



City of Colleyville

Parks and Recreation Advisory Board Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, February 17, 2014
6:30 p.m.

Colleyville Public Library
110 Main Street
2nd Floor Meeting Room

1. CALL TO ORDER

2. APPROVAL OF MINUTES

October 8, 2013

January 6, 2014-Joint Worksession

3. REGULAR AGENDA ITEMS

3a Introduction of new Parks and Recreation Advisory Board members

3b Election of a Chairperson and Vice-Chairperson for the Parks and Recreation Advisory Board

3c Discussion and consideration of appointments of representatives to serve on subcommittees

3d Update and discussion of the Longwood property designation

3e Update and presentation on the LD Lockett Park / Cotton Belt Trail Head Enhancement Project

3f Update of the Senior Center Project Study

3g Discussion of items for future agendas

4. REPORTS

4a Recreation, Athletics, Tennis and Senior Reports

4b Parks Capital Improvement and Operations Status Report

5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

6. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, February 14, 2014 by 5:00 p.m.

Kathy E. Moore
Administrative Assistant

A quorum of the Colleyville City Council may be in attendance at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the Administrative Assistant at least 48 hours in advance at 817.503.1180, and reasonable accommodations will be made to assist you.



City of Colleyville

Parks and Recreation Advisory Board Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, October 21, 2013
6:30 p.m.

Colleyville Public Library
110 Main Street
2nd Floor Meeting Room

1. CALL TO ORDER

Chairperson Suzanne Hughes called the meeting of the Parks and Recreation Advisory Board to order on October 21, 2013 at 6:35 p.m.

ROLL CALL

Present: Chairperson Suzanne Hughes, Board Members Ken Llewellyn, Kathryn Wheat, Carel Tornes, Michelle McGarry. City staff: Library, Parks and Recreation Director Mary Rodne, Assistant City Manager/Chief Financial Officer Terry Leake, Park Superintendent Tim Hightshoe, Recreation Manager Lisa Escobedo, and Administrative Assistant Kathy Moore.

Absent: Board Member Thomas Parker and Charles Bethards

2. APPROVAL OF MINUTES

April 1, 2013

Board Member Carel Tornes moved to approve the April 1, 2013 minutes as written. Ken Llewellyn seconded the motion. The motion carried with a unanimous vote.

3. REGULAR AGENDA ITEMS

3a Discussion of the Longwood Property Designation

Assistant City Manager/Chief Financial Officer Terry Leake provided an update on the Longwood property designation; noting that at the April 2, 2013 Pre Council meeting, Council members discussed the designation of two parcels of donated land which totals approximately 8.1 acres and is located at 7201 Colleyville Boulevard. She stated that the two parcels were used in 1999 to obtain a matching grant from the Texas Parks and Wildlife Department (TPWD) for the development of Kimzey Park. Additionally, she stated that 7.3 acres of the total acreage is located within the Federal Emergency Management Agency (FEMA) 100 year floodplain.

Leake informed Board members that Council requested that they review the designation of the land and make recommendations for direction of possible future use. A lengthy discussion continued concerning limitations, restrictions and development guidelines for this open space. Staff and Board members agreed to tour the property to gain a better understanding of the issues associated with the property. Staff will schedule a tour for Saturday, November 2, 2013 at 10:30 a.m. and post as a public meeting.

3b Update of Trail Construction

Parks Superintendent Tim Hightshoe gave an overview on current trail construction project plans.

- The Webb House Trail will tie Bransford Park/Webb House into the Cotton Belt Trail. The trail will be constructed following the installation of the quad gates on the railroad and has a scheduled start date of March 2015.
- Pleasant Run Trail (Bogart Drive to Mission Lane) will be built in conjunction with the Pleasant Run Road Improvement Project, which is cost effective for the City. Construction on the project is anticipated to begin early 2014.
- The completion of the Cotton Belt Trail – Phase III project will connect to the existing sections at John McCain Road and continue to the Colleyville, Grapevine city limits. This portion of the trail is scheduled to be constructed along with the SH26 project estimated to be in place late Summer/Fall 2014.

3c Overview of Colleyville Youth Athletic Associations

Tim Hightshoe prepared a presentation for City Council with an overview of the Colleyville Youth Athletic Associations, which he presented to the Parks and Recreation Advisory Board members.

The presentation highlights included:

- History of the athletic associations
- Facility use per association
- Five-year history of participation
- Current annual participation
- What Colleyville provides
- What the associations provide
- Expenditure and revenue history
- Donation history
- City field use
- GCISD interlocal agreements
- Area user fee comparison

The Board members all agreed that the report was very informative and thanked Tim for all his work.

3d Update of the Senior Center Rebranding Study

Library, Parks and Recreation Director Mary Rodne gave an overview on the Senior Center Project study. Rodne informed Board members that Hidell Associates Architects began work on the study in May, with background research of the surrounding senior facilities to see what they were offering. Hidell toured several of these facilities, including the Summit in Grand Prairie which is consider to be the premier facility in this area.

Rodne stated that a public meeting was held on June 20 to seek input from the community as to what programs and activities they would like to see at our facility. Hidell presented the finding from their study of other facilities, along with an overview of what Colleyville is currently offering; the meeting offered time for discussion and suggestions from attendees. She noted that the City offered a written and online survey to all citizens through September 16 for additional input.

Rodne continued stating that Hidell has completed possible scenarios that incorporate all their research and community input. Staff would like to hold a joint worksession with the Parks and Recreation Advisory Board and the Senior Center Advisory Committee for a formal presentation by Hidell Associates Architects to present their findings. She noted that the meeting date has been set for November 21 at 6:30 p.m.; it was agreed that staff would send out a reminder notice prior to the meeting date.

3e Approval of Voluntary Park Funds for annual maintenance leveling, of athletic fields at City Park

Parks Superintendent Tim Hightshoe requested a recommendation from the Parks and Recreation Advisory Board for the annual leveling of athletic fields at City Park.

Hightshoe stated that there is a need for annual enhancements of the competitive baseball and softball fields; adding that current conditions pose a safety hazard when the ball is in play due to uneven elevations where the skinned areas meet the turf. He noted that approval of funding from the Voluntary Park Fund would allow for a three year rotation of game fields to be laser leveled at City Park. Estimates for this service would require \$30,000 annually to be paid from the Voluntary Park Fund; the current fund balance is \$553,287, with an average monthly donation amount of \$12,963 in revenue during the 2013 Fiscal Year.

After a short discussion, Kathryn Wheat made a motion to recommend to City Council the approval of the use of Voluntary Park Funds for annual laser leveling maintenance of athletic fields at City Park. Michelle McGarry seconded the motion. The motion carried with a unanimous vote.

3f Update of the Improvements at L.D. Lockett Park and trail head

Superintendent Hightshoe report to the Board that \$100,000 had been allocated from the Colleyville Economic Development Corporation (CEDC) for improvements at the L.D. Lockett Park and Trailhead. He noted that staff has retained the services of Hidell Associates Architects to provide conceptual drawings with proposed renovations, and an estimated cost for construction.

Hightshoe reviewed the timeline for the project, noting that a public meeting is set for January 30, 2014 to gather citizen input; he requested that Board members attend the meeting if possible.

3g Discussion of Items for Future Agendas

- Due to the aging demographics of Colleyville, Carel Tornes requested that we add adult recreational opportunities as a future agenda item for discussion; he noted Adult activities not Senior activities.
- Carel Tornes suggested that we add to a future agenda the topic of Parks and Pets, possible events with pets and pet friendly options.

4. REPORTS

4a Recreation, Athletics, Tennis, and Senior Reports

Lisa Escobedo, Recreation and City Events Manager updated the Board on Recreation, Athletics, Tennis and the Senior Center activities for the months of April through October. Noted highlights for the Recreation Department included the Texas Junior Anglers free fishing event held in April with over 100 participants; The Senior Center hosted a National Scrapbooking Day on April 27 with 56 women in attendance; In July a Mid-Summer Movie in the Park night was held in honor of National Parks and Recreation Month; and on October 19 we held our annual Haunted Trail Fest at the Colleyville Nature Center with approximately 1500 participants.

Escobedo stated that Colleyville Soccer Association had a new girl's select summer soccer program. She continued noting that the spring volleyball season finished on June 1, with 152 girls participating to form 10 division I teams and 7 division II teams; the fall volleyball season saw an even greater enrollment with 164 girls participating, forming 12 division I teams and 5 division II teams. It was noted that Colleyville baseball, softball, soccer and lacrosse began their fall seasons in September and will continue through November.

Lisa stated that the tennis program held the Mid-Cities Tournament on July 19 with 114 participants, the highest number for a summer tournament to date. The summer tennis leagues had 5 teams and generated \$1,286 in revenue; while the fall league had 16 teams with \$3,832 in revenue. Escobedo noted that the Colleyville Junior

Tennis Team participated in a charity event for Cook Children's Health Foundation, raising \$1,517 for children with leukemia lymphoma.

The Senior Center offered AARP Free Tax Help February 5 through April 9 with 177 tax returns prepared. A pie baking contest was added in July, and prizes were awarded for the top four pies. Additionally, the Center offered nine trips in the months of April through September; and the Annual Senior Health Fair was held on September 13 with 47 vendors, and approximately 80 seniors in attendance.

4b Parks Operations and Capital Improvement Status Report

Tim Hightshoe stated that we had already covered the trail projects, so he continued with the miscellaneous park projects. He reported that repairs were made to the pole barn at McPherson Park, along with a fire retardant treatment to the log cabin. Additionally, doggie stations were added to the Sparger Park trail loop and trash can lids were installed throughout the parks to assist in litter control. An item of interest included the donation of three wind sculptures by the Colleyville Garden Club to be incorporated into the wild flower area at Bransford Park.

5. CITIZEN COMMENTS / PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

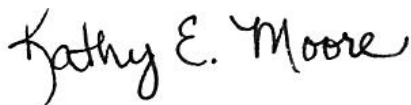
There were no citizen comments/presentations regarding items not on the agenda.

6. ADJOURNMENT

Kathryn Wheat moved to adjourn the meeting at 8:24 p.m. Carel Tornes seconded the motion. The motion carried with a unanimous vote.

APPROVED BY A VOTE OF _____ AYES, _____ NAYS, AND _____
ABSTENTIONS ON THIS THE _____ DAY OF _____.

Minutes taken and prepared by:



Kathy E. Moore
Administrative Assistant



City of Colleyville

Senior Center Advisory Committee and Parks and Recreation Advisory Board Joint Worksession Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Monday, January 6, 2014
6:00 p.m.

Senior Center
2512 Glade Road

1. CALL TO ORDER

Suzanne Hughes Chairperson for the Parks and Recreation Advisory Board called the Joint Worksession to order on January 6, 2014 at 6:01 p.m.

ROLL CALL

Present: Chairperson Suzanne Hughes, Board members Charles Bethards, Leti Carson, Carel Tornes, Michelle McGarry and Ajit Purandar

Absent: Board Member David Hays and Hillary Schwanbeck

Debra Minea Chairperson for the Senior Center Advisory Committee called the Joint Worksession to order on January 6, 2014 at 6:01 p.m.

ROLL CALL

Present: Chairperson Debra Minea, Committee members Donna Bertram, Anna King, Molly Skinner, Heath Dowell, Denise LaPosta

Absent: Charna Gray

City Staff Present: City Manager Jennifer Fadden, Assistant City Manager/Chief Financial Officer Terry Leake, Park Superintendent Tim Hightshoe, Recreation and Special Events Manager Lisa Escobedo, Recreation Specialist Cody Ashton, Recreation Specialist Lisa Raetzman and Administrative Assistant Kathy Moore; Aaron Babcock-Hidell Associates Architects

Citizens Present: Beth Wasson

2. PRESENTATION AND DISCUSSION

2a. Presentation of the Senior Center Project Study

Assistant City Manager/Chief Financial Officer Terry Leake introduced herself to the Board and Committee members, she thanked everyone for coming to the presentation of the Senior Center Project Study. Leake introduced Recreation and Special Events Manager Lisa Escobedo who gave members background information on the project.

Escobedo stated that the 2011 Parks, Recreation and Open Space Master Plan was adopted in 2001, which recommended a study be done to evaluate the usage of the Colleyville Senior Center. Hidell Associates Architects were hired in April 2013 to perform a comprehensive study of the existing facility. Hidell performed an analysis of the existing facility and toured other area facilities; this information was presented in a public focus group session in June 2013. Additionally, the City performed a public survey in August 2013, results combined with the focus group information was used to establish goals for future program development, and to identify potential service models and standards. Hidell worked with staff to develop several reorganization options.

Lisa introduced Aaron Babcock of Hidell Associates Architects who presented the results of the study. Aaron Babcock moved forward with the presentation as follows:

Assess Needs

- Who are Colleyville Residents
- City of Colleyville Demographics
- Peer Cities-How We Compare
- Peer Cities Demographics
- What Programming does Colleyville Offer
- Enrichment Programs
- Peer Cities Programs-How We Compare
- Programming Categories
- Peer Cities Enrichment Programs
- Peer Cities Fitness Programs
- Peer Cities Hours of Operation
- What is the Existing Facilities Configuration
- Existing Facility Configuration
- How is the Existing Building Used
- How does that Compare to Other Facility Spaces
- Types of Spaces
 - Fitness
 - Group Activities
 - Social
- What are the National Trends
- What Colleyville Citizens have Said
 - Focus Group and Survey Results

Develop a Plan / Implement

- Plan Option 1 – Preferred Option (Staff)
Cost Summary
Programming
Construction Phasing Plan
- Plan Option 2 – Alternate Option
Cost Summary
Programming
Construction Phasing Plan
- Open Space Master Plan - Outdoor Programming

Aaron Babcock concluded his presentation and opened the meeting for questions. Discussion ensued with questions and concerns over various items, to include:

- Why the preference of Option 1
- The Location of the Kitchen
- Future tie-in to the Park Property behind the Center
- Parking
- Restroom locations
- No Restrooms in Active Room Corridor
- Hours of Operation
- Facility Name
- Outdoor Programming for Property behind the Center
- Programming
- Capacity seating for the Flex Space

After lengthy discussion, the Board and Committee members agreed to recommend Option 1 for City Council review at the Pre Council meeting on February 4, 2014, noting that the lack of restroom facilities in the active room corridor was a concern and they would like that to be reviewed.

Terry Leake informed the Board and Committee members that if they would like to attend the Pre Council meeting it would be held on February 4 and staff would email a reminder notice for those who are interested.

2b. Discussion and Consideration of an additional meeting date for the Parks and Recreation Advisory Board

Terry Leake stated that this evening's joint worksession was in lieu of the Parks and Recreation Advisory Board's regular meeting. Staff request that the Board schedule another meeting in February to conduct business. Board members agreed to meet on February 17.

3. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no citizen comments/presentations regarding items not on the agenda.

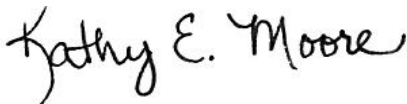
4. ADJOURNMENT

Suzanne Hughes moved to adjourn the joint worksession at 7:40 p.m. Carel Tornes seconded the motion.

Debra Minea stated that the joint worksession would replace the regularly scheduled January meeting for the Senior Center Advisory Committee; she moved to adjourn the meeting at 7:40 p.m. Molly Skinner seconded the motion. The motions carried with a unanimous vote.

APPROVED BY A VOTE OF _____ AYES, _____ NAYS, AND _____
ABSTENTIONS ON THIS THE _____ DAY OF _____.

Minutes taken and prepared by:



Kathy E. Moore
Administrative Assistant



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3a

Agenda Date 02/17/2014

Number 3a

Type Regular Agenda Items

Department Parks and Recreation

Title

Introduction of new Parks and Recreation Advisory Board members

Explanation

This item is for the introductions of new Parks and Recreation Advisory Board members.

Attachments

1. 2014 Parks and Recreation Advisory Board Roster

Parks and Recreation Advisory Board

PLACE 1 - CHAIRMAN

Suzanne Hughes
901 Hardage Lane
Colleyville, TX 76034
H: (817) 329-0076
suzanne-hughes@tx.rr.com
TERM: Dec 2012 - Dec 2014

PLACE 3

Charles Bethards
1602 Royal Lane
Colleyville, TX 76034
W: (817) 281-7136
H: (817) 581-7005
bethards@sbcglobal.net
TERM: Dec 2012 - Dec 2014

PLACE 5

Carel Tornes
6712 Hillier Court
Colleyville, TX 76034
H: (817) 788-5611
careltornes@gmail.com
TERM: Dec 2012 - Dec 2014

PLACE 7

Michelle McGarry
4912 Prestwick Drive
Colleyville, TX 76034
H: (214) 449-8155
mlamontagne15@hotmail.com
TERM: Dec 2012 - Dec 2014

PLACE 2

Leti Carson
4504 Jim Mitchell Trail West
Colleyville, TX 76034
H: (817) 540-1250
leticarson@hotmail.com
TERM: Dec 2013 - Dec 2015

PLACE 4

David Hays
6508 Connie Lane
Colleyville, TX 76034
W: (817) 300-1871
H: (817) 300-1871
david.hays@fnti.com
TERM: Dec 2013 - Dec 2015

PLACE 6

Ajit Purandare
1109 Riverwalk Court
Colleyville, TX 76034
W: (202) 361-7674
H: (682) 325-4172
apurandoc@aol.com
TERM: Dec 2013 - Dec 2015

PLACE 8

Hillary Schwanbeck
5816 Quality Hill
Colleyville, TX 76034
W: (817) 552-7302
H: (832) 656-4977
hillary.schwanbeck@gmail.com
TERM: Dec 2013 - Dec 2015



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3b

Agenda Date 02/17/2014

Number 3b

Type Regular Agenda Items

Department Parks and Recreation

Title

Election of a Chairperson and Vice-Chairperson for the Parks and Recreation Advisory Board

Explanation

This item is for the election of a Board Chairperson and Vice-Chairperson for the Parks and Recreation Advisory Board for the 2014 calendar year.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
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Agenda Number 3c

Agenda Date 02/17/2014

Number 3c

Type Regular Agenda Items

Department Parks and Recreation

Title

Discussion and consideration of appointments of representatives to serve on subcommittees

Explanation

This item is for the appointments of representatives from the Parks and Recreation Advisory Board to serve on the Park Land Dedication Committee and the Colleyville Tree Board.

The Park Land Dedication Committee has two places to appoint, with Brett Oliver and Kathryn Wheat's terms expiring December 2013.

The Colleyville Tree Board has one place to appoint, Kathryn Wheat's term expired December 2013.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
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Agenda Number 3d

Agenda Date 02/17/2014

Number 3d

Type Regular Agenda Items

Department Parks and Recreation

Title

Update and discussion of the Longwood property designation

Explanation

At the October 21, 2013 Parks and Recreation Advisory Board meeting, the Board reviewed a presentation and discussed the appropriate recommendation to City Council on the Longwood property. The Board requested that this item be tabled to the next meeting to allow members the opportunity to tour the property, which was performed on Saturday November 2, 2013. Members of the Board and the City Council walked the property to get a better understanding of site conditions and constraints.

During the April 2, 2013 Pre Council meeting, City Council discussed the designation of the two parcels of donated land totaling approximately 8.1 acres at 7201 Colleyville Boulevard, on the southeast corner of Colleyville Boulevard and Longwood Drive, as park land. These two parcels of land were used in 1999 to obtain a matching grant from the Texas Parks and Wildlife Department (TPWD) for the development of Kimzey Park. At the conclusion of the discussion, the Council recommended that the Parks and Recreation Advisory Board review the designation of the land and possible future use. Below is history regarding the land and attached is the presentation from the April 2, 2013 Pre Council meeting.

While these two parcels are not now, nor have ever been, a part of Kimzey Park, the grant agreement with TPWD provides that the parcels must be dedicated and held as open space in perpetuity as match for the TPWD grant. A Certificate of Land Dedication for Park Use provided that the property cannot be converted to other than public recreation use without the written approval of the TPWD. TPWD's approval will not be granted unless the City can prove a competing public necessity for the alternative use and upon the City making a new dedication of matching open space to replace same.

Currently, Kimzey Park is comprised of 20.45 acres and is the City's largest neighborhood park. Amenities include a large pond with a fountain and adjacent fishing pier, pavilion, playground, sand volleyball court and a basketball half-court. There are sidewalks and walkways throughout Kimzey Park. There is a narrow portion of the park extending to the northeast, which connects Kimzey Park to the Big Bear Creek corridor. This portion of the park remains in its

natural state and is adjacent to the property at 7201 Colleyville Boulevard.

The total acreage of the property at 7201 Colleyville Boulevard is 8.1 acres and 7.3 acres of that total acreage is located within the Federal Emergency Management Agency (FEMA) 100 year floodplain. One of the parcels is entirely located within the floodplain and Little Bear Creek flows through that piece of property. As the majority of the property is located within the FEMA 100 year flood plain, the City will be required to obtain approval from FEMA and possibly other federal agencies in order to build any structures in the flood plain. Attached is the excerpt from the Parks, Recreation and Open Space Master Plan regarding floodplain protection strategy.

As a point of reference, there are two items that will effect the Longwood property in the short term future. One is the construction on Colleyville Boulevard / SH26 which abuts the property. The other is the Comprehensive Master Plan process approved by City Council on October 15, 2013. An element of the process is the review of the existing Parks, Recreation and Open Space Master Plan to incorporate citizen input related to parks, trails, and recreation issues during the planning process and develop summary chapter related to parks, trails, and recreation for inclusion in the Comprehensive Plan, after review with the Parks and Recreation Advisory Board and City staff, and modify, as appropriate, per comments received.

Attachments

1. Open Space and Park Land Information
2. Master Plan - Floodplain Protection Strategy
3. Longwood Property - April 2, 2013 Pre Council Meeting Presentation

In an effort to obtain a better understanding of the Longwood property and fully grasp the difference between open space and park land I have included definitions obtained through the internet. You will also find several pages with excerpts from the 2011 Parks, Recreation and Open Space Master Plan that refer to this type of property. Please know that these are excerpts and thus may be out of context. At each excerpt you will find the page number in red so you can refer back to the master plan should you desire.

I hope you will find this helpful in preparing for your recommendation to City Council.

open space - *noun*

Ecology. Undeveloped land that is protected from development by legislation.

What is Open Space/Green Space?

Open space is any open piece of land that is undeveloped (has no buildings or other built structures) and is accessible to the public. Open space can include:

- Green space (land that is partly or completely covered with grass, trees, shrubs, or other vegetation). Green space includes parks, community gardens, and cemeteries.
- Schoolyards
- Playgrounds
- Public seating areas
- Public plazas
- Vacant lots

Open space provides recreational areas for residents and helps to enhance the beauty and environmental quality of neighborhoods. But with this broad range of recreational sites comes an equally broad range of environmental issues. Just as in any other land uses, the way parks are managed can have good or bad environmental impacts, from pesticide runoff, siltation from overused hiking and logging trails, and destruction of habitat.

Park - *noun*

An area of land, usually in a largely natural state, for the enjoyment of the public, having facilities for rest and recreation, often owned, set apart, and managed by a city, state, or nation.

Definition of park (n)

1. area for public recreation: a publicly owned area of land, usually with grass, trees, paths, sports fields, playgrounds, picnic areas, and other features for recreation and relaxation
2. protected area of countryside: an area of land reserved and managed so that it remains unspoiled, undeveloped, and as natural as possible
3. privately owned recreation facility: an area of privately owned land, developed to offer recreation or amusements to paying customers

Preserve Natural Areas (ES – 4)

Many people have commented that the beauty of living in Colleyville is found in the balance between the attractive natural landscape and the convenience of the City's location in the Metroplex. In the telephone survey, respondents almost unanimously agreed that natural areas in Colleyville should be preserved. Furthermore, 80% of respondents support the City acquiring land to preserve these natural areas, especially along creek corridors, and 71% support providing access to natural areas so that citizens can experience Colleyville's natural beauty first hand.

LAND ACQUISITION RECOMMENDATIONS (ES – 7)

As Colleyville approaches build-out, the City may consider acquiring land in order to provide space for additional facilities in the future and provide parks in currently under-served portions of the City. In the Citizen Attitude Survey, 80% of respondents feel it is important for the City to "acquire land to preserve environmentally sensitive areas such as natural creek corridors." Furthermore, 72% think it is important to "acquire land for future park and open space development." Considering anticipated development and population growth by 2030, the following land acquisitions are recommended.

Other Land Acquisition (ES – 8)

In addition to considering land for neighborhood and community parks, land and/or permanent easements for open space protection, trails, trailheads, and future facilities should be considered. Specific areas to target for open space protection include the Big Bear Creek and Little Bear Creek corridors.

(2 – 11)

This goal recognizes the need to enhance flood control without degrading the natural beauty of the City's creek corridors. This is an important consideration for open space protection and is reflective of the opportunity to provide floodplain management, flood control, and drainage improvements in concert with the provision of open space and linear parks.

General Trends (2-15)

- As North Texas cities and towns continue to grow and expand, citizens are becoming increasingly aware of the diminishing amounts of open space and natural areas in and around their communities. Similarly, this increased awareness parallels an increased interest in preserving open spaces, rural landscapes, and natural areas along creeks, lakes, wooded areas, prairies, and other environmentally and culturally significant locations.
- Related to this increased interest in the preservation of open spaces and natural areas is an increased interest among citizens to consider alternative development strategies within their communities in order to preserve and provide access to natural areas, decrease traffic congestion, encourage walking and bicycling, enhance property values, and increase and enhance recreation opportunities within their community. Alternative development strategies often considered include mixed-use development, new urbanism, and conservation development.
- The attributes of a community play a large role in attracting (or detracting) people to a city or region. Research shows that the quality of a city's environment (its climate, park space, and natural resources) is the most significant factor in attracting new residents. As such, high-quality, high-quantity parks and open space systems will attract people while low-quality, low-quantity parks and open space systems will *detract* people. The following tables illustrate the importance of a city's environment on economic and workforce development.

Linear Parks (3 – 2)

As the name implies, these parks are linear in nature and typically follow natural or manmade features such as creeks, railroads, utility lines, and streets. They vary in size depending on need and opportunity. These parks usually do not provide many amenities other than trails and their support facilities (such as benches, picnic tables, and interpretive signage). Linear parks usually contain trails and are therefore ideal for providing alternative, non-motorized connections to parks, schools, neighborhoods, libraries, retail, and other major destinations. Other than simply providing connections, these parks can provide recreational value by themselves since using trail facilities is one of the most popular recreation activities in most, if not all, communities. The value of a linear park often reaches beyond opportunities for trail connections. Linear parks along creeks, for instance, have the added benefit of providing habitat and migration/movement corridors for wildlife.

Open Space Preserves / Nature Areas (3 – 3)

Open space preserves and nature areas vary in size but are usually over 25 acres. The specific size of each open space preserve or nature area is based upon the size of the unique or ecologically valuable land that is identified as important to protect. These areas typically have very few facilities other than trails, interpretive signage, and perhaps gathering spaces. Other types of amenities (such as parking and playgrounds) may be appropriate if located near the park's entrance. These parks serve to preserve and provide access to natural areas such as along creeks, floodplains, wooded areas, lakeshores, prairies, and particular geologic formations or areas of topographic change. As un-programmed space, there is the added benefit that these areas are "self-maintaining." While there may be the occasional need to check for hazards, maintenance is generally not a significant factor. These are typically considered to be in the **other parks** category as described above.

Kimzey Park (3 – 11)

20.45 acres

Kimzey Park is over 20 acres in size and is fairly large for a neighborhood park. It is well integrated within the surrounding neighborhood, as it is mostly bordered by single-loaded roads

2. Many houses overlook the park, rendering it the focal point of the neighborhood. At the center of the park is a large pond with a fountain. Adjacent to the pond is a fishing pier and a pavilion. Other facilities include a playground, a sand volleyball court, and a basketball halfcourt. Many sidewalks and walkways run through and around the park. This park is relatively new and therefore its vegetation has not yet fully matured. A narrow portion of the park extends to the northeast connecting Kimzey Park to the Big Bear Creek corridor. This provides the opportunity to create a direct connection with Grapevine's trail along Big Bear Creek, which lies within one quarter-mile of the park.

Action Statements (4 – 9)

Survey respondents were asked how much they agree or disagree with a variety of statements dealing with actions of the Parks and Recreation Department. The overwhelming majority of the survey respondents (94%) *strongly agree* or *agree* that natural areas are important and should be preserved where they are available.

Future Park and Recreation Actions (4 – 12)

Respondents were queried on their opinion regarding various statements on future actions of the Parks and Recreation Department in order to gauge both the City's past success and opinions concerning the City's priorities. As indicated in Table 4.10, residents are in support of many potential Parks and

Recreation Department actions. The top three most-supported actions include expanding the City's trail system (6.1:1 support ratio), acquire land to preserve environmentally sensitive areas such as natural creek corridors (4.7:1), and charge user fees for participants of special events (4.7:1). The remaining results are shown in Table 4.10.

C. Open Space/Natural Areas (4 – 21)

The next topic focused on the open space and natural areas in and around the city. Areas of focus within Colleyville include north of L.D. Lockett, along the Little Bear Creek corridor, as well as other creek corridors and open spaces. Most of the comments were directed toward the protection of all natural areas within the city in order to preserve wildlife habitats and the existing small-town feel of Colleyville. Improvements to the Nature Center, such as adding interpretive/educational signage within the open spaces and natural areas, were suggested.

Second Public Meeting Summarized Results (4 - 22)

In general, the attendees at the public meeting confirmed that the findings presented were in line with their needs and preferences. Beyond this confirmation, the attendees also discussed the need to expand offerings at current facilities (such as the Senior Center) as a way to make better use of what the city already has. There was further discussion about the importance of trails within the community. Specifically, people commented that they think the City should place new trails along creeks and other natural areas before building trails in other locations. However, people also commented that it is still very important to provide trail and sidewalk connections between neighborhoods and schools.

Preserve Natural Areas (4 – 23)

The environment, both manmade and natural, is something that attracted many of Colleyville's residents and has kept them here. Many people have commented that the beauty of living in Colleyville is found in the balance between the attractive natural landscape and the convenience of the City's location in the Metroplex. In the telephone survey, respondents almost unanimously agreed that natural areas in Colleyville should be preserved. Furthermore, 80% of respondents support the City acquiring land in order to preserve these natural areas, especially along creek corridors. Finally, providing access to natural areas so citizens can experience Colleyville's natural beauty first hand was also supported by a strong majority of the population (71%).

Creek and Floodplains (4 – 40)

Colleyville is bound on the north and the south by Big Bear Creek and Little Bear Creek, respectively. These creeks flow relatively parallel to each other in a west to east direction. Creek corridors provide natural beauty to the city and are unique opportunities for recreation. Creeks and their floodplains provide environmental services such as flood protection, wildlife habitat, and improved water quality through natural filtration. Most relevant to this Master Plan, these corridors provide excellent opportunities for trail linkages throughout the city, as well as to adjacent communities. Specific to Colleyville, these creek corridors also serve as unique gateways along Colleyville Boulevard and announce one's arrival into the city. It is important that these resources be protected by a floodplain management strategy that protects the character and beauty of the floodplains while also supporting economic development. In areas subjected to regular flooding, one option is for the City to acquire the land, rather than implement extensive and often expensive erosion protection measures. This provides the City the opportunity to ensure the protection of healthy and functional ecosystem while simultaneously acquiring much needed park land. The City has experience with this type of acquisition. Specifically, L.D. Lockett Park was acquired as part of a flood control project. The protection and management of creeks and floodplains require the support, sensitive approach, and buy-in from all other relevant City departments including the Public Works Department and Economic Development Department.

Floodplain Protection Strategy (5 – 1)

In Colleyville, the majority of natural open space exists within the floodplains of Big Bear Creek and Little Bear Creek. Floodplains provide tremendous recreation opportunities within the City's parks system. Therefore, the Master Plan recommends the development of a floodplain management strategy as shown on the following page. Protecting Colleyville's floodplains will help the City achieve its goal of becoming the environmental leader in Tarrant County. The areas along Colleyville's creeks have great value for commercial and residential development, as well as open space preservation. Balancing these seemingly disparate functions is a challenge, yet it is recommended that the City make it a goal to strike this balance in order to encourage economic development while preserving Colleyville's natural beauty. In addition to the existing Flood Damage Prevention Ordinance, it is recommended that the City of Colleyville adopt a floodplain protection strategy that preserves the city's creek corridors. The floodplain protection strategy should make use of guidelines, public-private partnerships, and developer incentives by including policies relative to six concepts:

- Strategically acquire a permanent trail easement where the 2005 Pathways Plan or this Master Plan shows a planned trail passing through the creek

corridor. Access easements minimize the cost to the City to develop trails (versus purchasing land) and provide assistance to landowners for maintaining the area.

- Land and developments along creek corridors sell for a premium and benefit greatly when trails or other amenities are located along the corridor. To encourage the provision of publicly accessible trails and amenities in the corridor, the City should partner with private developers to encourage the provision of such amenities. Cost sharing and developer incentives should be considered.

- Avoid locating high-intensity recreation facilities within the floodplain. Ballfields and other high-intensity recreation facilities, like concession stands and restrooms, often require floodplain reclamation and the removal of trees and disturbance of floodplain vegetation, which has the function of slowing down surface water and filtering pollutants.

While it is often desirable to have parks that include these types of facilities adjacent to creek corridors, it is important to ensure that the intensely developed portions of these parks are outside of the floodplain.

- Develop guidelines regarding the management of floodplain land (including the clearing/removal of vegetation, mowing, and wildlife management). Educate landowners (large and small) and developers on the value of floodplains and provide them with these floodplain management guidelines.

- Floodplain reclamation can impact public safety, water quality, aesthetics, and tree cover and can increase erosion locally and downstream. However, properties adjacent to creek corridors are some of the most desirable pieces of land in the city. Therefore, the City of Colleyville should provide best practice guidelines for floodplain reclamation, the placement and design of structures, and the provision of trails and other amenities in environmentally sensitive areas.

- The City should consider incentivizing developers for exercising Low Impact Development (storm water best management practices) and Leadership in Energy and Environmental Design (LEED) Sustainable Sites practices.

Linear Parks and Open Space (5 – 6)

It is recommended that the City acquire key pieces of natural open space along creek corridors for use as linear parks or nature preserves. In general, the City should seek to acquire land that is along a planned trail corridor or that has unique ecological value. Potential maintenance challenges should be considered when determining whether a piece of land should be acquired. In

some instances, the City may choose to acquire a permanent trail easement rather than purchase land. This will reduce overall costs to the City and might require less maintenance.

HIGH PRIORITY NEEDS (6 – 1)

The following lists the recommended priorities for parks, recreation, and open space in Colleyville. These priorities have been developed utilizing demand-based needs, standards, city staff and city official input, and guidance from the Planning Team to provide a set of implementation items to enhance quality of life in Colleyville. The priorities are broken into two lists: one for outdoor facilities and one for indoor facilities.

Overall Parks, Recreation and Open Space Priorities (Recommended)

Beyond these recommended priorities, it is important to consider land acquisition as an underlying priority related to several of these items.

Outdoor Facilities

1. Hike and Bike Trails
2. Neighborhood Park Development
3. Open Space Protection
4. Additional Multi-Purpose Practice Fields opportunities and Open Play Areas

Indoor Facilities

1. Rebrand the Senior Center to reflect amore community-oriented operation without decreasing the programming opportunities for adults 50 and older.

Other Land Acquisition (6 – 6)

In addition to acquiring land for neighborhood and community parks, there is a need to acquire land for open space protection, trails, trailheads, and future facilities. Alternatively, this land could be made available to the public through dedicated easements, rather than land acquisition. Such would minimize the cost to the City and taxpayers, but would still allow the provision of trails and other amenities. The most significant land acquisition item in the Implementation Plan is for open space land so that it may be protected and preserved. Although shown as an act of acquisition, this land could also be protected and made accessible to the public through dedicated easements and agreements with developers and landowners. Such agreements could allow for unique corridors that are linked to and interact with surrounding development through trails, green space, view corridors, and semi-private spaces like outdoor dining areas, etc. Specific areas to target for open space acquisition or for gaining such easements include the Big Bear Creek and Little Bear Creek corridors.

Chapter 5

Recommendations

This chapter contains a series of recommendations for the improvement and future expansion of Colleyville’s parks, recreation, and open space system. These recommendations are based upon the vision and goals (Chapter 1), the City’s context (Chapter 2) the analysis of existing conditions (Chapter 3), and the needs assessment (Chapter 4). The recommendations contained herein should be initiated or implemented over the general life of this Master Plan, which covers the next five to ten years. Recommended items in this chapter are prioritized in Chapter 6 – Implementation.

The recommendations fall into four general categories:

- **Strategic Policy** – Strategies and policies to ensure the maintenance of Colleyville’s unique rural character, to protect its natural beauty, and to expand the parks, recreation, and open space system parallel to the pace of growth.
- **Land Acquisition** – Recommendations for acquiring land based on needs and opportunities.
- **Park and Facility Development** – Guidelines for developing new parks, enhancing existing parks, and number and type of outdoor and indoor recreation facilities that should be implemented within the next five years.
- **Pathways Plan** – Recommended changes to the Pathways Plan, prioritization of future trail segments, and identification of future opportunities.

STRATEGIC POLICY

Based upon the symbiotic relationship between development and the quality and quantity of park land and open spaces, it would be beneficial to establish a paradigm in which the City can reach its maximum development potential while enhancing quality of life for its citizens. This Master Plan is not intended to replace the City’s policies and actions related to development and planning. The recommended strategic policies and implementation items go beyond the sole responsibility of the Colleyville Parks and Recreation Department (CVPARD) and will best be realized through integrated, cohesive efforts among City departments. The cumulative results of these implementation items greatly enhance the ability of the City as a whole to achieve its goals.

Floodplain Protection Strategy

In Colleyville, the majority of natural open space exists within the floodplains of Big Bear Creek and Little Bear Creek. Floodplains provide tremendous recreation opportunities within the City’s parks system. Therefore, the Master Plan recommends the development of a floodplain management strategy as shown on the following page. Protecting Colleyville’s floodplains will help the City achieve its goal of becoming the environmental leader in Tarrant County.

The areas along Colleyville’s creeks have great value for commercial and residential development, as well as open space preservation. Balancing these seemingly disparate functions

is a challenge, yet it is recommended that the City make it a goal to strike this balance in order to encourage economic development while preserving Colleyville's natural beauty. In addition to the existing Flood Damage Prevention Ordinance, it is recommended that the City of Colleyville adopt a floodplain protection strategy that preserves the city's creek corridors. The floodplain protection strategy should make use of guidelines, public-private partnerships, and developer incentives by including policies relative to six concepts:

- Strategically acquire a permanent trail easement where the 2005 Pathways Plan or this Master Plan shows a planned trail passing through the creek corridor. Access easements minimize the cost to the City to develop trails (versus purchasing land) and provide assistance to landowners for maintaining the area.
- Land and developments along creek corridors sell for a premium and benefit greatly when trails or other amenities are located along the corridor. To encourage the provision of publicly accessible trails and amenities in the corridor, the City should partner with private developers to encourage the provision of such amenities. Cost sharing and developer incentives should be considered.
- Avoid locating high-intensity recreation facilities within the floodplain. Ballfields and other high-intensity recreation facilities, like concession stands and restrooms, often require floodplain reclamation and the removal of trees and disturbance of floodplain vegetation, which has the function of slowing down surface water and filtering pollutants. While it is often desirable to have parks that include these types of facilities adjacent to creek corridors, it is important to ensure that the intensely developed portions of these parks are outside of the floodplain.
- Develop guidelines regarding the management of floodplain land (including the clearing/removal of vegetation, mowing, and wildlife management). Educate landowners (large and small) and developers on the value of floodplains and provide them with these floodplain management guidelines.
- Floodplain reclamation can impact public safety, water quality, aesthetics, and tree cover and can increase erosion locally and downstream. However, properties adjacent to creek corridors are some of the most desirable pieces of land in the city. Therefore, the City of Colleyville should provide best practice guidelines for floodplain reclamation, the placement and design of structures, and the provision of trails and other amenities in environmentally sensitive areas.
- The City should consider incentivizing developers for exercising Low Impact Development (stormwater best management practices) and Leadership in Energy and Environmental Design (LEED) Sustainable Sites practices.

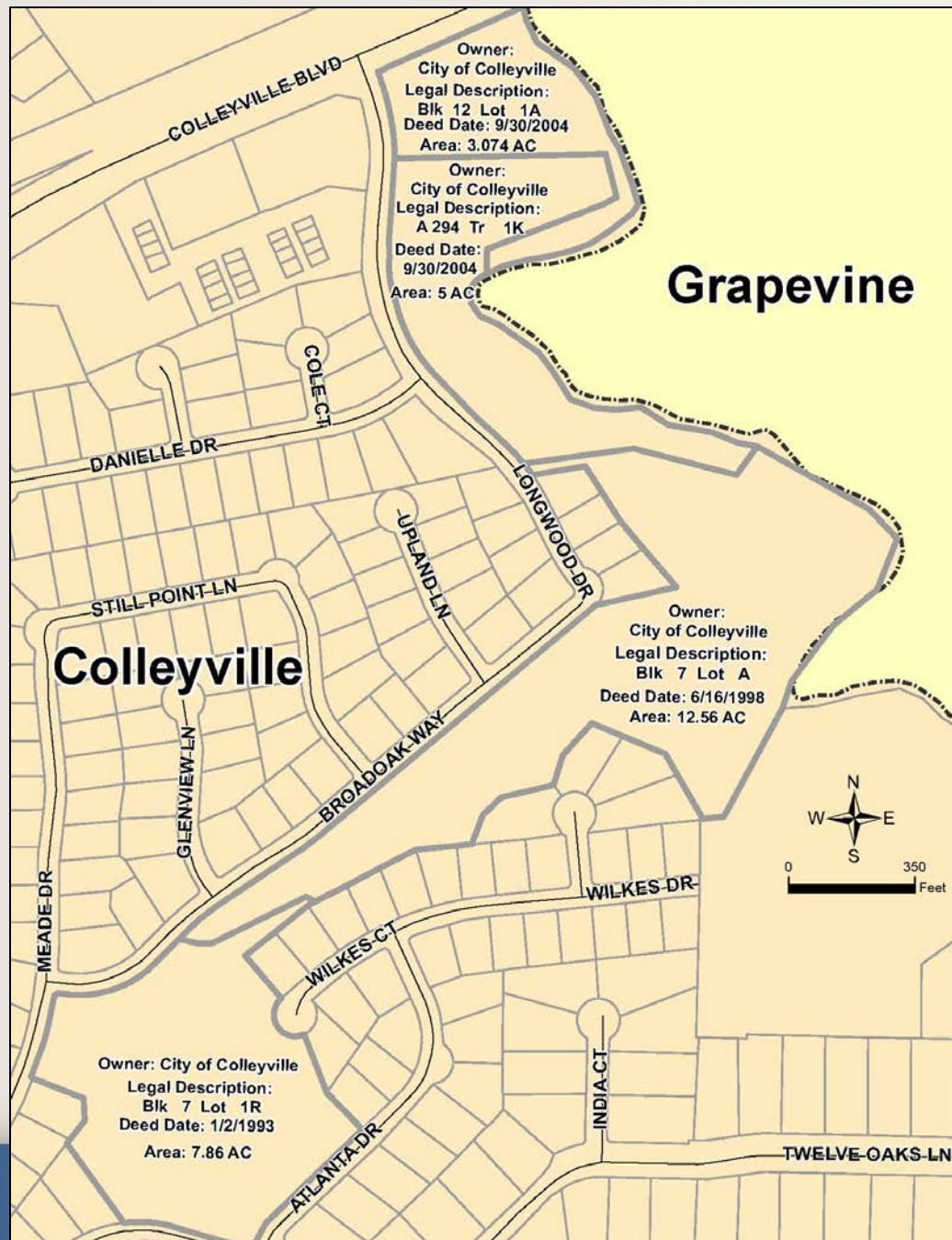


Discussion of the designation of park land for the Longwood Property

Pre Council Meeting
April 2, 2013

7201 Colleyville Boulevard properties

- Two parcels comprising 8.1 acres / 7.3 acres lie within FEMA 100 year floodplain
- Currently held as open space



7201 Colleyville Boulevard properties

- Properties are adjacent to Kimzey Park (20.45 acre neighborhood park)
 - Kimzey Park's amenities:
 - Pond and fishing pier
 - Pavilion
 - Playground
 - Sand volleyball court
 - Basketball half-court



7201 Colleyville Boulevard properties

The current state of the two properties is similar to the nature preserve of the Colleyville Nature Center

- Nature Center is 46 acres located along Little Bear Creek



Questions and Discussion



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3e

Agenda Date 02/17/2014

Number 3e

Type Regular Agenda Items

Department Parks and Recreation

Title

Update and presentation on the LD Lockett Park / Cotton Belt Trail Head Enhancement Project

Explanation

Funding was approved by City Council for the Fiscal Year 2014 Colleyville Economic Development Corporation (CEDC) budget at the September 17, 2013 meeting. A total of \$100,000 has been allocated for site improvements.

Staff has retained the services of Hidell Associates Architects to provide programming to establish conceptual site drawings with all architectural, engineering, and landscaped drawings required for the construction of the approved design.

The City hosted a public meeting on January 30, 2014, at the Colleyville Library with Aaron Babcock from Hidell Associates Architects facilitating the presentation and group discussion. In an effort to obtain as much citizen input as possible, five signs were placed along the Cotton Belt Trail, Trail Head and at the entrance to L.D. Lockett Park. Additionally, 353 letters were sent to citizens in the surrounding area requesting their participation.

Approximately 35 people participated in this meeting, sharing their opinions on what amenities the site should hold. In reviewing the information received at this public meeting, it is important to evaluate this information in conjunction with the priorities and needs identified by over 300 Colleyville citizens that took part in the 2011 Parks, Recreation and Open Space Master Plan.

Estimated time line:

- January 30, 2014 - Host and facilitate public meeting, obtaining data for community needs and usage requirements for the property.
- February 17, 2014 - Meet with Park and Recreation Advisory Board to discuss data and conceptual site drawings.
- February 18, 2014 - Submit conceptual site drawings to City Council for approval.

- April/May - Submit bid documents to City Council for approval.
- June through September - Project construction.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3f

Agenda Date 02/17/2014

Number 3f

Type Regular Agenda Items

Department Parks and Recreation

Title

Update of the Senior Center Project Study

Explanation

Library, Parks and Recreation Director Mary Rodne will provide an update to the Parks and Recreation Advisory Board on the progress of the Colleyville Senior Center Project Study.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
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www.colleyville.com

Agenda Number 3g

Agenda Date 02/17/2014

Number 3g

Type Regular Agenda Items

Department Parks and Recreation

Title

Discussion of items for future agendas

Explanation

This item allows the opportunity for the Parks and Recreation Advisory Board members to suggest items for consideration on future Park Board agendas, and to confirm the next regularly scheduled meeting date.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
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Agenda Number 4a

Agenda Date 02/17/2014

Number 4a

Type Report

Department Parks and Recreation

Title

Recreation, Athletics, Tennis and Senior Reports

Explanation

Recreation

- The Winter Ball was held on Friday, January 31 at the Colleyville Center. The annual Daddy Daughter Dance was transformed into an event that included fathers and/or father figures and their daughters, but also mothers and/or mother figures and their sons. The event included a deejay, refreshments, pictures, a craft, games, and goodie bags for all the boys and girls. The event was well received by all of the participants.
- New classes and programs offered in the fall were Keyboard/Piano classes, as well as the Brain Club. The Brain Club uses iPads for digital art classes along with Legos for early engineer learning.

Athletics

- Colleyville Baseball Softball, Soccer, and Lacrosse began their spring seasons in February and will run through the end of May.
- Prime Time Sports is utilizing the Pleasant Run Soccer Complex on Sundays for their soccer league. Prime Time Sports pays a per game, per field fee to the City for use of the facilities and fields without lighting. Their spring season began on February 9 and will continue through April 27.

Tennis

- The Mid-Cities Tournament was held on November 16 with 65 Participants.
- The City had their first ever USTA Senior Winter tennis league, with one team playing out of Colleyville generating \$207 in revenue.

Senior Center

- The annual Senior Holiday Party was held December 12 with 54 seniors in attendance. The entertainment was provided by Just Jazz and Santa Claus (Dax

Davis) was present for photo opportunities.

- A matter of Balance, a fall prevention class, was offered October 15 through December 3 (8 weeks) with a total of 15 participants. The free class was provided by Texas Health Resources in conjunction with the Senior Citizen Services of Greater Tarrant County.
- AARP Free Tax Help began on February 4 and will be offered through April 15 (Tuesdays only).

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
100 Main Street
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Agenda Number 4b

Agenda Date 02/17/2014

Number 4b

Type Report

Department Parks and Recreation

Title

Parks Capital Improvement and Operations Status Report

Explanation

Parks and Recreation Capital Improvement Projects

- Pleasant Run Trail (Bogart to Mission Lane) construction to be performed in conjunction with construction of Pleasant Run Road; construction anticipated to begin Spring 2014.
- LD Lockett Park/Cotton Belt Trail Head Project currently under review and design with Hidell and Associates.
- Webb House Trail will be constructed following the installation of the quad gates on the railroad and is scheduled to start construction March 2015.

Miscellaneous Park Projects

- Installation of electric hand dryers at City Park restrooms
- Athletic field preparation underway on all game fields for start of league play for softball, baseball and soccer
- Installed new batting cage nets at Reagan Park
- Tree removal and trimming at Nature Center
- Dead limb removal Cotton Belt Trail
- Irrigation installation completed on fields 5 – 7 at City Park
- Infield enhancement to field 9 at City Park
- Information board installed at McPherson Park
- Storm clean-up at parks and municipal buildings

Items of Interest

- Working with cities of Grapevine, Hurst and North Richland Hills to finalize agreement with DART and Fort Worth and Western Railroad on Right-of-Way maintenance contract for the Cotton Belt Trail.
- Identified shade structures and cloth damaged in winter storm is being contracted out for repairs.

Attachments