



City of Colleyville City Council Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, March 21, 2017

**WORKSESSION
5:00 PM
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR**

CALL TO ORDER

- WS-1** Discussion of classification and compensation study
- WS-2** Presentation and discussion of proposals received for the City's solid waste and recycling franchise
- WS-3** Discussion of a Colleyville Special Events Ad Hoc Committee
- WS-4** Discussion of the March 21, 2017, City Council regular agenda items
- 1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D**
- Section 551.071 - Legal - Consultation with attorney on legal issues raised by public hearing or action items on the agenda
- Section 551.071 - Legal - Consultation with the City Attorney regarding contemplated litigation concerning enforcement of Planned Unit Development Ordinance O-13-1867
- Section 551.071 - Legal - Consultation with City Attorney regarding contemplated litigation concerning pending construction activity and operations of the TexRail project within the City
- Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities
- Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING
7:30 P.M.
CITY COUNCIL CHAMBERS**

INVOCATION: Pastor Ricky Texada, Covenant Church

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-17-4104

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

**Announcements of civic and charitable events
Presentation of calendar events and updates
Announcements of awards and recognition**

In recognition of Colleyville's Featured Business of the Month - Davenport Motor Co., 6800 Colleyville Boulevard - Dane and Cathy Bailey, owners and Randy George, Service Manager - Mayor Richard Newton and Interim Assistant City Manager/Executive Director of Economic Development and Communications Mark Wood

4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-17-4105

4a Approval of the minutes of the regular City Council meeting of March 7, 2017

4b Approval of the minutes of the City Council worksession of March 9, 2017

5. ORDINANCE(S): SECOND READING AND PUBLIC HEARING

5a Ordinance O-17-2007

Consideration of a Special Use Permit for alcohol beverage sales (on-premises consumption) on Lot 1R1, Block 1, of the Market Addition, located at 5005 Colleyville Boulevard, Case ZC16-024

6. RESOLUTION(S): READING AND PUBLIC HEARING

6a Resolution R-17-4106

Approval of an amendment to the comprehensive Five-Year Capital Improvement Program for Fiscal Years 2017-2021

6b Resolution R-17-4107

Approval of an Interlocal Agreement with Tarrant County for the rehabilitation of Brown Trail, south of Cheek-Sparger Road, and authorize the city manager to execute the agreement

7. DISCUSSION OF ITEMS NOT FOR ACTION

7a Monthly Financial Report - February 2017

7b Update on the SH26 Project

8. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA**9. REPORTS**

Planning and Zoning Commission Meeting Minutes - February 13, 2017

Sign Board of Appeals Meeting Minutes - January 10, 2017

10. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR MARCH 21, 2017 - READING AND PUBLIC HEARING - RESOLUTION R-17-4107**11. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards March 17, 2017 by 5:00 p.m.

Amy Shelley, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
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Agenda Number WS-1

Agenda Date 03/21/2017

Type Presentation and Discussion

Department Human Resources

Title

Discussion of classification and compensation study

Strategy Map Connection

B2- Proactively seek process improvements and sustainable solutions

B4- Cultivate a culture of transparency and consistent communication

L1- Attract, develop, and retain skilled employees who embrace our values

Explanation

On March 6, 2017, the Classification and Compensation Study Committee met with the consultant, Management Advisory Group International, Inc. to discuss the status of the project and recommendations for moving forward. The committee members are:

- Mayor Richard Newton
- Councilmember Nancy Coplen
- Councilmember Tammy Nakamura
- Citizen Representative Bo Bottger
- Citizen Representative Lenonna Nichols
- Citizen Representative Scott Redfearn
- Director of Public Works Jeremy Hutt
- Director of Human Resources Rachel Huitt
- Strategic Services Manager Adrienne Lothery
- Parks Manager Heather Dowell
- Assistant Police Chief Robert Hinton
- Fire Battalion Chief Tim Folden

During the March 6 meeting, the Committee reviewed the scope of work for the project and major work plan steps. The scope of work and major project work plan steps will also be reviewed with the City Council during this worksession.

The Committee also discussed several key components of the study. These included: 1) Comparative Market, 2) Benchmark Positions, 3) Job Classification Pay Structure, and 4) Public Safety Pay Structure. The following sections will summarize the Committee's discussion points and resulting recommendations.

Comparative Market

One of the most important steps in a classification and compensation study is to identify the City's comparative market. The comparative market is the group of organizations targeted for survey who are:

- Competing with the City for employees, either lower level or higher level positions;
- Geographically situated in such a fashion as to almost automatically be considered a competitor;
- Structured similarly to the City, or providing similar types of services;
- Attractive to highly valued City employees for one reason or another; and
- Within reasonable commuting distance.

Cities and organizations which were considered for comparative market included:

City of Bedford	Town of Flower Mound	City of North Richland Hills
City of <i>Denison</i>	City of Grapevine	City of Southlake
DFW Airport	Grapevine-Colleyville ISD	Tarrant County
City of Euless	City of Irving	City of University Park
City of <i>Fort Worth</i>	City of Keller	City of <i>Watauga</i>

Based upon the parameters discussed, the Committee recommended removing the City of Denison, which is near Sherman, Texas, and the City of Watauga, which they felt was not a competitor with Colleyville. The Committee recommended adding the City of Hurst and the City of Coppell to replace Denison and Watauga. The Committee also recommended removing the City of Fort Worth and replacing it with the City of Arlington since we have lost employees to Arlington and not the City of Fort Worth. In addition, the City of Arlington participates in TMRS retirement and the City of Fort Worth does not, making the City of Arlington more appealing to employees who are concerned about tenure in the TMRS retirement system.

Based upon the changes recommended by the Committee, the following list is proposed:

City of Bedford	Town of Flower Mound	City of North Richland Hills
City of <i>Coppell</i>	City of Grapevine	City of Southlake
DFW Airport	Grapevine-Colleyville ISD	Tarrant County
City of Euless	City of Irving	City of University Park
City of <i>Arlington</i>	City of Keller	City of <i>Hurst</i>

The Committee also discussed the possibility of incorporating a city in Collin County since cities such as Allen, Plano and McKinney are hiring sworn positions in large numbers. This has resulted in new recruits moving to Collin County to begin their public safety careers. Recently, the City of Allen included Colleyville in a survey of sworn fire employees pay. If the Council desires, we can also add the City of Allen as a comparator organization to see if Colleyville is competitive with this market.

During the worksession, Management Advisory Group is seeking the City Council's direction on whether to add or remove any of the comparator organizations recommended above for the market survey. If the Council desires the consultant can also include published data for private sector jobs for which the City competes, such as engineers, accountants, planners and labor/construction jobs.

Benchmark Positions

By definition, benchmark positions are those with a clear and consistent definition in the relevant labor market for which reliable market data can be collected. The positions should be representative of the various functional areas within the various work units/areas of the organization. Benchmark positions are chosen from across all occupation categories, departments, and pay grades. Because the City of Colleyville's positions are currently broad-banded, they will need to be translated into market reference points. Attachment A is a list of the City's current broad-banded positions cross walked with the functional titles. The functional titles provide a good reference point for this purpose. Examples of benchmark positions that can be found in most comparable organizations include: Public Works Director, Accountant, Code Enforcement Officer and Meter Reader. A combined position such as Assistant City Manager/Director of Public Safety would not be recommended as a benchmark position, as most other organizations will not be able to match it. Attachment B is a list of recommended benchmark positions to be used in the market survey.

Management Advisory Group is seeking the City Council's direction on whether to add or remove any positions to the list of recommended benchmark positions in Attachment B.

Job Classification Structure

In FY13, upon completion of the last classification and compensation study, the City changed the job classification structure from a traditional grade system to a broad-banded job system. In a broad-banded pay structure, the number of salary grades are consolidated into fewer, but broader, pay ranges. Over the past few years, staff has seen some challenges with this type of classification structure. During the January 18, January 23 and March 6, 2017 meetings, the Committee discussed the pros and cons of maintaining the current system or moving back into functional job classifications again. The biggest challenge is that Colleyville is the only city amongst its competitors that uses broad-banded titles. This becomes difficult when evaluating Colleyville positions against the market. Another challenge is that the broader titles have caused confusion for some employees, particularly those coming from other cities where the functional titles are used. In addition, since job descriptions are used as a basis for performance evaluations and sometimes disciplinary actions, and the broad-banded job descriptions include duties that the employee may not perform, supervisors have to highlight and mark out those duties that apply to an employee so that the employee is clear about expectations of job duties.

The Committee discussed the current broad-banded job classification system during the January 18, January 23 and March 6, 2017 meetings. Based upon lengthy discussion at these meetings, the Committee concluded that the broad-banding system seems to work well with larger organizations, for instance, those with 2,000+ employees. However, within a smaller organization such as the City, there is no practical business reason to support maintaining the broad-banded system.

Management Advisory Group is seeking the City Council's direction on whether to

maintain the current broad-banded job classification structure or change to the more detailed functional titles.

The consultants have already begun the process of data collection for job analysis. On March 7 and March 8, they met with City employees to begin the job analysis questionnaires. These questionnaires are completed by employees and help to define the responsibilities of each position, including the knowledge, skills, experience, and education required for each position. Whether the City Council decides to remain with the current broad-banded system or change to functional titles, this information will be instrumental in creating job descriptions and evaluating where each position will fall in the pay plan.

Public Safety Pay Structure

The Committee also discussed the City's public safety pay structure during the January 18, January 23, and March 6, 2017 meetings. The primary discussion has involved the difference between the City's current open range (minimum to maximum) pay ranges and a step pay system for sworn police and fire employees. Many cities in the DFW area are using step plans for public safety. In a step plan, an employee generally will hire in at Step 1 and move to successive steps on their anniversary date or in conjunction with an annual performance evaluation, until they have reached the top step. Once an employee reaches the top step, no further step increases occur.

Colleyville's public safety pay plan is structured using ranges. In evaluating the differences, the Committee agreed that the public safety pay structure should be competitive with the external market and also be internally consistent with job placement and pay. The Committee requested that the consultant collect detailed public safety pay plan data from the comparator organizations in order to further evaluate what the market is doing around us. At this time, the direction from the Committee is to gather more data before any recommendations are made relative to the public safety pay plan structure.

Conclusion

Management Advisory Group is seeking direction from the City Council on the following:

- Finalize Comparative Market
- Finalize Benchmark Positions
- Finalize Job Classification Structure

Upon receiving such direction, the consultant will proceed with the market study using the approved comparative market and benchmark positions.

A draft report of job analysis and market study results is scheduled to be reviewed with the Committee on May 18, 2017, with final results being presented to the City Council on June 6, 2017.

Attachments

1. Presentation
2. Attachment A - Pay Plan with Functional Titles
3. Attachment B - Proposed Benchmark Positions

Council Meeting

Compensation and Classification Plan



March 21, 2017

Today's Discussion...

- Review of Scope of Work for the Project
- Review of Major Work Plan Steps
- Establishing the Comparative Market
- Establishing Benchmark Positions for the Survey
- Selecting a Broad Banding or Traditional Approach
- Determining the Public Safety Structure



Review of Scope of Work...

- Conduct a compensation and classification study, to include a market salary survey and Job Analysis Questionnaires;
- Development of a Compensation & Classification Philosophy based on practical needs of the organization.
- Provide recommendations on whether revised or new individualized position titles, and pay grade assignments are needed; and if so, assist in the development of these titles and pay grades;
- Create new descriptions;
- Provide software, manual and training for HR;
- Analysis of the financial impact for implementation of the new plan; and,
- Prepare a final report of recommendations.

Review of Major Work Plan Steps...

- **Project Initiation:** Finalize approach; identify issues; gather data; detailed work plan; MAG's Task Completion List
- **Market Survey:** Identify targets/benchmarks; develop survey; contact targets.
- **Classification Review:** JAQ's; AIF's; interviews; job analysis.
- **Analyze Survey Data:** Capture and evaluate data; integrate job/market data.
- **Develop Plan and Structure:** Create structure and assign positions.
- **Draft Report:** Prepare narrative and tables for internal review.
- **Finalize Report:** Ensure feedback; run implementation options; present.
- **Training:** Install software; train HR; ensure ongoing administration.



Establishing the Comparative Market...

Organizations typically included as targets in a salary survey are those that are:

- competing with the City for employees, for either lower level or higher level positions;
- geographically situated in such a fashion as to almost automatically be considered a competitor;
- structured similarly to the City, or providing similar types of services;
- attractive to highly valued City employees for one reason or another; and,
- within a reasonable commuting distance.
- Samples are provided to start us thinking...

Committee Recommended Targets:		
Grapevine	Coppell	Grapevine-Colleyville ISD
Flower Mound	Tarrant County	North Richland Hills
Southlake	Bedford	DFW
Euless	Keller	Irving
Hurst	University Park	Arlington

Selecting Broad Banding or Traditional Approach...

Pros	Cons	Comment
Very Broad Pay Ranges offer employees “room to grow”	Very difficult to establish “pay stops” within the ranges; can create unrealistic expectations for some employees	Broad banding is largely a private sector initiative; about 11% of private sector agencies polled by SHRM use the format.
Originally designed for large multi-purposed or multi-national organizations that want to empower agencies or operational units to develop their own pay plans and rules.	Hard to apply to a fully-integrated local city or county where there is both legal and operational need for pay equity and substantial equivalency in both job hierarchy and actual salaries.	Was originally designed for establishing executive pay within large private organizations; enjoyed popularity in the late 80’s and early 90’s.
Broad banding is supportive of organizational restructuring	Most public sector organizations have job comparability with others	In the absence of an organizational imperative, it is of questionable value
Jobs are very broadly defined	Jobs are too broadly defined	Difficult to establish recruitment guidelines; difficult to establish placement for existing or new position; can cause angst among employees who perceive the broader grouping as a downgrade

Establishing Benchmark Positions for Survey...

The job classes included as benchmarks in the survey will be clearly and concisely described. Classes should be representative of the various functional areas within the various work areas/units. Benchmarks are chosen from across all Occupation Categories, Departments and Pay Grades. Will need to “translate” broad title into market reference points.

Benchmarks Presented to Committee		
M&O Technician	FF/Paramedic	Fire Captain
Admin Support Tech	Police Recruit	Fire Batt Chief
Admin Support Supv	FF/EMT	Police Lt.
Management Analyst	Police Officer	Asst Police Chief
M&O Specialist	Fire Engineer	Dep Fire Chief
Librarian	Police Sergeant	Director
		City Manager

Determining the Public Safety Structure...

➤ Steps or Open Ranges?

- The fundamental decision about deciding any structure is finding support for decisions.
- MAG typically looks to the external market for comparative information in deciding both competitiveness and structure

➤ Current structure for Sworn: 6.1% to 18.92% from min to max

- The proposed structure for Public Safety positions should be competitive with the external market, but should also be internally consistent with job placement and pay.
- Finally, any structure for any employees, should be defensible, market driver and balanced with internal job value.
- Whether Public Safety or General Service employees, the structure and the ranges should make sense.

Summary...

Goals of this Study:

- Consistent, valid and defensible methodology and approach for classifying work.
- A system that will support the day to day functions of managing employees and their compensation in a logical way that references both internal and external values.
- A classification/compensation program designed specifically for your needs.
- Policy recommendations to support and sustain the proposed plan(s).
- Extensive employee participation; extensive leadership participation.
- Licensing of our unique Classification Manager© software system. In-house ability to implement, administer and maintain system.

Attachment A
Colleyville Pay Plan with Functional Titles

Occupational Group	Job Classification	Grade	FLSA	Functional Title	FY17 Pay Ranges				Spread		
Library Services	Library Clerk	A12	Non-Exempt	PT Library Clerk	\$	12.79	\$	15.34	\$	17.90	40%
Maintenance & Operations	M&O Technician	A12	Non-Exempt	Building Attendant	\$	26,595	\$	31,914	\$	37,230	40%
Maintenance & Operations	M&O Technician	A12	Non-Exempt	Meter Reader	\$	26,595	\$	31,914	\$	37,230	40%
Administrative Support	Administrative Support Assistant	A13	Non-Exempt	Administrative Court Clerk	\$	29,786	\$	35,743	\$	41,701	40%
Administrative Support	Administrative Support Assistant	A13	Non-Exempt	Administrative Clerk	\$	29,786	\$	35,743	\$	41,701	40%
Maintenance & Operations	M&O Technician	A13	Non-Exempt	Park Maintenance Worker	\$	29,786	\$	35,743	\$	41,701	40%
Maintenance & Operations	M&O Technician	A13	Non-Exempt	PT Park Maintenance Worker	\$	14.32	\$	17.18	\$	20.05	40%
Maintenance & Operations	M&O Technician	A13	Non-Exempt	Field Technician	\$	29,786	\$	35,743	\$	41,701	40%
Maintenance & Operations	Code Enforcement Officer	B21	Non-Exempt	Code Enforcement Officer	\$	31,454	\$	39,318	\$	47,181	50%
Administrative Support	Administrative Support Technician	B22	Non-Exempt	Office Assistant	\$	33,656	\$	42,070	\$	50,484	50%
Administrative Support	Administrative Support Technician	B22	Non-Exempt	Permit Technician	\$	33,656	\$	42,070	\$	50,484	50%
Administrative Support	Administrative Support Technician	B22	Non-Exempt	Accounting Clerk	\$	33,656	\$	42,070	\$	50,484	50%
Administrative Support	Administrative Support Technician	B22	Non-Exempt	Billing Clerk	\$	33,656	\$	42,070	\$	50,484	50%
Administrative Support	Administrative Support Technician	B22	Non-Exempt	Records Clerk	\$	33,656	\$	42,070	\$	50,484	50%
Administrative Support	Administrative Support Technician	B22	Non-Exempt	Property Room Clerk	\$	33,656	\$	42,070	\$	50,484	50%
Library Services	Library Assistant	B22	Non-Exempt	PT Youth Services Assistant	\$	16.18	\$	20.23	\$	24.27	50%
Library Services	Library Assistant	B22	Non-Exempt	PT Circulation/Technical Assistant	\$	16.18	\$	20.23	\$	24.27	50%
Maintenance & Operations	M&O Specialist	B22	Non-Exempt	Irrigation Specialist	\$	33,656	\$	42,070	\$	50,484	50%
Maintenance & Operations	M&O Specialist	B22	Non-Exempt	Equipment Operator	\$	33,656	\$	42,070	\$	50,484	50%
Maintenance & Operations	M&O Specialist	B22	Non-Exempt	Meter Services Worker	\$	33,656	\$	42,070	\$	50,484	50%
Maintenance & Operations	M&O Specialist	B22	Non-Exempt	Facilities Maintenance Technician	\$	33,656	\$	42,070	\$	50,484	50%
Administrative Support	Administrative Support Specialist	B23	Non-Exempt	Senior Court Clerk	\$	36,253	\$	45,316	\$	54,378	50%
Administrative Support	Administrative Support Specialist	B23	Non-Exempt	Administrative Secretary	\$	36,253	\$	45,316	\$	54,378	50%
Administrative Support	Administrative Support Specialist	B23	Non-Exempt	Lead Records Coordinator	\$	36,253	\$	45,316	\$	54,378	50%
Administrative Support	Administrative Support Specialist	B23	Non-Exempt	Utility Billing Analyst	\$	36,253	\$	45,316	\$	54,378	50%

Colleyville Pay Plan with Functional Titles

Occupational Group	Job Classification	Grade	FLSA	Functional Title	FY17 Pay Ranges				Spread		
Management & Program Support	Management Specialist	B23	Non-Exempt	GIS Technician	\$	36,253	\$	45,316	\$	54,378	50%
Maintenance & Operations	M&O Specialist	B23	Non-Exempt	Parks Crew Leader	\$	36,253	\$	45,316	\$	54,378	50%
Maintenance & Operations	M&O Specialist	B23	Non-Exempt	Sign Technician	\$	36,253	\$	45,316	\$	54,378	50%
Maintenance & Operations	M&O Specialist	B23	Non-Exempt	Mechanic	\$	36,253	\$	45,316	\$	54,378	50%
Maintenance & Operations	M&O Specialist	B23	Non-Exempt	Pump Maintenance Operator	\$	36,253	\$	45,316	\$	54,378	50%
Maintenance & Operations	M&O Specialist	B23	Non-Exempt	Utility Backflow Technician	\$	36,253	\$	45,316	\$	54,378	50%
Maintenance & Operations	M&O Specialist	B23	Non-Exempt	Building Operations Attendant	\$	36,253	\$	45,316	\$	54,378	50%
Administrative Support	Administrative Support Specialist	B24	Non-Exempt	Executive Secretary	\$	39,743	\$	49,679	\$	59,615	50%
Administrative Support	Administrative Support Specialist	B24	Non-Exempt	Planning Technician	\$	39,743	\$	49,679	\$	59,615	50%
Administrative Support	Administrative Support Specialist	B24	Non-Exempt	Deputy Court Administrator	\$	39,743	\$	49,679	\$	59,615	50%
Maintenance & Operations	M&O Project Specialist	B25	Non-Exempt	Building Inspector	\$	44,819	\$	54,737	\$	67,451	50%
Maintenance & Operations	M&O Project Specialist	B25	Non-Exempt	Plans Examiner	\$	44,819	\$	54,737	\$	67,451	50%
Maintenance & Operations	M&O Project Specialist	B25	Non-Exempt	Construction Inspector	\$	44,819	\$	54,737	\$	67,451	50%
Maintenance & Operations	M&O Project Specialist	B25	Non-Exempt	Environmental Compliance Officer	\$	44,819	\$	54,737	\$	67,451	50%
Administrative Support	Administrative Support Coordinator	C41	Exempt	Billing Supervisor	\$	50,196	\$	62,745	\$	75,294	50%
Library Services	Librarian	C41	Exempt	PT Assistant Adult Services Librarian	\$	25,098	\$	31,373	\$	37,647	50%
Library Services	Librarian	C41	Exempt	PT Assistant Circulation/Info Librarian	\$	25,098	\$	31,373	\$	37,647	50%
Management & Program Support	Management Analyst	C41	Exempt	Accountant	\$	50,196	\$	62,745	\$	75,294	50%
Management & Program Support	Management Analyst	C41	Exempt	Assistant City Secretary	\$	50,196	\$	62,745	\$	75,294	50%
Management & Program Support	Management Analyst	C41	Exempt	Human Resources Analyst	\$	50,196	\$	62,745	\$	75,294	50%
Management & Program Support	Management Analyst	C41	Exempt	Information Systems Analyst	\$	50,196	\$	62,745	\$	75,294	50%
Management & Program Support	Management Analyst	C41	Exempt	Recreation Specialist	\$	50,196	\$	62,745	\$	75,294	50%
Management & Program Support	Management Analyst	C41	Exempt	Records Manager	\$	50,196	\$	62,745	\$	75,294	50%
Management & Program Support	Management Analyst	C41	Exempt	Municipal Court Administrator	\$	50,196	\$	62,745	\$	75,294	50%
Management & Program Support	Management Analyst	C41	Exempt	Urban Forester	\$	50,196	\$	62,745	\$	75,294	50%
Maintenance & Operations	M&O Supervisor	C41	Exempt	Parks Maintenance Supervisor	\$	50,196	\$	62,745	\$	75,294	50%

Colleyville Pay Plan with Functional Titles

Occupational Group	Job Classification	Grade	FLSA	Functional Title	FY17 Pay Ranges				Spread		
Library Services	Librarian	C42	Exempt	Adult Services Librarian	\$	53,678	\$	67,097	\$	80,515	50%
Library Services	Librarian	C42	Exempt	Circulation/Information Services Librarian	\$	53,678	\$	67,097	\$	80,515	50%
Library Services	Librarian	C42	Exempt	Youth Services Librarian	\$	53,678	\$	67,097	\$	80,515	50%
Maintenance & Operations	M&O Supervisor	C42	Exempt	Field Operations Supervisor	\$	53,678	\$	67,097	\$	80,515	50%
Management & Program Support	Management Analyst, Senior	C42	Exempt	Communications & Marketing Coordinator	\$	53,678	\$	67,097	\$	80,515	50%
Management & Program Support	Management Analyst, Senior	C42	Exempt	Human Resources Manager	\$	53,678	\$	67,097	\$	80,515	50%
Management & Program Support	Management Analyst, Senior	C42	Exempt	GIS Program Administrator	\$	53,678	\$	67,097	\$	80,515	50%
Management & Program Support	Management Analyst, Senior	C42	Exempt	Systems Administrator	\$	53,678	\$	67,097	\$	80,515	50%
Management & Program Support	Management Analyst, Senior	C42	Exempt	PT Assistant to PW Director	\$	33,548	\$	41,935	\$	50,322	50%
Maintenance & Operations	M&O Project Manager	C45	Exempt	Principal Planner	\$	64,129	\$	80,163	\$	96,194	50%
Maintenance & Operations	M&O Project Manager	C45	Exempt	Streets/Drainage Operations Manager	\$	64,129	\$	80,163	\$	96,194	50%
Management	Manager	D61	Exempt	Accounting Manager	\$	68,368	\$	88,877	\$	109,387	60%
Management	Manager	D61	Exempt	Building Official	\$	68,368	\$	88,877	\$	109,387	60%
Management	Manager	D61	Exempt	Colleyville Center Manager	\$	68,368	\$	88,877	\$	109,387	60%
Management	Manager	D61	Exempt	Recreation/City Events Manager	\$	68,368	\$	88,877	\$	109,387	60%
Management	Manager	D61	Exempt	Parks Manager	\$	68,368	\$	88,877	\$	109,387	60%
Management	Manager	D61	Exempt	Construction Manager	\$	68,368	\$	88,877	\$	109,387	60%
Management	Manager	D61	Exempt	Fleet Manager	\$	68,368	\$	88,877	\$	109,387	60%
Management	Manager	D61	Exempt	Facilities Manager	\$	68,368	\$	88,877	\$	109,387	60%
Management	Manager	D62	Exempt	City Secretary	\$	71,714	\$	93,228	\$	114,742	60%
Management	Manager	D62	Exempt	Strategic Services Manager	\$	71,714	\$	93,228	\$	114,742	60%
Management	Manager	D62	Exempt	Asst to the City Manager/SH Coord	\$	71,714	\$	93,228	\$	114,742	60%
Management	Manager	D62	Exempt	ISM Manager	\$	71,714	\$	93,228	\$	114,742	60%
Management	Manager	D62	Exempt	Water/WWT Op Manager	\$	71,714	\$	93,228	\$	114,742	60%
Management	Manager	D62	Exempt	Development Engineer	\$	71,714	\$	93,228	\$	114,742	60%

Colleyville Pay Plan with Functional Titles

Occupational Group	Job Classification	Grade	FLSA	Functional Title	FY17 Pay Ranges				Spread		
Management	Manager	D62	Exempt	Project Engineer	\$	71,714	\$	93,228	\$	114,742	60%
Management	Manager	D63	Exempt	City Engineer	\$	75,061	\$	97,578	\$	120,097	60%
Management	Director	E82	Exempt	Community Development Director	\$	92,891	\$	120,759	\$	148,625	60%
Management	Director	E82	Exempt	Human Resources Director	\$	92,891	\$	120,759	\$	148,625	60%
Management	Director	E82	Exempt	Library & Recreation Director	\$	92,891	\$	120,759	\$	148,625	60%
Management	Director	E83	Exempt	Chief Financial Officer	\$	97,535	\$	126,796	\$	156,057	60%
Management	Director	E83	Exempt	Public Works Director	\$	97,535	\$	126,796	\$	156,057	60%
Management	Director	E83	Exempt	Executive Dir. Econ. Devt & Communications	\$	97,535	\$	126,796	\$	156,057	60%
Management	Director	E83	Exempt	Fire Chief	\$	97,535	\$	126,796	\$	156,057	60%
Management	ACM	E91	Exempt	Assistant City Manager	\$	102,412	\$	133,137	\$	163,860	60%
Management	DCM	E92	Exempt	Deputy City Manager	\$	119,644	\$	148,058	\$	191,471	60%
Management	CM	F101	Exempt	City Manager	\$	129,594	\$	156,735	\$	206,875	60%
Sworn Fire	Firefighter	B21S	Non-Exempt	Firefighter/EMT	\$	49,348	\$	55,762	\$	62,178	26%
Sworn Fire	Firefighter	B22S	Non-Exempt	Firefighter/Paramedic	\$	52,272	\$	59,066	\$	65,861	26%
Sworn Fire	Fire Engineer	B24S	Non-Exempt	Fire Driver/Engineer	\$	61,547	\$	67,393	\$	73,241	19%
Sworn Fire	Fire Captain	C41S	Non-Exempt	Fire Captain	\$	73,307	\$	78,805	\$	84,303	15%
Sworn Fire	Fire Battalion Chief	C45S	Non-Exempt	Fire Marshal	\$	79,241	\$	89,145	\$	99,050	25%
Sworn Fire	Fire Battalion Chief	C52S	Non-Exempt	Fire Battalion Chief	\$	79,241	\$	89,145	\$	99,050	25%

Colleyville Pay Plan with Functional Titles

Occupational Group	Job Classification	Grade	FLSA	Functional Title	FY17 Pay Ranges				Spread		
Police	Police Recruit	B22S	Non-Exempt	Police Recruit	\$	49,048	\$	-	\$	-	N/A
Police	Police Officer	B23S	Non-Exempt	Police Officer	\$	52,931	\$	61,399	\$	69,868	32%
Police	Police Sergeant	B32S	Non-Exempt	Police Sergeant	\$	69,082	\$	74,609	\$	80,135	16%
Police	Police Lieutenant	C42S	Non-Exempt	Police Lieutenant	\$	84,537	\$	90,032	\$	95,527	13%
Police	Police Captain	D62S	Exempt	Assistant Police Chief	\$	92,094	\$	103,605	\$	115,117	25%

Attachment B

Proposed Benchmark Positions

Accountant
Accounting Clerk
Accounting Manager
Administrative Clerk
Administrative Secretary
Adult Services Librarian
Assistant Police Chief
Building Inspector
Building Official
City Manager
Code Enforcement Officer
Colleyville Center Manager
Community Development Director
Construction Manager
Equipment Operator
Executive Secretary
Field Maintenance Worker
Field Operations Supervisor
Fire Battalion Chief
Fire Captain
Fire Chief
Fire Driver/Engineer
Fire Marshal
Firefighter/EMT
Firefighter/Paramedic
GIS Technician
Human Resources Director
Human Resources Manager
Information Systems Analyst
Meter Reader
Meter Services Worker
Municipal Court Administrator
Park Maintenance Worker
Parks Maintenance Supervisor
Parks Manager
Planning Technician
Plans Examiner
Police Chief
Police Lieutenant
Police Officer
Police Sergeant
Principal Planner
Sign Technician
Systems Administrator
Urban Forester



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-2

Agenda Date 03/21/2017

Type Presentation and Discussion

Department City Manager

Title

Presentation and discussion of proposals received for the City's solid waste and recycling franchise

Strategy Map Connection

C2- Deliver high quality and unique customer service

Explanation

The City of Colleyville currently has an exclusive franchise agreement with Progressive Waste Solutions for both residential and commercial solid waste and recycling services. This agreement expires on October 31, 2017. At the January 3, 2017, City Council Worksession, the City Council provided direction to publish a Request for Proposals (RFP), seeking proposals from contractors for solid waste and recycling services for the next contract term. The attached RFP was posted on the City's website and advertisements were published in the *Fort Worth Star - Telegram* on January 28, 2017 and February 4, 2017. Proposals were due on February 20, 2017 at 10:00 a.m. Proposals were received from Progressive Waste Solutions, Waste Management, Community Waste Disposal (CWD), and Republic.

The purpose of this agenda item is to provide an opportunity for discussion of proposals received and next steps. Staff will present the attached presentation, after which both Progressive Waste Solutions and CWD will provide presentations of up to 10 minutes summarizing their proposals. In reviewing the four proposals received with Mayor Newton, it was decided these two companies would be invited to present, as they submitted the two proposals lowest in price. Following the presentations, staff will be seeking City Council direction on the preferred vendor to begin specific contract negotiations with and whether to include any of the available optional service enhancements in the contract, if applicable.

Attachments

1. Solid Waste & Recycling Franchise: Proposals Received and Next Steps Presentation
2. Request for Proposals
3. Summary Matrix of Proposals Received
4. Waste Connections (Progressive) Presentation
5. CWD Presentation

Solid Waste & Recycling Franchise: Proposals Received & Next Steps

City Council Worksession
March 21, 2017

Purpose



- 1. Present an overview of all proposals received***
- 2. Receive presentations from two contractors***
- 3. Receive direction from the City Council on:***
 - 1. Which contractor to enter into specific contract negotiations with***
 - 2. Whether to include additional/optional services in the contract, if applicable***

Timeline



Timeline	
January 3, 2017	City Council Worksession; Determine Request for Proposals (RFP) specifications
February	Issue an RFP; Proposals due February 20, 2017
March 21, 2017	Presentation & discussion of proposals; Select vendor to enter into contract negotiations with
April	Contract negotiations of specific terms and conditions; Finalize/approve new contract
April 25, 2017	If needed, deadline for notice of termination (180 days) to current vendor
October 31, 2017	Current contract termination date

RFP Summary



Base Service "A"

- Take all household garbage and bagged leaves
- Take up to 4 bundles of brush (max 50 lbs. each) per collection
- Collection of bulky items, unbundled brush, or bundled brush (if more than 4 bundles), not exceeding 4 cubic yards per collection, up to 4 times per year
- Seasonal organic waste recycling with at least 4 leaf collections and one collection of Christmas trees
- Additional services for a fee

(similar to current contract language)

Base Service "B"

- Take all household garbage and bagged leaves
- Take all bundled brush
- Collection of all bulky items and unbundled brush, not exceeding 4 cubic yards per collection, on an on-call basis
- Seasonal organic waste recycling with at least 4 leaf collections and one collection of Christmas trees
- Additional services for a fee

(similar to current service provided)

Optional Enhancement Services

- Curbside household hazardous waste (HHW) pickup
- Curbside electronic waste recycling
- Yard waste recycling (beyond the current seasonal program)

Summary of Proposals Received



	Current (Progressive)	Progressive Waste Solutions	Waste Management	Waste Management- Alternate	CWD	Republic	Republic- Alternate
Residential Service Level	Contract- Base A; Practice- Base B	Base B only	Base A only; assigned quarterly bulk dates	1x garbage, 1x recycle, 1x bulk/brush	A/B same, provide B	A/B same, provide B	1x garbage, 1x recycle, 1x bulk/brush, 1x yard waste recy.
Cost per Month	\$12.99	\$16.49	\$23.22	\$18.50	\$12.63	\$29.47	\$28.02
Optional: 1x/wk yard waste recycle	-	-	-	-	1.41	-	included
Optional: curbside HHW	-	-	\$1.15	\$1.15	\$0.47 (+eWaste)	Can price from 3 rd party	Can price from 3 rd party
Cost with options added	\$12.99	\$16.49	\$24.37	\$21.13	\$14.51	\$29.47 +HHW tbd	\$28.02 + HHW tbd
# Garbage Truck Routes	Mon, Tues – 5 Thu, Fri – 4	Mon, Tues – 5 Thu, Fri – 4	6	5	Mon, Tues – 5 Thu, Fri – 4	5	5

Residential Service: Progressive vs. CWD



	Current (Progressive)	Progressive Waste Solutions	CWD
Residential Service Level	Contract- Base A; Practice- Base B	Base B only Collect all bagged garbage, leaves, and bundled brush Collect all bulky items and unbundled brush, not exceeding 4 cubic yards per collection	A/B same, provide B Collect all bagged garbage, leaves, and bundled brush Collect all bulky items and unbundled brush, not exceeding 4 cubic yards per collection
Containers	Resident provides garbage bags and/or container 65 gallon recycling cart	Resident provides garbage bags and/or container 65 gallon recycling cart	Resident provides garbage bags and/or container 95 gallon recycling cart in proposal, but can do 65 gallon
Organic waste recycling	Leaves- 4 Saturdays Christmas trees – 1 Saturday	Not available; can only take to landfill	Leaves- 4x per year Christmas trees – 1x per year OR Add optional weekly yard waste recycling
# Garbage Truck Routes	Mon, Tues – 5 Thu, Fri – 4	Mon, Tues – 5 Thu, Fri – 4	Mon, Tues – 5 Thu, Fri – 4 +use 20 cu. Yd. collection vehicle as needed in tight areas



Residential Price: Progressive vs. CWD

Residential Prices	Current (Progressive)	Progressive Waste Solutions	CWD
Base Residential Cost per Month	\$12.99	\$16.49	\$12.63
Optional: 1x/week yard waste recycle	-	-	1.41
Optional: curbside HHW	-	-	\$0.47 (on-call basis HHW + eWaste, 1x per month)
Residential Cost per month with options added	\$12.99	\$16.49	\$14.51
Additional recycling cart	\$3.05	\$3.90	\$2.99
Replacement recycling cart	\$61.08	\$61.08	\$70.65



Commercial: Progressive vs. CWD

	Current (Progressive)	Progressive Waste Solutions	CWD
Hand collected garbage (2x per week in 95 or 96 gallon cart)	\$25.65	\$33.35	\$25.54
Recycling Cart	\$10.15	\$10.95	\$10.33
Front Load Dumpsters & Compactors	See detailed matrix	Increase amount varies See detailed matrix	Typically lower than current rates See detailed matrix
Containers with casters, locks, or gates	\$10.32 / month – casters \$9.53 / month – lock or gate	\$10.32 / month – casters \$9.53 / month – lock or gate	\$4.62 / lift
Roll Off Dumpsters	See detailed matrix	No price change	Slightly higher than current rates See detailed matrix

Note: For commercial service, the frequency of service and size of container (cart or various dumpsters sizes) are determined by the customer. Prices are based on the service level selected.

Presentations: Progressive Waste & CWD

- Up to 10 minute summary of proposal -

City Council Direction Needed



- 1. Which contractor to enter into specific contract negotiations with*
- 2. Whether to include additional/optional services in the contract, if applicable*

Questions & Discussion



CITY OF COLLEYVILLE

REQUEST FOR PROPOSALS

Proposal Reference Number: #CMO-2017-01

Proposal Title: Solid Waste and Recycling Services

Closing Date: Monday, February 20, 2017
10:00 A.M. (CST)

REQUEST FOR PROPOSAL

The City of Colleyville (City) is requesting proposals from highly qualified Contractors to provide solid waste and recycling services. Proposals must include the furnishing of all plant, labor, materials, and equipment and the performing of all work required in the provision of both residential and commercial solid waste and recycling services.

Submission of Proposals

Two (2) originals and one (1) flash drive of all proposal documents shall be submitted in sealed packages. Contractor's name and address shall be clearly marked on the outside of the package. Facsimile transmittals or offers communicated by telephone will not be accepted or considered. Proposal information that is not submitted in sealed packages will not be considered.

All proposals shall be sealed and clearly labeled on the front of the envelope with:

REQUEST FOR PROPOSAL: Solid Waste and Recycling Services #CMO-2017-01

DUE: 10:00 A.M. (CST), Monday, February 20, 2017

Mail or deliver responses to the following address:

City of Colleyville
City Manager's Office
100 Main Street
Colleyville, TX 76034

Sealed proposals will be received until the due date and time listed above, at which time they will be opened. Responses received after the closing date and time will not be considered. It shall be the responsibility of each submitting Contractor to ensure proposal is turned in to the City of Colleyville before the due date and time. The official time shall be determined by the clock located in 2nd Floor Training Room of City Hall.

All required documents are to be complete and accurate with all appropriate signatures. Packages are to be sealed and clearly identified.

All costs incurred by the Contractor in responding to this RFP shall be the

full responsibility of the Contractor. Nothing herein shall create an obligation on the part of the City of Colleyville to do business with the Contractor in this RFP process.

Tentative Schedule of Events

Proposal Release Date:	January 27, 2017
Deadline for Submittal of Written Questions:	February 8, 2017 @ 5:00 P.M (CST)
Sealed Proposals Due & Opened:	February 20, 2017 @ 10:00 A.M. (CST)
Anticipated Presentation to City Council (regarding recommended Contractor):	March 21, 2017
Negotiation of contract details with Contractor:	March/April 2017
Current contract ends:	October 31, 2017

Proprietary Information

All material submitted to the City of Colleyville becomes public property and is subject to the Texas Open Records Act upon receipt. If a Contractor does not desire proprietary information in the proposal to be disclosed, each page must be identified and marked proprietary at time of submittal. The City will, to the extent allowed by law, endeavor to protect such information from disclosure. The final decision as to what information must be disclosed, however, lies with the Texas Attorney General. Failure to identify proprietary information will result in all unmarked sections being deemed non-proprietary and available upon public request.

Questions, Clarifications, and Issuance of Addenda

Any explanation, clarification or interpretation desired by a Contractor regarding any part of the RFP must be requested from the person named below, no later than 5:00 p.m. on Wednesday, February 8, 2017. Requests for explanations or clarifications may be emailed; emails must clearly identify the RFP number and title.

Name:	ADRIENNE LOTHERY
Firm:	CITY OF COLLEYVILLE
	CITY MANAGER'S OFFICE
Address:	100 MAIN STREET

City, State, ZIP **COLLEYVILLE, TX 76034**
Telephone: **817.503.1112**
Email: alothery@colleyville.com

If the City, in its sole discretion, determines that a clarification is required, such clarification shall be issued in writing in the form of an Addenda. Sole issuing of addenda shall be vested in the City Manager's Office. Addenda shall be sent to all who are known to have received a copy of the RFP. Proposers shall acknowledge receipt of all addenda within the RFP responses.

Interpretations, corrections, or changes to the RFP made in any other manner are not binding upon the City of Colleyville, and Proposers shall not rely upon such interpretations, corrections, or changes. Oral explanations or instructions given before the award of the contract are not binding. It is the sole responsibility of the Proposer to check with the City of Colleyville's website to ensure that all available information has been received prior to submission. The City will not be held liable for any addenda information not received by Contractor.

Withdrawal/ Modification of Proposals

No bid may be withdrawn within ninety (90) days after date on which bids are opened.

Any interlineations, alteration, erasure or other amendment made before the submittal deadline, must be signed or initialed by the Contractor or authorized agent, guaranteeing authenticity. Proposals cannot be altered, amended or withdrawn by the Contractor after the submittal deadline. Modifications offered in any other manner, oral or written, will not be considered. A final proposal cannot be changed or withdrawn after the designated time for receipt, except for modifications/clarifications requested by the City of Colleyville after the date of receipt and following any oral presentations. Only original signatures will be accepted. Electronic signatures will not be accepted.

Proposal Security

Each proposal must be accompanied by a bond or a certified check of the Contractor, drawn on a national bank, in an amount equal to Ten Thousand Dollars (\$10,000.00), as a guarantee on the part of the

Contractor that he will, if called upon to do so, accept and enter into a contract as may mutually be agreed upon by the City and the selected Contractor which addresses all the material provisions of the proposals and response thereto, to perform the work covered by such Proposal and at the rates stated therein and to furnish a corporate surety for its faithful and entire fulfillment. Checks and bonds will be returned promptly after the City and the selected Contractor have executed a Contract, or, if no Contractor's Proposal has been selected within one hundred and twenty (120) days after the date of the opening of the Proposals, upon demand of the Contractor at any time thereafter, so long as he has not been notified of the acceptance of his Proposal.

Contractor Experience

In order for the City to evaluate a Contractor's ability to provide the service levels described in this RFP, proposals must include information on the firm's experience. This information should include, at a minimum, the following: a description of the firm's background; a minimum of five (5) municipal customer references, including city name, telephone number and individual to contact; disclosure of any Notices of Non-Compliance received from any municipal customer during the last ten (10) years, including city name, telephone number and individual to contact, and description of Non-Compliance; and disclosure of any municipal customers that have terminated a contract with the Contractor For Cause during the last ten (10) years, including City name, telephone number and individual to contact, and description of Cause.

General Terms and Conditions

While the final contract language will be negotiated by the City and the selected Contractor and may include additional provisions, bidders should be aware of the following terms and conditions:

1.1 Federal and State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over provision of solid waste services in the City of Colleyville shall apply to the contract throughout, and such rules and regulations will be deemed to be included in the contract as though said rules and regulations were written out in full in said contract.

1.2 Bidders are expected to inspect the site(s) of the work and to

inform themselves regarding local conditions under which the work is to be performed.

1.3 Chapter 176 of the Texas Local Government Code requires that any Bidder or person considering doing business with a Local Government entity, disclose in the questionnaire form CIQ, the Bidder or person's affiliation or business relationship that might cause a Conflict of Interest. The CIQ form, as well as a completed 1295 form, shall be submitted with the Bidder's completed Bid Packet. Failure to submit any form under this Section shall result in the bid being considering non-responsive.

1.4 The City reserves the right to reject or accept any or all bids or to enter into negotiations with any bidder. The City reserves the right to waive any formalities or any alleged breach of technicality.

1.5 Exceptions/Substitutions: All proposals meeting the intent of this request for proposal will be considered for negotiations. Contractors taking exception to the specification, or offering substitutions, shall state these exceptions in their response to the request for proposal. The absence of such a list shall indicate that the contractor has not taken exceptions and the contractor shall be responsible for performing in strict accordance with specifications in this RFP. The City reserves the right to accept any and all or none of the exception(s)/ substitution(s) deemed to be in the best interest of the City.

1.6 Insurance: All respondents must submit, with the proposal, proof of insurance coverage as indicated below. Proof shall be by submission of copies of current policies or current Certificates of Insurance, including the effective dates of coverage. The City requires the following provisions by the SUCCESSFUL VENDOR(S) ONLY:

Minimum Limits of Insurance:

Type Coverage	Per Occurrence Minimum	Aggregate Minimum
Workers Compensation	As required by law and shall cover all employees including drivers.	As required by law.
Comprehensive & General Public Liability	\$2,500,000	\$10,000,000
Property Damage	\$1,000,000	\$2,000,000
Comprehensive Auto Liability Combined Single Limit	\$5,000,000	

1.7 Security for Faithful Performance: The City will require the contractor to obtain and keep in force for the duration of this contract a performance bond in the amount of \$100,000 to secure the contractor's faithful performance of all obligations imposed by the contract. Such bond shall be issued by a company acceptable to the City.

1.8 The City will require the contractor to indemnify and hold harmless the City as part of any final contract.

1.9 Upon selection of the successful bidder, said bidder and the City of Colleyville will enter into negotiations for a detailed contract. This proposal, accompanying documents, and any negotiated terms, when properly accepted by the City of Colleyville, shall constitute a contract equally binding between the successful contractors and the City of Colleyville. No different or additional terms will become a part of this contract with the exception of Change Orders. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing by the City of Colleyville.

1.10 The City of Colleyville plans to request a five year contract, with the option to renew.

1.11 The successful contractor shall not sell, assign, transfer or convey any contract resulting from this RFP, in whole or in part, without the prior written consent of the City of Colleyville.

1.12 A monthly franchise/administrative fee, not less than 8%, shall be remitted to (for commercial service) or retained by (for residential service) the City. The City reserves the right to negotiate a different fee.

1.13 The City of Colleyville may request representation and other information sufficient to determine contractor's ability to meet the minimum standards contained in this RFP, including the Scope of Work contained herein.

1.14 Contractor SHALL PROVIDE with its proposal response, all documentation required by this RFP. Failure to provide this information may result in rejection of proposal.

SCOPE OF WORK

The selected firm will be required to provide comprehensive solid waste services to the City of Colleyville, including but not limited to, residential and commercial solid waste, residential and commercial recycling services and yard waste collection. Selection will depend on quality of service, variety and frequency of service, level of participation by the provider and cost to the customer, each to be reflected in the proposal. The City reserves the right to negotiate beyond proposed services.

Minimum standards for responsible prospective contractors:

A prospective contractor must affirmatively demonstrate contractor's ability and willingness to provide solid waste and recycling collection services for all citizens and businesses of Colleyville. The contractor also must demonstrate adequate manpower and equipment necessary to provide the highest level of service required in this Scope of Work. It shall be the duty and obligation of the contractor to perform the following services:

(A) The contractor, at its sole cost and expense, agrees to furnish all trucks, equipment, machines, landfill, and labor which are reasonably necessary to adequately, efficiently, and properly collect and transport material from accounts serviced in the City of Colleyville. In no event will the average age of the trucks assigned to this contract be older than ten (10) years. Special consideration may be given to bids that include new/newer equipment. All vehicles used for the collection and transportation of garbage and trash shall be equipped with suitable covers which shall be used to prevent blowing or scattering of refuse while garbage and trash is being transported for disposal. All vehicles and equipment must be maintained in a clean, safe and efficient working condition throughout the term of the contract. The City of Colleyville reserves the right to inspect the contractor's collection vehicles at any time. If the City's inspector determines the vehicles to be offensive or unsafe, the contractor shall repair, repaint, clean or deodorize the equipment at their own expense. All vehicles must be clearly marked indicated the company's name and local customer service telephone number and display a specific vehicle identification number easily viewed on the side and rear of the vehicle from 50 feet away. The contractor shall make repairs wherever their trucks cause ruts or other damage by leaving the paved driving surface.

(B) Due to the street size variations in the City, the contractor shall provide equipment that will accommodate collection from each customer

address. Special collections shall be made using appropriate equipment. Damage caused by collection equipment such as spillage, broken curbs or sidewalks, and mail boxes shall promptly be repaired or replaced at the Contractor's sole expense.

(C) The contractor shall maintain a toll-free telephone number and provide sufficient personnel and equipment to promptly respond to customer inquiries and complaints between 8 a.m. and 6 p.m., Monday through Friday and 8 a.m. through 12 p.m. on Saturday.

(D) Complaints: At a minimum, customer complaint procedure shall provide that the customer complaint shall be addressed within 24 hours of receipt of such complaint and shall be promptly resolved. Any missed pickups of residential refuse will be collected the same business day if notification to the Contractor is provided by 2:00 p.m. but not later than 12:00 p.m. the next business day if notification is provided after 2:00 p.m. The contractor will keep a written complaint log in a format agreed to and available for review by the City at any time, which must include at a minimum the name, address and phone number of the complainant, type of complaint, time and date, resolution and response time and date of response.

(E) All field employees of the contractor shall wear uniforms identifying them as employees of the contractor. Employees driving the contractor's vehicles shall, at all times, possess and carry a valid Class B vehicle operator's license from the State of Texas. The contractor's employees, officers and agents shall, at no time, be allowed to identify themselves or in any way represent themselves as being employees or agents of the City of Colleyville. The contractor shall prohibit the drinking of alcoholic beverages and the unlawful use of controlled substances by employees while on duty or in the course of performing duties under this contract.

(F) The contractor shall provide the City with proposed collection schedule and routes. All schedules and routes shall be approved by the City.

(G) The contractor shall provide the City with monthly collection reports, in a form approved by the City, within five days from the end of the period being reported which will include summaries of tonnages of all materials recovered, by type of material, summaries of tonnages of all materials sold, by type of material, material market prices, resident participation rates in terms of weekly and monthly set-out counts with a description of the method used to determine these rates, and other information provided by mutual consent of both parties.

(H) Holidays: The following shall be holidays for purposes of this Contract:

New Year's Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Christmas Day

When a holiday falls on a weekday (Monday through Friday), Contractor will delay all collection routes one day from the day of the holiday until the end of that week, completing all routes on Saturday of that week. For example, if New Year's Day falls on Thursday, no routes are run on Thursday. The New Year's Day routes will be run on Friday, and Friday's routes will be run on Saturday.

(I) Hours of Operation: Collection of solid waste shall be between the hours of 7:00 a.m. and 7:00 p.m. No collection shall be made on Sunday.

(J) The Contractor will provide to each Residential Unit a Recycling Cart with lid for Recyclable Materials.

(K) The contractor shall assign one supervisory level employee to oversee the contractor's operations in the city. Contractor agrees that if the supervisory level employee normally assigned to the city is scheduled off work then the contractor will assign a substitute employee who will have the same responsibilities as the regularly assigned supervisory employee. The City Manager, or his designee, will be given the name and contact information of the supervisor so assigned and will have the right to contact the supervisor directly when needed, including outside of regular business hours. The supervisor assigned to the city will be available to respond within two hours to any issues that may arise.

(L) Modifications of Rates: Following contract approval, the contractor may, at their option, after the first year of service, submit a request in writing for an adjustment to the established rate schedule in said contract. The contractor shall furnish evidence as to the need for such adjustment, and the City Council, upon investigation and consideration of the circumstances surrounding the request, may approve or disapprove such request, having due regard for such other factors as the City may deem relevant. The contractor shall, upon request of the City, timely furnish all data related to the requested adjustment in consideration. The City will

consider proposed methodologies submitted by the contractor with their bid packet. Proposed methodologies should take into consideration appropriate rate reductions if warranted, in addition to methodology for requested increases.

(M) Contractor shall provide documentation establishing that it will have the right to use a landfill site(s) adequate to carry out the purpose of this Contract for the entire period of this Contract and any agreed extensions thereto.

(N) Silence of Specifications: The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point shall be regarded as meaning that only the best practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

Commercial Service Specifications

The Solid Waste Collections provider will have an exclusive contract with the City for commercial solid waste and recycling services. The contractor will be required to make available dumpsters and collection service for all commercial establishments within the corporate limits of the city. All dumpsters provided shall be in a good, clean condition and subject to inspection by the City. Attention should be called to the Land Development Code, which requires dumpsters to be screened, as the Contractor must adhere to keeping enclosures closed. Commercial collection shall be based upon the need of each customer, but not less than once weekly. Contractor agrees to make two pickups each week for each business not requiring furnished containers. All collections shall be accomplished Monday through Friday between the hours of 6 a.m. and 10 p.m. The contractor shall indicate their proposed charges by size of container and frequency of pickup, inclusive of any taxes, franchise fees or billing charges. The contractor shall perform all commercial billing and collections.

City Service Specification

Contractor shall furnish free garbage pickup for all City facilities. Contractor shall supply the necessary labor and equipment to provide bulk and brush collection at the City's annual drop off event at no charge to the City. Contractor shall also supply up to fifty (50) 80-100 gallon containers up to 3 times per year for special events at no charge to the City.

Education Services

The contractor shall provide accurate, timely, and clear information regarding services, recycling, contact information, rates and other information pertaining to solid waste and recycling collection to the City on an on-going basis, so the City may appropriately communicate information to residential and commercial customers. Upon execution of a new contract, the City will determine the appropriate methods for communicating relevant information and service changes to customers. If determined necessary by the City, the contractor will reimburse the City for any printing and mailing costs for one (1) communication campaign associated with the start of a new contract to all solid waste customers in the city.

Household Hazardous Waste Collection

The contractor shall contribute \$15,000 annually to the City for safe collection, recycling, or disposal of household hazardous waste. This program is currently administered by the City of Fort Worth Environmental Collection Center. The City is also seeking pricing for a potential additional service, curbside collection of household hazardous waste. Should the final contract include curbside collection of household hazardous waste, the selected contractor and the City may negotiate terms that do not require the \$15,000 annual contribution.

Residential Service Specifications

The contractor shall be required to collect from all residential locations within the corporate limits of Colleyville. The City is interested in receiving bids on two different levels of residential service. Pricing shall be provided as a cost per household, per month, inclusive of any taxes, franchise fees or billing charges.

BASE SERVICE "A":

1. The contractor shall provide twice per week curbside or backdoor collection service for all residential garbage, rubbish, stable matter, and bagged yard waste. Contractor shall also collect up to four (4) bundles of brush per collection.
2. Once per week curbside recycling program for recyclables, from a standard recycling cart provided to each residential customer. Additional recycling carts may be requested for an additional monthly fee.
3. Four (4) times per calendar year curbside collection of bulky items,

bundled brush (if more than 4 bundles), unbundled brush, not exceeding four (4) cubic yards per collection, provided on a call-in basis. Additional pickups exceeding this amount or number shall be collected for a fee.

4. Seasonal organic waste recycling program, with at least four curbside collections of bagged leaves and one collection of Christmas trees.

BASE SERVICE "B":

1. The contractor shall provide twice per week curbside or backdoor collection service for all residential garbage, rubbish, stable matter, bagged yard waste, and all bundled brush.
2. Once per week curbside recycling program for recyclables, from a standard recycling cart provided to each residential customer. Additional recycling carts may be requested for an additional monthly fee.
3. Collection of all bulky items and unbundled brush, not exceeding four (4) cubic yards per collection, provided on a call-in basis.
4. Seasonal organic waste recycling program, with at least four curbside collections of bagged leaves and one collection of Christmas trees.

These components are intended to be guidelines which convey the City's historic service level and customer expectations. The successful proposal will include the best combination of services at the lowest price.

Optional Enhancement Services (Residential):

The City is interested in receiving bids that include some or all of the following optional service enhancements, based on the contractor's ability. The selected contractor and the City will negotiate which, if any, optional service enhancements are included in the final contract.

1. Household Hazardous Waste: The City currently contracts with the City of Fort Worth Environmental Collection Center (ECC) for the collection and disposal of Household Hazardous Waste. The City requests proposed pricing for the addition of curbside collection of household hazardous waste on a call-in basis.
2. E-waste Recycling: The City currently offers electronic waste recycling at an annual drop-off event at no charge to citizens. The City requests proposed pricing for the addition of curbside collection of E-waste on a call-in basis.
3. Yard Waste Recycling: The only collection and recycling of yard waste currently offered is a seasonal curbside leaf recycling (four collections)

and a single Christmas tree collection. The City requests proposed pricing on a regular yard waste recycling program (weekly, multiple weeks per month, or monthly).

Any additional services not mentioned in this RFP should be listed separately and include the cost per household or commercial entity.

Definitions:

The following definitions will apply when used in this RFP. These definitions are subject to change and/or modification by the parties during the City's final contract negotiations with the successful bidder where necessary to carry out the purpose of this RFP:

Backdoor Service – All handicapped or disabled customers who have provided verification to the City Manager, or his designee, from a physician as to their inability to carry containers to the curbside may place containers at their front doorstep to be visible from the street or at another location of equal convenience to the customer as may be determined by the City Manager, or his designee. Contractor cannot enter or be responsible for entering garages or behind enclosed fences.

Bulky Waste - Stoves, refrigerators which have had CFC's removed by a certified technician, water tanks, washing machines, furniture, and other waste materials other than construction debris, dead animals, or hazardous waste.

Bundled Brush - Any limbs or branches that are bundled in lengths no more than four (4) feet and no more than fifty (50) pounds in weight.

Commercial containers - All metal containers supplied by the contractor affording adequate capacity to service a customer so as to prevent spillage, unsightly and insanitary conditions.

Construction Debris - All dirt, concrete, rocks, bricks or other waste building materials.

Disposable container -All plastic bags, cardboard, metal or wooden boxes having no outside dimension of more than four feet and capable of containing garbage or trash without leaking or emitting odors and which

weigh, when loaded, less than 50 pounds per container and which are placed at curbside for removal.

Garbage - All animal or vegetable matter and other non-hazardous substances from residences, grocery stores, retail establishments, restaurants, churches and other homes and businesses.

Hazardous waste -All fecal material, oil sludge, and any radioactive, pathological, toxic, acidic, or volatile materials or other hazardous or improper waste, to include rubber, tires, oil, dirt or rock and steel shavings.

Permanent container - Any closed, water proof, plastic or metal container or can with a capacity or volume of 30 gallons or less and which is capable of containing garbage or trash without leaking or emitting odors, and which weighs, when loaded less than 50 pounds per container.

Recyclable - Commodities collected by the Contractor pursuant to the Contract Documents, which can be sold in a spot or future market for processing and use or reuse including, but not limited to, newsprint, magazines, plastic (PET and HDPE) bottles, glass containers, aluminum cans and metal (tin) cans.

Recycling Cart - A plastic wheeled receptacle with a capacity of at least 65 gallons, designed for the purpose of automated collection of recycling commodities, and having a lid capable of preventing entrance into the container by small animals. Recycling carts will be provided to each Residential customer and those Commercial customers contracting for a level of recycling service that utilizes recycling carts, with ownership retained by contractor.

Rubbish - All waste wood, wood products, tree trimmings, grass cuttings, dead plants, weeds, leaves, dead trees or branches thereof, chips, shavings, sawdust, printed matter, paper, pasteboard, rags, straw, used and discarded mattresses, used and discarded clothing, used and discarded shoes and boots, combustible waste pulp and other products such as are used for packaging, or wrapping crockery and glass, ashes, cinders, floor sweeping, glass mineral or metallic substances, and any and all other waste materials not included in the definition of Bulky Waste, Construction Debris, Dead Animals, Garbage, Hazardous Waste or Stable Matter.

Stable Matter - All manure and other waste matter normally accumulated in or about a stable, or any animal, livestock or poultry enclosure, and resulting from the keeping of animals, poultry, or livestock.

Yard waste – Bagged grass clipping, yard cleanings, and leaves.

EVALUATION CRITERIA

EVALUATION CRITERIA: PLEASE NOTE THAT THIS BID WILL BE AWARDED ON THE BASIS OF "BEST VALUE". The award to the successful bidder will include the best combination of services at the lowest price.

A. The following criteria will be considered when selecting a Bidder:

- the price
- the reputation of the bidder and the bidder's services;
- the quality of the bidder's service;
- the extent to which the bidder's services meet the City's needs;

B. The City of Colleyville may make such investigations as it deems necessary to determine the ability of the contractor to provide satisfactory performance in accordance with specifications, and the contractor shall furnish to the City all such information and data for this purpose as the City may request.

C. The City reserves the right to award by item, group of items or total bid, whichever is in the best interest of the City. Contractors submitting a bid on an "All or None" basis are to so indicate this information on their pricing information page.

D. Contractors are to indicate any exceptions to the bid on a page entitled, "Exceptions To Bid."

All proposals will be evaluated by the City Manager, or his designee, for review and comments. Proposals will be ranked according to adherence to requested format, thoroughness of provided information, firm's background and related experience, the financial stability of the firm, the extent to which the bidder's services meet the City's needs, and cost of service.

PROPOSAL FORMAT/CHECKLIST

Contractors may use this checklist as a guide for preparing the proposal:

- Statement of experience, including:
 - Description of the firm's background
 - A minimum of five (5) municipal customer references, including city name, telephone number and individual to contact.
 - Disclosure of any Notices of Non-Compliance received from any municipal customer during the last ten (10) years, including city name, telephone number and individual to contact, and description of Non-Compliance.
 - Disclosure of any municipal customers that have terminated a contract with the bidder For Cause during the last ten (10) years, including City name, telephone number and individual to contact, and description of Cause.

- Evidence of ability to perform, including:
 - Financial stability including the financial ability to meet the terms of the contract. A copy of the most recent audit report prepared by an independent certified public accountant should be included with the contractor's response.
 - Insurance coverage
 - Ability to appropriately dispose of or recycling collected material, including landfill space or agreements with
 - The firm's organizational chart including a list of key personnel and the resumes of employees who will be involved in the management and operation of the contract.

- Overview of the firm's proposed solid waste program, including:
 - Description of all program components, both residential and commercial
 - Proposed collection schedules
 - Description of equipment to be used for collection
 - List of acceptable Recyclable Material
 - Recycling cart specifications and warranty
 - A proposed implementation schedule, including earliest contract start date

- Pricing for Residential Base Services "A" and "B"

- Pricing for and description of Optional Enhancement Services (Residential)

- _____ Pricing for Commercial collection services
- _____ Conflict of Interest Form 1295 and completed CIQ
- _____ Proposal Security (Bond/Cashier's Check)
- _____ Any additional information that will help establish the firm's qualifications.

Contractors are encouraged to be innovative in their response to the Request for Proposals. Contractors are also encouraged to offer any alternatives to specifications that will result in more cost effective operations; provided the response meets the minimum qualifications required herein.

Summary of Bids (includes FF; no sales tax, which only applies to commercial)								
	Current (Progressive)	Progressive	Waste Management	WM - Alternate	CWD	Republic	Republic - Alternate	
					A/B hybrid- 4 yd bulk/loose brush per collection; unlimited bundled brush	Priced A/B same - plan to take all; only limit is 16 cu. Yd. unbundled per year	1x/week garbage (95 gal.); 1x/week recycle (65 gal.); 1x/week bulk&brush up to 4 cu. Yd; also up to 16 cu. Yd. unbundled per year	
Residential:	Base "A" is contract; Base "B" is actual service	Base "B" only	Base "A" only - Bulk would be assigned one week per quarter	1x garbage/1x recycle /1x bulk&brush (2 yd limit)				
Residential Garbage	9.77	13.27	23.22	19.98	12.63	23.67	15.73; add'l cart 6.29	
Residential Recycling	3.22	3.22			-	5.8	5.8	
Additional Cart	3.05	3.9	4.32	4.32	2.99	5.3	3.25	
Residential Recycle Cart Size	65 gallon	65 gallon	96 gallon	96 gallon (garbage & recy.)	95 gallon	65 gallon	65 gallon	
Replacement Cart	61.08	61.08	75.6	75.6	70.65			
Yard Waste Recycle 1x / week	-	-	-	-	1.41 OPTIONAL	-	6.49 PACKAGE PRICE	
					(1x per week yard waste recycling)		(bags provided by citizen; only grass, leaves, shrubs; bundled brush is trash)	
Hazardous Waste:								
Financial contribution	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	
Curbside collection	-	n/a	1.15	1.15	0.47	can price from 3rd party if desired	can price from 3rd party if desired	
Other	-	*May take paint at Clean Sweep	\$2,500 scholarship	\$2,500 scholarship **At your door program available even w/o franchise	(for HHW & eWaste, on call, 1x per month)	Take paint at Clean Sweep	Take paint at Clean Sweep	
TOTAL Residential per mo.	\$ 12.99	\$ 16.49	\$ 23.22	\$ 18.50	\$ 12.63	\$ 29.47	\$ 28.02	
with yard waste recycling					\$ 14.04			
plus HHW			\$ 24.37	\$ 21.13	\$ 13.10			
plus yard waste and HHW					\$ 14.51			
# Truck Routes per day		M, T - 5 routes; Th, Fr - 4 routes	6 routes	5 routes (automated)	M, T - 5 routes; Th, Fr - 4 routes +use a 20 cu. Yd. rear end load collection vehicle as needed	5 routes + purchase of 10 yd. collection truck to service narrow streets	5 routes; running 5 day/week- all materials for a house on 1 day + purchase of 10 yd. collection truck to service narrow streets	
Leaf Collection	4 Saturdays/year	Not Available			4x per year OR weekly if yard waste recycling option is added	8 days/year	included in weekly yard waste recycling	
Christmas Tree Recycling	1 Saturday (w/ leaves)	Not Available			1x per year		separately collected for recycling	
Other Notes:	-		WM local website with 24/7 self-service requests	WM local website with 24/7 self- service requests	Evaluate if additional City services are needed above amounts proposed Privately owned			
Commercial:								
Commercial Recycling (cart)	10.15	10.95			10.33	15	15	
Additional Cart	5.09	5.09				7.5	6.5	
Replacement Cart	61.08	61.08						
Commercial Hand Collect	25.65 2x per week w/ 96 gal. cart	33.35 2x per week w/ 96 gal. cart	27.7 2x per week w/ 96 gal. cart	27.7 2x per week w/ 96 gal. cart	25.54 2x per week w/ 95 gal. cart	35 35 per additional cart	35 35 per additional cart	
Commercial Front Load:								
2 cubic yards								
1 lift per week	60.76	78.99	49.92	49.92	55.03	77.17	77.17	
2 lifts per week	95.99	124.79	84.68	84.68	86.95	121.91	121.91	
3 lifts per week	130.02	169.03	120.98	120.98	117.78	165.13	165.13	
4 lifts per week	166.47	216.41	160.34	160.34	150.79	211.42	211.42	
5 lifts per week	199.28	259.06	195.78	195.78	180.51	253.09	253.09	
6 lifts per week	234.53	304.89	233.85	233.85	212.43	297.85	297.85	
Extra lifts	30.37	39.48	32.8	32.8	73.91	39	39	
3 cubic yards								
1 lift per week	76.27	99.15	67.1	67.1	69.09	93.14	93.14	
2 lifts per week	125.15	162.7	115.72	115.72	113.37	158.94	158.94	
3 lifts per week	177.41	230.63	172.16	172.16	160.7	225.31	225.31	
4 lifts per week	227.23	295.4	225.96	225.96	205.83	288.58	288.58	
5 lifts per week	279.47	363.31	282.38	282.38	253.14	354.93	354.93	
6 lifts per week	329.29	428.08	336.19	336.19	298.27	418.2	418.2	
Extra lifts	36.44	47.37	39.35	39.35	76.09	46.5	46.5	
4 cubic yards								
1 lift per week	92.35	120.06	84.62	84.62	83.65	117.28	117.28	
2 lifts per week	153.11	199.04	145.91	145.91	138.68	194.45	194.45	
3 lifts per week	215.08	279.6	212.84	212.84	194.83	273.15	273.15	
4 lifts per week	273.39	355.41	275.82	275.82	247.64	347.21	347.21	
5 lifts per week	335.38	435.99	342.77	342.77	303.79	425.93	425.93	
6 lifts per week	396.13	514.97	408.38	408.38	358.82	503.09	503.09	
Extra lifts	42.52	55.28	45.93	45.93	78.26	54.5	54.5	
6 cubic yards								
1 lift per week	140.96	183.25	136.66	136.66	127.68	179.02	179.02	
2 lifts per week	204.15	265.4	199.96	199.96	184.92	259.27	259.27	
3 lifts per week	284.34	369.64	287.76	287.76	257.55	361.11	361.11	
4 lifts per week	365.75	475.48	375.57	375.57	331.29	464.5	464.5	
5 lifts per week	447.17	581.32	463.5	463.5	405.05	567.91	567.91	
6 lifts per week	528.58	687.15	515.42	515.42	478.79	671.3	671.3	
Extra lifts	48.6	63.18	52.48	52.48	82.61	65	65	
8 cubic yards								
1 lift per week	159.18	206.93	151	151	144.18	202.16	202.16	
2 lifts per week	260.05	338.07	254.3	254.3	235.55	264.21	264.21	
3 lifts per week	362.11	470.74	362.2	362.2	328	419.3	419.3	
4 lifts per week	462.97	601.86	470.64	470.64	419.35	542.74	542.74	
5 lifts per week	563.82	732.97	578.35	578.35	510.71	716.05	716.05	
6 lifts per week	667.11	867.24	686.57	686.57	604.26	847.23	847.23	
Extra lifts	54.68	71.08	59.05	59.05	84.78	72	72	
8 Yard OCC (recycling)								
1 lift per week					93.48			
2 lifts per week					163.04			
Front Load Compactor:								
6 cubic yards								
1 lift per week	226.6	294.58			229.84	287.78	287.78	
2 lifts per week	453.2	589.16			406.84	575.56	575.56	
3 lifts per week	679.8	883.74			605.25	863.35	863.35	
4 lifts per week	906.41	1178.33			811.67	1151.14	1151.14	
5 lifts per week	1133	1472.9			1032.89	1438.91	1438.91	
6 lifts per week	1359.6	1767.48			1225.71	1726.69	1726.69	
Extra lifts	71.56	93.03			115.65	100	100	
8 cubic yards								
1 lift per week	286.25	372.13			259.53	363.54	363.54	
2 lifts per week	572.45	744.19			518.22	727	727	
3 lifts per week	858.69	1116.3			770.8	1090.55	1090.55	
4 lifts per week	1144.91	1488.38			1027.4	1454.04	1454.04	
5 lifts per week	1431.17	1860.52			1302.3	1817.6	1817.6	
6 lifts per week	1717.38	2232.59			1546.91	2181	2181	
Extra lifts	83.5	108.55			118.7	150	150	
containers w/ casters	10.32	10.32 monthly	10.8 monthly	10.8 monthly	4.62 / lift	15	15	
containers w/ locks or gates	9.53	9.53 monthly	10.8 monthly	10.8 monthly	4.62 / lift	2.5 / lift	2.5 / lift	
Roll Off Open Tops:								
20 cubic yard								
haul	346.32	346.32	361.8	361.8	352.04	380.95	380.95	
delivery	91.13	91.13	81	81	135.87	100	100	
daily rent	5.28	5.28	5.4	5.4	5.43	175/mo	175/mo	
disposal	30.37 / ton	30.37 / ton	27 / ton	27 / ton	31.17/ton	30.50 / ton	30.50 / ton	
dry runs	90.19	90.19	75	75		100	100	
30 cubic yard								
haul	346.32	346.32	361.8	361.8	352.04	380.95	380.95	
delivery	91.13	91.13	81	81	135.87	100	100	
daily rent	5.28	5.28	5.4	5.4	5.43	175/mo	175/mo	
disposal	30.37 / ton	30.37 / ton	27 / ton	27 / ton	31.17/ton	30.50 / ton	30.50 / ton	
dry runs	90.19	90.19	75	75		100	100	
40 cubic yard								
haul	346.32	346.32	361.8	361.8	352.04	380.95	380.95	
delivery	91.13	91.13	81	81	135.87	100	100	
daily rent	5.28	5.28	5.4	5.4	5.43	175/mo	175/mo	
disposal	30.37 / ton	30.37 / ton	27 / ton	27 / ton	31.17/ton	30.50 / ton	30.50 / ton	
dry runs	90.19	90.19	75	75		100	100	
Roll Offs - Compactors:								
20 - 42 cubic yards								
haul	358.47	358.47	372.6	372.6	364.39	394.5	394.5	
rental	negotiable	negotiable	negotiable	negotiable	negotiable	negotiable	negotiable	
wash out	182.25	182.25	150	150		275	275	
disposal	30.37 / ton	30.37 / ton	27 / ton	27 / ton	31.17 / ton	30.50 / ton	30.50 / ton	
dry runs	90.19	90.19	75	75		100	100	



WASTE CONNECTIONS, INC.
Connect with the Future®

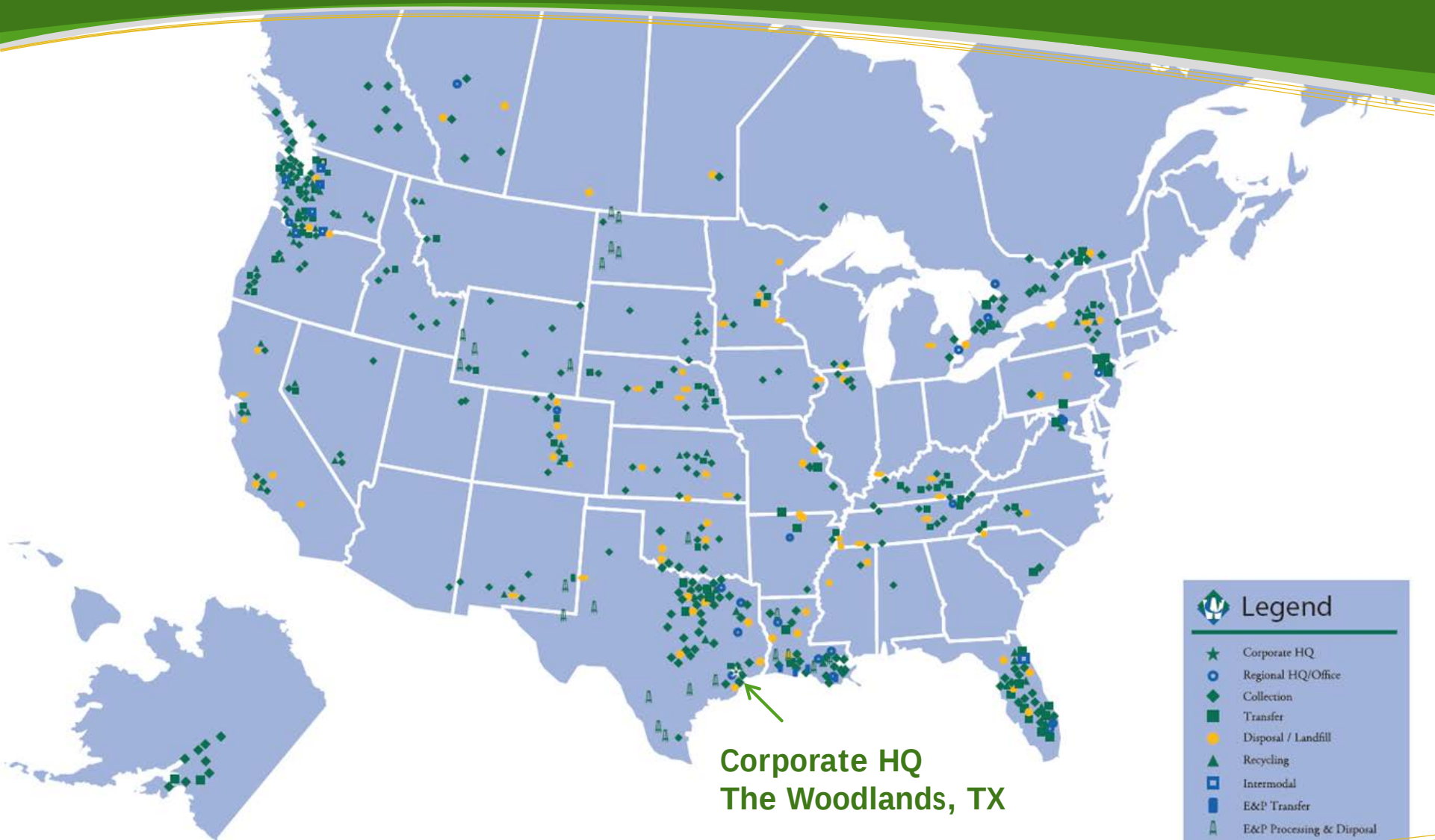


Who is Waste Connections

- Waste Connections Corporation out of The Woodlands, Texas is an integrated solid waste services company that provides waste collection, transfer, disposal and recycling services.
- Current annual revenue is \$4.1 billion.
- 15,000 employees.
- 7,000 collections vehicles.
- 90+ landfills.
- 6 million commercial, residential, and industrial customers.
- We have operations in 39 different states across the US.



North America's Premier Solid Waste Company



Who Are We Locally

*Progressive Waste Services dba
Waste Connections of Texas.*

March 2017



Progressive Waste Services Haltom City, Texas



- ▶ 6,000 Square Ft. office space.
- ▶ 8,000 Square Ft. maintenance facility.
- ▶ 8 Service bays with the capabilities to service 150 trucks per day.
- ▶ Maintenance facility operates 24 hours Mon – Fri and as needed on weekends.



Progressive Waste Out Of Haltom City

- Located at 4001 Old Denton Road, Haltom City, Texas 76117.
- Current annual revenue is \$56 million.
- 159 employees, several with 20+ years in the waste industry.
- Currently we provide service to 27 local municipalities.
- 100+ collections vehicles in the Fort Worth market.
- Additional resources out of our Dallas and McKinney Districts.



3rd Eye: Live GPS Location

- Fleet Tracking
- Real Time GPS
- Historical Breadcrumb
- Speed History
- Google Maps

Fleet

Vehicle	Division	In Service	Driver	Speed	Last Contact	Last GPS Fix
FL2408	Houston Hauling (S120)	Y	Octavio Martinez	0	02/21/17 03:49:34 PM	02/21/17 03:49:34 PM

Division: Houston Hauling (S120) Vehicles (comma-separated names/numbers): 2408 In Service: ☐

Location Address: City: State: Zip: Range: Date: Time: Within (+/-):

Legend: ☒ Moving ☐ Idling ☐ Stopped Idling/Stopped for: ☐ 0-2 Min ☐ 2-10 Min ☐ 10-30 Min ☐ 30+ Min

Map Satellite

FL2408
Driver: Octavio Martinez
Speed: 35.02 mph
Engine running for 0+ seconds
Last Contact: 02/21/17 03:49:02 PM
Address: 9216-9306 North Sam Houston Pkwy E, Humble, TX 77396, USA
Position: 29.93425147, -95.25198223

PARK AT STONE CREEK
FALL CREEK
EAGLE CREEK
The Fall Creek Sports Complex





3rd Eye: Service Verification Video





Weekly Residential Trash Removal Plan

- ▶ 8,713 homes serviced twice per week, 75,513 services per month.
- ▶ 289 tons per week or 1,252 tons per month.
- ▶ 4.5 dedicated route trucks with helpers 4 days per week.
- ▶ Service days Monday, Tuesday, Thursday, and Friday.
- ▶ Included in the weekly trash is bulky waste and yard waste removal.



Weekly Recycling Removal Plan

- ▶ 8,713 homes serviced one time per week, 37,756 services per month.
- ▶ 41 tons recycled per week or 178 tons per month.
- ▶ 2 dedicated route trucks per week
- ▶ Service days Monday, Tuesday, Thursday, and Friday.



Weekly Commercial Trash Removal Plan

- ▶ 293 customers serviced on average 2 x per week or 2,539 services per month.
- ▶ 2,647 yards per week or 11,470 per month.
- ▶ 81 tons per week or 351 tons per month.
- ▶ 1 dedicated route truck per week.
- ▶ Service days Monday – Saturday.



Weekly Industrial Trash Removal

- ▶ 16 customers per month.
- ▶ 30 scheduled services per month.
- ▶ 38 tons per week or 165 tons per month.
- ▶ 1 dedicated route truck per week as needed.
- ▶ Service days Monday – Saturday.



Annual Leaf And Christmas Tree Removal

- ▶ 8,713 homes serviced.
- ▶ Four scheduled events to be determined by the City.
- ▶ 139 tons total for the 4 scheduled Saturday leaf and tree removal events.
- ▶ 5 dedicated route trucks per scheduled event.



Combined Trucks, Customers, and Monthly Services

	Trucks	Customers	Monthly Services
► Residential	4.5	8,713	113,269
► Commercial	1	293	2,539
► Industrial	1	16	30
► Totals	6.5	9,022	115,838

Working Together To Bring You More



CommunityWasteDisposal.com
Since 1984

Greg Roemer
President

Nicole Roemer
Municipal Coordinator

Paul Hansen
General Manager



Working Together To Bring You More



History of CWD



1984

Began Operations



1989

Office Building Recycling



1993

First Municipal Contract



2000

2010 California Crossing,
Dallas



Working Together To Bring You More



History of CWD



2001

Expanded MRF



2002

Dallas Apartment
Recycling



2004

Residential Single Stream
MRF



2015

On-Site CNG Station



Working Together To Bring You More



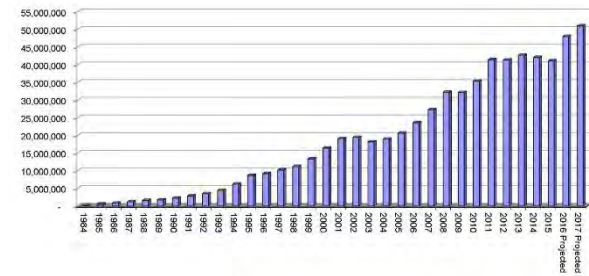
CWD in 2017



260 Employees



128 Collection Vehicles



Revenue 50 Million
(projected)



19 Municipal Contracts



Working Together To Bring You More



Privately Owned & Operated



Working Together To Bring You More



Benefits for Colleyville



Environmentally Conscious



Community Involvement



Custom Brochures



Working Together To Bring You More



Customer Service Community



No remote call center

Customer Service, Dispatch and Operations work together to ensure quality service

Office hours: Monday through Friday
7:30 am to 5:30 pm, Saturday 8 am to 2 pm



Working Together To Bring You More



Trash Service Proposal



2x per Week Trash Pickup,
Utilizing Customer-provided
Container



8 Cubic Yards of Bulk
and/or Brush per week



Unlimited Bundled Brush



Working Together To Bring You More



Recycling Service Proposal

Weekly Recycle Collection



Residents will be provided a new 95-gallon cart.



Working Together To Bring You More



Leaf Service Proposal



Collection 4x per Year



Working Together To Bring You More



Household Hazardous Waste Service Proposal

Doorside HHW & E-Waste Program

1x per Month



Resident calls CWD to schedule their HH&EW collection.



CWD prepares and sends the resident the HH&EW package.



Resident places Household Hazardous Waste in the provided bag, which is then sealed and labeled and placed out for collection.



CWD collects and properly disposes of the HH&EW.



Working Together To Bring You More



Household Hazardous Waste Service Proposal

Doorside HHW & E-Waste Program

ACCEPTABLE

Examples of Acceptable Items that MUST be Placed INSIDE the Bag	Examples of Items that May be Placed in Cardboard Boxes Outside the Bag
Poison	Auto Batteries (up to Five)
Solvent	Fluorescent Straight Tubes, CFLs (Combined Total of No More than Five)
Oil-based & Latex Paint	Television (Limit of One)
Aerosols	Used Electronic Waste
Cleaners	
Gasoline	
Antifreeze	

NOT ACCEPTABLE

Materials that WILL NOT be Collected
Sharps (Including Needles and Lancets placed into a Sealed Rigid Plastic Container)
Medicine
Ammunition
Explosives
Asbestos
Any Materials in Unlabeled or Leaking Containers
No Bulky Items, Gas/propane Cylinders, Tires, Lamps, Appliances, Exercise Equipment, etc.



Working Together To Bring You More



Yard Waste Service Proposal



Grass Clippings in Kraft Bags



Leaves and Shrubs



4 Yards of Loose Brush &
Unlimited Bundled Brush



Working Together To Bring You More



Vehicle Appearance



Average Fleet Age is 4.2 Years



The Newest Fleet in the
DFW Metroplex



Improves Company Image
and Improves Driver Morale



Working Together To Bring You More



Vehicle Appearance



Large Vehicle, Permitted
Truck Paint Booth



All Vehicles Painted
Every Five Years



Working Together To Bring You More



Commercial Gate Fees



Basic Service
Container Access 24/7



Caster & Locks Affect
Productivity



Gates Can Be Damaged



Working Together To Bring You More



Landfill Options

FACILITY NAME/ OPERATOR	FACILITY ID	LOCATION	CITY/ COUNTY	CAPACITY IN TONS	REMAINING YEARS
121 Regional Disposal Facility <i>N. TX Municipal Water District</i>	2294	3820 Sam Rayburn Hwy.	Melissa/Collin	67,917,728	104
Arlington <i>City of Arlington/Republic Services</i>	358	800 Mosier Valley Rd.	Euless/Tarrant	11,837,100	18
Camelot <i>Republic/Farmers Branch</i>	1312	580 Huffines Blvd.	Lewisville/Denton	5,208,379	16
C. M. Hinton Jr. <i>City of Garland</i>	1895	3175 Elm Grove Rd.	Rowlett/Dallas	18,148,959	41
Denton <i>City of Denton</i>	1590	1527 S. Mayhill Rd.	Denton/Denton	8,837,703	69
DFW <i>Waste Management of Texas</i>	1025	1600A S. Railroad St.	Lewisville/Denton	17,595,000	10
ECD <i>Republic/Allied</i>	1745	5703 N. I-45	Ennis/Ellis	22,582,580	238
Fort Worth Southeast <i>City of Ft. Worth/Allied</i>	218	6288 Salt Road	Kennedale/Tarrant	3,262,461	22
Grand Prairie <i>City of Grand Prairie</i>	996	1102 MacArthur Blvd.	Grand Prairie/ Dallas	10,937,099	38

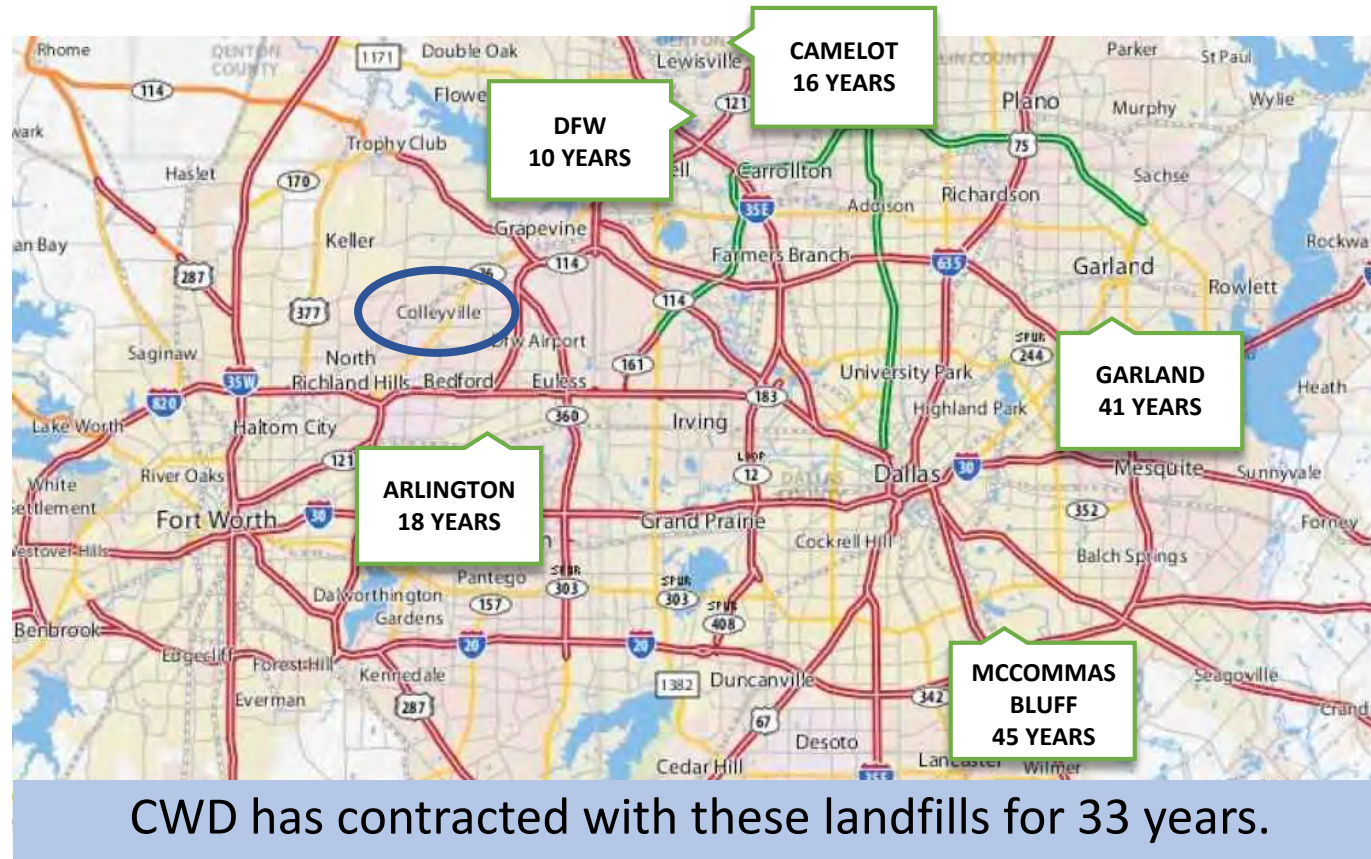
FACILITY NAME/ OPERATOR	FACILITY ID	LOCATION	CITY/ COUNTY	CAPACITY IN TONS	REMAINING YEARS
IESI – Weatherford <i>Progressive Waste Solutions</i>	47	3131 Old Brock Rd.	Weatherford/Parker	2,986,459	9
Irving Hunter-Ferrell <i>City of Irving</i>	1394	110 E. Hunter-Ferrell	Irving/Dallas	7,071,734	46
Itasca <i>Republic Services</i>	241	2559 FM-66	Itasca/Hill	26,710,192	30
Lewisville <i>Republic Services/Allied</i>	1749	801 E. College St.	Lewisville/Denton	23,653,153	67
Malov <i>Republic Services</i>	1195	2811 FM-1568	Campbell/Hunt	4,643,547	32
McCommas Bluff <i>City of Dallas</i>	62	5100 Youngblood Rd.	Dallas/Dallas	94,621,657	45
Republic CSC <i>Republic Services</i>	1209	101 Republic Way	Avalon/Ellis	23,684,617	142
Skyline <i>Waste Management of Texas</i>	42	1201 N. Central Ave.	Ferris/Ellis	28,624,000	28
Turkey Creek <i>Progressive Waste Solutions</i>	1417	9100 South I-35 West	Alvarado/Johnson	9,467,910	12
TOTALS:				387,790,278	967
AVERAGES:				21,543,904	54



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Landfill Options



Working Together To Bring You More



CWD in 2017



Working Together To Bring You More





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-3

Agenda Date 03/21/2017

Type Worksession

Department Library

Title

Discussion of a Colleyville Special Events Ad Hoc Committee

Strategy Map Connection

C1- Provide attractive and unique spaces for enjoyment of personal interests and community interaction

Explanation

This item is provided to the City Council to further discuss the City Council's direction to consider the establishment of a Colleyville Special Events Ad Hoc Committee and appointment of members. A proposed resolution is attached for City Council's consideration and direction. Additionally, this item provides for City Council direction in the performer selection process for the Red, White & Sousa special event.

At the February 21, 2017, City Council worksession, staff provided a report on Colleyville Special Events. Upon conclusion of the presentation, staff sought City Council direction in planning for the 2017 Special Events: Colleyville Old Tyme Bar-B-Q; Red, White & Sousa; the Haunted Trail Fest; and the City of Colleyville Christmas Tree Lighting Celebration. Following the discussion, City Council indicated support for establishing a Special Events Ad Hoc Committee to evaluate the four primary Colleyville Special Events, and directed staff to establish responsibilities for the committee prior to the selection process.

Additionally, City Council supported providing direction in the performer selection process for Red, White & Sousa, and requested staff to provide a list of performer options, which is attached. While researching performers with a patriotic theme, staff learned the Vocal Majority Chorus are the only performers with a patriotic repertoire, available this year. Staff is recommending and seeking City Council approval to hire the Vocal Majority Chorus again this year, due to their availability, large repertoire of patriotic music, and following.

Upon the direction of City Council, staff will bring forward, at a future meeting, a resolution, establishing the ad hoc committee and providing for the appointment of members.

Attachments

1. Proposed Resolution
2. Red, White & Sousa Performer Options

RESOLUTION R-17-XXXX

A RESOLUTION ESTABLISHING A
COLLEYVILLE SPECIAL EVENTS AD HOC COMMITTEE AND
APPOINTING MEMBERS

WHEREAS, the City Council desires to achieve the maximum benefit for the community with the continuance of special events; and

WHEREAS, the City Council desires to evaluate the current special events offered to the community; and

WHEREAS, the City Council would like to involve citizens in the review and development of such events; and

WHEREAS, the previous Special Events Steering Committee was established by Resolution R-10-3259 and dissolved by Resolution R-15-3892 upon completion of their original role as an advisory body; and

WHEREAS, the City Council desires to establish a Special Events Ad Hoc Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT a seven (7) member Colleyville Special Events Ad Hoc Committee is hereby established. The Mayor and each City Council member shall appoint one member to the Committee. The Mayor's appointee shall serve as the Chair of the Committee.

Sec. 2. THAT the following citizens are appointed to the Colleyville Special Events Ad Hoc Committee:

-
-
-
-
-
-
-

Sec. 3. THAT the Colleyville Special Events Ad Hoc Committee responsibilities may include:

- a. Review and establish the purpose of special events; be it to celebrate community uniqueness, enhance citywide spirit and

pride, promote economic development, and/or celebrate holidays.

- b. Review and establish evaluation criteria with consideration of event name, schedule, location, activities, target audience, community support, production and marketing needs, funding, and desired outcomes.
- c. Review and evaluate current special events against the established criteria. The City of Colleyville's current special events include: Old Tyme Bar-B-Q, Red, White & Sousa, Haunted Trail Fest, and the Christmas Tree Lighting Celebration.
- d. Provide recommendations to the City Council on changes needed, if any, to current special events.
- e. Meet as needed and use best efforts to complete this project by July 3, 2017.

Sec. 4. THAT upon issuance of final recommendations to the City Council, the work of the Committee will be completed, and the terms of the Committee members will be concluded.

Sec. 5. THAT this resolution shall take effect immediately upon passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS AND _ ABSTENTIONS ON THIS THE ____ DAY OF _____ 2017.

Mayor Richard Newton _____	Mayor Pro Tem Chris Putnam _____
Place 1, Tammy Nakamura _____	Place 5, Nancy Coplen _____
Place 2, Bobby Lindamood _____	Place 6, Mike Taylor _____
Place 4, Jody Short _____	

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor

RED, WHITE & SOUSA PERFORMER OPTIONS

At the February 21, 2017, City Council worksession, staff provided a report on Colleyville Special Events. During the discussion of the Red, White & Sousa event, City Council supported keeping the format and theme of the event the same this year, due to the limited time frame, in which to plan and implement changes. Additionally, City Council supported providing direction in the performer selection process for Red, White & Sousa, and requested staff to provide a list of performer options.

In keeping with the patriotic theme, staff researched performers with a patriotic repertoire including:

Dallas Pops Orchestra	Not available
Fort Worth Symphony	Not available
Irving Symphony	Perform only in Irving
Las Colinas Symphony	Perform only in Las Colinas
Northeast Symphony	Perform only September - May
Vocal Majority Chorus	Available

Additionally, staff contacted talent booking agencies. One agency indicated that due to timing, they would not be able to assist, and the other agency provided the following dance band options:

Big Daddy Band—5 piece – rock/pop/dance	Available
Breckenridge Band—8 piece – rock/pop/country	Available
Walton Stout Band—10 piece – rock/pop/country	Available

The dance band performers do not have a repertoire of patriotic music. The booking agency indicated the band could possibly end the concert with one patriotic song. Also, many of the more popular and well known bands were already booked on the date of our event.

Since 2011, the Red, White & Sousa event has been marketed and branded as a patriotic themed concert, and concert attendees have come to anticipate this format. In consideration of this, staff recommends hiring the Vocal Majority Chorus again this year, due to their availability, large repertoire of patriotic music and following. In addition, staff still has time to apply for a Performance Support Grant from the Texas Commission on the Arts for this performing group.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number WS-4

Agenda Date 03/21/2017

Type Worksession

Department City Secretary

Title

Discussion of the March 21, 2017, City Council regular agenda items



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 1

Agenda Date 03/21/2017

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with attorney on legal issues raised by public hearing or action items on the agenda

Section 551.071 - Legal - Consultation with the City Attorney regarding contemplated litigation concerning enforcement of Planned Unit Development Ordinance O-13-1867

Section 551.071 - Legal - Consultation with City Attorney regarding contemplated litigation concerning pending construction activity and operations of the TexRail project within the City

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-17-4104

A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF
MARCH 21, 2017

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS AND _ ABSTENTIONS ON THIS THE 21ST DAY OF MARCH 2017.

Mayor Richard Newton _____
Place 1, Tammy Nakamura _____
Place 2, Bobby Lindamood _____
Place 4, Jody Short _____

Mayor Pro Tem Chris Putnam _____
Place 5, Nancy Coplen _____
Place 6, Mike Taylor _____

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3

Agenda Date 03/21/2017

Type Announcements, Proclamations, and Presentations

Department Colleyville Center

Title

In recognition of Colleyville's Featured Business of the Month - Davenport Motor Co., 6800 Colleyville Boulevard - Dane and Cathy Bailey, owners and Randy George, Service Manager - Mayor Richard Newton and Interim Assistant City Manager/Executive Director of Economic Development and Communications Mark Wood

Attachments

RESOLUTION R-17-4105

A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
MARCH 21, 2017

WHEREAS, City Council has taken action on certain items on the agenda
under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action
under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of
March 7, 2017
 - b. Approval of the minutes of the City Council worksession of
March 9, 2017

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS
ON THIS THE 21ST DAY OF MARCH 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Chris Putnam	_____
Place 1, Tammy Nakamura	_____	Place 5, Nancy Coplen	_____
Place 2, Bobby Lindamood	_____	Place 6, Mike Taylor	_____
Place 4, Jody Short	_____		

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor



City of Colleyville City Council Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, March 7, 2017

Mayor Richard Newton called the Colleyville City Council Worksession to order on Tuesday, March 7, 2017, at 5:00 p.m.

ROLL CALL: Mayor Richard Newton, and Councilmembers Tammy Nakamura, Bobby Lindamood, Jody Short, Nancy Coplen and Mike Taylor

Absent: Mayor Pro Tem Chris Putnam

City Manager Jennifer Fadden, Assistant City Manager/Director of Public Safety Mike Holder, Interim Assistant City Manager and Executive Director of Economic Development and Communications Mark Wood, Fire Chief Brian Riley, Assistant Police Chief Robert Hinton, Interim Chief Financial Officer Winston Duke, Human Resources Director Rachel Huitt, Public Works Director Jeremy Hutt, City Engineer Cheryl Taylor, Community Development Director Ben Bryner, Principal Planner Shane Pace, Recreation and Library Director Mary Rodne, Colleyville Center Manager Leslie Hill, Accounting Manager Karen Hines, Parks Manager Heather Dowell, Marketing Coordinator Dustin Dangli, SH26 Coordinator James Hubbard, Strategic Services Manager Adrienne Lothery, Information Systems Manager Chris Pena, City Attorney Whitt Wyatt, and City Secretary Amy Shelley

WS-1 Presentations by organizations seeking funding through agency agreements

The following agencies provided their presentations: Alliance for Children - Executive Director Julie Evans; Colleyville Area Chamber of Commerce - Interim Director Erin Pedersen; GRACE - Executive Director Shonda Shaefer; Metroport Meals on Wheels - Executive Director Mary King; Safe Haven - Private Grants Coordinator Peter Luby; and Special Needs Assistance Partners (SNAP) - Executive Director Brandy Schimmel.

Mayor Newton expressed his appreciation to the agencies for their thorough presentations, and for the services they provide.

Councilmember Taylor asked Ms. Schimmel about the gym facility used for basketball. Ms. Schimmel replied yes, they still use the facility.

Councilmember Coplen asked the agency members if they coordinate efforts between the agencies for services they provide. Ms. Shaefer answered for the agencies and replied yes, the collaboration shared among the organizations is

incredibly important, and allows them to do what they do best. Ms. Schimmel added they all provide referrals to the other resources in the community.

Councilmember Taylor stated cleaning out your closet can be a great benefit to those persons in need through the GRACE closet. Councilmember Coplen agreed, and unlike the larger cities who have these resources available, Colleyville does not, and these partnerships are important. Mayor Newton agreed, Colleyville is blessed in many ways.

WS-2 Discussion of the Library Long-Range Plan 2016 - 2021

Recreation and Library Director Mary Rodne introduced Aaron Babcock and Bill Hidell with Hidell and Associates Architects, and both briefed the City Council.

Councilmember Coplen asked staff if you can bring drinks into the Library. Director Rodne replied yes.

Councilmember Taylor asked Mr. Babcock what display means. Mr. Babcock replied it is very important for the Library to market itself, internally and externally. He stated the idea to display is to pique consumers interest.

Councilmember Taylor asked Mr. Babcock if the representations are of where the libraries are today or where they are going to be in the future. Mr. Babcock replied both, it is two part. Yes this is where libraries are today, but the change for the future is a slow change. He stated over time, the collections will reduce in size, with an increase in seating and programming.

Councilmember Taylor asked Mr. Babcock why not have free open seating, so that if they want to bring in their own device or check out the device, there is space to do so. Mr. Babcock replied that could happen, and the impetus for this is for there to be a right amount of collections, but over time, the collections will go away. A new shelving layout will give the appearance of a more user friendly environment.

Councilmember Taylor asked Mr. Babcock if there will be a point in time in which book kiosks will appear in businesses like Starbucks. Mr. Babcock replied yes, and with moving forward you have to make those decisions about what is the right amount of collection. He stated on the flip side, anything you want is really only two days away, given the shared services among libraries.

Councilmember Taylor suggested having a robust search tool so patrons can preview what they think they need rather than getting a book and it being the wrong resource.

Mayor Newton suggested keeping the new design and/or layout nice and classy, no plastic chairs or bright colors. Councilmember Taylor suggested a homier environment, like Starbucks.

Mayor Newton asked staff about the timeframe. Director Rodne replied a lot of work has already been done and the project could be started right away. Mr. Babcock added there will be some recommendations put together with some community input as well.

Councilmember Taylor suggested moving towards more of a social setting. Mr. Hidell suggested that the City Council should visit the Coppell library to see the changes they have made there.

Mayor Newton expressed his appreciation to the Colleyville Public Library Foundation and Friends of the Library, and the work they provided which has made the Library successful.

WS-3 Discussion of the March 7, 2017, City Council regular agenda items

There was no discussion of this item.

Mayor Newton adjourned the worksession at 6:28 p.m.

Mayor Newton called the Executive Session to order at 6:28 p.m., and called the roll.

ROLL CALL: Mayor Richard Newton, and Councilmembers Tammy Nakamura, Bobby Lindamood, Jody Short, Nancy Coplen and Mike Taylor

Absent: Mayor Pro Tem Chris Putnam

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with City Attorney on legal issues raised by public hearing or action items on the agenda

Section 551.071 - Legal - Consultation with the City Attorney regarding contemplated litigation concerning enforcement of Planned Unit Development Ordinance O-13-1867

Section 551.071 – Legal – Consultation with City Attorney regarding contemplated litigation concerning pending construction activity and operations of the TexRail project within the City

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Mayor Newton explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, and Section 551.087, Economic Development. He further explained there would be no decisions made or action taken during this time. Executive Session was recessed at 6:29 p.m.

The regular meeting of the Colleyville City Council was called to order by Mayor Newton at 7:42 p.m.

ROLL CALL: Mayor Richard Newton, and Councilmembers Tammy Nakamura, Bobby Lindamood, Jody Short, Nancy Coplen and Mike Taylor

Absent: Mayor Pro Tem Chris Putnam

City Manager Jennifer Fadden, Assistant City Manager/Director of Public Safety Mike Holder, Interim Assistant City Manager and Executive Director of Economic Development and Communications Mark Wood, Fire Chief Brian Riley, Assistant Police Chief Robert Hinton, Public Works Director Jeremy Hutt, City Engineer Cheryl Taylor, Community Development Director Ben Bryner, Principal Planner Shane Pace, Recreation and Library Director Mary Rodne, Parks Manager Heather Dowell, Marketing Coordinator Dustin Dangli, SH26 Coordinator James Hubbard, Information Systems Manager Chris Pena, City Attorney Whitt Wyatt, and City Secretary Amy Shelley

INVOCATION: Mayor Richard Newton

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-17-4098

Mayor Newton read Resolution R-17-4098 in its entirety.

Mayor Newton opened the public hearing at 7:49 p.m.

There was no one present wishing to speak and Mayor Newton closed the public hearing at 7:49 p.m.

Councilmember Taylor made a motion to approve Resolution R-17-4098. Councilmember Coplen seconded the motion.

The motion to approve carried with the following vote:

Aye: 6 – Mayor Richard Newton, and Councilmembers Tammy Nakamura, Bobby Lindamood, Jody Short, Mike Taylor, and Nancy Coplen

Absent: 1 – Mayor Pro Tem Chris Putnam

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Announcements of civic and charitable events

Presentation of calendar events and updates

Announcements of awards and recognition

Presentation of a donation to the Colleyville Public Library for the 2017 Summer Reading Program from the Robert J. & Helen H. Glaser Family Foundation in the amount of \$10,000 - by the Colleyville Public Library Foundation, Pat Jones, President

Mayor Newton and Pat Jones, Colleyville Public Library Foundation President, accepted the Robert J. & Helen H. Glaser Family Foundation \$10,000 donation to the Library in support of the summer reading program.

Proclamation in recognition of the Robert J. & Helen H. Glaser Family Foundation – Mayor Richard Newton and Library Director Mary Rodne

Mayor Newton and Library Director Mary Rodne presented the Robert J. & Helen H. Glaser Family Foundation a proclamation in recognition of their generous support of the Library.

Presentation of the Coca-Cola and Keep America Beautiful Public Space Recycling Grant Award received by the Parks Department

Parks Manager Heather Dowell explained the City has received the Coca-Cola and Keep America Beautiful Public Space Recycling Grant and provided details of the location of the recycle containers throughout the City.

4. CONSENT: READING AND PUBLIC HEARING - Resolution R-17-4099

4a Approval of the minutes from the January 13, 2017 City Council Visioning Workshop

4b Approval of the Joint City Council and GCISD Board of Trustees Joint Workshop Minutes of February 13, 2017

- 4c Approval of the minutes of the regular City Council meeting of February 21, 2017
- 4d Approval to purchase two (2) Ford F-150 pickups and one (1) Ford F-550 crew cab truck in the amount of \$88,784, from Defender Supply in conjunction with Holiday Group, an approved vendor, through the State of Texas Cooperative Purchasing Program Texas Smart Buy; approving the disposal of the units being replaced, and authorizing the city manager to execute the purchase and disposal agreements upon receipt and acceptance of the vehicles
- 4e Approval to purchase a replacement pot hole patch truck in the amount of \$152,823, from Southwest International Trucks Inc., an approved vendor, through the BuyBoard Cooperative Purchasing Program; approving the disposal of the unit being replaced, and authorizing the city manager to execute the purchase and disposal agreements upon receipt and acceptance of the vehicle

Mayor Newton read Resolution R-17-4099 in its entirety.

Public Works Director Jeremy Hutt presented items 4d and 4e and answered questions of the City Council.

Councilmember Taylor asked staff if there is a reason staff is purchasing a Ford versus a Chevy. Director Hutt replied the ¾ ton is not necessary for the department in which the vehicle will be used, therefore staff chose the standard F-150 model.

Mayor Newton opened the public hearing at 8:11 p.m.

There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:11 p.m.

Councilmember Taylor made a motion to approve Resolution R-17-4099 Councilmember Nakamura seconded the motion.

The motion to approve carried with the following vote:

Aye: 6 – Mayor Richard Newton, and Councilmembers Tammy Nakamura, Bobby Lindamood, Jody Short, Mike Taylor, and Nancy Coplen

Absent: 1 – Mayor Pro Tem Chris Putnam

5. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

5a Ordinance O-17-2007

Consideration of a Special Use Permit for alcohol beverage sales (on-premises consumption) on Lot 1R1, Block 1, of the Market Addition, located at 5005 Colleyville Boulevard, Case ZC16-024

Mayor Newton read the caption of Ordinance O-17-2007.

Community Development Director Ben Bryner presented this item and briefed the City Council.

Mayor Newton asked staff if the Special Use Permit (SUP) is written so that if the restaurant changes or moves, the SUP will expire. Director Bryner replied yes, the SUP is specific to the business itself, therefore, it would expire.

Councilmember Short asked staff if the SUP will cover the patio area for the restaurant, adjacent to the front door. Director Bryner replied yes, it is tied to this suite. Councilmember Short stated the exhibit does not indicate that.

Mayor Newton opened the public hearing at 8:17 p.m.

There was no one present wishing to speak and Mayor Newton closed the public hearing at 8:17 p.m.

This was a first reading, therefore, the City Council did not take any action.

6. RESOLUTION(S): READING AND PUBLIC HEARING

6a Resolution R-17-4100

Approval of the report from the January 13, 2017 City Council Visioning Workshop

Mayor Newton read Resolution R-17-4100 in its entirety.

City Manager Jennifer Fadden presented this item and briefed the City Council.

Mayor Newton expressed his appreciation to the City Councilmembers and staff members who provided input during the visioning workshop, noting it was an overall great workshop with good discussion.

Mayor Newton opened the public hearing at 8:21 p.m.

George Dodson, 7309 Balmoral Drive, spoke in support of this request and expressed his appreciation to the City Council and staff for their work during the visioning workshop, which will set the stage for the future of Colleyville.

There was no one else present wishing to speak and Mayor Newton closed the public hearing at 8:23 p.m.

Mayor Newton encouraged everyone to review the visioning report. It is a good expression of the elected officials and staff's thoughts about the City. He hopes all agree with it; however, if not, please let him know.

Councilmember Taylor expressed his appreciation to Mayor Newton for his leadership in establishing the June objective setting worksession and the visioning workshop. Councilmember Taylor also suggested these meetings be incorporated into the City Council Rules of Procedure. He stated he believes these meetings help to build teamwork, and it keeps the City Council focused.

Councilmember Taylor made a motion to approve Resolution R-17-4100. Mayor Newton seconded the motion.

The motion to approve carried with the following vote:

Aye: 6 – Mayor Richard Newton, and Councilmembers Tammy Nakamura, Bobby Lindamood, Jody Short, Mike Taylor, and Nancy Coplen

Absent: 1 – Mayor Pro Tem Chris Putnam

6b Resolution R-17-4101

Consideration of an encroachment into the gas well buffer easement to allow for a new residence on Lot 5, Block 1, of The Overlook at Big Bear Creek subdivision, located at 601 Forest Meadow Drive

Mayor Newton read Resolution R-17-4101 in its entirety.

Community Development Director Ben Brymer presented this item and briefed the City Council.

Mayor Newton asked staff if the 300 foot distance requirement is a state or City requirement. Director Bryner replied it is in the Land Development Code, so no matter what, it is a City requirement.

Mayor Newton asked staff if the City has the latitude for that distance to be greater in the Land Development Code. Director Bryner replied yes, the Land Development Code can be amended.

Mayor Newton asked staff if the state changed their regulations which forced the City to only have a 300 foot distance requirement. Director Bryner replied the City has the latitude to make the amendment, and the state provides guidelines, but it gives local communities to provide those standards. City Manager Jennifer Fadden

added the Land Development Code, Chapter 3.1 requires a 1,000 foot buffer for a new gas well to locate adjacent to an existing residential property, but 300 feet for a new residential property to locate adjacent to the gas well. The buffer is different depending on whether the property existed prior to the development of the gas well or if it came after.

Mayor Newton stated the existing gas well is not capped, and in reality, it is an open well, and there is no valid permit for capping. To him, that well is live and could be live, and it is not known what will happen to the property, and the 300 foot is close. He stated not being in favor of the waiver request, and believes there are other options for the home.

Councilmember Taylor asked staff if the issue is created because the builder wants to construct something in the 300 foot buffer. Director Bryner replied correct.

Councilmember Taylor asked staff if they stay outside of the buffer, there is no issue. Director Bryner replied correct. Councilmember Taylor stated the hardship is being created by the design, not by the zoning or SUP. Director Bryner agreed.

Councilmember Taylor stated he agreed with Mayor Newton and stated this is not a hardship that should be waived.

Councilmember Coplen asked staff if the lot has been purchased. Director Bryner replied the property is under contract.

Councilmember Coplen asked staff if under normal circumstances the property owner would know what is on their lot. Director Bryner replied an annotation will be made in the permit file.

Councilmember Coplen asked staff what about the deed. Director Bryner replied he does not know if the note is transferred to the deed.

Greg Powell, applicant with TollBrothers, presented this item and briefed the City Council. He stated the contract is contingent on getting the waiver approved.

Councilmember Nakamura asked Mr. Powell if there are any other ways to account for the buffer area. Mr. Powell replied yes; however, the foot print has been kept as tight as possible in order to keep the square footage they would like to have to minimize the encroachment.

Councilmember Nakamura asked Mr. Powell if the room can be made smaller if the waiver is not passed. Mr. Powell replied yes; however, they would like to keep that size of house and the family is aware of the situation with the gas well.

Councilmember Taylor asked Mr. Powell why he did not consider doing a mirror image on the layout to eliminate the encroachment. Mr. Powell replied in doing a

flip, the encroachment would be increased even further with the patio area. Councilmember Taylor stated this layout could be redesigned.

Mayor Newton opened the public hearing at 8:41 p.m.

James Day, 805 Shelton Drive, spoke in opposition to this request with concerns of opening the options for others to request the same waiver. He stated the buffer zone is there for a reason.

Kathy Hadley, 204 Timberline Drive North, spoke in opposition to this request with concerns of opening the options for others to request the same waiver. She stated the buffer zone is there for a reason.

The following person did not wish to speak, but did wish to register her opposition: Christine Glaser, 6909 Sir Spencer Court.

There were no others present wishing to speak and Mayor Newton closed the public hearing at 8:44 p.m.

Councilmember Lindamood made a motion to deny Resolution R-17-4101. Councilmember Nakamura seconded the motion.

The motion to deny carried with the following vote:

Aye: 6 – Mayor Richard Newton, and Councilmembers Tammy Nakamura, Bobby Lindamood, Jody Short, Mike Taylor, and Nancy Coplen

Absent: 1 – Mayor Pro Tem Chris Putnam

6c Resolution R-17-4102

Approval of an Interlocal Agreement with Grapevine-Colleyville Independent School District to facilitate the installation of a fiber optic conduit system

Mayor Newton read Resolution R-17-4102 in its entirety.

Information Services Manager Chris Pena presented this item and briefed the City Council.

Mayor Newton asked staff which funds will be used on the project. Manager Pena replied the funds will be used from the Colleyville Tomorrow Fund.

Mayor Newton asked staff how long will this take to complete. Manager Pena replied this is a five year agreement. The project has been progressing for over a year, it is going very well, and ahead of schedule.

Mayor Newton asked staff if there will be an equal number of Colleyville staff members and GCISD staff members appointed to the committee, as outlined in the agreement. Manager Pena replied yes, members will be appointed by the Colleyville city manager and the GCISD superintendent.

Councilmember Taylor asked staff if there will be 48 pairs of fiber or 96 strands of fiber. Manager Pena replied fiber is laid in pairs; therefore, there will be 48 pairs for Colleyville.

Councilmember Lindamood expressed his appreciation to Manager Pena for his work on this project and stated it is saving the citizens money.

Councilmember Coplen asked staff about the section of the agreement that speaks about the SH26 project and its completion. Manager Pena replied the fiber project will be completed during the larger SH26 roadway construction project, there will be a linear footage credit that does not have to be paid into the dedicated fund. If the SH26 project is not complete, Colleyville will not receive the credit. City Manager Jennifer Fadden added the same holds true for the Glade Road project, the phase between Bransford Road and Bluebonnet Drive.

Mayor Newton opened the public hearing at 9:01 p.m.

There was no one present wishing to speak and Mayor Newton closed the public hearing at 9:01 p.m.

Councilmember Taylor made a motion to approve Resolution R-17-4102. Councilmember Lindamood seconded the motion.

The motion to approve carried with the following vote:

Aye: 6 – Mayor Richard Newton, and Councilmembers Tammy Nakamura, Bobby Lindamood, Jody Short, Mike Taylor, and Nancy Coplen

Absent: 1 - Mayor Pro Tem Chris Putnam

7. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

Kathy Hadley, 204 Timberline Drive North, spoke about the following: the lights on the police cars are extremely bright and hazardous at night; Charter requirements relative to running for election should state those persons should be a landowner rather than just a resident; stated being impressed with staff she has visited with; some funds should be allocated to help the members of the Senior Center; neighbors need to look out for each other and be watchful eyes; suggested helping out a local business like Roots to serve coffee in the Library; suggested other bids

should be received for the Bedford Road retaining wall project, should not settle on the \$1 million bid; and not in favor of the widening of SH26.

Kathy Wheat, 206 Colden Court, expressed her appreciation to the City Council for their citizen driven changes and leadership. She thanked Mayor Pro Tem Chris Putnam for endorsing her campaign and honored that Mayor Newton and Councilmembers Lindamood and Nakamura support her as well. She stated she looks forward to serving alongside of them.

Steve Waltens, 716 Duns Tew Path, expressed his appreciation to Mayor Pro Tem Chris Putnam for his work on the City Council and how saddened he was that Mayor Pro Tem decided not to rerun for City Council. He stated Mayor Pro Tem Chris Putnam has been instrumental to change during his leadership and accomplishments while serving on City Council.

8. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR MARCH 7, 2017 - READING AND PUBLIC HEARING - RESOLUTION R-17-4103

This resolution was not needed.

Mayor Newton recessed the regular meeting at 9:13 p.m.

Mayor Newton reconvened the executive session at 9:17 p.m.

Mayor Newton adjourned the executive session at 10:34 p.m.

Mayor Newton reconvened the regular meeting at 10:41 p.m.

EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-17-4098

Mayor Newton read amended and restated Resolution R-17-4098 in its entirety.

Mayor Newton opened the public hearing at 10:45 p.m.

There was no one present wishing to speak and Mayor Newton closed the public hearing at 10:45 p.m.

Councilmember Taylor made a motion to reapprove Resolution R-17-4098 as amended with the addition of Section 4. Councilmember Nakamura seconded the motion.

The motion to approve carried with the following vote:

Aye: 6 – Mayor Richard Newton, and Councilmembers Tammy Nakamura, Bobby Lindamood, Jody Short, Mike Taylor, and Nancy Coplen

Absent: 1 – Mayor Pro Tem Chris Putnam

9. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the City Council meeting at 10:47 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, AND _ ABSTENTIONS ON THIS THE 21ST DAY OF MARCH 2017.

Minutes taken and prepared by:

Amy Shelley, TRMC
City Secretary



City of Colleyville

City Council Worksession

Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Thursday, March 9, 2017

Executive Conference Room

Mayor Richard Newton called the Colleyville City Council Worksession to order on March 9, 2017, at 6:02 p.m.

ROLL CALL: Mayor Richard Newton, Mayor Pro Tem Chris Putnam, and Councilmembers Tammy Nakamura, Bobby Lindamood, Jody Short, Nancy Coplen and Mike Taylor

City Manager Jennifer Fadden, Assistant City Manager/Director of Public Safety Mike Holder, Interim Assistant City Manager and Executive Director of Economic Development and Communications Mark Wood, Marketing Coordinator Dustin Dangli, SH26 Project Coordinator James Hubbard, and City Secretary Amy Shelley

2. PRESENTATION AND DISCUSSION

2a Discussion of Economic Development and Communications strategy

Interim Assistant City Manager and Executive Director of Economic Development and Communications Mark Wood presented this item.

Mayor Newton asked staff if there is any way to define or understand who the people are who work from home. Director Wood replied it is a very hard number to get and difficult to quantify. Mayor Newton stated it may take a survey in order to find those numbers.

Mayor Pro Tem Putnam asked staff if demographic type questions are asked in the citizen's survey. City Manager Jennifer Fadden replied questions such as age, how long have you lived in Colleyville, and if children are in the household are asked. Mayor Pro Tem Putnam replied it could be asked.

Mayor Pro Tem Putnam asked staff if qualifying questions about the types of businesses citizens want to see are in the survey. City Manager Jennifer Fadden replied yes. Mayor Newton concurred.

Mayor Newton asked staff what is the definition of small corporate or regional businesses. Director Wood replied there is a corporate business in the Village with 31 employees, Greenbriar. He added about 30-50 employees would fit that definition.

Mayor Pro Tem Putnam asked staff if there is a thought about having more hotels. Director Wood replied that might go along with more corporate offices and

amenities. The market has suggested there might be room for one more hotel, maybe a boutique type model.

Councilmember Nakamura asked staff if people are hesitant about coming to Colleyville because of the SH26 project, or do they have concerns about it. Director Wood replied prospects have not shown concerns, only the existing businesses. He stated staff SH26 Project Coordinator James Hubbard has done a good job with providing maps, and showing them where the project will be.

Mayor Pro Tem Putnam asked staff if the big box development ordinance is still in the code and if it could be reconsidered for elimination. Director Wood replied it could be reconsidered.

Mayor Pro Tem Putnam asked the City Council if anybody has issues with big box businesses. Councilmember Taylor stated there was a concern in the past about big box development. Mayor Pro Tem Putnam stated not sure the big box ordinance is still relevant. Mayor Newton stated he believes the ordinance was put in place solely for political reasons, by Mayor Arp. Mayor Newton stated the ordinance is probably not needed today, and maybe it could be eliminated because it could be misinterpreted by businesses.

Councilmember Lindamood asked staff if there has been any interest in doing a big box development. Director Wood replied not yet, but the developers are probably aware of the ordinance.

Councilmember Nakamura asked how many years ago that happened. Mayor Newton replied 17-18 years ago.

Mayor Pro Tem Putnam suggested we should remove any blockers in the ordinances. Councilmember Taylor added there are requirements in the code relative to building aesthetics and design.

Councilmember Short asked staff how the executive suites is different from the entrepreneurship concept. Director Wood replied executive suites are private but the entrepreneurship concept encourages collaboration with those going through the same situation you may be going through, such as starting a new website, etc.

Mayor Pro Tem Putnam asked staff how the public portion gets funded with the entrepreneurship concept. Director Wood replied general fund money is used, with the taxes being passed through as the lease payment. He added a non-profit is created, with the dues being paid through them. The goal would be for the non-profit to eventually run the facility.

Councilmember Nakamura asked staff if any statistics have been released on this concept. Director Wood replied the *National Business Incubator* states 84 percent of the businesses started in this concept stay where they start.

Councilmember Taylor asked staff what the incubator business pays. Director Wood replied there is a rate structure created such as fees for a desk, conference space, etc., with a tiered system of access.

Mayor Newton asked staff what is the participation rate with the space Flower Mound has. Director Wood replied that all dedicated spaces are taken and there are a lot of general memberships.

Councilmember Taylor asked Councilmember Lindamood if there is a public entity involved in his friend's business. Councilmember Lindamood replied there are partners in the business.

Councilmember Coplen asked staff if people can be a part of this concept, even if they are working for a corporation from home. Director Wood replied yes.

Mayor Newton asked the City Council if there is an interest in this concept. Councilmembers agreed.

Mayor Newton asked staff if facilitating tenant/landlord relationships is something that could be done. Director Wood replied absolutely, especially if they are willing to connect and meet.

Mayor Newton asked staff how success is judged with the Cash Mob events. Director Wood replied by having people show up and participate in the event.

Mayor Newton asked staff how many people typically show up at these events. Coordinator Hubbard replied there were eight persons in December, 30 at the Snuffers event, and 18 at the February event.

Councilmember Lindamood suggested boosting the Facebook post so that persons in Colleyville will see it better.

Councilmember Taylor suggested having "buy" in Closebuy as a different color and written as "CloseBuy". Mayor Newton stated he has had people ask him how they can find out about the program. Councilmember Lindamood suggested having it set as a flat percentage, rather than having miscellaneous items each time. It might help to eliminate the confusion. Councilmember Coplen suggested having people opt into receiving texts about the program. Director Wood stated staff is working on revamping the program because there are confusing components to using it.

Councilmember Lindamood suggested having another item, not a card, but maybe something that can be used on your phone. Councilmember Short agreed. Director Wood stated staff is looking to have a shop local program; however, not sure how it will look.

Councilmember Lindamood asked staff if these items (Cash Mob, Colleyville Closebuy) can be features on the new website. Coordinator Dangli replied yes, there will be references to them on the website; however, it is undetermined how it will look.

Councilmember Lindamood suggested the incentive policy should also benefit those business owners who live in Colleyville. This provides them to want to invest back into their hometown, and incentivize them to want to stay.

Mayor Newton stated the businesses that may be having retention issues may not only be the top employers and sales tax payers. Something needs to be set up to meet regularly with those businesses because they are also very important, but how do we know them or maybe provide advice to them.

Councilmember Nakamura suggested that City Council should stop in and ask the business owners questions. It is also upon us to get involved.

Mayor Newton suggested a formal process in which businesses have to provide input. Director Wood stated staff could also hold quarterly roundtable discussions.

Councilmember Short asked staff if they have honed in on what our citizens spend their money on. Director Wood replied there are obvious ones, such as shoes, clothes, and sporting goods; the online purchases are also big in Colleyville based on the sales tax receipts and confidential report.

Mayor Newton recessed the worksession at 7:05 p.m.

Mayor Newton reconvened the worksession at 7:08 p.m.

Councilmember Nakamura asked staff about the projected date for the launch of the new website. Director Wood explained the design process and the work being done on the project; and, Mayor Newton explained what he has done to provide help and input with the design of the entire website. Mayor Newton passed out written suggestions made by a professional graphics designer who reviewed the new Colleyville website. Director Wood stated the expected launch could be later this summer.

Councilmember Short asked Mayor Newton if these design elements are items in which the web designer did not realize. Mayor Newton replied he did not know.

Councilmember Short asked Mayor Newton if these items are more of a personal preference. Mayor Newton replied no, not necessarily, but there should be features that are not distracting. The items people visit the most frequently on the website, should be the easiest to find, and the fundamentals are there.

Councilmember Coplen stated we should decide on the basic outcomes of the website and what is subjective. Councilmember Nakamura stated there are some basics still missing.

Mayor Newton asked staff if the current vendor has a graphic designer. Coordinator Dangli replied yes, and the criteria was followed as provided to the vendor at the time of project initiation. Mayor Newton stated he did not believe the concept of Colleyville has been portrayed through the layout of the website, especially with the blocks and shapes, distractions, on the side.

Councilmember Taylor stated the City Council was not brought into this website process along the way. He suggested getting the input at the beginning of projects versus at the end of the project.

Councilmember Nakamura stated this design would not be pleasing to our citizens.

Councilmember Coplen asked staff how much has been spent on the new website. Director Wood replied \$38,000, which is 80 percent of the contract.

Councilmember Short asked staff if the content is good, but the aesthetics of the layout is what is still being worked on. Director Wood replied if we change the layout to look like Pflugerville, it would take a lot of work. Mayor Pro Tem Putnam stated there should be wire frame templates available, especially if the same company has done that website. Mayor Newton stated he wants something generally easy and consistent.

Director Wood replied staff will take these recommendations back to the website vendor and will follow up with the City Council about cost, time and process.

Mayor Newton asked staff about the quote from the other vendor. Director Wood replied \$14,000 to redesign the website.

Councilmember Taylor suggested labeling the items like what the people on the street call it, like "City Council," not "Government" etc.

Councilmember Coplen asked staff how many views the cable channel receives. Director Wood replied we are unable to identify those numbers, but we can view numbers based on website clicks for webcasts.

Councilmember Coplen asked staff if it is only during meetings. Director Wood replied he would suspect so, but cannot tell for sure. The cable channel offers some opportunities for change.

Mayor Newton asked staff what is the strategy relative to content in the *Colleyville Communicator*, website, social media, and the weekly newsletters. Director Wood stated all content is consistent with all communication efforts. Staff has to be

mindful of the timelines for publishing and there are marketing plans for certain issues.

Mayor Newton asked staff how do you decide which issues get the marketing plan. Director Wood replied the larger items, such as City Council priorities and initiatives. Mayor Newton suggested keeping the priorities up front to keep reminding citizens about them. He stated the issues that pop up are then added, and there are more items to address than we actually have space for. Director Wood agreed.

Mayor Newton asked staff about the strategy for Facebook to define Colleyville. Director Wood replied the strategy is to only use the Colleyville Government page. City Manager Jennifer Fadden added the purpose of the Colleyville Government Facebook page is to speak with one voice, and philosophically be opposed to creating department pages.

Councilmember Coplen suggested using videos. Councilmember Taylor agreed and suggested staff should build a video library to use in all communication areas, such as Facebook and the cable channel. Director Wood agreed, and stated staff will be working on videos to load in the future which are evergreen to be shown at any time. Councilmember Coplen suggested having high school students put together the videos, there is a lot of talent to be used.

Councilmember Taylor asked staff if they are putting posts about the SH26 project on Facebook or are you texting about it, such as the shifting of lanes etc. Coordinator Hubbard replied that is a good point. Director Wood replied the Facebook posts also include links to the Colleyville website.

Mayor Pro Tem Putnam suggested meetings should be streamed on Facebook, more so than the actual web page. Director Mark stated it is an option. Mayor Pro Tem Putnam stated you may actually get more views with it being on Facebook Live. Coordinator Dangli added there have been communities that have used this feature and it is something we can consider in the future. Councilmember Taylor suggested continuing to store the videos on the City's servers.

Mayor Newton stated the worksession was very informative and there were no other questions or discussion.

3. ADJOURNMENT

There being no further business before the City Council, Mayor Newton adjourned the worksession at 8:07 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, AND _ ABSTENTIONS ON THIS THE 21ST DAY OF MARCH 2017.

Minutes taken and prepared by:

Amy Shelley, TRMC
City Secretary



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5a

Agenda Date 03/21/2017

Number Ordinance O-17-2007

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit for alcohol beverage sales (on-premises consumption) on Lot 1R1, Block 1, of the Market Addition, located at 5005 Colleyville Boulevard, Case ZC16-024

Strategy Map Connection

There is no strategy map connection for this item.

Explanation

Second Reading and Public Hearing

There were no speakers regarding this request at the March 7, 2017, City Council meeting.

First Reading and Public Hearing

Chef Eddy Thretipthuangsinsin, of Sai Thai & Asian Bistro, has submitted a request for a Special Use Permit (SUP) to allow alcoholic beverage sales for on-premise consumption at 5005 Colleyville Boulevard, Suite 240. The subject property was previously occupied by Citrus Bistro restaurant and is currently vacant. Alcoholic beverage sales for on-premise consumption are allowed in the CC-1-Village Retail district with the approval of an SUP.

Existing Conditions/Background: The subject property is zoned CC-1-Village Retail district and generally located on the east side of Colleyville Boulevard, north of Old Glade Road. The subject property is a platted lot and currently developed with a multi-tenant commercial building. Suite 240, when occupied by Citrus Bistro, was granted approval of an SUP for the sale of alcoholic beverages for on-premise consumption by Ordinance O-13-1877. However, the SUP expired upon the abandonment of the business.

Proposed Special Use Permit:

Request – The applicant is requesting approval of an SUP to allow alcoholic beverage sales for on-premises consumption, in conjunction with a new restaurant. The applicant is requesting to sell and serve alcohol as part of the Sai Thai & Asian Bistro menu. The applicant proposes the following hours of operation as a component to the SUP request:

Sunday - Saturday: 11:00 a.m. –10:00 p.m.

Ordinance – There are four components of procedure that a business must complete to sell and serve alcohol for on-premises consumption in Colleyville: (1) a Special Use Permit (SUP) approval by the City Council for alcohol sales (on-premises consumption) (2) submission of draft Texas Alcoholic Beverage Commission (TABC) license paperwork to the City Secretary's Office for review and approval, (3) submission of completed TABC license paperwork to the TABC, (4) the issuance of an Alcoholic Beverage License through the City Secretary's Office.

- Section 3.25 of the Land Development Code states that an SUP is to "allow a use not normally allowed in a zoning district which could be of benefit in a particular case to the general welfare, provided adequate development standards, and special requirements are imposed to protect surrounding uses or to preserve the character of the neighborhood." SUPs automatically expire upon the abandonment of the business, change in the use, a change in ownership, or upon termination of the Certificate of Occupancy.
- Section 6-3 of the Code of Ordinances requires businesses that serve alcoholic beverages to be located at least 300 feet from a church, school, or public hospital. The distance is measured from property line to property line for schools, and from front door to front door along the street front property lines for churches and hospitals.
- Section 6-5 of the Code of Ordinances which states that the restaurant's alcohol sales must be incidental and secondary to the sale of food for human consumption (further clarified in the Code as non-alcohol and food sales must comprise at least 60 percent of gross receipts).

Analysis: The requested SUP is consistent with previously approved SUPs on the subject property and is permitted by the Land Development Code with City Council approval. The applicant proposes to operate the business in a similar manner to the previous restaurant at this location. The requested location is in compliance with the distance requirements of the Code of Ordinances, and the applicant is proposing to comply with the 60/40 incidental sales requirements as stated above. Approval of an SUP at this location for this user should not adversely impact surrounding uses or the character of the neighborhood.

Surrounding Development: The properties to the north, south, east, and west are zoned CC-1-Village Retail district and developed with commercial buildings. One property to the northeast is zoned R-20 Single Family Residential and developed with one single family home.

Comprehensive Plan: The City's comprehensive plan, *Destination Colleyville*, identifies the subject property as located within the Central Sector of the Colleyville Boulevard Corridor. This area has been identified as having the greatest potential to

become a true center of activity by tying together major commercial and entertainment centers along the Corridor.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 500 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. To date, no correspondence has been received.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the request at the February 13, 2017 meeting by a vote of 7-0.

Staff Recommendation: The proposed Special Use Permit (SUP) would authorize the sale of alcoholic beverages for on-premises consumption for the Sai Thai & Asian Bistro at 5005 Colleyville Boulevard, Suite 240. The proposed business is consistent with the previous uses on the subject property and should not adversely impact surrounding uses. Staff recommends approval of the proposed SUP for alcohol sales with on-premises consumption.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Site Plan
6. Notification Map
7. Notification List
8. Ordinance O-17-2007

AERIAL MAP

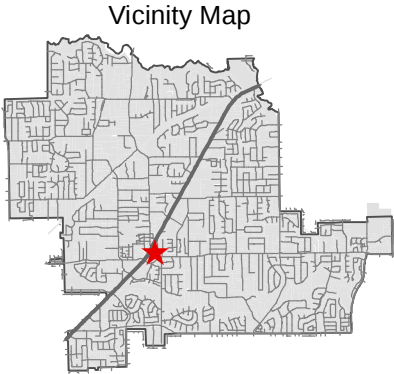


ZC16-024
5005 COLLEYVILLE BOULEVARD

 Subject Property

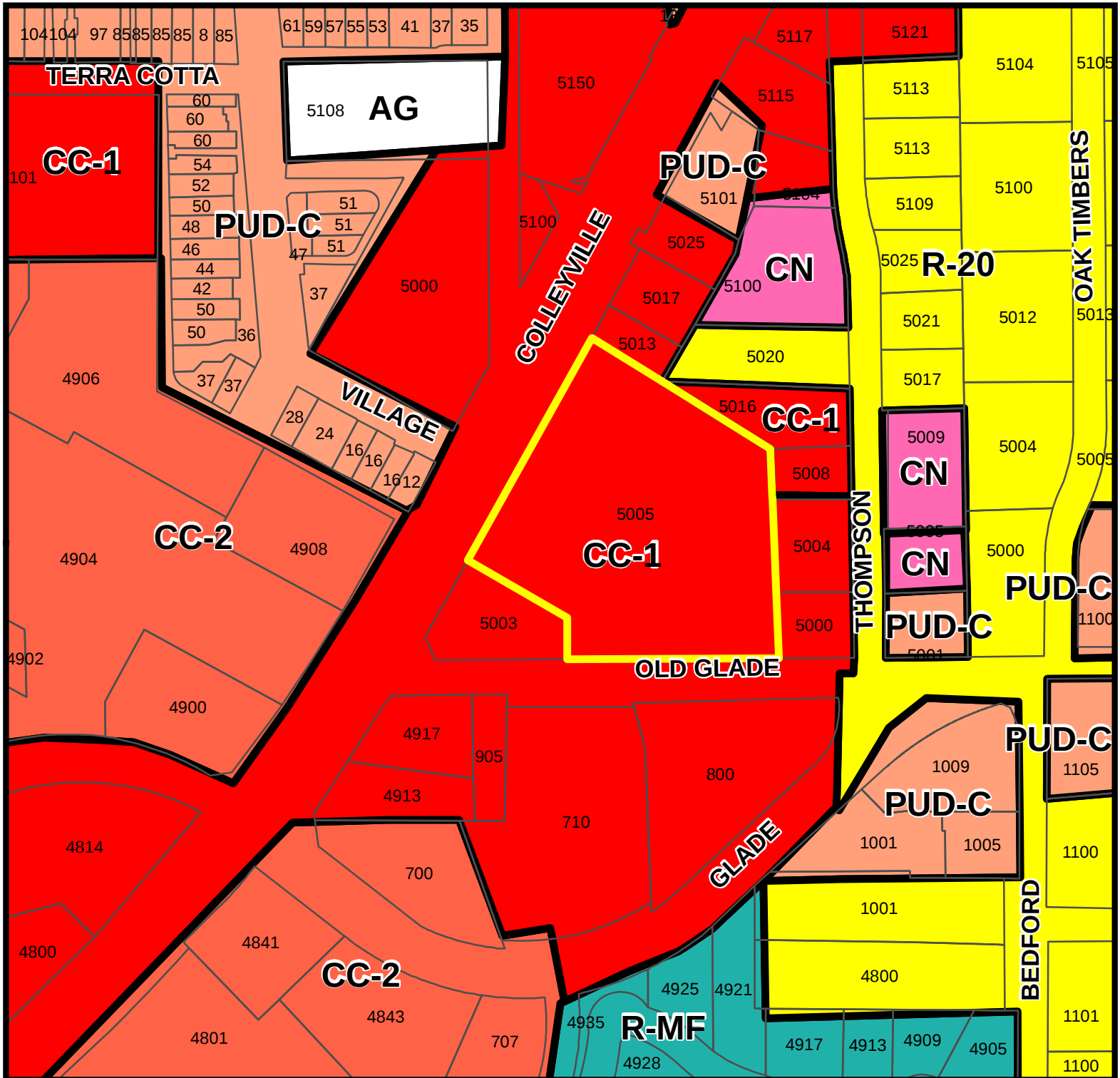


1 inch = 208 feet



DISCLAIMER: This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

ZONING MAP



1 inch = 208 feet

ZC16-024

5005 COLLEYVILLE BOULEVARD

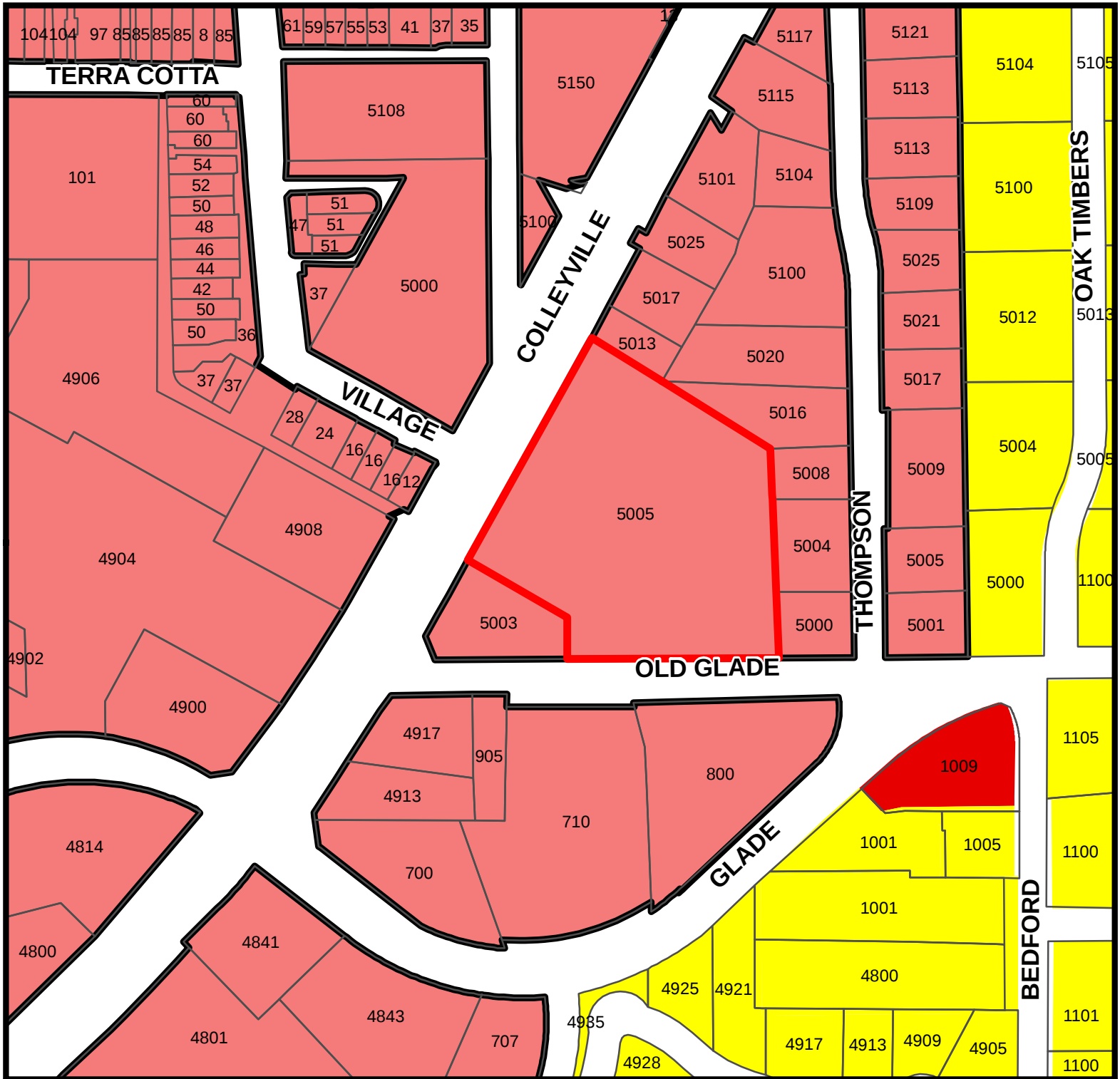
- Subject Property
- AG Agricultural
- CC-1 Village Retail
- CC-2 Shopping Center
- CN Neighborhood Commercial
- PUD-C Planned Unit Development, Commercial
- R-20 Single Family Residential (20,000 sq. ft. min)
- R-MF Multi-Family Residential

Vicinity Map



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FUTURE LAND USE MAP



ZC16-024
5005 COLLEYVILLE BOULEVARD

- Subject Property
- Colleyville Blvd Corridor
- Residential
- Commercial



1 inch = 208 feet

Vicinity Map



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Statement of Planning Objectives

Sai

Thai & Asian Bistro

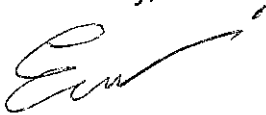
5005 Colleyville Blvd Suite 240, Colleyville TX 76034

December 15, 2016

To whom it may concern,

My name is Apipun Thretipthuangsinsin. I am a professional chef and I've recently acquired the restaurant space at 5005 Colleyville Blvd #240 Colleyville TX. The space was formerly Seafood restaurant with a full Bar that sell alcohols call "Citrus Bistro". I am, however, planning to open a neighborhood Thai/Asian restaurant call "Sai Thai & Asian Bistro" and also sell alcohols on premise only, my operating hour will be from 11am - 10pm daily. I am asking for your consideration for a Special Use Permit in order for me to get TABC license before I can officially reopen the restaurant. I am excited to be a part of Colleyville business community. Please do not hesitate to contact me for any other information. My contact number is (843)754-0128. I thank you for your time and consideration.

Yours Truly,



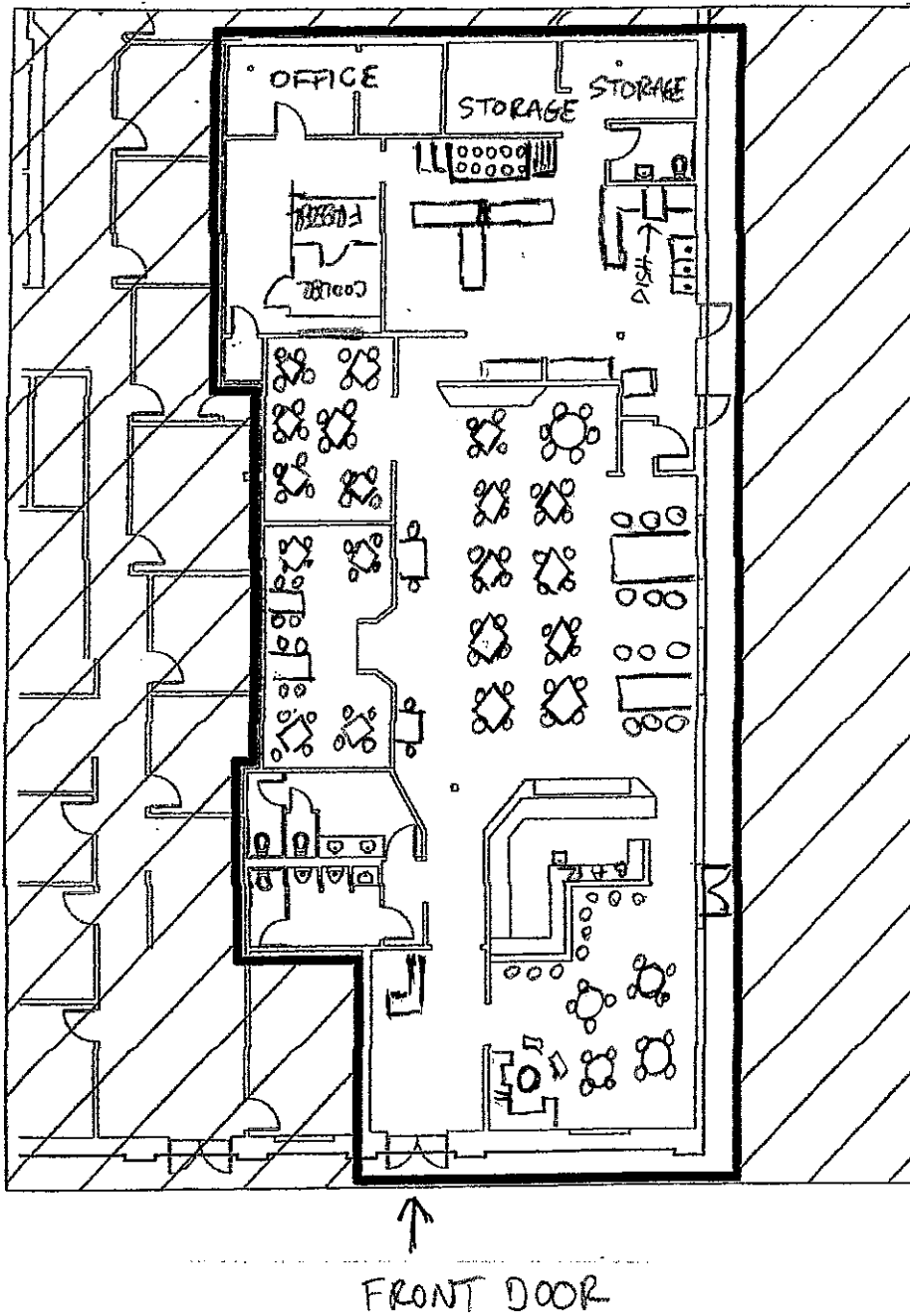
Chef Eddy Thretipthuangsinsin

Site Plan

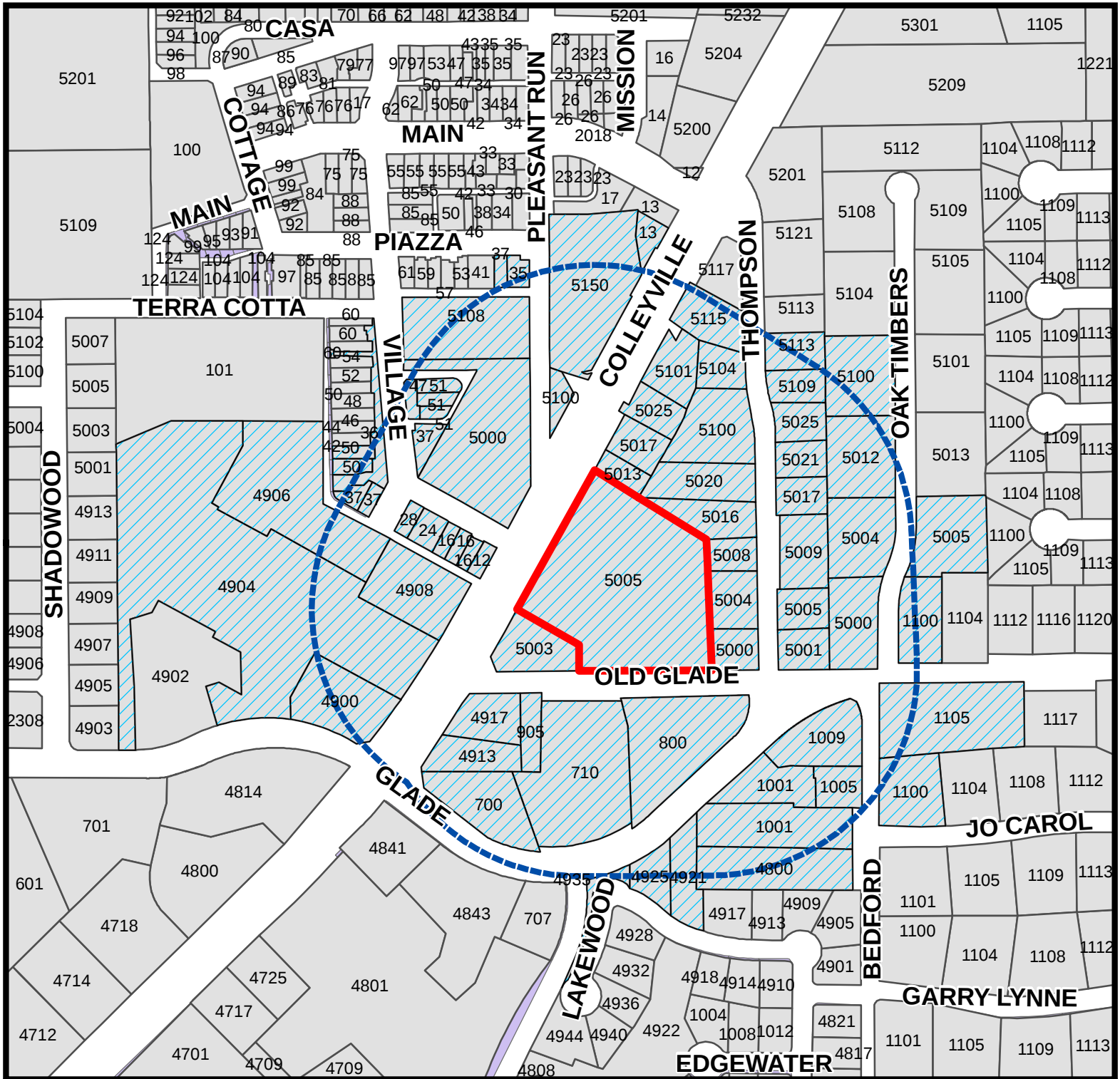
EXHIBIT A-1

FLOOR PLAN OF PREMISES

4540 sq/ft Restaurant Space - 5005 Colleyville Blvd



NOTIFICATION MAP



ZC16-024

5005 COLLEYVILLE BLVD.

-  Subject Property
-  500ft Buffer
-  Properties within 500ft



1 inch = 333 feet

Vicinity Map



DISCLAIMER: This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

Notification List

Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
SC 16 VILLAGE LANE INVESTMENT	505 PECAN ST STE 101	FORT WORTH, TX	76102	16 VILLAGE LN
HOA - LAKEWOOD ESTATES	6707 BRENTWOOD STR RD	FORT WORTH, TX	76112	4921 LAKEWOOD DR
COLLEYVILLE PLAZA LP	580 DECKER DR STE 203	IRVING, TX	75062	4900 COLLEYVILLE BLVD STE 108
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	5100 COLLEYVILLE BLVD
LIMBERG, PATRICIA	37 PIAZZA LN	COLLEYVILLE, TX	76034	37 PIAZZA LN
SIDES, JOSEPH D	2911 COMPTON RD	NASHVILLE, TN	37215	5109 THOMPSON TERR
SIDES, JOSEPH D	2911 COMPTON RD	NASHVILLE, TN	37215	5113 THOMPSON TERR
GLADE RD CAPITAL LLC	PO BOX 1821	COLLEYVILLE, TX	76034	1005 VILLAGE PARK DR
BUCHWALD, RUDOLPH W	1309 ASHFORD CT	COLLEYVILLE, TX	76034	5025 COLLEYVILLE BLVD #
COLLEYVILLE PLAZA LP	580 DECKER DR STE 203	IRVING, TX	75062	4908 COLLEYVILLE BLVD
COLLEYVILLE PLAZA LP	580 DECKER DR STE 203	IRVING, TX	75062	4906 COLLEYVILLE BLVD
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	12 VILLAGE LN
ZIMMERMAN, THERESA	54 VILLAGE LN	COLLEYVILLE, TX	76034	40 VILLAGE LN
O'BRIEN, PETE	609 CHEEK SPARGER RD STE 120	COLLEYVILLE, TX	76034	5004 THOMPSON TERR
BUCHANAN LUBBOCK PROPERTIES	3410 LAKE CREEK TR	MANSFIELD, TX	76063	51 VILLAGE LN
BUCHANAN LUBBOCK PROPERTIES	3410 LAKE CREEK TR	MANSFIELD, TX	76063	51 VILLAGE LN
BREWER, GLADYS L	5012 OAK TIMBERS CT	COLLEYVILLE, TX	76034	5012 OAK TIMBERS CT
MCNOSKY, ANTHONY T	5108 PLEASANT RUN RD	COLLEYVILLE, TX	76034	5108 PLEASANT RUN RD
GLADE ROAD CAPITAL LLC	PO BOX 1821	COLLEYVILLE, TX	76034	1001 VILLAGE PARK DR
BUCHANAN LUBBOCK PROPERTIES	3410 LAKE CREEK TR	MANSFIELD, TX	76063	51 VILLAGE LN
QUENICHET, JOHN WAYNE	5005 OAK TIMBERS CT	COLLEYVILLE, TX	76034	5005 OAK TIMBERS CT
GLADE ROAD CAPITAL LLC	PO BOX 1821	COLLEYVILLE, TX	76034	1009 GLADE RD # 100
BOJKU, AFRIM	5309 COLLYVILLE BLVD	COLLEYVILLE, TX	76034	5150 COLLEYVILLE BLVD
Y2KITCHEN PROPERTIES LLC	4500 DARTMOORE LN	COLLEYVILLE, TX	76034	5003 COLLEYVILLE BLVD
HAYWORTH, WARD O	2757 MESQUITE LN	GRAPEVINE, TX	76051	5020 THOMPSON TERR
FRUSHER, DONALD	35 PIAZZA LN # 38110	COLLEYVILLE, TX	76034	35 PIAZZA LN # 38 112
RAJU, SESHU	3816 APPLETON LN	FLOWER MOUND, TX	75022	5004 OAK TIMBERS CT
BUCHWALD, RUDOLPH W	1309 ASHFORD CT	COLLEYVILLE, TX	76034	5101 COLLEYVILLE BLVD
JPMORGAN CHASE BANK	PO BOX 2558	HOUSTON, TX	77252	5000 COLLEYVILLE BLVD
DUNN, REX A	312 MARSEILLE DR	HURST, TX	76054	5016 THOMPSON TERR
THOMPSON BENJAMIN ETUX YEE-PIN	1100 GLADE RD	COLLEYVILLE, TX	76034	1100 GLADE RD
JESSUP, STEPHEN R	1937 LAKE FOREST RD	GRAPEVINE, TX	76051	5115 COLLEYVILLE BLVD
ADVENIAT REGNUM TUUM, LLC.	1203 S WHITE CHAPEL BLVD STE 2	SOUTHLAKE, TX	76092	1105 GLADE RD
HAMIDI, CAMERON S	17858 BENCHMARK DR	DALLAS, TX	75252	37 VILLAGE LN
HAMIDI, CAMERON S	17858 BENCHMARK DR	DALLAS, TX	75252	37 VILLAGE LN
GULICK, CYLDE E	5100 OAK TIMBERS CT	COLLEYVILLE, TX	76034	5100 OAK TIMBERS CT
MODERN HOLDINGS LLC	PO BOX 92083	SOUTHLAKE, TX	76092	5100 THOMPSON TERR # 100
BONEY, TRAVIS	4925 LAKEWOOD DR	COLLEYVILLE, TX	76034	4925 LAKEWOOD DR
BOJKU, HAJRI	5309 COLLYVILLE BLVD	COLLEYVILLE, TX	76034	5017 THOMPSON TERR
COCANOUGH ASSET NO 3 LTD	6851 NE LOOP 820 STE 200	NORTH RICHLAND HILLS, TX	76180	5005 COLLEYVILLE BLVD #
SAINT REBKA FOUNDATION INC	3820 CONSOLVO DR	FLOWER MOUND, TX	75022	5021 THOMPSON TERR
Y2KITCHEN PROPERTIES LLC	5003 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	710 GLADE RD
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	47 VILLAGE LN
DEPLOYED ASSET ONE LLC	5017 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	5017 COLLEYVILLE BLVD
ACROPOLIS INC	15233 VENTURA BLVD SUITE 1160	SHERMAN OAKS, CA	91403	5001 THOMPSON TERR
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	24 VILLAGE LN
ESCOBAR, ROSA	4804 BEDFORD RD	COLLEYVILLE, TX	76034	1001 GLADE RD # 100
THOMPSON, JOHN E	5017 MONTCLAIR DR	COLLEYVILLE, TX	76034	905 OLD GLADE RD
NOBLIT, DON	PO BOX 820895	FORT WORTH, TX	76182	4913 COLLEYVILLE BLVD
TMI INTERNATIONAL LLC	5013 COLLEYVILLE BLVD SUITE 20	COLLEYVILLE, TX	76034	5013 COLLEYVILLE BLVD #
DUNN, REX A	312 MARSEILLE DR	HURST, TX	76054	5008 THOMPSON TERR
DELGADO, MARK ETAL	5000 THOMPSON TERR	COLLEYVILLE, TX	76034	5000 THOMPSON TERR
SC 16 VILLAGE LANE INVESTMENT	505 PECAN ST STE 101	FORT WORTH, TX	76102	16 VILLAGE LN # 250
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	36 VILLAGE LN
CV VILLAS LLC	5310 HARVEST HILL RD #135	DALLAS, TX	75230	50 VILLAGE LN
HOA - LAKEWOOD ESTATES	12700 PARK CTRL DR STE 600	DALLAS, TX	75251	4935 LAKEWOOD DR
SEHAT, MAJID	4800 BEDFORD RD	COLLEYVILLE, TX	76034	4800 BEDFORD RD
VILLAGE OWNERS ASSOCIATION INC	1024 S GREENVILLE AVE STE 230	ALLEN, TX	75002	13 MAIN ST
ACROPOLIS INC	15233 VENTURA BLVD SUITE 1160	SHERMAN OAKS, CA	91403	5005 THOMPSON TERR
HOLLAND, AXEL	1100 JO CAROL ST	COLLEYVILLE, TX	76034	1100 JO CAROL LN
HAMIDI, CAMERON S	17858 BENCHMARK DR	DALLAS, TX	75252	37 VILLAGE LN
WAL-MART REAL ESTATE BUS TRUST	PO BOX 8050	BENTONVILLE, AR	72716	4904 COLLEYVILLE BLVD
NOBEL SOURCE COMPANY LLC	640 S HILL ST STE 341	LOS ANGELES, CA	90014	800 GLADE RD # A
GIBSON, NORMAN C	113 TIMBERLINE DR S	COLLEYVILLE, TX	76034	5104 THOMPSON TERR
SC 16 VILLAGE LANE INVESTMENT	505 PECAN ST STE 101	FORT WORTH, TX	76102	16 VILLAGE LN # 120
RICHARD FAMILY LIMITED PARTNER	5009 THOMPSON TERR STE 102	COLLEYVILLE, TX	76034	5009 THOMPSON TERR # 101
LG COLLEYVILLE LLC	2301 CEDAR SPRINGS RD STE 200	DALLAS, TX	75201	4917 COLLEYVILLE BLVD
TANNER, JON DONOVAN	5204 COVENTRY PL	COLLEYVILLE, TX	76034	5025 THOMPSON TERR
COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	28 VILLAGE LN
KING, DALE L	PO BOX 371	COLLEYVILLE, TX	76034	5000 OAK TIMBERS CT
ZELL THREE INC	1190 EXPLORER ST	DUNCANVILLE, TX	75137	700 GLADE RD
LAKEWOOD ESTATES HOA	P.O.BOX 1018	COLLEYVILLE, TX	76034	COURTESY NOTICE

Notification List

THRETIPTUANGSIN, APIPUN	1052 ALYSSA LANE	CARROLLTON, TX	75006	APPLICANT
GRAPEVINE-COLLEYVILLE ISD	3051 IRA WOODS AVE E	GRAPEVINE, TX	76051	STATE LAW REQUIRED

Public hearing notices were mailed Friday,
January 27, 2017 by Araceli Botello

ORDINANCE O-17-2007

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP BY CHANGING THE ZONING ON LOT 1R1, BLOCK 1, OF THE MARKET ADDITION, LOCATED AT 5005 COLLEYVILLE BOULEVARD, SUITE 240, BY AUTHORIZING A SPECIAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for on-premise consumption of alcohol under Case ZC16-024; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices

by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on Lot 1R1, Block 1, of the Market Addition, located at 5005 Colleyville Boulevard, Suite 240, by authorizing a Special Use Permit for the sale of alcoholic beverages for on-premise consumption, as depicted on Exhibit "A" and Exhibit "B".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall apply to the sale of alcoholic beverages for on-premise consumption in conjunction with a restaurant use only.
- b. The name of the business authorized for on-premise consumption alcohol sales by this Special Use Permit shall be called "Sai Thai & Asian Bistro".
- c. The Special Use Permit shall automatically expire upon the abandonment of the business, change in the use, a change in ownership, or upon the expiration or termination of the Certificate of Occupancy.

- d. All requirements of the Land Development Code shall be met, except where amended herein.

2. HOURS OF OPERATION

- a. The hours of operation shall not exceed the following schedule:

Sunday - Saturday: 11:00 a.m. – 10:00 p.m.

Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 6. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 7th day of March 2017.

The second reading and public hearing being conducted on the 21st day of March 2017.

PASSED AND APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE 21ST DAY OF MARCH 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Chris Putnam	_____
Place 1, Tammy Nakamura	_____	Place 5, Nancy Coplen	_____
Place 2, Bobby Lindamood	_____	Place 6, Mike Taylor	_____
Place 4, Jody Short	_____		

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:

Whitt L. Wyatt
City Attorney

Exhibit "A" – Zoning Map

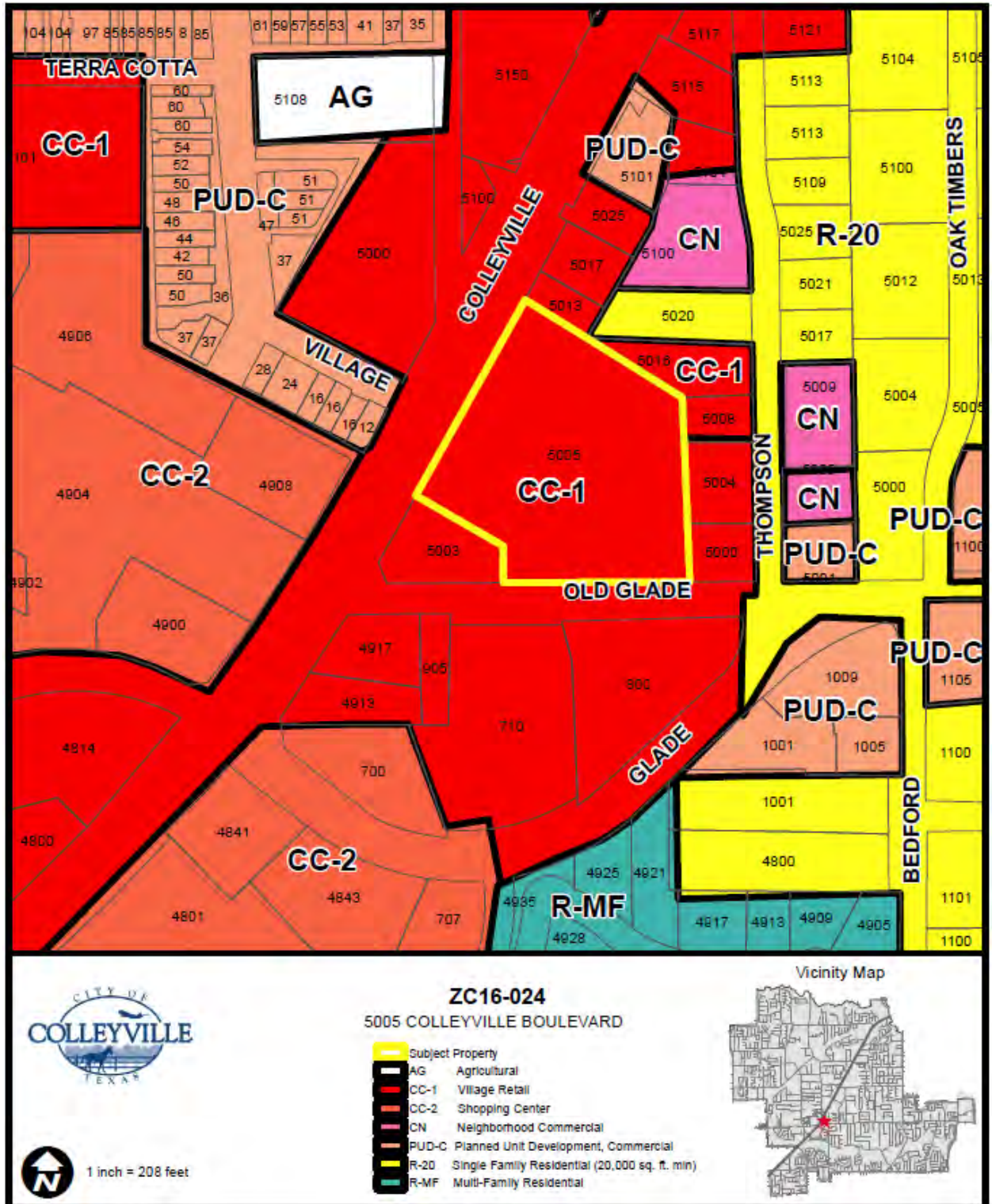


Exhibit "B" – Aerial Map





City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6a

Agenda Date 03/21/2017

Number Resolution R-17-4106

Type Resolution

Department City Manager

Title

Approval of an amendment to the comprehensive Five-Year Capital Improvement Program for Fiscal Years 2017-2021

Strategy Map Connection

C4- Provide mobility enhancements that complement neighborhoods

F2- Invest to provide and maintain high quality public assets

Explanation

Reading and Public Hearing

Resolution R-16-4037 (attached), was approved on September 20, 2016, formally adopting the City's Five-Year Capital Improvement Program (CIP) for Fiscal Years (FY) 2017-2021. Since that time, additional projects have been identified for inclusion and are highlighted in the attached amended CIP.

Brown Trail Street Rehabilitation/Maintenance Project

The City of Bedford has recently reached out to the City of Colleyville to advise them of a project they are planning to execute this summer within their city. The project includes the resurfacing of Brown Trail from Harwood Road to approximately Harwood Terrace, as shown on Attachment A. The City of Bedford is utilizing an interlocal agreement with Tarrant County for the construction of this project.

In order to address all of this street and provide a new surface for Brown Trail from Harwood Drive to Cheek-Sparger Road, which is in both the City of Bedford and the City of Colleyville, staff is recommending the City partner with Tarrant County to extend the limits of the project to include the section of Brown Trail which is within the City of Colleyville.

The section of Brown Trail located within the City is in overall decent condition, but has areas of rutting and surface deterioration. The proposed project will include a mill and overlay which will prolong the life of the existing pavement and provide significant improvement to the road's ride quality. This type of work is beneficial in keeping roads in good condition for a longer period of time. This project is being recommended due to the opportunity for partnership and cost savings associated with that partnership.

The estimated cost of this work is conservatively estimated at \$120,000. This amount reflects the work being performed by Tarrant County crews, greatly reducing the cost

to the City versus having the same work being performed by a third party contractor. The cost of the project being performed by a private contractor is estimated around \$200,000. There are sufficient funds in the Capital Projects Fund to cover the cost of this street project if approved.

Storm Drainage Master Plan Update Project

On December 12, 2016, staff provided a presentation to the City Council during the drainage worksession. During that presentation and discussion, the City Council requested additional discussion regarding timing of the Storm Drainage Master Plan Update. In response, City staff hosted a follow-up discussion on the topic of drainage during the February 21, 2017, City Council worksession. At that time, City Council provided direction to City staff to move forward with the execution of a Storm Drainage Master Plan Update as soon as reasonably possible.

This is a major project that will require the use of third party professionals to provide a Storm Drainage Master Plan Update that meets the expectations of the community. Staff is recommending this project be included in the current year (2017) of the Five-Year Capital Improvement Program.

The cost is dependent on the final scope of the project, but is conservatively estimated at approximately \$500,000. If approved, staff will begin the process of selecting a firm with the drainage expertise and experience to perform this project for the City. There are sufficient funds in the Drainage Fund, fund balance, to cover the cost of this project if approved. A budget amendment of the FY 2017 Drainage Fund budget will be necessary to formally appropriate those funds.

Financial Impact

There are sufficient funds in the Capital Projects Fund to cover the cost of the Brown Trail street maintenance project if approved. (\$120,000)

There are sufficient funds in the Drainage Fund to cover the cost of the Storm Drainage Master Plan Update project if approved. (\$500,000)

Recommendation

Approve

Attachments

1. Resolution R-16-4037 (Adopted FY 2017-2021 CIP)
2. Attachment A - Map of Brown Trail Project
3. Resolution R-17-4106

RESOLUTION R-16-4037

A RESOLUTION ADOPTING A COMPREHENSIVE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2017- 2021 FOR THE CITY OF COLLEYVILLE, TEXAS

WHEREAS, planning for capital expenditures is an essential function of local government; and

WHEREAS, a multi-year capital improvement program is an important communication tool for residents and businesses; and

WHEREAS, a multi-year capital improvement program is a valuable tool in addressing infrastructure renewal and replacement needs, and an essential part of the City's financial planning.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the Fiscal Year 2017-2021 Capital Improvement Program attached as Exhibit "A", is hereby adopted.
- Sec. 2. THAT the Capital Improvement Program will be reviewed and updated on an annual basis, or as otherwise necessary.
- Sec. 3. THAT changes to the Capital Improvement Program will require approval of the City Council.
- Sec 4. THAT this Capital Improvement Program for Fiscal Years 2017-2021 replaces any previously approved Capital Improvement Programs for those years reflected in each.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 6 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS 20TH DAY OF SEPTEMBER 2016.

Mayor Richard Newton
Place 1, Tammy Nakamura
Place 2, Bobby Lindamood
Place 4, Jody Short

Aye
Aye
Aye
Absent

Mayor Pro Tem Chris Putnam
Place 5, Nancy Coplen
Place 6, Mike Taylor

Aye
Aye
Aye

ATTEST:

A handwritten signature in black ink, appearing to read 'Amy Shelley', written over the printed name.

Amy Shelley, TRMC
Secretary

CITY OF COLLEYVILLE

A handwritten signature in black ink, appearing to read 'Richard Newton', written over the printed name.

Richard Newton
Mayor

Exhibit "A"

[illegible]

Exhibit "A"

2021

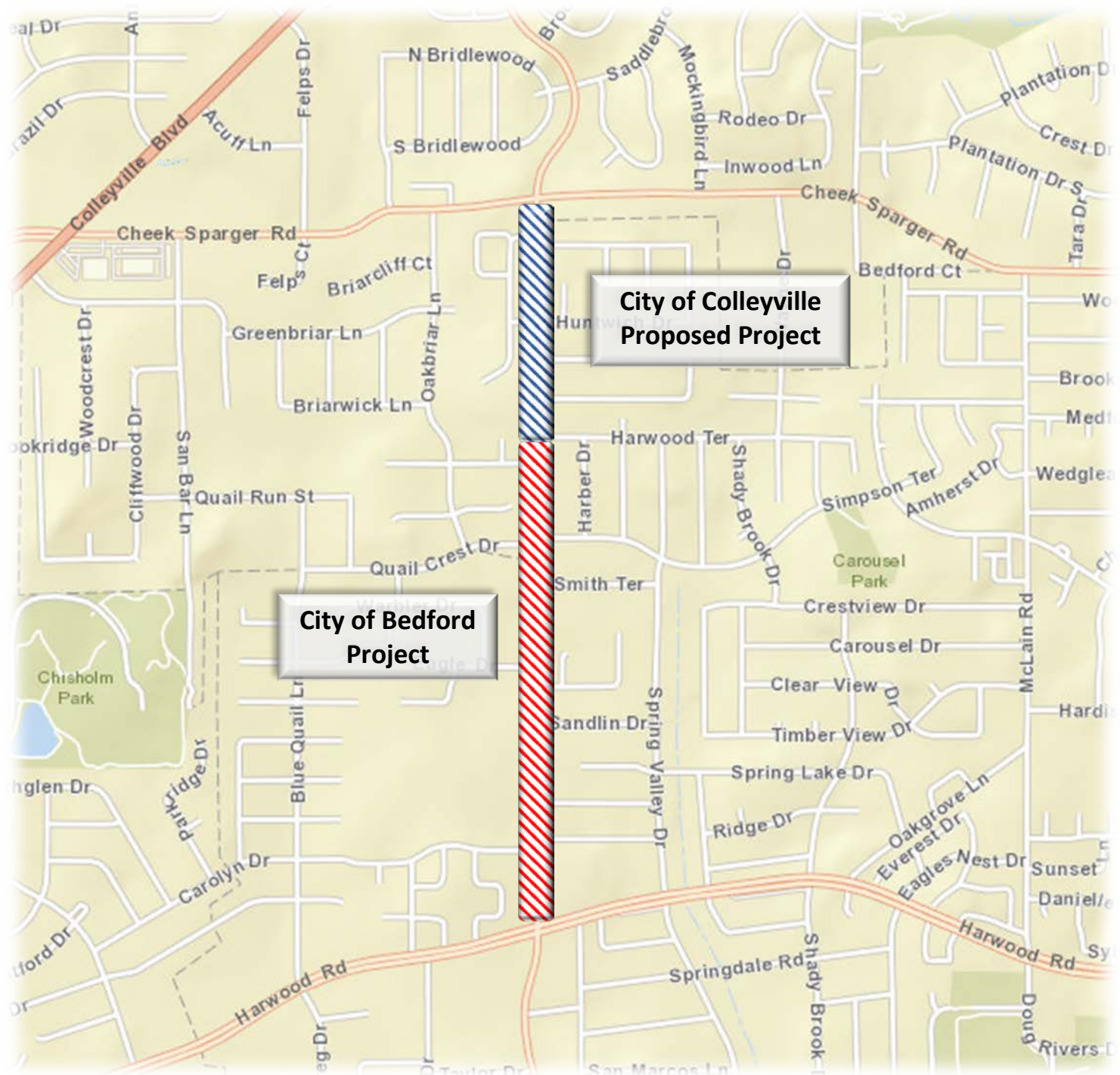
Justice Center - HVAC Replacement	\$237,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$237,000	\$237,000	\$0
Justice Center- Carpet & VCT Tile Replacement	\$88,052	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,052	\$88,052	\$0
County Project (TBD) - Rehabilitation	\$800,000	\$400,000	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0
Water Project 12/Partial Woodbriar Estate Water Lines Replacement - CONSTRUCTION	\$433,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$433,000	\$0	\$0	\$0	\$0	\$433,000	\$0
Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - CONSTRUCTION	\$4,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500,000	\$0	\$0	\$4,500,000	\$0
Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions - CONSTRUCTION	\$745,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$745,000	\$0	\$0	\$0	\$0	\$745,000	\$0
Woodbriar, Quail Crest Estates - Rehabilitation (Companion Project to Water Projects #6 and 12/Portion and WW Project #1)	\$2,768,000	\$2,768,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,768,000	\$0
WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - CONSTRUCTION	\$1,900,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,900,000	\$0	\$0	\$0	\$0	\$1,900,000	\$0
	\$11,471,052	\$3,168,000	\$0	\$400,000	\$0	\$0	\$0	\$0	\$3,078,000	\$0	\$4,500,000	\$325,052	\$11,471,052	\$0	\$0
	\$45,034,376	\$13,816,837	\$450,000	\$1,906,400	\$500,000	\$588,120	\$100,000	\$8,495,130	\$8,686,320	\$134,000	\$6,532,700	\$3,824,869	\$45,034,376	\$0	\$0

UNFUNDED

Acuff Lane - Rehabilitation	\$115,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$115,360
Automated Meter Reading (AMR) Advanced Metering Infrastructure (AMI) System Implementation	\$5,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000,000
Bedford Court - Rehabilitation	\$149,209	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$149,209
Bedford Road Bridge - Rehabilitation	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Bedford Road Bridge at Little Bear	\$2,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,100,000
Behrens - Rehabilitation	\$392,196	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$392,196
Bettinger Drive- Rehabilitation	\$378,080	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$378,080
Beverly Drive- Rehabilitation	\$222,098	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$222,098
Bill Simmons Rd - Rehabilitation	\$269,867	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$269,867
Bluebonnet Drive - Rehabilitation	\$323,440	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$323,440
Bransford Creek Drainage	\$2,080,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,080,000
Brook Meadows Addition - Rehabilitation	\$404,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$404,444
Caldwell Hughes Road - Rehabilitation	\$115,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$115,360
Cedar Court - Rehabilitation	\$209,964	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$209,964
Cheek-Sparger Road (SH26 to Heritage - Less Brown to Bedford) - Rehabilitation	\$1,698,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,698,222
City Hall - Boiler Replacement	\$107,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$107,900
City Hall - Carpet and VCT Tile	\$102,443	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$102,443
City Hall Dumpster Enclosure	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
City Hall/Library - HVAC Replacement	\$300,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,300
Community Home Addition - Rehabilitation	\$262,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$262,222
Cooks Lane- Rehabilitation	\$61,653	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$61,653
Cutter Ridge Court - Rehabilitation	\$48,695	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$48,695
Fairway Addition - Rehabilitation	\$351,111	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$351,111
Fire Station 1 Repairs	\$102,954	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$102,954
Fire Station 2 Repairs	\$66,898	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$66,898
Flood Gates Upgrade	\$365,020	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$365,020
Folding Doors- Fire Station #3	\$44,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,000
Ford Drive - Rehabilitation	\$22,276	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,276
Four-Fold Door Installation at Fire Station #1	\$124,545	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$124,545
Glade Road (Phase 4 - West City Limits to Bransford Road) - ReCONSTRUCTION	\$4,737,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,737,000
Glade Road (Phase 4 - West City Limits to Bransford Road) - ROW Acquisition	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Glade Road Bridge at Trib LB2	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
Glade Road Culverts at Bluebonnet Creek	\$536,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$536,000
Hall-Johnson Fire Facility Renovation - Phase 1	\$392,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$392,000
Hall-Johnson Fire Facility Renovation - Phase 2	\$650,720	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$650,720
Heritage Avenue at Little Bear - Drainage	\$2,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,800,000
Hidden Acres Subdivision - Rehabilitation	\$280,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$280,000
Highland Acres Subdivision - Rehabilitation	\$806,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$806,222
Jackson Creek Drainage Improvements	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000
Jackson Road Bridge	\$3,400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,400,000
Jackson Road Bridge - Rehabilitation	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Jo Will Street- Rehabilitation	\$186,453	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$186,453
John McCain (Monticello Pkwy to Pleasant Run Rd) - Rehabilitation	\$151,111	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$151,111
John McCain (Williamsburg Court. to Monticello Pkwy) - Rehabilitation	\$302,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$302,222
John McCain Box Culvert at White Chapel Creek West	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Leta Lane - Rehabilitation	\$179,840	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$179,840
Library - Carpet and VCT Tile	\$98,055	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$98,055
Library Fountain Repair	\$70,447	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,447
Lloyd Circle - Rehabilitation	\$105,964	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$105,964
Maranatha Court - Rehabilitation	\$4,191	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,191
McDonwell School Road - Rehabilitation	\$713,316	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$713,316
Oak Knoll Bridge	\$2,700,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,700,000
Oak Knoll Court - Rehabilitation	\$105,618	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$105,618

Exhibit "A"

Oak Knoll Drive - Rehabilitation	\$871,236	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$871,236
Oak Timbers Court - Rehabilitation	\$148,836	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$148,836
Old Glade Road - Rehabilitation	\$70,667	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,667
Patterson Lane - Rehabilitation	\$203,218	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$203,218
Pecan Park Estates Subdivision - Rehabilitation	\$724,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$724,444
Pleasant Run Road Bridge at Big Bear	\$3,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,800,000
Plymouth Hills Addition - Rehabilitation	\$762,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$762,222
Queensbury Way Bridge - Rehabilitation	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Ross Downs Estates - Rehabilitation	\$4,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000,000
Saddlebrook Addition - Rehabilitation	\$667,333	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$667,333
Sand Oak Acres Addition - Rehabilitation	\$864,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$864,000
Service Center - Construction	\$4,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500,000
Shelton - Rehabilitation	\$288,293	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$288,293
Stafford Road - Rehabilitation	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Suellen Circle - Rehabilitation	\$44,373	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,373
Tara Plantation Addition - Rehabilitation	\$495,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$495,444
Thompson Terrace - Rehabilitation	\$167,378	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$167,378
Van Oaks Drive - Rehabilitation	\$126,720	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$126,720
Waller Lane - Rehabilitation	\$81,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$81,600
Water Project 12: Woodbriar Estates Water Lines - DESIGN	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Water Project 12: Woodbriar Estates Water Lines - CONSTRUCTION	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
Water Project 13: Glade (Oak to Martin) and Gateway/121 Water Lines/Fire Flow Improvements - CONSTRUCTION	\$1,426,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,426,000
Water Project 13: Glade (Oak to Martin) and Gateway/121 Water Lines/Fire Flow Improvements - DESIGN	\$214,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$214,000
Water Project 14: Northwest Area Flow Improvements in High Pressure Plane - CONSTRUCTION	\$1,470,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,470,000
Water Project 14: Northwest Area Flow Improvements in High Pressure Plane - DESIGN	\$220,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$220,000
Water Project 15: Rustic Oaks and Oak Crest Hills Subdivision Fire Flow Improvements - DESIGN/CONSTRUCTION	\$5,389,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,389,000
Water Project 16: Highland Acres Water Line and Fire Flow Improvements - DESIGN/CONSTRUCTION	\$2,264,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,264,000
Water Project 17: Northwest Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$1,404,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,404,000
Water Project 18: Northern Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$8,158,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,158,000
Water Project 19: Southern Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$4,094,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,094,000
Water Project 20: Cheek-Sparger (Buckingham to Martin) Water Line Replacement - DESIGN/CONSTRUCTION	\$1,477,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,477,000
Water Project 21: Pool Rd Water Line Velocity Adjust. (and Summertree and Hall-Johnson/Meadowhill Area) - DESIGN/CONSTRUCTION	\$646,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$646,000
Water Project 22: Cotton Belt Trail to Pleasant Run Road Water Line Implementation - DESIGN/CONSTRUCTION	\$1,225,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,225,000
Water Project 23: Low Plain Lines to Provide Looping - DESIGN/CONSTRUCTION	\$1,827,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,827,000
Water Project 24: Southwest Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$2,567,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,567,000
Water Project 25: Cheshire/Dorset Joint Replacements - DESIGN/CONSTRUCTION	\$1,211,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,211,000
Water Project 26: Bandit/John McCain Decommissioning of 6" and Connect 12" - DESIGN/CONSTRUCTION	\$176,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$176,000
Water Project 27: Colleyville Boulevard Water Line Upsizing - DESIGN/CONSTRUCTION	\$4,570,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,570,000
Wayne Drive - Rehabilitation	\$160,276	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$160,276
Woodland Hills Subdivision - Rehabilitation	\$1,295,667	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,295,667
WW Project 10: Rehab Category 2 Manholes (Phase 1) - DESIGN/CONSTRUCTION	\$710,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$710,000
WW Project 11: Remaining Manhole Assessment Program - DESIGN/CONSTRUCTION	\$277,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$277,000
WW Project 12: Rehab Priority 1 Manholes Identified in Assessment Program - DESIGN/CONSTRUCTION	\$415,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$415,000
WW Project 13: Highland/Pool/Summertree Sewer Line Replacement - DESIGN/CONSTRUCTION	\$1,407,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,407,000
WW Project 14: Sewer Line Renewal Program, Phase 3 - DESIGN/CONSTRUCTION	\$3,304,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,304,000
WW Project 15: Brook Meadows Sewer Line Improvements - DESIGN/CONSTRUCTION	\$758,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$758,000
WW Project 16: Rehab Priority 2 Manholes Identified in Assessment Program - DESIGN/CONSTRUCTION	\$1,416,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,416,000
WW Project 17: Sewer Line Renewal Program, Phase 4 - DESIGN/CONSTRUCTION	\$3,946,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,946,000
WW Project 6: Emerald Park Sewer Line Replacement - DESIGN/CONSTRUCTION	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000
WW Project 7: Saddlebrook Addition Sewer Line Replacement - DESIGN/CONSTRUCTION	\$790,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$790,000
WW Project 8: Glade/Camelot Sewer Line and Manhole Replacement - DESIGN/CONSTRUCTION	\$412,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$412,000
WW Project 9: Sewer Line Renewal Program, Phase 2 - DESIGN/CONSTRUCTION	\$2,936,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,936,000
	\$114,798,123	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$114,798,123



Attachment A

Brown Trail Project

(All Work to be Performed by Tarrant County)

RESOLUTION R-17-4106

**A RESOLUTION AMENDING THE CITY OF COLLEYVILLE
COMPREHENSIVE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FOR FISCAL YEARS 2017- 2021**

WHEREAS, planning for capital expenditures is an essential function of local government; and

WHEREAS, a multi-year capital improvement program is an important communication tool for residents and businesses; and

WHEREAS, a multi-year capital improvement program is a valuable tool in addressing infrastructure renewal and replacement needs and an essential part of the City's financial planning; and

WHEREAS, additional projects have been identified for inclusion in the Fiscal Year 2017-2021 Capital Improvement Program following adoption of the original program on September 20, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the amended Fiscal Year 2017-2021 Capital Improvement Program attached as Exhibit "a", is hereby adopted.

Sec. 2. THAT this amended Capital Improvement Program for Fiscal Years 2017-2021 replaces the previously approved Capital Improvement Program approved by Resolution R-16-4037.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS 21ST DAY OF MARCH 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Chris Putnam	_____
Place 1, Tammy Nakamura	_____	Place 5, Nancy Coplen	_____
Place 2, Bobby Lindamood	_____	Place 6, Mike Taylor	_____
Place 4, Jody Short	_____		

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
Secretary

Richard Newton
Mayor

		CEDC (Parks, Trails & Libraries)		County Funding	Drainage Fund	Perimeter Street Fees	Impact Fees - Area II (West of 26)		TIF	Utility Fund	Wastewater Impact Fees	Water Impact Fees	Other: City Funding		Total Funding	Non Funded
		Total Project Cost	Capital Projects Fund													
2017	Civil Improvements at Public Works Service Center Site - CONSTRUCTION	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$500,000	\$0
	Glade Road (Phase 2 - Manning to Pool) - ROW	\$430,000	\$0	\$0	\$0	\$0	\$0	\$0	\$430,000	\$0	\$0	\$0	\$0	\$0	\$430,000	\$0
	Glade Road (Phase 3 - Pool to Heritage) - ROW	\$190,000	\$0	\$0	\$0	\$0	\$0	\$0	\$190,000	\$0	\$0	\$0	\$0	\$0	\$190,000	\$0
	Glade Road Maintenance Partial (Phase II) (Stafford to Jim Mitchell)	\$198,000	\$198,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$198,000	\$0
	Glade Road Maintenance Partial (Phase IV) Asphalt Rehab (Western City Limits to Bransford Road)	\$142,000	\$142,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$142,000	\$0
	Hunter Lane - Rehabilitation	\$160,000	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$160,000	\$0
	John McCain Rehabilitation (Westcoat to Pleasant Run and Shepherds Glen to Maranatha Court) - County Project	\$1,647,222	\$591,000	\$0	\$394,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$662,222	\$0	\$1,647,222	\$0
	L. D. Lockett (Precinct Line Road to Westcoat Drive) - Rehabilitation	\$725,000	\$725,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$725,000	\$0
	McDonwell School Road and Westcoat Drive Roundabout - Design	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0
	Pleasant Run (Shelton to John McCain) - Rehabilitation (Companion to Water Project 11/Partial and Wastewater Project 3/Partial)	\$4,300,000	\$2,743,300	\$300,000	\$0	\$0	\$0	\$0	\$0	\$186,000	\$0	\$1,070,700	\$0	\$0	\$4,300,000	\$0
	Roberts Road (Glade to Grapevine City Limits) - DESIGN	\$162,000	\$162,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$162,000	\$0
	UPS Battery Backup Replacement at Justice Center	\$85,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,000	\$0	\$85,000	\$0
	Water Project 10: Apple Valley Subdivision/Rustic Oaks Subdivisions/ Bills Lane Water Lines - DESIGN	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000	\$0	\$0	\$0	\$0	\$70,000	\$0
	Water Project 11: Partial (John McCain 12" Water Line Replacement)	\$446,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$446,000	\$0	\$0	\$0	\$0	\$446,000	\$0
	Water Project 8: Pressure Relief and Flow Control Valves and Associated Piping to Regulate Flow Between High and Low Pressure Planes (John McCain/Bandit	\$42,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,500	\$0	\$0	\$0	\$0	\$42,500	\$0
	WW Project 3 (Partial): Replacement of 6" and 8" Pipelines on Manning Drive and in the Vicinity of Pleasant Run Road and McDonwell School Road - DESIGN	\$27,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27,000	\$0	\$0	\$0	\$0	\$27,000	\$0
	WW Project 4: Remington Park and Clairemont Subdivisions Sewer Line Replacements to Improve Flow - DESIGN	\$33,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$33,000	\$0	\$0	\$0	\$0	\$33,000	\$0
	Update Stormwater Master Plan	\$500,000	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0
	Brown Trail Resurfacing	\$200,000	\$120,000	\$0	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0
		\$9,957,722	\$4,841,300	\$300,000	\$474,000	\$500,000	\$0	\$100,000	\$620,000	\$804,500	\$0	\$1,070,700	\$1,247,222	\$0	\$9,957,722	\$0
2018	Black Drive - Rehabilitation (Companion Project to Water Project #10)	\$174,987	\$174,987	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$174,987	\$0
	Cheek-Sparger Road (San Bar to Brown Trail) - DESIGN and ROW Acquisition	\$313,000	\$313,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$313,000	\$0
	Glade Road (Phase 2 - Manning to Pool) - Reconstruction	\$5,484,000	\$0	\$0	\$0	\$0	\$342,897	\$0	\$4,724,103	\$0	\$0	\$417,000	\$0	\$0	\$5,484,000	\$0
	L. D. Lockett (Westcoat Drive to Pleasant Run) - Rehabilitation	\$195,000	\$195,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$195,000	\$0
	Manning Drive Rehabilitation (County Project) - Rehabilitation (Companion Project to Wastewater Project 3)	\$300,000	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0
	McDonwell School Road and Westcoat Drive Roundabout - Construction	\$1,200,000	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200,000	\$0
	Pleasant Run (John McCain to North City Limits) - Rehabilitation	\$450,000	\$450,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450,000	\$0
	Remington Parkway - Rehabilitation (Companion Project to Wastewater Project #4)	\$65,000	\$65,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000	\$0
	Replacement of Palladium Windows	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0
	Roberts Road - RECONSTRUCTION	\$1,200,950	\$1,200,950	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200,950	\$0
	Rustic Trail - Rehabilitation (Companion Project to Water Project #10)	\$55,000	\$55,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$55,000	\$0
	Water Project 10: Apple Valley Subdivision/Rustic Oaks Subdivisions/ Bills Lane Water Lines - CONSTRUCTION	\$550,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$550,000	\$0	\$0	\$0	\$0	\$550,000	\$0
	Water Project 8: Install Pressure Relief and Flow Control Valves and Associated Piping to Regulate Flow Between High and Low Pressure Planes - CONSTRUCTI	\$348,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$273,000	\$0	\$0	\$0	\$0	\$348,000	\$0
	WW Project 3 (Partial): Replacement of 6" and 8" Pipelines on Manning Drive and in the Vicinity of Pleasant Run Road and McDonwell School Road - CONSTR	\$141,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$141,000	\$0	\$0	\$0	\$0	\$141,000	\$0
	WW Project 4: Remington Park and Clairemont Subdivisions Sewer Line Replacements to Improve Flow - CONSTRUCTION	\$185,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$185,000	\$0	\$0	\$0	\$0	\$185,000	\$0
		\$10,811,937	\$3,878,937	\$150,000	\$150,000	\$0	\$342,897	\$0	\$4,724,103	\$1,149,000	\$0	\$417,000	\$0	\$0	\$10,811,937	\$0
2019	Bransford (Glade to LD Lockett) (County Project) - Rehabilitation	\$706,000	\$423,600	\$0	\$282,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$706,000	\$0
	Brighton Oaks - Rehabilitation (Companion Project to Water Project #5)	\$460,000	\$460,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$460,000	\$0
	Cheek-Sparger Road (San Bar to Brown Trail) - CONSTRUCTION	\$2,085,395	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,085,395	\$0	\$2,085,395	\$0
	Glade Road (Phase 3 - Pool to Heritage) - Reconstruction	\$3,530,250	\$0	\$0	\$0	\$0	\$245,223	\$0	\$3,151,027	\$0	\$134,000	\$0	\$0	\$0	\$3,530,250	\$0
	Montclair (County Project) - Rehabilitation	\$560,000	\$280,000	\$0	\$280,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$560,000	\$0
	Water Project 11: Tinker Road Water Lines - DESIGN	\$123,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$123,000	\$0	\$0	\$0	\$0	\$123,000	\$0
	Water Project 5: Upsize and Replace Water Lines in Brighton Oaks Subdivision - CONSTRUCTION	\$1,515,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,515,100	\$0	\$0	\$0	\$0	\$1,515,100	\$0
	WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement - DESIGN	\$91,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$91,000	\$0	\$0	\$0	\$0	\$91,000	\$0
		\$9,070,745	\$1,163,600	\$0	\$562,400	\$0	\$245,223	\$0	\$3,151,027	\$1,729,100	\$134,000	\$0	\$2,085,395	\$0	\$9,070,745	\$0
2020	County Project (TBD) - Rehabilitation	\$800,000	\$400,000	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0
	Justice Center - Metal Roof Coating	\$167,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$167,200	\$0	\$167,200	\$0
	Quails Path - Rehabilitation (Companion Project to Wastewater Project #5)	\$35,000	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000	\$0
	Tinker (Pleasant Run to Highway 26) - Rehabilitation (Companion Project to Water Project 11)	\$450,000	\$450,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450,000	\$0
	Water Project 11 (Partial): Tinker Road Water Lines - CONSTRUCTION	\$630,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$630,000	\$0	\$0	\$0	\$0	\$630,000	\$0
	Water Project 12/Partial Woodbriar Estate Water Lines Replacement - DESIGN	\$70,020	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,020	\$0	\$0	\$0	\$0	\$70,020	\$0
	Water Project 3: New Elevated Water Storage Tank and Associated Distribution Lines - DESIGN	\$545,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$545,000	\$0	\$0	\$545,000	\$0
	Water Project 6: Upsize and Replace Water Lines in Woodbriar Estates and Quail Crest Subdivisions - DESIGN	\$145,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$145,000	\$0	\$0	\$0	\$0	\$145,000	\$0
	WW Project 1: Replace Sewer Lines in Woodbriar Estates and Quail Crest Subdivisions - DESIGN	\$361,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$361,700	\$0	\$0	\$0	\$0	\$361,700	\$0
	WW Project 5: Quails Path and Chestnut Bend Sewer Line Replacement - CONSTRUCTION	\$719,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$719,000	\$0	\$0	\$0	\$0	\$719,000	\$0
		\$3,922,920	\$885,000	\$0	\$400,000	\$0	\$0	\$0	\$0	\$1,925,720	\$0	\$545,000	\$167,200	\$0	\$3,922,920	\$0
2021	County Project (TBD) - Rehabilitation	\$800,000	\$400,000	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0
	Justice Center - Carpet and VCT Tile	\$88,052	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,052
	Justice Center - HVAC Replacement	\$237,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$237,000	\$0	\$237,000	\$0

Plymouth Hills Addition - Rehabilitation	\$762,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$762,222
Queensbury Way Bridge - Rehabilitation	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Ross Downs Estates - Rehabilitation	\$4,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000,000
Saddlebrook Addition - Rehabilitation	\$667,333	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$667,333
Sand Oak Acres Addition - Rehabilitation	\$864,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$864,000
Service Center - Construction	\$4,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500,000
Shelton - Rehabilitation	\$288,293	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$288,293
Stafford Drive Rehabilitation	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Suellen Circle - Rehabilitation	\$44,373	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,373
Tara Plantation Addition - Rehabilitation	\$495,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$495,444
Thompson Terrace - Rehabilitation	\$167,378	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$167,378
Van Oaks Drive - Rehabilitation	\$126,720	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$126,720
Waller Lane - Rehabilitation	\$81,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$81,600
Water Project 12: Woodbriar Estates Water Lines - DESIGN	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Water Project 12: Woodbriar Estates Water Lines - CONSTRUCTION	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
Water Project 13: Glade (Oak to Martin) and Gateway/121 Water Lines/Fire Flow Improvements - CONSTRUCTION	\$1,426,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,426,000
Water Project 13: Glade (Oak to Martin) and Gateway/121 Water Lines/Fire Flow Improvements - DESIGN	\$214,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$214,000
Water Project 14: Northwest Area Flow Improvements in High Pressure Plane - CONSTRUCTION	\$1,470,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,470,000
Water Project 14: Northwest Area Flow Improvements in High Pressure Plane - DESIGN	\$220,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$220,000
Water Project 15: Rustic Oaks and Oak Crest Hills Subdivision Fire Flow Improvements - DESIGN/CONSTRUCTION	\$5,389,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,389,000
Water Project 16: Highland Acres Water Line and Fire Flow Improvements - DESIGN/CONSTRUCTION	\$2,264,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,264,000
Water Project 17: Northwest Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$1,404,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,404,000
Water Project 18: Northern Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$8,158,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,158,000
Water Project 19: Southern Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$4,094,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,094,000
Water Project 20: Cheek-Sparger (Buckingham to Martin) Water Line Replacement - DESIGN/CONSTRUCTION	\$1,477,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,477,000
Water Project 21: Pool Road Water Line Velocity Adjustment (and Summertree and Hall-Johnson/Meadowhill Areas) - DESIGN/CONSTRUCTION	\$646,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$646,000
Water Project 22: Cotton Belt Trail to Pleasant Run Road Water Line Implementation - DESIGN/CONSTRUCTION	\$1,225,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,225,000
Water Project 23: Low Plain Lines to Provide Looping - DESIGN/CONSTRUCTION	\$1,827,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,827,000
Water Project 24: Southwest Low Plain Flow Improvements - DESIGN/CONSTRUCTION	\$2,567,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,567,000
Water Project 25: Cheshire/Dorset Joint Replacements - DESIGN/CONSTRUCTION	\$1,211,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,211,000
Water Project 26: Bandit/John McCain Decommissioning of 6" and Connect 12" - DESIGN/CONSTRUCTION	\$176,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$176,000
Water Project 27: Colleyville Boulevard Water Line Upsizing - DESIGN/CONSTRUCTION	\$4,570,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,570,000
Wayne Drive - Rehabilitation	\$160,276	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$160,276
Woodland Hills Subdivision - Rehabilitation	\$1,295,667	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,295,667
WW Project 10: Rehab Category 2 Manholes (Phase 1) - DESIGN/CONSTRUCTION	\$710,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$710,000
WW Project 11: Remaining Manhole Assessment Program - DESIGN/CONSTRUCTION	\$277,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$277,000
WW Project 12: Rehab Priority 1 Manholes Identified in Assessment Program - DESIGN/CONSTRUCTION	\$415,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$415,000
WW Project 13: Highland/Pool/Summertree Sewer Line Replacement - DESIGN/CONSTRUCTION	\$1,407,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,407,000
WW Project 14: Sewer Line Renewal Program, Phase 3 - DESIGN/CONSTRUCTION	\$3,304,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,304,000
WW Project 15: Brook Meadows Sewer Line Improvements - DESIGN/CONSTRUCTION	\$758,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$758,000
WW Project 16: Rehab Priority 2 Manholes Identified in Assessment Program - DESIGN/CONSTRUCTION	\$1,416,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,416,000
WW Project 17: Sewer Line Renewal Program, Phase 4 - DESIGN/CONSTRUCTION	\$3,946,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,946,000
WW Project 6: Emerald Park Sewer Line Replacement - DESIGN/CONSTRUCTION	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000
WW Project 7: Saddlebrook Addition Sewer Line Replacement - DESIGN/CONSTRUCTION	\$790,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$790,000
WW Project 8: Glade/Camelot Sewer Line and Manhole Replacement - DESIGN/CONSTRUCTION	\$412,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$412,000
WW Project 9: Sewer Line Renewal Program, Phase 2 - DESIGN/CONSTRUCTION	\$2,936,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,936,000
	\$114,798,123	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$160,032,499	\$13,936,837	\$450,000	\$1,986,400	\$500,000	\$588,120	\$100,000	\$8,495,130	\$8,686,320	\$134,000	\$6,532,700	\$3,736,817	\$45,146,324	\$114,886,175



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6b

Agenda Date 03/21/2017

Number Resolution R-17-4107

Type Resolution

Department Public Works

Title

Approval of an Interlocal Agreement with Tarrant County for the rehabilitation of Brown Trail, south of Cheek-Sparger Road, and authorize the city manager to execute the agreement

Strategy Map Connection

B3- Utilize partnerships to implement cost-effective service solutions

Explanation

Reading and Public Hearing

Staff is seeking approval to enter into an Interlocal Agreement with Tarrant County for the rehabilitation of Brown Trail, south of Cheek-Sparger Road.

The City of Colleyville regularly partners with Tarrant County to perform street maintenance work. Tarrant County has recently completed similar roadway resurfacing projects such as Cheek-Sparger Road, at a considerable cost savings to the City.

The City of Bedford has recently reached out to the City of Colleyville about a project they plan to execute this spring within their city. The project includes the resurfacing of Brown Trail from Harwood Road to approximately Harwood Terrace, as shown on Attachment A. The City of Bedford is utilizing an Interlocal Agreement with Tarrant County for the construction of this project.

Staff from the cities of Bedford and Colleyville have met with Tarrant County to discuss the options available to address the entire length of Brown Trail from Harwood Road to Cheek-Sparger Road. The portion of Brown Trail from approximately Harwood Terrace to Cheek-Sparger Road is partially within the City of Colleyville. In order to address the entire roadway and provide a new surface for Brown Trail from Harwood Road to Cheek-Sparger Road, staff recommends the City partner with Tarrant County to extend the limits of their Bedford project to include the section of Brown Trail within the City of Colleyville.

The section of Brown Trail located within the City is in overall decent condition, but there are areas of rutting and deterioration. The proposed project will include a mill and overlay which will prolong the life of the existing pavement and provide significant improvement to the road's ride quality. This type of work is beneficial in keeping roads in good condition for a longer period of time. This project is being recommended due

to the opportunity for partnership and cost savings associated with that partnership.

With the approval of this Interlocal Agreement, Tarrant County will provide the labor and equipment necessary to rehabilitate the roadway and the City will be responsible for the costs associated with the following items: removal of excess materials, new materials, construction materials testing, and disposal fees at an off-site landfill facility for waste materials generated during the project. The City may also be responsible for providing traffic control during the construction, as needed.

The street improvement will consist of a mill and overlay which is a conventional technique for resurfacing existing roadways. The process will be to reclaim the top two-inches of the existing roadbed and replace it with a new 2-inch asphalt surface. This work will result in the road being resurfaced in its current configuration.

This agreement will result in the resurfacing of Brown Trail, from Harwood Terrace to Cheek-Sparger Road as shown on Attachment A, which is approximately 1,800 linear feet of roadway. The duration of construction is estimated at 1-2 weeks, weather permitting. Tarrant County will begin work on Brown Trail in mid to late April, after approval of the Interlocal Agreement by the Tarrant County Commissioner's Court at their March 28, 2017 meeting.

The City's Five-Year Capital Improvement Program (CIP) for Fiscal Years 2017-2021 did not originally include the resurfacing of Brown Trail. Proposed Resolution R-17-4106 is an amendment to the Five-Year CIP to include the resurfacing of Brown Trail, as described herein.

The proposed Interlocal Agreement with Tarrant County allows for the resurfacing of Brown Trail without incurring the full cost of the project. The overall value of the proposed street improvements included in this agreement is approximately \$200,000 with the City's share of the cost for materials, milling, testing, and traffic control estimated at \$120,000 (approximately \$74,000 based on Tarrant County estimates and \$46,000 in other ancillary costs). By utilizing the Tarrant County Interlocal Agreement to perform this work, the City is saving approximately 40 percent, versus the same work being performed by a contractor hired directly by the City.

If approved by City Council, the Agreement will be forwarded to the Tarrant County Commissioners Court for approval at their March 28, 2017 meeting.

Financial Impact

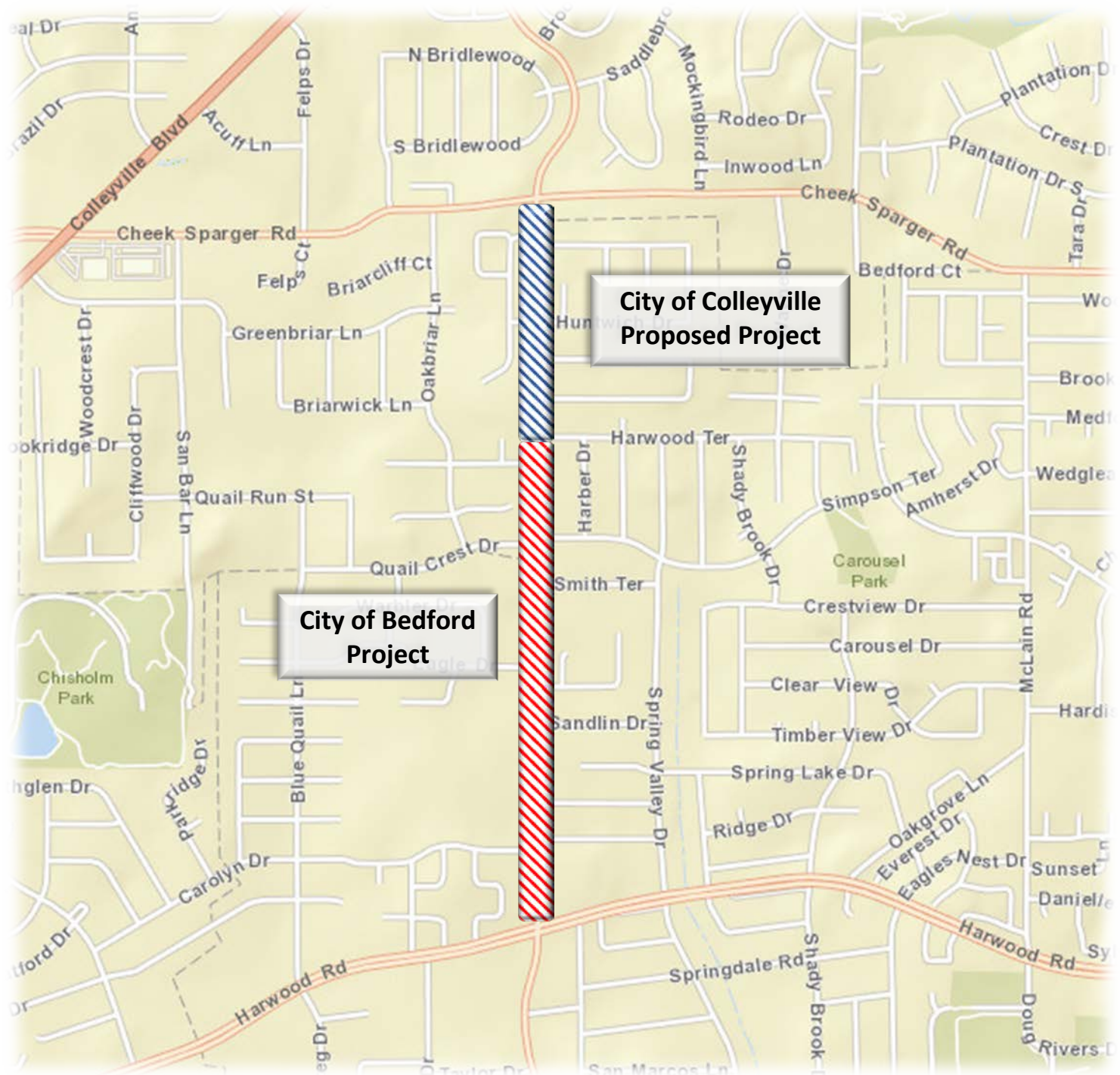
If approved on this evening's agenda, the Brown Trail rehabilitation project will be included in the amended FY 2017 Capital Improvement Program. Funding for this project is available within the existing Capital Projects Fund.

Recommendation

Approve

Attachments

1. Attachment A - Brown Trail Rehabilitation Location Map
2. Proposed Interlocal Agreement
3. Resolution R-17-4107



Attachment A

Brown Trail Project

(All Work to be Performed by Tarrant County)

THE STATE OF TEXAS

INTERLOCAL AGREEMENT

COUNTY OF TARRANT

This Interlocal Agreement is between Tarrant County, Texas ("COUNTY"), and the City of Colleyville ("CITY").

WHEREAS, the CITY is requesting the COUNTY's assistance to:

- Rehabilitate Brown Trail located within the City of Colleyville from Harwood Terrace to Cheek-Sparger Road (Approximately 1,787 linear feet).

Hereinafter referred to as the "Project".

WHEREAS, the Interlocal Cooperation Act contained in Chapter 791 of the Texas Government Code provides legal authority for the parties to enter into this Agreement; and

WHEREAS, during the performance of the governmental functions and the payment for the performance of those governmental functions under this Agreement, the parties will make the performance and payment from current revenues legally available to that party; and

WHEREAS, the Commissioners Court of the COUNTY and the City Council of the CITY each make the following findings:

- a. This Agreement serves the common interests of both parties;
- b. This Agreement will benefit the public;
- c. The division of costs fairly compensates both parties to this Agreement; and
- d. The CITY and the COUNTY have authorized their representative to sign this Agreement.
- e. Both parties acknowledge that they are each a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required.

NOW, THEREFORE, the COUNTY and the CITY agree as follows:

TERMS AND CONDITIONS

1. COUNTY RESPONSIBILITY

The COUNTY will furnish the labor and equipment to assist the CITY in completing the Project:

- Brown Trail: Prior to the COUNTY starting work, the CITY will make necessary roadway repairs and mill the existing roadway surface of the roadway. The COUNTY will place two inches of asphalt surface on the prepared surface and clean the jobsite.

2. CITY RESPONSIBILITY

- 2.1 The CITY will furnish and pay for the actual cost of the materials, including any delivery or freight cost. The CITY will provide a purchase order and will be billed directly by the material supplier. The COUNTY may accumulate and bill the CITY for incidental material cost.
- 2.2 The CITY will pay for one-half of the COUNTY's fuel used to construct this Project. The COUNTY will invoice the CITY for the fuel consumed at the conclusion of the Project.
- 2.3 The CITY will be responsible for all traffic control necessary to safely construct this project. This responsibility includes all advance notices, signage, barricades, pilot vehicles, and flagmen necessary to control traffic in and around the construction site. The CITY will be responsible for and provide portable message boards to supplement traffic control as needed.
- 2.4 The CITY will remove the excess roadbed materials prior to the COUNTY stabilizing the exposed subgrade.
- 2.5 The CITY will adjust all utilities, manholes and valve boxes for this Project.
- 2.6 The CITY will provide the COUNTY with a hydrant meter and all the water necessary for construction of the Project at no cost to the COUNTY.
- 2.7 The CITY will provide or pay for any engineering, survey, and laboratory testing required for this Project.
- 2.8 The CITY will furnish a site for dumping all spoils and waste materials generated during construction of this Project.
- 2.9 The CITY will reimburse the COUNTY for actual cost of any overtime hours the CITY requires the COUNTY to provide watering the roadway for dust control after regular work hours.
- 2.10 If required, the CITY will be responsible for the design and development of a Storm Water Pollution Prevention Plan (SWPPP). The CITY further agrees to pay for all cost (including sub-contractor materials, labor and equipment) associated with the implementation of the plan. The COUNTY will be responsible for maintenance of the plan during the

duration of the Project. Documentation and record keeping of the SWPPP will be the responsibility of the CITY.

3. PROCEDURES DURING PROJECT

COUNTY retains the right to inspect and reject all materials provided for this Project.

If the CITY has a complaint regarding the construction of the Project, the CITY must complain in writing to the COUNTY no later than 30 days of the date of project completion.

4. NO WAIVER OF IMMUNITY

This Agreement does not waive COUNTY rights under a legal theory of sovereign immunity. This Agreement does not waive CITY rights under a legal theory of sovereign immunity.

5. OPTIONAL SERVICES

5.1 If requested by the CITY, the COUNTY will apply permanent striping coordinated through the Transportation Department. Application of striping by the COUNTY is limited to Project roadways. If the CITY desires permanent striping applied to any roadways or portions of roadways not covered by this Agreement, the CITY will need to enter into a separate agreement with the COUNTY for the provision of those services.

6. TIME PERIOD FOR COMPLETION

The CITY will give the COUNTY notice to proceed at the appropriate time. However, the COUNTY is under no duty to commence construction at any particular time.

7. THIRD PARTY

This contract shall not be interpreted to inure to the benefit of a third party not a party to this contract. This contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

8. JOINT VENTURE & AGENCY

The relationship between the parties to this Agreement does not create a partnership or joint venture between the parties. This Agreement does not appoint any party as agent for the other party.

9. EFFECTIVE DATE

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed.

10. TERMINATION

This Agreement will automatically terminate on either September 30, 2017, or on the date the Project is completed, whichever occurs first. Notwithstanding the foregoing, or any other language to the contrary, either party may terminate this Agreement without cause upon thirty (30) days' written notice to the other party prior to the intended date of termination. In the event of termination by either party, neither party shall have any further obligations to the other party under this Agreement, except that the CITY remains liable to the COUNTY for any outstanding invoice for materials that the COUNTY provides for the project, if any.

TARRANT COUNTY, TEXAS

CITY OF COLLEYVILLE

B. Glen Whitley
County Judge

Date: _____

Jennifer Fadden
City Manager

Date: _____

Gary Fickes
Commissioner, Precinct 3

Date: _____

Jeremy Hutt, P.E.
Director of Public Works

Date: _____

Attest:

Amy Shelley, TRMC
City Secretary

APPROVED AS TO FORM*

APPROVED AS TO FORM AND LEGALITY

Criminal District Attorney's Office*

Whitt L. Wyatt, City Attorney

* By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

RESOLUTION R-17-4107

**A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT WITH
TARRANT COUNTY FOR THE REHABILITATION OF BROWN TRAIL,
SOUTH OF CHEEK-SPARGER ROAD AND AUTHORIZING THE CITY
MANAGER TO EXECUTE THE AGREEMENT**

WHEREAS, the Colleyville City Council desires to utilize partnerships and to enhance the completion of roadway projects; and

WHEREAS, the City Council desires to enter into an Interlocal Agreement with Tarrant County for the rehabilitation of Brown Trail without incurring the full cost of the project.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the City Council hereby approves an Interlocal Agreement with Tarrant County, attached as Exhibit "A", and authorizes the city manager to execute the Agreement.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS
ON THIS THE 21ST DAY OF MARCH 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Chris Putnam	_____
Place 1, Tammy Nakamura	_____	Place 5, Nancy Coplen	_____
Place 2, Bobby Lindamood	_____	Place 6, Mike Taylor	_____
Place 4, Jody Short	_____		

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor

EXHIBIT "A"

THE STATE OF TEXAS

INTERLOCAL AGREEMENT

COUNTY OF TARRANT

This Interlocal Agreement is between Tarrant County, Texas ("COUNTY"), and the City of Colleyville ("CITY").

WHEREAS, the CITY is requesting the COUNTY's assistance to:

- Rehabilitate Brown Trail located within the City of Colleyville from Harwood Terrace to Cheek-Sparger Road (Approximately 1,787 linear feet).

Hereinafter referred to as the "**Project**".

WHEREAS, the Interlocal Cooperation Act contained in Chapter 791 of the Texas Government Code provides legal authority for the parties to enter into this Agreement; and

WHEREAS, during the performance of the governmental functions and the payment for the performance of those governmental functions under this Agreement, the parties will make the performance and payment from current revenues legally available to that party; and

WHEREAS, the Commissioners Court of the COUNTY and the City Council of the CITY each make the following findings:

- a. This Agreement serves the common interests of both parties;
- b. This Agreement will benefit the public;
- c. The division of costs fairly compensates both parties to this Agreement; and
- d. The CITY and the COUNTY have authorized their representative to sign this Agreement.
- e. Both parties acknowledge that they are each a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required.

NOW, THEREFORE, the COUNTY and the CITY agree as follows:

TERMS AND CONDITIONS

1. COUNTY RESPONSIBILITY

The COUNTY will furnish the labor and equipment to assist the CITY in completing the Project:

- Brown Trail: Prior to the COUNTY starting work, the CITY will make necessary roadway repairs and mill the existing roadway surface of the roadway. The COUNTY will place two inches of asphalt surface on the prepared surface and clean the jobsite.

2. CITY RESPONSIBILITY

- 2.1 The CITY will furnish and pay for the actual cost of the materials, including any delivery or freight cost. The CITY will provide a purchase order and will be billed directly by the material supplier. The COUNTY may accumulate and bill the CITY for incidental material cost.
- 2.2 The CITY will pay for one-half of the COUNTY's fuel used to construct this Project. The COUNTY will invoice the CITY for the fuel consumed at the conclusion of the Project.
- 2.3 The CITY will be responsible for all traffic control necessary to safely construct this project. This responsibility includes all advance notices, signage, barricades, pilot vehicles, and flagmen necessary to control traffic in and around the construction site. The CITY will be responsible for and provide portable message boards to supplement traffic control as needed.
- 2.4 The CITY will remove the excess roadbed materials prior to the COUNTY stabilizing the exposed subgrade.
- 2.5 The CITY will adjust all utilities, manholes and valve boxes for this Project.
- 2.6 The CITY will provide the COUNTY with a hydrant meter and all the water necessary for construction of the Project at no cost to the COUNTY.
- 2.7 The CITY will provide or pay for any engineering, survey, and laboratory testing required for this Project.
- 2.8 The CITY will furnish a site for dumping all spoils and waste materials generated during construction of this Project.
- 2.9 The CITY will reimburse the COUNTY for actual cost of any overtime hours the CITY requires the COUNTY to provide watering the roadway for dust control after regular work hours.
- 2.10 If required, the CITY will be responsible for the design and development of a Storm Water Pollution Prevention Plan (SWPPP). The CITY further agrees to pay for all cost (including sub-contractor materials, labor and equipment) associated with the implementation of the plan. The COUNTY will be responsible for maintenance of the plan during the

duration of the Project. Documentation and record keeping of the SWPPP will be the responsibility of the CITY.

3. PROCEDURES DURING PROJECT

COUNTY retains the right to inspect and reject all materials provided for this Project.

If the CITY has a complaint regarding the construction of the Project, the CITY must complain in writing to the COUNTY no later than 30 days of the date of project completion.

4. NO WAIVER OF IMMUNITY

This Agreement does not waive COUNTY rights under a legal theory of sovereign immunity. This Agreement does not waive CITY rights under a legal theory of sovereign immunity.

5. OPTIONAL SERVICES

5.1 If requested by the CITY, the COUNTY will apply permanent striping coordinated through the Transportation Department. Application of striping by the COUNTY is limited to Project roadways. If the CITY desires permanent striping applied to any roadways or portions of roadways not covered by this Agreement, the CITY will need to enter into a separate agreement with the COUNTY for the provision of those services.

6. TIME PERIOD FOR COMPLETION

The CITY will give the COUNTY notice to proceed at the appropriate time. However, the COUNTY is under no duty to commence construction at any particular time.

7. THIRD PARTY

This contract shall not be interpreted to inure to the benefit of a third party not a party to this contract. This contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

8. JOINT VENTURE & AGENCY

The relationship between the parties to this Agreement does not create a partnership or joint venture between the parties. This Agreement does not appoint any party as agent for the other party.

9. EFFECTIVE DATE

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed.

10. TERMINATION

This Agreement will automatically terminate on either September 30, 2017, or on the date the Project is completed, whichever occurs first. Notwithstanding the foregoing, or any other language to the contrary, either party may terminate this Agreement without cause upon thirty (30) days' written notice to the other party prior to the intended date of termination. In the event of termination by either party, neither party shall have any further obligations to the other party under this Agreement, except that the CITY remains liable to the COUNTY for any outstanding invoice for materials that the COUNTY provides for the project, if any.

TARRANT COUNTY, TEXAS

CITY OF COLLEYVILLE

B. Glen Whitley
County Judge

Date: _____

Jennifer Fadden
City Manager

Date: _____

Gary Fickes
Commissioner, Precinct 3

Date: _____

Jeremy Hutt, P.E.
Director of Public Works

Date: _____

Attest:

Amy Shelley, TRMC
City Secretary

APPROVED AS TO FORM*

APPROVED AS TO FORM AND LEGALITY

Criminal District Attorney's Office*

Whitt L. Wyatt, City Attorney

* By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7a
Type Report
Department Finance

Agenda Date 03/21/2017

Number

Title
Monthly Financial Report - February 2017

Explanation
General Fund

Ad Valorem Taxes

Collection rate: 95.71%, a decrease of 0.75%.
Percent Budget Collected: 97.22%

Franchise Revenue

Franchise fee revenue is currently behind last year collections by 3.11% overall. Oncor & Tri-County Electric are down 1.6% and 9.6% respectively, with all revenue collected from these sources, their contribution is below budget by \$14,467. Verizon/Others continues to outpace last year by almost 43% (\$11,400). Cable TV continues to lag, down 9% compared to the prior year.

Sales & Beverage Taxes

Total Sales Taxes, including Mixed Beverage Tax, increased 6.84% (\$66,158) compared to Oct - Feb prior year. For the month of February, sales tax revenues increased 1.2% (\$4,978) over last February. Total sales tax revenues increased 7.12% or \$65,313 over last fiscal year. YTD the quarterly mixed beverage tax allocations exceed the amount received for the same period last fiscal year by 12.8%.

Note: February, 2017 had the highest sales tax allocation ever received for the month of February.

Licenses & Permits

Revenue of \$403K versus \$600K in the prior year is lower by 33%. Eleven new residential building permits were issued in February, compared to 25 issued in February 2016. Revenues received for licenses and permits are behind revenues received through February 2016, mostly due to the decrease in building permit revenue.

Fines

Fines are higher than last year by approximately \$11,000 or 3.2%.

Charges for Services

Overall category increase over last year of 11.8% or \$38,908. Ambulance revenues continue to lag by \$21,000 or 14% from the prior year, but at 38% of budget is close to the mid-year target. Emergicon revenue is expected to increase after operation start-up. Engineering & Testing produced income of \$13,500 versus zero for the same prior year period. The Recreation program continues strong winter revenue compared to the prior year by 43% (\$24,339). Colleyville Center also continues higher revenues compared to last year by 26% (\$19,469). Cost recovery for the Center is currently 72%.

Expenditures

The average amount expended by the General Fund departments at the end of February is 44.4% of the total appropriations. Excluding transfer of funds to CIP, the expenditures would be 37% for the year. The prorated target expenditure percentage to date is 41.67%.

UTILITY FUND

YTD Water Revenue:	\$19,297 more than in 2016 (0.51%)
YTD Water Usage:	12.6 million gallons more than in 2016
October water usage:	83.8 million gallons less than in 2016
Nov thru Feb water usage:	96.5 million gallons more than in 2016
YTD Sewer Revenue:	\$46,484 more than in 2016 (3%)
Overall Utility Revenue:	\$31,184 more than in 2016 (0.57%)
Overall Revenue Collected:	35% of Budget collected
Rainfall:	12.55 inches (Oct - Feb 2017) 26.75 inches (Oct - Feb 2016)

The average amount expended by the Utility Fund departments at the end of February was 28.66% of the total appropriations.

Attachments

February 2017 Monthly Financial Report

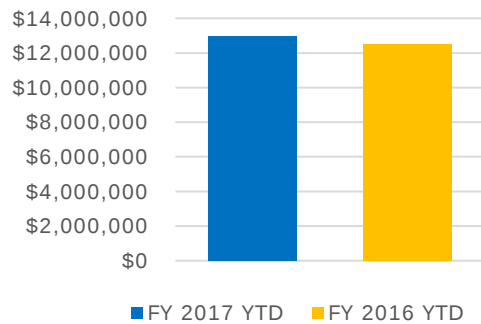
February 2017 Monthly Financial Report Presentation

Monthly Financial Report: February 2017

General Fund Revenues

Ad Valorem Taxes

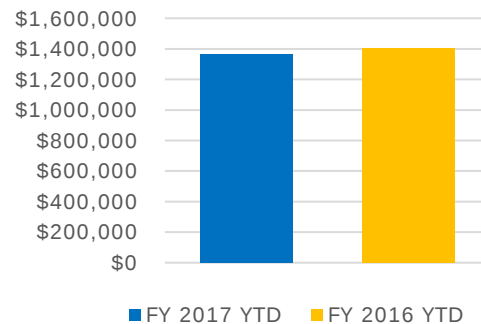
FY 2017 Budget: \$13,343,370



% Change FY/FY: 3.73%
 - Based on 2016 property values
 - Most collections in Dec., Jan., & Feb.

Franchise Fees

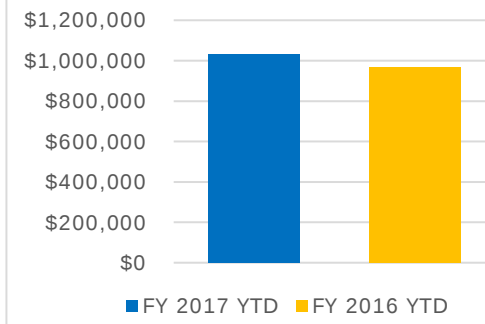
FY 2017 Budget: \$2,115,000



% Change FY/FY: -3.11%
 - Use of City ROW by utilities
 - Gas, Electricity, Telecom., Cable, Waste

Sales Taxes

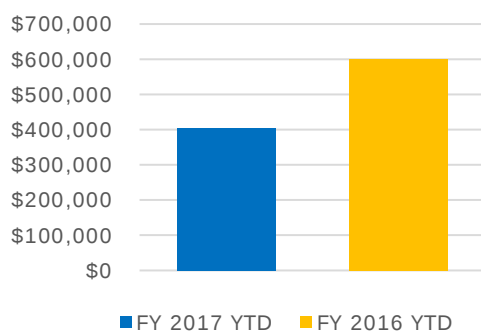
FY 2017 Budget: \$3,665,000



% Change FY/FY: 6.84%
 - Receipts are from sales 2 months prior
 - Sales tax revenues are Dec. - Nov.
 - Also includes mixed beverage tax

Licenses & Permits

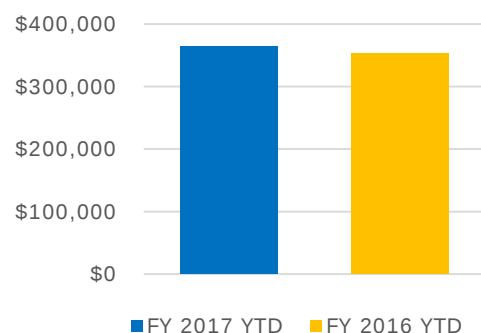
FY 2017 Budget: \$931,500



% Change FY/FY: -32.77%
 - Building, plumbing, mechanical, fence, electrical, sign, etc. permit fees

Fines

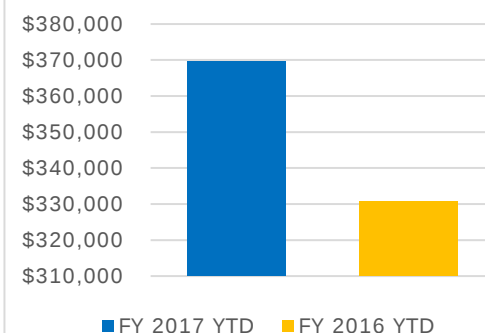
FY 2017 Budget: \$874,420



% Change FY/FY: 3.23%
 - Includes fines from citations, alarm fees, and library fines

Charges for Service

FY 2017 Budget: \$900,300



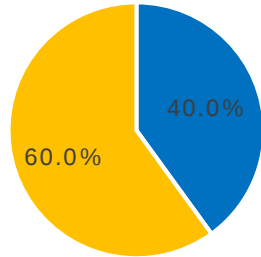
% Change FY/FY: 11.76%
 - Includes zoning, ambulance, parks/rec., engineering, & Colleyville Center charges

Monthly Financial Report: February 2017

General Fund Expenditures

Public Safety

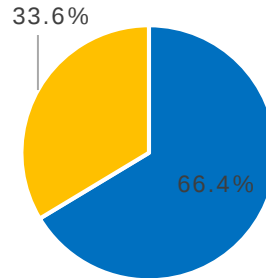
FY 2017 Budget: \$9,669,103
 % Expended: 40.0%
 % Remaining: 60.0%



■ % Expended: ■ % Remaining:

Infrastructure

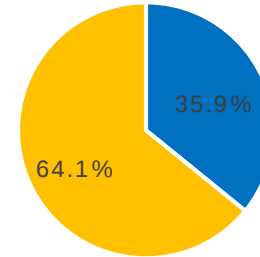
FY 2017 Budget: \$5,650,948
 % Expended: 66.4%
 % Remaining: 33.6%



■ % Expended: ■ % Remaining:

Development

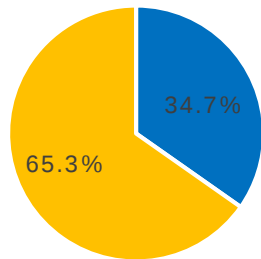
FY 2017 Budget: \$1,026,458
 % Expended: 35.9%
 % Remaining: 64.1%



■ % Expended: ■ % Remaining:

Operational Support

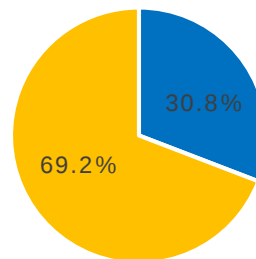
FY 2017 Budget: \$3,290,676
 % Expended: 34.7%
 % Remaining: 65.3%



■ % Expended: ■ % Remaining:

Community Assets & Programs

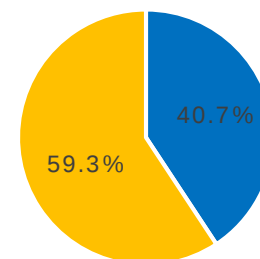
FY 2017 Budget: \$2,783,978
 % Expended: 30.8%
 % Remaining: 69.2%



■ % Expended: ■ % Remaining:

Technology

FY 2017 Budget: \$908,598
 % Expended: 40.7%
 % Remaining: 59.3%

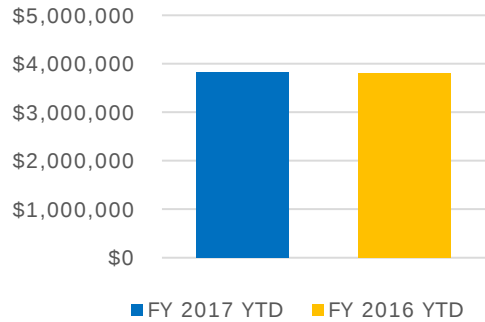


■ % Expended: ■ % Remaining:

Monthly Financial Report: February 2017

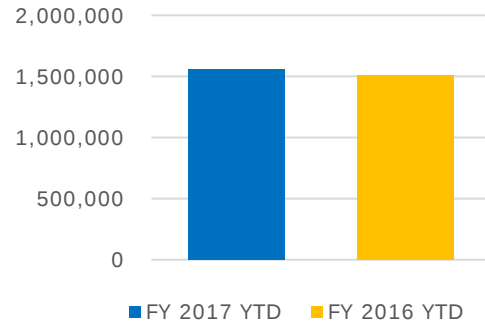
Utility Fund

Water Sales



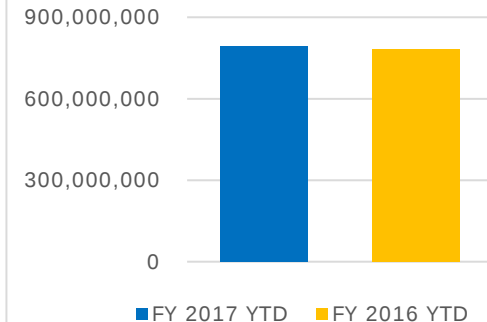
% Change FY/FY: 0.51%

Wastewater Sales



% Change FY/FY: 3.08%

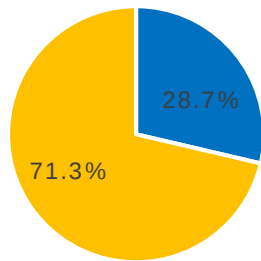
Gallons of Water Sold



% Change FY/FY: 1.62%

Utility Fund Expenditures

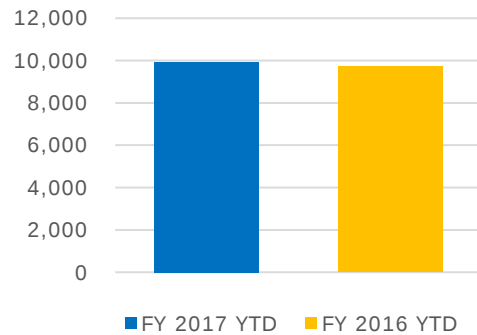
FY 2017 Budget: \$15,511,920
 % Expended: 28.7%
 % Remaining: 71.3%



■ % Expended: ■ % Remaining:

Number of Water Customers

FY 2017 YTD: 9,930
 FY 2016 YTD: 9,730



% Change FY/FY: 2.06%

Notes

Rainfall totals (in inches):
 Oct 16-Feb 17 12.55
 Oct 15-Feb 16 26.75

MONTHLY FINANCIAL REPORT - FEBRUARY 2017

GENERAL FUND		RECEIVED			RECEIVED	
	FY 2017	FY 2017 YTD	PERCENT	PERCENT OF	FY 2016 YTD	PERCENT
REVENUE SOURCE	BUDGET	AS OF	OF BUDGET	FISCAL YEAR	AS OF	CHANGE OVER
		2/28/2017	RECEIVED	COMPLETE	2/29/2016	PRIOR YEAR
Current Taxes	\$13,258,370	\$12,954,967	97.71%	41.67%	\$12,474,953	3.85%
Delinquent Taxes	30,000	(761)	-2.54%	41.67%	17,245	-104.41%
Penalty & Interest	55,000	17,822	32.40%	41.67%	12,887	38.29%
TOTAL AD VALOREM TAXES	\$13,343,370	\$12,972,028	97.22%	41.67%	\$12,505,085	3.73%
Oncor Electric	\$900,000	\$889,222	98.80%	41.67%	\$903,933	-1.63%
Tri-County Electric	105,000	101,311	96.49%	41.67%	112,116	-9.64%
Atmos Gas	350,000	0	0.00%	41.67%	0	0.00%
AT&T	70,000	31,454	44.93%	41.67%	34,020	-7.54%
Verizon/Others	60,000	38,009	63.35%	41.67%	26,603	42.88%
Refuse/Recycling	155,000	58,838	37.96%	41.67%	61,265	-3.96%
Cable TV	475,000	243,291	51.22%	41.67%	267,882	-9.18%
TOTAL FRANCHISE TAXES	\$2,115,000	\$1,362,124	64.40%	41.67%	\$1,405,819	-3.11%
Sales Tax	\$3,575,000	\$976,933	27.33%	41.67%	\$917,174	6.52%
Mixed Beverage Tax	90,000	56,414	62.68%	41.67%	50,014	12.80%
TOTAL SALES TAXES	\$3,665,000	\$1,033,347	28.20%	41.67%	\$967,189	6.84%
Building	\$600,000	\$253,635	42.27%	41.67%	\$367,310	-30.95%
Plumbing	55,000	23,982	43.60%	41.67%	37,379	-35.84%
Mechanical	35,000	16,480	47.08%	41.67%	28,058	-41.27%
Electrical	45,000	22,518	50.04%	41.67%	33,466	-32.72%
City License	35,000	22,800	65.14%	41.67%	27,550	-17.24%
Building Plan Review Fee	110,000	34,630	31.48%	41.67%	69,326	-50.05%
New Business	3,500	3,010	86.00%	41.67%	2,311	30.25%
Sign Permit	7,000	4,460	63.71%	41.67%	4,645	-3.98%
Fence Permit	10,000	7,850	78.50%	41.67%	8,525	-7.92%
Fire Permits	16,000	3,355	20.97%	41.67%	10,880	-69.16%
Irrigation Permit	15,000	10,956	73.04%	41.67%	10,964	-0.07%
TOTAL LICENSES & PERMITS	\$931,500	\$403,674	43.34%	41.67%	\$600,414	-32.77%
Fines	\$800,000	\$339,762	42.47%	41.67%	\$324,934	4.56%
Alarm Fees	53,000	16,933	31.95%	41.67%	18,508	-8.51%
Library Fines	21,420	7,303	34.09%	41.67%	9,172	-20.38%
TOTAL FINES	\$874,420	\$363,998	41.63%	41.67%	\$352,614	3.23%

MONTHLY FINANCIAL REPORT - FEBRUARY 2017

REVENUE SOURCE	FY 2017 BUDGET	RECEIVED AS OF 2/28/2017	PERCENT OF BUDGET RECEIVED	PERCENT OF FISCAL YEAR COMPLETE	RECEIVED AS OF 2/29/2016	PERCENT CHANGE OVER PRIOR YEAR
Re-zoning	\$10,000	\$3,185	31.85%	41.67%	\$3,180	0.14%
Plat Fee/Site Plan	8,200	3,643	44.42%	41.67%	3,988	-8.65%
Board of Adjustment	2,000	1,700	85.00%	41.67%	950	78.95%
Sale of Material	100	1	1.00%	41.67%	383	-99.74%
Weed Mowing	6,500	8,175	125.76%	41.67%	4,859	68.23%
Ambulance	320,000	123,807	38.69%	41.67%	144,919	-14.57%
Recreation Program	165,000	80,691	48.90%	41.67%	56,352	43.19%
Non-Resident Fee Parks	39,000	21,760	55.79%	41.67%	21,060	3.32%
Field Use Charge	21,500	10,940	50.88%	41.67%	10,210	7.15%
Engineering & Inspection	62,500	11,303	18.08%	41.67%	0	100.00%
Material Testing	12,500	2,261	18.08%	41.67%	0	100.00%
Colleyville Center Rental	240,000	94,442	39.35%	41.67%	74,973	25.97%
Lot Drainage Insp Fee	13,000	7,750	59.62%	41.67%	9,875	-21.52%
TOTAL CHARGES FOR SERVICE	\$900,300	\$369,657	41.06%	41.67%	\$330,749	11.76%
SRO Officer Reimb	\$98,996	\$0	0.00%	41.67%	\$0	0.00%
Keller Court	227,697	59,867	26.29%	41.67%	61,922	-3.32%
TOTAL INTERGOVERNMENTAL	\$326,693	\$59,867	18.33%	41.67%	\$61,922	-3.32%
Sale of Surplus Property	\$5,000	\$0	0.00%	41.67%	\$23,339	-100.00%
Interest Income	25,000	15,113	60.45%	41.67%	0	100.00%
Miscellaneous	55,000	45,289	82.34%	41.67%	53,322	-15.07%
Use of Available Cash	1,000,000	0	0.00%	41.67%	0	0.00%
Antenna Lease	90,000	46,609	51.79%	41.67%	39,452	18.14%
TOTAL MISCELLANEOUS	\$1,175,000	\$107,011	9.11%	41.67%	\$116,113	-7.84%
TOTAL GENERAL FUND REVENUES	\$23,331,283	\$16,671,706	71.46%	41.67%	\$16,339,904	2.03%

MONTHLY FINANCIAL REPORT - FEBRUARY 2017

	FY 2017 BUDGET	THROUGH 2/28/2017	THROUGH 2/29/2016	TOTAL INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
% OF CURRENT TAX ROLL COLLECTED	99.0%	95.71%	96.43%	-0.72%	-0.75%
RESIDENTIAL BLDG PERMITS	160	61	76	(15)	-19.74%
COMMERCIAL BLDG PERMITS	8	1	5	(4)	-80.00%
CITATIONS ISSUED	11,000	3,442	3,178	264	8.31%

GENERAL FUND EXPENSES

	FY 2017 BUDGET	EXPENDED THROUGH 2/28/2017	PERCENT OF BUDGET EXPENDED	PERCENT OF FISCAL YEAR COMPLETE	BUDGET REMAINING
City Council	\$174,289	\$95,925	55.04%	41.67%	\$78,364
City Manager	624,048	213,738	34.25%	41.67%	410,310
City Secretary	224,481	82,360	36.69%	41.67%	142,121
Finance	529,806	192,597	36.35%	41.67%	337,209
Legal	200,000	54,474	27.24%	41.67%	145,526
Engineering	458,973	134,681	29.34%	41.67%	324,292
Economic Development	199,828	67,603	33.83%	41.67%	132,225
Building Inspection	407,041	158,113	38.84%	41.67%	248,928
Community Development	419,589	142,303	33.91%	41.67%	277,286
Fire	4,546,827	1,803,467	39.66%	41.67%	2,743,360
Police	4,702,861	1,926,043	40.95%	41.67%	2,776,818
Parks	1,286,061	365,321	28.41%	41.67%	920,740
Recreation	387,316	109,275	28.21%	41.67%	278,041
Street Maintenance	4,025,593	2,919,504	72.52%	41.67%	1,106,089
Library	724,703	252,506	34.84%	41.67%	472,197
Communications	59,281	13,708	23.12%	41.67%	45,573
Colleyville Center	385,898	131,251	34.01%	41.67%	254,647
Human Resources	320,339	114,450	35.73%	41.67%	205,889
Municipal Court	419,415	139,357	33.23%	41.67%	280,058
Fleet Services	237,505	86,174	36.28%	41.67%	151,331
Facility Services	526,877	208,303	39.54%	41.67%	318,574
Information Services	908,598	369,969	40.72%	41.67%	538,629
Non Departmental	953,559	376,033	39.43%	41.67%	577,526
Capital Equipment Reserve	402,000	402,000	100.00%	41.67%	0
Compensation Adjustment	204,873	0	0.00%	41.67%	204,873
TOTAL EXPENSES	\$23,329,761	\$10,359,154	44.40%	41.67%	\$12,970,607

MONTHLY FINANCIAL REPORT - FEBRUARY 2017

UTILITY FUND

REVENUE SOURCE	FY 2017 BUDGET	RECEIVED AS OF 2/28/2017	PERCENT OF BUDGET RECEIVED	PERCENT OF FISCAL YEAR COMPLETE	RECEIVED AS OF 2/29/2016	PERCENT CHANGE OVER PRIOR YEAR
Water Sales	\$10,869,131	\$3,818,054	35.13%	41.67%	\$3,798,757	0.51%
Sewer Sales	3,650,000	1,557,623	42.67%	41.67%	1,511,139	3.08%
Sewer Installation	15,000	6,200	41.33%	41.67%	7,600	-18.42%
Water Installation	42,000	17,200	40.95%	41.67%	23,450	-26.65%
Sewer Tie-on Charges	0	0	0.00%	41.67%	0	0.00%
Engineering Charges	5,000	0	0.00%	41.67%	0	0.00%
Penalties	237,000	100,191	42.27%	41.67%	137,641	-27.21%
Miscellaneous	13,000	7,842	60.33%	41.67%	12,129	-35.34%
TOTAL OPERATING INCOME	\$14,831,131	\$5,507,110	37.13%	41.67%	\$5,490,716	0.30%
Interest Income	\$25,000	\$18,889	75.56%	41.67%	\$4,099	100.00%
Use of Available Cash	750,000	0	0.00%	41.67%	0	0.00%
TOTAL NON-OPERATING INCOME	\$775,000	\$18,889	2.44%	41.67%	\$4,099	100.00%
TOTAL INCOME	\$15,606,131	\$5,525,999	35.41%	41.67%	\$5,494,815	0.57%

	THROUGH 2/28/2017	THROUGH 2/29/2016	TOTAL INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
GALLONS OF WATER SOLD	794,470,600	781,832,400	12,638,200	1.62%
NUMBER OF WATER CUSTOMERS	9,930	9,730	200	2.06%

UTILITY FUND EXPENSES

	FY 2017 BUDGET	EXPENDED THROUGH 2/28/2017	PERCENT OF BUDGET EXPENDED	PERCENT OF FISCAL YEAR COMPLETE	BUDGET REMAINING
Billing	\$426,102	\$144,070	33.81%	41.67%	\$282,032
Operations	13,095,348	3,417,548	26.10%	41.67%	9,677,800
Utility Support	1,237,273	378,636	30.60%	41.67%	858,637
Non-Departmental	320,803	105,537	32.90%	41.67%	215,266
Debt Service	359,900	355,313	98.73%	41.67%	4,588
Compensation Adjustment	28,208	0	0.00%	41.67%	28,208
Transfers	44,286	44,286	100.00%	41.67%	0
TOTAL EXPENSES	\$15,511,920	\$4,445,389	28.66%	41.67%	\$11,066,531

Monthly Financial Report

City Council Meeting
March 21, 2017

Purpose & Background



- Charter requirement, per Section 9.06 (B)

“The City Manager shall submit to the City Council at its second formal meeting each month the financial condition of the City by budget items, budget estimates versus accruals for the preceding month and for the fiscal year to date. Such records are to be made public by the City Council during open meeting.”
- The purpose of this presentation is to:
 - Review the Monthly Financial Report included in the agenda packet,
 - Provide comments and explanation on the different components, and
 - Highlight items of significance.

Measurement Basis



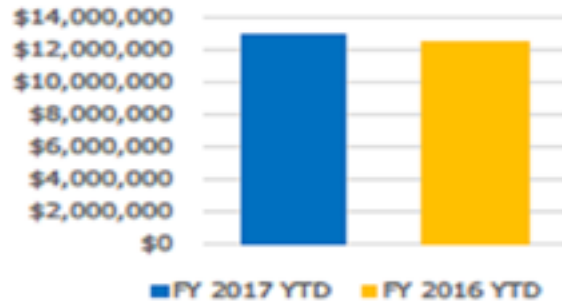
- Budget (expenditure) amounts are what is authorized by the City Council
- The Monthly Financial Report compares actual activity vs. budget
 - Reflective of cash transactions
 - Are revenues coming in as expected, to be able to fund the amount of expenditures in the adopted budget?
 - Are expenditures trending as expected?
- The Monthly Financial Report provides the most helpful information to understand the City's financial position, similar to an income statement in the private sector.
- In governmental accounting, there is less focus on the balance sheet, which is prepared annually to record changes in position based on the activity that year and also reflects increases/decreases due to things like developer contributions or depreciation (that are not cash transactions like those revenues and expenditures shown from a budgetary basis).

Purpose & Background



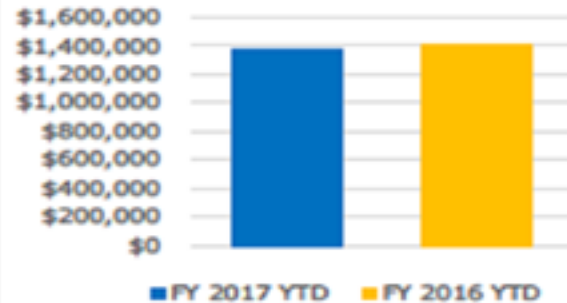
Monthly Financial Report: February 2017 General Fund Revenues

Ad Valorem Taxes
FY 2017 Budget: \$13,343,370



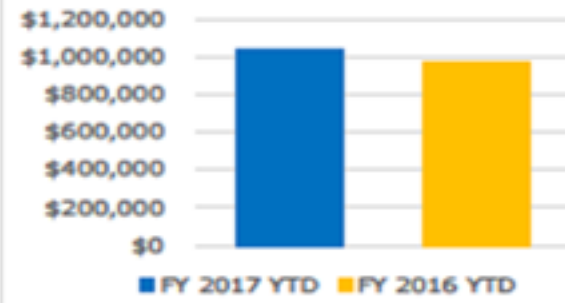
% Change FY/FY: 3.73%
- Based on 2016 property values
- Most collections in Dec., Jan., & Feb.

Franchise Fees
FY 2017 Budget: \$2,115,000



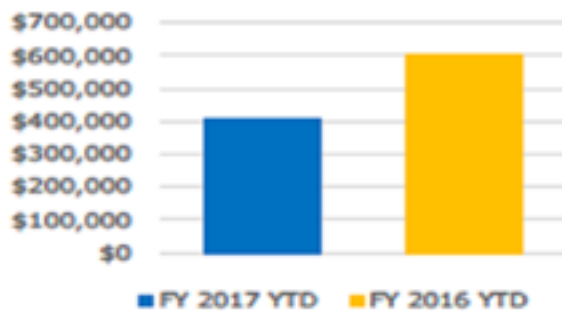
% Change FY/FY: -3.11%
- Use of City ROW by utilities
- Gas, Electricity, Telecom., Cable, Waste

Sales Taxes
FY 2017 Budget: \$3,665,000



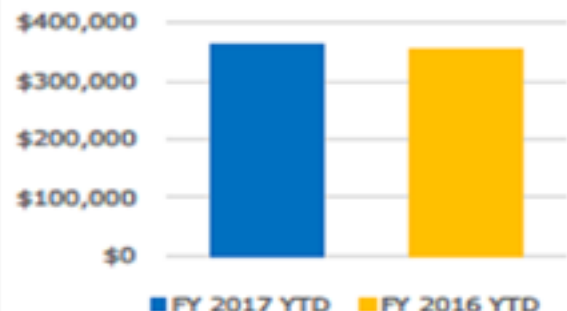
% Change FY/FY: 6.84%
- Receipts are from sales 2 months prior
- Sales tax revenues are Dec. - Nov.
- Also includes mixed beverage tax

Licenses & Permits
FY 2017 Budget: \$931,500



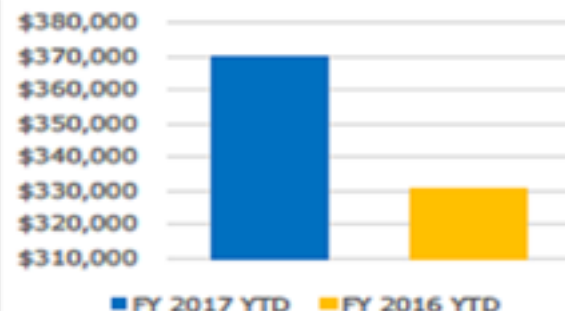
% Change FY/FY: -32.77%
- Building, plumbing, mechanical, fence, electrical, sign, etc. permit fees

Fines
FY 2017 Budget: \$874,420



% Change FY/FY: 3.23%
- Includes fines from citations, alarm fees, and library fines

Charges for Service
FY 2017 Budget: \$900,300



% Change FY/FY: 11.76%
- Includes zoning, ambulance, parks/rec., engineering, & Colleyville Center charges

Example: Franchise Fees



FRANCHISE FEES

For YTD As of February 28, 2017

* * *						
Oncor	Tri-County	Atmos	AT&T	Verizon/Others	Refuse/Recycle	Cable TV
ELECTRIC		GAS	COMM	COMM	REFUSE	CABLE
1 Pay Feb	1 Pay JAN	1 Pay MAR	QTRLY	QTRLY	2X MONTHLY	QTRLY

TOTAL FRANCHISE TAXES

BUDGET	\$900,000	105,000	350,000	70,000	60,000	155,000	475,000	\$2,115,000
REVENUE	\$889,222	101,311	0	31,454	38,009	58,838	243,291	\$1,362,124
% BUDGET	98.80%	96.49%	0.00%	44.93%	63.35%	37.96%	51.22%	64.40%
% FY	41.67%	41.67%	41.67%	41.67%	41.67%	41.67%	41.67%	41.67%
PRIOR YR	\$903,933	112,116	0	34,020	26,603	61,265	267,882	\$1,405,819
YR/YR CHANGE	-1.63%	-9.64%	0.00%	-7.54%	42.88%	-3.96%	-9.18%	-3.11%

AT & T/Bell Nov/Feb/May/Aug

Verizon/Others XO Comm/COVAD Comm/TW Telecom/Matrix Telecom/Verizon/Birch/American Fiber

CABLE TV SW Bell, Time Warner & Frontier - Qtrly Nov/Feb/May/Aug

REFUSE IESI (Progressive) Monthly; City Retains 8% of Commercial Billing; 2X Monthly for City Residential

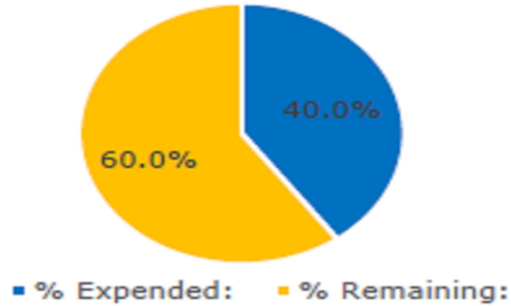
Purpose & Background



Monthly Financial Report: February 2017 General Fund Expenditures

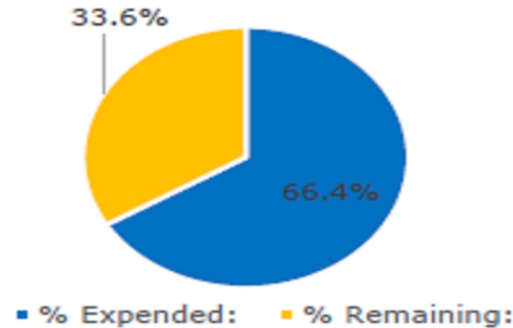
Public Safety

FY 2017 Budget: \$9,669,103
% Expended: 40.0%
% Remaining: 60.0%



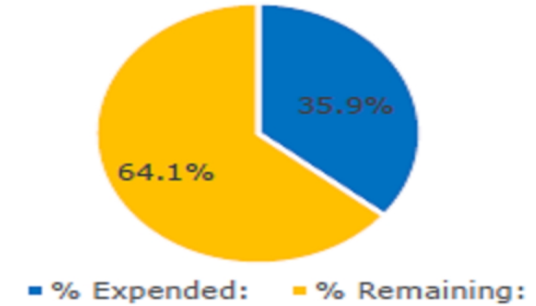
Infrastructure

FY 2017 Budget: \$5,650,948
% Expended: 66.4%
% Remaining: 33.6%



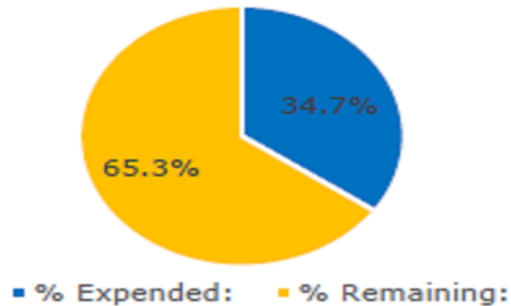
Development

FY 2017 Budget: \$1,026,458
% Expended: 35.9%
% Remaining: 64.1%



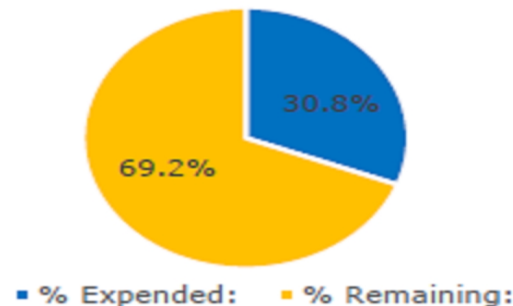
Operational Support

FY 2017 Budget: \$3,290,676
% Expended: 34.7%
% Remaining: 65.3%



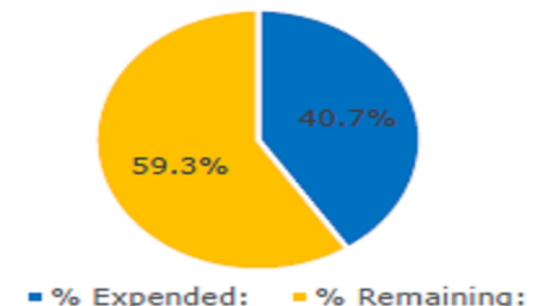
Community Assets & Programs

FY 2017 Budget: \$2,783,978
% Expended: 30.8%
% Remaining: 69.2%



Technology

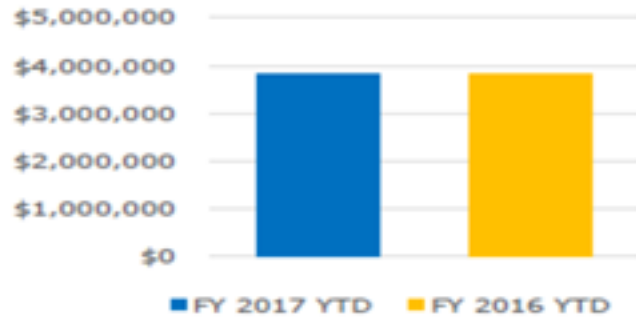
FY 2017 Budget: \$908,598
% Expended: 40.7%
% Remaining: 59.3%



Monthly Financial Report: February 2017

Utility Fund

Water Sales



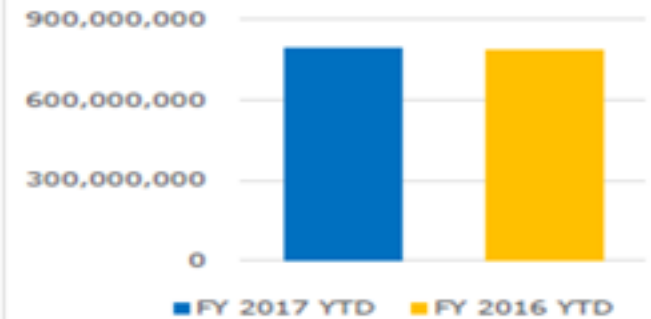
% Change FY/FY: 0.51%

Wastewater Sales



% Change FY/FY: 3.08%

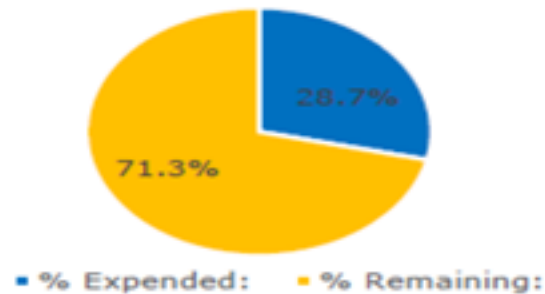
Gallons of Water Sold



% Change FY/FY: 1.62%

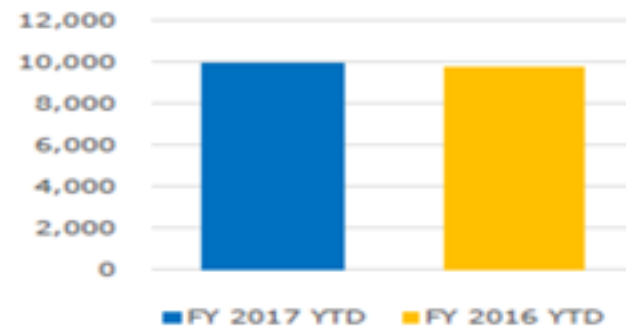
Utility Fund Expenditures

FY 2017 Budget: \$15,511,920
 % Expended: 28.7%
 % Remaining: 71.3%



Number of Water Customers

FY 2017 YTD: 9,930
 FY 2016 YTD: 9,730



% Change FY/FY: 2.06%

Notes

Rainfall totals (in inches):
 Oct 16-Feb 17 12.55
 Oct 15-Feb 16 26.75



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7b

Agenda Date 03/21/2017

Type Report

Department City Manager

Title

Update on the SH26 Project

Explanation

State Highway 26 Project Coordinator James Hubbard, will provide an update on the SH26 Project including recent activity, anticipated activity, and outreach efforts.

Staff plans to provide a project update at the last City Council meeting of each quarter in addition to any necessary, or requested, project updates or worksession items.

Attachments

1. State Highway 26 Update Presentation

State Highway 26 Project

Quarterly Update
Q1 - 2017

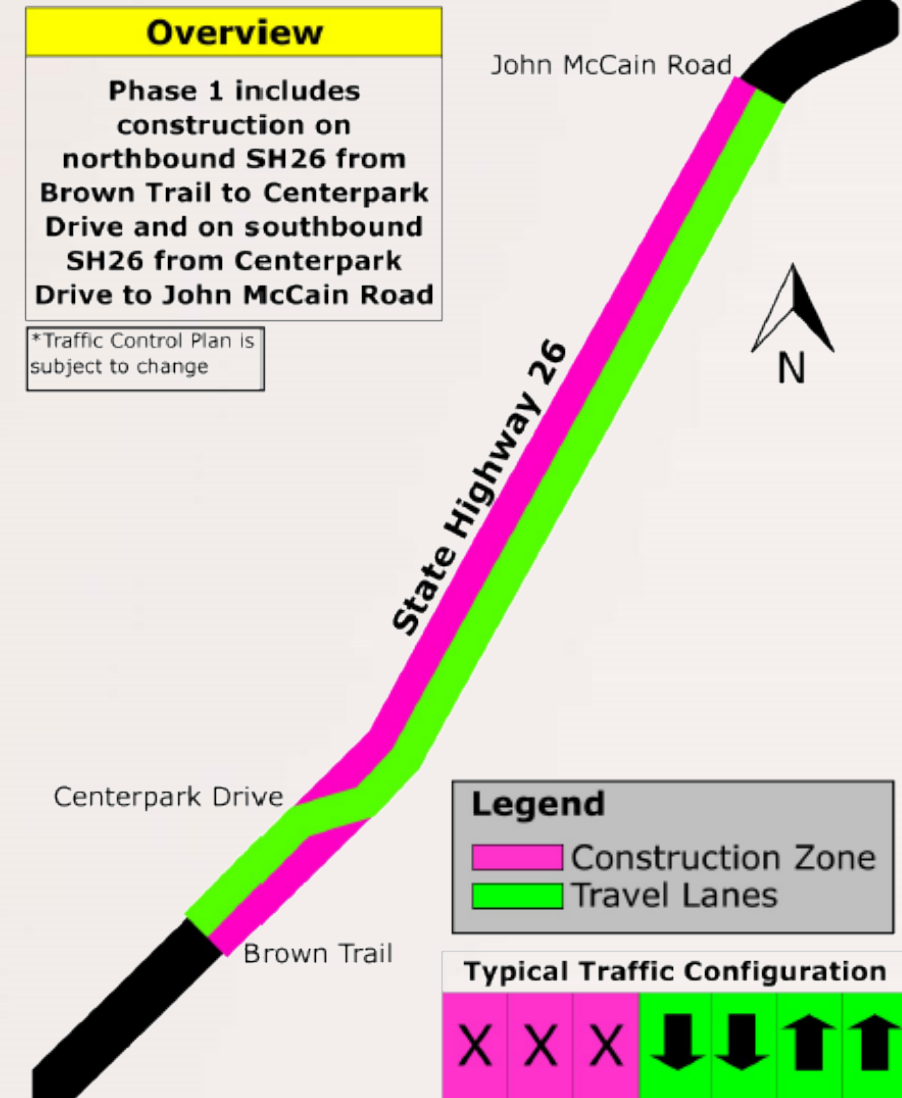


Q1 Progress



- Construction zone establishment
- Temporary driveway installation
- Temporary drainage and erosion control
- Permanent storm drain pipe installation
- Temporary signals installed and activated
 - Brown Trail, Center Park Drive, Glade Road, Fire Station 1
- Removal of abandoned utility poles
- Traffic shift
- Pavement milling (removal)

- Remainder of temporary traffic signals to be installed
 - Church Street
 - Hall-Johnson Road
 - Tinker Road
- Traffic shift from Centerpark Drive to John McCain Road
- Partial demolition of the bridge over Little Bear Creek
- Permanent construction of drive approaches and southbound lanes
- Installation of permanent storm drainage





Outreach – as of 3.13.17



SH26Project.com

17 Updates
1,393 Page Views
1,134 Unique Page Views

Text Alerts

10 Messages Sent
52 New Subscribers
417 Total Subscribers

Email Alerts

10 Emails Sent
43 New Subscribers
240 Total Subscribers

Outreach Meetings

4 HOA
1 Club/Organization
3 Project Kickoff Meetings*
255 Approx. Attendees

*held in November

Site/Business Visits

60+ Site Visits

Business Support

Cash Mobs

Featured Business of the Month

Monthly Meetings Begin in April



Notable Items



- Temporary traffic signals
 - Protected left turns during construction
 - Radar detection
- Pedestrian crossings
- Electric drops at traffic signals
 - Underground vs. Overhead
- Monthly business meetings
 - First Thursday of the month beginning April 6
 - Colleyville Center



Stay Informed



www.SH26Project.com

Text **SH26** to **48421** to subscribe to
project text alerts

James Hubbard

State Highway 26 Project Coordinator

jhubbard@colleyville.com

817.503.1114



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 9

Agenda Date 03/21/2017

Type Report

Department City Secretary

Title

Planning and Zoning Commission Meeting Minutes - February 13, 2017

Sign Board of Appeals Meeting Minutes - January 10, 2017

Attachments

1. Planning and Zoning Commission Meeting Minutes - February 13, 2017
2. Sign Board of Appeals Meeting Minutes - January 10, 2017



City of Colleyville Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, February 13, 2017

City Council Chambers

CALL MEETING TO ORDER

The Planning and Zoning Commission meeting of the City of Colleyville was called to order by Chairman Dodson on February 13, 2017, at 7:00 p.m.

Roll Call

Present: Commissioners Susan Mathisen, Sam van Bever, Veronica Baughman, George Dodson, Charles Kelley, Don Davis, and Jason Elms

Staff Present: Ben Bryner, Shane Pace, Fire Chief Brian Riley, Araceli Botello, and Assistant City Attorney Evan Fisher

1. APPROVAL OF MINUTES

Commissioner van Bever made a motion to approve the January 9, 2017 minutes. Commissioner Mathisen seconded.

The motion to approve the January 9, 2017 minutes carried by the following vote:

Aye: 7 – Mathisen, van Bever, Baughman, Dodson, Kelley, Davis, and Elms

2. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no citizen comments/presentations regarding items not on the agenda.

3. PUBLIC HEARING AGENDA ITEMS

3a Consideration of a Special Use Permit for alcohol beverage sales (on-premises consumption) on Lot 1R1, Block 1, of the Market Addition, located at 5005 Colleyville Boulevard, Case ZC16-024

Shane Pace presented the case and briefed the Commission.

The applicant, Apipun Thretipthuangsinn, 1052 Alyssa Lane, Carrollton,

came forward and briefed the Commission.

Chairman Dodson questioned applicant regarding owning a similar restaurant. Applicant replied yes, he owns a similar restaurant in Fort Worth.

Chairman Dodson questioned applicant regarding understanding the requirement of 60 percent food and 40 percent alcohol sales. Applicant responded that he understood. Commissioner Mathisen added the alcohol sale is 40 percent maximum.

Commissioner Mathisen questioned applicant regarding owning a restaurant in the past in Fort Worth. Applicant replied yes, he owns a second restaurant located in Fort Worth. Commissioner Mathisen question applicant if he would be operating two restaurants. Applicant responded that his brother would oversee the restaurant in Fort Worth and he would manage the restaurant in Colleyville.

The public hearing was opened at 7:11 p.m.

There being no others present wishing to speak, the public hearing was closed at 7:11 p.m.

Commissioner Davis made a motion to approve Case ZC16-024. Commissioner Kelley seconded.

The motion to approve Case ZC16-024 carried by the following vote:

Aye: 7 – Mathisen, van Bever, Baughman, Dodson, Kelley, Davis, and Elms

4. ADJOURNMENT

The meeting adjourned at 7:12 p.m.

The minutes were written and prepared by:



Araceli Botello
Planning Technician

The meeting minutes were approved on March 13, 2017 by a vote of 5-0.



City of Colleyville Sign Board of Appeals Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, January 10, 2017

City Council Chambers

Call to Order

The Sign Board of Appeals meeting of the City of Colleyville was called to order by Board member McNosky on January 10, 2017 at 7:00 p.m.

Roll Call

Present: Board members Richard Vallario, Dee Kamerman, Wayne Maynard, Dee McNosky, Raymond Allee, Kimberly Holt, and Michael Deakin

Staff Present: Shane Pace and Araceli Botello

1. SWEARING IN OF NEWLY APPOINTED MEMBERS

Araceli Botello swore in newly appointed members:

Dee Kamerman, Place 2

Michael Deakin, Alt. 2

2. ELECTION OF OFFICERS

Board member Allee made a motion to appoint Dee McNosky as Chairperson. Board member Maynard seconded.

The motion to appoint Dee McNosky as Chairperson carried by the following vote:

Aye: 5 – Vallario, Kamerman, Maynard, Allee, and McNosky

Board member McNosky made a motion to appoint Wayne Maynard as Vice-Chair. Board member Allee seconded.

The motion to appoint Wayne Maynard as Vice-Chair carried by the following vote:

Aye: 5 – Vallario, Kamerman, Maynard, Allee, and McNosky

3. APPROVAL OF MINUTES

Board member Maynard made a motion to approve the February 9, 2016 minutes. Board member Allee seconded.

The motion to approve the February 9, 2016 minutes carried by the following vote:

Aye: 5 – Vallario, Kamerman, Maynard, Allee, and McNosky

4. PUBLIC HEARING AGENDA ITEMS

- 4a** Request for a variance to the provisions of Section 7.175.D, Permanent Attached Signs – Classification and Regulations of the Land Development Code, specifically the permitted location of signage, on Lot 3A, Block 1, of the Kaybird Addition, located at 4718 Colleyville Boulevard, Case SC16-004

Shane Pace presented the case and briefed the Board.

Board member Allee questioned staff regarding other leased spaces on the property. Mr. Pace responded he was unsure of other leased spaces on the property and referred the question for the applicant to answer.

The public hearing was opened at 7:11 p.m.

The applicant, Daniel Rodriguez, 1020 Pullman Drive, Saginaw, Texas, came forward and briefed the Board.

Board member Maynard questioned applicant regarding the location of the bank. Applicant responded the bank would occupy the southwest corner of the building and occupy a portion of the space located under the portico.

Board member Kamerman questioned applicant regarding leasing the space next to the bank. Applicant responded the representative of Frost Bank was present to answer questions.

Frost Bank representative, Bobby Goudge, 100 W. Houston Street, San Antonio, Texas, came forward and briefed the Board.

Board member McNosky questioned Mr. Goudge regarding the location of the proposed sign on the porte-cochere. Mr. Goudge confirmed the sign would be placed on the front of the porte-cochere and the entrance of the bank will be located beneath the structure.

He went on to say, the neighboring suite would be accessed north of the porte-cochere.

Board member McNosky questioned staff regarding the size of the sign. Mr. Pace responded the sign is larger than permitted, he added a slight reduction in height and width would bring the sign into compliance.

Board Member McNosky questioned Mr. Goudge regarding the importance of location versus size of the sign. Mr. Goudge confirmed the location of the sign being more important than the size of the sign.

Discussion continued regarding the size of the sign.

Board member Kamerman questioned Mr. Goudge regarding the term of the lease contract. Mr. Goudge responded he contracted the lease of the property for 10 years. Board member Kamerman questioned staff regarding space for a sign for future tenants in the adjacent space. Mr. Pace responded there is space for a sign for future tenants, but cannot confirm the specific location.

Discussion continued regarding the location of future signs.

The property owner, Mitchel Fonberg, 5452 Glen Lakes Drive, Dallas, Texas, came forward and briefed the Board.

Board member Allee questioned Mr. Fonberg if the sign had been built. Mr. Fonberg responded the sign has not been built.

Board member Maynard questioned applicant regarding the location of the sign being at the entrance door. Mr. Fonberg confirmed the sign is protruded approximately 15 feet and located on the porte-cochere.

Board member Kamerman questioned the Mr. Fonberg regarding Frost Bank leasing the middle leasing space. Mr. Fonberg responded the design of the property does not allow for an entrance in the middle of the property.

There being no one else wishing to speak, the public hearing was closed at 7:26 p.m.

Board member Maynard opened discussion regarding the proportion of the sign's location.

Board member Maynard questioned staff regarding the variance pertaining specifically to Frost Bank. Mr. Pace confirmed the variance would only pertain to Frost Bank. He added that any future tenants asking for a sign in the same location would be required to apply for a variance request.

Board member Maynard questioned staff regarding adding a provision as to the size of the sign. Mr. Pace responded if a motion was made to approve the variance for location of the sign, with a provision as to the size of the sign this would be acceptable. He went on to state that the variance can be approved as requested and applicant would be required to comply with all other existing regulations.

Board member Maynard made a motion to approve Case SC16-004 as requested with the additional provision to allow for the increased sign area as requested by the applicant. Board member Allee seconded.

The motion to approve Case SC16-004 as requested with the additional provision to allow for the increased sign area as requested by the applicant failed by the following vote:

Aye: 3 – Maynard, Allee, and McNosky

Nay: 2 – Vallario and Kamerman

5. ADJOURNMENT

The meeting adjourned at 7:33 p.m.

The minutes were written and prepared by:



Araceli Botello

Planning Technician

The meeting minutes were approved on March 14, 2017 by a vote of 5-0.

RESOLUTION R-17-4108

A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
MARCH 21, 2017

WHEREAS, City Council has taken action on certain items on the agenda
under Business.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON
THIS THE 21ST DAY OF MARCH 2017.

Mayor Richard Newton	_____	Mayor Pro Tem Chris Putnam	_____
Place 1, Tammy Nakamura	_____	Place 5, Nancy Coplen	_____
Place 2, Bobby Lindamood	_____	Place 6, Mike Taylor	_____
Place 4, Jody Short	_____		

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

Richard Newton
Mayor