



Colleyville Nature Center Pond Naming Ad Hoc Committee AGENDA

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Monday, May 1, 2017
6:00 p.m.

Parks Administration Office
5109 Bransford Road

1. CALL TO ORDER

2. REGULAR AGENDA ITEMS

- 2a** Introduction of Colleyville Nature Center Pond Naming Ad Hoc Committee members
- 2b** Colleyville Nature Center Pond Naming Ad Hoc Committee charge and timeline
- 2c** Consideration of naming the ponds located at the Nature Center

3. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, April 28, 2017 by 5:00 p.m.

Julie Prewitt
Administrative Support Specialist

A quorum of the Colleyville City Council and/or any City board, commission, or committee may be in attendance at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



Colleyville Nature Center Pond Naming Ad Hoc Committee Agenda Briefing

City Hall
100 Main Street
Colleyville, TX 76034
www.colleyville.com

Agenda Number 2a

Agenda Date 05/01/2017

Number

Type Regular Agenda Items

Department Parks and Recreation

Title

Introduction of Colleyville Nature Center Pond Naming Ad Hoc Committee members

Explanation

Parks Manager, Heather Dowell, will facilitate introductions.

Attachments



Colleyville Nature Center Pond Naming Ad Hoc Committee Agenda Briefing

City Hall
100 Main Street
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Agenda Number 2b

Agenda Date 05/01/2017

Number

Type Regular Agenda Items

Department Parks and Recreation

Title

Colleyville Nature Center Pond Naming Ad Hoc Committee charge and timeline

Explanation

Subcommittee will determine a member to help facilitate charge and timeline, then will determine a course of action and timeframe to be completed.

Attachments



Colleyville Nature Center Pond Naming Ad Hoc Committee Agenda Briefing

City Hall
100 Main Street
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Agenda Number 2c	Agenda Date 05/01/2017	Number
Type Regular Agenda Items		
Department Parks and Recreation Advisory Board		

Title

Consideration of naming the ponds located at the Nature Center

Explanation

At the April 10, 2017 Parks and Recreation Advisory Board meeting the board created the Nature Center Pond Naming Subcommittee and appointed Rich Hendler, Cliff LeBlanc, John Hillebrand, Natalie Genco, and Ajit Purandare to the Subcommittee.

At the meeting the Friends/Nature Center Facebook group made a presentation to the board recommending names for all nine ponds located within the Nature Center.

The subcommittee will consider the City of Colleyville's Facility Naming Policy when determining if the ponds need to be named. If it is determined to name the ponds, the subcommittee will follow the City of Colleyville's Facility Naming Policy when choosing names. When a consensus is achieved the subcommittee will bring a recommendation back to the Parks and Recreation Advisory Board at the Board's next meeting.

Attachments

1. City of Colleyville's Facility Naming Policy
2. Friends/Nature Center Email



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4c
Type Resolution
Department City Manager

Agenda Date 05/06/2014

Number Resolution R-14-3744

Title

Approval of a Facility Naming Policy

Explanation

Reading and Public Hearing

On November 16, 2004, through attached Resolution R-04-2470, the City Council approved a policy for naming and renaming park lands and facilities, which was recommended by the Parks and Recreation Advisory Board on November 1, 2004. At this time, the policy for naming and renaming park lands and facilities is the only naming policy in place for the City of Colleyville.

At the April 1, 2014 Pre Council meeting, staff brought forward for discussion a recommendation to expand the current policy to also include City facilities, park lands and facilities, street names, and other types of recognition. Establishing a broader, more comprehensive policy, will better ensure that consistent criteria and procedures are followed, regardless of the type of City facility. A proposed Facility Naming Policy, which has been expanded to include the items mentioned above, is attached for City Council consideration. The procedures relating to park lands and facilities, and guidelines for the manner in which facilities should be named, are unchanged from the current policy; additional sections, however, have been added. The guidelines for naming or renaming state that facilities should be named in the following manner: in honor of individuals who donate land or funds for park space, in honor of historical events, in honor of deceased national or state heroes, in honor of deceased community leaders, in relation to predominant characteristics or physical features of the land, in relation to subdivisions within the City, in relation to streets adjacent to the park, or in recognition of an individual due to special circumstances or events. Per the discussion at the Pre Council meeting, a five year waiting period for naming or renaming facilities after a deceased community leader has been added to the proposed policy. Staff has also contacted surrounding cities and of those with a naming policy, the City of Keller had the only policy with a waiting period, which is five years.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Resolution R-04-2470
2. City of Colleyville Parks and Recreation Department Policy for Naming and Renaming Park Lands and Facilities
3. Proposed Facility Naming Policy

RESOLUTION R-04-2470

A RESOLUTION APPROVING COUNCIL ACTION
UNDER CONSENT ITEMS AT THE REGULAR
COUNCIL MEETING NOVEMBER 16, 2004

WHEREAS, Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by Council action under Consent Items as follows are hereby adopted:
- a. THAT the minutes of the regular City Council meeting of November 3, 2004, are hereby approved.
 - b. THAT the minutes of the Joint City Council and Ethics Commission Worksession of October 27, 2004, are hereby approved.
 - c. THAT the donation of an oak tree from Goodacre Limited Partnership to be planted at Fire Station Number 3, is hereby approved.
 - d. That the Policy for naming and renaming park lands and facilities, are hereby approved.
 - e. THAT the approval to vacate a 10-foot wide water easement on Lot 1, Block 1, Brown Trail, located at 4109 and 4201 Brown Trail, is hereby approved.

AND IT IS SO RESOLVED.

APPROVED ON THIS THE 16th DAY OF November 2004, BY A
VOTE OF 5 AYES, 0 NAYS AND 0 ABSTENTIONS.

ATTEST:

Cynthia Singleton, TRMC
City Secretary

CITY OF COLLEYVILLE

Joe Hocutt
Mayor

**CITY OF COLLEYVILLE
PARKS AND RECREATION DEPARTMENT**

POLICY FOR NAMING AND RENAMING PARK LANDS AND FACILITIES

A. PROCEDURE FOR NAMING AND RENAMING PARK LANDS AND FACILITIES

1. All requests for naming and renaming park land and facilities shall be made in writing to the Colleyville Parks and Recreation Advisory Board
2. The Chairman of the Colleyville Parks and Recreation Advisory Board shall name a committee that will be responsible for recommending a name for all park lands and facilities to the Board.
3. The committee shall be responsible for research, study and recommendation of a proposed name to the Advisory Board. Rationale for the selection of the recommended name shall be given in writing.
4. The Parks and Recreation Advisory Board shall approve or disapprove of the name recommended by the committee.
5. If the committee's recommendation is disapproved by the Advisory Board, then the matter may be referred back to the committee for further action.
6. Upon approval, the recommended name will be forwarded to the City Council for their final consideration and action.

B. GUIDELINES FOR NAMING OR RENAMING PARK LANDS AND FACILITIES

1. Park lands and facilities shall be named within sixty days after acquisition, construction completion or at the earliest possible time.
2. Park lands and facilities shall be named in the following manner:
 - a. In honor of individuals who donate land or funds for park space;
 - b. In honor of historical events;
 - c. In honor of deceased national or state heroes;
 - d. In honor of deceased community leaders;
 - e. In relation to predominant characteristics or physical features (lake, trees, stream, river) of the land;
 - f. In relation to sub-divisions within the City;
 - g. In relation to streets adjacent to the park;
 - h. In recognition of an individual due to special circumstances or events.
3. Facilities that are a part of or lie within the boundaries of a park will normally bear the name of that park unless otherwise determined by the Parks and Recreation Advisory Board and/or City Council.

Proposed

CITY OF COLLEYVILLE

FACILITY NAMING POLICY

I. PROCEDURE FOR NAMING AND RENAMING

A. FACILITIES

1. All requests for naming and renaming City facilities shall be made in writing to the Colleyville City Council, with a stated justification for the particular recommendation.
2. Following a review of recommendations, suggestions, and public comments, the City Council shall determine the name for City facilities.

B. PARK LANDS AND FACILITIES

Note: Facilities that are a part of or lie within the boundaries of a park will normally bear the name of that park, unless otherwise determined by the Parks and Recreation Advisory Board and/or City Council.

1. All requests for naming and renaming park lands and facilities shall be made in writing to the Colleyville Parks and Recreation Advisory Board.
2. The chairman of the Colleyville Parks and Recreation Advisory Board shall name a committee that will be responsible for recommending a name for all park lands and facilities to the Advisory Board.
3. The committee shall be responsible for research, study, and recommendation of a proposed name to the Advisory Board. Rationale for the selection of the recommended name shall be given in writing.
4. The Parks and Recreation Advisory Board shall approve or disapprove of the name recommended by the committee.
5. If the committee's recommendation is disapproved by the Advisory Board, then the matter may be referred back to the committee for further action.
6. Upon approval, the recommended name will be forwarded to the City Council for their final consideration and action.

C. STREET NAMES

1. Proposed street names shall be submitted by the developer to the Community Development Director for approval.
2. Proposed changes to existing street names shall be submitted to the Community Development Director, but must be approved by the City Council.

D. OTHER RECOGNITION

1. The City of Colleyville Facility Naming Policy does not preclude additional opportunities for recognition. For example, the City Council may honor an individual or event with a memorial or permanent marker at a City facility or park. Donations made by individuals or businesses may also be recognized on a donor wall or other appropriate manner.

II. GUIDELINES FOR NAMING OR RENAMING

- A. Facilities should be named within sixty days after acquisition, construction completion, or at the earliest possible time.
- B. Once adopted, name changes should occur on an exceptional basis only and must follow the same criteria for naming new facilities.
- C. Facilities shall be named in the following manner:
 1. In honor of individuals who donate land or funds for park space;
 2. In honor of historical events;
 3. In honor of deceased national or state heroes;
 4. In honor of deceased community leaders, but not prior to five years after the date of their death;
 5. In relation to predominant characteristics or physical features (lake, trees, stream, river) of the land;
 6. In relation to sub-divisions within the City;
 7. In relation to streets adjacent to the park;
 8. In recognition of an individual due to special circumstances or events.
- D. Streets shall be named in the following manner:
 1. Based on the recommendation of the developer and approval by the Community Development Director.
 2. In general, every effort should be made to avoid using the same name on more than one street, even if the name would vary by designation as a Street, Lane, Circle, Drive, etc.

From: Janet Hix [<mailto:jlhix@mac.com>]

Sent: Monday, March 13, 2017 12:33 PM

To: rjhen52@gmail.com; cliff@leblanc.net; hille@sbcglobal.net; Mitali Mandlekar <mitali.mandlekar@gmail.com>; nataliegenco@gmail.com; apurandoc@aol.com; jim@hasenpflug.net; hillary.schwanbeck@gmail.com

Cc: John Ferris <johnsferris@yahoo.com>; RICHARD HIX <rbhix@mac.com>; Judy Keown <Jkeownphotography@hotmail.com>; Heather Dowell <HDowell@colleyville.com>

Subject: Adoption of Pond Names at the Colleyville Nature Center

TO: Colleyville Parks and Recreation Advisory Board

Thank you for your service to the City of Colleyville!

The purpose of this letter is to make a formal request to adopt the following names for the 9 ponds located within the Colleyville Nature Center.

The Colleyville Nature Center (CNC) was established in 1989 by Herman Smith as a result of a generous donation. Since this time the CNC has become one of the leading bird refuge sites in Northeast Texas with 181 different bird species having been reported to Cornell University's eBird database. These reports were submitted by visitors to the Colleyville Nature Center over the past 22 years.

On August 3, 2016 four nature custodians Janet Hix, Richard Hix, John Ferris and Judy Keown, formed a Facebook page named Friends/Colleyville Nature Center to promote awareness of this beautiful refuge. Our mission is to enhance the quality of life in our Northeast Texas community by engaging and educating the nearby residents and visitors in the pleasures, preservation and protection of the Colleyville Nature Center. Our page is found here:

<https://www.facebook.com/groups/friendsofcnc/>

To date we have 519 members and continue to gain more every day. Numerous professional as well as amateur photographers post their magnificent photos to this page.

Currently, the CNC is one of the top 10 birding hotspots in Tarrant County. Visitors come from all over the state to see and photograph birds; many that are not found where they live. For example: two pair of Barred Owls are nesting in the CNC this spring. Coyotes, raccoons, opossums, snakes and a huge assortment of dragonflies and other insects have been spotted here too.

The many ponds and trails which enhance the CNC each hold their own unique characteristics and beauty. Because the CNC is an expansive 46 acres, it was difficult to describe the location of certain activities, meeting places, bird sightings or possibly an emergency, thus the pond naming contest was created. The members of our Facebook group submitted pond name ideas. The final pond names were decided upon by the administrators ensuring they encompass the natural surroundings and essence of each individual pond.

See map below for the 5 west side ponds.



The ponds with numbers and proposed names are:

Long Pond (pond #1) is the 'longest' pond and is a popular pond for catching Wide-mouth Bass. In the winter, the Double-crested Cormorants perch in the trees here. In the summer, Yellow-crowned Night Herons encircle the pond searching for a crawfish meal. Great Blue Herons and Great Egrets are seen here year-round. See Guideines, C5

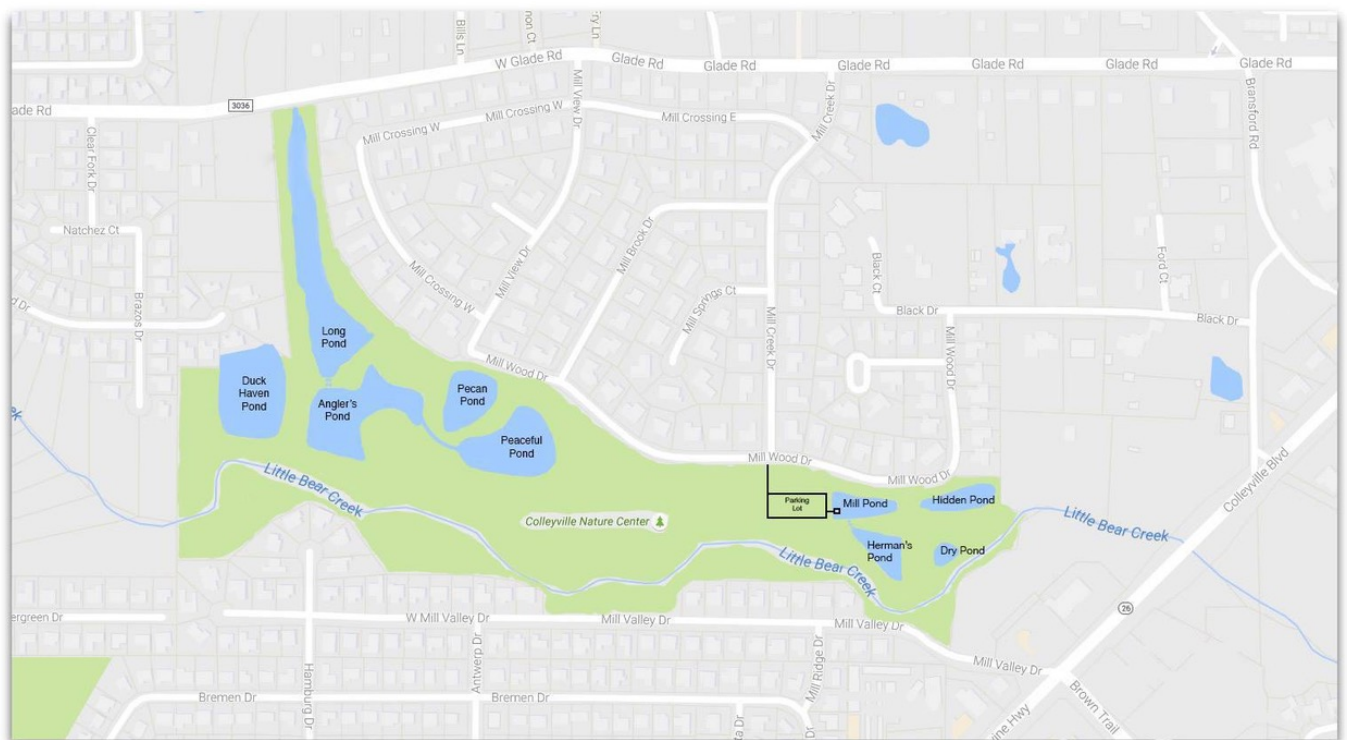
Duck Haven pond (#2) is the evening gathering place for many of the ducks and geese who call the Colleyville Nature Center their home. They can be seen taking flight each morning to other areas after resting here overnight. Commonly found here are Mallards, American Wigeons, woodpeckers and Mississippi Kites. A Belted Kingfisher pair live on the west side. See Guidelines, C5

Anglers Pond (#3) is downstream from Long Pond. It was the site of the Junior Fishing Rodeo in 2016 and is stocked annually by the City of Colleyville. Anglers of all ages visit and catch sizable catfish in this pond! A nesting pair of Red-shouldered hawks can be found here right now! See Guidelines, C2

Pecan Pond (#4) located on the corner of Mill View and Mill Wood was named due to the significant number of Pecan trees surrounding this small pond. Turtles sun on the banks of Pecan Pond and last year a Green Heron nest was spotted on the south side. A local photographer won a contest with her image of an immature Little Blue Heron on Pecan Pond. See Guidelines, C5

Peaceful Pond (#5) was named due to it's secluded location and peaceful setting where a small waterfall can be seen after a good rain. This pond has a reflection bench and is a quiet and peaceful place to sit and enjoy the sights and sounds of nature. See Guidelines, C5.

See map below for the 4 east side ponds (right side).



Mill Pond (#6) is located near the CNC playground and parking lot on Mill Wood Drive. This is one of the most visited ponds and was named for it's location adjacent to the Mill Creek neighborhood. Beautiful sunrise landscapes have been captured here! See Guidelines, C6 and C7.

Herman's Pond (#7) was named for the CNC's benefactor, Herman Smith. Mill Pond overflows into Herman's Pond. A Black-chinned Hummingbird was seen here during the summer of 2016. See Guidelines, C1.

Hidden Pond (#8) is truly hidden behind a stand of trees and many of the more skiddish varieties of birds will visit this pond including the beautiful Wood Ducks. A bobcat family has been seen here too! See Guidelines, C5.

Dry Pond (#9), the smallest pond, is named appropriately as many times during the year this pond is dry and without water during times of low rainfall. Many a dragonfly has been photographed on this pond! See Guidelines, C5.

We hope you agree this is a worthwhile pond-naming project!

Judy Keown, FB page founder

John Ferris, admin

Janet Hix, admin

Richard Hix, admin