City of Colleyville
Agenda
Colleyville Crime Control and Prevention District Board Worksession

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Thursday, May 30, 2013 — Executive Conference Room
5:00 p.m. — 3rd Floor City Hall

1. CALL TO ORDER

2. PRESENTATION AND DISCUSSION

2a Colleyville Crime Control and Prevention District (CCCPD) Fiscal Year 2013 (FY 2013) budget update

2b Presentation and discussion of the Colleyville Crime Control and Prevention District (CCCPD) Fiscal Year 2014 (FY 2014) budget

3. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, May 24, 2013 *by 5:00 p.m.*

Amy Shelley
City Secretary

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1130, and reasonable accommodations will be made to assist you.

City of Colleyville
Colleyville Crime Control and Prevention District Board
Agenda Briefing

City Hall
100 Main Street
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Agenda Number 2a **Agenda Date** 05/30/2013 **Number** 2a
Type Presentation and Discussion
Department City Manager

Title
Colleyville Crime Control and Prevention District (CCCPD) Fiscal Year 2013 (FY 2013) budget update

Explanation
This briefing provides an update on the current FY 2013 CCCPD budget.

A summary of the FY 2013 CCCPD adopted budget is as follows:

Beginning Fund Balance	$ 953,023
Total Budgeted Revenues (includes draw down of available cash of $287,940)	$1,424,940
Total Budgeted Expenditures	$1,222,570
Estimated Excess Revenues Over Expenditures*	$ 202,370
Estimated Ending Fund Balance	$ 867,453
* Must have a 1.4 times coverage ratio ($202,370) for Debt Service payment.	

Attached is a comparison of the FY 2013 adopted budget versus the FY 2013 revised projection. The FY 2013 beginning fund balance was higher than anticipated, due to the higher than anticipated sales tax revenues received in three of the last five months of FY 2012. Midway through the 2013 fiscal year, sales tax revenues have totaled $612,973, which is 3.2% above sales tax revenues received during the same time period in FY 2012. It is projected that sales tax revenues will be $90,000 greater than the adopted budget of $1,135,000 at the end of the fiscal year, due to increased sales tax receipts. Due to the continued lower than anticipated interest rates, income on investments is projected to be $500 lower than the adopted budget of $2,000. Additionally, the annual CCCPD budget incorporates the use of available cash within the fund balance, which is the utilization of the prior year's 1.40 coverage ratio for bonded debt. In most fiscal years, this annual addition to available cash within the fund balance is slightly over $200,000. With net anticipated increased revenues totaling almost $90,000, it is projected the ending fund balance at September 30, 2013 will be $1,076,475.

Attachments

1. FY 2013 CCCPD adopted budget versus FY 2013 revised projected

COLLEYVILLE CRIME CONTROL DISTRICT
FY 2013 ADOPTED BUDGET VERSUS FY 2013 REVISED PROJECTION

FISCAL YEAR	***ADOPTED FY 2013***		***PROJECTED FY 2013***	
BEGINNING FUND BALANCE	$953,023		$1,072,545	
REVENUES:				
1/2 CENT SALES TAX REVENUE	$1,135,000		$1,225,000	
INTEREST INCOME	$2,000		$1,500	
USE OF AVAILABLE CASH	$287,940		$198,440	
TOTAL REVENUES	$1,424,940		$1,424,940	
EXPENDITURES:				
ADMINISTRATIVE BOARD/AUDIT EXPENSES:	$1,850		$1,850	
POLICE SOFTWARE ANNUAL MAINTENANCE CONTRACT	$45,000		$45,000	
REGIONAL RECRUITING AND HIRING PROCESS (PACT TEST)	$2,000		$2,000	
CRIME REPORTS CRIME MAPPING SOFTWARE	$1,200		$1,200	
CRIME REPORTS ANALYTICAL CRIME MAPPING SOFTWARE	$4,000		$4,000	
NETMOTION WIRELESS MAINTENANCE AGREEMENT	$3,219		$3,219	
L-3 IN-CAR VIDEO SYSTEM SERVER MAINTENANCE	$3,768		$3,768	
PERSONNEL:				
POLICE OFFICERS: (FY 2013 - 5 OFFICERS)	$404,641		$404,641	
TEEN COURT	$33,750		$33,750	
CAPITAL -				
VEHICLES: REPLACEMENT - PATROL VEHICLE AND EQUIPMENT (FY 2013 - 3 VEHICLES INCLUDING IN-CAR VIDEO SYSTEM) (REPLACE UNITS 190,180,1111)	$154,950		$154,950	
EQUIPMENT:				
CONDUCTED ENERGY DEVICE (TASER) EQUIPMENT	$36,668		$36,668	
WEAPONS (8 PATROL RIFLES)	$9,600		$9,600	
DEBT SERVICE:				
2006 SERIES REFUNDING DEBT	$505,924		$505,924	
TRANSFERS:				
CAPITAL EQUIPMENT REPLACEMENT FUND - IN-CAR MOBILE DIGITAL COMPUTER SYSTEM	$16,000		$16,000	
TOTAL EXPENDITURES	$1,222,570		$1,222,570	
EXCESS REVENUES OVER EXPENDITURES	$202,370	**	$202,370	**
ENDING FUND BALANCE	$867,453		$1,076,475	

** MUST HAVE A 1.4 TIMES COVERAGE RATIO ($202,370) FOR DEBT SERVICE PAYMENT IN FY 2013

City of Colleyville
Colleyville Crime Control and Prevention District Board
Agenda Briefing

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Agenda Number 2b **Agenda Date** 05/30/2013 **Number** 2b
Type Presentation and Discussion
Department Police

Title
Presentation and discussion of the Colleyville Crime Control and Prevention District (CCCPD) Fiscal Year 2014 (FY 2014) budget

Explanation
Presentation and discussion of the Colleyville Crime Control and Prevention District (CCCPD) Fiscal Year 2014 (FY 2014) budget

In accordance with the Local Government Code, the Colleyville Crime Control and Prevention District (CCCPD) Board, which is comprised of the City Council, must approve an annual budget at least 100 days before the start of the fiscal year. In order to comply with this requirement, a meeting will be held on Tuesday, June 18, 2013 for the Board to approve the proposed FY 2014 CCCPD Budget. Staff has proposed the following FY 2014 budget for review and discussion, and is seeking direction on the proposed expenditures prior to the meeting for the adoption of the proposed FY 2014 budget.

Estimated Beginning Fund Balance for FY 2014	$1,072,545
Revenues:	
½ Cent Sales Tax	$1,275,000
Interest Income	$ 1,500
Use of Available Cash	$ 235,687
TOTAL REVENUES	$1,512,187
Expenditures:	
Administrative Board/Audit Expenses	$ 1,850
Police Records Management System Annual Maintenance Contract	$ 45,000
Regional Recruiting and Hiring Process (PACT Test)	$ 2,000
Crime Reports Crime Mapping Software	$ 1,200
Crime Reports Analytical Crime Mapping Software	$ 3,588
NetMotion Wireless Maintenance Agreement	$ 3,219
L-3 In-Car Video System Server Maintenance	$ 3,768

Personnel:	
Five (5) Police Officer Positions	$ 420,082
Add one (1) Additional Police Officer Position in April 2014	$ 36,975
Metroport Teen Court	$ 33,750
Capital:	
Vehicles: Replacement – 4 Patrol vehicles including in-car video system	$ 206,600
Replacement – CID Vehicle	$ 24,000
Equipment:	
Weapons Replacement	$ 8,500
Radar Trailer Replacement	$ 10,000
Debt Service:	
2006 Series Refunding Debt	$ 501,182
Transfers:	
Capital Equipment Replacement Fund - In-Car Mobile Digital Computer System	$ 10,000
TOTAL EXPENDITURES	$1,311,714
*EXCESS REVENUES OVER EXPENDITURES	$ 200,473
ENDING FUND BALANCE	$1,037,331
*Must have a 1.4 times coverage ratio ($200,473) for debt service payment in FY 2014.	

Attachments

1. FY 2014 Proposed CCCPD Budget

COLLEYVILLE CRIME CONTROL DISTRICT
FY 2014 PROPOSED BUDGET

FISCAL YEAR	*ADOPTED FY 2013*	*PROJECTED FY 2013*	*PROPOSED FY 2014*
BEGINNING FUND BALANCE	$953,023	$1,072,545	$1,072,545
REVENUES:			
1/2 CENT SALES TAX REVENUE	$1,135,000	$1,225,000	$1,275,000
INTEREST INCOME	$2,000	$1,500	$1,500
USE OF AVAILABLE CASH	$287,940	$198,440	$235,687
TOTAL REVENUES	$1,424,940	$1,424,940	$1,512,187
EXPENDITURES:			
ADMINISTRATIVE BOARD/AUDIT EXPENSES:	$1,850	$1,850	$1,850
POLICE SOFTWARE ANNUAL MAINTENANCE CONTRACT	$45,000	$45,000	$45,000
REGIONAL RECRUITING AND HIRING PROCESS (PACT TEST)	$2,000	$2,000	$2,000
CRIME REPORTS CRIME MAPPING SOFTWARE	$1,200	$1,200	$1,200
CRIME REPORTS ANALYTICAL CRIME MAPPING SOFTWARE	$4,000	$4,000	$3,588
NETMOTION WIRELESS MAINTENANCE AGREEMENT	$3,219	$3,219	$3,219
L-3 IN-CAR VIDEO SYSTEM SERVER MAINTENANCE	$3,768	$3,768	$3,768
PERSONNEL:			
POLICE OFFICERS:			
(FY 2013 - FIVE OFFICERS)	$404,641	$404,641	$420,082
(FY 2014 - ADD ONE ADDITIONAL OFFICER IN APRIL 2014)	$0	$0	$36,975
TEEN COURT	$33,750	$33,750	$33,750
CAPITAL -			
VEHICLES:			
REPLACEMENT - PATROL VEHICLE AND EQUIPMENT (FY 2014 - 4 VEHICLES INCLUDING IN-CAR VIDEO SYSTEM) (REPLACE UNITS 1114,1116,1120,1121)	$154,950	$154,950	$206,600
REPLACEMENT - CID VEHICLE (REPLACE UNIT 190)	$0	$0	$24,000
EQUIPMENT:			
CONDUCTED ENERGY DEVICE (TASER) EQUIPMENT	$36,668	$36,668	$0
WEAPONS REPLACEMENT	$9,600	$9,600	$8,500
RADAR TRAILER REPLACEMENT	$0	$0	$10,000
DEBT SERVICE:			
2006 SERIES REFUNDING DEBT	$505,924	$505,924	$501,182
TRANSFERS:			
CAPITAL EQUIPMENT REPLACEMENT FUND - IN-CAR MOBILE DIGITAL COMPUTER SYSTEM	$16,000	$16,000	$10,000
TOTAL EXPENDITURES	$1,222,570	$1,222,570	$1,311,714
EXCESS REVENUES OVER EXPENDITURES	$202,370 **	$202,370 **	$200,473 ^^
ENDING FUND BALANCE	$867,453	$1,076,475	$1,037,331

** MUST HAVE A 1.4 TIMES COVERAGE RATIO ($202,370) FOR DEBT SERVICE PAYMENT IN FY 2013

^^ MUST HAVE A 1.4 TIMES COVERAGE RATIO ($200,473) FOR DEBT SERVICE PAYMENT IN FY 2014