



City of Colleyville

Colleyville Library Board Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Monday, August 10, 2015
6:00 p.m.

Colleyville Public Library
110 Main Street

1. CALL TO ORDER

2. APPROVAL OF MINUTES

June 8, 2015

3. REGULAR AGENDA ITEMS

3a Library Board appointments update

3b City of Colleyville Fiscal Year 2016 (FY 2016) budget update

3c Approval of the use of the Voluntary Library Fund for purchase of library materials, materials processing supplies, and library programs

3d Update on the Colleyville Public Library Long-Range Plan

3e Discussion of items for future agendas

4. REPORTS

4a Librarian's Report

4b Friends of the Colleyville Public Library Report

4c Colleyville Public Library Foundation Report

5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

6. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, August 7, 2015 by 5:00 p.m.

Kristi Isbell

Kristi Isbell,
Administrative Assistant

A quorum of the Colleyville City Council may be in attendance at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the Library Assistant at least 48 hours in advance at 817.503.1150, and reasonable accommodations will be made to assist you.



City of Colleyville

Colleyville Library Board

MINUTES

City Hall
100 Main Street
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817. 503.1000
www.colleyville.com

Monday, June 8, 2015
6:00 p.m.

Colleyville Public Library
110 Main Street

1. CALL TO ORDER

Chair Thad Bolline called the meeting of the Colleyville Public Library to order at 6:09 p.m.

Roll Call

Present Chairperson Thad Bolline, Board members Victoria Kennedy-Ziegler, Vernon Noronha, Molly Skinner, Billie Tuttle, Charna Logan-Gray, Nancy Andrews, Ex-Officio member Nancy Tuuling; Staff: Library and Recreation Director Mary Rodne, and Administrative Assistant Kristi Isbell

Absent Sue Anne Martinez, Kay Newton, Ex-Officio member Cecilia Monacelli

2. APPROVAL OF MINUTES

February 9, 2015

A motion was made by Billie Tuttle and seconded by Molly Skinner to approve the February 9, 2015 minutes as presented. The motion carried with a unanimous vote.

3. REGULAR AGENDA ITEMS

3a Overview of the 2015 Summer Reading Program

Director Mary Rodne provided a brief update on the 2015 Summer Reading Program, *Read to the Rhythm*, and provided program registration enrollment information on Adventure Kids (51 enrolled, over max), Especially for Three's (20 of 25 max enrolled), Live Creatively (22 enrolled, plus waitlist), Monday Preschool (20 of 25 max enrolled), Tuesday Preschool (21 of 25 max enrolled), Shake Rattle and Read (26 enrolled, plus waitlist), Snacks and Stories (26 enrolled, plus waitlist), Snap Circuits (20 enrolled, plus waitlist), Story Playhouse (25 enrolled, plus waitlist), Tiny Treasures, 2 sessions (17 of 24 max enrolled), Tuesday Toddler Tales, 2 sessions (23 of 30 max enrolled), Wednesday Toddler Tales (15 enrolled, plus waitlist), Summer Spa-Tacular, for tweens (21 enrolled, plus waitlist). Rodne further explained that the Summer Reading Program registration totaled 494, after only one week of registration and provided the Board with hard copies of the summer program schedule.

3b Update on the Colleyville Public Library Long-Range Plan

Director Rodne explained that the citizen survey was complete, however, because of the Assistant City Manager staffing change, the survey approval and distribution will be on hold briefly. Rodne stated that Aaron Babcock, of Hidell Associates Architects, had analyzed circulation statistics, specific to each holding collection, and had compared to the physical space allowed for that collection.

Victoria Kennedy-Ziegler questioned the format in which the survey will be distributed. Rodne explained that, the survey will be distributed through an email to Library patrons and, with guidance from our Communications Director, Mona Gandy, will be promoted to all citizens via water bill insert, City of Colleyville webpage, and City of Colleyville Facebook page. Rodne stated that the promotion will include two prize drawings to incentivize patrons and citizens to complete the survey.

Billie Tuttle asked whether lack of privacy might affect computer usage statistics. Rodne explained that it seems, in this service area, most citizens have a computer. She further explained that the Library receives more requests for space to plug in and use private laptops and that the long-range plan will give consideration to furniture and spacing to accommodate these requests, if necessary.

Thad Bolline questioned whether the long-range plan will still be developed within time constraints. Rodne explained that, although the goal was to complete the plan in September 2015, accountability with the State Library, for an updated long-range plan to be in place, does not occur until March 2016. Rodne stated that it's possible for the long-range plan to be complete by October 2015 because plan should progress quickly once survey results are received.

3c Discussion of items for future agendas.

Bolline suggested the addition of a final review of the Summer Reading Program and Rodne added the need to approve the Voluntary Library Fund. The next meeting was tentatively set for August 10, 2015.

4. REPORTS

4a Librarian's Report

Monthly Statistics:

Director Mary Rodne provided an overview of the statistics for the months of February 2015 through May 2015.

Donations:

Rodne stated that the Library had received a total of \$6,672.00 in donations for February through May. In February, the Library received \$1,000.00 from the

Colleyville Lions Club for the purchase of large print materials. March donations included: \$25.00 matching grant from Microsoft Corporation; \$900.00 from the Friends of the Colleyville Public Library to purchase Snap Circuit kits for new Youth Services program; \$87.00 from the Keeping It Real Non-Fiction Book Club in honor of Cindy Appleby, Circulation/ Information Services Librarian; and, \$160.00 from patron Ann Maddux for the purchase of CD and downloadable audiobooks. In April, the Library received a \$4,000.00 grant from the Colleyville Woman's Club for the purchase of audiobooks. In May, the Library received \$500.00 from the Friends of the Colleyville Public Library to purchase weekly and grand prizes for reading incentives in the Summer Reading Program.

4b Friends of the Colleyville Public Library Report

President Nancy Tuuling reported that, at the May 2nd used book sale, the Friends received \$857.60. Tuuling stated that the Friends received \$205.00 from the sale of the leftover items to Half Price Books, and collected \$30.00 from the sale of tote bags, \$304.00 from new membership dues, and \$25.00 in donations.

Tuuling stated that the Friends of the Colleyville Public Library will hold a general meeting and officer elections on Tuesday, June 23, 2015.

4c Colleyville Public Library Foundation Report

Mary Rodne reported on behalf of the Library Foundation that, due to scheduling conflicts of its officers, the Foundation had not met, but are hoping to meet in September 2015.

5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

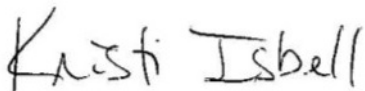
There were no citizen comments/presentations regarding items not on the agenda.

6. ADJOURNMENT

A motion was made by Victoria Kennedy-Ziegler and seconded by Nancy Andrews to adjourn the meeting of the Colleyville Library Board at 6:38 p.m. **The motion was approved unanimously.**

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON THIS THE _____ DAY OF _____.

Minutes taken and prepared by:



Kristi Isbell

Administrative Assistant



City of Colleyville Colleyville Library Board Agenda Briefing

City Hall
100 Main Street
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Agenda Number 3a	Agenda Date 08/10/2015	Number
Type Regular Agenda Items		
Department Library		
Title		
Library Board appointments update		

Strategy Map Connection

Explanation

Those who serve on citizen Boards, Commissions, or Committees have a direct impact on City policies and procedures, and provide a real service to the Colleyville community. The Colleyville City Council will be accepting applications for the Colleyville Library Board from July 1 through August 28.

Attachments

1. Library Board Members 2014-2015

Library Board 2014-2015

PLACE 1

Kay Newton

6002 Meadowhill
Colleyville, TX 76034
H: (817) 421-0139

gksafig@aol.com

TERM: Sep 2013 - Sep 2015

PLACE 2

Victoria Kennedy-Ziegler

5105 Camelot Drive
Colleyville, TX 76034
W: (972) 571-3719

H: (817) 540-1191

drvkenedy@tx.rr.com

TERM: Sep 2014 - Sep 2016

PLACE 3

Thad Bolline

3013 Sherwood Lane
Colleyville, TX 76034
W: (817) 961-5118

H: (817) 685-8864

public.bollini@gmail.com

TERM: Sep 2013 - Sep 2015

PLACE 4

Molly Skinner

309 Chestnut Bend
Colleyville, TX 76034
W: (214) 536-7219

H: (817) 485-7354

mollyskinn@aol.com

TERM: Sep 2014 - Sep 2016

PLACE 5

Billie Tuttle

202 Madison Square
Colleyville, TX 76034
W: (817) 991-1170

H: (817) 581-4188

tuttlebob@sbcglobal.net

TERM: Sep 2013 - Sep 2015

PLACE 6

Vernon Noronha

200 Old Grove Road
Colleyville, TX 76034
W: (214) 840-4255

H: (817) 576-2050

vernon.noronha@gmail.com

TERM: Sep 2014 - Sep 2016

PLACE 7

Charna Gray

3300 Pembroke Parkway South
Colleyville, TX 76034
W: (817) 996-9217

charnagray@live.com

TERM: Sep 2014 - Sep 2016

ALTERNATE 1

Sue Anne Martinez

1816 Maplewood Trail
Colleyville, TX 76034
W: (972) 586-1938

H: (817) 525-5342

sueanne.martinez@aviall.com

TERM: Dec 2013 - Sep 2015

ALTERNATE 2

Nancy Andrews

508 Colleyville Terrace
Colleyville, TX 76034
W: (817) 917-1940

H: (817) 281-5559

nancya@sbcglobal.net

TERM: Dec 2013 - Sep 2015

EX-OFFICIO

Cecilia Monacelli

2504 Meandering Court
Colleyville, TX 76034
H: (817) 571-6210

cecilia@monacelli.net

TERM: Sep 2014 - Sep 2015

EX-OFFICIO

Nancy Tuuling

5101 Indian Trail Court
Colleyville, TX 76034
H: (817) 488-8479

ntuuling@tx.rr.com

TERM: Sep 2014 - Sep 2015



City of Colleyville Colleyville Library Board Agenda Briefing

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Agenda Number 3b

Agenda Date 08/10/2015

Number

Type Regular Agenda Items

Department Library

Title

City of Colleyville Fiscal Year 2016 (FY 2016) budget update

Strategy Map Connection

Explanation

Library and Recreation Director Mary Rodne will present an update on the proposed Colleyville Library Fiscal Year 2016 budget.

Attachments



City of Colleyville Colleyville Library Board Agenda Briefing

City Hall
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Agenda Number 3c

Agenda Date 08/10/2015

Number

Type Regular Agenda Items

Department Library

Title

Approval of the use of the Voluntary Library Fund for purchase of library materials, materials processing supplies, and library programs

Strategy Map Connection

Explanation

Resolution R-03-2237 provides for the Voluntary Library Fund to be used for the purpose of the development and improvement of library programs and services and for approved library programs and capital items, including collection development (books and other materials). In October 2006, City Council approved Resolution R-06-2768, which increased the monthly Voluntary Library Fund contribution amount from \$1.00 to \$2.00 per month. It was projected the increase would generate \$55,000.00 per year, which would be used as a funding source for library material collections, collection processing supplies and library programs. The Fiscal Year 2016 (FY 2016) Colleyville Public Library budget includes use of the Voluntary Library Fund for the purchase of collection materials, collection processing supplies, and library programs. As of July 31, 2015, the available Voluntary Library Fund balance is \$312,288. It has been determined that funds are available in the Voluntary Library Fund.

This item provides for the Colleyville Public Library Board to make a recommendation to the City Council for use of the Voluntary Library Fund, for the purchase of library collection materials, collection processing supplies and library programs in an amount not to exceed \$145,000.00

Attachments

1. Voluntary Library Fund - July 31, 2015 Report
2. Resolution R-03-2237
3. Resolution R-06-2768

FINANCIAL STATUS OF VOLUNTARY LIBRARY FUND AT 7-31-2015

FUND BALANCE AT 9-30-2014:

\$404,102

FY 2015 REVENUE

Donations:	PROJECTED	ACTUAL
October	\$13,293	\$13,293
November	\$11,901	\$11,901
December	\$14,843	\$14,843
January	\$12,886	\$12,886
February	\$12,964	\$12,964
March	\$10,945	\$10,945
April	\$10,717	\$10,717
May	\$12,505	\$12,505
June	\$11,913	\$11,913
July	\$12,723	\$12,723
August	\$12,733	\$0
September	\$12,743	\$0
 Total Donations	 \$150,167	 \$124,691
 Interest income Received	 \$913	 \$913
 TOTAL	 \$151,080	 \$125,604

FY 2015 EXPENDITURES

	RECOMMENDED (BOARD)	APPROVED (COUNCIL)	EXPENDED YEAR-TO-DATE
BOOKS AND PROCESSING MATERIALS			
FY 2014 BALANCE OF AUTHORIZATION	\$47,418	\$47,418	\$47,418
FY 2015 AUTHORIZATION-LONG RANGE PLANNING	\$25,000	\$25,000	\$0
FY 2015 AUTHORIZATION	\$145,000	\$145,000	\$81,239
 TOTAL	 \$217,418	 \$217,418	 \$128,657

AVAILABLE FUND BALANCE AT 7-31-2015 (COUNCIL APPROVED)

\$312,288

PROJECTED AVAILABLE FUND BALANCE AT 9-30-2015 (COUNCIL APPROVED)

\$337,764

RESOLUTION R-03-2237

**A RESOLUTION ESTABLISHING THE ALLOWED USES OF THE
VOLUNTARY LIBRARY FUND**

WHEREAS, the mission of the Colleyville Public Library is to provide cultural, educational, intellectual and recreational resources in an inviting environment to enhance the quality of life for all ages; and

WHEREAS, the City of Colleyville can anticipate continued growth in the demand for library programs and services; and

WHEREAS, it is the opinion of the City Council that the best interest of the citizens of Colleyville will be served by providing for a voluntary library fund; and

WHEREAS, the City Council has established the Colleyville Public Library Board and this Board shall serve as a recommending body to the City Council for the use of the Voluntary Library Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

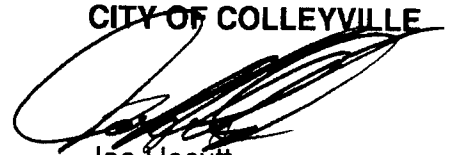
- Sec. 1. THAT a voluntary library fund has been established for the purpose of the development and improvement of library programs and services; and said fund can be used for approved library programs and capital items, including collection development (books and materials) and other items as desired by the City Council; however, said fund will not be used to provide for ongoing library maintenance and operations.
- Sec. 2. THAT the voluntary library fund is funded through a voluntary donation of one (\$1) per month from the citizens of Colleyville.
- Sec. 3. THAT this fee is listed with the Library Donation Fund as a separate entry on the Colleyville residents' water bills and is in all ways strictly voluntary.

AND SO IT IS RESOLVED.

PASSED BY A VOTE OF 5 AYES, 0 NAYS AND 0 ABSTENTIONS ON THIS
THE 7th DAY OF October 2003.

ATTEST:


Cynthia Singleton, TRMC
City Secretary

CITY OF COLLEYVILLE

Joe Hocutt
Mayor

RESOLUTION R-06-2768

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEYVILLE,
TEXAS, INCREASING THE VOLUNTARY LIBRARY FUND CONTRIBUTION
AMOUNT**

WHEREAS, the City Council previously created the Voluntary Library Fund; and

WHEREAS, in order to enhance the services at the Colleyville Public Library,
the Colleyville Library Board has asked to increase the monthly
Voluntary Library Fund contribution amount.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
COLLEYVILLE, TEXAS:**

Sec. 1. THAT the voluntary donation amount to the Voluntary Library Fund
is increased to two (\$2) per month from the citizens of Colleyville.

Sec. 2. THAT this Resolution shall take effect November 1, 2006.

AND IT IS SO RESOLVED.

PASSED BY A VOTE OF 7 AYES, 0 NAYS AND 0 ABSTENTIONS ON
THIS THE 17th DAY OF October 2006.

ATTEST:



Cynthia Singleton, TRMC
City Secretary

CITY OF COLLEYVILLE



David Kelly
Mayor



City of Colleyville Colleyville Library Board Agenda Briefing

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Agenda Number 3d

Agenda Date 08/10/2015

Number

Type Regular Agenda Items

Department Library

Title

Update on the Colleyville Public Library Long-Range Plan

Strategy Map Connection

Explanation

Aaron Babcock, with Hidell Associates Architects, will present an update on the planning process for the Colleyville Public Library Long-Range Plan.

Additionally, the citizen's survey has been approved and attached along with the promotional plan for the survey.

Attachments

1. Colleyville Library Long-Range Play Survey
2. Colleyville Library Long-Range Plan Survey - Promotional Plan

COLLEYVILLE PUBLIC LIBRARY LONG-RANGE PLAN SURVEY

Potential online survey questions for the Colleyville Public Library:

1. Do you have a library card?
 - a. Yes
 - b. No

2. When was the last time you used the Colleyville Public Library?
 - a. Within the last month
 - b. Between 1 and 3 months
 - c. Between 3 and 6 months
 - d. Between 6 months and 1 year
 - e. More than 1 year
 - f. Never, I am not a library user (please skip to question #5)

3. Please rate us on the following: (*Excellent, Good, Fair, Poor*)
 - a. Customer service/staff
 - b. Quality of Collection
 - c. Quality of Programs
 - d. Library Facility
 - e. Other (please specify):

4. What do you typically do when you visit a public library? (Colleyville or other library)
(*Select all that apply*)
 - a. Pick up holds
 - b. Use the public computers
 - c. Use the wireless network
 - d. Ask library staff for help to find materials
 - e. Read or browse the collection
 - f. Attend adult programs
 - g. Attend children's programs
 - h. Use the library for research
 - i. Use the library to complete homework
 - j. Meet for tutoring
 - k. Visit with friends
 - l. Check out books or magazines
 - m. Check out DVD's, CD's, Audio Books
 - n. Attend a meeting
 - o. Other (please specify):

COLLEYVILLE PUBLIC LIBRARY LONG-RANGE PLAN SURVEY

5. If you have not used the Colleyville Public Library in the past year, why?
(Select all that apply)
- a. I purchase my print books/movies/music/magazines from a local store
 - b. I download my books/movies/audio books/music/magazines from another source
 - c. The library does not have the material I like/need
 - d. The items I want are on Hold
 - e. I am not familiar with the services at the Colleyville Public Library
 - f. The library location is not convenient
 - g. The library hours are not convenient
 - h. I use another public library
6. Over the next five years, do you expect your use of the Colleyville Public Library to increase, decrease, or remain the same?
- a. Increase
 - b. Decrease
 - c. Remain the same
7. When you are looking for books, movies, or music, where do you go?
(Select all that apply)
- a. Colleyville Public Library
 - b. Online Retailer (Amazon, iTunes, Barnes and Noble, etc...)
 - c. Bookstore
 - d. Retail store
 - e. Borrow /trade with friends and family
 - f. Other libraries
 - g. Other (Please specify):
8. What is the most convenient time for you to visit the library?
- a. Weekday mornings
 - b. Weekday afternoons
 - c. Weekday evenings
 - d. Saturday mornings
 - e. Saturday afternoons
9. How do you feel the Colleyville Public Library compares to other area Public Libraries?
- a. Collection and Services are not as good as most area Libraries
 - b. Collection and Services are about the same as most area Libraries
 - c. Collection and Services are better than most area Libraries

COLLEYVILLE PUBLIC LIBRARY LONG-RANGE PLAN SURVEY

10. What is the role of the Public Library?

(Select all that apply)

- a. Resources for small businesses and entrepreneurs
- b. Online services such as magazine articles and books to download
- c. Provide space for public meetings and community events
- d. Provide spaces, programs, and materials for citizens
- e. Provide access to computers
- f. Provide access to the internet
- g. Provide books, movies, and music for people to borrow
- h. Provide education or cultural exhibits
- i. Services and material for English language learners
- j. Resources for personal use, such as health or financial information
- k. Access to government forms and information
- l. Services for job seekers and career development
- m. Comfortable, welcoming spaces for reading and research
- n. Information and resources for students and other doing research

11. What additional services will enhance your experience in the future? *(select your top 3 choices)*

- a. Increased selection of Best Selling Books
- b. Increased selection of DVD's
- c. Increased selection of Downloadable Books
- d. Activities and educational programs for children and teens
- e. Literary events (author readings, book talks)
- f. Cultural events (music, film, dance, drama, or other arts)
- g. Consumer health, finance and other how-to topics
- h. Technology training
- i. Access to Authors
- j. Education or cultural exhibits
- k. Services for job seekers and career development
- l. Expanded promotion of programs and events
- m. Resources for small businesses and entrepreneurs
- n. Civic engagement and current events presentations and discussions
- o. Other: *(please list any services you would like to see that are not listed above)*

COLLEYVILLE PUBLIC LIBRARY LONG-RANGE PLAN SURVEY

12. What library improvements will enhance your experience in the future? (select your top three choices)
- a. Furniture with power to plug in your devices
 - b. Additional study room space
 - c. Additional tables and chairs
 - d. Casual Seating for meeting with friends
 - e. Easy access to popular materials
 - f. Additional computer access
 - g. Other: *(please list any services you would like to see that are not listed above)*
13. If you use technology in your everyday life, such as a smartphone, tablet, e-reader, or computer, please select the following statements that apply:
- a. I download free books and/or magazines from the Colleyville Public Library to my device.
 - b. I was not aware that that Colleyville Public Library offers free downloadable books and magazines
 - c. I prefer to read print books/magazines
 - d. I download books and/or magazines from an online vendor. *(Amazon, Barnes and Noble, iTunes)*
 - e. I expect my use of digital downloaded content to increase over the next 5 years
 - f. I expect my use of digital downloaded content to stay the same over the next 5 years
 - g. I expect my use of digital downloaded content to decrease over the next 5 years.
14. How do you typically find out about Library programs? (Select all that apply)
- a. City website
 - b. Colleyville E-news
 - c. Colleyville Communicator
 - d. Library website
 - e. Library email
 - f. Library calendar
 - g. City's Facebook page
 - h. Library and Recreation digital brochure, *Reading and Recreation Sensation*
 - i. City water bill insert
 - j. Library signage
 - k. Library staff
 - l. Newspaper
 - m. Word of mouth
 - n. Other (please specify):
15. Do you have kids under the age of 18 in your family?
- a. Yes
 - b. No

COLLEYVILLE PUBLIC LIBRARY LONG-RANGE PLAN SURVEY

16. Please suggest how we can improve our services to better serve you?

Thank you for your contribution to the Colleyville Public Library's Master Plan. In appreciation of your participation, you will be entered for a chance to win a Samsung Galaxy Tab 4 or a Nook Edition. If you would like to be entered into the drawing to be held June 30, 2015, please complete the following fields with your name, address, phone number, e-mail address and age. You must reside in the Colleyville city limits and be age 14 years or older to be eligible to win. Employees of the City of Colleyville are not eligible to win. You must complete the online survey and provide the following information in order to be entered into the drawing. No purchase is necessary. One survey and one entry per person only, please.

*Denotes required fields.

*Name:

*Address:

*Phone number:

*E-mail address:

*Age:

**Colleyville Public Library – Long-Range Plan Survey
Communications/Promotional Plan
October-November 2015**

<i>September 22-25</i>	Approved survey to web provider Brief in October edition of <i>Communicator</i> (send to printer)
<i>October 1</i>	Survey goes live on Colleyville.com with a banner and homepage story (Survey is live through November 14). Links also provided on Public Library departmental homepage. Media release distributed
<i>October 2</i>	E-Communicator sent to subscriber database with brief on survey and link Post on City of Colleyville Government Facebook page, with <i>call to action</i> link to survey Survey information goes up on city cable channel and all city electronic message boards Survey bookmarks at Public Library/City Hall/Senior Center
<i>October 9- November 13</i>	Weekly mention in Colleyville E-News with links to survey
<i>November 14</i>	Survey removed from Colleyville.com



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Agenda Number 3e

Agenda Date 08/10/2015

Number

Type Regular Agenda Items

Department Library

Title

Discussion of items for future agendas

Strategy Map Connection

Explanation

This item allows the opportunity for Library Board members to suggest items for consideration on future Library Board agendas and to confirm the next regularly schedule meeting dates of October 12 and December 14, 2015.

Attachments



City of Colleyville Colleyville Library Board Agenda Briefing

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Agenda Number 4a	Agenda Date 08/10/2015	Number
Type Report		
Department Library		
Title		
Librarian's Report		

Strategy Map Connection

Explanation

The reports provided are to update the Board members on the statistics for the months June 2015 through July 2015.

A. Monthly Statistics

B. Donations

C. Library Programs

1. Summer Reading Program
2. Fall Programs

Attachments

1. Colleyville Library Monthly Statistics, June-July 2015



COLLEYVILLE PUBLIC LIBRARY MONTHLY STATISTICS

REPORT TO LIBRARY BOARD/JUNE 2015						
	June 2015	June 2014	% Change (+/-)	Current YTD	Last Year to Date	% Change (+/-)
USAGE STATISTICS						
Persons Visiting the Library	16,939	17,390	-3%	94,562	96,104	-2%
Drive Up Transactions	106	134	-21%	1,065	1,223	-13%
Total In-Library Transactions	48,611	52,090	-7%	278,154	293,304	-5%
Study Room Hours Usage	253.00	351.00	-28%	2,462.00	2,202.00	12%
Volunteer Hours	365.00	834.25	-56%	1,160.75	1,954.17	-41%
LIBRARY PROGRAMS PRESENTED						
	73	66	11%	444	403	10%
PROGRAM ATTENDANCE						
	3,500	4,174	-16%	13,990	13,557	3%
COMPUTER USE						
	Users			Users		
Children	107	191	-44%	410	556	-26%
Adult	355	414	-14%	2,645	2,501	6%
CARD REGISTRATIONS						
	47	235	-80%	574	795	-28%
CIRCULATION						
TOTAL CIRCULATION	28,738	30,412	-6%	164,061	169,132	-3%
Digital	1,087	994	9%	8,907	7,779	15%
Zinio	463	347	33%	4,193	3,477	21%
OneClickdigital	49	22	123%	307	27	1037%
COLLECTION						
	530	586	-10%	76,419	72,930	5%
LIBRARY RECEIPTS						
	\$2,993.70	\$3,755.65	-20%	\$18,926.82	\$19,652.50	-4%



COLLEYVILLE PUBLIC LIBRARY MONTHLY STATISTICS

REPORT TO LIBRARY BOARD/JULY 2015

	July 2015	July 2014	% Change (+/-)	Current YTD	Current YTD	% Change (+/-)
USAGE STATISTICS						
Persons Visiting the Library	16,185	16,527	-2%	110,747	112,631	-2%
Drive Up Transactions	134	187	-28%	1,199	1,410	-15%
Total In-Library Transactions	49,129	53,138	-8%	327,283	346,442	-6%
Study Room Hours Usage	253.00	382.00	-34%	2,807.00	2,397.00	17%
Volunteer Hours	335.50	803.75	-58%	1,496.25	2,757.92	-46%

LIBRARY PROGRAMS PRESENTED						
	74	70	6%	512	473	8%

PROGRAM ATTENDANCE						
	3,700	3,527	5%	17,125	17,084	0%

COMPUTER USE		Users				
Children	63	168	-63%	473	724	-35%
Adult	376	475	-21%	3,021	2,976	2%

CARD REGISTRATIONS						
	120	135	-11%	584	930	-37%

CIRCULATION						
TOTAL CIRCULATION	27,122	28,498	-5%	191,211	197,630	-3%
Digital	1,301	1,071	21%	10,208	8,850	15%
Zinio	282	365	-23%	4,477	3,842	17%
OneClickdigital	41	12	242%	346	39	787%

COLLECTION						
	668	584	14%	77,087	73,514	5%

LIBRARY RECEIPTS						
	\$2,447.46	\$2,317.49	6%	\$21,374.28	\$21,969.99	-3%



COLLEYVILLE PUBLIC LIBRARY

VOLUNTEER HOURS

FISCAL YEAR 2014-2015

MONTH	VOLUNTEERS	PER- SONS	VOLUNTEERS	PER- SONS	NCL	PER- SONS	SCHOOL	PER- SONS	TEEN/ADULT COURT	PER- SONS	TOTAL	TOTAL PERSONS
October	35.00	8	2.00	1	0.00	0	35.50	13	0.00	0	72.50	22
November	11.50	4	0.00	0	0.00	0	41.25	15	0.00	0	52.75	19
December	20.75	5	3.50	1	0.00	0	96.65	21	0.00	0	120.90	27
January	11.00	4	0.00	0	0.00	0	83.00	20	16.00	2	110.00	26
February	7.50	3	7.00	1	0.00	0	36.50	16	37.25	5	88.25	25
March	4.50	1	0.00	0	0.00	0	82.00	15	16.50	2	103.00	18
April	5.50	1	6.00	1	0.00	0	16.00	4	0.00	0	27.50	6
May	4.75	2	2.00	1	0.00	0	24.00	7	0.00	0	30.75	10
June	31.75	4	78.75	13	0.00	0	237.75	38	0.00	0	348.25	55
July	24.25	4	86.00	16	0.00	0	213.00	34	12.00	1	335.25	55
August											0.00	0
September											0.00	0
FY Total	157	36	185.25	34	0.00	0	865.65	183	81.75	10	1,289.15	263



City of Colleyville Colleyville Library Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4b

Agenda Date 08/10/2015

Number

Type Report

Department Library

Title

Friends of the Colleyville Public Library Report

Strategy Map Connection

Explanation

A representative from the Friends of the Colleyville Public Library will provide an update and report to the Colleyville Library Board members.

Attachments



City of Colleyville Colleyville Library Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4c

Agenda Date 08/10/2015

Number

Type Report

Department Library

Title

Colleyville Public Library Foundation Report

Strategy Map Connection

Explanation

A representative from the Colleyville Public Library will provide an update and report to the Colleyville Library Board members.

Attachments