



City of Colleyville

Parks and Recreation Advisory Board Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, October 12, 2015
6:00 p.m.

Colleyville Public Library
110 Main Street - 2nd Floor

1. CALL TO ORDER

2. APPROVAL OF MINUTES

July 6, 2015

3. REGULAR AGENDA ITEMS

3a Staff and board member introductions

3b Recommendation of a Parks and Recreation Advisory Board Member for appointment to the Park Land Dedication Committee

3c Approval of the use of Voluntary Park Funds for three park improvement projects in a total combined amount not to exceed \$39,500

3d Approval to use Park Land Dedication Fund monies to reimburse the Tax Increment Financing Fund for the acquisition of the real property located at 7100 Colleyville Boulevard

3e Approval to use Park Land Dedication Fund monies for the construction of the Cotton Belt Trail - Phase III project

4. REPORTS

4a Recreation update

4b Overview of completed, ongoing, and upcoming parks projects

5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

6. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, October 9, 2015 by 5:00 p.m.

Rylee Truckenmiller
Administrative Support Specialist

A quorum of the Colleyville City Council and/or any other Colleyville Board, Commission, or Committee may be in attendance at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the Administrative Assistant at least 48 hours in advance at 817.503.1180, and reasonable accommodations will be made to assist you.



City of Colleyville

Parks and Recreation Advisory Board MINUTES

City Hall
100 Main Street
Colleyville, Texas
76034
817.503.1000
www.colleyville.com

Monday, July 6, 2015
6:00 p.m.

Colleyville Public Library
110 Main Street - 2nd Floor

1. CALL TO ORDER

Chairperson Michelle McGarry called the meeting of the Parks and Recreation Advisory Board to order on July 6, 2015 at 6:06 p.m. and called the roll.

Present: Chair Michelle McGarry, Board Members Ajit Purandare, Charles Bethards, Hillary Schwanbeck.

Absent: Board Members Ken Llewellyn, Leti Carson, and David Hays

City Staff: Library and Recreation Director Mary Rodne, Assistant City Manager/ Director of Public Safety Chief Mike Holder, Parks Manager James Hubbard, Recreation and City Events Manager Lisa Escobedo, and Administrative Support Specialist Rylee Truckenmiller were also present.

2. APPROVAL OF MINUTES

March 30, 2015

Hillary Schwanbeck moved to approve the March 30, 2015 meeting minutes as written. Ajit Purandare seconded the motion. The motion carried unanimously.

3. REGULAR AGENDA ITEMS

3a Presentation and discussion on shade structures

Parks Manager James Hubbard gave a brief overview on an upcoming project whereby shade structures throughout various parks will be replaced. Manager Hubbard stated the 2014 Citizen Survey indicated citizens are in favor of shade structures, and went onto explain the advantages and disadvantages of shade structures. Advantages include providing shelter from the sun, prolonging equipment life, increased useable park hours; disadvantages are the structures are large, increased fabric replacement expense, and the structures can be unsightly.

Manager Hubbard explained there are two types of shade structures: integrated and non-integrated. The integrated structures are built within the equipment and are part of the playground design, though they only cover some of the structure and offer limited time usage. The non-integrated structures are free standing and can cover everything underneath, which sometimes causes the cover to be rather large, as it must meet minimum safety clearances.

Manager Hubbard listed parks that could use the shade structures. The Board reviewed the parks and types of shade structures and recommended nothing be done at Kimzey Park until the playground structure is replaced. The Board believes there is not a current need at Sparger Park or the Nature Center, but would like the non-integrated structure at McPherson Park.

Hillary Schwanbeck asked if the Nature Center should be reconsidered. Manager Hubbard stated they would have to modify the structure to put in a non-integrated structure, and will have to call the manufacturer regarding modifying materials. Hillary Schwanbeck asked the Board if they have any preference on color. Manager Hubbard stated the sails being considered are green or tan. Charles Bethards asked if there are funds for this project. Manager Hubbard responded yes, in the Park Land Dedication and Voluntary Parks Funds. Charles Bethards asked how much money was available. Manager Hubbard stated the Voluntary Park Fund has approximately \$700,000 and the Parks Tomorrow Fund has just over \$1 million. Charles Bethards asked what the cost is for the shade structure, moving forward. Manager Hubbard stated the purchase would be made from the Voluntary Parks Fund, which sees about \$140,000 a year in donations.

3b Approval to use Voluntary Park Funds for the purchase and installation of three new scoreboards at City Park

Parks Manager James Hubbard provided information regarding approval to use Voluntary Parks Funds for the purchase and installation of three new scoreboards at City Park. Manager Hubbard stated the girls' softball association would like to replace three scoreboards at City Park, though the scoreboards are working well, they are old and have to have their bulbs checked once a month. The new scoreboards have LED's and a timer, which the Association is looking for. The Colleyville Softball Association is willing to partner with the Parks Department in the purchase of the three new scoreboards. The current softball games have an inning and time limit, which poses the necessity for the timer on the softball scoreboard.

Manager Hubbard informed the Board the total cost of the boards is approximately \$14,000, Colleyville Softball Association is willing to provide \$5,000 for funding for this project with the City to cover the remaining \$9,000. Manager Hubbard had also discussed updating the Colleyville Baseball Association

scoreboards, but they were not interested. Charles Bethards asked if these boards last for ten years. Manager Hubbard stated the current boards are 17 years old. Charles Bethards questioned if they would be installing the boards immediately if approved. Manager Hubbard responded they were hopeful to have them installed before the fall season, which starts in early September.

Charles Bethards asked if there was anyone using these new boards. Manager Hubbard stated White Settlement is using the boards, and their report was they work fantastically for them. Hillary Schwanbeck asked for clarification on the cost to the City. Manager Hubbard responded \$9,000. Michelle McGarry asked if the Board waited a year, would the Colleyville Softball Association still contribute. Manager Hubbard stated he didn't know, but doesn't see why they wouldn't. He also stated he could go back to the Colleyville Softball Association with a different number, if it makes the Board more comfortable. Ajit Purandare asked if there was a standalone timer available for the scoreboards. Manager Hubbard responded the standalone timers cost around \$1,000, which is why the new scoreboard for \$3,000 was being reviewed. He also said the Board could approve a monetary value they were comfortable with and see if the Colleyville Softball Association matches it. Hillary Schwanbeck stated if we waited a year and the Colleyville Baseball Association is willing to contribute, they may want to purchase their nine scoreboards and there could be a price break. Hillary Schwanbeck questioned if there was concern the current scoreboards would go out in the middle of the season. Manager Hubbard stated the only problem they have had is the connection at the score stand.

Hillary Schwanbeck made a motion to table the approval of the purchase and installation of three new scoreboards at City Park for a year. Ajit Purandare seconded the motion. The motion carried unanimously.

3c Discuss the use of Parks Tomorrow Funds for the L.D. Lockett Park Cotton Belt Trailhead Enhancement Project

Parks Manager James Hubbard discussed the use of Parks Tomorrow Funds for the L.D. Lockett Park Cotton Belt Trailhead Enhancement Project. This project included male and female restrooms, pavilion, adult fitness equipment, children's playground and bicycle repair station. The City went out for bids for three weeks, and received no bids, a second bid cycle resulted in the receipt of three sealed bids, and the lowest bid came in from C. Green Scaping at \$555,514.58 for the base bid for the alternate one, with a five-percent contingency. It does not include the adult fitness equipment or children's playground, as it was held from the sealed bid.

Staff is seeking the Board's approval of expending \$140,000 to cover some of the contract, adult fitness equipment, and children's playground. As of April 30, 2015 the Parks Tomorrow Fund had an available monetary valuable of just over \$1

million dollars. Ajit Purandare asked if the branding of this equipment would be in line with the branding discussed earlier. Manager Hubbard it would be consistent with the continuous branding Colleyville is trying to market across its parks. Michelle McGarry asked if it was correct, if the Board does not approve the expenditure, there is no playground. Manager Hubbard responded at this time we would not have the funding for the adult fitness equipment or the children's playground and \$55,000 of the \$140,000 is being requested to cover the base bid. He stated the Board could approve an amount less than the \$140,000 but at minimum would need to approve \$55,000 for the contract. Ajit Purandare asked if this included a shade structure. Manager Hubbard stated it does not, but there are a lot of trees. Charles Bethards asked if this was in line with the direction from the last two or three years. Manager Hubbard responded the bid did come in about \$55,000 over the engineer's estimate with the initial equipment removed.

Charles Bethards made a motion to approve the use of \$140,000 from the Parks Tomorrow Fund as necessary to execute the contract with C. Green Scaping, LP for purchase and installation of adult fitness equipment and children's playground for the L.D. Lockett Park Cotton Belt Trailhead Enhancement Project. Hillary Schwanbeck seconded the motion. The motion carried unanimously.

4. REPORTS

4a Recreation, Athletics, Tennis, and Senior Center reports

Lisa Escobedo, Recreation and City Events Manager, updated the Board on Recreation and Special Events activities for the months of June, July, and August and upcoming events for fall 2015. Recreation summer classes kicked off in June and runs through August. Manager Escobedo stated the Recreation department was starting a new Fit for Baby class, which is a prenatal fitness program.

Manager Escobedo indicated all youth associations (baseball, softball, soccer, and lacrosse) finished their spring season, as did the spring volleyball. This summer marks the first summer volleyball league, which has 11 teams participating, with 113 girls playing and fall volleyball league will be kicking off in September. Manager Escobedo stated summer tennis leagues have also begun with five teams playing and generating \$1,207. Summer tennis classes and camps have been playing since June and will continue to early August.

Additionally, Manager Escobedo explained the Senior Center AARP tax help had finished up with 180 participants. The annual Senior Prom was held in collaboration with Colleyville Heritage Leadership Class at Colleyville Compass Church, with approximately 30 participants making it out for a night of dancing, snacks and pictures. Manager Escobedo stated in late April the Senior Center received a grant from the Colleyville Women's Club in the amount of \$3,317, which was used to purchase and install window shades and blackout shades for

the Center, which were installed the end June.

Manager Escobedo the trips are very popular; the seniors traveled to Winstar Casino, which is a monthly trip, and upcoming trips are: Canton on July 30, Grand Prairie Farmers Market August 15, and Reunion Tower August 24. Manager Escobedo highlighted future events, the Summer Reading Finale Friday July 31, and the Senior Health Fair to be held Friday, September 11.

4b Overview of ongoing and upcoming Parks projects

Parks Manager James Hubbard updated the Board regarding weather event impacts stating, there was very little damage due to the rainfall however, the Sparger Park playground had flooded and was useable for approximately three weeks. The installation of benches and trash receptacles at Sparger Park began in early July. Manager Hubbard also stated the recirculation of the McPherson Splash Pad installation will begin at the end of the season, which allows use next season.

Staff has been working with Growing Innovations to help improve the turf conditions, and there is already a significant difference. Manager Hubbard added tennis courts 5 and 6 at City Park are scheduled to be resurfaced in August, after the end of the summer tennis season. Manager Hubbard stated the bird netting at the City Park Concession was very successful, and netting will be installed at the City Park pavilion also.

5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no citizen comments/presentations regarding items not on agenda.

6. ADJOURNMENT

A motion was made by Charles Bethards and seconded by Ajit Purandare to adjourn the meeting. The motion carried with a unanimous vote. Chair McGarry adjourned the meeting at 7:02 p.m.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE ____ DAY OF ____.

Minutes taken and prepared by:

*Rylee Truckenmiller
Administrative Secretary*



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3a	Agenda Date 10/12/2015	Number
Type Regular Agenda Items		
Department Parks and Recreation Advisory Board		
Title		
Staff and board member introductions		

Explanation

At the meeting on September 15, 2015 the City Council approved attached Resolution R-15-3912 appointing members to the Parks and Recreation Advisory Board.

Debra Minea was appointed to fill the Place 1 vacancy with a term expiring December 2016. Additionally, a non-voting liaison member from each of the Colleyville youth sports associations was appointed to serve a one year term. The liaison members and the respective association that they represent are listed below:

- Brenton Johnson – Colleyville Baseball Association (CBA)
- Brent Hines – Colleyville Girls Softball Association (CGSA)
- Patrick Dunagan – Colleyville Soccer Association (CSA)
- Erika Davis Noble – Colleyville Lacrosse Association (CLA)

In light of these new additions to the Board, this item is included to provide a time for staff and board members to briefly introduce themselves.

Attachments

1. Resolution R-15-3912

RESOLUTION R-15-3912

**A RESOLUTION APPOINTING MEMBERS TO THE
PARKS AND RECREATION ADVISORY BOARD**

WHEREAS, one (1) vacant position on the Parks and Recreation Advisory Board has a term expiring December 2016; and

WHEREAS, City Council shall appoint one (1), non-voting liaison member from each of the Colleyville youth sport associations to serve a one (1) year term.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

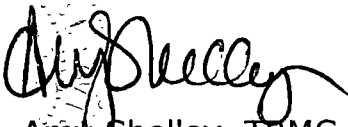
Sec. 1. THAT the following persons are hereby appointed to the Parks and Recreation Advisory Board for a term expiring December 2016:

- | | |
|---------------------|--|
| • Debra Minea | Place 1 |
| • Brenton Johnson | Colleyville Baseball Association |
| • Brent Hines | Colleyville Girls Softball Association |
| • Erika Davis Noble | Colleyville Lacrosse Association |
| • Patrick Dunagan | Colleyville Soccer Association |

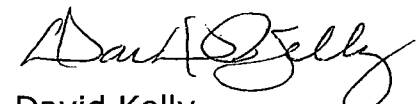
AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 5 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 15TH DAY OF SEPTEMBER 2015.

ATTEST:


Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE


David Kelly
Mayor



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
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Agenda Number 3b	Agenda Date 10/12/2015	Number
Type Regular Agenda Items		
Department Parks and Recreation Advisory Board		
Title		

Recommendation of a Parks and Recreation Advisory Board Member for appointment to the Park Land Dedication Committee

Explanation

The Park Land Dedication Committee was established by the City Council in 1991 to serve in an advisory capacity to the Planning and Zoning Commission and the City Council relating to proposed Park Land Dedication Fund expenditures and proposed updates to the Parks and Recreation Master Plan.

The committee consists of four (4) members; Two (2) members of the Planning and Zoning Commission and two (2) members for the Parks and Recreation Advisory Board. The Park Land Dedication Committee members are appointed by the City Council for a term that shall run concurrent with their terms on the Planning and Zoning Commission and the Parks and Recreation Advisory Board.

There is currently a vacancy on the Park Land Dedication Committee for a member of the Parks and Recreation Advisory Board. The Board shall make a recommendation to the City Council for consideration of appointment to the Committee at a future meeting.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3c	Agenda Date 10/12/2015	Number
Type Regular Agenda Items		
Department Parks and Recreation Advisory Board		
Title		

Approval of the use of Voluntary Park Funds for three park improvement projects in a total combined amount not to exceed \$39,500

Explanation

Staff has identified, and is recommending three projects, to the Board for their consideration in the use of Voluntary Park Fund monies as partial funding for each project.

Project 1 – Flashing Signage at Trail Intersections

In late 2014 flashing signalized crossing equipment was installed at the intersection of John McCain Road and the Cotton Belt Trail. The equipment allows trail users to activate flashing lights located on signs visible to vehicles on John McCain Road prior to entering the intersection by pressing a button located on a bollard. The system greatly improves the ability of drivers to detect activity within the intersection, providing a safety benefit to both the driver and the trail user.

As seen in the attached trail crossing exhibit, staff is proposing to have identical signalized crossing equipment installed at the intersections of the Cotton Belt Trail with Pleasant Run Road and Bransford Road. This would provide signalized crossings at all roadway intersections along the Cotton Belt Trail within Colleyville. Staff feels that the anticipated completion of the Cotton Belt Trail – Phase III project will increase trail use and that this project would serve a great benefit.

Per the attached quotes, the total cost to complete this project is \$25,158. Staff is seeking a recommendation to utilize \$23,000 of Voluntary Park Fund monies for the project. The remainder of the project funding is to come from trails and sidewalks specific donations.

Project 2 – Replacement Fountain at Kimzey Park

In September of 2015 the fountain in the pond at Kimzey Park ceased working and was removed for evaluation. Upon inspection by a qualified fountain repair contractor it was determined that the fountain had deteriorated to a point in which replacement was recommended in lieu of repair. The cost of repairs was estimated at approximately \$3,500, largely due to the fountain being a discontinued model, and would not be warrantied against future maintenance issues.

Staff has received the attached quote in the amount of \$10,673 for the purchase

and installation of a new fountain to include a light kit. The fountain would come with a five year manufacturer's warranty.

Staff is still in the process of receiving additional quotes for the replacement of the fountain, but is seeking a recommendation to utilize up to \$8,000 of Voluntary Park Fund monies for the project. The remainder of the project funding is to come from funds previously allocated for improvements at Kimzey Park.

A temporary aerator has been installed in the pond at Kimzey Park to oxygenate the water and to help with algae control.

Project 3 – Replacement of Trash Receptacles at Kimzey Park

Staff is recommending that the thirteen trash receptacles at Kimzey Park, seen in the attached exhibit, be replaced due to signs of aging and to bring them to the current branding standard, which would match the existing benches at Kimzey Park. The proposed trash receptacles, identical to the ones recently installed at Sparger Park, are extremely durable and provide an aesthetically pleasing option for trash control.

Per the attached quote, the total cost to complete this project is \$10,968.25. Staff is seeking approval to utilize \$8,500 of Voluntary Park Fund monies for the project. The remainder of the project funding is to come from funds previously donated for park improvements.

As seen in the attached proposed project table, staff is seeking a combined total amount not to exceed \$39,500 from the Voluntary Park Fund to complete these three projects. Per the attachment, as of September 30, 2015 there is an available balance of \$724,876 in the Voluntary Park Fund.

Should these projects be recommended for approval, staff plans to seek City Council approval at the meeting on October 20, 2015. If approved it is expected that each of these projects will be completed by March of 2016.

Attachments

1. Trail Crossing Exhibit
2. Trail Crossing Quote
3. Fountain Quote
4. Trash Receptacle Exhibit
5. Trash Receptacle Quote
6. Proposed Project Table
7. Financial Status of the Voluntary Park Fund as of September 30, 2015

Trail Crossing Exhibit



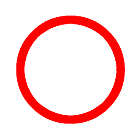
Location 1
Bransford Road at Cotton Belt Trail



Location 2
Pleasant Run Road at Cotton Belt Trail



Proposed Equipment

 Approximate Location of Flashing Sign



Trail Crossing Quote Tabulation

Item / Service	Vendor / Contractor	Quantity	Unit Price	Total Price
Installation	TX Services	1	\$9,600.00	\$9,600.00
Equipment 1	Paradigm Traffic Systems, Inc.	2	\$7,399.00	\$14,798.00
Equipment 2	Paradigm Traffic Systems, Inc.	2	\$380.00	\$760.00
			Grand Total	\$25,158.00

TX SERVICES



QUOTE 10.02.15
BUY BOARD CONTRACT #432-13

ATTN: CITY OF COLLEYVILLE
JAMES HUBBARD

PARKS MANAGER
817-503-1182

JHUBBARD@COLLEYVILLE.COM

DATE: 10.02.15

OWNER: CITYOF COLLEYVILLE
PUBLIC WORKS

PROJECT: RAPID FLASHING PED CROSSING

LOCATION: PLEASANT RUN @ L.D. LOCKETT
BRANSFORD @ L.D. LOCKETT

ITEM#	DESCRIPTION	QTY	UNIT	PRICE	TOTAL
PLEASANT RUN @ L.D. LOCKETT					
1	INSTALLATION ONLY OF CITY FURNISHED DOUBLE LIGHT BAR RAPID FLASHING BEACON TO INCLUDE FOUNDATIONS	40.00	HRS	\$ 120.00	\$ 4,800.00
BRANSFORD @ L.D. LOCKETT					
2	INSTALLATION ONLY OF CITY FURNISHED DOUBLE LIGHT BAR RAPID FLASHING BEACON TO INCLUDE FOUNDATIONS	40.00	HRS	\$ 120.00	\$ 4,800.00

NOTE: ALL MATERIALS TO BE FURNISHED BY THE CITY

TOTAL	\$ 9,600.00
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SUBMITTED BY:

DAWN PERKINS

ACCEPTED BY:

Price Excludes Pavement Markings, Sidewalk & Wheelchair ramps, Bonding, Stake-out, Field Engineering, Temp Signals, Foundation Removal

TX Service will not provide primary or non-contributory insurance, or hold others harmless for their actions.

Price Includes all labor and materials, sales tax for construction equipment only and insurance for items of work quoted

Construction barricades are excluded unless they are listed above

Please allow 120 days for signal poles. (If poles are included)

PAYMENT IN FULL (NO RETAINAGE) IS DUE UPON COMPLETION OF WORK FOR CONTRACTS UNDER \$10,000.00.

QUOTED UNIT PRICES ARE VALID FOR 45 DAYS FROM DATE OF BID PROPOSAL

TERMS AND CONDITIONS STATED ABOVE WILL BE INCLUDED IN ANY SUBSEQUENT CONTRACT

P.O. BOX 535969 • GRAND PRAIRIE, TX 75053 • PHONE 817-470-1914

(817) 831-9406 ph
(817) 831-9407 fx

PARADIGM
TRAFFIC SYSTEMS, INC.

P.O. Box 5508
Arlington, TX 76005-5508

QUOTATION

TO: City of Colleyville
Public Works
Parks Manager
attn: James Hubbard
ph: 817-503-1182
email: jhubbard@colleyville.com

RFQ: BuyBoard Contract # 432-13
Public Safety, Fire House Supply & Equipment
Traffic Signals
512-467-0222 pn
1-800-211-5454 fax

DATE	SLSMN	DELIVERY	FREIGHT	SHIP VIA	F.O.B.	TERMS	QUOTE #
9/30/15	MH	30 - 45 Days ARO	PPD & Allowed or Add	Best Way	Destination	Net 30	Q18547MH
ITEM	QTY	DESCRIPTION				PRICE	TOTAL
R920 RRFB w/Double Light Bar & Post Assembly c/o:							
1	2	R920- Solar Engine (Natural Aluminum) Rectangular Rapid Flashing Beacon				\$1,800.00	\$3,600.00
2	2	69100- 4"-4-1/2" Side Of Post Mount				\$100.00	\$200.00
3	4	68352- Light Bar with Confirmation Lights				\$500.00	\$2,000.00
4	2	68320- Black Push Button				\$165.00	\$330.00
5	2	69979- 2"-4" Black Push Button Mount, Black.				\$125.00	\$250.00
6	2	SP-1014-TX, Square Base Assembly				\$128.00	\$256.00
7	2	PB-5100, 15' Ped Pole				\$285.00	\$570.00
8	2	PB-5306, Anchor Bolt Assembly				\$30.00	\$60.00
9	2	PB-5325, Collar Assembly				\$55.00	\$110.00
10	2	PB-5401, Pole Cap				\$11.50	\$23.00
NOTE: PURCHASE ORDER MUST BE PROCESSED THROUGH WWW.BUYBOARD.COM							
						TOTAL	\$7,399.00

Thank you for the opportunity to submit a proposal to you on this equipment. **Please reference this quotation (by QTE number) when placing order.** If you have any questions please call or send a fax to me.
This quote is valid for 60 days. Thereafter it is subject to change without notice.

OFFERED BY:

Matt Hendricks
Paradigm Traffic Systems, Inc.
Federal ID# 75-2520341

(817) 831-9406 ph
(817) 831-9407 fx

PARADIGM
TRAFFIC SYSTEMS, INC.

P.O. Box 5508
Arlington, TX 76005-5508

QUOTATION

TO: City of Colleyville

RFQ:

Public Works

Parks Manager

attn: James Hubbard

ph: 817-503-1182

email: jhubbard@colleyville.com

DATE	SLSMN	DELIVERY	FREIGHT	SHIP VIA	F.O.B.	TERMS	QUOTE #
9/30/15	MH	30 - 45 Days ARO	PPD & Allowed or Add	Best Way	Destination	Net 30	Q18548MH
ITEM	QTY	DESCRIPTION				PRICE	TOTAL
1	2	W11-2 Crossing Man Figure Sign 30" x 30"				\$125.00	\$250.00
2	2	W16-7 Downward Pointing Arrow 24" x 12"				\$65.00	\$130.00
NOTE: The Above Items Are Not Available On The BuyBoard.							
						TOTAL	\$380.00

Thank you for the opportunity to submit a proposal to you on this equipment. **Please reference this quotation (by QTE number) when placing order.** If you have any questions please call or send a fax to me.
This quote is valid for 60 days. Thereafter it is subject to change without notice.

OFFERED BY:

Matt Hendricks
Paradigm Traffic Systems, Inc.
Federal ID# 75-2520341



LONE STAR FOUNTAINS

Lone Star Fountains, Inc.
P.O. Box 3087
Coppell, TX 75019

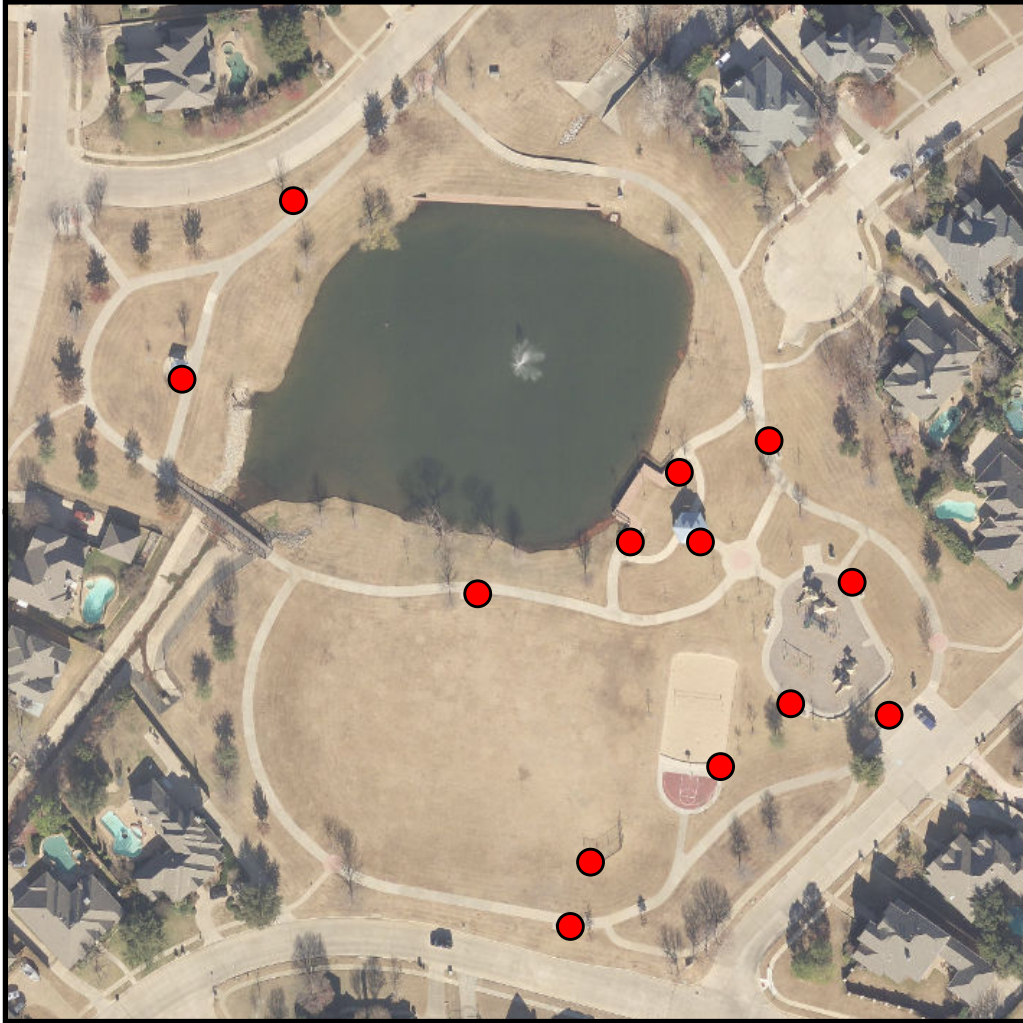
office: 972.724.0071
fax: 972.471.2824
stan@lonestarfountains.com

Colleyville Parks Department
5109 Bransford Road
Colleyville, Tx. 76034

Proposal

PO		Job	Project	Proposal Number	Date
		Kimsey Park	Kimsey Park	6431	9/29/2015
Qty	Description			Unit	Total
1	Lone Star Fountains proposes to furnish and install one (1) Aqua Control Select Series floating fountain with five year manufacturer's warranty and the following specifications: 5 hp with lily nozzle (19' high X 55' diameter) Control panel with digital pump timer GFCI protection 200 ft underwater cable Oversized suction screen 5 year factory warranty 3 X 35 Watt LED light set (3 year factory warranty) We will connect the unit to a 230 volt 20 amp single phase electrical power supply which is located within 25 feet of the lake edge. We will install the unit about 4 weeks after we receive your notice to proceed. The balance will be invoiced and is due upon installation. We can not be responsible for delays caused by others, ie. no electrical power or water in lake.				
	Aqua Control fountain installed as described above			8,288.00	8,288.00
	3 X 35 watt Light Kit installed with power cable			2,385.00	2,385.00
				Subtotal	\$10,673.00
				Sales Tax (0.00)	\$0.00
				Total	\$10,673.00

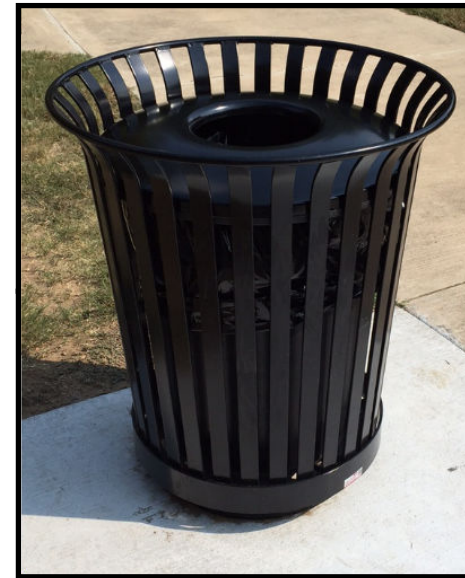
Trash Receptacle Exhibit



Kimzey Park



**Existing Trash
Receptacles**



**Proposed Trash
Receptacles**

 Existing and proposed location of trash receptacles



PEACO

Paul E. Allen Company, Inc.

P. O. Box 271003

Flower Mound, TX 75027-1003

(972) 724-2656 / (888) 877-4887

peaco@grandecom.net / FAX: (972) 724-2659

QUOTATION

DATE

10/8/15

ESTIMATE NO.

3584

NAME /ADDRESS

ATTN: JAMES HUBBARD
CITY OF COLLEYVILLE

VALIDITY	TERMS	REP	FOB	PROJECT	EST. SHIPPING
EXP: 11/8/15	Net 30	EH	JOBSITE	KIMZEY PARK - TRASH RECEPTA...	4-6 WEEKS
ITEM	DESCRIPTION	QTY	UNIT PRICE	TOTAL	
84-32-FTO	TRASH RECEPTACLE BY DUMOR, ALL STEEL, 32-GALLON PLASTIC LINER, FLAT COVER, SURFACE MOUNT, BLACK POWDERCOAT COLOR.	13	775.00	10,075.00	
DISC	5% PRODUCT DISCOUNT		-503.75	-503.75	
FREIGHT	FREIGHT		1,397.00	1,397.00	
	TAX EXEMPT		0.00	0.00	
THANK YOU! PLEASE CALL WITH ANY QUESTIONS. ERIC HILLER				Total	\$10,968.25

Proposed Projects - Voluntary Park Fund

Project		Estimated Project Cost	Requested Funding
1	Flashing Signage at Trail Intersections	\$26,000.00	\$23,000.00
2	Replacement Fountain at Kimzey Park	\$11,000.00	\$8,000.00
3	Replacement of Trash Receptacles at Kimzey Park	\$11,000.00	\$8,500.00
Totals		\$48,000.00	\$39,500.00

FINANCIAL STATUS OF VOLUNTARY PARK FUND AT 9-30-2015

FUND BALANCE AT 9-30-2014: \$761,544

FY 2015 REVENUE

Donations:	PROJECTED	ACTUAL
October	\$13,293	\$13,293
November	\$11,901	\$11,901
December	\$14,843	\$14,843
January	\$12,886	\$12,886
February	\$12,964	\$12,964
March	\$10,945	\$10,945
April	\$10,717	\$10,717
May	\$12,505	\$12,505
June	\$11,913	\$11,913
July	\$12,723	\$12,723
August	\$12,920	\$12,920
September	\$12,480	\$12,480
Total Donations	\$150,090	\$150,090
Interest income Received	\$1,260	\$1,260
TOTAL	\$151,350	\$151,350

FY 2015 EXPENDITURES

	RECOMMENDED (PARKS BOARD)	APPROVED (COUNCIL)	EXPENDED YEAR-TO-DATE
BALANCE OF COTTONBELT TRAIL PHASE III --	\$44,954	\$44,954	\$0
BALANCE OF MCPHERSON - PHASE II <<	\$28,708	\$28,708	\$14,812
BALANCE OF FY 2014 LASER LEVELING OF BASEBALL FIELDS ##	\$4,355	\$4,355	\$4,355
REPLACEMENT OF SHADE PANELS - CITY PARK **	\$25,000	\$25,000	\$25,000
PLEASANT RUN PLAYGROUND^^	\$55,000	\$55,000	\$0
LASER LEVELING OF SOFTBALL FIELDS **	\$30,000	\$30,000	\$17,389
TOTAL	\$188,018	\$188,018	\$61,556

UNENCUMBERED FUND BALANCE AT 9-30-2015 (COUNCIL APPROVED) \$724,876

PROJECTED FUND BALANCE AT 9-30-2015 \$724,876

EXPENDITURE KEY:

EXPENDITURE KEY:

-- FY 2015 PROJECT/APPROVED JUNE 2001

<< FY 2015 PROJECT/APPROVED JAN 2006

FY 2015 PROJECT/APPROVED NOV 2013

** FY 2015 PROJECT/APPROVED OCT 2014

^^FY 2015 PROJECT/APPROVED JAN 2015 (R-15-3835)



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3d	Agenda Date 10/12/2015	Number
Type Regular Agenda Items		
Department Parks and Recreation		
Title		

Approval to use Park Land Dedication Fund monies to reimburse the Tax Increment Financing Fund for the acquisition of the real property located at 7100 Colleyville Boulevard

Explanation

At the meeting on June 2, 2015 the City Council approved attached Resolution R-15-3877 approving the acquisition of real property located at 7100 Colleyville Boulevard, seen in the attached property acquisition exhibit, for public purposes to include parks and trail uses. The purchase price for the property was \$479,052 including closing costs, which had been determined to be a fair market value for the tract.

Per Resolution R-15-3877 funding for the acquisition of the real property are \$84,450 from the proceeds from the acquisition of property by TxDOT for the State Highway 26 project, Park Land Dedication Funds in the amount of \$150,000, as approved and recommended by the Parks and Recreation Advisory Board and the Park Land Dedication Committee at their respective meetings held on October 1, 2014 and \$244,602 from the Tax Increment Financing District 1 project plan category of Trails and Public Amenities.

Staff is seeking a recommendation to utilize Park Land Dedication Fund monies in an amount not to exceed \$244,602 to reimburse the Tax Increment Financing Fund per the Resolution R-15-3877. This is an allowable expenditure of fees as the acquired property is being held as park land, and is intended to be the site of future park improvements to include the Cotton Belt Trail – Phase III connection. Additionally, it was the intent of the City Council that the Tax Increment Financing Fund be reimbursed by the more restrictive Park Land Dedication Fund, which allows the Tax Increment Financing Fund to be used for other planned capital improvement projects.

Per the attached financial status, as of September 30, 2015, the Park Land Dedication Fund has an unencumbered balance of \$1,809,555.

Attachments

1. Resolution R-15-3877
2. Property Acquisition Exhibit
3. Financial Status of the Park Land Dedication Fund as of September 30, 2015

RESOLUTION R-15-3877

A RESOLUTION APPROVING THE ACQUISITION OF REAL PROPERTY LOCATED AT 7100 COLLEYVILLE BOULEVARD

WHEREAS, the City hereby declares a public purpose in acquiring additional real estate for public purposes, including but not limited to parks and trail uses; and

WHEREAS, the City has examined and explored the value of the property at 7100 Colleyville Boulevard (hereinafter the "Property"), and has determined that the fair market value for that tract is \$479,052; and

WHEREAS, by the adoption of this Resolution, the City Council determines that the proposed purchase price represents the fair market value of the Property; and

WHEREAS, the City hereby determines that the passage of this Resolution is in the best interests of the health, safety, and welfare of the public.

WHEREAS, all legal prerequisites for the approval of this Resolution have been met, including but not limited to the Open Meetings Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all matters stated above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT the City Council hereby approves the purchase of the Property for a purchase price not to exceed \$479,052, including closing costs, and authorizes the City Manager to execute all associated documents as approved by the City Attorney.

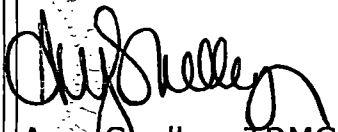
Sec. 3. THAT the sources of funding for the property acquisition are \$84,450 from the proceeds from the acquisition of property by TxDOT for the State Highway 26 project (CSJ No. 0363-01-123 Acct No. Parcels No. 149 and No. 149E), Park Land Dedication Funds in the amount of \$150,000, as unanimously approved and recommended by the Parks and Recreation Board at their October 1, 2014, meeting, and unanimously approved and recommended

by the Park Land Dedication Committee at their October 1, 2014, meeting to be used for property acquisition for the construction of the Cotton Belt Phase III project, and \$244,602 and all closing costs from the Tax Increment Financing District 1 project plan category of Trails and Public Amenities as amended on November 20, 2012, which can be reimbursed, in the future back, to the Tax Increment Financing District Fund by approved funding to be allocated from the Park Land Dedication Fund or the Parks Tomorrow Fund.

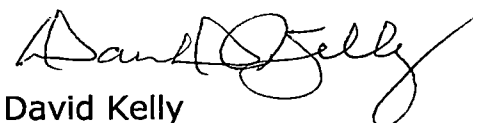
AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 2nd DAY OF JUNE 2015.

ATTEST:

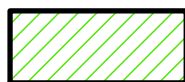

Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE


David Kelly
Mayor



6950/7100 Colleyville Boulevard



Acquired Property



0 15 30 60 90 120 Feet

FINANCIAL STATUS OF PARK LAND DEDICATION FUND AT 9-30-2015

TOTAL REVENUES	\$4,718,948
TOTAL INTEREST INCOME REC'D	\$553,918
LESS EXPENSES:	
KIDSVILLE DONATION	\$1,000
LANDSCAPING NATURE CENTER	\$1,169
NATURE CENTER TREES	\$1,035
KIMSEY PARK APPRAISALS	\$4,700
CITY PARK SOD	\$72,881
TPWD KIMSEY PARK GRANT	\$8,800
COTTONBELT TRAIL I	\$161,447
COTTONBELT TRAIL I ROW ACQUISITION	\$32,323
WEBB HOUSE RESTORATION	\$98,584
COTTONBELT TRAIL II	\$147,006
MC DONWELL SCHOOL TRAIL	\$162,790
PARK PROPERTY	\$508,047
CASTLETON TRAIL	\$18,956
MC PHERSON PARK PHASE I	\$1,084,147
LOG BARN	\$111,000
SPARGER PARK TRAIL	\$82,838
COTTONBELT TRAIL III	\$145,735
PLEASANT RUN SOCCER COMPLEX IMPROVEMENTS	\$124,444
LD LOCKETT / COTTON BELT TRAILHEAD IMPROVEMENTS	\$21,490
WEBB HOUSE TRAIL	\$20,000
COTTONBELT TRAIL III - 6950 COLLEYVILLE BLVD PURCHA	\$150,000
TOTAL EXPENSES	\$2,958,391
LESS ENCUMBERANCES:	
COTTONBELT TRAIL II	\$61,292
COTTONBELT TRAIL III	\$39,562
WEBB HOUSE TRAIL	\$0
PLEASANT RUN SOCCER COMPLEX IMPROVEMENTS	\$75,556
LD LOCKETT / COTTON BELT TRAILHEAD IMPROVEMENTS	\$328,510
COTTONBELT TRAIL III - 6950 COLLEYVILLE BLVD PURCHA	\$0
TOTAL ENCUMBRANCES	\$504,920
TOTAL AVAILABLE AT 9-30-2015	<u><u>\$1,809,555</u></u>



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3e	Agenda Date 10/12/2015	Number
Type Regular Agenda Items		
Department Parks and Recreation		
Title		

Approval to use Park Land Dedication Fund monies for the construction of the Cotton Belt Trail - Phase III project

Explanation

At the meeting on June 2, 2015 the City Council approved attached Resolution R-15-3877 for the acquisition of real property located at 7100 Colleyville Boulevard. The property, located at the northwest corner of the intersection of John McCain Road and Colleyville Boulevard, was acquired for purposes including parks and trail uses.

The acquisition of the property allowed for the Cotton Belt Trail – Phase III project to be designed in a manner that would take advantage of the property’s natural beauty to create an attractive, functional, and highly visible amenity near the City’s northern boundary.

At the City Council meeting on August 18, 2015 staff presented the attached renderings, which reflect a preliminary design and layout for the property. The site design provides connection of the Cotton Belt Trail, from its current northern terminus at John McCain Road, to the previously completed portion of the trail that extends to the northern city limit. Improvements to the property also include the addition of a curvilinear seating area with three benches, newly planted trees, and an irrigated open space. Additionally, a multifunctional drinking fountain will be installed at the intersection of the Cotton Belt Trail and the pedestrian walkway that extends from the roadway intersection into the property. After review of the preliminary site design and renderings, the City Council expressed a desire to move forward with the project.

In the following weeks staff worked with engineers from Teague Nall and Perkins, Inc., the design consultant, to finalize the plans for the trail connection and related park amenities.

The project was advertised in the print and electronic edition of the Fort Worth Star-Telegram for two consecutive weeks beginning on September 23, 2015. A bid opening was held on October 7, 2015 at which time five bids were received. Per the attached bid tabulation, the bid of best value was determined to be submitted by C. Green Scaping, LP in the amount of \$341,133.10. This amount includes a 10 percent contingency allowance that is controlled by the City to cover any cost overages that may occur during construction and installation. The contractor’s qualifications and references have been verified by the consultant

and staff.

Staff is seeking the Board's recommendation to utilize Park Land Dedication Fund monies in an amount not to exceed \$120,000 towards the completion of this project. The remainder of the project is to be funded by previously allocated amounts of \$150,000 from the Colleyville Economic Development Corporation (CEDC), \$39,562 from the Park Land Dedication Fund, and \$44,954 from the Voluntary Park Fund. Should the Board and the Park Land Dedication Committee recommend this expenditure, staff plans to seek City Council approval of this expenditure, and the construction contract with C. Green Scaping, at the meeting on October 20, 2015.

Per the attached financial status, as of September 30, 2015, the Park Land Dedication Fund has an unencumbered balance of \$1,809,555.

Attachments

1. Resolution R-15-3877
2. Preliminary Renderings
3. Bid Tabulation
4. Financial Status of the Park Land Dedication Fund as of September 30, 2015

RESOLUTION R-15-3877

**A RESOLUTION APPROVING THE ACQUISITION OF REAL PROPERTY
LOCATED AT 7100 COLLEYVILLE BOULEVARD**

WHEREAS, the City hereby declares a public purpose in acquiring additional real estate for public purposes, including but not limited to parks and trail uses; and

WHEREAS, the City has examined and explored the value of the property at 7100 Colleyville Boulevard (hereinafter the "Property"), and has determined that the fair market value for that tract is \$479,052; and

WHEREAS, by the adoption of this Resolution, the City Council determines that the proposed purchase price represents the fair market value of the Property; and

WHEREAS, the City hereby determines that the passage of this Resolution is in the best interests of the health, safety, and welfare of the public.

WHEREAS, all legal prerequisites for the approval of this Resolution have been met, including but not limited to the Open Meetings Act.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT all matters stated above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT the City Council hereby approves the purchase of the Property for a purchase price not to exceed \$479,052, including closing costs, and authorizes the City Manager to execute all associated documents as approved by the City Attorney.

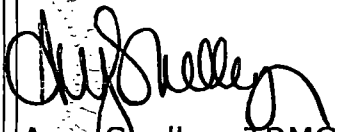
Sec. 3. THAT the sources of funding for the property acquisition are \$84,450 from the proceeds from the acquisition of property by TxDOT for the State Highway 26 project (CSJ No. 0363-01-123 Acct No. Parcels No. 149 and No. 149E), Park Land Dedication Funds in the amount of \$150,000, as unanimously approved and recommended by the Parks and Recreation Board at their October 1, 2014, meeting, and unanimously approved and recommended

by the Park Land Dedication Committee at their October 1, 2014, meeting to be used for property acquisition for the construction of the Cotton Belt Phase III project, and \$244,602 and all closing costs from the Tax Increment Financing District 1 project plan category of Trails and Public Amenities as amended on November 20, 2012, which can be reimbursed, in the future back, to the Tax Increment Financing District Fund by approved funding to be allocated from the Park Land Dedication Fund or the Parks Tomorrow Fund.

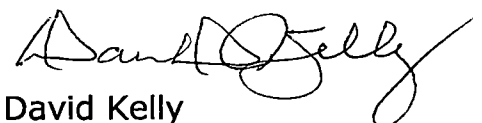
AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 2nd DAY OF JUNE 2015.

ATTEST:


Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE


David Kelly
Mayor









Cotton Belt Trail - Phase III
Verified Bid Tabulation

	Bidder	Bid Bond	Total Bid	Total Bid w/ 10% contingency
1	SOI Group, INC.	X	\$310,031.30	\$341,034.43
2	C. Greenscaping, LP	X	\$310,121.00	\$341,133.10
3	Drive Construction	X	\$414,164.67	\$455,581.14
4	Axis Contracting	X	\$554,326.95	\$609,759.65
5	C.C. Zamora Construction	X	\$431,351.74	\$474,486.91

FINANCIAL STATUS OF PARK LAND DEDICATION FUND AT 9-30-2015

TOTAL REVENUES	\$4,718,948
TOTAL INTEREST INCOME REC'D	\$553,918
LESS EXPENSES:	
KIDSVILLE DONATION	\$1,000
LANDSCAPING NATURE CENTER	\$1,169
NATURE CENTER TREES	\$1,035
KIMSEY PARK APPRAISALS	\$4,700
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COTTONBELT TRAIL III - 6950 COLLEYVILLE BLVD PURCHA	\$150,000
TOTAL EXPENSES	\$2,958,391
LESS ENCUMBERANCES:	
COTTONBELT TRAIL II	\$61,292
COTTONBELT TRAIL III	\$39,562
WEBB HOUSE TRAIL	\$0
PLEASANT RUN SOCCER COMPLEX IMPROVEMENTS	\$75,556
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COTTONBELT TRAIL III - 6950 COLLEYVILLE BLVD PURCHA	\$0
TOTAL ENCUMBRANCES	\$504,920
TOTAL AVAILABLE AT 9-30-2015	<u><u>\$1,809,555</u></u>



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4a	Agenda Date 10/12/2015	Number
Type Report		
Department Parks and Recreation		
Title		
Recreation update		

Explanation

A member of the Recreation staff will provide an update regarding ongoing programming and services.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4b

Agenda Date 10/12/2015

Number

Type Report

Department Parks and Recreation

Title

Overview of completed, ongoing, and upcoming parks projects

Explanation

Parks Manager, James Hubbard, will provide an overview of completed, ongoing, and upcoming parks projects.

Attachments