / Ornamental Metal Fence 3.5'

TYPE C - 6' Ornamental Metal Fence with Masonry Columns

Case #ZC18-002

1 AUG 18

1" = 60'



Western Boundary Detail (Sheet 1 of 3)

Oak Alley

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Colleyville, Tarrant County, Texas



Planner:



SAGE GROUP, INC.
Master Planning
Urban Design
Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste. 200
Southlake, Texas 76092
817-424-2626

TYPE D - 6' Total: Masonry Wall 2.5' / Ornamental Metal Fence 3.5'
Replace Pipe Rail Fence
6' Iron Fence

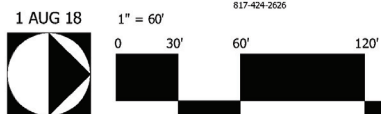
Case #ZC18-002

Western Boundary Detail (Sheet 2 of 3)

Oak Alley

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Colleyville, Tarrant County, Texas





Planner:



SAGE GROUP, INC.
Master Planning
Urban Design
Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste. 200
Southlake, Texas 76092
817-424-2626

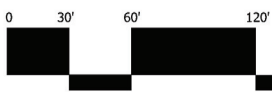
Replace Pipe Rail Fence

Case #ZC18-002

1 AUG 18



1" = 60'



Western Boundary Detail (Sheet 3 of 3)

Oak Alley

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Colleyville, Tarrant County, Texas

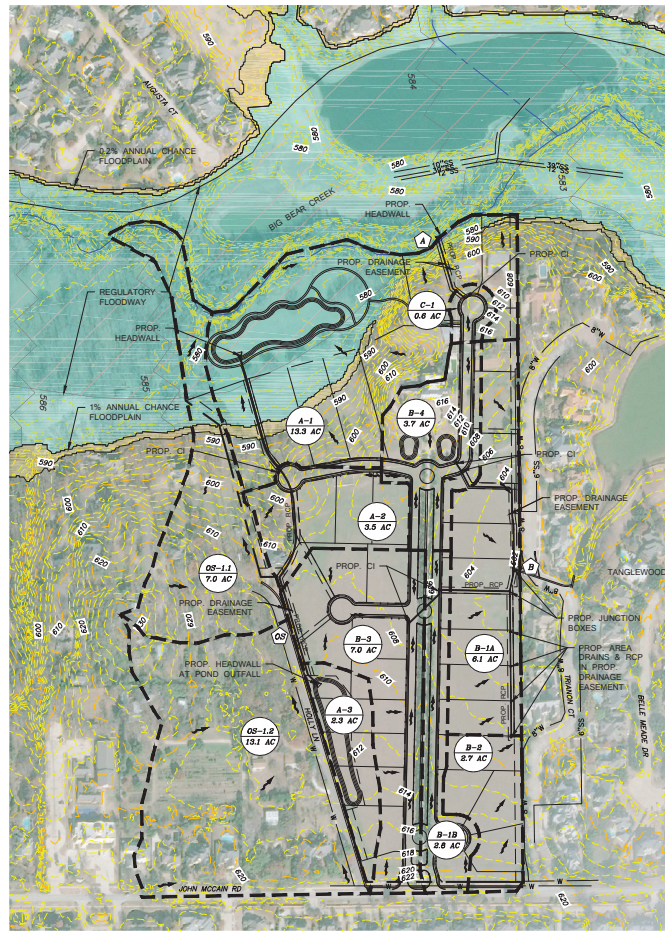
Revised Exhibits Received 8/1/2018

EXISTING CONDITION



Rational Method Runoff Calculations - Existing Condition															
DESIGN POINT	AREA DESIGNATION	AREA (ACRES)	RUNOFF COEFF	Tc (MIN)	I ₂ (IN/HR)	Q ₁ (CFS)	I ₁ (IN/HR)	Q ₂ (CFS)	I ₀ (IN/HR)	Q ₀ (CFS)	I ₂ (IN/HR)	Q ₂ (CFS)	I ₀ (IN/HR)	Q ₀ (CFS)	I ₂ (IN/HR)
OS-1	OS-1	20.1	0.60	15	3.90	47.0	4.86	58.6	5.53	66.7	6.46	77.9	7.20	86.8	7.98
EX-A	EX-A	21.1	0.30	21	3.25	20.6	4.13	26.1	4.71	29.8	5.54	35.1	6.19	39.2	6.89
EX-B1	EX-B1	15.5	0.30	15	3.90	18.1	4.86	22.6	5.53	25.7	6.46	30.0	7.20	33.5	7.98
EX-B2	EX-B2	5.3	0.30	15	3.90	6.2	4.86	7.7	5.53	8.8	6.46	10.3	7.20	11.4	7.98
A	EX-A	21.1	0.30	21	3.25	20.6	4.13	26.1	4.71	29.8	5.54	35.1	6.19	39.2	6.89
B	ALL B	20.8	0.30	15	3.90	24.3	4.86	30.3	5.53	34.5	6.46	40.3	7.20	44.9	7.98

POST-PROJECT CONDITION



Rational Method Runoff Calculations - Post-Project Condition															
DESIGN POINT	AREA DESIGNATION	AREA (ACRES)	RUNOFF COEFF	Tc (MIN)	I ₂ (IN/HR)	Q ₁ (CFS)	I ₁ (IN/HR)	Q ₂ (CFS)	I ₀ (IN/HR)	Q ₀ (CFS)	I ₂ (IN/HR)	Q ₂ (CFS)	I ₀ (IN/HR)	Q ₀ (CFS)	I ₂ (IN/HR)
OS-1	OS-1	20.1	0.60	15	3.90	47.0	4.86	58.6	5.53	66.7	6.46	77.9	7.20	86.8	7.98
EX-A	EX-A	21.1	0.30	21	3.25	20.6	4.13	26.1	4.71	29.8	5.54	35.1	6.19	39.2	6.89
EX-B1	EX-B1	15.5	0.30	15	3.90	18.1	4.86	22.6	5.53	25.7	6.46	30.0	7.20	33.5	7.98
EX-B2	EX-B2	5.3	0.30	15	3.90	6.2	4.86	7.7	5.53	8.8	6.46	10.3	7.20	11.4	7.98
A	EX-A	21.1	0.30	21	3.25	20.6	4.13	26.1	4.71	29.8	5.54	35.1	6.19	39.2	6.89
B	ALL B	20.8	0.30	15	3.90	24.3	4.86	30.3	5.53	34.5	6.46	40.3	7.20	44.9	7.98

OWNER:

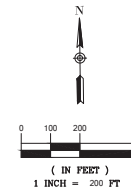
BURK & GLORIA COLLINS TRUST

ENGINEER:

DEOTTE, INC.
420 JOHNSON RD, SUITE 303
KELLER, TEXAS 76248
(817) 337-8889
CONTACT: CLAYTON REDINGER

APPLICANT:

SAGE GROUP, INC.
1130 N. CARROLL AVE., SUITE 200
SOUTHLAKE, TEXAS 76088
(817) 424-2626
CONTACT: CURTIS YOUNG



LEGEND

- A-1** **XX.X AC**
DRAINAGE AREA LABEL
- FLOW ARROW
- DRAINAGE DIVIDE
- EXISTING CONTOUR MINOR
- EXISTING CONTOUR MAJOR
- A**
DESIGN POINT

NOTES:

- PROPOSED GRADING IMPROVEMENTS WITHIN THE REGULATORY FLOODWAY OF BIG BEAR CREEK WILL LIKELY REQUIRE A CLOMR SUBMITTAL THROUGH FEMA AT A LATER DATE. DETAILING HYDRAULIC IMPACT DUE TO DEVELOPMENT.
- ULTIMATE CONFIGURATION AND SIZING OF PROPOSED IMPROVEMENTS MAY CHANGE SLIGHTLY IN FINAL DESIGN.
- TOPOGRAPHY OBTAINED THROUGH TEXAS NATURAL RESOURCE INFORMATION SERVICE (THRS), 2008, NAVD 88 VERTICAL DATUM.
- REF. TANGLEWOOD RECORD DRAWINGS (STAMPED 05-23-02) FOR DOWNSTREAM STORM DRAINAGE CAPACITY & CONFIGURATION.
- BIG BEAR CREEK SPECIAL FLOOD HAZARD AREA OBTAINED THROUGH TARRANT COUNTY GIS.

Time of Concentration or Travel Time Worksheet

Project: Oak Alley
By: DAC
Date: 8/1/2018
Location: Coleville, TX

Condition (Present/Proposed): **Current Conditions**

SHEET FLOW (Applicable to T_c only)

- Surface description
- Manning's Roughness Coefficient
- Flow length, L (total L <= 300ft) - (ft)
- Two-yr 24 hr rainfall, P₂ - (in)
- Land slope, S₀ - (ft/ft)
- T_c = (0.00149L^{0.77} / (P₂^{0.484} S₀^{0.77})) - (hr)
- T_c = (0.00149L^{0.77} / (P₂^{0.484} S₀^{0.77})) - (min)

OS-1	EX-A	EX-B1	EX-B2
Pavement [D] Grass [D] Grass [D] Grass [D]			
0.011	0.240	0.240	0.240
100	100	100	100
4	4	4	4
0.021	0.05	0.05	0.05
0.02	0.15	0.15	0.15
1.06	8.85	8.85	10.85

SHALLOW CONCENTRATED FLOW

- Surface description (paved or unpaved)
- Flow length, L - (ft)
- Watercourse slope, S₀ - (ft/ft)
- Average velocity, V_a - (ft/sec)
- T_c = L / (3600 V_a) - (hr)
- T_c = L / (3600 V_a) - (min)

OS-1	EX-A	EX-B1	EX-B2
UNPAVED [UNPAVED] UNPAVED [UNPAVED]			
200	200	200	200
0.022	0.02	0.024	0.02
2.4	2.25	2.5	2.25
0.02	0.02	0.02	0.02
1.39	1.48	1.33	1.48

CHANNEL FLOW

- Cross section flow area, a_c - (ft²)
- Wetted perimeter, P_w - (ft)
- Hydraulic radius, r_h = a_c / P_w - (ft)
- Channel slope, S₀ - (ft/ft)
- Manning's Roughness Coefficient, n
- V = (1.49 / n) (r_h^{2/3} S₀^{1/2}) - (ft/sec)
- Flow length, L - (ft)
- T_c = L / (3600 V_a) - (hr)
- T_c = L / (3600 V_a) - (min)

OS-1	EX-A	EX-B1	EX-B2

Watershed Area (ac)

Total Watershed or subarea T _c or T _c - (hr)	0.16	0.35	0.23	0.23
Total Watershed or subarea T _c or T _c - (min)	9.79	21.14	13.81	13.97
T _c ROUNDED (MIN 15 min.)	15	21	15	15

DEOTTE, INC.
CIVIL ENGINEERING & SURVEYING
1000 W. 10TH STREET, SUITE 100
KELLER, TEXAS 76248
PREPARED FOR: BURK & GLORIA COLLINS TRUST

PRELIMINARY DRAINAGE
AREA MAP
OAK ALLEY
COLLEVILLE, TX

BENCHMARKS:

BM1
XXX
ELEV = XXX
BM2
XXX
ELEV = XXX

DOI No. 2017/12100 - OAK ALLEY - WATER, SEWER, DRAINAGE AND PAVING IMPROVEMENTS - COLLEVILLE, TX

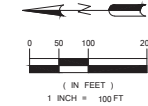
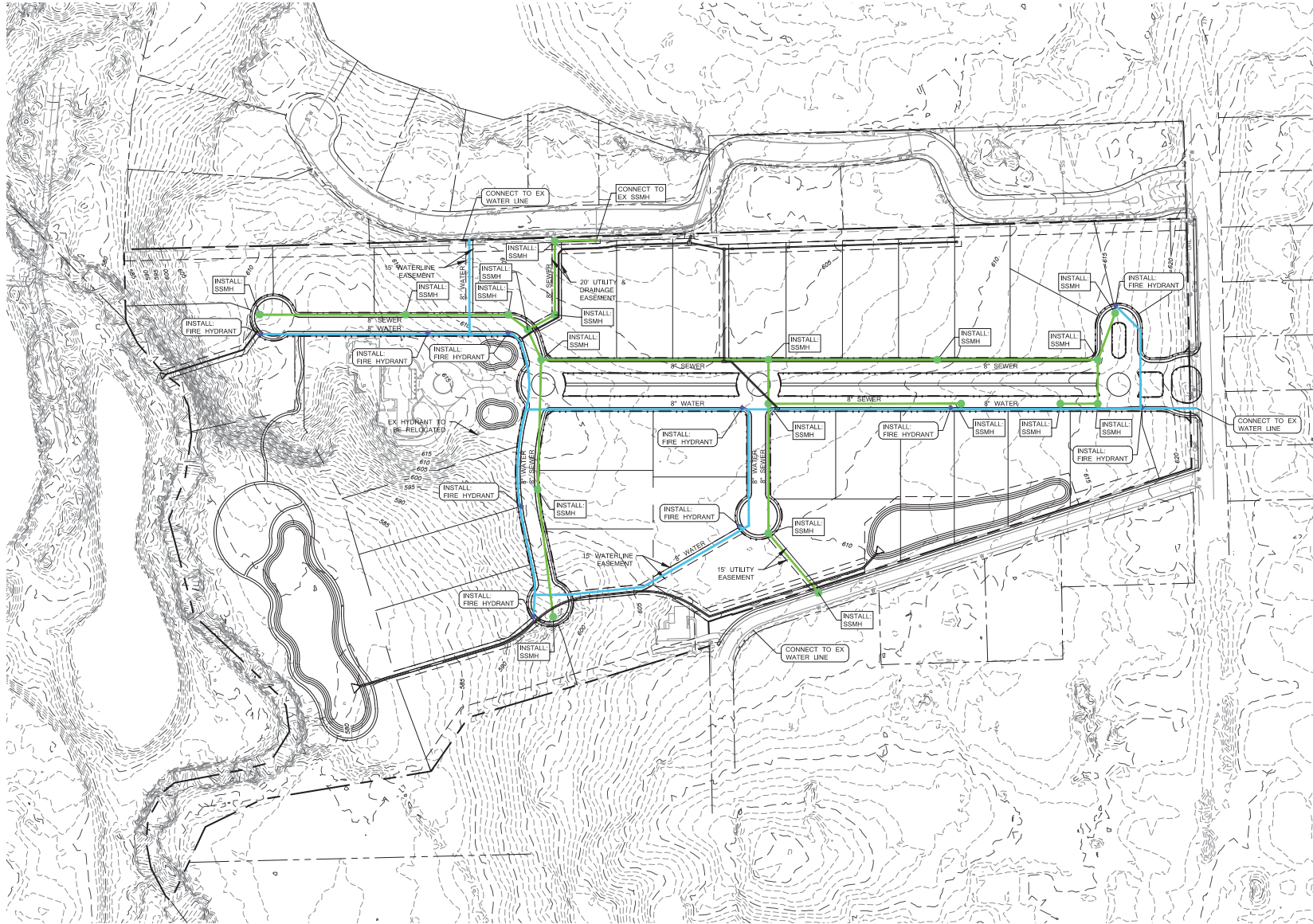
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Rev. No.: 01/16/18
Rev. Date: 8/1/2018

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dredging
Aug 01, 2018 - 10:28am

DOI No. 2017/12100

1

Revised Exhibits Received 8/1/2018



- LEGEND**
- 8" WATER LINE
 - FIRE HYDRANT
 - 8" SANITARY SEWER LINE
 - SANITARY SEWER MANHOLE



PRELIMINARY UTILITY PLAN OAK ALLEY COLLEVILLE, TX

BENCHMARKS:

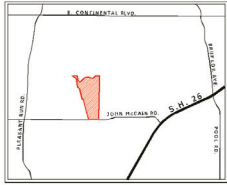
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B12	XXX	-	XXX
B13	XXX	-	XXX
B14	XXX	-	XXX

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BY: [Signature] DATE: 8/1/2018
FOR: [Signature] DATE: 8/1/2018
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Date: 8/1/2018

Printed by: dnm/ghm
Aug 01, 2018 - 10:51am

DOI No. 201712100

Revised Exhibits Received 8/1/2018



Owner:

Burk & Gloria Collins Trust
1312 John McCain Rd.
Colleyville, TX 76034

Surveyor:

Miller Surveying, Inc.
430 Mid Cities Blvd.
Hurst, TX 76054
Tel: 817-577-1052

Engineer:

Deotte, Inc.
420 Johnson Rd., Suite 303
Keller, TX 76248
Tel: 817-337-8899
Contact: Clayton Redinger

Applicant:

Sage Group, Inc.
1130 N. Carroll Ave., Suite 200
Southlake, TX 76092
Tel: 817-424-2626
Contact: Curtis Young

Planner:

SAGE GROUP, INC.

Master Planning
Urban Design
Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste. 200
Southlake, Texas 76092
817-424-2626

1 AUG 18



1" = 100'



Tree Locations

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Zoning Exhibit for
Zoning Change Request
From AG & R-40 to PUD-R

Case #ZC18-019

Oak Alley

Colleyville, Tarrant County, Texas

Statement of Planning Objectives

Oak Alley

Colleyville, Texas

Zoning Narrative –23 May 2018

Burk Collins & Co. LTD, Developer

Sage Group, Inc., Land Planner

Statement of Planning Objectives

Oak Alley is a proposed residential neighborhood to be developed by Burk Collins & Co, LTD, under the PUD-R Residential District regulations for residential development in the City of Colleyville. The 43.54 acre property is located on the north side of John McCain Road, just east of Holly Lane and west of, and adjacent to, the Tanglewood gated neighborhood. The property is currently zoned R-40 and AG. The intent here is to rezone the entire property to PUD-R, unifying the property into one cohesive, master planned residential development of the highest quality.

There are currently two occupied single-family homes on the two platted properties that make up this proposal, both of which will be worked into the plan; most of the remaining structures will be removed.

The surrounding area is, for the most part, fully developed with a combination of PUD-R lots ranging from 15,000 s.f. and half acre lots, 30,000 s.f. lots, as well as acre plus sized lots. There are existing subdivisions bordering the subject tract on the entire western, eastern and southern boundaries. The northern boundary is Bear Creek, and is the city limit line. Across the creek is the Timarron Golf Course, and the City of Southlake.

The proposed plan, primarily consisting of 30,000 s.f. lots, has a range of lot sizes from 26,000 sf minimum, up to several acre plus lots (and one 3.3 acre lot for the existing large home) and open space, would fit in well with the neighborhood, as well as be consistent with the city's Future Land Use Plan.

Quality and compatibility with the adjacent residential, as well as the rest of Colleyville is essential, and we have designed this proposal with those goals in mind.

The residences planned for Oak Alley will be very upscale, with selling prices estimated to start at around \$2.0 million. The development will center upon, and feature, the existing double row of Live Oaks, installed some years ago by the property owner along either side of the drive, the defining feature of the property. This will continue to enhance the vista toward the "plantation house" at the far end by placing a boulevard (divided) road along either side of it. An expanded greenbelt setback will be dedicated along the John McCain frontage, and will be fully landscaped, as will the other open space areas within the project. Open Space will make up over 21% of the project area.

Oak Alley will be proposed as a gated community with private streets. A double road, divided entry from John McCain Road, positioned to line up with and take advantage of the central double row of Live Oaks, will provide a distinctive and quality main entry. This divided road will serve as a loop road through the development, with the two entries from

Statement of Planning Objectives

John McCain meeting the minimum 100' centerline spacing for two points of emergency access. We propose to build the normal Colleyville street section of 31' (back of curb to back of curb), in a 50' R.O.W., throughout the project, except for the main divided central entry road.

There will be a requirement of at least two street trees for every residential lot to be installed by the home builders, adjacent to the street rights of way, unless there are already existing trees there that are saved. We have worked extensively, in conjunction with our neighbors to the east and west, to provide landscape buffers between the existing homes and the future home sites within Oak Alley. All perimeter boundaries will have 25', fully landscaped buffer easements, as shown on the Development Plan.

The existing and fully developed storm drainage has been carefully analyzed, and will be designed to meet all city regulations and not adversely affect any neighboring properties. There will be a pond constructed along the Holly Lane frontage- in a landscaped setting, which will double as a storm detention facility, to the extent it is necessary.

To encourage pedestrian activity in the neighborhood, sidewalks will be built along the front of each lot, and a connection will be made to the large greenbelt area along Bear Creek, and an amenity for the residents.

The scale and orientation of the development has been designed to have an inviting visual flow with the existing neighborhoods and surrounding uses. The design criteria of the homes will create high quality designed homes in keeping with both the immediate neighborhood and Colleyville as a whole.

Development Schedule

Oak Alley will most likely be developed in two phases with first phase development commencing upon the successful completion of the zoning and platting and the subsequent approval of the final plat and engineering plans. Construction of homes is anticipated to start immediately upon completion of the subdivision's infrastructure.

Economic Development Information

Oak Alley will have a total of thirty six (36) homes, each with an estimated average value upon completion of \$2,500,000, resulting in an overall tax base of over \$90,000,000. At the current tax rate of 2.339023%, the total taxes generated from the development are projected to be \$2,105,120, with over \$300,000 generated directly for the City at buildout.

Statement of Planning Objectives

Development Standards

Permitted Land Use:	Single Family Residential Detached
Minimum House Size:	3,500 square feet for a single story home, 4,000 square feet for a two story home
Minimum Lot Area:	26,000 s.f. (Average over 35,000 s.f.)
Minimum Lot Width:	One Hundred feet (100') measured at the building setback line, except pie-shaped cul-de-sac lots 1 and 2, in which case the minimum shall be sixty seven feet (67') at the building setback line.
Front Yard Setbacks:	Thirty feet (30') back of the property line
Rear Yard Setbacks:	Twenty Five feet (25')
Side Yard Setbacks:	Ten feet (10').
Street-facing Side Yard:	Side yard setbacks on the street side of a corner lot, fronting on another street, shall be 20', except for "key" lots which shall match the front setback of adjacent lots, as shown on the Development Plan.
Street Standards:	The streets within Oak Alley are proposed to be private streets with restricted access (gated). All undivided sections will be built to the standard street section of 31' b/b paving, in a 50' Private Street ROW. Street "A" (southbound and northbound), is a divided road, intended to preserve the double row of Live Oaks in the median, with paving in each direction of 23'b/b, in separate 42' Private Street ROW's.
Minimum Roof Pitch:	Minimum of a 10:12 roof pitch, unless architecturally required to vary, based on home style.
Garage Standard:	Minimum of a three car garage with wood-like, architecturally enhanced doors.
Masonry Requirement:	One hundred percent (100%) brick, stone or real stucco masonry. No EIFS or artificial stucco material shall be permitted in the subdivision.

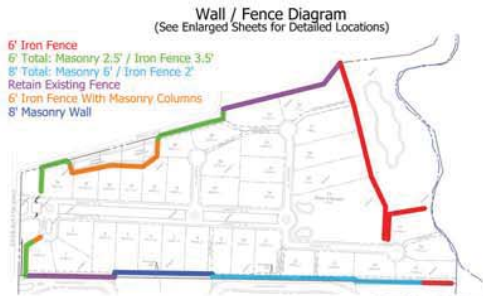
Statement of Planning Objectives

- Additional Elevation Requirements: All plans will be reviewed by the Oak Alley Architectural Review Committee, and will comply with a set of Design Guidelines which will be developed to assure structures and site features of the highest quality. Elevations will have a hierarchy of plate dominance featuring custom front doors and entrances; balanced architectural features and interests with natural tones for paint and exterior finishes. The elevations on all “four sides” shall be addressed in the design to present a finished appearance. Roofing will match the architectural style, and at a minimum, be either 50 lb. Architectural Dimensional shingles, slate, tile or standing seam metal. Each elevation should add interest to the entire streetscape.
- Windows: No aluminum widows allowed in the subdivision, only windows of higher quality and energy efficiency will be allowed. All windows will be insulated glass with a “low-e” specification.
- Fencing: Wood fencing between lots is permitted. All front elevation fences, from the front of the house to the side property line, shall be open style fencing of decorative metal, and/or masonry. All lots backing to the Common Open Space shall be open style fencing of decorative metal, and/or Masonry.
- Where lots back to existing residential lots with fences, the existing fence shall be kept, maintained or improved in coordination with each owner, as shown in the diagram on the Development Plan. Where open space lots border adjacent properties, either the existing fence will be maintained or improved, or a decorative masonry or metal fence will be installed, all in cooperation with the adjacent property owner.
- Streetscape Standards: Minimum of two (2) three-inch (3”) caliper trees per front yard, unless quality existing trees are present and saved. Fully landscaped and sprinklered front and rear yard within sixty days of completing a house.
- Open Space Maintenance: The open space lots within the subdivision shall be maintained in a consistent, uniform manner by the Oak Alley Homeowners Association through dues collected from the individual homeowners. Membership in the Homeowner’s Association is mandatory.
- Street Design Standards:
- Right of Way: Fifty feet (50’)
 - Travel Lane Width: Thirty-one foot (31’), back of curb to back of curb
 - Turning Radii: Fifteen feet (15’)

Statement of Planning Objectives

- Open Space Standards: Except for the natural tree preservation areas, the Common Open Space shall be fully landscaped and irrigated with a combination of trees and shrubbery pursuant to an approved landscape plan. The Common Open Space shall be owned, operated and maintained by Oak Alley Homeowners Association which shall have a mandatory membership of all homeowners and shall collect dues in amounts satisfactory to maintain the Common Open Space. The Association shall have fine and lien rights as permitted by law to enforce compliance with the rules of the association.
- Signage: A monument sign identifying the subdivision shall be built at the gated entry from John McCain Road.

Zoning Exhibit



Site Data - Development Plan

Single Family Residential Lots		36
Common Areas		9
Residential Lots	68.22%	29.70 ac.
Open Space	8.45%	3.68 ac.
Open Space Floodway	12.93%	5.63 ac.
R.O.W.	10.40%	4.53 ac.
Gross Acreage	100.00%	43.54 ac.
Density Data		
Gross Residential Acreage		43.54
Gross Residential Density		0.83
Residential Density Net R.O.W. (R.O.W. = 4.53 ac.)		0.92
Summary		
Residential Lots		36
Minimum Building Lot Area		26,000 s.f.
Average Building Lot Area		35,937 s.f.
Common Areas		9
Existing Zoning		AG & R-40
Proposed Zoning		PUD-R

Owner:

Burk & Gloria Collins Trust
1312 John McCain Rd.
Colleyville, TX 76034

Surveyor:

Miller Surveying, Inc.
430 Mid Cities Blvd.
Hurst, TX 76054
Tel: 817-577-1052

Engineer:

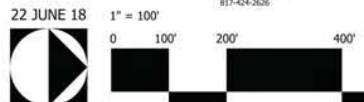
Deotte, Inc.
420 Johnson Rd., Suite 303
Keller, TX 76248
Tel: 817-337-8899
Contact: Clayton Redinger

Applicant:

Sage Group, Inc.
1130 N. Carroll Ave., Suite 200
Southlake, TX 76092
Tel: 817-424-2626
Contact: Curtis Young

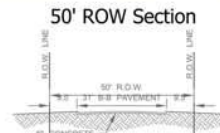
Planner:

SAGE GROUP, INC.
Master Planning
Urban Design
Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste. 200
Southlake, Texas 76092
817-424-2626



Development Plan

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1



Zoning Exhibit for
Zoning Change Request
From AG & R-40 to PUD-R

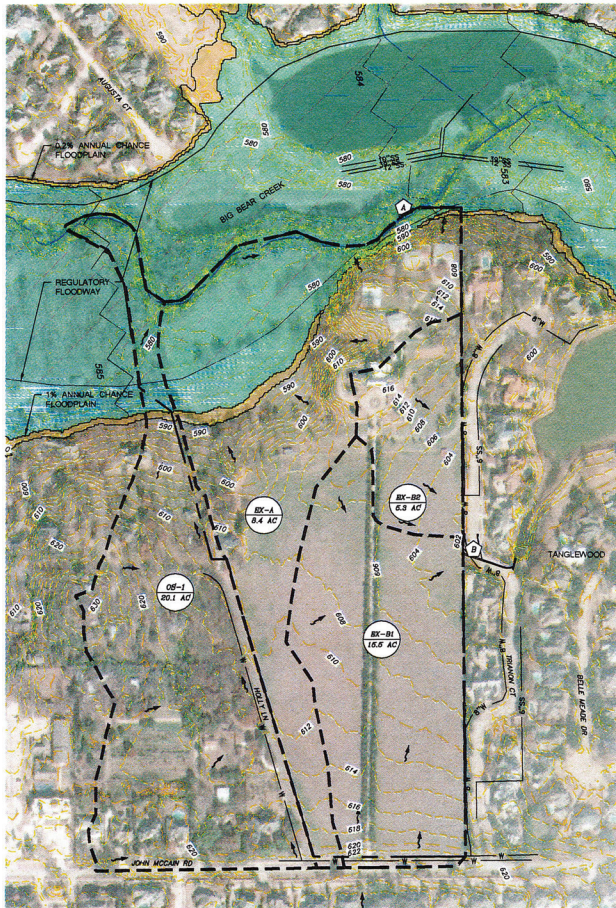
Case #ZC18-019

Oak Alley

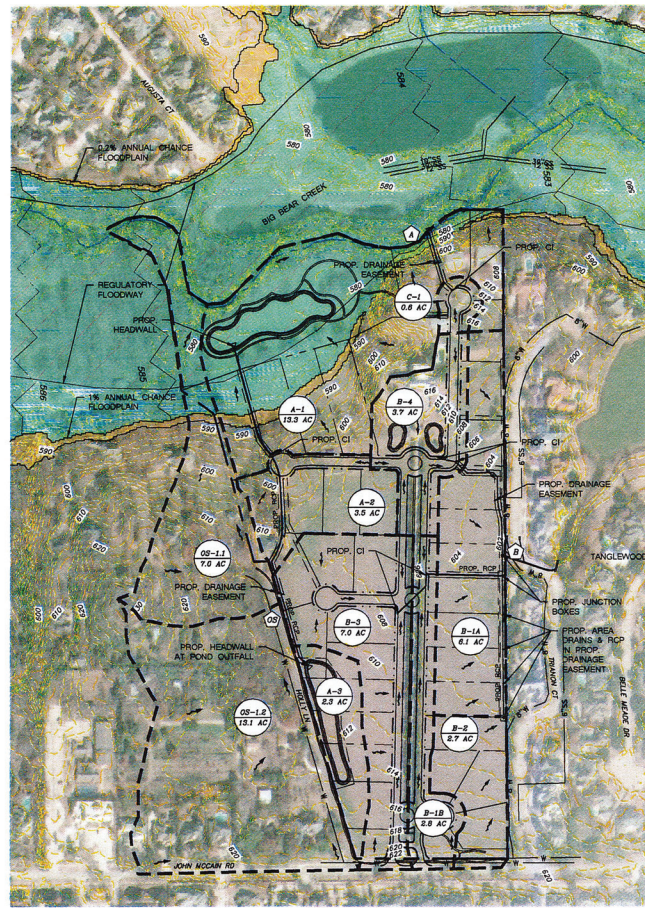
Colleyville, Tarrant County, Texas

Drainage Exhibit

EXISTING CONDITION



POST-PROJECT CONDITION



		Rational Method Runoff Calculations - Existing Condition														
DESIGN POINT	AREA DESIGNATION	AREA (ACRES)	RUNOFF COEFF	T _r (MIN)	Q ₁ (CFS)	Q ₂ (CFS)	Q ₃ (CFS)	Q ₄ (CFS)	Q ₅ (CFS)	Q ₆ (CFS)	Q ₇ (CFS)	Q ₈ (CFS)	Q ₉ (CFS)	Q ₁₀ (CFS)	Q ₁₁ (CFS)	Q ₁₂ (CFS)
A	OS-1	20.1	0.30	15	3.90	47.0	4.86	58.6	5.53	66.7	6.46	77.9	7.20	86.8	7.98	96.2
	EVA-1	21.1	0.30	21	3.25	20.6	4.13	26.1	4.71	29.8	5.54	35.1	6.19	39.2	6.48	45.6
	D8H1	15.5	0.30	15	1.90	18.1	4.86	22.6	5.53	29.7	6.46	30.0	7.20	35.5	7.98	57.1
	EVA-2	5.3	0.30	15	0.30	6.5	4.86	1.0	4.86	5.53	6.46	7.20	11.4	7.98	12.7	15.5
	EVA-3	20.1	0.30	21	3.25	20.6	4.13	26.1	4.71	29.8	5.54	35.1	6.19	39.2	6.48	45.6
B	ALL B	20.8	0.30	15	3.90	24.3	4.86	30.3	5.53	34.5	6.46	40.3	7.20	44.9	7.98	80.8

Rational Method Runoff Calculations - Post-Project Condition																		
DESIGN POINT	AREA DESIGNATION (ACRS)	AREA (ACRS)	RUNOFF COEFF	Ts (MIN)	Q1 (CFS)	Q2 (CFS)	Q3 (CFS)	Q4 (CFS)	Q5 (CFS)	Q6 (CFS)	Q7 (CFS)	Q8 (CFS)	Q9 (CFS)	Q10 (CFS)	Q11 (CFS)	Q12 (CFS)	Q13 (CFS)	Q14 (CFS)
OS-1.2	15.1	13.0	0.67	1.5	3.90	30.7	4.86	38.2	5.30	43.5	6.69	50.8	7.20	58.0	7.62	62.6	7.98	62.6
A-1	15.3	0.60	0.67	1.5	3.90	31.1	4.86	38.8	5.30	44.1	6.68	51.6	7.20	57.5	7.68	63.0	7.98	63.0
A-2	15.3	0.60	0.67	1.5	3.90	31.1	4.86	38.8	5.30	44.1	6.68	51.6	7.20	57.5	7.68	63.0	7.98	63.0
A-3	23.0	0.60	0.67	1.5	3.90	5.4	4.86	6.7	5.70	7.6	6.68	8.9	7.20	9.8	7.98	11.1	8.9	7.98
B-1A	6.1	6.1	0.60	1.5	3.90	14.3	4.86	17.8	5.30	20.2	6.68	23.6	7.20	26.4	7.98	30.2	7.98	30.2
B-2	7.8	7.8	0.60	1.5	3.90	18.9	4.86	22.8	5.30	26.7	6.68	30.2	7.20	34.1	7.98	38.0	7.98	38.0
B-3	7.8	7.8	0.60	1.5	3.90	18.9	4.86	22.8	5.30	26.7	6.68	30.2	7.20	34.1	7.98	38.0	7.98	38.0
B-4	27.0	0.60	0.67	1.5	3.90	16.1	4.86	20.4	5.30	23.2	6.68	27.1	7.20	30.2	7.98	33.0	7.98	33.0
C-1	27.0	0.60	0.67	1.5	3.90	16.1	4.86	20.4	5.30	23.2	6.68	27.1	7.20	30.2	7.98	33.0	7.98	33.0
C-2	0.6	0.60	0.67	1.5	3.90	1.4	4.86	1.7	5.50	2.0	6.68	2.3	7.20	2.6	7.98	2.5	7.98	2.5
OS	OS-1.2	13.1	0.60	1.5	3.90	30.7	4.86	38.2	5.30	43.5	6.68	50.8	7.20	58.0	7.62	62.6	7.98	62.6
A	ALL A	19.1	0.60	1.5	3.90	44.7	4.86	54.3	5.50	63.8	6.68	74.0	7.20	84.2	7.98	91.2	7.98	91.2
B	ALL B	32.0	0.60	1.5	3.90	32.0	4.86	40.0	5.50	53.0	6.68	66.0	7.20	79.0	7.98	92.0	7.98	92.0
C	ALL C	23.0	0.60	1.5	3.90	5.4	4.86	6.7	5.70	7.6	6.68	8.9	7.20	9.8	7.98	11.1	7.98	11.1

OWNER:

BURK & GLORIA COLLINS TRUST

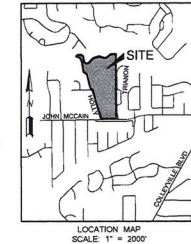
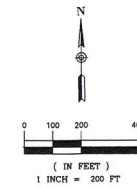
420 JOHNSON RD, SUITE 303
KELLER, TEXAS 76248
(817) 337-8899
CONTACT: CLAYTON REDINGER

ENGINEER:

DEOTTE, INC.
420 JOHNSON RD, SUITE 303
KELLER, TEXAS 76248
(817) 337-8899
CONTACT: CLAYTON REDINGER

APPLICANT:

SAGE GROUP, INC.
1130 N. CARROLL AVE., SUITE 200
SOUTHLAKE, TEXAS 76092
(817) 424-2626
CONTACT: CURTIS YOUNG



DEOTTE, INC.
CIVIL ENGINEERING | TPE# No. F-003116
405 Johnson Road, Suite 301 | Killeen, Texas 76248
817-335-8899 | www.deotte.com | 817-335-5133 (fax)

PREPARED FOR: BURK & GLORIA COLLINS TRUST

PRELIMINARY DRAINAGE
AREA MAP
OAK ALLEY
COLLEYVILLE, TX

BENCHMARKS:

IM1
DOX
LEV = XXX

IM2
DOX
LEV = XXX

MOVEMENTS - COLLEYVILLE, TX

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BIDDING OR PERMIT PURPOSES.
BY: Clayton T. Redinger
Reg. No.: 97497
Firm No.: F-3116(TX)
Date: 5/23/2018

Printed by
donmotherne
May 23, 2018 - 12:33pm

DOI No. 201712100

1

POI No. 201712100 - OAK ALLEY - WATER, SEWER, DRAINAGE AND PAVING IMPROVEMENTS - COLLEYVILLE, TX

LEGEND

	Drainage Area Label
	Flow Arrow
	Drainage Divide
	Existing Contour Minor
	Existing Contour Major
	Design Point

NOTES:

1. PROPOSED GRADING IMPROVEMENTS WITHIN THE REGULATORY FLOODWAY OF BIG BEAR CREEK WILL LIKELY REQUIRE A SUBMITTAL OF A HYDRAULIC IMPACT STUDY TO DEVELOPMENT.
2. ULTIMATE CONFIGURATION AND SIZING OF PROPOSED IMPROVEMENTS MAY CHANGE SLIGHTLY IN FINAL DESIGN.
3. TOPOGRAPHY OBTAINED THROUGH TEXAS NATURAL RESOURCE INFORMATION SERVICE (NRIS), 2009, NAD83 88 VERTICAL DATUM.
4. REF. TANGLEWOOD RECORD DRAWINGS (STAMPED 05-23-2002) FOR COWBREAM STREET DRAINAGE CAPACITY & CONFIGURATION.
5. BIG BEAR CREEK SPECIAL FLOOD HAZARD AREA OBTAINED THROUGH TARRANT COUNTY GIS DEPARTMENT TO NAD83 TEXAS STATE PLANE COORDINATES, NORTH CENTRAL ZONE, US FEET.

Time of Concentration or Travel Time Worksheet

Project: Oak Alley
By: DAC
Date: 5/23/2018
Location: Colleyville, TX
Condition (Present/Proposed): **Current Conditions**

SHEET FLOW (Applicable to T_c only)

SEGMENT ID	OS-1	EX-A	EX-B1	EX-B2
1. Surface Description	Pavement	D. Grass	D. Grass	D. Grass
2. Manning's Roughness Coefficient	0.011	0.240	0.240	0.240
3. Flow Length, L (total L = 300ft) - (ft)	100	100	100	100
4. Two-yr 24 hr rainfall, P_2 - (in)	4	4	4	4
5. Land Slope, S - (ft/ft)	0.021	0.05	0.05	0.03
6. $T_{in} = (0.007^{*} L^{10}) / (P_2^{0.5} * S^{0.4})$ - (hr)	0.02	0.15	0.15	0.18
7. $T_{out} = (0.007^{*} L^{10}) / (P_2^{0.5} * S^{0.4})$ - (min)	1.06	8.88	8.88	10.85

SHALLOW CONCENTRATED FLOW

SEGMENT ID	OS-1	EX-A	EX-B1	EX-B2
Surface description (paved or unpaved)	UNPAVED	UNPAVED	UNPAVED	UNPAVED
8. Flow Length, L, (ft)	200	200	200	200
9. Watercourse slope, S, (ft/ft)	0.022	0.02	0.024	0.02
10. Average velocity, V, (ft/sec)	2.4	2.25	2.5	2.25
11. $T_p = L / (3600 V)$, (hr)	0.02	0.02	0.02	0.02
11. $T_p = L / (3600 V)$, (min)	1.39	1.48	1.33	1.48

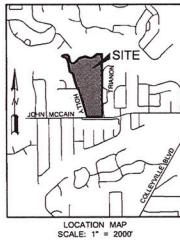
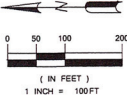
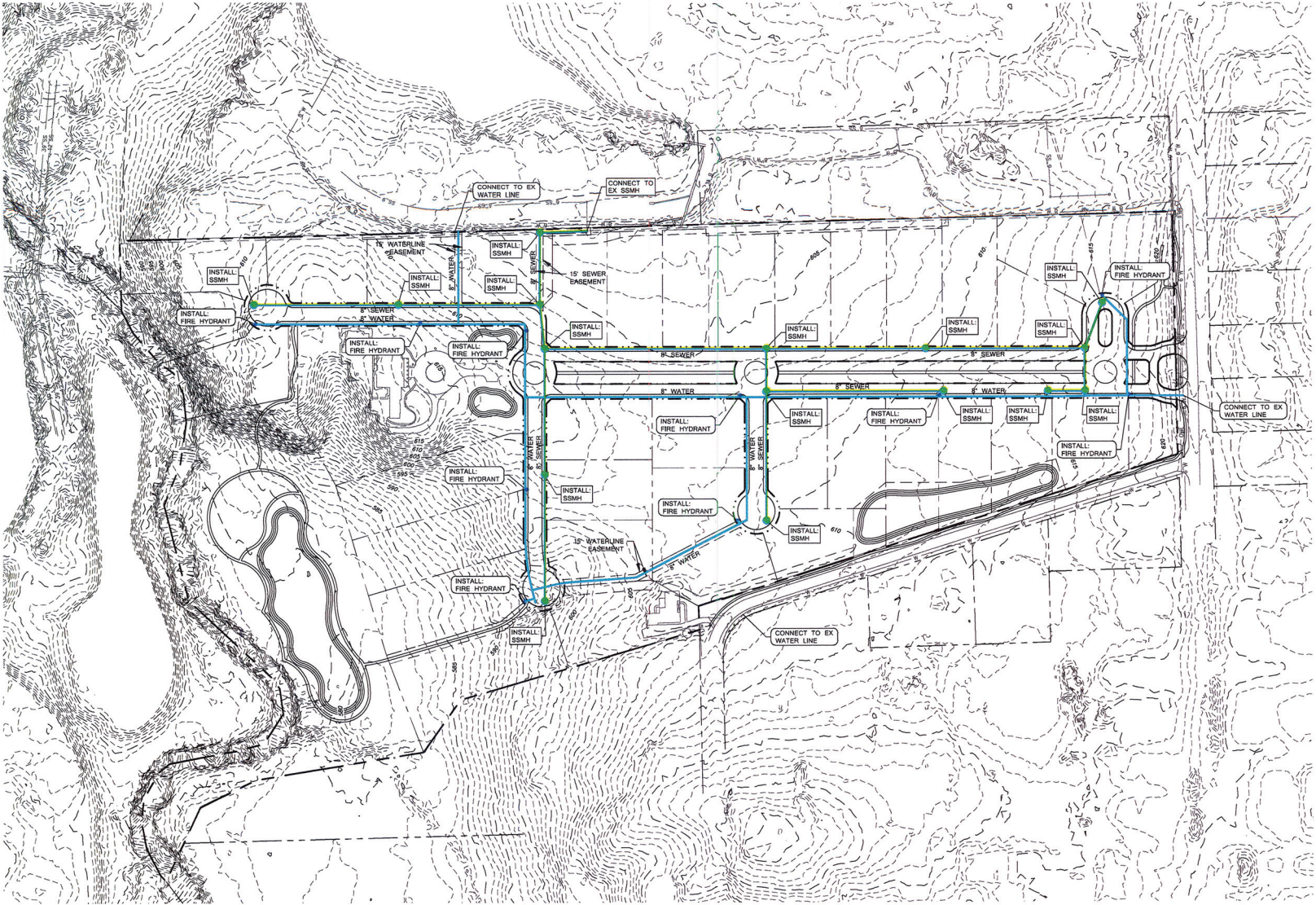
CHANNEL FLOW
SEGMENT ID

12. Cross section flow area, a , (ft ²)				
13. Wetted perimeter, P_w , (ft)				
14. Hydraulic radius, m/P_w , (ft)				
15. Channel slope, s , (ft/ft)				
16. Manning's Roughness Coefficient, n				
17. $V = 1.49 R^{2/3} S^{1/2}$, (ft)/sec	4	4	4	4
18. Flow length, L , (ft)	1760	2595	872	393
19. $T_r U / (3600 V) = (hr)$	0.12	0.18	0.06	0.03
20. $T_r U / (3600 V) = (min)$	7.33	10.81	3.68	1.64

Watershed Area (ac.)

20. Total Watershed or subarea T_c or $T_{c...}$ (hr)20. Total Watershed or subarea T_c or T_t ... (min)T_c ROUNDED (MIN 15)

Utility Plan



- LEGEND
- 8" WATER LINE
 - FIRE HYDRANT
 - 8" SANITARY SEWER LINE
 - SANITARY SEWER MANHOLE

DEOTTE, INC.
11111 FALLOUT LANE, SUITE 200
HOUSTON, TEXAS 77055
TEL: 281.415.1111
FAX: 281.415.1112
WWW.DEOTTE.COM

PRELIMINARY UTILITY PLAN
OAK ALLEY
COLLEYVILLE, TX

BENCHMARKS:

BM1	XXX
BM2	XXX
BM3	XXX

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Printed by: **deotte**
May 23, 2018 - 11:51am

Landscape Plan



Owner:

Burk & Gloria Collins Trust
1312 John McCain Rd.
Colleyville, TX 76034

Surveyor:

Miller Surveying, Inc.
430 Mid Cities Blvd.
Hurst, TX 76054
Tel: 817-577-1052

Engineer:

Deotte, Inc.
420 Johnson Rd., Suite 303
Keller, TX 76248
Tel: 817-337-8899
Contact: Clayton Redinger

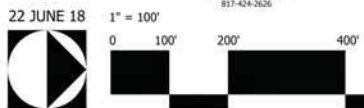
Applicant:

Sage Group, Inc.
1130 N. Carroll Ave., Suite 200
Southlake, TX 76092
Tel: 817-424-2626
Contact: Curtis Young

Planner:



SAGE GROUP, INC.
Master Planning
Urban Design
Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste. 200
Southlake, Texas 76092
817-424-2626



Tree Locations

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Zoning Exhibit for
Zoning Change Request
From AG & R-40 to PUD-R

Case #ZC18-019

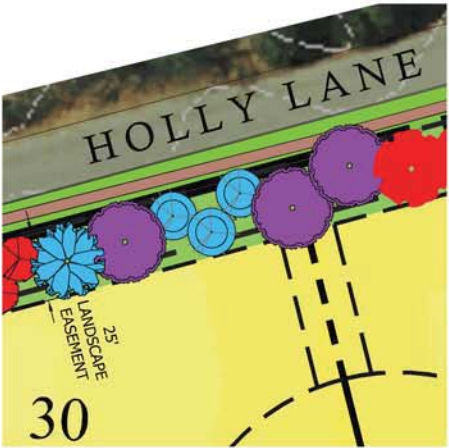
Oak Alley

Colleyville, Tarrant County, Texas

Landscape Plan

Holly Lane / Western Boundary Landscape Easement -
Landscape Specifications

SHADE TREES				
SYMBOL	PLANT NAME	QUANTITY	SIZE	CONDITION / REMARKS
	Live Oak <i>Quercus virginiana</i>	3"	14'-18" HT. / 10'-12' SPREAD	single trunk clear to 6'; b & b; matching growth
	Red Oak <i>Quercus shumardii</i>	3"	14'-18" HT. / 10'-12' SPREAD	single trunk clear to 6'; b & b; matching growth
	Cedar Elm <i>Ulmus crassifolia</i>	3"	14'-18" HT. / 10'-12' SPREAD	single trunk clear to 6'; b & b; matching growth
ORNAMENTAL TREES				
SYMBOL	PLANT NAME	QUANTITY	SIZE	CONDITION / REMARKS
	Crape Myrtle <i>Lagerstroemia speciosa</i> 'Red Rocket'	30 Gal.	1' 8" HT. / 6" SPREAD	container grown; matching growth
	Refrs. B. Shrevea Holly <i>Ilex x 'Teller's B. Shrevea'</i>	30 Gal.	1' 8" HT. / 6" SPREAD	container grown; matching growth
	Chaste Tree <i>Yucca glauca</i>	30 Gal.	1' 8" HT. / 6" SPREAD	container grown; matching growth

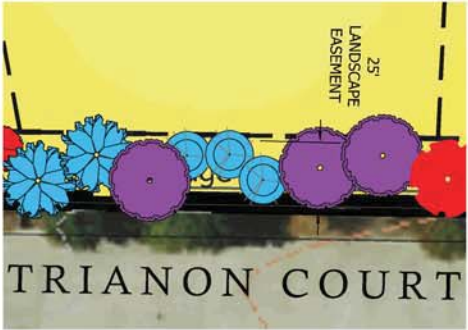


25' LANDSCAPE EASEMENT

3 SHADE TREES, 3 ORNAMENTAL TREES PER 100 L.F. OF LANDSCAPE EASEMENT, CREDIT GIVEN FOR PRESERVING EXISTING TREES.

Eastern Boundary Landscape Easement -
Landscape Specifications

SHADE TREES				
SYMBOL	PLANT NAME	QUANTITY	SIZE	CONDITION / REMARKS
	Live Oak <i>Quercus virginiana</i>	3"	14'-18" HT. / 10'-12' SPREAD	single trunk clear to 6'; b & b; matching growth
	Red Oak <i>Quercus shumardii</i>	3"	14'-18" HT. / 10'-12' SPREAD	single trunk clear to 6'; b & b; matching growth
	Cedar Elm <i>Ulmus crassifolia</i>	3"	14'-18" HT. / 10'-12' SPREAD	single trunk clear to 6'; b & b; matching growth
ORNAMENTAL TREES				
SYMBOL	PLANT NAME	QUANTITY	SIZE	CONDITION / REMARKS
	Crape Myrtle <i>Lagerstroemia speciosa</i> 'Red Rocket'	30 Gal.	1' 8" HT. / 6" SPREAD	container grown; matching growth
	Refrs. B. Shrevea Holly <i>Ilex x 'Teller's B. Shrevea'</i>	30 Gal.	1' 8" HT. / 6" SPREAD	container grown; matching growth
	Chaste Tree <i>Yucca glauca</i>	30 Gal.	1' 8" HT. / 6" SPREAD	container grown; matching growth



25' LANDSCAPE EASEMENT

3 SHADE TREES, 3 ORNAMENTAL TREES PER 100 L.F. OF LANDSCAPE EASEMENT



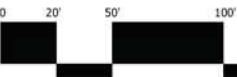
25' LANDSCAPE EASEMENT
(15' PLANTING AREA)

2 SHADE, 3 ORNAMENTAL TREES PER 100 L.F. OF LANDSCAPE EASEMENT

22 JUNE 18



1" = 20'



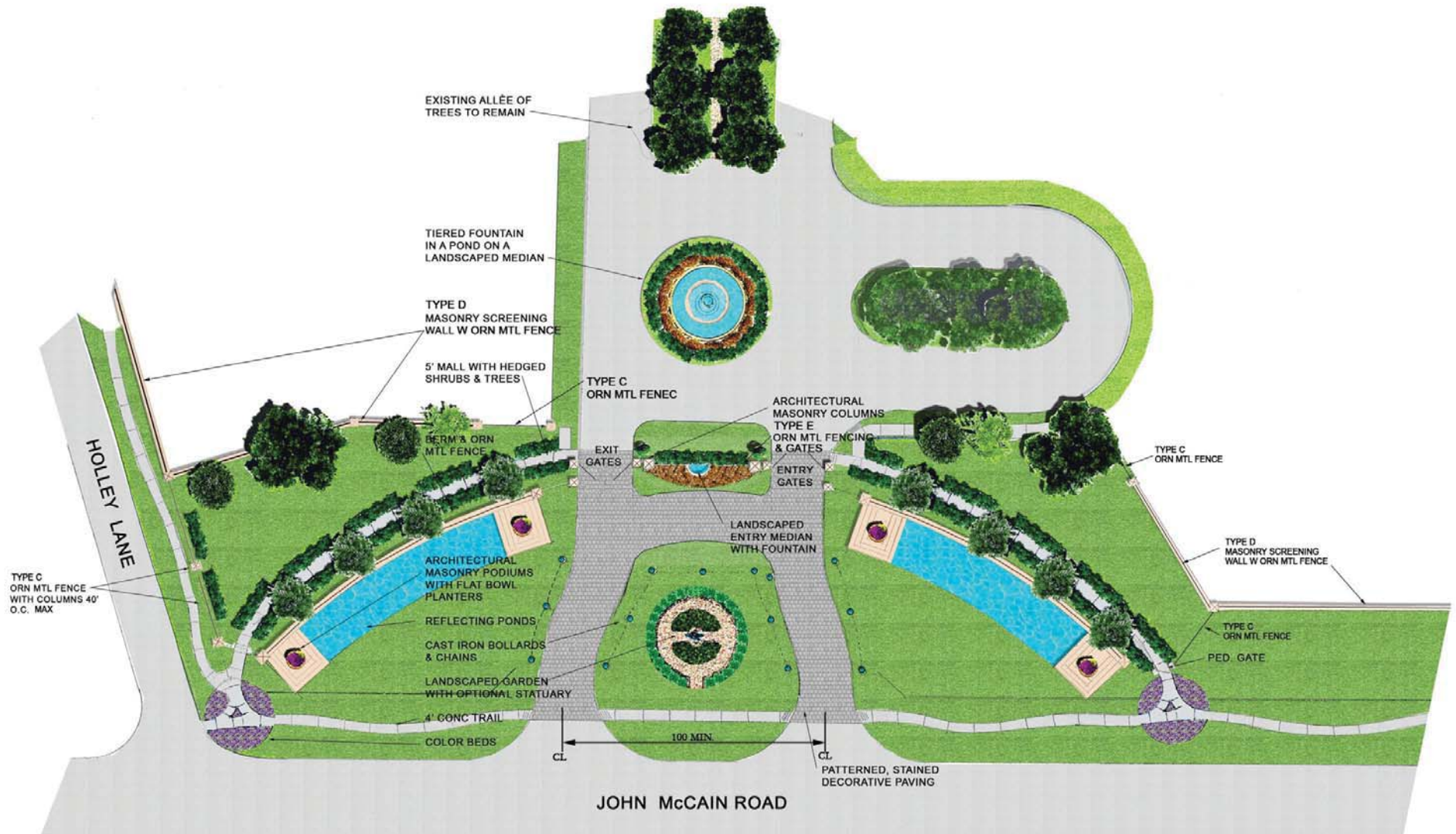
Landscape Easement Plantings

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Oak Alley

Colleyville, Tarrant County, Texas

Entry Plan



THE ENTRY

OAK ALLEY

Entry Plan

STONE



PAVERS



INSPIRATION



SAGE GROUP, INC.
Master Planning
Urban Design
Architecture
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1130 N. Carroll Ave., Ste 200
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TEL: 817-424-2606

THE ENTRY

OAK ALLEY

Entry Elevations

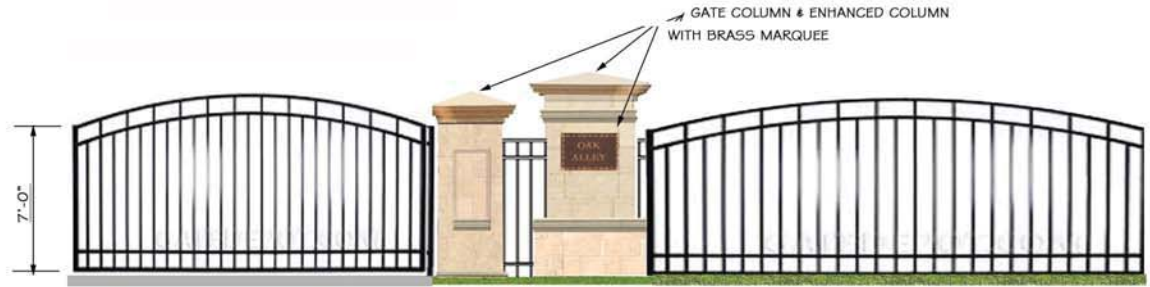
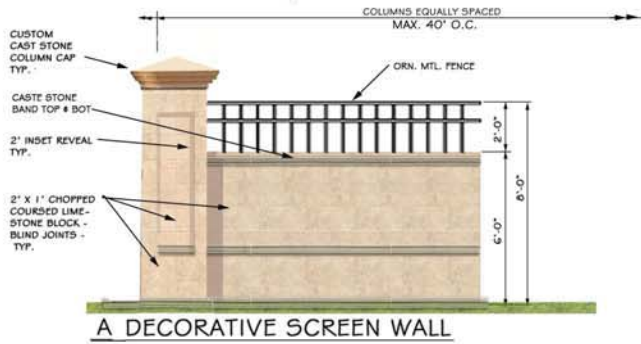


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ELEVATION OF THE ENTRY

OAK ALLEY

Screening and Fencing Plan



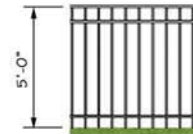
B ENTRY GATE MEDIAN ORNAMENTAL METAL FENCING
GATE & MEDIAN FENCING DESIGN T.B.D.



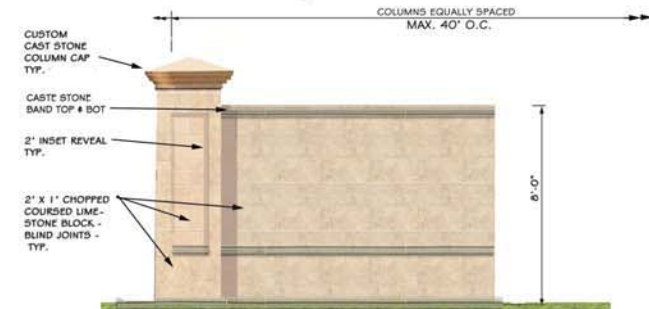
C ORNAMENTAL METAL FENCE
WITH COLUMN TERMINUS



D LOW STONE WALL WITH
ORNAMENTAL METAL FENCE



E ORNAMENTAL
METAL FENCE



F DECORATIVE SCREEN WALL



SAGE GROUP, INC.
Preliminary Planning
Urban Design
Landscape Architecture
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Southlake, Texas 76092
TEL: 817-424-0526

SCREENING WALLS & ORNAMENTAL FENCING EXHIBIT

OAK ALLEY

This aerial map illustrates a residential development layout. The map features several streets: HOLLY LANE, STREET "C", and STREET "D". The development is divided into BLOCK A and BLOCK B. A creek, labeled "CREEK PLANTATION", runs through the center of the map. Lot 30 is highlighted in blue and orange, indicating a landscape and drainage easement. The map includes lot numbers, square footages, and acreages. The following table summarizes the lot data shown on the map:

Lot Number	Area (s.f.)	Area (ac.)
18	30,055 s.f.	1.16 ac.
19	30,048 s.f.	1.05 ac.
20	30,092 s.f.	1.00 ac.
21	30,007 s.f.	1.31 ac.
22	30,012 s.f.	1.00 ac.
23	30,014 s.f.	1.00 ac.
24	30,026 s.f.	1.00 ac.
25	30,047 s.f.	1.00 ac.
26	30,026 s.f.	1.00 ac.
27	30,026 s.f.	1.00 ac.
28	30,026 s.f.	1.00 ac.
29	30,026 s.f.	1.00 ac.
30	30,026 s.f.	1.00 ac.
31	30,026 s.f.	1.00 ac.
32	30,026 s.f.	1.00 ac.
33	30,026 s.f.	1.00 ac.
34	30,026 s.f.	1.00 ac.
35	30,026 s.f.	1.00 ac.
36	30,026 s.f.	1.00 ac.



22 JUNE 18

0 1

11

114

Retain Existing Wall / Fence

Western Boundary Detail

Oak Alley

Colleyville, Tarrant County, Texas

Screening and Fencing Plan



TYPE C - 6' Ornamental Metal Fence WITH Masonry Columns
TYPE D - 6' Total: Masonry Wall 2.5' / Ornamental Metal Fence 3.5'
TYPE F - 8' Masonry Wall
Retain Existing Wall / Fence

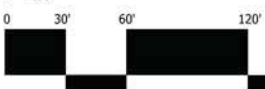
Eastern Boundary Detail (Sheet 1 of 3)

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Planner: SAGE GROUP, INC.
Master Planning
Urban Design
Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste. 200
Southlake, Texas 76092
817-424-2626

22 JUNE 18

1" = 60'

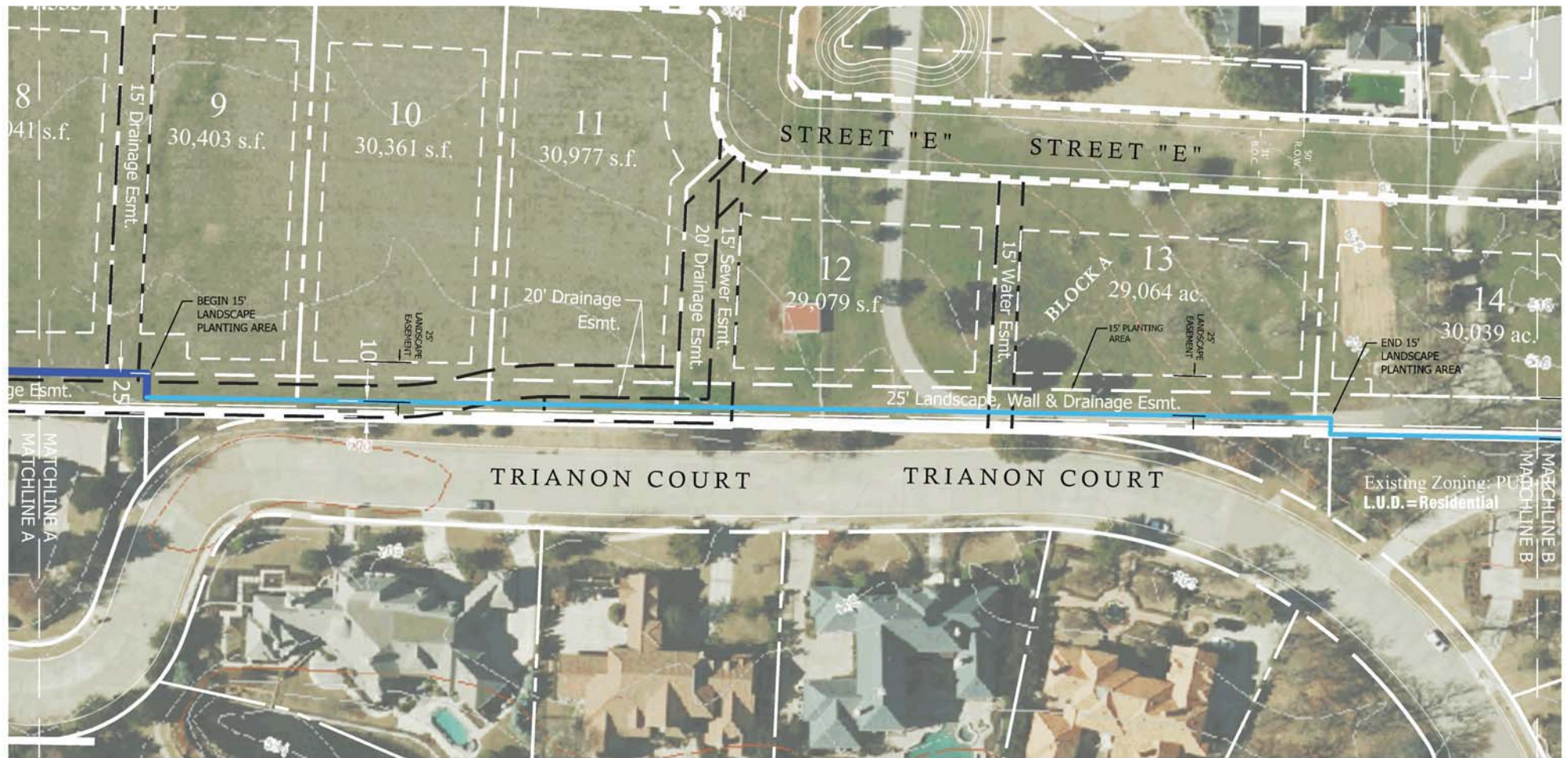


Case #ZC18-002

Oak Alley

Colleyville, Tarrant County, Texas

Screening and Fencing Plan



Planner:



SAGE GROUP, INC.
Master Planning
Urban Design
Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste. 200
Southlake, Texas 76092
817-424-2626

TYPE A - 8' Total: Masonry Wall 6' / Ornamental Metal Fence 2'
TYPE F - 8' Masonry Wall

Case #ZC18-002

22 JUNE 18

 $1'' = 60'$  $1'' = 60'$

0

11

111

11

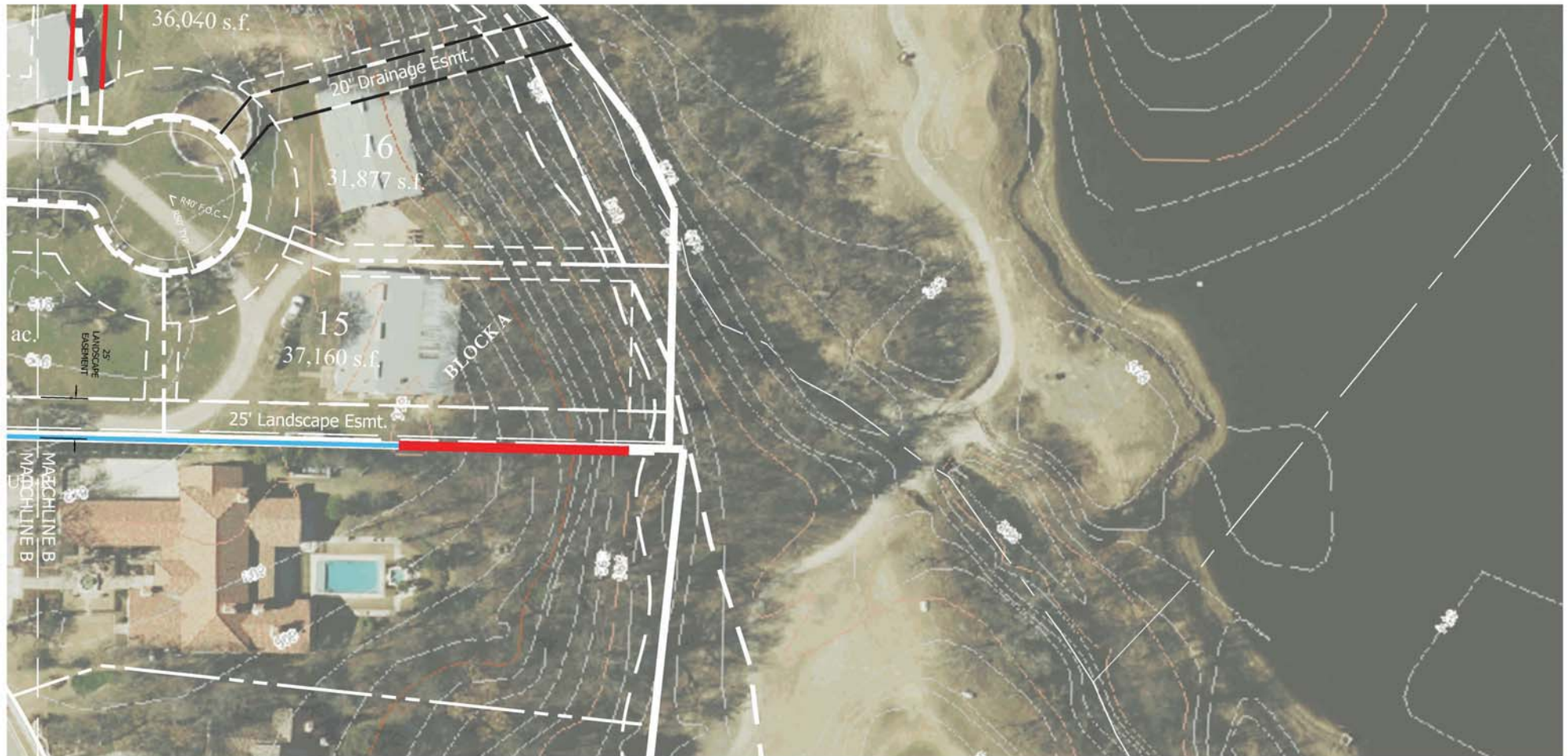
Eastern Boundary Detail (Sheet 2 of 3)

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Oak Alley

Colleyville, Tarrant County, Texas

Screening and Fencing Plan



Planner:



SAGE GROUP, INC.
Master Planning
Urban Design
Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste. 200
Southlake, Texas 76092
817-424-2626

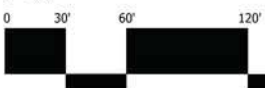
TYPE A - 8' Total: Masonry Wall 6' / Ornamental Metal Fence 2'

TYPE E - 6' Ornamental Metal Fence

Case #ZC18-002

22 JUNE 18

1" = 60'



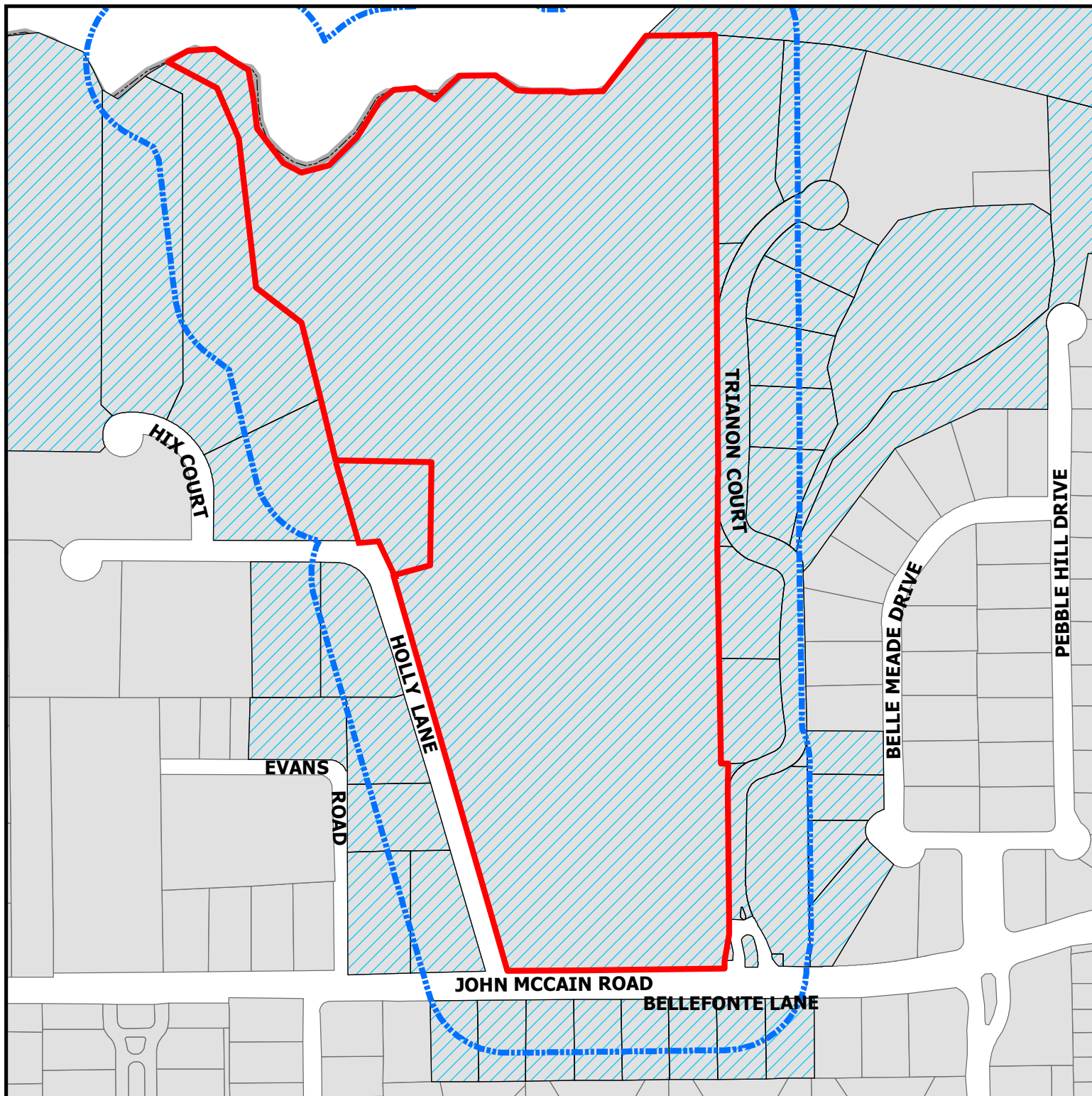
Eastern Boundary Detail (Sheet 3 of 3)

Oak Alley

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Colleyville, Tarrant County, Texas

Notification Map

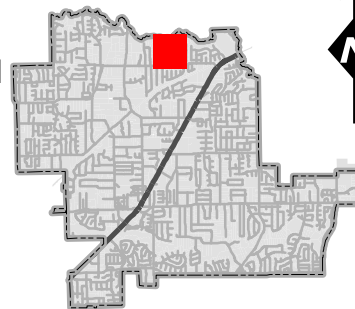


ZC18-019

1312 John McCain Road and 7309 Holly Lane N

DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

-  Subject Property
-  200ft Buffer
-  Properties within 200ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
MOON, KENNETH W	1305 BELLEFONTE LN	COLLEYVILLE, TX	76034	1305 BELLEFONTE LN
COLE, HENRY TR	7206 BELLE MEADE DR	COLLEYVILLE, TX	76034	7206 BELLE MEADE DR
PEARCE, CHARLES A	7212 HOLLY LN	COLLEYVILLE, TX	76034	7212 HOLLY LN N
BRADEN, KENNETH A	1307 BELLEFONTE LN	COLLEYVILLE, TX	76034	1307 BELLEFONTE LN
ALLEN, MARK C	7305 TRIANON CT	COLLEYVILLE, TX	76034	7305 TRIANON CT
BRUNKEN, JOHN	7204 BELLE MEADE DR	COLLEYVILLE, TX	76034	7204 BELLE MEADE DR
TANGLEWOOD ESTATES HOA	7321 TRIANON CT	COLLEYVILLE, TX	76034	7107 TRIANON CT
FONVILLE, EARL R	1403 BELLEFONTE LN	COLLEYVILLE, TX	76034	1403 BELLEFONTE LN
HEFLIN, JUD	1407 BELLEFONTE LN	COLLEYVILLE, TX	76034	1407 BELLEFONTE LN
TANGLEWOOD ESTATES HOA	7321 TRIANON CT	COLLEYVILLE, TX	76034	7101 JOHN MCCAIN RD
HUFFMAN, JERRY M	7309 TRIANON CT	COLLEYVILLE, TX	76034	7309 TRIANON CT
TANGLEWOOD ESTATES MAINTENANCE	7321 TRIANON CT	COLLEYVILLE, TX	76034	7300 TRIANON CT
DAVIDSON, RICHARD	7304 HIX CT	COLLEYVILLE, TX	76034	7304 HIX CT
FLEMING, BRYAN A	7312 HIX CT	COLLEYVILLE, TX	76034	7312 HIX CT
PERONE, JOHN A	1216 HOLLY LN	COLLEYVILLE, TX	76034	1216 HOLLY LN N
ST CLAIR, DAVID J	1401 BELLEFONTE LN	COLLEYVILLE, TX	76034	1401 BELLEFONTE LN
TANGLEWOOD ESTATES MAINTENANCE	7321 TRIANON CT	COLLEYVILLE, TX	76034	7215 TRIANON CT
TANGLEWOOD ESTATES MAINTENANCE	7321 TRIANON CT	COLLEYVILLE, TX	76034	7217 TRIANON CT
MADY, CONSTANCE E	7301 TRIANON CT	COLLEYVILLE, TX	76034	7301 TRIANON CT
BOTIK, DON	7208 TRIANON CT	COLLEYVILLE, TX	76034	7208 TRIANON CT
SPENCER, MARC	1309 BELLEFONTE LN	COLLEYVILLE, TX	76034	1309 BELLEFONTE LN
COLLINS, BURK	1840 NORWOOD PLZ STE 101	HURST, TX	76054	7309 HOLLY LN N
VENNEMEYER, MICHAEL	7212 TRIANON CT	COLLEYVILLE, TX	76034	7212 TRIANON CT
NOWOTNIK, DAVID	1405 BELLEFONTE LN	COLLEYVILLE, TX	76034	1405 BELLEFONTE LN
PISTOR, ELISE A	7200 HOLLY LN	COLLEYVILLE, TX	76034	7200 HOLLY LN N
RIGNEY, THOMAS	7308 HIX CT	COLLEYVILLE, TX	76034	7308 HIX CT
PERONE, JOHN A	1216 HOLLY LN	COLLEYVILLE, TX	76034	1220 HOLLY LN N
COLLINS, BURK	1840 NORWOOD PLZ STE 101	HURST, TX	76054	1312 JOHN MCCAIN RD
TANGLEWOOD ESTATES MAINT ASSOC	7321 TRIANON CT	COLLEYVILLE, TX	76034	7105 JOHN MCCAIN RD
JEANES, FREDRIC M	7200 BELLE MEADE DR	COLLEYVILLE, TX	76034	7200 BELLE MEADE DR
TANGLEWOOD ESTATES HOA	7321 TRIANON CT	COLLEYVILLE, TX	76034	7103 TRIANON CT
URRUTIA, MICHAEL	1311 BELLEFONTE LN	COLLEYVILLE, TX	76034	1311 BELLEFONTE LN
GRANT, RICHARD	1304 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	1304 JOHN MCCAIN RD
ST MARY'S COPTIC ORTHODOX CHUR	1110 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	1300 JOHN MCCAIN RD
TANGLEWOOD ESTATES HOA	7321 TRIANON CT	COLLEYVILLE, TX	76034	7109 TRIANON CT
FONNER, ALAN D	7320 TRIANON CT	COLLEYVILLE, TX	76034	7320 TRIANON CT
GOTTFREDSON, MARK ALAN	7321 TRIANON CT	COLLEYVILLE, TX	76034	7317 TRIANON CT
WASHINGTON, DAVID	7300 HIX CT	COLLEYVILLE, TX	76034	7300 HIX CT
SMITH, NANCY BURSCH	7202 BELLE MEADE DR	COLLEYVILLE, TX	76034	7202 BELLE MEADE DR
KAUFFMAN, KURT H	1208 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7150 EVANS RD
TIMARRON GOLF CLUB INC	3030 L B J FWY STE 600	DALLAS, TX	75234	201 E CONTINENTAL BLVD
CHEATWOOD, CHRIS	7313 TRIANON CT	COLLEYVILLE, TX	76034	7313 TRIANON CT
BRADSHAW, F THOMAS	7316 TRIANON CT	COLLEYVILLE, TX	76034	7316 TRIANON CT
HUDSON, LEONARD	7201 TRIANON CT	COLLEYVILLE, TX	76034	7201 TRIANON CT
CALDWELL'S CREEK ADDITION	P.O. BOX 682	COLLEYVILLE, TX	76034	COURTESY NOTICE
PEBBLE HILL PLANTATION ESTATES	P.O. BOX 911	COLLEYVILLE, TX	76034	COURTESY NOTICE
CARROLL ISD	2400 NORTH CARROLL AVE	SOUTHLAKE, TX	76092	STATE REQUIRED
GRAPEVINE COLLEYVILLE ISD	3051 IRA E. WOODS AVENUE	GRAPEVINE, TX	76051	STATE REQUIRED
YOUNG, CURTIS	1130 N. CARROLL AVE, SUITE 200	SOUTHLAKE, TX	76092	APPLICANT

Public hearing notices were mailed June 22, 2018 by Araceli Botello



NOTICE OF PUBLIC HEARING

Zoning Case Number: ZC18-019
Applicant: Curtis Young
Owner: Burk and Gloria Collins
Location: 1312 John McCain Road and 7309 Holly Lane N
Property Description: Lots 1R1 & 1R2, Block 1, of the Bear Creek Plantation
Present Zoning: R-40 Single Family Residential District and AG Agricultural
Request: Consideration of a zoning change from the R-40 Single Family Residential zoning district and AG Agricultural zoning district to the PUD-R Planned Unit Development-Residential zoning district. The purpose is to allow for the development of 36 single-family residential lots and 9 open space lots.

The City of Colleyville has scheduled public hearings concerning the above referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, July 9, 2018 at 7:00 p.m.
City Council Meetings: Tuesday, August 7, 2018 & Tuesday, August 21, 2018 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

This notice has been sent to all owners of real property within 200 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 200 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map: <https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>. For additional information, please contact the Community Development Department at 817.503.1052. Please reference the zoning case number when requesting information.

Ben Bryner
Community Development Director
bbryner@colleyville.com

John & Susan Perone
1216 Holly Lane
Colleyville, TX 76034
July 1, 2018

Planning & Zoning Commission
City of Colleyville
100 Main Street
Colleyville, TX 76034

Dear Planning and Zoning Commission Board Members:

We reside at 1216 Holly Lane immediately to the West within 200 feet of the Oak Alley proposed development.

We are writing in response to the Notice of Public Hearing for Zoning case # ZC18-019. After review of the materials enclosed in the Notice as well as materials previously submitted to the City of Colleyville Community Development Department, without modification, we are opposed to the proposal.

Our objections to the rezoning request include but are not limited to the following areas of concern:

- Lot sizes are not compatible and the proposal fails to protect the integrity of the adjacent neighborhood.
- The use of Holly Lane as a construction entry point, construction thoroughfare, or construction parking, staging would be unacceptable and would present a safety hazard.

The first reason for our lingering concerns is that the **Lot sizes** in the proposed Oak Alley development are not compatible with the adjacent Hidden Acres neighborhood. Specifically the Hidden Acres homes, many of which are within the 200 ft, on Holly Lane and Hix Court are zoned Residential Estate (RE) and as a result, the plan fails to protect the integrity of the neighborhood.

We realize that the rezoning request is for a PUD-R so to be specific our objection is that most of the lots are R-30 equivalent size lots with two immediately adjacent to our property which is zoned RE.

Furthermore, as the same property owners at 1216 Holly Lane for the last 25 years, approximately 18 years ago, I, John Perone, participated at the Rezoning Hearing when Bear Creek Plantation owner, Mr. Burk Collins requested and was approved to Rezone a parcel of the Bear Creek Plantation for his Foreman's house which is located on Holly Lane.

We believe Mr. Collins established a R-40 equivalent size precedent when he wisely chose to rezone that parcel as R-40 Single Family Residential in order to be more compatible with the immediate neighborhood which included Hidden Acres RE homes as well as the two remaining R-40 homes on Holly Lane at that time.

The second reason for our lingering concerns pertains to potential construction traffic activity on Holly Lane with related safety issues.

We haven't seen any PUD-R contractual language that addresses this issue so we want to bring this to your attention.

We **strongly object** to the use of Holly Lane as a construction entry point, construction thoroughfare, or construction / contractor parking or staging area.

Considering the magnitude of the Oak Alley development, if any of the above mentioned were to occur, it would severely compromise the integrity and safety of our neighborhood with a major impact for years to come.

Holly Lane characteristics as follows:

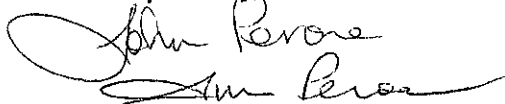
- Not a standard city sized street, as it is narrow in width.
- In order to facilitate two way traffic, any parking on the street has to be on the grass in the right of way. Therefore residents don't park on Holly Lane.
- Hazardous 70 degree curve near Foreman's house.
- No Outlet
- Children Playing

We want to thank you for your attention to our concerns and objections to the Oak Alley zoning change request.

It is our hopeful expectation that City Officials will preserve the Colleyville Comprehensive Plan, adhere to the Land Use Code, and facilitate citizen input.

Thank you for serving our community.

Respectfully,



John & Susan Perone
1216 Holly Lane
Colleyville, TX 76034
(H) 817-421-3057

Letter of Opposition

Araceli Botello

Subject: FW: Bear Creek Plantation

-----Original Message-----

From: Wayne Rigney

Sent: Thursday, July 5, 2018 10:20 AM

To: Susan Mathisen <smathisencpa@gmail.com>

Cc: JElms@pape-dawson.com; ckbevill@hotmail.com; m.kich@rocketmail.com; veronica@sellsdfw.com; slv4105@gmail.com; rayallee@aol.com

Subject: Bear Creek Plantation

I Wayne Rigney oppose the Bear Creek Plantation.

Below are some of my concerns!

1. Burk Collins personally told me the pond in the flood plain would be a retention pond for flooding. But in the P&Z meeting Curtis said it would be a wet pond. He is already changing what he told us.
 2. He has made numerous water flow modifications for the Tanglewood Estates subdivision and NONE for us.
 3. We have multiple flooding problems and he is exacerbating them building in the flood plain and the ditch next to Holly Lane will only direct more water flow back to us. And the amenity Lake was again supposed to be a retention pond to help with flooding.
 4. Our property at the back is directly next to his. He wants to leave the current fence which is being held up by numerous pieces of wood. From Holly lane turn to the floodplain it means there is no barrier into our yards plus it's a ranch fence.
 5. He said he has addressed all our concerns! Not true we have numerous times Addressed flooding problems.
 6. Ben Bryner in the P&Z meeting " for the most part it complies with our standards and desires"
- I thought we were using comprehensive plan as a standard not mostly a plan!
7. His engineer Curtis has consistently talked down to us! And now all the things we were concerned with are categorically being ignored!

We want water flow problems addressed! Not ignored!

Thomas Wayne Rigney
7308 Hix Ct
Colleyville, TX 76034
501 240 3561

Sent from my iPhone

Letter of Opposition

LETTER OF CONCERN TO:

THE COMMUNITY DEVELOPMENT DEPARTMENT OF COLLEYVILLE (ZONING CASE # ZC18-019)
100 Main Street
Colleyville, Tx 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

Re: ZONING CASE # ZC18-019

I, Gary T. Beggs, oppose the rezoning for 1312 John McCain Road from R-40 single family & AG Agricultural to PUD-R.

SIGNED: _____



NAME: Gary T. Beggs

ADDRESS: 7105 Peters Path

CITY/ZIP: Colleyville, TX 76034

DATE: July 5, 2018

Letter of Opposition

Araceli Botello

Subject: FW: Bear Creek Plantation

From: [Charlie](#)

Sent: Thursday, July 5, 2018 1:36 PM

To: ['Wayne Rigney'](#); ['Susan Mathisen'](#)

Cc: [JElms@pape-dawson.com](#); [ckbevill@hotmail.com](#); [m.kich@rocketmail.com](#); [veronica@sellsdfw.com](#); [slv4105@gmail.com](#); [rayallee@aol.com](#)

Subject: RE: Bear Creek Plantation

Basically other than all the concerns, I feel like I do not want to be responsible for making a decision that may be in our worst interest. Therefore I will oppose the project and put the responsibility on a high majority vote of the City Council by creating a Super Majority vote if possible.

Hopefully this will be in our best interest!

Charles Pearce

-----Original Message-----

From: Wayne Rigney

Sent: Thursday, July 05, 2018 10:20 AM

To: Susan Mathisen

Cc: [JElms@pape-dawson.com](#); [ckbevill@hotmail.com](#); [m.kich@rocketmail.com](#); [veronica@sellsdfw.com](#); [slv4105@gmail.com](#); [rayallee@aol.com](#)

Subject: Bear Creek Plantation

I Wayne Rigney oppose the Bear Creek Plantation.

Below are some of my concerns!

1. Burk Collins personally told me the pond in the flood plain would be a retention pond for flooding. But in the P&Z meeting Curtis said it would be a wet pond. He is already changing what he told us.
 2. He has made numerous water flow modifications for the Tanglewood Estates subdivision and NONE for us.
 3. We have multiple flooding problems and he is exacerbating them building in the flood plain and the ditch next to Holly Lane will only direct more water flow back to us. And the amenity Lake was again supposed to be a retention pond to help with flooding.
 4. Our property at the back is directly next to his. He wants to leave the current fence which is being held up by numerous pieces of wood. From Holly lane turn to the floodplain it means there is no barrier into our yards plus it's a ranch fence.
 5. He said he has addressed all our concerns! Not true we have numerous times Addressed flooding problems.
 6. Ben Bryner in the P&Z meeting " for the most part it complies with our standards and desires"
- I thought we were using comprehensive plan as a standard not mostly a plan!
7. His engineer Curtis has consistently talked down to us! And now all the things we were concerned with are categorically being ignored!

We want water flow problems addressed! Not ignored!

Thomas Wayne Rigney
7308 Hix Ct
Colleyville, TX 76034

Letter of Opposition

501 240 3561

Sent from my iPhone

Letter of Opposition

Araceli Botello

Subject: FW: Letter of Protest - Regarding Rezoning of Bear Creek Plantation

From: [Natalie Genco](#)

Sent: Saturday, July 7, 2018 2:19 PM

To: bbryner@colleyville.com; [Susan](#); rayallee@aol.com; slv4105@gmail.com; veronica@sellsdfw.com; m.koch75@rocketmail.com; Claudia Bevil; JEIms@pape-dawson.com

Cc: [Richard Newton](#); tnakamura@colleyville.com; [Bobby Lindamood](#); gdodson@colleyville.com; kwheat@colleyville.com; ckelley@colleyville.com; crigney@colleyville.com; [Frank Genco](#); [Charlie](#)

Subject: Letter of Protest - Regarding Rezoning of Bear Creek Plantation

LETTER OF PROTEST FOR ZONING CASE # ZC18-019

TO: COMMUNITY DEVELOPMENT DEPARTMENT

CITY OF COLLEYVILLE

100 Main Street

Colleyville, TX 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

To whom it may concern:

I, Natalie Genco, oppose the rezoning for 1312 John McCain Road (Zoning Case # ZC18-019) from R-40 single family & AG Agricultural to PUD-R or any other zoning.

This property should be left AG as this zoning is what neighbors bought next to. It is grossly unfair as an infringement on neighbors' rights and others in our city to change zoning on this property to anything other than how it is zoned currently.

It is a property owners right to develop their property with the zoning he purchased it with. It is NOT anyone's right to have their property rezoned. We have zoning rules in place to protect neighbors who buy near a property.

Please keep our neighborhood low density by keeping zoning on this property as it is.

CONCERNS:

1. Adding unnecessary traffic congestion to already congested John McCain. My neighbors and I can barely get out of our driveways as things are now.
2. Water drainage issues.
3. Open spaces in our city need to be protected and not developed for the personal profit of one person and to the detriment of all neighbors.
4. This rezoning request is not in harmony with surrounding neighborhoods. The request far exceeds development density on three sides of this property. To the west is Hidden Acres with properties that are 2-6 acres. To the east is Tanglewood with properties averaging 2 acres and to the north is flood plain with a golf course beyond.
5. The main reason people give for moving to Colleyville is our "rural feel". Changing zoning and developing one of our last AG pieces of land greatly diminishes this rural feel and lowers the quality of life for all Colleyville residents for the personal profit of one person. This tragedy should not be allowed to happen. Please protect our neighborhood and our city.

Sincerely,

Natalie Genco

July 7, 2018

1104 John McCain Rd, COLLEYVILLE, TEXAS 76034

Letter of Opposition

Araceli Botello

Subject: FW: Protest - Regarding Rezoning of Bear Creek Plantation #ZC18-019

From: Frank Genco

Sent: Sunday, July 8, 2018 12:16 PM

To: Ben Bryner <BBryner@colleyville.com>

Cc: Susan <smathisencpa@gmail.com>; rayallee@aol.com; slv4105@gmail.com; veronica@sellsdfw.com; m.koch75@rocketmail.com; Claudia Bevill <ckbevill@hotmail.com>; JElms@pape-dawson.com; Richard Newton <RNewton@colleyville.com>; Tammy Nakamura <TNakamura@colleyville.com>; Bobby Lindamood <BLindamood@colleyville.com>; George Dodson <GDodson@colleyville.com>; Kathy Wheat <KWheat@colleyville.com>; Chuck Kelley <CKelley@colleyville.com>; Callie Rigney <CRigney@colleyville.com>; Charlie <charles.pearce@verizon.net>

Subject: Protest - Regarding Rezoning of Bear Creek Plantation #ZC18-019

LETTER OF PROTEST FOR ZONING CASE # ZC18-019

TO: COMMUNITY DEVELOPMENT DEPARTMENT

CITY OF COLLEYVILLE

[100 Main Street](#)

[Colleyville, TX 76034](#)

Office: [817-503-1050](tel:817-503-1050) **E-Mail:** bbryner@colleyville.com

To whom it may concern:

I, Frank Genco, oppose the rezoning for [1312 John McCain Road](#) (Zoning Case # ZC18-019) from R-40 single family & AG Agricultural to PUD-R or any other zoning.

This property should be left AG as this zoning is what neighbors bought next to. It is grossly unfair as an infringement on neighbors' rights and others in our city to change zoning on this property to anything other than how it is zoned currently.

It is a property owners right to develop their property with the zoning he purchased it with. It is NOT anyone's right to have their property rezoned. We have zoning rules in place to protect neighbors who buy near a property.

Zoning defines a property owner's rights. Rezoning is an infringement on neighbors' rights.

Please keep our neighborhood low density by keeping zoning on this property as it is.

CONCERNS:

1. Adding unnecessary traffic congestion to already congested John McCain. My neighbors and I can barely get out of our driveways as things are now.
2. Water drainage issues.
3. Open spaces in our city need to be protected and not developed for the personal profit of one person and to the detriment of all neighbors.
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Letter of Opposition

2-6 acres. To the east is Tanglewood with properties averaging 2 acres and to the north is flood plain with a golf course beyond.

5. The main reason people give for moving to Colleyville is our "rural feel". Changing zoning and developing one of our last AG pieces of land greatly diminishes this rural feel and lowers the quality of life for all Colleyville residents for the personal profit of one person. This tragedy should not be allowed to happen. Please protect our neighborhood and our city.

Sincerely,

Frank Genco

July 8, 2018

1104 John McCain Rd, COLLEYVILLE, TEXAS 76034

Sent from my iPhone

Letter of Opposition

LETTER OF PROTEST FOR ZONING CASE # ZC18-019

TO: COMMUNITY DEVELOPMENT DEPARTMENT

CITY OF COLLEYVILLE

100 Main Street

Colleyville, TX 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

To whom it may concern:

I, Richard B. Davidson, oppose the rezoning for 1312 John McCain Road (Zoning Case # ZC18-019) from R-40 single family & AG Agricultural to PUD-R or any other zoning under RE & AG.

CONCERNS:

- (1) Water drainage issues along the West side of the running along Holly Ln. and continuing through my backyard causing larger erosion issues and possible flooding based on the current grading plan.
- (2) The so called "retention pond" and its true purpose. If this pond is turned into a constantly full recreation pond then there will be almost certain flooding issues along my floodplain.
- (3) No intentions to build a masonry wall or privacy fence along the west side of the proposed Oak Alley to help prevent against any potential drainage issues and also help protect the privacy of my land against new neighbors direct view as well as those walking around the proposed Oak Alley walking paths in the back of the neighborhood.

Sincerely,

Richard Davidson

July 8, 2018

7304 Hix Ct., COLLEYVILLE, TEXAS 76034

Letter of Opposition

LETTER OF PROTEST FOR ZONING CASE # ZC18-019

TO: COMMUNITY DEVELOPMENT DEPARTMENT

CITY OF COLLEYVILLE

100 Main Street

Colleyville, TX 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

To whom it may concern:

I, Joyce Pearce, oppose the rezoning for 1312 John McCain Road (Zoning Case # ZC18-019) from R-40 single family & AG Agricultural to PUD-R or any other zoning.

CONCERNS:

- (1) Adding traffic congestion to John McCain.
- (2) Water drainage from west of Holly Lane east to Bear Creek Plantation needs to be addressed for backup problems from the west and throughout the development.
- (3) Lot sizes are too small according to Colleyville 2035 Comprehensive Plan Chapter 6, Northwest Colleyville-Neighborhood Area 6.
- (4) It would be an infringement on our rights to rezone 1312 John McCain to a higher density than the adjoining neighbors.

SIGNED: Joyce Pearce

DATE: 7-8-18

NAME: Joyce Pearce

ADDRESS: 1312 Holly Ln.

COLLEYVILLE, TEXAS 76034

Letter of Opposition

LETTER OF PROTEST FOR ZONING CASE # ZC18-019

TO: COMMUNITY DEVELOPMENT DEPARTMENT

CITY OF COLLEYVILLE

100 Main Street

Colleyville, TX 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

To whom it may concern:

I, Charles Pearce, oppose the rezoning for 1312 John McCain Road (Zoning Case # ZC18-019) from R-40 single family & AG Agricultural to PUD-R or any other zoning.

CONCERNS:

- (1) Adding traffic congestion to John McCain.
- (2) Water drainage from west of Holly Lane east to Bear Creek Plantation needs to be addressed for backup problems from the west and throughout the development.
- (3) Lot sizes are too small according to Colleyville 2035 Comprehensive Plan Chapter 6, Northwest Colleyville-Neighborhood Area 6.
- (4) It would be an infringement on our rights to rezone 1312 John McCain to a higher density than the adjoining neighbors.

SIGNED: Charles Pearce

DATE: 7-8-18

NAME: Charles Pearce

ADDRESS: 7212 Holly Lane

COLLEYVILLE, TEXAS 76034

Letter of Opposition

LETTER OF PROTEST FOR ZONING CASE # ZC18-019

TO: COMMUNITY DEVELOPMENT DEPARTMENT

CITY OF COLLEYVILLE

100 Main Street

Colleyville, TX 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

To whom it may concern:

I, ELISE D. PISTOR, oppose the rezoning for 1312 John McCain Road (Zoning Case # ZC18-019) from R-40 single family & AG Agricultural to PUD-R or any other zoning under RE & AG.

CONCERNS:

- (1) Adding traffic congestion to John McCain.
- (2) Water drainage from west of Holly Lane east to Bear Creek Plantation needs to be addressed for backup problems from the west and throughout the development.
- (3) Lot sizes are too small according to Colleyville 2035 Comprehensive Plan Chapter 6, Northwest Colleyville-Neighborhood Area 6.

SIGNED:

Elise D. Pistor

DATE: 7-8-18

NAME:

ELISE DUELL PISTOR

ADDRESS:

7200 HOLLY LANE

COLLEYVILLE, TEXAS 76034

Letter of Opposition

LETTER OF PROTEST FOR ZONING CASE # ZC18-019

TO: COMMUNITY DEVELOPMENT DEPARTMENT

CITY OF COLLEYVILLE

100 Main Street

Colleyville, TX 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

To whom it may concern:

I, Donna Kautzman, oppose the rezoning for 1312 John McCain Road (Zoning Case # ZC18-019) from R-40 single family & AG Agricultural to PUD-R or any other zoning under RE & AG.

CONCERNS:

- (1) Too High Density, takes away from
Quality of life, larger Estates
- (2) Drainage Along Holly, including Holly
Sidewalks, fencing, has left, the
western homeowners w/ lesser developed street, drainage
fencing
- (3) _____

SIGNED: Donna Kautzman DATE: 7/9/2018

NAME: Donna Kautzman

ADDRESS: 1208 John McCain

COLLEYVILLE, TEXAS 76034

Letter of Opposition

LETTER OF PROTEST FOR ZONING CASE # ZC18-019

TO: COMMUNITY DEVELOPMENT DEPARTMENT

CITY OF COLLEYVILLE

100 Main Street

Colleyville, TX 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

To whom it may concern:

I, Kurt Kauffman, oppose the rezoning for 1312 John McCain Road (Zoning Case # ZC18-019) from R-40 single family & AG Agricultural to PUD-R or any other zoning under RE & AG.

CONCERNS:

- (1) Lot sizes are too small according to Colleyville 2035 Comprehensive Plan Chapter 6, N W Colleyville - Neighborhood Area 6.
- (2) "Concern for the 'Small Pond' / Properties along Holly Lane - Where will the overflow go?"
- (3) "Fence" / Hedges should be same as by Holly Lane as Tanglewood Side -

SIGNED: Kurt Kauffman

DATE: 7/8/2018

NAME: Kurt Kauffman

ADDRESS: 1208 John McCain Rd.

COLLEYVILLE, TEXAS 76034

Letter of Opposition

Community Development Department
City of Colleyville
100 Main Street
Colleyville, Texas 76034

Date: 7-8-18

Attn: Planning and Zoning Commission Members

To Whom It May Concern:

I am writing in response to the Notice of Public Hearing for Zoning Case Number ZC18-019. After review of the materials enclosed in the Notice as well as materials previously submitted to the Planning and Zoning Commission, I hereby object to the proposed development plan and request for zoning change (the "Plan"). My objections to the proposed development (the "Development") include, but are not limited to, the following areas of concern:

- The lot sizes in the Development are not compatible with the properties in the adjacent neighborhoods and, as a result, the Plan fails to protect the integrity of those neighborhoods;
- The proposed density of the Development is not in keeping with the Colleyville 2035 Comprehensive Plan Chapter 6, Northwest Colleyville-Neighborhood Area 6;
- The Plan has inconsistent and inadequate border enclosures and landscape buffers, including a water collection area outside the perimeter of the proposed fencing along the western edge; and
- The Plan poses a risk of damage to surrounding properties due to (i) the disruption of existing water flow conditions (ii) reduced absorption of surface water resulting from the construction of a densely populated development, and (iii) a water collection area that may overflow onto Holly Lane.

Sincerely,

Kara JF
Signature

KARA FLEMING
Printed Name

7312 Hix Ct

Colleyville TX 76034
Address

Letter of Opposition

Community Development Department
City of Colleyville
100 Main Street
Colleyville, Texas 76034

Date: 7/8/18

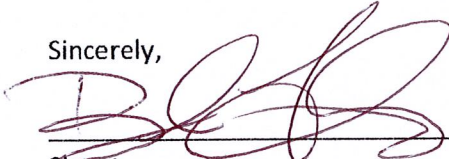
Attn: Planning and Zoning Commission Members

To Whom It May Concern:

I am writing in response to the Notice of Public Hearing for Zoning Case Number ZC18-019. After review of the materials enclosed in the Notice as well as materials previously submitted to the Planning and Zoning Commission, I hereby object to the proposed development plan and request for zoning change (the "Plan"). My objections to the proposed development (the "Development") include, but are not limited to, the following areas of concern:

- The lot sizes in the Development are not compatible with the properties in the adjacent neighborhoods and, as a result, the Plan fails to protect the integrity of those neighborhoods;
- The proposed density of the Development is not in keeping with the Colleyville 2035 Comprehensive Plan Chapter 6, Northwest Colleyville-Neighborhood Area 6;
- The Plan has inconsistent and inadequate border enclosures and landscape buffers, including a water collection area outside the perimeter of the proposed fencing along the western edge; and
- The Plan poses a risk of damage to surrounding properties due to (i) the disruption of existing water flow conditions (ii) reduced absorption of surface water resulting from the construction of a densely populated development, and (iii) a water collection area that may overflow onto Holly Lane.

Sincerely,


Signature

BRYAN A FLEMING
Printed Name

7312 Hix Ct

Colleyville, TX 76034

Address

Letter of Opposition

LETTER OF PROTEST FOR ZONING CASE # ZC18-019

TO: COMMUNITY DEVELOPMENT DEPARTMENT

CITY OF COLLEYVILLE

100 Main Street

Colleyville, TX 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

To whom it may concern:

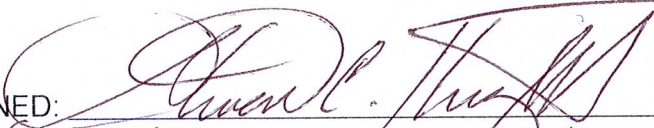
I, Steven C. Knight, oppose the rezoning for 1312 John McCain Road (Zoning Case # ZC18-019) from R-40 single family & AG Agricultural to PUD-R or any other zoning under RE & AG.

CONCERNS:

(1) When many fellow citizen is affected by questionable density issues, I am also affected. I could be next.

(2)

(3)

SIGNED: 

DATE: 7-8-18

NAME: Steven C. Knight

ADDRESS: 3917 Felps Court

COLLEYVILLE, TEXAS 76034

Letter of Opposition

April 11, 2018

Dear Neighbor,

This letter shall confirm our conversation.

Attached is our latest plan (37 lots) for the Oak Alley Development. We've made the changes that most have asked for, plus we have increased the size of the lake on Holly Lane. We have also added additional landscaping and closed the exit on Holly Lane. All lots are now 30,000 square feet and up.

I am asking for your support of our development. Your signature below will confirm that you support the zoning of the attached site plan. Thank you.

Sincerely,

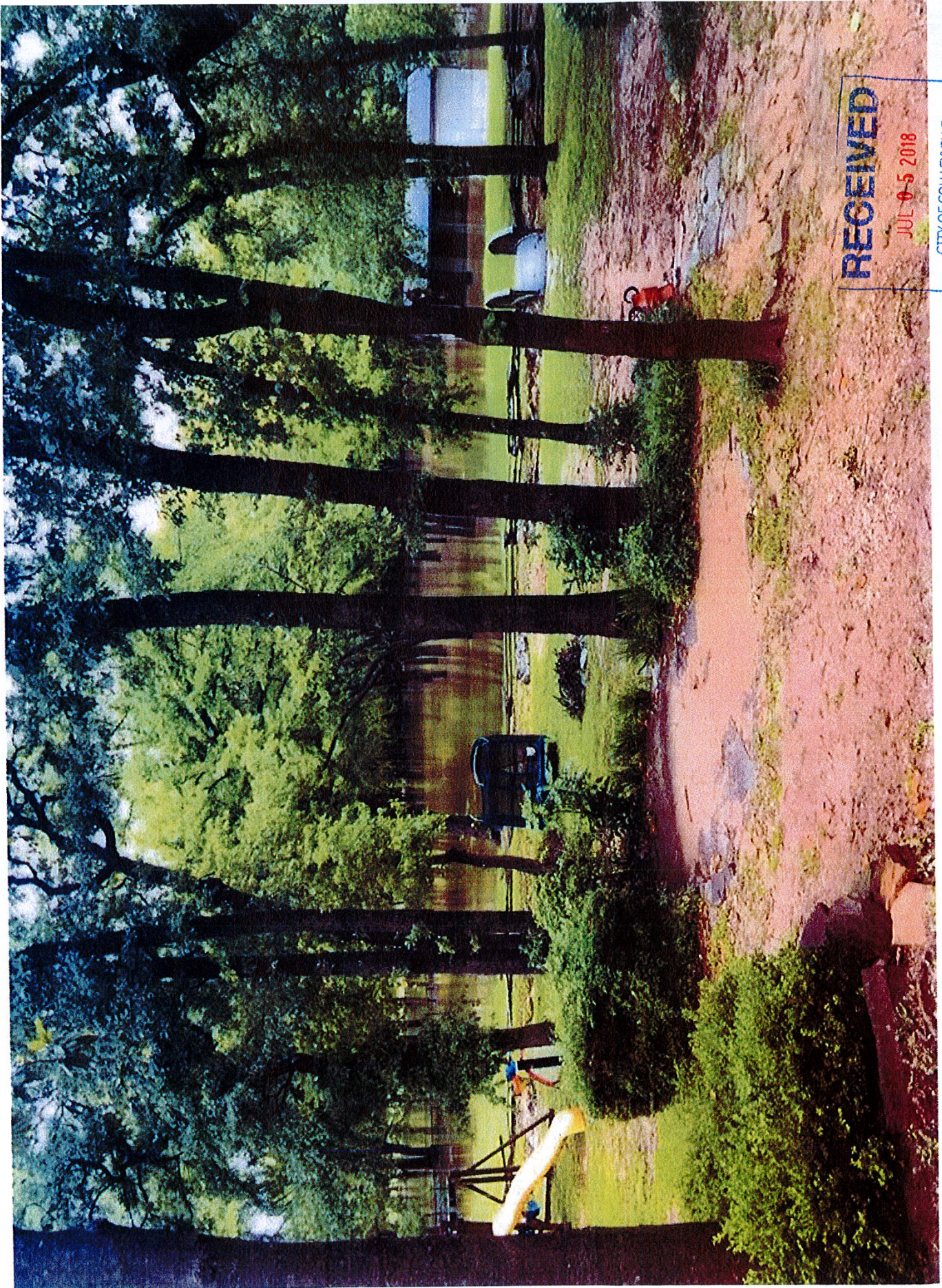

Burk Collins

Printed Name

Signature



Letter of Opposition



RECEIVED

JUL 05 2018

CITY OF COLLEEVILLE
BY COMMUNITY DEV. DEPT

Letter of Opposition



Letter of Opposition

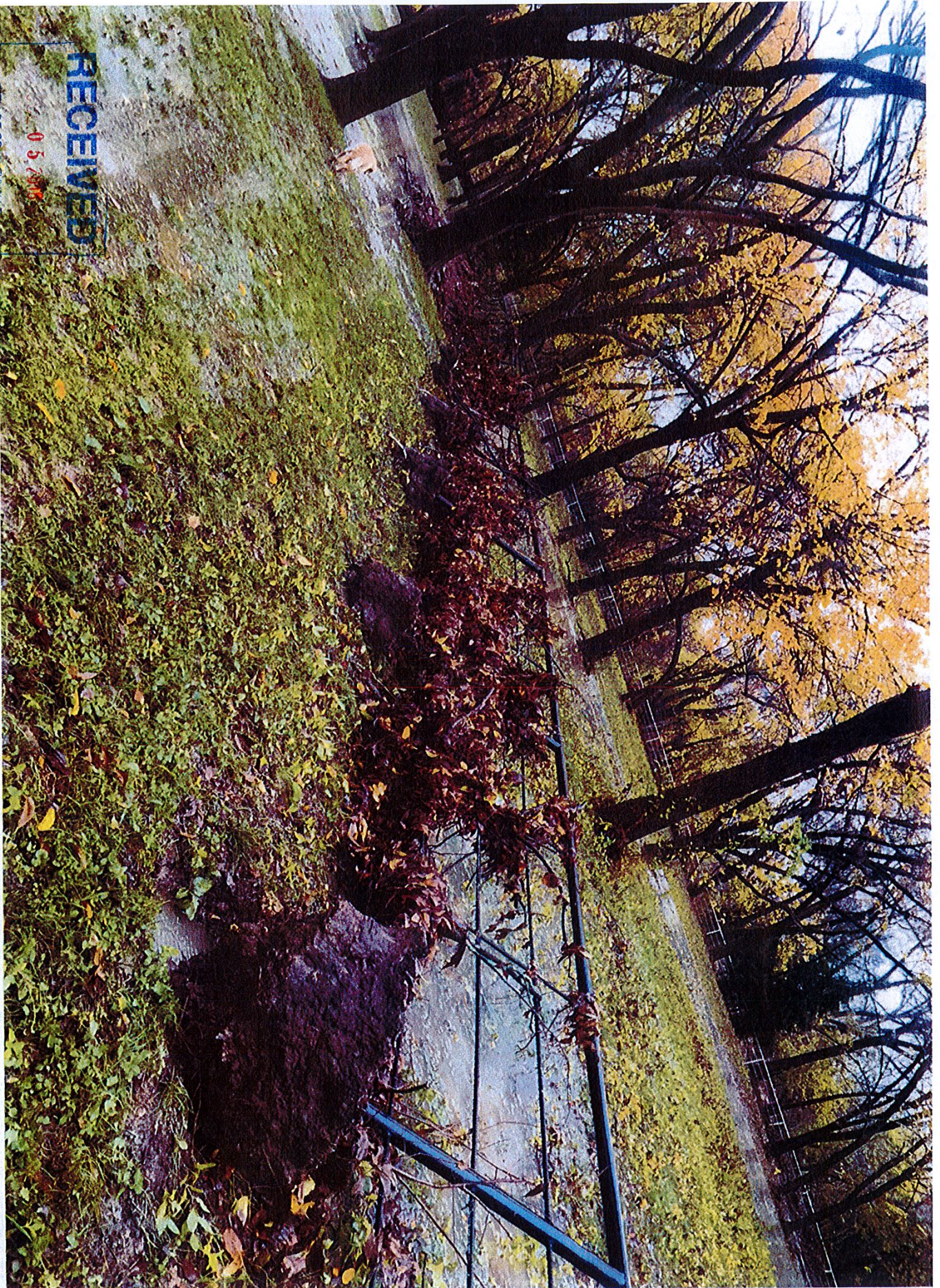


RECEIVED

JUL 05 2018

CITY OF CHICAGO

Letter of Opposition



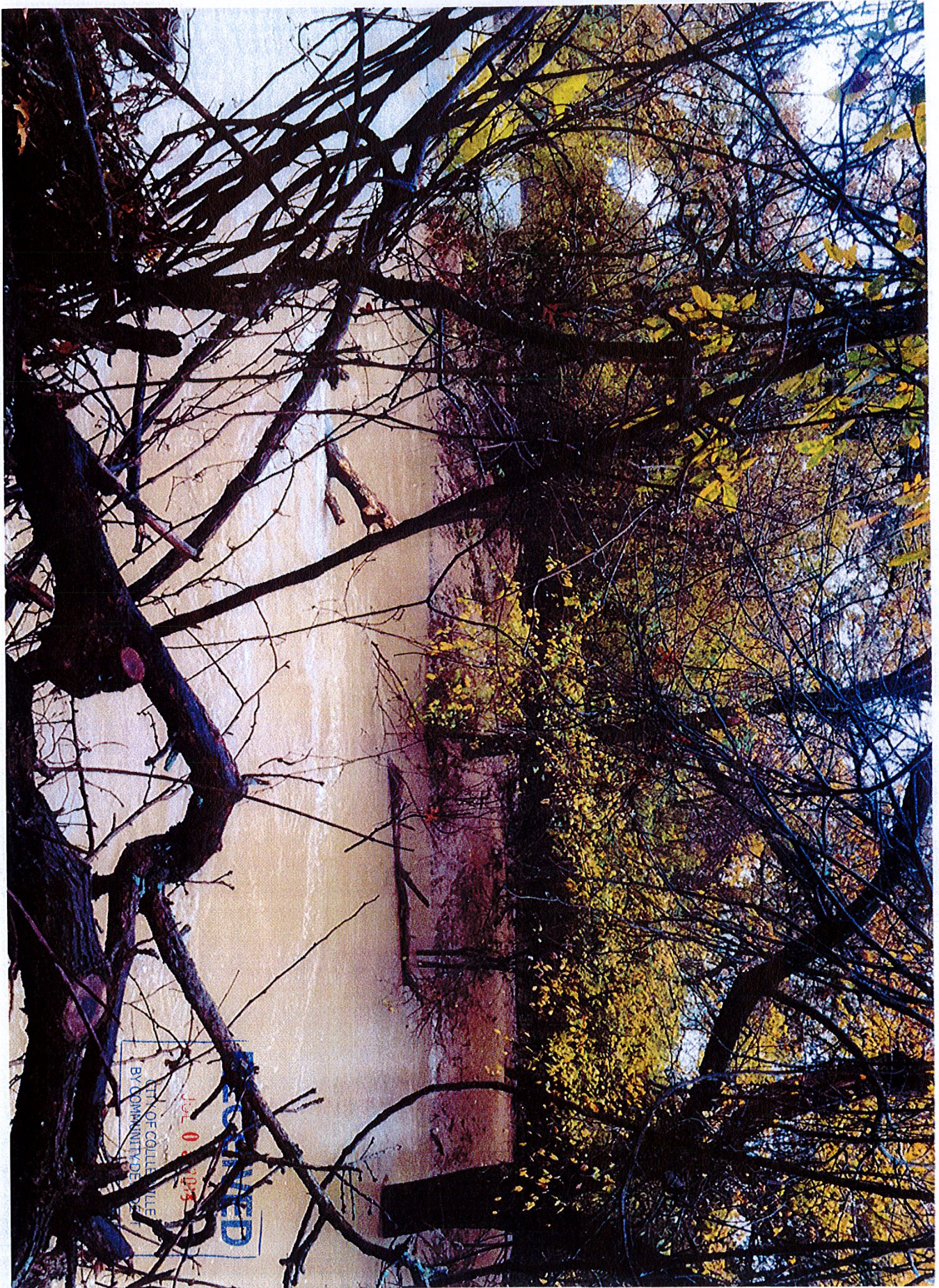
Letter of Opposition



Letter of Opposition



Letter of Opposition



Letter of Opposition



RECEIVED

JUL 20 03 2013

CITY OF COLLEGEVILLE
BY COMMUNITY DEV. DEPT.
BY COMMUNITY DEV. DEPT.

Letter of Opposition



RECEIVED

JUL 05 2018

CITY OF COLLEVILLE
BY COMMUNITY DEV. DEPT

Letter of Opposition

Araceli Botello

Subject: FW: 1312 John McCain Rd New Project

From: Issam Bou-Hamdan

Sent: Monday, July 9, 2018 9:42 AM

To: Ben Bryner <BBryner@colleyville.com>

Subject: 1312 John McCain Rd New Project

We oppose building smaller lots on or near the John McCain Rd area. As it is we are witnessing unbearable traffic daily on John McCain and this kind of project it will only increase traffic and noise.

Thank You,

Issam Bou-Hamdan
6804 Shalimar Ct
Colleyville, TX 76034

Sent from [Mail](#) for Windows 10

Letter of Opposition

LETTER OF CONCERN TO:

THE COMMUNITY DEVELOPMENT DEPARTMENT OF COLLEYVILLE (ZONING
CASE # ZC18-019)

100 Main Street

Colleyville, Tx 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

To whom it may concern on: ZONING CASE # ZC18-019

I, Coral L. Nauter, oppose the rezoning for 1312 John
McCain Road from R-40 single family & AG Agricultural to PUD-R.

SIGNED: Coral L. Nauter DATE: 7/9/18

NAME: Coral L. Nauter

ADDRESS: 801 Beverly Dr.

CITY/ZIP: Colleyville, TX 76034

Letter of Opposition

Araceli Botello

Subject: FW: Notice of Public Hearing Case ZC18-002

From: Edward Palluth

Sent: Thursday, July 5, 2018 12:13 PM

To: rayallee@aol.com; slv4105@gmail.com; veronica@sellsdfw.com; m.koch75@rocketmail.com; JEIms@pape-dawson.com; ckbevill@hotmail.com; smathisencpa@gmail.com

Subject: Re: Notice of Public Hearing Case ZC18-002

July 5, 2018

Community Development Department

City of Colleyville

100 Main Street

Colleyville, Texas 76034

Planning and Zoning Commission Member:

After thoroughly reviewing the materials submitted to the Commission regarding Zoning Case Number ZC18-002, we cannot support the plans as submitted by the development company. Our primary objections to the proposed development include, but are not limited to, the following areas of concern:

- The proposed lot sizes compromise the integrity of the adjacent properties. Both developments east and west of the proposed development average approx. 2 acres while the new development averages well under one acre with the majority of the properties under .7 acre. The plan fails to protect the integrity of the adjacent neighborhoods;
- The planned density further exacerbates traffic and safety issues on John McCain;

We would like to point out some debatable points in *The Statement of Objectives* submitted by the developer. The developer states that the adjacent east and west properties would be unified by the PUD-R rezoning. The average lots sizes of the east and west adjacent properties are approximately 2 acres while the proposed development would have 25% of the properties smaller than 2/3 acre..

Five of the properties are plotted at 30.0k sq ft, however when you take out the drainage easement these properties all fall below 30.0k sq ft.. Increasing the total number of homes under 30.0 sq ft to 9 (25% of the proposed development)

The developer suggests that average starting price for ALL homes would be \$2,000,000.00.. We searched the DFW area real estate sites and found over 80 properties over \$2,000,000.00 for sale in Tarrant County, of those only one had a lot size of less than one acre.. A more likely target price based on this proposal would be 1/3 to 1/2 of what the developer suggests. This would obviously compromise the integrity of the adjacent property values, in addition, greatly reducing the the suggested property tax contribution to the City of Colleyville...

While we are opposed to the plan as submitted, we are not against the residential development of this property.

Please advise if you have any questions or would rather this be sent via mail..

Thank you for your service to the community and consideration,

Joan & Ed Palluth

Letter of Opposition

1212 Holly Lane
Colleyville, Texas 76034

On Mar 20, 2018, at 3:16 PM, Edward Palluth <

> wrote:

March 20, 2018

Community Development Department
City of Colleyville
100 Main Street
Colleyville, Texas 76034

Planning and Zoning Commission Member:

I am writing in response to the Notice of Public Hearing for Zoning Case Number ZC18-002. After review of the materials enclosed in the Notice as well as materials previously submitted to the Planning and Zoning Commission, I hereby object to the proposed development plan and request for zoning change. My objections to the proposed development include, but are not limited to, the following areas of concern:

- The lot sizes in the development are not consistent with the properties in the adjacent neighborhoods and, as a result, the plan fails to protect the integrity of those neighborhoods;
- The planned density further exacerbates traffic and safety issues on John McCain;
- The planned street exiting to Holly Lane will create unsafe conditions for residing on Holly Lane and Hidden Acres neighborhood.

Please advise if you would rather this be sent via mail..

Thank you for your service to the community and consideration,

Ed Palluth
1212 Holly Lane
Colleyville, Texas 76034

Letter of Opposition

Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

Date: July 9, 2018

Attn: Planning and Zoning Commission Members

To Whom It May Concern:

I am writing in response to the Notice of Public Hearing for Zoning Case Number ZC18-019. After review of the materials enclosed in the Notice as well as materials previously submitted to the Planning and Zoning Commission, I hereby object to the proposed development plan and request for zoning change (the "Plan"). My objections to the proposed development (the "Development") include, but are not limited to, the following areas of concern:

- The lot sizes in the Development are not compatible with the properties in the adjacent neighborhoods and, as a result, the Plan fails to protect the integrity of those neighborhoods;
- The proposed density of the Development is not in keeping with the Colleyville 2035 Comprehensive Plan Chapter 6, Northwest Colleyville-Neighborhood Area 6;
- The Plan has inconsistent and inadequate border enclosures and landscape buffers, including a water collection area outside the perimeter of the proposed fencing along the western edge; and
- The Plan poses a risk of damage to surrounding properties due to (i) the disruption of existing water flow conditions, (ii) reduced absorption of surface water resulting from the construction of a densely populated development, and (iii) a water collection area that may overflow onto Holly Lane.

Sincerely,

Elise Duell Pistor
(Signature)

ELISE DUELL PISTOR
Printed Name

7200 HOLLY LANE
COLLEYVILLE, TX 76034
Address

Letter of Opposition

Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

Date: July 9, 2018

Attn: Planning and Zoning Commission Members

To Whom It May Concern:

I am writing in response to the Notice of Public Hearing for Zoning Case Number ZC18-019. After review of the materials enclosed in the Notice as well as materials previously submitted to the Planning and Zoning Commission, I hereby object to the proposed development plan and request for zoning change (the "Plan"). My objections to the proposed development (the "Development") include, but are not limited to, the following areas of concern:

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- The Plan poses a risk of damage to surrounding properties due to (i) the disruption of existing water flow conditions, (ii) reduced absorption of surface water resulting from the construction of a densely populated development, and (iii) a water collection area that may overflow onto Holly Lane.

Sincerely,

Signature

Jeff Pistor

Printed Name

7200 Holly Ln
Colleyville, TX 76034

Address

Letter of Opposition

LETTER OF CONCERN TO:

THE COMMUNITY DEVELOPMENT DEPARTMENT OF COLLEYVILLE (ZONING
CASE # ZC18-019)

100 Main Street

Colleyville, Tx 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

To whom it may concern on: ZONING CASE # ZC18-019

I, Michael Newton, oppose the rezoning for 1312 John
McCain Road from R-40 single family & AG Agricultural to PUD-R.

SIGNED:  DATE: 7/9/18

NAME: Michael Newton

ADDRESS: 801 Beverly Dr.

CITY/ZIP: Colleyville, TX 76034

Letter of Opposition

Araceli Botello

Subject: FW: 1312 John McCain

From: Robbie
Sent: Monday, July 9, 2018 11:27 AM
To: Ben Bryner <BBryner@colleyville.com>
Subject: 1312 John McCain

Mr. Bryner, I would like to express my concerns and oppose to this new housing project at 1312 John McCain. I believe at this time this development would case major traffic jams on John McClain street and noise issues in this neighborhood.

My home address is 7208 Jo Will Street.

Robbie Sebren Burns
Legend Asset Management
2415 Avenue J, Suite III
Arlington, TX 76006
P 817.640.3040 ext 101
F 817.701.0523



Letter of Opposition

Araceli Botello

Subject: FW: Please do not rezone 1312 John McCain Rd.

From: Jody Larson

Sent: Monday, July 9, 2018 11:52 AM

To: Ben Bryner <BBryner@colleyville.com>

Subject: Please do not rezone 1312 John McCain Rd.

I would like to add my opinion about the rezoning of the property at 1312 John McCain. I do not agree with it because of these reasons:

I do not want the extra traffic that the building of the homes will bring to the neighborhood; the extra traffic of the construction vehicles, the 18 wheelers, construction trucks, etc.

Not only will there be extra traffic with the construction, there will be extra traffic with the new tenants. John McCain has already taken a beating with the detoured traffic during the Pleasant Run/Tinker Rd. construction.

We have greatly enjoyed seeing the longhorns the owners previously had and while we know that the next owners will likely not do the same, building out that property will make us just another neighborhood. Splitting it up into two or three homes would be good but as many as they are proposing? No thank you! We love the rural feel of this area while being in the middle of the city. We love it here and would hate to see that aesthetic go away!

Thank you for "listening".

Sincerely,
Jody Larson
7308 Jo Will
Colleyville.

Letter of Opposition

LETTER OF CONCERN TO:

THE COMMUNITY DEVELOPMENT DEPARTMENT OF COLLEYVILLE (ZONING CASE # ZC18-019)

100 Main Street

Colleyville, Tx 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

To whom it may concern on: ZONING CASE # ZC18-019

I, _____, oppose the rezoning for 1312 John McCain Road from R-40 single family & AG Agricultural to PUD-R.

SIGNED: _____

DATE: _____

NAME: _____

ADDRESS: _____

CITY/ZIP: _____

Signature
DATE: *7/5/18*
NAME: *SANIR/Khalil*
ADDRESS: *1809 Thames TRAIL*
CITY/ZIP: *Colleyville, TX 76034*

Letter of Opposition

LETTER OF CONCERN TO:

THE COMMUNITY DEVELOPMENT DEPARTMENT OF COLLEYVILLE (ZONING CASE # ZC18-019)

100 Main Street

Colleyville, Tx 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

To whom it may concern on: ZONING CASE # ZC18-019

I, Manal Khalil, oppose the rezoning for 1312 John McCain Road from R-40 single family & AG Agricultural to PUD-R.

SIGNED: Manal Khalil DATE: 7/5/18

NAME: Manal Khalil

ADDRESS: 1809 Thames Trail

CITY/ZIP: Colleyville, TX 76034

Letter of Opposition

LETTER OF CONCERN TO:

THE COMMUNITY DEVELOPMENT DEPARTMENT OF COLLEYVILLE (ZONING CASE # ZC18-019)

100 Main Street

Colleyville, Tx 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

To whom it may concern on: ZONING CASE # ZC18-019

I, Mark Khalil, oppose the rezoning for 1312 John McCain Road from R-40 single family & AG Agricultural to PUD-R.

SIGNED: Mark Khalil DATE: 7/6/18

NAME: Mark Khalil

ADDRESS: 1809 Thames Trail

CITY/ZIP: Colleyville, TX 76034

Letter of Opposition

LETTER OF CONCERN TO:

THE COMMUNITY DEVELOPMENT DEPARTMENT OF COLLEYVILLE (ZONING CASE # ZC18-019)

100 Main Street

Colleyville, Tx 76034

Office: 817-503-1050 E-Mail: bbryner@colleyville.com

To whom it may concern on: ZONING CASE # ZC18-019

I, Angela Khalil, oppose the rezoning for 1312 John McCain Road from R-40 single family & AG Agricultural to PUD-R.

SIGNED: Angela Khalil DATE: 7/5/18

NAME: Angela Khalil

ADDRESS: 1809 Thames Trail

CITY/ZIP: Colleyville, TX 76034

Tanglewood Estates Response to the Proposed Development

June 1, 2018

To: Colleyville Planning and Zoning Commission and City Council
Burk Collins and Curtis Young

From: Tanglewood Estates Maintenance Association

We have had many meetings with Burk Collins, and Curtis Young of Sage Associates who have developed the plat concepts for the proposed development, Oak Alley. We would much prefer a plan that doesn't have all of their homes backing up to the fronts of our homes, which we believe would be possible without the constraints of retaining the plantation home and the ability to relocate the entry oaks. However, if the agreements outlined below are **included in the zoning filings and approval and strictly enforced and non-changeable**, we can be supportive of the development plan submitted.

This letter and list of agreements, with attachments, is designed to lay out, in layman's terms our understanding of the agreement which must be formalized in the zoning filings and approvals and which we expect any developer of the property currently being referred to as Oak Alley to honor.

The plan we understand has been filed is shown as "Attachment A" which is a 36 lot concept with a 25 foot landscape easement on the east side. If any changes in the plat plan are made, we reserve the right to change our support or lack thereof for the plan and the associated agreements.

Attachments B, C, and D show the detail of how the wall will be configured along the East side. Beginning at the Botik property (behind lot #5), a wall will attach to the existing wall that is 6' of stone masonry (examples, shown as Exhibit E, F, and G are of Texas limestone, and expected finish is not smooth), and 2 feet of wrought iron. As the wall passes the Botik and Venemeyer properties (behind lots 5 - 9), the wall will follow the west boundary of the landscape easement. In other words, the landscape easement will be on the Tanglewood side of the wall. (Attachment B) Once reaching the end of the Venemeyer property line (after lot 9), the wall will move over so that 15' of the 25' will be on the Oak Alley side of the wall, and 10' will be on the Tanglewood side of the wall (Attachment C). The wall will continue in that manner until reaching the boundary of the Bradshaw property where the wall will move to the boundary of Tanglewood and Oak Alley and extend until the steep slope which leads into Bear Creek where it will then become an iron fence to the end of the property (exact location to be determined and marked) (Attachment D). All property on the Tanglewood side of the wall will be considered landscape easement to be deeded to Tanglewood HOA.

Both parties also have the following agreements:

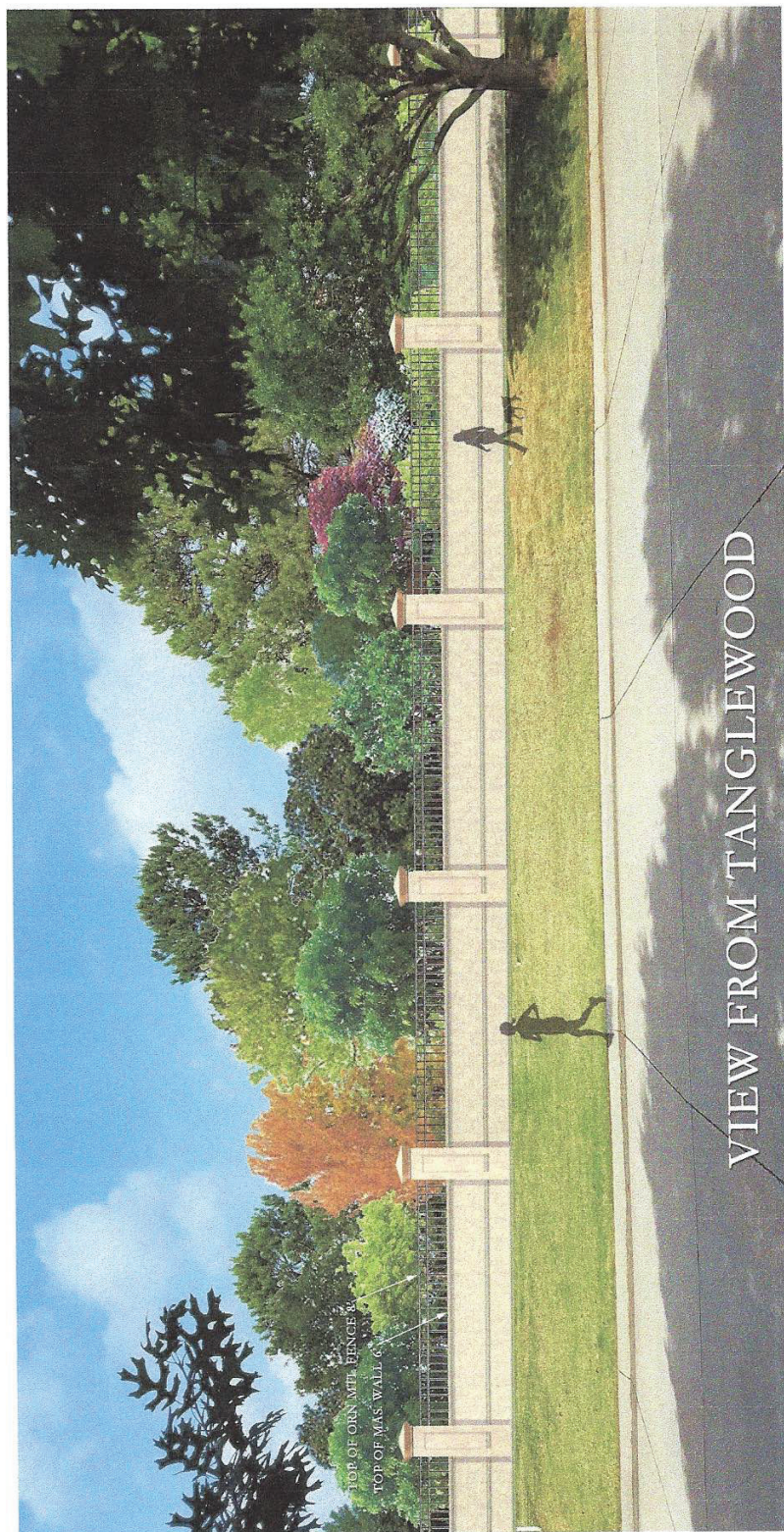
1. The wall along the boundary will be built by Oak Alley developers prior to any homes being built. The wall will be paid for and maintained in perpetuity by the Oak Alley HOA.
2. The portion of the landscape easement that will be on the Tanglewood side will be deeded as common area to the Tanglewood Maintenance Association (Tanglewood Maintenance Association will in turn deed the section in the yards of the Botiks and Venemeyers to them to plant and care for). This deeding shall be legally binding and

Tanglewood Estates Response to the Proposed Development

executed within 30 days of zoning change that has the above-mentioned plat attached to it.

3. The landscape easement (including the areas on both sides of the wall) will be graded and prepared for easy planting (for example, on part of the easement there is currently a hard top road that will be removed and the land graded so that no other work is required to plant and landscape the area). This shall occur prior to the wall installation, which will be before any homes being built.
4. An agreed upon (by Tanglewood Homeowner's Association) specific landscape plan for planting the landscape easement on the Oak Alley side of the wall **must be included in the plat submission to the city for zoning approval** for Oak Alley that will specify tree and shrub plant specimens, caliper and size, and spacing. This will include the area behind lots 1, 2 & 4 near the front of the development as well as behind lots 9 - 15.
5. The green space plantings on the Oak Alley side will take place immediately after the wall is installed, prior to construction of homes and will be irrigated with temporary irrigation. Replacements of any plant materials that die or seem to be failing will be made in a timely manner based on the next seasonal opportunity to replace.
6. CC&R's will specify that homeowners who have these green space plantings in their yards will be required to maintain such plantings and not remove them and also replace any that die or are failing in a timely manner based on the next seasonal opportunity to replace.
7. The CC&R's for Oak Alley will be similar to those for Quail Hollow in Westlake, TX and will require the highest architectural standards for the home, including the same architectural standards for the front, side and rear of each of the homes and must be included specifically in the plans for zoning approval and must be reviewed by and approved by Tanglewood Maintenance Association.
8. An engineering drainage study will be done by the city and Oak Alley developers will abide by recommendations of the study, conforming to the City Master Plan and Texas Water Code. Oak Alley agrees that they will not cause any impact to water runoff into the Tanglewood Estates HOA pond which increases the volume or velocity of water or potentially causes the pond to flood or be overwhelmed in handling the water during heavy rains. If such an impact is expected or occurs, Oak Alley developers agree to make necessary changes to the output area of the Tanglewood HOA pond to allow faster exit of the water from the pond. Precautions and provisions should be made to assure the lake depth remains the same as its current state and Oak Alley developers commit to remediate if any significant silt enters the pond during the construction process. Please see attachment of original drainage study for reference.

Tanglewood Estates Response to the Proposed Development



OAK ALLEY

SAGE GROUP, INC.
Master Planning
Urban Design
Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste. 200
Schaumburg, IL 60196
TEL: 817-484-5026



Tanglewood Estates Response to the Proposed Development

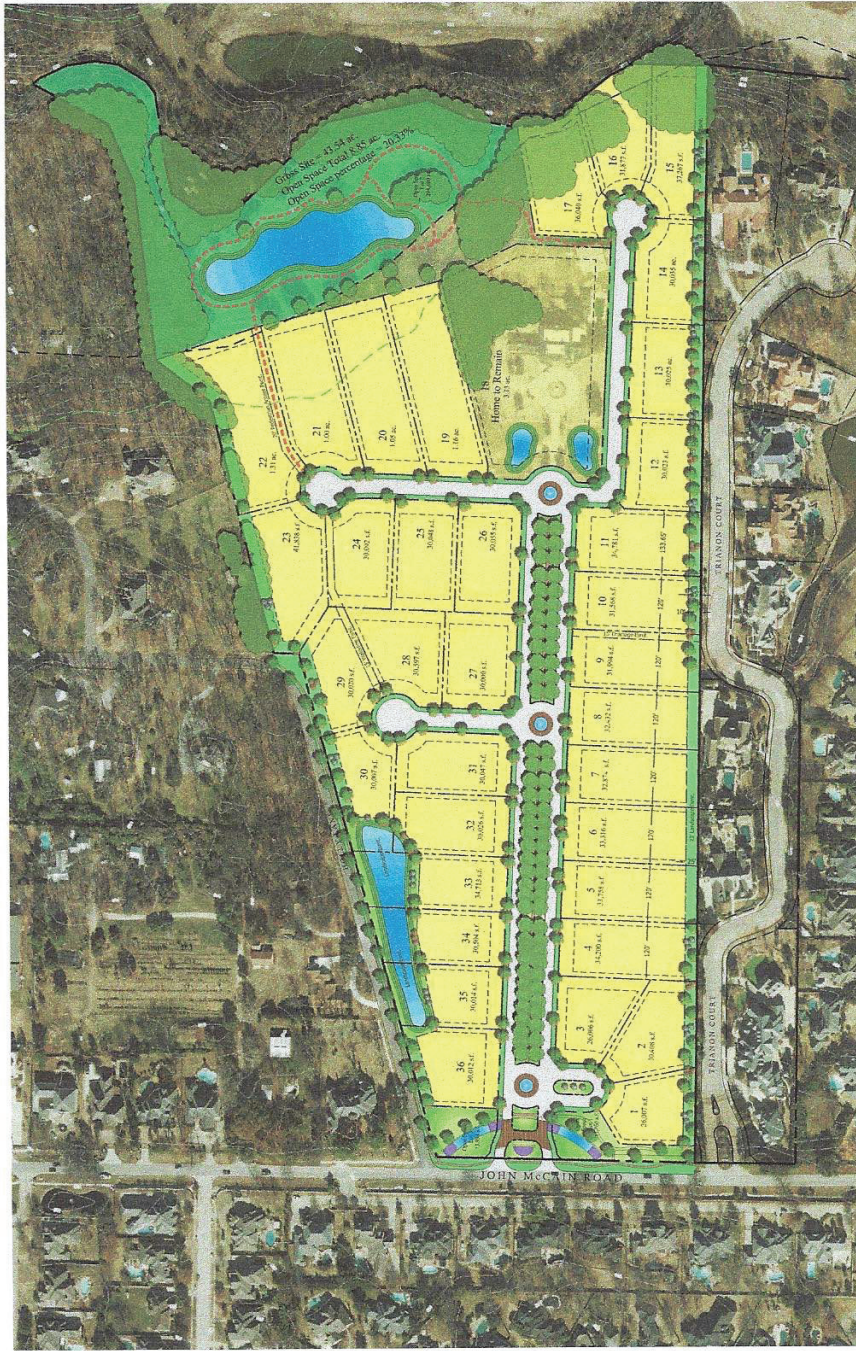


**OAK ALLEY - BRUHN SMOOTH SPLIT
FACE LIMESTONE, COURSED
RUNNING BOND, CUT JOINT**

 **SAGE GROUP, INC.**
Master Planning
Urban Design
Architecture
Landscape Architecture
1130 N. Carroll Ave., Ste 200
Southlake, Texas 76092
TEL: 817-424-2626

Tanglewood Estates Response to the Proposed Development

Site Data - Development Plan
Single Family Residential Lots : 36



Zoning Exhibit for
Zoning Change Request
From AG & R-40 to PUD-R

Case #ZC18-002

Oak Alley

Colleyville, Tarrant County, Texas

Concept Plan

Bear Creek Plantation, Lot IR1 Block 1 & Lot IR2 Block 1

Owner:
Buck & Gloria Collins Trust
1312 John McCain Rd.
Colleyville, TX 76034

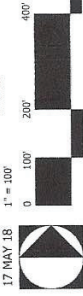
Surveyor:
Buck & Gloria Collins Trust
430 Red Circle Blvd.
Hurst, TX 76054
Tel: 817-577-1052

Engineer:
Dodge, Inc.
420 Johnson Rd., Suite 303
Keller, TX 76248
Tel: 817-337-8899
Contact: Clayton Redinger

Applicant:
Sage Group, Inc.
1130 N. Carroll Ave., Suite 200
Southlake, TX 76092
Tel: 817-424-2626
Contact: Curtis Young

Planner:
SAGE GROUP, INC.

Master Planning
Landscape Architecture
Urban Design
1130 N. Carroll Ave., Suite 200
Southlake, Texas 76092
817-424-2626



Space
Lot 1
17,760 s.f.

1 26,007 s.f.

2 30,408 s.f.

3 26,006 s.f.

4 34,200 s.f.

5 33,758 s.f.

6 33,316 s.f.

7 32,874 s.f.

8 32,432 s.f.

120'

120'

120'

120'

120'

25' Landscape Esmt.

25' Landscape Esmt.

TRIANON COURT

CLUBHOUSE

SWIMMING POOL

ATCHLINE A

ATCHLINE A

17 MAY 18

1" = 60'

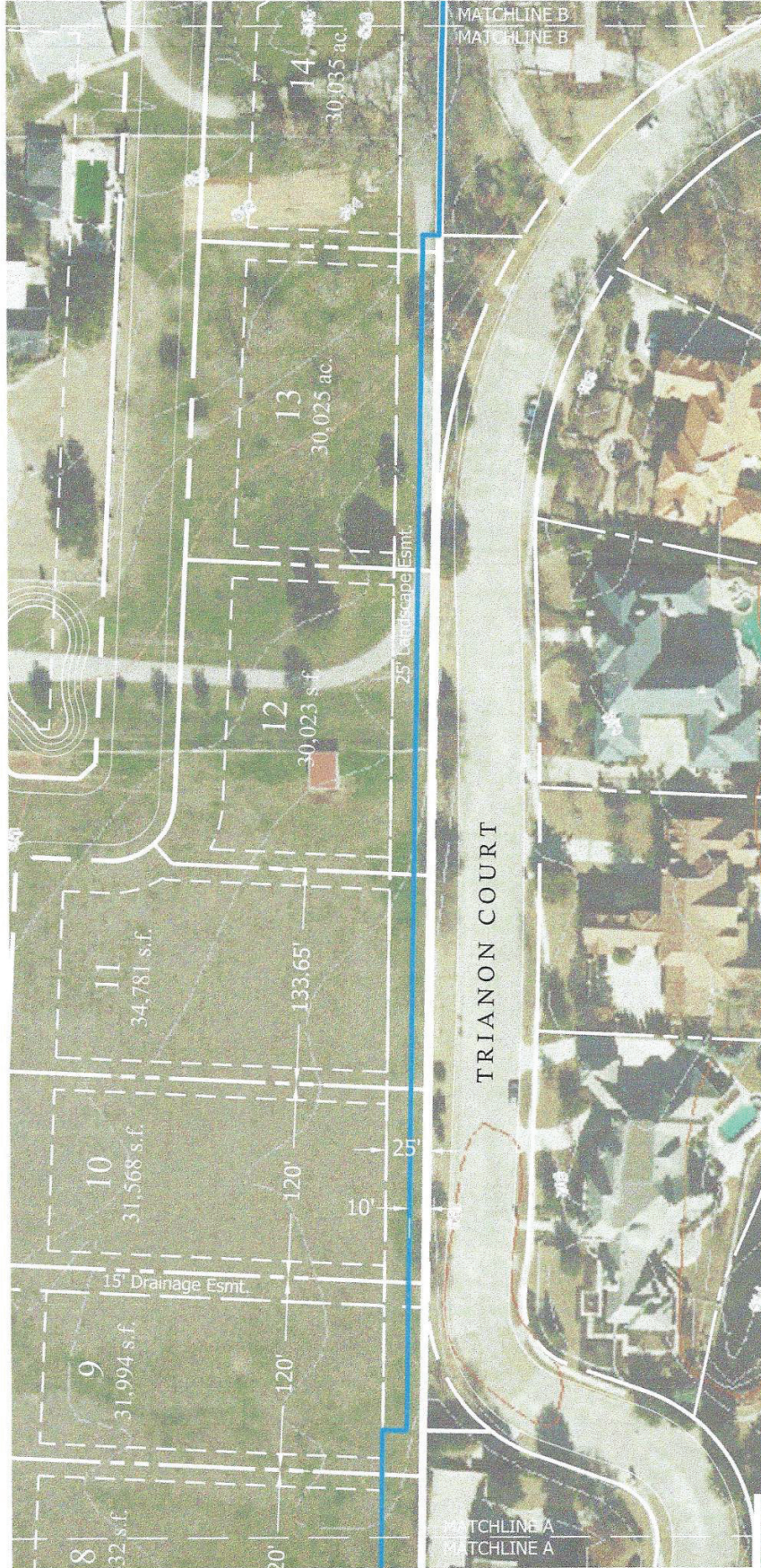
<

Oak Alley

Eastern Boundry Detail (Sheet 1 of 3)

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Tanglewood Estates Response to the Proposed Development



8' Total: Masonry Wall 6' / Iron Fence 2'

Planner: SAGE GROUP, INC.
17 MAY 18
1" = 60'



Case #ZC18-002

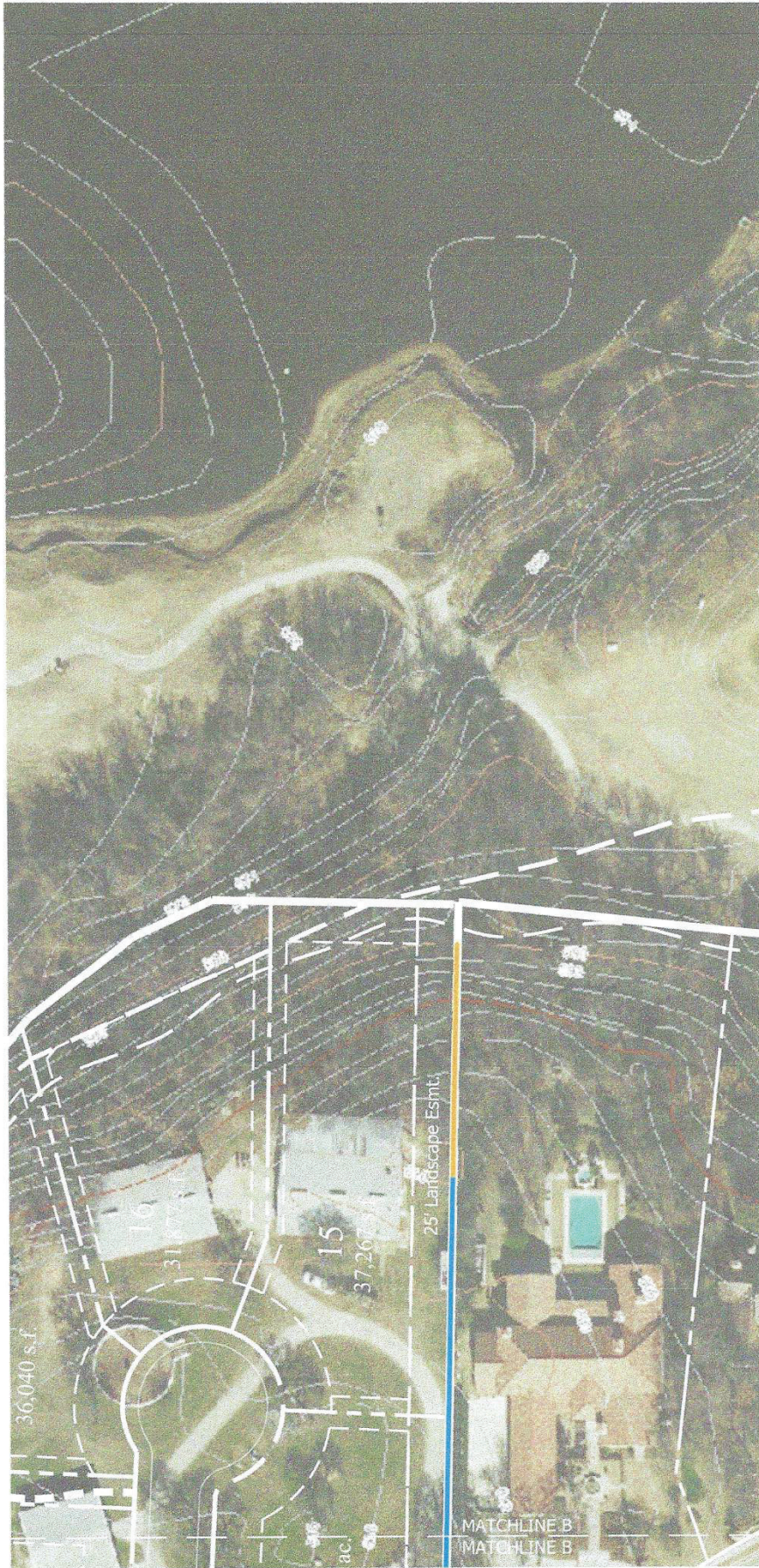
Oak Alley

Colleyville, Tarrant County, Texas

Eastern Boundary Detail (Sheet 2 of 3)

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Tanglewood Estates Response to the Proposed Development



8' Total: Masonry Wall 6' / Iron Fence 2'
Retain or Construct Iron Fence

Planner: SAGE GROUP, INC.
Master Planning
Urban Design
Architecture
Landscape Architecture
1130 N. Central Ave., Ste. 200
Southfield, Texas 75082
311-444-1416



Case #ZC18-002

Oak Alley

Colleyville, Tarrant County, Texas

Eastern Boundary Detail (Sheet 3 of 3)

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

GRAPHIC SCALE IN FEET

LEGEND

1	RELAY
2	ELECTRIC METER
3	WATER METER
4	WATER METER
5	WATER METER
6	WATER METER
7	WATER METER
8	WATER METER
9	WATER METER
10	WATER METER
11	WATER METER
12	WATER METER
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100	WATER METER

GRAPHIC SCALE IN FEET

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EXISTING CONDITIONS CALCULATIONS

STATION	AREA	C	1/4"	1/2"	3/4"	1"	1 1/4"	1 1/2"	1 3/4"	2"	2 1/4"	2 1/2"	2 3/4"	3"	3 1/4"	3 1/2"	3 3/4"	4"	4 1/4"	4 1/2"	4 3/4"	5"	5 1/4"	5 1/2"	5 3/4"	6"	6 1/4"	6 1/2"	6 3/4"	7"	7 1/4"	7 1/2"	7 3/4"	8"	8 1/4"	8 1/2"	8 3/4"	9"	9 1/4"	9 1/2"	9 3/4"	10"	10 1/4"	10 1/2"	10 3/4"	11"	11 1/4"	11 1/2"	11 3/4"	12"	12 1/4"	12 1/2"	12 3/4"	13"	13 1/4"	13 1/2"	13 3/4"	14"	14 1/4"	14 1/2"	14 3/4"	15
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OAK ALLEY, LLC

Binding Letter of Intent

June 27, 2018

Re: Oak Alley Development
1840 Norwood Plaza, Suite 101
Hurst, TX 76054

This letter sets forth the basic binding Letter of Intent, to which Oak Alley, LLC is willing to enter into with Tanglewood Estates Maintenance Association, subject to the full approval and acceptance by Oak Alley of the Zoning approved by the City of Colleyville for the Oak Alley Development plans submitted by the Sage Group, Inc.

Development:

Oak Alley
1840 Norwood Plaza, Suite 101
Hurst, TX 76054

with copy to

Steve Thornton, Condon Thornton Sladek PLLC,
8080 Park Lane, Suite 700, Dallas, TX 75231

Project:

Oak Alley Development
Located at, 1312 John McCain Road,
Colleyville, TX 76034

DEMISED PREMISES:

All Land East of the Oak Alley dividing wall along the East Boundary of Oak Alley Development, as outlined in Sage Group's Oak Alley Plan submitted to the City of Colleyville for zoning approval.

TO BE DEEDED:

Deeding of subject properties will be deeded upon final platting; at no cost to the Tanglewood Estates Maintenance Association.

OAK ALLEY, LLC

CONSTRUCTION

Oak Alley Obligation

Oak Alley will construct the Oak Alley Subdivision based on the plans submitted by the Sage Group on June 22nd to Mary Huffman, Mark Gottfredson, and to the City of Colleyville.

Tanglewood Estates Association Obligation

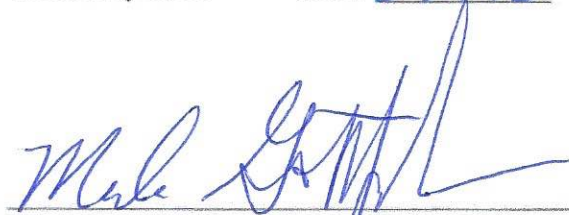
As an agreement for Oak Alley to construct all walls, landscaping and deeds of land on the East side of the wall dividing Oak Alley and Tanglewood Estates; the Tanglewood Estates Association will agree to submit the attached letter supporting the Oak Alley Development.

Very truly yours,



Oak Alley LLC

Date: 6-27-18



Tanglewood Estates Maintenance Association,

Manager

President

Date: 7/2/18

OAK ALLEY AND TANGLEWOOD ESTATES MAINTENANCE ASSOCIATION AGREEMENT

June 25, 2018

This letter is to confirm the agreement between Burk Collins, as owner of the property to be known as "Oak Alley" and the Tanglewood Estates Maintenance Association, concerning the zoning request currently under consideration for the property by the City of Colleyville. The plans and documents for the request have been prepared by Curtis Young of the Sage Group and are to be considered a part of this agreement. Based on the content of those plans, and the agreements outlined below, included in the zoning filings and approval, and strictly enforced by the city, we can be supportive of the development plan submitted. The Tanglewood Estates Maintenance Association will agree to send a letter to the Zoning Board and the City Council simply stating that they support the Oak Alley development.

This letter and list of agreements, with attachments, is designed to lay out, in layman's terms our understanding of the agreement which must be formalized in the zoning filings and approvals and which we expect any developer of the property currently being referred to as Oak Alley to honor.

The plan we understand has been filed is shown as "Attachment A" which is a 36-lot concept with a 25-foot landscape easement on the east side. If any changes in the zoning "Development Plan" are made, we reserve the right to change our support or lack thereof for the plan and the associated agreements. In such event that Tanglewood Estates Maintenance Association withdraws their support then this agreement shall become null and void.

Attachments B, C, and D show the detail of how the wall will be configured along the east side. Beginning at the Botik property (behind lot #5), a wall will attach to the existing wall that is 8' of stone masonry with no iron on top (examples, shown as Exhibit E, F, and G are of Texas limestone, and expected finish is not smooth). As the wall passes the Botik and Venemeyer properties (behind lots 5 - 9), the wall will follow the west boundary of the landscape easement. In other words, the landscape easement will be on the Tanglewood side of the wall. (Attachment B) Once reaching the end of the Venemeyer property line (after lot 9), the wall will move over so that 15' of the 25' will be on the Oak Alley side of the wall, and 10' will be on the Tanglewood side of the wall (Attachment C). The wall will become 6' masonry with 2' iron on top. Upon reaching the boundary of the Bradshaw property, it will remain 6' masonry plus 2' iron and move to the boundary of Tanglewood and Oak Alley and extend until the steep slope which leads into Bear Creek where it will then become an iron fence to the end of the property (exact location to be determined and marked) (Attachment D). All property on the Tanglewood side of the wall will be considered landscape easement to be deeded to Tanglewood HOA.

Both parties also have the following agreements:

1. Oak Alley developers agree to build the wall along the boundary prior to any homes being built. The wall will be paid for and maintained in perpetuity by the Oak Alley HOA.
2. The portion of the landscape easement that will be on the Tanglewood side will be deeded as common area to the Tanglewood Maintenance Association (Tanglewood Maintenance Association will in turn deed the section in the yards of the Botiks and Venemeyers to them to plant and care for). This deeding shall be legally binding and executed within 30 days

of final plat approval, consistent with the above-mentioned zoning plan. Oak Alley will sign a binding Letter Of Intent to deed this portion of the landscaping easement to Tanglewood HOA subject to a final zoning approval and final plat approval as outlined in the plan.

3. The landscape easement on the Oak Alley side of the wall will be graded and prepared for easy planting (for example, on part of the easement there is currently a hard-top road that will be removed and the land graded so that no other work is required to plant and landscape the area). This shall occur prior to the wall installation, which will be before any homes being built.
4. A landscape plan for planting the landscape easement on the Oak Alley side of the wall which adequately address the issue of green space buffer screening for Tanglewood, as per our discussions with Curtis, will be submitted to the city as part of the zoning request.
5. The green space plantings will take place immediately (allowing for appropriate seasonal considerations) after the wall is installed, prior to construction of homes and will be irrigated with temporary irrigation. Replacements of any plant materials that die or seem to be failing will be made in a timely manner based on the next seasonal opportunity to replace.
6. CC&R's will specify that homeowners who have these green space plantings in their yards will be required to maintain such plantings and not remove them and also replace any that die or are failing in a timely manner based on the next seasonal opportunity to replace.
7. The CC&R's for Oak Alley will be similar to those for Quail Hollow in Westlake, TX and will require the highest architectural standards for the home, including the same architectural standards for the front, side and rear of each of the homes. The standards should be higher than those of Tanglewood HOA and will include such provisions as no wood fencing on any property.
8. An engineering drainage study will be done or approved by the city and Oak Alley developers will abide by recommendations of the study, conforming to the City Master Plan and Texas Water Code. Oak Alley agrees that they will not cause any adverse impact (as defined by Fort Worth's iSWMM manual) to water runoff into the Tanglewood Estates HOA pond which increases the volume or velocity of water or potentially causes the pond to flood or be overwhelmed in handling the water during heavy rains. If such an impact to the limits within iSWMM is expected or occurs, Oak Alley developers agree to make necessary changes to the output area of the Tanglewood HOA pond to allow faster exit of the water from the pond. (Tanglewood agrees to allow sufficient access for data collection and construction of said improvements.) Precautions and provisions should be made to assure the lake depth remains the same as its current state and Oak Alley developers commit to remediate if any significant silt enters the pond during the construction process. Please see attachment of original drainage study for reference.

Signatures:



Oak Alley, LLC, Burk Collins, 1312 John McCain Rd



Mark & Josie Allen, 7305 Trianon Ct

Don Botin

Don & Barbara Botik, 7208 Trianon Ct

Barbara Botik

Tom Bradshaw

Tom & Barbara Bradshaw, 7316 Trianon Ct

Barbara Bradshaw

Chris J. Cheatwood

Chris & Cathy Cheatwood, 7213 Trianon Ct.

Catherine C. Cheatwood

Alan & Cheryl Forner

Alan & Cheryl Forner, 7320 Trianon Ct.

Cheryl Forner

Leonard & April Hudson

Leonard & April Hudson, 7201 Trianon Ct.

April Hudson

Mark & Christine Gottfredson

Mark & Christine Gottfredson 7321 Trianon Ct.

Christine Gottfredson

Mary & Jerry Huffman (by MSH)

Mary & Jerry Huffman, 7309 Trianon Ct

Jerry Huffman

Chuck & Connie Mady

Chuck & Connie Mady, 7301 Trianon Ct

Connie E Mady

Michael Venemeyer & Andrea Holinga

Michael Venemeyer & Andrea Holinga, 7312 Trianon Ct.

Andrea Holinga

Wall / Fence Diagram (See Enlarged Sheets for Detailed Locations)

- 6' Iron Fence
- 5' Concrete Sidewalk
- 5' Concrete Trail
- 5' Flood Plain approximate 100 Year Floodway
- Common Open Space
- Common Open Space within Floodway
- Residential Lots
- Landscape Easement

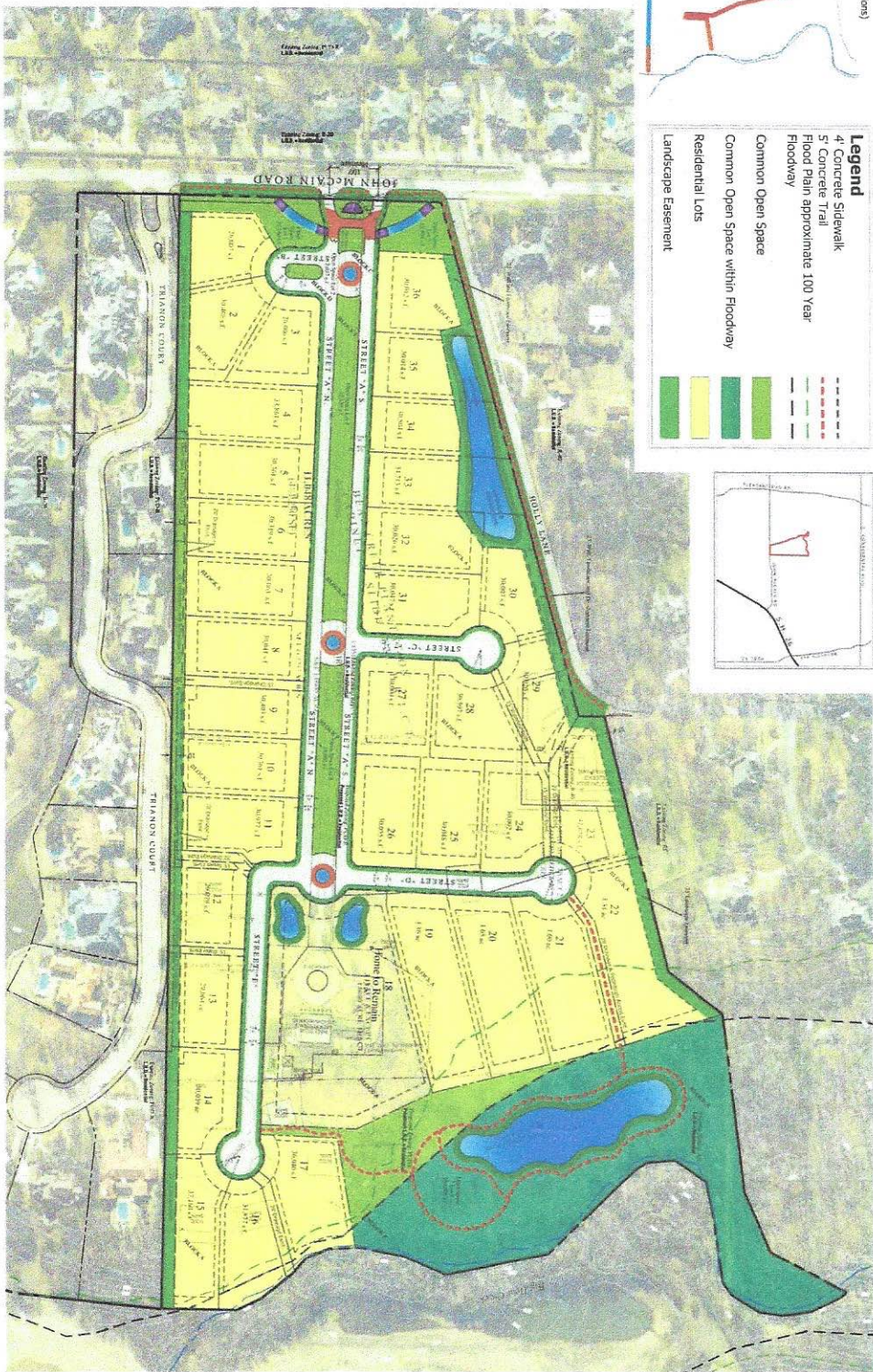


- ## Legend
- 4' Concrete Sidewalk
 - 5' Concrete Trail
 - 5' Flood Plain approximate 100 Year Floodway
 - Common Open Space
 - Common Open Space within Floodway
 - Residential Lots
 - Landscape Easement



Site Data - Development Plan

Single Family Residential Lots	36
Common Acres	9
Residential Lots	68.22%
Open Space	29.70 ac.
Open Space Floodway	8.45%
R.O.W.	2.68 ac.
Gross Acreage	10.40%
Density Data	43.54 ac.
Gross Residential Density	0.32
Residential Density Net R.O.W. (R.O.W. - 13%)	0.32
Summary	
Residential Lots	36
Minimum Building Lot Area	26,000 s.f.
Average Building Lot Area	35,937 s.f.
Existing Zoning	AG & R-40
Proposed Zoning	PUD-R



Owner:
Berk & Co's Coils Trust
1312 Joan McCain Rd.
Colleyville, TX 76034

Surveyor:
Niles Surveying, Inc.
430 Mid Cities Blvd.
Hurst, TX 76054
Tel: 817-577-1052

Engineer:
Deotte, Inc.
420 Johnson Rd., Suite 303
Keller, TX 76248
Tel: 817-337-8688
Contact: Clayton Redinger

Applicant:
Sage Group, Inc.
1130 N. Carroll Ave., Suite 200
Southlake, TX 76092
Tel: 817-424-2626
Contact: Curtis Young

Planner:
SAGE GROUP, INC.
1130 N. Carroll Ave., Suite 200
Southlake, Texas 76092
817-424-2626



Development Plan

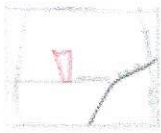
Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Exhibit A

Oak Alley

Zoning Exhibit for
Zoning Change Request
From AG & R-40 to PUD-R
Case #ZC18-019

Colleyville, Tarrant County, Texas



Owner:
Bear Creek Plantation
2101 John McLean Rd
Colleyville, TX 76034

Surveyor:
Hester Surveying, Inc.
2101 John McLean Rd
Apt. 100
Colleyville, TX 76034
Tel: 817-551-1000

Engineer:
Carter, Inc.
1001 Westview Blvd., Suite 100
Dallas, TX 75240
Tel: 972-352-8888
Carter@Carter-Engineers.com

Applicant:
Sage Group, Inc.
11015 E. Camelback, Suite 200
Scottsdale, AZ 85259
Tel: 480-340-0000
Carter@Carter-Engineers.com

Planner:

SAGE GROUP, INC.
11015 E. Camelback, Suite 200
Scottsdale, AZ 85259
Tel: 480-340-0000
Carter@Carter-Engineers.com



1" = 100'



Tree Locations

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Zoning R
Zoning Change
From AG & B-401

Case #2C1

Oak All

Colleyville, Tarrant County



Planner:

SAGE GROUP, INC.
11015 E. Camelback, Suite 200
Scottsdale, AZ 85259
Tel: 480-340-0000
Carter@Carter-Engineers.com



1" = 100'



TYPE C - 6' Ornamental Metal Fence WITH Masonry Columns
TYPE D - 6' Total: Masonry Wall 2.5' / Ornamental Metal Fence 3.5'
TYPE F - 8' Masonry Wall
Retain Existing Wall / Fence

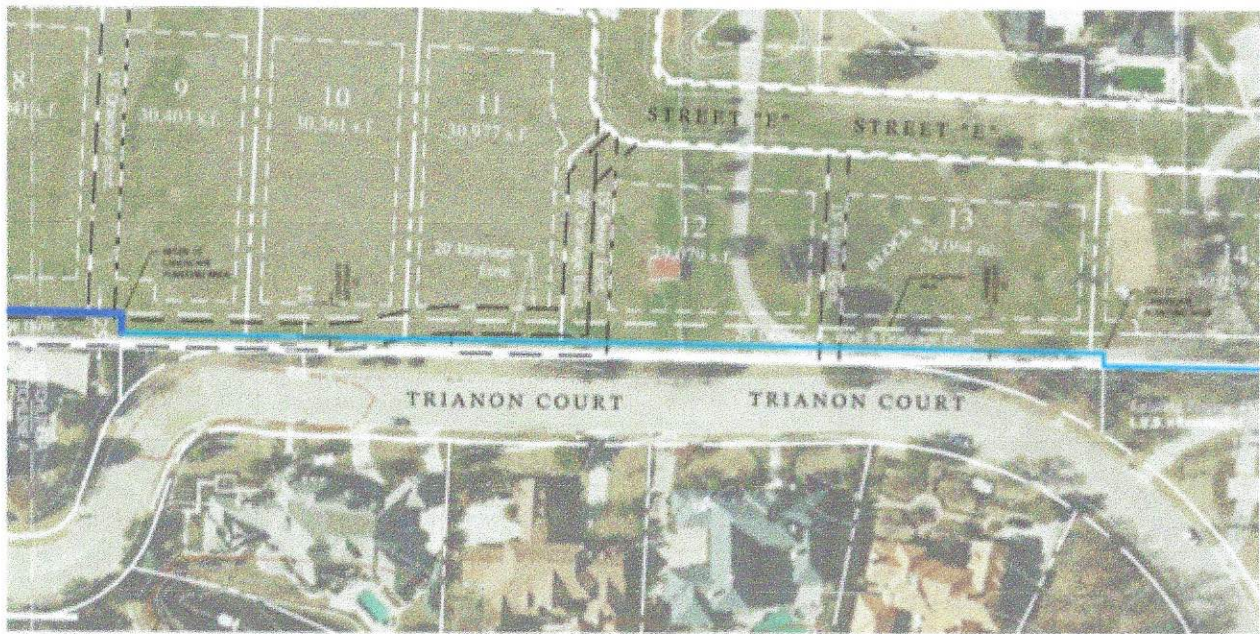
Eastern Boundary Detail (Sheet 1 of 3)

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Case #2C18

Oak All

Colleyville, Tarrant County



TYPE A - 8' Total: Masonry Wall 6' / Ornamental Metal Fence 2'
 TYPE F - 8' Masonry Wall

Case #ZC18

Eastern Boundary Detail (Sheet 2 of 3)

Oak Alley

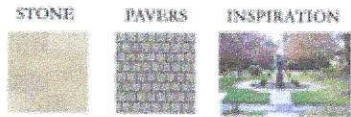
Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Colonyville, Tarrant County



↖ This one will have the solid wall going further in their revised plan


SALE PRICE, 197
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 from a paper
 notebook
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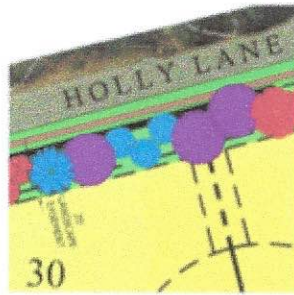


THE ENTRY

OAK ALLEY

Holly Lane / Western Boundary Landscape Easement - Landscape Specifications

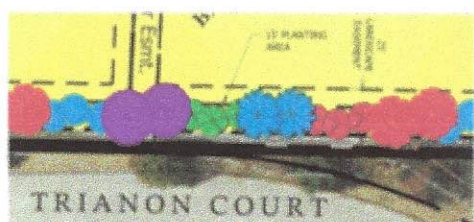
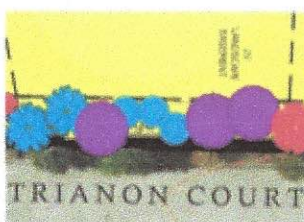
Color	Plant Name	Quantity	Size	Notes
Red	Red Maple	10	12" x 12"	Plant in 10' x 10' area
Purple	Purple Hydrangea	10	12" x 12"	Plant in 10' x 10' area
Blue	Blue Hydrangea	10	12" x 12"	Plant in 10' x 10' area
Green	Green Hydrangea	10	12" x 12"	Plant in 10' x 10' area
Yellow	Yellow Hydrangea	10	12" x 12"	Plant in 10' x 10' area



20' PLANTING AREA
2' PLANTING AREA
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Eastern Boundary Landscape Easement - Landscape Specifications

Color	Plant Name	Quantity	Size	Notes
Red	Red Maple	10	12" x 12"	Plant in 10' x 10' area
Purple	Purple Hydrangea	10	12" x 12"	Plant in 10' x 10' area
Blue	Blue Hydrangea	10	12" x 12"	Plant in 10' x 10' area
Green	Green Hydrangea	10	12" x 12"	Plant in 10' x 10' area
Yellow	Yellow Hydrangea	10	12" x 12"	Plant in 10' x 10' area



20' PLANTING AREA
2' PLANTING AREA
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2' PLANTING AREA

From: **Curtis Young** cyoung@sage-dfw.com 
Subject: Oak Alley- Zoning Submittal Exhibits #3 of 3
Date: June 22, 2018 at 2:45 PM
To: Burk Collins burk@burkcollinscompany.com
Cc: Gottfredson, Mark Mark.Gottfredson@Bain.com, Huffman Mary maryshuffman@gmail.com



Last one!

Please confirm you've received all three emails.

Thanks-

Curtis W. Young, AIA
Sage Group, Inc.
1130 N. Carroll Avenue, Suite 200
Southlake, Texas 76092
Tel: 817-424-2626 (Metro)
Fax: 817-424-2890
Cell: 817-909-0909

Email: cyoung@sage-dfw.com



Planner:  SAGE GROUP, INC.
180622 OAK ALLEY
180622 OAK ALLEY
180622 OAK ALLEY
180622 OAK ALLEY



TYPE D - 6' Total: Masonry Wall 2.5' / Ornamental Metal Fence 3.5'
TYPE C - 6' Ornamental Metal Fence with Masonry Columns
Retain Existing Wall / Fence

Western Boundary Detail

Oak Alley

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Colleyville, Tarrant County, Texas



180622 Oak
Alley-...s2.pdf

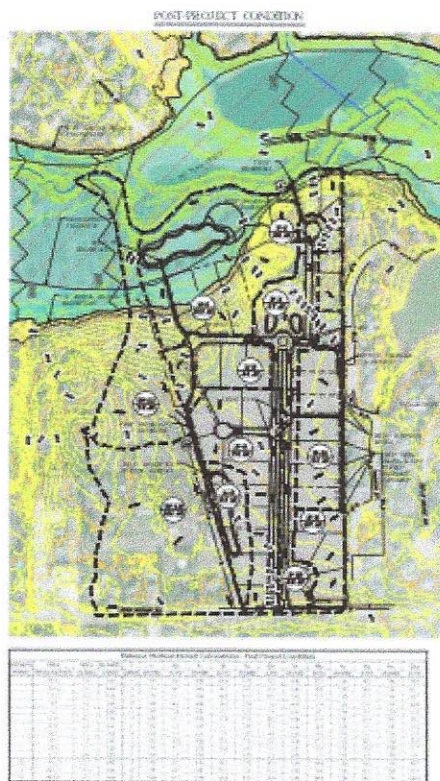
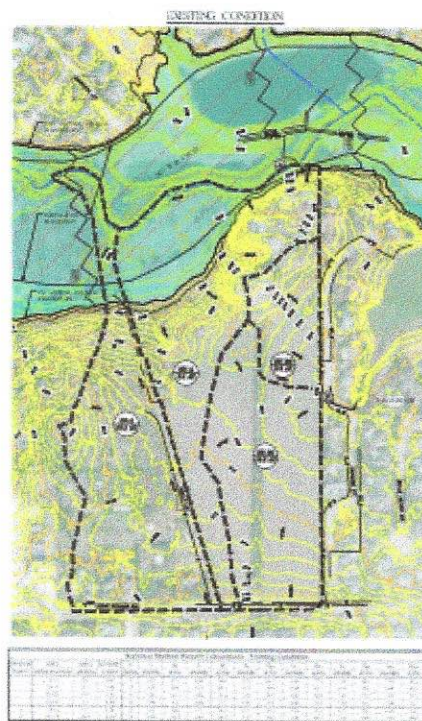
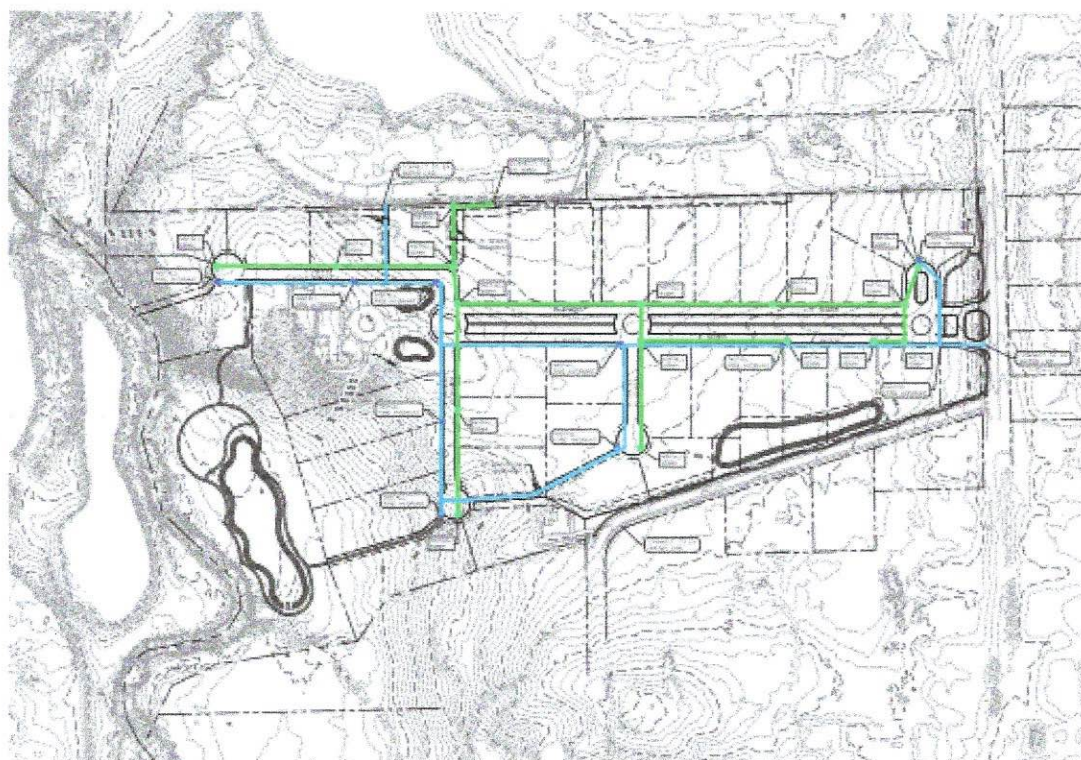


Table 1: Project Summary

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Project Description	XXXXX
Project Status	XXXXX
Project Date	XXXXX

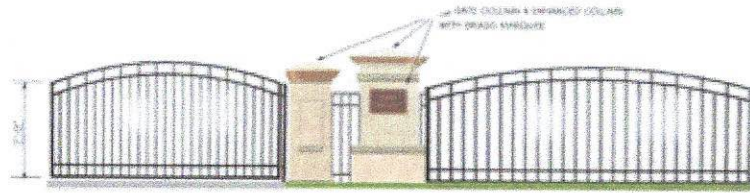
Table 2: Project Details

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Project Description	XXXXX
Project Status	XXXXX
Project Date	XXXXX

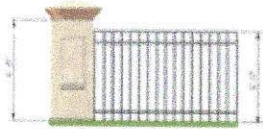




A DECORATIVE SCREEN WALL



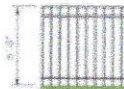
B ENTRY GATE MEDIAN ORNAMENTAL METAL FENCING
GATE & MEDIAN FENCING DESIGN T.B.D.



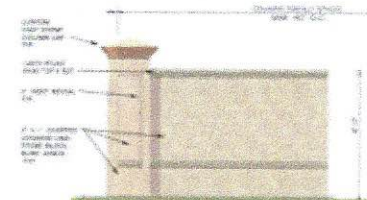
C ORNAMENTAL METAL FENCE
WITH COLUMN TERMINUS



D LOW STONE WALL WITH
ORNAMENTAL METAL FENCE



E ORNAMENTAL
METAL FENCE



F DECORATIVE SCREEN WALL

SCREENING WALLS

ORDINANCE O-18-xxxx

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 43.54 ACRES ON LOTS 1R1 AND 1R2, BLOCK 1, BEAR CREEK PLANTATION ADDITION, LOCATED AT 1312 JOHN MCCAIN ROAD AND 7309 HOLLY LANE FROM THE AG AGRICULTURAL AND R-40 SINGLE FAMILY RESIDENTIAL ZONING DISTRICTS TO THE PUD-R PLANNED UNIT DEVELOPMENT - RESIDENTIAL ZONING DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a rezoning under Case No. ZC18-019; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration, among other things, to the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices

by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on 43.54 acres on Lots 1R1 and 1R2, Block 1, Bear Creek Plantation Addition, located at 1312 John McCain Road and 7309 Holly Lane from the AG Agricultural and R-40 Single Family Residential zoning districts to the PUD-R Planned Unit Development – Residential zoning district, as depicted in the attached Exhibit "A" and Exhibit "C", and as described in Exhibit "B".
- Sec. 3. THAT the Official Zoning Map of the City of Colleyville be amended to incorporate the zoning change approved herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The purpose of this PUD-R is for a single-family residential development of detached dwelling units.
- b. This property is subject to all the regulations contained in the Colleyville Land Development Code, except where amended by this Ordinance.

2. CONCEPTUAL PLAN AND PLATTING

- a. The street layout and arrangement of lots of the subdivision shall be generally consistent with the Conceptual Site Plan, labeled as Exhibit "C", which shall not

be considered the preliminary plat. The actual street and lot arrangement may differ from that shown on Exhibit "C" to accommodate topographic, drainage, engineering design limitations or other conditions.

- b. The developer shall submit and receive approval from the City a Preliminary and Final Plat in accordance with the requirements of the Land Development Code prior to development of this PUD-R.

3. PERMITTED USES

- a. Single-family residences, detached
- b. Common open space areas

4. RESIDENTIAL LOT REQUIREMENTS AND SETBACKS

Single-family detached residential lot requirements and setbacks shall comply with the following provisions:

- a. Minimum Lot Size: 26,000 square feet
- b. Minimum Lot Width: 100 feet, except for cul-de-sac lots which shall be a minimum of 67 feet wide, measured at the building setback line
- c. Front Yard Setback: 30 feet
- d. Side Yard Setback: 10 feet
- e. Street Side Setback: 20 feet
- f. Rear Yard Setback: 25 feet
- g. Minimum House Size: 3,500 square feet for a single-story home; 4,000 square feet for a two-story home.

5. OPEN SPACE

- a. This development shall provide not less than approximately 21% common open space, which shall generally be configured as shown in Exhibit "C". All open space areas shall be landscaped and maintained by the Homeowner's Association as described in Exhibit "B".
- b. All amenities within the open space areas shall be maintained by the Homeowner's Association.

6. SCREENING

- a. Perimeter fencing and screening shall be in compliance with the Wall/Fence Diagram included and shown on the Conceptual Site Plan and associated exhibits, labeled as Exhibit "C".
- b. Wood fencing between lots is permitted. All front elevation fences, from the front of the house to the side property line, shall be open style fencing of decorative metal, and/or masonry.
- c. All lots backing to the Common Open Space lots shall be open style fencing of decorative metal, and/or masonry.

7. ARCHITECTURAL FEATURES

- a. Masonry Requirement – 100% brick, stone or real stucco masonry. No EIFS or artificial stucco material shall be permitted in the subdivision.
- b. Garage Standard – Minimum of a three car garage with wood-like, architecturally enhanced doors.
- d. Minimum Roof Pitch – Minimum of a 10:12 roof pitch unless architecturally required to vary, based on home style.
- e. Windows – No aluminum windows allowed in the subdivision, only windows of higher quality and every efficiency will be allowed. All windows will be insulated glass with a "low-e" specification.

8. OTHER

- a. A minimum of two (2) three-inch caliper trees shall be planted within the front yard of each lot by the homebuilder upon construction of a new home, unless quality existing trees are present and saved.
- b. Within 60 days of the certificate of occupancy being issued, all lots must be fully landscaped and irrigated, both front and rear yards.
- c. Street Design Standards:
 - o Right-Of-Way: Fifty feet (50')
 - o Travel Lane Width: Thirty-one feet (31'), back of curb to back of curb

- Turning Radii: Fifteen feet (15')
 - d. Street "A" (southbound and northbound), is a divided road, intended to preserve the double row of Live Oaks in the median, with paving in each direction of 23' b/b, in separate 42' Private Street ROW's.
 - e. All residences within the subdivision shall contain automatic fire-sprinkler systems.
- Sec. 5. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 6. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 7. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 8. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 9. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 7th day of August 2018.

The second reading and public hearing being conducted on the 21st day of August 2018.

PASSED AND APPROVED by the City Council of the City of Colleyville, Texas, on this the 21st day of August 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:

Whitt Wyatt
City Attorney

Exhibit "A" – Location and Zoning Map

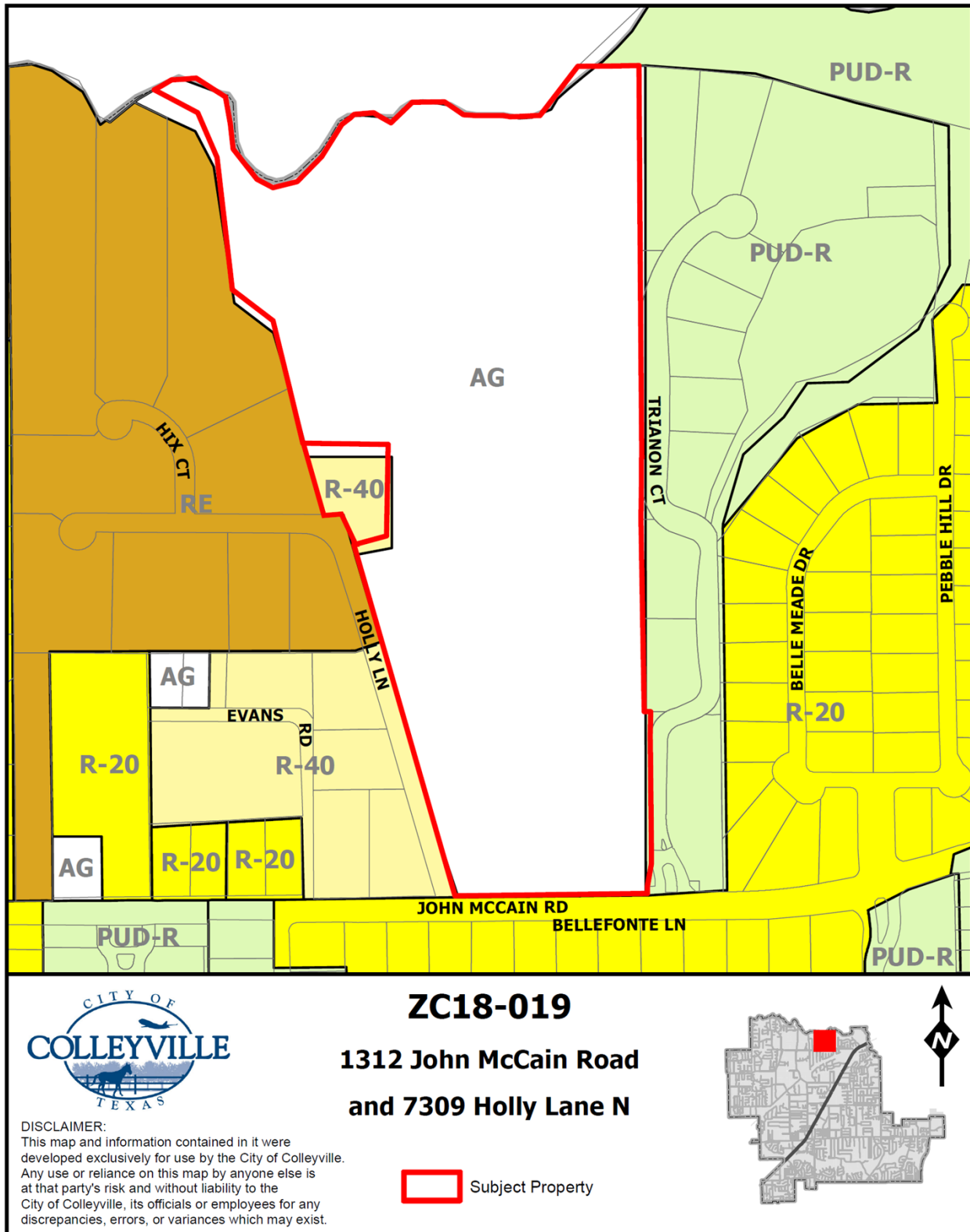


Exhibit “B” – Statement of Planning Objectives

Oak Alley

Colleyville, Texas

Zoning Narrative –23 May 2018

Burk Collins & Co. LTD, Developer

Sage Group, Inc., Land Planner

Statement of Planning Objectives

Oak Alley is a proposed residential neighborhood to be developed by Burk Collins & Co, LTD, under the PUD-R Residential District regulations for residential development in the City of Colleyville. The 43.54 acre property is located on the north side of John McCain Road, just east of Holly Lane and west of, and adjacent to, the Tanglewood gated neighborhood. The property is currently zoned R-40 and AG. The intent here is to rezone the entire property to PUD-R, unifying the property into one cohesive, master planned residential development of the highest quality.

There are currently two occupied single-family homes on the two platted properties that make up this proposal, both of which will be worked into the plan; most of the remaining structures will be removed.

The surrounding area is, for the most part, fully developed with a combination of PUD-R lots ranging from 15,000 s.f. and half acre lots, 30,000 s.f. lots, as well as acre plus sized lots. There are existing subdivisions bordering the subject tract on the entire western, eastern and southern boundaries. The northern boundary is Bear Creek, and is the city limit line. Across the creek is the Timarron Golf Course, and the City of Southlake.

The proposed plan, primarily consisting of 30,000 s.f. lots, has a range of lot sizes from 26,000 sf minimum, up to several acre plus lots (and one 3.3 acre lot for the existing large home) and open space, would fit in well with the neighborhood, as well as be consistent with the city’s Future Land Use Plan.

Quality and compatibility with the adjacent residential, as well as the rest of Colleyville is essential, and we have designed this proposal with those goals in mind.

The residences planned for Oak Alley will be very upscale, with selling prices estimated to start at around \$2.0 million. The development will center upon, and feature, the existing double row of Live Oaks, installed some years ago by the property owner along either side of the drive, the defining feature of the property. This will continue to enhance the vista toward the “plantation house” at the far end by placing a boulevard (divided) road along either side of it. An expanded greenbelt setback will be dedicated along the John McCain frontage, and will be fully landscaped, as will the other open space areas within the project. Open Space will make up over 21% of the project area.

Oak Alley will be proposed as a gated community with private streets. A double road, divided entry from John McCain Road, positioned to line up with and take advantage of the central double row of Live Oaks, will provide a distinctive and quality main entry. This divided road will serve as a loop road through the development, with the two entries from

John McCain meeting the minimum 100' centerline spacing for two points of emergency access. We propose to build the normal Colleyville street section of 31' (back of curb to back of curb), in a 50' R.O.W., throughout the project, except for the main divided central entry road.

There will be a requirement of at least two street trees for every residential lot to be installed by the home builders, adjacent to the street rights of way, unless there are already existing trees there that are saved. We have worked extensively, in conjunction with our neighbors to the east and west, to provide landscape buffers between the existing homes and the future home sites within Oak Alley. All perimeter boundaries will have 25', fully landscaped buffer easements, as shown on the Development Plan.

The existing and fully developed storm drainage has been carefully analyzed, and will be designed to meet all city regulations and not adversely affect any neighboring properties. There will be a pond constructed along the Holly Lane frontage- in a landscaped setting, which will double as a storm detention facility, to the extent it is necessary.

To encourage pedestrian activity in the neighborhood, sidewalks will be built along the front of each lot, and a connection will be made to the large greenbelt area along Bear Creek, and an amenity for the residents.

The scale and orientation of the development has been designed to have an inviting visual flow with the existing neighborhoods and surrounding uses. The design criteria of the homes will create high quality designed homes in keeping with both the immediate neighborhood and Colleyville as a whole.

Development Schedule

Oak Alley will most likely be developed in two phases with first phase development commencing upon the successful completion of the zoning and platting and the subsequent approval of the final plat and engineering plans. Construction of homes is anticipated to start immediately upon completion of the subdivision's infrastructure.

Economic Development Information

Oak Alley will have a total of thirty six (36) homes, each with an estimated average value upon completion of \$2,500,000, resulting in an overall tax base of over \$90,000,000. At the current tax rate of 2.339023%, the total taxes generated from the development are projected to be \$2,105,120, with over \$300,000 generated directly for the City at buildout.

Development Standards

Permitted Land Use:	Single Family Residential Detached
Minimum House Size:	3,500 square feet for a single story home, 4,000 square feet for a two story home
Minimum Lot Area:	26,000 s.f. (Average over 35,000 s.f.)
Minimum Lot Width:	One Hundred feet (100') measured at the building setback line, except pie-shaped cul-de-sac lots 1 and 2, in which case the minimum shall be sixty seven feet (67') at the building setback line.
Front Yard Setbacks:	Thirty feet (30') back of the property line
Rear Yard Setbacks:	Twenty Five feet (25')
Side Yard Setbacks:	Ten feet (10').
Street-facing Side Yard:	Side yard setbacks on the street side of a corner lot, fronting on another street, shall be 20', except for "key" lots which shall match the front setback of adjacent lots, as shown on the Development Plan.
Street Standards:	The streets within Oak Alley are proposed to be private streets with restricted access (gated). All undivided sections will be built to the standard street section of 31' b/b paving, in a 50' Private Street ROW. Street "A" (southbound and northbound), is a divided road, intended to preserve the double row of Live Oaks in the median, with paving in each direction of 23'b/b, in separate 42' Private Street ROW's.
Minimum Roof Pitch:	Minimum of a 10:12 roof pitch, unless architecturally required to vary, based on home style.
Garage Standard:	Minimum of a three car garage with wood-like, architecturally enhanced doors.
Masonry Requirement:	One hundred percent (100%) brick, stone or real stucco masonry. No EIFS or artificial stucco material shall be permitted in the subdivision.

Additional Elevation Requirements: All plans will be reviewed by the Oak Alley Architectural Review Committee, and will comply with a set of Design Guidelines which will be developed to assure structures and site features of the highest quality. Elevations will have a hierarchy of plate dominance featuring custom front doors and entrances; balanced architectural features and interests with natural tones for paint and exterior finishes. The elevations on all “four sides” shall be addressed in the design to present a finished appearance. Roofing will match the architectural style, and at a minimum, be either 50 lb. Architectural Dimensional shingles, slate, tile or standing seam metal. Each elevation should add interest to the entire streetscape.

Windows: No aluminum windows allowed in the subdivision, only windows of higher quality and energy efficiency will be allowed. All windows will be insulated glass with a “low-e” specification.

Fencing: Wood fencing between lots is permitted. All front elevation fences, from the front of the house to the side property line, shall be open style fencing of decorative metal, and/or masonry. All lots backing to the Common Open Space shall be open style fencing of decorative metal, and/or Masonry.

Where lots back to existing residential lots with fences, the existing fence shall be kept, maintained or improved in coordination with each owner, as shown in the diagram on the Development Plan. Where open space lots border adjacent properties, either the existing fence will be maintained or improved, or a decorative masonry or metal fence will be installed, all in cooperation with the adjacent property owner.

Streetscape Standards: Minimum of two (2) three-inch (3”) caliper trees per front yard, unless quality existing trees are present and saved. Fully landscaped and sprinklered front and rear yard within sixty days of completing a house.

Open Space Maintenance: The open space lots within the subdivision shall be maintained in a consistent, uniform manner by the Oak Alley Homeowners Association through dues collected from the individual homeowners. Membership in the Homeowner’s Association is mandatory.

Street Design Standards:

Right of Way:	Fifty feet (50')
Travel Lane Width:	Thirty-one foot (31'), back of curb to back of curb
Turning Radii:	Fifteen feet (15')

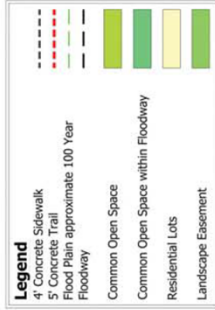
Open Space Standards:

Except for the natural tree preservation areas, the Common Open Space shall be fully landscaped and irrigated with a combination of trees and shrubbery pursuant to an approved landscape plan. The Common Open Space shall be owned, operated and maintained by Oak Alley Homeowners Association which shall have a mandatory membership of all homeowners and shall collect dues in amounts satisfactory to maintain the Common Open Space. The Association shall have fine and lien rights as permitted by law to enforce compliance with the rules of the association.

Signage:

A monument sign identifying the subdivision shall be built at the gated entry from John McCain Road.

Exhibit "C" – Conceptual Zoning Exhibit



Site Data - Development Plan

Single Family Residential Lots	36
Common Areas	9
Residential Lots	68.22%
Open Space Floodway	29.78 ac.
R.O.W.	12.93%
Gross Acreage	4.53 ac.
Density Data	100.00%
Residential Density	43.54
Residential Density	0.83
Residential Density	0.92
Summary	
Residential Lots	36
Minimum Building Lot Area	36,000 s.f.
Minimum Building Lot Area	36,000 s.f.
Common Areas	9
Existing Zoning	AG & R-40
Proposed Zoning	PUD-N

Owner:
Berk & Gloria Collins Trust
1312 John McCain Rd.
Colleyville, TX 76034

Surveyor:
Miller Surveying, Inc.
430 Mid Cities Blvd.
Hurst, TX 76054
Tel: 817-577-1052

Engineer:
Dorazio, Inc.
430 Johnson Rd., Suite 303
Keller, TX 76248
Tel: 817-577-1052

Applicant:
Sage Group, Inc.
11111 West Loop South, Suite 200
Southlake, TX 76092
Tel: 817-424-2626
Contact: Curtis Young

Planner:
SAGE GROUP, INC.
Master Planning
Urban Design
Landscape Architecture
11111 West Loop South, Suite 200
Southlake, Texas 76092
Tel: 817-424-2626



Zoning Exhibit for
Zoning Change Request
From AG & R-40 to PUD-R
Case #ZC18-019

Oak Alley

Colleyville, Tarrant County, Texas



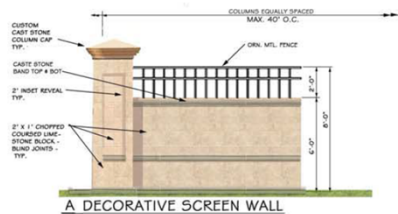
Development Plan

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

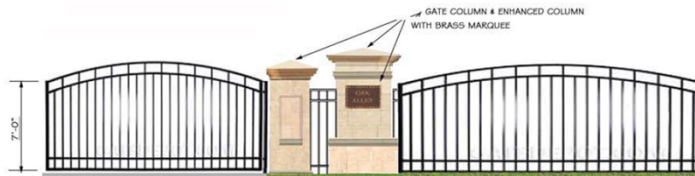


THE ENTRY

OAK ALLEY



A DECORATIVE SCREEN WALL



B ENTRY GATE MEDIAN ORNAMENTAL METAL FENCING
GATE & MEDIAN FENCING DESIGN T.B.D.



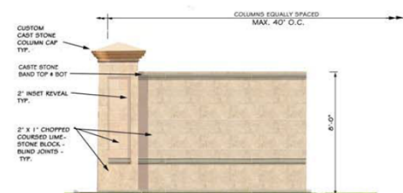
C ORNAMENTAL METAL FENCE
WITH COLUMN TERMINUS



D LOW STONE WALL WITH
ORNAMENTAL METAL FENCE



E ORNAMENTAL
METAL FENCE



F DECORATIVE SCREEN WALL

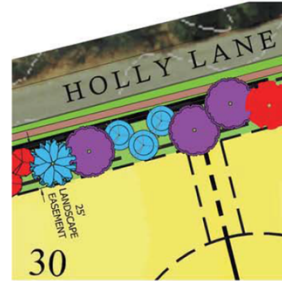


SCREENING WALLS & ORNAMENTAL FENCING EXHIBIT

OAK ALLEY

Holly Lane / Western Boundary Landscape Easement - Landscape Specifications

SHADE TREES				
SYMBOL	PLANT NAME	QUANTITY	SIZE	CONDITION / REMARKS
	Live Oak	1	12" DBH	single trunk, clear 8' to 10' B.M., matching growth
	Shrimp Apple	1	12" DBH	single trunk, clear 8' to 10' B.M., matching growth
	Shrimp Apple	1	12" DBH	single trunk, clear 8' to 10' B.M., matching growth
	Shrimp Apple	1	12" DBH	single trunk, clear 8' to 10' B.M., matching growth
ORNAMENTAL TREES				
SYMBOL	PLANT NAME	QUANTITY	SIZE	CONDITION / REMARKS
	Shrimp Apple	30	12" DBH	single trunk, clear 8' to 10' B.M., matching growth
	Shrimp Apple	30	12" DBH	single trunk, clear 8' to 10' B.M., matching growth
	Shrimp Apple	30	12" DBH	single trunk, clear 8' to 10' B.M., matching growth
	Shrimp Apple	30	12" DBH	single trunk, clear 8' to 10' B.M., matching growth



25' LANDSCAPE EASEMENT
3 SHADE TREES, 3 ORNAMENTAL TREES PER 100 L.F. OF LANDSCAPE EASEMENT, CREDIT GIVEN FOR PRESERVING EXISTING TREES.

Eastern Boundary Landscape Easement - Landscape Specifications

SHADE TREES				
SYMBOL	PLANT NAME	QUANTITY	SIZE	CONDITION / REMARKS
	Live Oak	1	12" DBH	single trunk, clear 8' to 10' B.M., matching growth
	Shrimp Apple	1	12" DBH	single trunk, clear 8' to 10' B.M., matching growth
	Shrimp Apple	1	12" DBH	single trunk, clear 8' to 10' B.M., matching growth
	Shrimp Apple	1	12" DBH	single trunk, clear 8' to 10' B.M., matching growth
ORNAMENTAL TREES				
SYMBOL	PLANT NAME	QUANTITY	SIZE	CONDITION / REMARKS
	Shrimp Apple	30	12" DBH	single trunk, clear 8' to 10' B.M., matching growth
	Shrimp Apple	30	12" DBH	single trunk, clear 8' to 10' B.M., matching growth
	Shrimp Apple	30	12" DBH	single trunk, clear 8' to 10' B.M., matching growth
	Shrimp Apple	30	12" DBH	single trunk, clear 8' to 10' B.M., matching growth



25' LANDSCAPE EASEMENT
3 SHADE TREES, 3 ORNAMENTAL TREES PER 100 L.F. OF LANDSCAPE EASEMENT



25' LANDSCAPE EASEMENT
(15' PLANTING AREA)
2 SHADE, 3 ORNAMENTAL TREES PER 100 L.F. OF LANDSCAPE EASEMENT



22 JUNE 18

1" = 20'

0 20' 50' 100'

Landscape Easement Plantings

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Oak Alley

Colleyville, Tarrant County, Texas

STONE



PAVERS



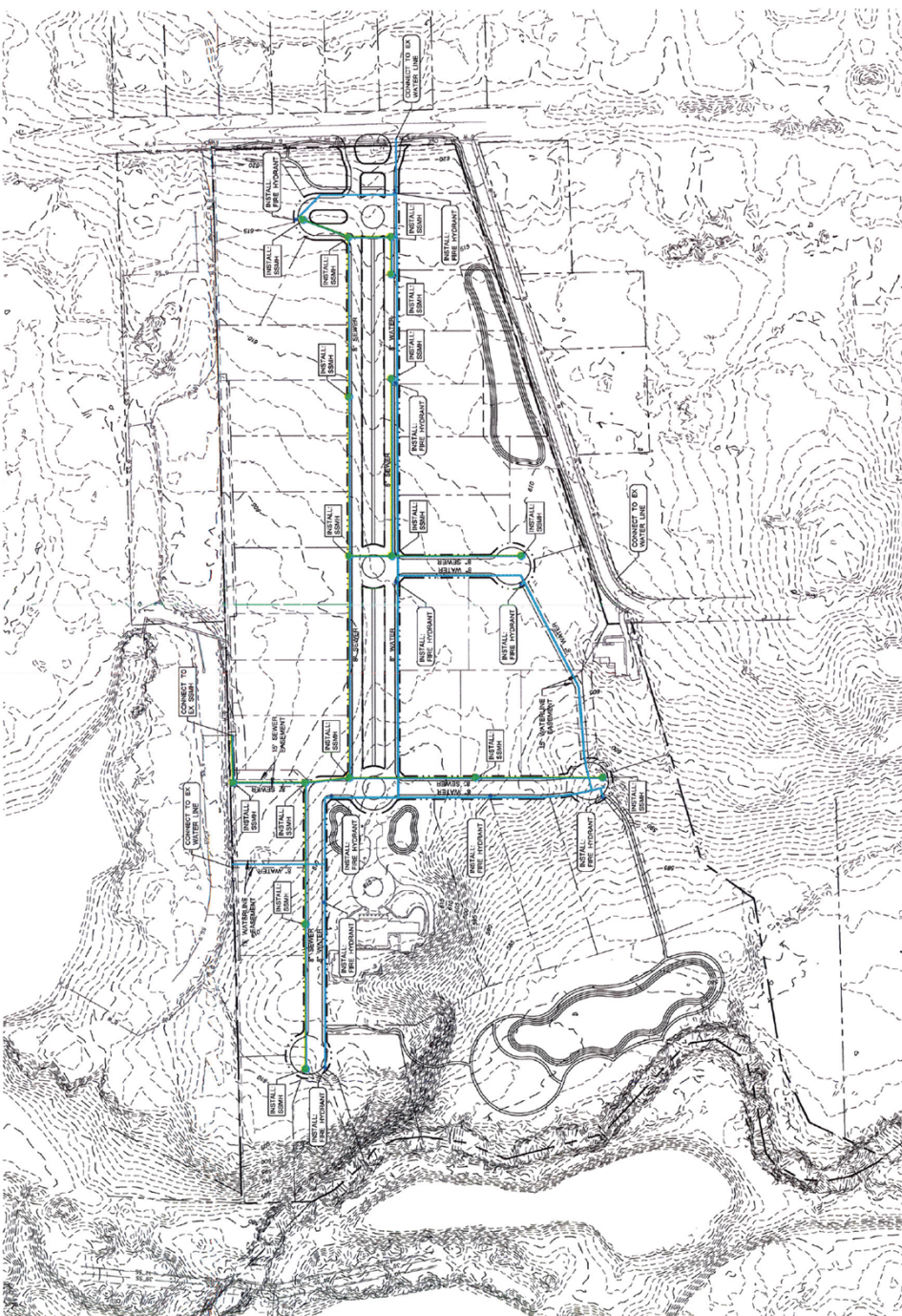
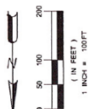
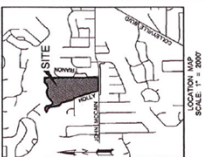
INSPIRATION



THE ENTRY

OAK ALLEY

DECOITE, INC.
CIVIL ENGINEERING | 1001 N. 10TH ST. | SUITE 100
400 JOHNSON HWY., SUITE 300 | KANSAS CITY, MISSOURI 64111
816.437.6699 | www.decoite.com | info@decoite.com



ORDINANCE O-18-2056

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 43.54 ACRES ON LOTS 1R1 AND 1R2, BLOCK 1, BEAR CREEK PLANTATION ADDITION, LOCATED AT 1312 JOHN MCCAIN ROAD AND 7309 HOLLY LANE FROM THE AG AGRICULTURAL AND R-40 SINGLE FAMILY RESIDENTIAL ZONING DISTRICTS TO THE PUD-R PLANNED UNIT DEVELOPMENT - RESIDENTIAL ZONING DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a rezoning under Case No. ZC18-019; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration, among other things, to the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices

by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on 43.54 acres on Lots 1R1 and 1R2, Block 1, Bear Creek Plantation Addition, located at 1312 John McCain Road and 7309 Holly Lane from the AG Agricultural and R-40 Single Family Residential zoning districts to the PUD-R Planned Unit Development – Residential zoning district, as depicted in the attached Exhibit "A" and Exhibit "C", and as described in Exhibit "B".
- Sec. 3. THAT the Official Zoning Map of the City of Colleyville be amended to incorporate the zoning change approved herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The purpose of this PUD-R is for a single-family residential development of detached dwelling units.
- b. This property is subject to all the regulations contained in the Colleyville Land Development Code, except where amended by this Ordinance.

2. CONCEPTUAL PLAN AND PLATTING

- a. The street layout and arrangement of lots of the subdivision shall be generally consistent with the Conceptual Site Plan, labeled as Exhibit "C", which shall not

be considered the preliminary plat. The actual street and lot arrangement may differ from that shown on Exhibit "C" to accommodate topographic, drainage, engineering design limitations or other conditions.

- b. The developer shall submit and receive approval from the City a Preliminary and Final Plat in accordance with the requirements of the Land Development Code prior to development of this PUD-R.

3. PERMITTED USES

- a. Single-family residences, detached
- b. Common open space areas

4. RESIDENTIAL LOT REQUIREMENTS AND SETBACKS

Single-family detached residential lot requirements and setbacks shall comply with the following provisions:

- a. Minimum Lot Size: 26,000 square feet
- b. Minimum Lot Width: 100 feet, except for cul-de-sac lots which shall be a minimum of 67 feet wide, measured at the building setback line
- c. Front Yard Setback: 30 feet
- d. Side Yard Setback: 10 feet
- e. Street Side Setback: 20 feet
- f. Rear Yard Setback: 25 feet
- g. Minimum House Size: ~~3,500 square feet for a single-story home;~~ 4,000 square feet for a two-story home.
- h. Maximum Lot Coverage: 25 percent

5. OPEN SPACE

- a. This development shall provide not less than approximately 21% common open space, which shall generally be configured as shown in Exhibit "C". All open space areas shall be landscaped and maintained by the Homeowner's Association as described in Exhibit "B".
- b. All amenities within the open space areas shall be

maintained by the Homeowner's Association.

6. SCREENING

- a. Perimeter fencing and screening shall be in compliance with the Wall/Fence Diagram included and shown on the Conceptual Site Plan and associated exhibits, labeled as Exhibit "C".
- b. Wood fencing between lots is permitted. All front elevation fences, from the front of the house to the side property line, shall be open style fencing of decorative metal, and/or masonry.
- c. All lots backing to the Common Open Space lots shall be open style fencing of decorative metal, and/or masonry.

7. ARCHITECTURAL FEATURES

- a. Masonry Requirement – 100% brick, stone or real stucco masonry. No EIFS or artificial stucco material shall be permitted in the subdivision.
- b. Garage Standard – Minimum of a three car garage with wood-like, architecturally enhanced doors.
- d. Minimum Roof Pitch – Minimum of a 10:12 roof pitch unless architecturally required to vary, based on home style.
- e. Windows – No aluminum windows allowed in the subdivision, only windows of higher quality and every efficiency will be allowed. All windows will be insulated glass with a "low-e" specification.

8. OTHER

- a. A minimum of two (2) three-inch caliper trees shall be planted within the front yard of each lot by the homebuilder upon construction of a new home, unless quality existing trees are present and saved.
- b. Within 60 days of the certificate of occupancy being issued, all lots must be fully landscaped and irrigated, both front and rear yards.
- c. Street Design Standards:
 - Right-Of-Way: Fifty feet (50')
 - Travel Lane Width: Thirty-one feet (31'), back of

curb to back of curb

- Turning Radii: Fifteen feet (15')

- d. Street "A" (southbound and northbound), is a divided road, intended to preserve the double row of Live Oaks in the median, with paving in each direction of 23'^{24'} b/b, in separate 42' Private Street ROW's.
- e. All residences within the subdivision shall contain automatic fire-sprinkler systems.
- f. The construction entrance shall be on John McCain Road only. Access from Holly Lane shall be prohibited.
- g. Appropriate construction methods shall be utilized to ensure that the ponds shown on the plan hold water.

- Sec. 5. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 6. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 7. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 8. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 9. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take

effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 7th day of August 2018.

The second reading and public hearing being conducted on the 21st day of August 2018.

PASSED AND APPROVED by the City Council of the City of Colleyville, Texas, on this the 21st day of August 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:

Whitt L. Wyatt
City Attorney

Exhibit "A" – Location and Zoning Map

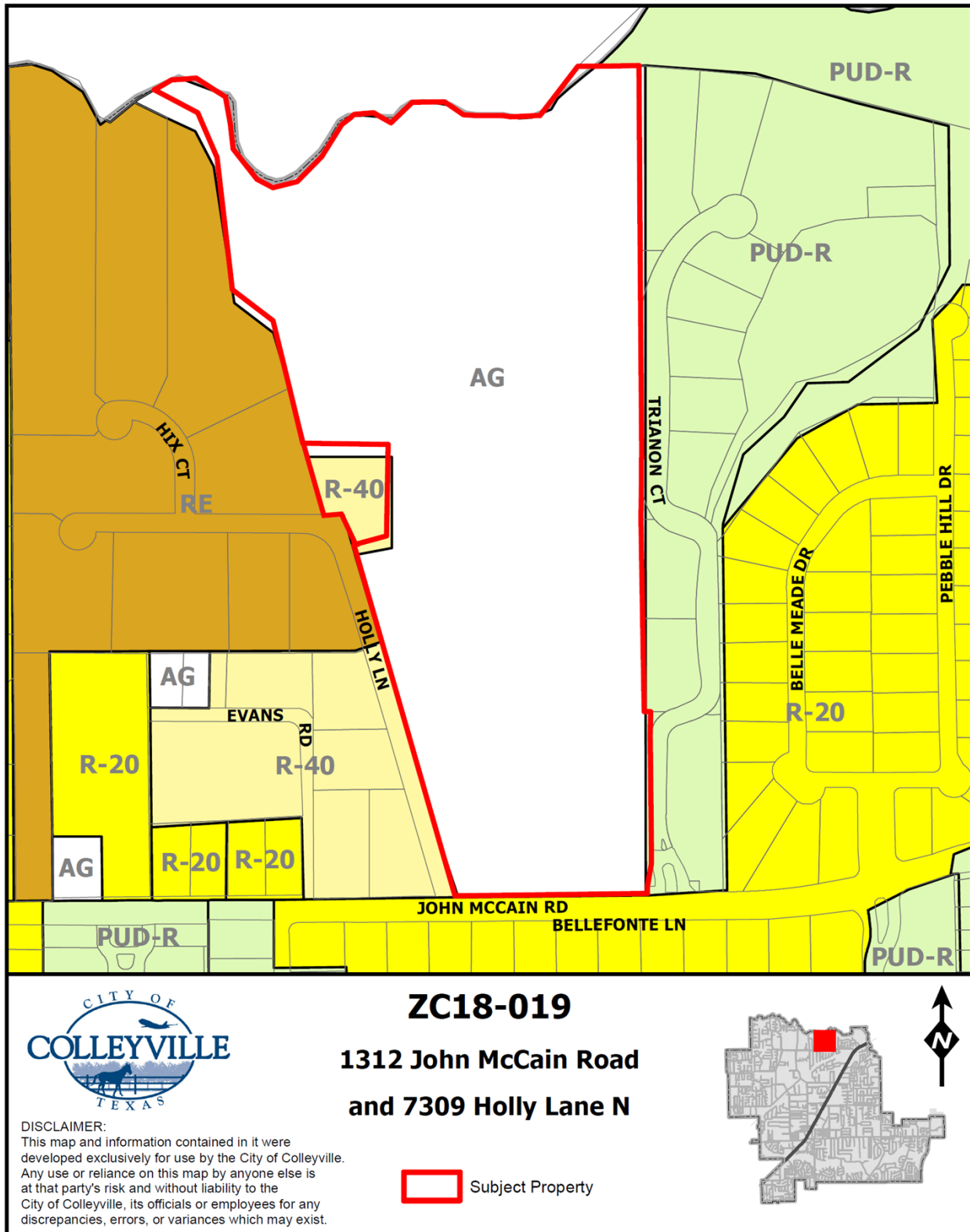


Exhibit “B” – Statement of Planning Objectives

Oak Alley

Colleyville, Texas

Zoning Narrative –23 May 2018

Burk Collins & Co. LTD, Developer

Sage Group, Inc., Land Planner

Statement of Planning Objectives

Oak Alley is a proposed residential neighborhood to be developed by Burk Collins & Co, LTD, under the PUD-R Residential District regulations for residential development in the City of Colleyville. The 43.54 acre property is located on the north side of John McCain Road, just east of Holly Lane and west of, and adjacent to, the Tanglewood gated neighborhood. The property is currently zoned R-40 and AG. The intent here is to rezone the entire property to PUD-R, unifying the property into one cohesive, master planned residential development of the highest quality.

There are currently two occupied single-family homes on the two platted properties that make up this proposal, both of which will be worked into the plan; most of the remaining structures will be removed.

The surrounding area is, for the most part, fully developed with a combination of PUD-R lots ranging from 15,000 s.f. and half acre lots, 30,000 s.f. lots, as well as acre plus sized lots. There are existing subdivisions bordering the subject tract on the entire western, eastern and southern boundaries. The northern boundary is Bear Creek, and is the city limit line. Across the creek is the Timarron Golf Course, and the City of Southlake.

The proposed plan, primarily consisting of 30,000 s.f. lots, has a range of lot sizes from 26,000 sf minimum, up to several acre plus lots (and one 3.3 acre lot for the existing large home) and open space, would fit in well with the neighborhood, as well as be consistent with the city’s Future Land Use Plan.

Quality and compatibility with the adjacent residential, as well as the rest of Colleyville is essential, and we have designed this proposal with those goals in mind.

The residences planned for Oak Alley will be very upscale, with selling prices estimated to start at around \$2.0 million. The development will center upon, and feature, the existing double row of Live Oaks, installed some years ago by the property owner along either side of the drive, the defining feature of the property. This will continue to enhance the vista toward the “plantation house” at the far end by placing a boulevard (divided) road along either side of it. An expanded greenbelt setback will be dedicated along the John McCain frontage, and will be fully landscaped, as will the other open space areas within the project. Open Space will make up over 21% of the project area.

Oak Alley will be proposed as a gated community with private streets. A double road, divided entry from John McCain Road, positioned to line up with and take advantage of the central double row of Live Oaks, will provide a distinctive and quality main entry. This divided road will serve as a loop road through the development, with the two entries from

John McCain meeting the minimum 100' centerline spacing for two points of emergency access. We propose to build the normal Colleyville street section of 31' (back of curb to back of curb), in a 50' R.O.W., throughout the project, except for the main divided central entry road.

There will be a requirement of at least two street trees for every residential lot to be installed by the home builders, adjacent to the street rights of way, unless there are already existing trees there that are saved. We have worked extensively, in conjunction with our neighbors to the east and west, to provide landscape buffers between the existing homes and the future home sites within Oak Alley. All perimeter boundaries will have 25', fully landscaped buffer easements, as shown on the Development Plan.

The existing and fully developed storm drainage has been carefully analyzed, and will be designed to meet all city regulations and not adversely affect any neighboring properties. There will be a pond constructed along the Holly Lane frontage- in a landscaped setting, which will double as a storm detention facility, to the extent it is necessary.

To encourage pedestrian activity in the neighborhood, sidewalks will be built along the front of each lot, and a connection will be made to the large greenbelt area along Bear Creek, and an amenity for the residents.

The scale and orientation of the development has been designed to have an inviting visual flow with the existing neighborhoods and surrounding uses. The design criteria of the homes will create high quality designed homes in keeping with both the immediate neighborhood and Colleyville as a whole.

Development Schedule

Oak Alley will most likely be developed in two phases with first phase development commencing upon the successful completion of the zoning and platting and the subsequent approval of the final plat and engineering plans. Construction of homes is anticipated to start immediately upon completion of the subdivision's infrastructure.

Economic Development Information

Oak Alley will have a total of thirty six (36) homes, each with an estimated average value upon completion of \$2,500,000, resulting in an overall tax base of over \$90,000,000. At the current tax rate of 2.339023%, the total taxes generated from the development are projected to be \$2,105,120, with over \$300,000 generated directly for the City at buildout.

Development Standards

Permitted Land Use:	Single Family Residential Detached
Minimum House Size:	3,500 square feet for a single story home, 4,000 square feet for a two story home
Minimum Lot Area:	26,000 s.f. (Average over 35,000 s.f.)
Minimum Lot Width:	One Hundred feet (100') measured at the building setback line, except pie-shaped cul-de-sac lots 1 and 2, in which case the minimum shall be sixty seven feet (67') at the building setback line.
Front Yard Setbacks:	Thirty feet (30') back of the property line
Rear Yard Setbacks:	Twenty Five feet (25')
Side Yard Setbacks:	Ten feet (10').
Street-facing Side Yard:	Side yard setbacks on the street side of a corner lot, fronting on another street, shall be 20', except for "key" lots which shall match the front setback of adjacent lots, as shown on the Development Plan.
Street Standards:	The streets within Oak Alley are proposed to be private streets with restricted access (gated). All undivided sections will be built to the standard street section of 31' b/b paving, in a 50' Private Street ROW. Street "A" (southbound and northbound), is a divided road, intended to preserve the double row of Live Oaks in the median, with paving in each direction of 23'b/b, in separate 42' Private Street ROW's.
Minimum Roof Pitch:	Minimum of a 10:12 roof pitch, unless architecturally required to vary, based on home style.
Garage Standard:	Minimum of a three car garage with wood-like, architecturally enhanced doors.
Masonry Requirement:	One hundred percent (100%) brick, stone or real stucco masonry. No EIFS or artificial stucco material shall be permitted in the subdivision.

Additional Elevation Requirements: All plans will be reviewed by the Oak Alley Architectural Review Committee, and will comply with a set of Design Guidelines which will be developed to assure structures and site features of the highest quality. Elevations will have a hierarchy of plate dominance featuring custom front doors and entrances; balanced architectural features and interests with natural tones for paint and exterior finishes. The elevations on all “four sides” shall be addressed in the design to present a finished appearance. Roofing will match the architectural style, and at a minimum, be either 50 lb. Architectural Dimensional shingles, slate, tile or standing seam metal. Each elevation should add interest to the entire streetscape.

Windows: No aluminum windows allowed in the subdivision, only windows of higher quality and energy efficiency will be allowed. All windows will be insulated glass with a “low-e” specification.

Fencing: Wood fencing between lots is permitted. All front elevation fences, from the front of the house to the side property line, shall be open style fencing of decorative metal, and/or masonry. All lots backing to the Common Open Space shall be open style fencing of decorative metal, and/or Masonry.

Where lots back to existing residential lots with fences, the existing fence shall be kept, maintained or improved in coordination with each owner, as shown in the diagram on the Development Plan. Where open space lots border adjacent properties, either the existing fence will be maintained or improved, or a decorative masonry or metal fence will be installed, all in cooperation with the adjacent property owner.

Streetscape Standards: Minimum of two (2) three-inch (3”) caliper trees per front yard, unless quality existing trees are present and saved. Fully landscaped and sprinklered front and rear yard within sixty days of completing a house.

Open Space Maintenance: The open space lots within the subdivision shall be maintained in a consistent, uniform manner by the Oak Alley Homeowners Association through dues collected from the individual homeowners. Membership in the Homeowner’s Association is mandatory.

Street Design Standards:

Right of Way:	Fifty feet (50’)
Travel Lane Width:	Thirty-one foot (31’), back of curb to back of curb
Turning Radii:	Fifteen feet (15’)

Open Space Standards:

Except for the natural tree preservation areas, the Common Open Space shall be fully landscaped and irrigated with a combination of trees and shrubbery pursuant to an approved landscape plan. The Common Open Space shall be owned, operated and maintained by Oak Alley Homeowners Association which shall have a mandatory membership of all homeowners and shall collect dues in amounts satisfactory to maintain the Common Open Space. The Association shall have fine and lien rights as permitted by law to enforce compliance with the rules of the association.

Signage:

A monument sign identifying the subdivision shall be built at the gated entry from John McCain Road.

Exhibit "C" – Conceptual Zoning Exhibit



Site Data - Development Plan	
Single Family Residential Lots	36
Common Areas	9
Residential Lots	68.22%
Open Space Floodway	29.78 ac.
R.O.W.	12.93%
Gross Acreage	4.53 ac.
Density Data	10.00%
Residential Density	43.54
Residential Density	0.83
Residential Density	0.92
Summary	
Residential Lots	36
Minimum Building Lot Area	36,000 sq. ft.
Minimum Building Lot Area	36,000 sq. ft.
Common Areas	9
Existing Zoning	AG & R-40
Proposed Zoning	PUD-N

Owner:
Berk & Co. Collins Trust
1312 John McCain Rd.
Colleyville, TX 76034

Surveyor:
Miller Surveying, Inc.
430 Mid Cities Blvd.
Hurst, TX 76054
Tel: 817-577-1052

Engineer:
Dorazio, Inc.
430 Johnson Rd., Suite 303
Keller, TX 76248
Tel: 817-577-1052

Applicant:
Sage Group, Inc.
1111 West Loop West, Suite 200
Southlake, TX 76092
Tel: 817-424-2626
Contact: Curtis Young

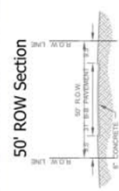
Planner:
SAGE GROUP, INC.
Master Planning
Urban Design
Landscape Architecture
1111 West Loop West, Suite 200
Southlake, TX 76092
Tel: 817-424-2626
Contact: Curtis Young



Zoning Exhibit for
Zoning Change Request
From AG & R-40 to PUD-R
Case #ZC18-019

Oak Alley

Colleyville, Tarrant County, Texas



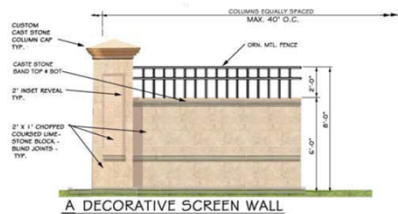
Development Plan

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1



THE ENTRY

OAK ALLEY



A DECORATIVE SCREEN WALL



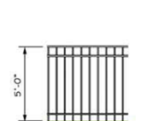
B ENTRY GATE MEDIAN ORNAMENTAL METAL FENCING
GATE & MEDIAN FENCING DESIGN T.B.D.



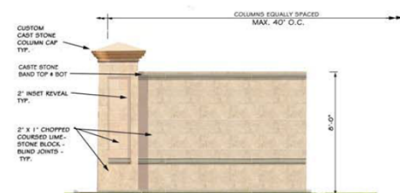
C ORNAMENTAL METAL FENCE
WITH COLUMN TERMINUS



D LOW STONE WALL WITH
ORNAMENTAL METAL FENCE



E ORNAMENTAL
METAL FENCE



F DECORATIVE SCREEN WALL

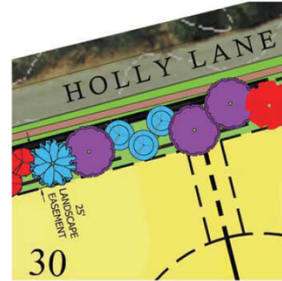


SCREENING WALLS & ORNAMENTAL FENCING EXHIBIT

OAK ALLEY

Holly Lane / Western Boundary Landscape Easement - Landscape Specifications

SHADE TREES				
SYMBOL	PLANT NAME	QUANTITY	SIZE	CONDITION / REMARKS
	Live Oak	1	12" DBH	single trunk (over 10' H), 10' DBH, existing growth
	Live Oak	1	12" DBH	single trunk (over 10' H), 10' DBH, existing growth
	Live Oak	1	12" DBH	single trunk (over 10' H), 10' DBH, existing growth
ORNAMENTAL TREES				
SYMBOL	PLANT NAME	QUANTITY	SIZE	CONDITION / REMARKS
	Orange Mistle	30	12" DBH	single trunk (over 10' H), 10' DBH, existing growth
	Orange Mistle	30	12" DBH	single trunk (over 10' H), 10' DBH, existing growth
	Orange Mistle	30	12" DBH	single trunk (over 10' H), 10' DBH, existing growth



25' LANDSCAPE EASEMENT
3 SHADE TREES, 3 ORNAMENTAL TREES PER 100 L.F. OF LANDSCAPE EASEMENT, CREDIT GIVEN FOR PRESERVING EXISTING TREES.

Eastern Boundary Landscape Easement - Landscape Specifications

SHADE TREES				
SYMBOL	PLANT NAME	QUANTITY	SIZE	CONDITION / REMARKS
	Live Oak	1	12" DBH	single trunk (over 10' H), 10' DBH, existing growth
	Live Oak	1	12" DBH	single trunk (over 10' H), 10' DBH, existing growth
	Live Oak	1	12" DBH	single trunk (over 10' H), 10' DBH, existing growth
ORNAMENTAL TREES				
SYMBOL	PLANT NAME	QUANTITY	SIZE	CONDITION / REMARKS
	Orange Mistle	30	12" DBH	single trunk (over 10' H), 10' DBH, existing growth
	Orange Mistle	30	12" DBH	single trunk (over 10' H), 10' DBH, existing growth
	Orange Mistle	30	12" DBH	single trunk (over 10' H), 10' DBH, existing growth



25' LANDSCAPE EASEMENT
3 SHADE TREES, 3 ORNAMENTAL TREES PER 100 L.F. OF LANDSCAPE EASEMENT



25' LANDSCAPE EASEMENT
(15' PLANTING AREA)
2 SHADE, 3 ORNAMENTAL TREES PER 100 L.F. OF LANDSCAPE EASEMENT



22 JUNE 18

1" = 20'

0 20' 50' 100'

Landscape Easement Plantings

Bear Creek Plantation, Lot 1R1 Block 1 & Lot 1R2 Block 1

Oak Alley

Colleyville, Tarrant County, Texas

STONE



PAVERS



INSPIRATION



THE ENTRY

OAK ALLEY

DOE No. 2017111001

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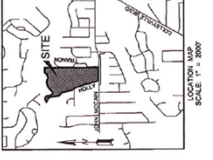
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FOR: [Signature]
PROJECT: [Signature]
SHEET: 2 OF 2

REVISIONS

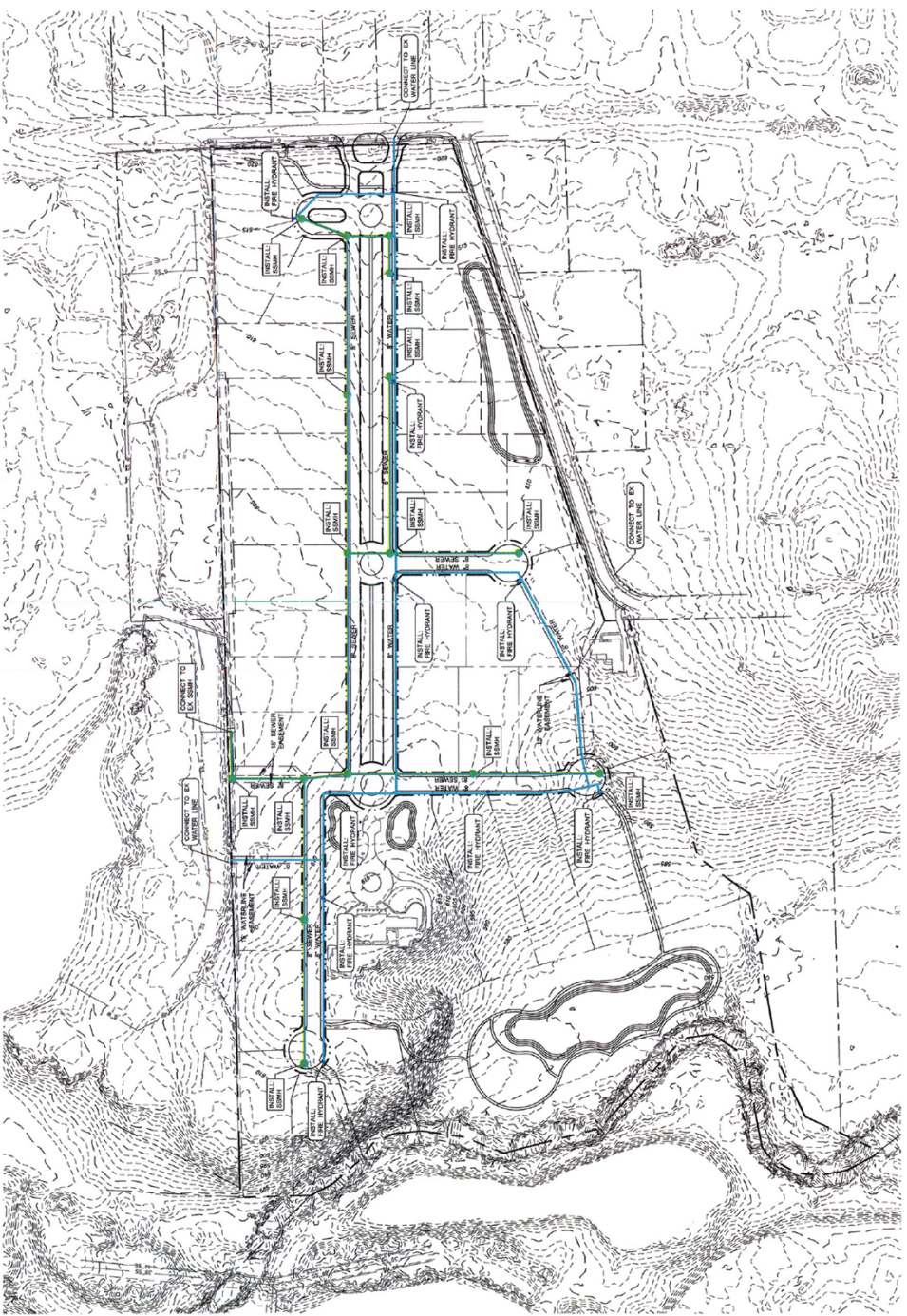
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2	5/23/2018	ISSUED FOR REVIEW
3	5/23/2018	ISSUED FOR REVIEW

PRELIMINARY UTILITY PLAN
OAK ALLEY
COLLEYVILLE, TX

DEOTTE, INC.
10000 W. 100TH AVE., SUITE 100
OVERLAND PARK, KS 66211
TEL: 913.241.1000
WWW.DEOTTE.COM



- LEGEND
- 8" WATER LINE
 - FIRE HYDRANT
 - 8" SANITARY SEWER LINE
 - SANITARY SEWER MANHOLE



DEOTTE, INC.
CITY ENGINEERING
10000 N. CENTRAL EXPRESSWAY, SUITE 200
DALLAS, TEXAS 75243
TEL: 972.382.1234
WWW.DEOTTEINC.COM

PREPARED FOR: BUNK & GLOVA COLLINS TRUST

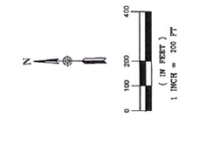
LOCATION MAP
SCALE 1" = 2000'

PRELIMINARY DRAINAGE AREA MAP OAK ALLEY, TX

PROJECT NO. 201712100
DATE: 12/20/2018
DRAWN BY: J. HARRIS
CHECKED BY: J. HARRIS
APPROVED BY: J. HARRIS

THIS DOCUMENT IS FOR REVIEW ONLY AND IS NOT INTENDED FOR CONSTRUCTION. ANY CHANGES TO THIS DOCUMENT MUST BE MADE BY THE DESIGNER.

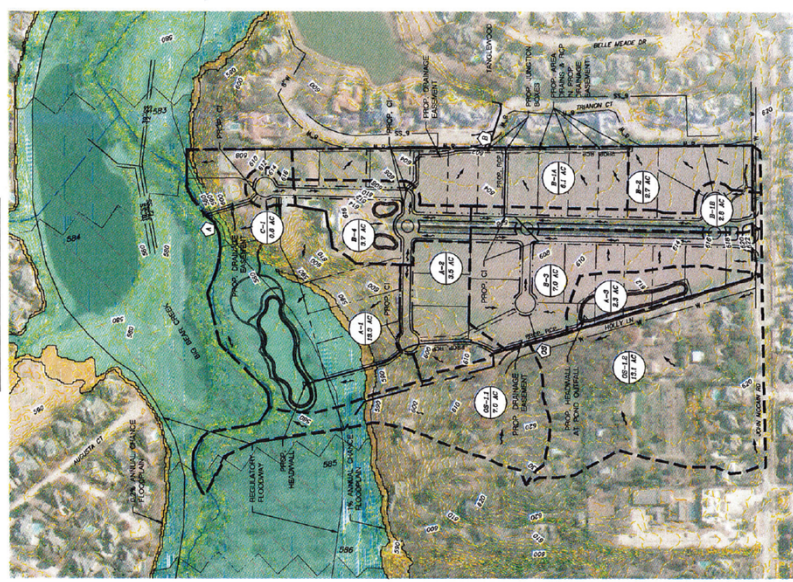
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1	DESIGN	12/20/2018	J. HARRIS	J. HARRIS	J. HARRIS
2	REVISION	12/20/2018	J. HARRIS	J. HARRIS	J. HARRIS



- NOTES:**
- PROPOSED DRAINAGE IMPROVEMENTS WITHIN THE DRAINAGE AREA MAP SHALL BE CONSIDERED AS A PRELIMINARY DESIGN. THE FINAL DESIGN SHALL BE BASED ON THE RESULTS OF THE HYDRAULIC ANALYSIS AND THE FINAL DRAINAGE MAP SHALL BE BASED ON THE RESULTS OF THE HYDRAULIC ANALYSIS.
 - THE DRAINAGE AREA MAP IS BASED ON THE RESULTS OF THE HYDRAULIC ANALYSIS AND THE FINAL DRAINAGE MAP SHALL BE BASED ON THE RESULTS OF THE HYDRAULIC ANALYSIS.
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 - THE DRAINAGE AREA MAP IS BASED ON THE RESULTS OF THE HYDRAULIC ANALYSIS AND THE FINAL DRAINAGE MAP SHALL BE BASED ON THE RESULTS OF THE HYDRAULIC ANALYSIS.

Time of Concentration of Waters (Time of Travel)		Time of Travel		Time of Travel		Time of Travel		Time of Travel	
Point	Time (min)	Point	Time (min)	Point	Time (min)	Point	Time (min)	Point	Time (min)
1	10	2	10	3	10	4	10	5	10
6	10	7	10	8	10	9	10	10	10
11	10	12	10	13	10	14	10	15	10
16	10	17	10	18	10	19	10	20	10
21	10	22	10	23	10	24	10	25	10
26	10	27	10	28	10	29	10	30	10
31	10	32	10	33	10	34	10	35	10
36	10	37	10	38	10	39	10	40	10
41	10	42	10	43	10	44	10	45	10
46	10	47	10	48	10	49	10	50	10
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61	10	62	10	63	10	64	10	65	10
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71	10	72	10	73	10	74	10	75	10
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81	10	82	10	83	10	84	10	85	10
86	10	87	10	88	10	89	10	90	10
91	10	92	10	93	10	94	10	95	10
96	10	97	10	98	10	99	10	100	10

POST-PROJECT CONDITION



Relational Method Runoff Calculations - Run Product Coefficients												
DRAINAGE POINT	AREA (ACRES)	AREA (ACRES)	WATER VOLUME (CU FT)	TIME OF TRAVEL (MIN)	TIME OF TRAVEL (HRS)	TIME OF TRAVEL (DAYS)	TIME OF TRAVEL (WEEKS)	TIME OF TRAVEL (MONTHS)	TIME OF TRAVEL (YEARS)	Q ₁ (CFS)	Q ₂ (CFS)	Q ₃ (CFS)
1	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
2	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
3	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
4	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
5	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
6	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
7	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
8	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
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10	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
11	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
12	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
13	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
14	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
15	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
16	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
17	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
18	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
19	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
20	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
21	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
22	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
23	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
24	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
25	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
26	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
27	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
28	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
29	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
30	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
31	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
32	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
33	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
34	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
35	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
36	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
37	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
38	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
39	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
40	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
41	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
42	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
43	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
44	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
45	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
46	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
47	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
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54	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
55	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
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58	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
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61	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
62	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
63	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
64	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
65	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
66	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
67	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
68	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
69	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
70	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
71	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
72	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
73	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
74	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
75	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
76	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
77	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
78	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
79	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
80	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
81	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
82	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
83	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
84	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
85	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
86	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
87	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
88	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
89	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
90	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
91	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
92	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
93	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
94	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
95	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
96	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
97	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
98	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
99	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750
100	0.04	1.0	100,000	10	0.167	0.004	0.000	0.000	0.000	250	500	750



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6b

Agenda Date 08/07/2018

Number WITHDRAWN

Type Ordinance

Department Community Development

Title

Consideration of a zoning change from the AG Agricultural zoning district to the CC-1 Village Retail zoning district and a Special Use Permit (SUP) for Cemeteries or Mausoleums on Tract 2B & 2B02, Abstract 180, in the J L Byas Survey, located at 5713 Colleyville Boulevard, Case ZC18-001 - WITHDRAWN BY APPLICANT - JULY 25, 2018

Strategic Plan

There is no Strategic Plan connection for this item.

Explanation

On July 25, 2018, staff was notified per the attached email, the applicant is withdrawing the appeal to City Council and will reapply with the Planning and Zoning Commission at a future date.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Withdrawal - Bluebonnet Hills

Withdrawal Notification - Case ZC18-001

From: Mike Green

Sent: Wednesday, July 25, 2018 11:19 AM

To: Ben Bryner <BBryner@colleyville.com>

Cc: Araceli Botello <ABotello@colleyville.com>; Felix Landry <FLandry@colleyville.com>;

Subject: FW: Bluebonnet Hills Memorial Parkzoning modificztion application

Hi Ben,

Please accept this as a formal request to rescind our appeal to City Council and application for a zoning modification for Bluebonnet Hills Memorial Park.

We will re-apply to the P & Z commission in the near future and start the process over.

Thanks for your assistance.

Michael Green, ASLA
Principal

Clark & Green Associates

150 Paularino Avenue, Suite 160

Costa Mesa, Ca. 92626

p (714)434.9803

f (714)434.9109

mgreen@clarkgreen.com

www.clarkgreen.com

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Viewing, copying or distribution of this message by unintended recipients is strictly prohibited.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7a

Agenda Date 08/07/2018

Number Ordinance O-18-2053

Type Ordinance

Department Community Development

Title

Consideration of amendments to the Land Development Code, specifically Chapter 1 – General Provisions and Chapter 4 – Landscaping and Buffering

Strategic Plan

4.3 Adopt best-practice planning and development processes

Explanation

Second Reading and Public Hearing

This item remained tabled at the July 17, 2018 City Council Meeting.

At the July 2, 2018 City Council Meeting, there was extensive discussion regarding the notification boundaries, the Land Development Code and Building Codes, and the scope and authority of the Zoning Board of Adjustment.

First Reading and Public Hearing

The City Council had instructed staff to review and propose amendments to each chapter within the City's Land Development Code (LDC). City staff has already reviewed the attached chapters with the City Council at their recent worksession meetings. The process for adopting amendments to the LDC include formal review and recommendation by the Planning and Zoning Commission followed by formal review and approval by the City Council.

The attached chapters are the beginning of the formal adoption process. The remaining chapters will be brought forward over the next several months until the entire Land Development Code has been reviewed.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the amendments with modifications at their June 11, 2018 meeting by a vote of 5-0.

Financial Impact

There is no fiscal impact for this item.

Recommendation

Approve

Attachments

1. Attachment "A" - Ch. 01 General Provisions - Redline v4 (06.22.18)
2. Attachment "B" - Ch. 04 Landscaping and Buffering - Redline v3 (06.22.18)
3. Ordinance - O-18-2053 Amendments to Chapter 1 & Chapter 4

Chapter 1 General Provisions

Rev. 05/04/2010

Section 1.1 Title

This document shall be known and may be cited as the Land Development Code of the City of Colleyville, Texas.

Section 1.2 Applicability

The provisions of this Land Development Code shall apply to all lots, parcels of land, rights-of-way, buildings and structures located within the Corporate Limits of the City of Colleyville.

Section 1.3 Authorization for Adoption of This Land Development Code

The regulations contained in the various chapters of this Land Development Code have been adopted upon approval of an ordinance, after public hearing, by the City Council of the City of Colleyville in accordance with the authority described within each chapter and the following:

1. *Chapter 51 – General Powers of Municipalities of the Texas Local Government Code*, which authorizes a municipality to adopt ordinances, rules, or police regulations that are for the good government, peace, or the trade and commerce of the municipality; and.
2. *The Home Rule Charter of the City of Colleyville*, which authorizes the City Council to exercise all powers granted to municipalities by the Constitution or the laws of the State of Texas.

Section 1.4 Purpose of the Land Development Code

The purpose of this Land Development Code is to promote the health, safety, and general welfare of the community and to:

1. combine zoning, subdivision and other regulations into a single document that can be used for development of property and public facilities in Colleyville, Texas;
2. establish reasonable standards of design and procedures for subdivisions in order to further the orderly layout and use of land, and to ensure proper legal descriptions of subdivided land;
3. provide that the cost of improvements which primarily benefit the tract of land being developed be borne by the owners or developers of the tract and that the cost of improvements which primarily benefit the entire community be borne by the community as a whole; and
4. avoid overlapping, conflicting or inconsistent regulations found in land use control systems consisting of separate zoning, subdivision, and other ordinances.

Section 1.5 Purpose of This Chapter

The purpose of this Chapter is to:

1. establish rules, regulations and procedures for the administration of this Land Development Code and to establish the process for amending this Code;

2. establish regulations which describe the process for considering waivers, variances and appeals regarding this Land Development Code; and
3. establish specific boards and commissions responsible for considering requests for a waiver or variance from a regulation or to hear an appeal of a decision of an Administrative Official authorized to enforce and administer this Land Development Code.

Section 1.6 Administration and Enforcement

The provisions of the Land Development Code shall be administered, interpreted and enforced by the City Manager, his designee, or by the administrator designated within this Code.

Section 1.7 Fees

The schedule of fees and charges associated with application filing, processing, plan review, or any other fee required by provisions of this Land Development Code, shall be established by the City Council. Furthermore, until all applicable fees, charges and expenses have been paid in full, no action shall be taken on any application or appeal authorized by this Land Development Code. Fees required by this Land Development Code shall not be refundable, except where a specific provision provides for refunding.

Section 1.8 Compliance Required

All land, buildings, structures or appurtenances thereon located within the City which are hereafter occupied, used, erected, altered or converted shall be used, placed and erected in conformance with the regulations prescribed herein. In their interpretation and application, the provisions of these regulations shall be construed to be the minimum requirements for the promotion of the public health, safety, convenience, comfort, morals and general welfare. Land used in meeting the requirements of this Land Development Code with respect to a particular use or building shall not be used to meet the requirements for any other use or building. No approval, authorization to proceed, or issuance of any certificate or permit shall be construed as an approval of a violation of the provisions of this document or of other ordinances of the City of Colleyville. Certificates presuming to give authority to violate or cancel the provisions of this document or of other ordinances of the jurisdiction shall be void.

Section 1.9 Certificate of Occupancy Required

Certificate of Occupancy requirements shall be in accordance with the currently adopted Building Code(s) in effect at such time.

~~1.9.A CERTIFICATE REQUIRED PRIOR TO OCCUPANCY~~

~~No building, or portion thereof, or parcel of land shall be occupied or used until a certificate of occupancy has been issued by the City. Furthermore, no non-residential building, or portion thereof, or parcel of land shall change in use or occupancy until a certificate of occupancy has been issued by the City. A current certificate of occupancy is required on all land, buildings, or portions thereof except non-habitable accessory buildings. Failure to comply with this provision may result in the issuance of a citation and/or constitute basis for denial of or disconnection from City utilities or to require a franchised utility company to do likewise.~~

~~1.9.B CONNECTION TO UTILITIES~~

~~No connection to the City utility systems shall be allowed unless and until a certificate of occupancy has~~

Commented [EW1]: The International Building Code (IBC) and International Residential Code (IRC) contain provisions for CO's and this language is contradictory or otherwise in conflict

been issued by the City Inspector. However, temporary connection of utilities for a specified duration may be authorized by the City Inspector for the purpose of clean up, construction or other such purposes.

1.9.C – RECORDS

The Building Inspection Office shall maintain a record of all buildings or parcels of land for which a Certificate of Occupancy has been issued.

1.9.D – CERTIFICATE OF OCCUPANCY APPLICATION

Application for a certificate of occupancy shall be made to the Building Inspection Office. No application for a certificate of occupancy shall be approved which does not, at a minimum, contain the following information: business name, business address, business phone number, type of proposed use, business owner, business owner's address, business owner's phone number and emergency phone number, applicant's driver's license number, applicant's date of birth, and applicant's signature.

1.9.E – DISPLAY AND STATUS OF CERTIFICATE OF OCCUPANCY

1. All non-residential occupancies shall display a certificate of occupancy on the site and in a conspicuous place.
2. The holder of a certificate of occupancy for a non-residential occupancy is required to notify the Building Inspection Office of any change of address, name changes, or other pertinent information listed on the certificate of occupancy application.

Section 1.10 Project Under Construction at Time of Code Adoption

DELETE THIS SECTION

Nothing herein contained shall require any change in the plans, construction or designated use of a building actually under construction within the city on the effective date of this document and which entire building shall be completed within one (1) year from the effective date of the document or which building shall be maintained under continuous construction even though not completed within one (1) year. Nothing herein contained shall require any change in plan, construction or designated use of a building for which a building permit has been heretofore issued while such permit is valid and provided the building shall have been started within 180 days of the date of issuance of the permit and which entire building shall be maintained under continuous construction even though not completed within one (1) year.

Commented [EW2]: Time limitations are already addressed in the currently adopted building codes

Section 1.11 Compliance Required for Building Permits & Utility Services

DELETE THIS SECTION

No building or structure may be erected, constructed or installed on any lot, tract or parcel of land and public utilities shall not be extended or connected to a building or structure unless the lot, tract or parcel of land is in compliance with the provisions and requirements of this Land Development Code and all applicable Building Permits and authorizations to proceed are first obtained.

Commented [EW3]: Language is stating the obvious and utility connections are addressed by current codes and/or policies

Section 1.12 Waivers and Appeals - Generally

Any person seeking approval of a development as required by this Land Development Code may request a waiver of or a variance from a requirement contained in this Code, or appeal a decision of an Administrative Official by submitting a request using the procedures described in this Chapter. Due to the unique arrangement and statutory organization of this Land Development Code, provisions for waivers, variances and appeals of administrative decisions vary from chapter to chapter. The following table shows the approval authority for waiver, variance and appeal requests for the specific chapters of this Land Development Code.

Approval Authority for Waiver, Variance and Appeal Requests					
Chapter Title	City Council	P & Z Commission	ZBA	Sign Board	Staff
Chapter 2 – Definitions	N/A	N/A	See Section 1.16	N/A	N/A
Chapter 3 – Land Use	See Section 1.13	N/A	See Section 1.16	N/A	N/A
Chapter 4 – Landscaping & Buffering	N/A See Section 4.4	N/A See Section 4.4	N/A	N/A	See Section 4.6 N/A
Chapter 5 – Tree Preservation	See Section 1.13	See Section 1.14	N/A	N/A	N/A
Chapter 6 – Building Design	See Section 1.13	See Section 1.14	N/A	N/A	N/A
Chapter 7 – Sign Regulations	See Section 1.13	N/A	N/A	See Section 1.15	N/A
Chapter 8 – Platting Procedures (except perimeter streets)	See Section 1.13	See Section 1.14 & 7.2	N/A	N/A	N/A
Perimeter streets	See Section 1.13	N/A	N/A	N/A	N/A
Chapter 9 – Subdivision Design & Required Facilities	See Section 1.13	N/A	N/A	N/A	N/A
Chapter 10 – Private Streets & Entrance Gates	See Section 1.13	N/A	N/A	N/A	N/A
Chapter 11 – Park Land Dedication	See Section 1.13	N/A	N/A	N/A	N/A
Chapter 12 – Erosion Control	See Section 1.13	N/A	N/A	N/A	N/A
Chapter 13 – Impact Fees	See Section 1.13	N/A	N/A	N/A	N/A
Chapter 14 – Engineering Design	See Section 1.13	N/A	N/A	N/A	N/A
Chapter 15 – Public Works Construction Details	See Section 1.13	N/A	N/A	N/A	N/A

Note to table above: N/A – Not Authorized

Section 1.13 Waivers and Appeals – City Council

- A. Where specifically provided for in this Land Development Code, the City Council shall have the authority to consider requests for a waiver or to hear and decide an appeal from an administrative decision on a regulation. The City Council may approve, disapprove or modify such a request provided that such approval or modification will not be detrimental to the public safety, health, or welfare or injurious to other property. The applicant shall provide information to support a claim that there are extraordinary hardships or practical difficulties which may result from strict compliance with the regulation or that the public interest may be better served by an alternative proposal.
- B. Notwithstanding any provision of this Land Development Code relating to waiver procedures contained herein, and to the extent not otherwise prohibited by State law, the City Council shall have the authority to directly consider requests for a waiver to any regulation contained herein in connection with the construction of a mutual access easement/drive adjacent to a Major Arterial as defined in the Master Thoroughfare Plan. The City Council may approved, disapprove or modify such a request provided that such approval or modification will not be detrimental to the public safety,

health, or welfare or injurious to other property. The applicant shall provide information to support a claim that there are extraordinary hardships or practical difficulties which may result from strict compliance with the regulation or that the public interest may be better served by an alternative proposal.

Section 1.14 Waivers and Appeals – Planning and Zoning Commission

Where specifically provided for in this Land Development Code, the Planning and Zoning Commission shall have the authority to consider a waiver or to hear and decide an appeal from an administrative decision on a regulation. The Planning and Zoning Commission may approve, disapprove or modify such a request provided that such approval or modification will not be detrimental to the public safety, health, or welfare or injurious to other property. The applicant shall provide information to support a claim that there are extraordinary hardships or practical difficulties which may result from strict compliance with the regulation or that the public interest may be better served by an alternative proposal.

Section 1.15 Waivers and Appeals – Sign Board of Appeals

Note: Section 1.15 replaced in its entirety. (Ord. 0-03-1414 / 09-02-2003)

- A. Creation of Sign Board of Appeals – There is hereby created a Sign Board of Appeals consisting of five (5) members and two (2) alternate members, each to be appointed by the Council for a two year term, or until a successor is appointed. Three members of the Board and one (1) alternate member shall be selected in even numbered years and two members and one (1) alternate member in odd numbered years. In the event of a vacancy, the Council shall appoint a member to serve for the unexpired term. Alternate Board members shall serve in the absence of regular members. The Sign Board of Appeals shall consist of the same members and officers as the Zoning Board of Adjustment.
- B. Authority of the Sign Board of Appeals – The Sign Board of Appeals shall have the authority to hear and decide on requests for a variance from the requirements contained in *Chapter 7 – Sign Regulations* of this Land Development Code. The Sign Board of Appeals shall also have the authority to hear and decide an appeal of an administrative decision on a regulation contained in *Chapter 7 – Sign Regulations* of this Land Development Code. The authority established under this paragraph shall be applicable to a definition contained in *Chapter 2 – Definitions* of this Land Development Code required for the administration and enforcement of the provisions of *Chapter 7 – Sign Regulations*.
- C. Quorum and Organization – Four members of the Sign Board of Appeals shall constitute a quorum. In the event of the absence of the Chairman and Vice-Chairman, the four members constituting the quorum shall elect for that meeting a member to preside as Acting Chairman and to assume all duties of the Chairman.
- D. Meetings, Hearings and Rules of Procedures – The Board shall adopt rules of procedure for the conduct of its meetings. Meetings shall be held at the call of the Chairman or at such times as the Board may determine. All meetings and hearings shall be open to the public and shall be conducted in accordance with the procedure set forth in these regulations and the rules of procedure adopted by the Sign Board of Appeals. Such rules of procedure may be amended by the Sign Board of Appeals membership. The minutes of the meetings shall be recorded, showing the vote of each member upon the question, and shall be made a matter of public record. The concurring vote of four members of the Board shall be necessary to render a decision on any matter before the Board. The Sign Board of Appeals shall meet monthly, provided there has been an appeal or request for variance filed with the Building Administrative Official on or before the last date to receive applications prior to the scheduled meeting date. The Building Official shall publish a calendar establishing such final application dates.
- E. Variance – A person may request a variance from a requirement contained in *Chapter 7 – Sign Regulations* by filing said request with the building official Administrative Official. A request for a variance shall be accompanied by a non-refundable filing fee. The filing fee shall be established by separate ordinance by the City Council. A request for variance shall be referred for consideration to the Sign Board of Appeals. In considering a request for a variance, the Sign Board of Appeals shall consider,

Commented [EW4]: Provision should not list a specific position

Commented [EW5]: Provision should not list a specific position

among other things, the degree of variance, the reason for the variance requested, the location of the variance request, the duration of the requested variance, the effect on public safety, the protection of neighborhood property, the degree of hardship or injustice involved, and the effects of the variance on the general plan of regulation of signs within the City.

- F. **Fees** – No action shall be taken on any application submitted to the Sign Board of Appeals until all applicable fees have been paid in full. No refund of any application fee shall be made after the request has been advertised and scheduled for consideration by the Board.
- G. **Public Hearing and Written Notification** – No action to approve or deny any application shall be taken until the Board has held a public hearing and received comment, and only after written notice of the public hearing of the date, time and place where the variance request is to be considered has been sent to the owners of real property lying within ~~two hundred five hundred (200500)~~ feet of the property and all Home Owner's Associations (HOA's) lying within one thousand (1,000) feet of the property where the application is being considered. Such notice shall be given to each property owner as listed on the last approved tax roll not less than fifteen (15) days before the date set for hearing by depositing letters properly addressed and postage paid in the United States Post Office.
- H. **Appeal to City Council** – The decision by the Sign Board of Appeals shall be final, unless the applicant submits a written notice of appeal within ten (10) days from the date of the action by the Board. The enforcement official shall re-notify all property owners lying within ~~two hundred five hundred (500) feet of the property and all Home Owner's Associations (HOA's) lying within one thousand (1,000) feet of the property (200) feet of the area~~ being considered and place the applicant's appeal request on the next available agenda for consideration by the City Council.

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Section 1.16 Variances & Appeals – Zoning Board of Adjustment

The Zoning Board of Adjustment shall have the authority to consider requests for a variance of a zoning regulation or to hear an appeal from an administrative decision on a regulation in *Chapter 3 – Land Use Regulations*; *Chapter 4 – Landscaping and Buffering*; and *Chapter 6 – Building Design (except for requests regarding tree mitigation requests which are considered by the Planning and Zoning Commission)*. The Zoning Board of Adjustment shall additionally have the authority to consider requests for an interpretation of any regulation or definition contained in this Land Development Code. The rules and procedures contained in this section shall be applicable to such request.

Commented [BB8]: Authority for Chapter 6 is the P&Z Commission

1.16-A. A **ZONING BOARD OF ADJUSTMENT ESTABLISHED**

A Zoning Board of Adjustment is hereby established, which shall consist of five (5) members and two (2) alternates, each to be appointed for a two (2) year alternate term by the City Council. All vacancies occurring on the Zoning Board of Adjustment shall be filled by appointment by the City Council. Each year after a new term begins members shall elect a Chairman and Vice-Chairman, a new term beginning at the first meeting in October. Members of the Zoning Board of Adjustment may be removed from office by the City Council for cause upon written charges and after a public hearing. Vacancies shall be filled by resolution of the City Council for the unexpired term of the member affected. The City Council shall appoint two (2) alternate Board members to serve in the absence of regular members.

1.16-B. B **PROCEEDINGS**

The Zoning Board of Adjustment shall adopt rules necessary to the conduct of its affairs and in keeping with the provisions of this ordinance. Meetings shall be held at the call of the Chairman or Vice-Chairman and at such other times as the Board may determine. The Chairman, or in his absence the Acting Chairman, may administer oaths and compel the attendance of witnesses. All meetings shall be open to the public.

Said Board shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote indicating such fact, and shall keep records of its examinations and other

official actions, all of which shall be made a matter of public record and be immediately filed in the office of the City and maintained by the person acting as City Secretary.

1.16.C **HEARINGS; APPEALS; NOTICE**

Appeals to the Zoning Board of Adjustment concerning interpretation or administration of a regulation may be taken by any person aggrieved or by any officer, agency, department or commission of the governing body of the City affected by any decision of the Administrative Official. Such appeals shall be taken within a reasonable time, not to exceed fifteen (15) days or such lesser period as may be provided by the rules of the Board, by filing with the Administrative Official on behalf of the Zoning Board of Adjustment a notice of appeal specifying the grounds thereof. The Administrative Official shall forthwith transmit to the Board all papers constituting the record upon which the action appealed from was taken.

The Board shall fix a reasonable time for the hearing of an appeal, give public notice thereof as well as written notice to the parties in interest, and decide the same within a reasonable time. At the hearing, any party may appear in person or by an agent or attorney.

1.16.D **STAY OF PROCEEDINGS**

An appeal stays all proceedings in furtherance of the action appealed from, unless the Administrative Official from whom the appeal is taken certifies to the Zoning Board of Adjustment after the notice of appeal is filed with him that, by reason of facts stated in the certificate, a stay would, in his opinion, cause imminent peril to life and property. In such case, proceedings shall not be stayed other than by a court of record on application, on notice to the Administrative Official from whom the appeal is taken and on due cause shown.

1.16.E **JURISDICTION OF ZBA**

When in its judgment the public convenience and welfare will be substantially served, the Board of Adjustment may issue appropriate orders to the Administrative Official to guard against future error; and to promulgate appropriate procedure in addition to that under which the Administrative Official already operates. When the appropriate use of the neighboring property will not be substantially or permanently injured, the Board of Adjustment may in specific cases, after public notice and public hearing, (subject to appropriate conditions and safeguards and in accordance with Section 211.009, Local Government Code, V.T.C.A.), authorize the following variances and special exceptions to the regulations herein established and take action relative to the continuance or discontinuance of a nonconforming use. Thus, the Board has jurisdiction to:

1. Hear and decide appeals where it is alleged there is error on any order, requirement, decision or determination made by the Administrative Official in the enforcement of this code.
2. Interpret the intent of the Zoning District Map where uncertainty exists because the physical features, on the ground vary from those on the Zoning District Map and none of the rules set forth in *Chapter 3 – Land Use, Section 3.5.C - "Rules For Interpretation of District Boundaries"* apply.
3. Approve the use of a lot or lots in a residential district contiguous to (even if separated by a street or alley) an apartment, office, retail, commercial or industrial district for off-street parking of passenger vehicles subject to such standards and safeguards as are appropriate for the protection of adjacent residential uses.
4. Initiate on its motion or cause presented by interested property owners an action to bring about the discontinuance of a nonconforming use in accordance with the following:
 - a. Require the discontinuance of a nonconforming use under any plan whereby full value of the structure can be amortized within a definite period of time, taking into consideration the general character of the neighborhood and the necessity for all property to conform to the regulations of this ordinance.

5. Permit the change of occupancy of a nonconforming use to another nonconforming use in accordance with the provisions of *Chapter 3 – Land Use* of this Land Development Code.
6. Permit the enlargement of a nonconforming use in accordance with the provisions of *Chapter 3 Land Use* of this Land Development Code.
7. Permit the reconstruction of a nonconforming structure or building on the lot or tract occupied by such building, provided such reconstruction does not, in the judgment of the Board, prevent the return of such property to a conforming use or increase the nonconformity of a nonconforming structure and provided that such actions conform to the non-conforming provisions of *Chapter 3 – Land Use* of this Land Development Code.
8. Require the vacation and demolition of a nonconforming structure, which is deemed to be obsolete, dilapidated or substandard.
9. Vary the provisions and conditions required for the development of off-street parking facilities when such variations are found to be in the interest of the area and necessary to secure reasonable parking use of a specific parcel of land.
10. Permit such variance of the front yard, side yard, rear yard, lot width, lot depth, coverage, minimum sidewalk or setback standards, off-street parking or off-street loading or visibility obstruction regulations where the literal enforcement of the provisions of this ordinance would result in an unnecessary hardship, and where such variance is necessary to permit a specific parcel of land which differs from other parcels of land in the same district by being of such restricted area, shape or slope that it cannot be developed in a manner commensurate with the development permitted upon other parcels of land in the same district. A modification of the standards established by this ordinance shall not be granted to relieve a self-created or personal hardship, nor for financial reason only, nor shall such modification be granted to permit any person a privilege in developing a parcel of land not permitted by this ordinance to other parcels of land in the district.
11. Permit such variances of fence heights when in the opinion of the Board such fence will not adversely affect neighboring property.

1.16.F SPECIAL EXCEPTIONS; CONDITIONS GOVERNING APPLICATIONS; PROCEDURES

A special exception shall not be granted by the Board of Adjustment unless and until:

1. A written application for a special exception is submitted indicating the section of this ordinance under which the special exception is sought and stating the grounds on which it is required.
2. Notice shall be given at least fifteen (15) days in advance of public hearing. The owner of the property for which special exception is sought or his agent shall be notified by certified mail. Notice of such hearings shall be posted at the City Hall; and one time in the official publication of the City, stating the time, place and nature of such hearing, at least fifteen (15) days prior to the public hearing. All property owners within ~~two hundred five hundred (500) feet of the property and all Home Owner's Associations (HOA's) lying within one thousand (1,000) feet of the property (200) feet of the property~~ shall be notified by mail not less than fifteen (15) days prior to the date of the public hearing.
3. The public hearing shall be held. Any party may appear in person, or by an agent or attorney.
4. The Zoning Board of Adjustment shall make a finding that it is empowered to grant the special exception, and that the granting of the special exception will not adversely affect the public interest.
5. In granting a special exception, the Zoning Board of Adjustment may also prescribe a time limit for which the special exception may continue. Failure to comply with this requirement stipulated

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by the Board shall void the special exception permit issued.

6. Violation of any reasonable provisions, conditions and safeguards that are made a part of the terms under which the special exception permit granted shall be deemed in violation of this ordinance and punishable under the penalty section of this Land Development Code.

1.16.G VARIANCES; CONDITIONS GOVERNING APPLICATIONS; PROCEDURES

The Zoning Board of Adjustment may authorize upon appeal in specific cases such variance from the terms of this ordinance as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this ordinance would result in unnecessary hardship. A variance from the terms of this ordinance shall not be granted by the Zoning Board of Adjustment unless and until:

1. A written application for a variance is submitted demonstrating:
 - a. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
 - b. That literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance;
 - c. That the special conditions and circumstances do not result from the actions of the applicant;
 - d. That granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same district;
 - e. No nonconforming use of neighboring lands, structures, or buildings in the same district, and no permitted or nonconforming use of lands, structures, or buildings in other districts shall be considered grounds for the issuance of a variance.
2. Notice shall be given at least fifteen (15) days in advance of public hearing. The owner of the property for which requested variance is sought or his agent shall be notified by certified mail. Notice of such hearings shall be posted at the City Hall; and one time in the official publication of the City, stating the time, place and nature of such hearing, at least fifteen (15) days prior to the public hearing. All property owners within ~~two hundred five hundred (500) feet of the property~~ and all Home Owner's Associations (HOA's) lying within one thousand (1,000) feet of the property ~~(200) feet of the property~~ shall be notified by mail not less than fifteen (15) days prior to the date of the public hearing.
3. The public hearing shall be held. Any party may appear in person, or by an agent or by attorney.
4. The Zoning Board of Adjustment shall make findings that the applicant has met the requirements of paragraph 1 above.
5. The Board shall further make a finding that the reasons set forth in the application justify the granting of the variance, and that the variance is the minimum variance that will make possible the reasonable use of the land, building, or structure.
6. The Zoning Board of Adjustment shall further make a finding that the granting of the variance will be in harmony with the general purpose and intent of this ordinance, and will not be injurious to the neighborhood, or otherwise detrimental to the public welfare.

In granting any variance, the Zoning Board of Adjustment may prescribe appropriate conditions and safeguards in conformity with this ordinance. Violation of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of this ordinance and punishable under the penalty section of this Land Development Code.

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Under no circumstances shall the Board grant a variance to allow a use not otherwise permissible under this section in the district involved, or any use expressly or by implication prohibited by the terms of this ordinance in said district.

1.16.H DECISION OF ZONING BOARD OF ADJUSTMENT

The concurring vote of four members of the Board shall be necessary to reverse any order, requirement, decision, or determination of the Administrative Official, or to decide in favor of the applicant on any matter upon which it is required to pass under this Land Development Code, or to effect any variation in the application of this ordinance.

1.16.I APPEAL PROCEDURES - ZBA

1. Any person or persons, or any board, taxpayer, department, commission or agency of the City aggrieved by any decision of the Zoning Board of Adjustment may seek review by a court of record of such decision, and under the time limit specified in Section 211.011, Local Government Code, V.T.C.A. If no appeal has been taken from the Zoning Board of Adjustment ruling within the time limit specified under the above mentioned Article, the Board's ruling shall be final.
2. It is the intent of this ordinance that all questions of interpretation and enforcement shall be first presented to the Administrative Official, and that such questions shall be presented to the Zoning Board of Adjustment only on appeal from the decision of the Administrative Official, and that recourse from the decisions of the Zoning Board of Adjustment shall be to the courts as provided by law.
3. It is further the intent of this ordinance that the duties of the City Council in connection with this section shall not include hearing and deciding questions of interpretation and enforcement that may arise. Under this ordinance the City Council shall have only the duties of considering and adopting or rejecting proposed amendments, or the repeal of this ordinance, as provided by law.
4. Conditions: The Board or City Council, as may apply, is empowered to impose upon any variance or special exception any condition reasonably necessary to protect the public interest and community welfare.

Section 1.17 Reserved

Section 1.18 Amending the Land Development Code

The regulations and restrictions imposed by this Land Development Code and the districts and boundaries created by the Official Zoning Map may be amended from time to time using the procedures provided in this section.

1.18.A AMENDING A SUBDIVISION PLAT REGULATION

A subdivision plat regulation as contained in Chapters 8, 9, 10, 11, 12, 14 & 15 of this Land Development Code, may be amended upon adoption of an ordinance approved by the City Council after public hearing. Notice of said public hearing to be given in a newspaper having general circulation in the city not less than ~~ten~~ fifteen (15) days prior to the hearing. The City Council may request the recommendation of the Planning and Zoning Commission on any proposed amendment to a plat regulation. Said amendment shall be additionally subject to the standard rules, regulations and procedural requirements established in Chapter 212 – Local Government Code and Article VI – Charter of the City of Colleyville.

Commented [BB11]: Current practice is 15 days

1.18.B AMENDING A ZONING REGULATION OR THE OFFICIAL ZONING MAP

The City Council may from time to time amend, supplement, change, modify or repeal the regulations and restrictions imposed in *Chapter 1 – General Provisions*; *Chapter 2 – Definitions*; or *Chapter 3 – Land Use*, of this Land Development Code, and the districts and boundaries described on the Official Zoning Map, using the procedures described in this section. Such amendment shall additionally be subject to the rules and procedures in *Chapter 211 – Local Government Code*, and *Article VI of the Charter of the City of Colleyville*.

1. **Zoning Regulation Amendments**– Any person or corporation may petition the City Council for a change or amendment to the provisions of these regulations; or the Planning and Zoning Commission or City Council may, on its own motion, initiate study and proposal for changes or amendments to a zoning regulation in the public interest.
2. **Zoning District Boundary Changes**– Any person or corporation having a proprietary interest in a parcel of land may request a change in zoning on such property; or the Planning and Zoning Commission or City Council may, on its own motion, initiate proceedings to consider a change in zoning on a parcel of land. All requests for a change in zoning shall be submitted, together with the required fee, to the Administrative Official, which officer shall cause notices to be sent and the request placed on the Planning and Zoning Commission agenda. Only one application for a zoning change will be considered at any one time on a parcel of land. No additional rezoning application on a parcel of land will be considered until final action of any pending application has been completed, subject to the time limits imposed elsewhere in these regulations.
3. **Fees**– Until all applicable fees, charges, expenses and delinquent city, county, and school taxes have been paid in full, no action shall be taken on any zoning application. No refund of any application fee shall be made after the request has been scheduled for consideration by the Commission.
4. **Commission Public Hearing and Written Notification** - Before making report of an application for a planned development, special use permit, or proposed amendment to a zoning regulation or zoning district boundary, the Planning and Zoning Commission shall hold a public hearing and receive comment in accordance with the following:
 - a. No less than ~~ten~~ **fifteen (15)** days notice of the time, place and nature of the public hearing shall be published in publication having general circulation in the city of Colleyville.
 - b. When a proposed change affects a specific tract of land, written notice of the public hearing shall be sent to all owners of real property lying within ~~two hundred five hundred (500) feet of the property and all Home Owner's Associations (HOA's) lying within one thousand (1,000) feet of the property~~ **(200) feet of the area** being considered. Such notice to be given to each property owner as listed on the last approved tax roll not less than ~~ten~~ **fifteen (15)** days before the day set for hearing by depositing letters properly addressed and postage paid in the United States Post Office. The applicant will be sent notice by certified mail. ~~The land area within 200 feet of the proposed request shall be used to calculate whether a protest against the request would require a super-majority vote of the City Council to approve the request.~~
 - i. **Alcohol and Package Store SUP Requests**– When a rezoning application includes a provision for a Special Use Permit for the sale of alcoholic beverages or a package store, the written notification of the public hearing stated in the preceding paragraph shall be sent to all owners of real property lying within five hundred (500) feet of the area being considered. The land area within 200 feet of the proposed Special Use Permit shall be used to calculate whether a protest against the request would require a super-majority vote of the City Council to approve the Special Use Permit. (Ord. O-03-1399 / 04-15-2003).
5. **Sign Posting** - The Administrative Official is directed to cause a sign to be placed upon the property clearly visible to passersby, which states that the property is the subject of a rezoning application (or words of like intent). The sign shall be posted at least ten (10) days prior to the hearing and shall remain posted until the hearing. Failure to perform this particular notice

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Commented [BB14]: Current practice is 15 days; same as ZBA notice

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provision shall, however, in no way prevent the Planning and Zoning Commission from hearing the application and disposing of the issues involved on the hearing date.

6. Report of Commission – After a public hearing, the Planning and Zoning Commission shall vote on the proposal and report its recommendation to the City Council. The proposal, as recommended by the Commission, shall be placed on the next available City Council agenda, provided proper notice has been given.
 - a. Amended Proposals: The Planning and Zoning Commission may consider a request from the applicant to amend the proposal without additional notification of adjacent property owners, provided that the amended request is determined by the Commission as being more restrictive than the initial request and the boundary or content of the amended request is not expanded.
 - b. Notice of Appeal: Denial of the proposal by the Planning and Zoning Commission shall be final, unless the applicant submits a written notice of appeal within ten (10) days from the date of the action by the Commission. The Administrative Official shall re-notify all property owners lying within five hundred (500) feet of the property and all Home Owner's Associations (HOA's) lying within one thousand (1,000) feet of the property ~~two hundred (200) feet of the area~~ being considered and place the applicant's rezoning request on the next available agenda for consideration by the City Council.
 - c. Failure to Act Provision: Failure by the Commission to act on an amendment within sixty (60) days of the first date of public hearing shall be considered a recommendation for denial of the amendment.
7. City Council Public Hearing and Newspaper Notice - A zoning regulation or a zoning district boundary may be amended by the City Council upon adoption of an ordinance, but no amendment shall be made without public hearing before the City Council. No less than fifteen (15) days notice of the time, place and nature of such hearing shall be published in publication having general circulation in the City of Colleyville. No amendment to a regulation or to a district boundary shall be considered by the City Council until a report of the proposed amendment has been made by the Planning and Zoning Commission. Unless denied by the Planning and Zoning Commission, every rezoning request receiving final approval of the Commission shall be forwarded to the City Council for consideration, unless the applicant has requested the proposal be withdrawn. The City Council may refer any amended rezoning request back to the Planning and Zoning Commission for further study and recommendation.
8. Special City Council Voting Requirements - No change of which the Planning and Zoning Commission has recommended denial or in case of a protest against such change, signed by the owners of twenty (20) percent or more of either the area of lots or land included in such proposed change, or lots or land immediately adjoining same and extending two hundred (200) feet therefrom, filed with the City Secretary, shall be passed except by a favorable vote of three-fourths (3/4) of all members of the City Council. In computing the percentage of land area, the area of streets and alleys shall be included in the computation.
9. Withdrawal – Any proposal or application that is withdrawn by the applicant before a vote is considered by the City Council shall not be subject to the time limit for submittal of a new application.
10. Time Limit for Re-submittal - No one shall request a zoning change on the same parcel of property more often than once every twelve (12) months. However, a request for a change of zoning of a parcel of property to a different zoning classification than that previously requested may be filed as frequently as desired.
11. Submittal Requirements for Zoning District Change - Every petition for a zoning district change shall be accompanied by supporting documents of the area petitioned for a zone change. In general the petitioners shall submit a drawing and supporting documents as follows:

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- a. ~~Scale – No smaller than $\frac{1}{4}$ " = 100'~~
- b. ~~Zoning and use of adjacent property~~
- c. ~~Vicinity Map – showing location of the land within the community~~
- d. ~~Physical features – The location of existing streets, water courses, railroads, etc., on and adjacent to the subject property~~
- e. ~~100-year flood plain limits within the subject property~~
- f. ~~Legal description (metes and bounds) of the total site area proposed for rezoning, development, or special use permit to be included on the Zoning Exhibit and submitted on a separate letter or legal size single page.~~

Concept Plan – The Concept Plan, which may be conceptual and general in nature, but in sufficient detail appropriate for the type of development being proposed and shall at a minimum include the following items, where applicable:

- a. Proposed layout indicating the approximate size and dimensions of all residential lots
- b. Proposed land uses and building locations
- c. Landscaping, lighting, fencing and screening of common areas
- d. General locations of existing tree clusters
- e. Location and construction type of perimeter fencing
- f. Design of ingress and egress with description of any special pavement treatments
- g. Location and description of subdivision signs and landscaping at entrance areas
- h. Street names on all proposed streets
- i. Drainage Analysis – The applicant shall submit a Preliminary Drainage Analysis to determine the need for drainage facilities. The Preliminary Drainage Analysis shall be prepared in accordance with drainage analysis requirements contained in Chapter 14 – Engineering Design Standards of the Land Development Code.
- j. For properties with significant slope, cross section exhibits shall be required showing the impact of the proposed development with adjacent properties.

Exception: A change of zoning application may be submitted and approved without a Concept Plan if the scale of the request does not justify preparation of the plan.

g. Preliminary drainage study.

12. Special Application Requirements - Site Plan and Supporting Documents Required - Every petition for a zoning district change to R-D, R-MF, MH, C-PO, CN, C-C and M-L and all Special Use Permit requests shall additionally be accompanied by a site plan and supporting documents of the area petitioned for a zone change. The purpose of the site plan is to illustrate the logical arrangement of the elements on the land and to show relationships of elements to each other.

The petitioner is encouraged to meet with the appropriate city staff member in an informal work session to ascertain the ~~exact~~ extent of plans and documents required, if any, prior to the City initiating the advertisement for public hearing on the petition. The Administrative Official may waive the site plan requirement altogether when appropriate.

The general type and extent of site plans and supporting documents which may be required of the petitioner include, but are not necessarily limited to:

- a. Site Plan, meeting all of the requirements of a "Preliminary Plat" Section 3.31.D Site Plan Approval Required as described in the City's subdivision regulations and Use chapter, except that topographic and drainage map information provisions may be waived by the reviewing body when the inclusion of such data would not materially contribute to the

Commented [BB17]: New regulation for Concept Plan & Preliminary Drainage Study requirement

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necessary evaluation of the project petition. Additional site plan drawing information which the reviewing body may require include:

1. Existing and proposed zoning district classifications and boundaries;
2. General outline of extensive tree cover areas;
3. Drainage ways and 100-year flood plain limits;
4. Proposed treatment for screening the perimeter of the land embraced by the petition, including screening of internal separations of land use where required;
5. Proposed internal non-vehicular circulation linkages, such as: pedestrian paths and hike trails; bike trails; and equestrian bridle paths, where applicable, including their interrelationships with vehicular circulation systems and proposed handling of points of conflict;
6. A graphic illustration showing the location of proposed buildings, driveways and all physical elements and a tabular summary schedule indicating:
 - a) The gross acreage and percent of each type of zoning category proposed;
 - b) The gross acreage and percent of each type of land use proposed, with streets and open space categories listed separately, and residential uses further stratified as to type, i.e., single family, two-family, multifamily, townhouse, etc., including the total gross project acreage;
 - c) The gross residential density of each type of residential land use proposed, expressed in dwelling units per acre; and based on net residential land use plus one-half of any abutting street, only;
 - d) The quantitative number of dwelling units proposed for each residential dwelling type, i.e., single family, two-family, etc.;
 - e) Proposed maximum lot coverage by building types (i.e., one-family, multifamily, commercial, office, industrial, etc.) expressed in terms of percent or floor area ratio of the lot or site.
- b. Architectural Drawings, such as elevations, concept sketches or renderings depicting building types and other significant proposed improvements including the treatment and use of open spaces, etc., where the submission of such drawings would more clearly portray the nature and character of the applicant's land use and development proposals.
- c. Written Documents, in narrative form on 8-1/2" X 11" sheets, including:
 1. Statement(s) on planning objectives to be achieved in the land use/development proposal, including a narrative description of the character of the proposed development and rationale behind the assumptions and choices made by the applicant, including use and ownership of open spaces, etc.
 2. Legal description of the total site area proposed for rezoning, development or special use permit.
 3. A development schedule, if any, indicating the approximate date(s) when construction of the proposed development, and subsequent stages or phases can be expected to begin and be completed, to the best of the applicant's knowledge and belief.
 4. A statement as to the present and proposed ownership of the site or parcels thereof embraced by the application.

5. Statement(s) as to how and when the applicant proposes to provide water and sewer to the development.
 6. Signature(s) and title(s) of the applicant(s) and preparer(s) of the written documents certifying the information presented in all of the plans and supporting documents reflect a reasonably accurate portrayal of the general nature, character and feasibility of the applicant's proposals. All signatures will be dated.
13. **Traffic Impact Analysis** - When a proposed development is projected to generate more than 1000 vehicle trips per day, a traffic impact analysis shall be required with the rezoning request. The traffic impact analysis shall be prepared in accordance with the requirements of the Director of Public Services. The purpose of the traffic impact analysis is to determine the need for traffic mitigation measures which may include, but are not limited to, dedication of additional right-of-way, construction of turning lanes, or construction of traffic control facilities.

1.18.C **RESERVED**

1.18.D **AMENDING ALL OTHER REGULATIONS**

A regulation contained in any of the other Chapters of this Land Development Code that have not been previously mentioned may be amended upon adoption of an ordinance approved by the City Council after public hearing. Notice of said public hearing to be given in a newspaper having general circulation in the city not less than ~~ten~~ fifteen (15) days prior to the hearing. The City Council may request the recommendation of the Planning and Zoning Commission on any proposed amendment. Amendments shall be additionally subject to the standard rules, regulations and procedural requirements established in Chapter 51 – Local Government Code and Article VI of the Charter of the City of Colleyville.

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Section 1.19 Violations and Penalties

Any person, firm or corporation violating any of the provisions of this Land Development Code shall be guilty of a misdemeanor and upon conviction thereof shall be fined in a sum not to exceed two thousand dollars (\$2,000.00), unless a lesser fine is provided for in the section of the Code so violated. Each and every day such violation continues shall constitute a separate offense and shall be punishable as such.

The owner or tenant of any building, structure, premises, or part thereof, and any architect, builder, contractor, engineer, planner, agent, or other person who commits, participates in, assists in, or maintains such violation may each be found guilty of a separate offense and suffer the penalties herein provided.

Section 1.20 Relationship to Other Laws and Restrictions

It is not intended by this Land Development Code to interfere with or abrogate or annul any other resolution or rule, regulation or permit, previously adopted or issued or which shall be adopted or issued, not in conflict with any of the provisions contained herein; nor is it intended by this Land Development Code to interfere with or abrogate or annul any easements, covenants or other agreements between parties; provided, however, that where this Land Development Code imposes a greater restriction upon land, buildings, or structures than is imposed by other ordinances, covenants, restrictions or agreements, then the provisions of this Code shall govern. If other ordinances are more strict than this Code, then the more strict provisions shall prevail.

Section 1.21 Repeal of Conflicting Ordinances

All ordinances or parts of ordinances in conflict herewith are repealed to the extent of the conflict only.

Section 1.22 Severability Clause

It is hereby declared to be the intention of the City Council of the City of Colleyville, that the sections, paragraphs, sentences, clauses and phrases of this Code are severable, and if any phrase, clause, sentence, paragraph, or section of this Code shall be declared unconstitutional, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Code since the same would have been enacted by the City Council without the incorporation in this Code of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 1.23 Amendments to This Chapter

Reserved for listing of amendments to this Chapter.

Ord. Number	Date	Subject
O-03-1399	04/15/2003	500 foot notification for alcohol SUP requests
O-03-1414	09/02/2003	Sign Board of Appeals authority
O-10-1750	05-04-2010	Addition of Package Store SUP Requirements
O-17-2006	02/21/2017	Council approval for certain Mutual Access Easements

Chapter 4 Landscaping and Buffering

Rev. July 15, 2003

Section 4.1 Purpose of This Chapter

The purpose of this Chapter is to establish rules and regulations for the minimum placement of landscaping materials in certain zoning districts.

Section 4.2 Authorization for Adoption of This Chapter

The regulations contained in this Chapter have been adopted under the authority of *Chapter 51 – General Powers of Municipalities of the Texas Local Government Code*, which authorizes a municipality to adopt ordinances, rules, or police regulations that are for the good government, peace, or the trade and commerce of the municipality. This Chapter is also adopted under the authority of the *Home Rule Charter of the City of Colleyville*, which authorizes the City Council to exercise all powers granted to municipalities by the Constitution or the laws of the State of Texas.

Section 4.3 Applicability of This Chapter

The provisions of this Chapter shall be applicable as follows:

1. For all new construction; or,
2. When an existing building is proposed for remodeling, alteration, addition, or expansion, and the proposed construction value exceeds fifty (50%) percent of the current appraised value of the existing structures, excluding the value of the land; or,
3. When an existing building is proposed for an addition that will increase the square footage of the existing building by twenty (20%) percent or greater; or,
4. As a requirement of the approval of a Special Use Permit or Planned Unit Development.
5. For purpose of this regulation, the value shall be that shown on the most recent tax roll of the Tarrant Appraisal District.

Section 4.4 Variances and Appeals

Any person seeking approval of a development as required by this Land Development Code may request a variance from a requirement contained in this Chapter, or appeal a decision of an Administrative Official by submitting a request using the procedures described in Chapter 1 of this Land Development Code to the Administrative Official. The City Council, after review and recommendation by the Planning and Zoning Commission, shall have the authority to consider requests for a waiver or to hear and decide an appeal from an administrative decision on a regulation. The City Council may approve, disapprove or modify such a request provided that such approval or modification will not be detrimental to the public safety, health, or welfare or injurious to other property. The applicant shall provide information to support a claim that there are extraordinary hardships or practical difficulties which may result from strict compliance with the regulation or that the public interest may be better served by an alternative proposal.

Commented [BB1]: Currently the ZBA; proposing authority to the P&Z Commission and Council.

Section 4.5 Definitions

Definitions applicable to this Chapter may be found in *Chapter 2 – Definitions* of this Land Development

Code.

Section 4.6 Required Landscaping

For zoning districts "CPO, CN, CC1, CC2, CC3, ML, PUD-C, PUD-I" and institutional uses including churches, schools and governmental facilities ~~in any district~~.

Commented [BB2]: Clarification to applicability

1. Intent - The intent of this ordinance is that landscaping shall not be limited to only the application of turf or grass, but landscaping shall include the coordinated planting (or retention) of grass, shrubs, ground cover, flowering plants, and trees and the grading or moving of earth to form a visually aesthetic and pleasing environment. The review of all site plans will consider the applicant's efforts in coordinating a variety of plant materials with the physical features of the property.
2. Landscaping Completed Prior to Issuance of Certificate of Occupancy - All landscaping shall be installed prior to the issuance of a Certificate of Occupancy. A permanent Certificate of Occupancy will be issued only when it is determined by the building official that all landscaping has been installed in accordance with the approved landscape plan. If it is determined, by the Building Official that planting of live material is hindered by adverse weather conditions, a temporary Certificate of Occupancy may be issued for a period up to three months.
3. Required Landscape Mixture - Twenty percent (20%) of the total land area in any proposed development shall be landscaped. At least fifty percent (50%) of the total landscaped area shall be located in the street yard(s) (Exhibit "4-A"). In order to insure for a variety of plant materials the following minimum requirements for grass, shrubs, and trees shall be provided:
 - a. All ground surfaces not used for buildings, sidewalks, roadways or other impermeable surfaces shall be covered with live grass, turf, shrubbery, trees, ground cover, flowering plants or appropriate mulching.
 - b. Shrubs: Shrubs shall be provided such that one 18" in height plant or five (5) gallon plant shall be planted on-site for each five (5) ~~linear~~ feet of public street rights-of-way located adjacent to the property.
 - c. Trees: Landscaping shall include the retention or planting of one (1) three (3) inch caliper tree per each forty (40) feet of street frontage on collector streets, or larger, as shown on the Master Thoroughfare Plan, which shall be included in the twenty (20) percent required landscaping. These trees are to be planted ~~on~~ along the street frontage.
 - d. Landscape Plans Required: Prior to the issuance of a building permit for any non-residential use, a Landscape Plan shall be submitted, as an element of the required site plan, to the City Manager or his appointed designee. The City Manager or his appointed designee, which may be either a staff member or other official body of the City, shall review such plans and shall approve same if the plans are in accordance with the criteria of these regulations. If the plans are not in accordance, they shall be disapproved and shall be accompanied by a written statement setting forth the changes necessary for compliance.
 - e. Content of Landscaping Plans: Landscaping Plans shall be prepared by a Texas Licensed landscape architect. Landscape Plans shall contain the following information:
 1. Minimum scale of one inch equals 40 feet except as approved by the City Manager or his approved designee;
 2. Location of all trees to be preserved;
 3. Location of all plants and landscaping material to be used including paving, benches, screens, fountains, statues, or other landscape features;
 4. Species of all plant material to be used;
 5. Size of all plant material to be used;
 6. Quantity and spacing of plant material where appropriate;
 7. A general layout and description of irrigation, sprinkler or water systems, including placement

- of water sources as designed by a licensed irrigator;
 8. Description of maintenance provisions for the Landscape Plan;
 9. All Landscape Plans to be sealed by a Texas Licensed Landscape Architect;
 10. Provide planting and irrigation specifications as part of the Landscape Plan;
 11. Provide name and address of the owner, location of the subject property, surrounding zoning, utility lines, water mains and easements, public or private streets and drives;
 12. Provide a general grading and drainage plan.
- f. Description of Planting Material: Landscape plant material may be selected from the following list, however the applicant may use other plant material not listed if it is determined to be an appropriate and functional element of the landscape plan.

1. Over-story Trees (Range from 30 to 60 feet)

Common Name	Botanical Name
Bald Cypress	<i>Taxodium distichum</i>
Cedar Elm	<i>Ulmus crassifolia</i>
Lacebark Elm	<i>Ulmus parvifolia</i>
Pecan	<i>Carya illinoensis</i>
Chinese Pistache	<i>Pistacia chinensis</i>
Bur Oak	<i>Quercus macrocarpa</i>
Red Oak	<i>Quercus shumardii</i>
Sweet Gum	<i>Liquidambar styraciflua</i>
Green Ash	<i>Fraxinus pennsylvanica</i>
Live Oak	<i>Quercus virginiana</i>

Common Name	Botanical Name
Western soapberry	<i>Sapindus drummondii</i>
Post Oak	<i>Quercus stellata</i>
Black Jack Oak	<i>Quercus marilandica</i>
Eastern Red Cedar	<i>Juniperus virginiana</i>
Southern magnolia	<i>Magnolia grandiflora</i>
Slash pine	<i>Pinus elliotii</i>
Japanese black pine	<i>Pinus thunbergii</i>
Austrian pine	<i>Pinus nigra</i>
Afghan pine	<i>Pinus eldarica</i>

2. Accent Trees (Range from 10 to 20 feet)

Common Name	Botanical Name
Redbud	<i>Cercis canadensis</i>
Crape myrtle	<i>Lagerstroemia indica</i>
Yaupon holly	<i>Ilex vomitoria</i>
Bradford pear	<i>Pyrus calleryana</i>
Texas sophora	<i>Sophora affinis</i>
Wild plum	<i>Prunus americana</i>

Common Name	Botanical Name
Crab apple	<i>Malus angustifolia</i>
Deciduous holly	<i>Illex decidua</i>
Flameleaf sumac	<i>Rhus copallina</i>
Cherry-laurel	<i>Prunus caroliniana</i>
Chase tree	<i>Vitex angustifolia</i>

3. Shrubs (Range from 3 to 5 feet)

Common Name	Botanical Name
Dwarf crape myrtle	<i>Lagerstroemia indica nana</i>
Dwarf Bradford holly	<i>Illex cornuta 'brfordii Nana'</i>
Dwarf Chinese holly	<i>Illex cornuta 'rotunda'</i>
Dwarf yaupon holly	<i>Illex vomitoria 'nana'</i>
Fraser's photinia	<i>Photinia Fraseri</i>
Purple sage	<i>Leucophyllum frutescens</i>

Common Name	Botanical Name
Purple leaf Japanese barberry	<i>Berberis thunbergii 'atropurpurea'</i>
Pampas grass	<i>Cortaderia selloana</i>
Nandina	<i>Nandina domestica</i>
Juniper	<i>Juniperus chinensis spp</i>
Fountain grass	<i>Pennisetum spp</i>

4. Ground Cover (Ranges from 18 inches)

Common Name	Botanical Name
Juniper supp.	<i>Juniperus horizontalis</i> or <i>procumbens</i>
Periwinkle	<i>Vinca major</i>
Monkey Grass	<i>Liriope muscaria</i> spp
Asian jasmine	<i>Trachelospermum asiaticum</i>
Confederate Star Jasmine	<i>Trachelospermum jasminoides</i>
Monkey grass	<i>OP hipogon</i>

5. Vines

Common Name	Botanical Name
Coral honeysuckle	<i>Lonicera sempervirens</i>
Carolina yellow jasmine	<i>Gelsemium semper</i>
Lady banksia rose	<i>Rosa banksiae</i>
Cross vine	<i>Bignonia capreolata</i>
Sweet autumn clematis	<i>Clematis paniculata</i>
Virginia creeper	<i>Parthenocissus quinquefolia</i>
Boston ivy	<i>Parthenocissus tricuspidata</i>

6. Perennial and Annual Flowers

Common Name	Botanical Name
Chrysanthemum	<i>Chrysanthemum</i> spp
Canna	<i>Canna generalis</i>
Copper leaf	<i>Acalypha Wilkesiana</i>
Periwinkle	<i>Catharanthus roseus</i>
Iris	<i>Iris</i> supp.
Lantana	<i>Lantana Camera</i>
Daffodil	<i>Narcissus Jonquil,</i> <i>Tazetta, & King Alfred</i>

Common Name	Botanical Name
Petunia	<i>Petunia hybrida</i>
Marigold	<i>Tagetes</i> spp
Tulip	<i>Tulipa</i> spp
Zinnia	<i>Zinnia</i> spp
Caladium	<i>Caladium hortulanum</i> <i>'candidum' 'pink beauty'</i>
Moss rose or portulaca	<i>Portulaca grandiflora</i>
Wild Flowers	

- g. Landscaping Credit: Landscape credits may be applied to the overall landscape requirement, as indicated in Section ~~4.54.6.3~~ *Required Landscape Mixture*. However, in no instance shall the credits reduce the total amount of landscaping on a lot to less than fifteen (15) percent of the total land area. Credits will only be allowed if they are maintained as a permanent element of the landscape plan. Credits may be obtained as follows:

- For each two (2) square foot of area that is landscaped in the public street right-of-way, one (1) square foot of landscape credit will be applied to the overall landscaping requirement.
- For each one (1) square foot of area that is landscaped with flowering seasonal color, two (2) square foot of landscape credit will be applied to the overall landscaping requirement.
- Over and above the required shrub planting, for each newly planted shrub 18" in height or contained in a five (5) gallon container, which is maintained in a living and growing condition, fifteen (15) square feet of landscape credit will be applied to the overall landscape requirement.

Commented [BB3]: Corrected cross-reference

4. Over and above the required tree planting, for each newly planted or existing tree of at least three (3) inches in trunk diameter, measured twelve (12) inches above grade, which is maintained in a living and growing condition, one hundred (100) square feet of landscape credit will be applied to the overall landscape requirement. Planting of two (2) ornamental trees of eight (8) feet in height shall receive the same landscape credit as one (1) three (3) inch caliper tree.
5. Over and above the required tree planting, for each newly planted or existing tree of at least six (6) inches in trunk diameter, measured twelve (12) inches above grade, which is maintained in a living and growing condition, two hundred fifty (250) square feet of landscape credit will be applied to the overall landscape requirement. Each additional one (1) inch diameter of tree over twelve (12) inches shall receive twenty (20) square feet of landscape credit.
- h. Maintenance of Landscaping: All landscaping maintenance shall be the responsibility of the property owner. The following minimum standards shall be required:
 1. All landscaping shall be permanently maintained and shall have an underground irrigation system installed by a licensed irrigator and must meet all applicable requirements of the City.
 2. Irrigation systems may be buried on public street rights-of-way. The City or any franchised utility will not be responsible for damage to any landscaping material or equipment while performing repairs of maintenance to its system. However, landscaped right-of-ways shall be irrigated;
 3. Landscaped areas shall be kept free of trash, litter, weeds and other such material or plants not a part of the landscaping;
 4. All plant materials shall be maintained in a healthy and growing condition as is appropriate for the season of the year; ~~and~~
 5. Plant materials which die shall be replaced with plant material of similar variety and size within a six (6) month period; ~~and~~
 6. The maintenance requirement contained in this section shall be applicable regardless of the tenant occupancy status of any buildings on the property. (Ord. O-03-1408 / 07/15/03)
- i. Landscaping of Parking Lots: it is the intent of this section to encourage design and construction of parking areas in a manner whereby areas within the parking lot are landscaped as well as areas considered unusable for parking or maneuvering space. The following minimum requirements shall be observed:
 1. Parking lots shall contain a minimum of one hundred forty (140) square feet of landscaped island per each eighteen (18) contiguous parking spaces required. This landscape island is to include one (1) three (3) inch caliper tree. ~~In any case, no parking space shall be located further than ninety (90) feet to a tree within a landscaped island.~~
 2. Landscaped islands shall be irrigated by an underground system as indicated in Paragraph h - Maintenance of Landscaping. Irrigation of all landscaped areas adjacent to any parking and/or driving surfaces shall be accomplished such that a minimum amount of water is applied to parking and/or driving surfaces.
 3. All shrubbery, flowering plants, and trees planted in parking lot islands or adjacent to parking lots shall be set back three (3) feet from any curb and that provides for "head-in" automobile parking (Exhibit "4-B").

Commented [BB4]: Recommendation of the P&Z Commission

4. Landscape material in parking lots shall include shrubs and trees or a combination thereof, which in turn may be planted with a combination of grass, ground cover, and/or flowering plants.
5. All landscaping within the parking lot shall be located within a landscape island or module, delineated from the surrounding paved area by a curb or barrier, constructed of masonry or concrete, of not less than six (6) inches in height around the perimeter of the island or module.
6. ~~For new trees at the time of planting, At at least three-fourths (3/4) of the tree drip line area must be in permeable area (See Exhibit "4-C").~~
7. For larger existing trees located in the parking area, which are being retained and incorporated into the landscape plan, an appropriate aeration system or an alternative method of protecting the tree must be provided and detailed in the landscape plan.
- j. ~~Landscaping Adjacent to Residential Districts: For any development in "C-PO", "CN", "CC1", "CC2", "CC3", "ML", "PUD-C", "PUD-I" and institutional uses including churches, schools, and governmental facilities (which includes all zoning) except residential districts and "AG" used for residential and pure agricultural uses, zoning districts which abut districts zoned residential or mobile home there shall be a minimum twenty (20) foot wide green belt of "live plant material of the evergreen variety" which is expected to grow to six (6) feet height in two (2) years, a minimum of three (3) feet in height at the time of installation and planted on six (6) foot centers, for the entire distance along which the development abuts the residential district. Where a fire lane is required, the green belt may be reduced to five (5) feet (Exhibit "4-CD").~~ Exception: When adjacent to institutional uses in residential districts and "AG" used for residential and pure agricultural uses.
- k. Landscaping Adjacent to Colleyville Boulevard: For any development which abuts Colleyville Boulevard there shall be a minimum twenty (20) foot wide landscaped green belt of "live plant material", exclusive of access drives. On corner lots, the twenty feet (20') wide landscaping green belt will wrap around to the depth of the property. This area may be planted with trees and shrubs required at the front of the site noted elsewhere in this Chapter. Landscape planting shall not be erected or installed in such a manner as to interfere with traffic view or impose a safety hazard. (O-01-1295 / 08/21/01)
- l. Special Permits, Appeals, Exceptions: Any person aggrieved by this ordinance may appeal its effect to the ~~Zoning Board of Adjustment~~ City Council per Section 4.4 of this chapter on the basis of hardship.
- m. Existing Non-Conforming Uses and/or Structures: All uses that are in existence at the time of this Landscape ordinance, which do not meet the requirements provided herein, will be considered as being nonconforming to these landscape requirements. These nonconforming uses/structures will be subject to the non-conforming provisions of Chapter 3 – Land Use of this Land Development Code, unless otherwise provided for in this Section. A variance to landscaping requirements may be granted, regardless of areas of noncompliance, upon completion of the following:
 1. Provide the City Manager or his appointed designee with a landscape plan prepared by the landscape architect for review and approval.
 2. Said landscape plan will illustrate a plan to landscape area as available, provide for irrigation, and provide for completing the plan.
 3. The installation of landscaping as indicated by the landscape plan is completed and approved by the city manager or his appointed designee.

Commented [BB5]: Recommendation of the P&Z Commission

Commented [BB6]: Reworded paragraph to clarify intent

Commented [BB7]: Give authority to P&Z Commission and City Council

Section 4.7 Amendments to This Chapter

Reserved for listing of amendments to this Chapter.

Ord. Number	Date	Subject
O-01-1296	08/21/01	Landscaping adjacent to Colleyville Boulevard
O-03-1408	07/15/03	Maintenance regarding building vacancy

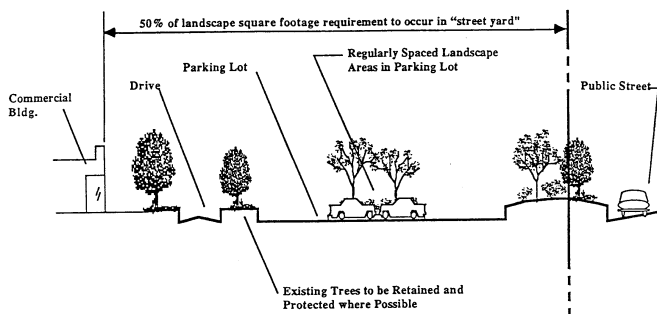


Exhibit "4-A" - Street Yard Landscaping Requirements

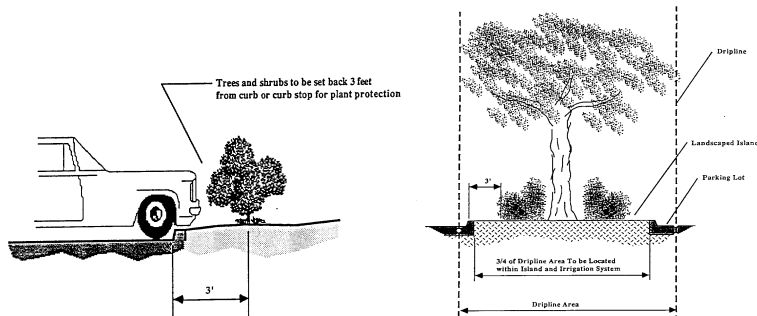


Exhibit "4-B"
Landscape Requirement for Head-in Parking

Exhibit "4-C"
Description of Dripline

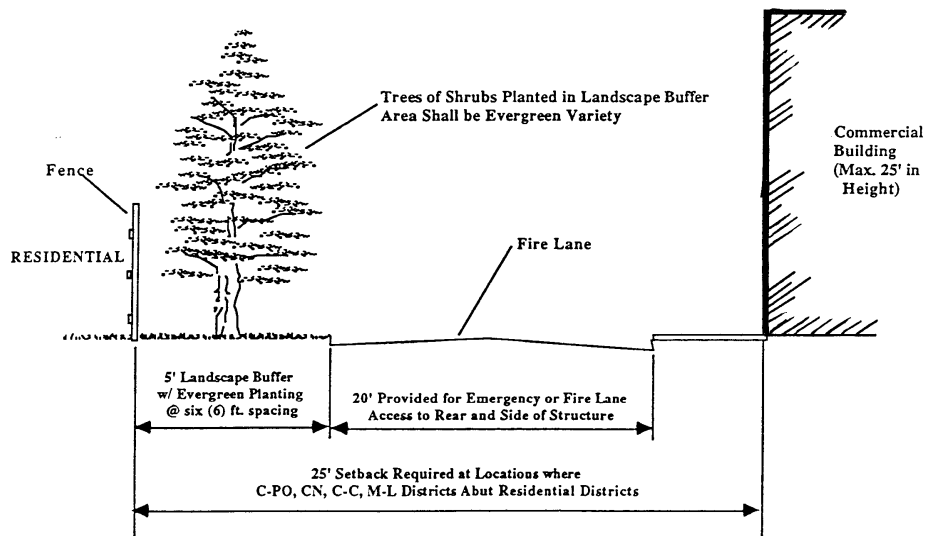


Exhibit "4-D"
Rear and Side Landscape Buffer Requirements
With Fire Lane Provided

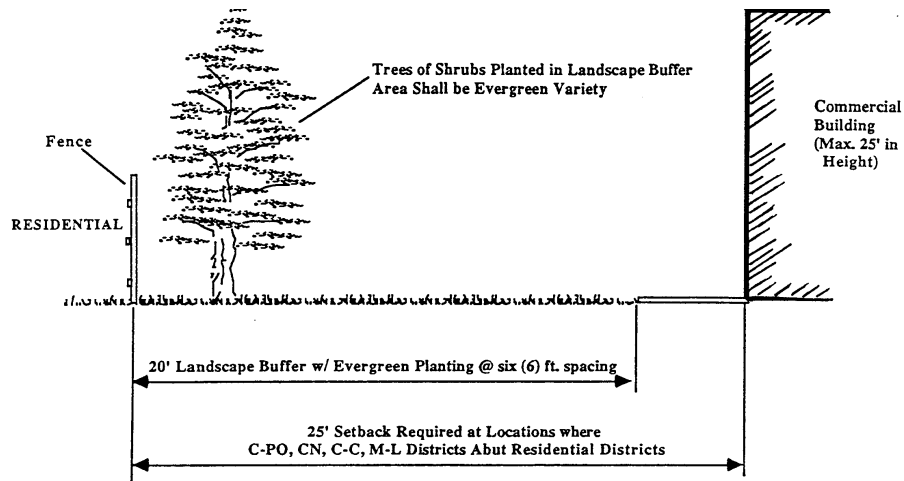


Exhibit "4-E"
Rear and Side Landscape Buffer Requirement
Without Fire Lane Provided

ORDINANCE O-18-2053

AN ORDINANCE OF THE CITY OF COLLEYVILLE, TEXAS, AMENDING CHAPTER 1 – GENERAL PROVISIONS AND CHAPTER 4 – LANDSCAPING AND BUFFERING OF THE LAND DEVELOPMENT CODE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Colleyville approved Ordinance O-00-1214 on April 18, 2000, adopting the Land Development Code; and

WHEREAS, the City of Colleyville desires to amend Chapter 1 – General Provisions and Chapter 4 – Landscaping and Buffering of the Land Development Code as part of a comprehensive review of the Land Development Code; and

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Colleyville at least 15 days before such hearing.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT *Chapter 1 – General Provisions and Chapter 4 – Landscaping and Buffering* of the Land Development Code are hereby amended to read as depicted in the attached Exhibits “A” & “B”.
- Sec. 2. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 3. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 4. THAT in addition to and accumulative of all other penalties, the City

shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 5. THAT this ordinance shall take effect immediately from and after its passage.

Sec. 6. THAT all other provisions of the Land Development Code shall remain in full force and effect, except as amended herein.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 2nd day of July 2018.

The second reading and public hearing being conducted on the 17th day of July 2018.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 17TH DAY OF JULY 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:

Whitt L. Wyatt
City Attorney

Exhibit “A”

{Chapter 1}

Exhibit “B”

{Chapter 4}



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8a

Agenda Date 08/07/2018

Number Resolution R-18-4290

Type Resolution

Department Public Works

Title

Appointment of a Contracting Party Representative, Alternate Contracting Party Representative, and Operating Emergency Contact to represent the City of Colleyville at the Trinity River Authority's Tarrant County Water Supply Project Customer City meetings

Strategic Plan

1.1 Actively involve and engage stakeholders

Explanation

Reading and Public Hearing

The City of Colleyville is a member of the Trinity River Authority's (TRA) Tarrant County Water Supply Project, which provides all of the City's treated water. Each city that contracts with the Tarrant County Water Project is invited to attend customer city meetings where the annual budget, bond refunding opportunities, and capital improvement projects are reviewed. At these meetings, the customer cities (Bedford, Colleyville, Euless, Grapevine, and North Richland Hills) are often asked to vote on the matters presented.

The Tarrant County Water Supply Project does not have bylaws. TRA's Central Regional Wastewater System Advisory Committee Bylaws contain a provision requiring that the member "City's governing body shall annually appoint one of the members of its governing body or one of its officers as a voting member of the Advisory Committee for the Authority's Central Regional Wastewater System" and that representative may serve until further notice by the Contracting Party. Additionally, it is stated that "the term of membership on the Advisory Committee shall be for twelve (12) months". There is also a provision in the bylaws specifying that an Alternate Representative be appointed to serve as the voting member of the contracting party, in the event its appointed representative is unable to attend an Advisory Committee meeting. If neither appointed representative is present at the Advisory Committee meeting, the City will not be able to vote on any of the meeting's business matters.

In April 2018, City Council approved Resolution R-18-4254 making appointments, however, changes in City staff require new appointments to be made. It is recommended Ray Silva-Reyes, Public Works Director, be appointed as the City of Colleyville's Contracting Party Representative and Voting Member, Shereen Gendy, Chief Financial Officer, be appointed as the Alternate Contracting Party Representative and Daryl Uptmore, Field Operations Manager, as the Operational Emergency Contact to the Tarrant County Water Supply Project.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. TCWSP Authorized Representatives Update - 2018
2. TCWSP Voting Member Form & Emergency Contact
3. Resolution R-18-4290

Trinity River Authority of Texas

Northern Region Office



DATE: April 5, 2018

FILE: 7002.102

TO: MEMBERS, Customer Cities
Tarrant County Water Supply Project

RE: Authorized Contracting Party Representative and
Authorized Alternate Representative

To create consistencies between the TRA's operating projects, we request that each Tarrant County Water Supply Project contracting party designate a representative and an alternate representative to attend and take any necessary action at customer city meetings.

Please complete the attached authorized representative and alternate representative form and have it executed by your authorized official.

The form has been revised to include emergency contact information.

Please return this form no later than April 30, 2018. You may send an electronic copy to Cheryl Abbott at abbottc@trinityra.org.

If you have any questions, please contact me at 817-493-5100 or allenf@trinityra.org.

A handwritten signature in black ink that reads "Fiona M. Allen".

FIONA M. ALLEN, P.E.
Regional Manager
Northern Region

/cea

Enclosure



TARRANT COUNTY WATER SUPPLY PROJECT
Designated Representative and Alternate Representative

CONTRACTING PARTY: City of Colleyville

Please appoint below an authorized representative and alternate representative to represent your city in the Tarrant County Water Supply Project Customer City meetings. This appointment will be effective for a one year period.

CONTRACTING PARTY REPRESENTATIVE

Ray Silva-Reyes

Name

Public Works Director

Title

100 Main Street, Colleyville, Texas 76034

Address

rsilvareyes@colleyville.com

Email

817.503.1096

972.310.9947

Phone

Cell

ALTERNATE REPRESENTATIVE

Shereen Gendy

Name

Chief Financial Officer

Title

100 Main Street, Colleyville, Texas 76034

Address

sgendy@colleyville.com

Email

817.503.1014

817.676.3290

Phone

Cell

MAYOR/CITY MANAGER

DATE

CONTACT FOR OPERATIONAL EMERGENCY: (If other than Contracting Party Representative)

Daryl Uptmore

Name

817.503.1370

Phone

duptmore@colleyville.com

Email

Field Operations Manager

Title

936.662.9440

Cell

SUBMIT FORM BY APRIL 30, 2018. Completed form can be returned electronically to abbottc@trinityra.org or mailed to:

Cheryl Abbott
Trinity River Authority of Texas
Northern Region
P. O. Box 240
Arlington, TX 76004-0240

If you have questions, please contact Cheryl Abbott at 817-493-5100.

RESOLUTION R-18-4290

**A RESOLUTION APPOINTING A CONTRACTING PARTY
REPRESENTATIVE AND AN ALTERNATE CONTRACTING PARTY
REPRESENTATIVE TO REPRESENT THE CITY OF COLLEYVILLE AT THE
TRINITY RIVER AUTHORITY'S (TRA) TARRANT COUNTY WATER
SUPPLY PROJECT CUSTOMER CITY MEETINGS**

WHEREAS, Committee Bylaws contain a provision requiring that the member "City's governing body shall annually appoint one of the members of its governing body or one of its officers as a voting member of the Advisory Committee for the Authority's Tarrant County Water Supply Project Customer City Meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the City Council hereby appoints Ray Silva-Reyes, Public Works Director, as the City of Colleyville's Contracting Party Representative and Voting Member, Shereen Gendy, Chief Financial Officer, as the Alternate Contracting Party Representative and Daryl Uptmore, Field Operations Manager, as the Operational Emergency contact to the Tarrant County Water Supply Project for a 12 month period.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 7TH DAY OF AUGUST 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8b

Agenda Date 08/07/2018

Number Resolution R-18-4291

Type Resolution

Department Public Works

Title

Appointment of a Contracting Party Representative, Alternate Contracting Party Representative, and Operating Emergency Contact to the Advisory Committee of the Trinity River Authority's Central Regional Wastewater System

Strategic Plan

1.1 Actively involve and engage stakeholders

Explanation

Reading and Public Hearing

The City of Colleyville is a member of the Trinity River Authority's (TRA) Central Regional Wastewater System, which treats all of the City's wastewater. Each city that contracts with the Central Regional Wastewater System is a member of the Advisory Committee, which reviews the annual budget, bond refunding opportunities, and capital improvement projects.

The Central Regional Wastewater System Advisory Committee Bylaws and the contract between TRA and its member cities requires the member "City's governing body shall annually appoint one of the members of its governing body or one of its officers as a voting member of the Advisory Committee for the Authority's Central Regional Wastewater System" and that representative may serve until further notice by the Contracting Party. Additionally, it is stated that "the term of membership on the Advisory Committee shall be for twelve (12) months". There is also a provision in the bylaws specifying that an Alternate Representative be appointed to serve as the voting member of the contracting party, in the event its appointed representative is unable to attend an Advisory Committee meeting. If neither appointed representative is present at the Advisory Committee meeting, the City will not be able to vote on any of the meeting's business matters.

It is recommended Ray Silva-Reyes, Public Works Director, serve as the primary City of Colleyville Contracting Party Representative, Shereen Gendy, Chief Financial Officer, as the Alternate Contracting Party Representative and Daryl Uptmore, Field Operations Manager, as the Operational Emergency Contact.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. CRWS Authorized Representative Update - 2018
2. CRWS Voting Member Form & Emergency Contact
3. Resolution R-18-4291

Trinity River Authority of Texas



Northern Region Office

DATE: April 5, 2018

FILE: 3110.102

TO: MEMBERS, Advisory Committee
Central Regional Wastewater System

RE: Authorized Contracting Party Representative and
Authorized Alternate Representative

The Contract between the Trinity River Authority and each Contracting Party states that "the City's governing body shall annually appoint one of the members of its governing body or one of its officers as a voting member of the Advisory Committee for the Authority's Central Wastewater Treatment System." The contract further states "the term of membership on the Advisory Committee shall be for twelve (12) months" and also "A member may serve more than one (1) term if so appointed by the governing body represented."

The Central Regional Wastewater System Bylaws specify that an alternate representative be appointed to serve as the voting member of the contracting party in the event its appointed representative is unable to attend an Advisory Committee.

To be in compliance with the contracting parties' contracts and Central Regional Wastewater System Bylaws, please complete the attached form and have it executed by your authorized official. A letter from your city will also be acceptable.

The form has been revised to include emergency contact information.

It is requested that this form be returned to us by April 30, 2018. You may also send an electronic copy to Cheryl Abbott at abbottc@trinityra.org.

If you have any questions about this, please contact me at 817-493-5100 or allenf@trinityra.org.

FIONA M. ALLEN, P.E.
Regional Manager
Northern Region

/cea

Attachment



**CENTRAL REGIONAL WASTEWATER SYSTEM
ADVISORY COMMITTEE**

CONTRACTING PARTY: City of Colleyville

In accordance with Section 6.11 ADVISORY COMMITTEE of the Contracting Party Contracts and the Bylaws of the Central Regional Wastewater System, the following individual has been appointed as the Contracting Party Representative and Voting Member for a twelve month period. In addition, an Alternate Contracting Party Representative is also named.

CONTRACTING PARTY REPRESENTATIVE

Ray Silva-Reyes

Name

Public Works Director

Title

100 Main Street, Colleyville, Texas 76034

Address

rsilvareyes@colleyville.com

Email

817.503.1096

Phone

972.310.9947

Cell

ALTERNATE REPRESENTATIVE

Shereen Gendy

Name

Chief Fiancial Officer

Title

100 Main Street, Colleyville, Texas 76034

Address

sgendy@colleyville.com

Email

817.503.1014

Phone

817.676.3290

Cell

MAYOR/CITY MANAGER

DATE

CONTACT FOR OPERATIONAL EMERGENCY: (If other than Contracting Party Representative)

Daryl Uptmore

Name

817.503.1370

Phone

duptmore@colleyville.com

Email

Field Operations Manager

Title

939.662.9440

Cell

SUBMIT FORM BY APRIL 30, 2018. Completed form can be returned electronically to abbottc@trinityra.org or mailed to:

Cheryl Abbott
Trinity River Authority of Texas
Northern Region
P. O. Box 240
Arlington, TX 76004-0240

If you have questions, please contact Cheryl Abbott at 817-493-5100.

RESOLUTION R-18-4291

**A RESOLUTION APPOINTING A CONTRACTING PARTY
REPRESENTATIVE AND AN ALTERNATE CONTRACTING PARTY
REPRESENTATIVE TO THE ADVISORY COMMITTEE OF THE TRINITY
RIVER AUTHORITY'S CENTRAL REGIONAL WASTEWATER SYSTEM**

WHEREAS, the Central Regional Wastewater System Advisory Committee Bylaws and the contract between TRA and its member cities requires the member "City's governing body shall annually appoint one of the members of its governing body or one of its officers as a voting member of the Advisory Committee for the Authority's Central Regional Wastewater System" and that representative may serve until further notice by the Contracting Party.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the City Council hereby appoints Ray Silva Reyes, Public Works Director, to serve as the primary City of Colleyville Contracting Party Representative, Shereen Gendy, Chief Financial Officer, as the Alternate Contracting Party Representative and Daryl Uptmore, Field Operations Manager, as the Operational Emergency Contact.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 7TH DAY OF AUGUST 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8c

Agenda Date 08/07/2018

Number Resolution R-18-4292

Type Resolution

Department Community Development

Title

Consideration of a Replat for Lot 21R, Block 2, of the Jewell Estates Addition, located at 1104 Tinker Road, Case PC18-006

Strategic Plan

There is no Strategic Plan connection for this item.

Explanation

Reading and Public Hearing

Neal Ostman, the owner and applicant, has submitted a request for a Replat of Lot 21-R, Block 2, of the Jewell Estates Addition, being approximately 1.1032 acres, and zoned R-40 Single Family Residential district. The purpose is to add a portion of the abandoned Caldwell-Hughes Road to the existing lot for maintenance of the trees within the area.

Existing Conditions/Background: The subject property, 1104 Tinker Road, resides on the north side of the Tinker Road east of Emerald Drive. The subject property has R-40 zoning and is developed with a single-family residence.

Lot Dimensions and Setbacks: Per Section 3.24 G, Schedule of District Regulations in the Land Development Code, the R-40 zoning regulations require the following standards:

- Minimum Lot Area: 40,000 square feet
- Minimum Lot Width: 150 feet
- Minimum Lot Depth: 150 feet
- Minimum Front Yard Setback: 40 feet
- Minimum Side Yard Setbacks: 15 feet
- Minimum Rear Yard Setback: 25 feet
- Maximum Lot Coverage: 20 percent

As submitted, the proposed plat meets all of the requirements of R-40 zoning as described in the Land Development Code.

Surrounding Development: The surrounding area consists of a mix of larger lots with R-30, R-40, and AG zoning districts and are developed with single family homes.

Analysis: The proposed lot layout complies with the existing R-40 zoning and the

incorporation of the additional area will not create any non-conforming issues.

The Caldwell-Hughes Road right-of-way was abandoned in 1993 by resolution R-93-870. As a condition of the abandonment, an Access & Utility easement was retained and will remain in effect with this proposed Replat. Additionally, a 12-foot Private Ingress/Egress & Emergency Access easement exists on the adjacent properties to the east along the old right-of-way alignment.

Tree Preservation: Any subdivision of the subject property must comply with Chapter 5 (Tree Preservation) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Public Notification: Staff mailed notices to all property owners within 200 feet of the subject property. Notice was also published in the Fort Worth Star-Telegram as required by State law and the Land Development Code. To date, no correspondence has been received for this item.

Staff Recommendation: The proposed plat meets the requirements of the Land Development Code, staff recommends approval.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval at their July 9, 2018 meeting by a vote of 5-0.

Financial Impact

There is no financial impact to the City.

Recommendation

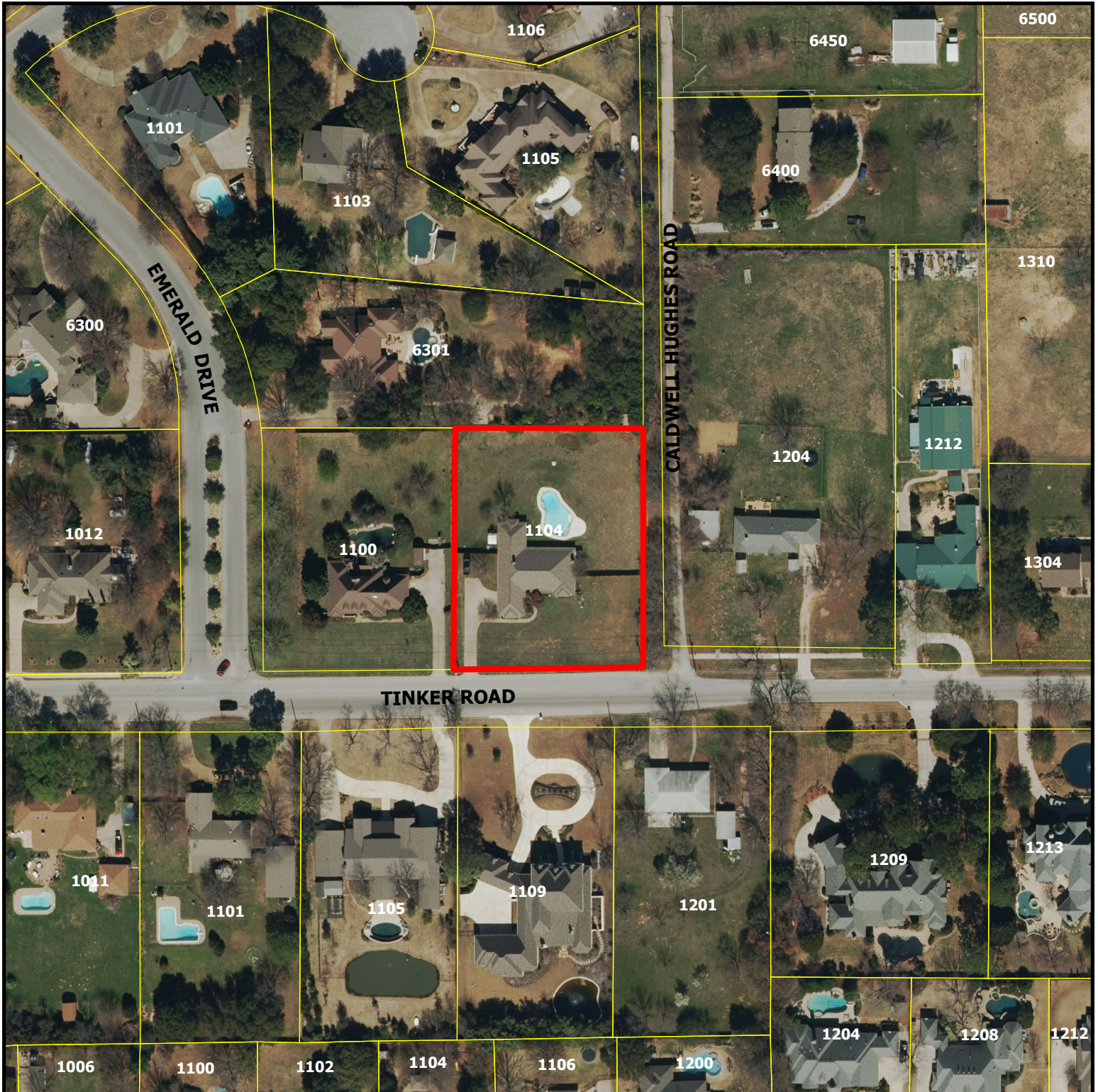
Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Plat Exhibit
5. R-93-870 Abandonment of Caldwell-Hughes Road
6. Aerial Map - Caldwell Hughes Road
7. Notification Map
8. Notification List
9. Property Owner Notification

10. Resolution R-18-4292

Aerial Map



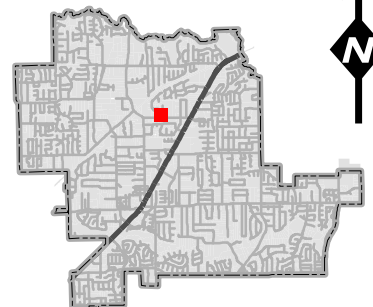
PC18-006

1104 Tinker Road

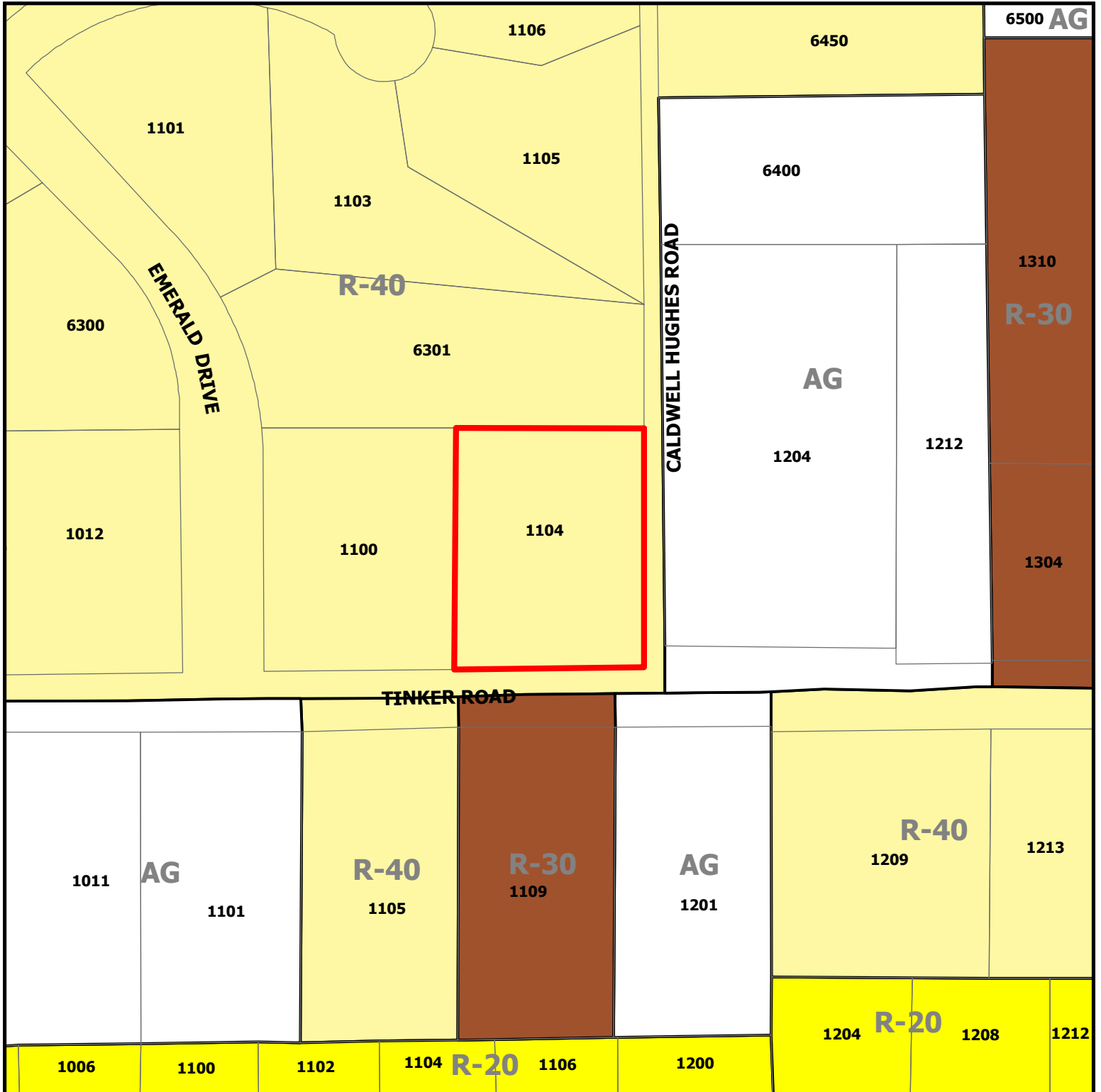
DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.



Subject Property



Zoning Map

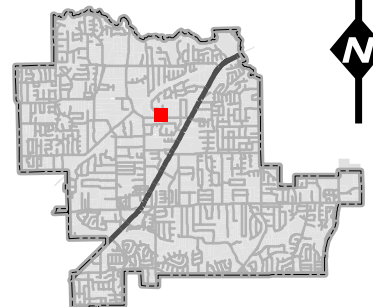


PC18-006

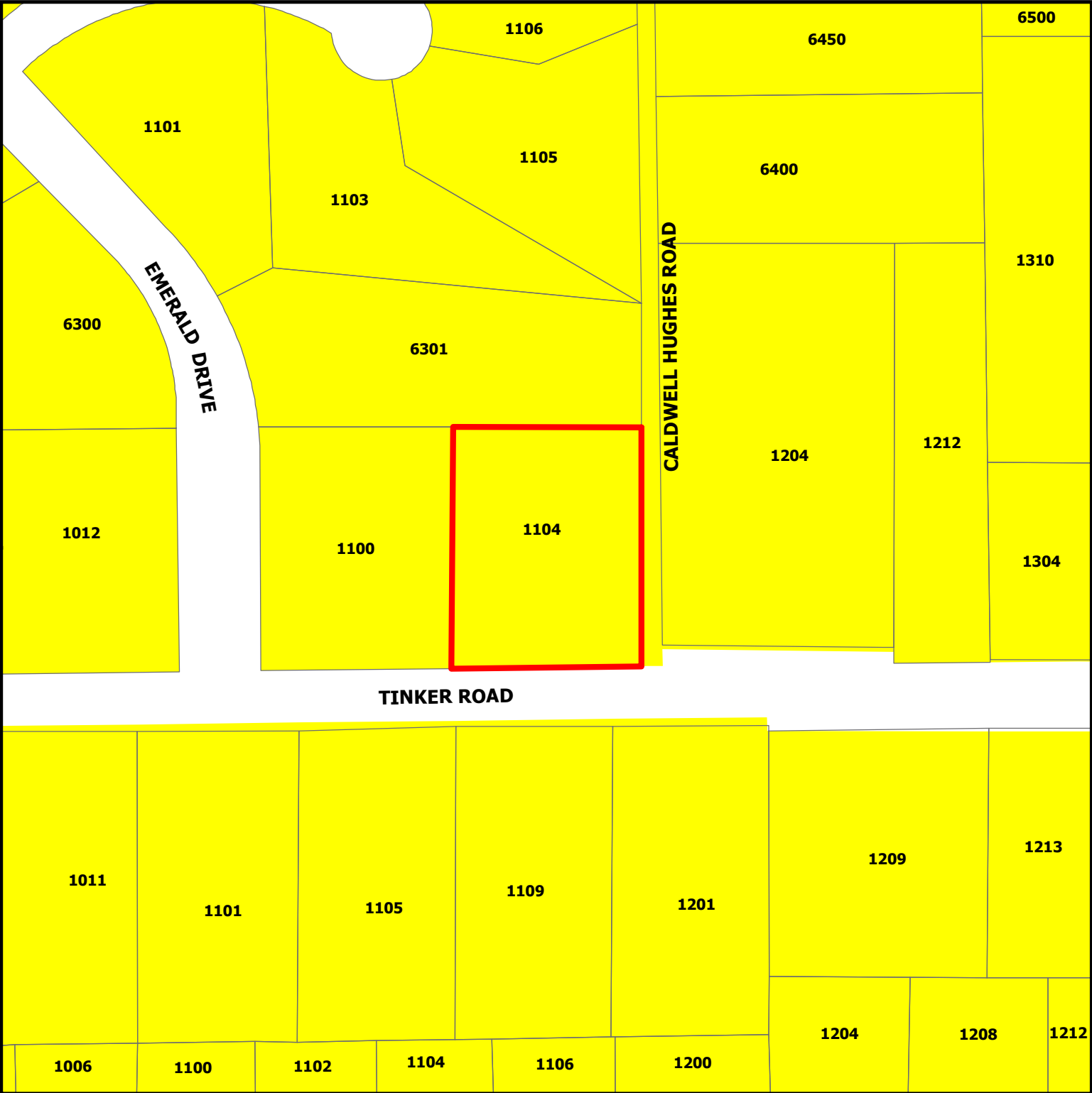
1104 Tinker Road

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 Subject Property



Future Land Use Map



PC18-006

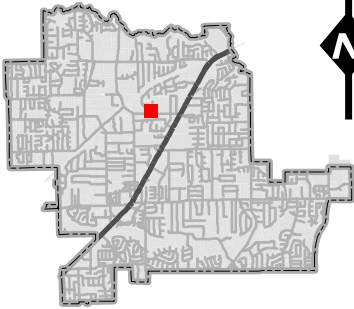
1104 Tinker Road



Subject Property

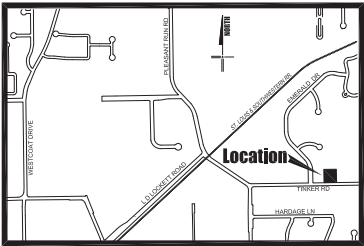
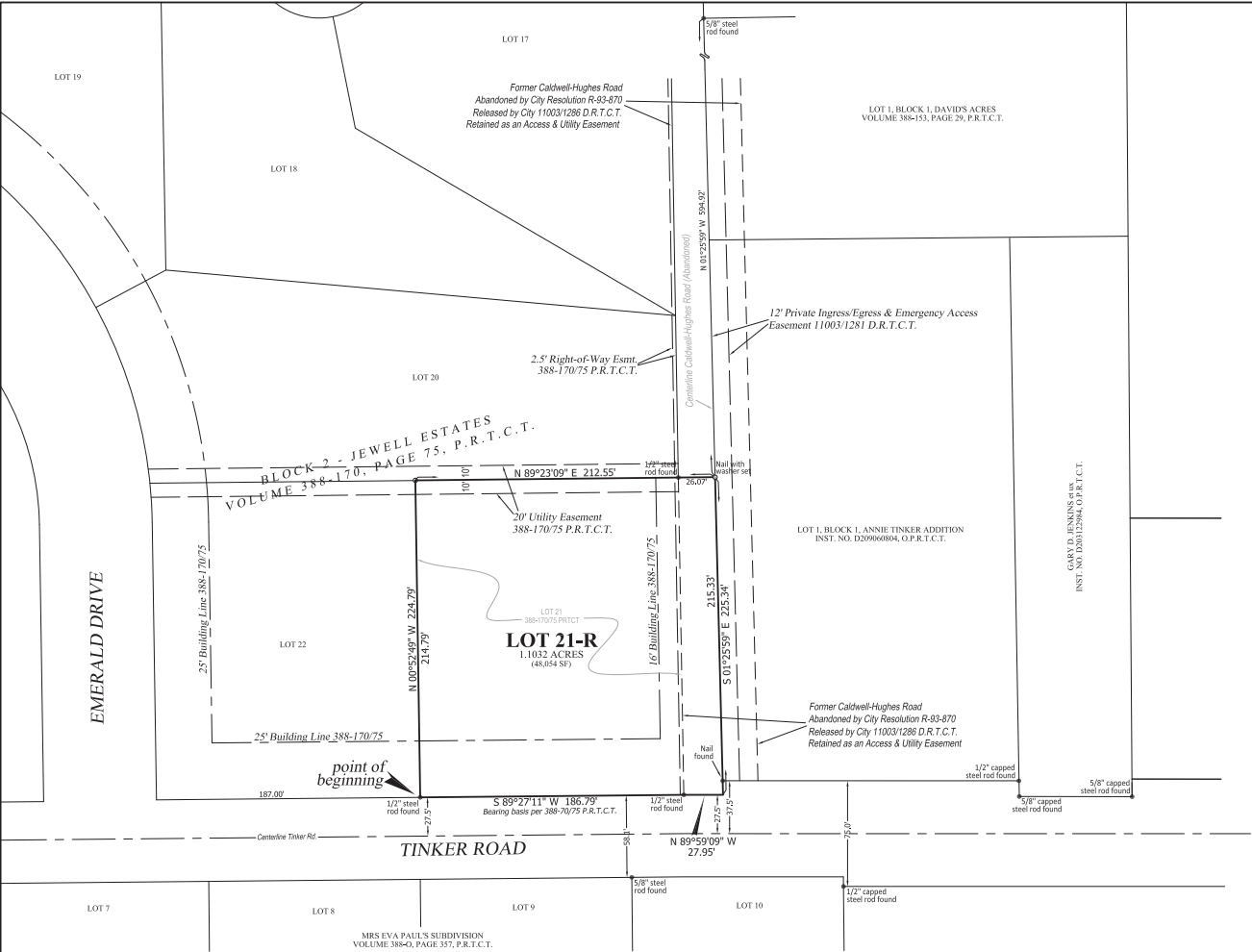


Residential



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Plat Exhibit



OWNER/APPLICANT:
NEAL OSTMAN
1104 TINKER ROAD
COLLEYVILLE, TEXAS 76034

PLANNING AND ZONING COMMISSION APPROVAL

WHEREAS The Planning and Zoning Commission of the City of Colleyville, Texas voted affirmatively on this the ____ day of _____, 20__ to approve this Plat.

Chairman, Planning and Zoning Commission _____

Attest: Secretary, Planning and Zoning Commission _____

The purpose of this amending plat is to add a portion of the abandoned Caldwell-Hughes Road to existing Lot 21, Block 2, Jewell Estates, creating one single-family-residential lot.

STATE OF TEXAS
COUNTY OF TARRANT

OWNER'S DEDICATION AND CERTIFICATE

WHEREAS Neal R. Ostman and Janis N. Ostman are the owners of a tract of land out of the William Dunn Survey, Abstract No. 404 and situated in the City of Colleyville, Tarrant County, Texas, and surveyed by Miller Surveying, Inc. of Hurst, Texas in March of 2018, said tract being all of Lot 21, Block 2, Jewell Estates, an addition to the City of Colleyville, Texas according to the plat thereof recorded in Volume 388-170, Page 75 in the Plat Records of Tarrant County, Texas, and also including a portion of Caldwell-Hughes Road right-of-way, abandoned by City Resolution No. R-93-870 and released by the City of Colleyville per Volume 11003, Page 1288 of the Deed Records of said county and being more particularly described by metes and bounds as follows:

Beginning at a 1/2 inch steel rod found for the southwest corner of said Lot 21, said rod being in the northerly right-of-way line of Tinker Road; Thence North 00 degrees 52 minutes 49 seconds West with the westerly boundary line of said Lot 21 a distance of 224.79 feet to a 1/2 inch "MILLER 5665" capped steel rod set for the northwesterly corner thereof;

Thence North 89 degrees 23 minutes 09 seconds East with the northerly boundary line of said Lot 21, passing at 185.22 feet a 1/2 inch steel rod found for the northeast corner thereof, said rod being in the westerly boundary line of said abandoned right-of-way and continuing a total distance of 212.55 feet to a nail with washer set in the centerline of said abandoned, said nail being in the westerly boundary line of Lot 1, Block 1, Annie Tinker Addition, an addition to the City of Colleyville, Texas according to the plat thereof recorded as Instrument No. D20900804 of the Official Public Records;

Thence South 03 degrees 25 minutes 59 seconds East with said centerline and with the westerly boundary line of said Annie Tinker Addition, passing at 215.33 feet a nail found in said northerly right-of-way line for the southwest corner of said Annie Tinker Addition and continuing a total distance of 225.34 feet to a point in the said northerly right-of-way line;

Thence North 89 degrees 59 minutes West with said northerly right-of-way line a distance of 27.95 feet to a 1/2 inch steel rod found in the westerly boundary line of said abandoned right-of-way, said rod being the southeast corner of said Lot 21;

Thence South 89 degrees 27 minutes 11 seconds West with the southerly boundary line of said Lot 21 and with said northerly right-of-way line a distance of 186.79 feet to the point of beginning and containing 1.1032 acres of land, more or less;

NOW THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That I, Neal R. Ostman and Janis N. Ostman, do hereby adopt this plat designating the hereinbefore described property as Lot 21-R, Block 2, Jewell Estates, an addition to the City of Colleyville, Tarrant County, Texas, and do hereby dedicate fee simple to the public use and accommodation of all public utilities desiring to use or using the same. Any public utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, shrubs or other improvements or growths in which any way endanger or interfere with the construction, maintenance or efficiency of its respective systems on any of these easements, and any public utility shall at all times have the right of ingress and egress to and from and upon the said easement for the purpose of constructing, reconstructing, inspecting, and patrolling, without the necessity at any time of procuring the permission of anyone. This plat approved subject to all platting ordinances, rules regulations, and resolutions of the City of Colleyville, Texas.

Witness my hand this ____ day of _____, 20__.

Neal R. Ostman

Janis N. Ostman

STATE OF TEXAS §
COUNTY OF TARRANT §

Before me, the undersigned, a Notary Public in and for said County and State on this date appeared Neal R. Ostman, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same for the purpose and considerations therein expressed, and in the capacity therein stated.

Given under my hand and seal of office this ____ day of _____, 20__.

Notary Public for the State of Texas

STATE OF TEXAS §
COUNTY OF TARRANT §

Before me, the undersigned, a Notary Public in and for said County and State on this date appeared Janis N. Ostman, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same for the purpose and considerations therein expressed, and in the capacity therein stated.

Given under my hand and seal of office this ____ day of _____, 20__.

Notary Public for the State of Texas

KNOW ALL MEN BY THESE PRESENTS:

That I, Jason B. Rawlings, Registered Professional Land Surveyor No. 5665 licensed in the State of Texas, do hereby certify that this Plat is true and correct and was prepared from an actual survey made under my supervision on the ground. Further, this survey conforms to the general rules of procedures and practices of the most current Professional Land Surveying Practices Act.

Jason B. Rawlings _____ Date _____

MILLER
Surveying, Inc.
Commercial • Residential • Municipal
430 Mid Cities Blvd. 817-577-1052
Hurst, Texas 76034 TdSP No. 10100000
MillerSurvey.net

Amending Plat
LOT 21-R, BLOCK 2
JEWELL ESTATES
an addition to the City of Colleyville, Tarrant County, Texas
Being an amendment of Lot 21, Block 2, Jewell Estates, an addition to the City of Colleyville, Tarrant County, Texas recorded in Volume 388-170, Page 75, Plat Records, Tarrant County, Texas
WILLIAM DUNN SURVEY A-404
Surveyed in March of 2018

14
STATE OF TEXAS

COUNTY OF TARRANT

*
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*
*
KNOW ALL MEN BY THESE PRESENTS:

RELEASE

WHEREAS, the undersigned has requested that the City close and abandon Caldwell-Hughes Road, lying south of the DART right-of-way as provided in Resolution Number: R-93-870 of the City of Colleyville a true and correct copy of which is attached hereto as Exhibit "A"; and

WHEREAS, the City of Colleyville has agreed to close and abandon the Caldwell-Hughes Road as provided in said Resolution, provided the City receives from affected parties releases concerning any damages arising from said act; and

WHEREAS, the undersigned gives this Release as an inducement to and for the purpose of the City's consideration in closing and abandoning the Caldwell-Hughes Road as provided in said Resolution.

NOW, THEREFORE, for and in consideration of \$10.00 and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned, whether one or more, hereby releases, discharges and quit-claims the City of Colleyville, its agents, servants and employees, and each of them, from any and all claims or causes of action, whether now existing or which may accrue in the future, concerning or in any manner arising from or as a result of the action of the City of Colleyville in closing and abandoning Caldwell-Hughes Road, lying south of the DART right-of-way within the City of Colleyville, including, without limitation, all damages in the nature of condemnation or inverse condemnation.

EXECUTED on the 18th day of MARCH 1993.

OWNERS:

Susan Scott

Greg Scott

NOTARY/SIGNATURE IN BLUE
INK MAY NOT BE LEGIBLE

SUSAN SCOTT, et vir GREG SCOTT

Kris Eggspuehler Bonnel Eggspuehler
KRIS EGGSPUEHLER, et ux BONNEL EGGSPUEHLER

Jeanne Patterson
JEANNE PATTERSON

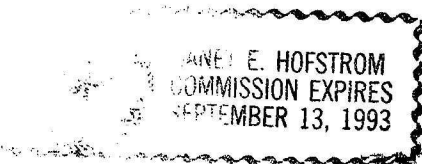
NOTARY/SIGNATURE IN BLUE
INK MAY NOT BE LEGIBLE

Elizabeth Ann Waller
ELIZABETH ANN WALLER as Independent Executrix of the Estate of
ANNIE TINKER

11003 1286

BEFORE ME, the undersigned authority, on this day personally appeared **SUSAN SCOTT, et vir GREG SCOTT**, and known to me to be the persons whose names are subscribed to the above and foregoing instrument and acknowledged to me that they executed the same for the purpose and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 18th day of MAR, 1993.



Janet E. Hofstrom
NOTARY PUBLIC

My Commission Expires: 9/13/93

BEFORE ME, the undersigned authority, on this day personally appeared **KRIS EGGSPUEHLER, et ux BONNEL EGGSPUEHLER**, and known to me to be the persons whose names are subscribed to the above and foregoing instrument and acknowledged to me that they executed the same for the purpose and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 18th day of MARCH, 1993.



Janet E. Hofstrom
NOTARY PUBLIC

My Commission Expires: 9/13/93

BEFORE ME, the undersigned authority, on this day personally appeared **JEANNE PATTERSON**, and known to me to be the persons whose names are subscribed to the above and foregoing instrument and acknowledged to me that they executed the same for the purpose and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 18th day of MARCH, 1993.



Janet E. Hofstrom
NOTARY PUBLIC

My Commission Expires: 9/13/93

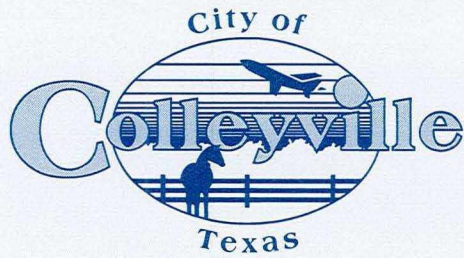
BEFORE ME, the undersigned authority, on this day personally appeared **ELIZABETH ANN WALLER as Independent Executrix of the Estate of ANNIE TINKER**, and known to me to be the persons whose names are subscribed to the above and foregoing instrument and acknowledged to me that they executed the same for the purpose and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 18th day of MARCH, 1993.



Janet E. Hofstrom
NOTARY PUBLIC

My Commission Expires: 9/13/93



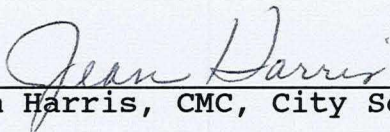
THE STATE OF TEXAS

COUNTY OF TARRANT

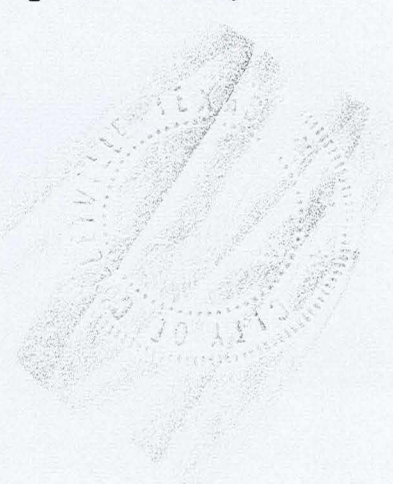
CERTIFICATION

I, JEAN HARRIS, City Secretary of the City of Colleyville, Tarrant County, Texas, do hereby certify that the attached is a true and accurate copy of a Release and Resolution R-93-870, approved by the City Council on March 2, 1993.

WITNESS MY HAND AND SEAL OF SAID CITY on this 29th day of March, 1993.



Jean Harris, CMC, City Secretary



RESOLUTION NO: R-93-870

WHEREAS, the City of Colleyville is a home-rule municipal corporation; and

WHEREAS, as a home-rule municipal corporation, the City of Colleyville has the power to close and abandon public roadways; and

WHEREAS, the City Council of the City of Colleyville deems it is in the best interest of the citizens of the City to close or abandon Caldwell-Hughes Road as provided herein,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1: THAT, Caldwell-Hughes Road, lying South of the DART Right-of-Way, the center line of said road being described in Exhibit "A" hereto, which is incorporated herein for all purposes, be and the same is hereby closed and abandoned as a public roadway; provided, however the City of Colleyville specifically retains and does not abandon any easement of any nature on the abandoned roadway, including, but not limited to, utility easements, access easements, construction easements, maintenance easements, sewer easements and drainage easements.

Sec. 2: THAT the closing and abandonment of the street pursuant to Section 1 hereof is conditioned upon the execution of a release in a form satisfactory to the City by the land owners adjacent to the roadway, or so many of them as the City may determine, releasing the City of Colleyville from any and all damages, including damages in the nature of condemnation or inverse condemnation, as a result of the closing and abandonment of said street.

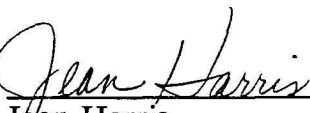
Sec. 3: THAT the closing and abandonment of the aforesaid street shall be effective only upon certification by the City Manager of the City that conditions set out in Section 2 hereof has been met.

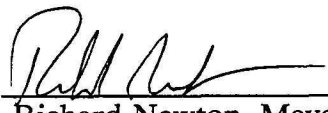
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3 AND IT IS SO RESOLVED.

4 Passed by a vote of 5 to 0 on this 2nd day of
5 March, 1993.
6

7 ATTEST:

CITY OF COLLEYVILLE

8 
9 Jean Harris
10 City Secretary


Richard Newton, Mayor

11
12 APPROVED AS TO LEGAL FORM:

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14 Ross T. Foster
15 City Attorney
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CENTERLINE OF CALDWELL-HUGHES ROAD
COLLEYVILLE, TARRANT COUNTY, TEXAS

The following described tract or parcel of land being the centerline of Caldwell-Hughes Road situated in the A.J. Lott Survey, A-963, Tarrant County, Texas and being more particularly described as follows:

BEGINNING at the intersection of the centerline of said Caldwell-Hughes Road with the North line of Tinker Road and being N $89^{\circ} 00'$ E a distance of 25.7 feet and S $1^{\circ} 00'$ E a distance of 2.57 feet from an iron rod at the Southeast corner of Lot 21, Block 2, JEWELL ESTATES, an addition to the City of Colleyville, Tarrant County, Texas according to plat recorded on Page 75 of Volume 388-170 in the Tarrant County Plat Records;

THENCE N $1^{\circ} 00'$ W along the centerline of said Caldwell-Hughes Road a distance of 1293.32 feet;

THENCE N $0^{\circ} 02' 46''$ E a distance of 930.12 feet to the South right-of-way line of S.L. & S.W. Railroad.

EXHIBIT A

11003 1292

D193062132
CITY COLLEYVILLE
PO BOX 185
COLLEYVILLE, TX

76034

-W A R N I N G-T H I S I S P A R T O F T H E O F F I C I A L R E C O R D--D O N O T D E S T R O Y

F I L E D -- T A R R A N T C O U N T Y T E X A S
S U Z A N N E H E N D E R S O N -- C O U N T Y C L E R K
O F F I C I A L R E C E I P T

T O : C I T Y C O L L E Y V I L L E

RECEIPT NO
193162944

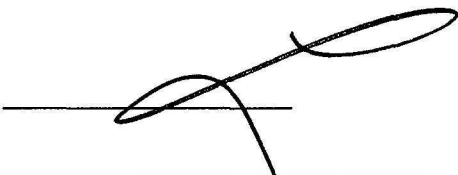
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DR91

PRINTED DATE TIME
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FILED TIME
930405 11:10 CG

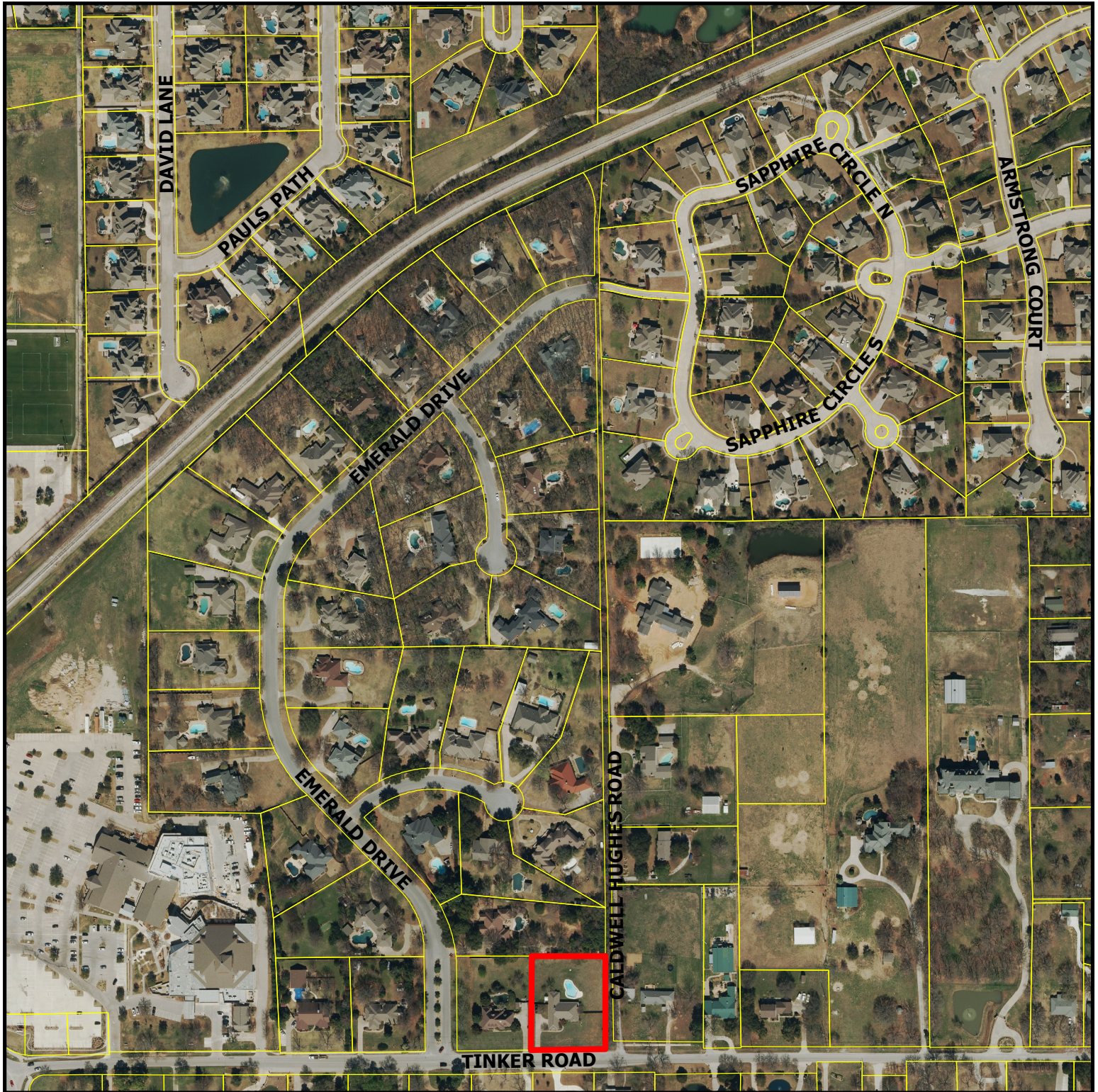
T O T A L : D O C U M E N T S : 01 F E E S : 16.00

B Y : 

ANY PROVISION WHICH RESTRICTS THE SALE RENTAL OR USE
OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE
IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.

11003 1293

Aerial Map - Caldwell Hughes Road

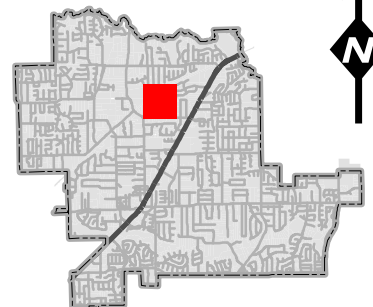


PC18-006

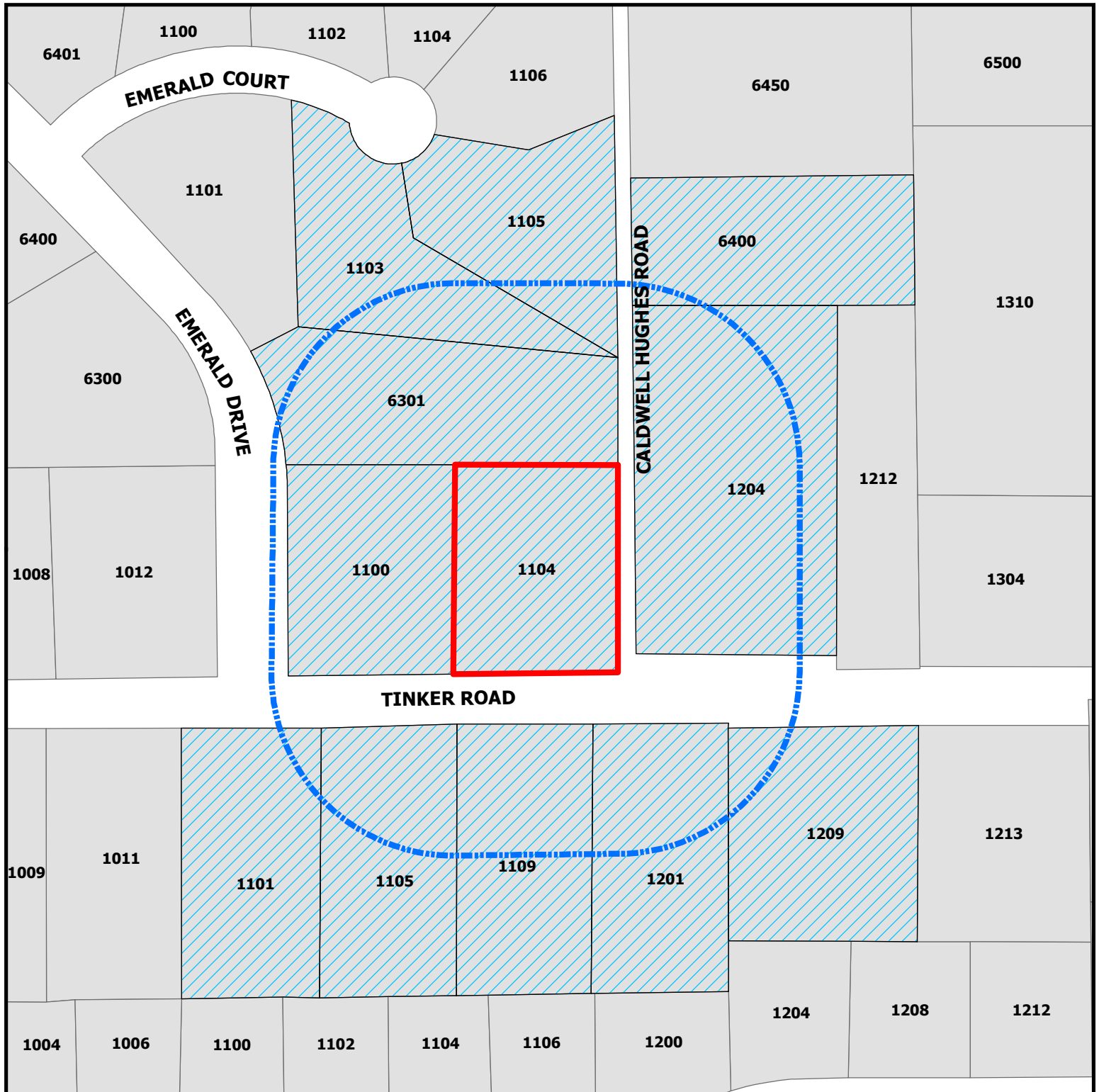
1104 Tinker Road

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 Subject Property



Notification Map

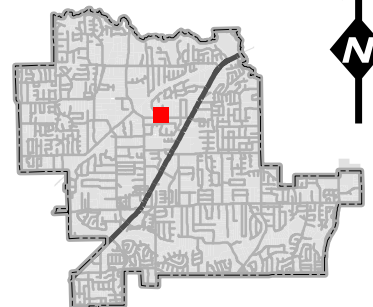


PC18-006

1104 Tinker Road

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-  Subject Property
-  200ft Buffer
-  Properties within 200ft



Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
JONES, ELISA	1204 TINKER RD	COLLEYVILLE, TX	76034	1204 TINKER RD
SUMMERALL, CHERILYN	1109 TINKER RD	COLLEYVILLE, TX	76034	1109 TINKER RD
LEWIS, MARY BELINDA	7004 ROSEBROOK	COLLEYVILLE, TX	76034	1201 TINKER RD
RITZ, FRANK A	PO BOX 1530	COLLEYVILLE, TX	76034	1105 TINKER RD
WILSON, ERIS B	6400 CALDWELL HUGHES RD	COLLEYVILLE, TX	76034	6400 CALDWELL HUGHES RD
GOODALE, STEVEN E	1209 TINKER RD	COLLEYVILLE, TX	76034	1209 TINKER RD
NUNN, KENNETH E	1101 TINKER RD	COLLEYVILLE, TX	76034	1101 TINKER RD
OSTMAN, NEAL	1104 TINKER RD	COLLEYVILLE, TX	76034	1104 TINKER RD
TURPENTINE, GEORGE A	1100 TINKER RD	COLLEYVILLE, TX	76034	1100 TINKER RD
CAIN, ALVIN R	1103 EMERALD CT	COLLEYVILLE, TX	76034	1103 EMERALD CT
BLYTHE, STANLEY L	1105 EMERALD CT	COLLEYVILLE, TX	76034	1105 EMERALD CT
JONES, PAUL S	6301 EMERALD DR	COLLEYVILLE, TX	76034	6301 EMERALD DR
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOOD AVE	GRAPEVINE, TX	76051	STATE REQUIRED
OSTMAN, NEAL	1104 TINKER RD	COLLEYVILLE, TX	76034	APPLICANT

Public hearing notices were mailed Friday, June 22, 2018 by Araceli Botello



NOTICE OF PUBLIC HEARING

Zoning Case Number: PC18-006

Owner: Neal Ostman

Applicant: Neal Ostman

Location: 1104 Tinker Road

Property Description: Lot 21, Block 2, of the Jewell Estates Addition

Present Zoning: R-40 Single Family Residential District

Request: Consideration of a Replat Plat for Lot 21-R, Block 2, of the Jewell Estates Addition, located at 1104 Tinker Road. The purpose is to add a portion of the abandoned Caldwell-Hughes Road to the existing single-family residential lot.

The City of Colleyville has scheduled public hearings concerning the above referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, July 9, 2018 at 7:00 p.m.
City Council Meeting: Tuesday, August 7, 2018 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

This notice has been sent to all owners of real property within 200 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 500 feet. Action by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request.

The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map: <https://www.colleyville.com/government/departments-a-l/community-development/active-development-cases>. For additional information, please contact the Community Development Department at 817.503.1052. Please reference the zoning case number when requesting information.

Ben Bryner
Community Development Director
bbryner@colleyville.com

RESOLUTION R-18-4292

**A RESOLUTION APPROVING A REPLAT FOR LOT 21-R, BLOCK 2, OF
THE JEWELL ESTATES ADDITION**

WHEREAS, the Planning and Zoning Commission recommended approval of the Replat for Lot 21-R, Block 2, of the Jewell Estates Addition on July 9, 2018.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Replat for Lot 21-R, Block 2, of the Jewell Estates Addition on approximately 1.1032 acres, attached as Exhibit "A" - Plat Exhibit, is hereby approved.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS
THE 7th DAY OF AUGUST 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

[illegible]



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8d

Agenda Date 08/07/2018

Number Resolution R-18-4293

Type Resolution

Department Community Development

Title

Consideration of a Minor Plat for Tract 6B03 & 6B3A, Abstract 328, in the Simon Cotrail Survey, located at 1713 Glade Road, Case PC18-007

Strategic Plan

There is no Strategic Plan connection for this item.

Explanation

Reading and Public Hearing

Warren Packer, the applicant, has submitted a request for a Minor Plat of Lot 1, Block 1, of the Vankawala Residence Addition, being approximately 0.86 acres, and zoned R-40 Single Family Residential. The purpose is to plat the property to allow for the construction of a new single-family residence. The applicant has also submitted for a zoning change to the R-30 Single Family Residential district as the property does not comply with the minimum lot area and minimum lot width regulations of the R-40 district. The zoning was not approved by the Planning & Zoning Commission and therefore the submitted plat document requests approval with plat waivers to the minimum lot size and minimum lot width regulations.

Existing Conditions/Background: The subject property, 1713 Glade Road, resides on the southwest corner of the Glade Road and Behrens Court intersection. The subject property has R-40 zoning and is currently undeveloped.

Lot Dimensions and Setbacks: Per Section 3.24 G, Schedule of District Regulations in the Land Development Code, the R-40 zoning regulations require the following standards:

Minimum Lot Area:	40,000 square feet
Minimum Lot Width:	150 feet
Minimum Lot Depth:	150 feet
Minimum Front Yard Setback:	40 feet
Minimum Side Yard Setbacks:	15 feet
Minimum Rear Yard Setback:	25 feet
Maximum Lot Coverage:	20 percent

As submitted, the proposed plat does not meet the minimum lot area or the minimum lot width requirements of the R-40 zoning as described in the Land Development Code.

Surrounding Development: The properties to the south, east, and west are zoned R-40 Single-Family Residential zoning. The properties to the north across Glade Road are zoned R-30 Single Family Residential zoning. The surrounding lots have developed with single family residences. Several of the lots with R-40 zoning do not meet the minimum requirements for that district and exist as legal non-conforming lots.

Analysis: The current size of the property does not comply with the minimum lot size or minimum lot width requirements of the existing R-40 district. The R-30 zoning is the next available district that would allow the property to be platted in conformance with the minimum district standards. A change of zoning request to the R-30 zoning district was not approved by the Planning & Zoning Commission. The Minor Plat is requested to be approved with plat waivers to the minimum lot size and minimum lot width regulations.

Fees: Park Land Dedication fees are required in the amount of \$1,802 per residential lot. Park Land Dedication fees are due prior to filing the plat for record. Impact Fees are also required per Chapter 13 (Impact Fees) of the Land Development Code and are due prior to the issuance of a Building Permit.

Tree Preservation: Any subdivision of the subject property must comply with Chapter 5 (Tree Preservation) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Staff Recommendation: Staff recommends approval. The R-30 zoning is the next available district that would allow the property to be platted in conformance with the minimum district standards. A change of zoning was not approved, therefore the Minor Plat is requested to be approved with plat waivers to the minimum lot size and minimum lot width regulations of the R-40 district.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval with plat waivers for lot area and lot width at their July 9, 2018 meeting by a vote of 5-0.

Financial Impact

There is no financial impact to the City.

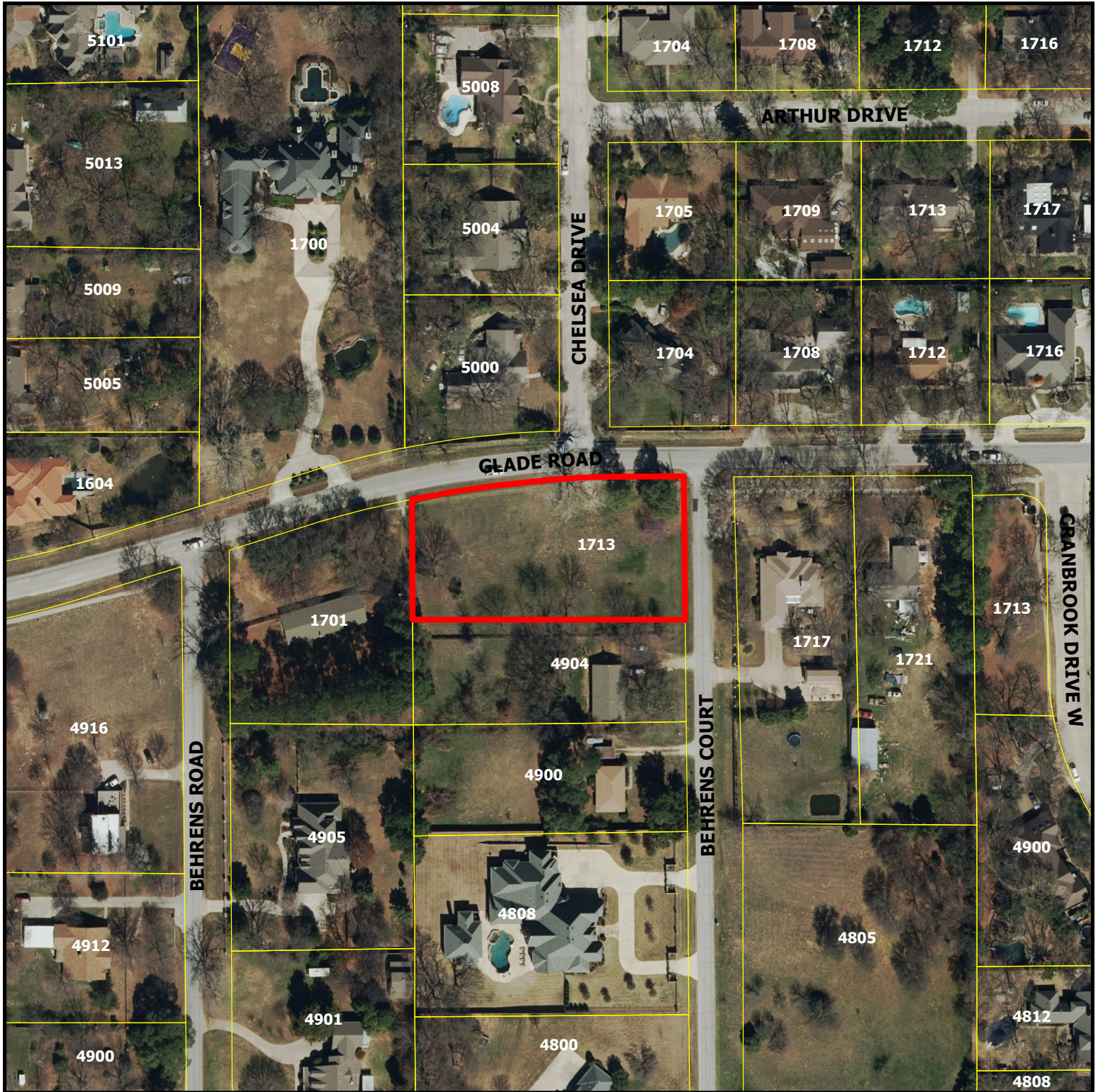
Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Plat Exhibit
5. Resolution R-18-4293

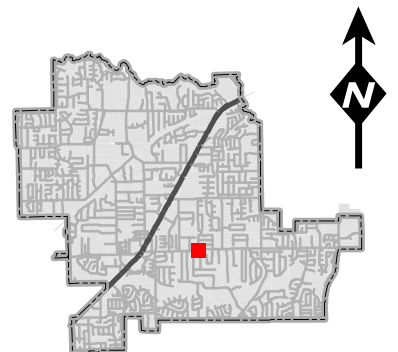
Aerial Map



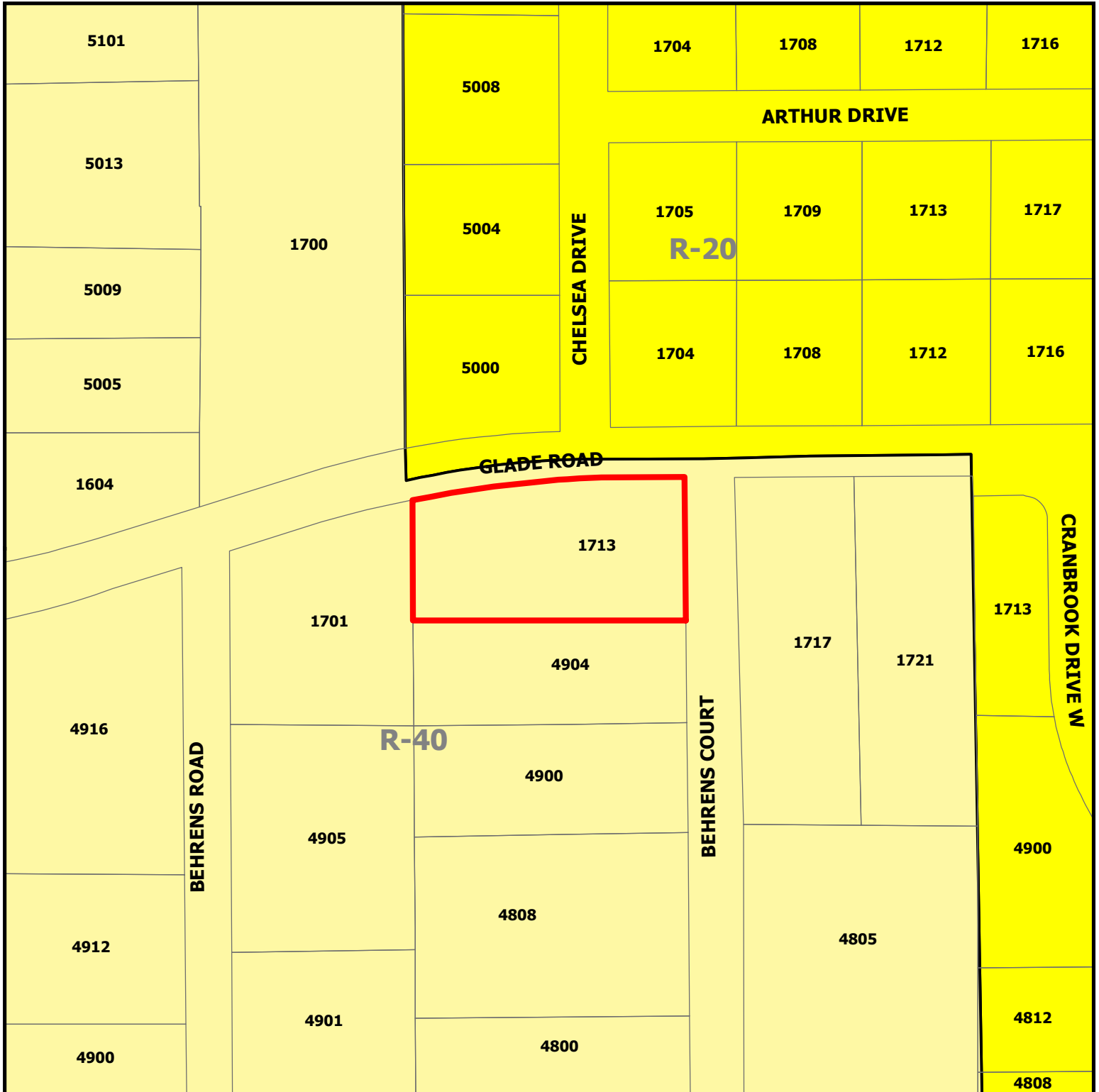
PC18-007
1713 Glade Road

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 Subject Property



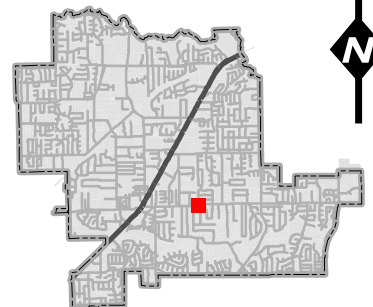
Zoning Map



PC18-007
1713 Glade Road

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 Subject Property



Future Land Use Map



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PC18-007

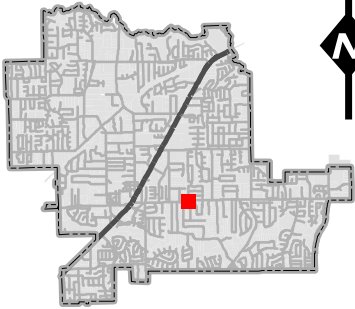
1713 Glade Road



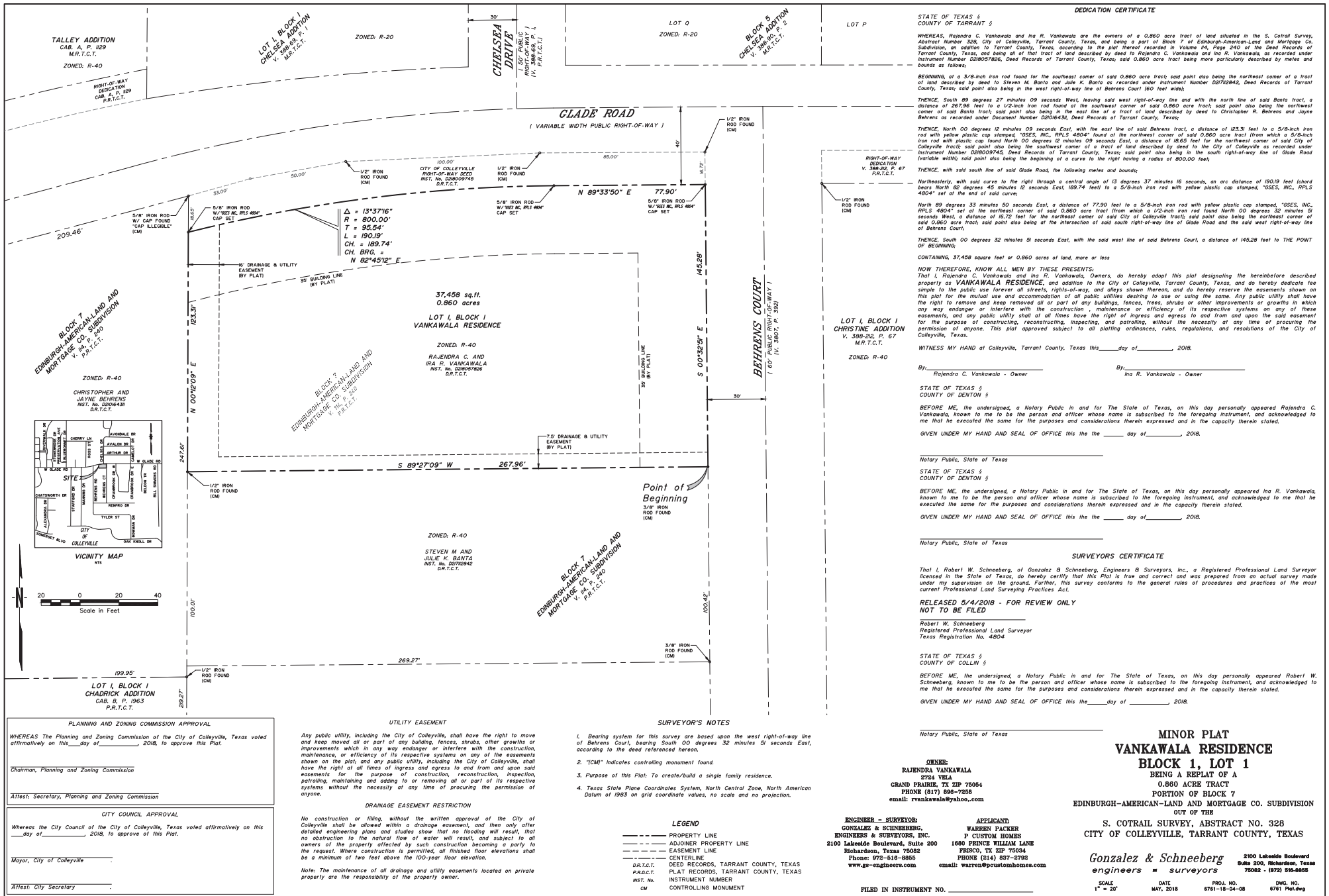
Subject Property



Residential



Plat Exhibit



RESOLUTION R-18-4293

**A RESOLUTION APPROVING A MINOR PLAT FOR LOT 1, BLOCK 1, OF
THE VANKAWALA RESIDENCE ADDITION**

WHEREAS, the Planning and Zoning Commission recommended approval of the Minor Plat for Lot 1, Block 1, of the Vankawala Residence Addition on July 9, 2018.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Minor Plat for Lot 1, Block 1, of the Vankawala Residence Addition on approximately 0.86 acres, attached as Exhibit "A" - Plat Exhibit, is hereby approved with the following plat waivers:

1. Lot Area: A lot area of approximately 37,458 square feet shall be allowed.
2. Lot Width: A lot width of approximately 145 feet shall be allowed.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS
THE 7th DAY OF AUGUST 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

[illegible]



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8e	Agenda Date 08/07/2018	Number Resolution R-18-4294
Type Public Hearing Agenda Items		
Department Community Development		

Title

Consideration of a final plat for Lots 1, 2, and 3X, Block 1, Old Grove Addition, Phase II, located at 105 and 103 John McCain Road and 7189 Cast Iron Forest Trail, Case PC17-004

Strategic Plan

There is no Strategic Plan connection for this item.

Explanation

Reading and Public Hearing

Kevin Kessler, the applicant, requests approval of a final plat for Lots 1, 2, and 3X, Block 1, Old Grove Addition on approximately 2.20 acres, located at 105 and 103 John McCain Road and 7189 Cast Iron Forest Trail. The applicant proposes to combine and redevelop 2 lots, an old right-of-way area, and an open space lot into 2 single-family residential lots and an open space lot. The old right-of-way area will be abandoned as part of the plat.

Existing Conditions/Background: The subject property is currently zoned PUD-R Planned Unit Development – Residential district and is a combination of Lots 1 & 2, Block 1, Neidholt Addition, and old right-of-way area, and Lot 2X, Block E, Old Grove Addition. The property is generally located east of Cast Iron Forest Trail and southwest of John McCain Road as it turns north. The property is currently undeveloped. The plat up for consideration proposes to combine and redevelop the property for future residential development on 2 lots and an open space lot.

Lot Dimensions and Setbacks:

Per Ordinances O-04-1475, Lot Requirements and Setbacks, the PUD zoning regulations require the following standards:

- Minimum Lot Area: 13,000 square feet
- Average Lot Area: 16,000 square feet
- Minimum Lot Width: 90 feet
- Minimum Lot Depth: 120 feet
- Minimum Front Yard Setback: 25 feet
- Minimum Side Yard Setbacks: 10 feet
- Minimum Rear Yard Setback: 25 feet

As submitted, the proposed plat meets all of the requirements of the PUD-R zoning and the Land Development Code.

Surrounding Development: The properties to the north, south, and west are zoned PUD-R Planned Unit Development – Residential district and primarily developed with single family homes. The property to the east is zoned R-30 Single Family Residential district and developed with a single family home. There is a large retention/detention pond adjacent to the south.

Analysis: The property is located at the northeast side of the Old Grove neighborhood. The PUD-R zoning approved in 2004 originally planned for 4 lots. The proposal has reduced the lot number to 2 lots for single-family residential development.

The proposed Final Plat also includes a small open space lot adjacent to an existing Emergency Access Easement and drive lane.

Finally, an old right-of-way area is currently unused with no improvements existing. The approval of the Final Plat will include the abandonment of the right-of-way and the area incorporated into the lot area of the proposed area of Lot 1.

Fees: Park Land Dedication fees are required in the amount of \$1,802 per residential lot. Park Land Dedication fees are due prior to filing the plat for record. Impact Fees are also required per Chapter 13 (Impact Fees) of the Land Development Code and are due prior to the issuance of a Building Permit.

Tree Preservation: Any subdivision of the subject property must comply with Chapter 5 (Tree Preservation) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Public Notification: Staff mailed notices to all property owners within 200 feet of the subject property on Friday, March 23, 2018. Notice was published in the Fort Worth Star-Telegram as required by State law and the Land Development Code on Saturday, March 24, 2018. To date, one correspondence in opposition has been received for this item.

Staff Recommendation: The proposed Final Plat meets the requirements of the Land Development Code, staff recommends approval.

Planning & Zoning Commission Recommendation: The Planning & Zoning Commission recommended approval at their July 9, 2018 meeting by a vote of 5-0.

Financial Impact

There is no financial impact to the City.

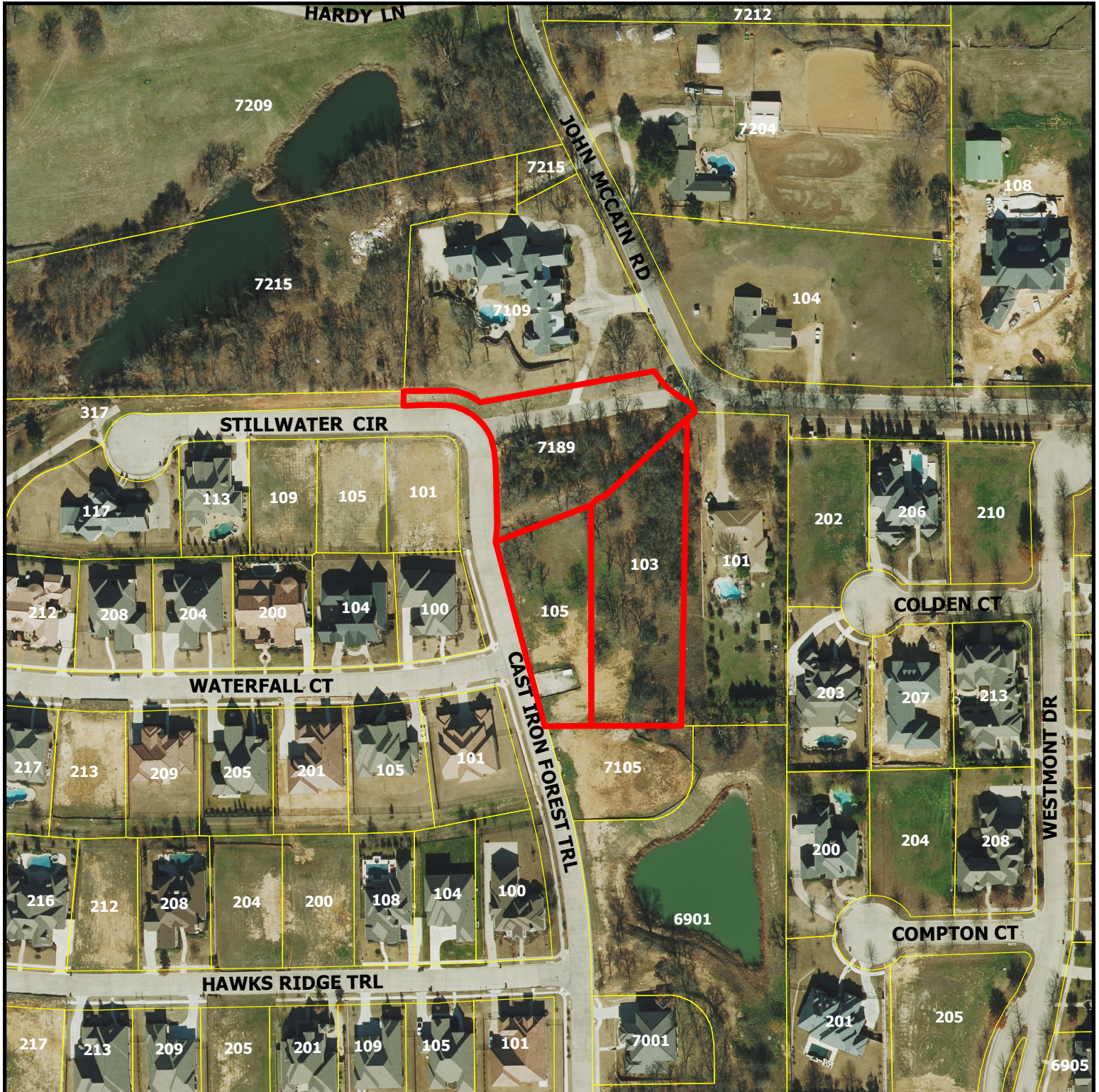
Recommendation

Approve

Attachments

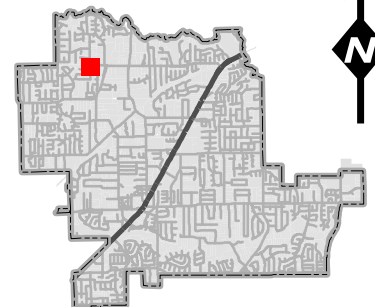
1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Plat Exhibit
5. Ordinance O-04-1475
6. Notification Map
7. Notification List
8. Property Owner Notification Letter
9. Letter of Opposition
10. Resolution R-18-4294

Aerial Map



PC17-004

**105 & 103 John McCain Rd and
7189 Cast Iron Forest Trl**



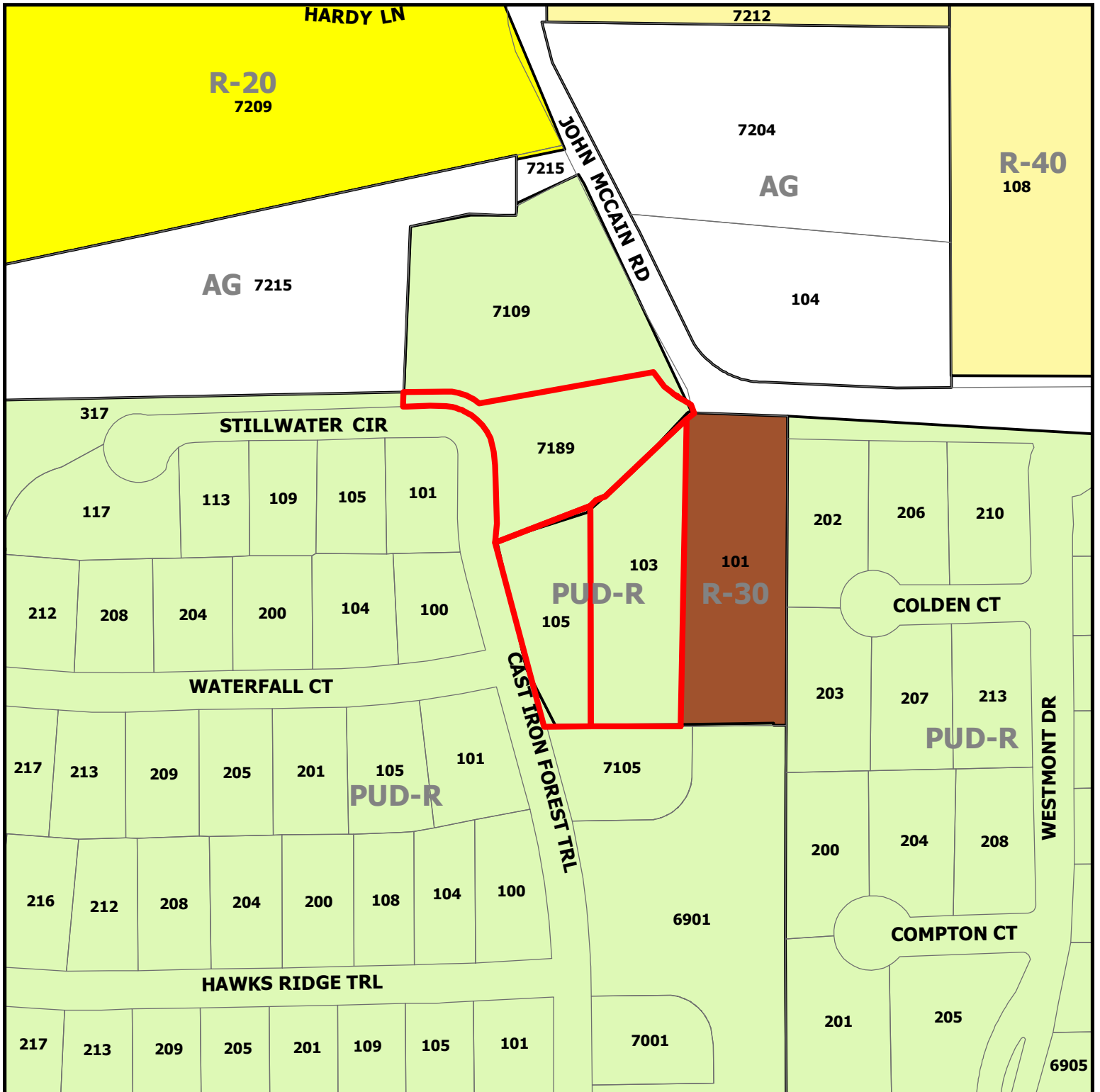
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Subject Property

Zoning Map

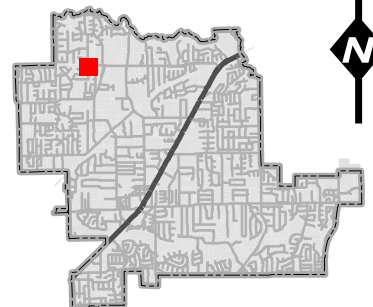


PC17-004

**105 & 103 John McCain Rd and
7189 Cast Iron Forest Trl**

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 Subject Property



Future Land Use Map



PC17-004

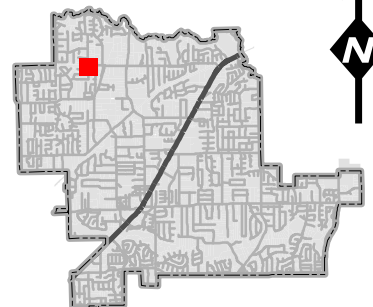
**105 & 103 John McCain Rd and
7189 Cast Iron Forest Trl**

DISCLAIMER:

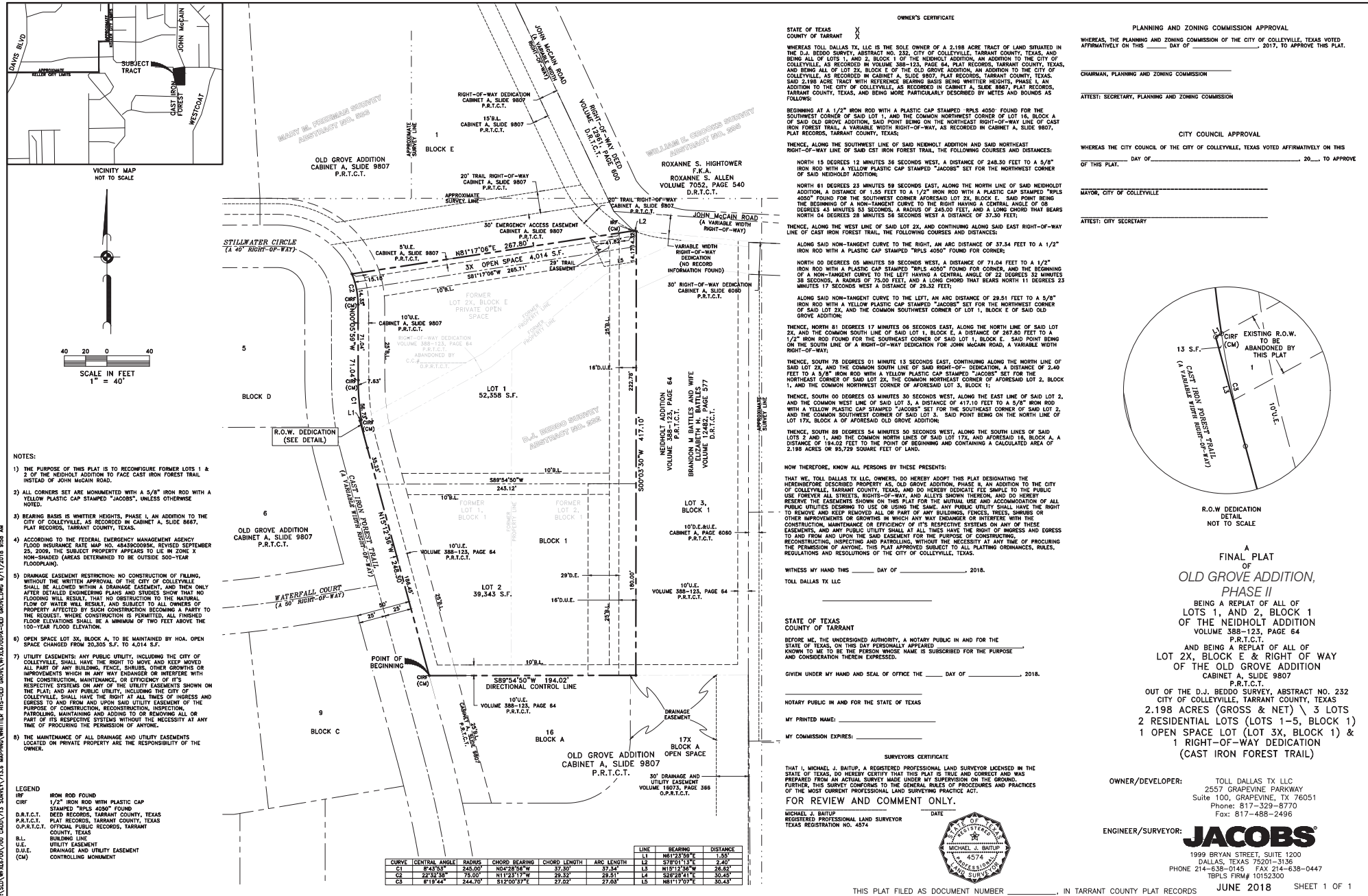
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Subject Property



OLD GROVE ADDITION, PHASE II



ORDINANCE O-04-1475

AN ORDINANCE AMENDING CHAPTER 3, LAND USE OF THE LAND DEVELOPMENT CODE OF THE CITY OF COLLEYVILLE, TEXAS, BY AMENDING THE OFFICIAL ZONING MAP AND CHANGING THE ZONING OF LOTS 1 AND 2, BLOCK 1, NEIDHOLT ADDITION, FROM THE R30 SINGLE FAMILY RESIDENTIAL DISTRICT TO THE PUD-R PLANNED UNIT DEVELOPMENT RESIDENTIAL DISTRICT; PROVIDING FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING A SAVINGS CLAUSE; AUTHORIZING PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, an application for a zoning change was filed by Old Grove Limited Partnership on July 6, 2004, under Case No. Z-04-026; and

WHEREAS, the City of Colleyville has complied with the notification requirements of the Texas Local Government Code and the Colleyville Land Development Code; and

WHEREAS, the Planning and Zoning Commission has held a public hearing and made a recommendation on the proposed zoning amendment; and

WHEREAS, the City Council has determined that the proposed zoning amendment is in the best interests of the City of Colleyville.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Master Plan, the Land Development Code of the City of Colleyville, Texas, and the Official Zoning Map are hereby amended insofar as they relate to certain land located in Colleyville, Texas, as shown on the Zoning Map attached as Exhibit "A", and described by metes and bounds description attached as Exhibit "B", by changing the zoning of said property from the R30 Single Family Residential district to the PUD-R Planned Unit Development Residential district, as shown on the attached Exhibit "C", including any other conditions and restrictions imposed and approved by the City Council, which are incorporated herein.

Sec. 2. THAT the PUD-R shall be subject to the following conditions:

1. GENERAL

- a. The purpose of the PUD-R area is for single-family residential development.

- b. This property is subject to all the regulations contained in the Colleyville Land Development Code, except where amended by this Ordinance.

2. PERMITTED USES

- a. Single family residences, detached
- b. Open space

3. RESIDENTIAL LOT REQUIREMENTS AND SETBACKS

- a. Residential lot requirements and setbacks shall comply with the following provisions:

(1) Minimum Lot Size	13,000 square feet
(2) Minimum Lot Width	90 feet
(3) Minimum Lot Depth	120 feet
(4) Front Building Line	25 feet
(5) Side Building Line	10 feet
(6) Rear Building Line	25 feet

- b. The average lot size 16,000 square feet and shall be calculated over the combined acreage of Whittier Heights Phase I, Old Grove Phase I, Whittier Heights Phase II, and Old Grove Phase II.

4. OPEN SPACE

- a. The PUD-R area shall provide a minimum of twenty percent (20%) of the residential project area as common open space for the leisure and recreational use of the development's residents. The open space shall be calculated over the combined acreage of Whittier Heights Phase I, Old Grove Phase I, Whittier Heights Phase II, and Old Grove Phase II. The open space shall comply with the provisions contained in the Land Development Code.
- b. The common open space may be utilized for storm water detention purposes.

5. CONCEPTUAL SITE PLANS AND PLATTING

- a. The residential lot layout of the PUD-R area shall be generally consistent with the conceptual site plan attached as Exhibit "C", which shall be considered the preliminary plat. The actual street and lot arrangement may differ from that shown on Exhibit "C" to accommodate physical, topographic, drainage or other conditions.

- b. Prior to the issuance of any development permits on the subject property and as a condition to the development of the subject property, the developer shall obtain approval of a final plat of the property in accordance with the procedures and requirements of the Colleyville Land Development Code. In approving the final plat, the approving body shall exercise reasonable discretion with respect to changes from the Preliminary Plat in roadway design, lot sizes, lot shape, building line, setback lines, open space and all other aspects of the plat.
- c. The average residential density is permitted to be 1.8 dwelling units per acre over the combined acreage of Whittier Heights Phase I, Old Grove Phase I, Whittier Heights Phase II, and Old Grove Phase II.

6. STREETS AND SIDEWALKS

- a. Each homebuilder shall construct sidewalks along lot frontages. All sidewalks shall be constructed in accordance with the requirements of the Colleyville Land Development Code.

7. OTHER

- a. This development shall be subject to all impact fees as of the date of approval of the final plat.
- b. No water or sewer extensions are required to be made to adjacent property.
- c. The provisions of the Colleyville Pathways plan shall be incorporated in the project. Pathways shall be designated on the preliminary plan and final plat in a dedicated public right-of-way. Pathways shall be constructed by the developer.

- Sec. 3. THAT any person, firm, or corporation violating any of the provisions of this ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined a sum not to exceed Two Thousand Dollars (\$2,000.00). Each and every day such violation continues shall constitute a separate offense and shall be punishable as such.
- Sec. 4. THAT the Land Development Code of the City of Colleyville, Texas, shall remain in full force and effect, except where amended by this ordinance.
- Sec. 5. THAT the City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

Sec. 6. THAT this ordinance shall become effective immediately upon publication.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 17th day of August 2004.

The second reading and public hearing being conducted on the 7th day of September 2004.

ATTEST:



Cynthia Singleton, TRMC
City Secretary

CITY OF COLLEYVILLE:



Joe Hocutt
Mayor

APPROVED AS TO FORM AND LEGALITY:



Ross T. Foster
City Attorney

EXHIBIT A – ZONING MAP

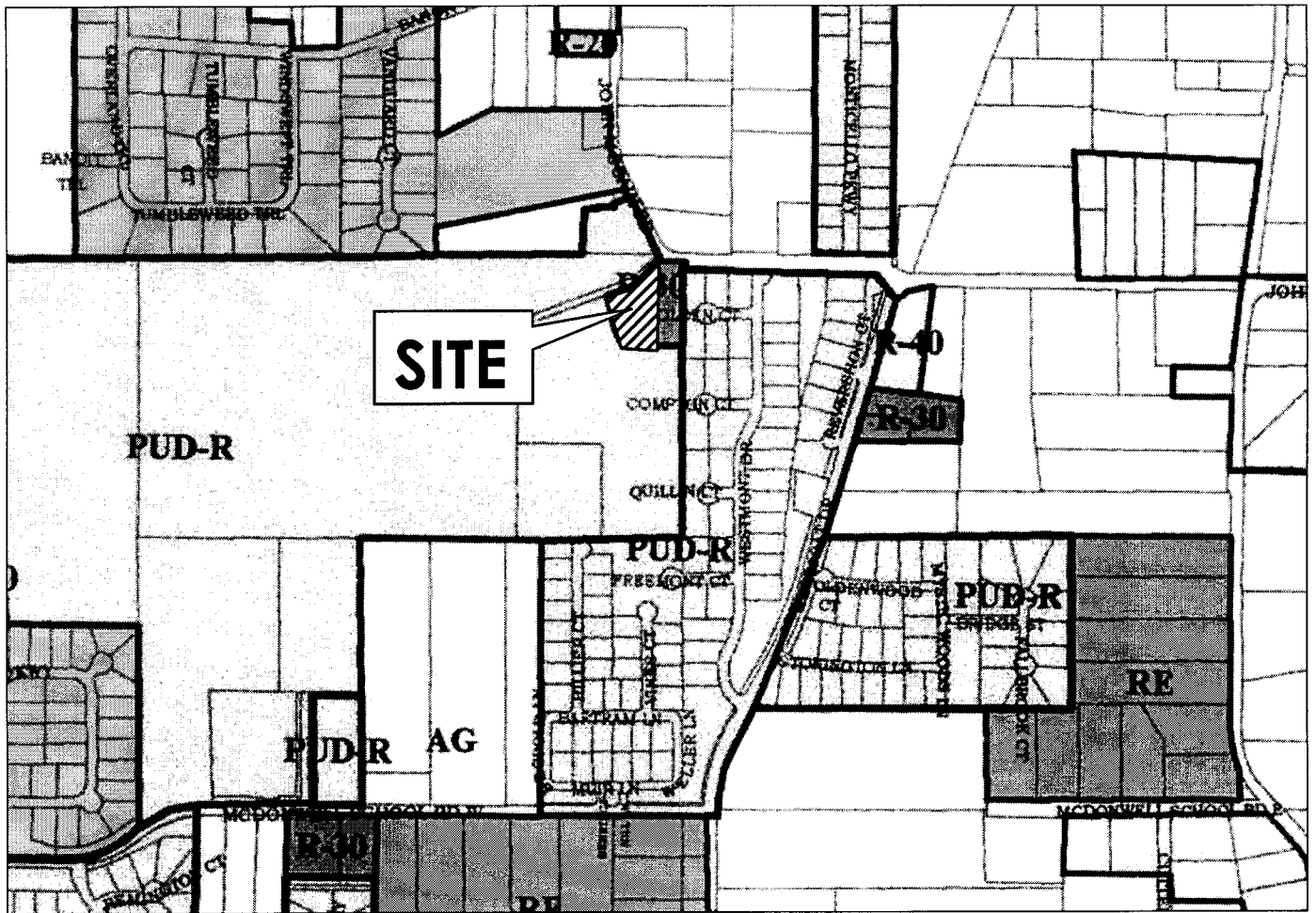


EXHIBIT B – METES AND BOUNDS DESCRIPTION

BEING a tract of land in the D.J. Beddo Survey, Abstract No. 232, situated in the City of Colleyville, Tarrant County, Texas and being all of Lot 1 and Lot 1, Block 1, of the final plat of Lots 1, 2, & 3, Block 1, Neidholt Addition, an addition to the City of Colleyville, Tarrant County, Texas as recorded in Volume 388-123, Page 64, Plat Records, Tarrant County, Texas (PRTCT), and being a portion of an unnamed right-of-way dedication as set out by aforesaid plat, and being a portion of that tract of land as described in deed to Old Grove Limited Partnership, recorded in Volume 1469, Page 37, Deed Records, Tarrant County, Texas, and being more particularly described as follows:

COMMENCING at a ½-inch rebar found at the southeast corner of Lot 3, Block 1, the said final plat of Lots 1, 2, & 3, Block 1, Neidholt Addition, being an angle point in the west line of Westmont, an addition to the City of Colleyville, Tarrant County, Texas, as recorded in Cabinet A, Slide 6060, PRTCT, being the most easterly northeast corner of said Old Grove tract;

THENCE South 89 degrees 54 minutes 50 seconds West, departing the west line of said Westmont, along the south line of said Neidholt Addition and a reentrant line of said Old Grove tract, a distance of 105.60 feet to southwest corner of said Lot 3 and the southeast corner of said Lot 2, being the POINT OF BEGINNING of the herein described tract of land;

THENCE South 89 degrees 54 minutes 50 seconds West, continuing along the south line of said Neidholt Addition and a reentrant line of said Old Grove tract, at a distance of 116.83 feet passing a 5/8 inch rebar found, said point being 0.25 feet to the south of line, at a distance of 194.00 feet passing a ½ inch rebar capped set at the southwest corner of said Neidholt Addition and a reentrant corner of said Old Grove tract, thereafter traversing said Old Grove tract, continuing a total distance of 199.18 feet to a ½ inch rebar capped set at the southwest corner of the herein described tract of land;

THENCE traversing said Old Grove tract, as follows:

North 15 degrees 12 minutes 36 seconds West, a distance of 220.16 feet to a ½ inch rebar capped set at the point of curvature of a circular curve to the right, having a radius of 250.00 feet;

Northwesterly, along said curve, having a central angle of 15 degrees 05 minutes 37 seconds, an arc distance of 65.86 feet and a chord that bears North 07 degrees 39 minutes 47 seconds West, 65.6 feet to a ½ inch rebar capped set;

North 89 degrees 53 minutes 01 seconds East, non tangent to said curve, a distance of 5.00 feet to a ½ inch rebar capped set;

North 00 degrees 06 minutes 59 seconds West, a distance of 71.04 feet to a ½ inch rebar capped set at the point of curvature of a circular curve to the left having a radius of 75.00 feet;

Northwesterly, along said curve, having a central angle of 22 degrees 32 minutes 37 seconds, an arc distance of 29.51 feet and a chord that bears North 11 degrees 23 minutes 17 seconds West, 29.32 feet to a ½ inch rebar capped set at the northwest corner of the herein described tract;

North 81 degrees 17 minutes 06 seconds East, non tangent to said curve, a distance of 267.80 feet to a ½ inch rebar found in the southwesterly line of John McCain Road (County Road No. 3036, variable width right-of-way), from which a 3/8 inch rebar found bears South 76 degrees 32 minutes 02 seconds West, 6.00 feet;

THENCE South 78 degrees 29 minutes 15 seconds East, along the southwesterly line of said John McCain Road, a distance of 2.40 feet to the northeast corner of the herein described tract;

THENCE South 00 degrees 30 minutes 30 seconds West, departing the southwesterly line of said John McCain Road, at a distance of 27.55 feet passing the northwest corner of said Lot 3 and the northeast corner of said Lot 2, continuing along the west line of said Lot 3 and the east line of said Lot 2, a total distance of 417.12 feet to the POINT OF BEGINNING and containing 97,138 square feet or 2.230 acres of land, more or less.

Notification Map



PC17-004

**105 & 103 John McCain Rd and
7189 Cast Iron Forest Trl**



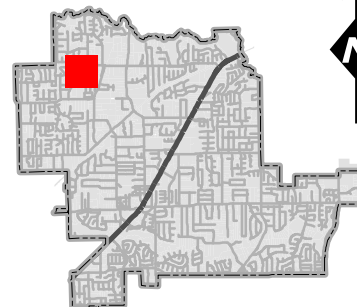
Subject Property



200ft Buffer



Properties within 200ft



DISCLAIMER:

This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
JOHNSON, MARK	203 COLDEN CT	COLLEYVILLE, TX	76034	203 COLDEN CT
BATTLES, BRANDON	101 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	101 JOHN MCCAIN RD
TOLL DALLAS TX LLC	250 GIBALTAR RD	HORSHAM, PA	19044	105 STILLWATER CIR
ALLEN, LEROY	101 STILLWATER CIR	COLLEYVILLE, TX	76034	101 STILLWATER CIR
TOLL DALLAS TX LLC	250 GIBALTAR RD	HORSHAM, PA	19044	105 JOHN MCCAIN RD
FREIG, JOSE	104 HAWKS RIDGE TRL	COLLEYVILLE, TX	76034	104 HAWKS RIDGE TR
BOLTON, JONATHON	202 COLDEN CT	COLLEYVILLE, TX	76034	202 COLDEN CT
HA, THANH THUC	100 HAWKS RIDGE TR	COLLEYVILLE, TX	76034	100 HAWKS RIDGE TR
LAW, JAMES	109 STILLWATER CIR	COLLEYVILLE, TX	76034	109 STILLWATER CIR
RAU, SUSAN	7105 CAST IRON FOREST TRL	COLLEYVILLE, TX	76034	7105 CAST IRON FOREST TR
TOLL DALLAS TX LLC	250 GIBALTAR RD	HORSHAM, PA	19044	103 JOHN MCCAIN RD
ALLEN, CARL E	200 COMPTON CT	COLLEYVILLE, TX	76034	200 COMPTON CT
KELLY, JOHN	105 WATERFALL CT	COLLEYVILLE, TX	76034	105 WATERFALL CT
CLARK, EDWARD D	104 WATERFALL CT	COLLEYVILLE, TX	76034	104 WATERFALL CT
TOLL DALLAS TX LLC	250 GIBALTAR RD	HORSHAM, PA	19044	7189 CAST IRON FOREST TR
HIGHTOWER, ROXANNE S	104 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	104 JOHN MCCAIN RD
ETTA, ANITA B	101 WATERFALL CT	COLLEYVILLE, TX	76034	101 WATERFALL CT
OLD GROVE MAINTENENCE ASSN	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	6901 CAST IRON FOREST TR
RIACH, STEVEN E	7109 JOHN MCCAIN RD	COLLEYVILLE, TX	76034	7109 JOHN MCCAIN RD
DAWSON, WESLEY	406 PECAN DR	IRVING, TX	75061	7215 JOHN MCCAIN RD
WESTMAN, GARY A	2812 COTSWOLD CT	KELLER, TX	76248	100 WATERFALL CT
OLD GROVE MAINTENENCE ASSN	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093	317 OLD GROVE RD
OLD GROVE ADDITION	P.O. Box 1481	COLLEYVILLE, TX	76034	COURTESY NOTICE
WESTMONT ADDITION	5751 KROGER DRIVE	KELLER, TX	76244	COURTESY NOTICE
KELLER ISD	350 KELLER PARKWAY	KELLER, TX	76248	STATE REQUIRED
GRAPEVINE-COLLEYVILLE ISD	3051 IRA E. WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
KESSLER, KEVIN	1999 BRYAN STREET, SUITE 1200	DALLAS, TX	75201	APPLICANT



NOTICE OF PUBLIC HEARING

Zoning Case Number: PC17-004

Owner: Toll Dallas TX LLC

Applicant: Kevin Kessler

Location: 105 & 103 John McCain and 7189 Cast Iron Forest Trail

Property Description: Lots 1 and 2, Block 1, of the Neidholt Addition, Lot 2X, Block E, of the Old Grove Addition, and existing dedicated Right of Way

Present Zoning: PUD-R Planned Unit Development Residential District

Request: Consideration of a Final Plat for Lots 1, 2, and 3X, Block 1, Old Grove Addition, Phase II, located at 105 & 103 John McCain Road and 7189 Cast Iron Forest Trail. The purpose of the plat is to combine the 3 properties into 2 Single Family Residential lots and 1 open space lot.

The City of Colleyville has scheduled public hearings concerning the above referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, April 9, 2018 at 7:00 p.m.
City Council Meeting: Tuesday, May 1, 2018 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

This notice has been sent to all owners of real property within 200 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 500 feet. Action by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request.

The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. A brief project description can be found online on the Active Development Case map: <https://www.colleyville.com/zoning.html>. For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Felix Landry
Principal Planner
flandry@colleyville.com

City of Colleyville Planning & Zoning Commission Meeting
June 11, 2018

Case #PC17-004, Consideration of a Final Plan for Lots 1, 2 and 3X, Block 1, Old Grove Addition, Phase II, located at 105 & 103 John McCain Road and 7189 Cast Iron Forest Trail

Memo of Objection, Submitted to the P&Z Commission by:

Susan E. Rau & Richard Freitag, Residents at 7105 Cast Iron Forest Trail, Colleyville TX 76034

TO: City of Colleyville TX, Planning & Zoning Commission Members

PLACE 1: CHAIR: Susan Mathisen

PLACE 2: Raymond Allee

PLACE 3: VICE CHAIR: Sam van Bever

PLACE 4: Veronica Baughman

PLACE 5: Charles Kelley

PLACE 6: Claudia Bevill

PLACE 7: Jason Elms



CC: Colleyville City Staff

Ben Bryner: Community Development Director & City Planner

Caleb Tandy: ISA Certified Arborist, (TX-37410A), Urban Forester

Taylor Schauwecker, P.E., Development Engineer

Introduction

We first became aware of this case when we received a notice of the proposal to re-plat the above referenced properties was sent to homeowners within a 200' radius of the property in question in advance of the first public meeting on the matter on May 14, 2018. The Planning & Zoning (P & Z) Commission decided to table the matter until June 11, 2018. The Commission's decision was made after hearing from those sponsoring the proposal (primarily Toll Brothers and Jacob Engineering) and affected homeowners present at the meeting. Each and all of the homeowners at the May 14th meeting spoke to express their objection to the plan as presented and to ask follow-up questions. The Commission members encouraged Toll Brothers and those objecting to the proposal to meet and discuss possible alternatives prior to the June 11, 2018 meeting.

After the P & Z Commission meeting, Toll Brothers met with each of the objecting parties individually and, later, with the three homeowners most significantly impacted in a group meeting (Battles, Johnsons and Rau/Freitag). We are not aware of any follow-up discussions that Toll Brothers may have had with the Old Grove HOA. The homeowner meetings were cordial, informative and there was candid debate about the drainage alternatives and the number and size of the proposed building lots and the positioning of homes and drainage on the re-platted lots.

Toll Brothers outlined the history and evolution of the matter, including the overall development plan and, more specifically, the drainage options for the property in question.

- One of the more important historical facts is that, according to Toll Brothers, Jacob Engineering and the City of Colleyville, when the Old Grove sub-division was laid out and permitted (c. 2004), for unspecified reasons, some but not all of the Neidholt Addition properties bordered by Stillwater Circle, Cast Iron Forest Trail and by John McCain Road were not included in the Old Grove Phase 1 sub-division plat, grading or drainage plans and the approval of these plans by the City of Colleyville.

- However, the Rau-Freitag property, the large retention pond next to us, one additional home and green space on Cast Iron Forest Trail were, in fact, included in Old Grove Phase 1. It is our understanding that most or all of these properties were, at one time, also part of the Neidholt Addition.
- As a result of the inclusion of some Neidholt Addition properties in Old Grove Phase 1, the drainage system for our property, the other existing home on Cast Iron Forest Trail, and a few properties in the Westmont sub-division currently drain into the large retention pond on Cast Iron Forest Trail via underground pipes and sewers. The specifics of these drainage systems and the associated grading and water flows are clearly shown on the City plans previously approved for Old Grove Phase 1 and the Westmont sub-divisions.
- As a point of fact, today, the Old Grove Phase 1 storm water management and sewer system and the Westmont sub-division storm water management and sewer facilities previously approved by the City **DO NOT** include the properties that are now the subject of this case.

After the May 14 Commission meeting when it became obvious that homeowners had not seen the drainage proposals, Rau/Freitag reached out to the City Engineer for the drainage proposals submitted by Jacob Engineering on behalf of Toll Brothers. We also requested and received from the City Planner and the City Engineer, approved plats, grading and drainage plans for the large retention pond and for the Old Grove Phase 1 and the Whittier Heights sub-divisions and the affected area within the Westmont sub-division. We shared these documents with the Battles and the Johnsons. Each of the Battles and the Johnsons also requested and were provided with the grading and drainage plans for their respective properties.

As the P & Z Commission prepares for its June meeting, where the matter of case #PC17-004 will be discussed, the Commission members should confirm that their briefing package does include the full plans supporting this case, including but not limited to the drainage proposal. The homeowners have reached out to Toll Brothers recently, but we have not received an answer or any new documents. Accordingly, Exhibit A is, to the best of our knowledge, the latest drainage plan submitted by Toll Brothers and Jacob Engineering.

IF THE COMMISSION MEMBERS HAVE NOT YET SEEN OR STUDIED THE DRAINAGE PROPOSAL AND ANY REVISED PLAT PLANS FROM TOLL BROTHERS, WE RESPECTIVELY ASK THAT CASE #PC17-004 BE TABLED UNTIL SUCH TIME AS THE MEMBERS AND AFFECTED HOMEOWNERS HAVE RECEIVED AND BEEN BRIEFED ON ANY REVISIONS.

Rau/Freitag Objections

Despite the various meetings and conversations that each and all of the homeowners have had with Toll Brothers since the May P & Z Commission, as of today's meeting (6/11/18) there is still no consensus as to the best way forward. Each of the three homeowners may have slightly different reasons for opposing the case now before the Commission (#PC17-004). Each of the Battles, the Johnsons and Old Grove Maintenance Association (HOA) will likely voice their concerns at or prior to the June 11th meeting. It is also possible that other interested parties may appear before the Commission to support or object to the proposal.

To be clear, the objections below and the accompanying exhibits focus solely on the objections of Susan Rau and Richard Freitag as homeowners on Cast Iron Forest Trail. As a starting point, we acknowledge the facts as summarized in the Introduction. We also understand from our conversations with the City Planner and with the City Engineer, that routing storm water from Old Grove Phase 2 (the new lots) was not envisioned when the large retention pond was engineered for Old Grove Phase 1; similarly, the approved Westmont sub-division did not include the new lots in their approved plans.

We also acknowledge that we've known since we purchased our home in 2015-2016, that the property next to us would be re-platted and homes built on it. **OUR CONCERNS ARE SPECIFICALLY ABOUT THE TYPE OF DRAINAGE BEING PROPOSED AND ITS POTENTIAL NEGATIVE IMPACT ON THE HEALTH AND WELL-BEING OF OUR FAMILY AND OUR NEIGHBORS.**

Summarizing our objections:

- The plan submitted for the drainage aspect of the re-plat proposes a dry detention pond and system that is atypical and not consistent with any other home in Old Grove.
- Dry detention ponds can pose significant risks to human and wildlife health, well-being and safety.
- Dry detention ponds need care and expertise, which we believe is a burdensome and onerous responsibility for a single homeowner. At least five (5) other property owners will be impacted by the design and maintenance of the drainage system and these homeowners will have limited if any control over the drainage system and its maintenance.
- The facts as provided to us, our research, and the discussions to date lead us to question whether the P & Z Commission members may have unintentionally failed to fully consider the important public health and safety considerations of a dry detention pond and in this case, the uneven application of the City regulations if this dry detention pond were to be approved.

To ensure a full hearing on the matter of case #PC17-004, please consider the following:

1. According to Toll Brothers, the city of Colleyville opposes "Option A", the prevailing approach to storm water management in the area. We have been told numerous times that the City objects because of the number of trees that might be dislodged.
 - **WE ASK THAT THE COMMISSION COMMENT AND CLARIFY WHETHER OR NOT TOLL BROTHERS HAS CORRECTLY CHARACTERIZED THE CITY'S POSITION ON THIS IMPORTANT MATTER. SPECIFICALLY, WAS "OPTION A" PRESENTED TO THE CITY AND, IF IT WAS, WHAT WAS THE CITY'S GUIDANCE?**
 - In our discussions with Toll Brothers, their senior representatives reviewed Toll's original development and drainage plans ("Option A"), wherein the property in question would be turned to face Cast Iron Forest Trail and several building lots would be permitted. To accommodate storm water, Toll would lay large drainage pipe at the rear of each lot; this would be buried and retaining walls would be constructed along the property line of the Battles residence.
 - **ACCORDING TO TOLL BROTHERS, THE CITY REJECTED "OPTION A" CITING ITS TREE PRESERVATION POLICY. THIS CAUSED TOLL AND JACOB ENGINEERING TO PROPOSE A VERY DIFFERENT APPROACH TO DRAINAGE THAN THE PREVAILING APPROACH USED WITHIN OLD GROVE AND MOST OF THE NEWER PROPERTIES IN THE AREA. THE PROPOSAL INCLUDES A LARGE ABOVE GROUND "DRY DETENTION POND" WITH A LARGE DRAINAGE FIELD.** The sizable field is directly adjacent to our property and runs along a large area of the Battles' property.
 - If this is the position of the City, we find it surprising and concerning. Our experience and research is that the City has been decidedly reasonable in striking a balance between preservation, commercial enterprise and the public good. **It is our view that "Option A" with perhaps some revisions or variations would represent a better and more effective approach.**
2. Toll Brothers is proposing "Option B" and "Option C". Both options use a large dry detention pond. The only difference, as we understand it, is whether the storm water would flow across the Battles property ("Option B", requiring easements) or through the Old Grove HOA property ("Option C" which may or may not require easements).
 - Both options would require excavation and possible expansion of the Westmont storm water management and sewer system alongside the Johnson's property. Both options appear to run contrary

to the City's Tree Preservation goals insofar as the dry drainage pond approach would destroy green space and trees, taking out the mature root systems that helps with drainage today and the natural wildlife in that area. Exhibit B shows the area that would be destroyed in order to accommodate the dry detention pond.

- **WE FULLY UNDERSTAND AND APPRECIATE THAT THERE WOULD BE DESTRUCTION SHOULD "OPTION A" BE APPROVED, BUT "OPTIONS B OR C" COULD POTENTIALLY BE EVEN MORE DESTRUCTIVE. WITH CAREFUL PLANNING, DESTRUCTION COULD BE MINIMIZED BY TWEAKING "OPTION A". IMPORTANTLY, BY APPROVING "OPTION A" PUBLIC HEALTH AND SAFETY CAN BE BETTER ASSURED WHILE SUPPORTING THE CITY'S PRESERVATION GOALS.**
 - Another point for the Commission members to consider is that within the current green space, there are nesting hawks, whose chicks we've seen grow up and take up permanent residence in this welcoming habitat. There are also nesting bluebirds, cardinals, blue jays, tree frogs, owls, some of which are listed on the Texas registry as "protected". All this would be destroyed if the dry detention pond is installed.
3. The dry detention drainage plan, as proposed, will take up a large section of the area shown as building Lot 2 on the Toll Brother plans. Although this lot is proposed to be slightly over one acre, it is neither rural nor urban and is instead, a fairly typical suburban building lot, albeit with a fairly sharp drop off at the rear, similar to our lot. **OUR RESEARCH SHOWS THAT MORE TYPICALLY, THIS TYPE OF ABOVE GROUND, GRAVITY FED DRAINAGE DETENTION POND IS SEEN ON LARGER ACREAGE OR IN AREAS WITH FEWER CITY-PROVIDED STORM WATER MANAGEMENT OPTIONS.**
- Even within the City of Colleyville, such dry ponds are more typically located on a common area or dedicated space, NOT on a suburban building lot under the sole management of a private homeowner. See Exhibit C, which was provided by the City Engineer as a few examples of current dry detention ponds.
4. Having worked with the City on our own drainage system, we are very surprised that Colleyville would approve the re-plat and associated dry detention pond approach. It should be noted that this approach is 180° away from the approach that Colleyville required us to take when we submitted our plans to build a pool and extensive landscaping in late 2016. Colleyville required that we plumb and pipe 30+ drains toward and into the large retention pond on Cast Iron Forest Trail. We were not permitted to use French drains, gravity fed or dry detention pond solutions. Although the City's requirements cost us in excess of \$100,000, we complied with the City's request believing that doing so was in the public good.
- **AS THE COMMISSION CONSIDERS THE RE-PLAT PROPOSAL AND THE COMMENTS AND OBJECTIONS FROM THE VARIOUS INTERESTED PARTIES, WE ASK THAT CONSIDERATION BE GIVEN TO ACHIEVING PARITY IN THE APPLICATION OF THE CITY'S CODES AND CONSTRUCTION GUIDELINES.**
5. **THE CARE AND MAINTENANCE OF THE PROPOSED DRY DETENTION POND IS OVERLY BURDENSOME AND REQUIRES KNOWLEDGE, COLLABORATION AND COMMON GOALS BETWEEN THE OWNERS OF THE DRY DETENTION POND AND THOSE NEIGHBORS IMPACTED BY THIS DRAINAGE. THIS IS IMPRACTICAL AND PRESUPPOSES THAT ORDINARY HOMEOWNERS HAVE THE ENGINEERING EXPERTISE AND EXPERIENCE TO MAINTAIN ALL ASPECTS OF THE DRY DETENTION POND GOING FORWARD IN TIME.**
- Looking at the schematics provided by Toll Brothers, it appears that at least five (5) properties would need to be involved with the maintenance of the proposed dry detention pond. The large dry well drainage easement on the new Lot 2 abuts our property, the Battles property and the new Lot 1 as shown on the Toll Brothers re-plat submission. To link up to the Westmont storm sewer, the drainage system would also impact the Johnsons' property and possibly the Old Grove HOA common area.
 - We know that the City of Colleyville is acutely aware of and supportive of the need to effectively manage storm water and drainage. The City recognizes the responsibilities of homeowners and neighborhood associations in waste water management. Exhibit D shows highlighted sections from

the City's report from a working session in December 2016, wherein the City outlined its responsibilities and those of homeowners as it relates to dry detention ponds.

6. **AS THE CITY AND THE COMMISSION HAVE POINTED OUT ON MANY OCCASIONS, STORM WATER MANAGEMENT, TREE AND GREEN SPACE PRESERVATION AND ENVIRONMENTAL CONCERNS MUST ALL BE CONSIDERED TO ENSURE THAT THERE ARE NO NEGATIVE CONSEQUENCES FOR PUBLIC HEALTH AND THE COMMON GOOD. HOWEVER, WE SUBMIT:**

- The dry detention pond and associated drainage and re-plat in case #PC17-004 poses undue risks to public health and runs contrary to the public good.
- We are also in a unique health issue position insofar as Susan Rau has serious neurological and autoimmune health issues. These came on somewhat suddenly in late 2015. These health issues have caused us to be very careful to eliminate all herbicides, pesticides, insecticides and fertilizers from our property. Our active system of storm water and pool drainage ensures that we have zero standing water. We operate a series of insect vacuums throughout the property to minimize flying or crawling insect species.
- If all this sounds like a lot of work to go through, frankly it is! Like most people, Susan never expected to get sick and having to deal with the disease and managing our environment has been a lot to handle. That said, Susan is grateful to be doing reasonably well and we are pleased to say that our efforts have also benefitted our neighbors by keeping the environment clean and healthy for all.

7. As the Commission considers the re-plat and dry detention pond, we believe it is critical to also consider the very real health issues inherent in such drainage systems. Specifically, **DRY DETENTION PONDS DIRECT STORM RUNOFF ABOVE GROUND. STORM WATER CARRIES WITH IT HERBICIDES, PESTICIDES, FERTILIZER RESIDUE ETC. WATER THAT STANDS FOR EVEN A SHORT PERIOD OF TIME CAN BREED INSECTS, WATER BORNE ILLNESS AND PROVIDE A BREEDING GROUND FOR HARMFUL MOLD, BACTERIA, ALGAE, ETC.**

- Exhibit E outlines some of the more concerning health issues associated with dry detention ponds.
- Having lived on acreage in a rural area of New Jersey prior to moving to Texas in late 2015, we are very familiar with dry detention ponds and know they can work well, IF the homeowner and any professionals hired by the homeowner routinely clear debris, treat wastewater, inspect the wells and otherwise stay on top of the detention pond's construction and maintenance. We had several of these dry ponds on our New Jersey property and we know from experience that effort and expense is required to keep them working properly and in top shape.
- Toll Brothers asked us specifically why we'd object to the dry detention pond when we have a wet retention pond abutting our property on the other side. Our response is simple: there are major differences-There are many turtles and fish in the detention pond that help keep mosquitos and dangerous insects to a minimum and we have some *control* over the large retention pond. The City of Colleyville also inspects the large retention pond regularly and treats the water for mosquitos and other potentially dangerous insects. The Old Grove HOA mows and trims and inspects the pond weekly. We augment the HOA's maintenance (at our own expense) by removing weeds, clearing the pond egress, planting and maintaining vegetation to fosters clean water and otherwise care for the pond and its ecosystem.
- **THE DRY DETENTION POND AS PROPOSED HAS NO GOVERNMENT OR HOA OVERSIGHT, NO TESTING, SUPERVISION OR INSPECTION. NEITHER WE NOR ANY OF OUR NEIGHBORS CAN STEP IN TO CLEAN OUT OR OTHERWISE MAINTAIN THE DRY DETENTION POND.** Yes, we could probably file a complaint with the Old Grove HOA or with the City of Colleyville. This would be time consuming, potentially expensive and decidedly un-neighborly. Given Susan's health situation, this is just too much of a risk to bear.

To summarize, we have been very happy in our new home and satisfied with the construction done by Toll Brothers. Great care was taken by Toll Brothers and a lot of time and effort by us in the design and layout of the property and the home. Having gone through the effort and expense to manage our property and drainage and

having worked with the City of Colleyville and the Old Grove HOA to maintain the large retention pond in good working condition, the prospect of an unregulated drainage detention pond abutting our property on the opposite side is very concerning to us.

Regarding the proposal now before the Commission (case #PC17-004), we question whether the City staff and P & Z Commission members have, in fact, been provided with all the detail and information necessary to rule on this proposal, hence the detail and facts presented by us in this presentation.

We support our local government and look to you to make a decision that is fair, reasonable and importantly, in the public good. Thank you for your careful consideration of this matter.

Susan Rau Freitag

Richard Freitag

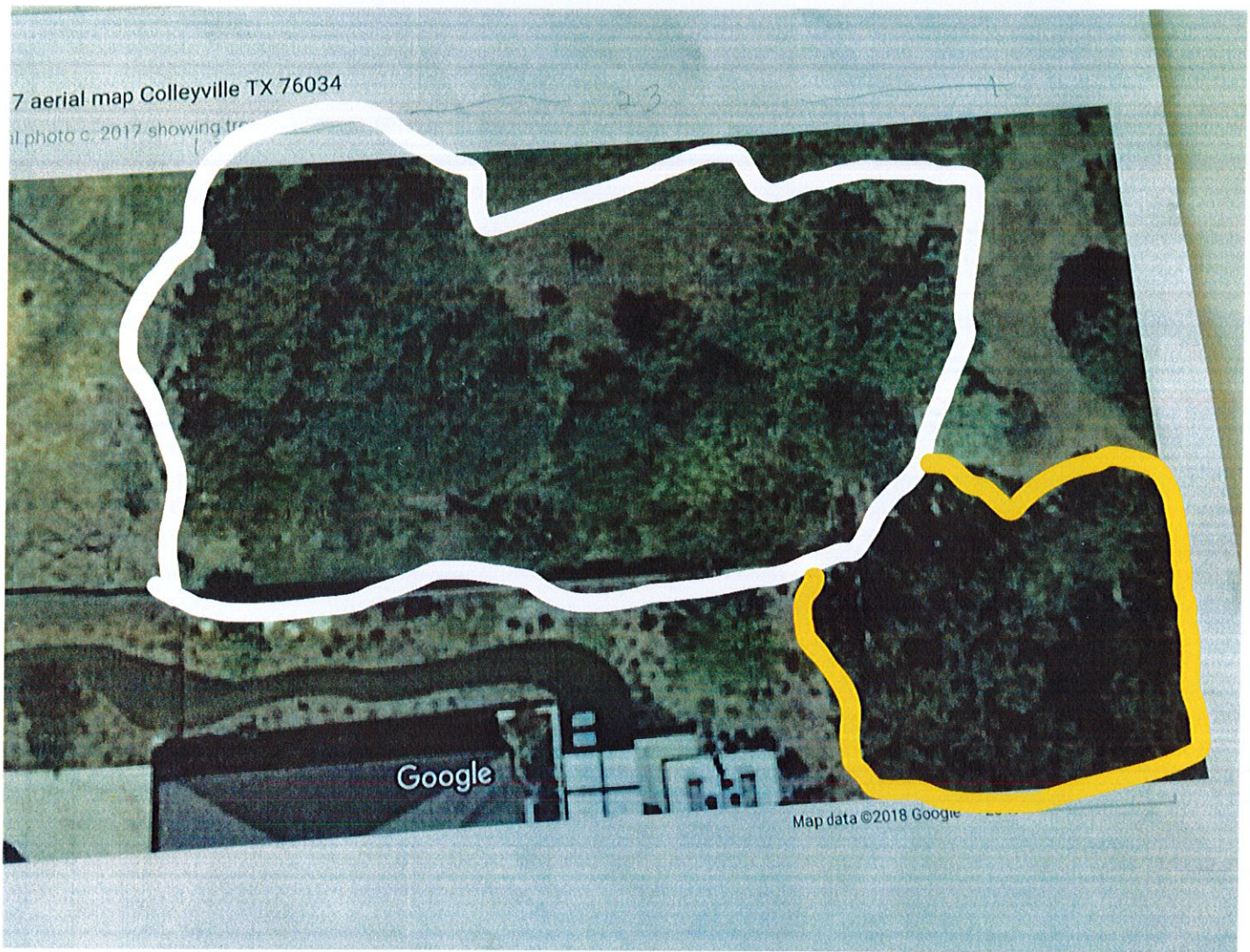


EXHIBIT B

Exhibit B above is a current aerial photo of the side and rear of proposed Lot 2. The wooded area outlined in white would be destroyed by Toll Brothers in order to build a dry detention pond. The area outlined in yellow and above is part of an area that would be partially destroyed depending on the exact location of drainage pipes to be constructed.

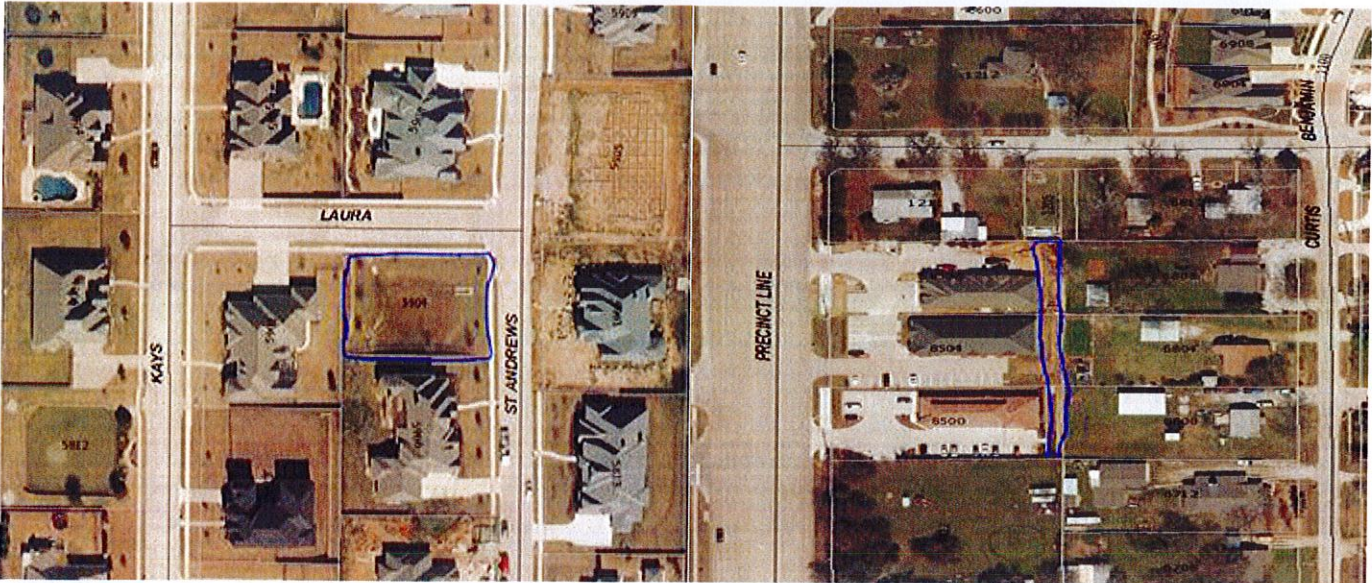
Exhibit C

Examples of Dry Detention Ponds Permitted by Colleyville*

None of the examples are located on a residential lot owned by an individual homeowner

5904 St Andrews Court – St. Andrews Addition

8500-8508 Precinct Line – Fairway Addition (Commercial)



The Legacy Subdivision – Next to 705 Lyndsey Way
(Access this new subdivision off of Lavaca Trail)

*Selected dry detention pond examples provided by Colleyville City Engineer via email dated 5/28/18

Exhibit D

City of Colleyville Drainage Work Session* December 12, 2016

City Responsibilities

- Maintain storm drainage facilities in the public rights-of-way or easements
- Maintain a storm drainage master plan for improvements to drainage systems within the City of Colleyville
- Design and construct flood control and storm water drainage improvement projects
- Implement activities to improve storm water quality in accordance with the Texas Municipal Separate Storm Sewer System (MS4) program, regulated by the Texas Commission on Environmental Quality (TCEQ)

Property Owners Responsibilities

- **Keep ditches and drainage channels within neighborhoods and around properties clear of brush, debris, trash, and other blockages.**
- **Maintain swales and ditches, including roadside ditches by keeping grass mowed.**
- Keep driveway culverts in good repair and free of leaves or other blockages.
- **Neighborhoods with storm water detention ponds are responsible for pond maintenance to ensure the system is functioning as originally designed and constructed. HOW DOES THE NEIGHBORHOOD DO THIS WHEN THE DETENTION POND IS ON PRIVATE PROPERTY?**
- **Keep drainage easements clear of blockages.**
- **To not change drainage patterns on private property so they adversely affect public right of way or neighboring property.**
- **Clear leaves and trash away from storm water inlet grates to reduce street flooding.**

*Excerpts from City of Colleyville TX public records; City Council Work Session dated 12/12/16. Emphasis added

Exhibit E

SAFETY OF DETENTION AND RETENTION PONDS

By Jonathan E. Jones, James Guo, Ben Urbonas, Rachel Pittinger Jonathan Jones, P.E., is CEO of Wright Water Engineers Inc. in Denver, CO. James Guo, Ph.D., P.E., is a professor in the University of Colorado's Civil Engineering Department. Ben Urbonas, P.E., is manager of the Master Planning Program for the Urban Drainage & Flood Control District in Denver, CO. Rachel Pittinger is a project engineer with Wright Water Engineers in Denver.

Introduction

Urban storm water retention and detention ponds are widely used in the United States. Retention ponds, also commonly called wet ponds, refer to facilities that maintain a permanent pool, while **detention ponds, often called dry ponds, contain water only in the aftermath of runoff events. Although retention and detention ponds can be effective for storm water management and flood control, they can also pose risks to public health, safety, and welfare.** Urban storm drainage system planners, designers, facility owners, maintenance staff, and municipalities, including their elected officials and governing bodies, must be aware of such risks and insist on the use of recommended techniques to minimize them. Licensed professional engineers should be especially concerned about the risks that their designs may pose and be knowledgeable of design approaches that reduce such risks, given that their paramount responsibility as licensed professionals is to protect public health, safety, and welfare.

The purposes of this article are to

- review safety hazards that can be associated with retention/detention ponds;
- discuss techniques that can be used to reduce the risk of such hazards; and
- review representative pond safety recommendations and guidance from municipalities, state and federal governments, professional societies, and the general storm water literature.

Although the focus of the article is on wet and dry ponds, many of the issues and recommendations presented here apply to other storm water facilities, such as best management practices (BMPs), long underground pipes, and culverts (see the discussion of this topic later in the article).

Unsafe conditions can occur under both dry and wet weather conditions. These range from readily apparent problems such as outlet pipes that are open (unprotected with trash/safety racks) to less obvious concerns such as outflow pipes that are subject to overwhelming hydrostatic forces due to high headwater depths. A complicating factor is that children are often attracted to storm water facilities, and this poses special design challenges and risks.

For instance, **the authors are aware of a case where a dry pond in an office park had a rapid rise, and a child playing in the pond was apparently knocked down by jet flows from an inlet pipe, tumbled by vortex flows, and ultimately dragged into an unprotected outlet pipe by suction forces. These forces were not visible (apparent) when the water depth in the pond covered the pipe entrances and outlet.** Although it is not feasible to anticipate every public safety risk, many scenarios are foreseeable and can be accounted for during design.

Pond safety issues that do not involve drowning must also be considered. For example, embankment slopes that are too steep can be hazardous to the public and maintenance staff (such as those operating lawnmowers). Another example is high wingwalls or other vertical structures.

In the past few years, a serious public health concern that has emerged is related to ponds that create mosquito-breeding habitat due to shallow and stagnant standing water, thus increasing the risk of West Nile virus to the adjacent community.

Specific Safety Deficiencies

The authors have observed the following safety deficiencies in storage facilities:

- Outlets are open and unprotected, they lack trash/safety racks, the racks have openings large enough to pose a danger to the public, and/or the racks are too close to the outlet to provide sufficiently slow flow velocities that will not impinge a person against them.
- Adjacent land uses are incompatible with storage facilities and few, if any, steps have been taken to minimize obvious risks. For example, a nursery school playground without a fence was observed immediately next to a retention pond that had a high concrete wall along one side without a suitable railing.
- The public is effectively invited to spend time near storage facilities because they are located in parks, along bike trails, next to playgrounds, etc., yet the designers fail to recognize that frequent use will occur, and public safety has clearly not been a specific design objective.
- Education of community residents, office and industrial park employees, users of multipurpose recreational facilities, etc., regarding pond hazards is not provided. Signs warning the public of rapidly rising floodwaters and associated danger are not posted.
- Sideslopes of the facility are excessively steep or vertical without suitable safety rails. As a result, it would be very difficult for someone to get out of the pond when water levels are rising.
- Sideslopes within the pond's permanent pool are too steep, and/or ponds lack "safety benches" around their perimeter.
- Pond inflow and outflow pipes are directly across from and in close proximity to one another. In this case, a person can be knocked over by the impulse forces (momentum) of inflows and then sucked into and/or pinned against the outlet structure.

• Pond depths increase very rapidly, and inflow/outflow pipes are quickly inundated and not visible.

- Hydraulic structures are designed and constructed in a manner that makes them hazardous. For example, steel bars on grates are not beveled, rounded, or covered, but have sharp ends. Bolts have jagged, exposed ends. Gaps between steel bars and concrete walls are too wide. Railings either are not used where they should be or are improperly designed.
- Ponds have a "hard edge" appearance, such as a block or cobblestone vertical wall, immediately adjacent to the water surface drop into a pond that has steep sideslopes, so a person who falls in cannot get out without having to swim.
- A variety of problems with spillways have been observed. For example, spillways are undersized. Dams and embankments are not designed to withstand overtopping forces during floods larger than they were designed to detain, despite the presence of homes and businesses in the "dam break" floodplain downstream. This is often the result of designers assessing embankment behavior for the design event, such as the 50-year storm or the 100-year storm, but failing to recognize that larger events can and do occur, and that the consequences of such events have to be considered.

• Inadequate maintenance and monitoring occur, thus leaving the facilities unable to function as designed or intended. For example, when pond outlet structures are fully or partially blocked with debris, the risk of embankment overtopping and failure increases. Orifices in riser pipes that are used to gradually "bleed down" a water-quality design storm typically have small diameters, which leaves them vulnerable to plugging by trash, debris, sediment, algae, etc., unless frequently inspected and maintained. This can lead to prolonged pooling of shallow, stagnant water, which sets the stage for mosquitoes and, potentially, West Nile virus.

• Other drainage facilities adjacent to the pond (designed at the same time as the pond) are unsafe, such as channels, drop structures, energy dissipaters, and culverts. The key to reducing the observations described above is careful consideration of risks in the design phase, coupled with regular inspection and maintenance of the pond to ensure that the facility is functioning as intended and that unforeseen hazards have not been created.

*Emphasis added

RESOLUTION R-18-4294

**A RESOLUTION APPROVING A FINAL PLAT FOR LOTS 1, 2, AND 3X,
BLOCK 1, OF THE OLD GROVE ADDITION, PHASE II**

WHEREAS, the Planning and Zoning Commission recommended approval of the Final Plat for Lots 1, 2, & 3X, Block 1, of the Old Grove Addition, Phase II on July 9, 2018.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Final Plat for Lots 1, 2, & 3X, Block 1, of the Old Grove Addition, Phase II on approximately 2.20 acres, attached as Exhibit "A" - Plat Exhibit, is hereby approved.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS
THE 7TH DAY OF AUGUST 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Chuck Kelley	_____
Place 3, Kathy Wheat	_____	Place 6, Callie Rigney	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8f

Agenda Date 08/07/2018

Number Resolution R-18-4295

Type Resolution

Department City Manager

Title

Approval of a proposal to set the ad valorem tax rate for Fiscal Year 2019 at \$0.3208 per hundred dollars of valuation

Strategic Plan

1.4 Communicate thoroughly and strategically

Explanation

Reading and Public Hearing

Chapter 26, Texas Property Tax Code, requires taxing units to comply with "Truth-in-Taxation" laws in setting tax rates and performing an effective tax rate calculation. The calculated Fiscal Year 2019 effective tax rate is \$.3208/\$100. The proposed rate is the effective rate of \$.3208/\$100. Legislation requires that a city take several actions in order to be in compliance with Chapter 26 of the Texas Property Tax Code. The city must publish the attached "Notice of 2018 Tax Year Proposed Property Tax Rate for the City of Colleyville". This notice is scheduled to be published on Thursday, August 16, 2018 in the *Fort Worth Star-Telegram*. Because the City is proposing to adopt the effective tax rate, additional public hearings on a tax rate increase are not required. The tax rate is scheduled for first reading and public hearing at the regular City Council meeting on September 4, 2018 and for second reading and adoption at the September 18, 2018 regular City Council meeting.

In order that the citizens of Colleyville be informed of the proposed FY 2019 tax rate, the attached resolution reflects the City Council's intention to adopt the tax rate of \$.3208 per hundred dollars of valuation, utilizing the July 20, 2018 certified tax roll as the basis for the proposed tax rate. Formal City Council action stating the proposed FY 2019 tax rate is required in order to have the information necessary to publish the Notice of 2018 Tax Year Proposed Property Tax Rate for the City of Colleyville, as required by Section 140.010 of the Local Government Code.

Financial Impact

The average residential property value for FY 2018 was \$500,748, and the average residential value for FY 2019 is \$521,831. If the proposed tax rate is adopted, it will equate to an average annual property tax payment of \$1,674 to support City services. If the current tax rate of \$0.333834 were maintained, the average annual property tax payment would be \$1,742.

Recommendation

Approve

Attachments

1. Notice of 2018 Tax Year Proposed Property Tax Rate for the City of Colleyville
2. Resolution R-18-4295

NOTICE OF 2018 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF COLLEYVILLE

A tax rate of \$0.320800 per \$100 valuation has been proposed by the governing body of City of Colleyville.

PROPOSED TAX RATE	\$0.320800 per \$100
PRECEDING YEAR'S TAX RATE	\$0.333834 per \$100
EFFECTIVE TAX RATE	\$0.320800 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Colleyville from the same properties in both the 2017 tax year and the 2018 tax year.

**YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS
FOLLOWS:**

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Colette Ballinger, RTA
City of Colleyville Tax Assessor-Collector
100 Main Street, Colleyville, Texas 76034
817-481-1242
colette.ballinger@gcisd.net
www.colleyville.com

RESOLUTION R-18-4295

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS PASSED PURSUANT TO SECTION 26.04 AND 26.05, OF THE PROPERTY TAX CODE OF THE STATE OF TEXAS, APPROVING A PROPOSAL OF THE INTENT TO SET PROPERTY TAX RATES AT \$0.3208 PER ONE HUNDRED DOLLARS VALUATION FOR FISCAL YEAR 2019; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Tax Assessor/Collector for the City of Colleyville, Texas (the "City"), has calculated the amount of the effective tax rate and the rollback tax rate pursuant to Section 26.04(c) of the Property Tax Code of the State of Texas (the "Property Tax Code"); and

WHEREAS, pursuant to Section 26.04(e) of the Property Tax Code, the said tax rates have been submitted to the City Council; and

WHEREAS, it appears necessary to adopt a tax rate of \$0.3208 per one hundred dollars of valuation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the City Council does hereby, by the approval of this resolution, state its intention to adopt a tax rate for Fiscal Year 2019 of \$0.3208 per one hundred dollars of valuation. The Fiscal Year 2019 tax rate will be adopted at the City Council meeting to be held on September 18, 2018.
- Sec. 2. THAT the 2018 tax roll as certified on July 20, 2018 by the Chief Appraiser of Tarrant Appraisal District is adopted and is the basis for the Fiscal Year 2019 proposed tax rate.
- Sec. 3. THAT this resolution shall take effect from and after the date of its passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 7TH DAY OF AUGUST 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:	CITY OF COLLEYVILLE
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Christine Loven, TRMC City Secretary	Richard Newton Mayor
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RESOLUTION R-18-4296

**A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
AUGUST 7, 2018**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

a. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS AND _ ABSTENTIONS ON THIS THE 7TH DAY OF AUGUST 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Chuck Kelley	_____
Place 6, Callie Rigney	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor