



**CITY OF COLLEYVILLE  
PARKS AND RECREATION  
ADVISORY BOARD AGENDA**

Executive Conference Room - Third Floor  
City Hall - 100 Main Street

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**MONDAY, JULY 6, 2026 - 6:00 PM**

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**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES**

January 5, 2026

**3. REGULAR AGENDA ITEMS**

**3a** Update on Vote Center and Splash Pad Park

**3b** Update on the Texas Tree Trail

**3c** Presentation and adoption of Parks and Recreation Advisory Board Bylaws

**3d** Heroes Park Update

**4. REPORTS**

Director's Report

**5. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards *Monday, June 29, 2026*, by 5:00 p.m.

Christine Loven, TRMC  
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1130, and reasonable accommodations will be made to assist you.



# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD MINUTES

City Hall - Executive Conference Room  
Third Floor - 100 Main Street

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**MONDAY, JANUARY 5, 2026 – 6:00 P.M.**

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## **1. CALL TO ORDER**

Chair Julie George called the meeting to order at 6:02 p.m. and called the roll.

**Present:** Chair Julie George, Vice Chair Joe Stout, Board members John Hillebrand, Chris Carr, and James Poettcker.

**Absent:** Members Dustan Goodell, Michael Sabbia, and Eric Presson.

**Also Present:** Parks and Recreation Director Lisa Escobedo, Parks and Recreation Manager Krissy Crocier, and City Secretary Christine Loven.

## **2. APPROVAL OF MINUTES**

### **2a** Parks and Recreation Advisory Board Minutes - July 7, 2025

James Poettcker made a motion to approve the July 7, 2025, Parks and Recreation Advisory Board Minutes, seconded by John Hillebrand, passed unanimously.

## **3. REGULAR AGENDA ITEMS**

### **3a** Presentation and overview of the Texas Tree Trail

Parks and Recreation Director Lisa Escobedo presented the Texas Tree Trail, noting the presentation was given to the City Council in October 2025, and was well received. She explained the recommendation of the Texas Tree Trail was a recommendation of the Tree Board, to add trees to the open space behind the Senior Center, which is nine acres and has a multi-use trail. Director Escobedo stated Beautification Supervisor Joe Flynn designed the trail, irrigation, and selected the trees and plants to be used.

The project will be completed in phases and will take three to five years to complete. Director Escobedo stated the initial trees will be substantial in species and size and will be installed first.

There was discussion of the budget, phases, and size of trees.

**3b** Overview of the Colleyville Recreation and Senior Centers

Krissy Crosier, Parks and Recreation Manager provided a presentation on the successes, programs, and activities at both the Recreation Center and Senior Center. The presentation introduced the staff at each location, highlighted programs, facility use, and the importance of both facilities for our residents.

There was discussion regarding resident and non-resident rates and bookings at both facilities.

**3c** Director's Report

Parks and Recreation Director Lisa Escobedo reviewed the written report provided to the Board and answered questions.

**4. ADJOURNMENT**

There being no further business to come before the Board, Chair Julie George adjourned the meeting at 7:07 p.m.

Minutes taken and prepared by:



*Christine Loven, TRMC*  
*City Secretary*



# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

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**Agenda Number** 3a

**Agenda Date** 7/6/2026

**Number -**

**Type** Regular Agenda Items

**Department** Parks and Recreation

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## **Title**

Update on Vote Center and Splash Pad Park

## **Explanation**

This item provides for staff to provide an update on the progress of the vote center/splash pad/playground project.

## **Attachments**

1. Vote Center-Splash Pad and Playground Project



# Voting Center/Splashpad & Playground Project

June 2, 2026



# Voting Center/Splashpad & Playground



# Voting Center/Splashpad & Playground



DRAWINGS | Site Plan

Parkhill

## SITE PLAN

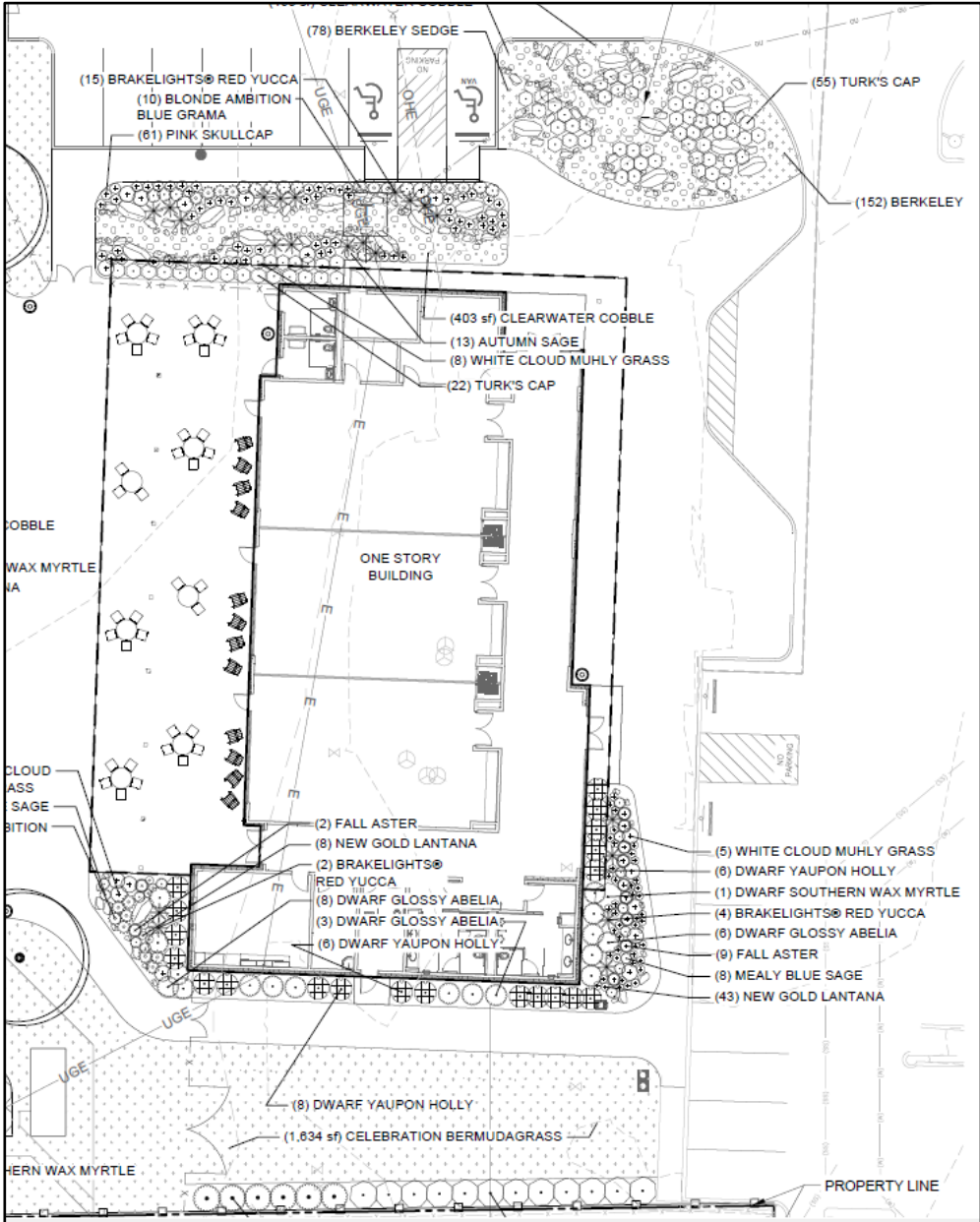


- KEY NOTES**
- 01 - PROP. BUILDING
  - 02 - PROP. DROP OFF
  - 03 - PROP. PARKING LOT (5 ADDITIONAL SPACES)
  - 04 - NEW ORNAMENTAL FENCING AND GATES
  - 05 - NEW WOOD FENCE
  - 06 - OPEN LAWN
  - 07 - LIMESTONE BLOCK BENCH
  - 08 - BENCH SEATING
  - 09 - ADIRONDACK CHAIR
  - 10 - 2-5 PLAY STRUCTURE
  - 11 - 5-12 PLAY ELEMENTS ON TURF BERM
  - 12 - SPLASH PAD
  - 13 - SPLASH PAD BUFFER ZONE
  - 14 - TREE GROVE
  - 15 - PLANTING BED
  - 16 - LIVING SCREEN
  - 17 - RELOCATED DUMPSTER ENCLOSURE
  - 18 - EX. DRAINAGE CHANNEL TO REMAIN
  - 19 - EX. WROUGHT IRON FENCE TO REMAIN

- EXISTING TREE
- PROP. SHADE TREE
- PROP. ORNAMENTAL TREE
- PROP. PEDESTRIAN CONCRETE PAVEMENT
- PROP. VEHICULAR CONCRETE PAVEMENT



# Voting Center/Splashpad & Playground



# Voting Center/Splashpad & Playground



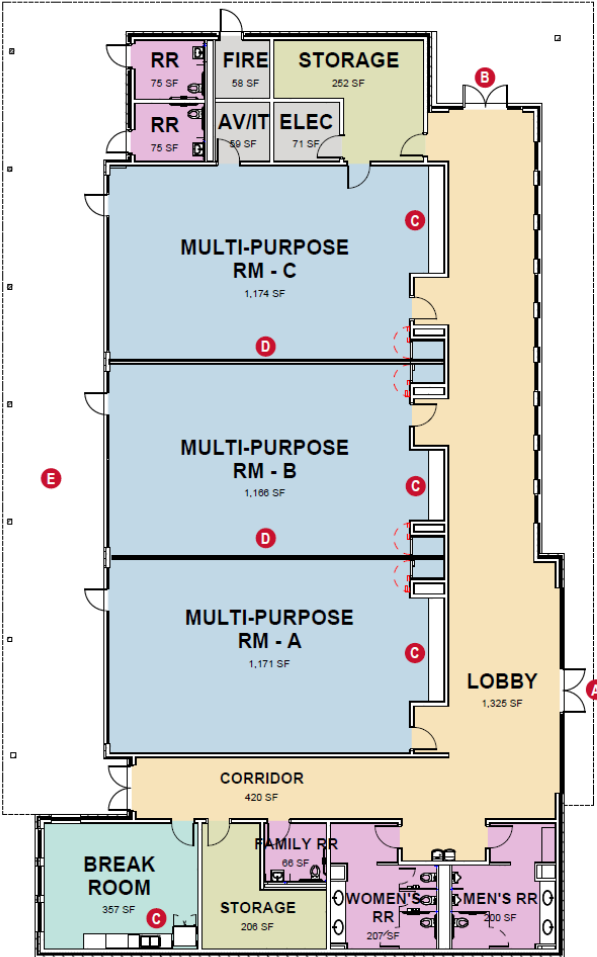
Parkhill

DRAWINGS | Floor Plan - (3) Multi-Purpose Room Scheme

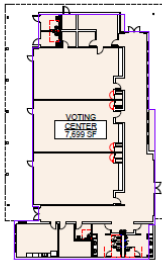
- A Main Entry
- B North Entry
- C Millwork with Cabinetry
- D Moveable Wall Partitions
- E Covered Back Patio

Department Legend

- Lobby and Circulation
- Multi-Purpose
- Break Room
- Restroom
- Storage
- Support

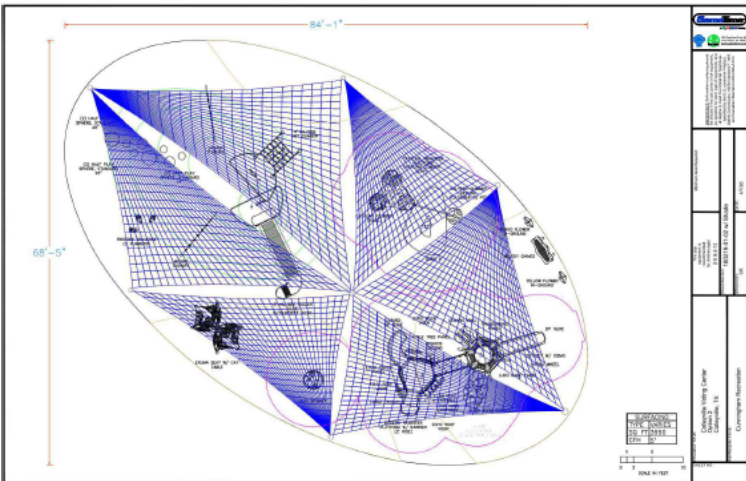


1 FLOOR PLAN - (3) MULTI-PURPOSE ROOM LAYOUT



2 AREA PLAN

# Voting Center/Splashpad & Playground



**Parkhill**

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Parkhill.com

Colleyville Voting Center  
and Spash Pad



CLIENT  
City of Colleyville  
5008 Roberts Road  
Colleyville, Texas 75034

PROJECT NO.  
45342.25

DESIGNER: Design Development

DATE: DESCRIPTION

Playground  
Equipment Option  
Gametime

**L-507**

A1 OPTION 3: GAMETIME PLAYGROUND LAYOUT AND EQUIPMENT  
NOT TO SCALE

# Voting Center/Splashpad & Playground



**VORTEX** | Voting Center Splashpad, Colleyville, TX  
Version: 4/2022



**VORTEX** | Voting Center Splashpad, Colleyville, TX  
Version: 4/2022



**VORTEX** | Voting Center Splashpad, Colleyville, TX  
Version: 4/2022



**VORTEX** | Voting Center Splashpad, Colleyville, TX  
Version: 4/2022



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PARKHILL, SMITH & COOPER, INC.

Parkhill.com

### Colleyville Voting Center and Spash Pad



**CLIENT**  
City of Colleyville  
5008 Roberts Road  
Colleyville, Texas 76034

**PROJECT NO.**  
40242.25

**DATE**      **DESCRIPTION**

**Splash Pad**  
**L-508**

**A1** SPLASHPAD LAYOUT AND EQUIPMENT  
NOT TO SCALE

# Voting Center/Splashpad & Playground



GENERAL NOTES

**NOTE: PERSPECTIVE VIEWS ARE SHOWN FOR REFERENCE AND REPRESENTATIONAL PURPOSES ONLY.**



C1 EXTERIOR PERSPECTIVE VIEW



A1 EXTERIOR PERSPECTIVE VIEW

**Parkhill**

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PARKHILL

04/24/2026

[Parkhill.com](http://Parkhill.com)

Colleyville Voting Center and  
Splash Pad  
City of Colleyville



CLIENT  
City of Colleyville  
5008 Roberts Rd, Colleyville, TX  
76034

PROJECT NO.  
46342-25

04/24/2026 Design Development  
DATE DESCRIPTION

Exterior  
Perspective  
Views

**A-901**

4/24/2026 11:20:00 AM

# Voting Center/Splashpad & Playground



**Demo** \$ 123,342

**Site**

Splashpad/playground/parking \$ 2,518,773

Walking path \$ 379,925

Site Total \$ 2,898,698

**Voting Center bldg** \$ 4,536,252

**Building allowances** \$ 117,547

**Construction Total** \$ 7,675,839



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# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

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**Agenda Number** 3b

**Agenda Date** 7/6/2026

**Number -**

**Type** Regular Agenda Items

**Department** Parks and Recreation

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## **Title**

Update on the Texas Tree Trail

## **Explanation**

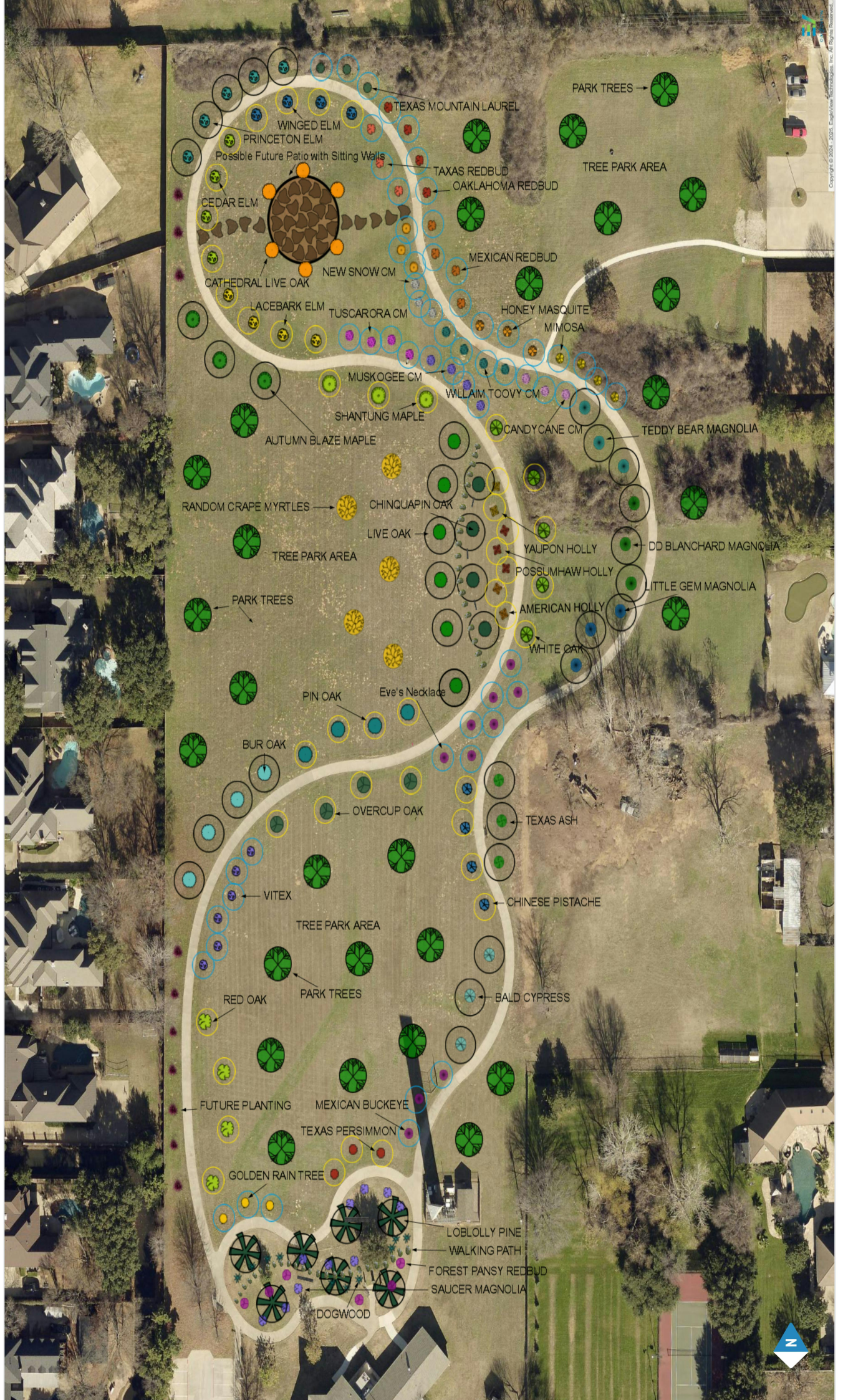
This item provides for an update on the design and plantings at the Texas Tree Trail.

## **Attachments**

1. Texas Tree Trail

# Tree Planting

2512 Glade Rd, Colleyville, TX 76034-4574, United States



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# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

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**Agenda Number** 3c

**Agenda Date** 7/6/2026

**Number -**

**Type** Regular Agenda Items

**Department** City Secretary

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## **Title**

Presentation and adoption of Parks and Recreation Advisory Board Bylaws

## **Explanation**

This item provides for review of the City Council approved standard bylaws for the City's Boards, Commissions, and Committee, and adoption of the Parks and Recreation Advisory Board Bylaws by the Board.

## **Attachments**

1. Parks and Recreation Advisory Board Bylaws

**City of Colleyville**  
**COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD**  
**BYLAWS**

**ARTICLE I. ESTABLISHMENT AND AUTHORITY**

The Colleyville Parks and Recreation Advisory Board ("Board") is established by the City Council of Colleyville, Texas, by Ordinance O-89-719 on May 12, 1989. The Board serves in an advisory capacity only and operates under the authority of the City Council. The Board shall have no administrative, budgetary, contractual, or supervisory authority, and shall comply with all applicable federal and state laws, City Charter provisions, City ordinances, and City policies, including the Texas Open Meetings Act and the Texas Public Information Act.

**ARTICLE II. PURPOSE**

1. Provide recommendations to the City Council and City staff regarding programming and community engagement of leisure services and park amenities within the City.
2. Support long-range planning efforts related to City parks and recreation.
3. Promote community awareness of parks and recreation programs and services.

All recommendations are subject to review and approval by the City Council.

**ARTICLE III. MEMBERSHIP**

**Section 1. Appointment**

The Board shall consist of eight (8) members, who shall be appointed by the City Council. Members are appointed for a two-year term with an established staggered structure. All members shall be qualified voters and residents of the City. No member may be employed by the City and all members serve without compensation.

**Section 2. Attendance**

Members are expected to attend all regular meetings. Absence from three (3) consecutive regular meetings in a twelve-month period may constitute grounds for review and possible removal by the City Council. Members shall notify staff in advance if unable to attend a meeting.

**Section 3. Vacancies**

Vacancies shall be filled by appointment of the City Council for the remainder of the unexpired term.

## **ARTICLE IV. OFFICERS**

### **Section 1. Election**

The Board shall elect from its membership a Chair and Vice Chair who will serve for the two-year appointment. If one or both terms expire, a Chair and Vice Chair will be elected from the membership, at the first meeting following City Council appointments or when the term has expired.

### **Section 2. Duties**

The Chair shall preside at meetings, coordinate agenda requests with City staff, and maintain order and decorum during meetings. The Vice Chair shall perform the duties of the Chair in the Chair's absence. Officers shall not exercise authority beyond that granted to the Board as an advisory body.

## **ARTICLE V. MEETINGS**

### **Section 1. Number of Meetings**

A minimum of two regular meetings shall be conducted annually at a time and place designated by the City. All meetings shall be posted and conducted in compliance with the Texas Open Meetings Act. A majority of appointed members shall constitute a quorum. Proxy voting is prohibited. Members must be physically present or participate as otherwise permitted by law.

### **Section 2. Quorum**

A quorum is defined as the minimum number of voting members who must be present at a properly convened meeting in order to conduct business. A quorum is a majority of voting members, and a majority is required to conduct the meeting, even when there is no item for vote or action. If a majority is not present, the Chair may: 1. Adjourn the meeting; 2. give a stated time (example: 15 minutes from the time the meeting was scheduled) when the meeting will be adjourned if other members do not arrive. If the option is to extend the time, no business may be conducted and the meeting adjourned when the time expires.

The following Robert's Quorum Table will be used to determine a quorum and a majority vote of a quorum:

<b>Total Number of Members</b>	<b>Quorum</b>	<b>Majority of a Quorum</b>
5	3	2
6	4	3
7	4	3
8	5	3
9	5	3
10	6	4
11	6	4
12	7	4

## **ARTICLE VI. VOTING**

Each member shall have one vote, excepting the ex-officio members. Action shall be taken by a majority vote of members present and voting, unless otherwise required by law. See Robert's Quorum Table for a majority vote minimum, when based on quorum present.

## **ARTICLE VII. CODE OF CONDUCT**

### **Section 1. State of Commitment**

Members are appointed to represent the best interests of the residents of the City of Colleyville and shall conduct themselves in a manner that reflects positively on the City in all actions.

### **Section 2. General Standards**

- Act in the best interest of the City as a whole.
- Comply with all applicable laws, including the Texas Open Meetings Act and Texas Public Information Act.
- Treat fellow members, City Council, City staff, and the public with courtesy and respect.
- Shall not accept or solicit any benefit, economic gain, or advantage related to his/her position with the City, nor use that position to secure special privileges or exemptions.
- When acting in an official capacity, shall not grant any special consideration, treatment or advantage to a person or organization beyond that which is available to every other person or organization, and shall not personally represent, or appear on behalf of, the private interests of others in a meeting of any board, commission, committee, or the city council.
- Refrain from disruptive conduct during meetings.
- Avoid conflicts of interest and comply with all applicable disclosure requirements under state law and City policy.
- Refrain from directing City staff or becoming involved in administrative operations.
- Maintain confidentiality of executive session discussions and legally protected information.
- Conviction of a felony or offense involving moral turpitude will result in immediate dismissal

### **Section 3. Public Communication**

Members shall not represent themselves as speaking on behalf of the Board or the City unless authorized by the City Council. When speaking as private citizens, members shall clarify that their comments do not represent official City positions.

### **Section 4. Enforcement**

Alleged violations of this Code of Conduct may be referred to the City Secretary for City Manager and City Council review. Members serve at the pleasure of the City Council and may be removed in accordance with City policy and applicable law.

## **ARTICLE VIII. SOCIAL MEDIA**

### **Section 1. Purpose**

This Social Media Policy provides guidance regarding appropriate use of social media platforms in a manner consistent with state law, City policy, and the advisory role of the Board.

### **Section 2. Personal Accounts**

- Members shall not represent their personal opinions as official positions of the Board or the City unless expressly authorized.
- When referencing Board matters, members should clearly state they are speaking in their individual capacity unless authorized to speak on behalf of the Board.
- Members shall not use City logos, official branding, or titles in a manner that implies official endorsement without prior authorization.

### **Section 3. Open Meeting Act and City Policy Compliance**

- Members shall not post their individual opinions regarding any case or action which will be forthcoming to City Council, or any Board, Commission, or Committee, prior to the case or action being presented on an official agenda for the Board, Commission, Committee and City Council.
- Members shall not use social media to deliberate with a quorum regarding matters within the Board's jurisdiction outside of a properly posted meeting.
- Posting comments, replies, reactions, or similar interactions that constitute deliberation among a quorum is prohibited.
- Members shall avoid engaging in online discussions of Board business when other Board members are participating in the same communication thread.

### **Section 4. Professional Conduct**

Members shall

- Conduct themselves respectfully in all online interactions relating to City matters.
- Refrain from posting confidential, privileged, or executive session information.
- Avoid personal attacks or inflammatory remarks that undermine public trust.
- Comply with state law when engaging in political activity in a private capacity.

### **Section 5. Enforcement**

Alleged violations of this Social Media Policy may be referred to the City Secretary for City Manager and City Council for final action. Members serve at the pleasure of the City Council and may be subject to removal in accordance with City policy and applicable law.

## **ARTICLE IX. – TRAINING REQUIREMENTS**

Within 90 days of appointment, members shall complete and provide proof of completion to the City Secretary of the state required Open Meetings Act and Public Information Act training.

## **ARTICLE X. REMOVAL**

Members serve at the pleasure of the City Council and may be removed by the City Council with or without cause, in accordance with City Charter, ordinances, and applicable law.

## **ARTICLE XI. AMENDMENTS**

These bylaws may be amended by majority vote of the Board and approval of the City Council. Proposed amendments shall be submitted to the City Secretary for review and placement on a City Council agenda for consideration.

City Council approved June 2, 2026.

Colleyville Parks and Recreation Advisory Board adoption: July 6, 2026



# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

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**Agenda Number** 3d  
**Type** Regular Agenda Items  
**Department** City Secretary

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**Agenda Date** 7/6/2026

**Number -**

## **Title**

Heroes Park Update

## **Explanation**

Staff will provide a history of Heroes Park which officially opened June 26, 2026.

## **Attachments**

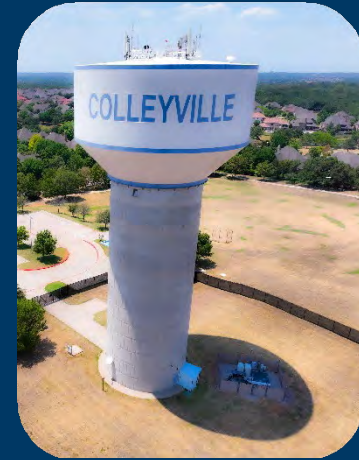
1. Heroes Park Update



# Heroes Park Update

July 6, 2026

Parks & Recreation Advisory Board





# Benchmarking Site Visits



- Irving Veterans Memorial Park
- Keller Veterans Memorial Park
- Keller Gold Star Families Memorial Monument



# Other Benchmarking



- Plano Veterans Memorial Park
- Frisco Commons Park
- Frisco - The Star
- Kyle Heroes Memorial Park
- Arlington Levitt Pavilion



## **Desires related Recognition / Memorial:**

- Area for heroes recognition
  - Low walls with names, not on the ground
- Area for war memorials and/or branches of military
  - Exact wars and details TBD in later phase
- Bronze statues
  - Limited amount given size constraints
  - Cluster (could be the way to recognize branches of military)
- Gold Star Monument (optional)
- Will not have separate Police and Fire memorial walls

## **Desires related to Events:**

- Event Stage (two-sided)
- Open Lawn
- Benches for meditation, rest and event viewing
- Water Feature
  - Preferred subtle water wall over fountain
- Continue aesthetic for City Hall complex / campus
- Utilization of corners of the site
- Pavers and walkways similar to the Plaza
- Landscaping and Shade

# Aerial Map of Original Configuration



# Aerial Map of New Configuration



Road closes to expand site

Road continues through

MAIN ST

COTTAGE LN

PIAZZA LN

TERRA COTTA WAY

# Program Elements



## EVENT LAWN / FLEXIBLE SPACES



## SHADE STRUCTURE / STAGE AREA



## TALL MEMORIAL WALL



## LOW HEROES WALL



## LOW HISTORY WALL



## WATER WALL



## ENTRY PORTAL



## SEATING WALL



## SHADE TRELLIS



## SCULPTURE



## FLEXIBLE STAGING AREA



## BENCHES



## ENHANCED PAVING



## SITE FURNISHINGS



# Renderings



# Renderings





# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

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**Agenda Number**

**Agenda Date** 7/6/2026

**Number -**

**Type** Report

**Department** Parks and Recreation

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**Title**

Director's Report

**Explanation**

Staff will provide a review of projects and activities.

**Attachments**

1. Director's Report

# Parks & Recreation Advisory Board Meeting

July 6, 2026

## Recreation

- **Summer Classes** – summer programming is in full swing with camps kicking off on May 26 and running through August 7.
- **Bunny Brunch & Lunch** – The sold-out events were held on Saturday, March 28, 9-11am and 1-3pm for kids under 7 and their families. Even with some drizzle, the 250+ at each event enjoyed the petting zoo, face painting, inflatables, pictures with the bunny, and egg hunt.
- **Plant Bingo** – This first-time program was held on April 14 and was open to all ages. Multi-generational groups joined the fun. The event was sold out at 50 participants.
- **Earth Day** – This event was held on April 22, 5:30 – 7pm in the Colleyville Recreation Center parking lot in conjunction with Colleyville's downtown special events team. Attendees visited with local conservation enthusiasts, played games for prizes, and constructed Earth Day-themed crafts. Approximately 100 visitors joined us at this free event.
- **Texas Junior Anglers** – was held on April 25, 9am – noon at the Anglers Pond at the Colleyville Nature Center. Pre-registration is not required for this event. We had over 200 anglers plus their families attend.
- **Summer Camps** – 66 camps being offered over the 11-weeks. 39 camps have been held since the program started hosting 667 campers.
- **\*New\* Mahjongg Open Play** – has been added to the calendar at the Recreation Center to meet twice per week (Wednesdays & Sundays) with a max of 40 participants each session.

## Senior

- **Valentine's Day Celebration and Spring Fling Dance** – Both events were well attended and provided good feedback from attendees. Two dances will continue to be held each year.
- **Craft Show and Market** – This inaugural event was held on Friday, May 29 hosting 30 vendors and close to 200 shoppers. Feedback was positive with good suggestions including considering moving it to a Saturday next season to attract more visitors.
- **Day Trips** – have expanded to include two visits to Winstar and one educational/social trip each month. The seniors are on-to-go more than ever.
- **Metroport Meals on Wheels** – Meets the 1<sup>st</sup> & 3<sup>rd</sup> Friday each month. The July 3<sup>rd</sup> meeting date has been moved to July 10<sup>th</sup> with the Colleyville Lions Club hosting the highly anticipated grilled hamburgers and hotdogs.

## Athletics

- **Youth Sports Associations** (soccer, baseball & softball) – Spring seasons were played March through May with some All-Star groups finishing out tournaments and camps through June. Fall seasons are around the corner. City staff and Youth Sports Board members will be meeting mid-July to discuss the upcoming fall season.
- **Youth Spring Volleyball League** – This season wrapped up on May 9<sup>th</sup> hosting 450 players on 45 different teams.
- **Youth Summer Basketball League** – We are 3 games into a 6-game season with a nice break for the holiday this weekend. We have a total of 40 teams with 302 players. We had enough interest to execute an All Girls 8U league with 8 teams.
- **Spring Coed Sand Volleyball League** – The league began on Monday, March 23 with 18 teams. The summer league started on June 15 and will run through July 27. There are also 18 teams this current season.

- **\*New\* Adult 3-on-3 Basketball League** – This Thursday night league started on March 5 with 6 teams. The current summer league started June 4 with 8 teams.

## **Tennis & Pickleball**

- **Spring & Summer Tennis Leagues** – 12 teams played out at City Park in the Spring league that started in February. The Summer league currently has 8 teams and will run through the end of July.
- **Spring Pickleball Leagues** – 10 teams played in the Spring league that ended in April.
- **Summer Pickleball Leagues** – Are currently not being held due to the court maintenance taking place the month of July on the City Park courts.

## **Parks**

- **Athletic Fields/Courts** – Assessment of the field/court conditions of the athletic fields and courts.
- **Kimzey Park** – Painted both pavilions.
- **Beautification Team** – Installed new landscaping on the Main Street median (near City Hall) and on the west side of City Hall, they transitioned the landscape to connect with Heroes Park.
- **Athletic Field Maintenance** – After the spring season and before the fall seasons, Parks focuses on maintenance of the athletic fields, with extra fertilizer, aeration, no play, etc., practices.

## **Master Plan & CIP Project Update**

- Texas Tree Trail – Phase I, 2 & 3 (**Completed - Summer 2026**)
- Texas Tree Trail – Monument Sign (**Completed – Spring 2026**)
- Voting Center, Splash Pad, & Playground design (**Ongoing 2026**)
- Justice Center: landscape beautification (**Fall 2026**)
- Bidault House: landscape beautification (**Fall 2026**)

## **Upcoming Parks & Recreation Projects:**

- Park Signage Replacement – Phase 2 (**Winter 2026**)
- Pickleball Courts Rehabilitation (**Summer 2026**)
- Texas Tree Trail – Signage (**Fall 2026**)

## **2026 Parks & Recreation Advisory Board Meeting Dates:**

- ✓ **January 5**
- ✓ **April 6 (Canceled)**
- **July 7**
- **October 6**