



City of Colleyville

Colleyville Library Board Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Monday, June 13, 2016
6:00 p.m.

Colleyville Public Library
110 Main Street

1. CALL TO ORDER

2. APPROVAL OF MINUTES

April 18, 2016

3. REGULAR AGENDA ITEMS

3a Overview of the 2016 Summer Reading Program

3b Update on the Colleyville Public Library Long-Range Plan

3c Discussion of Items for Future Agendas

4. REPORTS

4a Librarian's Report

4b Friends of the Colleyville Public Library Report

4c Colleyville Public Library Foundation Report

5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

6. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, June 10, 2016 by 5:00 p.m.

Kristi Isbell
Administrative Assistant

A quorum of the Colleyville City Council and/or any other Colleyville Board, Commission, or Committee may be in attendance at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the Library Assistant at least 48 hours in advance at 817.503.1150, and reasonable accommodations will be made to assist you.



City of Colleyville

Colleyville Library Board

MINUTES

City Hall
100 Main Street
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Monday, April 18, 2016
6:30 p.m.

Colleyville Public Library
110 Main Street

1. CALL TO ORDER

Chair Vernon Noronha called the meeting of the Colleyville Public Library Board to order at 6:36 p.m.

ROLL CALL

Present Board members: Chairperson Vernon Noronha, Kay Newton, Nancy Andrews, Molly Skinner, Seanna Billinger, Alternate 1 Joan Roberts, Alternate 2 Shanthi Kannan, Ex Officio Nancy Tuuling, Library and Recreation Director Mary Rodne, Administrative Assistant Kristi Isbell

Absent Vice Chair Victoria Kennedy-Ziegler and Board member Billie Tuttle; Ex-Officios Nancy Tuuling and Cecilia Monacelli

2. APPROVAL OF MINUTES

January 18, 2016 and March 22, 2016

A motion was made by Joan Roberts and seconded by Molly Skinner to approve the January 18, 2016 minutes as presented. The motion carried with a unanimous vote.

A motion was made by Kay Newton and seconded by Nancy Andrews to approve the March 22, 2016 minutes as presented. The motion carried with a unanimous vote.

3. REGULAR AGENDA ITEMS

3a Update on the Colleyville Public Library Long-Range Plan 2016-2021

Director Mary Rodne stated that the Long-Range Plan would be presented to City Council for approval on the following evening, Tuesday, April 19. Rodne noted that there was an update to page five of the Long-Range Plan, presented to City Council, in order to better define the composition of the total participants of the survey.

Chair Noronha requested information on the next step of Long-Range Plan if it is approved by City Council. Rodne stated work would begin with Aaron Babcock, of Hidell Associates Architects, and staff to determine reconfiguration options, in best response to survey feedback, and the costs associated with each.

3b Overview of the 2016 Summer Reading Program

Director Rodne stated that the theme for the 2016 Summer Reading Program is *Step Right Up, Read!* and the promotional materials and decorations would be circus related. (Rodne displayed an early rendition of the graphic that could be used in materials.) Rodne highlighted important dates and stated registration would begin on Tuesday, May 31, the Kick-Off Party would occur on Friday, June 3 (inside), and the Grand Finale would be Friday, July 29 (outside).

3c Discussion of items for future agendas

The next regularly scheduled meeting was tentatively set for Monday, June 13, 2016 and would include any updates on the Long-Range Plan. Discussion ensued regarding a start time of 6:00 p.m. or 6:30 p.m. and it was agreed to continue with the 6:00 p.m. meeting time.

4. REPORTS**4a Librarian's Report****A. Monthly Statistics:**

Director Rodne provided an overview of the statistics for the months of January through March 2016. Rodne reminded that summer is the busiest season of the Library and circulation and program statistics would be expected to rise.

B. Donations

Rodne stated that the Library received a total of \$11,500 for the months of January through March 2016. In January, the Library received \$1,000 from the Colleyville Lions Club for the purchase of large print materials. In February, the Library received \$10,000 from the Robert J. and Helen H. Glaser Family Foundation, through the Colleyville Public Library Foundation, in support of the 2016 Summer Reading Program, \$50.00 from the Colleyville Garden Club in memory of Clarke Jones, and \$100.00 from Ann Maddux for the purchase of e-audio materials. In March, the Library, again, received \$100.00 from Ann Maddux for the purchase of e-audio materials and, also received, \$250.00 from the Colleyville Garden Club for the purchase of gardening and landscaping materials.

C. Library Programs

Rodne demonstrated the 3M Cloud app, the Library's new digital material provider. Rodne explained the reason for changing from Overdrive to 3M Cloud was because the cost savings in fees associated with Overdrive would allow for additional funds to purchase more digital content on 3M Cloud.

Rodne described recent Saturday programming and gave information on the Princess Party, Ninja Party in March, and the Spring Party in April.

4b Friends of the Colleyville Public Library Report

Kay Newton reported that the Friends were preparing for their annual Used Book Sale on Saturday, May 7. Newton explained that Friends of the Colleyville Public Library members receive early shopping time from 9:00 – 10:00 a.m. and that the sale would be open to the public 10:00 a.m. – 2:00 p.m. Newton encouraged Board members to donate books. Discussion ensued regarding the on-going used book sale within the library on a display by the door and near the back of the 1st floor in addition to the Friends process of selling donated books to other book sellers. Newton stated that the Friends would also be participating in a program offered by Whole Foods of Colleyville whereby the Friends would receive a percentage of profits on a given day, possibly a Tuesday in June.

4c Colleyville Public Library Foundation Report

Director Rodne reported on behalf of the Library Foundation and stated that the Foundation had recently met regarding the possible fundraising opportunities associated with the Long-Range Plan. Rodne explained that the Foundation had raised approximately \$570,000 for the Library's initial construction and organization and the opening of the second floor. Rodne stated that the Foundation would be participating in the North Texas Giving Day on September 22, 2016. Rodne further explained that the Foundation would possibly use the Library's large piggy bank as an annual fundraising event toward the end of each year.

5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no citizen comments/presentations regarding items not on the agenda.

6. ADJOURNMENT

A motion was made by Molly Skinner and seconded by Kay Newton to adjourn the meeting of the Colleyville Library Board at 7:14 p.m. The motion was approved unanimously.

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE ___ DAY OF ____.

Minutes taken and prepared by:

Kristi Isbell



City of Colleyville Colleyville Library Board Agenda Briefing

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Agenda Number 3a

Agenda Date 06/13/2016

Number

Type Report

Department Library

Title

Overview of the 2016 Summer Reading Program

Strategy Map Connection

Explanation

Library Director Mary Rodne will provide an update on the 2016 Summer Reading Program, "Step Right Up, Read."

Attachments



City of Colleyville Colleyville Library Board Agenda Briefing

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Agenda Number 3b

Agenda Date 06/13/2016

Number

Type Regular Agenda Items

Department Library

Title

Update on the Colleyville Public Library Long-Range Plan

Strategy Map Connection

Explanation

Library Director Mary Rodne will provide an update on the Colleyville Public Library Long-Range Plan 2016-2021.

Attachments



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Agenda Number 3c

Agenda Date 06/13/2016

Number

Type Regular Agenda Items

Department Library

Title

Discussion of Items for Future Agendas

Strategy Map Connection

Explanation

This item allows the opportunity for Library Board members to suggest items for consideration on future Library Board agendas, and to confirm the next regularly scheduled meeting date.

Attachments



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Agenda Number 4a

Agenda Date 06/13/2016

Number

Type Report

Department Library

Title

Librarian's Report

Strategy Map Connection

Explanation

The reports provided are to update the Board members on the statistics for the months of April 2016 through May 2016.

A. Monthly Statistics

B. Donations

C. Library Programs

Attachments



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Agenda Number 4b

Agenda Date 06/13/2016

Number

Type Report

Department Library

Title

Friends of the Colleyville Public Library Report

Strategy Map Connection

Explanation

A representative from the Friends of the Colleyville Public Library will provide an update and report to the Colleyville Library Board members.

Attachments



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Agenda Number 4c

Agenda Date 06/13/2016

Number

Type Report

Department Library

Title

Colleyville Public Library Foundation Report

Strategy Map Connection

Explanation

A representative from the Colleyville Public Library will provide an update and report to the Colleyville Library Board members.

Attachments