



City of Colleyville City Council Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, August 18, 2015

City Council Chambers

**PRE COUNCIL MEETING
EXECUTIVE SESSION
5:00 P.M.
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR**

CALL TO ORDER

- PC-1** Presentation and update by Grapevine Relief and Community Exchange (GRACE)
- PC-2** Discussion and update on the SH26/Colleyville Boulevard Construction Project
- PC-3** Discussion of the L.D. Lockett Park/Cotton Belt Trailhead Enhancement Project
- PC-4** Discussion of naming a City Council liaison to the Fort Worth Transportation Authority
- PC-5** Discussion of the City Council Rules of Procedure
- PC-6** Discussion of the Quarterly Performance Management Report
- PC-7** Discussion of the August 18, 2015, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by public hearing or action items on the agenda

Section 551.071 - Legal - Consultation with attorney on contemplated litigation (Camden Lock LLC)

Section 551.071 - Legal - Consultation with attorney regarding litigation - Billy McCullough v. City of Colleyville

Section 551.071 - Legal - Consultation with attorney regarding litigation - Michael S. Newman v. City of Colleyville and City of Keller

Section 551.071 - Legal - Consultation with attorney regarding litigation - Village Monticello Partners, LTD. v. City of Colleyville

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.076 - Deliberate security personnel, devices, and audits

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**RESUME REGULAR MEETING
7:30 P.M.
CITY COUNCIL CHAMBERS**

INVOCATION: Pastor Lanre Sobo, Glory House

PLEDGE OF ALLEGIANCE: City Attorney Matthew Boyle

- 2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - Resolution R-15-3896**

- 3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**
 - Announcements of civic and charitable events**
 - Presentation of calendar events and updates**
 - Announcements of awards and recognition**

In recognition of service to a City committee

In recognition of Colleyville's featured business - Lisa Pritchett, owner, Lilium Floral Design, LLC., 4800 Colleyville Boulevard - Mayor David Kelly and Economic Development Director Marty Wieder

In recognition of the Police Department Explorer Team's 3rd Place in Traffic Accident Investigation Scenario at the Texas Explorer State Competition - Mayor David Kelly and Officer/Police Explorer Advisor Sandy Scott

4. CONSENT: READING AND PUBLIC HEARING- Resolution R-15-3897

- 4a** Approval of the minutes of the regular City Council meeting of July 21, 2015
- 4b** Approval of the minutes of the City Council worksession of July 28, 2015
- 4c** Approval of a contract with Recreation Consultants of Texas for the purchase and installation of a playground at Pleasant Run Park, in an amount not to exceed \$130,000, and authorize the city manager to execute the contract
- 4d** Approval of a contract with Castro Roofing, Inc., through the TIPS/TAPS Cooperative Purchasing Program, in the amount of \$57,835.93, for repairs to Fire Station #3, located at 312 McDonwell School Road, and authorize the city manager to execute the agreement
- 4e** Approval of the Second Amendment to City Secretary Contract No. 44907 between the City of Colleyville and the City of Fort Worth to extend participation in Fort Worth's Household Hazardous Waste Collection Program through Fiscal Year 2016, and authorize the city manager to execute the agreement

**5. ORDINANCE(S):
FIRST READING AND PUBLIC HEARING**

5a Ordinance O-15-1962

Consideration of a zoning change from the AG-Agricultural zoning district to the R-20-Single Family Residential zoning district on Abstract 294, of the R. Chowning Survey, located at 6200 and 6210 Pool Road, Case ZC15-014

6. RESOLUTION(S): READING AND PUBLIC HEARING

6a Resolution R-15-3898

Consideration of a waiver request to the sidewalk requirements on Lot 7, Block 3, of the Brighton Oaks subdivision located at 4204 Allendale Street, Case GC15-004

6b Resolution R-15-3899

Consideration of approval of a resolution on behalf of the United States Conference of Mayors supporting the Medal of Honor Award for Doris "Dorie" Miller, United States Navy

7. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA**8. REPORTS**

Planning and Zoning Commission Meeting Minutes - July 13, 2015

Monthly Financial Report - July 2015

9. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR AUGUST 18, 2015 - READING AND PUBLIC HEARING - RESOLUTION R-15-3900**10. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Friday, August 14, 2015, by 5:00 p.m.

Amy Shelley, TRMC
City Secretary

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
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Agenda Number PC-1

Agenda Date 08/18/2015

Type Pre Council

Department City Secretary

Title

Presentation and update by Grapevine Relief and Community Exchange (GRACE)

Strategy Map Connection

B3- Utilize partnerships to implement cost-effective service solutions

Explanation

A brief update and presentation will be provided by Grapevine Relief and Community Exchange (GRACE) Executive Director Shonda Schaefer.

The following is information relative to Colleyville residents served by GRACE, funds requested by GRACE, and funds provided by the City.

Fiscal Year	Colleyville Residents Served (previous year)	Funds Requested by GRACE	City Funds Provided
2016	95	\$10,000	TBD
2015	99	\$7,500	\$7,500
2014	29	\$7,500	\$7,500
2013	303	\$7,500	\$7,500
2012	300	\$7,500	\$7,500
2011	190	\$7,500	\$7,500
2010	170	\$10,000	\$10,000
2009	112	\$15,000	\$10,000
2008	264	\$1,200	\$1,200
2007	367	\$1,200	\$1,200

Attachments

1. GRACE Presentation
2. Colleyville Feature Sheet



Our Mission:

As a steward of God's blessings and resources in the community, GRACE demonstrates compassion for those less fortunate by providing assistance to individuals and families in crisis and guidance toward self-sufficiency.

Colleyville's Commitment



In 2013 and 2014, 253 Colleyville residents gave an estimated 4,454 hours of volunteer service to GRACE programs—valued at \$103, 481 in resources!

Colleyville's Commitment



In 2014, 400 unique services were provided to Colleyville residents.

Your Efforts at Work in 2014



GRACE Client Services

5,130 Individuals Served

GRACE Food Pantry

7,661 Individuals Served

Total value of \$466,108 Food Served

GRACE Clothing Room

2,675 Individuals Served

Your Efforts at Work in 2014



GRACE Feed Our Kids

38,500 Meals Served

Back to School

1,389 Backpacks & School Supplies Given

1,036 Clothing Packets Provided

GRACE Christmas Cottage

2,718 Individuals Served

Your Efforts at Work in 2014



GRACE Friends & Family

120 Seniors Served with Commodities

GRACE Community Clinic

2,761 Clinic Visits

Thanks to the instrumental involvement of Colleyville families, individuals, businesses, civic groups, and faith-based institutions, GRACE was able to provide over 28,100 services to families in Colleyville, Grapevine, Southlake, and communities in Northeast Tarrant County!





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Your Efforts at Work* GRACE Client Services 5,130 Individuals Served

GRACE Food Pantry

7,661 Individuals Served

Total Value of \$466,108 of Food Served

GRACE Feed Our Kids

38,500 Meals Served

GRACE Christmas Cottage

2,718 Individuals Served

GRACE Clothing Room

2,675 Individuals Served

GRACE Community Clinic

2,761 Clinic Visits

GRACE Back to School

1,389 Backpacks & Supplies Given
1036 Clothing Packets Provided

Thanks to the instrumental involvement of Colleyville families, individuals, businesses, civic groups and faith-based institutions, GRACE was able to provide over 28,100 unique services to families in Colleyville, Grapevine, Southlake, and communities in Northeast Tarrant County.

*in 2014 Fiscal Year Sept-Aug



City of Colleyville City Council Agenda Briefing

City Hall
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Agenda Number PC-2

Agenda Date 08/18/2015

Type Pre Council

Department Public Works

Title

Discussion and update on the SH26/Colleyville Boulevard Construction Project

Strategy Map Connection

B3- Utilize partnerships to implement cost-effective service solutions

C4- Provide mobility enhancements that complement neighborhoods

F2- Invest to provide and maintain high quality public assets

Explanation

Staff will present an update on the current status of SH26 Phase I reconstruction from Pool/Brumlow to John McCain, and an update on the status of Phase II from John McCain to Brown Trail.

Attachments

1. SH26/Colleyville Boulevard Construction Project Update Presentation

TxDOT SH26 Reconstruction Project

**Pre Council
August 18, 2015**

Purpose



- To update the City Council on the status of the SH26 Reconstruction Projects
 - Phase I (Northern City limits to John McCain Road)
 - Phase II (John McCain Road to Brown Trail Road)
- To receive direction from the City Council in order to provide guidance to TxDOT and the Design Consultant
 - Funding options and strategies for Street and Pedestrian Lighting

Phase I (Northern City Limits to John McCain Road)



Construction Schedule

- Substantial completion was achieved August 1, 2015 (six lanes complete and able to accept traffic)
- Final completion is expected to occur by September 30*



****Information provided by TxDOT at the August 13, 2015 construction meeting***

Phase I (Northern City Limits to John McCain Road)

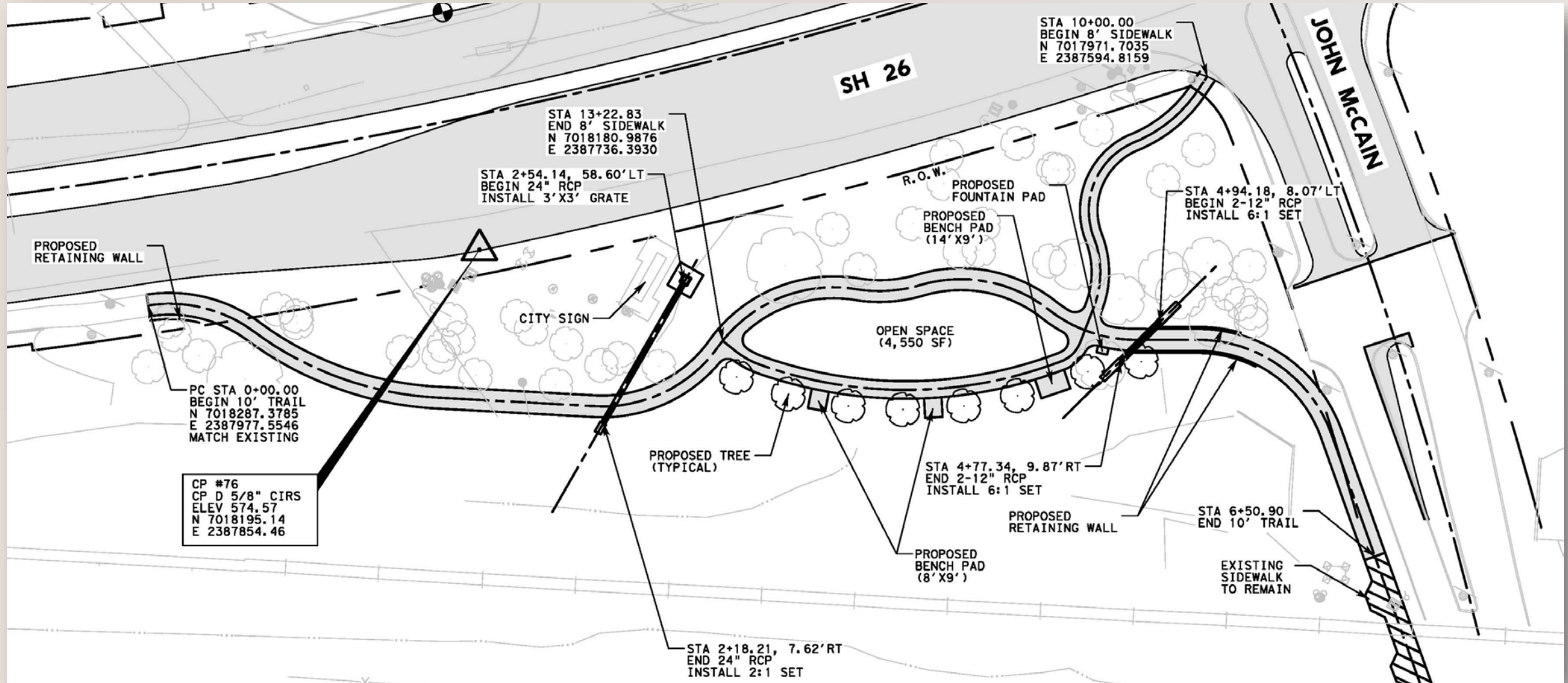


Cotton Belt Trail

- 10' trail along SH26, with a landscaped parkway separating the trail from the travel lanes
- Property at 6950 John McCain Road has been acquired by the City. The trail and amenities at 6950 John McCain will be constructed by the City, separate from the SH26 Reconstruction Project.
- TxDOT (AUI) is constructing the trail along the retaining wall



Phase I (6950 John McCain Road Trail and Amenities)



Phase I (6950 John McCain Road Trail and Amenities)



Phase I (6950 John McCain Road Trail and Amenities)



Phase I (6950 John McCain Road Trail and Amenities)





Phase I (Proposed Landscaping)



Phase I (Current Landscaping)



Phase II

(John McCain Road to Brown Trail)



Design Schedule

- March 17, 2015, TNP received authorization from City of Colleyville to begin the redesign of the project to include 6 lanes
- April 28, 2015, TNP, City staff, and TxDOT reviewed the new project layout
- July 17, 2015, TNP submitted draft design plans to the City
- July 30, 2015, the City completed the review of the plan submittal and provided comments to TNP
- August 21, 2015, TNP scheduled to submit the plans to TxDOT
- December 2015, Project is expected to be awarded by TxDOT

Construction Schedule

- April to May 2016, project construction could begin
- Summer/Fall of 2018, tentative project completion (subject to final contractual timeline, the current estimate of construction time is 24 to 30 months)

Phase II

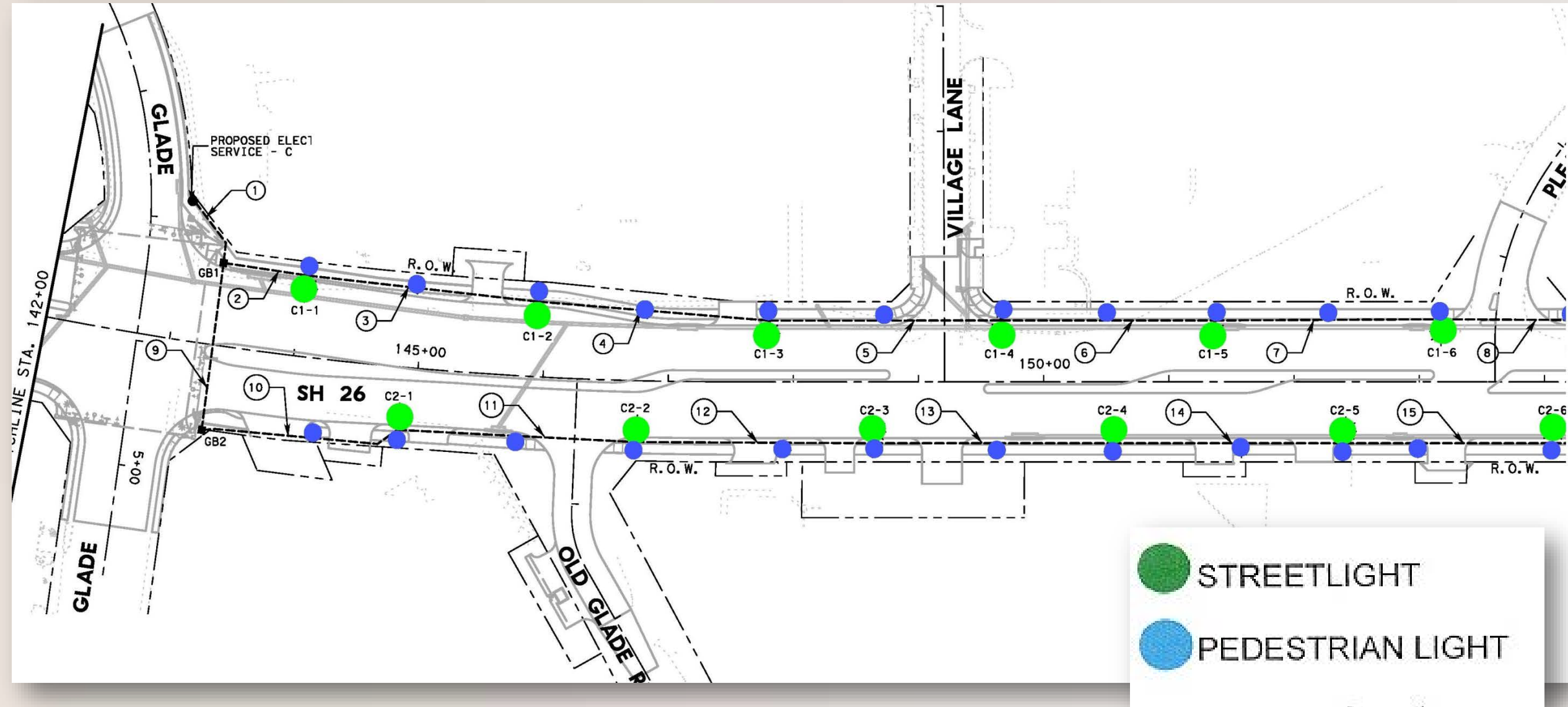


State Highway 26 Improvements
Brown Trail to John McCain - Pedestrian and Roadway Illumination Section
July 2, 2015

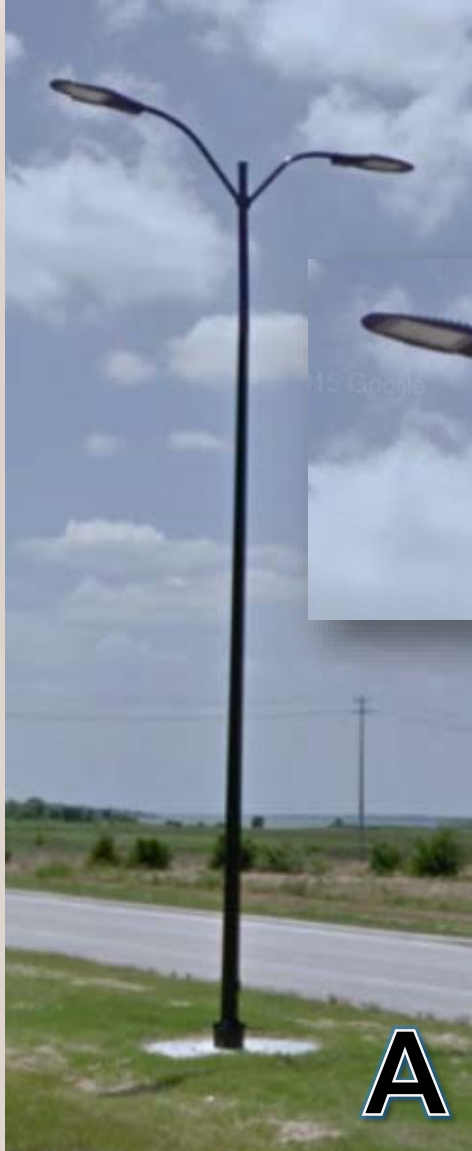


Proposed Cross Section

Phase II (Street Light and Pedestrian Light Spacing)



Phase II (Examples of Street Lights)



A



B



C



Phase II (Pedestrian Light Mounting Options)



**Stand Alone
Pedestrian Light**



Dual Mount Pole

Phase II

(Street and Pedestrian Lighting Costs)



	Style A	Style B	Style C
Street Corridor Lighting	\$1,750,000	\$2,555,000	\$2,330,000
Pedestrian Lighting (Hall-Johnson Road to Centerpark)	\$250,000	\$365,000	\$333,000
Pedestrian Lighting (Centerpark to Brown Trail)	\$100,000	\$146,000	\$133,000
Pedestrian Lighting (John McCain Road to Hall-Johnson Road)	\$400,000	\$584,000	\$532,000
Total Costs	\$2,500,000	\$3,650,000	\$3,328,000

Funding Recommendation



Staff Recommendation

- Limit the SH26 reconstruction project to include only the foundations and the conduit for the new street and pedestrian lighting
- The City would then purchase and install the street light poles, pedestrian poles, and fixtures at the time the project is complete, under a separate contract (estimated in Summer/Fall of 2018)

Benefits of this Approach

- It is estimated the City could save approximately 20% in total costs compared to having the SH26 contractor perform the work
- This approach would reduce the amount of funding required by TxDOT in fiscal year 2016
- This allows for the City to design a branding standard for the street lights and pedestrian lights during the construction of the roadway

Funding

- Funding for the staff recommended approach is available within the current projected TIF funds.
- If the City desires to fully fund the street and pedestrian lights in Fiscal Year 2016, use of those funds, will reduce the amount of funding available for other potential TIF funded projects

Questions and Discussion



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
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Agenda Number PC-3

Agenda Date 08/18/2015

Type Pre Council

Department Parks and Recreation

Title

Discussion of the L.D. Lockett Park/Cotton Belt Trailhead Enhancement Project

Strategy Map Connection

C1- Provide attractive and unique spaces for enjoyment of personal interests and community interaction

Explanation

Background. The L.D. Lockett Park/Cotton Belt Trailhead Enhancement Project was initially proposed by the City Council after the review and subsequent adoption of the 2011 Parks, Recreation and Open Space Master Plan in December 2011. In April 2012, Cotton Belt Trail Phase II was completed, bringing connectivity to L.D. Lockett Park and the Cotton Belt Trail.

At the May 6, 2014 Pre Council Meeting, Aaron Babcock, with Hidell and Associates Architects, Inc., presented the attached presentation to the City Council regarding the proposed amenities and conceptual layout for the L.D. Lockett Park/Cotton Belt Trailhead Enhancement Project. At the meeting, City Council directed staff to research the feasibility and cost of adding a restroom at the location, given that 100 percent of the property is designated floodplain by the Federal Emergency Management Agency (FEMA). At the July 15, 2014 Pre Council meeting, staff presented the results of the requested feasibility and cost analysis regarding the addition of restroom facilities. Based on civil engineering review, it was feasible to add restroom facilities adjacent to the proposed pavilion. Additionally, staff presented the cost of installing a deep well to provide irrigation for the property. City Council directed staff to add the restrooms, deep well, the children's and adult playground areas, and additional funding in the amount of \$321,640, which would be needed per the attached estimate of probable cost.

City Council expressed the desire to fund all of the proposed improvements with Park Land Dedication funds. The improvements are an allowable use of funds under the provisions in attached Ordinance O-98-1129.

At the August 19, 2014 meeting, City Council unanimously approved attached Resolution R-14-3773 authorizing the use of \$350,000 of Park Land Dedication Fund monies to be used for the project. This use of funds had been previously recommended for approval by the Parks and Recreation Advisory Board and the Park Land Dedication

Committee at their respective meetings held on July 28, 2014.

Update. In subsequent meetings with Hidell and Associates, staff was informed that based on the current state of the construction market, it would be advisable to remove elements from the general contract that could be managed by staff. This included the children's and adult playground equipment. Additionally, as the final design of the irrigation system is estimated to use less than 100,000 gallons of water annually, at an annual approximate cost of \$550, the consultant felt that it was inadvisable to have a deep well installed, as it would fail to yield a return on investment. Therefore, a deep well was not included in the project.

After updating the plans to reflect these recommendations, staff received a set of plans for final review prior to advertising the project for bids. As part of the internal review, the City of Colleyville Fire Marshal determined that although a fire lane existed on the property, it did not meet the current adopted International Fire Code standards. Therefore, staff directed the consultant to update the plans to include the construction of a fire lane that meets current standards.

Staff advertised this project in the Fort Worth Star-Telegram for three consecutive weeks beginning on May 17, 2015. A bid opening was held on June 4, 2015 at which time no bids were received. Staff advertised the project for an additional two week period beginning on June 11, 2015, and held a bid opening on June 26, 2015. Per the attached bid tabulation, the low bid for the Base Bid and Alternate #1, as described in the bid tabulation, was submitted by C. Green Scaping, LP, in the amount of \$555,514.58. This amount includes a five-percent contingency allowance, controlled by the City, to cover any cost overages that may occur during construction and installation. The contractor's qualifications and references have been verified by the consultant and staff.

At the July 6, 2015 Parks and Recreation Advisory Board meeting, staff provided an update on the project to include the bids that had been received. Staff sought the Board's input regarding the use of \$140,000 from the Parks Tomorrow Fund to execute the contract with C. Green Scaping, LP, and for the purchase and installation of the children's and adult playground equipment. The Board unanimously expressed a desire to utilize these funds to complete the L.D. Lockett Park/Cotton Belt Trailhead Enhancement Project.

Staff is seeking City Council direction regarding the use of \$140,000 from the Parks Tomorrow Fund to complete the L.D. Lockett Park/Cotton Belt Trailhead enhancement project. Approximately \$50,000 of these funds are needed to award the contract with the remaining \$90,000 to be used for the children's and adult playground equipment and installation. As of July 31, 2015, there is an available balance of \$1,043,125.68 in the Parks Tomorrow Fund, per the attached financial status.

Attachments

1. L.D. Lockett Park/Cotton Belt Trailhead Enhancement Project Update Presentation
2. May 6, 2014 Pre Council Meeting Presentation
3. Updated Estimate of Probable Cost
4. Ordinance O-98-1129
5. Resolution R-14-3773
6. Bid Tabulation
7. Financial Status of the Parks Tomorrow Fund - As of July 31, 2015

L.D. Lockett Park / Cotton Belt Trailhead Enhancement Project Update

Pre Council Meeting
August 18, 2015

Outline



Background



Update



Summary,
Questions and
Discussion

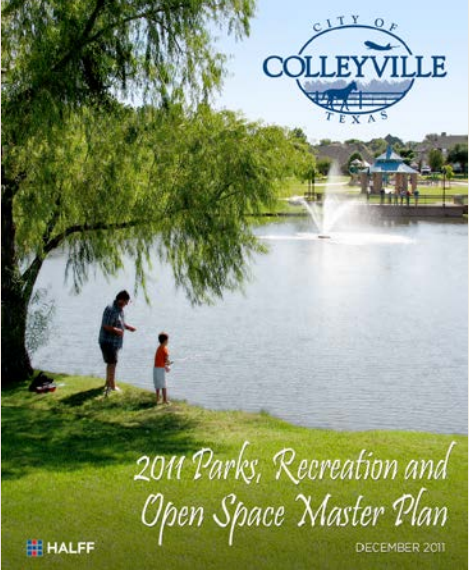
Background



Background



December 2011



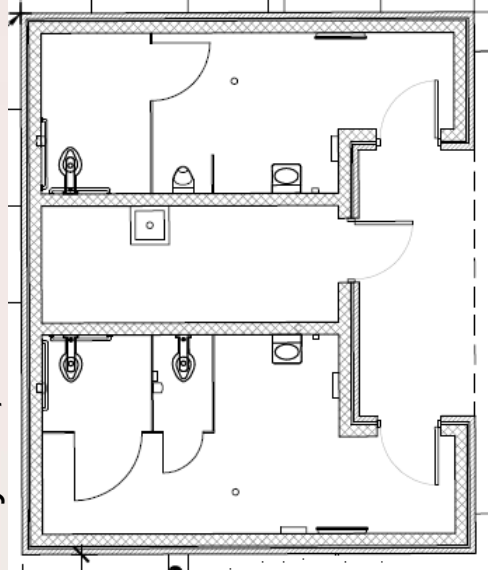
Project proposed by City Council after adoption of the 2011 Parks, Recreation and Open Space Master Plan.

May 6, 2014



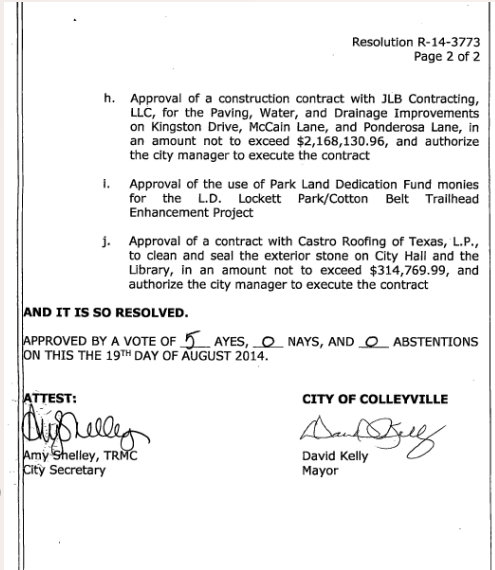
Hidell and Associates Architects presents a conceptual layout for the project. City Council requests that the feasibility of adding restrooms be analyzed.

July 15, 2014



Staff reports that the addition of restrooms is feasible and proposes the addition of a deep well.

August 19, 2014



City Council approves \$350,000 from Park Land Dedication Fund for the project.

Update



Update

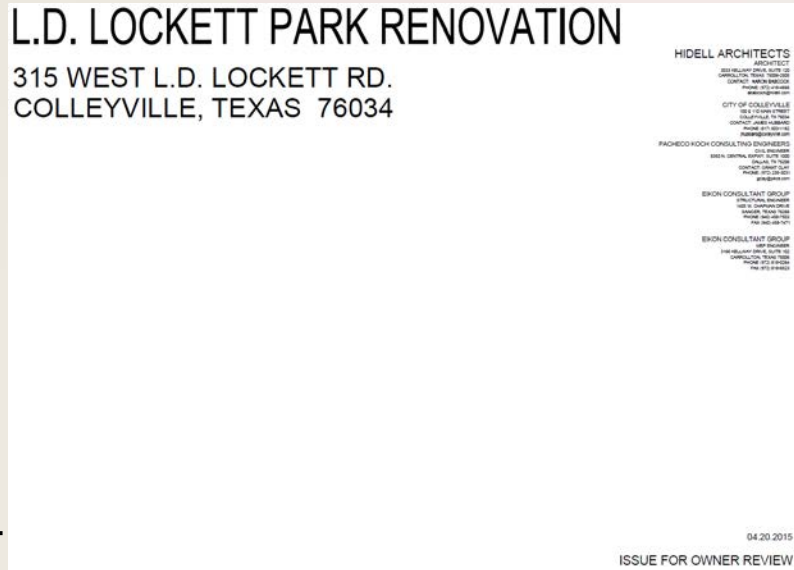


September – April 2015



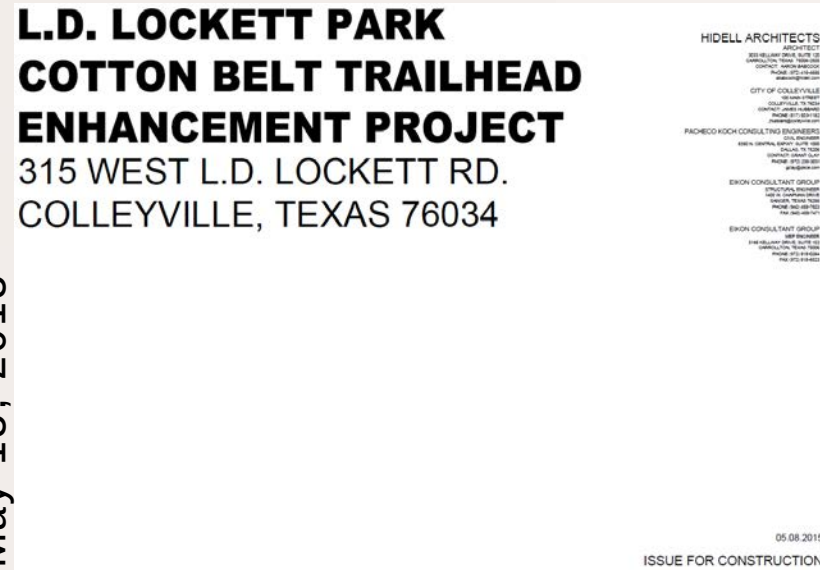
Meetings with Hidell and Associates to modify plans based on current construction market and project design.

April 22, 2015



Hidell and Associates provide a set of plans for staff review. Upon internal review the Fire Marshal determined the existing fire lane does not meet current standards.

May 15, 2015



Hidell and Associates provide staff with an updated set of construction plans.

Update (continued)



May 17, 2015

NOTICE TO BIDDERS

Sealed Bids addressed to the CITY OF COLLEYVILLE, will be received at the office of the City Engineer, City of Colleyville, located at 100 Main Street, Colleyville, Texas 76034, until 9:00 a.m. on Thursday, June 4, 2015 for furnishing necessary material, equipment and labor required to construct the:

**L.D. LOCKETT PARK
COTTON BELT TRAILHEAD
ENHANCEMENT PROJECT**

at which time and place the bids will be publicly opened and read aloud. (NO LATE BIDS WILL BE ACCEPTED) Bids must be submitted on forms bound within the bidding documents and contained in sealed envelopes. Sealed envelopes shall be marked "A BID FOR L.D. LOCKETT PARK COTTON BELT TRAILHEAD ENHANCEMENT PROJECT. DO NOT OPEN UNTIL 9:00 A.M., THURSDAY, JUNE 4, 2015."

The successful Bidder must furnish Performance and Payment Bonds each in the amount of one hundred percent (100%) of the contract price from an approved Surety Company. (An approved Surety Company being a company holding a permit from the State of Texas, to act as Surety, and being acceptable according to the latest list of companies holding certificates of approval from the State Board of Insurance under 7.19-1 of the Texas Insurance Code.) The successful Bidder must also be able to show evidence that it is authorized to do business in the State of Texas prior to executing the contract.

All unit prices must be stated in both script and figures. The City reserves the right to reject any and all bids and to waive formalities. In case of ambiguity or lack of clearness in stating prices in the bid, the City reserves the right to consider and adopt the most advantageous construction thereof, or to reject any or all bids. Unreasonable or unbalanced unit prices will be considered sufficient cause for rejection of any bid or bids. No bid may be withdrawn within forty-five (45) days after date on which bids are opened. Only original signatures will be accepted.

Plans, Specifications and Contract documents may be examined without charge at the City of Colleyville Public Works Engineering Office, 100 Main Street, Colleyville, Texas 76034. Digital copies of such instruments may be obtained from the City of Colleyville Public Works Engineering Office.

CITY OF COLLEYVILLE
JAMES HUBBARD
PARKS MANAGER

ADVERTISEMENT DATES:
MAY 17, 2015
MAY 24, 2015
MAY 31, 2015

-End Notice to Bidders-

June 26, 2015

	Bidder	Base Bid*	Alternate #1**	Alternate #2***	Total Bid	(Base Bid + Alt #1) w/ 5% Contingency
1	North Rock Construction, LLC	\$553,586.16	\$8,924.68	\$4,598.76	\$567,109.60	\$590,636.38
2	C. Green Scaping, LP	\$520,818.50	\$8,243.00	\$3,300.00	\$532,361.50	\$555,514.58
3	Northstar Construction, LLC	\$744,900.00	\$15,200.00	\$9,900.00	\$770,000.00	\$798,105.00
		* Includes the restroom facility, pavilion, concrete flatwork, landscape and irrigation work, parking lot/fire lane improvements, and park amenities to include benches, monument entry sign, water fountain, bike repair station				
		** Includes the concrete flatwork necessary for the adult playground equipment				
		*** Includes three small irrigated landscaped planting beds				

Project advertisement begins. No bids received at first opening. Project is advertised again.

Three bids received with the low bid being submitted by C. Green Scaping, LP. These bids do not include the children's or adult playground equipment, or a deep well; however, they include a new parking lot with a fire lane that meets current standards. The Parks and Recreation Advisory Board has expressed a desire to utilize the Parks Tomorrow Fund to complete the full scope of the project.

Summary



Event / Date	Included Elements	Available Funding / Sources	Opinion of Probable Cost	Amount of Change / Funding Source
Pre Council May 6, 2014	Site prep (demo and abatement), pavilion, monument sign, landscaping and irrigation, park amenities (benches, picnic tables, and trash receptacles, bike repair station, drinking fountain)	\$206,743 CEDC, Park Land Dedication, Capital Projects Fund	\$201,341.99	
Pre Council July 15, 2014	Same as above + restroom facilities, children and adult playgrounds, deep well	\$206,743 CEDC, Park Land Dedication, Capital Projects Fund	\$504,137.33	\$302,795.34* Park Land Dedication

*additional Park Land Dedication Fund monies authorized to fully fund the estimated project cost (Resolution R-14-3773)

Event / Date	(Base Bid + Alt. 1) w / 5% contingency	Included Elements	Available Funding / Sources	Additional Parks Tomorrow Fund Request
Bid Opening June 26, 2015	\$555,514.58	Pavilion, monument sign, landscaping and irrigation, park amenities (benches, picnic tables, and trash receptacles, bike repair station, drinking fountain), parking lot/fire lane improvements	\$507,930.52** CEDC, Park Land Dedication, Capital Projects Fund	\$ 47,584.06 (contract award) <u>\$ 92,415.94</u> (adult/children playgrounds) \$140,000.00

**funding currently available less demo and abatement and fees paid to design consultant

Questions and Discussion



L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



CITY OF COLLEYVILLE

Prepared by Hidell and Associates Architects, Inc.

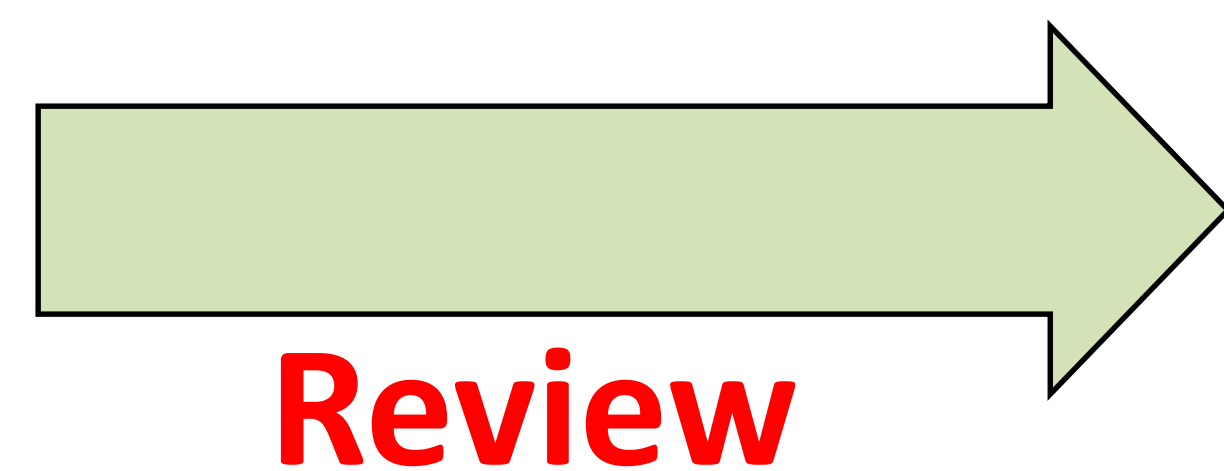
May 6, 2014

L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



ANALYZE NEEDS



Review



DEVELOP A PLAN



Review



IMPLEMENT

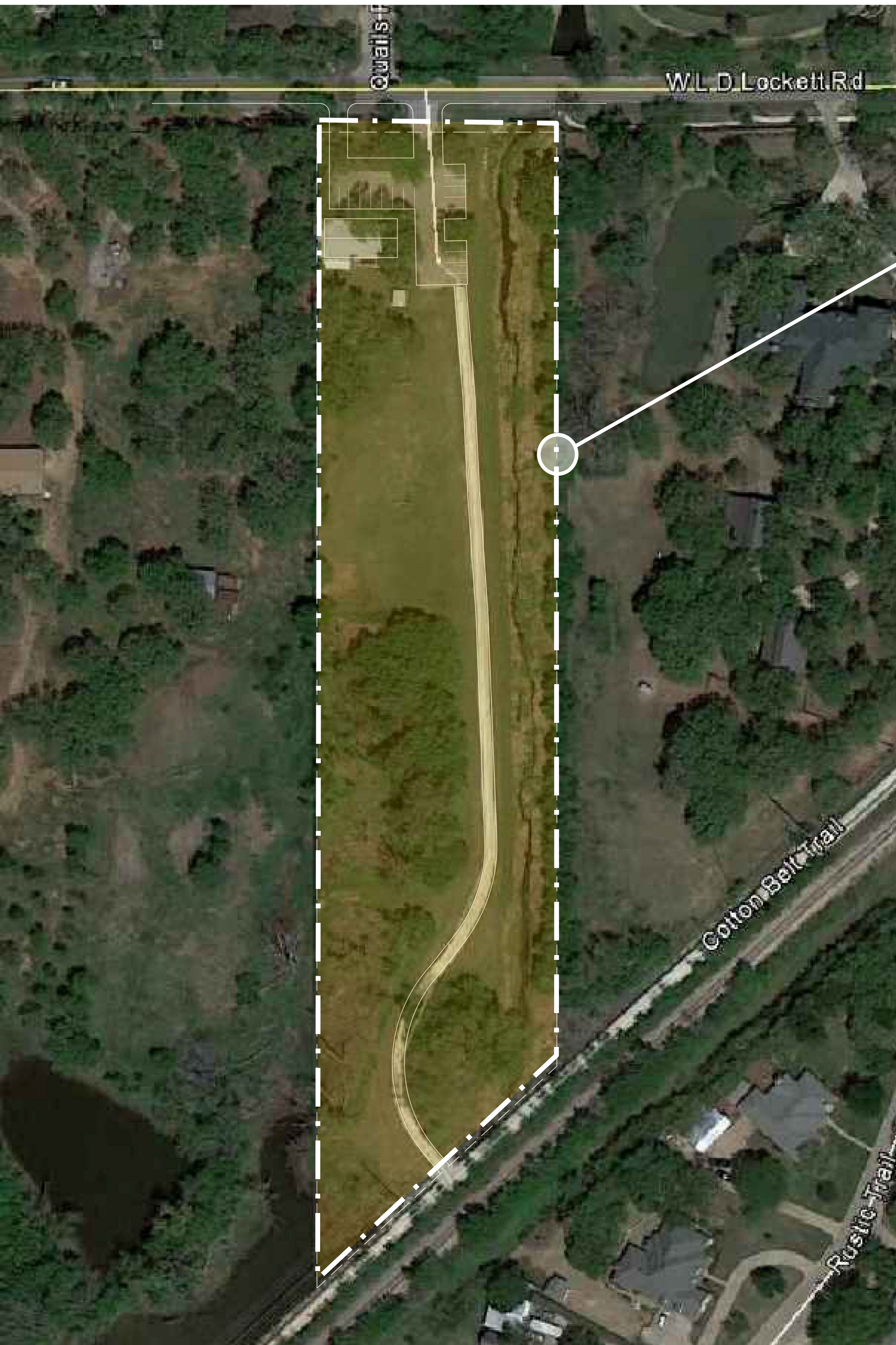
CITY OF COLLEYVILLE

Prepared by Hidell and Associates Architects, Inc.

May 6, 2014

L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



EXISTING PARK ANALYSIS

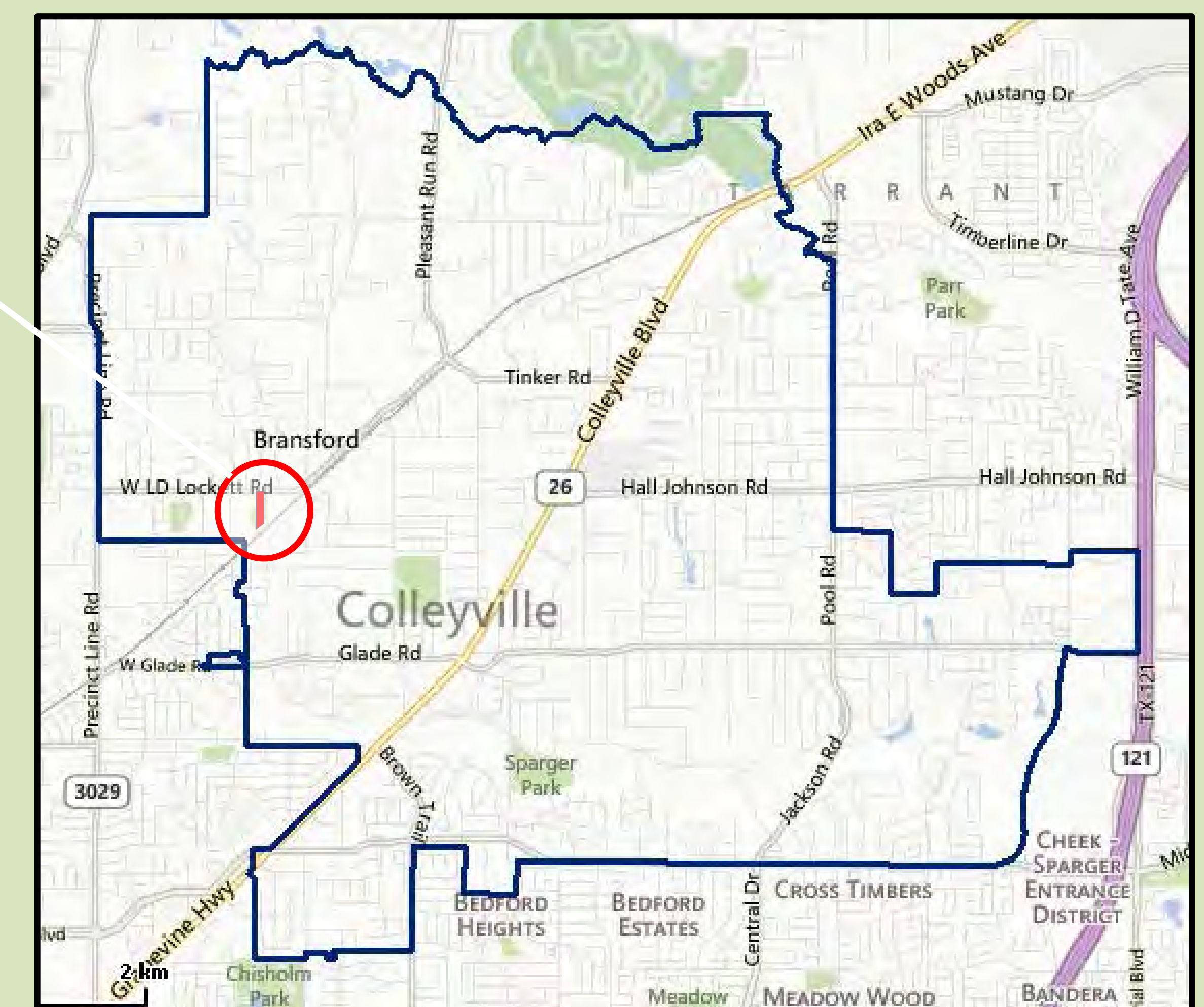
EXISTING AMENITIES

- Parking (17 Spaces)
- Paved Trailhead
- Open Play Space
- Picnic Tables
- Mature Trees



QUICK STATS

- 4.585 Acres
- Located on the west side of the City
- Trailhead to the Cotton Belt Trail completed in 2012
- Existing former residence located on site



CITY OF COLLEYVILLE

Prepared by Hidell and Associates Architects, Inc.
May 6, 2014

L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



EXISTING PARK ANALYSIS

FLOODPLAIN

- The extent of site area within the 100 Year Floodplain
- Permanent structures are required to meet FEMA Floodplain Management Regulations and Building Codes and Standards



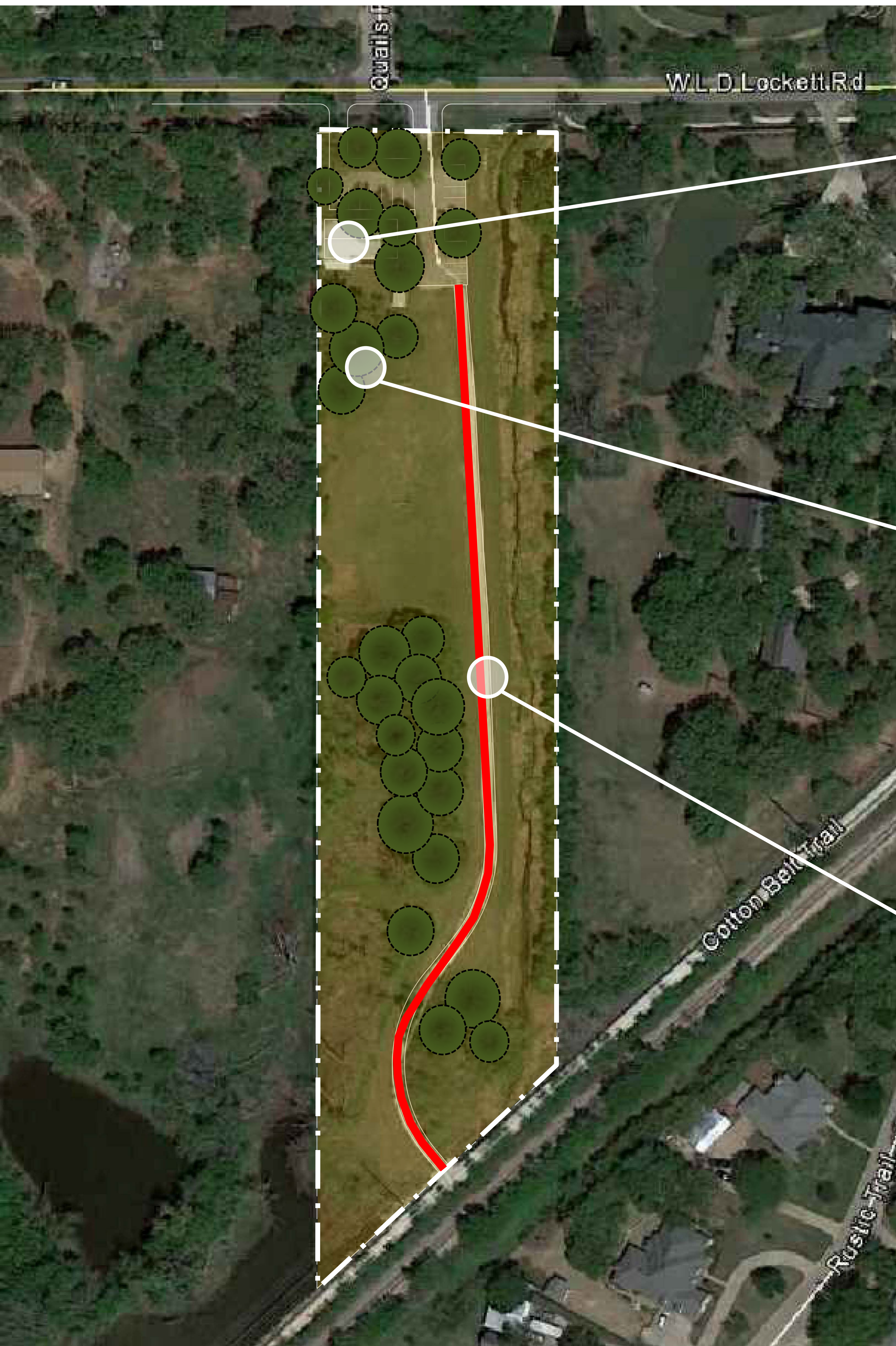
CITY OF COLLEYVILLE

Prepared by Hidell and Associates Architects, Inc.

May 6, 2014

L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



EXISTING PARK ANALYSIS

EXISTING HOUSE

- 1,908 Square Feet
- Built in 1972
- Does not meet current ADA standards
- Requires Asbestos Abatement



EXISTING TREES

- Existing trees are mature and provide shade



EXISTING TRAILHEAD

- Connects to Cotton Belt Trail



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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



DISCUSS

Public Focus Group discussion results...

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PROPOSED AMENITIES	No. of Votes
Adult Playground	17
Pavilion/Restroom Combination	14
Water Station	12
Bike Repair & Water Station	11
Children's Playground	10
Basketball Court	6
Warning signs along trail	4
Restroom	3
Dog pick-up bags	3
Trail Map	2
Tennis Court	2
Pavilion	2
Wildlife Display	1
Dog Park	1
Vending Machines	0
Lighting	0
Bike Rental	0

L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

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DEVELOP A PLAN

Proposed Enhancements...

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PROPOSED AMENITIES

MONUMENT SIGN

- New monument sign for L.D. Lockett Park. Masonry and cast stone sign with cast aluminum letters. Locate sign between existing entry drives.

EXISTING PARKING

- Existing parking to remain. Additional striping and signage required for handicap parking space.

NEW PAVILION

- Existing home to be demolished. Install a new pavilion at the same location.

NEW SITE AMENITIES & CONCRETE PAVING

- Strategically locate new water station, bike repair station, bike rack, trash cans, and bench seating along new concrete paving that links to the trailhead.

NEW CHILDREN'S PLAYGROUND

- Strategically locate a small playground area to utilize the existing trees for shading.

NEW ADULT FITNESS EQUIPMENT

- Strategically locate adult fitness equipment to utilize the existing trees for shading.

EXISTING OPEN SPACE

- Existing open space to remain. Minimize impact of new amenities on existing open play space. Utilize existing well to irrigate open play area, which is primarily used as a soccer practice field.

EXISTING TRAILHEAD

- Existing trailhead to remain.

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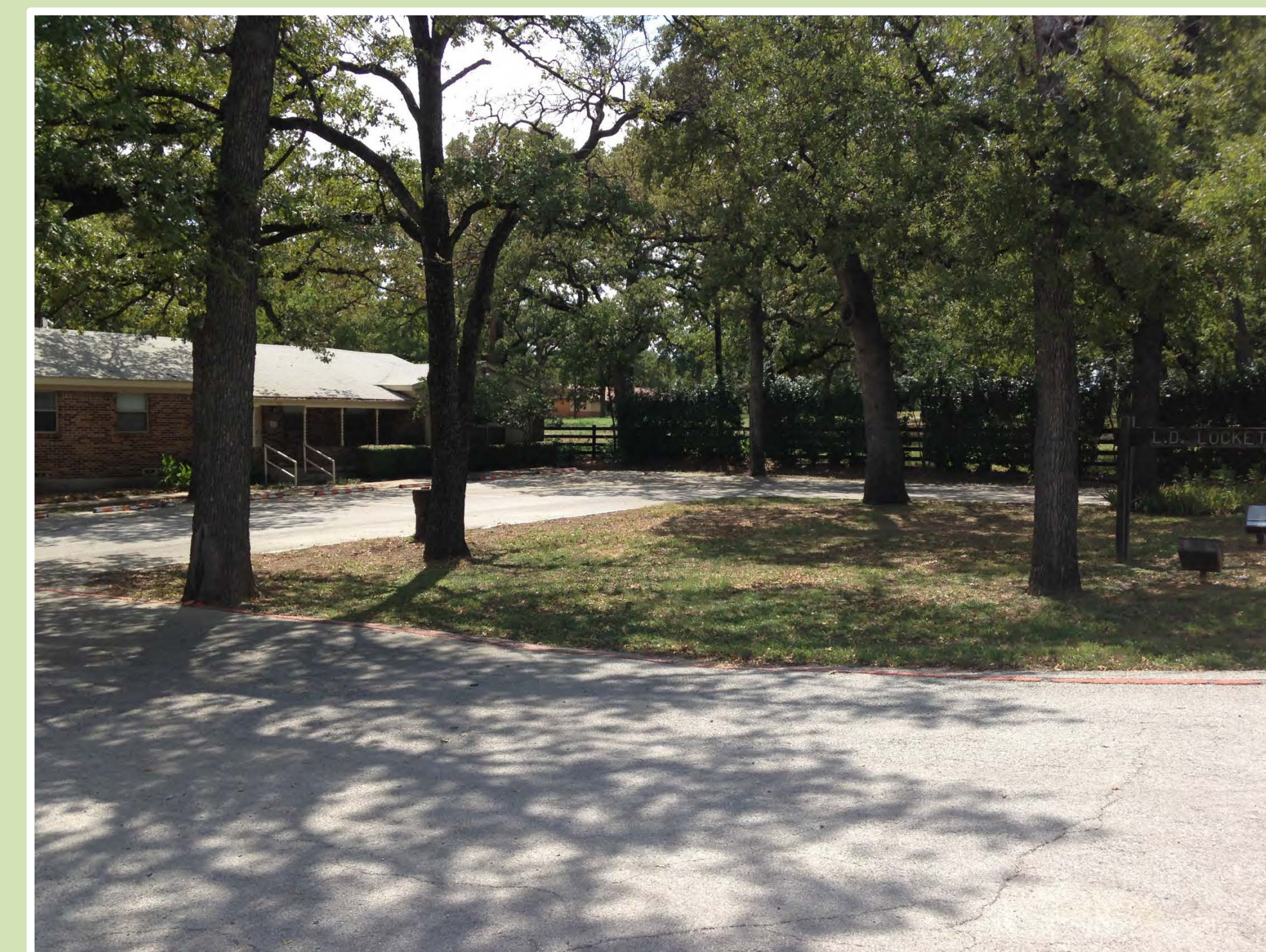
EXISTING PARKING

EXISTING PARKING

- Existing 17 parking spaces to remain

NEW HANDICAP SPACE

- Add existing handicap parking striping, wheel stop, and sign



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CITY COUNCIL PRESENTATION



NEW PAVILION

EXISTING STRUCTURE

- Existing structure to be removed completely.



NEW PAVILION

- Install new pre-manufactured pavilion
- 20'-0" x 30'-0" with metal roof, steel columns with brick veneer.



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NEW SITE AMENITIES & CONCRETE PAVING

NEW WATER STATION

- New water station with bottle filler and pet fountain.



NEW BIKE REPAIR STATION

- New bicycle repair station.



NEW BIKE RACK

- Provide new concrete paving that links the trail to the various onsite amenities.



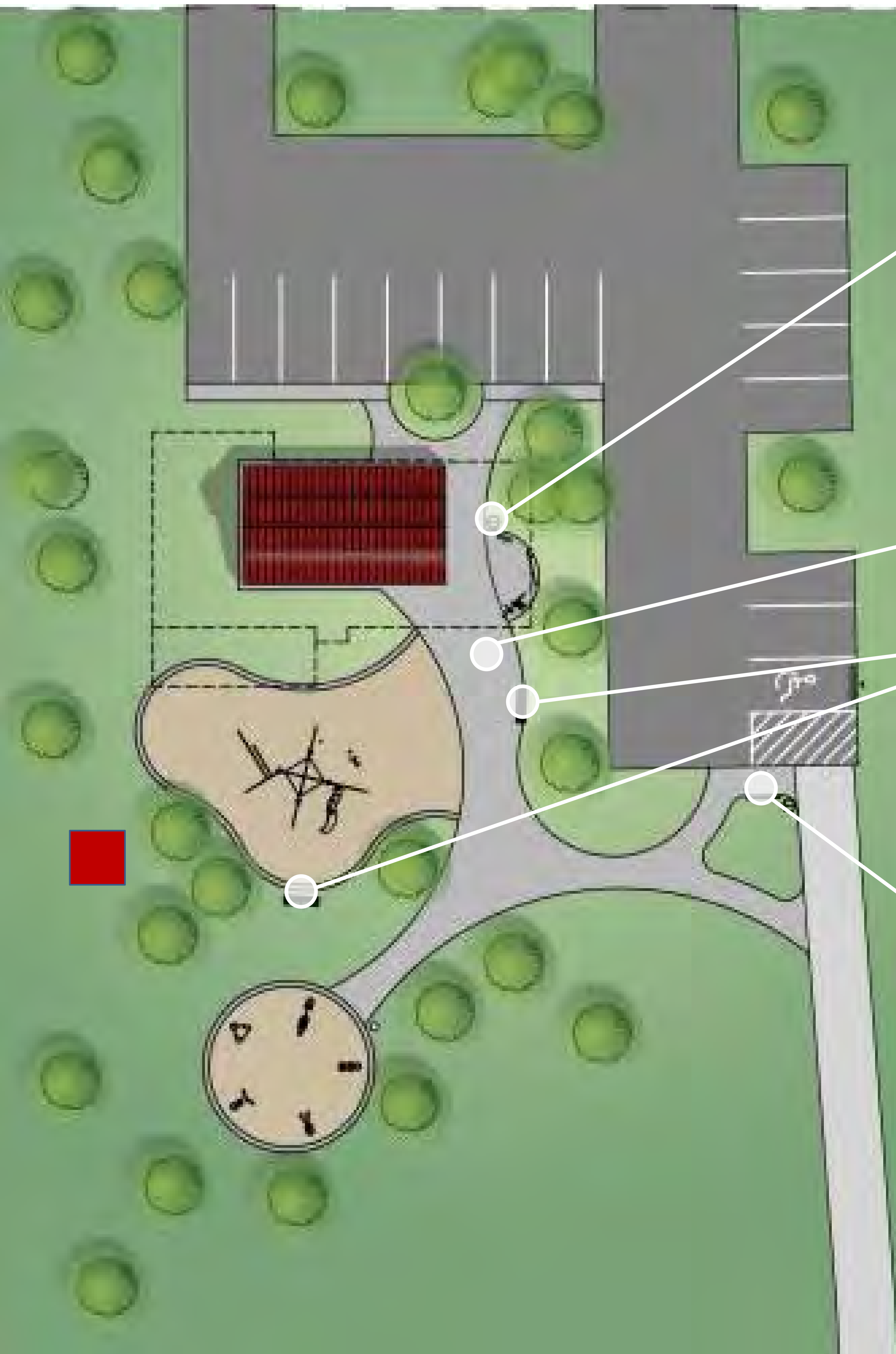
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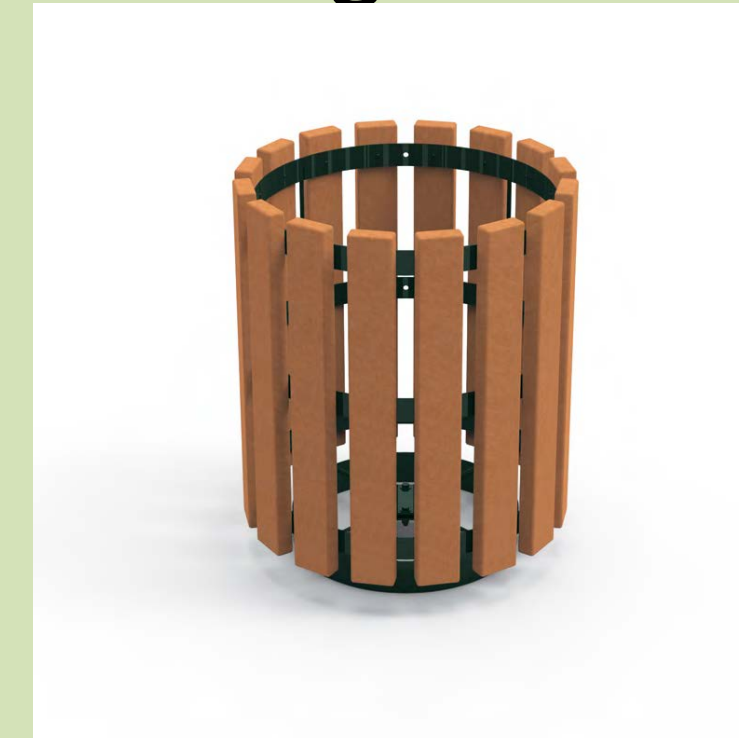
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NEW SITE AMENITIES & CONCRETE PAVING

NEW TRASH CAN

- Strategically locate new trash can adjacent to pavilion seating area.



NEW CONCRETE PAVING

- Install concrete paving to link various site amenities.

NEW BENCH SEATING

- Strategically locate bench seating adjacent to playground area.



NEW TRAIL SIGN & TRASH CAN

- Install new permanent sign adjacent to trailhead entry. Sign to indicate trail layout and amenities.



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CHILDREN'S PLAYGROUND

NEW CHILDREN'S PLAYGROUND

- Strategically locate a small playground area to utilize the existing trees for shading. *(Final playground configuration to be determined by existing well location, tree location and tree drip line. Existing tree root system to be analyzed to determine proximity of playground fall zone.)*



ALTERNATE OPTION

- Based upon preliminary budget analysis, the children's playground equipment shall be treated as an add alternate during the bidding process.

EXISTING WELL

- Approx. location of existing well house. Final configuration of children's playground area shall be coordinated with existing well location.

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ADULT FITNESS EQUIPMENT

EXISTING WELL

- Approx. location of existing well house. Final configuration of adult fitness area shall be coordinated with existing well location.

NEW ADULT FITNESS EQUIPMENT

- Strategically locate new adult fitness equipment to utilize the existing trees for shading. Surface for equipment shall be porous to allow drainage for tree root system. *(Final configuration to be determined by existing tree location and tree drip line. Existing tree root system to be analyzed to determine proximity of concrete curb.)*



ALTERNATE OPTION

- Based upon preliminary budget analysis, the adult fitness equipment shall be treated as an add alternate during the bidding process.

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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION

ESTIMATE OF PROBABLE CONSTRUCTION COST

SITE WORK _____ **\$29,210**

•Demolition, excavation, silt fence, inlet protection, handicap parking

•***NOTE: Existing home will require asbestos abatement**

UTILITIES _____ **\$14,075**

•Domestic water service, backflow preventer, well pump allowance, sanitary sewer systems, electric service (site lighting and pavilion power)

LANDSCAPE & IRRIGATION _____ **\$14,145**

•Landscape beds, irrigation, soil prep, mulch, and planting material

CONCRETE SIDEWALK PAVING _____ **\$7,188**

•4” concrete paving with no sand cushion

LANDSCAPE ACCESSORIES _____ **\$13,033**

•Picnic tables (4); Park Bench (2); Trash Can (2); Soccer Goal (2);
Bike Rack (1); Trail Sign (1)

BIKE REPAIR STATION _____ **\$2,799**

•Concrete pad, equipment and installation

WATER STATION _____ **\$8,490**

•Supply and drain piping, equipment and installation

PAVILION _____ **\$53,680**

•Structural slab, pre-manufactured steel shelter, masonry columns, and lighting.

MONUMENT SIGN _____ **\$5,864**

•Concrete foundation, masonry veneer, cast stone panel, cast aluminum letters, lighting.

CHILDREN’S PLAYGROUND _____ **\$7,552**

•Playground surfacing and concrete curb (*see alternate for equipment*)

ADULT FITNESS _____ **\$4,622**

•Surfacing and concrete curb (*see alternate for equipment*)

Handicap Parking _____ **\$731**

•Additional striping and signage

SUB-TOTAL _____ **\$161,389**

GENERAL CONTRACTOR MARK-UP _____ **\$30,365**

•General conditions, profit & overhead, bond, insurance

DESIGN CONTINGENCY _____ **\$9,588**

•5% of construction cost

TOTAL _____ **\$201,342**

ALTERNATE CHILDREN’S EQUIPMENT _____ **\$24,780**

•Playground Equipment and Installation cost, General Contractor mark-up

ALTERNATE ADULT FITNESS EQUIPMENT _____ **\$25,606**

•Fitness Equipment and Installation cost, General Contractor mark-up

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LD Lockett Park Renovation

Estimate of Probable Construction Cost

WITH RESTROOM OPTION

	Quantity	Unit	Labor Materials	Unit	SubTotal	Total
Site Work						
Site Demolition			Allowance		\$12,000.00	
Excavation, backfilling and compaction	240	CY	9.00	CY	\$2,160.00	
Select Fill	225	CY	20.00	CY	\$4,500.00	
Silt Fence	1,600	LF	1.00	LF	\$1,600.00	
Inlet Protection	2	EA	150.00	EA	\$300.00	
Subtotal						\$20,560.00
Handicap Parking						
Lines of pavement, layout of pavement markings	600	LF	0.05	LF	\$30.00	
Lines of pavement, parking stall, paint white 4" wide	4	STALL	18.00	STALL	\$72.00	
Lines on pavement, handicap symbol	1	STALL	75.00	STALL	\$75.00	
Handicap Signs	1	STALL	350.00	STALL	\$350.00	
Lines on pavement, "RED" Fire Lane	60	LF	0.65	LF	\$39.00	
Parking barriers, wheel stops	3	EA	55.00	EA	\$165.00	
Subtotal						\$731.00
Utilities						
Water Systems						
3/4" Dom. Water Service and Meter	1	EA	3500.00	EA	\$3,500.00	
Backflow Preventer	1	EA	3500.00	EA	\$3,500.00	
Subtotal						\$7,000.00
Sanitary Sewer Systems						
4" PVC	140	LF	35.00	LF	\$4,900.00	
Tie-in to Existing Sanitary Sewer			Allowance		\$2,500.00	
Clean-out	4	EA	375.00	EA	\$1,500.00	
Subtotal						\$8,900.00
Electric Service						
New Pole W/Transformer			Allowance		\$5,500.00	
3 - 4 ' Conduits	80	LF	40.00	LF	\$3,200.00	
Subtotal						\$8,700.00

Landscaping and Irrigation

Trees

Canopy Trees	4 EA	\$ 400.00 EA	\$1,600.00
Ornamental Trees	6 EA	\$ 400.00 EA	\$2,400.00

Plants

Shrubs 7 gal - 400 SF	50 EA	40.00 EA	\$2,000.00
Shrubs 5 gal -	70 EA	30.00 EA	\$2,100.00

Lawn

Hydromulch	5,400 SF	0.25 SF	\$1,350.00
Steel Edging	550 LF	4.50 SF	\$2,475.00

Soil Preparation and Mulch

Soil Prep & Amendments	70 CY	44.00 CY	\$3,080.00
Mulch Layer	50 CY	44.00 CY	\$2,200.00
Bed Preparation	2,000 SF	0.45 SF	\$900.00

Tree Protection

Fencing	180 LF	9.00 LF	\$1,620.00
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Irrigation

Automatic System	4,200 SF	1.00 SF	\$4,200.00
Backflow Preventer	1 EA	2500.00 EA	\$2,500.00
Irrigation Controller	1 EA	1500.00 EA	\$1,500.00

Subtotal

\$27,925.00

Concrete Sidewalk Paving

Concrete Sidewalk Paving	2,297 SF	4.00 SF	\$9,188.00
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Subtotal

\$9,188.00

Landscape Structures

Picnic Table	4 EA	\$ 660 EA	\$2,640.00
Park Bench	2 EA	\$ 950 EA	\$1,900.00
Trash Can	2 EA	\$ 682 EA	\$1,364.00
Soccer Goal	2 EA	\$ 800 EA	\$1,600.00
Bike Rack	1 EA	\$ 520 EA	\$520.00
Frieght		Allowance	\$800.00
Installation		Allowance	\$2,808.40

Subtotal

\$11,632.40

Bike Repair Station

Concrete Pad	94 SF	4.00 SF	\$376.00	
Equipment		Quote	\$1,523.00	
Frieght		Allowance	\$100.00	
Installation		Allowance	\$800.00	
Subtotal				\$2,799.00

Water Station

Supply Plumbing	40 LF	10 LF	\$400.00	
Drain Piping	20 LF	10 LF	\$200.00	
Concrete Pad	0 SF	4.00 SF	\$0.00	
Equipment		Estimate	\$6,166.00	
Frieght		Allowance	\$124.00	
Installation		Allowance	\$1,800.00	
Subtotal				\$8,690.00

Pavilion (Poligon Chelsea - 20x34)

Structural Slab	792 SF	14.00 SF	\$11,088.00	
Drilled Piers 18"	6 EA	500.00 EA	\$3,000.00	
Pre-Manufactured Stucture*		Allowance	\$22,000.00	
*Complete stucture with steel columns, roof framing, MR roof panel (No decking)				
Installation		Allowance	\$9,000.00	
Lighting		Allowance	\$5,400.00	
Masonry Veneer (At Columns)	384 SF	14.00 SF	\$5,376.00	
Subtotal				\$55,864.00

Trail Sign

Sign (Permanent Trail Plan)		Estimate	\$900.00	
Installation		Estimate	\$500.00	
Subtotal				\$1,400.00

Monument Sign

Concrete Foundation	24 SF	14.00 SF	\$336.00	
Drilled Piers 18"	2 EA	500.00 EA	\$1,000.00	
Cast Aluminum Letters		Estimate	\$1,200.00	
Cast Stone	24 SF	17.00 SF	\$408.00	
Lighting		Allowance	\$1,800.00	
Masonry Veneer (At Columns)	80 SF	14.00 SF	\$1,120.00	
Subtotal				\$5,864.00

Restroom Structure			
Retaining wall	240 SF	22.00 SF	\$5,280.00
Concrete Ramp	218 SF	8.00 SF	\$1,744.00
Steel Handrails	128 LF	18.00 LF	\$2,304.00
Concrete Foundation	520 SF	14.00 SF	\$7,280.00
Drilled Piers 18"	6 EA	500.00 EA	\$3,000.00
CMU Structure	1,600 SF	8.00 SF	\$12,800.00
Masonry Veneer (Exterior walls)	1,180 SF	14.00 SF	\$16,520.00
Roof Structure	620 SF	20.00 SF	\$12,400.00
Metal Roof (Standing Seam)	620 SF	8.00 SF	\$4,960.00
Hollow Metal Doors and Frames	400 EA	6.00 EA	\$2,400.00
Door Hardware	600 EA	2.00 Set	\$1,200.00
Toilet Accessories		Allowance	\$2,500.00
Termite Control		Allowance	\$1,000.00
Wood Trellis System	207 SF	22.00 SF	\$4,554.00
Plumbing Fixtures	3,000 EA	6.00 EA	\$18,000.00
Mechanical		Allowance	\$5,000.00
Electrical		Allowance	\$3,500.00
Lighting		Allowance	\$8,500.00
Subtotal			\$112,942.00
Children's Playground (5-12 Years Old)			
Playground Surfacing	1,780 SF	4.00 SF	\$7,120.00
Concrete Curb	148 LF	14.00 LF	\$2,072.00
Equipment (Swings and small nature climbers)		Allowance	\$15,000.00
Freight		Allowance	\$1,500.00
Installation		Allowance	\$4,500.00
Subtotal			\$30,192.00
Adult Fitness			
Surfacing	572 SF	6.00 SF	\$3,432.00
Concrete Curb	85	14.00 LF	\$1,190.00
Equipment (5 Stations @ \$2500K)		Allowance	\$15,000.00
Freight		Allowance	\$2,200.00
Installation		Allowance	\$4,500.00
Subtotal			\$26,322.00
Sub Total			\$338,709.40

Alternate Existing Well Irrigation

Deep Well		Estimate	\$43,000.00
Power Supply		Estimate	\$2,500.00
Containment Structure		Estimate	\$4,000.00
Irrigation Piping	24,350 SF	0.75 SF	\$18,262.50
Backflow Preventer	1 EA	1,500.00 EA	\$1,500.00
Irrigation Controller	1 EA	2,000.00 EA	\$2,000.00
		Sub Total	\$71,262.50

General Contractor

General Conditions	10%	\$33,870.94
Subtotal		\$443,842.84

Profit & Overhead	6%	\$26,630.57
Subtotal		\$470,473.41

Bond	1.50%	\$7,057.10
Insurance	0.40%	\$1,881.89
Subtotal		\$479,412.41

Design Contingency	5%	\$23,970.62
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Asbestos abatement	Estimate	\$25,000.00
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TOTAL		\$528,383.03
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Additional Funding Required

Project Budget	\$206,743.00
Total Additional Funding Required	\$321,640.03

ORDINANCE NO: 0-98-1129

AN ORDINANCE OF THE CITY OF COLLEYVILLE AMENDING ORDINANCE 0-91-823, REVISING THE ENTIRETY OF THE PARK AND RECREATION DEDICATION REQUIREMENTS; PROVIDING THAT THIS ORDINANCE IS CUMULATIVE OF ALL OTHER ORDINANCES; PROVIDING SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Colleyville, Texas is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City of Colleyville has heretofore adopted a Parkland Dedication Ordinance; and

WHEREAS, the City has zoning classifications which require open space; and

WHEREAS, the City Council has determined that in order to provide for adequate land for parks, recreation and open space, it is appropriate and in the best interest of the City to amend Ordinance 0-91-823, to authorize the appropriate parkland dedication requirements, or facilities, or improvements, or fees in lieu of said dedication requirements.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS AS FOLLOWS:

Sec. 1. THAT Section 12 of Chapter 9 of the Colleyville Code entitled "Dedication of Parkland or Payments in Lieu Thereof" is amended in its entirety and replaced by the following text:

PARKLAND AND DEDICATION REQUIREMENTS

A. STATEMENT OF POLICY

The requirements for open space, park and recreational areas contained in this section are intended to ensure that there will be sufficient land dedicated or otherwise set aside to meet the demand and need of the future residents for open space and parks. In determining the size, shape and quality of open space and park areas that should be set aside and reserved in the manner set out in this section, the City has considered the projected growth in population and development within the municipality and the amount of open space and park and recreational facilities needed to accommodate such growth as stated in the Parks and Recreation Master Plan.

B. APPLICABILITY:

- (1) **Unplatted Property:** This section applies to all property for which a final plat has not been formally submitted to the City for approval, unless otherwise noted herein.
- (2) **Exempt Property:** Any tract or lot occupied by an existing residential dwelling unit at the time of adoption of this ordinance shall be exempt from the dedication requirements of this section herein if the residential dwelling remains on the lot. This exemption pertains only to the tract or lot with the existing residential dwelling. Any additional lots created by further subdivision of the property shall be subject to the requirements herein.
- (3) **Date of Assessment:** All requirements contained in this section shall be assessed at the time of approval of the final plat of any applicable property.

C. LAND DEDICATION REQUIREMENTS:

(1) Standards

In reviewing proposed dedications of parkland, the following criteria shall be imposed; provided, however, the approving body may vary or waive any of the following criteria on a finding that the proposed dedication of parkland is in accordance with the development of the City, complies with the statement of intent of the Parkland Dedication Ordinance and because of the uniqueness of the property, requires a variance:

- (a) Parkland shall be clearly visible from the public rights-of-way and shall be located so as to give maximum possible exposure throughout the neighborhood.
- (b) Access to the parkland shall be available from public rights-of-way.
- (c) Where the proposed parkland is a flood plain area which is proposed as a linear park, the following shall also be considered:
 - (i) Whether the proposed site contains significant environmental features representative of a pre-urbanized Colleyville, including trees, plants, wildlife, topography, geological outcroppings, unique water features or any combination thereof.
 - (ii) Whether the proposed site currently provides, or will provide in the future, an effective linkage to other existing or anticipated public park sites which will allow movement to and from places where residents live, work and play.

- (iii) Whether the proposed site is easily accessible, visible and identifiable.
 - (iv) Whether the proposed site has street frontage along its entire length.
 - (v) Whether the proposed site is designed to be used and function as a natural waterway with minimal site alteration.
 - (d) A minimum of fifty percent (50%) of any dedicated parkland shall have grades of less than three percent (3%) and shall be well drained and suitable for development of parkland improvements.
 - (e) Parkland shall be provided with access to all utilities, including water and sewer, along the street frontage of the park.
 - (f) Parkland shall not be burdened with easements, rights-of-way, deed restrictions or other limitations which prohibit or inhibit the use of the parkland for park purposes.
- (2) Amount and Location

Residential Developments

Based on the population projected to reside in the City of Colleyville, as stated in the 1998 Master Plan adopted by the City Council, the City desires to provide 9.0 acres of parkland for every 1,000 residents in an ultimate condition. Parkland meeting the requirements contained within this section shall be dedicated to the City at a ratio of one (1) acre of parkland for every thirty-six (36) residential dwelling units or a prorated portion thereof.

The subdivider shall dedicate to the City a minimum of 0.0280 acres of parkland in fee simple for each DU (dwelling unit) within the subdivision; provided, however, no tract of parkland shall be less than 7 acres in total area unless approved by the City Council.

Non-Residential Developments

- (a) Although non-residential development does not generate residential occupancies per se, it does create environmental impacts, which may negatively affect the living environment of the community. These impacts may be ameliorated or eliminated by providing park or open space areas which buffer adjoining land uses, prevent undue concentration of paved areas, allow for the reasonable dissipation of automotive exhaust fumes, provide natural buffers to the spread of fire or explosion, and provide separation of lighting, waste disposal, and

noise by-products of non-residential operations and activities from adjacent residential areas. The City has therefore determined that non-residential developments must provide dedicated parks and/or reserved open space at a ratio of one (1) acre of parkland for every fifty-six (56) non-residential gross acres of development or prorated portion thereof.

Off-site Dedications

- (b) A developer may dedicate the required parkland for a development at another location owned by the same developer within the City with the consent of the City, provided that the off-site dedication is in accordance with this ordinance.

(3) Documents Accompanying Final Plat

Where the subdivider proposes to dedicate land to the City for parkland purposes, the following additional documents shall be submitted to the City with the submission of the final plat of the subdivision:

- (a) An environmental study, audit or assessment demonstrating that the property is in a condition which would allow the City to utilize the property for park purposes without expenditures to remove environmental waste or hazardous materials, that the property is suitable and safe for use as a park and is free from environmentally related problems.
- (b) If a developer chooses to dedicate the land or to build the park, a site plan of the park property containing a conceptual plan of the type, nature, and extent of improvements which could be made to the property and identifying the property as to type, i.e., neighborhood park, linear park, special purpose or community park.
- (c) A statement as to the number of proposed DUs within the subdivision.

(4) Condition of Property and Acceptance by the City of Colleyville

Prior to the issuance of a building permit for the erection of any house within the subdivision, the subdivider shall apply to the City for written acceptance of the parkland, which shall be accepted upon completion of the following conditions:

- (a) The subdivider shall permanently mark each corner of the park site with a three-quarter inch (3/4") iron pin set in concrete.
- (b) The subdivider shall provide the City with a survey acceptable to the City reflecting each corner monument, showing and locating any

encroachments, easements and providing a metes and bounds description of the parkland.

- (c) All rubbish, trash, junk and other offensive materials shall be removed from the parkland and the property returned to its natural condition except as to approved construction and improvements thereon.
- (d) All improvements or construction on or within the parkland to be installed by the subdivider shall be completed in accordance with approved construction plans.
- (e) All other applicable ordinances of the City have been complied with.

D. ALTERNATIVES TO LAND DEDICATION:

(1) Authorization

In any case where a dedication is required, the City shall have the right to accept the dedication, as submitted for approval, or in the alternative, to refuse dedication of the same, and in lieu thereof to require payment of cash under the formula contained in this Section. The City may permit a combination of dedication and fees to be used to fulfill this requirement.

(2) Fee Payment Alternative

Approval of Fee Payment Alternative: The City Council shall upon recommendation of the Park Board, determine the acceptability of a developer's payment of fees in lieu of land dedication requirement of this section.

(3) Calculation of Fees

The City Council shall establish an acreage land value cost figure to be used in calculating park fees.

- (a) Residential Dwelling Unit Fees: Fees paid in lieu of dedication shall be based on the determined cost of 1 acre of land divided by thirty-six (36), for a resulting fee per residential dwelling unit of \$1,260.
- (b) Non-Residential Development Fees: The fee payment alternative for non-residential development shall be calculated by dividing the determined cost of one (1) acre of land by fifty-six, for a resulting fee per non-residential acre cost of \$400 per acre. In the event the non-residential development is less than fifty-six (56) acres, the total acreage shall be divided by 56 to determine the prorated fee payment.

(4) Collection of Fees

- (a) The payment of the fee in lieu of dedication shall be a condition precedent to the issuance of any building permit for a DU within the subdivision.
- (b) By agreement approved by the City Council, the City and the subdivider may alter the time and method of payment and fees in lieu of dedication.

(5) Physical or Equipment Improvements to Parks

Compatibility with Parks and Recreation Master Plan: A developer may have the option of improving existing facilities within municipal parks or improving dedicated parkland in lieu of parkland dedication or payment of cash, based on recommendations made in the Parks and Recreation Master Plan. Should any of these options be exercised, the City and the developer shall prior to initiation of work on such improvements, enter into an agreement for credit of expenses for authorized park improvements. In no case shall the municipality be required to reimburse the developer if he chooses to improve parklands at an amount greater than required. Such a proposed agreement to provide facility improvements in lieu of dedication shall be submitted in writing with the subdivision plat.

(6) Approval Process

(a) Land Dedications

- (1) **Park Board Recommendation:** The Parks and Recreation Manager or their designee shall report to the Parks and Recreation Advisory Board regarding any parkland dedication issues arising from development applications submitted to the City for approval. The Park Board may then make a formal recommendation to the Planning and Zoning Commission to accept or refuse any proposed dedicated land prior to the Commission's action on the development.
- (2) **Planning and Zoning Commission:** The Planning and Zoning Commission shall consider the recommendation of the Parks and Recreation Advisory Board in determining the acceptability of any land dedications proposed on any development. The Commission recommendation shall then be forwarded to the City Council for final approval where applicable.

- (3) **Final Plat Dedications:** Where review or development applications have resulted in the City's desire for land dedication, such land dedication shall be shown on a final plat and shall contain a clear fee simple dedication of that land to the City.

(b) Fee Payments in Lieu of Dedication

- (2) **City Council Consideration:** Upon receiving a formal recommendation from the Parks and Recreation Advisory Board, the City Council shall enter into an agreement with the developer for the provision of fees in lieu of dedication, or a combination thereof.

(c) PUD-R Zoning or Other Zoning Classifications Requiring Dedication of Open Space

The obligation of the sub-divider to dedicate parkland or make payments in lieu thereof shall be in addition to and independent of the obligation of the sub-divider to dedicate open space under the PUD-R zoning ordinance, provided, to the extent the open space in the PUD-R exceeds twenty (20) percent of the project area (the "excess acreage") the requirements hereof may be modified as follows:

- 1) If the open space is dedicated to and accepted by the city as public park land
 - i) the required dedication of park land may be reduced by the amount of the excess acreage, or
 - ii) if the sub-divider is allowed to pay fees in lieu of dedication, the fee for each lot in the project may be calculated as follows:

$$\frac{(\text{number of lots in project} \times \$1260) (\text{excess acreage})}{.028 \times \text{number of lots in project}}$$

provided fee shall never be less than \$1 per lot

- 2) If the open space is not dedicated to or not accepted by the city as public park land

- i) the required dedication of park land may be reduced by $\frac{1}{2}$ of the amount of excess acreage, or
- ii) if the sub-divider is allowed to pay fees in lieu of dedication the fee for each lot in the project may be calculated as follows:

(number of lots in project x \$630) (excess acreage
.028 x number of
lots in project)

provided the fee shall never be less than \$1 per lot

(7) Use of Fees

- (a) All funds collected as fees in lieu of dedication shall be deposited in a special interest bearing account dedicated to the accumulation of monies required by this section. Interest earned on fees in lieu of dedication shall be considered funds of the account on which it is earned and shall be subject to all restrictions placed upon the use of fees in lieu of dedication.
- (b) Expenditures of fees in lieu of dedication shall be made only for one or more of the following purposes:
 - i) The acquisition or improvement of park sites or other sites which are available for park purposes.
 - ii) Inappropriate expenditures

Monies placed in this fund may not be utilized for any other general business activity of the City or for maintenance of park facilities.

E. PARKLAND DEDICATION COMMITTEE

- (1) The City hereby creates the Parkland Dedication Committee. The Parkland Dedication Committee shall be made up of two members of the Planning and Zoning Commission and two members of the Parks and Recreation Board. The Parkland Dedication Committee shall have the following duties:
 - (a) Review proposed parkland dedication fund expenditures and make recommendations to the Planning and Zoning Commission and the City Council.

(b) Review the Parks and Recreation Master Plan every three years and make recommendations for modification or alteration.

(2) The City Council shall appoint the members of the Parkland Dedication Committee and the terms of the members of the Parkland Dedication Committee shall coincide with their respective terms of the Planning and Zoning Commission or the Park Board, as applicable.

Sec. 2. THAT if any section, paragraph, clause or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

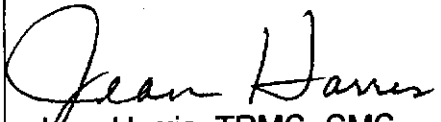
Sec. 3. The City Secretary is hereby authorized and directed to cause publication of the description caption and penalty clause hereof as an alternative method of publication provided by law.

AND IT IS SO ORDERED.

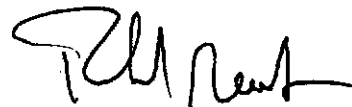
The first reading and public hearing being conducted on the 1st day of December 1998.

The second reading and public hearing being conducted on the 15th day of December 1998.

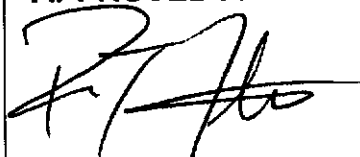
ATTEST:


Jean Harris, TRMC, CMC
City Secretary

CITY OF COLLEYVILLE


Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:


Ross T. Foster
City Attorney

RESOLUTION R-14-3773

A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF AUGUST 19, 2014

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

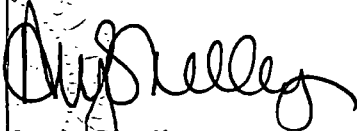
- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of July 15, 2014
 - b. Approval of the minutes of the City Council Worksession of August 6, 2014
 - c. Approval of the First Amendment to City Secretary Contract No. 44907 between the City of Colleyville and the City of Fort Worth to extend participation in Fort Worth's Household Hazardous Waste Collection Program through Fiscal Year 2015, and authorize the city manager to execute the agreement
 - d. Approval of the annual review of the City of Colleyville Investment Policy
 - e. Approval of a final plat for Phase Three of the Creekside at Colleyville Addition, located at 2800 Heritage Avenue, PC14-010
 - f. Approval of authorized broker / dealers for investment purchases
 - g. Approval of a construction contract with JLB Contracting, LLC, for the Pleasant Run Road Improvements to Paving, Trails, Drainage, and Utilities Project, in an amount not to exceed \$2,011,649.03, and authorize the city manager to execute the contract

- h. Approval of a construction contract with JLB Contracting, LLC, for the Paving, Water, and Drainage Improvements on Kingston Drive, McCain Lane, and Ponderosa Lane, in an amount not to exceed \$2,168,130.96, and authorize the city manager to execute the contract
- i. Approval of the use of Park Land Dedication Fund monies for the L.D. Lockett Park/Cotton Belt Trailhead Enhancement Project
- j. Approval of a contract with Castro Roofing of Texas, L.P., to clean and seal the exterior stone on City Hall and the Library, in an amount not to exceed \$314,769.99, and authorize the city manager to execute the contract

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 5 AYES, 0 NAYS, AND 0 ABSTENTIONS
ON THIS THE 19TH DAY OF AUGUST 2014.

ATTEST:



Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE



David Kelly
Mayor

L.D. LOCKETT PARK COTTON BELT TRAILHEAD ENHANCEMENT PROJECT
BID TAB

	Bidder	Base Bid*	Alternate #1**	Alternate #2***	Total Bid	(Base Bid + Alt #1) w/ 5% Contingency
1	North Rock Construction, LLC	\$553,586.16	\$8,924.68	\$4,598.76	\$567,109.60	\$590,636.38
2	C. Green Scaping, LP	\$520,818.50	\$8,243.00	\$3,300.00	\$532,361.50	\$555,514.58
3	Northstar Construction, LLC	\$744,900.00	\$15,200.00	\$9,900.00	\$770,000.00	\$798,105.00
		* Includes the restroom facility, pavilion, concrete flatwork, landscape and irrigation work, parking lot/fire lane improvements, and park amenities to include benches, monument entry sign, water fountain, bike repair station				
		** Includes the concrete flatwork necessary for the adult playground equipment				
		*** Includes three small irrigated landscaped planting beds				

FINANCIAL STATUS OF PARKS TOMORROW FUND

REVENUES:

GAS LEASE PROCEEDS - FEBRUARY 2009	\$2,758,450.91
ROYALTY PAYMENT - JUNE 2012	\$4,916.29
TOTAL INTEREST INCOME REC'D	\$23,195.48
TOTAL REVENUES RECEIVED	\$2,786,562.68

EXPENDITURES OF ALLOCATED FUNDS:

MC PHERSON PARK PHASE II - \$1,028,918	\$1,028,918.00	*
SENIOR CENTER TRAIL IMPROVEMENT - \$128,519	\$125,559.87	*
KIDSVILLE PLAYGROUND REPLACEMENT - \$400,000	\$398,800.00	#
RECREATION SOFTWARE UPGRADE - \$36,000	\$26,028.73	#
TENNIS COURT SHADE STRUCTURES - \$10,000	\$10,000.00	#
CHLORINATING RECIRCULATION SYSTEM-SPLASH PAD - \$	\$0.00	^
TOTAL EXPENDED	\$1,589,306.60	

CASH BALANCE OF FUND AT 7-31-2015	<u>\$1,197,256.08</u>	-
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REMAINING ENCUMBERED BALANCE OF ALLOCATED FUNDS:

MC PHERSON PARK PHASE II	\$0.00
SENIOR CENTER TRAIL IMPROVEMENT	\$2,959.13
KIDSVILLE PLAYGROUND REPLACEMENT	\$1,200.00
RECREATION SOFTWARE UPGRADE	\$9,971.27
TENNIS COURT SHADE STRUCTURES	\$0.00
CHLORINATING RECIRCULATION SYSTEM - SPLASH PAD	\$140,000.00
TOTAL ENCUMBRANCES	\$154,130.40

TOTAL AVAILABLE FUND BALANCE AT 7-31-2015	<u><u>\$1,043,125.68</u></u>
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NOTES:

* - PROJECT APPROVED BY CITY COUNCIL - MAY 5, 2009

- PROJECT APPROVED BY CITY COUNCIL OCTOBER 7, 2009

^ - PROJECT APPROVED BY CITY COUNCIL APRIL 7, 2015



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number PC-4

Agenda Date 08/18/2015

Type Pre Council

Department City Council

Title

Discussion of naming a City Council liaison to the Fort Worth Transportation Authority

Strategy Map Connection

B4- Cultivate a culture of transparency and consistent communication

Explanation

This item has been added to the agenda at the request of Mayor Pro Tem Mike Taylor. The purpose is to name a City Councilmember(s) to act as a liaison with the Fort Worth Transportation Authority (The T) in their implementation of the TEXRail project, specifically to act in a facilitative role in working with impacted Colleyville residents on further mitigation efforts.

Attachments



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number PC-5

Agenda Date 08/18/2015

Type Pre Council

Department City Secretary

Title

Discussion of the City Council Rules of Procedure

Strategy Map Connection

B4- Cultivate a culture of transparency and consistent communication

Explanation

Section 3.09 of the City Charter states City Council *"shall determine its own rules and order of business"*; therefore, this item provides an opportunity for City Council to review and discuss the Rules of Procedure and identify possible modifications.

Staff has reviewed the City Council Rules of Procedure, and does not recommend any changes at this time; however, based on City Council direction, an item will be placed on a future City Council regular agenda for consideration of any proposed changes.

Staff has included an excerpt of the City Charter, and the current City Council Rules of Procedure to this agenda briefing.

Attachments

1. City Charter Excerpt
2. Rules of Procedure

City Charter Excerpt

Section 3.09 Meetings and Rules of Procedure:

(A) Meetings of City Council. City Council meetings shall be held at the City Hall or such place within the City of Colleyville that the City Council shall direct. The City Council shall meet regularly at least twice (2) in every month at such times as a City Council may prescribe by rule. In the event of a lack of a quorum at a regularly scheduled meeting, the meeting shall be opened and the roll call taken, recorded and adjourned until the regular or called special meeting. Special meetings may be held on the call of the Mayor or four (4) members of the City Council at the place within the City of Colleyville designated in the public notice. All meetings shall be held and public notice thereof given as required by State law. (Amended May 7, 2005)

(B) Minutes and Rules. The City Council shall determine its own rules and order of business, and shall provide for keeping minutes of its proceedings and post copy on the City Bulletin Board until the next meeting. The minutes shall be a public record.

(C) Quorum and Voting. Four (4) voting members of the City Council shall constitute a quorum. Voting, except on procedural motions, shall be by roll call and the "ayes" and "nays" shall be recorded in the minutes. The Mayor and every City Council Person shall vote on all issues unless there is a declared and recorded statutory conflict of interest. If because of a statutory conflict of interest a member steps down and remains in the Chamber to return after the item is resolved, then a quorum will be considered in attendance even though only three (3) City Council Persons are left to vote. However, no action shall be approved with less than four (4) affirmative votes. If during the course of a meeting a quorum ceases to exist, the meeting shall be deemed adjourned and no further business shall be conducted. (Amended May 7, 2005)

**CITY OF COLLEYVILLE
CITY COUNCIL
RULES OF PROCEDURE**

SECTION I.

AUTHORITY

1.1 Section 3.09B of the Charter of the City of Colleyville provides that "the Council shall determine its own rules and order of business...". Further, Section 2.01 of the Charter provides that the City Council shall have the powers, functions, rights, privileges and immunities of every name and nature, that are now or hereafter, may be granted to a Home Rule City by the Constitution and State law, together with all implied powers necessary to carry into execution all such powers granted". In order to provide the framework for the execution of these powers and authority, the following set of rules shall be in effect upon their adoption by the City Council and until such times as they are amended or new rules adopted in the manner provided for by these rules.

SECTION II.

GENERAL RULES

2.1 Meetings to be Public. All meetings of the City Council shall be open to the public, with the exception of Executive Session.

2.2 City Council. For purposes of these rules, the collective membership of the Mayor and City Councilmembers shall be known as the City Council. Individually, each shall be referred to as Mayor, Mayor Pro Tem, or Councilmember.

2.3 Quorum. Four (4) voting members of the City Council shall constitute a quorum.

2.4 Minutes of Meetings. An account of all proceedings of the City Council shall be kept by the City Secretary and shall be entered in a book constituting the official record of the City Council. The Official City Council Minutes are action minutes and provide the action taken by the City Council and a summary of subjects discussed.

2.5 Questions to Contain One Subject. All questions submitted for a vote shall contain only one subject. If two or more points are involved, any Councilmember may require a division, if the question reasonably admits of a division. Division shall be required only on the affirmative vote of three (3) Councilmembers. If no division is so requested and approved, or the questions do not reasonably admit of a division, the question shall be submitted as originally framed.

2.6 City Manager. The City Manager shall attend all City Council meetings unless expressly excused. The City Manager may make recommendations to the City Council and take part in all discussions of the City Council, but shall have no vote.

2.7 City Attorney. The City Attorney shall attend all regular meetings of the City Council unless expressly excused and, shall upon request give an opinion, either written or oral, on questions of law during the meeting. The City Attorney shall act as the City Council's Parliamentarian. The City Attorney shall give an opinion, either written or oral, on questions of law to the City Manager or designated representative, during the course of daily affairs of the City. The City Attorney may make recommendations to the City Council and take part in all discussions of the City Council, but shall have no vote. The City Attorney shall confer and discuss with a Councilmember or the Mayor regarding a question of law pertaining to the affairs of the City. In such event, the City Attorney shall advise the City Manager of the question posed and information provided. The City Manager shall forward the information to the full City Council as soon as reasonably practical.

2.8 City Secretary. The City Secretary shall attend all meetings of the City Council unless expressly excused, and shall keep the official minutes and perform such other duties as may be requested by the City Council.

2.9 Employees. Any employee of the City, when requested by the City Manager, shall attend any meeting of the City Council and, if requested to do so by the City Manager, such employee may present information relating to matters before the City Council. The City Manager will determine the staff spokesperson for providing information, for a particular agenda item, at the City Council meeting.

2.10 Suspension of Rules. Any provisions of these rules not governed by State law, the City Charter, or City Code may be temporarily suspended by a majority vote of all Councilmembers present and eligible to vote.

2.11 Executive Session. All matters discussed in Executive Session, as authorized by the Texas Open Meetings Act, may be deemed confidential and by law, participants authorized to attend Executive Sessions are not required to make public disclosure concerning the matters discussed in Executive Session. It shall be the policy of the City Council, that the Mayor, individual Councilmembers, the City Manager, City Attorney, City Secretary and others who are authorized to attend Executive Sessions shall not make selective disclosure of confidential matters, where the disclosure of the information has not been released to the

general public and/or where such disclosure provides an unfair advantage to the recipient or would be detrimental to the City and its citizens. For the opening and closing of an Executive Session, the Mayor shall do such at the location as noted on the official agenda notice posted in compliance with the Texas Open Meetings Act. For purposes of regular agenda meeting postings, the opening and closing of an Executive Session shall be done in the Executive Conference Room of City Hall.

SECTION III.

TYPES OF MEETINGS

3.1 Regular Meetings. The City Council shall meet in the City Hall on the first and third Tuesday of each month at 5:30 p.m. unless otherwise officially established by the City Council. The City Council shall take a vote at 12:00 a.m. on whether or not to continue a meeting for additional time if further items are on the agenda and have not been considered. The call for and conduct of all meetings of the City Council, both regular and special as provided in Section 3.2 hereof, shall be in accordance with State law.

3.2 Special Meetings. Special meetings may be held on the call of the Mayor or four (4) members of the City Council at the place within the City of Colleyville designated in the public notice. In accordance with State law, the notice to the public of an emergency meeting must be posted at least two hours before the meeting is scheduled to begin. An emergency meeting exists only if immediate action is required of a governmental body because of an "imminent threat to public health and safety" or a "reasonably unforeseeable situation".

3.3 Recessed Meetings. Any meeting of the City Council may be recessed to a later time provided that no recess shall be for a longer period than until the next regularly scheduled City Council meeting.

3.4 Worksession Meetings. Worksession meetings may be called by the Mayor, any three (3) Councilmembers or the City Manager for the purpose of discussing in depth, investigating or exploring matters of interest to the City, without formal action being taken thereon by the City Council. The time, place, and purpose of such worksession meeting shall be stated in a notice complying with the Texas Open Meetings Act. Such worksession meetings may be held in any appropriate location outside the City Hall upon concurrence by any three (3) Councilmembers or as determined by the City Manager. Such worksession meetings may include, but shall not be limited to, meetings with neighboring governmental bodies or

agencies, meetings with one of the City's appointed boards, commissions or committees, meeting with civic organizations or a meeting for Councilmembers to research, evaluate, explore, investigate or discuss any matter of interest or possible action affecting the City, subject to compliance with the provisions of the Texas Open Meetings Act.

The City Council may establish regular worksession meetings immediately prior to regular City Council meetings. In conjunction with the regularly scheduled City Council meeting, a Pre City Council worksession shall be held at 5:30 p.m. unless otherwise officially established by the City Council. The agenda for the Pre City Council meeting shall include, among other items: routine reports, information related to the regular agenda items and issues for which the City Manager seeks direction or clarification.

No official action shall be taken at any worksession meeting, unless a regular or special meeting is called as provided for in these Rules.

SECTION IV.

CONDUCT OF MEETINGS

4.1 Presiding Officer. The Mayor, if present, shall preside at all meetings of the City Council. In the absence of the Mayor, the Mayor Pro Tem shall preside. In the absence of both Mayor and Mayor Pro Tem, the City Council shall elect a Councilmember to preside.

4.2 Call to Order. The meetings of the City Council shall be called to order by the Mayor, or in the Mayor's absence, by the Mayor Pro Tem. In the absence of both the Mayor and Mayor Pro Tem, the meeting shall be called to order by the City Secretary.

4.3 Preservation of Order. The Mayor shall preserve order and decorum, prevent clash of personalities or the impugning of Councilmembers' motives to occur and confine Councilmembers in debate to the question under discussion.

4.4 Points of Order. The Mayor shall determine all points of order, subject to the right of any Councilmember to appeal to the City Council. If any appeal is taken, the question shall be "Shall the decision of the Mayor be sustained?"

4.5 Questions to be Stated. The Mayor shall state all questions submitted for a vote and announce the result.

4.6 Substitution for Mayor. The Mayor may call the Mayor Pro Tem, or in the Mayor Pro Tem's absence, any other Councilmember to take the Mayor's place in the chair, such substitutions not to continue beyond adjournment.

4.7 Amendment to the Minutes. Amendments to the Minutes are made by a motion during the item to consider approval of the minutes. The Minutes are action minutes and provide the action taken by City Council and a summary of subjects discussed. If a Councilmember desires that certain information be included in the minutes, the Councilmember shall state prior to the information, "For the record". If it is a lengthy statement, a written copy shall be provided to the City Secretary.

4.8 Written Correspondence. A citizen's request in the reading of a statement into the public record as part of a City Council agenda item is at the sole discretion of any member or all of the governing body. The City Council is not obligated to provide for a reading of correspondence into the public record on behalf of an absent individual as part of a City Council public hearing. The City Council, any or all Councilmembers, may elect to provide for a reading of the correspondence, make reference indicating the general position of the correspondence, or pass over the correspondence. The correspondence is provided to City Council and is included in the City Council agenda packet.

SECTION V.

AGENDA

5.1 Preparation of Agenda.

- A. The order of business of each meeting shall be as contained in the City Council agenda prepared by the City Manager. The agenda shall be a listing by topic of subjects to be considered by the City Council, and, in the case of regular meetings, shall be delivered to the City Council not less than 72 hours proceeding the Tuesday evening meeting to which it pertains.
- B. Any member of the City Council desiring to present a subject for City Council consideration shall advise in writing to the City Manager of the fact not later than 4:30 p.m. on Wednesday preceding regular City Council meetings.

Subject matter will be accompanied by a summary regarding the purpose for the inclusion of this subject on the agenda.

- C. Items Omitted from Agenda. Any item not appearing on the agenda shall not be taken up for discussion as a matter of City Council business during a regular meeting unless it is of an emergency nature and comes to the City's attention too late to appear on the agenda. Such special, urgent or emergency issues shall be posted in compliance with the Texas Open Meetings Act and the City Charter and may be added as a supplemental item to the regular agenda.

The regular agenda items shall be considered in the following order:

1. Pre Council - 5:30 p.m. - Executive Conference Room
2. Executive Session - 5:30 p.m. - Executive Conference Room
3. Call to Order - 7:30 p.m. - Council Chambers
4. Invocation
5. Pledge of Allegiance
6. Resolution or Ordinance taking action on Executive Session items
7. Announcements, Proclamations and Presentations
8. Consent Items
9. Public Hearings
10. Citizen Comments/Presentations regarding items not on the agenda
11. Reports of Boards, Commissions, and Committees
12. Resolution approving City Council action not otherwise approved
13. Adjournment

- D. The general order of a Public Hearing shall be:

- a. Staff presentation
- b. Open Public Hearing
- c. Applicant introductory presentation - five minutes
- d. Citizen comments - five minutes each (Large groups supporting the same position may be asked to select a representative to speak for the group)
- e. Applicant
- f. Close Public Hearing
- g. City Council discussion and vote
- h. In the alternative, the item may be continued to a future meeting of the City Council.

1. If the City Council wishes to consider additional public testimony, the public hearing shall be reopened and the public hearing and item shall be continued to a date certain.
 2. If the Public Hearing is not reopened and continued to a date certain, the City Council may only conduct an additional public hearing upon publication of notice in accordance with Chapter 211 of the Local Government Code.
- E. The City Manager shall provide the City Council with a written analysis of and recommendation of items to be acted on by the City Council at its meetings. These communications shall be generally referred to as agenda packets. The agenda packets for all regular meetings shall be delivered to the City Council by the Friday preceding the Tuesday regular meeting to which it pertains, unless an emergency condition makes it necessary to deliver the communication on a subsequent day.
- F. The City Secretary shall post notices of all City Council meetings in order to afford compliance with the Texas Open Meetings Act.

5.2 Consent Agenda. In preparing the agenda, the City Manager shall give consideration to the number and degree of complexity of items to be considered by the City Council for the purpose of conserving the City Council's time in meetings. Items which are anticipated to be routine and require little or no discussion by the City Council shall be listed under the agenda category styled "Consent Items". Prior to taking up the Consent Agenda, the Mayor shall determine if there are any items thereon which should be removed from the Consent Agenda for discussion. Any Councilmember may, upon request, remove any item from the Consent Agenda for discussion and separate action. Thereafter, all remaining Consent Agenda items may be acted upon by a single motion approving the Consent Agenda. Items removed from the Consent Agenda shall be considered on the ending Resolution, which is for action not otherwise approved.

5.3 Oral Presentations by City Manager. Matters requiring the City Council's attention or action which may have developed since the deadline for delivery of the agenda packets may, upon approval of the City Council, and after satisfying the requirements of the Texas Open Meetings Act, be presented orally by the City Manager, or designated staff.

5.4 Citizen Participation at Meetings.

- A. Presentations by citizens must be confined to the agenda item being considered and any questions will be directed to the Mayor. Citizens wishing to speak shall be allowed to speak, provided prior to the consideration of the item; said person completes and delivers to the City Secretary a Speaker's Card providing name, address and topic. A person who has not completed the Speaker's Card prior to discussion of the item on the agenda shall not be allowed to speak. Presentation by citizens shall be limited to a time period of not more than five (5) minutes with two (2) additional minutes to conclude, at the option of the Mayor or the consent of the City Council, for each speaker. Any time spent by the City Council will not be counted against the citizen's time allotment. No person shall speak more than the time limits provided herein on any subject. That privilege shall not be accorded unless there is an exception supported by a majority of those eligible to vote. The Mayor shall not be obligated to recognize a speaker for a second comment on a subject until all others have spoken and there is unused time available.
- B. Following a request by a Councilmember, the Mayor may request that the City Council suspend the rules to allow citizens to speak after the public hearing has been closed.
- C. To maintain decorum, the Mayor shall recognize persons who have completed Speaker's Cards indicating a desire to address the City Council.
- D. As a general rule, citizens may not participate in discussions of the City Council except when recognized by the Mayor and during citizen presentations, public hearings and as otherwise provided for in these Rules.
- E. Citizens may speak on items not on the agenda under the item "Citizen Comments/Presentations Regarding Items Not On The Agenda". The presentation time period is as listed herein Section 5.4 A.

SECTION VI.

DECORUM AND DEBATE

6.1 Decorum and Debate.

- A. These rules are intended to serve as a statement of intent as to how this City Council endeavors to conduct itself during City Council meetings. It is the intent of the City Council that all members shall act based on a consistent level of information, with the goal being to act fully informed on

all matters. Accordingly, if and when a Councilmember obtains material relevant to a matter before the City Council which has not otherwise been disclosed to the City Council, such Councilmember shall promptly provide such material to the city manager for dissemination to the City Council. All such information will be disseminated and disclosed to the full City Council, prior to the case being presented.

- B. When a measure is presented for consideration to the City Council, the Mayor shall recognize the appropriate Councilmember to present the case, as needed. When two or more Councilmembers wish to speak, the presiding officer shall name the Councilmember who is to speak first. No member of the City Council shall interrupt another while speaking except to make a point of order or to make a point of personal privilege.
- C. The Mayor shall not be obligated to recognize any Councilmember for a second comment on the subject or amendment until every Councilmember wishing to speak has been allowed a first comment.
- D. Questions from speakers to the City Council with request for an immediate answer, except the applicants and persons representing applicants on platting or zoning cases, shall be prohibited. A Councilmember's questions to speakers should be to specific individuals and the Mayor should explain to those individuals beforehand that they may come to the podium and answer if they choose to; but, they cannot offer additional unsolicited input or engage in question and answer sessions with Councilmembers.
- E. Any Councilmember desiring to speak shall be recognized by the Mayor, and shall confine remarks to the subject under discussion or to be discussed. No Councilmember shall be allowed to speak more than once on any one subject until every Councilmember wishing to speak shall have spoken.
- F. No Councilmember shall be permitted to indulge in personalities, use language personally offensive, impugn motives of Councilmembers, charge deliberate misrepresentation, or use language tending to hold a member of the City Council, the public or City staff up to contempt.
- G. The Mayor shall not permit unrecognized speaker's comments or allow a member of the audience to indulge in personalities, use language tending to hold the City Council, the public or City staff up to contempt.

- H. If a Councilmember is speaking or otherwise transgressing the rules of the City Council, the Mayor shall or any Councilmember may call him/her to order in which case he/she shall immediately be quiet unless permitted to explain. The City Council shall, if appealed to, decide the case without debate. If the decision is in favor of the Councilmember called to order, he/she shall be at liberty to proceed, but not otherwise, and if the case occurs, he/she shall be liable to censure or such punishment as the City Council deems proper, consistent with City Ordinances, Resolutions and Charter.
- I. Any individual of the public who shall disrupt the City Council proceedings or disregard the Mayor shall first be warned of such offense and be requested that they refrain from disrupting the proceedings and/or disregarding the instructions of the Mayor. Any individual of the public failing to honor the first warning of the Mayor for order, shall receive a second and final warning prior to expulsion and/or citation for disturbing a public meeting pursuant to State law. When the Mayor fails to maintain order and decorum, the Councilmembers may compel the Mayor to enforce this provision following due parliamentary procedure, which affirms such compulsion by a majority vote of the City Council.

SECTION VII.

PROCEDURES FOR CITY COUNCIL APPOINTMENTS

7.1 Procedures for City Council Appointments. The following procedures are for making appointments to boards, committees and commissions established by ordinance or resolution. Appointments to ad hoc committees and task forces established by resolution should not necessarily be bound by the same procedures, but may be done in a manner appropriate to the situation as deemed proper by the City Council. The City Council shall set the quorum for a committee. The City Council shall vote whether the committee selection will be handled by the rules of procedures or by slate.

- A. Announce the position(s) to be filled. In the announcement, define the duties of the position(s), define the term of the position and request that applications be formally submitted to the City Council by a specific deadline. This announcement should be made at least 30 days prior to the deadline for submission of applications and should be placed in the local newspaper, posted at City Hall, on the website and placed in the *City e-news* (if timely).

Upon review of the Applications for Appointment, City Council will determine if interviews shall be conducted. If Council desires, interviews will be conducted prior to a City Council meeting, which may be subject to the Texas Open Meetings Act or be conducted in Executive Session. If no applications are received or fewer applications than open positions are received, the City Council may fill positions from the floor or request the City Secretary to advertise the open position(s). In the event of a vacancy other than an expiring term, the City Council may fill the position by a majority vote of the City Council without advertising. The appointee shall serve the unexpired term.

- B. The candidates will be selected to fill the open positions no later than the second City Council meeting after the deadline for application submission, in the following manner:
 - a. If more than one position is to be filled, consider the appointment for each position individually in the order selected by the Mayor, as follows:
 - b. The Mayor shall open the floor for nominations and if there are no nominations, the Mayor will call on each Councilmember for a nomination.

- c. Councilmembers or the Mayor may decline to make a nomination if previous nominations are acceptable.
- d. After each Councilmember has had an opportunity to make a nomination or defer to make a nomination, the Mayor will take a vote on the slate of nominees by asking each Councilmember to state the name of the nominee that the Councilmember votes to appoint to the position under consideration.
- e. Return to Step b and repeat the process for the next position to be filled until all positions are filled.

SECTION VIII.

MEMORIALS

8.1 Memorials. The following procedures are for honoring deceased current or former City elected officials, sitting board, commission or committee members and community volunteers.

- A. Recognition of the death of a current or former City elected official. When the City is notified of the death of a current or former elected official, flowers or a plant will be sent to the memorial service, or a donation to an organization specified by the family (in an amount not to exceed \$50.00), and a sympathy card will be sent to the family. A Memorial Proclamation, honoring the official, will be sent to the memorial service or to the family. The City Manager's Office will coordinate the donation of a book, in which the official's name is inscribed on a bookplate inside of the book, to the Colleyville Public Library, in an amount not to exceed \$50.00. A letter from the Library Director will notify the family of the book donation.
- B. At the family's request and with City Manager approval, members of the Colleyville Police and Fire Department Honor Guard may attend the funeral of a current or former City elected official as representatives of the City.
- C. Recognition of the death of a sitting board, commission or committee member. When the City is notified of the death of a sitting board, commission or committee member, the City Manager's Office will forward a sympathy card to the family.
- D. Recognition of the death of community volunteers. Due to the significant number of community volunteers assisting a multitude of organizations

across the City of Colleyville, it will not be the practice of the City to recognize these individuals in a formal capacity. During a City Council meeting, elected officials may, at their discretion, verbally recognize the efforts of these individuals and their service to Colleyville during the agenda item for Announcements, Proclamations and Presentations.

8.2 Recognition by lowering of the United States Flag. The City is not at liberty to proclaim the Flag of the United States be flown at half-staff in recognition of a City official. Per the United States Code, only the President of the United States or the State Governor can order the flag lowered to half-staff.

8.3 Use of City equipment and personnel. At no time will City equipment be used to carry the casket or participate in the funeral procession of a deceased, current or former City elected official, board, commission, committee member or community volunteer. Exceptions to this rule may include City equipment earmarked for use by community groups, such as the Citizen Fire Academy Alumni Association Rehab Team and the Citizen Police Academy Alumni Association Citizens on Patrol, where equipment use for a group member's funeral may be authorized by the Department Director.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number PC-6

Agenda Date 08/18/2015

Type Pre Council

Department City Manager

Title

Discussion of the Quarterly Performance Management Report

Strategy Map Connection

B4- Cultivate a culture of transparency and consistent communication

B5- Use the Strategy Map to ensure that the focus stays on those programs and services identified as priorities by the community

Explanation

The purpose of this item is to report on performance of the programs and services identified in the City's strategy map (attached) and the general operations of the City through the use of performance measures. The performance measures presented are the scorecard by which key performance indicators are measured, and ultimately, how performance with respect to the four focus areas identified as the City Council's priorities is assessed.

In addition to performance measures, additional metrics called vital statistics are included in the report. Performance measures are measures of efficiency or effectiveness and represent outcomes that can be directly influenced by staff. Vital statistics represent data that is important to track for overall understanding of how a program is performing and for decision making, but is not necessarily a reflection of efficiency or effectiveness, and is not something that staff has significant control over. The presentation of both performance measures and vital statistics provides a well-rounded look at performance and trends in programs and services, while also furthering the City's efforts of accountability and transparency to those we serve.

The attached spreadsheet includes the third quarter of actual data from FY 2015, reflected in the FY 2015 YTD (year-to-date) column. For performance measures, the FY 2015 YTD numbers are compared to the FY 2015 target that was established by the responsible department and are color coded as listed below. Vital statistics do not have a FY 2015 target and are therefore not color coded, as those metrics represent information that is important to track, but are not necessarily appropriate to set targets for.

Gray - Data not available at this time

Green - Performance expected to meet or exceeded the target

Yellow - Performance expected to be near the target, but not meet it

Red - Performance not expected to meet the target, or come close to meeting it

A dashboard report is also included and offers a more visual presentation of highlighted performance measures and vital statistics. Each quarter, the dashboard report will highlight metrics related to one of the four focus areas from the City's strategy map, and will include charts and graphs depicting selected performance measures and vital statistics that are tied to that particular focus area.

All performance measures will be regularly evaluated to ensure they continue to appropriately measure the effectiveness of City services and will be updated as necessary. Staff will also continue to track and include vital statistics in performance management reports to provide the additional information that is necessary for informed decision making.

Attachments

1. FY 2015 Q3 Performance Management Report
2. FY 2015 Q3 Dashboard
3. Strategy Map

PUBLIC SAFETY

		Program	Focus Area	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 Target	FY 2015 YTD
Performance Measures	Percentage of code violations located proactively	Code Enforcement	Neighborhoods	56%	62%	69%	80%	≥ 50%	69%
	Number of cases successfully resolved	Criminal Investigations	Core Service	N/A	N/A	N/A	614	≥ 400	525
	Percentage of UCR Part 1 Crimes cleared	Criminal Investigations	Core Service	47%	28%	20%	30%	≥ 30%	33%
	Percentage of crime victims contacted by investigators within 3 days	Criminal Investigations	Core Service	92%	95%	92%	98%	≥ 95%	100%
	Number of UCR Part 1 Crimes	Police Administration	Neighborhoods	201	199	175	160	≤ 180	113
	Average Priority 1 response time (call dispatch to arrival)	Police Patrol	Core Service	4:30	4:12	4:11	4:03	≤ 5:00	3:11
	Fire/Ambulance response in under six minutes (call dispatch to arrival)	EMS Operations	Core Service	84%	83%	85%	82%	≥ 85%	81%
	Percentage of plans reviewed within 48 hours	Fire Prevention / Investigations	Core Service	99%	97%	100%	100%	≥ 98%	99%
	Percentage of fire investigations cleared within 30 days	Fire Prevention / Investigations	Core Service	100%	100%	100%	100%	≥ 95%	100%
	Percentage of inspections performed within 48 hours of request	Fire Prevention / Investigations	Core Service	98%	97%	100%	100%	≥ 95%	100%

		Program	Focus Area	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 YTD
Vital Statistics	Injury accidents per 1,000 population	Police Patrol	Core Service	1.5	2.2	0.75	0.7	0.72
	Number of self-initiated calls for service (proactive, community policing)	Police Patrol	Neighborhoods	18,396	40,324	54,231	50,897	32,308
	Total number of outstanding warrants in system since 1/1/03	Warrant Officer	Core Service	4,555	4,170	3,971	4,056	3,475
	Number of warrants served	Warrant Officer	Core Service	3,933	7,190	1,452	2,767	1,858
	Fire Related Responses	Fire Operations	Core Service	N/A	N/A	381	500	403
	Service Related Responses	Fire Operations	Core Service	N/A	N/A	357	127	119
	EMS Related Responses	EMS Operations	Core Service	N/A	N/A	829	950	731
	Ambulance billing revenue	EMS Operations	Sust. Gov't	\$307,000	\$322,000	\$323,672	\$399,312	\$259,607
	Percentage of billed services recovered	EMS Operations	Sust. Gov't	35%	30%	30%	32%	28%
	Total number of volunteer hours from CFAAA and Rehab Team	Fire Administration	Core Service	N/A	N/A	900	418.5	425.5
	Community Fire Prevention Events	Fire Prevention / Operations	Core Service	N/A	N/A	N/A	116	92
	Average hours of training per employee	Fire Operations	Core Service	195	205	160.9	160.99	81.59

DEVELOPMENT

		Program	Focus Area	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 Target	FY 2015 YTD
Performance Measures	Percentage of residential plan reviews completed in five days or less	Building Inspection	Eco. Dev.	New Measure	New Measure	21%	41%	≥ 75%	69%
	Percentage of commercial plan reviews completed in ten days or less	Building Inspection	Eco. Dev.	New Measure	New Measure	44%	55%	≥ 75%	73%
	Percentage of inspections performed within 24 hours	Building Inspection	Core Service	96%	93%	97%	98%	≥ 95%	99%
	Percent of online department survey respondents satisfied with overall service	Planning and Zoning/Building Inspection	Core Service	New Measure	New Measure	89%	98%	= 100%	100%
	Average percentage occupancy of retail and office spaces	Economic Development	Eco. Dev.	87%/87%	88%/89%	90%/89%	90%/90%	≥ 90%/89%	94%/88%
	Percent of zoning case approvals consistent with Master Plan	Planning and Zoning	Neighborhoods	New Measure	New Measure	94%	100%	= 100%	71%

		Program	Focus Area	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 YTD
Vital Statistics	Number of commercial remodel/add-alter permits	Economic Development	Eco. Dev.	79	65	75	112	38
	Value of commercial remodel/add-alter permits	Economic Development	Eco. Dev.	\$13M	\$11.7M	\$9.44 M	\$16.59M	\$3.26M
	Fees generated from commercial remodel/add-alter permits	Economic Development	Eco. Dev.	\$138,276	\$101,000	\$106,290	\$169,916	\$50,317
	Fees generated from new commercial building permits	Economic Development	Eco. Dev.	\$109,097	\$225,000	\$128,535	\$162,080	\$219,237
	Number of new commercial building permits	Economic Development	Eco. Dev.	7	8	6	7	6
	Value of new commercial building permits	Economic Development	Eco. Dev.	\$4.0M	\$12.9M	\$3.48M	\$7.71M	\$9.02M
	General Fund Sales Tax Revenue	Economic Development	Eco. Dev.	\$2.64M	\$2.86M	\$3.07M	\$3.35M	\$2.44M
	Number of Inspections Performed	Building Inspection	Eco. Dev.	6,829	8,780	6,832	4,621	4,966

LEISURE

		Program	Focus Area	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 Target	FY 2015 YTD
Performance Measures	Percentage of revenue recovery (including donations) for athletic program	Athletic Field Maintenance	Core Service	N/A	N/A	12%	12%	≥ 12%	20%
	Percentage of park inspections meeting standards	Park Maintenance	Core Service	85%	85%	87%	80%	≥ 85%	95%
	Percentage of library materials requests filled within 30 days	Library Services	Core Service	77%	83%	86%	96%	≥ 80%	93%
	Percentage of library patrons who come to the library looking for items and find them	Library Services	Core Service	75%	82%	79%	80%	≥ 80%	81%
	Children's program attendance	Library Services	Core Service	12,003	17,145	21,955	18,363	≥ 18,000	13,843
	Adult and teen program attendance	Library Services	Core Service	426	809	910	795	≥ 750	538
	Children's summer reading program participation	Library Services	Core Service	1,010	1,054	1,182	1,188	≥ 1,100	987
	Adult and teen summer reading program participation	Library Services	Core Service	134	106	118	114	≥ 110	84
	Library patron visits	Library Services	Core Service	104,276	104,268	123,211	134,314	≥ 120,000	87,898
	Reference Completion Rate	Library Services	Core Service	36,036	39,799	35,048	34,073	≥ 35,000	15,936
	Circulation of the library materials collection	Library Services	Core Service	235,238	244,613	250,737	234,667	≥ 235,000	164,061
	Percentage of offered classes/programs held	Recreation	Sust. Gov't	48%	60%	65%	71%	≥ 60%	71%
	Number of participants	Senior Center	Core Service	1,384	1,500	1,751	3,734	≥ 1,500	3,086
	Percentage of resident membership visits	Senior Center	Sust. Gov't	54%	55%	58%	60%	≥ 60%	60%
	Percentage of cost recovery	Colleyville Center	Sust. Gov't	78%	70%	66%	81%	≥ 70%	80%
	Percentage of customer satisfaction ratings of "excellent"	Colleyville Center	Core Service	98%	98%	96.3%	96.4%	≥ 94%	95.8%
	Revenue generated from bookings	Colleyville Center	Sust. Gov't	\$245,749	\$240,000	\$246,797	\$230,793	≥ \$256,000	\$181,124
	Number of events held	Colleyville Center	Sust. Gov't	410	420	386	412	≥ 420	298

LEISURE CONTINUED

		Program	Focus Area	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 YTD
Vital Statistics	Percentage of Colleyville households with at least one active library card holder	Library Services	Core Service	50%	55%	50%	50%	50%
	Library materials collection size	Library Services	Core Service	62,997	65,740	69,736	74,525	76,418
	Number of staff hours dedicated to athletic field maintenance and game preparation	Athletic Field Maintenance	Core Service	N/A	4,725	4,884	3,697	2,738
	Number of youth sports participants	Athletic Field Maintenance	Core Service	4,774	4,750	4,063	4,315	4,434
	Percentage of non-resident youth sports participants	Athletic Field Maintenance	Sust. Gov't	51%	51%	49%	52%	52%
	Value of donations	Park Maintenance	Sust. Gov't	\$2,429	\$2,000	\$86,118	\$1,460	\$2,095
	Number of classes/programs offered	Senior Center	Core Service	150	120	151	212	152
	Average membership visits per month	Senior Center	Core Service	560	500	534	544	758
	Number of Metroport Meals on Wheels participants	Senior Center	Core Service	New Measure	1,800	1,727	1,607	1,323
	Percentage of Meals on Wheels participants who are residents	Senior Center	Core Service	New Measure	50%	52%	49%	48%
	Percentage of resident class participants	Recreation	Sust. Gov't	59%	60%	49%	42%	45%
	Percentage of events generating economic impact for local business	Colleyville Center	Eco. Dev.	57%	55%	57%	59%	59%
	Percent of total events held: Colleyville residents	Colleyville Center	Sust. Gov't	N/A	N/A	9%	10%	13%
	Percent of total events held: Non-residents	Colleyville Center	Sust. Gov't	N/A	N/A	41%	36%	24%
	Percent of total events held: Non-profits	Colleyville Center	Sust. Gov't	N/A	N/A	44%	47%	55%
	Percent of total events held: City departments	Colleyville Center	Sust. Gov't	N/A	N/A	6%	7%	8%

PUBLIC WORKS

		Program	Focus Area	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 Target	FY 2015 YTD
Performance Measures	Percent of internal customers satisfied with facility environment	Building Services	Sust. Gov't	N/A	98%	89%	84%	≥ 98%	Annual Measure
	Percentage of work orders responded to within one business day	Building Services	Sust. Gov't	98%	99%	78%	51%	≥ 90%	80%
	Percent of scheduled lane miles of public streets swept	Stormwater Management	Core Service	New Measure	94%	98%	99%	≥ 98%	99%
	Percent of storm drain inlets inspected	Drainage Maintenance	Core Service	New Measure	New Measure	New Measure	20%	≥ 50%	Annual Measure
	Percentage of storm sewer lines inspected	Drainage Maintenance	Core Service	New Measure	New Measure	New Measure	<1%	≥ 20%	Annual Measure
	Meter reading accuracy	Utility Support	Core Service	99%	98%	99%	99%	≥ 98%	98%
	Percentage of total waste water lines cleaned annually	Waste Water Collection	Core Service	63%	88%	93%	78%	≥ 95%	Annual Measure
	Percentage of water valves exercised	Water Distribution	Core Service	New Measure	New Measure	New Measure	12%	≥ 20%	Annual Measure
	Percentage of monthly water samples testing negative for coliform bacteria	Water Distribution	Core Service	99.98%	100.00%	99.36%	99%	= 100%	97%
	Percent of street and traffic signs replaced	Street Maintenance	Neighborhoods	New Measure	8%	12%	15%	≥ 10%	Annual Measure
	Percentage of pavement markings renewed	Street Maintenance	Neighborhoods	New Measure	New Measure	New Measure	20%	≥ 20%	Annual Measure
	Lane miles of unimproved streets	Engineering Services	Neighborhoods	71.32	71.32	71.32	65.61	≤ 65.6	Annual Measure

		Program	Focus Area	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 YTD
Vital Statistics	Percentage of fleet time available	Fleet Maintenance	Sust. Gov't	New Measure	98%	98%	98%	99%
	Ratio of scheduled maintenance to unscheduled repairs	Building Services	Sust. Gov't	80%	77%	68%	41%	65%
	Number of infrastructure repairs needed within two- year maintenance bond period	Engineering Services	Core Service	1	0	0	0	0
	Value of newly-constructed public infrastructure in place	Engineering Services	Neighborhoods	New Measure	New Measure	New Measure	\$5.82M	\$12.8M
	Percentage of construction time with City staff present	Engineering Services	Neighborhoods	New Measure	New Measure	New Measure	18%	23%
	Percentage of time preventative maintenance is completed on schedule	Fleet Maintenance	Sust. Gov't	New Measure	New Measure	New Measure	95%	96%
	Water loss ratio	Water Distribution	Core Service	3.17%	4.50%	4.33%	4.34%	Annual Measure

ADMINISTRATION

		Program	Focus Area	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 Target	FY 2015 YTD
Performance Measures	City-initiated news leads	Communications	Core Service	32	40	31	23	≥ 25	21
	Responses to media inquiries within 1 hour	Communications	Core Service	95%	95%	96%	96%	≥ 95%	89%
	Number of public information campaigns	Communications	Core Service	9	8	6	4	≥ 8	6
	Coverage in print, broadcast, online/associated media value	Communications	Core Service	\$92,998	\$130,000	\$82,650	\$94,976	≥ \$90,000	\$102,000
	Colleyvilleclosebuy.com and app visitors per month	Communications/Marketing	Eco. Dev.	478	500	303	442	≥ 550	605
	CloseBuy.com business exposures per quarter (includes internet search engine visits)	Communications/Marketing	Eco. Dev.	N/A	95,000	144,911	447,598	≥ 125,000	955,569
	CloseBuy.com business directory queries per quarter	Communications/Marketing	Eco. Dev.	N/A	1,000	1,409	5,787	≥ 1,500	9,488
	Number of complaints regarding trash or recycling services	Solid Waste and Recycling	Core Service	124	149	132	104	≤ 150	80
	Percentage of board, commission, and committee members that have completed Texas Open Meeting Act training	City Secretary	Sust. Gov't	< 50%	< 50%	< 50%	89%	= 100%	94%

		Program	Focus Area	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 YTD
Vital Statistics	Tax rate per hundred dollars of valuation	City Council	Sust. Gov't	\$0.3559	\$0.3559	\$0.3559	\$0.3559	\$0.3559
	Average pounds recycling per home/per collection	Solid Waste and Recycling	Core Service	9.2	12.2	11.5	11.9	10.84
	Number of household hazardous waste collections (at Fort Worth ECC and Clean Sweep event)	Solid Waste and Recycling	Core Service	486	524	572	553	506
	Visits to Colleyville.com	Communications	Core Service	235,217	260,000	300,605	318,759	240,897
	E-newsletter subscribers	Communications	Core Service	1,064	1,300	1,679	2,621	2,842
	Number of public information requests	City Secretary	Core Service	147	196	217	260	225
	Number of citizen survey responses	City Manager's Office	Sust. Gov't	N/A	1,665	N/A	1,323	N/A

FINANCE

		Program	Focus Area	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 Target	FY 2015 YTD
Performance Measures	Percent of requisitions converted to purchase orders in < 3 days	Finance	Sust. Gov't	N/A	100%	99%	99%	≥ 99%	≥ 99%
	Number of audit adjustments in period 13 closing	Finance	Sust. Gov't	20	14	12	10	≤ 12	Annual Measure
	Level of Texas Comptroller Circle of Leadership Award (for transparency in reporting)	Finance	Sust. Gov't	N/A	N/A	Silver	Silver	Silver	Silver
	Percentage warrants issued within 10 day (formerly 8 day) period after due date or court date	Municipal Court	Core Service	New Measure	New Measure	New Measure	97%	≥ 97%	99%
	Billing accuracy rate	Utility Billing	Core Service	99.0%	98.3%	99.0%	98.6%	≥ 99.5%	97.0%
	Percentage of service orders closed out on time	Utility Billing	Core Service	100%	100%	100%	100%	= 100%	100%

		Program	Focus Area	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 YTD
Vital Statistics	Percent of ACH payments to total accounts payable	Finance	Sust. Gov't	New Measure	New Measure	New Measure	16%	26%
	Number of citations filed per FTE	Municipal Court	Core Service	3,900	4,000	4,268	4,610	3,362
	Number of bench trials vs. jury trials set	Municipal Court	Core Service	New Measure	New Measure	New Measure	67 / 44	36 / 11
	Percentage of automatic draft customers/total customers	Utility Billing	Core Service	13%	15%	15%	19%	18%
	Percentage of customers paying before cutoff	Utility Billing	Core Service	97%	97%	97%	97%	95%
	Uncollectible accounts written off at year end (water & sewer)	Utility Billing	Core Service	N/A	\$34,628	\$30,500	\$26,080	Annual Measure

INTERNAL SERVICES

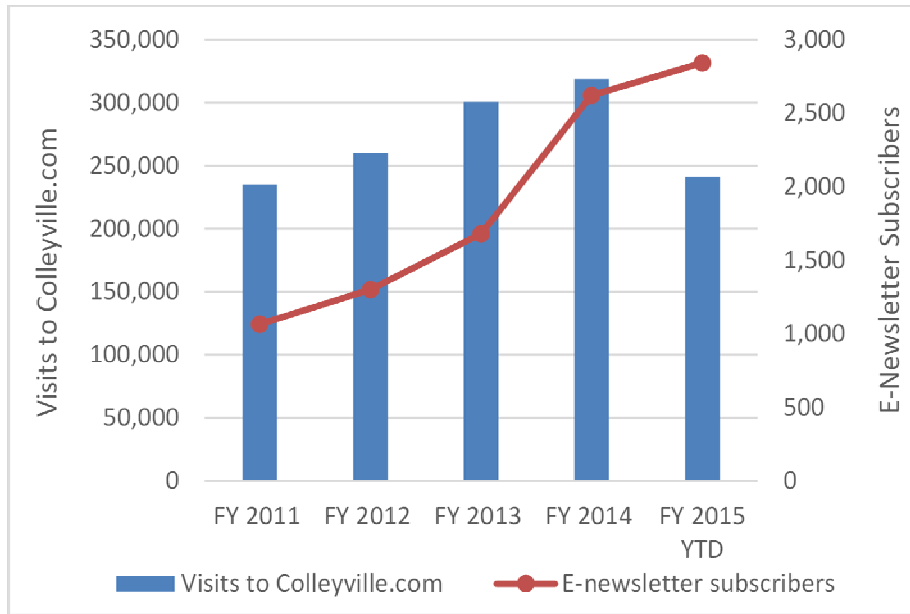
		Program	Focus Area	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 Target	FY 2015 YTD
Performance Measures	Percentage turnover (per fiscal year)	Human Resources	Sust. Gov't	15%	12%	22%	15.00%	≤ 10%	12.50%
	Percentage of annual performance evaluations completed on time	Human Resources	Sust. Gov't	New Measure	36%	25%	98%	≥ 90%	73%
	Percentage of employees who participate in wellness program	Human Resources	Sust. Gov't	New Measure	80%	78%	86%	≥ 80%	85%
	Workers' compensation experience modification factor (actual losses compared to expected losses)	Human Resources	Sust. Gov't	New Measure	New Measure	0.48	0.45	≤ 0.85	0.83
	Medical and pharmacy loss ratio (paid claims divided by premiums)	Human Resources	Sust. Gov't	New Measure	New Measure	66%	75.8%	≤ 85%	87.4%
	Percentage of product requests completed on time	Graphical Information Services (GIS)	Sust. Gov't	98%	90%	82%	87.88%	≥ 85%	91.37%
	Percentage of address responded to within 30 days	Graphical Information Services (GIS)	Sust. Gov't	100%	96%	64%	89.13%	≥ 90%	100%
	Percentage of broadcast uptime	Network/Desktop Services	Sust. Gov't	98.65%	99.99%	99.82%	99.86%	≥ 99%	99.84%
	Percentage of work orders completed on time	Network/Desktop Services	Sust. Gov't	86%	80%	87%	78.00%	≥ 95%	85.30%
	Percentage of network data and telecommunications uptime	Network/Desktop Services	Sust. Gov't	99.84%	99.99%	99.83%	99.73%	≥ 99%	99.74%
	Percentage of IT work plan projects completed on time	Network/Desktop Services	Sust. Gov't	80%	80%	100%	96.88%	= 100%	100%
	Percentage of data backup success	Network/Desktop Services	Sust. Gov't	94%	95%	91%	90.91%	= 100%	90.46%
		Program	Focus Area	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 YTD	
Vital Statistics	Total number of equipment pieces maintained by department	Network/Desktop Services	Sust. Gov't	410	430	419	569	569	



DASHBOARD REPORT

PERFORMANCE MEASURES & VITAL STATISTICS
FISCAL YEAR 2015 - QUARTER 3

COMMUNICATION TRENDS

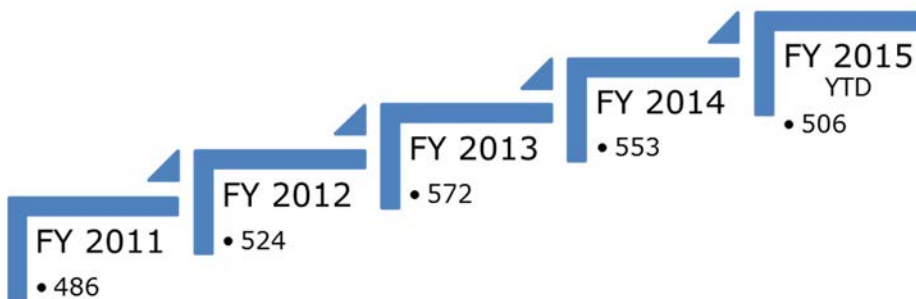


STRATEGY MAP CONNECTION:

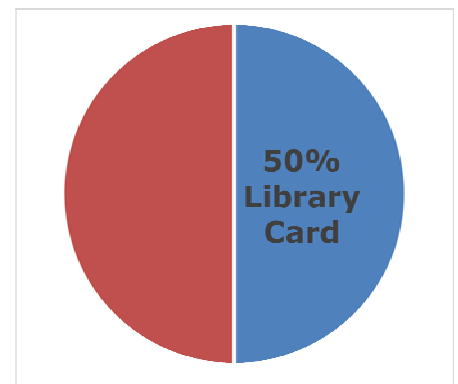
CORE SERVICES

The metrics highlighted each quarter will focus on one of the four focus areas from Colleyville's Strategy Map.

HOUSEHOLD HAZARDOUS WASTE COLLECTIONS



PERCENTAGE OF COLLEYVILLE HOUSEHOLDS WITH AT LEAST ONE ACTIVE LIBRARY CARD HOLDER



PUBLIC SAFETY METRICS

	FY 11	FY 12	FY 13	FY 14	FY 15 YTD
Average Priority 1 response time	4:30	4:12	4:11	4:03	3:11
% of UCR Part 1 Crimes cleared	47%	28%	20%	30%	33%
Fire/Ambulance response in under 6 minutes	84%	83%	85%	82%	81%

STRATEGY MAP

Colleyville is a model city with attention to being an efficient and attractive neighborhood-oriented community sensitive to our history, resources and residents. We do this by providing citizen valued services that result in a continuously improving quality of life.



DELIVER ON OUR FOCUS AREAS

Protect and Preserve Colleyville's Neighborhoods • Sustainable Government • Economic Development • Core Services

SERVE OUR CUSTOMERS

C1- Provide attractive and unique spaces for enjoyment of personal interests and community interaction

C2- Deliver high quality and unique customer service

C3- Attract and retain high quality businesses to provide a thriving, diversified tax base that attracts visitors

C4- Provide mobility enhancements that complement neighborhoods

C5- Achieve the highest standards of safety & security

MANAGE THE BUSINESS

B1- Seek innovative technology solutions where appropriate

B2- Proactively seek process improvements and sustainable solutions

B3- Utilize partnerships to implement cost-effective service solutions

B4- Cultivate a culture of transparency and consistent communication

B5- Use the Strategy Map to ensure that the focus stays on those programs and services identified as priorities by the community

PROVIDE FINANCIAL STEWARDSHIP

F1- Protect and preserve the City's top financial ratings

F2- Invest to provide and maintain high quality public assets

F3- Forecast needs and plan for the future, balancing priorities with resources

F4- Adhere to the City's financial and budgetary policies

PROMOTE LEARNING & GROWTH

L1- Attract, develop, and retain skilled employees who embrace our values

L2- Foster positive employee engagement

L3- Ensure our people understand the strategy and how they contribute to it

L4- Enhance leadership capabilities to deliver results and develop bench strength

L5- Empower informed decision-making and appropriate risk taking at all levels in the organization

CRITICAL BUSINESS OUTCOMES

2014

CBO1- Maximize the highest and best use of the City's business corridors

CBO2- Implement the Comprehensive Plan

CBO3- Address the most critical infrastructure needs

CBO4- Keep citizens informed through their preferred methods

CBO5- Address traffic issues on Glade Rd.

CBO6- Look for ways to finish SH26

Integrity

Service

Innovation



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number PC-7

Agenda Date 08/18/2015

Type Pre Council

Department City Secretary

Title

Discussion of the August 18, 2015, City Council regular agenda items



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 1

Agenda Date 08/18/2015

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with attorney on legal issues raised by public hearing or action items on the agenda

Section 551.071 - Legal - Consultation with attorney on contemplated litigation (Camden Lock LLC)

Section 551.071 - Legal - Consultation with attorney regarding litigation - Billy McCullough v. City of Colleyville

Section 551.071 - Legal - Consultation with attorney regarding litigation - Michael S. Newman v. City of Colleyville and City of Keller

Section 551.071 - Legal - Consultation with attorney regarding litigation - Village Monticello Partners, LTD. v. City of Colleyville

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.076 - Deliberate security personnel, devices, and audits

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-15-3896

A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF
AUGUST 18, 2015

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE 18TH DAY OF AUGUST 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3

Agenda Date 08/18/2015

Type Announcements, Proclamations, and Presentations

Department City Secretary

Title

In recognition of service to a City committee

In recognition of Colleyville's featured business - Lisa Pritchett, owner, Lilium Floral Design, LLC., 4800 Colleyville Boulevard - Mayor David Kelly and Economic Development Director Marty Wieder

In recognition of the Police Department Explorer Team's 3rd Place in Traffic Accident Investigation Scenario at the Texas Explorer State Competition - Mayor David Kelly and Officer/Police Explorer Advisor Sandy Scott

Attachments

1. Recognition for service to a City Committee

In Recognition of Service to a City Committee

LINDA BARTON

Colleyville Events Steering Committee
2015

MARY LOU DOVE

Colleyville Events Steering Committee
2013-2015

SANDRA McINTOSH

Colleyville Events Steering Committee
2013-2015

RYAN MILAKOVICH

Colleyville Events Steering Committee
Colleyville Sidewalks Committee
2013-2015

WALT MILLS

Colleyville Events Steering Committee
2008-2015

AMY REDFEARN

Colleyville Events Steering Committee
2011-2015

CATHERINE TORREZ

Colleyville Events Steering Committee
Traffic Safety Advisory Committee
2014-2015

DEBRA MINEA

Senior Center Advisory Committee
2006-2015

CHARNA GRAY

Senior Center Advisory Committee
2012-2015

DONNA BERTRAM

Senior Center Advisory Committee
2013-2015

ANNA KING

Senior Center Advisory Committee
2012-2015

DENISE LaPOSTA

Senior Center Advisory Committee
2011-2015

MIKE LEATHERS

Senior Center Advisory Committee
2014-2015

MOLLY SKINNER

Senior Center Advisory Committee
2010-2015

SEAN BRYAN

Traffic Safety Advisory Committee
2011-2015

JOHN HINES

Traffic Safety Advisory Committee
2013-2015

JANET SUEDMEIER

Traffic Safety Advisory Committee
2011-2015

JEFF GROUND

Colleyville Sidewalks Committee
2012-2015

DEE KAMMERMAN

Colleyville Sidewalks Committee
2014-2015

JOY LEE

Colleyville Sidewalks Committee
2012-2015

AJIT PURANDARE

Colleyville Sidewalks Committee
2013-2015

RESOLUTION R-15-3897

A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
AUGUST 18, 2015

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of July 21, 2015
 - b. Approval of the minutes of the City Council worksession of July 28, 2015
 - c. Approval of a contract with Recreation Consultants of Texas for the purchase and installation of a playground at Pleasant Run Park, in an amount not to exceed \$130,000, and authorize the city manager to execute the contract
 - d. Approval of a contract with Castro Roofing, Inc., through the TIPS/TAPS Cooperative Purchasing Program, in the amount of \$57,835.93, for repairs to Fire Station #3, located at 312 McDonwell School Road, and authorize the city manager to execute the agreement
 - e. Approval of the Second Amendment to City Secretary Contract No. 44907 between the City of Colleyville and the City of Fort Worth to extend participation in Fort Worth's Household Hazardous Waste Collection Program through Fiscal Year 2016, and authorize the city manager to execute the agreement

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE 18TH DAY OF AUGUST 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor



City of Colleyville

City Council

Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, July 21, 2015

City Council Chambers

Mayor David Kelly called the Pre Council meeting of the Colleyville City Council to order on July 21, 2015, at 4:46 p.m.

ROLL CALL: Mayor David Kelly, Mayor Pro Tem Mike Taylor, and Councilmembers Carol Wollin, Chuck Mogged, Chris Putnam, Jody Short, and Nancy Coplen

City Manager Jennifer Fadden, Deputy City Manager Chris Fuller, Assistant City Manager/Director of Public Safety Mike Holder, Assistant Police Chief Robert Hinton, Fire Chief Brian Riley, Human Resources Director Rachel Huitt, Recreation and Library Director Mary Rodne, Parks Manager James Hubbard, Community Development Director Abra Nusser, Public Works Director Bob Lowry, Finance Manager Karen Hines, Communications and Marketing Director Mona Gandy, Strategic Services Manager Adrienne Lothery, Information Systems Manager Chris Pena, City Attorney Matthew Boyle, and City Secretary Amy Shelley

PC-1 Discussion and update about the Bedford Response Area of Colleyville (BRAC)

Fire Chief Brian Riley presented this item and briefed the City Council.

Councilmember Short asked staff if the responses and calls from the previous slide are the same thing. Chief Riley replied there is a slight difference, in that staff looked at the calls that Bedford units made into the BRAC area. He stated if Colleyville had to also respond into the BRAC area, those calls were not counted as one in which Bedford responded to by themselves.

Mayor Kelly asked staff if Bedford will still be a part of the mutual aid agreement. Chief Riley replied yes.

Mayor Kelly asked staff if the cities of Bedford and/or Hurst have been primary back-up for medical assistance. Chief Riley replied it has been Bedford.

Councilmember Mogged asked staff where the back-up units from Bedford come from. Chief Riley replied from Bedford's Fire Station 2 on Martin Drive.

Councilmember Putnam asked Mayor Kelly if the payments ever changed. Mayor Kelly replied no, even though the response area for Bedford was reduced.

Mayor Pro Tem Taylor asked staff who will respond if the south end of town is flooded by the creeks. Chief Riley replied Colleyville will respond, and will ask Bedford for assistance through the mutual aid agreement.

Councilmember Putnam asked staff if the mutual aid agreement will not be viewed differently with the removal of revenue through the BRAC contract. Chief Riley replied at this time, staff has not noticed a change.

Councilmember Mogged asked staff if there is a bond associated with the contract. Mayor Kelly replied it was a payment for services for the southern part of the City, but as it was reduced, there were no considerations given to reduce those payments. He stated the mutual aid agreements are still in place.

Mayor Pro Tem Taylor stated it appears that we have not needed this contract for several years, since we have a good mutual aid agreement with all neighboring cities.

Mayor Pro Tem Taylor asked staff if they want to extend this agreement. Chief Riley replied City Council has that option. Mayor Pro Tem Taylor stated being in favor of not extending the contract.

Mayor Kelly stated the City approached Bedford about getting out of the contract, but because there was not an "escape" clause, Bedford was not willing to let us out of the contract.

Councilmember Coplen asked where the funds will go once the contract is no longer being used. Mayor Kelly stated about five or six years ago, these funds were slated to be used toward fire personnel.

Councilmember Short asked staff if that dollar amount is needed for firefighters. Mayor Kelly stated it has been coming out of the General Fund, but now these funds can be slated for fire personnel so the General Fund can now be used toward other projects.

Councilmember Wollin asked staff if a formal resolution needs to be approved to terminate this agreement, or will a courtesy notice be sufficient. City Manager Jennifer Fadden replied she did not believe the contract states a formal City Council resolution is necessary.

Councilmember Putnam asked staff if Bedford knows why we are doing this. Mayor Kelly replied Bedford had been notified that Colleyville would not be looking to extend the contract.

Mayor Pro Tem Taylor stated these funds have been slated to offset other expenses.

PC-2 Discussion and update on the SH26/Colleyville Boulevard Construction Project

Public Works Director Bob Lowry presented this item and briefed the City Council.

Councilmember Mogged asked staff if the contract incentives and penalty fines are based on substantial completion. Director Lowry replied yes, that is the driving force. He explained the liquidated damage is \$1,400 a day and the dis-incentive for not meeting the date of June 10, is \$2,000 a day. He stated as of July 25, the contractor will have been assessed \$46,000 in liquidated damages and \$89,000 in dis-incentives. He stated this will continue at the rate of \$3,400 a day until they meet substantial completion.

Mayor Kelly stated the trail seems expensive. Director Lowry replied the charge for concrete is actually reasonable, and the original cost was at \$150,000.

Mayor Pro Tem Taylor asked staff if the original bid had the trail in it. Director Lowry replied no.

Mayor Pro Tem Taylor stated he believed the trail was in the original plans. Director Lowry replied the construction of the trail was not in the original contract. He stated it was a known fact there was going to be a trail there; however, the bid TxDOT awarded in 2010 did not include the trail cost in the plans. He stated the trail was designed, and then once the plans were complete TxDOT was given those plans to negotiate the change order to pay for the construction of the trail.

Mayor Pro Tem Taylor stated he believed the trail was included in the enhancements. Director Lowry stated the enhancements included in the original planning agreement were powder coated signal poles, the back-lit street name signs, and colored stamped concrete on the bridge and crosswalks.

Mayor Pro Tem Taylor stated for \$5,000,000 he thought the trail was included. Mayor Kelly stated originally TxDOT was going to construct the roadway and then the Cotton Belt Trail would be constructed. He stated he believed with the change order, the cost would be better.

Mayor Pro Tem Taylor asked staff if the trees are representative of what is currently located on the property at 6950 Colleyville Boulevard. Director Lowry replied yes, fairly, and staff will ensure trees are not cut down for the trail.

Mayor Pro Tem Taylor asked staff if there is a drop off at the back of the curb. Director Lowry replied there will be a two foot clear zone, then it will slope down safely.

Mayor Pro Tem Taylor stated he believes people will walk on the grass versus using the trail. Mayor Kelly suggested having a barrier, of some sort, to prevent pedestrians from walking on the grass versus the trail.

Councilmember Short asked staff if retaining walls are necessary. Director Lowry replied not sure how fast bikers will travel on the trail, but this is just a preliminary design.

Councilmember Mogged asked staff if landscaping will be included in the pedestrian walkway, adjacent to the roadway, from the bridge to 6950 Colleyville Boulevard. Director Lowry replied yes.

Mayor Kelly asked staff if the pedestrian railing was offered by TxDOT for the bridge. Director Lowry replied yes, at one time they did; however, the railing is not crash resistant for an automobile and TxDOT will not allow it on the bridge.

Councilmember Mogged stated the railing is just to keep pedestrians from getting onto the highway. Director Lowry concurred.

Mayor Kelly stated having concerns about pedestrians on the bridge, but TxDOT states this meets the state highway standards.

Mayor Pro Tem Taylor asked staff if this railing would be on each end of the bridge. Director Lowry replied it would only be on Colleyville's end of the bridge because Grapevine does not want to have it. Mayor Kelly stated the railing would be in the landscaping.

Mayor Pro Tem Taylor asked staff how far from the back of the curb does it have to be. Director Lowry replied 18 inches from the back of the curb; however, there is a new standard of 48 inches and with this, the railing would have to be mounted to the trail.

Councilmember Short stated the railing has no functionality.

Councilmembers concurred the railing is not necessary. Director Lowry stated he would inform TxDOT.

Mayor Pro Tem Taylor stated having concerns if this current contractor bids for the next phase of this project. He asked staff if the new employee will be responsible for this project. Director Lowry replied he and City Engineer Jeremy Hutt have been more involved with the project from the final part of the design, and Teague, Nall & Perkins have been very responsive. Mayor Kelly stated staff was not allowed to review Phase I plans; however, we will be looking at the next phases, especially since, in the end, we will have the roadway. Mayor Pro Tem Taylor stated it will be important to have the right person oversee the project. City Manager Jennifer

Fadden stated TxDOT will need to be receptive to Colleyville staff in working with them.

Councilmember Mogged asked staff what is the recommendation to take advantage of the available resources, to best support and move forward at a good pace, and be completed with the right result. Director Lowry stated regular updates are helpful. He stated there are several different methodologies to bid the project, and the key will be in getting the larger construction companies to actually bid the project for TxDOT.

Mayor Pro Tem Taylor asked staff if we need to consider the timeframes in the agreement, such as extended construction hours to help move the project along faster. Mayor Kelly stated he would like a hard and fast end date for the project.

Mayor Kelly stated it is important for TxDOT to understand 80 percent of the funds for this project were local and county funds, not federal funds. He stated he believed people would be upset if, at the end of the project, the contractor is given anything during the settlement of the contract. Director Lowry stated the project is currently over the budgeted amount by over \$1.2 million.

Mayor Pro Tem Taylor asked staff if the cost overruns offset the penalties. Director Lowry replied yes.

Mayor Kelly asked staff if the cost overruns have been relative to the bridge. He stated Colleyville should not be hit for those costs, especially since those changes were done afterward. Director Lowry replied after the project is complete, a project audit will be completed, to see if any refunds are necessary. He added Colleyville was capped and could not be asked for more funding.

Councilmember Short stated he does not believe Colleyville will get anything refunded. Mayor Kelly stated the bridge overruns should not be considered into our cost overrun, because TxDOT changed their mind at the state level.

Councilmember Short suggested bringing a rendering of the intersection or some of the features of the bridge. Mayor Kelly stated the new intersections should emulate the completed intersection.

City Manager Jennifer Fadden stated City Council can send their ideas, in terms of lighting fixtures, to her.

Mayor Pro Tem Taylor stated he would like 3D renderings. Councilmember Short concurred and stated pictures help to understand the design.

Councilmember Mogged asked staff when an update for Phase II would be available. City Manager Jennifer Fadden replied the Phase II update will be given at the next meeting.

PC-3 Discussion of Pleasant Run Park improvements

Parks Manager James Hubbard presented this item and briefed the City Council. Patrick Dunagan, President of the Colleyville Soccer Association, was also present to answer any questions.

Councilmember Putnam asked staff if the fields are back into competition level fielding. Manager Hubbard stated the rain was a significant factor, as well partnering with Growing Innovations and using their techniques has greatly enhanced the fields.

Mayor Kelly stated it is difficult to maintain a competition field which requires heavily watering to maintain grass when drought conditions are in place.

Councilmember Putnam asked staff if over seeded grass needs more water. Manager Hubbard replied it requires more water, especially in the implementation period of germination for 14 days.

Councilmember Coplen asked staff if the baseball fields are over seeded. Manager Hubbard replied the baseball fields have been over seeded historically; however, it has not been over seeded during these years in which the soccer complex was not.

Councilmember Putnam asked staff if it was for the same drought reasons. Manager Hubbard replied drought management and rye grass provides a benefit to soccer in terms of the wear. He stated for baseball, the wear patterns are so spread since players are in different locations or may stand in different locations each time.

Councilmember Mogged asked staff about the lighting and fencing replacement. Manager Hubbard replied not having estimates for the lighting; however, the fencing would be approximately \$40,000.

Councilmember Putnam asked staff if this will fix lighting for the practice fields, or just improve the lighting on the practice fields where lighting currently exists. Manager Hubbard replied existing lighting; however, it may be good to consider all lighting. He stated the probable cost of the lighting will not be considered in the scope of the proposed \$15,000 for the engineered construction documents received.

Councilmember Wollin asked staff if there are any select teams using the practice fields. Manager Hubbard replied yes, the fields are rented to not conflict with Colleyville Soccer Association.

Councilmember Coplen asked staff when the last time the fields were graded. Manager Hubbard replied not knowing.

Mayor Kelly stated one item to be discussed is whether or not it is the responsibility of Colleyville to provide practice fields for teams versus Colleyville providing the competition fields.

Councilmember Mogged asked Mayor Kelly if funds were raised for practice fields for baseball. Mayor Kelly replied they raised funds for batting cages.

Councilmember Short asked Mayor Kelly if we have no other practice facilities for baseball. Mayor Kelly replied Colleyville has Reagan Park.

Councilmember Putnam asked Mayor Kelly what would be done with the property otherwise. Mayor Kelly stated the soccer association could take over the practice fields for maybe \$1 a year.

Councilmember Putnam asked Mayor Kelly if more game fields are needed. Mayor Kelly replied the competition fields have been limited to games only, and no practice. He added the game fields could be opened up for practice; however it will lessen the quality of the field. Councilmember Coplen stated if more game fields are need, these fields could be used for games.

Mayor Pro Tem Taylor asked staff if the program has grown to have this need from previous year's participation. Manager Hubbard replied the numbers have remained flat-lined, except for the interest sparked after the World Cup.

Councilmember Putnam asked staff if this is the number one participatory sport in Colleyville. City Manager Jennifer Fadden replied when adding baseball and softball together, they compare with the number of soccer participants.

Mayor Pro Tem Taylor stated there is no data to support the need. Manager Hubbard replied there will be no more acreage available to provide more fields. The only options may be to extend the hours for practice time and provide more lighting.

Councilmember Putnam stated by improving our park facility for the number one participatory sport is a clear benefit. Councilmember Coplen agreed, and stated the practice fields are in horrible shape. Councilmember Short stated it has been really tough on the turf with the drought having been in place for the last three years. Councilmember Coplen stated the fields need to be graded.

Mayor Pro Tem Taylor stated being open to this, but he would like the data to support it.

Councilmember Mogged asked staff if the data would be hard to obtain. Manager Hubbard replied no. Councilmember Putnam stated he would like the data compared against the soccer participation numbers.

Mayor Pro Tem Taylor stated if the trend is up, then long term, the fields need to be graded correctly, and practice fields need to remain for practice. He stated people brag about our competition fields.

Councilmember Mogged stated it is important to look at the issues for the long term. Mr. Dunagan stated the soccer association has tried to come up with a plan to improve the lighting.

Councilmember Coplen stated it will be necessary to take into consideration, with the funding options, to include the willingness of the soccer association to donate \$8,000 annually.

Mayor Kelly stated something to discuss is whether or not the practice fields need to be underground irrigated. Councilmember Coplen stated the fields need to be smooth. Mayor Kelly stated that does not mean they would need to be competition level fields.

Mayor Pro Tem Taylor stated he would like to master plan this project to look at this long term. He believed it needs to stay at the practice level, but the fields need to be safe. He stated irrigation and lighting need to be considered to be able to utilize the entire property. He stated it should be open play for anyone, especially during the off season.

Mayor Kelly stated if the playing regulations are going to change, with playing time increased, it may be necessary to cap the number of participants to be able to handle the number of games.

Councilmember Putnam asked staff if we have adequate game field capacity. Mayor Kelly stated today we cover all the games at current levels; however, with the rules changing, we may reach a maximum.

Councilmember Putnam stated if we are going to spend the money for the redevelopment, maybe if there is a need, game field capacity may need to be increased.

Mayor Pro Tem Taylor stated he would rather master plan this to do it right.

Councilmember Putnam asked staff if the expanded scope would just include the lighting. Manager Hubbard replied lighting, and if the eastern half is improved as well.

Councilmember Coplen stated it will be good to see all of it master planned. Mayor Kelly stated it will help to know where the accommodations are made when the rules change.

Mayor Pro Tem Taylor stated a master plan helps with fundraising efforts.

Councilmember Putnam asked staff if the community wants this playground. Mayor Kelly stated the parks master plan does include a playground at this park. City Manager Jennifer Fadden stated this is the largest City park without playground equipment. Mayor Kelly added there are also considerations of putting a park in the baseball complex. Councilmember Short stated the public involvement component of the survey indicated this as well. Councilmember Wollin stated there are no other parks in this area.

Mayor Kelly stated when there are no games, this will be a highly used amenity for the area.

Councilmember Coplen asked staff about the concerns from the soccer association about the playground. Manager Hubbard replied the concern is the location, relative to the supervision of children playing.

Councilmember Mogged stated that area seems to be appropriate due to the sidewalk configuration.

Councilmembers concurred with moving forward with the proposed playground equipment. Manager Hubbard replied it would be done between playing seasons.

Mayor Kelly recessed the Pre Council meeting at 6:44 p.m.

Mayor Kelly resumed the Pre Council meeting at 8:02 p.m.

PC-4 Discussion of potential amendments to Chapter 2 - Definitions and Chapter 5
- Tree Preservation of the Land Development Code

Community Development Director Abra Nusser presented this item and briefed the City Council.

Mayor Pro Tem Taylor asked staff what does "minimal" mean. Director Nusser replied this is a preview of the future updates, but staff will be proposing industry standards later. Mayor Pro Tem Taylor stated the trees, which currently exist on the property, should be taken into consideration. He stated minimal could be based on caliper inch.

Mayor Kelly stated a tree canopy is 50 percent and may dictate the number of trees preserved.

Mayor Pro Tem Taylor stated he would like to ensure all language is specific, but defined so it can be understood by the average person. Director Nusser agreed.

Mayor Kelly stated six inch caliper trees need to be evaluated to see if a viable standard is six inches. Director Nusser agreed, and stated this is an example of a substantive change.

Councilmember Wollin stated sometimes it takes time for trees to die from damage done more recently, in other words, trees may not die right away. Director Nusser agreed.

Councilmember Mogged stated these tree code problems have surfaced as these regulations have been in place. He then asked staff if there is something more modern that could be used. Director Nusser stated staff has not identified any problems with the implementation of the content of the ordinance, mostly issues customers have had with understanding the regulations. She added industry standards evolve constantly.

Mayor Pro Tem Taylor asked staff about the genesis of this project. Director Nusser replied the implementation of the new ordinance, and due diligence efforts to apply during the development process to remain proactive.

Mayor Pro Tem Taylor asked if we are just dealing with tree preservation. Director Nusser replied code amendments should be constant, but currently, this is the only section staff is focusing on. City Manager Jennifer Fadden added with the adoption of the comprehensive plan, a full amendment of the Land Development Code may be necessary.

Mayor Pro Tem Taylor asked if Chapter 2 contains all of the definitions in the Land Development Code. Director Nusser replied yes, but only tree related terms are being evaluated, at this time.

Mayor Pro Tem Taylor asked staff about the target date for the comprehensive plan. Director Nusser replied draft is currently under review with staff, and then the Comprehensive Plan Advisory Committee will meet, and then it will be ready for a public hearing, by the end of the year.

Mayor Kelly suggested staff look at the tree code relative to the commercial versus residential sides. He stated currently the tree code may be too onerous on the commercial side.

Mayor Pro Tem Taylor stated the ordinance should recognize limitations with tree species. Director Nusser agreed.

Councilmember Short stated tree buffer versus underbrush coverage should be considered as well.

Councilmember Short stated the ordinance should encourage good design. Director Nusser agreed, and stated the native tree stand is a good example of this.

Mayor Kelly suggested tree buffer versus vegetative buffer should be considered. Councilmember Short agreed, words or terms should be defined.

PC-5 Discussion of compensation market study results and recommendations

Human Resources Director Rachel Huitt presented this item and briefed the City Council.

Councilmember Mogged asked staff if there was a noticeable difference in the public versus private sector. Director Huitt replied there was not. She stated the actual study indicated all industries in Texas were coming in at 3.1 percent, with the public sector coming in between 2.4 and 2.9 percent.

Councilmember Putnam asked staff how hard it is to get a more granular comparison. He stated he has never seen how we compare to our peer cities. Director Huitt replied she has spreadsheets for each position with surrounding cities that she has composed manually. She stated it is difficult for her to get private sector information, to help with the private sector component of Colleyville's compensation plan, because the private sector will not respond.

Councilmember Putnam stated he would like to see the benchmarks for our peer cities. Mayor Kelly stated it has been shown in the past with firefighter and police officer positions.

Mayor Pro Tem Taylor stated there is something wrong with the biggest difference in the two options. He stated Option 2 is seven times more than Option 1. Director Huitt replied the 46 people affected by Option 1, are the lowest paid, or entry level, positions. She stated the actual increase amount is smaller for those entry level positions. She added if increases are given across the board, the amount is larger because of the director level, or top out, positions, or total payroll.

Mayor Pro Tem Taylor asked staff where we are going to be next year if we do not do something about it. Director Huitt replied the advantage is having the merit system in place. She stated the new hires are not eligible for the increase, so the merit component is important to keep in place to keep people moving in the ranges. City Manager Jennifer Fadden stated with the severe issues with compression in the past, there were years where no funds were available for the merit pool.

Mayor Pro Tem Taylor asked staff if 3.5 percent is spent on the merit or is 2.5 percent actually being spent. Director Huitt replied the pool is budgeted for benefit, merit, and market.

Councilmember Putnam asked staff if the same population of employees, who were moved up last year in their bands, are available for the 2.6 percent. City

Manager Jennifer Fadden replied yes, because those employees are still at the bottom of their range.

Councilmember Putnam asked staff what number of employees are available for both merit and market adjustment. Director Huitt replied 46 employees are affected by the 2.6 move on the minimum, but not all can receive a merit because they have not been here 12 months.

Councilmember Short asked staff if police and fire went to this banded system. City Manager Jennifer Fadden explained in 2012, a police compression adjustment was made which then spread them out in the existing pay ranges. She stated in Fiscal Year 2014, there is a new pay range for police officers. She stated it was done in two steps.

Councilmember Short asked staff if all employees are in this system. City Manager Jennifer Fadden replied yes, and the annual merit helps to move people in their range.

Mayor Pro Tem Taylor asked staff if the 2.6 percent budget is to accomplish these moves. City Manager Jennifer Fadden replied yes.

Councilmember Putnam asked staff about the dollar amount for the aggregate for last year. City Manager Jennifer Fadden replied it was six figures, around \$400,000, with last year being in the \$70,000 range.

Mayor Pro Tem Taylor asked staff if the \$20-50,000 cost is the comprehensive study. Director Huitt replied yes.

Mayor Pro Tem Taylor asked staff if the same consultant will be updating their own work. Director Huitt replied she would send this out for bid.

Mayor Pro Tem Taylor asked staff if the band system is working. City Manager Jennifer Fadden stated the band system is working; however, it is difficult to keep positions filled in some areas, such as development, primarily from a compensation perspective.

Councilmember Short asked staff if the Gallup survey provided some input in how things are working in the system. City Manager Jennifer Fadden replied not really.

Mayor Pro Tem Taylor asked if staff is bringing forward those positions to City Council in which they are having a difficult time in filling. City Manager Jennifer Fadden replied yes.

Mayor Pro Tem Taylor asked staff if the employees rate themselves, and then the supervisor rates the employee. Director Huitt replied yes, and it is an opportunity for the employee and the supervisor to meet about expectations.

Mayor Pro Tem Taylor asked staff if the improvement plan helps to set out expectations. Director Huitt replied yes, if there are problems, the employee will either correct their problems, or they will no longer be employed.

Councilmember Mogged stated an employee could get different assessments from different supervisors; therefore, getting consistent evaluations could be problematic. City Manager Jennifer Fadden stated the executive team looks at every evaluation and if they are not consistent, the evaluation is sent back for correction.

Councilmembers concurred with rolling out Option 1 in Fiscal Year 2016, and budgeting for the comprehensive study.

City Manager Jennifer Fadden stated staff will provide peer cities' benchmarked information, not by positions, and in terms of adjustments.

Councilmember Putnam asked if there is a benefit analysis. City Manager Jennifer Fadden explained there was one done recently, but a real quick survey could be done with TMRs. Councilmember Putnam stated he did not want data to be created, but anything staff has will be good.

Councilmember Coplen stated she would also like the data on the hard positions to fill, in addition to the information provided to Councilmember Putnam.

Mayor Kelly adjourned the Pre Council meeting items at 9:11 p.m.

PC-6 Discussion of the July 21, 2015, City Council regular agenda items

There was no discussion of this item.

The regular meeting of the Colleyville City Council was called to order by Mayor Kelly at 7:31 p.m.

ROLL CALL: Mayor David Kelly, Mayor Pro Tem Mike Taylor, and Councilmembers Carol Wollin, Chuck Mogged, Chris Putnam, Jody Short, and Nancy Coplen

City Manager Jennifer Fadden, Deputy City Manager Chris Fuller, Assistant City Manager/Director of Public Safety Mike Holder, Assistant Police Chief Robert Hinton, Fire Chief Brian Riley, Human Resources Director Rachel Huitt, Economic Development Director Marty Wieder, Recreation and Library Director Mary Rodne, Parks Manager James Hubbard, Colleyville Center Manager Leslie Hill, Community Development Director Abra Nusser, Public Works Director Bob Lowry, City Engineer Jeremy Hutt, Finance Manager Karen Hines, Communications and Marketing Director Mona Gandy, Strategic Services Manager Adrienne Lothery,

Information Systems Manager Chris Pena, City Attorney Matthew Boyle, and City Secretary Amy Shelley

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by public hearing or action items on the agenda

Section 551.071 - Legal - Consultation with attorney on contemplated litigation (Camden Lock LLC)

Section 551.071 - Legal - Consultation with attorney regarding litigation - Billy McCullough v. City of Colleyville

Section 551.071 - Legal - Consultation with attorney regarding litigation - Michael S. Newman v. City of Colleyville and City of Keller

Section 551.071 - Legal - Consultation with attorney regarding litigation - Village Monticello Partners, LTD. v. City of Colleyville

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Mayor Kelly explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, and Section 551.087, Economic Development. He further explained there would be no decisions made or action taken during this time. The meeting was recessed at 6:44 p.m. and reconvened at 6:45 p.m.

INVOCATION: Jackie Stratton, Colleyville Baha'i Community

PLEDGE OF ALLEGIANCE: Assistant City Attorney Ben Stool

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - Resolution R-15-3890

This resolution was not needed.

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Announcements of civic and charitable events
Presentation of calendar events and updates
Announcements of awards and recognition

Councilmember Wollin announced the closing of the summer reading program and encouraged everyone to attend the Summer Reading Grand Finale in the green space in front of the Colleyville Public Library at 110 Main Street on Friday, July 31, 2015, from 5:30 to 8:30 p.m.

Presentation of a donation to Special Olympics Texas from the Colleyville Old Tyme BBQ event - Doug Ray, Senior Development Director - Law Enforcement Torch Run, Special Olympics Texas and Mayor David Kelly

Mayor David Kelly and Charlie and Faye Hall, Hall's Grocery in Colleyville, presented Doug Ray, Senior Development Director - Law Enforcement Torch Run, Special Olympics Texas, with a check in the amount of \$38,046.11, from the 2015 Old Tyme BBQ event.

Colby Bannister, Team USA athlete and representative of the 2011 World Summer Games in Athens, Greece, Doug Ray, and Mayor David Kelly presented Charlie Hall with the Coach Alfozono's Unsung Hero Award.

4. CONSENT: READING AND PUBLIC HEARING- Resolution R-15-3891

- 4a Approval of the minutes of the regular City Council meeting of July 7, 2015
- 4b Approval of bid awards for medical insurance to Blue Cross Blue Shield; dental insurance to UNUM; and third-party administration of the flexible spending account and health reimbursement account to Total Administrative Services Corporation, and authorize the city manager to execute the agreements
- 4c Approval of a change order to the SH26 Reconstruction Project in the amount of \$109,204.67 for construction of the Cotton Belt Trail from the bridge over Big Bear Creek to the south end of the retaining wall on SH26, and authorize the city manager to execute the change order

Mayor Kelly read Resolution R-15-3891 in its entirety.

Mayor Kelly opened the public hearing at 7:49 p.m.

There was no one present wishing to speak and Mayor Kelly closed the public hearing at 7:49 p.m.

Mayor Pro Tem Taylor made a motion to approve Resolution R-15-3891. Councilmember Mogged seconded the motion.

The motion to approve carried by the following vote:

Aye: 7 - Mayor Kelly, Mayor Pro Tem Taylor, Councilmembers Carol Wollin, Chuck Mogged, Chris Putnam, Jody Short, and Nancy Coplen

5. ORDINANCE(S): SECOND READING AND PUBLIC HEARING

5a Ordinance O-15-1961

Consideration of a zoning change from the R-40-Single Family Residential zoning district to the R-20-Single Family Residential zoning district on Lots 23A and 23D, Block 1, of the Westcoat Place Addition, located at 5805 Bettinger Drive, Case ZC15-010

Mayor Kelly read the caption of Ordinance O-15-1961.

Mayor Kelly opened the public hearing at 7:50 p.m.

There was no one present wishing to speak and Mayor Kelly closed the public hearing at 7:50 p.m.

Councilmember Wollin made a motion to approve Ordinance O-15-1961. Mayor Pro Tem Taylor seconded the motion.

The motion to approve carried by the following vote:

Aye: 7 - Mayor Kelly, Mayor Pro Tem Taylor, Councilmembers Carol Wollin, Chuck Mogged, Chris Putnam, Jody Short, and Nancy Coplen

6. RESOLUTION(S): READING AND PUBLIC HEARING

6a Resolution R-15-3892

Approval of a resolution dissolving the Colleyville Events Steering Committee, Colleyville Sidewalks Committee, Senior Center Advisory Committee, and Traffic Safety Advisory Committee

Mayor Kelly read Resolution R-15-3892 in its entirety.

City Secretary Amy Shelley presented this item and briefed City Council.

Mayor Kelly opened the public hearing at 7:54 p.m.

There was no one present wishing to speak and Mayor Kelly closed the public hearing at 7:54 p.m.

Mayor Kelly made a motion to approve Resolution R-15-3892. Councilmember Putnam seconded the motion.

Councilmember Short asked staff when the last time the committees met. City Secretary Amy Shelley stated she did not have the information readily available. Mayor Kelly added the Traffic Safety Advisory Committee had not met in 18 months or so. He stated the Sidewalk Committee has not met in over a year. He stated appointments had not been made to some of these committees until it was decided if the appointments were necessary. He stated the Colleyville Events Steering Committee had been meeting, but the events had been set and there was really no reason for them to meet. He stated the same thing holds true for the Senior Center Advisory Committee. He stated residents are appointed, but they do not meet. He stated these groups have met their purpose, but at any time, City Council can bring them back, if necessary.

Councilmember Mogged stated these committees have fulfilled their mission or purpose. He stated this is a good housekeeping to sunset groups that have fulfilled their mission.

The motion to approve carried by the following vote:

Aye: 7 - Mayor Kelly, Mayor Pro Tem Taylor, Councilmembers Carol Wollin, Chuck Mogged, Chris Putnam, Jody Short, and Nancy Coplen

7. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There was no discussion of this item.

8. REPORTS

Planning and Zoning Commission Meeting Minutes - June 8, 2015
Monthly Financial Report - June 2015

There was no discussion of this item.

9. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR JULY 21, 2015 - READING AND PUBLIC HEARING - RESOLUTION R-15-3893

This resolution was not needed.

10. ADJOURNMENT

There being no further business before the City Council, Councilmember Coplen moved to adjourn, and Mayor Kelly seconded the motion.

The motion carried with the following vote:

Aye: 7 - Mayor Kelly, Mayor Pro Tem Taylor, Councilmembers Carol Wollin, Chuck Mogged, Chris Putnam, Jody Short, and Nancy Coplen

APPROVED BY A VOTE OF __ AYES, __ NAYS, AND __ ABSTENTIONS ON THIS THE 18TH DAY OF AUGUST 2015.

Minutes taken and prepared by:

*Amy Shelley, TRMC
City Secretary*



City of Colleyville

City Council Worksession

Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, July 28, 2015

Executive Conference Room

Mayor David Kelly called the City Council Worksession to order on July 28, 2015, at 6:01 p.m.

ROLL CALL: Mayor David Kelly, Mayor Pro Tem Mike Taylor, and Councilmembers Carol Wollin, Chuck Mogged, Chris Putnam, Jody Short, and Nancy Coplen

City Manager Jennifer Fadden, Deputy City Manager Chris Fuller, Assistant City Manager/Director of Public Safety Mike Holder, Parks Manager James Hubbard, Public Works Director Bob Lowry, City Engineer Jeremy Hutt, Communications and Marketing Director Mona Gandy, Strategic Services Manager Adrienne Lothery, Information Systems Manager Chris Pena, and City Secretary Amy Shelley

2. PRESENTATION AND DISCUSSION

2a Presentation and discussion of the Glade Road project

City Engineer Jeremy Hutt presented this item and briefed the City Council. Chad Gartner, Design Consultant, TranSystems was present to answer any questions. Staff has identified the Glade Road Project in four phases: Phase 1=Bransford Road to Manning Drive; Phase 2=Manning Drive to Pool Road; Phase 3=Pool Road to Heritage Avenue; and Phase 4=the western City limits to Bransford Road.

Councilmember Putnam asked staff if design parameters could be established within the design to work within the existing right-of-way. Engineer Hutt replied yes, the guidance can be provided; however, one issue may be unplatted lots which did not have right-of-way dedicated. He further explained some examples of the guidance that could be given to the design consultant.

Councilmember Putnam asked staff about the consideration given to addressing the blind spot at Prestwick Park. Engineer Hutt replied yes, and one thing that has been considered is to off-set the turn lanes more to increase the site distance at this intersection.

Councilmember Mogged asked staff about safety relative to the merge lanes at Heritage Avenue and Glade Road. Engineer Hutt replied the short merge is completely within traffic engineering design standards; however, it could be eliminated or extended to Roberts Road to allow vehicles more time to merge.

Councilmember Coplen stated the signage would need to be updated to accommodate the change in the turning lanes. Engineer Hutt stated the signage would be updated.

Councilmember Short stated with a barrier at Roberts Road, the length of the merge lane will be shortened. Engineer Hutt stated the intent would be to get vehicles to merge prior to Roberts Road.

Councilmember Putnam asked staff about the estimated cost savings with using the existing curb along the south side from Pool Road to Heritage Avenue. Engineer Hutt replied staff does not have the cost estimates based on design parameters; however, the design consultant will use City Council's guidance with final design.

Mayor Kelly asked staff if the costs include the roadway portion within the city limits of Hurst. Engineer Hutt replied yes, and an Interlocal Agreement with Hurst may be necessary to share these costs.

Councilmember Putnam stated he did not believe Hurst was amenable to cost sharing. Engineer Hutt replied Hurst was not interested in building Glade Road at the time; however, the suggestion would be to eliminate the turn lane, if there is not a safety concern, to reduce some of the costs.

Councilmember Putnam asked staff about the grand total of the Glade Road project. Engineer Hutt replied approximately \$21.5 million.

Councilmember Putnam asked staff about the full depth reclamation approach and the amenity trade-off with this approach. Engineer Hutt explained the cost comparison using the Reconstruction and Maintenance slide provided in the presentation.

Councilmember Short asked staff if the Glade Road Comparison Chart compares the amenities. Engineer Hutt replied there are no trail or drainage improvements included.

Mayor Pro Tem Taylor stated full reconstruction would be the better option based on the chart because of the long term maintenance options. Engineer Hutt concurred.

Councilmember Mogged stated there are amenities not received during full depth reclamation. Engineer Hutt replied correct; however, items can be added to full depth reclamation if wanted.

Councilmember Putnam asked staff if there were any flooding issues during the rains experienced in the spring in sections outlined in Phases 2 and 3. Assistant City Manager/Director of Public Safety Mike Holder replied the intersection at

Riverwalk Drive and Glade Road had an issue with water, but no significant road closures. Councilmember Mogged added there was water standing at sections outlined in Phase 3, but the streets were not closed. Councilmember Coplen concurred, and stated there was water coming across the grates, but no road closures.

Mayor Kelly stated the phasing of the project is in place to pay cash for the construction, rather than issue debt. Engineer Hutt replied correct, to use available funding and no debt would be issued.

Mayor Kelly asked staff if they need anything additional from City Council relative to Phase 1. Engineer Hutt replied not at this time since staff is still working with the consultant on some of the design details. He explained staff will bring forward Phase 1 final design.

Mayor Kelly asked staff about what is needed for the other phases of the project. Engineer Hutt replied if the proposed phasing is approved, staff will incorporate it into the Five-Year CIP. He added this includes several final designs for Phases 2, 3, and 4, starting in FY 2016. He stated the scopes for design parameters would be established, and if City Council chooses to expedite a particular phase, or slow down a phase, staff can look at the funding scenarios to accomplish this.

Mayor Kelly asked staff if Glade Road would be closed for four months until the Bluebonnet Drive at Glade Road intersection is complete. Engineer Hutt replied it would be closed for an extended amount of uncertain time.

Mayor Kelly suggested moving Phase 3 ahead of Phase 2, as to ease the amount of construction fatigue to the residents along these sections of roadway, especially since SH26 construction will be taking place at the same time.

Councilmember Wollin concurred, and stated she believes Phase 3 is a higher priority, given there are more accidents in this area.

Councilmember Short asked City Council if there might be an opportunity to accelerate Phases 2 and 3, given the intersection at Bluebonnet Drive and Glade Road would be closed. Mayor Kelly stated he believes the residents will not be happy with continual construction.

Councilmember Coplen stated when sections of Phase 3 were done a few years ago, the construction took longer than anticipated. Mayor Kelly stated the project was managed by TxDOT. He stated the best way to manage the project, will be to have some relief built into it.

Councilmember Coplen asked City Council if we can move forward with the design of the roadway. Mayor Kelly replied yes, but he would like to try and minimize the impact on the residents along the roadway.

Councilmember Mogged asked staff if there are options to do one side of the roadway versus the other. Mr. Gartner replied it will depend on the shifting of the alignment, and applying asphalt versus concrete.

Councilmember Mogged asked staff about mobilization and set-up between the phases. Engineer Hutt replied the projects are large enough to be beneficial to stand on their own. He stated staff did discuss combining Phases 2 and 3 in coordination with SH26 construction, but there will not be any additional charges for set-up. He added Phase 1 could be split into two sections, such as the Bransford Road intersection be one, and the roundabout at Riverwalk Drive and Glade Road being the next section.

Councilmember Coplen asked staff how that would work with the available funding. Engineer Hutt replied it would work, since Phase 2 is set in 2018, but it could be moved into 2017, with the remainder of Phase 1.

Mayor Pro Tem Taylor stated every home is going to have ingress/egress issues. He stated once you get past the construction, you are happy with the end result.

Mayor Kelly stated there are no other road closures with any of the other phases of construction, with no good alternative routes to the commercial corridor. He stated he thought some relief to the residents might be necessary.

Councilmember Wollin asked staff about how this phasing will coincide with the SH26 phasing. Engineer Hutt replied staff expects the SH26 project to let in December 2016. Mayor Kelly stated at similar times; however, we do not know if we will start on the north or south end of SH26.

Councilmember Wollin stated having concerns about the passage of emergency vehicles.

Councilmember Mogged asked staff about the splitting of the phases relative to the SH26 project. Engineer Hutt replied Phase 1 does have the natural option to be split, given the roundabouts at Bransford Road and Riverwalk Drive.

Mayor Kelly asked staff if there are minimal improvements from Bransford to SH26. Engineer Hutt replied correct.

Mayor Kelly asked staff if the staging could be done for the start of the Bransford Road roundabout, and the lowering of the roadway at Bluebonnet Drive and Glade Road. Engineer Hutt replied it almost lends itself as two projects.

Mayor Pro Tem Taylor stated it appears assumptions are being made about phasing. Mayor Kelly stated the most recent example is the Pleasant Run Road project. Engineer Hutt replied the struggle is that the project is to construct a two-

lane roadway within a two-lane roadway, while trying to accommodate drainage under the roadway to minimize right-of-way impacts. He stated there is not enough roadway width to accommodate maintaining two lanes of traffic while constructing the roadway.

Mayor Pro Tem Taylor stated there are sections of the roadway in which the project would not have to be completed at one time. He stated a final design will show how the project will affect the residents. He stated the greatest concern of hazard is in Phase 2, primarily between Montclair Drive and Bluebonnet Drive. He stated it will be an inconvenience, with whatever is done, but completing the project in the smallest footprint possible in the least intrusive way will be better. He stated he supported the existing phasing of the project.

Councilmember Putnam stated he still has concerns with how solving a traffic problem has turned into a major public works redevelopment project. He stated it is a reasonable alternative point of view to think we have the ability to solve the traffic problem without this level of complexity and cost. He stated if we can simplify the way we look at the problem, then we can simplify the solution. He stated we should ground ourselves in the criteria for the balance of this project.

Mayor Pro Tem Taylor stated there are noted concerns about the turning lanes along the roadway.

Mayor Kelly stated the lowering of Bluebonnet Drive will not solve the traffic problems, it will only solve the back-up issue. He stated the traffic along Glade Road is only going to increase. He stated that is why the entire corridor was being looked at.

Councilmember Coplen stated it is important to move forward with a design to determine what is or is not needed along the roadway. Councilmember Putnam stated unless you provide those design parameters now, we will be locked in to those parameters at design.

Mayor Kelly asked City Council if they are comfortable with the proposed phasing. Councilmembers concurred.

Councilmember Coplen asked City Council if we are supposed to be discussing those parameters. Councilmember Mogged stated he believed they would be going through these phases a bit more in the future to talk more about the amenities and such. Mayor Kelly stated knowing the phasing will help staff with the planning.

Councilmember Short asked staff if the construction times for SH26 to Pool Road would be additive or happening at the same time. Engineer Hutt replied those days would not be added together, and staff would be looking for one contract to handle the mobilization for both sections.

Councilmember Short suggested waiting on the right-of-way acquisitions for Phase 4 until we are closer to the actual project, especially since it is not slated to begin until 2022. Engineer Hutt replied it is an option.

Councilmember Mogged stated if the residents know what to expect in the final design it eliminates the uncertainties of the project.

Mayor Pro Tem Taylor stated there are ways to allow the traffic to flow during construction, rather than using what is predetermined in the phasing. Engineer Hutt replied the phasing plan of the actual construction will be considered at that time, such as what can be closed down or freed up for access to allow for ingress/egress of traffic.

Mayor Kelly stated it will be important to get with the residents ahead of time so that they understand the impacts ahead of time.

Councilmember Short asked if moving the right-of-way acquisitions for Phase 4 needs formal City Council action to make that happen. Mayor Kelly stated it could be moved out.

Mayor Pro Tem Taylor stated staff should begin to work with Hurst to know up front what their participation in Phase 4 will be. Mayor Kelly agreed.

Councilmember Mogged stated if the packages are defined correctly, there is still flexibility to change. Mayor Kelly stated, at the final design, we would have to pay to change the plans.

Mayor Pro Tem Taylor stated the roadway needs to be designed so that we can show the residents what is going to be done and how it will affect them. Mayor Kelly stated the plan, all along, was to show preliminary design, but it got interrupted for a bit last year.

Mayor Kelly asked staff if there is adequate funding with Phases 2, 3, and 4. Engineer Hutt replied yes, with available or projected funding.

Mayor Kelly recessed the worksession at 7:27 p.m.

Mayor Kelly reconvened the worksession at 7:38 p.m.

Mayor Kelly stated some design parameters to include are: 1) minimize right-of-way impacts; 2) minimize the impact to trees; 3) be flexible with sidewalk and trail widths; and 4) minimize the sidewalk/trail along the curb.

Mayor Pro Tem Taylor stated he would like the sidewalk/trail to be minimized through Chelsea Park and Cranbrook area, which is the tightest area. He stated it may be better to split the sidewalk on each side.

Mayor Kelly asked staff if they need guidance for sidewalks on the south side. Engineer Hutt replied there is a five foot minimum for Glade Road; therefore, where four foot exists, it will be replaced with a five foot sidewalk. He stated where a five foot sidewalk currently exists, it will be maintained.

Councilmember Putnam asked City Council if the hard right-of-way and tree impacts will be received. Mayor Kelly stated those impacts will be seen at the 60 percent stage of design.

Mayor Pro Tem Taylor stated barrier curbs are the tightest footprint and consistent with what is already in place. Councilmember Putnam stated he did not believe that was the case if the sidewalk or trail was eliminated.

Councilmember Coplen asked City Council where the unplatted properties are along the south side. Mayor Kelly stated along the south side where the sidewalk ends.

Councilmember Short asked staff if a driveway could count as a passing area along the sidewalk, if a four foot sidewalk remained in place. Engineer Hutt replied there has been some debate about that, and that is why the code allows the existing four foot sidewalks to remain in place.

Councilmember Wollin stated she would like to see the arborist report incorporated when trees are being considered to be removed. She stated it may help in making those decisions.

Councilmember Coplen stated being in favor of adding trees along the way. Councilmember Wollin concurred.

Councilmember Short asked Mr. Gartner if the wider pedestrian path is still on the north side of Bransford Road or if it is going to be on the south side. Mr. Gartner replied the designers are looking at the south side.

City Manager Jennifer Fadden asked City Council if they are good with preserving the existing curb where possible. Mayor Kelly replied as long as the quality of the curb lasts. Councilmember Mogged stated especially in Phase 3. Mr. Gartner stated there are some site distance issues in Phase 4.

Mayor Kelly asked staff about future worksessions. Engineer Hutt replied the 60 percent design for Phase 1 should be available in the fall.

Mayor Kelly asked staff about the other phasing sections. Engineer Hutt replied prior to the execution of the design contract, early next fiscal year.

3. ADJOURNMENT

There being no further business before the City Council, Mayor Kelly adjourned the City Council worksession at 7:57 p.m.

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE 18TH DAY OF AUGUST 2015.

Minutes taken and prepared by:

*Amy Shelley, TRMC
City Secretary*



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4c

Agenda Date 08/18/2015

Number Resolution R-15-3897

Type Resolution

Department Parks and Recreation

Title

Approval of a contract with Recreation Consultants of Texas for the purchase and installation of a playground at Pleasant Run Park, in an amount not to exceed \$130,000, and authorize the city manager to execute the contract

Strategy Map Connection

C1- Provide attractive and unique spaces for enjoyment of personal interests and community interaction

C5- Achieve the highest standards of safety & security

F2- Invest to provide and maintain high quality public assets

Explanation

Reading and Public Hearing

On May 6, 2014, City Council approved attached Resolution R-14-3744, approving the use of \$200,000 of Park Land Dedication Fund monies for improvements at Pleasant Run Park. The funding included an allocation of \$75,000 for the installation of a new playground at the park. As contained in the attached excerpt from the Executive Summary, the 2011 Parks, Recreation and Open Space Master Plan identified a need for three additional playgrounds in the short term, five-year timeframe. As the Pleasant Run Park soccer complex is used by over 1,000 participants, and their families, during both the spring and fall seasons, and is located adjacent to the Cotton Belt Trail, it is an ideal site for a new playground.

Over the past seven months staff has been working with a playground consultant on the design of a playground for the park. Per standards developed by the American Society for Testing and Materials (ASTM) and the U.S. Consumer Product Safety Commission (CPSC), playgrounds are designed for two primary age groups; children ages 2-5 years and children 5-12 years, with the age of 5 years serving as an overlap age. The resulting design, which includes play elements for children from ages 2-12 years of age, was the result of an effort to ensure that the playground would meet the needs of the wide age range of park users for years to come. This design is similar to that of the playgrounds at City Park, Sparger Park, McPherson Park, and the Colleyville Nature Center, which all include play elements for children ages 2-12.

In December 2014, staff received the attached proposal from Recreation Consultants of Texas, a Buy Board vendor, for the turn-key installation of a playground for children ages 2-12 years in the amount of \$124,593.00. The attachment titled "Proposed

Rendering” is a conceptual rendering of the proposed playground. The site of the proposed playground can be seen in the attached “Playground Location Site Map”.

While it is feasible to design a playground to the original budget of \$75,000, due to the cost of site preparation and drainage work (approximately \$40,000), the remaining balance available for play elements would be less than desirable. Staff believes that this would lead to a future project to install additional equipment. Such a project would lead to additional freight, mobilization costs, and inconvenience to park patrons.

Therefore, at the January 5, 2015 Parks and Recreation Advisory Board meeting, staff requested and received unanimous approval to recommend the use of Voluntary Park Funds in an amount not to exceed \$55,000 to City Council. At the meeting on January 20, 2015 the City Council approved attached Resolution R-15-3835, approving the use of \$55,000 of Voluntary Park Funds for the playground. This approval brought the total amount appropriated for the playground to \$130,000.

As full funding for the project was approved, staff planned to bring forward the contract for approval at a City Council meeting in February of 2015 and to have the playground installed prior to the fall 2015 soccer season. However, prior to the contract award, staff received communication from the Colleyville Soccer Association citing concerns with the installation of the playground. The Association’s concern centered on the belief that the proposed location would lead to unsupervised play and that the playground would not “enhance the sports experience” for their participants.

Staff addressed these concerns at the Pre Council meeting on July 21, 2015, and City Council expressed a desire to move forward with the project.

Staff is seeking City Council approval of the contract with Recreation Consultants of Texas for the purchase and installation of a playground at Pleasant Run Park. If approved, the project would be expected to break ground in late November and take approximately four weeks to complete. The proposed project schedule would limit any inconvenience to the soccer participants.

Financial Impact

Purchase and installation of the playground is being funded with money from the Park Land Dedication and Voluntary Park Funds. Maintenance and inspection of the amenity will be performed by Parks Department staff and is budgeted in the Parks Department operating budget.

Recommendation

Approve

Attachments

1. Resolution R-14-3744

2. Outdoor Facility Needs - 2011 Parks, Recreation and Open Space Master Plan - December 2011 - Excerpt
3. Proposal/Contract - Recreation Consultants of Texas
4. Proposed Rendering
5. Playground Location Site Map
6. Resolution R-15-3835

RESOLUTION R-14-3744

A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF MAY 6, 2014

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

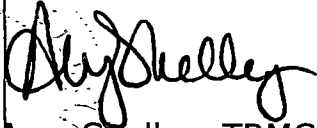
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of April 15, 2014
 - b. Approval of the minutes of the City Council Worksession of April 16, 2014
 - c. Approval of a Facility Naming Policy
 - d. Approval of a change order to the engineering services agreement with CTC, Inc., for the design of railroad quiet zones at Bransford Road, Pleasant Run Road, and John McCain Road, and authorize the city manager to execute the agreement
 - e. Approval of a construction contract with Saber Development, for Colleyville Boulevard (SH26) Water and Sanitary Sewer Relocations – Phase 3, in an amount not to exceed \$3,269,859.75, and authorize the city manager to execute the contract
 - f. Approval of an agreement between CTC, Inc. and the City of Colleyville to provide maintenance services on the active warning and advance pre-emption equipment installed at the Fort Worth and Western Railroad crossings at Bransford Road, Pleasant Run Road, and John McCain Road, and authorize the city manager to execute the agreement
 - g. Approval of the use of Park Land Dedication Fund monies for the Pleasant Run Soccer Field improvements

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 6 AYES, 0 NAYS, AND 0 ABSTENTIONS
ON THIS THE 6TH DAY OF MAY 2014.

ATTEST:



Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE



David Kelly
Mayor

Outdoor and Indoor Facilities

OUTDOOR FACILITY NEEDS AND RECOMMENDATIONS

The City of Colleyville has been proactive in providing outdoor athletic facilities for competitive use and, therefore, does not need to develop additional competitive use facilities within the next five years. However, a level of service analysis of practice facilities and non-athletic outdoor recreation facilities does indicate a need (see Figure ES 3). These needs align with the results of the public involvement process, in which many residents expressed the need for more trails and passive park amenities for family use. The majority of the facilities shown in Figure ES 3 can be constructed along with park development; however, some recreational facilities could be constructed independently of other park development projects.

Figure ES 3

Outdoor Facility Needs

(These needs are based on a level of service analysis and may not be directly reflected in the Implementation Plan)

Athletic Facility Needs (2011–2016 or 5 Year Target)*

- | | |
|-----------------------------------|------------|
| • Multi-Purpose Practice Fields** | 2 Fields |
| • Basketball Goals | 2 Goals*** |

Non-Athletic Facility Needs (2011–2016 or 5 Year Target)*

- | | |
|------------------------------|---------------|
| • Paved Hike and Bike Trails | 4 Miles |
| • Natural Surface Trails | 2 Miles |
| • Playgrounds | 3 Playgrounds |
| • Pavilions | 2 Pavilions |

*Deficiencies based on a projected 2016 population of 24,115

**Open fields designed or usable for football, soccer, and baseball practice

***One full-court or two half-courts



KidZone Play, LLC
DBA Recreation Consultants of Texas
11660 Plano Road
Dallas, TX 75243

214-503-7320 Phone
214-341-1221 Fax

Proposal

Date	Estimate #
12/12/2014	KP3064
Proposals are valid for 30 days.	

City of Colleyville
5109 Bransford
Colleyville, TX 76034

Terms	Sales Consultant	FOB	Project	Ship VIA
N 30 Ship Dt	JAS	Colleyville	Pleasant Run Park	Truckload

Qty	Item	Description	Unit Price	Unit Wt.	Total Wt.	Total
1	PlayBooster	Landscape Structures Custom Designed Modular Play System # 79314-1-2, ages 5-12, direct bury	20,109.00	2009	2009	20,109.00
1	PlayBooster	Custom Designed Modular Play System # 79314-1-2 ages 2-5, direct bury	19,784.00	1760	1760	19,784.00
1	OmniSpin	OmniSpin Spinner # 173591A, surface mount	6,460.00	499	499	6,460.00
1	Freestanding	Blender Spinner # 201551A, direct bury	1,965.00	103	103	1,965.00
1	Freestanding	Boogie Board # 194704A, direct bury	1,945.00	173	173	1,945.00
1	Freestanding	Gyro Twister Spinner # 201549A, direct bury	2,010.00	253	253	2,010.00
1	Swings	Toddler Swing w/2 Full Bucket Seats, ProGuard Chains #s 176038G & 177336A, direct bury	1,445.00	158	158	1,445.00
	Discount	5% BuyBoard Discount	-2,686.00			-2,686.00
1	Freight	Truckload Rate	3,000.00			3,000.00
		Subtotal - Play Equipment & Freight w/BuyBoard Discount				54,032.00
4,500	Fibar	Fibar System 300 Playground Safety Surfacing System. Priced per Square Foot. Fibar Engineered Wood Fiber. Tested & Certified to Meet Applicable ASTM Specifications for Playground Safety Surfacing. Certificates, Test Reports, & Samples Available Upon Request. FibarFelt Geotextile Fabric. FibarDrain Modular Drainage System. Priced per Square Foot.	1.56711			7,052.00
	Discount	5% BuyBoard Discount	-352.00			-352.00
1	Freight	Truckload Rate	1,475.00			1,475.00
		Subtotal - Fibar 300 w/Freight & BuyBoard Discount				8,175.00
		*** INSTALLATION SERVICES PROVIDED BY CUSTOM SWINGS OF TEXAS, A LANDSCAPE STRUCTURES CERTIFIED INSTALLER ***				
1	Dumpster	Dumpster Rental - IF DISPOSAL SITE NOT PROVIDED BY CUSTOMER	1,250.00			1,250.00
1	Site Work	Excavation of Playground Pit to 12" & Haul Off Spoils	20,000.00			20,000.00
			Subtotal			
1.5% FINANCE CHARGE PER MONTH IF PAYMENT RECEIVED AFTER DUE DATE.			Sales Tax (0.0%)			
SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER & ACCEPTANCE OF ALL NOTES, TERMS, FINANCE CHARGES & CONDITIONS						
Signature _____			Total			



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DBA Recreation Consultants of Texas
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Dallas, TX 75243

214-503-7320 Phone
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Proposal

Date	Estimate #
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5109 Bransford
Colleyville, TX 76034

Terms	Sales Consultant	FOB	Project	Ship VIA
N 30 Ship Dt	JAS	Colleyville	Pleasant Run Park	Truckload

Qty	Item	Description	Unit Price	Unit Wt.	Total Wt.	Total
150	Drain Material	Supply & Install 4" Perforated & Socked Drain Pipe in Gravel-Filled Trench. Priced per Linear Foot.	12.00			1,800.00
50	Drain Material	Supply & Install 4" Solid Drain Pipe to Daylight Drains	12.00			600.00
1	Commercial I...	Installation of Above Landscape Structures Play Equipment	17,200.00			17,200.00
	Discount	17% BuyBoard Discount	-2,924.00			-2,924.00
1	Concrete	Concrete Work	18,160.00			18,160.00
4,500	Commercial I...	Installation of Fibar 300. Priced per Square Foot.	1.40			6,300.00
		Subtotal - Installation Services Provided by Custom Swings of Texas w/BuyBoard Discount				62,386.00
	Optional Work	*** FOLLOWING CAN BE SUPPLIED AT ADDITIONAL COST IF REQUIRED. PLEASE CALL FOR PRICING. ***	0.00			0.00
		* Underground Utility Line Location by Private Contractor. NOTE: CUSTOMER IS RESPONSIBLE FOR CONSTRUCTION DAMAGE TO UNMARKED UTILITY LINES. IT IS HIGHLY RECOMMENDED THAT A PRIVATE CONTRACTOR BE HIRED TO SURVEY & MARK THE AREA TO ENSURE ALL PUBLIC & PRIVATE LINES ARE LOCATED.				
		* Payment/Performance Bonds.				
		* Latrine Rental - ** REQUIRED ** IF CREW FACILITIES NOT PROVIDED BY CUSTOMER				
		* Equipment Rental for Special Soil Conditions As Outlined in Attached Addendum 1				
		*** CUSTOMER IS RESPONSIBLE FOR CONSTRUCTION PERMITS & INSPECTIONS IF REQUIRED BY LOCAL BUILDING CODES. FEES FOR ENGINEER SEALED DRAWINGS ARE NOT INCLUDED ON THIS PROPOSAL. ***				
		*** CUSTOMER IS RESPONSIBLE FOR SUBMITTAL OF SEALED PLANS				

Subtotal

1.5% FINANCE CHARGE PER MONTH IF PAYMENT RECEIVED AFTER DUE DATE.

Sales Tax (0.0%)

SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER & ACCEPTANCE OF ALL NOTES, TERMS, FINANCE CHARGES & CONDITIONS

Signature _____

Total



KidZone Play, LLC
 DBA Recreation Consultants of Texas
 11660 Plano Road
 Dallas, TX 75243

214-503-7320 Phone
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Proposal

Date	Estimate #
12/12/2014	KP3064
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City of Colleyville
 5109 Bransford
 Colleyville, TX 76034

Terms	Sales Consultant	FOB	Project	Ship VIA
N 30 Ship Dt	JAS	Colleyville	Pleasant Run Park	Truckload

Qty	Item	Description	Unit Price	Unit Wt.	Total Wt.	Total
		TO REGISTERED ACCESSIBILITY SPECIALIST (RAS) FOR TEXAS ACCESSIBILITY STANDARDS (TAS) REVIEW IF REQUIRED. COSTS ASSOCIATED WITH PRODUCTION OF SEALED PLANS & RAS REVIEW ARE NOT INCLUDED IN THIS PROPOSAL. *** *** NOTE ON INDEPENDENT POST-INSTALLATION SAFETY AUDIT IF REQUIRED BY CONTRACT: RECREATION CONSULTANTS OF TEXAS ** DOES NOT ** PRICE AN INDEPENDENT SAFETY AUDIT DUE TO POTENTIAL CONFLICT OF INTEREST ISSUES. CUSTOMER OR GENERAL CONTRACTOR IS RESPONSIBLE FOR CONTRACTING DIRECTLY WITH AN INDEPENDENT AUDITOR FOR THE SERVICE. PLEASE CONTACT YOUR RCT DESIGN CONSULTANT TO REQUEST A LIST OF RECOMMENDED INDEPENDENT AUDITORS. ***				
			Subtotal			
1.5% FINANCE CHARGE PER MONTH IF PAYMENT RECEIVED AFTER DUE DATE.			Sales Tax (0.0%)			
SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER & ACCEPTANCE OF ALL NOTES, TERMS , FINANCE CHARGES & CONDITIONS			Total			
Signature _____						



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Terms	Sales Consultant	FOB	Project	Ship VIA
N 30 Ship Dt	JAS	Colleyville	Pleasant Run Park	Truckload

Qty	Item	Description	Unit Price	Unit Wt.	Total Wt.	Total
	Rock Note	*** IMPORTANT NOTE CONCERNING ROCK *** If rock is encountered while drilling, and no rock driller has been reserved in advance of the installation, and it becomes necessary to bring in special equipment to drill holes, a rock charge equal to \$150.00 per hole will apply with a \$3,000 minimum. It is the customer's responsibility to supply Custom Swings of Texas with a soil test to determine if rock is present at the playground site. A rock charge will be added to the attached proposal based upon the above if the soil test shows rock within 30" of the top of grade.	0.00			0.00
	Addendum 1 ...	INSTALLATION OF PLAY EQUIPMENT BY CUSTOM SWINGS OF TEXAS, A CERTIFIED INSTALLER FOR LANDSCAPE STRUCTURES, INC. PLAYGROUND EQUIPMENT. IMPORTANT: SEE ADDENDUM 1 FOR CONDITIONS OF CONTRACT REQUIRED FOR CUSTOM SWINGS OF TEXAS PROJECTS. NO WORK WILL BE PERFORMED UNLESS CUSTOMER ACKNOWLEDGES RECEIPT OF THIS ADDENDUM AND RETURNS SIGNED COPY WITH ORDER. FAILURE TO SIGN & RETURN ADDENDUM 1 MAY RESULT IN ADDITIONAL CHARGES. NOT RESPONSIBLE FOR DAMAGE TO EXISTING CONCRETE OR LANDSCAPING CAUSED BY HEAVY WORK EQUIPMENT. INSURANCE NOTE: Price quoted assumes our standard ACORD insurance certificate is adequate for the purpose. Additional Insureds or Waivers of Subrogation endorsements required for this project may be billed at cost.	0.00			0.00
			Subtotal		\$124,593.00	
1.5% FINANCE CHARGE PER MONTH IF PAYMENT RECEIVED AFTER DUE DATE.			Sales Tax (0.0%)		\$0.00	
SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER & ACCEPTANCE OF ALL NOTES, TERMS, FINANCE CHARGES & CONDITIONS Signature _____			Total		\$124,593.00	



Custom Swings of Texas

ADDENDUM 1 To Proposal/Contract for Installation

1. **GENERAL** - This proposal is inclusive of all materials and labor to perform the work as outlined on the attached proposal. Reasonable care shall be taken to preserve landscaping shrubs and bushes, but no warranty is expressed or implied as to condition or survivability of affected plants. Grass or turf shall be preserved to the best of our ability, however, should replacement be necessary, it is outside the scope of this proposal and would constitute an additional cost to owner. Indentations in sod caused by heavy equipment running over it will not be repaired without additional cost to the owner. Sod and dirt spoils produced by drilling holes for the equipment will be disposed of on site unless owner directs the removal of the spoils and covers the cost of the removal to a suitable dump site. Care shall be taken to preserve the integrity of irrigation systems that are within the scope of the proposed work. It should be noted that repair work would be performed by a licensed irrigation installer at owner expense beyond the proposal price. Electrical lines, gas pipes, water lines, telephone cable and cable transmission lines will require location by the owner. A confirmation number from DIGTESS will be required before any holes will be dug. It is the general contractor/owner's responsibility to call DIGTESS at 1-800-344-8377 4-6 days before the scheduled installation date and to inform DIGTESS of the location of the playground on the customer's site. **Customer should be aware that DIGTESS does not mark lines on Private Property that are the property of the customer, and these lines may be located by a line locating service for an additional fee paid by the customer directly to the service provider.** Customer must provide installer a copy of any and all "as built" plans available to customer showing any underground lines in the playground area. INSTALLER, CUSTOM SWINGS OF TEXAS, IS NOT RESPONSIBLE FOR REPAIRING ANY UNDERGROUND LINES HIT DURING INSTALLATION THAT ARE NOT MARKED OR ARE NOT SHOWN ON PLANS PROVIDED TO INSTALLER. INSTALLER WILL CEASE ALL WORK AND NOTIFY CUSTOMER OF ANY UNDERGROUND LINES HIT DURING INSTALLATION AND WILL NOT PROCEED WITH THE INSTALLATION UNTIL CUSTOMER GIVES THE NOTICE TO PROCEED. It is suggested that temporary services for both telephone and cable be installed and left above ground to prevent service interruption.
2. **SITE PREP** – Minimal site prep is included in these estimates to achieve a final grade not to exceed 1" of surface grading with no removal of material. These estimates assume final grade with no more than 1%-2% slope for drainage was provided by General Contractor or by Customer. Custom Swings of Texas. assumes no liability for poor drainage or unlevel ground unless Custom Swings of Texas is the provider of the drainage system. **If the Custom Swings of Texas crew arrives on the site at the time designated by the customer to begin work, and the site is not ready, costs have been incurred by Custom Swings of Texas and the customer is advised that additional charges may**

be added to the invoice if conditions warrant. To avoid this happening, the customer must inform Custom Swings of Texas a minimum of 48 hours in advance of the scheduled installation time that the site is not ready.

3. **ROCK CHARGE** – If rock is encountered while drilling, and no rock driller has been reserved in advance of the installation, and it becomes necessary to bring in special equipment to drill holes, a rock charge equal to \$150.00 per hole will apply with a \$3,000 minimum. It is the customer's responsibility to supply Custom Swings of Texas with a soil test to determine if rock is present at the playground site. A rock charge will be added to the attached proposal based upon the above if the soil test shows rock within 30" of the top of grade.
4. **ACCESSIBILITY** - The attached proposal for Commercial Installation assumes that the playground site is accessible by a safe, level route for a Caterpillar Skidsteer 252B. Custom Swings of Texas. will not assume any liability for broken sprinklers, drains, valve covers, landscaping, concrete sidewalks, curbs, or any other fixtures in the path due to the operation of this equipment between the playground site and the off-loading point for the equipment and materials. If the site is not accessible with this equipment, this proposal is invalid and will not be honored by Custom Swings of Texas.
5. **LONG CARRY** - A long carry charge may apply if the distance from the playground site to the off-loading point is greater than 50-75 feet depending on terrain and immovable obstacles such as retaining walls, fences, steep inclines, and narrow passages. It is the customer's responsibility to notify the Custom Swings of Texas. representative if any of these conditions exist so that a proper evaluation can be made, and the proposal may be adjusted accordingly.
6. Customer will make every effort to assist the installation team in procuring an accessible route for the equipment delivery truck and the fall zone material delivery truck (both 18 wheelers). **INSTALLER, CUSTOM SWINGS OF TEXAS, IS NOT RESPONSIBLE FOR DAMAGE TO LOW HANGING TREES IN THE PATH OF THE DELIVERY TRUCKS.**

I have read the above Addendum 1 to the proposal for Installation and will make every effort to inform and assist the Custom Swings of Texas Installation Team so as to eliminate obstacles to a safe and efficient installation of the playground equipment on our site. I agree to abide by these conditions. I also agree that no other company, including any equipment provider or Recreation Consultants of Texas may be held liable for the actions and service provided by Custom Swings of Texas.

_____ Signature	_____ Title	_____ Date
--------------------	----------------	---------------

_____ Print Name	_____ Company Name
---------------------	-----------------------

Project Name and Address

Projected Installation Date

Proposed Rendering

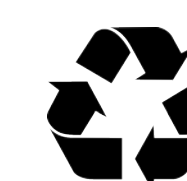
Pleasant Run Park

Colleyville, Texas February 17, 2015 #79314-1-4



**Better playgrounds.
Better world.®**

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Proudly presented by:

Jane Anne Sellars



Playground Location Site Map



Pleasant Run Park
Playground



RESOLUTION R-15-3835

**A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
JANUARY 20, 2015**

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

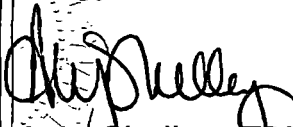
**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of January 6, 2015
 - b. Approval of the minutes of the City Council worksession of January 13, 2015
 - c. Approval of the use of Voluntary Park Funds for a playground at Pleasant Run Park, in an amount not to exceed \$55,000

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 6 AYES, 0 NAYS, AND 0
ABSTENTIONS ON THIS THE 20TH JANUARY 2015.

ATTEST:


Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE


David Kelly
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4d

Agenda Date 08/18/2015

Number Resolution R-15-3897

Type Resolution

Department Public Works

Title

Approval of a contract with Castro Roofing, Inc., through the TIPS/TAPS Cooperative Purchasing Program, in the amount of \$57,835.93, for repairs to Fire Station #3, located at 312 McDonwell School Road, and authorize the city manager to execute the agreement

Strategy Map Connection

F2- Invest to provide and maintain high quality public assets

Explanation

Reading and Public Hearing

On October 1, 2014, the Facilities Services Division of the Public Works Department assumed the responsibility of providing maintenance support to the Senior Center and the three fire stations. One of the first undertakings was conducting a condition survey of the buildings. Attached as Exhibit A is a copy of the management report prepared by Castro Roofing, Inc., for Fire Station #3 located at 312 McDonwell School Road.

The report found that wind damage had occurred on the shingle roof of the main building, and on the eaves of the metal roof on the apparatus bay. The survey also determined that the metal roof was improperly installed and needs to be replaced. The shingles on the main building came with a 20-year materials warranty, but the installation warranty was a one year builder's warranty. The metal roof had a one year builder's warranty. The cost to repair the wind damage on the shingle roof is \$2,454.00, and the cost to replace the metal roof and ancillary caulking of joints and flashings is \$50,124.12. In its current condition, water is infiltrating the roof and if not addressed immediately could cause further damage within the walls of the building.

The cost of the repairs is \$52,578.12, and with a 10-percent owners contingency the total cost of the contract is not to exceed \$57,835.93. Staff recommends these repairs be undertaken immediately to prevent further damage to the structure. The roof replacement comes with a 20-year warranty against leaks.

Financial Impact

Funding for this project is available in the 2015 General Fund Operating Budget.

Recommendation

Approve

Attachments

1. Cost proposal from Castro Roofing, Inc.
2. Exhibit A

Tips PROPOSAL



Project Name:
City of Colleyville Fire Station #3
August 7, 2015
Project #: 15482



INTRODUCTION

The purpose of this proposal is for Castro Roofing of Texas, L.P. to complete the said restoration of the existing wall system utilizing TIPS/TAPS, a Cooperative Purchasing Network, as per Texas Local Government Code 252.262/Texas Education Code 44.031, Inter-local Cooperative Purchasing Act, as a procurement option for Governmental agencies. The proposal by Castro Roofing of Texas, L.P. shall be submitted to City of Colleyville.

The contract for the project will be between City of Colleyville and Castro Roofing of Texas, L.P. utilizing TIPS/TAPS contract number **5092712**

CONTRACT DOCUMENTS

Having examined the Proposal, Contract, General Instructions, Materials, Execution, Drawings for Project No.15482, conditions for said roof replacement work, repairs and having examined the premises and circumstances affecting the work, Castro Roofing of Texas offer:



OFFER

To furnish all required labor, materials, tools, equipment, transportation, insurance, all applicable taxes, bonds, incidentals, other facilities, and to perform all work for the said roof replacement and repairs as specified

ADDENDA
Addenda N/A

AUTHOR:
AJ Rodriguez • Project Consultant
Cell 214.729.6890 • AJ@CastroRoofing.com
800.759.1879 • 214.381.8108 • fax 214.381.8109
4854 Olson Drive • Dallas, TX 75227
www.CastroRoofing.com

PREPARED FOR...
Client/Owner: **City of Colleyville**
Address: **100 & 110 Main St**
City, State Zip: **Colleyville, TX 76034**



Scope of Work Description:

Base Bid- Roof Replacement/Repairs

- Replace standing seam roof
- Install four new penetration
- Install all new closures
- Repair twenty four crumbling mortar
- Repair sealant around louvers
- Install sealer around louvers
- Repair three wind damaged shingles
- Repair eighteen penetration flashing
- Repair ten roof jack umbrellas
- Repair twelve holes on metal flashing
- Repair twenty seven backing up nails
- Re flash five pipe penetration
- Per emergency deficiencies in previous proposal

Price **\$52,578.12**

Accepted _____ Rejected _____

THE ABOVE PROPOSAL APPROVED BY

Signature: _____
Name: _____
Title: _____
Date: _____



EXHIBIT "A"



Management Report



City of Colleyville
Fire Station #3
312 W McDonwell School Rd , Colleyville, TX



Powered By





Site Overview

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



Total Sections: 2
Total Sq/Ft: 7,853

Map	Name	Sq/Ft	Est Install	Grade
1	Main	4,344	1999	C
2	Fire Truck Bay	3,509	1999	C



Composition

Section: Main
Size: 4,344
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



laminate shingles
wood deck
30 pound felt
30 year laminate shingle

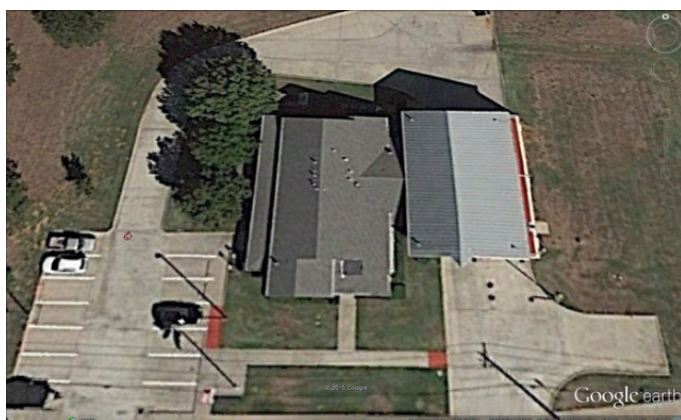


Observations

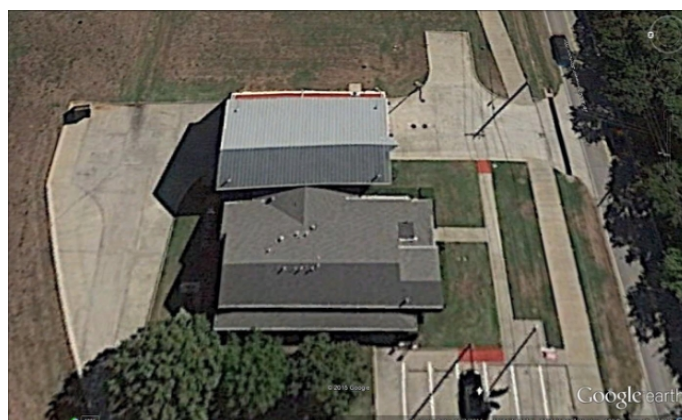
Section: Main
Size: 4,344
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3 312 W McDonwell School Rd Colleyville, TX



North



East



South



West



Deficiencies

Section: Main
Size: 4,344
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



Shingle - Storm Damage: shingle (Emergency)

Quantity: 3 LF

Deficiency:

The existing shingle system was damaged by wind and is allowing water into the building.

Corrective Action:

We will remove the old shingle and apply new shingle. Installation shall be as per NRCA, SMACNA, specifications, details and manufacturer guidelines. 20 YEAR LEAK WARRANTY. Price not to exceed

Estimated Repair Cost:

\$75.00



Shingle - Flashing: Open (Emergency)

Quantity: 7 EA

Deficiency:

Open flashing can be caused by membrane shrinkage, insufficient counter-flashing or the simple aging and failure of the original flashing to remain adhered to the wall.

Corrective Action:

Depending on the severity of the deterioration of the flashing, we either will need to remove flashing completely and install new flashing or the existing flashing must be re-sealed to the wall and cover the top of the flashing. Installation shall be as per NRCA, SMACNA, specifications, details and manufacturer guidelines. 20 YEAR LEAK WARRANTY. Price not to exceed

Estimated Repair Cost:

\$840.00



Deficiencies (continued)

Section: Main
Size: 4,344
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



Shingle - Work: Not Finished (Emergency)

Quantity: 10 EA

Deficiency:

Existing flashing was left unfinished.

Corrective Action:

Properly prep area and install new flashing. Installation shall be as per NRCA, SMACNA, specifications, details and manufacturer guidelines. 10 YEAR LEAK WARRANTY. Price not to exceed

Estimated Repair Cost:

\$645.00



Shingle - Flashing: Open Holes (Emergency)

Quantity: 12 LF

Deficiency:

Holes on flashing are allowing rainwater in the the roof system.

Corrective Action:

Depending on the severity of the deterioration of the flashing, we either will need to remove flashing completely and install new flashing or the existing flashing must be re-sealed to the wall and cover the top of the flashing. Installation shall be as per NRCA, SMACNA, specifications, details and manufacturer guidelines. 20 YEAR LEAK WARRANTY. Price not to exceed

Estimated Repair Cost:

\$354.00



Deficiencies (continued)

Section: Main
Size: 4,344
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



Shingle - Nails: Backing Out (Emergency)

Quantity: 27 EA

Deficiency:

Nails are backing out and protruding through the shingles.

Corrective Action:

Nails will be replaced and area will be repaired.

Estimated Repair Cost:

\$235.00



Wall System - Work: Not Finished (Emergency)

Quantity: 1 EA

Deficiency:

Existing flashing was left unfinished.

Corrective Action:

Properly prep area and install new flashing. Installation shall be as per NRCA, SMACNA, specifications, details and manufacturer guidelines.

20 YEAR LEAK WARRANTY. Price not to exceed
NOT INCLUDED IN REPLACEMENT

Estimated Repair Cost:

\$305.00



Summary

Section: Main
Size: 4,344
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



Condition Summary

Membrane: A
Flashings: D
Sheet Metal: B

Overall: C

Estimated Replacement: 2022

Overall Grade

A = 10 Years or more of service life remaining
 B = 8-10 Years of service life remaining
 C = 5-7 Years of service life remaining
 D = 2-4 Years of service life remaining
 F = Less than 1 Year of service life remaining

Recommendations

Roofing shingles appear to be in good condition. However, all penetrations were improperly installed or never finished.

Estimated Repair Costs: \$2,454.00

Estimated Replacement Costs: \$19,719.90



Summary

Section: Main
Size: 4,344
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



1 - Main (4,344 SF) Grade C

Deficiency

Storm Damage: shingle
 Flashing: Open
 Work: Not Finished
 Flashing: Open Holes
 Nails: Backing Out
 Work: Not Finished
 Full Replacement
 Total

Qty	Emergency	Remedial	Replacement
3 LF	\$75.00		
7 EA	\$840.00		
10 EA	\$645.00		
12 LF	\$354.00		
27 EA	\$235.00		
1 EA	\$305.00		
4,344 SF			\$19,719.90
	\$2,454.00	\$0.00	\$19,719.90



Composition

Section: Fire Truck Bay
Size: 3,509
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



MR1
metal
Batten Cap Roof panel
30 pound felt



Observations

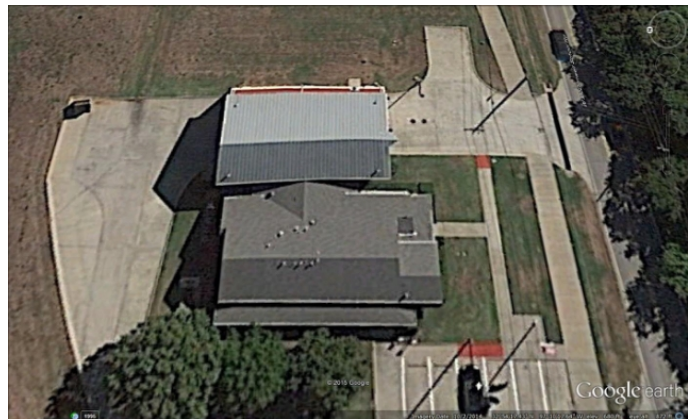
Section: Fire Truck Bay
Size: 3,509
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



North



East



South



West



Deficiencies

Section: Fire Truck Bay
Size: 3,509
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



Metal Roof - Batten Cap: Improper Installation (Emergency)

Quantity: 20 LF

Deficiency:

The existing roof batten cap were improperly installed as a result the cap are sliding down the roof, this condition creates a opening at the ridge area that can allow rainwater into the roof system.

Corrective Action:

The ridge must be removed along with the closures, properly anchor the batten, and reinstall the closures and ridge cap. Installation shall be as per NRCA, SMACNA, specifications, details and manufacturer guidelines.

INCLUDED IN REPLACEMENT BID



Metal Roof - Compromised: Eave Detail (Emergency)

Quantity: 3502 SF

Deficiency:

The existing eave wind clip/cleat has been compromised by high wind.

Corrective Action:

Removal of the roof panels and all accessories are require in order to remedy the condition. Installation shall be as per NRCA, SMACNA, specifications, details and manufacturer guidelines.

20 YEAR LEAK WARRANTY.

Estimated Repair Cost:

\$49,120.12

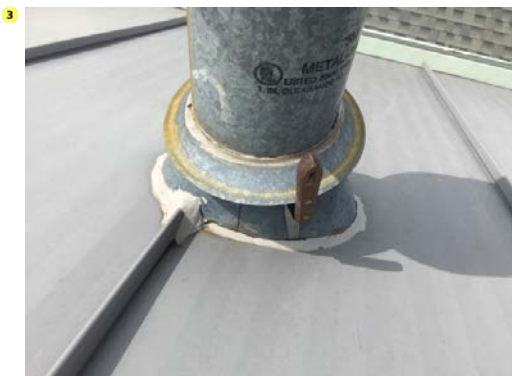


Deficiencies (continued)

Section: Fire Truck Bay
 Size: 3,509
 Overall Grade: C

Inspection Date: 04/07/2015
 Inspector: AJ Rodriguez

Fire Station #3
 312 W McDonwell School Rd
 Colleyville, TX



Metal Roof - Flashing: Improper Installation (Emergency)

Quantity: 4 EA

Deficiency:

The existing roof flashing was improperly installed. Installation practices that involves cutting the vertical ribs on a metal roof should be avoided, this condition can allows the roof insulation to become continually wet and as the condensation of water vapor on the underside of the roof, along with saturation of the insulation can cause inside-out corrosion.

Corrective Action:

Reflashing all four penetration is necessary as the existing caulk has failed and must be re-done.

INCLUDED IN REPLACEMENT BID



Metal Roof - Closures (Emergency)

Quantity: 75 LF

Deficiency:

Existing closures and ridge cap have been improperly installed. This condition is allowing rainwater to enter the roof system.

Corrective Action:

Replace existing closures with new 24 gage closures and properly sealed. Replace existing ridge cap with new 24 gage ridge cap. Installation shall be as per NRCA, SMACNA, specifications, details and manufacturer guidelines.

20 YEAR LEAK WARRANTY.

INCLUDED IN REPLACEMENT BID

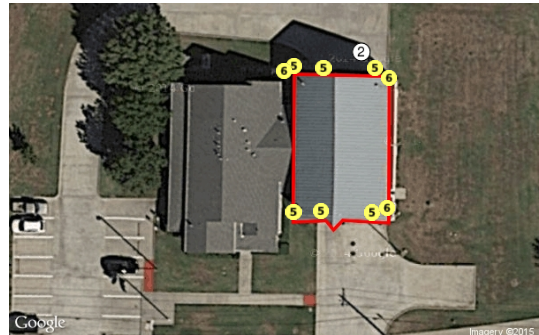


Deficiencies (continued)

Section: Fire Truck Bay
Size: 3,509
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



Metal Roof - Closures (Emergency)

Quantity: 100 LF

Deficiency:

Existing closures have been improperly installed along with the rake cap.

Corrective Action:

Replace existing closures with new 24 gage closures and properly sealed. Replace existing rake trim cap with new 24 gage trim. Installation shall be as per NRCA, SMACNA, specifications, details and manufacturer guidelines.

20 YEAR LEAK WARRANTY.

INCLUDED IN REPLACEMENT BID



Wall System - Tuckpointing (Emergency)

Quantity: 24 EA

Deficiency:

Crumbling mortar in masonry walls has to be cut out and replaced to avoid structural and water damage.

Corrective Action:

Grind out the joints knock out the mortar and clean out the joints. Mix the new mortar work into the joints and tool the joints.

NOT INCLUDED IN REPLACEMENT BID

Estimated Repair Cost:

\$680.00

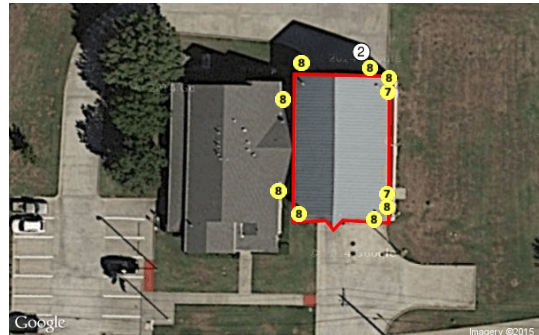


Deficiencies (continued)

Section: Fire Truck Bay
Size: 3,509
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



Wall System - Caulk Failure: Masonry (Emergency)

Quantity: 27 LF

Deficiency:

Caulking at masonry wall has failed and is allowing water to infiltrate the building.

Corrective Action:

Remove the old caulking, insert properly sized foam backer rod and apply new sealant to ensure water tightness.

NOT INCLUDED IN REPLACEMENT BID

Estimated Repair Cost:

\$324.00



Wall System - Caulk Failure: Masonry (Remedial)

Quantity: 123 LF

Deficiency:

Caulking at masonry wall has failed and is allowing water to infiltrate the building.

Corrective Action:

Remove the old caulking, insert properly sized foam backer rod and apply new sealant to ensure water tightness.

NOT INCLUDED IN REPLACEMENT BID

Estimated Repair Cost:

\$1,476.00

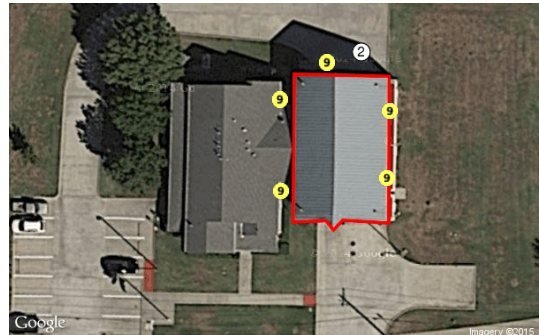


Deficiencies (continued)

Section: Fire Truck Bay
Size: 3,509
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



Wall System - Masonry Protection (Remedial)

Quantity: 369 SF

Deficiency:

Water is infiltrating masonry and causing leaks and/or damage.

Corrective Action:

Clean existing stone. Apply a high performance water repellent sealer to resist the effect of freeze/thaw cycles, acid rain, salt formation, and/or reduce efflorescence mildew and the stains by atmospheric dirt and pollutants while allowing the stone to retain its vapor permeability.

NOT INCLUDED IN REPLACEMENT BID

Estimated Repair Cost:

\$1,291.00



Summary

Section: Fire Truck Bay
Size: 3,509
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



Condition Summary

Membrane: B
Flashings: D
Sheet Metal: D

Overall: C

Estimated Replacement: 2022

Overall Grade

A = 10 Years or more of service life remaining
 B = 8-10 Years of service life remaining
 C = 5-7 Years of service life remaining
 D = 2-4 Years of service life remaining
 F = Less than 1 Year of service life remaining

Recommendations

Metal roof panels appears to be in good condition. The ridge/closure and rake system was improperly installed and needs to be replaced. Eave detail possibly has wind damage or the wind clips were improperly installed, either way the clip system has been compromised and must be repaired in order to avoid a potential blow off.

Estimated Repair Costs: \$52,891.12

Estimated Replacement Costs: \$49,120.12



Summary

Section: Fire Truck Bay
Size: 3,509
Overall Grade: C

Inspection Date: 04/07/2015
Inspector: AJ Rodriguez

Fire Station #3
312 W McDonwell School Rd
Colleyville, TX



2 - Fire Truck Bay (3,509 SF) Grade C

Deficiency	Qty	Emergency	Remedial	Replacement
Batten Cap: Improper Installation	20 LF	\$0.00		
Compromised: Eave Detail	3502 SF	\$49,120.12		
Flashing: Improper Installation	4 EA	\$0.00		
Closures	75 LF	\$0.00		
Closures	100 LF	\$0.00		
Tuckpointing	24 EA	\$680.00		
Caulk Failure: Masonry	27 LF	\$324.00		
Caulk Failure: Masonry	123 LF		\$1,476.00	
Masonry Protection	369 SF		\$1,291.00	
Full Replacement	3,509 SF			\$49,120.12
Total		\$50,124.12	\$2,767.00	\$49,120.12



Budget Matrix
Fire Station #3
Colleyville, TX
7,853 Sq/Ft

Overall Grade

A = 10 Years or more of service life remaining
B = 8-10 Years of service life remaining
C = 5-7 Years of service life remaining
D = 2-4 Years of service life remaining
F = Less than 1 Year of service life remaining

Fire Station #3 312 W McDonwell School Rd Colleyville, TX



Emergency

1 - Main (4,344 SF) Grade C Projected Replacement: 2022

Deficiency	Qty	
Storm Damage: shingle	3 LF	\$75.00
Flashing: Open	7 EA	\$840.00
Work: Not Finished	10 EA	\$645.00
Flashing: Open Holes	12 LF	\$354.00
Nails: Backing Out	27 EA	\$235.00
Work: Not Finished	1 EA	\$305.00
Full Replacement	4,344 SF	
Total		\$2,454.00

2 - Fire Truck Bay (3,509 SF) Grade C Projected Replacement: 2022

Deficiency	Qty	
Batten Cap: Improper Installation	20 LF	\$0.00
Compromised: Eave Detail	3502 SF	\$49,120.12
Flashing: Improper Installation	4 EA	\$0.00
Closures	75 LF	\$0.00
Closures	100 LF	\$0.00
Tuckpointing	24 EA	\$680.00
Caulk Failure: Masonry	27 LF	\$324.00
Caulk Failure: Masonry	123 LF	
Masonry Protection	369 SF	
Full Replacement	3,509 SF	
Total		\$50,124.12

Emergency

Budget Totals

\$52,578.12



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4e

Agenda Date 08/18/2015

Number Resolution R-15-3897

Type Resolution

Department City Manager

Title

Approval of the Second Amendment to City Secretary Contract No. 44907 between the City of Colleyville and the City of Fort Worth to extend participation in Fort Worth's Household Hazardous Waste Collection Program through Fiscal Year 2016, and authorize the city manager to execute the agreement

Strategy Map Connection

C5- Achieve the highest standards of safety & security

B3- Utilize partnerships to implement cost-effective service solutions

Explanation

Reading and Public Hearing

The City of Fort Worth operates the Environmental Collection Center (ECC), a permanent collection facility for household hazardous waste. In 1997, the City of Colleyville entered into an interlocal agreement, which allows Colleyville residents to utilize the facility for disposal of pesticides, solvents, paints, cleansers, and other household chemicals. The ECC is open three days a week and is located at 6400 Bridge Street in Fort Worth. Colleyville residents present a current water bill or drivers license, and are allowed to drop off items at the ECC free of personal charge throughout the year. The City of Fort Worth then bills the City of Colleyville quarterly at a rate of \$47.00 per household visit, as stated in the attached interlocal agreement (City Secretary Contract No. 44907) that was approved by the City Council via Resolution R-13-3665 on September 17, 2013. The second amendment to City Secretary Contract No. 44907, also attached, extends the interlocal agreement through fiscal year 2016 with no changes to pricing.

Utilization of the ECC minimizes the disposal of chemicals in sink drains, which aids in the prevention of excessive wear on the City's sewer infrastructure, and provides an alternative to dumping chemicals in yards, streets, or gutters, which facilitates compliance with regulations for runoff and protects creeks and rivers.

In addition to being able to drop off hazardous waste throughout the year at the ECC, citizens may take their waste to a mobile collection unit that is brought to Colleyville once a year. A mobile collection unit (Crud Cruiser) is scheduled to participate in the annual Clean Sweep event held each spring. Residents bring their household hazardous waste to the Clean Sweep event location where it is off-loaded by City staff and volunteers. Drop off of household hazardous waste at the Clean Sweep event is billed

to the City of Colleyville at the same rate as drop offs at the ECC, \$47.00 per household visit.

In Fiscal Year 2014, a total of 553 Colleyville households utilized the ECC (89 of those occurred at the Clean Sweep event) for a total cost of \$25,991. Through the first three quarters of Fiscal Year 2015, 506 households have utilized the ECC (135 at the Clean Sweep event).

Financial Impact

The City is billed quarterly at \$47.00 per household use of the ECC. Historically, \$15,000 from the garbage and recycling franchise fee is utilized to pay for a portion of the ECC cost. The remaining cost is paid for out of Miscellaneous Contractual Services in the Drainage Fund. It is estimated that Fiscal Year 2016 costs will be \$27,000.

Recommendation

Approve

Attachments

1. FY 2014 ECC Agreement- Contract 44907
2. Resolution R-13-3665
3. Second Amendment to Contract 44907- extend through FY 2016



October 3, 2013

Ms. Adrienne Lothery
City Manager's Office
City of Colleyville
100 Main St
Colleyville TX 76034

Dear Ms. Lothery:

Enclosed is one executed copy of the interlocal agreement between the City of Colleyville and the City of Fort Worth for participation in Fort Worth's Environmental Collection Center Household Hazardous Waste Program through September 30, 2014. This document has been executed for the City of Fort Worth.

If you have any questions please call me at 817-392-6107.

Sincerely

Clarence W. Reed
Environmental Program Manager

Enclosure (1)

CITY SECRETARY
CONTRACT NO. 44907

INTERLOCAL AGREEMENT FOR PARTICIPATION IN FORT WORTH'S
ENVIRONMENTAL COLLECTION CENTER
HOUSEHOLD HAZARDOUS WASTE PROGRAM

FY2014

COLLEYVILLE

INTERLOCAL AGREEMENT FOR PARTICIPATION IN FORT WORTH'S
ENVIRONMENTAL COLLECTION CENTER
HOUSEHOLD HAZARDOUS WASTE PROGRAM

THIS AGREEMENT is entered into by and between the City of Fort Worth, Texas, a home-rule municipal corporation situated in Tarrant, Denton, Parker, and Wise Counties, Texas, hereinafter called "Fort Worth," acting by and through Fernando Costa, its duly authorized Assistant City Manager and the City of Colleyville, hereinafter referred to as "Participating City" and located in Tarrant County, Texas acting herein by and through Jennifer Fadden its duly authorized City Manager.

(Name) (Title)

DELIVERY OF NOTICES

Any notices required to be given under this Agreement shall be delivered as follows:

If to Fort Worth:

Michael A. Gange, Assistant Director
TPW – Environmental Management Division
City of Fort Worth
1000 Throckmorton
Fort Worth, Texas 76102

If to Participating City:

Adrienne Lothery, Strategic Services Manager
City of Colleyville
100 Main Street
Colleyville, TX 76034

OPERATIONAL CONTACTS

Participating City's Operational Contact Persons:

Designated person is: Adrienne Lothery telephone number: 817-503-1112
Mobile phone number (24-hour) where he or she can be reached: _____
Email Address: alothery@colleyville.com

Alternate person is Randy Bright telephone number: 817-503-1092
Mobile phone number (24-hour) where he or she can be reached: _____
Email Address: rbright@colleyville.com

RECEIVED OCT - 1 2013

VOUCHER UTILIZATION

The Participating City:

☐ DOES wish to use a voucher system for its residents visiting the ECC or a mobile event.

☒ DOES NOT wish to use a voucher system for its residents visiting the ECC or a mobile event.

If a voucher system will be used only residents with an official voucher provided by Participating City will be allowed to drop wastes off at the ECC or at mobile events in Participating City. **A copy of the official voucher must be attached to this agreement.**

INVOICE DELIVERY

Invoices to Participating City shall be delivered to:

Adrienne Lothery

Name

City Manager's Office

Department (if applicable)

100 Main Street

Street Address or PO Box

Colleyville, TX 76034

City, State, ZIP

alothery@colleyville.com

email address for billing questions and correspondence

Participating City shall notify Fort Worth in writing if the above contact information changes during the term of this Agreement.

Remainder of this page intentionally left blank

WITNESSETH

WHEREAS, Texas Government Code, Chapter 791, authorizes the formulation of interlocal cooperation agreements between and among local governments; and

WHEREAS, Texas Government Code, §791.011 provides that a local government may contract with another local government to perform governmental functions and services, and §791.003(3)(H) defines waste disposal as a governmental function and service; and

WHEREAS, Texas Government Code, §791.025 provides that a local government may agree with another local government to purchase services; and

WHEREAS, Fort Worth and Participating City desire to enter into an interlocal agreement whereby Fort Worth will purchase the services of a waste disposal/recycling firm or firms and will administer a household hazardous waste collection program; and

WHEREAS, Fort Worth and Participating City mutually desire to be subject to the provisions of Texas Government Code, Chapter 791, also known as the Interlocal Cooperation Act.

NOW THEREFORE, it is agreed as follows:

1. DEFINITIONS

- A. Unless a provision in this Agreement explicitly states otherwise, the following terms and phrases, as used in this Agreement, shall have the meanings hereinafter designated.

Act of God means an act occasioned by the direct, immediate, and exclusive operation of the forces of nature, uncontrolled or uninfluenced by the power of humans and without human intervention.

Bill of Lading lists the contents of the mobile collection unit.

Environmental Collection Center (ECC) means the City of Fort Worth TPW-Environmental Management Division facility located at 6400 Bridge Street, Fort Worth, Texas, which is to be used by Fort Worth for the aggregation of household hazardous wastes that have been brought to the facility by participating cities' households for subsequent recycling, disposal, and/or reuse.

Environmental damages means all claims, judgments, damages, losses, penalties, fines, liabilities (including strict liability), encumbrances, liens, costs, and expenses of investigation and defense of any claim, whether or not such claim is ultimately defeated, and of any good faith settlement or judgment, of whatever kind or nature, contingent or otherwise, matured or un-matured, foreseeable or unforeseeable, including without limitation reasonable attorney's fees and disbursements and consultant's fees, any of which are incurred subsequent to the execution of this Agreement as a result of the handling, collection, transportation, storage, disposal, treatment, recovery, and/or reuse of waste pursuant to this Agreement, or the existence of a violation of environmental requirements pertaining to same, and including without limitation:

- (a) Damages for personal injury and death, or injury to property or natural resources;
- (b) Fees incurred for the services of attorneys, consultants, contractors, experts, laboratories and all other costs incurred in connection with the investigation or remediation of such wastes or violation of environmental requirements including, but not limited to, the preparation of any feasibility studies or reports or the performance of any cleanup, remediation, removal, response, abatement, containment, closure, restoration or monitoring work required by any federal, state or local governmental agency or political subdivision, or otherwise expended in connection with the existence of such wastes or violations of environmental requirements, and including without limitation any attorney's fees, costs and expenses incurred in enforcing this Agreement or collecting any sums due hereunder; and
- (c) Liability to any third person or governmental agency to indemnify such person or agency for costs expended in connection with the items referenced in subparagraph (b) herein.

Environmental requirements means all applicable present and future statutes, regulations, rules, ordinances, codes, licenses, permits, orders, approvals, plans, authorizations, concessions, franchises, and similar items, of all governmental agencies, departments, commissions, boards, bureaus, or instrumentalities of the United States, states, and political subdivisions thereof and all applicable judicial, administrative, and regulatory decrees, judgments, and orders relating to the protection of human health or the environment, including without limitation:

- (a) All requirements, including but not limited to those pertaining to reporting, licensing, permitting, investigation, and remediation of emissions, discharges, releases, or threatened releases of hazardous materials, pollutants, contaminants, or hazardous or toxic substances, materials, or wastes whether solid, liquid, or gaseous in nature, into the air, surface water, groundwater, storm water, or land, or relating to the manufacture, processing, distribution, use, treatment, storage, disposal, transport, or handling of pollutants, contaminants, or hazardous or toxic substances, materials, or wastes, whether solid, liquid, or gaseous in nature; and
- (b) All requirements pertaining to the protection of the health and safety of employees or the public.

Force majeure means decrees of or restraints by a governmental instrumentality other than the Parties, acts of God, work stoppages due to labor disputes or strikes, failure of Fort Worth's contractor(s) to perform pursuant to their agreements with Fort Worth for the conduct of the collection of household hazardous waste, fires, explosions, epidemics, floods, extreme weather, riots, war, rebellion, and sabotage.

Household hazardous waste (HHW) means any solid waste generated in a household by a consumer which, except for the exclusion provided for in 40 CFR § 261.4(b)(1), would be classified as a hazardous waste under 40 CFR Part 261.

Manifest means the uniform hazardous waste manifest form(s) that must accompany shipments of municipal hazardous waste or Class 1 industrial solid waste.

Mobile collection event means a household hazardous waste collection event by Participating City utilizing a mobile collection unit.

Mobile Collection Unit (MCU) means a non-self-propelled vehicle used for the periodic collection of household hazardous waste by Participating City, off-site of the ECC, which is transported to the ECC to dispose of the household hazardous waste collected at the mobile collection event. Mobile Collection Units owned by Fort Worth are designed to hold the hazardous waste of approximately 50 to 75 households.

Participating City means the municipality which has entered into this agreement with the City of Fort Worth.

Participating Entities, when used in the plural, means Fort Worth, Participating City, and all other entities which have entered into interlocal agreements with Fort Worth for the ECC household hazardous waste collection program.

Person means an individual, corporation, organization, government, or governmental subdivision or agency, business trust, partnership, association, or any other legal entity.

Waste has the same meaning as "solid waste" as that term is defined in Texas Health and Safety Code §361.003, and including hazardous substances.

- B. Unless a provision in this Agreement explicitly states otherwise, the following abbreviations, as used in this Agreement, shall have the meanings hereinafter designated.

CERCLA - Comprehensive Environmental Response, Compensation, and Liability Act, its amendments, associated case law, and state counterparts.

CPR - cardiopulmonary resuscitation.

DOT - United States Department of Transportation.

ECC - Fort Worth Environmental Collection Center.

EPA - United States Environmental Protection Agency.

HAZCAT - hazardous categorization.

HAZWOPER - hazardous waste operations and emergency response and the training, certification, and legal requirements associated therewith.

HM - hazardous materials.

HHW - household hazardous waste.

MCU - Mobile Collection Unit.

TCEQ - Texas Commission on Environmental Quality.

2.
PURPOSE

The purpose of this interlocal agreement (hereafter "Agreement") is the provision of services by Fort Worth to Participating City whereby, subject to the terms and conditions specified below, Fort Worth will administer and supervise a regional household hazardous waste collection program, which will be available to households within Participating City as described herein.

3.
TERM

This Agreement shall be effective from October 1, 2013 or the date the last party has signed this Agreement, whichever is later, through September 30, 2014; however, the duties and responsibilities of the Parties for events which occurred during the term of the contract shall survive. If Participating City has mobile collection events scheduled during the months of October through December 2014 and this Agreement has not been renewed by the end of the regular term, this agreement shall be extended on a month to month basis until the mobile collection events have been completed or cancelled by Participating City.

In addition, this agreement may be extended by the duly authorized, mutual, and written agreement of the parties for up to three (3) additional one-year terms..

4.
SERVICES OF FORT WORTH

Fort Worth agrees to perform the following services for Participating City in connection with the ECC household hazardous waste collection program:

- A. Fort Worth will administer a regional household hazardous waste collection program. This program will include the operation of the Environmental Collection Center, which will accept for disposal and/or recycling household hazardous waste from households located within Participating City. Fort Worth shall not accept compressed flammable gas containers; radioactive materials; explosives or potentially shock sensitive materials; biological, etiologic, or infectious materials; wastes from businesses; or any other wastes that Fort Worth has determined are unacceptable.
- B. Fort Worth will employ or retain personnel to provide the services necessary to perform Fort Worth's obligations in this Agreement.
- C. Fort Worth will enter into a contract(s) with a waste disposal/recycling firm(s) for the handling, collection, transportation, storage, disposal, treatment, recovery, and/or reuse of household hazardous waste that is collected at the ECC or during mobile collection events.
- D. Fort Worth will, if requested in writing by Participating City, provide Participating City with copies of waste manifests for shipments of waste from the ECC.
- E. Fort Worth will, if requested in writing by Participating City, provide Participating City a monthly report of the Participating City's households who disposed of household hazardous waste at the Environmental Collection Center or a mobile collection event.

F. Fort Worth will issue a report and an invoice at the end of each quarter detailing the number of Participating City's households that disposed of household hazardous waste at the Environmental Collection Center or at mobile collection events.

G. Fort Worth will act under this Agreement in accordance with all applicable state and federal laws.

H. Mobile Collection Events

Participating City may schedule a mobile collection event to be operated by Fort Worth personnel using one of Fort Worth's MCUs or conduct their own mobile collection events using either Participating City's MCU or Fort Worth's Reserve MCU (as available). State regulations require notification to the Texas Commission on Environmental Quality (TCEQ) at least 45 days prior to conducting the event.

1. Fort Worth Operated Events:

If Participating City would like to schedule a mobile collection event with the Fort Worth Mobile Collection Unit, Participating City shall contact the ECC as soon as possible for a list of available dates. The time and location shall be agreeable to both parties. Participating City may schedule one mobile collection event each contract year. Fort Worth will file notification of the event with TCEQ as required by 30 TAC §335.403.

(a) Scheduling Events

Fort Worth will begin scheduling mobile collection events for the 2014 calendar year on January 2, 2014. To ensure proper notification to TCEQ, events must be scheduled at least sixty (60) days ahead of the proposed date. Participating City acknowledges that Fort Worth contracts with other municipalities and that Fort Worth will be accommodating each Participating City's request on a first come first served basis. Therefore, Participating City acknowledges that its chosen date to schedule a mobile collection event may be reserved by another city and Participating City will have to then choose another date. Participating City will, in no event, be entitled to any damages or recovery of any costs, except as provided herein.

(b) Location

If Participating City chooses to hold the Mobile Collection Event on private property, Participating City shall obtain a signed waiver from the owner of the property sixty (60) days prior to the event. The waiver shall be in the form of Exhibit B or similar form approved by Fort Worth. The signed waiver must be sent to Fort Worth sixty (60) days before the Mobile Collection Event. If the signed waiver is not sent to Fort Worth sixty (60) days before the Mobile Collection Event, Fort Worth will not send the Fort Worth Mobile Collection Unit to the event and Participating City will, in no event, be entitled to any damages or recovery of any costs, except as provided herein. All events must be held on an impervious surface.

(c) At the Mobile Collection Event, Participating City acknowledges and agrees that Fort Worth shall accept household hazardous waste from the first 50 households that show proof of residency at the Mobile Collection Event. After the first 50 households, Fort Worth will determine in its sole discretion how much more waste it can accept for proper transport back

to the ECC. If more households arrive at the event than Fort Worth can accept, Participating City will in no event be entitled to any damages or recovery of any costs, except as provided herein.

- (d) Due to the lack of storage space at the ECC, Participating City acknowledges and agrees that if it requests the Fort Worth Mobile Collection Unit at a mobile collection event, a Participating City's MCU shall not also be at the event.
- (e) Fort Worth, in its sole discretion, will determine whether to send the Fort Worth Mobile Collection Unit to Participating City's Collection Event during adverse weather, the threat of adverse weather, or other hazardous conditions including but not limited to sleet, snow, rain, mist or hail. In the event Fort Worth determines not to send the Fort Worth Mobile Collection Unit, Fort Worth shall attempt to notify persons listed herein as an "Operational Contact" by the Participating City and shall attempt to send a Fort Worth employee to the Participating City's event to tell any residents that come to dispose of household hazardous waste that the Fort Worth Mobile Collection Unit will not be coming to the event, but the resident can go to the ECC to dispose of the waste. A map with directions to the ECC also will be provided.

2. Participating City Mobile Collection Unit:

- (a) Fort Worth agrees to accept household hazardous waste from mobile collection events conducted by Participating City using Participating City's MCU in accordance with the terms of this Agreement.
- (b) Fort Worth agrees to restock the items it removes from Participating City's MCU, however, Fort Worth shall only restock items listed in Exhibit "A", attached and incorporated herein as if set forth.

3. Loan of the Reserve Mobile Collection Unit

The reserve MCU is a specially designed and equipped thirty-six (36) foot gooseneck box-trailer and one (1) ton pickup owned by Fort Worth. Participating City may request the loan of Fort Worth's Reserve MCU free of charge for use in a Household Hazardous Waste collection event when available. Participating City may use the Reserve MCU to transport HHW to Fort Worth's ECC or another collection center that may lawfully receive HHW. Participating City shall provide Fort Worth with a written request, facsimile or e-mail at least sixty (60) days prior to the event date for which the request is made. Fort Worth shall have sole determination whether the Reserve MCU is available for use by Participating City and shall notify Participating City as soon as is reasonably practicable of such decision. Fort Worth shall not participate in nor be responsible for any part of the Participating City's HHW Collection Event unless and except by written mutual agreement.

- (a) Fort Worth shall disclose any known problems the Reserve MCU may have in performing the tasks necessary for the HHW Collection Event. Prior to issuance of the Reserve MCU, a pre-trip inspection for potential maintenance problems will be preformed by Fort Worth. Also, both parties

will complete a pre-trip aesthetic assessment. Participating City shall be responsible for all certifications and insurance necessary for the proper operation of the Reserve MCU.

- (b) Participating City agrees to maintain and return the Reserve MCU in as good condition as it was in when Participating City took possession for use. Participating City shall return the Reserve MCU to Fort Worth in a timely manner and as mutually agreed upon.
- (c) Participating City shall be responsible for all property damage, personal injury or death caused by Participating City's employees, volunteers, contractors, or agents and arising out of the use of the Reserve MCU during the term of this Agreement.
- (d) It is expressly understood and agreed that, in the execution of this Agreement, neither of the parties waives, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions. By entering into this Agreement the parties do not intend to create any obligations, expressed or implied, other than those set forth herein and this Agreement shall not create any rights in parties not signatories hereto.

5.

DUTIES OF PARTICIPATING CITY

Participating City agrees to perform the following duties in connection with the household hazardous waste collection program:

- A. Participating City will designate one of its employees, and another as an alternate, to act as its household hazardous waste collection Operational Contact to interact with Fort Worth as designated on the signature page to this contract.
- B. Participating City will coordinate and fund all program advertising targeted to its own citizens, as it deems necessary. Such advertising shall include the type of wastes that will be accepted at the ECC, the requirement of proof of residency, and weather cancellation information.
- C. Participating City shall notify its residents of the ECC hours of operation and dates it is closed as provided in Section 9 "The Environmental Collection Center Hours of Operation."
- D. Participating City may choose to utilize a voucher system for its residents in order for them to bring HHW to the ECC. If Participating City chooses to use such a system, it shall designate so herein and include a copy of the official voucher. In addition, if a citizen from a Participating City that utilizes a voucher system comes to the ECC or a mobile collection event without a voucher, Participating City acknowledges and agrees that Fort Worth will not accept the household hazardous waste until Participating City authorizes the acceptance in writing.

- E. Participating City may submit a written request for a monthly report listing the number of its city's households that have disposed of household hazardous waste at the ECC or a mobile collection event.
- F. Participating City shall provide traffic control and signage for the mobile collection event, and shall provide personnel to assist Fort Worth with the offloading of material, surveys, and screening of persons dropping off household hazardous waste. Prior to the event, the parties shall agree upon the details of the traffic control, signage, and personnel assistance.
- G. If a Participating City resident presents waste that was collected from multiple households, Fort Worth reserves the right to charge the Participating City based on the total number of households from which the waste originated even if the resident has only one voucher.
- H. Participating City shall provide a means for disposing of solid waste (e.g. boxes, trash, containers) on site during a mobile collection event.
- I. Mobile Collection Events using Participating City's MCU or Reserve MCU
 - 1. Participating City is responsible for proper notification to TCEQ as required by 30 TAC §335.403.
 - 2. Participating City shall advise the ECC at least 72 hours in advance of its mobile collection events. Participating City shall collect only HHW during a mobile collection event. Wastes from commercial, agricultural, and industrial sources shall not be accepted. Participating City shall not accept compressed flammable gas containers; radioactive materials; explosives or potentially shock sensitive materials; biological, etiologic, or infectious materials; or any other wastes that Fort Worth has determined are unacceptable.
 - 3. In accordance with the latest DOT requirements, Participating City's MCU operators will properly categorize, package, mark, label, and load into the MCU, all wastes received at the mobile collection event. Recyclable products (used oil, used oil filters, latex paint, recyclable anti-freeze, lead-acid batteries, and fluorescent lights) will be segregated into containers for recyclables.
 - 4. After accepting wastes, Participating City's MCU operators shall thoroughly check each container for proper labeling and identification. If a container is properly identified, the material will be segregated according to hazard class and prepared for packaging. If a container does not have adequate labeling to permit identification, the MCU operators shall then attempt to identify the material from its physical characteristics using HAZCAT analysis and from information provided by the household presenting the waste.
 - 5. The Participating City's MCU operators shall package all hazardous materials in accordance with United States Department of Transportation (DOT) requirements, United States Environmental Protection Agency (EPA) requirements, and all other applicable federal and state requirements. After all the wastes have been properly identified and segregated, the MCU operators will reexamine the wastes for compatibility, list them on the container content sheets,

and pack them into drums. Oil-based paints and latex paints shall be bulked separately in 55-gallon drums, or if the paint is left in its container, the paint can be packed in a lined cubic yard box, and packed and labeled according to federal and state regulations. Participating City shall not transport waste that is not HHW to the ECC. Participating City agrees to make its own arrangements to dispose of any non-HHW waste collected at the event.

6. Prior to transporting the HHW from the collection event site, Participating City's MCU operators shall complete a Bill of Lading, and shall keep the Bill of Lading in the cab of the truck hauling the MCU during transportation of the HHW to the ECC. Participating City shall require that a minimum of one copy of the latest North American Emergency Response Guidebook be kept within the cab of the truck.
7. During transportation, Participating City's MCU operators shall placard the MCU for transportation of hazardous waste in accordance with federal and state law.
8. Upon the return of the MCU to the ECC, Participating City's MCU operators shall follow the instructions of Fort Worth regarding the placement of the MCU for unloading. Fort Worth shall take possession of the MCU from Participating City after the MCU has been properly parked for unloading in accordance with Fort Worth's instructions and all required documents have been delivered to the ECC manager or his designee at the ECC. Fort Worth shall, within a reasonable amount of time, unload the HHW from the Participating City's MCU and store the unit at the ECC. After being contacted, Participating City shall pickup their unit within 10 days.
9. If Fort Worth, in its sole discretion, determines that Participating City's MCU operators improperly packaged any of the HHW delivered to the ECC, Fort Worth shall repackage such waste, and Participating City shall reimburse Fort Worth as set forth herein.
10. If a spill emanating from the Participating City's MCU or the Reserve MCU occurs at the ECC while the MCU is still in Participating City's possession, Fort Worth shall take control of the spill response and Participating City will reimburse Fort Worth for its response costs as set forth herein.

6.

USE OF WASTE DISPOSAL/RECYCLING FIRMS FOR HOUSEHOLD HAZARDOUS WASTE

- A. Fort Worth will enter into a contract(s) with a waste disposal/recycling firm(s) for the handling, collection, transportation, storage, disposal, treatment, recovery, and/or reuse of household hazardous waste, from the ECC.
- B. Such firm(s) shall be required pursuant to the contract(s) to assume generator status for the waste collected, (excluding used oil, lead-acid batteries and antifreeze) to choose a disposal site for the waste subject to Fort Worth's approval, and to indemnify Fort Worth and participating cities against any and all environmental damages and the violation of any and all environmental requirements resulting from the handling, collection, transportation, storage, disposal, treatment, recovery, and/or recycling of waste collected pursuant to this agreement, when said environmental damages or the violation of said

environmental requirements was the result of any act or omission of contractor, its officers, agents, employees, or subcontractors, or the joint act or omission of contractor, its officers, agents, employees, or subcontractors and any other person or entity.

- C. **THE PARTIES RECOGNIZE THAT ALTHOUGH THE FIRM (S) WILL BE REQUIRED TO ASSUME GENERATOR STATUS, THIS ASSUMPTION WILL NOT RELIEVE PARTICIPATING CITY OF LIABILITY FOR THE WASTE UNDER FEDERAL LAW AND STATE LAW.** Fort Worth will arrange for recycling vendors for used oil, batteries, antifreeze, and other materials, as it deems appropriate.

7.

REUSE OF COLLECTED MATERIALS

- A. From time-to-time Fort Worth will make available to residents and businesses of Fort Worth, as well as, Participating City and residents and businesses of Participating City for their use, collected household hazardous waste materials that are suitable for reuse, such as paint, fertilizer, motor oil, and antifreeze. Fort Worth shall not charge for any materials that are picked up for reuse.
- B. Some materials made available for reuse may have been consolidated and filtered by Fort Worth prior to being made available. Used antifreeze will have been consolidated in a barrel, filtered, and pH balanced, and new antifreeze may have been added to the barrel.
- C. In regards to materials accepted by Participating City, its employees, residents, or any other person **FORT WORTH MAKES NO REPRESENTATIONS, WARRANTIES, OR GUARANTIES THAT:**
1. the container contents are what the label indicates;
 2. the container contents are those originally placed into the container by the manufacturer;
 3. the product is of the quality intended for its use;
 4. the contents of the container have been stored properly;
 5. the instructions on the container label for use, storage, and first aid are current or correct;
 6. the container is in unimpaired condition;
 7. the product is still approved for use (i.e., it has not been banned or recalled); and
 8. the product can be used without risk to persons, property or the environment.

FURTHERMORE, ALL WARRANTIES, EXPRESS AND IMPLIED, ARE SPECIFICALLY DENIED. PARTICIPATING CITY SHALL NOTIFY RECIPIENTS OF THESE TERMS AND CONDITIONS.

- D. Participating City shall contact the ECC manager to arrange a pickup time to obtain materials. Participating City agrees that it shall not return to Fort Worth, directly or indirectly, any materials it obtains from Fort Worth under this paragraph.

E. **INDEMINIFICATION REGARDING REUSED OR RECYCLED MATERIALS.**

1. IN REGARDS TO REUSED OR RECYCLED MATERIALS ACCEPTED BY PARTICIPATING CITY, PARTICIPATING CITY DOES HEREBY WAIVE ALL CLAIMS, INCLUDING PRODUCTS LIABILITY CLAIMS, AND RELEASES, AND HOLDS HARMLESS THE CITY OF FORT WORTH, AND ALL OF ITS OFFICIALS, OFFICERS, EMPLOYEES, AGENTS, AND VOLUNTEERS, IN BOTH THEIR PUBLIC AND PRIVATE CAPACITIES, FROM ANY AND ALL LIABILITY, CLAIMS, SUITS, DEMANDS, EXPENSES OF LITIGATION, OR CAUSES OF ACTION WHICH MAY ARISE BY REASON OF INJURY TO PERSONS, LOSS OF PROPERTY, DAMAGE TO PROPERTY, OR LOSS OF USE OF ANY PROPERTY , OCCASIONED BY THE TRANSPORTATION, STORAGE, HANDLING, USE, AND DISPOSAL BY PARTICIPATING CITY OF ANY MATERIALS ACCEPTED BY PARTICIPATING CITY UNDER THIS AGREEMENT FROM FORT WORTH.

2. IF THE PARTICIPATING CITY DOES NOT AGREE TO THE INDEMNIFICATION AND WAIVER IN PARAGRAPH E ABOVE, THEN THE PARTICIPATING CITY SHALL NOT ACCEPT, NOR ALLOW ANY OTHER PERSON TO ACCEPT ANY OF THE REUSED OR RECYCLED MATERIALS AND SHALL NOT BE REQUIRED TO AGREE TO THE WAIVER IN PARAGRAPH E. Initial here to reject term 7.E.1. and accept alternate term 7.E.2. _____.

- F. In regards to materials accepted by residents or businesses of Participating Cities, FORT WORTH MAKES NO REPRESENTATIONS, WARRANTIES OR GUARANTIES THAT:

1. the container contents are what the label indicates;
2. the container contents are those originally placed into the container by the manufacturer;
3. the product is of the quality intended for its use;
4. the contents of the container have been stored properly;
5. the instructions on the container label for use, storage, and first aid are current or correct;
6. the container is in unimpaired condition;
7. the product is still approved for use (i.e., it has not been banned or recalled); and
8. the product can be used without risk to persons, property or the environment.

FURTHERMORE, ALL WARRANTIES, EXPRESS AND IMPLIED, ARE SPECIFICALLY DENIED.

- G. Participating City shall attempt to inform its residents and businesses that if they go to the Environmental Collection Center to pick up household hazardous waste for reuse, a release of liability must be signed to accept the household hazardous waste for reuse.

8.

RIGHT TO REFUSE WASTE

Participating City agrees that Fort Worth shall have the right to refuse to accept waste at the ECC from Participating City or Participating City's resident, if in the reasonable judgment of Fort Worth:

- A. The waste is not household hazardous waste;
- B. The waste fails to meet other established criteria established by this Agreement, or that have been established by Fort Worth subsequent to the execution of the Agreement;
- C. The individual does not have sufficient identification to establish that he/she is in fact a resident of Participating City;
- D. Participating City has implemented a voucher system for its residents to dispose of waste, and the individual does not have a valid voucher; or
- E. The waste or the individual presents a hazard to the ECC or to persons or property at the ECC.

9.

ENVIRONMENTAL COLLECTION CENTER HOURS AND DAYS
OF OPERATION

- A. Hours of Operation

During the term of the Agreement, the ECC's hours of operation are as follows:

Thursday and Friday 11:00 a.m. -- 7:00 p.m.

Saturday 9:00 a.m. -- 3:00 p.m.

- B. Days the Environmental Collection Center will be closed

During the term of the agreement, the ECC will be closed on the following holidays that are observed on days the ECC would otherwise be open to the public:

Thanksgiving Holiday, Thursday and Friday, November 28-29, 2013

Independence Day, Friday, July 4, 2014

In addition to the above closures Fort Worth employees will not be available to conduct mobile collection events on May 24, 2014 and August 30, 2014 although the ECC will remain open on those days. The ECC may close due to furlough days or other causes, and the City of Fort Worth does not represent to Participating City that the ECC will be open on any particular days. If additional closures due to any cause are necessary Fort Worth will notify Participating City prior to the closure unless due to an unforeseeable event.

C. Notifying Residents

Participating City agrees to notify its residents of the ECC's hours of operation and dates it will be closed. Participating City also may advertise the 24-hour Environmental Collection Center telephone number: (817) 871-5257.

10.
COMPENSATION

As fair compensation for the services provided by Fort Worth pursuant to this Agreement:

- A. Participating City agrees to pay Fort Worth the sum of **\$47.00** per household per visit to the ECC (or per participating household in a Mobile Collection Event) to dispose of household hazardous waste. If a Participating City resident presents waste that was collected from multiple households, Fort Worth reserves the right to charge the Participating City based on the total number of households from which the waste originated.
- B. If Fort Worth determines that Participating City's MCU operators improperly packaged any of the HHW delivered to the ECC, Fort Worth shall repackage such waste, and Participating City shall reimburse Fort Worth for its staff time at \$20.00 an hour and the cost of supplies.
- C. If a spill emanating from the Participating City's MCU or the Reserve MCU occurs at the ECC while the MCU is still in Participating City's possession, Fort Worth shall take control of the spill response and Participating City will reimburse Fort Worth for its response costs for City staff time (\$60.00 per hour) plus the cost of supplies and the actual costs for the spill response and remediation incurred by the City of Fort Worth for third party contractors and responding governmental agencies.
- D. The amount due to Fort Worth for services provided under this Section, Paragraphs A, B, and C, shall be billed to Participating City quarterly. Participating City shall pay Fort Worth within 30 days of receiving a bill from Fort Worth. If Fort Worth does not receive payment within 30 days, Fort Worth shall inform Participating City in writing that it will not accept any household hazardous waste from Participating City's residents and that Fort Worth will not participate in a mobile collection event or provide a mobile collection unit until paid.
- E. At the end of the term of this Agreement, Fort Worth shall provide a final accounting to Participating City, which will include the total number of Participating City's households which participated in the program, repackaging fees, if any, and the total cost of spill response charged to Participating City, if any.
- F. Pursuant to the requirements of Government Code §791.011 (a)(3), the amount due to Fort Worth under Subparagraph D. above shall be paid from revenues currently available to Participating City in the present fiscal year.

11.
ARTWORK, "CAPTAIN CRUD AND THE CRUDDIES," AND PROMOTIONAL MATERIALS
LICENSE AGREEMENT

Fort Worth is the owner of "**Captain Crud**" and the Cruddies ("**Bloomer**," "**Otto**," "**Pestie**," "**Scrub**," and "**Van Goo**") and the recycling buddies ("**Scrappy**," "**Juggles**," and "**Cana Nana**") "**Conquer Your Crud**," and "**Crud Cruiser**", and therefore all ownership rights belong

to Fort Worth. Fort Worth has registered these marks as service marks with the Secretary of State.

- A. Fort Worth hereby grants to Participating City a non-transferable, non-exclusive license to use all the artwork and promotional materials that may be provided by Fort Worth to be used solely in the conduct of the business of Participating City's disposal and recycling of household hazardous waste programs. If Participating City wishes to use to Licensed Art and/or Promotional Materials in other limited situations, Participating City must first obtain express written consent from Fort Worth.
- B. Fort Worth may provide licensed Artwork and Promotional Materials to Participating City pursuant to the terms of this Agreement. Participating City acknowledges that by virtue of this License, Participating City acquires only the right to use the original and permitted duplicate copies of the Licensed Artwork and Promotional Materials and does not acquire any rights of ownership in the Licensed Artwork and Promotional Materials, which rights shall remain exclusively with Fort Worth. If Participating City wants to modify or change the artwork and/or promotional materials in any manner, Participating City hereby agrees to contact Fort Worth in writing to obtain written consent before modifying or changing any artwork and/or promotional materials.
- C. If Participating City desires an actor to portray "Captain Crud" for an event, Participating City shall use actors approved by Fort Worth to portray "Captain Crud" since "Captain Crud" is owned by Fort Worth. Participating City shall be solely responsible for compensating actor for the services provided to Participating City. Participating City will contact Fort Worth as soon as possible with the date and time of the event agreeable to both parties to obtain approval for the chosen actor and to request and pickup the "Captain Crud" costume for its events. Fort Worth will provide the "Captain Crud" costume. However, Participating City agrees to be liable to Fort Worth for any damage to the costume or if Participating City fails to return the entire costume to Fort Worth or if the costume is not returned in the same condition as received.

12. IMMUNITY

It is expressly understood and agreed that, in the execution of this Agreement, none of the Participating Cities waives, nor shall be hereby deemed to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions, and that the services described in this Agreement are a governmental function.

13. FORCE MAJEURE

A delay or failure of Fort Worth to perform services pursuant to this Agreement shall be excused to the extent that the delay or failure to perform resulted from a force majeure event, and the delay or failure was beyond the control of Fort Worth and not due to its fault or negligence. Participating City shall not have, and hereby waives, any claim whatever for any damages resulting from delays or failure to perform caused by a force majeure event.

14.
TERMINATION

The parties shall each have the right to terminate the Agreement for any reason, with or without cause, upon thirty (30) days written notice to the other party. Upon termination, the parties shall be released from all contractual obligations to the other party excluding "USE OF WASTE DISPOSAL/RECYCLING FIRMS FOR HOUSEHOLD HAZARDOUS WASTE" "REUSE OF COLLECTED MATERIALS" and "ARTWORK, "CAPTAIN CRUD AND THE CRUDDIES," AND "PROMOTIONAL MATERIALS LICENSE AGREEMENT" and any terms and conditions arising from events occurring during the term of the contract .

15.
ENTIRETY

This Agreement contains all commitments and Agreements of the parties hereto, and no other oral or written commitments shall have any force or effect if not contained herein, except that this Agreement can be amended or modified by the parties if such amendment or modification is in writing and signed by Participating City and Fort Worth.

16.
SEVERABILITY

In the event anyone or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provisions had never been contained herein.

17.
VENUE

Should any action, real or asserted, at law or in equity, arise out of the terms and conditions of this Agreement, venue for said action shall be in Tarrant County, Texas.

18.
AUTHORITY

This Agreement is made for Fort Worth and Participating City as an Interlocal Agreement, pursuant to Texas Government Code, Chapter 791.

19.
AUTHORIZATION

The undersigned officers and/or agents of the parties hereto are properly authorized officials and have the necessary authority to execute this Agreement on behalf of the parties hereto, and each party hereby certifies to the other that any necessary resolutions extending such authority have been duly passed and are now in full force and effect.

SIGNATURE PAGE
INTERLOCAL AGREEMENT FOR PARTICIPATION IN FORT WORTH'S
ENVIRONMENTAL COLLECTION CENTER, HOUSEHOLD HAZARDOUS WASTE PROGRAM

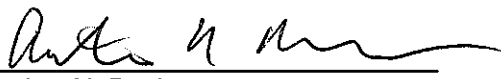
CITY OF FORT WORTH

By:



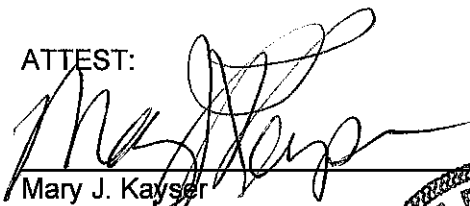
Fernando Costa
Assistant City Manager
Date: 9/30/13

APPROVED AS TO FORM
AND LEGALITY:



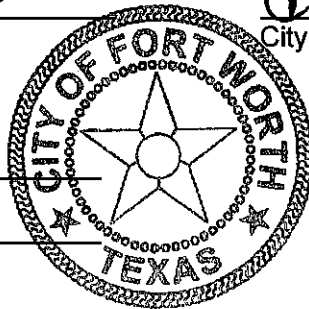
Arthur N. Bashor
Assistant City Attorney

ATTEST:



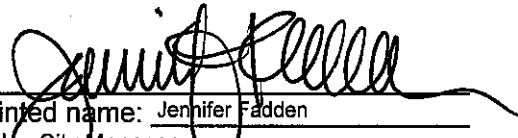
Mary J. Kayser
City Secretary

C-216421
Contract Authorization
Date: 9/10/13



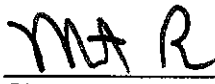
CITY OF COLLEYVILLE

By:



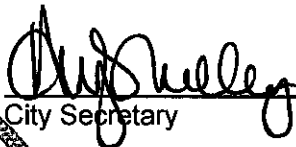
Printed name: Jennifer Fadden
Title: City Manager
Date: 9/19/13

APPROVED AS TO FORM
AND LEGALITY:



City Attorney / Assistant City Attorney

ATTEST:



City Secretary

Exhibit "A"

RESTOCKING LIST FOR THE MOBILE COLLECTION UNIT

Material	Amount Restocked	Special Needs	Remarks
55 gallon open top drums (open top for loose packs)	Amount taken off the trailer		
55 gallon drums (closed top) (oil, antifreeze, bulk flammable materials and one extra)	Amount taken off the trailer		
Fiber drums (55 or 30 gallon) Aerosols, acids, bases and oxidizers)	Amount taken off the trailer		
Gaylord box liners (plastic)	Amount taken off the trailer		
55 gallon drum liners	Amount taken off the trailer		
5 gallon buckets (filters/haz chemicals)	Amount taken off the trailer		
Survey Forms	Amount taken off the trailer		
Labels/drum placard	Amount taken off the trailer		
Gaylord boxes	Amount taken off the trailer		
Absorbent pads	Amount taken off the trailer		
Vermiculite	Amount taken off the trailer		
Oil dry	Amount taken off the trailer		
Promotional Materials & Brochures	Amount needed		

Exhibit "B"

WAIVER AND RELEASE OF LIABILITY FOR COLLECTION OF HOUSEHOLD
HAZARDOUS WASTE

I being the owner of property located at _____
have been asked by the City of _____ to allow a mobile collection
event on my property to collect household hazardous waste on the _____, 20____.
I hereby give my permission to the City of _____ and the City of Fort
Worth, to hold a household hazardous waste collection event on my property in which the City
of _____ has asked the City of Fort Worth to send its mobile
collection unit to collect the household hazardous waste that is brought to the event.

Therefore, I hereby RELEASE, DISCHARGE, HOLD HARMLESS, INDEMNIFY the City of
Fort Worth or its officers, agents, and employees and the City of _____
and its officers, agents, and/or employees for any and all claims, demands, liability, causes of
action, actions or suits of any character that I may have against the City of Fort Worth or its
officers, agents, and/or employees and the City of _____ or its officers,
agents, and/or employees for any property loss or damage, for any and all personal injury
including death or any other damage of any kind or character which may arises or that arises
from allowing the City of _____ to hold a household hazardous waste
collection event, in which the City of Fort Worth sends its mobile collection unit on my property.

I have read this Waiver and Release and fully understand its terms and conditions. I have not
been influenced in any extent whatsoever by any representation or statements not contained in
this Agreement.

Signature

Date

Witness

Date

RESOLUTION R-13-3665

A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 17, 2013

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of September 3, 2013
 - b. Approval of an Interlocal Agreement with Tarrant County for the purchase of liquid asphalt from the Tarrant County Precinct Three Maintenance Department, at the County's contract price, and authorize the city manager to execute the agreement
 - c. Approval of an Interlocal Agreement with the City of Southlake to share the cost of repairs to the Pleasant Run Road/South White Chapel Road bridge over Big Bear Creek, and authorize the city manager to execute the agreement
 - d. Approval to award a janitorial services contract to Oriental Building Services, Inc., acting as a primary vendor through the City of Arlington Interlocal Agreement, in an amount not to exceed \$128,000, and authorize the city manager to execute same, subject to the approval of funding in the Fiscal Year 2014 (FY 2014) budget
 - e. Approval to renew the Grounds Maintenance Mowing Contract with Whitmore and Sons, Inc., in an amount not to exceed \$141,340.29, and authorize the city manager to execute same, and any associated change orders, in an amount not to exceed \$25,000, subject to the approval of funding in the Fiscal Year 2014 (FY 2014) budget

- f. Approval of a contract renewal for the Horticultural Grounds Maintenance Contract to the Lawn Firm, in an amount not to exceed \$145,734, and authorizing the city manager to execute same, and any associated change orders, in an amount not to exceed \$25,000, subject to the approval of funding in the Fiscal Year 2014 (FY 2014) budget
- g. Approval of an Interlocal Agreement for participation in Fort Worth's Environmental Collection Center Household Hazardous Waste program, and authorize the city manager to execute the agreement
- h. Approval of Broker/Dealer firms for investment purchases
- i. Approval of the use of the Voluntary Library Fund in Fiscal Year 2014 (FY 2014), for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$145,000
- j. Approval of the disposal of surplus, damaged, worn and outdated library books, audiovisual items, DVDs, CDs, and non-book materials, learning games, and puzzles
- k. Approval of the disposal of obsolete and non-serviceable equipment and vehicles

AND IT IS SO RESOLVED.

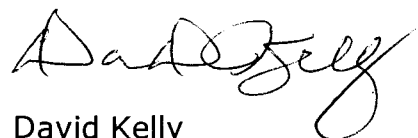
APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS
ON THIS THE 17TH DAY OF SEPTEMBER 2013.

ATTEST:



Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE



David Kelly
Mayor

STATE OF TEXAS
COUNTY OF TARRANT

§
§
§

KNOWN ALL BY THESE PRESENTS:

SECOND AMENDMENT TO
CITY SECRETARY CONTRACT NO. 44907

THIS SECOND AMENDMENT to City Secretary Contract No. 44907 is entered into by and between the City of Fort Worth, a home-rule municipal corporation situated in Tarrant County, Texas ("Fort Worth"), acting through Fernando Costa, its duly authorized Assistant City Manager, and The City of Colleyville, located in Tarrant County, Texas ("Participant"), acting through Jennifer Fadden, its duly authorized City Manager.

WHEREAS, Fort Worth and the Participant have entered into that certain agreement identified as City Secretary Contract No. 44907 (also the "Agreement") for fiscal year 2014 (October 1, 2013 through September 30, 2014) whereby Fort Worth will purchase the services of a waste disposal/recycling firm or firms and will administer a household hazardous waste collection program as authorized by Mayor and Council Communication C-26421; and

WHEREAS, that Agreement was for an initial term of one year and that Agreement provides for the extension of the term for up to three additional periods of one year each; and

WHEREAS, City Secretary Contract No. 44907 A-1 extended the contract term from October 1, 2014 through September 30, 2015; and

WHEREAS, the parties wish to extend the term of the initial Agreement for an additional year commencing on October 1, 2015 through September 30, 2016; and

WHEREAS, the parties agree that all other conditions, terms, and pricing shall remain the same as stated in City Secretary Contract No. 44907;

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and confessed, the parties hereto agree as follows:

1. Extended term of agreement:

City Secretary Contract number 44907 is extended to include the term beginning on October 1, 2015 and ending on September 30, 2016.

2. Anticipated Holiday Closures:

During the extended term of the agreement, the Environmental Collection Center (ECC) will be closed on the following holidays that are observed on days the ECC would otherwise be open to the public:

Thanksgiving holiday, Thursday and Friday, November 26-27, 2015
Christmas holiday, Friday, December 25, 2015
New Year's Day holiday, Friday, January 1, 2016

3. Miscellaneous:

All definitions, terms, conditions, and prices, as well as the rights and obligations of the parties as set forth in City Secretary Contract number 44907 shall remain unchanged except as expressly set forth herein.

IN WITNESS THEREOF, the parties have executed this contract in triplicate in Fort Worth, Texas, on the dates written below.

CITY OF FORT WORTH

THE CITY OF COLLEYVILLE

BY: _____

Fernando Costa
Assistant City Manager

BY: _____

Jennifer Fadden
City Manager

Date: _____

APPROVED AS TO FORM
AND LEGALITY:

WITNESS:

Arthur N. Bashor
Assistant City Attorney

ATTEST:

Mary J. Kayser
City Secretary



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5a

Agenda Date 08/18/2015

Number Ordinance O-15-1962

Type Ordinance

Department Community Development

Title

Consideration of a zoning change from the AG-Agricultural zoning district to the R-20-Single Family Residential zoning district on Abstract 294, of the R. Chowning Survey, located at 6200 and 6210 Pool Road, Case ZC15-014

Strategy Map Connection

There is no strategy map connection for this item.

Explanation

First Reading and Public Hearing

John Hodgkiss, the applicant, has submitted a request to change the zoning on 1.46 acres, located at 6200 and 6210 Pool Road. The applicant is requesting to rezone the property from the AG – Agricultural zoning district to the R-20-Single Family Residential zoning district in order to redevelop the property as three lots.

Existing Conditions. The subject property is currently unplatted. A subsequent plat will be required in order to create the three individual lots proposed by the zoning exhibit. The lot is 63,615 square feet in size and presently contains two single-family homes with accessory structures.

Statement of Planning Objectives. The applicant intends to demolish the existing structures in order to subdivide and redevelop the property. A triangular-shaped portion of Lot 13, Block 16 of the Highland Meadows Phase II Replat is intended to be included within Proposed Lot 14 on the subsequent plat in order to create a rectangular-shaped parcel and allow access from Highland Meadows Drive.

Lot Dimensions and Setbacks. Per Section 3.24 G, Schedule of District Regulations in the Land Development Code, the R-20 zoning regulations require a minimum lot size of 20,000 square feet with a minimum lot width of 100 feet and lot depth of 125 feet. The following additional standards are applicable to the R-20 zoning designation:

Minimum Front Yard Setback: 30 feet

Minimum Side Yard Setbacks: 10 feet

Minimum Rear Yard Setback: 25 feet

Maximum Lot Coverage: 30 percent

The proposed conceptual plan meets the minimum standards of the Land Development Code for the R-20 zoning district.

Surrounding Development Trends. Property to the north is zoned R-40-Single Family Residential and developed with a single family home. Land to the east is located within the city of Grapevine and developed with single family detached dwellings. To the south and west, property is zoned R-20-Single Family Residential and also contains residential uses.

Master Plan. The Future Land Use Plan designates the subject property for single family residential uses. The proposed rezoning is consistent with the Future Land Use Plan.

Public Notification. Staff mailed notices to eight property owners within 200 feet as well as any Homeowners Associations within 500 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code. At the July 13, 2015 Planning and Zoning Commission meeting, one citizen came forward with questions regarding the development and did not express support or opposition.

Planning and Zoning Commission Recommendation. The Planning and Zoning Commission recommended approval of this request at the July 13, 2015 meeting by a vote of 6-0.

Summary. The proposed zoning change is consistent with the Future Land Use Plan, which designates the subject property as single family residential uses, and other areas of the City's comprehensive plan. In addition, the conceptual plan meets the requirements of the R-20-Single Family Residential zoning district and is consistent with the development pattern and existing zoning along Highland Meadows Drive. Staff recommends approval of the rezoning request.

Financial Impact

There is no financial impact to the City.

Recommendation

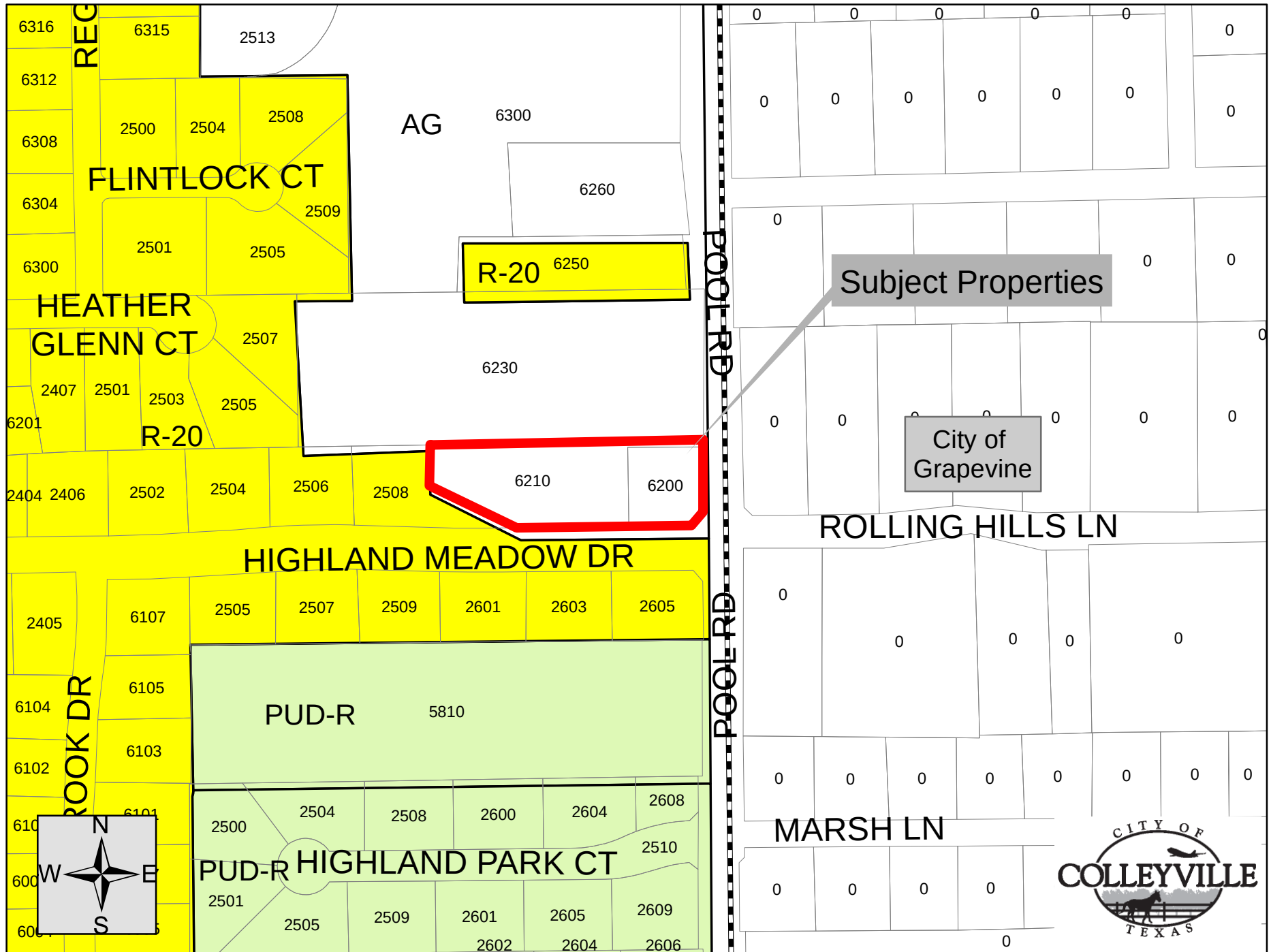
Approve

Attachments

1. Location and Zoning Map
2. Aerial
3. Future Land Use Map
4. Buffer Map

5. Notification List
6. Speaker Cards from the July 13, 2015, Planning and Zoning Commission Meeting
7. Statement of Planning Objectives
8. Zoning Exhibit
9. Ordinance O-15-1962

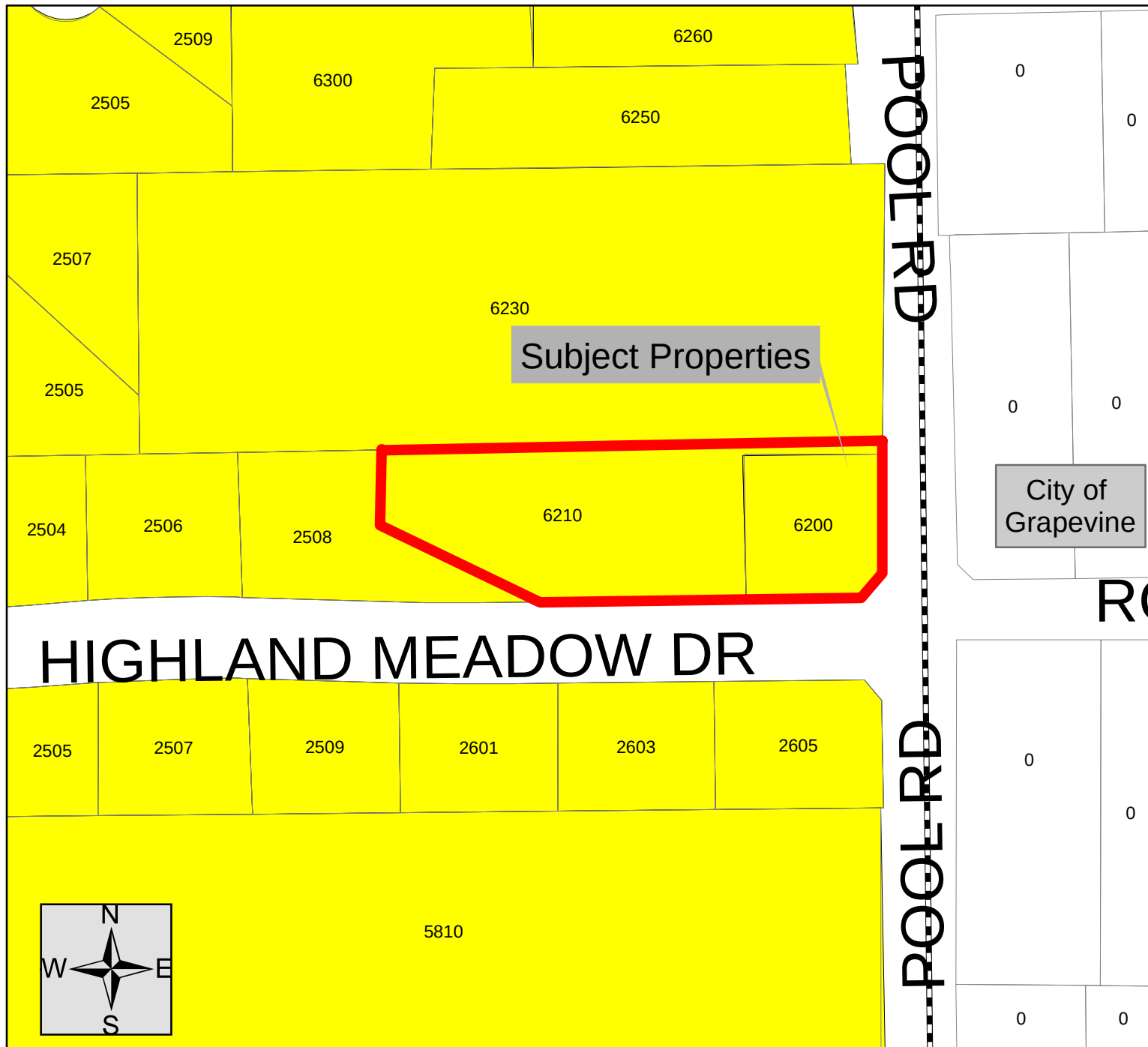
Location and Zoning Map



Aerial



Future Land Use Map



Legend

-  Subject Properties
-  Parcels
-  Single Family
-  Multi-Family
-  Office
-  Retail
-  Institutional
-  Industrial
-  Roadway
-  Utilities
-  Parks
-  Private Open Space
-  Water



Buffer Map

Case ZC15-014

6200 and 6210
Pool Road

Subject Properties

City of
Grapevine

Legend

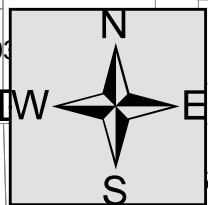
-  Properties within 200 feet
-  Subject Properties
-  Parcels

HIGHLAND MEADOW DR

ROLLING HILLS LN

MARSH LN

HIGHLAND PARK CT



Notification List

Owner Name	Owner Address	Owner City	Owner State	Owner Zip	Situs Address
HODGKISS JOHN L	309 S MAIN ST	GRAPEVINE	Texas	76051	6210 POOL RD
HODGKISS JOHN L	309 S MAIN ST	GRAPEVINE	Texas	76051	6200 POOL RD
PETERSEN SHAWN L	6230 POOL RD	COLLEYVILLE	Texas	76034	6230 POOL RD
BRECHT WILLIAM	2508 HIGHLAND MEADOW DR	COLLEYVILLE	Texas	76034	2508 HIGHLAND MEADOW DR
F H C TRUST	2140 HALL JOHNSON RD # 102-174	GRAPEVINE	Texas	76051	2506 HIGHLAND MEADOW DR
LUEVANO JAVIER A	2507 HIGHLAND MEADOW DR	COLLEYVILLE	Texas	76034	2507 HIGHLAND MEADOW DR
HENRY E EUEL	2509 HIGHLAND MEADOW DR	COLLEYVILLE	Texas	76034	2509 HIGHLAND MEADOW DR
WEITZER CHRISTOPHER P	2605 HIGHLAND MEADOW DR	COLLEYVILLE	Texas	76034	2605 HIGHLAND MEADOW DR
MADISON ANGIE	2603 HIGHLAND MEADOW DR	COLLEYVILLE	Texas	76034	2603 HIGHLAND MEADOW DR
TUGGEY MATHEW	2601 HIGHLAND MEADOW DR	COLLEYVILLE	Texas	76034	2601 HIGHLAND MEADOW DR
Grapevine-Colleyville ISD	3051 Ira E. Woods Ave.	Grapevine	Texas	76051	State law required
City of Grapevine	PO BOX 95104	Grapevine	Texas	76099	Courtesy Notice
HIGHLAND MEADOWS HOA	PO BOX 662	COLLEYVILLE	Texas	76034	Courtesy Notice
JOHN HODGKISS	309 S MAIN ST	GRAPEVINE	Texas	76051	APPLICANT

Public hearing notices were
mailed Friday, June 26, 2015
by Taci Wrisley

Speaker Cards from the July 13, 2015, Planning and Zoning Commission Meeting

Date: 7-13-15 **SPEAKER CARD**

☒ I will speak **In Support** of this item.
☐ I will speak **In Opposition** to this item.
☐ I do not wish to speak, but please record my: ☐ support ☐ opposition

Agenda Item Number: 4D

Name: TREVOR TRAVIS

Address: 8241 MID CITIES BLVD, # 100

City: DRH State: TX Zip Code: 76182

Telephone Number: 817-228-0405 Representing: HAMILTON DUFFY, PC
(organization/self)

** AVAILABLE TO ANSWER QUESTIONS*
I understand I am limited to speaking for five minutes.

For business not listed on the agenda as a Public Hearing, Planning and Zoning Commission will not respond in accordance with the Texas Open Meetings Law, Chapter 551 of the Texas Local Government Code.

Signed: [Signature]
This information is a Public Record.

Date: 7-13-15 **SPEAKER CARD**

☐ I will speak **In Support** of this item.
☐ I will speak **In Opposition** to this item.
☒ I do not wish to speak, but please record my: ☐ support ☐ opposition

AVAILABLE TO ANSWER QUESTION

Agenda Item Number: 4D

Name: JOHN L. HODGKISS

Address: 6104 SUNDERLAND

City: COLLEYVILLE State: TX Zip Code: 76034

Telephone Number: (214) 926-5407 Representing: SELF
(organization/self)

I understand I am limited to speaking for five minutes.

For business not listed on the agenda as a Public Hearing, Planning and Zoning Commission will not respond in accordance with the Texas Open Meetings Law, Chapter 551 of the Texas Local Government Code.

Signed: [Signature]
This information is a Public Record.

Speaker Cards from July 13, 2015

Date: <u>July 13, 2015</u>	SPEAKER CARD
☒ I will speak In Support of this item.	<i>Unsure - would like clarification on item.</i>
☐ I will speak In Opposition to this item.	
☐ I do not wish to speak, but please record my: ☐ support ☐ opposition	
Agenda Item Number: <u>4d</u>	
Name: <u>Mary Ann Nicholson</u>	
Address: <u>2101 High Gate Drive</u>	
City: <u>Colleyville</u>	State: <u>TX</u> Zip Code: <u>76034</u>
Telephone Number: <u>(817) 291-4369</u>	Representing: <u>Highland Meadows HOA</u> (organization/self)
I understand I am limited to speaking for five minutes.	
For business not listed on the agenda as a Public Hearing, Planning and Zoning Commission will not respond in accordance with the Texas Open Meetings Law, Chapter 551 of the Texas Local Government Code.	
Signed: <u>Mary Ann Nicholson</u>	This information is a Public Record.

June 15, 2015

LETTER OF INTENT – STATEMENT OF PLANNING OBJECTIVES

**RE: Proposed Single Family Development (R-20)
NW Corner of Pool Road and Highland Meadows Drive
Colleyville, Texas**

Per Zoning Application Checklist requirements, we hereby submit this letter of intent for proposed development. We intend to develop this property into three (3) R-20 lots similar to the neighborhood to which we border to west and south. Currently, this property is zoned AG and is surrounded by developed neighborhoods zoned R-20.

Rather than request a planned development and produce sub-20,000 square foot lots, we have decided to rezone this property for R-20 lots similar to our surrounding. It is our intent to sell lots likely to custom builders that will result in price points for homes in the \$650,000 to \$850,000 range.

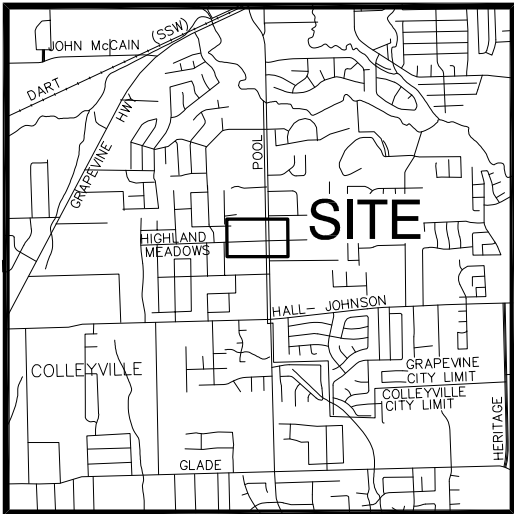
We would like to have this property entitled by the end of the summer with construction beginning in early fall and lots available for builders by late fall for the 2016 spring season.

Sincerely,

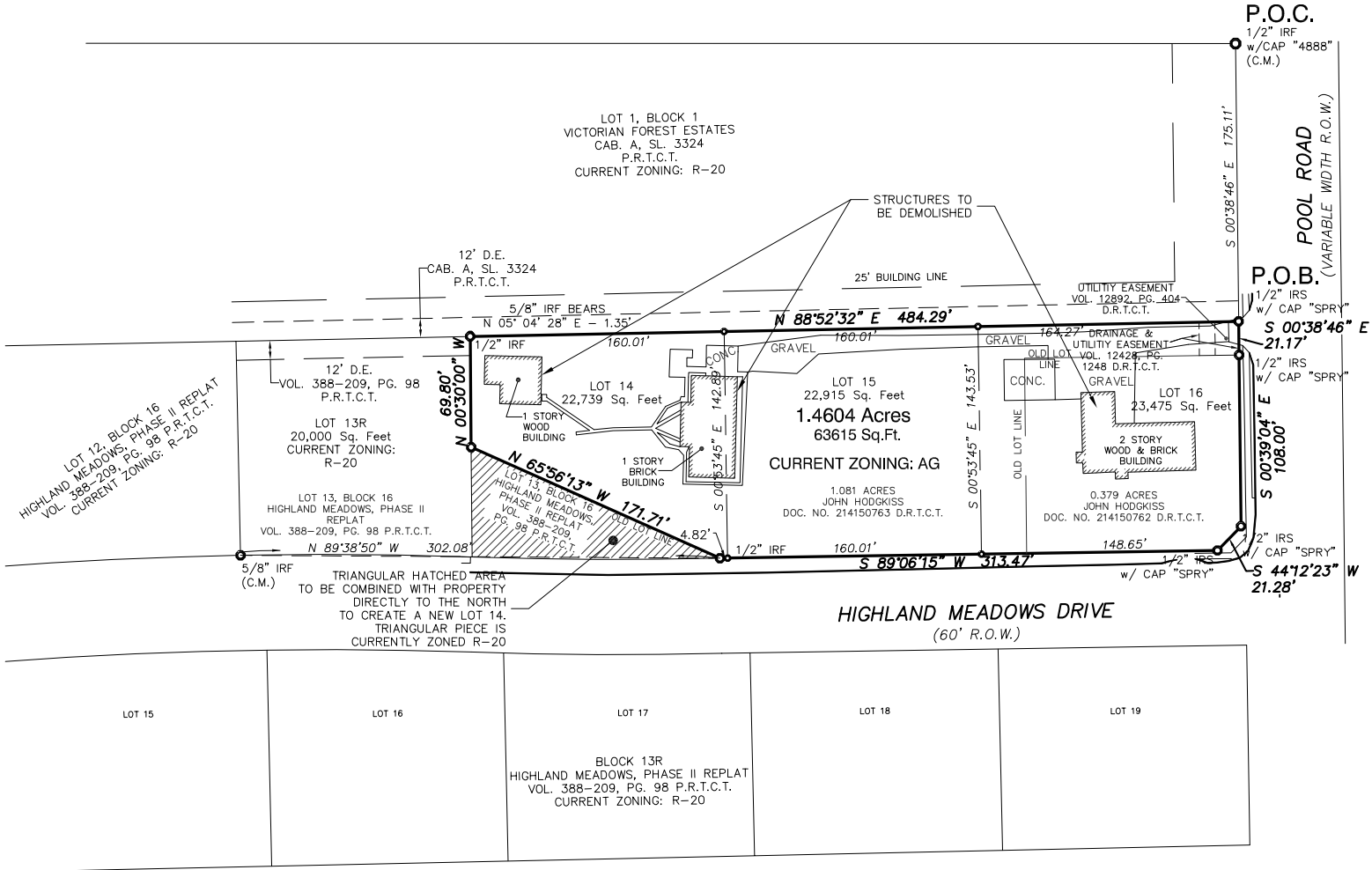
HAMILTON DUFFY, P.C.

Keith Hamilton

Zoning Exhibit



VICINITY MAP
NOT TO SCALE



Graphic Scale in Feet



LEGEND

- PROPERTY CORNER
- INTERIOR PROPERTY CORNER

ABBREVIATIONS

D.R.T.C.T.	DEED RECORDS OF TARRANT COUNTY, TEXAS
P.R.T.C.T.	PLAT RECORDS OF TARRANT COUNTY, TEXAS
VOL.	VOLUME
PG.	PAGE
DOC. NO.	DOCUMENT NUMBER
IRF	IRON ROD FOUND
IRS	IRON ROD SET
P.O.C.	POINT OF COMMENCING
P.O.B.	POINT OF BEGINNING
C.M.	CONTROLLING MONUMENT
U.E.	UTILITY EASEMENT
B.L.	BUILDING LINE
ASPH.	ASPHALT
CONC.	CONCRETE

OWNER/
APPLICANT: John L. Hodgkiss
309 S. Main St.
Grapevine, TX 76051

SURVEYOR: Spry Surveyors
8241 Mid-Cities Blvd., Ste.100
North Richland Hills, TX 76182
Phone: 817-776-4049
Firm Reg. No. 10112000

NOTES

- This Survey is issued without the benefit of a current title report and is subject to revision upon receipt thereof. Surveyor has done no additional research for possible easements, restrictions or covenants which may affect this property.
- According to the Flood Insurance Rate Map No. 48439C0095 K, published by the Federal Emergency Management Agency, dated: September 25, 2009, the surveyed property shown hereon does not lie within any special flood hazard area inundated by the 100-year flood.
- There does exist interior fences, wood decks, walkways and stairs not shown on this survey.
- The basis of bearing for the property shown hereon is the deed recorded in Doc. No. D214150763, D.R.T.C.T.



I certify that this survey was made on the ground, that this plat correctly represents the facts found at the time of survey.

This document shall not be recorded for any purpose. This drawing shall be used for
REVIEW PURPOSES ONLY

David Carlton Lewis
R.P.L.S. No. 5647
Date: JUNE 22, 2015

JULY 16, 2014
CERTIFICATE DATE

DAVID CARLTON LEWIS, R.P.L.S. NO. 5647

This survey is issued in conjunction with the Metes and Bounds Description by Spry Surveyors, hereby referenced as Exhibit A. This Survey is Exhibit B.

ZONING EXHIBIT
FOR ZONING CHANGE REQUEST FROM AG TO R-20

1.4604 ACRES
IN THE R. CHOWNING SURVEY NO. 294
CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS

ISSUE DATE: 06/22/2015 SCALE: 1" = 100' PROJECT NO.: 034-122-50

SPRY SURVEYORS

8241 Mid-Cities Blvd., Suite 100 • North Richland Hills, TX 76182
Ph 817-494-6359 • spry@sprysurveyors.com • www.sprysurveyors.com
Firm Reg. No. 10112000

ORDINANCE O-15-1962

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 1.46 ACRES ON ABSTRACT 294 OF THE R. CHOWNING SURVEY, LOCATED AT 6200 AND 6210 POOL ROAD, FROM THE AG-AGRICULTURAL ZONING DISTRICT TO THE R-20-SINGLE FAMILY RESIDENTIAL ZONING DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for rezoning under Case ZC15-014; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan designed to lessen congestion in the streets; and to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices

by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on 1.46 acres on Abstract 294 of the R. Chowning Survey, located at 6200 and 6210 Pool Road, from the AG-Agricultural zoning district to the R-20-Single Family Residential zoning district, as depicted in the attached Exhibit "A" and Exhibit "B".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 18th day of August 2015.

The second reading and public hearing being conducted on the 1st day of September 2015.

PASSED AND APPROVED by the City Council of the City of Colleyville, Texas, on this the _____ day of _____ 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor

APPROVED AS TO FORM AND LEGALITY:

Matthew C. G. Boyle
City Attorney

Exhibit "A"- Location and Zoning Map

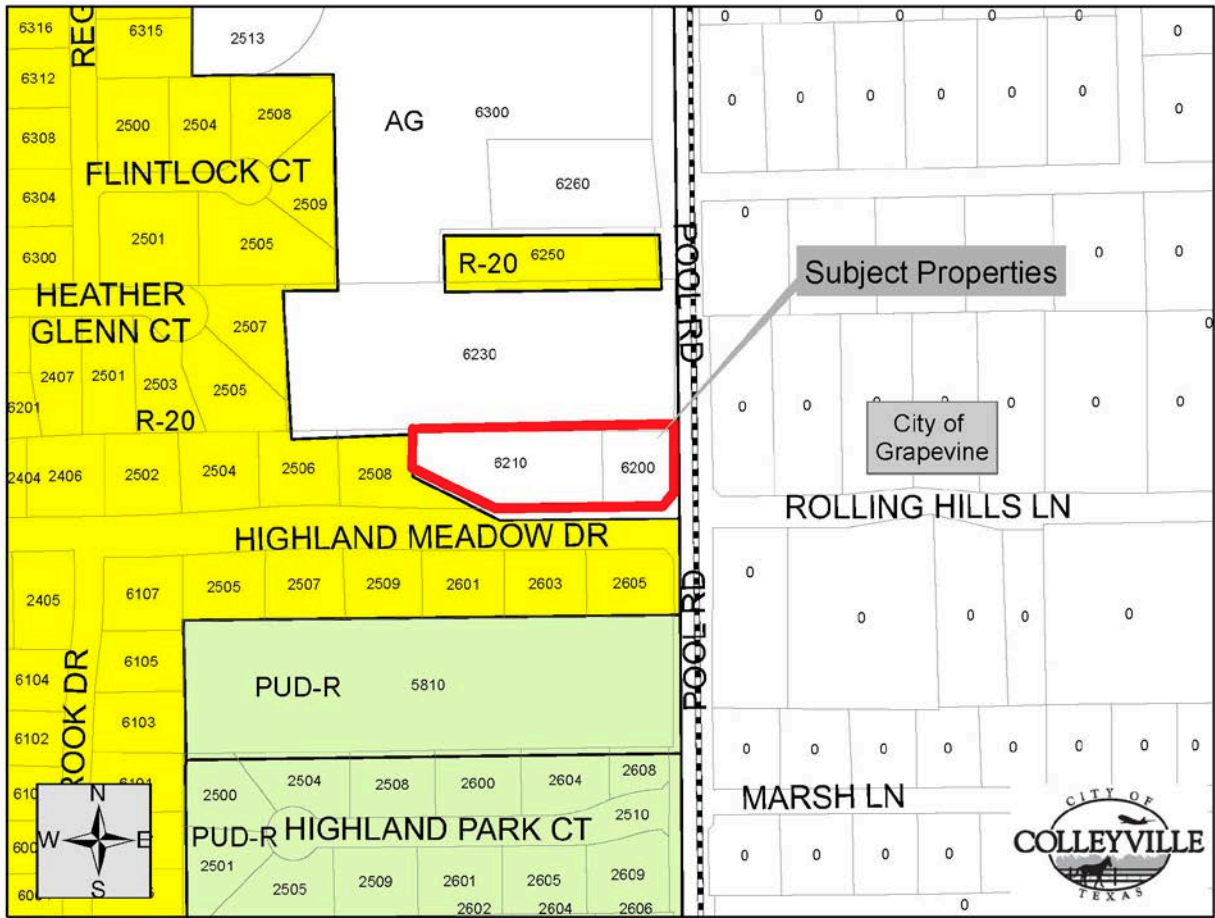


Exhibit "B" – Legal Description

**METES AND BOUNDS DESCRIPTION
1.4604 ACRES
IN THE R. CHOWNING SURVEY, A-294
CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS**

All that certain 1.4604 acres of land, being all of the called 0.379 of an acre tract, described in the deed to John Hodgkiss, recorded in Document Number D214150762 in the Deed Records of Tarrant County, Texas (D.R.T.C.T.), and all of the called 1.081 acre tract, described in the deed to John Hodgkiss, recorded in Document No. D214150763, D.R.T.C.T., in the R. Chowning Survey, A-294, City of Colleyville, Tarrant County, Texas and more particularly described by metes and bounds as follows: (all bearings shown hereon are based on the deed for the said 1.081 acre tract.)

Commencing at a 1/2" iron rod with a cap stamped "4888" found for the northeast corner of Lot 1, Block 1, Victorian Forest Estates, recorded in Cabinet A, Slide 3324, in the Plat Records of Tarrant County, Texas (P.R.T.C.T.), in the west right-of-way line of Pool Road (Variable Width R.O.W.); Then South 00° 38' 46" East – 175.11' along the east line of said Lot 1, Block 1, Victorian Forest Estates, common to the west right-of-way line of said Pool Road, to a 1/2" iron rod with a cap stamped "SPRY" set for POINT OF BEGINNING and northeast corner of said 0.379 acre tract;

THENCE South 00° 38' 46" East - 21.17' along the east line of said 0.379 acre tract, common to the west right-of-way line of said Pool Road, to a 1/2" iron rod with a cap stamped "SPRY" set for an angle corner of the herein described tract;

THENCE South 00° 39' 04" East - 108.00' along the east line of said 0.379 acre tract, common to the west right-of-way line of said Pool Road, to a 1/2" iron rod with a cap stamped "SPRY" set for the most easterly southeast corner of the herein described tract;

THENCE South 44° 12' 23" West - 21.28' to a 1/2" iron rod with a cap stamped "SPRY" set for the most southerly southeast corner of the herein described tract, in the north right-of-way line of Highland Meadows Drive (60' right-of-way);

THENCE South 89° 06' 15" West, along the north right-of-way line of said Highland Meadows Drive, passing a 1/2" iron rod found at a distance of 308.66' and continuing for a total distance of 313.47' to the most southerly southwest corner of the herein described tract, from which a 5/8" iron rod found for the southwest corner of Lot 13, Block 16, Highland Meadows, Phase II Replat, recorded in Volume 388-209, Page 98, P.R.T.C.T common to the southeast corner of Lot 12, Block 16, Highland Meadows, Phase II Replat, bears North 89° 38' 50" West – 302.08';

THENCE North 65° 56' 13" West - 171.71' to the most westerly southwest corner of the herein described tract, in the west line of said 1.081 acre tract, common to the east line of said Lot 13, Block 16, Highland Meadows, Phase II Replat,;

Exhibit "B" – Legal Description

THENCE North 00° 30' 00" West - 69.80' along the west line of said 1.081 acre tract, common to the east line of said Lot 13, Block 16, Highland Meadows, Phase II Replat, to a 1/2" iron rod found for the northwest corner of the herein described tract, in the south line of said Lot 1, Block 1, Victorian Forest Estates, and from which a 5/8" iron rod found bears North 05° 04' 28" East – 1.35';

THENCE North 88° 52' 32" East - 484.29' along the south line of said Lot 1, Block 1, Victorian Forest Estates, to the POINT OF BEGINNING and containing 1.4604 acres of land.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6a
Type Resolution
Department Engineering

Agenda Date 08/18/2015

Number Resolution R-15-3898

Title

Consideration of a waiver request to the sidewalk requirements on Lot 7, Block 3, of the Brighton Oaks subdivision located at 4204 Allendale Street, Case GC15-004

Strategy Map Connection

C4- Provide mobility enhancements that complement neighborhoods

Explanation

Reading and Public Hearing

The applicants, Larry and Alicia Ramirez, are requesting a waiver to the sidewalk construction and escrow requirements as found in the Land Development Code, Section 9.19(A) and Section 9.12(F). The Land Development Code Section 9.19(A) establishes the requirement that a sidewalk must be constructed for all lots that front an existing City street. The Land Development Code Section 9.12.(F) establishes the criteria to place in escrow the amount necessary to construct a sidewalk in lieu of constructing the required sidewalk. The sidewalk requirement has been initiated as a result of the home at 4204 Allendale being reconstructed after being damaged by a fire.

Applicant's Request

The applicant submitted a waiver request letter (see attachment Application and Description of Request) stating reasons for a full waiver request. Among the reasons: their home sustained significant fire damage on December 23, 2014, and subsequently required demolition; the existing streets, in the Brighton Oaks subdivision do not have sidewalks; there is currently no plan to widen the street or make any street improvements within Brighton Oaks.

Current Land Development Code Requirements

The Land Development Code, Section 9.19(A.1), states, "Any variance to the sidewalk construction requirements described above shall be considered by the City Council." If the applicant is not granted a waiver to this requirement they would be required to construct the sidewalk or they would have the opportunity to escrow funds in an amount sufficient to pay for the construction of a sidewalk at some future date. The escrow amount would be approximately \$3,240. The escrowed funds would follow the criteria established in the Land Development Code, Section 9.12(F.4), which allows for the use of the escrowed funds within the respective sidewalk district. The escrow funds may be used for future sidewalks along Cheek-Sparger Road or any other sidewalk projects within the Neighborhood 1 district.

Summary

As a result of the new home being constructed at 4204 Allendale, the Land Development Code, Section 9.19(A.1) requires a sidewalk along the frontage of the lot. Since the subject property is within an established neighborhood that does not currently have sidewalks and there are no immediate plans to construct new sidewalks within the neighborhood, the escrow provision, Land Development Code, Section 9.19(A.3), would be allowed for the subject property. The applicant would be able to meet the requirements of the code by constructing the required sidewalk, or by escrowing funds in the amount sufficient to pay for the construction of a sidewalk in the Neighborhood 1 district at some future date.

The applicant has requested a waiver to the sidewalk construction and escrow requirements. In accordance with the Land Development Code, Section 9.19(A.1), all variance requests to this code requirement shall be considered by the City Council. If the City Council approves the waiver request, the applicant will not have to construct a new sidewalk or place funds in escrow prior to the completion of the home construction. Since the proposal does not meet the requirements of the Land Development Code, staff recommends denial of the request which would allow the applicant to construct the sidewalk or place in escrow approximately \$3,240 to pay for the construction of a sidewalk at some future date.

Financial Impact

There is no financial impact to the City if the waiver request is approved. If the waiver is denied and the applicant escrowed the required funds, then approximately \$3,240 would be added to the Neighborhood 1 district.

Recommendation

Denial

Attachments

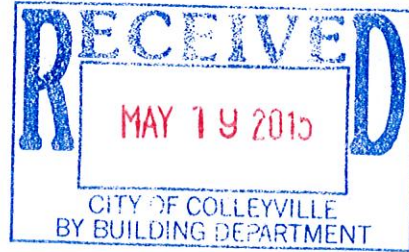
1. Applicant's Letter of Request
2. Aerial
3. Colleyville Sidewalk Escrow District Neighborhoods - 2009
4. Resolution R-15-3898

Applicant's Letter of Request

5/15/15

Larry And Alicia Ramirez
4204 Allendale St.
Colleyville TX 76034

City of Colleyville.
100 Main St.
Colleyville, TX 76034



City of Colleyville Building Inspection,

I am writing to kindly request a waiver for the required Colleyville sidewalk escrow account. My reasoning for this request is as follows.

Our home at 4204 Allendale St. in the Brighton Oaks subdivision sustained significant fire damage on December 23rd, 2014 and subsequently required demolition. This is not a tear down and new construction for personal preference.

Brighton Oaks is an older neighborhood that has never had sidewalks, and is not on the future sidewalk plan. There is currently no street widening plans or any improvements slated for our neighborhood.

All of the neighbors that have recently built have not been required to escrow monies for this purpose.

We would appreciate your consideration in this matter, as we would like to proceed with the rebuilding process as expeditiously as possible.

Warm Regards,

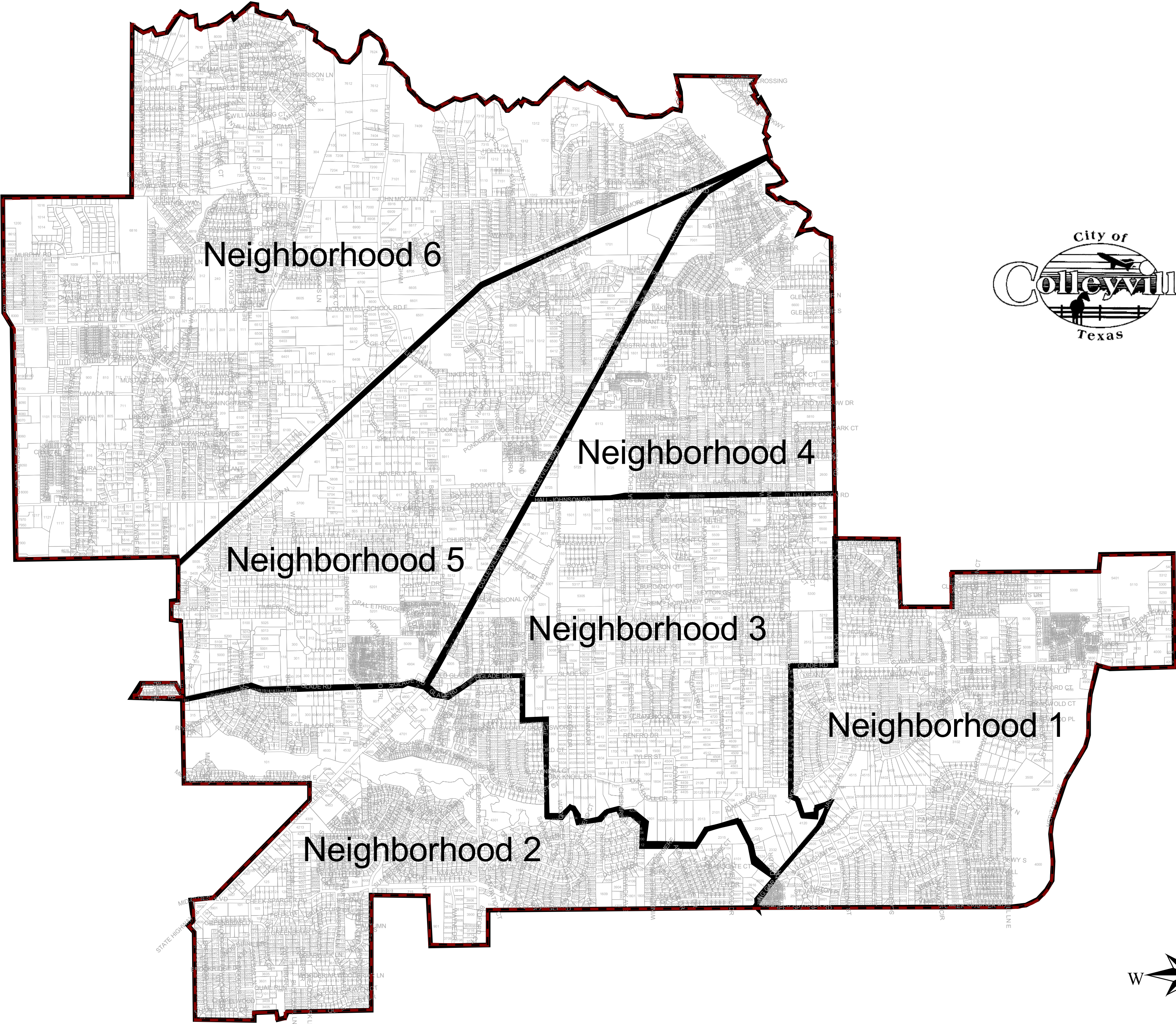
Larry and Alicia Ramirez

Aerial



4204 Allendale Street

Colleyville Sidewalk Escrow District Neighborhoods - 2009



RESOLUTION R-15-3898

A RESOLUTION APPROVING A REQUEST FOR A WAIVER FROM THE
CONSTRUCTION AND ESCROW REQUIREMENTS FOR A SIDEWALK
ON LOT 7, BLOCK 3, OF THE BRIGHTON OAKS SUBDIVISION,
LOCATED AT 4204 ALLENDALE STREET

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the sidewalk construction and escrow requirement for
Lot 7, Block 3, of the Brighton Oaks Subdivision, located at
4204 Allendale Street, is hereby waived.

AND IT IS SO RESOLVED.

PASSED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON
THIS THE 18TH DAY OF AUGUST 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6b

Agenda Date 08/18/2015

Number Resolution R-15-3899

Type Resolution

Department City Secretary

Title

Consideration of approval of a resolution on behalf of the United States Conference of Mayors supporting the Medal of Honor Award for Doris "Dorie" Miller, United States Navy

Strategy Map Connection

B4- Cultivate a culture of transparency and consistent communication

Explanation

Reading and Public Hearing

Dorie Miller was a member of the U.S. Navy when the Japanese attacked on Pearl Harbor on December 7, 1941. He was awarded the Navy Cross on May 27, 1942 for his extraordinary courage in battle on the *USS West Virginia*; however, Congresswoman Eddie Bernice Johnson is requesting President Barak Obama award Dorie Miller the Medal of Honor, and she is seeking cities to support her effort. A letter requesting support is attached to this agenda briefing. According to her office staff, Desoto, Lancaster, McKinney, and Irving have approved this resolution, and Plano, Frisco, and Ennis are soon to follow.

Attached is a resolution on behalf of the United States Conference of Mayors supporting the Medal of Honor Award for Dorie Miller, U.S. Navy.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Request from Congresswoman Eddie Bernice Johnson
2. Resolution R-15-3899

SENIOR DEMOCRATIC WHIP

COMMITTEE ON SCIENCE, SPACE
AND TECHNOLOGY
RANKING MEMBER

COMMITTEE ON TRANSPORTATION
AND INFRASTRUCTURE
SUBCOMMITTEE ON WATER
RESOURCES & ENVIRONMENT
SUBCOMMITTEE ON AVIATION
SUBCOMMITTEE ON HIGHWAYS AND TRANSIT

CONGRESSIONAL BLACK CAUCUS
CHAIR, 107TH CONGRESS



Eddie Bernice Johnson
Congress of the United States
30th District, Texas

PLEASE RESPOND TO:
☐ WASHINGTON OFFICE:
2468 RAYBURN BUILDING
WASHINGTON, DC 20515-4330
(202) 225-8885

☐ DALLAS OFFICE:
3102 MAPLE AVENUE
SUITE 600
DALLAS, TX 75201
(214) 922-8885

WWW.HOUSE.GOV/EBJOHNSON/
REP.E.B.JOHNSON@MAIL.HOUSE.GOV

July 24, 2015

Mayor David Kelly
City of Colleyville
100 Main Street
Colleyville, Texas 76034

Dear Mayor Kelly:

Please accept my gratitude for your city's consideration of passing a resolution supporting the Congressional effort to have the Medal of Honor awarded to Messman First Class Dorie Miller. He was a valiant Texan who is deserving of our nation's highest honor.

A number of city councils and county commissions throughout our state have supported the effort, and I would be delighted if the outstanding city of Colleyville would join the effort. Ms. Shelley has been very helpful to members of my staff and her kindness is greatly appreciated.

Sincerely,

Eddie Bernice Johnson
Eddie Bernice Johnson
Member of Congress

RESOLUTION R-15-3899

A RESOLUTION ON BEHALF OF THE UNITED STATES CONFERENCE
OF MAYORS SUPPORTING THE MEDAL OF HONOR AWARD FOR
DORIS "DORIE" MILLER, UNITED STATES NAVY

- WHEREAS, Dorie Miller served as an honorable member of the United States Navy beginning in 1939; and
- WHEREAS, Dorie Miller served as a Messman Third Class on the *USS West Virginia*; and
- WHEREAS, Dorie Miller reported that he was prepared for duty when the *USS West Virginia* was attacked by Japanese submarines and airplanes in Pearl Harbor on December 7, 1941; and
- WHEREAS, Dorie Miller carried the ship's captain, Mervyn Bennion, who had been mortally wounded, to a sheltered location on the ship; and
- WHEREAS, Dorie Miller began to load unmanned anti-aircraft machine guns after getting orders from his superior, Lieutenant Frederic H. White, to man the gun; and
- WHEREAS, Dorie Miller shot down a number of Japanese planes that were attacking the *USS West Virginia* and its crew; and
- WHEREAS, Dorie Miller continued firing at Japanese planes until his supply of ammunition was depleted; and
- WHEREAS, Dorie Miller was ordered to carry officers and sailors from the line of fire through oil and water to a safer part of the harbor where the *USS West Virginia* was anchored; and
- WHEREAS, a number of sailors on the *USS West Virginia* were rescued by Dorie Miller; and
- WHEREAS, Dorie Miller was recognized as one of the "first U.S. heroes of World War II; and
- WHEREAS, in March of 1942, Senator James N. Mead from New York introduced legislation in the United States Senate to award Dorie Miller the Medal of Honor; and

WHEREAS, in May of 1942, Dorie Miller received the Navy Cross, the second highest honor given by the U.S. Navy; and

WHEREAS, numerous groups of citizens immediately began to petition the Congress and the White House to have Dorie Miller awarded the Medal of Honor; and

WHEREAS, Congresswoman Eddie Bernice Johnson, a native of Waco, Texas, where Dorie Miller was born, has made repeated attempts to have Dorie Miller awarded the Medal of Honor, and has solicited the support of interest groups across the country.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the City of Colleyville City Council supports the United States Conference of Mayors petition to Congress, the Secretary of the Navy, and President Barack Obama, to take action that would lead to the Medal of Honor being awarded posthumously to an American hero, Dorie Miller, for services rendered to his country during time of great peril.

Sec. 2. THAT a copy of this resolution be provided to Congresswoman Eddie Bernice Johnson to advise her of the City of Colleyville City Council support.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS
THIS THE 18TH DAY OF AUGUST 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 8

Agenda Date 08/18/2015

Type Report

Department City Secretary

Title

Planning and Zoning Commission Meeting Minutes - July 13, 2015

Attachments

1. Planning and Zoning Commission Meeting Minutes - July 13, 2015



City of Colleyville Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, July 13, 2015

City Council Chambers

CALL MEETING TO ORDER

The Planning and Zoning Commission meeting of the City of Colleyville was called to order by Chairman Byerly on July 13, 2015 at 7:00 p.m.

Roll Call

Present: Commissioners Larry Knox, Carel Tornes, Jim Gotcher, Don Davis, David Phelps, and Jeff Byerly

Absent: Commissioner Wheelwright

Staff Present: Abra Nusser, Patia Boomsma, Chris Fuller, Jeremy Hutt, Rob McKeown, Marty Wieder, Taci Wrisley, and Matt Butler (City Attorney)

1. APPROVAL OF MINUTES

Commissioner Phelps made a motion to approve the minutes as written. Commissioner Tornes seconded.

The motion to approve the minutes as written carried by the following vote:

Aye: 6 – Knox, Tornes, Gotcher, Davis, Phelps, and Byerly

2. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA AS A PUBLIC HEARING ITEM

There were no citizen comments/presentations regarding items not on the agenda as a public hearing item.

3. TABLED PUBLIC HEARING AGENDA ITEMS

3a Consideration of a zoning change from the AG-Agricultural zoning district to the PUDR-Planned Unit Development Residential zoning district on 2.62 acres of Abstract 1034 of the GW Minter Survey, located at 5017, 5113, & 5201 Roberts Road, Case ZC15-011 (REQUEST TO BE TABLED)

Commissioner Knox made a motion to table Case ZC15-011 to the August 10, 2015 Planning and Zoning Commission meeting. Commissioner Davis seconded.

The motion to table Case ZC15-011 to the August 10, 2015 Planning and Zoning Commission meeting carried by the following vote:

Aye: 6 – Knox, Tornes, Gotcher, Davis, Phelps, and Byerly

4. PUBLIC HEARING AGENDA ITEMS

- 4a** Consideration of a variance to the provisions of Chapter 5-Tree Preservation in the Land Development Code on 2 acres located on Lots 1-4, of the C-D Subdivision, located at 6513 and 6515 Colleyville Boulevard and 1700 and 1704 Tarrant Lane, Case GC15-008

Patia Boomsma presented the case and briefed the Commission.

Commissioner Phelps questioned staff regarding how the calculations were determined for this case. Patia Boomsma replied the Land Development Code has a formula that is used to calculate tree mitigation.

Commissioner Tornes questions staff regarding whether any of the existing trees would be preserved. Patia Boomsma replied yes.

Discussion occurred regarding how tree mitigation is calculated and the proposed plan for planting new trees.

Commissioner Tornes questioned staff regarding how many trees were currently on the lot and would the number of trees double when the development was complete. Abra Nusser replied there are currently 33 trees listed. Patia Boomsma replied the number of tree would double, however, there would be less canopy coverage.

The public hearing was opened at 7:14 p.m.

Ken Green, the property owner, and Jerry Pedersen, the builder, came forward and briefed the Commission.

Commissioner Phelps questioned Mr. Green regarding what types of trees would be planted. Mr. Green and Mr. Pedersen replied live oaks, bur oaks, cedar elms, crape myrtles, junipers, and a several others. Mr. Pedersen stated the trees are the recommendation of the landscape architect.

Discussion occurred regarding the growth of the trees within five years.

There being no one else wishing to speak, the public hearing was closed at 7:21 p.m.

Discussion occurred regarding the proposed plan versus alternatives.

Commissioner Phelps made a motion to approve Case GC15-008. Commissioner Gotcher seconded.

The motion to approve Case GC15-008 carried by the following vote:

Aye: 6 – Knox, Tornes, Gotcher, Davis, Phelps, and Byerly

- 4b** Consideration of a zoning change from the R40-Single Family Residential zoning district to the PUDR-Planned Unit Development zoning district on Lot 4, Block 1, of the Lavaca Trail Addition, located at 1013 Lavaca Trail, Case ZC15-012 (REQUEST TO BE TABLED)

Commissioner Tornes made a motion to table Case ZC15-012 to the August 10, 2015 Planning and Zoning Commission meeting. Commissioner Davis seconded.

The motion to table Case ZC15-012 to the August 10, 2015 Planning and Zoning Commission meeting carried by the following vote:

Aye: 6 – Knox, Tornes, Gotcher, Davis, Phelps, and Byerly

- 4c** Consideration of a zoning change from the PUDC-Planned Unit Development Commercial zoning district to the PUDR-Planned Unit Development Residential zoning district, CN-Neighborhood Commercial zoning district, and CPO-Professional Office on 15.17 acres on Abstract 1182 of the WC Newton Survey and Abstract 356 of the Isaac Caradine Survey, located at 8000 & 8050 Precinct Line Road, Case ZC15-013 (REQUEST TO BE TABLED)

Commissioner Davis made a motion to table Case ZC15-013 to the August 10, 2015 Planning and Zoning Commission meeting. Commissioner Knox seconded.

The motion to table Case ZC15-013 to the August 10, 2015 Planning and Zoning Commission meeting carried by the following vote:

Aye: 6 – Knox, Tornes, Gotcher, Davis, Phelps, and Byerly

- 4d** Consideration of a zoning change from the AG-Agricultural zoning district to the R20-Single Family Residential zoning district on Abstract 294, of the R. Chowning Survey, located at 6200 and 6210 Pool Road, Case ZC15-014

Patia Boomsma presented the case and briefed the Commission.

Commissioner Gotcher questioned staff regarding who owns the triangular parcel that is proposed to be part of this development. Patia Boomsma replied the adjacent property owner.

The public hearing was opened at 7:30 p.m.

John Hodgkiss, the property owner, and Trevor Truss, on behalf of the engineer, came forward and briefed the Commission.

Commissioner Phelps questioned Mr. Hodgkiss regarding what was the alternative plan if the triangular parcel could not be obtained. Mr. Hodgkiss replied they would reconfigure the lots.

Mary Ann Nicholson, 2101 High Gate Drive, came forward with questions and concerns.

There being no one else wishing to speak, the public hearing was closed at 7:33 p.m.

Mr. Hodgkiss came forward to address Ms. Nicholson's questions and concerns.

Chairman Byerly asked staff to clarify the difference in agricultural designation and agricultural zoning. Patia Boomsma explained the county's agricultural designation does not mirror the City's.

Commissioner Phelps made a motion to approve Case ZC15-014. Commissioner Tornes seconded.

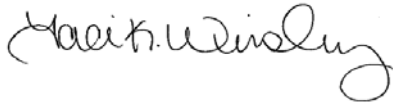
The motion to approve Case ZC15-014 carried by the following vote:

Aye: 6 – Knox, Tornes, Gotcher, Davis, Phelps, and Byerly

5. ADJOURNMENT

The meeting adjourned at 7:35 p.m.

The minutes were written and prepared by:

A handwritten signature in black ink, appearing to read "Taci Wrisley". The signature is fluid and cursive, with the first name "Taci" and last name "Wrisley" clearly distinguishable.

Taci Wrisley
Planning and Zoning Assistant

The meeting minutes were approved on August 10, 2015 by a vote of 7-0.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number

Agenda Date 08/18/2015

Number 8

Type Report

Department Finance

Title

Monthly Financial Report - July 2015

Strategy Map Connection

F1- Protect and preserve the City's top financial ratings

F4- Adhere to the City's financial and budgetary policies

Explanation

General Fund

The percentage of current year taxes collected is slightly behind the percentage collected for July 2014. It is anticipated that the budgeted 99.5% collection rate will be achieved. For the month of July, General Fund sales tax is down 6.34% (\$17,172) from revenues reported for the same time period last year. Year to date General Fund sales tax is up 4.61% (\$96,847). This is the second month that sales tax has declined this fiscal year (May was down 0.36%).

The annual electric franchise payment received from Oncor Electric exceeded budgeted projections by 5%, due to higher customer usage. The payment received by Atmos for gas usage exceeded budgeted projections by 47%. This increase can be attributed to higher customer usage, due to colder temperatures during the winter months.

The amount received for the quarterly Mixed Beverage Tax allocation in July was \$27,157, which is slightly more than the amount received in July 2014. Year to date, total allocations exceeded budgeted projections and the amount received last year. This increase is mostly attributable to a legislation change requiring customers to pay sales tax of 8.25% on mixed drinks, effective January 1, 2014.

Thirty three new residential building permits were issued in July compared to eleven that were issued in July 2014. Revenues received for licenses and permits exceed current year projections by over 51% year to date. The majority of this increase is attributable to building permit revenues, which includes an additional 72 new residential building permits issued over the same time period last year.

Fine revenue currently exceeds the amount budgeted for the year and also exceeds last year's year to date collections by 15.77%. Included in this revenue are 754 outstanding warrants, totaling \$115,198 that have been collected in part with the help of using a third party collection agency. Ambulance collections are ahead of budgeted projections by 5.06%. Engineering and Inspection revenues have exceeded budgeted

projections already this fiscal year due to the development plan review and inspection fees received for development projects such as Creekside, The Legacy, and The Reserve. Colleyville Center revenues are behind budgeted projections for this fiscal year but are ahead of last year collections by 5.11%. As a point of reference, all Saturday reservations are booked until mid-September at Colleyville Center. Cost recovery for Colleyville Center is currently at 80%.

The average amount expended by the General Fund departments at the end of July is 70.55% of the total appropriation versus 75.81%, which was projected to be spent.

Utility Fund

Water usage decreased 13.46% as compared to the amount sold through July 2014. This decrease is due to a significant increase of rainfall when compared to the same time period last fiscal year. This increase in rainfall has caused a decline in water usage over the past six months. The average amount expended by the Utility Fund departments at the end of July was 66.49% of the total appropriation, versus 69.35%, which was projected to be spent.

Attachments

1. July 2015 Monthly Financial Report

MONTHLY FINANCIAL REPORT - JULY 2015

GENERAL FUND		RECEIVED	PROJECTED	RECEIPT VS	RECEIVED	PERCENT
REVENUE SOURCE	FY 2015	AS OF	AS OF	PROJECTED	AS OF	CHANGE OVER
	BUDGET	7/31/2015	7/31/2015	INCR (DECR)	7/31/2014	PRIOR YEAR
Current Taxes	\$12,441,254	\$12,498,559	\$12,438,033	0.49%	\$11,598,447	7.76%
Delinquent Taxes	70,000	23,619	35,000	-32.52%	51,697	-54.31%
Penalty & Interest	55,000	59,651	55,000	8.46%	65,209	-8.52%
TOTAL AD VALOREM TAXES	\$12,566,254	\$12,581,829	\$12,528,033	0.43%	\$11,715,353	7.40%
Oncor Electric	\$860,000	\$903,390	\$860,000	5.05%	\$893,973	1.05%
Tri-County Electric	105,000	126,855	105,000	20.81%	105,326	20.44%
Atmos Gas	305,000	449,640	305,000	47.42%	354,663	26.78%
AT&T	78,000	54,012	58,500	-7.67%	57,560	-6.16%
Verizon/Others	70,000	62,916	52,500	19.84%	69,753	-9.80%
Refuse/Recycling	146,000	133,813	121,667	9.98%	134,950	-0.84%
Cable TV	430,000	392,173	322,500	21.60%	364,091	7.71%
TOTAL FRANCHISE TAXES	\$1,994,000	\$2,122,799	\$1,825,167	16.31%	\$1,980,316	7.19%
Sales Tax	\$3,200,000	\$2,197,770	\$2,266,419	-3.03%	\$2,100,923	4.61%
Mixed Beverage Tax	70,000	107,977	70,000	54.25%	98,160	10.00%
TOTAL SALES TAX	\$3,270,000	\$2,305,747	\$2,336,419	-1.31%	\$2,199,083	4.85%
Building	\$558,000	\$723,845	\$465,000	55.67%	\$578,333	25.16%
Plumbing	50,000	62,616	41,667	50.28%	53,989	15.98%
Mechanical	30,000	34,338	25,000	37.35%	36,601	-6.18%
Electrical	45,000	51,674	37,500	37.80%	48,922	5.63%
City License	40,000	37,500	33,333	12.50%	40,885	-8.28%
Building Plan Review Fee	100,000	126,172	83,333	51.41%	136,749	-7.73%
New Business	4,000	4,042	3,333	21.26%	4,277	-5.49%
Sign Permit	6,000	7,670	5,000	53.40%	10,500	-26.95%
Fence Permit	4,000	9,225	3,333	176.75%	9,750	-5.38%
Fire Permits	6,500	11,575	5,417	113.69%	8,100	42.90%
Irrigation Permit	13,000	13,571	10,833	25.27%	11,454	18.48%
Gas & Oil Well Permit Fee	0	2,500	0	100.00%	0	100.00%
TOTAL LICENSES & PERMITS	\$856,500	\$1,084,727	\$713,750	51.98%	\$939,559	15.45%
Fines	\$735,000	\$784,310	\$612,500	28.05%	\$677,485	15.77%
Alarm Fees	52,788	48,033	43,990	9.19%	46,603	3.07%
Library Fines	22,500	20,219	18,750	7.83%	22,049	-8.30%
TOTAL FINES	\$810,288	\$852,562	\$675,240	26.26%	\$746,136	14.26%

MONTHLY FINANCIAL REPORT - JULY 2015

REVENUE SOURCE	FY 2015 BUDGET	RECEIVED AS OF 7/31/2015	PROJECTED AS OF 7/31/2015	RECEIPT VS PROJECTED INCR (DECR)	RECEIVED AS OF 7/31/2014	PERCENT CHANGE OVER PRIOR YEAR
Re-zoning	\$7,500	\$10,074	\$6,250	61.18%	\$9,792	2.87%
Plat Fee/Site Plan	5,000	8,773	4,167	110.54%	14,880	-41.05%
Board of Adjustment	1,250	1,750	1,042	68.00%	22,727	-92.30%
Sale of Material	100	69	83	-17.20%	2,042	-96.62%
Weed Mowing	6,500	4,686	5,417	-13.49%	28,995	-83.84%
Ambulance	300,000	262,646	250,000	5.06%	299,457	-12.29%
Recreation Program	160,000	128,287	133,333	-3.78%	143,968	-10.89%
Non-Resident Fee Parks	35,000	40,415	35,000	15.47%	34,150	18.35%
Field Use Charge	21,000	24,295	21,000	15.69%	26,485	-8.27%
Engineering & Inspection	100,000	261,421	83,333	213.70%	243,084	7.54%
Colleyville Center Rental	257,250	199,370	214,375	-7.00%	189,685	5.11%
Lot Drainage Insp Fee	13,000	20,625	10,833	90.38%	11,875	73.68%
TOTAL CHARGES FOR SERVICE	\$906,600	\$962,409	\$764,833	25.83%	\$1,027,140	-6.30%
SRO Officer Reimb	\$94,282	\$94,282	\$94,282	0.00%	\$94,282	0.00%
Keller Court	217,697	173,557	163,273	6.30%	169,436	2.43%
TOTAL INTERGOVERNMENTAL	\$311,979	\$267,839	\$257,555	0.00%	\$263,718	1.56%
Sale of Surplus Property	\$5,000	\$3,798	\$4,167	-8.86%	\$13,801	-72.48%
Interest Income	35,000	28,744	29,167	-1.45%	3,175	805.45%
Miscellaneous	55,000	76,580	45,833	67.08%	53,293	43.69%
Use of Available Cash	1,000,000	0	0	0.00%	0	0.00%
Other Financing Source	0	0	0	0.00%	831,155	-100.00%
Antenna Lease	70,040	63,362	64,406	-1.62%	61,973	2.24%
TOTAL MISCELLANEOUS	\$1,165,040	\$172,483	\$143,573	20.14%	\$963,396	-82.10%
Transfers-In	\$1,182,919	\$0	\$0	0.00%	\$0	0.00%
TOTAL TRANSFERS	\$1,182,919	\$0	\$0	0.00%	\$0	0.00%
TOTAL GENERAL FUND REVENUES	\$23,063,580	\$20,350,395	\$19,244,569	5.75%	\$19,834,702	2.60%

MONTHLY FINANCIAL REPORT - JULY 2015

	FY 2015 BUDGET	THROUGH 7/31/2015	THROUGH 7/31/2014	TOTAL INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
% OF CURRENT TAX ROLL COLLECTED	99.5%	99.36%	99.48%	-0.12%	-0.12%
RESIDENTIAL BLDG PERMITS	118	162	90	72	80.00%
COMMERCIAL BLDG PERMITS	6	8	5	3	60.00%
CITATIONS ISSUED	11,500	8,972	9,402	(430)	-4.57%

GENERAL FUND EXPENSES

	FY 2015 BUDGET	EXPENDED THROUGH 7/31/2015	YEAR-TO-DATE PROJECTED EXPENDITURES	% OF BUDGET EXPENDED	BUDGET REMAINING
City Council	\$188,506	\$131,037	\$157,088	69.51%	\$57,469
City Manager	606,286	585,903	595,238	96.64%	20,383
City Secretary	209,919	167,749	174,933	79.91%	42,170
Finance	407,827	345,003	346,856	84.60%	62,824
Legal	130,460	172,643	108,717	132.33%	(42,183)
Engineering	380,608	369,061	372,173	96.97%	11,547
Economic Development	302,995	226,676	252,496	74.81%	76,319
Building Inspection	281,134	223,812	234,278	79.61%	57,322
Community Development	349,709	286,767	291,424	82.00%	62,942
Fire	4,568,006	3,686,069	3,806,672	80.69%	881,937
Police	4,408,293	3,724,826	3,773,578	84.50%	683,467
Parks	1,300,258	900,637	933,548	69.27%	399,621
Recreation	357,823	204,540	228,186	57.16%	153,283
Street Maintenance	4,083,178	1,756,241	2,402,648	43.01%	2,326,937
Library	724,124	547,621	603,437	75.63%	176,503
Communications	168,267	113,793	127,223	67.63%	54,474
Colleyville Center	358,155	248,406	273,463	69.36%	109,749
Human Resources	274,930	149,563	159,108	54.40%	125,367
Municipal Court	399,733	293,267	333,111	73.37%	106,466
Fleet Services	232,003	166,152	193,336	71.62%	65,851
Facility Services	518,004	367,528	431,670	70.95%	150,476
Information Services	1,126,415	904,294	938,679	80.28%	222,121
Non Departmental	925,160	675,375	720,967	73.00%	249,785
Capital Equipment Reserve	542,000	0	0	0.00%	542,000
Compensation Adjustment	184,425	0	0	0.00%	184,425
TOTAL EXPENSES	\$23,028,218	\$16,246,962	\$17,458,828	70.55%	\$6,781,256

MONTHLY FINANCIAL REPORT - JULY 2015

UTILITY FUND

REVENUE SOURCE	FY 2015 BUDGET	RECEIVED AS OF 7/31/2015	PROJECTED AS OF 7/31/2015	RECEIPT VS PROJECTED INCR (DECR)	RECEIVED AS OF 7/31/2014	PERCENT CHANGE OVER PRIOR YEAR
Water Sales	\$11,014,359	\$6,738,398	\$6,856,604	-1.72%	\$7,318,630	-7.93%
Sewer Sales	3,745,247	2,833,645	3,121,039	-9.21%	2,903,230	-2.40%
Sewer Installation	7,000	16,200	5,833	177.71%	8,800	84.09%
Water Installation	21,000	37,591	17,500	114.80%	26,510	41.80%
Sewer Tie-on Charges	5,000	0	0	0.00%	4,500	-100.00%
Engineering Charges	5,000	106,614	4,167	2458.74%	116,519	-8.50%
Penalties	218,543	148,556	182,119	-18.43%	160,945	-7.70%
Miscellaneous	13,000	17,745	10,833	63.80%	12,881	37.76%
TOTAL OPERATING INCOME	\$15,029,149	\$9,898,748	\$10,198,095	-2.94%	\$10,552,016	-6.19%
Interest Income	\$20,300	\$23,227	\$16,917	37.30%	\$14,180	63.81%
TOTAL NON-OPERATING INCOME	\$20,300	\$23,227	\$16,917	37.30%	\$14,180	63.81%
TOTAL INCOME	\$15,049,449	\$9,921,975	\$10,215,012	-2.87%	\$10,566,195	-6.10%

	THROUGH 7/31/2015	THROUGH 7/31/2014	TOTAL INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
GALLONS OF WATER SOLD	1,409,541,900	1,628,806,000	(219,264,100)	-13.46%
NUMBER OF WATER CUSTOMERS	9,614	9,469	145	1.53%

UTILITY FUND EXPENSES

	FY 2015 BUDGET	EXPENDED THROUGH 7/31/2015	YEAR-TO-DATE PROJECTED EXPENSES	% OF BUDGET EXPENDED	BUDGET REMAINING
Billing	\$381,081	\$278,065	\$317,568	72.97%	\$103,016
Operations	10,546,206	7,525,438	7,838,505	71.36%	3,020,768
Utility Support	1,101,132	876,911	917,610	79.64%	224,221
Non-Departmental	305,133	148,202	154,278	48.57%	156,931
Debt Service	490,100	484,300	484,300	98.82%	5,800
Compensation Adjustment	21,733	0	0	0.00%	21,733
Transfer to General Fund	1,160,255	0	0	0.00%	1,160,255
TOTAL EXPENSES	\$14,005,640	\$9,312,915	\$9,712,260	66.49%	\$4,692,725

RESOLUTION R-15-3900

A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
AUGUST 18, 2015

WHEREAS, City Council has taken action on certain items on the agenda
under Business.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _____ AYES, _____ NAYS, AND _____ ABSTENTIONS
ON THIS THE 18TH DAY OF AUGUST 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor