



City of Colleyville Sidewalks Ad Hoc Committee Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, October 16, 2017
6:00 p.m.

City Manager's Conference Room
Third Floor – City Hall

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**

October 2, 2017

- 3. REGULAR AGENDA ITEMS**

3a Sidewalk policy discussion and development

- 4. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Friday, October 13, 2017 by 5:00 p.m.

James Hubbard
Assistant to the City Manager

A quorum of the Colleyville City Council and/or any other Colleyville Board, Commission, or Committee may be in attendance at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



City of Colleyville Sidewalks Ad Hoc Committee DRAFT MINUTES

City Hall
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Monday, October 2, 2017
6:00 p.m.

City Manager's Conference
Room

Chair John Zeitlin called the Sidewalks Ad Hoc Committee meeting to order on October 2, 2017 at 6:06 p.m.

ROLL CALL: Committee members John Zeitlin, Mark Brooks, Collette Cobben-Murr, Leonna Nichols, Jocelyn Sandruck, Joy Fulton-Lee, and Julie Schurman were present.

Assistant to the City Manager James Hubbard and Director of Community Development Ben Bryner were also present.

2. APPROVAL OF MINUTES

Committee member Schurman made a motion to approve the September 18, 2017 meeting minutes. The motion was seconded by committee member Cobben-Murr and unanimously approved.

3. REGULAR AGENDA ITEMS

3a Sidewalk policy discussion and development

The Committee spent the meeting drafting an outline and details for its recommended sidewalk policy. Ben Bryner began the meeting by clarifying how the Land Development Code applies to various scenarios such as new home construction and new neighborhood development.

The Committee agreed sidewalks should be required on both sides of new residential and commercial development that requires a new roadway. They also agreed sidewalks should be required on both sides of non-local roadways as identified on the Master Thoroughfare Plan. The Committee agreed the City should fund and plan for sidewalks on both sides non-local streets with all capital improvement reconstruction projects.

The Committee expressed a desire to create relief mechanisms and exceptions to these requirements, but did not discuss the details at this meeting. They also stated tree preservation should also be an underlining consideration when planning for sidewalk placement and width.

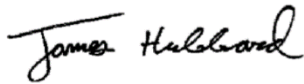
The Committee recommended the City be responsible for maintenance of the sidewalk network to include replacement of damaged sections/panels from normal use. They recommended that adjacent property owners be liable for non-normal damage such as that caused by heavy machinery necessary to construct pools.

The Committee discussed a remediation program to remove disjointed segments of sidewalk throughout the city not aligned with its new policy recommendation. They suggested a partnership program in which the City would provide labor to remove the sidewalk and the property owner would be required to restore the site to safe and aesthetically pleasing condition.

6. ADJOURNMENT

The meeting adjourned at 8:01 p.m.

Minutes taken and prepared by:

A handwritten signature in black ink that reads "James Hubbard". The signature is written in a cursive style with a large, stylized "J" and "H".

James Hubbard
Assistant to the City Manager



City of Colleyville Sidewalks Ad Hoc Committee Agenda Briefing

City Hall
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Agenda Number 3a	Agenda Date 10/16/2017	Number
Type Regular Agenda Items		
Department Community Development		
Title		
Sidewalk policy discussion and development		

Strategic Plan

Explanation

Attached is a draft copy of the sidewalk policy ordinance language. Community Development Director Ben Bryner will be present to continue working with the Committee on the policy.

Attachments

1. Draft Sidewalk Policy Ordinance Language

Purpose

The purpose of this policy is to provide for the orderly, safe and healthful construction of sidewalks within the City and to promote the health, safety and general welfare of the community.

Background

For the purposes of this policy the Master Thoroughfare Plan (MTP) refers to the plan adopted by Ordinance O-15-1972. *Non-local Streets* refer to all streets indicated as Minor Collectors and larger.

Sidewalk Requirements

New Development: requiring a new roadway

Residential: both sides of roadway

Commercial: both sides of roadway

New Development: adjacent to existing roadway

Residential: (1) required if fronting a roadway designated on the Master Thoroughfare Plan as a non-local street (2) or within XXX feet of existing sidewalk network

Commercial: along frontage of all roadways

Existing Development/Single Family Home Construction

Residential: (1) required if fronting a roadway designated on the Master Thoroughfare Plan as a non-local street (2) or within XXX feet of existing sidewalk network

Commercial: along frontage of all roadways

Master Thoroughfare Plan

Sidewalks required on *both sides of roadway on non-local streets*

City Capital Improvement Roadway Complete Reconstruction Projects

Non-local streets: Sidewalks to be constructed with project

Local streets: citizen/neighborhood engagement (TBD)

Prioritization (Development driven vs. City initiated)

TBD

Repairs/Replacement/Maintenance

The City shall be responsible for the maintenance and replacement of sidewalk segments congruent with this policy. This is to ensure a safe and well connected network. In the event a sidewalk segment is damaged by misuse or neglect the adjacent property owner shall be responsible for the cost of appropriate maintenance or replacement.

Design Standards

All sidewalks shall be a minimum of four (4') feet in width, except a sidewalk located within or abutting a collector street, or larger, as shown on the Master Thoroughfare Plan, which shall not be less than five (5) feet in width. All sidewalks and pathways shall be constructed in the area between the curb or grade line of the public street and the abutting property line unless the pathway is situated within a dedicated pathway easement or right-of-way. The edge of the sidewalk or pathway shall generally be parallel with the curb line and be situated no more than one (1') foot from the abutting property line. The Director of Public Works may approve a plan to alter the location of a sidewalk to preserve a tree or for aesthetic purposes. One additional foot of width shall be added to a sidewalk that abuts a street curb.

Waivers/Variations/Escrow

TBD

Remediation (local streets only)

The City recognizes the existence of disjointed/disconnected sidewalk segments throughout the city that serve little purpose in furthering the welfare or walkability of the community. Property owners may request removal of these sidewalk segments should the removal be in the spirit of this policy. Considerations for remediation approval and assistance shall include proximity of area sidewalk sections and feasibility of connection to existing network.

Should the City deem the citizen request to be aligned with the spirit of this policy, the City will provide the labor and equipment to remove and haul away the sidewalk. The property owner shall be required to make all other repairs necessary to the property to establish a safe and aesthetically pleasing site. This may require, but is not limited to, dirt work, grading, irrigation system modifications, and turf establishment.