



City of Colleyville

Senior Center Advisory Committee Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Thursday, July 18, 2013
1:30 p.m.

Senior Center
2512 Glade Road

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
April 18, 2013
- 3. REGULAR AGENDA ITEMS**
 - 3a** Update on the Colleyville Senior Center Rebranding Study
 - 3b** Discussion and Consideration of the Senior Center Wish List
 - 3c** Discussion of items for future agendas
- 4. REPORTS**
- 5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA**
- 6. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Friday, July 12, 2013 by 5:00 p.m.

Kathy E. Moore
Administrative Assistant

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the Administrative Assistant at least 48 hours in advance at 817.503.1180, and reasonable accommodations will be made to assist you.



City of Colleyville

Senior Center Advisory Committee Minutes

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Thursday, April 18, 2013
1:30 p.m.

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2512 Glade Road

1. CALL TO ORDER

Chairperson Debra Minea called the regular meeting of the Colleyville Senior Advisory Committee to order on April 18, 2013, at 1:32 p.m.

Roll Call: Present Chairperson Debra Minea, Committee members Dorothy Parker, Charna Gray, Denise LaPosta, Molly Skinner. Library/Parks and Recreation Director Mary Rodne, Recreation and City Events Manager Lisa Escobedo, Recreation Specialist Cody Ashton, Assistant City Manager/Chief Financial Officer Terry Leake, Administrative Assistant Kathy Moore

Absent Committee member Anna King and Heath Dowell

2. APPROVAL OF MINUTES

January 17, 2013

Committee member Charna Gray moved to approve the January 17, 2013 minutes as written. Molly Skinner seconded the motion. The motion carried with a unanimous vote.

3. REGULAR AGENDA ITEMS

3a Approval of the updated bylaws for the Senior Center Advisory Committee

Committee Chair, Debra Minea gave an overview of the Committee's revisions for the Senior Center Advisory Committee bylaws, as requested at the last meeting. Minea stated that all revisions have been made and the bylaws are ready for Committee approval. A copy of the revised bylaws is included in the Committee agenda packet for review. Molly Skinner made a motion to approve the updated Senior Center Advisory Committee bylaws. Charna Gray seconded the motion. The motion carried with a unanimous vote. It was noted that the approved bylaws would be forwarded to the City Council for approval.

3b Update on the Colleyville Senior Center Rebranding Study

Recreation and City Events Manager Lisa Escobedo presented an update on the progress of the Colleyville Senior Center rebranding study. Escobedo stated that

“Request for Proposals” were sent out to Consultants on April 5; noting that the selection process is underway, and an announcement of the selected Consultant would be made within the week.

City staff outlined the scope of the study, which will include:

- Community Input
- Focus Groups
- Programming Needs
- Building Efficiency
- Name/Signage
- Facility Needs
- Public Meetings

3c Discussion and consideration of the Senior Center Wish List

Chairperson Minea stated that the Committee would like to focus on having the piano at the Senior Center tuned; this item was added to the wish list at the January meeting. Senior Center Recreation Specialist, Cody Ashton reported that the seniors have formed a small theater group and requested the use of the piano. Additionally, Cody stated that he researched the cost of having the piano tuned; noting that prices ranged from \$90 to \$120 for tuning, with the possibility of additional cost for a pitch raise, which would increase the cost to approximately \$200. Quotes were received from vendors in Colleyville, Bedford, North Richland Hills and Fort Worth, with Prestige Piano of Bedford providing the lowest quote.

Discussion continued concerning a funding source for the piano tuning; Staff and the Committee agreed that having use of the piano was an enhancement that would benefit the Center as a whole. It was determined that funding was available in the Senior Center donation funds. However, the Committee would like staff to see if the Colleyville vendor would match Prestige Piano’s bid to keep the business in Colleyville. Charna Gray made a motion to spend money from the Senior Center funds to make necessary repairs to the piano. Denise LaPosta seconded the motion. The motion carried with a unanimous vote. Additionally, it was agreed that the piano should be tuned annually and staff will look into the cost for this.

3d Discussion on items for future agendas

Debra Minea suggested that each year we hand out a meeting schedule for the year to help the Committee members with their schedules. Minea noted that the remaining meetings for 2013 are scheduled for July 18 and October 17.

4. REPORTS

Cody Ashton, Recreation Specialist gave an overview of the Senior Center activities and upcoming special events; noting that the Senior Prom was held on February 15

with 46 participants; AARP free tax help concluded on April 9 with 177 returns; and the Senior Experience summer brochures have been mailed with several new programming options.

Chairperson, Debra Minea stated that the number of participants for Meals on Wheels is up a little with some new people attending. She noted that the senior theater group has started singing at the luncheons and has been well received.

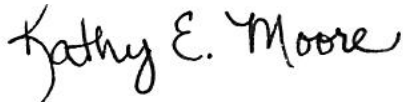
5. CITIZEN COMMENTS/PRESENTATIONS REGARDING ITEMS NOT ON THE AGENDA

There were no citizen comments; however, staff and Committee members discussed the use of the parkland behind the Senior Center. It was noted that the property would be looked at in the future.

6. ADJOURNMENT

Molly Skinner moved to adjourn at 2:13 p.m. Charna Gray seconded the motion. The motion carried with a unanimous vote.

Minutes taken and prepared by:



Kathy E. Moore
Administrative Assistant
Parks and Recreation



City of Colleyville Senior Center Advisory Committee Agenda Briefing

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Agenda Number 3a	Agenda Date 07/18/2013	Number 3a
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Type Regular Agenda Items

Department Parks and Recreation

Title

Update on the Colleyville Senior Center Rebranding Study

Explanation

Lisa Escobedo, Recreation and City Events Manager will update and answer questions from the Senior Center Advisory Committee on the progress of the Colleyville Senior Center rebranding study.

Attachments



City of Colleyville Senior Center Advisory Committee Agenda Briefing

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Agenda Number 3b

Agenda Date 07/18/2013

Number 3b

Type Regular Agenda Items

Department Parks and Recreation

Title

Discussion and Consideration of the Senior Center Wish List

Explanation

This item is for the discussion and consideration of the Senior Center wish list items. Senior Center Recreation Specialist Cody Ashton will give a status update on the piano tuning.

Attachments

1. Senior Center Wish List

Senior Center Wish List

- Decorations for the facility
- Window coverings

COMPLETED ITEMS

- Lighting in large room
- Electrical work for computer
- LCD computer ceiling mount with new screen
- Computer room lighting
- Piano
- HVAC for entire facility
- More outside lights
- More fitness room equipment (Recumbent bike)
- Name tags
- Time clock to control outside security lights
- Roaster
- Motion detector light switches replaced with regular
- Emergency form
- Bookshelves and chairs in library
- Acoustical in large room
- Surround sound for television area
- Outdoor flag
- Fitness room outlets
- Flag Pole
- Flag
- Lighting of flag pole
- A Plaque recognizing 90/older members
- Puzzle table lighting
- Tune Piano



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Agenda Number 3c

Agenda Date 07/18/2013

Number 3c

Type Regular Agenda Items

Department Parks and Recreation

Title

Discussion of items for future agendas

Explanation

This item is for discussion of potential future agenda items.

Attachments