



Water and Wastewater Rate Advisory Committee Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Thursday, September 29, 2016
5:30 p.m.

Executive Conference Room
Third Floor - City Hall

1. CALL TO ORDER

2. INTRODUCTION OF COMMITTEE/COMMITTEE CHARGE/CALENDAR OF EVENTS

2a Introduction of Committee/Committee Charge/Calendar of Events

3. REGULAR AGENDA ITEMS

3a Presentations and discussion of water and wastewater rates

4. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, September 23, 2016 by 5:00 p.m.

Amy Shelley, TRMC
City Secretary

A quorum of the City Council or any Colleyville Board, Commission, or Committee may be in attendance at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1130, and reasonable accommodations will be made to assist you.



Water and Wastewater Rate Advisory Committee Agenda Briefing

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Agenda Number 2a	Agenda Date 09/29/2016	Number
Type Presentation and Discussion		
Department City Manager		

Title

Introduction of Committee/Committee Charge/Calendar of Events

Strategy Map Connection

B2- Proactively seek process improvements and sustainable solutions
B4- Cultivate a culture of transparency and consistent communication

Explanation

This item allows the opportunity for the Water and Wastewater Rate Advisory Committee members to introduce themselves, (roster attached), receive information regarding the Committee charge, per attached Resolution R-16-4030 and Resolution R-16-4038; and discuss the attached Calendar of Events which outlines the meeting dates and action items to be completed.

Attachments

1. Water and Wastewater Rate Advisory Committee roster
2. Resolution R-16-4030
3. Resolution R-16-4038
4. Water and Wastewater Rate Advisory Committee Calendar of Events

WATER AND WASTEWATER RATE ADVISORY COMMITTEE
APPOINTED SEPTEMBER 20, 2016 – RESOLUTION R-16-4038

CHAIR

Susan Mathisen

317 Chestnut Bend
Colleyville, TX 76034
W: 817-983-1620
smathisencpa@gmail.com

VICE CHAIR

Gerald Gibson

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Raymond Allee

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Thomas Bauch

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Tomb4201@gmail.com

George Dodson

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W: 817-937-3198
Gwdodson@tx.rr.com

James Dove

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Colleyville, TX 76034
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Jamesldove1@gmail.com

Jeff Gilstrap

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W: 817-429-6262
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Joe Moore

133 Acuff Lane
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W: 817-999-4108
Joe.d.moore@tx.rr.com

Jeff Pistor

7200 Holly Lane
Colleyville, TX 76034
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W: 817-800-0004
jgpistor@verizon.net

Tim Raine

3508 Fox Meadows Drive
Colleyville, TX 76034
H: 817-360-6119
W: 817-421-8100
Timraine25@gmail.com

Samuel van Bever

4105 Crest Court
Colleyville, TX 76034
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W: 214-403-1445
slviii@yahoo.com

RESOLUTION R-16-4030

A RESOLUTION ESTABLISHING AND PROVIDING A SCOPE FOR AN AD HOC COMMITTEE TO REVIEW UTILITY RATES

WHEREAS, on June 6, 2016, the City Council held a priority setting worksession, at which eight consensus policy priorities were identified; and

WHEREAS, of those eight consensus policy priorities, restructuring the water rate was included; and

WHEREAS, action was taken by the City Council to provide immediate water rate relief by adopting a temporary flat volumetric rate of \$4.36 per 1,000 gallons was initiated; and

WHEREAS, City staff further engaged NewGen Strategies & Solutions to conduct a full analysis of the City's water and wastewater rates to provide options for permanent rates.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT an ad hoc committee is hereby established to review the water and wastewater rates as provided in the analysis performed by NewGen Strategies & Solutions.
- Sec. 2. THAT the committee will consist of between seven and ten members to be appointed at the September 20, 2016, City Council meeting.
- Sec. 3. THAT City Council will determine a Chair and Vice Chair after appointments have been determined.
- Sec. 4. THAT the ad hoc committee's responsibilities may include:
 - a. Review the cost of service study or analysis.
 - b. Review rate options that will recover the cost of service (operations, maintenance and new infrastructure required).
 - c. Make recommendations to the City Council.
 - d. Help to communicate and educate the community about water and wastewater rates.

Sec. 5. THAT this resolution shall take effect immediately upon passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS
ON THIS THE 6TH DAY OF SEPTEMBER 2016.

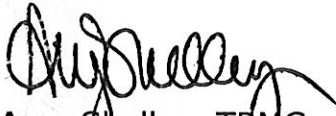
Mayor Richard Newton
Place 1, Tammy Nakamura
Place 2, Bobby Lindamood
Place 4, Jody Short

Aye
Aye
Aye
Aye

Mayor Pro Tem Chris Putnam
Place 5, Nancy Coplen
Place 6, Mike Taylor

Aye
Aye
Aye

ATTEST:



Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE



Richard Newton
Mayor

RESOLUTION R-16-4038

A RESOLUTION OF THE CITY OF COLLEYVILLE, TEXAS APPOINTING MEMBERS TO THE WATER AND WASTEWATER RATE ADVISORY COMMITTEE, AND ESTABLISHING A DATE FOR THE FINAL REPORT SUBMITTAL

WHEREAS, action was taken by the City Council to provide an immediate water rate relief by adopting a temporary flat volumetric rate of \$4.36 per 1,000 gallons was initiated; and

WHEREAS, City staff further engaged NewGen Strategies & Solutions to conduct a full analysis of the City's water and wastewater rates to provide options for permanent rates; and

WHEREAS, the City Council established the Water and Wastewater Rate Advisory Committee to review water and wastewater rates as provided in the analysis performed by NewGen Strategies & Solutions.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the following citizens are appointed to the Water and Wastewater Rate Advisory Committee:

- Raymond Allee
- Thomas Bauch
- George Dodson
- James Dove
- Gerald Gibson
- Jeff Gilstrap
- Susan Mathisen
- Joe Moore
- Jeff Pistor
- Tim Raine
- Samuel van Bever

Sec. 2. THAT Susan Mathisen is appointed as Chair, and Gerald Gibson is appointed as Vice Chair.

Sec. 3. THAT the city manager shall provide administrative support services to the Water and Wastewater Rate Advisory Committee.

- Sec. 4. THAT the Committee shall use its best efforts to issue a final report to the City Council by November 1, 2016.
- Sec. 5. Upon issuance of the final report, the work of the Committee will be completed, and the terms of the Committee members will be concluded.
- Sec. 6. THAT the Water and Wastewater Rate Advisory Committee's responsibilities may include:
- a. Review the cost of service study or analysis.
 - b. Review rate options that will recover the cost of service (operations, maintenance, and new infrastructure required).
 - c. Make recommendations to the City Council.
 - d. Help to communicate and educate the community about water and wastewater rates.
- Sec. 7. THAT this resolution shall take effect immediately upon passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 5 AYES, 1 NAYS, AND 0 ABSTENTIONS
ON THIS THE 20TH DAY OF SEPTEMBER 2016.

Mayor Richard Newton
Place 1, Tammy Nakamura
Place 2, Bobby Lindamood
Place 4, Jody Short

Aye
Aye
Aye
Absent

Mayor Pro Tem Chris Putnam
Place 5, Nancy Coplen
Place 6, Mike Taylor

Aye
Nay
Aye

ATTEST:


Amy Shelley, GRMC
City Secretary

CITY OF COLLEYVILLE


Richard Newton
Mayor

Water and Wastewater Rate Advisory Committee Calendar of Events

All meetings will begin at 5:30 p.m. in the Executive Conference Room – 3rd Floor – City Hall

DATE	ACTION
September 20, 2016	City Council appointments
Thursday, September 29, 2016	First Committee meeting <i>Objective: Education and background information</i> Actions/agenda: • Introductions/ice breaker • Rates 101 Presentation (Chris Ekrut)- Basics of rates, rate components (base rate vs. volumetric rate), and general philosophy behind different approaches to rate setting • Water/Wastewater Service 101 Presentation (Jeremy Hutt)- Explanation of water and wastewater service, from source to tap to treatment; include visual aids such as meters if possible; which entities are responsible for what (TRWD, TRA, City) • Colleyville's Costs Presentation (Chris Ekrut)- Similar to the presentation to City Council on August 16, 2016, to provide an understanding of what costs must be recovered
Thursday, October 6, 2016	Second Committee meeting <i>Objective: Consider options and impacts</i> Actions/agenda: • Presentation and discussion of rate design options for how to recover the City's costs through different combinations of rate components • Presentation and discussion of customer impact of different rate design options
Wednesday, October 12, 2016	Third Committee meeting <i>Objective: Determine recommendation</i> Actions/agenda: • Presentation and discussion of any follow up information requested • Discussion of what the committee would like to recommend to the City Council
Tuesday, October 18, 2016	Committee submits report with recommendations to City Council
Tuesday, November 1, 2016	First Reading and Public Hearing
Tuesday, November 15, 2016	Second Reading and Public Hearing



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Agenda Number 3a	Agenda Date 09/29/2016	Number
Type Regular Agenda Items		
Department City Manager		

Title

Presentations and discussion of water and wastewater rates

Strategy Map Connection

B2- Proactively seek process improvements and sustainable solutions

B4- Cultivate a culture of transparency and consistent communication

Explanation

Jeremy Hutt, Public Works Director, will provide a Water/Wastewater 101 presentation which will explain water and wastewater service from source to tap and treatment.

Chris Ekrut, Director, Environmental Practice, NewGen Strategies and Solutions, will offer a presentation which will provide an overview of rate components and rate-making basics, as well as a review of Colleyville's costs to provide water and wastewater service.

Attachments