City of Colleyville
City Council
Agenda

City Hall
100 Main Street
Colleyville, Texas
76034
817.503.1000
www.colleyville.com

Tuesday, November 21, 2017

WORKSESSION
5:00 PM
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR

CALL TO ORDER

WS-1 Recommendations from Colleyville Special Events Ad Hoc Committee

WS-2 2017 Council Priorities Workshop Report

WS-3 Discussion of the STAR (Status, Transparency, Accountability, & Results) Report

WS-4 Discussion of dates for a Worksession on Land Development Code updates

WS-5 Discussion of the City/Colleyville Area Chamber of Commerce partnership

WS-6 Discussion of the November 21, 2017, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney on the following legal issues requiring consultation with the attorney:
- ILA with FWTA regarding railroad Quiet Zones within the City
- Developer agreements with the Village Owners Association

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:
- Glade Road eminent domain cases for Parcels 150 and 159

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:
- Glade Road Project Phases 1B and 2
- City real property and facilities located within the Village at Colleyville
- Acquisition of real property along Highway 26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

REGULAR MEETING
7:30 P.M.
CITY COUNCIL CHAMBERS

INVOCATION: Father Samuel William Bakhoum
St. Mary's Coptic Orthodox Church

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-17-4201

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Announcements of civic and charitable events
Presentation of calendar events and updates
Announcements of awards and recognition

In recognition of Colleyville's Featured Business of the Month – Rio Mambo, 5150 Highway 121 - Mayor Richard Newton and Assistant City Manager Mark Wood

4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-17-4202

4a Approval of the minutes of the regular City Council meeting of November 7, 2017

4b Approval to purchase an in-car police digital video system from WatchGuard, in an amount not to exceed $183,535, bid through the competitive bid process, and authorizing the city manager to execute all purchasing documents

5. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

5a Ordinance O-17-2034

An ordinance amending Sections 3A and 3B of the Water and Sewer Policy and Procedure manual as contained in the Code of Ordinances of the City of Colleyville, Texas, adjusting water and wastewater volumetric rates to pass through changes from the Trinity River Authority

6. RESOLUTION(S): READING AND PUBLIC HEARING

6a Resolution R-17-4203

A resolution changing July, October, and November 2018 City Council meetings dates

7. TABLED: RESOLUTION(S): READING AND PUBLIC HEARING

7a Resolution R-17-4171

Consideration of a minor plat for the Stowe Addition, on property legally described as Tract 2A, Abstract 1692, in the Joseph White Survey, located at 816 Shelton Drive, Case PC17-005

8. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

9. REPORTS

Monthly Financial Report - October 2017
All Funds Cash & Investments Report (Phase II - Restrictions)
Quarterly Investment Report for the quarter ended September 30, 2017
Quarterly Performance Management Report

10. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR NOVEMBER 21, 2017 - READING AND PUBLIC HEARING - RESOLUTION R-17-4204

11. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, November 17, 2017 by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.

City of Colleyville
City Council
Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
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Agenda Number WS-1 **Agenda Date** 11/21/2017
Type Worksession
Department Library

Title
Recommendations from Colleyville Special Events Ad Hoc Committee

Strategic Plan
5.2 Support a variety of community events, concerts and celebrations

Explanation
This item is provided as a report to City Council on the recommendations of the Colleyville Special Events Ad Hoc Committee for Colleyville Special events.

At the February 21, 2017, City Council worksession, staff provided a report on Colleyville Special Events. Upon conclusion of the presentation, staff sought City Council direction in planning for the 2017 Special Events: Colleyville Old Tyme Bar-B-Q; Red, White & Sousa; the Haunted Trail Fest; and the City of Colleyville Christmas Tree Lighting Celebration.

Following the discussion, City Council indicated support for establishing a Special Events Ad Hoc Committee to evaluate the four primary Colleyville Special Events, and directed staff to establish responsibilities for the committee prior to the selection process.

At the March 21, 2017, City Council worksession, staff provided an update on the Special Events Ad Hoc Committee, which included a committee charge and committee member appointment recommendations. The direction from the City Council was to proceed with the recommendations and for each Councilmember to provide an appointee to the committee, with the Mayor's appointment serving as the chair.

At the April 18, 2017, City Council meeting, City Council approved Resolution R-17-4117 (attached) establishing a Special Events Ad Hoc Committee to evaluate the four primary Colleyville Special Events, and established responsibilities for the committee prior to the selection process. At the same meeting, each Councilmember provided an appointee to the committee, with the Mayor's appointment serving as the chair, except for one Councilmember, who was given an extension to provide an appointee at the May 2, 2017 City Council meeting. At the May 2, 2017, City Council meeting, Resolution R-17-4125 (attached) was approved, appointing a member to the Colleyville Special Events Ad Hoc Committee.

When established, the Special Events Ad Hoc Committee held a series of meetings, June 28, 2017, August 2, 2017, September 6, 2017, and October 4, 2017. A final meeting was scheduled on November 1, 2017, but was cancelled due to a lack of quorum. During the meetings, the Special Events Ad Hoc Committee discussed the purpose of special events, evaluated the City's current special events and discussed proposed new events.

At the October 4, 2017, Special Events Ad Hoc Committee meeting, the Committee discussed and proposed that the following summary of recommendations be forwarded to City Council for consideration:

- Recommend to keep the purpose of special events the same: celebrate community uniqueness, enhance citywide spirit and pride, promote economic development, and/or celebrate holidays.

- Recommend to keep the City's current special events (Old Tyme Bar-B-Q, Haunted Trail Fest, Christmas Tree Lighting Celebration) the same. Recommend to keep Red, White & Sousa as a patriotic event by incorporating flags and other patriotic decor, but vary the type of music and concert style.

- Recommend the addition of Movies in the Village, which would allow the opportunity to enjoy family-friendly outdoor movies approximately four times a year.

- Recommend the addition of a Farmer's Market on a weekly basis at the City owned property in the Village at Colleyville, which would provide the opportunity to purchase produce and other items direct from the vendor, while increasing traffic in the Village at Colleyville. Recommend the incorporation of occasional themed events, to complement the Farmer's Market, such as a wine and cheese tasting, multi-cultural events, dance troupes, vocal artists, etc.

- Recommend the addition of an annual Fine Arts Fair, which would allow the opportunity to showcase the talent of area students and other local artisans.

- Recommend the addition of Concerts in the Village which would allow the opportunity to enjoy a variety of musical styles in an outdoor setting.

- Recommend the future consideration of a community parade to celebrate Independence Day; may need to establish a committee to explore the feasibility of the addition of a patriotic parade.

Upon conclusion of the presentation, staff is seeking City Council direction in implementing the recommendations for special events provided by the Colleyville Special Events Ad Hoc Committee. A proposed Calendar of Special Events for 2018 (attached) is provided for City Council’s consideration and direction.

Attachments

1. Special Events Presentation
2. Resolution R-17-4117

3. Resolution R-17-4125
4. City of Colleyville Calendar of Special Events 2018

Colleyville Special Events

Ad Hoc Committee

Special Events Recommendations

City Council Worksession

November 21, 2017

Special Events - Overview

- Overview of Special Events Ad Hoc Committee and Responsibilities
- Special Events Ad Hoc Committee Recommendations for Special Events
- Questions and Discussion

Special Events - Committee

- At the February 21, 2017, City Council worksession, staff provided a report on Colleyville Special Events. Following the discussion, City Council indicated support for establishing a Special Events Ad Hoc Committee to evaluate the four primary Colleyville Special Events.
- At the March 21, 2017, City Council worksession, staff provided an update on the Special Event Ad Hoc Committee, which included a committee charge and committee member appointment recommendations.
- At the April 18, 2017, City Council meeting, City Council approved Resolution R-17-4117 establishing a Special Events Ad Hoc Committee to evaluate the four primary Colleyville Special Events. Additionally, each Councilmember provided an appointee to the committee, with the Mayor's appointment serving as the chair, except for one Councilmember, who was given an extension to provide an appointee at the May 2, 2017.
- At the May 2, 2017, City Council meeting, City Council approved Resolution R-17-4125 appointing a member to the Colleyville Special Events Ad Hoc Committee.

Special Events - Committee

- The Special Events Ad Hoc Committee held a series of meetings: June 28, 2017, August 2, 2017, September 6, 2017, & October 4, 2017

- During the meetings, the Special Events Ad Hoc Committee discussed the purpose of special events, evaluated the City's current special events and discussed proposed new events.

Special Events - Recommendations

- At the October 4, 2017, Special Events Ad Hoc Committee meeting, the Committee discussed and proposed that the following summary of recommendations be forwarded to City Council for consideration:
  - Recommend to keep the purpose of special events the same: celebrate community uniqueness, enhance citywide spirit and pride, promote economic development, and/or celebrate holidays.
  - Recommend to keep the City's current special events (Old Tyme Bar-B-Q, Haunted Trail Fest, Christmas Tree Lighting Celebration) the same with some adjustments to Red, White Sousa. Recommend to keep Red, White & Sousa as a patriotic event by incorporating flags and other patriotic decor, but vary the type of music and concert style.
  - Recommend the addition of Movies in the Village, which would allow the opportunity to enjoy family-friendly outdoor movies approximately four times a year.

Special Events - Recommendations

- Recommend the addition of a Farmer's Market on a weekly basis at the City owned property in the Village at Colleyville, which would provide the opportunity to purchase produce and other items direct from the vendor, while increasing traffic in the Village at Colleyville. Recommend the incorporation of occasional themed events, to complement the Farmer's Market, such as a wine and cheese tasting, multi-cultural events, dance troupes, vocal artists, etc.

- Recommend the addition of an annual Fine Arts Fair, which would allow the opportunity to showcase the talent of area students and other local artisans.

- Recommend the addition of Concerts in the Village which would allow the opportunity to enjoy a variety of musical styles in an outdoor setting.

- Recommend the future consideration of a community parade to celebrate Independence Day; may need to establish a committee to explore the feasibility of the addition of a patriotic parade.

Special Events - Recommendations

- Staff is seeking City Council direction in implementing the recommendations for special events provided by the Colleyville Special Events Ad Hoc Committee.

- A proposed Calendar of Special Events for 2018 is provided for City Council's consideration and direction.

Questions & Discussion

RESOLUTION R-17-4117

A RESOLUTION ESTABLISHING A COLLEYVILLE SPECIAL EVENTS AD HOC COMMITTEE AND APPOINTING MEMBERS

WHEREAS, the City Council desires to achieve the maximum benefit for the community with the continuance of special events; and

WHEREAS, the City Council desires to evaluate the current special events offered to the community; and

WHEREAS, the City Council would like to involve citizens in the review and development of such events; and

WHEREAS, the previous Special Events Steering Committee was established by Resolution R-10-3259 and dissolved by Resolution R-15-3892, upon completion of their original role as an advisory body; and

WHEREAS, the City Council desires to establish a Special Events Ad Hoc Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT a seven (7) member Colleyville Special Events Ad Hoc Committee is hereby established. The Mayor and each City Councilmember shall appoint one member to the Committee. The Mayor's appointee shall serve as the Chair of the Committee.

Sec. 2. THAT the following citizens are appointed to the Colleyville Special Events Ad Hoc Committee:

- Rich Hendler, Chair
- Elizabeth Zeitlin
- Chris Putnam
- James Gulizia
- Cheryl Searle
- Amy Redfearn
- To be designated by Councilmember Short on or before May 2, 2017; otherwise, City Council shall fill the appointment at the May 2, 2017 regular City Council meeting.

Sec. 3. THAT the Colleyville Special Events Ad Hoc Committee responsibilities may include:

a. Review and establish the purpose of special events; be it to celebrate community uniqueness, enhance citywide spirit and pride, promote economic development, and/or celebrate holidays.

b. Review and establish evaluation criteria with consideration of event name, schedule, location, activities, target audience, community support, production and marketing needs, funding, and desired outcomes.

c. Review and evaluate current special events against the established criteria. The City of Colleyville's current special events include: Old Tyme Bar-B-Q, Red, White & Sousa, Haunted Trail Fest, and the Christmas Tree Lighting Celebration.

d. Provide recommendations to the City Council on changes needed, if any, to current special events.

e. Meet as needed and use best efforts to complete this project by July 3, 2017.

Sec. 4. THAT upon issuance of final recommendations to the City Council, the work of the Committee will be completed, and the terms of the Committee members will be concluded.

Sec. 5. THAT this resolution shall take effect immediately upon passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS AND 0 ABSTENTIONS ON THIS THE 18TH DAY OF APRIL 2017.

Mayor Richard Newton	Aye	Mayor Pro Tem Chris Putnam	Aye
Place 1, Tammy Nakamura	Aye	Place 5, Nancy Coplen	Aye
Place 2, Bobby Lindamood	Aye	Place 6, Mike Taylor	Aye
Place 4, Jody Short	Aye		

ATTEST:

Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE

Richard Newton
Mayor

RESOLUTION R-17-4125

A RESOLUTION APPOINTING A MEMBER TO THE COLLEYVILLE SPECIAL EVENTS AD HOC COMMITTEE

WHEREAS, the City Council desires to achieve the maximum benefit for the community with the continuance of special events; and

WHEREAS, the Special Events Ad Hoc Committee was established by Resolution R-17-4117, to evaluate the current special events offered to the community, and involve citizens in the review and development of such events; and

WHEREAS, the City Council desires to appoint an additional member to the Special Events Ad Hoc Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the following citizen is appointed to the Colleyville Special Events Ad Hoc Committee:

- Laurie Crisci

Sec. 2. THAT Resolution R-17-4117 will remain in effect except wherein amended.

Sec. 3. THAT this resolution shall take effect immediately upon passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS AND 0 ABSTENTIONS ON THIS THE 2ND DAY OF MAY 2017.

Mayor Richard Newton	Aye	Mayor Pro Tem Chris Putnam	Aye
Place 1, Tammy Nakamura	Aye	Place 5, Nancy Coplen	Aye
Place 2, Bobby Lindamood	Aye	Place 6, Mike Taylor	Aye
Place 4, Jody Short	Aye		

ATTEST:

Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE

Richard Newton
Mayor

Calendar of Special Events 2018

Date	Event Name	Location	Time	Departments Involved
Jan 26	**Winter Ball**	Colleyville Center	7:00 – 9:00 p.m.	**Recreation**
Mar 16	***Movies in the Village***	*The Village at Colleyville*	*8:00 – 10:00 p.m.*	***City Event*** *Library, Parks, Public Works*
Mar TBD	***Farmer's Market***	*The Village at Colleyville*	*Saturdays*	***Four Seasons Markets (vendor)***
Mar 24	**Bunny Brunch**	Colleyville Center	10:00 a.m. – 12:00 p.m.	**Recreation & Library**
TBD	**Colleyville Clean Sweep**	Colleyville Heritage H.S.	9:00 – 11:00 a.m.	**City Manager's Office**
Apr 21	**Texas Junior Anglers**	Colleyville Nature Center	9:00 a.m. – 12:00 p.m.	**Parks & Recreation**
Apr 27- Apr 28	**Old Tyme Bar-B-Q**	Colleyville Center	Friday 6:00 – 11:00 p.m. Saturday 11:00 a.m. – 6:00 p.m.	**City Event** Police, Fire & Public Works
Jun 1	**Summer Reading Kickoff**	Colleyville Library	6:00 – 8:00 p.m.	**Library**
Jun 4- Jul 28	**Summer Reading Program**	Colleyville Library	Library Operating Hours	**Library**
Jun 15	***Movies in the Village***	*The Village at Colleyville*	*8:45 – 10:45 p.m.*	***City Event*** *Library, Parks, Public Works*
Jun 22	**Red, White & Sousa**	Colleyville Center	6:30 – 10:00 p.m.	**City Event** Library, Parks, Recreation, Police, Fire & Public Works
Jul 27	**Summer Reading Finale**	The Village at Colleyville	5:30 - 8:30 p.m.	**Library** Parks, Recreation, Police, Fire & Public Works
Sep 7	**Senior Health Fair**	Senior Center	9:00 - 11:30 a.m.	**Recreation**
Sep 21	***Movies in the Village***	*The Village at Colleyville*	*7:45 – 9:45 p.m.*	***City Event*** *Library, Parks, Public Works*
TBD	***Fine Arts Fair***	*The Village at Colleyville*		***(to be determined)***
Oct 2	**National Night Out**	City Park	6:00 – 9:00 p.m.	**Police & Fire Depts.**

Oct 20	**Haunted Trail Fest**	Colleyville Nature Center	6:00 – 9:00 p.m.	**City Event** Library, Parks, Recreation, Police, Fire & Public Works
Nov TBD	***Movies in the Village***	*The Village at Colleyville*	*6:00 – 8:00 p.m.*	***City Event*** *Library, Parks, Public Works*
Nov 30	**Christmas Tree Lighting Celebration**	City Hall / Library	5:00 – 8:00 p.m.	**City Event** Library, Parks, Recreation, Police, Fire & Public Works
Dec 12	**Senior Holiday Party**	Senior Center	6:00 – 9:00 p.m.	**Recreation**

Note: Dates for ***Concerts in the Village*** will be determined in conjunction with Arts Council Northeast.

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City of Colleyville
City Council
Agenda Briefing

Agenda Number WS-2 **Agenda Date** 11/21/2017
Type Presentation and Discussion
Department City Manager

Title
2017 Council Priorities Workshop Report

Strategic Plan
6.1 Articulate a compelling vision and direction for the community

Explanation
On September 16, 2017 the City Council held a Priorities Workshop with a facilitator and senior staff. The purpose of this Workshop was to confirm the updated Strategic Plan created in January 2017 and revisit strategic focus areas, goals, and objectives to update those if needed. At the Workshop, the City Council validated the overall framework of the Strategic Plan, including the Vision, Mission, Goals, and Strategies. Several new objectives were added, and the Council also prioritized the most important objectives for the upcoming year.

The attached documents include the (1) background, objectives, and scope of the September 2017 Workshop and (2) the final results report. These reports were provided to the City Council for comments and edits, with none received to-date.

The purpose of this agenda item is to provide a final opportunity for discussion and to formally accept the results report, updating the City's Strategic Plan.

Attachments
1. 2017 Priorities Workshop - Background, Objectives, Scope
2. 2017 Priorities Workshop - Results Report

CITY OF COLLEYVILLE TEXAS

City Council
Priority-Setting Workshop

BACKGROUND, OBJECTIVES & SCOPE

AZIMUTH GROUP

The City of Colleyville engaged the Azimuth Group, Inc. ("AGI") to plan and facilitate a planning and priority-setting workshop for the Mayor, City Council and senior city staff to continue and strengthen the City's emphasis on strategic thinking and to gain consensus on specific actions in support of the City's vision and mission.

Background

In early June of 2016, following the election of a new City Council majority, the Mayor, City Council and the senior city staff of the City of Colleyville conducted a facilitated priority-setting workshop to define and secure consensus around a list of immediate priorities for the city organization. The agreed-upon 2016 priorities included:

- Improve the Comprehensive Plan
- Restructure water rates
- Accelerate the street capital program
- Improve Glade Road design
- Provide property tax relief
- Ensure fiscal stewardship
- Revise the City Charter
- Manage SH26 project impacts

Having identified and either completed or achieved significant progress on the implementation on these priority needs, the Mayor and City Council's focus next shifted towards the articulation of a long-term strategic vision for the City of Colleyville. Accordingly, in January of 2017 the City's elected officials and senior staff members participated in a full-day offsite retreat and engaged in a wide-ranging dialog their vision for the Colleyville community and the mission, goals, strategies and objectives for the municipal government organization. AGI supported the design and facilitation of this effort.

The principal results of the visioning retreat are summarized in the graphical framework on the following page and included:

- The development of updated statements of vision, mission and values.
- Identification of a set of six strategic goals for the City organization:
  - Operate transparently
  - Deliver high-quality core services
  - Assure adequate infrastructure
  - Enable responsible development
  - Safeguard Colleyville's identity
  - Govern effectively.
- Definition of 23 individual strategies, consisting of 53 specific operating objectives, needed to support accomplishment of the City's mission.

The vision implementation framework is a graphical depiction of the City Council's vision, mission, values and goals and strategy. It serves as a simple summary of the results of the visioning process and is a useful guide to support communication of the City Council's strategic intent.

Our Vision

A tranquil urban oasis characterized by its upscale neighborhoods, family-friendly atmosphere and unmatched community spirit.

Our Mission

Colleyville is a model neighborhood-focused city, sensitive to our history, stewards of our resources and dedicated to our residents. We are committed to providing continuously improving, citizen-valued services to assure their enjoyment of our small town quality of life with pride, honor and dignity.

Our Values

Integrity

Communication

Excellence

Transparency

Challenges / Constraints:

- Financial limitations
- Staffing levels and expertise
- Organizational "bandwidth"

Our Goals	Our Strategy
Operate Transparently	1.1 - Actively involve and engage stakeholders
	1.2 - Develop future community leaders
	1.3 - Assure convenient access to public information
	1.4 - Communicate thoroughly and strategically
Deliver High Quality Core Services	2.1 - Provide responsive, efficient city services
	2.2 - Recruit and retain a highly-qualified workforce
	2.3 - Effectively leverage information technology
	2.4 - Demonstrate stewardship of public resources
Assure Adequate Infrastructure	3.1 - Upgrade the condition of major roads and neighborhood streets
	3.2 - Ensure regular repair and replacement of water and wastewater facilities
	3.3 - Mitigate stormwater runoff and flooding risks
	3.4 - Thoroughly plan for future capital investments and associated costs
Enable Responsible Development	4.1 - Protect Colleyville's semi-rural residential character
	4.2 - Encourage compatible commercial growth
	4.3 - Adopt best-practice planning and development processes
Safeguard Colleyville's Identity	5.1 - Create and sustain an identifiable Colleyville brand
	5.2 - Support a variety of community events, concerts and celebrations
	5.3 - Provide attractive facilities for leisure and recreation
	5.4 - Actively seek public / private partnerships
Govern Effectively	6.1 - Articulate a compelling vision and direction for the community
	6.2 - Establish a culture of mutual trust and respect
	6.3 - Ensure clarity of City Council and staff roles and responsibilities
	6.4 - Foster our shared values

The Mayor, Council and senior city staff worked collaboratively to accomplish the objectives established for the 2017 planning and priority-setting workshop.

Objectives

The specific objectives established for the planning and priority-setting workshop included:

- Reinforce a culture of collaboration, communication and understanding among members of the City Council and senior staff.
- Validate and clarify, as necessary, the elements of the strategic vision framework developed in January of this year.
- Review progress on the goals established for each of the six strategic focus areas.
- Revise the goals, strategies and objectives included in the strategic framework based on progress made and/or emerging areas of Council concern.
- Identify, define and prioritize a set of specific action steps necessary to advance the Council's vision in the upcoming 2017-2018 fiscal year.

Scope of Services

AGI was engaged to complete the following tasks:

- Meet with the City Manager, Mayor and others as appropriate to confirm the scope, timing and deliverables of the planning.
- Complete individual interviews with each member of the City Council to gain an understanding of their current priorities and the desired or useful outcomes of the planning workshop from their individual perspectives.
- Develop, review and confirm the planning workshop agenda with the Mayor, City Manager and appropriate others to ensure that the City's goals and expectations will be fully addressed through the workshop process.
- Facilitate a full day planning workshop and document results, findings and conclusions.
- Lead and document the results of Council discussions, working to build consensus on the current strategic vision framework, along with a set of immediate priorities for accomplishment during the coming fiscal year.
- Prepare and deliver a written report summarizing the planning workshop results and recommendations for further action.

Through a series of individual interviews with the Mayor and each member of the City Council, AGI developed a preliminary understanding of some of the key issues to address during the workshop.

Interview Summary

The following discussion topics and potential priorities were mentioned in the interviews with the Mayor and City Council members.

General areas of interest

- Spend some time looking back and re-cap what has happened over the last year and a half (since the first priority-setting workshop)
- Review the strategic focus areas (goals) established in the January visioning workshop for their continued relevancy
- Provide Council members an opportunity to state and discuss their individual, personal objectives and to then move towards the development of consensus
- Some feel that the Council has already set an ambitious agenda and that it is important that “we finish what we have started” before taking on much more
- An opportunity exists to improve the alignment of City Council priorities and expectations with those of the various boards and committees, especially Planning & Zoning and the Park Board.

Specific priorities to discuss should include:

- Improved public communication including social media, improved city website and a formalized communication strategy
- Significant progress on economic development
- Completion of the land development code update
- City-initiated zoning of selected high-density residential areas
- Consideration of Federal-level remedies for TexRail
- Improved sequencing / planning of capital projects, especially roadway project, to balance aggressiveness against neighborhood disruption.
- Updated sidewalk and pavement standards
- Strengthening public safety and other core services
- Driving cost efficiencies into city government
- Ensuring the long-term solvency of the Water & Sewer fund
- Improvements and expansions to the parks and trails system to promote connectivity within the city and to the larger region

AZIMUTH GROUP

The workshop agenda included a full day of individual and collective thinking and discussion activities designed to promote dialog, mutual understanding and shared commitment to the workshop results.

Time	Activity	Participants
8:00 – 8:15	Participants Assemble / Continental Breakfast	All
8:15 – 8:20	Welcome/Introductions	Mayor
8:20 – 8:30	Workshop Background & Purpose	Facilitator
8:30 – 9:00	Council Member Histories (*Why are we here? Council members share their personal motivations for seeking office and their aspirations for the community.*)	City Council
9:00 – 9:30	Progress Update (*Review and discuss the current status of the 2016 City Council priorities and long-term objectives.*)	All
9:30 – 10:15	Individual Council Priorities for 2017-2018 *(For each Council member, what specific priorities are the most important for accomplishment in the upcoming fiscal year?)*	City Council
10:15 – 10:30	**Break**	
10:30 – 12:00	Vision Implementation Framework Validation (*Are the current vision, mission, values and six strategic focus areas still appropriate? If not, what changes are needed?*)	All
12:00 – 12:45	**Lunch**	
12:45 – 2:30	Goal Prioritization	Facilitator / All
2:30 – 3:30	Action Planning	All
3:30	**Closing Remarks / Adjourn**	**Mayor**

With the exception of the final action planning step, which was postponed for a lack of time to complete, all of the above tasks were accomplished.

2017 City Council Priority-Setting Workshop

Summary of Results

CITY OF COLLEYVILLE TEXAS

AZIMUTH GROUP

strategic solutions for public leaders

September 16, 2017

Having validated the overall framework of the Colleyville Strategic Plan, including the vision, mission, goals and strategies, and having documented a set of potential new objectives, the Council prioritized the most important objectives for the coming year. Several of these objectives represent "emerging priorities" and are not intended to replace prior priorities that are still in progress.

Strategy	High-Priority Objectives
1.4 – Communicate thoroughly and strategically	• Implement an updated and enhanced City of Colleyville website *(existing objective)*
2.4 – Demonstrate stewardship of public resources	• Justify tax revenues in excess of the legal effective tax rate *(new objective)*
4.1 – Protect Colleyville's semi-rural residential character	• Complete a review and update of the City's Land Development Code *(existing objective)* • Explore feasible policies for rezoning high density residential areas *(new objective)*
4.2 – Encourage compatible commercial growth	• Develop an action plan for commercial development *(new objective)*
4.3 – Adopt best-practice planning and development processes that maintain Colleyville standards	• Restructure P&Z processes to improve effectiveness *(new objective)*
5.1 – Create and sustain an identifiable Colleyville brand	• Undertake an evaluation of the city's existing branding standards *(existing objective)*
5.3 – Provide attractive, facilities for leisure and recreation	• Evaluate the feasibility of building a new multi-purpose community center (existing objective)

CITY OF COLLEYVILLE TEXAS

City Council

Priority-Setting Workshop

UPDATED STRATEGIC PLAN

AZIMUTH GROUP

The City Council confirmed the continued validity of the over-arching framework of the Colleyville Strategic Plan developed in January of 2017.

Our Vision
A tranquil urban oasis characterized by its upscale neighborhoods, family-friendly atmosphere and unmatched community spirit.

Our Mission
Colleyville is a model neighborhood-focused city, sensitive to our history, stewards of our resources and dedicated to our residents. We are committed to providing continuously improving, citizen-valued services to assure their enjoyment of our small town quality of life with pride, honor and dignity.

Our Values
Integrity
Communication
Excellence
Transparency

Challenges / Constraints:
- **Financial limitations**
- **Staffing levels and expertise**
- **Organizational "bandwidth"**

Our Goals	Our Strategy
Operate Transparently	1.1 - Actively involve and engage stakeholders
	1.2 - Develop future community leaders
	1.3 - Assure convenient access to public information
	1.4 - Communicate thoroughly and strategically
Deliver High Quality Core Services	2.1 - Provide responsive, efficient city services
	2.2 - Recruit and retain a highly-qualified workforce
	2.3 - Effectively leverage information technology
	2.4 - Demonstrate stewardship of public resources
Assure Adequate Infrastructure	3.1 - Upgrade the condition of major roads and neighborhood streets
	3.2 - Ensure regular repair and replacement of water and wastewater facilities
	3.3 - Mitigate stormwater runoff and flooding risks
	3.4 - Thoroughly plan for future capital investments and associated costs
Enable Responsible Development	4.1 - Protect Colleyville's semi-rural residential character
	4.2 - Encourage compatible commercial growth
	4.3 - Adopt best-practice planning and development processes
Safeguard Colleyville's Identity	5.1 - Create and sustain an identifiable Colleyville brand
	5.2 - Support a variety of community events, concerts and celebrations
	5.3 - Provide attractive facilities for leisure and recreation
	5.4 - Actively seek public / private partnerships
Govern Effectively	6.1 - Articulate a compelling vision and direction for the community
	6.2 - Establish a culture of mutual trust and respect
	6.3 - Ensure clarity of City Council and staff roles and responsibilities
	6.4 - Foster our shared values

AZIMUTH GROUP

Within the overall strategic framework, the Council reviewed, updated, augmented and prioritized the detailed operating objectives supporting accomplishment of the six strategic goals and 23 specific strategies.

Goal 1: Operate Transparently

Strategies	Objectives
1.1 – Actively involve and engage stakeholders	***Complete*** • Revise the City Charter ***Ongoing*** • Provide opportunities for citizen engagement and service on boards and committees
1.2 – Develop future community leaders	***Ongoing*** • Create a Colleyville Citizens Academy • Work to develop a pipeline of community leaders while preserving institutional knowledge
1.3 – Assure convenient access to public information	***Complete*** • Provide open, mobile, 24x7 access to financial data including the implementation of OpenGov software • Revise the purchasing policy to strengthen conflict of interest and disclosure provisions ***Ongoing*** • Fully implement and use the reporting capabilities of the financial software ***New*** • Review and update document retention policies and processes • Provide "push notifications" to web links for meeting agendas and packets • Provide QR coding on zoning notification signs
1.4 – Communicate thoroughly and strategically	***Complete*** • Develop a formal communications strategy ***Ongoing*** • **Implement an updated and enhanced City of Colleyville website** • Establish the City as a trusted clearinghouse for factual information ***New*** • Expand the radius of required zoning notifications

AZIMUTH GROUP

Goal 2: Deliver High Quality Core Services

Strategies	Objectives
2.1 – Provide responsive, efficient city services	***Ongoing*** • Align the City's performance management process and tools to address the Council's strategic priorities
2.2 – Recruit and retain a highly qualified workforce	***Ongoing*** • Assure adequate staffing level in strategic departments • Provide opportunities for the professional development and growth of City staff • Implement the recommendations of the Classification and Compensation Committee
2.3 – Effectively leverage information technology	***Complete*** • Implement an electronic City Council voting system ***Ongoing*** • Complete the development of a city-owned fiber network
2.4 – Demonstrate stewardship of public resources	***Complete*** • Restructure water rates • Provide property tax relief ***Ongoing*** • Reduce reliance on regional utility partners (e.g. water reuse) ***New*** • **Justify tax revenues in excess of the legal effective tax rate** • Develop CIP plan for the TIF district revenue

AZIMUTH GROUP

Goal 3: Assure Adequate Infrastructure

Strategies	Objectives
3.1 – Upgrade the condition of major roads and neighborhood streets	***Complete*** • Accelerate the street capital program • Manage SH26 project impacts • Improve the Glade Road design ***Ongoing*** • Update the City's pavement condition assessment • Articulate a methodology for prioritization of street projects
3.2 – Ensure regular replacement of water and wastewater facilities	***Ongoing*** • Initiate a process to clearly define long-term infrastructure funding options • Fund needed water and wastewater system updates and maintenance
3.3 – Mitigate stormwater runoff and flooding risks	***Ongoing*** • Update the stormwater drainage master plan • Prioritize needed stormwater projects • Identify funding source(s) for stormwater drainage capital projects
3.4 – Thoroughly plan for future capital investments and associated costs	***Ongoing*** • Annually review and update the five year Capital Improvement Program • Identify and plan for the long-term improvements to maintenance and support facilities (e.g. public works and parks service centers, public safety, etc.)

Goal 4: Enable Responsible Development

Strategies	Objectives
4.1 – Protect Colleyville's semi-rural residential character	***Complete*** • Improve the Comprehensive Plan ***Ongoing*** • **Complete a review and update of the City's Land Development Code** ***New*** • **Explore feasible policies for the city-initiated rezoning of high density residential areas**
4.2 – Encourage compatible commercial growth	***Complete*** • Prepare an economic development strategy ***Ongoing*** • Attract small corporate headquarters, office campus and supporting retail and restaurant development • Encourage the development of unique and inviting public spaces • Create public/private partnerships for economic development ***New*** • **Develop an action plan for commercial development**
4.3 – Adopt best-practice planning and development processes that maintain Colleyville standards	***Ongoing*** • Review and update the 2014 development process review report recommendations • **Restructure Planning & Zoning process to improve effectiveness**

Goal 5: Safeguard Colleyville's Identity

Strategies	Objectives
5.1 – Create and sustain an identifiable Colleyville brand	***Ongoing*** • **Undertake an evaluation of the city's existing branding standards** • Develop any additional brand standards the Council may direct
5.2 – Support a variety of events, concerts and celebrations	***Ongoing*** • Plan for new park development • Evaluate all existing community events and update and augment them as appropriate
5.3 – Provide attractive, facilities for leisure and recreation	***Ongoing*** • **Evaluate the feasibility of building a new multi-purpose community center** • Finalize and implement the master parks and trails plan ***New*** • Develop a sidewalk policy and implementation plan
5.4 – Actively seek public-private partnerships	***Ongoing*** • Explore future opportunities to use hotel occupancy taxes to fund initiatives

Goal 6: Govern Effectively

Strategies	Objectives
6.1 – Articulate a compelling vision and direction for the community	***Ongoing*** • Periodically review and update the Colleyville vision, mission, goals, strategies and objectives • Establish annual operating and budget priorities consistent with the overall vision
6.2 – Establish and enforce a culture of mutual trust and respect	***Ongoing*** • Define and document ground rules for Council / staff relations • Establish and document ground rules for staff support and assistance to appointed committees ***New*** • Sponsor an annual staff and volunteer recognition event
6.3 – Ensure the clarity of City Council and staff roles and responsibilities	***Ongoing*** • Provide periodic governance orientation and training for Council, staff, boards and committees • Expect staff to provide professional, non-political advice and opinions to policy makers • Provide periodic City Council "policy 101" workshops and orientations to the City's practices, processes and programs ***New*** • Amend City Council rules and procedures to require City Council orientation, training and vision worksession within 60 days of seating a new City Council
6.4 – Foster our shared values	• Implement the updated values throughout the organization

Agenda Number WS-3 **Agenda Date** 11/21/2017
Type Presentation and Discussion
Department City Manager

Title
Discussion of the STAR (Status, Transparency, Accountability, & Results) Report

Strategic Plan
1.4 Communicate thoroughly and strategically
6.1 Articulate a compelling vision and direction for the community

Explanation
Beginning in June 2015, the quarterly performance management report was expanded to include a current STAR (Status, Transparency, Accountability, & Results) report. This tool serves as a component of the City's Strategic Management System, to track the status of various projects or initiatives.

At the September 2017 City Council Priorities Worksession, the City Council and City staff discussed streamlining the STAR report to make it easier to understand and a more useful tool. The City Council identified that the priority for the STAR report is to provide a snapshot of the status of the Council's goals and objectives. Staff has prepared an updated format and incorporated the new objectives added at the September 2017 Visioning Worksession into the report. This agenda item provides an opportunity to review the updated report and receive feedback from the City Council on any preferred changes.

Attachments
1. STAR Report- November 2017

STAR Report

Status Update: Strategic Plan Goals, Strategies, and Objectives

Strategies	Status	Objectives
Goal: Operate Transparently		
1.1 – Actively involve and engage stakeholders	Complete	Revise the City Charter
	Ongoing	Provide opportunities for citizen engagement and service on boards and committees
1.2 – Develop future community leaders	Ongoing	Create a Colleyville Citizens Academy
	Ongoing	Work to develop a pipeline of community leaders while preserving institutional knowledge
1.3 – Assure convenient access to public information	Complete	Provide open, mobile, 24x7 access to financial data including the implementation of OpenGov software
	Complete	Revise the purchasing policy to strengthen conflict of interest and disclosure provisions
	Ongoing	Fully implement and use the reporting capabilities of the financial software
	New	Review and update document retention policies and processes
	New	Provide "push notifications" to web links for meeting agendas and packets
	New	Provide QR coding on zoning notification signs
1.4 – Communicate thoroughly and strategically	Complete	Develop a formal communications strategy
	Ongoing	Establish the City as a trusted clearinghouse for factual information
	Ongoing	**Implement an updated and enhanced City of Colleyville website**
	New	Expand the radius of required zoning notifications
Goal: Deliver High Quality Core Services		
2.1 – Provide responsive, efficient city services	Ongoing	Align the City's performance management process and tools to address the Council's strategic priorities
2.2 – Recruit and retain a highly qualified workforce	Complete	Implement the recommendations of the Classification and Compensation Committee
	Ongoing	Assure adequate staffing level in strategic departments
	Ongoing	Provide opportunities for the professional development and growth of City staff
2.3 – Effectively leverage information technology	Complete	Implement an electronic City Council voting system
	Ongoing	Complete the development of a city-owned fiber network
2.4 – Demonstrate stewardship of public resources	Complete	Restructure water rates
	Complete	Provide property tax relief
	Ongoing	Reduce reliance on regional utility partners (e.g. water reuse)
	New	**Justify tax revenues in excess of the legal effective tax rate**
	New	Develop CIP plan for the TIF district revenue
Goal: Assure Adequate Infrastructure		
3.1 – Upgrade the condition of major roads and neighborhood streets	Complete	Update the City's pavement condition assessment
	Complete	Manage SH26 project impacts
	Complete	Improve the Glade Road design
	Complete	Accelerate the street capital program
	Ongoing	Articulate a methodology for prioritization of street projects
3.2 – Ensure regular replacement of water and wastewater facilities	Ongoing	Initiate a process to clearly define long-term infrastructure funding options
	Ongoing	Fund needed water and wastewater system updates and maintenance
3.3 – Mitigate stormwater runoff and flooding risks	Ongoing	Update the stormwater drainage master plan
	Ongoing	Prioritize needed stormwater projects
	Ongoing	Identify funding source(s) for stormwater drainage capital projects
3.4 – Thoroughly plan for future capital investments and associated costs	Ongoing	Annually review and update the five year Capital Improvement Program
	Ongoing	Identify and plan for the long-term improvements to maintenance and support facilities (e.g. public works and parks service centers, public safety, etc.)
Goal: Enable Responsible Development		
4.1 – Protect Colleyville's semi-rural residential character	Complete	Improve the Comprehensive Plan
	Ongoing	**Complete a review and update of the City's Land Development Code**
	New	**Explore feasible policies for the city-initiated rezoning of high density residential areas**
4.2 – Encourage compatible commercial growth	Complete	Prepare an economic development strategy
	Ongoing	Attract small corporate headquarters, office campus and supporting retail and restaurant development
	Ongoing	Encourage the development of unique and inviting public spaces
	Ongoing	Create public/private partnerships for economic development
	New	**Develop an action plan for commercial development**
4.3 – Adopt best-practice planning and development processes that maintain Colleyville standards	Ongoing	Review and update the 2014 development process review report recommendations
	New	**Restructure Planning & Zoning process to improve effectiveness**

STAR Report

Goal: Safeguard Colleyville's Identity

5.1 – Create and sustain an identifiable Colleyville brand	Ongoing	**Undertake an evaluation of the city's existing branding standards**
	Ongoing	Develop any additional brand standards the Council may direct
5.2 – Support a variety of events, concerts and celebrations	Ongoing	Plan for new park development
	Ongoing	Evaluate all existing community events and update and augment them as appropriate
5.3 – Provide attractive, facilities for leisure and recreation	Ongoing	**Evaluate the feasibility of building a new multi-purpose community center**
	Ongoing	Finalize and implement the master parks and trails plan
	New	Develop a sidewalk policy and implementation plan
5.4 – Actively seek public-private partnerships	Ongoing	Explore future opportunities to use hotel occupancy taxes to fund initiatives

Goal: Govern Effectively

6.1 – Articulate a compelling vision and direction for the community	Ongoing	Periodically review and update the Colleyville vision, mission, goals, strategies and objectives
	Ongoing	Establish annual operating and budget priorities consistent with the overall vision
6.2 – Establish and enforce a culture of mutual trust and respect	Ongoing	Define and document ground rules for Council / staff relations
	Ongoing	Establish and document ground rules for staff support and assistance to appointed committees
	New	Sponsor an annual staff and volunteer recognition event
6.3 – Ensure the clarity of City Council and staff roles and responsibilities	Ongoing	Provide periodic governance orientation and training for Council, staff, boards and committees
	Ongoing	Expect staff to provide professional, non-political advice and opinions to policy makers
	Ongoing	Provide periodic City Council "policy 101" workshops and orientations to the City's practices, processes and programs
	New	Amend City Council rules and procedures to require City Council orientation, training and vision worksession within 60 days of seating a new City Council
6.4 – Foster our shared values	Ongoing	Implement the updated values throughout the organization

Upcoming Council Worksession Topics

Worksession Agenda Item	Date	Responsible Department
Recommendations from Special Events Committee	11/21/2017	Library & Recreation
Discussion of dates for Worksession on LDC updates	11/21/2017	Community Development
STAR (Status, Transparency, Accountability & Results) Report Update	11/21/2017	City Manager's Office
2017 Council Priorities Workshop Report	11/21/2017	City Manager's Office
Discussion of the City/Colleyville Area Chamber of Commerce partnership	11/21/2017	City Council
Council Rules of Procedure	12/5/2017	City Secretary's Office
Discussion of Farmers Market	12/5/2017	Economic Development
Discussion of commercial fence standards	12/5/2017	Community Development
Project update on McDonwell and Westcoat	12/19/2017	Public Works
Discussion of Hotel Occupancy Tax uses	TBD	Finance/City Manager's Office

City of Colleyville
City Council
Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-4 **Agenda Date** 11/21/2017
Type Presentation and Discussion
Department Community Development

Title
Discussion of dates for a Worksession on Land Development Code updates

Strategic Plan
1.4 Communicate thoroughly and strategically
5.1 Create and sustain an identifiable Colleyville brand

Explanation
This item allows the opportunity for City Council to select a worksession meeting date to discuss the Land Development Code updates in late 2017 or early 2018.

Attachments

City of Colleyville
City Council
Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-5 **Agenda Date** 11/21/2017
Type Worksession
Department City Manager

Title
Discussion of the City/Colleyville Area Chamber of Commerce partnership

Strategic Plan
5.4 Actively seek public/private partnerships

Explanation
Mayor Richard Newton will lead the discussion on a potential City/Colleyville Area Chamber of Commerce partnership.

Attachments

City of Colleyville
City Council
Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-6 **Agenda Date** 11/21/2017
Type Worksession
Department City Secretary

Title
Discussion of the November 21, 2017, City Council regular agenda items

City of Colleyville
City Council
Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 1 **Agenda Date** 11/21/2017
Type Executive Session
Department City Secretary

Title
Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney on the following legal issues requiring consultation with the attorney:

- ILA with FWTA regarding railroad Quiet Zones within the City
- Developer agreements with the Village Owners Association

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Glade Road eminent domain cases for Parcels 150 and 159

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Glade Road Project Phases 1B and 2
- City real property and facilities located within the Village at Colleyville
- Acquisition of real property along Highway 26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-17-4201

A RESOLUTION APPROVING COUNCIL ACTION REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR CITY COUNCIL MEETING OF NOVEMBER 21, 2017

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS AND _ ABSTENTIONS ON THIS THE 21ST DAY OF NOVEMBER 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Nancy Coplen	_____
Place 6, Mike Taylor	_____		

ATTEST: **CITY OF COLLEYVILLE**

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

City of Colleyville
City Council
Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3 **Agenda Date** 11/21/2017
Type Announcements, Proclamations, and Presentations
Department Economic Development

Title
In recognition of Colleyville's Featured Business of the Month – Rio Mambo, 5150 Highway 121 - Mayor Richard Newton and Assistant City Manager Mark Wood

Attachments

RESOLUTION R-17-4202

A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF NOVEMBER 21, 2017

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:

a. Approval of the minutes of the regular City Council meeting of November 7, 2017

b. Approval to purchase an in-car police digital video system from WatchGuard, in an amount not to exceed $183,535, bid through the competitive bid process, and authorizing the city manager to execute all purchasing documents

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS AND _ ABSTENTIONS ON THIS THE 21ST DAY OF NOVEMBER 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Nancy Coplen	_____
Place 6, Mike Taylor	_____		

ATTEST: **CITY OF COLLEYVILLE**

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

City Hall
100 Main Street
Colleyville, Texas 76034
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www.colleyville.com

City of Colleyville
City Council
Minutes - Draft

Tuesday, November 7, 2017 Council Chambers

Mayor Richard Newton called the Colleyville City Council Worksession to order on Tuesday, November 7, 2017, at 5:00 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor.

Also Present: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Director of Public Safety Police Chief Mike Holder, Fire Chief Brian Riley, Assistant Police Chief Robert Hinton, Chief Financial Officer Shereen Gendy, Human Resources Director Rachel Huitt, Public Works Director Jeremy Hutt, City Engineer Cheryl Taylor, Community Development Director Ben Bryner, Library and Special Events Director Mary Rodne, Accounting Manager Karen Hines, Parks Manager Heather Dowell, Marketing Coordinator Dustin Dangli, Information Services Manager Chris Pena, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

WS-1 Discussion and presentation on the Glade Road Project

Public Works Director Jeremy Hutt presented this item and briefed the City Council.

Councilmember Dodson asked if 2A and 1B were combined, would they be able to be completed quicker. Director Hutt stated no, because the delay is the franchise utilities and timelines for moving the utilities during construction.

Councilmember Wheat asked if the $55,000 maintenance plan would be a two year fix. Director Hutt concurred.

Mayor Pro Tem Lindamood asked if Director Hutt wanted direction today. Director Hutt concurred he would so they can budget and move forward if it is the direction of the City Council.

Mayor Newton asked what a break-fix would involve. Director Hutt said it is responsive, not proactive. Meaning each time pot holes develop, Public Works would go out and repair the pot holes.

Mayor Pro Tem Lindamood suggested the City move forward with an overlay program and at the same time lay the sidewalks between the two Barrons Roads as it is going to be a year and a half to two years before we begin Glade Road.

Mayor Pro Tem Lindamood stated we could pay for it from the savings in the Montclair resurfacing done by Tarrant County.

Mayor Newton stated the plan is to place the Montclair savings in the maintenance plan which would include this Glade overlay if the City Council decides to proceed with it. Director Hutt stated the reason the sidewalk is not installed between Barrons Road and Barrons Court is due to right-of-way acquisition not being in place.

Mayor Newton clarified the decision to be made currently is if the City Council wants to spend $55,000 to perform an overlay that will be a short term fix until Glade is reconstructed.

Councilmember Taylor stated he does not like spending the money, but it will provide a two year solution.

There was general discussion regarding other alternatives to the overlay and funding.

City Council directed staff to move forward with a maintenance overlay for the section of Glade Road from Bedford Road to Bluebonnet Drive.

WS-2 Discussion of masonry wall requirements

Community Development Director Ben Bryner presented proposed land development code changes for fence requirements for the special case of commercial adjacent to residential areas that are master planned for commercial.

Mayor Newton stated he wants to be protective of residences next to a commercial use. He does not want fencing requirements established simply to be financially attractive for the commercial property and not attractive to residential. Mayor Newton said if we allow a wood fence instead of a masonry fence, wood does not last, becomes unattractive, and the owners of a fence must be responsible for the maintenance.

Director Bryner stated fence standards and maintenance are provided for in the Land Development Code.

The Mayor and Councilmembers discussed fencing standards, metal posts, composite fencing, and the ability to enforce the standards.

The Mayor and City Council directed staff to continue investigating standards which would address fencing along commercial and residential for a future discussion with the City Council.

WS-3 Presentation and discussion of the Water and Wastewater Rate Advisory Committee recommendations

Water and Wastewater Rate Advisory Committee Chair Susan Mathisen presented this item and briefed the City Council.

Mayor Newton stated he likes the transparency of the new utility bill and appreciates the work of the committee.

Councilmember Coplen asked what happens in 2022, the current projection shows zero. Chairman Mathisen stated that the committee did not consider water impact fees or the projects funded by water impact fees. In the year 2022 the CIP only has water impact fee funded projects and so are shown to be zero in this analysis. Assistant City Manager Adrienne Lothery stated this is a five year plan and will continue to be reviewed and is a moving projection. The plan indicates projections to year five from today, progressively we will be adding to reserves, but not projecting past year five.

Mayor Newton stated he feels the fund balances shown in the presentation are conservative and most likely will be higher than shown. City Council agreed.

Mayor Newton expressed his appreciation for the work of the committee and staff and stated an ordinance will be brought forward to implement the recommendations of the committee.

WS-4 Presentation and discussion of wraps on City vehicles

In the interest of time, City Council did not view the presentation prepared for this item, however, staff was directed to move forward with vehicle wraps for Public Works vehicles.

WS-5 Discussion of the 2018 City Council meeting dates

There was no discussion of this item.

WS-6 Discussion of the City/Colleyville Area Chamber of Commerce partnership

There was no discussion of this item.

WS-7 Discussion of the November 7, 2017, City Council regular agenda items

There was no discussion of this item.

Mayor Newton adjourned the worksession at 6:32 p.m.

Mayor Newton called the Executive Session to order at 6:33 p.m. and called the roll.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by items on the agenda

Section 551.071 - Legal - Consultation with attorney on the following legal issues requiring consultation with the attorney:

- ILA with FWTA regarding railroad Quiet Zones within the City
- Developer agreements with the Village Owners Association

Section 551.071 - Legal - Consultation with attorney regarding contemplated and/or pending litigation, including:

- Jane Doe v. City of Colleyville
- Lincoln, *et. al*., v. City of Colleyville, *et. al.*
- Haworth v. City of Colleyville
- Glade Road eminent domain cases for Parcels 150 and 159

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities, including:

- Glade Road Project Phases 1B and 2
- City real property and facilities located within the Village at Colleyville
- Acquisition of real property along Highway 26

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Mayor Newton explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, and Section 551.087, Economic Development. He further explained there would be no decisions made or action taken during this time. Executive Session was adjourned at 7:21 p.m.

The regular meeting of the Colleyville City Council was called to order by Mayor Newton at 7:32 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor.

Also Present: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Director of Public Safety Police Chief Mike Holder, Fire Chief Brian Riley, Assistant Police Chief Robert Hinton, Chief Financial Officer Shereen Gendy, Human Resources Director Rachel Huitt, Public Works Director Jeremy Hutt, City Engineer Cheryl Taylor, Community Development Director Ben Bryner, Library and Special Events Director Mary Rodne, Accounting Manager Karen Hines, Parks Manager Heather Dowell, Marketing Coordinator Dustin Dangli, Information Services Manager Chris Pena, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

INVOCATION: Pastor Josh Anderson, Colleyville Presbyterian

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-17-4197

Mayor Newton read Resolution R-17-4197 in its entirety.

Mayor Newton opened the public hearing at 7:37 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 7:37 p.m.

Councilmember Wheat made a motion to approve Resolution R-17-4197. Councilmember Dodson seconded the motion.

The motion carried with the following vote:

Aye: 7 – Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Announcements of civic and charitable events
Presentation of calendar events and updates
Announcements of awards and recognition

Councilmember Dodson encouraged everyone to participate in a Veteran's Day recognition, noting many local schools have programs on Friday and there are several community events on Saturday, November 11.

Mayor Pro Tem Lindamood expressed his appreciation for the plantings in front of City Hall and the library outdoor seating and recognized staff for their efforts.

Proclamation in recognition of Arbor Day in Colleyville - Mayor Richard Newton and Parks Manager Heather Dowell

Mayor Richard Newton presented Parks Manager Heather Dowell with a resolution in recognition of Arbor Day in Colleyville on November 4, 2017. Manager Dowell thanked the Mayor, City Council and community for turning out for the event.

Recognition of City of Colleyville Public Works Department employees and Mayor Pro Tem Bobby Lindamood – Mayor Richard Newton

Mayor Newton read a proclamation in recognition of the work performed by the City of Colleyville Public Works Department employees and the efforts of Mayor Pro Tem Bobby Lindamood when responding to a sewer line repair in October.

4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-17-4198

4a Approval of the minutes of the regular City Council meeting of October 10, 2017

4b Approval of the minutes of the regular City Council meeting of October 17, 2017

4c Amending the Fiscal Year 2018-2022 Capital Improvement Program (CIP)

4d Approval of an engineering services agreement with MSA Professional Services, Inc., in an amount not to exceed $156,679, for the design of the intersection improvement project at the McDonwell School Road at Westcoat Drive intersection, and authorize the city manager to execute the agreement

Mayor Newton read Resolution R-17-4198 in its entirety.

Assistant City Manager Adrienne Lothery briefed the City Council regarding item 4c.

Public Works Director Jeremy Hutt briefed the City Council regarding item 4d.

Mayor Newton asked Director Hutt for the timeframe. Director Hutt stated the estimated time frame on the design is six months. Councilmember Taylor asked staff if a firm had been previously engaged which provided a conceptual design. Director Hutt stated several years ago a different firm had provided a very high level assessment, more in-line with an intersection review, which provided several options, but was not a technical design. Director Hutt stated if the City Council approves the proposed agreement with MSA Professional Services, they are approving a contract which will get us to the construction documents. Councilmember Taylor asked staff if approval of the agreement provides for the design and construction documents to be complete within six months. Director Hutt concurred, but noted construction will not occur in six months.

Councilmember Dodson asked staff why the contractor on this project is out of state. Director Hutt clarified the selection process, stating a Request for Qualifications was received from 53 firms, every submittal was reviewed, and several firms were interviewed. While MSA does have offices is other states, they are a local firm and were selected because of their extensive experience with roundabout design and implementation.

Mayor Pro Tem Lindamood asked staff if homeowners in the area are aware of the planning in this area. Director Hutt stated there have been some conversations, but not in detail as there is nothing concrete to present.

Mayor Pro Tem Lindamood stated he would like us to be mindful of the property which will be effected and fencing and aesthetics should be included in the design.

Mayor Newton opened the public hearing at 8:11 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:11 p.m.

Councilmember Taylor made a motion to approve Resolution R-17-4198, with a correction to the October 10, 2017 minutes, page 2, noting Councilmember Taylor requested lighting at the Bidault House, not the Webb House. Councilmember Nakamura seconded the motion.

The motion carried with the following vote:

Aye: 7 – Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor

5. RESOLUTION(S): READING AND PUBLIC HEARING

5a Resolution R-17-4199

Approval of the Local Street Maintenance Program and adoption of the FY2018 street project listing

Mayor Newton read Resolution R-17-4199 in its entirety.

Public Works Director Jeremy Hutt presented this item and briefed the City Council.

Mayor Newton asked staff if Glade Road is an asphalt road. Director Hutt replied yes. Mayor Newton asked staff if, per the worksession discussion earlier in the evening, and the agreement to move forward with an overlay for Glade Road, would there be projects which would have to be removed from the project list before them now, in this presentation. Director Hutt stated projects could be removed, but they could also be added. He stated per conversations with Tarrant County, they are interested in performing some work, although the plan has not been finalized, staff is anticipating a savings which could be used to fund the Glade Road project.

Mayor Pro Tem Lindamood asked staff if the L.D. Lockett Road project was gone. Director Hutt replied, the L.D. Lockett Road project is in the Capital Improvement Plan, not the Local Street Maintenance Plan.

Mayor Newton stated he understands the target is to address those streets with a 55 or below rating, and suggested updates be provided to City Council which track the maintenance completed and the average Citywide PCI average as maintenance projects are completed.

Mayor Newton opened the public hearing at 8:27 p.m. There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:27 p.m.

Councilmember Dodson made a motion to approve Resolution R-17-4199. Mayor Pro Tem Lindamood seconded the motion.

The motion carried with the following vote:

Aye: 7 – Mayor Richard Newton, Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor

6. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

Kathy Hadley, 204 North Timberline, spoke regarding the need to require developers to thoroughly clean construction sites so as to leave them clear of nails and other debris. Ms. Hadley also thanked the City Council and employees for doing an awesome job and said the spirit of Colleyville is alive and well.

Daniel J. Bennett, 408 Pemberton, White Settlement, introduced himself and stated he is a candidate for the Tarrant Appraisal District Board of Directors, and though he is aware Colleyville has nominated a candidate, he is seeking to solicit some of the votes allowed to Colleyville. Mr. Bennett addressed his concerns with the current Board and asked for the Council's consideration of his candidacy.

7. REPORTS

Planning and Zoning Commission Minutes - September 11, 2017
Water and Wastewater Rate Advisory Committee Minutes - October 2, 2017
Water and Wastewater Rate Advisory Committee Minutes - October 16, 2017

There was no discussion of this item.

8. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR NOVEMBER 7, 2017 - READING AND PUBLIC HEARING - RESOLUTION R-17-4200

This resolution was not needed.

9. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the City Council meeting at 8:37 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, AND _ ABSTENTIONS ON THIS THE 21ST DAY OF NOVEMBER 2017.

Minutes taken and prepared by:

Christine Loven, TRMC
City Secretary

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

City of Colleyville
City Council
Agenda Briefing

Agenda Number 4b **Agenda Date** 11/21/2017 **Number** Resolution R-17-4202
Type Resolution
Department Police

Title
Approval to purchase an in-car police digital video system from WatchGuard, in an amount not to exceed $183,535, bid through the competitive bid process, and authorizing the city manager to execute all purchasing documents

Strategic Plan
2.1 Provide responsive, efficient city services
2.3 Effectively leverage information technology

Explanation
Reading and Public Hearing

On August 1, 2017, under Ordinance O-17-2018, the Colleyville City Council approved the fiscal year 2018 Colleyville Crime Control and Prevention District budget that included $195,000 in funding for a new in-car digital video camera system, including equipment, software, and a new server. The current L3 camera system is out of date. The server has outlived its service life and was scheduled to be replaced last year but was stretched an additional year so that the entire project could be completed at one time. This would include replacing all in-car cameras, motorcycle cameras, and cameras at the jail along with associated hardware, software, and a new server. We have been preparing for this project for several years. On September 23 and September 30, 2017, the City of Colleyville published the invitation to bid. Through the competitive bid process, WatchGuard, a proven high technology vendor in this field, was chosen with a bid of $183,535.

Staff recommends approval to purchase the police video system which includes installation of all equipment, software, new server, and licensing agreements from WatchGuard, in the amount of $183,535.

Financial Impact
The bid amount of $183,535 is funded by the Colleyville Crime Control and Prevention District approved fiscal year 2018 budget. That budget included $195,000 for the purchase of a new police digital video camera system.

Recommendation
Approve

Attachments

1. WatchGuard Bid

WATCH GUARD

4RE/VISTA Price Quote

CUSTOMER: Colleyville Police Department

Attn: Accounts Payable,
5201 Riverwalk Dr,,
Colleyville,TX,United States,
76034

ATTENTION: Sgt. C. Tinsman

PHONE:

E-MAIL:

ISSUED: 11/9/2017 10:52 PM

EXPIRATION: 1/1/2018 6:00 AM

TOTAL PROJECT ESTIMATED AT: $183,535.00

SALES CONTACT: Izzy Valdovino

DIRECT:

E-MAIL: IzzyV@watchguardvideo.com

4RE and VISTA Proposal

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-SRV-001	Evidence Library 4 Web Server Site License Key	1.00	$1,000.00	$0.00	$1,000.00
KEY-EL4-DEV-001	Evidence Library 4 Web 4RE In-Car Device License Key	18.00	$150.00	$0.00	$2,700.00

4RE In-Car System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-STD-GPS-RV2	4RE Standard DVR Camera System with integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, rear facing cabin camera, GPS, hardware, cabling and your choice of mounting bracket.	14.00	$4,795.00	$0.00	$67,130.00
CAM-4RE-PAN-NHD	Front Camera, 4RE, HD Panoramic, (Reduced EMI)	14.00	$200.00	$0.00	$2,800.00
CAB-RIA-100-SRY	Radar Interface Cable for Stalker, Y-Cable, 10' for Stalker DSR Radars	16.00	$75.00	$0.00	$1,200.00

4RE Interview System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-STD-GPS-RV2	4RE Interview Room Camera System. Includes a microphone, DVR, integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, desktop stand & cabling, and remote viewing software.	2.00	$5,195.00	$400.00	$9,590.00
INT-AMP-CPL-M2M	RCA Coupler, Interview Room, Male to Male	2.00	$5.00	$0.00	$10.00
INT-AMP-CAB-001	Audio Amplifier w/ Pwr Supply, Interview Room, Line Level (for Cabin Mic)	2.00	$85.00	$0.00	$170.00

4RE Motorcycle System

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-64S-GPS-MTR	4RE Motorcycle Camera System. Includes Waterproof Display, Waterproof standard definition camera, DVR, integrated 64GB solid state hard drive, 16GB USB removable thumb drive, GPS, 900 MHz Hi Fidelity wireless	2.00	$5,295.00	$0.00	$10,590.00

microphone, hardware, cabling and mounts.

Wireless Video Transfer and Networking Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-WRL-KIT-101	MikroTik Configured Wireless Kit, 4RE In-Car 802.11n (Radio, Antenna, PoE, 2-10' Ethernet Cables)	16.00	$200.00	$0.00	$3,200.00
WAP-MIK-CON-802	WiFi Access Point, Configured, MikroTik, 802.11n, 5GHz, Sector	3.00	$250.00	$0.00	$750.00

Microphone Options

Part Number	Detail	Qty	Direct	Discount	Total Price
MIC-WRL-DTC-400	Hi-Fi Microphone Desktop Charger, includes cradle and AC power cord.	40.00	$99.00	$0.00	$3,960.00
MIC-WRL-TRN-400	Hi-Fi Microphone Additional/Replacment Wireless Transmitter.	24.00	$345.00	$0.00	$8,280.00

4RE Hardware Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-4RE-CAR-5TH	5 Year 4RE Hardware and Software Maintenance Bundle (14 vehicles, 2 motorcycles, and 2 interview rooms) Includes basic cloud share for 5 years.	18.00	$1,375.00	$0.00	$24,750.00

Software Maintenance and CLOUD-Share

Part Number	Detail	Qty	Direct	Discount	Total Price
SFW-MNT-EL4-001	Software Maintenance, Evidence Library, 1st Year (Months 1-12)	18.00	$0.00	$0.00	$0.00
SFW-EL4-CLD-BAS	Evidence Library 4 Web CLOUD-SHARE - Basic	18.00	$0.00	$0.00	$0.00
SFW-EL4-CLD-BAS	Evidence Library 4 Web CLOUD - SHARE - Basic for 4RE	90.00	$0.00	$0.00	$0.00

Additional Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-WGR-MNT-ADD	Software Maintenance, REDACTIVE(sm), +1 Extended Additional Year	2.00	$785.00	$0.00	$1,570.00
KEY-WGV-RED-001	Software, REDACTIVE(sm), Single Seat License Key	1.00	$3,995.00	$0.00	$3,995.00
WAR-WGR-MNT-3YR	Software Maintenance, REDACTIVE(sm), 3-Year Bundle (Months 1-36)	1.00	$2,250.00	$0.00	$2,250.00
HDW-4RE-VIS-RED	Redactive Tower, Xeon 16 Core, 480GB SSD, Blu Ray DVDRW, 16GB RAM	1.00	$4,000.00	$0.00	$4,000.00

Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-4RE-SRV-201	Server, 4RE, 16 HDD, RAID 6, 3U, 16-35 Concurrent Cars, 5CAL, Gen 3 with 3 years of warranty	1.00	$8,850.00	$0.00	$8,850.00
HDW-4RE-JBD-012	Storage, JBOD, Nobistor 4RE, 12-bay, 2U, Includes SAS Cable Gen 3 with 3 years of warranty.	1.00	$2,575.00	$0.00	$2,575.00
HDW-4RE-HDD-6TB	Hard Drive, Server, 6TB, 6GB/s 7,200 RPM, 128MB, Enterprise, 4RE	24.00	$425.00	$0.00	$10,200.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-ONS-400	4RE System Setup, Configuration, Testing and Training (WG-TS)	1.00	$2,500.00	$0.00	$2,500.00

4RE/VISTA Price Quote

BRK-DV1-MIC-100	Installation/removal of in-car/motorcycle equipment, access points, and interview rooms.	1.00	$8,140.00	$0.00	$8,140.00
DV1-AOH-GPS-RFB	Server Warranty Year 4 and 5	1.00	$1,175.00	$0.00	$1,175.00
DV1-BMD-GPS-RFB	JBOD Warranty Year 4 and 5	1.00	$1,175.00	$0.00	$1,175.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	$975.00	$0.00	$975.00
					$183,535.00

Total Estimated Tax, may vary from State to State **$0.00**

Configuration Discounts	**$800.00**
Additional Quote Discount	**$0.00**
Total Amount	**$183,535.00**

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: ________________________________ DATE: _______________

City of Colleyville
City Council
Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5a **Agenda Date** 11/21/2017 **Number** Ordinance O-17-2034
Type Ordinance
Department Finance

Title
An ordinance amending Sections 3A and 3B of the Water and Sewer Policy and Procedure manual as contained in the Code of Ordinances of the City of Colleyville, Texas, adjusting water and wastewater volumetric rates to pass through changes from the Trinity River Authority

Strategic Plan
2.1 Provide responsive, efficient city services

Explanation
First Reading and Public Hearing

On November 15, 2016, the City Council approved Ordinance O-16-1996, implementing the recommendations of the Water and Wastewater Rate Advisory Committee. This ordinance established a new rate structure in which City operating costs are recovered through base rates and volumetric rates are set to pass through the costs charged by the Trinity River Authority (TRA).
The base and volumetric rates are reviewed and updated on an annual basis. The new base rates are reflected in the bills sent out in October to coincide with the City's fiscal year while the new volumetric rates are reflected in the bills sent out in January to coincide with TRA's rate change.

This agenda item provides for formal consideration and approval to amend Sections 3A and 3B of the Water and Sewer Policy and Procedure manual as contained in the Code of Ordinances of the City of Colleyville, Texas, to reflect the proposed new pass through rates to be in effect starting with the January billing for December's usage as follows:

Water Rates
Staff recommends consideration of lowering the current water volumetric rate from $4.17 to $3.86

Wastewater Rates
Staff recommends consideration of raising the current wastewater volumetric rate from $2.31 to $2.81

Financial Impact

Adoption of this ordinance will provide the revenue to recover the costs from TRA.

Recommendation
Approve

Attachments
1. Ordinance O-17-2034
2. Extracts from council worksession 8.8.17 - Proposed Budget Presentation

ORDINANCE O-17-2034

AMENDING SECTION 3 – SERVICE CHARGES OF THE WATER AND SEWER POLICY AND PROCEDURE MANUAL OF THE CITY OF COLLEYVILLE, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, water and wastewater base rates are set to recover the City's annual operating costs for the utility system; and

WHEREAS, water and wastewater volumetric rates are set to pass through costs the City incurs from the Trinity River authority for treated water and wastewater treatment; and

WHEREAS, the City Council desires to adjust water and wastewater volumetric rates based on updated costs from the Trinity River Authority.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT Section 3 – Service Charges of the Water and Sewer Policy and Procedure Manual of Colleyville, Texas, which is "Appendix A" of the Colleyville Code be replaced in its entirety to read as follows:

SECTION 3. – Services Charges

Sec. A. - Water rates.

The following base and volumetric charges shall apply to residential and non-residential water customers. Base charges for out-of-city customers shall be $4.00 higher than the charge for in-city customers.

Base charge per month for in-city customers:	
Water meters 1 inch or less	$13.76
Water meters of 1.5 inches	$27.52
Water meters of 2 inches	$44.04
Water meters of 3 inches	$82.57

Water meters of 4 inches	$137.61
Base charge per month for out-of-city customers:	
Water meters 1 inch or less	$17.76
Water meters of 1.5 inches	$31.52
Water meters of 2 inches	$48.04
Water meters of 3 inches	$86.57
Water meters of 4 inches	$141.61
Volumetric charge per 1,000 gallons	$3.86

Rates for fire hydrant meters:

The use of fire hydrant meters shall only be allowed within the Colleyville city limits. The use of the fire hydrant meters shall be limited to a period of no more than 90 cumulative calendar days. Under special conditions, a customer may submit a written request to the public works department for use of a fire hydrant meter for a period longer than 90 cumulative calendar days, subject to public works director approval. In considering special condition(s), the public works director shall not consider requests which are necessary to relieve a self-created or personal hardship, failure of performance by a contractor, nor for financial reasons. In considering the customer request, the public works director shall solicit the recommendation of the fire chief and fire marshal in consideration of the request. Further, the public works director shall consider alternative means available to the customer. If special condition(s) are approved by the public works director, in no case shall the meter be used for more than an additional 30 calendar days. The public works director may provide a written ruling within 15 working days of receipt of the customer's written request.

In the event a request for special condition(s) is denied by the public works director, customer shall, within 14 calendar days, make written appeal to the city manager of the public works director's decision. The city manager shall render a written decision within 30 working days of receipt of the customer's appeal. Such decision by the city manager shall be final and not appealable to the city council.

For purposes of this section, written communication shall be considered communication, which is deposited with the United States Postal Service for delivery.

The user must submit in writing, the location of where the meter will be used and such meter shall be used exclusively at the location on record with the city. For purposes of this section, the use of a meter shall be allowed cumulatively for only one location within an individual subdivision and/or development.

For a period of 90 cumulative calendar days after a meter is returned and read by the city, a user shall not be permitted to check out another meter for use at the same designated location, as defined herein.

The monthly base charge for a fire hydrant meter shall be $50.00. Water usage for a fire hydrant meter shall be charged the in-city Volumetric Rate per 1,000 gallons of water used.

The customer shall be in possession of and responsible for the meter. The customer will be responsible for bringing the meter to the public works service center by the 20th of each month for reading. The customer is required to use a proper fire hydrant wrench for operation of the fire hydrant. The customer shall be responsible for any damage and repair, as reasonably determined by the city, to the fire hydrant or the fire hydrant meter by the use of a temporary water meter.

The customer will be required to provide for any backflow device necessary to meet the current city ordinance for protection of the city's drinking water supply.

The City of Colleyville, Tarrant County, and Texas Department of Transportation (TxDOT) shall be exempt from the provisions of this policy.

Sec. B. - Sewer rates.

This schedule of rates per month or fraction thereof shall be the basis for determining charges to all customers for rendering sanitary sewage service, where the sewage produced by such customer is a normal strength wastewater (170 mg/l BOD and 260 mg/l suspended solids) and where such customer is located within the City of Colleyville. The base charge for non-residential customers shall be $6.00 higher than the charge for residential customers.

A base charge per month shall be charged as follows:	
Residential customers	$11.22
Non-residential customers	$17.22

A monthly sewer volume charge shall also be charged to all customers as set forth hereinafter. The sewer volume charge for residential customers will be based upon the individual customer's average monthly water use during the months of December, January and February. Where no preceding winter quarter average is available from records, a volume of 9,000 gallons shall be used for this volume charge.

The monthly sewer volume charges to commercial and industrial class customers will be based on total water use each month as measured by appropriate meters, with the provision that if a customer can show to the satisfaction of the public works director that a significant portion of the metered water usage does not enter the sanitary sewers, the customer will be charged for only that volume entering the sewers, as determined by a method approved by the director of public works.

Volumetric rate per 1,000 gallons:	$2.81

Sec. C. – Capital Projects rates.

The following base charges shall apply to residential and non-residential customers to provide funding for utility capital projects necessary to maintain the utility system:

Base charge per month for in-city and out-of-city customers:	
Water meters 1 inch or less	$1.57
Water meters of 1.5 inches	$1.81
Water meters of 2 inches	$2.10

Water meters of 3 inches	$2.79
Water meters of 4 inches	$3.77

Sec. D. – Billing; delinquent penalty.

All charges for services furnished or rendered by the City of Colleyville Utility Department are due and payable on the date bill is received. If payment is not received within sixteen days of the billing date a (10%) penalty will be imposed on the delinquent balance of the current bill for failure to pay by the due date of the bill.

In the event a Fire hydrant meter is not delivered to the city for reading, a penalty fee would be imposed as follows:

$100.00	1st missed reading
$200.00	2nd missed reading
$300.00	3rd missed reading

After the third missed reading, the security deposit will be forfeited and the City of Colleyville will revoke the use of the fire hydrant meter.

Sec. E. – Discontinuance of service, notice; reconnection fee.

1. In the event that any month's charges remain delinquent and unpaid at the time of a subsequent billing's due date, the user or customer shall receive a cut-off notice which will be mailed no later than two working days after the subsequent billing's due date. Services will be disconnected if any arrearages over 30 days are not paid within six working days of the cut-off notice. Where service has been discontinued for failure to pay for service rendered, a charge of $25.00 shall be made for each meter disconnected before said service shall be restored. In the event the customer requests reconnection at hours other than 8:00 a.m. to 4:30 p.m., said reconnect fee shall be increased to $75.00.

Sec. 2. THAT this ordinance will become effective immediately upon passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 21st day of November 2017.

The second reading and public hearing being conducted on the 5th day of December 2017.

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE 5TH DAY OF DECEMBER 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Nancy Coplen	_____
Place 6, Mike Taylor	_____		

ATTEST: **CITY OF COLLEYVILLE**

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:

Whitt L. Wyatt
City Attorney

Fiscal Year 2018 Proposed Budget

City Council Worksession
August 8, 2017

Water & Wastewater Base Rates

Water Monthly Base Rates for in-city customers

Meter Size	Current rate	Calculated rate	Difference
1" Meter	$14.01	$13.76	$0.25
1.5" Meter	$28.01	$27.52	$0.49
2" Meter	$44.82	$44.04	$0.78
3" Meter	$84.04	$82.57	$1.47
4" Meter	$140.06	$137.61	$2.45
Projected FY18 Revenues	$1,804,923	$1,781,855	$23,067

Wastewater Monthly Base Rates for in-city customers

Customer Type	Current rate	Calculated rate	Difference
Residential	$12.54	$11.22	$1.32
Non-residential*	$18.54	$17.22	$1.32
Projected FY18 Revenues	$1,447,373	$1,299,007	$148,366

Base rates: fixed monthly charges that are calculated based on the amount of revenue necessary to recover the City's operating costs

Base rates are driven by:

- The Utility Fund's budget (excluding projected payments to TRA)
- The number of customers

Opportunity: Consider maintaining the current base rates (in total) and use the difference to establish the CIP funding component in the rate structure

* Continues $6 differential between residential and non-residential customer rate, consistent with current Ordinance

Volumetric Rates

- Volumetric rates are pass through charges for the water and wastewater treatment services provided by TRA (i.e. the City calculates rates to only bring in what is anticipated to be paid out to TRA)

- The volumetric rate is driven by:

1. TRA's operating budget (including purchase of raw water from TRWD)
2. TRA's debt service requirements
3. Usage - the number of Colleyville's water and wastewater gallons treated by TRA

Preliminary Water Volumetric Rates

Volumetric water rate per thousand gallons for in-city customers:

Current Rate	Preliminary New Rate	Difference
$4.17	$3.86	$0.31

New volumetric water rate calculation:	**Rate per 1,000 Gallons**
TRWD Raw water costs	$1.262
Colleyville's portion of TRA's Operating Budget	$0.889
Add: 20% of O&M rate (Billed by TRA to ensure liquidity)	$0.430
Subtotal O&M Rate	**$2.581**
Colleyville's portion of TRA's Debt Budget	$1.208
Add: 5% of Debt service (Based on the City's historical experience)	$0.060
Subtotal Debt Rate	**$1.269**
TOTAL PROJECTED VOLUMETRIC WATER RATE	**$3.859**

Preliminary Wastewater Volumetric Rates

Volumetric wastewater rate per thousand gallons for in-city customers:

Current Rate	Preliminary New Rate	Difference
$2.31	$2.81	$0.50

New volumetric wastewater rate calculation:	**Rate per 1,000 Gallons**
Colleyville's portion of TRA's Operating Budget	$0.972
Add: 2% of O&M rate (Based on the City's historical experience)	$0.020
Subtotal O&M Rate	**$0.992**
Colleyville's portion of TRA's Debt Budget	$1.727
Add: 5% of Debt service rate (Based on the City's historical experience)	$0.086
Subtotal Debt Rate	**$1.813**
TOTAL PROJECTED VOLUMETRIC WASTEWATER RATE	**$2.805**

Note: Residential properties are charged based on the winter average

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6a **Agenda Date** 11/21/2017 **Number** Resolution R-17-4203
Type Resolution
Department City Secretary

Title
A resolution changing July, October, and November 2018 City Council meetings dates

Strategic Plan
1.4 Communicate thoroughly and strategically

Explanation
Reading and Public Hearing
In accordance with the City Charter, the City Council shall meet regularly at least twice (2) in every month at such times as a City Council may prescribe by rule. The City Council Rules of Procedure, 3.1 states: Regular Meetings. The City Council shall meet in the City Hall on the first and third Tuesday of each month at 7:30 p.m. unless otherwise officially established by the City Council.

Staff seeks the City Council's consideration of changes to the following regular meeting dates for 2018.

July: The Fourth of July holiday is on Wednesday, July 4. City Council may consider changing the date of the first regular meeting of July to Monday, July 2, 2018, to avoid a conflict should the Tuesday, July 3, 2018, City Council meeting need to continue beyond midnight, the meeting would not continue into a holiday.

October: The City Council may consider changing the date of the first regular City Council meeting of October to Monday, October 1 or Wednesday, October 3, 2018, due to Texas National Night Out occurring on Tuesday, October 2.

November: The City Council may consider changing the date of the first regular City Council meeting of November to Monday, November 5 or Wednesday, November 7, 2018, due to Election Day being Tuesday, November 6, 2018.

To assist the City Council, staff has listed the additional following dates for 2018 events which are normally considered when reviewing the City Council meeting calendar.

GCISD Spring Break: March 12-16, 2018
International Council of Shopping Centers Conference: May 20-23, 2018
Texas Municipal League Annual Conference: October 9-12, 2018

With the exception of the first meetings in July, October, and November, the City

Council meeting schedule for 2018 will be as follows:

January: Tuesdays, January 2 and 16, 2018
February: Tuesdays, February 6 and 20, 2018
March: Tuesdays, March 6 and 20, 2018
April: Tuesdays, April 3 and 17, 2018
May: Tuesdays, May 1 and 15, 2018
June: Tuesdays, June 5 and 19, 2018
July: Tuesday, July 17, 2018
August: Tuesdays, August 7 and 21, 2018
September: Tuesdays, September 4 and 18, 2018
October: Tuesday, October 16, 2018
November: Tuesday, November 20, 2018
December: Tuesdays, December 5 and 19, 2018

Based on City Council direction, a formal resolution will be brought forward on the November 21, 2017 City Council agenda.

Financial Impact
There is no financial impact to the City.

Recommendation
Approve

Attachments
1. Resolution R-17-4203

RESOLUTION R-17-4203

A RESOLUTION CHANGING THE DATE OF THE FIRST REGULAR CITY COUNCIL MEETING IN JULY, OCTOBER, AND NOVEMBER 2018

WHEREAS, in accordance with the City Charter, and Section 3.1 of the City Council Rules of Procedure, *the City Council shall meet in the City Hall on the first and third Tuesday of each month at 7:30 p.m. unless otherwise officially established by the City Council; and*

WHEREAS, the first regular City Council meeting of July 3, 2018, occurs on the eve of the fourth of July holiday; and

WHEREAS, the first regular City Council meeting of October 2, 2018, is Texas National Night Out; and

WHEREAS, the first regular City Council meeting of November 6, 2018, is Election Day.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the first regular City Council meeting in July will be held on July __, 2018.

Sec. 2. THAT the first regular City Council meeting in October will be held October ___, 2018.

Sec. 3. THAT the first regular City Council meeting in November will be held November ___, 2018.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ___ AYES, ____ NAYS, AND ____ ABSTENTIONS, THIS THE 21ST DAY OF NOVEMBER 2018.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Nancy Coplen	_____
Place 6, Mike Taylor	_____		

ATTEST:

Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE

Richard Newton
Mayor

Agenda Number 7a **Agenda Date** 11/21/2017 **Number** Resolution R-17-4171
Type Resolution
Department Community Development

Title
Consideration of a minor plat for the Stowe Addition, on property legally described as Tract 2A, Abstract 1692, in the Joseph White Survey, located at 816 Shelton Drive, Case PC17-005

Strategic Plan
4.1 Protect Colleyville's semi-rural residential character

Explanation
Update: This resolution was tabled at the October 10, 2017 City Council meeting.

The applicant has amended his request to ask for reduced setbacks from the west and north property lines only. The requested setbacks are 25 feet from the west property line and 10 feet from the north property line. The existing AG zoning requires a 40 foot setback from both the south and east property lines.

The City Council asked that a mailed notice be sent to the surrounding property owners within 1,500 feet of the subject property. Notices were sent on Thursday, October 26, 2017. No formal responses have been received at this time.

Reading and Public Hearing

Jeff Avery, of Avery Homes, requests approval of a minor plat for the Stowe Addition on approximately 0.48 acres, located at 816 Shelton Drive. The applicant proposes to create one lot with the intent to construct a new single-family residence. The applicant is requesting waivers to lot size, lot dimensions, and the required yard requirements of the AG-Agricultural zoning district.

Existing Conditions/Background: The subject property is currently unplatted and undeveloped. Approval of a rezoning request from the AG- Agricultural district to the R-20 Single Family Residential district was denied by the City Council on June 20, 2017. The minimum yard requirements for the AG zoning district limit the buildable area.

Lot Dimensions and Setbacks: Per Section 3.24 G, Schedule of District Regulations in the Land Development Code, the AG-Agricultural district regulations require the following standards:

Minimum Lot Area: 130,680 square feet
Minimum Lot Width: 200 feet
Minimum Lot Depth: 300 feet
Minimum Front Yard Setback: 40 feet
Minimum Side Yard Setbacks: 25 feet
Minimum Rear Yard Setback: 40 feet
Maximum Lot Coverage: 20 percent

As submitted, the proposed plat does not meet the lot area or lot dimension requirements of the Land Development Code. The applicant is requesting plat waivers to match the requirements of the R-20 Single Family Residential district per the following standards:

Minimum Lot Area: 20,000 square feet
Minimum Lot Width: 100 feet
Minimum Lot Depth: 125 feet
Minimum Front Yard Setback: 30 feet
Minimum Side Yard Setbacks: 10 feet
Minimum Rear Yard Setback: 25 feet

Waiver Requests: The applicant is requesting a waiver to the minimum lot area, lot dimensions (width and depth), and required yard requirements of the AG-Agricultural district. The subject property is 105 feet wide and 198 feet long for a total area of 0.48 acres, or 20,792 square feet. The applicant is also requesting the minimum yards to match the R-20 zoning requirements. The request is for a 30 foot front yard (along both street frontages), a 25 foot rear yard, and a 10 foot side yard (along the north property line).

Minor plats are typically approved administratively by City staff. When circumstances arise requiring a waiver to a specific provision, the Land Development Code explicitly prescribes the authority to grant such waivers to the City Council. Therefore the request up for consideration must receive approval from City Council for the plat to be approved and filed.

Analysis: The lot area and lot dimensions (width and depth) do not meet the requirements of the AG Agricultural district. Additionally, the minimum yard requirements would limit the buildable area on the property.

Section 9.7 of the Land Development Code states that the *"City may approve a plat which contains a lot that does not meet the minimum requirements when special conditions exist."* In this case staff believes there are special conditions. The subject property is constrained in lot size due to existing developed conditions on adjacent sides. The lots to the north and west currently have existing residences and limited setbacks from the property lines. Therefore, acquiring additional land appears to be unfeasible.

In the same section of the Land Development Code, it also states that the *"City may approve a building line which differs from the zoning requirements when special conditions exist."* The minimum yard requirements compared to the size of the property will not allow for an adequate buildable area.

Surrounding Development: The properties to the north and west are zoned AG-Agricultural and developed with single-family homes. The properties to the south are zoned R-40 Single Family Residential and also developed with single family homes. The properties to the east are zoned AG Agricultural and developed with a church and a school.

Fees: Park Land Dedication fees are required in the amount of $1,802 per residential lot. Park Land Dedication fees are due prior to filing the plat for record. Impact Fees are also required per Chapter 13 (Impact Fees) of the Land Development Code and are due prior to the issuance of a Building Permit.

Tree Preservation: Any future subdivision of the subject property must comply with Chapter 5 (Tree Preservation) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Sidewalks: Sidewalks are required along both Pleasant Run Road and Shelton Drive with the construction of any new single-family home.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the plat and all requested plat waivers except for the front yard setback waiver along Pleasant Run Road at their August 14th meeting by a vote of 5-0.

Staff Recommendation: The proposed minor plat does not meet the requirements of the Land Development Code. As outlined in this briefing, staff believes special conditions exist on the subject property which warrant the approval of the waiver requests. Staff recommends approval.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

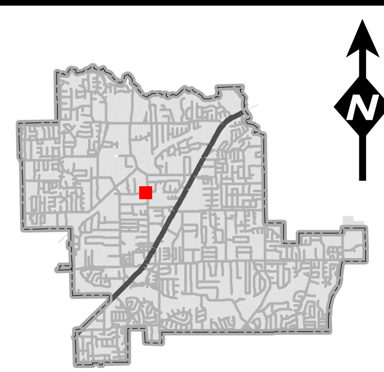
Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Plat Exhibit
6. Buildable Area Exhibits
7. Revised Building Area Exhibits
8. Resolution R-17-4171

Aerial Map

PC17-005

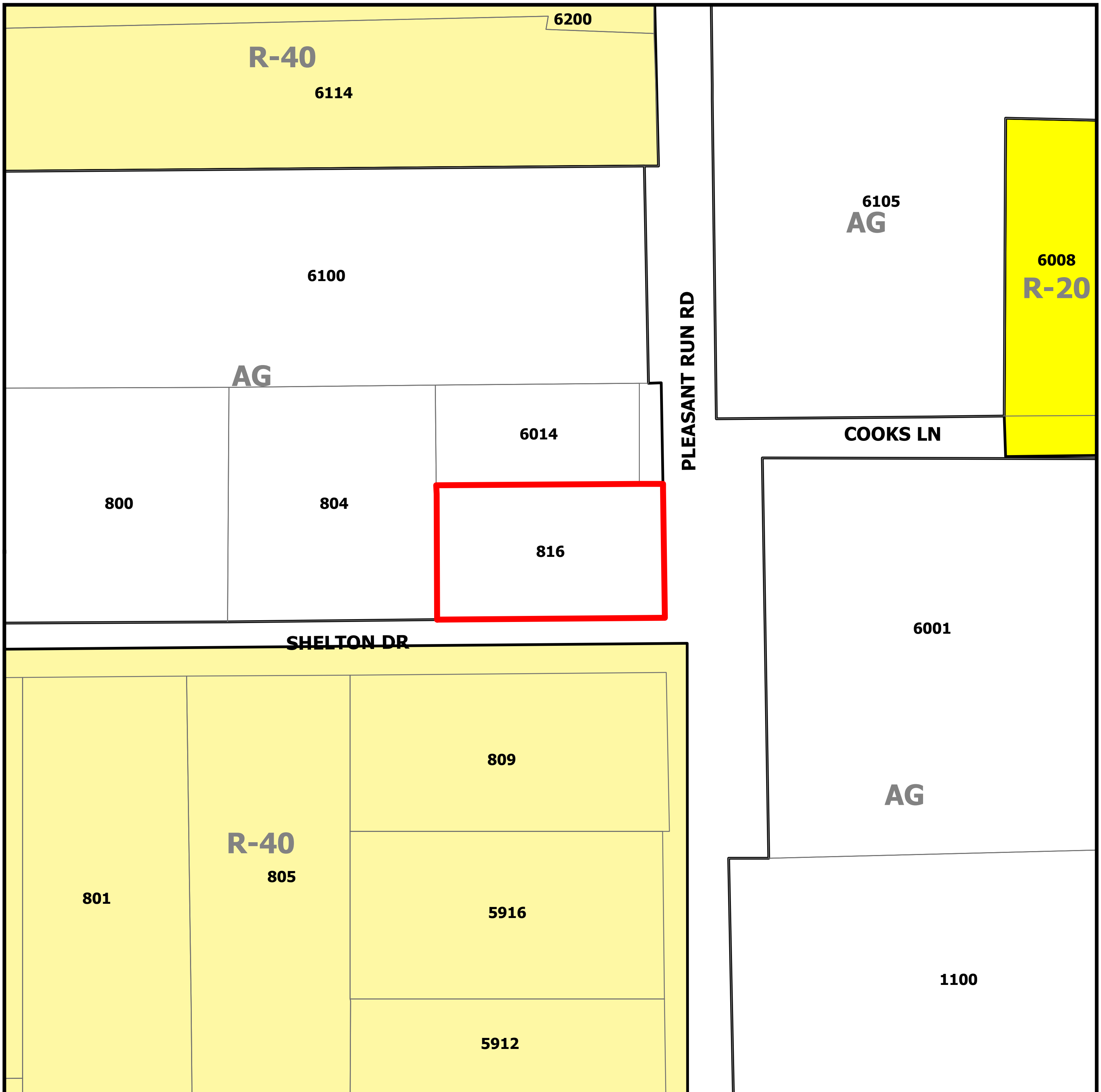
816 Shelton Drive



Subject Property

DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

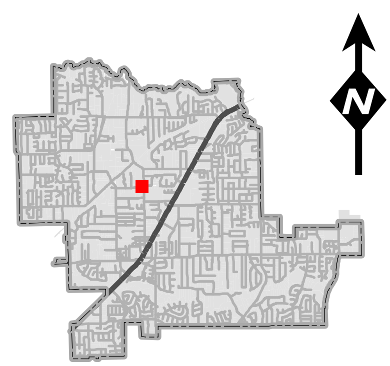
Zoning Map



CITY OF COLLEYVILLE TEXAS

PC17-005

816 Shelton Drive



Subject Property

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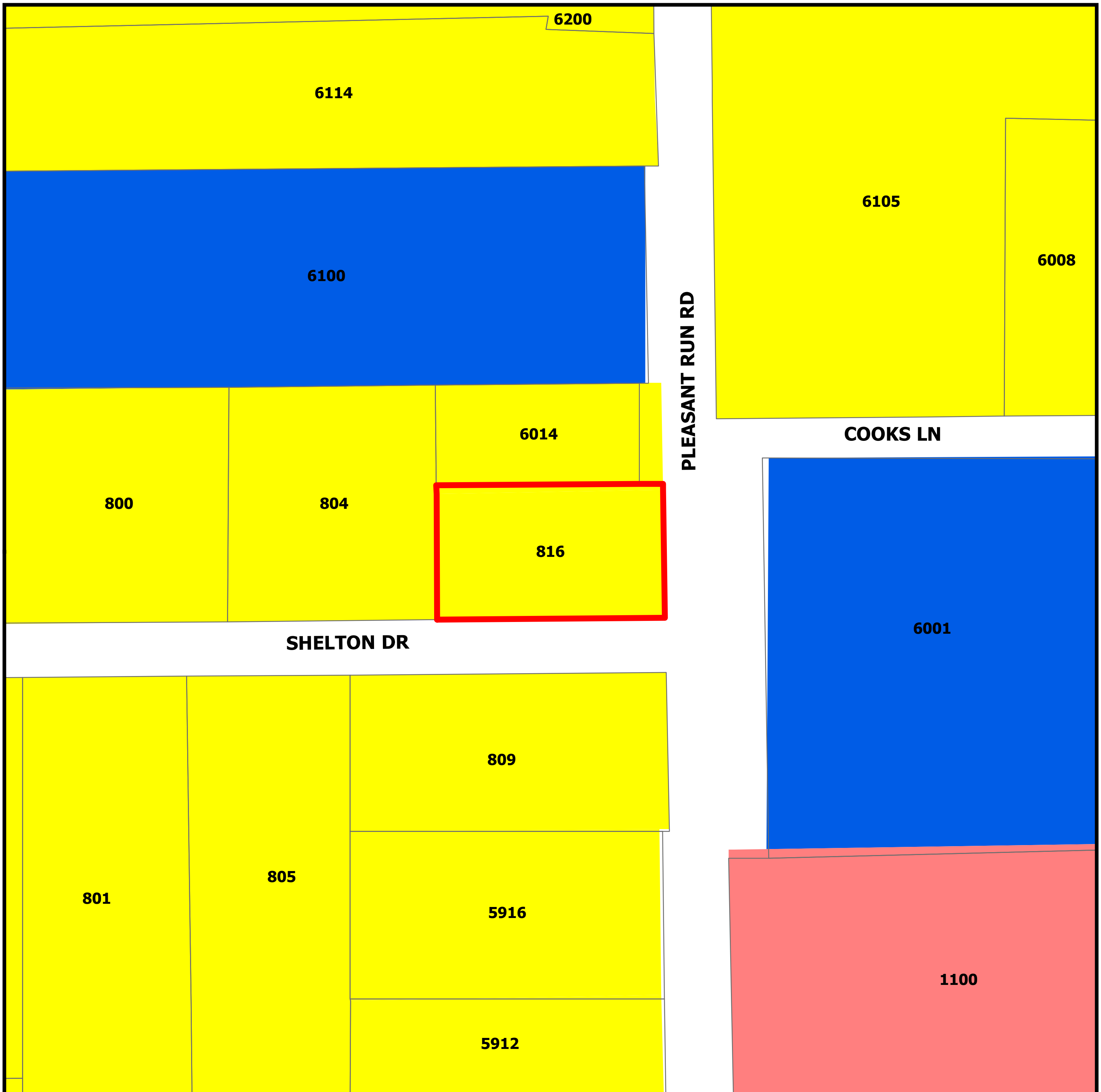
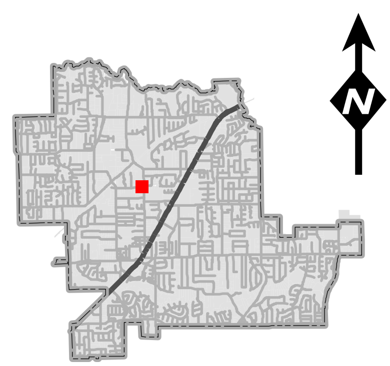
Future Land Use Map



CITY OF COLLEYVILLE TEXAS

PC17-005

816 Shelton Drive



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Subject Property

STATEMENT OF PLANNING OBJECTIVES

Legal: **Tract 2A, Abstract 1692 in the Joseph White Survey** Address: **816 Shelton Road, Colleyville, Texas 76034**

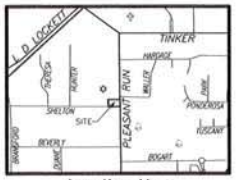
The objective of this plat request is to transfer this currently un-platted Tract of land into a single family residential home-site in accordance with the master plan objectives for this area of Colleyville.

Subject property is a 0.48 acre parcel (20,792 SF). The least dense zoning category that this property size would legally comply with is R-20. Therefore, our "overall" objective is to plat this property into a buildable lot fully in compliance with that R-20 zoning code requirements. This Plat does meet or exceed all the particular **Section 3.24.G Schedule of District Regulations** for R-20 zoning including minimum lot size, width and depth. In addition we intend to fully comply with regulations for maximum building height and lot coverage.

Relative to **"Minimum Yard Requirements"**, we are requesting those outlined below.

Front (Pleasant Run Rd.)	30' (meets R-20 requirements)
Left Side (Shelton Rd.)	30' (meets R-20 requirements)
Rear (West Facing)	25' (meets R-20 requirements)
Right (North Facing)	10' (meets R-20 requirements)

Plat Exhibit



Location Map

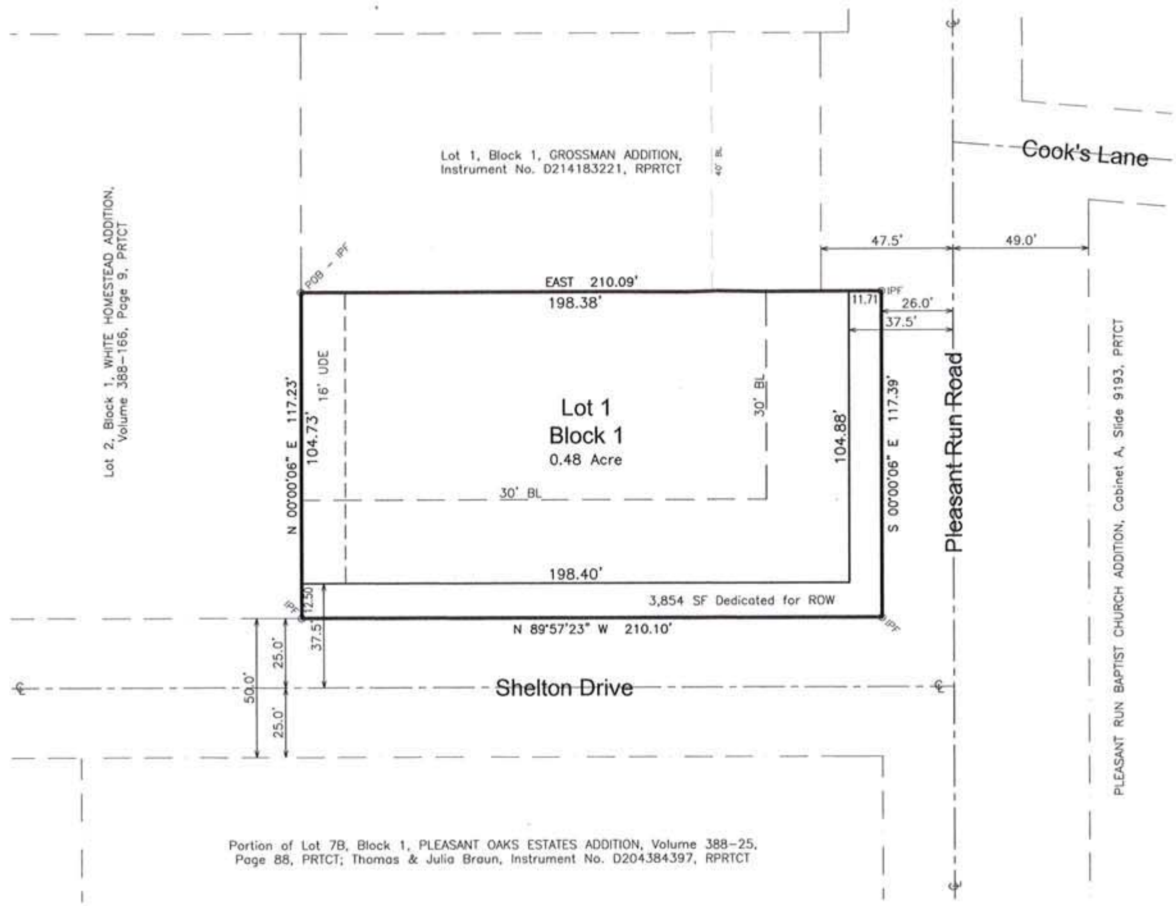
Scale: 1"=20'

Subdivider
Jeff Avery
Avery Custom Homes
1314 Worthington Drive
Grapevine, TX 76051

Owner
Ellie P. Stowe
13548 West Mauna Loa Lane
Surprise, AZ 85379

Land Surveyor
Roger W. Hart, RPLS
Area Surveying, Inc.
6080 S. Hulen St., Suite 360 #226
Fort Worth, TX 76132

Notes:
1. Bearings based on Record Bearings. Bearing Source: South line of Lot 1, Block 1, Grossman Addition, according to the plat recorded in Instrument No. D214183221, Real Property Records, Tarrant County, Texas.
2. There are no permanent structures on this property.
3. According to Flood Insurance Rate Map Number 48439C0095K, dated September 25, 2009, this property does not lie in the 100-Year Flood Plain.
4. Upon approval of this plat, 1/2" iron pins with yellow caps stamped "AREA SURVEYING" will be set at the dedicated right-of-way.
5. Abbreviations:
   UDE = Utility and/or Drainage Easement
   SF = Square Feet
   IPF = Iron Pin Found
   POB = Point Of Beginning
   BL = Building Line
   UE = Utility Easement
   ROW = Right of Way
   PRTCT = Plat Records, Tarrant County, Texas
   RPRTCT = Real Property Records, Tarrant County, Texas



No. 45448Z

Dedication Certificate

WHEREAS, Ellie P. Stowe, is the owner of a tract of land situated in the Joseph White Survey, Abstract Number 1692, Tarrant County, Texas, and being that tract of land described a deed to her recorded in Volume 2164, Page 477, Deed Records, Tarrant County, Texas, and being more particularly described as follows:

Beginning at an iron pin found for the southwest corner of Lot 1, Block 1, Grossman Addition, according to the plat recorded in Instrument No. D214183221, Real Property Records, Tarrant County, Texas;

Thence EAST a distance of 210.09 feet to an iron pin found in the west line of Pleasant Run Road;

Thence S 00°00'06" E a distance of 117.39 feet to an iron pin found at the intersection of the west line of Pleasant Run Road with the north line of Shelton Drive;

Thence N 89°57'23" W a distance of 210.10 feet along the north line of Shelton Drive to an iron pin found;

Thence N 00°00'06" E a distance of 117.23 feet to the Point of beginning, said described tract containing 0.6 of an acre of land.

NOW THEREFORE, KNOW ALL PERSONS BY THESE PRESENTS:

That I, *Ellie P. Stowe*, Owner, do hereby adopt this plat designating the hereinbefore described property as Stow Addition, an addition to the City of Colleyville, Tarrant County, Texas, and do hereby dedicate fee simple to the public use forever all streets, rights-of-way, and alleys shown thereon, and do hereby reserve the easements shown on this plat for the mutual use and accommodation of all public utilities desiring to use or using the same. Any public utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, shrubs or other improvements or growths in which any way endanger or interfere with the construction, maintenance or efficiency of its respective systems on any of these easements, and any public utility shall at all times have the right of ingress and egress to and from and upon the said easement for the purpose of constructing, reconstructing, inspecting, and patrolling, without the necessity at any time of procuring the permission of anyone. This plat approved subject to all platting ordinances, rules, regulations, and resolutions of the City of Colleyville, Texas.

Witness my hand this ____________________ day of ______________, 20____.

____
Ellie P. Stowe

STATE OF TEXAS }
COUNTY OF TARRANT }

Before me, the undersigned Notary Public in and for said county and State on this day personally appeared ____________________, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and considerations therein expressed, and in the capacity therein stated.

Given under my hand and seal of office this ______ day of ______________, 20____.

____
Notary Public in and for Tarrant County

Minor Plat
Lot 1, Block 1,

Stowe Addition

Being a tract of land in the
Joseph White Survey, Abstract Number 1692,
City of Colleyville, Tarrant County, Texas,

Gross Area: 0.57 Acre (24,646 SF) – Net Area: 0.48 Acre (20,792 SF)

Prepared February, 2017
Revised 03/14/17

Staff Approval Authority
This amending or minor plat is approved in accordance with Section 212.0065 of the Texas Local Government Code and the City of Colleyville Subdivision Regulations

____
Date

____
Community Development Director

Surveyor's Certification

KNOW ALL MEN BY THESE PRESENTS:
That I, Roger W. Hart, a Registered Professional Land Surveyor licensed in the State of Texas, do hereby certify that this Plat is true and correct and was prepared from an actual survey made under my supervision on the ground. Further, this survey conforms to the general rules of procedures and practices of the most current Professional Land Surveying Practices Act.

Preliminary, this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document

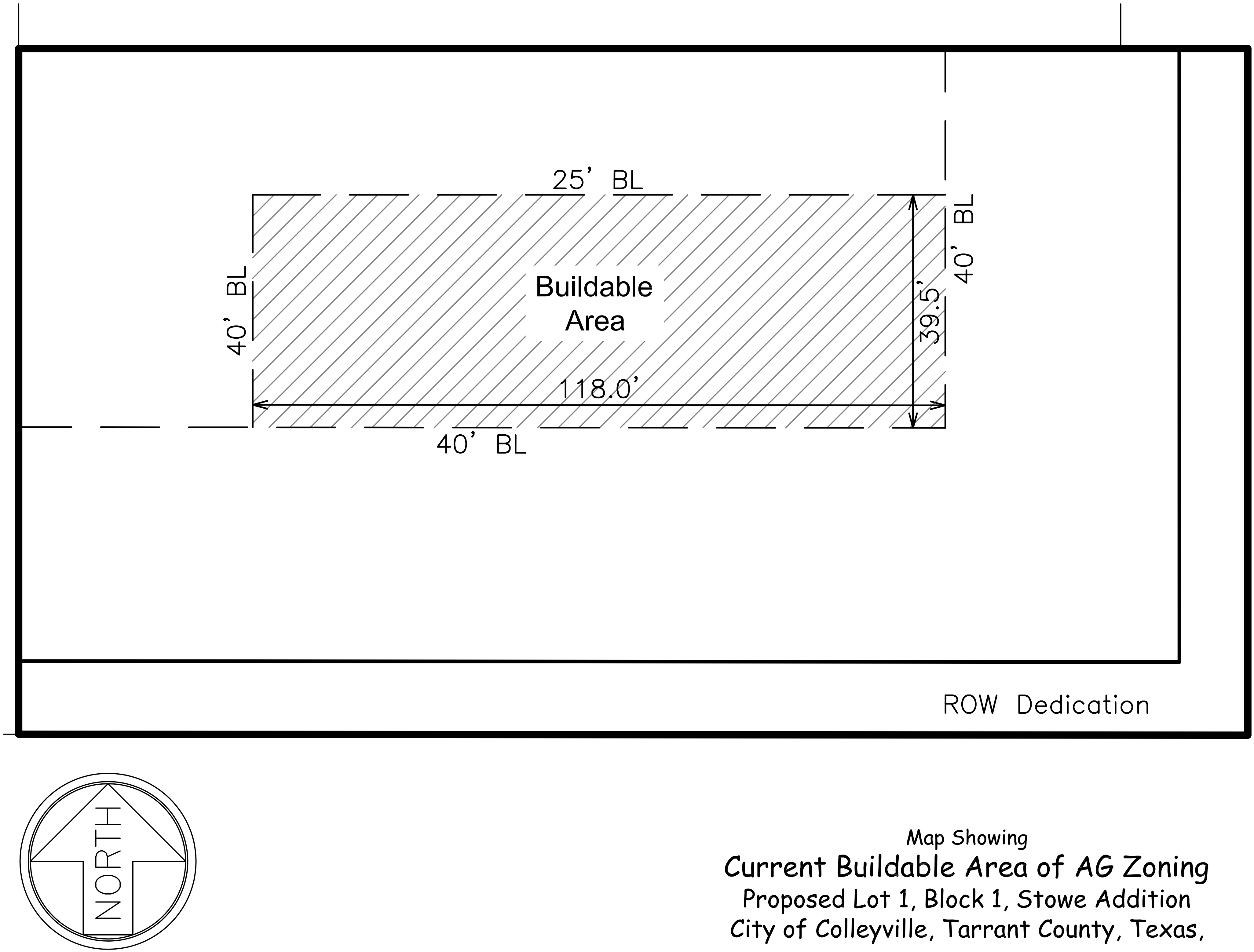
______________________ ______________________
Signature Date

Easement Notes:
Utility Easement:
Any public utility, including the City of Colleyville, shall have the right to move and keep moved all or part of any building, fences, shrubs, other growths or improvements which in any way endanger or interfere with the construction, maintenance, or efficiency of its respective systems on any of the easements shown on the plat; and any public utility, including the City of Colleyville, shall have the right at all times of ingress and egress to and from and upon said easements for the purpose of construction, reconstruction, inspection, patrolling, maintaining and adding to or removing all or part of its respective systems without the necessity at any time of procuring the permission of anyone.

Drainage Easement Restriction:
No construction or filling, without the written approval of the City of Colleyville shall be allowed within a drainage easement, an then only after detailed engineering plans and studies show that no flooding will result, that no obstruction to the natural flow of water will result, and subject to all owners of the property affected by such construction becoming a party to the request. Where construction is permitted, all finished floor elevations shall be a minimum of two feet above the 100-year flood elevation.

The maintenance of all drainage and utility easements located on private property are the responsibility of the property owner.

Area Surveying, Inc.
Roger W. Hart, RPLS

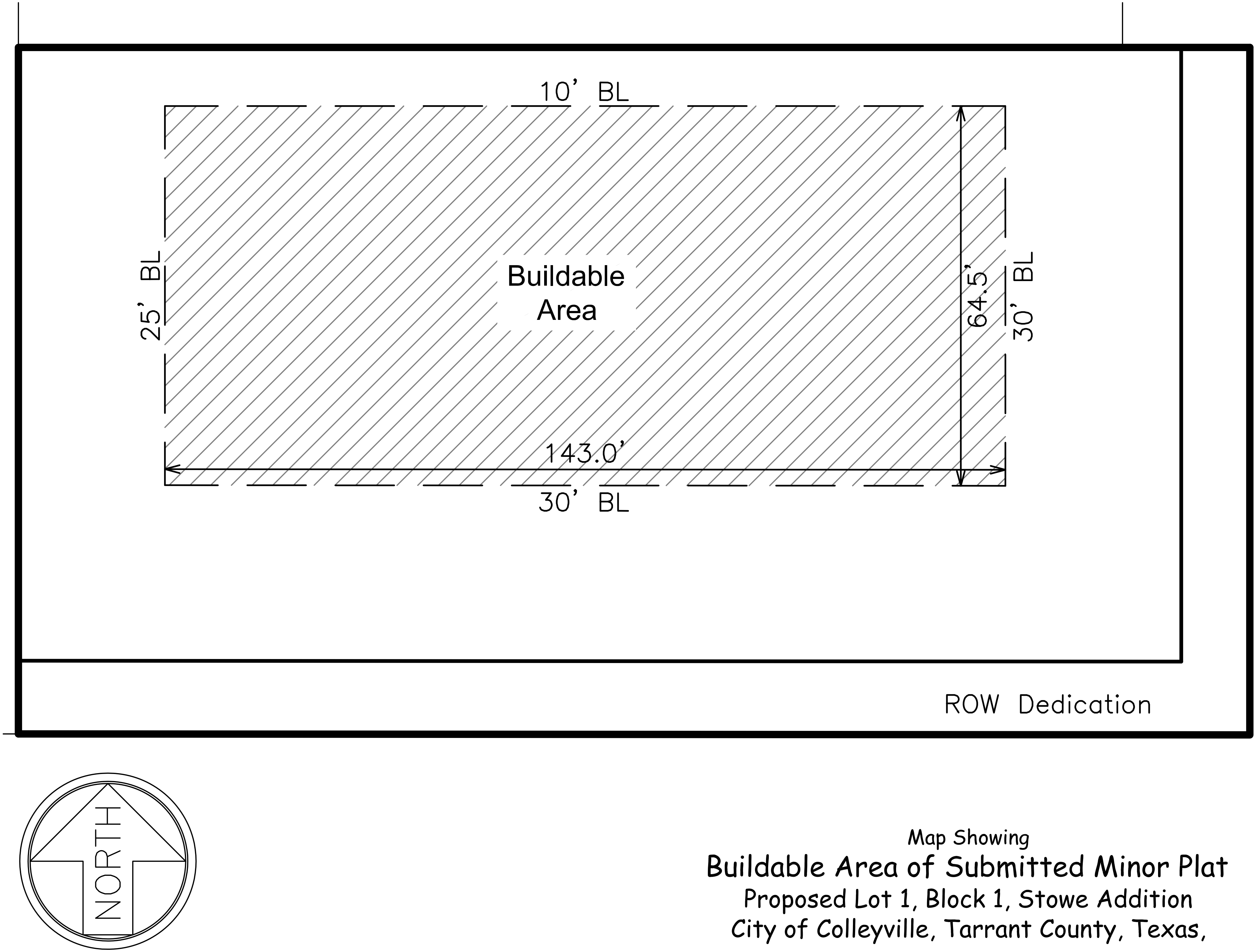


Map Showing

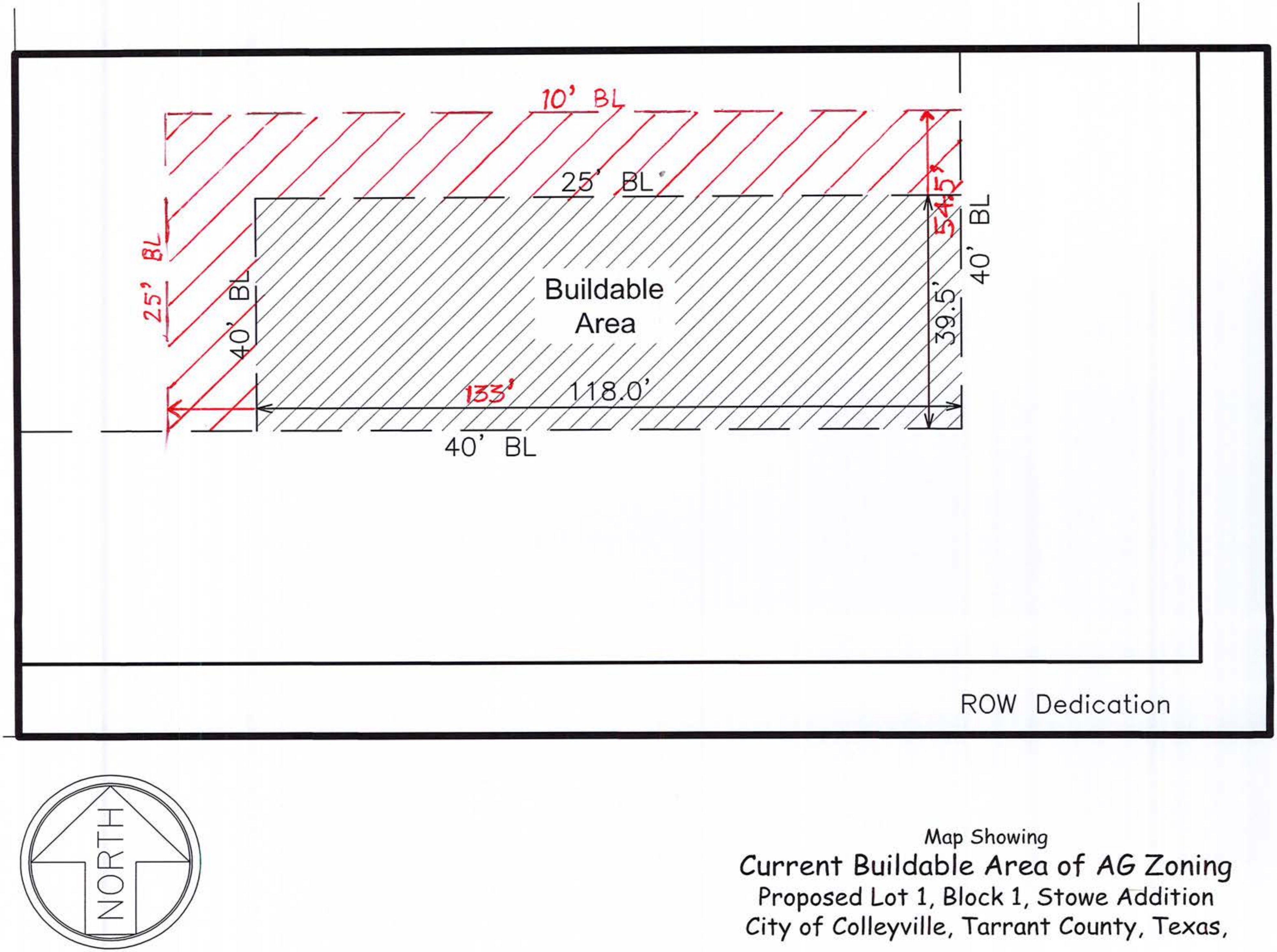
Current Buildable Area of AG Zoning

Proposed Lot 1, Block 1, Stowe Addition

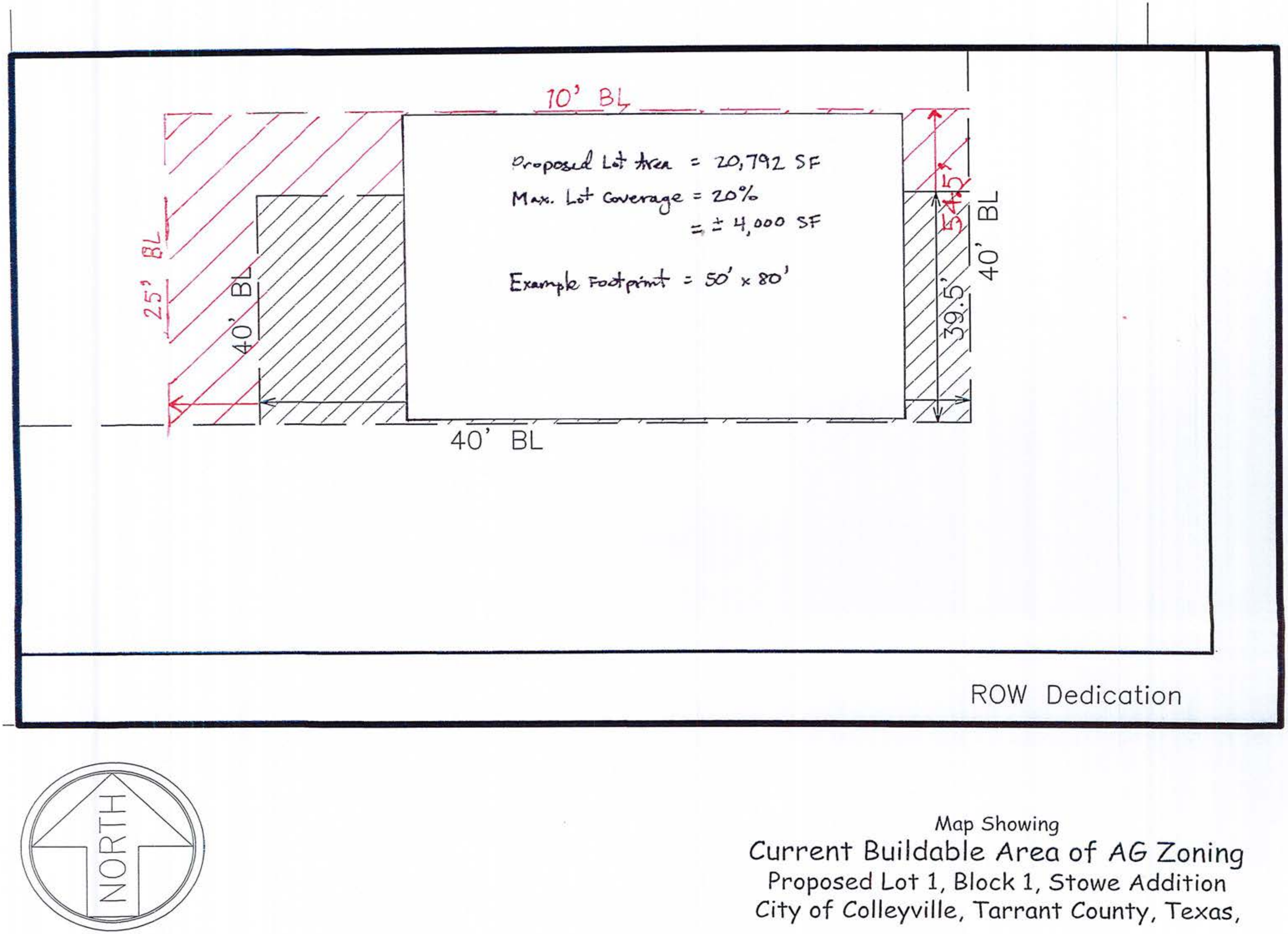
City of Colleyville, Tarrant County, Texas,



Map Showing
Buildable Area of Submitted Minor Plat
Proposed Lot 1, Block 1, Stowe Addition
City of Colleyville, Tarrant County, Texas,



Map Showing
Current Buildable Area of AG Zoning
Proposed Lot 1, Block 1, Stowe Addition
City of Colleyville, Tarrant County, Texas,



Map Showing

Current Buildable Area of AG Zoning

Proposed Lot 1, Block 1, Stowe Addition

City of Colleyville, Tarrant County, Texas,

RESOLUTION R-17-4741

APPROVING A MINOR PLAT FOR LOT 1, BLOCK 1, OF THE STOWE ADDITION

WHEREAS, the Planning and Zoning Commission recommended approval of the Minor Plat for Lot 1, Block 1, of the Stowe Addition on September 5, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Minor Plat for Lot 1, Block 1, of the Stowe Addition on approximately 0.48 acres, attached as Exhibit "A" - Plat Exhibit, is hereby approved, with the following conditions:

a. The requested plat waivers for the lot size and lot dimensions are approved.

b. The requested plat waivers for the minimum yard requirements are approved as follows:
   1. Side (north) = 10 feet
   2. Rear (west) = 25 feet

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE 21ST DAY OF NOVEMBER 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	______
Place 1, Tammy Nakamura	_____	Place 5, Nancy Coplen	______
Place 3, Kathy Wheat	_____	Place 6, Mike Taylor	______
Place 4, George Dodson	_____		

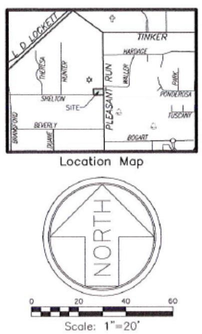
ATTEST: **CITY OF COLLEYVILLE**

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor

Exhibit "A" - Plat Exhibit

No. 45448Z



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Jeff Avery
Avery Custom Homes
1314 Worthington Drive
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Owner
Ellie P. Stowe
13548 West Mauna Loa Lane
Surprise, AZ 85379

Land Surveyor
Roger W. Hart, RPLS
Area Surveying, Inc.
6080 S. Hulen St., Suite 360 #226
Fort Worth, TX 76132

Notes:

1. Bearings based on Record Bearings. Bearing Source: South line of Lot 1, Block 1, Grossman Addition, according to the plat recorded in Instrument No. D214183221, Real Property Records, Tarrant County, Texas.
2. There are no permanent structures on this property
3. According to Flood Insurance Rate Map Number 48439C0095K, dated September 25, 2009, this property does not lie in the 100-Year Flood Plain.
4. Upon approval of this plat, 1/2" iron pins with yellow caps stamped "AREA SURVEYING" will be set at the dedicated right-of-way.
5. Abbreviations:
   UDE = Utility and/or Drainage Easement
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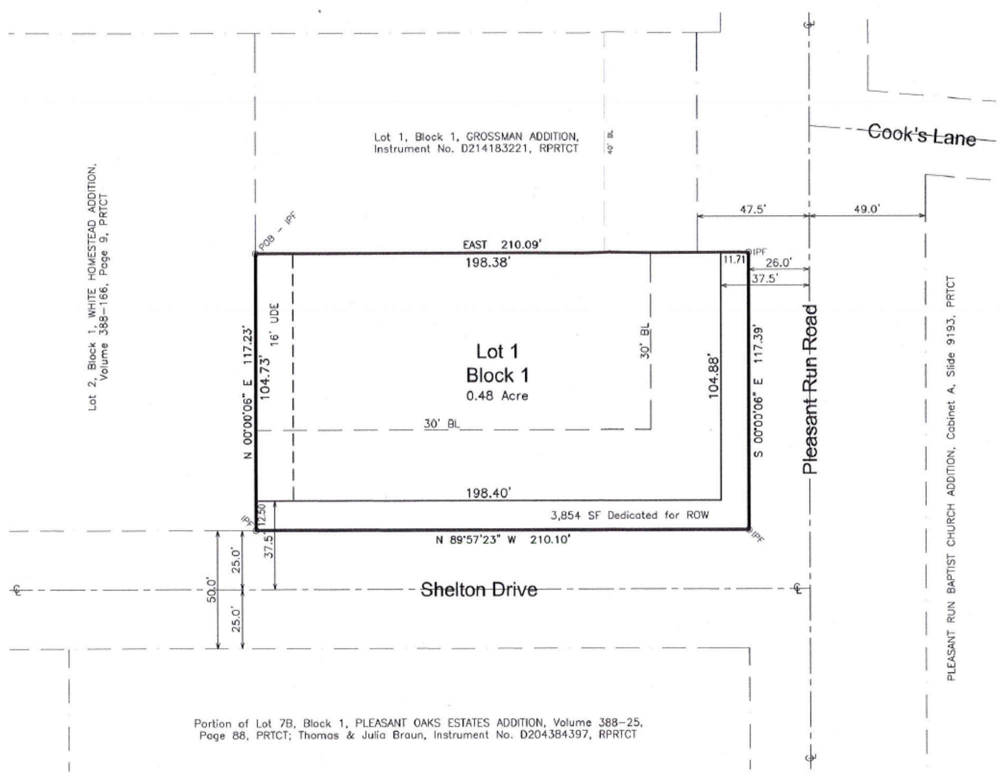

Dedication Certificate

WHEREAS, Ellie P. Stowe, is the owner of a tract of land situated in the Joseph White Survey, Abstract Number 1692, Tarrant County, Texas, and being that tract of land described a deed to her recorded in Volume 2164, Page 477, Deed Records, Tarrant County, Texas, and being more particularly described as follows:

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NOW THEREFORE, KNOW ALL PERSONS BY THESE PRESENTS:

That I, *Ellie P. Stowe*, Owner, do hereby adopt this plat designating the hereinbefore described property as Stow Addition, an addition to the City of Colleyville, Tarrant County, Texas, and do hereby dedicate fee simple to the public use forever all streets, rights-of-way, and alleys shown thereon, and do hereby reserve the easements shown on this plat for the mutual use and accommodation of all public utilities desiring to use or using the same. Any public utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, shrubs or other improvements or growths in which any way endanger or interfere with the construction, maintenance or efficiency of its respective systems on any of these easements, and any public utility shall at all times have the right of ingress and egress to and from and upon the said easement for the purpose of constructing, reconstructing, inspecting, and patrolling, without the necessity at any time of procuring the permission of anyone. This plat approved subject to all platting ordinances, rules, regulations, and resolutions of the City of Colleyville, Texas.

Witness my hand this ________________ day of ____________, 20____.

____
Ellie P. Stowe

STATE OF TEXAS }
COUNTY OF TARRANT }

Before me, the undersigned Notary Public in and for said county and State on this day personally appeared ________________, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and considerations therein expressed, and in the capacity therein stated.

Given under my hand and seal of office this ______ day of ________________, 20____.

____
Notary Public in and for Tarrant County

Staff Approval Authority
This amending or minor plat is approved in accordance with Section 212.0065 of the Texas Local Government Code and the City of Colleyville Subdivision Regulations

____
Date

____
Community Development Director

Surveyor's Certification

KNOW ALL MEN BY THESE PRESENTS:
That I, Roger W. Hart, a Registered Professional Land Surveyor licensed in the State of Texas, do hereby certify that this Plat is true and correct and was prepared from an actual survey made under my supervision on the ground. Further, this survey conforms to the general rules of procedures and practices of the most current Professional Land Surveying Practices Act.

Preliminary, this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document

____________________ ____________
Signature Date

Easement Notes:
Utility Easement:
Any public utility, including the City of Colleyville, shall have the right to move and keep moved all or part of any building, fences, shrubs, other growths or improvements which in any way endanger or interfere with the construction, maintenance, or efficiency of its respective systems on any of the easements shown on the plat; and any public utility, including the City of Colleyville, shall have the right at all times of ingress and egress to and from and upon said easements for the purpose of construction, reconstruction, inspection, patrolling, maintaining and adding to or removing all or part of its respective systems without the necessity at any time of procuring the permission of anyone.

Drainage Easement Restriction:
No construction or filling, without the written approval of the City of Colleyville shall be allowed within a drainage easement, an then only after detailed engineering plans and studies show that no flooding will result, that no obstruction to the natural flow of water will result, and subject to all owners of the property affected by such construction becoming a party to the request. Where construction is permitted, all finished floor elevations shall be a minimum of two feet above the 100-year flood elevation.

The maintenance of all drainage and utility easements located on private property are the responsibility of the property owner.

Minor Plat
Lot 1, Block 1,

Stowe Addition

Being a tract of land in the
Joseph White Survey, Abstract Number 1692,
City of Colleyville, Tarrant County, Texas,

Gross Area: 0.57 Acre (24,646 SF) – Net Area: 0.48 Acre (20,792 SF)

Prepared February, 2017
Revised 03/14/17

Area Surveying, Inc.
Roger W. Hart, RPLS

City Hall
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Colleyville, Texas 76034
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City of Colleyville
City Council
Agenda Briefing

Agenda Number **Agenda Date** 11/21/2017 **Number** 9
Type Report
Department Finance

Title
Monthly Financial Report - October 2017

Strategic Plan
1.3 Assure convenient access to public information
1.4 Communicate thoroughly and strategically
2.4 Demonstrate stewardship of public resources

Explanation
General Fund

As of October 31, 2017, the General fund collected $922,887 in revenues and incurred $1,462,874 in expenditures.

Ad Valorem taxes, franchise fees and sales taxes account for more than 85% of the General fund's budgeted revenues.

- **Ad Valorem Taxes:**
  The city collected $613,524 out of the $14,322,575 budgeted for ad valorem taxes, including penalty and interest. The reported revenue is 38% above the revenue reported for the same period last year.

- **Franchise Fees Revenue:**
  The city collected $7,456 out of the $2,070,000 budgeted for franchise fees. The reported revenue is 16% above the revenue reported for the same period last year.

- **Sales Tax Revenue:**
  The city collected $28,897 out of the $3,800,000 budgeted sales tax revenue. The reported revenue is 4% above the revenue reported for the same period last year. The reported amount represents the Mixed Beverage Taxes received in October. The city receives the sales taxes earned in October in December.

Utility Fund
As of October 31, 2017, the utility fund collected $1,471,177 in revenues and incurred $1,245,211 in expenditures.

Water and wastewater sales account for more than 98% of the utility fund's budgeted revenues.

- **Water Sales:**
  The city collected $1,105,370 out of the $11,195,957 budgeted for water sales. The reported revenue is 2% below the revenue reported for the same period last year.

- **Wastewater Sales:**
  The city collected $322,379 out of the $4,024,060 budgeted for wastewater sales. The reported revenue is 2% above the revenue reported for the same period last year.

Debt Service Fund

As of October 31, 2017, the Debt service fund collected $34,631 out of the budgeted revenues and transfers from other funds of $1,854,412 and expended $165,324 out of the budgeted $1,979,412 in expenditures.

Drainage Fees Fund

As of October 31, 2017, the Drainage fees fund spent $41,685 out of its $1,481,362 expense budget and received $82,986 in revenues which is 9% above the budgeted revenue of $961,880.

Attachments

1. October Report
2. Presentation - October

City of Colleyville
General Fund Monthly Financial Report
As of10/31/2017 - End of 8.33% of the Fiscal Year

GENERAL FUND SUMMARY	FY 2018 BUDGET	ACTIVITY FY 2018 YTD AS OF 10/31/2017	PERCENT OF BUDGET USED
Revevues	23,736,646	922,887	3.89%
Expenditures	23,694,811	$1,462,874	6.17%
Revevues over expenditures	**$41,835**	**($539,987)**	

GENERAL FUND REVENUE SOURCE	FY 2018 BUDGET	RECEIVED FY 2018 YTD AS OF 10/31/2017	PERCENT OF BUDGET RECEIVED	AVERAGE ACTUAL YTD BALANCE AS A PERCENT OF YEAR END BAL	RECEIVED FY 2017 YTD AS OF 10/31/2016	PERCENT CHANGE OVER PRIOR YEAR
Current Taxes	14,242,575	600,146	4.21%	2.00%	430,512	39.40%
Delinquent Taxes	25,000	11,933	47.73%	8.00%	10,922	9.26%
Penalty & Interest	55,000	1,445	2.63%	2.00%	2,295	-37.04%
TOTAL AD VALOREM TAXES	14,322,575	613,524	4.28%	2.00%	443,729	38.27%
Oncor Electric	885,000	-	0.00%	0.00%	-	0.00%
Tri-County Electric	100,000	-	0.00%	0.00%	-	0.00%
Atmos Gas	325,000	-	0.00%	0.00%	-	0.00%
AT&T	60,000	-	0.00%	0.00%	-	0.00%
Verizon/Others	65,000	1,054	1.62%	1.00%	288	265.97%
Refuse/Recycling	160,000	6,402	4.00%	3.57%	6,145	4.19%
Cable TV	475,000	-	0.00%	1.00%	-	0.00%
TOTAL FRANCHISE TAXES	2,070,000	7,456	0.36%	0.30%	6,433	15.91%
Sales Tax	3,700,000	-	0.00%	0.00%	-	0.00%
Mixed Beverage Tax	100,000	28,897	28.90%	26.00%	27,755	4.11%
TOTAL SALES TAXES	3,800,000	28,897	0.76%	1.00%	27,755	4.11%
Building	625,000	82,989	13.28%	12.00%	49,427	67.90%
Plumbing	72,000	6,081	8.45%	10.00%	4,873	24.79%
Mechanical	48,000	4,200	8.75%	8.00%	3,378	24.33%
Electrical	51,000	7,024	13.77%	7.00%	3,980	76.48%
City License	26,000	3,100	11.92%	6.00%	3,200	-3.13%
Building Plan Review Fee	88,000	8,716	9.90%	10.50%	7,483	16.48%
New Business	7,400	600	8.11%	6.00%	600	0.00%
Sign Permit	8,000	325	4.06%	11.52%	975	-66.67%
Fence Permit	15,000	750	5.00%	9.00%	3,125	-76.00%
Fire Permits	8,000	150	1.88%	6.00%	595	-74.79%
Irrigation Permit	20,000	996	4.98%	10.00%	1,992	-50.00%
TOTAL LICENSES & PERMITS	968,400	114,931	11.87%	8.12%	79,628	44.33%

GENERAL FUND - CONTINUED REVENUE SOURCE	FY 2018 BUDGET	RECEIVED FY 2018 YTD AS OF 10/31/2017	PERCENT OF BUDGET RECEIVED	AVERAGE ACTUAL YTD BALANCE AS A PERCENT OF YEAR END BAL	RECEIVED FY 2017 YTD AS OF 10/31/2016	PERCENT CHANGE OVER PRIOR YEAR
Court Fines	850,000	49,537	5.83%	7.00%	71,213	-30.44%
Alarm Fees	53,000	-	0.00%	0.00%	-	0.00%
Library Fines	17,460	1,633	9.35%	7.00%	1,388	17.65%
TOTAL FINES	920,460	51,170	5.56%	6.68%	72,601	-29.52%
Re-zoning	9,000	-	0.00%	5.00%	500	-100.00%
Plat Fee/Site Plan/Landscaping Plan Fee	7,200	1,000	13.89%	7.00%	358	179.33%
Board of Adjustment	2,000	175	8.75%	9.00%	175	0.00%
Sale of Material	100	-	0.00%	0.00%	1	-100.00%
Weed Mowing	7,000	-	0.00%	6.00%	8,175	-100.00%
Ambulance	320,000	21,109	6.60%	8.00%	15,137	39.45%
Recreation Program	193,500	29,066	15.02%	5.00%	13,954	108.30%
Non-Resident Fee Parks	40,000	12,980	32.45%	15.00%	19,580	-33.71%
Field Use Charge	21,500	6,760	31.44%	19.00%	9,960	-32.13%
Engineering & Inspection	20,000	-	0.00%	8.00%	-	0.00%
Material Testing	10,000	-	0.00%	0.00%	-	0.00%
Colleyville Center Rental	240,000	13,524	5.64%	6.00%	19,818	-31.76%
Lot Drainage Insp Fee	15,000	2,500	16.67%	10.00%	1,500	66.67%
Transfer from TIF	210,377	-	0.00%	0.00%	-	0.00%
TOTAL CHARGES FOR SERVICE	1,095,677	87,114	7.95%	4.00%	89,158	-2.29%
SRO Officer Reimb	98,996	-	0.00%	0.00%	-	0.00%
Keller Court	260,538	-	0.00%	0.00%	-	0.00%
TOTAL INTERGOVERNMENTAL	359,534	-	0.00%	0.00%	-	0.00%
Sale of Surplus Property	5,000	-	0.00%	0.00%	-	0.00%
Interest Income	45,000	9,536	21.19%	11.12%	9,795	-2.65%
Miscellaneous	60,000	5,189	8.65%	10.10%	2,521	105.83%
Antenna Lease	90,000	5,070	5.63%	5.21%	7,220	-29.78%
TOTAL MISCELLANEOUS	200,000	19,795	9.90%	5.00%	19,536	1.32%
Transfers-In	-	-	$0	0.00%	-	0.00%
TOTAL TRANSFERS	-	-	$0	0.00%	-	0.00%
TOTAL GENERAL FUND REVENUES	23,736,646	922,887	3.89%	2.65%	738,840	24.91%

	FY 2018 BUDGET	THROUGH 10/31/2017	THROUGH 10/31/2016	TOTAL INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
RESIDENTIAL BLDG PERMITS	115	32	12	20	166.67%
COMMERCIAL BLDG PERMITS	7	2	0	2	100.00%
CITATIONS ISSUED	10,500	656	757	(101)	-13.34%

GENERAL FUND EXPENDITURES	FY 2018 BUDGET	EXPENDED THROUGH 10/31/2017	PERCENT OF BUDGET EXPENDED	PERCENT OF FISCAL YEAR COMPLETE	BUDGET REMAINING
Personnel services	15,048,648	1,020,669	6.78%	8.33%	14,027,979
Contractual Services	5,341,951	418,260	7.83%	8.33%	4,923,691
Supplies	1,275,506	23,945	1.88%	8.33%	1,251,561
Capital Outlay	14,000	-	0.00%	8.33%	14,000
Transfer to other fund	2,014,706	-	0.00%	8.33%	2,014,706
TOTAL EXPENDITURES	23,694,811	1,462,874	16.49%	8.33%	22,231,937

City of Colleyville
Utility Fund Monthly Financial Report
As of10/31/2017 - End of 8.33% of the Fiscal Year

UTILITY FUND SUMMARY	FY 2018 BUDGET	ACTIVITY FY 2017 YTD AS OF 10/31/2017	PERCENT OF BUDGET USED
Revevues	15,540,017	1,471,177	9.47%
Expenditures	15,526,542	1,245,211	8.02%
Revevues over expenditures	**$13,475**	**225,966**	

UTILITY FUND REVENUE SOURCE	FY 2018 BUDGET	RECEIVED AS OF 10/31/2017	PERCENT OF BUDGET RECEIVED	AVERAGE ACTUAL YTD BALANCE AS A PERCENT OF YEAR END BAL	RECEIVED AS OF 10/31/2016	PERCENT CHANGE OVER PRIOR YEAR
Water Sales	11,195,957	1,105,370	9.87%	11.55%	1,129,591	-2.14%
Sewer Sales	4,024,060	322,379	8.01%	8.22%	316,870	1.74%
Sewer Installation	15,000	1,900	12.67%	9.21%	1,300	46.15%
Water Installation	42,000	4,390	10.45%	10.15%	4,520	-2.88%
Engineering Charges	5,000	-	0.00%	0.00%	-	0.00%
Penalties	200,000	27,119	13.56%	14.40%	20,272	33.78%
Sale of Material	-	-	0.00%	0.00%	-	0.00%
Miscellaneous	13,000	3,510	27.00%	8.59%	2,315	51.62%
TOTAL OPERATING INCOME	15,495,017	1,464,668	9.45%	11.70%	1,474,868	-0.69%
Interest Income	45,000	6,509	14.46%	5.50%	6,417	1.43%
TOTAL NON-OPERATING INCOME	45,000	6,509	14.46%	5.50%	6,417	1.43%
TOTAL INCOME	15,540,017	1,471,177	9.47%	12.00%	1,481,285	-0.68%

	THROUGH 10/31/2017	THROUGH 10/31/2016	TOTAL INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
GALLONS OF WATER SOLD	235,839,900	247,085,200	(11,245,300)	-4.55%
NUMBER OF WATER CUSTOMERS	10,010	9,857	153	1.55%

UTILITY FUND EXPENSES	FY 2018 BUDGET	EXPENDED THROUGH 10/31/2017	PERCENT OF BUDGET EXPENDED	PERCENT OF FISCAL YEAR COMPLETE	BUDGET REMAINING
Personel Services	1,983,307	120,072	6.05%	8.33%	1,863,235
Contractual services	12,717,635	1,119,219	8.80%	8.33%	11,598,416
Supplies	245,969	3,884	1.58%	8.33%	242,085
Debt Service	157,325	1,138	0.72%	8.33%	156,188
Capital Outlay	100,000	897	0.90%	8.33%	99,103
Transfers to other funds	322,306	-	0.00%	8.33%	322,306
TOTAL EXPENSES	15,526,542	1,245,211	8.02%	8.33%	14,281,331

Notes: Budgeted transfers of $322,306 as follows: $44,286 for an internal loan for vactor truck; $81,100 for Vehicle and Equipment Replacement Fund; $196,920 for 12.4% payment to General Fund for internal service personnel.

City of Colleyville
Debt Service Fund Monthly Financial Report
As of10/31/2017 - End of 8.33% of the Fiscal Year

DEBT SERVICE FUND **SUMMARY**	FY 2018 BUDGET	ACTIVITY FY 2017 YTD AS OF 10/31/2017	PERCENT OF BUDGET USED
Revevues	1,854,412	34,631	1.87%
Expenditures	1,979,412	165,324	8.35%
Revevues over expenditures	**(125,000)**	**(130,693)**	
Budgeted use of fund balance	125,000		
Revevues & use of fund balance over expenditures	**-**	**(130,693)**	

DEBT SERVICE FUND REVENUE SOURCE	FY 2018 BUDGET	RECEIVED FY 2018 YTD AS OF 10/31/2017	PERCENT OF BUDGET RECEIVED	AVERAGE ACTUAL YTD BALANCE AS A PERCENT OF YEAR END BAL	RECEIVED FY 2017 YTD AS OF 10/31/2016	PERCENT CHANGE OVER PRIOR YEAR
Current taxes	683,367	33,870	4.96%	2.00%	23,032	47.06%
Delinquent taxes	5,000	646	12.92%	8.00%	624	3.47%
Penalty & interest	5,000	78	1.55%	2.00%	148	-47.62%
Interest Income	5,000	38	0.75%	3.00%	125	-70.00%
TOTAL AD VALOREM TAX & INTEREST	698,367	34,631	4.96%	2.52%	23,930	44.72%
Transfer from CCPD	501,845.00	-	0.00%	0.00%	-	0.00%
Transfer from TIF	654,200.00	-	0.00%	0.00%	-	0.00%
TOTAL TRANSFERS	1,156,045	-	0.00%	0.00%	-	0.00%
Use of Fund Balance	125,000	-	0.00%	0.00%	-	0.00%
Bond proceeds & Premium		-	0.00%	0.00%	-	0.00%
TOTAL REVENUE	1,979,412	34,631	1.75%	2.52%	23,930	44.72%

DEBT SERVICE FUND	FY 2018 BUDGET	EXPENDED THROUGH 10/31/2017	PERCENT OF BUDGET EXPENDED	PERCENT OF FISCAL YEAR COMPLETE	BUDGET REMAINING
Bond & Interest Payments	1,639,088	-	0.00%	8.33%	1,639,088
Leases (Fire Engine & Ambulance)	340,324	165,324	48.58%	8.33%	175,000
TOTAL EXPENSES	1,979,412	165,324	8.35%	8.33%	1,814,088

City of Colleyville
Drainage Fee Fund Monthly Financial Report
As of10/31/2017 - End of 8.33% of the Fiscal Year

DRAINAGE FEE FUND **SUMMARY**	FY 2017 BUDGET	ACTIVITY FY 2017 YTD AS OF 10/31/2017	PERCENT OF BUDGET USED
Revevues	961,880	82,986	8.63%
Expenditures	1,481,362	41,685	2.81%
Revevues over expenditures	**(519,482)**	**41,301**	

DRAINAGE FEE FUND REVENUE SOURCE	FY 2018 BUDGET	RECEIVED FY 2018 YTD AS OF 10/31/2017	PERCENT OF BUDGET RECEIVED	AVERAGE ACTUAL YTD BALANCE AS A PERCENT OF YEAR END BAL	RECEIVED FY 2017 YTD AS OF 10/31/2016	PERCENT CHANGE OVER PRIOR YEAR
Drainage Revenues	950,880	81,357	8.56%	8.27%	80,504	1.06%
Other revenues (Interest, penalty,..)	11,000	1,629	14.81%	5.00%	840	93.93%
TOTAL REVENUES	961,880	82,986	8.63%	9.98%	81,344	2.02%

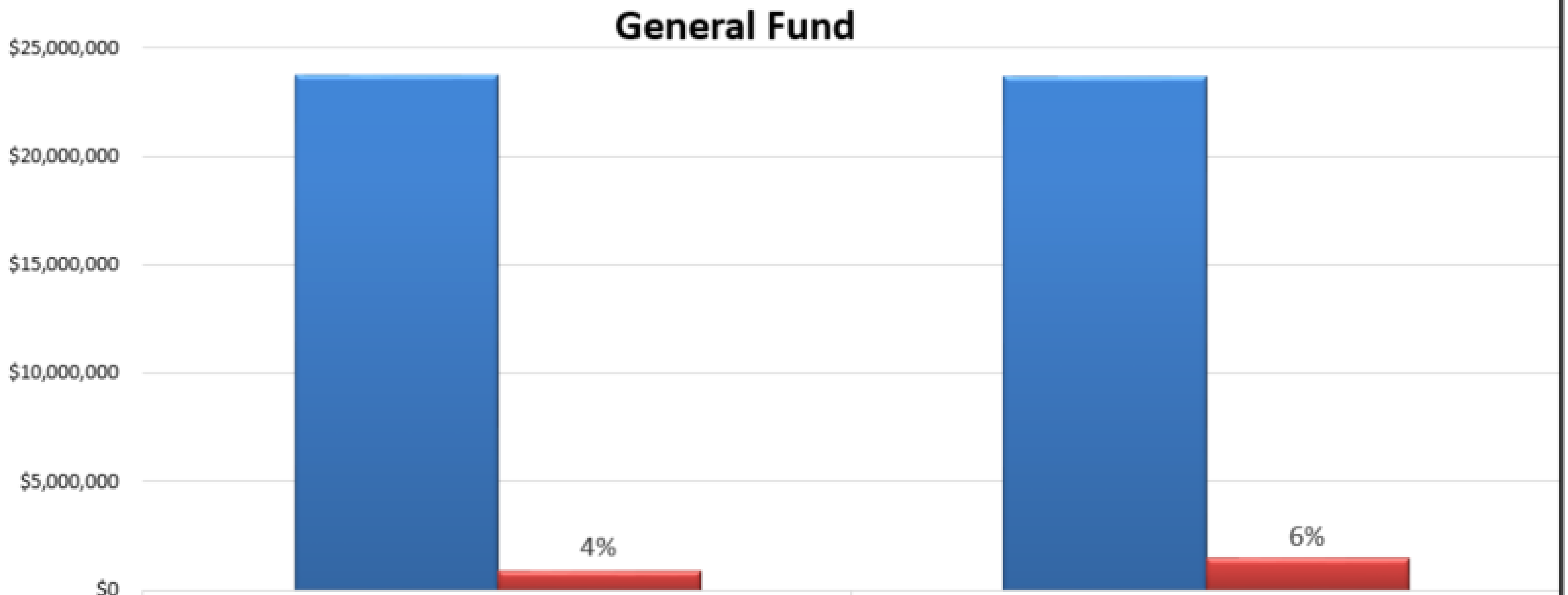
DRAINAGE FEE FUND	FY 2018 BUDGET	EXPENDED THROUGH 10/31/2017	PERCENT OF BUDGET EXPENDED	PERCENT OF FISCAL YEAR COMPLETE	BUDGET REMAINING
Personel Services	424,005	30,181	7.12%	8.33%	393,824
Contractual services	134,826	6,863	5.09%	8.33%	127,963
Supplies	47,957	3,267	6.81%	8.33%	44,690
Debt Service	124,574	1,374	1.10%	8.33%	123,200
Transfers to other funds	750,000	-	0.00%	8.33%	750,000
TOTAL EXPENSES	1,481,362	41,685	2.81%	8.33%	1,439,677

October Monthly Financial Report

City Council Meeting
November 21, 2017

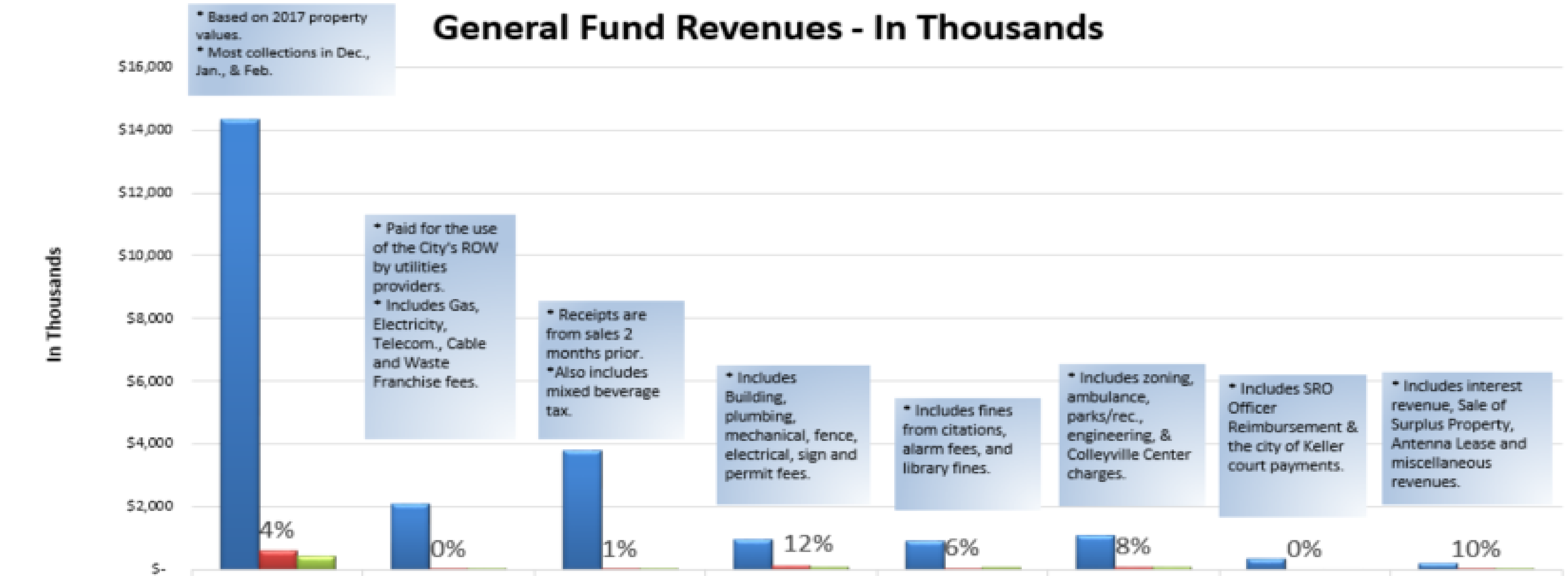
General Fund

General Fund Snapshot



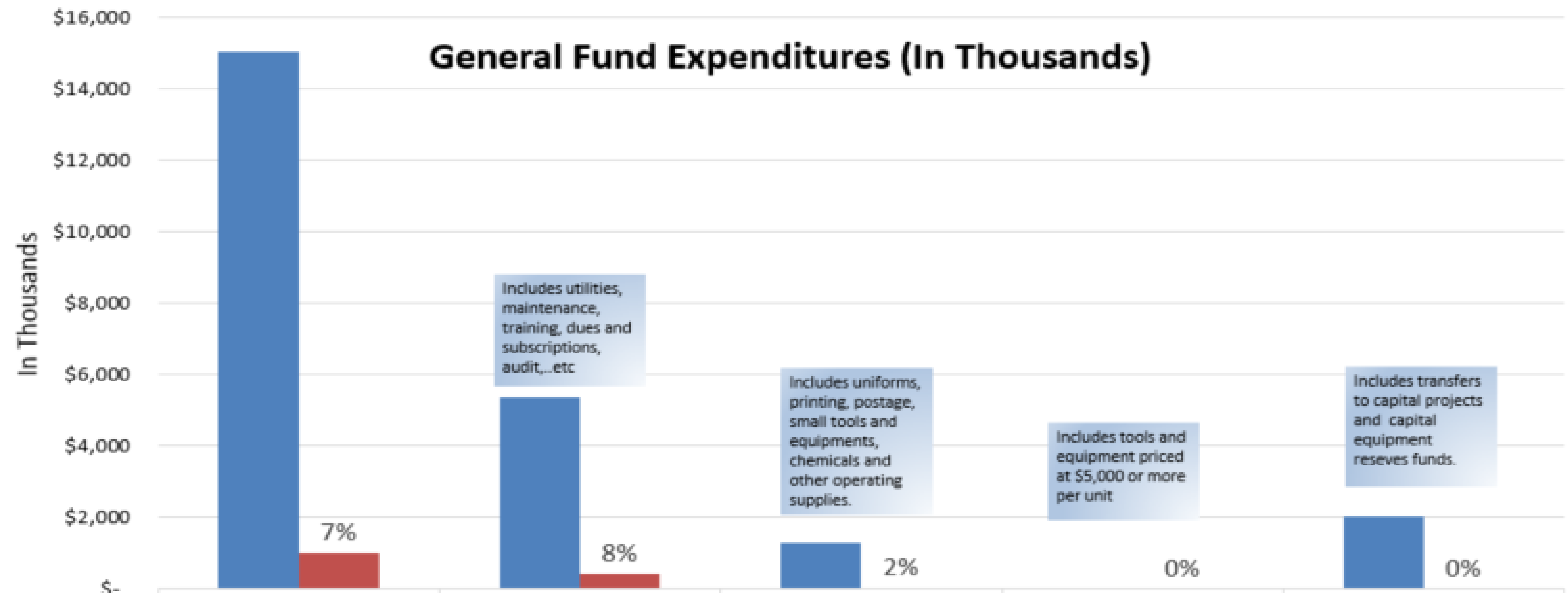
	General Fund Revenues	General Fund Expenditures
Budget	$23,736,646	$23,694,811
Actuals	$922,887	$1,462,874

General Fund Revenues



	AD VALOREM TAXES	FRANCHISE TAXES	SALES TAXES	LICENSES & PERMITS	FINES	CHARGES FOR SERVICE	INTERGOVERNMENTAL	MISCELLANEOUS
Budget	$14,323	$2,070	$3,800	$968	$920	$1,096	$360	$200
Actuals Current FY	$614	$7	$29	$115	$51	$87	$-	$20
Actuals Prior FY	$444	$6	$28	$80	$73	$89	$-	$20

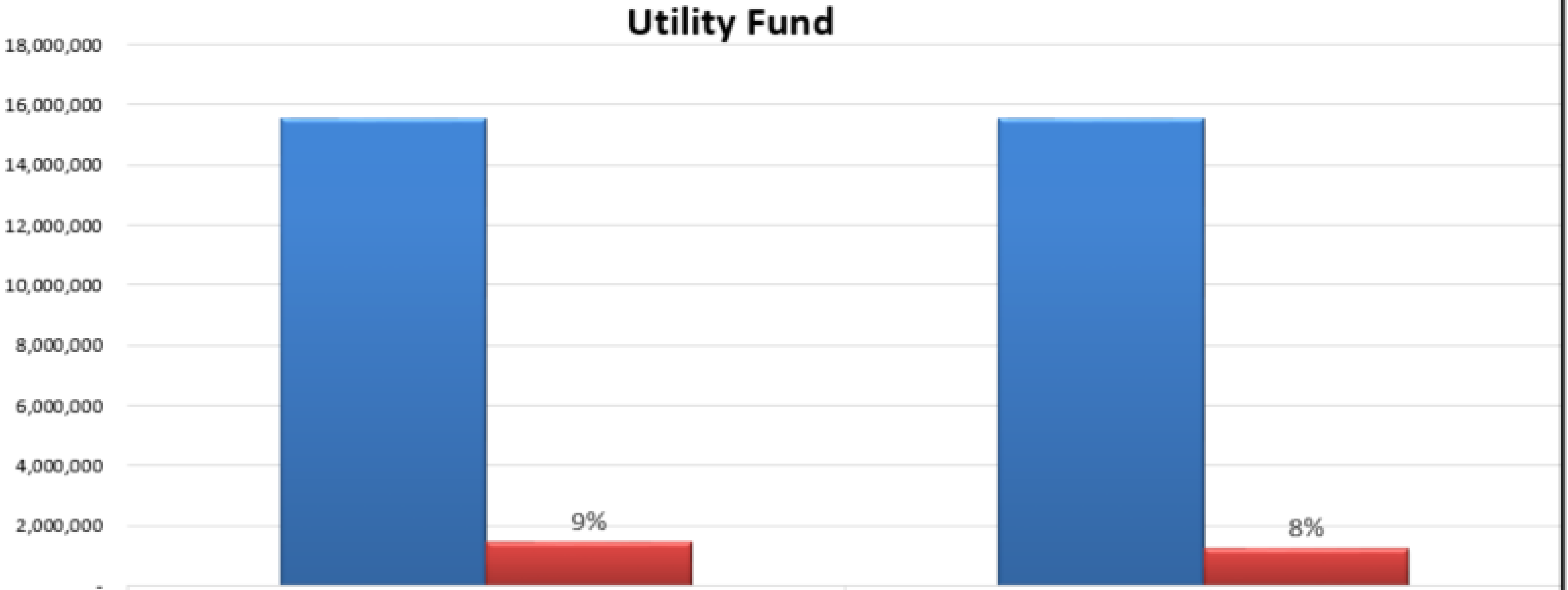
General Fund Expenditures



	Personnel services	Contractual Services	Supplies	Capital Outlay	Transfer to other fund
Budget	$15,049	$5,342	$1,276	$14	$2,015
Actuals	$1,021	$418	$24	$-	$-

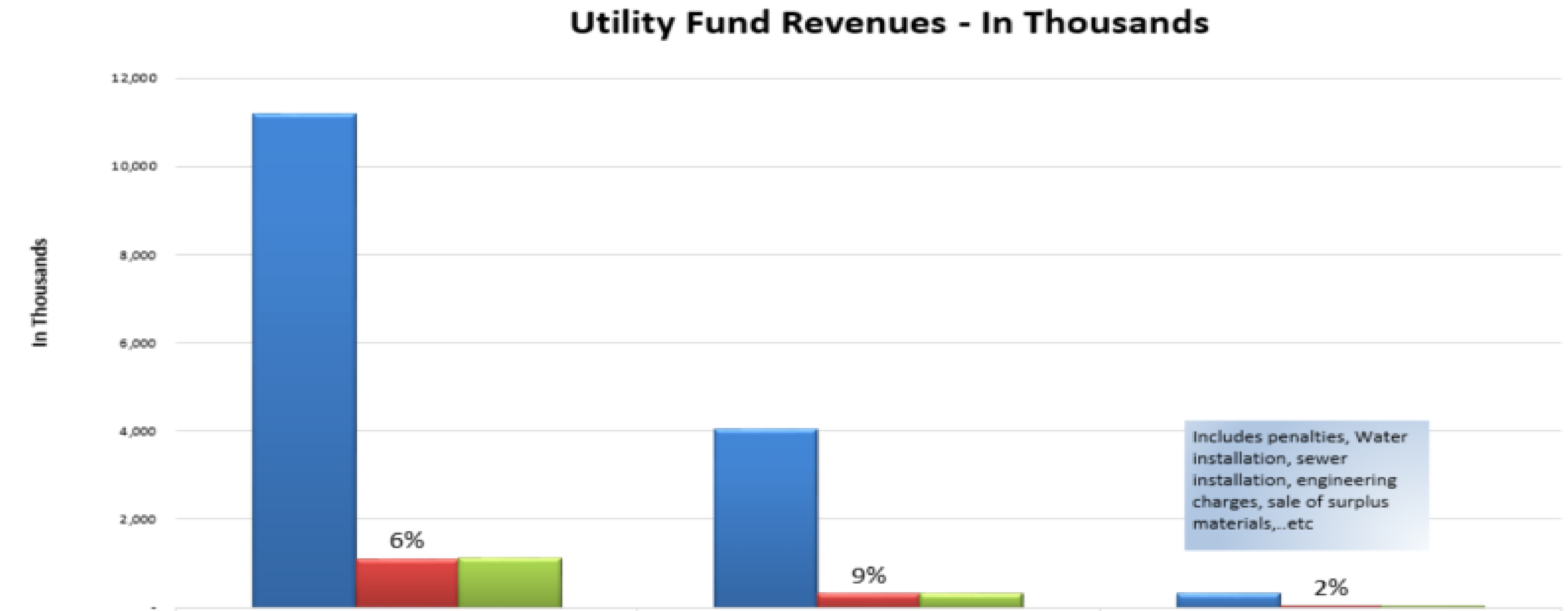
Utility Fund

Utility Fund Snapshot



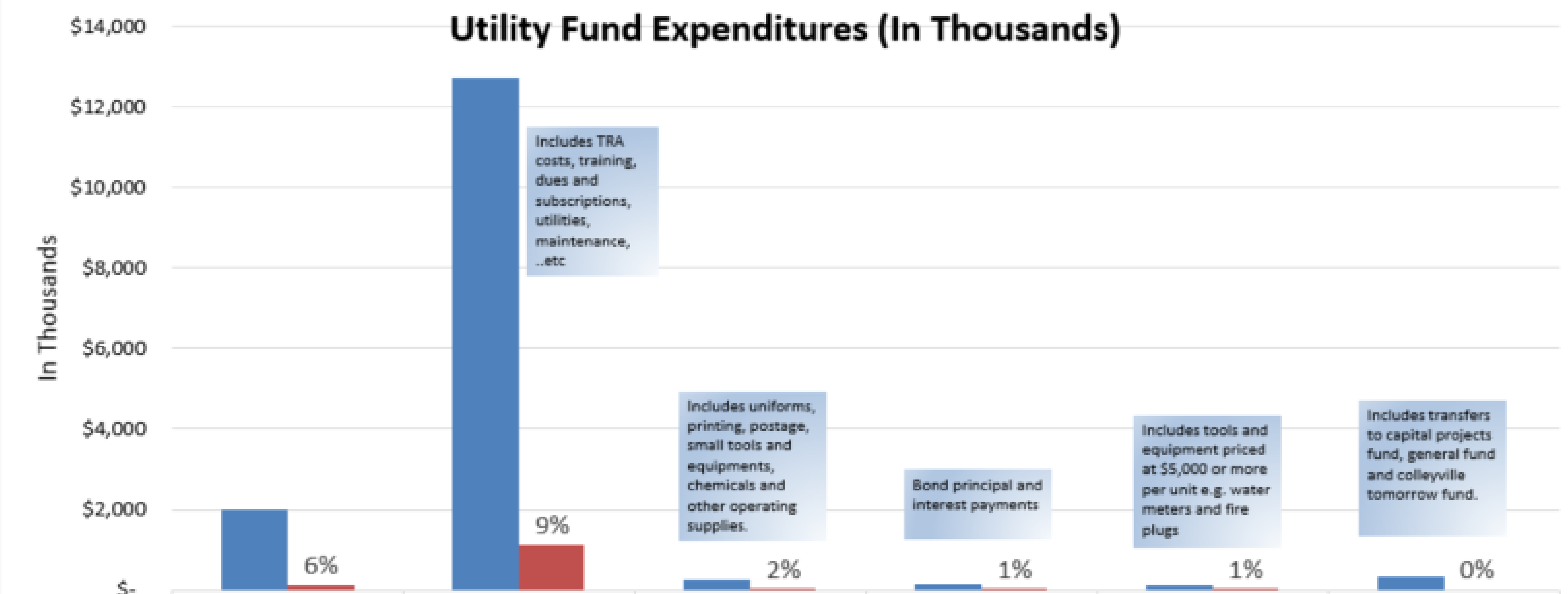
	Revevues	Expenditures
Budget	15,540,017	15,526,542
Actuals	1,471,177	1,245,211

Utility Fund Revenues



	Water Sales	Sewer Sales	Other Income
Budget	11,196	4,024	320
Actuals Current FY	1,105	322	43
Actuals Prior FY	$1,130	$317	$35

Utility Fund Expenses

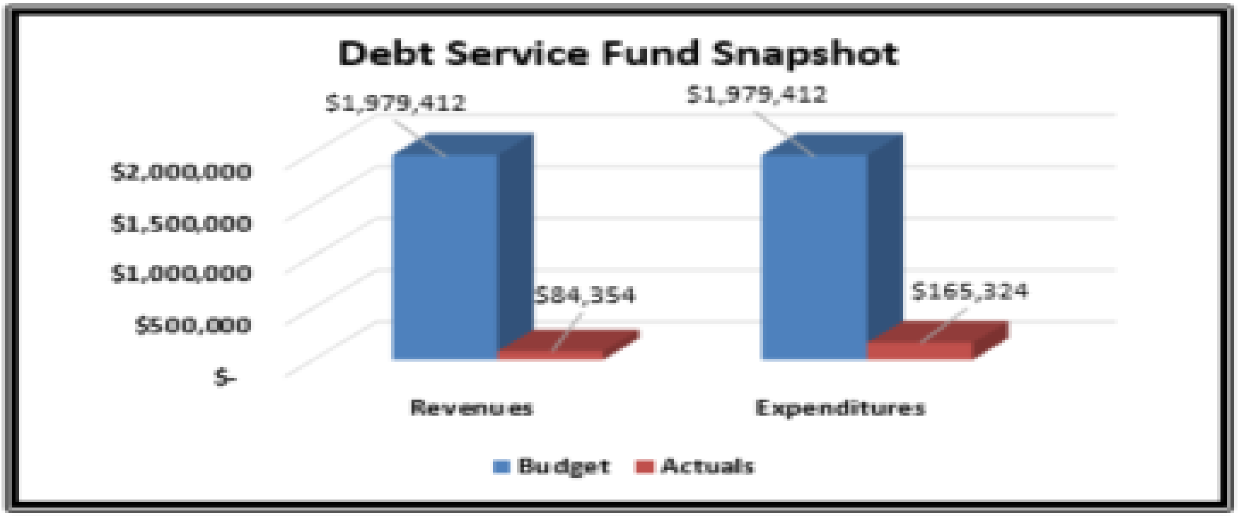


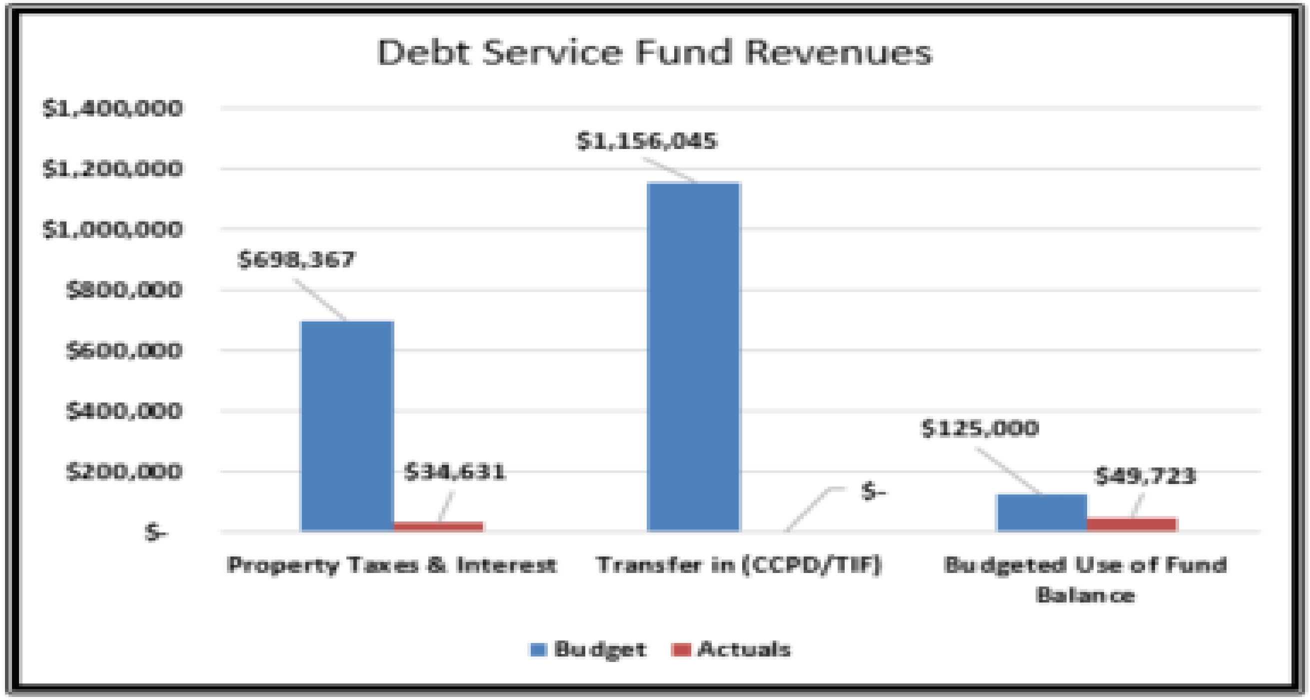
	Personel Services	Contractual services	Supplies	Debt Service	Capital Outlay	Transfers to other funds
Budget	$1,983	$12,718	$246	$157	$100	$322
Actuals	$120	$1,119	$4	$1	$1	$-

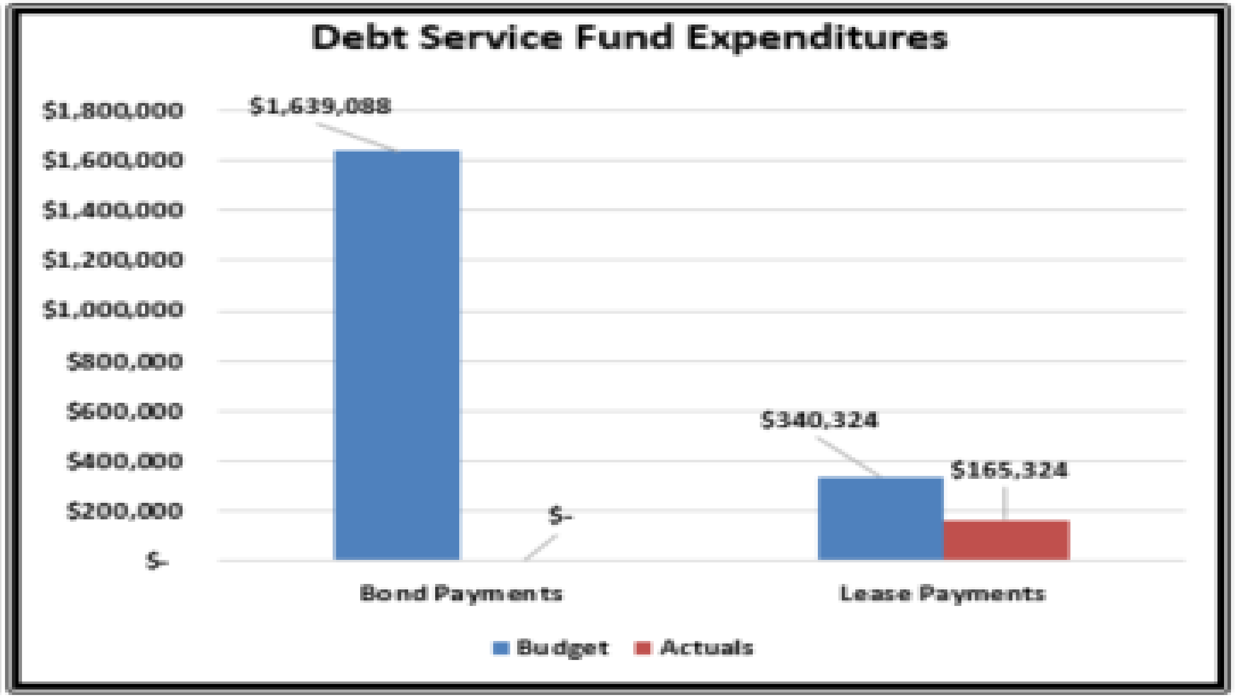
Debt Service Fund

Debt Service Fund

Debt Service Fund	Budget		Actuals	
Revenues:				
Ad Valroem Taxes & Interest	$	698,367	$	34,631
Transfer In from other funds	$	1,156,045	$	-
Budgeted Use of Fund Balance	$	125,000	$	-
Total Revenues	**$**	**1,979,412**	**$**	**34,631**
Expenditures:				
Bond payments	$	1,639,088	$	-
Lease Payments	$	340,324	$	165,324
Total Expenditures	**$**	**1,979,412**	**$**	**165,324**
Revenues Over (Under) Expenditures	**$**	**-**	**$**	**(130,693)**





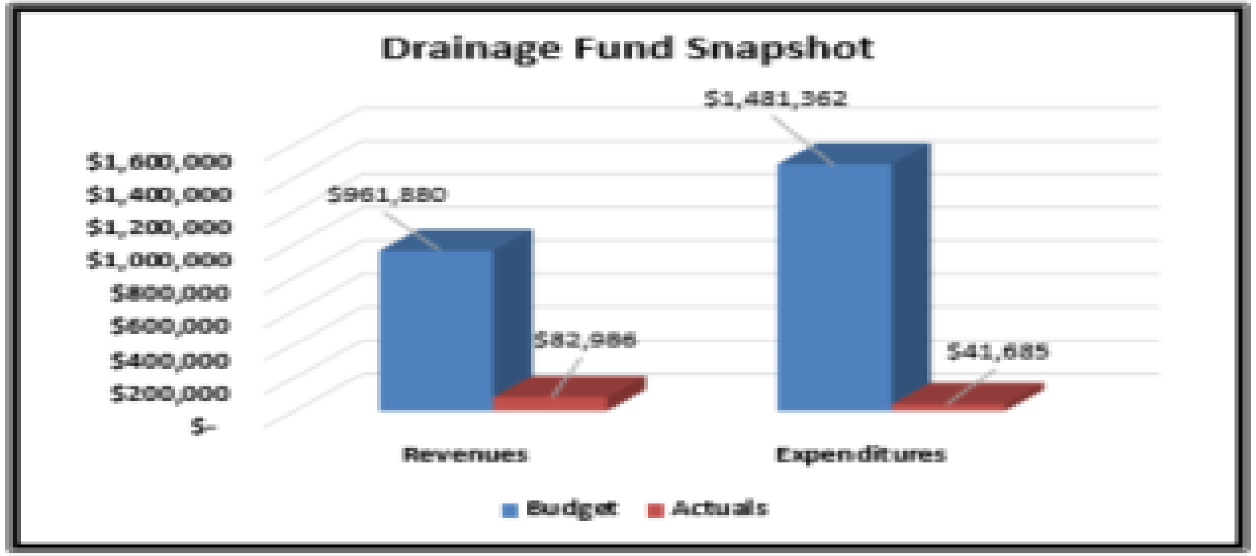


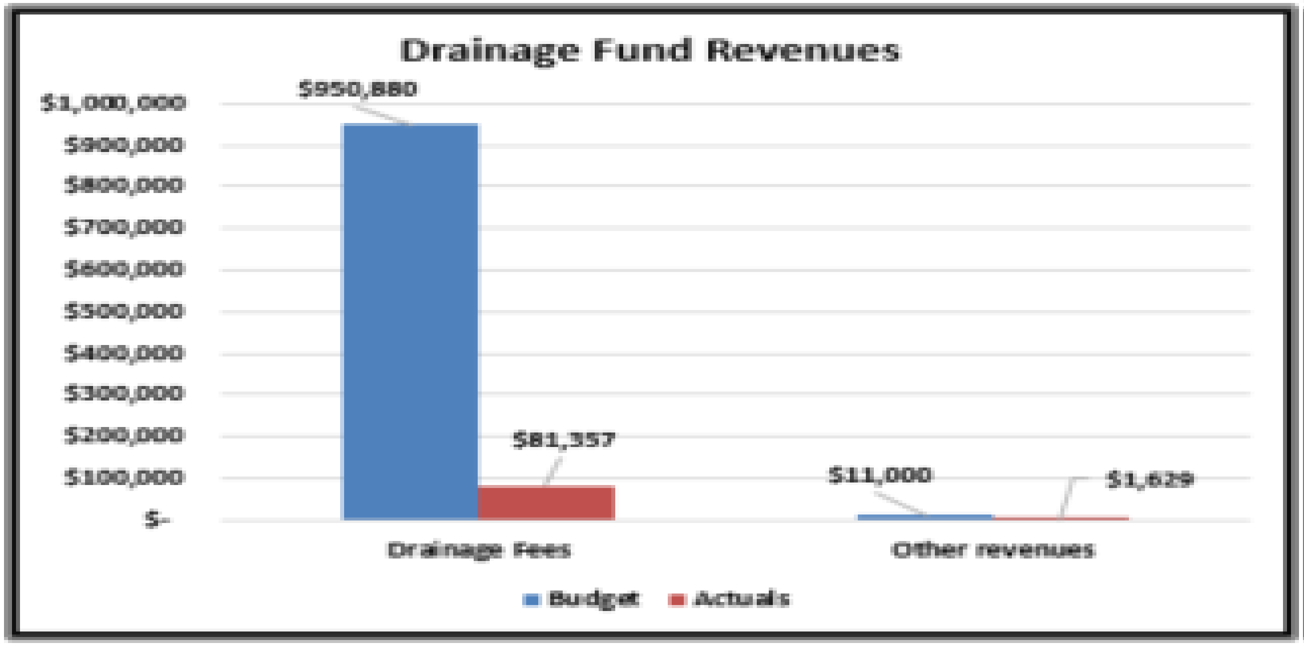
Drainage Fee Fund

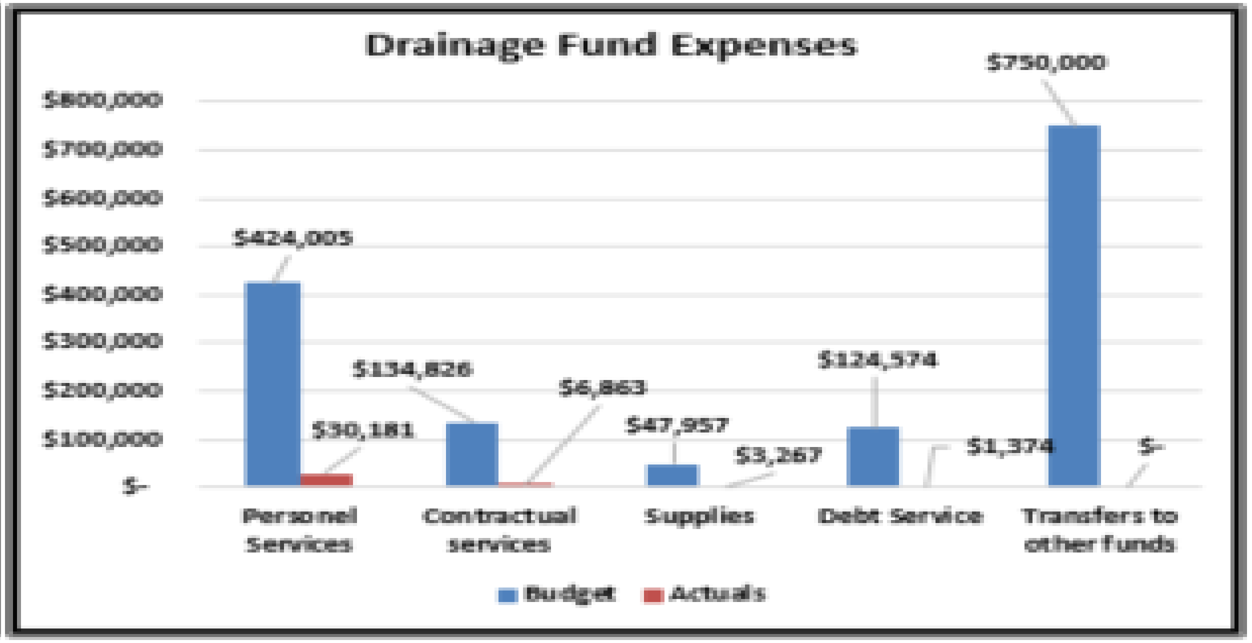
Drainage Fee Fund

COLLEYVILLE

Drainage Fund	Budget		Actuals	
Revenues:				
Drainage Fees	$	950,880	$	81,357
Other revenues	$	11,000	$	1,629
Total Revenues	**$**	**961,880**	**$**	**82,986**
Expenses:				
Personel Services	$	424,005	$	30,181
Contractual services	$	134,826	$	6,863
Supplies	$	47,957	$	3,267
Debt Service	$	124,574	$	1,374
Transfers to other funds	$	750,000	$	-
Total Expenses	**$**	**1,481,362**	**$**	**41,685**
Revenues Over (Under) Expenses	**$**	**(519,482)**	**$**	**41,301**







City of Colleyville
City Council
Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 9 **Agenda Date** 11/21/2017
Type Report
Department Finance

Title
All Funds Cash & Investments Report (Phase II - Restrictions)

Explanation
On September 19, 2017 staff presented the first phase of the "All Funds Cash and Investments Report". That report was the first step towards reporting the City's cash and investment position to council as of the end of each quarter. It provided a single page summary of all cash and investments in each fund as of July 31, 2017, as well as a comparison to the cash and investments balances as of the end of the prior fiscal year (September 30, 2016).

The attached report, is phase two of the "All Funds Cash and Investments Report". This report provides a single page summary of all cash and investments in each fund as of September 30, 2017, as well as a comparison to amounts at the end of the prior fiscal year (September 30, 2016). The supplemental pages provide more detailed breakdown of the cash and investments in each fund by investment type and by restrictions identified by staff as of September 30, 2017.

The final stage will be to expand the report to look forward, forecasting the City's resources based on the city's projected budget surplus/deficit as of the end of the fiscal year.

Attachments
1. Cash report - Sept 30, 2017 Phase II

CITY OF COLLEYVILLE
ALL FUNDS CASH & INVESTMENT REPORT - TOTAL BY FUND

		CASH & INVESTMENT AS OF SEPT 30, 2017	CASH & INVESTMENT AS OF SEPT 30, 2016	CHANGE
GOVERNMENTAL FUNDS				
001	GENERAL FUND	$ 9,660,831	$ 8,984,044	$ 676,787
031	SALES TAX INCENTIVE	-	358,974	(358,974)
036	STRATEGIC INITIATIVE	539,657	324,965	214,692
004	DEBT SERVICE FUND	691,101	634,920	56,181
003	CAPITAL PROJECTS	16,169,021	17,142,352	(973,331)
012	PARK LAND DEDICATION	1,424,568	1,771,067	(346,499)
032	VEHICLE AND CAPITAL REPLACEMENT	1,099,119	974,621	124,498
034	COLLEYVILLE TOMORROW	2,358,608	2,274,957	83,651
035	PARKS TOMORROW	1,033,637	1,050,062	(16,426)
005	VOLUNTARY PARK FUND	875,766	818,948	56,818
007	DONATIONS FUND	61,587	67,974	(6,387)
011	VOLUNTARY LIBRARY FUND	429,724	412,476	17,248
015	POLICE ASSET FORFEITURE	9,077	2,112	6,965
016	TDPA GRANT	8,133	8,133	-
018	TREE PRESERVATION	311,696	27,766	283,930
019	LIBRARY DONATION	138,573	139,223	(650)
020	RECREATIONAL EVENT	10,701	10,606	95
021	COLLEYVILLE CENTER DEVELOPMENT	-	5,857	(5,857)
022	RECYCLING	-	1,627	(1,627)
023	LEOSE	3,397	2,618	779
027	CRIME DISTRICT	1,274,683	1,295,306	(20,623)
028	KIDSVILLE MAINTENANCE	8,408	20,237	(11,829)
029	COURT TECHNOLOGY	75,178	121,820	(46,642)
030	COURT SECURITY	60,113	57,495	2,618
033	PUBLIC ART	7,904	7,904	-
037	JUVENILE CASE MANAGER	24,538	25,881	(1,343)
038	HOTEL / MOTEL FUND	88,896	-	88,896
ENTERPRISE FUNDS				
002	UTILITY FUND	5,899,417	13,913,194	(8,013,777)
039	UTILITY CAPITAL PROJECTS FUND	9,777,238	-	9,777,238
017	DRAINAGE FEE	2,269,641	1,777,015	492,625
FIDUCIARY FUNDS				
006	SESQUICENTINIAL FUND	20,546	19,716	830
008	EMPLOYEE ACTIVITY	4,700	5,773	(1,073)
COMPONENT UNIT				
026	TIF FUND	18,962,207	17,512,544	1,449,664
		$ 73,298,664	**$ 69,770,187**	**$ 3,528,476**
COLLEYVILLE ECON DEV CORP				
024	CEDC	3,901,952	3,122,995	778,958
025	CEDC - CAPITAL	65,794	65,794	-
GRAND TOTAL		**77,266,410**	**72,958,976**	**4,307,434**

COLOR CODE
DEBT SERVICE FUNDS
CAPITAL PROJECT FUNDS
SPECIAL REVENUE FUNDS
ENTERPRISE FUNDS
FIDUCIARY FUNDS

CITY OF COLLEYVILLE
ALL FUNDS CASH & INVESTMENT REPORT - DETAILED CASH/INVESTMENTS BY FUND

		CASH	LOGIC	CASH & INVESTMENT BY TYPE INVESTMENTS	CDARS	AS OF SEPT 30, 2017
GOVERNMENTAL FUNDS						
001	GENERAL FUND	133,001	216,179	5,741,751	3,569,899	**9,660,831**
036	STRATEGIC INITIATIVE	47,773	491,883	-	-	**539,657**
004	DEBT SERVICE FUND	656,701	34,401	-	-	**691,101**
003	CAPITAL PROJECTS	11,874,377	1,218,088	2,567,769	508,787	**16,169,021**
012	PARK LAND DEDICATION	400,573	-	1,023,995	-	**1,424,568**
032	VEHICLE AND CAPITAL REPLACEMENT	502,649	83,162	513,308	-	**1,099,119**
034	COLLEYVILLE TOMORROW	189,686	1,694,397	474,525	-	**2,358,608**
035	PARKS TOMORROW	2,331	1,031,306	-	-	**1,033,637**
005	VOLUNTARY PARK FUND	626,248	-	249,518	-	**875,766**
007	DONATIONS FUND	61,587	-	-	-	**61,587**
011	VOLUNTARY LIBRARY FUND	70,775	-	358,949	-	**429,724**
015	POLICE ASSET FORFEITURE	9,077	-	-	-	**9,077**
016	TDPA GRANT	8,133	-	-	-	**8,133**
018	TREE PRESERVATION	311,696	-	-	-	**311,696**
019	LIBRARY DONATION	138,573	-	-	-	**138,573**
020	RECREATIONAL EVENT	10,701	-	-	-	**10,701**
023	LEOSE	3,397	-	-	-	**3,397**
027	CRIME DISTRICT	347,939	926,744	-	-	**1,274,683**
028	KIDSVILLE MAINTENANCE	8,408	-	-	-	**8,408**
029	COURT TECHNOLOGY	75,178	-	-	-	**75,178**
030	COURT SECURITY	60,113	-	-	-	**60,113**
033	PUBLIC ART	7,904	-	-	-	**7,904**
037	JUVENILE CASE MANAGER	24,538	-	-	-	**24,538**
038	HOTEL / MOTEL FUND	88,896	-	-	-	**88,896**
ENTERPRISE FUNDS						
002	UTILITY FUND	43,119	2,727,675	2,616,221	512,403	**5,899,417**
039	UTILITY CAPITAL PROJECTS FUND	6,774,842	2,940,400	61,997	-	**9,777,238**
017	DRAINAGE FEE	574,810	1,495,216	199,614	-	**2,269,641**
FIDUCIARY FUNDS						
006	SESQUICENTINIAL FUND	20,546	-	-	-	**20,546**
008	EMPLOYEE ACTIVITY	4,700	-	-	-	**4,700**
COMPONENT UNIT						
026	TIF FUND	(651,730)	14,212,344	5,401,594	-	**18,962,207**
		22,426,540	**27,071,793**	**19,209,242**	**4,591,089**	**73,298,664**
COLLEYVILLE ECON DEV CORP						
024	CEDC	$ 1,455,650	$ 949,195	$ 1,497,107	$ -	**$ 3,901,952**
025	CEDC - CAPITAL	703	65,091	-	-	**65,794**
GRAND TOTAL		**23,882,893**	**28,086,079**	**20,706,349**	**4,591,089**	**77,266,410**

COLOR CODE
DEBT SERVICE FUNDS
CAPITAL PROJECT FUNDS
SPECIAL REVENUE FUNDS
ENTERPRISE FUNDS
FIDUCIARY FUNDS

CITY OF COLLEYVILLE
ALL FUNDS CASH & INVESTMENT REPORT - RESTRICTIONS BY FUND

		CASH & INVESTMENTS				
		Available Unrestricted	Available for Restricted Purpose	Approved Projects	Restricted Unavailable	AS OF SEPT 30, 2017
GOVERNMENTAL FUNDS						
001	GENERAL FUND	9,543,369	32,548	-	84,913	**9,660,831**
036	STRATEGIC INITIATIVE	539,657	-	-	-	**539,657**
004	DEBT SERVICE FUND	-	691,101	-	-	**691,101**
003	CAPITAL PROJECTS	3,751,321	6,495,465	5,771,612	150,623	**16,169,021**
012	PARK LAND DEDICATION	-	1,424,568	-	-	**1,424,568**
032	VEHICLE AND CAPITAL REPLACEMENT	-	1,099,119	-	-	**1,099,119**
034	COLLEYVILLE TOMORROW	1,963,908	-	394,700	-	**2,358,608**
035	PARKS TOMORROW	1,033,637	-	-	-	**1,033,637**
005	VOLUNTARY PARK FUND	875,766	-	-	-	**875,766**
007	DONATIONS FUND	-	61,587	-	-	**61,587**
011	VOLUNTARY LIBRARY FUND	-	374,286	55,438	-	**429,724**
015	POLICE ASSET FORFEITURE		9,077			**9,077**
016	TDPA GRANT	-	8,133	-	-	**8,133**
018	TREE PRESERVATION	-	311,696	-	-	**311,696**
019	LIBRARY DONATION	72,404	66,169	-	-	**138,573**
020	RECREATIONAL EVENT	-	10,701	-	-	**10,701**
023	LEOSE	-	3,397	-	-	**3,397**
027	CRIME DISTRICT	1,274,601	82	-	-	**1,274,683**
028	KIDSVILLE MAINTENANCE	-	8,408	-	-	**8,408**
029	COURT TECHNOLOGY	-	75,178	-	-	**75,178**
030	COURT SECURITY	-	60,113	-	-	**60,113**
033	PUBLIC ART	-	7,904	-	-	**7,904**
037	JUVENILE CASE MANAGER	-	24,538	-	-	**24,538**
038	HOTEL / MOTEL FUND	-	88,896	-	-	**88,896**
ENTERPRISE FUNDS						
002	UTILITY FUND	5,067,535	361,422	-	470,460	**5,899,417**
039	UTILITY CAPITAL PROJECTS FUND	4,984,555	3,217,428	1,513,139	62,117	**9,777,238**
017	DRAINAGE FEE	2,111,463	36,692	-	121,486	**2,269,641**
FIDUCIARY FUNDS						
006	SESQUICENTINIAL FUND	-	20,546	-	-	**20,546**
008	EMPLOYEE ACTIVITY	-	-	-	4,700	**4,700**
COMPONENT UNIT						
026	TIF FUND	18,857,669	104,538	-	-	**18,962,207**
		90,608,401	**29,154,634**	**15,469,778**	**1,703,684**	**73,298,663.60**
COLLEYVILLE ECON DEV CORP						
024	CEDC	$ 3,901,952	$ -	$ -	$ -	**$ 3,901,952**
025	CEDC - CAPITAL	-	65,794	-	-	**65,794**
GRAND TOTAL		**94,510,354**	**29,220,428**	**15,469,778**	**1,703,684**	**77,266,410**

COLOR CODE
DEBT SERVICE FUNDS
CAPITAL PROJECT FUNDS
SPECIAL REVENUE FUNDS
ENTERPRISE FUNDS
FIDUCIARY FUNDS

City of Colleyville
City Council
Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number **Agenda Date** 11/21/2017 **Number** 9
Type Presentation
Department City Manager

Title
Quarterly Investment Report for the quarter ended September 30, 2017

Strategic Plan
1.4 Communicate thoroughly and strategically
1.3 Assure convenient access to public information
2.4 Demonstrate stewardship of public resources

Explanation

Investment Summary for period ending September 30, 2017:
Cash & Cash Equivalents (Logic) were $51,968,972. Investments other than CD's totaled $20,706,349 and the CD's totaled $4,591,089. Total funds held by the city equaled $77,266,410 and were allocated as follows:

- Logic 36%
- Government Issues 27%
- Certificates of Deposit 6%
- Cash 31%

Investment Benchmark 1.04%

- Logic 1.26%
- Agencies 0.95%
- CD's 0.50%
- Portfolio 1.09%

Interest earnings for the quarter were $147,235 with an average yield of 1.09% versus $121,658 and 0.96% for the prior quarter. These percentages are within the guidelines of the City investment policy.

Attachments
1. Quarterly Investment Report - September 2017

QUARTERLY INVESTMENT REPORT

FOR QUARTER ENDING SEPTEMBER 30, 2017
DETAILED INVESTMENT HOLDINGS

THIS REPORT IS IN COMPLIANCE WITH THE PUBLIC FUNDS INVESTMENT ACT
AND ADOPTED INVESTMENT POLICY STRATEGY

SHEREEN GENDY
Karen Hines

City of Colleyville, Texas
Quarterly Investment Report

Report Highlights

The Investment Report is designed to provide the audit committee members, City Council, and all other readers of the report, a snapshot of the financial holdings and liquidity position of the City of Colleyville. The investment report is in compliance with the Public Funds Investment Act and the City's adopted Investment Policy.

The list of Outstanding Investments, Interest Earnings on Investments, Investments by Fund, the CDARS Certificate of Deposit Allocation, and Logic Investment Pool Allocation by Fund provide an overall snapshot of the City's portfolio.

- **CASH & INVESTMENT SUMMARY BY FUND**
  This report is an overview of the positions held within each fund.
  The LOGIC, INVESTMENT, and CDARS holdings are detailed in the supplemental reports which are included.

- **CONSOLIDATED INVESTMENT HOLDINGS MEASUREMENT DATA**
  This report shows the City's current holdings with measurement data (yield and maturity) for each investment type. It includes the 13 week Treasury coupon rate equivalent which is our benchmark. This benchmark is provided by the Treasury.gov website.

- **TREASURY & AGENCY INVESTMENTS BY MATURITY**
  This report shows our treasury and agency holdings by maturity. The graphical presentation shows the maturity dates with investment yield for each holding.

- **TREASURY & AGENCY INVESTMENTS BY TYPE**
  This report shows our treasury and agency holdings by investment type. The graphical presentation shows the distribution by instrument for investments held.

- **COLLEYVILLE ECONOMIC DEVELOPMENT COPORATION SUMMARY**
  This is the same as the consolidated report but only for the CEDC holdings.

The LOGIC (Local Government Investment Corporation) quarterly newsletter and the Dallas Federal Reserve's DFW Economic Indicators report are also included.

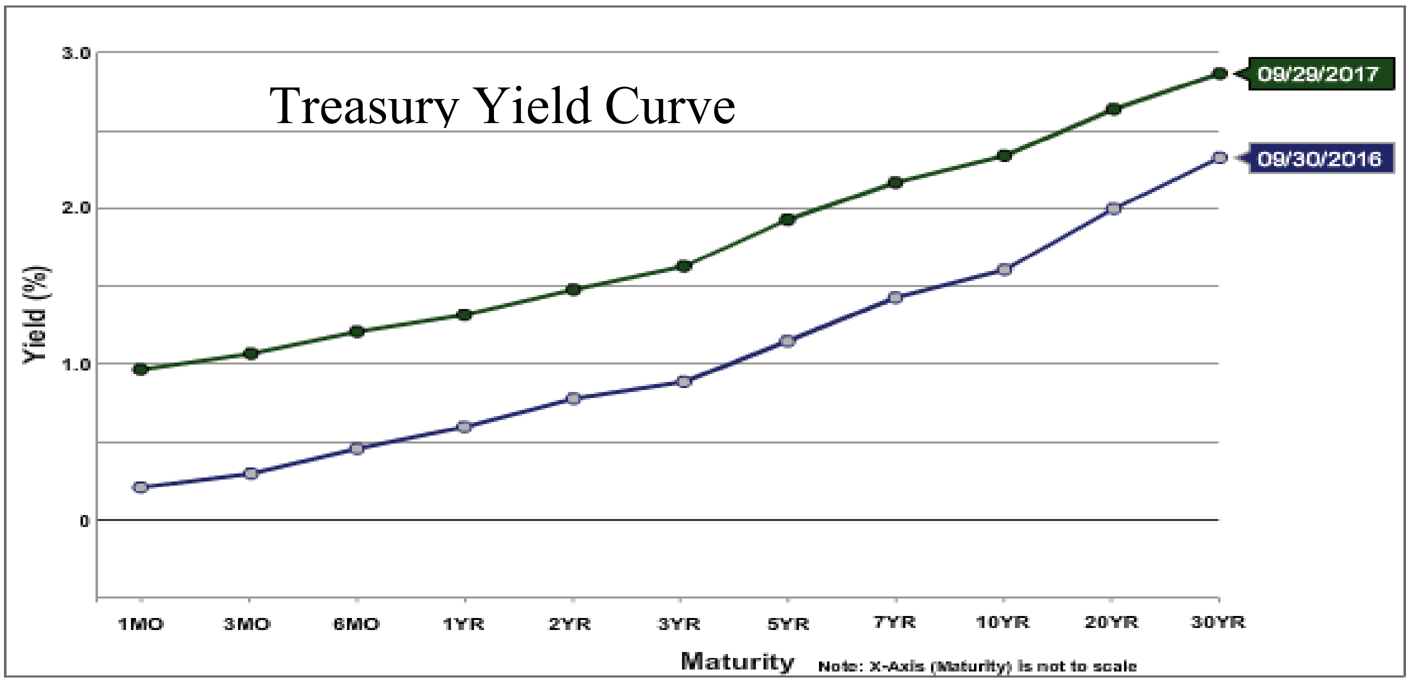
Portfolio Investment Report
for the Quarter Ending September 30 2017
CONSOLIDATED INVESTMENT REPORT

Cash and Investment Balances	Current As of 9/30/2017	Last Quarter As of 6/30/2017
Cash Balances	$ 23,882,893	$ 28,502,256
LOGIC Balances	$ 28,086,079	$ 28,098,030
Investment Portfolio Balances	$ 20,706,349	$ 20,775,155
Certificates of Deposit Balances	$ 4,591,089	$ 4,573,864
Total Cash, Logic, & Other Investments	$ 77,266,410	$ 81,949,305

Investment Yields, Maturities, and Interest	Current As of 9/30/2017	Last Quarter As of 6/30/2017
Bank Earned Income Credit	1.03%	0.92%
13 Week Treasury Benchmark	1.04%	0.89%
Logic Average Quarterly Yield	1.26%	1.09%
Logic Quarter's Average Weighted Maturity	34	28
Average Weighted Yield: Agency	0.95%	0.86%
Average Weighted Maturity: Agency	257	249
Average Weighted Yield: CDARS	0.50%	0.48%
Average Weighted Maturity: CDARS	379	188
Interest Earnings - Quarter	$ 147,235	$ 121,658
Interest Rate/Yield for the Quarter	1.09%	0.96%

Portfolio Investment Report
for the Quarter Ending September 30 2017
CONSOLIDATED INVESTMENT REPORT

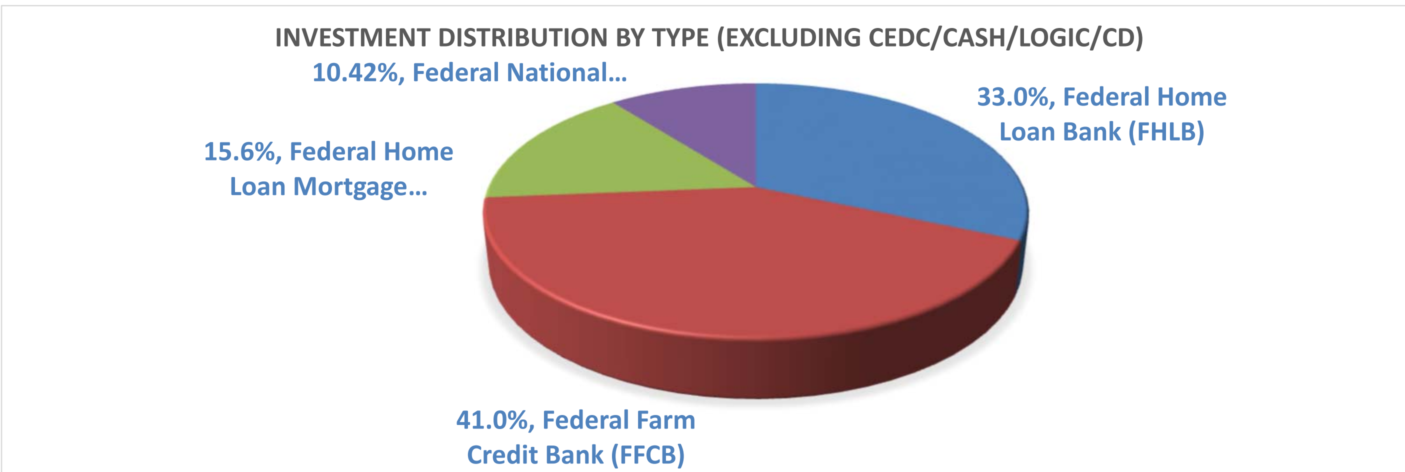
Outstanding Portfolio (excluding CEDC/Cash / Logic / CD)		Purchase Price	Percent (Value)	Market Value
Distribution by Maturity	**Number**			
1 to 90 days	5	$ 4,847,078.00	25.18%	$ 4,849,057.50
91 to 180 days	3	$ 3,199,610.00	16.62%	$ 3,197,252.60
181 to 365 days	5	$ 5,200,250.00	27.02%	$ 5,189,036.80
Over 365 days	6	$ 5,999,759.73	31.18%	$ 5,976,376.00
Total	19	$ 19,246,697.73	100.00%	$ 19,211,722.90



Source: https://www.treasury.gov/resource-center/data-chart-center/interest-rates/Pages/Historic-Yield-Data-Visualization.aspx

Portfolio Investment Report
for the Quarter Ending September 30 2017
CONSOLIDATED INVESTMENT REPORT

Outstanding Portfolio (excluding CEDC / Cash / Logic / CD)		Purchase Price	Percent (Value)	Market Value
Distribution by Type of Investment	Number			
Federal Home Loan Bank (FHLB)	6	$6,350,430	33.0%	$6,338,785
Federal Farm Credit Bank (FFCB)	8	$7,895,100	41.0%	$7,884,510
al Home Loan Mortgage Corporation (FHLMC)	3	$2,997,668	15.6%	$2,990,093
ederal National Mortgage Association (FHLMC)	2	$2,003,500	10.42%	$1,998,335
Total	19	$ 19,246,697.73	100.0%	$ 19,211,722.90



	S&P	Moody's
Federal Home Loan Bank	AA+	Aaa
Federal Farm Credit Bank	AA+	Aaa
Federal Home Loan Mortgage Corporation	AA+	Aaa
Federal National Mortgage Association	AA+	Aaa

AA+ = high quality, very low credit risk
Aaa = highest quality, lowest level of credit risk

CASH & INVESTMENTS BY FUND

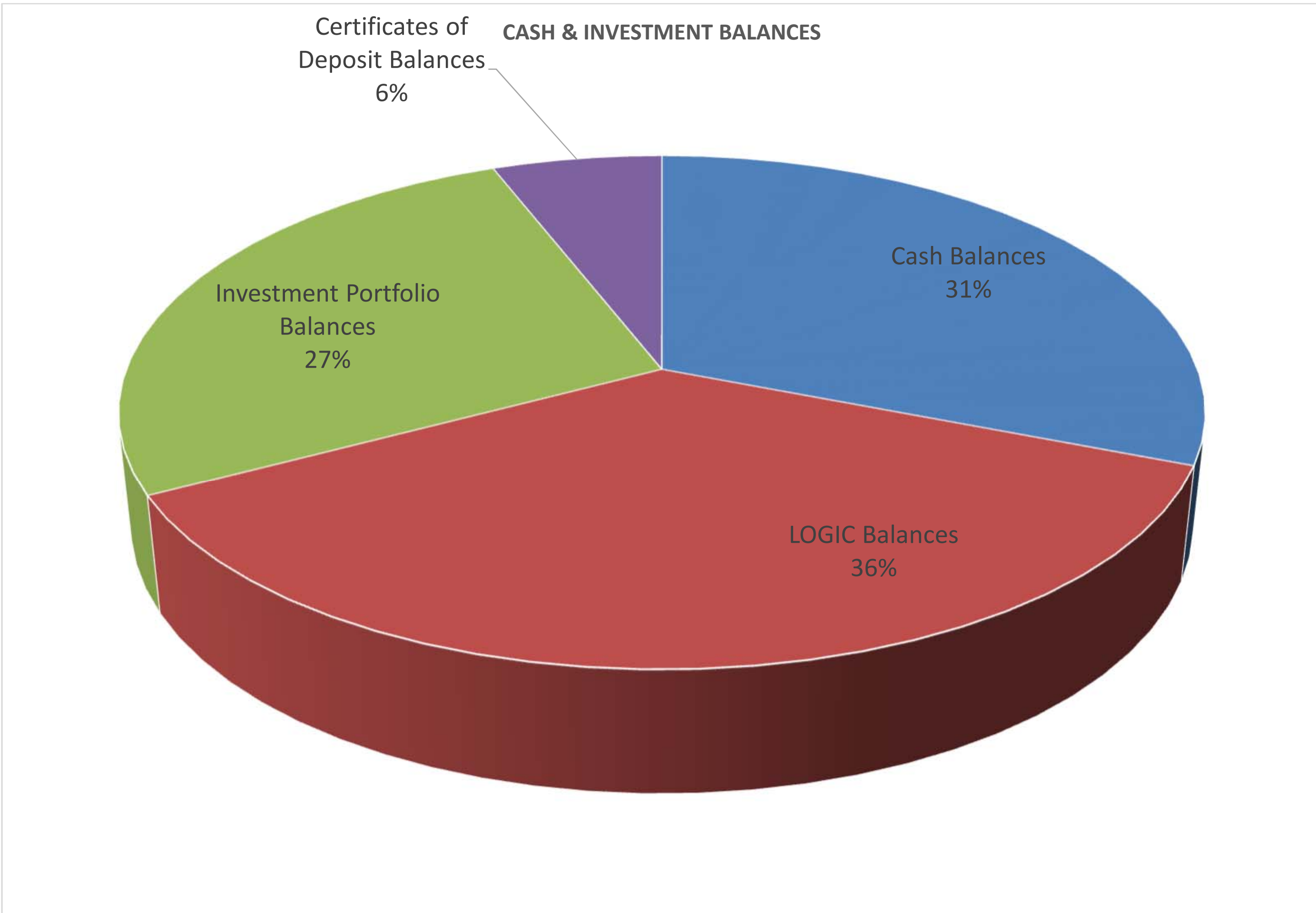
GOVERNMENTAL FUNDS
DEBT SERVICE FUNDS
CAPITAL PROJECT FUNDS
SPECIAL REVENUE FUNDS
ENTERPRISE FUNDS
FIDUCIARY FUNDS

Portfolio Investment Report
for the Quarter Ending September 30, 2017
CONSOLIDATED INVESTMENT REPORT

		CASH	LOGIC	INVESTMENTS*	CDARS	TOTAL
GOVERNMENTAL FUNDS						
001	GENERAL FUND	$ 133,001.37	$ 216,179.05	$ 5,741,751.48	$ 3,569,898.75	$ 9,660,830.65
036	STRATEGIC INITIATIVE	47,773.47	491,883.16	0.00	0.00	539,656.63
004	DEBT SERVICE FUND	656,700.56	34,400.50	0.00	0.00	691,101.06
003	CAPITAL PROJECTS	11,874,376.70	1,218,087.70	2,567,769.48	508,787.33	16,169,021.21
012	PARK LAND DEDICATION	400,573.08	0.00	1,023,994.72	0.00	1,424,567.80
032	VEHICLE AND CAPITAL REPLACEMENT	502,648.82	83,161.76	513,308.20	0.00	1,099,118.78
034	COLLEYVILLE TOMORROW	189,686.46	1,694,396.65	474,524.89	0.00	2,358,608.00
035	PARKS TOMORROW	2,330.78	1,031,305.94	0.00	0.00	1,033,636.72
039	UTILITY CAPITAL PROJECTS FUND	6,774,841.72	2,940,399.71	61,996.97	0.00	9,777,238.40
005	VOLUNTEER PARK FUND	626,248.15	0.00	249,517.89	0.00	875,766.04
007	DONATIONS FUND	61,586.54	0.00	0.00	0.00	61,586.54
011	LIBRARY FUND	70,774.73	0.00	358,948.97	0.00	429,723.70
015	POLICE ASSET FORFEITURE	9,076.88	0.00	0.00	0.00	9,076.88
016	TDPA GRANT	8,132.93	0.00	0.00	0.00	8,132.93
018	TREE PRESERVATION	311,696.31	0.00	0.00	0.00	311,696.31
019	LIBRARY DONATION	138,572.50	0.00	0.00	0.00	138,572.50
020	RECREATIONAL EVENT	10,700.67	0.00	0.00	0.00	10,700.67
023	LEOSE	3,396.95	0.00	0.00	0.00	3,396.95
027	CRIME DISTRICT	347,939.02	926,743.89	0.00	0.00	1,274,682.91
028	KIDSVILLE MAINTENANCE	8,408.03	0.00	0.00	0.00	8,408.03
029	COURT TECHNOLOGY	75,178.30	0.00	0.00	0.00	75,178.30
030	COURT SECURITY	60,113.42	0.00	0.00	0.00	60,113.42
033	PUBLIC ART	7,904.05	0.00	0.00	0.00	7,904.05
037	JUVENILE CASE MANAGER	24,537.58	0.00	0.00	0.00	24,537.58
038	HOTEL / MOTEL FUND	88,896.39	0.00	0.00	0.00	88,896.39
ENTERPRISE FUNDS						
002	UTILITY FUND	43,118.91	2,727,674.62	2,616,221.16	512,402.59	5,899,417.28
017	DRAINAGE FEE	574,810.34	1,495,216.02	199,614.31	0.00	2,269,640.67
FIDUCIARY FUNDS						
006	SESQUICENTINIAL FUND	20,545.56	0.00	0.00	0.00	20,545.56
008	EMPLOYEE ACTIVITY	4,700.16	0.00	0.00	0.00	4,700.16
COMPONENT UNIT						
026	TIF FUND	(651,730.26)	14,212,343.73	5,401,594.01	0.00	18,962,207.48
		22,426,540.12	27,071,792.73	19,209,242.08	4,591,088.67	73,298,663.60
COLLEYVILLE ECON DEV CORP						
024	CEDC	1,455,649.86	949,195.26	1,497,107.32	0.00	3,901,952.44
025	CEDC - CAPITAL	703.10	65,090.83	0.00	0.00	65,793.93
		1,456,352.96	1,014,286.09	1,497,107.32	0.00	3,967,746.37
GRAND TOTAL		**23,882,893.08**	**28,086,078.82**	**20,706,349.40**	**4,591,088.67**	**77,266,409.97**

*9/30 reports - Investments are shown at Market Value

Portfolio Investment Report
for the Quarter Ending September 30 2017
CONSOLIDATED INVESTMENT REPORT



INVESTMENTS DETAILS

CITY OF COLLEYVILLE BALANCES AT SEPTEMBER 30, 2017

INVESTMENT AT PAR VALUE	$19,250,000
CDAR'S CERTIFICATES OF DEPOSIT	$4,591,089
LOGIC INVESTMENT POOL	$27,071,793
TOTAL CITY INVESTMENTS HELD AT SEPTEMBER 30, 2017	**$50,912,881**

COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION (CEDC) BALANCES AT SEPTEMBER 30, 2017

INVESTMENT AT PAR VALUE	$1,500,000
LOGIC INVESTMENT POOL	1,014,286.09
TOTAL CEDC INVESTMENTS HELD AT SEPTEMBER 30, 2017	**$2,514,286**

TOTAL INVESTMENTS HELD BY CITY OF COLLEYVILLE AND COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION AT SEPTEMBER 30, 2017	**$53,427,167**

LOCAL GOVERNMENT INVESTMENT COOPERATIVE / "LOGIC"
ACCOUNT ALLOCATION AT SEPTEMBER 2017

ACCT #	DESCRIPTION	BALANCE
	GENERAL FUND	
001-1115	GENERAL OPERATING	$216,179.05
	UTILITY FUND	
002-1115	UTILITY OPNS	$2,366,252.34
002-1130	UTILITY INTEREST & SINKING FUND	$361,422.28
	UTILITY FUND - CAPITAL PROJECTS	
039-1116	IMPACT FEES WATER	$2,267,461.25
039-1119	UTILITY LINE RESTORATION	$1,165.65
039-1294	IMPACT FEES SEWER	$671,772.81
	CAPITAL PROJECTS FUND	
003-1113	IMPACT FEES/SA I	$21,530.25
003-1509	STREET RESURFACING	$1,196,557.45
	DEBT SERVICE FUND	
004-1115	DEBT SERVICE OPERATING	$34,400.50
	DRAINAGE FUND	
017-1115	DRAINAGE OPERATING	$1,371,367.39
017-1159	DRAINAGE INT & SINKING FUND	$121,485.71
017-1380	2001 DRAINAGE BONDS	$2,362.92
	TIF FUND	
026-1115	TIF OPERATING	$14,098,187.30
026-1383	2001 TIF BONDS	$114,156.43
	CCCPD FUND	
027-1115	CCCPD OPERATING	$876,661.78
027-1147	99 POLICE/COURT BLDG FUND	$82.11

LOCAL GOVERNMENT INVESTMENT COOPERATIVE / "LOGIC"
ACCOUNT ALLOCATION AT SEPTEMBER 2017

	CAPITAL EQUIPMENT REPLACEMENT FUND	
032-1115	CAPITAL EQUIPMENT REPLACEMENT FUND	$83,161.76
	COLLEYVILLE TOMORROW FUND	
034-1115	COLLEYVILLE TOMORROW FUND	$1,694,396.65
	PARKS TOMORROW FUND	
035-1115	PARKS TOMORROW FUND	$1,031,305.94
	STRATEGIC INITIATIVES FUND	
036-1115	STRATEGIC INITIATIVES FUND	$541,883.16
Subtotal - LOGIC balances excluding CEDC		**$27,071,792.73**
	CEDC Logic Balance	1,014,286.09
Total LOGIC Balance		**28,086,078.82**

CDARS CERTIFICATES OF DEPOSIT

FUND ALLOCATION	AMOUNT	PURCHASE DATE	MATURITY DATE	INTEREST RATE	INTEREST EARNED DURING QUARTER
UTILITY FUND	$512,402.59	7/27/2017	7/25/2019	0.40%	$512.74
GENERAL FUND	$510,929.49	6/23/2016	6/21/2018	0.40%	$515.13
GENERAL FUND	$509,805.77	3/23/2017	3/22/2018	0.30%	$385.50
GENERAL FUND	$1,534,117.00	9/21/2017	9/20/2018	0.60%	$2,300.79
GENERAL FUND	$510,047.65	9/22/2016	9/20/2018	0.50%	$642.80
CAPITAL PROJECTS	$508,787.33	9/21/2017	9/19/2019	0.58%	$531.88
GENERAL FUND	$504,998.84	3/24/2016	3/22/2018	0.50%	$636.44
TOTAL	**$4,591,088.67**				**$5,525.28**

OUTSTANDING INVESTMENTS AT SEPTEMBER 30, 2017

	PURCHASE PRICE	PAR VALUE	MARKET VALUE @ 9/30/17	MATURITY DATE	YIELD ON INVESTMENT
FFCB NOTE	$897,660	$900,000	$899,843	10/13/2017	0.785%
FHLB NOTE	$1,199,868	$1,200,000	$1,199,680	10/26/2017	0.630%
FNMA NOTE	$999,800	$1,000,000	$999,887	10/26/2017	0.885%
FFCB NOTE	$999,000	$1,000,000	$999,571	11/6/2017	0.811%
FHLB NOTE	$750,750	$750,000	$750,077	12/8/2017	1.072%
FHLB NOTE	$1,200,000	$1,200,000	$1,199,698	12/29/2017	1.010%
FFCB NOTE	$1,000,580	$1,000,000	$998,977	2/12/2018	0.771%
FHLMC NOTE	$999,030	$1,000,000	$998,578	3/7/2018	0.925%
FHLMC NOTE	$999,850	$1,000,000	$997,243	4/9/2018	0.758%
FNMA NOTE	$1,003,700	$1,000,000	$998,448	4/30/2018	0.811%
FFCB NOTE	$997,400	$1,000,000	$997,520	5/16/2018	0.882%
FHLB NOTE	$1,200,000	$1,200,000	$1,196,081	6/5/2018	0.850%
FFCB NOTE	$999,300	$1,000,000	$999,745	7/18/2018	0.785%
FFCB NOTE	$1,000,580	$1,000,000	$995,725	10/5/2018	0.930%
FFCB NOTE	$1,000,580	$1,000,000	$996,048	10/5/2018	0.930%
FFCB NOTE	$1,000,000	$1,000,000	$997,081	2/1/2019	1.300%
FHLB NOTE	$999,812	$1,000,000	$996,275	2/8/2019	1.280%
FHLB NOTE	$1,000,000	$1,000,000	$996,975	9/13/2019	1.375%
FHLMC NOTE	$998,788	$1,000,000	$994,272	10/2/2019	1.310%
SUBTOTAL- OUTSTANDING INVESTMENTS EXCLUDING CEDC	**$19,246,698**	**$19,250,000**	**$19,211,723**		
FFCB NOTE	$1,000,000	$1,000,000	$996,128	5/2/2019	1.350%
FHLMC NOTE	$500,000	$500,000	$498,499	8/15/2019	1.375%
TOTAL- OUTSTANDING INVESTMENTS INCLUDING CEDC	**$20,746,698**	**$20,750,000**	**$20,706,349**		

RECAP OF MARKET VALUES ON CITY OF COLLEYVILLE INVESTMENTS HELD JUL 1 - SEP 30, 2017

INVESTMENT	PURCHASE DATE	MATURITY DATE	PURCHASE PRICE	PAR VALUE	MARKET VALUE @ 6-30-17	LESS MATURITY PROCEEDS	PLUS PERIOD PURCHASES	MARKET VALUE @ 9-30-17	CUSIP
FFCB NOTE	9/16/2015	9/14/2017	$1,000,000	$1,000,000	$999,390	$1,003,900	N/A	$0	3133EFCY1
FFCB NOTE	10/19/2015	8/28/2017	$1,003,690	$1,000,000	$999,493	$1,003,900	N/A	$0	3133EFEU7
FHLB NOTE	10/19/2015	10/26/2017	$1,199,868	$1,200,000	$1,198,192	N/A	N/A	$1,199,680	3130A6LZ8
FHLMC NOTE	10/22/2015	7/28/2017	$1,004,385	$1,000,000	$999,922	$1,004,250	N/A	$0	3134G6AC7
FFCB NOTE	11/4/2015	10/13/2017	$897,660	$900,000	$898,951	N/A	N/A	$899,843	3133EFHY6
FFCB NOTE	11/12/2015	11/6/2017	$999,000	$1,000,000	$998,728	N/A	N/A	$999,571	3133EFNE3
FNMA NOTE	11/13/2015	10/26/2017	$999,800	$1,000,000	$999,294	N/A	N/A	$999,887	3135G0PQ0
FHLB NOTE	12/29/2015	12/29/2017	$1,200,000	$1,200,000	$1,199,599	N/A	N/A	$1,199,698	3130A6UK1
FHLB NOTE	1/5/2016	12/8/2017	$750,750	$750,000	$749,778	N/A	N/A	$750,077	3130A3HF4
FFCB NOTE	2/17/2016	2/12/2018	$1,000,580	$1,000,000	$997,907	N/A	N/A	$998,977	3133EFZR1
FHLMC NOTE	3/23/2016	3/7/2018	$999,030	$1,000,000	$997,411	N/A	N/A	$998,578	3137EADP1
FHLMC NOTE	4/12/2016	4/9/2018	$999,850	$1,000,000	$996,248	N/A	N/A	$997,243	3137EAEA3
FNMA NOTE	5/9/2016	4/30/2018	$1,003,700	$1,000,000	$998,586	N/A	N/A	$998,448	3136G0V57
FFCB NOTE	5/20/2016	5/16/2018	$997,400	$1,000,000	$996,408	N/A	N/A	$997,520	3133EGAF2
FHLB NOTE	6/10/2016	6/5/2018	$1,200,000	$1,200,000	$1,193,602	N/A	N/A	$1,196,081	3130A8EJ8
FFCB NOTE	7/18/2016	7/18/2018	$999,300	$1,000,000	$994,254	N/A	N/A	$999,745	3133EGML6
FFCB NOTE	10/17/2016	10/5/2018	$1,000,580	$1,000,000	$995,005	N/A	N/A	$996,048	3133EFX69
FFCB NOTE	2/1/2017	2/1/2019	$1,000,000	$1,000,000	$997,669	N/A	N/A	$997,081	3133EG5Q4
FHLB NOTE	3/24/2017	2/8/2019	$999,812	$1,000,000	$996,742	N/A	N/A	$996,275	3130AAS41
FFCB NOTE	7/18/2016	7/18/2018	$999,300	$1,000,000	$994,254	N/A	N/A	$995,725	3133EGML6
FHLB NOTE	8/29/2017	9/13/2019	$1,000,000	$1,000,000	$0	N/A	$1,006,340	$996,975	313380FB8
FHLMC NOTE	9/14/2017	10/2/2019	$998,788	$1,000,000	$0	N/A	$1,004,413	$994,272	3137EADM8
TOTALS					**$20,201,432**	**$3,012,050**	**$2,010,753**	**$19,211,723**	

EXCLUDES CEDC INVESTMENTS
** EARLY CALL ON INVESTMENT

OUTSTANDING INVESTMENTS BY FUND AT 9-30-17

INVESTMENT

DATE ACQUIRED

MATURITY DATE

26 WEEK T-BILL AUCTION DISCOUNT/WEEK OF PURCHASE
YIELD TO MATURITY

CUSIP#

ACCOUNT	**ALLOCATION OF INVESTMENT**	**TOTAL INVESTMENT- Purchase Value**
001-1172	GENERAL FUND OPERATING	$5,753,618.43
002-1166	UTILITY DEBT SERVICE RESERVE	$0.00
002-1172	UTILITY FUND OPERATING	$2,150,043.29
002-1178	CUSTOMER DEPOSITS	$470,460.00
039-1186	UTILITY LINE RENEWAL	$0.00
039-1557	THE RESERVE LIFT STATION	$62,116.76
003-1121	INV-PERIMETER FEES	$1,964,157.23
003-1307	INV-ROAD RECONSTRUCTION	$527,264.06
003-1340	CASTLETON MANOR	$81,309.57
005-1172	VOLUNTARY PARK FUND	$250,000.00
011-1172	LIBRARY DONATIONS FUND	$359,642.52
012-1172	PARK LAND DEDICATION FUND	$1,025,973.26
017-1172	DRAINAGE FUND OPERATING	$200,000.00
024-1172	CEDC OPERATING	$1,500,000.00
026-1172	TIF OPERATING	$5,412,030.85
032-1519	CAPITAL EQUIPMENT RESERVE	$514,300.00
034-1172	COLLEYVILLE TOMORROW	$475,441.76
PER GENERAL LEDGER		**$20,746,357.73**
MARKETVALUE		**$20,706,349.40**
VALUE AT MATURITY		**$20,750,000.00**
INTERESTRECEIVED TO MATURITY		**$394,589.28**

OUTSTANDING INVESTMENTS BY FUND AT 9-30-17

INVESTMENT		FFCB NOTE	FHLB	FNMA NOTE	FFCB NOTE
DATE ACQUIRED		04-Nov-15	19-Oct-15	13-Nov-15	12-Nov-15
MATURITY DATE		13-Oct-17	26-Oct-17	26-Oct-17	06-Nov-17
26 WEEK T-BILL AUCTION DISCOUNT/WEEK OF PURCHASE		0.270%	0.120%	0.300%	0.340%
YIELD TO MATURITY		0.785%	0.630%	0.885%	0.811%
CUSIP#		**3133EFHY6**	**3130A6LZ8**	**3135G0PQ0**	**3133EFNE3**
ACCOUNT	**ALLOCATION OF INVESTMENT**				
001-1172	GENERAL FUND OPERATING	0.00	0.00	999,800.00	
002-1166	UTILITY DEBT SERVICE RESERVE				
002-1172	UTILITY FUND OPERATING	20,000.00	499,868.00		171,301.08
002-1178	CUSTOMER DEPOSITS				193,077.63
039-1186	UTILITY LINE RENEWAL				
039-1557	THE RESERVE LIFT STATION				
003-1121	INV-PERIMETER FEES				252,436.85
003-1307	INV-ROAD RECONSTRUCTION				100874.87
003-1340	CASTLETON MANOR				81,309.57
005-1172	VOLUNTARY PARK FUND				
011-1172	LIBRARY DONATIONS FUND				
012-1172	PARK LAND DEDICATION FUND				200,000.00
017-1172	DRAINAGE FUND OPERATING				
024-1172	CEDC OPERATING				
026-1172	TIF OPERATING	513,360.00	700,000.00		
032-1519	CAPITAL EQUIPMENT RESERVE	364,300.00			
034-1172	COLLEYVILLE TOMORROW				
PER GENERAL LEDGER		**$897,660.00**	**$1,199,868.00**	**$999,800.00**	**$999,000.00**
MARKETVALUE		**$899,843.40**	**$1,199,679.60**	**$999,887.00**	**$999,571.00**
VALUE AT MATURITY		**$900,000.00**	**$1,200,000.00**	**$1,000,000.00**	**$1,000,000.00**
INTERESTRECEIVED TO MATURITY		**$13,726.27**	**$15,297.81**	**$17,293.88**	**$16,107.24**

OUTSTANDING INVESTMENTS BY FUND AT 9-30-17

INVESTMENT		FHLB NOTE	FHLB NOTE	FFCB NOTE	FHLB NOTE
DATE ACQUIRED		05-Jan-16	29-Dec-15	17-Feb-16	23-Mar-16
MATURITY DATE		08-Dec-17	29-Dec-17	12-Feb-18	07-Mar-18
26 WEEK T-BILL AUCTION DISCOUNT/WEEK OF PURCHASE		0.100%	0.490%	0.420%	0.450%
YIELD TO MATURITY		1.072%	1.010%	0.771%	0.925%
CUSIP#		**3130A3HF4**	**3130A6UK1**	**3133EFZR1**	**3137EADP1**
ACCOUNT	**ALLOCATION OF INVESTMENT**				
001-1172	GENERAL FUND OPERATING	0.00	216,958.43	1,000,580.00	39,030.00
002-1166	UTILITY DEBT SERVICE RESERVE		0.00		
002-1172	UTILITY FUND OPERATING	505,316.34	951,092.86		
002-1178	CUSTOMER DEPOSITS	245,433.66	31,948.71		
039-1186	UTILITY LINE RENEWAL				
039-1557	THE RESERVE LIFT STATION				
003-1121	INV-PERIMETER FEES				
003-1307	INV-ROAD RECONSTRUCTION				
003-1340	CASTLETON MANOR				
005-1172	VOLUNTARY PARK FUND				250,000.00
011-1172	LIBRARY DONATIONS FUND				
012-1172	PARK LAND DEDICATION FUND				710,000.00
017-1172	DRAINAGE FUND OPERATING				
024-1172	CEDC OPERATING				
026-1172	TIF OPERATING				
032-1519	CAPITAL EQUIPMENT RESERVE				
034-1172	COLLEYVILLE TOMORROW				
PER GENERAL LEDGER		**$750,750.00**	**$1,200,000.00**	**$1,000,580.00**	**$999,030.00**
MARKETVALUE		**$750,076.50**	**$1,199,697.60**	**$998,977.00**	**$998,578.00**
VALUE AT MATURITY		**$750,000.00**	**$1,200,000.00**	**$1,000,000.00**	**$1,000,000.00**
INTERESTRECEIVED TO MATURITY		**$15,489.22**	**$24,273.21**	**$15,325.68**	**$18,096.97**

OUTSTANDING INVESTMENTS BY FUND AT 9-30-17

INVESTMENT		FHLMC NOTE	FNMA NOTE	FFCB NOTE	FHLB NOTE
DATE ACQUIRED		12-Apr-16	09-May-16	20-May-16	10-Jun-16
MATURITY DATE		09-Apr-18	30-Apr-18	16-May-18	05-Jun-18
26 WEEK T-BILL AUCTION DISCOUNT/WEEK OF PURCHASE		0.520%	0.370%	0.450%	0.410%
YIELD TO MATURITY		0.758%	0.811%	0.882%	0.850%
CUSIP#		**3137EAEA3**	**3136G0V57**	**3133EGAF2**	**3130A8EJ8**
ACCOUNT	**ALLOCATION OF INVESTMENT**				
001-1172	GENERAL FUND OPERATING	999,850.00	0.00	997,400.00	
002-1166	UTILITY DEBT SERVICE RESERVE				
002-1172	UTILITY FUND OPERATING				
002-1178	CUSTOMER DEPOSITS				
039-1186	UTILITY LINE RENEWAL				
039-1557	THE RESERVE LIFT STATION				
003-1121	INV-PERIMETER FEES				
003-1307	INV-ROAD RECONSTRUCTION		203903.34		
003-1340	CASTLETON MANOR				
005-1172	VOLUNTARY PARK FUND				
011-1172	LIBRARY DONATIONS FUND				
012-1172	PARK LAND DEDICATION FUND				
017-1172	DRAINAGE FUND OPERATING				
024-1172	CEDC OPERATING				
026-1172	TIF OPERATING		799,796.66		849,650.00
032-1519	CAPITAL EQUIPMENT RESERVE				
034-1172	COLLEYVILLE TOMORROW				350,350.00
PER GENERAL LEDGER		**$999,850.00**	**$1,003,700.00**	**$997,400.00**	**$1,200,000.00**
MARKETVALUE		**$997,243.00**	**$998,448.00**	**$997,520.00**	**$1,196,080.80**
VALUE AT MATURITY		**$1,000,000.00**	**$1,000,000.00**	**$1,000,000.00**	**$1,200,000.00**
INTERESTRECEIVED TO MATURITY		**$15,089.51**	**$16,015.09**	**$17,546.43**	**$20,260.23**

OUTSTANDING INVESTMENTS BY FUND AT 9-30-17

INVESTMENT		FHLB NOTE	FFCB NOTE	FFCB NOTE	FFCB NOTE
DATE ACQUIRED		05-Jul-17	18-Jul-16	17-Oct-16	01-Feb-17
MATURITY DATE		08-Jun-18	18-Jul-18	05-Oct-18	01-Feb-19
26 WEEK T-BILL AUCTION DISCOUNT/WEEK OF PURCHASE		1.130%	0.430%	0.480%	0.640%
YIELD TO MATURITY		1.224%	0.785%	0.930%	1.300%
CUSIP#		**313379DT3**	**3133EGML6**	**3133EFX69**	**3133EG5Q4**
ACCOUNT	**ALLOCATION OF INVESTMENT**				
001-1172	GENERAL FUND OPERATING	0.00		0.00	1,000,000.00
002-1166	UTILITY DEBT SERVICE RESERVE				
002-1172	UTILITY FUND OPERATING				
002-1178	CUSTOMER DEPOSITS				
039-1186	UTILITY LINE RENEWAL				
039-1557	THE RESERVE LIFT STATION				
003-1121	INV-PERIMETER FEES				
003-1307	INV-ROAD RECONSTRUCTION				
003-1340	CASTLETON MANOR				
005-1172	VOLUNTARY PARK FUND				
011-1172	LIBRARY DONATIONS FUND			359,642.52	
012-1172	PARK LAND DEDICATION FUND			115,973.26	
017-1172	DRAINAGE FUND OPERATING		200,000.00		
024-1172	CEDC OPERATING				
026-1172	TIF OPERATING	1,000,240.00	549,300.00	499,872.46	
032-1519	CAPITAL EQUIPMENT RESERVE		150,000.00		
034-1172	COLLEYVILLE TOMORROW		100,000.00	25,091.76	
PER GENERAL LEDGER		**$1,000,240.00**	**$999,300.00**	**$1,000,580.00**	**$1,000,000.00**
MARKET VALUE		**$999,745.00**	**$995,725.00**	**$996,048.00**	**$997,081.00**
VALUE AT MATURITY		**$1,000,000.00**	**$1,000,000.00**	**$1,000,000.00**	**$1,000,000.00**
INTEREST RECEIVED TO MATURITY		**$11,334.51**	**$15,706.88**	**$18,296.88**	**$26,000.00**

OUTSTANDING INVESTMENTS BY FUND AT 9-30-17

INVESTMENT		FHLB NOTE	FFCB NOTE	REASURY NOT	FHLB NOTE
DATE ACQUIRED		24-Mar-17	03-May-17	31-Jul-17	29-Aug-17
MATURITY DATE		08-Feb-19	02-May-19	15-Aug-19	13-Sep-19
26 WEEK T-BILL AUCTION DISCOUNT/WEEK OF PURCHASE		0.870%	0.980%	1.110%	1.130%
YIELD TO MATURITY		1.280%	1.350%	1.375%	1.375%
CUSIP#		**3130AAS41**	**3133EHHN6**	**3137EAEH8**	**313380FB8**
ACCOUNT	**ALLOCATION OF INVESTMENT**				
001-1172	GENERAL FUND OPERATING	500,000.00			
002-1166	UTILITY DEBT SERVICE RESERVE				
002-1172	UTILITY FUND OPERATING				2,465.01
002-1178	CUSTOMER DEPOSITS				
039-1186	UTILITY LINE RENEWAL				
039-1557	THE RESERVE LIFT STATION				62,116.76
003-1121	INV-PERIMETER FEES				712,932.38
003-1307	INV-ROAD RECONSTRUCTION				222485.85
003-1340	CASTLETON MANOR				
005-1172	VOLUNTARY PARK FUND				
011-1172	LIBRARY DONATIONS FUND				
012-1172	PARK LAND DEDICATION FUND				
017-1172	DRAINAGE FUND OPERATING				
024-1172	CEDC OPERATING		1,000,000.00	500,000.00	
026-1172	TIF OPERATING	499,811.73			
032-1519	CAPITAL EQUIPMENT RESERVE				
034-1172	COLLEYVILLE TOMORROW				
PER GENERAL LEDGER		**$999,811.73**	**$1,000,000.00**	**$500,000.00**	**$1,000,000.00**
MARKETVALUE		**$996,275.00**	**$996,128.00**	**$498,498.50**	**$996,975.00**
VALUE AT MATURITY		**$1,000,000.00**	**$1,000,000.00**	**$500,000.00**	**$1,000,000.00**
INTERESTRECEIVED TO MATURITY		**$24,056.99**	**$26,962.89**	**$14,029.82**	**$28,063.35**

OUTSTANDING INVESTMENTS BY FUND AT 9-30-17

INVESTMENT	FHLMC NOTE
DATE ACQUIRED	14-Sep-17
MATURITY DATE	02-Oct-19
26 WEEK T-BILL AUCTION DISCOUNT/WEEK OF PURCHASE	1.170%
YIELD TO MATURITY	1.250%
CUSIP#	**3137EADM8**

ACCOUNT	**ALLOCATION OF INVESTMENT**	
001-1172	GENERAL FUND OPERATING	
002-1166	UTILITY DEBT SERVICE RESERVE	
002-1172	UTILITY FUND OPERATING	
002-1178	CUSTOMER DEPOSITS	
039-1186	UTILITY LINE RENEWAL	
039-1557	THE RESERVE LIFT STATION	
003-1121	INV-PERIMETER FEES	998,788.00
003-1307	INV-ROAD RECONSTRUCTION	
003-1340	CASTLETON MANOR	
005-1172	VOLUNTARY PARK FUND	
011-1172	LIBRARY DONATIONS FUND	
012-1172	PARK LAND DEDICATION FUND	
017-1172	DRAINAGE FUND OPERATING	
024-1172	CEDC OPERATING	
026-1172	TIF OPERATING	
032-1519	CAPITAL EQUIPMENT RESERVE	
034-1172	COLLEYVILLE TOMORROW	
PER GENERAL LEDGER		**$998,788.00**
MARKETVALUE		**$994,272.00**
VALUE AT MATURITY		**$1,000,000.00**
INTERESTRECEIVED TO MATURITY		**$25,616.44**

LOGIC NEWSLETTER

LOGIC Newsletter

September 2017

Performance

As of September 30, 2017

Current Invested Balance	$5,995,123,374.79
Weighted Average Maturity (1)*	43 Days
Weighted Average Maturity (2)*	78 Days
Net Asset Value	1.000070
Total Number of Participants	551
Management Fee on Invested Balance	0.0975%
Interest Distributed	$6,772,707.23
Management Fee Collected	$478,922.48
% of Portfolio Invested Beyond 1 Year	0.00%
Standard & Poor's Current Rating	AAAm

September Averages:

Average Invested Balance	$5,970,112,839.99
Average Monthly Yield, on a simple basis	1.2827%
Average Weighted Average Maturity (1)*	40 Days
Average Weighted Average Maturity (2)*	77 Days

*Definition of Weighted Average Maturity (1) & (2)

(1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.

(2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

Rates reflect historical information and are not an indication of future performance.

News

New Participants

We would like to welcome the following entities who joined the LOGIC program in September:

- ★ Town of Annetta
- ★ Kelly Lane WCID No. 1
- ★ Kelly Lane WCID No. 2

Holiday Reminder

In observance of **Columbus Day, LOGIC will be closed on Monday, October 9, 2017.** All ACH transactions initiated on Friday, October 6th, will settle on Tuesday October 10th. Please plan accordingly for your liquidity needs.

Audit Confirmations

Please provide our address to your auditors for any audit confirmations they may send to LOGIC regarding your account.

LOGIC Participant Services
1201 Elm Street, Suite 3500
Dallas, Texas 75270

Economic Commentary

The third quarter was dominated by a multitude of factors: geopolitical tensions flared between the U.S. and North Korea; political concerns in Europe increased as the results of the German elections showed a Merkel win, but her conservative alliance lost ground; the announcement of a potential tax reform plan in Washington; and multiple natural disasters globally. The global economy grew at its fastest pace since the recovery, with over 80% of countries reporting higher year-over-year GDP growth. In the U.S., 2nd quarter GDP growth was revised upward and inflation surprised to the upside in September after five consecutive down months, leading market participants to increase expectations of an additional rate hike this year. Over the quarter, the White House and Congress focused their efforts on Healthcare and averting the debt ceiling, which they extended to be re-addressed again in December. The next agenda item is tax reform, which the Republicans would like to pass by year-end.

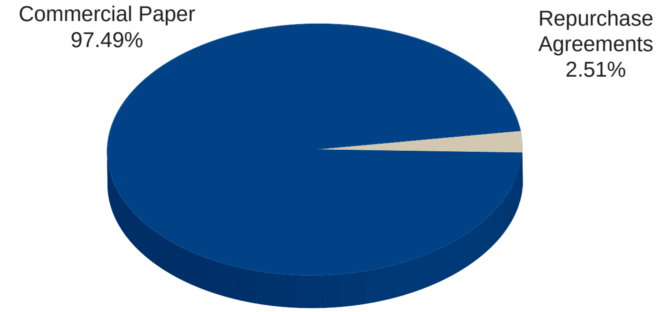
The Federal Reserve (Fed) kept rates unchanged at 1.00%-1.25% at its September Federal Open Market Committee (FOMC) meeting. Consistent with market expectations, the Fed also announced that balance sheet normalization would begin on October 1st. The committee will stop reinvesting the proceeds from Treasury and mortgage securities at a maximum run-off rate of $10 billion per month initially, accelerating at three-month intervals to $50 billion per month. The committee lowered its outlook on core inflation but prepared the market for one more rate hike this year, and forecast three rates hikes in 2018. The unemployment rate estimates continued to be revised down for the next few years and the median long-run Fed Funds rate was lowered from 3% to 2.75%. We expect the Fed to raise rates in December, supported by both higher growth and higher inflation.

We still think synchronous global growth, tepid global inflation and very slow policy normalization are the dominant market themes. Global growth is arguably even stronger than three months ago, and is the strongest since the recovery. Cyclical inflation, which has been stubbornly stuck at low levels, may be poised to move higher. In the U.S., a weaker dollar should be a tailwind to inflation, as should the strong labor market.

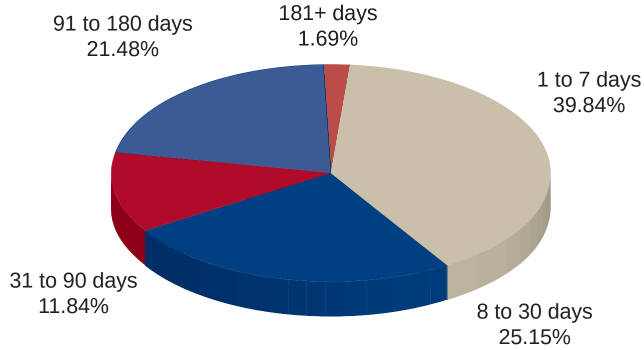
This information is an excerpt from an economic report dated September 2017 provided to LOGIC by JPMorgan Asset Management, Inc., the investment manager of the LOGIC pool.

Information at a Glance

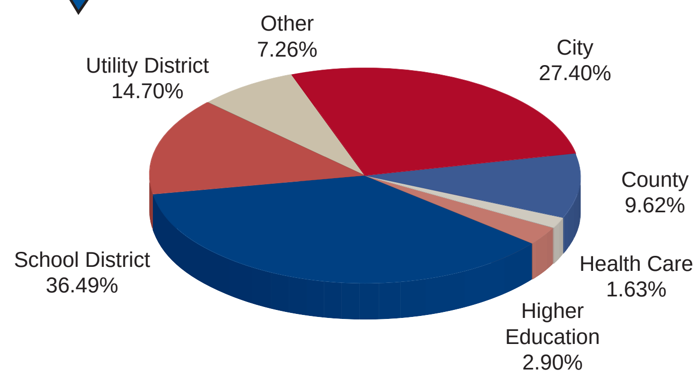
Portfolio by Type of Investment As of September 30, 2017



Portfolio by Maturity As of September 30, 2017



Distribution of Participants by Type As of September 30, 2017



History

Historical Program Information

Month	Average Rate	Book Value	Market Value	Net Asset Value	WAM (1)*	WAM (2)*	Number of Participants
Sep 17	1.2827%	$5,995,123,374.79	$5,995,667,106.47	1.000070	40	77	551
Aug 17	1.2660%	5,912,248,825.24	5,912,933,387.09	1.000115	32	70	548
Jul 17	1.2408%	6,097,733,914.84	6,098,596,876.56	1.000141	29	71	543
Jun 17	1.1333%	5,904,028,106.60	5,904,946,555.34	1.000122	25	75	539
May 17	1.0761%	6,257,671,308.91	6,259,334,715.43	1.000265	27	71	535
Apr 17	1.0739%	6,573,201,990.89	6,574,453,965.11	1.000190	32	69	528
Mar 17	1.0089%	6,727,258,315.21	6,728,526,958.13	1.000151	35	74	522
Feb 17	0.9716%	6,899,050,894.78	6,900,939,892.08	1.000273	38	75	515
Jan 17	0.9642%	6,257,691,371.71	6,259,008,532.09	1.000210	33	68	509
Dec 16	0.8790%	5,345,321,204.93	5,347,040,518.20	1.000291	31	72	506
Nov 16	0.8364%	4,677,615,888.80	4,679,361,690.19	1.000373	35	73	504
Oct 16	0.8112%	4,286,771,305.76	4,288,329,393.30	1.000363	40	70	502

Assets

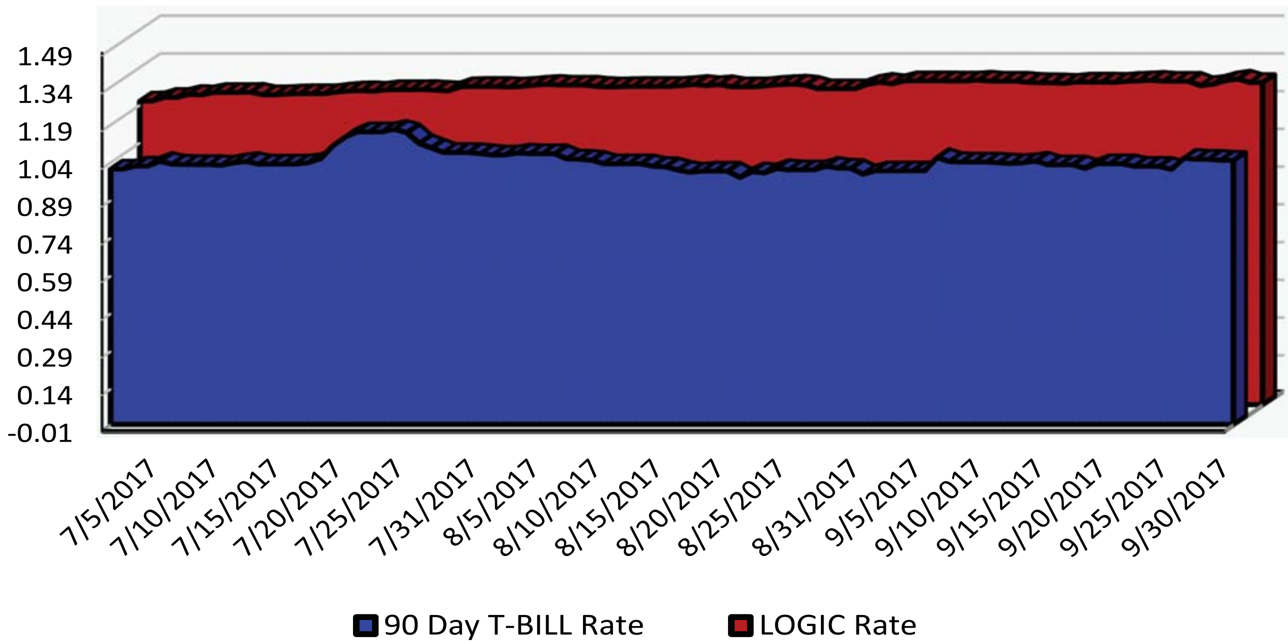
Portfolio Asset Summary as of September 30, 2017

	Book Value	Market Value
Uninvested Balance	$ 202,259.24	$ 202,259.24
Accrual of Interest Income	1,661,378.18	1,661,378.18
Interest and Management Fees Payable	(6,886,823.51)	(6,886,823.51)
Payable for Investment Purchased	0.00	0.00
Receivable for Investment Sold	0.00	0.00
Repurchase Agreements	150,491,999.98	150,491,999.98
Commercial Paper	5,849,654,560.90	5,850,198,292.58
Government Securities	0.00	0.00
Total	**$ 5,995,123,374.79**	**$ 5,995,667,106.47**

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by J.P. Morgan Chase & Co. and the assets are safekept in a separate custodial account at the Federal Reserve Bank in the name of LOGIC. The only source of payment to the Participants are the assets of LOGIC. There is no secondary source of payment for the pool such as insurance or guarantee. Should you require a copy of the portfolio, please contact LOGIC Participant Services.

Daily Rates

LOGIC versus 90-Day Treasury Bill



Daily Summary

Daily Summary for September 2017

Date	Mny Mkt Fund Equiv. [SEC Std.]	Daily Allocation Factor	LOGIC Invested Balance	Market Value Per Share	WAM Days (1)*	WAM Days (2)*
9/1/2017	1.2859%	0.000035229	$5,886,904,073.79	1.000055	35	77
9/2/2017	1.2859%	0.000035229	$5,886,904,073.79	1.000055	35	77
9/3/2017	1.2859%	0.000035229	$5,886,904,073.79	1.000055	35	77
9/4/2017	1.2859%	0.000035229	$5,886,904,073.79	1.000055	35	77
9/5/2017	1.2852%	0.000035211	$5,889,786,575.68	1.000120	37	78
9/6/2017	1.2854%	0.000035216	$5,897,837,022.64	1.000121	37	77
9/7/2017	1.2889%	0.000035312	$5,883,257,874.53	1.000125	39	78
9/8/2017	1.2847%	0.000035198	$5,898,833,747.97	1.000088	38	76
9/9/2017	1.2847%	0.000035198	$5,898,833,747.97	1.000088	38	76
9/10/2017	1.2847%	0.000035198	$5,898,833,747.97	1.000088	38	76
9/11/2017	1.2801%	0.000035072	$5,996,361,333.90	1.000125	37	74
9/12/2017	1.2787%	0.000035033	$5,998,325,210.06	1.000124	41	78
9/13/2017	1.2779%	0.000035012	$6,017,045,019.47	1.000125	40	77
9/14/2017	1.2761%	0.000034963	$6,080,080,972.93	1.000123	41	77
9/15/2017	1.2810%	0.000035096	$5,937,243,516.45	1.000088	39	76
9/16/2017	1.2810%	0.000035096	$5,937,243,516.45	1.000088	39	76
9/17/2017	1.2810%	0.000035096	$5,937,243,516.45	1.000088	39	76
9/18/2017	1.2799%	0.000035066	$5,963,320,821.28	1.000125	40	78
9/19/2017	1.2839%	0.000035174	$5,973,584,806.78	1.000124	41	81
9/20/2017	1.2858%	0.000035227	$5,962,782,532.41	1.000124	42	82
9/21/2017	1.2881%	0.000035291	$5,976,101,214.61	1.000120	41	78
9/22/2017	1.2844%	0.000035189	$5,947,798,570.18	1.000050	42	79
9/23/2017	1.2844%	0.000035189	$5,947,798,570.18	1.000050	42	79
9/24/2017	1.2844%	0.000035189	$5,947,798,570.18	1.000050	42	79
9/25/2017	1.2666%	0.000034702	$6,252,620,911.44	1.000109	39	75
9/26/2017	1.2724%	0.000034859	$6,244,032,738.55	1.000106	42	76
9/27/2017	1.2861%	0.000035235	$6,050,525,059.63	1.000112	43	78
9/28/2017	1.2930%	0.000035424	$6,028,232,557.33	1.000111	43	80
9/29/2017	1.2793%	0.000035050	$5,995,123,374.79	1.000070	43	78
9/30/2017	1.2793%	0.000035050	$5,995,123,374.79	1.000070	43	78
Average	1.2827%	0.000035142	$5,970,112,839.99		40	77

LOGIC Participant Services
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Dallas, TX 75270

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FirstSouthwest
A Division of Hilltop Securities

J.P.Morgan
Asset Management

ECONOMIC UPDATES

Dallas–Fort Worth Economic Indicators

Federal Reserve Bank of Dallas

September 19, 2017

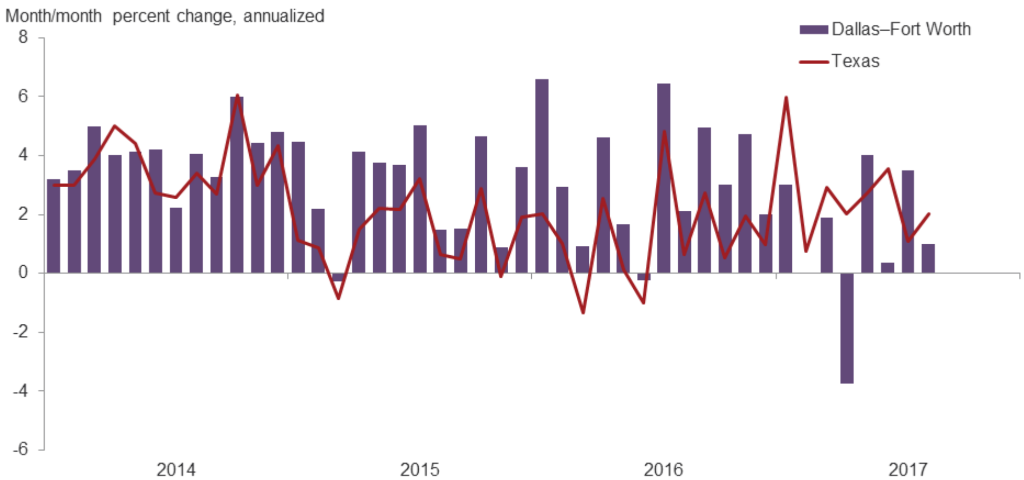
The Dallas–Fort Worth (DFW) economy continued to expand in August. Job growth was modest, and the unemployment rate edged up in both metros. While recent job growth has been below last year's strong pace, labor market indicators suggest this is likely due to continued tightness in labor markets rather than an underlying weakness in the local economy.

Labor Market

Employment Gains Modest in August

DFW jobs grew at a 1 percent annualized rate in August, slower than July's downwardly revised 3.5 percent increase (*Chart 1*). Payrolls in Fort Worth contracted 2.1 percent, while in Dallas they expanded by 2.3 percent in August. Fort Worth year-to-date employment growth of 1.6 percent annualized has outperformed Dallas at 1.1 percent. Considerably slower employment gains in Dallas this year relative to 2016 are likely due to a tight labor market.

Chart 1
Employment Growth

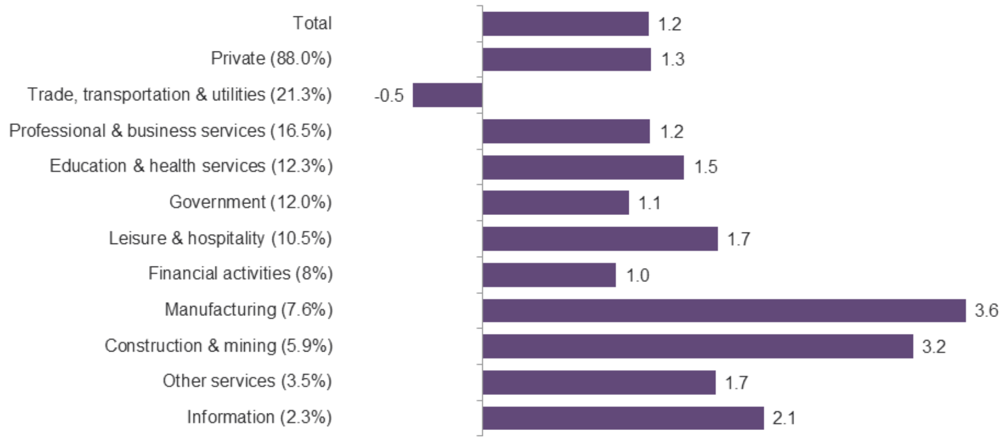


SOURCES: Bureau of Labor Statistics; Texas Workforce Commission; seasonal and other adjustments by the Dallas Fed.

Employment Growth Is Broad Based

DFW jobs increased at a modest 1.2 percent annualized rate year to date (*Chart 2*). Job gains have been broad based across major sectors. The top two contributors to year-to-date growth were the manufacturing and construction and mining sectors, which added a combined 10,700 jobs. Large service sectors such as professional and business services, education and health services, leisure and hospitality and financial activities have seen modest growth year to date compared with the same period last year. Job losses were limited to the trade, transportation and utilities sector (2,600 jobs), which makes up more than a fifth of the metro area's employment.

Chart 2
Employment Growth by Sector

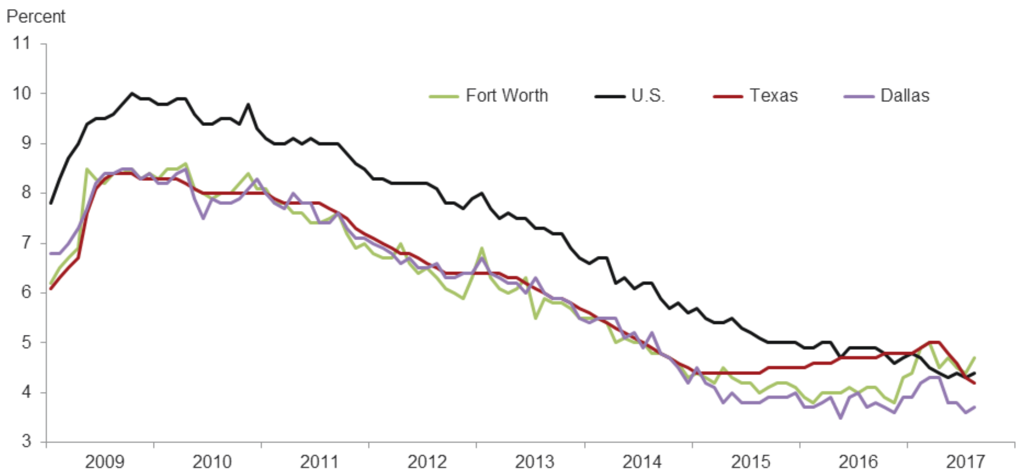


NOTES: Data show seasonally adjusted annualized percentage growth by sector for December 2016–August 2017. Numbers in parentheses are shares of total Dallas–Fort Worth nonfarm employment in August 2017 and may not sum to 100 due to rounding.
SOURCES: Bureau of Labor Statistics; Texas Workforce Commission; seasonal and other adjustments by the Dallas Fed.

Unemployment Edges Up

Unemployment in Dallas ticked up to 3.7 percent in August, and the rate in Fort Worth rose from 4.4 percent to 4.7 percent (*Chart 3*). The labor market in the metroplex remained tight, with unemployment in Dallas lower than both the state and the U.S. figures at 4.2 percent and 4.4 percent, respectively.

Chart 3
Unemployment Rate

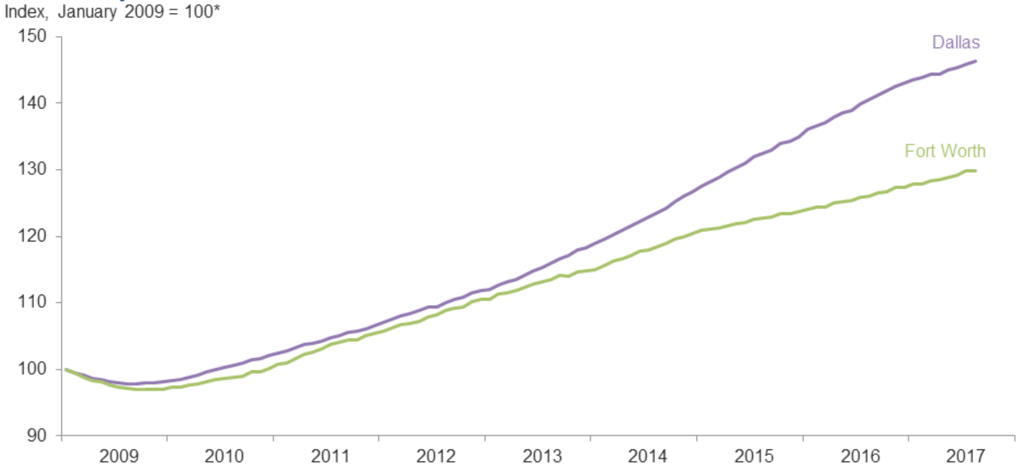


SOURCES: Bureau of Labor Statistics; Texas Workforce Commission; seasonal adjustments by the Dallas Fed.

Business-Cycle Indexes

The Dallas business-cycle index grew an annualized 4.5 percent in August, ahead of July's 3.8 percent pace (*Chart 4*). Growth in Fort Worth's business-cycle index was nearly flat in August, following July's strong 7.0 percent annualized increase. Year over year, the Dallas index was up a solid 4.2 percent, and the Fort Worth index was up 3.0 percent.

Chart 4
Business-Cycle Indexes



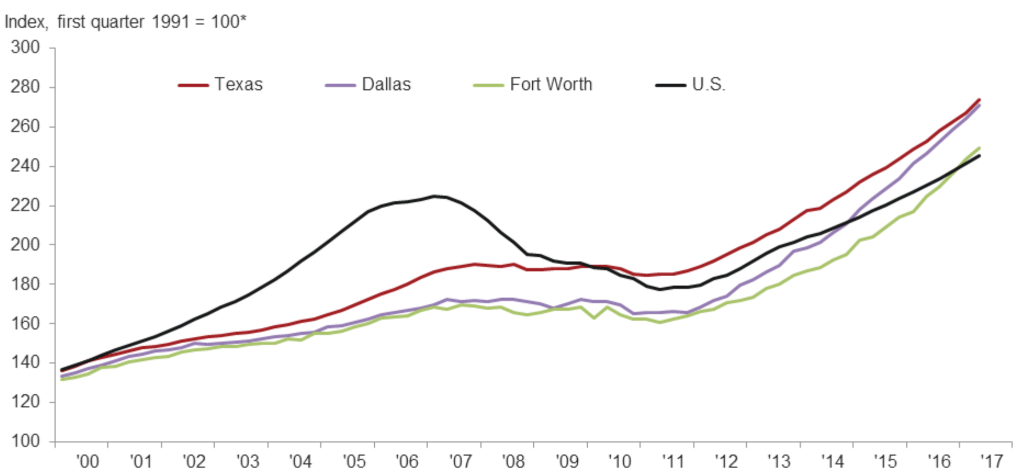
*Monthly, seasonally adjusted.
SOURCE: Dallas Fed.

Housing Market

Home Prices Rise

Home price gains in the metroplex continued to outpace those in the U.S. (*Chart 5*). Prices rose 2.5 percent in Dallas and 2.4 percent in Fort Worth in second quarter 2017, matching the state's 2.4 percent increase but faster than the nation's 1.6 percent increase, according to the Federal Housing Finance Agency purchase-only house price index. On a year-over-year basis, prices were up 9.9 percent in Dallas and 10.8 percent in Fort Worth—both higher than in Texas at 8.3 percent and the nation at 6.6 percent.

Chart 5
House Price Indexes



*Quarterly; seasonally adjusted.
SOURCE: Federal Housing Finance Agency.

Affordability Dips Further

Record home price appreciation since 2012 has eroded housing affordability in the metroplex. According to the National Association of Home Builders/Wells Fargo Housing Opportunity indexes, only 47 percent of the homes (new and existing) sold in Dallas in second quarter 2017 were affordable for a median-income family—below the national figure of 59.4 percent (*Chart 6*). Affordability has been declining in Dallas since 2010, and the index has dropped markedly from its peak set in first quarter 2010 amid the U.S. housing bust. Despite having a lower median home sales price than Austin, affordability in Dallas is the lowest among major Texas metros. Affordability in Fort Worth dipped as well from 64 percent in the first quarter to 61.2 percent in the second, but the metro remains more affordable relative to Dallas and the nation.

Chart 6
Housing Opportunity Indexes

SOURCE: National Association of Home Builders/Wells Fargo.

NOTE: Data may not match previously published numbers due to revisions.

About Dallas–Fort Worth Economic Indicators

Questions can be addressed to Laila Assanie at laila.assanie@dal.frb.org. *Dallas–Fort Worth Economic Indicators* is published every month on the Tuesday after state and metro employment data are released.

DALLASFED Economic Update
Texas

Hurricane Harvey Unlikely to Throw Texas Off Course

September 29, 2017

Hurricane Harvey caused widespread damage and broad disruption to the Southeast Texas economy. Preliminary estimates indicate that Harvey will be one of the costliest U.S. hurricanes, ahead of Sandy and behind Katrina. However, the storm's negative impact on employment and business activity is expected to be transitory and should not derail the state's positive economic momentum. The Federal Reserve Bank of Dallas' forecast for 2017 job growth is unchanged at 2.6 percent (December to December).

Before Harvey's initial landfall, Aug. 25, state job gains were solid and unemployment was at its lowest level in a decade. After Harvey, initial unemployment claims soared, and the Dallas Fed's analysis suggests that employment will decline in September before likely rebounding to trend growth in subsequent months.

Employment Gains Strengthen in August

The impact of Hurricane Harvey was not reflected in the August employment figures because payroll data are typically collected around the 12th day of the month.

Texas payroll employment expanded an annualized 2.0 percent in August, up from 1.1 percent in July. Job gains were relatively broad based, with the fastest growth seen in oil and gas extraction and mining support activities, construction, and leisure and hospitality. The picture across the major metros was mixed, with Houston employment flat and Fort Worth down 2.1 percent in August. Employment in both metros is up year to date. Through August, the state has grown at a strong 2.6 percent annual rate.

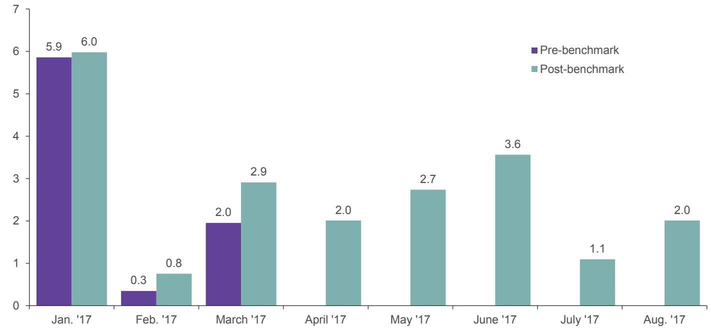
First-Quarter Job Growth Revised Upward

The Texas Workforce Commission releases a more comprehensive employment series, the Quarterly Census of Employment and Wages (QCEW), which is used to benchmark the monthly Current Employment Statistics data series. With the release of first quarter 2017 QCEW data, Texas nonfarm employment was revised upward by 0.5 percentage points in the first quarter, from 2.69 percent to 3.19. Revisions to employment growth were substantial in February and March (*Chart 1*).

Initial Jobless Claims Surge with Impact of Hurricane

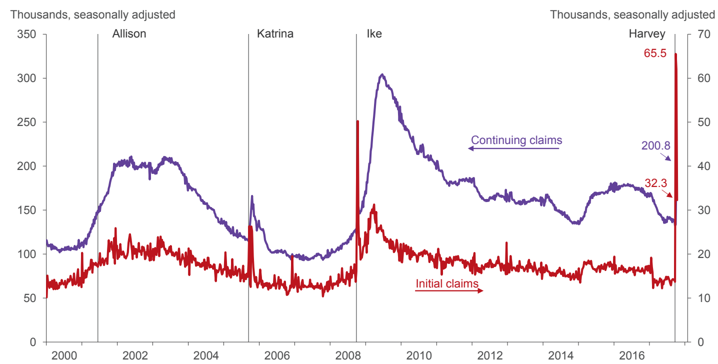
Texas initial unemployment claims climbed to 65,524 in the week ended Sept. 2, nearly five times the level seen in the previous week (*Chart 2*). Claims have since come

Chart 1
Benchmark Revision Reveals Stronger First-Quarter Job Gains for Texas



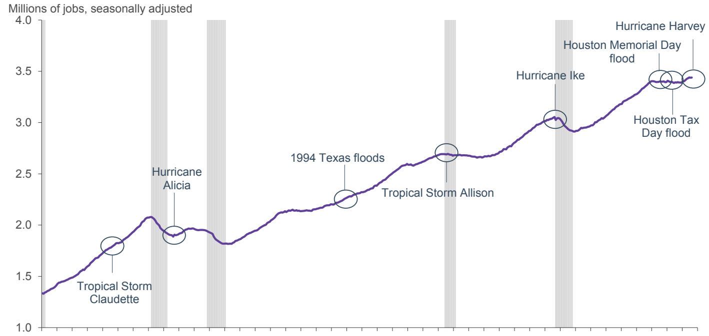
*Seasonally adjusted, annualized rate.
NOTES: Data are through August 2017. Early benchmarking is through first quarter 2017.
SOURCES: Bureau of Labor Statistics; Texas Workforce Commission; seasonal and other adjustments by the Federal Reserve Bank of Dallas.

Chart 2
Initial Claims Spike Following Hurricane Harvey



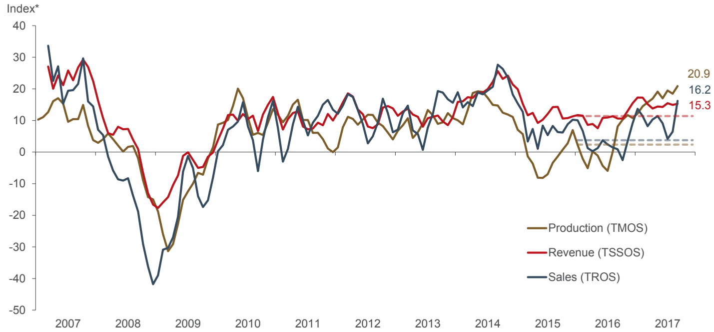
NOTE: Initial claims data are through Sept. 16, 2017, and continuing claims data are through Sept. 9, 2017.
SOURCE: U.S. Department of Labor.

Chart 3
Past Severe Weather Impacts on Texas Gulf Coast Job Growth Short-Lived



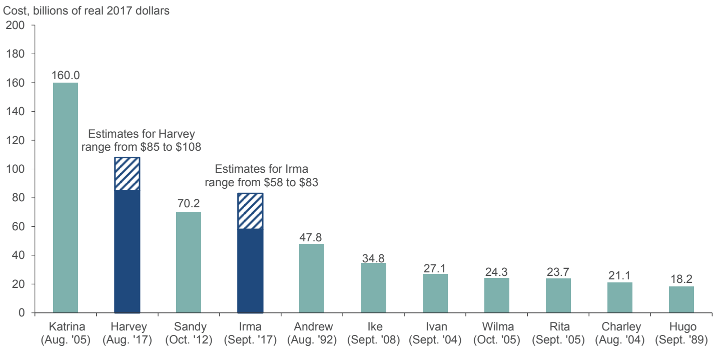
NOTES: Gray bars represent Texas recessions. Gulf Coast employment refers to the Houston, Beaumont, Corpus Christi and Victoria metros.
SOURCES: Bureau of Labor Statistics; National Oceanic and Atmospheric Administration; adjustments by the Federal Reserve Bank of Dallas.

Chart 4
TBOS Points to Strong Recovery in Manufacturing, Stable Growth in Services



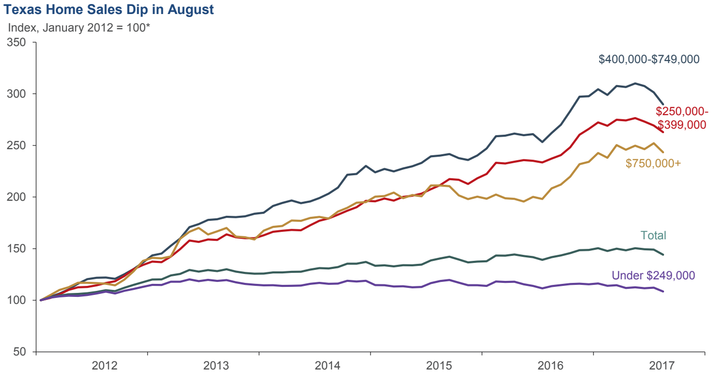
*Three-month moving average, seasonally adjusted.
NOTES: Data are through September 2017. Dashed lines are 2016 averages.
SOURCES: Federal Reserve Bank of Dallas' Texas Manufacturing Outlook Survey (TMOS), Texas Service Sector Outlook Survey (TSSOS) and Texas Retail Outlook Survey (TROS).

Chart 5
Harvey Projected to Be Among Costliest U.S. Hurricanes



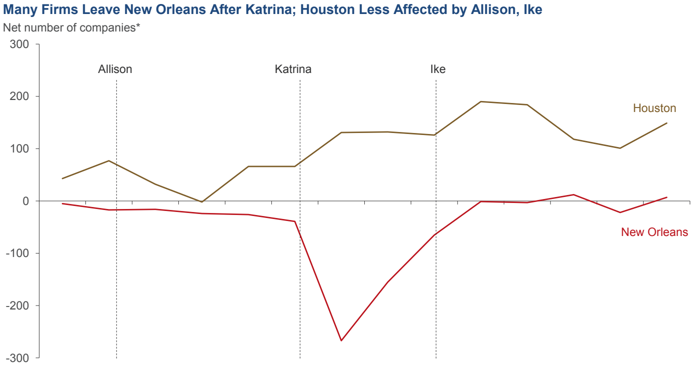
NOTE: Costs include loss of personal and commercial property, public and private infrastructure, vehicles, livestock, and time-element losses (e.g., time costs for businesses, and hotel costs for loss of living quarters).
SOURCES: National Oceanic and Atmospheric Administration; National Centers for Environmental Information; Moody's Analytics; Enki Research.

Chart 6
Texas Home Sales Dip in August



*Three-month moving average, seasonally adjusted.
NOTE: Last data point is August 2017.
SOURCES: Texas A&M Real Estate Center; Multiple Listing Service; seasonal and other adjustments by Federal Reserve Bank of Dallas.

Chart 7
Many Firms Leave New Orleans After Katrina; Houston Less Affected by Allison, Ike



*The net number is the difference between firms moving in and those moving out of the metro area each year.
SOURCE: National Establishment Time Series Database.

down to around 32,000 in the week ended Sept. 16 but are still elevated relative to the 2017 pre-Harvey average of 13,900. Following Hurricane Ike in September 2008, Texas initial jobless claims rose 142 percent and remained elevated for at least five weeks. Given that the disruption caused by Harvey is of a larger magnitude, initial claims will likely remain elevated for a similar or slightly longer period. Prior to Harvey, state initial jobless claims were below their 2000–06 averages.

Harvey's Employment Impact Expected to Be Short Lived

Historically, the impact of extreme weather events on Texas Gulf Coast payroll employment has been transitory as employment resumes its normal growth path following a temporary decline (*Chart 3*). Many of the weather events highlighted in Chart 3 were not as severe as Harvey but still point to the resiliency of the area's economy.

A Dallas Fed analysis of the effect of Hurricane Harvey on employment suggests that jobs will fall sharply in September, by 54,200 to 73,700 on the Gulf Coast and 37,800 to 60,400 statewide.[1] Employment will likely rebound to trend growth along the Gulf Coast by year-end and in Texas in October.

Texas Business Outlook Survey Reflects Continued Expansion

Texas factory activity increased in September, and retail and service sector activity continued to reflect expansion, according to business executives responding to the Dallas Fed's Texas Business Outlook Surveys (TBOS). Factory production and service revenue continued growing in September, exceeding last year's averages (*Chart 4*). Retail sales climbed markedly in September as well.

Hurricane Harvey had a negative effect on the revenue and/or production of 41 percent of firms responding to the TBOS special questions that focused on its impact. Over the next six months, 33 percent of all special question respondents expect a decrease in their revenue and/or production as a result of the storm. These firms identified loss of customer base, personnel disruptions and transportation and/or supply chain disruptions as the most significant impediments to getting back to business as usual.

Harvey's Economic Losses Daunting

Despite the transitory impact of Harvey on employment and business activity, the damage to property and infrastructure is severe. Moreover, insured losses are expected to be a smaller share of the total compared with other major U.S. hurricanes because a larger-than-usual proportion of the property damage was from flooding. Harvey's damage costs are estimated at $85 billion and up, putting the storm's losses ahead of most major U.S. hurricanes (*Chart 5).*

Labor Shortages May Worsen as Texas Gulf Coast Repairs, Rebuilds

Labor markets tightened further in August, with the state unemployment rate falling to 4.2 percent—its lowest level since July 2007. Labor markets in Austin and Dallas were even tighter, with unemployment below 4 percent.

With a limited labor pool from which to choose, companies are reporting worker shortages and difficulty hiring. Shortages are particularly acute in construction, where wages have rapidly increased since 2012. Labor demand will rise as post-hurricane repair and restoration work gets underway, further squeezing the Texas construction market and pushing up labor and material costs.

When asked about the impact of Hurricane Harvey on the labor market, 27 percent of firms responding to the TBOS special questions survey expected their ability to find and hire workers to become more difficult over the next six months.

Home Sales Dip, May Decline Further Post-Harvey

Overall, statewide home sales have plateaued at elevated levels and dipped in August (*Chart 6*). Sales of entry-level homes (priced under $250,000) have been mostly flat to down throughout the current expansion as home prices have rapidly increased. Sales of homes priced between $250,000 and $749,000, which had been expanding at a solid pace and accounted for 35 percent of the overall market in 2016, have softened in recent months as well. Sales of homes priced above $750,000 have increased 3.9 percent year to date. Home sales will likely slow further in the near term in Houston and other affected areas due to the widespread storm damage to homes but will gradually return to normal as recovery begins.

Longer-Run Economic Impact Likely Limited

Research suggests that the longer-term impact of the hurricane is expected to be limited.[2] Houston will rebound because of its importance as the energy capital of the U.S. and as a center for business and trade. Other parts of the coast will gradually recover as well, although some small-business owners may find it difficult to reopen.

One indicator of Houston's resilience is the sustained in-migration of firms following previous severe weather events (*Chart 7*). New Orleans was in economic decline before Katrina made landfall in 2005, with more firms moving out of the metro area relative to those coming in. Katrina accelerated the out-migration from New Orleans. In contrast, Houston's economy was adding new firms on net prior to Allison and Ike and continued attracting employers after the storms' immediate impacts passed.

—Laila Assanie and Stephanie Gullo

Notes

1. For the Gulf Coast, growth is expected to rebound by an annualized 15.7 to 21.1 percent in October and rise 8.7 to 11.2 percent in November. A slight rise of 3.6 to 4.3 percent is anticipated in December. For Texas, growth will likely rebound by an annualized 11.8 to 15.0 percent in October while staying close to what had been forecast absent the hurricane for November and December.
2. "The Economic Growth Impact of Hurricanes: Evidence from U.S. Coastal Counties," by Eric Strobl, *The Review of Economics and Statistics*, vol. 93, no. 02, 2011, pp. 575–89; and "Local Economic Impacts of Natural Disasters," by Yu Xiao, *Journal of Regional Science*, vol. 51, no. 4, 2011, pp. 804–20.

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About the Authors

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DALLASFED Economic Update

U.S.

National Economy on Solid Footing Before Arrival of Hurricanes Harvey and Irma

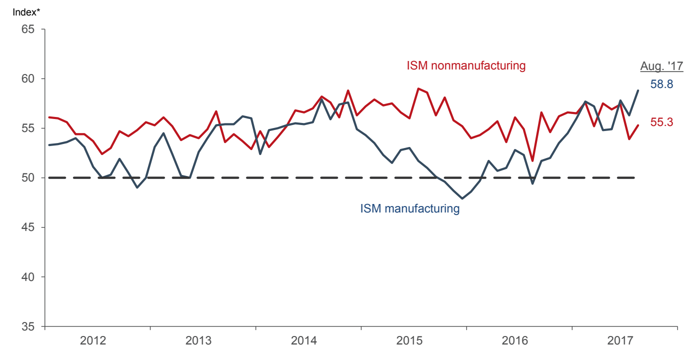
September 25, 2017

Hurricanes Harvey and Irma, if taken together, would rank among the costliest weather-related disasters in U.S. history based on the estimated value of destroyed or damaged property and infrastructure. Moreover, the back-to-back storms in late August and early September have introduced substantial uncertainty into the economy's near-term outlook.

Previous natural disasters suggest that despite interruption of economic activity in the immediate term and hardship for those living in affected areas, the impact on the national economy—an impact that includes subsequent boosts to activity from rebuilding—tends to be modest.

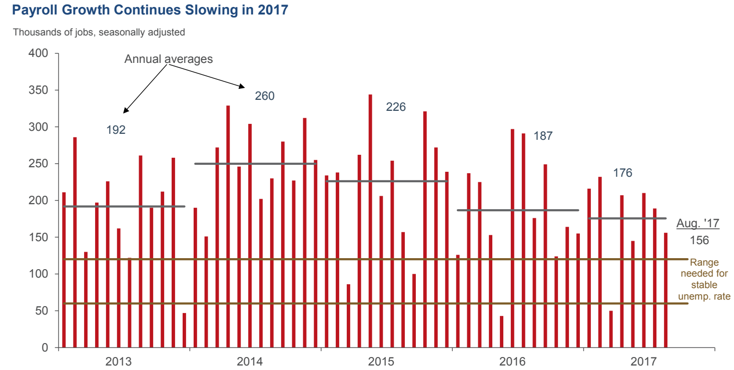
Whether past experience will be a good guide to the recent hurricanes will depend, among other factors, on the strength of the economy before the storms. To that end, this report examines the health of the national economy just before the hurricanes and the storms' likely impact on the outlook.

Chart 1
August ISM Indexes Point to Solid Growth



*Values above 50 indicate expansion.
SOURCE: Institute for Supply Management (ISM).

Chart 2
Payroll Growth Continues Slowing in 2017



SOURCES: Bureau of Labor Statistics; authors' calculations.

GDP Growth Revised Higher

Real (inflation-adjusted) gross domestic product (GDP) grew at a 3.0 percent annual rate during the second quarter, a 0.4 percent upward revision of the first estimate. The increase followed weak first-quarter growth of 1.2 percent. The latest result reflected a pickup in real personal consumption spending growth and a smaller drag from inventory investment.

The Institute for Supply Management (ISM) manufacturing index increased to 58.8 in August from 56.3 in July. The ISM nonmanufacturing index also rose in August, to 55.3 from 53.9 in July (*Chart 1*). Readings above 50 indicate general expansion; those below 50 indicate general contraction. The manufacturing index is at its highest level since 2011. The nonmanufacturing index, though below recent highs, suggests moderate growth in services.

Hiring Slows, Unemployment Near Prerecession Low

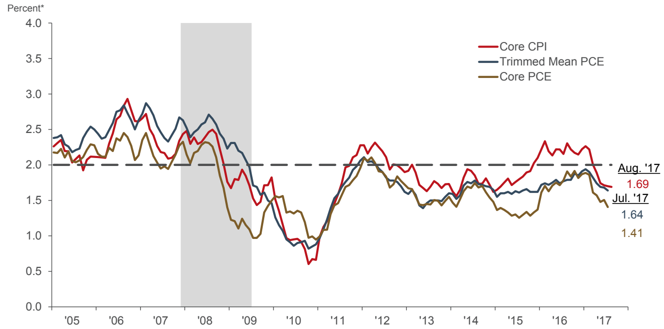
Nonfarm payrolls increased by 156,000 in August, below the consensus forecast and less than the downwardly revised July number of 189,000. Payroll gains have averaged roughly 176,000 per month in 2017, a slower pace than during the three prior years (*Chart 2*). While hiring has slowed, it remains above the range estimated to be consistent with stable unemployment.

The labor force participation rate of 62.9 percent and broad U-6 unemployment rate of 8.6 percent were unchanged in August (the U-6 rate includes discouraged workers, other marginally attached workers and those working part time for economic reasons). The headline, or U-3, unemployment rate ticked up 0.1 percent in August to 4.4 percent. The U-3 rate matched its prerecession low, in May 2007, while the U-6 rate remained about 0.7 percentage points above its prerecession low. U-3 unemployment remains below the Congressional Budget Office's estimate of its natural rate, roughly 4.7 percent.

Inflation Remains Low

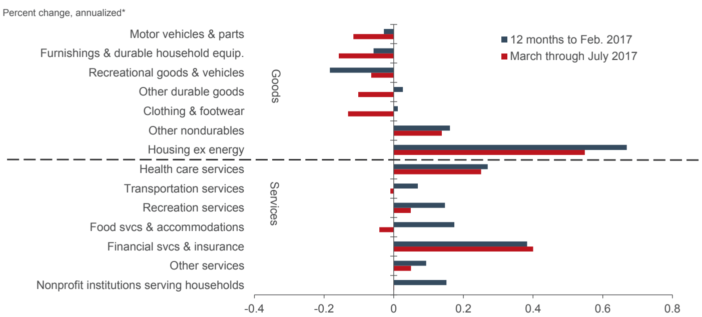
Measures of core consumer price inflation trended lower in June, July and August and remain below levels consistent with the Federal Reserve's long-run goal of 2 percent (*Chart 3*). Measured on a 12-month basis, the price index for personal consumption expenditures (PCE) excluding food and energy ticked down 0.1 percent in July to 1.4 percent. The Federal Reserve Bank of Dallas' Trimmed Mean PCE inflation rate edged down 0.1 percent in July to 1.6 percent. The Consumer Price Index (CPI) excluding food and energy—for

Chart 3
12-month Core Inflation Rates Trending Lower



*Year over year, seasonally adjusted.
NOTES: Shaded area indicates recession. Dashed line indicates 2 percent personal consumption expenditures (PCE) inflation target.
SOURCES: Bureau of Economic Analysis; Bureau of Labor Statistics; Federal Reserve Bank of Dallas.

Chart 4
Inflation Deceleration is Broad Based



*Contributions to core personal consumption expenditures inflation.
SOURCES: Bureau of Economic Analysis; authors' calculations.

which there is an additional month of data—was unchanged at 1.7 percent in June, July and August.

Inflation has slowed noticeably since early 2017. Monthly rates were soft across a range of core measures from March through July. August's one-month core CPI rate of an annualized 3 percent may represent a break with this trend.

A few items' price movement contributed to the March-to-July deceleration—for example, cellular telephone services, which fell 7 percent in March in the PCE, and hotel and motel services, which fell a combined 7 percent over June and July.

Chart 4 breaks down inflation in PCE excluding food and energy into its broad components; the bars show each component's contribution to core PCE inflation for the 12 months through February 2017 (blue) and for March-July (red). With two exceptions, the broad components of core PCE contributed less from March to July than during the prior 12 months. Despite the recent low readings, professional forecasters still anticipate inflation to be anchored around the Fed's long-run goal of 2 percent, suggesting price strength in coming quarters.

Hurricanes' Impact on the Outlook

Natural disasters such as Hurricanes Harvey and Irma destroy physical capital and disrupt economic activity. They also displace some amount of production, consumption and investment that would have otherwise occurred. Some of these foregone activities are simply postponed, while others are permanently lost. The disruption effect by itself would lead to an immediate dip and subsequent partial recovery in the level of economic activity. Indeed, industrial production slipped in August.

In subsequent months and quarters, the rebuilding of lost capital plus the realization of some amount of postponed consumption and investment tend to raise the level of economic activity above what otherwise would have been the case. Rebuilding is typically a very gradual process, spread out over many quarters.

In terms of GDP, these patterns lead to an expectation of slower growth in the third quarter relative to the pre-disaster outlook, followed by slightly more rapid growth over the next several quarters. A similar pattern is expected in the labor market, with slower job gains for a couple of months, followed by slightly greater increases later in the year and into 2018. Indeed, initial claims for unemployment insurance jumped by 62,000 in the week following Harvey; further increases over the next few weeks seem likely.

Given Hurricane Harvey's impact on the nation's oil refining capacity, a temporary jump in headline inflation from higher gasoline prices is likely. Some inflation may already have been present in August's CPI data, but the bulk will likely show up in data for September. Whether the hurricanes will affect core measures of inflation is less clear, though prices for vehicles, shelter and energy-intensive services such as airlines represent potential channels for transitory core inflation pressures.

—Jim Dolmas and Laton Russell

About the Authors

Dolmas is a senior research economist and advisor and Russell is a research assistant in the Research Department at the Federal Reserve Bank of Dallas.

DALLASFED Economic Update
International

Global Outlook Improves

September 28, 2017

Recent data on global gross domestic product (GDP) growth point to a modest and broad-based increase in real economic activity. In the Federal Reserve Bank of Dallas' Database of Global Economic Indicators (DGEI), world GDP growth (excluding the U.S.) was 3.5 percent in the second quarter on a year-over-year basis, up from 3.1 percent in the first quarter.[1]

Global GDP Growth Broad Based

Second quarter 2017 saw positive economic expansion among almost all trade partners. Real GDP grew faster in both advanced economies (excluding the U.S.) and emerging economies, continuing a trend seen since the beginning of 2016 (*Chart 1*). Canada posted the strongest growth among advanced economies, expanding 4.5 percent on an annualized quarter-over-quarter basis. This solid performance can be attributed to a rebound in commodity prices, benefiting Canada's resource sector. The DGEI euro area grew 2.8 percent, with all nine countries showing increased economic activity. Japan's GDP picked up in the second quarter from 1.2 percent to 2.5 percent. This marks Japan's longest growth run in over a decade. The U.K. was the weakest performer at 1.2 percent, an increase from first quarter's 0.85 percent growth.

The strongest performer among the emerging economies in the second quarter was China, with a 6.7 percent annualized quarter-over-quarter increase. This is slightly less than its first-quarter growth of 7.3 percent. Mexico's GDP grew 2.3 percent, showing signs of stabilization. Growth in India slowed from 7.2 percent in the first quarter to 4.2 percent in the second as weakness in manufacturing and mining weighed on activity. Brazil continued to recover from the deepest recession in its history with a 1 percent growth rate. Russia, also emerging from a recession, grew 4.0 percent, up from the previous two quarters. South African GDP expanded 2.5 percent, its first increase since third quarter 2016.

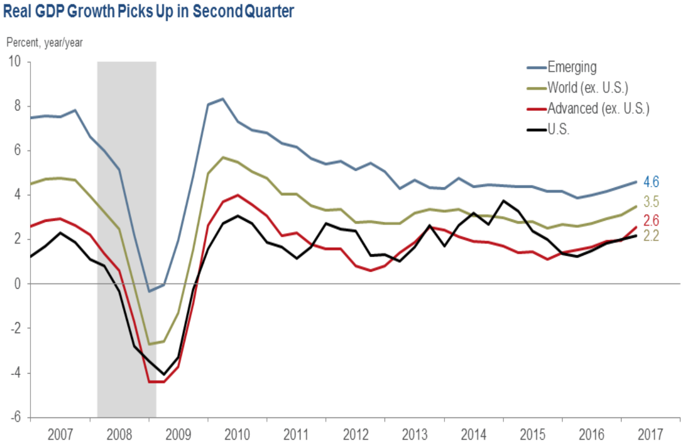
Central Banks Respond to Growth

The Bank of Canada was the only advanced-economy central bank to tighten policy rates since the last week of July, raising the overnight target rate 25 basis points to 1 percent at its Sept. 6 meeting (*Table 1*). The bank cited stronger-than-expected Canadian growth as a reason for the increase and synchronous global economic expansion, leading to higher industrial commodity prices. This hike follows the Bank of Canada's July increase of 25 basis points, the bank's first increase in seven years. The Bank of England maintained its 0.25 percent rate at its Sept. 13 meeting but implied that it will likely raise rates in coming months.

The Central Bank of Brazil reduced the SELIC overnight rate by 1 percentage point in August, followed by an additional 1 percentage-point cut at the September meeting. The central bank cited stabilization of the domestic economy, a favorable global outlook and widespread disinflation as reasons for the cut. The Reserve Bank of India voted to reduce its repo rate by 25 basis points to 6.0 percent, noting that inflation had fallen to a historic low. The Bank of Russia cut its one-week repo rate by 50 basis points to 8.5 percent at its Sept. 15 meeting.

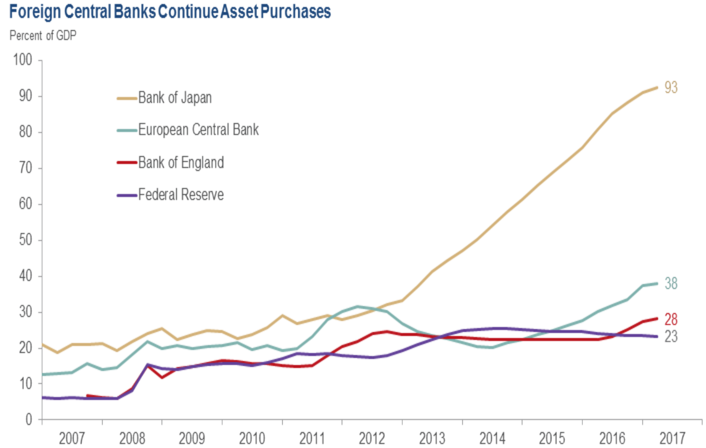
Policy rates in the U.K., Japan and Europe are still up against their effective lower bound. Shadow policy rates, which are estimates of effective policy rates not bounded by zero, further declined in recent months.[2] Shadow rates are at or near historic lows due to long-term asset purchases by central banks.

Chart 1
Real GDP Growth Picks Up in Second Quarter



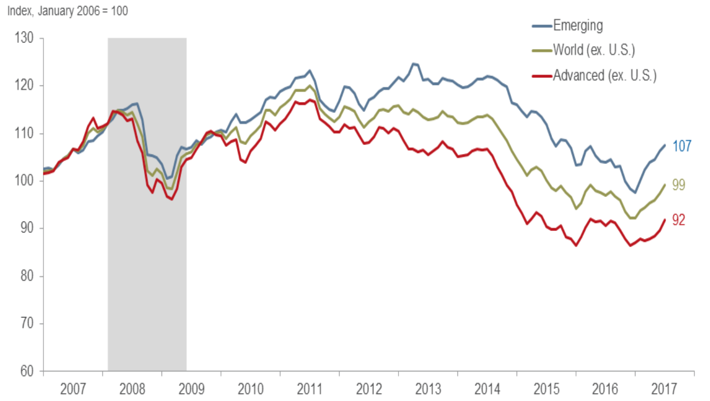
NOTES: Calculations are based on a representative sample of 40 countries and aggregated using U.S. trade weights. The last data point is second quarter 2017. The shaded bar indicates global recession.
SOURCES: Database of Global Economic Indicators; Haver Analytics.

Chart 2
Foreign Central Banks Continue Asset Purchases



NOTE: The last data point is second quarter 2017.
SOURCES: Federal Reserve Board; Bank of England; European Central Bank; Bank of Japan; Haver Analytics.

Chart 3
Global Currencies Appreciate Against the Dollar



NOTES: Calculations are based on a representative sample of 40 countries and aggregated using U.S. trade weights. An increase in the index means depreciation of the U.S. dollar against a basket of foreign currencies, and a decrease means appreciation. Shaded bar indicates global recession. Data were last updated August 2017.
SOURCES: Database of Global Economic Indicators; Federal Reserve Board; Haver Analytics; national sources.

The European Central Bank (ECB), Bank of Japan (BOJ) and Bank of England (BoE) all continued their asset purchase programs, as Chart 2 illustrates. The ECB purchased public- and private-sector securities at a rate of €60 billion per month. BOJ continued to purchase government bonds, bringing the Japanese government's 10-year yield to near zero percent as of Sept. 26. BOJ's balance sheet is approximately 90 percent of Japan's annual nominal GDP.

The Bank of England voted in August 2016 to expand the government bond purchase program by £60 billion, bringing the cap to £435 billion. At the Sept. 13 meeting, the bank decided to maintain this level. As of Sept. 20, the BoE holds £434 billion worth of gilts, bonds issued by the U.K. government. The BoE stopped purchasing corporate bonds in April 2017 but unanimously voted to continue holding the £10 billion stock of corporate bonds in September.

Global Currencies Appreciate Against the Dollar

The DGEI aggregated real exchange rate for the dollar indicates continued appreciation of other currencies against the dollar. The aggregate real exchange rate in advanced countries has grown 6.2 percent and increased 9.2 percent in emerging economies since the start of 2017 (*Chart 3*). As of Sept. 26, the Canadian dollar, euro and pound all have appreciated against the U.S. dollar since July 27.

—Daniel Crowley

About the Author

Crowley is a research assistant at the Globalization and Monetary Policy Institute at the Federal Reserve Bank of Dallas.

Notes

1. Calculations are based on a representative sample of 40 countries aggregated using U.S. trade weights.

2. For details on methodology, see "Measuring the Macroeconomic Impact of Monetary Policy at the Zero Lower Bound," by Jing Cynthia Wu and Fan Dora Xia, *Journal of Money, Credit and Banking*, vol. 48, no. 2–3, 2016, pp. 253–91. Estimates for the U.K. and euro area are updated by Wu at the Chicago Booth School of Business, and estimates for Japan are updated by Leo Krippner at the Reserve Bank of New Zealand.

Table 1: Policy Rates

	Latest (percent)	Percentage-point change since July FOMC meeting (July 27, 2017)	Percentage-point change since last year (Sept. 6, 2016)
U.S.	1.125	0.00	0.75
World (ex. U.S.)	–	–	–
Advanced (ex. U.S.)	–	–	–
Canada	1.00	0.25	0.50
Euro area	0.00	0.00	0.00
Japan	-0.10	0.00	0.00
United Kingdom	0.25	0.00	0.00
Emerging	–	–	–
China	4.35	0.00	0.00
Mexico	7.00	0.00	2.75
India	6.00	-0.25	-0.50
Brazil	8.25	-2.00	-6.00
Russia	8.50	-0.50	-2.00
South Africa	6.75	0.00	-0.25

NOTES: The last data are from Sept. 26, 2017. Country data are arranged in descending order of trade weight. The advanced-country policy rates are: U.S. fed funds rate, Canada target rate, European Central Bank main refinancing operation rate, Japan complementary deposit facility rate, U.K. official bank rate. The emerging country policy rates are: China one-year lending rate, Mexico target rate, India repo rate, Brazil overnight SELIC target rate, Russia one-week repo auctions loan rate, South Africa average repo rate.

SOURCES: Haver Analytics; national sources.

CITY OF COLLEYVILLE
INVESTMENT REPORT TERMINOLOGY

CITY OF COLLEYVILLE
INVESTMENT REPORT TERMINOLOGY

RATES/MEASUREMENT DATA

BANK EARNED INCOME CREDIT

This is the interest rate our depository bank (Wells Fargo) will pay us on our deposits to offset bank service charges. We will never "earn" more than the bank fees are in a month.

AVERAGE QUARTERLY YIELD

This is the average interest rate earned for each of the three months on our LOGIC (overnight investment pool).

AVERAGE WEIGHTED YIELD

The weighted average yield is the return on each investment that is "weighted" based on the value of the investment in relation to total value of investments held.

AVERAGE WEIGHTED MATURITY

The weighted average maturity is the number of days to maturity for each investment that is "weighted" based on the value of the investment in relation to total value of investments held.

13 WEEK TREASURY BENCHMARK

Treasury and Agency notes are backed 100% by the U.S Government. These are the most secure investment types and there is virtually no risk involved with loss of principal.

The securities have a 1 or 2 year maturity term. The Treasury.gov website gives a coupon equivalent for these securities for 13 weeks (1/4 or quarter of a fiscal year).

INVESTMENT PRICES

PURCHASE PRICE (BASIS)

This is what the City paid for the investment.

PAR VALUE

This represents what the investment will be worth at maturity date.

INVESTMENT TYPES

CDARS

Certificate of Deposit Account Registry Service
This is the most convenient way to access FDIC insurance on multi-million dollar CD deposits and to earn CD level rates. For Colleyville, the money is invested locally with Worthington Bank.

AGENCY SECURITIES

"Agency" is a term used to describe two types of bonds: (1) issued or guaranteed by the U.S. Federal Government or (2) issued by government sponsored enterprises. They are the highest quality debt instrument after Treasury securities.

The market believes these securities have an implicit backing of the U.S. Government.

FEDERAL HOME LOAN BANK
FEDERAL FARM CREDIT BANK
FEDERAL HOME LOAN MORTGAGE CORPORATION
FEDERAL NATIONAL MORTGAGE ASSOCIATION

The City does NOT invest in any non-agency mortgage backed securities. Non-agency mortgage backed securities were the instruments involved in the housing crisis that occurred in 2001-2007.

City of Colleyville
City Council
Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number **Agenda Date** 11/21/2017 **Number** 9
Type Report
Department City Manager

Title
Quarterly Performance Management Report

Strategic Plan
1.3 Assure convenient access to public information
1.4 Communicate thoroughly and strategically

Explanation
The purpose of this item is to report on performance of the programs and services identified in the City's strategic plan and the general operations of the City through the use of performance measures. In addition to performance measures, additional metrics called vital statistics are included in the report. Performance measures are measures of efficiency or effectiveness and represent outcomes that can be directly influenced by staff. Vital statistics represent data that is important to track for overall understanding of how a program is performing and for decision making, but is not necessarily a reflection of efficiency or effectiveness, and is not something that staff has significant control over. The presentation of both performance measures and vital statistics provides a well-rounded look at performance and trends in programs and services, while also furthering the City's efforts of accountability and transparency to those we serve.

The attached spreadsheet includes year-end actual data for FY 2017. For performance measures, the FY 2017 actual numbers are compared to the FY 2017 target that was established by the responsible department and are color coded as listed below. Vital statistics do not have a FY 2017 target and are therefore not color coded, as those metrics represent information that is important to track, but are not necessarily appropriate to set targets for.

Gray - Data not available at this time

Green - Performance met or exceeded the target

Yellow - Performance was near the target, but did not meet it

Red - Performance did not meet the target, or come close to meeting it

Dashboard reports are also included and offer a more visual presentation of highlighted performance measures and vital statistics.

Attachments

1. FY 2017 Q4 Performance Management Report

PUBLIC SAFETY

Performance Measures

	Program	Goal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 Target	FY 2017 Actuals
Percentage of code violations located proactively	Code Enforcement	Safeguard Colleyville's identity	62%	69%	80%	69%	70%	≥ 50%	79%
Number of UCR Part 1 Crimes	Police Administration	Deliver high quality core services	199	175	160	141	158	≤ 180	146
Percentage of UCR Part 1 Offenses cleared	Criminal Investigations	Deliver high quality core services	28%	20%	30%	31%	28%	≥ 20%	29%
Percentage of crime victims contacted by investigators within 3 days	Criminal Investigations	Deliver high quality core services	95%	92%	98%	100%	100%	≥ 95%	97%
Average Priority 1 response time (call dispatch to arrival)	Police Patrol	Deliver high quality core services	4:12	4:11	4:03	3:12	3:25	≤ 5:00	3:36
Fire/Ambulance average response time	Fire and EMS Operations	Deliver high quality core services	(Previously reported percentage of response times under 6 minutes)				4:43	≤ 6:00	4:40
Percentage of plans reviewed within 48 hours	Fire Prevention / Investigations	Deliver high quality core services	97%	100%	100%	99%	99%	≥ 98%	99%
Percentage of fire investigations cleared within 30 days	Fire Prevention / Investigations	Deliver high quality core services	100%	100%	100%	100%	100%	≥ 95%	100%
Percentage of inspections performed within 48 hours of request	Fire Prevention / Investigations	Deliver high quality core services	97%	100%	100%	100%	100%	≥ 95%	100%

Vital Statistics

	Program	Goal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 Actuals
Injury accidents per 1,000 population	Police Patrol	Deliver high quality core services	2.2	0.75	0.7	0.7	0.72	0.71
Number of self-initiated calls for service (proactive, community policing)	Police Patrol	Operate Transparently	40,324	54,231	50,897	43,781	35,652	37,273
Total number of outstanding warrants in system since 1/1/03	Warrant Officer	Deliver high quality core services	4,170	3,971	4,056	3,657	3,006	2,457
Number of warrants served	Warrant Officer	Deliver high quality core services	7,190	1,452	2,767	2,610	2,350	2,874
Fire Related Responses	Fire Operations	Deliver high quality core services	N/A	381	500	542	566	610
Service Related Responses	Fire Operations	Deliver high quality core services	N/A	357	127	152	180	191
EMS Related Responses	EMS Operations	Deliver high quality core services	N/A	829	950	959	1037	967
Ambulance billing revenue	EMS Operations	Deliver high quality core services	$322,000	$323,672	$399,312	$354,239	$388,803	$318,738
Percentage of billed services recovered	EMS Operations	Deliver high quality core services	30%	30%	32%	29%	31%	59%
Total number of volunteer hours from CFAAA and Rehab Team	Fire Administration	Operate Transparently	N/A	900	418.5	672.5	491.75	482
Community Fire Prevention Events	Fire Prevention / Operations	Operate Transparently	N/A	N/A	116	125	122	118
Average hours of training per employee	Fire Operations	Deliver high quality core services	205	160.9	160.99	134.77	166	170

DEVELOPMENT

		Program	Goal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 Target	FY 2017 Actuals
Performance Measures	Percentage of residential plan reviews completed in seven days or less (was 5 through FY16)	Building Inspection	Enable Responsible Development	New Measure	21%	41%	77%	75%	≥ 75%	84%
	Percentage of commercial plan reviews completed in seven days or less (was 10 through FY16)	Building Inspection	Enable Responsible Development	New Measure	44%	55%	77%	80%	≥ 75%	80%
	Percentage of inspections performed within 24 hours	Building Inspection	Enable Responsible Development	93%	97%	98%	99%	98%	≥ 95%	98%
	Percent of online department survey respondents satisfied with overall service	Planning and Zoning/Building Inspection	Deliver high quality core services	New Measure	89%	98%	100%	70%	= 100%	100%
	Retail occupancy rate	Economic Development	Enable Responsible Development	87%	88%	90%	90%	96%	≥ 90%	97%
	Office occupancy rate	Economic Development	Enable Responsible Development	87%	89%	89%	90%	92%	≥ 90%	93%
	Percentage growth in sales tax revenue (General Fund)	Economic Development	Enable Responsible Development	8.1%	7.6%	9.0%	3.1%	8.0%	≥ 1.05%	0.50%

		Program	Goal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 Actuals
Vital Statistics	Number of Inspections Performed	Building Inspection	Enable Responsible Development	8,780	6,832	4,621	7,194	9,977	9,978

LEISURE

Performance Measures		Program	Goal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 Target	FY 2017 Actuals
	Percentage of competitive athletic fields meeting departmental maintenance standards	Athletic Field Maintenance	Safeguard Colleyville's identity	New Measure	New Measure	80%	80%	85%	≥ 85%	100%
	Percentage of park inspections meeting standards	Park Maintenance	Safeguard Colleyville's identity	85%	87%	80%	95%	96%	≥ 85%	96%
	Percentage of library materials requests filled within 30 days	Library Services	Deliver high quality core services	83%	86%	96%	93%	94%	≥ 80%	98%
	Percentage of library patrons who come to the library looking for items and find them	Library Services	Deliver high quality core services	82%	79%	80%	81%	83%	≥ 80%	83%
	Children's program attendance	Library Services	Safeguard Colleyville's identity	17,145	21,955	18,363	17,173	18,888	≥ 18,000	19,471
	Adult and teen program attendance	Library Services	Safeguard Colleyville's identity	809	910	795	651	800	≥ 650	1,113
	Children's summer reading program participation	Library Services	Safeguard Colleyville's identity	1,054	1,182	1,188	987	1,278	≥ 1,000	1,127
	Adult and teen summer reading program participation	Library Services	Safeguard Colleyville's identity	106	118	114	84	148	≥ 100	228
	Library patron visits	Library Services	Safeguard Colleyville's identity	104,268	123,211	134,314	133,076	120,202	≥ 115,000	94,649
	Reference questions answered	Library Services	Deliver high quality core services	39,799	35,048	34,073	25,025	28,717	≥ 25,000	33,280
	Circulation of the library materials collection	Library Services	Deliver high quality core services	244,613	250,737	234,667	228,160	222,123	≥ 220,000	227,252
	Percentage of offered classes/programs held	Recreation	Safeguard Colleyville's identity	60%	65%	71%	73%	77%	≥ 60%	79%
	Number of participants	Senior Center	Safeguard Colleyville's identity	1,500	1,751	3,734	3,767	4,574	≥ 1,500	4,148
	Percentage of resident membership visits	Senior Center	Safeguard Colleyville's identity	55%	58%	60%	59%	51%	≥ 60%	50%
	Percentage of cost recovery	Colleyville Center	Deliver high quality core services	70%	66%	81%	75%	62%	≥ 70%	65%
	Percentage of customer satisfaction ratings of "excellent"	Colleyville Center	Deliver high quality core services	98%	96.3%	96.4%	97.3%	98%	≥ 97%	97%
	Number of events held	Colleyville Center	Safeguard Colleyville's identity	420	386	412	452	376	≥ 400	405

		Program	Goal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 Actuals
Vital Statistics	Percentage of Colleyville households with at least one active library card holder	Library Services	Safeguard Colleyville's identity	55%	50%	50%	50%	50%	50%
	Library materials collection size	Library Services	Safeguard Colleyville's identity	65,740	69,736	74,525	77,664	80,452	82,182
	Number of staff hours dedicated to athletic field maintenance and game preparation	Athletic Field Maintenance	Safeguard Colleyville's identity	4,725	4,884	3,697	4,032	4,007	3,804
	Number of youth sports participants	Athletic Field Maintenance	Safeguard Colleyville's identity	4,750	4,063	4,315	4,434	4,302	4,517
	Percentage of non-resident youth sports participants	Athletic Field Maintenance	Safeguard Colleyville's identity	51%	49%	52%	52%	59%	49%
	Percentage of revenue recovery	Athletic Field Maintenance	Deliver high quality core services	N/A	12%	12%	20%	18%	18%
	Number of classes/programs offered	Senior Center	Safeguard Colleyville's identity	120	151	212	191	172	179
	Average membership visits per month	Senior Center	Safeguard Colleyville's identity	500	534	544	827	1,019	913
	Number of Metroport Meals on Wheels participants	Senior Center	Safeguard Colleyville's identity	1,800	1,727	1,607	1,695	1,553	1,284
	Percentage of Meals on Wheels participants who are residents	Senior Center	Safeguard Colleyville's identity	50%	52%	49%	47%	43%	45%
	Percentage of resident class participants	Recreation	Safeguard Colleyville's identity	60%	49%	42%	44%	43%	43%
	Revenue generated from bookings	Colleyville Center	Deliver high quality core services	$240,000	$246,797	$230,793	$226,901	$209,919	$230,612
	Percentage of events generating economic impact for local business	Colleyville Center	Safeguard Colleyville's identity	55%	57%	59%	59%	60%	70%
	Percent of total events held: Colleyville residents	Colleyville Center	Safeguard Colleyville's identity	N/A	9%	10%	11%	23%	13%
	Percent of total events held: Non-residents	Colleyville Center	Safeguard Colleyville's identity	N/A	41%	36%	30%	25%	34%
	Percent of total events held: Non-profits	Colleyville Center	Safeguard Colleyville's identity	N/A	44%	47%	50%	45%	46%
	Percent of total events held: City departments	Colleyville Center	Safeguard Colleyville's identity	N/A	6%	7%	9%	7%	7%
	Percent of revenue: Colleyville residents	Colleyville Center	Deliver high quality core services	N/A	N/A	N/A	N/A	18%	20%
	Percent of revenue: Non-residents	Colleyville Center	Deliver high quality core services	N/A	N/A	N/A	N/A	61%	53%
	Percent of revenue: Non-profits	Colleyville Center	Deliver high quality core services	N/A	N/A	N/A	N/A	20%	27%
	Percent of revenue: City departments	Colleyville Center	Deliver high quality core services	N/A	N/A	N/A	N/A	1%	0%

PUBLIC WORKS

		Program	Goal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 Target	FY 2017 Actuals
Performance Measures	Percent of internal customers satisfied with facility environment	Building Services	Deliver high quality core services	98%	89%	84%	86%	96%	≥ 90%	92%
	Percentage of work orders responded to within one business day	Building Services	Deliver high quality core services	99%	78%	51%	83%	89%	≥ 90%	91%
	Percent of scheduled lane miles of public streets swept	Stormwater Management	Assure adequate infrastructure	94%	98%	99%	99%	94%	≥ 98%	100%
	Percent of storm drain inlets inspected	Drainage Maintenance	Assure adequate infrastructure	New Measure	New Measure	20%	51%	55%	≥ 50%	50%
	Percentage of storm sewer lines inspected	Drainage Maintenance	Assure adequate infrastructure	New Measure	New Measure	<1%	<1%	<1%	≥ 10%	<1%
	Meter reading accuracy	Utility Support	Deliver high quality core	98%	99%	99%	98%	99%	≥ 98%	98%
	Percentage of total waste water lines cleaned annually	Waste Water Collection	Assure adequate infrastructure	88%	93%	78%	91%	94%	≥ 95%	93%
	Percentage of water valves exercised	Water Distribution	Assure adequate infrastructure	New Measure	New Measure	12%	0.05%	15%	≥ 20%	34%
	Percentage of monthly water samples testing negative for coloform bacteria	Water Distribution	Deliver high quality core services	100%	99.36%	99%	98%	100%	= 100%	100%
	Percent of street and traffic signs replaced	Street Maintenance	Deliver high quality core services	8%	12%	15%	15%	7%	≥ 10%	5.00%
	Percentage of pavement markings renewed	Street Maintenance	Deliver high quality core services	New Measure	New Measure	20%	4%	15%	≥ 20%	12.2%

		Program	Goal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 Actuals
Vital Statistics	Percentage of fleet time available	Fleet Maintenance	Deliver high quality core services	98%	98%	98%	98%	99%	99%
	Ratio of scheduled maintenance to unscheduled repairs	Building Services	Deliver high quality core services	77%	68%	41%	68%	50%	51%
	Number of infrastructure repairs needed within two- year maintenance bond period	Engineering Services	Assure adequate infrastructure	0	0	0	0	0	2
	Value of newly-constructed public infrastructure in place	Engineering Services	Assure adequate infrastructure	New Measure	New Measure	$5.82M	$17.3M	$11.7 M	$19.4M
	Percentage of contstruction time with City staff present	Engineering Services	Assure adequate infrastructure	New Measure	New Measure	18%	23%	30%	25%
	Percentage of time preventative maintenance is completed on schedule	Fleet Maintenance	Assure adequate infrastructure	New Measure	New Measure	95%	96%	96%	99%
	Water loss ratio	Water Distribution	Assure adequate infrastructure	4.50%	4.33%	4.34%	3.08%	2.50%	Calendar Year Measure

ADMINISTRATION

		Program	Goal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 Target	FY 2017 Actuals
Performance Measures	City-initiated news leads	Communications	Operate tranparently	40	31	23	29	31	≥ 30	52
	Number of public information campaigns	Communications	Operate tranparently	8	6	4	6	6	≥ 8	9
	Coverage in print, broadcast, online/associated media value	Communications	Operate tranparently	$130,000	$82,650	$94,976	$114,000	$66,101	≥ $100,000	$94,930
	Achieve GFOA's Distinguished Budget Award	City Manager's Office	Deliver high quality core services	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Percentage of board, commission, and committee members that have completed Texas Open Meeting Act training	City Secretary	Operate tranparently	< 50%	< 50%	89%	91%	86%	≥ 95%	94%

		Program	Goal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 Actuals
Vital Statistics	Tax rate per hundred dollars of valuation	City Council	Deliver high quality core services	$0.3559	$0.3559	$0.3559	$0.3559	$0.3559	$0.33913
	Number of household hazardous waste collections (at Fort Worth ECC and Clean Sweep event)	City Manager's Office	Deliver high quality core services	524	572	553	658	752	702
	Visits to Colleyville.com	Communications	Operate transparently	260,000	300,605	318,759	317,793	321,567	294,099
	E-newsletter subscribers	Communications	Operate transparently	1,300	1,679	2,621	2,839	3,225	3,819
	Social Media Followers on City of Colleyville Government	Communications	Operate transparently	New Measure	New Measure	New Measure	1,000	1,836	2,546
	Advertising Campaigns	Communications	Operate transparently	New Measure	New Measure	2	1	1	0
	Number of public information requests	City Secretary	Operate transparently	196	217	260	283	296	255
	Number of citizen survey responses	City Manager's Office	Operate transparently	1,665	N/A	1,323	N/A	N/A	907

FINANCE

		Program	Goal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 Target	FY 2017 Actuals
Performance Measures	Number of audit adjustments in period 13 closing	Finance	Deliver high quality core services	14	12	10	24	7	≤ 12	N/A
	Achieve GFOA's Certificate of Achievement for Excellence in Financial Reporting	Finance	Deliver high quality core services	Yes	Yes	Yes	Yes	N/A	Yes	N/A
	Percentage warrants issued within 10 day (formerly 8 day) period after due date or court date	Municipal Court	Deliver high quality core services	New Measure	New Measure	97%	99%	99%	≥ 97%	99.0%
	Billing accuracy rate	Utility Billing	Deliver high quality core services	98.3%	99.0%	98.6%	99.8%	99.9%	≥ 99.5%	99.6%

		Program	Goal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 Actuals
Vital Statistics	Percent of ACH payments to total accounts payable	Finance	Deliver high quality core services	New Measure	New Measure	16%	26%	26%	28%
	Number of citations filed per FTE	Municipal Court	Deliver high quality core services	4,000	4,268	4,610	4,609	4,220	4,268
	Number of bench trials vs. jury trials set	Municipal Court	Deliver high quality core services	New Measure	New Measure	67 / 44	51 / 16	34 / 20	26 / 25
	Percentage of automatic draft customers/total customers	Utility Billing	Deliver high quality core services	15%	15%	19%	16%	17%	19%
	Percentage of customers paying before cutoff	Utility Billing	Deliver high quality core services	97%	97%	97%	97%	97%	96%
	Uncollectible accounts written off at year end (water & sewer)	Utility Billing	Deliver high quality core services	$34,628	$30,500	$26,080	$27,178	$19,150	$22,069

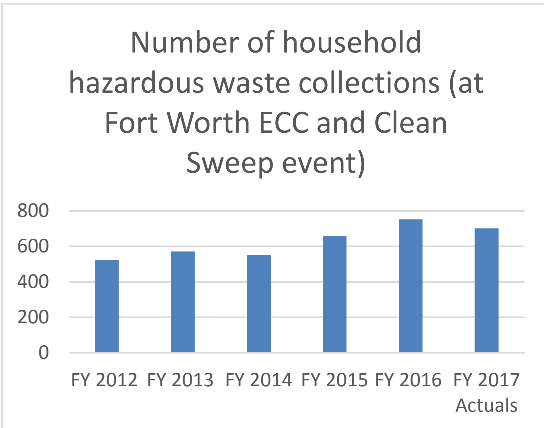
INTERNAL SERVICES

		Program	Goal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 Target	FY 2017 Actuals
Performance Measures	Percentage turnover (per fiscal year)	Human Resources	Deliver high quality core services	12%	22%	15%	17%	14%	≤ 15%	14%
	Percentage of annual performance evaluations completed on time	Human Resources	Deliver high quality core services	36%	25%	98%	73%	99%	≥ 90%	95%
	Percentage of employees who participate in wellness program	Human Resources	Deliver high quality core services	80%	78%	86%	85%	92%	≥ 80%	91%
	Workers' compensation experience modification factor (actual losses compared to expected losses)	Human Resources	Deliver high quality core services	New Measure	0.48	0.45	0.83	0.84	≤ 0.85	0.84
	Medical and pharmacy loss ratio (paid claims divided by premiums)	Human Resources	Deliver high quality core services	New Measure	66%	75.8%	87.4%	75.5%	≤ 85%	102.4%
	Percentage of product requests completed on time	Graphical Information Services (GIS)	Deliver high quality core services	90%	82%	88%	93%	93.4%	≥ 85%	92%
	Percentage of address responded to within 30 days	Graphical Information Services (GIS)	Deliver high quality core services	96%	64%	89%	100%	100%	≥ 90%	100%
	Percentage of broadcast uptime	Network/Desktop Services	Deliver high quality core services	99.99%	99.82%	99.86%	99.88%	99.99%	≥ 99%	99.999%
	Percentage of work orders completed on time	Network/Desktop Services	Deliver high quality core services	80%	87%	78%	87%	92.9%	≥ 95%	91%
	Percentage of network data and telecommunications uptime	Network/Desktop Services	Deliver high quality core services	99.99%	99.83%	99.73%	99.80%	99.99%	≥ 99%	99.997%
	Percentage of IT work plan projects completed on time	Network/Desktop Services	Deliver high quality core services	80%	100%	97%	94%	95%	= 100%	100%
	Percentage of data backup success	Network/Desktop Services	Deliver high quality core services	95%	91%	91%	92%	94.2%	= 100%	97%

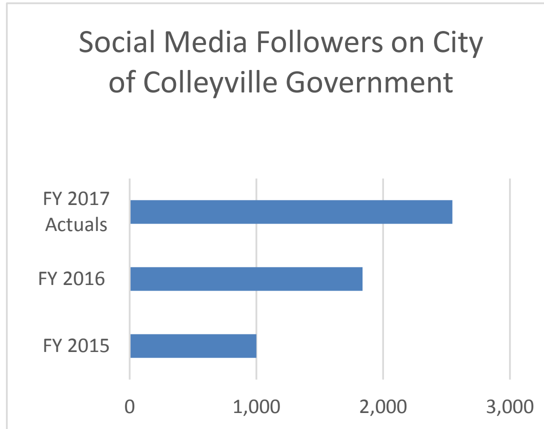
		Program	Goal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 Actuals
Vital Statistics	Total number of equipment pieces maintained by department	Network/Desktop Services	Deliver high quality core services	430	419	569	589	609	609

Dashboard: Strategic Services FY 2017 Q4

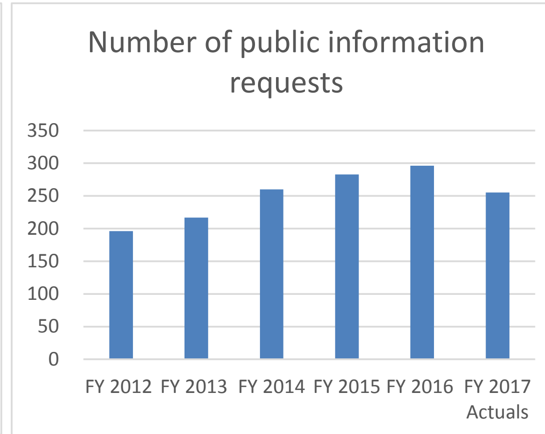
Solid Waste & Recycling



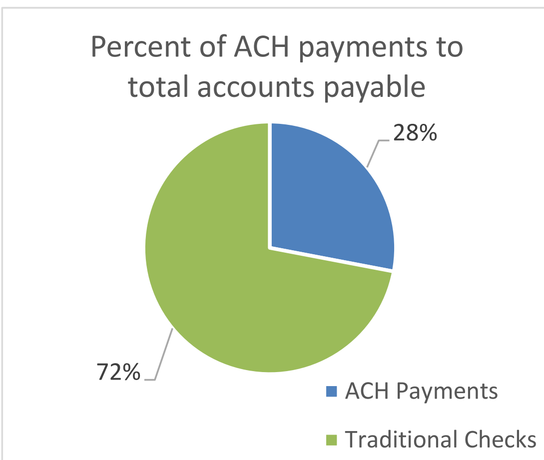
Communications



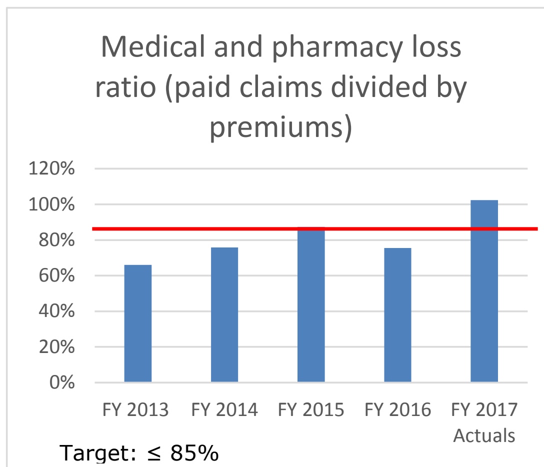
City Secretary



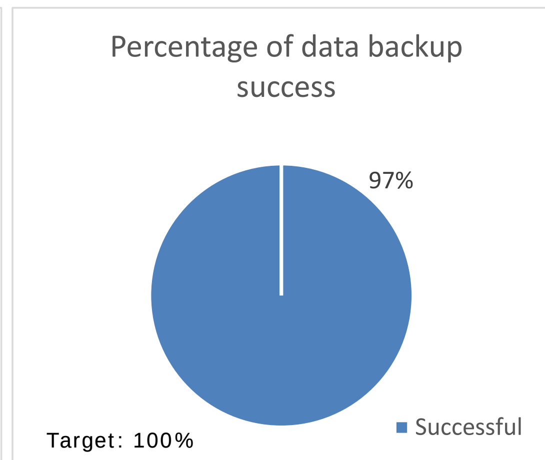
Finance



Human Resources

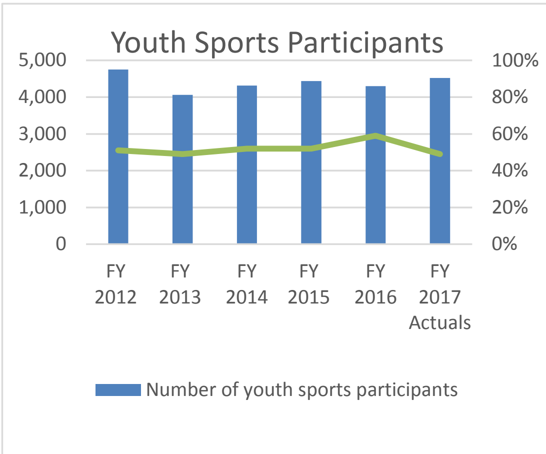


Technology

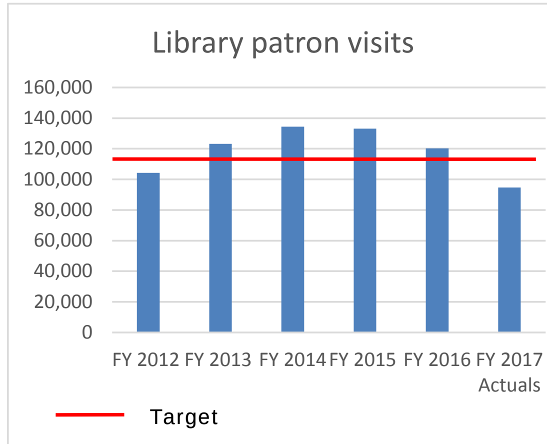


Dashboard: Leisure Services FY 2017 Q4

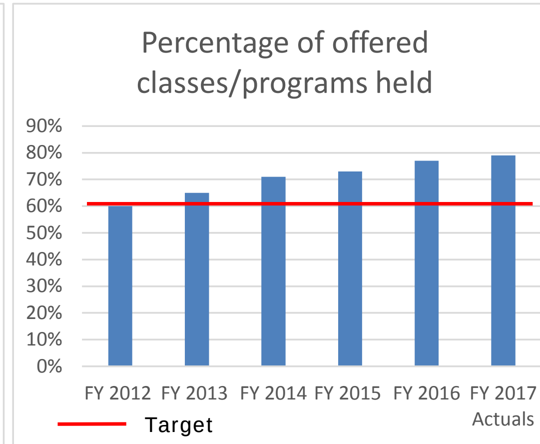
Parks



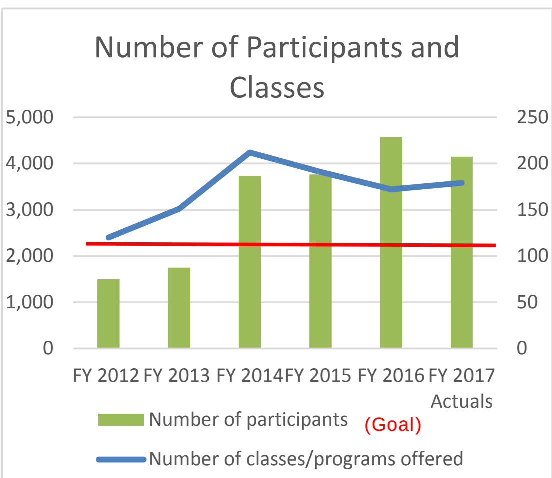
Library



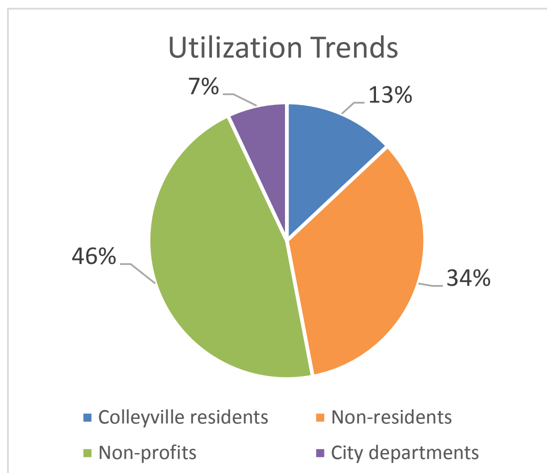
Recreation



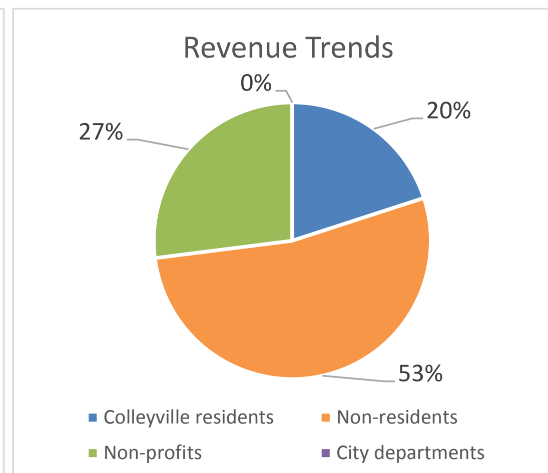
Senior Center



Colleyville Center

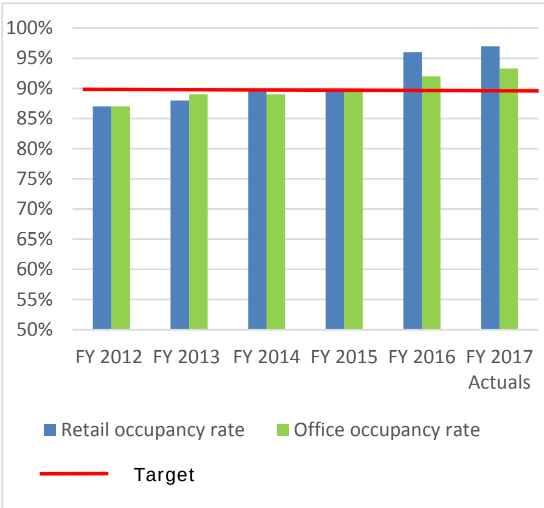


Colleyville Center

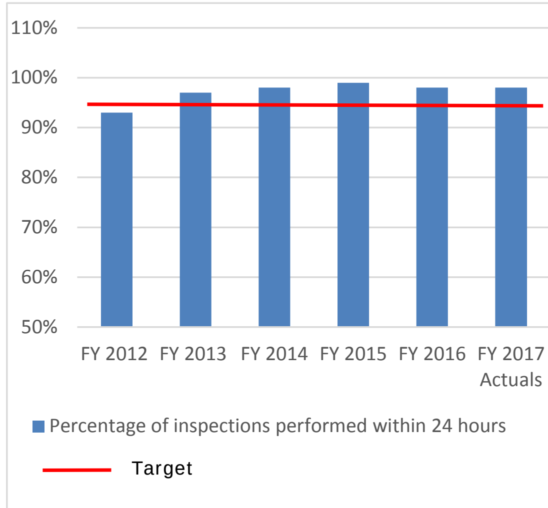


Dashboard: Development & Infrastructure FY 2017 Q4

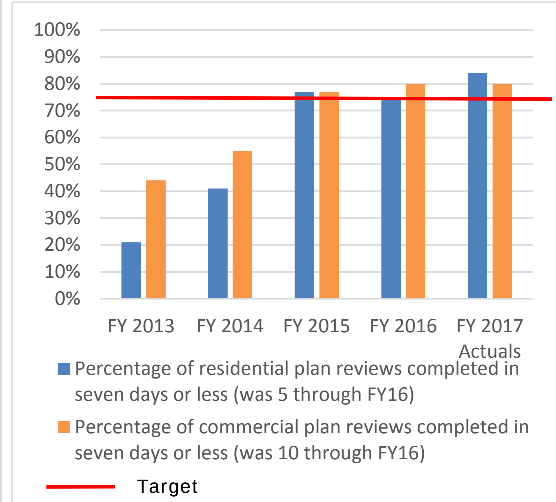
Retail & Office Occupancy Rate



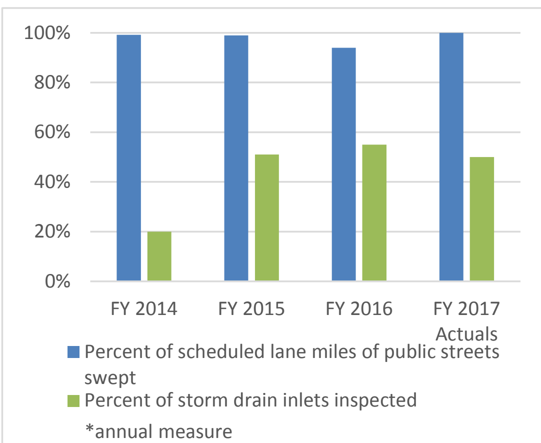
Inspections Performed within 24 hours



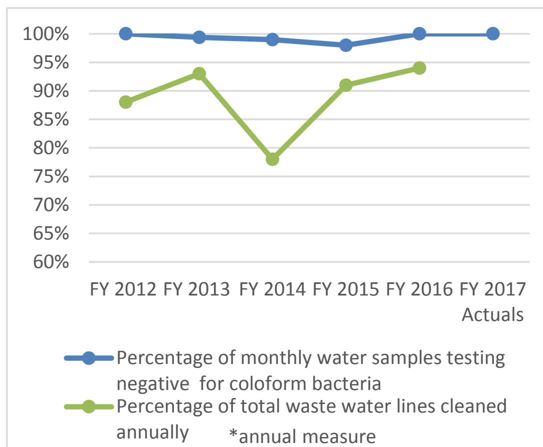
Plan Review & Inspections Timeliness



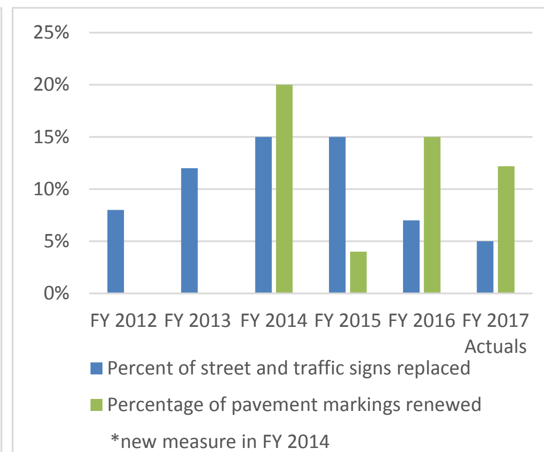
Stormwater & Drainage



Water & Wastewater

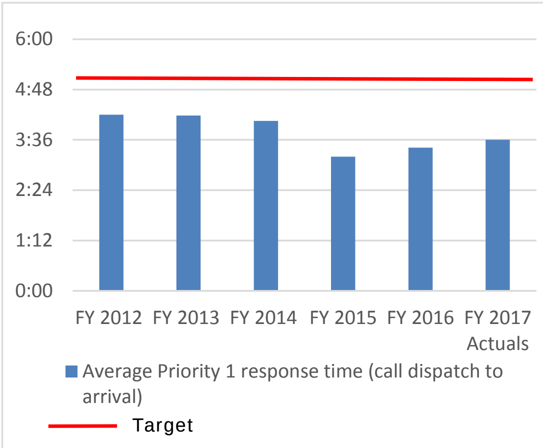


Street Maintenance

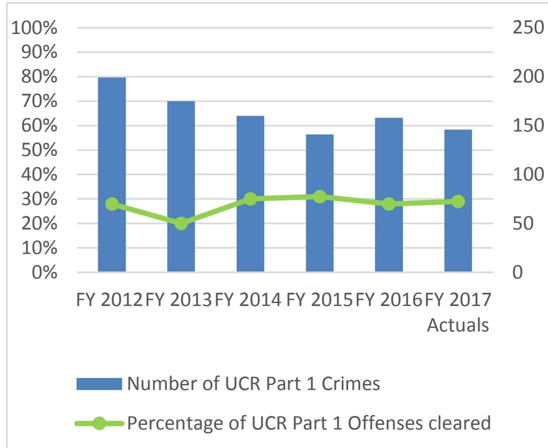


Dashboard: Public Safety
FY 2017 Q4

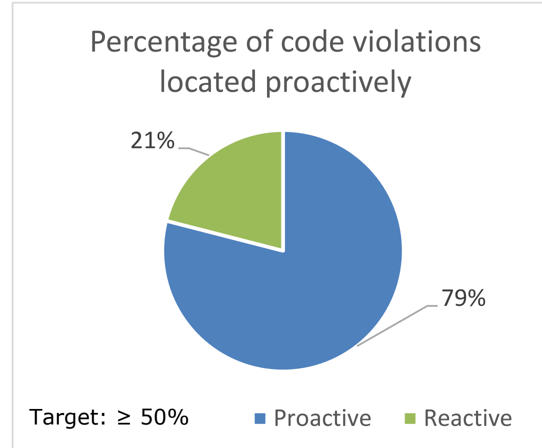
Police Response Time



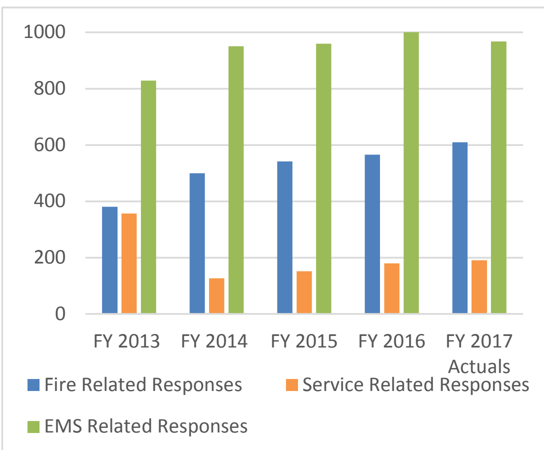
UCR Part 1 Crimes



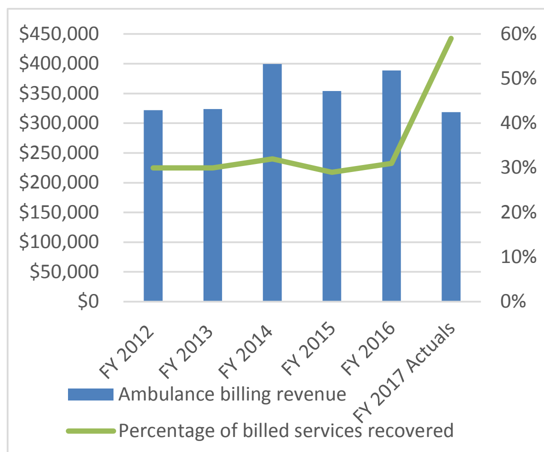
Code Enforcement



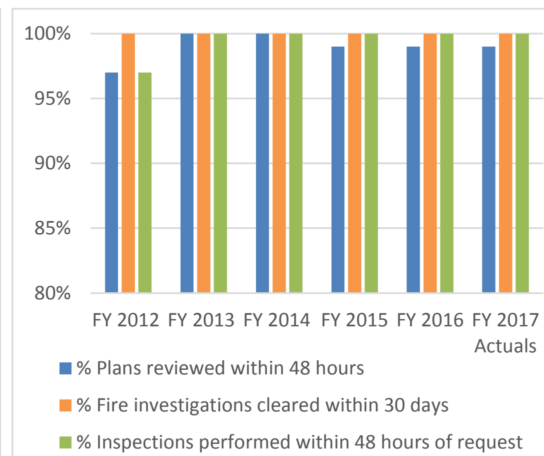
Fire & EMS Responses



Ambulance Billing



Fire Prevention / Investigation



RESOLUTION R-17-4204

A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF NOVEMBER 21, 2017

WHEREAS, City Council has taken action on certain items on the agenda under Business.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS AND _ ABSTENTIONS ON THIS THE 21ST DAY OF NOVEMBER 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Nancy Coplen	_____
Place 6, Mike Taylor	_____		

ATTEST: **CITY OF COLLEYVILLE**

Christine Loven, TRMC
City Secretary

Richard Newton
Mayor