



# City of Colleyville City Council Agenda

City Hall  
100 Main Street  
Colleyville, Texas 76034  
817.503.1000  
www.colleyville.com

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Tuesday, February 6, 2018

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**WORKSESSION  
5:00 PM  
EXECUTIVE CONFERENCE ROOM  
THIRD FLOOR**

**CALL TO ORDER**

- WS-1** Discussion of the Fiscal Year 2019 budget calendar
- WS-2** Update on the Village Plaza design process
- WS-3** Discussion of a SH26 Southern Gateway corridor study
- WS-4** Update on Q1P and discussion of Q2P programs
- WS-5** Update on the Local Street Maintenance program - 2018 projects
- WS-6** Discussion of the Architectural Review Commission purpose and status
- WS-7** Discussion of dates for a follow-up worksession for review of Land Development Code amendments
- WS-8** Discussion of the February 6, 2018, City Council regular agenda items

**1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D**

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain cases for Parcels 150 and 159

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property - Discuss the acquisition of certain real property along and adjacent to the City's incorporated limits and within the City's ETJ

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Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Glade Road Project Phases 1B and 2

Section 551.074 - Personnel – Discussion of the Police Chief selection process

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING**

**7:30 P.M.**

**CITY COUNCIL CHAMBERS**

**INVOCATION: Pastor Lee Johnson, Bear Valley Church**

**PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt**

- 2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-18-4227**
- 3. MAYOR FOR A DAY OATH OF OFFICE**  
Mayor for a Day Sydney Ellis will take the oath of office
- 4. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**  
**Announcements of civic and charitable events**  
**Presentation of calendar events and updates**  
**Announcements of awards and recognition**

Recognition of Mayor for a Day Sydney Ellis - Mayor Richard Newton

Proclamation in recognition of Thank a Teacher Day at Colleyville Heritage Elementary School - Mayor for a Day Sydney Ellis and Mayor Richard Newton

In recognition of the Water and Wastewater Rate Advisory Committee members

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- 5. CONSENT: READING AND PUBLIC HEARING- RESOLUTION R-18-4228**
- 5a** Approval of the minutes of the regular City Council meeting of January 16, 2018
- 5b** Approval to purchase a replacement vacuum street sweeper in the amount of \$255,925.00, from Johnston North America, an approved vendor through the Houston-Galveston Area Council Cooperative Purchasing Program; approving the disposal of the unit being replaced, and authorizing the city manager to execute the purchase and disposal agreements upon receipt and acceptance of the vehicle
- 5c** Approval of a construction contract with GRA-TEX Utilities, Inc. for the Manning Drive Wastewater Project 3 and Paving Improvements Project in an amount not to exceed \$653,891.50, which includes a \$30,000 contingency, and authorizing the city manager to execute the contract and any associated change orders
- 5d** Approval of a professional services agreement with Freese and Nichols to develop three conceptual design options and a final conceptual design for the Village Plaza project in an amount not to exceed \$42,947 and authorizing the city manager to execute the agreement
- 6. ITEMS FOR CITY COUNCIL AND PUBLIC DISCUSSION - NOT A PUBLIC HEARING**
- 6a** Update on the State Highway 26 (SH26) reconstruction project
- 6b** Regional Transportation Council (RTC) update by Colleyville representative and discussion of City policy on regional transportation funding
- 7. RESOLUTION(S): READING AND PUBLIC HEARING**
- 7a Resolution R-18-4229**  
Consideration of appointments to the Architectural Review Commission
- 7b Resolution R-18-4230**  
Consideration of appointments to the Colleyville Center Advisory Committee
- 7c Resolution R-18-4231**  
Consideration of appointments to the Parks and Recreation Advisory Board
- 7d Resolution R-18-4232**  
Consideration of appointments to the Zoning Board of Adjustment

**7e Resolution R-17-4233**

Consideration of an appointment to the Colleyville Community Garden Advisory Committee

**7f Resolution R-18-4234**

Consideration of an appointment to the Historical Preservation Committee

**8. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA****9. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR FEBRUARY 6, 2018 - READING AND PUBLIC HEARING - RESOLUTION R-18-4235****10. ADJOURNMENT**

*I hereby certify this agenda was posted on City Hall bulletin boards Friday, February 2, 2018 by 5:00 p.m.*

Christine Loven, TRMC  
City Secretary

*A quorum of any Colleyville board, commission, or committee may be present at this meeting.*

*Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.*

*If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.*





# City of Colleyville City Council Agenda Briefing

City Hall  
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**Agenda Number** WS-1  
**Type** Worksession  
**Department** City Manager

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**Agenda Date** 02/06/2018

## **Title**

Discussion of the Fiscal Year 2019 budget calendar

## **Strategic Plan**

- 1.4 Communicate thoroughly and strategically
- 2.4 Demonstrate stewardship of public resources

## **Explanation**

This item is provided as an opportunity to receive City Council direction on the proposed Fiscal Year 2019 budget preparation calendar (attached), which has been prepared to comply with all applicable state statutes. The proposed calendar notes various budget meeting dates and worksessions with the City Council. When possible, meetings have been consolidated to a single evening, with some occurring before a regularly scheduled City Council meeting. Upon City Council approval, staff will move forward with distributing the schedule of internal deadlines to departments and scheduling meetings as indicated.

## **Attachments**

1. FY 2019 Budget Preparation Calendar- proposed

## FY 2019 Budget Preparation Calendar



Regular City Council meeting dates  
Additional meeting dates

### January 2018

| Su | M  | Tu | W  | Th | F  | Sa |
|----|----|----|----|----|----|----|
| 31 | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

### January

January Prepare budget calendar for upcoming year City Manager's Office

### February 2018

| Su | M  | Tu | W  | Th | F  | Sa |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 |    |    |    |

### February

6-Feb City Council reviews proposed budget calendar City Council  
February Prepare Current Service Level Numbers; Enter in Munis City Manager's Office  
February Departments notified of the deadline and requirements Human Resources  
for new position or reclassification requests  
February Post applications for FY 2019 agency agreements City Secretary

### March 2018

| Su | M  | Tu | W  | Th | F  | Sa |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

### March

March Update the Budget Preparation Manual if necessary City Manager's Office  
March Agency agreement applications due City Secretary  
27-Mar Budget Kickoff meeting Departments

### April 2018

| Su | M  | Tu | W  | Th | F  | Sa |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    |    |
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |    |    |    |    |    |

### April

3-Apr Presentations from Agencies on FY 2019 funding requests City Council  
6-Apr New position and reclassification requests due to HR Departments  
10-Apr Non-Discretionary Requests due in MUNIS Level 2 Departments  
April Meeting w/ Police Dept. to plan Crime District Budget City Manager's Office  
24-Apr All other components of the Budget Submittal are due Departments  
April RFP for health insurance (released April 27th) Human Resources  
Apr 26-May 4 Department Budget Submittal Meetings Depts/Budget Team

### May 2018

| Su | M  | Tu | W  | Th | F  | Sa |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

### May

5-May City Council Election City Council  
15-May New Councilmembers Sworn In City Council  
Update on health insurance RFP process (RFP due May 16th) City Council / HR  
Preliminary property value estimates released Tarrant Appraisal  
late May Council priority settling Worksession (or early June- tbd) City Council

### June 2018

| Su | M  | Tu | W  | Th | F  | Sa |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

### June

June Review RFP analysis and finalist recommendations Benefits Committee  
5-Jun CC Worksession: Budget Process Overview City Council  
CC Worksession: Insurance recommendations (or 6/19) City Council  
8-Jun Publish CCCPD budget public hearing notice (Board) City Manager's Office  
14-Jun Budget Worksession (review of preliminary numbers) City Council  
19-Jun CCCPD budget public hearing & Worksession (before CC mtg) CCCPD Board

### July 2018

| Su | M  | Tu | W  | Th | F  | Sa |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    |    |
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

### July

2-Jul CCCPD budget adoption (before City Council meeting) CCCPD Board  
2-Jul Approve insurance contracts (7/17 if necessary) City Council  
Discussion on updates to fees/charges (if needed) City Council  
6-Jul Publish CCCPD budget public hearing notice (Governing body) City Manager's Office  
12-Jul Budget Worksession (CIP discussion) City Council  
17-Jul 1st Reading CCCPD budget/public hearing by governing body City Council  
25-Jul Certified tax roll released Tarrant Appraisal

| August 2018 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | Sa |
|             |    |    | 1  | 2  | 3  | 4  |
| 5           | 6  | 7  | 8  | 9  | 10 | 11 |
| 12          | 13 | 14 | 15 | 16 | 17 | 18 |
| 19          | 20 | 21 | 22 | 23 | 24 | 25 |
| 26          | 27 | 28 | 29 | 30 | 31 |    |

## August

|        |                                                                                                                                                                                                                                       |                       |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| 3-Aug  | City Manager's proposed budget distributed to City Council                                                                                                                                                                            | City Manager's Office |
| 7-Aug  | Worksession- Presentation of the Proposed Budget<br>Submission of certified appraisal roll & collection rate<br>Submission of effective and rollback tax calculations<br>2nd Reading of CCCPD budget - approval by the governing body | City Council          |
| 14-Aug | Colleyville Eco. Dev. Corporation (CEDC) Budget Worksession                                                                                                                                                                           | CEDC Board            |
| 14-Aug | City Council Special Meeting<br>- Approval of a proposed tax rate (for public hearings & notices)<br>- Schedule Public Hearings on the tax rate (if needed)                                                                           | City Council          |
| 16-Aug | Publish Combined Notice of Effective and Rollback Tax Rate<br>Publish Notice of Budget Public Hearing                                                                                                                                 | City Manager's Office |
| 28-Aug | Colleyville Economic Development Corporation meeting<br>- Adoption of Budget, EDCIP, and Annual Activity Report                                                                                                                       | CEDC Board            |
| 28-Aug | City Council Special Meeting<br>- 1st Public Hearing on Tax Rate (if needed)                                                                                                                                                          | City Council          |

| September 2018 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| Su             | M  | Tu | W  | Th | F  | Sa |
|                |    |    |    |    |    | 1  |
| 2              | 3  | 4  | 5  | 6  | 7  | 8  |
| 9              | 10 | 11 | 12 | 13 | 14 | 15 |
| 16             | 17 | 18 | 19 | 20 | 21 | 22 |
| 23             | 24 | 25 | 26 | 27 | 28 | 29 |
| 30             |    |    |    |    |    |    |

## September

|        |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |              |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 4-Sep  | Presentation of the CEDC annual activity report<br>1st reading of budget ordinance and budget public hearing<br>1st reading of tax rate ordinance (2nd public hearing, if needed)<br>1st reading of CEDC budget ordinance<br>1st reading of current FY year-end budget amendment<br>1st reading of ordinance for any fee changes (if needed)<br>1st reading of ordinance for utility base rate changes (if needed)<br>Resolution adopting the EDCIP | City Council |
| 18-Sep | 2nd reading of budget ordinance (official adoption)<br>2nd reading of tax rate ordinance (official adoption)<br>2nd reading of CEDC budget ordinance<br>2nd reading of current FY year-end budget amendment<br>2nd reading of ordinance for any fee changes (if needed)<br>2nd reading of ordinance for utility base rate changes (if needed)<br>Resolution adopting the 5-Year CIP                                                                 | City Council |

| October 2018 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              | 1  | 2  | 3  | 4  | 5  | 6  |
| 7            | 8  | 9  | 10 | 11 | 12 | 13 |
| 14           | 15 | 16 | 17 | 18 | 19 | 20 |
| 21           | 22 | 23 | 24 | 25 | 26 | 27 |
| 28           | 29 | 30 | 31 |    |    |    |

## October

|         |                                           |                       |
|---------|-------------------------------------------|-----------------------|
| 1-Oct   | Fiscal year begins                        |                       |
| October | Distribute Agency Contracts for execution | City Secretary        |
| October | Prepare Adopted Budget Book               | City Manager's Office |

| November 2018 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               |    |    |    | 1  | 2  | 3  |
| 4             | 5  | 6  | 7  | 8  | 9  | 10 |
| 11            | 12 | 13 | 14 | 15 | 16 | 17 |
| 18            | 19 | 20 | 21 | 22 | 23 | 24 |
| 25            | 26 | 27 | 28 | 29 | 30 |    |

## November

|          |                                                              |                |
|----------|--------------------------------------------------------------|----------------|
| November | Create vouchers and mail checks for Agency Contracts         | City Secretary |
| 20-Nov   | 1st reading of ordinance for utility volumetric rate changes |                |

| December 2018 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               |    |    |    |    |    | 1  |
| 2             | 3  | 4  | 5  | 6  | 7  | 8  |
| 9             | 10 | 11 | 12 | 13 | 14 | 15 |
| 16            | 17 | 18 | 19 | 20 | 21 | 22 |
| 23            | 24 | 25 | 26 | 27 | 28 | 29 |
| 30            | 31 |    |    |    |    |    |

## December

|          |                                                              |                       |
|----------|--------------------------------------------------------------|-----------------------|
| December | Adopted Budget due to GFOA 90 days after adoption            | City Manager's Office |
| 4-Dec    | 2nd reading of ordinance for utility volumetric rate changes |                       |



# City of Colleyville City Council Agenda Briefing

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**Agenda Number** WS-2  
**Type** Worksession  
**Department** City Manager

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**Agenda Date** 02/06/2018

## **Title**

Update on the Village Plaza design process

## **Strategic Plan**

- 5.1 Create and sustain an identifiable Colleyville brand
- 5.3 Provide attractive facilities for leisure and recreation

## **Explanation**

The City of Colleyville recently requested statements of qualifications from qualified consultants to provide landscape architecture/design services for a public plaza directly in front of City Hall, in the heart of The Village at Colleyville. The purpose of the plaza is to provide a public place for both personal enjoyment and community events.

The selected firm will be asked to produce a detailed set of three different drawings of the extent of the area, design hardscape, and design for landscaping that can be brought forward for both City Council and citizen input. The three different drawings may include, but are not limited to, aspects such as a water feature, amphitheater-style seating, various hardscape elements and landscaping that allow for passive enjoyment of the open space, elements that allow for use for public gatherings and events such as the Christmas tree lighting, small concerts, etc.

The final design will be based on that input process and may be one of the three designs or a combination of elements in each of the three designs. The final design will then be the basis upon which construction documents are drawn, for use to bid the project for construction.

A Request for Qualifications (RFQ) was posted on the City's website and was advertised in the *Fort Worth Star-Telegram* on January 3 and 10, 2018. Twelve firms submitted statements of qualifications by the January 22 deadline. A committee of staff members evaluated the statements of qualifications and identified Freese and Nichols as the most qualified firm for the project. A contract with Freese and Nichols has been placed on the City Council's February 6, 2018 consent agenda for consideration.

## **Attachments**

1. Village Plaza project update presentation

# **Update on the Village Plaza Project**

City Council Worksession  
February 6, 2018

# Project Timeline To-Date



| Date             | Action Items/Steps                                                                                                          |
|------------------|-----------------------------------------------------------------------------------------------------------------------------|
| January 3 & 10   | Advertise RFQ in <i>Fort Worth Star-Telegram</i>                                                                            |
| January 22       | Receipt of Qualifications deadline <ul style="list-style-type: none"><li>Received 12 Statements of Qualifications</li></ul> |
| January 22-26    | Review & Evaluation Process <ul style="list-style-type: none"><li>Submissions reviewed by staff committee</li></ul>         |
| Jan. 29 - Feb. 2 | Contract Negotiation with Selected Firm                                                                                     |

# Evaluation Criteria



| Points Available | Criteria                                                                                                                    |
|------------------|-----------------------------------------------------------------------------------------------------------------------------|
| 30               | Design experience for public plazas for other communities                                                                   |
| 15               | Experience and knowledge in developing similar plans by consultant personnel who will be directly involved with the project |
| 10               | Ability to complete the plan within the given timeframe                                                                     |
| 10               | Ability to maintain timely communication on plan development                                                                |
| 10               | Ability to involve partners and stakeholders in the process                                                                 |
| 15               | The ability of the firm to perform the proposed work                                                                        |
| 10               | References                                                                                                                  |
| <b>100</b>       | <b>TOTAL</b>                                                                                                                |

- Committee recommends the **Freese and Nichols** team as the best firm for the project

# Project Timeline Next Steps



| Date             | Action Items/Steps                             |
|------------------|------------------------------------------------|
| February 6       | Award Design Contract (City Council)           |
| February 7-9 TBD | Project Kickoff Meeting (City staff)           |
| March 6          | Presentation to City Council (3 options)       |
| March – TBD      | Presentation to The Village Owners Association |
| March – TBD      | Public engagement meeting                      |
| April 3          | Presentation to City Council (final design)    |
| April 13         | Submission of construction documents           |



# Questions & Discussion



# City of Colleyville City Council Agenda Briefing

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**Agenda Number** WS-3

**Agenda Date** 02/06/2018

**Type** Worksession

**Department** City Manager

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## **Title**

Discussion of a SH26 Southern Gateway corridor study

## **Strategic Plan**

4.2 Encourage compatible commercial growth

## **Explanation**

Staff will present information on engaging a consultant to study the Southern Gateway area of SH26. The study will include: parcel ownership, existing entitlements, infrastructure analysis, planning analysis (diagrams, concept plans, sketches), and recommendations on redevelopment and task prioritization.

## **Attachments**



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**Agenda Number** WS-4

**Agenda Date** 02/06/2018

**Type** Worksession

**Department** City Manager

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## **Title**

Update on Q1P and discussion of Q2P programs

## **Strategic Plan**

4.2 Encourage compatible commercial growth

5.4 Actively seek public/private partnerships

## **Explanation**

Staff will provide an update on the Quarter 1 Promotion (Q1P) program and present ideas for Quarter 2 Promotion (Q2P) to assist businesses affected by the SH26 construction project.

## **Attachments**



# City of Colleyville City Council Agenda Briefing

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**Agenda Number** WS-5

**Agenda Date** 02/06/2018

**Type** Worksession

**Department** City Secretary

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## **Title**

Update on the Local Street Maintenance program - 2018 projects

## **Strategic Plan**

1.4 Communicate thoroughly and strategically

1.3 Assure convenient access to public information

## **Explanation**

Staff will present an update on the status of the street maintenance projects included in the Local Street Maintenance Program for construction in this fiscal year. The projects include several different styles of maintenance including Mill and Overlay, Asphalt Overlay, Micro-resurfacing, Base Repair, and Crack-Sealing projects. The projects include:

### **Mill and Overlay Projects**

Two (2) projects including two (2) streets  
Bluebonnet Drive and Stafford Drive

### **Asphalt Overlay Projects**

Eight (8) projects including eight (8) streets  
Glade Road, Montclair Drive, Pleasant Run Road (John McCain Road to North City Limits), Thompson Terrace, Oak Timbers Court, Wayne Drive, Oak Knoll Drive, and Bowman Drive

### **Micro-Resurfacing Projects**

Two (2) projects including thirteen (13) streets  
Plymouth Hills (6 streets), and Woodbriar Estates north (7 streets)

### **Base Repair Projects**

Four (4) projects including four (4) streets  
McDonwell School Road, Cheek-Sparger Road (Heritage to Jackson), Cheek-Sparger Road (Jackson to Bedford Road), John McCain Road (west of Westcoat)

### **Crack-Sealing Projects**

Eight (8) projects including twenty-eight (28) streets  
Apple Valley and Rustic Oaks Subdivision, Monticello Subdivision, Mill Creek Subdivision, Twelve Oaks Lane, Melanie Drive, Winding Trail, Connie Lane, and Central Drive

**Attachments**

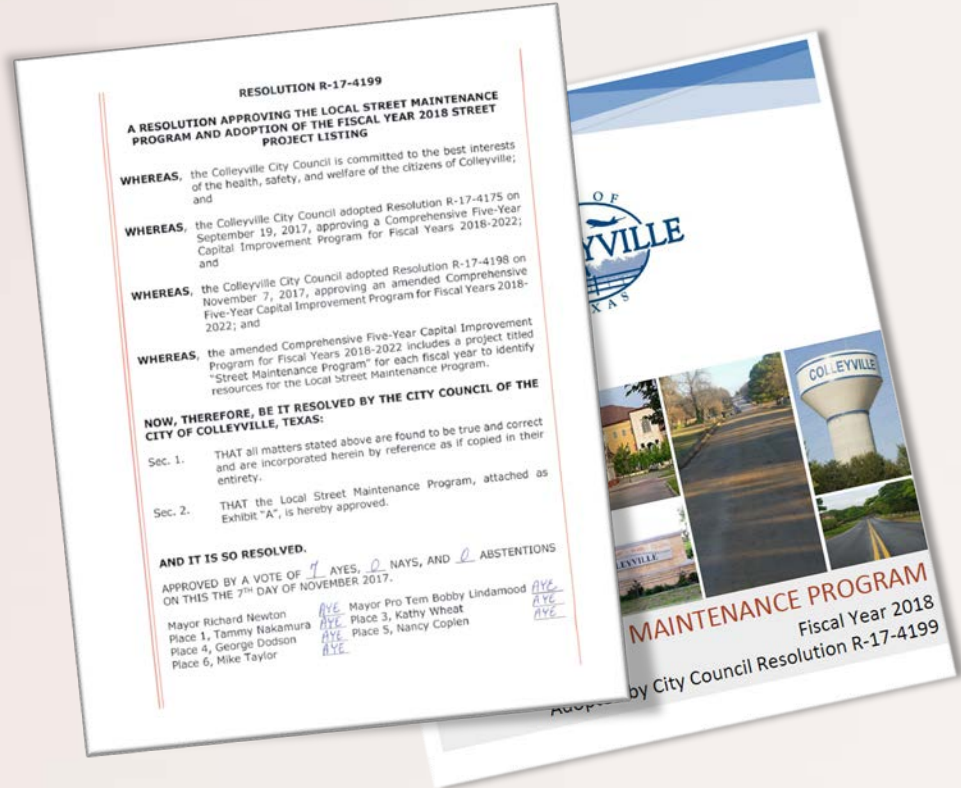
1. Local Street Maintenance Program Update Presentation

# **FY2018 Local Street Maintenance Program Update**

City Council Meeting  
February 6, 2018

# Objective

- Provide the City Council with an update on the progress of the FY2018 Local Street Maintenance Program Projects approved this past November by Resolution R-17-4199



# The Program Basics



- The Local Street Maintenance Program was developed to supplement the existing Five-Year CIP in order to provide the City with an effective way to re-invest and maintain one of the largest assets of the City, the street network
- The guiding philosophies of the program are
  - *The City of Colleyville desires to have no street segments that have a PCI value of 55 or below. Currently (2017) 8.58% of the street network has a PCI value of 55 or below*
  - *The Street Maintenance Program should not be a “worst first” program, but a strategic program to cost effectively maintain the entire street network*



# The Program Basics



- Originally presented to City Council on October 17, 2017
- Updated presentation and program presented to City Council on November 7, 2017
- Five-Year Capital Improvement Program Amendment
  - Approved by Resolution R-17-4198 on November 7, 2017
- Approval of Local Street Maintenance Program and Adoption of the FY2018 Project Listing
  - Approved by Resolution R-17-4199 on November 7, 2017

# FY2018 LSMP Projects



## LOCAL STREET MAINTENANCE PROGRAM

Fiscal Year 2018

Adopted by City Council Resolution R-17-4199

### Mill and Overlay Projects

- Two (2) projects including two (2) streets
- Bluebonnet Drive and Stafford Drive

### Asphalt Overlay Projects

- Eight (8) projects including eight (8) streets
- Glade Road, Montclair Drive, Pleasant Run Road (John McCain Road to North City Limits), Thompson Terrace, Oak Timbers Court, Wayne Drive, Oak Knoll Drive, and Bowman Drive

### Micro-Resurfacing Projects

- Two (2) projects including thirteen (13) streets
- Plymouth Hills (6 streets), and Woodbriar Estates north (7 streets)

### Base Repair Projects

- Four (4) projects including four (4) streets
- McDonwell School Road, Cheek-Sparger Road (Heritage to Jackson), Cheek-Sparger Road (Jackson to Bedford Road), John McCain Road (west of Westcoat)

### Crack-Sealing Projects

- Eight (8) projects including twenty-eight (28) streets
- Apple Valley and Rustic Oaks Subdivision, Monticello Subdivision, Mill Creek Subdivision, Twelve Oaks Lane, Melanie Drive, Winding Trail, Connie Lane, and Central Drive

# FY2018 LSMP Projects



Project List

|                     |   | Project Name           | PCI<br>2017 |
|---------------------|---|------------------------|-------------|
| MILL AND<br>OVERLAY | 1 | BLUEBONNET DR          | 24-85       |
|                     | 2 | STAFFORD DR            | 36          |
| OVERLAY             | 1 | MONTCLAIR DR           | 35-68       |
|                     | 2 | PLEASANT RUN<br>RD     | 67-72       |
|                     | 3 | THOMPSON<br>TERRACE    | 29          |
|                     | 4 | OAK TIMBERS<br>CRT     | 35-38       |
|                     | 5 | WAYNE DRIVE            | 41          |
|                     | 6 | OAK KNOLL<br>DRIVE     | 35-55       |
|                     | 7 | BOWMAN DR              | 42          |
| MICRO<br>RESURFACE  | 1 | PLYMOUTH HILLS         | 34-83       |
|                     | 2 | WOODBRIAR<br>ESTATES N | 24-97       |

|              |   | Project Name                            | PCI<br>2017 |
|--------------|---|-----------------------------------------|-------------|
| BASE REPAIRS | 1 | MCDONWELL SCHOOL<br>RD W                | 43-70       |
|              | 2 | CHEEK SPARGER RD<br>JACKSON TO HERITAGE | 19-65       |
|              | 3 | CHEEK SPARGER RD<br>BEDFORD TO JACKSON  | 51-58       |
|              | 4 | JOHN MCCAIN RD                          | 44-55       |
| CRACK SEAL   | 1 | APPLE VALLEY AND<br>RUSTIC OAKS         | 27-80       |
|              | 2 | MONTICELLO                              | 49-70       |
|              | 3 | TWELVE OAKS LN                          | 49          |
|              | 4 | MELANIE DR                              | 51          |
|              | 5 | WINDING TRL                             | 49          |
|              | 6 | CONNIE LN                               | 51          |
|              | 7 | CENTRAL DR                              | 53          |
|              | 8 | MILL CREEK                              | 53-70       |



# Mill and Overlay

The program utilizes multiple techniques to maintain the street network, these include:

- **Mill and Overlay**
- Asphalt Overlay
- Micro-Resurfacing
- Base Repairs
- Crack-Sealing

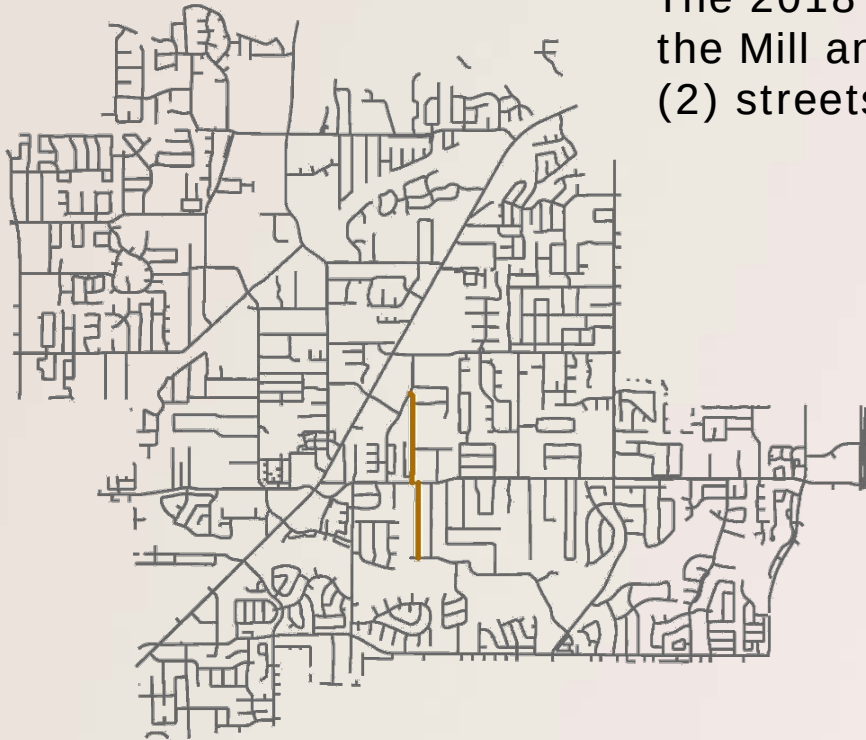


*A maintenance technique that results in the street segment being given a new surface in its current configuration. This involves the removal of the top surface of pavement (normally two inches) and the placement of a new top layer of asphalt*

# 2018 Mill and Overlay Projects



The 2018 Local Street Maintenance Program includes the Mill and Overlay for two (2) projects including two (2) streets - Bluebonnet Drive\* and Stafford Drive\*\*



## Project Schedule

January 2018

- Design and Preparation of Bid Documents

Construction

- Construction is expected to be part of a larger project, the construction of each road is expected to take less than 3 weeks once initiated and will be completed before September 30, 2018.

\* The County is considering performing Bluebonnet Drive

\*\* Stafford Drive is proposed to be included with a utility project



# Asphalt Overlay

The program utilizes multiple techniques to maintain the street network, these include:

- Mill and Overlay
- **Asphalt Overlay**
- Micro-Resurfacing
- Base Repairs
- Crack-Sealing

*An asphalt overlay is the maintenance technique that results in the street segment being given a new surface in its current configuration. This involves the placement of a new layer of asphalt atop the existing pavement. It may be necessary to perform repairs on the street segment prior to the placement of the overlay.*



# 2018 Asphalt Overlay Projects



The 2018 Local Street Maintenance Program includes (8) projects including eight (8) streets - Glade Road, Montclair Drive\*, Pleasant Run Road\* (John McCain Road to North City Limits), Thompson Terrace, Oak Timbers Court, Wayne Drive\*, Oak Knoll Drive\*\*, and Bowman Drive\*\*

## Project Schedule

January 2018

- Design and Preparation of Bid Documents

April 2018

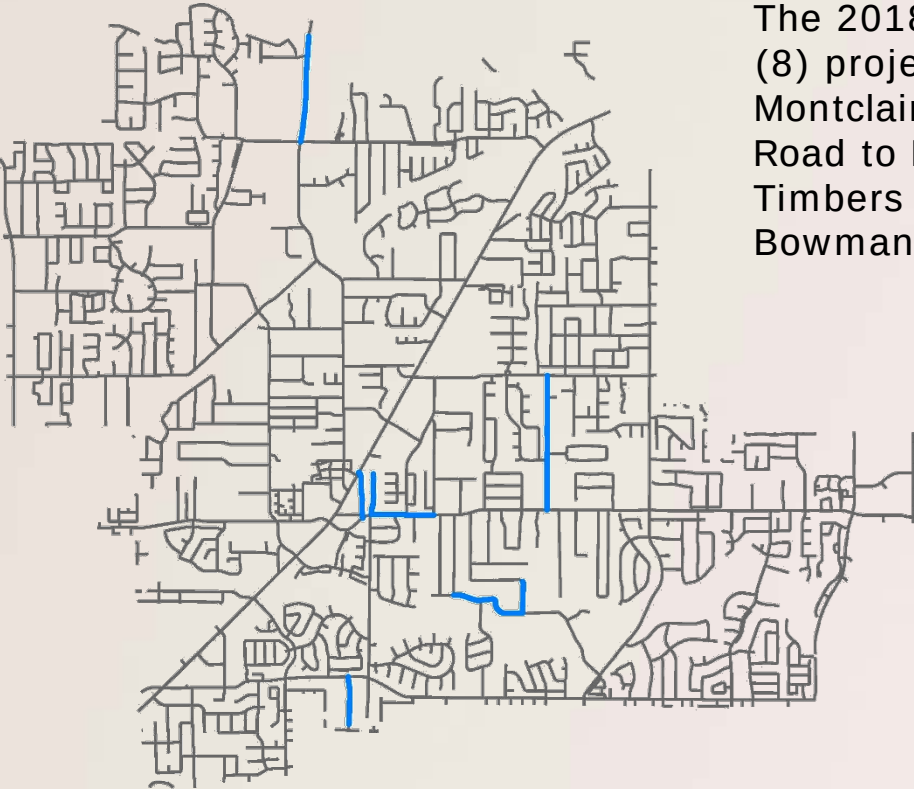
- Advertise the projects for bidding

Construction

- Construction is expected to be part of a larger project, the construction of each segment is expected to take less than 2 weeks once initiated and will be completed before September 30, 2018.

*\*The County is considering performing Montclair Drive, Pleasant Run Road, and Wayne Drive*

*\*\*Oak Knoll Drive and Bowman Drive are proposed to be included with a utility project*



# 2018 Asphalt Overlay Projects



The overlay of Glade Road (Bedford Road to Bluebonnet) was completed in January





# Micro-Resurfacing



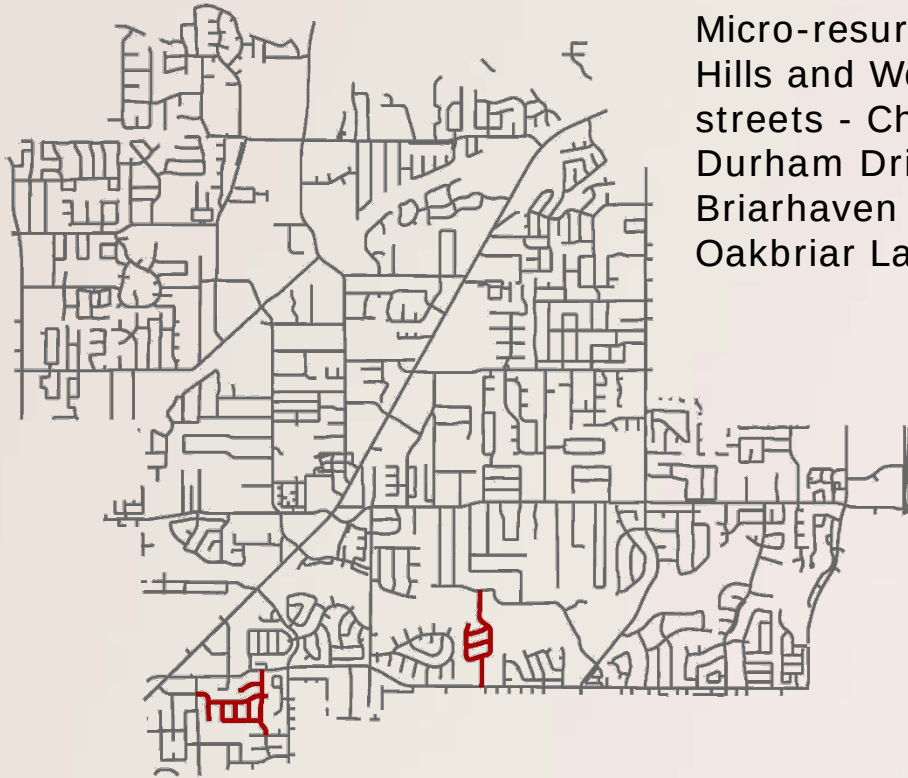
The program utilizes multiple techniques to maintain the street network, these include:

- Mill and Overlay
- Asphalt Overlay
- **Micro-Resurfacing**
- Base Repairs
- Crack-Sealing



*A maintenance technique that is a cost effective way (\$3.50 per SY vs \$11 per SY for an overlay) to address surface issues with asphalt pavement. This involves the placement of a very thin asphalt sand and oil emulsion that seals the existing pavement and slows its rate of deterioration. This should only be considered on street segments that are in good overall condition.*

# 2018 Micro-Resurfacing Projects



The 2018 Local Street Maintenance Program includes the Micro-resurfacing technique for two (2) projects, Plymouth Hills and Woodbriar Estates North including thirteen (13) streets - Cheshire Drive, Devon Drive, Dorset Drive, Durham Drive, Warwick Avenue, York Drive, Briarcliff Lane, Briarhaven Lane, Greenbriar Court, Greenbriar Lane, Oakbriar Lane, Rosebriar Lane, Sweetbriar Lane

## Project Schedule

### January 2018

- Design and Preparation of Bid Documents

### February 2018

- Advertise the projects for bidding

### Construction

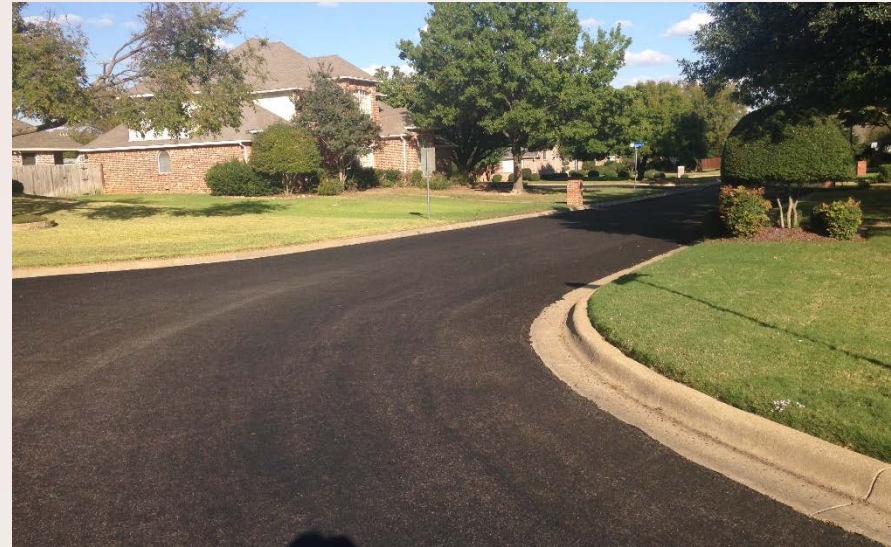
- Contract will be setup to accommodate a timeframe for construction to occur. Duration of construction is expected to take around **4 weeks once initiated** and will be completed before September 30, 2018.

# Maintenance Techniques



Coventry Court – 2015

Previously completed projects – Brook Meadows (2016), Stonecrest Estates (2016), Highland Meadows (2015), Woodbrair Estates (2012)



Coventry Court – 2016



# Base Repair



The program utilizes multiple techniques to maintain the street network, these include:

- Mill and Overlay
- Asphalt Overlay
- Micro-Resurfacing
- **Base Repairs**
- Crack-Sealing

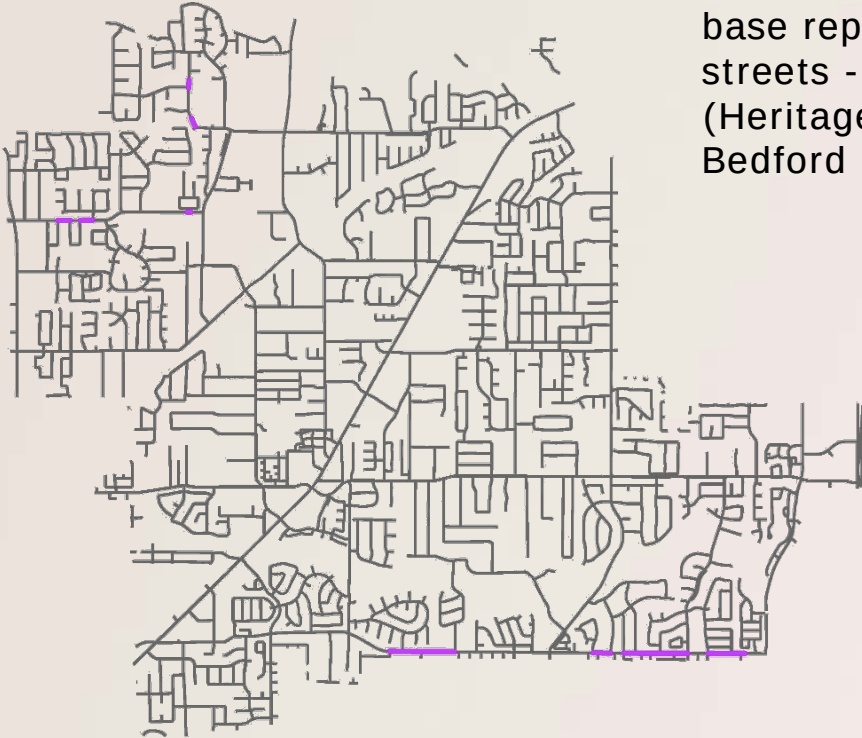


*A maintenance technique that typically consists of repairs to the isolated areas of existing deteriorated or fatigued asphalt pavement. This is done by saw cutting the area that has failed, removal of the pavement along with the subgrade, replacement of the subgrade, and the pavement.*

# 2018 Base Repair Projects



The 2018 Local Street Maintenance Program includes the base repair technique for four (4) projects including four (4) streets - McDonwell School Road, Cheek-Sparger Road (Heritage to Jackson), Cheek-Sparger Road (Jackson to Bedford Road), John McCain Road (West of Westcoat)



## Project Schedule

Staff is currently focusing on Crack-Sealing and prepping streets for Overlays and Micro-Resurfacing. This project will be completed as staff becomes available.

September 2018 – Completion

***This project is being performed in-house with public works staff.***

# 2018 Base Repair Projects



Staff is currently focusing on other street project priorities and is performing this work as schedules allow. This project will be complete by September 2018.





# Crack-Sealing

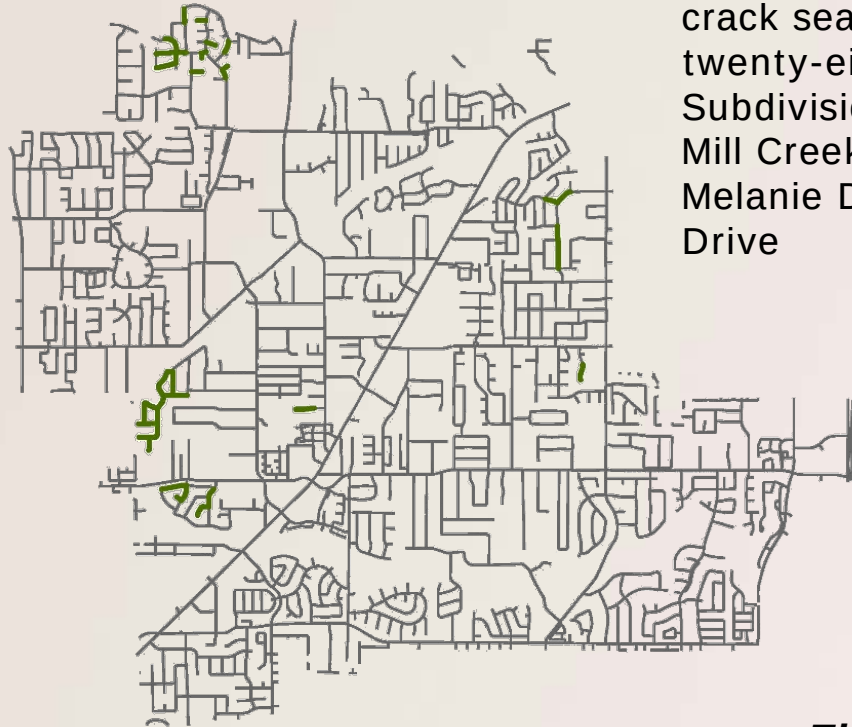
The program utilizes multiple techniques to maintain the street network, these include:

- Mill and Overlay
- Asphalt Overlay
- Micro-Resurfacing
- Base Repairs
- **Crack-Sealing**



*A maintenance technique that is used as a first defense against pavement deterioration as it offers several important benefits. Effective crack-sealing keeps water from entering and weakening the base or sub-base; It helps preserve the pavement adjacent to the cracks, prevents sand, stone, and dirt from making its way into open cracks causing compressive stresses, and extends pavement life by minimizing crack growth.*

# 2018 Crack-Sealing Projects



The 2018 Local Street Maintenance Program includes the crack sealing technique for eight (8) projects including twenty-eight (28) streets - Apple Valley and Rustic Oaks Subdivision (6 streets), Monticello Subdivision (12 Streets), Mill Creek Subdivision (5 streets), Twelve Oaks Lane, Melanie Drive, Winding Trail, Connie Lane, and Central Drive

## Project Schedule

Staff has been focusing on the crack-sealing projects and has completed 18 of the 28 street segments. This project is expected to be completed by staff in the next 60 days.

***This project is being performed in-house with public works staff.***



# 2018 Crack-Sealing Projects



Recently completed sections  
Apple Valley and Rustic Oaks  
(6 streets), and Monticello  
(12 streets)



# FY2018 LSMP Projects



Project List

|                     |   | Project Name           | PCI<br>2017 |
|---------------------|---|------------------------|-------------|
| MILL AND<br>OVERLAY | 1 | BLUEBONNET DR          | 24-85       |
|                     | 2 | STAFFORD DR            | 36          |
| OVERLAY             | 1 | MONTCLAIR DR           | 35-68       |
|                     | 2 | PLEASANT RUN<br>RD     | 67-72       |
|                     | 3 | THOMPSON<br>TERRACE    | 29          |
|                     | 4 | OAK TIMBERS<br>CRT     | 35-38       |
|                     | 5 | WAYNE DRIVE            | 41          |
|                     | 6 | OAK KNOLL<br>DRIVE     | 35-55       |
|                     | 7 | BOWMAN DR              | 42          |
| MICRO<br>RESURFACE  | 1 | PLYMOUTH HILLS         | 34-83       |
|                     | 2 | WOODBRIAR<br>ESTATES N | 24-97       |

|              |   | Project Name                            | PCI<br>2017 |
|--------------|---|-----------------------------------------|-------------|
| BASE REPAIRS | 1 | MCDONWELL SCHOOL<br>RD W                | 43-70       |
|              | 2 | CHEEK SPARGER RD<br>JACKSON TO HERITAGE | 19-65       |
|              | 3 | CHEEK SPARGER RD<br>BEDFORD TO JACKSON  | 51-58       |
|              | 4 | JOHN MCCAIN RD                          | 44-55       |
| CRACK SEAL   | 1 | APPLE VALLEY AND<br>RUSTIC OAKS         | 27-80       |
|              | 2 | MONTICELLO                              | 49-70       |
|              | 3 | TWELVE OAKS LN                          | 49          |
|              | 4 | MELANIE DR                              | 51          |
|              | 5 | WINDING TRL                             | 49          |
|              | 6 | CONNIE LN                               | 51          |
|              | 7 | CENTRAL DR                              | 53          |
|              | 8 | MILL CREEK                              | 53-70       |



# Next Steps



City Council concurrence with progressing as planned

- John McCain and L.D. Lockett – Current CIP projects slated for full depth reconstruction (lengthy construction timeframe and significant traffic disturbance when compared to a maintenance style project)

The next steps for this program are to:

- Finalize bid documents for each of the projects that will require contractor assistance
- Any contracts over \$50,000 will be presented to City Council for consideration
- Complete the FY2018 LSMP projects

# **Questions and Discussion**



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
[www.colleyville.com](http://www.colleyville.com)

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**Agenda Number** WS-6

**Agenda Date** 02/06/2018

**Type** Worksession

**Department** City Secretary

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## **Title**

Discussion of the Architectural Review Commission purpose and status

## **Strategic Plan**

1.4 Communicate thoroughly and strategically

## **Explanation**

The City Council established the Architectural Review Commission by attached Resolution R-11-3313, to engage the Colleyville community in the City's economic development efforts. The Commission is comprised on seven members and serves in an advisory role to the City Council and provides recommendations on matching grant applications, recommendations related to issues such as the quality and effectiveness of Colleyville's Commercial Design Standards, and the possibility of an Overlay District within the core of the Colleyville Boulevard corridor. The ARC has not met since 2015.

Mayor Newton will lead the discussion regarding the purpose and status of the Architectural Review Commission.

## **Attachments**

1. Resolution R-11-3313
2. ARC Bylaws

## **RESOLUTION R-11-3313**

### **A RESOLUTION ESTABLISHING AN ARCHITECTURAL REVIEW COMMISSION**

**WHEREAS,** the City of Colleyville has a new set of Economic Development Incentive Guidelines and Criteria, which City Council unanimously adopted through Resolution R-10-3286 on November 3, 2010; and

**WHEREAS,** this program includes a provision that applications related to façade improvements or pole signage removal and replacement be reviewed by an Architectural Review Commission; and

**WHEREAS,** Colleyville is home to numerous residents who are architectural, planning or engineering design professionals, or who work in development-related fields, who consider design issues on a daily basis and who have the expertise to benefit the City's future development and redevelopment; and

**WHEREAS,** the creation of an Architectural Review Commission will further engage the Colleyville community in the City's economic development efforts; and

**WHEREAS,** an Architectural Review Commission will provide an analysis of issues such as the quality and effectiveness of Colleyville's Commercial Design Standards and the possibility of an Overlay District within the core of the Colleyville Boulevard corridor.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the Colleyville City Council hereby establishes an Architectural Review Commission, to be appointed by the City Council.
- Sec. 2. THAT the Architectural Review Commission shall serve in an advisory role to the Colleyville City Council and is hereby charged with the following responsibilities:
- a. To evaluate and make recommendations on matching grant program applications for facade improvements and/or pole signage replacements
  - b. To evaluate the quality and effectiveness of Colleyville's Commercial Design Standards
  - c. To evaluate the possibility of an Overlay District within the core of the Colleyville Business Corridor, as well as oversee recommendations on any related Design Guidelines which may be subsequently adopted



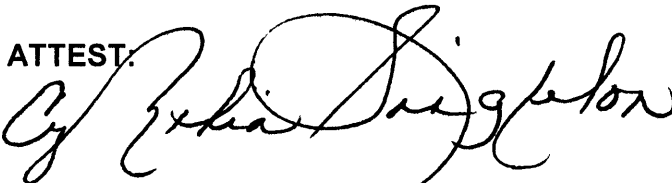
d. To conduct other architectural and design-related studies as requested by the City Council

- Sec. 3. THAT the Architectural Review Commission shall be composed of seven (7) members. Three (3) members shall be appointed by the City Council for an initial term of one (1) year and four (4) members shall be appointed by the City Council for a term of two (2) years, with subsequent appointees serving two year terms.
- Sec. 4. THAT any Commission member who has designed, worked on or consulted with a matching grant program applicant or agenda subject, shall recuse themselves from voting in those circumstances.
- Sec. 5. THAT any member with unexcused absences from three (3) consecutive meetings or not exhibiting interest in the work of the Commission shall be reported to the City Council, which may at their discretion remove the Commission member and appoint a replacement.

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF 6 AYES, 0, NAYS AND 0  
ABSTENTIONS ON THIS THE 18<sup>th</sup> DAY OF January 2011.

ATTEST.



Cynthia Singleton, TRMC, CMC  
City Secretary

CITY OF COLLEYVILLE



David Kelly  
Mayor

# **ARCHITECTURAL REVIEW COMMISSION BYLAWS**

## **ARTICLE I – Identification and Purpose**

The Architectural Review Commission was established by the City Council of Colleyville, Texas, by Resolution R-11-3313 on January 18, 2011. The purpose of the Architectural Review Commission is to review applications related to façade improvements or pole signage removal and replacement. The Architectural Review Commission helps to further engage the Colleyville community in the City's economic development efforts by providing an analysis of issues, such as the quality and effectiveness of Colleyville's Commercial Design Standards, and the possibility of an Overlay District within the core of the Colleyville Boulevard corridor.

## **ARTICLE II – Duties and Responsibilities**

- 2.1 The Architectural Review Commission shall serve in an advisory role to the City Council and has been charged with the following:
  - A. To evaluate and make recommendations on matching grant program applications for façade improvements and/or pole signage replacements; and
  - B. To evaluate the quality and effectiveness of Colleyville's Commercial Design Standards as outlined in Chapter 6 – Commercial Design Standards of the Land Development Code; and
  - C. To evaluate the possibility of an Overlay District within the core of the Colleyville Business Corridor, as well as oversee recommendations on any related Design Guidelines which may be subsequently adopted; and
  - D. To conduct other architectural and design-related studies as requested by the City Council.
- 2.2 The Architectural Review Commission members will take the Attorney General Texas Open Meetings Act on-line training course or obtain a DVD of the training course from the City Secretary, and provide a copy of the Certificate of Course Completion to the City Secretary. The training must be completed not later than the 90<sup>th</sup> day after the date the member takes the oath of office, or otherwise assumes responsibilities as a member of the governmental body.

### **ARTICLE III – Membership**

- 3.1 The Architectural Review Commission shall consist of seven (7) members. Three (3) members shall be appointed by the City Council for an initial term of one (1) year, and four (4) members shall be appointed by City Council for a term of two (2) years, with subsequent appointees serving two year terms.
- 3.2 Members shall serve without compensation and until their successors are appointed.
- 3.3 Members must be residents of Colleyville, Texas unless City Council waives the residency requirement.
- 3.4 Vacancies on the Architectural Review Commission shall be reported to the City Secretary, and filled by appointment of the City Council for the length of the unexpired term.
- 3.5 If a member of the Architectural Review Commission fails to maintain a seventy-five (75%) attendance record for all regularly scheduled meetings, the Chair or staff liaison will notify the City Secretary. City Council may, at its discretion, declare a vacancy, advertise the open position, or appoint a replacement without advertising.

### **ARTICLE IV – Officers**

- 4.1 The officers of the Architectural Review Commission shall be the Chair and the Vice Chair.
- 4.2 The Architectural Review Commission shall elect the Chair and Vice Chair from among the members annually. The officers shall serve one-year terms or until a successor is elected.
- 4.3 In the event of resignation or incapacity of the Chair, the Vice Chair shall serve as the Chair for the unexpired portion of the term.
- 4.4 Staff liaison shall take minutes of the meeting and serve as custodian of Architectural Review Commission records.

## **ARTICLE V – Meetings**

- 5.1 Meetings are held on an as needed basis. If an applicant is requesting a variance to a requirement outlined in Chapter 6 – Commercial Design Standards of the Land Development Code, the Commission shall convene not later than 30 days from date of the application, and a quorum of the Architectural Review Commission shall review the variance request.
- 5.2 Any Commission member who has designed, worked on, or consulted with a matching grant program applicant or agenda subject, shall recuse themselves from voting in those circumstances.
- 5.3 No action to approve or deny any application shall be taken until the Commission has held a public hearing and received comment, and only after written notice of the public hearing of the date, time, and place where the variance request is to be considered has been sent to the owners of real property lying within 200 hundred feet of the property where the application is being considered. Such notice shall be given to each property owner as listed on the last approved tax roll not less than 10 days before the date set for hearing by depositing letters properly addressed and postage paid in the United States Post Office.
- 5.4 A majority of the voting Architectural Review Commission shall constitute a quorum to conduct business of the Architectural Review Commission. The act of the Architectural Review Commission members, present at a meeting, at which a quorum is in attendance, shall constitute the act of the Architectural Review Commission. For example, four members constitute a quorum, and three affirmative votes are required for an item to be approved.
- 5.5 Meeting agendas will be posted on the City Hall bulletin boards and the City's website 72 hours prior to a meeting. Meeting agenda packets will be available to the public on the City's website, and distributed to each member 72 hours prior to a meeting.
- 5.6 Approved meeting minutes will be included in City Council agenda packets under Reports.

## **ARTICLE VI – Appeal Procedures**

- 6.1 The decision by the Commission shall be final, unless the applicant submits a written notice of appeal within 10 days from the date of the action by the Commission. The administrative official shall re-notify all property owners lying within 200 feet of the area being considered and place the applicant's request on the next available agenda for consideration by the City Council.

## **ARTICLE VII – Amendments**

- 7.1 These bylaws may be amended by a majority vote at any regular meeting, if all members have been notified of the proposed amendment 72 hours prior to such meeting. Amendments must be in compliance with applicable City ordinances.



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
[www.colleyville.com](http://www.colleyville.com)

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**Agenda Number** WS-7

**Agenda Date** 02/06/2018

**Type** Worksession

**Department** Community Development

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## **Title**

Discussion of dates for a follow-up worksession for review of Land Development Code amendments

## **Strategic Plan**

1.4 Communicate thoroughly and strategically

## **Explanation**

This item provides for City Council to direct staff in regard to planning a follow-up worksession for the review of Land Development Code amendments. Staff suggests a March or April timeline.

## **Attachments**





# City of Colleyville City Council Agenda Briefing

City Hall  
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[www.colleyville.com](http://www.colleyville.com)

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**Agenda Number** WS-8

**Agenda Date** 02/06/2018

**Type** Worksession

**Department** City Secretary

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## **Title**

Discussion of the February 6, 2018, City Council regular agenda items



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
[www.colleyville.com](http://www.colleyville.com)

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**Agenda Number 1**

**Agenda Date** 02/06/2018

**Type** Executive Session

**Department** City Secretary

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## **Title**

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain cases for Parcels 150 and 159

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property - Discuss the acquisition of certain real property along and adjacent to the City's incorporated limits and within the City's ETJ

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Glade Road Project Phases 1B and 2

Section 551.074 - Personnel – Discussion of the Police Chief selection process

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

## **Attachments**

**RESOLUTION R-18-4227**

**A RESOLUTION APPROVING COUNCIL ACTION  
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR  
CITY COUNCIL MEETING OF FEBRUARY 6, 2018**

**WHEREAS**, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_ AYES, \_ NAYS AND \_ ABSTENTIONS ON THIS THE 6<sup>TH</sup> DAY OF FEBRUARY 2018.

|                         |       |                               |       |
|-------------------------|-------|-------------------------------|-------|
| Mayor Richard Newton    | _____ | Mayor Pro Tem Bobby Lindamood | _____ |
| Place 1, Tammy Nakamura | _____ | Place 3, Kathy Wheat          | _____ |
| Place 4, George Dodson  | _____ | Place 5, Nancy Coplen         | _____ |
| Place 6, Mike Taylor    | _____ |                               |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
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**Agenda Number** 3

**Agenda Date** 02/06/2018

**Type** Oath of Office

**Department** City Secretary

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## **Title**

Mayor for a Day Sydney Ellis will take the oath of office

## **Attachments**



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
[www.colleyville.com](http://www.colleyville.com)

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**Agenda Number** 4

**Agenda Date** 02/06/2018

**Type** Announcements, Proclamations, and Presentations

**Department** City Secretary

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## **Title**

Recognition of Mayor for a Day Sydney Ellis - Mayor Richard Newton

Proclamation in recognition of Thank a Teacher Day at Colleyville Heritage Elementary School - Mayor for a Day Sydney Ellis and Mayor Richard Newton

In recognition of the Water and Wastewater Rate Advisory Committee members

## **Attachments**

1. Proclamation in recognition of Mayor for a Day Sydney Ellis
2. Thank a Teacher Day proclamation
3. Water and Wastewater Rate Advisory Committee roster



# Proclamation

## CITY OF Colleyville, Texas

**WHEREAS:** Sydney Ellis submitted the winning essay in the 2017 City of Colleyville "Mayor for a Day" contest; and

**WHEREAS,** Sydney Ellis attends fourth grade at Colleyville Heritage Elementary School; and

**WHEREAS,** Sydney would like to continue the strong beautification efforts in Colleyville by adding more flowers and fruit trees, therefore, improving the air quality and increasing the presence of nature in the City; and

**WHEREAS,** Sydney is passionate about helping her community, she encourages the City to continue improving public safety practices. She would also like to strengthen community wide engagement through the development of community centered celebrations such as holidays and traditions; and

**WHEREAS,** Sydney's winning essay included the gift of giving back by suggesting the establishment of gift trees to be put at City Hall at Christmastime with ornaments to be taken by Colleyville citizens listing items they can purchase and give to the less fortunate; and

**WHEREAS,** Sydney Ellis's essay exemplifies outstanding citizenry and a desire to contribute to her community.

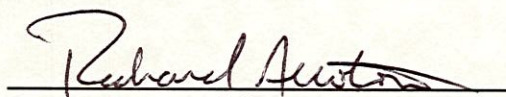
**NOW, THEREFORE, I, RICHARD NEWTON, MAYOR OF THE CITY OF COLLEYVILLE, TEXAS,** on behalf of the Colleyville City Council and citizens of Colleyville, do hereby proclaim

### **SYDNEY ELLIS**

as Mayor for a Day in the City of Colleyville, and encourage citizens to recognize the abilities and desires of today's youth to become leaders in their community.

**IN WITNESS WHEREOF,** I do hereby set my hand and seal of the City of Colleyville, Texas, affixed this 6<sup>th</sup> day of February 2018.



  
Mayor





# Proclamation

CITY OF

Colleyville,  
Texas

**WHEREAS:** I, Sydney Ellis, submitted the winning essay in the 2017 City of Colleyville "Mayor for a Day" contest; and

**WHEREAS,** being a student at Colleyville Heritage Elementary School, I recognize the great contribution of our teachers in the education process; and

**WHEREAS,** teachers at Colleyville Heritage Elementary School consistently display the highest standards of the education system; and

**WHEREAS,** teachers play a tremendous role in shaping the future of all generations.

**NOW, THEREFORE, I, SYDNEY ELLIS, MAYOR FOR A DAY OF THE CITY OF COLLEYVILLE, TEXAS,** do hereby proclaim Friday, February 9, 2018

**THANK A TEACHER DAY  
AT COLLEYVILLE HERITAGE ELEMENTARY SCHOOL**

and encourage all students to express appreciation to our teachers for their efforts by writing them a note, taking a moment to say thanks, or any expression of appreciation for their valuable efforts.

**IN WITNESS WHEREOF,** I do hereby set my hand and seal of the City of Colleyville, Texas, affixed this 6<sup>th</sup> day of February 2018.



\_\_\_\_\_  
Mayor for a Day





**WATER AND WASTEWATER RATE ADVISORY COMMITTEE**  
**RE-ESTABLISHED JULY 18, 2017 – RESOLUTION R-17-4156**

**CHAIR**

**Susan Mathisen**

317 Chestnut Bend  
Colleyville, TX 76034  
W: 817-983-1620  
[smathisencpa@gmail.com](mailto:smathisencpa@gmail.com)

**VICE CHAIR**

**Gerald Gibson**

6100 Brazos Court  
Colleyville, TX 76034  
H: 817-821-1602  
[jergibson@aol.com](mailto:jergibson@aol.com)

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H: 817-329-0186  
[rayallee@aol.com](mailto:rayallee@aol.com)

**Thomas Bauch**

4201 Shadow Ridge Drive  
Colleyville, TX 76034  
H: 817-577-1471  
W: 817-312-2288  
[Tomb4201@gmail.com](mailto:Tomb4201@gmail.com)

**Claudia Bevill**

119 Cheek-Sparger Road  
Colleyville, TX 76034  
H: 817-849-1360  
[ckbevill@hotmail.com](mailto:ckbevill@hotmail.com)

**James Dove**

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Colleyville, TX 76034  
H: 817-498-4949  
[Jamesldove1@gmail.com](mailto:Jamesldove1@gmail.com)

**Jeff Gilstrap**

1708 Avalon Drive  
Colleyville, TX 76034  
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W: 817-429-6262  
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## **RESOLUTION R-18-4228**

### **A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF FEBRUARY 6, 2018**

**WHEREAS**, City Council has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:

- a. Approval of the minutes of the regular City Council meeting of January 16, 2018
- b. Approval to purchase a replacement vacuum street sweeper in the amount of \$255,925.00, from Johnston North America, an approved vendor through the HoustonGalveston Area Council Cooperative Purchasing Program; approving the disposal of the unit being replaced, and authorizing the city manager to execute the purchase and disposal agreements upon receipt and acceptance of the vehicle
- c. Approval of a construction contract with GRATEX Utilities, Inc. for the Manning Drive Wastewater Project 3 and Paving Improvements Project in an amount not to exceed \$653,891.50, which includes a \$30,000 contingency, and authorizing the city manager to execute the contract and any associated change orders
- d. Approval of a professional services agreement with Freese and Nichols to develop three conceptual design options and a final conceptual design for the Village Plaza project in an amount not to exceed \$42,947 and authorizing the city manager to execute the agreement

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_ AYES, \_ NAYS AND \_ ABSTENTIONS ON THIS  
THE 6<sup>TH</sup> DAY OF FEBRUARY 2018.

|                         |       |                               |       |
|-------------------------|-------|-------------------------------|-------|
| Mayor Richard Newton    | _____ | Mayor Pro Tem Bobby Lindamood | _____ |
| Place 1, Tammy Nakamura | _____ | Place 3, Kathy Wheat          | _____ |
| Place 4, George Dodson  | _____ | Place 5, Nancy Coplen         | _____ |
| Place 6, Mike Taylor    | _____ |                               |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor



# City of Colleyville City Council Minutes - Draft

City Hall  
100 Main Street  
Colleyville, Texas 76034  
817. 503.1000  
www.colleyville.com

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Tuesday, January 16, 2018

Council Chambers

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Mayor Richard Newton called the Colleyville City Council Worksession to order on Tuesday, January 16, 2018, at 5:01 p.m.

**ROLL CALL:** Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor.

City Manager Jerry Ducay, Assistant City Manager Mark Wood, Fire Chief Brian Riley, Interim Police Chief Robert Hinton, Police Lieutenant Hillary Wreay, Public Works Director Jeremy Hutt, City Engineer Cheryl Taylor, Community Development Director Ben Bryner, Library and Parks and Recreation Director Mary Rodne, Recreation Manager Lisa Escobedo, Marketing Coordinator Dustin Dangli, Information Services Manager Chris Pena, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

## **WS-1** Colleyville 2017 Crime Report

Interim Police Chief Robert Hinton presented this item and briefed the City Council.

Mayor Newton asked if there was a significant change which drove the decrease in crime from 2011 to 2010. Chief Hinton stated there was a change in crime reporting analysis accountability, the police department worked at being proactive and becoming involved with the community, and participation in COMSTAT meetings.

Councilmember Coplen asked if there was a change in the demographics involved in car crashes. Chief Hinton replied he was aware there have been new neighborhoods completed, but he was not sure regarding age.

Councilmember Nakamura asked if data is kept regarding what caused an automobile accident. Chief Hinton replied all data is tracked and recorded.

City Council requested the data be provided for their review.

## **WS-2** Discussion of the Sidewalk Policy

Community Development Director Ben Bryner presented this item and briefed the City Council.

Mayor Newton asked if the exception to the policy would remain in place even if there was a sidewalk planned on a future land map.

Director Bryner stated the exception would apply unless there was a trail planned.

Councilmember Nakamura requested an explanation of responsibilities of the citizens and the City for maintenance of sidewalks. Director Bryner noted the City can assist in maintenance as long as the maintenance is not required due to negligence by the homeowner.

There was general discussion regarding waivers and remediation along local streets.

Councilmember Coplen stated she is in favor of volunteer contributions for funding options.

Mayor Newton asked that staff provide him with a draft of the sidewalk policy including changes discussed in the worksession.

City Council expressed appreciation to the Sidewalk Ad-Hoc Committee for their service and direction.

**WS-3** Pleasant Run Road reconstruction project update - Shelton Road to John McCain Road

Public Works Director Jeremy Hutt presented this item and briefed the City Council.

There was discussion regarding cause of delays, workmanship, costs, liquidated damages, and perception of work progress, and citizen expectations.

**WS-4** Discussion of participation in the Arts Council Northeast 2018 MasterWorks Concert Series

Marketing Coordinator Dustin Dangli presented this item.

City Council agreed to move forward with the concert series.

**WS-5** Discussion of the State of the City

Mayor Newton presented this item. Mayor Newton suggested the State of the City be given by the Mayor at the March, 2018 Colleyville Chamber Luncheon. City Council agreed with the plan, but noted it must be recorded and uploaded to the City website to be available to citizens.

**WS-6** Discussion of Quarter 1 Promotion

Marketing Coordinator Dustin Dangli presented this item and briefed the City Council. It was noted this item is on the consent resolution on tonight's agenda to approve the program.

**WS-7** Discussion of the January 16, 2018, City Council regular agenda items

Mayor Newton distributed copies of additions he would like in the January 10, 2018 minutes.

Mayor Newton also stated he plans to recommend the appointment of Raymond Allee to the Planning and Zoning Commission vacancy under the resolution on tonight's agenda.

Mayor Newton adjourned the worksession at 6:32 p.m.

Mayor Newton called the Executive Session to order at 6:33 p.m. and called the roll.

**ROLL CALL:** Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor

**1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D**

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain cases for Parcels 150 and 159

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Glade Road Project Phases 1B and 2

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Mayor Newton explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, and Section 551.087, Economic Development. He



further explained there would be no decisions made or action taken during this time. Executive Session was adjourned at 6:53 p.m.

The regular meeting of the Colleyville City Council was called to order by Mayor Newton at 7:30 p.m.

**ROLL CALL:** Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor

**INVOCATION: Pastor Lanre Sobo, Glory House**

**PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt**

**2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-18-4221**

Mayor Newton read Resolution R-18-4221 in its entirety.

Mayor Newton stated the resolution is for right-of-way purchases along Glade Road.

Mayor Newton opened the public hearing at 7:34 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 7:34 p.m.

**Councilmember Taylor made a motion to approve Resolution R-18-4221. Dodson seconded the motion.**

**The motion to approve carried with the following vote:**

**Aye: 7 – Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor**

**3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**  
**Announcements of civic and charitable events**  
**Presentation of calendar events and updates**  
**Announcements of awards and recognition**

Councilmember Coplen noted there was a Boy Scout in the audience working on Citizenship in the Community.

**4. CONSENT: READING AND PUBLIC HEARING - Resolution R-18-4222**

- 4a** Approval of the minutes of the regular City Council meeting of January 10, 2018
- 4b** Approval of the Quarter 1 Promotion program to assist businesses located within the SH26 construction corridor, and authorizing the city manager to execute all grants under the program

Mayor Newton read Resolution R-18-4222 in its entirety.

Assistant City Manager Mark Wood updated the City Council regarding item 4b.

Mayor Newton stated this item has been discussed in two different worksessions and the process has been fine-tuned by staff and the intent is to provide some assistance to businesses for advertising during the construction.

Mayor Newton opened the public hearing at 7:39 p.m.

Kathy Hadley, 204 Timberline North, spoke in support of this item and suggested conducting other events in the larger parking lots to add to this support.

There were no others wishing to speak and Mayor Newton closed the public hearing at 7:41 p.m.

Councilmember Taylor stated he is supporting this program on the faith the City Manager and Assistant City Manager will provide the proper oversight of the program to protect tax payers.

**Councilmember Dodson made a motion to approve Resolution R-18-4222, amending the January 10, 2018, minutes as presented by Mayor Newton. Councilmember Nakamura seconded the motion.**

**The motion to approve carried with the following vote:**

**Aye: 7 – Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor**

## **5. RESOLUTION(S): READING AND PUBLIC HEARING**

### **5a Resolution R-18-4223**

Approval of an Interlocal Agreement with the Fort Worth Transportation Authority, (FWTA) for quiet zone implementation and maintenance and authorizing the city manager to execute the agreement

Mayor Newton read Resolution R-18-4223 in its entirety.

Public Works Director Jeremy Hutt presented this item.

Councilmember Dodson stated he understands quiet zones are optional at the engineer's decision as he is aware horns are being used.

Director Hutt stated the use of horns is based on a safety response and encouraged anyone with concerns for the use of horns, to please track the time of day and date and relay the information to him for discussion with the Transportation Authority.

Mayor Newton opened the public hearing at 7:52 p.m.

Kathy Hadley, 204 Timberline North, spoke regarding the use of horns, stating they must be using the horns for a reason.

There were no others present wishing to speak and Mayor Newton closed the public hearing at 7:55 p.m.

Mayor Newton explained the use and purpose of quad gates, explaining they allow trained engineers not to use horns or whistles unless there is a perceived safety issue.

**Councilmember Taylor made a motion to approve Resolution R-18-4223. Mayor Pro Tem Lindamood seconded the motion.**

**The motion to approve carried with the following vote:**

**Aye: 7 – Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor**

**5b Resolution R-18-4224**

Approval of a lease agreement for office space between the Colleyville Chamber of Commerce and the City of Colleyville and authorizing the City Manager to enter into the agreement

Mayor Newton read Resolution R-18-4224 in its entirety.

Mayor Newton discussed the terms of the lease agreement and stated the Chamber is important to the City's economic development and he supports this lease to assist the Chamber in moving forward.

Councilmember Taylor stated he supports the Chamber, and has since 1988, but does not support this lease agreement based on the personal conviction we are

fiduciaries for the employees and he does not believe in bringing in an outside third party and housing them with employees.

Mayor Pro Tem Lindamood stated he supports this measure and does not believe the Chamber will be in the lease a full year, but will have the opportunity to get their legs under them and he is pleased they are going to focus on Colleyville only.

Mayor Newton opened the public hearing at 8:03 p.m.

Michael Hinkle-Morrison, 4012 Felps Drive, spoke in support of this item.

There were no others wishing to speak and Mayor Newton closed the public hearing at 8:05 p.m.

**Councilmember Nakamura made a motion to approve Resolution R-18-4224. Councilmember Wheat seconded the motion.**

**The motion to approve carried with the following vote:**

**Aye: 6 – Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen**

**Nay: 1 - Mike Taylor**

**5c Resolution R-18-4225**

Consideration of an appointment to the Planning and Zoning Commission

Mayor Newton read Resolution R-18-4225 in its entirety.

Mayor Newton opened the public hearing at 8:10 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:10 p.m.

**Councilmember Dodson made a motion to approve Resolution R-18-4225 appointing Raymond Allee to Place 2 Planning and Zoning Commission to a term expiring September 2018. Mayor Pro Tem Lindamood seconded the motion.**

**The motion to approve carried with the following vote:**

**Aye: 7 – Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor**

**6. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA**

Warren Bridges, 5117 Preservation Avenue, spoke regarding drainage on his residential lot and neighborhood.

Kathleen Hennessey, 5013 Stonebridge Drive, spoke regarding drainage.

Kathy Hadley, 204 Timberline North, spoke regarding rain water erosion, drainage, the lit trees coming into City Hall, sidewalks, and expressed her appreciation to City Council and staff for all they do.

**7. REPORTS****Monthly Financial Report - December 2017**

Chief Financial Officer Shereen Gendy presented the December 2017 financial report and answered questions of the City Council.

**Zoning Board of Adjustment Minutes - December 12, 2017**

Mayor Newton asked for clarification on a variance request which was reflected in the ZBA minutes. Staff will respond directly to the Mayor.

**8. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR JANUARY 16, 2018 - READING AND PUBLIC HEARING - RESOLUTION R-18-4226**

This resolution was not needed.

**9. ADJOURNMENT**

There being no further business before the City Council, Mayor Newton adjourned the City Council meeting at 8:40 p.m.

*APPROVED BY A VOTE OF \_ AYES, \_ NAYS, AND \_ ABSTENTIONS ON THIS THE 6<sup>TH</sup> DAY OF FEBRUARY 2018.*

*Minutes taken and prepared by:*

*Christine Loven, TRMC  
City Secretary*



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
www.colleyville.com

**Agenda Number** 5b

**Agenda Date** 02/06/2018

**Number**

**Type** Resolution

**Department** Public Works

## **Title**

Approval to purchase a replacement vacuum street sweeper in the amount of \$255,925.00, from Johnston North America, an approved vendor through the Houston-Galveston Area Council Cooperative Purchasing Program; approving the disposal of the unit being replaced, and authorizing the city manager to execute the purchase and disposal agreements upon receipt and acceptance of the vehicle

## **Strategic Plan**

- 1.4 Communicate thoroughly and strategically
- 2.4 Demonstrate stewardship of public resources
- 3.1 Upgrade the condition of major roads and neighborhood streets

## **Explanation**

### ***Reading and Public Hearing***

This item seeks approval to purchase a replacement vacuum street sweeper for the Department of Public Works at a total cost of \$255,925, and approval for the disposal of the 2009 Elgin vacuum street sweeper once replaced.

The City of Colleyville maintains a fleet of over 130 vehicles and pieces of equipment. In order to maintain the City's fleet in an effective and efficient manner, the vehicles are replaced at established milestones. Criteria considered when determining the end of a vehicle's useful life includes, but is not limited to mileage, age, motor hours, past maintenance, and overall condition. In order to plan and forecast for the replacement of the vehicles in the fleet, the City maintains a City of Colleyville Equipment Replacement Program, attached for reference, which identifies the vehicle and the year the vehicle is expected to reach the end of its useful life and is recommended for replacement. The Equipment Replacement Program is updated each year and each vehicle is evaluated prior to being replaced to verify each piece of equipment is truly at the end of its useful life.

Five (5) vehicles and pieces of equipment were identified as possible replacement candidates during the Fiscal Year 2018. Staff has assessed these units and recommend all five (5) units for replacement.

| Unit Number | Description        | Status                    |
|-------------|--------------------|---------------------------|
| 523         | Ford F150 Truck    | Waiting on updated Prices |
| 585         | Ford F350 Flat bed | Completed                 |



|            |                             |                    |
|------------|-----------------------------|--------------------|
| 695        | Ford F550 Aerial Lift       | In Progress        |
| <b>601</b> | <b>Elgin Street Sweeper</b> | <b>In Progress</b> |
| 603        | GMC Flatbed dump            | In Progress        |

In order to acquire the most effective piece of equipment to serve the needs of the City of Colleyville, staff researched several brands and models of vacuum street sweepers. Staff also reviewed multiple cooperative purchasing agreements in order to secure the most advantageous unit pricing.

Upon considering multiple brands and models, Johnston – Model VT651 Vacuum Sweeper, was determined to best meet the needs of the community. This proposed model vacuum street sweeper is available through the HGAC Co-op Purchasing agreement for a total cost of \$255,925.00.

For comparison purposes, staff priced a unit similar to the Elgin street sweeper currently in service, Elgin – Model Whirlwind MV. This unit is available through the HGAC Co-op Purchasing agreement for a cost of \$245,585.00.

Staff is recommending the purchase of the Johnston – Model VT651 Vacuum Sweeper, which does have a higher cost (\$10,340, or 4.2%) than the Elgin – Model Whirlwind MV. The recommendation is based on a review of the equipment capabilities as stated:

### **Improved Maintenance**

- The Johnston unit has a wider elevated work platform which allows easier access to the rear auxiliary engine when performing repairs and preventive services.
- The Johnston unit has a sweeper operation control system (CAM buss system), replays, water valves, and air valves contained in one location that is accessible at ground level which reduces the need for two man test and operating procedures.
- The Johnston unit has a sweeper control on a remote cable and can be operated outside of the cab almost eliminating the two man test and diagnostic operating procedures.
- The Johnston unit has a stainless steel water tank, which carries a lifetime warranty, and the capability of flushing sediments from itself instead of a poly tank without the flushing capability.

### **Additional Features**

- The Johnston unit vacuum head has a tilt head feature that allows for more efficient sweeping of larger piles of leaves and debris, which is a need of the community.
- The Johnston unit has a high pressure spray bar system at the front of the vehicle and a high pressure spray nozzle located on the gutter broom assembly that aids in cleaning gutters.

**Safety**

- The remote sweeper control on the Johnson sweeper can be mounted on either side of the windshield post where it is just inside of the operator's line of sight. This keeps the driver/operator from having to look away from the road when manipulating the controls of the sweeper.
- The Johnston unit has a ground accessible sweeper control system and sweeper control components. This allows the technicians to perform diagnostics test and the ability to make repairs without the need of ladders.

Based on the in-depth review of the equipment capabilities, staff is recommending the purchase of the Johnston – Model VT651 Vacuum Sweeper.

If approved, the new vehicle would be delivered this summer, at which time the 2009 Elgin vacuum sweeper will be considered obsolete and will be included in the next available auction likely to occur in October 2018.

**Financial Impact**

Funding for this replacement equipment is available in the Equipment Replacement Fund.

**Recommendation**

Approve

**Attachments**

1. HGAC Contract Pricing Worksheet for Johnston Vacuum Sweeper
2. Johnston CIQ form
3. Johnston 1295 form
4. Equipment Replacement Program



**CONTRACT PRICING WORKSHEET**  
For Standard Equipment Purchases

Contract  
No.:

SW04-16

Date  
Prepared:

10/23/2017

*This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents  
**MUST** be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.*

|                 |                     |              |                                      |
|-----------------|---------------------|--------------|--------------------------------------|
| Buying Agency:  | City of Colleyville | Contractor:  | Johnston North America               |
| Contact Person: | Tim Mathis          | Prepared By: | Tim Roberts                          |
| Phone:          |                     | Phone:       | 405-269-0489                         |
| Fax:            |                     | Fax:         |                                      |
| Email:          |                     | Email:       | tim.roberts@johnstonnorthamerica.com |

|               |      |              |                      |
|---------------|------|--------------|----------------------|
| Product Code: | BD02 | Description: | VT651 Vacuum Sweeper |
|---------------|------|--------------|----------------------|

**A. Product Item Base Unit Price Per Contractor's H-GAC Contract:** 145,000

**B. Published Options - Itemize below - Attach additional sheet if necessary - Include Option Code in description if applicable**  
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

| Description                                     | Cost    | Description                               | Cost   |
|-------------------------------------------------|---------|-------------------------------------------|--------|
| VT651-30 JD 115 HP Aux Engine                   | 4000    |                                           |        |
| BD02 M2 Freightliner Chassis                    | 102,000 |                                           |        |
| VT651-32 GB Down Pressure Contral               | 1800    |                                           |        |
| VT651-40 GB Lateral Control Dual                | 1400    |                                           |        |
| VT651-18 High Pressure Power Scrub w/Spray Bars | 9300    |                                           |        |
| VT651-20 Catwalk                                | 525     |                                           |        |
| VT651-36 GB Tilt Control Dual                   | 3800    |                                           |        |
| VT651-42 Simultainous Sweep                     | 1200    |                                           |        |
| VT651-50 Screen Vibrators                       | 2000    |                                           |        |
| VT651-22 Rear Mounted Vision Camera             | 1850    |                                           |        |
|                                                 |         | <b>Subtotal From Additional Sheet(s):</b> |        |
|                                                 |         | <b>Subtotal B:</b>                        | 127875 |

**C. Unpublished Options - Itemize below - Attach additional sheet if necessary**  
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

| Description                     | Cost | Description                               | Cost |
|---------------------------------|------|-------------------------------------------|------|
| Engine/Cowel mounted Work Light | 650  |                                           |      |
| Split Arrow Stick               | 1500 |                                           |      |
| Additional Widesweep Spray Bar  | 900  |                                           |      |
|                                 |      |                                           |      |
|                                 |      | <b>Subtotal From Additional Sheet(s):</b> |      |
|                                 |      | <b>Subtotal C:</b>                        | 3050 |

**Check:** Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).

**For this transaction the percentage is:**

1%

**D. Total Cost before any other applicable Charges, Trade-Ins, Allowances, Discounts, Etc. (A+B+C)**

|                   |   |                          |        |   |             |        |
|-------------------|---|--------------------------|--------|---|-------------|--------|
| Quantity Ordered: | 1 | X Subtotal of A + B + C: | 275925 | = | Subtotal D: | 275925 |
|-------------------|---|--------------------------|--------|---|-------------|--------|

**E. Other Charges, Trade-Ins, Allowances, Discounts, Etc.**

| Description      | Cost    | Description        | Cost   |
|------------------|---------|--------------------|--------|
| Chassis Discount | -20,000 |                    |        |
| Delivery         | 3500    |                    |        |
| PDI              | 1500    |                    |        |
| Year End Blowout | -5,000  |                    |        |
|                  |         | <b>Subtotal E:</b> | -20000 |

**Delivery Date:** 120-160 Days ARO

**F. Total Purchase Price (D+E):**

255925

**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor doing business with local governmental entity

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

1/19/2018

1 Name of vendor who has a business relationship with local governmental entity.

JOHNSTON NORTH AMERICA

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☒ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

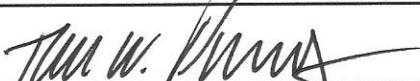
☐ Yes

☒ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7   
Signature of vendor doing business with the governmental entity

  
Date

# CERTIFICATE OF INTERESTED PARTIES

**FORM 1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
CERTIFICATION OF FILING****1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Johnston North America  
Mooresville, NC United States

**Certificate Number:**  
2018-304697

**Date Filed:**  
01/23/2018

**Date Acknowledged:**  
01/23/2018

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Colleyville, Texas

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

2018VT651  
Street Sweeper

| 4 | Name of Interested Party | City, State, Country (place of business) | Nature of interest<br>(check applicable) |              |
|---|--------------------------|------------------------------------------|------------------------------------------|--------------|
|   |                          |                                          | Controlling                              | Intermediary |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |

**5 Check only if there is NO Interested Party.****6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)

## Equipment Replacement Program 2018

| Estimated Year of Replacement | Asset Number | Asset Description        | Model Year | Asset Make                | In Service Date | Current Miles/Hours |
|-------------------------------|--------------|--------------------------|------------|---------------------------|-----------------|---------------------|
| 2018                          | 523          | Truck light duty         | 2002       | Ford F150                 | 2002            | 93,067              |
|                               | 538*         | Riding mower             | 2003       | Toro 4500D                | 2003            | 3,179               |
|                               | 695          | Truck aerial lift        | 2001       | Ford F550 bucket truck    | 2002            | 104,916             |
|                               | 601          | Street sweeper           | 2009       | Elgin Whirlwind           | 2009            | 62,665              |
|                               | 601A         | Sweeper rear engine      | 2009       | John Deere                | 2009            | 9,260               |
|                               | 603          | Flat bed dump truck      | 1998       | GMC single axle dump      | 1998            | 67,562              |
|                               |              |                          |            |                           |                 |                     |
| 2019                          | 406          | Fire Command #2          | 2005       | Ford Excursion            | 2005            | 76,660              |
|                               | 674          | Crack sealer             | 2004       | Supershot 125DC           | 2004            | 2,408               |
|                               |              |                          |            |                           |                 |                     |
| 2020                          | 394          | Truck medium duty        | 2000       | Ford F350 DRW truck       | 2000            | 110,817             |
|                               | 526          | Truck medium duty        | 2001       | Ford F250 Super Cab truck | 2001            | 81,030              |
|                               | 531          | Grounds equipment        | 2005       | IR 252 Carry All          | 2005            | 2,194               |
|                               | 552          | Grounds equipment        | 2005       | Toro Workman              | 2005            | 1,229               |
|                               | 585*         | Truck medium duty        | 2000       | Ford F350 DRW dump        | 2000            | 28,150              |
|                               | 672S         | Street saw               | 2005       | Target V465               | 2005            | 297                 |
|                               | 685          | Heavy equip. Mower       | 1990       | Ford 3930                 | 1990            | 1,304               |
|                               | 803          | VAN                      | 2008       | Ford E350 T.V. van        | 2008            | 7,512               |
|                               | 807          | Truck light duty         | 2013       | Ford F150 Regular cab     | 2013            | 61,072              |
|                               |              |                          |            |                           |                 |                     |
| 2021                          | 408          | Fire Investigation       | 2009       | Ford Expedition           | 2009            | 73,191              |
|                               | 689          | Heavy equip. Skid loader | 2006       | New Holland               | 2006            | 949                 |
|                               | 813          | Grounds equipment        | 2001       | Kubota Zero turn mower    | 2001            | 767                 |
|                               |              |                          |            |                           |                 |                     |
| 2022                          | 507          | Passenger van            | 2010       | Ford E350 15 person van   | 2009            | 13,799              |
|                               | 525          | Truck medium duty        | 2001       | Ford F250 Super Cab truck | 2001            | 76,688              |
|                               | 546          | Riding mower             | 2007       | Toro 3100D 3 reel mower   | 2007            | 1,424               |
|                               | 692          | Truck medium duty        | 2009       | Ford F250 Crew Cab truck  | 2009            | 62,545              |
|                               | 891          | Hybrid Car               | 2007       | Toyota Pruis              | 2007            | 46,683              |
|                               |              |                          |            |                           |                 |                     |
| 2023                          | 556          | Grounds equipment        | 2008       | Toro Workman              | 2008            | 215                 |
|                               | 561          | Grounds equipment        | 2008       | Smithco groom             | 2008            | 486                 |
|                               | 613          | Electric sand spreader   | 2013       | Henderson 6.5 cu.yd.      | 2013            | N/A                 |
|                               | 661          | Heavy equip. Back hoe    | 2008       | Caterpillar 420E          | 2008            | 3,083               |
|                               | 707          | Hybrid SUV               | 2008       | Ford Escape               | 2008            | 22,051              |
|                               | 728          | Truck light duty         | 2015       | Ford F150                 | 2015            | 18,248              |





# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
[www.colleyville.com](http://www.colleyville.com)

**Agenda Number** 5c  
**Type** Regular Agenda Items  
**Department** Engineering

**Agenda Date** 02/06/2018

**Number**

## **Title**

Approval of a construction contract with GRA-TEX Utilities, Inc. for the Manning Drive Wastewater Project 3 and Paving Improvements Project in an amount not to exceed \$653,891.50, which includes a \$30,000 contingency, and authorizing the city manager to execute the contract and any associated change orders

## **Strategic Plan**

- 3.1 Upgrade the condition of major roads and neighborhood streets
- 3.2 Ensure regular repair and replacement of water and wastewater facilities

## **Explanation**

### ***Reading and Public Hearing***

The current comprehensive Five Year Capital Improvement Program (CIP) adopted by City Council on November 7, 2017, by attached Resolution R-17-4198, includes the construction of the Manning Drive Wastewater Project 3 to replace an existing six-inch sanitary sewer line with an eight-inch sanitary sewer line as prioritized in the 2014 Water and Wastewater Master Plan list of projects for replacement due to maintenance issues with the existing grades being too flat. In February 2017, the City executed a Professional Services Agreement with Westra Consultants, LLC for the design of the replacement sanitary sewer line on Manning Drive.

On November 7, 2017, the City Council approved Resolution R-17-4199 for the 2018 Local Street Maintenance Program which includes the rehabilitation of Stafford Drive, Oak Knoll Drive, and Bowman Drive and identifies the rehabilitation of Manning Drive.

The Local Street Maintenance Program planned for Manning Drive and Stafford Drive as mill and overlay and Oak Knoll Drive and Bowman Drive as overlay only. The total planned cost of the maintenance of these streets was estimated at \$310,000. As part of this project, each of the streets listed will be milled and overlaid, and will include the replacement of a section of curb along Oak Knoll Drive that is in need of repair, as well as base repairs at various locations on Oak Knoll and Bowman. Base repairs and milling of the streets will produce a better roadway section by removing any surface cracking, allow for smoother tie ins to the existing driveways, enhance the ride ability of the roads, and prolong the life of these local streets for many more years.

This contract will replace the sanitary sewer line, and perform maintenance on multiple streets in the vicinity to complete all planned construction in this neighborhood at one

time. This will improve efficiencies and complete several projects with a single contractor.

The project was advertised in the *Fort Worth Star-Telegram* on January 7, and January 14, 2018. Four (4) bids were received on January 25, 2018.

The bids were separated into a base bid of open cut and alternate bid of pipe burst installation of the new sanitary sewer line, and another alternate bid for the mill and overlay of Manning Drive, Stafford Drive, Oak Knoll Drive, and Bowman Drive. The alternate bids allowed for the city to gauge the costs of the bids received, determine which options would be financially appropriate, and provide the most value to the city prior to award of the contract.

The bids received are as follows:

| <b><u>Bidder</u></b>      | <b><u>Open Cut</u></b> | <b><u>Pipe burst</u></b> | <b><u>Paving</u></b> | <b><u>Total Price</u></b> | <b><u>Days</u></b> |
|---------------------------|------------------------|--------------------------|----------------------|---------------------------|--------------------|
| GRA-Tex Utilities, Inc.   | \$333,855.00           | -                        | \$320,036.50         | \$653,891.50              | 95                 |
| Excel 4 Construction, LLC | \$296,199.00           | \$262,745.00             | \$440,537.50         | \$703,282.50              | 100                |
| IPR South Central         | \$280,657.50           | \$184,809.00             | \$613,950.50         | \$798,759.50              | 130                |
| Atkins                    | \$585,800.00           | \$703,280.00             | \$387,159.00         | \$972,959.00              | 200                |

Per the attached bid tabulation, the low bid with the shortest duration was submitted by GRA-TEX Utilities, Inc. with a total bid amount of \$653,891.50 for open cut installation of over 2,200 linear feet of sanitary sewer line, as well as the mill and overlay of 7,920 LF of asphalt along Manning Drive, Stafford Drive, Oak Knoll Drive, and Bowman Drive. The bids were in line with the preliminary engineer's estimated cost of \$651,000.00. Approval of the contract includes a \$30,000 contingency allowance which is less than 5% of the total contract cost. The contingency will be controlled by the City to address any field changes that may be necessary and/or to cover any cost overages that may occur during construction. The contractor's qualifications and references have been verified by the design consultant. The current construction market is busy and contractors are able to be selective about taking on new projects.

Prior to beginning work, a public meeting will be held to communicate the project and share the timeline of construction with residents and homeowners associations. The contractor anticipates beginning construction in the next 30 to 60 days as their schedule allows, and the contract time for the project is 95 calendar days, as bid by GRA-Tex Utilities, Inc.

Staff recommends approval of the award to GRA-Tex, Utilities, Inc. for the Manning

Drive Wastewater Project 3 and Paving Improvements in an amount not to exceed \$653,891.50 which includes a \$30,000 contingency, and authorize the city manager to execute the contract and any associated change orders. The Engineer's Recommendation Letter and Bid Tabulation are attached.

**Financial Impact**

Funding for the construction of the Manning Drive Wastewater Project 3 was originally planned in the FY 2018 CIP in the amount of \$300,000 for construction. The 2018 Local Street Maintenance Program includes the rehabilitation of Stafford Drive, Oak Knoll Drive, and Bowman Drive.

Additional funding of \$143,855 from the Utility Fund is proposed to be allocated to cover the construction cost of the project. Total funding for the project is as follows:

|                       |                  |
|-----------------------|------------------|
| Utility Fund          | \$443,855        |
| Capital Projects Fund | <u>\$210,037</u> |
| Total Project Cost    | \$653,892        |

Form 1295 - Acknowledged by City

**Recommendation**

Approve

**Attachments**

1. Resolution R-17-4198
2. Resolution R-17-4199
3. Location Map
4. CIQ Form
5. Form 1295
6. Engineer's Recommendation Letter
7. Bid Tabulation

## RESOLUTION R-17-4198

### A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF NOVEMBER 7, 2017

**WHEREAS**, City Council has taken action on certain items on the agenda under Consent Items.

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of October 10, 2017
  - b. Approval of the minutes of the regular City Council meeting of October 17, 2017
  - c. Amending the Fiscal Year 2018-2022 Capital Improvement Program (CIP)
  - d. Approval of an engineering services agreement with MSA Professional Services, Inc., in an amount not to exceed \$156,679, for the design of the intersection improvement project at the McDonwell School Road at Westcoat Drive intersection, and authorize the city manager to execute the agreement

### **AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF 7 AYES, 0 NAYS AND 0 ABSTENTIONS ON THIS  
THE 7<sup>TH</sup> DAY OF NOVEMBER 2017.

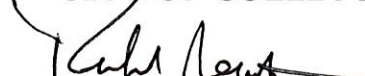
|                         |            |                               |            |
|-------------------------|------------|-------------------------------|------------|
| Mayor Richard Newton    | <u>AYE</u> | Mayor Pro Tem Bobby Lindamood | <u>AYE</u> |
| Place 1, Tammy Nakamura | <u>AYE</u> | Place 3, Kathy Wheat          | <u>AYE</u> |
| Place 4, George Dodson  | <u>AYE</u> | Place 5, Nancy Coplen         | <u>AYE</u> |
| Place 6, Mike Taylor    | <u>AYE</u> |                               |            |

**ATTEST:**



Christine Loven, TRMC  
City Secretary

**CITY OF COLLEYVILLE**



Richard Newton  
Mayor

FY 2018 -2022 CIP (Amended)

|                                                                                                          | Total Project Cost | Capital Projects Fund | CEDC (Parks, Trails & Libraries) | County Funding | Crime Control and Prevention District | Drainage Fund | FHA/TxDOT      | Perimeter Street Fees | Impact Fees - Area II (West of 26) | TIF            | Utility Capital Projects Fund | Water Impact Fees |    |            |    |            |    |           |    |           |
|----------------------------------------------------------------------------------------------------------|--------------------|-----------------------|----------------------------------|----------------|---------------------------------------|---------------|----------------|-----------------------|------------------------------------|----------------|-------------------------------|-------------------|----|------------|----|------------|----|-----------|----|-----------|
| Estimated 9/30/17 Available Balances                                                                     | \$                 | 3,751,321             | \$                               | -              | \$                                    | -             | \$             | 987,581               | \$                                 | 1,510,515      | \$                            | 2,024,564         | \$ | 19,000,000 | \$ | 5,000,184  | \$ | 2,238,827 |    |           |
| (+) Year-end surplus/draw down                                                                           | \$                 | 800,000               | \$                               | -              | \$                                    | -             | \$             | -                     | \$                                 | -              | \$                            | -                 | \$ | -          | \$ | 390,281    | \$ | -         |    |           |
| (+) FY18 Budgeted Contribution                                                                           | \$                 | 1,500,000             | \$                               | 859,470        | \$                                    | -             | \$             | -                     | \$                                 | -              | \$                            | 4,000,000         | \$ | -          | \$ | 176,593    | \$ | -         |    |           |
| Estimated 10/1/17 Available Balances                                                                     | \$                 | 6,051,321             | \$                               | 859,470        | N/A                                   | \$            | -              | \$                    | 987,581                            | N/A            | \$                            | 1,510,515         | \$ | 2,024,564  | \$ | 23,000,000 | \$ | 5,567,058 | \$ | 2,238,827 |
| 2018                                                                                                     |                    |                       |                                  |                |                                       |               |                |                       |                                    |                |                               |                   |    |            |    |            |    |           |    |           |
| Bransford Water Tank Rehabilitation - DESIGN                                                             | \$80,000.00        | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$80,000.00                   | \$0.00            |    |            |    |            |    |           |    |           |
| Central Fire Station Repairs                                                                             | \$147,322.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$147,322.00   | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| Cheek-Sparger Road (San Bar to Brown Trail) - DESIGN & ROW                                               | \$399,000.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$399,000.00   | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| Fire Station 2 Repairs                                                                                   | \$67,300.00        | \$67,300.00           | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| Folding Doors- Fire Station #3                                                                           | \$115,000.00       | \$115,000.00          | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| Glade Road (Phase 2 - Manning to Pool) - CONSTRUCTION                                                    | \$5,484,000.00     | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$342,897.00          | \$0.00                             | \$4,724,103.00 | \$0.00                        | \$417,000.00      |    |            |    |            |    |           |    |           |
| Library Renovations                                                                                      | \$459,470.00       | \$0.00                | \$459,470.00                     | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| Kimzey Park Pond Dredging                                                                                | \$170,000.00       | \$0.00                | \$170,000.00                     | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| L. D. Lockett Rehab. (Westcoat Dr to Pleasant Run) - CONSTRUCTION                                        | \$220,000.00       | \$220,000.00          | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| L.D. Lockett Park Drainage Improvements                                                                  | \$130,000.00       | \$0.00                | \$130,000.00                     | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| McDonwell School Rd and Westcoat Dr Roundabout - CONSTRUCTION                                            | \$1,400,000.00     | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$1,400,000.00                     | \$0.00         | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| McDonwell School Rd Westcoat Dr Roundabout - ROW ACQUISITION                                             | \$250,000.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$250,000.00   | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| Street Maintenance Program                                                                               | \$842,000.00       | \$842,000.00          | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| Roberts Road - CONSTRUCTION                                                                              | \$2,100,000.00     | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$2,100,000.00 | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| Streetlighting for Pedestrian Crosswalks - CONSTRUCTION                                                  | \$50,000.00        | \$50,000.00           | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| Supervisory Control and Data Acquisition (SCADA) Replacement                                             | \$250,000.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$250,000.00                  | \$0.00            |    |            |    |            |    |           |    |           |
| Water Project 10: Apple Valley/Rustic Oaks/Bills Lane Water Lines and Road Rehabilitation on Black Drive | \$935,000.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$935,000.00                  | \$0.00            |    |            |    |            |    |           |    |           |
| Water Project 8: Install Pressure Relief and Flow Control Valves - CONSTRUCTION                          | \$348,000.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$348,000.00                  | \$0.00            |    |            |    |            |    |           |    |           |
| Webb House Repairs                                                                                       | \$100,000.00       | \$0.00                | \$100,000.00                     | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| WW Project 3 (Completion): Replacement of 6" and 8" Pipelines on Manning Drive and in the Vicinity of I  | \$300,000.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$300,000.00                  | \$0.00            |    |            |    |            |    |           |    |           |
|                                                                                                          | \$13,847,092.00    | \$1,294,300.00        | \$859,470.00                     | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$342,897.00          | \$1,400,000.00                     | \$7,620,425.00 | \$1,913,000.00                | \$417,000.00      |    |            |    |            |    |           |    |           |
| (+) Year-end surplus/draw down                                                                           | \$                 | 600,000               | \$                               | -              | \$                                    | -             | \$             | -                     | \$                                 | -              | \$                            | 500,000           | \$ | 192,000    |    |            |    |           |    |           |
| (+) FY19 Budgeted Contribution                                                                           | \$                 | 1,500,000             | \$                               | 150,000        | \$                                    | -             | \$             | -                     | \$                                 | -              | \$                            | 4,100,000         | \$ | 176,593    | \$ | -          |    |           |    |           |
| Estimated 10/1/18 Available Balances                                                                     | \$                 | 6,857,021             | \$                               | 150,000        | N/A                                   | \$            | -              | \$                    | 987,581                            | N/A            | \$                            | 1,167,618         | \$ | 624,564    | \$ | 19,479,575 | \$ | 4,330,651 | \$ | 2,013,827 |
| 2019                                                                                                     |                    |                       |                                  |                |                                       |               |                |                       |                                    |                |                               |                   |    |            |    |            |    |           |    |           |
| Bransford Rehab. - County Project (Glade to LD Lockett) - CONSTRUCTION                                   | \$706,000.00       | \$423,600.00          | \$0.00                           | \$282,400.00   | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| Bransford Water Tank Rehabilitation - CONSTRUCTION                                                       | \$500,000.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$500,000.00                  | \$0.00            |    |            |    |            |    |           |    |           |
| Cheek-Sparger Road (San Bar to Brown Trail) - CONSTRUCTION                                               | \$2,085,395.00     | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$1,660,395.00 | \$0.00                | \$0.00                             | \$425,000.00   | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| Street Maintenance Program                                                                               | \$500,000.00       | \$500,000.00          | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| City Hall/Library - HVAC Replacement                                                                     | \$327,600.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$327,600.00   | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| Flood Gates Upgrade                                                                                      | \$425,000.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$425,000.00  | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| Replacement of Palladium Windows                                                                         | \$150,000.00       | \$0.00                | \$150,000.00                     | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| SH-26 Lighting                                                                                           | \$2,500,000.00     | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$2,500,000.00 | \$0.00                        | \$0.00            |    |            |    |            |    |           |    |           |
| Water Project 11: Tinker Road Water Lines - DESIGN                                                       | \$123,000.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$123,000.00                  | \$0.00            |    |            |    |            |    |           |    |           |
| Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision and Rehab. Streets - CONS   | \$2,550,000.00     | \$650,000.00          | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$1,900,000.00    |    |            |    |            |    |           |    |           |
| WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement - DESIGN                              | \$91,000.00        | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00        | \$0.00         | \$0.00                | \$0.00                             | \$0.00         | \$91,000.00                   | \$0.00            |    |            |    |            |    |           |    |           |
|                                                                                                          | \$9,957,995.00     | \$1,573,600.00        | \$150,000.00                     | \$282,400.00   | \$0.00                                | \$425,000.00  | \$1,660,395.00 | \$0.00                | \$0.00                             | \$3,252,600.00 | \$714,000.00                  | \$1,900,000.00    |    |            |    |            |    |           |    |           |
| (+) Year-end surplus/draw down                                                                           | \$                 | 600,000               | \$                               | -              | \$                                    | -             | \$             | 245,976               | \$                                 | -              | \$                            | -                 | \$ | 500,000    | \$ | 192,000    |    |           |    |           |
| (+) FY20 Budgeted Contribution                                                                           | \$                 | 1,500,000             | \$                               | -              | \$                                    | 167,200       | \$             | -                     | \$                                 | -              | \$                            | 4,200,000         | \$ | 176,593    | \$ | -          |    |           |    |           |
| Estimated 10/1/19 Available Balances                                                                     | \$                 | 7,383,421             | \$                               | -              | N/A                                   | \$            | 167,200        | \$                    | 808,557                            | N/A            | \$                            | 1,167,618         | \$ | 624,564    | \$ | 20,426,975 | \$ | 4,293,244 | \$ | 305,827   |



FY 2018 -2022 CIP (Amended)

|                                                                                                                            | Total Project Cost | Capital Projects Fund | CEDC (Parks, Trails & Libraries) | County Funding | Crime Control and Prevention District | Drainage Fund  | FHA/TxDOT | Perimeter Street Fees | Impact Fees - Area II (West of 26) | TIF            | Utility Capital Projects Fund | Water Impact Fees |    |         |    |            |    |           |    |         |
|----------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------|----------------------------------|----------------|---------------------------------------|----------------|-----------|-----------------------|------------------------------------|----------------|-------------------------------|-------------------|----|---------|----|------------|----|-----------|----|---------|
| 2020                                                                                                                       |                    |                       |                                  |                |                                       |                |           |                       |                                    |                |                               |                   |    |         |    |            |    |           |    |         |
| County Project (TBD) - CONSTRUCTION                                                                                        | \$800,000.00       | \$400,000.00          | \$0.00                           | \$400,000.00   | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
| Street Maintenance Program                                                                                                 | \$500,000.00       | \$500,000.00          | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
| Justice Center - Metal Roof Coating                                                                                        | \$167,200.00       | \$0.00                | \$0.00                           | \$0.00         | \$167,200.00                          | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
| Water Project 11 (Partial): Tinker Road Water Lines - CONSTRUCTION                                                         | \$1,110,000.00     | \$450,000.00          | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$660,000.00                  | \$0.00            |    |         |    |            |    |           |    |         |
| Water Project 12 (Partial): Woodbriar Estate Water Lines Replacement - DESIGN                                              | \$70,020.00        | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$70,020.00                   | \$0.00            |    |         |    |            |    |           |    |         |
| Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions - DESIGN                 | \$145,000.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$145,000.00                  | \$0.00            |    |         |    |            |    |           |    |         |
| WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - DESIGN                               | \$361,700.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$361,700.00                  | \$0.00            |    |         |    |            |    |           |    |         |
| WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement and Road Rehabilitation - CONSTRUCTION                  | \$829,000.00       | \$110,000.00          | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$719,000.00                  | \$0.00            |    |         |    |            |    |           |    |         |
|                                                                                                                            | \$3,982,920.00     | \$1,460,000.00        | \$0.00                           | \$400,000.00   | \$167,200.00                          | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$1,955,720.00                | \$0.00            |    |         |    |            |    |           |    |         |
| (+) Year-end surplus/draw down                                                                                             | \$                 | 600,000               | \$                               | -              | \$                                    | -              | \$        | 225,173               | \$                                 | -              | \$                            | 500,000           | \$ | 192,000 |    |            |    |           |    |         |
| (+) FY21 Budgeted Contribution                                                                                             | \$                 | 1,500,000             | \$                               | -              | \$                                    | 325,052        | \$        | -                     | \$                                 | -              | \$                            | 176,593           | \$ | -       |    |            |    |           |    |         |
| Estimated 10/1/20 Available Balances                                                                                       | \$                 | 8,023,421             | \$                               | -              | N/A                                   | \$             | 325,052   | \$                    | 1,033,730                          | N/A            | \$                            | 1,167,618         | \$ | 624,564 | \$ | 24,726,975 | \$ | 3,014,117 | \$ | 497,827 |
| 2021                                                                                                                       |                    |                       |                                  |                |                                       |                |           |                       |                                    |                |                               |                   |    |         |    |            |    |           |    |         |
| City Hall - Flooring Rehab                                                                                                 | \$87,808.00        | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$87,808.00    | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
| County Project (TBD) - CONSTRUCTION                                                                                        | \$800,000.00       | \$400,000.00          | \$0.00                           | \$400,000.00   | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
| Street Maintenance Program                                                                                                 | \$500,000.00       | \$500,000.00          | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
| Justice Center - Carpet and VCT Tile                                                                                       | \$88,052.00        | \$0.00                | \$0.00                           | \$0.00         | \$88,052.00                           | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
| Justice Center - HVAC Replacement                                                                                          | \$237,000.00       | \$0.00                | \$0.00                           | \$0.00         | \$237,000.00                          | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
| Pleasant Run Road Bridge at Big Bear (White Chapel Bridge) - CONSTRUCTION                                                  | \$1,200,000.00     | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$1,200,000.00 | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
| Water Project 12/Partial Woodbriar Estate Water Lines Replacement - CONSTRUCTION                                           | \$433,000.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$433,000.00                  | \$0.00            |    |         |    |            |    |           |    |         |
| Water Project 3: New Elevated Water Storage Tank & Distribution Lines - DESIGN                                             | \$545,000.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$545,000.00      |    |         |    |            |    |           |    |         |
| Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions - CONSTRUCTION           | \$745,000.00       | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$745,000.00                  | \$0.00            |    |         |    |            |    |           |    |         |
| Woodbriar, Quail Crest Estates Rehab. (Companion to Water Proj. #6 and 12/Portion and Wastewater Project 1) - CONSTRUCTION | \$2,768,000.00     | \$2,768,000.00        | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
| WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - CONSTRUCTION                         | \$1,900,000.00     | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$1,900,000.00                | \$0.00            |    |         |    |            |    |           |    |         |
|                                                                                                                            | \$9,303,860.00     | \$3,668,000.00        | \$0.00                           | \$400,000.00   | \$325,052.00                          | \$1,200,000.00 | \$0.00    | \$0.00                | \$0.00                             | \$87,808.00    | \$3,078,000.00                | \$545,000.00      |    |         |    |            |    |           |    |         |
| (+) Year-end surplus/draw down                                                                                             | \$                 | 600,000               | \$                               | -              | \$                                    | -              | \$        | 213,809               | \$                                 | -              | \$                            | 500,000           | \$ | 192,000 |    |            |    |           |    |         |
| (+) FY22 Budgeted Contribution                                                                                             | \$                 | 1,500,000             | \$                               | -              | \$                                    | -              | \$        | -                     | \$                                 | -              | \$                            | 176,593           | \$ | -       |    |            |    |           |    |         |
| Estimated 10/1/21 Available Balances                                                                                       | \$                 | 6,455,421             | \$                               | -              | N/A                                   | \$             | -         | \$                    | 47,539                             | N/A            | \$                            | 1,167,618         | \$ | 624,564 | \$ | 29,039,167 | \$ | 612,710   | \$ | 144,827 |
| 2022                                                                                                                       |                    |                       |                                  |                |                                       |                |           |                       |                                    |                |                               |                   |    |         |    |            |    |           |    |         |
| County Project (TBD) - CONSTRUCTION                                                                                        | \$800,000.00       | \$400,000.00          | \$0.00                           | \$400,000.00   | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
| Street Maintenance Program                                                                                                 | \$500,000.00       | \$500,000.00          | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$0.00         | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
| Library - Flooring Rehab                                                                                                   | \$95,210.00        | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$95,210.00    | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
| Water Project 3: New Elevated Water Storage Tank and Distribution Lines - CONSTRUCTION                                     | \$4,500,000.00     | \$0.00                | \$0.00                           | \$0.00         | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$4,500,000.00 | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
|                                                                                                                            | \$5,895,210.00     | \$900,000.00          | \$0.00                           | \$400,000.00   | \$0.00                                | \$0.00         | \$0.00    | \$0.00                | \$0.00                             | \$4,595,210.00 | \$0.00                        | \$0.00            |    |         |    |            |    |           |    |         |
| (+) Year-end surplus/draw down                                                                                             | \$                 | 600,000               | \$                               | -              | \$                                    | -              | \$        | 324,519               | \$                                 | -              | \$                            | 500,000           | \$ | 192,000 |    |            |    |           |    |         |
| (+) FY23 Budgeted Contribution                                                                                             | \$                 | 1,500,000             | \$                               | -              | \$                                    | -              | \$        | -                     | \$                                 | -              | \$                            | 176,593           | \$ | -       |    |            |    |           |    |         |
| Estimated 10/1/22 Available Balances                                                                                       | \$                 | 7,655,421             | \$                               | -              | N/A                                   | \$             | -         | \$                    | 372,058                            | N/A            | \$                            | 1,167,618         | \$ | 624,564 | \$ | 28,943,957 | \$ | 1,289,303 | \$ | 336,827 |



**RESOLUTION R-17-4199**

**A RESOLUTION APPROVING THE  
LOCAL STREET MAINTENANCE PROGRAM AND ADOPTION OF THE  
FISCAL YEAR 2018 STREET PROJECT LISTING**

**WHEREAS,** the Colleyville City Council is committed to the best interests of the health, safety, and welfare of the citizens of Colleyville; and

**WHEREAS,** the Colleyville City Council adopted Resolution R-17-4175 on September 19, 2017, approving a Comprehensive Five-Year Capital Improvement Program for Fiscal Years 2018-2022; and

**WHEREAS,** the Colleyville City Council adopted Resolution R-17-4198 on November 7, 2017, approving an amended Comprehensive Five-Year Capital Improvement Program for Fiscal Years 2018-2022; and

**WHEREAS,** the amended Comprehensive Five-Year Capital Improvement Program for Fiscal Years 2018-2022 includes a project titled "Street Maintenance Program" for each fiscal year to identify resources for the Local Street Maintenance Program.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT all matters stated above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT the Local Street Maintenance Program, attached as Exhibit "A", is hereby approved.

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_\_\_\_ AYES, \_\_\_\_ NAYS, AND \_\_\_\_ ABSTENTIONS  
ON THIS THE 7<sup>TH</sup> DAY OF NOVEMBER 2017.

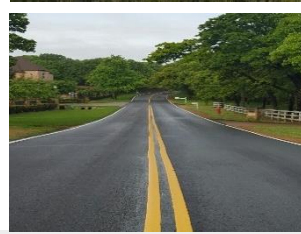
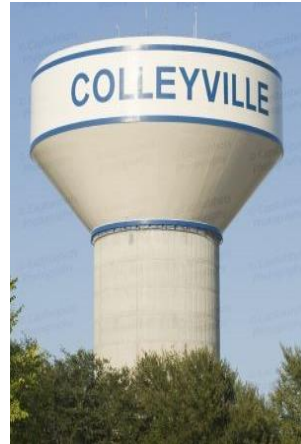
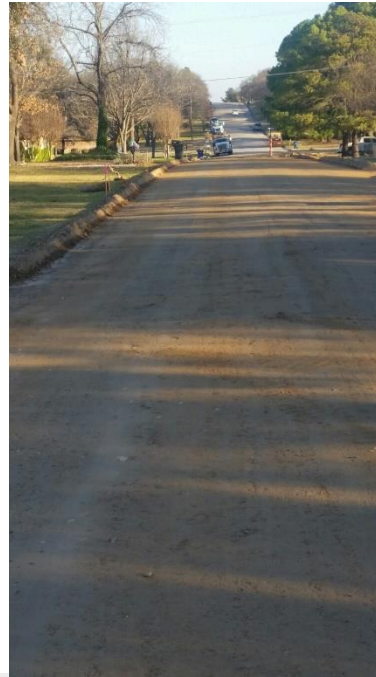
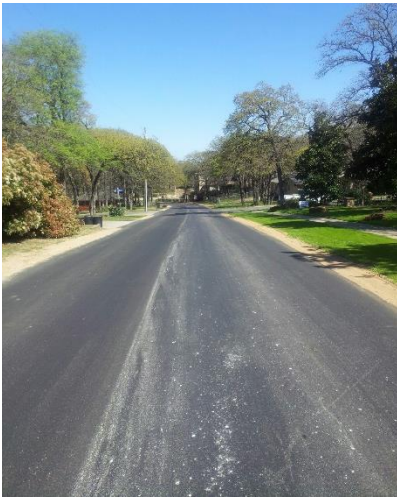
|                         |       |                               |       |
|-------------------------|-------|-------------------------------|-------|
| Mayor Richard Newton    | _____ | Mayor Pro Tem Bobby Lindamood | _____ |
| Place 1, Tammy Nakamura | _____ | Place 3, Kathy Wheat          | _____ |
| Place 4, George Dodson  | _____ | Place 5, Nancy Coplen         | _____ |
| Place 6, Mike Taylor    | _____ |                               |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor



# LOCAL STREET MAINTENANCE PROGRAM

November 2018

Adopted by City Council Resolution R-17-4199

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## Local Street Maintenance Program

The current five year Capital Improvement Program (CIP) and the Local Street Maintenance Program will provide the City with an effective way to reinvest and maintain one of the largest assets of the City, the street network. While the five year CIP focuses on the reconstruction and large scale maintenance projects, it is important not to lose sight of the regular and small maintenance that must be performed to protect the street network. Both the CIP and the Local Street Maintenance Program will serve to protect the public investment on all public streets, thoroughfares, and public ways.

A proactive Local Street Maintenance Program is established as a cost effective means to maximize the life of the street infrastructure. An evaluation of the street network has been implemented which helps in identifying how to effectively use available funding for maintenance and construction. The Local Street Maintenance Program consists of multiple techniques including mill and overlay, asphalt overlay, micro-resurfacing, base repairs (patching), and crack sealing of public streets in order to preserve and extend the life of the pavement. In-house crews can perform base repairs and crack sealing functions while contractors are used to complete mill and overlays, asphalt overlays, and micro-resurfacing projects.

### Mill and Overlay (Estimated Cost of \$19 per SY)

Mill and overlay is the maintenance technique that results in the street segment being given a new surface in its current configuration. This involves the removal of the top surface of pavement (normally two inches) and the placement of a new top layer of pavement to level and waterproof the roadway.



Figure 1: Milling



Figure 2: Asphalt Placement



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### Asphalt Overlay (Estimated Cost of \$11 per SY)

An asphalt overlay is the maintenance technique that results in the street segment being given a new surface in its current configuration. This involves the placement of a new layer of asphalt atop the existing pavement in order to level and waterproof the roadway. It may be necessary to perform repairs on the street segment prior to the placement of the overlay.



*Figure 3: Asphalt Driveway*

### Micro-Resurfacing (Estimated Cost of \$3.50 per SY)

Micro-resurfacing is a cost effective way to address surface issues with asphalt pavement. This involves the placement of a very thin asphalt sand and oil emulsion that seals the existing pavement and slows its rate of deterioration. This is most effective on street segments that are in good overall condition.



*Figure 4: Application of Micro-Resurface*



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## Base Repairs

Base repairs (asphalt patching) typically consists of repairs to the isolated areas of existing deteriorated or fatigued asphalt pavement. This is done by saw cutting the area that has failed, removal of the pavement along with the subgrade, replacement of the subgrade, and the pavement.



*Figure 5: Asphalt Base Repairs*

## Crack Sealing

Crack sealing is used as a first defense against pavement deterioration because it offers several important benefits. Effective crack sealing keeps water from entering and weakening the base or sub-base. It helps preserve the pavement adjacent to the cracks, prevents sand, stone, and dirt from making its way into open cracks causing compressive stresses, and extends pavement life by minimizing crack growth.



*Figure 6: Application of Crack Sealing*

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## Street Evaluation

The PCI (Pavement Condition Index) rating is one tool used in prioritizing streets for preservation, rehabilitation, or reconstruction projects. Other factors considered in project selection include: street classification, constructability, utility condition, traffic volume and safety, neighborhood grouping for efficiency, locations of other street projects to maximize economic efficiency, and funding availability.

PCI, a numerical index between 0 and 100, is used to indicate the general condition of pavement. The lower PCI indicates poor condition of the street and the worse ride quality. ***The desired goal of the City of Colleyville is to ensure all street segments have a PCI value above 55.*** Currently (2017), 8.58% of the street network has a PCI value of 55 or below. A PCI assessment should be performed periodically in order to assess the effectiveness of the Local Street Maintenance Program in achieving the goal of all street segments having a PCI value above 55.

Street Classification is an important consideration. The classification of a street (local, collector, or arterial) directly correlates to the traffic volume experienced; local streets will have less traffic than a collector or arterial street. A maintenance project on a higher classified street will serve more motorists.

Constructability is also taken into consideration and an example of this would be if three streets in a single area are all rated with a PCI below 55, it is advantageous from a planning, construction, timing, and budget standpoint to construct those streets as a single project.

Additional considerations are utility condition, neighborhood grouping, and other planned street projects. These considerations ensure we maximize economic efficiency, as well as limit the disruption to motorists in the area.

The Local Street Maintenance Program should be revisited and projects reprioritized annually. The process should include a visual inspection of each street in the City to confirm or adjust the prioritization of the projects included in the Local Street Maintenance Program. The total of projects performed is dependent upon the amount of funding available for the program.

## Findings and Results

With the establishment of the Local Street Maintenance Program, projects and associated maintenance techniques are identified and prioritized. The execution of these identified projects in a systematic manner benefits the overall condition of the street networks and helps to maximize the effective use of the limited resources available to the City. Based upon the PCI and other prioritization factors the following projects have been identified.

- 
- Mill and Overlay
    - Fourteen (14) projects
    - Twenty three (23) streets
    - Estimated total cost of \$1,959,983
    - Prioritized list of project included as Exhibit C
  - Asphalt Overlay
    - Fifteen (15) projects
    - Twenty-one (21) streets
    - Estimated total cost of \$916,201
    - Prioritized list of project included as Exhibit D
  - Micro-Resurfacing
    - Twelve (12) projects
    - Sixty-one (61) streets
    - Estimated total cost of \$729,829
    - Prioritized list of project included as Exhibit E
  - Base Repair
    - Six (6) projects
    - Five (5) streets
    - Expected to be performed with in-house crews and operational funds
    - Prioritized list of project included as Exhibit F
  - Crack-sealing
    - Thirty-five (35) projects
    - Eighty-two (82) streets
    - Expected to be performed with in-house crews and operational funds
    - Prioritized list of project included as Exhibit G

## **2018 Identified Projects**

The results of this program include a list of needed projects that are prioritized based on various factors. These identified projects are expected to be addressed through a long range planning effort and the needs are expected to change as the street infrastructure needs shift with time. The higher priority projects should be addressed and the listing reevaluated each year and projects selected based on prioritization and available funding.

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The projects expected to be addressed during the 2018 fiscal year are shown on a map in Exhibit “H” with an estimated cost of \$842,000. The projects include a total of 54 streets receiving a form of maintenance and include the following:

**Mill and Overlay Projects**

- Bluebonnet Drive
- Stafford Drive

**Asphalt Overlay Projects**

- Montclair Drive
- Pleasant Run Road (John McCain to North City Limits)
- Thompson Terrace
- Oak Timbers Court
- Wayne Drive
- Oak Knoll Drive
- Bowman Drive

**Micro-Resurfacing Projects**

- Plymouth Hills (6 Streets)
  - Cheshire Drive
  - Devon Drive
  - Dorset Drive
  - Durham Drive
  - Warwick Avenue
  - York Drive
- Woodbriar Estates North (7 Streets)
  - Briarcliff Lane
  - Briarhaven Lane
  - Greenbriar Court
  - Greenbriar Lane
  - Oakbriar Lane
  - Rosebriar Lane
  - Sweetbriar Lane

**Base Repair Projects**

- McDonwell School Road
- Cheek-Sparger Road (Heritage to Jackson)
- Cheek-Sparger Road (Jackson to Bedford Road)
- John McCain Road (West of Westcoat)

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## Crack-sealing Projects

- Apple Valley and Rustic Oaks (6 Streets)
  - Apple Valley Drive
  - Elm Street
  - Live Oak Drive
  - Rustic Trail
  - Valley View Drive South
  - Valley View Drive West
- Monticello (12 Streets)
  - Charlottesville Avenue
  - Covington Way
  - Jefferson Circle
  - Leesburg Drive
  - Lincoln Court
  - Madison Square
  - Monticello Parkway
  - Tillman Hill Court
  - Tillman Hill Road
  - Van Buren Court
  - Virginia Square
  - Williamsburg Court
- Twelve Oaks Lane
- Melanie Drive
- Winding Trail
- Connie Lane
- Central Drive
- Mill Creek (5 Streets)
  - Mill Creek Drive
  - Mill Crossing West
  - Mill Springs Court
  - Mill View Court
  - Mill View Drive

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## List of Exhibits

- Exhibit A. Prioritized Project Listing by Maintenance Technique
- Exhibit B. Map of Identified Projects – All Identified Projects
- Exhibit C. Map of Identified Projects – Mill and Overlay
- Exhibit D. Map of Identified Projects –Asphalt Overlay
- Exhibit E. Map of Identified Projects – Micro-Resurfacing
- Exhibit F. Map of Identified Projects – Base Repair
- Exhibit G. Map of Identified Projects – Crack Seal
- Exhibit H. Map of 2018 Projects



Exhibit A  
Prioritized Project List

| Mill and Overlay |                                                        | Projected Cost   | PCI Low | PCI High | Surface Type | Segment Length | Pavement Width | Total Yards |
|------------------|--------------------------------------------------------|------------------|---------|----------|--------------|----------------|----------------|-------------|
| 1                | <b>BLUEBONNET DR</b><br><i>Bluebonnet Drive</i>        | <b>\$131,765</b> | 24      | 85       | AC           | 2,837          | 22             | 6,935       |
| 2                | <b>STAFFORD DR</b><br><i>Stafford Drive</i>            | <b>\$108,965</b> | 36      | 36       | AC           | 2,346          | 22             | 5,735       |
| 3                | <b>MANNING DR</b><br><i>Manning Drive</i>              | <b>\$109,136</b> | 47      | 47       | AC           | 2,350          | 22             | 5,744       |
| 4                | <b>VAN OAKS DR</b><br><i>White/Bransford/Van Oaks</i>  | <b>\$40,128</b>  | 34      | 74       | AC           | 1,188          | 16             | 2,112       |
| 4                | <b>WHITE DR</b><br><i>White/Bransford/Van Oaks</i>     | <b>\$63,118</b>  | 36      | 60       | AC           | 1,495          | 20             | 3,322       |
| 4                | <b>BRANSFORD RD</b><br><i>White/Bransford/Van Oaks</i> | <b>\$34,371</b>  | 69      | 69       | AC           | 814            | 20             | 1,809       |
| 5                | <b>TIMBERLINE DR N</b><br><i>Highland Acres</i>        | <b>\$183,977</b> | 34      | 70       | AC           | 2,905          | 30             | 9,683       |
| 5                | <b>TIMBERLINE DR S</b><br><i>Highland Acres</i>        | <b>\$186,713</b> | 62      | 73       | AC           | 2,948          | 30             | 9,827       |
| 6                | <b>WALLER LN</b><br><i>Cooks/Waller Ln</i>             | <b>\$35,530</b>  | 47      | 47       | AC           | 765            | 22             | 1,870       |
| 6                | <b>COOKS LN</b><br><i>Cooks/Waller Ln</i>              | <b>\$17,081</b>  | 53      | 53       | AC           | 578            | 14             | 899         |
| 7                | <b>JIM MITCHELL TRL E</b><br><i>Sand Oak Acres</i>     | <b>\$156,408</b> | 44      | 44       | AC           | 2,646          | 28             | 8,232       |
| 7                | <b>JIM MITCHELL TRL W</b><br><i>Sand Oak Acres</i>     | <b>\$156,351</b> | 66      | 66       | AC           | 2,645          | 28             | 8,229       |

## Mill and Overlay

|    |                                                    | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|----|----------------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 8  | <b>PONDEROSA ST</b><br><i>Ponderosa Street</i>     | <b>\$68,970</b>   | 44         | 89          | AC              | 1,089             | 30                | 3,630          |
| 9  | <b>PARK CT</b><br><i>Pecan Park Estates</i>        | <b>\$57,285</b>   | 61         | 61          | AC              | 532               | 51                | 3,015          |
| 9  | <b>RONNA CT</b><br><i>Pecan Park Estates</i>       | <b>\$27,550</b>   | 66         | 66          | AC              | 261               | 50                | 1,450          |
| 10 | <b>HARDAGE LN</b><br><i>Hardage Lane</i>           | <b>\$154,432</b>  | 63         | 63          | AC              | 2,032             | 36                | 8,128          |
| 11 | <b>GREEN WAY CT</b><br><i>Tara</i>                 | <b>\$18,525</b>   | 47         | 47          | AC              | 325               | 27                | 975            |
| 11 | <b>CREST CT</b><br><i>Tara</i>                     | <b>\$22,515</b>   | 53         | 53          | AC              | 381               | 28                | 1,185          |
| 11 | <b>BUTLER CT</b><br><i>Tara</i>                    | <b>\$27,664</b>   | 65         | 65          | AC              | 504               | 26                | 1,456          |
| 11 | <b>PLANTATION DR S</b><br><i>Tara</i>              | <b>\$14,003</b>   | 66         | 66          | AC              | 85                | 78                | 737            |
| 11 | <b>SAVANNAH CT</b><br><i>Tara</i>                  | <b>\$13,623</b>   | 69         | 69          | AC              | 239               | 27                | 717            |
| 11 | <b>COPPERWOOD CT</b><br><i>Tara</i>                | <b>\$29,792</b>   | 69         | 69          | AC              | 504               | 28                | 1,568          |
| 12 | <b>ROSS DOWNS DR</b><br><i>Ross Downs Drive</i>    | <b>\$75,411</b>   | 60         | 60          | AC              | 940               | 38                | 3,969          |
| 13 | <b>BILL SIMMONS RD</b><br><i>Bill Simmons Road</i> | <b>\$106,818</b>  | 68         | 68          | AC              | 2,530             | 20                | 5,622          |

## Mill and Overlay

|                                          |                                              | Projected<br>Cost  | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|------------------------------------------|----------------------------------------------|--------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 14                                       | <b>PATTERSON LN</b><br><i>Patterson Lane</i> | <b>\$119,852</b>   | 67         | 72          | AC              | 3,154             | 18                | 6,308          |
| <b>Total Projected Cost by Technique</b> |                                              | <b>\$1,959,983</b> |            |             |                 |                   |                   |                |

## Overlay

|    |                                                                                    | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|----|------------------------------------------------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 1  | <b>Montclair Drive</b><br><i>Montclair Drive</i>                                   | <b>\$119,394</b>  | 35         | 68          | AC              | 3,757             | 26                | 10,854         |
| 2  | <b>Pleasant Run Road</b><br><i>Pleasant Run Road (John McCain to North City Li</i> | <b>\$75,438</b>   | 67         | 72          | AC              | 3,086             | 20                | 6,858          |
| 3  | <b>THOMPSON TER</b><br><i>Thompson Terrace</i>                                     | <b>\$65,758</b>   | 29         | 29          | AC              | 1,345             | 40                | 5,978          |
| 4  | <b>OAK TIMBERS CT</b><br><i>Oak Timbers Court</i>                                  | <b>\$43,857</b>   | 35         | 38          | AC              | 1,196             | 30                | 3,987          |
| 5  | <b>WAYNE DR</b><br><i>Wayne Drive</i>                                              | <b>\$40,689</b>   | 41         | 41          | AC              | 1,387             | 24                | 3,699          |
| 6  | <b>OAK KNOLL DR</b><br><i>Oak Knoll Drive</i>                                      | <b>\$70,037</b>   | 35         | 55          | AC              | 2,292             | 25                | 6,367          |
| 7  | <b>BOWMAN DR</b><br><i>Bowman Drive</i>                                            | <b>\$22,781</b>   | 42         | 42          | AC              | 932               | 20                | 2,071          |
| 8  | <b>CURTIS RD</b><br><i>Fair Way</i>                                                | <b>\$34,782</b>   | 51         | 51          | AC              | 1,581             | 18                | 3,162          |
| 8  | <b>HERBERT RD</b><br><i>Fair Way</i>                                               | <b>\$38,720</b>   | 59         | 59          | AC              | 1,584             | 20                | 3,520          |
| 9  | <b>BEHRENS CT</b><br><i>Behrens Road</i>                                           | <b>\$36,641</b>   | 56         | 56          | AC              | 1,578             | 19                | 3,331          |
| 9  | <b>BEHRENS RD</b><br><i>Behrens Road</i>                                           | <b>\$48,257</b>   | 57         | 68          | AC              | 1,974             | 20                | 4,387          |
| 10 | <b>BEVERLY DR</b><br><i>Pleasant Oaks</i>                                          | <b>\$52,877</b>   | 47         | 59          | AC              | 2,163             | 20                | 4,807          |

## Overlay

|                                          |                                               | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|------------------------------------------|-----------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 10                                       | <b>LETA LN</b><br><i>Pleasant Oaks</i>        | <b>\$40,403</b>   | 66         | 75          | AC              | 1,653             | 20                | 3,673          |
| 10                                       | <b>SUELLEN CIR</b><br><i>Pleasant Oaks</i>    | <b>\$22,528</b>   | 70         | 70          | AC              | 384               | 48                | 2,048          |
| 11                                       | <b>ACUFF LN</b><br><i>Andy Felps</i>          | <b>\$28,325</b>   | 61         | 61          | AC              | 927               | 25                | 2,575          |
| 11                                       | <b>FELPS DR</b><br><i>Andy Felps</i>          | <b>\$41,217</b>   | 66         | 67          | AC              | 1,686             | 20                | 3,747          |
| 12                                       | <b>LLOYD CIR</b><br><i>Lloyd Circle</i>       | <b>\$29,139</b>   | 61         | 61          | AC              | 917               | 26                | 2,649          |
| 13                                       | <b>CHERRY LN</b><br><i>Community Home</i>     | <b>\$30,844</b>   | 63         | 72          | AC              | 1,262             | 20                | 2,804          |
| 13                                       | <b>ROSE ST</b><br><i>Community Home</i>       | <b>\$27,907</b>   | 75         | 75          | AC              | 1,038             | 22                | 2,537          |
| 14                                       | <b>MARANATHA CT</b><br><i>Maranatha Court</i> | <b>\$28,534</b>   | 69         | 69          | AC              | 449               | 52                | 2,594          |
| 15                                       | <b>BOGART DR</b><br><i>Bogart Drive</i>       | <b>\$18,073</b>   | 67         | 67          | AC              | 616               | 24                | 1,643          |
| <b>Total Projected Cost by Technique</b> |                                               | <b>\$916,201</b>  |            |             |                 |                   |                   |                |

## Micro Resurface

|   |                                                    | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|---|----------------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 1 | <b>YORK DR</b><br><i>Plymouth Hills</i>            | <b>\$8,729</b>    | 34         | 83          | AC              | 1,069             | 21                | 2,494          |
| 1 | <b>CHESHIRE DR</b><br><i>Plymouth Hills</i>        | <b>\$15,316</b>   | 42         | 56          | AC              | 1,969             | 20                | 4,376          |
| 1 | <b>DURHAM DR</b><br><i>Plymouth Hills</i>          | <b>\$5,936</b>    | 47         | 57          | AC              | 727               | 21                | 1,696          |
| 1 | <b>WARWICK AVE</b><br><i>Plymouth Hills</i>        | <b>\$8,512</b>    | 63         | 63          | AC              | 912               | 24                | 2,432          |
| 1 | <b>DEVON DR</b><br><i>Plymouth Hills</i>           | <b>\$5,523</b>    | 68         | 68          | AC              | 710               | 20                | 1,578          |
| 1 | <b>DORSET DR</b><br><i>Plymouth Hills</i>          | <b>\$5,796</b>    | 71         | 71          | AC              | 745               | 20                | 1,656          |
| 2 | <b>SWEETBRIAR LN</b><br><i>Woodbriar Estates N</i> | <b>\$6,311</b>    | 48         | 48          | AC              | 541               | 30                | 1,803          |
| 2 | <b>ROSEBRIAR LN</b><br><i>Woodbriar Estates N</i>  | <b>\$6,465</b>    | 72         | 72          | AC              | 554               | 30                | 1,847          |
| 2 | <b>GREENBRIAR LN</b><br><i>Woodbriar Estates N</i> | <b>\$32,760</b>   | 75         | 94          | PCC             | 2,340             | 36                | 9,360          |
| 2 | <b>BRIARHAVEN LN</b><br><i>Woodbriar Estates N</i> | <b>\$20,206</b>   | 76         | 97          | AC              | 1,732             | 30                | 5,773          |
| 2 | <b>OAKBRIAR LN</b><br><i>Woodbriar Estates N</i>   | <b>\$25,463</b>   | 82         | 97          | AC              | 1,984             | 33                | 7,275          |
| 2 | <b>GREENBRIAR CT</b><br><i>Woodbriar Estates N</i> | <b>\$6,314</b>    | 84         | 84          | AC              | 560               | 29                | 1,804          |



## Micro Resurface

|          |                                                    | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|----------|----------------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| <b>2</b> | <b>BRIARCLIFF LN</b><br><i>Woodbriar Estates N</i> | <b>\$15,582</b>   | 84         | 84          | AC              | 756               | 53                | 4,452          |
| <b>3</b> | <b>BRIARBROOK CT</b><br><i>Woodbriar Estates S</i> | <b>\$3,959</b>    | 76         | 76          | AC              | 192               | 53                | 1,131          |
| <b>3</b> | <b>WOODBRIAR CT</b><br><i>Woodbriar Estates S</i>  | <b>\$9,394</b>    | 79         | 79          | AC              | 493               | 49                | 2,684          |
| <b>3</b> | <b>FALCON CT</b><br><i>Woodbriar Estates S</i>     | <b>\$9,583</b>    | 79         | 79          | AC              | 465               | 53                | 2,738          |
| <b>3</b> | <b>RAVEN CT</b><br><i>Woodbriar Estates S</i>      | <b>\$9,100</b>    | 85         | 85          | AC              | 450               | 52                | 2,600          |
| <b>3</b> | <b>OAKBRIAR LN</b><br><i>Woodbriar Estates S</i>   | <b>\$14,599</b>   | 86         | 97          | AC              | 1,173             | 32                | 4,171          |
| <b>3</b> | <b>WOODBRIAR LN</b><br><i>Woodbriar Estates S</i>  | <b>\$7,746</b>    | 88         | 93          | AC              | 664               | 30                | 2,213          |
| <b>4</b> | <b>JO WILL ST</b><br><i>Oak Knoll N</i>            | <b>\$20,405</b>   | 61         | 98          | AC              | 1,749             | 30                | 5,830          |
| <b>4</b> | <b>CEDAR CT</b><br><i>Oak Knoll N</i>              | <b>\$12,719</b>   | 88         | 88          | AC              | 1,817             | 18                | 3,634          |
| <b>5</b> | <b>HOLLY LN</b><br><i>Hidden Acres</i>             | <b>\$20,132</b>   | 64         | 81          | AC              | 1,785             | 29                | 5,752          |
| <b>5</b> | <b>HIX CT</b><br><i>Hidden Acres</i>               | <b>\$8,925</b>    | 70         | 70          | AC              | 459               | 50                | 2,550          |
| <b>6</b> | <b>LANGLEY HILL LN</b><br><i>Woodland Hills SE</i> | <b>\$7,809</b>    | 58         | 58          | AC              | 803               | 25                | 2,231          |

## Micro Resurface

|   |                                                       | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|---|-------------------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 6 | <b>BOWDEN HILL LN E</b><br><i>Woodland Hills SE</i>   | <b>\$8,078</b>    | 67         | 98          | AC              | 742               | 28                | 2,308          |
| 6 | <b>BOWDEN HILL LN N</b><br><i>Woodland Hills SE</i>   | <b>\$8,040</b>    | 77         | 77          | AC              | 827               | 25                | 2,297          |
| 6 | <b>MIDDLETON WAY</b><br><i>Woodland Hills SE</i>      | <b>\$7,329</b>    | 82         | 82          | AC              | 754               | 25                | 2,094          |
| 7 | <b>EATON CIR</b><br><i>Woodland Hills NW</i>          | <b>\$24,504</b>   | 62         | 76          | AC              | 1,969             | 32                | 7,001          |
| 7 | <b>CUMBERLAND CT</b><br><i>Woodland Hills NW</i>      | <b>\$4,435</b>    | 79         | 79          | AC              | 228               | 50                | 1,267          |
| 7 | <b>CARISBROOKE CT</b><br><i>Woodland Hills NW</i>     | <b>\$8,827</b>    | 80         | 80          | AC              | 454               | 50                | 2,522          |
| 7 | <b>WILTON WOODS CT</b><br><i>Woodland Hills NW</i>    | <b>\$6,923</b>    | 87         | 87          | AC              | 356               | 50                | 1,978          |
| 8 | <b>LEXINGTON PKWY</b><br><i>Woodland Hills NE</i>     | <b>\$12,488</b>   | 74         | 79          | AC              | 1,235             | 26                | 3,568          |
| 8 | <b>W PEMBROOKE PKWY W</b><br><i>Woodland Hills NE</i> | <b>\$8,232</b>    | 78         | 78          | AC              | 814               | 26                | 2,352          |
| 8 | <b>CHRISMAC WAY</b><br><i>Woodland Hills NE</i>       | <b>\$12,215</b>   | 79         | 79          | AC              | 1,208             | 26                | 3,490          |
| 8 | <b>N PEMBROOKE PKWY N</b><br><i>Woodland Hills NE</i> | <b>\$6,339</b>    | 79         | 79          | AC              | 627               | 26                | 1,811          |
| 8 | <b>PEMBROOKE PKWY S</b><br><i>Woodland Hills NE</i>   | <b>\$8,057</b>    | 82         | 82          | AC              | 797               | 26                | 2,302          |

## Micro Resurface

|    |                                                         | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|----|---------------------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 9  | <b>WOODLAND HEIGHTS CIR</b><br><i>Woodland Hills SW</i> | <b>\$3,395</b>    | 68         | 68          | PCC             | 203               | 43                | 970            |
| 9  | <b>SCARBOROUGH LN W</b><br><i>Woodland Hills SW</i>     | <b>\$22,558</b>   | 78         | 86          | AC              | 2,231             | 26                | 6,445          |
| 9  | <b>OXFORD CT</b><br><i>Woodland Hills SW</i>            | <b>\$4,977</b>    | 87         | 87          | AC              | 256               | 50                | 1,422          |
| 9  | <b>GLEN DALE DR</b><br><i>Woodland Hills SW</i>         | <b>\$16,769</b>   | 92         | 92          | AC              | 1,540             | 28                | 4,791          |
| 9  | <b>BECKLEY CT</b><br><i>Woodland Hills SW</i>           | <b>\$4,746</b>    | 93         | 93          | AC              | 244               | 50                | 1,356          |
| 10 | <b>MARTIN PKWY</b><br><i>Martin Parkway</i>             | <b>\$54,716</b>   | 52         | 89          | AC              | 3,272             | 43                | 15,633         |
| 11 | <b>MOCKINGBIRD LN</b><br><i>Saddlebrook S</i>           | <b>\$18,893</b>   | 62         | 97          | AC              | 1,388             | 35                | 5,398          |
| 11 | <b>SUMMERTREE CT</b><br><i>Saddlebrook S</i>            | <b>\$3,980</b>    | 74         | 74          | AC              | 193               | 53                | 1,137          |
| 11 | <b>HUNTERS GLEN CT</b><br><i>Saddlebrook S</i>          | <b>\$2,394</b>    | 83         | 83          | AC              | 77                | 80                | 684            |
| 11 | <b>SADDLEBROOK DR</b><br><i>Saddlebrook S</i>           | <b>\$45,514</b>   | 85         | 94          | AC              | 2,926             | 40                | 13,004         |
| 11 | <b>BRIAR RIDGE DR</b><br><i>Saddlebrook S</i>           | <b>\$9,041</b>    | 87         | 94          | AC              | 775               | 30                | 2,583          |
| 11 | <b>HIDDEN VALLEY CT</b><br><i>Saddlebrook S</i>         | <b>\$6,027</b>    | 87         | 87          | AC              | 287               | 54                | 1,722          |

## Micro Resurface

|    |                                                | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|----|------------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 11 | <b>INWOOD DR</b><br><i>Saddlebrook S</i>       | <b>\$22,726</b>   | 88         | 95          | AC              | 1,948             | 30                | 6,493          |
| 11 | <b>SHADOW RIDGE DR</b><br><i>Saddlebrook S</i> | <b>\$14,361</b>   | 91         | 92          | AC              | 1,231             | 30                | 4,103          |
| 11 | <b>CHIMNEY ROCK CT</b><br><i>Saddlebrook S</i> | <b>\$3,010</b>    | 91         | 91          | AC              | 146               | 53                | 860            |
| 11 | <b>WILCREST CT</b><br><i>Saddlebrook S</i>     | <b>\$4,865</b>    | 92         | 92          | AC              | 236               | 53                | 1,390          |
| 11 | <b>RODEO DR</b><br><i>Saddlebrook S</i>        | <b>\$11,155</b>   | 93         | 91          | AC              | 956               | 30                | 3,187          |
| 11 | <b>WOODVALE CT</b><br><i>Saddlebrook S</i>     | <b>\$3,945</b>    | 95         | 95          | AC              | 130               | 78                | 1,127          |
| 11 | <b>SOUTHWOOD E</b><br><i>Saddlebrook S</i>     | <b>\$9,695</b>    | 98         | 98          | AC              | 831               | 30                | 2,770          |
| 11 | <b>SOUTHWOOD W</b><br><i>Saddlebrook S</i>     | <b>\$10,546</b>   | 98         | 99          | AC              | 904               | 30                | 3,013          |
| 12 | <b>GREEN MEADOW W</b><br><i>Saddlebrook N</i>  | <b>\$9,205</b>    | 90         | 96          | AC              | 789               | 30                | 2,630          |
| 12 | <b>NORTH HAVEN DR</b><br><i>Saddlebrook N</i>  | <b>\$5,674</b>    | 90         | 90          | AC              | 384               | 38                | 1,621          |
| 12 | <b>GREEN MEADOW N</b><br><i>Saddlebrook N</i>  | <b>\$12,040</b>   | 92         | 92          | AC              | 1,032             | 30                | 3,440          |
| 12 | <b>BROOKHOLLOW DR</b><br><i>Saddlebrook N</i>  | <b>\$14,305</b>   | 97         | 100         | AC              | 1,226             | 30                | 4,087          |

## Micro Resurface

|                                          |                                               | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|------------------------------------------|-----------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 12                                       | <b>GREEN MEADOW E</b><br><i>Saddlebrook N</i> | <b>\$12,541</b>   | 98         | 98          | AC              | 1,075             | 30                | 3,583          |
| <b>Total Projected Cost by Technique</b> |                                               | <b>\$729,829</b>  |            |             |                 |                   |                   |                |

## Base Repairs

|   |                                                                     | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|---|---------------------------------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 1 | <b>MCDONWELL SCHOOL RD W</b><br><i>McDonwell School Rd W</i>        | In House          | 43         | 70          | AC              | 893               | 20                | 1,984          |
| 2 | <b>CHEEK SPARGER RD</b><br><i>Cheek-Sparger Heritage to Jackson</i> | In House          | 19         | 65          | AC              | 3,744             | 22                | 9,152          |
| 3 | <b>CHEEK SPARGER RD</b><br><i>Cheek-Sparger Bedford to Jackson</i>  | In House          | 51         | 58          | AC              | 2,047             | 24                | 5,459          |
| 4 | <b>JOHN MCCAIN RD</b><br><i>John McCain West</i>                    | In House          | 44         | 55          | AC              | 545               | 18                | 1,090          |
| 5 | <b>JACKSON RD</b><br><i>Jackson Road</i>                            | In House          | 67         | 67          | AC              | 813               | 30                | 2,710          |
| 6 | <b>MID-CITIES BLVD</b><br><i>Mid-Cities Boulevard</i>               | In House          | 69         | 69          | AC              | 429               | 76                | 3,623          |



## Crack Seal

|   |                                                                | Projected Cost | PCI Low | PCI High | Surface Type | Segment Length | Pavement Width | Total Yards |
|---|----------------------------------------------------------------|----------------|---------|----------|--------------|----------------|----------------|-------------|
| 1 | <b>LIVE OAK DR</b><br><i>Apple Valley and Rustic Oaks</i>      | In House       | 27      | 53       | PCC          | 609            | 30             | 2,030       |
| 1 | <b>VALLEY VIEW DR S</b><br><i>Apple Valley and Rustic Oaks</i> | In House       | 28      | 63       | PCC          | 774            | 28             | 2,408       |
| 1 | <b>RUSTIC TRL</b><br><i>Apple Valley and Rustic Oaks</i>       | In House       | 40      | 68       | PCC          | 2,624          | 28             | 8,164       |
| 1 | <b>VALLEY VIEW DR W</b><br><i>Apple Valley and Rustic Oaks</i> | In House       | 47      | 47       | PCC          | 760            | 30             | 2,533       |
| 1 | <b>ELM ST</b><br><i>Apple Valley and Rustic Oaks</i>           | In House       | 65      | 80       | PCC          | 1,480          | 30             | 4,933       |
| 1 | <b>APPLE VALLEY DR</b><br><i>Apple Valley and Rustic Oaks</i>  | In House       | 68      | 68       | PCC          | 413            | 30             | 1,377       |
| 2 | <b>JEFFERSON CIR</b><br><i>Monticello</i>                      | In House       | 48      | 48       | PCC          | 383            | 30             | 1,277       |
| 2 | <b>MONTICELLO PKWY</b><br><i>Monticello</i>                    | In House       | 49      | 49       | PCC          | 284            | 40             | 1,262       |
| 2 | <b>TILLMAN HILL RD</b><br><i>Monticello</i>                    | In House       | 51      | 68       | PCC          | 700            | 31             | 2,411       |
| 2 | <b>MADISON SQ</b><br><i>Monticello</i>                         | In House       | 53      | 53       | PCC          | 215            | 55             | 1,314       |
| 2 | <b>WILLIAMSBURG CT</b><br><i>Monticello</i>                    | In House       | 55      | 55       | PCC          | 332            | 57             | 2,103       |
| 2 | <b>VIRGINIA SQ</b><br><i>Monticello</i>                        | In House       | 56      | 56       | PCC          | 316            | 56             | 1,966       |

## Crack Seal

|   |                                                  | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|---|--------------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 2 | <b>CHARLOTTESVILLE AVE</b><br><i>Monticello</i>  | In House          | 57         | 70          | PCC             | 1,138             | 26                | 3,288          |
| 2 | <b>TILLMAN HILL CT</b><br><i>Monticello</i>      | In House          | 58         | 58          | PCC             | 313               | 20                | 696            |
| 2 | <b>LINCOLN CT</b><br><i>Monticello</i>           | In House          | 63         | 63          | PCC             | 158               | 57                | 1,001          |
| 2 | <b>VAN BUREN CT</b><br><i>Monticello</i>         | In House          | 67         | 67          | PCC             | 279               | 53                | 1,643          |
| 2 | <b>LEESBURG DR</b><br><i>Monticello</i>          | In House          | 69         | 69          | PCC             | 457               | 30                | 1,523          |
| 2 | <b>COVINGTON WAY</b><br><i>Monticello</i>        | In House          | 70         | 70          | PCC             | 653               | 26                | 1,886          |
| 3 | <b>TWELVE OAKS LN</b><br><i>Twelve Oaks Lane</i> | In House          | 49         | 49          | PCC             | 553               | 50                | 3,072          |
| 4 | <b>MELANIE DR</b><br><i>Melanie Drive</i>        | In House          | 51         | 51          | PCC             | 399               | 40                | 1,773          |
| 5 | <b>WINDING TRL</b><br><i>Winding Trail</i>       | In House          | 49         | 49          | PCC             | 499               | 30                | 1,663          |
| 6 | <b>CONNIE LN</b><br><i>Connie Lane</i>           | In House          | 51         | 51          | PCC             | 906               | 32                | 3,221          |
| 7 | <b>CENTRAL DR</b><br><i>Central Drive</i>        | In House          | 53         | 53          | PCC             | 595               | 40                | 2,644          |
| 8 | <b>MILL VIEW DR</b><br><i>Mill Creek</i>         | In House          | 53         | 53          | PCC             | 520               | 32                | 1,849          |

## Crack Seal

|    |                                                          | Projected Cost | PCI Low | PCI High | Surface Type | Segment Length | Pavement Width | Total Yards |
|----|----------------------------------------------------------|----------------|---------|----------|--------------|----------------|----------------|-------------|
| 8  | <b>MILL CREEK DR</b><br><i>Mill Creek</i>                | In House       | 58      | 70       | PCC          | 606            | 30             | 2,020       |
| 8  | <b>MILL VIEW CT</b><br><i>Mill Creek</i>                 | In House       | 69      | 69       | PCC          | 195            | 55             | 1,192       |
| 8  | <b>MILL SPRINGS CT</b><br><i>Mill Creek</i>              | In House       | 70      | 70       | PCC          | 531            | 63             | 3,717       |
| 8  | <b>MILL CROSSING W</b><br><i>Mill Creek</i>              | In House       | 70      | 70       | PCC          | 813            | 30             | 2,710       |
| 9  | <b>INDUSTRIAL BLVD</b><br><i>Industrial Boulevard</i>    | In House       | 56      | 56       | PCC          | 1,250          | 42             | 5,833       |
| 10 | <b>MAPLE LN</b><br><i>Summertree</i>                     | In House       | 56      | 70       | PCC          | 942            | 47             | 4,919       |
| 10 | <b>COTTONWOOD LN</b><br><i>Summertree</i>                | In House       | 65      | 65       | PCC          | 580            | 30             | 1,933       |
| 11 | <b>TREEMONT CT</b><br><i>The Woods</i>                   | In House       | 56      | 56       | PCC          | 614            | 47             | 3,206       |
| 11 | <b>TREEMONT CIR</b><br><i>The Woods</i>                  | In House       | 58      | 58       | PCC          | 583            | 37             | 2,397       |
| 12 | <b>MARTIN PKWY</b><br><i>Woodland Hills Crack Seal</i>   | In House       | 56      | 56       | PCC          | 320            | 46             | 1,636       |
| 12 | <b>EASTONBURY CT</b><br><i>Woodland Hills Crack Seal</i> | In House       | 60      | 60       | PCC          | 252            | 56             | 1,568       |
| 12 | <b>PARK VIEW CT</b><br><i>Woodland Hills Crack Seal</i>  | In House       | 62      | 69       | PCC          | 540            | 47             | 2,820       |

## Crack Seal

|    |                                                              | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|----|--------------------------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 12 | <b>QUEENSBURY WAY CT</b><br><i>Woodland Hills Crack Seal</i> | In House          | 67         | 67          | PCC             | 180               | 53                | 1,060          |
| 12 | <b>CROSSGATE CIR N</b><br><i>Woodland Hills Crack Seal</i>   | In House          | 69         | 80          | PCC             | 988               | 32                | 3,513          |
| 12 | <b>SUMMIT HILL CT</b><br><i>Woodland Hills Crack Seal</i>    | In House          | 77         | 77          | PCC             | 182               | 56                | 1,132          |
| 12 | <b>CROSSGATE CIR S</b><br><i>Woodland Hills Crack Seal</i>   | In House          | 85         | 85          | PCC             | 570               | 32                | 2,027          |
| 13 | <b>BUGLE LN</b><br><i>Bugle Lane</i>                         | In House          | 57         | 57          | PCC             | 357               | 30                | 1,190          |
| 14 | <b>CHATSWORTH CT E</b><br><i>Chatsworth Court E</i>          | In House          | 59         | 59          | PCC             | 362               | 36                | 1,448          |
| 15 | <b>PONDEROSA ST</b><br><i>Pecan Park II</i>                  | In House          | 59         | 59          | PCC             | 254               | 30                | 847            |
| 16 | <b>WESTGROVE LN</b><br><i>Westgrove Lane</i>                 | In House          | 60         | 60          | PCC             | 561               | 30                | 1,870          |
| 17 | <b>SYCAMORE DR</b><br><i>Arbor Estates II</i>                | In House          | 61         | 61          | PCC             | 749               | 56                | 4,660          |
| 17 | <b>POPLAR LN</b><br><i>Arbor Estates II</i>                  | In House          | 70         | 70          | PCC             | 448               | 30                | 1,493          |
| 18 | <b>BALLANTRAE DR</b><br><i>Highland Meadows</i>              | In House          | 61         | 61          | PCC             | 428               | 30                | 1,427          |
| 18 | <b>EDINBURGH DR</b><br><i>Highland Meadows</i>               | In House          | 65         | 65          | PCC             | 452               | 32                | 1,607          |

## Crack Seal

|    |                                                   | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|----|---------------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 18 | <b>CONNIE LN</b><br><i>Highland Meadows</i>       | In House          | 66         | 66          | PCC             | 452               | 32                | 1,607          |
| 18 | <b>KENSHIRE DR</b><br><i>Highland Meadows</i>     | In House          | 67         | 67          | PCC             | 508               | 30                | 1,693          |
| 18 | <b>WHITEHAVEN DR N</b><br><i>Highland Meadows</i> | In House          | 68         | 68          | PCC             | 195               | 30                | 650            |
| 19 | <b>THAMES TRL</b><br><i>Thames Trail</i>          | In House          | 61         | 69          | PCC             | 1,727             | 32                | 6,140          |
| 20 | <b>CHAPARRAL ST</b><br><i>Briarwood</i>           | In House          | 62         | 62          | PCC             | 358               | 30                | 1,193          |
| 20 | <b>QUAILS PATH</b><br><i>Briarwood</i>            | In House          | 62         | 64          | PCC             | 492               | 30                | 1,640          |
| 20 | <b>QUALITY HILL RD</b><br><i>Briarwood</i>        | In House          | 66         | 66          | PCC             | 1,240             | 28                | 3,858          |
| 21 | <b>MILL VALLEY CT</b><br><i>Mill Valley</i>       | In House          | 60         | 60          | PCC             | 340               | 55                | 2,078          |
| 21 | <b>MILL VALLEY DR W</b><br><i>Mill Valley</i>     | In House          | 62         | 62          | PCC             | 622               | 30                | 2,073          |
| 21 | <b>MILL VALLEY DR E</b><br><i>Mill Valley</i>     | In House          | 66         | 66          | PCC             | 437               | 30                | 1,457          |
| 22 | <b>LONGWOOD DR</b><br><i>Longwood Estates</i>     | In House          | 63         | 63          | PCC             | 665               | 39                | 2,882          |
| 22 | <b>WANDERING WAY</b><br><i>Longwood Estates</i>   | In House          | 64         | 64          | PCC             | 522               | 38                | 2,204          |

## Crack Seal

|    |                                                  | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|----|--------------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 22 | <b>BROADOAK WAY</b><br><i>Longwood Estates</i>   | In House          | 65         | 80          | PCC             | 1,551             | 32                | 5,515          |
| 22 | <b>MEADE DR</b><br><i>Longwood Estates</i>       | In House          | 66         | 66          | PCC             | 836               | 38                | 3,530          |
| 22 | <b>GLENVIEW LN</b><br><i>Longwood Estates</i>    | In House          | 77         | 77          | PCC             | 479               | 58                | 3,087          |
| 22 | <b>STILL POINT LN</b><br><i>Longwood Estates</i> | In House          | 77         | 77          | PCC             | 555               | 41                | 2,528          |
| 22 | <b>UPLAND LN</b><br><i>Longwood Estates</i>      | In House          | 86         | 86          | PCC             | 452               | 58                | 2,913          |
| 23 | <b>GLADE RD</b><br><i>Glade Concrete</i>         | In House          | 64         | 70          | PCC             | 668               | 40                | 2,969          |
| 24 | <b>COLTS NECK CT</b><br><i>The Oaks</i>          | In House          | 63         | 63          | PCC             | 255               | 30                | 850            |
| 24 | <b>HUNTER TRL</b><br><i>The Oaks</i>             | In House          | 66         | 70          | PCC             | 1,472             | 30                | 4,907          |
| 25 | <b>TARRANT LN</b><br><i>Tarrant Lane</i>         | In House          | 64         | 68          | PCC             | 1,503             | 38                | 6,346          |
| 26 | <b>COMPTON CT</b><br><i>Westmont Addition</i>    | In House          | 64         | 66          | PCC             | 246               | 52                | 1,421          |
| 26 | <b>FREEMONT CT</b><br><i>Westmont Addition</i>   | In House          | 65         | 65          | PCC             | 364               | 52                | 2,103          |
| 26 | <b>WESTMONT DR</b><br><i>Westmont Addition</i>   | In House          | 66         | 66          | PCC             | 447               | 27                | 1,341          |

## Crack Seal

|    |                                                      | Projected<br>Cost | PCI<br>Low | PCI<br>High | Surface<br>Type | Segment<br>Length | Pavement<br>Width | Total<br>Yards |
|----|------------------------------------------------------|-------------------|------------|-------------|-----------------|-------------------|-------------------|----------------|
| 27 | <b>CHESTNUT BND</b><br><i>Remington Park</i>         | In House          | 67         | 70          | PCC             | 405               | 30                | 1,350          |
| 27 | <b>WILLIAMS PL</b><br><i>Remington Park</i>          | In House          | 67         | 67          | PCC             | 372               | 30                | 1,240          |
| 28 | <b>WALDON CT</b><br><i>Waldon Court</i>              | In House          | 67         | 67          | PCC             | 297               | 21                | 693            |
| 29 | <b>SUMMERBROOK DR</b><br><i>Summerbrook Drive</i>    | In House          | 68         | 68          | PCC             | 662               | 30                | 2,207          |
| 30 | <b>ST ANDREWS CT</b><br><i>St Andrews Court</i>      | In House          | 68         | 68          | PCC             | 789               | 30                | 2,630          |
| 31 | <b>COACHMAN LN</b><br><i>Coachman Lane</i>           | In House          | 69         | 69          | PCC             | 696               | 31                | 2,397          |
| 32 | <b>CRANBROOK DR W</b><br><i>Cranbrook Drive W</i>    | In House          | 66         | 66          | PCC             | 1,149             | 40                | 5,107          |
| 33 | <b>PROFESSIONAL CT</b><br><i>Professional Court</i>  | In House          | 70         | 70          | PCC             | 341               | 54                | 2,046          |
| 34 | <b>STILLWATER CIRCLE</b><br><i>Stillwater Circle</i> | In House          | 70         | 70          | PCC             | 301               | 22                | 736            |
| 35 | <b>REGIMENT PL</b><br><i>Regiment Place</i>          | In House          | 70         | 70          | PCC             | 681               | 30                | 2,270          |



Exhibit B

2018 Local Street Maintenance Program

All Identified Projects

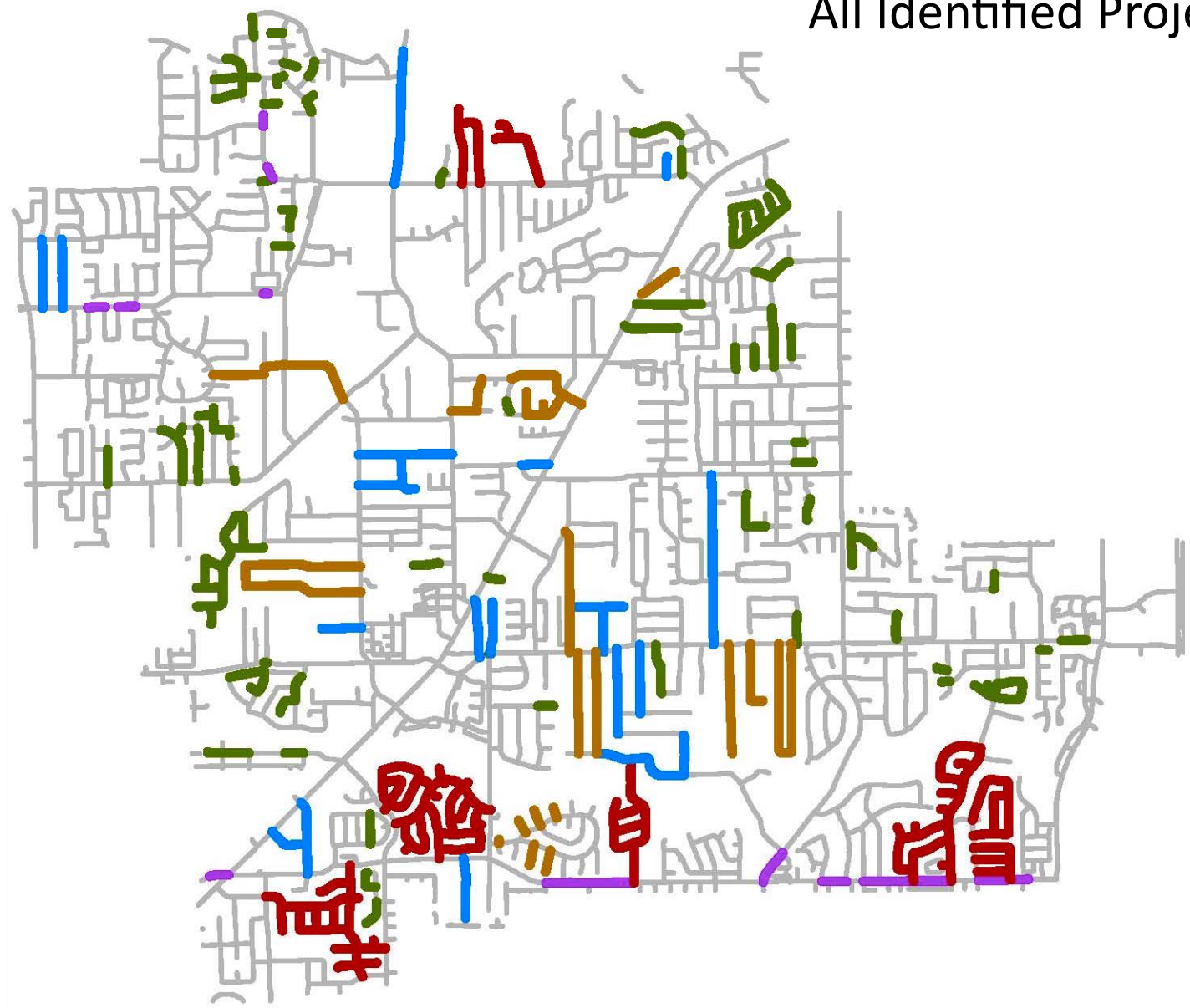
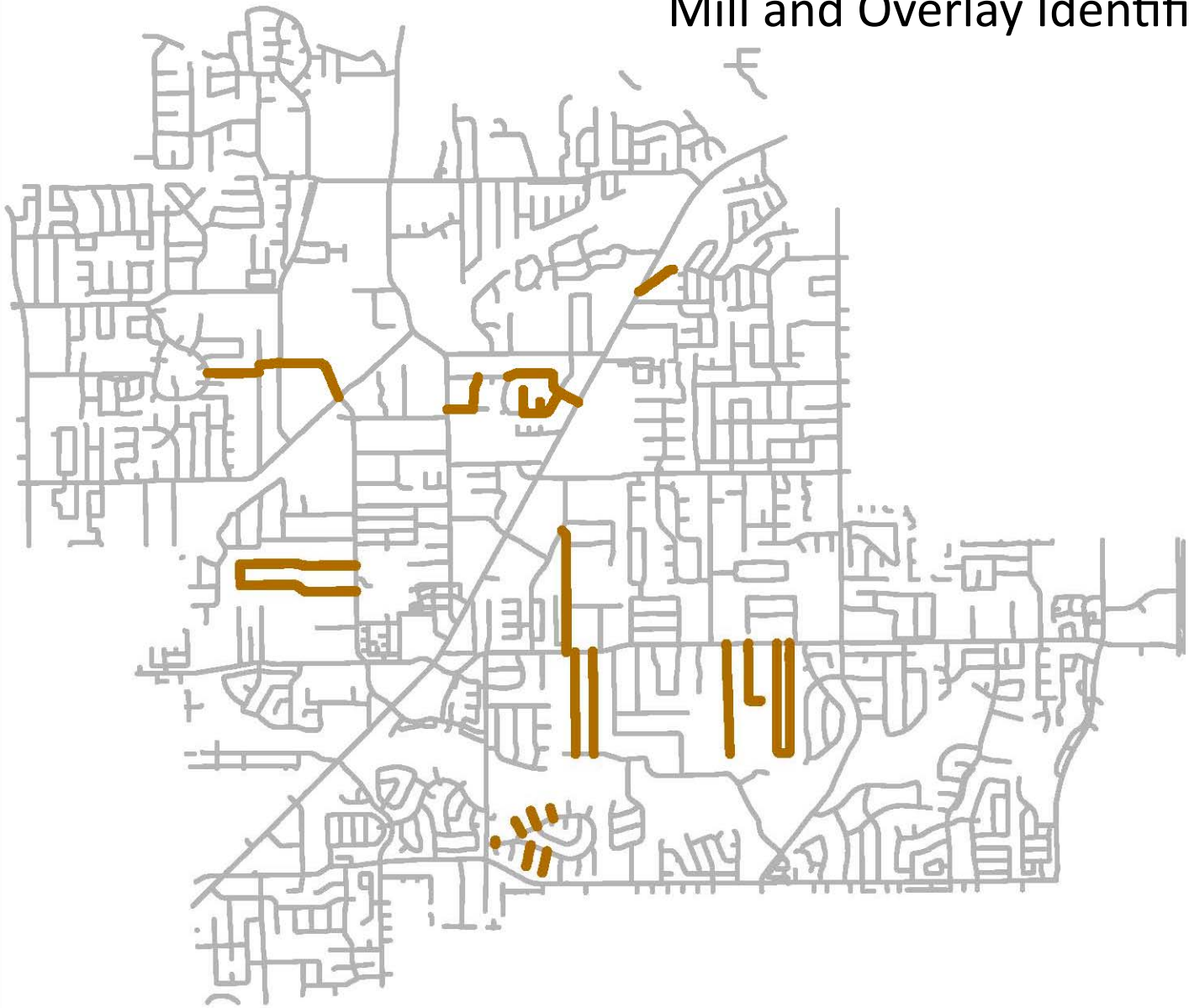


Exhibit C

2018 Local Street Maintenance Program

Mill and Overlay Identified Projects

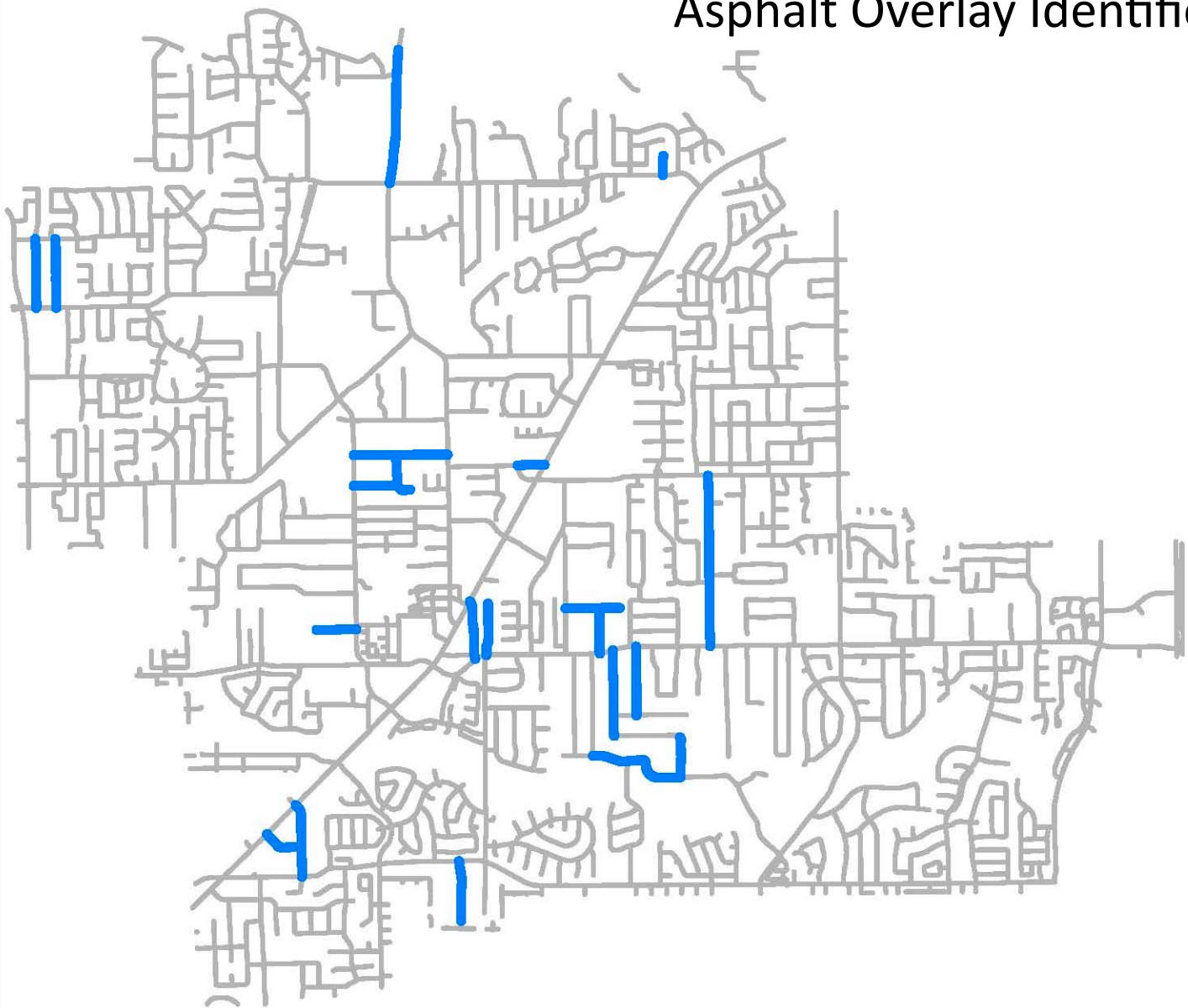


| PROJECT LIST |                          |          |
|--------------|--------------------------|----------|
| Priority     | Road Name                | PCI 2017 |
| 1            | BLUEBONNET DR            | 24-85    |
| 2            | STAFFORD DR              | 36       |
| 3            | MANNING DR               | 47       |
| 4            | WHITE DR                 | 36-60    |
| 5            | BRANSFORD RD             | 69       |
| 6            | VAN OAKS DR              | 34-74    |
| 7            | TIMBERLINE DR N and S    | 34-73    |
| 8            | COOKS LN                 | 53       |
| 9            | WALLER LN                | 47       |
| 10           | JIM MITCHELL TRL E and W | 44-66    |
| 11           | PONDEROSA ST             | 44-89    |
| 12           | PARK CT                  | 61       |
| 13           | HARDAGE LN               | 63       |
| 14           | RONNA CT                 | 66       |
| 15           | GREEN WAY CT             | 47       |
| 16           | CREST CT                 | 53       |
| 17           | BUTLER CT                | 65       |
| 18           | PLANTATION DR S          | 66       |
| 19           | COPPERWOOD CT            | 69       |
| 20           | SAVANNAH CT              | 69       |
| 21           | ROSS DOWNS DR            | 60       |
| 22           | BILL SIMMONS RD          | 68       |
| 23           | PATTERSON LN             | 67-72    |

Exhibit D

2018 Local Street Maintenance Program

Asphalt Overlay Identified Projects



PROJECT LIST

| Priority | Road Name         | PCI 2017 |
|----------|-------------------|----------|
| 1        | MONTCLAIR DRIVE   | 35-68    |
| 2        | PLEASANT RUN ROAD | 67-72    |
| 3        | THOMPSON TER      | 29       |
| 4        | OAK TIMBERS CT    | 35-38    |
| 5        | WAYNE DR          | 41       |
| 6        | OAK KNOLL DR      | 35-55    |
| 7        | BOWMAN DR         | 42       |
| 8        | CURTIS RD         | 51       |
| 9        | HERBERT RD        | 59       |
| 10       | BEHRENS CT        | 56       |
| 11       | BEHRENS RD        | 57-68    |
| 12       | BEVERLY DR        | 47-59    |
| 13       | LETA LN           | 66-75    |
| 14       | SUELLEN CIR       | 70       |
| 15       | ACUFF LN          | 61       |
| 16       | FELPS DR          | 66-67    |
| 17       | LLOYD CIR         | 61-72    |
| 18       | CHERRY LN         | 63-72    |
| 19       | ROSE ST           | 75       |
| 20       | MARANATHA CT      | 69       |
| 21       | BOGART DR         | 67       |

Exhibit E

2018 Local Street Maintenance Program

Micro-Resurfacing Identified Projects



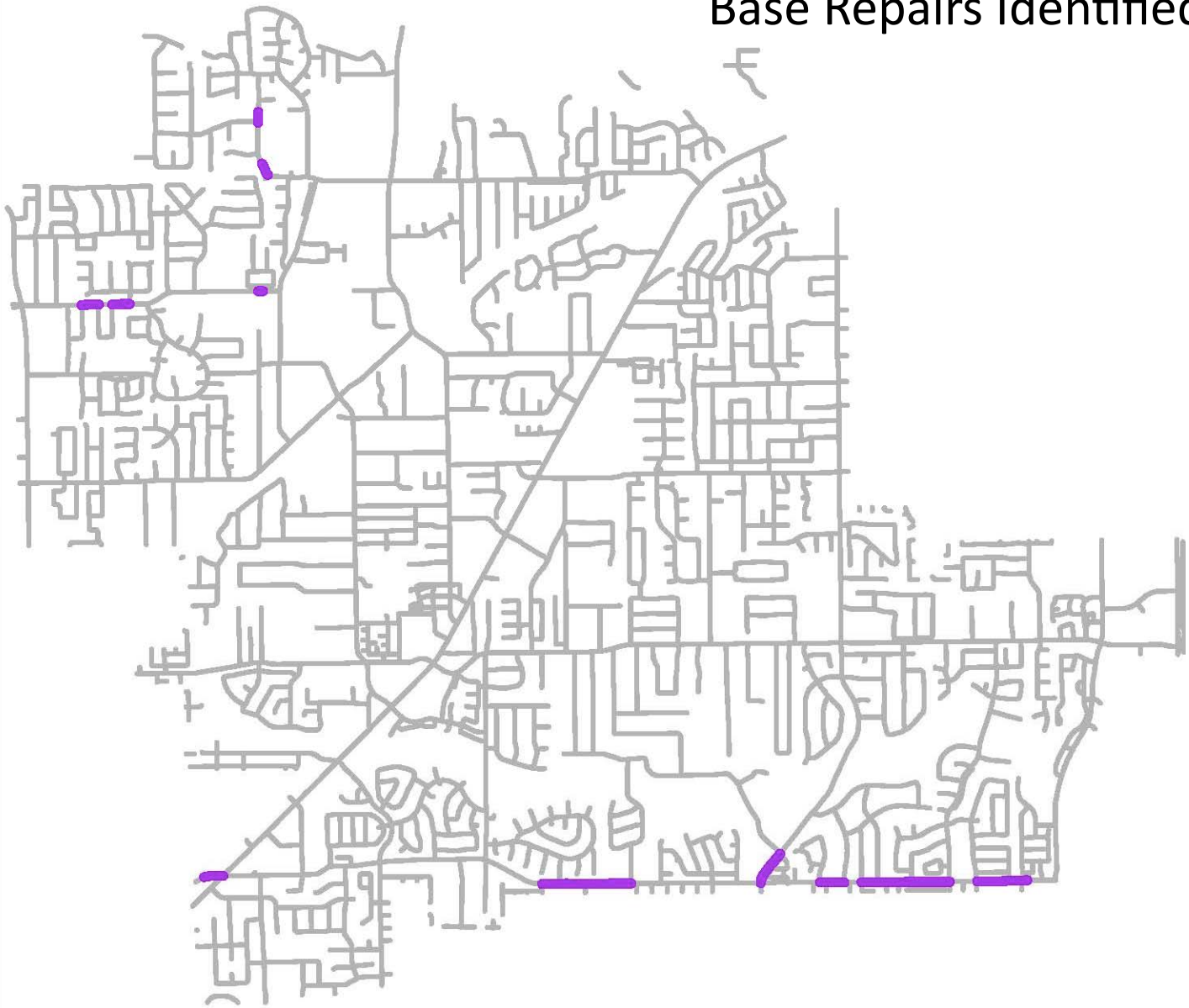
| Project List |                  |          |          |                      |          |
|--------------|------------------|----------|----------|----------------------|----------|
| Priority     | Road Name        | PCI 2017 | Priority | Road Name            | PCI 2017 |
| 1            | CHESHIRE DR      | 42-56    | 8        | CHRISMAC WAY         | 79       |
| 1            | DEVON DR         | 68       | 8        | LEXINGTON PKWY       | 74-79    |
| 1            | DORSET DR        | 71       | 8        | N PEMBROOKE PKWY N   | 79       |
| 1            | DURHAM DR        | 47-57    | 8        | PEMBROOKE PKWY S     | 82       |
| 1            | WARWICK AVE      | 63       | 8        | W PEMBROOKE PKWY     | 78       |
| 1            | YORK DR          | 34-83    | 9        | BECKLEY CT           | 93       |
| 2            | BRIARCLIFF LN    | 84       | 9        | GLEN DALE DR         | 92       |
| 2            | BRIARHAVEN LN    | 76       | 9        | OXFORD CT            | 87       |
| 2            | BRIARWICK LN     | 89-97    | 9        | SCARBOROUGH LN W     | 78-92    |
| 2            | GREENBRIAR CT    | 84       | 9        | WOODLAND HEIGHTS CIR | 68       |
| 2            | GREENBRIAR LN    | 75-94    | 10       | MARTIN PKWY          | 52-89    |
| 2            | OAKBRIAR LN      | 82-98    | 11       | BRIAR RIDGE DR       | 87-94    |
| 2            | ROSEBRIAR LN     | 72       | 11       | CHIMNEY ROCK CT      | 91       |
| 2            | SWEETBRIAR LN    | 48       | 11       | HIDDEN VALLEY CT     | 87       |
| 3            | BRIARBROOK CT    | 76       | 11       | HUNTERS GLEN CT      | 83       |
| 3            | FALCON CT        | 79       | 11       | INWOOD DR            | 88-95    |
| 3            | OAKBRIAR LN      | 86-97    | 11       | MOCKINGBIRD LN       | 62-92    |
| 3            | RAVEN CT         | 85       | 11       | RODEO DR             | 83-91    |
| 3            | WOODBRIAR CT     | 79       | 11       | SADDLEBROOK DR       | 85-94    |
| 3            | WOODBRIAR LN     | 88-93    | 11       | SHADOW RIDGE DR      | 91-92    |
| 4            | CEDAR CT         | 88       | 11       | SOUTHWOOD E          | 98       |
| 4            | JO WILL ST       | 61-98    | 11       | SOUTHWOOD W          | 98-99    |
| 5            | HIX CT           | 70       | 11       | SUMMERTREE CT        | 74       |
| 5            | HOLLY LN         | 64-81    | 11       | WILCREST CT          | 92       |
| 6            | BOWDEN HILL LN E | 67-98    | 11       | WOODVALE CT          | 95       |
| 6            | BOWDEN HILL LN N | 77       | 12       | BROOKHOLLOW DR       | 97-100   |
| 6            | LANGLEY HILL LN  | 58       | 12       | GREEN MEADOW E       | 98       |
| 6            | MIDDLETON WAY    | 82       | 12       | GREEN MEADOW N       | 92       |
| 7            | CARISBROOKE CT   | 80       | 12       | GREEN MEADOW W       | 90-96    |
| 7            | CUMBERLAND CT    | 79       | 12       | NORTH HAVEN DR       | 90       |
| 7            | EATON CIR        | 62-76    |          |                      |          |
| 7            | WILTON WOODS CT  | 87       |          |                      |          |



Exhibit F

2018 Local Street Maintenance Program

Base Repairs Identified Projects



| PROJECT LIST |                                      |          |
|--------------|--------------------------------------|----------|
| Priority     | Road Name                            | PCI 2017 |
| 1            | MCDONWELL SCHOOL RD W                | 43-70    |
| 2            | CHEEK SPARGER RD JACKSON TO HERITAGE | 19-65    |
| 3            | CHEEK SPARGER RD BEDFORD TO JACKSON  | 51-58    |
| 4            | JOHN MCCAIN RD                       | 44-55    |
| 5            | JACKSON RD                           | 67       |
| 6            | MID-CITIES BLVD                      | 69       |

Exhibit G

2018 Local Street Maintenance Program

Crack Seal Identified Projects



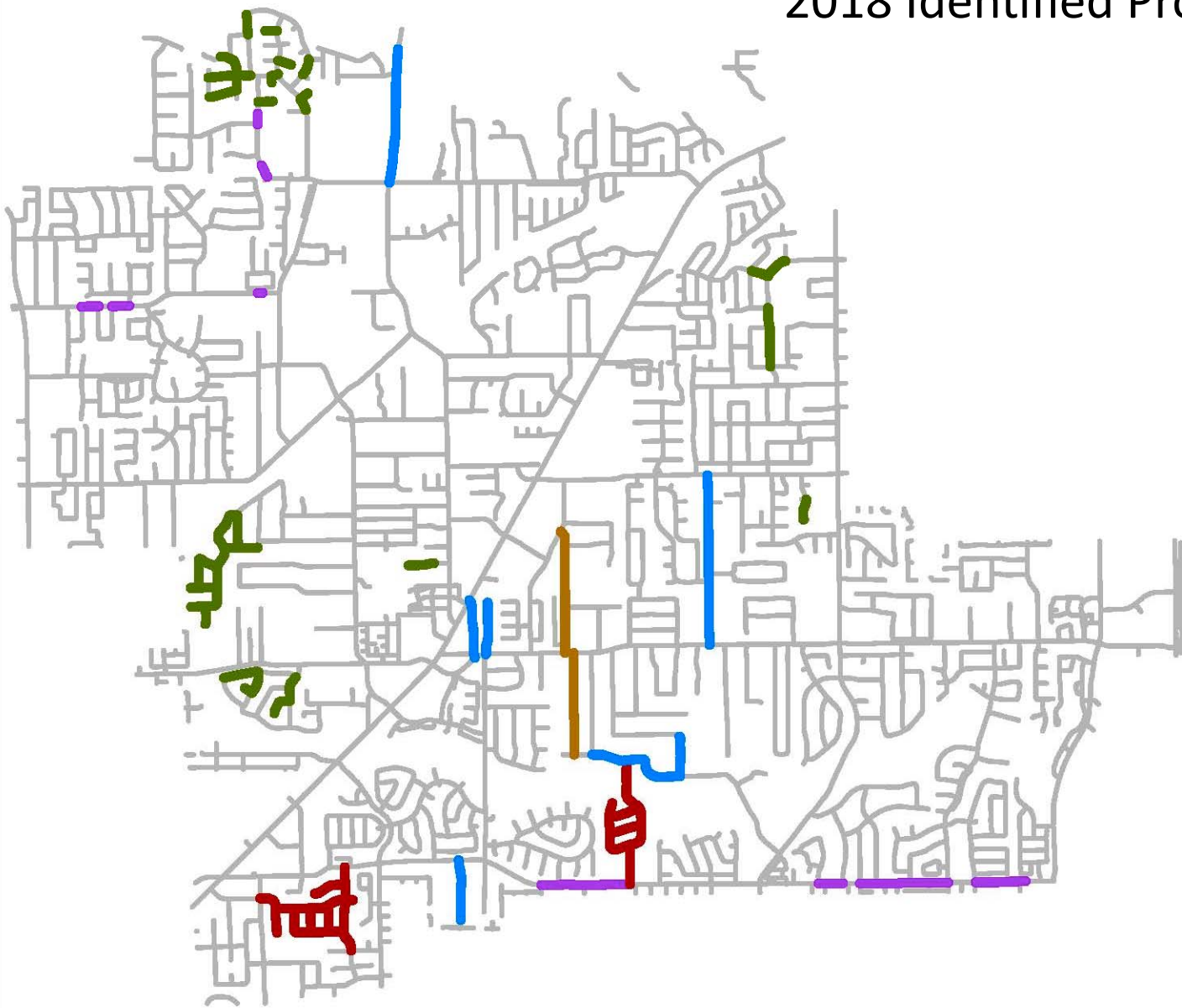
Project List

| Priority | Road Name           | PCI 2017 | Priority | Road Name         | PCI 2017 | Priority | Road Name         | PCI 2017 |
|----------|---------------------|----------|----------|-------------------|----------|----------|-------------------|----------|
| 1        | APPLE VALLEY DR     | 68       | 9        | INDUSTRIAL BLVD   | 56       | 21       | MILL VALLEY CT    | 60       |
| 1        | ELM ST              | 65-80    | 10       | COTTONWOOD LN     | 65       | 21       | MILL VALLEY DR E  | 66       |
| 1        | LIVE OAK DR         | 27-53    | 10       | MAPLE LN          | 56-70    | 21       | MILL VALLEY DR W  | 62       |
| 1        | RUSTIC TRL          | 40-68    | 11       | TREEMONT CIR      | 58       | 22       | BROADOAK WAY      | 65-80    |
| 1        | VALLEY VIEW DR S    | 28-63    | 11       | TREEMONT CT       | 56       | 22       | GLENVIEW LN       | 77       |
| 1        | VALLEY VIEW DR W    | 47       | 12       | CROSSGATE CIR N   | 69-80    | 22       | LONGWOOD DR       | 63       |
| 2        | CHARLOTTESVILLE AVE | 57-70    | 12       | CROSSGATE CIR S   | 85       | 22       | MEADE DR          | 66       |
| 2        | COVINGTON WAY       | 70       | 12       | EASTONBURY CT     | 60       | 22       | STILL POINT LN    | 77       |
| 2        | JEFFERSON CIR       | 48       | 12       | MARTIN PKWY       | 56       | 22       | UPLAND LN         | 86       |
| 2        | LEESBURG DR         | 69       | 12       | PARK VIEW CT      | 62-69    | 22       | WANDERING WAY     | 64       |
| 2        | LINCOLN CT          | 63       | 12       | QUEENSBURY WAY CT | 67       | 23       | GLADE RD          | 64-70    |
| 2        | MADISON SQ          | 53       | 12       | SUMMIT HILL CT    | 77       | 24       | COLTS NECK CT     | 63       |
| 2        | MONTICELLO PKWY     | 49       | 13       | BUGLE LN          | 57       | 24       | HUNTER TRL        | 66-70    |
| 2        | TILLMAN HILL CT     | 58       | 14       | CHATSWORTH CT E   | 59       | 25       | TARRANT LN        | 64-68    |
| 2        | TILLMAN HILL RD     | 51-68    | 15       | PONDEROSA ST      | 59       | 26       | COMPTON CT        | 64       |
| 2        | VAN BUREN CT        | 67       | 16       | WESTGROVE LN      | 60       | 26       | FREEMONT CT       | 65       |
| 2        | VIRGINIA SQ         | 56       | 17       | POPLAR LN         | 70       | 26       | WESTMONT DR       | 66       |
| 2        | WILLIAMSBURG CT     | 55       | 17       | SYCAMORE DR       | 61       | 27       | CHESTNUT BND      | 67-70    |
| 3        | TWELVE OAKS LN      | 49       | 18       | BALLANTRAE DR     | 61       | 27       | WILLIAMS PL       | 67       |
| 4        | WINDING TRL         | 49       | 18       | CONNIE LN         | 66       | 28       | WALDON CT         | 67       |
| 5        | MELANIE DR          | 51       | 18       | EDINBURGH DR      | 65       | 29       | SUMMERBROOK DR    | 68       |
| 6        | CONNIE LN           | 51       | 18       | KENSHIRE DR       | 67       | 30       | ST ANDREWS CT     | 68       |
| 7        | CENTRAL DR          | 53       | 18       | WHITEHAVEN DR N   | 68       | 31       | COACHMAN LN       | 69       |
| 8        | MILL CREEK DR       | 58-70    | 19       | THAMES TRL        | 61-69    | 32       | CRANBROOK DR W    | 66       |
| 8        | MILL CROSSING W     | 70       | 20       | CHAPARRAL ST      | 62       | 33       | PROFESSIONAL CT   | 70       |
| 8        | MILL SPRINGS CT     | 70       | 20       | QUAILS PATH       | 62-64    | 34       | STILLWATER CIRCLE | 70       |
| 8        | MILL VIEW CT        | 69       | 20       | QUALITY HILL RD   | 66       | 35       | REGIMENT PL       | 70       |
| 8        | MILL VIEW DR        | 53       |          |                   |          |          |                   |          |

Exhibit H

2018 Local Street Maintenance Program

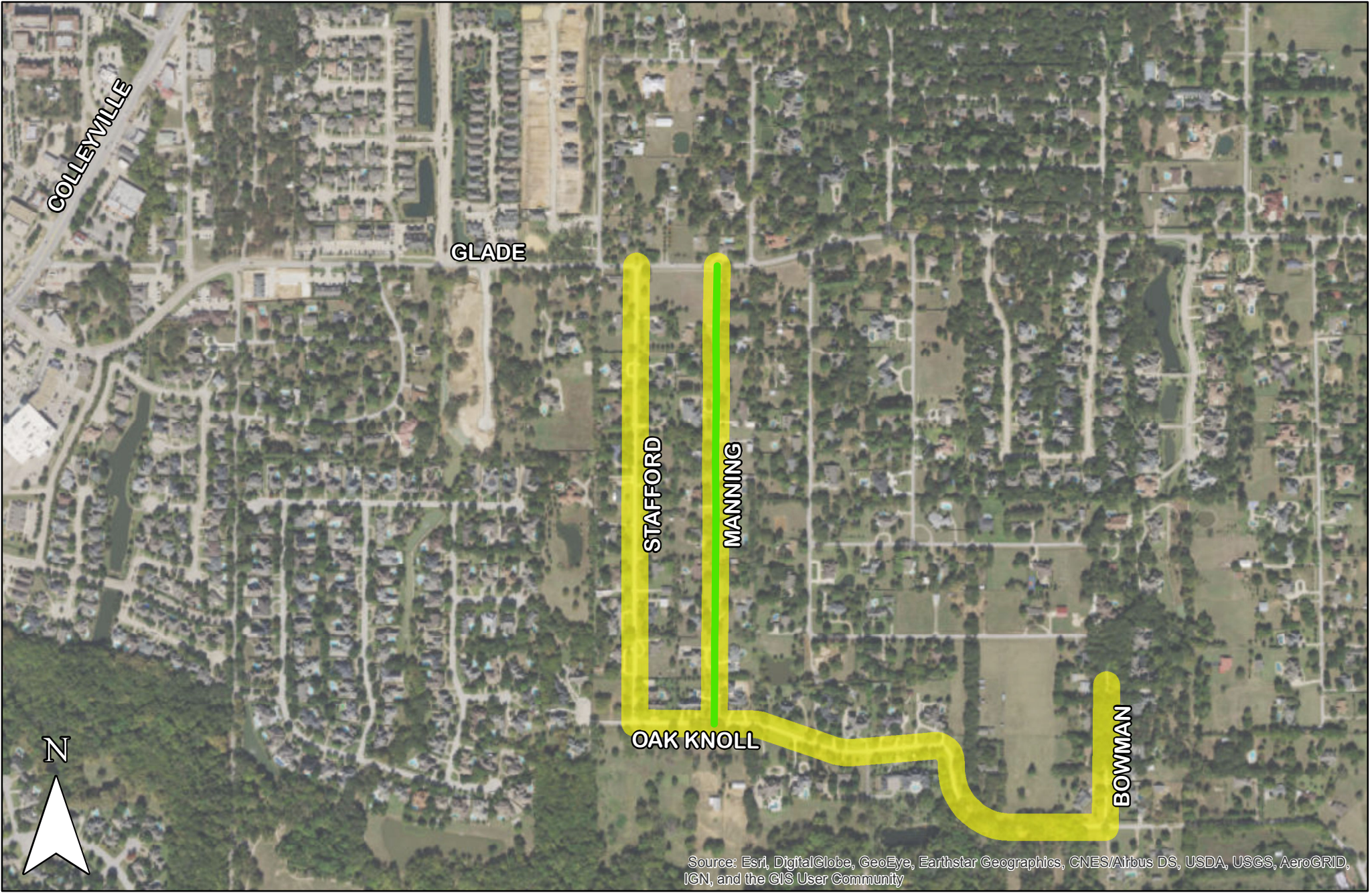
2018 Identified Projects



Project List

|                  | Priority | Project Name                       | PCI 2017 |              | Priority | Project Name                         | PCI 2017 |
|------------------|----------|------------------------------------|----------|--------------|----------|--------------------------------------|----------|
| MILL AND OVERLAY | 1        | BLUEBONNET DR                      | 24-85    | BASE REPAIRS | 1        | MCDONWELL SCHOOL RD W                | 43-70    |
|                  | 2        | STAFFORD DR                        | 36       |              | 2        | CHEEK SPARGER RD JACKSON TO HERITAGE | 19-65    |
| OVERLAY          | 1        | MONTCLAIR DR                       | 35-68    |              | 3        | CHEEK SPARGER RD BEDFORD TO JACKSON  | 51-58    |
|                  | 2        | PLEASANT RUN RD                    | 67-72    |              | 4        | JOHN MCCAIN RD                       | 44-55    |
|                  | 3        | THOMPSON TERRACE                   | 29       | CRACK SEAL   | 1        | APPLE VALLEY AND RUSTIC OAKS         | 27-80    |
|                  | 4        | OAK TIMBERS CRT                    | 35-38    |              | 2        | MONTICELLO                           | 49-70    |
|                  | 5        | WAYNE DRIVE                        | 41       |              | 3        | TWELVE OAKS LN                       | 49       |
|                  | 6        | OAK KNOLL DRIVE                    | 35-55    |              | 4        | MELANIE DR                           | 51       |
|                  | 7        | BOWMAN DR                          | 42       |              | 5        | WINDING TRL                          | 49       |
| MICRO RESURFACE  | 1        | PLYMOUTH HILLS WOODBRIAR ESTATES N | 34-83    |              | 6        | CONNIE LN                            | 51       |
|                  | 2        |                                    | 24-97    |              | 7        | CENTRAL DR                           | 53       |
|                  |          |                                    |          |              | 8        | MILL CREEK                           | 53-70    |





## Location Map

### Legend

-  Wastewater Project 3
-  Mill Overlay



# CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

## OFFICE USE ONLY

Date Received

1/25/2018

1 Name of vendor who has a business relationship with local governmental entity.

Gra-Tex Utilities Inc.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☒ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☒ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7   
Signature of vendor doing business with the governmental entity

1-24-18  
Date

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

gra-tex utilities inc  
arlington, TX United States

**Certificate Number:**  
2018-305981

**Date Filed:**  
01/25/2018

**Date Acknowledged:**  
01/31/2018

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

city of colleyville

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

eng18-1361  
construction

| 4 | Name of Interested Party | City, State, Country (place of business) | Nature of interest<br>(check applicable) |              |
|---|--------------------------|------------------------------------------|------------------------------------------|--------------|
|   |                          |                                          | Controlling                              | Intermediary |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |

**5 Check only if there is NO Interested Party.**



**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:  
2018-305981

Date Filed:  
01/25/2018

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

gra-tex utilities inc  
arlington, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

city of colleyville

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

eng18-1361  
construction

| 4 | Name of Interested Party | City, State, Country (place of business) | Nature of interest<br>(check applicable) |              |
|---|--------------------------|------------------------------------------|------------------------------------------|--------------|
|   |                          |                                          | Controlling                              | Intermediary |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |
|   |                          |                                          |                                          |              |

5 Check only if there is NO Interested Party.



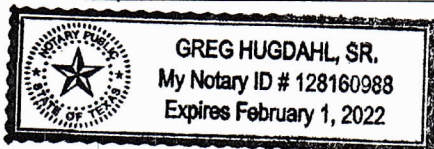
## 6 UNSWORN DECLARATION

My name is Michael S. Rosenbaum, and my date of birth is 05-05-1966.

My address is 604 Ruth Dr, Kennedale, Tx, 76060, usa.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Tarrant County, State of Texas, on the 25<sup>th</sup> day of January, 2018.  
(month) (year)



Greg Hugdahl Sr.  
Signature of authorized agent of contracting business entity  
(Declarant)



February 1, 2018

Via e-mail: [ctaylor@colleyville.com](mailto:ctaylor@colleyville.com)

Cheryl Taylor, PE  
City Engineer  
City of Colleyville  
100 Main Street  
Colleyville, Texas 76034

**RE: Recommendation of Award for Manning Drive Waste Water Project 3 and Paving Improvements**  
**Westra Project #: COL16043**

Dear Ms. Taylor:

Bids for the referenced project were received and opened publicly on Thursday, January 25, 2018 at the City of Colleyville. A total of four bids were received however, the bid received from Atkins Brothers Equipment Company, Inc. was not completed on the revised bid form issued with Addendum #1. Therefore, their bid is considered non-responsive and is not included in the bid tabulation.

The following is a summary of the results along with the engineering cost projection. Bids were received in 3 parts. The first part, Base Bid A, is to replace the Manning Drive Sewer by Open Cut construction methods. The second part, Base Bid B, involves the same replacement using Pipe Bursting techniques. The third part is an additive bid item to Mill and Overlay all or part of Manning Drive, Stafford Drive, Oak Knoll Drive, and Bowman Drive.

| <u>Contractor</u>         | <u>Base Bid A</u>        | <u>Base Bid B</u>        | <u>Additive Bid</u>     |
|---------------------------|--------------------------|--------------------------|-------------------------|
| GRA-Tex Utilities, Inc.   | \$ 333,855.00 (85 days)  | No Bid                   | \$ 320,036.50 (10 days) |
| Excel 4 Construction, LLC | \$ 296,199.00 (90 days)  | \$ 262,745.00 (90 days)  | \$ 440,537.50 (10 days) |
| IPR South Central, LLC    | \$ 280,657.50 (120 days) | \$ 184,809.00 (120 days) | \$ 613,950.50 (10 days) |
| <i>Westra OPCC</i>        | <i>\$ 261,000.00</i>     | <i>\$ 272,000.00</i>     | <i>\$ 390,000.00</i>    |

In order to construct the sewer line and pavement repair, the most advantageous option is to award Base Bid A and Additive Bid 1 to GRA-Tex Utilities for a total price of \$653,891.50 and a total time of 95 days. That combination of award is in line with the engineer's cost projection of \$651,000.00 and is less than our original estimated construction time of 120 days.

We contacted the references for Gra-Tex Utilities and received favorable reviews for the work they performed and are currently performing on similar type projects. Most responded that Gra-Tex Utilities was timely and met the construction schedule and there were no construction quality issues with their work. All references responded that there were some change orders and Gra-Tex Utilities was reasonable and fair to deal with. All respondents recommended Gra-Tex Utilities.

Based on references and our evaluation of bids received, we have found nothing significant to warrant the disqualification of GRA-Tex Utilities bid and therefore recommend award of the project to them.

Sincerely,

**Westra Consultants**

A handwritten signature in black ink, appearing to read "Michael Wellbaum".

Michael Wellbaum, PE, CFM

Principal

Att.     Bid Tabulation  
          Reference Check

## CITY OF COLLEYVILLE

Manning Drive Waste Water Project 3 and Paving Improvements

DATE: 01/25/2018

| BASE BID A - Sewer (Open Cut) |                                                          |      |          | GRA-Tex Utilities |               | Excel 4      |               | IPR South Central |               |
|-------------------------------|----------------------------------------------------------|------|----------|-------------------|---------------|--------------|---------------|-------------------|---------------|
| NO.                           | DESCRIPTION                                              | UNIT | QUANTITY | UNIT PRICE        | TOTAL PRICE   | UNIT PRICE   | TOTAL PRICE   | UNIT PRICE        | TOTAL PRICE   |
| 1                             | Mobilization and Bonds                                   | LS   | 1        | \$ 50,000.00      | \$ 50,000.00  | \$ 4,600.00  | \$ 4,600.00   | \$ 12,500.00      | \$ 12,500.00  |
| 2                             | Detours and Barricades                                   | LS   | 1        | \$ 5,000.00       | \$ 5,000.00   | \$ 3,800.00  | \$ 3,800.00   | \$ 3,000.00       | \$ 3,000.00   |
| 3                             | 6" Concrete Driveway Repair                              | EA   | 12       | \$ 2,400.00       | \$ 28,800.00  | \$ 1,000.00  | \$ 12,000.00  | \$ 125.00         | \$ 1,500.00   |
| 4                             | Sodding/Tuff grass Planting                              | LF   | 2625     | \$ 10.00          | \$ 26,250.00  | \$ 4.00      | \$ 10,500.00  | \$ 2.50           | \$ 6,562.50   |
| 5                             | Stormwater Pollution Prevention Plan                     | LS   | 1        | \$ 2,500.00       | \$ 2,500.00   | \$ 2,500.00  | \$ 2,500.00   | \$ 1,250.00       | \$ 1,250.00   |
| 6                             | PVC Open Cut Gravity Sewer Pipe (8-inch)(SDR 26)         | LF   | 2237     | \$ 65.00          | \$ 145,405.00 | \$ 77.00     | \$ 172,249.00 | \$ 85.00          | \$ 190,145.00 |
| 7                             | New Sanitary Sewer Manhole (Complete)                    | EA   | 4        | \$ 4,200.00       | \$ 16,800.00  | \$ 6,900.00  | \$ 27,600.00  | \$ 5,500.00       | \$ 22,000.00  |
| 8                             | Sanitary Sewer Manhole (Extra Depth greater than 6-feet) | VF   | 20       | \$ 275.00         | \$ 5,500.00   | \$ 135.00    | \$ 2,700.00   | \$ 225.00         | \$ 4,500.00   |
| 9                             | PVC Sanitary Sewer Service SHORT (4-inch SDR 26)         | EA   | 11       | \$ 700.00         | \$ 7,700.00   | \$ 1,250.00  | \$ 13,750.00  | \$ 625.00         | \$ 6,875.00   |
| 10                            | PVC Sanitary Sewer Service LONG (4-inch SDR 26)          | EA   | 11       | \$ 1,700.00       | \$ 18,700.00  | \$ 1,500.00  | \$ 16,500.00  | \$ 975.00         | \$ 10,725.00  |
| 11                            | Manhole Coating System (New & Existing)                  | EA   | 4        | \$ 1,800.00       | \$ 7,200.00   | \$ 2,500.00  | \$ 10,000.00  | \$ 400.00         | \$ 1,600.00   |
| 12                            | Construction Contingency Allowance (Sanitary Sewer)      | LS   | 1        | \$ 20,000.00      | \$ 20,000.00  | \$ 20,000.00 | \$ 20,000.00  | \$ 20,000.00      | \$ 20,000.00  |
|                               |                                                          |      |          |                   |               |              |               |                   |               |
|                               | Total Calendar Days                                      |      |          | 85                |               | 90           |               | 120               |               |
|                               | Subtotal:                                                |      |          |                   | \$ 333,855.00 |              | \$ 296,199.00 |                   | \$ 280,657.50 |

| BASE BID B - Sewer (Pipeburst) |                                                          |      |          | GRA-Tex Utilities |             | Excel 4      |               | IPR South Central |               |
|--------------------------------|----------------------------------------------------------|------|----------|-------------------|-------------|--------------|---------------|-------------------|---------------|
| NO.                            | DESCRIPTION                                              | UNIT | QUANTITY | UNIT PRICE        | TOTAL PRICE | UNIT PRICE   | TOTAL PRICE   | UNIT PRICE        | TOTAL PRICE   |
| 1                              | Mobilization and Bonds                                   | LS   | 1        | NO BID            |             | \$ 5,000.00  | \$ 5,000.00   | \$ 12,500.00      | \$ 12,500.00  |
| 2                              | Detours and Barricades                                   | LS   | 1        |                   |             | \$ 4,000.00  | \$ 4,000.00   | \$ 2,500.00       | \$ 2,500.00   |
| 3                              | TV Inspection of Sanitary Sewer (Pre-Construction)       | LF   | 2237     |                   |             | \$ 2.00      | \$ 4,474.00   | \$ 2.50           | \$ 5,592.50   |
| 4                              | Sodding/Tuff grass Planting                              | SY   | 125      |                   |             | \$ 7.00      | \$ 875.00     | \$ 2.50           | \$ 312.50     |
| 5                              | Stormwater Pollution Prevention Plan                     | LS   | 1        |                   |             | \$ 2,500.00  | \$ 2,500.00   | \$ 1,000.00       | \$ 1,000.00   |
| 6                              | HDPE Trenchless Gravity Sewer Pipe (8-inch)(DR 21)       | LF   | 2237     |                   |             | \$ 58.00     | \$ 129,746.00 | \$ 42.00          | \$ 93,954.00  |
| 7                              | Point Repair for Existing Line (15-foot max)             | EA   | 5        |                   |             | \$ 4,100.00  | \$ 20,500.00  | \$ 600.00         | \$ 3,000.00   |
| 8                              | Point Repair for Existing Line (Greater than 15-foot)    | LF   | 30       |                   |             | \$ 75.00     | \$ 2,250.00   | \$ 30.00          | \$ 900.00     |
| 9                              | Sanitary Sewer Manhole (Complete)                        | EA   | 4        |                   |             | \$ 7,300.00  | \$ 29,200.00  | \$ 5,500.00       | \$ 22,000.00  |
| 10                             | Sanitary Sewer Manhole (Extra Depth greater than 6-feet) | VF   | 20       |                   |             | \$ 150.00    | \$ 3,000.00   | \$ 225.00         | \$ 4,500.00   |
| 11                             | PVC Sanitary Sewer Service SHORT (4-inch SDR 26)         | EA   | 11       |                   |             | \$ 1,300.00  | \$ 14,300.00  | \$ 750.00         | \$ 8,250.00   |
| 12                             | PVC Sanitary Sewer Service LONG (4-inch SDR 26)          | EA   | 11       |                   |             | \$ 1,500.00  | \$ 16,500.00  | \$ 800.00         | \$ 8,800.00   |
| 13                             | Manhole Coating System (New & Existing)                  | EA   | 4        |                   |             | \$ 2,600.00  | \$ 10,400.00  | \$ 375.00         | \$ 1,500.00   |
| 14                             | Construction Contingency Allowance (Sanitary Sewer)      | LS   | 1        |                   |             | \$ 20,000.00 | \$ 20,000.00  | \$ 20,000.00      | \$ 20,000.00  |
|                                |                                                          |      |          |                   |             |              |               |                   |               |
|                                | Total Calendar Days                                      |      |          |                   |             | 90           |               | 120               |               |
|                                | Subtotal:                                                |      |          |                   |             |              | \$ 262,745.00 |                   | \$ 184,809.00 |

| ADDITIVE BID 1 - Mill & Overlay |                                                            |      |          | GRA-Tex Utilities |               | Excel 4      |               | IPR South Central |               |
|---------------------------------|------------------------------------------------------------|------|----------|-------------------|---------------|--------------|---------------|-------------------|---------------|
| NO.                             | DESCRIPTION                                                | UNIT | QUANTITY | UNIT PRICE        | TOTAL PRICE   | UNIT PRICE   | TOTAL PRICE   | UNIT PRICE        | TOTAL PRICE   |
| 1                               | Mobilization and Bonds                                     | LS   | 1        | \$ 20,000.00      | \$ 20,000.00  | \$ 5,000.00  | \$ 5,000.00   | \$ 35,000.00      | \$ 35,000.00  |
| 2                               | Detours and Barricades                                     | LS   | 1        | \$ 5,000.00       | \$ 5,000.00   | \$ 4,000.00  | \$ 4,000.00   | \$ 2,750.00       | \$ 2,750.00   |
| 3                               | Mill Existing Pavement (2 inch thick) (Manning & Stafford) | SY   | 13462    | \$ 3.00           | \$ 40,386.00  | \$ 5.00      | \$ 67,310.00  | \$ 7.75           | \$ 104,330.50 |
| 4                               | Wedge Mill Existing Pavement (Oak Knoll & Bowman)          | LF   | 5450     | \$ 2.25           | \$ 12,262.50  | \$ 5.25      | \$ 28,612.50  | \$ 5.25           | \$ 28,612.50  |
| 5                               | 8" Base Failure Repair                                     | SY   | 1000     | \$ 40.00          | \$ 40,000.00  | \$ 78.00     | \$ 78,000.00  | \$ 72.00          | \$ 72,000.00  |
| 6                               | Hot Mix Asphaltic Concrete Type "D" (2 inch thick)         | TONS | 2101     | \$ 88.00          | \$ 184,888.00 | \$ 115.00    | \$ 241,615.00 | \$ 170.00         | \$ 357,170.00 |
| 7                               | Remove Curb and Gutter                                     | LF   | 150      | \$ 10.00          | \$ 1,500.00   | \$ 15.00     | \$ 2,250.00   | \$ 2.25           | \$ 337.50     |
| 8                               | Concrete Curb and Gutter 6" Barrier                        | LF   | 150      | \$ 40.00          | \$ 6,000.00   | \$ 25.00     | \$ 3,750.00   | \$ 25.00          | \$ 3,750.00   |
| 9                               | Construction Contingency Allowance (Mill & Overlay)        | LS   | 1        | \$ 10,000.00      | \$ 10,000.00  | \$ 10,000.00 | \$ 10,000.00  | \$ 10,000.00      | \$ 10,000.00  |
|                                 |                                                            |      |          |                   |               |              |               |                   |               |
|                                 | Total Calendar Days                                        |      |          | 10                |               | 10           |               | 10                |               |
|                                 | Subtotal:                                                  |      |          |                   | \$ 320,036.50 |              | \$ 440,537.50 |                   | \$ 613,950.50 |

|                                         |  |  |  |  |               |  |               |  |               |
|-----------------------------------------|--|--|--|--|---------------|--|---------------|--|---------------|
| Open Cut & Mill and Overlay Total:      |  |  |  |  | \$ 653,891.50 |  | \$ 736,736.50 |  | \$ 894,608.00 |
| Pipe Bursting & Mill and Overlay Total: |  |  |  |  | \$ -          |  | \$ 703,282.50 |  | \$ 798,759.50 |





# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
www.colleyville.com

---

**Agenda Number** 5d

**Agenda Date** 02/06/2018

**Number**

**Type** Resolution

**Department** City Manager

---

## **Title**

Approval of a professional services agreement with Freese and Nichols to develop three conceptual design options and a final conceptual design for the Village Plaza project in an amount not to exceed \$42,947 and authorizing the city manager to execute the agreement

## **Strategic Plan**

5.1 Create and sustain an identifiable Colleyville brand

## **Explanation**

### ***Reading and Public Hearing***

The City of Colleyville requested statements of qualifications from qualified consultants to provide landscape architecture/design services for a public plaza directly in front of City Hall, in the heart of The Village at Colleyville. The purpose of the plaza is to provide a public place for both personal enjoyment and community events.

The consultant will produce a detailed set of three different drawings of the extent of the area, design hardscape, and design for landscaping that can be brought forward for both City Council and citizen input. The three different drawings may include, but are not limited to, aspects such as a water feature, amphitheater-style seating, various hardscape elements and landscaping that allow for passive enjoyment of the open space, elements that allow for use for public gatherings and events such as the Christmas tree lighting, small concerts, etc.

The final conceptual design will be based on that input process and may be one of the three designs or a combination of elements in each of the three designs. The final conceptual design will then be the basis upon which construction documents are drawn, for use to bid the project for construction.

A Request for Qualifications (RFQ) was posted on the City's website and was advertised in the *Fort Worth Star -Telegram* on January 3 and 10, 2018. Twelve firms submitted statements of qualifications by the January 22 deadline. A committee of staff members evaluated the statements of qualifications and identified Freese and Nichols as the most qualified firm for the project.

The proposed contract with Freese and Nichols provides for development of three conceptual design options, a public input process, and development of a final

conceptual design. Upon approval of a final conceptual design, the City has the option to then enter into a separate agreement with Freese and Nichols to develop construction documents, provide assistance with bidding the project for construction, and construction administration. Separating the work into two separate agreements allows for better pricing on the second phase of work that includes development of construction documents, as the scope and complexity of the final conceptual design will be known at that point (as opposed to estimating pricing based on assumptions).

At the time of agenda packet publication, the full agreement was not available. The complete agreement will be provided prior to the City Council meeting on February 6, 2018.

**Financial Impact**

The Village Plaza project (design work and construction) will be funded from the Tax Increment Financing (TIF) Fund. Creation of a plaza was included as a project category in the TIF's Original Project Plan. Funding available for projects in the Original Project Plan was \$11.1 million at the end of FY 2017.

Form 1295 - Acknowledged by City

**Recommendation**

Approve

**Attachments**



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
[www.colleyville.com](http://www.colleyville.com)

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**Agenda Number****Agenda Date** 02/06/2018**Type** Presentation and Discussion**Department** Public Works

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**Title**

Update on the State Highway 26 (SH26) reconstruction project

**Explanation**

The update presented by City staff will focus on the transition from Phase 1 to Phase 2 of the State Highway 26 (SH26) project.

**Attachments**



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
[www.colleyville.com](http://www.colleyville.com)

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**Agenda Number****Agenda Date** 02/06/2018**Type** Presentation and Discussion**Department** City Council

---

**Title**

Regional Transportation Council (RTC) update by Colleyville representative and discussion of City policy on regional transportation funding

**Explanation**

Councilmember Taylor and Mayor Newton will provide information, answer questions, and lead discussion regarding the Regional Transportation Council and the City policy on regional transportation funding.

**Attachments**



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
www.colleyville.com

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**Agenda Number** 7a

**Agenda Date** 02/06/2018

**Number** Resolution R-18-4229

**Type** Resolution

**Department** City Secretary

---

## **Title**

Consideration of appointments to the Architectural Review Commission

## **Strategic Plan**

1.1 Actively involve and engage stakeholders

## **Explanation**

### ***Reading and Public Hearing***

The Architectural Review Commission (ARC), is comprised of seven members and meets as needed. The City Council established ARC to engage the Colleyville community in the City's economic development efforts. The Commission serves in an advisory role to the City Council and provides recommendations on matching grant applications, recommendations related to issues such as the quality and effectiveness of Colleyville's Commercial Design Standards, and the possibility of an Overlay District within the core of the Colleyville Boulevard corridor.

There are three (3) positions on the ARC whose terms expired December 2017. The positions were advertised and the incumbents were notified their term was expiring and asked to submit an Application for Appointment, if they wished to be considered for reappointment.

The following Commissioner's terms expire December 2017:

- Jeffrey Grounds
- John Hines
- Gerald Ward

The applicants are listed below and the applications are attached:

- Kathy Braatz
- Chase Browning
- Sayeda Syed
- Karen Ziober

This resolution provides for City Council to consider appointments to the Architectural Review Commission.

## **Financial Impact**

There is no financial impact to the City.

**Recommendation**

Approve

**Attachments**

1. Architectural Review Commission roster
2. Architectural Review Commission applications for appointment
3. Resolution R-18-4229



## ARCHITECTURAL REVIEW COMMISSION

### **Mark Burdette**

77 Veranda Lane  
Colleyville, TX 76034  
H/W: (214) 621-8591  
[markburdette@gmail.com](mailto:markburdette@gmail.com)  
TERM: Dec 2016 – Dec 2018

### **Jeffrey Ground**

4108 Dundee Court  
Colleyville, TX 76034  
W: (817) 320-5330  
H: (817) 354-5640  
[jg@aggienetwork.com](mailto:jg@aggienetwork.com)  
TERM: Dec 2015 - Dec 2017

### **John Hines**

4806 Cranbrook Drive East  
Colleyville, TX 76034  
W: (214) 601-2013  
H: (817) 571-2775  
[husker.1power@yahoo.com](mailto:husker.1power@yahoo.com)  
TERM: Dec 2015 - Dec 2017

### **Frank Manzare**

5105 Apple Valley Drive  
Colleyville, TX 76034  
W: (214) 475-3334  
H: (682) 214-1655  
[fjmanzari@aol.com](mailto:fjmanzari@aol.com)  
TERM: Dec 2016 - Dec 2018

### **Jason McDougall**

3713 Sweet Briar Lane  
Colleyville, TX 76034  
H: (682) 207-8425  
[mcdougall@live.com](mailto:mcdougall@live.com)  
TERM: Dec 2016 - Dec 2018

### **Gerald Ward**

4301 Briar Ridge Drive  
Colleyville, TX 76034  
W: (817) 281-5600  
H: (817) 522-8752  
[wardarchitecture@sbcglobal.net](mailto:wardarchitecture@sbcglobal.net)  
TERM: Dec 2015 - Dec 2017

### **Curtis W. Young**

8003 Jefferson Circle  
Colleyville, TX 76034  
W: (817) 424-2626  
H: (817) 498-2011  
[cyoung@sage-dfw.com](mailto:cyoung@sage-dfw.com)  
TERM: Dec 2016 - Dec 2018



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1132. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. ARCHITECTURAL REVIEW COMMISSION ☐
2. COLLEYVILLE CENTER ADVISORY COMMITTEE ☐
3. PARKS AND RECREATION ADVISORY BOARD ☐

Name: Ms. ☒ Mrs. ☐ Mr. Kathy Braatz

Address: 5700 Bent Tree Ct

Home Phone: 817-734-3198

Work Phone: \_\_\_\_\_

E-mail Address: kathy.braatz@gmail.com

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.  
☒ I understand I am required to comply with the Texas Open Meetings Act training.  
☒ I understand I must bring my own device to meetings to view packet information.  
☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.  
☐ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:  
I have served as secretary, 1st Vice President and 2nd Vice President on the Lockheed Martin Management Association Board. I have also served on the Beautification Committee of the my HOA
2. What do you perceive your role will be in serving on a board, commission, or committee?  
Help make decisions for the residents of Colleyville and to work in whatever capacity is needed
3. In your opinion, what policies/programs/assets of Colleyville are working well?  
To tell you the truth, I have lived here for 7 years but haven't been involved in the community much at all. I want to get involved and help improve Colleyville in whatever way I can!
4. What are some issues in Colleyville that may require change?  
I'm not sure
5. If you could influence the City in just one way, what would that be?  
More walking trails and outdoor meeting spaces
6. Please share with us your vision for the City of Colleyville.  
I would like to help Colleyville be the best place to live in North Texas!

Signature: Kathy Braatz Date: 11/5/17

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1132 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com).



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. Download the financial disclosure form here.

Board, Commission, or Committee Preference: (only those with current openings)

1. COLLEYVILLE CENTER ADVISORY COMMITTEE ☐
2. HISTORICAL PRESERVATION COMMITTEE ☐
3. ARCHITECTURAL REVIEW COMMISSION ☐

Name: Ms. Mrs. ☒ Mr. Chase Browning

Address: 200 Woodbine Drive

Home Phone: 214 316 1668

Work Phone: 214 549 7683

E-mail Address: chasebrowning@hotmail.com

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
- ☒ I understand I must bring my own device to meetings to view packet information.
- ☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☒ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:  
BA Baylor University 05' Honors College, MA International Diplomacy 08 Norwich University, 10+ years Bank Executive Management Experience, Board Member for BAC Educational Board, current.
2. What do you perceive your role will be in serving on a board, commission, or committee?  
Provide support to the City Council, Local Government, and City of Colleyville Residents/Business, help continue to make Colleyville the best community possible to live and work.
3. In your opinion, what policies/programs/assets of Colleyville are working well?  
Impressed with the Economic Development, the current commercial design standards, maintaining the historical context of our city, current fiscal policy that has eliminated wasteful spending, i.e. water rates, and our parks and recreation programs.
4. What are some issues in Colleyville that may require change?  
State of Texas construction time lines, outside of specific Colleyville control.
5. If you could influence the City in just one way, what would that be?  
Be an advocate for positive growth and development.
6. Please share with us your vision for the City of Colleyville.  
To continue building a prosperous city, that affords its residents and businesses the ability to compete, enjoy the comforts of convenience and to maintain our small town heritage.

Signature: \_\_\_\_\_

Date: 12/1/2017

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1130 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com) or [ashelley@colleyville.com](mailto:ashelley@colleyville.com)



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1132. [Download the financial disclosure form here.](#)

**Board, Commission, or Committee Preference: (only those with current openings)**

1. ARCHITECTURAL REVIEW COMMISSION



2. CLICK TO VIEW AND CHOOSE

3. CLICK TO VIEW AND CHOOSE

Name: Ms. ☒ Mrs. ☐ Mr. SAYEDA BILQEES SYED

Address: 6705 Sapphire circle north, Colleyville TX 76034

Home Phone: (817)913-0474 Work Phone: (817)400-5709

E-mail Address: sbilkees@gmail.com

Fax: \_\_\_\_\_

☒ I understand attendance and active support is required for each appointee.

☒ I understand I am required to comply with the Texas Open Meetings Act training.

☒ I understand I must bring my own device to meetings to view packet information.

☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.

☒ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

M.S. Mechanical Engineering, Member {Society of American Engineers (SAE), American Society of Mechanical Engineers (ASME), PE}, Sapphire Encl.HOA Colleyville(Board of Directors,Member ACC

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

I would like to volunteer because i want to use my talent, education and professional experience to contribute my community.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

In my opinion Colleyville is working well in construction/ improvement of road ways, managing traffic, lowering/ managing our property Taxes, Colleyville library programs are really good for kids of all ages although there is always room for improvements.

4. **What are some issues in Colleyville that may require change?**

There is no city aquatic center (Indoor/ outdoor) in colleyville like other neighboring cities. Lack of communication between city and HOAs.

5. **If you could influence the City in just one way, what would that be?**

i would like to be active on social media and the other resources that are available nowadays to connect with our community and rest of the world.

6. **Please share with us your vision for the City of Colleyville.**

To make colleyville a family oriented and bussiness minded city,one that has the old world charm of Main Street USA while looking forwards and beyond the 21st century.

Signature: \_\_\_\_\_

Date: Nonember 27, 2017

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1132 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com).



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1132. [Download the financial disclosure form here.](#)

**Board, Commission, or Committee Preference: (only those with current openings)**

1. ARCHITECTURAL REVIEW COMMISSION
2. CLICK TO VIEW AND CHOOSE
3. CLICK TO VIEW AND CHOOSE

Name: Ms. ☒ Mrs. ☐ Mr. Karen Elizabeth Miears-Ziober

Address: 105 Timberline Dr. South

Home Phone: 817-797-9221 Work Phone: 817-498-1222

E-mail Address: KarenMiears@hotmail.com Fax: 817-840-5522

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
- ☒ I understand I must bring my own device to meetings to view packet information.
- ☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☒ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Over 33 years working with areas best Developers, Builders, Investors & Architects. Have led Architectural Control Committee and HOA's. see attached resume

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Establish and review guidelines and rules of new construction, commercial remodeling projects, landscaping, color selections. Making positive and fair aesthetic evaluations and recommendations.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

The Colleyville Downs bringing back history taking from Ross Downs. The remodeling of Goodwill Center shows a real effort to improve the aesthetic appeal off HWY 26. Residential community Creekside at Colleyville. Preserving Colleyville's high density at a level not to destroy value.

4. **What are some issues in Colleyville that may require change?**

Conservation of land to allow for smaller lots to meet in the middle the needs and desires of developers and residents.

5. **If you could influence the City in just one way, what would that be?**

My expertise working with people to meet and agree on difficult issues. Strong opinions on styles, colors based on years of working with clients on projects in residential & mixed use communities.

6. **Please share with us your vision for the City of Colleyville.**

I have special interest in Conservation of Texas natural landscaping and understanding establishing Conservation easements.

Signature: Karen Miears-Ziober Digitally signed by Karen Miears-Ziober  
Date: 2017.11.29 08:19:18 -06'00' Date: 11-29-17

**All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1132 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com).**

**RESOLUTION R-18-4229**

**A RESOLUTION APPOINTING MEMBERS TO THE  
ARCHITECTURAL REVIEW COMMISSION**

**WHEREAS,** three (3) positions on the Architectural Review Commission have terms which expired December 2017.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Colleyville City Council hereby appoints the following persons to the Architectural Review Commission with a term expiring December 2019:

- 
- 
- 

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_\_\_ AYES, \_\_\_ NAYS, AND \_\_\_ ABSTENTIONS ON THIS THE 6<sup>TH</sup> DAY OF FEBRUARY 2018.

|                         |       |                               |       |
|-------------------------|-------|-------------------------------|-------|
| Mayor Richard Newton    | _____ | Mayor Pro Tem Bobby Lindamood | _____ |
| Place 1, Tammy Nakamura | _____ | Place 3, Kathy Wheat          | _____ |
| Place 4, George Dodson  | _____ | Place 5, Nancy Coplen         | _____ |
| Place 6, Mike Taylor    | _____ |                               |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor





# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
www.colleyville.com

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**Agenda Number** 7b

**Agenda Date** 02/06/2018

**Number** Resolution R-18-4230

**Type** Resolution

**Department** City Secretary

---

## **Title**

Consideration of appointments to the Colleyville Center Advisory Committee

## **Strategic Plan**

1.1 Actively involve and engage stakeholders

## **Explanation**

### ***Reading and Public Hearing***

There are eight at-large members, and six members representing Colleyville civic organizations on the Colleyville Center Advisory Committee (CCAC). The CCAC meets quarterly and is responsible for making recommendations to City Council regarding fee structures, policies, and development of long-range plans for the Center's use and marketing.

The terms of five (5) at-large members, and two (2) organization representatives (Colleyville Rotary Club and Colleyville Woman's Club) expired December 2017.

The following at-large committee member's terms expired December 2017:

- Adrian Esquivel
- Earlene Garvey
- Judith Goodwin
- Mark Johnson
- Fred Mills

The following organization committee member's terms expire December 2017:

- Mike Bolton – Colleyville Rotary Club
- Darla Dennison – Colleyville Woman's Club

There are seven (7) applicants for the at-large positions, and one (1) organization appointments.

The applicants are listed below and applications are attached.

At-Large:

- Kathy Braatz
- Chase Browning
- Earlene Garvey

- Judith Goodwin
- Jason McDougall
- Mark Johnson
- Fred Mills
- Sayeda Syed

Organization representatives:

- Darla Dennison - Colleyville Woman's Club
- Deferred to a later date - Colleyville Rotary Club

This resolution provides for City Council to consider appointments to the Colleyville Center Advisory Committee.

**Financial Impact**

There is no financial impact to the City.

**Recommendation**

Approve

**Attachments**

1. Colleyville Center Advisory Committee roster
2. Colleyville Center Advisory Committee Bylaws Excerpt
3. Colleyville Center Advisory Committee Applications for Appointment
4. Resolution R-18-4230

# COLLEYVILLE CENTER ADVISORY COMMITTEE

## **At-Large**

### **Adrian Esquivel**

304 Oak Valley Drive

Colleyville, TX 76034

H: (817) 905-2356

[Adresquivel11@gmail.com](mailto:Adresquivel11@gmail.com)

TERM: Feb 2016 – Dec 2017

## **At-Large**

### **Earlene Garvey**

4508 Cresthaven Drive

Colleyville, TX 76034

W: (817) 271-3257

H: (817) 271-3257

[Earlene.Garvey@gmail.com](mailto:Earlene.Garvey@gmail.com)

TERM: Dec 2015 - Dec 2017

## **At-Large**

### **Judith Goodwin**

4001 Allendale Street

Colleyville, TX 76034

H: (817) 267-8702

[dongoodwin@verizon.net](mailto:dongoodwin@verizon.net)

TERM: Dec 2015 - Dec 2017

## **At-Large**

### **Mark Johnson**

4804 Mill Brook Drive

Colleyville, TX 76034

H: (817) 909-0778

[markjohnson49@mac.com](mailto:markjohnson49@mac.com)

TERM: Dec 2015 - Dec 2017

## **At-Large**

### **Karen Matusic**

4816 Cranbrook Drive West

Colleyville, TX 76034

W: (817) 885-3386

H: (412) 298-7203

[kmatusic@hotmail.com](mailto:kmatusic@hotmail.com)

TERM: Dec 2016 - Dec 2018

## **At-Large**

### **Fred Mills**

5400 Linden Court

Colleyville, TX 76034

H: (817) 545-6862

[saxmills@verizon.net](mailto:saxmills@verizon.net)

TERM: Dec 2015 - Dec 2017

## **At-Large**

### **Amy Redfearn**

7300 Chanel Court

Colleyville, TX 76034

H: (817) 577-1009

[amyredfearn@verizon.net](mailto:amyredfearn@verizon.net)

TERM: Dec 2016 - Dec 2018

## **At-large**

### **Paul Vigiletti**

604 Summertree Court

Colleyville, TX 76034

W: (817) 689-4475

H: (817) 485-7417

[paubervig@att.net](mailto:paubervig@att.net)

TERM: Dec 2016 - Dec 2018

## **Colleyville Garden Club**

### **Julie George**

5908 Quality Hill Road

Colleyville, TX 76034

W: (214) 202-4671

H: (817) 577-2627

[juliefgeorge@sbcglobal.net](mailto:juliefgeorge@sbcglobal.net)

TERM: Dec 2016 - Dec 2018

## **Colleyville Lions Club**

### **Louis C. Miller**

7802 Tillman Hill Court

Colleyville, TX 76034

W: (817) 994-6180

[millerlouis@sbcglobal.net](mailto:millerlouis@sbcglobal.net)

TERM: Dec 2016 - Dec 2018

**National Charity League**

**Sandi Totherow**

6705 Carriage Lane  
Colleyville, TX 76034  
H: (480) 289-8223  
tothbs@hotmail.com  
TERM: Dec 2016 - Dec 2018

**Colleyville Rotary Club**

**Mike Bolton**

1305 Caldwell Creek Drive  
Colleyville, TX 76034  
TERM: Dec 2015 - Dec 2017

**Colleyville Woman's Club**

**Darla Dennison**

100 Franklin Court  
Colleyville, TX 76034  
H: (817) 770-8805  
TERM: Dec 2015 - Dec 2017

**Colleyville Chamber of Commerce**

**VACANT**

6700 Colleyville Boulevard  
Colleyville, TX 76034  
O: (817) 488-7148  
TERM: April 2017 – Dec 2018

# **Colleyville Center Advisory Committee Bylaws Excerpt**

## **COLLEYVILLE CENTER ADVISORY COMMITTEE BYLAWS**

### **ARTICLE I – Identification and Purpose**

The Colleyville Community Center Advisory Committee was established by the City Council of Colleyville, Texas, by Resolution R-93-893 on June 15, 1993. The purpose of the Colleyville Community Center Advisory Committee is to maximize the role of citizens in the planning, design, and operation of the Community Center project and was established for a time period not to exceed one year.

The Colleyville Community Center Advisory Committee's charge was revised by the City Council of Colleyville, Texas, by Resolution R-97-1326 on October 21, 1997. The purpose of the Colleyville Community Center Advisory Committee is to recommend policies for rental and use of the Colleyville Center including policies and procedures; fee structure; develop long range plans for the use and marketing of the Center; and provide a written report of the Committee's activities and future plans for City Council on an annual basis.

The Colleyville Community Center name was changed by City Council by Resolution R-02-2058 on November 19, 2002, to Colleyville Center.

### **ARTICLE II – Membership**

- 2.1 The Colleyville Center Advisory Committee shall consist of 14 members who shall be appointed by the City Council for a two-year term. The following civic organizations shall select a single representative from their organization to serve on the Advisory Committee for a two-year term: Colleyville Woman's Club, Colleyville Lions Club, Colleyville Garden Club, Colleyville Chapter of National Charity League, Colleyville Area Chamber of Commerce, and Colleyville Rotary Club. All other members of the Advisory Committee shall serve at-large.
- 2.2 Members shall serve without compensation and until their successors are appointed.
- 2.3 Members must be residents of Colleyville, Texas, unless City Council waives the residency requirement.



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1132. Download the financial disclosure form here.

**Board, Commission, or Committee Preference: (only those with current openings)**

1. ARCHITECTURAL REVIEW COMMISSION ☐
2. COLLEYVILLE CENTER ADVISORY COMMITTEE ☐
3. PARKS AND RECREATION ADVISORY BOARD ☐

Name: Ms. ☒ Mrs. ☐ Mr. Kathy Braatz

Address: 5700 Bent Tree Ct

Home Phone: 817-734-3198

Work Phone: \_\_\_\_\_

E-mail Address: kathy.braatz@gmail.com

Fax: \_\_\_\_\_

☒ I understand attendance and active support is required for each appointee.

☒ I understand I am required to comply with the Texas Open Meetings Act training.

☒ I understand I must bring my own device to meetings to view packet information.

☐ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.

☐ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I have served as secretary, 1st Vice President and 2nd Vice President on the Lockheed Martin Management Association Board. I have also served on the Beautification Committee of the my HOA

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Help make decisions for the residents of Coleyville and to work in whatever capacity is needed

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

To tell you the truth, I have lived here for 7 years but haven't been involved in the community much at all. I want to get involved and help improve Colleyville in whatever way I can!

4. **What are some issues in Colleyville that may require change?**

I'm not sure

5. **If you could influence the City in just one way, what would that be?**

More walking trails and outdoor meeting spaces

6. **Please share with us your vision for the City of Colleyville.**

I would like to help Colleyville be the best place to live in North Texas!

Signature: \_\_\_\_\_

Kathy Braatz

Date: 11/5/17

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1132 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com).





## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. COLLEYVILLE CENTER ADVISORY COMMITTEE ☒
2. HISTORICAL PRESERVATION COMMITTEE ☒
3. ARCHITECTURAL REVIEW COMMISSION ☒

Name: Ms. Mrs. ☒ Mr. Chase Browning

Address: 200 Woodbine Drive

Home Phone: 214 316 1668

Work Phone: 214 549 7683

E-mail Address: chasebrowning@hotmail.com

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
- ☒ I understand I must bring my own device to meetings to view packet information.
- ☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☒ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**  
BA Baylor University 05' Honors College, MA International Diplomacy 08 Norwich University, 10+ years Bank Executive Management Experience, Board Member for BAC Educational Board, current.
2. **What do you perceive your role will be in serving on a board, commission, or committee?**  
Provide support to the City Council, Local Government, and City of Colleyville Residents/Business, help continue to make Colleyville the best community possible to live and work.
3. **In your opinion, what policies/programs/assets of Colleyville are working well?**  
Impressed with the Economic Development, the current commercial design standards, maintaining the historical context of our city, current fiscal policy that has eliminated wasteful spending, i.e. water rates, and our parks and recreation programs.
4. **What are some issues in Colleyville that may require change?**  
State of Texas construction time lines, outside of specific Colleyville control.
5. **If you could influence the City in just one way, what would that be?**  
Be an advocate for positive growth and development.
6. **Please share with us your vision for the City of Colleyville.**  
To continue building a prosperous city, that affords it residents and businesses the ability to compete, enjoy the comforts of convenience and to maintain our small town heritage.

Signature: Chase Browning

Date: 12/1/2017

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1130 Fax: 817.503.1139; [cioven@colleyville.com](mailto:cioven@colleyville.com) or [ashelley@colleyville.com](mailto:ashelley@colleyville.com)



## Application for Appointment

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**Board, Commission, or Committee Preference: (only those with current openings)**

1. CLICK TO VIEW AND CHOOSE Colleyville Center Advisory
2. CLICK TO VIEW AND CHOOSE \_\_\_\_\_
3. CLICK TO VIEW AND CHOOSE \_\_\_\_\_

Name: (Ms.) Mrs. Mr. Paula Dennison

Address: 100 Franklin Ct. Colleyville

Home Phone: 817-770-8805 Work Phone: 0

E-mail Address: djdennison26@gmail.com Fax: 817-770-8805

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
- ☒ I understand I must bring my own device to meetings to view packet information.
- ☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☒ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:
2. What do you perceive your role will be in serving on a board, commission, or committee?
3. In your opinion, what policies/programs/assets of Colleyville are working well?
4. What are some issues in Colleyville that may require change?
5. If you could influence the City in just one way, what would that be?  
Keep improving the roads.
6. Please share with us your vision for the City of Colleyville.

Signature: Paula Dennison Date: 11-20-17

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1132 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com).



## Application for Appointment

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**Board, Commission, or Committee Preference: (only those with current openings)**

1. CLICK TO VIEW AND CHOOSE

2. CLICK TO VIEW AND CHOOSE

3. CLICK TO VIEW AND CHOOSE

Name: Ms. (Mrs.) Earlene Garvey

Address: 4508 Grothaven Drive Colleyville TX

Home Phone: 817 271 3257 Work Phone: 817 271 3257

E-mail Address: earlene.garvey@gmail.com Fax: N/A

- ☒ I understand attendance and active support is required for each appointee.  
☒ I understand I am required to comply with the Texas Open Meetings Act training.  
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☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.  
☒ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function: Previously served on Board of Directors for Colleyville Womens Club and Arts League.

2. What do you perceive your role will be in serving on a board, commission, or committee? Listening, offering suggestions, volunteering, raising funds, attending events as needed.

3. In your opinion, what policies/programs/assets of Colleyville are working well? Colleyville is looking great, road improvements are helping.

4. What are some issues in Colleyville that may require change? Village at Colleyville needs help and I'm sure the current City Council will make sure address issues as they are doing great job.

5. If you could influence the City in just one way, what would that be? Updating and expanding public spaces as needed.

6. Please share with us your vision for the City of Colleyville. Elegant living with upscale small town vibe.

Signature: Earlene Garvey Date: 11/16/17



## Application for Appointment

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Board, Commission, or Committee Preference: (only those with current openings)

1. CLICK TO VIEW AND CHOOSE
2. CLICK TO VIEW AND CHOOSE
3. CLICK TO VIEW AND CHOOSE

Name: Ms. Mrs. Mr. Judith Goodwin

Address: 4001 ALLENDALE ST

Home Phone: 817-267-8702

Work Phone: \_\_\_\_\_

E-mail Address: dongoodwin@VERIZON.NET Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.
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- ☒ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Retired - Business

2. What do you perceive your role will be in serving on a board, commission, or committee?

Help by sharing my opinions and ideas.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Positive changes seem to be taking place

4. What are some issues in Colleyville that may require change?

The roads are in terrible shape. Determining quicker than can be repaired. Monitoring traffic use.

5. If you could influence the City in just one way, what would that be?

Cooperation among all departments.

6. Please share with us your vision for the City of Colleyville.

in a positive manner. moving forward

Signature: \_\_\_\_\_

Judith Goodwin

Date: \_\_\_\_\_

11-20-17

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Office: 817.503.1132 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com).



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**Board, Commission, or Committee Preference: (only those with current openings)**

1. COLLEYVILLE CENTER ADVISORY COMMITTEE
2. CLICK TO VIEW AND CHOOSE
3. CLICK TO VIEW AND CHOOSE

Name: Ms. Mrs. Mr. Mark Johnson  
Address: 4804 Mill Brook Drive, Colleyville, TX 76034  
Home Phone: 817-909-0778 Work Phone: 817-909-0778  
E-mail Address: markjohnson49@mac.com Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.  
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\_\_\_\_ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**  
Colleyville Center Advisory Committee, Historic Preservation Committee, Citizens Fire Academy Alumni Association, Citizens Police Academy Alumni Association, Chamber of Commerce; President, Mill Creek Homeowners Association; business owner
2. **What do you perceive your role will be in serving on a board, commission, or committee?**  
I am currently on the Colleyville Center Advisory Committee and serving as Chair. It is a pleasure to be associated with such a positive, upbeat organization - both the Committee and the Center. I fully support our mission to provide input, analysis and support to the Center.
3. **In your opinion, what policies/programs/assets of Colleyville are working well?**  
We have great parks; getting the inconvenience of all the road done contemporaneously was a good decision.
4. **What are some issues in Colleyville that may require change?**  
We need to address the sidewalk situation.
5. **If you could influence the City in just one way, what would that be?**  
Encourage the city to address sidewalks - which I realize can't necessarily be done immediately because some of the streets where sidewalks are needed, are under construction and for financial reasons.
6. **Please share with us your vision for the City of Colleyville.**  
I've lived in Colleyville for 25 years next month. We need to maintain our distinctive character. So many of the mid-cities are carbon copies of each other.

Signature: [Signature] Date: 11/13/17

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Office: 817.503.1132 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com).



## Application for Appointment

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Board, Commission, or Committee Preference: (only those with current openings)

1. CLICK TO VIEW AND CHOOSE Colleyville Center Advisory Committee
2. CLICK TO VIEW AND CHOOSE \_\_\_\_\_
3. CLICK TO VIEW AND CHOOSE \_\_\_\_\_

Name: Ms. Mrs. Mr. FRED MILLS  
Address: 5400 LINDEN CT. COLLEYVILLE, TX 76034  
Home Phone: 817-545-6862 Work Phone: \_\_\_\_\_  
E-mail Address: SAXMILLS@VERIZON.NET Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.  
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☐ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:  
I CO-CHAIR THE COLLEYVILLE COMMUTER RAIL COMMITTEE  
I HAVE SERVED 3 TERMS ON THE COTTS ADVISORY CMTTEE.
2. What do you perceive your role will be in serving on a board, commission, or committee?  
PROVIDE PROGRESSIVE INPUT TO THE COMMITTEE  
TAKA LEADERSHIP ROLE WHEN NEEDED.
3. In your opinion, what policies/programs/assets of Colleyville are working well?  
CITY STAFF IS EXCELLENT  
DEPARTMENT HEADS ARE VERY RESPONSIVE
4. What are some issues in Colleyville that may require change?  
PERHAPS MORE AGGRESSIVE FIRE FIGHTING
5. If you could influence the City in just one way, what would that be?  
MORE SUPPORT FOR PERFORMING ARTS  
EVENTS AT THE COLLEYVILLE CENTER
6. Please share with us your vision for the City of Colleyville.  
A "SPECIAL" PLACE WITH INVOLVED CITIZENS

Signature: Fred Mills Date: 11/20/17



## Application for Appointment

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**Board, Commission, or Committee Preference: (only those with current openings)**

1. COLLEYVILLE CENTER ADVISORY COMMITTEE 
2. CLICK TO VIEW AND CHOOSE
3. CLICK TO VIEW AND CHOOSE

Name: Ms. ☒ Mrs. ☐ Mr. SAYEDA BILQUEES SYED

Address: 6705 Sapphire circle north, Colleyville TX 76034

Home Phone: (817)913-0474

Work Phone: (817)400-5709

E-mail Address: sbilquees@gmail.com

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.  
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1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**  
M.S. Mechanical Engineering, Member {Society of American Engineers (SAE), American Society of Mechanical Engineers (ASME), PE}, Sapphire Encl.HOA Colleyville(Board of Directors,Member ACC
2. **What do you perceive your role will be in serving on a board, commission, or committee?**  
I would like to volunteer because i want to use my talent, education and professional experience to contribute my community.
3. **In your opinion, what policies/programs/assets of Colleyville are working well?**  
In my opinion Colleyville is working well in construction/ improvement of road ways, managing traffic, lowering/ managing our property Taxes, Colleyville library programs are really good for kids of all ages although there is always room for improvements.
4. **What are some issues in Colleyville that may require change?**  
There is no city aquatic center (Indoor/ outdoor) in colleyville like other neighboring cities. Lack of communication between city and HOAs.
5. **If you could influence the City in just one way, what would that be?**  
i would like to be active on social media and the other resources that are available nowadays to connect with our community and rest of the world.
6. **Please share with us your vision for the City of Colleyville.**  
To make colleyville a family oriented and bussiness minded city,one that has the old world charm of Main Street USA while looking forwards and beyond the 21st century.

Signature: \_\_\_\_\_

Date: Nonember 27, 2017

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1132 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com).



**RESOLUTION R-18-4230**

**A RESOLUTION APPOINTING MEMBERS TO THE  
COLLEYVILLE CENTER ADVISORY COMMITTEE**

**WHEREAS,** the Colleyville Center Advisory Committee has five (5) positions whose terms expired December 2017; and

**WHEREAS,** five (5) positions are at-large and two (2) positions represent the Colleyville Rotary Club and Colleyville Woman's Club.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the following persons are hereby appointed to the Colleyville Center Advisory Committee with a term expiring December 2019:

- |   |                          |
|---|--------------------------|
| • | At-Large                 |
| • | At-Large                 |
| • | At-Large                 |
| • | At-Large                 |
| • | At-Large                 |
| • |                          |
| • | Darla Dennison           |
| • | Colleyville Woman's Club |
|   | Colleyville Rotary Club  |

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_\_\_ AYES, \_\_\_ NAYS, AND \_\_\_ ABSTENTIONS ON  
THIS THE 6<sup>TH</sup> DAY OF FEBRUARY 2018.

|                         |       |                               |       |
|-------------------------|-------|-------------------------------|-------|
| Mayor Richard Newton    | _____ | Mayor Pro Tem Bobby Lindamood | _____ |
| Place 1, Tammy Nakamura | _____ | Place 3, Kathy Wheat          | _____ |
| Place 4, George Dodson  | _____ | Place 5, Nancy Coplen         | _____ |
| Place 6, Mike Taylor    | _____ |                               |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
www.colleyville.com

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**Agenda Number** 7c

**Agenda Date** 02/06/2018

**Number** Resolution R-18-4231

**Type** Resolution

**Department** City Secretary

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## **Title**

Consideration of appointments to the Parks and Recreation Advisory Board

## **Strategic Plan**

1.1 Actively involve and engage stakeholders

## **Explanation**

### ***Reading and Public Hearing***

The eight-member Parks and Recreation Advisory Board meets quarterly or as needed and acts in an advisory capacity to City Council on all matters pertaining to Parks and Recreation. In an effort to advance sound Parks and Recreation planning and programming, the Board may also coordinate with other governmental agencies, civic groups, and citizens of Colleyville.

There are four (4) positions on the Parks and Recreation Advisory Board, whose terms expired December 2017. The positions were advertised and the incumbents were notified their term was expiring and asked to submit an Application for Appointment, if they wished to be considered for reappointment. All incumbents reapplied stating a desire to see the Parks Master Plan which they have been involved in, through to finalization.

The following board member's terms expired December 2017:

- Cliff LeBlanc, Place 2
- Mitali Mandlekar, Place 4
- Ajit Purandare, Place 6 - Vice Chair
- Hillary Schwanbeck, Place 8 - Chair

The applicants are listed below, and the applications are attached:

- Kathy Braatz
- Brenton Johnson
- Matt Koch
- Cliff LeBlanc
- Henry Leder
- Mitali Mandlekar

- Michael McCoy
- Collette Murr
- Ajit Purandare
- Timothy Purpura
- Vanessa Steinkamp
- Hillary Schwanbeck
- Sayeda Syed

This resolution provides for City Council to consider appointments to the Parks and Recreation Advisory Board.

**Financial Impact**

There is no financial impact to the City.

**Recommendation**

Approve

**Attachments**

1. Parks and Recreation Advisory Board roster
2. Parks and Recreation Advisory Board applications for appointment
3. Resolution R-18-4231

# PARKS AND RECREATION ADVISORY BOARD

## PLACE 8 - CHAIR

### **Hillary Schwanbeck**

5816 Quality Hill  
Colleyville, TX 76034  
W: (817) 552-7302  
H: (832) 656-4977  
[hillary.schwanbeck@gmail.com](mailto:hillary.schwanbeck@gmail.com)  
TERM: Dec 2015 - Dec 2017

## PLACE 4 – VICE CHAIR

### **Mitali Mandlekar**

4701 Mill Crossing West  
Colleyville, TX 76034  
H: (817) 524-9310  
[mitali.mandlekar@gmail.com](mailto:mitali.mandlekar@gmail.com)  
TERM: Dec 2015 - Dec 2017

## PLACE 1

### **Rich Hendler**

2100 Highland Meadows  
Colleyville, TX 76034  
H: (817) 821-0005  
W: (682) 220-4651  
[rjhen52@gmail.com](mailto:rjhen52@gmail.com)  
TERM: Dec 2016 - Dec 2018

## PLACE 2

### **Cliff LeBlanc**

6013 Volterra Court  
Colleyville, TX 76034  
H: (817) 800-6383  
W: (972) 603-3493  
[cliff@leblanc.net](mailto:cliff@leblanc.net)  
TERM: Dec 2016 - Dec 2017

## PLACE 3

### **John Hillebrand**

7804 Tillman Hill Court  
Colleyville, TX 76034  
H: (817) 798-0112  
[hille@sbcglobal.net](mailto:hille@sbcglobal.net)  
TERM: Dec 2016 - Dec 2018

## PLACE 5

### **Natalie Genco**

1104 John McCain Road  
Colleyville, TX 76034  
H: (817) 421-6828  
[nataliegenco@gmail.com](mailto:nataliegenco@gmail.com)  
TERM: Dec 2016 - Dec 2018

## PLACE 6

### **Ajit Purandare**

1109 Riverwalk Court  
Colleyville, TX 76034  
W: (202) 361-7674  
H: (682) 325-4172  
[apurandoc@aol.com](mailto:apurandoc@aol.com)  
TERM: Dec 2015 - Dec 2017

## PLACE 7

### **Jim Hasenpflug**

6609 Kennedy Drive  
Colleyville, TX 76034  
H: (817) 488-0900  
W: (817) 308-0091  
[jim@hasenpflug.net](mailto:jim@hasenpflug.net)  
TERM: Dec 2016 - Dec 2018

## YOUTH SPORT ASSOCIATIONS LIAISONS

### **Colleyville Baseball Association**

Brenton Johnson  
[BrentonJohnson@me.com](mailto:BrentonJohnson@me.com)

### **Colleyville Lacrosse Association**

Erika Davis-Noble  
[erikadavisnoblecpa@sbcglobal.net](mailto:erikadavisnoblecpa@sbcglobal.net)

### **Colleyville Soccer Association**

Patrick Dunagan  
[president@ColleyvilleSoccer.net](mailto:president@ColleyvilleSoccer.net)

### **Colleyville Softball Association**

Matt Koch  
[matt@colleyvillesoftball.com](mailto:matt@colleyvillesoftball.com)



## Application for Appointment

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**Board, Commission, or Committee Preference: (only those with current openings)**

1. ARCHITECTURAL REVIEW COMMISSION ☐
2. COLLEYVILLE CENTER ADVISORY COMMITTEE ☐
3. PARKS AND RECREATION ADVISORY BOARD ☐

Name: Ms. ☒ Mrs. ☐ Mr. Kathy Braatz

Address: 5700 Bent Tree Ct

Home Phone: 817-734-3198

Work Phone: \_\_\_\_\_

E-mail Address: kathy.braatz@gmail.com

Fax: \_\_\_\_\_

☒ I understand attendance and active support is required for each appointee.

☒ I understand I am required to comply with the Texas Open Meetings Act training.

☒ I understand I must bring my own device to meetings to view packet information.

☐ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.

☐ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I have served as secretary, 1st Vice President and 2nd Vice President on the Lockheed Martin Management Association Board. I have also served on the Beautification Committee of the my HOA

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Help make decisions for the residents of Colleyville and to work in whatever capacity is needed

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

To tell you the truth, I have lived here for 7 years but haven't been involved in the community much at all. I want to get involved and help improve Colleyville in whatever way I can!

4. **What are some issues in Colleyville that may require change?**

I'm not sure

5. **If you could influence the City in just one way, what would that be?**

More walking trails and outdoor meeting spaces

6. **Please share with us your vision for the City of Colleyville.**

I would like to help Colleyville be the best place to live in North Texas!

Signature: \_\_\_\_\_

Kathy Braatz

Date: 11/5/17

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**Board, Commission, or Committee Preference: (only those with current openings)**

1. PARKS AND RECREATION ADVISORY BOARD
2. CLICK TO VIEW AND CHOOSE
3. CLICK TO VIEW AND CHOOSE

Name: Ms. Mrs. ☒ Mr. Brenton Johnson

Address: 7208 Thames Trl Colleyville, TX 76034

Home Phone: 817-504-8898

Work Phone: 817-504-8898

E-mail Address: brentonjohnson@me.com

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.  
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1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**  
2 yrs already serving on Parks & Rec Advisory Board as Colleyville Baseball Assoc. liaison. 3 yrs as President @ Colleyville Baseball Assoc and 7 yrs on CBA board. Served on various GCISD cmte's.
2. **What do you perceive your role will be in serving on a board, commission, or committee?**  
To support and work with other board members to provide the best possible advice to city council on Colleyville Parks and rec needs.
3. **In your opinion, what policies/programs/assets of Colleyville are working well?**  
Overall Colleyville is on a great track and things are very positive. Smart decisions are being made that are supporting positive property values.
4. **What are some issues in Colleyville that may require change?**  
Modernizing infrastructure and facilities.
5. **If you could influence the City in just one way, what would that be?**  
To bring citizens together to find shared purpose and common ground. Reduce the infighting between citizens.
6. **Please share with us your vision for the City of Colleyville.**  
To continue keeping Colleyville an attractive place for families by offering exceptional, family friendly events, activities and facilities.

Signature: \_\_\_\_\_

Date: 11/28/17

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1132 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com).



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. Download the financial disclosure form here.

Board, Commission, or Committee Preference: (only those with current openings)

1. ZONING BOARD OF ADJUSTMENT
2. PLANNING AND ZONING COMMISSION
3. Park & Rec Board

Name: Ms. Mrs. ☒ Mr. Matt Koch

Address: 6907 Upland Lane

Home Phone: 817-416-9297

Work Phone: 817-771-4249

E-mail Address: m.koch75@rocketmail.com

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.  
☒ I understand I am required to comply with the Texas Open Meetings Act training.  
☒ I understand I must bring my own device to meetings to view packet information.  
☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.  
\_\_\_\_ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

President - Colleyville Girls Softball Association - Fall 2013 to Present; Association Liaison to Park and Recreation Advisory Board 2017, GHS Band Pit Crew / Volunteer, CTMS Grateful Dad

2. What do you perceive your role will be in serving on a board, commission, or committee?

Be an active and educated participant in helping to shape recommendations / policy to Council and related departments. Represent the citizens of Colleyville interests while being a resource for info.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

City Council decision making & transparency. High quality police and fire. Well maintained parks and common areas. Well thought out development decisions.

4. What are some issues in Colleyville that may require change?

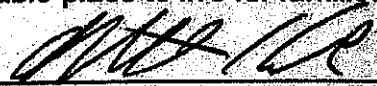
Not Change per say but continued focus on bringing in the right kinds of development to reduce empty store fronts and failing business.

5. If you could influence the City in just one way, what would that be?

Continue to help shape and implement the Destination Colleyville Comprehensive Plan - Quality Decisions that positively impact Colleyville for the long term.

6. Please share with us your vision for the City of Colleyville.

Colleyville is a unique community in DFW. I would like to see Colleyville continue to be a very desirable place to live for families without over commercializing or taking away from semi rural feel.

Signature: 

Date: 10-27-17

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1130 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com) or [ashelley@colleyville.com](mailto:ashelley@colleyville.com)





## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

**Board, Commission, or Committee Preference: (only those with current openings)**

1. PARKS AND RECREATION ADVISORY BOARD ☐
2. CLICK TO VIEW AND CHOOSE ☐
3. CLICK TO VIEW AND CHOOSE

Name: Ms. Mrs. ☒ Mr. Cliff LeBlanc

Address: 6013 Volterra Court Colleyville, TX 76034

Home Phone: 817-800-6383

Work Phone: 972-603-3493

E-mail Address: cliff@leblanc.net

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.  
☒ I understand I am required to comply with the Texas Open Meetings Act training.  
☒ I understand I must bring my own device to meetings to view packet information.  
☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.  
☐ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**  
I just served this last year on the Parks and Recreation Advisory Board.
2. **What do you perceive your role will be in serving on a board, commission, or committee?**  
The same role or whatever as needed.
3. **In your opinion, what policies/programs/assets of Colleyville are working well?**  
Colleyville is a wonderful little city and joy to be a resident. I love our parks and facilities. I want to help where I can as we define the requirements for the future planning for the city.
4. **What are some issues in Colleyville that may require change?**  
It's very easy to focus on "squeaky wheels" but we need to consider long term goals in our decisions. Most of our town needs to keep maturing without losing its quality and value of resources. That takes vision and that may require some change in view.
5. **If you could influence the City in just one way, what would that be?**  
My ability to use my skills on a board that can help our city achieve its goals being the best going forward.
6. **Please share with us your vision for the City of Colleyville.**  
I want our city to be best inclusive, visionary, small city in Texas.

Signature:  Date: 14 November, 2017

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1130 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com) or [ashelley@colleyville.com](mailto:ashelley@colleyville.com)

Application for Appointment Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. Download the financial disclosure form [here](#).

Board, Commission, or Committee Preference: (only those with current openings) **Parks and Recreation**

Name: **Henry V. Leder**

Address: **4605 Mill Creek Drive, Colleyville, Texas 76034**

Home Phone: **817 485-0244**

Cell Phone: **817 690-4500**

E-mail Address: **[vern11@sbcglobal.net](mailto:vern11@sbcglobal.net)**

☒ I understand attendance and active support is required for each appointee.

☒ I understand I am required to comply with the Texas Open Meetings Act training.

☒ I understand I must bring my own device to meetings to view packet information.

☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.

☐ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

**Good Shepherd Outreach Committee Member and Chairperson, 14 year Mid Cities Care Corps volunteer  
Life-long jogger and now walker in Colleyville**

2. What do you perceive your role will be in serving on a board, commission, or committee?

**Provide input on the needs of a growing elderly population and special needs individuals (I have a special needs grandson) in development and improvement of the Colleyville Park system.**

3. In your opinion, what policies/programs/assets of Colleyville are working well?

**Library, Senior Center and a great park system. Also the way the city is preparing for current and future growth by investing in roadway and infrastructure improvements.**

4. What are some issues in Colleyville that may require change?

**How to better help, encourage, and promote the success of small businesses in Colleyville. I have seen far too many businesses come and go over the past 20 years.**

5. If you could influence the City in just one way, what would that be?

**Explore how Colleyville can better serve the needs of its aging and special needs population.**

6. Please share with us your vision for the City of Colleyville.

**A comfortable and considerate community that provides resources and enjoyment to all residents. A city viewed by others as a diverse, prosperous, and a desirable place to live.**

Signature: Date:

All information provided is public pursuant to the Texas Public Information Act. Please return completed application to:  
City Secretary, 100 Main Street, Colleyville, TX 76034 Office: 817.503.1130 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com) or [ashelley@colleyville.com](mailto:ashelley@colleyville.com)



## Application for Appointment

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**Board, Commission, or Committee Preference: (only those with current openings)**

1. PARKS AND RECREATION ADVISORY BOARD

2. CLICK TO VIEW AND CHOOSE

3. CLICK TO VIEW AND CHOOSE

Name: ☒ Ms. ☐ Mrs. ☐ Mr. Mitali Mandlekar

Address: 4701 Mill Crossing W, Colleyville

Home Phone: 817-524-9310

Work Phone: \_\_\_\_\_

E-mail Address: mitali.mandlekar@gmail.com

Fax: \_\_\_\_\_

☒ I understand attendance and active support is required for each appointee.

☒ I understand I am required to comply with the Texas Open Meetings Act training.

☒ I understand I must bring my own device to meetings to view packet information.

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☒ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Served on Colleyville Parks and Recreation Board (2015-2017), licensed Landscape architect (State of Texas), with several years of park and recreational planning experience.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Provide support on subjects related to large-scale park & recreation planning, design, renovation, construction, public safety, quality control, as Landscape architect, resident of Colleyville.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

Neighborhood parks, community parks, linear park systems along natural systems (such as the Nature center), varied recreational facilities and varied programs for Seniors and children that are provided year round are working well.

4. **What are some issues in Colleyville that may require change?**

It would be helpful to have increased connectivity between the existing parks and open spaces, providing a larger open space/greenway network, providing alternative routes of transportation (hike-bike trail) thus offering more recreational opportunities to residents.

5. **If you could influence the City in just one way, what would that be?**

I would strongly encourage the development of a well-connected greenway system, connecting the major parks, restoring natural corridors (amenities), increasing recreational opportunities for all ages.

6. **Please share with us your vision for the City of Colleyville.**

The concept of "A City within a Park" that would have a dedicated open-space network, allowing greater recreational opportunities for people of all ages for a lifetime, providing environmental benefits

Signature: Mitali Mandlekar

Digitally signed by Mitali Mandlekar  
Date: 2017.11.29 09:05:03 -06'00'

Date: 11.29.2017

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1130 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com) or [ashelley@colleyville.com](mailto:ashelley@colleyville.com)

# MITALI MANDLEKAR, RLA, ASLA, CPSI

Professional Landscape architect. email: [mitali.mandlekar@gmail.com](mailto:mitali.mandlekar@gmail.com)

## AWARDS/COMPETITIONS

DBIA 2010 Award to (Benham) Design  
Build Team for Dr Pepper Snapple  
Plant, Victorville, CA

Coney Island Parachute Pavilion,  
Design Competition, New York

## MEMBERSHIPS

American Society of Landscape  
Architects (ASLA)

National Parks and Recreation  
Association (NRPA)

The Council of Architecture, India

## License/Registration

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- Registered Landscape Architect. State of Texas # 3030
- Registered Landscape Architect. State of Oklahoma#0404
- Certified Playground Safety Inspector (CPSI)

## Professional Experience

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- Park Project Manager, City of Arlington, Arlington Texas, Parks and Recreation (2014- present)
- The City of Oklahoma City, Public Works, Oklahoma City, (2013-14)
- The City of Oklahoma City, Park Planning, Parks and Recreation, Oklahoma City (2012-13)
- The Benham Companies, an SAIC company. Oklahoma City (2003-2011). Project Landscape architect/Designer.

## Education

---

- Master of Landscape Architecture (MLA). University of Oklahoma, Norman. May 2003
- Bachelor of Architecture (B. Arch) w/honors. University of Mumbai, India. May 2000

# MITALI MANDLEKAR, RLA, ASLA, CPSI

Professional Landscape architect. email: [mitali.mandlekar@gmail.com](mailto:mitali.mandlekar@gmail.com)

## AWARDS/COMPETITIONS

DBIA 2010 Award to (Benham) Design  
Build Team for Dr Pepper Snapple  
Plant, Victorville, CA

Coney Island Parachute Pavilion,  
Design Competition, New York

## MEMBERSHIPS

American Society of Landscape  
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National Parks and Recreation  
Association (NRPA)

The Council of Architecture, India

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- The Benham Companies, an SAIC company. Oklahoma City (2003-2011). Project Landscape architect/Designer.

## Education

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- Master of Landscape Architecture (MLA). University of Oklahoma, Norman. May 2003
- Bachelor of Architecture (B. Arch) w/honors. University of Mumbai, India. May 2000



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1132. [Download the financial disclosure form here.](#)

### Board, Commission, or Committee Preference: (only those with current openings)

1. Parks and Recreation Advisory Board
2. \_\_\_\_\_
3. \_\_\_\_\_

Name: Ms. Mrs. ☒ Mr. Michael McCoy

Address: 505 Chisolm Ct

Home Phone: 817-821-4789

Work Phone: same

E-mail Address: mccoy@flash.net

Fax: 817-605-7001

- ☒ I understand attendance and active support is required for each appointee.  
☒ I understand I am required to comply with the Texas Open Meetings Act training.  
☒ I understand I must bring my own device to meetings to view packet information.  
☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.  
\_\_\_\_ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Board member of Kornerstone Kids 2002-2016, chair of the Colleyville Republican Club. Licensed Realtor, and Adjuster. Owner of construction company. Self employed 35 years. CBA Coach 10yrs

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Advising and investigating park related issues.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

Limiting growth, resisting high density, and preserving the unique culture and family atmosphere of Colleyville.

4. **What are some issues in Colleyville that may require change?**

Additional park lands, perhaps a more native/natural approach.

5. **If you could influence the City in just one way, what would that be?**

Becoming an outstanding citizen and servant of Colleyville

6. **Please share with us your vision for the City of Colleyville.**

Keeping and improving the quality of life doctrine that was started some 20 years ago.

Signature: Michael McCoy

Digitally signed by Michael McCoy  
Date: 2017.11.29 15:48:32 -06'00'

Date: 11-29-17

**All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1132 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com).**



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1132. [Download the financial disclosure form here.](#)

**Board, Commission, or Committee Preference: (only those with current openings)**

1. PARKS AND RECREATION ADVISORY BOARD ☐
2. CLICK TO VIEW AND CHOOSE
3. CLICK TO VIEW AND CHOOSE

Name: Ms. ☒ Mrs. ☐ Mr. Collette Cobben-Murr

Address: 7700 Overlook Drive, Colleyville, TX 76034

Home Phone: 949-878-2156

Work Phone: 949-390-8314

E-mail Address: colletteandtony@gmail.com

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.  
☒ I understand I am required to comply with the Texas Open Meetings Act training.  
☒ I understand I must bring my own device to meetings to view packet information.  
☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.  
☐ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

*Sidewalks Ad the Committee  
Volunteer with DFW Labrador Retriever Rescue*

2. What do you perceive your role will be in serving on a board, commission, or committee?

*Share information with other residents in Colleyville  
so that we can make our parks & rec facilities shine!*

3. In your opinion, what policies/programs/assets of Colleyville are working well?

*More fiscally responsible leadership is a welcome  
change.*

4. What are some issues in Colleyville that may require change?

*We need more resident involvement to better  
our city now and well into the future.*

5. If you could influence the City in just one way, what would that be?

*Encourage other citizens to give some of their  
time to improving the unique city we live in!*

6. Please share with us your vision for the City of Colleyville.

*a city where there's a small town feel  
with involved and authentic residents.*

Signature: Collette Cobben-Murr

Date: 11/28/2017





## Application for Appointment for City Council Boards, Commissions, and Committees

*Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130, or [download the Financial Disclosure form here.](#)*

### Board, Commission, or Committee: (only those with current openings)

1. Parks and Recreation Advisory Board

**If you are willing to be considered for another board, commission, or committee, please list below.**

2. Click here for drop down menu
3. Click here for drop down menu

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Ajit Purandare

Address: 1109 Riverwalk Court, Colleyville, TX 76034

Home phone: 682-325-4172

Work phone: 202-361-7674

E-mail Address: apurandoc@aol.com

- ☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.
- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I will be required to comply with the Texas Open Meetings Act training.
- ☒ I understand I will be required to bring my own device to meetings to view packet information.

### Knowledge, experience, or education applicable to Board, Commission, or Committee function:

1. Currently serve on the Parks and Recreation Advisory Board and would like to continue
2. Currently on Board of Riverwalk HOA
3. BS, Civil Engineering, United States Military Academy
4. MBA-University of Texas@ Austin

☐ Check if additional materials are attached. Other information (City/civic service, interests):

Signature: *Ajit Purandare*

Date: 11/24/15

Once positions are appointed, you must reapply for future openings. All information provided is public pursuant to the Texas Public Information Act. If additional information is required, please call 817.503.1130. Please return completed application to the Office of the City Secretary:

**Email:** [cloven@colleyville.com](mailto:cloven@colleyville.com) or [ashelley@colleyville.com](mailto:ashelley@colleyville.com) **Fax:** 817.503.1139

**Mail:** City Secretary, 100 Main Street, Colleyville, TX 76034



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1132. [Download the financial disclosure form here.](#)

**Board, Commission, or Committee Preference: (only those with current openings)**

1. PARKS AND RECREATION ADVISORY BOARD ☐
2. CLICK TO VIEW AND CHOOSE
3. CLICK TO VIEW AND CHOOSE

Name: Ms. ☒ Mrs. ☐ Mr. Timothy G. Purpura

Address: 7033 Benjamin Way, Colleyville 76034

Home Phone: (713) 303-5400

Work Phone: (682)316-4100

E-mail Address: tpurpura

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
- ☒ I understand I must bring my own device to meetings to view packet information.
- ☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☒ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

SEE ATTACHED ANSWERS

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

SEE ATTACHED ANSWERS

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

SEE ATTACHED ANSWERS

4. **What are some issues in Colleyville that may require change?**

SEE ATTACHED ANSWERS

5. **If you could influence the City in just one way, what would that be?**

SEE ATTACHED ANSWERS

6. **Please share with us your vision for the City of Colleyville.**

SEE ATTACHED ANSWERS

Signature: Timothy G. Purpura

Date: 11/26/17

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1132 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com)

TIMOTHY G. PURPURA  
Answers to the Application for Appointment

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

While I do not have City experience, I have 30 years of executive level experience in managing sports organizations. I have been involved planning sports/recreation facilities and numerous construction projects involving baseball, soccer and football fields. Additionally, I have worked in large complex sports organizations and worked collaboratively with many diverse disciplines and individuals.

2. What do you perceive your role will be in serving on a board, commission, or committee?

I perceive my role initially to learn about the Colleyville Parks and Rec Board, the City of Colleyville departments, and the current issues facing the Parks and Rec Department. Once I am up to speed on those areas/issues, I would lend my opinion, thoughts and ideas as appropriate.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

As a resident, I have been very pleased with the experience of living in Colleyville with my family. We have enjoyed the various programs such as the July 4<sup>th</sup> concerts, Halloween at the Nature Center, the Christmas programs, and most noteworthy, my children have participated in the Colleyville Baseball and Softball programs and All-Star teams. I believe these programs, along with the physical assets of the City, are tremendous examples of what a great city provides for its' residents. I can honestly state that after 20 + years of paying property taxes in cities in Texas and Florida, that once we moved to Colleyville it is the first time I could see my taxes at work.

4. What are some issues in Colleyville that may require change?

I am not well versed in the long-range plan for the City, but I must believe that managing growth would be a tremendous issue. We have all experienced how growth has affected the traffic construction. As the Park and Rec, I believe that with more people moving to Colleyville that being able to fully serve the needs of a growing municipality will be a change.

5. If you could influence the City in just one way, what would that be?

I would influence the City to keep its' small, semi-rural feel. Continue to preserve the past, in parks such as the Branford train and others, help preserve the small-town feel.

TIMOTHY G. PURPURA  
Answers to the Application for Appointment

6. Please share with us your vision for the City of Colleyville.

My vision for Colleyville would be for it provide modern parks and amenities while keeping the bucolic, historic ambiance. It would be a place where businesses with character can flourish. It would keep the big box store options out of town. It would be one where the infrastructure improvements, i.e.: Glade Road improvements, are sensitive and responsive to residents.

# **TIMOTHY G. PURPURA, J.D.**

## **SUMMARY OF PROFESSIONAL EXPERIENCE**

Thirty years of experience in all aspects of executive management, including 14 years with the Houston Astros, consisting of three seasons as Major League General Manager, eight seasons as Assistant General Manager, seven seasons in the combined role of Assistant General Manager and Farm Director. During his tenure with the Astros, the team made playoff appearances in 6 of 9 seasons and appeared in the World Series for the first time in Texas history and the first time in Houston Astros history.

Timothy broadened his executive career with four seasons as the Executive Vice-President/ COO of Minor League Baseball and two seasons as the Senior Director of Player Development with the Texas Rangers.

Since leaving the Rangers, Timothy has consulted with numerous companies in a variety of capacities, including organizational and executive development, business development and raising capital for entrepreneurial opportunities.

# TIMOTHY G. PURPURA

7033 Benjamin Way  
Colleyville, TX 76034  
713-303-5400-cell  
[tpurpura05@gmail.com](mailto:tpurpura05@gmail.com)

## SUMMARY OF PROFESSIONAL EXPERIENCE

Thirty years of experience in all aspects of executive sports management, including 14 years with the Houston Astros, consisting of three seasons as Major League General Manager, eight seasons as Assistant General Manager, seven seasons in the combined role of Assistant General Manager and Farm Director. During my tenure with the Astros, the team made playoff appearances in 6 of 9 seasons. Four seasons as the Executive Vice-President/ COO of Minor League Baseball and two seasons as the Senior Director of Player Development with the Texas Rangers. Served as an Adjunct Professor in the Graduate Sports Management Program at Southern Methodist University.

Nine years of experience in Higher Education Administration, including four years as an Assistant Dean of Students and four years as a Resident Dean of Students at the University of California, San Diego.

## SUMMARY OF ACCOMPLISHMENTS IN PROFESSIONAL SPORTS

- As **Major League General Manager**, developed a team that compiled a .504 winning percentage from 2005 through August 2007, won the 2005 National League Championship and appeared in the 2005 World Series for the first time in franchise and Texas history. Negotiated all free agent and arbitration-eligible contracts, including a team-record setting \$100 million free agent contract. Actively directed the efforts of the Player Development, Scouting and International Scouting and Development Departments. Served as the primary media contact for the franchise, which included appearances in international, national and local sports mediums during the championship season, playoffs and World Series
- As **Assistant General Manager**, assisted in the development of major league teams that made playoff appearances in 1997, 1998, 1999, 2001 and 2004. Assisted the General Manager with contract negotiation and administration, adherence to the MLB Basic Agreement, the Major League Rules, the Major League Agreement and the Professional Baseball Agreement. Administered all player transactions, including trades, waivers, options, outright, etc. Over an 11-year period negotiated over 250 Major League Uniform Player contracts.
- As **Assistant General Manager and Farm Director**, developed a minor league and scouting system which was honored with the Organization of the Year Award in 2001 by Baseball Weekly, Baseball America, Sportsticker and Topps. During the period of 1998-2004, the system won 13 minor league championships and produced major league players such as Jose Altuve, Roy Oswalt, Lance Berkman, Brad Lidge, Johan Santana, Freddy Garcia, and Bobby Abreu.

Developed the “Astros Way” Player Development and Life Skills Program. Configured minor league teams, administered the daily assignments of players, and administered the on-field and off-field player behavioral policies, as well as the Astros Alcohol and Drug Policy.

- Administered operations in Latin America, including negotiation of leases of property in the Dominican Republic at a governmental sugar cane factory, and in Venezuela at the Venoco Oil Company. Negotiated the construction of a \$2,000,000 academy in Venezuela to house the baseball operations and living arrangements at a state-of-the art training facility for Venezuelan players.
- Spent extensive time in the Dominican Republic, Venezuela, Columbia and Nicaragua scouting players, field staff and administrators to facilitate the acquisition of players for the Houston Astros.
- As a member of the **Baseball Operations staff**, assisted in developing an organization with the fourth highest winning percentage in all Major League Baseball during the 13-year period from 1994-2006. Worked in collaboration with the Scouting Department to identify, scout and select the top talent in North and South America. Assisted in the ground-breaking exploration of Venezuela as a talent market.
- As the **Executive Vice-President/ C.O.O.** of Minor League Baseball, served as the primary contact with Major League Baseball in the areas of baseball operations, Player Development Contract (PDC) negotiations, team and stadium security, and umpire development. Also led the MiLB executive management team in the areas of accounting, legal, marketing, promotion, umpire development, baseball operations. Led a project team that converted the company’s Defined Benefit Pension Plan to a Defined Contribution planning which resulted in a savings of \$300,000 over prior costs.

Served as a member of the team that negotiated a five-year collective bargaining agreement in November 2011 with the AMLU (Association of Minor League Umpires) in record time (six days) avoiding a lockout or strike as had occurred in the previous labor negotiation.

Designed, drafted and implemented, with the input of the AMLU, the first Alcohol and Drug Policy for Minor League Umpires. Served as administrator of the Program upon its’ implementation. Served as a member of the committee that determined Umpire discipline in accordance with the Policy.

Played an instrumental role in the development of The Umpire School, a program of Minor League Baseball, which is focused on the education and development of amateur and professional baseball umpires. In collaboration with the staff of the Professional Baseball Umpire Corporation (PBUC). Directed the PBUC team in the areas of staffing, budgets, Florida Department of Education Licensing application and required hearings, leading to successful licensing. Also led the efforts for licensing, marketing, and promotion of the school which debuted in 2012 in Vero Beach, FL.



Led the efforts of the Marketing and Licensing program in setting records for performance for three consecutive seasons.

- As **Senior Director of Player Development** of the Texas Rangers, was responsible for leading a department that won two minor league championships, had a .537 winning percentage and was honored as the Topps Organization of the Year in 2012. During my tenure in Player Development, directly oversaw the pitching, hitting and offense departments as well as the Player Development Plans of players such as Rougned Odor, Joey Gallo, Luis Sardinas, Nick Tepesch, Nick Martinez, Robinson Chirinos and many others.
- As **Special Assistant to Ballpark Operations** of the Texas Rangers was responsible for a variety of projects including the implementation of the first Computerized Maintenance System (CMMS) which directed the activities of the HVAC, Painting, Plumbing and Custodial Operations Departments of the Texas Rangers staff. The program resulted in greater operational efficiency and substantial savings in labor costs and productivity as compared to prior years.
- As **Adjunct Professor- Graduate School of Sports Management, Southern Methodist University**, taught a course entitled, "Sports Organization Design, which focused on the design of sports organizations at the amateur, collegiate and professional levels, utilizing the textbook, Chelladurai, Packianathan (2014). Managing Organizations for Sport and Physical Activity. (4th Ed.) Champaign, IL: Human Kinetics

## **EMPLOYMENT HISTORY**

| <b><u>Years</u></b> | <b><u>Organization</u></b>                              | <b><u>Title</u></b>                                                 |
|---------------------|---------------------------------------------------------|---------------------------------------------------------------------|
| Sept. 2016-present  | The Texas League of Professional Baseball Leagues. Inc. | <b>President, Treasurer</b>                                         |
| May 2015-Sept. 2016 | Houston Astros                                          | <b>Major League Scout</b>                                           |
| 2014-2015           | Southern Methodist University                           | <b>Adjunct Professor-Graduate School of Sports Management</b>       |
| 2014                | Texas Rangers                                           | <b>Special Assistant- Business/ Ballpark Operations</b>             |
| 2011-2013           | Texas Rangers                                           | <b>Senior Director, Player Development</b>                          |
| 2008-2011           | Minor League Baseball                                   | <b>Executive Vice-President/ C.O.O.</b>                             |
| Oct. 2007           | Seattle Mariners                                        | <b>Player Development Consultant</b>                                |
| Oct. 2007           | ESPN                                                    | <b>MLB Playoff Analyst</b>                                          |
| Nov. 2004-2007      | Houston Astros                                          | <b>General Manager</b>                                              |
| 1998-2004           | Houston Astros                                          | <b>Assistant General Manager and Director of Player Development</b> |
| 1997                | Houston Astros                                          | <b>Assistant General Manager</b>                                    |
| 1996                | Houston Astros                                          | <b>Director of Major League Player Relations</b>                    |
| 1995                | Houston Astros                                          | <b>Director of Major and Minor League Player Relations</b>          |
| 1994                | Houston Astros                                          | <b>Assistant Director, Minor League Operations</b>                  |
| 1992-1993           | Arizona Fall League                                     | <b>Assistant to the President</b>                                   |
| 1990-1992           | California Angels                                       | <b>Player Development Intern-Spring Training</b>                    |
| 1985-1992           | University of California, San Diego                     | <b>Resident Dean of Students/ Asst. Dean</b>                        |

1984

San Diego State University

Residence Hall Director

### **EDUCATION**

Loyola University of Chicago, Chicago, Illinois-Bachelor of Science, Psychology- 1986

Thomas Jefferson School of Law, San Diego, California - Juris Doctor- 1991

### **LICENSES**

Admitted to the practice of Law- State of California - 1992

Admitted to the practice of Law-U.S. District Court - Southern California - 1992

### **PROFESSIONAL DEVELOPMENT ACTIVITIES**

MIT Sloan Sports Analytics Conference-March 7, 2009

Panelist: "Baseball Analytics"

The Science of Anti-Doping-Presented by the Partnership for Clean Competition-March 4, 2009

Represented Minor League Baseball

National Association of Sports Officials-Annual Summit-July 31- August 2, 2011

Represented Minor League Baseball / The Umpire School

Wharton Sports Innovation Conference-April 8, 2011

Panelist: "The Bottom Line, Balancing On-Field Success with In-The-Books Success"

### **HONORS**

Baseball Weekly, Baseball America, Sports Ticker, Topps Organization of the Year - 2001

Inducted into the Oak Lawn (IL) Community High School Hall of Fame- 2005

Roland Hemond Meritorious Service Award-Arizona Fall League- 2010

Topps Organization of the Year Award- 2012



## Application for Appointment for City Council Boards, Commissions, and Committees

*Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130, or download the [Financial Disclosure form here](#).*

### Board, Commission, or Committee: (only those with current openings)

1. Parks and Recreation Advisory Board

**If you are willing to be considered for another board, commission, or committee, please list below.**

2. Click here for drop down menu

3. Click here for drop down menu

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Hillary Schwanbeck

Address: 5816 Quality Hill, Colleyville, TX 76034

Home phone: 832-656-4977

Work phone: 817-552-7302

E-mail Address: [hillary.schwanbeck@gmail.com](mailto:hillary.schwanbeck@gmail.com)

- ☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.
- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I will be required to comply with the Texas Open Meetings Act training.
- ☒ I understand I will be required to bring my own device to meetings to view packet information.

### Knowledge, experience, or education applicable to Board, Commission, or Committee function:

My husband and I have lived in Colleyville since 2011. I have served on the Parks & Rec Advisory Board for 2 years now, and am also on the Tree Board. I have a Bachelors of Business Administration from Texas A&M University and 8 years of solid business experience. My family and I have a love for the outdoors and a passion for utilization of trees, parks and wild land areas for preservation and improvement of the natural beauty of our hometown... for today and for generations to come.

☐ Check if additional materials are attached. Other information (City/civic service, interests):

Signature: *Hillary Schwanbeck*

Date: 10/9/15

Once positions are appointed, you must reapply for future openings. All information provided is public pursuant to the Texas Public Information Act. If additional information is required, please call 817.503.1130. Please return completed application to the Office of the City Secretary:

**Email:** [cloven@colleyville.com](mailto:cloven@colleyville.com) or [ashelley@colleyville.com](mailto:ashelley@colleyville.com) **Fax:** 817.503.1139

**Mail:** City Secretary, 100 Main Street, Colleyville, TX 76034



# Application for Appointment

Persons who desire to be considered for appointment to any position in the City of Collegeville must submit an application to the City Manager. The application should be submitted to the City Manager at 100 North Main Street, Collegeville, PA 19307. The application should be submitted by the deadline date listed on the application. The application should be submitted by the deadline date listed on the application.

1. Name: John Doe

2. Address: 123 Main Street, Collegeville, PA 19307

3. Phone: 123-4567

4. Email: john.doe@collegevillepa.gov

5. Position: City Manager

6. Date: 10/31/2023

7. Signature: [Signature]

8. Title: City Manager

9. Date: 10/31/2023

10. Address: 123 Main Street, Collegeville, PA 19307

11. Phone: 123-4567

12. Email: john.doe@collegevillepa.gov

13. Position: City Manager

14. Date: 10/31/2023

15. Signature: [Signature]

16. Title: City Manager

17. Date: 10/31/2023

18. Address: 123 Main Street, Collegeville, PA 19307

19. Phone: 123-4567

20. Email: john.doe@collegevillepa.gov

21. Position: City Manager

22. Date: 10/31/2023

23. Signature: [Signature]

24. Title: City Manager

25. Date: 10/31/2023

26. Address: 123 Main Street, Collegeville, PA 19307

27. Phone: 123-4567

28. Email: john.doe@collegevillepa.gov

29. Position: City Manager

30. Date: 10/31/2023

31. Signature: [Signature]

32. Title: City Manager

33. Date: 10/31/2023

34. Address: 123 Main Street, Collegeville, PA 19307

35. Phone: 123-4567

36. Email: john.doe@collegevillepa.gov

## Christine Loven

---

**From:** Vanessa Lal <vanlal42@gmail.com>  
**Sent:** Wednesday, December 20, 2017 6:04 PM  
**To:** Christine Loven  
**Subject:** Re: Application for parks and board

Hi Christine,

The following corrections are needed  
7734258048

Vanlal42@gmail.com

Thank you:)

Vanessa

Sent from my iPhone

> On Dec 20, 2017, at 5:31 PM, Christine Loven <cloven@colleyville.com> wrote:  
>  
> Ms. Steinkamp:  
>  
> The application attached does not enlarge well enough to read. Please confirm the following information is correct:  
>  
> Vanessa Steinkamp  
> 1313 Ashford Court  
> Colleyville, TX 76034  
> 773-925-8048  
> Vanlal42@gmail.com  
>  
> Please also advise if you consent to the release of the information.  
>  
> Please do not hesitate to contact me with questions or concerns.  
>  
> Thank you,  
>  
>  
>  
> Christine  
> Christine Loven, TRMC  
> City Secretary  
>  
> 817.503.1133  
> COMMUNICATION EXCELLENCE TRANSPARENCY INTEGRITY  
>  
>  
> ATTENTION ALL PUBLIC OFFICIALS: A "Reply to All" of this e-mail could lead to violations of the Texas Open Meeting Act. Please reply only to the sender.

>  
> -----Original Message-----  
> From: Vanessa Lal [mailto:vanlal42@gmail.com]  
> Sent: Tuesday, October 31, 2017 3:02 PM  
> To: cloven@colleyville.com; ashelley@colleyville.com  
> Subject: Application for parks and board  
>  
>  
> Thanks!





## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1132. [Download the financial disclosure form here.](#)

**Board, Commission, or Committee Preference: (only those with current openings)**

1. PARKS AND RECREATION ADVISORY BOARD 
2. CLICK TO VIEW AND CHOOSE
3. CLICK TO VIEW AND CHOOSE

Name: Ms. ☒ Mrs. ☐ Mr. SAYEDA BILQUEES SYED

Address: 6705 Sapphire circle north, Colleyville TX 76034

Home Phone: (817)913-0474

Work Phone: (817)400-5709

E-mail Address: sbilquees@gmail.com

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
- ☒ I understand I must bring my own device to meetings to view packet information.
- ☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☒ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**  
M.S. Mechanical Engineering, Member {Society of American Engineers (SAE), American Society of Mechanical Engineers (ASME), PE}, Sapphire Encl.HOA Colleyville(Board of Directors,Member ACC
2. **What do you perceive your role will be in serving on a board, commission, or committee?**  
I would like to volunteer because i want to use my talent, education and professional experience to contribute my community.
3. **In your opinion, what policies/programs/assets of Colleyville are working well?**  
In my opinion Colleyville is working well in construction/ improvement of road ways, managing traffic, lowering/ managing our property Taxes, Colleyville library programs are really good for kids of all ages although there is always room for improvements.
4. **What are some issues in Colleyville that may require change?**  
There is no city aquatic center (Indoor/ outdoor) in colleyville like other neighboring cities. Lack of communication between city and HOAs.
5. **If you could influence the City in just one way, what would that be?**  
i would like to be active on social media and the other resources that are available nowadays to connect with our community and rest of the world.
6. **Please share with us your vision for the City of Colleyville.**  
To make colleyville a family oriented and bussiness minded city,one that has the old world charm of Main Street USA while looking forwards and beyond the 21st century.

Signature: \_\_\_\_\_

Date: Nonember 27, 2017

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1132 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com).

**RESOLUTION R-18-4231**

**A RESOLUTION APPOINTING MEMBERS TO THE  
PARKS AND RECREATION ADVISORY BOARD**

**WHEREAS,** four (4) positions on the Parks and Recreation Advisory Board have terms which expired December 2017.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the following persons are hereby appointed to the Parks and Recreation Advisory Board for a term expiring December 2018:

- Place 2
- Place 4
- Place 6
- Place 8

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_\_\_ AYES, \_\_\_ NAYS, AND \_\_\_ ABSTENTIONS ON THIS THE 6<sup>TH</sup> DAY OF FEBRUARY 2018.

|                         |       |                               |       |
|-------------------------|-------|-------------------------------|-------|
| Mayor Richard Newton    | _____ | Mayor Pro Tem Bobby Lindamood | _____ |
| Place 1, Tammy Nakamura | _____ | Place 3, Kathy Wheat          | _____ |
| Place 4, George Dodson  | _____ | Place 5, Nancy Coplen         | _____ |
| Place 6, Mike Taylor    | _____ |                               |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor



# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
www.colleyville.com

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**Agenda Number** 7d

**Agenda Date** 02/06/2018

**Number** Resolution R-18-4232

**Type** Resolution

**Department** City Secretary

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## **Title**

Consideration of appointments to the Zoning Board of Adjustment

## **Strategic Plan**

B4- Cultivate a culture of transparency and consistent communication

## **Explanation**

### ***Reading and Public Hearing***

There are two (2) positions on the Zoning Board of Adjustment whose terms expired September 2017. The positions were advertised and applications accepted July 3 through September 29, 2017. The incumbents were notified their term was expiring and asked to submit an application, if they wished to be considered for reappointment. The City Council deferred making appointments at the October 10, 2017, City Council meeting and directed staff to continue to advertise.

The following Board member's terms expired September 2017, however, Place 5 is now vacant as Raymond Allee was appointed to the Planning and Zoning Commission by City Council at the January 16, 2017 meeting and resigned from the Zoning Board of Adjustment following the appointment:

- Place 4 - Dee McNosky
- Place 5 - Raymond Allee

The applicants are listed below, and their applications are attached:

- Frank Carroll
- Matt Koch
- Scott McCombs
- Dee McNosky
- Sayeda Syed

The Zoning Board of Adjustment bylaws state, *"The Zoning Board of Adjustment shall consist of five (5) members and two (2) alternates, who shall be appointed by the City Council for a two (2) year term. Places on the Zoning Board of Adjustment shall be numbered one (1) through five (5), and Alternates one (1) and two (2)."* An excerpt of the Zoning Board of Adjustment bylaws is attached to this agenda briefing.

This resolution provides for City Council to consider appointments to the Zoning Board of Adjustment.

**Financial Impact**

There is no financial impact to the City.

**Recommendation**

Approve

**Attachments**

1. Zoning Board of Adjustment roster
2. Zoning Board of Adjustment Applications for Appointment
3. Excerpt of Zoning Board of Adjustment bylaws
4. Resolution R-18-4232

## **ZONING BOARD OF ADJUSTMENT**

### **PLACE 1**

#### **Richard Vallario**

201 Millwood Court  
Colleyville, TX 76034  
H: (817) 605-8008  
W: (817) 988-4063  
[ricsharval@aol.com](mailto:ricsharval@aol.com)

TERM: Sep 2016 - Sep 2018

### **PLACE 2**

#### **Dee Kamerman**

6016 L. D. Lockett Road  
Colleyville, TX 76034  
H: (817) 416-2277  
[deekamerman@hotmail.com](mailto:deekamerman@hotmail.com)

TERM: Sep 2016 - Sep 2018

### **PLACE 3 - VICE CHAIR**

#### **Wayne Maynard**

3004 Edgewood Lane  
Colleyville, TX 76034  
W: (864) 238-3995  
H: (817) 369-4290  
[waynejmaynard@gmail.com](mailto:waynejmaynard@gmail.com)

TERM: Sep 2016 - Sep 2018

### **PLACE 4 - CHAIR**

#### **Dee McNosky**

5108 Pleasant Run Road  
Colleyville, TX 76034  
H: (817) 320-4060  
[dtmcnosky@aol.com](mailto:dtmcnosky@aol.com)

TERM: Sep 2015 - Sep 2017

### **PLACE 5**

#### **VACANT**

TERM: Sep 2015 - Sep 2017

### **ALTERNATE 1**

#### **Kimberly Holt**

6400 Kenshire Court  
Colleyville, TX 76034  
H: (214) 957-1370  
[kimberlydraperholt@yahoo.com](mailto:kimberlydraperholt@yahoo.com)

TERM: Sep 2016 - Sep 2018

### **ALTERNATE 2**

#### **Mic Deakin**

4828 Lakeside Drive  
Colleyville, TX 76034  
H: (817) 399-9885  
W: (714) 348-4074  
[michaeldeakin@sbcglobal.net](mailto:michaeldeakin@sbcglobal.net)

TERM: Dec 2016 - Sep 2018



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

**Board, Commission, or Committee Preference: (only those with current openings)**

1. ZONING BOARD OF ADJUSTMENT

2. CLICK TO VIEW AND CHOOSE

3. CLICK TO VIEW AND CHOOSE

Name: Ms. Mrs. ☒ Mr. Frank Carroll

Address: 1304 Alexandra Court

Home Phone: 817-577-3002

Work Phone: 817-781-7086

E-mail Address: frankcarroll1917@gmail.com

Fax: \_\_\_\_\_

☒ I understand attendance and active support is required for each appointee.

☒ I understand I am required to comply with the Texas Open Meetings Act training.

☒ I understand I must bring my own device to meetings to view packet information.

☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.

\_\_\_\_ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Colleyville City Council, Colleyville Planning and Zoning Commission, Vice-Chair Colleyville Zoning Board of Adjustment, practicing attorney who has tried zoning and related municipal matters.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Provide input from legal, administrative, historical and experience point of view.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

Infrastructure improvement, budget control, council that listens to citizens rather than special interest groups and competent and ethical city administrative employees.

4. **What are some issues in Colleyville that may require change?**

Further reduction of property taxes.

5. **If you could influence the City in just one way, what would that be?**

Increase sales tax generating businesses, particularly on the periphery of the city limits.

6. **Please share with us your vision for the City of Colleyville.**

City with rural feel and top quality infrastructure with low taxes and excellent fire and police protection.

Signature: Frank Carroll

Digitally signed by Frank Carroll  
Date: 2018.01.28 16:04:36 -06'00'

Date: \_\_\_\_\_



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. Download the financial disclosure form [here](#).

Board, Commission, or Committee Preference: (only those with current openings)

1. ZONING BOARD OF ADJUSTMENT
2. PLANNING AND ZONING COMMISSION
3. Park & Rec Board

Name: Ms. Mrs. ☒ Mr. Matt Koch

Address: 6907 Upland Lane

Home Phone: 817-416-9297

Work Phone: 817-771-4249

E-mail Address: m.koch75@rocketmail.com

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.  
☒ I understand I am required to comply with the Texas Open Meetings Act training.  
☒ I understand I must bring my own device to meetings to view packet information.  
☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.  
☐ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

President - Colleyville Girls Softball Association - Fall 2013 to Present; Association Liaison to Park and Recreation Advisory Board 2017, GHS Band Pit Crew / Volunteer, CTMS Grateful Dad

2. What do you perceive your role will be in serving on a board, commission, or committee?

Be an active and educated participant in helping to shape recommendations / policy to Council and related departments. Represent the citizens of Colleyville interests while being a resource for info.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

City Council decision making & transparency. High quality police and fire. Well maintained parks and common areas. Well thought out development decisions.

4. What are some issues in Colleyville that may require change?

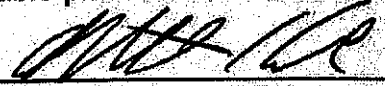
Not Change per say but continued focus on bringing in the right kinds of development to reduce empty store fronts and failing business.

5. If you could influence the City in just one way, what would that be?

Continue to help shape and implement the Destination Colleyville Comprehensive Plan - Quality Decisions that positively impact Colleyville for the long term.

6. Please share with us your vision for the City of Colleyville.

Colleyville is a unique community in DFW. I would like to see Colleyville continue to be a very desirable place to live for families without over commercializing or taking away from semi rural feel.

Signature: 

Date: 10-27-17

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1130 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com) or [ashelley@colleyville.com](mailto:ashelley@colleyville.com)





## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1132. [Download the financial disclosure form here.](#)

### Board, Commission, or Committee Preference: (only those with current openings)

1. Zoning Board of Adjustments
2. CLICK TO VIEW AND CHOOSE
3. CLICK TO VIEW AND CHOOSE

Name: Ms. Mrs. ☒ Mr. Scott Andrew McCombs

Address: 5113 Auburndale Avenue

Home Phone: 817.909.6087

Work Phone: 214.863.3305

E-mail Address: scott.mccombs@cbre.com or smccom01@hotmail.com

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.  
☒ I understand I am required to comply with the Texas Open Meetings Act training.  
☒ I understand I must bring my own device to meetings to view packet information.  
☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.  
☐ Additional materials attached.

**1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Senior financial executive with expertise in real estate, retail finance and operations, strategic planning, business process re-engineering; soccer coach volunteer; Boston University graduate.

**2. What do you perceive your role will be in serving on a board, commission, or committee?**

My role is to offer insight and encourage meaningful discussions on the specific issues presented and implications--both positive and negative--of a proposed action.

**3. In your opinion, what policies/programs/assets of Colleyville are working well?**

Communication and engagement with the Colleyville community on key developments improved dramatically in recent years. The Mayor, City Council, Boards, Commissions, and Committees have been integral to setting a much needed tone of transparency and dialogue.

**4. What are some issues in Colleyville that may require change?**

Increased transparency in city government affords us the opportunity to improve. In the vendor approval process, I'd like to see key performance indicators (KPIs) to measure the quality of service provided. In other areas, clearly defined KPIs may help measure successes and identify gaps.

**5. If you could influence the City in just one way, what would that be?**

The City should raise its national profile to spark continued growth and interest. Often overshadowed by Southlake, Colleyville boasts quality homes, top school district, safety, and community feel.

**6. Please share with us your vision for the City of Colleyville.**

I would like Colleyville to preserve its high quality residential character, excellent school district, small town feel, and appeal to families as a destination to live.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1132 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com).



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

**Board, Commission, or Committee Preference: (only those with current openings)**

1. ZONING BOARD OF ADJUSTMENT ☐
2. CLICK TO VIEW AND CHOOSE
3. CLICK TO VIEW AND CHOOSE

Name: Ms. ☒ Mrs. ☐ Mr. Dee McNosky

Address: 5108 Pleasant Run Road

Home Phone: 817-320-4060

Work Phone: \_\_\_\_\_

E-mail Address: dtmcnosky@aol.com

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
- ☒ I understand I must bring my own device to meetings to view packet information.
- ☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☒ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I have attended many training sessions provided by the City, County and State in order to understand the role of a ZBA board member. See resume for other activities.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

To provide the citizens of Colleyville with consistent, legal, decision making. To provide relief from ordinances when it is warranted, but to maintain the vision of the citizens of Colleyville.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

The biggest asset that Colleyville has is its citizens, who consistently maintain our community atmosphere, and work as a team to look to the future of our city. And they are supported by wonderful City employees who are the best in the region.

4. **What are some issues in Colleyville that may require change?**

The future is always an issue that the City has to be mindful of. Decisions now, will affect the future. Maintaining what we have and still making improvements, is a careful balance. Future traffic patterns created by any new development is something that could be reviewed before there is a issue.

5. **If you could influence the City in just one way, what would that be?**

To assure that all citizens are being included in decision-making and they all have a voice. To provide more trees and green space for all to enjoy. To solve problems collectively with the best talent available for the task.

6. **Please share with us your vision for the City of Colleyville.**

My vision would be a green one, with trees, places to walk safely, and where children can grow and people can live without the negative influences of crime, drugs, and violence. Priceless.

Signature: Dee McNosky Date: 7/12/17

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1130 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com) or [ashelley@colleyville.com](mailto:ashelley@colleyville.com)

**Dee McNosky**  
5108 Pleasant Run Road  
Colleyville, Texas 76034  
Home (817) 656- 3727 Cell (817) 320-4060  
[dtmcnoskv@aol.com](mailto:dtmcnoskv@aol.com)

**Education**

Texas Woman's University, Denton, Texas, 1983-1990 M.Ed. Special Education, Minor in Administration  
Widener University, Chester, Pennsylvania, 1970-1974 B.A. Psychology/Education  
University of North Texas, Denton, Texas 1991 Microsoft word processing  
Tarrant County Junior College Hurst, Texas 1979-1985 Real Estate license, science and history coursework

**Educational Honors**

Phi Theta Kappa, Phi Kappa Phi, Dean's list

**Current Education Certifications**

Professional-Mid-Management and Administration (PK-12)  
Professional-Special Education Supervisor (PK-12)  
Professional-Supervisor (PK-12)  
Provisional-Physical Science (6-12)  
Provisional-Life-Earth Science (6-12)  
Provisional-Social Studies Composite (6-12)  
Provisional-English Language Arts (6-12)  
Provisional-English (6-12)  
Provisional-Biology (6-12)  
Provisional-Emotionally Disturbed (PK-12)  
Standard-Mathematics (4-8)  
Standard-English as a Second Language

**Education Employment Experience**

|              |                                                                                                                                                                                                                                                                                                      |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1989-present | Bedford Junior High School, Current position-Special Education Department Lead Teacher, content mastery/inclusion special education teacher<br>Previous duties- emotionally disturbed self-contained special education teacher, algebra recovery, Saturday detention and attendance recovery teacher |
| Summer 1996  | Assistant Principal Summer School HEB ISD                                                                                                                                                                                                                                                            |
| 1988-1989    | Alternative Education Program-Special Education teacher HEB ISD                                                                                                                                                                                                                                      |
| 1985-1988    | Hospital program special education teacher, psychiatric and substance abuse HEB ISD                                                                                                                                                                                                                  |
| 1984-1985    | Harwood Junior High School-Special Education emotionally disturbed self-contained HEB ISD                                                                                                                                                                                                            |
| Summer 1984  | Teacher, Government, Psychology HEB ISD summer school.                                                                                                                                                                                                                                               |
| 1980-1984    | Lena Pope residential placement Fort Worth and Green Oaks Hospital Dallas- special education teacher for emotionally disturbed/behaviorally disordered in residential treatment.                                                                                                                     |
| 1972-1984    | Substitute teaching, Piscataway N.J., Grapevine, Southlake/Carroll, Coppell, and HEB ISD TX.                                                                                                                                                                                                         |

**Professional Activities**

District of Innovation Committee  
Special Education Curriculum Writing team  
Chairperson of the Professional Consultation Committee (PCC)  
PCC Executive Committee facilitating communication with the superintendent  
District Innovation Committee  
District Calendar Committee  
District Improvement Committee  
Building Improvement Committee  
Campus Site Based Decision-Making Team  
District Benefits and Insurance Committee  
President of Hurst-Euleless-Bedford Texas State Teachers' Association (TSTA)  
Treasurer of Hurst-Euleless-Bedford Texas State Teacher's Association (TSTA)  
District Teacher of the Year Selection Committee  
Social Skills Curriculum Development Committee  
Special Education Advisory Committee  
District Strategic Planning Committee  
Peer Mediation Co/Coordinator  
United Way Campus Coordinator  
Key Communicator Planning Committee Member  
Member of the Agency Relations Contact Team for the State Board of Education  
Resource Materials Committee  
Faculty Council

**Community Activities****City of Colleyville**

Chairperson for the Zoning Board of Adjustments (1998-Present)  
Chairperson for the Sign Board of Adjustments (2000-Present)  
Member of the Highway 26 Advisory Board (2001-2016)  
Member of the Colleyville City Master Plan Committee (2014-2015)  
Member of the Highway 26 Commercial Corridor Design Standards Committee  
Volunteer Citizen's Police / Citizen's on Patrol

**Church**

Finance Council (2001-present)  
Choir (1981-present)  
Treasurer of the Guatemala Mission board of directors (2011-2017)  
Mission Council (1999-2016)  
Boy Scouts (1983-2006)  
International Pilgrimage and tour coordinator  
Fort Worth Diocese Synod representative

**Relevant Training (all in HEB or District 11)**

State testing administration seminars/including for STAAR ALT  
RTI  
PDAS Continuous Improvement  
Aspiring Administrator Seminars  
Aspiring Superintendent Seminars  
Trained peer mediation  
Natural Helpers/Peer Facilitator  
NCI/CPI Non Violent Crisis Intervention (current)  
C.A.R.E. team-HEB ISD Student Assistance Program  
Asperger's Syndrome and Autism Seminars  
CPR/ First Aid  
Certified Alcohol and Drug Abuse Counselor- 2000 hrs. of inservice, 270 hrs. of drug and alcohol education in addition to passing the Texas State certification exam



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

### Board, Commission, or Committee Preference: (only those with current openings)

1. ZONING BOARD OF ADJUSTMENT ☐
2. PLANNING AND ZONING COMMISSION ☐
3. COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION ☐

Name: Ms. ☒ Mrs. ☐ Mr. Sayeda Bilqees Syed

Address: 6705 Sapphire Circle North, Colleyville, T.X. 76034

Home Phone: (817) 400-5709 Work Phone: (817) 913-0474 (Cell Number)

E-mail Address: sbilqees@gmail.com Fax: N/A

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
- ☒ I understand I must bring my own device to meetings to view packet information.
- ☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☒ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

M.S. in Mechanical Engineering, Member of ACC (Sapphire Enclave, colleyville), Board of Directors (Treasury Director, Sapphire Enclave colleyville). Member of SAE, ASME, PE (Pakistan)

2. What do you perceive your role will be in serving on a board, commission, or committee?

i would like to volunteer because i want to use my talent, education and my professional experience to contribute my community.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

in my opinion Colleyville is working well in construction of roads although there is always room for improvements, Colleyville Library programs for kids.

4. What are some issues in Colleyville that may require change?

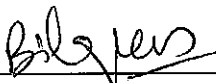
There are some issues like lack of diversity, lack of representation of all communities resides in colleyville. lack of businesses to generate more revenue. No aquatic center (Indoor/ outdoor) in colleyville.

5. If you could influence the City in just one way, what would that be?

I would like to be active on social media and the other resources that are available nowadays to connect with our community and rest of the world.

6. Please share with us your vision for the City of Colleyville.

To make Colleyville a family-oriented and business-minded city. One that has the old-world charm of Main Street USA while looking forwards and beyond the 21st century.

Signature:  Date: 08-25-2017

## **Excerpt of Zoning Board of Adjustment bylaws**

### **ZONING BOARD OF ADJUSTMENT BYLAWS**

#### **ARTICLE I – Identification and Purpose**

The Zoning Board of Adjustment was established by the City Council of Colleyville, Texas, by Ordinance number 500 on March 8, 1966; however, several amendments to this ordinance have been approved and codified through the Colleyville Charter and the Colleyville Code of Ordinances. The purpose of the Zoning Board of Adjustment is to consider requests for a variance of a zoning regulation or to hear an appeal from an administrative decision on a regulation in Chapter 3 – Land Use Regulations; Chapter 4 – Landscaping and Buffering; and Chapter 6 – Building Design (except for requests regarding tree mitigation requests which are considered by the Planning and Zoning Commission). The Zoning Board of Adjustment shall additionally have the authority to consider requests for an interpretation of any regulation or definition contained in the Land Development Code.

#### **ARTICLE II – Membership**

- 2.1 The Zoning Board of Adjustment shall consist of five (5) members and two (2) alternates, who shall be appointed by the City Council for a two (2) year term. Places on the Zoning Board of Adjustment shall be numbered one (1) through five (5), and Alternates one (1) and two (2).
- 2.2 Members must be residents of Colleyville, Texas unless City Council waives the residency requirement.
- 2.3 Members shall serve without compensation and until their successors are appointed.
- 2.4 Members and alternates of the Zoning Board of Adjustment may be removed from office by the City Council for just cause upon receipt of written charges and after public hearing.
- 2.5 Vacancies which are created by resignation, or for any other reason, shall be filled by the City Council for the remainder of the term of the member or alternate affected.
- 2.6 If a member of the Zoning Board of Adjustment fails to maintain a seventy-five percent (75%) attendance record for all regularly scheduled meetings, the Chair or staff liaison will notify the City Secretary. City Council may, at its discretion, declare a vacancy,

**RESOLUTION R-18-4232**

**A RESOLUTION APPOINTING MEMBERS TO THE  
ZONING BOARD OF ADJUSTMENT**

**WHEREAS**, two (2) place positions on the Zoning Board of Adjustment have terms which expired September 2017.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Colleyville City Council hereby appoints the following persons to serve a two-year term expiring September 2019:

- Place 4
- Place 5

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_\_\_\_ AYES, \_\_\_\_ NAYS, AND \_\_\_\_ ABSTENTIONS ON THIS THE 6<sup>TH</sup> DAY OF FEBRUARY 2018.

|                         |       |                               |       |
|-------------------------|-------|-------------------------------|-------|
| Mayor Richard Newton    | _____ | Mayor Pro Tem Bobby Lindamood | _____ |
| Place 1, Tammy Nakamura | _____ | Place 5, Nancy Coplen         | _____ |
| Place 3, Kathy Wheat    | _____ | Place 6, Mike Taylor          | _____ |
| Place 4, George Dodson  | _____ |                               |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
Assistant City Secretary

Richard Newton  
Mayor





# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
www.colleyville.com

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**Agenda Number** 7e

**Agenda Date** 02/06/2018

**Number** Resolution R-17-4233

**Type** Resolution

**Department** City Secretary

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## **Title**

Consideration of an appointment to the Colleyville Community Garden Advisory Committee

## **Strategic Plan**

1.1 Actively involve and engage stakeholders

## **Explanation**

### ***Reading and Public Hearing***

On December 5, 2017, City Council established and made appointments to the Colleyville Community Garden Advisory Committee by attached Resolution R-17-4208.

The establishing resolution provides for up to nine members to be appointed to the committee, however, at the December meeting, City Council made four appointments. On December 8, 2017, staff received the attached application for appointment to the Colleyville Community Garden Advisory Committee from Nancy Wok.

This resolution provides for City Council to consider making an appointment to the committee.

## **Financial Impact**

There is no financial impact to the City.

## **Recommendation**

Approve

## **Attachments**

1. Resolution R-17-4208
2. Application for appointment
3. Resolution R-18-4233

## **RESOLUTION R-17-4208**

### **A RESOLUTION ESTABLISHING A COLLEYVILLE COMMUNITY GARDEN ADVISORY COMMITTEE, APPOINTING MEMBERS, AND ASSIGNING COMMITTEE RESPONSIBILITIES**

**WHEREAS,** the City Council desires to offer the citizens of Colleyville interactive community experiences; and

**WHEREAS,** the City Council desires to promote the development and operation of a community garden to be located in the City of Colleyville at McPherson Park; and

**WHEREAS,** the City Council seeks to involve citizens in the development of a community garden by creating a citizen advisory committee to liaison with the Colleyville Community Garden, a 501(c)3 organization ("CCG"), to enhance and promote coordination between the two entities in the creation and development of the community garden; and

**WHEREAS,** the City Council desires to establish the Colleyville Community Garden Advisory Committee with the passage of this Resolution.

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT a new citizens advisory committee entitled the "Colleyville Community Garden Advisory Committee" ("Committee"), which may consist of up to nine (9) members, is hereby established.

Sec. 2. THAT the following citizens are hereby appointed to the initial Colleyville Community Garden Advisory Committee:

- Natalie Genco
- Nancy Cook
- Pam Buie
- Mary Ramatowski
- \_\_\_\_\_

Sec. 3. THAT additional members may be appointed by the City Council from time to time.

Sec. 4. The purpose of the Committee will be to act as liaison between the City Council and the CCG regarding the establishment and administration of a community garden to be located at

McPherson Park. The initial responsibilities of the Committee may include:

- a. Recommending the structure of the City of Colleyville's financial and administrative participation in the community garden.
- b. Evaluating and bringing forth the recommended needs of the CCG, to include development of a fee structure for the CCG's administration of the community garden.
- c. Establishing evaluation criteria for the design, maintenance, and success of a community garden.
- d. Administering the building, funding, and general operation of the community garden.
- e. Periodically reporting, generally quarterly, to the City Council recommendations of the Committee.

Sec. 5. The Committee may establish its own rules of procedure until or unless, standard bylaws, approved by the City Council, are adopted, subject to the following:

- a. A quorum of the initial five (5) member Committee shall be three (3) members.
- b. The City Council shall appoint a chair who shall be a voting member of the Committee.
- c. All actions of the Committee must be approved by a majority of the membership of the Committee.
- d. The chair shall preside over all meetings.
- e. The Committee shall elect from its membership a vice-chair, who shall preside over meetings of the Committee in the absence of the chair, and a secretary, who shall be responsible for maintaining the minutes of the meetings, and provide same to the City of Colleyville City Secretary
- f. The Committee may appoint from its membership such subcommittees as it deems necessary.

- Sec. 6. The City Manager is hereby authorized to provide such City resources as may be reasonable and necessary to support the operations of the Committee.
- Sec. 7. The Committee shall exist perpetually unless such term is amended or abolished by the City Council; provided that, the members of the Committee shall serve two (2) year terms and shall be appointed by resolution in accordance with the City of Colleyville Charter.
- Sec. 8. THAT this resolution shall take effect immediately upon passage.

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF 5 AYES, 2 NAYS, AND 0 ABSTENTIONS ON THIS THE 5<sup>TH</sup> DAY OF DECEMBER 2017.

|                         |            |                               |            |
|-------------------------|------------|-------------------------------|------------|
| Mayor Richard Newton    | <u>AYE</u> | Mayor Pro Tem Bobby Lindamood | <u>AYE</u> |
| Place 1, Tammy Nakamura | <u>AYE</u> | Place 3, Kathy Wheat          | <u>AYE</u> |
| Place 4, George Dodson  | <u>AYE</u> | Place 5, Nancy Coplen         | <u>NAY</u> |
| Place 6, Mike Taylor    | <u>NAY</u> |                               |            |

**ATTEST:**

Christine Loven, TRMC  
City Secretary

**CITY OF COLLEYVILLE**

Richard Newton  
Mayor



## Application for Appointment

Board, Commission, or Committee Preference: (only those with current openings)

1. **Colleyville Community Garden Advisory Committee**

2. \_\_\_\_\_

3. \_\_\_\_\_

Name: (Ms.) Mrs. Mr. Nancy Cook

Address: 6621 Whittier Lane Colleyville, TX 76034

Home Phone: 214-707-4409 Work Phone: N/A

E-mail Address: nancycook@me.com Fax: N/A

- ☒ I understand attendance and active support is required for each appointee.  
☒ I understand I am required to comply with the Texas Open Meetings Act training.  
☒ I understand I must bring my own device to meetings to view packet information.  
☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.  
\_\_\_\_\_ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:  
29 years in retail leadership GLSD volunteer  
GLSD Booster boards - Fillies + kids choir
2. What do you perceive your role will be in serving on a board, commission, or committee?  
Brainstorm ideas in group settings, gather donations from community, hard manual labor needed to get project of the ground + maintained, PR + marketing.
3. In your opinion, what policies/programs/assets of Colleyville are working well?  
Term limits are good for our city.
4. What are some issues in Colleyville that may require change?  
Road congestion. In-city. USIM.
5. If you could influence the City in just one way, what would that be?  
I want to implement a successful community garden tract will bring people together, teach our youth about gardening and be a beautiful spot to boast about.
6. Please share with us your vision for the City of Colleyville.  
A city rich in community where people from all backgrounds are accepted and counted on.
- Signature: Nancy Cook Date: 12/7/17

**RESOLUTION R-18-4233**

**A RESOLUTION APPOINTING A MEMBER TO THE  
COLLEYVILLE COMMUNITY GARDEN ADVISORY COMMITTEE,**

**WHEREAS,** the City Council established the Colleyville Community Garden Advisory Committee by Resolution R-17-4208; and

**WHEREAS,** Sec. 1. of Resolution R-17-4208 provided "THAT a new citizens advisory committee entitled the "Colleyville Community Garden Advisory Committee" ("Committee"), which may consist of up to nine (9) members, is hereby established"; and

**WHEREAS,** the City Council appointed four members to the Committee.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the following citizen is hereby appointed to the initial Colleyville Community Garden Advisory Committee:

- Nancy Wok

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_\_ AYES, \_\_ NAYS, AND \_\_ ABSTENTIONS ON THIS  
THE 6<sup>TH</sup> DAY OF FEBRUARY 2018.

|                         |       |                               |       |
|-------------------------|-------|-------------------------------|-------|
| Mayor Richard Newton    | _____ | Mayor Pro Tem Bobby Lindamood | _____ |
| Place 1, Tammy Nakamura | _____ | Place 3, Kathy Wheat          | _____ |
| Place 4, George Dodson  | _____ | Place 5, Nancy Coplen         | _____ |
| Place 6, Mike Taylor    | _____ |                               |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor





# City of Colleyville City Council Agenda Briefing

City Hall  
100 Main Street  
Colleyville, Texas 76034  
www.colleyville.com

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**Agenda Number** 7f

**Agenda Date** 02/06/2018

**Number** Resolution R-18-4234

**Type** Resolution

**Department** City Secretary

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## **Title**

Consideration of an appointment to the Historical Preservation Committee

## **Strategic Plan**

1.1 Actively involve and engage stakeholders

## **Explanation**

### ***Reading and Public Hearing***

City Council made appointments to the Historical Preservation Committee at the October 10, 2017 City Council meeting, however, a vacant position with a term to September 2019 remained and City Council directed staff to readvertise the openings.

The applicants are listed below, and their applications are attached:

- Chase Browning
- Ryan Moore

This resolution provides for City Council to consider an appointment to the Historical Preservation Committee.

## **Financial Impact**

There is no financial impact to the City.

## **Recommendation**

Approve

## **Attachments**

1. Historical Preservation Committee roster
2. Applications for Appointment
3. Resolution R-18-4234



# HISTORICAL PRESERVATION COMMITTEE

**George Bond**

3104 St. Albans Circle  
Colleyville, TX 76034  
W: (817) 313-2222  
H: (817) 313-2222  
[bondgeorge81@yahoo.com](mailto:bondgeorge81@yahoo.com)  
TERM: Sep 2016 – Sep 2018

**Zach Atkinson**

405 Live Oak Drive  
Colleyville, TX 76034  
W: (214) 8246369  
H: (469) 6283732  
[zatkinson@angielecc.com](mailto:zatkinson@angielecc.com)  
TERM: Oct 2017 – Sep 2019

**Jeff Gilstrap**

1708 Avalon Drive  
Colleyville, TX 76034  
H: (214) 870-2691  
W: (817) 429-6262  
[jeffg@harrispackaging.com](mailto:jeffg@harrispackaging.com)  
TERM: Oct 2017 - Sep 2019

**Marilyn Keith**

1112 Riverwalk Court  
Colleyville, TX 76034  
H: (817) 605-9515  
[mnkeith@outlook.com](mailto:mnkeith@outlook.com)  
TERM: Sep 2016 - Sep 2018

**Walt Mills**

404 Vintage Court  
Colleyville, TX 76034  
W: (817) 271-0353  
H: (817) 271-0353  
[walt@PhotosByWalt.com](mailto:walt@PhotosByWalt.com)  
TERM: Sep 2016 - Sep 2018

**Jeffrey Moschel**

6209 Westcoat Drive  
Colleyville, TX 76034  
(972) 717-2426  
[jeffemoschel@aol.com](mailto:jeffemoschel@aol.com)  
TERM: Oct 2017 - Sep 2019

**Cynthia Phillips**

4204 York Drive  
Colleyville, TX 76034  
W: (817) 571-5622  
H: (817) 571-5622  
[Cynthia.p.phillips@gmail.com](mailto:Cynthia.p.phillips@gmail.com)  
TERM: Sep 2016 - Sep 2018

**Nelson Thibodeaux**

5612 Coventry Court  
Colleyville, TX 76034  
W: (817) 416-6934 x 103  
H: (817) 657-3207  
TERM: Sep 2016 – Sep 2018

**Gigi Walker**

2620 Meandering Court  
Colleyville, TX 76034  
W: (214) 761-2449  
H: (903) 821-3418  
[gigi\\_gerig@neimanmarcus.com](mailto:gigi_gerig@neimanmarcus.com)  
TERM: Oct 2017 - Sept 2019

**VACANT**

TERM: Oct 2017 – Sept 2019



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. COLLEYVILLE CENTER ADVISORY COMMITTEE ☒
2. HISTORICAL PRESERVATION COMMITTEE ☒
3. ARCHITECTURAL REVIEW COMMISSION ☒

Name: Ms. Mrs. ☒ Mr. Chase Browning

Address: 200 Woodbine Drive

Home Phone: 214 316 1668

Work Phone: 214 549 7683

E-mail Address: chasebrowning@hotmail.com

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
- ☒ I understand I must bring my own device to meetings to view packet information.
- ☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☒ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**  
BA Baylor University 05' Honors College, MA International Diplomacy 08 Norwich University, 10+ years Bank Executive Management Experience, Board Member for BAC Educational Board, current.
2. **What do you perceive your role will be in serving on a board, commission, or committee?**  
Provide support to the City Council, Local Government, and City of Colleyville Residents/Business, help continue to make Colleyville the best community possible to live and work.
3. **In your opinion, what policies/programs/assets of Colleyville are working well?**  
Impressed with the Economic Development, the current commercial design standards, maintaining the historical context of our city, current fiscal policy that has eliminated wasteful spending, i.e. water rates, and our parks and recreation programs.
4. **What are some issues in Colleyville that may require change?**  
State of Texas construction time lines, outside of specific Colleyville control.
5. **If you could influence the City in just one way, what would that be?**  
Be an advocate for positive growth and development.
6. **Please share with us your vision for the City of Colleyville.**  
To continue building a prosperous city, that affords its residents and businesses the ability to compete, enjoy the comforts of convenience and to maintain our small town heritage.

Signature: Chase Browning Date: 12/1/2017

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1130 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com) or [ashelley@colleyville.com](mailto:ashelley@colleyville.com)



## Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. Download the financial disclosure form here.

### Board, Commission, or Committee Preference: (only those with current openings)

1. HISTORICAL PRESERVATION COMMITTEE
2. CLICK TO VIEW AND CHOOSE
3. CLICK TO VIEW AND CHOOSE

Name: Ms. Mrs. ☒ Mr. Ryan Clay Moore

Address: 5705 Bent Tree Ct

Home Phone: 214-507-4896

Work Phone: 817-267-3900

E-mail Address: ryan.moore@ferguson.com

Fax: \_\_\_\_\_

- ☒ I understand attendance and active support is required for each appointee.  
☒ I understand I am required to comply with the Texas Open Meetings Act training.  
☒ I understand I must bring my own device to meetings to view packet information.  
☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.  
☐ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I just completed my first year on the Colleyville HPC.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Act as a representative of the citizens of Colleyville to ensure we as a city are moving in a direction that benefits all of our current and future citizens.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

Colleyville is a wonderful place to live! The city is safe and clean and the city employees are very friendly and patient with the citizens.

4. **What are some issues in Colleyville that may require change?**

In reference to the HPC, We are overly focused on the physical preservation of our history. The physical part is important but the HPC needs to focus on preserving our history through education. Thousands of young people have moved here, We should focus via social/media... cont below

5. **If you could influence the City in just one way, what would that be?**

and email to get people educated and spark a since of pride in our great residents. We need to capture the great stories of the history of Colleyville and share this history with our residents.

6. **Please share with us your vision for the City of Colleyville.**

Lets make Colleyville not just a place to live but a way of life! More small events around the town center such as a summer concert series will get people out and spark some more unity!

Signature: ryan.moore@ferguson.com

Digitally signed by ryan.moore@ferguson.com  
DN: cn=ryan.moore@ferguson.com  
date=2017.11.08 20:00:46 -05'00'

Date: 11/8/17

All information provided is public pursuant to the Texas Public Information Act.  
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034  
Office: 817.503.1130 Fax: 817.503.1139; [cloven@colleyville.com](mailto:cloven@colleyville.com) or [ashelley@colleyville.com](mailto:ashelley@colleyville.com)

**RESOLUTION R-18-4234**

**A RESOLUTION APPOINTING A MEMBER TO THE  
HISTORICAL PRESERVATION COMMITTEE**

**WHEREAS,** one (1) position on the Historical Preservation Committee is vacant.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Colleyville City Council hereby appoints the following to the Historical Preservation Committee with a term expiring September 2019:

•

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_\_\_ AYES, \_\_\_ NAYS, AND \_\_\_ ABSTENTIONS ON THIS THE 6<sup>TH</sup> DAY OF FEBRUARY 2018.

|                         |       |                               |       |
|-------------------------|-------|-------------------------------|-------|
| Mayor Richard Newton    | _____ | Mayor Pro Tem Bobby Lindamood | _____ |
| Place 1, Tammy Nakamura | _____ | Place 3, Kathy Wheat          | _____ |
| Place 4, George Dodson  | _____ | Place 5, Nancy Coplen         | _____ |
| Place 6, Mike Taylor    | _____ |                               |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor

**RESOLUTION R-18-4235**

**A RESOLUTION APPROVING CITY COUNCIL ACTION  
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF  
FEBRUARY 6, 2018**

**WHEREAS,** City Council has taken action on certain items on the agenda under Business.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_ AYES, \_ NAYS AND \_ ABSTENTIONS ON THIS  
THE 6<sup>TH</sup> DAY OF FEBRUARY 2018.

|                         |       |                               |       |
|-------------------------|-------|-------------------------------|-------|
| Mayor Richard Newton    | _____ | Mayor Pro Tem Bobby Lindamood | _____ |
| Place 1, Tammy Nakamura | _____ | Place 3, Kathy Wheat          | _____ |
| Place 4, George Dodson  | _____ | Place 5, Nancy Coplen         | _____ |
| Place 6, Mike Taylor    | _____ |                               |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Richard Newton  
Mayor