



Colleyville Crime Control and Prevention District Board Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, June 21, 2016
4:30 p.m.

City Council Chambers
Third Floor - City Hall

- 1. CALL TO ORDER**
- 2. CONSENT: READING AND PUBLIC HEARING- Resolution R-16-0071**
 - 2a** Approval of the minutes of the Colleyville Crime Control and Prevention District Worksession of June 6, 2016
 - 2b** Approval of the minutes of the Colleyville Crime Control and Prevention District Board of Directors Meeting of June 16, 2015
- 3. RESOLUTION(S): READING AND PUBLIC HEARING**
 - 3a Resolution R-16-0072**
Approval of the Fiscal Year 2017 (FY 2017) Colleyville Crime Control and Prevention District Budget
 - 3b Resolution R-16-0073**
Election of a President and Vice President of the Colleyville Crime Control and Prevention District Board of Directors
- 4. ADJOURNMENT**

*I hereby certify this agenda was posted on City Hall bulletin boards
Friday, June 17, 2016 by 5:00 p.m.*

Amy Shelley, TRMC
City Secretary

A quorum of any Colleyville Board, Commission, or Committee may be in attendance at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1130, and reasonable accommodations will be made to assist you.

RESOLUTION R-16-0071

**A RESOLUTION APPROVING COLLEYVILLE CRIME CONTROL AND
PREVENTION DISTRICT BOARD OF DIRECTORS ACTION UNDER
CONSENT ITEMS AT THE MEETING OF JUNE 21, 2016**

WHEREAS, Colleyville Crime Control and Prevention District Board of Directors has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE COLLEYVILLE CRIME CONTROL AND PREVENTION DISTRICT:**

- Sec. 1. THAT the agenda decisions approved by the Colleyville Crime Control and Prevention District Board of Directors action under Consent Items as follows are hereby adopted:
- a. THAT the minutes of the Colleyville Crime Control and Prevention District (CCCPD) Board Worksession of June 6, 2016, are hereby approved
 - b. THAT the minutes of the Colleyville Crime Control and Prevention District (CCCPD) Board meeting of June 16, 2015, are hereby approved

AND IT IS SO RESOLVED.

Director Richard Newton _____
Director Tammy Nakamura _____
Director Bobby Lindamood _____
Director Jody Short _____

Director Chris Putnam _____
Director Nancy Coplen _____
Director Mike Taylor _____

APPROVED BY A VOTE OF _____ AYES, _____ NAYS, AND _____ ABSTENTIONS ON
THIS THE 21ST DAY OF JUNE 2016.

ATTEST:

**COLLEYVILLE CRIME CONTROL
AND PREVENTION DISTRICT**

Amy Shelley, TRMC
City Secretary

Richard Newton
Director



City of Colleyville Colleyville Crime Control and Prevention District Board Worksession Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, June 6, 2016
5:30 p.m.

Executive Conference Room
Third Floor – City Hall

The Colleyville Crime Control and Prevention District Board Worksession was called to order on June 6, 2016 at 5:30 p.m., by Director Richard Newton.

ROLL CALL: Directors Richard Newton, Chris Putnam, Tammy Nakamura, Bobby Lindamood, Jody Short, Nancy Coplen and Mike Taylor were present

City Manager Jennifer Fadden, Deputy City Manager Chris Fuller, Assistant City Manager/Director of Public Safety Mike Holder, Assistant Police Chief Robert Hinton, Accounting Manager Karen Hines, Strategic Services Manager Adrienne Lothery, Chief Financial Officer Brian Hogan, and City Secretary Amy Shelley were also present

2. PRESENTATION AND DISCUSSION

2a Colleyville Crime Control and Prevention District (CCCPD) Fiscal Year 2016 (FY 2016) budget update

Strategic Services Manager Adrienne Lothery presented this item and answered questions from the Board.

Director Newton asked staff how much the fund is up in revenue. Manager Lothery replied it is up 10.15 percent, six months through the fiscal year, in sales tax.

2b Presentation and discussion of the Colleyville Crime Control and Prevention District (CCCPD) Fiscal Year 2017 (FY 2017) budget

Assistant City Manager/Director of Public Safety Mike Holder and Assistant Police Chief Robert Hinton presented this item and answered questions from the Board.

Director Newton asked staff to explain how you have four officers for the price of two. Assistant City Manager/Director of Public Safety Mike Holder replied with the addition of a power shift, which coincide with peak call volume, the power shift crosses over the shift schedule from days to nights, allowing us to cover the peak times with two officers.

Director Taylor stated the percentages of the top five code violations do not appear to match the percentages shown in the chart.

Director Taylor asked staff to explain the lock box program. Assistant City Manager/Director of Public Safety Mike Holder replied the program began in 2009 or 2010, and was funded by the alumni association. He stated it is a lock box used mostly by the elderly in the community in which police and fire have a master key to the box which allows emergency responders to gain access into the home.

Director Lindamood asked staff if this program is available for anyone to use. Assistant City Manager/Director of Public Safety Mike Holder replied yes, but it is generally used for persons with medical conditions.

Director Newton asked staff what it means to be a recognized agency. Assistant City Manager/Director of Public Safety Mike Holder replied it is a state accreditation through the Texas Police Chief's Association, with 160+ standards that have to be met. He added there are over 1,800 police departments across the state, with only 120 departments who have received this recognition. He stated the recognition indicates we are following the best police department practices.

Director Nakamura asked staff why it is difficult to fill the vacant positions. Assistant City Manager/Director of Public Safety Mike Holder replied it was tough before the Ferguson events, but it has been tougher since then. He added casual drug use is another big issue seen in applicants, especially with college aged applicants, and some others cannot meet the basic hiring requirements.

Director Putnam asked staff how lateral hiring changes that. Assistant City Manager/Director of Public Safety Mike Holder replied the lateral hires are already police officers or have been police officers.

Director Taylor asked staff to explain lateral hiring in detail. Assistant City Manager/Director of Public Safety Mike Holder replied these are currently commissioned working police officers, who can now be a part of our department, whereas before they had to start at the entry level pay.

Director Putnam asked staff if departments are looking at partnerships with the military, such as for experience rather than a degree. Assistant City Manager/Director of Public Safety Mike Holder replied we do, applicants are not required to have a degree, but some college. He added we try to attract that skill set, and we restructured the current physical requirements.

Director Newton asked how long the three positions have been vacant. Assistant City Manager/Director of Public Safety Mike Holder replied basically the entire budget year.

Director Taylor asked staff if the facility needs assessment will look at the combined core services to evaluate what is not needed in certain areas, such as the court room. Assistant City Manager/Director of Public Safety Mike Holder

replied the scope will be looked at; however, the court room is very productive with the partnership with Keller.

Director Nakamura asked staff if the courtroom is not needed. Assistant City Manager/Director of Public Safety Mike Holder replied we do use the court room with the combined services with Keller.

Director Newton stated the numbers do not reflect more warnings given than actual tickets. Assistant City Manager/Director of Public Safety Mike Holder replied warnings can be in two forms, verbal or written, and the number in the presentation is the actual written paper warnings in the traffic division but not all of patrol.

Director Nakamura asked staff if 720 were the written warnings. Assistant City Manager/Director of Public Safety Mike Holder replied yes.

Director Coplen asked staff what agency is the 21st Century Policing coming from, the executive branch? Assistant City Manager/Director of Public Safety Mike Holder replied a task force under the President.

Director Short stated a crash report is not written each time two cars bump into each other, but asked if is there a system in place to track those occurrences. Assistant City Manager/Director of Public Safety Mike Holder replied yes, if there is a call made, there is a call sheet and record in which to extract the information.

Director Lindamood asked staff how much money has been received from FEMA. Assistant City Manager/Director of Public Safety Mike Holder replied nothing from them. He added there is training money, called LEOSE money, or state money, to purchase bullet proof vests (half reimbursement), there are some funding mechanisms, but they are not very big. He added there are no grants like there used to be, with most going to very large cities. He stated we have applied for grants, but have not received any recently.

Director Newton stated the presentation did not explain the agreement with Keller and why it is beneficial to Colleyville versus us doing it all ourselves. Assistant City Manager/Director of Public Safety Mike Holder replied it is slated to be discussed later, but it has been very beneficial, has saved Colleyville about \$1 million, and has been a good structure for Colleyville.

Director Newton asked about Colleyville's cost for Metroport Teen Court. Assistant Police Chief Robert Hinton replied \$33,750.

Director Lindamood asked staff if there is currently back-up battery in place. Assistant City Manager/Director of Public Safety Mike Holder replied there is not a true sense of a generator. He added the replacement of this is currently a year behind for the data center.

Director Putnam asked staff if the facilities assessment will at least provide an idea about what could be done with the Justice Center and could provide costs. Assistant Police Chief Robert Hinton replied correct.

Director Newton asked staff if they have a criteria in mind about what they would like in the needs assessment. Assistant Police Chief Robert Hinton replied a dialogue has been had with a consultant and they understand the underlying need.

Director Newton asked staff if they have a plan to repurpose the jail. Assistant Police Chief Robert Hinton replied currently it is being used by Tarrant County as a server bank.

Director Nakamura asked staff if the jail is not being used as a jail for Colleyville. Assistant Police Chief Robert Hinton replied jail services are provided through the regionalization of Colleyville, Keller, Southlake, and Westlake, with the jail facility in Keller.

Director Newton asked staff if regionalization will be mentioned in the strategy discussion. Assistant City Manager/Director of Public Safety Mike Holder replied yes.

Director Nakamura asked staff about the pay structure for jail services. Assistant City Manager/Director of Public Safety Mike Holder replied currently, on the dispatch side, it is a rolling three years of activity, based on Colleyville's usage, we pay a percentage, of what dispatch does, of the total costs.

Director Newton stated it does not seem to be very citizen friendly if citizens cannot get someone at the police station after hours. Assistant City Manager/Director of Public Safety Mike Holder replied there is a call box inside the Justice Center, and an officer is sent to assist. He added it may be that we need to educate the citizens about the call box.

Director Short asked staff if the Tahoes have been more effective on the vehicle replacement schedule. Assistant Police Chief Robert Hinton replied they have been much more reliable, and there are two currently pending sale through TML with a resale value of three times more than a Dodge charger resale.

Director Taylor asked staff if this is the first time to resell. Assistant City Manager/Director of Public Safety Mike Holder replied yes, until now the vehicles have been repurposed.

Director Putnam asked staff if the fund draw down is heavier now because of the debt ratio. Assistant City Manager/Director of Public Safety Mike Holder replied yes.

Director Lindamood asked staff if the Citizens on Patrol vehicle was a repurposed vehicle. Assistant City Manager/Director of Public Safety Mike Holder replied yes.

Director Lindamood asked staff who does vehicle maintenance. Assistant Police Chief Robert Hinton replied we provide our own maintenance.

Director Newton asked staff what is driving the purchasing decision on vehicles. Assistant City Manager/Director of Public Safety Mike Holder replied there is a fleet management plan that was instituted in 2014 because there were several old vehicles. He stated four marked and one unmarked vehicle remain each year, and to remain on schedule, we actually decreased the fleet by 19 percent.

Director Nakamura asked staff if the vehicles are kept a certain amount of years before being sold. Assistant Police Chief Robert Hinton replied yes, three years.

Director Taylor asked staff about the mileage for a three year old vehicle. Assistant Police Chief Robert Hinton replied between 85,000 and 100,000.

Director Putnam asked staff about the staffing plan. Assistant City Manager/Director of Public Safety Mike Holder replied the long term staffing plan was to get to 46 and he would like to do that by 2020, but an additional officer was not requested in this year's budget because of the current vacancies and the difficulties in hiring. He stated he anticipates asking for the additional officer next year, with the anticipation of four to six.

Director Taylor asked staff if they have had any complaints since going to the combined dispatch. Assistant City Manager/Director of Public Safety Mike Holder replied it is rare, especially if they have not had interaction with police over several years.

Director Putnam asked staff if there can be an agenda item for crime reporting cadence, and how often can we get statistics. Assistant City Manager/Director of Public Safety Mike Holder replied yes.

3. ADJOURNMENT

There being no further business before the Board, Director Newton adjourned the worksession at 6:35 p.m.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE _____ DAY OF _____.

Minutes taken and prepared by:

Amy Shelley, TRMC
City Secretary



Colleyville Crime Control and Prevention District Board Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas
76034
817.503.1000
www.colleyville.com

Tuesday, June 16, 2015
5:00 p.m.

City Council Chambers
Third Floor, City Hall

The Colleyville Crime Control and Prevention District Board of Directors meeting was called to order by President Chuck Mogged on June 16, 2015, at 5:00 p.m.

ROLL CALL: President Chuck Mogged, Vice President Carol Wollin, Directors: Chris Putnam, David Kelly, Nancy Coplen, and Mike Taylor were present. City Manager Jennifer Fadden, Treasurer Terry Leake, Deputy City Manager Chris Fuller, Assistant City Manager/Director of Public Safety Mike Holder, Assistant Police Chief Robert Hinton, Services Lieutenant Hillary Wreay, Operations Lieutenant Scotty Graves, Finance Manager Karen Hines, Parks Manager James Hubbard, Human Resources Director Rachel Hewitt, and City Secretary Amy Shelley were also present

2. CONSENT: READING AND PUBLIC HEARING- Resolution R-15-0068

- 2a** Approval of the minutes of the Colleyville Crime Control and Prevention District (CCCPD) Board Worksession of June 4, 2015
- 2b** Approval of the minutes of the Colleyville Crime Control and Prevention District (CCCPD) Board of Directors Meeting of June 17, 2014

President Mogged read Resolution R-15-0068 in its entirety.

President Mogged opened the public hearing at 5:01 p.m.

There was no one present wishing to speak concerning this item and President Mogged closed the public hearing at 5:02 p.m.

Director Kelly moved to approve Resolution R-15-0068. Vice President Wollin seconded the motion.

The motion carried with the following vote:

Aye: 6 – President Chuck Mogged, Vice President Carol Wollin, and Directors Chris Putnam, David Kelly, Nancy Coplen, and Mike Taylor

Absent: 1 – Director Jody Short

3. RESOLUTION(S): READING AND PUBLIC HEARING

3a Resolution R-15-0069

Approval of the Fiscal Year 2016 (FY 2016) Colleyville Crime Control and Prevention District Budget

President Mogged read Resolution R-15-0069 in its entirety.

Assistant Police Chief Robert Hinton presented this item and briefed the Board.

President Mogged opened the public hearing at 5:06 p.m.

There was no one present wishing to speak concerning this item and President Mogged closed the public hearing at 5:06 p.m.

Director Kelly asked staff why the fund balance is down \$196,000 when the expenditures is \$200,000 less than revenues. City Manager Jennifer Fadden explained it is due to a use of available cash of \$384,000.

President Mogged asked staff if the format for the budget is provided for by state law requirements. Treasurer Terry Leake explained use of available cash is actually considered to be a use of revenue.

Director Kelly moved to approve Resolution R-15-0069. Director Putnam seconded the motion.

The motion carried with the following vote:

Aye: 6 – President Chuck Mogged, Vice President Carol Wollin, and Directors Chris Putnam, David Kelly, Nancy Coplen, and Mike Taylor

Absent: 1 – Director Jody Short

3b Resolution R-15-0070

Election of a President and Vice President of the Colleyville Crime Control and Prevention District Board of Directors

President Mogged read Resolution R-15-0070 in its entirety.

President Mogged opened the public hearing at 5:11 p.m.

There was no one present wishing to speak concerning this item and President Mogged closed the public hearing at 5:11 p.m.

Director Kelly moved to approve Resolution R-15-0070 appointing Director Mogged as President, and Director Carol Wollin as Vice President. Director Taylor seconded the motion.

The motion carried with the following vote:

Aye: 6 – President Chuck Mogged, Vice President Carol Wollin, and Directors Chris Putnam, David Kelly, Nancy Coplen, and Mike Taylor

Absent: 1 – Director Jody Short

4. ADJOURNMENT

There being no further business before the Board, President Mogged adjourned the meeting at 5:12 p.m.

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE
_____ DAY OF _____.

Minutes taken and prepared by:

*Amy Shelley, TRMC
City Secretary*



Colleyville Crime Control and Prevention District Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3a

Agenda Date 06/21/2016

Number Resolution R-16-0072

Type Resolution

Department Police

Title

Approval of the Fiscal Year 2017 (FY 2017) Colleyville Crime Control and Prevention District Budget

Strategy Map Connection

C5- Achieve the highest standards of safety & security

Explanation

Reading and Public Hearing

In accordance with the Local Government Code, the Colleyville Crime Control and Prevention District (CCCPD) Board, which is comprised of the City Council, must hold a public hearing on the proposed annual budget at least 100 days before the start of the fiscal year and adopt a budget at least 80 days before the start of the fiscal year. This item allows the Board to comply with these requirements by holding a public hearing and approving the proposed FY 2017 CCCPD budget. The notice of the CCCPD budget public hearing by the CCCPD Board was published in the *Fort Worth Star-Telegram* on Friday, June 10, 2016, as required at least 10 days in advance of the public hearing.

The FY 2017 CCCPD budget was discussed at the June 6, 2016 CCCPD worksession. At that time, staff presented a complete FY 2017 budget proposal and a five-year forecast that meets the needs of the Colleyville Police Department and the community. The only change reflected in the attached FY 2017 proposed CCCPD budget is the addition of one police officer moved over from the General Fund. Staff is seeking Board approval of the proposed expenditures. Upon Board approval, the CCCPD budget must be submitted to the City Council for consideration within 10 days. There is currently an item on the June 21, 2016 City Council meeting agenda to allow for City Council consideration, should the Board approve the FY 2017 CCCPD budget at this meeting.

If the CCCPD Board wishes to further discuss the FY 2017 budget and consider approval at a subsequent meeting, an additional CCCPD Board meeting would need to be scheduled for a date that complies with all other legal requirements.

Attachments

1. CCCPD Presentation
2. FY 2017 - FY 2021 CCCPD Projection
3. FY 2017 Proposed Budget
4. Resolution R-16-0072

**Discussion of Proposed FY 2017
Colleyville Crime Control
Prevention District Budget
(CCCPD)**

**CCCPD Board of Directors Meeting
June 21, 2016**

Creation & Authorization

- The CCCPD was first established in 1999 by local voters for an initial five year period
- In 2003, voters renewed the District for an additional 20 year period
- The District will be eligible for renewal again in 2023

District Powers

- Local Government Code Chapter 363, Section 363.151

“The district may finance all the costs of a crime control and crime prevention program, including the costs for personnel, administration, expansion, enhancement, and capital expenditures.”

Highlights: Operating Expenditures

- Funding of Salary and Benefits for nine (9) sworn officer positions.
 - This includes moving a position currently funded in the General Fund
 - The staffing plan approved and enacted beginning in 2012 and finalized in 2016, included placing all new positions in the CCCPD
 - Total current authorized sworn staffing = 43
- Records Management System software (CRIMES) and maintenance
- Crime Reports Analytical Software
- Various Software Maintenance Agreements
- Participation in the Metroport Teen Court Program at one-quarter of the regional costs
- Regional Crime Scene Response Unit

FY 2017 Proposed Budget



Highlights: Capital Expenditures

- Execution of fleet management plan
 - Two marked police vehicles with equipment
 - Four unmarked police vehicles with equipment
- UPS Battery Back-up for Justice Center
- Continuation of weapons replacement schedule
- Facility needs assessment

Police Fleet Management Plan



Overview:

- After a complete review of the department's fleet needs was conducted a comprehensive program was implemented for Fiscal Year 2014
- The program immediately reduced the size of the fleet by 19%
- This reduction helped increased the utilization efficiency of the fleet by making the vehicles more multi purpose
- Put the vehicles on a regular replacement schedule

CCCPD Fund 5-Year Projections



- 5-Year projection allows for longer term planning and forecasting
- Sales tax is projected flat for FY 2017 & FY 2018 during SH26 construction
- Current expenditures funded by the CCCPD are projected to continue
- Debt will be paid off in FY 2019
 - Eliminates the need for the debt coverage ratio (revenues must exceed expenditures by 1.4x the current year debt payment)
- Certain equipment replacement, capital, and facility needs vary from year to year

Questions?

**COLLEYVILLE CRIME CONTROL DISTRICT
FY 2017 THROUGH FY 2021 PROJECTION**

FISCAL YEAR	ADOPTED FY 2016	PROJECTED FY 2016	PROJECTED FY 2017	PROJECTED FY 2018	PROJECTED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021
BEGINNING FUND BALANCE	\$1,492,472	\$1,481,643	\$1,381,476	\$1,239,671	\$1,006,234	\$722,700	\$720,862
REVENUES:							
1/2 CENT SALES TAX REVENUE*	\$1,529,802	\$1,613,620	\$1,613,620	\$1,613,620	\$1,629,756	\$1,646,054	\$1,662,514
INTEREST INCOME	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
USE OF AVAILABLE CASH	\$384,082	\$300,264	\$343,350	\$434,175	\$487,174	\$1,838	\$163,808
TOTAL REVENUES	\$1,915,384	\$1,915,384	\$1,958,470	\$2,049,295	\$2,118,430	\$1,649,392	\$1,827,822
EXPENDITURES:							
ADMINISTRATIVE BOARD/AUDIT EXPENSES:	\$1,850	\$1,850	\$1,850	\$1,850	\$1,850	\$1,850	\$1,850
POLICE SOFTWARE ANNUAL MAINTENANCE CONTRACT	\$49,500	\$49,500	\$49,500	\$49,500	\$49,500	\$49,500	\$49,500
REGIONAL RECRUITING AND HIRING PROCESS	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
REGIONAL CRIME SCENE RESPONSE UNIT	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
CRIME REPORTS ANALYTICAL CRIME MAPPING SOFTWARE	\$5,492	\$5,492	\$5,492	\$5,492	\$5,492	\$5,492	\$5,492
NETMOTION WIRELESS MAINTENANCE AGREEMENT	\$3,219	\$3,219	\$3,219	\$3,219	\$3,219	\$3,219	\$3,219
L-3 IN-CAR VIDEO SYSTEM SERVER MAINTENANCE	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949
TICKET WRITER REPLACEMENT	\$4,700	\$4,700	\$4,700	\$4,700	\$4,700	\$4,700	\$4,700
PERSONNEL:							
POLICE OFFICERS:							
7 OFFICERS	\$603,556	\$603,556	\$621,663	\$640,313	\$659,522	\$679,308	\$699,687
ADDITIONAL OFFICER IN FY 2016	\$72,058	\$72,058	\$74,220	\$76,446	\$78,739	\$81,102	\$83,535
MOVE OFFICER FROM GENERAL FUND FY 2017	\$0	\$0	\$74,220	\$76,447	\$78,740	\$81,102	\$83,535
ADDITIONAL OFFICER IN FY 2018	\$0	\$0	\$0	\$76,446	\$78,739	\$81,102	\$83,535
ADDITIONAL OFFICER IN FY 2019	\$0	\$0	\$0	\$0	\$78,739	\$81,101	\$83,534
ADDITIONAL SERGEANT IN FY 2021	\$0	\$0	\$0	\$0	\$0	\$98,917	\$101,885
TEEN COURT	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750
CAPITAL -							
FACILITY NEEDS ASSESSMENT	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0
UPS BATTERY BACKUP REPLACEMENT	\$0	\$0	\$85,000	\$0	\$0	\$0	\$0
JUSTICE CENTER DUMPSTER ENCLOSURES	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0
HVAC REPLACEMENT - JUSTICE CENTER	\$0	\$0	\$0	\$0	\$0	\$0	\$237,000
ROOF REPAIRS & MODIFIED BITUMEN REPLACEMENT - JUSTICE CE	\$100,171	\$100,171	\$0	\$0	\$0	\$0	\$0
METAL ROOF COATING - JUSTICE CENTER	\$0	\$0	\$0	\$0	\$0	\$167,200	\$0
CARPET & VCT TILE REPLACEMENT - JUSTICE CENTER	\$0	\$0	\$0	\$0	\$0	\$0	\$88,052
VEHICLES:							
REPLACEMENT - PATROL VEHICLE AND EQUIPMENT	\$195,000	\$195,000	\$113,000	\$206,600	\$206,600	\$206,600	\$206,600
REPLACEMENT - MOTORCYCLE (TWO)	\$72,000	\$72,000	\$0	\$0	\$12,500	\$12,500	\$0
REPLACEMENT - ADMINISTRATIVE VEHICLES	\$27,000	\$27,000	\$121,500	\$27,000	\$27,000	\$27,000	\$27,000
NEW VEHICLE (FOR NEW OFFICERS)	\$0	\$0	\$0	\$0	\$51,650	\$0	\$0
EQUIPMENT:							
ANNUAL WEAPONS REPLACEMENT	\$8,500	\$8,500	\$8,500	\$8,500	\$8,500	\$8,500	\$8,500
STINGER FLASHLIGHTS	\$3,800	\$3,800	\$0	\$0	\$0	\$0	\$0
TWO HANDHELD LASER UNITS	\$7,000	\$7,000	\$0	\$0	\$0	\$0	\$0
TWO RADAR SIGNS- REPLACEMENT	\$11,000	\$11,000	\$0	\$0	\$0	\$0	\$0
IN CAR CAMERAS & SERVER	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0
DEBT SERVICE:							
2006 SERIES REFUNDING DEBT	\$500,242	\$500,242	\$503,862	\$501,845	\$509,100	\$0	\$0
TRANSFERS:							
CAPITAL EQUIPMENT REPLACEMENT FUND - IN-CAR MOBILE DIGITAL COMPUTER SYSTEM	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
TOTAL EXPENDITURES	<u>\$1,715,287</u>	<u>\$1,715,287</u>	<u>\$1,756,925</u>	<u>\$1,848,557</u>	<u>\$1,914,790</u>	<u>\$1,649,392</u>	<u>\$1,827,822</u>
EXCESS REVENUES OVER EXPENDITURES ^^	\$200,097	\$200,097	\$201,545	\$200,738	\$203,640	\$0	\$0
ENDING FUND BALANCE	<u>\$1,308,487</u>	<u>\$1,381,476</u>	<u>\$1,239,671</u>	<u>\$1,006,234</u>	<u>\$722,700</u>	<u>\$720,862</u>	<u>\$557,054</u>

^^ MUST HAVE A 1.4 TIMES COVERAGE RATIO (\$200,097) FOR DEBT SERVICE PAYMENT IN FY 2016

^^ MUST HAVE A 1.4 TIMES COVERAGE RATIO (\$201,545) FOR DEBT SERVICE PAYMENT IN FY 2017

^^ MUST HAVE A 1.4 TIMES COVERAGE RATIO (\$200,738) FOR DEBT SERVICE PAYMENT IN FY 2018

^^ MUST HAVE A 1.4 TIMES COVERAGE RATIO (\$203,640) FOR DEBT SERVICE PAYMENT IN FY 2019

*NOTE: SALES TAX GROWTH PROJECTION OF 0% IN FY 2017 and FY 2018, 1% IN FY 2019 - FY 2021

COLLEYVILLE CRIME CONTROL & PREVENTION DISTRICT FY 2017 PROPOSED BUDGET
--

<i>FISCAL YEAR</i>	<i>ADOPTED FY 2016</i>	<i>PROJECTED FY 2016</i>	<i>PROPOSED FY 2017</i>
BEGINNING FUND BALANCE	\$1,492,472	\$1,481,643	\$1,381,476
REVENUES:			
1/2 CENT SALES TAX REVENUE	\$1,529,802	\$1,613,620	\$1,613,620
INTEREST INCOME	\$1,500	\$1,500	\$1,500
USE OF AVAILABLE CASH	\$384,082	\$300,264	\$343,350
TOTAL REVENUES	\$1,915,384	\$1,915,384	\$1,958,470
EXPENDITURES:			
ADMINISTRATIVE BOARD/AUDIT EXPENSES	\$1,850	\$1,850	\$1,850
POLICE SOFTWARE ANNUAL MAINTENANCE CONTRACT	\$49,500	\$49,500	\$49,500
REGIONAL RECRUITING AND HIRING PROCESS	\$2,500	\$2,500	\$2,500
REGIONAL CRIME SCENE RESPONSE UNIT	\$0	\$0	\$10,000
CRIME REPORTS ANALYTICAL CRIME MAPPING SOFTWARE	\$5,492	\$5,492	\$5,492
NETMOTION WIRELESS MAINTENANCE AGREEMENT	\$3,219	\$3,219	\$3,219
L-3 IN-CAR VIDEO SYSTEM SERVER MAINTENANCE	\$3,949	\$3,949	\$3,949
TICKET WRITER REPLACEMENT	\$4,700	\$4,700	\$4,700
PERSONNEL -			
7 POLICE OFFICERS	\$603,556	\$603,556	\$621,663
ADDITIONAL OFFICER IN FY 2016	\$72,058	\$72,058	\$74,220
MOVE OFFICER FROM GENERAL FUND FY 2017	\$0	\$0	\$74,220
TEEN COURT	\$33,750	\$33,750	\$33,750
CAPITAL -			
FACILITY NEEDS ASSESSMENT	\$0	\$0	\$30,000
UPS BATTERY BACKUP REPLACEMENT	\$0	\$0	\$85,000
ROOF REPAIRS & MODIFIED BITUMEN REPLACEMENT - JUSTICE CENTER	\$100,171	\$100,171	\$0
VEHICLES -			
REPLACEMENT - PATROL VEHICLE AND EQUIPMENT	\$195,000	\$195,000	\$113,000
REPLACEMENT - MOTORCYCLE (TWO)	\$72,000	\$72,000	\$0
REPLACEMENT - ADMINISTRATIVE VEHICLES	\$27,000	\$27,000	\$121,500
EQUIPMENT -			
ANNUAL WEAPONS REPLACEMENT	\$8,500	\$8,500	\$8,500
STINGER FLASHLIGHTS	\$3,800	\$3,800	\$0
TWO HANDHELD LASER UNITS	\$7,000	\$7,000	\$0
TWO RADAR SIGNS- REPLACEMENT	\$11,000	\$11,000	\$0
DEBT SERVICE -			
2006 SERIES REFUNDING DEBT	\$500,242	\$500,242	\$503,862
TRANSFERS -			
CAPITAL EQUIPMENT REPLACEMENT FUND - IN-CAR MOBILE DIGITAL COMPUTER SYSTEM	\$10,000	\$10,000	\$10,000
TOTAL EXPENDITURES	<u>\$1,715,287</u>	<u>\$1,715,287</u>	<u>\$1,756,925</u>
EXCESS REVENUES OVER EXPENDITURES ^^	\$200,097	\$200,097	\$201,545
ENDING FUND BALANCE	<u>\$1,308,487</u>	<u>\$1,381,476</u>	<u>\$1,239,671</u>

^^ MUST HAVE A 1.4 TIMES COVERAGE RATIO (\$200,097) FOR DEBT SERVICE PAYMENT IN FY 2016

^^ MUST HAVE A 1.4 TIMES COVERAGE RATIO (\$201,545) FOR DEBT SERVICE PAYMENT IN FY 2017

RESOLUTION R-16-0072

**A RESOLUTION ADOPTING AN ANNUAL BUDGET FOR
FISCAL YEAR 2017 FOR THE
COLLEYVILLE CRIME CONTROL AND PREVENTION DISTRICT**

WHEREAS, the laws of the State of Texas require an annual budget be adopted by the Board of Directors; and

WHEREAS, the laws require the budget includes projected revenues and proposed expenditures, cash on hand at the start of the year, the amount of money received during the prior year, the tax rate, and the projected ending fund balance.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE COLLEYVILLE CRIME CONTROL AND PREVENTION DISTRICT:**

Sec. 1. THAT the Fiscal Year 2017 budget amounts for the Colleyville Crime Control and Prevention District with a sales and use tax rate of .5% are as follows:

Projected Revenue Received in Fiscal Year 2016	\$1,915,384
Projected Cash on Hand as of October 1, 2016	\$1,381,476
Revenues	\$1,958,470
Expenditures	\$1,756,925
Ending Fund Balance at September 30, 2017	\$1,239,671

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _____ AYES, _____ NAYS, AND _____
ABSTENTIONS ON THIS THE 21st DAY OF JUNE 2016.

ATTEST:

**COLLEYVILLE CRIME CONTROL
AND PREVENTION DISTRICT**

Amy Shelley, TRMC
City Secretary

President



Colleyville Crime Control and Prevention District Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3b

Agenda Date 06/21/2016

Number Resolution R-16-0073

Type Resolution

Department Police

Title

Election of a President and Vice President of the Colleyville Crime Control and Prevention District Board of Directors

Strategy Map Connection

B4- Cultivate a culture of transparency and consistent communication

Explanation

Reading and Public Hearing

In accordance with Chapter 501, Section 501.065, of the Local Government Code, the Colleyville Crime Control and Prevention District Board of Directors shall elect from among its members a President and Vice President. Each officer of the Board serves for a term of one year.

Attachments

1. Resolution R-16-0073

RESOLUTION R-16-0073

**APPOINTING A PRESIDENT AND VICE PRESIDENT TO THE
COLLEYVILLE CRIME CONTROL AND PREVENTION DISTRICT
BOARD OF DIRECTORS**

WHEREAS, the Colleyville Crime Control and Prevention District Board of Directors shall elect, from among its members, a President and Vice President in accordance with the Local Government Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS
OF THE COLLEYVILLE CRIME CONTROL AND PREVENTION DISTRICT:**

Sec. 1. THAT Director _____ is elected President and Director _____ is elected Vice President for a one-year term.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS, THIS THE 21ST DAY OF JUNE 2016.

Director Richard Newton _____
Director Tammy Nakamura _____
Director Bobby Lindamood _____
Director Jody Short _____

Director Chris Putnam _____
Director Nancy Coplen _____
Director Mike Taylor _____

ATTEST:

**COLLEYVILLE CRIME CONTROL
AND PREVENTION DISTRICT**

Amy Shelley, TRMC
City Secretary

Richard Newton
Director

