



City of Colleyville City Council Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, July 18, 2017

**WORKSESSION
4:30 PM
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR**

CALL TO ORDER

- WS-1** Presentation and discussion of the Capital Improvement Program (CIP)
- WS-2** Discussion of SH26 Project Change Order Request
- WS-3** Discussion of the City Council Rules of Procedure and meeting brochure
- WS-4** Discussion of the July 18, 2017, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by public hearing or action items on the agenda

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities (Glade Road Phase 1B and 2A Property Acquisition Update)

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING
7:30 P.M.
COUNCIL CHAMBERS**

INVOCATION: Pastor Alvaro Mateduala, House of Prayer

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-17-4153

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Announcements of civic and charitable events

Presentation of calendar events and updates

Announcements of awards and recognition

Presentation of the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award - Mayor Richard Newton, Chief Financial Officer Shereen Gendy, and Strategic Services Manager Adrienne Lothery

In recognition of Colleyville's Featured Business of the Month - Brazos Running Company, 5505 Colleyville Boulevard, Suite 120 - Owner Ed Swiatocha - Mayor Richard Newton and Interim Assistant City Manager/Executive Director of Economic Development and Communications Mark Wood

4. CONSENT: READING AND PUBLIC HEARING RESOLUTION R-17-4154

- 4a** Approval of the minutes of the regular City Council meeting of July 11, 2017

5. ORDINANCE(S): SECOND READING AND PUBLIC HEARING

5a Ordinance O-17-2014

Consideration of a zoning change from the AG-Agricultural zoning district to the R40-Single Family Residential zoning district on Tract 5A01, Abstract 294, in the Robert Chowning Survey, located at 6260 Pool Road, Case ZC17-007

5b Ordinance O-17-2015

Consideration for approval of amendments to the Land Development Code regarding a proposed requirement that newly installed utilities be underground; specifically Chapter 9 – Subdivision Design & Public Facilities, Section 9.17 Street Design Criteria, proposed Section 9.18 Easements, proposed Section 9.19 Private Utilities, and Chapter 14 – Engineering Design Standards, Section 14-175 Miscellaneous, Case GC17-015

6. ORDINANCE(S): FIRST READING AND PUBLIC HEARING**6a Ordinance O-17-2016**

Consideration of an appeal of the decision of the Planning and Zoning Commission for a Special Use Permit for a Convenience Store with Gasoline Sales on Lot 1R, Block 1, of the Gardens Addition, located at 7015 Colleyville Boulevard, Case ZC16-007

6b Ordinance O-17-2017

Consideration of an appeal of the decision of the Planning and Zoning Commission for a Special Use Permit for Alcoholic Beverage Sales – (Beer and Wine Only) – Off-Premises Consumption, on Lot 1R, Block 1, of the Gardens Addition, located at 7015 Colleyville Boulevard, Case ZC17-010

6c Ordinance O-17-2018

Approval of the Fiscal Year 2018 Colleyville Crime Control and Prevention District budget

7. RESOLUTION(S): READING AND PUBLIC HEARING**7a Resolution R-17-4155**

Consideration of appointments to the Sidewalks Ad Hoc Committee

7b Resolution R-17-4156

A resolution re-establishing the Water and Wastewater Rate Advisory Committee and providing a charge

7c Resolution R-17-4157

Acknowledgement of a change order request for powder coating signal poles for the SH26 Project, and authorize the city manager to execute the change order, in an amount not to exceed \$204,000

8. DISCUSSION OF ITEMS NOT FOR ACTION AND PUBLIC HEARING**8a Monthly Financial Report - June 2017****8b Staff update on current construction projects****9. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA**

10. REPORTS

Parks and Recreation Advisory Board minutes - April 10, 2017
Pond Naming Ad Hoc Committee minutes - May 1, 2017
Zoning Board of Adjustment minutes - May 9, 2017
Planning and Zoning Commission minutes - June 12, 2017

11. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR JULY 18, 2017 - READING AND PUBLIC HEARING - RESOLUTION R-17-4158**12. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Friday, July 14, 2017 by 5:00 p.m.

Amy Shelley, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-1
Type Worksession
Department Public Works

Agenda Date 07/18/2017

Title

Presentation and discussion of the Capital Improvement Program (CIP)

Strategic Plan

- 1.4 Communicate thoroughly and strategically
- 3.1 Upgrade the condition of major roads and neighborhood streets
- 3.2 Ensure regular repair and replacement of water and wastewater facilities
- 3.4 Thoroughly plan for future capital investments and associated costs

Explanation

This agenda item and presentation is provided to update the City Council on the current and proposed Capital Improvement Program (CIP). Staff will also present preliminary recommended changes for the 2018-2022 Five Year CIP. The presentation will include:

- Review 2017 CIP Projects
- Overview of the Capital Improvement Program (CIP)
- Present and discuss the staff recommended 2018 projects
- Present and discuss possible 2019 – 2022 CIP projects
- Seek City Council direction on staff recommendations for the 2018 – 2022 CIP

Staff will be seeking and taking into consideration any City Council direction in order to prepare the final 2018 - 2022 Five Year CIP recommendation that will be presented for consideration with the FY2018 budget.

Attachments

1. Capital Improvement Program Presentation
2. Original 2017 - 2021 CIP - Resolution R-16-4037
3. Amended 2017 - 2021 CIP - Resolution R-17-4106

Capital Improvement Program (CIP) Presentation and Discussion

City Council Worksession

July 18, 2017

Outline



- Review 2017 CIP Projects
- Overview of the Capital Improvement Program (CIP)
- Present and discuss the staff recommended 2018 projects
- Present and discuss possible 2019 – 2022 CIP projects
- ***Seek City Council direction on staff recommendations for the 2018 – 2022 CIP***

What is a Capital Project?



Capital Project

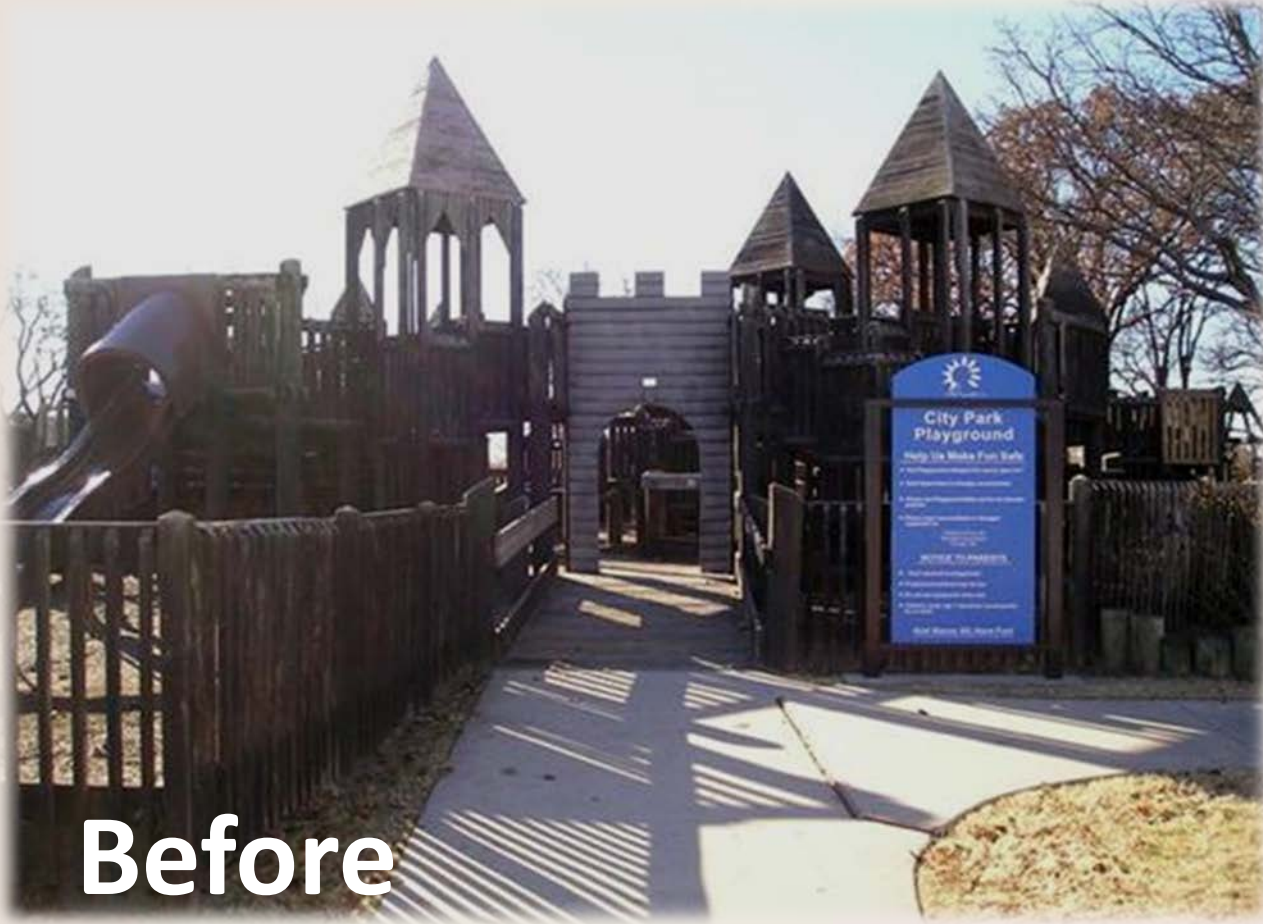
- A new construction, expansion, renovation, or replacement project for an existing facility or facilities
- A major maintenance or rehabilitation project for infrastructure with a useful life of at least 10 years

Examples of Capital Projects



City of Colleyville
City Hall

Examples of Capital Projects



Before

Kidsville Playground



After

Examples of Capital Projects



Before

Kingston Estates



After

2017 CIP Projects



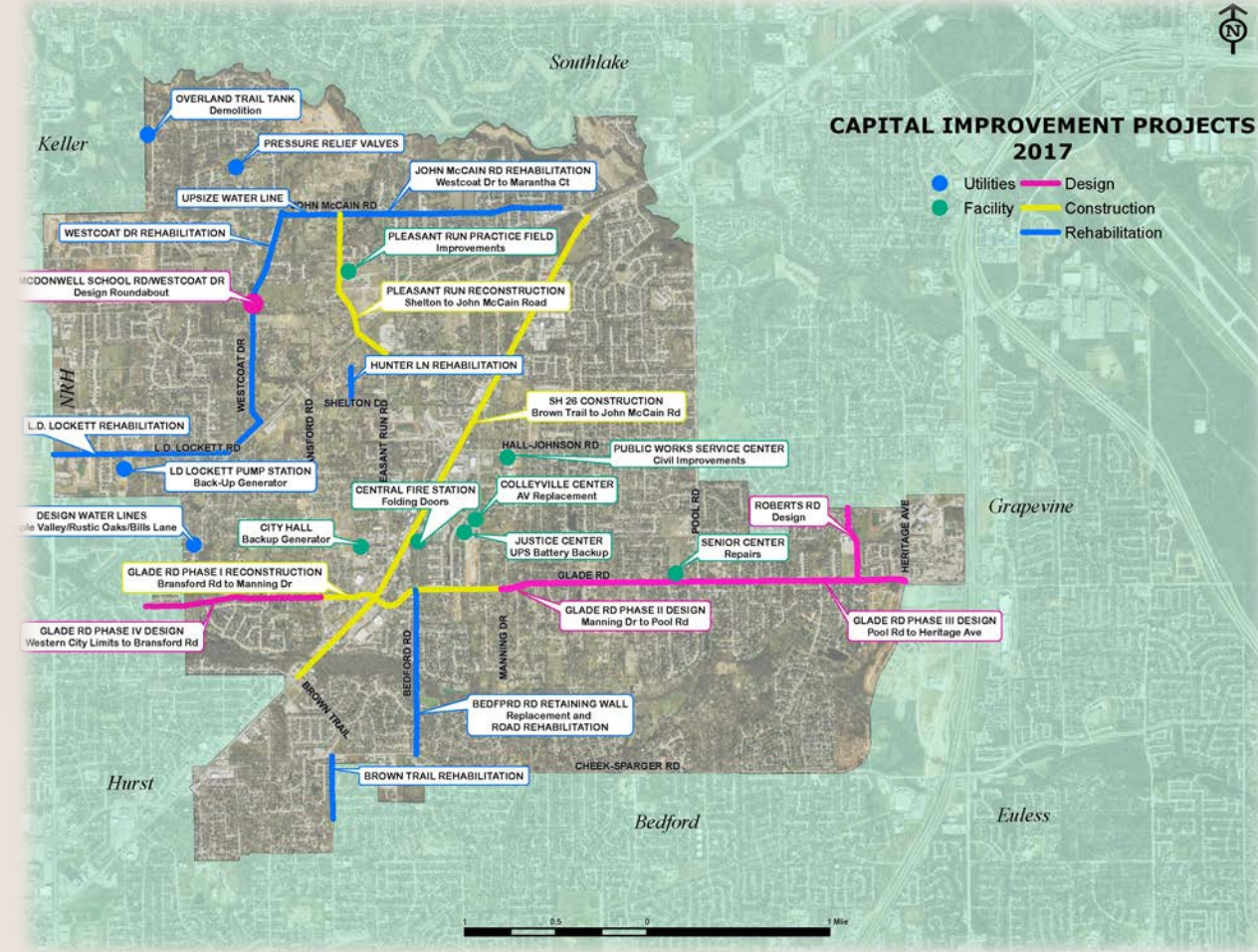
Original CIP

- The draft proposed FY 2017-2021 CIP was presented during the July 25, 2016 budget worksession
- The final proposed FY 2017-2021 CIP was presented at the August 10, 2016 budget worksession
- The FY 2017-2021 CIP was presented and approved on September 20, 2016, by Resolution R-16-4037

Revised CIP

- The FY 2017-2021 CIP was amended on March 21, 2017 by Resolution R-17-4106; this revision added additional projects:
 - o Storm Drainage Master Plan Update Project
 - o Street Rehabilitation through Tarrant County Partnership
 - Brown Trail Street Rehabilitation/Maintenance Project

Current CIP Projects



Construction

- Colleyville Boulevard
- Pleasant Run Road (Shelton to John McCain)
- Bedford Road Retaining Wall
- Glade Road Phase 1
- Portion of Water Project 11: John McCain Water Line
- WW Project 2: Rehabilitate Sewer Manholes Identified to be in Poor Condition
- Water Project 9: Miscellaneous Repairs to Elevated Storage Tanks
- Water Project 7: Demolish Overland Trail Pump Station and Storage Tank
- L.D. Lockett Park Improvements

ROW Acquisition

- Glade Road Phase 2 and Glade Road Phase 3

Road Maintenance Project

- Glade Road - Stafford to Jim Mitchell and Western City Limits to Bransford

Roadway Rehabilitation

- Brown Trail, Hunter Lane, John McCain, L.D. Lockett and Westcoat Drive

Design

- McDonwell School Road and Westcoat Drive
- Roberts Road
- Water Projects
- Wastewater Projects
- Glade Road Phase 2, 3, and 4
- Storm Water Master Plan

Facility Projects

- Public Works Service Center Site – Construction of Civil Improvements
- UPS Battery Backup Replacement Justice Center
- Fiber Build Phases 1-3
- Fire Station – Folding Doors
- Installation of Backup Generator for Emergency Power at L.D. Lockett Pump Station and City Hall

Where does the money come from?



The funding for the 2017 CIP projects comes from several sources. These include:

- NCTCOG / County
 - \$474,000
- TIF
 - \$620,000
- Capital Projects Fund
 - \$4,841,300
- Water Impact Fees
 - \$1,070,700
- Other City Funds
 - \$1,247,222
- Utility Fund
 - \$804,500
- Roadway Impact Fees
 - \$100,000
- CEDC
 - \$300,000
- Perimeter Street Fees
 - \$162,082
- Drainage Fund
 - \$500,000
- ***Total Amount of Funding***
 - ***\$10,119,804***

State Highway 26 (SH26)



Funding

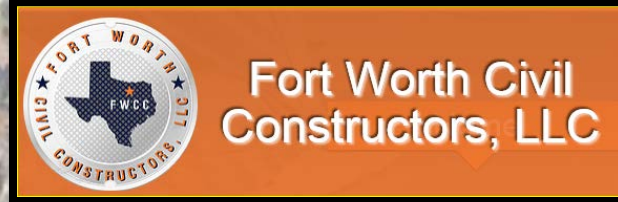
- Project Cost: \$38.2 million
- Funding Sources: NCTCOG (Federal), TxDOT (State), Tarrant County, City
- Total Expended to Date: City has paid \$1,654,435 (TIF Funds)



Project Information

- This project includes the reconstruction of SH26 from John McCain Road to Brown Trail. The road will be built as a six lane road with a center median. The project will also realign the intersections of Main Street / Thompson Terrace and Tinker Road / Oak Pointe Drive with SH26. This project is being administered by the Texas Department of Transportation. Construction is in Phase 1 of 4, and **expected to be complete in late 2019.**

Bedford Road Retaining Wall



Funding

- Project cost:
\$1,064,736.60
- Funding source
 - Capital Projects Fund



Project Information

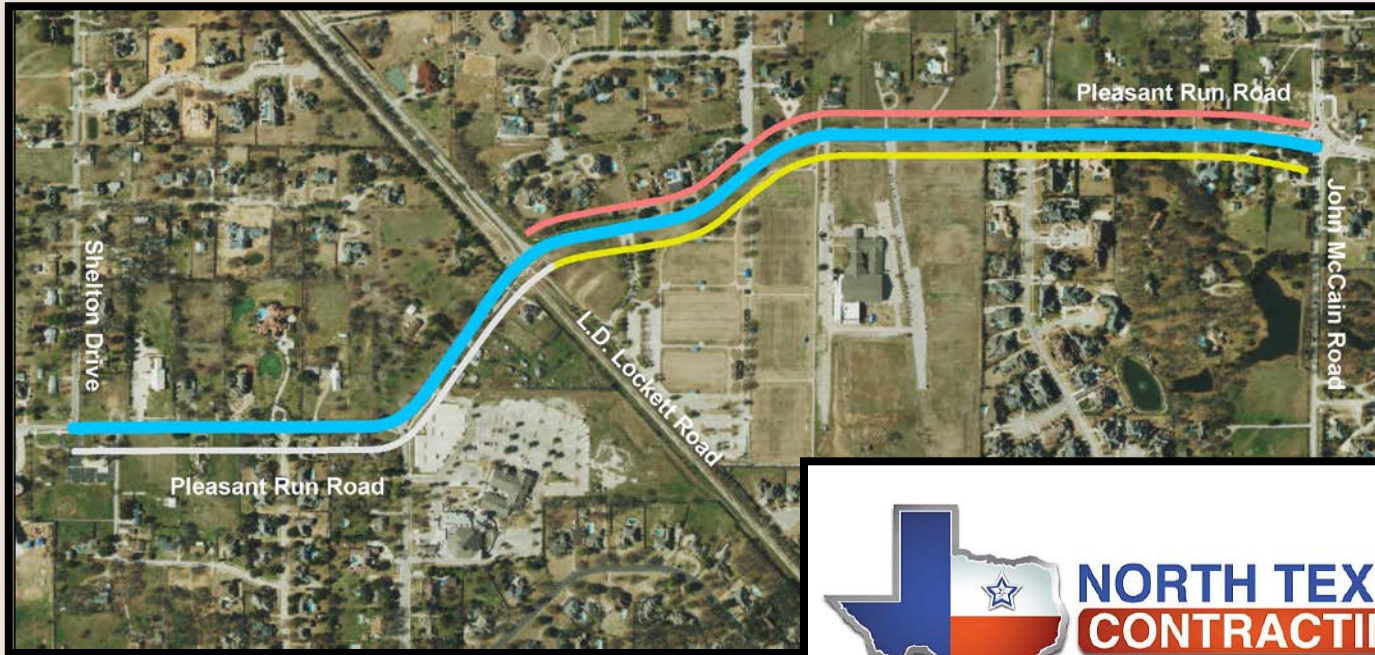
- This project is to replace the existing railroad tie retaining wall that is along the back of the curb of Bedford Road. The existing wall is in poor condition and has deteriorated to a point where it needs to be replaced. The wall ranges in height from 2 – 7 feet and is approximately 1,000 feet in length. ***The construction of the wall is currently underway and is anticipated to be complete late Summer 2017.***

Pleasant Run Road (Shelton to John McCain)



Funding

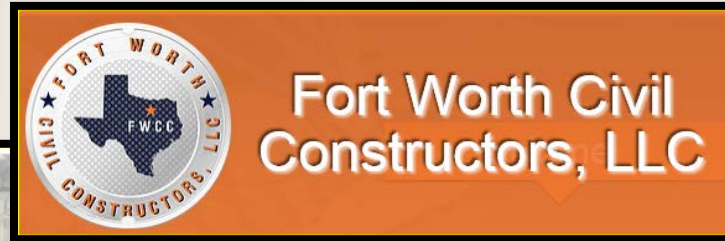
- Project cost: \$4,938,170.50
- Funding sources:
 - Capital Projects Fund - \$2,950,953.50
 - CEDC Fund - \$300,000
 - Utility Fund - \$201,750
 - Water Impact Fees - \$1,070,700
 - Perimeter Street Fees - \$162,082
 - Sidewalk Escrows - \$202,685
 - Capital Sidewalk - \$50,000



Project Information

- This project includes the reconstruction of the existing asphalt roadway of Pleasant Run Road from John McCain Road to Shelton Drive, as well as the replacement of the water and sewer lines that are identified needs in the area. **The construction started on July 5th and is expected to take approximately 9 months to complete.**

Glade Road Phase 1



Funding

- Project budget: \$3,755,000
 - Phase 1A Cost: \$1,967,603.24
- Funding source
 - TIF Fund



Project Information

This project includes the reconstruction of Glade Road from Bransford Road to Manning Drive. It will include a new westbound through lane at the Bransford Road intersection, a roundabout at Riverwalk Drive, realignment of Bedford Road, lowering of Glade Road at Bluebonnet to remove the stop signs and a 10' trail on the north side and 5' sidewalk on the south side. The construction of Phase 1A, from Bransford Road to Colleyville Boulevard, is underway. The remaining section, is currently in the ROW acquisition process. ***Phase 1A construction is expected to be completed in fall 2017, however the road is scheduled to be reopened in mid-August.***

Portion of Water Project 11



Funding

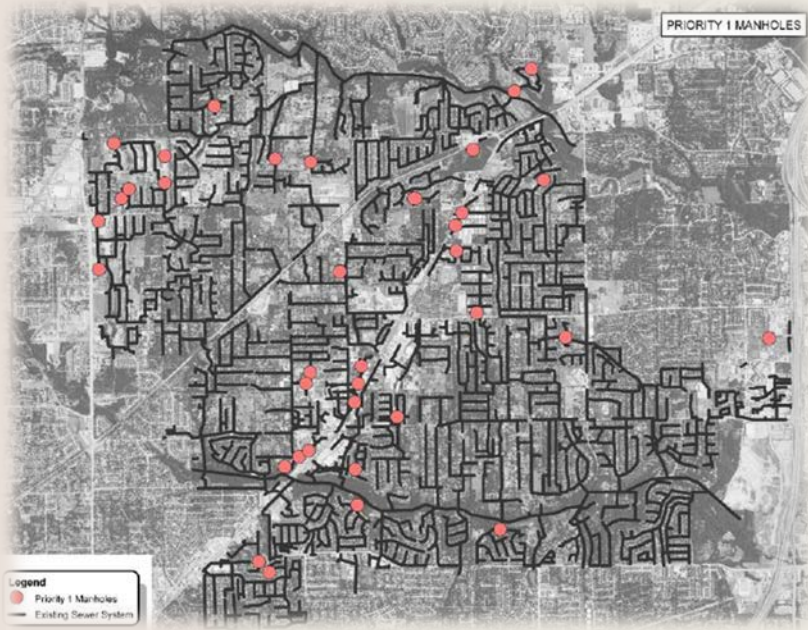
- Project cost:
\$372,720
- Funding source:
 - Utility Fund



Project Information

- This partial project includes the replacement and upsizing of the waterline that runs parallel to the John McCain roadway. This project is being coordinated with this roadway project to prevent the need for a future project in the same area, which would damage the newly constructed street. Design of the water line is complete. ***The project is nearing completion as the waterline has been installed and the contractor is working on site restoration.***

WW Project 2



Funding

- Contract Amount:
\$178,530
- Funding Source
 - Utility Fund

Project Information

- This project includes the rehabilitation of Priority 1 manholes as well as some Priority 2 manholes identified in the manhole assessment in conjunction with formation of the *2014 Water and Wastewater Master Plan*. Manhole deficiencies, if left untreated, can lead to manhole failures which can result in various problems for the sanitary sewer collection system. The primary repair method of this project is the application of epoxy coating to the interior of the manhole in order to eliminate the possibility of infiltration. **Construction on this project began in March and staff anticipates completion of the project at the end of July 2017.**

Water Project 9



Funding

- Project Budget: \$226,600
- Funding Source
 - Utility Fund

Project Information

- This project will provide miscellaneous repairs at the elevated storage tank sites. These are repairs that were identified and recommended to be addressed during the assessment that was performed during the development of the Water and Wastewater Master Plan. The work has been split in order to perform some work in house. *Staff has coordinated with contractors to begin tank repairs, once daily demands allow for isolation of the Bransford tank from the system.*

Water Project 7



Funding

- Project Budget: \$130,000
- Funding Source
 - Utility Fund

Project Information

- The existing ground storage tank and pump station located on Overland Trail is no longer needed and has been out of service for the past several years. The site would require extensive upgrades if it was to be brought back online. The removal of this component of the water system was confirmed during the Water and Wastewater Master Plan process and the demolition of the site was recommended as a project. **Staff is currently exploring options for the demolition and removal of just the existing steel tank, as well as some safety site improvements**

L.D. Lockett Park Improvements



Funding

- Project budget: \$535,062.68
- Current funding sources:
 - Capital Projects Fund - \$60,451.62
 - Park Land Dedication Fund - \$389,801.77
 - CEDC Fund - \$57,677.13
 - Parks Tomorrow Fund - \$27,132.16



Project Information

- This project includes removal of the old house and parking lot. These will be replaced with a new concrete parking lot, restroom, and pavilion. The park will provide other amenities including; a multi-use water fountain, bike repair station, bike racks, benches and landscaping. **The park is in the final stage of completion and the final detailed touches are being added.** The grand opening date will be set with City Council.

Glade Road ROW Acquisition



Funding

- Project budget: \$430,000
- Funding source
 - TIF Fund



Funding

- Project budget: \$190,000
- Funding source
 - TIF Fund



Project Information

This project includes the right-of-way acquisition for Glade Road Phase 2 and Glade Road Phase 3. Glade Road Phase 3 design was recently removed from the design contract, therefore property acquisitions for Phase 3 will not take place at this time. Property acquisitions for Glade Road Phase 2 will progress once the final design is at a point which the exact limits of the acquisitions is known.

The initiation of the acquisition of property for Phase 2 is expected to begin late 2017.

Glade Road Maintenance



After



Before

Funding

- Project Budget: \$340,000
- Funding source
 - Capital Projects Fund

Project Information

- This project included a surface treatment, an asphalt overlay, which addressed the surface condition of the roadway, and improved the ride quality. This is intended to be a short term solution that will provide a better driving surface. **Staff has completed this project at a savings compared to the original budgeted amount of \$340,000.** The costs savings was the result of eliminating the milling (removal) component, which was included in the original budget estimate.

Rehabilitation Projects



Hunter Lane

- Project budget: \$172,000
- Funding source:
Capital Projects Fund

Project Status

- *The project was completed in December 2016.*



Westcoat Drive

- Project budget: \$613,849
- Funding sources:
Capital Projects Fund

Project Status

- *This project was completed in June 2017*



John McCain

- Project budget: \$1,647,222
- Current funding sources:
Capital Projects Fund - \$1,253,222
County Funding (Labor) - \$394,000

Project Status

- This project includes the rehabilitation of John McCain from Westcoat Drive to Maranatha Court. **Tarrant County has completed the section between Westcoat Drive to Pleasant Run Road, the remainder is expected to start in late September**

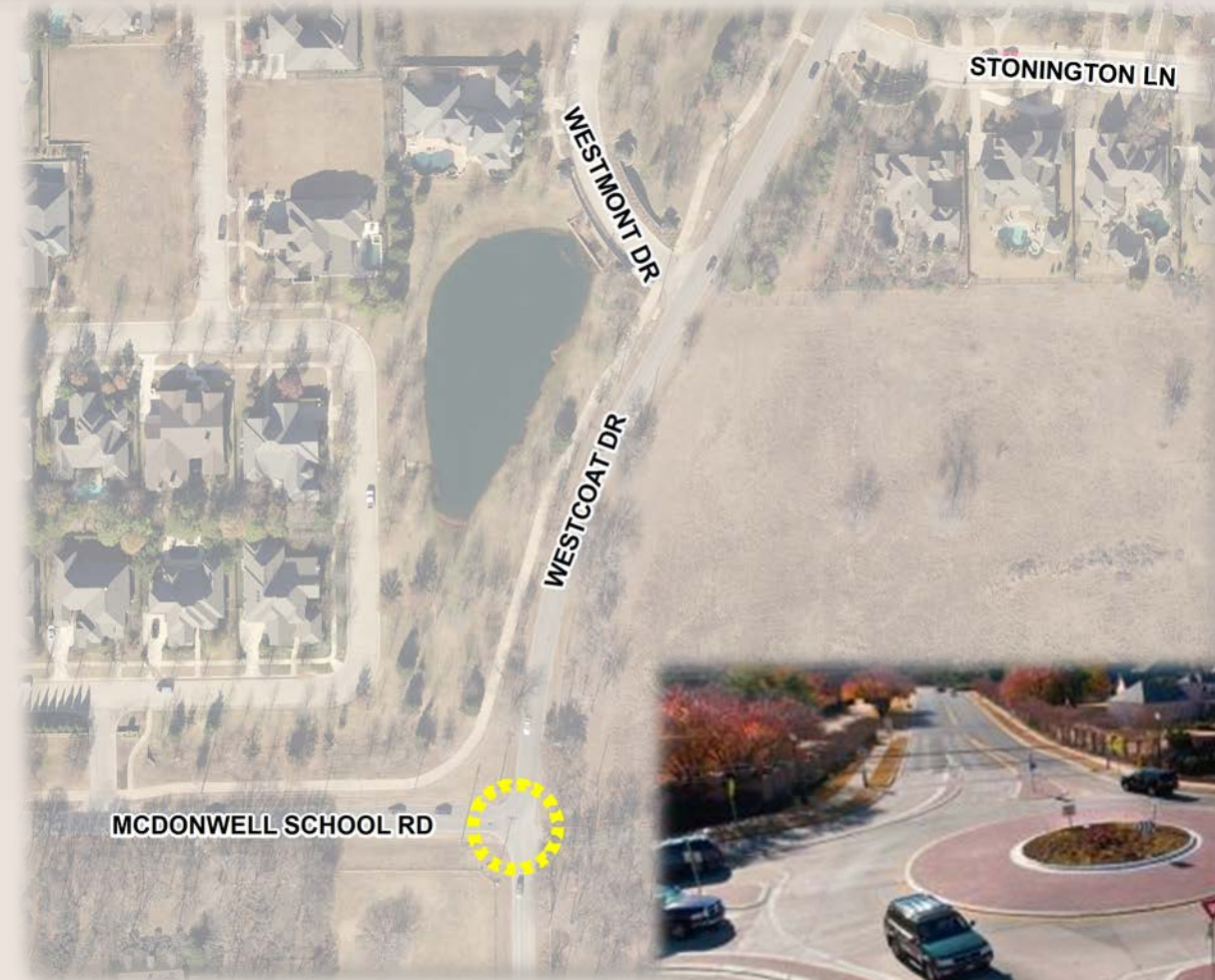
L.D. Lockett Road

- Project budget: \$725,000
- Funding source:
Capital Projects Fund

Project Status

- This project includes the rehabilitation of the existing asphalt roadway of L.D. Lockett Road from Precinct Line Road to Westcoat Drive. ***The work is expected to begin in the Summer of 2017 (July) and will require several months to complete.***

Design - McDonwell School Road and Westcoat Drive Roundabout



Funding

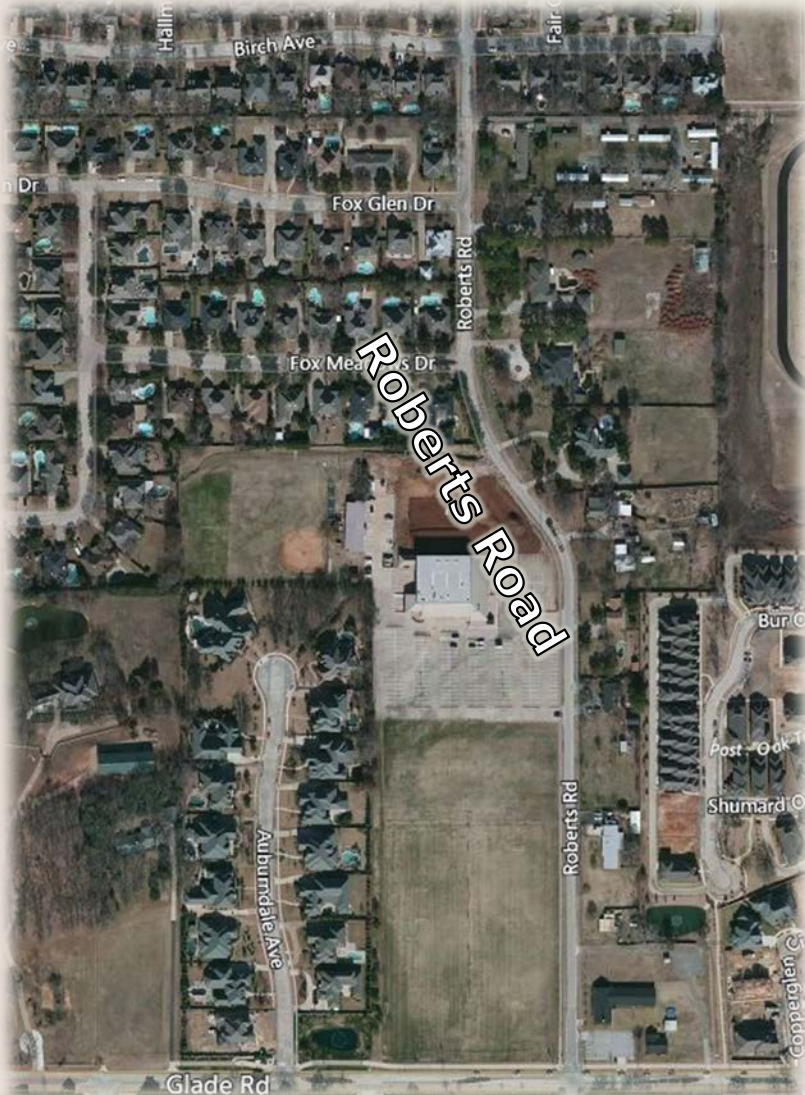
- Project budget: \$100,000
- Funding source
 - Roadway Impact Fees

Project Information

- This project is the design of a roundabout at the intersection of McDonwell School Road and Westcoat Drive. Previously, a traffic study was performed to evaluate necessary improvements to the intersection. The long term solution was the installation of a roundabout at the intersection to increase efficiency and capacity of the intersection. **Staff is working on the RFQ for the design consultant selection.**



Design – Roberts Road



Funding

- Project budget: \$162,000
- Funding source
 - Capital Projects Fund

Project Information

- This project includes the design of the project that will provide for the reconstruction of Roberts Road from Glade Road to the Grapevine city limits in accordance with the Master Thoroughfare Plan to include curb and gutter, sidewalks, and drainage improvements. A key element of this project will be improvements to the effectiveness of the intersection located at Glade Road and Roberts Road. ***Staff is working on the RFQ for the design consultant selection.***

Design - Water Projects



Water Project 8 – Pressure Relief and Flow Control Valves (John McCain / Bandit Vicinity)

Funding

- Project budget: \$42,500
- Funding source
 - Utility Fund



Project Description

- This project includes the design of two pressure release and flow control valves needed to regulate flow from the high pressure plane to the low pressure plane.
Staff is currently working with the design consultant to finalize the scope of services for the design.

Water Project 10 – Apple Valley Subd. / Rustic Oaks Subd. / Bills Lane Water Line

Funding

- Project budget: \$70,000
- Funding Source
 - Utility Fund

Project Description

- This project includes the addition of an 8-inch water line to connect Apple Valley Drive to Bill's Lane and the replacement of a 2-inch line along Black Drive with an 8-inch line. This project will address dead end lines, increase fire flow to the area, and improve capacity. Easements may be required for these connections. ***Staff is currently working with the design consultant to finalize the scope of services for the design.***

Design - Wastewater Projects



Wastewater Project 3 (Partial) – Sewer Line Replacement along Manning Drive

Funding

- Project budget: \$27,000
- Funding source
 - Utility Fund

Project Description

- This project includes several segments that have already been completed. This partial project is the replacement of a segment of sewer line in Manning Drive due to its condition. ***Design of this project is underway and the City just recently received the first review submittal.***



Wastewater Project 4 – Remington Park /Clairemont Subd. Sewer Line Replacement

Funding

- Project budget: \$33,000
- Funding source
 - Utility Fund

Project Description

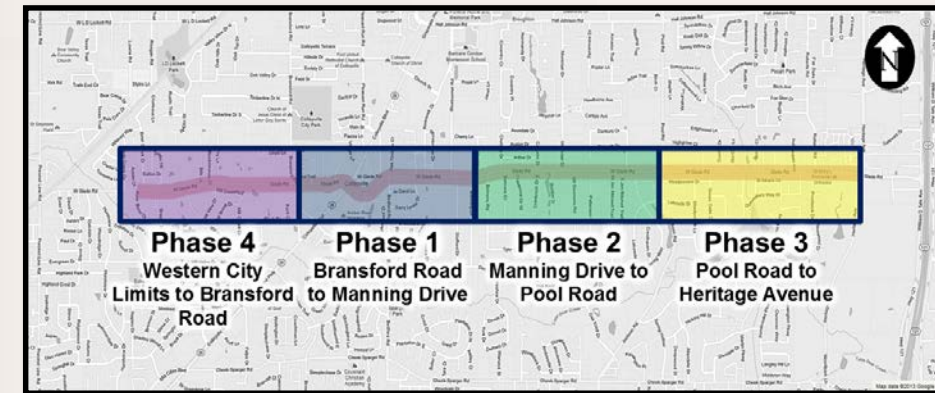
- This project is the replacement of four segments of 10-inch sewer lines to improve grades and capacity. The lines currently surcharge due to inadequate slopes. ***Upon further investigation and analysis by staff this project was determined to be a low priority and is recommended to not be performed at this time.***

Glade Road Design (Phases 2, 3 and 4)



Funding

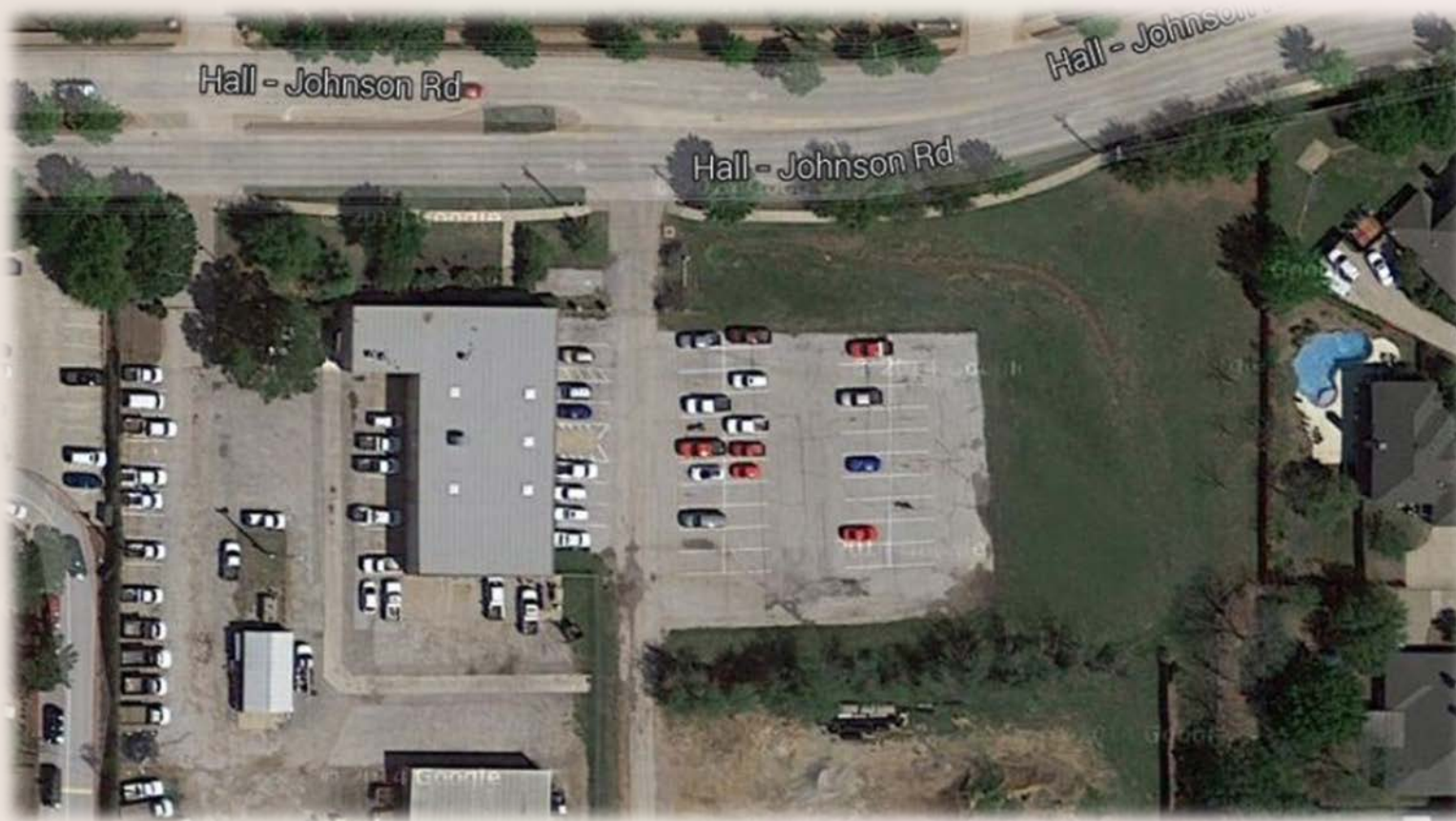
- Project Budget: \$1,433,477.00
- Revised Cost: \$ 942,130.40
- Funding Source: TIF Fund



Project Information

- This project includes the design of Glade Road. This project is split into three sections; Manning Drive to Pool Road, Pool Road to Heritage Avenue, and the Western City limits to Bransford Road. **On June 6, 2017 the City approved Resolution R-17-4137 removing the final design of Phase 3 and 4 from the design contract as well as amending the parameters for the design of Phase 2.**

Construction of Civil Improvements – Public Works Service Center

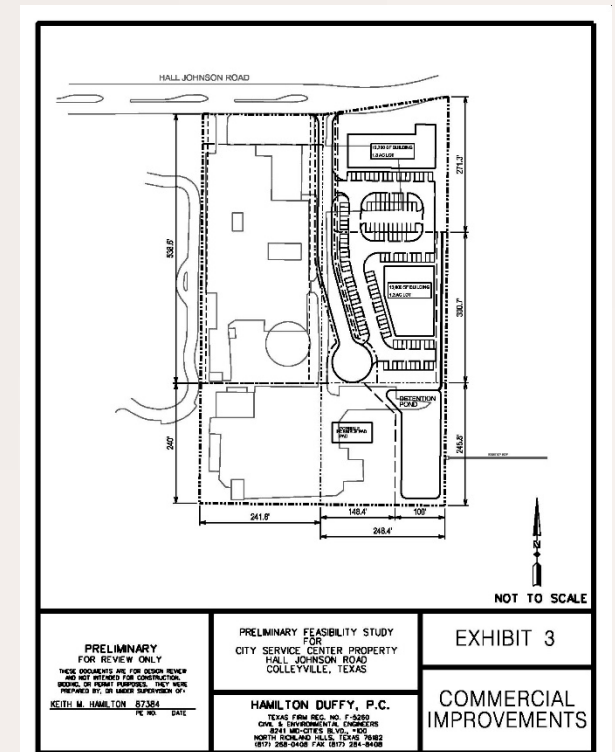


Funding

- Project budget: \$500,000
- Funding source
 - Other City Funding

Project Information

- This project includes the reconstruction of the access road located at the Public Works Service Center site at 1601 Hall-Johnson Road and drainage improvements.



UPS Battery Backup Replacement Justice Center



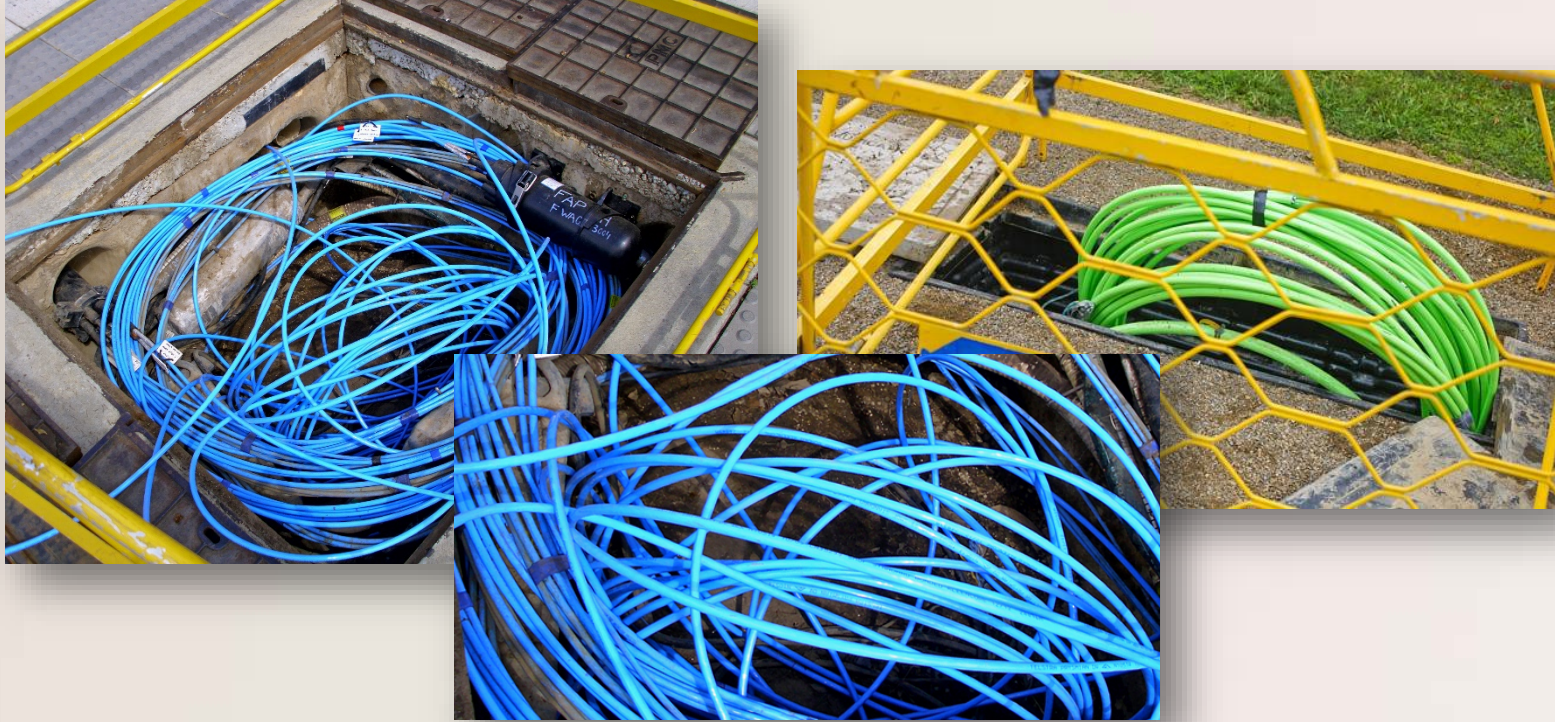
Funding

- Project budget: \$85,000
- Funding source
 - CCCPD Fund

Project Information

The UPS battery backup system at the Colleyville Justice Center has been in production since April 2002 upon the building opening. This UPS resolves uninterrupted power relief for the Emergency Operation Center, Tarrant County 911 Failover Center, and the Main City of Colleyville Data Center. The Current GE UPS system is considered, by the manufacturer, to have reached its end of life in November of 2017. ***This project will be going out for bid in July of 2017.***

Fiber Build Phase 1-3



Funding

- Project Budget: \$394,700
- Funding Source
 - Colleyville Tomorrow Fund

Project Status

- The GCISD/Colleyville ILA is final
- The Grapevine/Colleyville ILA is currently being drafted by Grapevine

Project Information

This is a fiber project that will span approximately six years combining the financial resources of the cities of Colleyville, Grapevine, and the Grapevine/Colleyville Independent School District (GCISD). The City of Grapevine, acting as a contractor, will bore several miles of underground conduit throughout Colleyville and Grapevine to help all three entities deliver fiber to all of their internal buildings in order to replace costly annual fiber leases from internet service providers.

Fire Station #1

(Folding Doors)



Project Information

- Installation of four-fold doors at Fire Station # 1
- High quality; low maintenance; dependable
- Heavy duty durable construction
- Full visibility of door opening and closing operations

Funding

- Project Budget: \$115,000
- Funding Source:
 - Capital Projects Fund- \$66,000
 - TBD - \$49,000 TBD

Key Dates

- Approval to purchase and install four-fold apparatus bay doors at Fire Station #1 was obtained during early FY2017

Project Status

- Installation of the four-fold apparatus bay doors are scheduled to be completed within FY2017

Installation of Backup Generator



City Hall

Funding

- Project Budget: \$181,000
- Funding Sources:
 - General Fund - \$56,000
 - TIF: \$125,000

Project Status

- Staff has submitted a grant application that has been selected by the State and has been forwarded to FEMA for review.

Project Information

- This project includes the purchase and installation of a backup power generator to serve both City Hall and the Library in the event of a power outage. In order to maximize the use of City funds, **staff has submitted a grant application that would help fund the cost of this project.**



L.D. Locket Pump Station

Funding

- Project Budget: \$140,000
- Funding Source
 - Utility Fund

Project Status

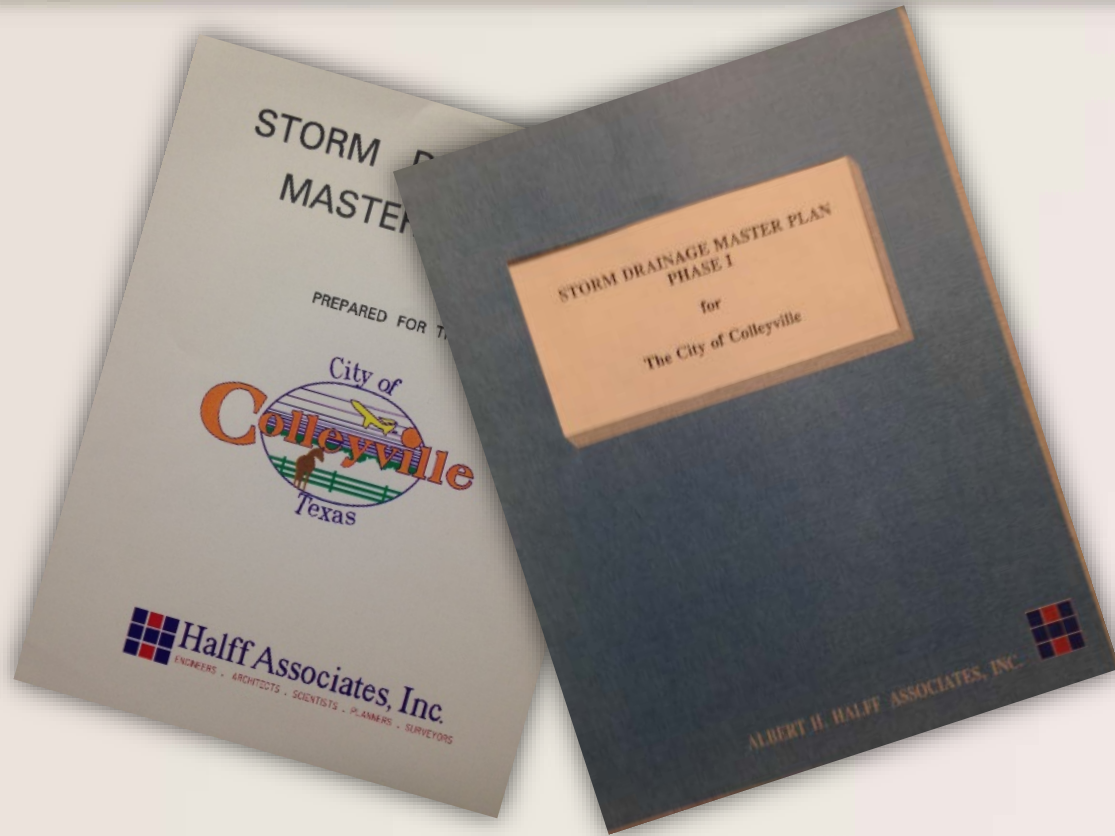
- Staff has prepared and submitted a grant application for this project which is currently being considered

Project Information

- This project includes the installation of a backup generator at the L.D. Lockett pump station. This will allow the City to continue to deliver water during a prolonged power outage. **Staff has submitted a grant application that would help fund the cost of this project.**



Storm Drainage Master Plan Update



Project Information

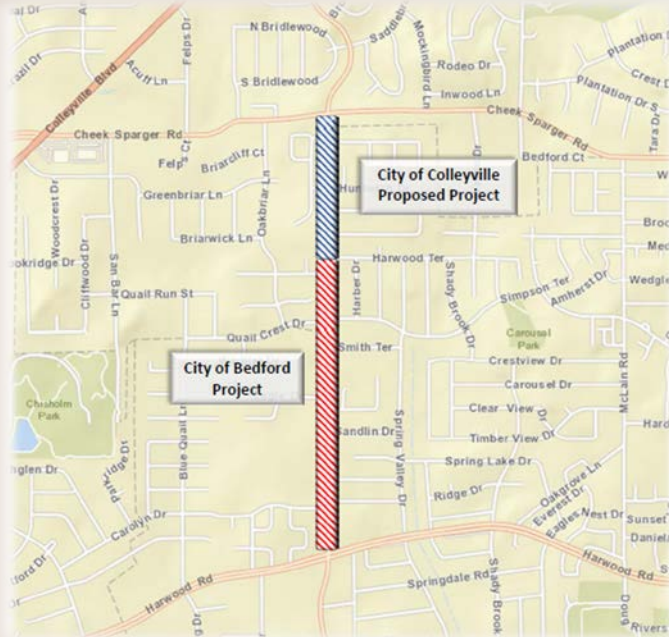
A Citywide Storm Drainage Master Plan is an important tool in the operation of the Drainage Utility. The master plan:

- *Promotes equitable, acceptable, and legal measures for floodplain and storm water management*
- *Provides a comprehensive, Citywide drainage inventory and assessment*
- *Identifies and prioritizes the needed improvements for small, medium, and large projects*
- *Provides a systematic and financially sound strategy for establishing short term goals for constructing smaller projects and a long range plan for larger, more complex projects*

Funding

- Project Budget: \$500,000
- Funding Source
 - Drainage Fund

Brown Trail Maintenance



Funding

- Project Budget: \$120,000
- Project Cost: \$76,342.85
- Funding Source
 - Capitol Projects Fund



Project Information

- The project included the resurfacing of Brown Trail from Harwood Road to approximately Harwood Terrace. This project was done in conjunction with the City of Bedford and was performed by Tarrant County.
- ***The project was completed at a substantial savings, \$76,342.85 compared to the original budgeted amount of \$120,000.***
- The project was performed by Tarrant County crews, greatly reducing the cost to the City versus the same work being performed by a third party contractor, at a cost of approximately \$200,000.

The Current Five Year CIP



Capital Improvement Program



2017

Civil Improvements at Public Works Service Center Site - CONSTRUCTION
Glade Road (Phase 2 - Manning to Pool) - ROW
Glade Road (Phase 3 - Pool to Heritage) - ROW
Glade Road Maintenance Partial (Phase I) (Stafford to Jim Mitchell)
Glade Road Maintenance Partial (Phase IV) Asphalt Rehab (Western City Limits to Bransford Rd)
Hunter Lane - Rehabilitation
John McCain Rehabilitation (Westcoat to Pleasant Run and Shepherds Glen to Maranatha Court) - County Project
L. D. Lockett (Precinct Line Road to Westcoat Drive) - Rehabilitation
McDonnell School Road and Westcoat Drive Roundabout - DESIGN
Pleasant Run (Shelton to John McCain) - Rehabilitation (Companion to Water Project 11/Partial and WW Project 3/Partial)
Roberts Road (Glade to Grapevine City Limits) - DESIGN
UPS Battery Backup Replacement at Justice Center
Water Project 10: Apple Valley Subd./Rustic Oaks Subd./ Bills Lane Water Lines - DESIGN
Water Project 11: Partial (John McCain Water Line Upsizing)
Water Project 8: Pressure Relief and Flow Control Valves and Piping (John McCain/Bandit Trail Vicinity) - DESIGN
WW Project 3 (Partial): Replace 6" and 8" Pipelines (Manning Dr/Vicinity of Pleasant Run Rd and McDonnell School Rd) - DESIGN
WW Project 4: Remington Park and Clairmont Subdivisions Sewer Line Replacements to Improve Flow - DESIGN
Update Stormwater Master Plan
Brown Trail Resurfacing

Total Project Cost
\$500,000
\$430,000
\$190,000
\$198,000
\$142,000
\$160,000
\$1,647,222
\$725,000
\$100,000
\$4,300,000
\$162,000
\$85,000
\$70,000
\$446,000
\$42,500
\$27,000
\$33,000
\$600,000
\$200,000
\$9,957,722

2018

Black Drive - Rehabilitation (Companion Project to Water Project #10)
Cheek-Sparger Road (San Bar to Brown Trail) - DESIGN and ROW Acquisition
Glade Road (Phase 2 - Manning to Pool) - RECONSTRUCTION
L. D. Lockett (Westcoat Drive to Pleasant Run) - Rehabilitation
Manning Drive Rehabilitation (County Project) - Rehabilitation (Companion Project to Wastewater Project 3)
McDonnell School Road and Westcoat Drive Roundabout - Construction
Pleasant Run (John McCain to North City Limits) - Rehabilitation
Remington Parkway - Rehabilitation (Companion Project to Wastewater Project #4)
Replacement of Palladium Windows
Roberts Road - RECONSTRUCTION
Rustic Trail - Rehabilitation (Companion Project to Water Project #10)
Water Project 10: Apple Valley Subdivision/Rustic Oaks Subdivisions/ Bills Lane Water Lines - CONSTRUCTION
Water Project 8: Install Pressure Relief and Flow Control Valves and Associated Piping - CONSTRUCTION
WW Project 3 (Partial): Replace 6" and 8" Pipelines on Manning Drive/Vicinity of Pleasant Run and McDonnell - CONSTRUCTION
WW Project 4: Remington Park and Clairmont Subdivisions Sewer Line Replacements to Improve Flow - CONSTRUCTION

\$174,987
\$313,000
\$5,484,000
\$195,000
\$300,000
\$1,200,000
\$450,000
\$65,000
\$150,000
\$1,200,950
\$55,000
\$550,000
\$348,000
\$141,000
\$185,000
\$10,811,937

2019

Bransford (Glade to L D Lockett) (County Project) - Rehabilitation
Brighton Oaks - Rehabilitation (Companion Project to Water Project #5)
Cheek-Sparger Road (San Bar to Brown Trail) - CONSTRUCTION
Glade Road (Phase 3 - Pool to Heritage) - ReCONSTRUCTION
Montclair (County Project) - Rehabilitation
Update Stormwater Master Plan
Water Project 11: Tinker Road Water Lines - DESIGN
Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision - CONSTRUCTION
WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement - DESIGN

\$706,000
\$460,000
\$2,085,395
\$3,530,250
\$560,000
\$500,000
\$123,000
\$1,515,100
\$91,000
\$9,570,745

2020

County Project (TSD) - Rehabilitation
Justice Center - Metal Roof Coating
Quails Path - Rehabilitation (Companion Project to Wastewater Project #5)
Tinker (Pleasant Run to Highway 26) - Rehabilitation (Companion Project to Water Project 11)
Water Project 11 (Partial): Tinker Road Water Lines - CONSTRUCTION
Water Project 12/Partial Woodbriar Estate Water Lines Replacement - DESIGN
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - DESIGN
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions - DESIGN
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - DESIGN
WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement - CONSTRUCTION

\$800,000
\$167,200
\$35,000
\$450,000
\$630,000
\$70,020
\$545,000
\$145,000
\$361,700
\$719,000
\$3,922,920

2021

Justice Center - HVAC Replacement
Justice Center - Carpet & VCT Tile Replacement
County Project (TSD) - Rehabilitation
Water Project 12/Partial Woodbriar Estate Water Lines Replacement - CONSTRUCTION
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - CONSTRUCTION
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions - CONSTRUCTION
Woodbriar, Quail Crest Estates - Rehabilitation (Companion Project to Water Projects #6 and 12/Portion and WW Project #1)
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - CONSTRUCTION

\$237,000
\$88,052
\$800,000
\$433,000
\$4,500,000
\$745,000
\$2,768,000
\$1,900,000
\$11,471,952
\$45,734,376

What is a CIP?



Capital Improvement Program (CIP)

- A short-range, rolling plan, usually three to five years out, which identifies capital projects and provides a planning schedule, including funding options

The benefits of a CIP include:

- Provides the link between the strategic plans and the City's annual budget
- Allows for a systematic evaluation of all potential projects at the same time
- Has the ability to consolidate projects to reduce costs
- Serves as a public relations and economic development tool
- Supports the City's long term goals and vision
- Focuses on preserving the City's infrastructure while ensuring the efficient use of public funds

Project Selection



Several factors are considered when projects are considered for funding in the Capital Improvement Program

- Condition of asset (PCI for Streets)
- Risk management
- Long term vision (Master Thoroughfare Plan)
- Available funding sources
- Use of asset (Average Daily Traffic for Streets)
- Classification of asset (Local or Non-local Street)
- Considerations of the benefit of the project
- All projects receive final approval by City Council

2018 Projects From 2017 CIP



STREET PROJECTS	
Black Drive - Rehabilitation (Companion Project to Water Project #10)	\$174,987
Cheek-Sparger Road (San Bar to Brown Trail) - Design and ROW Acquisition	\$313,000
Glade Road (Phase 2 - Manning to Pool) – Reconstruction	\$5,484,000
L. D. Lockett (Pleasant Run to Precinct Line) – Rehabilitation	\$195,000
McDonwell School Road and Westcoat Drive Roundabout Construction	\$1,200,000
Manning Drive Rehabilitation (County Project) - Rehabilitation (Companion Project to Wastewater Project 3)	\$300,000
Pleasant Run (John McCain to North City Limits) - Rehabilitation	\$450,000
Remington Parkway - Rehabilitation (Companion Project to Wastewater Project #4)	\$65,000
Roberts Road - Reconstruction	\$1,200,950
Rustic Trail - Rehabilitation (Companion Project to Water Project #10)	\$55,000
Total	\$9,437,937

UTILITY PROJECTS	
Water Project 10: Apple Valley Subdivision , Rustic Oaks Subdivisions, and Bills Lane Water Lines – Construction	\$550,000
Water Project 8: Install Pressure Relief and Flow Control Valves and Associated Piping to Regulate Flow Between High and Low Pressure Planes - Construction	\$348,000
WW Project 3: (Partial): Replacement of 6" and 8" Pipelines on Manning Drive and in the vicinity of Pleasant Run Road and McDonwell School Road - Construction	\$141,000
WW Project 4: Remington Park and Clairemont Subdivisions Sewer Line Replacements to Improve Flow - Construction	\$185,000
Total	\$1,224,000

OTHER PROJECTS	
Replacement of Palladium Windows at the Colleyville Center	\$150,000
Total	\$150,000

Staff Recommended Projects 2018



STREET PROJECTS	
Black Drive -- Rehabilitation (Companion Project to Water Project #10)	\$174,987
Cheek-Sparger Road (San Bar to Brown Trail) - Design and ROW Acquisition	\$313,000 -\$399,000
Glade Road (Phase 2 - Manning to Pool) – Reconstruction	\$5,484,000
L. D. Lockett (Pleasant Run to Precinct Line) – Rehabilitation	\$195,000 \$220,000
McDonwell School Road and Westcoat Drive Roundabout Construction	\$1,200,000 \$1,400,000
McDonwell School Road And Westcoat Drive Roundabout Right-of-way	\$250,000
Manning Drive Rehabilitation (County Project) -- Rehabilitation (Companion Project to Wastewater Project 3)	\$300,000
Pleasant Run (John McCain to North City Limits) - Rehabilitation	\$450,000
Remington Parkway -- Rehabilitation (Companion Project to Wastewater Project #4)	\$65,000
Roberts Road - Reconstruction	\$1,200,950
Rustic Trail -- Rehabilitation (Companion Project to Water Project #10)	\$55,000
Montclair Drive Rehabilitation Project (Hall-Johnson to Glade Road)	\$550,000
TOTAL	\$9,953,950

Recommended Changes

1. The work included with the Black Drive Street Rehabilitation Project is proposed to be combined with Water Project 10 to create a single project
2. Increase in the estimated cost for design and ROW for Cheek-Sparger Road
3. Increase in the estimated cost for construction for the L.D. Lockett Rehab Project
4. Increase in the estimated cost for construction for the McDonwell School Road Roundabout
5. Addition of Right-of-Way Acquisition for McDonwell School Road Roundabout Project
6. Removal of project due to the use of trenchless technology for the utility project
7. Removal of the Remington Parkway project due to the utility project no longer being performed
8. The work included with the Rustic Trail Rehabilitation Project is proposed to be combined with Water Project 10 to create a single project
9. Addition of the Montclair Drive Rehabilitation Project

Staff Recommended Projects 2018



Recommended Changes

1. This project was combined with street rehab projects, Black Drive and Rustic Oaks, to create a single project and the estimated cost was updated to include the additional work
2. The estimated cost for the WW Project 3 was updated with more recent pricing and the proposed use of trenchless pipe replacement technology
3. The WW Project 4 Project is proposed to be removed based on further investigation and analysis by staff which determined this project to be a low priority and is recommended to not be performed at this time
4. Addition of the design for the Bransford Water Tank Rehabilitation Project
5. Addition of the Supervisory Advisory Control and Data Acquisition (SCADA) Replacement Project

UTILITY PROJECTS	
Water Project 10: Apple Valley Subdivision , Rustic Oaks Subdivisions, and Bills Lane Water Lines along with rehabilitation of Black Drive and Rustic Trail - Construction	\$550,000 \$935,000
Water Project 8: Install Pressure Relief and Flow Control Valves and Associated Piping to Regulate Flow Between High and Low Pressure Planes - Construction	\$348,000
WW Project 3: (Partial): Replacement of 6" and 8" Pipelines on Manning Drive and in the vicinity of Pleasant Run Road and McDonwell School Road - Construction	\$141,000 \$300,000
WW Project 4: Remington Park and Clairemont Subdivisions Sewer Line Replacements to Improve Flow - Construction	\$185,000
Bransford Water Tank Rehabilitation - Design	\$80,000
Supervisory Advisory Control and Data Acquisition (SCADA) Replacement	\$250,000
TOTAL	\$1,913,000

Staff Recommended Projects 2018



OTHER PROJECTS

Replacement of Palladium Windows at the Colleyville Center	\$150,000
Central Fire Station Facility Repairs	\$150,000
Fire Station 3 Door Replacements	\$115,000
Fire Station 2 Facility Repairs	\$70,000
Street Lighting for Pedestrian Crosswalks	\$50,000
TOTAL	\$535,000

Recommended Changes

1. Addition of the Central Fire Station Facility Repairs
2. Addition of Fire Station Number 3 Door Replacement Project
3. Addition of the Fire Station Number 2 Facility Repairs
4. Addition of the Street Lighting for Pedestrian Crosswalk Project

Summary of 2018 Changes



The Addition of:

- Right-of-Way Acquisition for McDonwell School Road Roundabout Project
- The Montclair Drive Rehabilitation Project
- The design for the Bransford Water Tank Rehabilitation Project
- The Supervisory Advisory Control and Data Acquisition (SCADA) Replacement Project
- The Central Fire Station Facility Repairs
- Fire Station Number 3 Door Replacement Project
- The Fire Station Number 2 Facility Repairs
- The Street Lighting for Pedestrian Crosswalk Project

The removal of:

- The Manning Drive Street Project due to the use of trenchless technology for the utility project
- The Remington Parkway project due to the utility project no longer being performed

- The WW Project 4, based on further investigation and analysis by staff which determined this project to be a low priority and is recommended to not be performed at this time

Adjustment of associated costs for:

- The design and ROW for Cheek-Sparger Road
- The construction for the L.D. Lockett Rehab Project
- The McDonwell School Road Roundabout
- WW Project 3 including the proposed use of trenchless pipe replacement technology

Changes to 2019 Programs



Existing Project List

Bransford (LD Lockett to Glade) - Rehabilitation	\$706,000
Cheek-Sparger Rd (San Bar to Brown Trail) Construction	\$2,085,395
Glade Road Reconstruction (Phase 3 – Pool to Heritage)	\$3,530,250
Montclair Rehabilitation (County)	\$560,000
Water Project 11: Tinker Road Water Lines DESIGN	\$123,000
Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision and Street Rehabilitation	\$1,975,100
WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement DESIGN	\$91,000
	\$9,070,745

Proposed Project List

Bransford (LD Lockett to Glade) - Rehabilitation	\$706,000
Cheek-Sparger Rd (San Bar to Brown Trail) Construction	\$2,085,395
Glade Road Reconstruction (Phase 3 – Pool to Heritage)	\$3,530,250
Montclair Rehabilitation (County) Moved to FY 2018	\$560,000
Water Project 11: Tinker Road Water Lines DESIGN	\$123,000
Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision and Street Rehabilitation (Increase in price reflects street rehabilitation)	\$1,975,100 \$2,550,000
WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement DESIGN	\$91,000
Bransford Water Tank Rehabilitation	\$500,000
City Hall/Library HVAC Replacement	\$327,600
Flood Gates Upgrade	\$425,000
Justice Center – Metal Roof Coating (Moved from 2020)	\$182,400
SH 26 Lighting	\$2,500,000
	\$13,020,645

Changes to 2020 Programs



Existing Project List

County Project (TBD) Rehabilitation	\$800,000
Justice Center – Metal Roof Coating	\$167,200
Quails Path-Rehabilitation (Companion Project to Wastewater Project #5)	\$35,000
Tinker (Pleasant Run to SH26) – Rehabilitation (Companion Project to Water Project 11)	\$450,000
Water Project 11 (Partial): Tinker Road Water Lines Construction	\$630,000
Water Project 12 (Partial): Woodbriar Estates Water Line Replacement – DESIGN	\$70,020
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - DESIGN	\$545,000
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions – DESIGN	\$145,000
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - DESIGN	\$361,700
WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement Construction	\$719,000
	\$3,922,920

Proposed Project List

County Project (TBD) Rehabilitation	\$800,000
Justice Center – Metal Roof Coating Moved to 2019	\$167,200
Quails Path-Rehabilitation (Companion Project to Wastewater Project #5) Combined with WW Project 5 Below	\$35,000
Tinker (Pleasant Run to SH 26) – Rehabilitation (Companion Project to Water Project 11) Combined with Water Project 11 Below	\$450,000
Water Project 11 (Partial): Tinker Road Water Lines Construction and Road Rehabilitation	\$630,000 \$1,110,000
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines – DESIGN Moved to 2021	\$545,000
Water Project 12 (Partial): Woodbriar Estates Water Line Replacement – DESIGN	\$70,020
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions – DESIGN	\$145,000
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - DESIGN	\$361,700
WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement Construction and Street Rehabilitation	\$719,000 \$829,000
Justice Center HVAC Replacement	\$284,400
	\$3,600,120

Changes to 2021 Programs



Existing Project List

County Project (TBD) Rehabilitation	\$800,000
Justice Center – Carpet and VCT Tile	\$88,052
Justice Center – HVAC Replacement	\$237,000
Water Project 12 (Partial): Woodbriar Estate Water Lines Replacement – Construction	\$433,000
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines – Construction	\$4,500,000
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions – Construction	\$745,000
Woodbriar, Quail Crest Estates – Rehabilitation (Companion Project to Water Project 6, 12, and Portion of Wastewater Project 1)	\$2,768,000
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - Construction	\$1,900,000
	\$11,471,052

Proposed Project List

County Project (TBD) Rehabilitation	\$800,000
Justice Center – Carpet and VCT Tile Moved to 2023	\$88,052
Justice Center – HVAC Replacement Moved to 2020	\$237,000
Water Project 12 (Partial): Woodbriar Estate Water Lines Replacement – Construction	\$433,000
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines – Construction Moved to 2022	\$4,500,000
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions – Construction	\$745,000
Woodbriar, Quail Crest Estates – Rehabilitation (Companion Project to Water Project 6, 12, and Portion of Wastewater Project 1)	\$2,768,000
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - Construction	\$1,900,000
City Hall Carpet and VCT Tile	\$87,808
Pleasant Run Bridge at Big Bear (White Chapel Bridge) Construction (Colleyville portion of funding shared with City of Southlake)	\$1,200,000
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines – DESIGN Moved from 2020	\$545,000
	\$8,478,808

Changes to 2022 Programs



Proposed Project List	
County Project (TBD) - Rehabilitation	\$500,000
Library Carpet and VCT Tile	\$95,210
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines – Construction	\$4,500,000
TOTAL	\$5,095,210

Future Projects



STREET PROJECTS	
Acuff Lane - Rehabilitation	\$115,360
Bedford Court - Rehabilitation	\$149,209
Bedford Road Bridge - Repairs	\$60,000
Behrens - Rehabilitation	\$392,196
Bettinger Drive- Rehabilitation	\$378,080
Beverly Drive- Rehabilitation	\$222,098
Bill Simmons Rd - Rehabilitation	\$269,867
Bluebonnet Drive - Rehabilitation	\$323,440
Brook Meadows Addition - Rehabilitation	\$404,444
Caldwell Hughes Road - Rehabilitation	\$115,360
Cedar Court - Rehabilitation	\$209,964
Cheek-Sparger Road (SH26 to Heritage - Less Brown to Bedford) - Rehabilitation	\$1,698,222
Community Home Addition - Rehabilitation	\$262,222

STREET PROJECTS - CONTINUED	
Cooks Lane - Rehabilitation	\$61,653
Cutter Ridge Court - Rehabilitation	\$48,695
Fairway Addition - Rehabilitation	\$351,111
Ford Drive - Rehabilitation	\$22,276
Glade Road (Phase 3 – Pool Road to Heritage Ave) - Reconstruction	\$3,530,250
Glade Road (Phase 3 – Pool Road to Heritage Ave) - ROW Acquisition	\$190,000
Glade Road (Phase 4 - West City Limits to Bransford Road) - Reconstruction	\$4,737,000
Glade Road (Phase 4 - West City Limits to Bransford Road) - ROW Acquisition	\$300,000
Hidden Acres Subdivision - Rehabilitation	\$280,000
Highland Acres Subdivision - Rehabilitation	\$806,222
Jackson Road Bridge - Repairs	\$60,000
Jo Will Street- Rehabilitation	\$186,453

Future Projects



STREET PROJECTS - CONTINUED	
Leta Lane - Rehabilitation	\$179,840
Lloyd Circle - Rehabilitation	\$105,964
McDonwell School Road West - Rehabilitation	\$713,316
Oak Knoll Court - Rehabilitation	\$105,618
Oak Knoll Drive - Rehabilitation	\$871,236
Oak Timbers Court - Rehabilitation	\$148,836
Old Glade Road - Rehabilitation	\$70,667
Patterson Lane - Rehabilitation	\$203,218
Pecan Park Estates Subdivision - Rehabilitation	\$724,444
Plymouth Hills Addition - Rehabilitation	\$762,222
Queensbury Way Bridge - Rehabilitation	\$100,000

STREET PROJECTS - CONTINUED	
Ross Downs Estates	\$4,000,000
Saddlebrook Addition – Rehabilitation	\$667,333
Sand Oak Acres Addition – Rehabilitation	\$864,000
Shelton - Rehabilitation	\$288,293
Stafford Drive – Rehabilitation	\$250,000
Suellen Circle – Rehabilitation	\$44,373
Tara Plantation Addition – Rehabilitation	\$495,444
Thompson Terrace – Rehabilitation	\$167,378
Van Oaks Drive – Rehabilitation	\$126,720
Waller Lane – Rehabilitation	\$81,600
Wayne Drive – Rehabilitation	\$160,276
Woodland Hills Subdivision – Rehabilitation	\$1,295,667

Future Projects



UTILITY PROJECTS	
Automated Meter Reading (AMR) Advanced Metering Infrastructure (AMI) System Implementation	\$5,000,000
Water Project 12: Woodbriar Estates Water Lines - Design	\$300,000
Water Project 12: Woodbriar Estates Water Lines - Construction	\$2,000,000
Water Project 13: Glade (Oak to Martin) and Gateway/121 Water Lines/Fire Flow Improvements - Construction	\$1,426,000
Water Project 13: Glade (Oak to Martin) and Gateway/121 Water Lines/Fire Flow Improvements - Design	\$214,000
Water Project 14: Northwest Area Flow Improvements in High Pressure Plane - Construction	\$1,470,000
Water Project 14: Northwest Area Flow Improvements in High Pressure Plane - DESIGN	\$220,000
Water Project 15: Rustic Oaks and Oak Crest Hills Subdivision Fire Flow Improvements - Design/Construction	\$5,389,000

UTILITY PROJECTS - CONTINUED	
Water Project 16: Highland Acres Water Line and Fire Flow Improvements - Design/Construction	\$2,264,000
Water Project 17: Northwest Low Plain Flow Improvements - Design/Construction	\$1,404,000
Water Project 18: Northern Low Plain Flow Improvements - Design/Construction	\$8,158,000
Water Project 19: Southern Low Plain Flow Improvements - Design/Construction	\$4,094,000
Water Project 20: Cheek-Sparger (Buckingham to Martin) Water Line Replacement - Design/Construction	\$1,477,000
Water Project 21: Pool Road Water Line Velocity Adjustment (and Summertree and Hall-Johnson/Meadowhill Areas) - Design/Construction	\$646,000
Water Project 22: Cotton Belt Trail (Pleasant Run Road to Branford EST) Water Line Implementation - DESIGN/CONSTRUCTION	\$1,225,000
Water Project 23: Low Plain Lines to Provide Looping - Design/Construction	\$1,827,000

Future Projects



UTILITY PROJECTS - CONTINUED	
Water Project 24: Southwest Low Plain Flow Improvements - Design/Construction	\$2,567,000
Water Project 25: Cheshire/Dorset Joint Replacements - Design/Construction	\$1,211,000
Water Project 26: Bandit/John McCain Decommissioning of 6" and Connect 12" - Design/Construction	\$176,000
WW Project 10: Rehab Category 2 Manholes (Phase 1) - Design/Construction	\$710,000
WW Project 11: Remaining Manhole Assessment Program - Design/Construction	\$277,000
WW Project 12: Rehab Priority 1 Manholes Identified in Assessment Program - Design/Construction	\$415,000
WW Project 13: Highland/Pool/Summertree Sewer Line Replacement - Design/Construction	\$1,407,000
WW Project 14: Sewer Line Renewal Program, Phase 3 - Design/Construction	\$3,304,000

UTILITY PROJECTS - CONTINUED	
WW Project 15: Brook Meadows Sewer Line Improvements - Design/Construction	\$758,000
WW Project 16: Rehab Priority 2 Manholes Identified in Assessment Program - Design/Construction	\$1,416,000
WW Project 17: Sewer Line Renewal Program, Phase 4 - DESIGN/CONSTRUCTION	\$3,946,000
WW Project 6: Emerald Park Sewer Line Replacement - Design/Construction	\$800,000
WW Project 7: Saddlebrook Addition Sewer Line Replacement - Design/Construction	\$790,000
WW Project 8: Glade/Camelot Sewer Line and Manhole Replacement - DESIGN/CONSTRUCTION	\$412,000
WW Project 9: Sewer Line Renewal Program, Phase 2 - Design/Construction	\$2,936,000

Future Projects



DRAINAGE PROJECTS	
Bedford Road Bridge at Little Bear	\$2,100,000
Bransford Creek Drainage	\$2,080,000
Glade Road Bridge at Trib LB2	\$500,000
Heritage Avenue at Little Bear - Drainage	\$2,800,000
Jackson Creek Drainage Improvements	\$2,500,000
Jackson Road Bridge	\$3,400,000
John McCain Box Culvert at White Chapel Creek West	\$250,000
Oak Knoll Bridge	\$2,700,000

FACILITY PROJECTS	
City Hall Dumpster Enclosure	\$72,000
Hall-Johnson Fire Facility Renovation - Phase 1	\$392,000
Hall-Johnson Fire Facility Renovation - Phase 2	\$544,720
Loggia Fountain Repair	\$89,936
Service Center - Construction	\$4,500,000

- ***Staff is seeking City Council direction on staff recommendations for the 2018 – 2022 CIP***
 - Addition of Right-of-Way Acquisition for McDonwell School Road Roundabout Project
 - Addition of the Montclair Drive Rehabilitation Project
 - Addition of the design for the Bransford Water Tank Rehabilitation Project
 - Addition of the Supervisory Advisory Control and Data Acquisition (SCADA) Replacement Project
 - Addition of the Central Fire Station Facility Repairs
 - Addition of Fire Station Number 3 Door Replacement Project
 - Addition of the Fire Station Number 2 Facility Repairs
 - Addition of the Street Lighting for Pedestrian Crosswalk Project
 - The WW Project 4 Project is proposed to be removed based on further investigation and analysis by staff which determined this project to be a low priority and is recommended to not be performed at this time
- ***Additional City Council Direction***

Next Steps



- ***Staff will revise the program and budget documents based on the direction provided by City Council***
- ***The revised documents and a new Five Year CIP will be presented to the City Council with the proposed FY 2018 budget***

Questions and Discussion

RESOLUTION R-16-4037

A RESOLUTION ADOPTING A COMPREHENSIVE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2017- 2021 FOR THE CITY OF COLLEYVILLE, TEXAS

WHEREAS, planning for capital expenditures is an essential function of local government; and

WHEREAS, a multi-year capital improvement program is an important communication tool for residents and businesses; and

WHEREAS, a multi-year capital improvement program is a valuable tool in addressing infrastructure renewal and replacement needs, and an essential part of the City's financial planning.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the Fiscal Year 2017-2021 Capital Improvement Program attached as Exhibit "A", is hereby adopted.
- Sec. 2. THAT the Capital Improvement Program will be reviewed and updated on an annual basis, or as otherwise necessary.
- Sec. 3. THAT changes to the Capital Improvement Program will require approval of the City Council.
- Sec 4. THAT this Capital Improvement Program for Fiscal Years 2017-2021 replaces any previously approved Capital Improvement Programs for those years reflected in each.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 6 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS 20TH DAY OF SEPTEMBER 2016.

Mayor Richard Newton
Place 1, Tammy Nakamura
Place 2, Bobby Lindamood
Place 4, Jody Short

Aye
Aye
Aye
Absent

Mayor Pro Tem Chris Putnam
Place 5, Nancy Coplen
Place 6, Mike Taylor

Aye
Aye
Aye

ATTEST:

A handwritten signature in black ink, appearing to read 'Amy Shelley', written over the printed name.

Amy Shelley, TRMC
Secretary

CITY OF COLLEYVILLE

A handwritten signature in black ink, appearing to read 'Richard Newton', written over the printed name.

Richard Newton
Mayor

Exhibit "A"

2017

	Total Project	Capital	CEDC	County		Perimeter	Impact Fees -			Wastewater	Water Impact	Other: City		
	Cost	Projects Fund	(Parks, Trails & Libraries)	Funding	Drainage Fund	Street Fees	Area II (West of 26)	TIF	Utility Fund	Impact Fees	Fees	Funding	Total Funding	Non Funded
Civil Improvements at Public Works Service Center Site - CONSTRUCTION	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000	\$0
Glade Road (Phase 2 - Manning to Pool) - ROW	\$430,000	\$0	\$0	\$0	\$0	\$0	\$0	\$430,000	\$0	\$0	\$0	\$0	\$430,000	\$0
Glade Road (Phase 3 - Pool to Heritage) - ROW	\$190,000	\$0	\$0	\$0	\$0	\$0	\$0	\$190,000	\$0	\$0	\$0	\$0	\$190,000	\$0
Glade Road Maintenance Partial (Phase II) (Stafford to Jim Mitchell)	\$198,000	\$198,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$198,000	\$0
Glade Road Maintenance Partial (Phase IV) Asphalt Rehab (Western City Limits to Bransford Rd)	\$142,000	\$142,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$142,000	\$0
Hunter Lane - Rehabilitation	\$160,000	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$160,000	\$0
John McCain Rehabilitation (Westcoat to Pleasant Run and Shepherds Glen to Maranatha Court) - County Project	\$1,647,222	\$591,000	\$0	\$394,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$662,222 *	\$1,647,222	\$0
L. D. Lockett (Precinct Line Road to Westcoat Drive) - Rehabilitation	\$725,000	\$725,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$725,000	\$0
McDonwell School Road and Westcoat Drive Roundabout - DESIGN	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0
Pleasant Run (Shelton to John McCain) - Rehabilitation (Companion to Water Project 11/Partial and WW Project 3/Partial)	\$4,300,000	\$2,743,300	\$300,000	\$0	\$0	\$0	\$0	\$0	\$186,000	\$0	\$1,070,700	\$0	\$4,300,000	\$0
Roberts Road (Glade to Grapevine City Limits) - DESIGN	\$162,000	\$162,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$162,000	\$0
UPS Battery Backup Replacement at Justice Center	\$85,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,000	\$85,000	\$0
Water Project 10: Apple Valley Subd./Rustic Oaks Subd./ Bills Lane Water Lines - DESIGN	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000	\$0	\$0	\$0	\$70,000	\$0
Water Project 11: Partial (John McCain Water Line Upsizing)	\$446,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$446,000	\$0	\$0	\$0	\$446,000	\$0
Water Project 8: Pressure Relief and Flow Control Valves and Piping (John McCain/Bandit Trail Vicinity) - DESIGN	\$42,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,500	\$0	\$0	\$0	\$42,500	\$0
WW Project 3 (Partial): Replace 6" and 8" Pipelines (Manning Dr/Vicinity of Pleasant Run Rd and McDonwell School Rd) - DESIGN	\$27,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27,000	\$0	\$0	\$0	\$27,000	\$0
WW Project 4: Remington Park and Clairemont Subdivisions Sewer Line Replacements to Improve Flow - DESIGN	\$33,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$33,000	\$0	\$0	\$0	\$33,000	\$0
	\$9,257,722	\$4,721,300	\$300,000	\$394,000	\$0	\$0	\$100,000	\$620,000	\$804,500	\$0	\$1,070,700	\$1,247,222	\$9,257,722	\$0

2018

														*Prior approved funding
Black Drive - Rehabilitation (Companion Project to Water Project #10)	\$174,987	\$174,987	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$174,987	\$0
Cheek-Sparger Road (San Bar to Brown Trail) - DESIGN and ROW Acquisition	\$313,000	\$313,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$313,000	\$0
Glade Road (Phase 2 - Manning to Pool) - RECONSTRUCTION	\$5,484,000	\$0	\$0	\$0	\$0	\$342,897	\$0	\$4,724,103	\$0	\$0	\$417,000	\$0	\$5,484,000	\$0
L. D. Lockett (Westcoat Drive to Pleasant Run) - Rehabilitation	\$195,000	\$195,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$195,000	\$0
Manning Drive Rehabilitation (County Project) - Rehabilitation (Companion Project to Wastewater Project 3)	\$300,000	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0
McDonwell School Road and Westcoat Drive Roundabout - Construction	\$1,200,000	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200,000	\$0
Pleasant Run (John McCain to North City Limits) - Rehabilitation	\$450,000	\$450,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450,000	\$0
Remington Parkway - Rehabilitation (Companion Project to Wastewater Project #4)	\$65,000	\$65,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000	\$0
Replacement of Palladium Windows	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0
Roberts Road - RECONSTRUCTION	\$1,200,950	\$1,200,950	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200,950	\$0
Rustic Trail - Rehabilitation (Companion Project to Water Project #10)	\$55,000	\$55,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$55,000	\$0
Water Project 10: Apple Valley Subdivision/Rustic Oaks Subdivisions/ Bills Lane Water Lines - CONSTRUCTION	\$550,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$550,000	\$0	\$0	\$0	\$550,000	\$0
Water Project 8: Install Pressure Relief and Flow Control Valves and Associated Piping - CONSTRUCTION	\$348,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$273,000	\$0	\$0	\$0	\$348,000	\$0
WW Project 3 (Partial): Replace 6" and 8" Pipelines on Manning Drive/Vicinity of Pleasant Run and McDonwell - CONSTRUCTION	\$141,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$141,000	\$0	\$0	\$0	\$141,000	\$0
WW Project 4: Remington Park and Clairemont Subdivisions Sewer Line Replacements to Improve Flow - CONSTRUCTION	\$185,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$185,000	\$0	\$0	\$0	\$185,000	\$0
	\$10,811,937	\$3,878,937	\$150,000	\$150,000	\$0	\$342,897	\$0	\$4,724,103	\$1,149,000	\$0	\$417,000	\$0	\$10,811,937	\$0

2019

Bransford (Glade to LD Lockett) (County Project) - Rehabilitation	\$706,000	\$423,600	\$0	\$282,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$706,000	\$0
Brighton Oaks - Rehabilitation (Companion Project to Water Project #5)	\$460,000	\$460,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$460,000	\$0
Cheek-Sparger Road (San Bar to Brown Trail) - CONSTRUCTION	\$2,085,395	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,085,395	\$2,085,395	\$0
Glade Road (Phase 3 - Pool to Heritage) - ReCONSTRUCTION	\$3,530,250	\$0	\$0	\$0	\$0	\$245,223	\$0	\$3,151,027	\$0	\$134,000	\$0	\$0	\$3,530,250	\$0
Montclair (County Project) - Rehabilitation	\$560,000	\$280,000	\$0	\$280,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$560,000	\$0
Update Stormwater Master Plan	\$500,000	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0
Water Project 11: Tinker Road Water Lines - DESIGN	\$123,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$123,000	\$0	\$0	\$0	\$123,000	\$0
Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision - CONSTRUCTION	\$1,515,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,515,100	\$0	\$0	\$0	\$1,515,100	\$0
WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement - DESIGN	\$91,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$91,000	\$0	\$0	\$0	\$91,000	\$0
	\$9,570,745	\$1,163,600	\$0	\$562,400	\$500,000	\$245,223	\$0	\$3,151,027	\$1,729,100	\$134,000	\$0	\$2,085,395	\$9,570,745	\$0

2020

County Project (TBD) - Rehabilitation	\$800,000	\$400,000	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0
Justice Center - Metal Roof Coating	\$167,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$167,200	\$167,200	\$0
Quails Path - Rehabilitation (Companion Project to Wastewater Project #5)	\$35,000	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000	\$0
Tinker (Pleasant Run to Highway 26) - Rehabilitation (Companion Project to Water Project 11)	\$450,000	\$450,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450,000	\$0
Water Project 11 (Partial): Tinker Road Water Lines - CONSTRUCTION	\$630,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$630,000	\$0	\$0	\$0	\$630,000	\$0
Water Project 12/Partial Woodbriar Estate Water Lines Replacement - DESIGN	\$70,020	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,020	\$0	\$0	\$0	\$70,020	\$0
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - DESIGN	\$545,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$545,000	\$0	\$545,000	\$0
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions - DESIGN	\$145,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$145,000	\$0	\$0	\$0	\$145,000	\$0
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - DESIGN	\$361,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$361,700	\$0	\$0	\$0	\$361,700	\$0
WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement - CONSTRUCTION	\$719,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$719,000	\$0	\$0	\$0	\$719,000	\$0
	\$3,922,920	\$885,000	\$0	\$400,000	\$0	\$0	\$0	\$0	\$1,925,720	\$0	\$545,000	\$167,200	\$3,922,920	\$0

Exhibit "A"

2021

Justice Center - HVAC Replacement	\$237,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$237,000	\$237,000	\$0
Justice Center- Carpet & VCT Tile Replacement	\$88,052	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,052	\$88,052	\$0
County Project (TBD) - Rehabilitation	\$800,000	\$400,000	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0
Water Project 12/Partial Woodbriar Estate Water Lines Replacement - CONSTRUCTION	\$433,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$433,000	\$0	\$0	\$0	\$433,000	\$0
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - CONSTRUCTION	\$4,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500,000	\$0	\$4,500,000	\$0
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions - CONSTRUCTION	\$745,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$745,000	\$0	\$0	\$0	\$745,000	\$0
Woodbriar, Quail Crest Estates - Rehabilitation (Companion Project to Water Projects #6 and 12/Portion and WW Project #1)	\$2,768,000	\$2,768,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,768,000	\$0
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - CONSTRUCTION	\$1,900,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,900,000	\$0	\$0	\$0	\$1,900,000	\$0
	\$11,471,052	\$3,168,000	\$0	\$400,000	\$0	\$0	\$0	\$0	\$3,078,000	\$0	\$4,500,000	\$325,052	\$11,471,052	\$0
	\$45,034,376	\$13,816,837	\$450,000	\$1,906,400	\$500,000	\$588,120	\$100,000	\$8,495,130	\$8,686,320	\$134,000	\$6,532,700	\$3,824,869	\$45,034,376	\$0

UNFUNDED

Acuff Lane - Rehabilitation	\$115,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$115,360
Automated Meter Reading (AMR) Advanced Metering Infrastructure (AMI) System Implementation	\$5,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000,000
Bedford Court - Rehabilitation	\$149,209	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$149,209
Bedford Road Bridge - Rehabilitation	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Bedford Road Bridge at Little Bear	\$2,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,100,000
Behrens - Rehabilitation	\$392,196	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$392,196
Bettinger Drive- Rehabilitation	\$378,080	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$378,080
Beverly Drive- Rehabilitation	\$222,098	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$222,098
Bill Simmons Rd - Rehabilitation	\$269,867	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$269,867
Bluebonnet Drive - Rehabilitation	\$323,440	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$323,440
Bransford Creek Drainage	\$2,080,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,080,000
Brook Meadows Addition - Rehabilitation	\$404,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$404,444
Caldwell Hughes Road - Rehabilitation	\$115,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$115,360
Cedar Court - Rehabilitation	\$209,964	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$209,964
Cheek-Sparger Road (SH26 to Heritage - Less Brown to Bedford) - Rehabilitation	\$1,698,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,698,222
City Hall - Boiler Replacement	\$107,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$107,900
City Hall - Carpet and VCT Tile	\$102,443	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$102,443
City Hall Dumpster Enclosure	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
City Hall/Library - HVAC Replacement	\$300,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,300
Community Home Addition - Rehabilitation	\$262,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$262,222
Cooks Lane- Rehabilitation	\$61,653	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$61,653
Cutter Ridge Court - Rehabilitation	\$48,695	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$48,695
Fairway Addition - Rehabilitation	\$351,111	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$351,111
Fire Station 1 Repairs	\$102,954	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$102,954
Fire Station 2 Repairs	\$66,898	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$66,898
Flood Gates Upgrade	\$365,020	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$365,020
Folding Doors- Fire Station #3	\$44,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,000
Ford Drive - Rehabilitation	\$22,276	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,276
Four-Fold Door Installation at Fire Station #1	\$124,545	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$124,545
Glade Road (Phase 4 - West City Limits to Bransford Road) - ReCONSTRUCTION	\$4,737,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,737,000
Glade Road (Phase 4 - West City Limits to Bransford Road) - ROW Acquisition	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Glade Road Bridge at Trib LB2	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
Glade Road Culverts at Bluebonnet Creek	\$536,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$536,000
Hall-Johnson Fire Facility Renovation - Phase 1	\$392,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$392,000
Hall-Johnson Fire Facility Renovation - Phase 2	\$650,720	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$650,720
Heritage Avenue at Little Bear - Drainage	\$2,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,800,000
Hidden Acres Subdivision - Rehabilitation	\$280,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$280,000
Highland Acres Subdivision - Rehabilitation	\$806,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$806,222
Jackson Creek Drainage Improvements	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000
Jackson Road Bridge	\$3,400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,400,000
Jackson Road Bridge - Rehabilitation	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Jo Will Street- Rehabilitation	\$186,453	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$186,453
John McCain (Monticello Pkwy to Pleasant Run Rd) - Rehabilitation	\$151,111	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$151,111
John McCain (Williamsburg Court. to Monticello Pkwy) - Rehabilitation	\$302,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$302,222
John McCain Box Culvert at White Chapel Creek West	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Leta Lane - Rehabilitation	\$179,840	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$179,840
Library - Carpet and VCT Tile	\$98,055	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$98,055
Library Fountain Repair	\$70,447	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,447
Lloyd Circle - Rehabilitation	\$105,964	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$105,964
Maranatha Court - Rehabilitation	\$4,191	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,191
McDonwell School Road - Rehabilitation	\$713,316	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$713,316
Oak Knoll Bridge	\$2,700,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,700,000
Oak Knoll Court - Rehabilitation	\$105,618	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$105,618

Exhibit "A"

Oak Knoll Drive - Rehabilitation	\$871,236	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$871,236
Oak Timbers Court - Rehabilitation	\$148,836	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$148,836
Old Glade Road - Rehabilitation	\$70,667	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,667
Patterson Lane - Rehabilitation	\$203,218	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$203,218
Pecan Park Estates Subdivision - Rehabilitation	\$724,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$724,444
Pleasant Run Road Bridge at Big Bear	\$3,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,800,000
Plymouth Hills Addition - Rehabilitation	\$762,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$762,222
Queensbury Way Bridge - Rehabilitation	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Ross Downs Estates - Rehabilitation	\$4,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000,000
Saddlebrook Addition - Rehabilitation	\$667,333	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$667,333
Sand Oak Acres Addition - Rehabilitation	\$864,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$864,000
Service Center - Construction	\$4,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500,000
Shelton - Rehabilitation	\$288,293	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$288,293
Stafford Road - Rehabilitation	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Suellen Circle - Rehabilitation	\$44,373	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,373
Tara Plantation Addition - Rehabilitation	\$495,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$495,444
Thompson Terrace - Rehabilitation	\$167,378	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$167,378
Van Oaks Drive - Rehabilitation	\$126,720	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$126,720
Waller Lane - Rehabilitation	\$81,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$81,600
Water Project 12: Woodbriar Estates Water Lines - DESIGN	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Water Project 12: Woodbriar Estates Water Lines - CONSTRUCTION	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
Water Project 13: Glade (Oak to Martin) and Gateway/121 Water Lines/Fire Flow Improvements - CONSTRUCTION	\$1,426,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,426,000
Water Project 13: Glade (Oak to Martin) and Gateway/121 Water Lines/Fire Flow Improvements - DESIGN	\$214,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$214,000
Water Project 14: Northwest Area Flow Improvements in High Pressure Plane - CONSTRUCTION	\$1,470,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,470,000
Water Project 14: Northwest Area Flow Improvements in High Pressure Plane - DESIGN	\$220,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$220,000
Water Project 15: Rustic Oaks and Oak Crest Hills Subdivision Fire Flow Improvements - DESIGN/CONSTRUCTION	\$5,389,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,389,000
Water Project 16: Highland Acres Water Line and Fire Flow Improvements - DESIGN/CONSTRUCTION	\$2,264,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,264,000
Water Project 17: Northwest Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$1,404,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,404,000
Water Project 18: Northern Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$8,158,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,158,000
Water Project 19: Southern Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$4,094,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,094,000
Water Project 20: Cheek-Sparger (Buckingham to Martin) Water Line Replacement - DESIGN/CONSTRUCTION	\$1,477,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,477,000
Water Project 21: Pool Rd Water Line Velocity Adjust. (and Summertree and Hall-Johnson/Meadowhill Area) - DESIGN/CONSTRUCTION	\$646,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$646,000
Water Project 22: Cotton Belt Trail to Pleasant Run Road Water Line Implementation - DESIGN/CONSTRUCTION	\$1,225,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,225,000
Water Project 23: Low Plain Lines to Provide Looping - DESIGN/CONSTRUCTION	\$1,827,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,827,000
Water Project 24: Southwest Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$2,567,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,567,000
Water Project 25: Cheshire/Dorset Joint Replacements - DESIGN/CONSTRUCTION	\$1,211,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,211,000
Water Project 26: Bandit/John McCain Decommissioning of 6" and Connect 12" - DESIGN/CONSTRUCTION	\$176,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$176,000
Water Project 27: Colleyville Boulevard Water Line Upsizing - DESIGN/CONSTRUCTION	\$4,570,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,570,000
Wayne Drive - Rehabilitation	\$160,276	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$160,276
Woodland Hills Subdivision - Rehabilitation	\$1,295,667	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,295,667
WW Project 10: Rehab Category 2 Manholes (Phase 1) - DESIGN/CONSTRUCTION	\$710,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$710,000
WW Project 11: Remaining Manhole Assessment Program - DESIGN/CONSTRUCTION	\$277,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$277,000
WW Project 12: Rehab Priority 1 Manholes Identified in Assessment Program - DESIGN/CONSTRUCTION	\$415,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$415,000
WW Project 13: Highland/Pool/Summertree Sewer Line Replacement - DESIGN/CONSTRUCTION	\$1,407,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,407,000
WW Project 14: Sewer Line Renewal Program, Phase 3 - DESIGN/CONSTRUCTION	\$3,304,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,304,000
WW Project 15: Brook Meadows Sewer Line Improvements - DESIGN/CONSTRUCTION	\$758,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$758,000
WW Project 16: Rehab Priority 2 Manholes Identified in Assessment Program - DESIGN/CONSTRUCTION	\$1,416,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,416,000
WW Project 17: Sewer Line Renewal Program, Phase 4 - DESIGN/CONSTRUCTION	\$3,946,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,946,000
WW Project 6: Emerald Park Sewer Line Replacement - DESIGN/CONSTRUCTION	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000
WW Project 7: Saddlebrook Addition Sewer Line Replacement - DESIGN/CONSTRUCTION	\$790,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$790,000
WW Project 8: Glade/Camelot Sewer Line and Manhole Replacement - DESIGN/CONSTRUCTION	\$412,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$412,000
WW Project 9: Sewer Line Renewal Program, Phase 2 - DESIGN/CONSTRUCTION	\$2,936,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,936,000
	\$114,798,123	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$114,798,123

RESOLUTION R-17-4106

**A RESOLUTION AMENDING THE CITY OF COLLEYVILLE
COMPREHENSIVE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FOR FISCAL YEARS 2017- 2021**

WHEREAS, planning for capital expenditures is an essential function of local government; and

WHEREAS, a multi-year capital improvement program is an important communication tool for residents and businesses; and

WHEREAS, a multi-year capital improvement program is a valuable tool in addressing infrastructure renewal and replacement needs and an essential part of the City's financial planning; and

WHEREAS, additional projects have been identified for inclusion in the Fiscal Year 2017-2021 Capital Improvement Program following adoption of the original program on September 20, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the amended Fiscal Year 2017-2021 Capital Improvement Program attached as Exhibit "a", is hereby adopted.

Sec. 2. THAT this amended Capital Improvement Program for Fiscal Years 2017-2021 replaces the previously approved Capital Improvement Program approved by Resolution R-16-4037.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 5 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS 21ST DAY OF MARCH 2017.

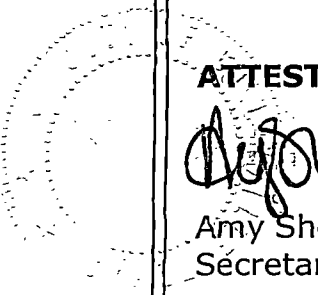
Mayor Richard Newton
Place 1, Tammy Nakamura
Place 2, Bobby Lindamood
Place 4, Jody Short

Absent
Absent
Aye
Aye

Mayor Pro Tem Chris Putnam
Place 5, Nancy Coplen
Place 6, Mike Taylor

Aye
Aye
Aye

ATTEST:



Amy Shelley

Amy Shelley, TRMC
Secretary

CITY OF COLLEYVILLE

Richard Newton

Richard Newton
Mayor

Exhibit "A" - Amended FY 2017-2021 CIP

	Total Project Cost	Capital Projects Fund	CEDC (Parks, Trails & Libraries)	County Funding	Drainage Fund	Perimeter Street Fees	Impact Fees - Area II (West of 26)	TIF	Utility Fund	Wastewater Impact Fees	Water Impact Fees	Other: City Funding	Total Funding	Non Funded
2017														
Civil Improvements at Public Works Service Center Site - CONSTRUCTION	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000	\$0
Glade Road (Phase 2 - Manning to Pool) - ROW	\$430,000	\$0	\$0	\$0	\$0	\$0	\$0	\$430,000	\$0	\$0	\$0	\$0	\$430,000	\$0
Glade Road (Phase 3 - Pool to Heritage) - ROW	\$190,000	\$0	\$0	\$0	\$0	\$0	\$0	\$190,000	\$0	\$0	\$0	\$0	\$190,000	\$0
Glade Road Maintenance Partial (Phase II) (Stafford to Jim Mitchell)	\$198,000	\$198,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$198,000	\$0
Glade Road Maintenance Partial (Phase IV) Asphalt Rehab (Western City Limits to Bransford Road)	\$142,000	\$142,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$142,000	\$0
Hunter Lane - Rehabilitation	\$160,000	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$160,000	\$0
John McCain Rehabilitation (Westcoat to Pleasant Run and Shepherds Glen to Maranatha Court) - County Project	\$1,647,222	\$591,000	\$0	\$394,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$662,222	\$1,647,222	\$0
L. D. Lockett (Predinct Line Road to Westcoat Drive) - Rehabilitation	\$725,000	\$725,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$725,000	\$0
McDonwell School Road and Westcoat Drive Roundabout - Design	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0
Pleasant Run (Shelton to John McCain) - Rehabilitation (Companion to Water Project 11/Partial and Wastewater Project 3/Partial)	\$4,300,000	\$2,743,300	\$300,000	\$0	\$0	\$0	\$0	\$0	\$186,000	\$0	\$1,070,700	\$0	\$4,300,000	\$0
Roberts Road (Glade to Grapevine City Limits) - DESIGN	\$162,000	\$162,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$162,000	\$0
UPS Battery Backup Replacement at Justice Center	\$85,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,000	\$85,000	\$0
Water Project 10: Apple Valley Subdivision/Rustic Oaks Subdivisions/ Bills Lane Water Lines - DESIGN	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000	\$0	\$0	\$0	\$70,000	\$0
Water Project 11: Partial (John McCain 12" Water Line Replacement)	\$446,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$446,000	\$0	\$0	\$0	\$446,000	\$0
Water Project 8: Pressure Relief and Flow Control Valves and Associated Piping to Regulate Flow Between High and Low Pressure Planes (John McCain/Bandit	\$42,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,500	\$0	\$0	\$0	\$42,500	\$0
WW Project 3 (Partial): Replacement of 6" and 8" Pipelines on Manning Drive and in the Vicinity of Pleasant Run Road and McDonwell School Road - DESIGN	\$27,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27,000	\$0	\$0	\$0	\$27,000	\$0
WW Project 4: Remington Park and Clairemont Subdivisions Sewer Line Replacements to Improve Flow - DESIGN	\$33,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$33,000	\$0	\$0	\$0	\$33,000	\$0
Update Stormwater Master Plan	\$500,000	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0
Brown Trail Resurfacing	\$200,000	\$120,000	\$0	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0
	\$9,957,722	\$4,841,300	\$300,000	\$474,000	\$500,000	\$0	\$100,000	\$620,000	\$804,500	\$0	\$1,070,700	\$1,247,222	\$9,957,722	\$0
2018														
Black Drive - Rehabilitation (Companion Project to Water Project #10)	\$174,987	\$174,987	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$174,987	\$0
Cheek-Sparger Road (San Bar to Brown Trail) - DESIGN and ROW Acquisition	\$313,000	\$313,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$313,000	\$0
Glade Road (Phase 2 - Manning to Pool) - Reconstruction	\$5,484,000	\$0	\$0	\$0	\$0	\$342,897	\$0	\$4,724,103	\$0	\$0	\$417,000	\$0	\$5,484,000	\$0
L. D. Lockett (Westcoat Drive to Pleasant Run) - Rehabilitation	\$195,000	\$195,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$195,000	\$0
Manning Drive Rehabilitation (County Project) - Rehabilitation (Companion Project to Wastewater Project 3)	\$300,000	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0
McDonwell School Road and Westcoat Drive Roundabout - Construction	\$1,200,000	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200,000	\$0
Pleasant Run (John McCain to North City Limits) - Rehabilitation	\$450,000	\$450,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450,000	\$0
Remington Parkway - Rehabilitation (Companion Project to Wastewater Project #4)	\$65,000	\$65,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000	\$0
Replacement of Palladium Windows	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0
Roberts Road - RECONSTRUCTION	\$1,200,950	\$1,200,950	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200,950	\$0
Rustic Trail - Rehabilitation (Companion Project to Water Project #10)	\$55,000	\$55,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$55,000	\$0
Water Project 10: Apple Valley Subdivision/Rustic Oaks Subdivisions/ Bills Lane Water Lines - CONSTRUCTION	\$550,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$550,000	\$0	\$0	\$0	\$550,000	\$0
Water Project 8: Install Pressure Relief and Flow Control Valves and Associated Piping to Regulate Flow Between High and Low Pressure Planes - CONSTRUCTION	\$348,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$273,000	\$0	\$0	\$0	\$348,000	\$0
WW Project 3 (Partial): Replacement of 6" and 8" Pipelines on Manning Drive and in the Vicinity of Pleasant Run Road and McDonwell School Road - CONSTRUCTION	\$141,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$141,000	\$0	\$0	\$0	\$141,000	\$0
WW Project 4: Remington Park and Clairemont Subdivisions Sewer Line Replacements to Improve Flow - CONSTRUCTION	\$185,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$185,000	\$0	\$0	\$0	\$185,000	\$0
	\$10,811,937	\$3,878,937	\$150,000	\$150,000	\$0	\$342,897	\$0	\$4,724,103	\$1,149,000	\$0	\$417,000	\$0	\$10,811,937	\$0
2019														
Bransford (Glade to LD Lockett) (County Project) - Rehabilitation	\$706,000	\$423,600	\$0	\$282,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$706,000	\$0
Brighton Oaks - Rehabilitation (Companion Project to Water Project #5)	\$460,000	\$460,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$460,000	\$0
Cheek-Sparger Road (San Bar to Brown Trail) - CONSTRUCTION	\$2,085,395	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,085,395	\$2,085,395	\$0
Glade Road (Phase 3 - Pool to Heritage) - Reconstruction	\$3,530,250	\$0	\$0	\$0	\$0	\$245,223	\$0	\$3,151,027	\$0	\$134,000	\$0	\$0	\$3,530,250	\$0
Montclair (County Project) - Rehabilitation	\$560,000	\$280,000	\$0	\$280,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$560,000	\$0
Water Project 11: Tinker Road Water Lines - DESIGN	\$123,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$123,000	\$0	\$0	\$0	\$123,000	\$0
Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision - CONSTRUCTION	\$1,515,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,515,100	\$0	\$0	\$0	\$1,515,100	\$0
WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement - DESIGN	\$91,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$91,000	\$0	\$0	\$0	\$91,000	\$0
	\$9,070,745	\$1,163,600	\$0	\$562,400	\$0	\$245,223	\$0	\$3,151,027	\$1,729,100	\$134,000	\$0	\$2,085,395	\$9,070,745	\$0
2020														
County Project (TBD) - Rehabilitation	\$800,000	\$400,000	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0
Justice Center - Metal Roof Coating	\$167,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$167,200	\$167,200	\$0
Quails Path - Rehabilitation (Companion Project to Wastewater Project #5)	\$35,000	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000	\$0
Tinker (Pleasant Run to Highway 26) - Rehabilitation (Companion Project to Water Project 11)	\$450,000	\$450,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450,000	\$0
Water Project 11 (Partial): Tinker Road Water Lines - CONSTRUCTION	\$630,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$630,000	\$0	\$0	\$0	\$630,000	\$0
Water Project 12/Partial Woodbriar Estate Water Lines Replacement - DESIGN	\$70,020	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,020	\$0	\$0	\$0	\$70,020	\$0
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - DESIGN	\$545,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$545,000	\$0	\$545,000	\$0
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions - DESIGN	\$145,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$145,000	\$0	\$0	\$0	\$145,000	\$0
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - DESIGN	\$361,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$361,700	\$0	\$0	\$0	\$361,700	\$0
WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement - CONSTRUCTION	\$719,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$719,000	\$0	\$0	\$0	\$719,000	\$0
	\$3,922,920	\$885,000	\$0	\$400,000	\$0	\$0	\$0	\$0	\$1,925,720	\$0	\$945,000	\$167,200	\$3,922,920	\$0
2021														
County Project (TBD) - Rehabilitation	\$800,000	\$400,000	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0
Justice Center - Carpet and VCT Tile	\$88,052	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,052
Justice Center - HVAC Replacement	\$237,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$237,000	\$237,000	\$0

Exhibit "A" - Amended FY 2017-2021 CIP

Water Project 12/Partial Woodbriar Estate Water Lines Replacement - CONSTRUCTION	\$433,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$433,000	\$0	\$0	\$0	\$433,000	\$0
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - CONSTRUCTION	\$4,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500,000	\$0	\$4,500,000	\$0
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions - CONSTRUCTION	\$745,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$745,000	\$0	\$0	\$0	\$745,000	\$0
Woodbriar, Quail Crest Estates - Rehabilitation (Companion Project to Water Projects #6 and 12/Portion and Wastewater Project #1)	\$2,768,000	\$2,768,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,768,000	\$0
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - CONSTRUCTION	\$1,900,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,900,000	\$0	\$0	\$0	\$1,900,000	\$0
	\$11,471,052	\$3,168,000	\$0	\$400,000	\$0	\$0	\$0	\$0	\$3,078,000	\$0	\$4,500,000	\$237,000	\$11,385,000	\$88,052
Acuff Lane - Rehabilitation	\$115,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$115,360
Automated Meter Reading (AMR) Advanced Metering Infrastructure (AMI) System Implementation	\$5,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000,000
Bedford Court - Rehabilitation	\$149,209	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$149,209
Bedford Road Bridge - Rehabilitation	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Bedford Road Bridge at Little Bear	\$2,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,100,000
Behrens - Rehabilitation	\$392,196	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$392,196
Bettinger Drive- Rehabilitation	\$378,080	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$378,080
Beverly Drive- Rehabilitation	\$222,098	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$222,098
Bill Simmons Rd - Rehabilitation	\$269,867	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$269,867
Bluebonnet Drive - Rehabilitation	\$323,440	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$323,440
Bransford Creek Drainage	\$2,080,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,080,000
Brook Meadows Addition - Rehabilitation	\$404,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$404,444
Caldwell Hughes Road - Rehabilitation	\$115,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$115,360
Cedar Court - Rehabilitation	\$209,964	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$209,964
Cheek-Sparger Road (SH26 to Heritage - Less Brown to Bedford) - Rehabilitation	\$1,698,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,698,222
City Hall - Boiler Replacement	\$107,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$107,900
City Hall - Carpet and VCT Tile	\$102,443	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$102,443
City Hall Dumpster Enclosure	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
City Hall/Library - HVAC Replacement	\$300,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,300
Community Home Addition - Rehabilitation	\$262,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$262,222
Cooks Lane- Rehabilitation	\$61,653	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$61,653
Cutter Ridge Court - Rehabilitation	\$48,695	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$48,695
Fairway Addition - Rehabilitation	\$351,111	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$351,111
Fire Station 1 Repairs	\$102,954	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$102,954
Fire Station 2 Repairs	\$66,898	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$66,898
Flood Gates Upgrade	\$365,020	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$365,020
Folding Doors- Fire Station #3	\$44,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,000
Ford Drive - Rehabilitation	\$22,276	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,276
Four-Fold Door Installation at Fire Station #1	\$124,545	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$124,545
Glade Road (Phase 4 - West City Limits to Bransford Road) - Reconstruction	\$4,737,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,737,000
Glade Road (Phase 4 - West City Limits to Bransford Road) - ROW Acquisition	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Glade Road Bridge at Trib LB2	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
Glade Road Culverts at Bluebonnet Creek	\$536,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$536,000
Half-Johnson Fire Facility Renovation - Phase 1	\$392,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$392,000
Half-Johnson Fire Facility Renovation - Phase 2	\$650,720	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$650,720
Heritage Avenue at Little Bear - Drainage	\$2,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,800,000
Hidden Acres Subdivision - Rehabilitation	\$280,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$280,000
Highland Acres Subdivision - Rehabilitation	\$806,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$806,222
Jackson Creek Drainage Improvements	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000
Jackson Road Bridge	\$3,400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,400,000
Jackson Road Bridge - Rehabilitation	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Jo Will Street- Rehabilitation	\$186,453	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$186,453
John McCain (Monticello Pkwy to Pleasant Run Rd) - Rehabilitation	\$151,111	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$151,111
John McCain (Williamsburg Court. to Monticello Pkwy) - Rehabilitation	\$302,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$302,222
John McCain Box Culvert at White Chapel Creek West	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Leta Lane - Rehabilitation	\$179,840	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$179,840
Library - Carpet and VCT Tile	\$98,055	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$98,055
Library Fountain Repair	\$70,447	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,447
Lloyd Circle - Rehabilitation	\$105,964	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$105,964
Maranatha Court - Rehabilitation	\$4,191	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,191
McDonwell School Road - Rehabilitation	\$713,316	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$713,316
Oak Knoll Bridge	\$2,700,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,700,000
Oak Knoll Court - Rehabilitation	\$105,618	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$105,618
Oak Knoll Drive - Rehabilitation	\$871,236	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$871,236
Oak Timbers Court - Rehabilitation	\$148,836	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$148,836
Old Glade Road - Rehabilitation	\$70,667	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,667
Patterson Lane - Rehabilitation	\$203,218	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$203,218
Pecan Park Estates Subdivision - Rehabilitation	\$724,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$724,444
Pleasant Run Road Bridge at Big Bear	\$3,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,800,000

Exhibit "A" - Amended FY 2017-2021 CIP

Plymouth Hills Addition - Rehabilitation	\$762,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$762,222
Queensbury Way Bridge - Rehabilitation	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Ross Downs Estates - Rehabilitation	\$4,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000,000
Saddlebrook Addition - Rehabilitation	\$667,333	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$667,333
Sand Oak Acres Addition - Rehabilitation	\$864,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$864,000
Service Center - Construction	\$4,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500,000
Shelton - Rehabilitation	\$288,293	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$288,293
Stafford Drive Rehabilitation	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Suellen Circle - Rehabilitation	\$44,373	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,373
Tara Plantation Addition - Rehabilitation	\$495,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$495,444
Thompson Terrace - Rehabilitation	\$167,378	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$167,378
Van Oaks Drive - Rehabilitation	\$126,720	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$126,720
Waller Lane - Rehabilitation	\$81,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$81,600
Water Project 12: Woodbriar Estates Water Lines - DESIGN	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Water Project 12: Woodbriar Estates Water Lines - CONSTRUCTION	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
Water Project 13: Glade (Oak to Martin) and Gateway/121 Water Lines/Fire Flow Improvements - CONSTRUCTION	\$1,426,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,426,000
Water Project 13: Glade (Oak to Martin) and Gateway/121 Water Lines/Fire Flow Improvements - DESIGN	\$214,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$214,000
Water Project 14: Northwest Area Flow Improvements in High Pressure Plane - CONSTRUCTION	\$1,470,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,470,000
Water Project 14: Northwest Area Flow Improvements in High Pressure Plane - DESIGN	\$220,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$220,000
Water Project 15: Rustic Oaks and Oak Crest Hills Subdivision Fire Flow Improvements - DESIGN/CONSTRUCTION	\$5,389,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,389,000
Water Project 16: Highland Acres Water Line and Fire Flow Improvements - DESIGN/CONSTRUCTION	\$2,264,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,264,000
Water Project 17: Northwest Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$1,404,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,404,000
Water Project 18: Northern Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$8,158,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,158,000
Water Project 19: Southern Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$4,094,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,094,000
Water Project 20: Cheek-Sparger (Buckingham to Martin) Water Line Replacement - DESIGN/CONSTRUCTION	\$1,477,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,477,000
Water Project 21: Pool Road Water Line Velocity Adjustment (and Summertree and Hall-Johnson/Meadowhill Areas) - DESIGN/CONSTRUCTION	\$646,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$646,000
Water Project 22: Cotton Belt Trail to Pleasant Run Road Water Line Implementation - DESIGN/CONSTRUCTION	\$1,225,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,225,000
Water Project 23: Low Plain Lines to Provide Looping - DESIGN/CONSTRUCTION	\$1,827,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,827,000
Water Project 24: Southwest Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$2,567,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,567,000
Water Project 25: Cheshire/Dorset Joint Replacements - DESIGN/CONSTRUCTION	\$1,211,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,211,000
Water Project 26: Bandit/John McCain Decommissioning of 6" and Connect 12" - DESIGN/CONSTRUCTION	\$176,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$176,000
Water Project 27: Colleyville Boulevard Water Line Upsizing - DESIGN/CONSTRUCTION	\$4,570,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,570,000
Wayne Drive - Rehabilitation	\$160,276	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$160,276
Woodland Hills Subdivision - Rehabilitation	\$1,295,667	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,295,667
WW Project 10: Rehab Category 2 Manholes (Phase 1) - DESIGN/CONSTRUCTION	\$710,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$710,000
WW Project 11: Remaining Manhole Assessment Program - DESIGN/CONSTRUCTION	\$277,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$277,000
WW Project 12: Rehab Priority 1 Manholes Identified in Assessment Program - DESIGN/CONSTRUCTION	\$415,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$415,000
WW Project 13: Highland/Pool/Summertree Sewer Line Replacement - DESIGN/CONSTRUCTION	\$1,407,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,407,000
WW Project 14: Sewer Line Renewal Program, Phase 3 - DESIGN/CONSTRUCTION	\$3,304,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,304,000
WW Project 15: Brook Meadows Sewer Line Improvements - DESIGN/CONSTRUCTION	\$758,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$758,000
WW Project 16: Rehab Priority 2 Manholes Identified in Assessment Program - DESIGN/CONSTRUCTION	\$1,416,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,416,000
WW Project 17: Sewer Line Renewal Program, Phase 4 - DESIGN/CONSTRUCTION	\$3,946,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,946,000
WW Project 6: Emerald Park Sewer Line Replacement - DESIGN/CONSTRUCTION	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000
WW Project 7: Saddlebrook Addition Sewer Line Replacement - DESIGN/CONSTRUCTION	\$790,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$790,000
WW Project 8: Glade/Camelot Sewer Line and Manhole Replacement - DESIGN/CONSTRUCTION	\$412,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$412,000
WW Project 9: Sewer Line Renewal Program, Phase 2 - DESIGN/CONSTRUCTION	\$2,936,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,936,000
	\$114,798,123	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$114,798,123
	\$160,032,499	\$13,936,837	\$450,000	\$1,986,400	\$500,000	\$588,120	\$100,000	\$8,495,130	\$8,686,320	\$134,000	\$6,532,700	\$3,736,817	\$45,146,324	\$114,886,175	



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-2

Agenda Date 07/18/2017

Type Presentation and Discussion

Department City Manager

Title

Discussion of SH26 Project Change Order Request

Strategic Plan

3.1 Upgrade the condition of major roads and neighborhood streets

5.1 Create and sustain an identifiable Colleyville brand

Explanation

In an effort to make the SH26 Project more than a mobility enhancement, the City worked with the Texas Department of Transportation (TxDOT) to incorporate aesthetic enhancements, namely black powder coated traffic signal poles, back-lit LED street name signs, and stamped and colored concrete crosswalks, into the project design.

Per the attached Memorandum of Understanding (MOU) executed between the project's funding partners (Colleyville, Tarrant County, TxDOT, NCTCOG), the aforementioned requested upgrades were to be included in the project design and accounted for in the approved funding. However, if the cost of these upgrades exceeded the approved funding, the City was to be responsible for providing additional funding to cover their cost.

Per the MOU, the City was originally committed to fund \$1,318,251 toward the estimated project cost of \$33.2 million. As a result of the bid award coming in over estimate at \$38.2 million, the City was required to contribute an additional \$336,184, bringing the total contribution to \$1,654,435.

While upgrades were captured in the plans, TxDOT did not include the cost for powder coating or back-lit LED street name signs in the contract documents, therefore, bid pricing was not obtained. On June 28, 2017, TxDOT provided the City with a change order request in the amount of \$202,637.39 for powder coating of the traffic signal poles and railings. Additionally, plan documents state the City is to separately acquire the back-lit LED street name signs and provide them to the SH26 contractor (Jagoe-Public Company) for installation. The cost for these signs is estimated at \$98,000.

In the absence of additional City funding, these project upgrades are likely to be withdrawn from the project scope. Staff is working with the City attorney to review possible alternatives.

Staff is seeking City Council direction regarding the funding for powder coating and

back-lit LED street name signs.

Attachments

1. State Highway 26 Project Change Order Request Presentation
2. Memorandum of Understanding
3. Change Order Request

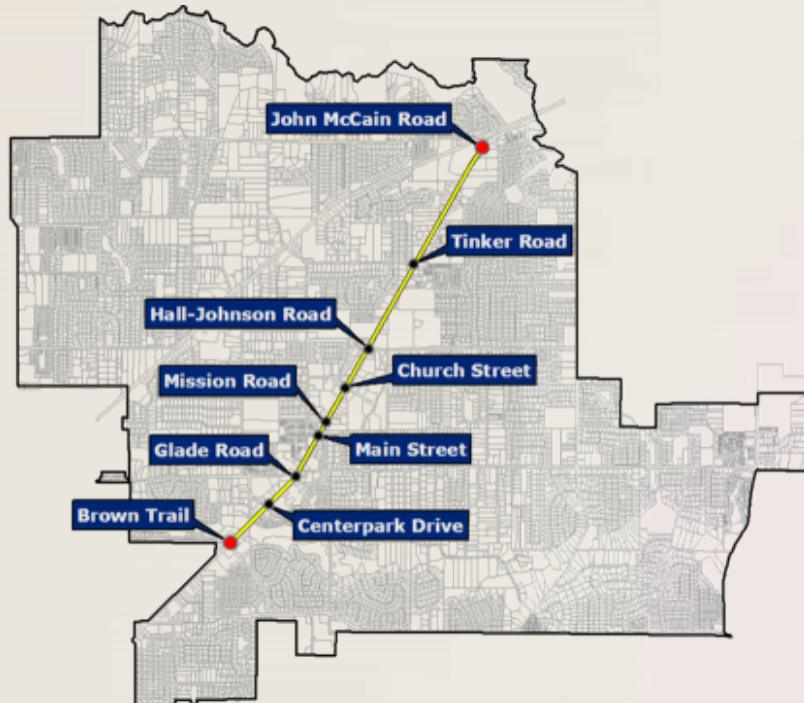
State Highway 26 Project

Change Order Request- Powder Coating

City Council Worksession
July 18, 2017

Overview

- City requested enhancements were incorporated into the SH26 Project plans
 - Powder Coated Signal Poles
 - Back-Lit LED Street Name Signs
 - Stamped and Colored Concrete Crosswalks
 - Landscaped Medians
- Per the Memorandum of Understanding (MOU) if the cost of the upgrades exceeds approved funding the City is responsible to provide additional funds
- TxDOT did not include powder coating or back-lit LED street name signs in the bid proposal, and has supplied the City with a change order request in the amount of \$202,637.39 for the cost of powder coating signal poles and railings

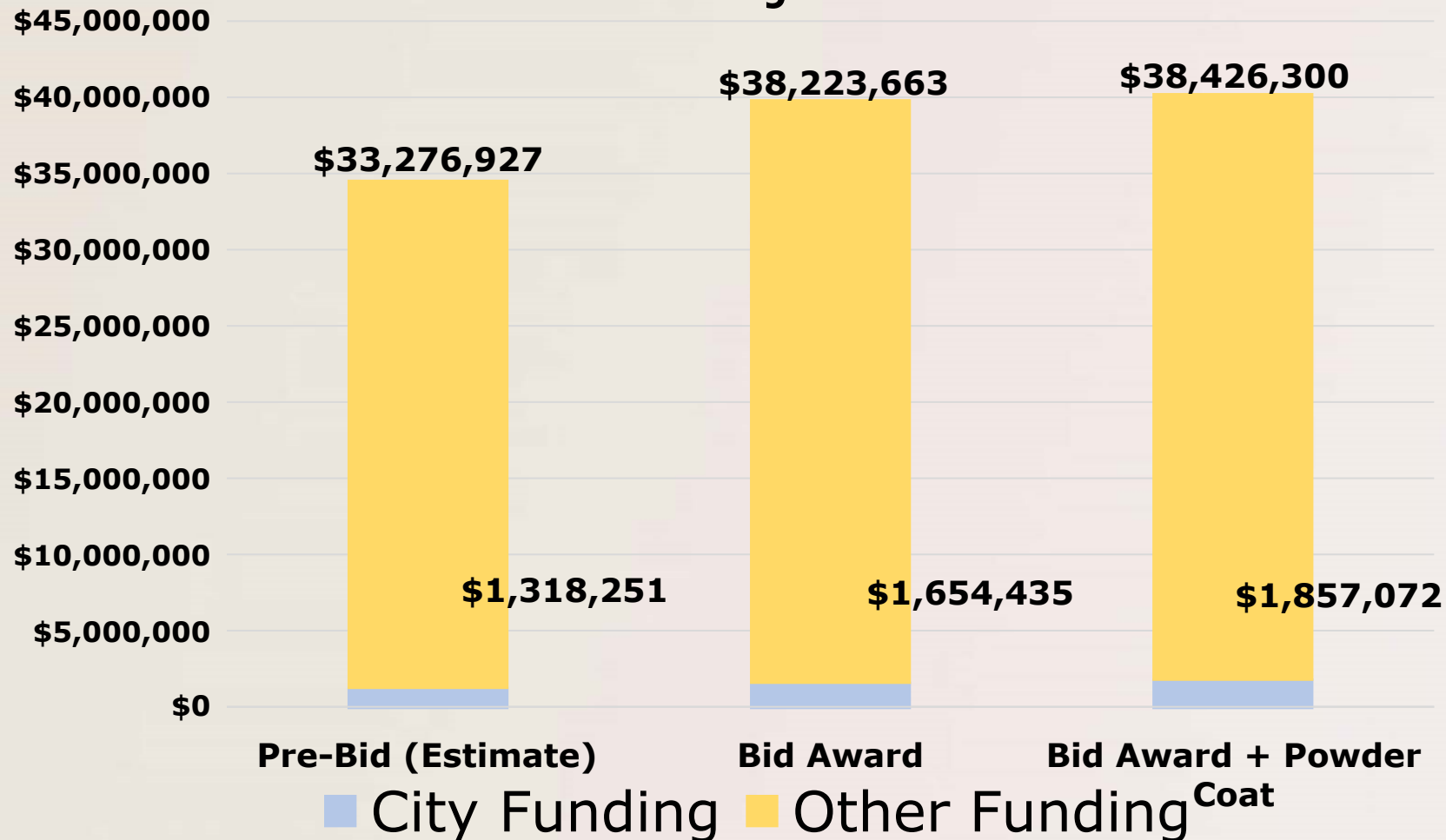


Standard Signal Poles



Powder Coated Signal Poles

SH26 Project Cost



Future Funding Needs

- LED Street Name Signs (\$100,000)
- Street and Pedestrian Lighting (\$2.5 million)

Discussion

MEMORANDUM OF UNDERSTANDING

State Highway 26 from South of John McCain to Brown Trail Among City of Colleyville, Tarrant County, Regional Transportation Council, and Texas Department of Transportation

This memorandum of understanding (MOU) outlines the agreement regarding the funding and implementation strategy for roadway improvement to be made to State Highway 26 from south of John McCain Road to approximately 400 feet south of Brown Trail located in Colleyville, Texas.

I. BACKGROUND

Tarrant County, the City of Colleyville, the Texas Department of Transportation (TxDOT), and the Regional Transportation Council (RTC) have agreed to fund roadway improvements for State Highway 26 (Colleyville Boulevard) (hereafter referred to as "S.H. 26"), from south of John McCain Road to approximately 400 feet south of Brown Trail utilizing a combination of federal, state, and local funds. The City of Colleyville will enter into an agreement with TxDOT to remove S.H. 26 from the State Highway System in the sections noted below and to take over responsibility of this portion of S.H. 26 upon completion of the project.

Through this document, the impacted parties hereby state the terms of agreement and concur with the resulting commitments made as a part of this funding strategy.

II. S.H. 26 FROM SOUTH OF JOHN MCCAIN ROAD TO HALL-JOHNSON ROAD

Funding for TIP 11153.3/CSJ 0363-01-114 is for the section of S.H. 26 from south of John McCain Road to Hall-Johnson Road in order to widen the roadway from four (4) to six (6) lanes, add curb and gutter, storm sewer, replace bridges, and upgrade the signal system. The City of Colleyville is responsible for the funding and completion of the latest redesign to change the project from four (4) to four (4) lanes to four (4) to six (6) lanes.

Committed Funding by Agency for the Construction Phase:

\$ 2,442,000	– RTC Commitment (STP-MM Funds)
\$ 610,500	– Local Match to the Surface Transportation Program - Metropolitan Mobility Funds (STP-MM) (City of Colleyville)
\$10,900,000	– TxDOT Commitment Category 12 Funds
\$ 320,000	– Tarrant County
<u>\$ 389,500</u>	– City of Colleyville
\$14,662,000	

In addition, TxDOT previously funded the right-of-way acquisition phase, so the City of Colleyville commits to moving the necessary municipal utilities (oversight provided by TxDOT), and TxDOT will coordinate with the franchise utility companies to ensure that their utilities are relocated to enable the widening of S.H. 26.

Per Section VI, once this project is complete, this portion of S.H. 26 will be removed from the TxDOT system and ownership will be transferred to the City of Colleyville, who will be responsible for maintenance of the corridor.

III. S.H. 26 FROM HALL-JOHNSON ROAD TO BROWN TRAIL

Funding for TIP 11153.2/CSJ 0363-01-139 is for the section of S.H. 26 from Hall-Johnson Road to 400 feet south of Brown Trail in order to widen the roadway from four (4) to six (6) lanes, add curb and gutter, storm sewer, replace bridges, and upgrade the signal system. The City of Colleyville is responsible for the funding and completion of the latest redesign to change the project from four (4) to four (4) lanes to four (4) to six (6) lanes.

Committed Funding by Agency for the Construction Phase:

\$12,184,115	– RTC Commitment (STP-MM Funds)
\$ 2,731,528	– State Match to the STP-MM
\$ 314,500	– Local Match to the STP-MM (Tarrant County)
\$ 1,273,004	– RTC Commitment (Enhancement Funds)
\$ 318,251	– Local Match to Enhancement Funds (City of Colleyville)
\$ 365,500	– Local Commitment (Tarrant County)
<u>\$17,186,898</u>	

In addition, TxDOT previously funded the right-of-way acquisition phase, the City of Colleyville commits to moving the necessary municipal utilities, and TxDOT will coordinate with the franchise utility companies to ensure that their utilities are relocated to enable the widening of S.H. 26.

Per Section VI, once this project is complete, this portion of S.H. 26 will be removed from the TxDOT system and ownership will be transferred to the City of Colleyville, who will be responsible for maintenance of the corridor.

IV. COST OVERRUNS AND OTHER FUNDING NOTES

The City of Colleyville and Tarrant County have collectively committed \$2,000,000 (\$1,000,000 each) in local funding for construction of the project. This \$2,000,000 includes the required local match to federal funds as noted in Sections II and III. The City of Colleyville has committed an additional \$318,251 in local match to the enhancement funding. County bond funds will be encumbered through a separate agreement between Tarrant County and TxDOT for the remainder of Tarrant County's \$1,000,000 commitment, and will be limited to eligible costs associated with the base construction of the projects.

In the event that the low bid is in excess of the approved funds, the overrun will be shared by funding parties in proportion to the currently approved funding, except that Tarrant County's funding will be limited to the amounts shown in Sections II and III and as stated in the preceding paragraph, not to exceed \$1,000,000. Similarly, this proportionally shared funding responsibility would apply to any change orders. In the event that a party to the MOU requests a change that is not in the original design or scope, then that party will be solely responsible for the additional funds within applicable state and federal rules. This shared responsibility for overruns applies only to the base construction of the projects and not to the upgrade features such as street lights and pedestrian lighting, which would be the sole responsibility of the City of Colleyville.

All of the City requested upgrades are included in the project design and accounted for in the currently approved funding. In the event that these upgrades exceed the approved funding, the City of Colleyville will provide additional funds not to exceed the cost of the requested upgrades. Upgrades include powder coated signal poles, back-lit street name signs, stamped and colored concrete crosswalks at intersections, and street lighting and pedestrian lighting. The street lighting and pedestrian lighting may be bid as a separate project due to the costs. The City of Colleyville has applied for Green Ribbon funds for landscaping and additional amenities.

V. INCONSISTENCY WITH MOBILITY 2035-2014 AMENDMENT

Currently, the redesign to a four (4) to six (6) lane configuration is inconsistent with the Mobility 2035-2014 Amendment and will need to be updated in Mobility 2040. RTC approval of Mobility 2040 is anticipated in March 2016 with federal approval in June 2016, prior to completion of this project. However, in the event that Mobility 2040 has not been approved by the time this project opens, this section of S.H. 26 (Colleyville Boulevard) would need to be temporarily striped as four (4) lanes and could be restriped to six (6) lanes once Mobility 2040 is approved.

VI. TURNBACK AGREEMENT

Once this project is complete, the City of Colleyville will be responsible for maintenance and control of the corridor (pavement, signals, striping, signage, etc.) from south of John McCain Road to 400 feet south of Brown Trail. The Turnback Agreement shall establish the specifics of the conveyance of the real property interest from the State to the City of Colleyville on the section of SH 26 from south of John McCain Road to South of Brown Trail. The Turnback Agreement shall also state that the City will be responsible for the operation, maintenance, and will take over ownership of the traffic signals at the John McCain Road Intersection and the Longwood Drive intersection. As part of this transfer of responsibility, TxDOT will commit \$10,900,000 for the construction of the section of S.H. 26 from south of John McCain Road to Hall-Johnson Road and will lead the construction of both sections. Upon completion of the project per design and contract specifications and acceptance of the reconstructed roadway, the City will assume responsibility for S.H. 26 maintenance and control, which is consistent with the 2014 Memorandum of Understanding Regarding the Texas Department of Transportation's Voluntary Turnback Program.

VII. SCHEDULE AND RESPONSIBILITIES

Both sections of S.H. 26 from south of John McCain Road to Hall-Johnson Road and from Hall-Johnson Road to Brown Trail are anticipated to be let in February 2016, with an anticipated construction start in April 2016. Construction is anticipated to be completed in 24 to 30 months (by October 2018.)

The City and TxDOT have overseen the relocation of city utilities along the project route. Relocation was completed in August 2015 except for AT&T's facilities. AT&T relocation is expected to be completed by January of 2016.

As noted in Section III, the City of Colleyville is responsible for the funding and completion of the latest redesign to change the project from four (4) to four (4) lanes to four (4) to six (6) lanes. Once the 95% plans are submitted, a review period by TxDOT of 20 days is anticipated. TxDOT comments to the design will then be provided to the engineer. The 100% plans are to be submitted to TxDOT 28 days after receipt of comments from TxDOT.

During the construction phase of this project, the parties agree to coordinate efforts in order to minimize the impact of construction. This includes, but is not limited to: City of Colleyville representation at weekly project meetings and coordination with City of Colleyville throughout project construction; additional signage throughout the corridor placed by the City of Colleyville for the benefit of motorists and business access, and monthly executive meetings to include requisite City of Colleyville representatives and TxDOT district leadership.

VIII. SIGNATURE OF AGREEMENT

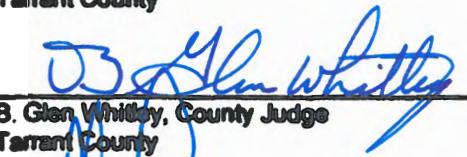
This agreement is contingent upon approval of the terms outlined herein by the policy body of each impacted party. The Regional Transportation Council (RTC) approved the above funding changes April 9, 2015.


David Kelly, Mayor
City of Colleyville

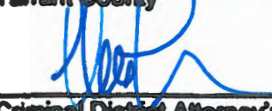
12/2/2015
Date


Gary Fickes, Commissioner
Tarrant County

February 2nd 2016
Date


B. Glen Whitley, County Judge
Tarrant County

February 2nd 2016
Date


Criminal District Attorney's Office*
Tarrant County

February 2, 2016
Date


Brian Barth, P.E.
Texas Department of Transportation

1-22-16
Date


Michael Morris, P.E.
North Central Texas Council of Governments

1/11/16
Date

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.



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Fax # (940) 382-9732



6/28/2017

Contractor: Jagoe-Public Company

CSJ : 0363-01-139

Project : STP 2014(154)TE

Highway : SH 26

County : Tarrant

Work Days Needed : _____

Bid Number : PCO #14

P.O. Number : _____

CHANGE ORDER REQUEST FOR ADDITIONAL WORK

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
	Powder Coat PR1 Rail	2064	LF	\$24.66	\$ 50,891.27
	Powder Coat PR3 Rail	474	LF	\$22.89	\$ 10,847.77
	Powder Coat C402 Rail	450	LF	\$22.89	\$ 10,298.52
	Powder Coat Signals and Pedestrian Elements	1	LS	\$130,599.83	\$ 130,599.83
		0		\$0.00	\$ -
Total Change in Contract					\$ 202,637.39

Notes: State any specific notes here regarding this change order

Submitted by:

Chris Roberts - Project Manager

Accepted by:

Contractor Jagoe-Public Company
 CSJ 0363-01-139
 Project STP 2014(154)TE
 Highway SH 26
 County Tarrant

Item 0
 Description Powder Coat PR1 Rail
 Unit LF
 Quantity 2,064.0

Labor

Description	Hours	Hourly Rate	Subtotal
Supervisor	0	\$35.00	\$0.00
Equip. Operator Skilled	0	\$23.25	\$0.00
Equip. Operator (2)	0	\$18.60	\$0.00
Labor - Skilled (2)	0	\$21.70	\$0.00
Labor - Unskilled (2)	0	\$15.50	\$0.00
Flaggers (2)	0	\$14.73	\$0.00
			\$0.00
		Subtotal	\$0.00
		25%	\$0.00
		55%	\$0.00
	0	Total Labor Cost	\$0.00

Materials

Description	Unit	Quantity	Unit Price	Subtotal
	LF	2,064.0	\$ -	\$0.00
			\$ -	\$0.00
			\$ -	\$0.00
				\$0.00
			Subtotal	\$0.00
			25%	\$0.00
			Total Material Cost	\$0.00

Equipment

Description	Hours	Hourly Rate	Subtotal
Pickup (1)	0	\$30.00	\$0.00
Saw	0	\$15.00	\$0.00
Skid Steer	0	\$15.00	\$0.00
Paver	0	\$40.00	\$0.00
Roller Steel Wheel	0	\$40.00	\$0.00
Roller Pneumatic	0	\$20.00	\$0.00
Haul Truck	0	\$75.00	\$0.00
Roller Sheep's Foot		\$15.00	\$0.00
		Subtotal	\$0.00
		15%	\$0.00
		Total Equipment Cost	\$0.00

Subcontractor

Name	Description	Unit	Quantity	Unit Price	Subtotal
CT&S	PR 1 Rail Powder Coat	LF	2,064.0	\$23.25	\$47,988.00
			0	\$0.00	\$0.00
			0	\$0.00	\$0.00
					\$0.00
				Subtotal	\$47,988.00
				5%	\$2,399.40
				Total Subcontractor Cost	\$50,387.40

6% Overhead	\$0.00
Bond Cost 1%	\$503.87
Total Cost of Item	\$50,891.27
Unit Cost of Item	\$24.66

1.00%

Contractor Jagoe-Public Company
 CSJ 0363-01-139
 Project STP 2014(154)TE
 Highway SH 26
 County Tarrant

Item 0
 Description Powder Coat PR3 Rail
 Unit LF
 Quantity 474.0

Labor

Description	Hours	Hourly Rate	Subtotal
Supervisor	0	\$35.00	\$0.00
Equip. Operator Skilled	0	\$23.25	\$0.00
Equip. Operator (2)	0	\$18.60	\$0.00
Labor - Skilled (2)	0	\$21.70	\$0.00
Labor - Unskilled (2)	0	\$15.50	\$0.00
Flaggers (2)	0	\$14.73	\$0.00
			\$0.00
		Subtotal	\$0.00
		25%	\$0.00
		55%	\$0.00
	0	Total Labor Cost	\$0.00

Materials

Description	Unit	Quantity	Unit Price	Subtotal
	CY	0	\$ -	\$0.00
			\$ -	\$0.00
			\$ -	\$0.00
				\$0.00
			Subtotal	\$0.00
			25%	\$0.00
			Total Material Cost	\$0.00

Equipment

Description	Hours	Hourly Rate	Subtotal
Pickup (1)	0	\$30.00	\$0.00
Saw	0	\$15.00	\$0.00
Skid Steer	0	\$15.00	\$0.00
Paver	0	\$40.00	\$0.00
Roller Steel Wheel	0	\$40.00	\$0.00
Roller Pneumatic	0	\$20.00	\$0.00
Haul Truck	0	\$75.00	\$0.00
Roller Sheep's Foot		\$15.00	\$0.00
		Subtotal	\$0.00
		15%	\$0.00
		Total Equipment Cost	\$0.00

Subcontractor

Name	Description	Unit	Quantity	Unit Price	Subtotal
Ashlar	PR3 Rail Powder Coat	LF	474.0	\$21.58	\$10,228.92
			0	\$0.00	\$0.00
			0	\$0.00	\$0.00
					\$0.00
				Subtotal	\$10,228.92
				5%	\$511.45
				Total Subcontractor Cost	\$10,740.37
6% Overhead	\$0.00				
Bond Cost 1%	\$107.40				
Total Cost of Item	\$10,847.77				
Unit Cost of Item	\$22.89				

1.00%

Contractor Jagoe-Public Company
 CSJ 0363-01-139
 Project STP 2014(154)TE
 Highway SH 26
 County Tarrant

Item 0
 Description Powder Coat C402 Rail
 Unit LF
 Quantity 450.0

Labor

Description	Hours	Hourly Rate	Subtotal
Supervisor	0	\$35.00	\$0.00
Equip. Operator Skilled	0	\$23.25	\$0.00
Equip. Operator (2)	0	\$18.60	\$0.00
Labor - Skilled (2)	0	\$21.70	\$0.00
Labor - Unskilled (2)	0	\$15.50	\$0.00
Flaggers (2)	0	\$14.73	\$0.00
			\$0.00
		Subtotal	\$0.00
		25%	\$0.00
		55%	\$0.00
	0	Total Labor Cost	\$0.00

Materials

Description	Unit	Quantity	Unit Price	Subtotal
	CY	0	\$ -	\$0.00
			\$ -	\$0.00
			\$ -	\$0.00
				\$0.00
			Subtotal	\$0.00
			25%	\$0.00
			Total Material Cost	\$0.00

Equipment

Description	Hours	Hourly Rate	Subtotal
Pickup (1)	0	\$30.00	\$0.00
Saw	0	\$15.00	\$0.00
Skid Steer	0	\$15.00	\$0.00
Paver	0	\$40.00	\$0.00
Roller Steel Wheel	0	\$40.00	\$0.00
Roller Pneumatic	0	\$20.00	\$0.00
Haul Truck	0	\$75.00	\$0.00
Roller Sheep's Foot		\$15.00	\$0.00
		Subtotal	\$0.00
		15%	\$0.00
		Total Equipment Cost	\$0.00

Subcontractor

Name	Description	Unit	Quantity	Unit Price	Subtotal
Ashlar	C402 Rail Powder Coat	LF	450.0	\$21.58	\$9,711.00
			0	\$0.00	\$0.00
			0	\$0.00	\$0.00
					\$0.00
				Subtotal	\$9,711.00
				5%	\$485.55
				Total Subcontractor Cost	\$10,196.55
6% Overhead	\$0.00				
Bond Cost 1%	\$101.97				
Total Cost of Item	\$10,298.52				
Unit Cost of Item	\$22.89				

1.00%

Contractor Jagoe-Public Company
 CSJ 0363-01-139
 Project STP 2014(154)TE
 Highway SH 26
 County Tarrant

Item 0
 Description Powder Coat Signals and Pedestrian Eleme
 Unit LS
 Quantity 1.0

Labor

Description	Hours	Hourly Rate	Subtotal
Supervisor	0	\$35.00	\$0.00
Equip. Operator Skilled	0	\$23.25	\$0.00
Equip. Operator (2)	0	\$18.60	\$0.00
Labor - Skilled (2)	0	\$21.70	\$0.00
Labor - Unskilled (2)	0	\$15.50	\$0.00
Flaggers (2)	0	\$14.73	\$0.00
			\$0.00
		Subtotal	\$0.00
		25%	\$0.00
		55%	\$0.00
	0	Total Labor Cost	\$0.00

Materials

Description	Unit	Quantity	Unit Price	Subtotal
	CY	0	\$ -	\$0.00
			\$ -	\$0.00
			\$ -	\$0.00
				\$0.00
			Subtotal	\$0.00
			25%	\$0.00
			Total Material Cost	\$0.00

Equipment

Description	Hours	Hourly Rate	Subtotal
Pickup (1)	0	\$30.00	\$0.00
Saw	0	\$15.00	\$0.00
Skid Steer	0	\$15.00	\$0.00
Paver	0	\$40.00	\$0.00
Roller Steel Wheel	0	\$40.00	\$0.00
Roller Pneumatic	0	\$20.00	\$0.00
Haul Truck	0	\$75.00	\$0.00
Roller Sheep's Foot		\$15.00	\$0.00
		Subtotal	\$0.00
		15%	\$0.00
		Total Equipment Cost	\$0.00

Subcontractor

Name	Description	Unit	Quantity	Unit Price	Subtotal
Roadway Solutions	Traffic Signal Powder Coat	LS	1.0	\$123,149.30	\$123,149.30
			0	\$0.00	\$0.00
			0	\$0.00	\$0.00
					\$0.00
				Subtotal	\$123,149.30
				5%	\$6,157.47
				Total Subcontractor Cost	\$129,306.77
6% Overhead	\$0.00				
Bond Cost 1%	\$1,293.07				
Total Cost of Item	\$130,599.83				
Unit Cost of Item	\$130,599.83				

1.00%

Ashlar Contracting Company

P.O. BOX 700

BLUE RIDGE, TX 75424

Phone: 972 752 4000

Fax: 972 752 4002

Request for C.O.

Number: 1

Date: 4-25-17

PROJECT: HWY 26, 0363 01 114**OWNER: TXDOT****CONTRACTOR: JAGOE-PUBLIC COMPANY**

P.O. BOX 250

DENTON, TX 76202

ATTN: CHRIS ROBERTS**RE: ADD POWDER COAT FINISH TO C402 AND PR3 STEEL RAILING**

	POWDER COAT ADDED TO C402 RAIL	450 LF X \$21.58	\$9,711.00
	POWDER COAT ADDED TO PR3 RAIL	474 LF X \$21.58	\$10,228.92
		Subtotal	\$19,939.92
		Overhead	INCLUDED
		Profit	INCLUDED
		Total	\$19,939.92

Notes:

Submitted by: Larry Kennon

Date: 4-25-17

Engineer's Recommendation:

Date:

Owner's Action:

Date:



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www.ctands.com

Brad Berland - Sales/Est

O: 972-554-9629 F: 972-438-9828 Cell: 972-890-6928

PROPOSAL

1691

Date: 5/24/2016

Proposal For: SH 26 powdercoating

C.T. and S. Metalwork's. Proposes to furnish all Material, Shop Drawings and Labor for the following:

1. Powder coating for PR1 railing

**All powder coating will be a special 10 year warranty coating
Coating will match spec sheet and sample provided
\$23.25/foot**

Any and all grounding requirements are excluded

Materials for project will be billed upon purchase and payment shall be due per normal billing cycle

This is a steel bid only, any foundation or concrete work is excluded

All flagging and lane closures by others

All anchor bolts requiring to be poured in place will be by others



◆ 1513 Maryland Drive ◆ Irving, Texas 75061



◆ (972) 554-9629 ◆ Fax (972) 438-9828





Roadway Solutions, Inc.

1425 Crescent Drive.
Carrollton, Texas 75006
972-245-2244 fax 972-245-2299

quote No.

6142017

quote

Customer

Name Jagoe Public
Address _____
City _____ State _____ ZIP _____
Phone _____

Date 6/14/2017
Order No. _____
Rep Chris Roberts
FOB _____

Qty	Description	Unit Price	TOTAL
1	Powder Coating All Mast Arm Poles + Hardware	\$98,374.30	\$98,374.30
114	Powder Coating all 3,4 and 5 Section Signal Hardware	\$75.00	\$8,550.00
8	Powder coating electrical service poles	\$850.00	\$6,800.00
29	Powder Coating Ped pole Assembly	\$325.00	\$9,425.00
If City Approves Pedest Service Rather than Service pole There will not be any extra compensation for powder coating the pedestal service Enclosures.			

Payment Details

- ☐ Cash
☒ Check
☐ Credit Card

Name _____
CC # _____
Expires _____

SubTotal	\$123,149.30
Shipping & Handling	\$0.00
Taxes	
TOTAL	\$123,149.30

Office Use Only

**Note: Powder Coating will not be done on Camera, Radar detection
hardware or installation straps,**

Your Business Is Greatly Appreciated.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-3

Agenda Date 07/18/2017

Type Worksession

Department City Secretary

Title

Discussion of the City Council Rules of Procedure and meeting brochure

Strategic Plan

6.2 Establish a culture of mutual trust and respect

Explanation

Section 3.09 of the City Charter states City Council *"shall determine its own rules and order of business"*; therefore, this item provides an opportunity for City Council to review and discuss the Rules of Procedure and meeting brochure.

Staff has reviewed the City Council Rules of Procedure and meeting brochure and does not propose any changes, at this time.

Staff has also included an excerpt of the City Charter, the current City Council Rules of Procedure, and the meeting brochure, to this agenda briefing.

Attachments

1. City Charter Excerpt
2. Current Rules of Procedure
3. Welcome to the City of Colleyville City Council Meeting brochure

City Charter Excerpt

Section 3.09 Meetings and Rules of Procedure:

(A) Meetings of City Council. City Council meetings shall be held at the City Hall or such place within the City of Colleyville that the City Council shall direct. The City Council shall meet regularly at least twice (2) in every month at such times as a City Council may prescribe by rule. In the event of a lack of a quorum at a regularly scheduled meeting, the meeting shall be opened and the roll call taken, recorded and adjourned until the regular or called special meeting. Special meetings may be held on the call of the Mayor or four (4) members of the City Council at the place within the City of Colleyville designated in the public notice. All meetings shall be held and public notice thereof given as required by State law. (Amended May 7, 2005)

(B) Minutes and Rules. The City Council shall determine its own rules and order of business, and shall provide for keeping minutes of its proceedings and post copy on the City Bulletin Board until the next meeting. The minutes shall be a public record.

(C) Quorum and Voting. Four (4) voting members of the City Council shall constitute a quorum. Voting, except on procedural motions, shall be by roll call and the "ayes" and "nays" shall be recorded in the minutes. The Mayor and every City Council Person shall vote on all issues unless there is a declared and recorded statutory conflict of interest. If because of a statutory conflict of interest a member steps down and remains in the Chamber to return after the item is resolved, then a quorum will be considered in attendance even though only three (3) City Council Persons are left to vote. However, no action shall be approved with less than four (4) affirmative votes. If during the course of a meeting a quorum ceases to exist, the meeting shall be deemed adjourned and no further business shall be conducted. (Amended May 7, 2005)



CITY COUNCIL

RULES OF PROCEDURE

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SECTION I. AUTHORITY

- 1.1 Charter. Section 3.09B of the Charter of the City of Colleyville provides that "the Council shall determine its own rules and order of business..." Further, Section 2.01 of the Charter provides that the City Council shall have the powers, functions, rights, privileges and immunities of every name and nature, that are now or hereafter, may be granted to a Home Rule City by the Constitution and State law, together with all implied powers necessary to carry into execution all such powers granted." In order to provide the framework for the execution of these powers and authority, the following set of rules shall be in effect upon their adoption by the City Council, and until such times as they are amended or new rules adopted in the manner provided for by these rules.
- 1.2 Annual Review. Following the municipal elections each year, City Council may review these rules in accordance with the Charter. In the event no annual review occurs, the standing rules will continue in effect. This does not limit the City Council's right and ability to amend these rules at any other time during the year, in accordance with the Charter.
- 1.3 Amendments. These rules may be amended or new rules adopted by a majority vote of the members of the City Council present.

SECTION II. GENERAL RULES

- 2.1 Meetings to be Public. All meetings of the City Council shall be open to the public, with the exception of Executive Session.
- 2.2 City Council. For purposes of these rules, the collective membership of the Mayor and City Councilmembers shall be known as the City Council. Individually, each shall be referred to as Mayor, Mayor Pro Tem, or Councilmember.
- 2.3 Quorum. Four (4) voting members of the City Council shall constitute a quorum.
- 2.4 Minutes of Meetings. An account of all proceedings of the City Council shall be kept by the City Secretary and shall be entered in a book constituting the official record of the City Council. The Official City Council Minutes are action minutes and provide the action taken by the City Council and a summary of subjects discussed.

- 2.5 Questions to Contain One Subject. All questions submitted for a vote shall contain only one subject. If two or more points are involved, any Councilmember may require a division, if the question reasonably admits of a division. Division shall be required only on the affirmative vote of three (3) Councilmembers. If no division is so requested and approved, or the questions do not reasonably admit of a division, the question shall be submitted as originally framed.
- 2.6 City Manager. The City Manager shall attend all City Council meetings unless expressly excused. The City Manager may make recommendations to the City Council and take part in all discussions of the City Council, but shall have no vote.
- 2.7 City Attorney. The City Attorney shall attend all regular meetings of the City Council unless expressly excused and, shall upon request give an opinion, either written or oral, on questions of law during the meeting. The City Attorney shall act as the City Council's Parliamentarian. The City Attorney shall give an opinion, either written or oral, on questions of law to the City Manager or designated representative, during the course of daily affairs of the City. The City Attorney may make recommendations to the City Council and take part in all discussions of the City Council, but shall have no vote. The City Attorney shall confer and discuss with a Councilmember or the Mayor regarding a question of law pertaining to the affairs of the City. In such event, the City Attorney shall advise the City Manager of the question posed and information provided. The City Manager shall forward the information to the full City Council as soon as reasonably practical.
- 2.8 City Secretary. The City Secretary shall attend all meetings of the City Council unless expressly excused, and shall keep the official minutes and perform such other duties as may be requested by the City Council.
- 2.9 Employees. Any employee of the City, when requested by the City Manager, shall attend any meeting of the City Council and, if requested to do so by the City Manager, such employee may present information relating to matters before the City Council. The City Manager will determine the staff spokesperson for providing information, for a particular agenda item, at the City Council meeting.
- 2.10 Suspension of Rules. Any provisions of these rules not governed by State law, the City Charter, or City Code may be temporarily suspended by a majority vote of all Councilmembers present and eligible to vote.

2.11 Executive Session. All matters discussed in Executive Session, as authorized by the Texas Open Meetings Act, may be deemed confidential and by law, participants authorized to attend Executive Sessions are not required to make public disclosure concerning the matters discussed in Executive Session. It shall be the policy of the City Council, that the Mayor, individual Councilmembers, the City Manager, City Attorney, City Secretary and others who are authorized to attend Executive Sessions shall not make selective disclosure of confidential matters, where the disclosure of the information has not been released to the general public and/or where such disclosure provides an unfair advantage to the recipient or would be detrimental to the City and its citizens. For the opening and closing of an Executive Session, the Mayor shall do such at the location as noted on the official agenda notice posted in compliance with the Texas Open Meetings Act, and all of this information must be included in the certified agenda. (Tex. Gov't Code §551.103) For purposes of regular agenda meeting postings, the opening and closing of an Executive Session shall be done in the Executive Conference Room of City Hall.

SECTION III. TYPES OF MEETINGS

- 3.1 Regular Meetings. The City Council shall meet in the City Hall on the first and third Tuesday of each month at 6:30 p.m. unless otherwise officially established by the City Council. The City Council shall take a vote at 12:00 a.m. on whether or not to continue a meeting for additional time if further items are on the agenda and have not been considered. The call for and conduct of all meetings of the City Council, both regular and special as provided in Section 3.2 hereof, shall be in accordance with State law.
- 3.2 Special Meetings. Special meetings may be held on the call of the Mayor or four (4) members of the City Council at the place within the City of Colleyville designated in the public notice. In accordance with State law, the notice to the public of an emergency meeting must be posted at least two hours before the meeting is scheduled to begin. An emergency meeting exists only if immediate action is required of a governmental body because of an "imminent threat to public health and safety" or a "reasonably unforeseeable situation".
- 3.3 Recessed Meetings. Any meeting of the City Council may be recessed to a later time provided that no recess shall be for a longer period than until the next regularly scheduled City Council meeting.
- 3.4 Worksession Meetings. Worksession meetings may be called by the Mayor, any three (3) Councilmembers or the City Manager for the purpose of discussing in depth, investigating or exploring matters of interest to the City,

without formal action being taken thereon by the City Council. The time, place, and purpose of such worksession meeting shall be stated in a notice complying with the Texas Open Meetings Act. Such worksession meetings may be held in any appropriate location outside the City Hall upon concurrence by any three (3) Councilmembers or as determined by the City Manager. Such worksession meetings may include, but shall not be limited to, meetings with neighboring governmental bodies or agencies, meetings with one of the City's appointed boards, commissions or committees, meeting with civic organizations or a meeting for Councilmembers to research, evaluate, explore, investigate or discuss any matter of interest or possible action affecting the City, subject to compliance with the provisions of the Texas Open Meetings Act.

No official action shall be taken at any worksession meeting, unless a regular or special meeting is called as provided for in these Rules.

SECTION IV. CONDUCT OF MEETINGS

- 4.1 Presiding Officer. The Mayor, if present, shall preside at all meetings of the City Council. In the absence of the Mayor, the Mayor Pro Tem shall preside. In the absence of both Mayor and Mayor Pro Tem, the City Council shall elect a Councilmember to preside.
- 4.2 Call to Order. The meetings of the City Council shall be called to order by the Mayor, or in the Mayor's absence, by the Mayor Pro Tem. In the absence of both the Mayor and Mayor Pro Tem, the meeting shall be called to order by the City Secretary.
- 4.3 Preservation of Order. The Mayor shall preserve order and decorum, prevent clash of personalities or the impugning of Councilmembers' motives to occur and confine Councilmembers in debate to the question under discussion.
- 4.4 Points of Order. The Mayor shall determine all points of order, subject to the right of any Councilmember to appeal to the City Council. If any appeal is taken, the question shall be "Shall the decision of the Mayor be sustained?"
- 4.5 Questions to be Stated. The Mayor shall state all questions submitted for a vote and announce the result.
- 4.6 Substitution for Mayor. The Mayor may call the Mayor Pro Tem, or in the Mayor Pro Tem's absence, any other Councilmember to take the Mayor's place in the chair, such substitutions not to continue beyond adjournment.

- 4.7 Amendment to the Minutes. Amendments to the Minutes are made by a motion during the item to consider approval of the minutes. The Minutes are action minutes and provide the action taken by City Council and a summary of subjects discussed. If a Councilmember desires that certain information be included in the minutes, the Councilmember shall state prior to the information, "For the record". If it is a lengthy statement, a written copy shall be provided to the City Secretary.
- 4.8 Written Correspondence. A citizen's request in the reading of a statement into the public record as part of a City Council agenda item is at the sole discretion of any member or all of the governing body. The City Council is not obligated to provide for a reading of correspondence into the public record on behalf of an absent individual as part of a City Council public hearing. The City Council, any or all Councilmembers, may elect to provide for a reading of the correspondence, make reference indicating the general position of the correspondence, or pass over the correspondence. The correspondence is provided to City Council and is included in the City Council agenda packet.

SECTION V. AGENDA

5.1 Preparation of Agenda.

- A. The order of business of each meeting shall be as contained in the City Council agenda prepared by the City Manager. The agenda shall be a listing by topic of subjects to be considered by the City Council, and, in the case of regular meetings, shall be delivered to the City Council not less than 72 hours preceding the Tuesday evening meeting to which it pertains.
- B. Any member of the City Council desiring to present a subject for City Council consideration shall advise in writing to the City Manager of the fact not later than 4:30 p.m. on Wednesday preceding regular City Council meetings. Subject matter will be accompanied by a summary regarding the purpose for the inclusion of this subject on the agenda.
- C. **Items Omitted from Agenda.** Any item not appearing on the agenda shall not be taken up for discussion as a matter of City Council business during a regular meeting unless it is of an emergency nature and comes to the City's attention too late to appear on the agenda. Such special, urgent or emergency issues shall be posted in compliance with the Texas

Open Meetings Act and the City Charter and may be added as a supplemental item to the regular agenda.

D. The regular agenda items shall be considered in the following order:

- a. Executive Session – 6:30 p.m. - Executive Conference Room
- b. Call to Order - 7:30 p.m. - Council Chambers
- c. Invocation
- d. Pledge of Allegiance
- e. Resolution or Ordinance taking action on Executive Session items
- f. Announcements, Proclamations and Presentations
- g. Consent Items
- h. Public Hearings
- i. Discussion of items not for action
- j. Citizen Comments/Presentations regarding items not on the agenda
- k. Reports of Boards, Commissions, and Committees
- l. Resolution approving City Council action not otherwise approved
- m. Adjournment

E. The general order of a Public Hearing shall be:

- a. Staff presentation
- b. Applicant introductory presentation – five minutes
- c. City Council discussion
- d. Open Public Hearing
- e. Citizen comments - five minutes each (Large groups supporting the same position may be asked to select a representative to speak for the group)
- f. Close public hearing
- g. City Council discussion and vote
- h. In the alternative, the item may be tabled or continued to a future meeting of the City Council.
 1. If the City Council wishes to consider additional public testimony, the public hearing shall be reopened and the public hearing and item shall be continued to a date certain.
 2. If the Public Hearing is not reopened and continued to a date certain, the City Council may only conduct an additional public hearing upon publication of notice in accordance with Chapter 211 of the Local Government Code.

- F. The City Manager shall provide the City Council with a written analysis of and recommendation of items to be acted on by the City Council at its meetings. These communications shall be generally referred to as agenda packets. The agenda packets for all regular meetings shall be delivered to the City Council by the Friday preceding the Tuesday regular meeting to which it pertains, unless an emergency condition makes it necessary to deliver the communication on a subsequent day.
- G. The City Secretary shall post notices of all City Council meetings in order to afford compliance with the Texas Open Meetings Act.

5.2 Consent Agenda. In preparing the agenda, the City Manager shall give consideration to the number and degree of complexity of items to be considered by the City Council for the purpose of conserving the City Council's time in meetings. Items which are anticipated to be routine and require little or no discussion by the City Council shall be listed under the agenda category styled "Consent Items". Prior to taking up the Consent Agenda, the Mayor shall determine if there are any items thereon which should be removed from the Consent Agenda for discussion. Any Councilmember may, upon request, remove any item from the Consent Agenda for discussion and separate action. Thereafter, all remaining Consent Agenda items may be acted upon by a single motion approving the Consent Agenda. Items removed from the Consent Agenda shall be considered on the ending Resolution, which is for action not otherwise approved.

5.3 Citizen Participation at Meetings.

- a. Presentations by citizens must be confined to the agenda item being considered and any questions will be directed to the Mayor. Citizens wishing to speak shall be allowed to speak, provided prior to the consideration of the item; said person completes and delivers to the City Secretary a Speaker's Card providing name, address and topic. A person who has not completed the Speaker's Card prior to the close of the public hearing of the item on the agenda shall not be allowed to speak. Presentation by citizens shall be limited to a time period of not more than five (5) minutes with two (2) additional minutes to conclude, at the option of the Mayor or the consent of the City Council, for each speaker. Any time spent by the City Council will not be counted against the citizen's time allotment. No person shall speak more than the time limits provided herein on any subject. That privilege shall not be accorded unless there is an exception supported by a majority of those

eligible to vote. The Mayor shall not be obligated to recognize a speaker for a second comment on a subject until all others have spoken and there is unused time available.

- b. Following a request by a Councilmember, the Mayor may request that the City Council suspend the rules to allow citizens to speak after the public hearing has been closed.
- c. To maintain decorum, the Mayor shall recognize persons who have completed a Speaker Card indicating a desire to address the City Council.
- d. As a general rule, citizens may not participate in discussions of the City Council except when recognized by the Mayor and during citizen presentations, public hearings and as otherwise provided for in these Rules.
- e. Citizens may speak on items not on the agenda under the item "Citizen Comments/Presentations Regarding Items Not on the Agenda". The presentation time period is as listed herein Section 5.4 A.

SECTION VI. DECORUM AND DEBATE

6.1 Decorum and Debate

- a. These rules are intended to serve as a statement of intent as to how this City Council endeavors to conduct itself during City Council meetings. It is the intent of the City Council that all members shall act based on a consistent level of information, with the goal being to act fully informed on all matters. Accordingly, if and when a Councilmember obtains material relevant to a matter before the City Council which has not otherwise been disclosed to the City Council, such Councilmember shall promptly provide such material to the city manager for dissemination to the City Council. All such information will be disseminated and disclosed to the full City Council, prior to the case being presented.
- b. When a measure is presented for consideration to the City Council, the Mayor shall recognize the appropriate Councilmember to present the case, as needed. When two or more Councilmembers wish to speak, the presiding officer shall name the Councilmember who is to speak

first. No member of the City Council shall interrupt another while speaking except to make a point of order or to make a point of personal privilege.

- c. The Mayor shall not be obligated to recognize any Councilmember for a second comment on the subject or amendment until every Councilmember wishing to speak has been allowed a first comment.
- d. Questions from speakers to the City Council with request for an immediate answer, except the applicants and persons representing applicants on platting or zoning cases, shall be prohibited. A Councilmember's questions to speakers should be to specific individuals and the Mayor should explain to those individuals beforehand that they may come to the podium and answer if they choose to.
- e. Any Councilmember desiring to speak shall be recognized by the Mayor, and shall confine remarks to the subject under discussion or to be discussed. No Councilmember shall be allowed to speak more than once on any one subject until every Councilmember wishing to speak shall have spoken.
- f. No Councilmember shall be permitted to indulge in personalities, use language personally offensive, impugn motives of Councilmembers, charge deliberate misrepresentation, or use language tending to hold a member of the City Council, the public or City staff up to contempt.
- g. The Mayor shall not permit unrecognized speaker's comments or allow a member of the audience to indulge in personalities, use language tending to hold the City Council, the public or City staff up to contempt.
- h. If a Councilmember is transgressing the rules of the City Council, through speech or otherwise, the Mayor shall or any Councilmember may call him/her to order in which case he/she shall immediately be quiet unless permitted to explain. The City Council shall, if appealed to, decide the case without debate. If the decision is in favor of the Councilmember called to order, he/she shall be at liberty to proceed, but not otherwise, and if the case occurs, he/she shall be liable to censure or such punishment as the City Council deems proper, consistent with City Ordinances, Resolutions and Charter.

- i. Any individual of the public who shall disrupt the City Council proceedings or disregard the Mayor shall first be warned of such offense and be requested that they refrain from disrupting the proceedings and/or disregarding the instructions of the Mayor. Any individual of the public failing to honor the first warning of the Mayor for order, shall receive a second and final warning prior to expulsion and/or citation for disturbing a public meeting pursuant to State law. When the Mayor fails to maintain order and decorum, the Councilmembers may compel the Mayor to enforce this provision following due parliamentary procedure, which affirms such compulsion by a majority vote of the City Council.

SECTION VII. PROCEDURES FOR CITY COUNCIL APPOINTMENTS

7.1 Procedures for City Council Appointments. The following procedures are for making appointments to boards, committees and commissions established by ordinance or resolution. Appointments to ad hoc committees and task forces established by resolution should not necessarily be bound by the same procedures, but may be done in a manner appropriate to the situation as deemed proper by the City Council. The City Council shall set the quorum for a committee. The City Council shall vote whether the committee selection will be handled by the rules of procedures or by slate.

- A. Announce the position(s) to be filled. In the announcement, define the duties of the position(s), define the term of the position and request that applications be formally submitted to the City Council by a specific deadline. This announcement should be made at least 30 days prior to the deadline for submission of applications and should be placed in the local newspaper, posted at City Hall, on the website and placed in the *City e-news* (if timely).

Upon review of the Applications for Appointment, City Council will determine if interviews shall be conducted. If Council desires, interviews will be conducted prior to a City Council meeting, which may be subject to the Texas Open Meetings Act or be conducted in Executive Session. If no applications are received or fewer applications than open positions are received, the City Council may fill positions from the floor or request the City Secretary to advertise the open position(s). In the event of a vacancy other than an expiring term, the City Council may fill the position by a majority vote of the City Council without advertising. The appointee shall serve the unexpired term.

- B. The candidates will be selected to fill the open positions no later than the second City Council meeting after the deadline for application submission, in the following manner:
- a. If more than one position is to be filled, consider the appointment for each position individually in the order selected by the Mayor, as follows:
 - b. The Mayor shall open the floor for nominations and if there are no nominations, the Mayor will call on each Councilmember for a nomination.
 - c. Councilmembers or the Mayor may decline to make a nomination if previous nominations are acceptable.
 - d. After each Councilmember has had an opportunity to make a nomination or defer to make a nomination, the Mayor will take a vote on the slate of nominees by asking each Councilmember to state the name of the nominee that the Councilmember votes to appoint to the position under consideration.
 - e. Return to Step b and repeat the process for the next position to be filled until all positions are filled.

SECTION VIII. MEMORIALS

8.1 Memorials. The following procedures are for honoring deceased current or former City elected officials, sitting board, commission or committee members and community volunteers.

- A. Recognition of the death of a current or former City elected official. When the City is notified of the death of a current or former elected official, flowers or a plant will be sent to the memorial service, or a donation to an organization specified by the family (in an amount not to exceed \$150.00), and a sympathy card will be sent to the family. A Memorial Proclamation, honoring the official, will be sent to the memorial service or to the family. The City Manager's Office will coordinate the donation of a book, in which the official's name is inscribed on a bookplate inside of the book, to the Colleyville Public Library, in an amount not to exceed \$50.00. A letter from the Library Director will notify the family of the book donation.

- B. At the family's request and with City Manager approval, members of the Colleyville Police and Fire Department Honor Guard may attend the funeral of a current or former City elected official as representatives of the City.
- C. Recognition of the death of a sitting board, commission or committee member. When the City is notified of the death of a sitting board, commission or committee member, the City Manager's Office will forward a sympathy card to the family.
- D. Recognition of the death of community volunteers. Due to the significant number of community volunteers assisting a multitude of organizations across the City of Colleyville, it will not be the practice of the City to recognize these individuals in a formal capacity. During a City Council meeting, elected officials may, at their discretion, verbally recognize the efforts of these individuals and their service to Colleyville during the agenda item for Announcements, Proclamations and Presentations.

8.2 Recognition by lowering of the United States Flag. The City is not at liberty to proclaim the Flag of the United States be flown at half-staff in recognition of a City official. Per the United States Code, only the President of the United States or the State Governor can order the flag lowered to half-staff.

8.3 Use of City equipment and personnel. At no time will City equipment be used to carry the casket or participate in the funeral procession of a deceased, current or former City elected official, board, commission, committee member or community volunteer. Exceptions to this rule may include City equipment earmarked for use by community groups, such as the Citizen Fire Academy Alumni Association Rehab Team and the Citizen Police Academy Alumni Association Citizens on Patrol, where equipment use for a group member's funeral may be authorized by the Department Director.

History of Adoption and Amendments

Resolution Number	Adoption / Amendment Date	Subject
R-88-387	8/18/88	Adopted Rules of Procedure
R-90-610	7/3/90	Amended to adopt the procedure for appointing committees as established by ordinance
R-90-612	7/17/90	None noted
R-91-654	1/22/91	Amended regular meeting language; subjects for City Council consideration; preparation of agenda
R-94-999	4/19/94	Provided suspension of rules by $\frac{3}{4}$ majority
R-95-1122	6/6/95	Amended Councilmembers presenting subjects for City Council consideration
R-03-2268	6/5/03	Members presenting subjects for City Council consideration
R-05-2599	9/20/05	Citizen comments
R-06-2721	7/5/06	Regular agenda items; Pre Council and Executive Session posted meeting times; public hearing order; process for continuing public hearings; memorials
R-07-2859	7/17/07	Robert's Rules of Order removed
R-08-2980	6/17/08	Resolutions
R-09-3183	12/15/09	Types of meetings; agenda sections; preparation of agendas; memorials
R-11-3308	1/4/11	Memorials
R-12-3520	8/7/12	Types of meetings & special meetings
R-13-3645	6/18/13	Grammatical updates
R-16-4023	8/16/16	Executive session (certified agendas) and start time; removal of paragraphs relative to the establishment of worksessions; order of the regular agenda items; general order of public hearings; removal of oral presentations by city manager; addition of speaker card submittal prior to the close of the public hearing; removal of the offering of unsolicited input; addition of language to City Councilmembers transgressing the rules of procedure; & addition of \$100 for memorial donations

Addressing City Council

Citizens may address the City Council during any public hearing agenda item by completing a speaker card and presenting it to the City Secretary. There is time for the public to address the City Council on any subject. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time since the topic is not a posted agenda item. Issues raised may be referred to City staff for research and possible future action.

Each citizen presentation will be limited to five minutes. Delegations or groups are asked to select one spokesperson for the group to speak for five minutes. When addressing City Council, the presentation should be thorough, concise, and complete. No additional information may be given following your presentation, unless specific questions are asked by Councilmembers.

The Mayor will recognize each citizen appearing before the City Council. After recognition, speakers should move to the podium, state their name and address for the public record. If the speaker is representing an organization or group, the group should be identified before the presentation. Presentations and discussions should be directed to the City Council and all questions to the Mayor.

During staff presentations and City Council deliberation, there will be no citizen participation, except to answer questions by City Council. These procedures shall remain flexible and in compliance with the City Charter.

Tips for making successful presentations to the City Council

- ❖ Short and to the point presentations are most effective.
- ❖ All public comments should be addressed through the Mayor.
- ❖ If your point has been expressed by previous speakers, you may wish to inform the Mayor that you choose not to speak as your position has already been articulated.
- ❖ Persons wishing to address the City Council on a specific public hearing item or an item not on the agenda under "Citizen Comments" must complete a "Speaker Card."
- ❖ Be courteous. Profanity, abusive language or general disruption will not be tolerated.

WEBCASTS AND BROADCAST SCHEDULE

Meeting webcasts are available at: www.colleyville.com/webcasts. Meetings are televised live on Verizon Cable Channel 16 and Time Warner Cable Channel 15 and rebroadcast at 6:00 p.m. Thursday and Sunday of the same week.



WELCOME TO THE CITY OF COLLEYVILLE CITY COUNCIL MEETING

The Colleyville City Council welcomes all citizens to attend public meetings. Citizens wishing to address the City Council should become familiar with the procedures listed in this brochure. The City Council is interested in ideas and constructive comments provided by citizens.

The City of Colleyville operates under the laws of the State of Texas and within the framework of a Home Rule Charter adopted by the citizens in 1977 and amended twice. The City Council prepared this brochure to assist in understanding how local government functions, including conduct of the City Council meetings.

Please silence all communication devices during the City Council Meeting

**For more information,
please contact the**
Office of the City Secretary
100 Main Street
Colleyville, Texas 76034
817.503.1130
ashelley@colleyville.com or
cloven@colleyville.com

City Government

The Colleyville City Council is composed of seven members; six City Councilmembers elected by place number and a Mayor. All members are elected from the City at-large. Under the provisions of the City Charter, and subject only to the limitations imposed by State law, the City Council enacts local legislation, adopts the annual operating budget, and sets policy in the Council-Manager form of government. The City Manager carries out policy and administers the day-to-day operation of the City, while the Mayor is recognized as the head of the City government for all ceremonial purposes, and has the responsibility of presiding over all meetings of the City Council.

Guidelines for City Council Meetings

All City Council meetings are open to the public. Public notices of City Council meetings are posted 72 hours in advance of the meeting at City Hall, and on the City's web site. A meeting agenda is available at all meetings. The City Council, on occasion, will call a special meeting or a worksession, as necessary, and reserves the right to change the meeting place and date.

The Meeting Agenda

When an item on the posted agenda is considered by the City Council, staff presentations will be heard first followed by citizen presentations. The item will then go to the City Council for deliberation and action.

During staff presentations and City Council deliberation, there will be no citizen participation except to answer questions by Councilmembers. These procedures shall remain flexible and in compliance with the City Charter.

Pre Council Meeting

The City Council conducts a Pre Council

meeting to discuss and receive information regarding the agenda. Items that are not ready for a City Council vote, but which City Council desires to discuss, may also be placed on the Pre Council agenda. The Pre Council meeting begins at 5:30 p.m., on the first and third Tuesday of each month, prior to the Regular Meeting, in the Executive Conference Room on the third floor of City Hall.

Executive Session

Executive Sessions may be conducted immediately following the Pre Council meeting and prior to, or following, the Regular Meeting. Executive Sessions are closed meetings and are permitted for the discussion of the following items that legitimately fall within the exceptions as stated in the Texas Open Meetings Act. No action is taken during Executive Session.

- ❖ Consultation with the City Attorney to seek advice about pending or contemplated litigation, settlement offer, or other matter as permitted
- ❖ Deliberations regarding the purchase, lease, exchange or value of real property
- ❖ Deliberations regarding personnel matters
- ❖ Deliberations regarding economic development negotiations

Regular City Council Meeting

Regular City Council meetings are scheduled in the City Council Chamber at City Hall, 100 Main Street, at 7:30 p.m., on the first and third Tuesday of each month.

Consent Agenda Items

Consent Agenda items are routine in nature and deemed to require little or no deliberation by the City Council. To save time, these items are considered collectively.

Ordinances

All ordinances exclusive of emergency ordinances as defined by the City Charter, shall be read in an open meeting at two (2) consecutive regular City Council meetings. No final vote of approval or disapproval shall be taken by City Council until after the second reading and public hearing on each ordinance.

Resolutions

Any official action of the City Council not authorized by ordinance shall be authorized by resolution. All resolutions shall be read in an open meeting of the City Council and shall be followed by public hearing.

CITY COUNCIL MEETING PROTOCOL

While City Council is in session, we request the following protocol be followed:

- ❖ All persons shall remove hats and refrain from private conversations in the City Council Chambers. No handguns or other weapons are allowed to be carried openly.
- ❖ Citizens attending City Council meetings shall observe the same rules of propriety, decorum, and good conduct applicable to members of the City Council. Any person making personal, impertinent, and slanderous remarks, or who becomes boisterous while addressing the City Council or attending the City Council meeting, will be asked to leave City Hall by the Mayor.
- ❖ No placards, banners, or signs of any kind will be permitted in the City Council Chambers. However, exhibits, displays, and visual aids used in connection with the presentations to the City Council are permitted.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-4

Agenda Date 07/18/2017

Type Worksession

Department City Secretary

Title

Discussion of the July 18, 2017, City Council regular agenda items



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 1

Agenda Date 07/18/2017

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with attorney on legal issues raised by public hearing or action items on the agenda

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities (Glade Road Phase 1B and 2A Property Acquisition Update)

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-17-4153

**A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF
JULY 18, 2017**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS AND _ ABSTENTIONS ON THIS THE 18TH DAY OF JULY 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Nancy Coplen	_____
Place 6, Mike Taylor	_____		

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3

Agenda Date 07/18/2017

Type Announcements, Proclamations, and Presentations

Department City Manager

Title

Presentation of the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award - Mayor Richard Newton, Chief Financial Officer Shereen Gendy, and Strategic Services Manager Adrienne Lothery

In recognition of Colleyville's Featured Business of the Month - Brazos Running Company, 5505 Colleyville Boulevard, Suite 120 - Owner Ed Swiatocha - Mayor Richard Newton and Interim Assistant City Manager/Executive Director of Economic Development and Communications Mark Wood

Attachments

RESOLUTION R-17-4154

**A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
JULY 18, 2017**

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:

- a. Approval of the minutes of the regular City Council meeting of July 11, 2017

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF __ AYES, __ NAYS, AND __ ABSTENTIONS ON
THIS THE 18TH DAY OF JULY 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Nancy Coplen	_____
Place 6, Mike Taylor	_____		

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
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Tuesday, July 11, 2017

City Council Chambers

Mayor Pro Tem Bobby Lindamood called the Colleyville City Council Worksession to order on Tuesday, July 11, 2017, at 5:01 p.m.

ROLL CALL: Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor

Absent: Mayor Richard Newton

City Manager Jerry Ducay, Assistant City Manager/Director of Public Safety Mike Holder, Interim Assistant City Manager and Executive Director of Economic Development and Communications Mark Wood, Fire Marshal Rob McKeown, Assistant Police Chief Robert Hinton, Chief Financial Officer Shereen Gendy, Human Resources Director Rachel Huitt, Public Works Director Jeremy Hutt, City Engineer Cheryl Taylor, Community Development Director Ben Bryner, Recreation and Library Director Mary Rodne, Colleyville Center Manager Leslie Hill, Accounting Manager Karen Hines, Parks Manager Heather Dowell, SH26 Coordinator James Hubbard, Strategic Services Manager Adrienne Lothery, Information Systems Manager Chris Pena, Assistant City Attorney Alexis Allen, and City Secretary Amy Shelley

WS-1 Final report of the Classification and Compensation Study

Human Resources Director Rachel Huitt presented the study and briefed the City Council. Carolyn Long, Management Advisory Group, was available to answer any questions of the City Council.

Councilmember Taylor asked staff if the same data (position information) was received from all of the market comparison cities. Director Huitt replied we received sworn and non-sworn position information; however, there were not matches available for every position, such as GIS Technician.

Councilmember Taylor asked staff about vesting, if it is the greater of 20 years or of age 60. Director Huitt replied yes.

Councilmember Taylor asked staff if the consultant looked at the Cost of Living Adjustment (COLA) issue relative to retirees. Director Huitt replied TMRS ran actuarial numbers, as it will increase the current contribution, and they stated there are options to phase in certain percentages. Councilmember Taylor stated there was a concern about having to meet our past obligation moving forward. Director Huitt agreed, and stated there are two components to the actuarial, the

catch up provision and the future retiree projections, with the bigger cost based on the future retirees.

Councilmember Taylor asked staff if the trend is to be at 100 percent or less on the COLA (restoration or catch up). Director Huitt replied not being sure if the comparable cities were trying to get to 100 percent, or if that is even an option. She stated some cities have had COLA turned off, and some will not turn it back on because it is not financially feasible. City Manager Jerry Ducay suggested looking at the actual values versus circumstantial numbers, since it may not actually be feasible to consider given the actual cost. Director Huitt stated she can provide the actual numbers to the City Council.

Councilmember Nakamura asked staff if there is a way to provide the City Council with an example of what this looks like. Director Huitt replied currently it is funded at 7.9 percent by the employer and 7 percent by the employee, because we are at the fully funded level and there is no need to overfund.

Mayor Pro Tem Lindamood asked staff if Bedford and Flower Mound are offering the same contributions as Colleyville. Director Huitt replied yes.

Councilmember Taylor asked staff if they could provide information about the other cities and where they were in the past, what has been and what is the trend, are they dropping their percentages. Director Huitt replied she will provide the information. Mayor Pro Tem Lindamood suggested three years' worth of information. Councilmember Taylor suggested decades.

Councilmember Nakamura asked staff if they hear from interviewees who understand this. Director Huitt replied yes, mostly from retirees from other cities; but, we have not had anybody say they were not going to work here because we do not have the COLA for retirees.

Councilmember Nakamura asked staff what the response is when asked. Director Huitt replied staff explains it is not something we have at this point and time.

Councilmember Taylor stated he would like to see Hurst, specifically, since they do ad hoc.

Councilmember Taylor asked staff about the shared services Colleyville used to have with Southlake for GIS services. Public Works Director Jeremy Hutt replied we originally shared those services with Southlake; however, we now have a GIS administrator, the position noted here as the technician, has been reallocated as a different position.

Councilmember Dodson asked staff if there are charts which reflect the positions at entry level versus just to midpoint. Director Huitt replied only to midpoint because that is considered to be the market.

Councilmember Nakamura asked staff if the court administrator position includes the compensation she receives from Keller. Director Huitt replied yes.

Councilmember Taylor asked staff if credentials and education are what is being heavily weighed, more so than years of experience. Director Huitt replied years of experience, knowledge, and education were all considered.

Councilmember Taylor asked staff if the code enforcement position is similar to the Fire Marshal. Fire Marshal Rob McKeown replied the code enforcement officer enforces the City's ordinances; whereas, the fire marshal enforces the fire code only.

Councilmember Taylor asked staff if the problem is seen when a position, that has been occupied for a long period of time, becomes vacant. Director Huitt replied yes. The hiring managers will let HR know when there are issues with getting those positions filled.

Councilmember Taylor asked staff if the data matches with certain positions, such as code enforcement, and not necessarily with those positions who are doing dual duty. Director Huitt replied yes, and has had the consultant double check the data to be sure the comparator positions were truly matches.

Councilmember Wheat asked staff about the number of public safety employees effected by being out of the range. Director Huitt replied roughly 80, certified fire and sworn police. City Manager Jerry Ducay asked staff for clarification if the \$153,148 includes bringing them to the minimum range, regardless. Director Huitt replied yes. Councilmember Taylor stated everyone would be brought to a positive number versus being in the negative. Director Huitt agreed.

Councilmember Wheat asked staff how the plan is implemented. Director Huitt replied the plan would typically be implemented as a whole.

Mayor Pro Tem Lindamood asked staff how long the positions have been out of ranges. Councilmember Taylor answered this is a constant issue, every time we go out for a study.

Councilmember Wheat asked staff why the fire department was not included in the market study in 2013. Director Huitt replied the decision was made, at that time, because the fire department was doing some reorganization.

Councilmember Wheat asked staff why go to steps versus ranges, is it more competitive. Director Huitt replied steps seem to be what other cities have; however, Colleyville has not had steps for several years. City Manager Jerry Ducay added the steps are relative to longevity, and a way to acknowledge and value longevity.

Councilmember Taylor asked staff if the “add move in range” are to make decompression adjustments. Director Huitt replied yes.

Councilmember Wheat asked staff how employees get paid higher, if it is by good reviews. Director Huitt replied yes, based on their performance evaluations.

Councilmember Wheat asked staff if a COLA is done every year. Director Huitt replied no, just a merit is provided based on the performance review.

Councilmember Wheat asked staff if the cost to add steps is current with future years as well. Director Huitt replied the costs we are looking at are only for one year effective October 1. City Manager Jerry Ducaay replied it would be a rolled up number incurred every year.

Councilmember Taylor suggested looking at the ordinance to determine if the fund balance can be spent on long term assets.

Councilmember Wheat asked staff about what other cities do every year to explore options implementing the plan over a minimum number of years. Ms. Long replied yes, and most will keep the market point and maximum intact, and they just drop the minimum. Councilmember Taylor stated that way was done in the last study, with the plan to do no more than 10 percent a year, after the first adjustment.

Councilmember Wheat asked staff if new hires are hired in at the minimum. Director Huitt replied yes.

A CFA audience member asked the City Council when police and fire would get their pay increases. Councilmember Taylor replied October 1.

Classification and Compensation Committee member Scott Redfearn stated it is a question of priorities, relative to spending, and where the employees fit into that plan. Councilmember Dodson expressed his appreciation to Committee member Redfearn and stated we do need to balance everything across the board, some things may need to be cut.

Mayor Pro Tem Lindamood thanked the Committee members for their hard work.

WS-2 Presentation and discussion of Citywide fees and charges as outlined in the Colleyville Code of Ordinances

Strategic Services Manager Adrienne Lothery presented the item and briefed the City Council.

Councilmember Nakamura asked staff if there is a consistent pattern of who is causing the issue. Colleyville Center Manager Leslie Hill replied the weekend

events are causing the most issue with renters not wanting to leave at their scheduled time.

Mark Johnson, Colleyville Center Advisory Committee Chair, stated the Committee voted unanimously for the updated charges.

Mayor Pro Tem Lindamood asked staff if most variances and appeals are requested by citizens or builders/developers. Community Development Director Ben Bryner replied typically by the citizen for variances to the Zoning Board of Adjustments, but with Sign Board of Appeals, those requests come from commercial businesses.

Mayor Pro Tem Lindamood suggested having two separate fees, one for citizens and one for commercial. City Manager Jerry Ducay said it may be easier to allow staff to reduce the fee, if necessary.

Councilmember Wheat asked staff if the zoning fees are in line with the market around us. Director Bryner replied yes, Colleyville is fairly low on a lot of our fees.

Councilmember Taylor asked staff what determines a citizen or a builder. Director Bryner replied a lot of it will depend on the timing of the request, whether the house is already constructed, or if the house is being constructed at the time of the request.

Councilmember Dodson asked staff if the workload is the same for a small or large request. Director Bryner replied yes, and a single fee would be helpful. Mayor Pro Tem Lindamood added with the right to negotiate for a citizen. Councilmember Taylor stated the sidewalk waiver is a prime example of when a builder asks the homeowner to ask the City Council for the waiver or for the refund.

Councilmember Coplen stated whatever is decided, she wants to keep it clean and simple, without staff making decision about cost. Manager Lothery added staff can streamline the cost.

Councilmember Dodson stated being comfortable with keeping the recommended rates. Mayor Pro Tem Lindamood concurred. Zoning Board of Adjustment member Wayne Maynard stated as a resident and board member, at what point or price level do you keep them from coming to the City, or risk them doing it on their own.

Councilmember Nakamura asked staff about the average amount of time to review a plat, and if each one is different. Director Bryner replied the review is the same, but with larger projects, there are more details to review.

Councilmember Wheat asked staff about making the per lot fee higher. Director Bryner replied we could, but he felt increasing the overall fee was easier.

Mayor Pro Tem Lindamood stated he hates to see an increase in the water heater replacement fee, especially when a citizen may want to replace one on their own.

Councilmember Taylor asked staff if there is an inspection fee on top of the permit fee for a water heater. Director Bryner replied no. Councilmember Taylor stated he does not believe these fees are out-of-line from the surrounding cities.

Councilmember Nakamura stated she does not like raising the fees just to be in-line with the cities around us. She said we are already paying the salary of the inspector. Manager Lothery stated staff can adjust the amount, if necessary at the time of ordinance consideration.

Councilmember Taylor stated he agrees with the cost increase, especially since the codes change periodically and it could be an issue if something is not inspected. Mayor Pro Tem Lindamood stated his taxes pay for the salary of the inspector. Councilmember Nakamura stated we need to spend less.

Councilmember Taylor asked staff why not use 10,000 gallons versus 9,000 gallons for the winter average gallons for new customers. Manager Lothery replied it can be used if that is what City Council wants to use.

Councilmember Taylor asked staff why not use a percentage of water base rate delivery. Councilmember Dodson replied irrigation does not flow through the sewer in the winter months because of non-use. City Manager Jerry Ducay added it is unreasonable to assess the rate during the summer month's usage.

Councilmember Wheat asked staff if the recommended gallons is based on new connects. Manager Lothery replied yes.

WS-3 Discussion of the proposed sidewalks included in the Pleasant Run Road reconstruction project

Public Works Director Jeremy Hutt presented this item and briefed the City Council.

Councilmember Coplen asked staff if the sidewalk continues from LD Lockett to Shelton Road. Director Hutt replied no, and currently there are no plans to continue the sidewalk.

Councilmember Coplen asked staff what the plan is for sidewalks. Director Hutt replied the plan is to have a sidewalk on every section of street.

Councilmember Wheat asked staff why the sidewalk was added to the project. Director Hutt replied the sidewalk was added as an amenity later to the project because of the cost to construct the sidewalk during the road construction project, rather than adding it later.

Councilmember Wheat asked staff if the sidewalk is removed from the project, could crosswalks be added in necessary areas. Director Hutt replied there may be some opportunities to add crosswalks, especially with the park in the area. Councilmembers Nakamura and Taylor agreed with crosswalks, if the sidewalk is removed.

Mayor Pro Tem Lindamood suggested putting the savings, from the sidewalks for this project, back into the CIP for sidewalks/trails.

Councilmember Dodson asked staff how long is this proposed sidewalk. Director Hutt replied about $\frac{3}{4}$ mile.

Mayor Pro Tem Lindamood asked the City Council for direction for staff. Councilmember Taylor stated being in favor of leaving the sidewalk in the project plan.

Councilmember Nakamura asked Councilmember Taylor why he is in favor of leaving the sidewalk in the plan. Councilmember Taylor stated future generations are going to want the sidewalk because amenities such as these are pedestrian friendly, and drainage issues can be addressed with this construction.

Councilmember Wheat asked staff why the proposed sidewalk is not included on the other end. Director Hutt replied it was a last minute discussion as an addition from LD Lockett to John McCain.

Mayor Pro Tem Lindamood agree with the citizens, and if they do not want it over their expensive driveways, then he does not want it either.

Councilmember Taylor asked staff about the project deadline. Director Hutt replied the project is moving forward, no costs have been incurred by the contractor, and there is time to make a decision. City Engineer Cheryl Taylor stated the sidewalks are going to be completed with each phase; therefore an answer needs to be given within the next 30 days. The contractor will be on hold until the decision is made.

Councilmember Wheat stated the sidewalk would make more sense if the sidewalk was a true connection.

Mayor Pro Tem Lindamood stated the Sidewalk Committee may provide further direction once they meet.

Councilmember Nakamura asked staff how wide is the sidewalk. Director Hutt replied five feet.

WS-4 Discussion of the July 11, 2017, City Council regular agenda items

Councilmember Coplen asked staff why the reestablishment of the Water and Wastewater Committee item was removed from the draft agenda. City Manager Jerry Ducay replied the item was moved to next week's agenda to allow for the Mayor's participation, since he is on vacation this week. Councilmember Coplen added quite a few items were pulled. City Manager Jerry Ducay agreed, and stated it is because the Mayor requested for those items to wait until he was here for those discussions.

Mayor Pro Tem Lindamood adjourned the worksession at 7:10 p.m.

Mayor Pro Tem Lindamood called the Executive Session to order at 7:11 p.m. and called the roll.

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by public hearing or action items on the agenda

Section 551.071 - Legal - Consultation with attorney regarding pending AG Opinion Request KP-0164 (municipal tree preservation)

Section 551.071 - Legal - Consultation with City Attorney regarding litigation - Lincoln et al v. City of Colleyville and Notice of Claim from Estate of Brandon Heep

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

a. Glade Road Phase 1B and 2A Property Acquisition Update

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Mayor Pro Tem Lindamood explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, and Section 551.087, Economic Development. He further explained there would be no decisions made or action taken during this time. Executive Session was adjourned at 7:30 p.m.

The regular meeting of the Colleyville City Council was called to order by Mayor Pro Tem Lindamood at 7:39 p.m.

INVOCATION: Paul Vigilletti, Good Shepherd Catholic Community**PLEDGE OF ALLEGIANCE: Assistant City Attorney Alexis Allen**

ROLL CALL: Mayor Pro Tem Bobby Lindamood, and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor

Absent: Mayor Richard Newton

City Manager Jerry Ducay, Assistant City Manager/Director of Public Safety Mike Holder, Interim Assistant City Manager and Executive Director of Economic Development and Communications Mark Wood, Fire Marshal Rob McKeown, Assistant Police Chief Robert Hinton, Chief Financial Officer Shereen Gendy, Human Resources Director Rachel Huitt, Public Works Director Jeremy Hutt, City Engineer Cheryl Taylor, Community Development Director Ben Bryner, Recreation and Library Director Mary Rodne, Parks Manager Heather Dowell, SH26 Coordinator James Hubbard, Strategic Services Manager Adrienne Lothery, Information Systems Manager Chris Pena, Assistant City Attorney Alexis Allen, and City Secretary Amy Shelley

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-17-4148

Mayor Pro Tem Lindamood read Resolution R-17-4148 in its entirety.

Mayor Pro Tem Lindamood opened the public hearing at 7:43 p.m.

There was no one present wishing to speak and Mayor Pro Tem Lindamood closed the public hearing at 7:43 p.m.

Councilmember Taylor made a motion to approve Resolution R-17-4148. Councilmember Nakamura seconded the motion.

The motion to approve carried with the following vote:

Aye: 6 – Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor

Absent: 1 - Mayor Richard Newton

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS
Announcements of civic and charitable events
Presentation of calendar events and updates

Announcements of awards and recognition

Mayor Pro Tem Lindamood provided an update about road construction in Colleyville.

Presentation of the Keep Texas Beautiful Government Environmental Award to the City of Colleyville - Mayor Pro Tem Bobby Lindamood and Parks Manager Heather Dowell

Parks Manager Heather Dowell presented Mayor Pro Tem Lindamood with the Keep Texas Beautiful Government Environmental Award for which Colleyville was recognized for outstanding contributions to the Texas environment, made by a government organization.

Special recognition provided by Ava Fryer to Sergeant Kevin Walling

Colleyville citizen Mrs. Ava Fryer recognized Sergeant Kevin Walling for his assistance to her during a recent roof fire at her home caused by a lighting strike.

Recognition of employees' years of service

Community Development Director Ben Bryner recognized Araceli Botello, Planning Technician for one year of service; Chief Financial Officer Shereen Gendy recognized Lorena Manriquez, Administrative Court Clerk, for one year of service, City Manager Jerry Ducay recognized James Hubbard, Assistant to the City Manager/SH 26 Coordinator for five years of service, and Library and Recreation Director Mary Rodne recognized Jeanie Monahan, Clerk, for ten years of service. City Manager Jerry Ducay further recognized the employees years of who were not in attendance.

Recognition of employee achievements

City Manager Jerry Ducay recognized Strategic Services Manager Adrienne Lothery for her election to the Texas Coalition for Affordable Power (TCAP) Board of Directors.

4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-17-4149

4a Approval of the minutes of the June 13, 2017 City Council Worksession

4b Approval of the minutes of the regular City Council meeting of June 20, 2017

4c Approval of the minutes of the June 27, 2017 City Council Worksession

- 4d** Approval of the purchase of 1,008 Neptune water meters, ranging in size from $\frac{3}{4}$ " to 2", from HD Supply Waterworks, through an Interlocal Agreement with the City of Grapevine, in an amount not to exceed \$87,000 and authorize the city manager to execute the purchase agreement
- 4e** Authorizing creation of an employee benefits trust, authorizing the trust agreement, appointing trustees, and authorizing the trust to purchase various forms of insurance for the benefit of City officers, employees, qualified retirees, and their dependents
- 4f** Approval of bid awards for medical insurance to Blue Cross Blue Shield of Texas and dental insurance to CIGNA Dental; and renewal of a contract for the employee assistance program with Alliance Work Partners, and authorize the city manager to execute the agreements

Mayor Pro Tem Lindamood read Resolution R-17-4149 in its entirety.

Public Works Director Jeremy Hutt briefed the City Council regarding item 4d.

Councilmember Taylor asked staff about the WiFi readable meters. Director Hutt replied the proposed meters are analog meters (manually read); however, they are upgradable if we want to use the automatic readers and update the technology.

Councilmember Taylor asked staff about the differences between the WiFi and upgradable meters. Director Hutt replied the infrastructure, or back bone of the system to read the meters, is the most expensive, almost \$5 million Citywide to replace all of the meters and upgrade the technology.

Councilmember Taylor asked staff about the lifespan of the meters. Director Hutt replied 10 years. Manager Jerry Ducay added technology exists that can be incorporated without having to replace the entire system. Councilmember Taylor suggested looking at efficiencies in the long term.

Human Resources Director Rachel Huitt briefed the City Council regarding item 4f.

Councilmember Dodson asked staff about what is an HSA plan. Director Huitt replied it is a Health Savings Account.

Mayor Pro Tem Lindamood opened the public hearing at 8:25 p.m.

Kathy Hadley, 204 Timberline Drive North, spoke about changing out the water meters, stated when the electric meters were changed her bills increased. What is the guarantee that the rate she is getting now is what the new meter will show? She suggested waiting to do this project. City Manager Jerry Ducay explained

often times you may see an increase with new meters, but it is because the meters are reading more accurate.

There were no others present wishing to speak and Mayor Pro Tem Lindamood closed the public hearing at 8:28 p.m.

Councilmember Dodson made a motion to approve Resolution R-17-4149. Councilmember Taylor seconded the motion.

The motion to approve carried with the following vote:

Aye: 6 – Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor

Absent: 1 - Mayor Richard Newton

5. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

5a Ordinance O-17-2014

Consideration of a zoning change from the AG-Agricultural zoning district to the R40-Single Family Residential zoning district on Tract 5A01, Abstract 294, in the Robert Chowning Survey, located at 6260 Pool Road, Case ZC17-007

Mayor Pro Tem Lindamood read the caption of Ordinance O-17-2014.

Community Development Director Ben Bryner presented this item and briefed the City Council.

Mayor Pro Tem Lindamood opened the public hearing at 8:33 p.m.

Chris Ortegell, 305 Sixpence, Euless, did not wish to speak, but did wish to register her support.

There were no others present wishing to speak and Mayor Pro Tem Lindamood closed the public hearing at 8:33 p.m.

This was a first reading, therefore, City Council did not take any action.

5b Ordinance O-17-2015

Consideration for approval of amendments to the Land Development Code regarding a proposed requirement that newly installed utilities be underground; specifically Chapter 9 – Subdivision Design & Public Facilities, Section 9.17 Street Design Criteria, proposed Section 9.18 Easements, proposed Section 9.19 Private Utilities, and Chapter 14 –

Mayor Pro Tem Lindamood read the caption of Ordinance O-17-2015.

Community Development Director Ben Bryner presented this item and briefed the City Council.

Councilmember Taylor asked staff about the process of shifting the power underground, is it with the certificate of occupancy (CO). Director Bryner replied there is an inspection required prior to the CO, which allows for the testing of the equipment. City Manager Jerry Ducay added this ordinance provision provides that a CO is not issued until the temporary electric poles are removed. Director Bryner agreed.

Mayor Pro Tem Lindamood opened the public hearing at 8:44 p.m.

There was no one present wishing to speak and Mayor Pro Tem Lindamood closed the public hearing at 8:44 p.m.

Councilmember Taylor asked staff about a way to force Oncor to go underground, regardless of this ordinance requirement. Director Bryner replied this requirement is driven by the development of the property or a new building, not driven by the utility.

City Manager Jerry Ducay added often a franchise agreement will stipulate the use of existing utility lines/poles and/or new pole replacement - either because of end of life or for new lines - that would usurp our regulations. Our only allowance would be regulating individual user driven service, i.e. a new subdivision. It will be more difficult to regulate this ordinance if the utility is leading the charge. Councilmember Taylor stated terrestrial service along SH26 will be seen, but any new development will be underground.

This was a first reading, therefore, City Council did not take any action.

6. RESOLUTION(S): READING AND PUBLIC HEARING

6a Resolution R-17-4150

Consideration of a replat, being Lots 2R1, 2R2, and 2R3, Block 1, of the Morris Addition, a replat of Lot 2, Block 1, of the Morris Addition, located at 7201 Pleasant Run Road, Case PC17-006

Mayor Pro Tem Lindamood read Resolution R-17-4150 in its entirety.

Community Development Director Ben Bryner presented this item and briefed the City Council.

City Manager Jerry Ducay asked staff if they discussed a cash contribution be considered for a future sidewalk/trail on the subject properties. Director Bryner replied he had not had those conversations. City Manager Jerry Ducay suggested looking at that. Director Bryner added the sidewalk/trail will be required at the time of construction of the homes.

Mayor Pro Tem Lindamood opened the public hearing at 8:51 p.m.

Osama Nashed, 5000 Thompson Terrace, representing the developer, presented this item and briefed the City Council.

Kathy Hadley, 204 Timberline Drive North, spoke in opposition to this replat request.

There were no others present wishing to speak and Mayor Pro Tem Lindamood closed the public hearing at 8:53 p.m.

Councilmember Coplen asked Mr. Nashed about the trail connection adjacent to the property, and if he would be amicable with doing the trail. Mr. Nashed replied he would speak to the property owner.

Councilmember Taylor asked Mr. Nashed if he knew about the trail. Mr. Nashed replied no.

Councilmember Wheat asked Mr. Nashed if the existing house will remain. Mr. Nashed replied yes.

Councilmember Wheat asked Mr. Nashed if there are plans for the other lots. Mr. Nashed replied no, not yet.

Councilmember Coplen asked staff about the existing home and if a trail will be required for that lot, especially since it is already constructed. City Manager Jerry Ducay replied it could be as part of the subdivision review for connection or it could be paid as part of a cash contribution. Councilmember Taylor agreed.

Councilmember Taylor made a motion to approve Resolution R-17-4150. Councilmember Nakamura seconded the motion.

City Manager Jerry Ducay suggested an amendment to the motion to include, "a sidewalk/trail shall extend across all property lines, including the lot with the existing home, or a cash contribution shall be paid into sidewalk escrow." Councilmember Taylor accepted that language as an amendment to the motion. Councilmember Nakamura seconded.

The motion to approve carried with the following vote:

Aye: 6 – Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor

Absent: 1 - Mayor Richard Newton

Councilmember Nakamura expressed her appreciation to the property owner for not wanting to put more than three lots in the subdivision.

6b Resolution R-17-4151

Consideration of a resolution to deny Oncor Electric Delivery Company LLC's application to change rates charged to customers located within the City of Colleyville

Mayor Pro Tem Lindamood read Resolution R-17-4151 in its entirety.

Councilmember Nakamura asked staff what is the process if Oncor receives a bunch of resolutions from other cities. Manager Lothery replied Oncor may appeal the denial to the Public Utility Commission (PUC), and the PUC will settle out altogether through all of the utility customers.

Councilmember Taylor asked staff what happens if we do not agree with the PUC decision. Manager Lothery replied we would be beholden to the PUC's decision.

Councilmember Taylor asked staff if this is a resolution to state our denial to the rate increase. Manager Lothery replied yes.

Councilmember Nakamura asked staff if there is a certain amount of cities required to deny the rate increase before the denial is considered. Manager Lothery replied there is not.

Councilmember Coplen asked staff if this affects customers who do not use Oncor as their service provider. Manager Lothery replied a large portion is served by Oncor whereas a small portion is covered by Tri County Electric. Oncor owns the electric lines and transmits the power, the retail electric providers are simply the billing company.

Councilmember Taylor stated he does not want the citizens to think a resolution will be passed each time there is an increase, or that the PUC will stand by the denial. All cities in Texas should be doing the same thing. Manager Lothery agreed. Councilmember Taylor stated the gas provider needs to be regulated by the PUC as well. Manager Lothery agreed.

Councilmember Nakamura stated an 11.8 percent increase is not agreeable at all. Manager Lothery agreed, a typical residential customer will see an increase by \$6.68.

Councilmember Wheat asked staff if this affects the Tri County customers. Manager Lothery replied no, only the citizens served by Oncor.

Councilmember Taylor asked staff if Tri County requested an increase. Manager Lothery replied staff has not been contacted by Tri County for an increase.

Councilmember Taylor asked staff if this increase is based on infrastructure, population growth, or for profit margins. Manager Lothery replied she does not want to speculate as to how Oncor would respond, but the consultant's analysis states there is much more profit than what is warranted.

Mayor Pro Tem Lindamood opened the public hearing at 9:07 p.m.

There was no one present wishing to speak and Mayor Pro Tem Lindamood closed the public hearing at 9:07 p.m.

Councilmember Taylor made a motion to approve Resolution R-17-4151. Councilmember Coplen seconded the motion.

The motion to approve carried with the following vote:

Aye: 6 – Mayor Pro Tem Bobby Lindamood and Councilmembers Tammy Nakamura, Kathy Wheat, George Dodson, Nancy Coplen and Mike Taylor

Absent: 1 - Mayor Richard Newton

7. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

Kathy Hadley, 204 Timberline Drive North, congratulated the Parks Department for the Keep Texas Beautiful Government Environmental Award; stated being concerned about the spraying of mosquitos because of what it does to other animals/insects and that an outside company should be used to test for West Nile Virus.

Tom Aikens, 4500 Dartmoor Lane, spoke about road construction and stated the City Council and staff have done an amazing job keeping the citizens and businesses informed.

8. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR JULY 11, 2017 - READING AND PUBLIC HEARING - RESOLUTION R-17-4152

This resolution was not needed.

9. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the City Council meeting at 9:16 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, AND _ ABSTENTIONS ON THIS THE 18TH DAY OF JULY 2017.

Minutes taken and prepared by:

Amy Shelley, TRMC
City Secretary



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5a

Agenda Date 07/18/2017

Number Ordinance O-17-2014

Type Ordinance

Department Community Development

Title

Consideration of a zoning change from the AG-Agricultural zoning district to the R40-Single Family Residential zoning district on Tract 5A01, Abstract 294, in the Robert Chowning Survey, located at 6260 Pool Road, Case ZC17-007

Strategic Plan

There is no Strategic Plan connection for this item.

Explanation

Second Reading and Public Hearing

There were no speakers regarding this request at the July 11, 2017 meeting; however, there was one speaker card received in support from a person who did not wish to speak.

First Reading and Public Hearing

Sharon Chan, the applicant, has submitted a request to rezone approximately 1.30 acres, located at 6260 Pool Road, from the AG-Agricultural district to the R-40 Single Family Residential district. The applicant is seeking a zoning change in order to create one single family residential lot for future residential development.

Existing Conditions/Background: The subject property is currently unplatted. The applicant has indicated the intent to construct a new single family home on the subject property. A minor plat will be required to be approved prior, to issuance of a building permit.

Proposed Zoning Change:

Request – The applicant is requesting a zoning change from the AG-Agricultural district to the R-40 Single Family Residential district to create one single family residential lot.

Ordinance – Per Section 3.24 G, Schedule of District Regulations in the Land Development Code, the R-40 zoning regulations require the following standards:

Minimum Lot Area: 40,000 square feet
Minimum Lot Width: 150 feet
Minimum Lot Depth: 150 feet
Minimum Front Yard Setback: 40 feet
Minimum Side Yard Setbacks: 15 feet

Minimum Rear Yard Setback: 25 feet
Maximum Lot Coverage: 20 percent

The applicant has provided a zoning exhibit which is conceptual in nature and not up for consideration as part of the zoning request. However, the conceptual exhibit proposes one lot of 56,802 square feet, or 1.30 acres. This conceptual plan appears to meet the R-40 zoning district's minimum lot area of 40,000 square feet and other standards as listed above. Chapter 3 (Land Use) of the Land Development Code identifies the purpose and intent of the R-20 zoning district as primarily oriented toward low-density residential purposes and open space uses. Additionally, it states the principal uses shall be moderately low-density detached single family homes.

Analysis – Although the zoning designations for the majority of the adjacent properties are AG Agricultural and R-20 Single Family Residential, the subject property is clearly aligned with the R-40 district. The proposed conceptual zoning exhibit meets the minimum standards for the R-40 district and is consistent with the development patterns in the immediate area. Additionally, the zoning request will create a large estate lot along Pool Road which is aligned with the Comprehensive Plan and the larger vision for this portion of Colleyville.

Surrounding Development: The properties to the north and west are zoned AG Agricultural district and developed with one single family home. The properties to the south are zoned R-20 Single Family Residential district and AG Agricultural district and developed with single family homes. The properties to the east are located within the City of Grapevine and developed with single family homes.

Comprehensive Plan: The City's comprehensive plan, *Destination Colleyville*, identifies the subject property for single family residential uses. The proposed rezoning request does not seek to change the use on the subject property from single family residential uses. The comprehensive plan's Residential Density Policy states that the maximum density of each residential project shall be 1.8 dwelling units per net acre. The proposed density is 0.76 dwelling units per net acre. The proposed rezoning request complies with the density policy stated in the Comprehensive Plan.

Fees: Park Land Dedication fees are not required for the subject property.

Tree Preservation: Any future subdivision of the subject property must comply with Chapter 5 (Tree Preservation) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Public Notification: Staff mailed notices to all property owners within 200 feet as well as any Homeowners Associations within 500 feet of the subject property on Friday, May 26, 2017 regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* on Saturday, May 27, 2017 as required by State law and the Land Development Code. To date, staff has received one letter of support for this item.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of this request at the June 12, 2017 meeting by a vote of 5-0.

Staff Recommendation: The proposed zoning change is generally consistent with the City's comprehensive plan. Although the requested R-40 district is not the same as the surrounding AG-Agricultural and R-20 district designations, the R-40 district is the most compatible zoning district for this property. The applicant will be required to submit a minor plat which meets the requirements of the R-40 district prior to issuance of a building permit. Staff recommends approval of the proposed rezoning request.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Zoning Exhibit
5. Statement of Planning Objectives
6. Notification Map
7. Notification List
8. Property Owner Notification
9. Legal Notice
10. Letter of Support
11. Ordinance O-17-2014

AERIAL MAP



ZC17-007

6260 POOL ROAD

 Subject Property



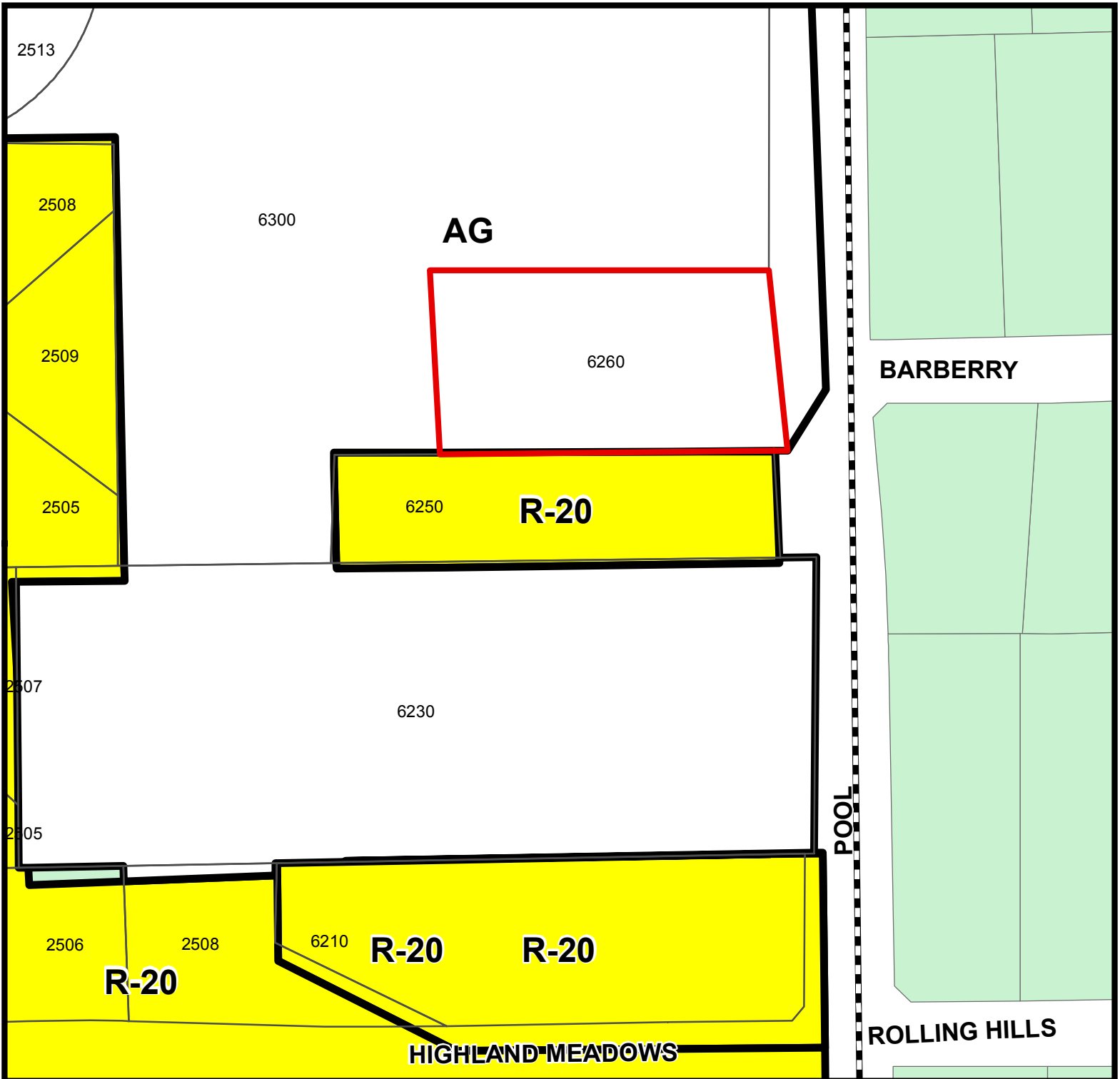
1 inch = 125 feet

Vicinity Map



DISCLAIMER: This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

ZONING MAP



ZC17-007

6260 POOL ROAD



1 inch = 125 feet

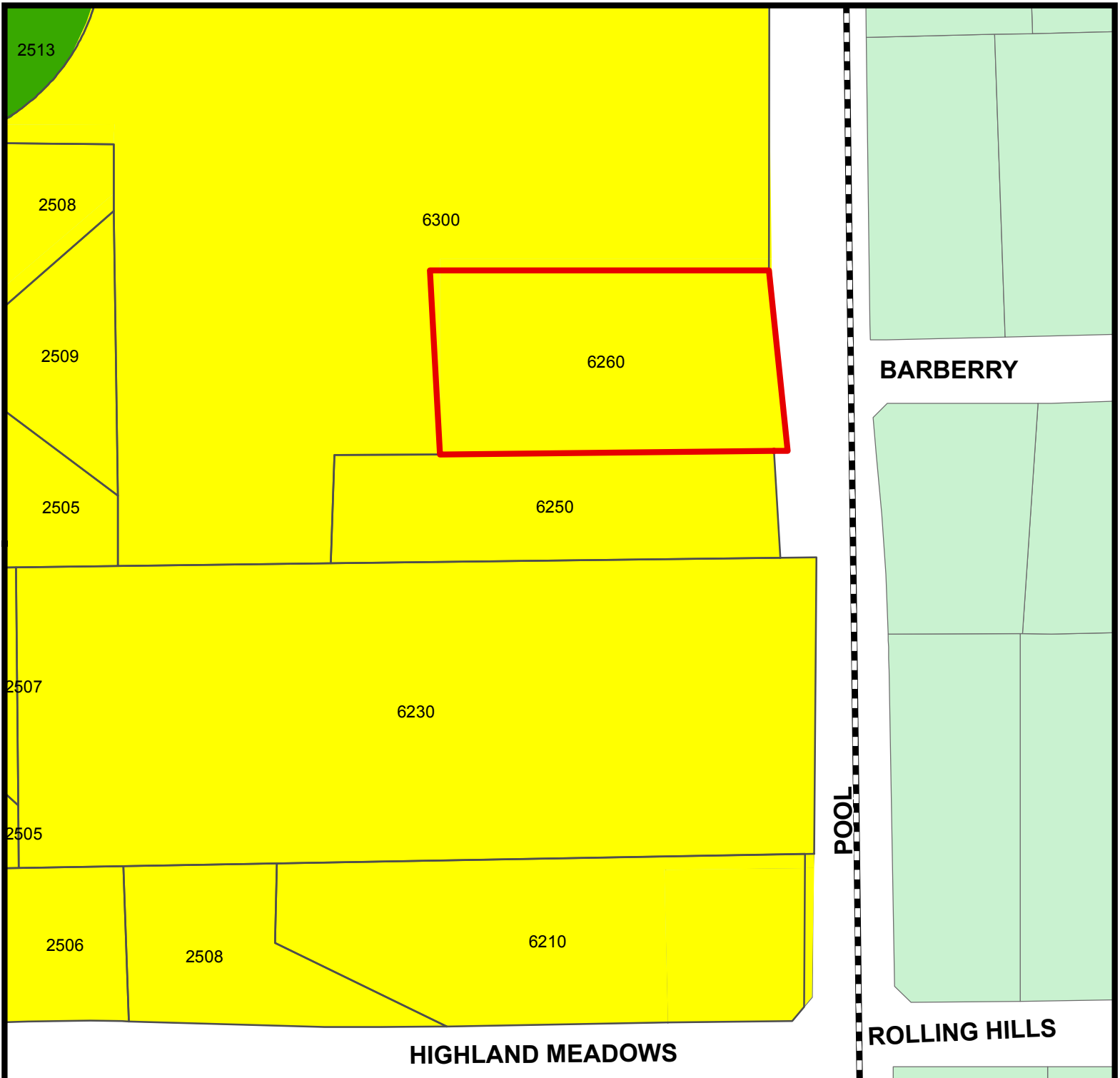
- Subject Property
- AG Agricultural
- R-20 Single Family Residential (20,000 sq. ft. min)
- Properties outside the City Limit
- City Limit

Vicinity Map



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FUTURE LAND USE MAP



ZC17-007

6260 POOL ROAD

-  Subject Property
-  Residential
-  Parks/Open Space
-  Properties outside the City Limit
-  City Limit



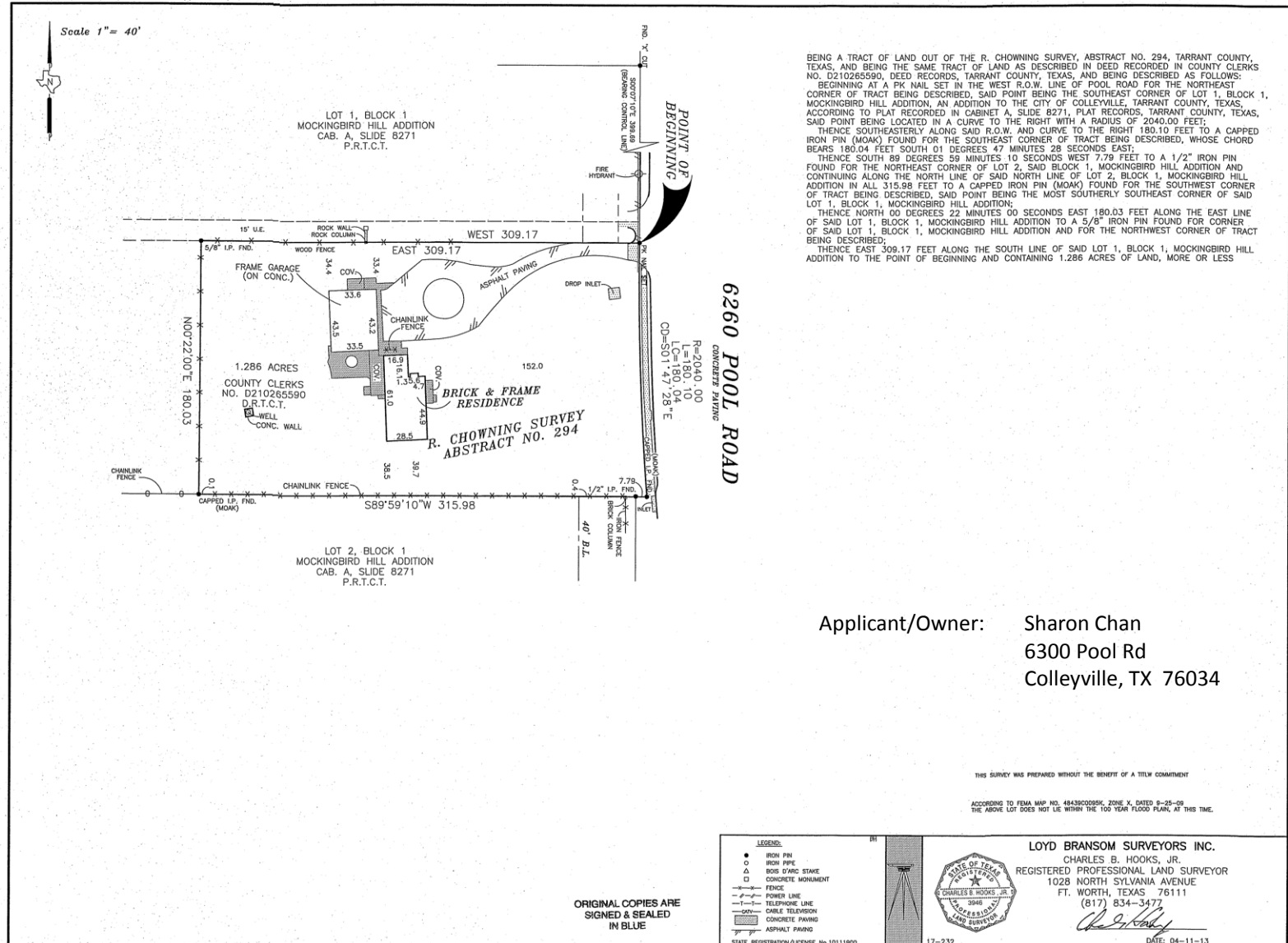
1 inch = 125 feet

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Zoning Exhibit



BEING A TRACT OF LAND OUT OF THE R. CHOWNING SURVEY, ABSTRACT NO. 294, TARRANT COUNTY, TEXAS, AND BEING THE SAME TRACT OF LAND AS DESCRIBED IN DEED RECORDED IN COUNTY CLERKS NO. D210265590, DEED RECORDS, TARRANT COUNTY, TEXAS, AND BEING DESCRIBED AS FOLLOWS:
BEGINNING AT A PK NAIL SET IN THE WEST R.O.W. LINE OF POOL ROAD FOR THE NORTHEAST CORNER OF TRACT BEING DESCRIBED, SAID POINT BEING THE SOUTHEAST CORNER OF LOT 1, BLOCK 1, MOCKINGBIRD HILL ADDITION, AN ADDITION TO THE CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS, ACCORDING TO PLAT RECORDED IN CABINET A, SLIDE 8271, PLAT RECORDS, TARRANT COUNTY, TEXAS, SAID POINT BEING LOCATED IN A CURVE TO THE RIGHT WITH A RADIUS OF 2040.00 FEET;
THENCE SOUTHEASTERLY ALONG SAID R.O.W. AND CURVE TO THE RIGHT 180.10 FEET TO A CAPPED IRON PIN (MOAK) FOUND FOR THE SOUTHEAST CORNER OF TRACT BEING DESCRIBED, WHOSE CHORD BEARS 180.04 FEET SOUTH 01 DEGREES 47 MINUTES 28 SECONDS EAST;
THENCE SOUTH 89 DEGREES 59 MINUTES 10 SECONDS WEST 7.79 FEET TO A 1/2" IRON PIN FOUND FOR THE NORTHEAST CORNER OF LOT 2, SAID BLOCK 1, MOCKINGBIRD HILL ADDITION AND CONTINUING ALONG THE NORTH LINE OF SAID NORTH LINE OF LOT 2, BLOCK 1, MOCKINGBIRD HILL ADDITION IN ALL 315.98 FEET TO A CAPPED IRON PIN (MOAK) FOUND FOR THE SOUTHWEST CORNER OF TRACT BEING DESCRIBED, SAID POINT BEING THE MOST SOUTHERLY SOUTHEAST CORNER OF SAID LOT 1, BLOCK 1, MOCKINGBIRD HILL ADDITION;
THENCE NORTH 00 DEGREES 22 MINUTES 00 SECONDS EAST 180.03 FEET ALONG THE EAST LINE OF SAID LOT 1, BLOCK 1, MOCKINGBIRD HILL ADDITION TO A 5/8" IRON PIN FOUND FOR CORNER OF SAID LOT 1, BLOCK 1, MOCKINGBIRD HILL ADDITION AND FOR THE NORTHWEST CORNER OF TRACT BEING DESCRIBED;
THENCE EAST 309.17 FEET ALONG THE SOUTH LINE OF SAID LOT 1, BLOCK 1, MOCKINGBIRD HILL ADDITION TO THE POINT OF BEGINNING AND CONTAINING 1.286 ACRES OF LAND, MORE OR LESS

Applicant/Owner: Sharon Chan
6300 Pool Rd
Colleyville, TX 76034

Statement of Planning Objectives

April 19, 2017

Re: Request for Zoning change from agricultural to residential for 6260 Pool Rd

Dear City of Colleyville,

I am the owner/applicant for 6260 Pool Rd. 6260 Pool Rd is a 1.3 acre lot with a small single-family residential house on it. The lot is currently not zoned because the small single-family house on this lot was built before the city incorporated.

I would like to rezone 6260 Pool Rd to R40 residential to ensure this 1.3 acre lot is not sub-divided and is not used for commercial use. I would like to ensure any future home built on this lot remains a single-family home estate like all the residential properties surrounding it.

Thank you for your consideration.

Sincerely,

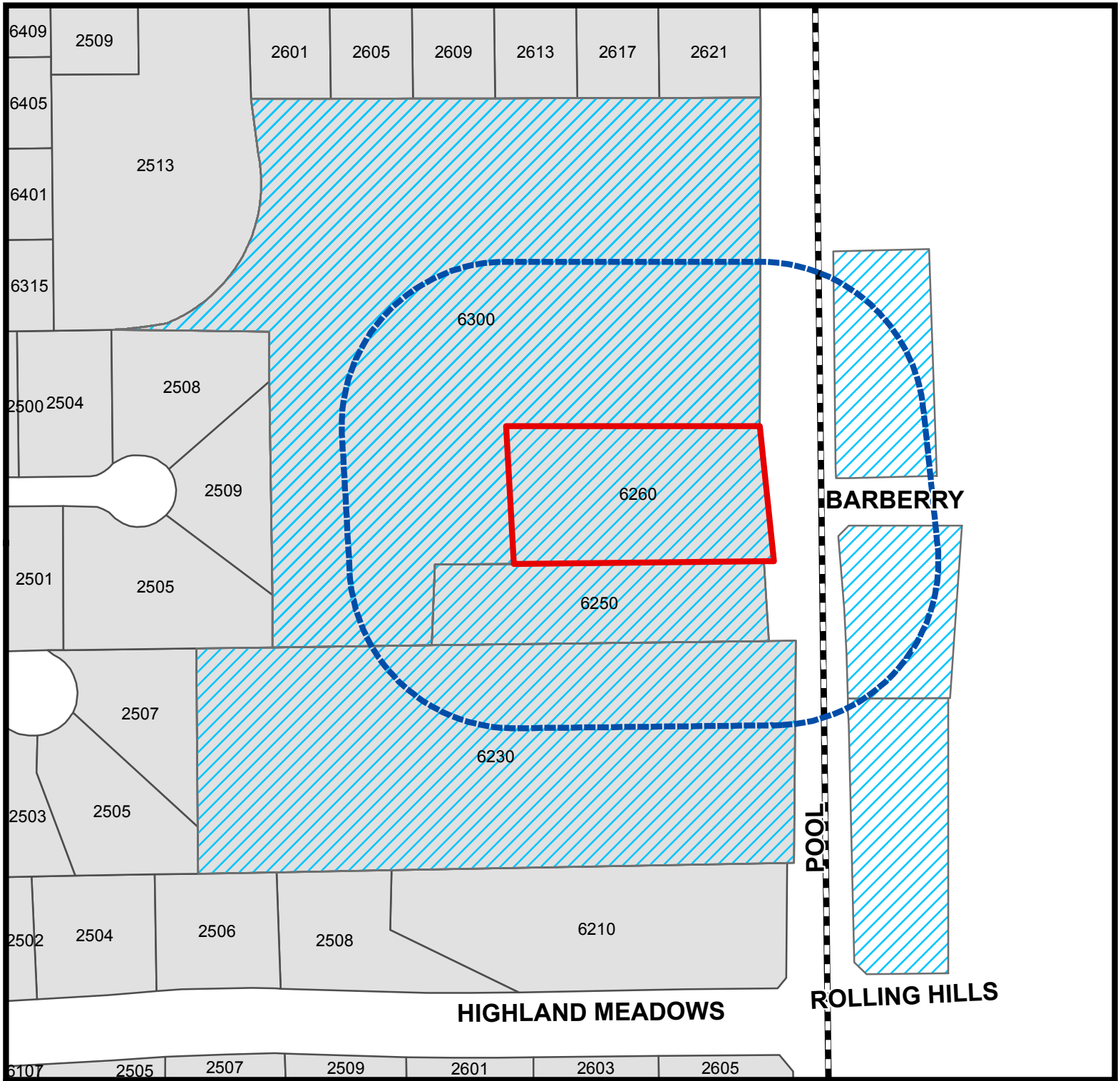


Sharon Chan

6300 Pool Rd

Colleyville, TX 76034

NOTIFICATION MAP



ZC17-007

6260 POOL ROAD



Subject Property

200ft Buffer

Properties within 200ft



1 inch = 167 feet

Vicinity Map



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Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
SLACK, STEPHEN G	3550 BARBERRY RD	GRAPEVINE, TX	76051	3550 BARBERRY RD
SLK BUILDERS LLC	9286 RANCH RD # 1623	BLANCO, TX	78606	6230 POOL RD
ROUNTREE, KAY	3526 ROLLING HILLS LN	GRAPEVINE, TX	76051	3532 ROLLING HILLS LN
JACOBI, JAMES A	6250 POOL RD	COLLEYVILLE, TX	76034	6250 POOL RD
CHAN, ALFONSO G	4819 LAKESIDE DR	COLLEYVILLE, TX	76034	6300 POOL RD
CHAN, ALFONSO G	4819 LAKESIDE DR	COLLEYVILLE, TX	76034	6300 POOL RD
OLTMANN, JONATHAN	4343 KENWOOD DR	GRAPEVINE, TX	76051	3551 BARBERRY RD
CHAN, ALFONSO	4819 LAKESIDE DR	COLLEYVILLE, TX	76034	6260 POOL RD
HERITAGE COLONY ADDITION	P.O. BOX 1122	COLLEYVILLE, TX	76034	COURTESY NOTICE
HIGHLAND MEADOWS ADDITION	2101 HIGH GATE DRIVE	COLLEYVILLE, TX	76034	COURTESY NOTICE
CHAN, SHARON	6300 POOL ROAD	COLLEYVILLE, TX	76034	APPLICANT
GRAPEVINE-COLLEYVILLE ISD	3051 IRA WOODS AVE E	GRAPEVINE, TX	76051	STATE LAW REQUIRED

Public hearing notices were mailed
Friday, May 26, 2017 by Araceli Botello

Property Owner Notification



NOTICE OF PUBLIC HEARING

Zoning Case Number: ZC17-007
Applicant: Sharon Chan
Owner: Sharon Chan
Location: 6260 Pool Road
Property Description: Tract 5A01, Abstract 294, in the Robert Chowning Survey
Present Zoning: AG-Agricultural District
Request: Consideration of a zoning change from the AG-Agricultural district to the R-40 Single Family Residential district

The City of Colleyville has scheduled public hearings concerning the above referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, June 12, 2017 at 7:00 p.m.
City Council Meeting: Tuesday, July 11, 2017 & Tuesday, July 18, 2017 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

This notice has been sent to all owners of real property within 200 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 200 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. For additional information, please contact the Community Development Department at 817.503.1052. Please reference the zoning case number when requesting information.

Ben Bryner
Community Development Director
bbryner@colleyville.com

Legal Notice

May 26, 2017

SENT VIA EMAIL on Friday, May 26, 2017

Christine Lopez
Legal Notices
Fort Worth Star-Telegram
400 W. Seventh Street
Fort Worth, TX 76102

Dear Christine:

Please publish and furnish an affidavit (N.E. Section):
Saturday, May 27, 2017

The City of Colleyville Planning and Zoning Commission gives notice of a Public Hearing on Monday, 6/12/17 at 7:00 p.m. at City Hall, 100 Main Street, Colleyville, Texas:

Case ZC17-007 - Consideration of a zoning change from the AG- Agricultural zoning district to the R40- Single Family Residential zoning district on Tract 5A01, Abstract 294, in the Robert Chowning Survey, located at 6260 Pool Road

Case ZC16-007 - Consideration of a Special Use Permit for a Convenience Store with Gasoline Sales on Lot 1R, Block 1, of the Gardens Addition, located at 7015 Colleyville Boulevard

Case ZC17-010 - Consideration of a Special Use Permit for Alcoholic Beverage Sales – (Beer and Wine Only) – Off-Premises Consumption, on Lot 1R, Block 1, of the Gardens Addition, located at 7015 Colleyville Boulevard

The City Council will hold a Public Hearing on the above items on 7/11/17 and 7/18/17 at 7:30 p.m. at City Hall, 100 Main Street, Colleyville, Texas.

All interested citizens will be given the opportunity to speak and be heard.

CITY OF COLLEYVILLE



Araceli Botello
Planning Technician

Letter of Support

April 19, 2017

Re: Zoning change of 6260 Pool from Agricultural to Residential

Dear City of Colleyville,

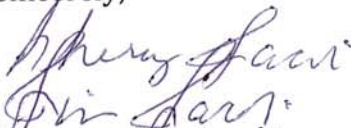
My husband and I live at 6250 Pool Rd, immediately next door (south) of 6260 Pool Rd. The City of Colleyville currently lists 6260 Pool Rd as zoned agricultural. There is a small bungalow house and garage on the property that was built prior to the city incorporating, and so the land was never zoned or platted residential through the city. The land is now up for sale, and I worry with the large garage attached, that a prospective buyer will be encouraged to operate a secret business from this garage.

Pool Rd has changed over the years to become 100% residential. 6260 is surrounded by newly built million dollar plus homes. It would be wise to allow 6260 to become the 1.3-acre residential estate lot is should be so that a similar value home may be built upon it. Such an allowance will increase the tax revenue for the city and county and support increased tax values for the neighboring properties.

I completely support the proposed zoning change of 6260 Pool Rd from agricultural to residential so that a similar home may be built on this 1.3 acre estate lot property.

Thank you for your consideration.

Sincerely,


Sherry and Jim Jacobi
6250 Pool Rd
Colleyville, TX 76034
(972) 746-5049



ZONING EXHIBIT FOR ZONING CHANGE REQUEST
FROM AGRICULTURAL TO RESIDENTIAL

Letter of Support

May 31, 2017

Jonathan and Sarah Oltmann
3551 Barberry
Grapevine, TX 76051

Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

Re: Support for Zoning change at 6260 Pool Rd from "Agricultural" to "R-40 Residential"

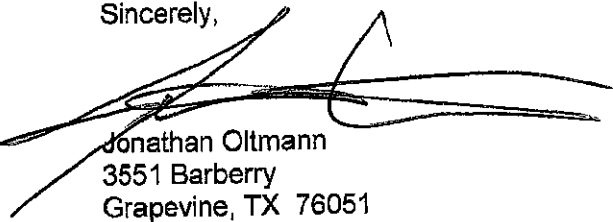
Dear City of Colleyville,

We are building our custom home on our property at 3551 Barberry, directly across the street from 6260 Pool Road. We support the proposed zoning change of 6260 Pool from "Agricultural" to a single-family "R-40 Residential".

We would prefer to see 6260 Pool continue to be used as a single-family residence, in keeping with the property history, and in keeping with all the single-family residential properties surrounding it.

Thank you for your consideration.

Sincerely,



Jonathan Oltmann
3551 Barberry
Grapevine, TX 76051
(817) 416-7037

Letter of Support

June 5, 2017

Sharon and Alfonso Chan
6300 Pool Rd
Colleyville, TX 76034

Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

Re: **Support for Zoning change at 6260 Pool Rd from "Agricultural" to "R-40 Residential"**

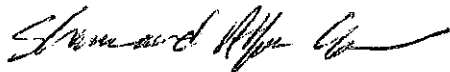
Dear City of Colleyville,

Our residence and land lie directly to the north and west of 6260 Pool in Colleyville. We share two boundaries with this property (the north and west sides of 6260 Pool). We are the resident with the most land touching 6260 Pool Rd. Therefore, what happens to 6260 Pool Road would affect us the most amongst all our neighbors. We support the proposed zoning change at 6260 Pool Rd from "Agricultural" to "R-40 Residential."

6260 Pool Road has been used as a single-family residence for over 60 years. The property is surrounded by like single-family residential estate lots. We would like to see 6260 remain over one acre in size and continue to be used as a single-family residence. We do not want it to be subdivided nor do we want to see it turn commercial. We would like it to continue on as it has. This will help maintain the tax values of the surrounding properties and keep the country residential estate feel that Colleyville works so hard to maintain.

Thank you for your consideration.

Sincerely,



Sharon and Alfonso Chan
(972) 693-7170

ORDINANCE O-17-2014

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 1.30 ACRES, TRACT 5A01, ABSTRACT 294, IN THE ROBERT CHOWNING SURVEY, LOCATED AT 6260 POOL ROAD, FROM THE AG-AGRICULTURAL DISTRICT TO THE R-40 SINGLE FAMILY RESIDENTIAL DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for rezoning under Case ZC17-007; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan designed to lessen congestion in the streets; and to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance

Regulations and Zoning Map, having given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on 1.30 acres, Tract 5A01, Abstract 294, in the Robert Chowning Survey, located at 6260 Pool Road, from the AG-Agricultural district to the R-40 Single Family Residential district, as depicted in the attached Exhibit "A" and Exhibit "B".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all

violations of this ordinance.

Sec. 7. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 11th day of July 2017.

The second reading and public hearing being conducted on the 18th day of July 2017.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 18TH DAY OF JULY 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Nancy Coplen	_____
Place 3, Kelly Wheat	_____	Place 6, Mike Taylor	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

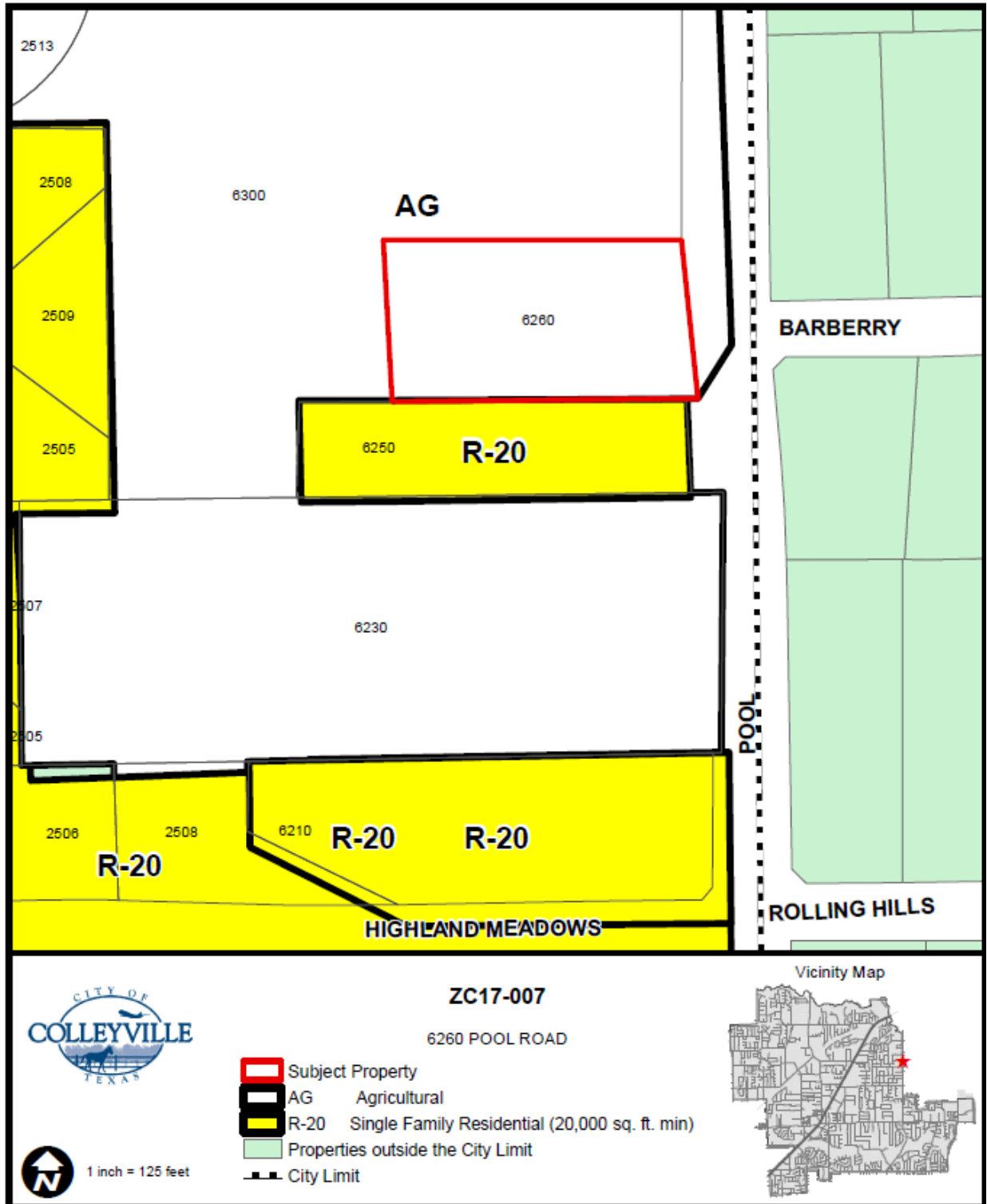
Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:

Whitt L. Wyatt
City Attorney

Exhibit "A"- Zoning Map



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Exhibit “B”- Metes & Bounds Description

Legal Description

Metes and bounds for 6260 Pool Rd, Colleyville, TX 76034

Being a tract of land out of the R. Chowning Survey, abstract no. 294, Tarrant County, Texas, and being the same tract of land as described in deed recorded in county clerks No. D210265590, deed records, Tarrant county, Texas, and being described as follows:

Beginning at a PK nail set in the west R.O.W. line of Pool Road for the northeast corner of tract being described, said point being the southeast corner of Lot 1, Block 1, Mockingbird Hill Addition, an addition to the city of Colleyville, Tarrant county, Texas, according to plat recorded in Cabinet A, Slide 8271, plat records, Tarrant county, Texas, said point being located in a curve to the right with a radius of 2040.00 Feet;

Thence southeasterly along said R.O.W. and curve to the right of 180.10 feet to a capped iron pin (MOAK) found for the southeast corner of tract being described, whose chord bears 180.04 feet south 01 degrees 47 minutes 28 seconds east;

Thence south 89 degrees 59 minutes 10 seconds west 7.79 feet to a ½” iron pin found for the northeast corner of Lot 2, said Block 1, Mockingbird Hill Addition in all 315.98 feet to a capped iron pin (MOAK) found for the southwest corner of tract being described, said point being the most southerly southeast corner of said Lot 1, Block 1, Mockingbird Hill Addition.

Thence north 00 degrees 22 minutes 00 seconds east 180.03 feet along the east line of said Lot 1, Block 1, Mockingbird Hill Addition to a 5/8” iron pin found for corner of said Lot 1, Block 1, Mockingbird Hill Addition and for the northwest corner of tract being described:

Thence east 309.17 feet along the south line of said Lot 1, Block 1, Mockingbird Hill Addition to the point of beginning and containing 1.286 acres of land, More or Less.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5b

Agenda Date 07/18/2017

Number Ordinance O-17-2015

Type Ordinance

Department Community Development

Title

Consideration for approval of amendments to the Land Development Code regarding a proposed requirement that newly installed utilities be underground; specifically Chapter 9 – Subdivision Design & Public Facilities, Section 9.17 Street Design Criteria, proposed Section 9.18 Easements, proposed Section 9.19 Private Utilities, and Chapter 14 – Engineering Design Standards, Section 14-175 Miscellaneous, Case GC17-015

Strategic Plan

4.3 Adopt best-practice planning and development processes

Explanation

Second Reading and Public Hearing

There were no speakers regarding this request at the July 11, 2017, City Council meeting.

First Reading and Public Hearing

Staff proposes amendments to Chapter 9 – Subdivision Design & Public Facilities and Chapter 14 – Engineering Design Standards of the Land Development Code (LDC) to require future developments to install utility lines underground. Specifically, Section 9.17 Street Design Criteria, proposed Section 9.18 Easements, proposed Section 9.19 Private Utilities, and Section 14-175 Miscellaneous are the sections to be added and amended.

Currently, utility lines are only required to be installed underground in newly developed subdivisions. The ordinance permits utility lines along the perimeter of a development to remain above ground. This allows for a continuation of utilities above ground on major (perimeter) streets even when newly installed. City Council requested that staff present amendments to the LDC in an effort to require newly installed utilities to be underground.

Background. The City Council has expressed a strong desire to bury the overhead utility lines along Colleyville Boulevard. At the January 17, 2017 City Council worksession, the City Council discussed the possible prohibition of the installation of new overhead utility lines along Colleyville Boulevard by requiring that future developments install utility lines underground. Currently the Land Development Code (LDC) requires underground installation inside a new subdivision but has little

regulation along the perimeter of a development. Typical utilities that utilize overhead lines include electricity, telephone, and cable television. The discussion included assuring that the regulation be applicable Citywide.

At the April 18, 2017 City Council worksession, the City Council reviewed the proposed amendments to the LDC that would provide a new policy and require that all newly installed utility lines be located underground. The City Council directed staff to proceed with the amendment process.

Purpose. The purpose of this item is to review the proposed amendments to the LDC that would prohibit the installation of new overhead utility lines along Colleyville Boulevard and elsewhere in the City by requiring that future developments install utility lines underground.

Benchmark Analysis. Per the table below, it is common for cities to have ordinances restricting the installation of new overhead utility lines. The primary reason for such ordinances is to increase the aesthetics within a community and also to require new development to bear all, or a portion of, the cost.

Community	Underground Utilities Required		
	Existing Developed Property	New Residential	New Commercial
Southlake	No	Yes	Yes
North Richland Hills	No	Yes	Yes
Grapevine	No	Yes	Yes
Keller	No	Yes	Yes
Flower Mound	No	Yes	Yes
Coppell	No	Yes	Yes
Colleyville	No	Yes	No

Community	Notes
Southlake	Private utilities at rear of lot unless approved by Council - both residential & commercial
North Richland Hills	Residential subdivision requires underground utilities at rear of lot
Flower Mound	Also requires underground utilities with redevelopment where no plat required
Colleyville	Utilities along perimeter may be above ground

For the City of Colleyville, a requirement for all new development Citywide (not just for

new development along Colleyville Boulevard) would be consistent with many of the immediately adjacent communities, as well as others within the region.

Factor to Consider. New development vs. redevelopment – Communities with a prohibition of overhead utilities typically only require underground utilities with new development. This is because the infrastructure does not exist, therefore can be accommodated easier. Redevelopment will have existing overhead utility lines to contend with that can make the project difficult to initiate if the lines must be buried.

Proposed Amendments. Based on the City Council's direction, staff reviewed the policy as well as a review of the procedures of six cities that surround Colleyville. A full benchmark analysis is provided as attachment "A".

The Planning and Zoning Commission discussed this item at their May 8, 2017 meeting. The Commission determined that several amendments and additions be made in order to clarify the intent of the City for the installation of new utilities. The item was tabled to the June 12, 2017 meeting to go over the revised set of regulations.

Staff proposes the following amendments to Chapter 9 – Subdivision Design & Public Facilities and Chapter 14 – Engineering Design Standards in the Land Development Code, which are also attached as mark-ups in attachment "B" and "C".

Section 14-175 Miscellaneous:

B. Underground Utilities – All newly installed distribution lines, cables, etc. or other conduits for utilities ~~other than those listed above~~ shall be installed below ground ~~within the subdivision~~ and in accordance with the regulations found in Section 9.19 Private Utilities.

Section 9.19 Private Utilities: *(new section)*

A. Newly Installed Utilities Required to be Underground (O-17-xxxx/xx-xx-17)

1. All newly installed gas, electric, telephone utilities, street lighting, cable television, and fiber lines shall be underground. *(amended from previous)*

2. All electric, telephone, cable, and fiber utilities shall be placed in the rear easement. Mechanical equipment, transformers, and other visible installations will not be permitted in the front yards of any lots. *(new)*

3. All support equipment (transformers, amplifiers, switching devices, etc.) necessary for underground installations shall be pad mounted or placed underground. Nothing in this section shall restrict or prohibit the placement, erection, or construction of street lighting poles or standards above ground, provided all lines and wires used to provide such lighting are placed underground. *(amended – added street lighting regulation)*

4. All above ground equipment shall be screened from public view, in such a manner that the ground equipment cannot be seen from a public right-of-way. Said screening shall be completed at the time of installation by the utility company and/or developer. *(new)*

5. Where existing overhead service or lateral/distribution utility lines are located within the land proposed for development, and the lines must be relocated to accommodate the development, the developer is responsible for relocation and placement of the lines underground.

6. All new service lines shall be placed underground.

7. Overhead services will not be permitted to cross public rights-of-way. All such crossings of a right-of-way will be required to be completed by methods as approved by the City. *(amended)*

8. Temporary construction service may be provided by overhead electric lines and facilities without obtaining a variance or exception, provided that when the underground utility service to any portion of a subdivision is completed, prior to issuance of a certificate of occupancy, or at time of a final inspection, such overhead electric lines and facilities are promptly removed. *(new)*

Other changes to Chapter 9 include minor changes related to grammar, reference amendments, and structure.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the amendments as presented at the June 12, 2017 meeting by a vote of 5-0.

Staff Recommendation: Staff recommends approval of the amendments. The proposed amendments would require that new utilities be installed underground and are consistent with surrounding communities. The standard is for newly installed lines only to be under this obligation.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Attachment A: Benchmark Analysis
2. Attachment B: Ch. 9 Subdivision Design & Public Facilities Amendments
3. Attachment C: Ch. 14 Engineering Design Standards Amendments - Excerpt

4. Legal Notice
5. Ordinance O-17-2015

Benchmark Analysis

COLLEYVILLE

Section 14-175 Miscellaneous

- B. Underground Utilities – All distribution lines, cables, etc. for utilities other than those listed above shall be installed below ground within the subdivision. Transmission lines or major cables to provide utilities such as electric, telephone, and cable television to the area as a whole may be located above ground on the perimeter of the subdivision being served. The installation of these utilities shall conform to commonly accepted construction standards and be subject to review by the Director of Public Works.

SOUTHLAKE

Section 8.05. Newly Installed Utilities Required to be Underground (As amended by Ord. No. 483-O)

- A. Generally: In addition to all other requirements set forth in other applicable ordinances and regulations of the City, all subdivisions and plats submitted pursuant to this ordinance shall:
1. Require and provide that all newly installed electric utility lines and wires that will be operated at nominal voltages, all telephone utility lines and wires, all cable television and other communication or utility lines and wires, and all terminals shall be installed, placed and constructed underground; and cable television, telephone, and electric transformer and primary switching gear may be pad mounted or placed underground.
- B. Charges: Nothing in this ordinance or any other ordinance of the City of Southlake shall prohibit or restrict any electric, telephone or other utility or communications company from charging the owner, developer or subdivider of or within a subdivision for the difference between the cost of constructing overhead lines and wires and placing the same underground, or from charging the owner developer or subdivider of or within a subdivision for extension of its lines and wires, in accordance with the methods and procedures set forth in the respective utility's or communications company's approval tariff. It shall be the responsibility and duty of any such owner, developer or subdivider of, or within a subdivision, to pay all such charges to any such utility or communications company. No such utility or communications company shall be required to begin construction unless and until the owner, developer or subdivider of, or within a subdivision, has made arrangements satisfactory to the utility or communications company for the payment of the charges specified in this Section.
- C. Provision of Temporary Utility Service: Nothing in this ordinance shall in any way prohibit or restrict any utility company from providing temporary utility service, provided that such temporary service shall be limited to twelve (12) months, and shall be subject to a \$2,000.00 fine for each day in excess of that.
- D. Street Lighting: Nothing in this ordinance shall restrict or prohibit the placement, erection, or construction of street lighting poles or standards above ground, provided all lines and wires used to provide such lighting are placed underground.
- E. Placement of Equipment: All electric, telephone, and cable, utilities shall be placed in the rear easement unless otherwise approved by City Council as a part of platting process. Mechanical

Benchmark Analysis

equipment, transformers, and other visible installations will not be permitted in the front yards of any lots. Occasional location in the front yard area may be permitted for unusual conditions if said locations have been indicated on an approved preliminary plat. All such equipment that is installed above ground will be low profile in nature and will not exceed thirty (30) inches in height. Placement of such equipment shall be such that it is located as near the rear property line as possible. Switch gear will be located such that it maintains low visibility but may be placed convenient to and accessible from the street.

- F. All above ground equipment shall be screened from public view, in such a manner that the ground equipment cannot be seen from a public right-of-way. Said screening shall be completed at the time of installation by the utility company and/or developer.

NORTH RICHLAND HILLS

Sec. 110-367. - Construction in public rights-of-way.

- (a) *Utilities to be in rights-of-way or easements; underground utilities, exceptions.* All public utilities shall be constructed within a public street right-of-way or an appropriate public utility easement. When a proposed water or sewer line or a drainage facility will be placed adjacent to a public road maintained by the Texas Department of transportation, a separate specific use easement document shall be provided for each utility or drainage facility. Public utilities shall be placed underground in new subdivisions absent a compelling demonstration that this requirement is unreasonable, or unfeasible.
- (b) *Underground utilities at rear of lot (October 13, 2003 to November 10, 2003).* In residential subdivisions with final plats approved on or after October 13, 2003, and on or before November 10, 2003, underground electric utilities may be allowed in an easement not greater than 10 feet wide along the front or side property lines as long as above-ground electrical transformers and other electrical appurtenances in such subdivisions do not exceed 36 inches in height, are placed on a concrete pad not exceeding 18 square feet in area enclosed on three sides by living evergreen plant screening at least 10 inches higher than the transformer, but not exceeding four and one-half feet in height, with the open side away from the nearest street. The owner of the lot where the transformer is located shall be responsible for the initial planting of the plant screening which shall be in place prior to final inspection of the house on such lot. In the event the homeowner's association wishes to install the plant screening, it may do so before any homes receive final inspection. The homeowner's association will be responsible for the maintenance of the screening in either case. The foregoing requirements shall be exclusive and the remaining subsections of this section shall not apply.
- (c) *Underground utilities at rear of lot (after November 10, 2003).* In residential subdivisions platted after November 10, 2003, all new residential subdivisions shall require electrical, telecommunications and cable facilities, including new service drops, to be placed underground in an easement at the rear lot line. Where rear lot utilities are located on corner lots, above ground appurtenances must be located a maximum of five feet from the side building line.
- (d) *Transformers.* All electrical transformers must be accessible by a seven (7) foot wide dedicated Oncon utility easement that extends to the transformer. Physical access to the transformer will be provided via a five-foot wide removable fence panel or gate located in the easement. Property owners will be

Benchmark Analysis

responsible for providing security for the transformer and will make sure that the transformer is free from obstruction. The city will make reasonable efforts through communication and code enforcement to assure that residents provide unobstructed access including unlocked gates. The necessity for removal of minimal fencing and/or landscaping within easements to permit the replacement of facilities, appurtenances, and equipment is considered to be within the definition of reasonable access.

Transformers and other appurtenances shall not exceed 36 inches in height and transformers shall be placed on a concrete pad not exceeding 18 square feet in area. Fire hydrants and traffic signal controllers are exempted from the rear lot or tract line requirement.

In all cases, before construction of facilities commence, the easement shall be reduced to final grade, at developer's sole cost and expense. Additionally, if such easement is located within a floodplain, the entire surface of the easement shall be raised above the floodplain elevation, at developer's sole cost and expense, before construction of the facilities commences. Sight visibility easements and horizontal clear triangles are not appropriate locations for the placement of aboveground facilities, appurtenances, and equipment as they would create safety concerns by blocking or impairing the visibility of vehicular traffic.

- (e) *Exceptions.* Exceptions to the rear lot location may be granted by providing facts and circumstances to the Planning and Zoning Commission at the preliminary plat stage to demonstrate rear lot utility location is not technically or environmentally feasible. Since the impact of technical and environmental factors may differ, exceptions for each utility will be considered separately and on a stand alone basis.
- (f) *Requirements for nonrear lot locations.* Service lines, aboveground appurtenances and equipment locations for utility service approved by the Planning and Zoning Commission for other than the required rear lot locations must follow the guidelines below:
 - (1) Underground utility service lines shall be located within a 10 foot wide easement, equally divided and paralleling the side property line of two adjacent lots. Aboveground electrical transformers and other utility appurtenances located within such easements shall be located five feet from the front building setback line.
 - (2) Transformers will be hinged to provide for rear service access. Access to the rear must be free from obstructions. Additionally, the use of surface "hand boxes" versus pedestals for electric utilities is required.
 - (3) Screening of the above ground appurtenance by a live vegetative screen is recommended for the street front and sides of the pad. Maintenance of the optional screening shall be the responsibility of the owners of the adjacent lots where the appurtenance is located.
 - (4) In situations where the grade requires retaining walls, the transformer pad will be located on the lower grade and the retaining walls will be "jogged" to accommodate the transformer pad and provide adequate service access.
 - (5) Exceptions to any requirement must be resolved at the preliminary plat stage.

Nothing herein shall be construed as to require utility companies to "underground" existing or new electric facilities, nor to prohibit the upgrading, reconstruction or reconductoring of existing overhead facilities in the city's public rights-of-way.

(Ord. No. 1982, § 1(330), 3-24-1994; Ord. No. 2774, § 1, 3-11-2004)

Benchmark Analysis

KELLER

Section 5.22 - Private Utility Services

- A. Utility companies shall submit plans, showing the extent and location of construction, to the City and receive a construction permit when constructing new overhead lines, underground lines, and upgrading existing lines within the rights-of-way. Non-emergency utility work shall be coordinated with the city's capital improvement plan to reduce disruption due to construction to the community. Utility companies are not required to obtain a permit in the event of an emergency in order to restore service.
- B. From and after the effective date of this Code, all subdivision plats, site plans and construction plans filed and submitted to the City for approval shall provide for utility services such as electrical, gas, telephone, and cable TV utility (lateral and/or service distribution) lines and wires including, but not limited to, street lighting, to be placed underground. Existing feeder and other major transmission lines that could not practically be placed underground may remain overhead. However, a subdivider shall endeavor, and whenever practical (as determined by the Development Review Committee), the City may require that feeder lines are placed away from traffic arteries (Thoroughfare Types A6D, A4D, C4U, C2U, and C3) and/or be placed underground. Overhead feeder lines shall not be placed along both sides of the street rights-of-way. The developer shall be responsible for obtaining verification from the utility companies for easement locations and widths prior to the final approval of construction plans by the City. Any changes during construction shall be approved by the utility companies and the City of Keller.
- C. Where existing overhead service or lateral/distribution utilities lines are located within the land proposed for development and the lines must be relocated to accommodate the development, the developer is responsible for relocation and placement of the lines underground.
- D. All new service lines shall be placed underground.
- E. In special or unique circumstances or to avoid severe hardships that are not strictly financial, the City may authorize exceptions from this requirement and permit the construction and maintenance of overhead electric utility lateral or service lines and of overhead telephone or cable TV lines and may approve any plat or site plan with such approved exceptions.
- F. Where electrical service is to be placed underground, all other utilities, including circuits for street and site lighting, except street lighting standards, shall also be placed underground.
- G. All electrical and telephone support equipment (transformers, amplifiers, switching devices, etc..) necessary for underground installations shall be pad mounted and screened with live screening to block its view from public streets. Installation and maintenance of screening for electrical pad transformers and switching equipment shall be the responsibility and at the cost of the Developer/Owner. The location and depth of the screening material must be coordinated with the utility companies to ensure that safe and efficient access is maintained to the equipment. The location of all new equipment shall be shown on all Site Plans and Construction Plans.

Benchmark Analysis

- H. Each of the utility companies shall be responsible for developing administrative policies and cost reimbursement procedures for the installation and extension of their underground utilities. Each utility company shall have the right to charge or recover costs associated with installing underground utilities in accordance with the respective utility's Tariff for Service and/or Line Extension Policy. No utility company shall be required to begin construction of underground facilities unless and until the owner or developer of the subdivision has made arrangements with the respective utility company for payment in accordance with that respective utility's Tariff for Service and/or Line Extension Policy governing utility installations and their cost.
- I. Temporary construction service may be provided by overhead electric lines and facilities without obtaining a variance or exception, provided that when the underground utility service to any portion of a subdivision is completed, such overhead electric lines and facilities are promptly removed.
- J. All installations regulated by this section shall also conform to the standards for utility construction as per Design Standards and Technical Construction Standards of this UDC.

FLOWER MOUND

Sec. 90-423. - Underground utilities.

All existing overhead utilities, save and except transmission facilities identified herein below, and all new utility extensions shall be placed underground in conjunction with the development or redevelopment of a property, subject to the following provisions:

- (1) Each of the utility companies shall be responsible for developing administrative policies and cost reimbursement procedures for the installation and extension of their underground utilities. Nothing in this section shall prohibit or restrict any utility company from recovering the difference in cost of overhead facilities and underground facilities in accordance with the provisions of such utility company's approved tariff. No utility company shall be required to begin construction of underground facilities unless and until the customer, owner, developer and/or party requesting such facilities has made arrangements satisfactory to the specific utility company for the payment of such difference between the cost of overhead utilities and underground facilities.
- (2) All electrical, telephone, data transmission, and cable television support equipment (transformers, amplifiers, switching devices, etc.) necessary for underground installation shall be pedestal- and/or pad-mounted or placed underground, and the difference in cost of such facilities shall be paid to the installing utility in accordance with provisions established in subsection (a)(1).
- (3) In those cases where temporary overhead service is necessary (e.g., emergency repairs, construction field offices, etc.) these installations shall not be in service for a period exceeding six months.
- (4) Transmission facilities as indicated in exhibit 'A' are not required to be placed underground upon the development or redevelopment of the properties containing such facilities.
- (5) Exceptions to the standards contained in this section may be granted by the town council subsequent to a public hearing scheduled upon request of the owner or developer.

Benchmark Analysis

(Code 1989, ch. 12, § 4.11; Ord. No. 93-05, § 2, 12-5-2005)

GRAPEVINE

1.6 Utilities to be underground.

A. Definitions.

Utility. A company providing electrical, telephone, cable TV, and fiber optic services within the City of Grapevine under a franchise agreement with the City of Grapevine.

Transmission lines. Those electrical lines operated at nominal voltages of 60,000 volts or higher.

Feeder lines. Those electrical lines that emanate from substations to distribute power throughout an area.

Lateral lines. Those electrical lines that emanate from an electric feeder line and are used to distribute power to smaller areas of electric consumers and service lines.

Service lines. Those electrical lines which through a transformer connect a lateral line to a customer's service entrance.

- B. Attached hereto as Exhibit "A", and made a part hereof for illustrative purposes only, is a diagram depicting electrical distribution equipment. (Exhibit "A" is not included herein but is on file and available for inspection in the office of the city clerk)
- C. Subject to the requirements and conditions of this ordinance, new electric lateral lines and service lines shall be placed underground, throughout new subdivisions for which final plats or site plans are approved subsequent to the effective date of this ordinance, except when such lateral lines or service lines are emplaced or installed in connection with a utility's replacement, supplementation, or upgrade of an existing aerial utility system.
- D. Electric transmission and feeder lines may, at the discretion of the responsible utility company, be placed above ground.
- E. In case of special or unique circumstances, or to avoid undue hardship, the city council of the city may authorize variances or exceptions to the requirements of Item 1.6(C).
- F. Where, in accordance with this ordinance, electric utility service lines are required to be placed underground, telephone service, cable TV, fiber optic and street lighting shall also be placed underground, except for light standards.
- G. Where electric lateral lines and service lines are approved to be placed above ground, telephone service, cable TV, fiber optic and street lighting may also be placed above ground if attached to existing electric poles.
- H. All electric, telephone, fiber optic, and cable TV support equipment (transformers, amplifiers, switching devices, etc.) necessary for underground installations shall be pad mounted or placed underground, and the difference in the cost of providing or installing such facilities, resulting from their installation underground, shall be paid to the installing utility company in accordance with the requirements of Item 1.6(I) hereinbelow.

Benchmark Analysis

- I. A utility company which provides underground utility service, to include, without limitation, installing underground utility lines, shall be reimbursed for and recover the difference in cost, if any, between the installation, operation, maintenance, and anticipated upgrade of such service, and the installation, operation, maintenance, and anticipated upgrade of comparable or equivalent overhead service. The amount to be recovered shall be based on the utility company's reasonable estimate of such difference in cost, and shall be paid to the utility company, by the utility customer receiving such service, at such time as the underground utility service is first provided. Utility companies shall be responsible for developing administrative policies and cost reimbursement procedures to allow for the recovery of such differences in cost. No utility company shall be required to begin construction of underground facilities unless and until the owner or developer of the property has made arrangements satisfactory to the specific utility company for the payment of such difference between the cost of overhead facilities and underground facilities.
- J. Temporary service during construction may be provided by overhead utility lines and facilities prior to final release of the underground service. Following final release of the underground permanent service, the temporary overhead service shall be removed within 45 days.
- K. The electric utility company may plan and construct overhead electric feeder lines on perimeters of subdivisions or property without obtaining a variance. Telephone, cable television, and fiber optic lines may be constructed overhead where overhead electric utility lines are permitted.
- L. Nothing contained herein shall be construed to require any existing overhead facilities to be placed underground or to prohibit the upgrading, reconstruction or reconductoring of any existing overhead facilities with overhead construction.

COPPELL

Sec. 13-12-1. - Utility services—General.

- A. All services for utilities shall be made available to each lot in such a manner so as to eliminate the necessity for disturbing the street and alley pavement, curb, gutter, sidewalks, and drainage structures when connections are made.
- B. All gas, electric, telephone utilities, street lighting, and cable television shall be underground except where conditions do not warrant underground installations.
- C. All support equipment (transformers, amplifiers, switching devices, etc.) necessary for underground installations shall be pad mounted or placed underground.
- D. The electric utility company shall be responsible for developing administrative policies and cost reimbursement procedures for the installation and extension of underground electric service. These policies shall permit the electric company to recover the cost differential between extending and installing overhead and underground service.

Benchmark Analysis

- E. The developer shall furnish all easements and right-of-way necessary for construction of electric, gas, street lighting, telephone and cable television service to the subdivision.
- F. Overhead services will not be permitted to cross public rights-of-ways.
- G. All borings will be required to be completed by methods as approved by the city.

(Ord. No. 2015-1421 , § 1(Exh. A), 9-22-15)

Chapter 9

Subdivision Design & Public Facilities

Rev. 02/18/2014

Section 9.1 Purpose of This Chapter

The purpose of this Chapter is to establish design guidelines necessary for proper layout of a subdivision and to establish the public improvement requirements for the development of a subdivision, but more specifically to:

1. ensure that public facilities and services are available to all subdivisions in the City; and
2. establish reasonable standards of design for public facilities.

Section 9.2 Authorization for Adoption of This Chapter

The regulations contained in this Chapter have been adopted under the following authority:

1. *Chapter 212 – Municipal Regulation of Subdivisions and Property Development of the Texas Local Government Code*, which authorizes a municipality to adopt rules governing plats and subdivisions of land within the municipality's jurisdiction.
2. *Chapter 51 – General Powers of Municipalities of the Texas Local Government Code*, which authorizes a municipality to adopt ordinances, rules, or police regulations that are for the good government, peace, or the trade and commerce of the municipality.
3. *The Home Rule Charter of the City of Colleyville*, which authorizes the City Council to exercise all powers granted to municipalities by the Constitution or the laws of the State of Texas.

Section 9.3 Variances and Appeals

Any person seeking approval of a development as required by this Land Development Code may request a waiver from a requirement contained in this Chapter, or appeal a decision of an Administrative Official by submitting a request using the procedures described in *Chapter 1 – General Provisions* of this Land Development Code.

Section 9.4 Definitions

Definitions applicable to this Chapter may be found in *Chapter 2 – Definitions* of this Land Development Code.

Section 9.5 Subdivision Design Guidelines

Every subdivision plat shall be reviewed for conformance with the design guidelines contained in this Land Development Code. The City recognizes that suitability characteristics vary from site to site and when approving a subdivision plat the following guidelines shall be used for interpretation, application and enforcement of the design guidelines contained in this Land Development Code:

1. It is the intention of these subdivision design guidelines to encourage new and creative ways to develop subdivisions. Developers and city officials are encouraged to utilize new and innovative ways to improve safety, economy, tax yield, maintenance cost, response time, drainage, vehicular access, and pedestrian passage.

2. Whenever a developer can demonstrate an alternative method of meeting the requirements of this Land Development Code, it shall be incumbent upon the city staff, the Planning and Zoning Commission, and the City Council to review the proposed variations and approve, approve with modifications, or disapprove the proposed alternatives as appropriate for the conditions.

Section 9.6 Blocks

- A. General Design – Blocks should have sufficient depth to provide for two (2) tiers of lots of appropriate depths, except that blocks adjacent to major streets, railroads or waterways shall have only one tier of lots.
- B. Block Lengths & Widths – Residential and industrial blocks generally shall be no longer than sixteen hundred (1,600) feet and business blocks no longer than one thousand (1,000) feet. Where long blocks in the vicinity of a school, park or shopping center are proposed, the City Council may require a public walkway near the middle of long blocks or opposite a street that terminates between the streets at the ends of the block.

Section 9.7 Lots

- A. Lot Arrangement – Lots shall be arranged to provide access to lots from approved streets and to avoid foreseeable difficulties due to topography and natural physical features inherent to the property.
- B. Lot Area and Dimensions – Lot area and dimensions shall be consistent with the minimum requirements of the applicable zoning district and the following:
 1. *Special Lot Width Requirement* - The width between side lot lines at their foremost points (where they intersect with the street line) shall not be less than eighty (80) percent of the required lot width. In the case of lots on the turning circle of a cul-de-sac, the width may be less than eighty (80) percent of the required lot width.
 2. The City may approve a plat which contains a lot that does not meet the minimum requirements when special conditions exist.
- C. Frontage on Public Access Required – All lots shall have frontage on a public street, except a non-residential lot may be approved when the proposed public access has been determined by City to be adequate to meet the intent of this requirement. The lot line common to the street right-of-way line shall be the front line; except that a lot may have more than one lot line common to a street right-of-way line.
- D. Access from Major Thoroughfares
 1. Residential Lots - No residential lot shall front on or derive access directly from an existing or proposed collector street, or larger, as shown on the Master Thoroughfare Plan, except where the proposed subdivision meets all the following criteria:
 - a. Where the only street frontage which may be provided to the residential lot is from a collector street due to the shape, topography, or other physical condition of the property;
 - b. The Director of Public Works or designee has provided favorable recommendation; and
 - c. Where the residential lot is designed and dimensioned to permit loop driveways or on-site turnaround facilities so that vehicles head into the collector street.
 2. Non-residential Lots – Non-residential lots which have frontage onto or derive access directly from an existing or proposed collector street, or larger, as shown on the Master Thoroughfare Plan, shall have driveway locations which *comply with the spacing requirements established elsewhere in Chapter 14 – Engineering Design Standards* of this Land Development Code.

- E. Buildable Area – Every lot shall contain a buildable area that is adequate in size for the proposed development. The buildable area shall be situated out of the 100 year flood plain.
- F. Flag Lots Prohibited – It is the policy of the City to prohibit the creation of flag lots unnecessarily, and to discourage the creation of any lot which, by virtue of its relatively great depth in relation to its width, is likely to facilitate future requests for re-subdivision to create a flag lot.
- G. Building Lines – Front building lines shall be shown on all lots in the subdivision. Building lines shall be shown along each street-facing of corner lots and through-lots. The building line shall be consistent with the requirements of the applicable zoning district, however, the City may approve a building line which differs from the zoning requirements when special conditions exist.
- H. Side Lot Lines – Where possible, all side lot lines shall be at right angles to straight street lines and radial to curved street lines.
- I. Lot Drainage and Grading
 - 1. Grading and drainage of all lots shall be designed in a manner which will allow one lot to drain across an adjacent lot and into a permanent structure, such as a concrete flume, lined channel, or proper inlet to an adequate drainage facility, or to a street right-of-way. If an approved drainage structure is not present, it will be required of the developer to construct the necessary facilities. (O-00-1261 / 12-19-00)
 - 2. Sheet flow techniques shall be used for lot to lot drainage where possible. (O-00-1261 / 12-19-00)
 - 3. Single lots shall accommodate their own drainage into an approved structure where topographic elevations allow this to occur. (O-00-1261 / 12-19-00)
 - 4. For lots that an approved engineered grading plan does not exist, the developer of the site shall submit a grading plan prepared by a licensed Professional Engineer.

Section 9.8 Waterbodies and Water Courses

If a tract being subdivided contains a water body, or portion thereof, lot lines shall be drawn so as to distribute the entire ownership of the water body among the adjacent lots. The City may approve an alternate plan provided the ownership of and responsibility for maintenance of the water body is so placed that it will not become a City responsibility. Where a watercourse separates the buildable area of a lot from the street by which it has access, provision shall be made for installation of a culvert or other structure, of design approved by the City. Any lot which includes a water body and contains a building site, shall contain a buildable area that is not less than the minimum buildable area for the applicable zoning district.

Section 9.9 Street Names

The developer shall submit all existing and proposed street names on any proposed subdivision plat. New street names shall be sufficiently different in sound and in spelling from other road names in the city so as to not cause confusion to the general public or for emergency response. A road which is, or planned, as a continuation of an existing road shall bear the same name.

Section 9.10 Reserve Strips and Common Areas

The creation of reserve strips shall not be permitted adjacent to a proposed street or to adjacent property in such a manner as to deny access from adjacent property to the street. No common areas shall be allowed in a subdivision except where notation has been placed on the plat to prohibit development on the common area.

Section 9.11 Double Frontage Lots

Double frontage and reversed frontage lots shall be avoided except where necessary to provide separation of residential development from a collector street or to overcome specific disadvantages of topography and orientation. The City may require that a notation be placed on the plat to limit the facing of main structures or to limit driveway access from a collector street.

Section 9.12 General Infrastructure Policy

(03-03-09 / O-09-1712)

- A. General Requirement – The developer of a subdivision shall install all water, sewer, street, sidewalk and drainage improvements, and any other facilities required by this Land Development Code, which are necessary for the proper development of the subdivision. The design, construction and inspection of any public facilities shall be a cost to the developer, unless the City has entered into an agreement for cost sharing. All such facilities shall be designed and constructed in accordance with the criteria contained in this Land Development Code and be in conformance with the general layout of the City of Colleyville Master Land Use Plan and Capital Improvements Plan. The public facility requirement of this section shall be applicable to the upgrading of any existing facilities which do not meet current standards.
- B. Apportionment of Infrastructure Costs – As a condition of the approval of a development, the developer's portion of the costs may not exceed the amount required for infrastructure improvements that are roughly proportionate to the projected impact of the proposed development, as determined by a professional engineer, licensed in the State of Texas, and who is retained by the City of Colleyville.
 - 1. In making the rough proportionality determination, consideration shall be given to the availability of adequate and minimum levels of public facilities and accessibility to the site for delivery of emergency services.
 - 2. The professional engineer making the proportionality determination may rely on categorical findings from comparable public improvement projects for establishing a cost basis. The basis used for determining estimated costs shall be revised annually on July 1 by the Colleyville Engineering Department.
 - 3. A developer who disputes the determination by said professional engineer may appeal to the City Council and present testimony and evidence in support of the appeal. The appeal shall be written and filed with the City Secretary within ten (10) days after the date action taken by the Planning and Zoning Commission on the development proposal. The developer shall not be required to waive the right to appeal as a condition of approval of the development project.
- C. Optional Escrow Provision – Where, in the opinion of the City, construction of a required public improvement should be deferred to a future date, the developer shall place in escrow with the City, an amount equal to the estimated cost of the improvements, as determined by the the Director of Public Works or designee. The Planning and Zoning Commission or City Council may consider an alternate arrangement when appropriate. Any escrow related to the construction of sidewalks shall adhere to the requirements set forth in Section F.
- D. City Participation in Over-Sizing – Where over-sizing of a public improvement is required by the Comprehensive Master Plan, Thoroughfare Plan, Water or Sewer Capital Improvements Plan or other planning document adopted by the City, City participation shall be in accordance with the provisions of any applicable Impact Fee Ordinance or City-Developer Agreement, which has been approved by the City Council.
- E. Public Easements – All public improvements shall be constructed within easements or rights-of-way that have been dedicated for public use. The width of an easement or right-of-way shall be in accordance with the specifications contained elsewhere in this Land Development Code.
- F. Escrow Policy for Sidewalks

1. Request for Escrow

Whenever these regulations require a property owner to construct a sidewalk for a dwelling unit, the property owner may petition the City for deposit of an escrowed amount, as established in this Section, in lieu of the required construction of a sidewalk. The Director of Public Works or designee shall determine whether the escrow is reasonable in lieu of the obligation to construct the improvement. If an escrow request is denied, then the applicant may appeal that denial to the City Council if a written request for appeal is received by the Director of Public Works or designee within ten (10) days of the denial.

2. Deposit with the City

Whenever the City agrees to accept escrow deposits in lieu of construction by the owner of the property under these regulations, the property owner or developer shall deposit an amount equal to his share of the costs of design and construction in escrow with the City. This amount shall be paid prior to release of construction plans by the Director of Public Works. The obligations and responsibilities of the property owner shall become those of the property owner's transferees, heirs, successors, and assigns; and the liability therefore shall be joint and several.

3. Determination of Escrow Amount

The amount of the escrow shall be determined by using the average of the comparable bids awarded by the City in the preceding six (6) months for sidewalk design and construction or, if none exist, then current market value of the design and construction of a sidewalk in the City, to be determined by the Director of Public Works. The determination shall be based on reasonable current market value made as of the time the escrow is due.

4. Use of Escrow Funds

Six (6) Sidewalk Districts are hereby established throughout the City. These districts shall share the same boundaries as the six (6) neighborhoods depicted on the Neighborhood Boundary Map in the 2004 – 2025 Colleyville Plan. The Sidewalk Districts are established so that sidewalk escrow funds will be expended within sufficient proximity to the dwelling unit that deposited the sidewalk escrow fee so as to reasonably benefit that dwelling unit. Funds escrowed pursuant to this Land Development Code shall be expended on design and construction of sidewalks located at any place within the same Sidewalk District as the dwelling unit depositing the sidewalk escrow fee.

5. Existing Escrow Funds

- i. All funds currently escrowed in lieu of sidewalk construction before the effective date of this Ordinance are subject to expenditure under this Ordinance unless a written objection is filed, by the owner of the lot for which the funds are escrowed, with the Director of Community Development within thirty (30) days after notice of this Ordinance is received. Notice of this Ordinance shall be sent to the current owner of the lot for which the funds are escrowed at the address listed in the most recent tax rolls of the City. If the person receiving notice under this subsection is not the current owner, then they must immediately notify the City of the person who purchased the property and provide the City with the address of that person.
- ii. If an objection is filed pursuant to the previous subsection, the Director of Community Development shall decide, within thirty (30) days, if the circumstances involving the particular lot and surrounding Sidewalk District reasonably require a return of the escrowed funds. The owner of the lot may appeal the decision of the Director of Community Development by filing a written objection, explaining the owner's argument and requesting for a hearing before the City Council, with the City Secretary not later than ten (10) days after the Director of Community Development's decision. After hearing the lot owner's objections, City Council may either refund the escrowed money or deny the refund and order the funds to be used for future sidewalk construction on that lot or in that sidewalk district.

- iii. This Ordinance shall apply to any and all funds paid into the sidewalk escrow fund in lieu of sidewalk construction after the effective date of this Ordinance.

Section 9.13 Water System Requirements

- A. Water Lines – The developer of a subdivision shall be required to install, at no cost to the City, a water distribution system adequate for domestic supply and for fire protection needs which serves each lot. The water system shall be connected to the municipal water system and be designed, sized and constructed in accordance with the city design standards and specifications contained in this Land Development Code.
- B. Fire Hydrants – The developer of a subdivision shall be required to install, at no cost to the City, a sufficient number of fire hydrants to provide fire protection to every lot in the subdivision. All structures in residential areas shall have fire hydrants within 500 feet and a 600-foot hose-lay. All structures in commercial areas shall have fire hydrants within 300 feet and a 500-foot hose-lay. The design and construction of the fire hydrant system shall be in accordance with the city design standards and specifications contained in this Land Development Code. The layout of the fire hydrant coverage shall be approved by the Fire Marshal and be in accordance with the standards of the Texas State Board of Insurance requirements. (O-00-1261 / 12-19-00)

Section 9.14 Sewage System Requirements

- A. Sewage Collection Lines – The developer of a subdivision shall be required to install, at no cost to the City, a sewage collection system adequate which shall serve each lot. The sewage collection system shall be connected to the municipal sewage system and be designed, sized and constructed in accordance with the city design standards and specifications contained in this Land Development Code.
- B. Private Sewage Treatment Systems – Private sewage treatments systems, including septic tanks, shall be prohibited except where approved by the Director of Public Works or designee and the Tarrant County Health Department.

Section 9.15 Storm Water Facility Requirements

- A. Drainage Improvement Requirements – The developer shall provide for the design of storm water management in the proposed subdivision and shall be required to furnish, install, construct, or extend, at his own expense, all storm sewers and drainage structure facilities necessary for the proper development of the subdivision. Storm water facilities shall conform to the storm water drainage master plan and shall be designed in accordance with the design standards and specifications contained in this Land Development Code. Alternate earthen channels may be approved when in accordance with the criteria established in *Chapter 14 – Engineering Design Standards*.
- B. Drainage Easements – All public drainage facilities shall be constructed within a public drainage easement or drainage right-of-way as required by the City. The following statement of restriction shall be placed in the dedication instrument of the subdivision plat:

Drainage Easement Restriction: No construction or filling, without the written approval of the City of Colleyville shall be allowed within a drainage easement, and then only after detailed engineering plans and studies show that no flooding will result, that no obstruction to the natural flow of water will result, and subject to all owners of the property affected by such construction becoming a party to the request. Where construction is permitted, all finished floor elevations shall be a minimum of two feet above the 100-year flood elevation.

- C. Development of Flood Plain – Land within the 100-year flood plain shall be subject to the Colleyville Flood Plain Ordinance. Any land which in the natural state is subject to a 100-year flood or which cannot be properly drained shall not be subdivided, re-subdivided, or developed until receipt of evidence that the

construction of specific improvements proposed by the developer can be expected to yield a usable building site. Thereafter, the Planning and Zoning Commission may recommend approval of the plat. However, construction upon such land shall be prohibited until the specific improvements have been planned and construction completed.

D. Floodway Easements

1. Floodway easements shall be provided along natural drainage-ways and lakes reservations. Floodway easements shall encompass all areas beneath the water surface elevation of the base flood, plus such additional width as may be required to provide ingress and egress to allow maintenance of the banks and for the protection of adjacent property, as determined and required by the Director of Public Works or designee.
2. The following statement of restrictions shall be placed in the dedication instrument of the subdivision plat:

Floodway Easement Restriction: No construction shall be allowed within a floodway easement without the written approval of the City of Colleyville, and then only after detailed engineering plans and studies show that no flooding will result.

E. Off-Site Drainage – The following provisions shall be applicable to off-site drainage of new subdivisions:

1. The developer shall accept and be responsible for all runoff from properties upstream of the proposed development. The proposed improvements shall be designed for fully developed conditions.
2. Where a drainage study indicates that additional runoff from the developing property will overload downstream drainage facilities and result in hazardous conditions, the City may withhold approval of the development until appropriate provisions have been made. These provisions shall include any drainage design or construction plans necessary to accommodate the off-site drainage problem.

Section 9.16 Street Improvement Requirements

- A. General Requirement – The developer shall construct, at his expense, street facilities necessary for the proper development of the subdivision. The street system shall provide access to every lot in the subdivision and be designed and constructed in accordance with the criteria contained in this Land Development Code.
- B. Improvements to Existing Unimproved Streets and Utilities – This section is applicable to a proposed development situated adjacent to an existing street or municipal utility, which does not meet the standards contained in the Land Development Code. (O-06-1562 / 02-07-06)

1. *Improvements Required* – If a proposed subdivision is situated adjacent to an existing street or municipal utility, which does not meet the standards contained in this Land Development Code, the developer shall bear the cost for constructing the infrastructure improvements required by this Land Development Code in accordance with the General Infrastructure Policy contained elsewhere in the Land Development Code.

For the purpose of this regulation, the calculation used for estimating the reconstruction costs for an unimproved street shall include all street paving, curb and gutter, sidewalks, hike and bike trails, water and sewer utilities, and drainage improvements. The improvements shall be sized in accordance with the most recently approved Master Thoroughfare Plan or Capital Improvements Plan, which is applicable.

2. *Escrow* – The Administrative Official may recommend approval of a subdivision plat to the Approving Body conditioned upon the deposit in escrow of the estimated costs of the adjacent unimproved street

and utility improvements in-lieu of the actual construction of said facilities. Any escrow, without interest, shall be applied against any assessment for improvements levied on such property, but shall not be deemed to release such property from liability for any future costs assessed which exceed the escrow.

3. *One and Two Lot Residential Subdivisions* – If a proposed residential subdivision contains only one or two lots and the developer does not own any contiguous property, in lieu of actual construction, the developer shall pay the applicable perimeter street costs in accordance with the General Infrastructure Policy contained elsewhere in this Land Development Code for the initial one hundred feet of street frontage. The applicable perimeter street costs shall be reduced 0.2% per linear foot of frontage in excess of one hundred feet, not to exceed fifty percent of the applicable additional street frontage.

Exemption: A lot platted under this Section that contains an existing single-family dwelling at the time a subdivision plat application is filed with the City and the lot is situated within a zoning district that allows single-family residential uses, said lot shall have an automatic exemption from the perimeter street costs, provided that existing perimeter street facilities are sufficient to assure the safe, effective and orderly movement of traffic in and about the subdivision and utility services are adequate to serve the development. The following notation shall be placed on the plat: *“Any future divisions of these lots will require full compliance with the unimproved street requirements applicable at the time of any subsequent re-platting.”*

Section 9.17 Street Design Criteria

- A. Street Functional Classification – All streets shall be designed in accordance with the functional classification shown on the most recent version of the Master Thoroughfare Plan and the following:

Functional Classification of Streets	
Street Classification	Functions - Uses
Local	Carries traffic from residential and commercial areas to collector streets and interconnects individual sites. Local streets carry light traffic volumes and trips are of a short duration.
Collector Major Minor	Carries traffic from local streets to arterial streets. Uses served would include medium and high density residential, limited commercial facilities, elementary schools, some small offices and as direct access within industrial parks. Collector streets also carry heavy traffic to major commercial and industrial facilities from arterial streets. Uses would include office parks, industrial parks, and community level commercial facilities.
Arterial Major Minor	The main function of an arterial is to carry traffic from one urban area to another. The arterial streets serve the major activity centers of urbanized areas. An arterial street is used for longer urban trips and carries a high portion of the total traffic with a minimum of mileage.

- B. Street Design

1. *In-General* – Streets shall be designed with due regard to topography, with due consideration of the abutting uses, and the anticipated destination of traffic and traffic volumes at full development of the neighborhood. Where necessary to prevent traffic congestion and to ease the movement of vehicles to and from principal traffic generators, additional right-of-way width or other special design shall be provided. Where topographical conditions make other treatment necessary to secure the best overall design, these standards may be modified by the Director of Public Works or designee..
2. *Street Continuity* – The street layout shall provide for the continuation of the collector street system as shown on the Master Thoroughfare Plan. Streets shall provide connection to streets in adjacent subdivisions, but local streets shall be designed so as to discourage use by through traffic and to require the minimum number of streets necessary for convenient and safe access to property.

3. *Curvilinear Streets Encouraged* - The developer is encouraged to consider curvilinear, cul-de-sac, and loop street designs where such use would result in a more functional layout and not necessarily adhere to a rigid rectangular street pattern.
4. *Right-of-way Widths* – Every subdivision plat shall dedicate sufficient right-of-way to comply with the requirements of the Master Thoroughfare Plan. The right-of-way widths shall be designed for the intended use and anticipated traffic volume at optimum development of the area served. Additional right-of-way may be required at street intersections and to provide for left and right turn lanes at high-volume intersections.
5. *Cul-de-sac Lengths* – No street shall be designed as a permanent dead-end street, but shall be designed to incorporate a cul-de-sac which complies with this Section. (O-00-1261 / 12-19-00)
 - a. *Diameter* – A cul-de-sac street shall be provided at the closed end with a minimum property line right-of-way diameter of one hundred feet, and a pavement turn-around with a minimum outside diameter of eighty feet (80'). (O-00-1261 / 12-19-00)
 - b. *Length* – No cul-de-sac street shall exceed six hundred feet (600') in length, unless additional right-of-way width and additional pavement width are provided as required in this Section. Furthermore, no cul-de-sac street shall exceed the maximum length of one-thousand two hundred feet (1,200'). For purpose of this regulation, cul-de-sac length shall be measured along the centerline of the cul-de-sac from the intersecting street right-of-way line to the center point of the cul-de-sac. (O-00-1261 / 12-19-00)
 - c. *Width* – A cul-de-sac street shall have a minimum right-of-way width of fifty feet (50') and a minimum pavement width of thirty-one feet (31'), back-to-back of curb. However, a cul-de-sac street which exceeds six-hundred feet (600') in length shall have a minimum right-of-way width of fifty-six feet (56') and minimum pavement width of thirty-six feet (36'), back-to-back of curb. (O-00-1261 / 12-19-00)
 - d. *Maximum Number of Lots* – The maximum number of single-family lots served on a cul-de-sac street shall be as shown in the following table: (O-00-1261 / 12-19-00)

Maximum SF Residences Served on Cul-de-sac	
District	Max. Number of Lots Served
AG	5
RE	5
R-40	10
R-30	10
R-20	12
R-15	12
PUD-R	12

- e. *Temporary Turn-Around* – A temporary turn-around is required when a street is temporarily dead-ended and is longer than one-hundred and fifty (150) feet, as measured from the intersecting street right-of-way line. The temporary turn-around shall be within a temporary easement and constructed of asphalt or concrete. (O-00-1261 / 12-19-00)
6. *Temporary Dead-End Streets* - Temporary dead-end streets shall have provision for future extension of the street and utilities and, if a temporary cul-de-sac is utilized, a reversionary right to the land abutting the turnaround for excess right-of-way shall be provided.
7. *Stub-outs for Future Extensions* - Permanent dead-end roads shall not be allowed. The street layout shall be extended to the tract boundary to provide for future access into adjoining tracts to assure adequate neighborhood circulation, unless prevented by topography or other physical conditions, or unless, the Planning and Zoning Commission determines that the extension is neither necessary for

future development of adjacent tracts. In general, these extensions should be not more than one thousand (1,000) feet apart.

8. *Pavement Required* - All street surfaces within or abutting the proposed subdivision shall be paved, with curbs and gutters installed, and constructed in accordance with the standards and specifications contained elsewhere in this Land Development Code.
9. *Frontage Access Road* - Where a subdivision abuts or contains an existing or proposed collector street or railroad right-of-way or abuts a commercial or industrial land use, the City may require a frontage street approximately parallel to and on each side of such right-of-way to separate through and local traffic, or reverse frontage with screen planting contained in a non-access reservation along the rear property line, deep lots with rear service alleys, or equivalent treatment as may be necessary for adequate protection of residential properties.
10. *Half Streets* - Half streets shall be prohibited, except where essential to the reasonable development of the subdivision in conformity with the other requirements of these regulations, and where the Planning and Zoning Commission finds it will be practicable to require the dedication of the other half when the adjoining land is subdivided, the other half of the street shall be platted within such tract.
11. *Number of Subdivision Entryways* – Every subdivision shall be designed to provide sufficient access into the development to accommodate anticipated traffic demands and to provide for emergency public services using the criteria contained in this Section. (O-01-1280 / 08-08-01)
 - a. Where a proposed subdivision, or cul-de-sac street, contains more than twelve (12) lots, the development shall provide for two entryways as follows:
 - i. The development shall provide one street entryway and one emergency access easement. The emergency access easement shall be located on an adjacent or opposite side of the subdivision from the main entryway. The widths of the right-of-way and driving surfaces of the street entryway and the emergency access easement shall be in accordance with the standards contained elsewhere in this Land Development Code, or
 - ii. The development shall provide two street entryways separated not less than one-hundred feet between the centerlines of the driving surfaces. The widths of the right-of-way and driving surfaces of the two entryways shall be in accordance with the standards contained elsewhere in this Land Development Code, or
 - iii. The development shall provide a divided entryway and one emergency access easement. The driving surfaces of the divided entryway shall be separated by a median not less than ten (10) feet in width and provide for one-way traffic. The widths of the right-of-way and driving surfaces of the divided entryway shall be in accordance with the standards contained elsewhere in this Land Development Code. The emergency access easement shall be located on an adjacent or opposite side of the subdivision from the main entryway and be constructed in accordance with the standards contained elsewhere in this Land Development Code.
 - b. If it is physically impractical or otherwise impossible to provide two entryways or to incorporate an emergency access easement into the development in accordance with the above stated requirements, the following alternative may be considered by the approving body:
 - i. A single pavement width of forty-one (41) feet shall be constructed. Said pavement shall extend back from the intersecting street right-of-way a minimum distance of one-hundred (100') feet. All residences within the subdivision shall contain automatic fire-sprinkler systems.
 - c. If it is physically impractical or otherwise impossible to comply with the above-stated requirements, an alternative design may be submitted to the City Council for consideration. The approving body

may approve the alternate design if it finds that the above-state requirements can not be satisfied and that all efforts have been made by the developer to comply with said requirements.

12. *Reverse Curves* - Between reverse curves there shall be a tangent section of centerline not less than one hundred feet (100') long.

C. Intersections

1. Streets shall be laid out so as to intersect as nearly as possible at right angles. A proposed intersection of two (2) new streets at an angle of less than seventy-five (75) degrees shall not be acceptable.
2. Proposed new intersections along one side of an existing street shall, wherever practicable, coincide with any existing intersections on the opposite side of such street. Not more than two (2) streets shall intersect at any one point unless specifically approved by the City.
3. Street jogs with centerline offsets of less than one hundred thirty-five (135) feet shall not be permitted.
4. Local streets intersecting a collector street or larger shall have a tangent section of centerline at least fifty (50) feet in length measured from the right-of-way line of the collector street; however, no such tangent is required when the minor street curve has a centerline radius greater than four hundred (400) feet with the center located on the collector street right-of-way line.
5. At local street intersections, the property line corner shall be rounded by an arc having a radius of twelve (12) feet. This radius shall be increased when the smallest angle of intersection is less than eighty (80) degrees. At intersections of streets with major and collector streets the property line corners shall be rounded by an arc having a radius of twenty-five (25) feet. The Director of Public Works or designee may approve comparable cut-offs or cords in place of rounded corners.
6. Where practical, spacing of intersections along collector streets shall be at least 500 feet apart.

D. Alleys – Alleys shall be provided in commercial and industrial districts and at the rear of multifamily residential building sites for adequate circulation. Where approved by the Fire Marshal, an emergency access easement not less than twenty-four feet (24') in width shall be provided for emergency vehicle access in lieu of any alley. Alleys should intersect streets at right angles or radially to curved streets where sharp changes in alignment cannot be avoided. Property line corners shall be cut off fifteen feet (15') on each side to permit safe vehicular movement. Dead-end alleys shall be prohibited except where prior development of land adjoining the subdivision permits no other reasonable design; under such circumstances alleys shall be provided with turnaround or back-around facilities at the dead-end adequate to permit clear maneuvering of sanitation trucks, utility service vehicles and emergency vehicles. Alleys shall be not less than the following widths:

1. Twenty feet (20') where residential building sites are provided on both sides;
2. Twenty-two feet (22') wherever residential development abuts commercial or industrial areas;
3. Twenty-four feet (24') where commercial or industrial development abuts on both sides.

Section 9.18 Easements

DA. Easements – Easements for drainage and utility construction, service, and maintenance shall be provided in locations approved by the City and affected utilities according to the following standards:

1. Easement for the use of public utilities of not less than seven and one-half (7.5') feet in width shall be provided on each lot and extend along the entire length of the rear property line. Easements shall connect with easements already established on adjoining properties or extend to connect with a public right-of-way. No lot shall be shown with an easement which prevents proper development and full utilization of the lot as a suitable building site for the intended zoning district.

2. For lots of more than two hundred (200) feet deep, the utility easement shall be not less than sixteen (16) feet wide.
3. The width of any drainage easement shall be determined by the Director of Public Works or designee or in accordance with the need for drainage improvements established by any drainage study.
4. All utility easements shall be dedicated as utility and/or drainage easements.
5. When an easement is granted for public purposes as a separate instrument, the following statement of restrictions shall be placed in dedication instrument:

Utility Easements

Any public utility, including the City of Colleyville, shall have the right to move and keep moved all or part of any building, fences, shrubs, other growths or improvements which in any way endanger or interfere with the construction, maintenance, or efficiency of its respective systems on any of the easements shown on the plat; and any public utility, including the City of Colleyville, shall have the right at all times of ingress and egress to and from and upon said easements for the purpose of construction, reconstruction, inspection, patrolling, maintaining and adding to or removing all or part of its respective systems without the necessity at any time of procuring the permission of anyone.

EB. Easements Adjacent to State Highways – When a proposed water or sewer line or drainage facility will be placed adjacent to a public road maintained by the Texas Department of Transportation, a separate specific use easement shall be provided for each utility or drainage facility.

FC. Emergency Access Easements – Emergency access easements shall have a clear unobstructed width to accommodate a pavement section of not less than twenty-four (24) feet in width. The emergency access easement shall connect at each end to a dedicated public street or shall have a suitable size turnaround at the dead-end, and appropriate turning space at inside corners to permit free movement of emergency vehicles. An emergency access easement may be used as a driveway to gain access to parking or loading spaces, but shall not be used for parking. All emergency access gates shall provide for an opening of not less than twenty four (24) feet wide by fourteen (14) feet in height and include a locking and opening mechanism acceptable to the Fire Department. (03-20-07 / O-07-1613)

~~**G. Alleys** – Alleys shall be provided in commercial and industrial districts and at the rear of multifamily residential building sites for adequate circulation. Where approved by the Fire Marshal, an emergency access easement not less than twenty-four feet (24') in width shall be provided for emergency vehicle access in lieu of any alley. Alleys should intersect streets at right angles or radially to curved streets where sharp changes in alignment cannot be avoided. Property line corners shall be cut off fifteen feet (15') on each side to permit safe vehicular movement. Dead-end alleys shall be prohibited except where prior development of land adjoining the subdivision permits no other reasonable design; under such circumstances alleys shall be provided with turnaround or back-around facilities at the dead-end adequate to permit clear maneuvering of sanitation trucks, utility service vehicles and emergency vehicles. Alleys shall be not less than the following widths:~~

- ~~1. Twenty feet (20') where residential building sites are provided on both sides;~~
- ~~2. Twenty-two feet (22') wherever residential development abuts commercial or industrial areas;~~
- ~~3. Twenty-four feet (24') where commercial or industrial development abuts on both sides.~~

H.D. Mutual Access Easements (O-02-1336 / 04-16-02)

1. *Purpose* – The purpose of this requirement is to provide public access to adjacent properties by reducing the number of driveway cuts and potential traffic accidents on adjacent streets.
2. *Applicability* – This Section shall be applicable to properties abutting and that may derive access from a Collector Street or Arterial Street as shown on the Master Thoroughfare Plan.

3. *Requirement* – The City shall require the dedication of a mutual access easement to provide cross access to adjacent properties or shared use of a driveway to conform with the minimum driveway standards contained in Chapter 14 of this Land Development Code.
4. *Easement Dimensions* – Easements for shared driveways shall be 16 feet in width and 35 feet in length, but may vary given the shape of the particular tract. Easements extending across the entire width of the property shall not be less than 24 feet in width.

Section 9.19 Private Utilities

A. Newly Installed Utilities Required to be Underground (O-17-xxxx / xx-xx-17)

1. All newly installed gas, electric, telephone utilities, street lighting, cable television, and fiber lines shall be underground.
2. All electric, telephone, cable, and fiber utilities shall be placed in the rear easement. Mechanical equipment, transformers, and other visible installations will not be permitted in the front yards of any lots.
3. All support equipment (transformers, amplifiers, switching devices, etc.) necessary for underground installations shall be pad mounted or placed underground. Nothing in this section shall restrict or prohibit the placement, erection, or construction of street lighting poles or standards above ground, provided all lines and wires used to provide such lighting are placed underground.
4. All above ground equipment shall be screened from public view, in such a manner that the ground equipment cannot be seen from a public right-of-way. Said screening shall be completed at the time of installation by the utility company and/or developer.
5. Where existing overhead service or lateral/distribution utilities lines are located within the land proposed for development and the lines must be relocated to accommodate the development, the developer is responsible for relocation and placement of the lines underground.
6. All new service lines shall be placed underground.
7. Overhead services will not be permitted to cross public rights-of-way. All such crossings of a right-of-way will be required to be completed by methods as approved by the city.
8. Temporary construction service may be provided by overhead electric lines and facilities without obtaining a variance or exception, provided that when the underground utility service to any portion of a subdivision is completed, prior to issuance of a certificate of occupancy, or at time of a final inspection, such overhead electric lines and facilities are promptly removed.

Section 9.1820 Traffic Impact Analysis

When a proposed subdivision plat is estimated to generate more than 1,000 vehicle trips per day, a traffic impact analysis shall be required with the earliest submittal of a plat application. The traffic impact analysis shall be prepared in accordance with the requirements of the Director of Public Works or designee. The purpose of the traffic impact analysis is to determine the need for traffic mitigation measures which may include, but are not limited to, dedication of additional right-of-way, construction of turning lanes, or construction of traffic control facilities. This requirement may be waived when a traffic impact analysis was submitted at the time the current zoning was adopted and the traffic impact analysis is less than one year old. Any mitigating measures required shall be the responsibility of the developer, unless a cost-sharing agreement is approved by the City.

Section 9.1921 Sidewalks

A. General Sidewalk Requirement

1. Sidewalks shall be constructed prior to completion of any primary structure for all lots that: (1) are required as part of a Planned Unit Development or Special use Permit; or; (2) front on a new street dedicated in conjunction with a subdivision plan; or, (3) front on an existing City Street. Other than properties zoned as Planned Unit Developments or containing Special Use Permits with specific sidewalk provisions, sidewalks shall be required to be constructed prior to the final inspection. Any variance to the sidewalk construction requirements described above shall be considered by the City Council.
2. The sidewalks shall be constructed adjacent to and within the public street right-of-way and include curb ramps where applicable. Where no public right-of-way exists, the sidewalk shall be located within a public access easement that provides accommodation of the future street right-of-way dedication. When a subdivision is proposed with a masonry or other permanent perimeter screening wall adjacent to a street, the sidewalk shall be constructed by the developer at the same time as the screening wall. All sidewalks shall conform to the standards and specifications contained in this Land Development Code.
3. When circumstances exist wherein it is not practical to construct a sidewalk, the developer may be afforded the opportunity to escrow funds in an amount sufficient to pay for the construction of a sidewalk at some future date.
4. The issuance of a building permit is contingent on the written commitment of the applicant to construct a sidewalk or pay the required escrow amount.

- B. Trails System Sidewalks – When a proposed sidewalk coincides with the general location of a future sidewalk shown in the most recently approved Colleyville Trails System Plan, the sidewalk shall be constructed in accordance with the design standards for a trails system sidewalk. The standards and specifications for a trails system sidewalk are contained elsewhere in this Land Development Code. The developer shall be required to provide additional street right-of-way dedication or a public access easement of sufficient width to accommodate the trails system sidewalk. Where the trails system sidewalk will be located at the rear or to the side of a lot, such as within a green-belt or similar open space, the developer shall provide sufficient right-of-way or public access easement to accommodate the sidewalk.

Section 9.2022 Street Lighting

- A. General Requirements – The developer shall be required to install, at no cost to the City, a street lighting system at all street intersections, at the end of all cul-de-sac streets, and at additional locations in accordance with the criteria contained elsewhere in *Chapter 14 – Engineering Design Standards* of this Land Development Code. All City Lighting shall be consistent with standard light pole ONCOR Texas Style Pole D with Luminaire F with a Finial Band. Any variance from this standard requires written approval from the Director of Public Works or designee.

Section 9.2123 Amendments to This Chapter

Ord. Number	Date	Subject
O-00-1261	12/19/00	Cul-de sac street lengths
O-00-1261	12/19/00	Lot Drainage and Grading
O-00-1261	12/19/00	Fire Hydrants
O-00-1261	12/19/00	Divided Entryways
O-00-1280	08/08/01	Number of Subdivision Entryways
O-00-1214	12/18/01	Existing Unimproved Street Requirements
O-02-1336	04/16/02	Mutual Access Easements
O-06-1562	02/07/06	General Infrastructure Policy
O-07-1613	03/20/07	Emergency Access Gates
O-09-1712	03/03/09	Amendment to sidewalk regulations – Sections 9.12 and 9.19

Colleyville, Texas, Land Development Code

O-12-1860	01/08/13	Amendment to sidewalk regulations adding appeal process to the City Council from the P&Z
O-14-1907	02/18/14	Amendment to Sidewalk Regulations & General Update
O-17-xxxx		Underground Utility Requirement

should be contacted include U.S. Army Corps of Engineers, Tarrant County Water Control Board, TCEQ, the Trinity River Authority, and FEMA.

Regardless of approvals obtained from those agencies listed above, no filling, development or construction in any area subject to inundation by a lake shall occur without the approval of the City Manager. The City Manager may require any studies necessary to determine that filling, development or construction will not have a detrimental effect on adjacent, upstream or downstream properties and buildings. This subsection in no way diminishes other requirements of this section.

- O. Lot Drainage and Grading – Grading and drainage of all residential lots shall be designed in a manner which will allow one lot to drain across an adjacent lot and into a permanent structure, such as a concrete flume, lined channel, or proper inlet to an adequate drainage facility, or to a street right-of-way. If an approved drainage structure is not present, it will be required of the developer to construct the necessary facilities. (O-00-1261 / 12/19/00)
 - 1. Sheet flow techniques shall be used for lot to lot drainage where possible. (O-00-1261 / 12/19/00)
 - 2. Single lots shall accommodate their own drainage into an approved structure where topographic elevations allow this to occur. (O-00-1261 / 12/19/00)

Section 14-175 Miscellaneous

- A. Trench Safety – In conformance with House Bills 662 and 665 as passed by the Seventieth Legislature Regular Session of the State of Texas, all construction projects within the City of Colleyville or its extraterritorial jurisdiction as provided by the Municipal Annexation Act (Article 970a, Vernon's Texas Civil Statutes) shall contain provisions for trench safety. On construction projects in which trench excavation will exceed a depth of five (5) feet, the uniform set of general conditions must require that the bid documents and the contract include detailed plans and specifications for adequate safety systems that meet Occupational Safety and Health Administration standards and that these plans and specifications include a pay item for these same safety systems.
- B. Underground Utilities – All ~~newly installed distribution~~ lines, cables, ~~etc. or other conduits~~ for utilities ~~other than those listed above~~ shall be installed below ground ~~within the subdivision and in accordance with the regulations found in Section 9.19 Private Utilities. Transmission lines or major cables to provide utilities such as electric, telephone, and cable television to the area as a whole may be located above ground on the perimeter of the subdivision being served. The installation of these utilities shall conform to commonly accepted construction standards and be subject to review by the Director of Public Works.~~

Section 14-180 Drainage Studies and Engineering Certification

- A. Preliminary Drainage Analysis Guidelines – The purpose of a *Preliminary Drainage Analysis* is to determine the need for drainage facilities and/or drainage easements either within the proposed development or offsite. A *Preliminary Drainage Analysis* is required for every subdivision plat or a development requesting a building permit on a parcel which does not have a previously approved drainage analysis, unless the Director of Public Works has waived this requirement due to existing conditions. The *Preliminary Drainage Analysis* shall consist of the following information:
 - 1. A topographical map drawn at a scale of 1" = 200' which depicts the watershed that drains to and across the subdivision or development. The map must include the subdivision and an area extending a minimum of 200' in all directions from the proposed subdivision. Sheets shall be either 18" X 24" or 24" X 36" in size and may contain sheet to sheet match lines. The map must include contour lines at five (5') foot vertical intervals in terrain with a slope of two (2%) percent or more, or two (2') foot vertical intervals in terrain with a slope of less than two (2%) percent. Data from the City topographic maps will be acceptable where available. Data from USGS Quad sheets may be acceptable only where City topographic maps are not available. The datum for "0" topography shall be that of the United States Coast and Geodetic Survey or the City of Colleyville GIS datum.

The map shall indicate any offsite or adjoining areas outside the limits of the area being developed

Legal Notice

April 21, 2017

SENT VIA EMAIL on Friday, April 21, 2017

Christine Lopez
Legal Notices
Fort Worth Star-Telegram
400 W. Seventh Street
Fort Worth, TX 76102

Dear Christine:

***Please publish and furnish an affidavit (N.E. Section):
Saturday, April 22, 2017***

The City of Colleyville Planning and Zoning Commission gives notice of a Public Hearing on Monday, 5/8/17 at 7:00 p.m. at City Hall, 100 Main Street, Colleyville, Texas:

Case ZC17-003 - Consideration of a zoning change from the AG- Agricultural zoning district to the R20-Single Family Residential zoning district on Tract 2A, Abstract 1692, in the Joseph White Survey, located at 816 Shelton Drive

Case GC17-015 - Consideration for approval of amendments to the Land Development Code regarding a proposed requirement that newly installed utilities be underground; specifically Chapter 9 – Subdivision Design & Public Facilities, Section 9.17 Street Design Criteria, proposed Section 9.18 Easements, proposed Section 9.19 Private Utilities, and Chapter 14 – Engineering Design Standards, Section 14-175 Miscellaneous

The City Council will hold a Public Hearing on the above items on 6/6/17 and 6/20/17 at 7:30 p.m. at City Hall, 100 Main Street, Colleyville, Texas.

All interested citizens will be given the opportunity to speak and be heard.

CITY OF COLLEYVILLE



Araceli Botello
Planning Technician

ORDINANCE O-17-2015

AMENDING CHAPTER 9 – SUBDIVISION DESIGN & PUBLIC FACILITIES AND CHAPTER 14 – ENGINEERING DESIGN STANDARDS OF THE LAND DEVELOPMENT CODE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Colleyville approved Ordinance O-00-1214 on April 18, 2000, adopting the Land Development Code; and

WHEREAS, the City of Colleyville desires to amend Section 9.17 Street Design Criteria, Proposed Section 9.18 Easements, Proposed Section 9.19 Private Utilities, and Section 14-175 Miscellaneous of the Land Development Code to require that newly installed utilities be underground; and

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Colleyville at least 15 days before such hearing.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT *Chapter 9 – Subdivision Design & Public Facilities, Sections 9.17, 9.18, and 9.19 and Chapter 14 - Engineering Design Standards, Section 14-175* of the Land Development Code, are hereby amended to read as depicted in the attached Exhibit "A".
- Sec. 2. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 3. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

- Sec. 4. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 5. THAT this ordinance shall take effect immediately from and after its passage.
- Sec. 6. THAT all other provisions of the Land Development Code shall remain in full force and effect, except as amended herein.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 11th day of July 2017.

The second reading and public hearing being conducted on the 18th day of July 2017.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 18TH DAY OF JULY 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Nancy Coplen	_____
Place 3, Kathy Wheat	_____	Place 6, Mike Taylor	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:

Whitt L. Wyatt
City Attorney

Exhibit "A"

{Add letter 'D' to this section}

Section 9.17 Street Design Criteria

D. Alleys – Alleys shall be provided in commercial and industrial districts and at the rear of multifamily residential building sites for adequate circulation. Where approved by the Fire Marshal, an emergency access easement not less than twenty-four feet (24') in width shall be provided for emergency vehicle access in lieu of any alley. Alleys should intersect streets at right angles or radially to curved streets where sharp changes in alignment cannot be avoided. Property line corners shall be cut off fifteen feet (15') on each side to permit safe vehicular movement. Dead-end alleys shall be prohibited except where prior development of land adjoining the subdivision permits no other reasonable design; under such circumstances alleys shall be provided with turnaround or back-around facilities at the dead-end adequate to permit clear maneuvering of sanitation trucks, utility service vehicles and emergency vehicles. Alleys shall be not less than the following widths:

1. Twenty feet (20') where residential building sites are provided on both sides;
2. Twenty-two feet (22') wherever residential development abuts commercial or industrial areas;
3. Twenty-four feet (24') where commercial or industrial development abuts on both sides.

{Create this section for existing regulations pertaining to easements}

Section 9.18 Easements

A. Easements – Easements for drainage and utility construction, service, and maintenance shall be provided in locations approved by the City and affected utilities according to the following standards:

1. Easement for the use of public utilities of not less than seven and one-half (7.5') feet in width shall be provided on each lot and extend along the entire length of the rear property line. Easements shall connect with easements already established on adjoining properties or extend to connect with a public right-of-way. No lot shall be shown with an easement which prevents proper development and full utilization of the lot as a suitable building site for the intended zoning district.

2. For lots of more than two hundred (200) feet deep, the utility easement shall be not less than sixteen (16) feet wide.
3. The width of any drainage easement shall be determined by the Director of Public Works or designee or in accordance with the need for drainage improvements established by any drainage study.
4. All utility easements shall be dedicated as utility and/or drainage easements.
5. When an easement is granted for public purposes as a separate instrument, the following statement of restrictions shall be placed in dedication instrument:

Utility Easements

Any public utility, including the City of Colleyville, shall have the right to move and keep moved all or part of any building, fences, shrubs, other growths or improvements which in any way endanger or interfere with the construction, maintenance, or efficiency of its respective systems on any of the easements shown on the plat; and any public utility, including the City of Colleyville, shall have the right at all times of ingress and egress to and from and upon said easements for the purpose of construction, reconstruction, inspection, patrolling, maintaining and adding to or removing all or part of its respective systems without the necessity at any time of procuring the permission of anyone.

- B. Easements Adjacent to State Highways – When a proposed water or sewer line or drainage facility will be placed adjacent to a public road maintained by the Texas Department of Transportation, a separate specific use easement shall be provided for each utility or drainage facility.
- C. Emergency Access Easements – Emergency access easements shall have a clear unobstructed width to accommodate a pavement section of not less than twenty-four (24) feet in width. The emergency access easement shall connect at each end to a dedicated public street or shall have a suitable size turnaround at the dead-end, and appropriate turning space at inside corners to permit free movement of emergency vehicles. An emergency access easement may be used as a driveway to gain access to parking or loading spaces, but shall not be used for parking. All emergency access gates shall provide for an opening of not less than twenty four (24) feet wide by fourteen (14) feet in height and include a locking and opening mechanism acceptable to the Fire Department. (03-20-07 / O-07-1613)
- D. Mutual Access Easements (O-02-1336 / 04-16-02)

1. *Purpose* – The purpose of this requirement is to provide public access to adjacent properties by reducing the number of driveway cuts and potential traffic accidents on adjacent streets.
2. *Applicability* – This Section shall be applicable to properties abutting and that may derive access from a Collector Street or Arterial Street as shown on the Master Thoroughfare Plan.
3. *Requirement* – The City shall require the dedication of a mutual access easement to provide cross access to adjacent properties or shared use of a driveway to conform with the minimum driveway standards contained in Chapter 14 of this Land Development Code.
4. *Easement Dimensions* – Easements for shared driveways shall be 16 feet in width and 35 feet in length, but may vary given the shape of the particular tract. Easements extending across the entire width of the property shall not be less than 24 feet in width.

{Create this section with proposed new language for underground utilities}

Section 9.19 Private Utilities

A. Newly Installed Utilities Required to be Underground (O-17-xxxx / xx-xx-17)

1. All newly installed gas, electric, telephone utilities, street lighting, cable television, and fiber lines shall be underground.
2. All electric, telephone, cable, and fiber utilities shall be placed in the rear easement. Mechanical equipment, transformers, and other visible installations will not be permitted in the front yards of any lots.
3. All support equipment (transformers, amplifiers, switching devices, etc.) necessary for underground installations shall be pad mounted or placed underground. Nothing in this section shall restrict or prohibit the placement, erection, or construction of street lighting poles or standards above ground, provided all lines and wires used to provide such lighting are placed underground.
4. All above ground equipment shall be screened from public view, in such a manner that the ground equipment cannot be seen from a public right-of-way. Said screening shall be completed at the time of installation by the utility company and/or developer.
5. Where existing overhead service or lateral/distribution utilities lines are located within the land proposed for development and the lines must be

relocated to accommodate the development, the developer is responsible for relocation and placement of the lines underground.

6. All new service lines shall be placed underground.
7. Overhead services will not be permitted to cross public rights-of-way. All such crossings of a right-of-way will be required to be completed by methods as approved by the city.
8. Temporary construction service may be provided by overhead electric lines and facilities without obtaining a variance or exception, provided that when the underground utility service to any portion of a subdivision is completed, prior to issuance of a certificate of occupancy, or at time of a final inspection, such overhead electric lines and facilities are promptly removed.

{Amend this section and refer to proposed section for underground utilities}

Section 14-175 Miscellaneous

- B. Underground Utilities – All newly installed distribution lines, cables, etc. or other conduits for utilities ~~other than those listed above~~ shall be installed below ground within the subdivision and in accordance with the regulations found in Section 9.19 Private Utilities. ~~Transmission lines or major cables to provide utilities such as electric, telephone, and cable television to the area as a whole may be located above ground on the perimeter of the subdivision being served. The installation of these utilities shall conform to commonly accepted construction standards and be subject to review by the Director of Public Works.~~



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6a

Agenda Date 07/18/2017

Number Ordinance O-17-2016

Type Ordinance

Department Community Development

Title

Consideration of an appeal of the decision of the Planning and Zoning Commission for a Special Use Permit for a Convenience Store with Gasoline Sales on Lot 1R, Block 1, of the Gardens Addition, located at 7015 Colleyville Boulevard, Case ZC16-007

Strategic Plan

4.3 Adopt best-practice planning and development processes

Explanation

First Reading and Public Hearing

David Bond of Spiars Engineering, the applicant, has submitted a request for a Special Use Permit (SUP) to allow a Convenience Store with Gasoline Sales at 7015 Colleyville Boulevard. The subject property is zoned CC1-Village Retail district and PUD-C Planned Unit Development Commercial (Ordinance O-08-1699). A Convenience Store with Gasoline Sales is allowed in the CC1-Village Retail district with the approval of an SUP.

Existing Conditions/Background: The subject property is generally located on the southeast side of Colleyville Boulevard and south of John McCain Road. It is platted as Lot 1R, Block 1, of the Gardens Addition, and is currently undeveloped.

Ordinance O-08-1699 was approved for the rear portion of the subject property in June 2008. The PUD-C ordinance describes the purpose as being for a retention/detention pond, private open space, and the accessory use of a parking lot. The proposed SUP for consideration does not seek to change this use on the rear portion of the property; therefore, the zoning in place shall remain in effect.

Proposed Business: Per the attached Statement of Planning Objectives, the proposed name of the business is "RaceTrac". The applicant intends to construct an approximately 5,500 square foot retail store with gasoline sales on the property. The proposed business will operate 24 hours per day, 365 days per year. The conceptual site plan identifies eight fueling stations with a total of 16 gasoline pumps.

Ordinance – Chapter 3 (Land Use) of the Land Development Code identifies the purpose of a Special Use Permit as:

"The purpose of a Special Use Permit is to allow a use not normally allowed in a zoning district, which could be of benefit in a particular case to the general welfare, provided adequate development standards and special requirements are imposed to protect surrounding uses or to preserve the character of the neighborhood."

Analysis – The site plan, landscape plan, and building elevations submitted by the applicant are considered conceptual in nature. However, the plans provide an adequate level of detail to allow staff to determine the feasibility of the proposed land use and the ability to comply with the requirements of the Land Development Code. Based on staff's review of all supporting materials, the proposed use appears to comply with the requirements of the Land Development Code. Should the SUP request be approved, the applicant will be required to submit a site plan for staff review and approval. At this time staff will review in detail all components of the proposed project to ensure compliance.

Although the site plan is conceptual and future reviews will be required, staff offers the following comments/observations which will need to be resolved prior to approval of a site plan or building permit.

Fire and Engineering Comments:

1. A utility plan indicating the hose lay distance from the existing fire hydrants will be required.
2. The concrete for the fire lane stub-out to the southern property will be required to be poured all the way to the property line.
3. The turning radius shown on the north of the property fire lane is not correct. All radii are required to be 30 feet.
4. Clarify the future plans or concept of open space at the rear of the development.
5. In the event the current open space is developed, public utilities will need to be provided.
6. A utility plan that provides water and sewer service to the front and rear of the proposed development will be required.
7. A drainage plan with a complete hydraulic analysis for the entire development will be required.
8. Coordination on the proposed driveway spacing and plan is required with TxDOT.
9. A Traffic Impact Analysis (TIA) will be required for review.
10. A copy of all documentation and agreements for the shared access concept with the property to the north will be required.
11. A minimum 30' turning radius will be required for the entire proposed fire lane.
12. Confirm that the proposed 8' sidewalks are within the right-of-way or a public easement.

Landscaping and Landscape Buffer Comments:

1. Based on review of the preliminary site and landscape plans, there is nothing that would prevent the applicant from meeting all landscaping and buffer requirements and they have not proposed any requested variances.

Tree Preservation Comments:

1. Based on review of the preliminary site plan, tree survey, and tree preservation plans, there is nothing about the use or general layout that would prevent the applicant from meeting all tree preservation and mitigation requirements and they have not proposed any variances.
2. Preliminarily, they appear to require preservation of 60% of the non-exempt protected trees and are providing 63%.
3. Preliminarily, they would appear to require 217 inches of tree mitigation or \$54,250 into the tree fund.
4. Major species on site (by quantity) include American elm, cedar elm, and Eastern redcedar. Minor species on site (by quantity) include gum bumelia, osage orange, pecan, post oak, slash pine, white mulberry, and hackberry.

Hours of Operation: According to the applicant, the business will operate during the following hours:

- Monday – Sunday: 12:00 am to 12:00 pm

Comprehensive Plan: The City's comprehensive plan, *Destination Colleyville*, identifies the subject property within the Northern Gateway of the Colleyville Boulevard Corridor. The proposed SUP is not consistent with the Comprehensive plan.

1. Specifically, the vision for the Northern Gateway calls for the following items:
 - Quality retail and restaurant uses that generate sales tax with office and/or retail-service uses as transitions to existing neighborhoods
 - o Although the proposed gas station has retail and food components, the Northern Gateway was intended for high quality retail and restaurant uses that generate sales tax. This area is further designated for retail and commercial mixed-use.
 - Buildings closer to Colleyville Corridor to minimize visibility of any surface parking along the Corridor
 - o With the proposed canopy and surface parking in the front of the proposed building along the Corridor, the proposed layout does not comply with this standard.
 - Multi-story buildings immediately adjacent to the Corridor, in addition to corner tower elements to add interest and character along the Corridor
 - o Although the proposed building has a corner tower element, it is

hidden behind the canopy structure and the building is a single story.

- Appropriate transitions adjoining neighborhoods
 - o Although a masonry wall is proposed on the east side adjoining single family residential uses, the proposed use will operate 24/7 and will be an intense land use. This is not an appropriate transition to residential land uses.
- Connection to the Cotton Belt Recreational Trail.
 - o No connection to the Cotton Belt Recreational Trail is proposed.
- A detention area is designated along the northwestern portion of the subject property in the comprehensive plan as a gateway element.
 - o No gateway element is proposed.

Surrounding Development: The property to the north is zoned PUD-C and developed with commercial and retail uses. The property to the east is zoned PUD-C and developed with single family residential homes. The property to the south is zoned AG-Agricultural district and developed with one single family home. The properties to the west are zoned CC2 – Shopping Center district and are currently undeveloped.

Public Notification: Staff mailed notices to all property owners within 200 feet as well as any Homeowners Associations within 500 feet of the subject property regarding this request on Friday, May 26, 2017. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* on Saturday, May 27, 2017, as required by State law and the Land Development Code. To date, no correspondence has been received.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended denial of this request at the June 12, 2017, meeting by a vote of 5-0. When the Planning and Zoning Commission makes a recommendation of denial, a favorable vote of three-fourths (3/4) of all members of the City Council is required for approval of the request.

Staff Recommendation: The proposed zoning change is not consistent with the City's comprehensive plan. Additionally, the request is not a compatible land use with residential adjacency. Staff recommends denial of the Special Use Permit.

Financial Impact

There is no financial impact to the City.

Recommendation

Denial

Attachments

1. Request to Appeal
2. Ordinance O-08-1699
3. Aerial Map
4. Zoning Map
5. Future Land Use Map
6. Statement of Planning Objectives
7. Site Plan
8. Landscape Plan
9. Architectural Renderings
10. Building Elevations
11. Canopy Elevations
12. Notification Map
13. Notification List
14. Property Owner Notification
15. Legal Notice
16. Ordinance O-17-2016

Request to Appeal

From: [Mann, Tommy](#)
To: [Ben Bryner](#)
Cc: ["Drew Cunningham"](#)
Subject: RaceTrac SUP Requests/John McCain @ Colleyville Blvd
Date: Thursday, June 15, 2017 6:34:39 PM

Ben,

Per our conversation today, my client wishes to appeal the Planning and Zoning Commission's recommendations of denial for both the SUP for convenience store with gasoline sales and SUP for alcohol sales at the referenced locations. It is my understanding that we will be scheduled for City Council first reading on July 11th and second reading on July 18th.

If you need any further information from me or RaceTrac, please let us know.

Thanks,
Tommy

Tommy Mann, Shareholder

Winstead PC | 500 Winstead Building | 2728 N. Harwood Street | Dallas, Texas 75201
214.745.5724 *direct* | 214.745.5390 *fax* | tmann@winstead.com | www.winstead.com

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ORDINANCE O-08-1699

AN ORDINANCE AMENDING ORDINANCE O-08-1683 BY APPROVING A DETAILED SITE PLAN; PROVIDING FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council approved Ordinance O-08-1683 on June 17, 2008 to establish the zoning on 0.6 acres on Tracts 3D1 and 3E1, Abstract 963 of the Absalom J. Lott Survey, from the AG-Agricultural Zoning district to PUDC-Planned Unit Development Commercial zoning district; and

WHEREAS, the applicant has requested an amendment to Ordinance O-08-1683 to authorize the approval of a detailed site plan, as required by Ordinance O-08-1683; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by amending Ordinance O-08-1683 to authorize the approval of a detailed site plan, as required by Ordinance O-08-1683.
- Sec. 3. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning of 0.6 acres on Tracts 3D1 and 3E1, Abstract 963 of the Absalom J. Lott Survey, as described in attached Exhibit "A", to add a detailed site plan, attached as Exhibit "B".
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:
- 1. DETAILED SITE PLAN**
- a. The development and layout of the property shall adhere to the detailed site plan, attached as Exhibit "B".
- Sec. 5. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 6. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

- Sec. 7. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 8. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 9. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.
- Sec. 10. THAT Ordinance O-08-1683 shall remain in full force and effect, except where amended by this ordinance.

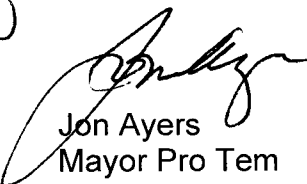
AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 5th day of November 2008.

The second reading and public hearing being conducted on the 18th day of November 2008.

ATTEST:

Cynthia Singleton, TRMC, CMC
City Secretary

CITY OF COLLEYVILLE

Jon Ayers
Mayor Pro Tem

APPROVED AS TO FORM AND LEGALITY:

Michael Kallas
City Attorney

EXHIBIT "A" - Legal Description

THE GARDENS AT COLLEYVILLE PROPERTY DESCRIPTION

BEING a tract of land situated in the Absalom J. Lott Survey, Abstract No. 963, City of Colleyville, Tarrant County, Texas, being all of that certain tract of land as described by deed to Cynthia D. Hudson, recorded in Volume 11338, Page 812, Deed Records, Tarrant County, Texas and being all of that certain tract of land as described by deed to Rocky Alan Hudson, recorded in Volume 10491, Page 714, Deed Records, Tarrant County, Texas, said tract being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2" iron rod with orange cap stamped "Moak Surv Inc." found for the northwest corner of said Hudson's tract, the northeast corner of that certain tract of land as described by deed to Gardens Commercial Partners, Ltd., recorded in County Clerk's Document No. D207153199, Deed Records, Tarrant County, Texas, in the south line of Lot 1R2, Block 1, Tropicana Fuels Addition, an addition to the City of Colleyville, according to the plat recorded in Cabinet A, Slide 5398, Plat Records, Tarrant County, Texas;

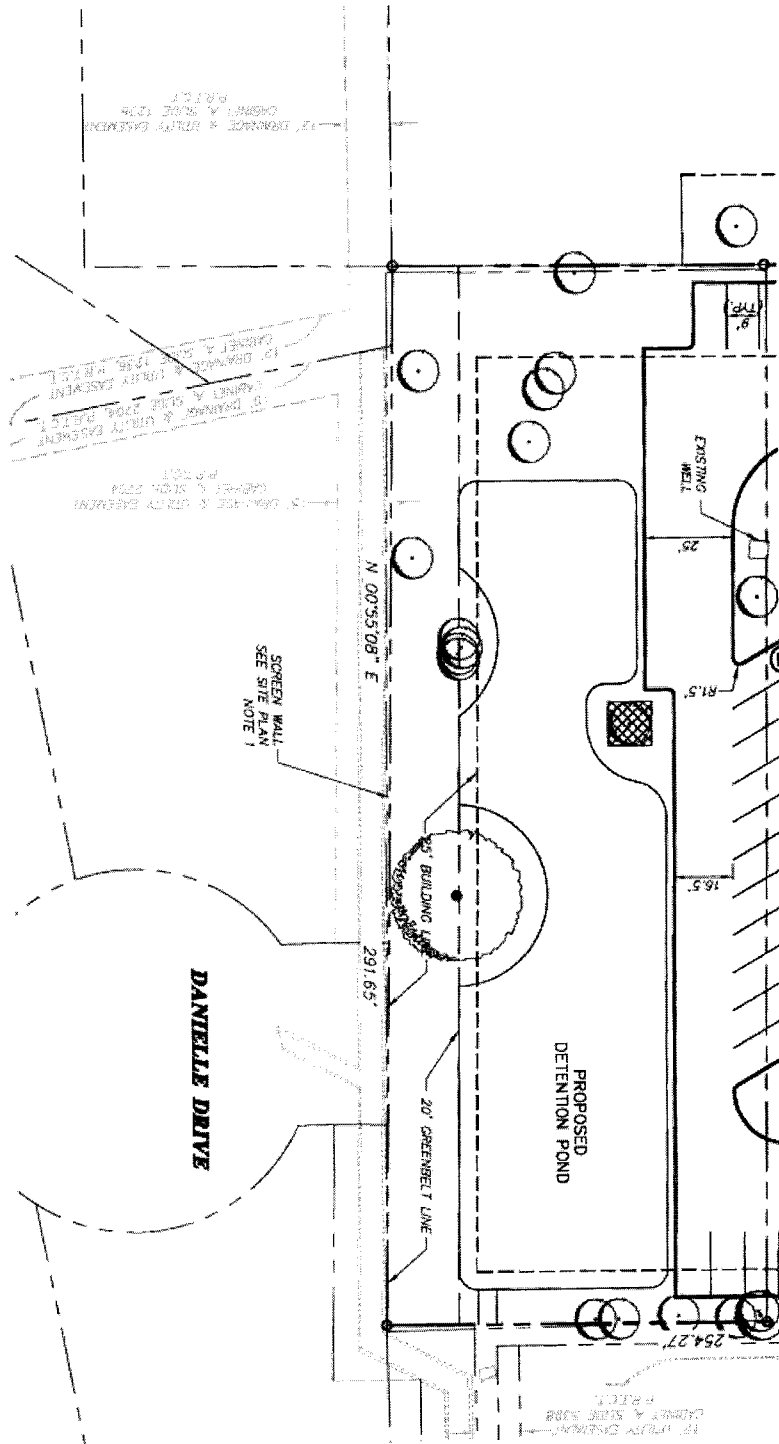
THENCE South 89°33'06" East (S 89°29' E Deed), with the north line of said Hudson's tract, with the south line of said Lot 1R2, Block 1, Tropicana Fuels Addition, a passing distance of 80.89 feet to a 1/2" iron rod found for the southeast corner of said Lot 1R2, Block 1, Tropicana Fuels Addition, being the most westerly southwest corner of Lot 6, Block 9, Longwood Estates at Ross Downs Phase V, an addition to the City of Colleyville, according to the plat recorded in Cabinet A, Slide 2704, Plat Records, Tarrant County, Texas, continuing with north line of said Hudson's tract, with the a south line of said Lot 6, Block 9, Longwood Estates Addition for a total distance of 105.04 feet (105.00' Deed) to a 1/2" iron rod found for a re-entrant corner of said Lot 6, Block 9 and being in a west line of said Longwood Estates Addition;

THENCE South 00°55'08" West (S 01°47'40" W Deed), with the east line of said Hudson's tract, with a west line of said Longwood Estates Addition, a passing distance of 269.87 feet to the southwest corner of Lot 13, Block 8 of said Longwood Estates Addition, continuing with the east line of said Hudson's tract for a total distance of 291.65 feet (291.5' Deed) to an 1" pipe found for the southeast corner of said Hudson's tract, the northeast corner of that certain tract of land as described by deed to Cheryl Ann West, Diana West Myers and Douglas F. Myers, recorded in County Clerk's Document No. D206035360, Deed Records, Tarrant County, Texas;

THENCE North 89°27'39" West (N 88°31' W Deed) , with the south line of said Hudson's tract, with the north line of said Myers tract, a distance of 102.68 feet (105.00' Deed) to a 5/8" iron rod found for the southeast corner of aforementioned Gardens Commercial Partners tract and being the southwest corner of said Hudson's tract;

THENCE North 00°27'17" East (N 01°47'40" E Deed), with the west line of said Hudson's tract and with the east line of said Gardens Commercial Partners tract, a distance of 291.48 feet (289.8' Deed) to the POINT OF BEGINNING and containing a calculated area of 30,280 square feet or 0.695 acres of land.

EXHIBIT "B" - Detailed Site Plan



AERIAL MAP



ZC16-007

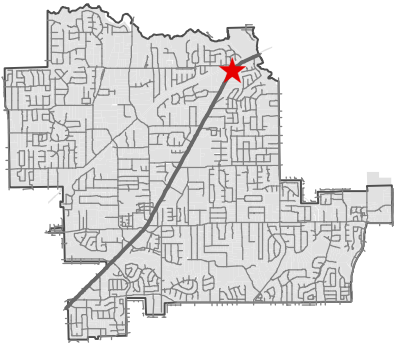
7015 COLLEYVILLE BOULEVARD

 Subject Property



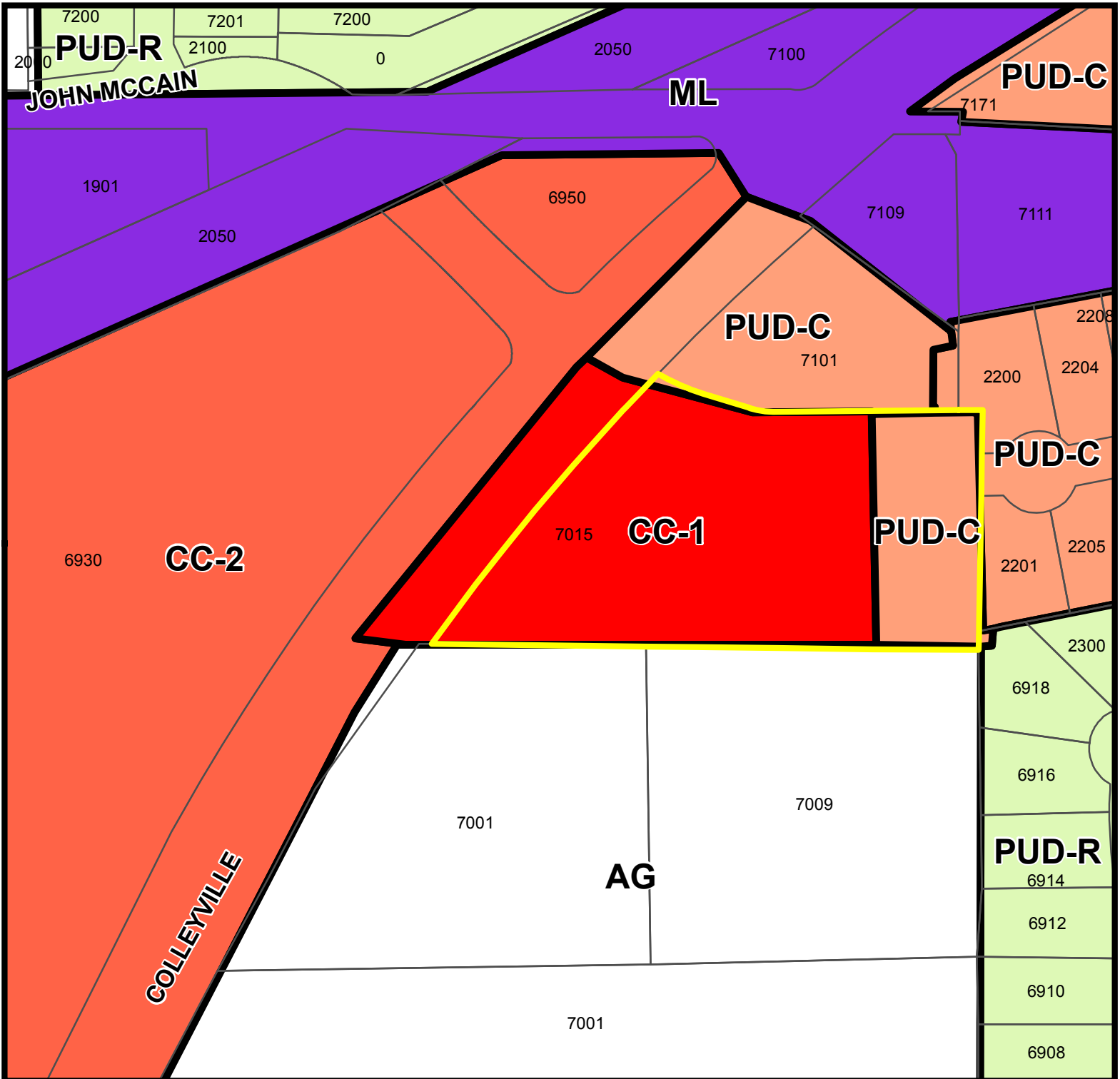
1 inch = 167 feet

Vicinity Map



DISCLAIMER: This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

ZONING MAP



ZC16-007

7015 COLLEYVILLE BOULEVARD

- Subject Property
- AG Agricultural
- CC-1 Village Retail
- CC-2 Shopping Center
- ML Light Manufacturing
- PUD-C Planned Unit Development, Commercial
- PUD-R Planned Unit Development, Residential



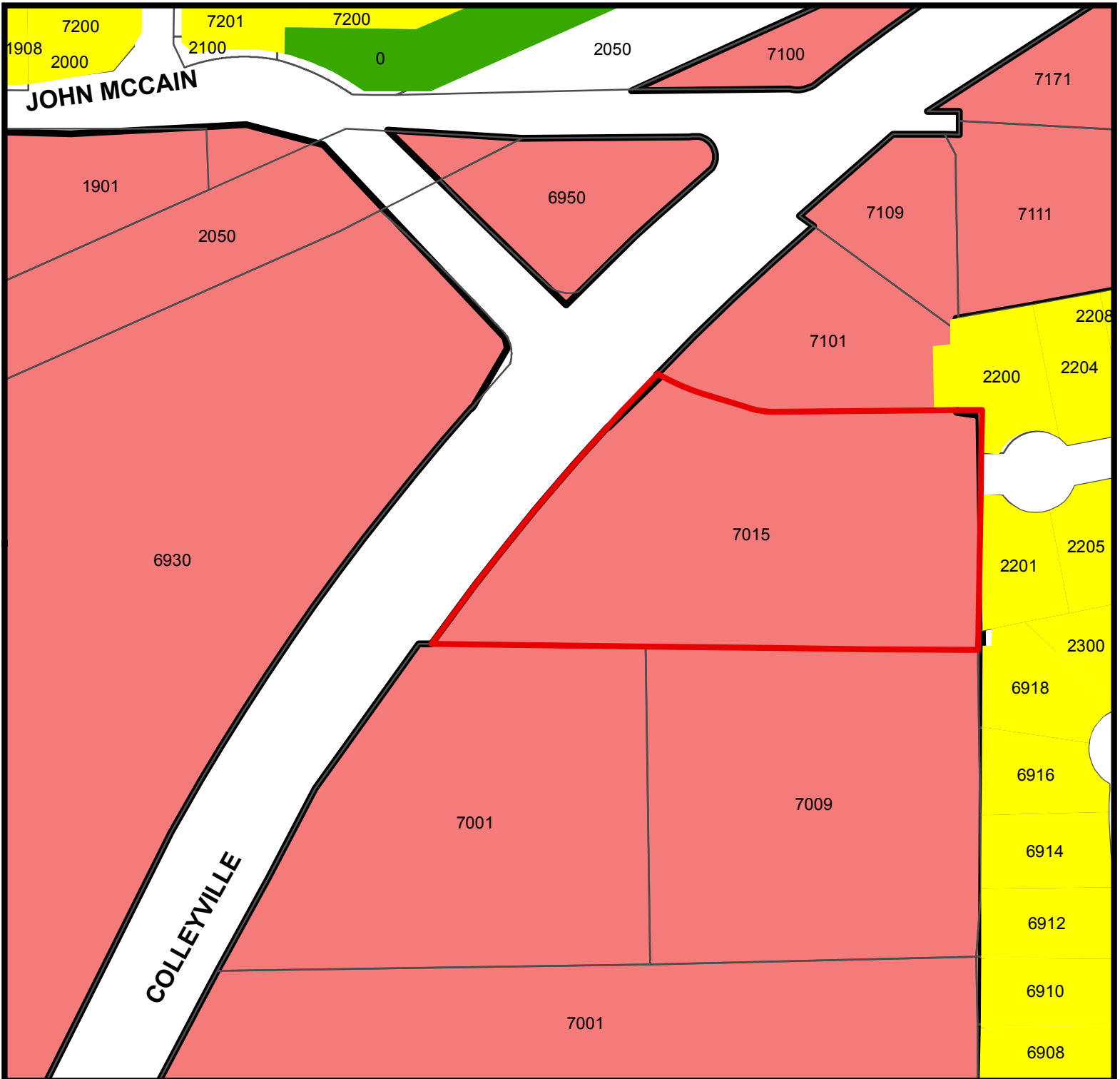
1 inch = 167 feet

Vicinity Map



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FUTURE LAND USE MAP



ZC16-007

7015 COLLEYVILLE BOULEVARD

- Subject Property
- Residential
- Parks/Open Space
- Colleyville Boulevard Corridor



1 inch = 167 feet

Vicinity Map



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Statement of Planning Objectives

Statement of Planning Objectives

The purpose of the request is to obtain a SUP to accommodate a new retail store with gasoline sales. The approximately 3.81-acre request site is currently zoned PUD-C and Village Retail District (CC-1). The property is presently undeveloped. The property to the north is zoned PUD-C and is developed with retail shopping. The properties to the east and south are zoned Planned Unit Development–Residential (PUD-R) and Agricultural (AG) respectively, and are developed with residential uses. The property to the west, across Colleyville Boulevard, is zoned Shopping Center District (CC-2) and is undeveloped.

The applicant proposes to develop an approximately 5,500 square foot RaceTrac retail store with gasoline sales on the property. The development features enhanced exterior brick and other masonry building materials. The structure includes significant retail window areas and a covered indoor patio to provide an inviting environment to pedestrians. The store's interior retail sales include a modern frozen yogurt station, coffee station, and a wide-variety of food items. The rear of the lot to the east will be left for future office development in accordance with Colleyville Comprehensive Plan.

The fuel stations are oriented along Colleyville Boulevard away from the residential neighborhood on the east side of the site. Over 30% of the site is designated as open space. A majority of this space is located between the retail store and the neighborhood to provide a substantial buffer to the residences. The development proposes landscape screening adjacent to the neighborhood's existing fence. Finally, there is a 20-foot typical landscape buffer with trees located along the eastern and southern property lines to provide additional screening.

The proposed location is ideal for providing neighborhood serving retail and amenities to the public with an industry leading quality store in terms of architecture, quality materials, modern site design and landscaping, and interior store offerings such as fresh foods, frozen yogurt, and an array of tea and coffee drinks.

The development conforms to the criteria established in the City's future land use plan, *Destination Colleyville*, in a myriad of ways:

A. Consistency with the Comprehensive Plan

Destination Colleyville envisions that the property be located in the Colleyville Boulevard Corridor, which, among others, calls for retail uses. (p. 118, 123). The property is located within the "Northern Gateway" of the Corridor, which should accommodate "new development on relatively undeveloped property as a new mixed commercial node, highlighting this northern entry point into the city along the corridor." (p. 124). The proposed development is consistent with the Plan in that it offers a fresh, modern design that serves as a welcome point into the city by offering gas and refreshments that in turn enable residents and visitors alike to enter into the city for both business and leisure.

Statement of Planning Objectives

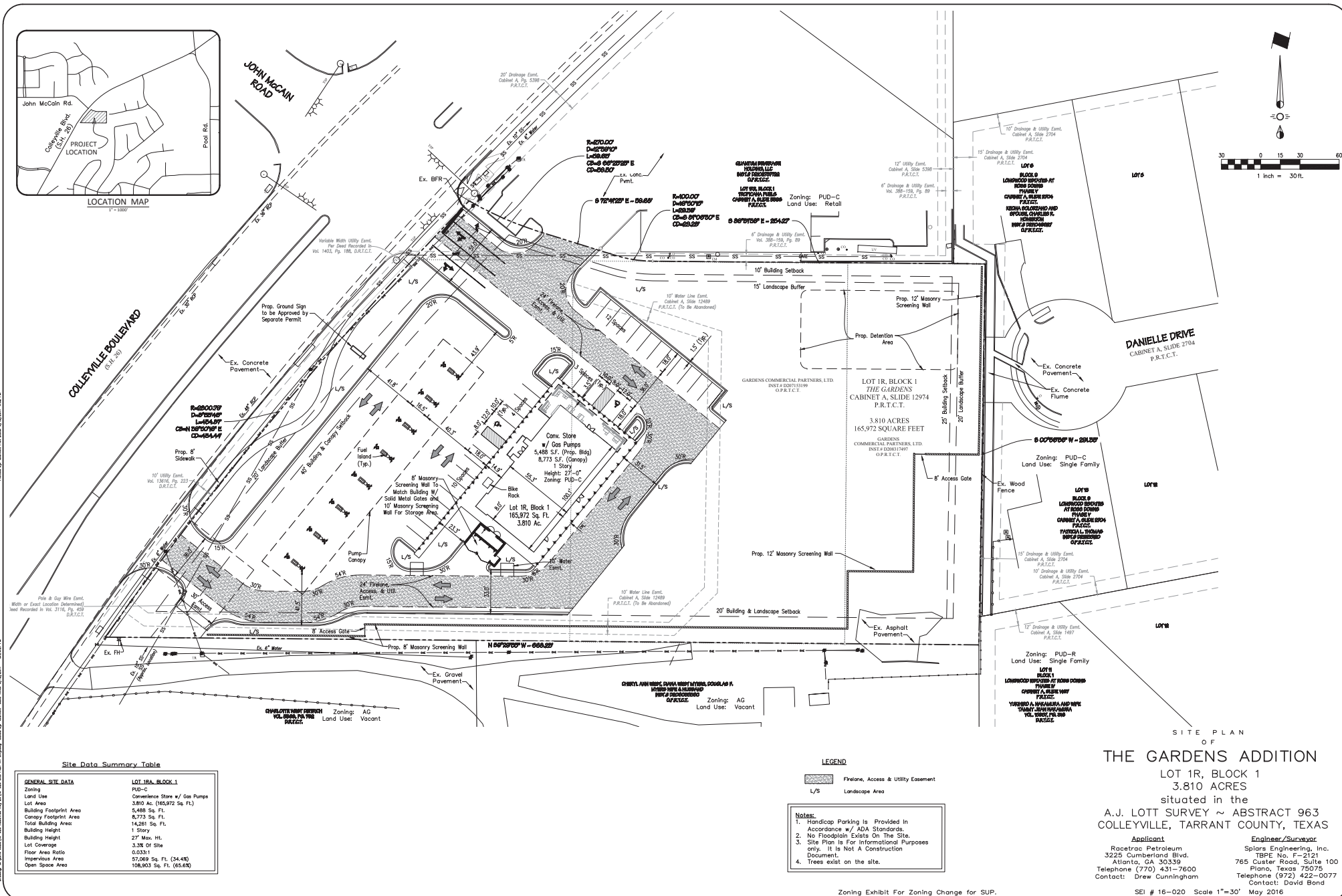
B. Enhancing Colleyville's Economic Resilience

Destination Colleyville states that one of its principles is to “enhance Colleyville’s economic resilience.” (p. 25). The Plan envisions accomplishing this goal by “diversifying Colleyville’s tax base,” which may include “encouraging non-residential development . . . along Colleyville Boulevard, at the northern gateway to Colleyville.” (p. 25). The proposed development accomplishes this goal by providing an essential service to the community: the sale of gas and food on a currently undeveloped lot that does not provide any service to the community nor generate economic growth. The development will provide a respite for travelers entering the city as well as foster a sense of community in the neighborhood as a gathering point for frozen yogurt, coffee, and a wide variety of food items. Such an attraction will activate the area and promote new development. The masonry building materials ensure a high quality development that will also encourage other quality development in the area, further diversifying Colleyville’s tax base and accomplishing a goal of the Comprehensive Plan.

C. Preservation of Neighborhoods

Destination Colleyville also calls for the “preservation of high quality, established neighborhoods with an emphasis on large lots and natural settings with a “country feel.” (p. 28). The proposed development will accomplish this goal by providing a 20-foot typical landscape buffer between the proposed development and the residential development to the east and south. An 8-foot masonry screening wall runs along a portion of the southern property line and a 12-foot masonry screening wall runs along the east property line. Furthermore, the gas pumps in the proposed development are located on the western portion of the site, both located and oriented away from the adjacent residential development. The proposed development provides an appropriate transition from retail uses to the nearby neighborhoods. By requiring quality materials such as brick and stone, the proposed development ensures that it will be a pleasant site for passers-by and compliment the nearby neighborhood.

Site Plan



Architectural Renderings



Architectural Renderings



Architectural Renderings



Architectural Renderings



Architectural Renderings



Canopy Elevations



2 CANOPY FRONT ELEVATION
1/8" = 1'-0"



1 CANOPY LEFT ELEVATION
1/8" = 1'-0"

FUEL CANOPY MATERIAL LEGEND			
ID	MANUF.	MATERIAL	COMMENTS
BRCK			
SB-1	BORAL	LAREDO BRICK	MORTAR COLOR "LIGHT BUFF"
FA-1			
BLUE			2" BLUE STRIPE
RED			REFER TO SPECIFICATION CHART ON SHEET 100
WHITE			4" WHITE STRIPE
PAINT			
EP-1	SHERWIN WILLIAMS	EXTERIOR PAINT TO MATCH DARK BRONZE	
ST-1			
SS-1	BORAL	ASPEN COUNTRY LEDGESTONE	WET STACK APPLICATION MORTAR COLOR "LIGHT BUFF"
STONE BAND			
SB-1	BORAL	TUSCAN LINTEL CHAMPAGNE	MORTAR COLOR "LIGHT BUFF"
FT-4	EMSER	ALCHEMY IN COPPER 6"X6" FROM VENDOR 12"X12" TO BE CUT DOWN TO 6"X6" BY INSTALLER	INDIVIDUAL TILES LAID STRAIGHT WITH 1/4" SPACING. GROUT MEDIUM WHITE. PROGRAM 100145 "MOCHA"

STANDARD CANOPY FASCIA COLOR SPECIFICATION CHART		
COLOR CALLOUT	CANOPY MANUFACTURER	STANDARD COLOR SPECIFICATION
"TAN"	LANE CANOPIES	ETT TAN FASCIA
	MUGEE CANOPIES	ETT TAN FASCIA
	MADISON CANOPIES	PUEBLO TAN FASCIA
"RED"	LANE CANOPIES	TRD RED FASCIA
	MUGEE CANOPIES	TRD RED FASCIA
	MADISON CANOPIES	PROGRAM RED FASCIA

RaceTrac
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DESIGN PROFESSIONALS

ISSUE/REVISION RECORD	
DATE	DESCRIPTION
01/04/16	SUBMITTED
02/06/16	UPDATED
07/29/16	UPDATED

RaceTrac
RACETRAC PETROLEUM, INC.
3225 COMMERCE BOULEVARD
SUITE 100
ATLANTA, GEORGIA 30339
(770) 421-7000

PROJECT NAME
ANYTOWN, CITY

CITY
STATE 00000
ADDRESS

RACETRAC STORE NUMBER
#000

PROTOTYPE SERIES 3.3K
2016 BR-LH-MQ(-) 15R01

PLAN MODIFICATION NOTICE
SPB NO. 004 DATE 08.02.16

STANDARD PLAN BULLETIN (SPB) NUMBER THE PROTOTYPE SERIES 3.3K. THE LATEST SPB REPRESENTS THE LATEST MODIFICATION REQUIRED TO THIS PROTOTYPE SERIES SET. IT IS RECOMMENDED THAT ALL PROJECTS BE UPDATED TO THE LATEST SPB. IF A PROJECT IS NOT UPDATED TO THE LATEST SPB, THE PROJECT WILL BE CONSIDERED OUT OF DATE. CONTACT RACETRAC ENGINEERING AND CONSTRUCTION FOR ANY FURTHER BULLETIN NOT INCORPORATED HEREIN.

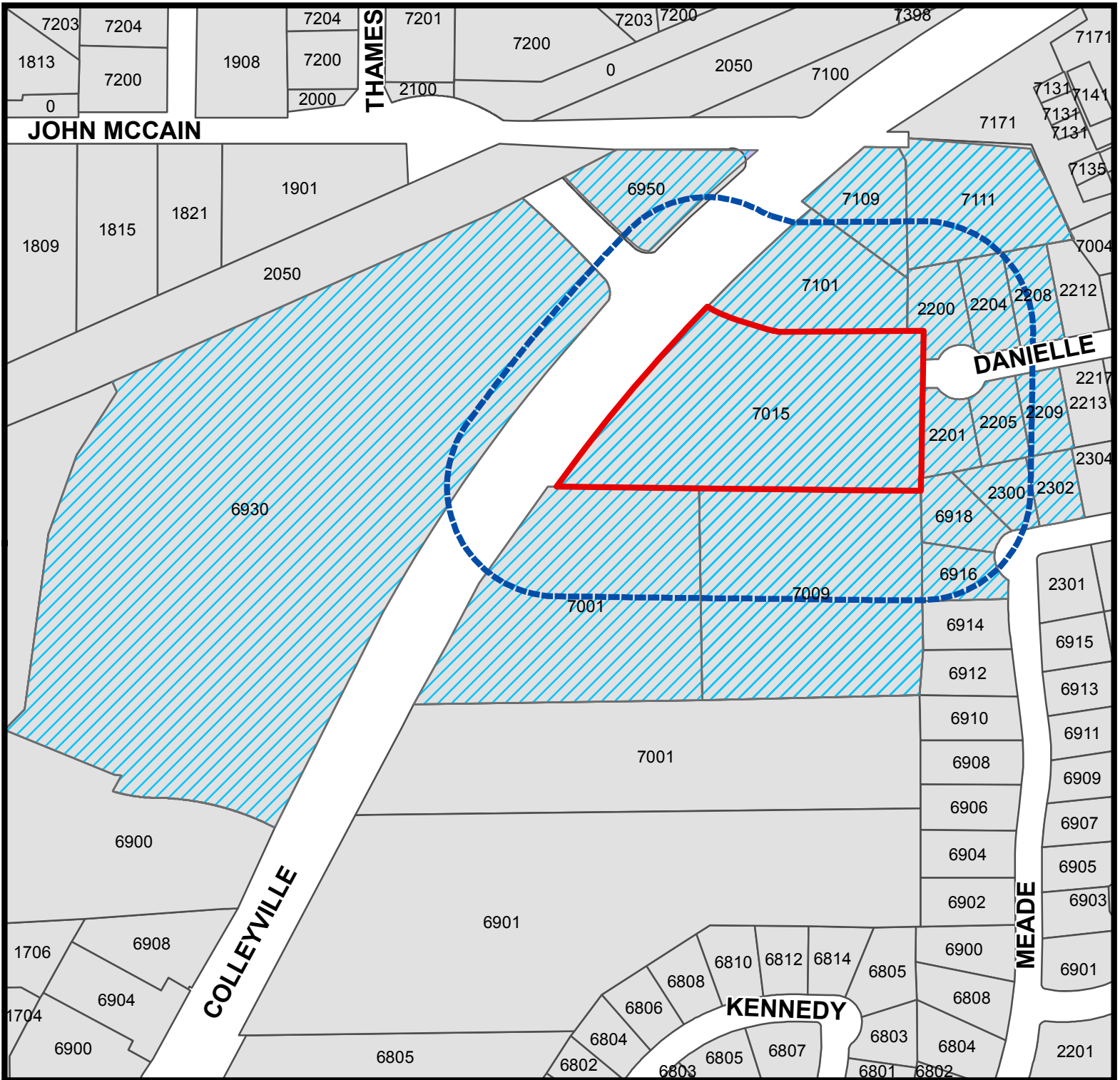
PROFESSIONAL SEAL

PROJECT NUMBER
2016157-99

SHEET TITLE
FUEL CANOPY ELEVATIONS

SHEET NUMBER
A100B

NOTIFICATION MAP



ZC16-007

7015 COLLEYVILLE BOULEVARD



Subject_Property



200ft Buffer



Properties within 200ft



1 inch = 250 feet

Vicinity Map



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Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
WILLIAM AND DEENA RAMSEY REVOC	6918 MEADE DR	COLLEYVILLE, TX	76034	6918 MEADE DR
CUSTOMER SOLUTIONS INC	906 LAGUNA TR	KELLER, TX	76248	7109 COLLEYVILLE BLVD #
CUSTOMER SOLUTIONS INC	906 LAGUNA TR	KELLER, TX	76248	7109 COLLEYVILLE BLVD # B
BEAR CREEK SPIRIT AND WINE LLC	7101 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	7101 COLLEYVILLE BLVD
QUANTUM BEVERAGE HOLDINGS LLC	7401 BRAEMAR TERR	COLLEYVILLE, TX	76034	7101 COLLEYVILLE BLVD
FACTOR, KRISTOPHER C	2302 STILL POINT LN	COLLEYVILLE, TX	76034	2302 STILL POINT LN
WEST, CHERYL ANN	7009 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	7009 COLLEYVILLE BLVD
WEST, DIANE MYERS	7009 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	7009 COLLEYVILLE BLVD
ELBORAI, ADEL M	2300 STILL POINT LN	COLLEYVILLE, TX	76034	2300 STILL POINT LN
DIETRICH, CHARLOTTE W	7001 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	7001 COLLEYVILLE BLVD
GARDENS COMM PARTNERS LTD	101 NW NEWTON DR	BURLESON, TX	76028	7015 COLLEYVILLE BLVD
GARDENS COMM PARTNERS LTD	101 NW NEWTON DR	BURLESON, TX	76028	7015 COLLEYVILLE BLVD
CASTRO, CHRIS	2205 DANIELLE DR	COLLEYVILLE, TX	76034	2205 DANIELLE DR
PECAN CREEK VILLAGE CNTR PRTN	8231 E PRENTICE AVE	GREENWOOD VILLAGE, CO	80111	6930 COLLEYVILLE BLVD
JARWAN, ESAM	2208 DANIELLE DR	COLLEYVILLE, TX	76034	2208 DANIELLE DR
ESPINOZA, MARVIN	6916 MEADE DR	COLLEYVILLE, TX	76034	6916 MEADE DR
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	6950 COLLEYVILLE BLVD
SOLORZANO, KEONA	2200 DANIELLE DR	COLLEYVILLE, TX	76034	2200 DANIELLE DR
KUHN, ALYCE	2204 DANIELLE DR	COLLEYVILLE, TX	76034	2204 DANIELLE DR
HAMRAEE, FARZIN	2209 DANIELLE DR	COLLEYVILLE, TX	76034	2209 DANIELLE DR
THOMAS-AISTRUP, PATRICIA	2201 DANIELLE DR	COLLEYVILLE, TX	76034	2201 DANIELLE DR
KAUFFMAN, KURT	7111 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	7111 COLLEYVILLE BLVD
UNIQUE LANDSCAPING DESIGN	7111 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	7111 COLLEYVILLE BLVD
TIMARON-CASCADES AT TIMARRON	700 WENTWOOD DRIVE	SOUTHLAKE, TX	76092	COURTESY NOTICE
BOND, DAVID	765 CUSTER ROAD, SUITE 100	PLANO, TX	75075	APPLICANT
GRAPEVINE-COLLEYVILLE ISD	3051 IRA WOODS AVE E	GRAPEVINE, TX	76051	STATE LAW REQUIRED

Public hearing notices were mailed
Friday, May 26, 2017 by Araceli Botello

Property Owner Notification



NOTICE OF PUBLIC HEARING

Zoning Case Number: ZC16-007
Applicant: David Bond
Owner: Gardens Commercial Partners, Ltd
Location: 7015 Colleyville Boulevard
Property Description: Lot 1R, Block 1, of the Gardens Addition
Present Zoning: CC1-Village Retail District and PUDC- Planned Unit Development Commercial District
Request: Consideration of a Special Use Permit for a Convenience Store with Gasoline Sales

The City of Colleyville has scheduled public hearings concerning the above referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, June 12, 2017 at 7:00 p.m.
City Council Meeting: Tuesday, July 11, 2017 & Tuesday, July 18, 2017 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

This notice has been sent to all owners of real property within 200 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 200 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. For additional information, please contact the Community Development Department at 817.503.1052. Please reference the zoning case number when requesting information.

Ben Bryner
Community Development Director
bbryner@colleyville.com

Araceli Botello

Subject: FW: RaceTrac 7105 Colleyville Blvd.

From: Robert Howerton

Sent: Monday, June 12, 2017 9:08 AM

To: George Dodson Mark Wood <
Mike Holder Tammy Nakamura Richard Newton
< Kathy Wheat <

Cc:

Subject: RaceTrac 7105 Colleyville Blvd.

City Council/Zoning Commission,

I am strongly opposed to the approval of a RaceTrac Gas Station proposed for 7105 Colleyville Blvd., Colleyville Texas. I am alarmed at the anticipation of crime to our wonderful city and the negative impact to local infrastructure with potential health risk from the chemicals and fumes emitted from a gas station. Since the zones commenced, the emotions of the property have escalated. Some facts on my opposition are current plan has sixteen pumps with a minimum of three gasoline underground storage tanks. The increased lighting, noise and air pollution and the increased trash that has the potential to spread out into the residential homes behind the potential Racetrac. I live directly adjacent the property and have the most impact from this along with Ms. Thomas, and my fears are that this fuel station will drive down property values which have steadily climbed over that last few years in the residents favor.

My hopes are that the location would adjust to restaurants and a business park that would not be open 24/7 and would bring more patrons to the area instead of going to Southlake or surrounding cities. My wife and I will be at the meetings tonight, and I admit I was indifferent on potential RaceTrac property zoning. I don't feel that the mason wall is enough of a barrier to the homes of the closest proximity considering the myriad impact stated previously. I am not the only one opposed to this property, and there is a petition being circulated to stress the resident's concerns.

I took the liberty to include some members of the Colleyville planning and zoning commission.

Please let me know if you have any question and my wife Keona and I look forward to meeting you at the city council meeting this evening. We appreciate the City Council and will support keeping the City of Colleyville great and thank you for your attention on this matter.

Regards,

Robert Howerton

AVP, IT Infrastructure & Emerging Technologies

Nationstar Mortgage

8950 Cypress Waters Blvd.

Coppell, TX 75019

O: (214) 687.4108

www.nationstarmtg.com



Legal Notice

May 26, 2017

SENT VIA EMAIL on Friday, May 26, 2017

Christine Lopez
Legal Notices
Fort Worth Star-Telegram
400 W. Seventh Street
Fort Worth, TX 76102

Dear Christine:

Please publish and furnish an affidavit (N.E. Section):
Saturday, May 27, 2017

The City of Colleyville Planning and Zoning Commission gives notice of a Public Hearing on Monday, 6/12/17 at 7:00 p.m. at City Hall, 100 Main Street, Colleyville, Texas:

Case ZC17-007 - Consideration of a zoning change from the AG- Agricultural zoning district to the R40- Single Family Residential zoning district on Tract 5A01, Abstract 294, in the Robert Chowning Survey, located at 6260 Pool Road

Case ZC16-007 - Consideration of a Special Use Permit for a Convenience Store with Gasoline Sales on Lot 1R, Block 1, of the Gardens Addition, located at 7015 Colleyville Boulevard

Case ZC17-010 - Consideration of a Special Use Permit for Alcoholic Beverage Sales – (Beer and Wine Only) – Off-Premises Consumption, on Lot 1R, Block 1, of the Gardens Addition, located at 7015 Colleyville Boulevard

The City Council will hold a Public Hearing on the above items on 7/11/17 and 7/18/17 at 7:30 p.m. at City Hall, 100 Main Street, Colleyville, Texas.

All interested citizens will be given the opportunity to speak and be heard.

CITY OF COLLEYVILLE



Araceli Botello
Planning Technician

ORDINANCE O-17-2016

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP BY CHANGING THE ZONING ON LOT 1R, BLOCK 1, OF THE GARDENS ADDITION, LOCATED AT 7015 COLLEYVILLE BOULEVARD, BY AUTHORIZING A SPECIAL USE PERMIT FOR A CONVENIENCE STORE WITH GASOLINE SALES; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a convenience store with gasoline sales under Case No. ZC16-007; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices by publication and otherwise, and after holding due hearings and

affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on Lot 1R, Block 1, of the Gardens Addition, located at 7015 Colleyville Boulevard, by authorizing a Special Use Permit for a convenience store with gasoline sales, as depicted on Exhibit "A" and Exhibit "B".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Land Development Code of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. All requirements of the Land Development Code shall be met, except where amended herein.
- Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 6. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 18th day of July 2017.

The second reading and public hearing being conducted on the 1st day of August 2017.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 1ST DAY OF AUGUST 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Nancy Coplen	_____
Place 3, Kathy Wheat	_____	Place 6, Mike Taylor	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:

Whitt L. Wyatt
City Attorney

Exhibit "A" – Zoning Map

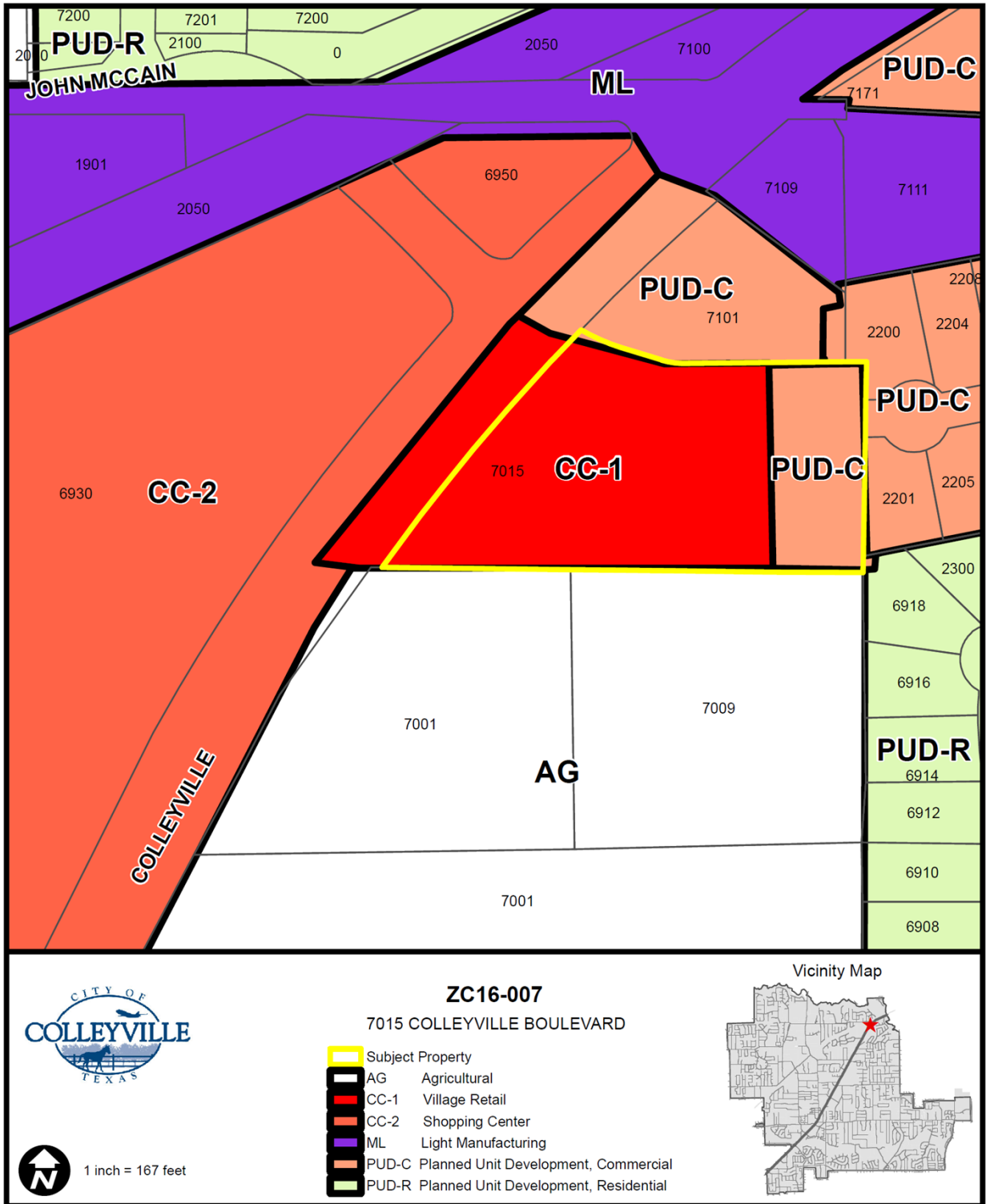


Exhibit "B" – Aerial Map



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City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6b

Agenda Date 07/18/2017

Number Ordinance O-17-2017

Type Ordinance

Department Community Development

Title

Consideration of an appeal of the decision of the Planning and Zoning Commission for a Special Use Permit for Alcoholic Beverage Sales – (Beer and Wine Only) – Off-Premises Consumption, on Lot 1R, Block 1, of the Gardens Addition, located at 7015 Colleyville Boulevard, Case ZC17-010

Strategic Plan

There is no Strategic Plan connection for this item.

Explanation

First Reading and Public Hearing

David Bond of Spiars Engineering, the applicant, has submitted a request for a Special Use Permit (SUP) to allow beer and wine sales for off-premise consumption in conjunction with a convenience store with gasoline sales at 7015 Colleyville Boulevard. The subject property is zoned CC1-Village Retail district and PUD-C Planned Unit Development Commercial (Ordinance O-08-1699). Beer and wine sales for off-premise consumption is allowed in the CC1-Village Retail district with the approval of an SUP.

Existing Conditions/Background: The subject property is generally located on the southeast side of Colleyville Boulevard and south of John McCain Road. It is platted as Lot 1R, Block 1, of the Gardens Addition and is currently undeveloped.

Ordinance O-08-1699 was approved for the rear portion of the subject property in June 2008. The PUD-C ordinance describes the purpose for a retention/detention pond, private open space, and the accessory use of a parking lot. The proposed SUP up for consideration does not seek to change this use on the rear portion of the property. Therefore, the zoning in place shall remain in effect.

Proposed Special Use Permit:

Request – The applicant is requesting approval of an SUP to allow beer and wine sales for off-premises consumption in conjunction with a new convenience store with gasoline sales.

Ordinance – There are four components of procedure that a business must complete to sell beer and wine for off-premises consumption in Colleyville: (1) a Special Use Permit (SUP) approval by the City Council for beer and wine sales (off-premises consumption); (2) submission of draft Texas Alcoholic Beverage Commission (TABC)

License paperwork to the City Secretary's Office for review and approval; (3) submission of completed TABC License paperwork to the TABC; and, (4) the issuance of an Alcoholic Beverage License through the City Secretary's Office.

- Section 3.25 of the Land Development Code states that an SUP is to "allow a use not normally allowed in a zoning district which could be of benefit in a particular case to the general welfare, provided adequate development standards, and special requirements are imposed to protect surrounding uses or to preserve the character of the neighborhood." SUP's for alcohol sales automatically expire upon the abandonment of the business, change in the use, a change in ownership, or upon termination of the Certificate of Occupancy.
- Section 6-3 of the Code of Ordinances requires businesses that sell alcoholic beverages to be located at least 300 feet from a church, school, or public hospital. The distance is measured from property line to property line for schools, and from front door to front door along the street-front property lines for churches and hospitals.

Analysis: The proposed RaceTrac is a retail convenience store, with primary retail sales that include a modern frozen yogurt station, coffee station, and a wide-variety of food items. The proposed RaceTrac convenience store will be approximately 5,500 square feet.

The applicant is requesting to sell alcoholic beverages that include beer and wine only. Other liquor sales would not be permitted. On-premise consumption of beer and wine would not be permitted on the property and is prohibited by state law.

Although the proposed business will operate 24/7, the sale of off-premise alcoholic beverage sales will be restricted and limited to the available hours per the Texas Alcoholic Beverage Code (TABC) which outlines Monday - Friday: 7am - midnight; Saturday: 7am - 1am and Sunday: noon to midnight.

Should the proposed business go out of business, or no longer operate for more than six months, any SUP for alcohol sales will expire. Section 3.25(6) Special Use Permit of the Land Development Code states:

"6. Termination and Abandonment of Use – In the event the building, premises or land uses authorized by a Special Use Permit are terminated or abandoned for a period of six (6) months or longer, the use of the same shall thereafter conform to the regulations applicable to the zoning district, unless a new and spate Special Use Permit is approved for continuation of the use."

The requested location is in compliance with the distance requirements of the Code of Ordinances and the applicant is proposing to comply with all other requirements of the Code of Ordinances and State law.

Surrounding Development: The property to the north is zoned PUD-C and developed with commercial and retail uses. The property to the east is zoned PUD-C and developed with single family residential homes. The property to the south is zoned AG-Agricultural district and developed with one single family home. The properties to the west are zoned CC2 – Shopping Center district and are currently undeveloped.

Public Notification: Staff mailed notices to all property owners within 200 feet as well as any Homeowners Associations within 500 feet of the subject property regarding this request on Friday, May 26, 2017. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* on Saturday, May 27, 2017 as required by State law and the Land Development Code. To date, no correspondence has been received.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended denial of this request at the June 12, 2017 meeting by a vote of 5-0. When the Planning and Zoning Commission makes a recommendation of denial, a favorable vote of three-fourths (3/4) of all members of the City Council is required for approval of the request.

Staff Recommendation: The proposed Special Use Permit (SUP) would authorize the sale of beer and wine for off-premises consumption for the RaceTrac at 7015 Colleyville Boulevard. The proposed business is not consistent with City's Comprehensive Plan and may adversely impact surrounding uses. Staff recommends denial of the request.

Financial Impact

There is no financial impact to the City.

Recommendation

Denial

Attachments

1. Request to Appeal
2. Ordinance O-08-1699
3. Aerial Map
4. Zoning Map
5. Future Land Use Map
6. Statement of Planning Objectives
7. Site Plan
8. Notification Map
9. Notification List
10. Property Owner Notification
11. Legal Notice
12. Ordinance O-17-2017

Request to Appeal

From: [Mann, Tommy](#)
To: [Ben Bryner](#)
Cc: ["Drew Cunningham"](#)
Subject: RaceTrac SUP Requests/John McCain @ Colleyville Blvd
Date: Thursday, June 15, 2017 6:34:39 PM

Ben,

Per our conversation today, my client wishes to appeal the Planning and Zoning Commission's recommendations of denial for both the SUP for convenience store with gasoline sales and SUP for alcohol sales at the referenced locations. It is my understanding that we will be scheduled for City Council first reading on July 11th and second reading on July 18th.

If you need any further information from me or RaceTrac, please let us know.

Thanks,
Tommy

Tommy Mann, Shareholder

Winstead PC | 500 Winstead Building | 2728 N. Harwood Street | Dallas, Texas 75201
214.745.5724 *direct* | 214.745.5390 *fax* | tmann@winstead.com | www.winstead.com

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ORDINANCE O-08-1699

AN ORDINANCE AMENDING ORDINANCE O-08-1683 BY APPROVING A DETAILED SITE PLAN; PROVIDING FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council approved Ordinance O-08-1683 on June 17, 2008 to establish the zoning on 0.6 acres on Tracts 3D1 and 3E1, Abstract 963 of the Absalom J. Lott Survey, from the AG-Agricultural Zoning district to PUDC-Planned Unit Development Commercial zoning district; and

WHEREAS, the applicant has requested an amendment to Ordinance O-08-1683 to authorize the approval of a detailed site plan, as required by Ordinance O-08-1683; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by amending Ordinance O-08-1683 to authorize the approval of a detailed site plan, as required by Ordinance O-08-1683.
- Sec. 3. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning of 0.6 acres on Tracts 3D1 and 3E1, Abstract 963 of the Absalom J. Lott Survey, as described in attached Exhibit "A", to add a detailed site plan, attached as Exhibit "B".
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:
- 1. DETAILED SITE PLAN**
- a. The development and layout of the property shall adhere to the detailed site plan, attached as Exhibit "B".
- Sec. 5. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 6. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

- Sec. 7. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 8. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 9. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.
- Sec. 10. THAT Ordinance O-08-1683 shall remain in full force and effect, except where amended by this ordinance.

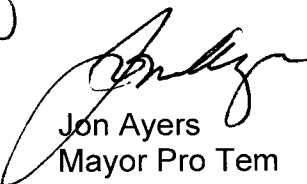
AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 5th day of November 2008.

The second reading and public hearing being conducted on the 18th day of November 2008.

ATTEST:

Cynthia Singleton, TRMC, CMC
City Secretary

CITY OF COLLEYVILLE

Jon Ayers
Mayor Pro Tem

APPROVED AS TO FORM AND LEGALITY:

Michael Kallas
City Attorney

EXHIBIT "A" - Legal Description

THE GARDENS AT COLLEYVILLE PROPERTY DESCRIPTION

BEING a tract of land situated in the Absalom J. Lott Survey, Abstract No. 963, City of Colleyville, Tarrant County, Texas, being all of that certain tract of land as described by deed to Cynthia D. Hudson, recorded in Volume 11338, Page 812, Deed Records, Tarrant County, Texas and being all of that certain tract of land as described by deed to Rocky Alan Hudson, recorded in Volume 10491, Page 714, Deed Records, Tarrant County, Texas, said tract being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2" iron rod with orange cap stamped "Moak Surv Inc." found for the northwest corner of said Hudson's tract, the northeast corner of that certain tract of land as described by deed to Gardens Commercial Partners, Ltd., recorded in County Clerk's Document No. D207153199, Deed Records, Tarrant County, Texas, in the south line of Lot 1R2, Block 1, Tropicana Fuels Addition, an addition to the City of Colleyville, according to the plat recorded in Cabinet A, Slide 5398, Plat Records, Tarrant County, Texas;

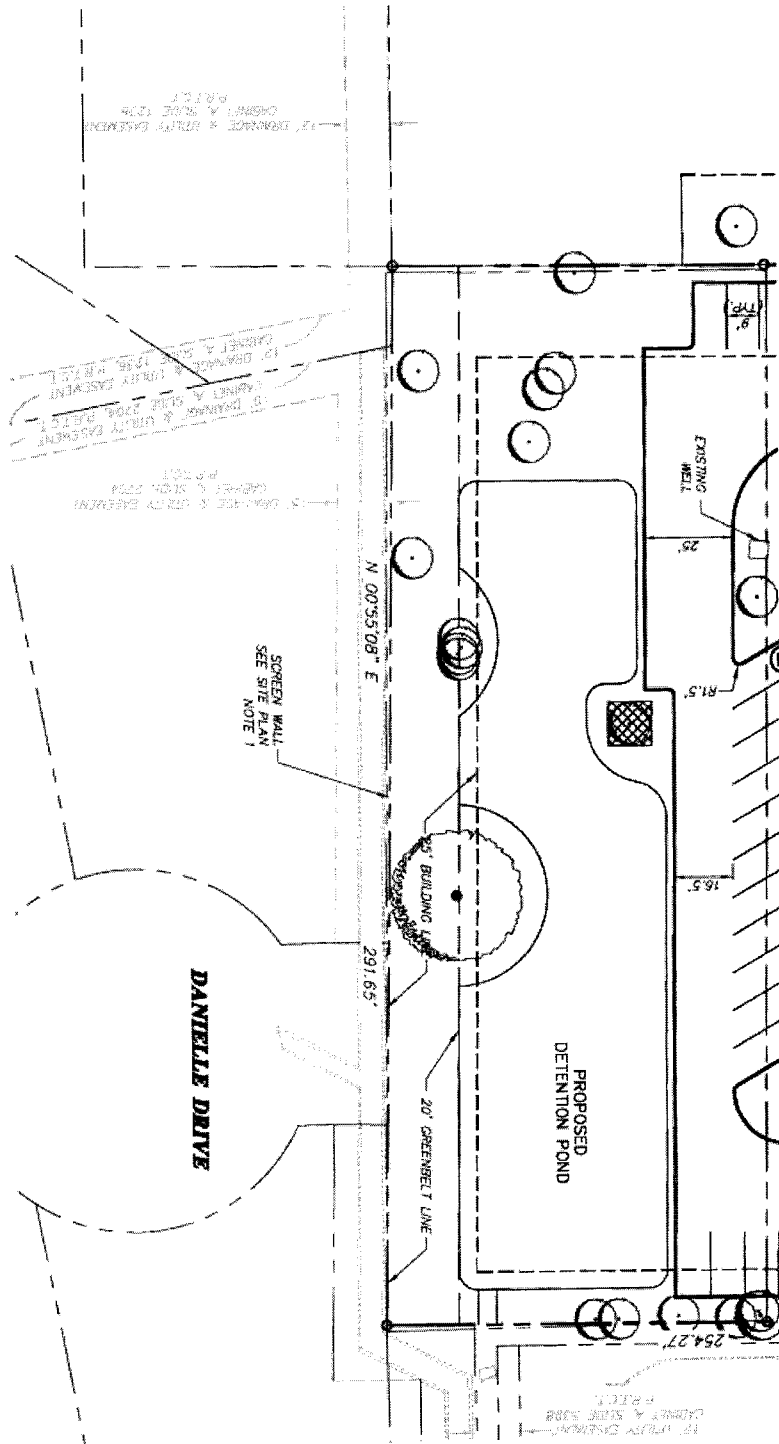
THENCE South 89°33'06" East (S 89°29' E Deed), with the north line of said Hudson's tract, with the south line of said Lot 1R2, Block 1, Tropicana Fuels Addition, a passing distance of 80.89 feet to a 1/2" iron rod found for the southeast corner of said Lot 1R2, Block 1, Tropicana Fuels Addition, being the most westerly southwest corner of Lot 6, Block 9, Longwood Estates at Ross Downs Phase V, an addition to the City of Colleyville, according to the plat recorded in Cabinet A, Slide 2704, Plat Records, Tarrant County, Texas, continuing with north line of said Hudson's tract, with the a south line of said Lot 6, Block 9, Longwood Estates Addition for a total distance of 105.04 feet (105.00' Deed) to a 1/2" iron rod found for a re-entrant corner of said Lot 6, Block 9 and being in a west line of said Longwood Estates Addition;

THENCE South 00°55'08" West (S 01°47'40" W Deed), with the east line of said Hudson's tract, with a west line of said Longwood Estates Addition, a passing distance of 269.87 feet to the southwest corner of Lot 13, Block 8 of said Longwood Estates Addition, continuing with the east line of said Hudson's tract for a total distance of 291.65 feet (291.5' Deed) to an 1" pipe found for the southeast corner of said Hudson's tract, the northeast corner of that certain tract of land as described by deed to Cheryl Ann West, Diana West Myers and Douglas F. Myers, recorded in County Clerk's Document No. D206035360, Deed Records, Tarrant County, Texas;

THENCE North 89°27'39" West (N 88°31' W Deed) , with the south line of said Hudson's tract, with the north line of said Myers tract, a distance of 102.68 feet (105.00' Deed) to a 5/8" iron rod found for the southeast corner of aforementioned Gardens Commercial Partners tract and being the southwest corner of said Hudson's tract;

THENCE North 00°27'17" East (N 01°47'40" E Deed), with the west line of said Hudson's tract and with the east line of said Gardens Commercial Partners tract, a distance of 291.48 feet (289.8' Deed) to the POINT OF BEGINNING and containing a calculated area of 30,280 square feet or 0.695 acres of land.

EXHIBIT "B" - Detailed Site Plan



AERIAL MAP



ZC16-007

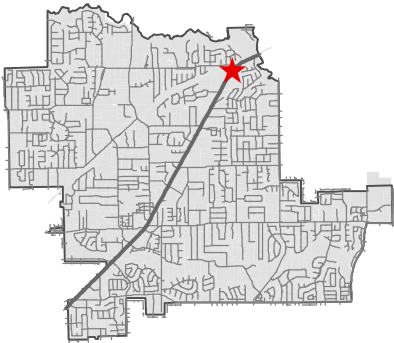
7015 COLLEYVILLE BOULEVARD

 Subject Property



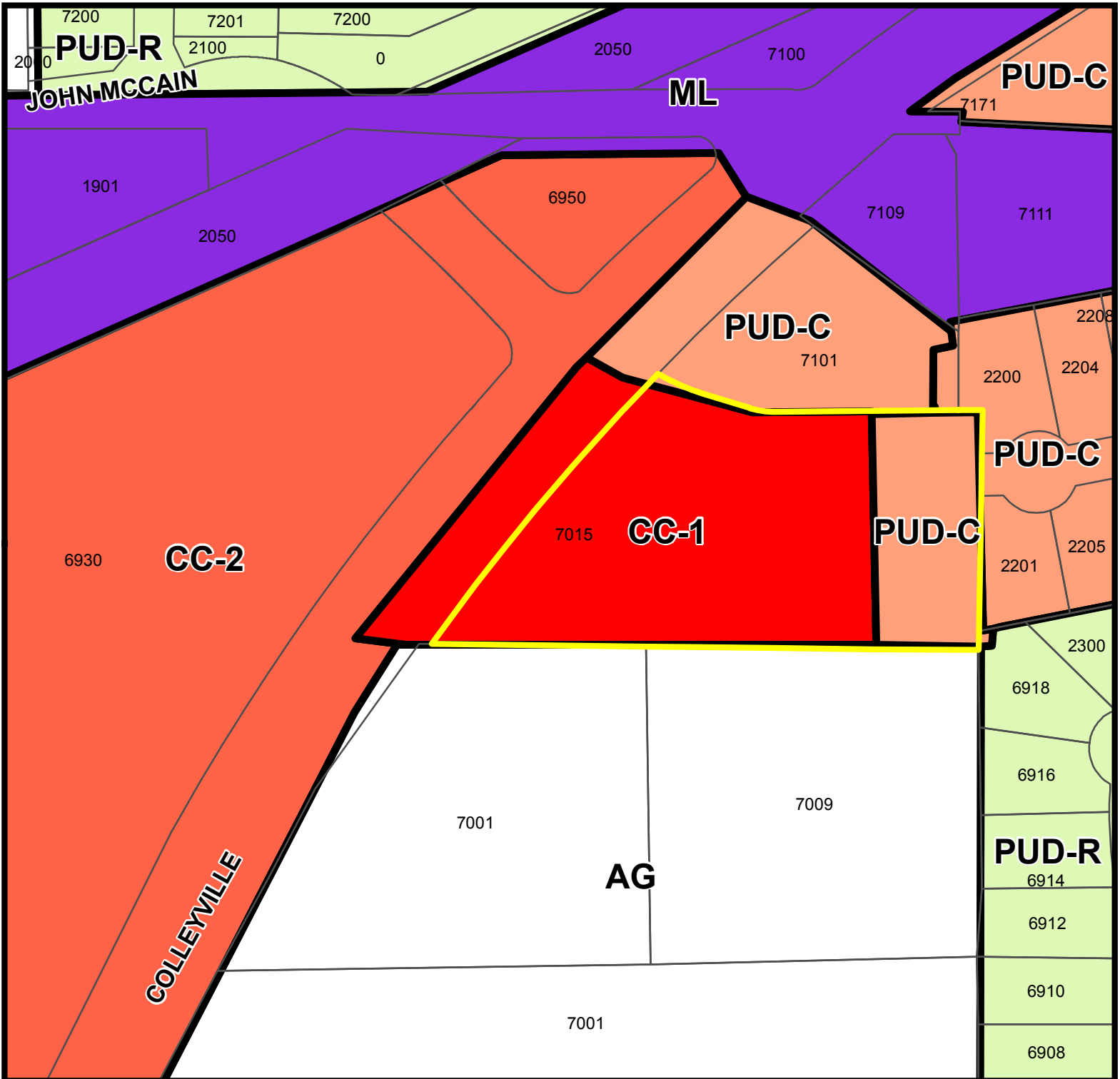
1 inch = 167 feet

Vicinity Map



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ZONING MAP



ZC16-007

7015 COLLEYVILLE BOULEVARD

- Subject Property
- AG Agricultural
- CC-1 Village Retail
- CC-2 Shopping Center
- ML Light Manufacturing
- PUD-C Planned Unit Development, Commercial
- PUD-R Planned Unit Development, Residential



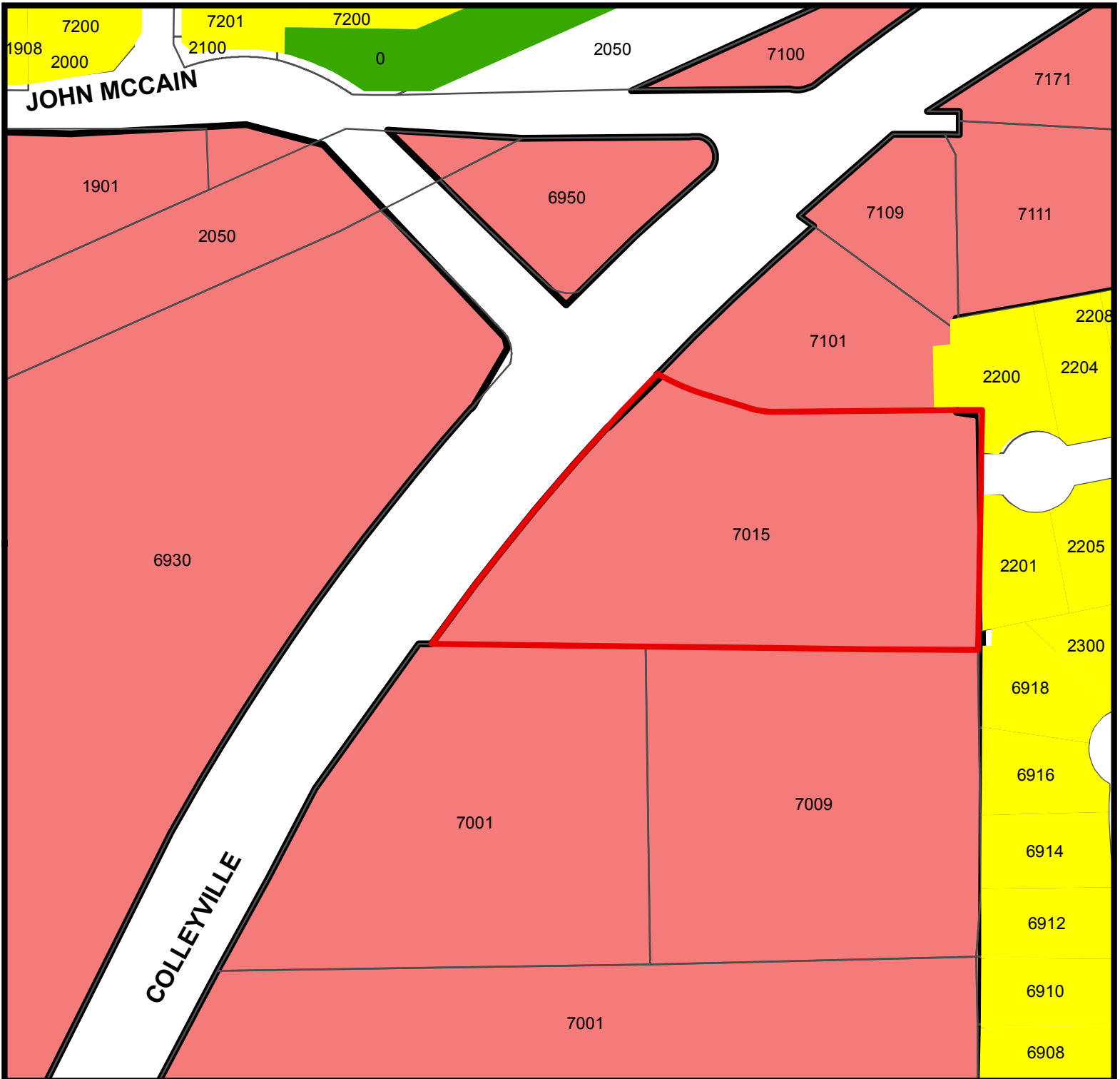
1 inch = 167 feet

Vicinity Map



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FUTURE LAND USE MAP



ZC16-007

7015 COLLEYVILLE BOULEVARD

- Subject Property
- Residential
- Parks/Open Space
- Colleyville Boulevard Corridor



1 inch = 167 feet

Vicinity Map



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Statement of Planning Objectives

Statement of Planning Objectives

The purpose of the request is to obtain a SUP to accommodate a new retail store with gasoline sales. The approximately 3.81-acre request site is currently zoned PUD-C and Village Retail District (CC-1). The property is presently undeveloped. The property to the north is zoned PUD-C and is developed with retail shopping. The properties to the east and south are zoned Planned Unit Development–Residential (PUD-R) and Agricultural (AG) respectively, and are developed with residential uses. The property to the west, across Colleyville Boulevard, is zoned Shopping Center District (CC-2) and is undeveloped.

The applicant proposes to develop an approximately 5,500 square foot RaceTrac retail store with gasoline sales on the property. The development features enhanced exterior brick and other masonry building materials. The structure includes significant retail window areas and a covered indoor patio to provide an inviting environment to pedestrians. The store's interior retail sales include a modern frozen yogurt station, coffee station, and a wide-variety of food items. The rear of the lot to the east will be left for future office development in accordance with Colleyville Comprehensive Plan.

The fuel stations are oriented along Colleyville Boulevard away from the residential neighborhood on the east side of the site. Over 30% of the site is designated as open space. A majority of this space is located between the retail store and the neighborhood to provide a substantial buffer to the residences. The development proposes landscape screening adjacent to the neighborhood's existing fence. Finally, there is a 20-foot typical landscape buffer with trees located along the eastern and southern property lines to provide additional screening.

The proposed location is ideal for providing neighborhood serving retail and amenities to the public with an industry leading quality store in terms of architecture, quality materials, modern site design and landscaping, and interior store offerings such as fresh foods, frozen yogurt, and an array of tea and coffee drinks.

The development conforms to the criteria established in the City's future land use plan, *Destination Colleyville*, in a myriad of ways:

A. Consistency with the Comprehensive Plan

Destination Colleyville envisions that the property be located in the Colleyville Boulevard Corridor, which, among others, calls for retail uses. (p. 118, 123). The property is located within the "Northern Gateway" of the Corridor, which should accommodate "new development on relatively undeveloped property as a new mixed commercial node, highlighting this northern entry point into the city along the corridor." (p. 124). The proposed development is consistent with the Plan in that it offers a fresh, modern design that serves as a welcome point into the city by offering gas and refreshments that in turn enable residents and visitors alike to enter into the city for both business and leisure.

Statement of Planning Objectives

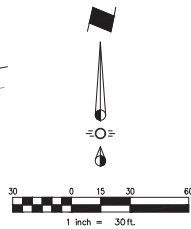
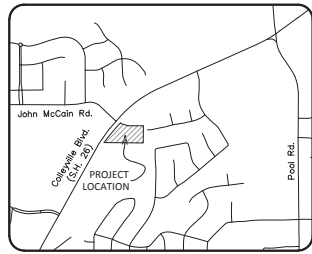
B. Enhancing Colleyville's Economic Resilience

Destination Colleyville states that one of its principles is to “enhance Colleyville’s economic resilience.” (p. 25). The Plan envisions accomplishing this goal by “diversifying Colleyville’s tax base,” which may include “encouraging non-residential development . . . along Colleyville Boulevard, at the northern gateway to Colleyville.” (p. 25). The proposed development accomplishes this goal by providing an essential service to the community: the sale of gas and food on a currently undeveloped lot that does not provide any service to the community nor generate economic growth. The development will provide a respite for travelers entering the city as well as foster a sense of community in the neighborhood as a gathering point for frozen yogurt, coffee, and a wide variety of food items. Such an attraction will activate the area and promote new development. The masonry building materials ensure a high quality development that will also encourage other quality development in the area, further diversifying Colleyville’s tax base and accomplishing a goal of the Comprehensive Plan.

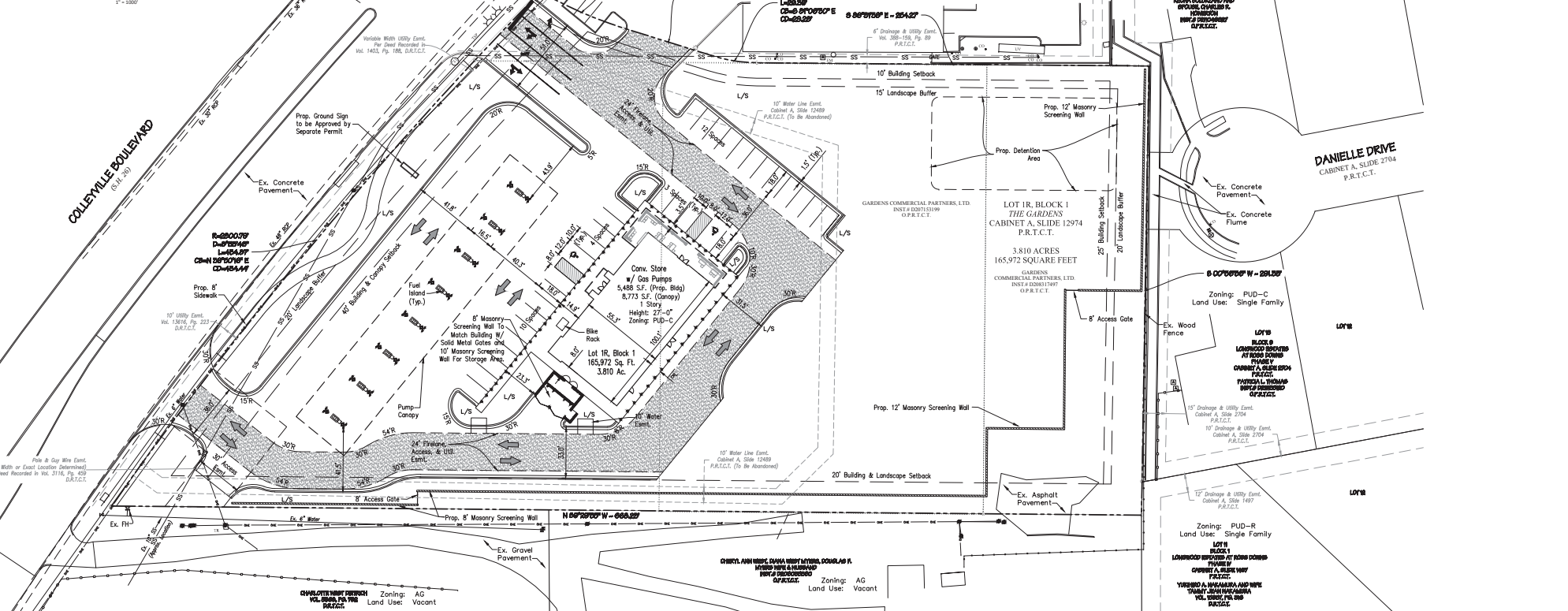
C. Preservation of Neighborhoods

Destination Colleyville also calls for the “preservation of high quality, established neighborhoods with an emphasis on large lots and natural settings with a “country feel.” (p. 28). The proposed development will accomplish this goal by providing a 20-foot typical landscape buffer between the proposed development and the residential development to the east and south. An 8-foot masonry screening wall runs along a portion of the southern property line and a 12-foot masonry screening wall runs along the east property line. Furthermore, the gas pumps in the proposed development are located on the western portion of the site, both located and oriented away from the adjacent residential development. The proposed development provides an appropriate transition from retail uses to the nearby neighborhoods. By requiring quality materials such as brick and stone, the proposed development ensures that it will be a pleasant site for passers-by and compliment the nearby neighborhood.

Site Plan



LOCATION MAP
1" = 1000'



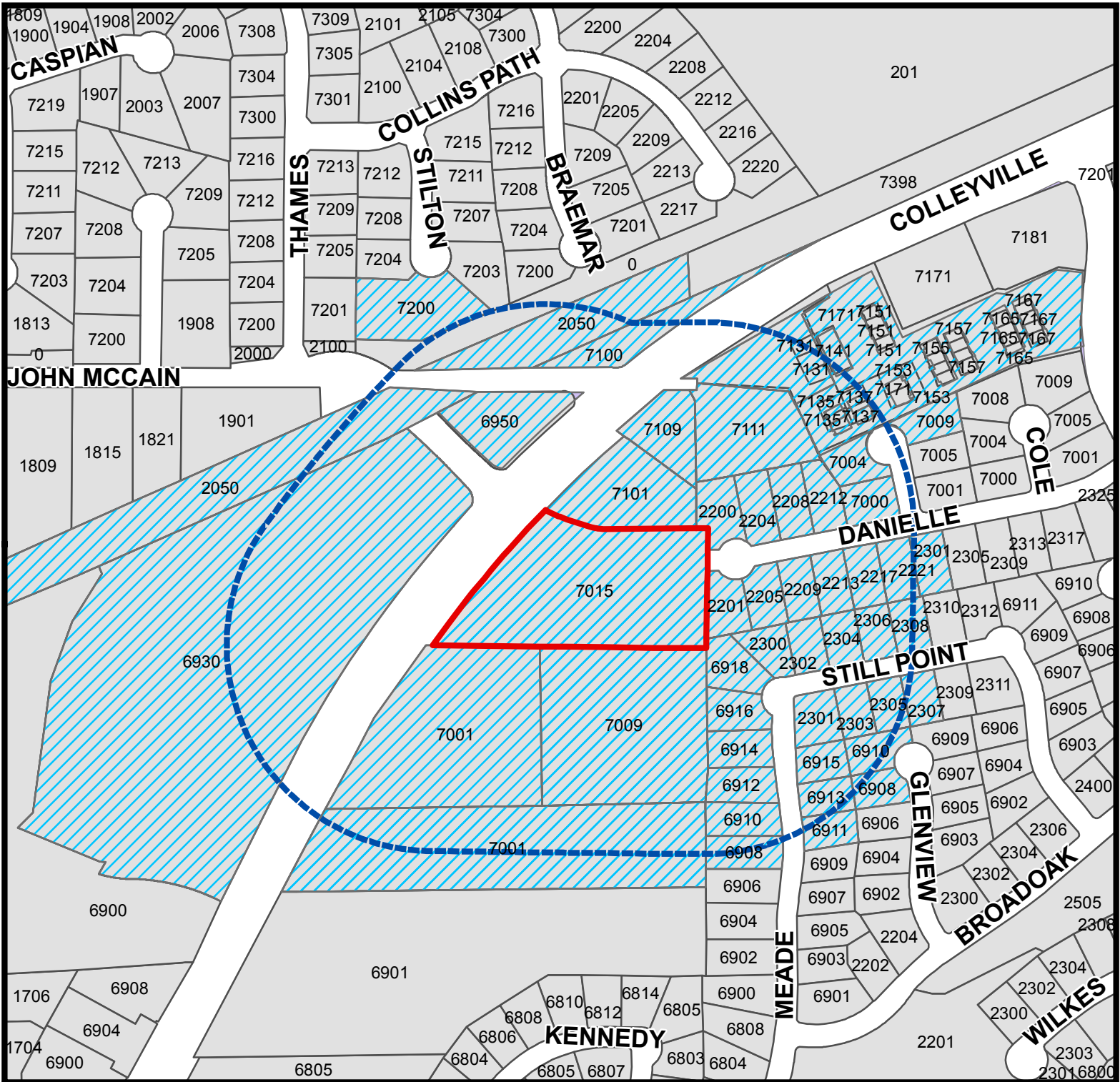
SITE PLAN OF
THE GARDENS ADDITION
LOT 1R, BLOCK 1
3.810 ACRES
situated in the
A.J. LOTT SURVEY ~ ABSTRACT 963
COLLEYVILLE, TARRANT COUNTY, TEXAS

Site Data Summary Table

GENERAL SITE DATA	LOT 1R, BLOCK 1
Zoning	PUD-C
Land Use	Commercial Store w/ Gas Pumps
Lot Area	3,810 Ac. (165,972 Sq. Ft.)
Building Footprint Area	5,488 Sq. Ft.
Canopy Footprint Area	8,773 Sq. Ft.
Total Building Area	14,261 Sq. Ft.
Building Height	1 Story
Building Height	27' Max. HL
Lot Coverage	3.3% Of Site
Floor Area Ratio	0.0331
Impervious Area	57,069 Sq. Ft. (34.4%)
Open Space Area	108,903 Sq. Ft. (65.6%)

- LEGEND**
- Firelane, Access & Utility Easement
 - L/S Landscape Area
- Notes:**
- Handicap Parking Is Provided In Accordance w/ ADA Standards.
 - No Floodplain Exists On The Site.
 - Site Plan Is For Informational Purposes only. It Is Not A Construction Document.
 - Trees exist on the site.

NOTIFICATION MAP



ZC17-10

7015 COLLEYVILLE BOULEVARD

- Subject Property
- 500ft Buffer
- Properties within 500ft



1 inch = 333 feet

Vicinity Map



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Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
WILLIAM AND DEENA RAMSEY REVOC	6918 MEADE DR	COLLEYVILLE, TX	76034	6918 MEADE DR
REGIONAL RAIL ROW CO	PO BOX 660163	DALLAS, TX	75266	2050 JOHN MCCAIN RD
REGIONAL RAIL ROW CO	PO BOX 660163	DALLAS, TX	75266	2050 JOHN MCCAIN RD
SOLORZANO, KEONA	2200 DANIELLE DR	COLLEYVILLE, TX	76034	2200 DANIELLE DR
THOMAS-AISTRUP, PATRICIA	2201 DANIELLE DR	COLLEYVILLE, TX	76034	2201 DANIELLE DR
KUHN, ALYCE	2204 DANIELLE DR	COLLEYVILLE, TX	76034	2204 DANIELLE DR
CASTRO, CHRIS	2205 DANIELLE DR	COLLEYVILLE, TX	76034	2205 DANIELLE DR
JARWAN, ESAM	2208 DANIELLE DR	COLLEYVILLE, TX	76034	2208 DANIELLE DR
HAMRAEE, FARZIN	2209 DANIELLE DR	COLLEYVILLE, TX	76034	2209 DANIELLE DR
SHAIA, CHRISTOPHER	2212 DANIELLE DR	COLLEYVILLE, TX	76034	2212 DANIELLE DR
SMITH, JOHN A	2213 DANIELLE DR	COLLEYVILLE, TX	76034	2213 DANIELLE DR
COPELAND, LARRY BRENT	2217 DANIELLE DR	COLLEYVILLE, TX	76034	2217 DANIELLE DR
PEREIRA, LEONID M	2221 DANIELLE DR	COLLEYVILLE, TX	76034	2221 DANIELLE DR
ELBORAI, ADEL M	2300 STILL POINT LN	COLLEYVILLE, TX	76034	2300 STILL POINT LN
WARD, CHAS R	2301 DANIELLE DR	COLLEYVILLE, TX	76034	2301 DANIELLE DR
BOWMAN, KIRK A	2301 STILL POINT LN	COLLEYVILLE, TX	76034	2301 STILL POINT LN
FACTOR, KRISTOPHER C	2302 STILL POINT LN	COLLEYVILLE, TX	76034	2302 STILL POINT LN
SNOW, JAY F	2303 STILL POINT LN	COLLEYVILLE, TX	76034	2303 STILL POINT LN
PHELPS, KIMBERLIE A	2304 STILL POINT LN	COLLEYVILLE, TX	76034	2304 STILL POINT LN
WILLIAMS, JUDY	2305 STILL POINT LN	COLLEYVILLE, TX	76034	2305 STILL POINT LN
PONTES, DAVID N	2306 STILL POINT LN	COLLEYVILLE, TX	76034	2306 STILL POINT LN
REPASS, ROBERT	2307 STILL POINT LN	COLLEYVILLE, TX	76034	2307 STILL POINT LN
KAZI, TAREQUE	2308 STILL POINT LN	COLLEYVILLE, TX	76034	2308 STILL POINT LN
ALEXANDER, KAREN J	6908 GLENVIEW LN	COLLEYVILLE, TX	76034	6908 GLENVIEW LN
MARTIN, ROBERT V	6908 MEADE DR	COLLEYVILLE, TX	76034	6908 MEADE DR
RAKIGIJA, NICHOLAS	6910 GLENVIEW LN	COLLEYVILLE, TX	76034	6910 GLENVIEW LN
CHEVALIER, RICK W	6910 MEADE DR	COLLEYVILLE, TX	76034	6910 MEADE DR
HARDEN, NICOLE PARILOVA	6911 MEADE DR	COLLEYVILLE, TX	76034	6911 MEADE DR
POOLE, JOHN T	6912 MEADE DR	COLLEYVILLE, TX	76034	6912 MEADE DR
SMITH, THOMAS J	6913 MEADE DR	COLLEYVILLE, TX	76034	6913 MEADE DR
LOWACK, TOMMY	6914 MEADE DR	COLLEYVILLE, TX	76034	6914 MEADE DR
DUNN, DONALD R	6915 MEADE DR	COLLEYVILLE, TX	76034	6915 MEADE DR
ESPINOZA, MARVIN	6916 MEADE DR	COLLEYVILLE, TX	76034	6916 MEADE DR
PECAN CREEK VILLAGE CNTR PRTN	8231 E PRENTICE AVE	GREENWOOD VILLAGE, CO	80111	6930 COLLEYVILLE BLVD
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	6950 COLLEYVILLE BLVD
TABONE, GEORGE	7000 COLEMAN CT	COLLEYVILLE, TX	76034	7000 COLEMAN CT
DIETRICH, CHARLOTTE W	7001 COLLYVILLE BLVD	COLLEYVILLE, TX	76034	7001 COLLEYVILLE BLVD
DIETRICH, CHARLOTTE W	7001 COLLYVILLE BLVD	COLLEYVILLE, TX	76034	7001 COLLEYVILLE BLVD
DIETRICH, CHARLOTTE W	7001 COLLYVILLE BLVD	COLLEYVILLE, TX	76034	7001 COLLEYVILLE BLVD
WOZNAK, CRAIG C	7004 COLEMAN CT	COLLEYVILLE, TX	76034	7004 COLEMAN CT
BHATLA, RAVINDER N	7009 COLEMAN CT	COLLEYVILLE, TX	76034	7009 COLEMAN CT
WEST, CHERYL ANN	7009 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	7009 COLLEYVILLE BLVD
WEST, DIANE MYERS	7009 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	7009 COLLEYVILLE BLVD
GARDENS COMM PARTNERS LTD	101 NW NEWTON DR	BURLESON, TX	76028	7015 COLLEYVILLE BLVD
GARDENS COMM PARTNERS LTD	101 NW NEWTON DR	BURLESON, TX	76028	7015 COLLEYVILLE BLVD
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	7100 COLLEYVILLE BLVD
BEAR CREEK SPIRIT AND WINE LLC	7101 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	7101 COLLEYVILLE BLVD
QUANTUM BEVERAGE HOLDINGS LLC	7401 BRAEMAR TERR	COLLEYVILLE, TX	76034	7101 COLLEYVILLE BLVD
CUSTOMER SOLUTIONS INC	906 LAGUNA TR	KELLER, TX	76248	7109 COLLEYVILLE BLVD #
CUSTOMER SOLUTIONS INC	906 LAGUNA TR	KELLER, TX	76248	7109 COLLEYVILLE BLVD # B
KAUFFMAN, KURT	7111 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	7111 COLLEYVILLE BLVD
UNIQUE LANDSCAPING DESIGN	7111 COLLYVILLE BLVD	COLLEYVILLE, TX	76034	7111 COLLEYVILLE BLVD
LONGWOOD PLAZA PARTNERS LP	1901 N AKARD ST	DALLAS, TX	75201	7135 COLLEYVILLE BLVD UNIT 101
LONGWOOD PLAZA PARTNERS LP	1901 N AKARD ST	DALLAS, TX	75201	7135 COLLEYVILLE BLVD UNIT 102
LONGWOOD PLAZA PARTNERS LP	1901 N AKARD ST	DALLAS, TX	75201	7137 COLLEYVILLE BLVD UNIT 101
LONGWOOD PLAZA PARTNERS LP	1901 N AKARD ST	DALLAS, TX	75201	7137 COLLEYVILLE BLVD UNIT 102
LONGWOOD PLAZA PARTNERS LP	1901 N AKARD ST	DALLAS, TX	75201	7153 COLLEYVILLE BLVD
TARRANT COUNTY PS PROPERTY LLC	7141 COLLEYVILLE BLVD STE 101	COLLEYVILLE, TX	76034	7167 COLLEYVILLE BLVD # 101
LONGWOOD PLAZA PARTNERS LP	1901 N AKARD ST	DALLAS, TX	75201	7171 COLLEYVILLE BLVD
MAAKALI INC	8004 RUSHING SPRING DR	NORTH RICHLAND HILLS, TX	76182	7171 COLLEYVILLE BLVD #
TIMARRON OWNERS ASSN INC	700 WENTWOOD DR	SOUTHLAKE, TX	76092	7200 STILTON CT
TIMARON-CASCADES AT TIMARRON	700 WENTWOOD DRIVE	SOUTHLAKE, TX	76092	COURTESY NOTICE
BOND, DAVID	765 CUSTER ROAD, SUITE 100	PLANO, TX	75075	APPLICANT
GRAPEVINE-COLLEYVILLE ISD	3051 IRA WOODS AVE E	GRAPEVINE, TX	76051	STATE LAW REQUIRED

Public hearing notices were mailed Friday,
May 26, 2017 by Araceli Botello

Property Owner Notification



NOTICE OF PUBLIC HEARING

Zoning Case Number: ZC17-010
Applicant: David Bond
Owner: Gardens Commercial Partners, Ltd
Location: 7015 Colleyville Boulevard
Present Zoning: CC1-Village Retail District and PUDC- Planned Unit Development Commercial District
Request: Consideration of a Special Use Permit for Alcoholic Beverage Sales – (Beer and Wine Only) – Off-Premises Consumption

The City of Colleyville has scheduled public hearings concerning the above referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, June 12, 2017 at 7:00 p.m.
City Council Meeting: Tuesday, July 11, 2017 & July 18, 2017 at 7:30 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 500 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas. For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.



Ben Bryner
Community Development Director
bbryner@colleyville.com

Legal Notice

May 26, 2017

SENT VIA EMAIL on Friday, May 26, 2017

Christine Lopez
Legal Notices
Fort Worth Star-Telegram
400 W. Seventh Street
Fort Worth, TX 76102

Dear Christine:

Please publish and furnish an affidavit (N.E. Section):
Saturday, May 27, 2017

The City of Colleyville Planning and Zoning Commission gives notice of a Public Hearing on Monday, 6/12/17 at 7:00 p.m. at City Hall, 100 Main Street, Colleyville, Texas:

Case ZC17-007 - Consideration of a zoning change from the AG- Agricultural zoning district to the R40- Single Family Residential zoning district on Tract 5A01, Abstract 294, in the Robert Chowning Survey, located at 6260 Pool Road

Case ZC16-007 - Consideration of a Special Use Permit for a Convenience Store with Gasoline Sales on Lot 1R, Block 1, of the Gardens Addition, located at 7015 Colleyville Boulevard

Case ZC17-010 - Consideration of a Special Use Permit for Alcoholic Beverage Sales – (Beer and Wine Only) – Off-Premises Consumption, on Lot 1R, Block 1, of the Gardens Addition, located at 7015 Colleyville Boulevard

The City Council will hold a Public Hearing on the above items on 7/11/17 and 7/18/17 at 7:30 p.m. at City Hall, 100 Main Street, Colleyville, Texas.

All interested citizens will be given the opportunity to speak and be heard.

CITY OF COLLEYVILLE



Araceli Botello
Planning Technician

ORDINANCE O-17-2017

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP BY CHANGING THE ZONING ON LOT 1R, BLOCK 1, OF THE GARDENS ADDITION, LOCATED AT 7015 COLLEYVILLE BOULEVARD, BY AUTHORIZING A SPECIAL USE PERMIT FOR THE SALE OF BEER AND WINE FOR OFF-PREMISES CONSUMPTION; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for beer and wine sales for off-premises consumption of alcohol under Case No. ZC17-010; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices by publication and otherwise, and after holding due hearings and

affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on Lot 1R, Block 1, of the Gardens Addition, located at 7015 Colleyville Boulevard, by authorizing a Special Use Permit for the sale of beer and wine for off-premise consumption, as depicted on Exhibit "A" and Exhibit "B".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Land Development Code of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall apply to the sale of beer and wine for off-premises consumption in conjunction with a convenience store use only.
- b. The name of the business authorized for off-premise consumption alcohol sales by this Special Use Permit shall be called "RaceTrac".
- c. The Special Use Permit shall automatically expire upon the abandonment of the business, change in the use, a change in ownership or upon the expiration or termination of the Certificate of Occupancy.

d. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 6. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 18th day of July 2017.

The second reading and public hearing being conducted on the 1st day of August 2017.

PASSED AND APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 1ST DAY OF AUGUST 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Nancy Coplen	_____
Place 3, Kathy Wheat	_____	Place 6, Mike Taylor	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:

Whitt L. Wyatt
City Attorney

Exhibit "A" – Zoning Map

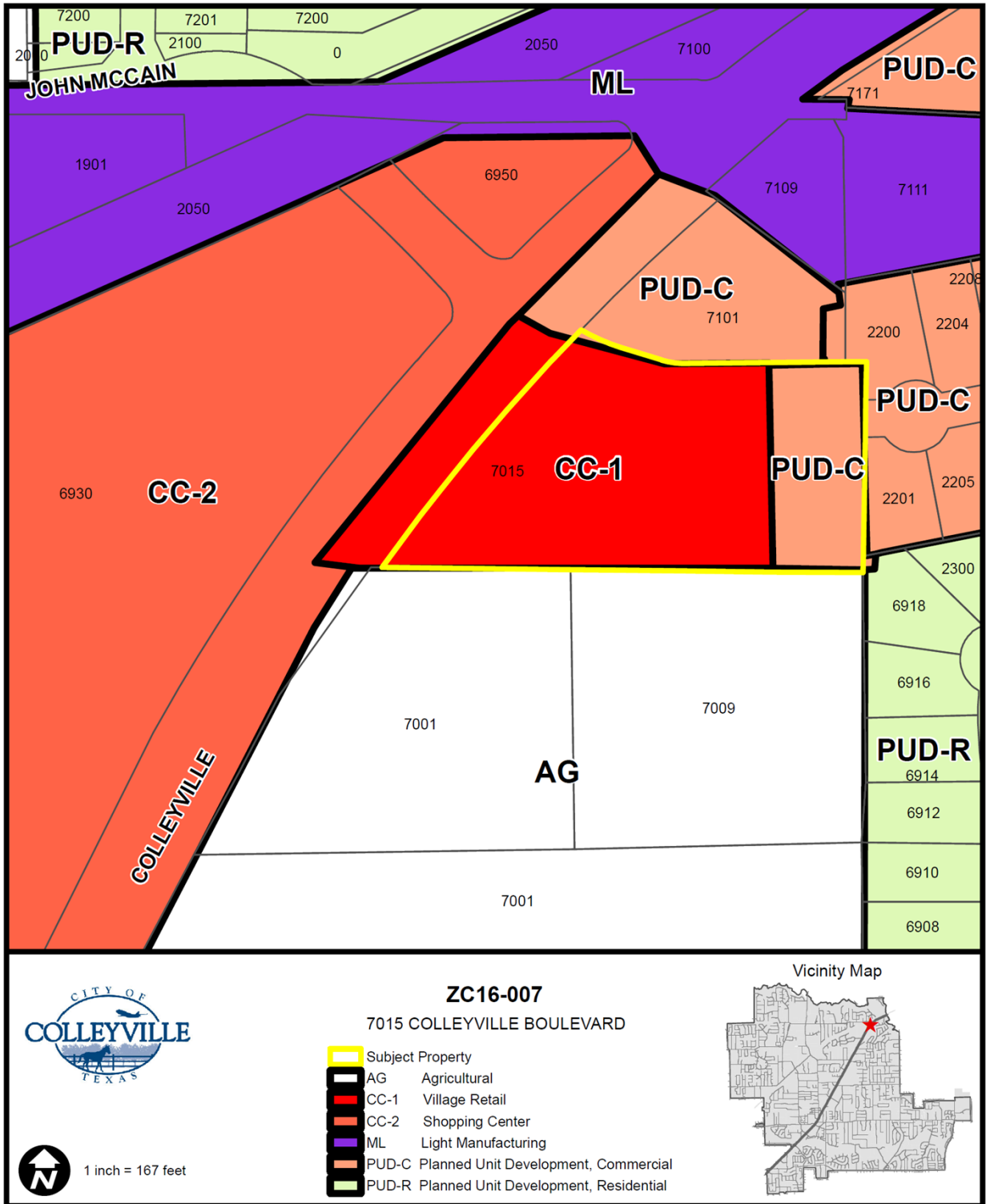


Exhibit "B" – Aerial Map



DISCLAIMER: This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6c

Agenda Date 07/18/2017

Number Ordinance O-17-2018

Type Ordinance

Department Police

Title

Approval of the Fiscal Year 2018 Colleyville Crime Control and Prevention District budget

Strategic Plan

2.4 Demonstrate stewardship of public resources

2.1 Provide responsive, efficient city services

Explanation

First Reading and Public Hearing

In accordance with Chapter 363 of the Local Government Code, the Colleyville Crime Control and Prevention District (CCCPD) Board, which is comprised of the City Council, must hold a public hearing on the proposed annual budget at least 100 days before the start of the fiscal year and adopt a budget at least 80 days before the start of the fiscal year. The CCCPD Board held a public hearing on the proposed FY2018 CCCPD budget on June 20, 2017 and advertised this public hearing in the *Fort Worth Star-Telegram* on Friday, June 9, 2017, per the 10 day advance requirement. On July 11, 2017, the Board approved the proposed FY2018 CCCPD budget.

Upon Board approval, the CCCPD budget must be submitted to the City Council for approval or rejection within 10 days. Per Sec. 363.205(d) of the Local Government Code, the governing body may not amend the budget submitted by the Board. If the governing body rejects the budget submitted by the Board, the governing body and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year. This agenda item allows for City Council consideration (1st reading of the CCCPD budget ordinance). The July 18th City Council agenda item for first reading of the CCCPD budget ordinance will also serve as the required public hearing by the governing body and was advertised in the *Fort Worth Star-Telegram* on Friday, July 7, 2017, per the 10 day advance requirement.

During the discussion of the FY2018 proposed CCCPD budget on June 20, 2017, staff presented a complete FY2018 budget proposal and a five-year forecast based on current information. No changes to the FY2018 proposed CCCPD budget were requested. Staff is seeking City Council approval of the proposed FY2018 expenditures.

Financial Impact

The attached proposed budget provides estimated fund balances and revenues, as well as a detailed list of proposed expenditures.

Recommendation

Approve

Attachments

1. Proposed FY2018 CCCPD Budget
2. Ordinance O-17-2018

COLLEYVILLE CRIME CONTROL DISTRICT FY 2017 THROUGH FY 2022 PROJECTION
--

<i>FISCAL YEAR</i>	<i>ADOPTED FY 2017</i>	<i>PROJECTED FY 2017</i>	<i>PROPOSED FY 2018</i>	<i>PROJECTED FY 2019</i>	<i>PROJECTED FY 2020</i>	<i>PROJECTED FY 2021</i>	<i>PROJECTED FY 2022</i>
BEGINNING FUND BALANCE	\$1,381,476	\$1,483,659	\$1,438,234	\$1,194,329	\$972,451	\$1,022,872	\$889,441
REVENUES:							
1/2 CENT SALES TAX REVENUE*	\$1,613,620	\$1,700,000	\$1,700,000	\$1,717,000	\$1,734,170	\$1,751,512	\$1,769,027
INTEREST INCOME	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
USE OF AVAILABLE CASH	\$343,350	\$246,970	\$444,643	\$425,518	\$0	\$133,431	\$0
TOTAL REVENUES	\$1,958,470	\$1,948,470	\$2,146,143	\$2,144,018	\$1,735,670	\$1,886,443	\$1,770,527
EXPENDITURES:							
ADMINISTRATIVE BOARD/AUDIT EXPENSES:	\$1,850	\$1,850	\$1,850	\$1,850	\$1,850	\$1,850	\$1,850
POLICE SOFTWARE ANNUAL MAINTENANCE CONTRACT	\$49,500	\$49,500	\$49,500	\$49,500	\$49,500	\$49,500	\$49,500
REGIONAL RECRUITING AND HIRING PROCESS	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
REGIONAL CRIME SCENE RESPONSE UNIT	\$10,000	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
CRIME REPORTS ANALYTICAL CRIME MAPPING SOFTWARE	\$5,492	\$5,492	\$5,492	\$5,492	\$5,492	\$5,492	\$5,492
NETMOTION WIRELESS MAINTENANCE AGREEMENT	\$3,219	\$3,219	\$3,219	\$3,219	\$3,219	\$3,219	\$3,219
L-3 IN-CAR VIDEO SYSTEM SERVER MAINTENANCE	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949
TICKET WRITER REPLACEMENT	\$4,700	\$4,700	\$4,700	\$4,700	\$4,700	\$4,700	\$4,700
CALEA ACCREDITATION	\$0	\$0	\$11,000	\$6,000	\$6,000	\$6,000	\$6,000
PERSONNEL:							
9 POLICE OFFICERS	\$770,103	\$770,103	\$841,350	\$883,418	\$927,589	\$973,968	\$1,022,667
ADDITIONAL OFFICER IN FY 2019	\$0	\$0	\$0	\$85,000	\$89,250	\$93,713	\$98,398
ADDITIONAL SERGEANT IN FY 2021	\$0	\$0	\$0	\$0	\$100,000	\$105,000	\$110,250
TEEN COURT	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750
CAPITAL -							
FACILITY NEEDS ASSESSMENT	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0
UPS BATTERY BACKUP REPLACEMENT	\$85,000	\$85,000	\$0	\$0	\$0	\$0	\$0
JUSTICE CENTER DUMPSTER ENCLOSURES	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0
HVAC REPLACEMENT - JUSTICE CENTER	\$0	\$0	\$0	\$0	\$0	\$237,000	\$0
METAL ROOF COATING - JUSTICE CENTER	\$0	\$0	\$0	\$0	\$167,200	\$0	\$0
CARPET & VCT TILE REPLACEMENT - JUSTICE CENTER	\$0	\$0	\$0	\$0	\$0	\$88,052	\$0
VEHICLES:							
REPLACEMENT - PATROL VEHICLE AND EQUIPMENT	\$113,000	\$113,000	\$206,600	\$206,600	\$206,600	\$206,600	\$206,600
REPLACEMENT - MOTORCYCLE (TWO)	\$0	\$0	\$0	\$12,500	\$12,500	\$0	\$0
REPLACEMENT - ADMINISTRATIVE VEHICLES	\$121,500	\$121,500	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000
NEW VEHICLE (FOR NEW OFFICERS)	\$0	\$0	\$0	\$51,650	\$0	\$0	\$0
EQUIPMENT:							
ANNUAL WEAPONS REPLACEMENT	\$8,500	\$8,500	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
SWAT EQUIPMENT AND TRAINING	\$0	\$0	\$6,150	\$6,150	\$6,150	\$6,150	\$6,150
SAFETY EQUIPMENT AND REPLACEMENT	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
BALLISTIC TAC PLATE CARRIERS AND HELMETS	\$0	\$0	\$13,500	\$0	\$0	\$0	\$0
TWO RADAR SIGNS- LICENSES	\$0	\$0	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
IN CAR CAMERAS & SERVER	\$0	\$0	\$195,000	\$0	\$0	\$0	\$0
DEBT SERVICE:							
2006 SERIES REFUNDING DEBT	\$503,862	\$503,862	\$501,845	\$509,100	\$0	\$0	\$0
TRANSFERS:							
CAPITAL EQUIPMENT REPLACEMENT FUND - IN-CAR MOBILE DIGITAL COMPUTER SYSTEM	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
TOTAL EXPENDITURES	<u>\$1,756,925</u>	<u>\$1,746,925</u>	<u>\$1,945,405</u>	<u>\$1,940,378</u>	<u>\$1,685,249</u>	<u>\$1,886,443</u>	<u>\$1,620,025</u>
EXCESS REVENUES OVER EXPENDITURES ^^	\$201,545	\$201,545	\$200,738	\$203,640	\$50,421	\$0	\$150,502
ENDING FUND BALANCE	<u>\$1,239,670</u>	<u>\$1,438,234</u>	<u>\$1,194,329</u>	<u>\$972,451</u>	<u>\$1,022,872</u>	<u>\$889,441</u>	<u>\$1,039,943</u>

^^ MUST HAVE A 1.4 TIMES COVERAGE RATIO (\$201,545) FOR DEBT SERVICE PAYMENT IN FY 2017

^^ MUST HAVE A 1.4 TIMES COVERAGE RATIO (\$200,738) FOR DEBT SERVICE PAYMENT IN FY 2018

^^ MUST HAVE A 1.4 TIMES COVERAGE RATIO (\$203,640) FOR DEBT SERVICE PAYMENT IN FY 2019

*NOTE: SALES TAX GROWTH PROJECTION OF 0% IN FY 2018, 1% IN FY 2019 - FY 2022

ORDINANCE O-17-2018

AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR FISCAL YEAR 2018 FOR THE COLLEYVILLE CRIME CONTROL AND PREVENTION DISTRICT, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, A COPY OF SAME BEING ON FILE IN THE OFFICE OF THE CITY SECRETARY, TO BECOME EFFECTIVE UPON PASSAGE BY THE CITY COUNCIL

WHEREAS, the laws of the State of Texas require the Board of Directors of the Colleyville Crime Control and Prevention District to adopt a budget of projected revenues and proposed expenditures, cash on hand at the start of the year, the amount of money received during the prior year, the tax rate, and the projected ending fund balance; and

WHEREAS, on July 11, 2017, the Board of Directors of the Colleyville Crime Control and Prevention District approved the following budget; and

WHEREAS, the City Council determines that the passage of this Ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 for the Colleyville Crime Control and Prevention District, a copy of which is on file in the Office of the City Secretary, is hereby made a part of this Ordinance by reference and is hereby approved and adopted by the City Council of the City of Colleyville, Texas, as the official budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 and that the City Manager is authorized to execute all contracts and agreements approved as a part of the budget.
- Sec. 2. THAT the budget of the fiscal year beginning October 1, 2017, and ending September 30, 2018, for the Colleyville Crime Control and Prevention District with a sales and use tax rate of .5%, is hereby fixed as follows:

Projected Revenue Received in Fiscal Year 2017	\$ 1,948,470
Projected Cash on Hand as of October 1, 2017	\$ 1,438,234
Revenues	\$ 2,146,143
Expenditures	\$ 1,945,405
Ending Fund Balance at September 30, 2018	\$ 1,194,329

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 18th day of July 2017.

The second reading and public hearing being conducted on the 1st day of August 2017.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 1ST DAY OF AUGUST 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 5, Nancy Coplen	_____
Place 3, Kathy Wheat	_____	Place 6, Mike Taylor	_____
Place 4, George Dodson	_____		

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:

Whitt L. Wyatt
City Attorney



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7a
Type Resolution
Department City Council

Agenda Date 07/18/2017

Number Resolution R-17-4155

Title

Consideration of appointments to the Sidewalks Ad Hoc Committee

Strategic Plan

- 1.1 Actively involve and engage stakeholders
- 2.4 Demonstrate stewardship of public resources
- 5.3 Provide attractive facilities for leisure and recreation

Explanation

Reading and Public Hearing

The City Council established a Colleyville Sidewalks Ad Hoc Committee by Resolution R-17-4133, attached, on May 16, 2017, to provide equitable policies and priorities for the development of a system of sidewalks in the community.

The City Council directed staff to advertise and accept applications for appointment from May 17 through June 30, 2017.

Attached for review and consideration are the applications for appointment to the committee. Mayor Newton has asked the appointment of 11 members be considered.

Mark Brooks
Michael Brown
James Dove
Kelley Gibson
Tonia Goin
Sherri Hart
Jennifer Jung
Dee Kamerman
Joy Fulton Lee
Collette Cobben-Murr
Leonna Nichols
Jocelyn Sandruck
Julie Schurman
Sayeda Bilqees Syed
Steve Waltens
John Zeitlin

The proposed resolution provides for the City Council to consider the appointment of members, and provide the committee with a date to issue a final report to the City Council.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Resolution R-17-4133
2. Applications for Appointment
3. Resolution R-17-4155

RESOLUTION R-17-4133

A RESOLUTION ESTABLISHING A COLLEYVILLE SIDEWALKS AD HOC COMMITTEE

WHEREAS, the City Council recognizes the importance of sidewalks in creating a more walkable and mobile community; and

WHEREAS, the City Council is committed to the best interests of the health, safety, and welfare of the citizens of Colleyville; and

WHEREAS, the City Council desires to involve the citizens of Colleyville in establishing equitable policies and priorities for the development of a system of sidewalks in the community; and

WHEREAS, the City Council desires to establish the Colleyville Sidewalk Ad Hoc Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT an eleven (11) member Colleyville Sidewalks Ad Hoc Committee is hereby established and the city secretary is directed to advertise and accept Applications for Appointment May 17 through June 30, 2017.

Sec. 2. THAT the Colleyville Sidewalks Ad Hoc Committee responsibilities may include:

- a. Review of current Colleyville sidewalk policy and a benchmark of comparator cities.
- b. Development and recommendation of a sidewalk policy.
- c. Identification of locations for connection and/or sidewalks to be constructed, while ensuring compatibility with the "Trails Plan."
- d. Development of a prioritization method and application to identified sidewalk connections.
- e. Review of available funding and potential options for funding future sidewalks.

Sec. 3. THAT upon issuance of final recommendations to the City Council, the work of the Committee will be completed, and the terms of the Committee members will be concluded.

Sec. 4. THAT this resolution shall take effect immediately upon passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 6 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 16TH DAY OF MAY 2017.

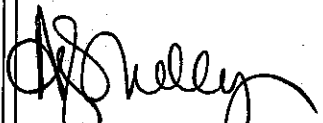
Mayor Richard Newton
Place 1, Tammy Nakamura
Place 4, George Dodson
Place 6, Mike Taylor

Aye
Aye
Aye
Aye

Mayor Pro Tem Bobby Lindamood
Place 3, Kathy Wheat
Place 5, Nancy Coplen

Aye
Aye
Absent

ATTEST:


Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE


Richard Newton
Mayor



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. **AD-HOC COMMITTEE: COLLEYVILLE SIDEWALKS**
2. _____
3. _____

Name: Ms. Mrs. ☒ Mr. Mark Brooks

Address: 6000 Valentino Court, Colleyville, TX

Home Phone: 817-656-9889

Work Phone: 214-878-4891

E-mail Address: mark@brookshc.com

Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
- ☒ I understand I must bring my own device to meetings to view packet information.
- ☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☒ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Past president of: Addison Business Association, North Texas Hotel Association, Marriott Business Council. Past member of Texas Hotel and Lodging Association. Active in Addison City government.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Bring expertise and visionary skills to a group to help provide direction for the assigned goals. Be open and engaging and allow for others opinions. Seek cooperation amongst the team.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

Citizen committees and involvement in government. General direction appears to be managed and headed in a good direction.

4. **What are some issues in Colleyville that may require change?**

View of the TEXRail commuter rail project. Understanding of what organized growth looks like. The last council seemed to have too much politics and fighting amongst themselves.

5. **If you could influence the City in just one way, what would that be?**

Help in the development and retention of business. Keeping Colleyville with great parks and a small community atmosphere.

6. **Please share with us your vision for the City of Colleyville.**

A small community that has all the basic businesses to live lives. A great place to live. Balancing economic development with preserving a small community.

Signature: _____

Date: 6/18/17

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034
Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com or ashelley@colleyville.com



Application for Appointment

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Board, Commission, or Committee Preference: (only those with current openings)

1. AD-HOC COMMITTEE: COLLEYVILLE SIDEWALKS

2. _____

3. _____

Name: Ms. Mrs. Mr. Michael Brown

Address: 508 Brandt Trail

Home Phone: 817-874-7817 Work Phone: 817-485-1335

E-mail Address: michaelbrown@outlook.com Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
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1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Corporate Rotary Club, Colleyville Lions Club, I ride my bike all over town for errands + recreation.

2. What do you perceive your role will be in serving on a board, commission, or committee?

I presume my role will be to make recommendations for sidewalk placement and policy.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Colleyville is a nice community with solid housing, nice stores and good parks. It is a nice place to live.

4. What are some issues in Colleyville that may require change?

Colleyville is dangerous for pedestrians. Colleyville should invest in sidewalks. They are a good investment.

5. If you could influence the City in just one way, what would that be?

I would encourage the city to give pedestrians and cars equal standing. Right now roads are considered infrastructure while sidewalks are considered an amenity. Both should be categorized infrastructure.

6. Please share with us your vision for the City of Colleyville.

Colleyville maintains it's semi-rural feel while also allowing it's citizens to traverse the city safely via foot, bike or car.

Signature: M. Brown

Date: 6/17/17



Application for Appointment

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Board, Commission, or Committee Preference: (only those with current openings)

1. AD-HOC COMMITTEE: COLLEYVILLE SIDEWALKS

2. _____

3. _____

Name: Ms. Mrs. Mr. James Dove

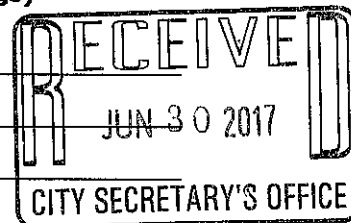
Address: 800 Colleyville Terrace

Home Phone: 817 498-4949

Work Phone: 817 713-2285

E-mail Address: JamesLdove1@gmail.com

Fax: _____



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____ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function: Graduate degree in aerospace engineering - serving in leadership roles. Served on diaconate and church committees, Colleyville Water/Wastewater Committee - 2016.
2. What do you perceive your role will be in serving on a board, commission, or committee?
Show up on time, listen & participate as asked.
Reach a consensus or plan of action.
3. In your opinion, what policies/programs/assets of Colleyville are working well?
City Credit Rating - AAA
Parks & Trails - I use the parks/trails a great deal. We are very fortunate in Colleyville to have such facilities.
4. What are some issues in Colleyville that may require change?
Infrastructure/Roads - we are beginning to address some of these. Glade & J. McCain
5. If you could influence the City in just one way, what would that be?
I would like to influence the City by promoting the positive in each of our citizens and not focus on the negative.
6. Please share with us your vision for the City of Colleyville.

A friendly and inclusive community where everyone is valued. Good city services/facilities & great schools.

Signature: J. Dove

Date: 2017/06/30



Application for Appointment

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Board, Commission, or Committee Preference: (only those with current openings)

1. AD-HOC COMMITTEE: COLLEYVILLE SIDEWALKS
2. _____
3. _____

Name: Ms. ☒ Mrs. ☐ Mr. Kelley Gibson

Address: 6115 Theresa Lane

Home Phone: 817 948 2808

Work Phone: _____

E-mail Address: kelley.gibson@hotmail.com

Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
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- ☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☒ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**
I have no experience in civic organizations or such, but have 2 kids in GCISD, have lived here the last 10 years, am educated and work in a high tech field.
2. **What do you perceive your role will be in serving on a board, commission, or committee?**
I simply want to look at areas where we can add more sidewalks that will impact the most people. I like to walk for exercise and there are some areas that could definitely use sidewalks for safety.
3. **In your opinion, what policies/programs/assets of Colleyville are working well?**
I think the parks and rec programs are fantastic. We have great parks and have enjoyed some of the courses for my kids during school breaks.
4. **What are some issues in Colleyville that may require change?**
As it relates to the topic, I think we need to hone in on areas that are dangerous without sidewalks and that connect to some of the larger walks in the area, like the trails that connect to parks and along the railroad tracks in Colleyville.
5. **If you could influence the City in just one way, what would that be?**
I've often felt like we needed more sidewalks so when I saw this need online, I thought I should start my civic service here!
6. **Please share with us your vision for the City of Colleyville.**
Lots of great outdoor spaces for people to exercise and play, safe areas for kids and dogs, where families will get together.

Signature: _____

Date: 6/1/17

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034
Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com or ashelley@colleyville.com



Application for Appointment Boards, Commissions, and Committees

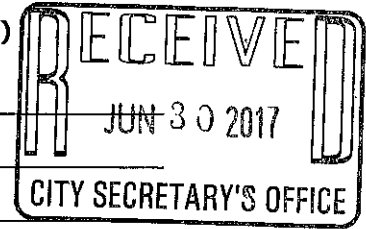
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Board, Commission, or Committee Preference: (only those with current openings)

1. Sidewalk Committee

2. _____

3. _____



Name: ☒ Ms. ☐ Mrs. ☐ Mr. Tonia Goin

Address: 7101 Pleasant Run Rd. Colleyville

Home Phone: 817-837-8395

Work Phone: _____

E-mail Address: tonia.goin@verizon.net

Fax: _____

☒ I understand I will be required to comply with the Texas Open Meetings Act training.

☒ I understand I must bring my own device to meetings to view packet information.

☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

☒ Additional materials attached.

City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

PTA Boards at CES, Glenhope, CTMS GHS

Met numerous times with past & current city leaders concerning sidewalk.

1. What do you perceive your role will be in serving on a board, commission, or committee?

Providing valuable input from a residence perspective who is affected by new sidewalk plans.

2. In your opinion, what policies/programs/assets of Colleyville are working well?

New leadership!!

3. What are some issues in Colleyville that may require change?

N/A

4. If you could influence the City in just one way, what would that be?

Listen to your residence and how they would like to see the direction and future of our city.

5. Please share with us your vision for the City of Colleyville.

I want a safe and prosperous community to raise my family that also maintains excellent schools & services.

Signature: _____

Tonia Goin

Date: _____

6/30/17

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Please return completed application to:

City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139

cloven@colleyville.com or ashelley@colleyville.com



Application for Appointment

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Board, Commission, or Committee Preference: (only those with current openings)

1. CLICK TO VIEW AND CHOOSE SIDEWALK
2. CLICK TO VIEW AND CHOOSE - Per Councilmember Dodson
3. CLICK TO VIEW AND CHOOSE 7/10/17

Name: Ms. ☒ Mrs. Mr. Sherrie Hart

Address: 1600 Glade Rd

Home Phone: 817-253-3584

Work Phone: _____

E-mail Address: sd.hart@att.net

Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
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☐ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

Business owner in CV 40 years, homeowner 38, Director Chamber, BBQ, have supported many organizations over the years including CWC, CV Lions Club, charities and little leagues.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

To be a member of a group making educated recommendations that will help our Council to make decisions that will benefit all of our city.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

All of the campaign promises that our Mayor and majority council made are being made or are in the workings.

4. **What are some issues in Colleyville that may require change?**

Sidewalks and trails! I would like to be on the committee that is working on our sidewalks.

5. **If you could influence the City in just one way, what would that be?**

Recently retired I have the time and energy to get better involved.

6. **Please share with us your vision for the City of Colleyville.**

A community that cares about all of their community, that works together and is opposed to high density. I am excited about the direction the city is going and want to support this direction.

Signature: Sherrie D. Hart Date: 7/7/2017

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034
Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com or ashelley@colleyville.com



Application for Appointment

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Board, Commission, or Committee Preference: (only those with current openings)

1. AD-HOC COMMITTEE: COLLEYVILLE SIDEWALKS
2. _____
3. _____

Name: Ms. (Mrs.) Mr. Jennifer Jung

Address: 1401 Hardage Lane Colleyville, TX 76034

Home Phone: 817-657-8313 Work Phone: _____

E-mail Address: jencjung@gmail.com Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
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- ☒ Additional materials attached. Please see responses on next page.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:
2. What do you perceive your role will be in serving on a board, commission, or committee?
3. In your opinion, what policies/programs/assets of Colleyville are working well?
4. What are some issues in Colleyville that may require change?
5. If you could influence the City in just one way, what would that be?
6. Please share with us your vision for the City of Colleyville.

Signature: [Signature] Date: 10/19/17

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1. I am a member at Crown of Life Lutheran Church in Colleyville and I participate in a service event twice a year that involves picking up trash at various parks throughout the city. I have not served on any city boards and I hoping this committee can be my stepping stone to being more involved.
2. I perceive my role to be taking information, analyzing the information and working together with my committee members to make decisions for the city that will have a positive impact on our community.
3. I believe Colleyville has amazing parks and outdoor resources for the community. There are no excuses to stay inside in this city (unless it is too hot) because the city has provided great resources for outside activity. I hope by joining the sidewalk committee I can continue to enhance this great asset of our city.
4. I think some of the issues in Colleyville that may require change mainly involve balancing the old with new. I think both viewpoints have a place in Colleyville and with some creative thinking and willingness to work together both demands can be satisfied.
5. If I could influence the city in one way it would be to encourage our fellow citizens to take care of our city and to collectively work together to keep our city great.
6. My vision for Colleyville is to be able to keep the small town charm that is not offered by the surrounding cities. I enjoy living in a place that feels like the country but has amenities close by. I hope to keep this intact and keep it balanced.



Application for Appointment

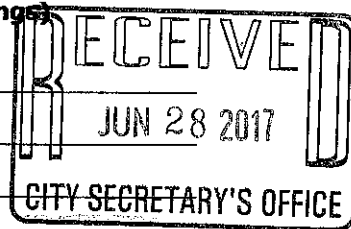
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Board, Commission, or Committee Preference: (only those with current openings)

1. AD-HOC COMMITTEE: COLLEYVILLE SIDEWALKS

2. _____

3. _____



Name: Ms. Mrs. Mr. Dee Kamerman

Address: 6016 LD Lockett Road Colleyville, TX 76034

Home Phone: 817-416-2277

Work Phone: _____

E-mail Address: deekamerman@hotmail.com

Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
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☐ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I was selected to be on the sidewalk committee the last time there was one and we never met. I was an alternate for the Zoning Board and currently a member of the Zoning Board and Sign Board.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

I moved here from another state because of what I saw and the people I met. I want to continue to see the city to be a good place for my family and other families to live.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

As I work with city employees and former members of committees, I see an openness of everyone to work together for the goodness of the citizens of Colleyville.

4. **What are some issues in Colleyville that may require change?**

I do think we need to address the issue of sidewalks, whether in the older part of Colleyville, the connections of sidewalks throughout the city, and in the areas that are not subdivisions.

5. **If you could influence the City in just one way, what would that be?**

To be a positive voice to everyone and continue to keep Colleyville a great place to live.

6. **Please share with us your vision for the City of Colleyville.**

To keep Colleyville a small community with lots of reasons to live here.

Signature: Dee Kamerman

Digitally signed by Dee Kamerman
DN: cn=Dee Kamerman, o=City of Colleyville, email=deekamerman@hotmail.com, c=US
Date: 2017.06.19 11:17:56 -0500

Date: June 19, 2017

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Application for Appointment

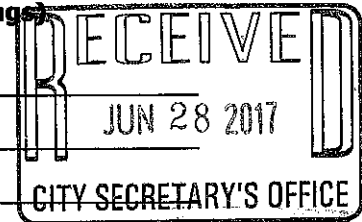
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Board, Commission, or Committee Preference: (only those with current openings)

1. AD-HOC COMMITTEE: COLLEYVILLE SIDEWALKS

2. _____

3. _____



Name: Ms. Mrs. Mr. Joy Fulton Lee

Address: 7109 Waldon Ct. Colleyville TX 76034

Cell Phone: 817-907-9293

Work Phone: _____

E-mail Address: joyfultonlee@gmail.com

Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
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1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

I previously served on the city's sidewalk committee ~~for~~ from January 2013 until it was disbanded in November 2014.

2. What do you perceive your role will be in serving on a board, commission, or committee?

To review, discuss, and provide citizen input for the City's proposed Sidewalks.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

As a family living in Colleyville for nine years, we love the tight knit community, the parks, trails and library. We love all of the city-supported events too.

4. What are some issues in Colleyville that may require change?

Understanding that many love the rural feel of Colleyville, I do believe sidewalks are critical for recreational family activities as well as safety.

5. If you could influence the City in just one way, what would that be?

To increase the amount of sidewalks to our wonderful walking paths.

6. Please share with us your vision for the City of Colleyville.

To maintain the "small town" charm while providing modern conveniences.

Signature: Joy Lee

Date: June 19, 2017



Application for Appointment

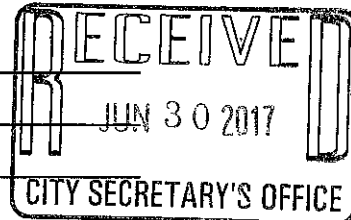
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Board, Commission, or Committee Preference: (only those with current openings)

1. AD-HOC COMMITTEE: COLLEYVILLE SIDEWALKS

2. _____

3. _____



Name: Ms. ☒ Mrs. ☐ Mr. Collette Cobben-Murr

Address: 7700 Overlook Drive

Home Phone: 949-878-2156 / 817.576.4168 Work Phone: 949-390-8314

E-mail Address: colletteandtony@gmail.com

Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
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- ☒ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Board Member of Ballet Academy of Texas in Late 1990's

2. What do you perceive your role will be in serving on a board, commission, or committee?

Help to shape the future of Colleyville for all residents.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Wonderful community atmosphere, safe, great schools and unique local feel.

4. What are some issues in Colleyville that may require change?

Preventing over-development is something the City is already doing but perhaps thinking about how to do that differently.

5. If you could influence the City in just one way, what would that be?

To bring conversations around enhancing the city so its more uniformly friendly to walking & bike paths.

6. Please share with us your vision for the City of Colleyville.

Signature: _____

Collette Cobben-Murr

Date: _____

6/29/2017



Application for Appointment Boards, Commissions, and Committees

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at

817.503.1130. Download the financial disclosure form here.

Board, Commission, or Committee Preference: (only those with current openings)

1. Srde walk committee? Zoning Board of Adjustments??
2. Ad hoc committees in future
3. _____

Name: ☒ Ms. ☐ Mrs. ☐ Mr. LENONNA Nichols

Address: 1017 W. Murphy Rd

Home Phone: 972-754-1454

Work Phone: 972-973-5442

E-mail Address: ~~lenonna.nichols@colleyville.com~~ Fax: —

☒ I understand I will be required to comply with the Texas Open Meetings Act training. CFREE-55

☒ I understand I must bring my own device to meetings to view packet information.

☒ By providing an e-mail address, I consent to the release of my e-mail address by the City. @yahoo.

☐ Additional materials attached.

com.

City service and experience, civic organizations, knowledge, experience, or education applicable to

Board, Commission, or Committee function:

Quasi
Work for DFW Airport, governmental, Procurement Process

Understand Fund Accounting, city government, ^{Council} Board Leadership

1. What do you perceive your role will be in serving on a board, commission, or committee?

to represent the citizen of the city, fiduciary of city's resources.

Listen to others, dream big, visionary, work with Mayor & City Manager

2. In your opinion, what policies/programs/assets of Colleyville are working well?

the new Board Leadership, the Mayor's Experience and leadership,
the vision of the city to keep Colleyville "small town, destination"

3. What are some issues in Colleyville that may require change?

No Apartments, No dense housing, maintain current land transition to
old onto beauty, ~~But~~ Mayor & council's continue their positive path!

4. If you could influence the City in just one way, what would that be?

Listen to Citizens - Keep city's country, rural feel.

No curb on thru road/street, protect the unique of Colleyville

5. Please share with us your vision for the City of Colleyville.

Maintain, Protect Current City life,
Create ways to increase city Revenue w/ more business in Colleyville

Signature: Nichols

Date: 6/30/17

for citizen

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to:

City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or asheley@colleyville.com

to live & shop
colleyville



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. **AD-HOC COMMITTEE: COLLEYVILLE SIDEWALKS**

2. _____

3. _____

Name: Ms. Mrs. Mr. Jocelyn Sandruck

Address: 501 Colleyville Terrace

Home Phone: 817-781-9463

Work Phone: _____

E-mail Address: jocelyn@croneyteam.com

Fax: _____

☒ I understand attendance and active support is required for each appointee.

☒ I understand I am required to comply with the Texas Open Meetings Act training.

☒ I understand I must bring my own device to meetings to view packet information.

☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.

____ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

2. **What do you perceive your role will be in serving on a board, commission, or committee?**
Evaluating community growth and establishing guidelines for future sidewalk plans.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

4. **What are some issues in Colleyville that may require change?**

5. **If you could influence the City in just one way, what would that be?**

I want to move from bystander to part of the active citizen that helps implement a plan. A clear layout of how to connect the major outdoor features of Colleyville to one another. Schools, parks, trails.

6. **Please share with us your vision for the City of Colleyville.**

Signature: _____

Date: 6/29/17

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Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034
Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com or ashelley@colleyville.com



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. Sidewalk Committee _____
2. _____
3. _____

Name: Ms. ☒ Mrs. ☐ Mr. Julie Schurman

Address: 3101 Scarborough LN W

Home Phone: 972-989-0220

Work Phone: _____

E-mail Address: JJSchurman@Verizon.net

Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
☒ I understand I am required to comply with the Texas Open Meetings Act training.
☒ I understand I must bring my own device to meetings to view packet information.
☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
☒ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Please see attachment

2. What do you perceive your role will be in serving on a board, commission, or committee?

Please see attachment

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Communications to the residents via social media, electronic newsletter, text messages and open meetings. The encouragement for citizens to take an active role in local government, Colleyville local government is open to all that want to participate.

4. What are some issues in Colleyville that may require change?

Please see attachment

5. If you could influence the City in just one way, what would that be?

I want to help better define Colleyville for its future. I think with a well-defined identity, priorities of enhancements can be streamlined.

6. Please share with us your vision for the City of Colleyville.

Please see attachment

Signature: _____ Date: June 30, 2017

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034
Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com or ashelley@colleyville.com

Question 1: City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

I've been in the telecommunication industry for the past 25 years and have experience with budgets (Revenue and Expenses) sales, retention, advance network support and former construction manager for the fiber build in Keller, Grapevine, Lewisville Main and parts of Irving.

I'm a former chairman for DFW Women's Association of Verizon Employees (WAVE) and provided leadership for Reach Out and Read, a program that provided \$5,000 in books donated to Parkland Hospital Pediatric care; \$17,000 of in-kind donations to North Texas Food Bank, Irving Cares and Brighter Tomorrows.

I'm a certified project manager (PMP), received an MBA and a Masters in Telecommunication. My dual undergraduate degree is a BS in Marketing and Management.

Question 2: What do you perceive your role will be in serving on a board, commission, or committee?

To solicit input from Colleyville citizens on sidewalk needs, coupled with budget considerations. Be available for meetings and actively participate in recommendations. Be honest and transparent in all dealings with others; I have a desire to serve others.

Question 3: In your opinion, what policies/programs/assets of Colleyville are working well?

Communications to the residents via social media, electronic newsletter, text messages and open meetings. The encouragement for citizens to take an active role in local government, Colleyville local government is open to all that want to participate.

Question 4: What are some issues in Colleyville that may require change?

I think Colleyville has an identity issue. With Grapevine as the Christmas Capital of Texas and Southlake with Town Square, I'm not clear on what Colleyville's niche is and I've lived here for 6 years. I've always thought of Colleyville as a beautiful town with an interesting history and think growth needs to be balanced to preserve it.

Question 5: If you could influence the City in just one way, what would that be?

I want to help better define Colleyville for its future. I think with a well-defined identity, priorities of enhancements can be streamlined.

Question 6: Please share with us your vision for the City of Colleyville.

I want to see Colleyville maintain its beauty and provide sidewalks/bike paths that will be useful and provide ambience appropriately. I would encourage community involvement in naming sidewalks in honor of someone or a cause, i.e. Back the Blue.



Application for Appointment

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130. [Download the financial disclosure form here.](#)

Board, Commission, or Committee Preference: (only those with current openings)

1. AD-HOC COMMITTEE: COLLEYVILLE SIDEWALKS

2.

3.

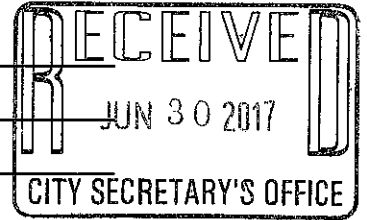
Name: Ms. Mrs. Mr. Sayedla Bilgrees Syed

Address: 6705 Sapphire Circle North, Colleyville, Tx. 76034

Home Phone: 817-400-5709 Work Phone: (817)-913-0474

E-mail Address: sbilgrees@gmail.com

Fax: _____



- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I am required to comply with the Texas Open Meetings Act training.
- ☒ I understand I must bring my own device to meetings to view packet information.
- ☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
- ☒ Additional materials attached.

1. City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:

Board of Directors (Sapphire Enclave), All member (Sapphire Enclave)
Master of Engineering in Mechanical Engg. Worked for United Nation project.

2. What do you perceive your role will be in serving on a board, commission, or committee?

By using my background in engineering, I can look my role more understandable, make our community more safer for residents and for business.

3. In your opinion, what policies/programs/assets of Colleyville are working well?

Colleyville police department.
Kids library programs.

4. What are some issues in Colleyville that may require change?

Non co-ordinated construction projects.
No aquatic centre for Colleyville residents.

5. If you could influence the City in just one way, what would that be?

Should take feedback from residents and businesses.
and make it more easy to understand the policies. Everything should be available online.

6. Please share with us your vision for the City of Colleyville.

It would be the best city in the whole country, best in education, safer and best for raising family.

Signature: Bilgrees

Date: 06/29/17

SAYEDA BILQUEES SYED

1

SAYEDA BILQUEES SYED

6705 Sapphire Circle North, Colleyville TX 76034

USA: (817)913-0474 (H)

E-mail: sbilqees@gmail.com

SUMMARY

- Hands on experience in product development, production and project engineering, with masters in manufacturing engineering.
- Hands on experience in chassis engineering that include; planning, production, quality, reliability, cost reduction and continues improvement of the product
- Supported and lead projects globally & a good team player, proven ability to operate across organizational boundaries to drive product reliability and process quality improvements.
- Hands-on experience in all phases of product development, product specifications, launch/on-going product and manufacturing process improvement.
- Well experienced in CAE and CAD tools.
- Strong background in Process planning, Manufacturing, Quality and Reliability , Cost Control/Reduction
- Proven ability to lead, manage and train multi-disciplinary and culturally diverse workforce.
- Excellent interpersonal and team-building skills. Strong oral and written communication skills and ability to deliver presentations to all levels of management.
- Skilled in all common Microsoft application tools, such MS-Word, Excel, Access and PowerPoint.
- Assisted in launch, supported multiple projects in Pakistan, Afghanistan (United Nation) & Japan.
- Have a working experience of Hino Motors Pakistan (with technical collaboration of Hino Motors Japan).

SKILLS MATRIX

Hands on working experience in the following discipline:

- | | |
|----------------------------------|---|
| • Manufacturing engineering | • Product Development |
| • Process planning & development | • Product Launch & readiness |
| • Project engineering management | • Productivity improvement |
| • Quality control/ assurance | • Inspection techniques |
| • Product pricing/ estimation | • Cost Reduction by process improvement |

Good Engineering & management skills in :

- | | | |
|-----------------------|--|----------------------|
| • Kaizen | • Control Plans | • Six Sigma |
| • Vendor's management | • 5"S" | • Quality road map |
| • Chassis assembly | • Cost management | • Warranty issues |
| • Weight reduction | • Time management | • Specialize vehicle |
| • Management | • Problem solving & continuous improvement | • Production |

Computer Skills: Language

- Basic & Visual Basic
- C++

Systems & Packages:

- | | |
|----------------------------------|--------------|
| • Window | • MS office, |
| • Pro E & Solid works (Familiar) | • Auto CAD |
| • MS Project | |

ACHIEVEMENTS & AWARDS

- **2005 "Certificate of Excellence "** from **Hino Motors Co.** for successful launching of **GT1J** (4x4) truck model for **Pakistan Army** and for **United Nation (Afghanistan)**.
- Quality Engineers' Competency Improvement Program for Hino Motors Pakistan
- **2002 "Certificate of Excellence"** from **Hino Motors Co.** for implementation of **Kaizen** in Assembly operation plant.
- **2002 "Certificate of Excellence "** from **Hino Motors Co.** for implementation of **5'S'** in Assembly operation plant.

PROFESSIONAL EXPERIENCE

Hino Motors Limited Pakistan:

April 2002 – August 2007

Progressive Manufacturing Department (Assembly operation Plant)

Executive Engineer

Worked as Automotive engineer , the job has provided an opportunity to develop understanding of vehicle chassis system design, component manufacturing, quality planning and vehicle assembly operations.

- Supported development and production of vehicle components like **Casting, Sheet metal, FRP and Wire Harness.**
- Worked with vendors to address all system ,subsystem and component parts and their integration into the vehicle architecture to meet targets.
- Ensure timely completion of tooling development of parts at vendors end for production.
- Review process plans and process flow charts for each component.
- Costing of Project, Selection of Appropriate vendors, necessary negotiations and final acceptance for development activities.
- Technical information / assistance to vendor in liaison with Japanese advisors to solve manufacturing/ quality/ productivity problems.
- Time scale graphs for parts development program and monitor to ensure on time completion of projects.
- Performed problem solving process by using team approach and appropriate methods.
- Delivered significant measurable improvements to design (local design modification), process, productivity, and defect prevention on under development components.
- Identified quality issues, assembly concerns to improve quality, productivity & reduce cost.
- Predict component and overall Chassis reliability as part of the Financial Accrual process.
- Promote and drive Six Sigma methodology by collaborating with plant leadership.

Army Project for United Nation

Program Engineer

- Worked on a government project for army vehicles called **GT3H & GT1J** for Army and United Nation Special project for Afghanistan.
- Managed the manufacturing team and configuration team to launch the program.
- Promote and drive Six Sigma methodology by collaborating with plant leadership.
- Led major design(local modification) and process improvement efforts within the product development and manufacturing departments to improve processes that touch internal and external customers.
- Met with the vendors to support the program and maintain the quality and reliability of the product
- Checked supplier process to follow the quality engineering philosophy.
- Provided the weekly updates to the top management regarding project.
- Forecasted the work load and mange the resources accordingly.

N.E.D University of Engineering & Technology:
Visiting Faculty Member
Mechanical Engg. and Manufacturing Engg. Department

Dec 2005 – July 2007

Worked as external examiner (part time) for under graduate program.

Hino Motors Karachi

June 2000 – Sep 2000

- Worked as Intern in Progressive manufacturing department (Assembly Operation Plant).

EDUCATION

MS, Mechanical Engineering (Specialization in Manufacturing Engineering) ; (2005)

N.E.D. University of Engineering & Technology, Karachi

BS, Mechanical Engineering. (2002)

N.E.D. University of Engineering & Technology, Karachi

PROFESSIONAL ASSOCIATION

- Member of **SAE, ASME, PE Pakistan**



Application for Appointment

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Board, Commission, or Committee Preference: (only those with current openings)

1. AD-HOC COMMITTEE: COLLEYVILLE SIDEWALKS
2. _____
3. _____

Name: Ms. Mrs. ☒ Mr. Steve Waltens

Address: 716 Duns Tew Path

Home Phone: 501 773 4478 Work Phone: _____

E-mail Address: steve.waltens@gmail.com Fax: _____

- ☒ I understand attendance and active support is required for each appointee.
☒ I understand I am required to comply with the Texas Open Meetings Act training.
☒ I understand I must bring my own device to meetings to view packet information.
☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.
☐ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**
Served on the Colleyville Charter Review Committee in 2016. I have a degree in Industrial Engineering and a 30 year career in sales and marketing.
2. **What do you perceive your role will be in serving on a board, commission, or committee?**
I can come up with recommendations that will be common sense to homeowners and advantageous to the future of the city.
3. **In your opinion, what policies/programs/assets of Colleyville are working well?**
Police and fire departments are working quite well. Our new policy of lowering the property tax rate to adjust for TAD appraisal increases and not profiting from water sales are responsible conservative moves. Our sorely neglected roads are finally being repaired and repaired properly.
4. **What are some issues in Colleyville that may require change?**
The sidewalk ordinance definitely requires common sense change.
5. **If you could influence the City in just one way, what would that be?**
To ensure that we don't waste a single dollar of the tax payers money and only take as much of that money as necessary to provide world-class essential and community services.
6. **Please share with us your vision for the City of Colleyville.**
A semi-rural oasis in the middle of urban sprawl chaos. We should be proud that we aren't like our neighbors. We should encourage responsible economic development and investment.

Signature: _____ Date: _____

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Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com or ashelley@colleyville.com



Application for Appointment

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Board, Commission, or Committee Preference: (only those with current openings)

1. AD-HOC COMMITTEE: COLLEYVILLE SIDEWALKS

2. _____

3. _____

Name: Ms. Mrs. ☒ Mr. John Zeitlin

Address: 1800 Glade Road, Colleyville, TX 76034

Home Phone: 817-796-0598

Work Phone: 817-239-8406

E-mail Address: john@thezeits.com

Fax: _____

☒ I understand attendance and active support is required for each appointee.

☒ I understand I am required to comply with the Texas Open Meetings Act training.

☒ I understand I must bring my own device to meetings to view packet information.

☒ By checking this line, I consent to the City's use and release of all information provided in this application, to include the address, telephone, and email address provided.

☒ Additional materials attached.

1. **City service and experience, civic organizations, knowledge, experience, or education applicable to Board, Commission, or Committee function:**

I have been an active citizen at city council meetings over the last three years. I have spoken on multiple issues including the current sidewalk fees and management.

2. **What do you perceive your role will be in serving on a board, commission, or committee?**

Provide support, feedback and guidance in order to come to collective agreements on the proper way to develop sidewalks throughout the city.

3. **In your opinion, what policies/programs/assets of Colleyville are working well?**

Collecting funds for sidewalks is the right thing to do as we look to add sidewalks within specified distances to parks and schools throughout the city.

4. **What are some issues in Colleyville that may require change?**

We must stop building sidewalks to nowhere. It helps nobody. At the same time we need to collect funds from every new residential and commercial construction project in order to fund the repair and addition of sidewalks throughout the city.

5. **If you could influence the City in just one way, what would that be?**

I believe we should stop using the term sidewalk funds and change it to city accessibility fees that are levied at the time of permitting based on the square footage of each project (New/ existing property).

6. **Please share with us your vision for the City of Colleyville.**

Maintain the beautiful rural feel we built our reputation on in DFW. People have and will continue to move here for that reason. We must put in creative programs to attract destination businesses on 26.

Signature: John Zeitlin

Digitally signed by John Zeitlin
Date: 2017.05.29 19:31:43 -04'00'

Date: 05/29/2017

All information provided is public pursuant to the Texas Public Information Act.
Please return completed application to: City Secretary, 100 Main Street, Colleyville, TX 76034
Office: 817.503.1130 Fax: 817.503.1139; cloven@colleyville.com or ashelley@colleyville.com

RESOLUTION R-17-4155

**A RESOLUTION APPOINTING MEMBERS TO THE COLLEYVILLE
SIDEWALKS AD HOC COMMITTEE, AND ESTABLISHING A DATE FOR
THE FINAL REPORT SUBMITTAL**

WHEREAS, the City Council approved Resolution R-17-4133 on May 16, 2017, and established the Colleyville Sidewalks Ad Hoc Committee to provide for the establishment of equitable policies and priorities for the development of a system of sidewalks in the community; and

WHEREAS, staff advertised and accepted applications for appointment to the committee from May 17 through June 30, 2017.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the following citizens are appointed to the Colleyville Sidewalks Ad Hoc Committee:

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Sec. 2. THAT _____ is appointed as Chair, and _____ is appointed as Vice Chair.

Sec. 3. THAT the city manager shall provide administrative support services to the committee.

Sec. 4. THAT the Committee shall use its best efforts to issue a final report to the City Council by _____.

Sec. 5. Upon issuance of the final report, the work of the Committee will be completed, and the terms of the Committee members will be concluded.

Sec. 6. THAT this resolution shall take effect immediately upon passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS
ON THIS THE 18TH DAY OF JULY 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Nancy Coplen	_____
Place 6, Mike Taylor	_____		

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7b

Agenda Date 07/18/2017

Number Resolution R-17-4156

Type Resolution

Department City Manager

Title

A resolution re-establishing the Water and Wastewater Rate Advisory Committee and providing a charge

Strategic Plan

- 1.1 Actively involve and engage stakeholders
- 1.4 Communicate thoroughly and strategically
- 2.4 Demonstrate stewardship of public resources

Explanation

Reading and Public Hearing

This item is a request from Mayor Newton to re-establish the Water and Wastewater Rate Advisory Committee and to provide a charge.

The City Council approved attached Resolution R-16-4030, on September 6, 2016, establishing and providing a scope for an ad hoc committee to review utility rates.

The City Council then approved attached Resolution R-16-4038, on September 20, 2016, appointing 11 members to the Water and Wastewater Rate Advisory Committee and established a date by which the committee would provide a final report. The committee roster is also attached.

The Water and Wastewater Rate Advisory Committee provided the final report to City Council on October 18, 2016. On November 15, 2016, City Council adopted Ordinance O-16-1996, attached, based on the committee's final report. Upon issuing the final report, the committee's charge was considered complete.

The proposed resolution provides for the City Council to consider the re-appointment/appointment of members, and provide the committee with a charge.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Resolution R-16-4030
2. Resolution R-16-4038
3. Water and Wastewater Rate Advisory Committee Roster
4. Ordinance O-16-1996
5. Resolution R-17-4156

RESOLUTION R-16-4030

A RESOLUTION ESTABLISHING AND PROVIDING A SCOPE FOR AN AD HOC COMMITTEE TO REVIEW UTILITY RATES

WHEREAS, on June 6, 2016, the City Council held a priority setting worksession, at which eight consensus policy priorities were identified; and

WHEREAS, of those eight consensus policy priorities, restructuring the water rate was included; and

WHEREAS, action was taken by the City Council to provide immediate water rate relief by adopting a temporary flat volumetric rate of \$4.36 per 1,000 gallons was initiated; and

WHEREAS, City staff further engaged NewGen Strategies & Solutions to conduct a full analysis of the City's water and wastewater rates to provide options for permanent rates.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT an ad hoc committee is hereby established to review the water and wastewater rates as provided in the analysis performed by NewGen Strategies & Solutions.
- Sec. 2. THAT the committee will consist of between seven and ten members to be appointed at the September 20, 2016, City Council meeting.
- Sec. 3. THAT City Council will determine a Chair and Vice Chair after appointments have been determined.
- Sec. 4. THAT the ad hoc committee's responsibilities may include:
 - a. Review the cost of service study or analysis.
 - b. Review rate options that will recover the cost of service (operations, maintenance and new infrastructure required).
 - c. Make recommendations to the City Council.
 - d. Help to communicate and educate the community about water and wastewater rates.

Sec. 5. THAT this resolution shall take effect immediately upon passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS
ON THIS THE 6TH DAY OF SEPTEMBER 2016.

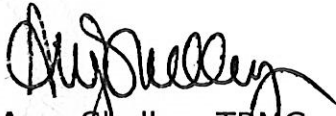
Mayor Richard Newton
Place 1, Tammy Nakamura
Place 2, Bobby Lindamood
Place 4, Jody Short

Aye
Aye
Aye
Aye

Mayor Pro Tem Chris Putnam
Place 5, Nancy Coplen
Place 6, Mike Taylor

Aye
Aye
Aye

ATTEST:



Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE



Richard Newton
Mayor

RESOLUTION R-16-4038

A RESOLUTION OF THE CITY OF COLLEYVILLE, TEXAS APPOINTING MEMBERS TO THE WATER AND WASTEWATER RATE ADVISORY COMMITTEE, AND ESTABLISHING A DATE FOR THE FINAL REPORT SUBMITTAL

WHEREAS, action was taken by the City Council to provide an immediate water rate relief by adopting a temporary flat volumetric rate of \$4.36 per 1,000 gallons was initiated; and

WHEREAS, City staff further engaged NewGen Strategies & Solutions to conduct a full analysis of the City's water and wastewater rates to provide options for permanent rates; and

WHEREAS, the City Council established the Water and Wastewater Rate Advisory Committee to review water and wastewater rates as provided in the analysis performed by NewGen Strategies & Solutions.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the following citizens are appointed to the Water and Wastewater Rate Advisory Committee:

- Raymond Allee
- Thomas Bauch
- George Dodson
- James Dove
- Gerald Gibson
- Jeff Gilstrap
- Susan Mathisen
- Joe Moore
- Jeff Pistor
- Tim Raine
- Samuel van Bever

Sec. 2. THAT Susan Mathisen is appointed as Chair, and Gerald Gibson is appointed as Vice Chair.

Sec. 3. THAT the city manager shall provide administrative support services to the Water and Wastewater Rate Advisory Committee.

- Sec. 4. THAT the Committee shall use its best efforts to issue a final report to the City Council by November 1, 2016.
- Sec. 5. Upon issuance of the final report, the work of the Committee will be completed, and the terms of the Committee members will be concluded.
- Sec. 6. THAT the Water and Wastewater Rate Advisory Committee's responsibilities may include:
- a. Review the cost of service study or analysis.
 - b. Review rate options that will recover the cost of service (operations, maintenance, and new infrastructure required).
 - c. Make recommendations to the City Council.
 - d. Help to communicate and educate the community about water and wastewater rates.
- Sec. 7. THAT this resolution shall take effect immediately upon passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 5 AYES, 1 NAYS, AND 0 ABSTENTIONS
ON THIS THE 20TH DAY OF SEPTEMBER 2016.

Mayor Richard Newton
Place 1, Tammy Nakamura
Place 2, Bobby Lindamood
Place 4, Jody Short

Aye
Aye
Aye
Absent

Mayor Pro Tem Chris Putnam
Place 5, Nancy Coplen
Place 6, Mike Taylor

Aye
Nay
Aye

ATTEST:


Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE


Richard Newton
Mayor

WATER AND WASTEWATER RATE ADVISORY COMMITTEE

APPOINTED SEPTEMBER 20, 2016 – RESOLUTION R-16-4038

CHAIR

Susan Mathisen

317 Chestnut Bend
Colleyville, TX 76034
W: 817-983-1620
smathisencpa@gmail.com

VICE CHAIR

Gerald Gibson

6100 Brazos Court
Colleyville, TX 76034
H: 817-821-1602
jergibson@aol.com

Raymond Allee

5907 Highland Hills Lane
Colleyville, TX 76034
H: 817-329-0186
rayallee@aol.com

Thomas Bauch

4201 Shadow Ridge Drive
Colleyville, TX 76034
H: 817-577-1471
W: 817-312-2288
Tomb4201@gmail.com

George Dodson

7309 Balmoral Drive
Colleyville, TX 76034
H: 817-488-0082
W: 817-937-3198
georgewdodson@gmail.com

James Dove

800 Colleyville Terrace
Colleyville, TX 76034
H: 817-498-4949
Jamesldove1@gmail.com

Jeff Gilstrap

1708 Avalon Drive
Colleyville, TX 76034
H: 214-870-2691
W: 817-429-6262
jeffg@harrispackaging.com

Joe Moore

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ORDINANCE O-16-1996

AN ORDINANCE OF THE CITY OF COLLEYVILLE, TEXAS AMENDING SECTIONS 3A AND 3B OF THE WATER AND SEWER POLICY AND PROCEDURE MANUAL OF THE CITY OF COLLEYVILLE, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council appointed an ad hoc Water and Wastewater Rate Advisory Committee to review water and wastewater utility rates; and

WHEREAS, a cost of service study was conducted by NewGen Strategies & Solutions and was presented to the City Council and the Water and Wastewater Rate Advisory Committee; and

WHEREAS, the Water and Wastewater Rate Advisory Committee presented recommendations to the City Council on October 18, 2016; and

WHEREAS, all statutory and constitutional requirements for the passage of this ordinance have been adhered to, including but not limited to the Open Meeting Act.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT Sections 3A and 3B of the Water and Sewer Policy and Procedure Manual of Colleyville, Texas, which is "Appendix A" of the Colleyville Code be replaced in their entirety to read as follows:

Sec. A. - Water rates.

The following base and volumetric charges shall apply to residential and non-residential water customers:

Base charge per month for in-city customers:	
Water meters 1 inch or less	\$14.01
Water meters of 1.5 inches	\$28.01
Water meters of 2 inches	\$44.82
Water meters of 3 inches	\$84.04
Water meters of 4 inches	\$140.06

Base charge per month for out-of-city customers:	
Water meters 1 inch or less	\$18.01
Water meters of 1.5 inches	\$32.01
Water meters of 2 inches	\$48.82
Water meters of 3 inches	\$88.04
Water meters of 4 inches	\$144.06
Water Volumetric charge per 1,000 gallons	\$4.17

Rates for fire hydrant meters:

The use of fire hydrant meters shall only be allowed within the Colleyville city limits. The use of the fire hydrant meters shall be limited to a period of no more than 90 cumulative calendar days. Under special conditions, a customer may submit a written request to the public works department for use of a fire hydrant meter for a period longer than 90 cumulative calendar days, subject to public works director approval. In considering special condition(s), the public works director shall not consider requests which are necessary to relieve a self-created or personal hardship, failure of performance by a contractor, nor for financial reasons. In considering the customer request, the public works director shall solicit the recommendation of the fire chief and fire marshal in consideration of the request. Further, the public works director shall consider alternative means available to the customer. If special condition(s) are approved by the public works director, in no case shall the meter be used for more than an additional 30 calendar days. The public works director may provide a written ruling within 15 working days of receipt of the customer's written request.

In the event a request for special condition(s) is denied by the public works director, customer shall, within 14 calendar days, make written appeal to the city manager of the public works director's decision. The city manager shall render a written decision within 30 working days of receipt of the customer's appeal. Such decision by the city manager shall be final and not appealable to the city council.

For purposes of this section, written communication shall be considered communication, which is deposited with the United States Postal Service for delivery.

The user must submit in writing, the location of where the meter will be used and such meter shall be used exclusively at the location on record with the city. For purposes of this section, the use of a meter shall be allowed

cumulatively for only one location within an individual subdivision and/or development.

For a period of 90 cumulative calendar days after a meter is returned and read by the city, a user shall not be permitted to check out another meter for use at the same designated location, as defined herein.

The monthly base charge for a fire hydrant meter shall be \$50.00. Water usage for a fire hydrant meter shall be charged at a rate of \$4.17 per 1,000 gallons of water used.

The customer shall be in possession of and responsible for the meter. The customer will be responsible for bringing the meter to the public works service center by the 20th of each month for reading. The customer is required to use a proper fire hydrant wrench for operation of the fire hydrant. The customer shall be responsible for any damage and repair, as reasonably determined by the city, to the fire hydrant or the fire hydrant meter by the use of a temporary water meter.

The customer will be required to provide for any backflow device necessary to meet the current city ordinance for protection of the city's drinking water supply.

The City of Colleyville, Tarrant County, and Texas Department of Transportation (TxDOT) shall be exempt from the provisions of this policy.

Sec. B. – Wastewater rates.

This schedule of rates per month or fraction thereof shall be the basis for determining charges to all customers for rendering wastewater service, where the sewage produced by such customer is a normal strength wastewater (170 mg/l BOD and 260 mg/l suspended solids) and where such customer is located within the City of Colleyville.

A base charge per month shall be charged as follows:	
Residential customers	\$12.54
Non-residential customers	\$18.54

A monthly wastewater volume charge shall also be charged to all customers as set forth hereinafter. The wastewater volume charge for residential customers will be based upon the individual customer's average monthly water use during the months of December, January and February. Where no

preceding winter quarter average is available from records, a volume of 7,000 gallons shall be used for this volume charge.

The monthly wastewater volume charges to commercial and industrial class customers will be based on total water use each month as measured by appropriate meters, with the provision that if a customer can show to the satisfaction of the public works director that a significant portion of the metered water usage does not enter the sanitary sewers, the customer will be charged for only wastewater entering the sewers, as determined by a method approved by the director of public works.

Wastewater Volumetric rate per 1,000 gallons:	\$2.31
---	--------

- Sec. 2. THAT the effective date of this ordinance shall be December 1, 2016.
- Sec. 3. THAT in compliance with the recommendations of the Water and Wastewater Advisory Committee, the City shall initiate the process of identifying a long term funding policy for system maintenance and capital improvements within twelve (12) months of adopting this ordinance.
- Sec. 4. THAT the effective date of this ordinance shall be December 1, 2016.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 1st day of November, 2016.

The second reading and public hearing being conducted on the 15th day of November 2016.

PASSED AND APPROVED BY A VOTE OF 6 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 15TH DAY OF NOVEMBER 2016.

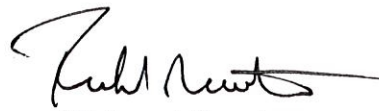
Mayor Richard Newton	<u>Aye</u>	Mayor Pro Tem Chris Putnam	<u>Absent</u>
Place 1, Tammy Nakamura	<u>Aye</u>	Place 5, Nancy Coplen	<u>Aye</u>
Place 2, Bobby Lindamood	<u>Aye</u>	Place 6, Mike Taylor	<u>Aye</u>
Place 4, Jody Short	<u>Aye</u>		

ATTEST:



Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE



Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:



Whitt Wyatt
City Attorney

RESOLUTION R-17-4156

**A RESOLUTION RE-ESTABLISHING THE WATER AND WASTEWATER
RATE ADVISORY COMMITTEE, AND ESTABLISHING A DATE FOR
THE FINAL REPORT SUBMITTAL**

WHEREAS, the City Council approved Resolution R-16-4038 on September 20, 2016, and established the Water and Wastewater Rate Advisory Committee to review water and wastewater rates as provided in an analysis performed by NewGen Strategies & Solutions.

WHEREAS, the City Council approved the committee's final report that recommended providing an immediate water rate relief by adopting a temporary flat volumetric rate of \$4.36 per 1,000 gallons; and

WHEREAS, by approving the final report, the committee's charge was complete.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the City Council approves the re-establishment of the Water and Wastewater Rate Advisory Committee.

Sec. 1. THAT the following citizens are appointed to the Water and Wastewater Rate Advisory Committee:

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Sec. 2. THAT _____ is appointed as Chair, and _____ is appointed as Vice Chair.

- Sec. 3. THAT the city manager shall provide administrative support services to the Water and Wastewater Rate Advisory Committee.
- Sec. 4. THAT the Committee shall use its best efforts to issue a final report to the City Council by _____.
- Sec. 5. Upon issuance of the final report, the work of the Committee will be completed, and the terms of the Committee members will be concluded.
- Sec. 6. THAT the Water and Wastewater Rate Advisory Committee's responsibilities may include:
- a. _____.
 - b. _____.
 - c. _____.
 - d. _____.
- Sec. 7. THAT this resolution shall take effect immediately upon passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS
ON THIS THE 18TH DAY OF JULY 2017.

Mayor Richard Newton _____	Mayor Pro Tem Bobby Lindamood _____
Place 1, Tammy Nakamura _____	Place 3, Kathy Wheat _____
Place 4, George Dodson _____	Place 5, Nancy Coplen _____
Place 6, Mike Taylor _____	

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7c

Agenda Date 07/18/2017

Number Resolution R-17-4157

Type Resolution

Department City Manager

Title

Acknowledgement of a change order request for powder coating signal poles for the SH26 Project, and authorize the city manager to execute the change order, in an amount not to exceed \$204,000

Strategic Plan

3.1 Upgrade the condition of major roads and neighborhood streets

5.1 Create and sustain an identifiable Colleyville brand

Explanation

Reading and Public Hearing

The purpose of this resolution is to acknowledge receipt of a change order request in the amount of \$202,637.39 for powder coating of the traffic signal poles and railings to be installed with the SH26 Project. Pending City Council approval, the Texas Department of Transportation (TxDOT) will provide the City with a final change order to execute at a later date.

In an effort to make the SH26 Project more than a mobility enhancement, the City worked with TxDOT to incorporate aesthetic enhancements, namely black powder coated traffic signal poles, back-lit LED street name signs, and stamped and colored concrete crosswalks, into the project design.

Per the attached Memorandum of Understanding (MOU) executed between the project's funding partners (Colleyville, Tarrant County, TxDOT, NCTCOG), the aforementioned requested upgrades were to be included in the project design and accounted for in the approved funding. However, if the cost of these upgrades exceeded the approved funding, the City was to be responsible for providing additional funding to cover their cost.

Per the MOU, the City was originally committed to fund \$1,318,251 toward the estimated project cost of \$33.2 million. As a result of the bid award coming in over estimate at \$38.2 million, the City was required to contribute an additional \$336,184, bringing the total contribution to \$1,654,435.

While upgrades were captured in the plans, TxDOT did not include the cost for powder coating or back-lit LED street name signs in the contract documents, therefore bid pricing was not obtained. On June 28, 2017, TxDOT provided the City with a change order request (PCO#14) in the amount of \$202,637.39 for powder coating of the traffic signal poles and railings. Additionally, plan documents state the City is to separately

acquire the back-lit LED street name signs and provide them to the SH26 contractor (Jagoe-Public Company) for installation. The approximate cost for these signs is estimated at \$98,000.

In the absence of additional City funding, these project upgrades are likely to be withdrawn from the project scope. Staff is working with the city attorney to review possible alternatives.

Financial Impact

The estimated cost for this change order request is \$202,637.39. Funding is available in the TIF.

Recommendation

Approve

Attachments

1. Memorandum of Understanding (MOU)
2. Resolution R-17-4157

MEMORANDUM OF UNDERSTANDING

State Highway 26 from South of John McCain to Brown Trail Among City of Colleyville, Tarrant County, Regional Transportation Council, and Texas Department of Transportation

This memorandum of understanding (MOU) outlines the agreement regarding the funding and implementation strategy for roadway improvement to be made to State Highway 26 from south of John McCain Road to approximately 400 feet south of Brown Trail located in Colleyville, Texas.

I. BACKGROUND

Tarrant County, the City of Colleyville, the Texas Department of Transportation (TxDOT), and the Regional Transportation Council (RTC) have agreed to fund roadway improvements for State Highway 26 (Colleyville Boulevard) (hereafter referred to as "S.H. 26"), from south of John McCain Road to approximately 400 feet south of Brown Trail utilizing a combination of federal, state, and local funds. The City of Colleyville will enter into an agreement with TxDOT to remove S.H. 26 from the State Highway System in the sections noted below and to take over responsibility of this portion of S.H. 26 upon completion of the project.

Through this document, the impacted parties hereby state the terms of agreement and concur with the resulting commitments made as a part of this funding strategy.

II. S.H. 26 FROM SOUTH OF JOHN MCCAIN ROAD TO HALL-JOHNSON ROAD

Funding for TIP 11153.3/CSJ 0363-01-114 is for the section of S.H. 26 from south of John McCain Road to Hall-Johnson Road in order to widen the roadway from four (4) to six (6) lanes, add curb and gutter, storm sewer, replace bridges, and upgrade the signal system. The City of Colleyville is responsible for the funding and completion of the latest redesign to change the project from four (4) to four (4) lanes to four (4) to six (6) lanes.

Committed Funding by Agency for the Construction Phase:

\$ 2,442,000	– RTC Commitment (STP-MM Funds)
\$ 610,500	– Local Match to the Surface Transportation Program - Metropolitan Mobility Funds (STP-MM) (City of Colleyville)
\$10,900,000	– TxDOT Commitment Category 12 Funds
\$ 320,000	– Tarrant County
<u>\$ 389,500</u>	– City of Colleyville
\$14,662,000	

In addition, TxDOT previously funded the right-of-way acquisition phase, so the City of Colleyville commits to moving the necessary municipal utilities (oversight provided by TxDOT), and TxDOT will coordinate with the franchise utility companies to ensure that their utilities are relocated to enable the widening of S.H. 26.

Per Section VI, once this project is complete, this portion of S.H. 26 will be removed from the TxDOT system and ownership will be transferred to the City of Colleyville, who will be responsible for maintenance of the corridor.

III. S.H. 26 FROM HALL-JOHNSON ROAD TO BROWN TRAIL

Funding for TIP 11153.2/CSJ 0363-01-139 is for the section of S.H. 26 from Hall-Johnson Road to 400 feet south of Brown Trail in order to widen the roadway from four (4) to six (6) lanes, add curb and gutter, storm sewer, replace bridges, and upgrade the signal system. The City of Colleyville is responsible for the funding and completion of the latest redesign to change the project from four (4) to four (4) lanes to four (4) to six (6) lanes.

Committed Funding by Agency for the Construction Phase:

\$12,184,115	– RTC Commitment (STP-MM Funds)
\$ 2,731,528	– State Match to the STP-MM
\$ 314,500	– Local Match to the STP-MM (Tarrant County)
\$ 1,273,004	– RTC Commitment (Enhancement Funds)
\$ 318,251	– Local Match to Enhancement Funds (City of Colleyville)
<u>\$ 365,500</u>	– Local Commitment (Tarrant County)
<u>\$17,186,898</u>	

In addition, TxDOT previously funded the right-of-way acquisition phase, the City of Colleyville commits to moving the necessary municipal utilities, and TxDOT will coordinate with the franchise utility companies to ensure that their utilities are relocated to enable the widening of S.H. 26.

Per Section VI, once this project is complete, this portion of S.H. 26 will be removed from the TxDOT system and ownership will be transferred to the City of Colleyville, who will be responsible for maintenance of the corridor.

IV. COST OVERRUNS AND OTHER FUNDING NOTES

The City of Colleyville and Tarrant County have collectively committed \$2,000,000 (\$1,000,000 each) in local funding for construction of the project. This \$2,000,000 includes the required local match to federal funds as noted in Sections II and III. The City of Colleyville has committed an additional \$318,251 in local match to the enhancement funding. County bond funds will be encumbered through a separate agreement between Tarrant County and TxDOT for the remainder of Tarrant County's \$1,000,000 commitment, and will be limited to eligible costs associated with the base construction of the projects.

In the event that the low bid is in excess of the approved funds, the overrun will be shared by funding parties in proportion to the currently approved funding, except that Tarrant County's funding will be limited to the amounts shown in Sections II and III and as stated in the preceding paragraph, not to exceed \$1,000,000. Similarly, this proportionally shared funding responsibility would apply to any change orders. In the event that a party to the MOU requests a change that is not in the original design or scope, then that party will be solely responsible for the additional funds within applicable state and federal rules. This shared responsibility for overruns applies only to the base construction of the projects and not to the upgrade features such as street lights and pedestrian lighting, which would be the sole responsibility of the City of Colleyville.

All of the City requested upgrades are included in the project design and accounted for in the currently approved funding. In the event that these upgrades exceed the approved funding, the City of Colleyville will provide additional funds not to exceed the cost of the requested upgrades. Upgrades include powder coated signal poles, back-lit street name signs, stamped and colored concrete crosswalks at intersections, and street lighting and pedestrian lighting. The street lighting and pedestrian lighting may be bid as a separate project due to the costs. The City of Colleyville has applied for Green Ribbon funds for landscaping and additional amenities.

V. INCONSISTENCY WITH MOBILITY 2035-2014 AMENDMENT

Currently, the redesign to a four (4) to six (6) lane configuration is inconsistent with the Mobility 2035-2014 Amendment and will need to be updated in Mobility 2040. RTC approval of Mobility 2040 is anticipated in March 2016 with federal approval in June 2016, prior to completion of this project. However, in the event that Mobility 2040 has not been approved by the time this project opens, this section of S.H. 26 (Colleyville Boulevard) would need to be temporarily striped as four (4) lanes and could be restriped to six (6) lanes once Mobility 2040 is approved.

VI. TURNBACK AGREEMENT

Once this project is complete, the City of Colleyville will be responsible for maintenance and control of the corridor (pavement, signals, striping, signage, etc.) from south of John McCain Road to 400 feet south of Brown Trail. The Turnback Agreement shall establish the specifics of the conveyance of the real property interest from the State to the City of Colleyville on the section of SH 26 from south of John McCain Road to South of Brown Trail. The Turnback Agreement shall also state that the City will be responsible for the operation, maintenance, and will take over ownership of the traffic signals at the John McCain Road Intersection and the Longwood Drive intersection. As part of this transfer of responsibility, TxDOT will commit \$10,900,000 for the construction of the section of S.H. 26 from south of John McCain Road to Hall-Johnson Road and will lead the construction of both sections. Upon completion of the project per design and contract specifications and acceptance of the reconstructed roadway, the City will assume responsibility for S.H. 26 maintenance and control, which is consistent with the 2014 Memorandum of Understanding Regarding the Texas Department of Transportation's Voluntary Turnback Program.

VII. SCHEDULE AND RESPONSIBILITIES

Both sections of S.H. 26 from south of John McCain Road to Hall-Johnson Road and from Hall-Johnson Road to Brown Trail are anticipated to be let in February 2016, with an anticipated construction start in April 2016. Construction is anticipated to be completed in 24 to 30 months (by October 2018.)

The City and TxDOT have overseen the relocation of city utilities along the project route. Relocation was completed in August 2015 except for AT&T's facilities. AT&T relocation is expected to be completed by January of 2016.

As noted in Section III, the City of Colleyville is responsible for the funding and completion of the latest redesign to change the project from four (4) to four (4) lanes to four (4) to six (6) lanes. Once the 95% plans are submitted, a review period by TxDOT of 20 days is anticipated. TxDOT comments to the design will then be provided to the engineer. The 100% plans are to be submitted to TxDOT 28 days after receipt of comments from TxDOT.

During the construction phase of this project, the parties agree to coordinate efforts in order to minimize the impact of construction. This includes, but is not limited to: City of Colleyville representation at weekly project meetings and coordination with City of Colleyville throughout project construction; additional signage throughout the corridor placed by the City of Colleyville for the benefit of motorists and business access, and monthly executive meetings to include requisite City of Colleyville representatives and TxDOT district leadership.

VIII. SIGNATURE OF AGREEMENT

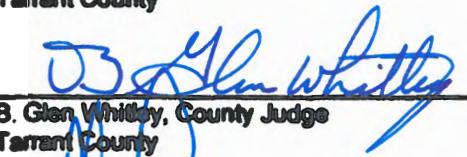
This agreement is contingent upon approval of the terms outlined herein by the policy body of each impacted party. The Regional Transportation Council (RTC) approved the above funding changes April 9, 2015.


David Kelly, Mayor
City of Colleyville

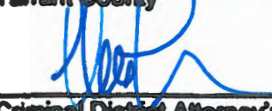
12/2/2015
Date


Gary Fickes, Commissioner
Tarrant County

February 2nd 2016
Date


B. Glen Whitley, County Judge
Tarrant County

February 2nd 2016
Date


Criminal District Attorney's Office*
Tarrant County

February 2, 2016
Date


Brian Barth, P.E.
Texas Department of Transportation

1-22-16
Date


Michael Morris, P.E.
North Central Texas Council of Governments

1/11/16
Date

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

RESOLUTION R-17-4157

ACKNOWLEDGEMENT OF A CHANGE ORDER REQUEST FOR POWDER COATING SIGNAL POLES FOR THE SH26 PROJECT, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CHANGE ORDER, IN AN AMOUNT NOT TO EXCEED \$204,000

WHEREAS, the Colleyville City Council is committed to the best interests of the health, safety, and welfare of the citizens of Colleyville; and

WHEREAS, the City worked with TxDOT to incorporate aesthetic enhancements which included black powder coated traffic signal poles, back-lit LED street name signs, and stamped and colored concrete crosswalks into the SH26 Project; and

WHEREAS, a Memorandum of Understanding (MOU) executed between the project's funding partners states that the City is responsible for the cost of the aforementioned upgrades, should the project cost exceed approved funding; and

WHEREAS, the cost of the project came in over the amount originally approved funding, and did not include the pricing for powder coating; and

WHEREAS, TxDOT has supplied the City with a change order request PCO#14 in the amount of \$202,637.39 for powder coating.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all of the above findings are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
- Sec. 2. THAT the City Council hereby acknowledges the change order PCO#14 request submitted by TxDOT, attached at Exhibit A.
- Sec. 3. THAT the City Council hereby authorizes the city manager to execute final change order documents upon receipt, to be paid in general conformance with change order PCO#14, in an amount not to exceed \$204,000.

AND IT IS SO RESOLVED.

PASSED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS
THE 18TH DAY OF JULY 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Nancy Coplen	_____
Place 6, Mike Taylor	_____		

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TMRC
City Secretary

Richard Newton
Mayor

Exhibit A



JAGOE-PUBLIC CO.

Hot Mix Asphalt Production, Sales & Road Construction

... Since 1921 ...

3020 Ft. Worth Dr

P.O. Box 250

Denton, TX 76202

Main # (940) 382-2581

Fax # (940) 382-9732



6/28/2017

Contractor: Jagoe-Public Company

CSJ : 0363-01-139

Project : STP 2014(154)TE

Highway : SH 26

County : Tarrant

Work Days Needed : _____

Bid Number : PCO #14

P.O. Number : _____

CHANGE ORDER REQUEST FOR ADDITIONAL WORK

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
	Powder Coat PR1 Rail	2064	LF	\$24.66	\$ 50,891.27
	Powder Coat PR3 Rail	474	LF	\$22.89	\$ 10,847.77
	Powder Coat C402 Rail	450	LF	\$22.89	\$ 10,298.52
	Powder Coat Signals and Pedestrian Elements	1	LS	\$130,599.83	\$ 130,599.83
		0		\$0.00	\$ -
Total Change in Contract					\$ 202,637.39

Notes: State any specific notes here regarding this change order

Submitted by:

Chris Roberts - Project Manager

Accepted by:

CSJ	0363-01-139	Item	0
Project	STP 2014(154)TE	Description	Powder Coat PR1 Rail
Highway	SH 26	Unit	LF
County	Tarrant	Quantity	2,064.0

Labor

Description	Hours	Hourly Rate	Subtotal
Supervisor	0	\$35.00	\$0.00
Equip. Operator Skilled	0	\$23.25	\$0.00
Equip. Operator (2)	0	\$18.60	\$0.00
Labor - Skilled (2)	0	\$21.70	\$0.00
Labor - Unskilled (2)	0	\$15.50	\$0.00
Flaggers (2)	0	\$14.73	\$0.00
			\$0.00
		Subtotal	\$0.00
		25%	\$0.00
		55%	\$0.00
	0	Total Labor Cost	\$0.00

Materials

Description	Unit	Quantity	Unit Price	Subtotal
	LF	2,064.0	\$ -	\$0.00
			\$ -	\$0.00
			\$ -	\$0.00
				\$0.00
			Subtotal	\$0.00
			25%	\$0.00
			Total Material Cost	\$0.00

Equipment

Description	Hours	Hourly Rate	Subtotal
Pickup (1)	0	\$30.00	\$0.00
Law	0	\$15.00	\$0.00
Mid Steer	0	\$15.00	\$0.00
Traver	0	\$40.00	\$0.00
Roller Steel Wheel	0	\$40.00	\$0.00
Roller Pneumatic	0	\$20.00	\$0.00
Tractor Truck	0	\$75.00	\$0.00
Roller Sheep's Foot		\$15.00	\$0.00
		Subtotal	\$0.00
		15%	\$0.00
		Total Equipment Cost	\$0.00

Subcontractor

Name	Description	Unit	Quantity	Unit Price	Subtotal
CT&S	PR 1 Rail Powder Coat	LF	2,064.0	\$23.25	\$47,988.00
			0	\$0.00	\$0.00
			0	\$0.00	\$0.00
					\$0.00
				Subtotal	\$47,988.00
				5%	\$2,399.40
				Total Subcontractor Cost	\$50,387.40

% Overhead	\$0.00
Ind Cost 1%	\$503.87
Total Cost of Item	\$50,891.27
Unit Cost of Item	\$24.66

1.00%

Contractor Jagoe-Public Company
 CSJ 0363-01-139
 Project STP 2014(154)TE
 Highway SH 26
 County Tarrant

Item 0
 Description Powder Coat PR3 Rail
 Unit LF
 Quantity 474.0

Labor

Description	Hours	Hourly Rate	Subtotal
Supervisor	0	\$35.00	\$0.00
Equip. Operator Skilled	0	\$23.25	\$0.00
Equip. Operator (2)	0	\$18.60	\$0.00
Labor - Skilled (2)	0	\$21.70	\$0.00
Labor - Unskilled (2)	0	\$15.50	\$0.00
Flaggers (2)	0	\$14.73	\$0.00
			\$0.00
		Subtotal	\$0.00
		25%	\$0.00
		55%	\$0.00
	0	Total Labor Cost	\$0.00

Materials

Description	Unit	Quantity	Unit Price	Subtotal
	CY	0	\$ -	\$0.00
			\$ -	\$0.00
			\$ -	\$0.00
				\$0.00
			Subtotal	\$0.00
			25%	\$0.00
			Total Material Cost	\$0.00

Equipment

Description	Hours	Hourly Rate	Subtotal
Pickup (1)	0	\$30.00	\$0.00
Saw	0	\$15.00	\$0.00
Skid Steer	0	\$15.00	\$0.00
Paver	0	\$40.00	\$0.00
Roller Steel Wheel	0	\$40.00	\$0.00
Roller Pneumatic	0	\$20.00	\$0.00
Haul Truck	0	\$75.00	\$0.00
Roller Sheep's Foot		\$15.00	\$0.00
		Subtotal	\$0.00
		15%	\$0.00
		Total Equipment Cost	\$0.00

Subcontractor

Name	Description	Unit	Quantity	Unit Price	Subtotal
Ashlar	PR3 Rail Powder Coat	LF	474.0	\$21.58	\$10,228.92
			0	\$0.00	\$0.00
			0	\$0.00	\$0.00
					\$0.00
				Subtotal	\$10,228.92
				5%	\$511.45
				Total Subcontractor Cost	\$10,740.37
6% Overhead	\$0.00				
Bond Cost 1%	\$107.40				
Total Cost of Item	\$10,847.77				
Unit Cost of Item	\$22.89				

1.00%

Contractor Jagoe-Public Company
 CSJ 0363-01-139
 Project STP 2014(154)TE
 Highway SH 26
 County Tarrant

Item 0
 Description Powder Coat C402 Rail
 Unit LF
 Quantity 450.0

Labor

Description	Hours	Hourly Rate	Subtotal
Supervisor	0	\$35.00	\$0.00
Equip. Operator Skilled	0	\$23.25	\$0.00
Equip. Operator (2)	0	\$18.60	\$0.00
Labor - Skilled (2)	0	\$21.70	\$0.00
Labor - Unskilled (2)	0	\$15.50	\$0.00
Flaggers (2)	0	\$14.73	\$0.00
			\$0.00
		Subtotal	\$0.00
		25%	\$0.00
		55%	\$0.00
	0	Total Labor Cost	\$0.00

Materials

Description	Unit	Quantity	Unit Price	Subtotal
	CY	0	\$ -	\$0.00
			\$ -	\$0.00
			\$ -	\$0.00
				\$0.00
			Subtotal	\$0.00
			25%	\$0.00
			Total Material Cost	\$0.00

Equipment

Description	Hours	Hourly Rate	Subtotal
Pickup (1)	0	\$30.00	\$0.00
Saw	0	\$15.00	\$0.00
Skid Steer	0	\$15.00	\$0.00
Paver	0	\$40.00	\$0.00
Roller Steel Wheel	0	\$40.00	\$0.00
Roller Pneumatic	0	\$20.00	\$0.00
Haul Truck	0	\$75.00	\$0.00
Roller Sheep's Foot		\$15.00	\$0.00
		Subtotal	\$0.00
		15%	\$0.00
		Total Equipment Cost	\$0.00

Subcontractor

Name	Description	Unit	Quantity	Unit Price	Subtotal
Ashlar	C402 Rail Powder Coat	LF	450.0	\$21.58	\$9,711.00
			0	\$0.00	\$0.00
			0	\$0.00	\$0.00
					\$0.00
				Subtotal	\$9,711.00
				5%	\$485.55
				Total Subcontractor Cost	\$10,196.55
6% Overhead	\$0.00				
Bond Cost 1%	\$101.97				
Total Cost of Item	\$10,298.52				
Unit Cost of Item	\$22.89				

1.00%

Contractor Jagoe-Public Company
 CSJ 0363-01-139
 Project STP 2014(154)TE
 Highway SH 26
 County Tarrant

Item 0
 Description Powder Coat Signals and Pedestrian Eleme
 Unit LS
 Quantity 1.0

Labor

Description	Hours	Hourly Rate	Subtotal
Supervisor	0	\$35.00	\$0.00
Equip. Operator Skilled	0	\$23.25	\$0.00
Equip. Operator (2)	0	\$18.60	\$0.00
Labor - Skilled (2)	0	\$21.70	\$0.00
Labor - Unskilled (2)	0	\$15.50	\$0.00
Flaggers (2)	0	\$14.73	\$0.00
			\$0.00
		Subtotal	\$0.00
		25%	\$0.00
		55%	\$0.00
	0	Total Labor Cost	\$0.00

Materials

Description	Unit	Quantity	Unit Price	Subtotal
	CY	0	\$ -	\$0.00
			\$ -	\$0.00
			\$ -	\$0.00
				\$0.00
			Subtotal	\$0.00
			25%	\$0.00
			Total Material Cost	\$0.00

Equipment

Description	Hours	Hourly Rate	Subtotal
Pickup (1)	0	\$30.00	\$0.00
Saw	0	\$15.00	\$0.00
Skid Steer	0	\$15.00	\$0.00
Paver	0	\$40.00	\$0.00
Roller Steel Wheel	0	\$40.00	\$0.00
Roller_Pneumatic	0	\$20.00	\$0.00
Haul Truck	0	\$75.00	\$0.00
Roller Sheep's Foot		\$15.00	\$0.00
		Subtotal	\$0.00
		15%	\$0.00
		Total Equipment Cost	\$0.00

Subcontractor

Name	Description	Unit	Quantity	Unit Price	Subtotal
Roadway Solutions	Traffic Signal Powder Coat	LS	1.0	\$123,149.30	\$123,149.30
			0	\$0.00	\$0.00
			0	\$0.00	\$0.00
					\$0.00
				Subtotal	\$123,149.30
				5%	\$6,157.47
				Total Subcontractor Cost	\$129,306.77
6% Overhead	\$0.00				
Bond Cost 1%	\$1,293.07				
Total Cost of Item	\$130,599.83				
Unit Cost of Item	\$130,599.83				

1.00%

Ashlar Contracting Company

P.O. BOX 700

BLUE RIDGE, TX 75424

Phone: 972 752 4000

Fax: 972 752 4002

Request for C.O.

Number: 1

Date: 4-25-17

PROJECT: HWY 26, 0363 01 114

OWNER: TXDOT

CONTRACTOR: JAGOE-PUBLIC COMPANY

P.O. BOX 250

DENTON, TX 76202

ATTN: CHRIS ROBERTS

RE: ADD POWDER COAT FINISH TO C402 AND PR3 STEEL RAILING

	POWDER COAT ADDED TO C402 RAIL	450 LF X \$21.58	\$9,711.00
	POWDER COAT ADDED TO PR3 RAIL	474 LF X \$21.58	\$10,228.92
		Subtotal	\$19,939.92
		Overhead	INCLUDED
		Profit	INCLUDED
		Total	\$19,939.92

Notes:

Submitted by: Larry Kennon

Date: 4-25-17

Engineer's Recommendation:

Date:

Owner's Action:

Date:



Construction - Metal

Technology & Steel

Quality Metal Work
D/M/WBE
www.ctands.com

Brad Berland - Sales/Est
O: 972-554-9629 F: 972-438-9828 Cell: 972-890-6928

PROPOSAL # 1691

Date: 5/24/2016

Proposal For: SH 26 powdercoating

C.T. and S. Metalwork's. Proposes to furnish all Material, Shop Drawings and Labor for the following:

1. Powder coating for PR1 railing

All powder coating will be a special 10 year warranty coating

Coating will match spec sheet and sample provided

\$23.25/foot

any and all grounding requirements are excluded

Materials for project will be billed upon purchase and payment shall be due per normal billing cycle

this is a steel bid only, any foundation or concrete work is excluded

all flagging and lane closures by others

all anchor bolts requiring to be poured in place will be by others



♦ 1513 Maryland Drive ♦ Irving, Texas 75061



♦ (972) 554-9629 ♦ Fax (972) 438-9828





Roadway Solutions, Inc.

1425 Crescent Drive.
Carrollton, Texas 75006
972-245-2244 fax 972-245-2299

quote No. 6142017

quote

Customer

Name Jagoe Public
Address _____
City _____ State _____ ZIP _____
Phone _____

Date 6/14/2017
Order No. _____
Rep Chris Roberts
FOB _____

Qty	Description	Unit Price	TOTAL
1	Powder Coating All Mast Arm Poles + Hardware	\$98,374.30	\$98,374.30
114	Powder Coating all 3,4 and 5 Section Signal Hardware	\$75.00	\$8,550.00
8	Powder coating electrical service poles	\$850.00	\$6,800.00
29	Powder Coating Ped pole Assembly	\$325.00	\$9,425.00
If City Approves Pedest Service Rather than Service pole There will not be any extra compensation for powder coating the pedestal service Enclosures.			

Payment Details

- ☐ Cash
☒ Check
☐ Credit Card

Name _____
CC # _____
Expires _____

SubTotal	\$123,149.30
Shipping & Handling	\$0.00
Taxes	
TOTAL	\$123,149.30

Office Use Only

**Note: Powder Coating will not be done on Camera, Radar detection
hardware or installation straps,**

Your Business Is Greatly Appreciated.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8a

Agenda Date 07/18/2017

Type Report

Department Finance

Title

Monthly Financial Report - June 2017

Strategic Plan

1.4 Communicate thoroughly and strategically

2.4 Demonstrate stewardship of public resources

Explanation

General Fund

Ad Valorem Taxes

Taxes of \$13,612,374 were collected, including penalty and interest, versus \$12,914,434 as of June 30, 2017 (5.4% increase).

Collection rate: 98.85%;

Percent Budget Collected: 102.02%

Franchise Revenue

Franchise fee revenue is currently 4.45% below last year's collections.

The revenue collected from electric utility sources is \$14,467 below budget, although 98.56% of this year's budget has been collected.

Annual collections from Atmos Gas were 95.59% of budget.

Verizon/Others continue to outpace last year by almost 43.58% (\$17,342).

Cable TV continues to lag down 10.10% compared to the prior year.

Refuse/Recycling is down 2.53% from the prior year.

Sales & Beverage Taxes

Total Sales Taxes and Mixed Beverage Tax, increased 2.54% (\$54,929) compared to the prior year.

Year to Date sales tax revenues increased 2.31% (\$48,174) over the same period last year.

The year to date mixed beverage tax is above the amount received for the same period last fiscal year by 8.54% (\$6,755).

Licenses & Permits

The total Licenses & Permits revenue is 21.73% below the same period last fiscal year. Revenue from permits this year is down due to the abnormally high building activity last year.

After nine months, 84.02% of the revenue for the year has been collected, with an increase in the annual budget from the prior year.

Fines

Court and library fines, and alarm fee revenue is \$634,714 and is about 3.02% below last year's revenue.

Charges for Services

The overall category increased over last year by 14.41% or \$96,410 after trailing each month until April.

- Ambulance revenue is 15.19% (\$41,644) below last fiscal year.
- Recreation programs revenue is 25.78% (\$34,407) above last fiscal year.
- Engineering, Inspection and Testing is up 1,025% (\$69,767) over the prior year.
- Colleyville Center rental revenue is higher than last year by 14.87% or \$22,847.

Expenditures

The average amount expended by the General Fund departments as of June 30, 2017 is 73.08% of the total budget.

UTILITY FUND

YTD Water Revenue:	\$887,659 more than the prior year
YTD Water Usage:	199.31 million gallons more than the prior year
Current month Water Usage:	111.72 million gallons more than the prior year
YTD Sewer Revenue:	\$139,038 or 5.07% more than the prior year
Overall Utility Revenue:	\$1,033,414 or 10.93% more than the prior year
Overall Revenue Collected:	67.19% of budget collected

The average amount expended by the Utility Fund departments' operating budget as of June 30, 2017 was 100.02% of the total appropriations with 75% of the year completed.

Attachments

1. Monthly Financial Report - June 2017 Presentation
2. June 2017 Monthly Financial Report

June Monthly Financial Report

City Council Meeting
July 18, 2017

Purpose & Background



- Charter requirement, per Section 9.06 (B)

“The City Manager shall submit to the City Council at its second formal meeting each month the financial condition of the City by budget items, budget estimates versus accruals for the preceding month and for the fiscal year to date. Such records are to be made public by the City Council during open meeting.”
- The purpose of this presentation is to:
 - Review the Monthly Financial Report included in the agenda packet,
 - Provide comments and explanation on the different components, and
 - Highlight items of significance.

Measurement Basis



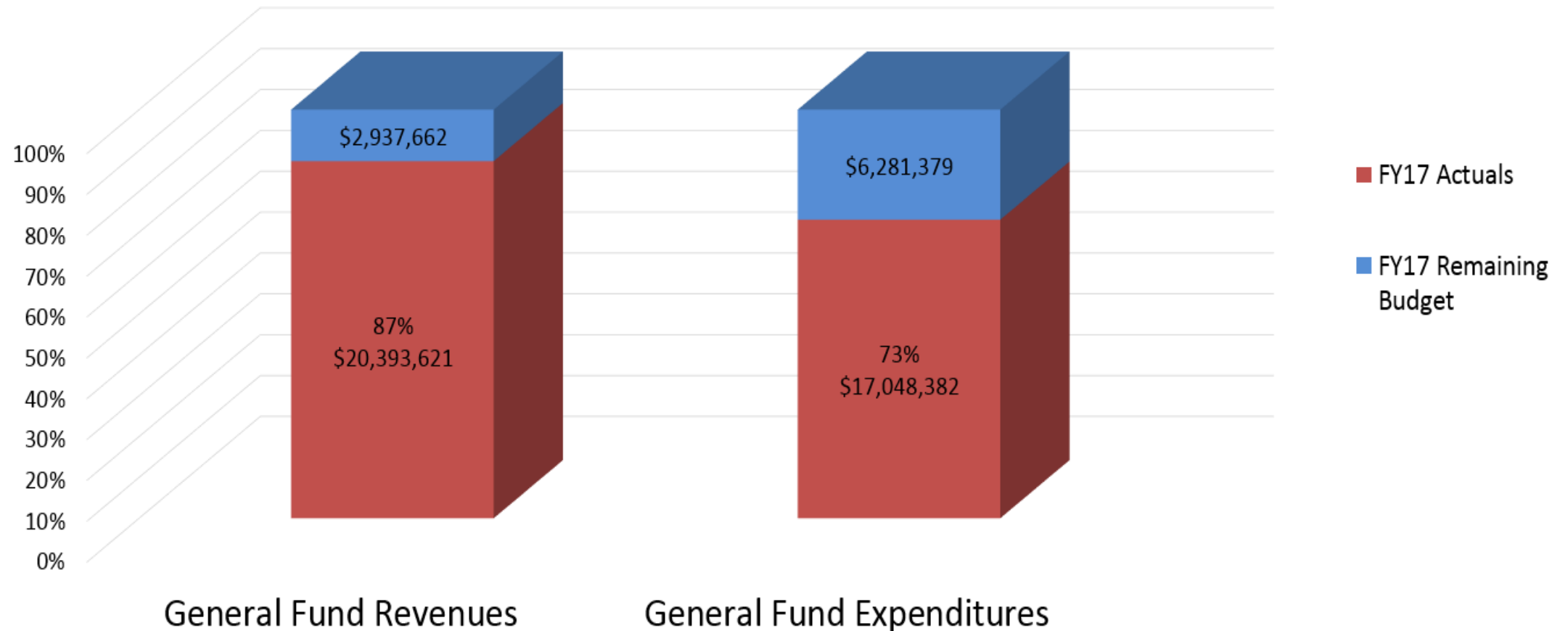
- Budget (expenditure) amounts are what is authorized by the City Council
- The Monthly Financial Report compares actual activity vs. budget
 - Reflective of cash transactions
 - Are revenues coming in as expected, to be able to fund the amount of expenditures in the adopted budget?
 - Are expenditures trending as expected?
- The Monthly Financial Report provides the most helpful information to understand the City's financial position, similar to an income statement in the private sector.
- In governmental accounting, there is less focus on the balance sheet, which is prepared annually to record changes in position based on the activity that year and also reflects increases/decreases due to things like developer contributions or depreciation (that are not cash transactions like those revenues and expenditures shown from a budgetary basis).

General Fund

General Fund Snapshot



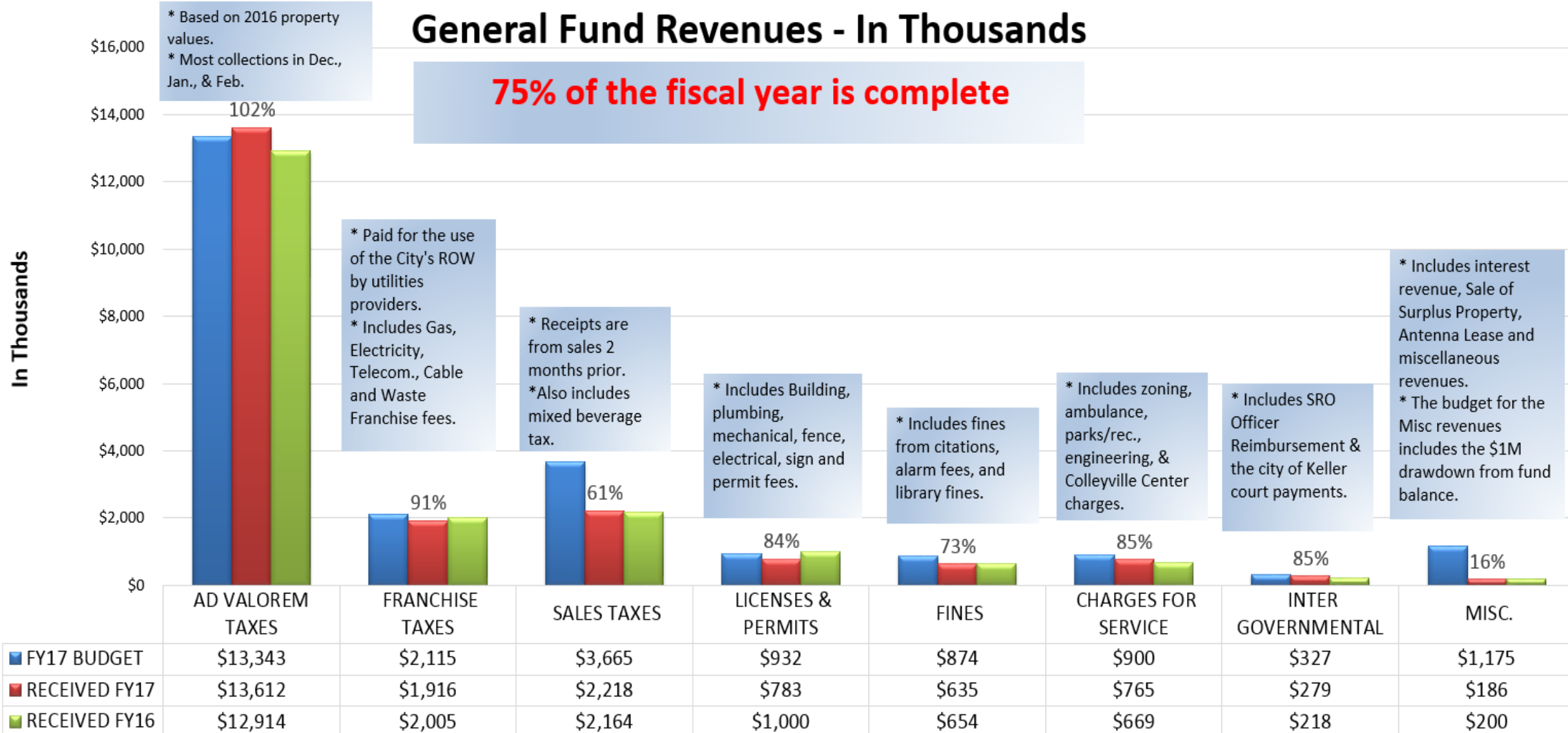
75% of the fiscal year is complete



General Fund Revenues

General Fund Revenues - In Thousands

75% of the fiscal year is complete

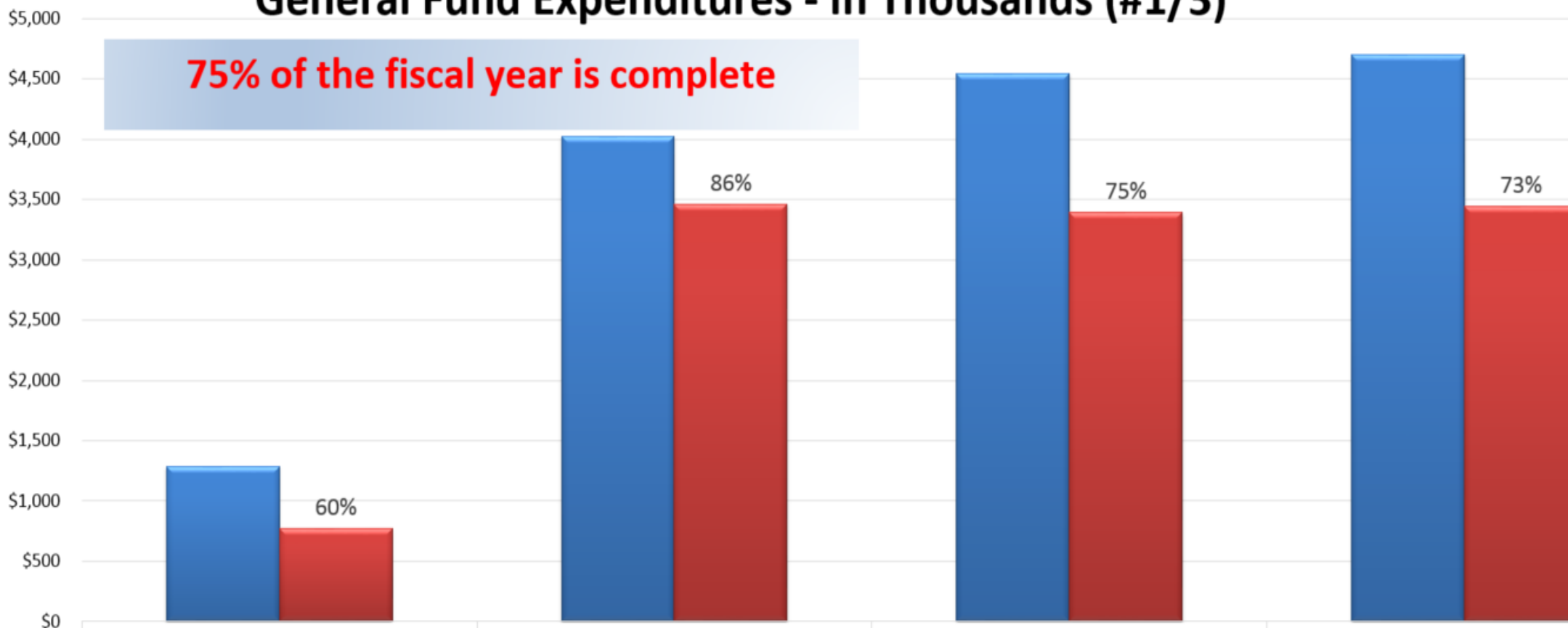


General Fund Expenditures

General Fund Expenditures - In Thousands (#1/3)

75% of the fiscal year is complete

In Thousands



■ FY17 BUDGET
■ EXPENDED FY17

Parks

\$1,286

\$771

Street Maintenance

\$4,026

\$3,463

Fire

\$4,547

\$3,394

Police

\$4,703

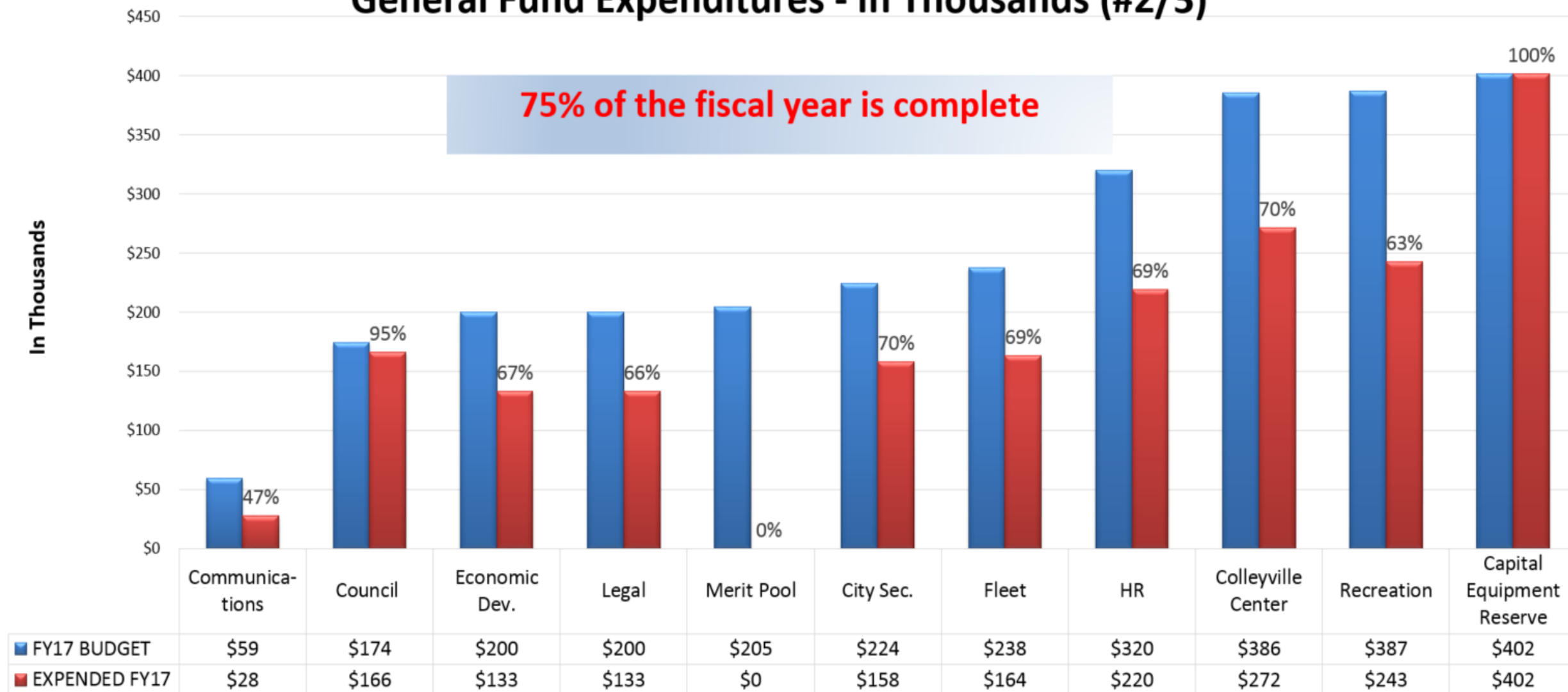
\$3,443

General Fund Expenditures - Continued

General Fund Expenditures - In Thousands (#2/3)

75% of the fiscal year is complete

In Thousands

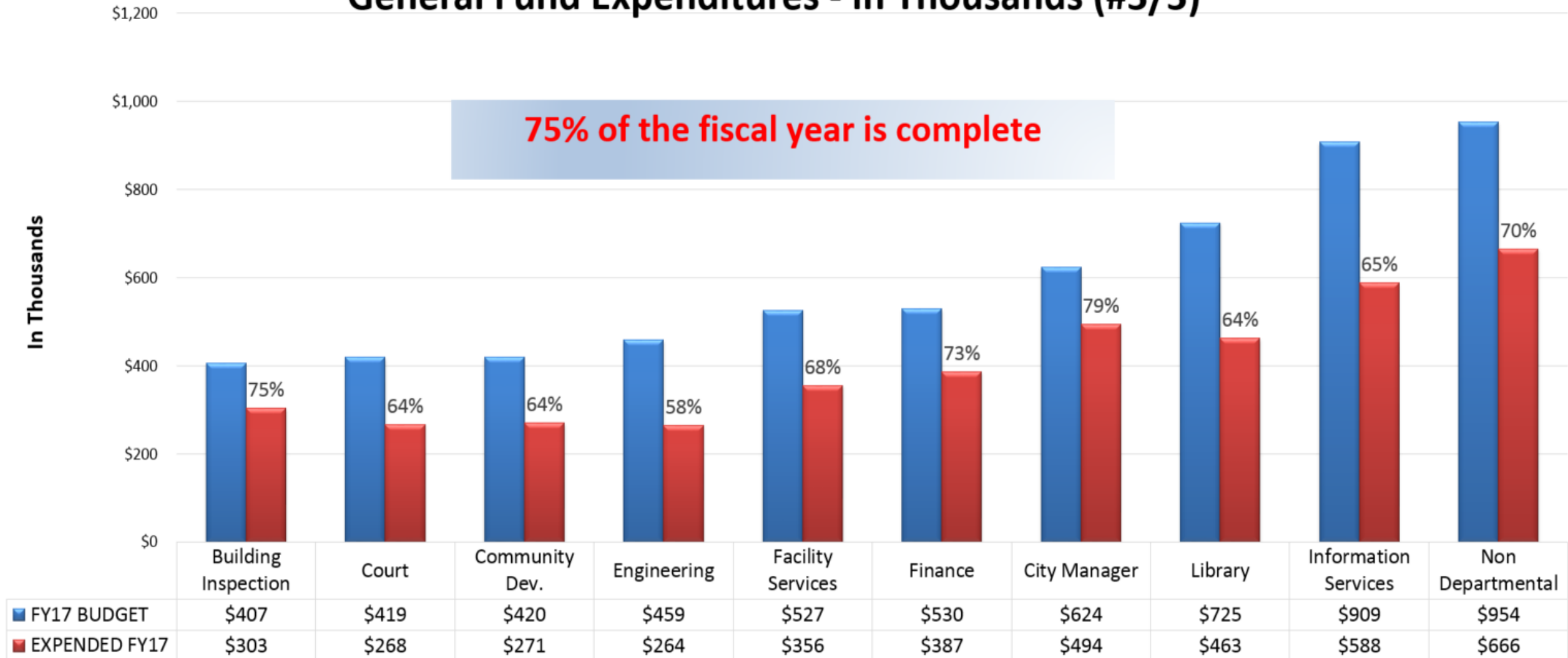


General Fund Expenditures - Continued

General Fund Expenditures - In Thousands (#3/3)

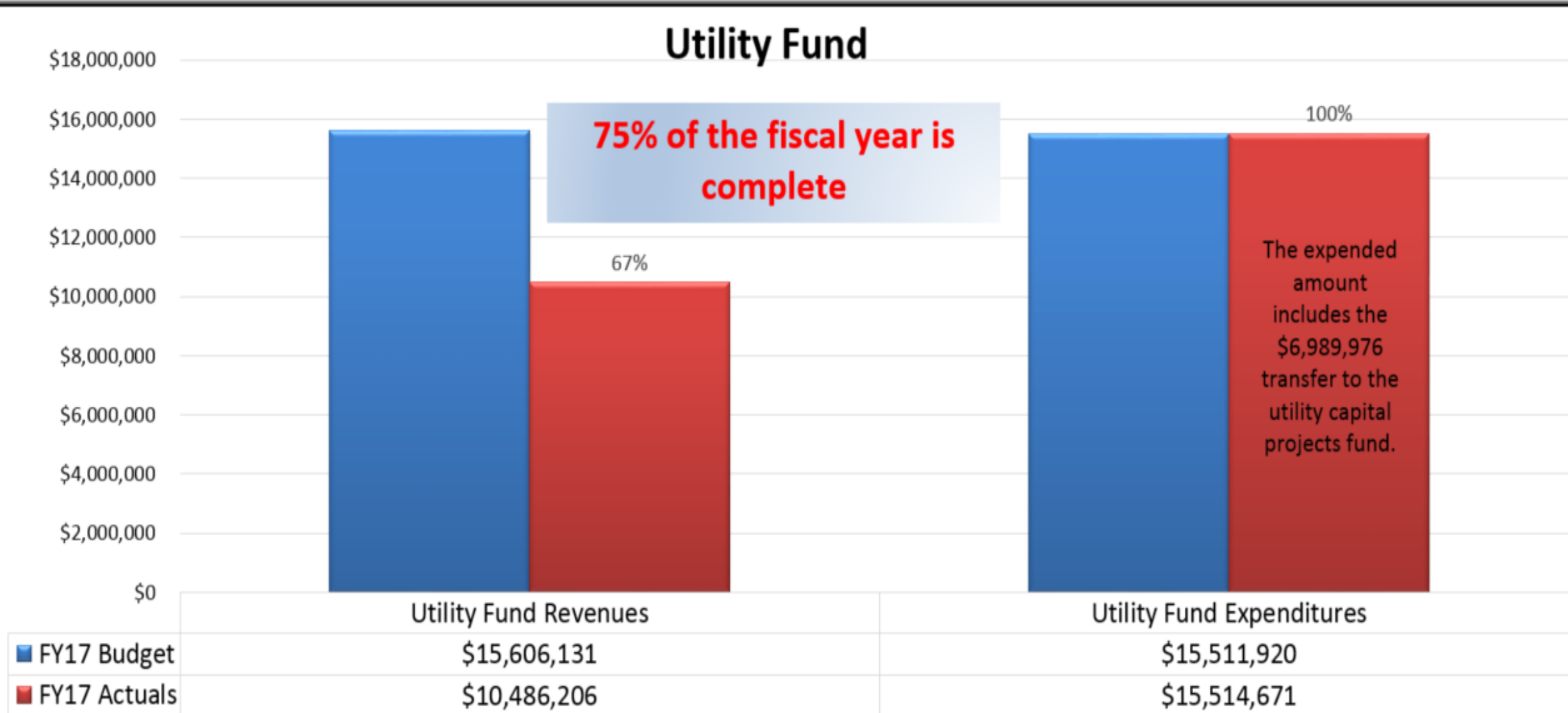
75% of the fiscal year is complete

In Thousands



Utility Fund

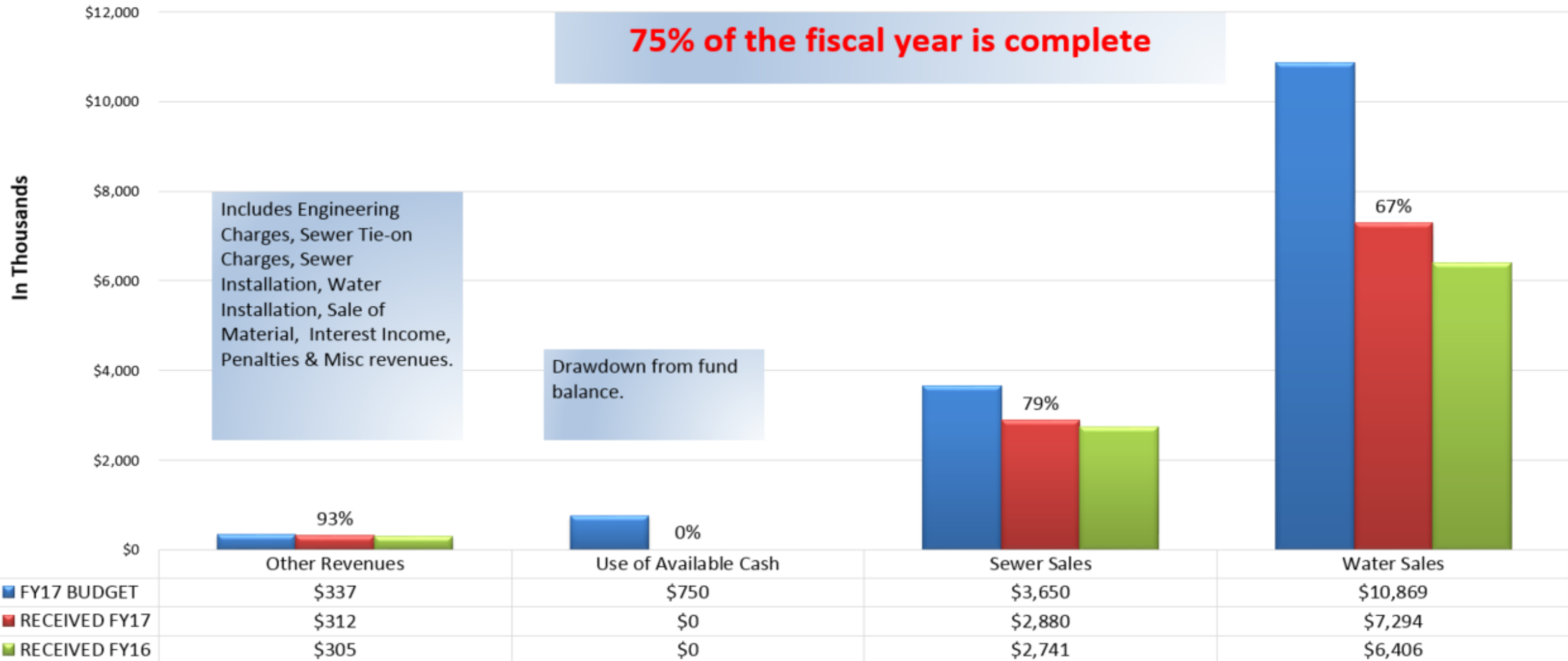
Utility Fund Snapshot



Utility Fund Revenues



Utility Fund Revenues - In Thousands



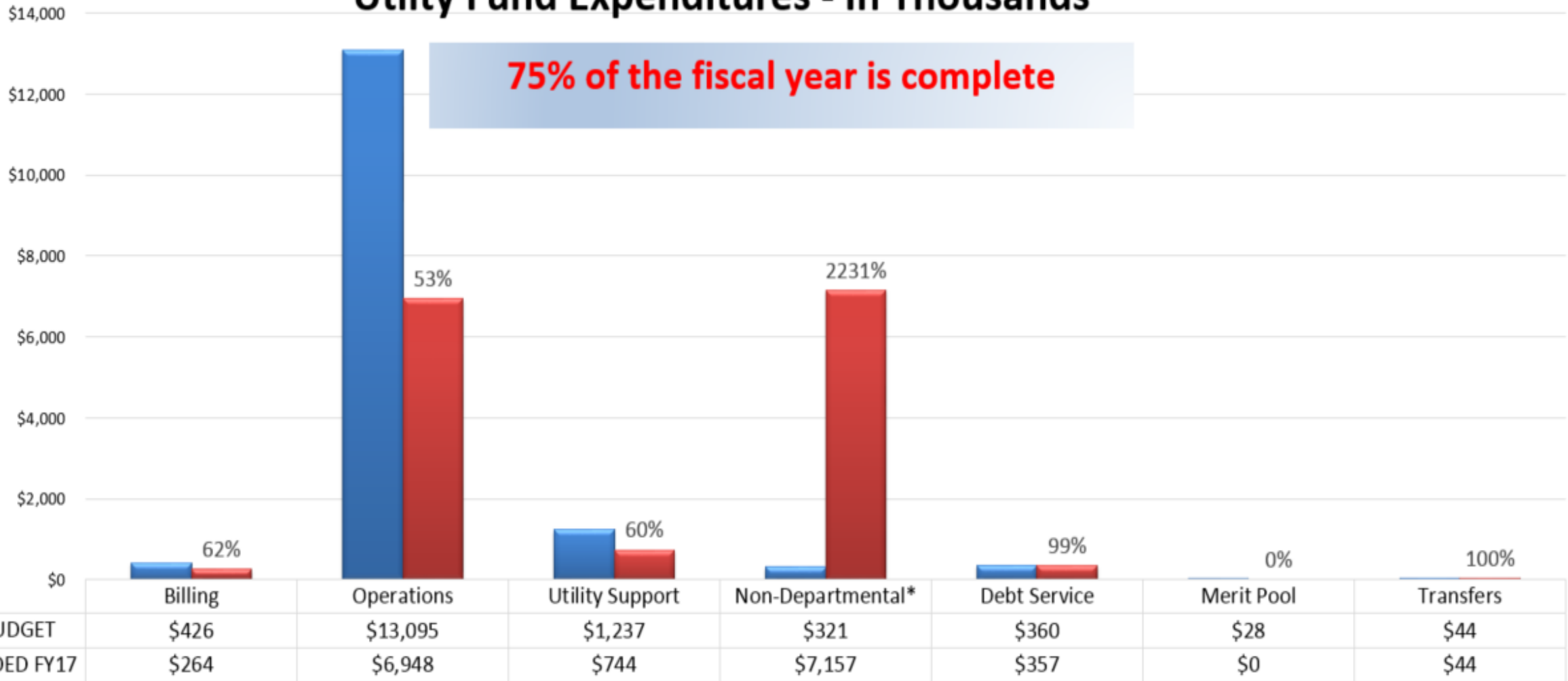
Utility Fund Expenses



Utility Fund Expenditures - In Thousands

75% of the fiscal year is complete

In Thousands



*Non-Departmental: The expended amount includes the \$6,989,976 transfer to the utility capital projects fund.

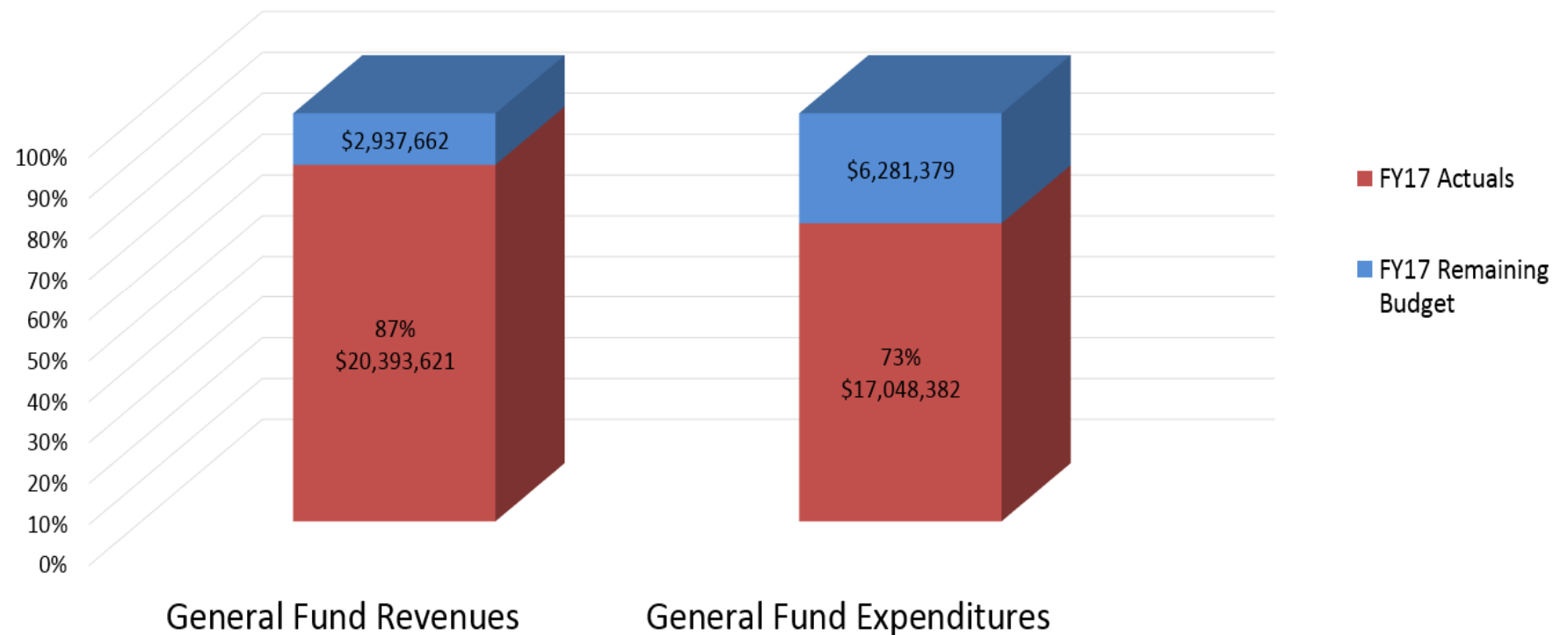


General Fund

General Fund Snapshot



75% of the fiscal year is complete

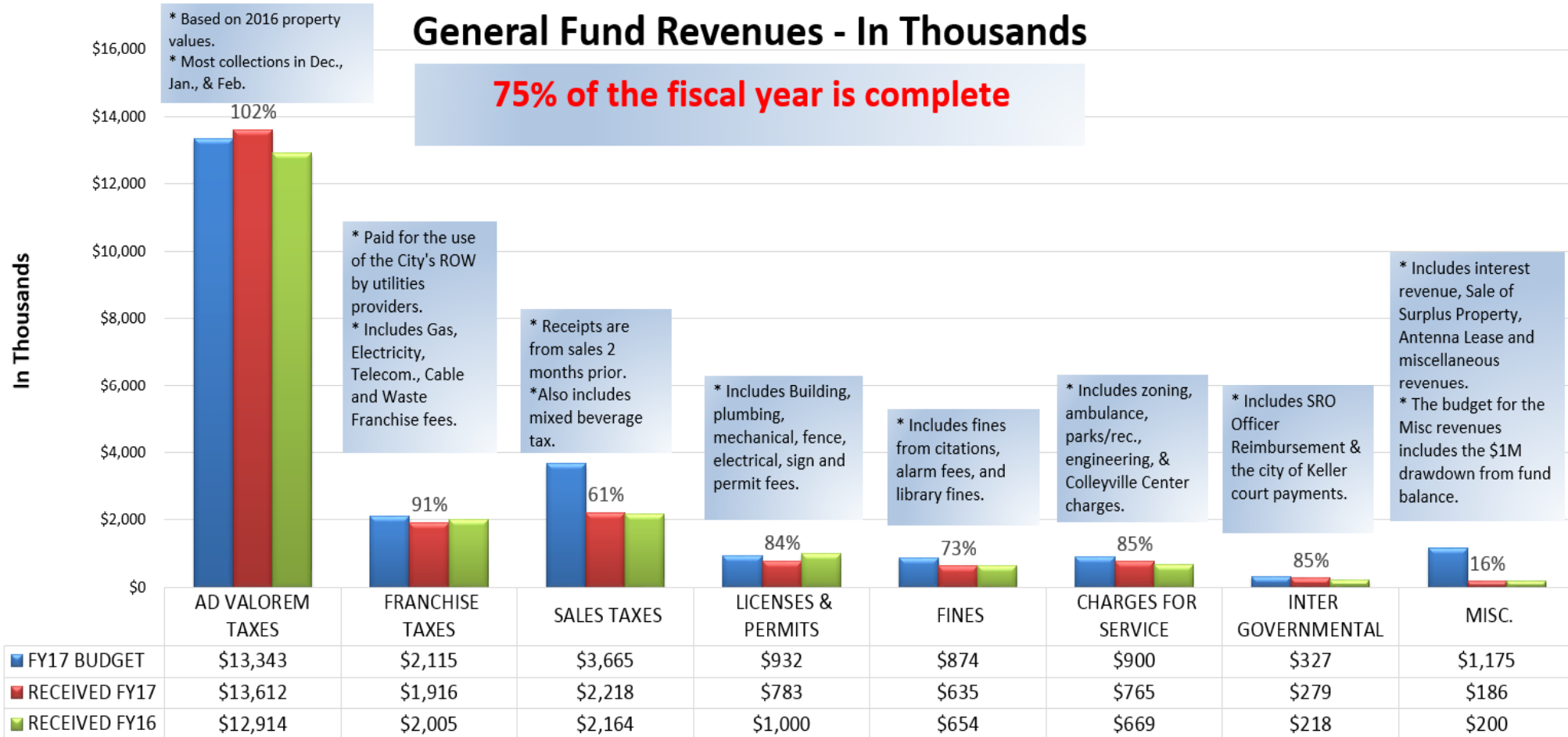




General Fund Revenues

General Fund Revenues - In Thousands

75% of the fiscal year is complete



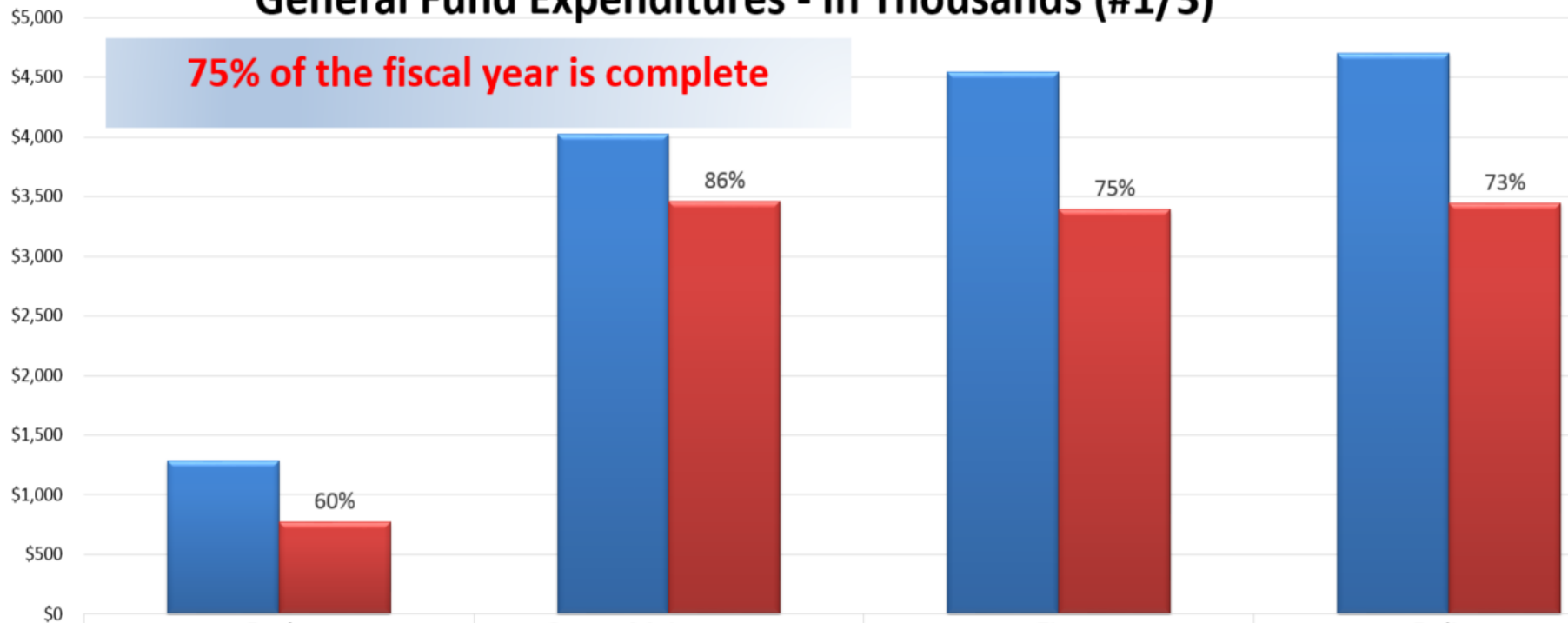


General Fund Expenditures

General Fund Expenditures - In Thousands (#1/3)

75% of the fiscal year is complete

In Thousands



■ FY17 BUDGET
■ EXPENDED FY17

Parks
\$1,286
\$771

Street Maintenance
\$4,026
\$3,463

Fire
\$4,547
\$3,394

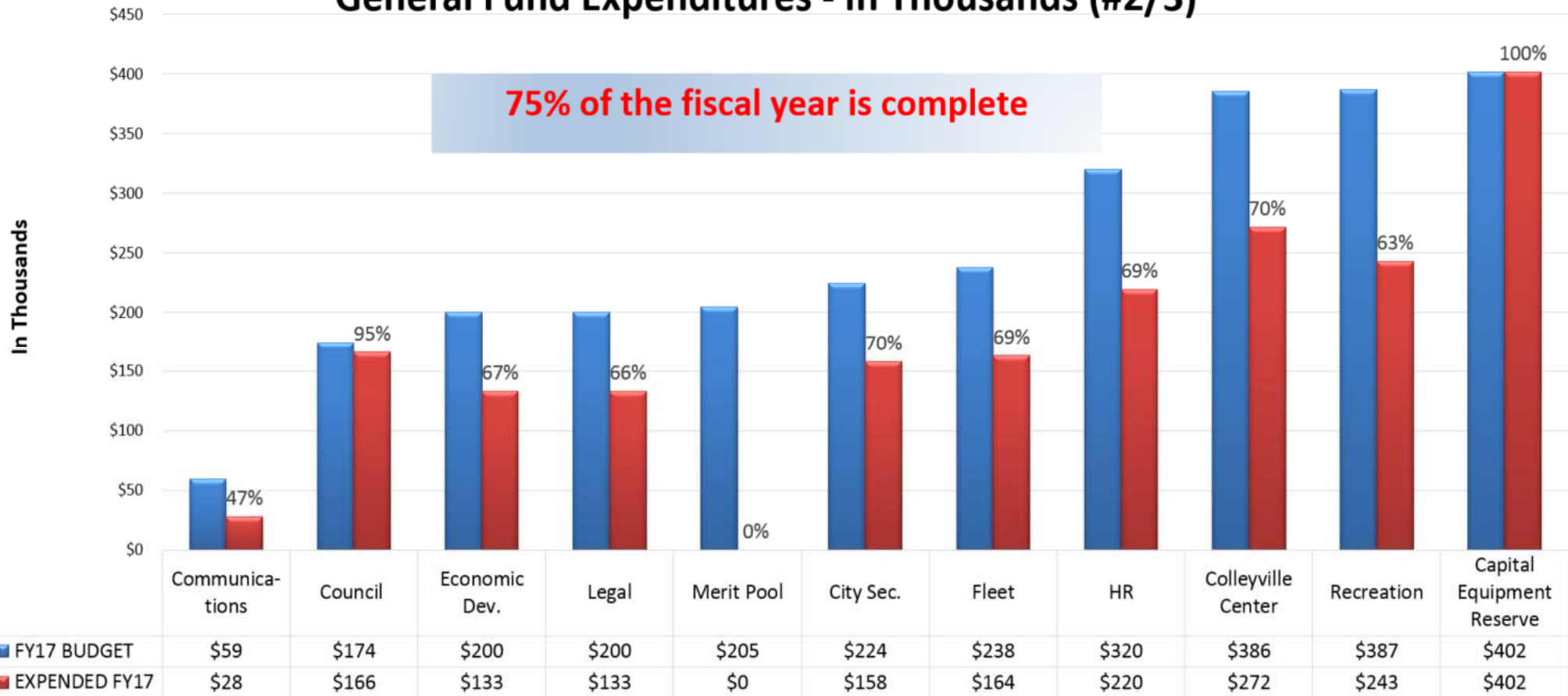
Police
\$4,703
\$3,443



General Fund Expenditures - Continued

General Fund Expenditures - In Thousands (#2/3)

75% of the fiscal year is complete



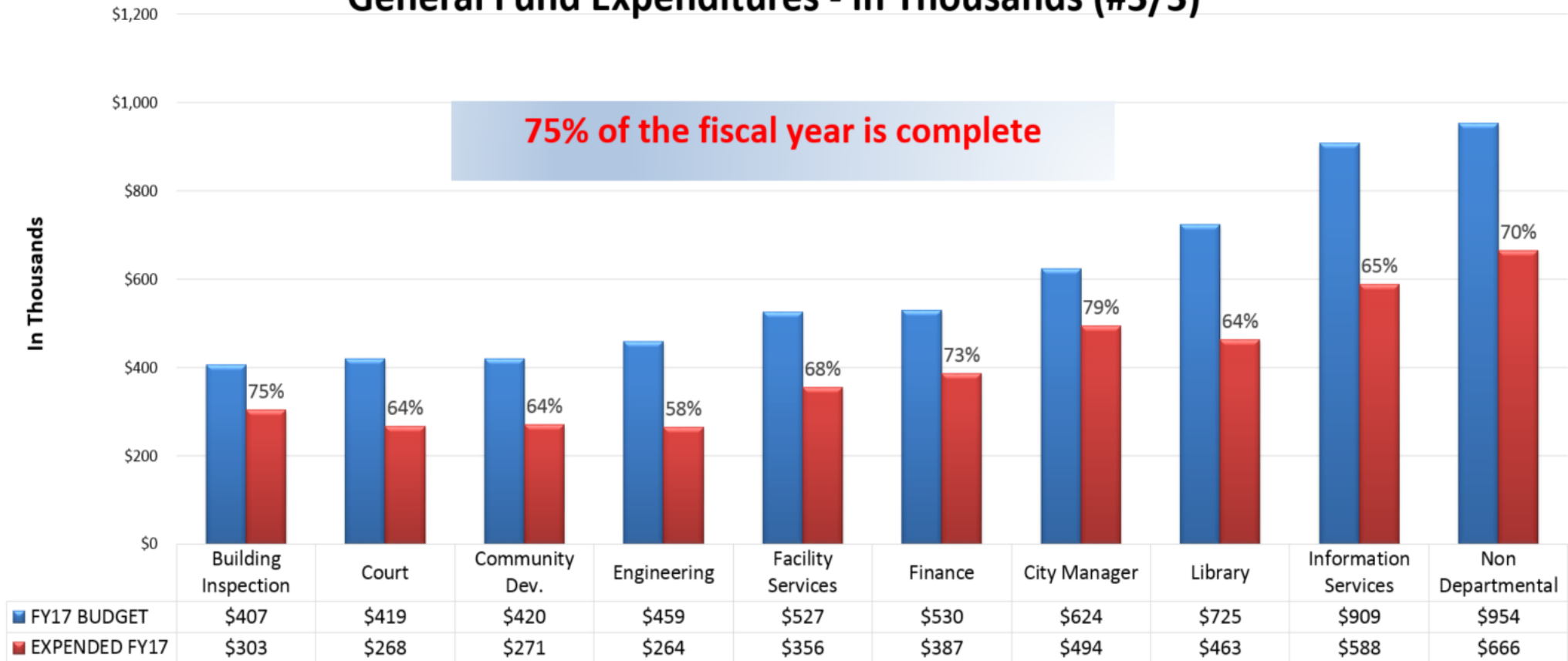


General Fund Expenditures - Continued

General Fund Expenditures - In Thousands (#3/3)

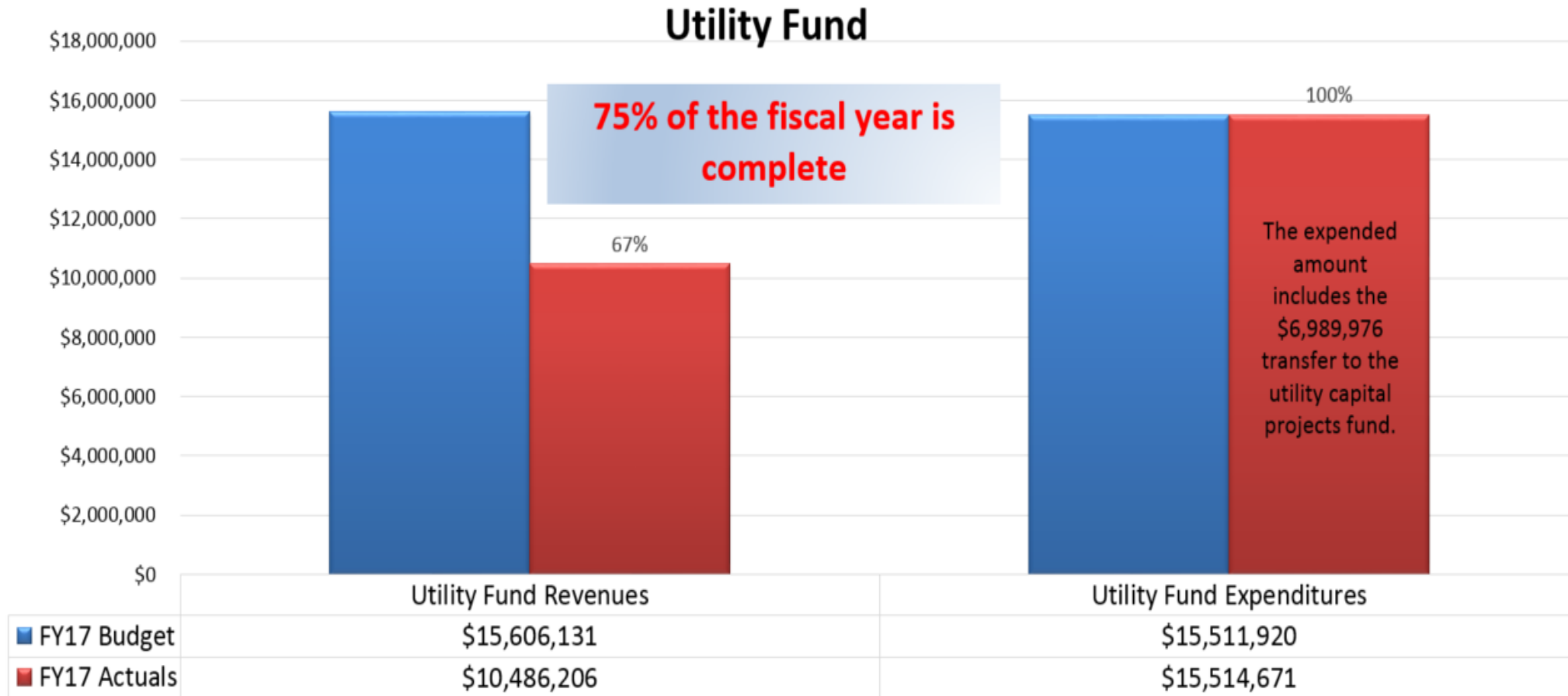
75% of the fiscal year is complete

In Thousands



Utility Fund

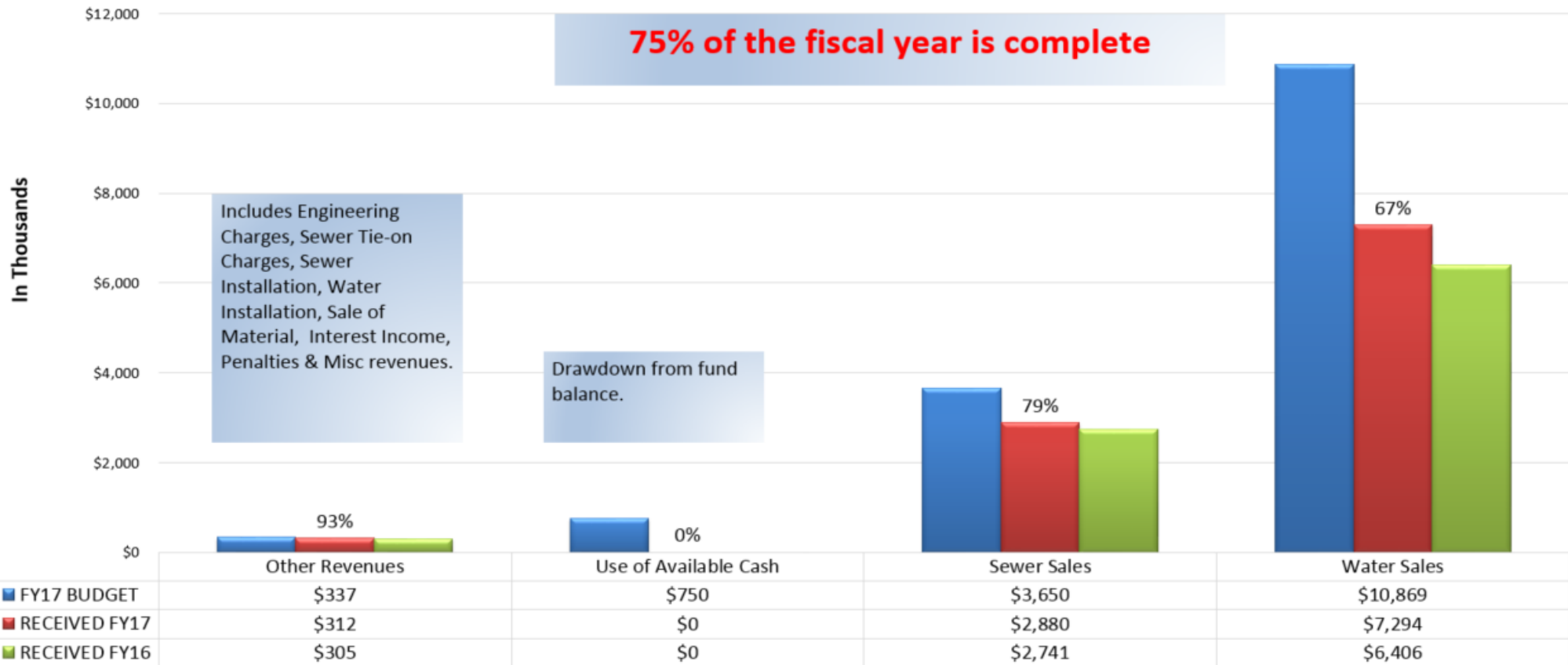
Utility Fund Snapshot



Utility Fund Revenues



Utility Fund Revenues - In Thousands



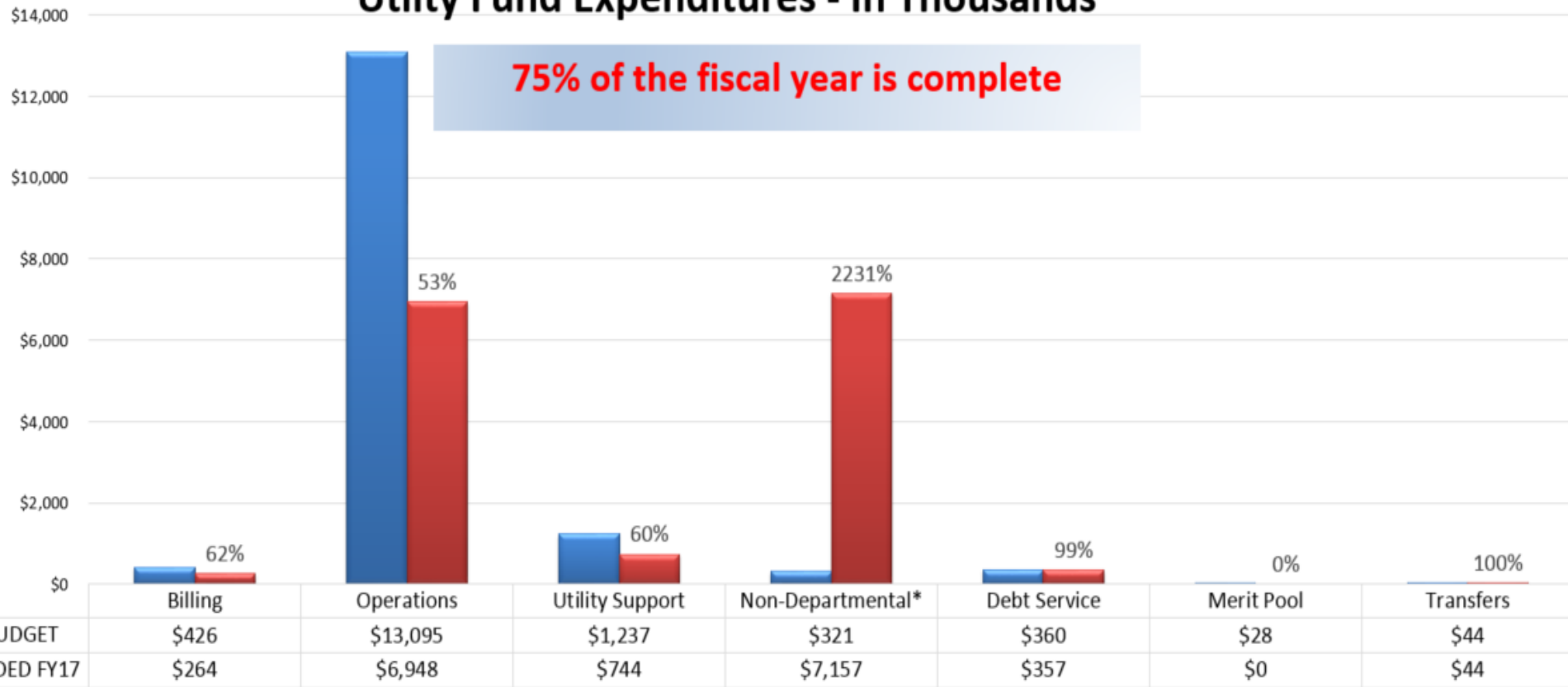
Utility Fund Expenses



Utility Fund Expenditures - In Thousands

75% of the fiscal year is complete

In Thousands



*Non-Departmental: The expended amount includes the \$6,989,976 transfer to the utility capital projects fund.

MONTHLY FINANCIAL REPORT - JUNE 2017

GENERAL FUND		RECEIVED			RECEIVED	
	FY 2017	FY 2017 YTD	PERCENT	PERCENT OF	FY 2016 YTD	PERCENT
REVENUE SOURCE	BUDGET	AS OF	OF BUDGET	FISCAL YEAR	AS OF	CHANGE OVER
		6/30/2017	RECEIVED	COMPLETE	6/30/2016	PRIOR YEAR
Current Taxes	\$13,258,370	\$13,536,482	102.10%	75.00%	\$12,854,325	5.31%
Delinquent Taxes	30,000	17,851	59.50%	75.00%	19,888	-10.25%
Penalty & Interest	55,000	58,041	105.53%	75.00%	40,221	44.31%
TOTAL AD VALOREM TAXES	\$13,343,370	\$13,612,374	102.02%	75.00%	\$12,914,434	5.40%
Oncor Electric	\$900,000	\$889,222	98.80%	75.00%	\$903,933	-1.63%
Tri-County Electric	105,000	101,311	96.49%	75.00%	112,116	-9.64%
Atmos Gas	350,000	334,570	95.59%	75.00%	368,202	-9.13%
AT&T	70,000	46,931	67.04%	75.00%	50,497	-7.06%
Verizon/Others	60,000	57,136	95.23%	75.00%	39,794	43.58%
Refuse/Recycling	155,000	125,233	80.80%	75.00%	128,489	-2.53%
Cable TV	475,000	361,345	76.07%	75.00%	401,930	-10.10%
TOTAL FRANCHISE TAXES	\$2,115,000	\$1,915,747	90.58%	75.00%	\$2,004,961	-4.45%
Sales Tax	\$3,575,000	\$2,132,585	59.65%	75.00%	\$2,084,411	2.31%
Mixed Beverage Tax	90,000	85,887	95.43%	75.00%	79,132	8.54%
TOTAL SALES TAXES	\$3,665,000	\$2,218,472	60.53%	75.00%	\$2,163,543	2.54%
Building	\$600,000	\$483,371	80.56%	75.00%	\$622,236	-22.32%
Plumbing	55,000	42,865	77.94%	75.00%	57,448	-25.38%
Mechanical	35,000	34,885	99.67%	75.00%	48,130	-27.52%
Electrical	45,000	41,863	93.03%	75.00%	57,055	-26.63%
City License	35,000	45,700	130.57%	75.00%	47,749	-4.29%
Building Plan Review Fee	110,000	77,684	70.62%	75.00%	102,051	-23.88%
New Business	3,500	5,510	157.43%	75.00%	4,611	19.50%
Sign Permit	7,000	7,960	113.71%	75.00%	8,265	-3.69%
Fence Permit	10,000	14,600	146.00%	75.00%	14,375	1.57%
Fire Permits	16,000	9,395	58.72%	75.00%	17,305	-45.71%
Irrigation Permit	15,000	18,800	125.33%	75.00%	20,675	-9.07%
TOTAL LICENSES & PERMITS	\$931,500	\$782,632	84.02%	75.00%	\$999,975	-21.73%
Fines	\$800,000	\$580,641	72.58%	75.00%	\$595,806	-2.55%
Alarm Fees	53,000	38,745	73.10%	75.00%	40,695	-4.79%
Library Fines	21,420	15,328	71.56%	75.00%	17,972	-14.71%
TOTAL FINES	\$874,420	\$634,714	72.59%	75.00%	\$654,473	-3.02%

MONTHLY FINANCIAL REPORT - JUNE 2017

REVENUE SOURCE	FY 2017 BUDGET	RECEIVED AS OF 6/30/2017	PERCENT OF BUDGET RECEIVED	PERCENT OF FISCAL YEAR COMPLETE	RECEIVED AS OF 6/30/2016	PERCENT CHANGE OVER PRIOR YEAR
Re-zoning	\$10,000	\$7,941	79.41%	75.00%	\$4,720	68.25%
Plat Fee/Site Plan/Landscaping Plan Fee	8,200	7,873	96.01%	75.00%	6,118	28.69%
Board of Adjustment	2,000	2,500	125.00%	75.00%	2,000	25.00%
Sale of Material	100	21	21.00%	75.00%	413	-94.92%
Weed Mowing	6,500	13,538	208.28%	75.00%	5,604	141.56%
Ambulance	320,000	232,570	72.68%	75.00%	274,214	-15.19%
Recreation Program	165,000	167,845	101.72%	75.00%	133,438	25.78%
Non-Resident Fee Parks	39,000	44,240	113.44%	75.00%	43,800	1.00%
Field Use Charge	21,500	22,585	105.05%	75.00%	21,510	5.00%
Engineering & Inspection	62,500	59,800	95.68%	75.00%	399	14891.66%
Material Testing	12,500	16,774	134.19%	75.00%	6,408	161.75%
Colleyville Center Rental	240,000	176,518	73.55%	75.00%	153,671	14.87%
Lot Drainage Insp Fee	13,000	13,250	101.92%	75.00%	16,750	-20.90%
TOTAL CHARGES FOR SERVICE	\$900,300	\$765,456	85.02%	75.00%	\$669,046	14.41%
SRO Officer Reimb	\$98,996	\$98,996	100.00%	75.00%	\$94,282	5.00%
Keller Court	227,697	179,601	78.88%	75.00%	123,845	45.02%
TOTAL INTERGOVERNMENTAL	\$326,693	\$278,597	85.28%	75.00%	\$218,127	27.72%
Sale of Surplus Property	\$5,000	\$0	0.00%	75.00%	\$23,339	-100.00%
Interest Income	25,000	41,800	167.20%	75.00%	27,522	51.88%
Miscellaneous	55,000	59,027	107.32%	75.00%	68,163	-13.40%
Use of Available Cash	1,000,000	0	0.00%	75.00%	0	0.00%
Antenna Lease	90,000	84,804	94.23%	75.00%	80,849	4.89%
TOTAL MISCELLANEOUS	\$1,175,000	\$185,630	15.80%	75.00%	\$199,873	-7.13%
TOTAL GENERAL FUND REVENUES	\$23,331,283	\$20,393,621	87.41%	75.00%	\$19,824,432	2.87%

MONTHLY FINANCIAL REPORT - JUNE 2017

	FY 2017 BUDGET	THROUGH 6/30/2017	THROUGH 6/30/2016	TOTAL INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
% OF CURRENT TAX ROLL COLLECTED	99.0%	98.85%	99.06%	-0.21%	-0.21%
RESIDENTIAL BLDG PERMITS	160	103	125	(22)	-17.60%
COMMERCIAL BLDG PERMITS	8	1	6	(5)	-83.33%
CITATIONS ISSUED	11,000	5,606	6,616	(1,010)	-15.27%

GENERAL FUND EXPENSES

	FY 2017 BUDGET	EXPENDED THROUGH 6/30/2017	PERCENT OF BUDGET EXPENDED	PERCENT OF FISCAL YEAR COMPLETE	BUDGET REMAINING
City Council	\$174,289	\$166,037	95.27%	75.00%	\$8,252
City Manager	624,048	493,809	79.13%	75.00%	130,239
City Secretary	224,481	157,908	70.34%	75.00%	66,573
Finance	529,806	387,140	73.07%	75.00%	142,666
Legal	200,000	132,915	66.46%	75.00%	67,085
Engineering	458,973	264,495	57.63%	75.00%	194,478
Economic Development	199,828	133,288	66.70%	75.00%	66,540
Building Inspection	407,041	303,455	74.55%	75.00%	103,586
Community Development	419,589	270,625	64.50%	75.00%	148,964
Fire	4,546,827	3,393,564	74.64%	75.00%	1,153,263
Police	4,702,861	3,443,368	73.22%	75.00%	1,259,493
Parks	1,286,061	770,510	59.91%	75.00%	515,551
Recreation	387,316	242,528	62.62%	75.00%	144,788
Street Maintenance	4,025,593	3,463,183	86.03%	75.00%	562,410
Library	724,703	463,248	63.92%	75.00%	261,455
Communications	59,281	27,910	47.08%	75.00%	31,371
Colleyville Center	385,898	271,670	70.40%	75.00%	114,228
Human Resources	320,339	219,574	68.54%	75.00%	100,765
Municipal Court	419,415	267,659	63.82%	75.00%	151,756
Fleet Services	237,505	163,552	68.86%	75.00%	73,953
Facility Services	526,877	356,260	67.62%	75.00%	170,617
Information Services	908,598	588,033	64.72%	75.00%	320,565
Non Departmental	953,559	665,649	69.81%	75.00%	287,910
Capital Equipment Reserve	402,000	402,000	100.00%	75.00%	0
Merit Pool	204,873	0	0.00%	75.00%	204,873
TOTAL EXPENSES	\$23,329,761	\$17,048,382	73.08%	75.00%	\$6,281,379

MONTHLY FINANCIAL REPORT - JUNE 2017

UTILITY FUND

REVENUE SOURCE	FY 2017 BUDGET	RECEIVED AS OF 6/30/2017	PERCENT OF BUDGET RECEIVED	PERCENT OF FISCAL YEAR COMPLETE	RECEIVED AS OF 6/30/2016	PERCENT CHANGE OVER PRIOR YEAR
Water Sales	\$10,869,131	\$7,293,963	67.11%	75.00%	\$6,406,304	13.86%
Sewer Sales	3,650,000	2,880,225	78.91%	75.00%	2,741,186	5.07%
Sewer Installation	15,000	10,500	70.00%	75.00%	13,000	-19.23%
Water Installation	42,000	25,550	60.83%	75.00%	41,830	-38.92%
Engineering Charges	5,000	24,071	481.41%	75.00%	37	64397.94%
Penalties	237,000	166,353	70.19%	75.00%	196,321	-15.27%
Sale of Material	0	3,137	100.00%	75.00%	0	100.00%
Miscellaneous	13,000	32,045	246.50%	75.00%	19,203	66.88%
TOTAL OPERATING INCOME	\$14,831,131	\$10,435,843	70.36%	75.00%	\$9,417,882	10.81%
Interest Income	\$25,000	\$50,363	201.45%	75.00%	\$34,910	44.27%
Use of Available Cash	750,000	0	0.00%	75.00%	0	0.00%
TOTAL NON-OPERATING INCOME	\$775,000	\$50,363	6.50%	75.00%	\$34,910	44.27%
TOTAL INCOME	\$15,606,131	\$10,486,206	67.19%	75.00%	\$9,452,792	10.93%

	THROUGH 6/30/2017	THROUGH 6/30/2016	TOTAL INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
GALLONS OF WATER SOLD	1,495,890,700	1,296,585,600	199,305,100	15.37%
NUMBER OF WATER CUSTOMERS	9,960	9,782	178	1.82%

UTILITY FUND EXPENSES

	FY 2017 BUDGET	EXPENDED THROUGH 6/30/2017	PERCENT OF BUDGET EXPENDED	PERCENT OF FISCAL YEAR COMPLETE	BUDGET REMAINING
Billing	\$426,102	\$264,372	62.04%	75.00%	\$161,730
Operations	13,095,348	6,948,141	53.06%	75.00%	6,147,207
Utility Support	1,237,273	743,995	60.13%	75.00%	493,278
Non-Departmental	320,803	7,157,014	2230.97%	75.00%	(6,836,211)
Debt Service	359,900	356,863	99.16%	75.00%	3,038
Merit Pool	28,208	0	0.00%	75.00%	28,208
Transfers	44,286	44,286	100.00%	75.00%	0
TOTAL EXPENSES	\$15,511,920	\$15,514,671	100.02%	75.00%	(\$2,751)

Note: Non-Departmental includes transfers of \$6,989,975.93 for Fund 039 (Utility Capital).

Operating expenditures were \$8,524,695.07 excluding transfers, with 54.96% expended to date.

Budgeted transfers of \$44,286 for an internal loan for vactor truck



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8b

Agenda Date 07/18/2017

Type Report

Department City Manager

Title

Staff update on current construction projects

Explanation

Staff will provide an update on the status of the road construction projects currently underway in the City of Colleyville.

Attachments

1. Staff Update on Current Road Construction Activity Presentation

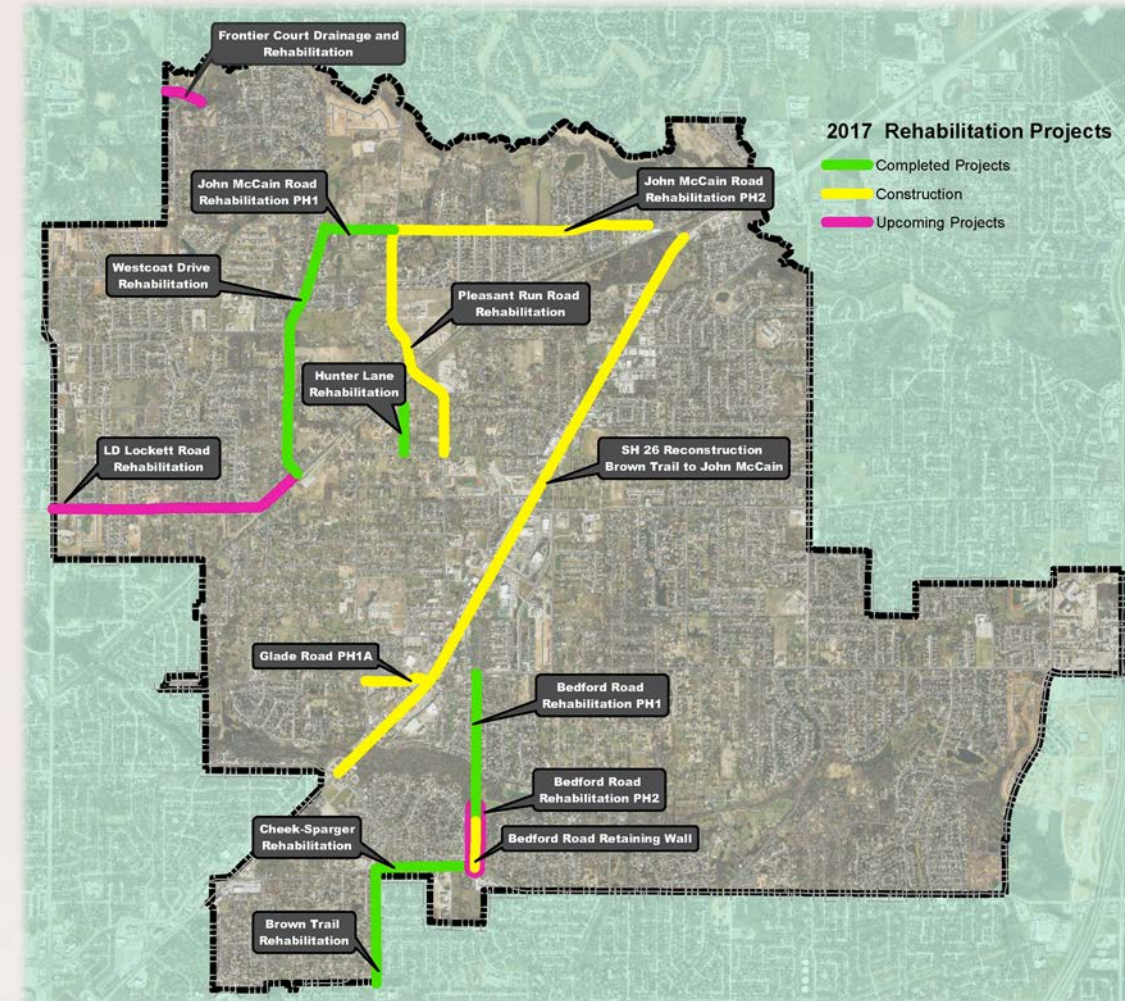
Staff Update on Current Road Construction Activity

**City Council
July 18, 2017**

Street Projects Overview

2017 Projects Include

- **Bedford Road PH 1**
 - (Glade Road to Little Bear Creek Bridge)
- **Bedford Road PH 2**
 - (Cheek-Sparger Road to Little Bear Creek Bridge)
- **Bedford Road Retaining Wall**
- **Brown Trail**
 - (Cheek-Sparger Road to Harwood Road)
- **Cheek-Sparger Road**
 - (Brown Trail to Bedford Road)
- **Frontier Court**
- **Glade Road PH 1A**
 - (SH 26 to 900' west of Bransford Road)
- **Hunter Lane**
- **John McCain Road PH 1**
 - (Westcoat Drive to Pleasant Run Road)
- **John McCain Road PH2**
 - (Pleasant Run Road to Maranatha Court)
- **LD Lockett Road**
 - (Precinct Line Road to Bransford Road)
- **Pleasant Run Road**
 - (Shelton Drive to John McCain Road)
- **SH26**
 - (John McCain to Brown Trail)
- **Westcoat Drive**
 - (L.D. Lockett Road to John McCain Road)



Street Projects Overview



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WELCOME TO COLLEYVILLE

SOLICITATION NO KNOCK PROJECT
SH26 Project

Colleyville E-News
GLADE ROAD PROJECT

Financial Transparency
Road Project List & Map

Colleyville cleans up at Clean Sweep
Residents properly disposed of more than 23 tons of waste at this year's Clean Sweep. The City of Colleyville held its annual Clean Sweep on April 1 this year. The event allow... read more

Westcoat, John McCain road condition improvements complete
Update July 7: Road improvements are complete with the exception of striping John McCain Road and Westcoat Drive. To improve efficiency across multiple projects, city staff is c... read more

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The Colleyville City Council is accepting applications through Aug. 25 for the following boards, commissions, and committees: Historical Preservation Committee Colleyville Librar... read more

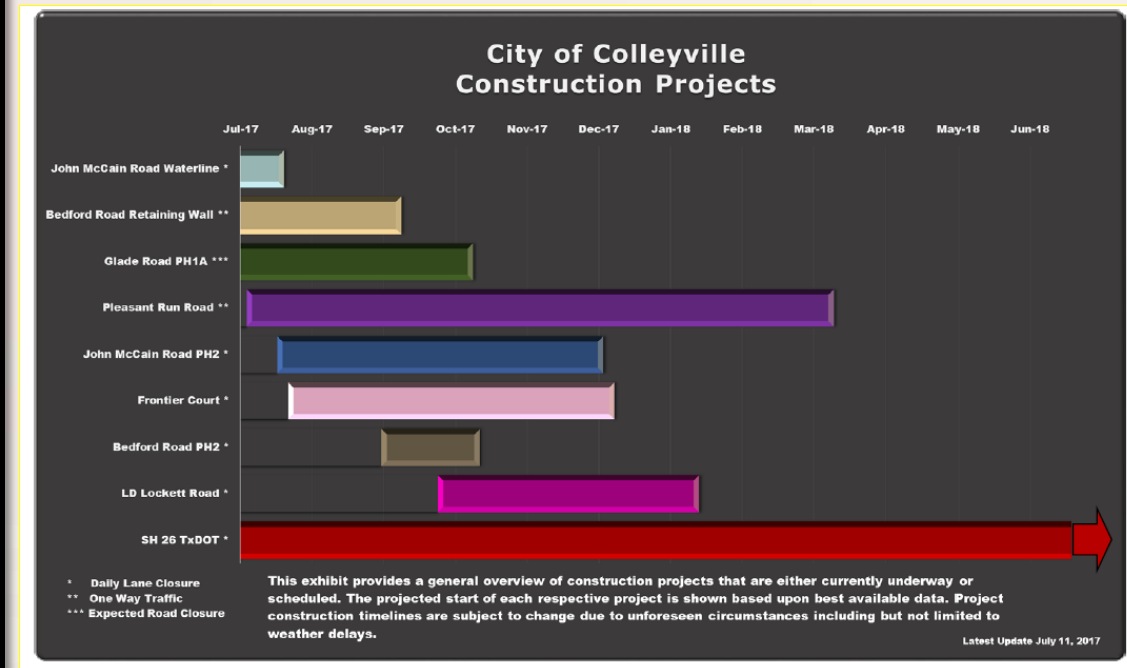
COLLEYVILLE PUBLIC LIBRARY Summer 2017

Text ROADS to 48421 for construction impact updates

RECREATION SENSATION
ANNUAL JUNE 10-11

Calendar

Road Projects List & Map



Street Projects Overview



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Welcome to Colleyville



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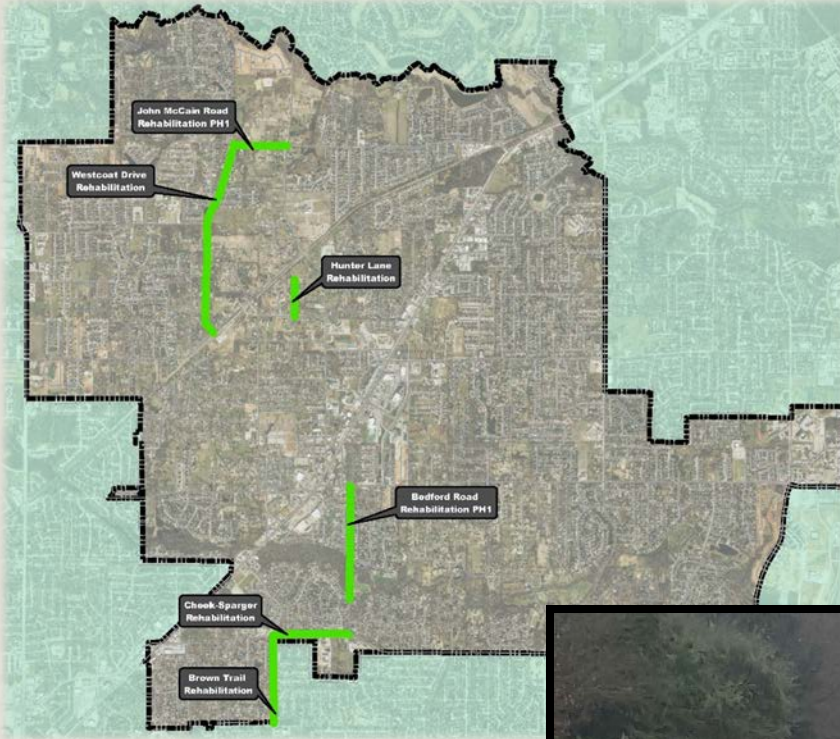


Calendar

Text ROADS to 48421 for construction impact updates



Street Projects Completed



- **Bedford Road PH 1**

- (Glade Road to Little Bear Creek Bridge)

- **Brown Trail**

- Cheek-Sparger Road to Harwood Road

- **Cheek-Sparger Road**

- Brown Trail to Bedford Road

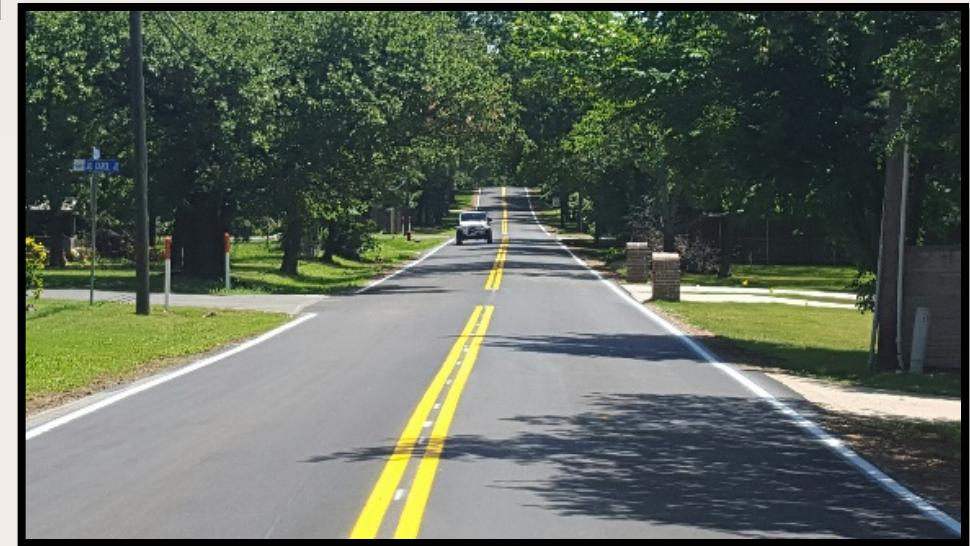
- **Hunter Lane**

- **John McCain Road PH 1**

- Westcoat Drive to Pleasant Run Road

- **Westcoat Drive**

- L.D. Lockett Road to John McCain Road



Questions and Discussion



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 9

Agenda Date 07/18/2017

Type Report

Department City Secretary

Title

Parks and Recreation Advisory Board minutes - April 10, 2017

Pond Naming Ad Hoc Committee minutes - May 1, 2017

Zoning Board of Adjustment minutes - May 9, 2017

Planning and Zoning Commission minutes - June 12, 2017

Attachments

1. Parks and Recreation Advisory Board minutes - April 10, 2017
2. Pond Naming Ad Hoc Committee minutes - May 1, 2017
3. Zoning Board of Adjustment minutes- May 9, 2017
4. Planning and Zoning Commission minutes - June 12, 2017



City of Colleyville

Parks and Recreation Advisory Board MINUTES

City Hall
100 Main Street
Colleyville, Texas
76034
817.503.1000
www.colleyville.com

Monday, April 10,
2017
6:00 p.m.

Colleyville Public Library
110 Main Street - 2nd Floor Meeting Room

1. CALL TO ORDER

Chair Hillary Schwanbeck called the meeting of the Parks and Recreation Advisory board to order on April 10, 2017, at 6:02 p.m.

ROLL CALL

Present: Chair Hillary Schwanbeck, Vice Chair Mitali Mandlekar, Board Members Rich Hendler, Cliff LeBlanc, John Hillebrand, Ajit Purandare, and Jim Hasenpflug. Youth Sport Associations Liaisons: Colleyville Baseball Association representative Brenton Johnson, Colleyville Lacrosse Association representative Erika Davis-Noble and Colleyville Girls Softball Association representative Rosalind Tyrone. City staff: Recreation and City Events Manager Lisa Escobedo, Parks Manager Heather Dowell and Administrative Support Specialist Julie Prewitt.

Absent: Board Member Natalie Genco. Youth Sport Associations Liaison: Colleyville Soccer Association representative Patrick Dunagan.

2. APPROVAL OF MINUTES

February 6, 2017

Board member Jim Hasenpflug moved to approve the February 6, 2017 meeting minutes as written. Board Member John Hillebrand seconded the motion. The motion carried unanimously.

3. REGULAR AGENDA ITEMS

3a Update on Utility Bill Donation

Parks Manager, Heather Dowell, stated at the last meeting there was a question about the donation. The donation is \$4.00 each bill, \$2.00 goes to Parks Voluntary Fund and \$2.00 goes to the Library Fund or one can opt out of donating the \$4.00.

3b Update on Voluntary Park Fund and Park Land Dedication

Parks Manager, Heather Dowell, referred the board to the financial status of the Voluntary Park Fund and Park Land Dedication included in the agenda packet to see the projections and how funding had been spent in the past.

Board Member, Jim Hasenpflug, asked if the list of projects on the Voluntary Park Fund list of expenditures were all approved in 2016. Parks manager, Heather Dowell, stated the funds were carry overs, and were either approved in 2015 or 2016.

Board Member, Jim Hasenpflug, stated there is funding from the Voluntary Park Fund that has been recommended by the Parks Board and approved by Council that appears to be unspent, is that correct? Manager Dowell informed the board that some of the dollar amounts showing under the Expended Year-to-date need to be updated, for example the \$1,110 showing has been spent and some of the other dollar amounts showing will not be spent because we were able to get a better price. The funds not spent due to better pricing will be released from encumbered funding back into the cash option.

Board member Jim Hasenpflug asked, at the end of the fiscal year if the money is not spent, does the project get closed or do you make a decision on each one to close it out or carry the funding over? Manager Dowell stated a decision is made on each project.

Board member Rich Hendler asked if the pocket park by John McCain is listed on the Voluntary Fund status report. Manager Dowell stated they used some of the Voluntary Park funding in the Cotton Belt Phase III and some funding from other sources. Typically when doing a large project the City will utilize multiple funds – CEDC, Voluntary Park fund, and Park Land Dedication.

Board member Rich Hendler stated he was not at the last meeting and asked if Parks Manager, Dowell, had presented her once a year funding request as referenced in the February 6, 2017 Parks and Recreation Advisory Board minutes. Manager Dowell stated she had not presented a request this year. The projects referenced on the Voluntary Park fund status were last year's requests, right now she is focusing on the Parks Master Plan update. She will be working on a list of small requests as the work on the Master Plan continues. Manager Dowell does not want to repeatedly request funding, the preference is to create a vision with a five year plan. There still may be emergency requests.

Board member Jim Hasenpflug requested an overview of the Park Land Dedication fund. Manager Dowell informed the board the Park Land Dedication fund is set up to receive funds when someone comes into Colleyville and develops land for the first time. In the past you would see the fund increase quickly, and now we do

not. We do not have as much land to develop. A meeting would be set up with the Park Land Dedication committee to present and request funds from this account.

Board member Cliff LeBlanc stated, if I understand the spreadsheet correctly the column on the left is money spent before FY 2017, and the other columns are expenses from FY17. Manager Dowell stated yes, FY17 starts in October 2016 and it is possible that the expense was from September 2016 and paid in October 2016, landing in FY17. Funding can be carried over in the budget, the LD Lockett improvements were actually encumbered late FY 2015 and put on hold to complete the State Highway 26 pocket park. Now that the pocket park is completed the LD Lockett Park is being improved. The funding can carry over and is spent in sections.

Board member Cliff LeBlanc inquired if all the open projects are they still open or complete? Manager Dowell stated the LD Lockett project is still open, most of the others are completed. They will take anything encumbered that is unspent and return it to the fund to be available.

Board member Cliff LeBlanc asked about the interest line, why is there negative interest? Additionally, Board member Hillary Schwanbeck asked if we have this money in an investment account. Manager Dowell informed the board she will have to check with the finance department.

Board member Jim Hasenpflug stated if I'm looking at this right, correct me if I'm wrong, we started with \$4.7 million, received a good bit of interest income, have \$3.6 million in expenses, still have \$261,000 on hold or on reserve for projects still not finished yet, leaving us with only \$1.3 million left in the fund. Is this over some period of time? Manager Dowell stated this is over years, this is the original fund.

Board member Rich Hendler inquired about the Park Land Dedication committee, is there a couple of Planning and Zoning members on that board, and does it report back through the Planning and Zoning board? Manager Dowell informed the board that the Park Land Dedication committee is a mixture, there are two from the Planning and Zoning board and two from the Park and Recreation Advisory board.

Board member Rich Hendler asked if the chair of Planning and Zoning is the chair of the Park Land Dedication committee. Manager Dowell stated we do not have a chair at this time. Park Land only meets when we have a need, when someone has a request, there has not been a request in over a year.

Board member Cliff LeBlanc inquired if Manager Dowell sees a request (for funding from the Park Land Dedication fund) soon. Manager Dowell informed the board

she foresees a request upon the completion of the Parks, Recreation, and Open Space Master Plan update.

Board member John Hillebrand stated the City will have a big requirement for park land if they are going to meet the criteria since they have carved out the private parks. Manager Dowell stated yes.

Board member John Hillebrand asked if there will be a big opportunity. Manager Dowell stated there is if we can find some land. When she reviewed the criteria, after the mayor brought the subject up, the city parks are 41 acres under. That is a lot of acreage, and there will have to be a discussion during the master plan update with the mayor and council to reach some of these goals.

Board member Mitali Mandlekar asked if the Parks Master Plan update is going to help identify some of the acreage. Manager Dowell affirmed the Master Plan will look for opportunities for land acquisition and put together a general plan outlining the next five years, for example if we developed behind the Senior Center what it would take to develop. The consultants will look at property and the City of Colleyville's standards, that's where the stakeholder's meetings come in. Manager Dowell will be reaching out soon, as the master plan update progresses she will be involving the board more, bringing reports and possibly side meetings to get more input and feedback from the board. The consultants will speak with the parks board, Mayor and Council, the sports leagues and with students at school to get a real picture of Colleyville.

Board member John Hillebrand inquired about the time frame for the completion of the Master Plan update. Manager Dowell informed the board the Master Plan's current schedule states there will be a final presentation in November.

Board member Mitali Mandlekar asked if the Master Plan will be complete November of this year. Manager Dowell stated yes, a lot of the information needed about the parks was created last year and put into our GIS system.

Board member Jim Hasenpflug asked if the two members from the Planning and Zoning board had been selected for the Park Land Dedication. Manager Dowell stated yes, Chuck Kelley and Susan Mathisen.

Board member Jim Hasenpflug wanted to know who would be responsible for calling the first board meeting. Manager Dowell stated it will be between Ben Bryner, Community Development Director and herself.

Board member Rich Hendler asked, "Doesn't the chair of the Planning and Zoning board chair the Park Land Dedication committee?" Manager Dowell stated she would need to get back to the board.

Board member Jim Hasenpflug suggested for a meeting of the Park Land Dedication committee be called so the members could meet and discuss their roles, what may be coming and time frame. Manager Dowell stated she would consult with Community Development Director, Ben Bryner.

3c Consideration of forming Nature Center Pond Naming Committee and current request by the Friends of Nature Center

Manager Dowell referenced the rules of naming Facilities, Park Facilities and Parks, and Streets while giving a brief outline of how the subcommittee would work.

Board member Ajit Purandare moved to form a Colleyville Nature Center Pond Naming subcommittee, and board member Rich Hendler seconded. The motion passed unanimously.

Board member Ajit Purandare moved to name board members Rich Hendler, Cliff LeBlanc, John Hillebrand, Natalie Genco and himself to the Colleyville Nature Center Pond Naming subcommittee, board member Jim Hasenpflug seconded. The motion passed unanimously.

City Council will be notified board members Rich Hendler, Cliff LeBlanc, John Hillebrand, Natalie Genco and Ajit Purandare were named to the Colleyville Nature Center Pond Naming subcommittee.

Board member John Hillebrand asked if the board needed to call for a chair of the subcommittee to handle calling meetings. Manager Dowell stated the bylaws does not state the naming of chair, city staff will handle the meeting agendas and posting.

Board member Rich Hendler requested the Facebook Friends/Colleyville Nature Center to explain the pond naming request, since they are present.

Janet Hicks of the Facebook Friends/Colleyville Nature Center spoke giving a brief overview of her family connection to Colleyville, the Nature Center and why the Facebook Friends page was created. Ms. Hicks also reviewed the information given to the committee from her group concerning why they felt the ponds should be named and how they selected the names for the Colleyville Nature Center ponds.

Board member Rich Hendler thanked Janet Hicks for her presentation.

Board member Jim Hasenpflug thanked Janet Hicks for her presentation and putting together the contest. He then asked if she was aware of the City of Colleyville's naming policy. Janet Hicks stated she was not, but luckily every name selected fits the criteria. She did go through the list name by name before she

sent the proposal to the board. The names are simple, mostly are from physical characteristics and ease of remembering them. There are 3 miles of trails at the nature center and one trail is named Mike Rambo, in tribute to the scout leader, so there has been one naming to take place at the Nature Center.

Board member Rich Hendler asked if Ms. Hicks had contacted Patsy Smith. Ms. Hicks stated she did contact Patsy Smith, Herman Smith's widow. Ms. Smith gave her history on the forming of the Nature Center.

Board member Mitali Mandlekar stated she lives in that area, the trail system is heavily used and supports the naming due to emergency purposes.

Board member Cliff LeBlanc asked Janet Hicks to clarify if one of the trails has already been named. Ms. Hicks stated just one trail has been named.

Board member Ajit Purandare asked for the same purposes as the ponds to be named for emergency purposes, should the trails be named. Ms. Hicks agreed the trails should also be named.

Board member Cliff LeBlanc asked what is the impact. Manager Dowell stated there is a lot that will be addressed in the Master Plan update. The Nature Center is an amazing piece of property and is heavily utilized and under developed. During the Master Plan process we will be reaching out to stakeholder groups to get input.

Board member Cliff LeBlanc asked if the Parks Board and subcommittee should wait until further progress is made on the Master Plan update, is there any advantage to waiting.

Board member Rich Hendler stated that the board just moved and created the Nature Center Pond Naming subcommittee, he would hope they would finish with that item.

Board member Ajit Purandare agreed with naming the ponds, he does not have a problem naming the trails and having a naming contest by people who are familiar with the trails, to him it cuts down on the bureaucracy of going through this again.

Board member Ajit Purandare asked, "We are not putting signs, correct?" Manager Dowell stated, correct, a lot of this will be called out in the Master Plan. If a trail map is created we can put it at the trail head.

Board member Mitali Mandlekar agreed the Master Plan will address a lot of your concerns about trail naming and signage. Manager Dowell stated she has a lot of items written down for the Master Plan to identify and address.

Board member Cliff LeBlanc asked if Manager Dowell could give a time line for the Master Plan. Manager Dowell stated it will be complete in November, it is in progress.

Board member Cliff LeBlanc asked what the time is for implementation of the Master Plan. Manager Dowell stated implementation will be based on recommendations in the plan, after November we will start implementing what is in the plan. It will be prioritized by citizen input and financial means.

Board member Jim Hasenpflug inquired from the prospective of Parks Manager, is there any harm in moving forward with the subcommittee naming the ponds, as long as they are not committing to signage, prior to the Master Plan. Manager Dowell stated no, the names will come up during the process and it will be okay if we have names prior to that time. We will not be putting up signage and if someone comes up with a map, we can give it to the police.

Board member Rich Hendler stated the nature of the agenda item is for the subcommittee to take the information home and pursue if there are any better names.

Board member Mitali Mandlekar inquired if the names purposed have been checked to see if they comply with the policy. Ms. Hicks stated yes, she had checked the names against the policy.

The Colleyville Nature Center Pond Naming subcommittee members present recommended to meet May 1, 2017 at 6:00 p.m.

4. REPORTS

4a Recreation, Athletics, and Senior Center report

Recreation and City Events Manager, Lisa Escobedo, briefed the board covering events from February to the present, starting with the Bunny Brunch that was held last Saturday, April 8, 2017, at the Colleyville Center from 10:00 am to noon. The brunch sold out at 250 tickets. We have determined 250 is the max number of participants.

In recreation all of the summer classes are viewable online and open for registration. In Athletics the youth sports associations are winding down, they will finish at the end of April to beginning of May. In addition, the City of Colleyville has a girls Volleyball league, we have the largest league to date with 40 teams.

Board member Rich Hendler asked how recent was the girls volleyball league added. Manger Escobedo stated the league has been growing over the past five years since she has been with the city.

Board member Rich Hendler asked if Manger Escobedo started the league. Manager Escobedo stated, no the city had the league when she hired on but, the league was experiencing some limitations related to practice facilities.

Manger Escobedo continued to update the board concerning the Tennis leagues. There are 12 leagues playing out of City Park. At the Senior Center the Senior Prom was held last Friday, April 7, 2017, at Colleyville Heritage High School. The prom is a program in collaboration with the high school's leadership class. The students provide dinner and play games with the seniors, it's a great inter-generational evening.

Upcoming events include the free Texas Junior Anglers event at the Nature Center on Saturday, April 22, 2017, 9:00 a.m. to noon. Then the Old Tyme Bar-B-Que will be held at the Colleyville Center April 28th and 29th.

Board member Rich Hendler asked if the Old Tyme Bar-B-Que event benefited Special Olympics. Manager Escobedo informed the board the proceeds from the Old Tyme Bar-B-Que goes to Special Olympics.

Board member Ajit Purandare asked if Colleyville is going to go back to a free Easter event, the Bunny Brunch sold out quickly. He and his family attended an event in Southlake and encountered other families from Colleyville. The options are limited in Colleyville since the Colleyville event is capped, sold out. Manager Escobedo stated it had not been discussed and she had not heard anything about changing to a free event.

Board member John Hillebrand asked if the event is capped due to space, is it feasible to do the event consecutive days if there is a demand. Manager Escobedo stated she had not seen a high enough demand requiring multiple seating for the Bunny Brunch, there were only a few people on the waiting list. We did not necessarily know the demand was that high wanting multiple seating times. We have considered it but, we would need to take into account using the Colleyville Center and additional staffing needed for the event.

Board member John Hillebrand suggested to do the event twice in one day, a morning and an afternoon, if demand was there. Board member Ajit Purandare agreed with this idea, stating he imagines there are more than 250 people going to an Easter Egg Hunt.

Chair Hillary Schwanbeck stated about four years ago there was a free Egg Hunt in Colleyville, it was supposed to be outside but it was rained out and the people were moved in-doors and it was madhouse. That was the last free one. Manager Escobedo told the board because of the madness, it was decided to move to a more intimate event. There are people who support both sides, and there have

been some opposition to the fees. Manager Escobedo feels that the fee accessed is a good value for what they receive.

Board member Hillary Schwanbeck asked what fees are normally charged for Bunny Brunch. Manager Escobedo stated it is \$6.00 per child and \$9.00 for an adult; they receive a catered breakfast, pictures with the bunny, face painting, balloon artist, petting zoo and egg hunt.

Board member Ajit Purandare asked if Manager Escobedo has tried to expand the Bunny Brunch, we probably could get more than 250. Manager Escobedo informed the board that every year they have tried to see how they could fit more people into the Colleyville Center. This year staff has concluded that 250 is the max capacity for seating at one time. To accommodate more people an additional event would have to be later in the day or the next day, dependent upon funding and staffing.

4b Parks Report

Parks Manger Heather Dowell updated the board on the progress of LD Lockett, it is almost finished; waiting on locks, front sign stone work, a park rules sign, bike repair station, clean up and landscaping.

Board member Cliff LeBlanc asked if an opening ceremony was being scheduled. Manager Dowell replied, yes, they are going to be scheduling the ceremony once they get the final completion date from the contractor.

Board member Rich Hendler inquired if LD Lockett is the piece of property with the pond on the trail and does the pond belong to the city. Manager Dowell stated that the property is the old Senior Center and the pond does not belong to the city.

Manger Dowell continued to update the board; work on the Parks, Recreation, and Open Space Master Plan update continues with gathering documentation for the consultant. All the youth sports associations are going, and is keeping them very busy. Association sports will be winding down in May and then tournaments will start. The parks department is currently working on Pleasant Run Soccer Practice middle fields. One of the middle fields had about a foot cut from it and did not get a good stand of turf, they currently have it fenced off growing new grass.

Board member Ajit Purandare inquired about the rest of the fields, the field he practices on has a sand valley. Manger Dowell stated that is where the sprinklers were and they have put down 56 tons of sand on the lower fields. During this summer they will be coming back with compost soil material, they need to get the fields packed down so the sand does not get pushed out by rain and play. The bottom practice fields are a big goal for the parks department this year and the

bottom fields will look much different. The fields will be on a couple of the master plan evaluations.

Board member Ajit Purandare then inquired about the other fields. Manager Dowell stated the parks department will start improving on the other fields, they are not planning on redoing them completely. They have increased the aeration on all the fields, and will work on the irrigation which was originally installed by the soccer dads a long time ago.

The parks department just had the landscaping redone at the Colleyville Center and Library. All the roses are gone and now we have a low maintenance, drought tolerant landscape.

Manager Dowell referred back to the Nature Center Pond Naming subcommittee, all the subcommittee's recommendations will be brought back to the Parks and Recreation Advisory Board for approval. All recommendations approved by the Parks and Recreation Board will be forwarded to City Council for final approval.

Board member Cliff LeBlanc inquired about the results of the Master Plan contract negotiations with the consultants Brandstetter Carroll Inc. Manager Dowell informed the board that the City was able to get all the items the City wanted for \$100,000, the company took \$11,000 off the proposed fee.

Board member Rich Hendler asked if everything we wanted include implementation, or is implementation after the Master Plan. Manager Dowell stated the contract includes a recommendation/plan for implementation taking into account citizen input and funding sources to create a five year plan.

Board member Rich Hendler asked for more information concerning Lacrosse. Manager Escobedo informed the board the recreation department is the liaison between the Colleyville Lacrosse Association and GCISD. Lacrosse sends Manager Escobedo their practice and game schedule/needs and she works with GCISD to reserve fields. Lacrosse utilizes Colleyville Middle School and Heritage Middle School competition turf fields, there are a couple of practices at Colleyville Heritage High School grass field. This past Saturday, April 8, 2017, there were a few Youth Girls Lacrosse games at McPherson Park.

Board member Rich Hendler asked what type of participation is there in the association, are there a lot of teams. Manager Escobedo referred the question to Colleyville Youth Lacrosse Association Liaison Erika Davis-Noble. Ms. Davis-Noble stated the association goes through waves, they have approximately 250-300 boys and girls from 1st grade through high school. It is an alternative high school sport for boys, or they can do it in addition to, in the spring. The high school boys won state last year and were runner-ups the year before. The association wants

to give everyone interested in lacrosse the opportunity to play and offers the sport year round. They have children participating from all the GCISD schools.

5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no cards for citizen comments.

Board member John Hillebrand wanted to congratulate Manager Escobedo and Manager Dowell on the excellent ratings the Parks and Recreation department received on the 2017 Citizen Survey. He stated they should be very proud that 91% of citizens were Satisfied or Very Satisfied with Parks and Recreation. Another encouraging item is that a big majority is interested in trails and sidewalks and park development not related to sport activities.

Manager Escobedo and Manager Dowell thanked board member John Hillebrand, and stated they have a great team and a lot of support from the citizens, mayor and council. Manager Dowell stated the Master Plan Update has come at a great time.

6. ADJOURNMENT

Board member Jim Hasenpflug moved to adjourn the meeting, and board member John Hillebrand seconded. Motion carried unanimously. Chair Hillary Schwanbeck adjourned the meeting at 7:32 p.m.

APPROVED BY A VOTE OF 8 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 10th DAY OF July 2017.

Minutes taken and prepared by:

*Julie Prewitt
Administrative Support Specialist*



City of Colleyville

Colleyville Nature Center Pond Naming Ad Hoc Committee MINUTES

City Hall
100 Main Street
Colleyville, Texas
76034
817.503.1000
www.colleyville.com

Monday, May 1,
2017
6:00 p.m.

Parks Administration Office
5109 Bransford Road

1. CALL TO ORDER

Parks Manager, Heather Dowell called the meeting of the Colleyville Nature Center Pond Naming Ad Hoc Committee to order on May 1, 2017, at 6:13 p.m.

ROLL CALL

Present: Board Members Rich Hendler, Cliff LeBlanc, and John Hillebrand. City staff: Parks Manager Heather Dowell and Administrative Support Specialist Julie Prewitt.

Absent: Board Member Natalie Genco and Ajit Purandare.

2. REGULAR AGENDA ITEMS

2a Introduction of Colleyville Nature Center Pond Naming Ad Hoc Committee members

All board members present had previously met and Parks Manager Dowell moved on to the next item on the agenda.

2b Colleyville Nature Center Pond Naming Ad Hoc Committee charge and timeline

All board members present consented to having Parks Manager Dowell facilitate the meeting and agreed to move on to the next agenda item.

Board member Rich Hendler asked about the approval process of the names. Manager Dowell confirmed the Colleyville Nature Center Pond names recommended will be brought back to the Parks and Recreation Advisory committee for consideration. The names the Parks and Recreation Advisory board recommends will be sent on to City Council for consideration.

2c Consideration of naming the ponds located at the Nature Center

Board member Cliff LeBlanc moved to recommend the names previously presented by the Facebook Friends/Colleyville Nature Center, on April 10, 2017, for the Colleyville Nature Center Ponds to be recommended to the Parks and Recreation Advisory Board. Board Member Rich Hendler seconded the motion. The motion carried unanimously.

The Colleyville Nature Center Pond Names recommended will be presented to the Parks and Recreation Advisory board at its next regularly scheduled meeting in July 2017.

According to the bylaws, Article IV, Section 4.9 of the Parks and Recreation Advisory Board the subcommittee will be dissolved upon completion of the charge or task.

Board member Rich Hendler asked if there was any way to move the timeline up in the interest of safety. Manager Dowell stated we cannot change the process. We can give the map of the pond names just recommended to the police and fire, letting them know these are the proposed names. However, a citizen will not know of the names unless they are a member of the Facebook group Friends/Colleyville Nature Center.

Board member John Hillebrand asked when the Ad Hoc committee returns to the Parks and Recreation Advisory Board they could recommend that signage for the ponds be an Eagle Scout project. Manager Dowell stated she would rather wait on signage until the Parks, Recreation and Open Space Master Plan is completed. As we progress there will be a need for signage for the general population, to identify items and make it educational too.

3. ADJOURNMENT

Board member Cliff LeBlanc moved to adjourn the meeting, and board member John Hillebrand seconded. Motion carried unanimously. Parks Manager Heather Dowell adjourned the meeting at 6:23 p.m.

APPROVED BY A VOTE OF 8 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 10th DAY OF July 2017.

Minutes taken and prepared by:

*Julie Prewitt
Administrative Support Specialist*



City of Colleyville Zoning Board of Adjustment Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, May 9, 2017

City Council Chambers

CALL TO ORDER

The Zoning Board of Adjustment meeting of the City of Colleyville was called to order by Board member McNosky on May 9, 2017 at 7:02 p.m.

Roll Call

Present: Board members Richard Vallario, Dee Kamerman, Dee McNosky, Raymond Allee, Wayne Maynard, and Michael Deakin

Absent: Board member Kimberly Holt

Staff Present: Ben Bryner, Shane Pace, Amy Shelley, and Araceli Botello

1. APPROVAL OF MINUTES

Board member Maynard made a motion to approve the April 11, 2017 minutes. Board member Allee seconded.

The motion to approve carried by the following vote:

Aye: 5 – Kamerman, Allee, Maynard, Vallario, and McNosky

2. PUBLIC HEARING AGENDA ITEMS

- 2a** Request for a variance to Section 3.24.G, Schedule of District Regulation of the Land Development Code, specifically the lot coverage and side yard setback requirements on Lot 26, Block 1, of the Community Home Addition, located at 1609 Cherry Lane, Case VC17-004

Shane Pace presented the case and briefed the Board.

The applicant, Colin Travis, 4701 Jim Mitchell Trail West, came forward and briefed the board.

The public hearing was opened at 7:21 p.m.

Brian Hickey, 5100 Chelsea Drive, came forward and spoke in opposition to the case.

Andrew Silvester, 1802 Industrial Boulevard, came forward and spoke in opposition to the case.

Nancy Rogers, 1612 Cherry Lane, came forward and spoke in opposition to the case.

Kathleen Hennessey, 5013 Stonebridge Drive, came forward and spoke in opposition to the case.

Dean Phillips, 1604 Cherry Lane, came forward and spoke in opposition to the case.

Stan Perry, 5111 Rose Street, came forward and spoke in support to the case.

Board member Allee questioned applicant regarding combining lots 26 and 27 and building one home on the property. The applicant responded that he has not considered that as a viable option because he does not want to look after an acre of land.

Board member McNosky questioned the applicant regarding the type of easements on the property. The applicant responded that there are utility easements all around the perimeter of the property.

Board member Kamerman questioned staff regarding the side yard setbacks for the R-20 and R-40 zoning districts. Staff responded that the R-20 zoning has a 10 foot side yard setback and the R-40 zoning district has a 15 foot side yard setback requirement.

Discussion continued regarding side yard setbacks.

Board member Kamerman questioned the applicant regarding the use of cement and how it impacts the lot coverage area. The applicant responded that his understanding is the cement slab covering the porch, house, or garage counts. Staff verified this as accurate. Anything additional for driveway or uncovered patio areas would not count toward the lot coverage area calculation.

Discussion continued regarding the allowed lot coverage.

Board member McNosky questioned staff regarding the maintenance

of Cherry Lane. Staff responded that Cherry Lane is a city street right-of-way and the city maintains all public city streets. Staff added that the property is already platted, therefore the applicant is not required to make improvements to the street.

Discussion continued regarding street maintenance.

Board member Maynard questioned staff if the existing main structure is sitting at 10 feet from the lot line. Staff responded that he could not confirm, but he was provided the information by the applicant. The applicant responded that he had a survey to confirm the distance of the main structure from the lot line at 10 feet.

Nancy Rogers, 1612 Cherry Lane, came forward and spoke in opposition to the case.

There being no one else wishing to speak, the public hearing was closed at 8:12 p.m.

Board member Vallario noted that all concerns brought forth before the Board are valid, but do not address the proposed variance.

Board member Vallario made a motion to approve Case VC17-004. Board member Allee seconded.

The motion to approve Case VC17-004 carried by the following vote:

Aye: 5 – Kamerman, Allee, Maynard, Vallario, and McNosky

3. ADJOURNMENT

The meeting adjourned at 7:57 p.m.

Minutes were written and prepared by:



Araceli Botello

Planning Technician

The meeting minutes were approved on July 12, 2017, by a vote of 5-0.



City of Colleyville Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, June 12, 2017

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission meeting was called to order by Vice Chairman van Bever on June 12, 2017, at 7:00 p.m.

Roll Call

Present: Commissioners Susan Mathisen, Veronica Baughman, Sam van Bever, Charles Kelly, and Jason Elms

Absent: Commissioner John Frazier

Staff Present: Ben Bryner, Cheryl Taylor, Oscar Chavez, Eddie Tangadunrat, Robert McKeown, Araceli Botello, and Assistant City Attorney Evan Fisher

1. APPROVAL OF MINUTES

Commissioner Elms made a motion to approve the May 8, 2017 minutes. Commissioner Mathisen seconded.

The motion to approve carried by the following vote:

Aye: 5 – Mathisen, Baughman, van Bever, Kelly, and Elms
Nay: 0

2. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no citizen comments/presentations regarding items not on the agenda.

3. PUBLIC HEARING AGENDA ITEMS

- 3a** Consideration of a replat, being Lots 2R1, 2R2, & 2R3, Block 1, if the Morris Addition, a replat of Lot 2, Block 1, of the Morris Addition, located at 7201 Pleasant Run Road, Case PC17-006

Ben Bryner presented the case and briefed the Commission.

The applicant, Mark Assaad, 5000 Thompson Terrance, came forward and briefed the Commission.

The public hearing was opened at 7:07 p.m.

There being no others present wishing to speak, the public hearing was closed at 7:07 p.m.

Commissioner Kelly questioned the applicant regarding a citizen letter received inquiring about the top soil manipulation, run off, and changes to the flood plain to the subject property. The applicant responded that he has not received any communication regarding these concerns. He added that no changes will be made to the flood plain, the only changes done were the trimming to some trees for clearing underbrush and replacing the fence line between the abutting properties with a wrought iron fence.

Commissioner Mathisen questioned staff regarding concerns of additional dirt to be added to the eastern border. Staff responded that there are no current concerns at this time. Once building permits are submitted the applicant will be required to submit grading and drainage plans to comply with drainage and detention requirements.

Commissioner Elms made a motion to approve Case PC17-006. Commissioner Baughman seconded.

The motion to approve carried by the following vote:

Aye: 5 – Mathisen, Baughman, van Bever, Kelly, and Elms

Nay: 0

3B Consideration for a zoning change from the Ag – Agricultural zoning district to the R40 – Single Family Residential zoning district on Tract 5A01, Abstract 294, in the Robert Chowling Survey, located at 6260 Pool Road, Case ZC17-007

Ben Bryner presented the case and briefed the Commission.

The applicant, Sharon Chan, 6300 Pool Road, came forward and briefed the Commission.

The public hearing was opened at 7:15 p.m.

There being no one present wishing to speak, the public hearing was closed at 7:15 p.m.

Commissioner Mathisen noted that the proposed zoning request of R-40 – Single Family Residential zoning district for the subject property is consisted with the Comprehensive Plan and ensures the integrity of the neighborhood.

Commissioner Mathisen made a motion to approve Case ZC17-007. Commissioner Kelly seconded.

The motion to approve carried by the following vote:

Aye: 5 – Mathisen, Baughman, van Bever, Kelly, and Elms

Nay: 0

3c Consideration of a Special Use Permit for a Convenience Store with Gasoline Sales on Lot 1R, Block 1, of the Gardens Addition, located at 7015 Colleyville Boulevard, Case ZC17-007

Ben Bryner presented the case and briefed the Commission.

Commissioner Elms questioned the staff regarding the six provisions in the Comprehensive Plan that the proposed request is not in compliance with. Staff confirmed and provided additional explanation.

The applicant, Drew Cunningham, 3225 Cumberland Boulevard, Atlanta, came forward and briefed the Commission.

The applicant's attorney, Tommy Mann, 500 Winsted Building, Dallas, came forward and briefed the Commission.

Commissioner Baughman questioned the applicant regarding the proposed look for the outside of the building and if they had a photo from a different location. The applicant responded that he did not have a picture of the outside of the building to visually show what the actual building looks like. He added that the proposed prototype for the subject property is new and only one store is open at this time located in Greenville, Texas.

Commissioner Elms made a notation about the vision of the comprehensive plan for the subject property regarding connectivity to the cotton belt trail and the building being close to highway 26. The attorney responded that six lane divided highways make it difficult to create a walkable retail street. He also addressed the concern of noise and light.

Commissioner Elms added that a 24 hour operation would not be desirable for the subject property. The attorney responded that the 24 hour operation is attached to the zoning and is not being requested to be altered. Commissioner Elms responded that the SUP is required for the 24 hour operation for any use not allowed by right on the subject property.

Commissioner Mathisen referenced the requirements of the Comprehensive Plan for gateway signage, specifically for the Northern Gateway. The applicant's attorney responded that two gateways would not be necessary, but the location of the current gateway makes sense when coming into town as opposed to going out of the city. Commissioner Mathisen added that the proposed monument sign for the gasoline station would overpower the gateway sign. The applicant's attorney added that his client would be willing to add a second gateway sign.

Discussion continued regarding the gateway signage.

The public hearing was opened at 7:47 p.m.

Henry Mikhail, 500 Briarwood North, came forward and spoke in opposition of the case. Mr. Mikhail address concerns regarding contamination and if the city collects tax on gasoline sales.

Commissioner Mathisen addressed the question of tax on gasoline sales. She added that city does not receive tax proceeds for gasoline sales.

The applicant, Drew Cunningham, 3225 Cumberland Boulevard, Atlanta, came forward and addressed the concerns regarding contamination. He explained the measures taken to avoid contamination and added he is not aware of any current contamination or lawsuits regarding contamination issues.

Craig Wozniak, 7004 Coleman Court, came forward and spoke in opposition of the case. Mr. Wozniak addressed concerns regarding environmental impact and lack of research or data regarding traffic analysis by the RaceTrac.

Pam Wozniak, 7004 Coleman Court, came forward and spoke in opposition of the case. Mrs. Wozniak addressed concerns regarding environmental impacts and poor stewardship from RaceTrac.

Pat Aistrup, 2201 Danielle Drive, came forward and spoke in support of the case. Mrs. Aistrup addressed her support for the proposed use being a single story structure and a masonry wall proposed blocking the view.

Dave Aistrup, 2201 Danielle Drive, came forward and spoke in support of the case. Mr. Aistrup addressed having no concerns regarding the pollution by the proposed used and it being a gateway entrance.

Floyd Swaim, 204 Timberline South, came forward and spoke in support of the case. Mr. Swain addressed his support for the potential revenue, lower density, and RaceTrac being a good steward to the environment.

Randy Johnson, 7401 Braemar Terrace, came forward and spoke in support of the case. Mr. Johnson addressed his support for potential road improvement, business growth in the area, and the aesthetics of the proposed building.

Matt Koch, 6907 Upland Lane, came forward and spoke in opposition of the case. Mr. Koch addressed concerns regarding pollution, high traffic, and this type of use near the gateway entrance.

The applicant, Drew Cunningham, 3225 Cumberland Boulevard, Atlanta, came forward for a rebuttal before the Commission. The applicant addressed the concerns of the speakers.

There being no others present wishing to speak, the public hearing was closed at 8:24 p.m.

Commissioner Elms opened discussion regarding making decisions based on the Comprehensive Plan and whether the proposed request meets the direction of the plan. Commissioner Kelly added that he likes the idea of RaceTrac in the city, but not at the proposed location and adjacent to a residential area.

Commissioner Kelly made a motion to deny Case ZC16-007. Commissioner Mathisen seconded.

The motion to deny carried by the following vote:

Aye: 5 – Mathisen, Baughman, van Bever, Kelly, and Elms

Nay: 0

3d Consideration of a Special Use Permit for Alcohol Beverage Sales – (Beer and Wine Only) – Off-Premises Consumption, on Lot 1R, Block 1, of the Gardens Addition, located at 7015 Colleyville Boulevard, Case ZC17-010

Ben Bryner presented the case and briefed the Commission.

The attorney, Tommy Mann, 500 Winsted Building, Dallas, came forward and briefed the Commission.

The public hearing was opened at 8:28 p.m.

Pam Wozniak, 7004 Coleman Court, came forward and spoke in opposition of the case. Mrs. Wozniak addressed her opposition for alcohol sales due to the previous case being denied on the request for a convenience store with gasoline sales.

Pat Aistrup, 2201 Danielle Drive, came forward and spoke in support of the case. Mrs. Aistrup addressed various concerns about prior proposed business uses in the area.

Randy Johnson, 7401 Braemar Terrace, came forward and spoke in support of the case. Mr. Johnson addressed concerns of gas tanks at his business location and commended RaceTrac for their work.

Matt Koch, 6907 Upland Lane, came forward and spoke in opposition of the case. Mr. Koch addressed his opposition for alcohol sales.

The following people wished to record their position but did not wish to speak:

Opposition:

Craig Wozniak, 7004 Coleman Court

Support:

Dave Aistrup, 2201 Danielle Drive

There being no others present wishing to speak, the public hearing was closed at 8:37 p.m.

Commissioner Kelly made a motion to deny Case ZC17-010. Commissioner Baughman seconded.

The motion to deny carried by the following vote:

Aye: 5 – Mathisen, Baughman, van Bever, Kelly, and Elms

Nay: 0

- 3e** Consideration of approval of amendments to the Land Development Code regarding a proposed requirement that newly installed utilities be underground; specifically Chapter 9 – Subdivision Design & Public Facilities, Section 9.17 Street Design Criteria, proposed Section 9.18 Easement, proposed Section 9.19 Private Utilities, and Chapter 14 – Engineering Design Standards, Section 14-175 Miscellaneous, Case **GC17-015, TABLED FROM MAY 8, 2017 MEETING**

Commissioner Elms made a motion to remove Case GC17-015 from the table. Commissioner Mathisen seconded.

The motion carried by the following vote:

Aye: 5 – Mathisen, Baughman, van Bever, Kelly, and Elms

Nay: 0

Ben Bryner presented the case and briefed the Commission.

Staff noted the following amendments to the underground utility proposal as requested by the Commission:

Section 14-175 Miscellaneous

- B. Underground Utilities – All newly installed lines, cables, or other conduits for utilities shall be installed below ground and in accordance with the regulations found in Section 9.19 Private Utilities.

Section 9.19 Private Utilities

- A. Newly Installed Utilities Required to be Underground (O-17-xxxx / xx-xx-17)
1. All newly installed gas, electric, telephone utilities, street lighting, cable television, and fiber lines shall be underground.
 2. All electric, telephone, cable, and fiber utilities shall be placed in the rear easement. Mechanical equipment, transformers, and other visible installations will not be permitted in the front yards of any lots.
 3. All support equipment (transformers, amplifiers, switching devices, etc.) necessary for underground installations shall be pad mounted or placed underground. Nothing in this section shall restrict or prohibit the placement, erection, or construction of street lighting poles or standards above ground, provided all lines and wires used to provide such lighting are placed underground.
 4. All above ground equipment shall be screened from public view, in such a manner that the ground equipment cannot be seen from a public right-of-way. Said screening shall be completed at the time of installation by the utility company and/or developer.
 5. Where existing overhead service or lateral/distribution utilities lines are located within the land proposed for development and the lines

must be relocated to accommodate the development, the developer is responsible for relocation and placement of the lines underground.

6. All new service lines shall be placed underground.
7. Overhead services will not be permitted to cross public rights-of-way. All such crossings of a right-of-way will be required to be completed by methods as approved by the city.
8. Temporary construction service may be provided by overhead electric lines and facilities without obtaining a variance or exception, provided that when the underground utility service to any portion of a subdivision is completed, such overhead electric lines and facilities are promptly removed.

Commission Mathisen recommended additional language be added to temporary overhead electric use to include work performed for remodeling or redevelopment associated with certificates of occupancy and final inspections. The Commission agreed.

The public hearing was opened at 8:49 p.m.

There being no others present wishing to speak, the public hearing was closed at 8:49 p.m.

Commissioner Elms made a motion to approve Case GC17-015 as presented by City Staff. Commissioner Kelley seconded.

The motion to approve carried by the following vote:

Aye: 5 – Mathisen, Baughman, van Bever, Kelly, and Elms

Nay: 0

4. ADJOURNMENT

The meeting adjourned at 8:51 p.m.

The minutes were written and prepared by:



Araceli Botello
Planning Technician

The meeting minutes were approved on July 10, 2017 by a vote of 7-0.

RESOLUTION R-17-4158

**A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
JULY 18, 2017**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 18TH DAY OF JULY 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Bobby Lindamood	_____
Place 1, Tammy Nakamura	_____	Place 3, Kathy Wheat	_____
Place 4, George Dodson	_____	Place 5, Nancy Coplen	_____
Place 6, Mike Taylor	_____		

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor