



City of Colleyville City Council Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Tuesday, February 17, 2015

City Council Chambers

**PRE COUNCIL MEETING
EXECUTIVE SESSION
5:00 P.M.
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR**

CALL TO ORDER

- PC-1** Presentation and discussion by Tarrant Regional Water District (TRWD) and Trinity River Authority (TRA)
- PC-2** Update and discussion of the 2014 Water and Wastewater Master Plan and Water and Sewer Rate Study
- PC-3** Discussion of the February 17, 2015, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by public hearing or action items on the agenda

Section 551.071 - Legal - Consultation with attorney relative to Heritage Avenue right-of-way (access and Creekside plat)

Section 551.071 - Legal - Consultation with attorney on contemplated litigation (Camden Lock LLC)

Section 551.071 - Legal - Consultation with attorney regarding litigation - Billy McCullough v. City of Colleyville

Section 551.071 - Legal - Consultation with attorney regarding litigation - Michael S. Newman v. City of Colleyville and City of Keller

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**RESUME REGULAR MEETING
7:30 P.M.
CITY COUNCIL CHAMBERS**

INVOCATION: Pastor Jeff Strickland, Colleyville Assembly of God

PLEDGE OF ALLEGIANCE: Assistant City Attorney Cathy Cunningham

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - Resolution R-15-3844

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

**Announcements of civic and charitable events
Presentation of calendar events and updates
Announcements of awards and recognition**

Presentation of a donation to the Colleyville Public Library for the 2015 Summer Reading Program from the Robert J. & Helen H. Glaser Family Foundation in the amount of \$10,000 - by the Colleyville Public Library Foundation, Cecilia Monacelli, President

Proclamation in recognition of the Robert J. & Helen H. Glaser Family Foundation – Mayor David Kelly and Library Director Mary Rodne

Proclamation in recognition of the Colleyville Heritage Cheerleaders earning first place in the 2014 American School Spirit Award - Mayor David Kelly

In recognition of Colleyville's featured business - Studio Movie Grill, 5655 Colleyville Boulevard, Angie Roberts, Head of Private Sales and Group Events - Mayor David Kelly and Economic Development Director Marty Wieder

4. CONSENT: READING AND PUBLIC HEARING- Resolution R-15-3845

- 4a** Approval of the minutes of the regular City Council meeting of February 3, 2015
- 4b** Approval of a proposal for bank depository services with Wells Fargo Bank

5. ORDINANCE(S): SECOND READING AND PUBLIC HEARING**5a Ordinance O-15-1948**

Consideration of a Special Use Permit for a second hand goods shop on Lot 8A, Block 1, of the Thompson Terrace Subdivision located at 5117 Colleyville Boulevard, Suite A, Case ZC14-028

**6. ORDINANCE(S):
FIRST READING AND PUBLIC HEARING****6a Ordinance O-15-1949**

Consideration for a Special Use Permit for a telecommunications tower on Lot 5R-1, Block 1, of the Andy Felps Addition, located at 4003 Colleyville Boulevard, Case ZC14-027

7. RESOLUTION(S): READING AND PUBLIC HEARING**7a Resolution R-15-3846**

Consideration of an appointment to the Architectural Review Commission

7b Resolution R-15-3847

Consideration of an appointment to the Colleyville Events Steering Committee

7c Resolution R-15-3848

Consideration of appointments to the Colleyville Sidewalks Committee

7d Resolution R-15-3849

Consideration of appointments to the Traffic Safety Advisory Committee

7e Resolution R-15-3850

Accepting a proposal for funding the full reconstruction of State Highway 26/Colleyville Boulevard

8. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

9. REPORTS

Colleyville Library Board Meeting Minutes - October 27, 2014
Planning and Zoning Commission Meeting Minutes - January 12, 2015
Monthly Financial Report - January 2015

10. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR FEBRUARY 17, 2015 - READING AND PUBLIC HEARING - RESOLUTION R-15-3851

11. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, February 13, 2015, by 5:00 p.m.

Amy Shelley, TRMC
City Secretary

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number PC-1

Agenda Date 02/17/2015

Type Pre Council

Department City Manager

Title

Presentation and discussion by Tarrant Regional Water District (TRWD) and Trinity River Authority (TRA)

Explanation

At the November 18, 2014 City Council meeting, Councilmember Chris Putnam requested a presentation by the Tarrant Regional Water District (TRWD) and the Trinity River Authority (TRA), to discuss how those entities impact Colleyville's water and wastewater systems and rates.

Staff from TRWD and TRA will be present to lead in a discussion during this Pre Council item.

Attachments

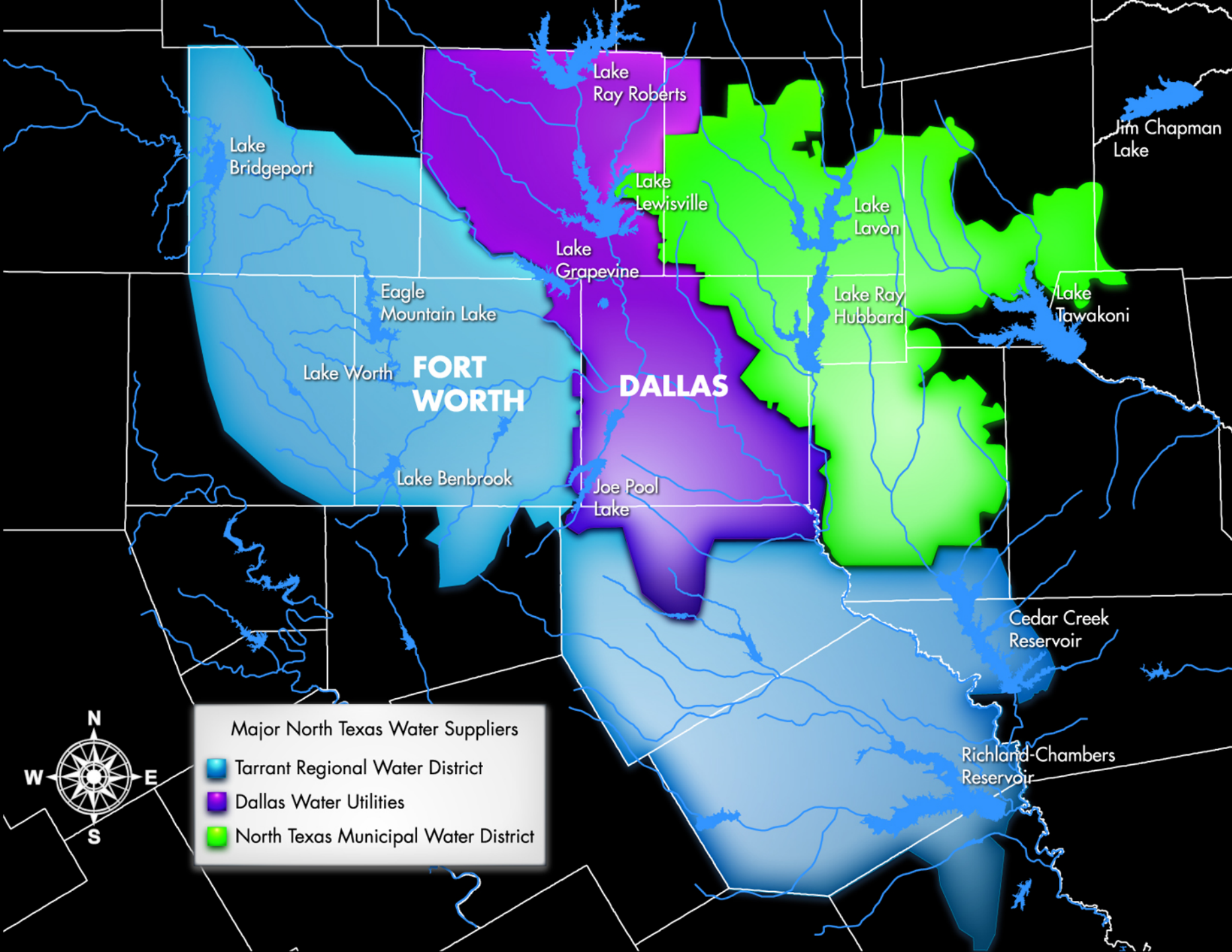
1. TRWD presentation
2. TRA presentation

TARRANT REGIONAL WATER DISTRICT



WATER SUPPLY FLOOD CONTROL WATER QUALITY RECREATION





Major North Texas Water Suppliers



Tarrant Regional Water District



Dallas Water Utilities



North Texas Municipal Water District

TEXAS DROUGHT IMPACTS



63.4%

STAGE 1
Twice per week



15.3
feet rise needed
to lift restrictions

STAGE 2
Once per week



35.0%

STAGE 3
Once per week



North
Texas
Municipal
Water Dist.

45.0%

STAGE 3
Once every 2 wks.



24.1%

STAGE 5
No watering

WATER SUPPLIED 2014



104 BILLION
gallons used

Enough to fill
AT&T Stadium
134 TIMES

WATER CONSERVATION

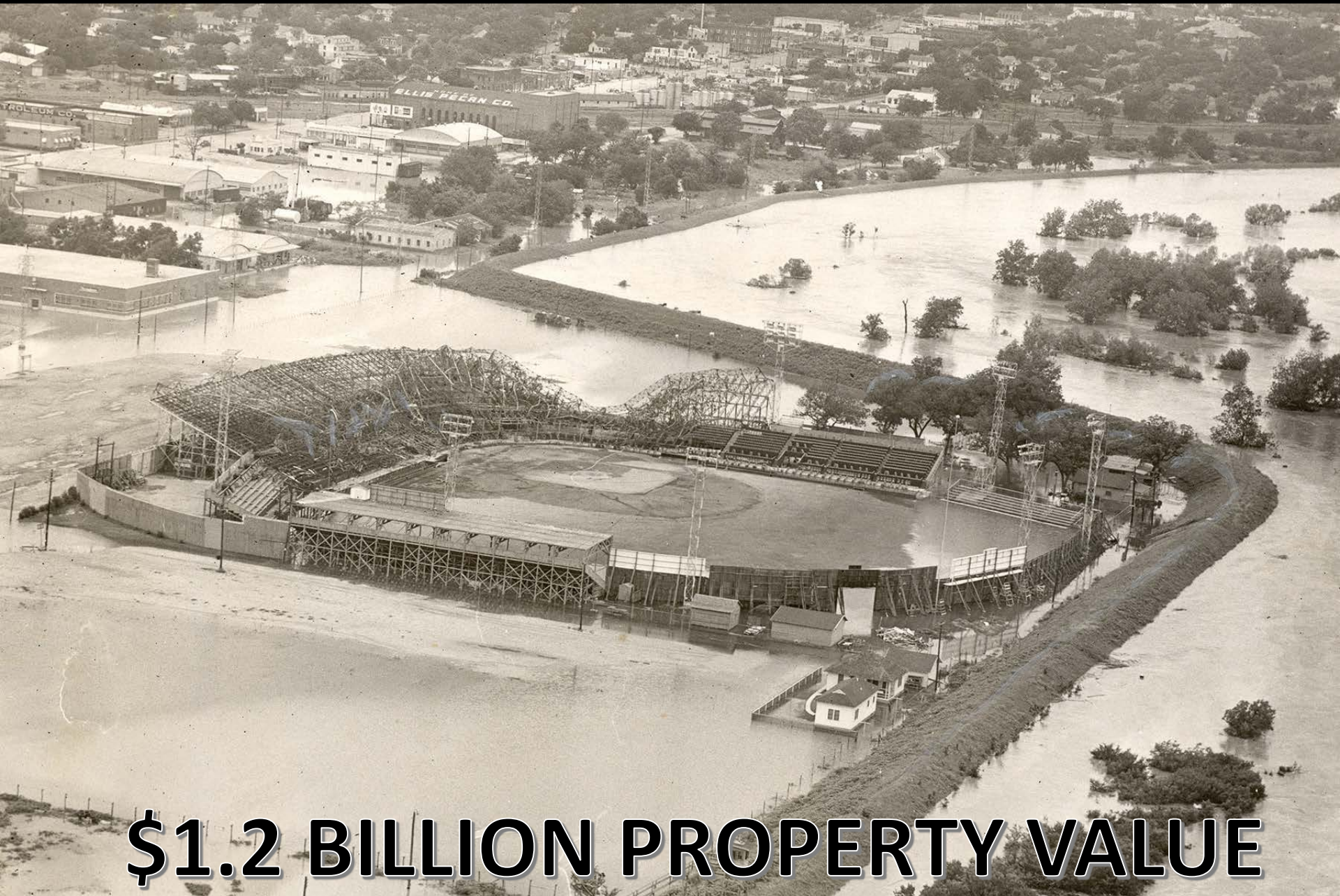


**SAVED
31 BILLION**
gallons in 2014

Enough to fill
AT&T Stadium
40 TIMES

TRINITY RIVER VISION

FLOOD PROTECTION



\$1.2 BILLION PROPERTY VALUE



1:15,000

Trinity River Vision Project Improved Areas

Proposed Bypass Channel

River Oaks

Brookside

Crestwood

Trinity Uptown

Gateway Park

Lower River Crest Area

Burton Hill
North Crest

Montgomery Plaza
So7
Museum Way
Linwood
Arch Adams
Upper West side

TRINITY RIVER VISION



RECREATION

TRINITY TRAILS FACTS

BY THE NUMBERS



72 MILES
OF TRAILS



31 CONNECTED
NEIGHBORHOODS



12 WATER
FOUNTAINS



33 TRAILHEAD
ACCESS POINTS



CONNECTED TO
21
PARKS



9 LOW WATER
CROSSINGS



6 CANOE
LAUNCHES



EAGLE MOUNTAIN PARK

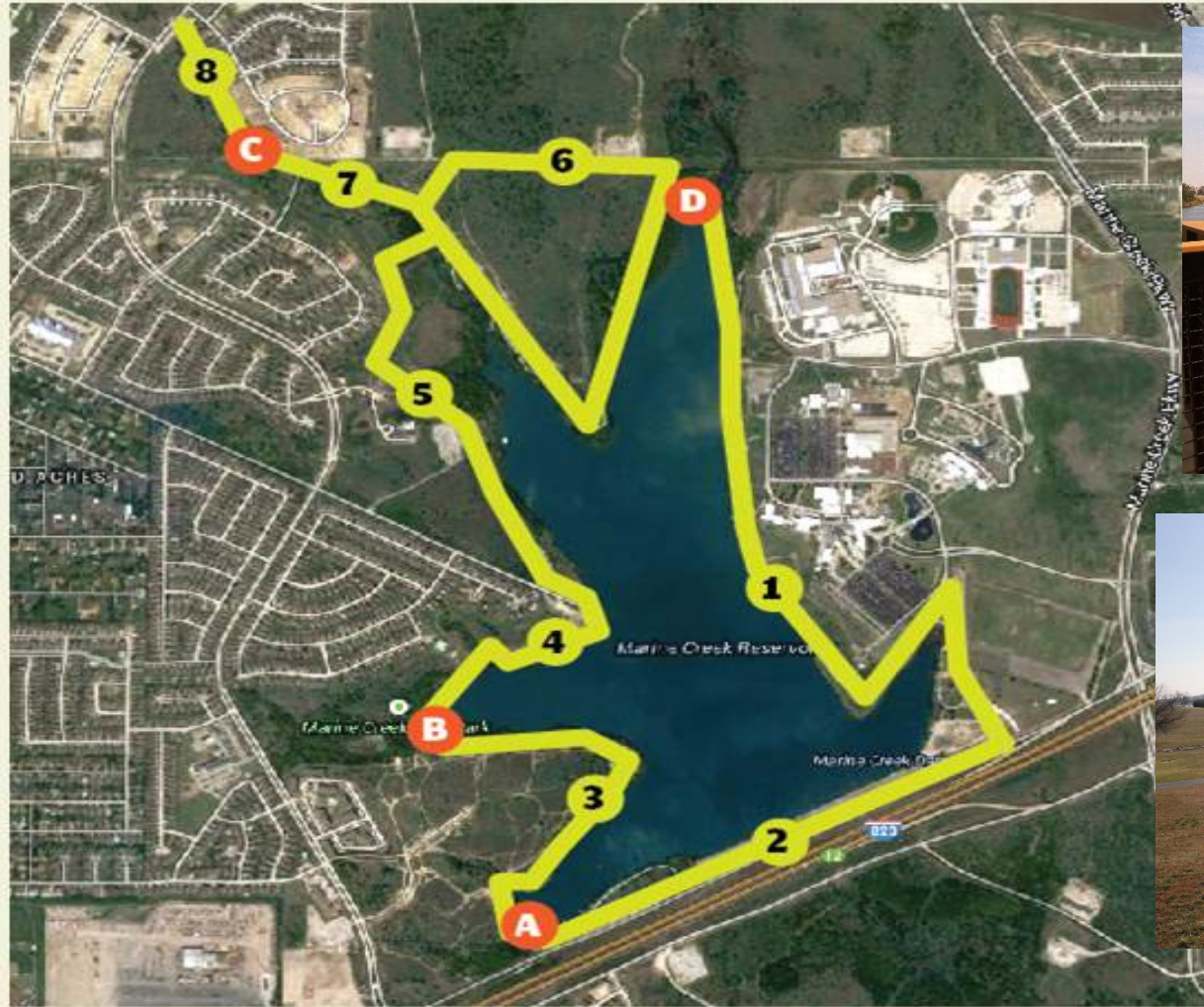


AIRFIELD FALLS TRAILHEAD & CONSERVATION GARDEN

A hidden gem where beauty,
recreation and education
come together.



MARINE CREEK LAKE



OPENING SOON: A NEW PLACE TO PLAY ON EAGLE MOUNTAIN LAKE



INDUSTRY LEADER

RECOGNITION

2014 National Awards

Integrated Pipeline

Wetlands

Dam Safety Program

Recent Years

Trinity Trail System

Water Conservation

Reverse Litter Campaign

FINANCIAL STABILITY



AAA from **S&P**

AA+ from **Fitch**

TRWD FUNDING

REVENUE FUND

Supported 100% by water supply sales



Reservoirs, Pipelines,
Wetlands



Future Water Supplies



Operations &
Maintenance
(Pipelines, Pump Stations,
Reservoirs)



Energy to
Pump Supplies
to Customers

**Funds are
not interchangeable**

GENERAL FUND

Supported by tax revenue, and
oil and gas leases



Flood Control & Levee
Maintenance



Trinity Trail System



Eagle Mountain Park &
Twin Points Park

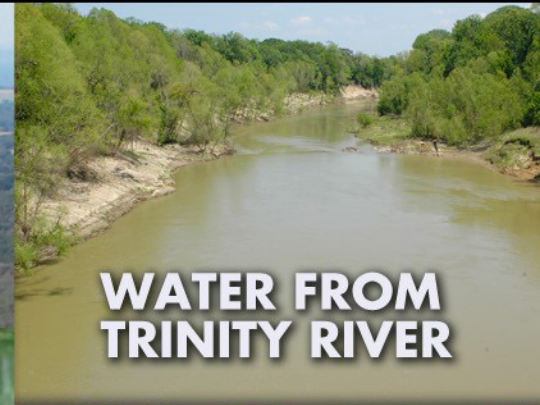


Trinity River
Vision Authority

WATER SUPPLY

TRWD WETLANDS

George W. Shannon Wetlands Water Reuse Project



**WATER FROM
TRINITY RIVER**

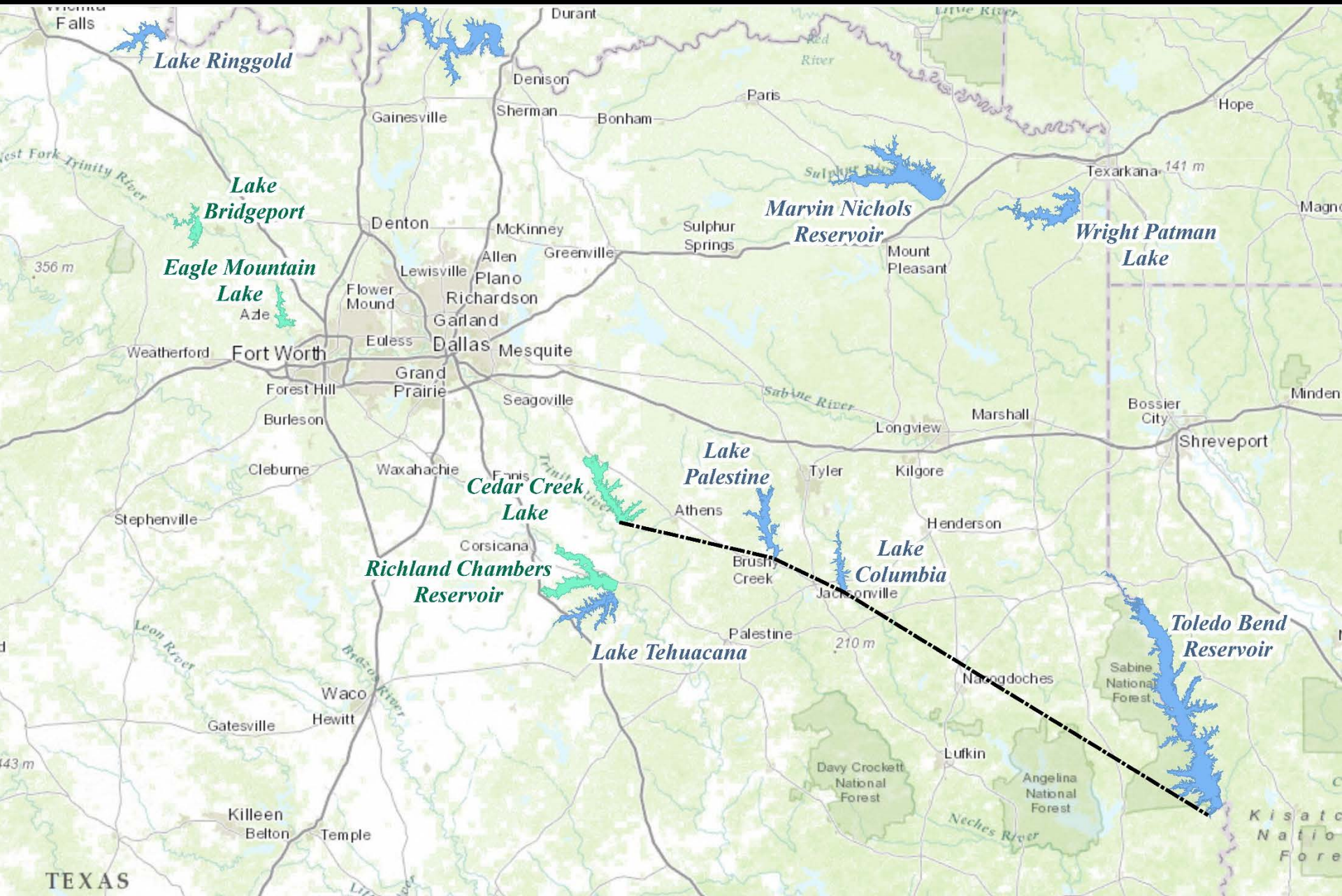


**FILTERED THROUGH
WETLAND ECOSYSTEM**

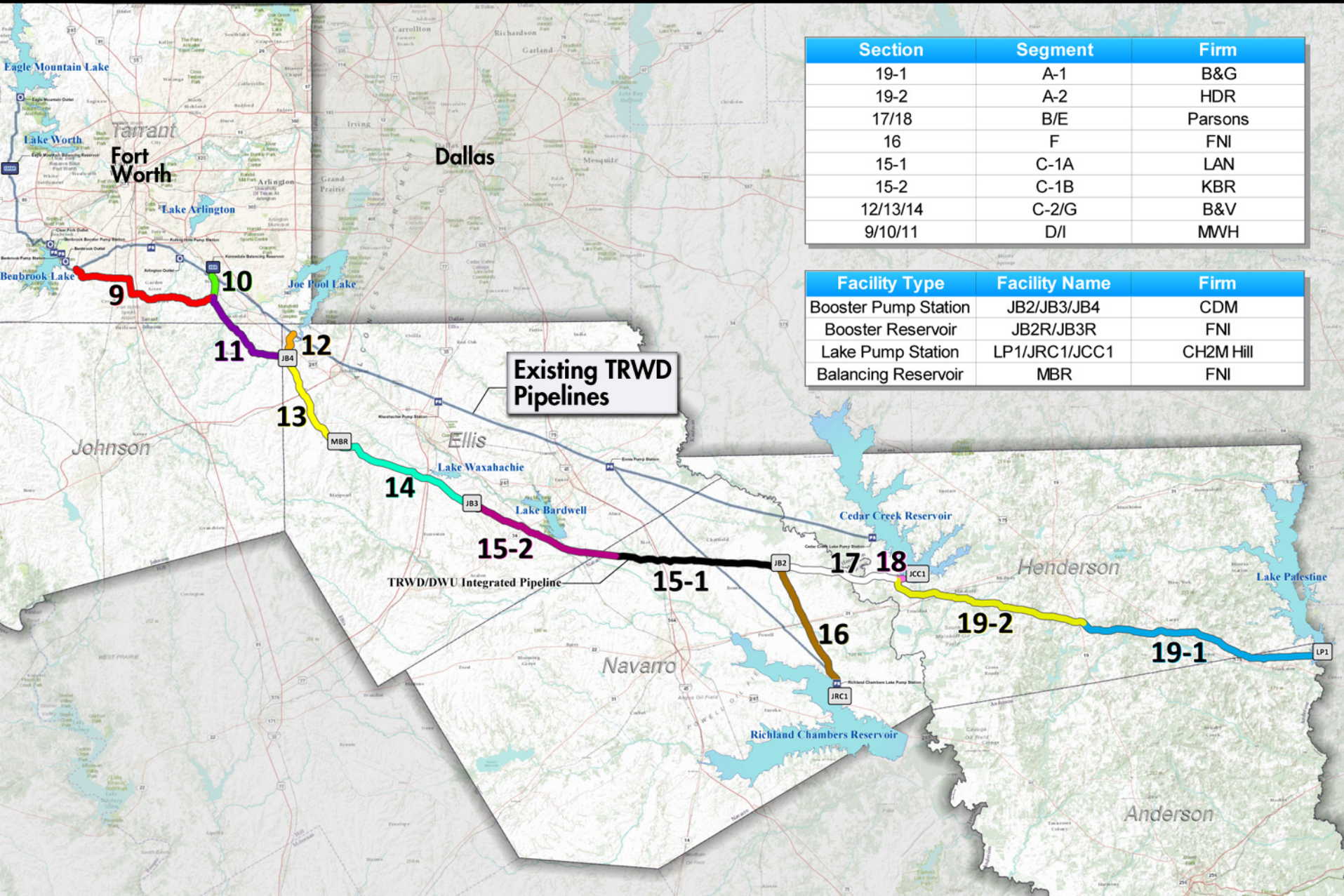


**DRAMATICALLY IMPROVES
WATER QUALITY**

PATH TO NEW SUPPLY



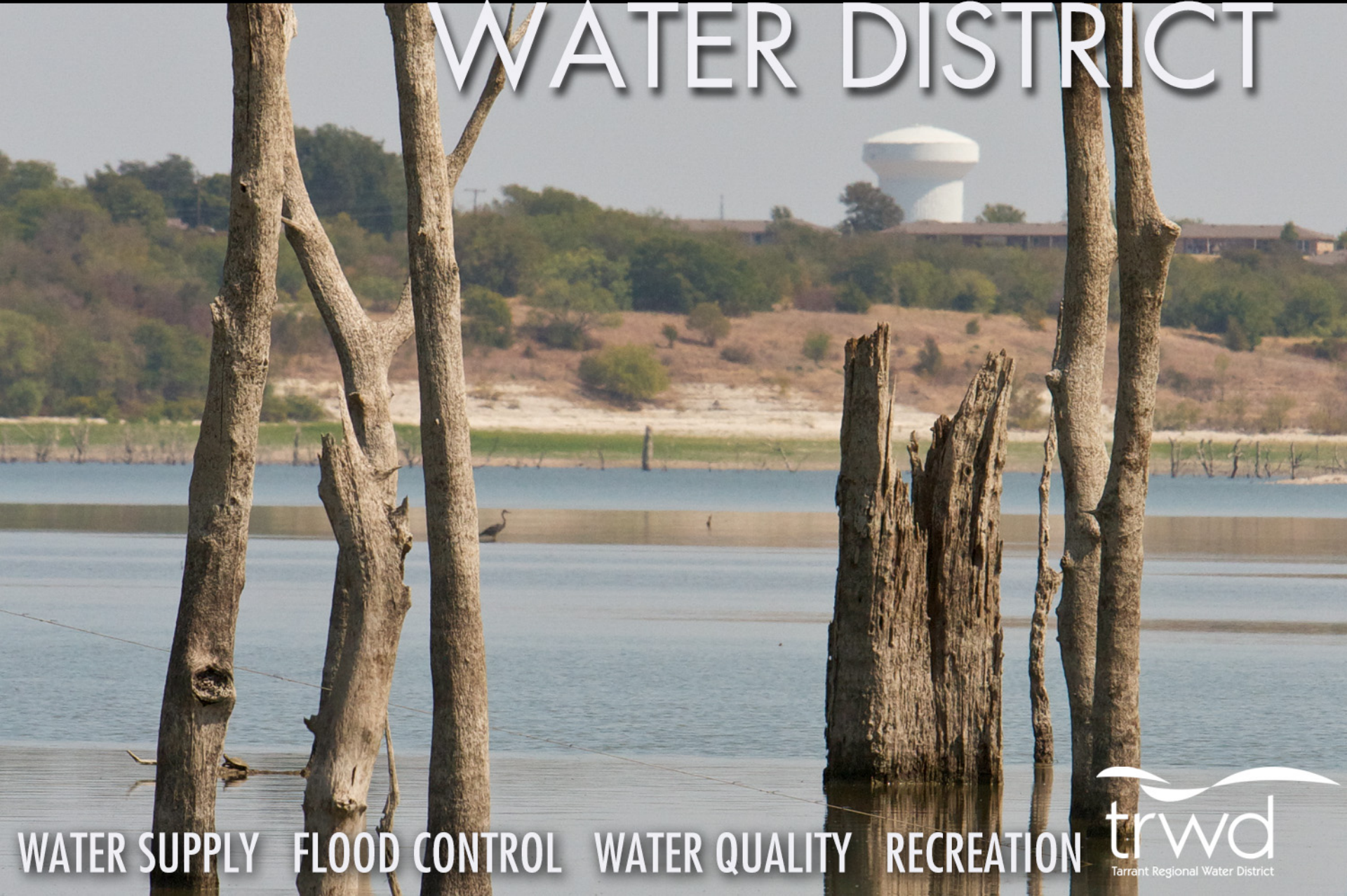
INTEGRATED PIPELINE



Section	Segment	Firm
19-1	A-1	B&G
19-2	A-2	HDR
17/18	B/E	Parsons
16	F	FNI
15-1	C-1A	LAN
15-2	C-1B	KBR
12/13/14	C-2/G	B&V
9/10/11	D/I	MWH

Facility Type	Facility Name	Firm
Booster Pump Station	JB2/JB3/JB4	CDM
Booster Reservoir	JB2R/JB3R	FNI
Lake Pump Station	LP1/JRC1/JCC1	CH2M Hill
Balancing Reservoir	MBR	FNI

TARRANT REGIONAL WATER DISTRICT



WATER SUPPLY FLOOD CONTROL WATER QUALITY RECREATION





Wastewater Treatment

Water Treatment

Water Storage

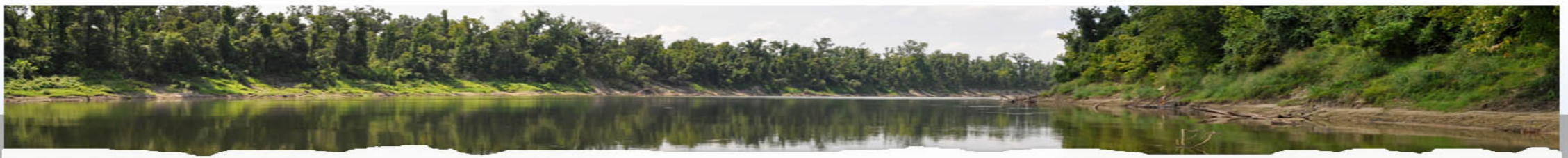
Lake Livingston

Recreation Facilities

Water and Wastewater Treatment Services For the City of Colleyville

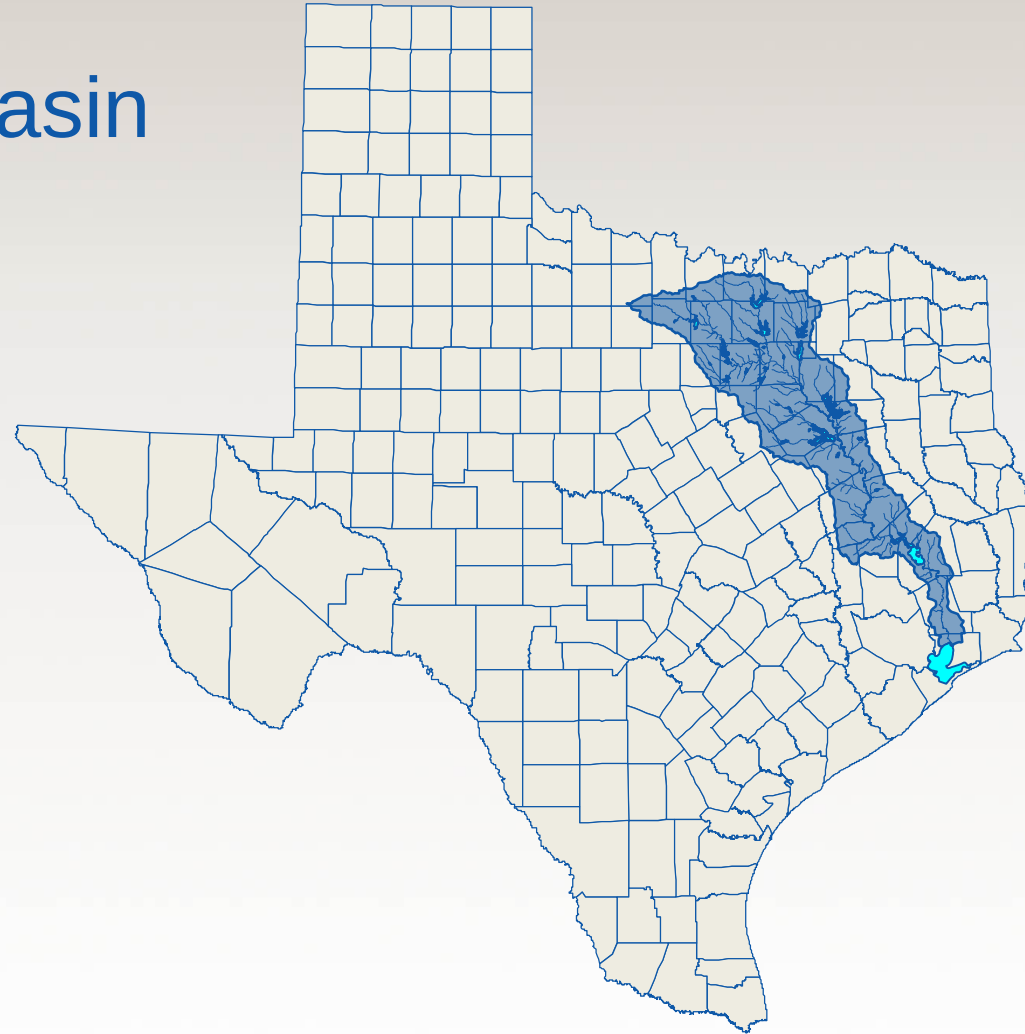


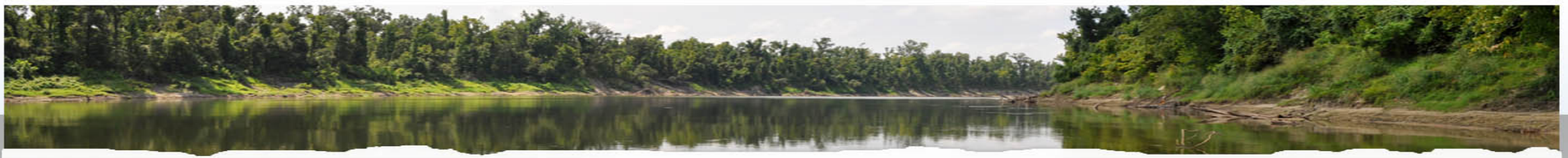
Trinity River Authority of Texas



Trinity River Basin

- The Trinity River is 18,000 square miles of watershed

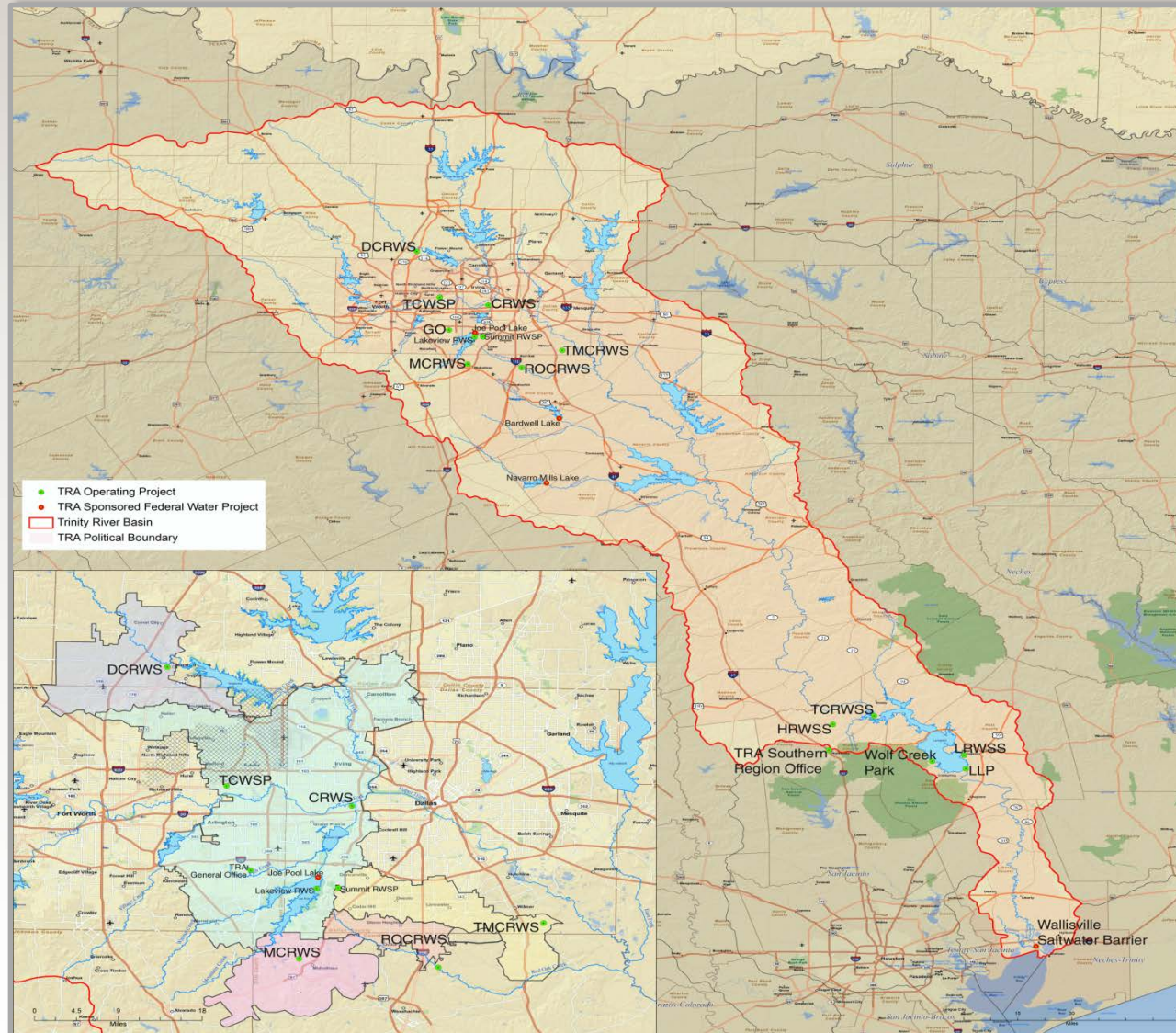




TRA's Three Functions

1. Develop and maintain a basin-wide master plan
2. Sponsor federal water projects
3. Provide water and wastewater-related services within political subdivision

TRA Basin-Wide Facilities/Projects





Wastewater Treatment

Water Treatment

Water Storage

Lake Livingston

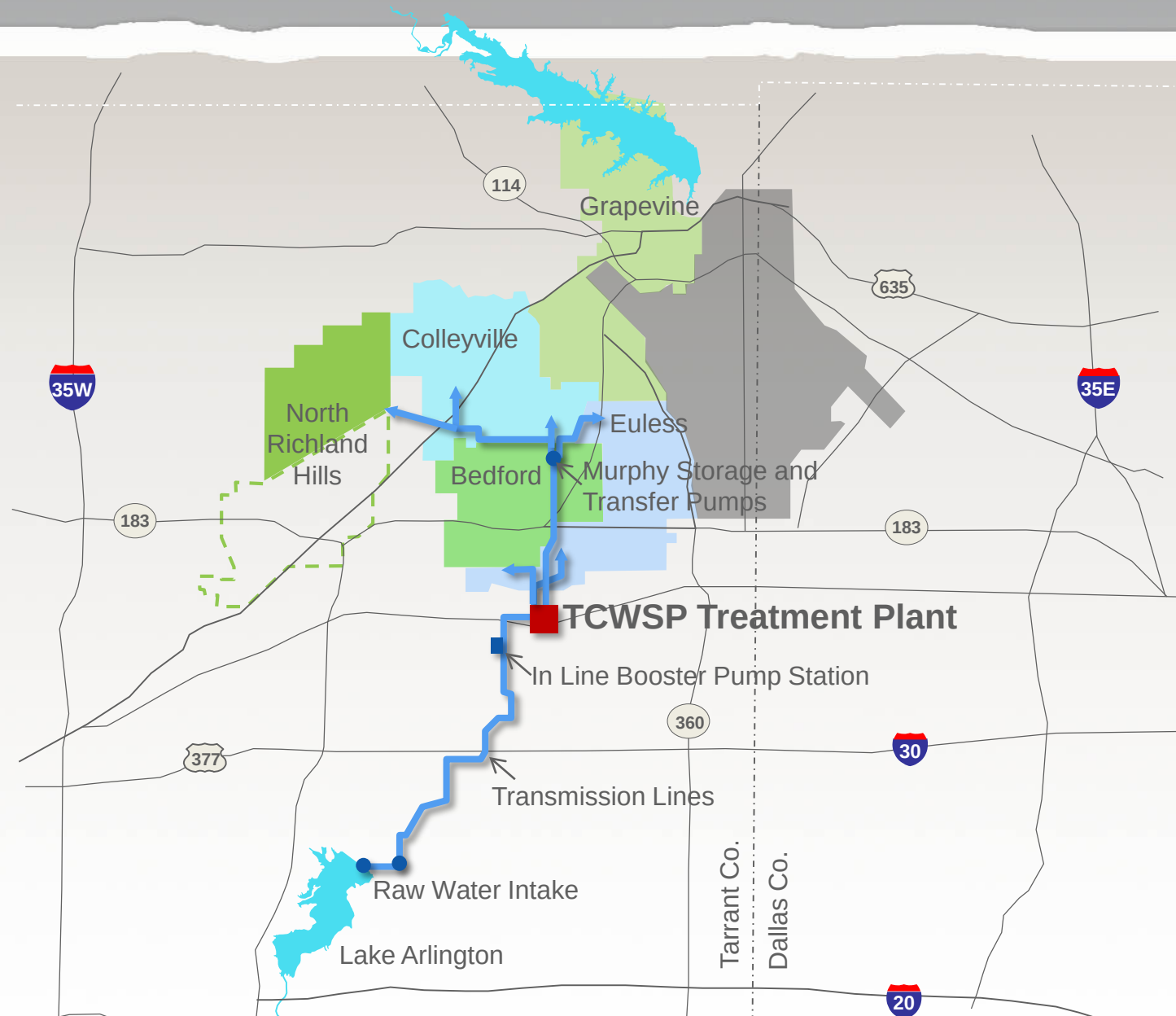
Recreation Facilities

Northern Region Water Treatment



Trinity River Authority of Texas

Tarrant County Water Supply Project



Tarrant County Water Supply Project

- Began Service: 1974
- Current Capacity: 87.0 MGD
- Avg. Daily Flow for FY 2014: 30.59 MGD
- Number of contracting parties: 5





Wastewater Treatment

Water Treatment

Water Storage

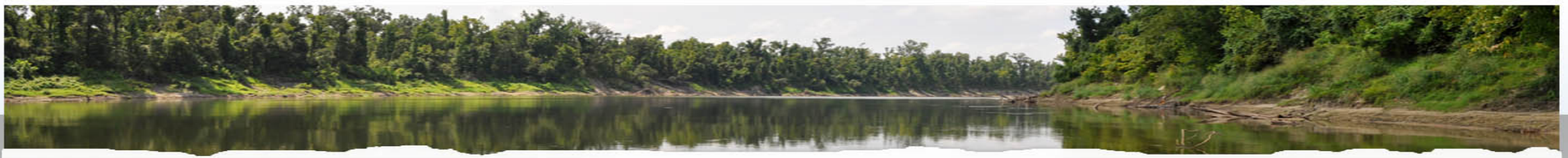
Lake Livingston

Recreation Facilities

Northern Region Wastewater Treatment



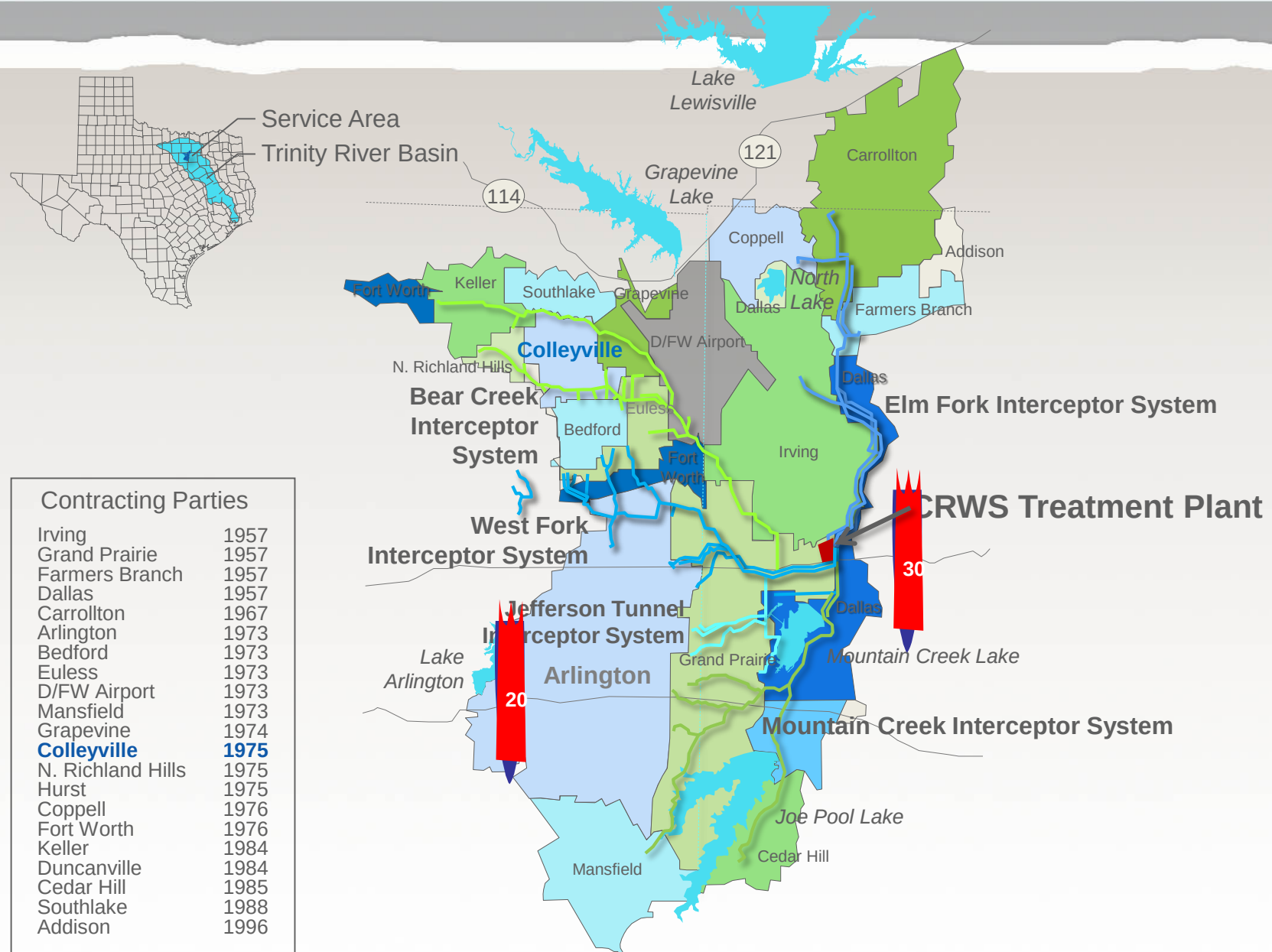
Trinity River Authority of Texas



Wastewater Treatment Facilities

- **Central Regional Wastewater System**
- Ten Mile Creek Regional Wastewater System
- Denton Creek Regional Wastewater System
- Red Oak Creek Regional Wastewater System
- Mountain Creek Regional Wastewater System
- Walker Calloway Outfall Branches

Central Regional Wastewater System



Central Regional Wastewater System

- Began Service: December 1959
- Current Capacity: 162.0 MGD
- Avg. Daily Flow for FY 2014: 125 MGD
- Number of contracting parties: 21





Wastewater Treatment

Water Treatment

Water Storage

Lake Livingston

Recreation Facilities

Projected Costs and Rates



Trinity River Authority of Texas



Budgeting for TRA Wholesale Services

- Each System has a stand alone budget
- Operations & Maintenance Budget
 - ◆ Personnel
 - ◆ Materials
 - ◆ Equipment
- Debt Service Budget
 - ◆ Capital Improvements
 - Regulatory
 - Rehabilitation
 - Capacity/New construction
- Fiscal Year Begins December 1st



Budgeting for TRA Wholesale Services

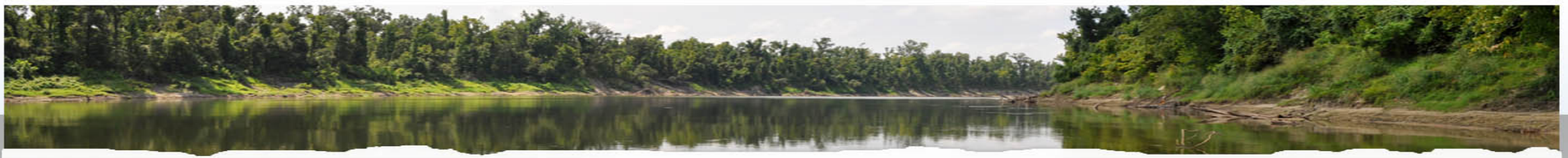
- Each Contracting Party provides their estimated consumption/flows to TRA
- The recommended budget is presented to Advisory Committees
 - ◆ Each contracting party is a member of the committee
 - ◆ Each contracting party gets one vote
 - ◆ Advisory Committee recommendations are provided to the TRA Board of Directors for their consideration of the TRA budget
 - ◆ TRA provides a base cost per 1,000 gallons to member cities for budgeting purposes

How is Payment determined

- Contracting parties budget based on their estimated contribution to the system - Example
 - City flow estimate = 1.0 MGD
 - Total system flows estimate = 5.0 MGD
 - City's share = 20% of budget
- Billed at 1/12 per month of the budgeted amount
 - Mid year adjustment if necessary
 - City actual flow = 1.5 MGD
 - Total system flow = 4.5 MGD
 - City's budget = 33.33% of the budget

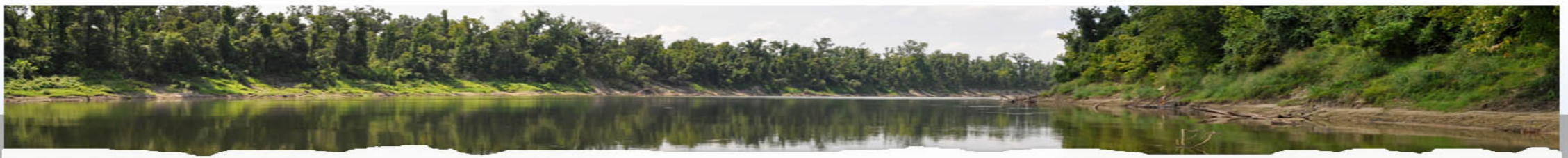
FY 2015 Expenditure Budgets

Budget Categories	CRWS FY 2015 Budgeted Expenditures	TCWSP FY 2015 Budgeted Expenditures
Other Services & Charges	\$22,992,392	\$18,068,186
Supplies	\$5,768,510	\$2,049,816
Personnel Services	\$11,605,745	\$2,101,558
Capital Outlays	\$644,163	\$41,000
Transfers & Miscellaneous	\$27,600	\$8,350
<i>O&M Total</i>	<i>\$41,038,310</i>	<i>\$22,268,910</i>
<i>Debt Service</i>	<i>\$67,129,534</i>	<i>\$13,675,664</i>
<i>Total</i>	<i>\$108,167,844</i>	<i>\$35,944,574</i>
<i>Colleyville Budget</i>	<i>\$1,949,741</i>	<i>\$8,706,658</i>



Projected Rates*

- Rates are calculated based on Budget(\$)/flow
- Rate factors:
 - ◆ Costs are increasing
 - ◆ Consumption/flows can be decreasing
 - ◆ Decreasing denominator raises rates



Projected Equivalent Water Rates

Fiscal Year	Flow (MGD)	Cost (\$/1000 gal)
2015	34.100	2.909
2016	34.350	3.062
2017	34.600	3.309
2018	34.850	3.399
2019	35.100	3.536
2020	35.350	3.629

Projected Equivalent Wastewater Rates

Fiscal Year	Flow (MGD)	Cost (\$/1000 gal)
2015	131.552	2.206
2016	131.500	2.379
2017	131.500	2.640
2018	131.500	2.850
2019	131.500	3.024
2020	131.500	3.248



Wastewater Treatment

Water Treatment

Water Storage

Lake Livingston

Recreation Facilities

Questions?
www.trinityra.org



Trinity River Authority of Texas



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number PC-2

Agenda Date 02/17/2015

Type Pre Council

Department Public Works

Title

Update and discussion of the 2014 Water and Wastewater Master Plan and Water and Sewer Rate Study

Explanation

Garver, LLC, the engineering consultant who prepared the 2014 Water and Wastewater Master Plan Update, will be providing additional information on the need for a new elevated water storage tank and a revised presentation (attached) of the Water and Sewer Rate Study that was accomplished in conjunction with the 2014 Water and Wastewater Master Plan Update.

At the January 21, 2014 Pre Council meeting, staff made a presentation to City Council explaining the need for a comprehensive water and sewer master plan to determine the condition and adequacy of the City's existing water and wastewater systems. As part of the Master Plan Update, a rate study was done to determine what percentage of fixed costs of operating the utility were being recovered in the base rate, and to recommend potential adjustments to the current rate structure to ensure fixed operating costs were being recovered, and to provide some funding for the capital projects identified in the Master Plan update.

On December 16, 2014, the results of the Water and Sewer Master Plan and Rate Study were presented (briefing and presentation attached) to the City Council during the Pre Council meeting, and several issues were identified that required clarification or additional information. The attached presentation will address those questions.

The initial rate study proposed the following adjustments to the water and wastewater rate structure:

- a. Removal of the initial 2,000 gallons included in the minimum bill over a two year period
- b. Revision of the base rate structure based on meter size
- c. Differentiation of the base charge for sewer for residential and non-residential accounts

Based on questions and direction from City Council, the following changes have been made to the Water and Sewer Rate Study:

- a. The removal of the 2,000 gallons included in the minimum bill has been changed to occur over a four year period
- b. All meters less than 1.5 inches in size, both residential and commercial, will be charged the same base rate
- c. Except as noted above, non-residential customers will be charged a higher base rate for sewer than residential customers.

The Trinity River Authority (TRA) provides treated water and wastewater to the City, and the five year projected TRA rates upon which the water and sewer study is based, were those presented in August 2014 during TRA's FY 2015 budget meetings. Please note that after the rate study was completed, TRA presented to their customer cities during the week of February 9, 2015, an update to the five year projected rates presented in August 2014. These rates differed slightly from the August 2014 projected future rate increases; in some years, the newly projected rates were higher and in others lower, due to a revised schedule of proposed debt sales. The ultimate five year impact on the proposed rates included in the water and sewer rate study and presentation is very minimal, as compared to the rates TRA presented last week.

Attachments

1. Water and Sewer Master Plan and Rate Study Update Presentation
2. December 16, 2014 Water and Wastewater Master Plan Briefing and Presentation



COLLEYVILLE WATER & WASTEWATER MASTER PLAN

Colleyville City Council
February 17, 2015

Outline of Presentation



Review of
December 16,
2014 presentation
at Pre Council
Meeting



Additional
discussion of the
proposed new
Elevated Storage
Tank (EST)



Continuation
of the Rate Study
Discussion



December 16 Meeting



Master Plan Highlights

CIP Projects that were identified

Dollars needed to fund identified
CIP Projects

Rate Study Recommendations



Elevated Storage Tank Justification



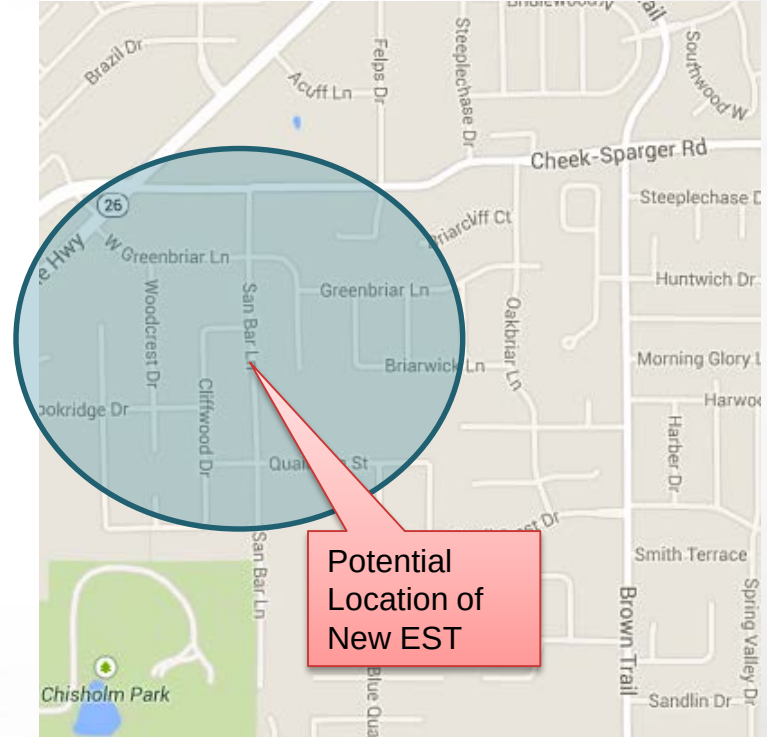
Address storage and pressure for maximum day demands



New Elevated Storage Tank and replacement of pipe

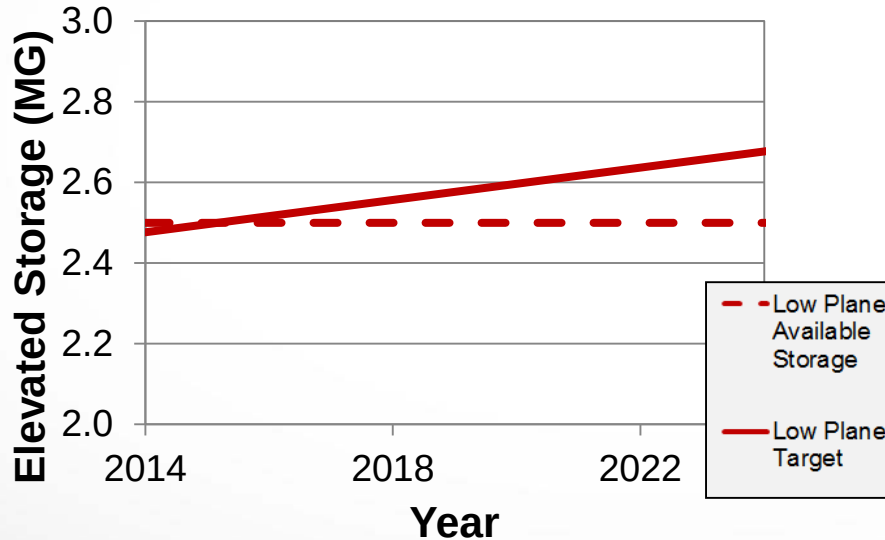


South portion of City



The Tank is Necessary to Meet Two Requirements

- Storage



- Pressures

- Current minimum pressure during maximum day falling below 35 PSI requirement



Low Pressure and Low Fire Flow are Problems in Two Areas of City

Addressed
with piping
improvements

EXHIBIT 06: CURRENT MODEL
MAXIMUM DAY DEMANDS
MINIMUM PRESSURE

Legend
Minimum Pressure

- < 35 psi
- 35 - 45 psi
- 45 - 60 psi
- 60 - 75 psi
- > 75 psi
- ◐ Existing EST
- ◐ LD Lockett GST



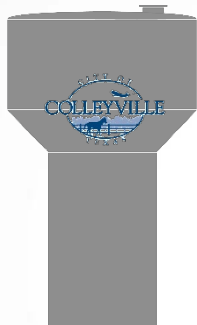
0 0.25 0.5 1
Miles

Area of
Concern



Maximum Day System Pressures

Hall-Johnson EST
Base elevation: 657
PSI: 44



Area of concern
Base elevation: 680
PSI: 28

Little Bear Creek
Base elevation: 560
PSI: 85



Our Evaluation Included Five Alternative Options



Large diameter conveyance pipelines



In-line booster station



Ground storage and booster station



Elevated Storage



Other water supply connections



Large Diameter Conveyance (Pipelines)



High impact construction
-Costly
-Traffic concerns
-Impact to residents



Relocates pressure and flow
-Additional projects needed
-Minimal pressure boost



Elevated storage
criteria not met
-No emergency storage



In-line Booster Station



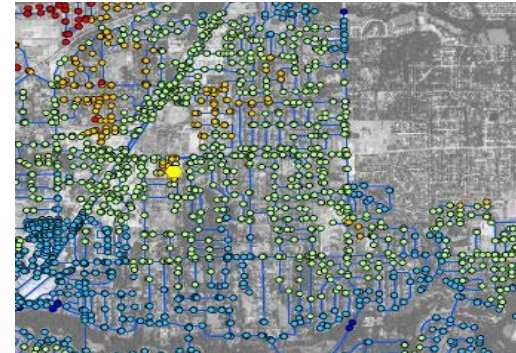
Mechanical
-Operations & maintenance



Relocates pressure and flow
-Additional projects needed
-Suction pressure issues



Elevated storage criteria not met
-No emergency storage
-Feed main bursts may decommission



Ground Storage Tank and Booster Pumps



Addresses pressure for maximum day demands



Similar in cost to EST



More mechanical equipment



Elevated storage requirement not met



Elevated Storage Tank



Addresses pressure for maximum day demands



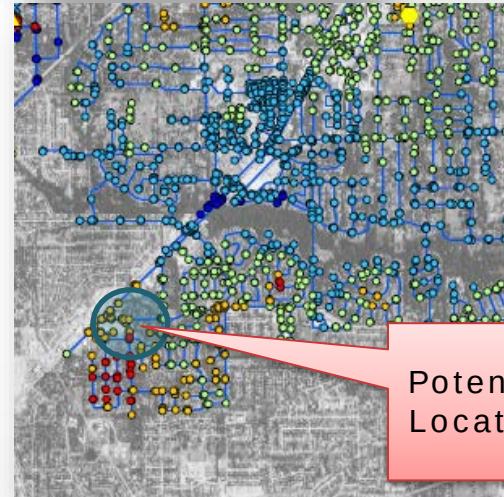
Addresses elevated storage requirement



Accommodates emergency conditions



Increases system flexibility



Potential
Location

Consideration of Options

GST and BPS



- Less capital than EST with same lifecycle
- More mechanical

BPS



- Shifts pressure issues to other parts of City
- Additional projects likely

Pipelines



- Shifts pressure issues to other parts of City
- Additional projects likely

EST



- Meets all identified needs

**RECOMMENDED
ALTERNATIVE**



The Goal is to Provide 15% of the Maximum Daily Demand in Elevated Storage



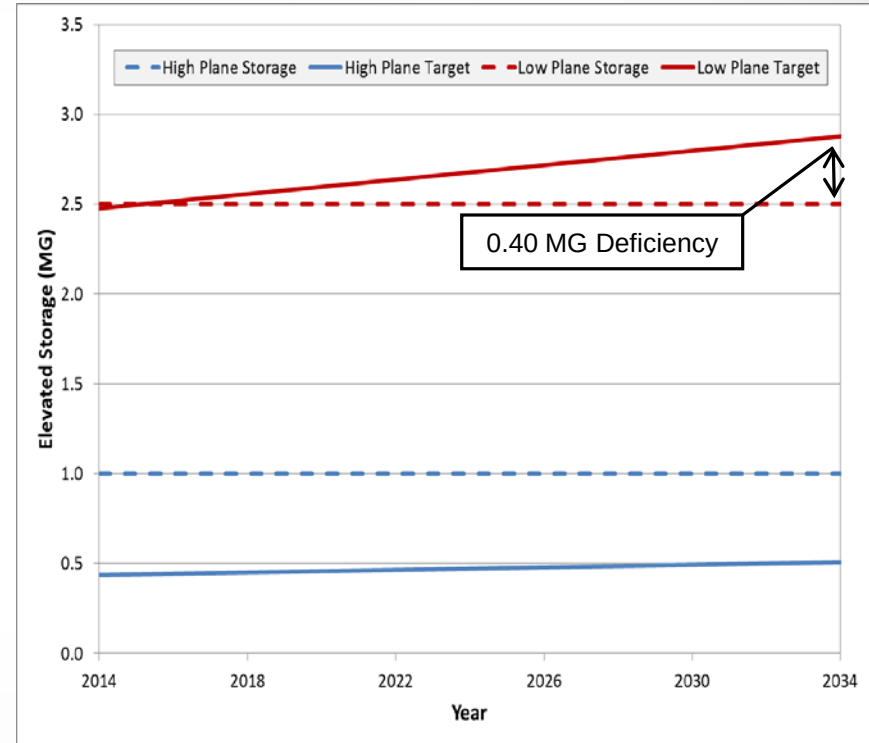
Provides system flexibility and alleviates low fire flow condition



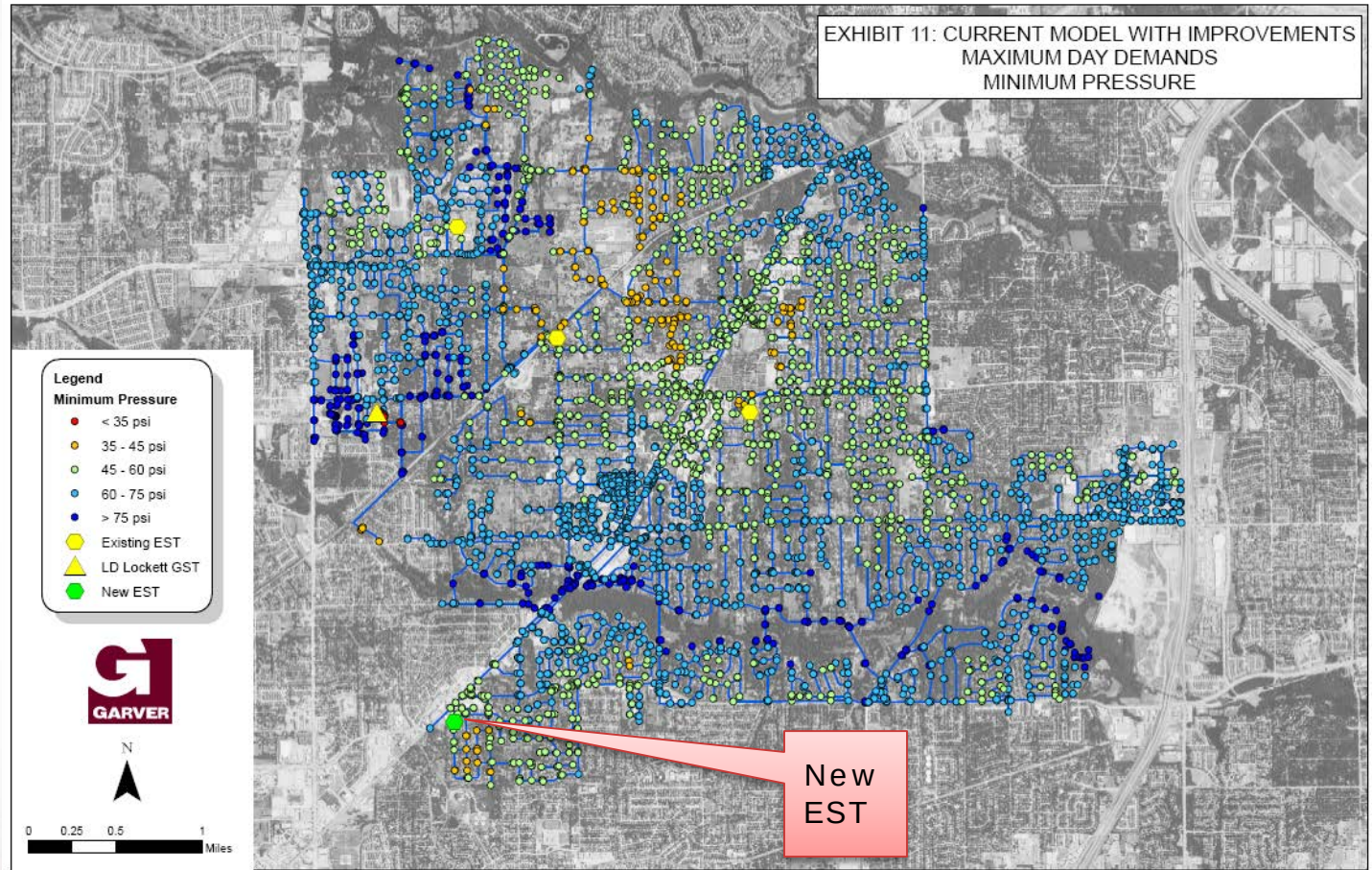
Provides available water supply for loss-of-power situations



Maintains minimum state required pressure



System Pressures With Proposed EST



Projected Improved Pressures

Hall-Johnson EST
Base elevation: 657
PSI: 45



New EST
Base elevation: ~675

Area of concern
Base elevation: 680
PSI: 40
(Previously 28)



Little Bear Creek
Base elevation: 560
PSI: 85



Recommended Course of Action

Consider Recommendation of EST



Design around the agreed-upon path forward

Finalize best-fit
technology

Choose site for
improvements

Evaluate impact
of design criteria

Design
Improvements



Construction and Implementation





RATE STUDY

Benchmarking the Current Rate Structure

City	Volumetric rates charged for all metered consumption?	Do larger meters pay a higher minimum charge?	Residential and non-residential rates differentiated?
Colleyville	No	No	No
Grapevine	No	Yes	Yes
Euless	Yes	Yes	Yes
Bedford	Yes	Yes	Yes*
NRH	No	Yes	Yes
Southlake	No	Yes	Yes
Keller	Yes	Yes	Yes*
Hurst	No	Yes	Yes
TRA Customers	* For Wastewater Only		



Rate Study

- Recommendations

- Remove first 2,000 gallons from base rate for water and wastewater over four year period
- Increase minimum base monthly charge for water meters in excess of 1 ½" over a four year period
- Increase base monthly charge for non-residential wastewater by \$6.00 to be implemented in two \$3.00 increments in 2016 and 2018



Recommendation 1

- Remove first 2,000 gallons from base rate for water and sewer over four year period
 - Impacts 100% (9,414) of water and wastewater customers
 - Assumes proposed TRA water rate increases of \$0.88 per 1000 gallons over 5 years
 - Assumes proposed TRA wastewater rate increases of \$0.79 per 1000 gallons over 5 years



Rate for 20,000 Gallons of Water for Meters Smaller than 1.5"

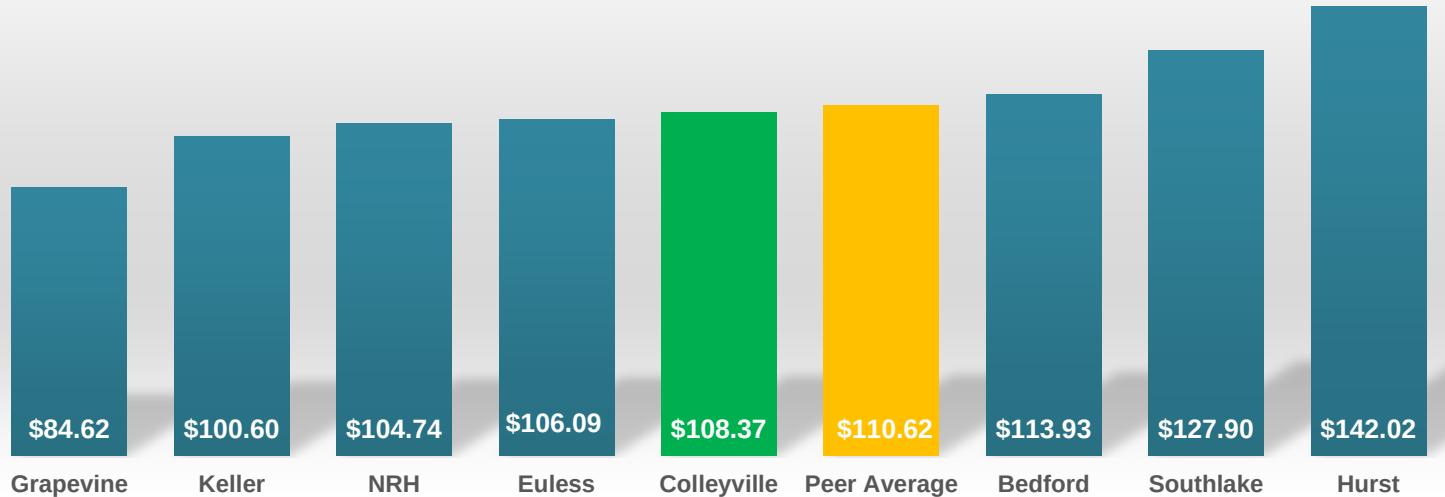
	TRA Projected Increase	Cost per 1000 gals	Current		Proposed		
			Base Rate	Cost per 20,000 Gallons with TRA Projected Rate Increase Only	Proposed New Base Rate	Cost per 20,000 gals with Removal of First 2,000 gals from Base Rate	Difference in Cost for 20,000 gals
2015		\$ 4.12	\$ 13.28	\$ 87.44	\$ 13.28	\$ 87.44	\$ 0.0
2016	\$ 0.18	\$ 4.30	\$ 13.64	\$ 91.04	\$ 13.55	\$ 93.10	\$ 2.06
2017	\$ 0.14	\$ 4.44	\$ 13.92	\$ 93.84	\$ 13.69	\$ 98.05	\$ 4.21
2018	\$ 0.16	\$ 4.60	\$ 14.24	\$ 97.04	\$ 13.77	\$ 103.47	\$ 6.43
2019	\$ 0.13	\$ 4.73	\$ 14.50	\$ 99.64	\$ 13.77	\$ 108.37	\$ 8.73

Current Colleyville Rate



Peer Cities Comparison

Cost in 2019 for 20,000 Gallons of Water with
First 2,000 Gallons Removed From Base Rate



Assumes non-TRA cities increase rates proportionally to TRA increases
Currently Colleyville rate for 20,000 gals = \$87.44



Residential Rate for 10,000 Gallons of Wastewater

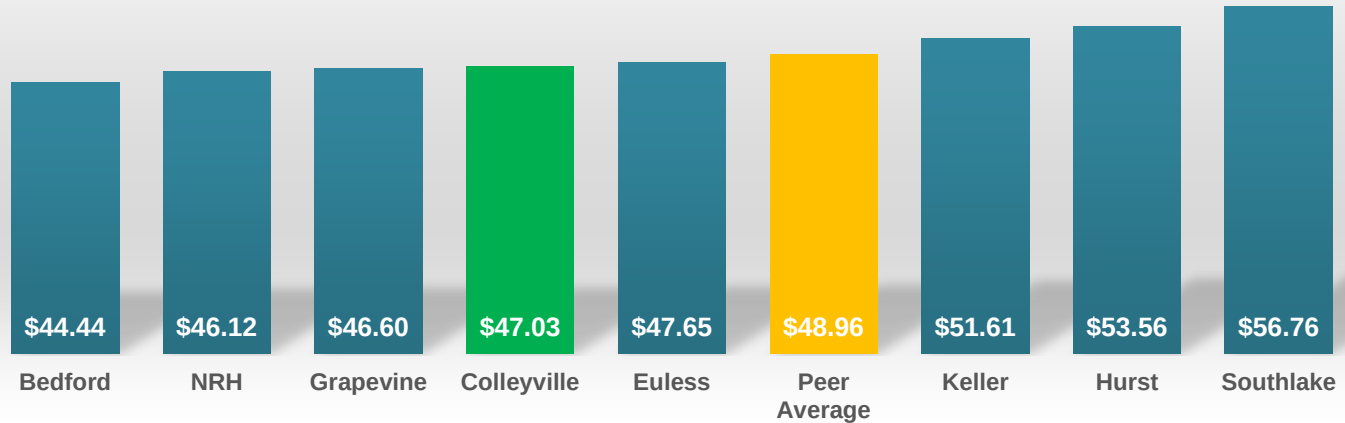
	TRA Projected Increase	Cost per 1000 gals	Current		Proposed		
			Base Rate	Cost per 10,000 Gallons with TRA Projected Rate Increase Only	Proposed New Base Rate	Cost per 10,000 gals with Removal of First 2,000 gals from Base Rate	Difference in Cost for 10,000 gals
2015		\$ 2.95	\$ 10.16	\$ 33.76	\$ 10.16	\$ 33.76	\$ 0.0
2016	\$ 0.19	\$ 3.14	\$ 10.54	\$ 35.66	\$ 10.45	\$ 37.14	\$ 1.48
2017	\$ 0.20	\$ 3.34	\$ 10.94	\$ 37.66	\$ 10.65	\$ 40.71	\$ 3.04
2018	\$ 0.16	\$ 3.50	\$ 11.26	\$ 39.26	\$ 10.73	\$ 43.98	\$ 4.72
2019	\$ 0.13	\$ 3.63	\$ 11.52	\$ 40.56	\$ 10.73	\$ 47.03	\$ 6.47

Current Colleyville Rate



Peer Cities Comparison

Cost in 2019 for 10,000 Gallons of Residential Wastewater with First 2,000 Gallons Removed From Base Rate



Assumes non-TRA cities increase rates proportionally to TRA increases
Currently Colleyville rate for 10,000 gals = \$33.76



Residential Rate for 20,000 Gallons of Water and 10,000 Gallons of Wastewater

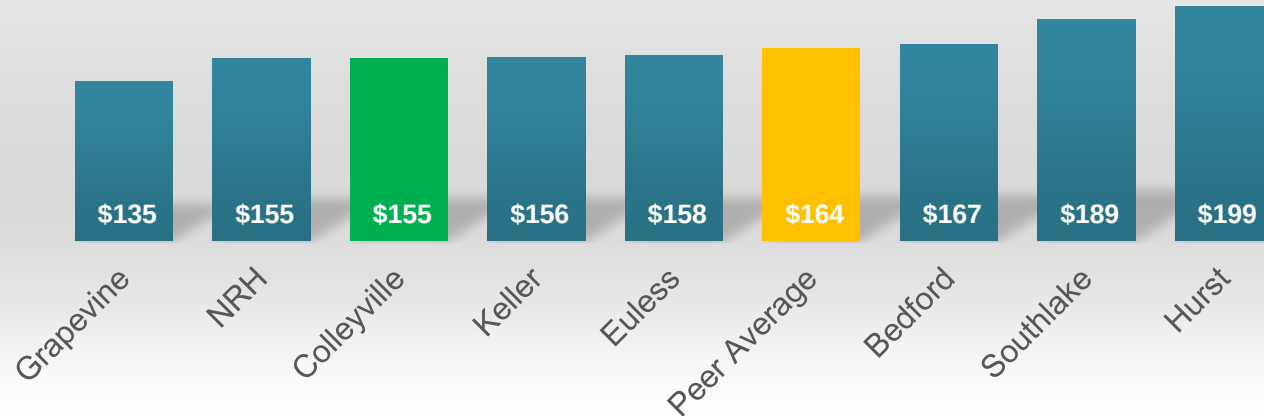
	Combined Rate With Projected TRA Increase Only	Combined Cost with Removal of First 2,000 gals from Base Rate	Difference in Combined Cost with Removal of First 2,000 Gallons from Base Rate
2015	\$ 121.20	\$ 121.20	\$ 0.00
2016	\$ 126.70	\$ 130.24	\$ 3.54
2017	\$ 131.50	\$ 138.76	\$ 7.26
2018	\$ 136.30	\$ 147.45	\$ 11.15
2019	\$ 140.20	\$ 155.40	\$ 15.20

Current Colleyville Rate



Peer Cities Comparison

Combined Cost in 2019 for 20,000 Gallons of Water and 10,000 Gallons of Wastewater with First 2,000 Gallons of both Removed from Base Rate



Assumes non-TRA cities increase rates proportionally to TRA increases
Currently Colleyville Combined Rate is \$121.20



Recommendation 2

- Increase minimum base monthly charge for water meters in excess of 1 1/2"
 - Impacts 3.7% (349) of customers
 - Implemented with equal annual adjustments over four year period



Proposed Base Rate for Meters Greater than 1.5"

Meter Size	Number of Meters	2015	2016	2017	2018	2019
<1.5" Meter	9065	\$ 13.28	\$ 13.55	\$ 13.69	\$ 13.77	\$ 13.77
1.5" Meter	128	\$ 13.28	\$ 15.77	\$ 18.26	\$ 20.75	\$ 23.24
2" Meter	207	\$ 13.28	\$ 20.29	\$ 27.30	\$ 34.30	\$ 41.43
3" Meter	12	\$ 13.28	\$ 33.20	\$ 53.11	\$ 73.03	\$ 92.95
4" Meter	2	\$ 13.28	\$ 51.27	\$ 89.26	\$ 127.25	\$ 165.24

Currently all meter sizes pay the same base rate of \$13.28 per month



Billing for Average Monthly Usage by Meter Size (Water Bill Only)

	Current Rate <1.5" (20,000)*	Proposed Rate <1.5" (20,000)*	Current Rate 1.5" (40,000)*	Proposed Rate 1.5" (40,000)*	Current Rate 2" (50,000)*	Proposed Rate 2" (50,000)*	Current Rate 3" (250,000)*	Proposed Rate 3" (250,000)*	Current Rate 4" (500,000)*	Proposed Rate 4" (500,000)*
2015	\$ 87.44	\$ 87.44	\$186.64	\$186.64	\$244.64	\$ 244.64	\$ 1,516.64	\$ 1,516.64	\$ 3,106.64	\$ 3,106.64
2016	\$ 91.04	\$ 93.10	\$193.84	\$198.12	\$253.64	\$ 262.44	\$ 1,561.64	\$ 1,600.75	\$ 3,196.64	\$ 3,269.13
2017	\$ 93.84	\$ 98.05	\$199.44	\$208.22	\$260.64	\$ 278.46	\$ 1,596.64	\$ 1,682.00	\$ 3,266.64	\$ 3,426.64
2018	\$ 97.84	\$103.47	\$205.84	\$219.26	\$268.64	\$ 295.60	\$ 1,636.64	\$ 1,744.89	\$ 3,346.64	\$ 3,604.07
2019	\$ 99.64	\$108.37	\$211.04	\$229.24	\$275.14	\$ 311.53	\$ 1,669.14	\$ 1,854.55	\$ 3,411.64	\$ 3,756.60

- (xx,xxx)* Denotes average monthly usage in gallons



Recommendation 3

- Increase base monthly charge for non-residential wastewater by \$6.00 to be implemented in two \$3.00 increments in 2016 and 2018
 - Impacts 4.5% of customers (425)
 - Colleyville and all peer cities charge for wastewater based on year-round water usage for non-residential customers



Non-Residential Rate for 10,000 Gallons of Wastewater

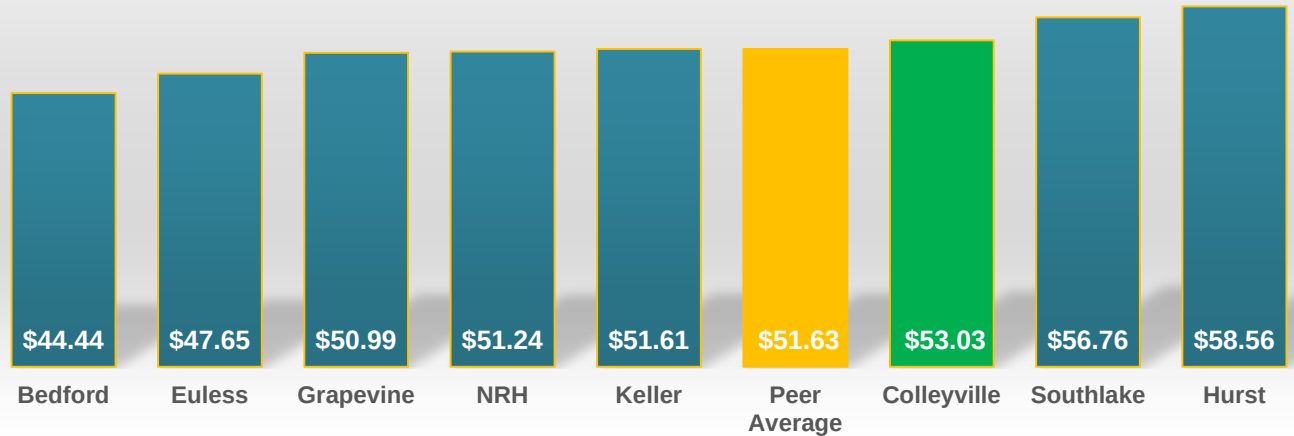
	TRA Projected Increase	Cost per 1000 gals	Current		Proposed		
			Base Rate	Cost per 10,000 Gallons with TRA Projected Rate Increase Only	Proposed New Base Rate	Cost per 10,000 gals with Removal of First 2,000 gals from Base Rate	Difference in Cost for 10,000 gals
2015		\$ 2.95	\$ 10.16	\$ 33.76	\$ 10.16	\$ 33.76	\$ 0.0
2016	\$ 0.19	\$ 3.14	\$ 10.54	\$ 37.14	\$ 13.45	\$ 40.14	\$ 3.00
2017	\$ 0.20	\$ 3.34	\$ 10.94	\$ 40.71	\$ 13.65	\$ 43.71	\$ 3.00
2018	\$ 0.16	\$ 3.50	\$ 11.26	\$ 43.98	\$ 16.73	\$ 49.98	\$ 6.00
2019	\$ 0.13	\$ 3.63	\$ 11.52	\$ 47.03	\$ 16.73	\$ 53.03	\$ 6.00

Current Colleyville Rate



Peer Cities Comparison

Cost in 2019 for 10,000 Gallons of Non-residential Wastewater with \$3.00 per month increase in 2016 and 2018



Assumes non-TRA cities increase rates proportionally to TRA increases
Currently Colleyville rate for 10,000 gals = \$33.76



Impacts of Implementing Recommendations

- Reduces dependency on water sales to adequately fund fixed costs
- More accurately reflects the true cost of service
- Provides revenue for identified CIP projects



Analysis of Fixed and Variable Components (2015)

	Water			Wastewater		
	Fixed	Variable	Total	Personnel	Variable	Total
Personnel	\$ 1,511,113		\$ 1,511,113	\$ 188,411		\$ 188,411
Operating	\$ 710,828	\$ 7,851,514	\$ 8,562,342	\$ 97,156	\$ 1,741,331	\$ 1,838,487
Capital	\$ 200,000		\$ 200,000	\$ 50,000		\$ 50,000
Debt Service	\$ 490,100		\$ 490,100			
Total Expenses	\$ 2,912,041	\$ 7,851,514	\$ 10,763,555	\$ 335,567	\$ 1,741,331	\$ 2,076,898
Current Fixed Cost Recovery (Water and Wastewater Combined)						41%
Combined Fixed Cost Recovery if recommendations are adopted (2019)						89%



Cash Flow Projection

(assumes proposed structure is implemented)

	2015	2016	2017	2018	2019
Gross Revenues from Water and Wastewater Sales	\$ 14,184,706	\$ 15,310,654	\$ 16,347,649	\$ 17,427,644	\$ 17,427,644
O&M Expenses less Debt Service	\$ 12,350,354	\$ 13,017,620	\$ 13,772,453	\$ 14,467,465	\$ 15,069,560
Debt Service	\$ 490,100	\$ 438,390	\$ 431,880	\$ 188,790	\$ 0
1.2 X Debt Coverage Ratio	\$ 588,120	\$ 526,068	\$ 518,256	\$ 226,548	\$ 0
Potentially Available for CIP Projects*	\$ 1,246,232	\$ 1,766,966	\$ 2,056,940	\$ 2,733,630	\$ 3,363,784

* Only includes revenue from water and wastewater sales



Potential Revenue Available for Capital Projects from All Sources

	2015	2016	2017	2018	2019
Water and Wastewater Sales	\$ 1,246,232	\$ 1,766,966	\$ 2,056,940	\$ 2,733,630	\$ 3,363,784
Escrow Fees	\$ 979,125	\$ 979,126	\$ 979,125	\$ 979,125	\$ 979,125
Yearly Total	\$ 2,225,357	\$ 2,746,095	\$ 3,036,065	\$ 3,712,755	\$ 4,342,909
Five Year Total	\$16,063,181*				

*Equates to 29% of funding needed for 20 year CIP (\$55 million)



Next Steps

- If approved, prepare new ordinance to adopt the new rate structure
- Develop and execute a public information program to inform customers of the new rate structure and why it is necessary
- Implement new rate structure on December 1, 2015
- Review and update rate structure in five years (2019)





QUESTIONS?



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number PC-1

Agenda Date 12/16/2014

Type Pre Council

Department Public Works

Title

Presentation and discussion of the 2014 Water and Wastewater Master Plan

Explanation

City staff and Garver, LLC, the engineering consultant, will be providing a summary presentation of the Water and Wastewater Master Plan.

At the January 21, 2014 Pre Council meeting, staff made a presentation to City Council explaining the need for a comprehensive water and wastewater master plan to determine the condition and adequacy of the city's existing water and wastewater systems. Staff explained the existing water master plan was incomplete, in need of an update, and that no master plan existed for the wastewater system; and without accurate and up-to-date information, it was not possible to prioritize system renewal and replacement projects for the Capital Improvement Plan. The January 21, 2014 presentation is attached for reference. At the conclusion of the presentation and discussion, there was consensus among the City Council to bring an engineering services agreement back to City Council for approval.

On February 18, 2014, City Council approved the engineering services agreement with Garver by Resolution R-14-3723, attached to this agenda briefing. Since the execution of the agreement, Garver has been working diligently to complete this comprehensive Water and Wastewater Master Plan.

Some of the highlights of the master plan to be discussed during the presentation given by Garver include:

❖ Facility Assessments

- Recommendation for the decommissioning of the Overland Trail Ground Storage Tank and Pump Station
- Recommendation of various site improvements
- Recommendation of changes to watering zones and policies
- Manhole assessment - 1,134 manholes assessed, representing 37 percent of the network

❖ GIS Updates

❖ **Water Model**

- Identification of needed improvements
- Simulation of changes to the network

❖ **Wastewater Model**

- Identification of needed improvements
- Simulation of changes to the network

❖ **Wet Weather Modeling**

❖ **CIP Recommendations (20 year planning period)**

- 27 water projects
- 17 wastewater projects

❖ **Rate Study - Proposed changes include:**

- Removal of the initial 2,000 gallons included in the minimum bill over a two year period
- Revised base rate structure based on meter size
- Differentiation of the base charge for wastewater for residential and non-residential accounts

An executive summary is attached, which illustrates the main points of the new master plan.

The recommended CIP projects and changes to the billing rate structure, will have an effect on how the City moves forward with the operation of the systems.

The 2014 Water and Wastewater Master Plan identified a total of 44 projects that should be considered over the next 20 years. These projects were developed based on various triggers, which include: Regulatory, Capacity, Fire Flow, Condition, City Identified, and Operational. The projects were then prioritized and now provide a listing of needed capital improvement projects that will be considered in the development of future five year capital improvement plans. Examples of the various triggers and the resulting projects are shown in the following chart:

Project Names	Primary Trigger	Secondary Trigger	Project Description
Water Group A - Capital Improvements	Regulatory	Capacity	New elevated storage tank in the southern part of the City. A new elevated storage tank in this area addresses elevated storage concerns plane-wide across the low pressure plane. The tank also addresses local pressure and fire flow concerns in the southern portion of the system. The 16" and 12" upgraded piping provides additional fire flow throughout this area. Furthermore, the additional elevated storage provides extra security to the system in the event of a power outage or supply issue.
Water Group U - Overland Trail Decommissioning and Demolition	Condition	Operational	This project includes decommission of the existing pump building, chlorine building, ammonia building, and salvage of major mechanical equipment, such as pumps, and valves for future use by the City. The project also includes demolition of the ground storage tank and yard piping that connect directly to the City's distribution system.
Sewer Group O - Manhole Improvements	Condition	None	This project involves the rehabilitation of Priority 1 manholes throughout the City, which were identified in the manhole assessment. Methods for repair will vary depending on the type and severity of the defect.
Sewer Group C - Line Improvements	Capacity	None	This project includes replacement of four, 10" pipelines, with 10" PVC at an improved slope design, in order to provide adequate capacity at existing and future flows.

Project Names	Primary Trigger	Secondary Trigger	Project Description
Water Group B – Capital Improvements	Capacity	Operational	This project includes the addition of two pressure release and flow control valves to regulate flow from the northeast section of the high pressure plane into the northwest portion of the low pressure plane. This project also includes associated vaults and connecting 8" and 12" piping. During normal and low flow demands, no flow is expected to pass through the valves. However, during high demand or an emergency situation, flow will be allowed through the valves to maintain acceptable pressures.
Water Group E – Capital Improvements	Fire Flow	City Identified	This project includes the addition of an 8" PVC line to connect Apple Valley Drive to Bills Lane, and replacement of a 2" water line along Black Drive with an 8" water line. This project addresses looping issues of the water line, and bottleneck concerns of the existing 2" water line.
Water Group Q – Capital Improvements	City Identified	Operational	This project will implement 8" and 10" lines in the low plane to provide looping as required by City of Colleyville design criteria.

A complete listing of all of the identified projects and the entire proposed 2014 Water and Wastewater Master Plan can be viewed at the City Hall Public Works Offices. The total of all of the identified water and wastewater projects over the next 20 years, totals nearly \$55M in today's dollars.

The proposed 2014 Water and Wastewater Master Plan will be the guiding document for both the water and the wastewater systems. This master plan will play a key role in long term operation, maintenance, replacement, and improvement of the City's water and wastewater systems. This plan will aid in the development of future capital improvement plans and has provided a prioritized and ranked list of potential projects. Finally, the plan recommends a rate structure, which produces revenue that is more consistent with fixed and variable expenses, and will generate funding for necessary system capital improvements.

Attachments

1. Water and Wastewater Master Plan summary presentation
2. January 21, 2014 Presentation
3. Resolution R-14-3723
4. Executive Summary



COLLEYVILLE WATER & WASTEWATER MASTER PLAN

City Council
December 16, 2014

The following items mirror today's agenda
and the scope of services



**Master Plan
Purpose**



**W / WW
Facility Field
Evaluations**



**City GIS
Updates**



**W / WW
Model
Development**



**CIP
Development
and Results**



Rate Study



The Master Plan was commissioned to properly plan for the future

Purpose

Master Plan Goals

Prepared by
GARVER
TBPE Registration No. 5713



CITY OF COLLEYVILLE 2014 Water and Wastewater **Master Plan**

Assess current
systems

Project water usage
and sewer flow

Update water model

Create a wastewater model

Future development planning

Recommend projects
for a 20-year plan

No in-depth assessment
to date

Unknown level of service

Infrastructure growth plan





WATER & WW FACILITY FIELD EVALUATIONS

Water facility field evaluations were completed at two PS and three ESTs

FINDINGS



Overall good condition
of active facilities



Minor site
improvements needed

Fencing, drainage, painting

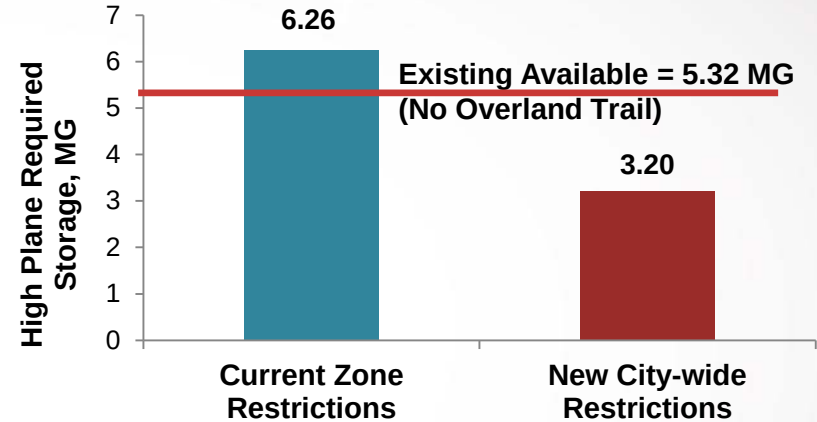
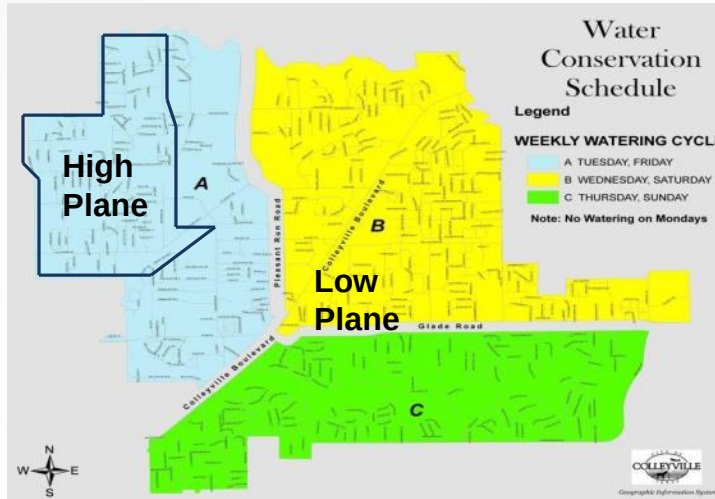


Overland Trail is in poor
condition

Decommissioning recommended



Modifications to the watering zones were recommended



Current Watering Zones:

Cause large regionalized demands

Modification of restrictions will save the City at least \$5M in additional infrastructure

Wastewater facility field investigations were completed at two lift stations

RESULTS



Overall good condition
of facilities



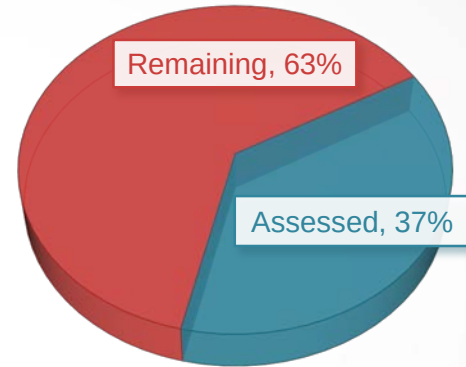
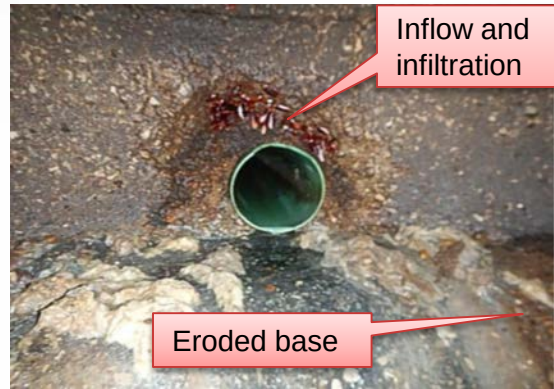
Minor site
improvements needed

Fencing

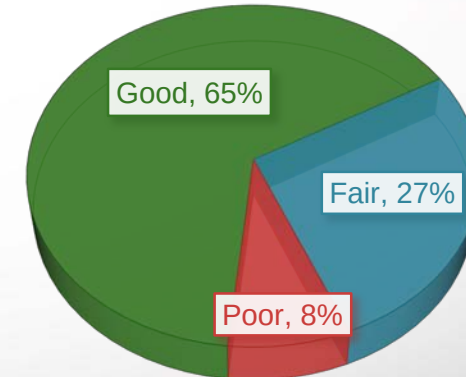


Wastewater manhole assessments were conducted on 1,134 manholes

Manhole Assessment Coverage



Manhole Condition Ratings



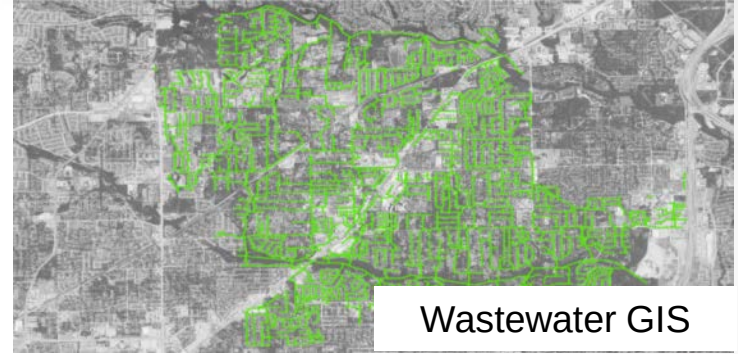


CITY GIS UPDATES

The existing City GIS system was updated



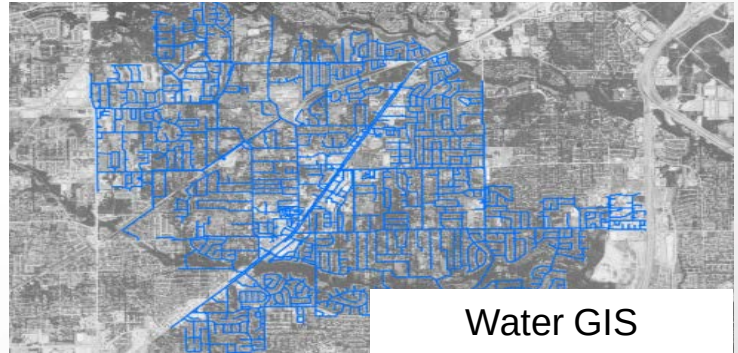
Garver used updated GIS for model development



Wastewater GIS



Updated current GIS model with existing and proposed improvements



Water GIS





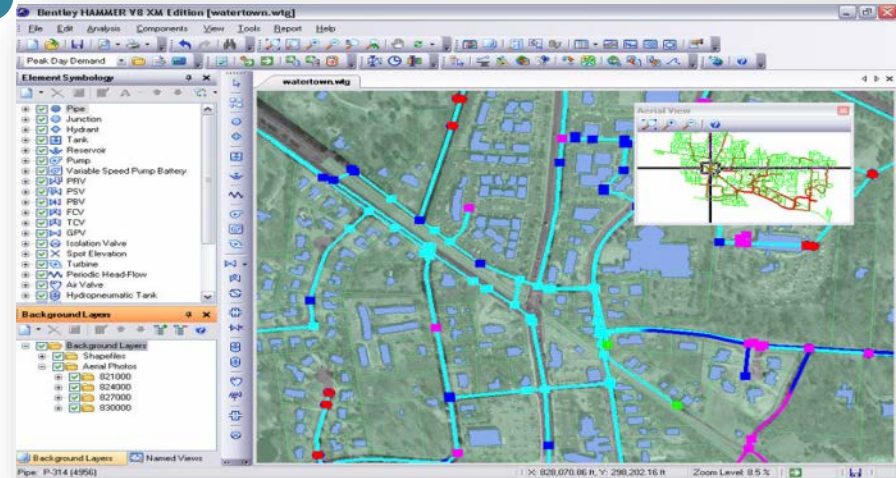
WATER MODEL DEVELOPMENT

Bentley WaterGEMS was used to model the system

Computer program allows the user to input

- Elevations
- Pipe types
- Tower sizes
- Pump sizes
- Level of Service
 - Demands
 - State Regulations
 - Insurance Requirements
 - O&M Considerations

Output helps determine what improvements are needed to provide the identified level of service



The Water Model allows us to identify issues within the system



Low pressures,
capacity, fire
flow, excessive
velocities, etc.



Water Capital
Improvements Plan





WASTEWATER MODEL DEVELOPMENT

Bently SewerGEMS was used to identify capacity concerns in the sewer

Purpose:

Identify
Issues with
System

Results:

Wastewater Capital
Improvements Plan



Flow monitoring was conducted

Purpose:

Establish current dry and wet weather flows



Results:

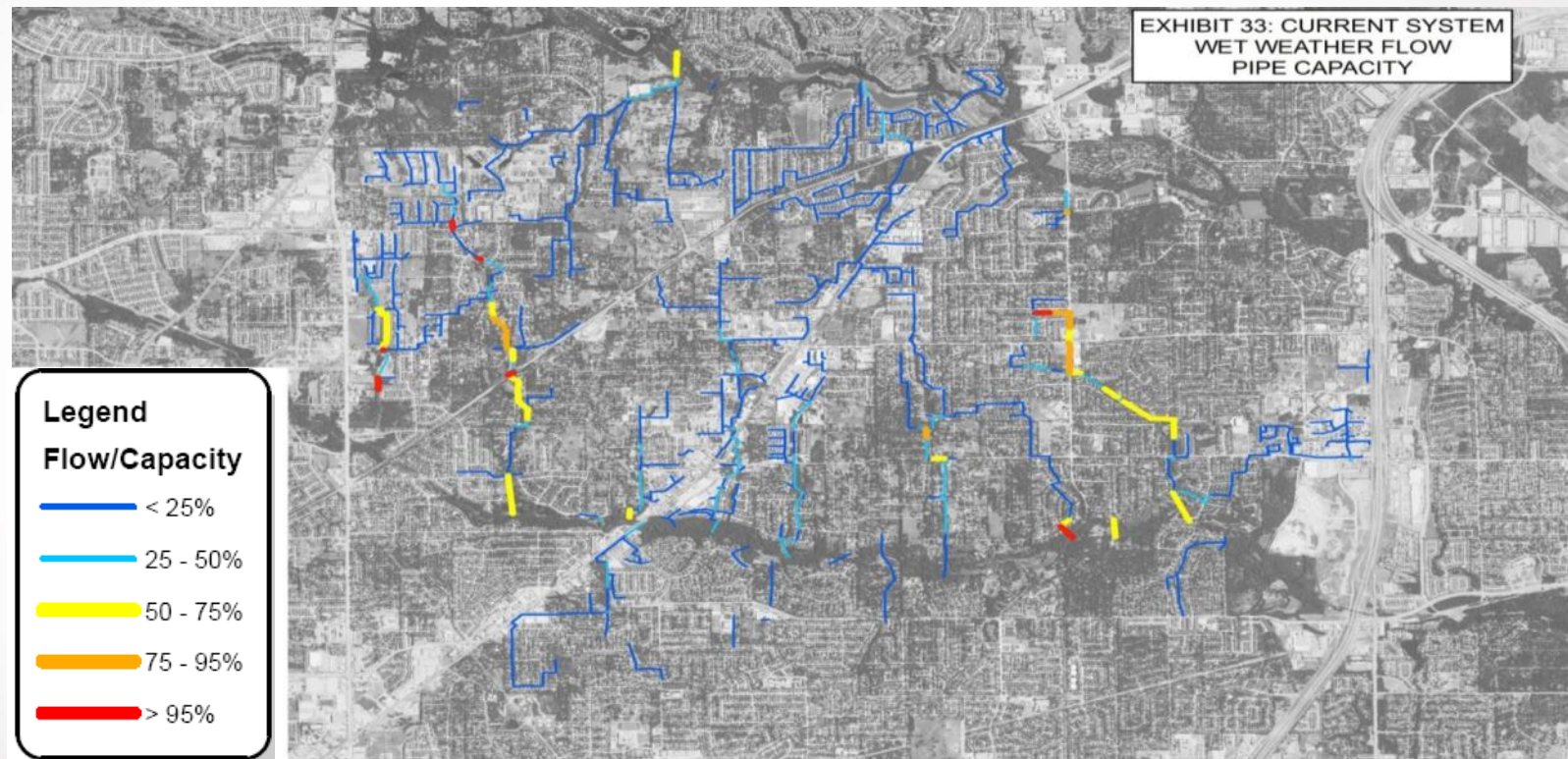
Overall system is in good shape

Majority of basins exhibit only a small reaction to rain events

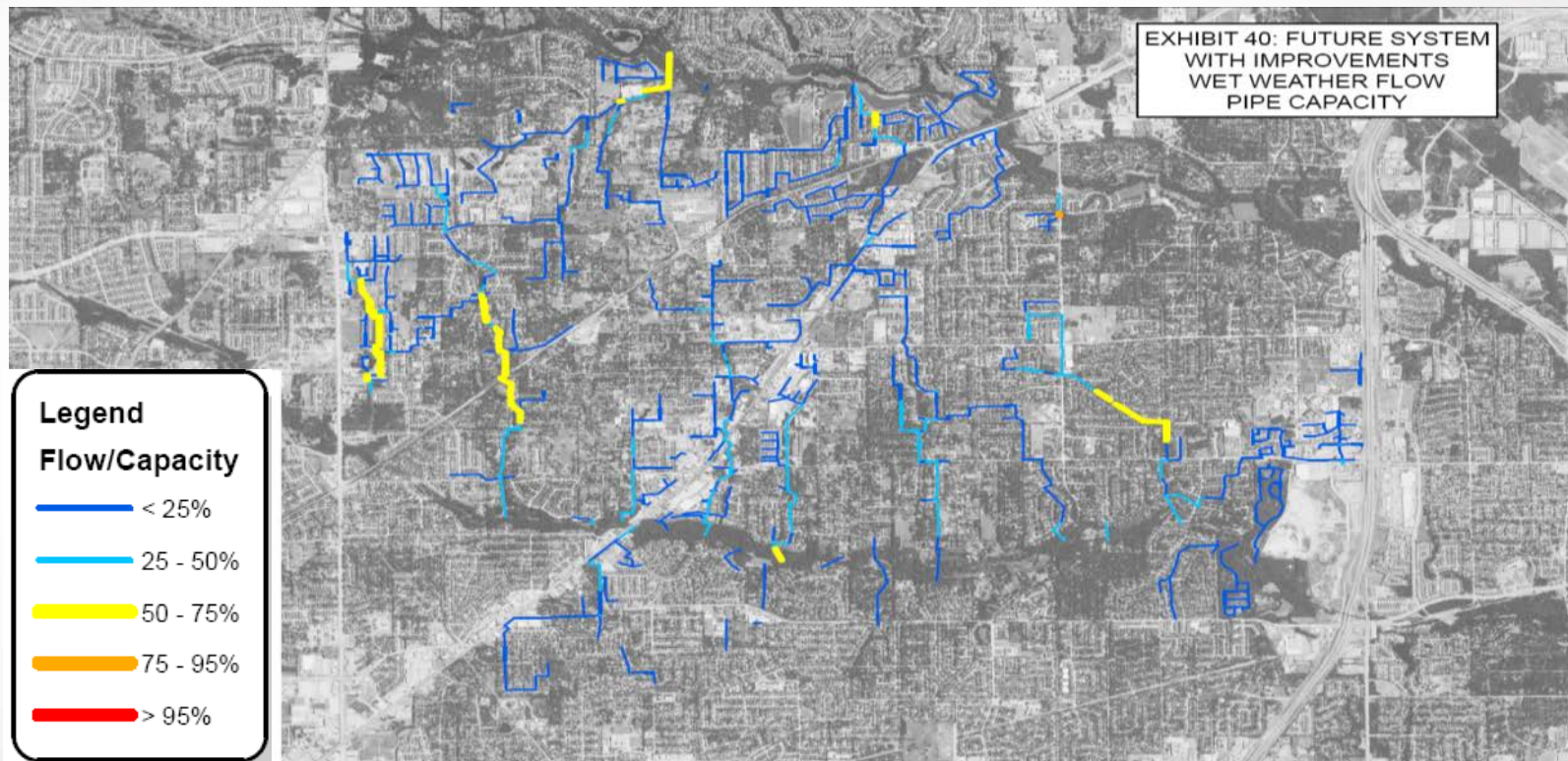
~7.75 MG of 624.2MG (1.2%) annual sewer flow due to I/I



An example of a sewer capacity model iteration



An example of a sewer capacity model iteration





CIP DEVELOPMENT

Capital Improvement triggers were defined and analyzed

WATER

- Regulatory
- Capacity
- Fire Flow
- Condition
- City-Identified
- Operational

WASTEWATER

- Capacity
- Condition
- City-Identified
- Operational



A method for prioritization of projects was developed

Regulatory and Capacity triggers take first precedence



Flexibility impacts precedence

For water, fire flow improvements
are less flexible

For sewers, more limited capacity
decreases flexibility



Similar triggers are grouped geographically when possible





CIP RESULTS

The Capital Improvements Plan identified
44 separate projects

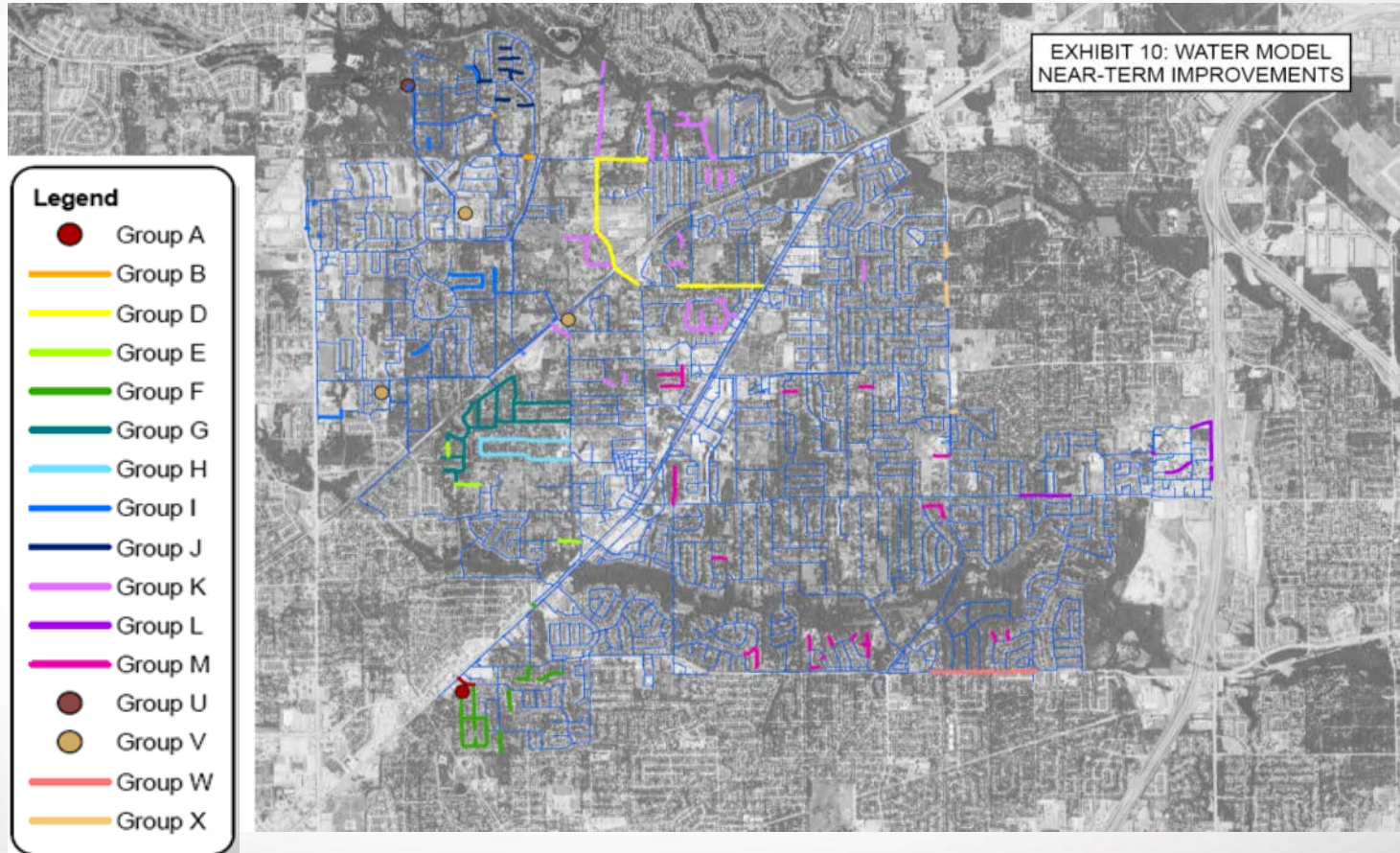
Projects Developed:

27 Water Projects
12% of system

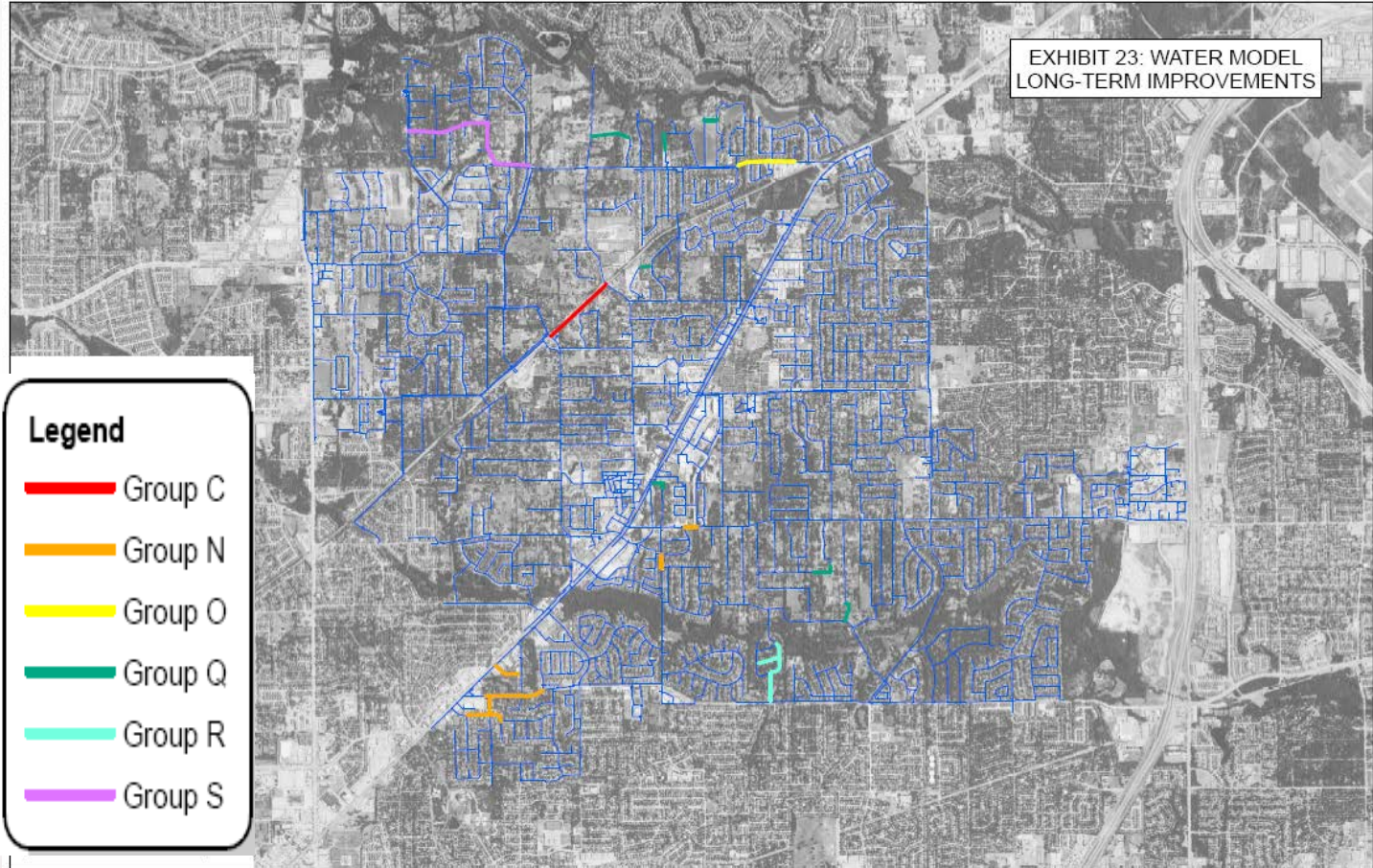
17 Wastewater Projects
4% of system



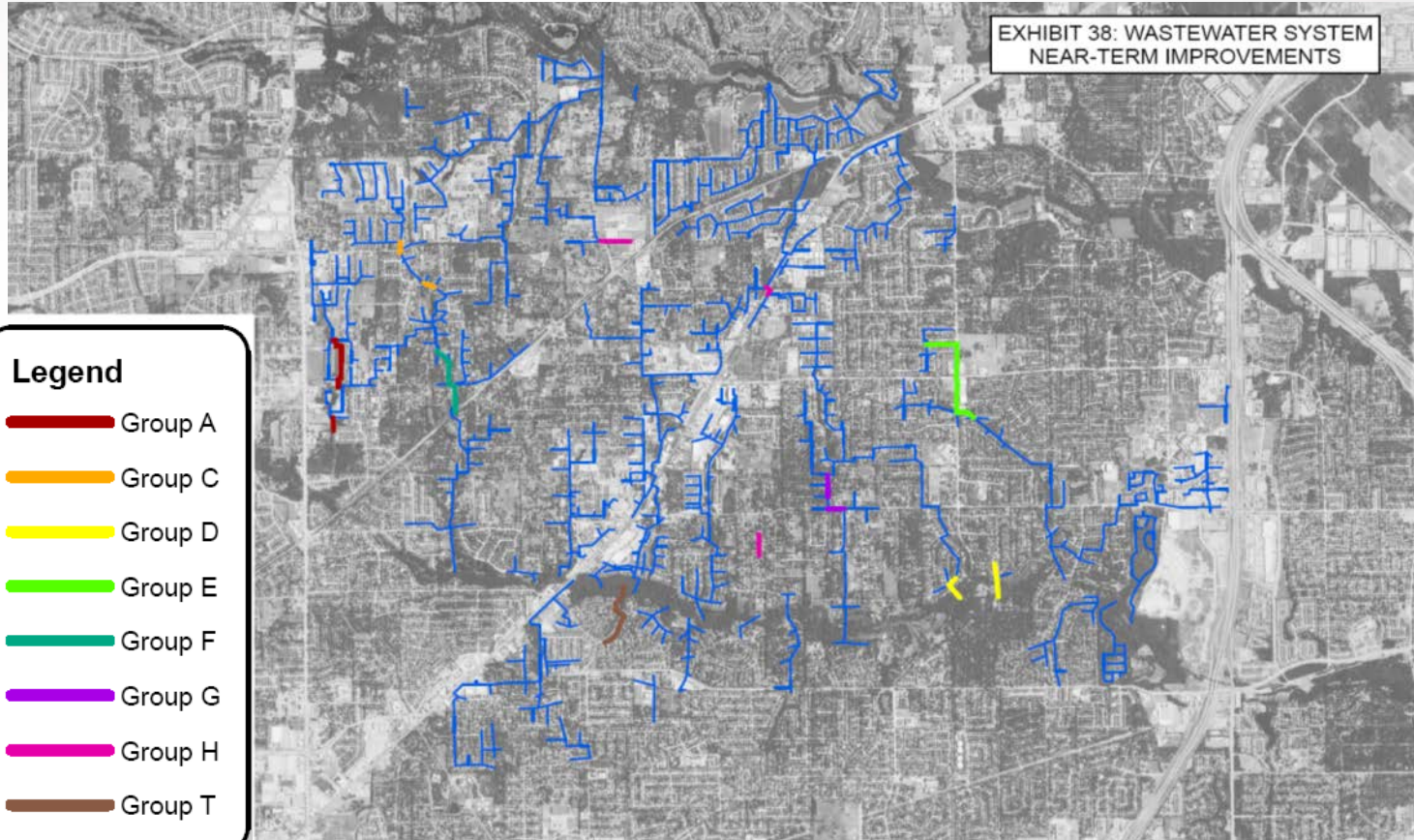
Near-term water improvements



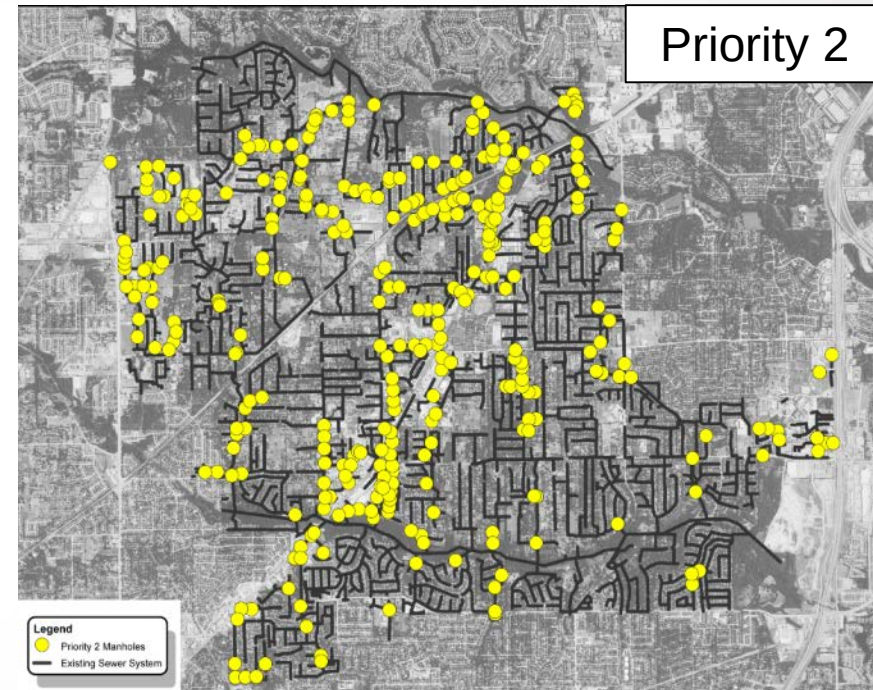
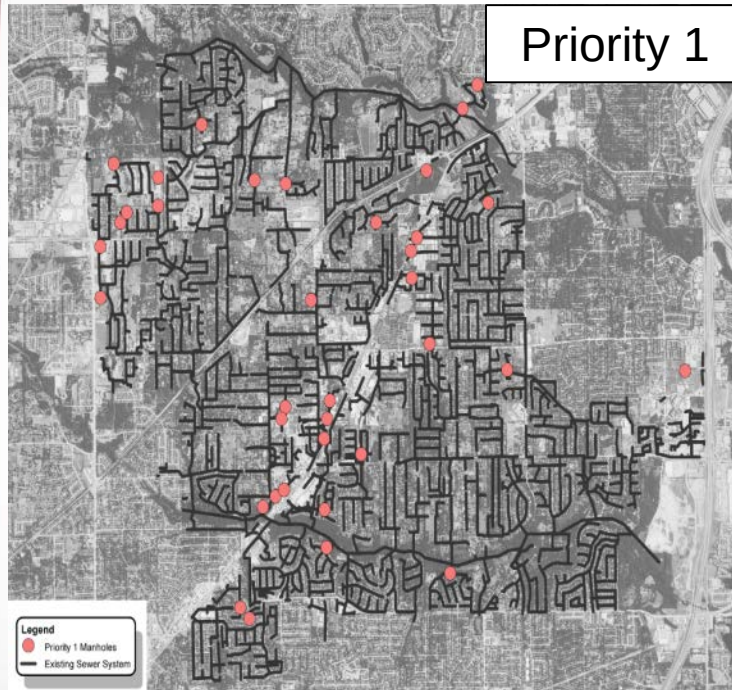
Long-term water improvements



Near-term sewer improvements



Near-term sewer improvements – identified manholes





Sample Sewer Projects

Wastewater project example – capacity

SEWER GROUP C



North of L.D. Lockett Road



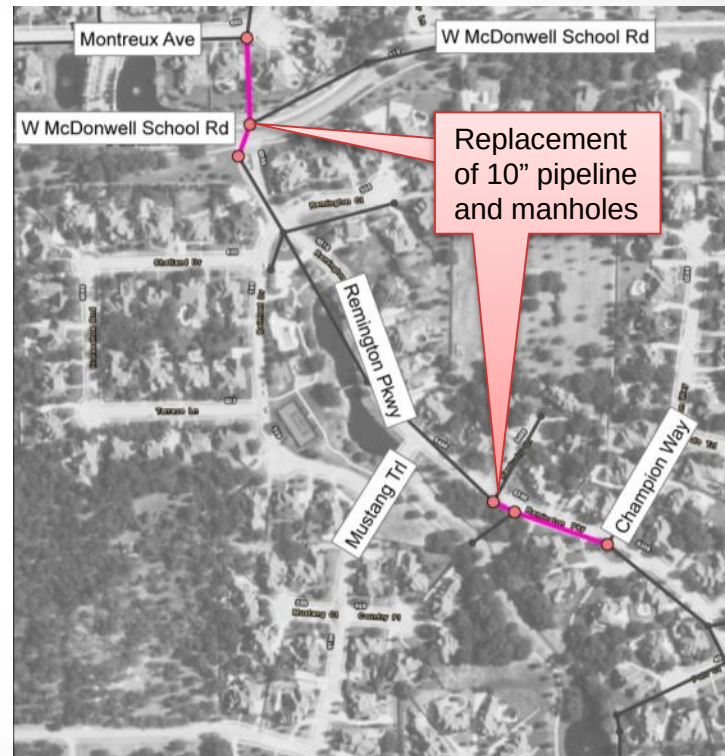
Upsizing of existing pipe



Addresses capacity during wet weather flows



Trenchless technology likely preferred



Wastewater project example – condition

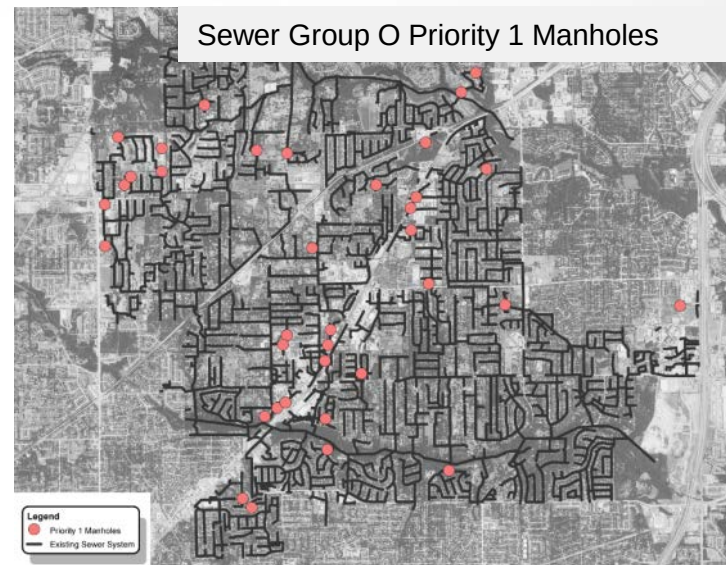
SEWER GROUP O



Repair of
assessed manholes



Upsizing of existing pipe



Wastewater project example – city identified

SEWER GROUP H



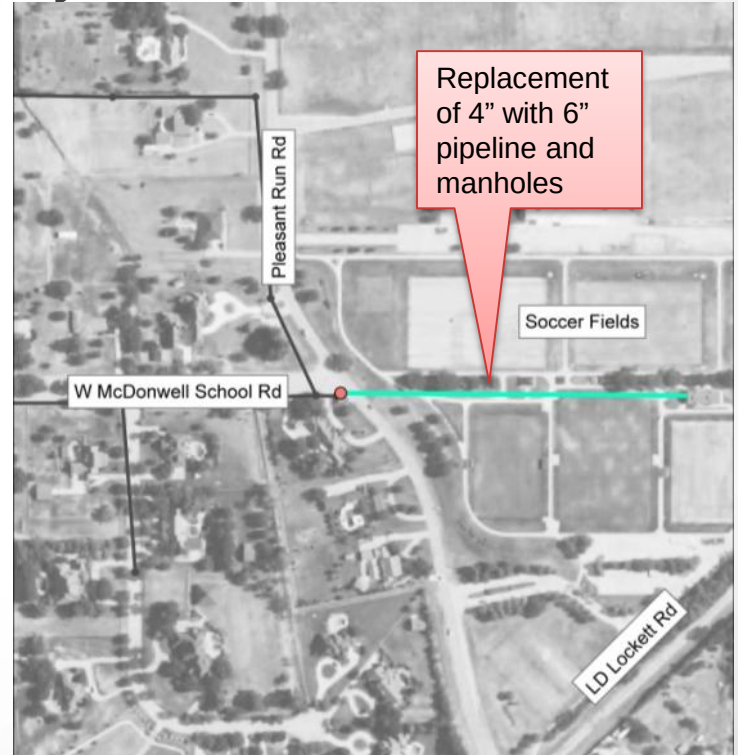
Near City soccer field



Replacement of existing
pipe with new slopes



Replaces bottlenecks



Wastewater project example – operational and city identified

SEWER GROUP T



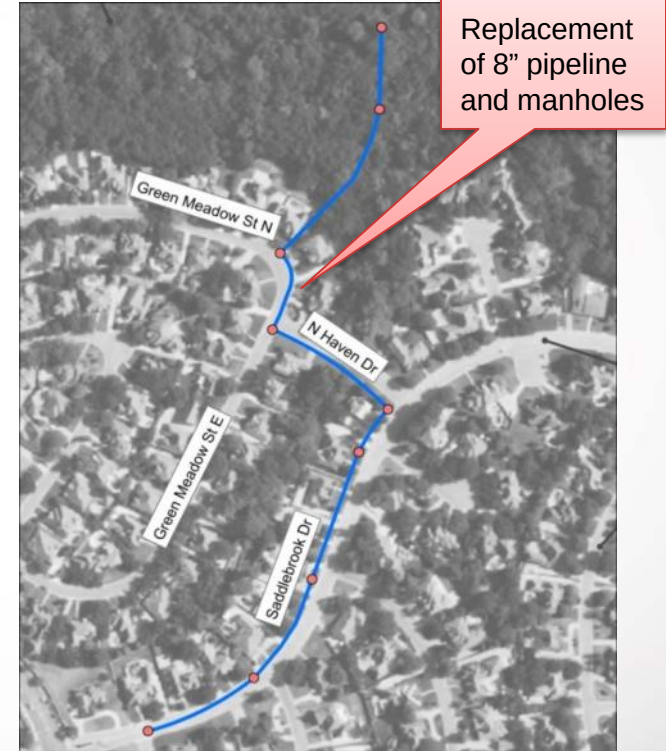
Near Little Bear Creek



Replacement of pipe
with slope issues



Addresses maintenance
concerns





Sample Water Projects

Water project examples – regulatory and capacity

WATER GROUP A



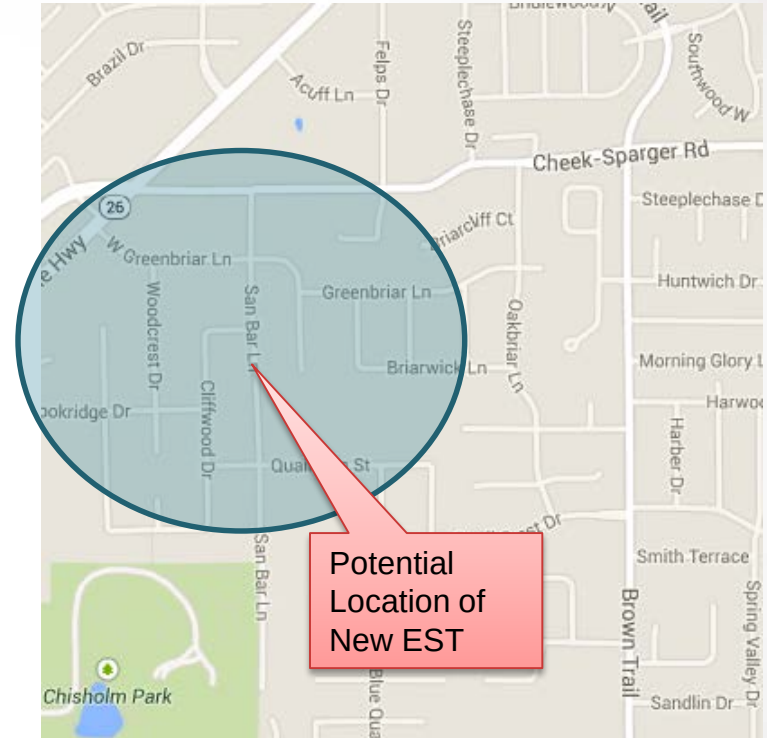
South portion of town



Address storage for
max day demands

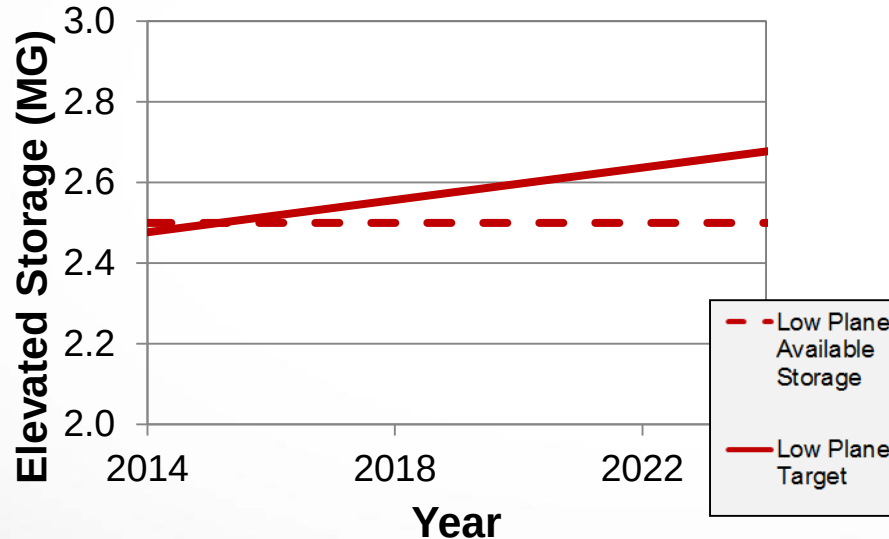


EST and
replacement of pipe



The tank is necessary to meet two requirements

- Storage
- Pressures
 - Current minimum pressure during maximum day falling below 35 PSI requirement



Our evaluation included three additional alternatives



Large Diameter Conveyance Pipelines

- Negatively impacts pressures and flows throughout low plane



In-line booster station

- Causes regionalized low pressures



Ground storage and booster station

- Additional mechanical infrastructure



None of these alternatives provided the required elevated storage

Water project example - fire flow and city identified

WATER GROUP E



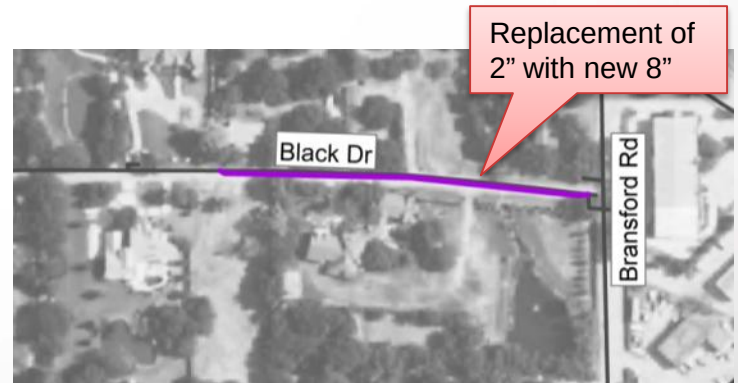
Between Glade Road and
Colleyville Blvd



Installation of
connecting pipelines



Improves fire flow, looping



Water project example - condition and operational

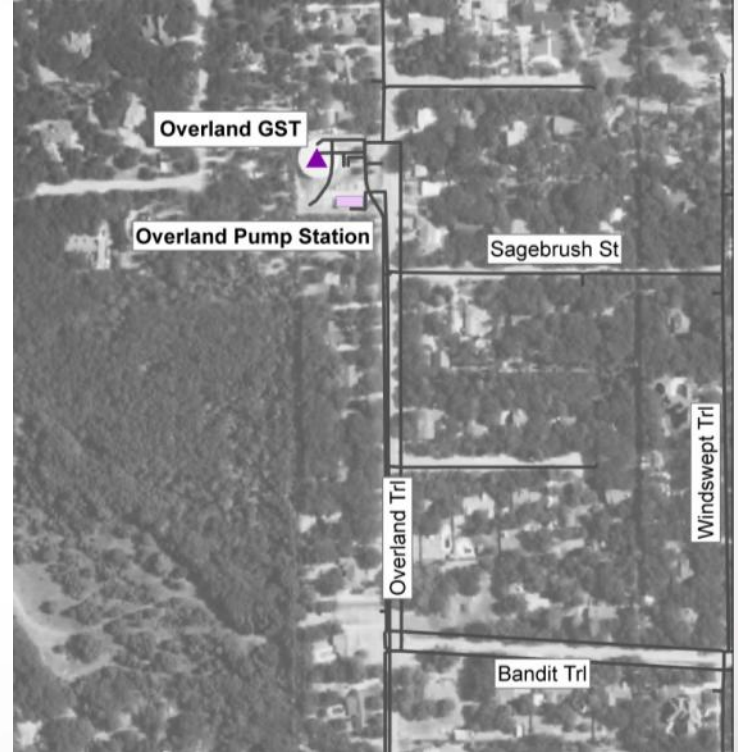
WATER GROUP U



Decommissioning of
Overland Trail

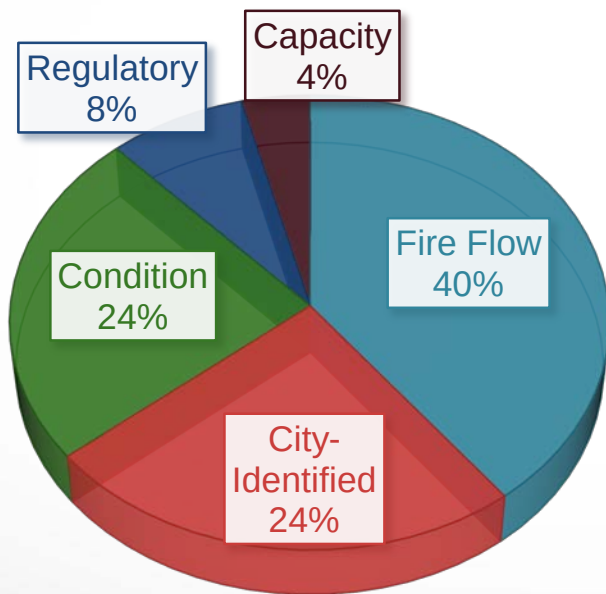


Addresses conditional
concern and reduces
maintenance

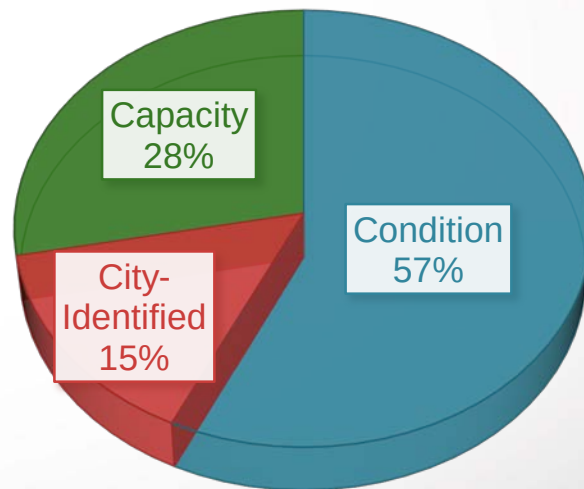


Capital Improvements Program based on triggers

DISTRIBUTION OF WATER BY PRIMARY TRIGGER



DISTRIBUTION OF WASTEWATER PROJECTS BY PRIMARY TRIGGER



Previous studies identified capital projects

Previously Identified Capital Projects (in 2015 dollars):

	Water	Wastewater
2002 Water Improvements Study	\$18,362,000	\$-
2012 Impact Fee (Without TRA projects)	\$1,915,000	\$664,000
Total	\$20,277,000	\$664,000
<i>Completed Projects</i>	<i>\$9,017,000</i>	<i>\$-</i>
Identified Projects Not Constructed	\$11,260,000	\$664,000



Capital Improvement Plan

Master Plan CIP (in 2015 dollars):

	Water CIP	Wastewater CIP
City's Current 5 Year CIP	\$4,408,000	\$1,556,000
Master Plan Identified	\$35,455,000	\$13,488,000
Total	\$39,863,000	\$15,044,000

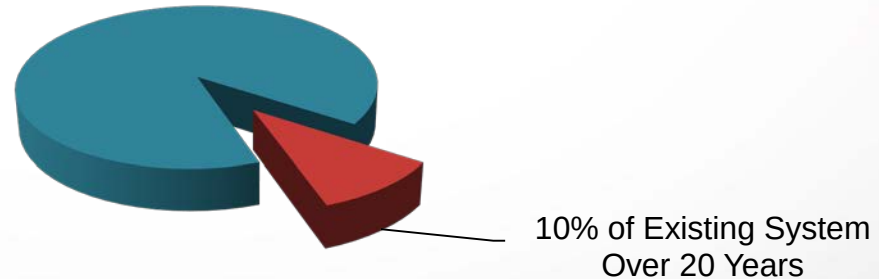
Short Term Needs	\$33,108,000	\$4,624,000
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How do these numbers relate to the overall system?

	Water	Wastewater	Total
Existing System (estimated replacement value)	\$302M	\$237M	\$539M
Master Plan CIP	\$40M	\$15M	\$55M

■ Existing System ■ Master Plan CIP





RATE STUDY

Rate study objectives



Evaluate current rate structure

- Are fixed/variable revenues in-line with fixed/variable expenses?



Evaluate rate structures of surrounding cities with same wholesale rates

- Do volumetric rates apply to all consumption?
- How are larger meters billed?
- Are commercial rates differentiated from residential rates?



Provide a rate structure that will allow the City to cover fixed expenses by incorporating

- Volumetric rate for first two thousand gallons
- Meter size based minimum charges
- Different minimum charge for non-residential services



Evaluation of fixed and variable components

	Water			Wastewater		
	Fixed	Variable	Total	Fixed	Variable	Total
Personnel	\$1,522,882		\$1,522,882	\$251,189		\$251,189
Operating	\$1,660,087	\$6,949,456	\$8,609,543	\$115,778	\$2,635,049	\$2,750,826
Capital Outlays	\$200,000		\$200,000	\$50,000		\$50,000
Debt Service	\$490,100		\$490,100	\$0		\$0
Total Expenses	\$3,873,069	\$6,949,456	\$10,822,525	\$416,966	\$2,635,049	\$3,052,015
Total, %	36%	64%	100%	14%	86%	100%
Average Residential Bill	15%	85%	100%	16%	84%	100%



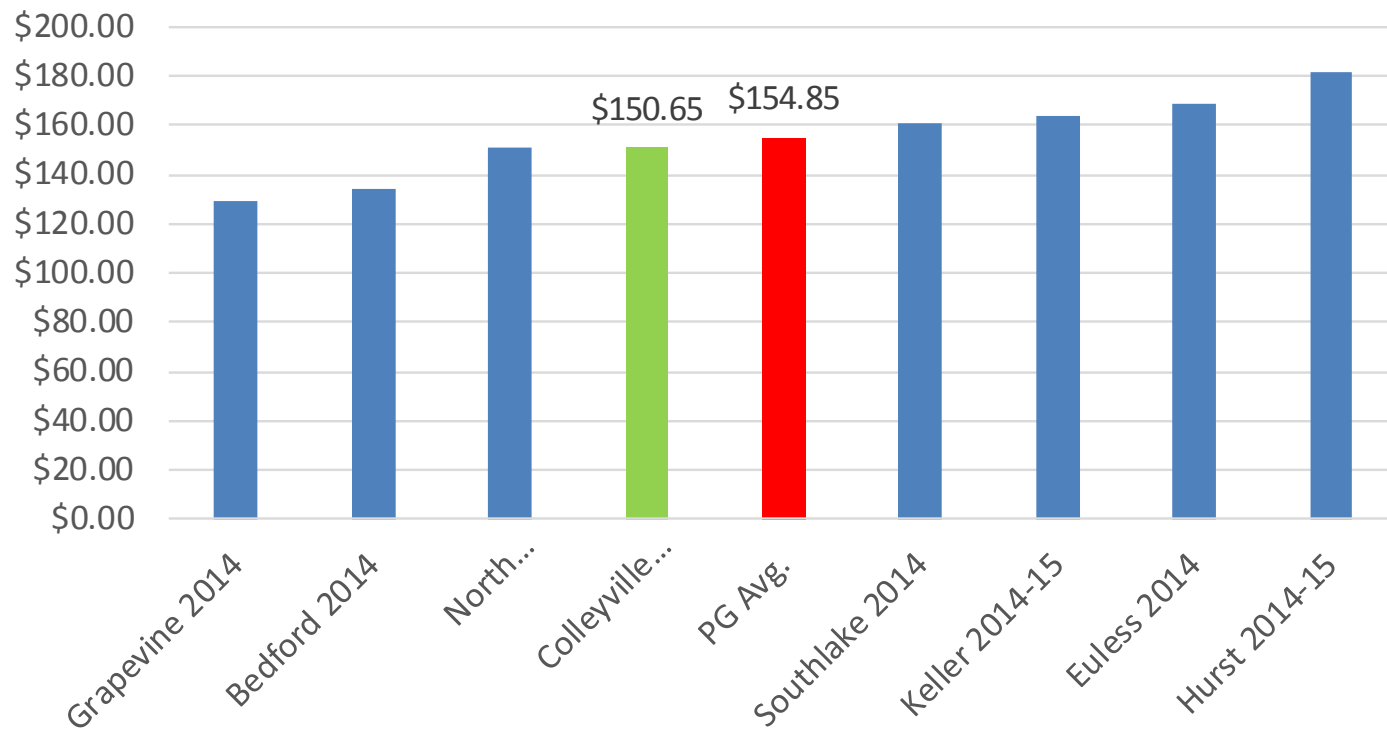
Benchmarking the current rate structure

City	Volumetric rates charged for all metered consumption?	Do larger meters pay a higher min. charge?	Residential and non-residential rates differentiated?
Colleyville 2014-15	No	No	No
Grapevine 2014	No	Yes	Yes
Euless 2014	Yes	Yes	Yes
Bedford 2014	Yes	Yes	No
NRH 2014	Yes	Yes	No
Southlake 2014	No	Yes	Yes
Keller 2014-15	Yes	Yes	Yes
Hurst 2014-15	Yes	Yes	Yes
= TRA Water Customers			



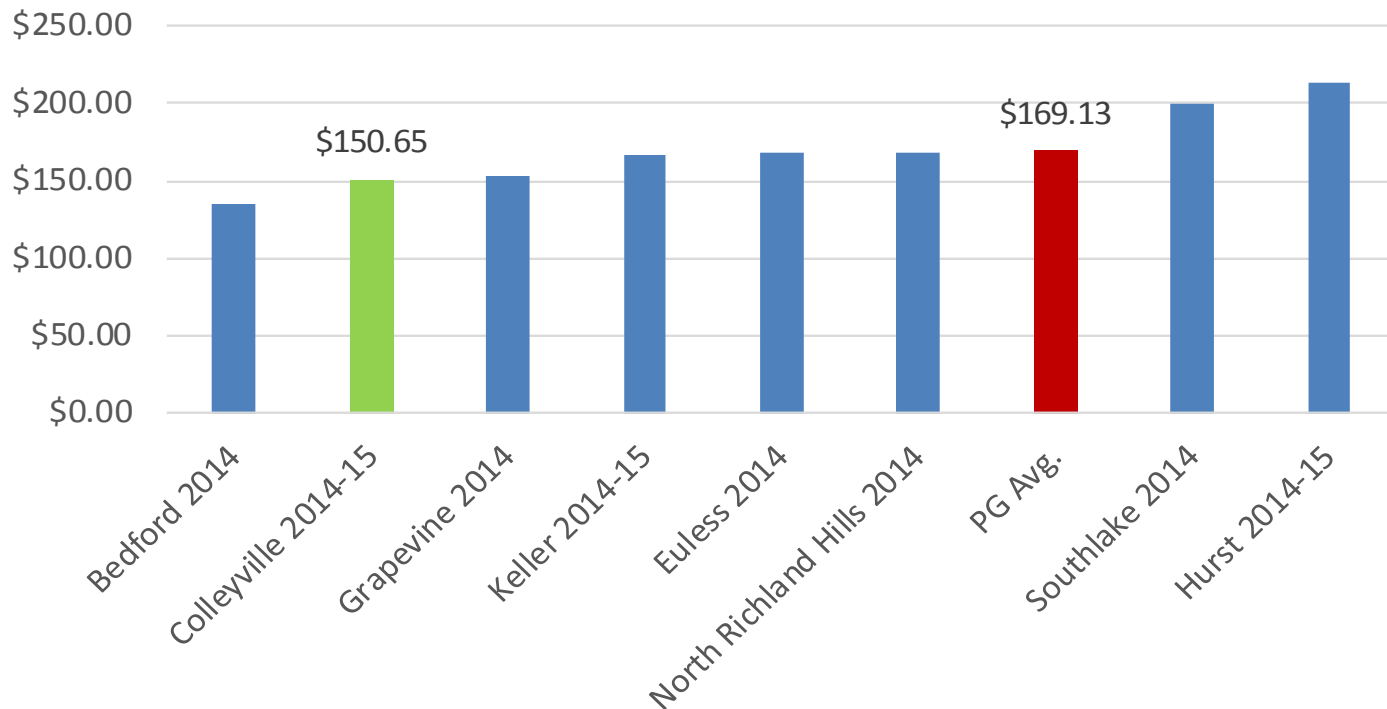
Benchmarking the current rates

Current Res. W & WW Bill @ 20k Gallons



Benchmarking the current rates

Current Non Res. W & WW Bill @ 20k Gallons



Summary of findings



Fixed to variable
water rate structure
ratio does not reflect
expense ratios



Rate structure is
independent of
meter size



Residential and non-
residential services
are provided at the
same rate structure



Summary of findings



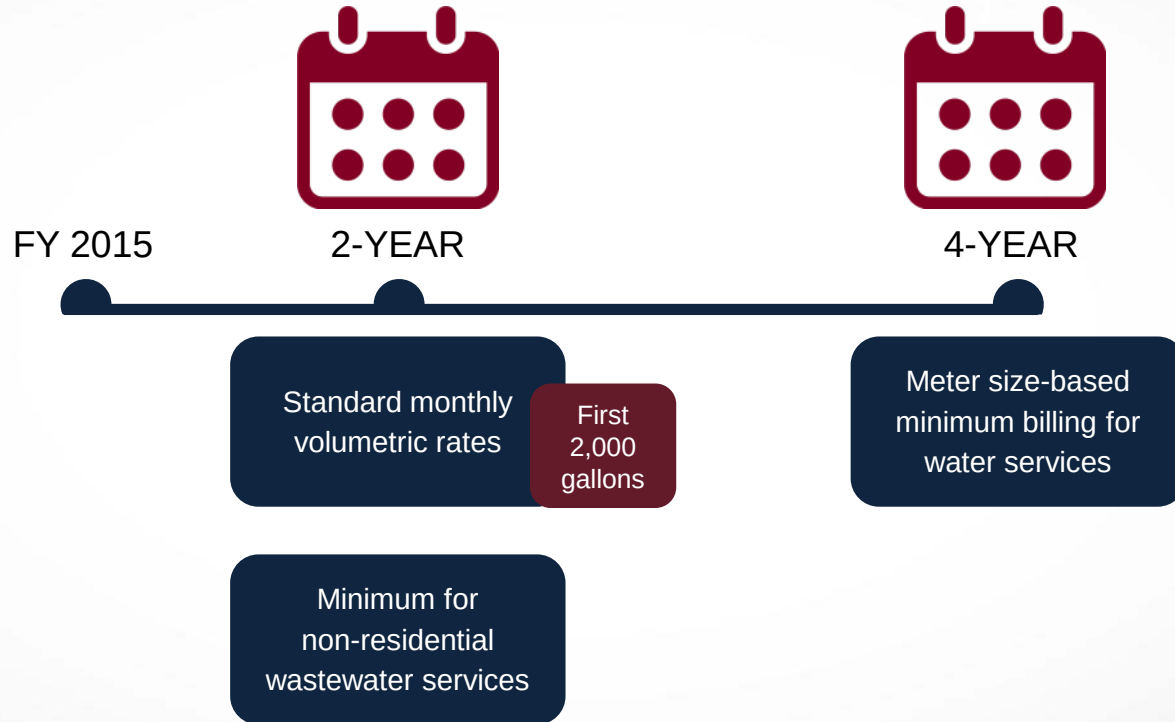
Fixed to variable
water rate structure
ratio does not reflect
expense ratios



Residential and non-
residential services
are provided at the
same rate structure

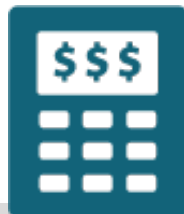


Proposed rate structure change



Impact of 2-year transition

VOLUMETRIC CHARGE FOR FIRST 2,000 GALLONS



Average monthly
bill change
\$7.27/year (4.6%)



Reflective of
variable treated
water expense

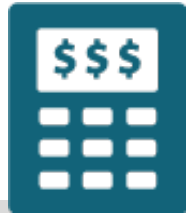


Rate structures
consistent with
3 of 4 peer group
water customers



Impact of 2-year transition

DIFFERENTIATED MINIMUM RATE FOR NON-RESIDENTIAL WASTEWATER SERVICE



Average monthly bill
change \$3.00/year (0.1%)
for non-residential



Rate structures consistent
with 5 of 7 peer group
wastewater customers



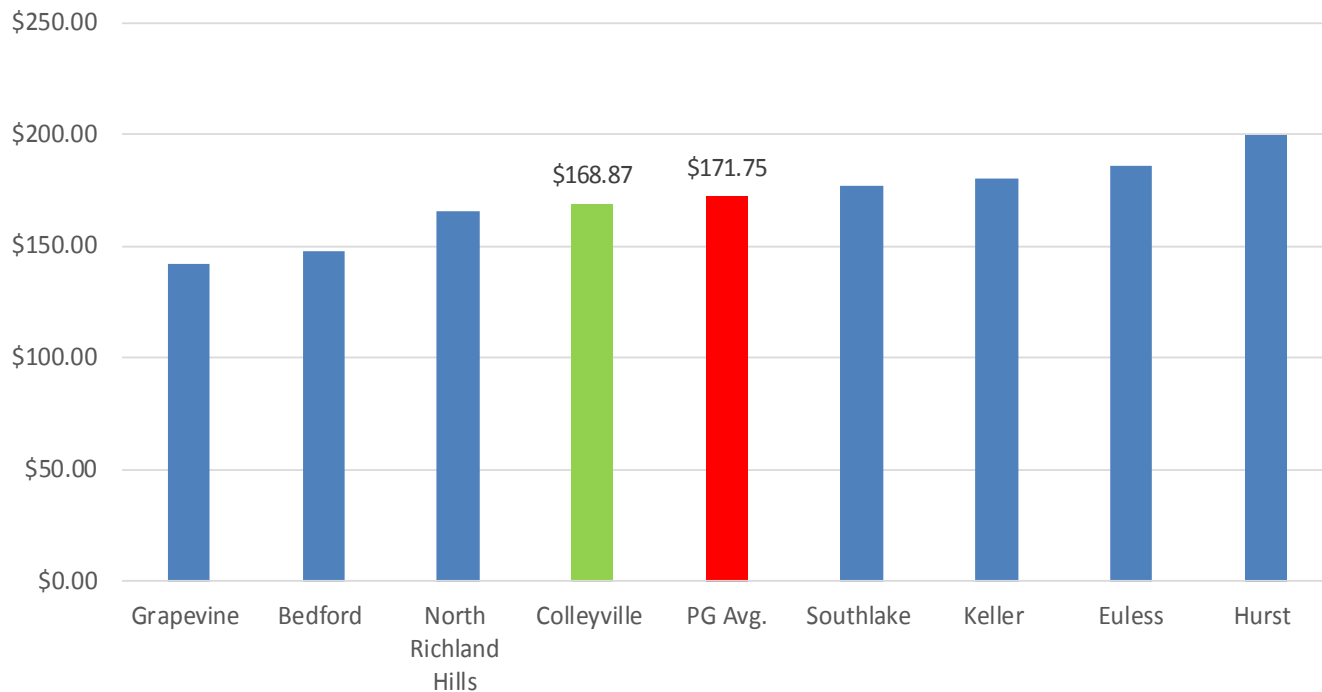
Impact of 4 year transition to meter size - based minimum charges

Meter Size (in.)	# in City	Average usage (Gal/Mo)	Existing Minimum Bill (/Mo)	Proposed Minimum Bill (/Mo)
<1.5 Res.	4,227	20,000	\$13.28	\$20.40
<1.5 Non- Res.	406	30,000	\$13.28	\$31.63
1.5	128	40,000	\$13.28	\$40.73
2	207	50,000	\$13.28	\$84.24
3	12	250,000	\$13.28	\$150.81
4	2	500,000	\$13.28	\$154.50



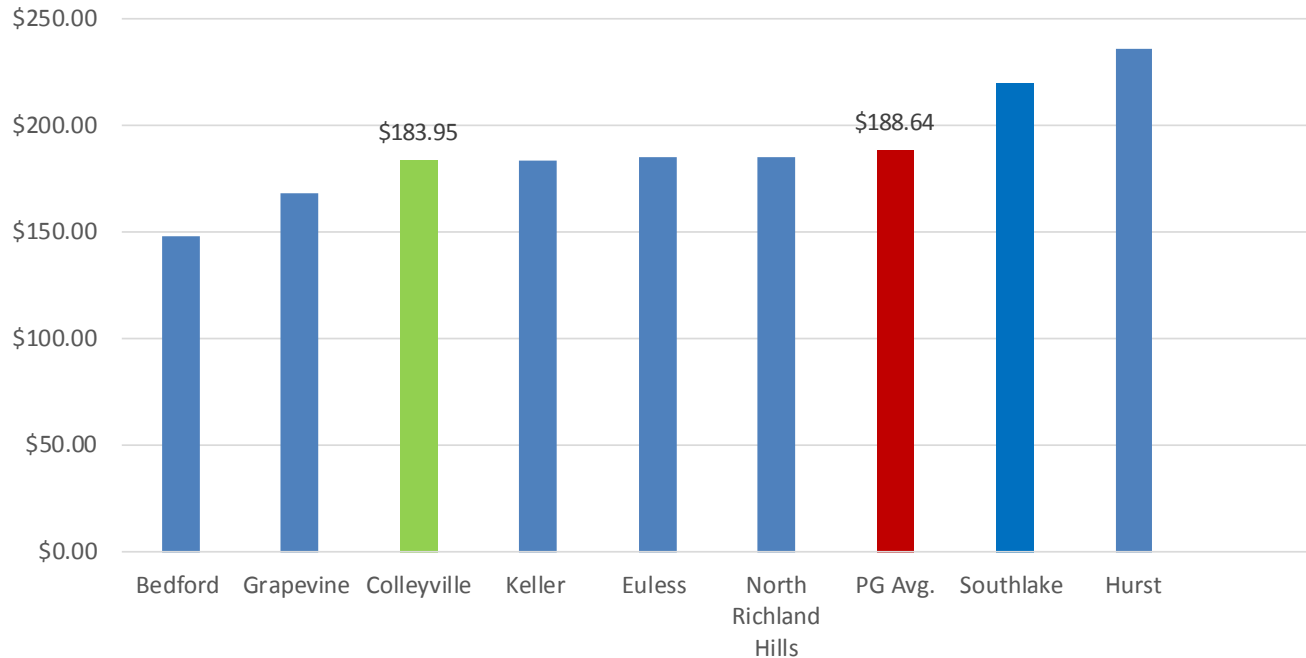
Comparison of member cities – proposed rate structure

**FYE 2017 Residential W & WW Bill @ 20,000 Gallons Comparison -
5% Annual Increase Assumed for Peer Group**



Comparison of member cities – proposed rate structure

FYE 2017 Non Residential W & WW Bill @ 20,000 Gallons Comparison-
5% Annual Increase Assumed for Peer Group

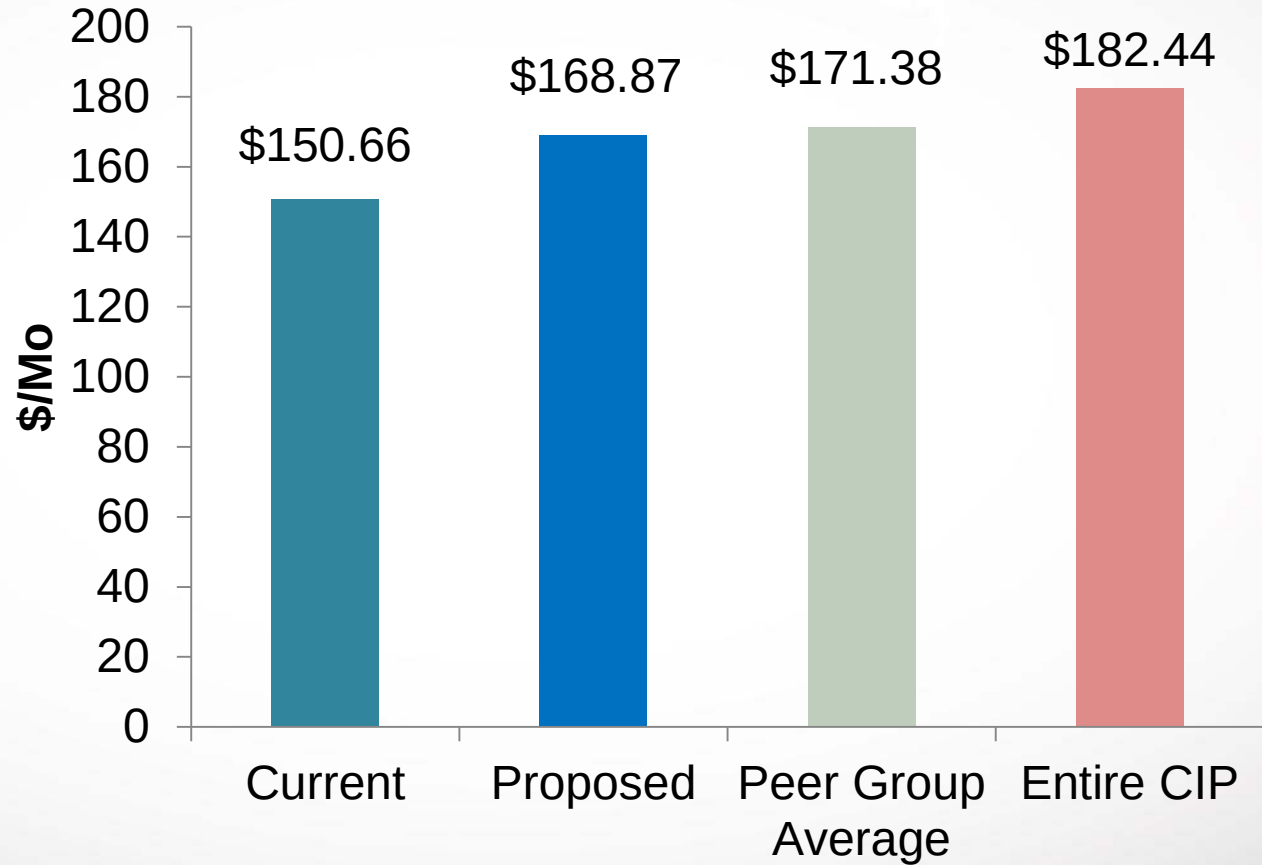


Cash flow projection (assumes proposed structure is implemented)

	2016	2017	2018	2019
Total Revenues	\$16,722,262	\$17,792,328	\$18,122,224	\$18,389,502
O&M, Net of Dept.	\$13,929,163	\$14,779,132	\$15,688,411	\$16,661,372
CIP Funding	\$2,354,710	\$2,581,316	\$2,245,023	\$1,628,130
Total Expenses	\$16,283,872	\$17,360,448	\$17,993,434	\$18,289,502
Net Rev. Avail. For Debt Svc.	\$438,390	\$431,880	\$188,790	\$100,000
Total All Debt Services	\$365,325	\$359,900	\$157,325	\$0
FY End Balance	\$73,065	\$71,980	\$31,465	\$100,000



Rates to fund the entire CIP – example of residential 20,000 gallon bill





QUESTIONS?



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number PC-3

Agenda Date 02/17/2015

Type Pre Council

Department City Secretary

Title

Discussion of the February 17, 2015, City Council regular agenda items



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 1

Agenda Date 02/17/2015

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with attorney on legal issues raised by public hearing or action items on the agenda

Section 551.071 - Legal - Consultation with attorney relative to Heritage Avenue right-of-way (access and Creekside plat)

Section 551.071 - Legal - Consultation with attorney on contemplated litigation (Camden Lock LLC)

Section 551.071 - Legal - Consultation with attorney regarding litigation - Billy McCullough v. City of Colleyville

Section 551.071 - Legal - Consultation with attorney regarding litigation - Michael S. Newman v. City of Colleyville and City of Keller

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

RESOLUTION R-15-3844

**A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF
FEBRUARY 17, 2015**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS THE 17TH DAY OF FEBRUARY 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3

Agenda Date 02/17/2015

Type Announcements, Proclamations, and Presentations

Department Library

Title

Presentation of a donation to the Colleyville Public Library for the 2015 Summer Reading Program from the Robert J. & Helen H. Glaser Family Foundation in the amount of \$10,000 - by the Colleyville Public Library Foundation, Cecilia Monacelli, President

Proclamation in recognition of the Robert J. & Helen H. Glaser Family Foundation – Mayor David Kelly and Library Director Mary Rodne

Proclamation in recognition of the Colleyville Heritage Cheerleaders earning first place in the 2014 American School Spirit Award - Mayor David Kelly

In recognition of Colleyville's featured business - Studio Movie Grill, 5655 Colleyville Boulevard, Angie Roberts, Head of Private Sales and Group Events - Mayor David Kelly and Economic Development Director Marty Wieder

Attachments

1. Proclamation in recognition of The Robert J. and Helen Glaser Family Foundation
2. Proclamation in recognition of the Colleyville Heritage Cheerleaders

Proclamation

CITY OF

Colleyville, Texas

WHEREAS: the City of Colleyville opened the Colleyville Public Library on November 23, 2003; and

WHEREAS, to promote interest and enthusiasm in reading community wide, the Colleyville Public Library staff and volunteers annually develop educational, fun, theme based summer reading programs, such as: 2004-*"Elect to Read"*, 2005- *"Superheroes: Powered by Books"*, 2006-*"Reading - the Sport of Champions"*, 2007-*"Sail Away with Books"*, 2008-*"Read! Explore! Go Wild!"*, 2009- *"Libraries: Deep in the Heart of Texas"*, 2010-*"Bank on Books"*, 2011-*"Camp Read-A-Lot"*, 2012-*"Reading is Delicious"*, 2013-*"Have Book - Will Travel"*, and 2014-*"Paws to Read"*; and the upcoming 2015-*"Read to the Rhythm"*; and

WHEREAS, the Robert J. and Helen Glaser Family Foundation provided a \$5,000 grant for the purchase of children's books for the Library's Opening Day Collection in 2003, and since 2004 has annually provided a grant of \$10,000 to the Colleyville Public Library Foundation to support the summer reading programs; and

WHEREAS, the Robert J. and Helen Glaser Family Foundation grant funding has been the major source of funding, which makes it possible for the Library to provide exciting and engaging summer reading programs that have touched the lives of thousands of children and adults; thus promoting literacy, lifelong learning, and the enjoyment of reading, viewing, and listening.

NOW, THEREFORE, I, DAVID KELLY, MAYOR OF THE CITY OF COLLEYVILLE, TEXAS, on behalf of the City Council and citizens of Colleyville, do hereby recognize and express our appreciation to:

THE ROBERT J. AND HELEN GLASER FAMILY FOUNDATION

and encourage our citizens to join us in expressing our appreciation to the Glaser's and to utilize the services of the Colleyville Public Library.

IN WITNESS WHEREOF, I do hereby set my hand and seal of the City of Colleyville, Texas, affixed this 17th day of February 2015.




Mayor



Proclamation

CITY OF

Colleyville,
Texas

WHEREAS: the Colleyville Heritage Cheerleaders (CHHS Cheerleaders), earned a first place win in the 2014 American School Spirit Award hosted by ESPN, Varsity.com, and Universal Cheerleaders Association (UCA), the American School Spirit Award recognizes the top all-around cheer programs in the country, which exemplify community service, outstanding school athletic support, spirit raising activities, academics, and today's cheerleading squad; and

WHEREAS, the CHHS Cheerleaders set a variety of goals for the year, the main goal being to change the reputation of the cheerleaders in the school and district; from being seen only as a competitive squad, they wanted to be known as the spirit ambassadors in the school, district, and community; and

WHEREAS, Varsity Cheerleaders Jamie Black, Loren Brown, Madilyn Dennington, Hailey Parker, Mackenzie Randolph, Briley Ruthart, Camile Smith, Alexandra Uribe, Avery Wagner, Christine Wendt, Kaylee Williams, and Junior Varsity Cheerleaders Aidan Atwall, Cameron Blaies, Rachael Craig, Emily Eubanks, Katelyn Hongola, Natalie Hutchens, Rachel Pajarillo, Anna Perez, Lauren Schepps, Ally Weber, Lindsey Foster; Mascots Colby Schmidt and Jaydan Thompson, and coaches Courtney Farmer and Leslie Ferris accomplished this goal in many ways, such as: designed and implemented **Warrior Wednesdays** when Jayden, a football player, was diagnosed with bone cancer and mentioned he always wanted to be a Disney character, the cheerleaders made him one of the school panther mascots and designated Wednesdays as "Warrior Wednesday", and they sell t-shirts to benefit Jayden and his family. **Parents Cheer Tradition** allows one parent to cheer with their cheerleader on the sidelines during football season, this has become a great tradition and the crowd loves it; and

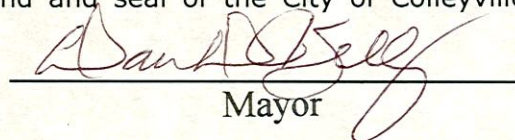
WHEREAS, the CHHS Cheerleaders have over 1,025 hours of community service and academically score 4.52 on a 5.0 scale, numerous individual academic awards, and most take AP /Advanced Credit and are at the top of their class.

NOW, THEREFORE, I, DAVID KELLY, MAYOR OF THE CITY OF COLLEYVILLE, TEXAS, on behalf of the City Council and the citizens of Colleyville, do hereby extend congratulations to the

COLLEYVILLE HERITAGE CHEERLEADERS

and encourage all citizens to extend congratulations and recognition of this great accomplishment.

IN WITNESS WHEREOF, I do hereby set my hand and seal of the City of Colleyville, Texas, affixed this 17th day of February 2015.



Mayor



RESOLUTION R-15-3845

**A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF
FEBRUARY 17, 2015**

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of February 3, 2015
 - b. Approval of a bid for bank depository services with Wells Fargo Bank

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _____ AYES, _____ NAYS, AND _____ ABSTENTIONS ON THIS THE 17TH DAY OF FEBRUARY 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor



City of Colleyville

City Council

Minutes - Draft

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Tuesday, February 3, 2015

City Council Chambers

Mayor Pro Tem Mike Taylor called the Pre Council meeting of the Colleyville City Council to order on February 3, 2015, at 5:30 p.m.

ROLL CALL: Mayor Pro Tem Mike Taylor, and Councilmembers Carol Wollin, Chuck Mogged, Chris Putnam, Jody Short, and Tom Hart

Absent: Mayor David Kelly

City Manager Jennifer Fadden, Assistant City Manager and Chief Financial Officer Terry Leake, Executive Director of Development and Infrastructure Chris Fuller, Police Chief Mike Holder, Assistant Police Chief Robert Hinton, Fire Chief Brian Riley, Recreation and Library Director Mary Rodne, Parks Manager James Hubbard, Public Works Director Bob Lowry, City Engineer Jeremy Hutt, Finance Manager Karen Hines, Utility Billing Supervisor Theresa Fox, Interim Community Development Director Adam Marsh, Strategic Services Manager Adrienne Lothery, Information Systems Manager Chris Pena, City Attorney Matthew Boyle, and City Secretary Amy Shelley

PC-1 Update and discussion of the splash pad

Parks Manager James Hubbard presented this item and briefed the City Council.

Councilmember Mogged questioned staff regarding if the prohibition, with Stages 2 and 3 of watering restrictions, is City or TRWD driven. Manager Hubbard replied it is TRWD driven.

Councilmember Mogged stated he believed water fountains, as long as they recirculate, are allowed with Stage 2 watering restrictions; but not with Stage 3. Manager Hubbard stated this system would not be considered a water fountain, since fresh water is taken in, and then stored to be used for irrigation. He added it would not be recirculating the same water to be used on the splash pad.

Councilmember Mogged stated he is trying to understand the logic of restricting the use during Stage 2, given that the water is being recirculated and used for irrigation purposes. He stated he understood the Stage 3 restrictions.

Councilmember Mogged asked staff if TRWD explicitly states splash pads are not allowed, or what is the determination during Stage 2. Manager Hubbard replied the recirculating storage tanks will only hold one day's worth of use of water, and are emptied nightly. He stated during Stage 1, we could water more, by emptying the tanks since it is repurposed water; however, during Stage 2 of once a week,

we would be forced to water more than allowed. Councilmember Mogged stated unless the storage tanks are larger.

Councilmember Putnam questioned staff regarding the original investment expense in the splash pad. City Manager Jennifer Fadden replied the water flow through system was \$16,844, but that did not include the equipment itself; the play elements.

Councilmember Putnam stated it seems it may cost more now to make it actually function compared to the original cost.

Councilmember Short stated there is a thought that the whole recirculating system can be problematic, if it is not adequately filtered. Manager Hubbard concurred, and stated that is why it would require the daily testing. He added the cost for the system includes the UV filtration system on top of the typical chlorine system; therefore, the highest rated sanitation system.

Councilmember Mogged questioned staff if the cost for the recirculation system includes operating costs. Manager Hubbard replied the \$2,000 does account for such.

Councilmember Hart stated there could be some adjustments made, like changing out the nozzles and reducing the time in which the water flows. Manager Hubbard concurred.

Councilmember Hart stated we should find a way to use this, otherwise we should get rid of it. He stated he believed it needs to be fresh water, not recirculated water.

Councilmember Putnam asked staff if we would be able to use it during Stage 2. Manager Hubbard replied it could not be used during Stages 2 and 3 water restrictions, even with the water savings.

Councilmember Hart asked staff if it would help with the costs, to cut the water flow down to two minutes versus four minutes. Manager Hubbard replied yes, especially since it had been running for eight hours a day during the operational period during the month of July; however, it really would not make that big of a difference, given that children are standing in line, ready to push the button.

Councilmember Short asked staff if the water was actually running for eight hours. Manager Hubbard replied yes.

Councilmember Hart stated that tells us that this facility is used; however, it is difficult to know which residents, Colleyville versus other cities. Manager Hubbard concurred.

Councilmember Putnam questioned staff regarding where the money would come from to fund one of the more expensive options. City Manager Jennifer Fadden replied there are a number of park type funding sources that could be used, outside of the operating budget, such as the Parks Tomorrow Fund, maybe the Voluntary Park Fund, and CEDC funds.

Councilmember Mogged questioned staff regarding if the users are primarily Colleyville residents. Manager Hubbard stated it is hard to say, but most phone calls come from Colleyville residents asking questions about the facility.

Councilmember Wollin questioned staff regarding the days, or the hours of the day, in which people were using the facility. Manager Hubbard replied he does not know exactly since there are no read-out reports. He added that he personally believes the pump actually has the ability to program two different times of day; therefore, staff can cut out certain times during the day, for example: operational from 10:00 a.m. to 1:00 p.m. and then again from 4:00 p.m. – 8:00 p.m.

Councilmember Hart stated if we went to Stage 2 water restrictions, we could not use it at all. Councilmember Short stated this is just being good stewards of water, not necessarily addressing Stage 2 and 3.

Mayor Pro Tem Taylor asked staff if there is a way in which the pump will shoot water up in the air, about every five minutes, in such a way there is an element of surprise. Manager Hubbard stated he believed there may be a way in which to schedule the pump to have a rest period or delay in between the operational cycles.

Mayor Pro Tem Taylor stated the intervals will still keep the pad wet so that it is not too hot.

Councilmember Hart stated you could have something in place that shows how much water you are saving. Manager Hubbard stated 90 percent can be saved; however, with Stages 2 and 3, it would not be operational.

Councilmember Hart stated it would seem to be worth the expense, even with the additional staff hours. Councilmember Short stated the savings are great; however, it does not allow us to use it during Stage 2 and 3 watering restrictions. City Manager Jennifer Fadden stated this could be done now; however, when May approaches, and Stage 2 goes into effect, the pad would not be operational.

Councilmember Mogged questioned staff regarding the time required to complete equipment modification. Manager Hubbard replied three weeks, with the essential nozzle change outs. He stated the recirculation systems would be quite a bit lengthier, since those are larger projects.

Councilmember Putnam questioned staff regarding if funds are currently available in the Parks Tomorrow Fund, or would they have to be reallocated from another project. Assistant City Manager/Chief Financial Officer Terry Leake replied the Parks Tomorrow Fund balance is currently \$1.2 million, unallocated.

Councilmember Putnam stated if the money is going to be spent, it should be spent to do it right. Councilmember Mogged agreed.

Councilmember Putnam stated if the funds are available, and they are unallocated, and we want to be able to get use out of this facility, especially since we have already made the investment, we should go ahead and fix it.

Mayor Pro Tem Taylor questioned if it would be better to have a service take care of this facility, rather than have employees be responsible for it. City Manager Jennifer Fadden replied staff will evaluate it from an efficiency and cost perspective.

Councilmember Putnam stated it was a very popular facility.

City Manager Jennifer Fadden asked City Council, for clarification, if they would like to move forward with retro fitting the splash pad with a recirculating system. All concurred.

City Manager Jennifer Fadden explained an appropriation resolution will be brought forward for City Council's approval to get the work completed. Mayor Pro Tem Taylor stated this was the plan, in the beginning; however, the cost was the issue.

Councilmember Short asked staff if the recirculation system is the latest and greatest in quality. Manager Hubbard replied yes.

Councilmember Mogged questioned staff regarding the pump lifespan. Manager Hubbard replied the pump life is 25 years.

PC-2 Utility billing software conversion overview

Finance Manager Karen Hines presented this item and briefed the City Council.

Councilmember Hart stated this is exciting.

Councilmember Wollin stated the new bill looks more customer friendly and clearer.

Councilmember Mogged stated he likes the user graph. Manager Hines added that Summation360 will have features on the website such as graphs.

Councilmember Hart stated customers will like the e-check feature. Manager Hines replied customers are able to currently use the online banking with their banks, but this system will become available to them too.

Councilmember Short questioned staff if customers will be able to log into their account and view usage. Manager Hines replied there will be about 12 months' worth of usage to view; however, moving forward there will be more. She stated it will definitely be more transparent, especially since customers will be able to view previous invoices.

PC-3 Discussion of the 2015 legislative session

Strategic Services Manager Adrienne Lothery presented this item and briefed the City Council.

Councilmember Mogged stated it will be important for us to watch these items as they move through legislation. Manager Lothery explained the upcoming webinars we will be hosting to be viewed by City Council, in addition to the weekly emails received by TML.

Mayor Pro Tem Taylor questioned staff regarding if those webinars will be viewed here at City Hall. Manager Lothery replied yes.

Councilmember Wollin stated she is going to the TML elected official's conference next week, and she will share any updates.

Mayor Pro Tem Taylor stated he does not like the fact that the legislators will balance their budget on our backs.

Councilmember Mogged stated it will be important to watch the unfunded mandates.

Councilmember Putnam stated there may be a need to have some influence, just not now, since it is so early. Councilmember Wollin agreed.

Councilmember Mogged stated it is important to be in touch with these bills as they move through the process. Manager Lothery explained staff would provide information as it is received.

PC-4 Discussion of the Fiscal Year 2016 (FY 2016) budget preparation calendar

Strategic Services Manager Adrienne Lothery presented this item and briefed the City Council.

Mayor Pro Tem Taylor questioned the one Friday date, August 7, in the calendar. Manger Lothery stated it is a distribution date for the proposed budget message to City Council; however, it is not actually a meeting date.

Councilmember Short questioned staff regarding if there is any flexibility on these dates, since he will be traveling in August. City Manager Jennifer Fadden stated staff could hold the regular City Council meeting the first week in August, then skip the August 11th meeting, then have the next meeting on August the 18th so that he would not have to miss the budget presentation. Councilmember Short stated being concerned about the delay for staff.

Councilmember Short questioned staff regarding since there would be a presentation made on June 18, would it be necessary for him to be there on August 11. City Manager Jennifer Fadden replied it may not be necessary; however, it is entirely up to him.

Mayor Pro Tem Taylor stated it just has to be adopted prior to October 1.

Councilmember Wollin questioned staff if there will be enough time to do the budget presentation prior to the scheduled CEDC meeting. City Manager Jennifer Fadden replied she believed so, especially since last year there seemed to be time in between the two.

City Manager Jennifer Fadden stated staff will move forward with this calendar, as presented. All agreed.

PC-5 Presentation of the quarterly investment report for quarter ending December 31, 2014

Assistant City Manager/Chief Financial Officer Terry Leake presented the quarterly investment report and answered questions of the City Council.

Councilmember Mogged stated, in gross terms, there is just enough to fund the recirculation system for the splash pad.

PC-6 Discussion of the February 3, 2015, City Council regular agenda items

Mayor Pro Tem Taylor stated the applicant for item 5a has submitted a letter to withdraw his case from consideration. He stated a motion will need to be made to accept the withdrawal.

Councilmember Wollin asked staff if the applicant is able to bring back the same request, within a year, with the same application, since it will be without prejudice. City Manager Jennifer Fadden replied yes.

Mayor Pro Tem Taylor adjourned the Pre Council meeting at 6:15 p.m.

The regular meeting of the Colleyville City Council was called to order by Mayor Pro Tem Taylor at 7:30 p.m.

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with attorney on legal issues raised by public hearing or action items on the agenda

Section 551.071 - Legal - Consultation with attorney on contemplated litigation (Camden Lock LLC)

Section 551.071 - Legal - Consultation with attorney regarding litigation - Billy McCullough v. City of Colleyville

Section 551.071 - Legal - Consultation with attorney regarding litigation - Michael S. Newman v. City of Colleyville and City of Keller

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information that the City has received from business prospects that the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Mayor Pro Tem Taylor explained the Executive Session had been called in accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.071, Legal, Section 551.072, Real Estate, and Section 551.087, Economic Development. He further explained there would be no decisions made or action taken during this time. The meeting was recessed at 6:15 p.m. and reconvened at 6:16 p.m.

INVOCATION: Pastor Lanre Sobo, Glory House

PLEDGE OF ALLEGIANCE: City Attorney Matthew Boyle

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - Resolution R-15-3839

This resolution was not needed.

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**Announcements of civic and charitable events****Presentation of calendar events and updates****Announcements of awards and recognition**

There were no announcements, proclamations, or presentations made.

4. CONSENT: READING AND PUBLIC HEARING- Resolution R-15-3840

- 4a** Approval of the minutes of the regular City Council meeting of January 20, 2015
- 4b** Approval of the minutes of the Joint City Council and Parks and Recreation Advisory Board worksession of January 27, 2015
- 4c** Approval to sell real property described as Block 1, Lot 4, Colleyville Estates Subdivision, located on the southwest corner of 508 Colleyville Terrace, to Richard and Nancy Andrews in the amount of \$10.00, and authorize the city manager to execute the property transaction documents

Mayor Pro Tem Taylor read Resolution R-15-3840 in its entirety.

Mayor Pro Tem Taylor opened the public hearing at 7:34 p.m.

There was no one present wishing to speak and Mayor Pro Tem Taylor closed the public hearing at 7:34 p.m.

Councilmember Mogged moved to approve Resolution R-15-3840. Councilmember Putnam seconded the motion.

The motion to approve carried by the following vote:

Aye: 6 – Mayor Pro Tem Mike Taylor, and Councilmembers Carol Wollin, Chuck Mogged, Chris Putnam, Jody Short, and Tom Hart

Absent: 1 – Mayor David Kelly

**5. ORDINANCE(S):
FIRST READING AND PUBLIC HEARING****5a Ordinance O-15-1947**

Consideration of a zoning change from PUD-C-Planned Unit Development Commercial zoning district to the PUD-R-Planned Unit Development Residential zoning district on 1.82 acres on Lot 1, Block

1, of the San Bar Square Addition located at 105 Cheek-Sparger Road,
Case ZC14-026

Mayor Pro Tem Taylor read the caption of Ordinance O-15-1947.

Interim Community Development Director Adam Marsh advised the City Council the applicant wished to withdraw this case.

Councilmember Hart moved to accept the applicant's request to withdraw Ordinance O-15-1947. Councilmember Wollin seconded the motion.

The motion to accept the applicant's withdrawal of the case carried by the following vote:

Aye: 6 – Mayor Pro Tem Mike Taylor, and Councilmembers Carol Wollin, Chuck Mogged, Chris Putnam, Jody Short, and Tom Hart

Absent: 1 – Mayor David Kelly

5b Ordinance O-15-1948

Consideration of a Special Use Permit for a second hand goods shop on Lot 8A, Block 1, of the Thompson Terrace Subdivision located at 5117 Colleyville Boulevard, Suite A, Case ZC14-028

Mayor Pro Tem Taylor read the caption of Ordinance O-15-1948.

Interim Community Development Director Adam Marsh presented this item and briefed the City Council.

Della Greener and Sumer Morgan, the applicants, presented this item and briefed the City Council.

Mayor Pro Tem Taylor opened the public hearing at 7:42 p.m.

Kathy Hadley, 204 N. Timberline Drive, spoke in support of this request.

There were no others present wishing to speak and Mayor Pro Tem Taylor closed the public hearing at 7:43 p.m.

Councilmember Mogged questioned staff regarding the number of parking spaces, in the ordinance; he stated usually the ordinance contains a minimum number of parking spaces rather than a maximum. Interim Director Marsh replied the 12 parking spaces is for this specific use; however, there will be 17 total parking spaces for the building and remaining Goodwill business.

Councilmember Mogged questioned staff regarding if it means a minimum of 12 parking spaces or fewer than 12. Interim Director Marsh replied staff's intent is that fewer than 12 parking spaces, for this use, is acceptable.

Councilmember Wollin stated being in favor of fewer than 12 parking spaces for this particular use, as long as the total building area has a minimum of 17. Councilmember Mogged agreed.

Councilmember Short questioned staff regarding if the number of spaces will be reduced as a result of the construction of SH26, since the front spaces will be eliminated. Interim Director Marsh replied correct, and stated the ten parking spaces along the west side of the building will be gone for this address specifically.

This is the first reading of this item; therefore, City Council did not take any action on this item during this meeting.

6. RESOLUTION(S): READING AND PUBLIC HEARING

6a Resolution R-15-3841

Calling a General Election for the purpose of electing City Councilmembers to Place 5 and Place 6

Mayor Pro Tem Taylor read Resolution R-15-3841 in its entirety.

Mayor Pro Tem Taylor opened the public hearing at 7:52 p.m.

There was no one present wishing to speak and Mayor Pro Tem Taylor closed the public hearing at 7:52 p.m.

Councilmember Hart moved to approve Resolution R-15-3841. Councilmember Mogged seconded the motion.

The motion to approve carried by the following vote:

Aye: 6 – Mayor Pro Tem Mike Taylor, and Councilmembers Carol Wollin, Chuck Mogged, Chris Putnam, Jody Short, and Tom Hart

Absent: 1 – Mayor David Kelly

6b Resolution R-15-3842

Approval of a resolution accepting the annual audit for Fiscal Year ended September 30, 2014

Mayor Pro Tem Taylor read Resolution R-15-3842 in its entirety.

Finance Manager Karen Hines presented this item and briefed City Council. She introduced Johnasan Gregory, Patillo, Brown & Hill, L.L.C., Audit Supervisor – Governmental Audit, who also presented this item and briefed City Council.

Mayor Pro Tem Taylor opened the public hearing at 8:00 p.m.

There was no one present wishing to speak and Mayor Pro Tem Taylor closed the public hearing at 8:00 p.m.

Councilmember Mogged expressed his appreciation to Assistant City Manager/Chief Financial Officer Terry Leake and Finance Manager Karen Hines regarding their hard work during the audit. Councilmember Hart agreed.

Mayor Pro Tem Taylor stated this is a consistent achievement for the City, he also expressed his appreciation to staff and their hard work relative to the audit.

Councilmember Hart moved to approve Resolution R-15-3842. Councilmember Short seconded the motion.

The motion to approve carried by the following vote:

Aye: 6 – Mayor Pro Tem Mike Taylor, and Councilmembers Carol Wollin, Chuck Mogged, Chris Putnam, Jody Short, and Tom Hart

Absent: 1 – Mayor David Kelly

7. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

Natalie Genco, 1104 John McCain Road, gave a presentation relative to a proposed community garden to be located at McPherson Park. She stated she will also be presenting this item at a Pre Council meeting in April.

Kathy Hadley, 204 N. Timberline Drive, stated the fountain water at the Preservation development on Bluebonnet and Glade Road may need to be cleaned since the water is really brown. She stated she was approached by someone at the State of the City to sign something to reverse the action made relative to the hotel. She stated she does not want this to be reversed since the hotel will be beneficial to Colleyville.

8. REPORTS

Parks and Recreation Advisory Board Meeting Minutes - October 1, 2014

There was no discussion of this item.

9. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR FEBRUARY 3, 2015-READING AND PUBLIC HEARING - RESOLUTION R-15-3843

This resolution was not needed.

10. ADJOURNMENT

There being no further business before the City Council, Councilmember Putnam moved to adjourn, and Councilmember Hart seconded the motion.

The motion to approve carried by the following vote:

Aye: 6 – Mayor Pro Tem Mike Taylor, and Councilmembers Carol Wollin, Chuck Mogged, Chris Putnam, Jody Short, and Tom Hart

Absent: 1 – Mayor David Kelly

Mayor Pro Tem Taylor adjourned the City Council meeting at 8:10 p.m.

APPROVED BY A VOTE OF __ AYES, __ NAYS, AND __ ABSTENTIONS ON THIS THE 17TH DAY OF FEBRUARY 2015.

Minutes taken and prepared by:

*Amy Shelley, TRMC
City Secretary*



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4b
Type Regular Agenda Items
Department Finance

Agenda Date 02/17/2015

Number Resolution R-15-3845

Title

Approval of a proposal for bank depository services with Wells Fargo Bank

Explanation

Reading and Public Hearing

On January 9, 2015, bank depository proposals were sent out to all banks that have branches within the city limits of Colleyville. As required by State law, it was advertised in the *Fort Worth Star-Telegram* on January 12, 2015 and January 19, 2015. The proposal included banking services and investment clearance/safekeeping services to be performed by the depository bank. The proposal is for the time period of April 1, 2015 through March 31, 2020, covering services for both the City of Colleyville and the Colleyville Economic Development Corporation (CEDC). Proposals were received from American National Bank of Texas, Capital One Bank, Northstar Bank, Plains Capital Bank, and Wells Fargo Bank. Banks that did not respond to the bid request were JPMorgan Chase, Bank of America, BB&T, Spirit of Texas Bank, Independent Bank, Woodhaven Bank Northeast, and Legacy Bank. BBVA Compass and Worthington National Bank both declined in writing to bid.

Attached is the proposal recap analysis of projected monthly fees based upon October 2014 activity. While Northstar Bank offers lower annual fees, they are currently unable to provide some of the comparable essential services in the bid. In particular, Northstar Bank does not offer the ability to send an electronic file of online utility bill payments. This required service is used by approximately 3,100 utility customers monthly (about one third of the customer base), and is essential in providing efficiency and accuracy in posting payments into the new utility billing software. Another essential component is the ability to maintain fraud protection on the Automated Clearing House (ACH) transactions posted to the City's accounts. ACH fraud filters are currently used to set parameters, which allow for the posting of authorized debits and credits. Northstar Bank is unable to provide this feature at this time, which creates the need for hours of staff time to revert back to individually reviewing an estimated 350 ACH transactions per month. As stated in the proposal, the City also desires that investment clearance/safekeeping services be performed at the depository bank, to eliminate fees and the need for additional collateral at a correspondent bank, and the logistics of coordinating this activity through two different banks. Northstar Bank of Texas does not have the ability to perform investment clearance/safekeeping services, and utilizes Frost Bank as a correspondent bank to perform their investment clearance/safekeeping services. As the selection of Northstar

Bank of Texas would limit what is currently offered to the City to provide a highly utilized payment method by a third of the City's utility customers on a monthly basis, and require additional staff time for ACH verification and investment services, staff is recommending the selection of Wells Fargo as the depository bank. Wells Fargo Bank is the second lowest priced bank for total banking and safekeeping fees. The annual cost difference in the two proposals (Northstar Bank of Texas and Wells Fargo Bank) is \$2,293. Wells Fargo Bank is the current depository for both the City of Colleyville and the CEDC, and an acceptable level of service has been received during the current depository period.

Financial Impact

Funding is available in the banking services line item of the Finance and Utility Billing budgets.

Recommendation

Approve

Attachments

1. Bank Depository Proposal Cost Recap - February 2015

BANK DEPOSITORY PROPOSAL COST RECAP - FEBRUARY 2015

DESCRIPTION OF SERVICE	MONTHLY VOLUME	AMERICAN NATIONAL BANK OF TEXAS		CAPITAL ONE BANK		NORTHSTAR		PLAINS CAPITAL BANK		WELLS FARGO	
		PER ITEM	MONTHLY CHARGE	PER ITEM	MONTHLY CHARGE	PER ITEM	MONTHLY CHARGE	PER ITEM	MONTHLY CHARGE	PER ITEM	MONTHLY CHARGE
ACCOUNT SERVICE CHARGES:											
ACH											
ACH MONTHLY BASE	4	\$0.00	\$0.00	\$30.00	\$120.00	\$35.00	\$35.00	\$30.00	\$30.00	\$25.00	\$100.00
ACH TRANSMISSION CHARGE	15	\$10.00	\$150.00	\$2.00	\$30.00	\$10.00	\$150.00	\$10.00	\$150.00	\$5.00	\$75.00
ACH ONE DAY ITEM	1,711	\$0.12	\$205.32	\$0.04	\$68.44	\$0.10	\$171.10	\$0.15	\$256.65	\$0.05	\$85.55
ACH TWO DAY ITEM	857	\$0.12	\$102.84	\$0.04	\$34.28	\$0.10	\$85.70	\$0.15	\$128.55	0.05	\$42.85
ACH SAME DAY ITEM	1	\$0.12	\$0.12	\$0.04	\$0.04	\$0.10	\$0.10	N/A	\$0.00	\$0.05	\$0.05
ACH RECEIVED ITEM	314	\$0.12	\$37.68	\$0.04	\$12.56	N/A	0	\$0.30	\$94.20	\$0.05	\$15.70
ACH RET ITEM-INFO REPORTING ADVISE	5	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00	\$25.00	\$4.00	\$20.00	\$2.00	\$10.00
ACH NOC - INFO REPORTING ADVISE	1	\$3.00	\$3.00	\$0.00	\$0.00	N/A	0	\$0.00	\$0.00	\$2.00	\$2.00
ACH RETURN SUBSCRIPTION-ACCOUNT	3	\$0.00	\$0.00	Not Offered	Not Offered	N/A	0	\$30.00	\$90.00	\$10.00	\$30.00
ACH RETURN SUBSCRIPTION - ITEM	10	\$3.00	\$30.00	Not Offered	Not Offered	N/A	0	\$0.00	\$0.00	\$0.50	\$5.00
ACH Fraud Filter											
ACH FRAUD FILTER REVIEW MO BASE	4	\$25.00	\$100.00	\$15.00	\$60.00	Not Offered	Not Offered	\$25.00	\$100.00	\$5.00	\$20.00
ACH FRAUD FILTER REVIEW - ITEM	1	\$0.00	\$0.00	Not Offered	Not Offered	Not Offered	Not Offered	\$1.00	\$1.00	\$5.00	\$5.00
ACH BLOCKS	4					\$30.00	\$120.00				
Account Reconciliation											
ARP MONTHLY BASE - PARTIAL	3	\$50.00	\$150.00	\$50.00	\$150.00	\$30.00	\$90.00	\$30.00	\$90.00	\$25.00	\$75.00
ARP PARTIAL RECONCILIATION - ITEM	488	\$0.00	\$0.00	\$0.05	\$24.40	N/A	0	\$0.00	\$0.00	\$0.05	\$24.40
ARP REGISTER INPUT - ITEM	1	\$0.00	\$0.00	Not Offered	Not Offered	N/A	0	\$0.00	\$0.00	\$0.05	\$0.05
ARP AGED ISSUE RECORDS ON FILE-ITEM	946	\$0.00	\$0.00	Not Offered	Not Offered	N/A	0	\$0.00	\$0.00	\$0.00	\$0.00
ARP CHECKS PAID - PARTIAL RECON	488	\$0.00	\$0.00	\$0.05	\$24.40	N/A	0	\$0.00	\$0.00	\$0.10	\$48.80
ARP PART POSITIVE PAY ISSUE - ITEM	554	\$0.00	\$0.00	\$0.05	\$27.70	N/A	0	\$0.00	\$0.00	\$0.05	\$27.70
Cash Branch/Store Channel											
CASH DEP/\$1 VER AT TELLER WINDOW	22,375	\$0.00	\$0.00	\$0.0015	\$33.56	\$0.00	\$0.00	\$0.0010	\$22.38	\$0.0012	\$26.85
Cash Vault											
CASH VAULT MONTHLY BASE	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	\$20.00	\$20.00
CASH VAULT MIXED DEPOSIT PROCESSING	23	\$0.00	\$0.00	\$0.20	\$4.60	\$0.00	\$0.00	\$4.00	\$92.00	\$1.00	\$23.00
CASH VAULT CURRENCY/COIN DEPOSITED	82,802	\$0.00	\$0.00	\$0.00085	\$70.38	\$0.00	\$0.00	\$0.0010	\$82.80	\$0.0012	\$99.36
E-Box (Electronic Receipt of Bill Pay file)											
E-BOX MONTHLY MAINT (W/CROSS REF)	1	\$100.00	\$100.00	\$75.00	\$75.00	Not Offered	Not Offered	\$30.00	\$30.00	\$125.00	\$125.00
TREAS INFO RPT BILL PAY MO BASE	1	\$0.00	\$0.00	\$0.00	\$0.00	Not Offered	Not Offered	\$30.00	\$30.00	\$75.00	\$75.00
TREAS INFO RPT BILL PAY ITEM	3,227	\$0.10	\$322.70	\$0.08	\$258.16	Not Offered	Not Offered	\$0.10	\$322.70	\$0.05	\$161.35
E-BOX PAYMENT RETURN	7	\$0.00	\$0.00	\$4.00	\$28.00	Not Offered	Not Offered	\$4.00	\$28.00	\$0.10	\$0.70
E-BOX PAYMENT REVERSED	1	\$0.00	\$0.00	Not Offered	Not Offered	Not Offered	Not Offered	\$4.00	\$4.00	\$0.10	\$0.10
General Account Services											
ACCOUNT MAINTENANCE	4	\$15.00	\$15.00	\$10.00	\$40.00	\$20.00	\$35.00	\$14.00	\$56.00	\$10.00	\$40.00
ZERO BALANCE MASTER ACCOUNT MAINT	1	\$25.00	\$25.00	\$0.00	\$0.00	\$25.00	\$25.00	\$30.00	\$30.00	\$0.00	\$0.00
ZERO BALANCE MONTHLY BASE	2	\$10.00	\$20.00	\$25.00	\$50.00	\$10.00	\$20.00	\$20.00	\$40.00	\$10.00	\$20.00
DEBITS POSTED	105	\$0.15	\$15.75	\$0.06	\$6.30	\$0.18	\$18.90	\$0.20	\$21.00	\$0.10	\$10.50
CREDITS POSTED	27	\$0.35	\$9.45	\$0.20	\$5.40	\$0.40	\$10.80	\$0.30	\$8.10	\$0.60	\$16.20
ELECTRONIC CREDITS POSTED	388	\$0.12	\$46.56	\$0.04	\$15.52	\$0.40	\$155.20	\$0.30	\$116.40	\$0.05	\$19.40
CLIENT ANALYSIS STATEMENT-PAPER	1	\$10.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CREDIT RATING AUDIT REQUEST	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00	\$10.00	\$10.00
CYCLE BANK STATEMENT	4	N/A	\$0.00	N/A	\$0.00	N/A	\$0.00	\$1.00	\$4.00	N/A	\$0.00
General Disbursement Services											
PYMT AUTH MAX CHECK MTHLY BASE	1	\$0.00	\$0.00	Not Offered	Not Offered	\$0.00	\$0.00	\$75.00	\$75.00	\$10.00	\$10.00
STOP PAYMENT - ONLINE	1	\$32.97	\$32.97	\$15.00	\$15.00	\$32.00	\$32.00	\$25.00	\$25.00	\$8.00	\$8.00
Image Delivery											
IFI MAINTENANCE PER PRODUCT	1	\$0.00	\$0.00	\$20.00	\$20.00	\$40.00	\$40.00	\$10.00	\$10.00	\$75.00	\$75.00
IFI PAID CHECKS - IMAGE	490	\$0.00	\$0.00	\$0.02	\$9.80	\$0.00	\$0.00	\$0.08	\$39.20	\$0.02	\$9.80
ONLINE IMAGE VIEW < 90 DAYS - ITEM	4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.05	\$0.20
ONLINE IMAGE VIEW > 90 DAYS - ITEM	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.05	\$0.05
Information Reporting											
EVENT MESSAGING SERVICE - EMAIL	248	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.05	\$12.40
PREV DAY SUBSCRIPTION MTHLYBASE	4	\$25.00	\$25.00	\$75.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$100.00
PREV DAY SUBSCRIPTION DETL ITEM	1,069	\$0.00	\$0.00	\$0.05	\$53.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.05	\$53.45
ELECTRONIC WINDOW EXTENDED STOR 90	2,037	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.01	\$20.37
SEARCH	4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.50	\$2.00
FDIC-RECOUPMENT											
NET OF ECR BASIS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Safekeeping Services											
ACCOUNT MAINTENANCE	1	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$10.00	\$0.00	\$0.00	\$10.00	\$10.00
INST BROKERGE 3RD PARTY TRADE-TRAN	1	\$25.00	\$25.00	\$0.00	\$0.00	\$41.00	\$41.00	\$35.00	\$35.00	\$35.00	\$35.00
SAFEKEEPING AVG RECPT GOVT/FED	21	\$1.67	\$35.00	\$0.00	\$0.00	\$0.60	\$12.60	\$0.00	\$0.00	\$1.00	\$21.00
INTEREST INCOME POSTED	3	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$3.00	\$15.00	\$45.00	\$0.00	\$0.00
ONLINE ACCOUNT FEE	1	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00
PORTFOLIO VALUE CHARGE	25,000,000	\$0.00045	\$938	\$0.0004	\$833	\$0.000001	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00
TRADES (CLEARANCE FEES)	4	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00
MATURITY	3	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Services											
Remote Deposit Capture	1	\$50.00	\$50.00	N/A	N/A	\$35.00	\$35.00	\$50.00	\$50.00	\$0.00	\$0.00
Paper Checks Deposited											
DEPOSITED CHECKS - ON US	862	\$0.12	\$103.44	\$0.03	\$25.86	\$0.09	\$77.58	\$0.10	\$86.20	\$0.06	\$51.72
DEPOSITED CHECKS	4,295	\$0.12	\$515.40	\$0.03	\$128.85	\$0.09	\$386.55	\$0.12	\$515.40	\$0.06	\$257.70
Positive Pay											
POSITIVE PAY MONTHLY BASE	3	\$35.00	\$105.00	\$50.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$30.00
PAYEE VALIDATION STANDARD-ITEM	477	\$0.00	\$0.00	\$0.05	\$23.85	\$0.00	\$0.00	\$0.10	\$47.70	\$0.03	\$14.31
POSITIVE PAY EXCEPTION - IMAGE	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00
POSITIVE PAY EXCEPTION CHECKS RETND	1	\$2.00	\$2.00	\$10.00	\$10.00	\$0.00	\$0.00	\$5.00	\$5.00	\$2.00	\$2.00
POSITIVE PAY EXCEPTIONS - ITEM	1	\$1.00	\$1.00	\$5.00	\$5.00	\$0.00	\$0.00	\$0.15	\$0.15	\$1.00	\$1.00
Returned Items											
RETURN ITEM - CHARGEBACK	4	\$6.39	\$25.56	\$4.00	\$16.00	\$5.00	\$20.00	\$5.00	\$20.00	\$3.00	\$12.00
RETURN ITEM REDEPOSITED	6	\$6.39	\$38.34	\$2.00	\$12.00	\$2.00	\$12.00	\$0.00	\$0.00	\$3.00	\$18.00
RETURN DECISIONING PER ITEM	10	\$0.00	\$0.00	Not Offered	Not Offered	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$10.00
Sweep											
SWEEP INVEST MTHLY BASE	1	\$100.00	\$100.00	\$0.00	\$0.00	N/A	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00
Wires											
WIRE MONTHLY BASE	1	\$0.00	\$0.00	\$30.00	\$30.00	\$0.00	\$0.00	\$30.00	\$30.00	\$0.00	\$0.00
WIRE IN DOMESTIC	3	\$10.00	\$30.00	\$7.00	\$21.00	\$10.00	\$30.00	\$12.00	\$36.00	\$8.00	\$24.00
WIRE - BOOK TRANSFER - ONLINE	5	\$0.00	\$0.00	\$7.00	\$35.00	\$0.00	\$0.00	\$15.00	\$75.00	\$1.00	\$5.00
WIRE-OUTGOING DOMESTIC-ONLINE	3	\$10.00	\$30.00	\$7.00	\$21.00	\$10.00	\$30.00	\$15.00	\$45.00	\$8.00	\$24.00
OUTGOING WIRE RETURNED	1	\$10.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$10.00
TOTAL BASE MONTHLY FEES		\$567.86	\$3,409.63	\$444.07	\$2,848.89	\$423.06	\$1,841.53	\$901.05	\$3,327.43	\$550.83	\$2,032.56
ANNUAL COST OF SERVICES			\$40,915.56		\$34,186.65		\$22,098.36		\$39,929.12		\$24,390.75



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 5a

Agenda Date 02/17/2015

Number Ordinance O-15-1948

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit for a second hand goods shop on Lot 8A, Block 1, of the Thompson Terrace Subdivision located at 5117 Colleyville Boulevard, Suite A, Case ZC14-028

Explanation

Second Reading and Public Hearing

The proposed ordinance was updated to reflect that a minimum of 17 parking spaces for 5117 Colleyville Boulevard is required for the duration of the SUP.

At the February 3, 2015 City Council meeting, one speaker spoke in support of this item. The speaker card is attached.

First Reading and Public Hearing

The applicants, Della Greener and Sumer Morgan, have submitted a request for a Special Use Permit (SUP) to allow a second hand goods shop at 5117 Colleyville Boulevard, Suite A. The subject property is zoned CC-1-Village Retail district. A second hand goods shop is allowed in the CC-1-Village Retail zoning district with the approval of an SUP.

Existing Conditions. The subject property is currently developed as a 6,588 square foot commercial building, constructed in 1985 and remodeled in 2010. Per the attached exhibit, the proposed business would occupy 2,400 square feet of lease space that is currently vacant. The remaining 4,188 square feet of the building is currently occupied by Goodwill Industries and is used as a charitable donation station, approved under SUP Ordinance O-13-1862 (attached) on January 15, 2013.

Proposed Business. Per the attached Statement of Planning Objectives, the proposed name of the business is "The Attic Resale". The business currently operates in North Richland Hills and would relocate to Colleyville upon approval of the zoning request.

According to the applicant, the business will sell the following items:

- women's clothing, accessories, and jewelry;
- housewares;

- art, frames and wall hangings;
- unique antique pieces and furniture.

Hours of Operation. According to the Statement of Planning Objectives, the business will operate during the following hours:

- Monday: closed
- Tuesday, Thursday, Saturday, and Sunday: 11:30 a.m. to 6:00 p.m.
- Wednesday and Friday: 11:30 a.m. to 4:30 p.m.

Similar to the adjacent Goodwill business, the hours of operation are not contained in the draft ordinance.

Parking. There are currently 27 parking spaces provided on the site. The Land Development Code requires one parking space per 200 square feet of gross floor area for a retail use. Based on this requirement, a total of 12 parking spaces are required for the proposed business. In terms of the existing Goodwill business, the Land Development Code requires one parking space per 300 square feet of gross floor area for the donation station. Based on this requirement, a minimum of 14 spaces are required for the Goodwill business, leaving adequate parking (27 spaces) available for both businesses until such time that the existing 10 spaces along SH26 are removed to accommodate the reconstruction of SH26. The applicant is aware of the future loss of parking due to the SH26 reconstruction project. It is staff's opinion that after SH26 reconstruction, the remaining 17 parking spaces will adequately accommodate both the Goodwill business and the proposed second hand goods shop. This is reflected in the proposed ordinance.

The owner of the subject property, Norman Gibson, sent the attached email stating additional parking was added along Thompson Terrace to partially off-set the future loss of parking spaces due to the SH26 reconstruction. Mr. Gibson does not believe there will be a future parking issue when SH26 is reconstructed.

Off-Street Loading/Unloading. The applicant informed staff all loading and unloading will take place through the rear of the building along Thompson Terrace, as there is not adequate space along the SH26 side of the building to safely load and unload. The ordinance states all off-street loading and unloading shall occur through the building entrance located on Thompson Terrace. The applicant also informed staff all merchandise stocked in the store is purchased through estate sales, local non-profit retailers, and select client referrals. The applicant does not accept donations. The ordinance prohibits the outside storage of any items on the property.

Signage. As required by the proposed ordinance, all signage shall be consistent with

the business name, "The Attic Resale", and shall not contain the word thrift, used, salvage, pawn, or junk.

Master Plan. The Colleyville Master Plan designates the future use of this area for retail and commercial land uses. The request is consistent with the goals and objectives of the Master Plan.

Surrounding Properties. The surrounding properties are a mixture of office, retail, and restaurant uses, and are zoned CC1-Village Retail and PUD-C-Planned Unit Development Commercial.

Public Notification. Staff notified 18 property owners within 200 feet of the subject property and homeowner's associations within 500 feet of the subject property regarding this request. Notice was sent to the Grapevine-Colleyville Independent School District as required by state law. Notice was published in the *Fort Worth Star-Telegram* as required by state law and the Land Development Code. To date no correspondence has been received.

Planning and Zoning Commission Recommendation. The Planning and Zoning Commission recommended approval of this request at the January 12, 2015 meeting by a vote of 5-0, subject to the following condition: *"remove section 4.1.f. of the draft ordinance and allow the sale of any items already allowed in the CC-1-Village Retail zoning district."* The proposed ordinance reflects this recommendation.

Summary. The proposed zoning change is in compliance with the Future Land Use Plan, which designates the subject property as a future retail development area and is consistent with the surrounding zoning designations.

Financial Impact

There is no financial impact to the City.

Recommendation

Approval with the following conditions:

1. GENERAL

a. This Special Use Permit shall only apply to the use of a second hand goods shop within Suite A, on the subject property as described in Exhibit "B".

b. The name of the business authorized under this ordinance shall be "The Attic Resale".

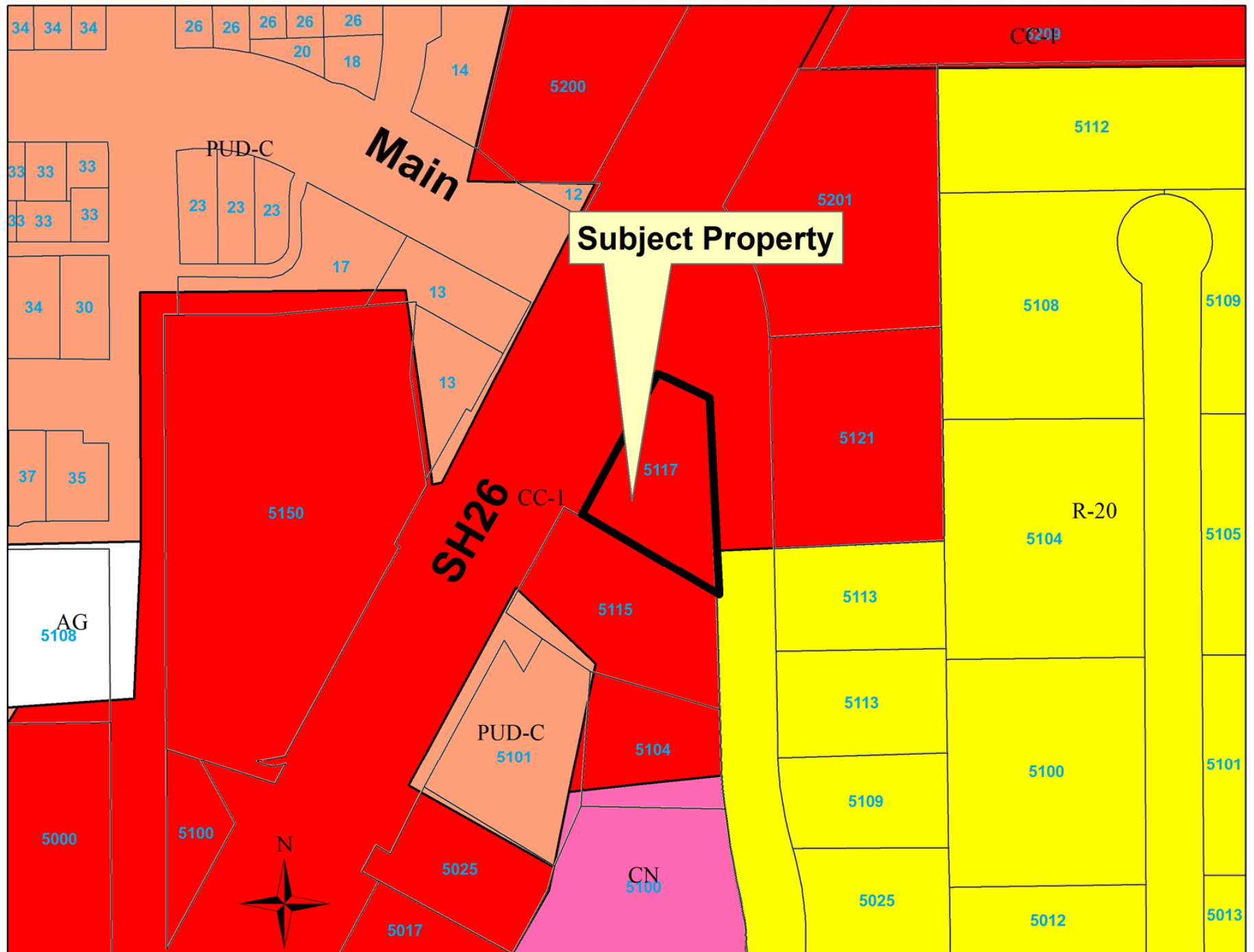
c. Signage shall be consistent with the business name and shall not contain the word thrift, used, salvage, pawn, or junk.

- d. There shall be no outside storage of any items on the property.
- e. All off-street loading and unloading shall occur through the building entrance located on Thompson Terrace.
- f. Items authorized to be sold in said business shall be as consistent with permitted uses in the CC-1-Village Retail zoning district.
- g. The Special Use Permit shall automatically expire upon the abandonment of the business, change in use, a change in ownership, or upon the expiration or termination of the Certificate of Occupancy for the approved use.
- h. After reconstruction of SH26, a minimum of 17 parking spaces shall be required for 5117 Colleyville Boulevard for the duration of the SUP. This requirement is applicable to the entire site.

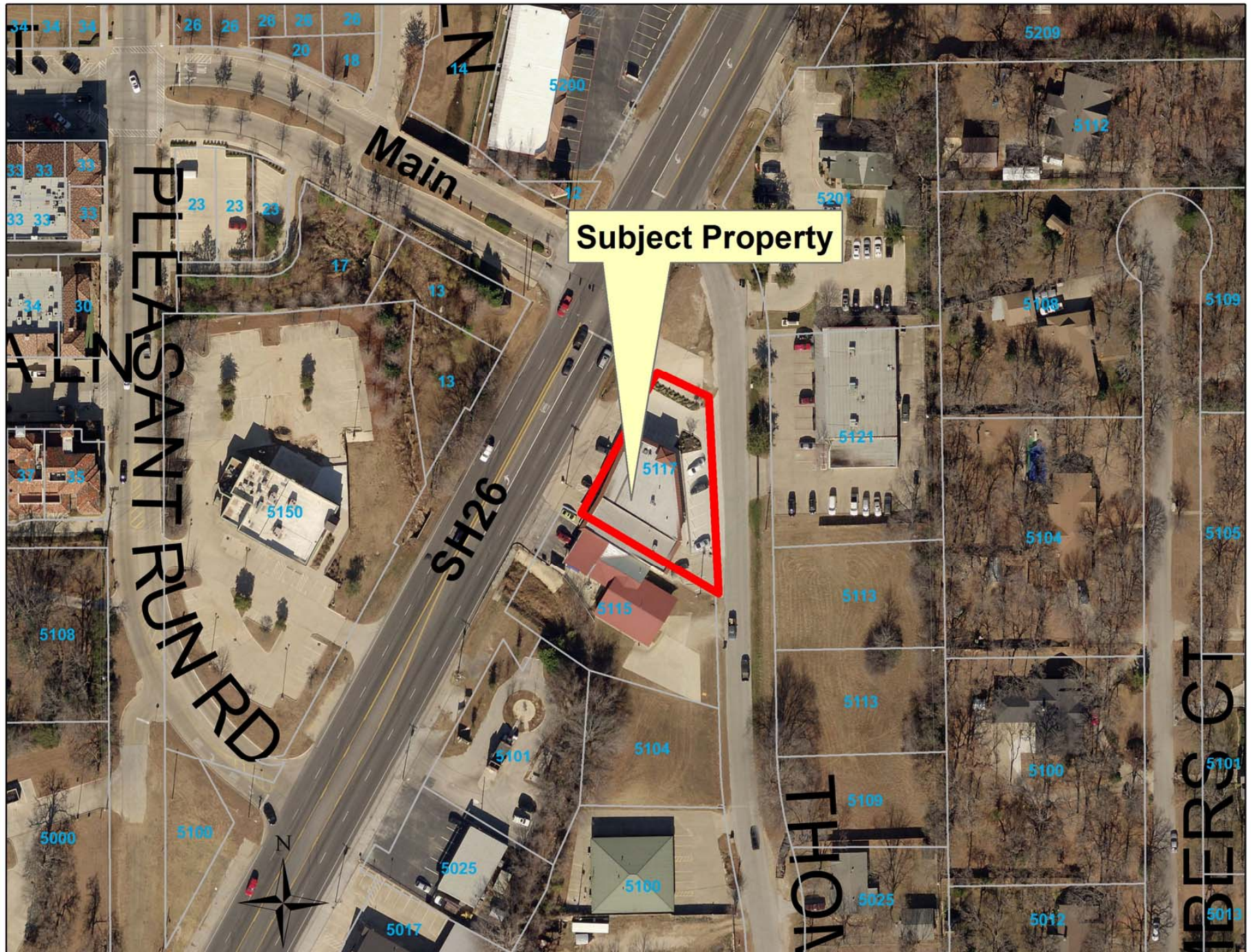
Attachments

- 1. Location and Zoning Map
- 2. Aerial
- 3. Future Land Use Map
- 4. Buffer Map
- 5. Notification List
- 6. Speaker Card of Support
- 7. Statement of Planning Objectives
- 8. Applicant's Exhibit
- 9. Site Exhibit
- 10. Property Owner's Email Regarding Parking
- 11. Ordinance O-13-1862
- 12. Ordinance O-15-1948

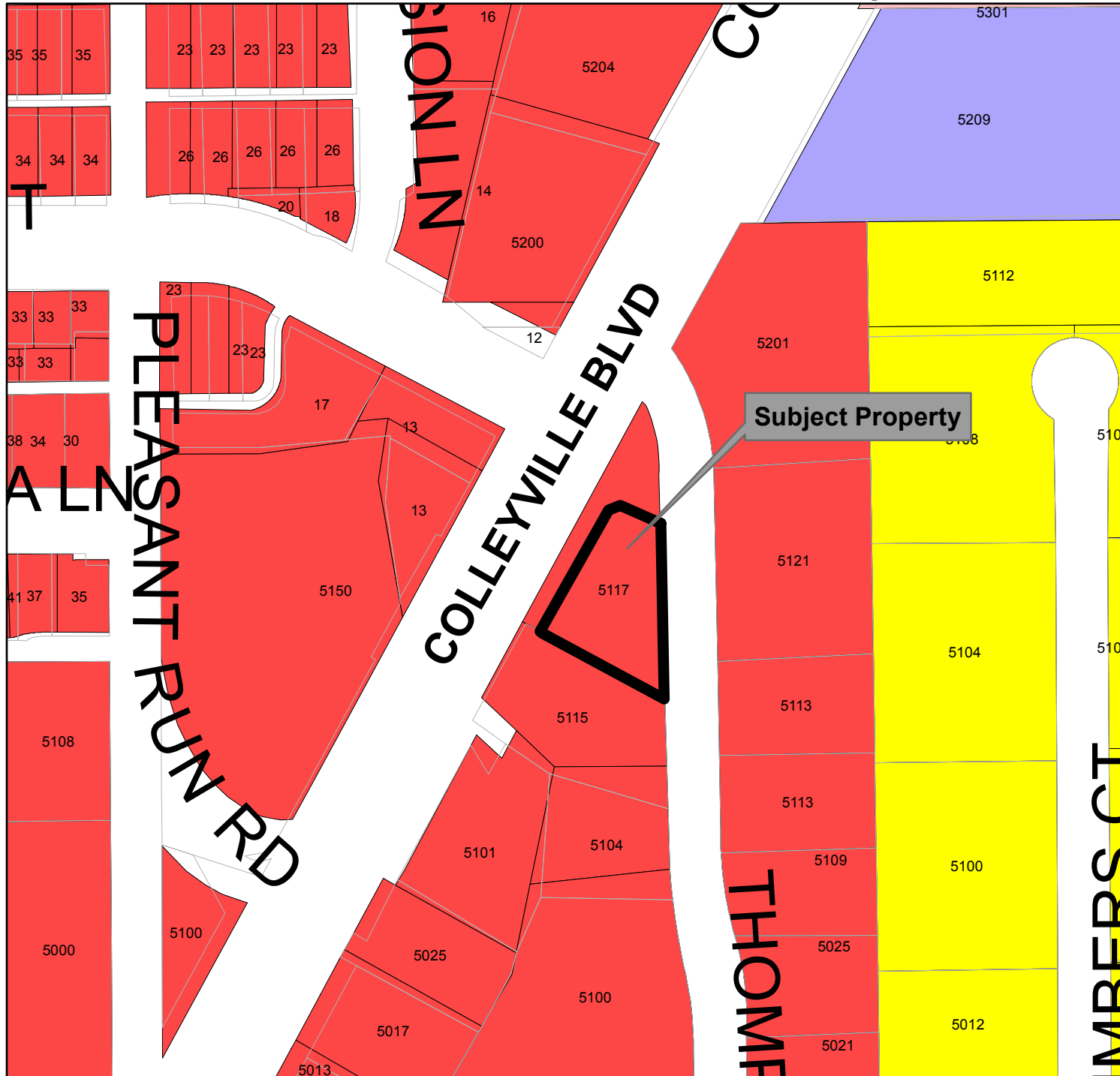
Location and Zoning Map



Aerial

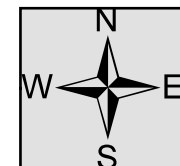


Future Land Use Map



Legend

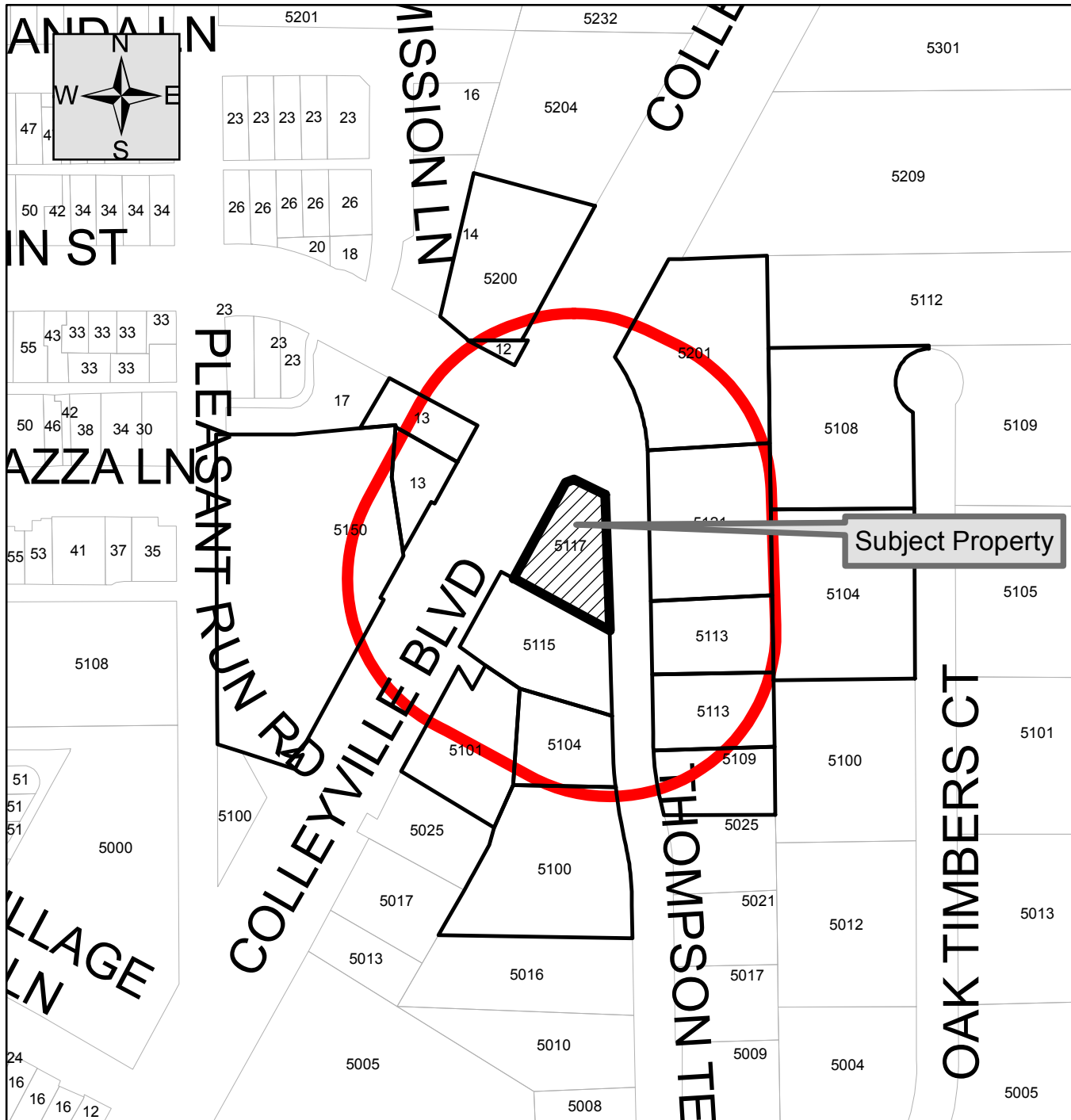
- Single Family
- Multi-Family
- Office
- Retail
- Institutional
- Industrial
- Roadway
- Utilities
- Parks
- Private Open Space
- Water



Buffer Map

Case ZC14-028

5117 Colleyville Blvd, Ste. A



Legend

-  Properties within 200 feet
-  Subject Property
-  Parcels
-  City Limit



Notification List

Owner Name	Owner Address	Owner City	Owner State	Owner Zip	Situs Address
Village Owners Association Inc	909 Lake Carolyn Pkwy Ste 150	Irving	Texas	75039	000012 Main St
Gibson, Norman C & Doris A	113 Timberline Dr S	Colleyville	Texas	76034	005104 Thompson Terr
Pleasant Run Holdings Llc	5115 Collyville Blvd	Colleyville	Texas	76034	005115 Colleyville Blvd
Bbtt Llc	6308 Remington Pkwy	Colleyville	Texas	76034	005100 Thompson Terr
Bojku, Afrim	5309 Collyville Blvd	Colleyville	Texas	76034	005150 Colleyville Blvd
Buchwald, Rudolph W III	1309 Ashford Ct	Colleyville	Texas	76034	005101 Colleyville Blvd
Village Owners Association Inc	909 Lake Carolyn Pkwy Ste 150	Irving	Texas	75039	000000 Main St
Swigart, William A	5104 Oak Timbers Ct	Colleyville	Texas	76034	005104 Oak Timbers Ct
Carew, Pat Etux Karen	5108 Oak Timbers Ct	Colleyville	Texas	76034	005108 Oak Timbers Ct
Mitcham, Carl D & Brian C	PO Box 983	Colleyville	Texas	76034	005121 Thompson Terr
Sides, Joseph D	2911 Compton Rd	Nashville	Tennessee	37215	000000 Thompson Terr
Sides, Joseph D	2911 Compton Rd	Nashville	Tennessee	37215	005113 Thompson Terr
Sides, Joseph D	2911 Compton Rd	Nashville	Tennessee	37215	005109 Thompson Terr
Gibson, Norman C Etux Doris A	113 Timberline Dr S	Colleyville	Texas	76034	005117 Colleyville Blvd
Colleyville Terrace Salon & Da	PO Box 337	Colleyville	Texas	76034	005201 Colleyville Blvd
Beam Real Estate Llc	14455 Webb Chapel Rd	Farmers Branch	Texas	75234	005200 Colleyville Blvd
Village Owners Association Inc	909 Lake Carolyn Pkwy Ste 150	Irving	Texas	75039	000013 Main St
Grapevine-Colleyville ISD	3051 Ira E. Woods Ave	Grapevine	Texas	76051	Courtesy Notice
Della Greener & Sumer Morgan	7205 Blvd 26	North Richland Hills	Texas	76180	Applicant

Public hearing notices were mailed
Tues, Dec 23, 2014 by Taci Wrisley

Speaker Card of Support

SPEAKER CARD

Date: 2-3-15

Agenda Item Number: 5b

For example: **5a** (this can be found on the far left side of the agenda copy)

☒ I will speak **In Support** of this item. ☐ I will speak **In Opposition** to this item.

☐ I do not wish to speak, but please record my: ☐ **support** ☐ **opposition**

Name: 20414: Timeline

Address: 20 Kathy Hadley

City: Celleyville

I understand I am limited to speaking for five minutes. For agenda items not listed on the agenda as a Public Hearing, City Council cannot respond to speakers in accordance with the Texas Open Meetings Law, Chapter 551 of the Texas Local Government Code. This includes persons speaking under the Citizen's Comments section of the agenda.

Signed: Kathy Hadley

This information is a Public Record

Statement of Planning Objectives



November 18, 2014

The City of Colleyville
100 Main Street
Colleyville, TX 76034

To Whom It May Concern:

This letter is addressed to the Planning & Zoning Commission and City Council of Colleyville, Texas with regard to the opening of the business known as The Attic Resale LLC, currently located at 7205 Boulevard 26, NRH, TX in the Greater Richland Plaza. The application for a Special Use Permit along with application fee of \$500.00, are accompanied by this letter.

The Attic is currently run by owners Della Greener and Sumer Morgan, and have no additional employees. Merchandise is purchased through Estate Sales, local Non-Profit Retailers & Select Client Referrals of The Attic. These purchases are recorded and tracked in Quickbooks. As a Resale Shop we offer a unique blend of New, Gently Loved & Repurposed items such as:

Women's Clothing, Shoes, Accessories & Jewelry
Housewares
Art/Frames/Wall Hangings
Unique Antique Pieces & Furniture

Hours of operation will be as follows:

Monday – Closed
Tues, Thurs, Sat & Sun – 11:30am thru 6:00pm
Wed & Fri – 11:30 thru 4:30pm

Applicant's Exhibit



Applicant's Exhibit



Applicant's Exhibit



Applicant's Exhibit



Applicant's Exhibit



Applicant's Exhibit



Applicant's Exhibit



Applicant's Exhibit



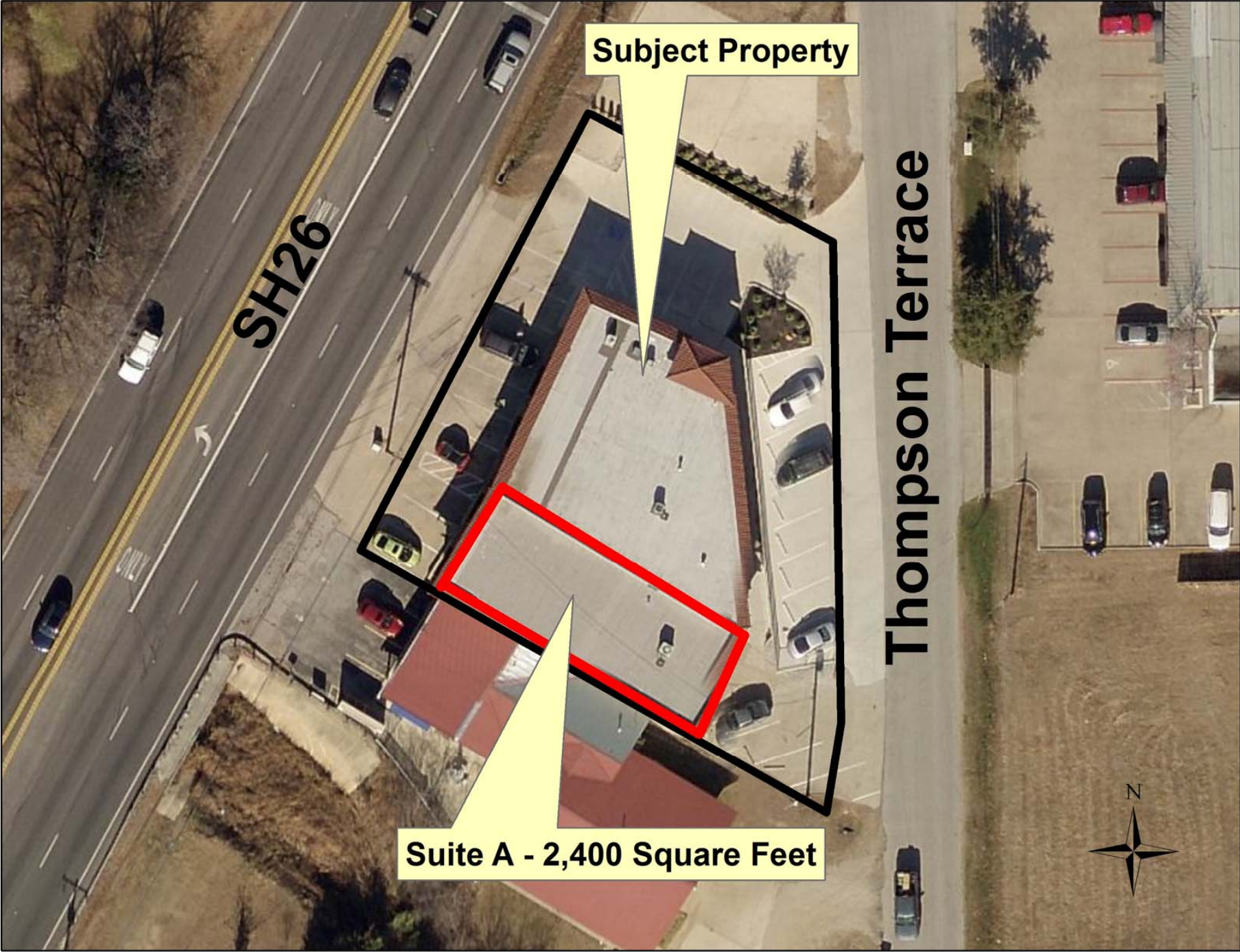
Applicant's Exhibit



Applicant's Exhibit



Site Exhibit



Property Owner's Email Regarding Parking

From: Norman Gibson
Date: Fri 1/9/2015 6:35 AM
To: Adam Marsh

Dear Mr. Marsh,

A few years ago we extensively remodeled 5117 Colleyville Blvd, taking down part of the building (1600 sq ft) to make room for the expansion of Main St/Thompson Terrace and Hwy 26, losing the Donut Palace and all that income. At that time we were granted a variance from the city for the 17 parking spaces left to us since this road expansion was going to take all our parking on Hwy 26 side. This was discussed several times and I was told that there would be no problem from the city meaning the variance solved any and all problems. If there was going to be a problem, the city wouldn't have allowed me to remodel. Goodwill has two employees and the Attic will have two also meaning there might be a total of maybe four spaces taken by the employees leaving thirteen for customers which should be plenty. When PCHelp (the computer place) was there with Goodwill, there was never a problem with parking and I see no future problems. This variance was granted by the city due to the grandfather clause. Of course if there isn't enough parking for me to have a business, the city can always buy the building and do what ever it wants to do. But since there was always plenty of space for parking in the past, I see no problem with the future. Besides, there's a lot more parking there than Colleyville Village has.

Thank you
Norman Gibson

ORDINANCE O-13-1862

AN ORDINANCE OF THE CITY OF COLLEYVILLE, TEXAS, AMENDING THE OFFICIAL ZONING MAP AND CHANGING THE ZONING OF LOT 8A, BLOCK 1 OF THE THOMPSON TERRACE SUBDIVISION LOCATED AT 5117-B COLLEYVILLE BOULEVARD, BY AUTHORIZING A SPECIAL USE PERMIT FOR A CHARITABLE DONATION STATION; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for rezoning under Case No. ZC12-027; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference

to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for a charitable donation station on Lot 8A, Block 1, of the Thompson Terrace Subdivision located at 5117-B Colleyville Boulevard, as depicted on the attached as Exhibit "A".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. This Special Use Permit shall only apply to the use of a Goodwill Industries charitable donation station on the subject property.
- b. There shall be no overnight parking of any tractor-trailers or trailers on the property.
- c. There shall be no outside storage of any items on the property.

- d. Donated items shall not be placed outside of the building at any time and must be stored within the building immediately upon drop-off.
- e. There shall be no donation kiosks or other related donation structures independent of the main structure located on this property.
- f. The Special Use Permit shall automatically expire upon the abandonment of the business, change in use, a change in ownership, or upon the expiration or termination of the Certificate of Occupancy for the approved use.

Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 8. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 8th day of January 2013.

The second reading and public hearing being conducted on the 15th day of January 2013.

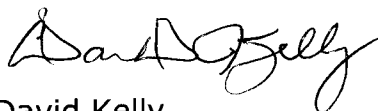
PASSED AND APPROVED by the City Council of the City of Colleyville, Texas, on this the 15th day of January 2013.

ATTEST:



Amy Shelley
City Secretary

CITY OF COLLEYVILLE



David Kelly
Mayor

APPROVED AS TO FORM AND LEGALITY:



Matthew C. G. Boyle
City Attorney

[illegible]

ORDINANCE O-15-1948

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING OF LOT 8A, BLOCK 1 OF THE THOMPSON TERRACE SUBDIVISION LOCATED AT 5117 COLLEYVILLE BOULEVARD, SUITE A, BY AUTHORIZING A SPECIAL USE PERMIT FOR A SECOND HAND GOODS SHOP; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for rezoning under Case No. ZC14-028; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices

by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for a second hand goods shop on Lot 8A, Block 1, of the Thompson Terrace Subdivision located at 5117-A Colleyville Boulevard, as depicted on the attached as Exhibit "A".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. This Special Use Permit shall only apply to the use of a second hand goods shop within Suite A on the subject property as described in Exhibit "B".
- b. The name of the business authorized under this ordinance shall be "The Attic Resale".
- c. Signage shall be consistent with the business name and shall not contain the word thrift, used, salvage, pawn, or junk.
- d. There shall be no outside storage of any items on the property.

- e. All off-street loading and unloading shall occur through the building entrance located on Thompson Terrace.
- f. Items authorized to be sold in said business shall be consistent with permitted uses in the CC-1-Village Retail zoning district.
- g. The Special Use Permit shall automatically expire upon the abandonment of the business, change in use, a change in ownership, or upon the expiration or termination of the Certificate of Occupancy for the approved use.
- h. After reconstruction of SH26, a minimum of 17 parking spaces shall be required for 5117 Colleyville Boulevard for the duration of the SUP.

Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 8. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of February 2015.

The second reading and public hearing being conducted on the 17th day of February 2015.

PASSED AND APPROVED by the City Council of the City of Colleyville, Texas, on this the _____ day of _____ 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor

APPROVED AS TO FORM AND LEGALITY:

Matthew C. G. Boyle
City Attorney

Exhibit “A” - Location and Zoning Map

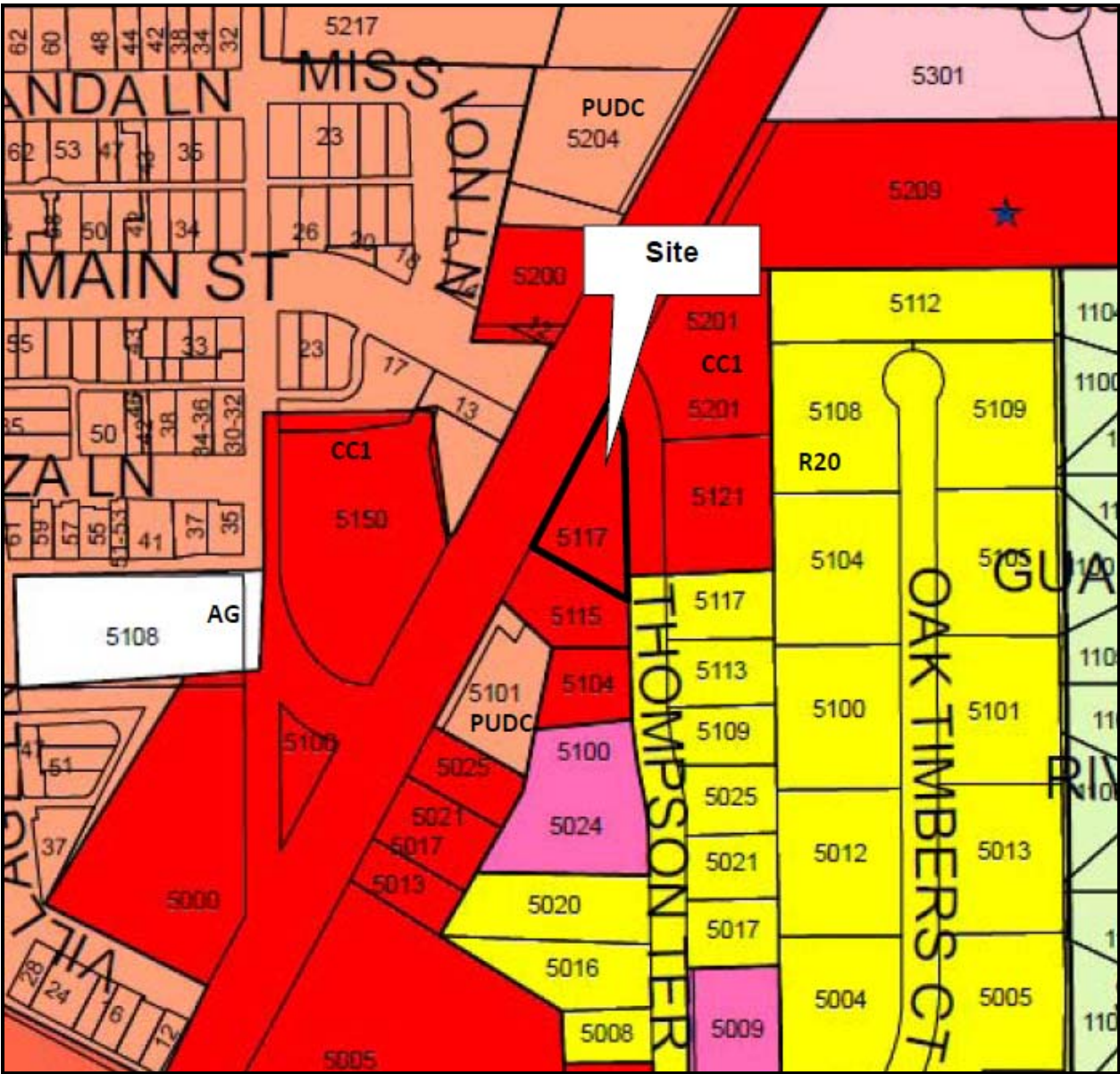


Exhibit “B” – Statement of Planning Objectives



November 18, 2014

The City of Colleyville
100 Main Street
Colleyville, TX 76034

To Whom It May Concern:

This letter is addressed to the Planning & Zoning Commission and City Council of Colleyville, Texas with regard to the opening of the business known as The Attic Resale LLC, currently located at 7205 Boulevard 26, NRH, TX in the Greater Richland Plaza. The application for a Special Use Permit along with application fee of \$500.00, are accompanied by this letter.

The Attic is currently run by owners Della Greener and Sumer Morgan, and have no additional employees. Merchandise is purchased through Estate Sales, local Non-Profit Retailers & Select Client Referrals of The Attic. These purchases are recorded and tracked in Quickbooks. As a Resale Shop we offer a unique blend of New, Gently Loved & Repurposed items such as:

Women's Clothing, Shoes, Accessories & Jewelry
Housewares
Art/Frames/Wall Hangings
Unique Antique Pieces & Furniture

Hours of operation will be as follows:

Monday – Closed
Tues, Thurs, Sat & Sun – 11:30am thru 6:00pm
Wed & Fri – 11:30 thru 4:30pm



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 6a

Agenda Date 02/17/2015

Number Ordinance O-15-1949

Type Ordinance

Department Community Development

Title

Consideration for a Special Use Permit for a telecommunications tower on Lot 5R-1, Block 1, of the Andy Felps Addition, located at 4003 Colleyville Boulevard, Case ZC14-027

Explanation

First Reading and Public Hearing

The applicant, Verizon Wireless, has submitted a request for a Special Use Permit (SUP) to allow a telecommunications tower at 4003 Colleyville Boulevard. The subject property is zoned CC-3-Highway Commercial district. A telecommunications tower is allowed in the CC-3-Highway Commercial zoning district with the approval of an SUP. The Planning and Zoning Commission recommended the proposed tower be designed with stealth objectives. A stealth tower is designed to conceal the appearance of antenna on the tower and typically is a less obtrusive structure. The applicant has not submitted revised drawings to date, but has informed staff they are reviewing various design options and intend to request input from City Council before submitting exhibits for review.

Existing Conditions. The subject property is platted and is currently developed with a 2,368 square foot commercial building on 0.43 acres, constructed in 1986. The building is currently occupied by "Michael's Keys". Per the attached exhibits, the proposed tower would be located on the southeast corner of the subject property within a 20 foot x 35 foot lease area. The proposed lease area does not front on SH26/Colleyville Boulevard.

Applicant's Request. The applicant is requesting a new tower due to there being no other towers available within a one mile radius to meet the coverage needs of this area. They state that there is a significant gap in reliable coverage in this area now, and that optimal coverage will be provided by a tower at this site. They also state that the proposed site will provide optimal coverage for the residential and commercial areas within one mile around the proposed site and will serve both coverage and capacity needs by filling existing significant gaps in the ability of remote users of Verizon Wireless' wireless network to access the national telephone network. These statements are included in the attached Statement of Planning Objectives and Affidavit Exhibits in the attachments. It is also stated in the Affidavit Exhibits the site will be secured with a six foot chain link fence, however, per the Land Development Code, staff is requiring an eight (8) foot masonry wall.

Legal Review. Because telecommunication tower service is regulated by the FCC, federal regulations are triggered when a municipality receives an application for a telecommunication tower. As such, federal regulations involving the placement of the telecommunication tower and the amount of time the City has to approve the application must be considered. The City Council does, however, have the authority to regulate a telecommunication tower's construction. If the City Council has questions concerning the legal matters of this item, they may adjourn to executive session in order to conduct private consultation with the City Attorney pursuant to Section 551.071 of the Government Code.

Tower Details. Per the attached exhibits provided by the applicant, the tower will be of monopole design and constructed to a height of 100 feet (108 feet including the lightning rod). The proposed tower will be available for use by up to two wireless communications providers, subject only to the negotiation of a mutually acceptable site leases with the providers. Ground equipment will be housed in outdoor equipment cabinets and will be screened with an eight (8) foot high masonry wall, a provision which is included in the draft ordinance. The tower and equipment will be accessible via the main paved drive that services the back of the building and will be serviced by a vehicle that will park outside the gate of the equipment area.

Land Development Code Requirements. Regulations for telecommunication towers are contained in Chapter 3, Section 3.24, Paragraph C.3 of the Land Development Code which states:

3. Telecommunication Towers – Construction shall be of monopole design only; and

a. the distance between the base of the tower and any Agricultural (Ag) or residential district shall be not less than two (2) times the height of the tower; and

b. the site plan shall meet all other commercial development requirements of the City such as site plan review, landscaping, setbacks; and

c. a minimum of one paved parking space shall be provided at the site of the structure.

The proposed height of the tower will be 100 feet. According to the distance requirements of the Land Development Code, the tower would have to be 200 feet from a residential or agricultural zoning district. The nearest residential zoning district is 215 feet from the proposed tower and the nearest residential dwelling is approximately 180 feet from the tower. The only existing structure within the fall zone of the proposed tower is the main building on the subject property. One new parking stall is provided in the 15 foot wide Access and Utility Easement to the lease area. No parking will be taken from the existing site.

Height. Telecommunications towers are exempt from the City's height restrictions. Per the Federal Aviation Administration lighting requirements, the proposed telecommunications tower will not require safety lighting. Federal Aviation Administration guidelines state that towers under 200 feet in height do not have to meet obstruction lighting requirements, unless located within a designated aviation glide slope area, which is not applicable to the subject property.

Site Code Compliance. Staff recommends that any existing code compliance items on the subject property that are not considered legal non-conforming be brought into compliance as a condition of approval of this item. This provision is contained in the proposed ordinance. The site has been inspected by the Code Enforcement Officer and the following items were noted:

- 1) Screening required for waste, garbage, compacting and recycling containers;
- 2) Illegally parked vehicles - a vehicle is parked in the SH26 right of way, and vehicles are parked off the subject property on a non-paved surface

Surrounding Properties. The surrounding properties are zoned and developed as follows: The property to the north is zoned PUD-C-Planned Unit Development Commercial zoning district and is vacant. The properties to the east are zoned CC-3-Highway Commercial zoning district, and PUD-C-Planned Unit Development Commercial zoning district, and contain a single family home, and are vacant. Properties to the south are zoned CC-3-Highway Commercial zoning district and are developed as retail. Properties to the west are located in the City of Hurst and developed as retail.

Public Notification. Staff notified nine property owners within 200 feet of the subject property and homeowner's associations within 500 feet of the subject property regarding this request. Notice was sent to the Grapevine-Colleyville Independent School District as required by state law. Notice was published in the *Fort Worth Star-Telegram* as required by state law and the Land Development Code. One letter and speaker card in opposition (attached) have been received to date. One speaker card in support (attached) has been received to date.

Planning and Zoning Commission Recommendation. The Planning and Zoning Commission recommended approval of this request at the January 12, 2015 meeting by a vote of 5-0, subject to the following condition: "the tower shall be designed with stealth objectives, including hiding/concealing of the radio equipment from the public."

Supermajority Vote Requirement. State laws and the Land Development Code both state that if written objections are received from 20 percent of the area of the adjacent property owners extending 200 feet from the subject property, then a three-fourths (3/4) vote (supermajority is 6 out of 7) is required by City Council for approval of this

special use permit. Based on the opposition letter received and the attached opposition map, 57 percent of the properties within the 200 foot buffer are opposed to the request. Therefore, a supermajority vote is required in order to approve this request.

Summary. The proposed tower meets the minimum requirements for telecommunications towers in the Land Development Code.

Financial Impact

There is no financial impact to the City.

Recommendation

Approval with the following conditions:

1. GENERAL

a. This Special Use Permit shall only apply to the use of a telecommunications tower as described in Exhibit "B" and depicted on Exhibit "C" and "D".

b. The tower shall be of a monopole design and shall not exceed a height of 108 feet from the ground to the highest point of the structure as depicted in Exhibit "D".

c. The tower and all related ground appurtenances shall be located within a lease area not to exceed 700 square feet. Said lease area shall be located on the subject property per Exhibit "C"

d. A minimum eight (8) foot tall decorative masonry wall shall be constructed around the entire perimeter of the tower lease area prior to the final inspection of the tower structure.

e. At the time of building permit application for said tower, all non-compliant City code issues identified on the site that are not considered legal non-conforming as determined by the city manager or his/her designee, shall be brought into compliance prior to the final inspection for the tower.

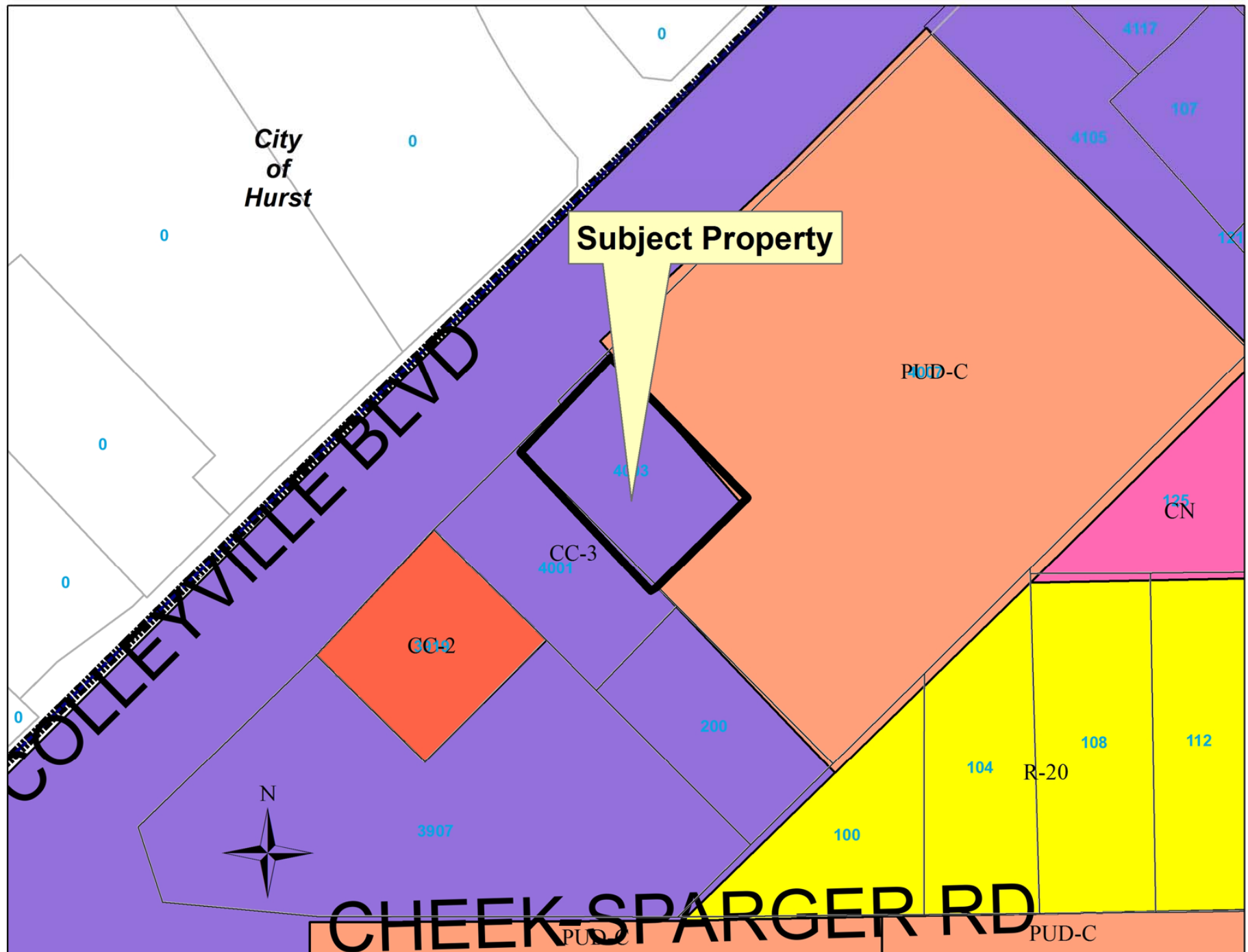
f. The telecommunications tower and related construction authorized by this ordinance shall meet all requirements of the Land Development Code and the Code of Ordinances, except where amended herein.

Attachments

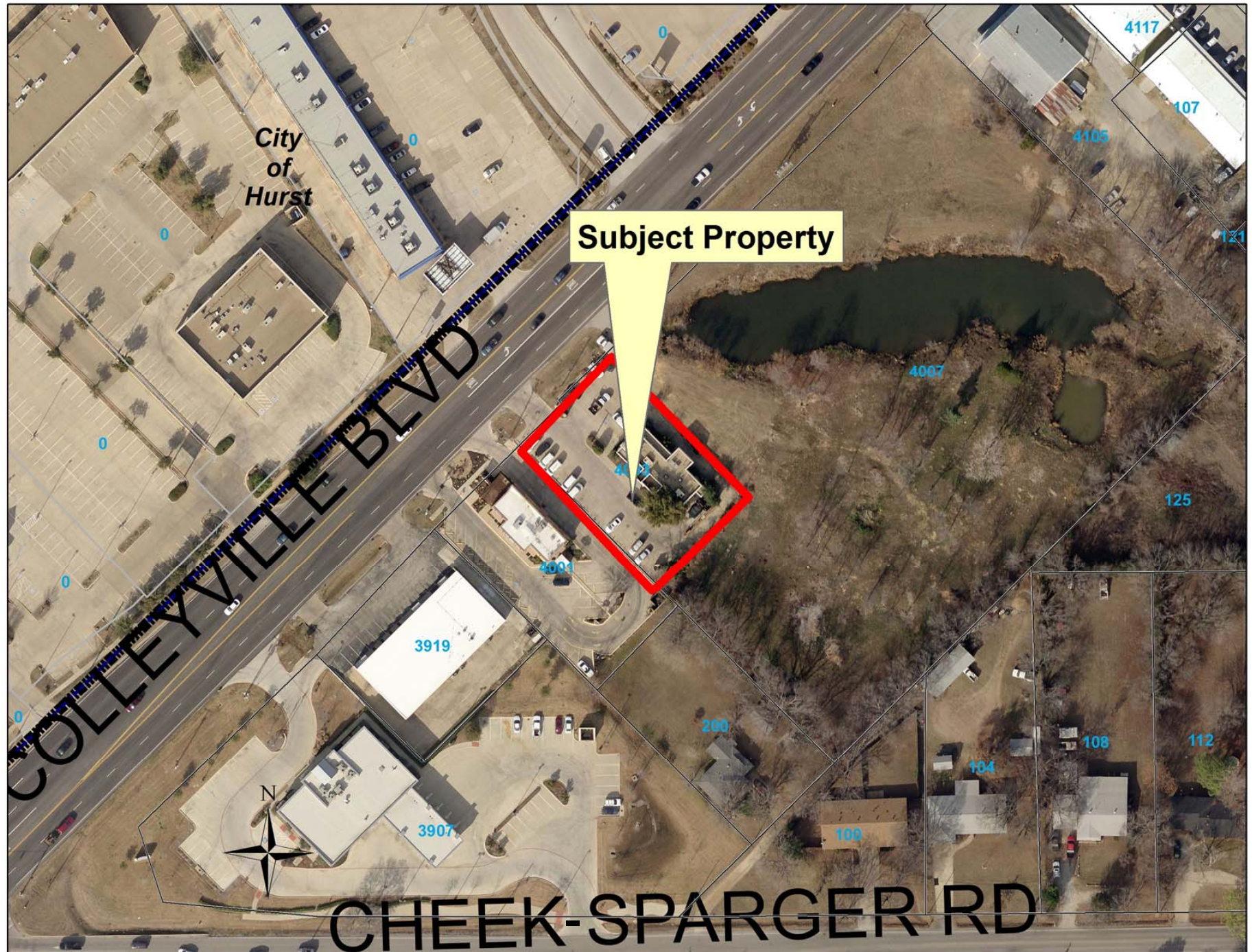
1. Location and Zoning Map
2. Aerial
3. Future Land Use Map
4. Buffer Map
5. Notification List

6. Opposition Map
7. Letters and Speaker Cards of Opposition
8. Speaker Card of Support
9. Statement of Planning Objectives
10. Affidavit Exhibits
11. Site Plan and Tower Elevations
12. Ordinance O-15-1949

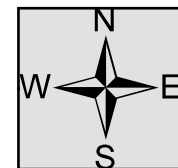
Location and Zoning Map



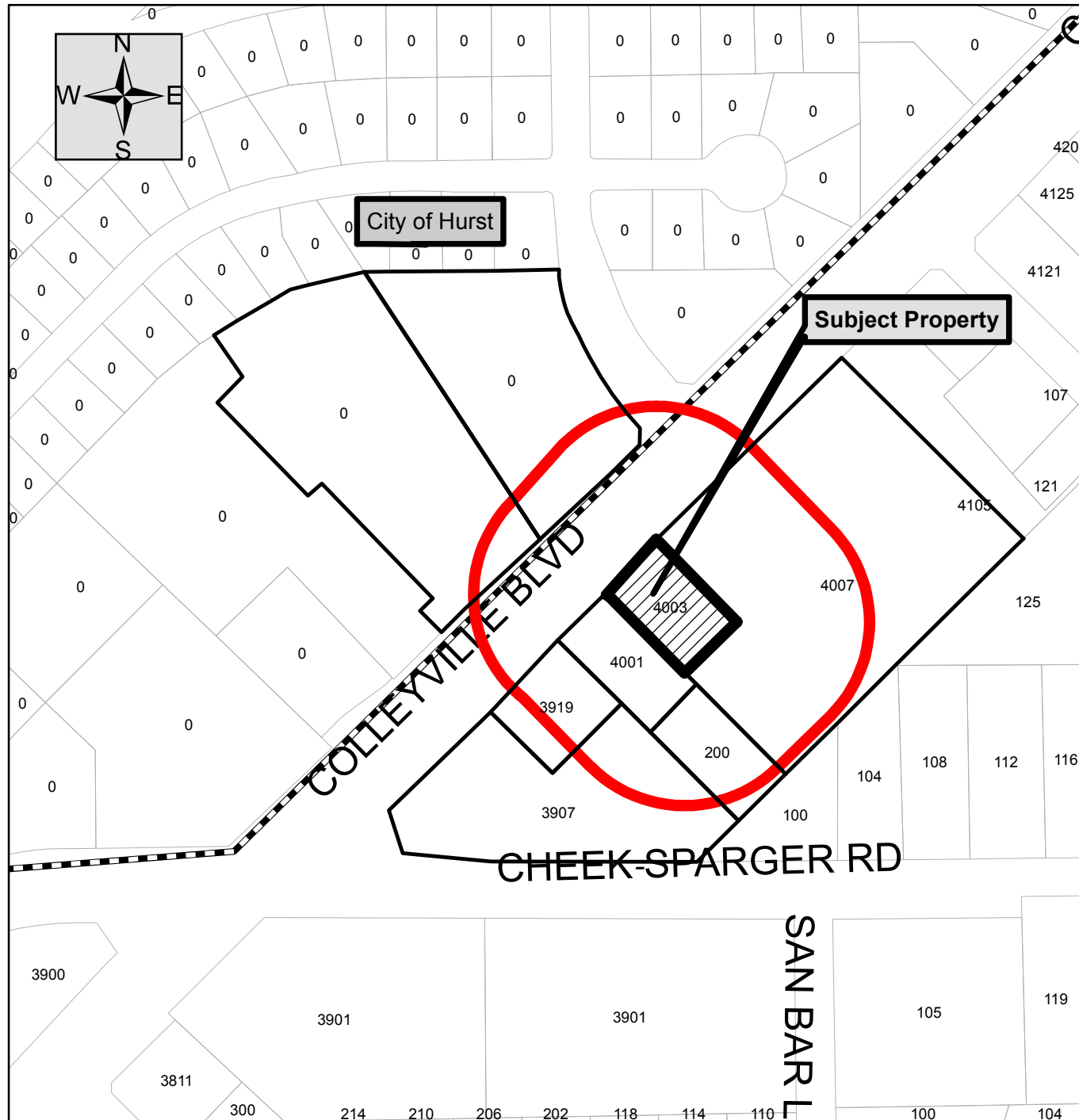
Aerial



- Converted_Graphics
- Single Family
- Multi-Family
- Office
- Retail
- Institutional
- Industrial
- Roadway
- Utilities
- Parks
- Private Open Space
- Water



Buffer Map



Case ZC14-027

4003 Colleyville Blvd

Legend

-  Properties within 200 Feet
-  Subject Property
-  Parcels
-  City Limit

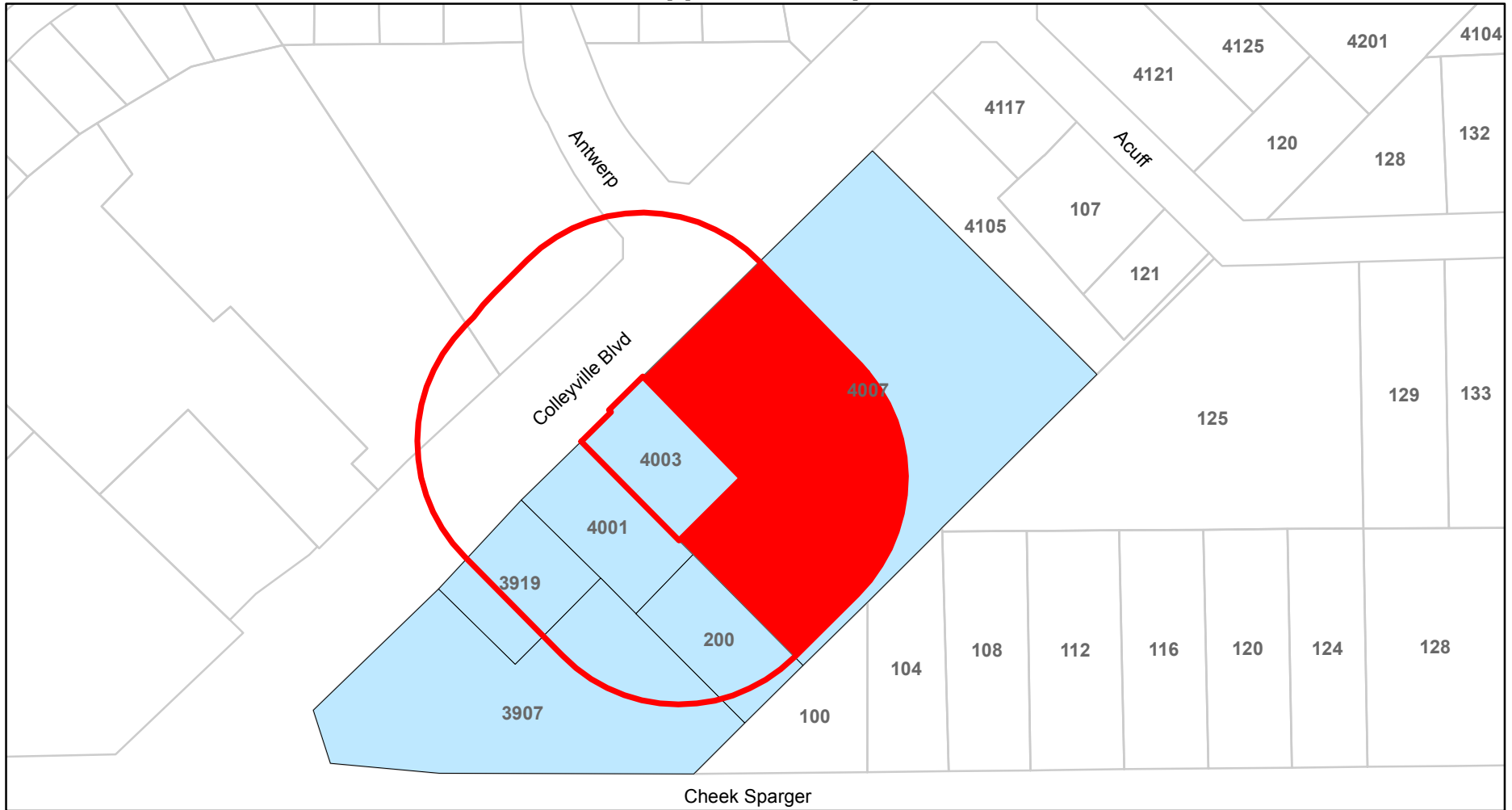


Notification List

Owner Name	Owner Address	Owner City	Owner State	Owner Zip	Situs Address
3919 Colleyville Blvd Ltd	PO Box 802736	Dallas	Texas	75380	003919 Colleyville Blvd
Velasquez, Florentino & Daisy	1830 Silverside Dr	Grapevine	Texas	76051	004001 Colleyville Blvd
Hayworth, Ward	2757 Mesquite Ln	Grapevine	Texas	76051	004007 Colleyville Blvd
Lemmon, William M Etux Carol A	133 E Rio Rdg	Azle	Texas	76020	004003 Colleyville Blvd
Hibernia National Bank	275 Broadhollow Rd	Melville	New York	11747	003907 Colleyville Blvd
Dennie, Paul D Etux Peggy M	200 Cheek Sparger Rd	Colleyville	Texas	76034	000200 Cheek Sparger Rd
City of Hurst, Planning and Zoning	1505 Precinct Line Road	Hurst	Texas	76054	Courtesy Notice
Grapevine-Colleyville ISD	3051 Ira E. Woods Avenue	Grapevine	Texas	76051	Courtesy Notice
Hurst Euless Bedford ISD	1501 Central Drive	Bedford	Texas	76022	Courtesy Notice
Verizon Wireless	7 Village Circle, Suite 400	Westlake	Texas	76262	Applicant

Public hearing notices were mailed
Tues. Dec 23, 2014 by Taci Wrisley

Opposition Map



Total Land Area in Buffer (Includes R.O.W): 152591.2863 Sq Ft / 3.5 Total Acres
Total Land Area Opposed (within 200 ft Notice Area): 87418.1666 Sq. Ft/ 2.0 Total Acres
Percent of Land Opposed (within the 200 ft. Notice Area): 57.28%

Legend

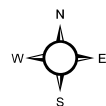
- 200 ft Buffer
- Properties within the 200ft Buffer
- Parcels

Updated 1/14/15

4003 Colleyville Blvd Planned Development Zoning Change



0 62.5 125 250 375 500 Feet



Letters and Speaker Cards of Opposition

Adam Marsh

From:
Sent: Monday, January 12, 2015 6:29 PM
To: Taci Wrisley
Subject: Fw: Property owner opposition to telecommunications tower at 4003 Colleyville Blvd.

Taci,
If possible, please ensure my comments below are considered.
Thank you!
Ward Hayworth

From:
Sent: Monday, January 12, 2015 6:21 PM
To: jim.gotcher@verizon.net; jeff.beyerly@tx.rr.com; dwheelwright@me.com; phelps-david@swbell.net; careltornes@gmail.com; dondavis@yourcorvette.com; knox.ldk@gmail.com
Cc: Jeff Brand; Marty Wieder
Subject: Property owner opposition to telecommunications tower at 4003 Colleyville Blvd.

Dear Planning and Zoning Commission,

I am the owner of four acres +/- that surrounds the subject property on two sides. I have been working with a developer, Brand Capital Partners, and Marty Weider to find the highest and best use for this property. Placement of a 108' tower at the proposed location would negatively impact the developability of this large tract of land on Colleyville Boulevard.

Furthermore, the current parking situation on the subject property does not accommodate the business' current parking requirements. Their employees park on my property and they leave a large box truck parked on my property. The space consumed by this tower will make their parking situation even worse and they will be less likely to operate their business within the confines of their lot.

Please record my objection to the tower's placement and note that I authorize Jeff Brand of Brand Capital Partners to speak on my behalf.

Sincerely,

Ward Hayworth
(817) 917-5043

Letters and Speaker Cards of Opposition

Date: 1/12/15

2014-027
SPEAKER CARD

☐ I will speak In Support of this item.

☒ I will speak In Opposition to this item.

☐ I do not wish to speak, but please record my: ☐ support ☐ opposition

Agenda Item Number: 3C

Name: Jeff Brandy

Address: 5217 McKinney Avenue Suite 203

City: Dallas

State: TX

Zip Code: 75205

Telephone Number: 214-620-0999
214-336-2688

Representing: Ward Hayworth / Self
(organization/self)

I understand I am limited to speaking for five minutes.

For business not listed on the agenda as a Public Hearing, Planning and Zoning Commission will not respond in accordance with the Texas Open Meetings Law, Chapter 551 of the Texas Local Government Code.

Signed: Jeff Brandy

This information is a Public Record.

Speaker Card of Support

Date: <u>11/12/15</u>	SPEAKER CARD
☒ I will speak In Support of this item.	
☐ I will speak In Opposition to this item.	
☐ I do not wish to speak, but please record my: ☐ support ☐ opposition	
Agenda Item Number: <u>3c</u>	
Name: <u>Kathy Zibilich</u>	
Address: <u>8150 N. Central Expressway #1475</u>	
City: <u>Dallas</u>	State: <u>TX</u> Zip Code: <u>75206</u>
Telephone Number: <u>2145340900</u>	Representing: <u>Verizon Wireless</u> (organization/self)
<i>I understand I am limited to speaking for five minutes.</i>	
<i>For business not listed on the agenda as a Public Hearing, Planning and Zoning Commission will not respond in accordance with the Texas Open Meetings Law, Chapter 551 of the Texas Local Government Code.</i>	
Signed: <u></u>	
This information is a Public Record.	

Statement of Planning Objectives

SUP for Telecommunication Tower at 4003 Colleyville Blvd.

Statement of Planning Objectives

Verizon Wireless requests a Specific Use Permit for a telecommunication tower at 4003 Colleyville Blvd, Colleyville Texas, 76034. The property is zoned CC-3, highway commercial and it is fully developed and currently in use by Michaels Keys. It is surrounded by property zoned CC-3 to the west which is currently occupied by a fast food restaurant, and by vacant property zoned PUD-C Planned Unit Development-Commercial to the east and south. The property to the north is outside the city limit.

The proposed location for the tower is at the southeastern corner of the lot. . There is heavy vegetation between the lot and adjacent properties to the south. The distance between the base of the tower and any agricultural or residential district is more than two times the height of the tower, as shown on the site plan C-1. The tower structure is 100 feet high, and the closest residential district, an R-20 district to the south, is 223 feet from the closest edge of the tower base.

The tower at the Proposed Site will be available for use by up to two wireless communications providers, subject only to the negotiation of a mutually acceptable site leases with the providers. The design of the tower for the Proposed Site will be a monopole, which makes the tower (including its antennae, shelter and ground layout) the best design available to serve Verizon Wireless' customers' coverage needs. The tower will only be one-hundred and eight feet (108') tall to its highest point (the lightning rod) in a 20' x 35' lease area, and the equipment on the ground will be housed in outdoor equipment cabinets will be screened with an eight-foot-high masonry wall. The tower and equipment will be serviced by a vehicle that will park outside the gate of the equipment area.

As indicated by Mr. Siddiqui's affidavit, attached, there are no other towers available within a one mile radius to meet the coverage needs of this area. The coverage maps attached to his affidavit indicate the significant gap in reliable coverage in this area now, and the optimal coverage that will be provided by a tower at this site. The proposed site will provide optimal coverage for the residential and commercial areas within 1 mile around the Proposed Site and will serve both coverage and capacity needs by filling existing significant gaps in the ability of remote users of Verizon Wireless' wireless network to access the national telephone network

As indicated in Mr. Pyles' affidavit, this site was the only site available because the other candidates were either not interested, or their property did not meet the zoning setback requirements, or the sites were rejected by RF due to coverage issues. This shows that the proposed site and type of tower are the least intrusive means to provide the needed coverage.

Statement of Planning Objectives

Development Schedule

The development schedule cannot be provided with any certainty at this time. The start and completion dates will be determined once the site is released to construction. Once a site is awarded then we can provide the City with an estimated start date and completion date. The engineer for the project estimates that construction will take approximately 6-8 weeks from start to finish.

Economic Development Information

The proposed cell tower will not add any square feet of building area. There will be no associated sales per year at this site.

Traffic Impact Analysis

The proposed cell tower will not generate any vehicle trips per day.

Affidavit Exhibits

Greenbriar
SAR Affidavit

SAR AFFIDAVIT

STATE OF TEXAS §
 §
COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, this day personally appeared Stephen Pyles, who being by me first duly sworn, on oath says as follows:

1. "My name is Stephen Pyles. I am over the age of 18 and have never been convicted of a felony or crime involving moral turpitude. I am the Site Acquisition Representative for Verizon Wireless responsible for the Search Ring encompassing the site located at 4003 Colleyville Blvd, Colleyville Texas, 76034. I have worked as an independent contractor for Verizon Wireless, or its predecessor, as a Site Acquisition Representative since 2013. I have personal knowledge of the facts and statements contained herein and they are all true and correct."

2. "Verizon Wireless issued a "Search Ring" for the site in December 10th 2013 (a true and correct copy of which is attached hereto as Exhibit A). The radius of the Search Ring is approximately .25 miles. This Search Ring was primarily issued to address coverage problems at Hwy 26 and Cheek – Sparger Rd, in Colleyville, Texas."

3. "I have been personally involved in the identification of viable candidates and in the negotiations with potential lessors for this site. I contacted the candidates listed in Exhibit B. All were either not interested or did not meet the zoning setback requirements or were rejected by RF due to coverage issue."

4. "Due to the a lack of existing structures located in the Search Ring, Verizon Wireless has been severely limited on possible tower locations."

5. "Verizon Wireless could not take advantage of a shared use/co-location opportunity because no other towers exist in the area that meet Verizon Wireless' coverage needs. There is an existing Crown Castle monopole 0.87 miles northwest. After inspection by Verizon Wireless' RF Specialists, it has been determined that this tower is too far outside of the Search Ring to adequately address Verizon Wireless' coverage needs."

6. "William M Lemmon and Carol A. Lemmon are interested in leasing a portion of their property located at 4003 Colleyville Blvd. near Cheek-Sparger Rd. in Colleyville Texas, 76034 (the "Proposed Site") for a telecommunications tower."

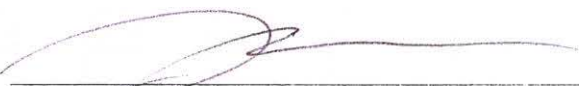
7. "Verizon Wireless certifies that the tower at the Proposed Site will be available for use by up to two wireless communications providers, subject only to the negotiation of a mutually acceptable site lease(s) with such provider(s)."

Affidavit Exhibits

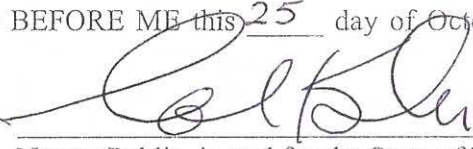
Greenbriar
SAR Affidavit

8. "The design of the tower for the Proposed Site will be a monopole, which makes the tower (including its antennae, shelter and ground layout) the best design available to serve Verizon Wireless' customers' coverage needs. The tower will only be one-hundred and eight feet (108') tall to its highest point (the lightning rod) in a 20' x 35' lease area, and the equipment on the ground will be housed in outdoor equipment cabinets will be screened with a six-foot-high chain link fence."

FURTHER, Affiant sayeth not.

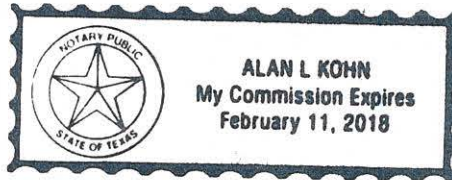

Stephen Pyles

SWORN TO AND SUBSCRIBED BEFORE ME this 25 day of October, 2014, by
STEPHEN PYLES


Notary Public, in and for the State of Texas

My commission expires:

Feb 11, 2018



Affidavit Exhibits

Greenbriar
SAR Affidavit

Exhibit A

See attached Search Ring

Affidavit Exhibits

SITE NAME-LOCATION CODE: Greenbriar Lane
287141

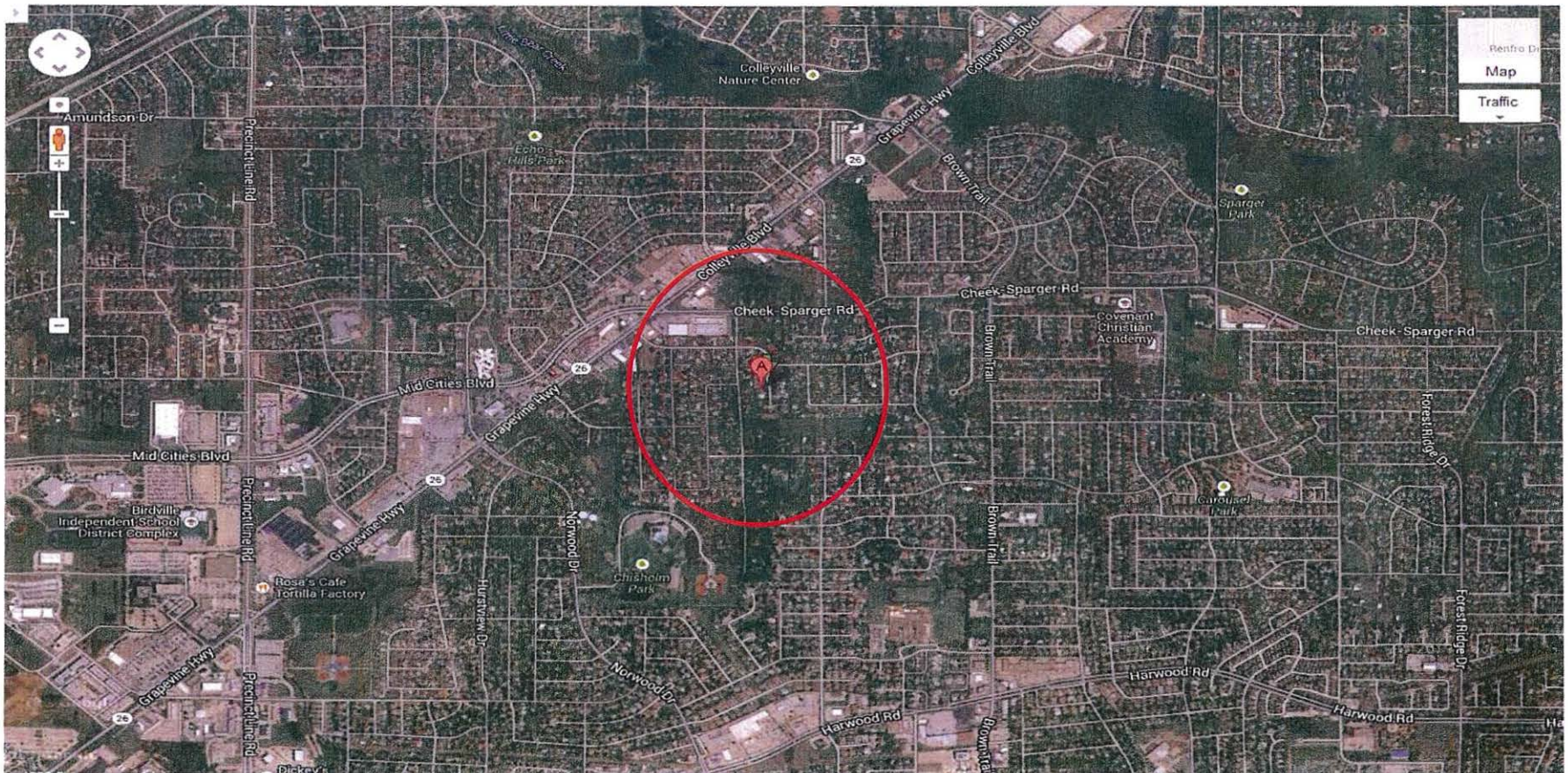
RF ENGINEER: Muhammad Siddiqui

COUNTY/CITY: Tarrant / Colleyville

SITE COORDINATES: 32.864697 -97.16785

ISSUE: Zoning and Lack of interest from LL

SUMMARY: Search ring exhausted



Affidavit Exhibits

Greenbriar
SAR Affidavit

Exhibit B
Prospects Contacted and Results

Affidavit Exhibits



Affidavit Exhibits



Affidavit Exhibits

Rawland Site:

Foreman Enterprise – LL backed out of possible lease.

Mkeys –RF approved, construction concerned about grease trap.

Colocation Sites:

ATC 309318 Hurst North – Rejected by RF

TXU/Oncor Brookridge and Grapevine Hwy. – Rejected by RF

TXU/Oncor Chisolm Park Pool – Rejected by RF

We have exhausted all areas of the search ring given. The search ring is placed in a center of a residential area. Zoning is an issue with a 2 to 1 setback on height from any residential area.

Affidavit Exhibits

Greenbriar
RF Affidavit

AFFIDAVIT

STATE OF TEXAS §
 §
COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, this day personally appeared Muhammad Umar Siddiqui, who being by me first duly sworn, on oath says as follows:

1. "My name is Muhammad Umar Siddiqui. I am over the age of 18 and have never been convicted of a felony or crime involving moral turpitude. I have a MS Telecommunications Engineering and an BS Computer Engineering degree. I have been working as a radio frequency specialist since 2012. I have personal knowledge of the facts and statements contained herein."
2. "I am an RF Design Engineer for Dallas MTA, L.P. d/b/a Verizon Wireless ("Verizon Wireless") in the Dallas-Fort Worth Market. As a radio frequency engineer, I am trained to identify gaps in coverage in wireless communications systems and to assess the ability of proposed antenna sites to remedy gaps in signal coverage."
3. "Verizon Wireless is authorized by the Federal Communications Commission to build a wireless communications system that will provide reliable coverage within the City of Colleyville."
4. "Verizon Wireless currently has a significant gap in reliable coverage in the City of Colleyville. A gap in coverage is evidenced by the inability to adequately transmit or receive calls, or by interrupted or disconnected calls."
5. "The significant gap in reliable coverage that exists in the City of Colleyville prevents Verizon Wireless from providing seamless wireless service to current and future public and private users of its wireless communication system including police, fire, ambulance and emergency response personnel."
6. "Since wireless communication is used with increasing frequency to report crimes, accidents, fires, medical emergencies and other threats to people or property, a gap in coverage represents a demonstrable threat to public health, safety and welfare."
7. "Verizon Wireless has conducted radio frequency studies of the area surrounding the proposed wireless communications facility site located at 4003 Colleyville Road near Cheek-Sparger Road, Colleyville Texas 76034 (the "Proposed Site"). Attached to this affidavit and incorporated herein by reference as Exhibits A and B are propagation studies depicting simulated radio frequency coverage in the area of the Proposed Site both before (Exhibit A) and after (Exhibit B) the Proposed Site is constructed and activated."

Affidavit Exhibits

Greenbriar
RF Affidavit

8. "Exhibit A is a true and accurate simulation of existing radio frequency coverage in the area of the Proposed Site and shows the location of Verizon Wireless' existing sites in and around the City of Colleyville that indicates varying degrees of less than optimum coverage in the general vicinity of the Proposed Site, including, without limitation, existing significant gaps in coverage. In real world terms, the colors indicate the following:

White= No coverage

Pink and Purple = Coverage outdoors

Yellow = Coverage inside vehicles

Light Greens = Coverage inside residences

Darker Greens = Coverage inside commercial buildings

This evidence conclusively demonstrates Verizon Wireless' need for the Proposed Site."

9. "Natural and man-made features such as large buildings, hills, trees, and ridge lines all affect the way a signal travels, and can distort or obstruct radio signals. Radio signals will either bounce off, bounce back or be absorbed by these obstructions. These constraints severely limit the suitability of sites for purposes of remedying a gap in signal coverage."

10. "The Proposed Site takes into account the foregoing topographic constraints and as shown in Exhibit B, following construction and activation of the Proposed Site, Verizon Wireless' coverage and capacity needs in the immediate area of the Proposed Site will be substantially satisfied."

11. "We have performed an FCC Antenna Structure Registrations Search for a one mile radius around the coordinates of the Proposed Site. The results of this search are attached and incorporated herein by reference as Exhibit C. There are three structures that came out of the search, one of which is terminated, the second one did not have enough headroom to support Verizon Wireless antennas at the desired height, and the third one was close to a mile away and was not able to serve the target area with good coverage. This additional evidence further demonstrates the need for the Proposed Site."

12. "This Proposed Site will provide optimal coverage for the residential and commercial areas within 1 mile around the Proposed Site and will serve both coverage and capacity needs by filling existing significant gaps in the ability of remote users of Verizon Wireless' wireless network to access the national telephone network."

13. "When coupled with Verizon Wireless' existing system, the minimum height to the highest point of the tower including the lightning rod at the Proposed Site necessary to meet Verizon Wireless' radio frequency coverage and capacity objectives is one hundred and eight feet (108'). The Proposed Site, as designed, will substantially accomplish Verizon Wireless' radio frequency goals in the area while minimizing any aesthetic impact to the community."

Affidavit Exhibits

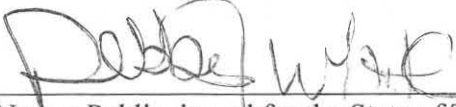
Greenbriar
RF Affidavit

FURTHER, Affiant sayeth not.



Muhammad Umar Siddiqui

SWORN TO AND SUBSCRIBED BEFORE ME this 22nd day of OCTOBER,
2014, by Muhammad Umar Siddiqui .



Notary Public, in and for the State of Texas

My commission expires:

07/05/16



Affidavit Exhibits

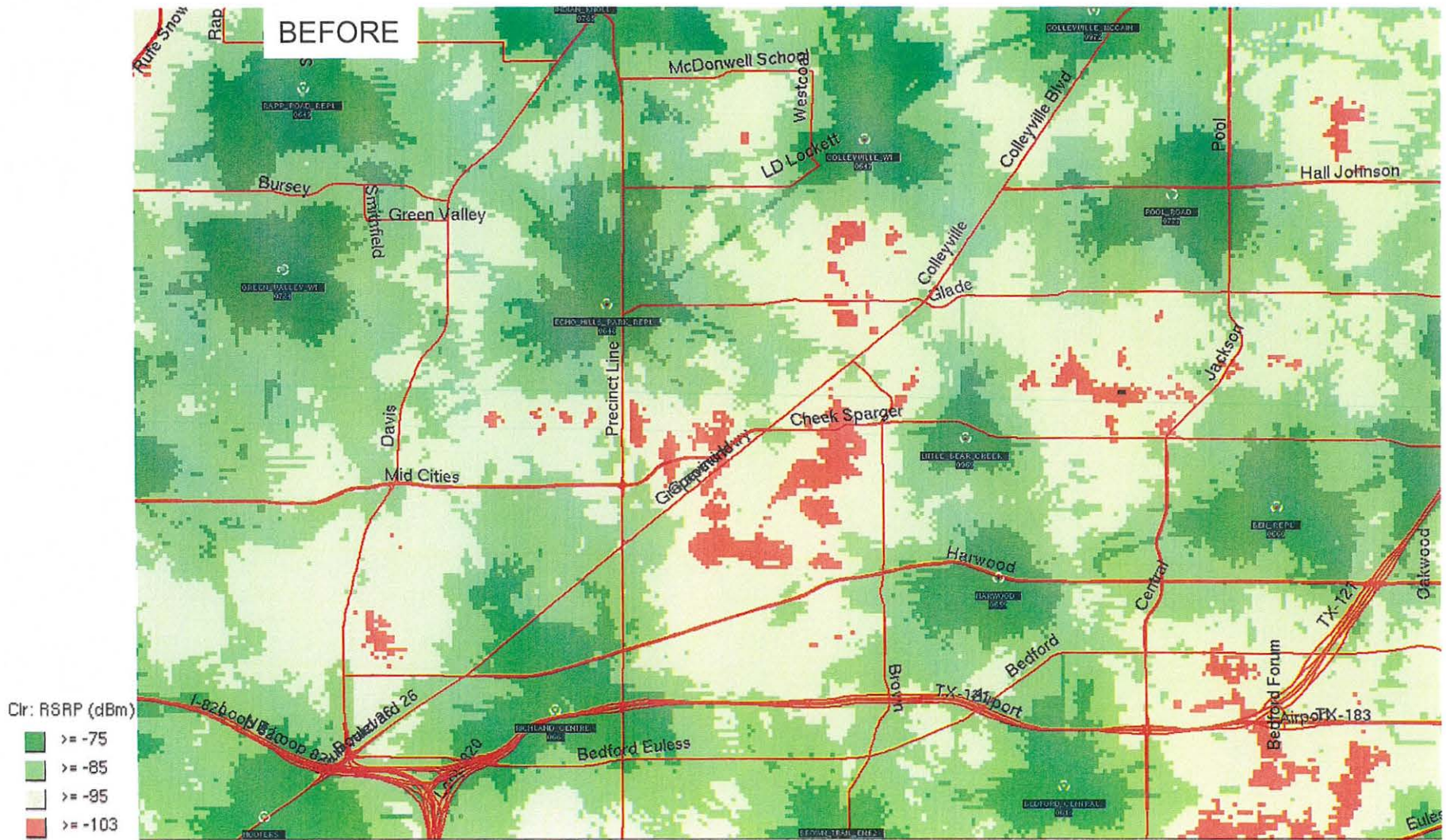
Greenbriar
RF Affidavit

EXHIBIT A

To Affidavit of Muhammad Umar Siddiqui

See attached Before Propagation Map

GREENBRIAR_LANE



Affidavit Exhibits

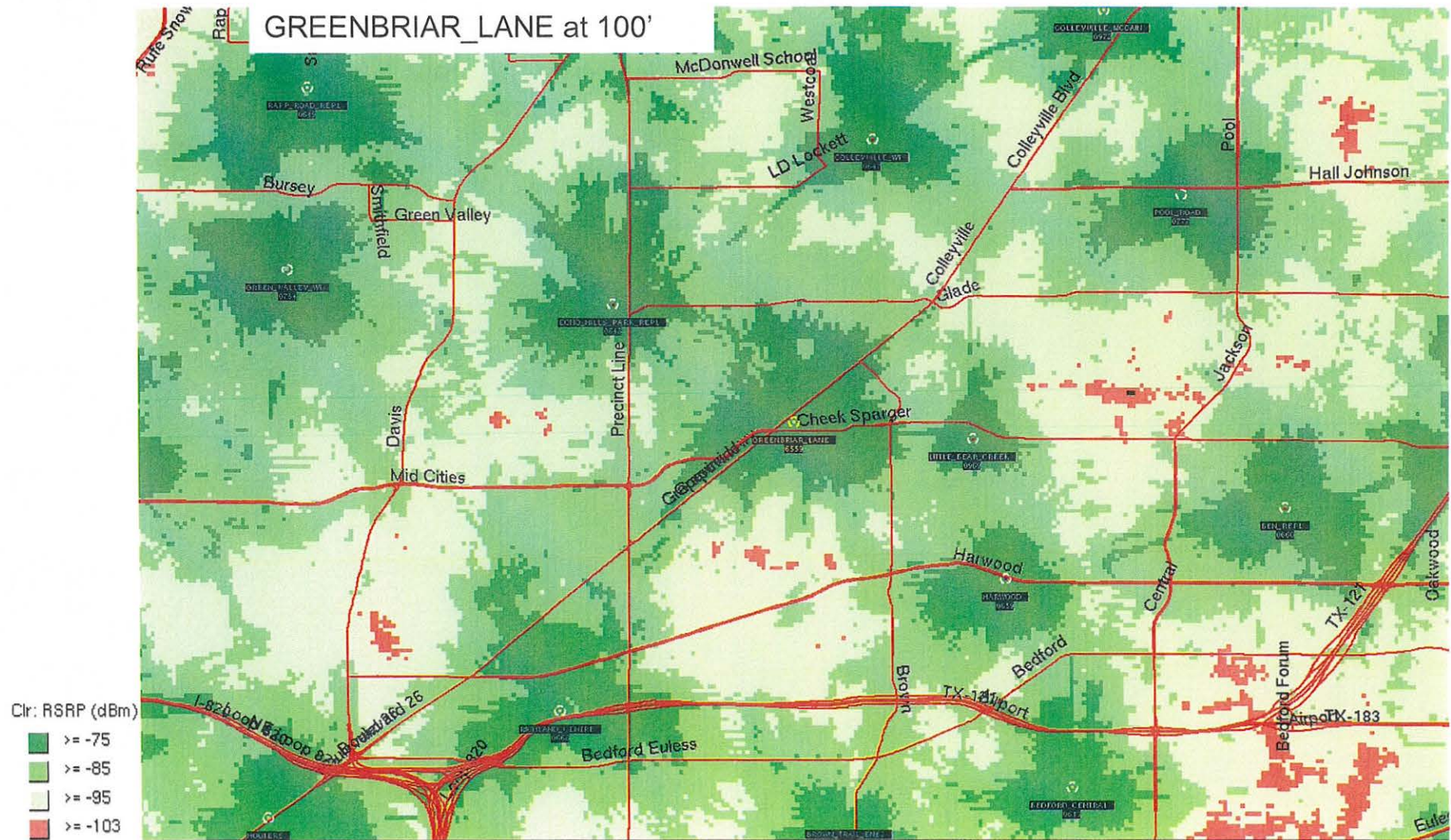
Greenbriar
RF Affidavit

EXHIBIT B

To Affidavit of Muhammad Umar Siddiqui

See attached After Propagation Map

GREENBRIAR_LANE



Affidavit Exhibits

Greenbriar
RF Affidavit

EXHIBIT C

To Affidavit of Muhammad Umar Siddiqui

See attached FCC Antenna Structure Registrations Study Results

Affidavit Exhibits

Antenna Structure Registration

FCC > WTB > ASR > Online Systems > ASR Search

ASR Registration Search

Registration Search Results

ADVANCED SEARCH

[New Search](#) [Refine Search](#) [Printable Page](#) [Query Download](#) [Map Result\(s\)](#)

Displayed Results

Matches 1-3 (of 3)

Print

1

Specified Search

Latitude='32-52-7.0 N', Longitude='97-10-9.5 W', Radius=1.6 Kilometers

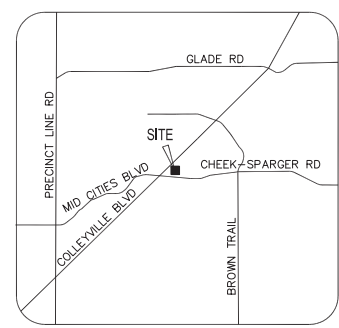
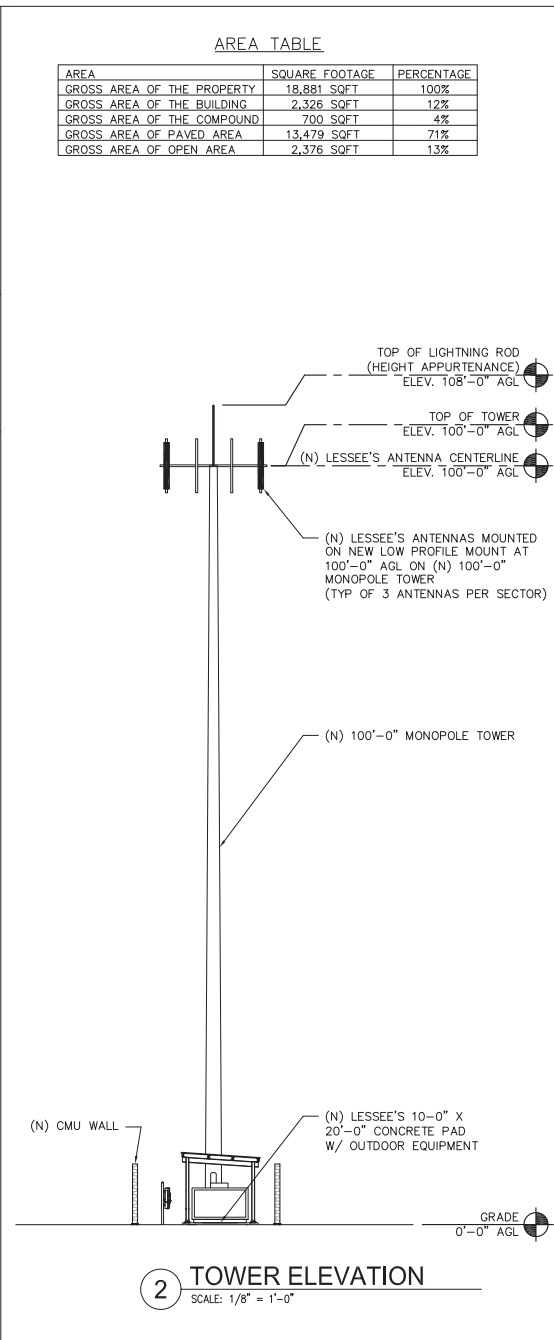
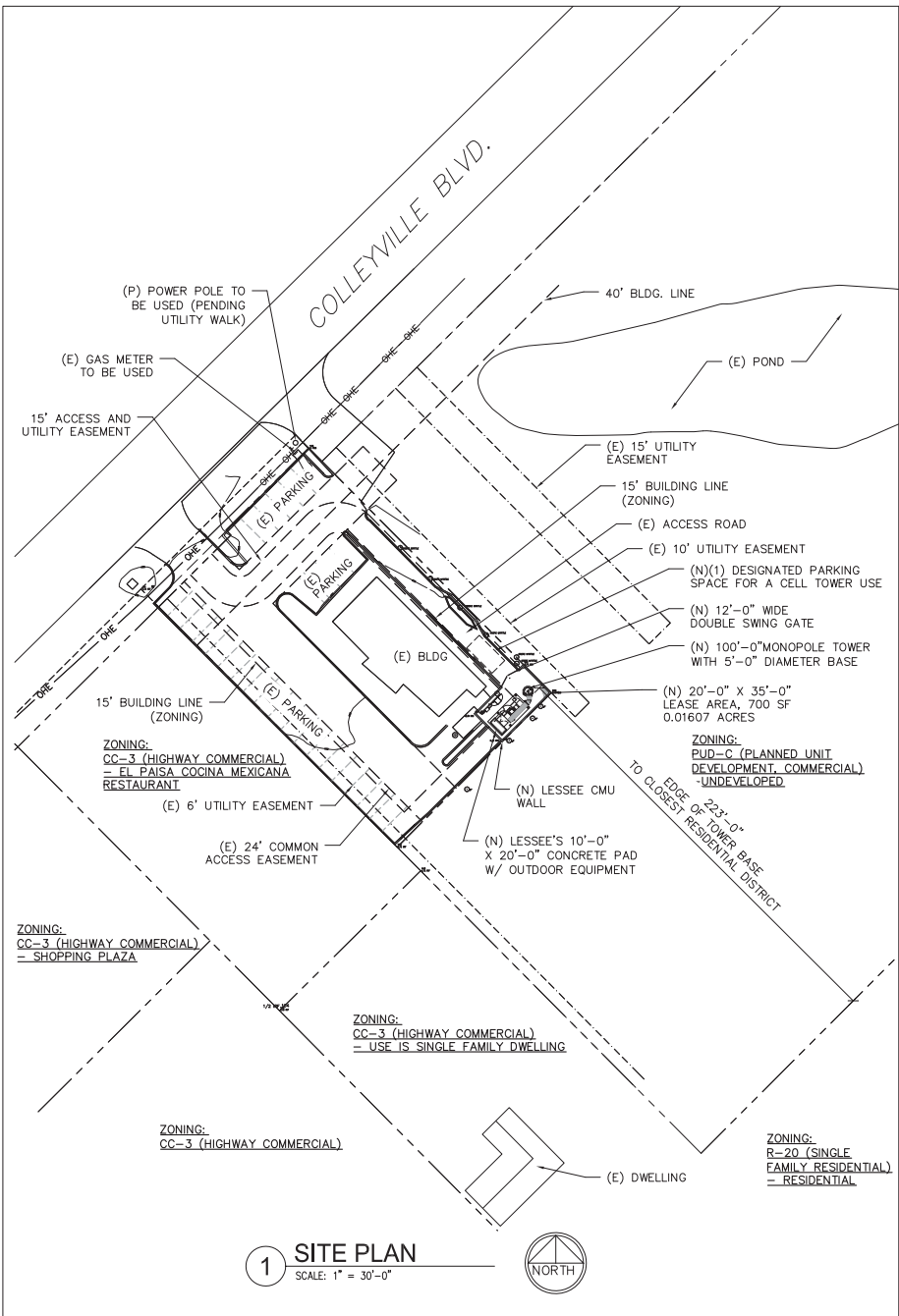
Display:

	Registration Number	Status	File Number	Owner Name	Latitude/Longitude	Structure City/State	Overall Height Above Ground (AGL)
1	1049980	Terminated	A0466239	NEW CINGULAR WIRELESS SERVICES, INC.	32-52-51.0N 097-09-17.0W	COLLEYVILLE, TX	30.4
2	1261270	Constructed	A0881027	New Cingular Wireless PCS, LLC	32-51-59.0N 097-10-27.8W	Hurst, TX	32.3
3	1282412	Constructed	A0902847	CCATT LLC	32-52-51.4N 097-09-16.8W	COLLEYVILLE, TX	31.4

Matches 1-3 (of 3)

1

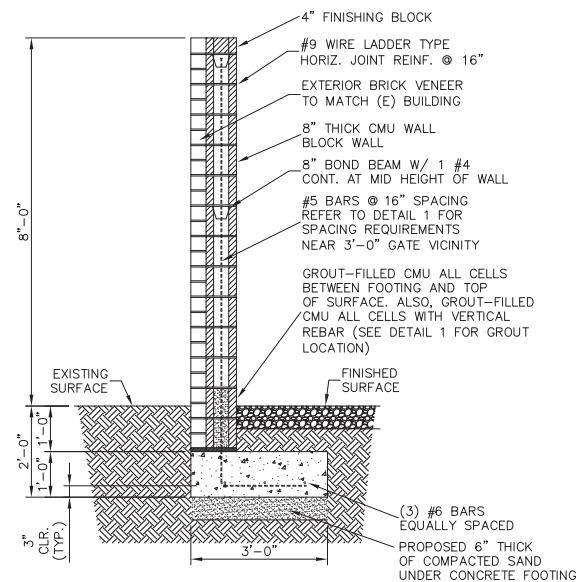
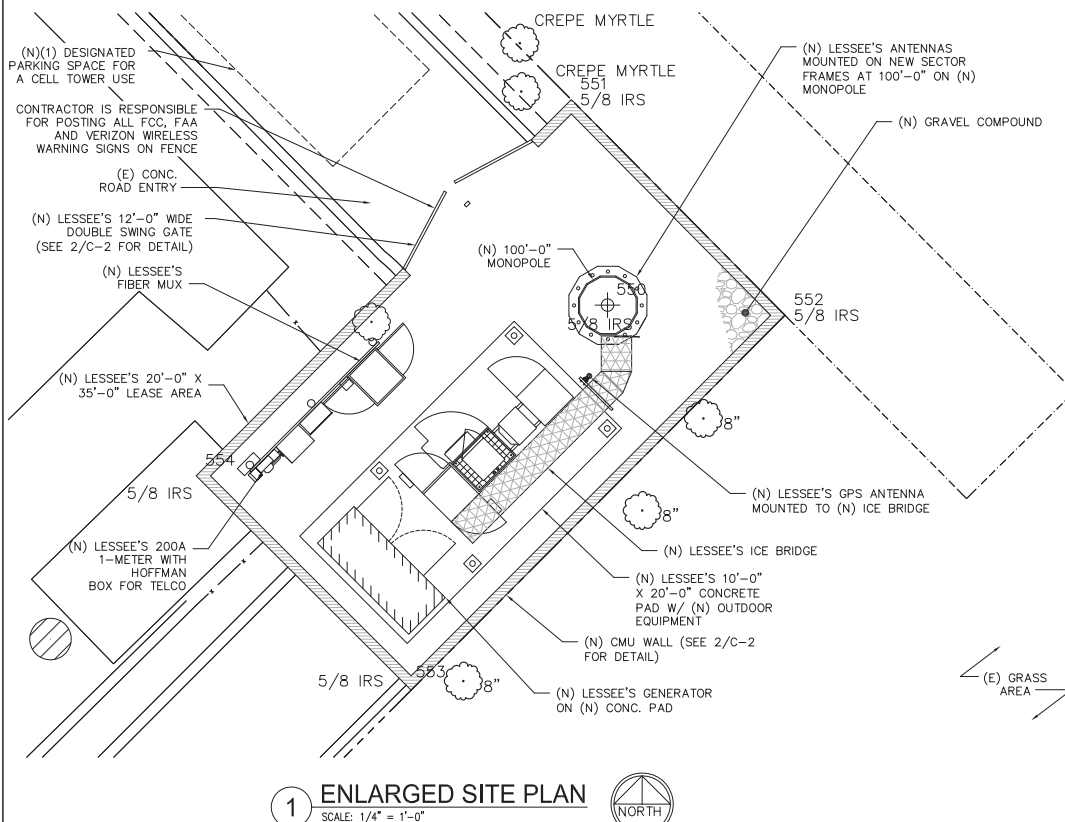
Site Plan and Tower Elevations



AREA TABLE		
AREA	SQUARE FOOTAGE	PERCENTAGE
GROSS AREA OF THE PROPERTY	18,881 SQFT	100%
GROSS AREA OF THE BUILDING	2,326 SQFT	12%
GROSS AREA OF THE COMPOUND	700 SQFT	4%
GROSS AREA OF PAVED AREA	13,479 SQFT	71%
GROSS AREA OF OPEN AREA	2,376 SQFT	13%

DATE DRAWN: 12/19/14		DRAWN BY: C. RIM		APPROVED BY: J. GEORGE	
NEW SITE BUILD GREENBRIAR LANE					
SITE # ID 287141 4003 COLLEYVILLE BLVD. COLLEYVILLE, TX 76034 TARRANT COUNTY					
 ALLPRO CONSULTING GROUP, INC. 9221 LYNDON B. JOHNSON FREEWAY SUITE 204, DALLAS, TX 75243 PHONE: (972) 251-1883 FAX: (972) 251-1883 WWW.ALLPROCONSULTING.COM FIRM REGISTRATION # 6242 ACGM 14-3889					
ENGINEER: ALLPRO CONSULTING GROUP, INC. 9221 LYNDON B. JOHNSON FREEWAY SUITE 204 DALLAS, TX 75243 (972) 231-8893					
OWNER: WILLIAM M ETUX CAROL A LEMMON 133 E RIO RDG AZLE TX 76020-1557					
LEGAL DESCRIPTION: FELPS, ANDY ADDITION BLK 1 LOT 5R1A					
ZONING EXHIBIT FOR ZONING CHANGE REQUEST FROM CC-3 TO CC-3 WITH SUP FOR TELECOMMUNICATION TOWER					
SHEET NAME SITE PLAN AND TOWER ELEVATION					
SHEET NUMBER C-1					

Site Plan and Tower Elevations



2 CMU WALL SECTION
SCALE: 3/4" = 1'-0"

			E	12/19/14	ZONING DRAWING
			D	10/28/14	ZONING DRAWING
			C	10/24/14	ZONING DRAWING
			B	10/23/14	ZONING DRAWING
			A	10/16/14	ZONING DRAWING
			NO.	DATE	REVISION



DATE DRAWN: 12/19/14	DRAWN BY: C. RIM	APPROVED BY: J. GEORGE
-------------------------	---------------------	---------------------------

**NEW SITE BUILD
GREENBRIAR LANE**

SITE # ID 287141
4003 COLLEYVILLE BLVD.
COLLEYVILLE, TX 76034
TARRANT COUNTY



9221 LYNDON B JOHNSON FREEWAY
SUITE 204, DALLAS, TX 75243
PHONE: 972-231-8893
FAX: 956-364-8375
WWW.ALLPROCGL.COM

FIRM REGISTRATION # 8242
ACG# 14-3889

FIRM REGISTRATION # 824
ACGIU 14-3889

SHEET NAME
ENLARGED PLAN AND
FENCE DETAIL

SHEET NUMBER

C-2

ORDINANCE O-15-1949

AMENDING THE OFFICIAL ZONING MAP AND CHANGING THE ZONING OF LOT 5R-1, BLOCK 1 OF THE ANDY FELPS ADDITION LOCATED AT 4003 COLLEYVILLE BOULEVARD, BY AUTHORIZING A SPECIAL USE PERMIT FOR A TELECOMMUNICATIONS TOWER; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for rezoning under Case No. ZC14-027; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to enact a new zoning ordinance; and

WHEREAS, the City Council has appointed a Planning and Zoning Commission to recommend the boundaries of the various original zoning districts and appropriate regulations be enforced therein and to recommend a new zoning ordinance; and

WHEREAS, the Planning and Zoning Commission has divided the City into districts and has prepared regulations pertaining to such districts in accordance with a comprehensive plan and designed to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health, general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the Planning and Zoning Commission of the City of Colleyville and the City of Colleyville City Council, in compliance with the Charter of the City of Colleyville, and State Law with reference to changes to zoning classifications under the Zoning Ordinance Regulations and Zoning Map, having given the requisite notices

by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally, and to the persons interested and situated in the affected area and in the vicinity thereof, the governing body of the City of Colleyville is of the opinion that said change in zoning should be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.
- Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for a telecommunications tower at Lot 5R-1, Block 1, of the Andy Felps Addition located at 4003 Colleyville Boulevard, as depicted on the attached as Exhibit "A".
- Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. This Special Use Permit shall only apply to the use of a telecommunications tower as described in Exhibit "B" and depicted on Exhibit "C" and "D".
- b. The tower shall be of a monopole design and shall not exceed a height of 108 feet from the ground to the highest point of the structure as depicted in Exhibit "D".
- c. The tower and all related ground appurtenances shall be located within a lease area not to exceed 700 square feet. Said lease area shall be located on the subject property per Exhibit "C"

- d. A minimum eight (8) foot tall decorative masonry wall shall be constructed around the entire perimeter of the tower lease area prior to the final inspection of the tower structure.
- e. At the time of building permit application for said tower, all non-compliant City code issues identified on the site that are not considered legal non-conforming as determined the city manager or his/her designee shall be brought into compliance prior to the final inspection for the tower.
- f. The telecommunications tower and related construction authorized by this ordinance shall meet all requirements of the Land Development Code and the Code of Ordinances, except where amended herein.

- Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 8. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 17th day of February 2015.

The second reading and public hearing being conducted on the 3rd day of March 2015.

PASSED AND APPROVED by the City Council of the City of Colleyville, Texas, on this the _____ day of _____ 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor

APPROVED AS TO FORM AND LEGALITY:

Matthew C. G. Boyle
City Attorney

Exhibit “A” - Location and Zoning Map

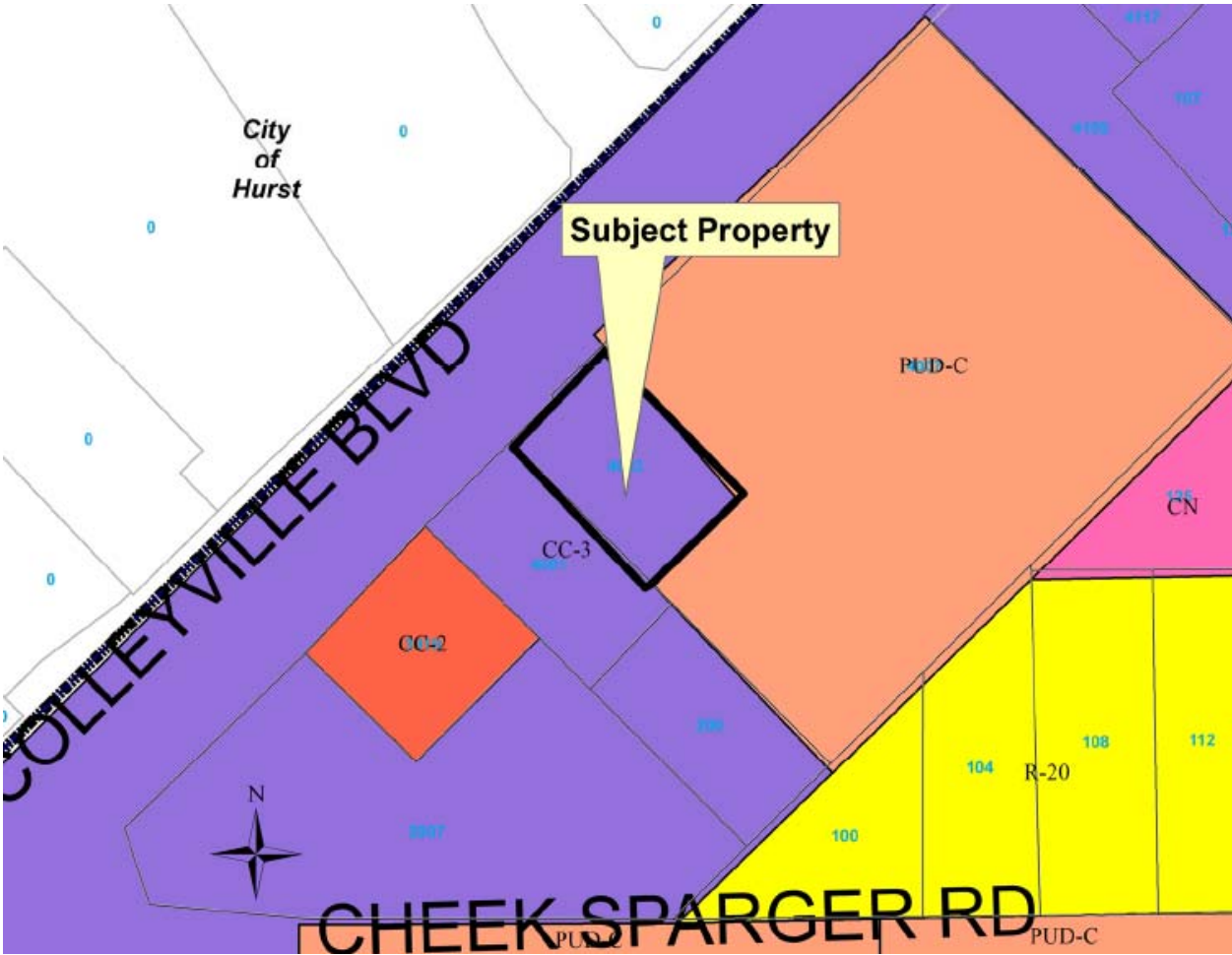


Exhibit “B” – Statement of Planning Objectives

SUP for Telecommunication Tower at 4003 Colleyville Blvd.

Statement of Planning Objectives

Verizon Wireless requests a Specific Use Permit for a telecommunication tower at 4003 Colleyville Blvd, Colleyville Texas, 76034. The property is zoned CC-3, highway commercial and it is fully developed and currently in use by Michaels Keys. It is surrounded by property zoned CC-3 to the west which is currently occupied by a fast food restaurant, and by vacant property zoned PUD-C Planned Unit Development-Commercial to the east and south. The property to the north is outside the city limit.

The proposed location for the tower is at the southeastern corner of the lot. . There is heavy vegetation between the lot and adjacent properties to the south. The distance between the base of the tower and any agricultural or residential district is more than two times the height of the tower, as shown on the site plan C-1. The tower structure is 100 feet high, and the closest residential district, an R-20 district to the south, is 223 feet from the closest edge of the tower base.

The tower at the Proposed Site will be available for use by up to two wireless communications providers, subject only to the negotiation of a mutually acceptable site leases with the providers. The design of the tower for the Proposed Site will be a monopole, which makes the tower (including its antennae, shelter and ground layout) the best design available to serve Verizon Wireless' customers' coverage needs. The tower will only be one-hundred and eight feet (108') tall to its highest point (the lightning rod) in a 20' x 35' lease area, and the equipment on the ground will be housed in outdoor equipment cabinets will be screened with an eight-foot-high masonry wall. The tower and equipment will be serviced by a vehicle that will park outside the gate of the equipment area.

As indicated by Mr. Siddiqui's affidavit, attached, there are no other towers available within a one mile radius to meet the coverage needs of this area. The coverage maps attached to his affidavit indicate the significant gap in reliable coverage in this area now, and the optimal coverage that will be provided by a tower at this site. The proposed site will provide optimal coverage for the residential and commercial areas within 1 mile around the Proposed Site and will serve both coverage and capacity needs by filling existing significant gaps in the ability of remote users of Verizon Wireless' wireless network to access the national telephone network

As indicated in Mr. Pyles' affidavit, this site was the only site available because the other candidates were either not interested, or their property did not meet the zoning setback requirements, or the sites were rejected by RF due to coverage issues. This shows that the proposed site and type of tower are the least intrusive means to provide the needed coverage.

Exhibit “B” – Statement of Planning Objectives (cont.)

Development Schedule

The development schedule cannot be provided with any certainty at this time. The start and completion dates will be determined once the site is released to construction. Once a site is awarded then we can provide the City with an estimated start date and completion date. The engineer for the project estimates that construction will take approximately 6-8 weeks from start to finish.

Economic Development Information

The proposed cell tower will not add any square feet of building area. There will be no associated sales per year at this site.

Traffic Impact Analysis

The proposed cell tower will not generate any vehicle trips per day.

Exhibit "C" – Site Plan

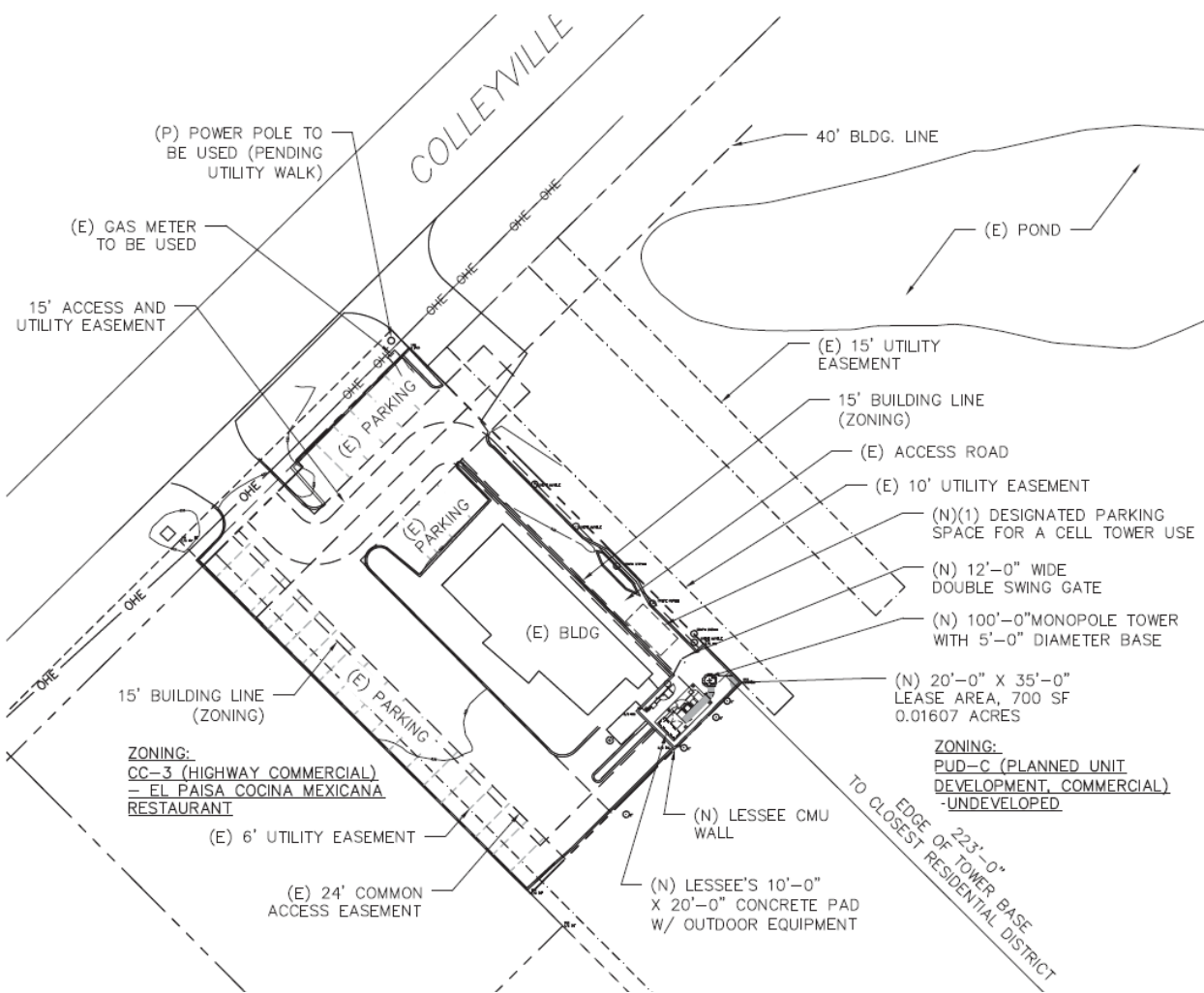
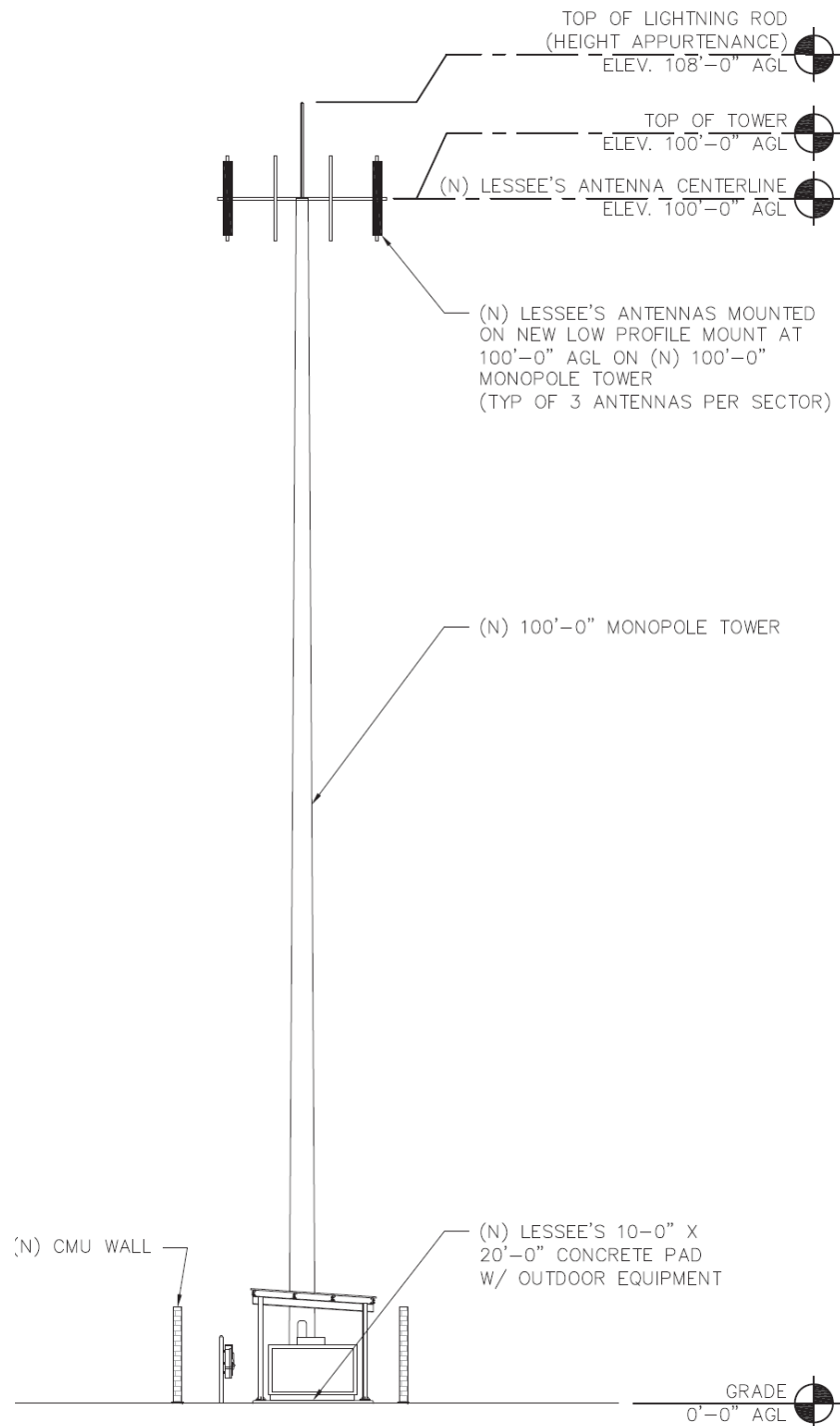


Exhibit "D" – Tower Elevation



2

TOWER ELEVATION

SCALE: 1/8" = 1'-0"



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7a

Agenda Date 02/17/2015

Number Resolution R-15-3846

Type Resolution

Department City Secretary

Title

Consideration of an appointment to the Architectural Review Commission

Explanation

Reading and Public Hearing

As outlined in the attached bylaws, the Architectural Review Commission (ARC), is comprised of seven members and meets as needed, having convened three meetings in 2014. The City Council established ARC to engage the Colleyville community in the City's economic development efforts. The Commission serves in an advisory role to the City Council and provides recommendations on matching grant applications, recommendations related to issues such as the quality and effectiveness of Colleyville's Commercial Design Standards, and the possibility of an Overlay District within the core of the Colleyville Boulevard corridor.

The terms of four positions on the Architectural Review Commission expired December 2014. City Council appointed three positions at the December 16, 2014 City Council meeting, and directed staff to advertise the remaining open position. The position was advertised and applications for appointment were accepted January 2 through February 6, 2015.

The applicants are listed below and the applications are attached:

- Jessica Jackson
- Brian Margetts
- Wayne Maynard
- Vernon Noronha

This resolution provides for City Council to consider an appointment to the Architectural Review Commission.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Architectural Review Commission bylaws
2. Architectural Review Commission roster
3. Architectural Review Commission applications for appointment
4. Resolution R-15-3846

ARCHITECTURAL REVIEW COMMISSION BYLAWS

ARTICLE I – Identification and Purpose

The Architectural Review Commission was established by the City Council of Colleyville, Texas, by Resolution R-11-3313 on January 18, 2011. The purpose of the Architectural Review Commission is to review applications related to façade improvements or pole signage removal and replacement. The Architectural Review Commission helps to further engage the Colleyville community in the City's economic development efforts by providing an analysis of issues, such as the quality and effectiveness of Colleyville's Commercial Design Standards, and the possibility of an Overlay District within the core of the Colleyville Boulevard corridor.

ARTICLE II – Duties and Responsibilities

- 2.1 The Architectural Review Commission shall serve in an advisory role to the City Council and has been charged with the following:
 - A. To evaluate and make recommendations on matching grant program applications for façade improvements and/or pole signage replacements; and
 - B. To evaluate the quality and effectiveness of Colleyville's Commercial Design Standards as outlined in Chapter 6 – Commercial Design Standards of the Land Development Code; and
 - C. To evaluate the possibility of an Overlay District within the core of the Colleyville Business Corridor, as well as oversee recommendations on any related Design Guidelines which may be subsequently adopted; and
 - D. To conduct other architectural and design-related studies as requested by the City Council.
- 2.2 The Architectural Review Commission members will take the Attorney General Texas Open Meetings Act on-line training course or obtain a DVD of the training course from the City Secretary, and provide a copy of the Certificate of Course Completion to the City Secretary. The training must be completed not later than the 90th day after the date the member takes the oath of office, or otherwise assumes responsibilities as a member of the governmental body.

ARTICLE III – Membership

- 3.1 The Architectural Review Commission shall consist of seven (7) members. Three (3) members shall be appointed by the City Council for an initial term of one (1) year, and four (4) members shall be appointed by City Council for a term of two (2) years, with subsequent appointees serving two year terms.
- 3.2 Members shall serve without compensation and until their successors are appointed.
- 3.3 Members must be residents of Colleyville, Texas unless City Council waives the residency requirement.
- 3.4 Vacancies on the Architectural Review Commission shall be reported to the City Secretary, and filled by appointment of the City Council for the length of the unexpired term.
- 3.5 If a member of the Architectural Review Commission fails to maintain a seventy-five (75%) attendance record for all regularly scheduled meetings, the Chair or staff liaison will notify the City Secretary. City Council may, at its discretion, declare a vacancy, advertise the open position, or appoint a replacement without advertising.

ARTICLE IV – Officers

- 4.1 The officers of the Architectural Review Commission shall be the Chair and the Vice Chair.
- 4.2 The Architectural Review Commission shall elect the Chair and Vice Chair from among the members annually. The officers shall serve one-year terms or until a successor is elected.
- 4.3 In the event of resignation or incapacity of the Chair, the Vice Chair shall serve as the Chair for the unexpired portion of the term.
- 4.4 Staff liaison shall take minutes of the meeting and serve as custodian of Architectural Review Commission records.

ARTICLE V – Meetings

- 5.1 Meetings are held on an as needed basis. If an applicant is requesting a variance to a requirement outlined in Chapter 6 – Commercial Design Standards of the Land Development Code, the Commission shall convene not later than 30 days from date of the application, and a quorum of the Architectural Review Commission shall review the variance request.
- 5.2 Any Commission member who has designed, worked on, or consulted with a matching grant program applicant or agenda subject, shall recuse themselves from voting in those circumstances.
- 5.3 No action to approve or deny any application shall be taken until the Commission has held a public hearing and received comment, and only after written notice of the public hearing of the date, time, and place where the variance request is to be considered has been sent to the owners of real property lying within 200 hundred feet of the property where the application is being considered. Such notice shall be given to each property owner as listed on the last approved tax roll not less than 10 days before the date set for hearing by depositing letters properly addressed and postage paid in the United States Post Office.
- 5.4 A majority of the voting Architectural Review Commission shall constitute a quorum to conduct business of the Architectural Review Commission. The act of the Architectural Review Commission members, present at a meeting, at which a quorum is in attendance, shall constitute the act of the Architectural Review Commission. For example, four members constitute a quorum, and three affirmative votes are required for an item to be approved.
- 5.5 Meeting agendas will be posted on the City Hall bulletin boards and the City's website 72 hours prior to a meeting. Meeting agenda packets will be available to the public on the City's website, and distributed to each member 72 hours prior to a meeting.
- 5.6 Approved meeting minutes will be included in City Council agenda packets under Reports.

ARTICLE VI – Appeal Procedures

- 6.1 The decision by the Commission shall be final, unless the applicant submits a written notice of appeal within 10 days from the date of the action by the Commission. The administrative official shall re-notify all property owners lying within 200 feet of the area being considered and place the applicant's request on the next available agenda for consideration by the City Council.

ARTICLE VII – Amendments

- 7.1 These bylaws may be amended by a majority vote at any regular meeting, if all members have been notified of the proposed amendment 72 hours prior to such meeting. Amendments must be in compliance with applicable City ordinances.

Architectural Review Commission

Jeff Ground

4108 Dundee Court
Colleyville, TX 76034
W: (817) 320-5330
H: (817) 354-5640
jg@aggienetwork.com
TERM:Dec 2013 - Dec 2015

Christina Keilson Talley

200 Capriole Court
Colleyville, TX 76034
H: (214) 679-7109
chrisktalley@gmail.com
TERM:Dec 2014 - Dec 2016

VACANT

TERM:Dec 2014 - Dec 2016

Curtis Young

8003 Jefferson Circle
Colleyville, TX 76034
W: (817) 424-2626
H: (817) 498-2011
cyoung@sage-dfw.com
TERM:Dec 2014 - Dec 2016

John Hines

4806 Cranbrook Drive East
Colleyville, TX 76034
W: (817) 239-8688
H: (817) 571-2775
husker.1power@yahoo.com
TERM:Dec 2013 - Dec 2015

Jim Makens

3231 Harwood
Bedford, TX 76021
W: (214) 957-8284
jm@makens.com
TERM:Dec 2014 - Dec 2016

Gerald Ward

4301 Briar Ridge Drive
Colleyville, TX 76034
W: (817) 281-5600
H: (817) 656-7939
wardarchitecture@sbcglobal.net
TERM:Dec 2013 - Dec 2015

Application for Appointment For City Council appointed Boards, Commissions, and Committees

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130 or download the Financial Disclosure form here.

Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Architectural Review Commission

2. Traffic Safety Advisory Committee

3. Colleyville Events Steering Committee

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Jessica Stacy Jackson

Address: 3102 Scarborough Ln W

Home Phone: 8179177986 Work Phone: 2148661134

- ☒ I understand attendance and active support is required for each appointee.
☒ I understand I will be required to comply with the Texas Open Meetings Act training.
☒ I understand I will be required to bring my own device to meetings to view packet information.
☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

E-mail Address: jessicasjackson@sbcglobal.net

Fax: _____

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

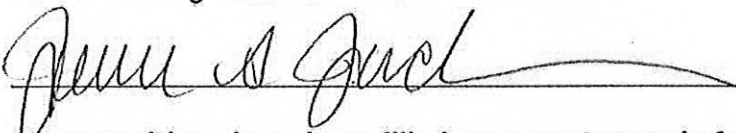
Bachelor of Arts in political science and environmental studies from Baylor University. Licensed attorney since 1999. Property and casualty license issued in May 2011. Experienced attorney.

City service and experience, civic organizations, interest: ☐ Additional materials attached.

Prior to moving to Colleyville, served as precinct chairperson for Precinct 3260 from 2004-2012.

Nominated and served as delegate to senatorial and state GOP conventions 2004-2014. Nominated and served on senatorial convention committees.

Served as Teen Court Judge in Bedford from 2000-2004.

Signature:  Date: February 5, 2015

Once positions have been filled, you must reapply for future openings.
All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to:

**City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com**

JESSICA S. JACKSON

3102 Scarborough Ln West
Colleyville, Texas 76034
817-917-7986

PROFESSIONAL LEGAL EXPERIENCE

Zurich Insurance-Addison, Texas

Healthcare Claims Counsel (May 2013-present)

- Retain and manage counsel in multi-jurisdictional litigation to represent Zurich's insured hospitals, physicians and other medical staff.
- Evaluate value of claims and lawsuits and establish indemnity reserves.
- Analysis of policies, determine coverage and issue coverage opinions.
- Successfully negotiate and resolve claims prior to litigation phase.
- Manage and enforce budgets prepared by defense counsel.
- Participate in settlement conferences and mediations.

Western Litigation, a division of Arthur J. Gallagher- Dallas, Texas

Claims Counsel (April 2011-May 2013)

- Evaluate lawsuits and prepare defenses on behalf of insured clients.
- Retain and manage counsel in multi-jurisdictional litigation to represent insured clients.
- Analysis of policies, determine coverage and issue coverage opinions.
- Conduct thorough investigations as to claims against insureds involving personal injury, wrongful death, civil rights violations.
- Evaluate value of claims and lawsuits and establish indemnity reserves.

Naman Howell Smith & Lee, PLLC- Fort Worth, Texas

Attorney (February 2008 through May 2010)

- Successful trial counsel on behalf of both plaintiffs and defendants in various commercial, insurance and personal injury matters.
- Served as Texas trial counsel in multi-jurisdictional products liability litigation.
- Extensive experience conducting expert, party and witness depositions; drafted motions, briefs, pleadings, discovery and research memoranda.
- Representation of clients' interests in hearings and mediations.
- Administered and managed extensive trial docket, supervised staff and attorneys.

Cooley Manion Jones, LLP - Fort Worth, Texas

Attorney (February 2004 to February 2008)

- Representation of both plaintiffs and defendants in various commercial and personal injury matters, including service as national trial counsel in multi-jurisdictional products liability litigation.
- Conducted expert, party and witness depositions; drafted motions, briefs, pleadings, discovery and research memoranda; represented clients in hearings, depositions and mediations.
- Successfully managed and maintained extensive trial docket, supervised and managed staff, attorneys and local counsel.

Forman, Perry, Watkins, Krutz and Tardy, PLLC – Dallas, Texas

Attorney (October 2000 through January 2004)

- Served as an associate attorney on trial team involved in the representation and defense of various national equipment and product manufacturers.
- Responsibilities included all facets of pre-trial preparation, including expert, party and witness depositions; drafted motions, briefs, discovery and pleadings; attended and participated in hearings and mediations; maintained and managed extensive trial docket.

Johnson County Attorney's Office – Cleburne, Texas

Assistant County Attorney (November 1999 through October 2000)

- First and second chair trial counsel in dozens of juvenile felony jury trials as well as adult misdemeanor trials. Management of a large case docket, including all facets of pre-trial preparation, including witness interviews, witness preparation, and pre-trial evidentiary hearings.
- Represented Child Protective Services in removal and other judicial proceedings.
- Represented victims of domestic violence to secure protective orders for themselves and their children.

EDUCATION

Mississippi College School of Law

Juris Doctorate, 1999

- Competition Chair, Moot Court Board
- Phi Alpha Delta
- Academic Scholarship Recipient

Baylor University

Bachelor of Arts, Political Science and Environmental Studies, 1996

- Academic Scholarship Recipient
- Dean's Academic Honor List
- Elected Baylor University Student Congress Representative
- Alpha Phi Omega Service Fraternity

Application for Appointment For City Council appointed Boards, Commissions, and Committees

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Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Architectural Review Committee

2. _____

3. _____

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Brian Margetts

Address: 7105 Vanguard Court Colleyville TX 76034

Home Phone: 865-201-0320

Work Phone: _____

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I will be required to comply with the Texas Open Meetings Act training.
- ☒ I understand I will be required to bring my own device to meetings to view packet information.
- ☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

E-mail Address: texasgecko@me.com

Fax: 6368216440

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

Operated wholly owned businesses over the last 25 years that catered to the high-end architectural and design community. Owner's representative on residential and commercial projects. Extensive experience and association with Architects, General Contractors and multiple trade and creative disciplines. General interest in volunteering and contributing to our community in a capacity for which I feel that I would be a valued asset. Semi-retired.

City service and experience, civic organizations, interest: ☐ Additional materials attached.

Boys and Girls Club, IDS Society, YMCA, ASID, Emerald Youth Foundation

Had lunch with actual Architects nearly every day for 25 years (education by osmosis)

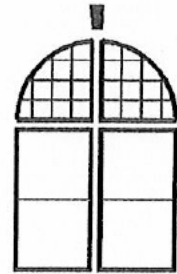
Signature: _____

Date: 02 FEB 2015

**Once positions have been filled, you must reapply for future openings.
All information provided is public pursuant to the Texas Public Information Act.**

Please return completed application to:

**City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com**



February 2, 2015

Amy Shelley
City of Colleyville
Office of the City Secretary
100 Main Street
Colleyville, Texas 76034

Ms. Shelley,

It is with great pleasure that I write to you today to recommend Brian J. Margetts for a volunteer position on the Colleyville Architectural Review Commission.

I have known Brian, personally and professionally, for more than 20 years. We have worked together on multiple residential and commercial projects in both design and construction phases. He possesses a multifaceted skill set, extensive experience and a keen eye for aesthetic that have been valuable assets to both his business and our joint venture commissions. His articulate knowledge and understanding of architectural principles as well as our shared interest in design craftsmanship are the basis of a 20-year friendship that has resulted in my utmost respect for his opinions and views.

Brian is very well spoken and has a 'big-picture' view that seems well suited for the position. I believe you would find him as much an asset as I have and that he has much to offer the Commission.

Sincerely,

Bryan R. Byard

GRIEVE ASSOCIATES ARCHITECTS
8 Emory Place
Knoxville TN 37917
Office: 865 637 0382

GRIEVE

ASSOCIATES

ARCHITECTS

L. Duane Grieve, FAIA
Principal

Bryan R. Byard
Architect

8 EMORY PLACE
KNOXVILLE, TENNESSEE 37917
(865) 637-0382
Fax: (865) 637-2046

Application for Appointment For City Council appointed Boards, Commissions, and Committees

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Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Architectural Review Commission

2. Traffic Safety Advisory Committee

3. Colleyville Events Steering Committee

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Wayne J Maynard

Address: 3004 Edgewood Ln., Colleyville, TX 76034

Home Phone: 817.369.4290

Work Phone: 864.238.3995

☒ **I understand attendance and active support is required for each appointee.**

☒ **I understand I will be required to comply with the Texas Open Meetings Act training.**

☒ **I understand I will be required to bring my own device to meetings to view packet information.**

☒ **By providing an e-mail address, I consent to the release of my e-mail address by the City.**

E-mail Address: Wayne@sequalitycoins.com

Fax: _____

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

Although, I have no formal training in the areas applied for. My numerous years of working in several different fields IE: transportation, new home construction etc., I feel that I can offer an abundance of common sense knowledge. I look forward to participating and being a part of continuing to make our community the best place to live in Texas.

City service and experience, civic organizations, interest: ☐ Additional materials attached.

Colleyville Lions Club. Active member of Colleyville Police Department's Citizens on Patrol Program.
Active Member of the Colleyville Citizens Police Academy Alumni Assoc.

Signature: Wayne J Maynard

Date: 01-12-2015

**Once positions have been filled, you must reapply for future openings.
All information provided is public pursuant to the Texas Public Information Act.**

Please return completed application to:

***City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com***

Application for Appointment For City Council appointed Boards, Commissions, and Committees

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130 or [download the Financial Disclosure form here](#).

Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Traffic Safety Advisory Committee

2. Architectural Review Committee

3. _____

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Vernon Noronha

Address: 200 Old Grove Rd, Colleyville TX 76034

Home Phone: 817 576 2050

Work Phone: 214 840 4255

- ☒ I understand attendance and active support is required for each appointee.
☒ I understand I will be required to comply with the Texas Open Meetings Act training.
☒ I understand I will be required to bring my own device to meetings to view packet information.
☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

E-mail Address: vernon.noronha@gmail.com

Fax: _____

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

I have previously served on the Traffic Safety Advisory Committee and although there were no meetings to attend, I would be pleased to continue to offer my services. I am also an active member of the Library Board since 2013.

City service and experience, civic organizations, interest: ☐ Additional materials attached.

Signature: _____

Date: 1/12/15

Once positions have been filled, you must reapply for future openings.
All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to:
City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com

RESOLUTION R-15-3846

**A RESOLUTION APPOINTING A MEMBER TO THE
ARCHITECTURAL REVIEW COMMISSION**

WHEREAS, there is one (1) vacant position on the Architectural Review Commission with a term expiring December 2016.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Colleyville City Council hereby appoints the following person to the Architectural Review Commission with a term expiring December 2016:

•

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ___ AYES, ___ NAYS, AND ___ ABSTENTIONS ON
THIS THE 17TH DAY OF FEBRUARY 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7b

Agenda Date 02/17/2015

Number Resolution R-15-3847

Type Resolution

Department City Secretary

Title

Consideration of an appointment to the Colleyville Events Steering Committee

Explanation

Reading and Public Hearing

As outlined in the attached bylaws, the Colleyville Events Steering Committee meets as needed to review and make recommendations to City Council on the schedule, structure, venue(s), budget, and long range planning of City events. The committee met five times in 2014.

The committee membership was reduced from 15 members to seven members effective December 2012, with the approval of Resolution R-12-3483, attached to this agenda briefing. To appropriately stagger terms, Resolution R-12-3483 required three members to serve a 21-month term, allowing the terms to end in an odd numbered year. The remaining four members were appointed to serve through December 2014, allowing the terms to end in even numbered years.

The terms of four positions on the Colleyville Events Steering Committee expired December 2014. City Council appointed three positions at the December 16, 2014 City Council meeting, and directed staff to advertise the remaining open position. The position was advertised and applications for appointment were accepted January 2 through February 6, 2015.

The applicants are listed below, and their applications are attached:

- Linda Barton
- Jessica Jackson
- Wayne Maynard
- Elizabeth Zeitlin

This resolution provides for City Council to consider an appointment to the Colleyville Events Steering Committee.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Colleyville Events Steering Committee bylaws
2. Colleyville Events Steering Committee roster
3. Colleyville Events Steering Committee applications for appointment
4. Resolution R-12-3483
5. Resolution R-15-3847

Colleyville Events Steering Committee BYLAWS

ARTICLE I – Identification and Purpose

The Colleyville Events Steering Committee was established by the City Council of Colleyville, Texas, by Resolution R-12-3483 on April 11, 2012. The purpose of the Colleyville Event Steering Committee is to make recommendations to the City Council on the schedule, structure, venue(s), budget and long-range planning of events.

ARTICLE II – Membership

- 2.1 The Colleyville Events Steering Committee shall consist of seven (7) who shall be appointed by the City Council for a (2) year term.
- 2.2 Members shall be appointed with three members each odd-numbered year and four members each even-numbered year.
- 2.2 Members shall serve without compensation and until their successors are appointed.
- 2.3 Members must be residents of Colleyville, Texas unless City Council waives the residency requirement.
- 2.4 Vacancies on the Colleyville Events Steering Committee shall be reported to the City Secretary and filled by appointment of the City Council for the length of the unexpired term.
- 2.5 If a member of the Colleyville Events Steering Committee fails to maintain a seventy-five percent (75%) attendance record for all regularly scheduled meetings, the Chair or staff liaison will notify the City Secretary. City Council may, at its discretion, declare a vacancy, advertise the open position or appoint a replacement without advertising.

ARTICLE III – Officers

- 3.1 The officers of the Colleyville Events Steering Committee shall be the Chair and the Vice Chair.
- 3.2 The Colleyville Events Steering Committee shall elect the Chair and Vice Chair from among the members annually at the first meeting in January and at such other times as

these offices may become vacant. The officers shall serve one-year terms or until a successor is elected.

- 3.3 In the event of resignation or incapacity of the Chair, the Vice Chair shall serve as the Chair for the unexpired portion of the term. The office of the Chair will be a non-voting position, except in case of a tie.
- 3.4 City staff shall take minutes of the meeting and serve as custodian of the Colleyville Events Steering Committee records.

ARTICLE IV – Meetings

- 4.1 Meetings shall be held on an as needed base on the fourth Wednesday of the month in the 2nd floor meeting room at the Colleyville Library located at 110 Main Street. Meeting dates, times and location may be changed as necessary.
- 4.2 Members unable to attend a regular meeting shall notify the Chair or staff liaison by noon of the meeting day. In the event any member of the Committee is absent three consecutive meetings, a letter shall be submitted to the Mayor and City Council by the Board.
- 4.3 A majority of the voting Colleyville Events Steering Committee members shall constitute a quorum to conduct business for the Colleyville Events Steering Committee. The act of the Colleyville Events Steering Committee members, present at a meeting, at which a quorum is in attendance, shall constitute the act of the Colleyville Events Steering Committee.
- 4.4 An agenda shall be prepared by the City Staff for each meeting of the Colleyville Events Steering Committee. There shall be attached to each agenda a report of matters pending further action by the Committee. An agenda will be posted in accordance with the Open Meeting Act. Meeting agendas will be posted on the City Hall bulletin boards and the City's web site 72 hours prior to a meeting. Meeting agenda packets will be available in public documents 72 hours prior to a meeting. Approved meeting minutes will be included in City Council agenda packets under Reports.
- 4.5 Meeting agenda packets will be distributed to each member 72 hours prior to a meeting.
- 4.6 The Chair shall preside at all meetings. In the absence of the Chair, the Vice Chair shall preside. The Chair may recognize individuals wishing to speak regarding an item on the agenda.
- 4.7 Staff representatives shall be in attendance at Committee meetings. They should participate in meetings to provide staff assistance, report and recommendations.

- 4.8 Special meetings may be called at the request of the Chair or two or more members of the Colleyville Events Steering Committee or may be scheduled by a majority of the Committee at any previous meeting for the transaction of business. Posting and notification of meeting requirements shall apply to special meetings.
- 4.9 The Colleyville Events Steering Committee may establish sub committees as deemed appropriate. Such committees will be dissolved upon completion of the charge or task.

ARTICLE V – Duties and Responsibilities

- 5.1 The Colleyville Events Steering Committee acts in a recommending capacity to the City Council in all matters pertaining to the planning and coordinating City special events.
- 5.2 The Chair, or in his/her absence the Vice-Chair, shall preside at all meetings, shall decide all points of order or procedure. Staff representatives shall record, or cause to be recorded, accurate and complete minutes of all business proceedings.
- 5.3 Establish standing committees and other such committees from time to time may be deemed necessary.
- 5.4 The Colleyville Events Steering Committee member will take the Attorney General Texas Open Meetings Act on-line training course, available on this link. http://www.oag.state.tx.us/open/og_training.shtml#22, or you may obtain a DVD of the training course from the City Secretary, and provide a copy of the Certificate of Course Completion to the City Secretary. The training must be completed not later than the 90th day after the date the member takes the oath of office or otherwise assumes responsibilities as a member of the governmental body.

ARTICLE VI – Amendments

- 6.1 These bylaws may be amended by a majority vote at any regular meeting, if all members have been notified of the proposed amendment 72 hours prior to such meeting. Amendments must be in compliance with applicable City ordinances.

Colleyville Events Steering Committee

Mary Lou Dove

800 Colleyville Terrace
Colleyville, TX 76034
W: (817) 713-2284
H: (817) 498-4949
mldove1@tx.rr.com

TERM:Dec 2013 - Dec 2015

Ryan Milakovich

604 Colts Neck Court
Colleyville, TX 76034
W: (817) 335-1121
H: (469) 939-6931
RyanMilakovich@msn.com

TERM:Dec 2013 - Dec 2015

Amy Redfearn

7300 Chanel Court
Colleyville, TX 76034
W: (972) 896-3796
H: (817) 577-1009
amyredfearn@verizon.net

TERM:Dec 2014 - Dec 2016

VACANT

TERM:Dec 2014 - Dec 2016

Sandra McIntosh

500 Eudaly Drive
Colleyville, TX 76034
W: (469) 432-1903
H: (469) 432-1903
Mcintoshmail2012@gmail.com

TERM:Dec 2013 - Dec 2015

Walt Mills

404 Vintage Court
Colleyville, TX 76034
W: (817) 271-0353
H: (817) 271-0353
walt@PhotosByWalt.com

TERM:Dec 2014 - Dec 2016

Catherine Torrez

4608 Jim Mitchell Trail East
Colleyville, TX 76034
H: (817) 676-7683
StilettoSpy@yahoo.com

TERM:Dec 2014 - Dec 2016

Application for Appointment For City Council appointed Boards, Commissions, and Committees

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130 or download the Financial Disclosure form here.

Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Traffic Safety Advisory Committee
2. Colleyville Sidewalks Committee
3. Colleyville Events Steering Committee

Name: ☒ Ms. ☐ Mrs. ☐ Mr. Linda Barton

Address: 6500 Talbot Trail

Home Phone: 925-548-1435 Work Phone: _____

- ☒ I understand attendance and active support is required for each appointee.
☒ I understand I will be required to comply with the Texas Open Meetings Act training.
☒ I understand I will be required to bring my own device to meetings to view packet information.
☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

E-mail Address: linda.barton@me.com Fax: _____

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

I am a retired City Manager with a Masters Degree in Public Administration and I am an ICMA credentialed City Manager

City service and experience, civic organizations, interest: ☐ Additional materials attached.

I served as Asst. City Manager and City Manager for 37 years until my retirement 3 years ago. I have served in six cities in six states including as City Manager of Bedford TX. I have broad experience in all facets of local government.

Signature: Linda Barton Date: 1/16/2015

Once positions have been filled, you must reapply for future openings.
All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to:

City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com

Application for Appointment For City Council appointed Boards, Commissions, and Committees

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Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Architectural Review Commission

2. Traffic Safety Advisory Committee

3. Colleyville Events Steering Committee

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Jessica Stacy Jackson

Address: 3102 Scarborough Ln W

Home Phone: 8179177986 Work Phone: 2148661134

- ☒ I understand attendance and active support is required for each appointee.
☒ I understand I will be required to comply with the Texas Open Meetings Act training.
☒ I understand I will be required to bring my own device to meetings to view packet information.
☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

E-mail Address: jessicasjackson@sbcglobal.net

Fax: _____

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

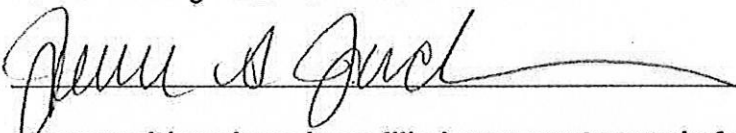
Bachelor of Arts in political science and environmental studies from Baylor University. Licensed attorney since 1999. Property and casualty license issued in May 2011. Experienced attorney.

City service and experience, civic organizations, interest: ☐ Additional materials attached.

Prior to moving to Colleyville, served as precinct chairperson for Precinct 3260 from 2004-2012.

Nominated and served as delegate to senatorial and state GOP conventions 2004-2014. Nominated and served on senatorial convention committees.

Served as Teen Court Judge in Bedford from 2000-2004.

Signature:  Date: February 5, 2015

Once positions have been filled, you must reapply for future openings.
All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to:

City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com

JESSICA S. JACKSON

3102 Scarborough Ln West
Colleyville, Texas 76034
817-917-7986

PROFESSIONAL LEGAL EXPERIENCE

Zurich Insurance-Addison, Texas

Healthcare Claims Counsel (May 2013-present)

- Retain and manage counsel in multi-jurisdictional litigation to represent Zurich's insured hospitals, physicians and other medical staff.
- Evaluate value of claims and lawsuits and establish indemnity reserves.
- Analysis of policies, determine coverage and issue coverage opinions.
- Successfully negotiate and resolve claims prior to litigation phase.
- Manage and enforce budgets prepared by defense counsel.
- Participate in settlement conferences and mediations.

Western Litigation, a division of Arthur J. Gallagher- Dallas, Texas

Claims Counsel (April 2011-May 2013)

- Evaluate lawsuits and prepare defenses on behalf of insured clients.
- Retain and manage counsel in multi-jurisdictional litigation to represent insured clients.
- Analysis of policies, determine coverage and issue coverage opinions.
- Conduct thorough investigations as to claims against insureds involving personal injury, wrongful death, civil rights violations.
- Evaluate value of claims and lawsuits and establish indemnity reserves.

Naman Howell Smith & Lee, PLLC- Fort Worth, Texas

Attorney (February 2008 through May 2010)

- Successful trial counsel on behalf of both plaintiffs and defendants in various commercial, insurance and personal injury matters.
- Served as Texas trial counsel in multi-jurisdictional products liability litigation.
- Extensive experience conducting expert, party and witness depositions; drafted motions, briefs, pleadings, discovery and research memoranda.
- Representation of clients' interests in hearings and mediations.
- Administered and managed extensive trial docket, supervised staff and attorneys.

Cooley Manion Jones, LLP - Fort Worth, Texas

Attorney (February 2004 to February 2008)

- Representation of both plaintiffs and defendants in various commercial and personal injury matters, including service as national trial counsel in multi-jurisdictional products liability litigation.
- Conducted expert, party and witness depositions; drafted motions, briefs, pleadings, discovery and research memoranda; represented clients in hearings, depositions and mediations.
- Successfully managed and maintained extensive trial docket, supervised and managed staff, attorneys and local counsel.

Forman, Perry, Watkins, Krutz and Tardy, PLLC – Dallas, Texas

Attorney (October 2000 through January 2004)

- Served as an associate attorney on trial team involved in the representation and defense of various national equipment and product manufacturers.
- Responsibilities included all facets of pre-trial preparation, including expert, party and witness depositions; drafted motions, briefs, discovery and pleadings; attended and participated in hearings and mediations; maintained and managed extensive trial docket.

Johnson County Attorney's Office – Cleburne, Texas

Assistant County Attorney (November 1999 through October 2000)

- First and second chair trial counsel in dozens of juvenile felony jury trials as well as adult misdemeanor trials. Management of a large case docket, including all facets of pre-trial preparation, including witness interviews, witness preparation, and pre-trial evidentiary hearings.
- Represented Child Protective Services in removal and other judicial proceedings.
- Represented victims of domestic violence to secure protective orders for themselves and their children.

EDUCATION

Mississippi College School of Law

Juris Doctorate, 1999

- Competition Chair, Moot Court Board
- Phi Alpha Delta
- Academic Scholarship Recipient

Baylor University

Bachelor of Arts, Political Science and Environmental Studies, 1996

- Academic Scholarship Recipient
- Dean's Academic Honor List
- Elected Baylor University Student Congress Representative
- Alpha Phi Omega Service Fraternity

Application for Appointment For City Council appointed Boards, Commissions, and Committees

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Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Architectural Review Commission

2. Traffic Safety Advisory Committee

3. Colleyville Events Steering Committee

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Wayne J Maynard

Address: 3004 Edgewood Ln., Colleyville, TX 76034

Home Phone: 817.369.4290

Work Phone: 864.238.3995

☒ **I understand attendance and active support is required for each appointee.**

☒ **I understand I will be required to comply with the Texas Open Meetings Act training.**

☒ **I understand I will be required to bring my own device to meetings to view packet information.**

☒ **By providing an e-mail address, I consent to the release of my e-mail address by the City.**

E-mail Address: Wayne@sequalitycoins.com

Fax: _____

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

Although, I have no formal training in the areas applied for. My numerous years of working in several different fields IE: transportation, new home construction etc., I feel that I can offer an abundance of common sense knowledge. I look forward to participating and being a part of continuing to make our community the best place to live in Texas.

City service and experience, civic organizations, interest: ☐ Additional materials attached.

Colleyville Lions Club. Active member of Colleyville Police Department's Citizens on Patrol Program.
Active Member of the Colleyville Citizens Police Academy Alumni Assoc.

Signature: Wayne J Maynard

Date: 01-12-2015

**Once positions have been filled, you must reapply for future openings.
All information provided is public pursuant to the Texas Public Information Act.**

Please return completed application to:

***City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com***

Application for Appointment For City Council appointed Boards, Commissions, and Committees

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130 or [download the Financial Disclosure form here](#).

Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Traffic Safety Advisory Committee

2. Colleyville Events Steering Committee

3. _____

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Elizabeth Zeitlin

Address: 1800 Glade Road Colleyville, TX 76034

Home Phone: 817-796-0598 Work Phone: 214-680-5660

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I will be required to comply with the Texas Open Meetings Act training.
- ☒ I understand I will be required to bring my own device to meetings to view packet information.
- ☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

E-mail Address: liz@thezeits.com Fax: _____

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

1989-1999 National Sales Manager for Washington, DC Convention and Visitors Association (planning internal events as well as working with meeting planners, hotels, off-site venues, DMCs and vendors in the Washington, DC area to arrange meeting and special events for associations ranging in size from 50-2500 attendees)

City service and experience, civic organizations, interest: ☐ Additional materials attached.

Colleyville Lions Club
Colleyville Garden Club
CHHS Debate Booster Club

Signature: Elizabeth Zeitlin Date: 1/6/15

**Once positions have been filled, you must reapply for future openings.
All information provided is public pursuant to the Texas Public Information Act.**

Please return completed application to:
City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com

RESOLUTION R-12-3483

A RESOLUTION REPLACING RESOLUTION R-10-3259 CHANGING THE STRUCTURE AND MEMBERSHIP OF THE COLLEYVILLE EVENTS STEERING COMMITTEE

- WHEREAS,** Resolution R-10-3259 established a fifteen (15) member Colleyville Events Steering Committee to develop the structure, venue(s), budget and planning efforts of City sponsored special events; and
- WHEREAS,** the City Council desires to achieve the maximum benefit for the community with the continuance of special events; and
- WHEREAS,** the City Council would like to continue to involve citizens in the development of the structure, venue(s), budget and long-range planning efforts of such events; and
- WHEREAS,** to facilitate the planning and coordinating of City of Colleyville special events, it is the desire of the City Council to change the structure and membership of the Colleyville Events Steering Committee; and
- WHEREAS,** the City Council desires to reduce the Colleyville Events Steering Committee membership of (15) members to seven (7) members and have two-year terms.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

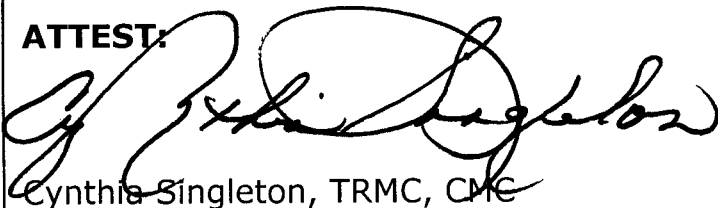
- Sec. 1. THAT the seven (7) member Colleyville Events Steering Committee is hereby established for the purpose of planning and coordinating special events.
- Sec. 2. THAT the Colleyville Events Steering Committee will meet as needed to review and make recommendations to the City Council on the schedule, structure, venue (s), budget and long-range planning of events.
- Sec. 3. THAT the Colleyville Events Steering Committee will annually elect a Chairman and Vice-Chairman from their membership.
- Sec. 4. THAT three members will be appointed each odd-numbered year and four members will be appointed each even-numbered year.

- Sec. 5. THAT the three members whose terms will begin in odd-numbered years will be appointed at this time and serve a 21 month term through December 2013. In subsequent years, the three members appointed in odd-numbered years would serve two full-year terms. The four members to be appointed even numbered years would begin their term in December 2012, and serve through December 2014.
- Sec. 6. THAT the eight members whose terms end in December 2012 would continue to serve through the remainder of the term.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0
ABSTENTIONS ON THIS THE 11th DAY OF APRIL 2012.

ATTEST:



Cynthia Singleton, TRMC, CMC
City Secretary

CITY OF COLLEYVILLE



David Kelly
Mayor

RESOLUTION R-15-3847

**A RESOLUTION APPOINTING A MEMBER TO THE
COLLEYVILLE EVENTS STEERING COMMITTEE**

WHEREAS, there is one (1) vacant position on the Colleyville Events Steering Committee with a term expiring December 2016.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the following person is hereby appointed to the Colleyville Events Steering Committee to serve a term expiring December 2016:

•

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON
THIS THE 17TH DAY OF FEBRUARY 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7c

Agenda Date 02/17/2015

Number Resolution R-15-3848

Type Resolution

Department City Secretary

Title

Consideration of appointments to the Colleyville Sidewalks Committee

Explanation

Reading and Public Hearing

As outlined in the attached bylaws, seven members comprise the Colleyville Sidewalks Committee, which meets as needed and makes recommendations to City Council regarding the priority of sidewalk improvement projects relative to connectivity, constructability, and cost. The Committee may also be called upon to make recommendations to the City Council relative to sidewalk construction policies. The committee did not conduct any meetings in 2014.

The terms of four positions on the Colleyville Sidewalks Committee expired December 2014. City Council appointed two positions at the December 16, 2014 City Council meeting, and directed staff to advertise the remaining open positions. The positions were advertised and applications for appointment were accepted January 2 through February 6, 2015.

The applicant is listed below, and the application is attached:

- Linda Barton

Although only one application was received for the Colleyville Sidewalks Committee, City Council may appoint any member from the applications received during this advertising period for the proposed resolution, or City Council may direct staff in advertising the remaining open position, or leave the vacancy unfilled.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Colleyville Sidewalks Committee bylaws
2. Colleyville Sidewalks Committee roster

3. Colleyville Sidewalks Committee application for appointment
4. Resolution R-15-3848

COLLEYVILLE SIDEWALKS COMMITTEE BYLAWS

ARTICLE I – Identification and Purpose

The Colleyville Sidewalks Committee was established by the City Council of Colleyville, Texas, by Resolution R-12-3464 on February 3, 2012. The purpose of the Colleyville Sidewalks Committee is to prioritize sidewalk improvements projects relative to connectivity, constructability, and cost and to recommend same to the Colleyville City Council.

ARTICLE II – Membership

- 2.1 The Colleyville Sidewalks Committee shall consist of seven (7) members who shall be appointed by the City Council for a two-year term.
- 2.2 Members shall serve without compensation and until their successors are appointed.
- 2.3 Members must be residents of Colleyville, Texas unless City Council waives the residency requirement.
- 2.4 Vacancies on the Colleyville Sidewalks Committee shall be reported to the City Secretary and filled by appointment of the City Council for the length of the unexpired term.
- 2.5 If a member of the Colleyville Sidewalks Committee fails to maintain a seventy-five percent (75%) attendance record for all regularly scheduled meetings, the Chair or staff liaison will notify the City Secretary. City Council may, at its discretion, declare a vacancy, advertise the open position, or appoint a replacement without advertising.

ARTICLE III – Officers

- 3.1 The officers of the Colleyville Sidewalks Committee shall be the Chair and the Vice Chair.
- 3.2 The Colleyville Sidewalks Committee shall elect the Chair and Vice Chair from among the members annually. The officers shall serve one-year terms or until a successor is elected.
- 3.3 In the event of resignation, or incapacity of the Chair, the Vice Chair shall serve as the Chair for the unexpired portion of the term.

- 3.4 City staff shall take minutes of the meeting and serve as custodian of the Colleyville Sidewalks Committee records.

ARTICLE IV – Meetings

- 4.1 Regular meetings shall be held as needed at a date, time, and location to be determined by City staff. Meeting dates, times and location may be changed as necessary.
- 4.2 Members unable to attend a regular meeting shall notify the Chair or staff liaison by noon of the meeting day.
- 4.3 A majority of the voting Colleyville Sidewalks Committee members shall constitute a quorum to conduct business of the Colleyville Sidewalks Committee. The act of the Colleyville Sidewalks Committee members, present at a meeting, at which a quorum is in attendance, shall constitute the act of the Colleyville Sidewalks Committee.
- 4.4 An agenda shall be prepared by City staff for each meeting of the Colleyville Sidewalks Committee. There shall be attached to each agenda, a report of matters pending further action by the Committee. An agenda will be posted in accordance with the Open Meeting Act. Meeting agendas will be posted on the City Hall bulletin boards and the City's web site 72 hours prior to a meeting. Approved meeting minutes will be included in City Council agenda packets under Reports.
- 4.5 Meeting agenda packets will be distributed to each member 72 hours prior to a meeting.
- 4.6 The Chair shall preside at all meetings. In the absence of the Chair, the Vice Chair shall preside.
- 4.7 The Chair may recognize individuals wishing to speak regarding an item on the agenda.
- 4.8 Special meetings may be called at the request of the Chair or three (3) members of the Colleyville Sidewalks Committee for the transaction of business. All posting and notification of meeting requirements shall apply to special meetings.
- 4.9 The Colleyville Sidewalks Committee may establish sub committees as deemed appropriate. Such committees will be dissolved upon completion of the charge or task.

ARTICLE V – Duties and Responsibilities

- 5.1 The Colleyville Sidewalks Committee acts in an advisory capacity to the City Council in matters pertaining to sidewalk improvement projects that are reflected on the most

current Supplemental Sidewalk System Map adopted by City Council; except those that are constructed under a development agreement or capital improvement project.

- 5.2 The Colleyville Sidewalks Committee will cooperate with all City boards, commissions, and committees, other governmental agencies, civic groups, and all citizens of the City in the advancement of making Colleyville a pedestrian friendly community.
- 5.3 Colleyville Sidewalks Committee members will take the Attorney General Texas Open Meetings Act on-line training course or obtain a DVD of the training course from the City Secretary, and provide a copy of the Certificate of Course Completion to the City Secretary. The training must be completed no later than the 90th day after the date the member takes the oath of office or otherwise assumes responsibilities as a member of the governmental body.

ARTICLE VI – Amendments

- 6.1 These bylaws may be amended by a majority vote at any regular meeting, if all members have been notified of the proposed amendment 72 hours prior to such meeting. Amendments must be in compliance with applicable City ordinances.

Colleyville Sidewalks Committee

Jeff Ground

4108 Dundee Court
Colleyville, TX 76034
W: (817) 320-5330
H: (817) 354-5640
jg@aggienetwork.com
TERM:Dec 2013 - Dec 2015

Joy Lee

7109 Waldon Court
Colleyville, TX 76034
W: (817) 907-9293
H: (817) 907-9293
joyfultonlee@gmail.com
TERM:Dec 2014 - Dec 2016

Ajit Purandare

1109 Riverwalk Court
Colleyville, TX 76034
W: (202) 361-7674
H: (682) 325-4172
apurandoc@aol.com
TERM:Dec 2013 - Dec 2015

VACANT

TERM:Dec 2014 - Dec 2016

Dee Kamerman

1521 Tennison Parkway
Colleyville, TX 76034
H: (817) 416-2277
deekamerman@hotmail.com
TERM:Dec 2014 - Dec 2016

Ryan Milakovich

604 Colts Neck Court
Colleyville, TX 76034
W: (817) 335-1121
H: (469) 939-6931
RyanMilakovich@msn.com
TERM:Dec 2013 - Dec 2015

VACANT

TERM:Dec 2014 - Dec 2016

Application for Appointment For City Council appointed Boards, Commissions, and Committees

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130 or download the Financial Disclosure form here.

Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Traffic Safety Advisory Committee
2. Colleyville Sidewalks Committee
3. Colleyville Events Steering Committee

Name: ☒ Ms. ☐ Mrs. ☐ Mr. Linda Barton

Address: 6500 Talbot Trail

Home Phone: 925-548-1435 Work Phone: _____

- ☒ I understand attendance and active support is required for each appointee.
☒ I understand I will be required to comply with the Texas Open Meetings Act training.
☒ I understand I will be required to bring my own device to meetings to view packet information.
☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

E-mail Address: linda.barton@me.com Fax: _____

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

I am a retired City Manager with a Masters Degree in Public Administration and I am an ICMA credentialed City Manager

City service and experience, civic organizations, interest: ☐ Additional materials attached.

I served as Asst. City Manager and City Manager for 37 years until my retirement 3 years ago. I have served in six cities in six states including as City Manager of Bedford TX. I have broad experience in all facets of local government.

Signature: Linda Barton Date: 1/16/2015

Once positions have been filled, you must reapply for future openings.
All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to:
City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com

RESOLUTION R-15-3848

**A RESOLUTION APPOINTING MEMBERS TO THE
COLLEYVILLE SIDEWALKS COMMITTEE**

WHEREAS, there are two (2) vacant positions on the Colleyville Sidewalks Committee with terms expiring December 2016.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the following persons are hereby appointed to the Colleyville Sidewalks Committee to serve a term expiring December 2016:

•
•

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON
THIS THE 17TH DAY OF FEBRUARY 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7d

Agenda Date 02/17/2015

Number Resolution R-15-3849

Type Resolution

Department City Secretary

Title

Consideration of appointments to the Traffic Safety Advisory Committee

Explanation

Reading and Public Hearing

As outlined in the attached bylaws, the five member Traffic Safety Advisory Committee meets as needed to act in an advisory capacity to City Council, and makes recommendations regarding traffic safety based on reports from consultants, City staff, and suggestions from the public. The Committee did not meet in 2014.

The terms of two positions on the Traffic Safety Advisory Committee expired December 2014. City Council appointed one position at the December 16, 2014 City Council meeting, and directed staff to advertise the remaining open position. The position was advertised and applications for appointment were accepted January 2 through February 6, 2015.

The applicants are listed below and the applications are attached:

- Linda Barton
- Geeta Gulati
- Jessica Jackson
- Wayne Maynard
- Vernon Noronha
- Elizabeth Zeitlin

This resolution provides for City Council to consider an appointment to the Traffic Safety Advisory Committee.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Traffic Safety Advisory Committee bylaws

2. Traffic Safety Advisory Committee roster
3. Traffic Safety Committee applications for appointment
4. Resolution R-15-3849

TRAFFIC SAFETY ADVISORY COMMITTEE BYLAWS

ARTICLE I – Identification and Purpose

- 1.1 The Traffic Safety Advisory Committee was established by the City Council of Colleyville, Texas, by Resolution R-93-900 on July 6, 1993. The purpose of the Traffic Safety Advisory Committee is to act in an advisory capacity to City Council and make recommendations regarding traffic safety based on reports from consultants, City staff, and suggestions from the public.

ARTICLE II – Membership

- 2.1 The Traffic Safety Advisory Committee shall consist of five (5) members who shall be appointed by the City Council for a two-year term.
- 2.2 Members shall serve without compensation and until their successors are appointed.
- 2.3 Members must be residents of Colleyville, Texas unless City Council waives the residency requirement.
- 2.4 Vacancies on the Traffic Safety Advisory Committee shall be reported to the City Secretary and filled by appointment of the City Council for the length of the unexpired term.
- 2.5 If a member of the Traffic Safety Advisory Committee fails to maintain a seventy-five percent (75%) attendance record for all regularly scheduled meetings, the Chair or staff liaison will notify the City Secretary. City Council may, at its discretion, declare a vacancy, advertise the open position or appoint a replacement without advertising.
- 2.6 City staff shall take minutes of the meeting and serve as custodian of Traffic Safety Advisory Committee records.

ARTICLE III – Meetings

- 3.1 Traffic Safety Advisory Committee meetings shall be held as needed at the Colleyville Justice Center, 5201 Riverwalk Drive, Colleyville, Texas. Meeting dates, times and location may be changed as necessary.
- 3.2 Members unable to attend a regular meeting shall notify the Chief of Police or staff liaison by noon of the meeting day.
- 3.3 A majority of the voting Traffic Safety Advisory Committee shall constitute a quorum to conduct business of the Traffic Safety Advisory Committee. The act of the Traffic Safety Advisory Committee members, present at a meeting, at which a quorum is in attendance, shall constitute the act of the Traffic Safety Advisory Committee.

- 3.4 Meeting agendas will be posted on the City Hall bulletin boards and the City's web site 72 hours prior to a meeting. Meeting agenda packets will be available to the public on the City's website 72 hours prior to a meeting. Approved meeting minutes will be included in City Council agenda packets under Reports.
- 3.5 Meeting agenda packets will be distributed to each member 72 hours prior to a meeting.
- 3.6 The Traffic Safety Advisory Committee may establish sub committees as deemed appropriate. Such committees will be dissolved upon completion of the charge or task.

ARTICLE IV – Duties and Responsibilities

- 4.1 The Traffic Safety Advisory Committee acts in an advisory capacity to the City Council in all matters pertaining to traffic safety.
- 4.2 The Traffic Safety Advisory Committee will cooperate with City boards, commissions, and committees, other governmental agencies, civic groups, and all citizens of the City.
- 4.3 The Traffic Safety Advisory Committee members shall sign the Acknowledgement Statement in accordance with the Colleyville City Charter, Section 14.02, Personal Financial Interest, Subsection G, Oath, which acknowledges familiarity with the referenced section and Chapter 171 of the Local Government Code pertaining to conflict of interest.
- 4.4 Traffic Safety Advisory Committee members shall meet the filing requirements of The Disclosure Act. The City is required to place all Conflict Disclosure Statements submitted to the City on the City's web site.
- 4.5 Traffic Safety Advisory Committee members will take the Attorney General Texas Open Meetings Act on-line training course or obtain a DVD of the training course from the City Secretary, and provide a copy of the Certificate of Course Completion to the City Secretary. The training must be completed not later than the 90th day after the date the member takes the oath of office or otherwise assumes responsibilities as a member of the governmental body.

ARTICLE V – Amendments

- 5.1 These bylaws may be amended by a majority vote at any regular meeting, if all members have been notified of the proposed amendment 72 hours prior to such meeting. Amendments must be in compliance with applicable City ordinances.

Traffic Safety Advisory Committee

Sean Bryan

7506 John McCain Road
Colleyville, TX 76034
W: (817) 886-5079
H: (817) 485-6479
brysk@tx.rr.com

TERM:Dec 2013 - Dec 2015

Janet Suedmeier

2301 Mulberry Court
Colleyville, TX 76034
H: (817) 600-3532
newweirdodor@msn.com

TERM:Dec 2013 - Dec 2015

VACANT

TERM:Dec 2014 - Dec 2016

John Hines

4806 Cranbrook Drive East
Colleyville, TX 76034
W: (817) 239-8688
H: (817) 571-2775
husker.1power@yahoo.com

TERM:Dec 2013 - Dec 2015

Catherine Torrez

4608 Jim Mitchell Trail East
Colleyville, TX 76034
H: (817) 676-7683
StilettoSpy@yahoo.com

TERM:Dec 2014 - Dec 2016

Application for Appointment For City Council appointed Boards, Commissions, and Committees

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130 or [download the Financial Disclosure form here](#).

Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Traffic Safety Advisory Committee
2. Colleyville Sidewalks Committee
3. Colleyville Events Steering Committee

Name: ☒ Ms. ☐ Mrs. ☐ Mr. Linda Barton

Address: 6500 Talbot Trail

Home Phone: 925-548-1435 Work Phone: _____

- ☒ I understand attendance and active support is required for each appointee.
☒ I understand I will be required to comply with the Texas Open Meetings Act training.
☒ I understand I will be required to bring my own device to meetings to view packet information.
☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

E-mail Address: linda.barton@me.com Fax: _____

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

I am a retired City Manager with a Masters Degree in Public Administration and I am an ICMA credentialed City Manager

City service and experience, civic organizations, interest: ☐ Additional materials attached.

I served as Asst. City Manager and City Manager for 37 years until my retirement 3 years ago. I have served in six cities in six states including as City Manager of Bedford TX. I have broad experience in all facets of local government.

Signature: Linda Barton Date: 1/16/2015

Once positions have been filled, you must reapply for future openings.
All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to:

City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com

**Application for Appointment
For City Council appointed Boards, Commissions, and Committees**

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Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Traffic Safety Advisory Committee

2. _____

3. _____

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Geeta Gulati DDS

Address: 2100 Collins Path, Colleyville, TX 76034

* Home Phone: 214-734-6187 (cell) Work Phone: 972-254-2273 (Emerg Only)

☒ I understand attendance and active support is required for each appointee.

☒ I understand I will be required to comply with the Texas Open Meetings Act training.

☒ I understand I will be required to bring my own device to meetings to view packet information.

☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

E-mail Address: gwgulati@gmail.com

Fax: _____

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

Please see attached sheet

City service and experience, civic organizations, interest:

☒ Additional materials attached.

Please see attached sheet

Signature: Geeta Gulati

Date: 2/3/2015

Once positions have been filled, you must reapply for future openings.
All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to:

City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com

Answers to questions on: Application for Appointment- Geeta Gulati - cell: 214-734-6187. Traffic Safety Advisory

1. I've been a Colleyville resident since 2004 (lived in Southlake since 1999) and have enjoyed positive changes and growth in our city. I am also a mother of two, and have experienced similar positive growth in our GCISD for the past 11 years. I've been able to successfully balance home and career life as a Dentist for the past 18 years and approximately 3 years ago opened a private Medical and Dental practice in the city of Irving, providing excellent healthcare for its citizens. We are now enjoying a profitable 4th year and continue to grow. I'm a dependable, enthusiastic, civic minded citizen who would love to make a difference to our growing community and help bridge the communications between our citizens and elected members.

2. As a practicing general dentist, I've been involved in local study clubs and remain an active member of the ADA, as well as the Dallas County Dental Society. Close to home, I've been a volunteer for the GCISD on a yearly basis for the past 11 years and continue to remain actively involved with the school district. My children and I enjoy volunteering for GRACE and just recently helped to raise over \$800.00 for a North Texas Thanksgiving food drive. I really feel that my years in Colleyville, experience as a business woman, and my attention to detail and organization would be a great asset for our Colleyville committees. As a mother of a young driver, I'm more aware of traffic, and safety issues that surrounds our city and just recently, with the help of city officials, was able to put road signage in the Timarron/John McCain residential area to help with the flow of traffic. I would love to be actively involved as we grow our city and remain open minded, curious and dependable to achieve committee goals. Thank you for your consideration.

Geeta Gulati DDS

Application for Appointment For City Council appointed Boards, Commissions, and Committees

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Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Architectural Review Commission

2. Traffic Safety Advisory Committee

3. Colleyville Events Steering Committee

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Jessica Stacy Jackson

Address: 3102 Scarborough Ln W

Home Phone: 8179177986

Work Phone: 2148661134

☒ I understand attendance and active support is required for each appointee.

☒ I understand I will be required to comply with the Texas Open Meetings Act training.

☒ I understand I will be required to bring my own device to meetings to view packet information.

☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

E-mail Address: jessicasjackson@sbcglobal.net

Fax: _____

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

Bachelor of Arts in political science and environmental studies from Baylor University. Licensed attorney since 1999. Property and casualty license issued in May 2011. Experienced attorney.

City service and experience, civic organizations, interest: ☐ Additional materials attached.

Prior to moving to Colleyville, served as precinct chairperson for Precinct 3260 from 2004-2012.

Nominated and served as delegate to senatorial and state GOP conventions 2004-2014. Nominated and served on senatorial convention committees.

Served as Teen Court Judge in Bedford from 2000-2004.

Signature: _____

Date: February 5, 2015

Once positions have been filled, you must reapply for future openings.

All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to:

City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com

JESSICA S. JACKSON

**3102 Scarborough Ln West
Colleyville, Texas 76034
817-917-7986**

PROFESSIONAL LEGAL EXPERIENCE

Zurich Insurance-Addison, Texas

Healthcare Claims Counsel (May 2013-present)

- Retain and manage counsel in multi-jurisdictional litigation to represent Zurich's insured hospitals, physicians and other medical staff.
- Evaluate value of claims and lawsuits and establish indemnity reserves.
- Analysis of policies, determine coverage and issue coverage opinions.
- Successfully negotiate and resolve claims prior to litigation phase.
- Manage and enforce budgets prepared by defense counsel.
- Participate in settlement conferences and mediations.

Western Litigation, a division of Arthur J. Gallagher- Dallas, Texas

Claims Counsel (April 2011-May 2013)

- Evaluate lawsuits and prepare defenses on behalf of insured clients.
- Retain and manage counsel in multi-jurisdictional litigation to represent insured clients.
- Analysis of policies, determine coverage and issue coverage opinions.
- Conduct thorough investigations as to claims against insureds involving personal injury, wrongful death, civil rights violations.
- Evaluate value of claims and lawsuits and establish indemnity reserves.

Naman Howell Smith & Lee, PLLC- Fort Worth, Texas

Attorney (February 2008 through May 2010)

- Successful trial counsel on behalf of both plaintiffs and defendants in various commercial, insurance and personal injury matters.
- Served as Texas trial counsel in multi-jurisdictional products liability litigation.
- Extensive experience conducting expert, party and witness depositions; drafted motions, briefs, pleadings, discovery and research memoranda.
- Representation of clients' interests in hearings and mediations.
- Administered and managed extensive trial docket, supervised staff and attorneys.

Cooley Manion Jones, LLP - Fort Worth, Texas

Attorney (February 2004 to February 2008)

- Representation of both plaintiffs and defendants in various commercial and personal injury matters, including service as national trial counsel in multi-jurisdictional products liability litigation.
- Conducted expert, party and witness depositions; drafted motions, briefs, pleadings, discovery and research memoranda; represented clients in hearings, depositions and mediations.
- Successfully managed and maintained extensive trial docket, supervised and managed staff, attorneys and local counsel.

Forman, Perry, Watkins, Krutz and Tardy, PLLC – Dallas, Texas

Attorney (October 2000 through January 2004)

- Served as an associate attorney on trial team involved in the representation and defense of various national equipment and product manufacturers.
- Responsibilities included all facets of pre-trial preparation, including expert, party and witness depositions; drafted motions, briefs, discovery and pleadings; attended and participated in hearings and mediations; maintained and managed extensive trial docket.

Johnson County Attorney's Office – Cleburne, Texas

Assistant County Attorney (November 1999 through October 2000)

- First and second chair trial counsel in dozens of juvenile felony jury trials as well as adult misdemeanor trials. Management of a large case docket, including all facets of pre-trial preparation, including witness interviews, witness preparation, and pre-trial evidentiary hearings.
- Represented Child Protective Services in removal and other judicial proceedings.
- Represented victims of domestic violence to secure protective orders for themselves and their children.

EDUCATION

Mississippi College School of Law

Juris Doctorate, 1999

- Competition Chair, Moot Court Board
- Phi Alpha Delta
- Academic Scholarship Recipient

Baylor University

Bachelor of Arts, Political Science and Environmental Studies, 1996

- Academic Scholarship Recipient
- Dean's Academic Honor List
- Elected Baylor University Student Congress Representative
- Alpha Phi Omega Service Fraternity

Application for Appointment For City Council appointed Boards, Commissions, and Committees

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130 or [download the Financial Disclosure form here](#).

Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Architectural Review Commission

2. Traffic Safety Advisory Committee

3. Colleyville Events Steering Committee

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Wayne J Maynard

Address: 3004 Edgewood Ln., Colleyville, TX 76034

Home Phone: 817.369.4290

Work Phone: 864.238.3995

☒ I understand attendance and active support is required for each appointee.

☒ I understand I will be required to comply with the Texas Open Meetings Act training.

☒ I understand I will be required to bring my own device to meetings to view packet information.

☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

E-mail Address: Wayne@sequalitycoins.com

Fax: _____

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

Although, I have no formal training in the areas applied for. My numerous years of working in several different fields IE: transportation, new home construction etc., I feel that I can offer an abundance of common sense knowledge. I look forward to participating and being a part of continuing to make our community the best place to live in Texas.

City service and experience, civic organizations, interest: ☐ Additional materials attached.

Colleyville Lions Club. Active member of Colleyville Police Department's Citizens on Patrol Program. Active Member of the Colleyville Citizens Police Academy Alumni Assoc.

Signature: Wayne J Maynard

Date: 01-12-2015

**Once positions have been filled, you must reapply for future openings.
All information provided is public pursuant to the Texas Public Information Act.**

Please return completed application to:

***City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com***

Application for Appointment For City Council appointed Boards, Commissions, and Committees

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Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Traffic Safety Advisory Committee

2. Architectural Review Committee

3. _____

Name: ☐ Ms. ☐ Mrs. ☒ Mr. Vernon Noronha

Address: 200 Old Grove Rd, Colleyville TX 76034

Home Phone: 817 576 2050

Work Phone: 214 840 4255

- ☒ I understand attendance and active support is required for each appointee.
☒ I understand I will be required to comply with the Texas Open Meetings Act training.
☒ I understand I will be required to bring my own device to meetings to view packet information.
☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

E-mail Address: vernon.noronha@gmail.com

Fax: _____

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

I have previously served on the Traffic Safety Advisory Committee and although there were no meetings to attend, I would be pleased to continue to offer my services. I am also an active member of the Library Board since 2013.

City service and experience, civic organizations, interest: ☐ Additional materials attached.

Signature:  Date: 1/12/15

Once positions have been filled, you must reapply for future openings.
All information provided is public pursuant to the Texas Public Information Act.

Please return completed application to:
City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com

Application for Appointment For City Council appointed Boards, Commissions, and Committees

Planning and Zoning Commission and Zoning Board of Adjustment applicants are required to file Financial Disclosure and Business Conflict of Interest forms two (2) business days after the application deadline. These forms are available by contacting the City Secretary at 817.503.1130 or [download the Financial Disclosure form here](#).

Board, Commission, or Committee: (only those with current openings)

Please write-in your preference of (up to three) board(s), commission(s), or committee(s), for which you would like to be considered.

1. Traffic Safety Advisory Committee

2. Colleyville Events Steering Committee

3. _____

Name: ☐ Ms. ☒ Mrs. ☐ Mr. Elizabeth Zeitlin

Address: 1800 Glade Road Colleyville, TX 76034

Home Phone: 817-796-0598 Work Phone: 214-680-5660

- ☒ I understand attendance and active support is required for each appointee.
- ☒ I understand I will be required to comply with the Texas Open Meetings Act training.
- ☒ I understand I will be required to bring my own device to meetings to view packet information.
- ☒ By providing an e-mail address, I consent to the release of my e-mail address by the City.

E-mail Address: liz@thezeits.com Fax: _____

Knowledge, experience, or education applicable to Board, Commission, or Committee function:

1989-1999 National Sales Manager for Washington, DC Convention and Visitors Association (planning internal events as well as working with meeting planners, hotels, off-site venues, DMCs and vendors in the Washington, DC area to arrange meeting and special events for associations ranging in size from 50-2500 attendees)

City service and experience, civic organizations, interest: ☐ Additional materials attached.
Colleyville Lions Club
Colleyville Garden Club
CHHS Debate Booster Club

Signature: Elizabeth Zeitlin Date: 1/6/15

**Once positions have been filled, you must reapply for future openings.
All information provided is public pursuant to the Texas Public Information Act.**

Please return completed application to:
City Secretary, 100 Main Street, Colleyville, TX 76034, Office: 817.503.1130 Fax: 817.503.1139
cloven@colleyville.com or ashelley@colleyville.com

RESOLUTION R-15-3849

**A RESOLUTION APPOINTING A MEMBER TO THE TRAFFIC
SAFETY ADVISORY COMMITTEE**

WHEREAS, there is one (1) vacant position on the Traffic Safety Advisory Committee with a term expiring December 2016.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the following person is hereby appointed to the Traffic Safety Advisory Committee for a term expiring December 2016:

•

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON
THIS THE 17TH DAY OF FEBRUARY 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 7e

Agenda Date 02/17/2015

Number Resolution R-15-3850

Type Resolution

Department City Manager

Title

Accepting a proposal for funding the full reconstruction of State Highway 26/Colleyville Boulevard

Explanation

On December 16, 2014, the City Council passed Resolution R-14-3824 (attached), urging the Texas Department of Transportation (TxDOT) to complete the reconstruction of State Highway 26/Colleyville Boulevard to a full six-lane build-out per the original project justification and plan from John McCain Road to Brown Trail. The resolution also requests that the North Central Texas Council of Governments (NCTCOG) provide funding for the costs for the construction of lanes five and six as specified in the original project justification, and to ensure the long-term traffic capacity needs of State Highway 26/Colleyville Boulevard, without the need for future re-development. The City Council also passed Resolution R-14-3825 (attached) on December 16, 2014, committing to the utilization of the Turnback Program as consideration for the full reconstruction of State Highway 26/Colleyville Boulevard from John McCain Road to Brown Trail.

On January 23, 2015, staff met with NCTCOG and TxDOT staff to present these resolutions and to discuss the next phases of the project. As a result of that meeting, staff has received the attached proposal from NCTCOG to fund the construction of lanes five and six of State Highway 26/Colleyville Boulevard, from John McCain Road to Brown Trail.

The proposal contemplates the City of Colleyville funding the necessary redesign costs for a six lane section from John McCain Road to Brown Trail, currently estimated at \$715,000. The proposal includes local funding of \$2 million to complete the construction of the next two phases of the project with six lanes. This local funding includes \$1 million in City of Colleyville funds and \$1 million in Tarrant County funds. The remaining estimated \$3.7 million additional construction funds will be committed by the NCTCOG in the form of STP-MM funds in FY16 (September 2015).

Should the City Council adopt the proposed resolution, the funding proposal will be submitted through the NCTCOG Transportation Improvement Plan (TIP) modification process, which is expected to culminate in May 2015. Concurrently, staff will proceed with negotiating a design contract for the redesign services necessary to finalize the project for bidding.

Financial Impact

Funds for both the redesign (not to exceed \$715,000) and reconstruction contribution (\$1 million) are available and unallocated in the Tax Increment Finance District fund. Utilization of these funds for this purpose will not negatively impact any other current commitment of these funds.

Recommendation

Approve

Attachments

1. Resolution R-14-3824
2. Resolution R-14-3825
3. NCTCOG Proposed Funding for SH26 (Colleyville Boulevard)
4. Resolution R-15-3850

RESOLUTION R-14-3824

A RESOLUTION REQUESTING THE TEXAS DEPARTMENT OF TRANSPORTATION COMPLETE THE RECONSTRUCTION OF STATE HIGHWAY 26/COLLEYVILLE BOULEVARD FROM JOHN MCCAIN ROAD TO BROWN TRAIL

WHEREAS, the City of Colleyville wishes to have State Highway 26/Colleyville Boulevard reconstructed; and

WHEREAS, the Texas Department of Transportation currently owns and operates State Highway 26/Colleyville Boulevard; and

WHEREAS, the City, through its Tax Increment Financing District, has previously committed and expended significant funds towards the reconstruction of State Highway 26/Colleyville Boulevard; and

WHEREAS, reconstruction of the section of State Highway 26/Colleyville Boulevard between John McCain Road and Hall-Johnson Road is currently not funded; and

WHEREAS, the City urges the Texas Department of Transportation to complete the reconstruction of State Highway 26/Colleyville Boulevard to a full six-lane build-out per the original project justification and plan; and

WHEREAS, all legal prerequisites for the approval of this Resolution have been met, including but not limited to the Open Meetings Act and the Property Code; and

WHEREAS, the City Council hereby determines that the approval of this Resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all of the above findings are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
- Sec. 2. THAT the City Council respectfully requests the Texas Department of Transportation complete the reconstruction of State Highway 26/Colleyville Boulevard from John McCain Road

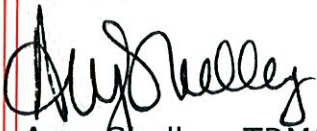
to Brown Trail with consideration of alternative funding for the currently unfunded section. The City further requests that the North Central Texas Council of Governments provide funding for the costs for the construction of lanes five and six as specified in the original project justification, and to ensure the long-term traffic capacity needs of State Highway 26/Colleyville Boulevard without the need for future re-development.

Sec. 3. THAT this resolution shall become effective immediately from and after its passage.

AND IT IS SO RESOLVED.

PASSED BY A VOTE OF 5 AYES, 1 NAYS, AND 0 ABSTENTIONS ON THIS THE 16TH DAY OF DECEMBER 2014.

ATTEST:


Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE


David Kelly
Mayor

RESOLUTION R-14-3825

**A RESOLUTION COMMITTING TO THE UTILIZATION OF THE
TURNBACK PROGRAM AS CONSIDERATION
FOR THE FULL RECONSTRUCTION OF
STATE HIGHWAY 26/COLLEYVILLE BOULEVARD**

WHEREAS, the City of Colleyville has requested to have State Highway 26/Colleyville Boulevard reconstructed; and

WHEREAS, the Texas Department of Transportation currently owns and operates State Highway 26/Colleyville Boulevard; and

WHEREAS, the Texas Department of Transportation has indicated they would fund the reconstruction from John McCain Road to Brown Trail, if the reconstructed roadway is taken off-system after the completion of said reconstruction; and

WHEREAS, the Texas Department of Transportation has a Turnback Program, which provides a mechanism by which the local jurisdiction is provided some measure of consideration in return for assuming maintenance responsibility for such roadways; and

WHEREAS, the City of Colleyville desires to have local control for the operation and maintenance of State Highway 26/Colleyville Boulevard from John McCain Road to Brown Trail; and

WHEREAS, all legal prerequisites for the approval of this Resolution have been met, including but not limited to the Open Meetings Act and the Property Code; and

WHEREAS, the City Council hereby determines that the approval of this Resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all of the above findings are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

- Sec. 2. THAT the City Council respectfully requests the Texas Department of Transportation fully fund the reconstruction of State Highway 26/Colleyville Boulevard from John McCain Road to Brown Trail.
- Sec. 3. THAT the City Council agrees upon the completion of the reconstruction of State Highway 26/Colleyville Boulevard, the City will respectfully request the Texas Department of Transportation remove from the State Highway System the portion of State Highway 26/Colleyville Boulevard from John McCain Road to Brown Trail, including the transfer of the right-of-way to the City of Colleyville, as soon as feasible. The City Manager, or her designee, is directed to negotiate such an agreement subject to the final approval of the City Council.
- Sec. 4. THAT this resolution shall become effective immediately from and after its passage.

AND IT IS SO RESOLVED.

PASSED BY A VOTE OF 4 AYES, 2 NAYS, AND 0 ABSTENTIONS ON THIS THE 16TH DAY OF DECEMBER 2014.

ATTEST:


Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE


David Kelly
Mayor

DRAFT

Proposed Funding for SH 26 (Colleyville Blvd.)

PROJECT DETAILS

TIP 11153.2/CSJ 0363-01-139 - SH 26 from Hall-Johnson Rd to Brown Trail.

TIP 11153.3/CSJ 0363-01-114 - SH 26 from John McCain to Hall-Johnson Rd

CURRENTLY APPROVED TOTAL CONSTRUCTION FUNDING (BOTH SEGMENTS)

CSJ	FISCAL YEAR	PHASE	STP-MM		TRANSPORTATION ENHANCEMENT		LOCAL - PASS THROUGH FUNDS	TxDOT - NEW	LOCAL	
			FEDERAL	STATE	FEDERAL	STATE			CONTRIBUTION	TOTAL
0363-01-139	2015	CON	\$10,926,115	\$2,731,528	\$1,273,004	\$318,251	\$0	\$0	\$0	\$15,248,898
0363-01-114	2015	CON	\$0	\$0	\$0	\$0	\$14,400,000	\$0	\$0	\$14,400,000
			\$10,926,115	\$2,731,528	\$1,273,004	\$318,251	\$14,400,000	\$0	\$0	\$29,648,898

REVISION REQUESTED: REVISE FUNDING

CSJ	FISCAL YEAR	PHASE	STP-MM		TRANSPORTATION ENHANCEMENT		LOCAL - PASS THROUGH FUNDS	TxDOT - NEW	LOCAL	
			FEDERAL	STATE	FEDERAL	STATE			CONTRIBUTION	TOTAL
0363-01-139	2015	CON	\$10,926,115	\$2,731,528	\$1,273,004	\$318,251	\$0	\$0	\$0	\$15,248,898
0363-01-114	2016	CON	\$2,960,000	\$740,000	\$0	\$0	\$0	\$10,900,000	\$2,000,000	\$16,600,000
			\$13,886,115	\$3,471,528	\$1,273,004	\$318,251	\$0	\$10,900,000	\$2,000,000	\$31,848,898

RESOLUTION R-15-3850

A RESOLUTION ACCEPTING A PROPOSAL FOR FUNDING THE FULL RECONSTRUCTION OF STATE HIGHWAY 26 / COLLEYVILLE BOULEVARD

WHEREAS, the City Council has passed Resolution R-14-3824 ("Exhibit A") urging the Texas Department of Transportation to complete the reconstruction of State Highway 26/Colleyville Boulevard to a full six-lane build-out per the original project justification and plan from John McCain Road to Brown Trail; and

WHEREAS, Resolution R-14-3824 requests that the North Central Texas Council of Governments provide funding for the costs for the construction of lanes five and six as specified in the original project justification, and to ensure the long-term traffic capacity needs of State Highway 26/Colleyville Boulevard without the need for future re-development; and

WHEREAS, the City Council has passed Resolution R-14-3825 ("Exhibit B") committing to the utilization of the Turnback Program as consideration for the full reconstruction of State Highway 26/Colleyville Boulevard from John McCain Road to Brown Trail; and

WHEREAS, the North Central Texas Council of Governments has provided a proposal for funding the costs for the construction of lanes five and six of State Highway 26/Colleyville Boulevard ("Exhibit C"); and

WHEREAS, all legal prerequisites for the approval of this Resolution have been met, including but not limited to the Open Meetings Act and the Property Code; and

WHEREAS, the City Council hereby determines that the approval of this Resolution is in the best interests of the health, safety, and welfare of the public.

**NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY
OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT all of the above findings are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

- Sec. 2. THAT the City Council accepts the proposal as detailed in Exhibit C and commits the necessary City funding, not to exceed \$1.7 million, for the redesign and construction of State Highway 26/Colleyville Boulevard to six lanes, from John McCain Road to Brown Trail.
- Sec. 3. THAT the City Manager, or her designee, is directed to negotiate the necessary documents or agreements for such funding, subject to the final approval of the City Council.
- Sec. 4. THAT this resolution shall become effective immediately from and after its passage.

AND IT IS SO RESOLVED.

PASSED BY A VOTE OF _____ AYES, _____ NAYS, AND _____ ABSTENTIONS
ON THIS THE 17TH DAY OF FEBRUARY 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor

EXHIBIT A

RESOLUTION R-14-3824

A RESOLUTION REQUESTING THE TEXAS DEPARTMENT OF TRANSPORTATION COMPLETE THE RECONSTRUCTION OF STATE HIGHWAY 26/COLLEYVILLE BOULEVARD FROM JOHN MCCAIN ROAD TO BROWN TRAIL

WHEREAS, the City of Colleyville wishes to have State Highway 26/Colleyville Boulevard reconstructed; and

WHEREAS, the Texas Department of Transportation currently owns and operates State Highway 26/Colleyville Boulevard; and

WHEREAS, the City, through its Tax Increment Financing District, has previously committed and expended significant funds towards the reconstruction of State Highway 26/Colleyville Boulevard; and

WHEREAS, reconstruction of the section of State Highway 26/Colleyville Boulevard between John McCain Road and Hall-Johnson Road is currently not funded; and

WHEREAS, the City urges the Texas Department of Transportation to complete the reconstruction of State Highway 26/Colleyville Boulevard to a full six-lane build-out per the original project justification and plan; and

WHEREAS, all legal prerequisites for the approval of this Resolution have been met, including but not limited to the Open Meetings Act and the Property Code; and

WHEREAS, the City Council hereby determines that the approval of this Resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all of the above findings are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
- Sec. 2. THAT the City Council respectfully requests the Texas Department of Transportation complete the reconstruction of State Highway 26/Colleyville Boulevard from John McCain Road

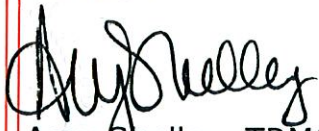
to Brown Trail with consideration of alternative funding for the currently unfunded section. The City further requests that the North Central Texas Council of Governments provide funding for the costs for the construction of lanes five and six as specified in the original project justification, and to ensure the long-term traffic capacity needs of State Highway 26/Colleyville Boulevard without the need for future re-development.

Sec. 3. THAT this resolution shall become effective immediately from and after its passage.

AND IT IS SO RESOLVED.

PASSED BY A VOTE OF 5 AYES, 1 NAYS, AND 0 ABSTENTIONS ON THIS THE 16TH DAY OF DECEMBER 2014.

ATTEST:


Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE


David Kelly
Mayor

EXHIBIT B

RESOLUTION R-14-3825

A RESOLUTION COMMITTING TO THE UTILIZATION OF THE TURNBACK PROGRAM AS CONSIDERATION FOR THE FULL RECONSTRUCTION OF STATE HIGHWAY 26/COLLEYVILLE BOULEVARD

WHEREAS, the City of Colleyville has requested to have State Highway 26/Colleyville Boulevard reconstructed; and

WHEREAS, the Texas Department of Transportation currently owns and operates State Highway 26/Colleyville Boulevard; and

WHEREAS, the Texas Department of Transportation has indicated they would fund the reconstruction from John McCain Road to Brown Trail, if the reconstructed roadway is taken off-system after the completion of said reconstruction; and

WHEREAS, the Texas Department of Transportation has a Turnback Program, which provides a mechanism by which the local jurisdiction is provided some measure of consideration in return for assuming maintenance responsibility for such roadways; and

WHEREAS, the City of Colleyville desires to have local control for the operation and maintenance of State Highway 26/Colleyville Boulevard from John McCain Road to Brown Trail; and

WHEREAS, all legal prerequisites for the approval of this Resolution have been met, including but not limited to the Open Meetings Act and the Property Code; and

WHEREAS, the City Council hereby determines that the approval of this Resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all of the above findings are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

- Sec. 2. THAT the City Council respectfully requests the Texas Department of Transportation fully fund the reconstruction of State Highway 26/Colleyville Boulevard from John McCain Road to Brown Trail.
- Sec. 3. THAT the City Council agrees upon the completion of the reconstruction of State Highway 26/Colleyville Boulevard, the City will respectfully request the Texas Department of Transportation remove from the State Highway System the portion of State Highway 26/Colleyville Boulevard from John McCain Road to Brown Trail, including the transfer of the right-of-way to the City of Colleyville, as soon as feasible. The City Manager, or her designee, is directed to negotiate such an agreement subject to the final approval of the City Council.
- Sec. 4. THAT this resolution shall become effective immediately from and after its passage.

AND IT IS SO RESOLVED.

PASSED BY A VOTE OF 4 AYES, 2 NAYS, AND 0 ABSTENTIONS ON THIS THE 16TH DAY OF DECEMBER 2014.

ATTEST:


Amy Shelley, TRMC
City Secretary

CITY OF COLLEYVILLE


David Kelly
Mayor

EXHIBIT C

DRAFT

Proposed Funding for SH 26 (Colleyville Blvd.)

PROJECT DETAILS

TIP 11153.2/CSJ 0363-01-139 - SH 26 from Hall-Johnson Rd to Brown Trail.

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CURRENTLY APPROVED TOTAL CONSTRUCTION FUNDING (BOTH SEGMENTS)

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0363-01-114	2015	CON	\$0	\$0	\$0	\$0	\$14,400,000	\$0	\$0	\$14,400,000
			\$10,926,115	\$2,731,528	\$1,273,004	\$318,251	\$14,400,000	\$0	\$0	\$29,648,898

REVISION REQUESTED: REVISE FUNDING

CSJ	FISCAL YEAR	PHASE	STP-MM		TRANSPORTATION ENHANCEMENT		LOCAL - PASS THROUGH FUNDS	TxDOT - NEW	LOCAL	
			FEDERAL	STATE	FEDERAL	STATE			CONTRIBUTION	TOTAL
0363-01-139	2015	CON	\$10,926,115	\$2,731,528	\$1,273,004	\$318,251	\$0	\$0	\$0	\$15,248,898
0363-01-114	2016	CON	\$2,960,000	\$740,000	\$0	\$0	\$0	\$10,900,000	\$2,000,000	\$16,600,000
			\$13,886,115	\$3,471,528	\$1,273,004	\$318,251	\$0	\$10,900,000	\$2,000,000	\$31,848,898



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 9

Agenda Date 02/17/2015

Type Report

Department City Secretary

Title

Colleyville Library Board Meeting Minutes - October 27, 2014

Planning and Zoning Commission Meeting Minutes - January 12, 2015

Attachments

1. Colleyville Library Board Meeting Minutes - October 27, 2014
2. Planning and Zoning Commission Meeting Minutes - January 12, 2015



City of Colleyville

Colleyville Library Board Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Monday, October 27, 2014
6:00 p.m.

Colleyville Public Library
110 Main Street

1. CALL TO ORDER

Chair Thad Bolline called the meeting of the Colleyville Public Library Board to order at 6:31 p.m.

Roll Call

Present Chairperson Thad Bolline, Board members Kay Newton, Victoria Kennedy-Ziegler, Vernon Noronha and Molly Skinner, Ex-Officio member Nancy Tuuling; Staff: Library and Recreation Director Mary Rodne, Assistant City Manager/Chief Financial Officer Terry Leake, and Administrative Assistant Kathy Moore; Consultants: Bill Hidell and Aaron Babcock with Hidell Associates Architects; Citizens: Pat Jones, Amy Parker, and Tisha Ghormley

Absent Board members Billie Tuttle, Charna Logan-Gray, Nancy Andrews, Sue Anne Martinez, Ex-Officio member Cecilia Monacelli

2. APPROVAL OF MINUTES

August 18, 2014

A motion was made by Kay Newton and seconded by Victoria Kennedy-Ziegler to approve the August 18, 2014 minutes as presented. The motion carried with a unanimous vote.

3. REGULAR AGENDA ITEMS

3a Introduction of new Colleyville Library Board members

3b Election of the Colleyville Library Board Chair and Vice-Chair

Kay Newton made a motion to appoint Thad Bolline for a subsequent term as Chair of the Colleyville Library Board. Victoria Kennedy-Ziegler seconded the motion. The motion carried with a unanimous vote.

Kay Newton made a motion to appoint Victoria Kennedy-Ziegler as Vice Chair of the Colleyville Library Board. Molly Skinner seconded the motion. The motion carried with a unanimous vote.

3c Presentation of the Planning Process for the Colleyville Public Library Long-Range Plan

Director Rodne provided a brief history of two previous long-range plans that focused on opening the second level and the spatial reorganization of the Library. Rodne introduced Aaron Babcock of Hidell Associates Architects, described their previous work with the Library's plans, and explained that the new long range plan would be driven by community need.

Aaron Babcock stated that both statistical data of Library usage and community conversations would be used to determine the direction of the new plan. Babcock explained that the process would also examine the spatial organization of the lower floor so that the use of space is maximized to meet the community's needs. Through discussion with the Board, Babcock further explained that the "community conversations" would target Library patrons, as well as non-patrons, to get a broader understanding of how the community's needs are changing.

Discussion ensued among board members about the increasing use and demand for digital books. Board members agreed that the Library has been progressive by acquiring digital materials and online access to the catalog and databases, and further discussed opportunities and challenges in maintaining personal contact with patrons accessing materials remotely. Board members expressed interest in analyzing operating hours of Library to determine best fit for community usage.

Bill Hidell and Aaron Babcock questioned board members on their aspirations for the community, as well as this community's strengths and weaknesses. Board members and citizens described the various needs of different demographics (young families versus empty-nesters) and their use of other cities' services as well as effective marketing techniques that generate interest in community events. Board members and citizens agreed that the strengths of this community are its central location, small town feel, and natural beauty, but the primary need is for a recognized gathering space such as a square or recreation center.

4. REPORTS

No reports were presented. Staff will provide reports and statistics for the months of August through November at the next regularly scheduled meeting of the Colleyville Library Board.

5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

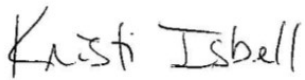
There were no citizen comments/presentations regarding items not on the agenda.

6. ADJOURNMENT

A motion was made by Molly Skinner and seconded by Kay Newton to adjourn the meeting of the Colleyville Library Board at 7:53 p.m. The motion carried with a unanimous vote.

*APPROVED BY A VOTE OF 9 AYES 0 NAYS, AND 0 ABSTENTIONS ON THIS THE **9th** DAY OF **February, 2015**.*

Minutes taken and prepared by:



Kristi Isbell
Administrative Secretary



City of Colleyville Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, January 12, 2015

City Council Chambers

CALL MEETING TO ORDER

The Planning and Zoning Commission meeting of the City of Colleyville was called to order by Chairman Byerly on January 12, 2015 at 7:03 p.m.

Roll Call

Present: Commissioners David Wheelwright, Jim Gotcher, Don Davis, David Phelps, and Jeff Byerly

Absent: Commissioners Larry Knox and Carel Tornes

Staff Present: Chris Fuller, Taci Wrisley, Rob McKeown, Marty Wieder, Adam Marsh, Brian Riley, and Matt Butler (City Attorney)

1. APPROVAL OF MINUTES

Commissioner Phelps made a motion to approve the minutes. Commissioner Davis seconded.

The motion to approve the minutes carried by the following vote:

Aye: 5 – Wheelwright, Gotcher, Davis, Phelps, and Byerly

2. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA AS A PUBLIC HEARING ITEM

There were no citizen comments/presentations regarding items not on the agenda as a public hearing item.

3. PUBLIC HEARING AGENDA ITEMS

3a Consideration of a replat on Lots 1 and 2, Block 2, of the Sunrise Terrace Addition located at 1105 Glade Road, PC14-027

Adam Marsh presented the case and briefed the Commission.

The public hearing was opened at 7:07 p.m.

Matt Moore, the engineer, came forward and briefed the Commission.

Commissioner Davis questioned Mr. Moore how trash receptacles would be handled for the site. Mr. Moore explained, through the zoning process, it was determined they would use roll away trash containers versus having a dumpster on site.

Commissioner Phelps questioned Mr. Moore regarding if the access to Bedford Road had been removed. Mr. Moore explained, through the zoning process, it was determined traffic would be an issue and should only be allowed to enter and exit the property from Glade Road and the cross access agreement with the property to the east.

There being no one else wishing to speak, the public hearing was closed at 7:09 p.m.

Commissioner Davis made a motion to approve Case PC14-027. Commissioner Gotcher seconded.

The motion to approve Case PC14-027 carried by the following vote:

Aye: 5 – Wheelwright, Gotcher, Davis, Phelps, and Byerly

- 3b** Consideration of a zoning change from PUD-C-Planned Unit Development Commercial zoning district to the PUD-R-Planned Unit Development Residential zoning district on 1.82 acres on Lot 1, Block 1 of the San Bar Square Addition located at 105 Cheek-Sparger Road, Case ZC14-026

Adam Marsh presented the case and briefed the Commission.

The public hearing was opened at 7:16 p.m.

Steve Isbell, the applicant, came forward and briefed the Commission.

Commissioner Davis questioned Mr. Isbell regarding whether drainage had been addressed with the new proposed plan. Mr. Isbell replied they would follow the city's requirements for maintaining run-off and would also detain water in the open space.

Commissioner Phelps questioned Mr. Isbell regarding whether he intended to escrow the sidewalk or construct it and would he construct some type of access to the sidewalk, across the existing drainage ditch. Mr. Isbell replied they would construct the sidewalk but the drainage ditch was not their property.

Commissioner Wheelwright questioned Mr. Isbell regarding whether the six foot (6') wood fence along the southern property line would be replacing the existing fence. Mr. Isbell replied no, it would be a new fence. He further explained the existing fence is on the adjacent property owners property about one foot (1') and they were not willing to share the maintenance of the fence.

Discussion continued regarding the maintenance of the fences.

Commissioner Davis strongly recommended Mr. Isbell communicate with the property owner to the south to ensure the space in between the existing fence and the new fence is maintained.

There being no one else wishing to speak the public hearing was closed at 7:27 p.m.

Commissioner Phelps questioned staff regarding who would be held responsible for the cost of the sidewalk if access was not provided across the drainage ditch. Adam Marsh replied the applicant may escrow or construct the sidewalk. He further explained if the applicant chose to escrow the sidewalk, the city would look into what the options were for access across the drainage ditch. Adam Marsh also added the drainage ditch is maintained by the city.

Chairman Byerly questioned staff regarding the location of the proposed wrought iron fence along the north and east side of the proposed development. Adam Marsh replied the six foot (6') wrought iron fence is being proposed for the northeast corner of the development, along the open space lot.

Commissioner Phelps made a motion to approve Case ZC14-026 with the following conditions: 1) amend the ordinance to read the six foot (6') wrought iron fence will be placed along the open space lot, on the northeast side of the proposed development. Commissioner Davis seconded.

The motion to approve Case ZC14-026 with the following conditions: 1) amend the ordinance to read the six foot (6') wrought iron fence will be placed along the open space lot, on the northeast side of the proposed development was carried by the following vote:

Aye: 4 – Wheelwright, Davis, Phelps, and Byerly

Nay: 1 - Gotcher

- 3c** Consideration for a Special Use Permit for a telecommunications tower on Lot 5R-1, Block 1, of the Andy Felps Addition, located at 4003 Colleyville Blvd, Case ZC14-027

Adam Marsh presented the case and briefed the Commission.

The public hearing was opened at 7:36 p.m.

Kathy Zibilich, on behalf of the applicant, came forward and briefed the Commission.

Commissioner Davis questioned Ms. Zibilich regarding whether a stealth tower had been considered for this site. Ms. Zibilich replied no. She further explained she did question the design engineers as to why the proposed design was chosen and was informed the proposed design provided better coverage.

Commissioner Davis questioned Ms. Zibilich regarding if they had any stealth towers currently in the city of Colleyville. Ms. Zibilich replied no.

Discussion continued between Ms. Zibilich and the Commission regarding differences between the two types of telecommunication towers.

Commissioner Phelps questioned Ms. Zibilich regarding the difference in coverage with the addition of the telecommunication tower. Ms. Zibilich explained there would be a drastic change in the amount of coverage that could be provided with the new tower.

Commissioner Phelps stated the objective would be for the tower to be as aesthetically pleasing as possible because it would be at the entrance to the city and because it would be a permanent fixture.

Jeff Brand, Brand Capital Partners, 5217 McKinney Avenue, Dallas, Texas, 75205, and representing himself and Ward Hayworth, owner of 4003 Colleyville Blvd., came forward and spoke in opposition to this case.

There being no one else wishing to speak, the public hearing was closed at 7:52 p.m.

Commissioner Wheelwright questioned Ms. Zibilich regarding what their process is for selecting a potential location. Ms. Zibilich replied the optimal location is determined by a series of research and data

analysis.

Commissioner Phelps questioned Mr. Brand regarding whether there had been an agreement with Mr. Hayworth and the property owner at 4009 Colleyville Blvd. regarding parking on Mr. Hayworth's property. Mr. Brand replied no and they would prefer that their property not be used for parking.

Commissioner Phelps questioned staff regarding how to bring the site into compliance if the Special Use Permit is granted. Adam Marsh replied this is addressed in the ordinance by stating the site must be brought up to compliance.

Discussion continued regarding bringing the property into compliance.

Commissioner Phelps questioned Rob McKeown, the fire marshal, regarding circular access. Rob McKeown replied there are not any issues that would trigger an access requirement at this time.

Commissioner Phelps questioned Matt Butler, the city attorney, regarding whether the Commission could approve the case with the condition that the tower be a stealth design. Matt Butler replied yes, that could be mentioned as part of the motion.

Commissioner Gotcher stated the motion needed to be more prescriptive.

Commissioner Phelps questioned Ms. Zibilich regarding what specifically is a stealth design. Ms. Zibilich replied a stealth design means you do not see any antennae or equipment on the tower.

Discussion continued between Ms. Zibilich and the Commission regarding the different types of designs of telecommunication towers.

The Commission adjourned into an executive session at 8:05 p.m.

The Commission re-adjourned into the regular meeting at 8:14 p.m.

Commissioner Phelps made a motion to approve Case ZC14-027 with the following condition: the tower shall be designed with stealth objectives in order to conceal radio equipment. Commissioner Gotcher seconded the motion.

The motion to approve Case ZC14-027 with the following condition: the tower shall be designed with stealth objectives

in order to conceal radio equipment carried by the following vote:

Aye: 5 – Wheelwright, Gotcher, Davis, Phelps, and Byerly

- 3d** Consideration for a Special Use Permit for a Second Hand Goods Shop on Lot 8A, Block 1, of the Thompson Terrace Addition located at 5117 Colleyville Blvd, Suite A, Case ZC14-028

Adam Marsh presented the case and briefed the Commission.

The public hearing was opened at 8:21 p.m.

Commissioner Phelps questioned staff regarding whether all of the parking along the front of the building would be lost with the expansion of State Highway 26. Adam Marsh replied yes.

Commissioner Davis questioned staff regarding whether the business owners were aware of the loss of parking with the expansion. Adam Marsh replied yes.

Sumer Morgan and Della Greener, the business owners, came forward and briefed the Commission.

Commissioner Gotcher questioned Ms. Morgan and Ms. Greener regarding would they be open to having the ability to sell other merchandise than what was in the proposed ordinance. Ms. Morgan and Ms. Greener replied yes.

There being no one else wishing to speak the public hearing was closed at 8:23 p.m.

Commissioner Gotcher made a motion to approve Case ZC14-028 with the following condition: 1) Section 4.1.f be removed from the proposed ordinance. Commissioner Davis seconded.

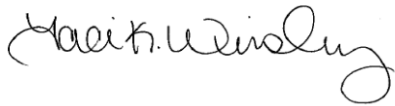
The motion to approve Case ZC14-028 with the following condition: 1) Section 4.1.f be removed from the proposed ordinance carried by the following vote:

Aye: 5 – Wheelwright, Gotcher, Davis, Phelps, and Byerly

4. ADJOURNMENT

The meeting adjourned at 8:25 p.m.

The minutes were written and prepared by:



Taci Wrisley
Planning and Zoning Assistant

The meeting minutes were approved on February 9, 2015 by a vote of 7-0.



City of Colleyville City Council Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 9

Agenda Date 02/17/2015

Number

Type Report

Department Finance

Title

Monthly Financial Report - January 2015

Explanation

General Fund

The percentage of current year taxes collected is slightly behind the percentage collected for January 2014. For the month of January, General Fund sales tax is up 8.64% (\$18,752) from revenues reported for the same time period last year and are up year to date 8.03% (\$36,345). This is the tenth consecutive month of increased sales tax revenues as compared to the prior year, and this is the highest January sales tax allocation ever received.

The annual electric franchise payment received from Tri-County Electric exceeded budgeted projections and the amount received last year by 20% due to higher customer usage.

The quarterly Mixed Beverage Tax allocations exceed the amount received last year by 21.83%. This increase is mostly attributable to a legislation change requiring customers to pay sales tax of 8.25% on mixed drinks, effective January 1, 2014.

Nineteen new residential building permits were issued in January compared to eight that were issued in January 2014. Revenues received for licenses and permits exceed current year projections by over 18% year to date. Ambulance collections are on target with this year's projections but behind last year's collections by 22.9%, partly due to a 10% decrease in hospital transports for the first quarter of this fiscal year, compared to last fiscal year. Recreation revenues are down 27.7% compared to the same time period last fiscal year, due to a decline in tennis and other class registrations. Engineering and Inspection revenues have exceeded budgeted projections already this fiscal year due to the development plan review and inspection fees received for the Creekside at Colleyville project. Colleyville Center revenues are currently ahead of last year's revenues by 2.6% and are tracking close to budgeted projections for this fiscal year.

The average amount expended by the General Fund departments at the end of January is 28.31% of the total appropriation versus 30.10%, which was projected to be spent.

Utility Fund

Water usage increased 20.87% as compared to the amount sold through January 2014 due to a decrease in rainfall. For the first quarter this fiscal year, rainfall has decreased 2.66 inches compared to the same time period last fiscal year. The average amount expended by the Utility Fund departments at the end of January was 32.42% of the total appropriation, versus 33.79%, which was projected to be spent.

Attachments

1. January 2015 Monthly Financial Report

MONTHLY FINANCIAL REPORT - JANUARY 2015

GENERAL FUND		RECEIVED	PROJECTED	RECEIPT VS	RECEIVED	PERCENT
REVENUE SOURCE	FY 2015	AS OF	AS OF	PROJECTED	AS OF	CHANGE OVER
	BUDGET	1/31/2015	1/31/2015	INCR (DECR)	1/31/2014	PRIOR YEAR
Current Taxes	\$12,441,254	\$10,750,649	\$10,641,410	1.03%	\$10,612,940	1.30%
Delinquent Taxes	70,000	13,270	10,500	26.38%	32,451	-59.11%
Penalty & Interest	55,000	3,951	3,850	2.62%	11,911	-66.83%
TOTAL AD VALOREM TAXES	\$12,566,254	\$10,767,870	\$10,655,760	1.05%	\$10,657,302	1.04%
Oncor Electric	\$860,000	\$0	\$0	0.00%	\$0	0.00%
Tri-County Electric	105,000	126,855	105,000	20.81%	105,326	20.44%
Atmos Gas	305,000	0	0	0.00%	0	0.00%
AT&T	78,000	18,154	19,500	-6.90%	19,586	-7.31%
Verizon/Others	70,000	18,717	17,500	6.95%	18,537	0.97%
Refuse/Recycling	146,000	46,903	47,230	-0.69%	47,165	-0.56%
Cable TV	430,000	127,514	128,333	-0.64%	117,264	8.74%
TOTAL FRANCHISE TAXES	\$1,994,000	\$338,143	\$317,563	6.48%	\$307,879	9.83%
Sales Tax	\$3,200,000	\$488,837	\$483,643	1.07%	\$452,492	8.03%
Mixed Beverage Tax	70,000	55,147	35,000	57.56%	45,266	21.83%
TOTAL SALES TAX	\$3,270,000	\$543,984	\$518,643	4.89%	\$497,758	9.29%
Building	\$558,000	\$226,376	\$186,000	21.71%	\$254,554	-11.07%
Plumbing	50,000	19,469	16,667	16.81%	21,087	-7.67%
Mechanical	30,000	11,881	10,000	18.81%	12,059	-1.48%
Electrical	45,000	14,871	15,000	-0.86%	20,086	-25.96%
City License	40,000	12,020	13,333	-9.85%	14,995	-19.84%
Building Plan Review Fee	100,000	35,163	33,333	5.49%	63,767	-44.86%
New Business	4,000	1,410	1,333	5.75%	1,410	0.00%
Sign Permit	6,000	2,620	2,000	31.00%	2,730	-4.03%
Fence Permit	4,000	3,525	1,333	164.38%	3,450	2.17%
Fire Permits	6,500	3,270	2,167	50.92%	1,450	125.52%
Irrigation Permit	13,000	6,599	4,333	52.27%	3,984	65.63%
TOTAL LICENSES & PERMITS	\$856,500	\$337,203	\$285,500	18.11%	\$399,571	-15.61%
Fines	\$735,000	\$252,337	\$245,000	2.99%	\$230,064	9.68%
Alarm Fees	52,788	21,441	17,596	21.85%	18,360	16.78%
Library Fines	22,500	7,858	7,500	4.78%	7,227	8.74%
TOTAL FINES	\$810,288	\$281,637	\$270,096	4.27%	\$255,650	10.16%

MONTHLY FINANCIAL REPORT - JANUARY 2015

REVENUE SOURCE	FY 2015 BUDGET	RECEIVED AS OF 1/31/2015	PROJECTED AS OF 1/31/2015	RECEIPT VS PROJECTED INCR (DECR)	RECEIVED AS OF 1/31/2014	PERCENT CHANGE OVER PRIOR YEAR
Re-zoning	\$7,500	\$3,443	\$2,500	37.74%	\$2,415	42.58%
Plat Fee/Site Plan	5,000	2,703	1,667	62.15%	5,208	-48.10%
Board of Adjustment	1,250	700	417	68.00%	525	33.33%
Sale of Material	100	13	33	-61.00%	473	-97.25%
Weed Mowing	6,500	2,856	2,167	31.81%	2,218	28.74%
Ambulance	300,000	100,579	100,000	0.58%	130,433	-22.89%
Recreation Program	160,000	30,162	36,033	-16.29%	41,717	-27.70%
Non-Resident Fee Parks	35,000	16,995	17,500	-2.89%	16,725	1.61%
Field Use Charge	21,000	12,965	10,500	23.48%	9,720	33.38%
Engineering & Inspection	100,000	169,054	33,333	407.16%	142,575	18.57%
Colleyville Center Rental	257,250	70,205	71,531	-1.85%	68,425	2.60%
Lot Drainage Insp Fee	13,000	6,500	4,333	50.00%	4,750	36.84%
TOTAL CHARGES FOR SERVICE	\$906,600	\$416,173	\$280,014	48.63%	\$425,184	-2.12%
SRO Officer Reimb	\$94,282	\$0	\$0	0.00%	\$0	0.00%
Keller Court	217,697	57,852	57,852	0.00%	56,479	2.43%
TOTAL INTERGOVERNMENTAL	\$311,979	\$57,852	\$57,852	0.00%	\$56,479	0.00%
Sale of Surplus Property	\$5,000	\$3,798	\$1,667	127.85%	\$13,801	-72.48%
Interest Income	35,000	638	3,675	-82.63%	0	100.00%
Miscellaneous	55,000	43,386	18,333	136.65%	37,299	16.32%
Use of Available Cash	1,000,000	0	0	0.00%	0	0.00%
Antenna Lease	70,040	33,802	35,837	-5.68%	34,863	-3.04%
TOTAL MISCELLANEOUS	\$1,165,040	\$81,624	\$59,512	37.16%	\$85,963	-5.05%
Transfers-In	\$1,182,919	\$0	\$0	0.00%	\$0	0.00%
TOTAL TRANSFERS	\$1,182,919	\$0	\$0	0.00%	\$0	0.00%
TOTAL GENERAL FUND REVENUES	\$23,063,580	\$12,824,486	\$12,444,940	3.05%	\$12,685,786	1.09%

MONTHLY FINANCIAL REPORT - JANUARY 2015

	FY 2015 BUDGET	THROUGH 1/31/2015	THROUGH 1/31/2014	TOTAL INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
% OF CURRENT TAX ROLL COLLECTED	99.5%	94.43%	94.67%	-0.24%	-0.25%
RESIDENTIAL BLDG PERMITS	118	49	36	13	36.11%
COMMERCIAL BLDG PERMITS	6	3	1	2	200.00%
CITATIONS ISSUED	11,500	3,159	3,192	(33)	-1.03%

GENERAL FUND EXPENSES

	FY 2015 BUDGET	EXPENDED THROUGH 1/31/2015	YEAR-TO-DATE PROJECTED EXPENDITURES	% OF BUDGET EXPENDED	BUDGET REMAINING
City Council	\$188,506	\$80,018	\$82,835	42.45%	\$108,488
City Manager	606,286	193,073	202,095	31.85%	413,213
City Secretary	209,919	65,970	69,973	31.43%	143,949
Finance	407,827	148,337	150,942	36.37%	259,490
Legal	130,460	33,745	43,487	25.87%	96,715
Engineering	380,608	138,959	139,869	36.51%	241,649
Economic Development	302,995	62,105	75,998	20.50%	240,890
Building Inspection	281,134	82,381	93,711	29.30%	198,753
Community Development	349,709	64,333	76,570	18.40%	285,376
Fire	4,568,006	1,525,279	1,581,669	33.39%	3,042,727
Police	4,408,293	1,436,044	1,469,431	32.58%	2,972,249
Parks	1,300,258	321,456	373,419	24.72%	978,802
Recreation	357,823	70,862	89,274	19.80%	286,961
Street Maintenance	4,083,178	705,465	761,059	17.28%	3,377,713
Library	724,124	228,575	241,375	31.57%	495,549
Communications	168,267	40,905	56,089	24.31%	127,362
Colleyville Center	358,155	100,210	119,385	27.98%	257,945
Human Resources	274,930	45,042	61,643	16.38%	229,888
Municipal Court	399,733	123,485	133,244	30.89%	276,249
Fleet Services	232,003	68,855	77,334	29.68%	163,148
Facility Services	518,004	168,580	172,668	32.54%	349,424
Information Services	1,126,415	540,623	550,472	48.00%	585,792
Non Departmental	925,160	274,749	308,387	29.70%	650,411
Capital Equipment Reserve	542,000	0	0	0.00%	542,000
Compensation Adjustment	184,425	0	0	0.00%	184,425
TOTAL EXPENSES	\$23,028,218	\$6,519,049	\$6,930,931	28.31%	\$16,509,169

MONTHLY FINANCIAL REPORT - JANUARY 2015

UTILITY FUND

REVENUE SOURCE	FY 2015 BUDGET	RECEIVED AS OF 1/31/2015	PROJECTED AS OF 1/31/2015	RECEIPT VS PROJECTED INCR (DECR)	RECEIVED AS OF 1/31/2014	PERCENT CHANGE OVER PRIOR YEAR
Water Sales	\$9,820,661	\$3,302,155	\$2,970,897	11.15%	\$2,660,306	24.13%
Sewer Sales	3,053,229	1,108,133	1,017,743	8.88%	1,191,499	-7.00%
Sewer Installation	7,000	5,300	2,333	127.14%	3,300	60.61%
Water Installation	21,000	11,271	7,000	61.01%	8,760	28.66%
Sewer Tie-on Charges	5,000	0	0	0.00%	3,000	-100.00%
Engineering Charges	5,000	78,192	1,667	4591.49%	81,784	-4.39%
Penalties	190,112	77,509	63,371	22.31%	77,702	-0.25%
Miscellaneous	13,000	4,669	4,333	7.75%	5,514	-15.32%
TOTAL OPERATING INCOME	\$13,115,002	\$4,587,229	\$4,067,344	12.78%	\$4,031,865	13.77%
Interest Income	\$20,300	\$5,089	\$3,383	50.42%	\$0	100.00%
Use of Available Cash	250,000	0	0	0.00%	0	0.00%
TOTAL NON-OPERATING INCOME	\$270,300	\$5,089	\$3,383	50.42%	\$0	100.00%
TOTAL INCOME	\$13,385,302	\$4,592,318	\$4,070,728	12.81%	\$4,031,865	13.90%

	THROUGH 1/31/2015	THROUGH 1/31/2014	TOTAL INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
GALLONS OF WATER SOLD	719,381,500	595,178,700	124,202,800	20.87%
NUMBER OF WATER CUSTOMERS	9,559	9,447	112	1.19%

UTILITY FUND EXPENSES

	FY 2015 BUDGET	EXPENDED THROUGH 1/31/2015	YEAR-TO-DATE PROJECTED EXPENSES	% OF BUDGET EXPENDED	BUDGET REMAINING
Billing	\$381,081	\$104,650	\$127,027	27.46%	\$276,431
Operations	10,546,206	3,541,942	3,665,402	33.58%	7,004,264
Utility Support	1,101,132	345,705	367,044	31.40%	755,427
Non-Departmental	305,133	77,032	101,711	25.25%	228,101
Debt Service	490,100	471,550	471,550	96.22%	18,550
Compensation Adjustment	21,733	0	0	0.00%	21,733
Transfer to General Fund	1,160,255	0	0	0.00%	1,160,255
TOTAL EXPENSES	\$14,005,640	\$4,540,878	\$4,732,734	32.42%	\$9,464,762

RESOLUTION R-15-3851

**A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
FEBRUARY 17, 2015**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the agenda decisions approved by City Council action under Business this date and not otherwise adopted by Ordinance and/or separate Resolution as follows are hereby adopted:

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS
ON THIS THE 17TH DAY OF FEBRUARY 2015.

ATTEST:

CITY OF COLLEYVILLE

Amy Shelley, TRMC
City Secretary

David Kelly
Mayor