



City of Colleyville

Senior Center Advisory Committee Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817.503.1000
www.colleyville.com

Thursday, October 17, 2013
1:30 p.m.

Senior Center
2512 Glade Road

1. CALL TO ORDER

2. APPROVAL OF MINUTES

July 18, 2013

3. REGULAR AGENDA ITEMS

3a Introduction of new Senior Center Advisory Committee members

3b Election of Senior Center Advisory Committee Chair and Vice-Chair

3c Update on the Colleyville Senior Center Rebranding Study

3d Discussion and Consideration of the Senior Center Wish List

3e Discussion of Items for Future Agendas

4. REPORTS

5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

6. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, October 11, 2013 by 5:00 p.m.

Kathy E. Moore
Administrative Assistant
Parks and Recreation

A quorum of the Colleyville City Council may be in attendance at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the Administrative Assistant at least 48 hours in advance at 817.503.1180, and reasonable accommodations will be made to assist you.



City of Colleyville

Senior Center Advisory Committee Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Thursday, July 18, 2013
1:30 p.m.

Senior Center
2512 Glade Road

1. CALL TO ORDER

Chairperson Debra Minea called the regular meeting of the Colleyville Senior Advisory Committee to order on July 18, 2013, at 1:34 p.m.

Roll Call: Present Chairperson Debra Minea, Committee members Heath Dowell, Charna Gray, Anna King, Denise LaPosta, Molly Skinner; Library/Parks and Recreation Director Mary Rodne, Recreation and City Events Manager Lisa Escobedo, Recreation Specialist Cody Ashton, Assistant City Manager/Chief Financial Officer Terry Leake, and Administrative Assistant Kathy Moore

Absent Committee member Dorothy Parker

Debra Minea introduced new member Anna King to the Committee members and staff.

2. APPROVAL OF MINUTES

April 18, 2013

Committee member Molly Skinner moved to approve the April 18, 2013 minutes as written. Charna Gray seconded the motion. The motion carried with a unanimous vote.

3. REGULAR AGENDA ITEMS

3a Update on the Colleyville Senior Center Rebranding Study

Recreation and City Events Manager Lisa Escobedo presented an update on the progress of the Colleyville Senior Center rebranding study, stating that Hidell Associates had been selected to perform the rebranding study. Escobedo noted that to date, Hidell Associates met with staff and looked at the existing facility and programming; they toured facilities in several surrounding cities; and a public meeting was held on June 20, 2013 at the Colleyville Center for citizen input.

Lisa Escobedo stated that the next step would be to conduct a survey, which would be made available online and with printed copies. Discussions continued on how to get the word out in regard to the survey; several options were brought forward to include:

- Surveys to all HOA's
- Online at City webpage
- Email blast-E News
- Handouts at the Senior Center, Library and City Hall
- Committee members to spread the word

Assistant City Manager/Chief Financial Officer Terry Leake informed the Committee that staff anticipated the report to be complete by the end of August; at such time a special joint meeting will be called with the Colleyville Senior Center Advisory Committee and the Parks and Recreation Advisory Board to review the findings.

3b Discussion and Consideration of the Senior Center Wish List

Chairperson Minea stated that the piano had been tuned and was a great success; the Center now has a theater group using it weekly and performing at the Meals on Wheels luncheons.

Minea noted that the wish list only has two items at this time, which included decorations for the facility and window coverings. The window coverings have been put on hold until after the rebranding study.

Molly Skinner reminded the Committee that the plaque recognizing 90/older members had been moved to the completed section of the wish list, however, it was never fully implemented. The Committee requested that the plaque be added back on the list until fully completed.

Charna Gray questioned if it was possible to recognize Jack Olsen for all his work on the computer lab at the Colleyville Senior Center. Discussion continued on ways to recognize citizens who have contributed to the Senior Center. It was agreed that staff would look into some type of certificate of achievement for the Senior Center.

3c Discussion of items for future agendas

No items were brought forward for future agendas.

4. REPORTS

Cody Ashton, Recreation Specialist gave an overview of the Senior Center activities and upcoming events. Ashton stated that the Senior Center Health Fair was scheduled for September 13, 2013 with approximately 40 vendors. He noted that the date for the Health Fair was moved up in hopes of eliminating schedule conflicts with

other Health Fairs. Additionally, he noted that several trips were added to the Senior Center programming and the webpage was updated.

Chairperson, Debra Minea invited everyone to attend Friday's Meals on Wheels luncheon; the Colleyville Lion's Club will be grilling hotdogs and hamburgers and the mayor will be calling bingo. She noted that this has become an annual event and very popular with the seniors.

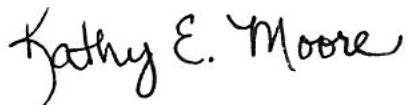
5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no citizen comments, however, staff informed the Committee that they will be notified if a joint meeting needs to be called before their regularly scheduled meeting on October 17, 2013.

6. ADJOURNMENT

Charna Gray moved to adjourn at 2:18 p.m. Molly Skinner seconded the motion. The motion carried with a unanimous vote.

Minutes taken and prepared by:

A handwritten signature in black ink that reads "Kathy E. Moore". The signature is written in a cursive, flowing style.

Kathy E. Moore
Administrative Assistant
Parks and Recreation



City of Colleyville Senior Center Advisory Committee Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3a

Agenda Date 10/17/2013

Number 3a

Type Regular Agenda Items

Department Parks and Recreation

Title

Introduction of new Senior Center Advisory Committee members

Explanation

This item is for the introductions of new Committee members.

Attachments

1. 2014 Senior Center Advisory Committee Roster

Senior Center Advisory Committee

CHAIRMAN

Debra Minea
1007 Dogwood Court
Colleyville, TX 76034
H: (817) 428-8335
dgminea@gmail.com
TERM: Sep 2012 - Sep 2014

Donna Bertram
5108 Stonebridge Drive
Colleyville, TX 76034
H: (817) 393-3003
donnabertram@tx.rr.com
TERM: Sep 2013 - Sep 2015

Anna King
4803 Mill View Drive
Colleyville, TX 76034
W: (210) 287-8656
H: (682) 325-4223
aking61@aol.com
TERM: Sep 2012 - Sep 2014

Molly Skinner
309 Chestnut Bend
Colleyville, TX 76034
W: (214) 536-7219
H: (817) 485-7354
mollyskinn@aol.com
TERM: Sep 2012 - Sep 2014

VICE-CHAIRMAN

Charna Gray
3300 Pembroke Parkway South
Colleyville, TX 76034
W: (817) 996-9217
H: (817) 318-8229
cvquilter@verizon.net
TERM: Sep 2012 - Sep 2014

Heath Dowell
1816 Avondale Drive
Colleyville, TX 76034
W: (214) 513-7953
H: (817) 358-0499
heathdowell@mac.com
TERM: Sep 2012 - Sep 2014

Denise LaPosta
2203 Hawthorne Avenue
Colleyville, TX 76034
W: (817) 291-2745
H: (817) 571-5657
TERM: Sep 2013 - Sep 2015



City of Colleyville Senior Center Advisory Committee Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3b

Agenda Date 10/17/2013

Number 3b

Type Regular Agenda Items

Department Parks and Recreation

Title

Election of Senior Center Advisory Committee Chair and Vice-Chair

Explanation

This item is for the election of a Committee chairperson and vice-chairperson for the upcoming year.

Attachments



City of Colleyville Senior Center Advisory Committee Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3c

Agenda Date 10/17/2013

Number 3c

Type Regular Agenda Items

Department Parks and Recreation

Title

Update on the Colleyville Senior Center Rebranding Study

Explanation

Lisa Escobedo, Recreation and City Events Manager will provide an update on the progress of the Colleyville Senior Center Rebranding Study.

Attachments



City of Colleyville Senior Center Advisory Committee Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3d

Agenda Date 10/17/2013

Number 3d

Type Regular Agenda Items

Department Parks and Recreation

Title

Discussion and Consideration of the Senior Center Wish List

Explanation

This item is for the discussion and consideration of the Senior Center wish list items.

Attachments

1. Senior Center Wish List

Senior Center Wish List

- Decorations for the facility
- Window coverings
- A Plaque recognizing 90/older members

COMPLETED ITEMS

- Lighting in large room
- Electrical work for computer
- LCD computer ceiling mount with new screen
- Computer room lighting
- Piano
- HVAC for entire facility
- More outside lights
- More fitness room equipment (Recumbent bike)
- Name tags
- Time clock to control outside security lights
- Roaster
- Motion detector light switches replaced with regular
- Emergency form
- Bookshelves and chairs in library
- Acoustical in large room
- Surround sound for television area
- Outdoor flag
- Fitness room outlets
- Flag Pole
- Flag
- Lighting of flag pole
- Puzzle table lighting
- Tune Piano



City of Colleyville Senior Center Advisory Committee Agenda Briefing

City Hall
100 Main Street
Colleyville, Texas 76034
www.colleyville.com

Agenda Number 3e	Agenda Date 10/17/2013	Number 3e
-------------------------	-------------------------------	------------------

Type Regular Agenda Items

Department Parks and Recreation

Title

Discussion of Items for Future Agendas

Explanation

This item is for discussion of potential future agenda items.

Attachments