



City of Colleyville

Parks and Recreation Advisory Board Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, July 28, 2014
6:00 p.m.

Colleyville Public Library
110 Main Street
2nd Floor Meeting Room

1. CALL TO ORDER

2. APPROVAL OF MINUTES

April 7, 2014

3. REGULAR AGENDA ITEMS

3a Update for the LD Lockett Park/Cotton Belt Trail Head Enhancement project

3b Review and Discussion of Non-Resident Fees

3c Update and Discussion on the Texas Open Meetings Act (TOMA)

3d Discussion of items for future agendas

4. REPORTS

4a Recreation, Athletics, Tennis and Senior Reports

4b Parks Capital Improvement and Operations Status Report

5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

6. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, July 25, 2014 by 5:00 p.m.

Kathy E. Moore
Administrative Assistant

A quorum of the Colleyville City Council may be in attendance at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the Administrative Assistant at least 48 hours in advance at 817.503.1180, and reasonable accommodations will be made to assist you.



City of Colleyville

Parks and Recreation Advisory Board Minutes

City Hall
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Monday, April 7, 2014
6:00 p.m.

Colleyville Public Library
110 Main Street
2nd Floor Meeting Room

1. CALL TO ORDER

Chairperson Michelle McGarry called the meeting of the Parks and Recreation Advisory Board to order on April 7, 2014 at 6:00 p.m.

ROLL CALL

Present: Chairperson Michelle McGarry, Board Members Carel Tornes, Charles Bethards, David Hays, Leti Carson, Hillary Schwanbeck. City Staff: Assistant City Manager/Chief Financial Officer Terry Leake, Library and Recreation Director Mary Rodne, Interim Park Superintendent Chris Haworth, Recreation and City Events Manager Lisa Escobedo, Administrative Assistant Kathy Moore, and Aaron Babcock, Hidell and Associates.

Absent: Board Member Suzanne Hughes and Ajit Purandare

2. APPROVAL OF MINUTES

February 17, 2014

Board Member Carel Tornes moved to approve the February 17, 2014 meeting minutes as written. Leti Carson seconded the motion. The motion carried with a unanimous vote.

3. REGULAR AGENDA ITEMS

3a Review and Recommendation for the Longwood property designation

Assistant City Manager/Chief Financial Officer Terry Leake gave a brief history of the Longwood property, stating that there are two parcels of land adjacent to SH26 which was donated by developers in the 1990's. The two parcels of land were used in 1999 to obtain a matching grant from the Texas Parks and Wildlife Department for the development of Kimzey Park, however the parcels were never incorporated as part of Kimzey Park. Assistant City Manager Leake noted that the two parcels of land total 8.1 acres with 7.3 acres of the total acreage falling within the Federal Emergency Management Agency's (FEMA) 100 year floodplain and is currently designated as

open space. Additionally, she stated that the Longwood property is much like the Colleyville Nature Center, as it remains in a natural state with natural trails and vegetation, along with the Little Bear Creek that runs through the property.

Leake stated that City Council was looking for direction from the Parks and Recreation Advisory Board as to the designation of the Longwood property. She noted that the property does have limitations due to being located within the floodplain. She opened up the discussion to the Board members for their thoughts and questions.

Charles Bethards questioned if the playground at the Nature Center was located within the floodplain. Assistant City Manager Leake stated that she did not believe it was at the time of construction, however, she noted that FEMA does periodically do updates to the floodplain areas. Additionally, she informed the Board members that any vertical construction within the floodplain would require a lengthy process through FEMA.

The discussion continued concerning connectivity of the current trail to Kimzey Park and the Cotton Belt Trail. Carel Tornes questioned if there was a trailhead from Colleyville Boulevard to Kimzey Park. Terry Leake replied that there was no direct accessibility at this time. She did however state that the City is currently in the process of updating the Comprehensive Master Plan with Halff Associates who will be reviewing the existing trail system within the City. She noted that the Board could bring forward a recommendation to provide for long-term connectivity with the current trail to Kimzey Park and the Cotton Belt Trail.

It was the consensus of the Board that the property should be left in its natural state, with cleanup of the property to make it more useable. Leti Carson brought forward safety concerns; discussion ensued. Charles Bethards made a motion to leave the parcels as open space; Carel Tornes added to the motion to include as part of Kimzey Park, with long-term trail connectivity to Kimzey Park and the Cotton Belt Trail. Leti Carson seconded the motion.

Charles Bethards voiced concerns over more than one issue being addressed in the motion; he requested to withdraw the original motion and to create two separate motions in order to make the views of the Board more precise. The motion was withdrawn.

Terry Leake informed Board members that open space and park land are two different definitions, she referred the group to their agenda attachment titled "Open Space and Park Land Information". The Board reviewed and discussed the definitions and their differences.

David Hays made a motion to incorporate the two Longwood property parcels into Kimzey Park as park land to remain as natural open space within Kimzey Park. Hillary Schwanbeck seconded the motion. The motion carried with a unanimous vote. Additionally, Carel Tornes made a motion to clean-up the natural trails to make safer for public use and requested that the long-term trail connectivity to Kimzey Park and the Cotton Belt Trail be reviewed during the Master Plan update. Charles Bethards seconded the motion. The motion carried with a unanimous vote.

3b Update and discussion of the LD Lockett Park/Cotton Belt Trail Head Enhancement project

Aaron Babcock, Hidell and Associates presented the Board with an updated plan for the LD Lockett Park / Cotton Belt Trail Head Enhancement project based on the information collected from the public meeting and the recommendations of the Parks and Recreation Advisory Board. He stated that the updated plan contains the prioritized amenities and probable construction cost estimates.

Babcock informed the Board that asbestos was found in the drywall and joint compound of the existing house, which will add approximately \$10,000 to the deconstruction cost of the house. He noted that the current plan is to perform the asbestos remediation prior to the bidding process, which will make the demolition much easier. Additionally, he stated a tree survey will be conducted, whereas the City plans to keep the existing trees to help with shading.

Babcock reviewed the existing amenities located at the park, along with the new proposed amenities and their cost. The layout of the new amenities was discussed, noting the existence of a well on the property which provides the City with the opportunity to use the well water to irrigate the park; plans are underway to have the well tested.

Arron Babcock continued with a complete breakdown of proposed cost for each project segment, to include:

- Site Work
- Handicap Parking
- Utilities
- Landscape and Irrigation
- Sidewalk Paving
- Landscape Structures
- Bike Repair Station
- Water Station
- Pavilion
- Trail Signage
- Monument Sign

-
- Children's Playground
 - Adult Fitness

Upon completion of the presentation, Babcock opened the floor for questions from the Board.

Leti Carson questioned if the parking lot would have some type of lighting. Babcock replied that it would have minimal lighting, but it would not be your traditional parking lot lighting.

Carel Tornes questioned what the total cost for the project would be once the cost of the asbestos abatement is filtered in. Babcock stated that it would be approximately \$192,000; Terry Leake added that the current budget for the project is \$206,000, noting that there is the possibility of an additional fund source through the Voluntary Park Fund that currently has around \$500,000 in uncommitted funds.

Leti Carson questioned if it would be cost prohibitive to perform the demolition of the LD Lockett house as a separate project and to possibly use a different funding source in order to have more available funds for the park. Terry Leake stated that the available funding sources and dollars would remain the same regardless. Additionally, she noted that \$100,000 for the project was funded through the Colleyville Economic Development Corporation (CEDC); these funds would be used first because they have been earmarked for the current fiscal year, and the demolition will be the first phase of the project.

Carel Tornes made a motion to move forward with the plans as presented by Aaron Babcock, Hidell and Associates to be presented to City Council in May. Charles Bethards seconded the motion. The motion carried with a unanimous vote.

3c Update on the Senior Center Project

Library and Recreation Director Mary Rodne gave an update on the Senior Center Project Study, noting that Hidell and Associates and staff presented findings from the study and the Parks and Recreation Advisory Board's recommendation to City Council at Pre Council on February 4, 2014. Council in return asked that staff and Hidell and Associates to review the project and re-present it with phasing options and associated costs. Aaron Babcock has worked with staff and is finalizing the presentation with the new phasing options, which will be presented to Council in May for review.

3d Approval of use of Park Land Dedication fees for Pleasant Run Soccer Field Improvements

Terry Leake gave a brief history on the Pleasant Run Soccer Complex, noting that it was built in 1994 with the original fencing and irrigation still in place. She stated that

both items have been identified as capital items for replacement with an estimated cost of \$25,000 for the fencing and \$100,000 for the irrigation.

She continued, stating that another item identified as a need in the 2011 Parks, Recreation and Open Space Master Plan was additional playgrounds. Leake noted that there is no playground at the complex and due to the consistent number of patrons using the site, staff recommends the placement of a playground. The estimated cost for the playground is \$75,000.

A lengthy discussion continued with details as to the scheduling of improvements, the areas affected, and other possible uses for available funds. Leake noted that currently the unallocated fund balance was \$1,411,543.

Terry Leake stated that staff is requesting approval from the Parks and Recreation Advisory Board to present a request for approval of the Park Land Dedication Committee, and subsequent City Council approval to use \$200,000 from the Park Land Dedication Fees to fund the improvements at the Pleasant Run Soccer Complex.

Charles Bethards made a motion to move forward with the request to use \$200,000 from the Park Land Dedication fees for improvements to the Pleasant Run Soccer Complex. Leti Carson seconded the motion. The motion carried with a unanimous vote.

3e Discussion of items for future agendas

Carel Tornes suggested that a topic for discussion in the future should be Pets and leash regulations within the parks to include installation of signage; and the possibility of a Dog Park.

Leti Carson suggested the addition of trail signage and review of signage, along with general park safety issues.

David Hays requested that batting cages for girls' softball be discussed in the future.

4. REPORTS

4a Recreation, Athletics, Tennis and Senior Reports

Lisa Escobedo, Recreation and City Events Manager updated the Board on Recreation, Athletics, Tennis and the Senior Center activities for the months of February and March. Noted highlights for the Recreation Department included Jedi Lego spring break camps, which offered an introduction to engineering skills. Additionally, the

spring volleyball league had 252 participants, with 15 teams in Division 1 and 11 teams in Division 2.

Lisa informed the Board that new programs offered for the spring included Girls on the Run, a program that combines running and positive self-esteem; and a Get Fit! Boot Camp for adults at City Park.

Escobedo stated that the Mid-Cities Tennis Tournament was held on March 15 with 93 participants, and Spring Tennis leagues are underway with 14 teams playing out of Colleyville, generating \$4,194 in revenue.

The Senior Center is offering their annual AARP Free Tax-Aide on Tuesdays, February 4 through April 15 with 138 patrons thus far. Additionally, their annual Senior Prom was held on February 21 at Compass Christian Church. Escobedo noted that the prom is offered by the Colleyville Senior Center in conjunction with a Leadership Class from Colleyville Heritage High School.

4b Parks Capital Improvement and Operations Status Report

Chris Haworth, Acting Parks Superintendent updated the Board on Capital Improvement Projects including Pleasant Run Trail, LD Lockett Park, and the Webb House Trail.

Haworth reported on miscellaneous projects performed by the Parks Department, which included infield renovations and laser grading on baseball fields at City Park; a community project with Crown of Life Lutheran Church for cleanup at the Colleyville Nature Center; installation of an information board at the City Park pavilion; and cleanup of the creek channel at the Colleyville Nature Center.

5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

It was agreed by all Board members that due to the July fourth holiday the next regularly scheduled meeting would be moved to July 14, 2014.

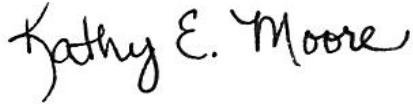
There were no additional citizen comments/presentations regarding items not on the agenda.

6. ADJOURNMENT

A motion was made by Carel Tornes and seconded by Leti Carson to adjourn the meeting. The motion carried with a unanimous vote. The meeting of the Parks and Recreation Advisory Board was adjourned at 7:33 p.m.

*APPROVED BY A VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS ON THIS
THE **28th** DAY OF **July, 2014**.*

Minutes taken and prepared by:

A handwritten signature in black ink that reads "Kathy E. Moore". The signature is written in a cursive, flowing style.

Kathy Moore
Administrative Secretary



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3a	Agenda Date 07/28/2014	Number
Type Regular Agenda Items		
Department Parks and Recreation		
Title		

Update for the LD Lockett Park/Cotton Belt Trail Head Enhancement project

Explanation

At the May 6, 2014 Pre Council Meeting, Aaron Babcock, with Hidell and Associates Architects, Inc., presented the attached presentation to the City Council regarding the proposed amenities and conceptual layout for the L.D. Lockett Park/Cotton Belt Trailhead Enhancement Project. At the meeting, City Council directed staff to research the feasibility and cost of adding a restroom at the location, given that 100% of the property is designated floodplain by the Federal Emergency Management Agency (FEMA).

At the July 15, 2014 Pre Council meeting staff presented the results of the requested feasibility and cost analysis regarding the addition of restrooms. Based on civil engineering review, it is feasible to add restroom facilities adjacent to the proposed pavilion. The projected cost to construct the restrooms is \$169,408. Staff estimates that the addition of restrooms would result in an estimated additional annual maintenance and operation cost of \$1,150.

Additionally, staff presented the cost of installing a deep well to provide irrigation for the property. The cost of the well is projected to be \$71,262.50 and has a 12-15 year return of investment.

If the restrooms and deep well were added, in addition to the children and adult playground areas, additional funding in the amount of \$321,640 would be needed per the attached estimate of probable cost.

City Council expressed the desire to fund all of the proposed improvements. Staff is seeking a recommendation from the Parks and Recreation Advisory Board to go before the Park Land Dedication Committee to seek approval to fund the additional improvements through the Park Land Dedication Fund. There is an unallocated balance of \$1,566,338 as of June 30, 2014, per the attachment - Financial Status of the Park Land Dedication Fund. The improvements are an allowable use of funds under the provisions in attached Ordinance O-98-1129.

If approval is received from the Board that evening, staff will present this recommendation for expenditure of Park Land Dedication funds to the Park Land Dedication Committee tonight for their consideration. Once approved by the Park Land Dedication Committee, staff will forward this request to City Council for their

consideration at a future meeting.

Pending City Council's review and approval of the project, Hidell and Associates Architects will develop a set of detailed construction documents to move forward with the bid and construction of these enhancements. There is funding available in the amount of \$206,743 in the Fiscal Year 2014 CEDC operating budget and the balance of Park Land Dedication fund allocation for the Cotton Belt Phase II project. The total additional recommended project funding is \$350,000 from the Park Land Dedication Fund for additional project elements, including site demolition and asbestos abatement of the L.D. Lockett house, and a project contingency.

Attachments

1. L.D. Lockett/Cotton Belt Trailhead Pre Council Presentation - May 6, 2014
2. L.D. Lockett/Cotton Belt Trailhead Probable Cost for all Proposed Improvements
3. L.D. Lockett/Cotton Belt Trailhead Site Configuration
4. Ordinance O-98-1129
5. Financial Status of the Park Land Dedication Fund at June 30, 2014

L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



CITY OF COLLEYVILLE

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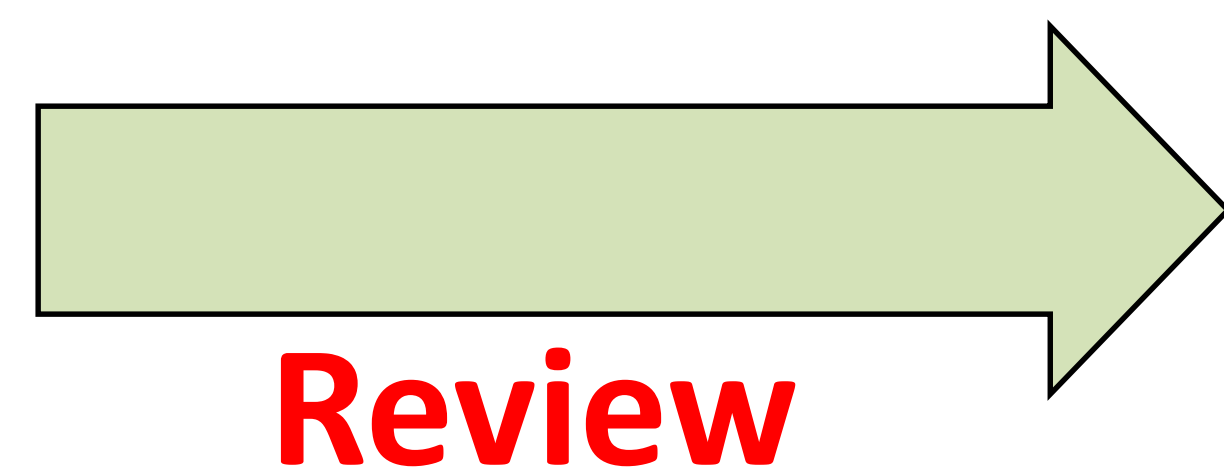
May 6, 2014

L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



ANALYZE NEEDS



DEVELOP A PLAN



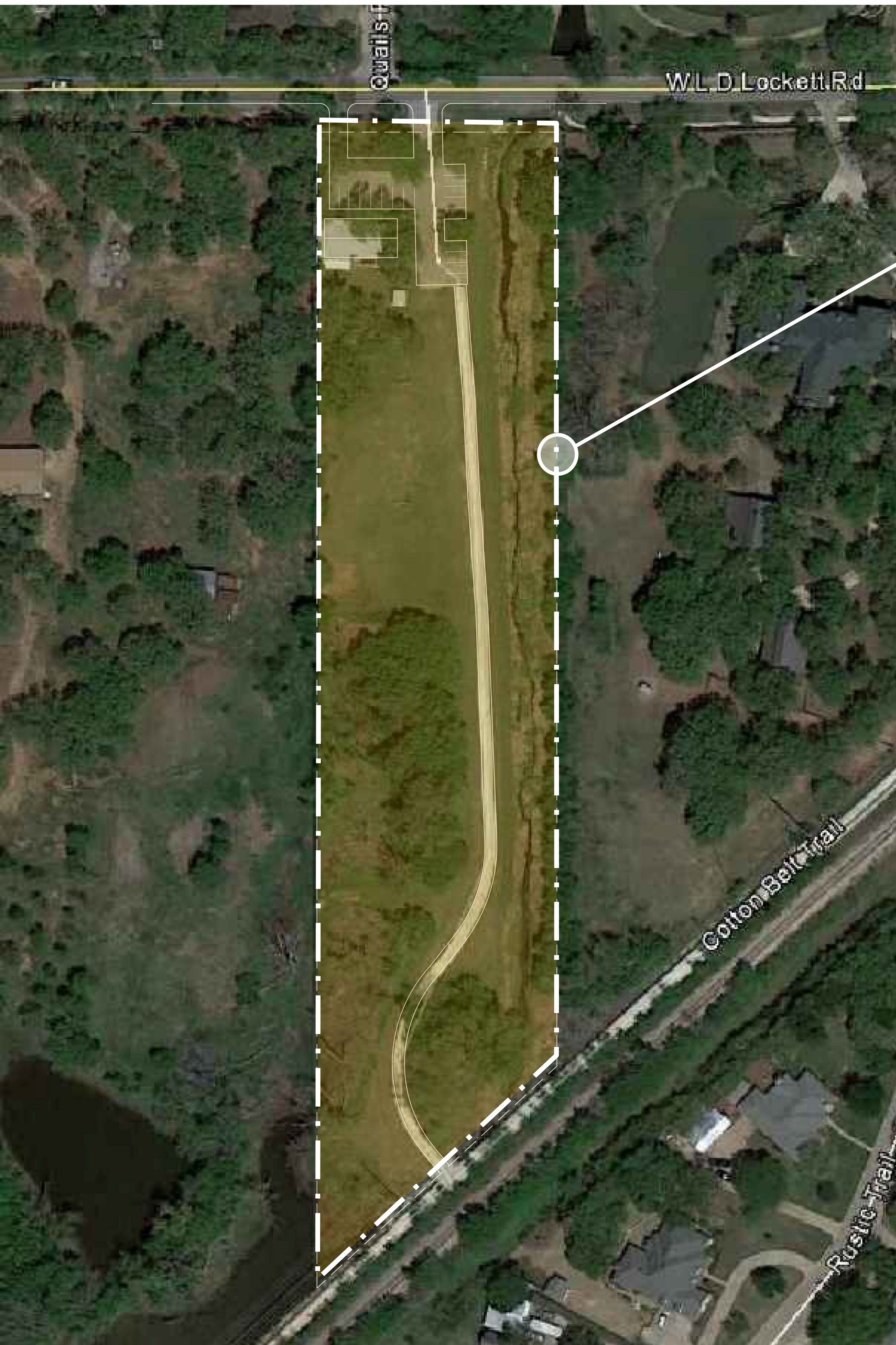
IMPLEMENT

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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



EXISTING PARK ANALYSIS

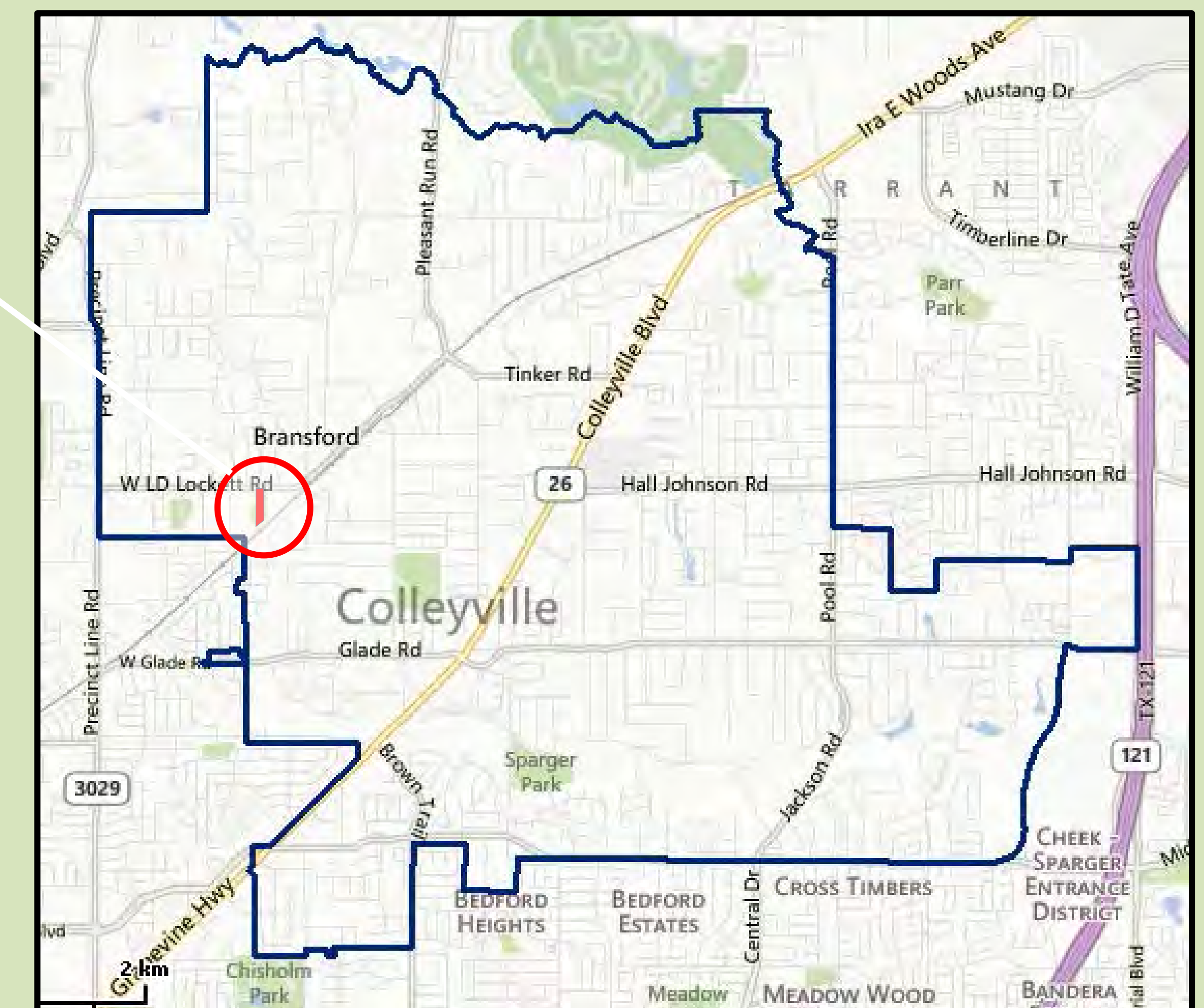
EXISTING AMENITIES

- Parking (17 Spaces)
- Paved Trailhead
- Open Play Space
- Picnic Tables
- Mature Trees



QUICK STATS

- 4.585 Acres
- Located on the west side of the City
- Trailhead to the Cotton Belt Trail completed in 2012
- Existing former residence located on site



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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



EXISTING PARK ANALYSIS

FLOODPLAIN

- The extent of site area within the 100 Year Floodplain
- Permanent structures are required to meet FEMA Floodplain Management Regulations and Building Codes and Standards



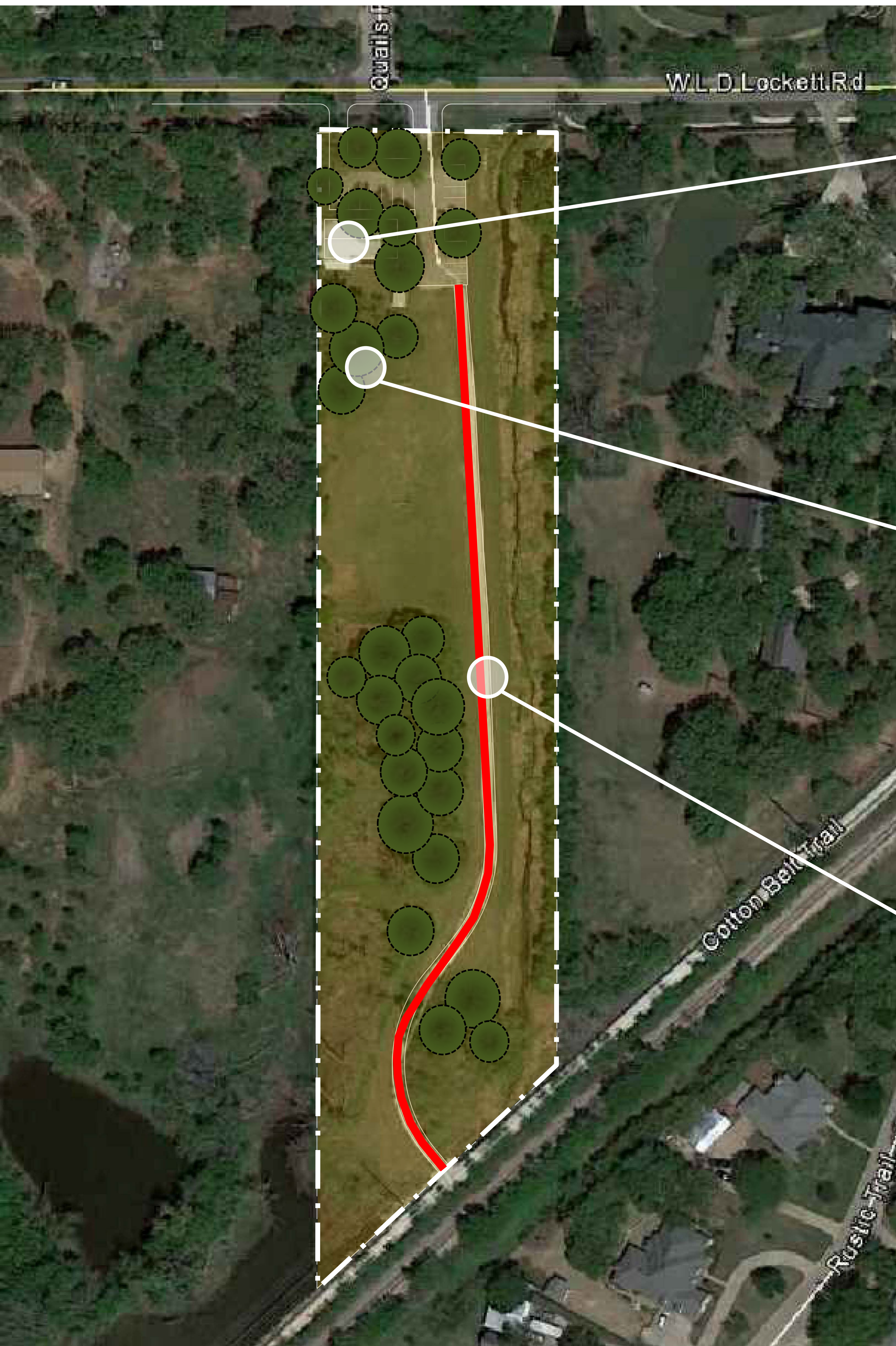
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May 6, 2014

L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



EXISTING PARK ANALYSIS

EXISTING HOUSE

- 1,908 Square Feet
- Built in 1972
- Does not meet current ADA standards
- Requires Asbestos Abatement



EXISTING TREES

- Existing trees are mature and provide shade



EXISTING TRAILHEAD

- Connects to Cotton Belt Trail



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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



DISCUSS

Public Focus Group discussion results...

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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



PROPOSED AMENITIES	No. of Votes
Adult Playground	17
Pavilion/Restroom Combination	14
Water Station	12
Bike Repair & Water Station	11
Children's Playground	10
Basketball Court	6
Warning signs along trail	4
Restroom	3
Dog pick-up bags	3
Trail Map	2
Tennis Court	2
Pavilion	2
Wildlife Display	1
Dog Park	1
Vending Machines	0
Lighting	0
Bike Rental	0

L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



DEVELOP A PLAN

Proposed Enhancements...

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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



PROPOSED AMENITIES

MONUMENT SIGN

- New monument sign for L.D. Lockett Park. Masonry and cast stone sign with cast aluminum letters. Locate sign between existing entry drives.

EXISTING PARKING

- Existing parking to remain. Additional striping and signage required for handicap parking space.

NEW PAVILION

- Existing home to be demolished. Install a new pavilion at the same location.

NEW SITE AMENITIES & CONCRETE PAVING

- Strategically locate new water station, bike repair station, bike rack, trash cans, and bench seating along new concrete paving that links to the trailhead.

NEW CHILDREN'S PLAYGROUND

- Strategically locate a small playground area to utilize the existing trees for shading.

NEW ADULT FITNESS EQUIPMENT

- Strategically locate adult fitness equipment to utilize the existing trees for shading.

EXISTING OPEN SPACE

- Existing open space to remain. Minimize impact of new amenities on existing open play space. Utilize existing well to irrigate open play area, which is primarily used as a soccer practice field.

EXISTING TRAILHEAD

- Existing trailhead to remain.

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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



EXISTING PARKING

EXISTING PARKING

- Existing 17 parking spaces to remain

NEW HANDICAP SPACE

- Add existing handicap parking striping, wheel stop, and sign



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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



NEW PAVILION

EXISTING STRUCTURE

- Existing structure to be removed completely.



NEW PAVILION

- Install new pre-manufactured pavilion
- 20'-0" x 30'-0" with metal roof, steel columns with brick veneer.



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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



NEW SITE AMENITIES & CONCRETE PAVING

NEW WATER STATION

- New water station with bottle filler and pet fountain.



NEW BIKE REPAIR STATION

- New bicycle repair station.



NEW BIKE RACK

- Provide new concrete paving that links the trail to the various onsite amenities.



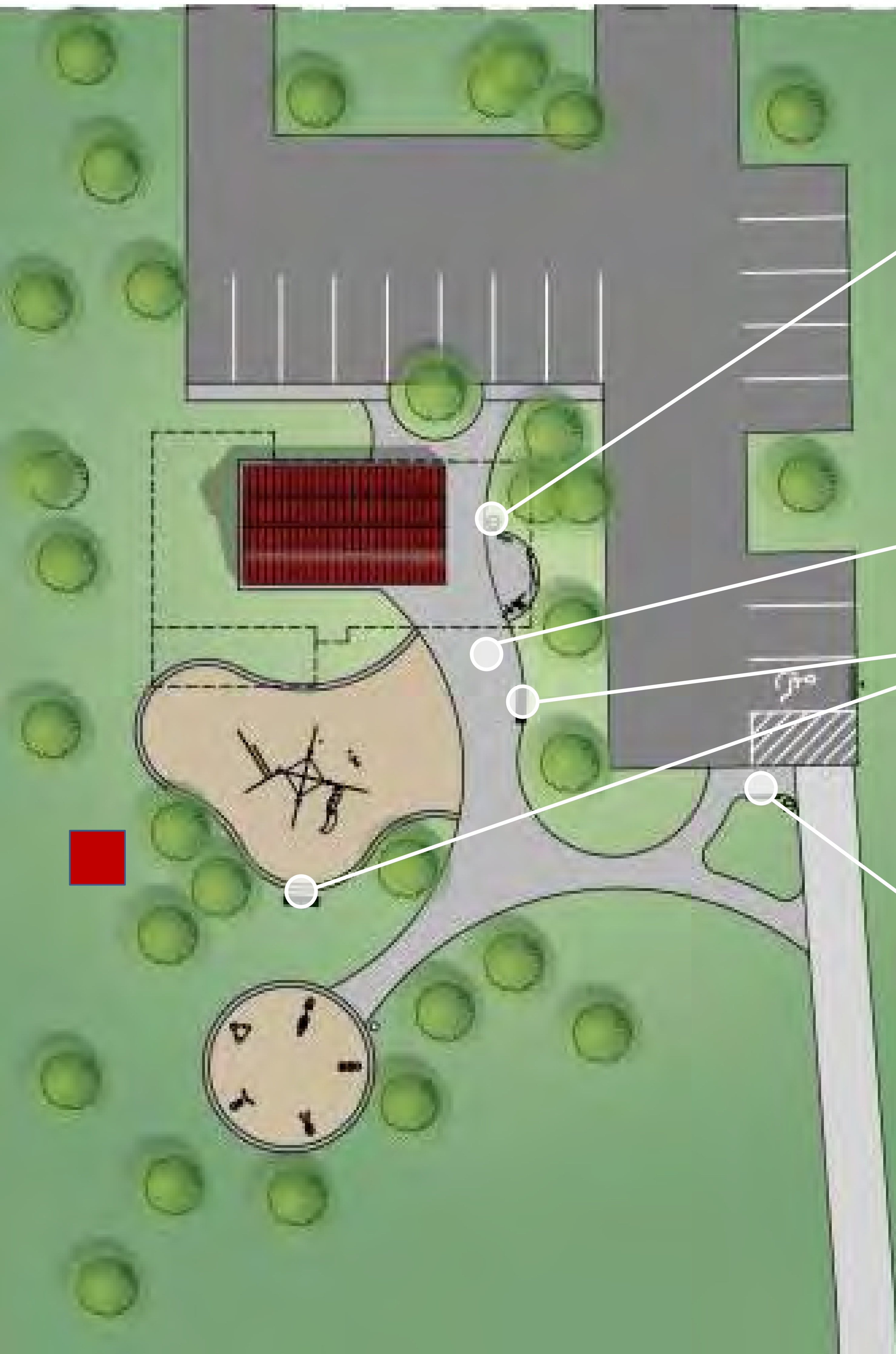
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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

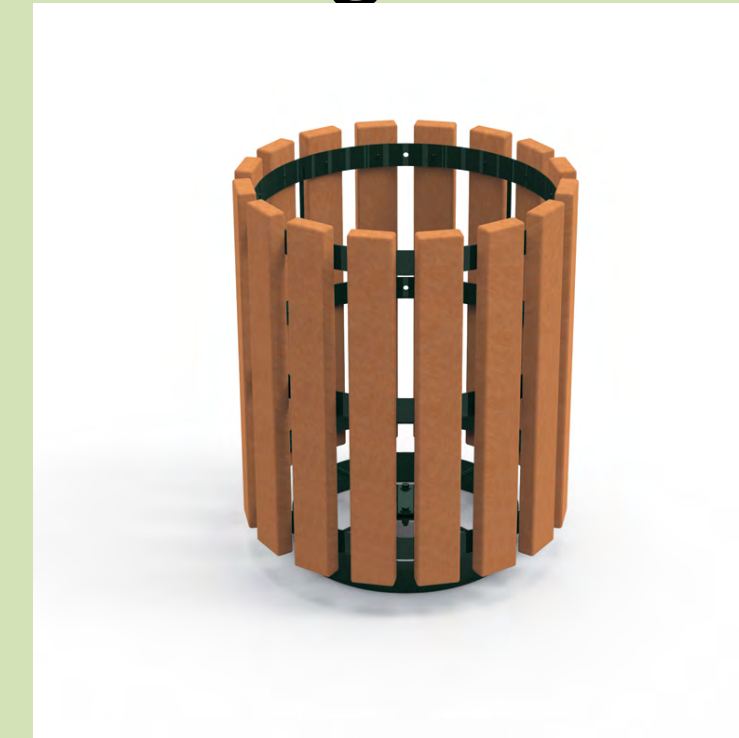
CITY COUNCIL PRESENTATION



NEW SITE AMENITIES & CONCRETE PAVING

NEW TRASH CAN

- Strategically locate new trash can adjacent to pavilion seating area.



NEW CONCRETE PAVING

- Install concrete paving to link various site amenities.

NEW BENCH SEATING

- Strategically locate bench seating adjacent to playground area.



NEW TRAIL SIGN & TRASH CAN

- Install new permanent sign adjacent to trailhead entry. Sign to indicate trail layout and amenities.



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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



CHILDREN'S PLAYGROUND

NEW CHILDREN'S PLAYGROUND

- Strategically locate a small playground area to utilize the existing trees for shading. *(Final playground configuration to be determined by existing well location, tree location and tree drip line. Existing tree root system to be analyzed to determine proximity of playground fall zone.)*



ALTERNATE OPTION

- Based upon preliminary budget analysis, the children's playground equipment shall be treated as an add alternate during the bidding process.

EXISTING WELL

- Approx. location of existing well house. Final configuration of children's playground area shall be coordinated with existing well location.

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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



ADULT FITNESS EQUIPMENT

EXISTING WELL

- Approx. location of existing well house. Final configuration of adult fitness area shall be coordinated with existing well location.

NEW ADULT FITNESS EQUIPMENT

- Strategically locate new adult fitness equipment to utilize the existing trees for shading. Surface for equipment shall be porous to allow drainage for tree root system. *(Final configuration to be determined by existing tree location and tree drip line. Existing tree root system to be analyzed to determine proximity of concrete curb.)*



ALTERNATE OPTION

- Based upon preliminary budget analysis, the adult fitness equipment shall be treated as an add alternate during the bidding process.

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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION

ESTIMATE OF PROBABLE CONSTRUCTION COST

SITE WORK _____ **\$29,210**

•Demolition, excavation, silt fence, inlet protection, handicap parking

•***NOTE: Existing home will require asbestos abatement**

UTILITIES _____ **\$14,075**

•Domestic water service, backflow preventer, well pump allowance, sanitary sewer systems, electric service (site lighting and pavilion power)

LANDSCAPE & IRRIGATION _____ **\$14,145**

•Landscape beds, irrigation, soil prep, mulch, and planting material

CONCRETE SIDEWALK PAVING _____ **\$7,188**

•4” concrete paving with no sand cushion

LANDSCAPE ACCESSORIES _____ **\$13,033**

•Picnic tables (4); Park Bench (2); Trash Can (2); Soccer Goal (2);
Bike Rack (1); Trail Sign (1)

BIKE REPAIR STATION _____ **\$2,799**

•Concrete pad, equipment and installation

WATER STATION _____ **\$8,490**

•Supply and drain piping, equipment and installation

PAVILION _____ **\$53,680**

•Structural slab, pre-manufactured steel shelter, masonry columns, and lighting.

MONUMENT SIGN _____ **\$5,864**

•Concrete foundation, masonry veneer, cast stone panel, cast aluminum letters, lighting.

CHILDREN’S PLAYGROUND _____ **\$7,552**

•Playground surfacing and concrete curb (*see alternate for equipment*)

ADULT FITNESS _____ **\$4,622**

•Surfacing and concrete curb (*see alternate for equipment*)

Handicap Parking _____ **\$731**

•Additional striping and signage

SUB-TOTAL _____ **\$161,389**

GENERAL CONTRACTOR MARK-UP _____ **\$30,365**

•General conditions, profit & overhead, bond, insurance

DESIGN CONTINGENCY _____ **\$9,588**

•5% of construction cost

TOTAL _____ **\$201,342**

ALTERNATE CHILDREN’S EQUIPMENT _____ **\$24,780**

•Playground Equipment and Installation cost, General Contractor mark-up

ALTERNATE ADULT FITNESS EQUIPMENT _____ **\$25,606**

•Fitness Equipment and Installation cost, General Contractor mark-up

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L.D. LOCKETT PARK / COTTON BELT TRAILHEAD ENHANCEMENT PROJECT

CITY COUNCIL PRESENTATION



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May 6, 2014

LD Lockett Park Renovation

Estimate of Probable Construction Cost

WITH RESTROOM OPTION

	Quantity	Unit	Labor Materials	Unit	SubTotal	Total
Site Work						
Site Demolition			Allowance		\$12,000.00	
Excavation, backfilling and compaction	240	CY	9.00	CY	\$2,160.00	
Select Fill	225	CY	20.00	CY	\$4,500.00	
Silt Fence	1,600	LF	1.00	LF	\$1,600.00	
Inlet Protection	2	EA	150.00	EA	\$300.00	
Subtotal						\$20,560.00
Handicap Parking						
Lines of pavement, layout of pavement markings	600	LF	0.05	LF	\$30.00	
Lines of pavement, parking stall, paint white 4" wide	4	STALL	18.00	STALL	\$72.00	
Lines on pavement, handicap symbol	1	STALL	75.00	STALL	\$75.00	
Handicap Signs	1	STALL	350.00	STALL	\$350.00	
Lines on pavement, "RED" Fire Lane	60	LF	0.65	LF	\$39.00	
Parking barriers, wheel stops	3	EA	55.00	EA	\$165.00	
Subtotal						\$731.00
Utilities						
Water Systems						
3/4" Dom. Water Service and Meter	1	EA	3500.00	EA	\$3,500.00	
Backflow Preventer	1	EA	3500.00	EA	\$3,500.00	
Subtotal						\$7,000.00
Sanitary Sewer Systems						
4" PVC	140	LF	35.00	LF	\$4,900.00	
Tie-in to Existing Sanitary Sewer			Allowance		\$2,500.00	
Clean-out	4	EA	375.00	EA	\$1,500.00	
Subtotal						\$8,900.00
Electric Service						
New Pole W/Transformer			Allowance		\$5,500.00	
3 - 4 ' Conduits	80	LF	40.00	LF	\$3,200.00	
Subtotal						\$8,700.00

Landscaping and Irrigation

Trees

Canopy Trees	4 EA	\$ 400.00 EA	\$1,600.00
Ornamental Trees	6 EA	\$ 400.00 EA	\$2,400.00

Plants

Shrubs 7 gal - 400 SF	50 EA	40.00 EA	\$2,000.00
Shrubs 5 gal -	70 EA	30.00 EA	\$2,100.00

Lawn

Hydromulch	5,400 SF	0.25 SF	\$1,350.00
Steel Edging	550 LF	4.50 SF	\$2,475.00

Soil Preparation and Mulch

Soil Prep & Amendments	70 CY	44.00 CY	\$3,080.00
Mulch Layer	50 CY	44.00 CY	\$2,200.00
Bed Preparation	2,000 SF	0.45 SF	\$900.00

Tree Protection

Fencing	180 LF	9.00 LF	\$1,620.00
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Irrigation

Automatic System	4,200 SF	1.00 SF	\$4,200.00
Backflow Preventer	1 EA	2500.00 EA	\$2,500.00
Irrigation Controller	1 EA	1500.00 EA	\$1,500.00

Subtotal

\$27,925.00

Concrete Sidewalk Paving

Concrete Sidewalk Paving	2,297 SF	4.00 SF	\$9,188.00
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Subtotal

\$9,188.00

Landscape Structures

Picnic Table	4 EA	\$ 660 EA	\$2,640.00
Park Bench	2 EA	\$ 950 EA	\$1,900.00
Trash Can	2 EA	\$ 682 EA	\$1,364.00
Soccer Goal	2 EA	\$ 800 EA	\$1,600.00
Bike Rack	1 EA	\$ 520 EA	\$520.00
Frieght		Allowance	\$800.00
Installation		Allowance	\$2,808.40

Subtotal

\$11,632.40

Bike Repair Station

Concrete Pad	94 SF	4.00 SF	\$376.00	
Equipment		Quote	\$1,523.00	
Frieght		Allowance	\$100.00	
Installation		Allowance	\$800.00	
Subtotal				\$2,799.00

Water Station

Supply Plumbing	40 LF	10 LF	\$400.00	
Drain Piping	20 LF	10 LF	\$200.00	
Concrete Pad	0 SF	4.00 SF	\$0.00	
Equipment		Estimate	\$6,166.00	
Frieght		Allowance	\$124.00	
Installation		Allowance	\$1,800.00	
Subtotal				\$8,690.00

Pavilion (Poligon Chelsea - 20x34)

Structural Slab	792 SF	14.00 SF	\$11,088.00	
Drilled Piers 18"	6 EA	500.00 EA	\$3,000.00	
Pre-Manufactured Stucture*		Allowance	\$22,000.00	
*Complete stucture with steel columns, roof framing, MR roof panel (No decking)				
Installation		Allowance	\$9,000.00	
Lighting		Allowance	\$5,400.00	
Masonry Veneer (At Columns)	384 SF	14.00 SF	\$5,376.00	
Subtotal				\$55,864.00

Trail Sign

Sign (Permanent Trail Plan)		Estimate	\$900.00	
Installation		Estimate	\$500.00	
Subtotal				\$1,400.00

Monument Sign

Concrete Foundation	24 SF	14.00 SF	\$336.00	
Drilled Piers 18"	2 EA	500.00 EA	\$1,000.00	
Cast Aluminum Letters		Estimate	\$1,200.00	
Cast Stone	24 SF	17.00 SF	\$408.00	
Lighting		Allowance	\$1,800.00	
Masonry Veneer (At Columns)	80 SF	14.00 SF	\$1,120.00	
Subtotal				\$5,864.00

Restroom Structure			
Retaining wall	240 SF	22.00 SF	\$5,280.00
Concrete Ramp	218 SF	8.00 SF	\$1,744.00
Steel Handrails	128 LF	18.00 LF	\$2,304.00
Concrete Foundation	520 SF	14.00 SF	\$7,280.00
Drilled Piers 18"	6 EA	500.00 EA	\$3,000.00
CMU Structure	1,600 SF	8.00 SF	\$12,800.00
Masonry Veneer (Exterior walls)	1,180 SF	14.00 SF	\$16,520.00
Roof Structure	620 SF	20.00 SF	\$12,400.00
Metal Roof (Standing Seam)	620 SF	8.00 SF	\$4,960.00
Hollow Metal Doors and Frames	400 EA	6.00 EA	\$2,400.00
Door Hardware	600 EA	2.00 Set	\$1,200.00
Toilet Accessories		Allowance	\$2,500.00
Termite Control		Allowance	\$1,000.00
Wood Trellis System	207 SF	22.00 SF	\$4,554.00
Plumbing Fixtures	3,000 EA	6.00 EA	\$18,000.00
Mechanical		Allowance	\$5,000.00
Electrical		Allowance	\$3,500.00
Lighting		Allowance	\$8,500.00
Subtotal			\$112,942.00
Children's Playground (5-12 Years Old)			
Playground Surfacing	1,780 SF	4.00 SF	\$7,120.00
Concrete Curb	148 LF	14.00 LF	\$2,072.00
Equipment (Swings and small nature climbers)		Allowance	\$15,000.00
Freight		Allowance	\$1,500.00
Installation		Allowance	\$4,500.00
Subtotal			\$30,192.00
Adult Fitness			
Surfacing	572 SF	6.00 SF	\$3,432.00
Concrete Curb	85	14.00 LF	\$1,190.00
Equipment (5 Stations @ \$2500K)		Allowance	\$15,000.00
Freight		Allowance	\$2,200.00
Installation		Allowance	\$4,500.00
Subtotal			\$26,322.00
Sub Total			\$338,709.40

Alternate Existing Well Irrigation

Deep Well		Estimate	\$43,000.00	
Power Supply		Estimate	\$2,500.00	
Containment Structure		Estimate	\$4,000.00	
Irrigation Piping	24,350 SF	0.75 SF	\$18,262.50	
Backflow Preventer	1 EA	1,500.00 EA	\$1,500.00	
Irrigation Controller	1 EA	2,000.00 EA	\$2,000.00	
		Sub Total		\$71,262.50

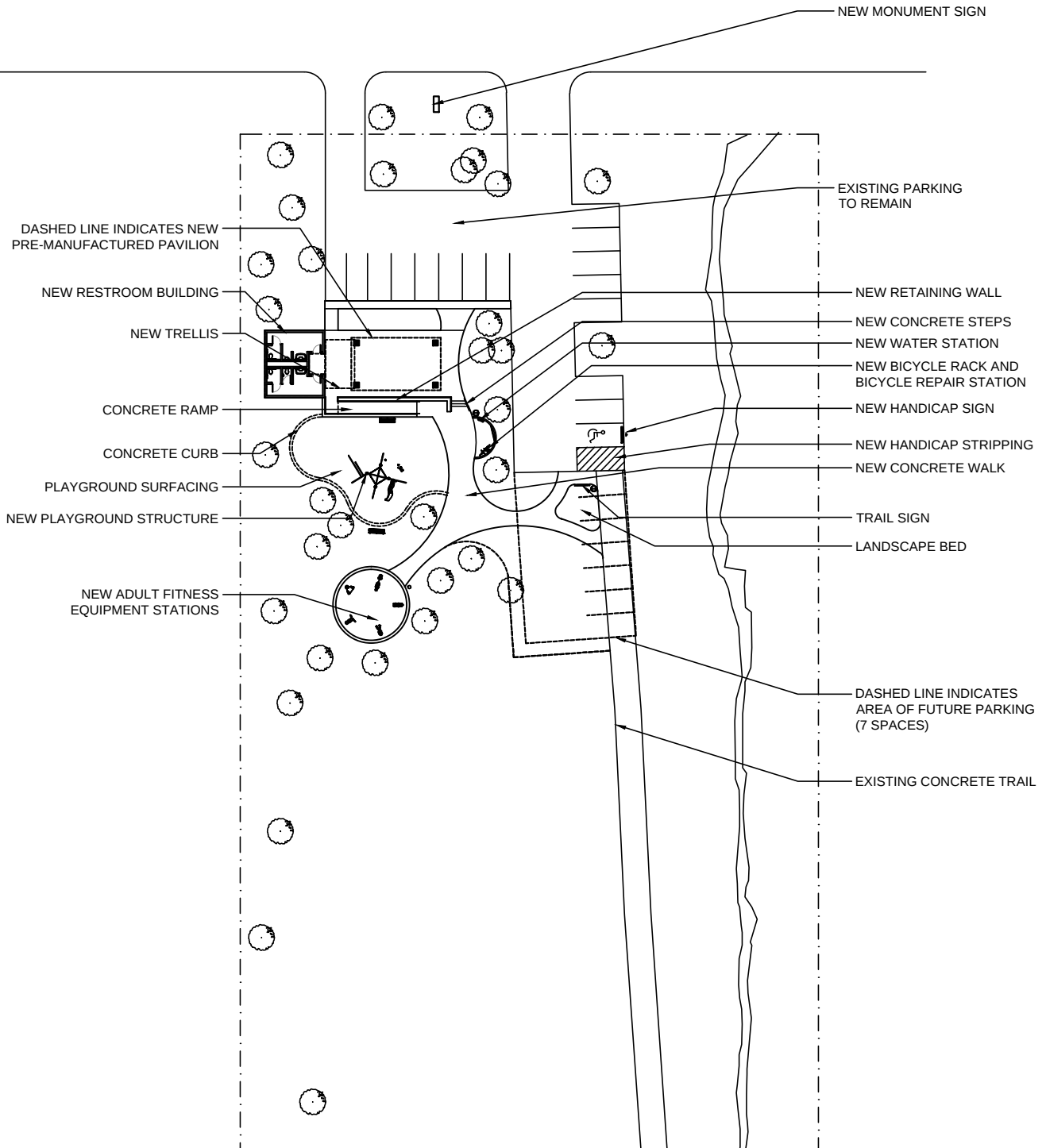
General Contractor

General Conditions	10%		\$33,870.94
Subtotal			\$443,842.84
Profit & Overhead	6%		\$26,630.57
Subtotal			\$470,473.41
Bond	1.50%		\$7,057.10
Insurance	0.40%		\$1,881.89
Subtotal			\$479,412.41
Design Contingency	5%		\$23,970.62
Asbestos abatement		Estimate	\$25,000.00
TOTAL			\$528,383.03

Additional Funding Required

Project Budget	\$206,743.00
Total Additional Funding Required	\$321,640.03

WEST LD LOCKETT RD



LD LOCKETT PARK RENOVATION
CITY OF COLLEYVILLE
SITE CONFIGURATION

**NEW SITE CONFIGURATION
WITH RESTROOM OPTION**

HIDELL ARCHITECTS
3033 KELLWAY DRIVE - SUITE 120
CARROLLTON, TEXAS 75006
PHONE: 972-416-4666 -- FAX: 972-416-0169

PROJECT NO.: 20134
SKETCH 2
DATE: 04.15.14

SCALE: N.T.S.
ISSUED BY: AB

DRAWING NO
SK-02

ORDINANCE NO: 0-98-1129

AN ORDINANCE OF THE CITY OF COLLEYVILLE AMENDING ORDINANCE 0-91-823, REVISING THE ENTIRETY OF THE PARK AND RECREATION DEDICATION REQUIREMENTS; PROVIDING THAT THIS ORDINANCE IS CUMULATIVE OF ALL OTHER ORDINANCES; PROVIDING SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Colleyville, Texas is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City of Colleyville has heretofore adopted a Parkland Dedication Ordinance; and

WHEREAS, the City has zoning classifications which require open space; and

WHEREAS, the City Council has determined that in order to provide for adequate land for parks, recreation and open space, it is appropriate and in the best interest of the City to amend Ordinance 0-91-823, to authorize the appropriate parkland dedication requirements, or facilities, or improvements, or fees in lieu of said dedication requirements.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS AS FOLLOWS:

Sec. 1. THAT Section 12 of Chapter 9 of the Colleyville Code entitled "Dedication of Parkland or Payments in Lieu Thereof" is amended in its entirety and replaced by the following text:

PARKLAND AND DEDICATION REQUIREMENTS

A. STATEMENT OF POLICY

The requirements for open space, park and recreational areas contained in this section are intended to ensure that there will be sufficient land dedicated or otherwise set aside to meet the demand and need of the future residents for open space and parks. In determining the size, shape and quality of open space and park areas that should be set aside and reserved in the manner set out in this section, the City has considered the projected growth in population and development within the municipality and the amount of open space and park and recreational facilities needed to accommodate such growth as stated in the Parks and Recreation Master Plan.

B. APPLICABILITY:

- (1) Unplatted Property: This section applies to all property for which a final plat has not been formally submitted to the City for approval, unless otherwise noted herein.
- (2) Exempt Property: Any tract or lot occupied by an existing residential dwelling unit at the time of adoption of this ordinance shall be exempt from the dedication requirements of this section herein if the residential dwelling remains on the lot. This exemption pertains only to the tract or lot with the existing residential dwelling. Any additional lots created by further subdivision of the property shall be subject to the requirements herein.
- (3) Date of Assessment: All requirements contained in this section shall be assessed at the time of approval of the final plat of any applicable property.

C. LAND DEDICATION REQUIREMENTS:

(1) Standards

In reviewing proposed dedications of parkland, the following criteria shall be imposed; provided, however, the approving body may vary or waive any of the following criteria on a finding that the proposed dedication of parkland is in accordance with the development of the City, complies with the statement of intent of the Parkland Dedication Ordinance and because of the uniqueness of the property, requires a variance:

- (a) Parkland shall be clearly visible from the public rights-of-way and shall be located so as to give maximum possible exposure throughout the neighborhood.
- (b) Access to the parkland shall be available from public rights-of-way.
- (c) Where the proposed parkland is a flood plain area which is proposed as a linear park, the following shall also be considered:
 - (i) Whether the proposed site contains significant environmental features representative of a pre-urbanized Colleyville, including trees, plants, wildlife, topography, geological outcroppings, unique water features or any combination thereof.
 - (ii) Whether the proposed site currently provides, or will provide in the future, an effective linkage to other existing or anticipated public park sites which will allow movement to and from places where residents live, work and play.

- (iii) Whether the proposed site is easily accessible, visible and identifiable.
- (iv) Whether the proposed site has street frontage along its entire length.
- (v) Whether the proposed site is designed to be used and function as a natural waterway with minimal site alteration.
- (d) A minimum of fifty percent (50%) of any dedicated parkland shall have grades of less than three percent (3%) and shall be well drained and suitable for development of parkland improvements.
- (e) Parkland shall be provided with access to all utilities, including water and sewer, along the street frontage of the park.
- (f) Parkland shall not be burdened with easements, rights-of-way, deed restrictions or other limitations which prohibit or inhibit the use of the parkland for park purposes.

(2) Amount and Location

Residential Developments

Based on the population projected to reside in the City of Colleyville, as stated in the 1998 Master Plan adopted by the City Council, the City desires to provide 9.0 acres of parkland for every 1,000 residents in an ultimate condition. Parkland meeting the requirements contained within this section shall be dedicated to the City at a ratio of one (1) acre of parkland for every thirty-six (36) residential dwelling units or a prorated portion thereof.

The subdivider shall dedicate to the City a minimum of 0.0280 acres of parkland in fee simple for each DU (dwelling unit) within the subdivision; provided, however, no tract of parkland shall be less than 7 acres in total area unless approved by the City Council.

Non-Residential Developments

- (a) Although non-residential development does not generate residential occupancies per se, it does create environmental impacts, which may negatively affect the living environment of the community. These impacts may be ameliorated or eliminated by providing park or open space areas which buffer adjoining land uses, prevent undue concentration of paved areas, allow for the reasonable dissipation of automotive exhaust fumes, provide natural buffers to the spread of fire or explosion, and provide separation of lighting, waste disposal, and

noise by-products of non-residential operations and activities from adjacent residential areas. The City has therefore determined that non-residential developments must provide dedicated parks and/or reserved open space at a ratio of one (1) acre of parkland for every fifty-six (56) non-residential gross acres of development or prorated portion thereof.

Off-site Dedications

- (b) A developer may dedicate the required parkland for a development at another location owned by the same developer within the City with the consent of the City, provided that the off-site dedication is in accordance with this ordinance.

(3) Documents Accompanying Final Plat

Where the subdivider proposes to dedicate land to the City for parkland purposes, the following additional documents shall be submitted to the City with the submission of the final plat of the subdivision:

- (a) An environmental study, audit or assessment demonstrating that the property is in a condition which would allow the City to utilize the property for park purposes without expenditures to remove environmental waste or hazardous materials, that the property is suitable and safe for use as a park and is free from environmentally related problems.
- (b) If a developer chooses to dedicate the land or to build the park, a site plan of the park property containing a conceptual plan of the type, nature, and extent of improvements which could be made to the property and identifying the property as to type, i.e., neighborhood park, linear park, special purpose or community park.
- (c) A statement as to the number of proposed DUs within the subdivision.

(4) Condition of Property and Acceptance by the City of Colleyville

Prior to the issuance of a building permit for the erection of any house within the subdivision, the subdivider shall apply to the City for written acceptance of the parkland, which shall be accepted upon completion of the following conditions:

- (a) The subdivider shall permanently mark each corner of the park site with a three-quarter inch (3/4") iron pin set in concrete.
- (b) The subdivider shall provide the City with a survey acceptable to the City reflecting each corner monument, showing and locating any

encroachments, easements and providing a metes and bounds description of the parkland.

- (c) All rubbish, trash, junk and other offensive materials shall be removed from the parkland and the property returned to its natural condition except as to approved construction and improvements thereon.
- (d) All improvements or construction on or within the parkland to be installed by the subdivider shall be completed in accordance with approved construction plans.
- (e) All other applicable ordinances of the City have been complied with.

D. ALTERNATIVES TO LAND DEDICATION:

(1) Authorization

In any case where a dedication is required, the City shall have the right to accept the dedication, as submitted for approval, or in the alternative, to refuse dedication of the same, and in lieu thereof to require payment of cash under the formula contained in this Section. The City may permit a combination of dedication and fees to be used to fulfill this requirement.

(2) Fee Payment Alternative

Approval of Fee Payment Alternative: The City Council shall upon recommendation of the Park Board, determine the acceptability of a developer's payment of fees in lieu of land dedication requirement of this section.

(3) Calculation of Fees

The City Council shall establish an acreage land value cost figure to be used in calculating park fees.

- (a) Residential Dwelling Unit Fees: Fees paid in lieu of dedication shall be based on the determined cost of 1 acre of land divided by thirty-six (36), for a resulting fee per residential dwelling unit of \$1,260.
- (b) Non-Residential Development Fees: The fee payment alternative for non-residential development shall be calculated by dividing the determined cost of one (1) acre of land by fifty-six, for a resulting fee per non-residential acre cost of \$400 per acre. In the event the non-residential development is less than fifty-six (56) acres, the total acreage shall be divided by 56 to determine the prorated fee payment.

(4) Collection of Fees

- (a) The payment of the fee in lieu of dedication shall be a condition precedent to the issuance of any building permit for a DU within the subdivision.
- (b) By agreement approved by the City Council, the City and the subdivider may alter the time and method of payment and fees in lieu of dedication.

(5) Physical or Equipment Improvements to Parks

Compatibility with Parks and Recreation Master Plan: A developer may have the option of improving existing facilities within municipal parks or improving dedicated parkland in lieu of parkland dedication or payment of cash, based on recommendations made in the Parks and Recreation Master Plan. Should any of these options be exercised, the City and the developer shall prior to initiation of work on such improvements, enter into an agreement for credit of expenses for authorized park improvements. In no case shall the municipality be required to reimburse the developer if he chooses to improve parklands at an amount greater than required. Such a proposed agreement to provide facility improvements in lieu of dedication shall be submitted in writing with the subdivision plat.

(6) Approval Process

(a) Land Dedications

- (1) Park Board Recommendation: The Parks and Recreation Manager or their designee shall report to the Parks and Recreation Advisory Board regarding any parkland dedication issues arising from development applications submitted to the City for approval. The Park Board may then make a formal recommendation to the Planning and Zoning Commission to accept or refuse any proposed dedicated land prior to the Commission's action on the development.
- (2) Planning and Zoning Commission: The Planning and Zoning Commission shall consider the recommendation of the Parks and Recreation Advisory Board in determining the acceptability of any land dedications proposed on any development. The Commission recommendation shall then be forwarded to the City Council for final approval where applicable.

- (3) Final Plat Dedications: Where review or development applications have resulted in the City's desire for land dedication, such land dedication shall be shown on a final plat and shall contain a clear fee simple dedication of that land to the City.

(b) Fee Payments in Lieu of Dedication

- (1) Park Board Recommendation: The Parks and Recreation Advisory Board shall make a formal recommendation to the City Council as to the acceptability of any proposed alternatives to parkland dedications.
- (2) City Council Consideration: Upon receiving a formal recommendation from the Parks and Recreation Advisory Board, the City Council shall enter into an agreement with the developer for the provision of fees in lieu of dedication, or a combination thereof.

(c) PUD-R Zoning or Other Zoning Classifications Requiring Dedication of Open Space

The obligation of the sub-divider to dedicate parkland or make payments in lieu thereof shall be in addition to and independent of the obligation of the sub-divider to dedicate open space under the PUD-R zoning ordinance, provided, to the extent the open space in the PUD-R exceeds twenty (20) percent of the project area (the "excess acreage") the requirements hereof may be modified as follows:

- 1) If the open space is dedicated to and accepted by the city as public park land
- i) the required dedication of park land may be reduced by the amount of the excess acreage, or
 - ii) if the sub-divider is allowed to pay fees in lieu of dedication, the fee for each lot in the project may be calculated as follows:

(number of lots in project x \$1260) (excess acreage
.028 x number of
lots in project)

provided fee shall never be less than \$1 per lot

- 2) If the open space is not dedicated to or not accepted by the city as public park land

- i) the required dedication of park land may be reduced by $\frac{1}{2}$ of the amount of excess acreage, or
- ii) if the sub-divider is allowed to pay fees in lieu of dedication the fee for each lot in the project may be calculated as follows:

$$(\text{number of lots in project} \times \$630) \left(\frac{\text{excess acreage}}{.028 \times \text{number of lots in project}} \right)$$

provided the fee shall never be less than \$1 per lot

(7) Use of Fees

- (a) All funds collected as fees in lieu of dedication shall be deposited in a special interest bearing account dedicated to the accumulation of monies required by this section. Interest earned on fees in lieu of dedication shall be considered funds of the account on which it is earned and shall be subject to all restrictions placed upon the use of fees in lieu of dedication.
- (b) Expenditures of fees in lieu of dedication shall be made only for one or more of the following purposes:
 - i) The acquisition or improvement of park sites or other sites which are available for park purposes.
 - ii) Inappropriate expenditures

Monies placed in this fund may not be utilized for any other general business activity of the City or for maintenance of park facilities.

E. PARKLAND DEDICATION COMMITTEE

- (1) The City hereby creates the Parkland Dedication Committee. The Parkland Dedication Committee shall be made up of two members of the Planning and Zoning Commission and two members of the Parks and Recreation Board. The Parkland Dedication Committee shall have the following duties:
 - (a) Review proposed parkland dedication fund expenditures and make recommendations to the Planning and Zoning Commission and the City Council.

(b) Review the Parks and Recreation Master Plan every three years and make recommendations for modification or alteration.

(2) The City Council shall appoint the members of the Parkland Dedication Committee and the terms of the members of the Parkland Dedication Committee shall coincide with their respective terms of the Planning and Zoning Commission or the Park Board, as applicable.

Sec. 2. THAT if any section, paragraph, clause or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

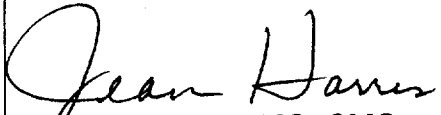
Sec. 3. The City Secretary is hereby authorized and directed to cause publication of the description caption and penalty clause hereof as an alternative method of publication provided by law.

AND IT IS SO ORDERED.

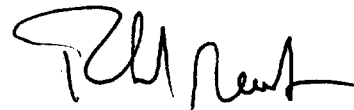
The first reading and public hearing being conducted on the 1st day of December 1998.

The second reading and public hearing being conducted on the 15th day of December 1998.

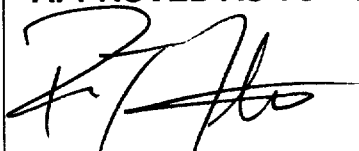
ATTEST:


Jean Harris, TRMC, CMC
City Secretary

CITY OF COLLEYVILLE


Richard Newton
Mayor

APPROVED AS TO FORM AND LEGALITY:


Ross T. Foster
City Attorney

FINANCIAL STATUS OF PARK LAND DEDICATION FUND AT 6-30-2014

TOTAL REVENUES \$3,976,706

TOTAL INTEREST INCOME REC'D \$552,942

LESS EXPENSES:

KIDSVILLE DONATION \$1,000

LANDSCAPING NATURE CENTER \$1,169

NATURE CENTER TREES \$1,035

KIMSEY PARK APPRAISALS \$4,700

CITY PARK SOD \$72,881

TPWD KIMSEY PARK GRANT \$8,800

COTTONBELT TRAIL I \$161,447

COTTONBELT TRAIL I ROW ACQUISITION \$32,323

WEBB HOUSE RESTORATION \$98,584

COTTONBELT TRAIL II \$147,006

MC DONWELL SCHOOL TRAIL \$162,790

PARK PROPERTY \$508,047

CASTLETON TRAIL \$18,956

MC PHERSON PARK PHASE I \$1,084,147

LOG BARN \$111,000

SPARGER PARK TRAIL \$82,838

COTTONBELT TRAIL III \$23,384

TOTAL EXPENSES \$2,520,106

LESS ENCUMBERANCES:

COTTONBELT TRAIL II \$61,292

COTTONBELT TRAIL III \$161,913

WEBB HOUSE TRAIL \$20,000

PLEASANT RUN SOCCER COMPLEX IMPROVEMENTS \$200,000

TOTAL ENCUMBRANCES \$443,205

TOTAL AVAILABLE AT 6-30-2014 \$1,566,338



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3b	Agenda Date 07/28/2014	Number
Type Regular Agenda Items		
Department Parks and Recreation Advisory Board		
Title		
Review and Discussion of Non-Resident Fees		

Explanation

In 1992 the City Council approved Resolution R-92-737, which established a \$10.00 non-resident fee be charged to each non-residential family for participation in each organized sports association. In 2002 this resolution was amended by Resolution R-02-2062, which established that the \$10.00 non-resident fee be charged to each non-resident for participation in each organized sports association per season. Most recently, Resolution R-10-3263 amended the resolution and established that a \$15.00 non-resident fee be charged to each non-resident for participation in each organized sports association per season.

Due to the rising cost of maintaining the City's athletic complexes, staff feels it is appropriate that the non-resident fee for participation in each organized sports association be increased by \$5.00 to the amount of \$20.00 per participant, per season. The proposed increase is expected to bring in an additional \$10,000 of revenue annually.

In addition, in 2009 the City Council approved Ordinance O-09-1729 to have Chapter 2 Section 2-26 (h) of the City of Colleyville Code of Ordinances be revised to include the McPherson Park Group Pavilion Rental per hour (no minimum) for Colleyville residents to be \$40 and for non-residents to be \$60. The amenities of McPherson Park that are in close proximity to the group pavilion which enhances the utilization and the desire to reserve the pavilion include: restrooms, a basketball court, a sand volleyball court, wind sculptures, a playground, a multi-use loop trail (1 1/4 miles) and a large open play-space. Due to the steady increase of reservations and utilization of the McPherson Park Group Pavilion and the rising cost of maintaining parks and facilities, staff recommends that the Parks and Recreation Advisory Board consider a proposed change to the McPherson Park Group Pavilion Rental fee per hour for non-residents be increased by \$10 to the amount of \$70 per hour.

Staff is seeking a recommendation from the Parks and Recreation Advisory Board on both the proposed non-resident sports association fees, as well as the non-resident rental fee for the McPherson Park Group Pavilion. The fees are scheduled to be presented to City Council for their review at the August 19, 2014 Pre Council meeting.

Attachments

1. Resolution R-92-737
2. Resolution R-02-2062
3. Resolution R-10-3263
4. Ordinance O-09-1729

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RESOLUTION R-92-737

A RESOLUTION APPROVING COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR
COUNCIL MEETING OF
JANUARY 7, 1992

WHEREAS, Council has taken action on certain items on the agenda under Business,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

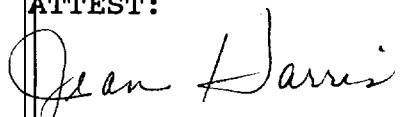
Sec. 1. THAT the agenda decisions approved by the Council action under Business this date and not otherwise adopted by Ordinance and/or separate Resolution, as follows are hereby adopted:

1. THAT a \$10.00 non-resident fee be charged to each non-residential family for participation in each organized sports association.

AND IT IS SO RESOLVED.

Passed by a vote of 5 to 0 on the 7th day of January, 1992.

ATTEST:


Jean Harris, CMC
City Secretary

CITY OF COLLEYVILLE


CHRIS HAWKINS
MAYOR

RESOLUTION R-02-2062

**A RESOLUTION AMENDING R-92-737 RELATED TO NON-RESIDENT SPORTS
ASSOCIATION FEES**

WHEREAS, the City of Colleyville desires to approve change in non-resident fees related to sports associations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT a \$10.00 non-resident fee be charged to each non-resident for participation in each organized sports association per season.

AND IT IS SO RESOLVED.

PASSED BY A VOTE OF 4 AYES, 0 NAYS, AND 0 ABSTENTIONS ON
THIS THE 19th DAY OF November 2002.

ATTEST:



Cynthia Singleton, TRMC
City Secretary

CITY OF COLLEYVILLE:



Donna Arp
Mayor

RESOLUTION R-10-3263

**A RESOLUTION AMENDING RESOLUTION R-02-2062 RELATED TO
NON-RESIDENT SPORTS ASSOCIATION FEES**

WHEREAS, the City of Colleyville desires to amend the charge for non-resident fees related to sports associations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

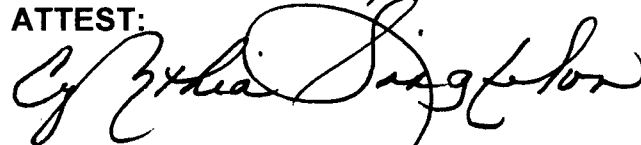
Sec. 1. THAT a \$15.00 non-resident fee be charged to each non-resident for participation in each organized sports association per season.

Sec. 2. THAT the effective date of this resolution is January 1, 2011.

AND IT IS SO RESOLVED.

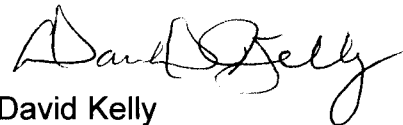
APPROVED BY A VOTE OF 7 AYES, 0 NAYS AND 0 ABSTENTIONS ON
THIS THE 7th DAY OF September 2010.

ATTEST:



Cynthia Singleton, TRMC, CMC
City Secretary

CITY OF COLLEYVILLE



David Kelly
Mayor

ORDINANCE O-09-1729

AN ORDINANCE AMENDING ORDINANCE O-92-880, WHICH SETS FEES AND CHARGES FOR CITY SERVICES AND SECTIONS OF THE CITY OF COLLEYVILLE CODE OF ORDINANCES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Colleyville charges fees for miscellaneous services and materials as authorized by Ordinance O-92-880 and it is desirous to update and add to those fees; and

WHEREAS, all statutory and constitutional requirements for the passage of this Ordinance have been adhered to, including but not limited to the Open Meeting Act; and

WHEREAS, the City Council determines that the passage of this Ordinance is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT from and after the effective date of this Ordinance, Chapter 2 Section 2-26 (c) of the City of Colleyville Code of Ordinances shall be revised with the following additions:

(c) The following schedule of fees shall be administered by the Fire Chief:

Recovery of expenses related to natural gas leaks and hazardous materials releases caused by contractors or carriers which require an on scene response where crews are unavailable for other emergencies for one hour or more and incidents involving negligence related to drug and/or alcohol impairment will be billed for public safety services if the incident involved any criminal offense greater than a Class C misdemeanor will be as follows:

Employee costs – Actual employee salary costs during the incident

Emergency Vehicle Use Fees:

Ambulance - to 210 HP	\$ 41.00/hour
Police Car- Patrolling	\$ 0.63/mile
Police Car - Stationary	\$ 18.00/hour
Fire Truck - 1500GPM	\$ 95.00/hour
Fire Truck - 2000 GPM	\$105.00/hour
Ladder Truck – at least 75'	\$145.00/hour

- Sec. 3. THAT from and after the effective date of this Ordinance, Chapter 2 Section 2-26 (h) of the City of Colleyville Code of Ordinances shall be revised with the following additions:

McPherson Park Group Pavillion Rental per hour (no minimum) – Colleyville Residents	\$ 40.00
McPherson Park Group Pavilion Rental per hour (no minimum) – Non-Colleyville Residents	\$ 60.00
Wedding event in a park without amenities	\$100.00

- Sec. 4. THAT from and after the effective date of this Ordinance, Chapter 2 Section 2-26 (i) of the City of Colleyville Code of Ordinances shall be revised with the following deletions:

Copies:	
Per page	\$ 0.10
Each copy thereafter	\$ 0.10
Non-rewritable CD (each)	\$ 1.00
Audio cassette (each)	\$ 1.00
VHS video cassette (each)	\$ 2.00

- Sec. 5. THAT from and after the effective date of this Ordinance, Chapter 2 Section 2-26 (i) of the City of Colleyville Code of Ordinances shall be revised with the following additions:

The City of Colleyville will charge fees for public information in accordance with the Texas State Library and Archives Commission.

- Sec. 6. THAT from and after the effective date of this Ordinance, Chapter 2 Section 2-26 (j) of the City of Colleyville Code of Ordinances shall be revised with the following revisions:

Standard, Business and Resident kitchen usage
1.00 per person weekday and \$2 per person weekends

Catering Fee (all rate categories) 15%

- Sec. 7. THAT from and after the effective date of this Ordinance, Chapter 2 Section 2-26 (j) of the City of Colleyville Code of Ordinances shall be revised with the following deletions:

Computer diskette \$ 1.00

- Sec. 8. THAT from and after the effective date of this Ordinance, Chapter 2 Section 2-26 (k) of the City of Colleyville Code of Ordinances shall be revised with the following revisions as shown on "Colleyville Public Library Circulating Materials Restrictions - Exhibit 1".

- Sec. 9. THAT from and after the effective date of this Ordinance, Chapter 2 Section 2-26 (k) of the City of Colleyville Code of Ordinances shall be revised with the following revisions as shown on "Colleyville Public Library Materials Replacement and Processing Fees – Exhibit 2".
- Sec. 10. THAT the effective date of this ordinance shall be October 1, 2009 for Sec. 2, Sec. 4, Sec. 5. Sec. 6, Sec. 7, Sec. 8 and Sec. 9.
- Sec. 11. THAT the effective date of this ordinance shall be January 1, 2010 for Sec. 3.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 1st day of September 2009.

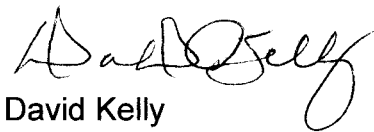
The second reading and public hearing being conducted on the 15th day of September 2009.

ATTEST:



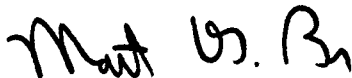
Cynthia Singleton, TRMC, CMC
City Secretary

CITY OF COLLEYVILLE



David Kelly
Mayor

APPROVED AS TO FORM AND LEGALITY:



Matthew C. G. Boyle
City Attorney

EXHIBIT 1



COLLEYVILLE PUBLIC LIBRARY

CIRCULATING MATERIALS RESTRICTIONS

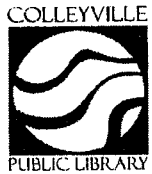
<u>MATERIALS</u>	<u>LOAN PERIOD</u>	<u>LIMITS*</u>	<u>FEES/FINES**</u>	<u>RENEWAL LIMITS***</u>
Fiction Books	21 days	No Limit	\$0.25 per day	5
Non-Fiction Books	21 days	No Limit	\$0.25 per day	5
Best Sellers	7 or 14 days	No Limit	\$0.25 per day	5
Magazines	7 days	No Limit	\$0.25 per day	5
Pamphlets	7 days	No Limit	\$0.25 per day	5
Feature Length DVDs (60 min+)	7 days	10	\$1.00 per day	5
Educational /DVDs	7 days	10	\$0.25 per day	5
Children's DVDs (under 60 min.)	7 days	10	\$0.25 per day	5
Compact Discs	7 days	10	\$0.25 per day	5
J Kits	21 days	No Limit	\$0.25 per day	5
Books on Compact Disc	21 days	No Limit	\$0.25 per day	5
J Holiday books	7 days	varies by holiday	\$0.25 per day	0 during holiday
MP3 Players	21 days	1	\$1.00 per day	1

* No limit until a maximum of 40 items is reached. A total of 40 items per card.

** Overdue fines threshold is \$5.00.

*** Renewals are allowed when materials are not on reserve for another patron.

EXHIBIT 2



COLLEYVILLE PUBLIC LIBRARY

MATERIALS REPLACEMENT AND PROCESSING FEES

<u>ITEM</u>	<u>COST</u>	<u>PROCESSING FEE</u>
Library Card	\$2.00	\$0.00
Book	Cost of item	\$5.00
Paperback Book	Cost of item	\$5.00
Board Book	Cost of item	\$2.00
Magazine	Cost of item	\$2.00
Compact Disc	Cost of item	\$5.00
Lost Compact Disc Outer Insert	\$0.00	\$5.00
Book on CD	Cost of item	\$5.00
Lost/damaged single book on CD disc	Cost of single CD	\$1.00
DVD	Cost of item	\$5.00
Lost DVD Outer Insert	\$0.00	\$5.00
Audio-vjsual material containers	Cost of item	\$5.00
Kit Bags	Cost of item	\$2.00
Bar Codes/RFID tags	\$1.00	\$0.00
MP3 Player	Cost of item	\$5.00



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3c	Agenda Date 07/28/2014	Number
Type Regular Agenda Items		
Department Parks and Recreation		
Title		

Update and Discussion on the Texas Open Meetings Act (TOMA)

Explanation

The Texas Open Meetings Act applies to nearly every governmental body in Texas, yet there has not been a consistent way for public officials to receive training on how to comply with these laws. This is significant because a failure to comply with the Open Meetings Act may result in civil and criminal penalties for public officials, and can also lead to a general breakdown of confidence in our governing bodies.

The Office of the Attorney General has found that in most cases where a governmental body violates the open government laws, it is the result of public officials simply not knowing what the law requires. Inconsistent and inaccurate legal advice regarding these laws has sometimes added to the confusion.

Attorney General Greg Abbott called on the 79th Texas Legislature to enact legislation to require public officials to obtain open government training in an effort to promote openness and increase compliance with our "Sunshine laws." The Legislature responded by passing Senate Bill 286, which requires public officials to receive training in the requirements of the Open Meetings Act beginning January 1, 2006.

Assistant City Manager/Chief Financial Officer Terry Leake will provide an update to the Board on the current status of the Texas Open Meetings Act (TOMA) training recommendations and requirements.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3d	Agenda Date 07/28/2014	Number
Type Regular Agenda Items		
Department Parks and Recreation Advisory Board		
Title		
Discussion of items for future agendas		

Explanation

This item allows the opportunity for the Parks and Recreation Advisory Board members to suggest items for consideration on future Park Board agendas, and to confirm the next regularly scheduled meeting date.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4a

Agenda Date 07/28/2014

Number

Type Report

Department Parks and Recreation

Title

Recreation, Athletics, Tennis and Senior Reports

Explanation

Recreation

- Bunny Brunch – Saturday, April 12 from 10am-noon at the Colleyville Center
- Texas Junior Anglers – Saturday, April 26 from 9am-noon at the Colleyville Nature Center
- Restorative Yoga & Healthy Cooking Class – Sunday, April 27 from 2-5pm at the Senior Center
- Summer classes and programs began in June

Athletics

- Colleyville Girls Softball Association (CGSA) hosted their end of season tournament on May 31
- Colleyville Baseball Association (CBA) hosted their end of season tournaments: the Trophy Hunter and All-Star tournaments in June
- DFW Fast-pitch Softball Organization utilized City Park to host two tournaments this summer. A World Series qualifier tournament for 10-under on June 14-15 and a showcase tournament for 18-under on July 12-13

Tennis

- The Mid-Cities Tournament was held on June 28
- Summer Leagues began in June
- Summer Tennis classes and camps began June 9 and will go through August 7

Senior Center

- Colleyville Woman's Club Grant in the amount of \$2,273
- Summer Senior Trips: Bush Library & Museum and Piney Woods Steam Train
- New events this Spring/Summer: Mother's Day Celebration, National Hamburger Day, Senior Picnic, and Independence Day Celebration

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 4b

Agenda Date 07/28/2014

Number

Type Report

Department Parks and Recreation

Title

Parks Capital Improvement and Operations Status Report

Explanation

Parks and Recreation Capital Improvement Projects

- Pleasant Run Trail (Bogart to Mission Lane) construction to be performed in conjunction with construction of Pleasant Run Road; Public Works has advertised for bids, and expect the project to begin Fall 2014.
- LD Lockett Park/Cotton Belt Trail Head Project – Staff is working closely with Hidell and Associates as the project transitions from the design phase to the construction phase. Based on City Council direction, Hidell will begin final design and preparation of bid documents.
- Webb House Trail will be constructed in conjunction of with the Quiet Zone project; construction is expected to begin in late 2014.

Miscellaneous Park Projects

- Irrigation improvements to the fields on the Northside of the Pleasant Run Soccer Complex and Park have been completed. Improvement to the system will increase water efficiency and conservation.
- Installation of three new pet waste containers at City Park, LD Lockett Park Trailhead, and on the Cotton Belt Trail near John McCain Road.
- Trinity River Authority (TRA) water main repair at the Colleyville Nature Center.
- Tennis Courts # 3 and 4 were resurfaced in May.
- Replacement of basketball backboards and rims at City Park, McPherson Park and Kimzey Park.
- Miscellaneous irrigation repairs and inspections.

Items of Interest

- Paws to Read Summer Reading Program Finale is scheduled for Friday, August 1, 5:30 – 8:30 p.m. This free event is open to the public with children's activities and refreshments.
- The Colleyville Senior Center will host the annual Health Fair on September 12, 9-Noon. Low-cost flu and pneumonia shots available; free with Medicare-Part B.
- The annual National Night Out event will take place at City Park on October 7, 7-9 p.m. Public Safety Demonstrations, Activities and Vehicle Exhibits, along with a Silent Auction/Raffle and Food.

Attachments