



CITY OF COLLEYVILLE CITY COUNCIL AGENDA

100 Main Street, Colleyville, Texas, 76034

WEDNESDAY, SEPTEMBER 3, 2025

**WORKSESSION
5:30 PM
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR**

CALL TO ORDER

- WS-1** Discussion of extending the Tax Increment Finance District
- WS-2** Discussion of "Brighten Up the Boulevard" Christmas Light Grant Program
- WS-3** Court overview and update
- WS-4** Discussion of the September 3, 2025 City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING
7:00 P.M.
CITY COUNCIL CHAMBERS**

INVOCATION: Pastor Jon Chasteen, Victory Church

PLEDGE OF ALLEGIANCE: City Attorney

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-25-5071

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Proclamation presentation in recognition of National Library Card Sign Up Month - Mayor Bobby Lindamood and Library Director Jack Pawlowski

4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-25-5072

- 4a** Approval of the minutes of the regular City Council meeting of August 19, 2025
- 4b** Adoption of the Colleyville Economic Development Corporation Fiscal Year 2026 Budget
- 4c** Adopting the Economic Development Capital Improvement Program (EDCIP) for the Fiscal Years 2026-2030 of the Colleyville Economic Development Corporation
- 4d** Approval to use the Voluntary Library Fund in Fiscal Year 2026 for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$195,000
- 4e** Approval of a Construction Services Agreement with 2R Construction Services, LLC for emergency sewer repairs along Windsor Court, in an amount not to exceed \$63,400.00, a contingency amount not to exceed \$6,000.00, and authorizing the City Manager to execute the agreement
- 4f** Approval of the "Brighten Up the Boulevard" Christmas Light Grant Program
- 4g** Approval of a Project Proposal with Specified Art, for the fabrication and installation of a tree feature element at the Northern Gateway Tower, in an amount not to exceed \$65,000, and authorizing the City Manager to execute the proposal

5. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

5a Ordinance O-25-2338

Consideration of a rezoning from PUD-R Planned Unit Development – Residential to RE Single Family Estate Residential on Lot 1, Block 1, of the McCrary Addition, located at 1516 McCain Lane, Case ZC25-018

5b Ordinance O-25-2339

Consideration of a Special Use Permit for a Veterinarian Clinic to operate on Lot 1R1, Block 1, Town Center Colleyville, located at 5615 Colleyville Boulevard, Suite 120, Case ZC25-020

5c Ordinance O-25-2340

Consideration of code amendments to the Land Development Code, Chapter 7, Sign Regulations, Case GC25-004

5d Ordinance O-25-2341

Amending Ordinance O-24-2293 relating to the Fiscal Year 2025 budget

5e Ordinance O-25-2342

Adoption of the proposed Fiscal Year 2026 budget

5f Ordinance O-25-2343

Adoption of the Ad Valorem Tax Rate for Fiscal Year 2026

5g Ordinance O-25-2344

Amending the Colleyville Code of Ordinances, Part II, Chapter 2-Administration, Article II - Finance, Division 1, Sec. 2-26, (p) Library, Fees and Charges for City Services

5h Ordinance O-25-2345

An ordinance amending Section 3 - Service Charges of the Water and Sewer Policy and Procedure Manual as contained in the Code of Ordinances, to implement updated base rates

5i Ordinance O-25-2346

Approval of a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the company's 2025 Rate Review Mechanism filing and adopting tariffs reflecting rate adjustments consistent with the negotiated settlement

6. CITIZEN COMMENTS**7. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR WEDNESDAY, SEPTEMBER 3, 2025 - READING AND PUBLIC HEARING - RESOLUTION R-25-5073****8. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards *Wednesday, August 27, 2025*, by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1130, and reasonable accommodations will be made to assist you.



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number WS-1

Agenda Date 9/3/2025

Type Worksession

Department City Manager

Title

Discussion of extending the Tax Increment Finance District

Explanation

This item provides for further discussion regarding extending the Tax Increment Finance District

Attachments



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number WS-2

Agenda Date 9/3/2025

Type Worksession

Department City Manager

Title

Discussion of "Brighten Up the Boulevard" Christmas Light Grant Program

Explanation

This agenda item provides for a discussion of the "Brighten Up the Boulevard" Christmas Light Grant Program.

Attachments

1. Christmas Light Grant Program



Christmas Light Grant Program

September 3, 2025



Business Christmas Light Grant



- 2:1 matching grant for businesses to add Christmas lighting along SH26
 - Up to \$5,000 for shopping centers
 - Up to \$2,000 for individual businesses
- \$50,000 annual funding, TIF fund
- Reviewed and approved through the existing Beautification Committee
- The City continues to beautify the SH26 corridor including expansion of Christmas lights and décor during the holiday season. The grant would encourage businesses to partner with the City in this effort.
- Funded on a reimbursement basis, after verification

BRIGHTEN UP THE BOULEVARD

Christmas Light Matching Grant



The City of Colleyville is offering a new Christmas Light Matching Grant for businesses along Colleyville Boulevard (SH26).

As part of the City's ongoing beautification efforts, this program provides partial funding to help businesses add festive holiday lighting. Let's work together to make SH26 shine bright this season!

 For businesses along Colleyville Blvd (SH26)	 Warm, white lights Focus on rooflines and building outlines Wrapped trees may be eligible	 50% Match! Shopping Centers up to \$5,000 Individual Businesses up to \$2,000	 1. Apply 2. City Approval 3. Install 4. Verification & Grant Reimbursement
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CV

For more details please scan 

Grant Program Criteria



- Match the existing aesthetic of the City's Christmas Lights
 - Warm white lights
 - Consistently "on" (not flashing, changing, etc.)
- Preference for:
 - Focus on rooflines and building outlines
 - Large bulbs, consistent with what is typically used for rooflines
- Additional elements:
 - Wrapping trees in lights may also be eligible, if they are visible from the roadway and are combined with roofline/building outline lights
 - Lights on landscape hedges, outlining landscape beds, or outlining sidewalk may be eligible, if combined with roofline/building outline lights
- Not eligible:
 - Blow ups or other "yard art" décor elements



An aerial night photograph of a city street. The street is illuminated by streetlights and decorated with numerous warm-white lights that form the shapes of trees and garlands along the sidewalks and median. Several cars are visible on the road. In the background, other city buildings and lights are visible under a dark sky. The text 'Goal = BIG impact' is overlaid in large white letters across the center of the image.

Goal = BIG impact



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number WS-3

Agenda Date 9/3/2025

Type Worksession

Department City Secretary

Title

Court overview and update

Explanation

This agenda item provides for a presentation and update on the municipal court.

Attachments

1. Municipal Court presentation



Municipal Courts

Who we are. What we do. Who we serve.



Introductions



- Nicole Porell – Court Administrator
- Aaron Gunther – Deputy Court Administrator

Our Amazing Court Team

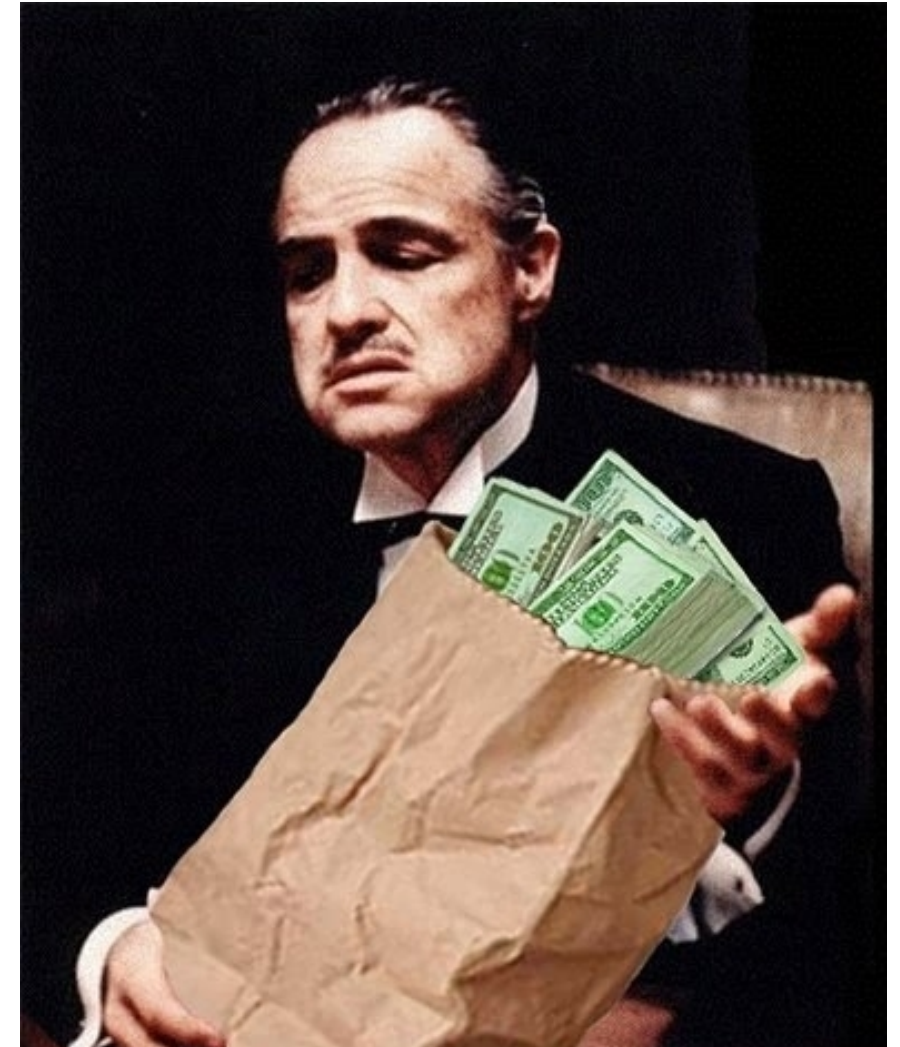


Samantha, Aaron, Justin, Anna
Nicole, and Denisse



COMMON MISCONCEPTION JUST WANT YOUR MONEY

- Compliance
- Alternate options for payment
- Safety awareness



COMMON MISCONCEPTION **LIKE TV COURT**

- Class C Misdemeanor court (criminal violations)
- Not civil
- Less Drama (sometimes)

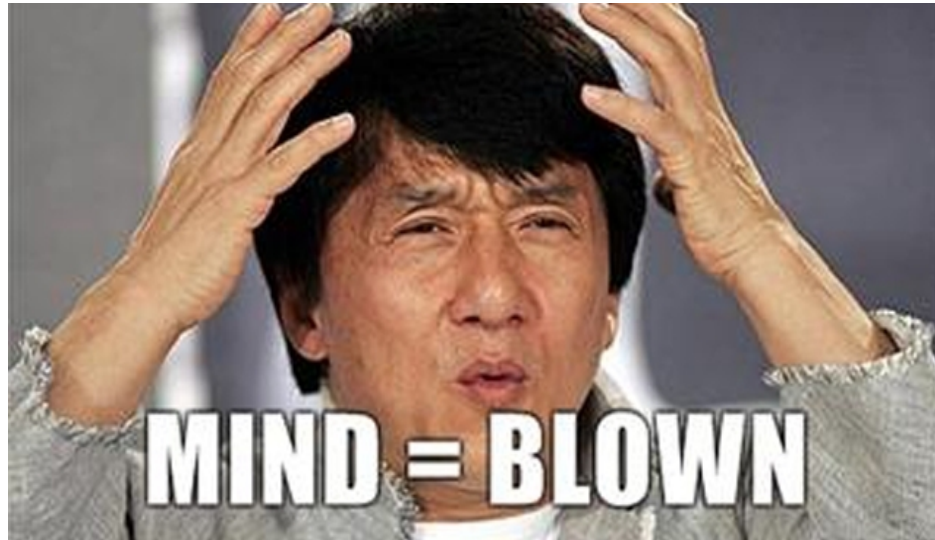


Colleyville Municipal Court



- 5201 Riverwalk Drive, Colleyville TX 76034
- 817 503-1809
- BUT WHAT'S MISSING??

WE ARE A DUAL COURT !!!



- COLLEYVILLE

- KELLER

SWORN OFFICERS OF THE COURT

We do not give legal advice but we can provide:

- Options on how to handle a citation
- Information on Court processes
- Alternative options if there is a need
- Information on community events

- Chapter 45 Code of Criminal Procedures
- TMCEC
- TCCA
- Certified Court Clerks



- Establishes procedures for processing cases
- Provide fair notice
- Ensure appropriate dignity in court procedure
- Promote adherence to law and rules
- To process cases without delay



- Texas Municipal Courts Education Center
- Texas Court Clerks Association

- Ferguson
- Trust
- Safety



Our Vision



- Automated Reminders
- Continued and more local awareness through events
- Accessibility
- Fairness
- Transparency
- Trust



Key Takeaways



- Perceptions of Courts matters
- We Care –National Night Out/Traffic Safety
- Multifaceted Role
- You Can Help-Spread the word

Questions



Thank You!



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number WS-4

Agenda Date 9/3/2025

Type Worksession

Department City Secretary

Title

Discussion of the September 3, 2025 City Council regular agenda items

Explanation

Attachments



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 1

Agenda Date 9/3/2025

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

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Attachments

RESOLUTION R-25-5071

**A RESOLUTION APPROVING COUNCIL ACTION REGARDING
EXECUTIVE SESSION ITEMS AT THE REGULAR CITY COUNCIL
MEETING OF SEPTEMBER 3, 2025**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 3RD DAY OF SEPTEMBER 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven
City Secretary, TRMC

Bobby Lindamood
Mayor



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 3

Agenda Date 9/3/2025

Type Announcements, Proclamations, and Presentations

Department City Secretary

Title

Proclamation presentation in recognition of National Library Card Sign Up Month - Mayor Bobby Lindamood and Library Director Jack Pawlowski

Attachments

RESOLUTION R-25-5072

APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 3, 2025

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of August 19, 2025
 - b. Adoption of the Colleyville Economic Development Corporation Fiscal Year 2026 Budget
 - c. Adopting the Economic Development Capital Improvement Program (EDCIP) for the Fiscal Years 2026-2030 of the Colleyville Economic Development Corporation
 - d. Approval to use the Voluntary Library Fund in Fiscal Year 2026 for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$195,000
 - e. Approval of a Construction Services Agreement with 2R Construction Services, LLC for emergency sewer repairs along Windsor Court, in an amount not to exceed \$63,400.00, a contingency amount not to exceed \$6,000.00, and authorizing the City Manager to execute the agreement
 - f. Approval of the "Brighten Up the Boulevard" Christmas Light Grant Program
 - g. Approval of a Project Proposal with Specified Art, for the fabrication and installation of a tree feature element at the Northern Gateway Tower, in an amount not to exceed \$65,000, and authorizing the City Manager to execute the proposal

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 3RD DAY OF SEPTEMBER 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:	CITY OF COLLEYVILLE
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Christine Loven City Secretary, TRMC	Bobby Lindamood Mayor
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CITY OF COLLEYVILLE CITY COUNCIL MINUTES

100 Main Street, Colleyville, Texas, 76034

TUESDAY, AUGUST 19, 2025

Mayor Bobby Lindamood called the Colleyville City Council Worksession to order on Tuesday, August 19, 2025, at 5:31 p.m.

ROLL CALL: Mayor Bobby Lindamood, Mayor Pro Tem Brandi Elder, Deputy Mayor Pro Tem Scotty Richardson, and Councilmembers Mark Alphonso, Kimberly Holt Gunderson, and Tim Raine.

ABSENT: Councilmember Ben Graves

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Fire Chief Mark Cantrell, Community Development Director Ben Bryner, Finance Director Cassie Smith, Public Works and Parks and Recreation Director Lisa Escobedo, Information Services Manager Patrick Stotts, Community Relations and Events Keeley Flynn, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

WS-1 Discussion of extending the Tax Increment Financing District

Assistant City Manager Mark Wood provided an overview of the TIF and noted this item provides for discussion of extending the TIF, and what is required if City Council wishes to move forward. Manager Wood then introduced David Pettit and Natalie Ayala, the City's TIF consultant.

Mr. Pettit thanked the City Council for the opportunity to continue to work with the City, noting he has been involved with the Colleyville TIF since its beginning. He provided a full snapshot of the TIF history including the original and 1A TIRZ boundaries and projects.

Mrs. Ayala spoke to the proposed expanded boundaries and noted the boundaries do not have to be contiguous. She noted there are five new areas proposed for the TIRZ 1B, if the City wishes to move forward. Mrs. Ayala stated if the City moves forward, TIRZ 1B will involve only the City, unless Tarrant County College wishes to join, as they are eligible.

The City Council and City Manager agreed to add additional roads and boundaries to TIRZ 1B and Mr. Pettit and Mrs. Ayala will provide another presentation to City Council before moving forward to begin formal adoption and implementation for the amendment to be effective in 2026.

WS-2 Discussion of the 2025 Citizen Survey

Assistant City Manager Adrienne Lothery presented and reviewed questions for the 2025 Citizen Survey. She explained the need to keep standard questions which will provide good data from year to year. There was discussion regarding questions in area 6 and 7, and will be adjusted prior to the survey going live.

WS-3 Discussion of the August 19, 2025, City Council regular agenda items

There was no discussion of this item and Mayor Lindamood adjourned the Worksession at 6:24 p.m. and called the Executive Session to order.

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

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There was no action taken and Mayor Lindamood adjourned Executive Session at 7:00 p.m.

Mayor Lindamood called the regular meeting of the City Council to order at 7:06 p.m. and called the roll.

ROLL CALL: Mayor Bobby Lindamood, Mayor Pro Tem Brandi Elder, Deputy Mayor Pro Tem Scotty Richardson, and Councilmembers Mark Alphonso, Kimberly Holt Gunderson, and Tim Raine.

ABSENT: Councilmember Ben Graves

INVOCATION: Mayor Bobby Lindamood
PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-25-5067

This resolution was not needed.

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Proclamation recognizing Emma Fossum, Miss Texas Teen 2025 - Mayor Bobby Lindamood and Miss Texas Teen Emma Fossum

Mayor Lindamood and the City Council provided announcements regarding community news and upcoming events.

Mayor Lindamood and the City Council recognized and thanked the Public Works Drainage employees for saving the City over \$450,000, by planning and executing stabilization of the Heritage Bridge. TxDOT estimated this necessary repair to cost \$542,355, but the employees completed the task at a cost of \$92,000.

Mayor Lindamood and the City Council welcomed Emma Fossum, Miss Texas Teen (Formerly Miss Colleyville) and presented her a proclamation. Miss Fossum introduced her father, thanked the City Council, and stated she is excited to continue her journey to the Miss America competition in two weeks.

4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-25-5068

- 4a** Approval of the minutes of the regular City Council meeting of August 5, 2025
- 4b** Approval of an agreement with Weaver and Tidwell, L.L.P. for auditing services for fiscal year ending September 30, 2025, in the amount of \$58,500 for the audit of 2025 financial statements, \$5,700 for the single audit, if applicable, and authorizing the City Manager to execute the agreement
- 4c** Approval to donate \$6,750 of the City of Colleyville's Opioid Settlement funds to the Grapevine-Colleyville Independent School District Drug Dog Program
- 4d** Approval of the roofing proposal from PMR Roofing for repair of all City facilities roof repair, per the City's Texas Municipal League Intergovernmental Risk Pool (TMLIRP) claim for damages incurred May 2024, authorizing utilization of the TMLIRP BEST program, authorizing vendor direct pay, establishing a \$40,000 contingency, and authorizing the City Manager to execute the documents

Mayor Lindamood read Resolution R-25-5068 in its entirety.

Finance Director Cassie Smith presented 4b, Public Works and Parks and Recreation Director Lisa Escobedo presented 4c, and City Secretary Christine Loven presented 4d.

There was no discussion.

Mayor Lindamood opened and closed the public hearing without any speakers.

Councilmember Holt Gunderson made a motion to approve Resolution R-25-5068, seconded by Councilmember Alphonso.

The motion was approved by the following vote:

Ayes: 6 – Mayor Lindamood, Mayor Pro Tem Elder, Deputy Mayor Pro Tem Richardson, and Councilmembers Mark Alphonso, Kimberly Holt Gunderson, and Tim Raine.

Absent: 1 – Councilmember Ben Graves

5. ITEMS NOT FOR CITY COUNCIL ACTION

5a Monthly Financial Report - July 2025

Finance Director Cassie Smith reviewed all accounts for the month ending July 31, and noted this report accounts for 83% of the fiscal year. Director Smith stated the General Fund is tracking well with above average revenue and sales tax is up. She noted Colleyville was higher in sales tax in comparison with other cities.

6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING

6a Ordinance O-25-2337

Consideration of a Special Use Permit for a fence on Lot 24, Block 1, of the Ross Downs Estates, located at 2400 Broadoak Way, Case ZC25-015

Mayor Lindamood read the caption of Ordinance O-25-2337.

Community Development Director Ben Bryner quickly reviewed this SUP request to allow an 8-foot wooden fence to replace an existing fence to encroach within the required street side yard setback. Director Bryner stated this fence would be placed in the same place as the previous fence; however, the new wooden fence does not meet the current requirements.

There were no questions and Mayor Lindamood opened and closed the public hearing without any speakers.

Mayor Pro Tem Brandi Elder made a motion to approve Ordinance O-25-2337, seconded by Deputy Mayor Pro Tem Scotty Richardson.

The motion was approved by the following vote:

Ayes: 6 – Mayor Lindamood, Mayor Pro Tem Elder, Deputy Mayor Pro Tem Richardson, and Councilmembers Mark Alphonso, Kimberly Holt Gunderson, and Tim Raine.

Absent: 1 – Councilmember Ben Graves

7. RESOLUTION(S): READING AND PUBLIC HEARING

7a Resolution R-25-5069

Approval of a proposal to set the ad valorem tax rate for Fiscal Year 2026 at \$0.311931 per hundred dollars of valuation

Mayor Lindamood read Resolution R-25-5069 in its entirety.

Finance Director Cassie Smith presented this item. She stated the proposed Resolution complies with the Texas Property Tax Code, Chapter 26, which requires taxing units to adhere to "Truth-in-Taxation" laws when setting tax rates and calculating the effective tax rate. The proposed property tax rate for the City of Colleyville's Fiscal Year 2026 budget is \$0.311931 per \$100 of valuation. This rate is higher than the calculated no-new-revenue rate of \$0.290965 but not higher than the calculated voter-approval rate of \$0.311931.

Mayor Lindamood opened the public hearing.

Sayed Syed, 6705 Sapphire Circle N., made inquiries of the City Council regarding the homestead exemption and senior tax freeze.

There were no others wishing to speak and Mayor Lindamood closed the public hearing.

Mayor Bobby Lindamood made a motion to approve Resolution R-25-5069, seconded by Mayor Pro Tem Brandi Elder.

The motion was approved by the following vote:

Ayes: 6 – Mayor Lindamood, Mayor Pro Tem Elder, Deputy Mayor Pro Tem Richardson, and Councilmembers Mark Alphonso, Kimberly Holt Gunderson, and Tim Raine.

Absent: 1 – Councilmember Ben Graves

8. CITIZEN COMMENTS

Sayed Syed, 6705 Sapphire Circle N., spoke regarding open meeting posting requirements.

9. REPORTS

Colleyville Center Advisory Committee Minutes - May 19, 2025

Colleyville Library Board Minutes - June 9, 2025

Planning and Zoning Commission Minutes - July 14, 2025

Planning and Zoning Commission Worksession Minutes - July 28, 2025

There was no action taken on this item.

10. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR TUESDAY, AUGUST 19, 2025 - READING AND PUBLIC HEARING - RESOLUTION R-25-5070

This resolution was not needed.

11. ADJOURNMENT

There being no further business before the City Council, Mayor Lindamood adjourned the meeting without objection by the City Council at 8:21 p.m.

APPROVED ON THE 3RD DAY OF SEPTEMBER 2025.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4b

Agenda Date 9/3/2025

Number Resolution R-25-5072

Type Resolution

Department Finance

Title

Adoption of the Colleyville Economic Development Corporation Fiscal Year 2026 Budget

Explanation

Reading and Public Hearing

Per the Colleyville Economic Development Corporation (CEDC) Bylaws, the Board of Directors must adopt an annual budget for the CEDC. This budget must also be approved and adopted by the City Council. The CEDC Board adopted the FY2026 budget at the annual Board meeting held on August 19, 2025. This budget replicates the FY2026 expenditures in the Economic Development Capital Improvement Program (EDCIP) FY2026 - 2030.

Financial Impact

Adoption will provide appropriations for the FY2026 CEDC budget.

Recommendation

Approve

Attachments

1. CEDC FY26 Budget Presentation
2. CEDC FY26 Proposed Budget

Colleyville Economic Development Corporation (CEDC) FY 2026 Budget

Colleyville City Council

September 3, 2025

History

- Approved by voters and incorporated on September 3, 1996
 - “The adoption of an additional one-half cent sales and use tax to provide for parks and parks facilities, a library, a community center, open space improvements, and other facilities and improvements only as authorized...”
- Established as a Type B EDC
- Funded by ½ cent (0.50%) local sales tax

Highlights

- Currently funds 18.950 FTEs across Library, Parks & Recreation and the Colleyville Center.
- Funds operational costs of those departments.
- Funds special events held throughout the year.
- Funds capital improvements of the related facilities.

FY 2026 Operating Budget



City of Colleyville Colleyville Economic Development Corporation (CEDC) Fund Projection	2020	2021	2022	2023	2024	2025		2026	2027	2028	2029	2030	2031
Revenues:	Actual					Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Sales Tax	\$ 2,096,882	\$ 2,390,336	\$ 2,583,813	\$ 2,634,045	\$ 2,675,932	\$ 2,600,000	\$ 2,600,000	\$ 2,650,000	\$ 2,703,000	\$ 2,757,060	\$ 2,812,201	\$ 2,868,445	\$ 2,925,814
Investment Income/(Losses)	36,446	13,658	28,053	283,046	226,503	60,000	200,000	180,000	180,000	180,000	180,000	180,000	180,000
Miscellaneous	-	-	254	1	70	-	-	-	-	-	-	-	-
Event Donations/Revenues	-	4,617	-	-	-	-	-	-	-	-	-	-	-
Transfer From Other Funds	-	5,518,968	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	2,133,328	7,927,579	2,612,120	2,917,091	2,902,505	2,660,000	2,800,000	2,830,000	2,883,000	2,937,060	2,992,201	3,048,445	3,105,814
Expenses:													
Administration	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Library	338,817	357,887	349,015	401,744	596,864	592,104	592,104	650,366	672,112	694,643	717,988	742,178	767,245
Parks Maintenance	124,724	62,348	329,023	476,649	377,693	541,548	541,988	545,793	560,512	575,678	591,305	607,409	624,007
Recreation	-	-	-	3,358	260,858	379,159	379,159	405,406	421,622	438,487	456,027	474,268	493,238
Senior Center	93,830	104,223	106,621	115,376	186,525	268,128	268,128	280,983	290,900	301,188	311,860	322,931	334,418
Communications	146,515	223,192	304,502	284,757	279,623	314,000	314,000	369,000	383,760	399,110	415,075	431,678	448,945
Colleyville Center	253,728	95,763	234,100	227,291	247,511	236,046	236,046	251,117	258,852	266,873	275,193	283,821	292,771
Debt Service	604,144	4,818,166	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	1,563,759	5,663,580	1,325,262	1,511,174	1,951,074	2,332,985	2,333,425	2,504,665	2,589,759	2,677,980	2,769,447	2,864,286	2,962,624
Operating Surplus/(Deficit)	569,570	2,263,999	1,286,858	1,405,917	951,431	327,015	466,575	325,335	293,241	259,080	222,754	184,160	143,191
Total Capital Expenditures	(241,969)	(528,406)	(1,078,220)	(349,672)	(852,681)	(300,000)	(800,000)	(1,940,000)	-	(370,000)	-	-	-
Net Change in Available Funds	327,600	1,735,592	208,638	1,056,245	98,750	327,015	(333,425)	(1,614,665)	293,241	(110,920)	222,754	184,160	143,191
Available Funds, beginning						\$ 6,651,220		\$ 6,317,795	\$ 4,703,130	\$ 4,996,371	\$ 4,885,451	\$ 5,108,205	\$ 5,292,365
Available Funds, ending						6,317,795		4,703,130	4,996,371	4,885,451	5,108,205	5,292,365	5,435,555
90-day Operating						576,006		618,816	640,090	662,145	685,012	708,721	733,306
Available Funds Above/(Below) Policy						5,741,788		4,084,313	4,356,281	4,223,306	4,423,193	4,583,643	4,702,249

Questions and Discussion?

City of Colleyville Colleyville Economic Development Corporation (CEDC) Fund Projection	2020	2021	2022	2023	2024	2025		2026	2027	2028	2029	2030	2031
Revenues:	Actual					Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Sales Tax	\$ 2,096,882	\$ 2,390,336	\$ 2,583,813	\$ 2,634,045	\$ 2,675,932	\$ 2,600,000	\$ 2,600,000	\$ 2,650,000	\$ 2,703,000	\$ 2,757,060	\$ 2,812,201	\$ 2,868,445	\$ 2,925,814
Investment Income/(Losses)	36,446	13,658	28,053	283,046	226,503	60,000	200,000	180,000	180,000	180,000	180,000	180,000	180,000
Miscellaneous	-	-	254	1	70	-	-	-	-	-	-	-	-
Event Donations/Revenues	-	4,617	-	-	-	-	-	-	-	-	-	-	-
Transfer From Other Funds	-	5,518,968	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	2,133,328	7,927,579	2,612,120	2,917,091	2,902,505	2,660,000	2,800,000	2,830,000	2,883,000	2,937,060	2,992,201	3,048,445	3,105,814
Expenses:													
Administration	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Library	338,817	357,887	349,015	401,744	596,864	592,104	592,104	650,366	672,112	694,643	717,988	742,178	767,245
Parks Maintenance	124,724	62,348	329,023	476,649	377,693	541,548	541,988	545,793	560,512	575,678	591,305	607,409	624,007
Recreation	-	-	-	3,358	260,858	379,159	379,159	405,406	421,622	438,487	456,027	474,268	493,238
Senior Center	93,830	104,223	106,621	115,376	186,525	268,128	268,128	280,983	290,900	301,188	311,860	322,931	334,418
Communications	146,515	223,192	304,502	284,757	279,623	314,000	314,000	369,000	383,760	399,110	415,075	431,678	448,945
Colleyville Center	253,728	95,763	234,100	227,291	247,511	236,046	236,046	251,117	258,852	266,873	275,193	283,821	292,771
Debt Service	604,144	4,818,166	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	1,563,759	5,663,580	1,325,262	1,511,174	1,951,074	2,332,985	2,333,425	2,504,665	2,589,759	2,677,980	2,769,447	2,864,286	2,962,624
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Total Capital Expenditures	(241,969)	(528,406)	(1,078,220)	(349,672)	(852,681)	(300,000)	(800,000)	(1,940,000)	-	(370,000)	-	-	-
Net Change in Available Funds	327,600	1,735,592	208,638	1,056,245	98,750	327,015	(333,425)	(1,614,665)	293,241	(110,920)	222,754	184,160	143,191
Available Funds, beginning						\$ 6,651,220		\$ 6,317,795	\$ 4,703,130	\$ 4,996,371	\$ 4,885,451	\$ 5,108,205	\$ 5,292,365
Available Funds, ending						6,317,795		4,703,130	4,996,371	4,885,451	5,108,205	5,292,365	5,435,555
90-day Operating						576,006		618,816	640,090	662,145	685,012	708,721	733,306
Available Funds Above/(Below) Policy						5,741,788		4,084,313	4,356,281	4,223,306	4,423,193	4,583,643	4,702,249



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4c

Agenda Date 9/3/2025

Number Resolution R-25-5072

Type Resolution

Department Finance

Title

Adopting the Economic Development Capital Improvement Program (EDCIP) for the Fiscal Years 2026-2030 of the Colleyville Economic Development Corporation

Explanation

Reading and Public Hearing

The CEDC Bylaws require the Board to develop a combined Economic Development Capital Improvement Program (EDCIP) annually, which sets forth long and short-term goals. The "EDCIP shall identify the projects to be undertaken by the Corporation and include proposed methods and the expected cost of the implementation." After the annual EDCIP is developed, it must be approved by the City Council.

On August 19, 2025, the CEDC Board approved the Economic Development Capital Improvement Program for FY2026-2030, and recommended City Council approval.

Financial Impact

The EDCIP serves as a planning tool, to forecast anticipated uses of CEDC funds. Actual appropriation of funds occurs on an annual basis for the next fiscal year and is authorized via the annual budget approval in a separate agenda item.

Recommendation

Approve

Attachments

1. CEDC FY26 CIP Budget Presentation
2. CEDC CIP Budget FY26-30

Colleyville Economic Development Corporation (CEDC)

FY 2026-30 Capital Improvement Plan

Colleyville City Council
September 3, 2025

FY 2026 Capital Budget



Current Year and Five-year CIP Plan

FY 2025	CEDC
Park Signage Replacement	250,000
Rec Center Master Plan Study	200,000
Security Cameras in Parks - FY25	100,000
	\$ 550,000

FY 2026	CEDC
Awnings at Parks Facility / City South Lot	300,000
City Hall & Library Renovations (Wall paper removal)	70,000
Park Signage Replacement	220,000
Recreation Center / Voting Center	1,000,000
Security Cameras in Parks - FY26	100,000
	\$ 1,690,000

FY 2027	CEDC
N/A	-
	\$ -

FY 2028	CEDC
Dredging Ponds	120,000
Senior Center / Recreation Center Land Improvements	250,000
	\$ 370,000

FY 2029	CEDC
N/A	-
	\$ -

FY 2030	CEDC
N/A	-
	\$ -

Five-year Total CIP (FY26 - FY30)	\$ 2,610,000
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Questions and Discussion

City of Colleyville
Colleyville Economic Development Corporation
Current Year and Five-year CIP Plan

FY 2025	CEDC
Park Signage Replacement	250,000
Rec Center Master Plan Study	200,000
Security Cameras in Parks - FY25	100,000
	\$ 550,000
FY 2026	CEDC
Awnings at Parks Facility / City South Lot	300,000
City Hall & Library Renovations (Wall paper removal)	70,000
Park Signage Replacement	220,000
Recreation Center / Voting Center	1,000,000
Security Cameras in Parks - FY26	100,000
	\$ 1,690,000
FY 2027	CEDC
N/A	-
	\$ -
FY 2028	CEDC
Dredging Ponds	120,000
Senior Center / Recreation Center Land Improvements	250,000
	\$ 370,000
FY 2029	CEDC
N/A	-
	\$ -
FY 2030	CEDC
N/A	-
	\$ -
Five-year Total CIP (FY26 - FY30)	\$ 2,610,000



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4d

Agenda Date 9/3/2025

Number Resolution R-25-5072

Type Resolution

Department Library

Title

Approval to use the Voluntary Library Fund in Fiscal Year 2026 for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$195,000

Explanation

Reading and Public Hearing

The Voluntary Library Fund provides for the development and improvement of library programs, services, and capital items, including collection development (books, DVDs, CDs, digital, and other materials). The Voluntary Library Fund is the primary source of funding for all library materials, collection processing supplies, and programs.

The attached Voluntary Library Fund Report FY2016-FY2026 provides an overview of Library Board recommended and City Council approved expenditures.

On August 11, 2025, the Colleyville Public Library Board reviewed the proposed FY2026 Colleyville Public Library budget and unanimously approved the use of the Voluntary Library Fund for the purchase of library collection materials, processing supplies, and library programs, in an amount not to exceed \$195,000.

Financial Impact

Purchases for Library materials, programs, and supplies will be funded by the Voluntary Library Fund.

Recommendation

Approve

Attachments

1. Voluntary Library Fund Presentation
2. Voluntary Library Fund Report FY2016-FY2026

Voluntary Library Fund History

The Voluntary Library Fund was established in October 7, 2003 via Resolution R-03-2237. This funding is received by monthly donation of \$1.00 from residents.

In October 2006 the donation amount was increased from \$1.00 to \$2.00 per month.

Approval to use Voluntary Library Fund



Voluntary Library Use

The Voluntary Library Fund provides for the development and improvement of library programs, services, and capital items.

This includes processing supplies, programing supplies, books, DVDs, S.T.E.A.M. Kits, e-books, e-audiobooks, digital magazines and databases.

Approval to use Voluntary Library Fund



Voluntary Library Fund Report *		
FY 2016 - FY 2026		
Fiscal Year (FY)	Board Recommended	Council Approved
FY 2016	\$145,000	\$145,000
FY 2017	\$155,000	\$155,000
FY 2018	\$160,000	\$160,000
FY 2019	\$167,000	\$167,000
FY 2020	\$170,000	\$170,000
FY 2021	\$170,000	\$170,000
FY 2022	\$170,000	\$170,000
FY 2023	\$170,000	\$170,000
FY 2024	\$190,000	\$190,000
FY 2025	\$195,000	\$195,000
FY 2026	\$195,000	
*Use of the Voluntary Library Fund for the purchase of physical collection materials, digital content, databases, and processing supplies.		

Approval to use Voluntary Library Fund



City of Colleyville Voluntary Library Fund	2020	2021	2022	2023	2024	2025	2026
	Actual					Revised Estimate	Proposed Budget
Revenues:							
Total Revenues	178,979	180,211	183,865	195,615	203,080	197,000	197,000
Expenses:							
Total Expenses	135,179	150,473	166,121	177,661	165,263	158,250	195,000
Operating Surplus/(Deficit)	43,800	29,738	17,744	17,954	37,817	38,750	2,000
Capital Expenditures	-	(16,025)	-	-	-	-	
Net Change in Available Funds	43,800	13,713	17,744	17,954	37,817	38,750	2,000
Available Funds, beginning						574,401	613,151
Available Funds, ending						613,151	615,151



Public Library

Voluntary Library Fund Report * FY 2016 - FY 2026

Fiscal Year (FY)	Board Recommended	Council Approved
FY 2016	\$145,000	\$145,000
FY 2017	\$155,000	\$155,000
FY 2018	\$160,000	\$160,000
FY 2019	\$167,000	\$167,000
FY 2020	\$170,000	\$170,000
FY 2021	\$170,000	\$170,000
FY 2022	\$170,000	\$170,000
FY 2023	\$170,000	\$170,000
FY 2024	\$190,000	\$190,000
FY 2025	\$195,000	\$195,000
FY 2026	\$195,000	

*Use of the Voluntary Library Fund for the purchase of physical collection materials, digital content, databases, and processing supplies.

Voluntary Library Fund Report Special Project Expenditures

Fiscal Year (FY)	Board Recommended	Council Approved
FY 2003 - Library Building Construction	\$400,000	\$400,000
FY 2011 - Library Second Floor Audio-Visual Equipment	\$50,000	\$50,000
FY 2015 - Library Long-Range Plan 2016-2021	\$25,000	\$25,000
FY 2020 - Library Equipment- ECO-Master 50-Disc Repair Machine with Blu-Ray Mode	\$16,025	\$16,025
FY 2021 - Library Long-Range Plan 2022-2027	\$17,000	\$17,000



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4e

Agenda Date 9/3/2025

Number Resolution R-25-5072

Type Resolution

Department Engineering

Title

Approval of a Construction Services Agreement with 2R Construction Services, LLC for emergency sewer repairs along Windsor Court, in an amount not to exceed \$63,400.00, a contingency amount not to exceed \$6,000.00, and authorizing the City Manager to execute the agreement

Explanation

Reading and Public Hearing

Staff received notification of a sanitary sewer issue along Windsor Court. As part of the overall assessment, they ran a camera through the line and discovered structural issues along with the lateral line taps have deteriorated. In order to ensure the efficient removal of wastewater, staff is recommending the removal and replacement of the existing 6" wastewater line.

The scope of the project consists of removal and replacement of approximately 60 linear feet of 6" wastewater main along with three residential lateral lines, excavation of the street, and installation and compaction 8" of recycled concrete flex base. The concrete panels impacted by the wastewater line replacement will be completed utilizing the miscellaneous concrete agreement.

Due to the depth of the line being approximately 20-22 feet deep and the emergency nature of the repair, staff solicited quotes from qualified firms to perform the work. 2R Construction Services is the lowest qualified bidder.

Financial Impact

The funding source for this project is the Capital Utilities Fund.

Recommendation

Approve

Attachments

1. Construction Services Agreement

**CONSTRUCTION SERVICES AGREEMENT
WINDSOR COURT WASTEWATER LINE REPLACEMENT**

This CONSTRUCTION SERVICES AGREEMENT ("Agreement") is made as of the Effective Date by and between **2R Construction Services, LLC**, a Texas Limited Liability Company, hereinafter called "Contractor", and the **City of Colleyville, Texas**, hereinafter called "City".

RECITALS

WHEREAS, City desires Contractor to perform certain work and services set forth in Section 1, below; and

WHEREAS, Contractor has expressed a willingness to perform said work and services, hereinafter referred to only as "services", specified in the Contract Documents and Section 1 of this Agreement.

NOW, THEREFORE, for and in consideration of the covenants and promises made one to the other herein, City and Contractor agree as follows:

Section 1. Scope of Services

Upon issuance of a written notice to proceed by City, Contractor agrees to provide to City the necessary services, labor, materials, equipment, and supplies to perform the Windsor Court Wastewater Line Replacement (the "Project"), such services being more fully described herein and pursuant to the plans and specifications identified in the Contract Documents (defined below).

Section 2. Term of Agreement

The term of this Agreement shall begin on the last date of execution hereof (the "Effective Date") and shall continue until Contractor completes the services required herein to the satisfaction of City and has been paid in full by City, unless sooner terminated in conformance with this Agreement.

Section 3. Contract Documents

- (a) This Agreement is a part of the "Contract Documents", which include:
- (1) This Agreement, including all exhibits and addenda hereto;
 - (2) City's plans, specifications, and all other contract documents for the Project contained in City's Bid #{projectBidIDNo};
 - (3) City's written notice(s) to proceed to the Contractor;
 - (4) Properly authorized change orders;
 - (5) Contractor's Bid Proposal ("Proposal" and/or "Response"); and
 - (6) Any other materials distributed by the City that relate to the Project.

In the event there exists a conflict between any term, provision, and/or interpretation of the Contract Documents, the documents shall take precedent and control in the order listed above in this section (which shall supersede any conflicting provision concerning priority of contract documents contained in the Bid Packet). If discrepancies are found that may impact Contractor's performance of the services for the Project, it shall be the Contractor's obligation to seek clarification as to which requirements or provisions control before undertaking any work on that component of the Project. Should the Contractor fail or refuse to seek a clarification of such conflicting or inconsistent requirements or provisions prior to any work on that component of the Project, the Contractor shall be solely responsible for the costs and expenses - including additional time - necessary to cure, repair and/or correct that component of the Project.

Section 4. Contractor Obligations

(a) Performance of Services. To the extent reasonably necessary for Contractor to perform the services under this Agreement, Contractor shall be authorized to engage the services of any agents, assistants, persons, or corporations that Contractor may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of City. The cost of such personnel and assistance shall be a reimbursable expense to Contractor only if authorized in writing in advance by City. Unless otherwise agreed, Contractor shall provide and pay for all materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and all water, light, power, fuel, transportation and all other facilities necessary for the execution and completion of the Project.

(b) Quality Materials. Contractor shall be responsible for the professional quality, technical accuracy, and the coordination of all materials, construction, installation and other services furnished by Contractor under this Agreement. Unless otherwise specified in writing by City, all materials shall be new and both workmanship and materials shall be of a good quality. Contractor shall, if required, furnish satisfactory evidence as to the kind and quality of materials. Materials or work described in the Contract Documents that, so applied, have well known, technical or trade meaning shall be held to refer to such recognized standards. Contractor shall, without additional compensation, correct or revise any errors or deficiencies in the installation and construction of the Project components to conform as shown in the Project drawings and specifications.

(c) Additional Services. All minor details of the work not specifically mentioned in the Contract Documents but obviously necessary for the proper completion of the work, such as the proper connection of new work to old, shall be considered as incidental to and a part of the work for which the prices are set forth in this Agreement. Contractor will not be entitled to any additional compensation therefor unless specifically stated otherwise. Should City require additional services not included under this Agreement, Contractor shall make reasonable effort to provide such additional services at mutually agreed charges or rates, and within the time schedule prescribed by City, and without decreasing the effectiveness of the performance of services required under this Agreement. The terms "extra work" and "additional services" as used in this Agreement shall be understood to mean and include all work that may be required by City to be done by Contractor to accomplish any alteration or addition to the work as shown on the Project plans and drawings. It is agreed that Contractor shall perform all extra work under the direction of the City's representative when presented with a written work/change order signed by the City's representative, subject, however, to the right of Contractor to require written confirmation of such extra work order by City. No claims for extra services, additional services or changes in the services whatsoever, including any change in pricing or time for performance related to the services will be made by Contractor without first obtaining the City's written agreement and approval of a work/change order reflecting the same.

(d) Independent Contractor. It is understood and agreed by and between the parties that Contractor, while performing under this Agreement, is acting independently, and that City assumes no responsibility or liabilities to any third party in connection with Contractor's acts or omissions. All services to be performed by Contractor pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of City. Contractor shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. There is no intended third-party beneficiary to this Agreement.

(e) Inspection of Records. Contractor grants City and its designees the right to audit, examine, or inspect, at City's election, all of Contractor's Records relating to the performance of services under this Agreement, during the term of the Agreement and any retention period herein. City's audit, examination, or inspection of Contractor's Records may be performed by a City designee, which may include its internal auditors or an outside representative engaged by City. Contractor agrees to retain Contractor's Records for

a minimum of four (4) years following termination of the Agreement, unless there is an ongoing dispute under the contract; then, such retention period shall extend until final resolution of the dispute. "Contractor's Records" shall include any and all information, materials and data of every kind and character generated as a result of the services under this Agreement. City agrees that it will exercise its right to audit, examine or inspect Contractor's Records only during regular business hours unless City has provided advance written notice of an alternate time. Contractor agrees to allow City and its designees access to all of Contractor's Records, Contractor's facilities and the current or former employees of Contractor, deemed necessary by City or its designee(s), to perform such audit, inspection, or examination.

(f) Certification of No Conflicts. Contractor hereby warrants to the City that Contractor has made full disclosure in writing of any existing or potential conflicts of interest related to Contractor's services under this Agreement. In the event that any conflicts of interest arise after the Effective Date of this Agreement, Contractor hereby agrees immediately to make full disclosure to the City in writing.

(g) No Waiver of City's Rights. Neither City's review, approval or acceptance of, nor payment for any of the materials or services required under this Agreement, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and Contractor shall be and remain liable to City in accordance with applicable law for all damages to City caused by Contractor's negligent performance of any of the services furnished under this Agreement.

(h) Rights-of-Access. City will endeavor to provide such rights of access on any project site as may be reasonably necessary for Contractor to perform any required preliminary site studies, surveys, tests, or other necessary investigations prior to mobilization for the Project. Contractor will take all necessary and reasonable precautions to minimize damage to all personal and real property in the performance of such surveys, tests, studies and investigations.

(i) Storm Water Management. When performing or delivering services at or upon any property owned, leased, or managed by the City, or in performance of any services or other acts on behalf of, or at the direction of the City (regardless of location), Contractor shall at all times comply with (i) the City's Storm Water Management and Discharge Control provisions codified in Chapter 42 of the Colleyville Municipal Code, as amended, (ii) all applicable Minimum Best Management Practice requirements, as defined by the Texas Commission on Environmental Quality, and (iii) any Storm Water Pollution Prevention Plan (SWPPP) applicable to the worksite. Regardless of the applicability of the foregoing regulations, CONTRACTOR SHALL AT ALL TIMES BE RESPONSIBLE FOR IMPLEMENTING SUCH CONTROLS AS MAY BE REASONABLY NECESSARY TO MINIMIZE ANY NEGATIVE IMPACT TO THE STORM WATER COLLECTION SYSTEM OR ENVIRONMENT AND SHALL FOLLOW ALL STATE AND LOCAL ILLICIT DISCHARGE REPORTING PROCEDURES IN THE EVENT OF AN OCCURRENCE OR DISCHARGE.

(j) Compliance with Laws. Contractor shall comply with all laws, ordinances, rules, policies, orders, directives, and other regulations governing Contractor's performance of this Agreement.

Section 5. Payment

(a) Compensation. City agrees to pay Contractor for all services authorized in writing and properly performed by Contractor in a total amount not to exceed SIXTY-THREE THOUSAND, FOUR HUNDRED DOLLARS (\$63,400.00) ("Contract Price"), subject to additions or deletions for change orders and/or extra work agreed upon in writing.

(b) Method of Payment. Unless otherwise agreed by the parties in writing, payment to Contractor shall be monthly based on a monthly progress report and detailed monthly itemized statement for services submitted by Contractor that shows the names of the Contractor's employees, agents, or

subcontractors performing the services, the time worked, the actual services performed, and the rates charged for such services, in a form acceptable to City. City shall pay such monthly statements within thirty (30) days after receipt of a completed submission and City's verification of the services performed.

(c) Schedule of Values and Application for Payment. City may deduct from any amounts due or to become due to Contractor any sum or sums owing by Contractor to City. In the event of any breach by Contractor of any provision or obligation of this Agreement, or in the event of the assertion by any third-party of a claim or lien against City, or the City's premises, arising out of Contractor's performance under this Agreement, City shall have the right to retain out of any payments due or to become due to Contractor an amount sufficient to completely protect the City from any and all loss, damage or expense therefrom, until the breach, claim, or lien has been satisfactorily remedied by Contractor. Additionally, City may, on account of subsequently discovered evidence, withhold the whole or part of any payment to such extent as may be necessary to protect itself from loss on account of:

- (1) defective work not remedied;
- (2) claims filed or reasonable evidence indicating possible filing of claims;
- (3) failure of Contractor to make payments promptly to subcontractors or for material or labor which City may pay as an agent for the Contractor; or
- (4) damages to another contractor or subcontractor.

When the above grounds are removed, or Contractor provides a letter of credit, or similar guaranty satisfactory to City (to be determined in City's sole discretion) which will protect City in the amount withheld because of said grounds, City will release the amounts withheld.

Section 6. Performance Schedule

(a) Time for Performance. Contractor shall perform all services as provided for under this Agreement in a proper, efficient, timely, and professional manner in accordance with City's requirements. The time for performance under this Agreement is thirty (30) calendar days. Accordingly, Contractor shall complete all work related to the Project on or before thirty (30) calendar days following the date of City's written notice to proceed to Contractor.

(b) Extensions; Written Request Required. No allowance of any extension of time, for any cause whatever (including an event of Force Majeure), shall be claimed by or granted to Contractor, unless (i) Contractor shall have made written request to City for such extension within forty-eight (48) hours after the cause for such extension occurred, and (ii) City and Contractor have agreed in writing that such additional time shall be granted. As used in this section, the term "Force Majeure" shall mean that Contractor's performance of the services under this Agreement is prevented or delayed, in whole or in part, to such an extent that Contractor would not be able to complete the services (or any partial component thereof) within the time for performance set forth herein by reason of or through work strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, court judgment, act of God, pandemic, or other specific cause reasonably beyond Contractor's control and not attributable to its malfeasance, neglect or nonfeasance. Should Contractor timely request an extension of time due to an event of force majeure under this section, City and Contractor may agree in writing to suspended Contractor's performance until such disability to perform (other than a payment obligation) is removed; provided, that Contractor shall use commercially reasonable efforts to remove any such causes and resume performance of the services under this Agreement as soon as reasonably practicable.

(c) Costs of Delay. Contractor understands and agrees that time is of the essence of this contract, and no damaged will be paid for delay.

Section 7. Ownership of Project; Bill of Sale; No Liens

(a) Title of Ownership. Contractor warrants that title to all services, including all equipment and materials incorporated into the Project, will pass to City no later than the time of final payment. Contractor further warrants that upon payment by City, all services for which payments have been received from City shall be free and clear of liens, claims, security interests or other encumbrances in favor of Contractor or any other person or entity whatsoever.

(b) Assignment; Bill of Sale. Contractor agrees, no later than the time of completion of the Project, to assign to City all manufacturer's warranties relating to equipment, materials and labor used in the Project and further agrees it will at all times perform the services in a manner that will, to the greatest extent possible, preserve all manufacturer's warranties. If necessary as a matter of law, Contractor may retain the right to enforce directly any such manufacturers' warranties during the one year period following the date of acceptance of the Project by City; provided, that City's rights related to the same shall not be subordinate to Contractor's enforcement rights.

CONTRACTOR AGREES TO INDEMNIFY, DEFEND, AND SAVE CITY HARMLESS FROM ALL CLAIMS RELATED TO ANY DEMANDS OF SUBCONTRACTORS, LABORERS, WORKMEN, MECHANICS, MATERIALMEN, AND SUPPLIERS OF MACHINERY AND PARTS THEREOF, EQUIPMENT, POWER TOOLS, ALL SUPPLIES ARISING OUT OF THE PERFORMANCE OF THIS AGREEMENT. CONTRACTOR SHALL FURNISH SATISFACTORY EVIDENCE THAT ALL OBLIGATIONS DESCRIBED HEREIN HAVE BEEN PAID, DISCHARGED OR WAIVED UPON CITY'S WRITTEN REQUEST.

Section 8. Default; Termination; Abandonment

(a) Default; Notice to Cure. A party shall be deemed in default under this Agreement if the party is in breach of a material provision of this Agreement and said breach is not cured within ten (10) days written notice of default by the other party. In the event the breaching party has notified the other party in writing that it is diligently working to cure the breach and has provided reasonable evidence in support of the same, the breaching party shall not be deemed in default until the thirtieth (30th) day following the non-breaching party's notice of default.

(b) Default by Contractor. In addition to default under Section 7(a) above, Should Contractor fail to comply with any term or condition this Agreement applicable to Contractor, or become disabled and unable to comply with any provisions of this Agreement related to the quality or character of the services or time of performance, Contractor shall be deemed in default of this Agreement. If such default is not corrected within ten (10) days after written notice by City to Contractor, City may, at its sole discretion and without prejudice to any other right or remedy:

- (1) terminate this Agreement and be relieved of any further payment or consideration to Contractor except for all services determined by City to be satisfactorily completed prior to such termination. Payment for work satisfactorily completed shall be for actual costs incurred and non-refundable, including reasonable salaries and travel expenses of Contractor to and from meetings called by City at which Contractor is required to attend, but shall not include any loss of profit of Contractor. City may further proceed to complete the services in any manner deemed proper by City, either by the use of its own forces or by resubletting to others; or
- (2) City may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at Contractor's sole expense.

(b) Suspension or Termination by City. City may suspend or terminate this Agreement for cause or without cause at any time by giving written notice to Contractor. In the event suspension or termination is without cause, payment to Contractor, in accordance with the terms of this Agreement, will be made based on services reasonably determined by City to be satisfactorily performed as of the date of suspension or termination. Such payment will become payable upon delivery of all instruments of service to City and City's acceptance of the same. If City requires a modification of the services under this Agreement, and in the event City and Contractor fail to agree upon such modification(s), City shall have the option of terminating this Agreement and Contractor's services hereunder at no additional cost other than the payment to Contractor in accordance with the terms of this Agreement for the services reasonably determined by City to be properly performed prior to such termination date.

(c) Abandonment. If Contractor should abandon and fail or refuse to resume work within ten (10) days after written notification from the City, or if Contractor fails to timely comply with the orders of the City, when such orders are consistent with the Contract Documents, then, and in that case, where a performance bond(s) exists, the surety on the bond(s) may be notified in writing by City and directed to complete the work (at City's sole discretion), and a copy of said notice shall be delivered to Contractor. After receiving said notice of abandonment, Contractor shall not remove from the work any machinery, equipment, tools, materials or supplies then on the job, but the same, together with any materials and equipment under contract for the work, may be held for use on the work by the City or the surety on the performance bond, or another Contractor in completion of the work; and Contractor shall not receive any rental or credit therefor, having hereby acknowledged that the use of such equipment and materials will ultimately reduce the cost to complete the work and be reflected in the final settlement. In the event a surety fails to comply with City's written notice provided for herein, then the City may provide for completion of the work in either of the following elective manners:

- (1) the City may employ such labor and use such machinery, equipment, tools, materials and supplies as said City may deem necessary to complete the work and charge the expense of such labor, machinery, equipment, tools, materials and supplies to Contractor, which shall be deducted and paid by City out of such amounts as may be due, or that may thereafter at any time become due to the Contractor under this Agreement. In case such expense is less than the sum which would have been payable under this Agreement if the same had been completed by the Contractor, then Contractor shall receive the difference. In case such expense is greater than the sum which would have been payable under this Agreement if the same had been completed by said Contractor, then the Contractor and/or its surety (ies) shall pay the amount of such excess to the City; or
- (2) the City may (under sealed bids when and in the manner required by law) let the contract to another Contractor for the completion of the work under substantially the same terms and conditions which are provided in this Agreement. In the case of any increase in cost to the City under the new contract as compared to what would have been the cost under this Agreement, such increase shall be charged to the Contractor and its surety (ies) shall be and remain bound therefor. However, should the cost to complete any such new contract prove to be less than what would have been the cost to complete under this Agreement, the Contractor and/or its surety (ies) shall be credited therewith.

(d) Remedies Cumulative. The remedies in this section are cumulative and nothing herein shall be deemed a waiver of any other remedy available to the City under this Agreement, including its remedies upon default provided herein above.

Section 9. Insurance

Contractor shall during the term hereof maintain in full force and effect all policies of insurance reasonably required by City and in compliance with the Contract Documents. Contractor's obligation to

provide acceptable certificates of insurance is a material condition of this Agreement, and services under this Agreement shall not commence until certificates of insurance have been received, reviewed, and accepted by City. The minimum coverages and limits of liability for the policies of insurance required under this Agreement are maintained by and accessible through the City's purchasing department.

Section 10. Indemnification

(a) Release of liability. CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF CONTRACTOR PURSUANT TO THIS AGREEMENT. CONTRACTOR HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICIALS, OFFICERS, EMPLOYEES, OR AGENTS (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE (OTHER THAN THE GROSS NEGLIGENCE OF CITY, IN WHICH CASE CONTRACTOR SHALL WAIVE ALL CLAIMS TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR AND/OR ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION).

(b) Contractor's Indemnity Obligation. CONTRACTOR AGREES TO INDEMNIFY AND SAVE HARMLESS CITY FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY CONTRACTOR'S PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF CONTRACTOR, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE, IN WHOLE OR IN PART, FROM OR ARE ATTRIBUTED TO THE GROSS NEGLIGENCE OF CITY, IN WHICH CASE CONTRACTOR SHALL INDEMNIFY CITY ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR AND/OR ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION).

(c) Notice of Claim(s). Contractor shall promptly advise City in writing of any claim or demand against the City, related to or arising out of Contractor's acts or omissions under this Agreement and shall see to the investigation and defense of such claims or demand at Contractor's sole cost and expense; provided, that City, at its option and at its own expense, may participate in such defense without relieving Contractor of any of its obligations hereunder.

CONTRACTOR'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY CONTRACTOR UNDER THIS AGREEMENT. THE PROVISIONS OF THIS SECTION 10 SHALL SURVIVE TERMINATION OF THIS AGREEMENT.

Section 11. Notice

All notices required by this Agreement shall be in writing and addressed to the parties at the addresses set forth on the signature page(s) of this Agreement (or to such other address that may be designated by the receiving party from time to time in accordance with this section). All notices shall be

delivered by (a) personal delivery, (b) certified or registered mail (in each case, return receipt requested, postage prepaid), (c) nationally recognized overnight courier (with all fees pre-paid), or (d) email of a pdf document containing the required notice. Such notice or document shall be deemed to be delivered or given, whether actually received or not, (i) when received if delivered or given in person, (ii) if sent by United States mail, three (3) business days after being deposited in the United States mail as set forth above, (iii) on the next business day after the day the notice or document is provided to a nationally recognized carrier to be delivered as set forth above, or (iv) if sent by email, the next business day. A confirmation of delivery report which reflects the time that the email was delivered to the recipient's last notified email address is prima facie evidence of its receipt by the recipient, unless the sender receives a delivery failure notification, indicating that the email has not been delivered to the recipient.

Section 12. Sales and Use Taxes

Contractor understands and acknowledges that City is a governmental entity and exempt from the payment of sales and use taxes for certain materials and equipment conveyed to City as part of this Project or otherwise incorporated into the Project. City agrees to provide Contractor such documentation as may otherwise be required by state law to allow Contractor to avoid payment of sales and uses taxes for materials and equipment with respect to the Project to the extent allowed by law.

Section 13. Texas Government Code Verifications

Contractor's execution of this Agreement shall serve as its acknowledgement and written verification that: (i) the requirements of Subchapter J, Chapter 552, Government Code, apply to this Agreement and Contractor agrees that the Agreement can be terminated if Contractor knowingly or intentionally fails to comply with a requirement of that subchapter; (ii) pursuant to Texas Government Code Chapter 2270, that Contractor's organization does not presently boycott Israel and will not boycott Israel during the term of this Agreement; and (iii) pursuant to Texas Government Code Chapter 2251, that Contractor's organization does not current discriminate against firearm and ammunition industries and will not for the term of the contract. Discriminating means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with the firearm or ammunition industry or with a person or entity doing business in the firearm or ammunition industry, but does not include an action made for ordinary business purposes.

Section 14. Miscellaneous

(a) Contractor shall not assign or sublet this Agreement, in whole or in part, without the prior written consent of City. (b) Contractor shall comply with all federal, state, county and municipal laws, ordinances, resolutions, regulations, rules, policies, orders, and directives applicable to the services under this Agreement. (c) The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the state district courts of Tarrant County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said courts. (d) This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. (e) The exhibits attached hereto, if any, are incorporated herein and made a part hereof for all purposes. (f) Unless expressly provided otherwise herein, this Agreement may only be modified, amended, supplemented or waived by a mutual written agreement of the parties. (g) In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it. (h) Any of the representations and obligations of the parties, as well as any rights and benefits of the parties pertaining to a period of time following the termination of this Agreement shall survive termination. (i) This Agreement may be executed by the parties in separate

counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties. (j) Each party represents that it has full capacity and authority to grant all rights and assume all obligations granted and assumed under this Agreement. (k) Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY –
SIGNATURES ON FOLLOWING PAGE(S)]

IN WITNESS WHEREOF, the parties have executed and delivered this Agreement as of the Effective Date.

For City: CITY OF COLLEYVILLE, TEXAS By: _____ Jerry Ducay City Manager Date: _____	For Contractor: 2R CONSTRUCTION SERVICES, LLC By: _____ Raul Canales Member Date: _____
<u>Notice Address:</u> City of Colleyville Attn: City Manager 100 Main Street, 3rd Floor City of Colleyville, Texas 76034 E: jducay@colleyville.com ATTEST: By: _____ Christine Loven City Secretary Date: _____	<u>Notice Address:</u> 2R Construction Services, LLC Attn: Raul Canales, Member 3009 Nathan Drive Wylie, Texas 75098 E: rcanales@2rcstx.com

GovDox Colleyville Contract ID:
CSA_pk_September 3, 2025_Rev20230112



PROPOSAL

Date: 8.22.25

Project: Windsor Court
City: Colleyville
Location:
Owner /
Developer: City of Colleyville
Engineer: City of Colleyville
Addenda:

Our bid to perform the underground utility work is based on the quantities in Exhibit 'A', as shown on the bid plans.

This proposal is provided on a unit price basis. Any work not specifically quoted is excluded.

Sewer	\$	63,400.00
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TOTAL	\$	<u>63,400.00</u>
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PROVISIONS:

1. Haul of Utility Trench Spoils Included
2. Removal of Concrete/Asphalt for Utility Trenches Included
3. This proposal and its qualifications and exclusions shall be incorporated into any contracts entered into with the Owner.
4. Exclusions:
 - a. Survey Control / Benchmarks/ Staking
 - b. Replacement- Concrete/ Asphalt/Sidewalks/Driveways/ Curbs/Ramp
 - c. Inspection / Engineering Fees
 - d. Tree Protection, Clearing, Erosion Control, SWPPP
 - e. Fence- Removal/Replacement
 - f. Landscaping, irrigation, Sprinklers
 - g. Contaminated / Hazardous Material
 - h. Construction Permits / Fees
 - i. Grade to Drain
 - j. Material Testing Cost
 - k. Bonds
 - l. Removal/Replacement- Fence/Guardrail
 - m. Geotech Testing Cost
 - n. Sewer TV
 - o. As Built Survey
 - p. Haul Off of Debris Created by Others
 - q. Impact / Meter Fees
 - r. Tap Permits / Fees
 - s. Seeding, Sodding and Hydro mulching
 - t. All taxes, sales, consumer, use & etc. which are applicable during the project
 - u. Mailbox- Removal/Replacement

This proposal shall remain firm for Owner's acceptance for 30 DAYS, after which it expires and 2R Construction Services, LLC reserves the right to revise all pricing.

Respectfully Submitted By,

2R Construction Services, LLC
817-690-8392
estimating@2rcstx.com

2R Construction Services, LLC
PO Box 1716, Wylie, TX 75098

Sewer:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Mobilization	1	LS	\$ 10,000.00	\$ 10,000.00
2	Traffic Control, Barricades/Steel Trench Plates	1	LS	\$ 5,000.00	\$ 5,000.00
3	Trench Safety	1	LS	\$ 4,000.00	\$ 4,000.00
4	Sawcut Ex Street paving and dispose	1	LS	\$ 2,500.00	\$ 2,500.00
5	Remove and Replace Ex 6" Ww Main	60	LF	\$ 415.00	\$ 24,900.00
6	Remove and Replace End of WW Std Cleanout	1	LS	\$ 2,000.00	\$ 2,000.00
7	Remove and Replace EX WW Residential Laterals	3	EA	\$ 2,000.00	\$ 6,000.00
8	Backfill all Excavations with Ex Spoils and Dispose of any Excess	1	LS	\$ 4,000.00	\$ 4,000.00
9	Install and Compact 8" of Recycled Concrete Flexbase	1	LS	\$ 5,000.00	\$ 5,000.00
					<u><u>\$ 63,400.00</u></u>



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4f

Agenda Date 9/3/2025

Number Resolution R-25-5072

Type Resolution

Department City Manager

Title

Approval of the "Brighten Up the Boulevard" Christmas Light Grant Program

Explanation

Reading and Public Hearing

This agenda item provides for approval of the "Brighten Up the Boulevard" Christmas Light Grant Program. The attached presentation details the program criteria and process.

Financial Impact

Funding for this grant program in an amount of \$50,000 is included in the TIF.

Recommendation

Approve

Attachments

1. Christmas Light Grant Program Presentation
2. SH26 Christmas Light Grant Flyer



“Brighten Up the Boulevard”

Christmas Light Grant Program

September 3, 2025



Business Christmas Light Grant



- 2:1 matching grant for businesses to add Christmas lighting along SH26
 - Up to \$5,000 for shopping centers
 - Up to \$2,000 for individual businesses
- \$50,000 annual funding, TIF fund
- Reviewed and approved through the existing Beautification Committee
- The City continues to beautify the SH26 corridor including expansion of Christmas lights and décor during the holiday season. The grant would encourage businesses to partner with the City in this effort.
- Funded on a reimbursement basis, after verification

BRIGHTEN UP THE BOULEVARD

Christmas Light Matching Grant



The City of Colleyville is offering a new Christmas Light Matching Grant for businesses along Colleyville Boulevard (SH26).

As part of the City's ongoing beautification efforts, this program provides partial funding to help businesses add festive holiday lighting. Let's work together to make SH26 shine bright this season!



For businesses along Colleyville Blvd (SH26)



Warm, white lights
Focus on rooflines and building outlines
Wrapped trees may be eligible



50% Match!
Shopping Centers up to \$5,000
Individual Businesses up to \$2,000



1. Apply
2. City Approval
3. Install
4. Verification & Grant Reimbursement



For more details please scan 

Grant Program Criteria



- Match the existing aesthetic of the City's Christmas Lights
 - Warm white lights
 - Consistently "on" (not flashing, changing, etc.)
- Preference for:
 - Focus on rooflines and building outlines
 - Large bulbs, consistent with what is typically used for rooflines
- Additional elements:
 - Wrapping trees in lights may also be eligible, if they are visible from the roadway and are combined with roofline/building outline lights
 - Lights on landscape hedges, outlining landscape beds, or outlining sidewalk may be eligible, if combined with roofline/building outline lights
- Not eligible:
 - Blow ups or other "yard art" décor elements



An aerial night photograph of a city street. The street is illuminated by streetlights and decorated with numerous warm-white lights that form the shapes of trees and garlands along the sidewalks and median. Several cars are visible on the road. In the background, other city buildings and lights are visible under a dark sky. The text 'Goal = BIG impact' is overlaid in large white letters across the center of the image.

Goal = BIG impact

BRIGHTEN UP THE BOULEVARD

Christmas Light Matching Grant



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Let's work together to make SH26 shine bright this season!



For
businesses
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Warm, white lights
Focus on rooflines
and building
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Wrapped trees may
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50% Match!
Shopping Centers
up to \$5,000
Individual
Businesses up to
\$2,000



1. Apply
2. City Approval
3. Install
4. Verification &
Grant
Reimbursement





CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4g

Agenda Date 9/3/2025

Number Resolution R-25-5072

Type Resolution

Department City Manager

Title

Approval of a Project Proposal with Specified Art, for the fabrication and installation of a tree feature element at the Northern Gateway Tower, in an amount not to exceed \$65,000, and authorizing the City Manager to execute the proposal

Explanation

Reading and Public Hearing

City staff worked with MESA to design a tree element to the Northern Gateway Tower signage, which would complete the project. As this element is custom art work, MESA was engaged to seek requests for proposal. This item seeks approval to move forward with the proposal from Specified Art, for the fabrication, installation, and lighting of the tree element at the Northern Gateway Tower.

Financial Impact

The project cost is not to exceed \$65,000.

Recommendation

Approve

Attachments

1. Northern Gateway Tree Addition Presentation
2. City of Colleyville Monument Signage - Laser Cut Tree

Northern Gateway



- Staff has worked with MESA to design a tree element to add to the Northern Gateway sign
- MESA solicited bids from 4 vendors
- Recommendation is to award project to Specified Art
- 8-10 week lead time
- Bid includes artwork, lighting and installation



City of Colleyville
Monumental Signage – Laser Cut Tree
Colleyville, TX
June 24, 2025

David Newman
MESA



Project: City of Colleyville – Monumental Signage – Laser Cut Tree

Dear Mr. Newman:

I am pleased to present this project proposal; please review the bill of materials and call to discuss when ready:

	<i>Unit Price</i>	<i>Extended</i>
1 unit - Monumental Signage – Laser Cut Tree <i>Approx. 14' x 14'</i> Using ¾" aluminum plate – DA finish Made in 3 or 4 parts welded together Formed to correct radius 2" standoffs to match current letters Includes delivery and installation Includes lighting Includes file clean-up	\$ 65,000.00	\$ 65,000.00
<i>Subtotal</i>		\$ 65,000.00
Sales tax 0.00%		\$ 0.00
Total project bid		\$ 65,000.00

- Lead-time is approx. 8-10 weeks.
- Price subject to change if change in design or materials.

Best,

Chris Judy
Artist, President
Specified Art
25 Highland Park Village
Suite 100-534
Dallas, TX 75205
c.214.676.4701



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 5a

Agenda Date 9/3/2025

Number Ordinance O-25-2338

Type Ordinance

Department Community Development

Title

Consideration of a rezoning from PUD-R Planned Unit Development – Residential to RE Single Family Estate Residential on Lot 1, Block 1, of the McCrary Addition, located at 1516 McCain Lane, Case ZC25-018

Explanation

First Reading and Public Hearing

Frisby Enterprises, the applicant, has submitted a request for a rezoning from PUD-R Planned Unit Development - Residential to RE – Single Family 'Estate' Residential on Lot 1, Block 1, McCrary Addition, being approximately 1.9 acres. The purpose of the rezoning is to allow for the development of a new house to include an accessory dwelling unit on the property.

Existing Conditions/Background: The subject property, 1516 McCain Lane, is zoned PUD-R Planned Unit Development – Residential. It is located northeast of the intersection of McCain Lane and Kingston Drive.

Proposed Zoning Change: The request is to rezone from the PUD-R Planned Unit Development – Residential District to the RE – Single Family 'Estate' Residential District. The proposed zoning change would not affect the remaining PUD-R zoning to the north.

Lot Dimensions and Setbacks: Per Section 3.24 G, Schedule of District Regulations in the Land Development Code, the RE zoning regulations require the following standards:

Minimum Lot Size	80,000 sf.
Minimum Lot Width	200 feet
Minimum Lot Depth	300 feet
Front Building Line	40 feet
Side Building Line	25 feet
Rear Building Line	40 feet
Max. Lot Coverage	20%
Max. Impervious Coverage	50%

Analysis: The applicant is requesting to rezone the property to allow for a new house and an accessory dwelling unit on the property. Accessory dwelling units are allowed within the RE – Single Family 'Estate' Residential District.

Plat Status: The subject property is platted as Lot 1, Block 1, McCrary Addition.

DRC Review: The DRC reviewed the request during their July 21, 2025, meeting and the case has been scheduled for the August 11, 2025, Planning and Zoning Commission meeting.

Drainage: N/A

Surrounding Development: The properties to the north and northwest are zoned as PUD-R Planned Unit Development – Residential and are improved with single-family homes. The properties to the south are zoned as R-20 Single Family Residential and improved with single-family homes. The properties to the west are zoned as AG Agricultural and improved with single-family homes. The properties to the east are zoned as ML Light Manufacturing and are improved with commercial uses.

Comprehensive Plan: The City's comprehensive plan, *Destination Colleyville*, identifies the subject property for residential development. The proposed request complies with the future land use designation.

Tree Preservation: The development must comply with Chapter 5 (Urban Forestry) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff recommends approval of this request.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the request at their August 11, 2025 meeting by a vote of 5-0.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Zoning Exhibit
6. McCrary Addition Plat
7. Existing Conditions Survey
8. Streetview Image
9. Notification Map
10. Notification Letter
11. Ordinance O-25-2338

Aerial Map

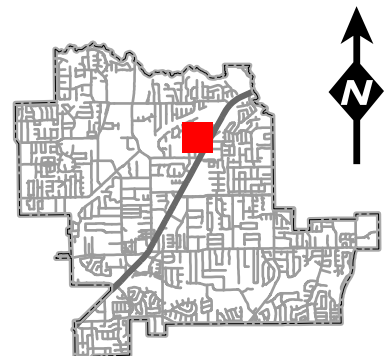


ZC25-018

1516 McCain Ln



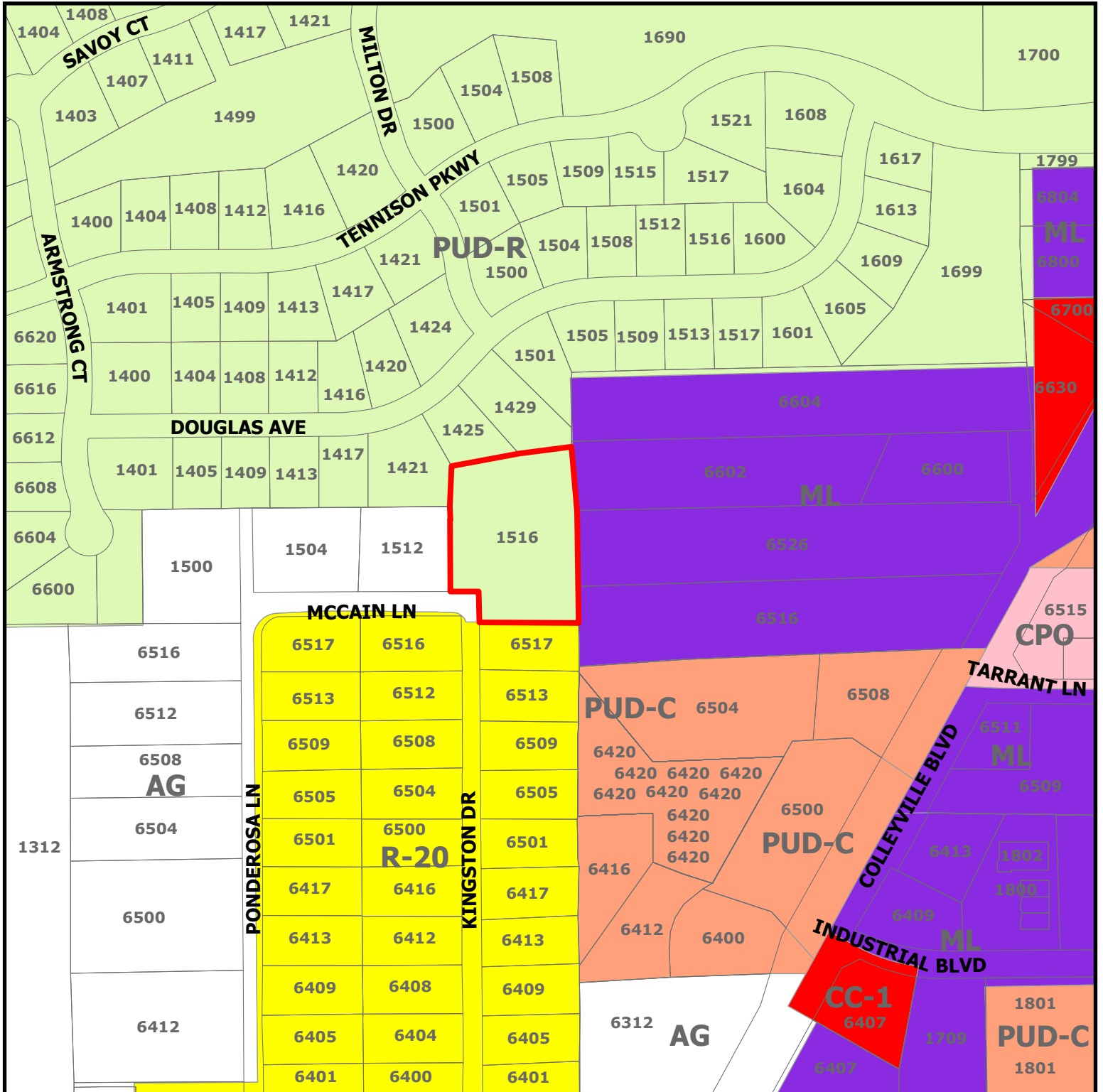
Subject Property



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Zoning Map

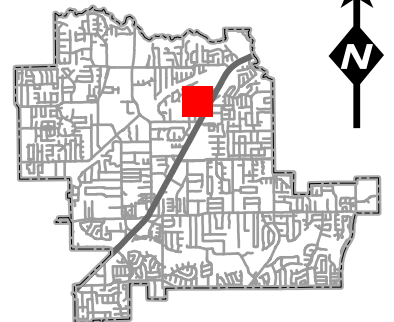


ZC25-018

1516 McCain Ln



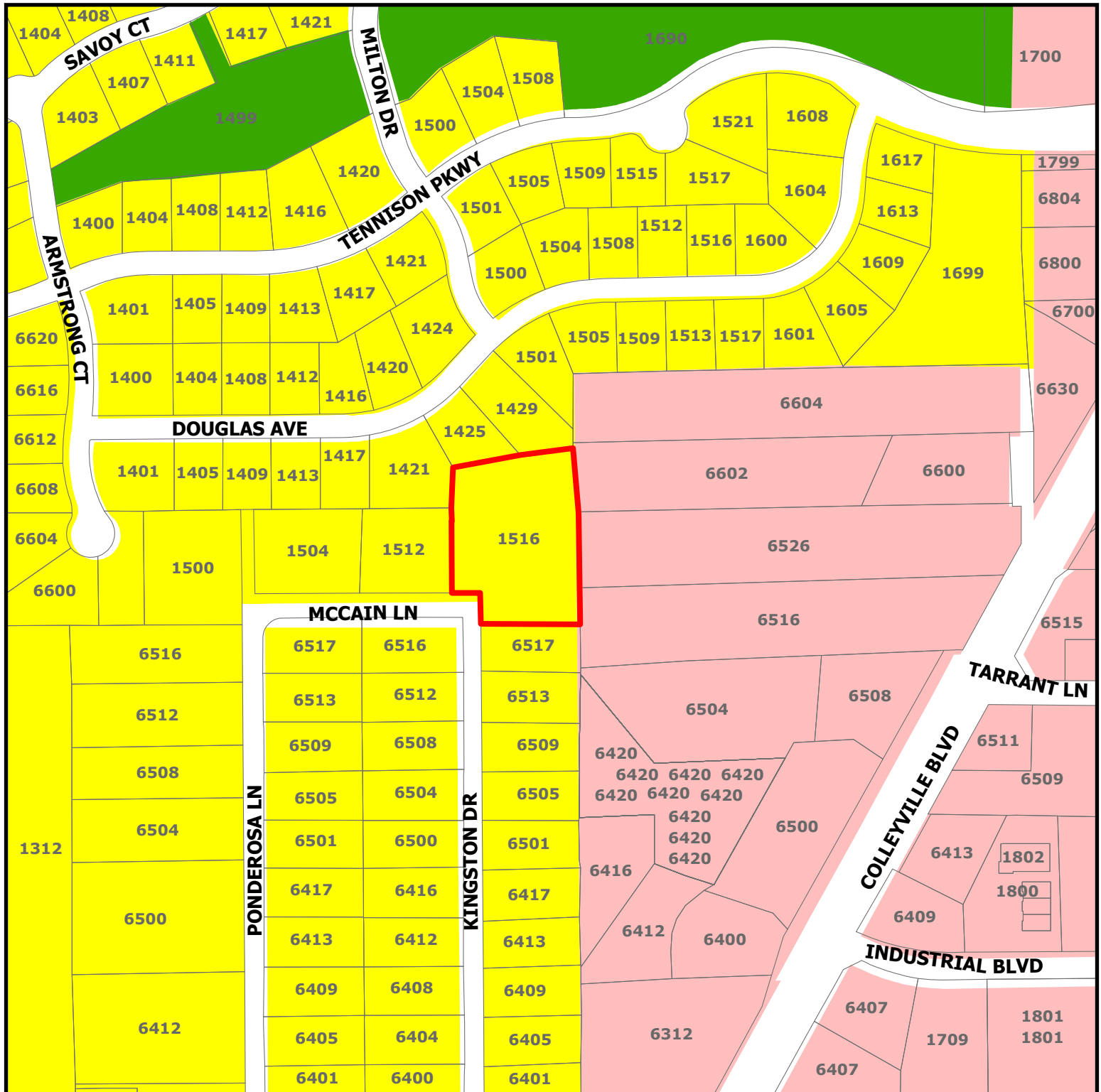
Subject Property



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Future Land Use Map

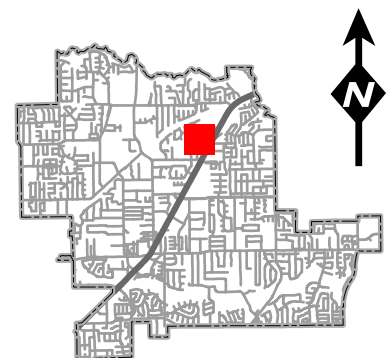


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ZC25-018

1516 McCain Ln

-  Residential
 Colleyville Blvd Corridor
 Open Space; Parks
 Subject Property



Frisby Enterprises LLC

6775 Florence Rd.

Justin, TX 76247

Property Address: 1516 McCain Ln.

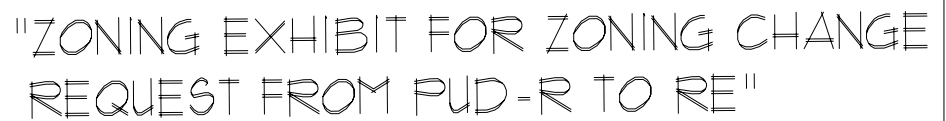
We are writing this letter as an official request to rezone the property address listed above from PUD-R to RE-Single-Family Estate. The reason for this request is twofold:

- 1) With two acres of beautiful wooded land, our client wants to create an architecturally appealing guest house which will add to the beauty of the property and save trees – as opposed to adding a fourth bedroom on to the main house. This keeps the footprint of the main new house smaller by using the footprint of the old house to build on. Doing this will allow our client to keep the big, old oak trees - moving the guest quarters away from the main house toward the back of the property saves several big trees. The profile of this separate guest quarters will match the main house and add to the beauty of the property.
- 2) Also, our client's son is a professional athlete who must travel regularly for extended periods of time which are constantly subject to change. To best accommodate their son's living needs and unpredictable schedule, our client would like to be able to have an accessory dwelling for the times throughout the year when his son's schedule permits him to live locally.

1256 Main Street Suite 277 Southlake, Texas 76092 *t.* 817 481 1249 *f.* 817 416 8773

202123

7-25-25



PROPERTY
LOCATIONVICINITY MAP
NTS

GENERAL NOTES

- UNLESS OTHERWISE NOTED, ALL CORNERS SHOWN HEREON ARE 5/8" IRON RODS SET WITH A CAP STAMPED "ANA".
- SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF THE CITY SUBDIVISION ORDINANCE AND STATE PLATTING STATUTES AND IS SUBJECT TO FINES AND WITHHOLDING OF UTILITIES AND BUILDING PERMITS.
- BY GRAPHIC SCALE, THE SUBJECT PROPERTY APPEARS TO LIE IN ZONE X, NOT SHADED, (AREA DETERMINED TO BE OUTSIDE 500-YEAR FLOODPLAIN) AND ZONE X (AREA WITH 0.2 PERCENT ANNUAL CHANCE FLOOD HAZARD) ACCORDING TO THE FEMA FLOOD INSURANCE RATE MAP FOR TARRANT COUNTY, TEXAS, MAP NO. 48439C0095K, REVISED SEPTEMBER 26, 2009.
- BEARINGS ARE RELATIVE TO TRUE NORTH OBTAINED FROM GLOBAL POSITIONING SATELLITE SYSTEM (GPS) OBSERVATIONS, NORTH AMERICAN DATUM 1983 (NAD '83), TEXAS STATE PLANE COORDINATE SYSTEM, NORTH CENTRAL ZONE.
- DRAINAGE EASEMENT RESTRICTION: NO CONSTRUCTION OR FILING WITHOUT THE WRITTEN APPROVAL OF THE CITY OF COLLEYVILLE SHALL BE ALLOWED WITHIN A DRAINAGE EASEMENT, AND THEN ONLY AFTER DETAILED ENGINEERING PLANS AND STUDIES SHOW THAT NO FLOODING WILL RESULT, THAT NO OBSTRUCTION TO THE NATURAL FLOW OF WATER WILL RESULT, AND SUBJECT TO ALL OWNERS OF THE PROPERTY AFFECTED BY SUCH CONSTRUCTION BECOMING A PARTY TO THE REQUEST. WHERE CONSTRUCTION IS PERMITTED, ALL FINISHED FLOOR ELEVATIONS SHALL BE A MINIMUM OF TWO FEET ABOVE THE 100-YEAR FLOOD ELEVATION.
- UTILITY EASEMENT: ANY PUBLIC UTILITY, INCLUDING THE CITY OF COLLEYVILLE, SHALL HAVE THE RIGHT TO MOVE AND KEEP MOVED ALL OR PART OF ANY BUILDING, FENCES, SHRUBS, OTHER GROWTHS OR IMPROVEMENTS WHICH IN ANY WAY ENDANGER OR INTERFERE WITH THE CONSTRUCTION, MAINTENANCE, OR EFFICIENCY OF ITS RESPECTIVE SYSTEMS ON ANY OF THE EASEMENTS SHOWN ON THE PLAT; AND ANY PUBLIC UTILITY, INCLUDING THE CITY OF COLLEYVILLE, SHALL HAVE THE RIGHT AT ALL TIMES OF INGRESS AND EGRESS TO AND FROM AND UPON SAID EASEMENTS FOR THE PURPOSE OF CONSTRUCTION, RECONSTRUCTION, INSPECTION, PATROLLING, MAINTAINING AND ADDING TO OR REMOVING ALL OR PART OF ITS RESPECTIVE SYSTEMS WITHOUT THE NECESSITY AT ANY TIME OF PROCURING THE PERMISSION OF ANYONE.
- THE PURPOSE OF THE PLAT IS TO BUILD 1 SINGLE FAMILY HOME.
- THE EXISTING STRUCTURE WILL BE REMOVED.

SURVEYOR'S CERTIFICATION

THAT I, EDWARD K. KHALIL, A REGISTERED PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION ON THE GROUND. FURTHER, THIS SURVEY CONFORMS TO THE GENERAL RULES OF PROCEDURES AND PRACTICES OF THE MOST CURRENT PROFESSIONAL LAND SURVEYING PRACTICES ACT.

SIGNATURE

DATE



Staff Approval Authority

This amending or minor plat is approved in accordance with Section 212.0065 of the Texas Local Government Code and the City of Colleyville Subdivision Regulations

March 27, 2024

Date:

B. J. Brown
Community Development DirectorSTATE OF TEXAS
COUNTY OF TARRANTS

WHEREAS, MARCUS R. McCRARY AND STACY A. McCRARY, ARE THE OWNER OF 1.909 ACRE TRACT OF LAND SITUATED IN H. HUGHES SURVEY, ABSTRACT NO. 565, AND A. J. LOTT SURVEY, ABSTRACT NO. 963, CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS, AND BEING DESCRIBED BY DEED RECORDED IN INSTRUMENT NUMBER D221092119, DEED RECORDS, TARRANT COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT A 5/8 INCH IRON ROD FOUND FOR THE SOUTHWEST MOST SOUTHERLY CORNER OF HEREIN DESCRIBED TRACT, AND THE NORTHWEST CORNER OF LOT 13, BLOCK 2, OF THE REVISION OF BLOCKS 1 & 2, KINGSTON ADDITION, AN ADDITION TO THE CITY OF COLLEYVILLE AS RECORDED IN VOLUME 388-32, PAGE 71, OF PLAT RECORDS, TARRANT COUNTY, TEXAS, IN THE EAST RIGHT-OF-WAY LINE OF KINGSTON DRIVE (60 FEET RIGHT-OF-WAY);

THENCE NORTH 00 DEGREES 17 MINUTES 05 SECONDS WEST, 59.95 FEET WITH THE EAST RIGHT-OF-WAY LINE OF SAID KINGSTON DRIVE TO 1/2 INCH IRON ROD FOUND FOR THE INTERSECTION OF THE EAST RIGHT-OF-WAY LINE OF SAID KINGSTON DRIVE AND THE NORTH RIGHT-OF-WAY LINE OF MCCAIN LANE (60' RIGHT OF WAY);

THENCE SOUTH 89 DEGREES 25 MINUTES 54 SECONDS WEST, 60.13 FEET WITH THE NORTH RIGHT-OF-WAY LINE OF SAID MCCAIN LANE TO THE SOUTHWEST CORNER OF HEREIN DESCRIBED TRACT AND THE SOUTHEAST CORNER OF LOT 1, BLOCK 1, JACKSON FAMILY RESIDENCE ADDITION AS RECORDED IN INSTRUMENT NUMBER D210211808, PLAT RECORDS, TARRANT COUNTY, TEXAS, FROM WHICH A 5/8 INCH IRON ROD FOUND BEARS SOUTH 29 DEGREES 58 MINUTES 16 SECONDS EAST, 0.59 FEET;

THENCE NORTH 00 DEGREES 41 MINUTES 10 SECONDS WEST, 175.00 FEET WITH THE EAST LINE OF SAID LOT 1, AND THE WEST LINE OF HEREIN DESCRIBED TRACT TO A 1/2 INCH IRON ROD FOUND FOR THE NORTHEAST CORNER OF SAID LOT 1, AND THE SOUTHEAST CORNER OF LOT 13, BLOCK 4, MONTERA ADDITION AS RECORDED IN CABINET A, SLIDE 5743 OF SAID PLAT RECORDS;

THENCE NORTH 00 DEGREES 25 MINUTES 14 SECONDS WEST, 78.22 FEET WITH THE EAST LINE OF SAID LOT 13, TO A 1/2 INCH IRON ROD FOUND FOR THE NORTHWEST CORNER OF HEREIN DESCRIBED TRACT OF LAND;

THENCE NORTH 77 DEGREES 40 MINUTES 27 SECONDS EAST, 142.01 FEET WITH THE NORTH LINE OF HEREIN DESCRIBED TRACT TO A 5/8 INCH IRON ROD WITH YELLOW CAP STAMPED "ANA" SET IN THE NORTH LINE OF HEREIN DESCRIBED TRACT, THE SOUTHEAST CORNER OF LOT 12, AND THE SOUTHWEST CORNER OF LOT 11, OF SAID BLOCK 4;

THENCE NORTH 82 DEGREES 39 MINUTES 58 SECONDS EAST, AT 111.10 FEET PASSING 1/2 INCH IRON ROD FOUND FOR THE SOUTHEAST CORNER OF SAID LOT 11, CONTINUE IN ALL 118.56 FEET TO A 5/8 INCH IRON ROD FOUND FOR THE NORTHEAST CORNER OF HEREIN DESCRIBED TRACT IN THE WEST LINE OF THAT CERTAIN TRACT OF LAND DESCRIBED AS PORTION OF TRACT 4, AND 5, IN DEED TO TRES ROSAS LTD., AS RECORDED IN VOLUME 14410, PAGE 290, DEED RECORDS, TARRANT COUNTY, TEXAS, AS CONFIRMED BY BOUNDARY LINE AGREEMENT RECORDED IN INSTRUMENT NUMBER D219054116, OF SAID DEED RECORDS;

THENCE SOUTH 00 DEGREES 30 MINUTES 34 SECONDS EAST, 125.23 FEET WITH THE WEST LINE OF SAID TRES ROSAS LTD TRACT 4.

THENCE SOUTH 00 DEGREES 37 MINUTES 36 SECONDS EAST, 162.72 FEET WITH THE WEST LINE OF SAID TRES ROSAS LTD TRACT 5, TO 5/8 INCH IRON ROD FOUND FOR THE SOUTHWEST CORNER OF SAID TRES ROSAS LTD TRACT 5, AND THE NORTHWEST CORNER OF THAT TRACT OF LAND CONVEYED BY DEED TO GARLAND W. BOWDEN AS RECORDED IN INSTRUMENT NUMBER D209030663, OF SAID DEED RECORDS;

THENCE SOUTH 00 DEGREES 58 MINUTES 50 SECONDS EAST, 69.06 FEET TO A 5/8 INCH IRON ROD WITH YELLOW CAP STAMPED "ANA" SET FOR THE SOUTHEAST CORNER OF HEREIN DESCRIBED TRACT IN THE WEST LINE OF SAID GARLAND W. BOWDEN TRACT;

THENCE SOUTH 89 DEGREES 42 MINUTES 11 SECONDS WEST, 197.31 FEET TO THE PLACE OF BEGINNING AND CONTAINING 83,154 SQUARE FEET OR 1.909 ACRES OF LAND, MORE OR LESS.

NOW THEREFORE, KNOW ALL PERSONS BY THESE PRESENTS:

That We, MARCUS R. McCRARY AND STACY A. McCRARY, Owners, does hereby adopt this plat designating the hereinbefore described property as Lot 1, Block 1, McCRARY ADDITION, an addition to the City of Colleyville, Tarrant County, Texas, and do hereby dedicate fee simple to the public use forever all streets, rights-of-way, and alleys shown thereon, and do hereby reserve the easements shown on this plat for the mutual use and accommodation of all public utilities desiring to use or using the same. Any public utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, shrubs or other improvements or growths in which any way endanger or interfere with the construction, maintenance or efficiency of its respective systems on any of these easements, and any public utility shall at all times have the right of ingress and egress to and from and upon the said easement for the purpose of constructing, reconstructing, inspecting, and patrolling, without the necessity at any time of procuring the permission of anyone. This plat approved subject to all platting ordinances, rules, regulations, and resolutions of the City of Colleyville, Texas.

Witness our hands this 1st day of March, 2024.

MARCUS R. McCRARY AND STACY A. McCRARY

STATE OF TEXAS
COUNTY OF TARRANTS

Before me, the undersigned Notary Public in and for said county and State on this day personally appeared MARCUS R. McCRARY and STACY A. McCRARY, known to me to be the persons whose names are subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and considerations therein expressed, and in the capacity therein stated.

Given under my hand and seal of office this 1st day of March, 2024.

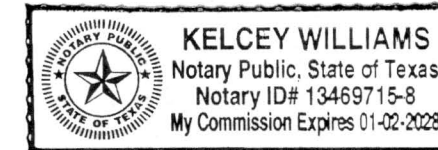
Notary Public in and for Tarrant County

Kelcey Williams

My printed name

01/02/2028

My commission expires:



OWNER / DEVELOPER

MARCUS McCRARY
AND STACY McCRARY1516 MCCAIN LN,
COLLEYVILLE, TX 76034

TEL. (214) 507-0334

ENGINEER / SURVEYOR

A.N.A. CONSULTANTS, L.L.C.

5000 THOMPSON TERRACE
COLLEYVILLE, TEXAS 76034TEL. (817) 335-9900
FAX (817) 335-9955MINOR PLAT
McCRARY ADDITION

LOT 1 BLOCK 1,
AN ADDITION TO
THE CITY OF COLLEYVILLE,
TARRANT COUNTY, TEXAS
BEING (83,154 S.F.) OR 1.909 ACRE OF LAND

SITUATED IN
H. HUGHES SURVEY, ABSTRACT 656
AND A.J. LOTT SURVEY, ABSTRACT NO. 963
COLLEYVILLE, TARRANTS COUNTY, TEXAS

PREPARED MAY 2023

MINOR PLAT
FOR
McCRARY ADDITION

5000 Thompson Terrace
Colleyville, TX 76034
(817) 335-9900
FAX: (817) 335-9955
TBPLS F.NO. 10090800



PC23-012

SHEET 1 OF 1

SURVEY PLAT: 1516 MCCAIN LANE

LEGAL DESCRIPTION

BEING a tract of land located in the Harrell Hughes Survey, Abstract No. 963, Tarrant County, Texas, and being a part of that tract of land described in deed to Ivan P. Campbell, recorded in Volume 1651, Page 93, Deed Records, Tarrant County, Texas, and being more particularly described as follows:

BEGINNING at a 5/8" iron rod found in the East line of Kingston Drive, a 60.00' right-of-way, at the Northwest corner of Lot 13, Block 2, of Revision of Blocks 1 and 2, Kingston Addition, an Addition to the City of Colleyville, Tarrant County, Texas, according to the Plat thereof recorded in Volume 388-32, Page 71, Plat Records, Tarrant County, Texas;

Thence North 00°23'49" West, along said East line, a distance of 60.00' to a 1/2" iron rod found at the intersection of said East line with the North line of McCain Lane, a 60.00' right-of-way;

Thence South 89°23'13" West, along said North line, a distance of 60.13' to a 1/2" iron rod found at the Southeast corner of that tract of land described in deed to Terry Mack McCain, recorded in Volume 6689, Page 376, Deed Records, Tarrant County, Texas;

Thence North 00°36'30" West, passing at a distance of 175.36' the common East corner of said McCain tract and Lot 13, Block 4, of Monterra, an Addition to the City of Colleyville, Tarrant County, Texas, according to the Plat thereof recorded in Cabinet A, Slide 5743, Plat Records, Tarrant County, Texas, and continuing for a total distance of 265.36' to a 1/2" iron rod with a yellow plastic cap stamped "RPLS 5310" set at the common South corner of said Lot 13, and Lot 12 of said Block 4;

Thence North 82°34'24" East, passing at a distance of 140.04' the common South corner of said Lot 12 and Lot 11 of said Block 4, and continuing for a total distance of 259.76' to a 1/2" iron rod with a yellow plastic cap stamped "RPLS 5310" set in the West line of that tract of land described in deed to Tres Rosas, LTD, recorded in Volume 14410, Page 590, Deed Records, Tarrant County, Texas;

Thence South 00°14'26" East, along said West line, a distance of 125.53' to a 1/2" iron rod set for corner;

Thence South 00°21'22" East, continuing along said West line, a distance of 162.71' to a 5/8" iron rod found at the common West corner of said Tres Rosas tract, and that tract of land described in deed to Gerald W. Bowden, recorded in Instrument No. D209030663, Official Public Records, Tarrant County, Texas;

Thence South 00°58'55" East, along the West line of said Bowden tract, a distance of 68.17' to a 1/2" iron rod with a yellow plastic cap stamped "RPLS 5310" set for corner;

Thence South 89°26'13" West, a distance of 196.93' to the PLACE OF BEGINNING and containing 83,990 square feet or 1.928 acres of land.

SUBJECT TRACT:

83,990 SQ. FT. OR
1.928 ACRES OUT OF
HARRELL HUGHES SURVEY
ABSTRACT NO. 963

LESLIE A. & BRIAN L. REYNOLDS
INST. NO. D212211758
O.P.R.T.C.T.

TRES ROSAS LTD
VOL. 14410, PG. 590
D.R.T.C.T.

GERALD W. BOWDEN
INST. NO. D209030663
O.P.R.T.C.T.

APPARENT GAP BETWEEN
REVISION OF BLOCKS 1 & 2 KINGSTON
ADDITION, VOL. 388-32, PG. 71, P.R.T.C.T.
AND TRACT DESCRIBED IN DEED
TO GERALD W. BOWDEN
INST. NO. D209030663, O.P.R.T.C.T.

NOTE: All 1/2 IRS are 1/2-inch iron rods with yellow plastic caps stamped "RPLS 5310".
MRD = Monument of Record Dignity

FLOOD

This is to certify that no portion of the subject property shown hereon lies within the 100 Year Flood Hazard Area as shown on the Flood Insurance Rate Map, Community Panel No. 48439C 0095K, dated 09-25-2009. The property is located in Zone "X".

NOTES

This survey was performed without the benefit of an abstractor, therefore, no search of record easements was performed on subject property.
All elevations shown hereon are assumed and relative to each other only.

LEGEND

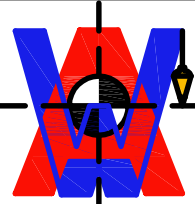
1/2" IR FOUND	X FOUND	TELE. BOX	UTILITY POLE	OHU - OVERHEAD UTILITY LINE	BRICK RET. WALL	CONCRETE
1/2" IR SET	X SET	CABLE BOX	WATER METER	GUY WIRE ANCHOR	STONE RET. WALL	GRAVEL
5/8" IR FOUND	SAN. SEW. MFL	ROLLARD POST	GAS METER	BARBED WIRE FENCE	BUILDING LINE	BRICK
3/8" IR FOUND	IRRIGATION VALVE	BRICK COLUMN	A.C. PAD	IRON FENCE	EASEMENT	STONE
60-D NAIL FOUND	WATER VALVE	STONE COLUMN	TRANS. BOX	CHAINLINK FENCE	BOUNDARY	WOOD DECK
PK NAIL SET	FIRE HYDRANT	STORM DRAIN MFL	[P.E.] POOL EQUIP.	WOOD FENCE	HIGH BANK LINE	BUILDING WALL
1/2" IP FOUND	LIGHT POLE	SAN. SEW. CO.		ASPHALT	COVERED AREA	TILE

The plat shown hereon is a correct and accurate representation of the property, lines and dimensions as shown hereon, and EXCEPT AS SHOWN, all improvements are located within the boundaries the distances indicated, EXCEPT AS SHOWN, there are no visible apparent easements, encroachments or protrusions on the ground.

This survey was performed exclusively for the parties shown hereon and is licensed for a single use. This survey remains the property of the Surveyor. Unauthorized reuse is not permitted without the expressed written permission of the Surveyor. This survey is an original work protected by United States Copyright law and International treaties. All rights reserved. Do not make illegal copies.

JOHN S. TURNER

RPLS 5310



A&W SURVEYORS, INC.

Professional Land Surveyors

TEXAS REGISTRATION NO. 100174-00

P.O. BOX 870029, MESQUITE, TX. 75187

PHONE: (972) 681-4975 FAX: (972) 681-4954

WWW.AWSURVEY.COM

JOB#: 21-0716

DATE: 04-30-2021

DRAWN BY: 600

CERTIFY TO: TOM PRITCHETT

"A professional company operating in your best interest!"

6599 Kingston Dr

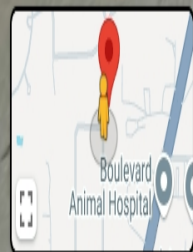
Colleyville, Texas



Nov 2024 [See more dates](#)

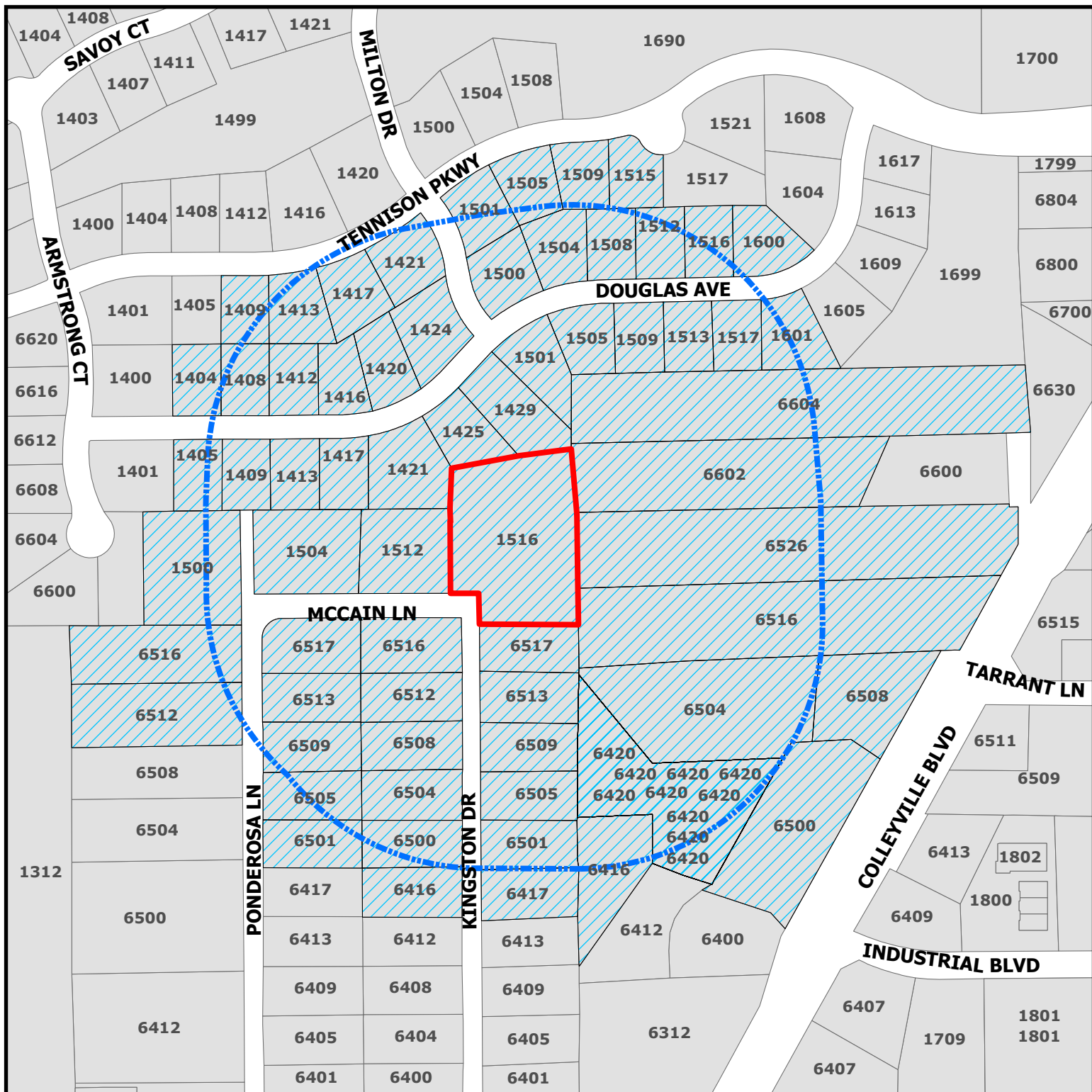
Share

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Google

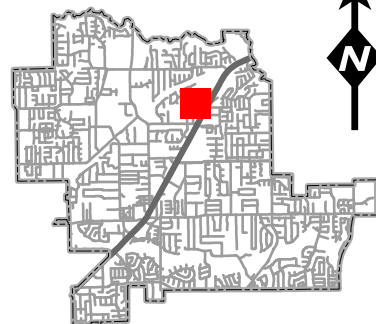
Notification Map



ZC25-018

1516 McCain Ln

- Subject Property
- Buffer
- Parcels to be notified



DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, August 11, 2025 at 7:00p.m.
City Council Meetings: Wednesday, September 3, 2025 & Tuesday, September 16, 2025 at 7:00p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a rezoning from PUD-R Planned Unit Development – Residential to RE Single Family Estate Residential on Lot 1, Block 1, of the McCrary Addition, located at 1516 McCain Lane, Case ZC25-018. The request is to rezone the property to RE Single Family Estate Residential.

Zoning Case: ZC25-018

Applicant: Frisby Enterprises

Owner: Marcus McCrary

Location: 1516 McCain Lane

Property Description: Lot 1, Block 1, McCrary Addition

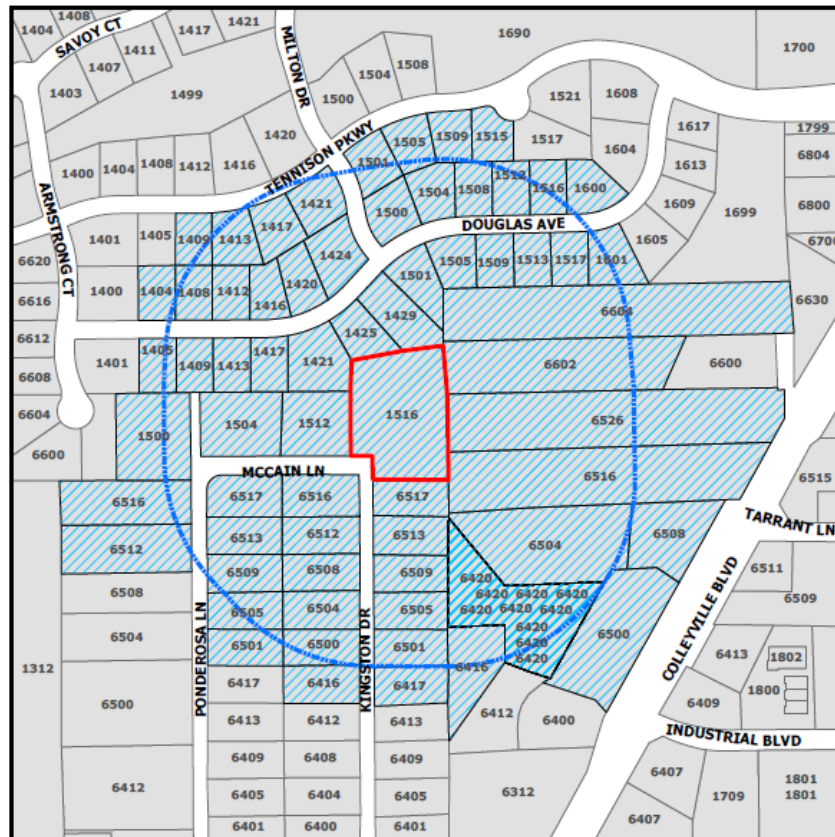
Present Zoning: PUD-R Planned Unit Development Residential

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address or email below:

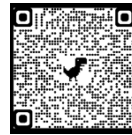
Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034
Citizenletters@colleyville.com

NOTICE OF PUBLIC HEARING



If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1050. Please reference the zoning case number when requesting information.

Daniel Ponder

Daniel Ponder
Planning Manager

ORDINANCE O-25-2338

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 1.9 ACRES, BEING LOT 1, BLOCK 1, MCCRARY ADDITION, BY AUTHORIZING A REZONING FROM PUD-R PLANNED UNIT DEVELOPMENT – RESIDENTIAL TO RE - SINGLE FAMILY 'ESTATE' RESIDENTIAL; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a rezoning from PUD-R Planned Unit Development – Residential to RE - Single Family 'Estate' Residential under Case No. ZC25-018; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a rezoning from PUD-R Planned Unit Development – Residential to RE Single Family 'Estate' Residential on 1.9 acres, being Lot 1, Block 1, McCrary Addition, located at 1516 McCain Lane, as depicted on the attached as Exhibit "A".

Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

a. As depicted in the attached Exhibit "A" and Exhibit "B".

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2025.

The second reading and public hearing being conducted on the 16th day of September 2025.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 16TH DAY OF
SEPTEMBER 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

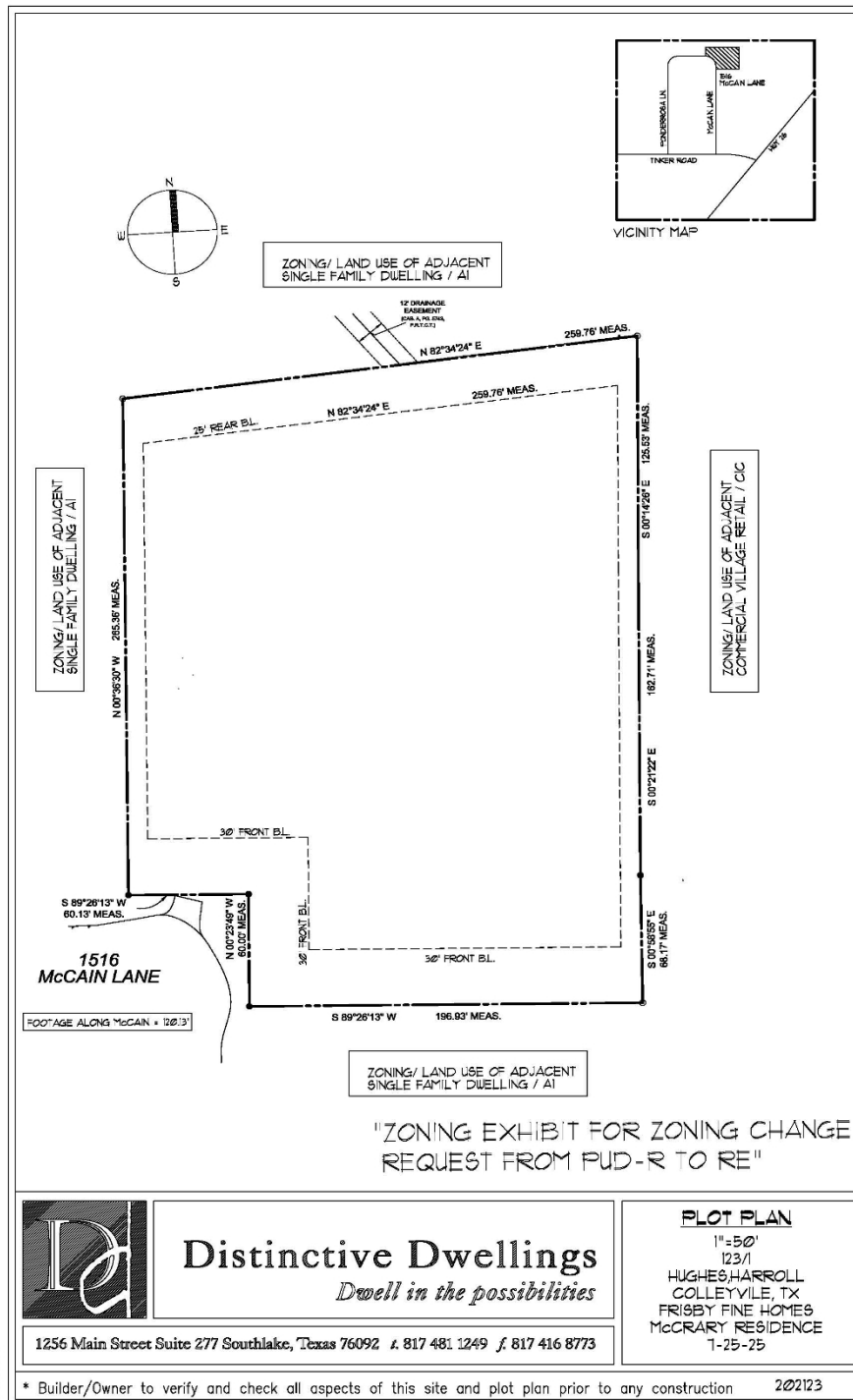
ATTEST: **CITY OF COLLEYVILLE**

Christine Loven, TRMC	Bobby Lindamood
City Secretary	Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "B" – Zoning Exhibit





CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 5b

Agenda Date 9/3/2025

Number Ordinance O-25-2339

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit for a Veterinarian Clinic to operate on Lot 1R1, Block 1, Town Center Colleyville, located at 5615 Colleyville Boulevard, Suite 120, Case ZC25-020

Explanation

First Reading and Public Hearing

Jason Sanderson, the applicant, has submitted a request for a Special Use Permit (SUP) to operate a veterinary clinic on Lot 1R1, Block 1, Town Center Colleyville, being approximately 0.1 acres and zoned CC-2 Shopping Center. The SUP request is to allow for a veterinarian clinic to operate in an existing suite.

Existing Conditions/Background: The subject property, 5615 Colleyville Boulevard, Suite 120, resides southeast of the intersection of Colleyville Boulevard and Hall Johnson Road and has CC-2 Shopping Center zoning. The property is developed as the Town Center shopping center with suites available for retail use. The applicant has requested an SUP to operate a veterinarian clinic in suite 120.

SUP Request: The property is zoned CC-2 Shopping Center district, which allows for a veterinarian clinic with approval of an SUP in accordance with Table 3.24.B - Schedule of Permitted Uses of the Land Development Code.

Analysis: The SUP is requested to allow for the operation of a veterinary clinic. The proposed development will provide medical care for animals and will include a surgical center and exam rooms. Operations will occur during standard retail hours and will not include overnight boarding. Appropriate ventilation and sound-proofing will also be installed.

Plat Status: The property is platted as Lot 1R1, Block 1, Town Center Colleyville.

DRC Review: The DRC reviewed the request during their July 21, 2025, meeting and determined the case would be scheduled for the August 11, 2025, Planning and Zoning Commission meeting.

Drainage: N/A

Surrounding Development: The properties to the north, east, south, and west are

zoned CC-2 Shopping Center Commercial and improved with commercial uses.

Comprehensive Plan: The City's comprehensive plan, *Destination Colleyville*, identifies the subject property for commercial development. The proposed SUP does not conflict with any portion of the comprehensive plan.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff recommends approval of this request.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the request at their August 11, 2025 meeting by a vote of 5-0.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Streetview Image
5. Business Plan
6. Floor Plan
7. Notification Map
8. Notification Letter
9. Ordinance O-25-2339

Aerial Map

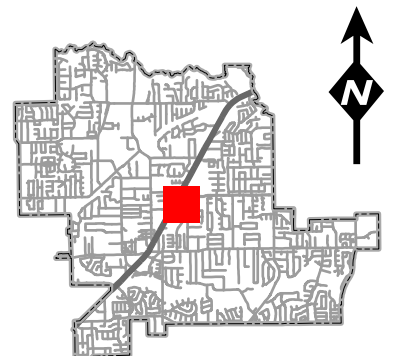


ZC25-020

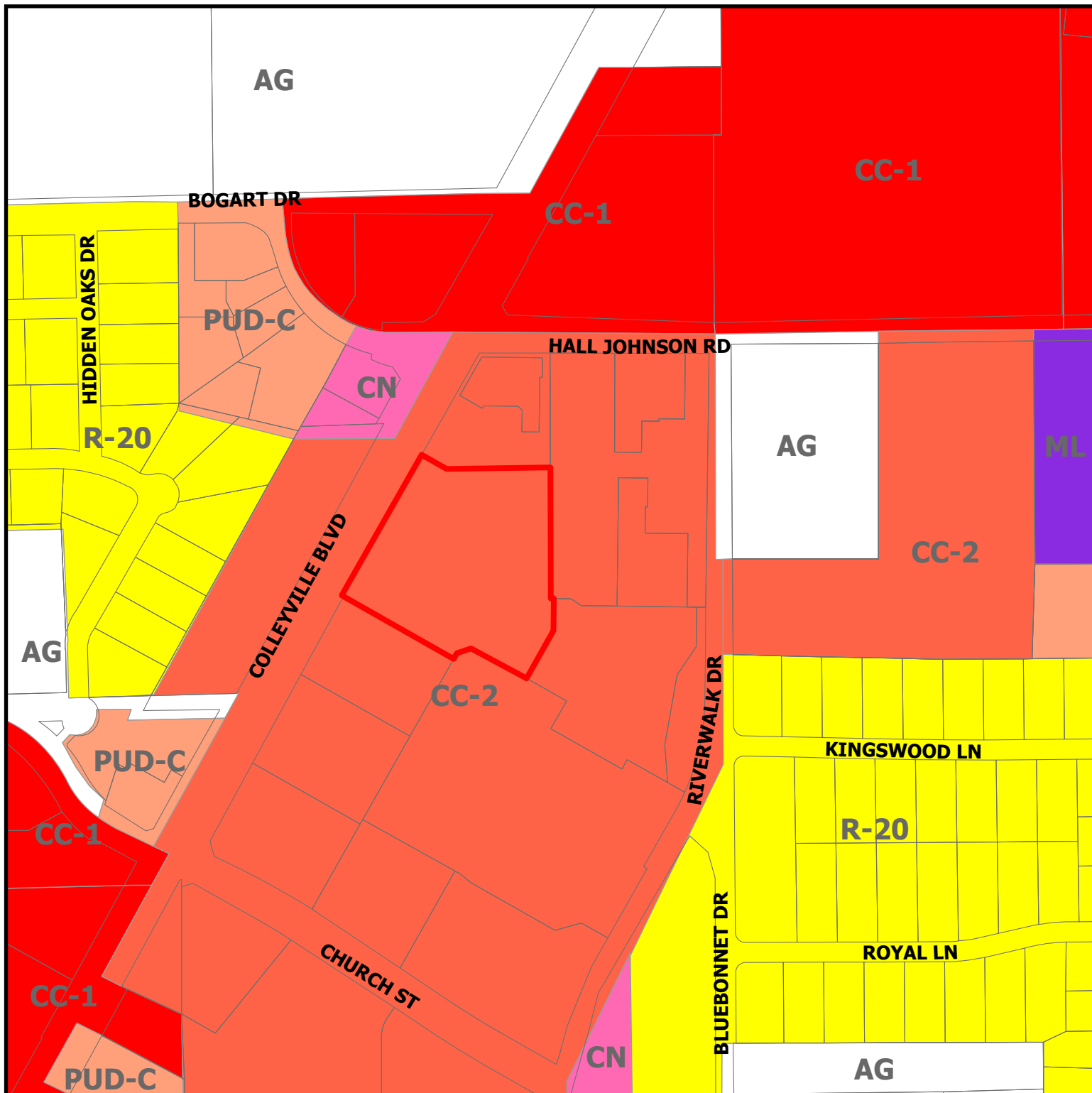
5615 Colleyville Blvd

DISCLAIMER:
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 Subject Property



Zoning Map

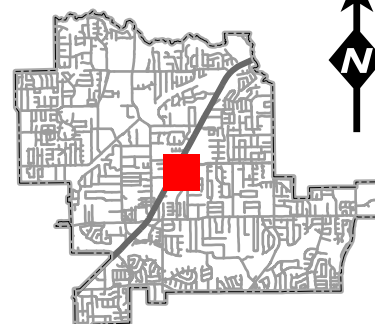


ZC25-020

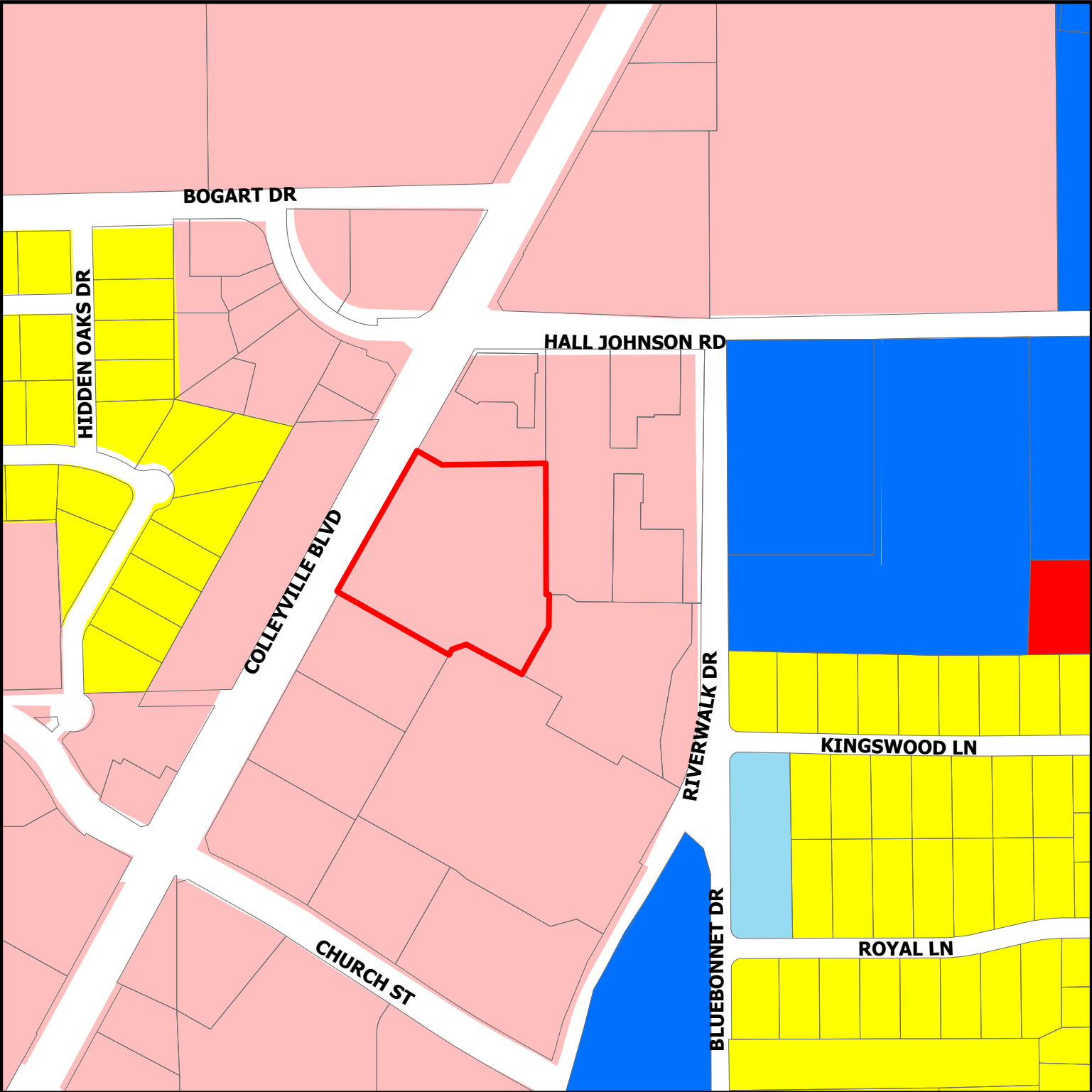
5615 Colleyville Blvd

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 Subject Property



Future Land Use Map

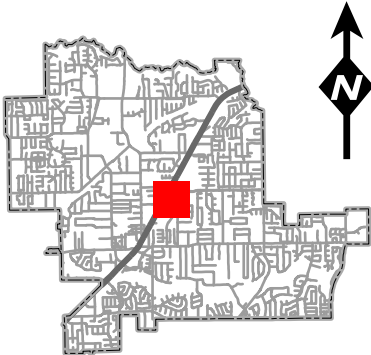


ZC25-020

5615 Colleyville Blvd

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- | | |
|---|---|
|  Residential |  Colleyville Blvd Corridor |
|  Commercial |  Water Body |
|  Institutional |  Subject Property |



5615 TX-26

Colleyville, Texas



Google Street View

Nov 2024 See latest date

Share

X





This 4,254 square foot veterinary clinic is being developed to provide comprehensive medical care for companion animals, including dogs, cats, and other small mammals. Our services will encompass wellness and preventative care, dentistry, advanced diagnostics, and surgical procedures to support the health and well-being of pets throughout all stages of life. The facility is intended to operate as a neighborhood-focused healthcare provider, delivering high-quality, efficient, and accessible veterinary services tailored to meet the needs of the growing local community.

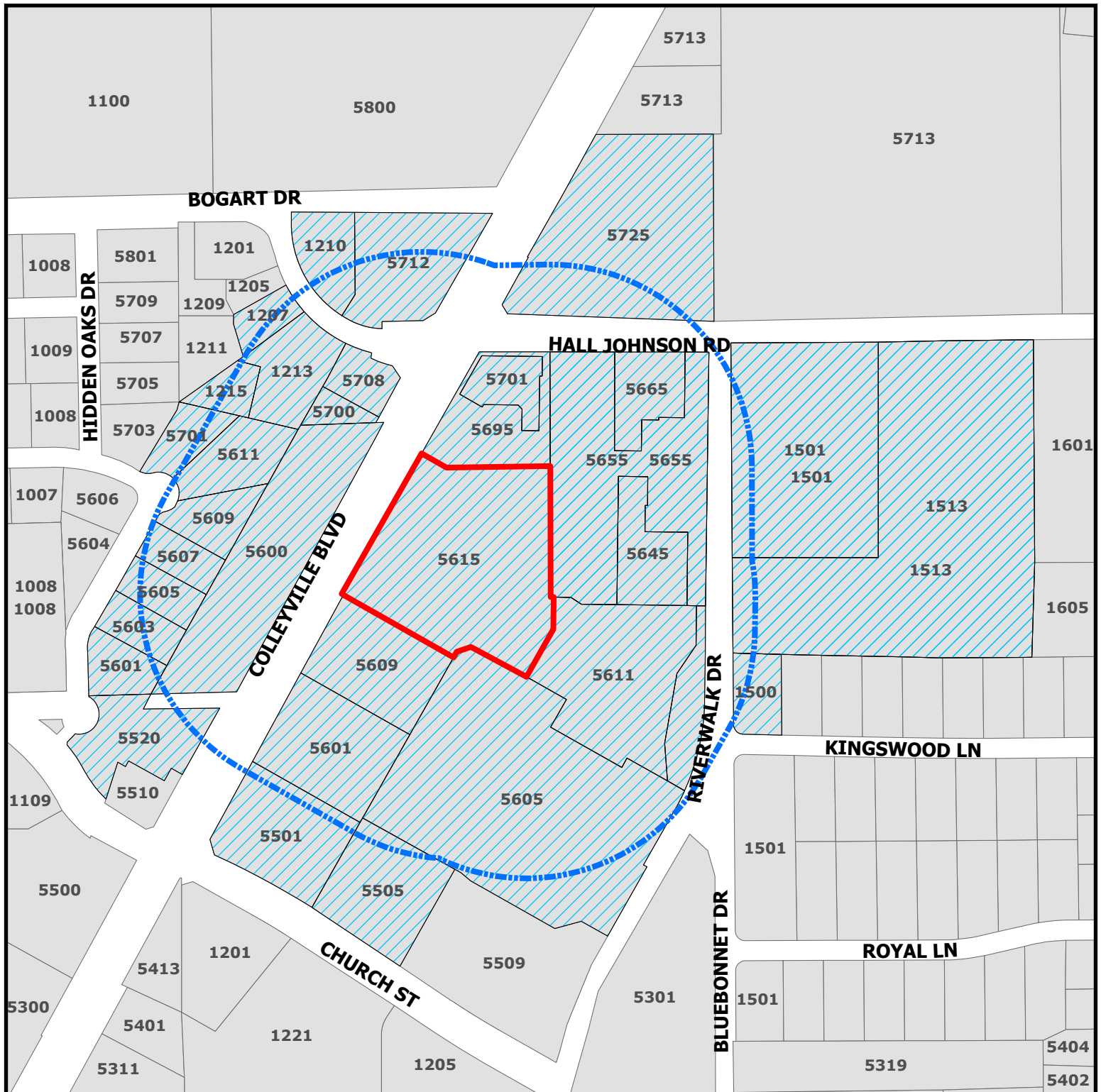
The design and operational plan for the clinic are modeled after modern outpatient healthcare facilities, with a focus on safety, efficiency, and a positive client experience. The facility will include exam rooms, surgical suites, treatment areas, and diagnostic capabilities such as in-house laboratory equipment, digital radiography, and ultrasound, allowing for timely and accurate medical assessments and treatment. There will be no exterior alterations. Our approach is centered on providing a high standard of care through a combination of medical expertise, advanced technology, and client-centered service.

Veterinary services will be provided by appointment for both wellness and medical needs, with availability designed to accommodate the scheduling preferences of the community. Operations will occur during standard retail hours and will not include overnight boarding. The typical operating hours of our facilities are Monday through Friday 8AM to 5PM. Parking in the overall development is sufficient for our anticipated foot traffic. The facility will be professionally managed and maintained in alignment with industry best practices for veterinary healthcare, with an emphasis on responsible operations, patient safety, and community integration.

The proposed development reflects a long-term commitment to serving the healthcare needs of pets within the community by enhancing access to high-quality veterinary medical care. Our goal is to establish a modern, well-operated facility that contributes positively to the neighborhood and provides a reliable, compassionate resource for local pet owners.

Please see the preliminary floor plan attached for further detail regarding the proposed clinic layout.

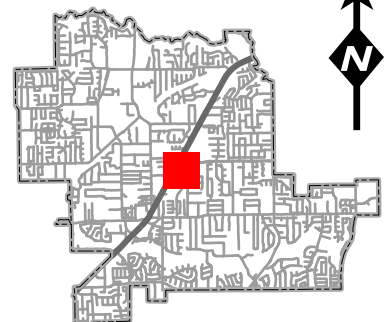
Notification Map



ZC25-020

5615 Colleyville Blvd

- Subject Property
- Buffer
- Parcels to be notified



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NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, August 11, 2025 at 7:00p.m.
City Council Meetings: Wednesday, September 3, 2025 & Tuesday, September 16, 2025 at 7:00p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit for a Veterinarian Clinic to operate on Lot 1R1, Block 1, Town Center Colleyville, located at 5615 Colleyville Boulevard, Suite 120, Case ZC25-020. The applicant is requesting to operate a veterinarian clinic.

Zoning Case: ZC25-020

Applicant: Jason Sanderson

Owner: Jason Sanderson

Location: 5615 Colleyville Boulevard, Suite 120

Property Description: Lot 1R1, Block 1, Town Center Colleyville

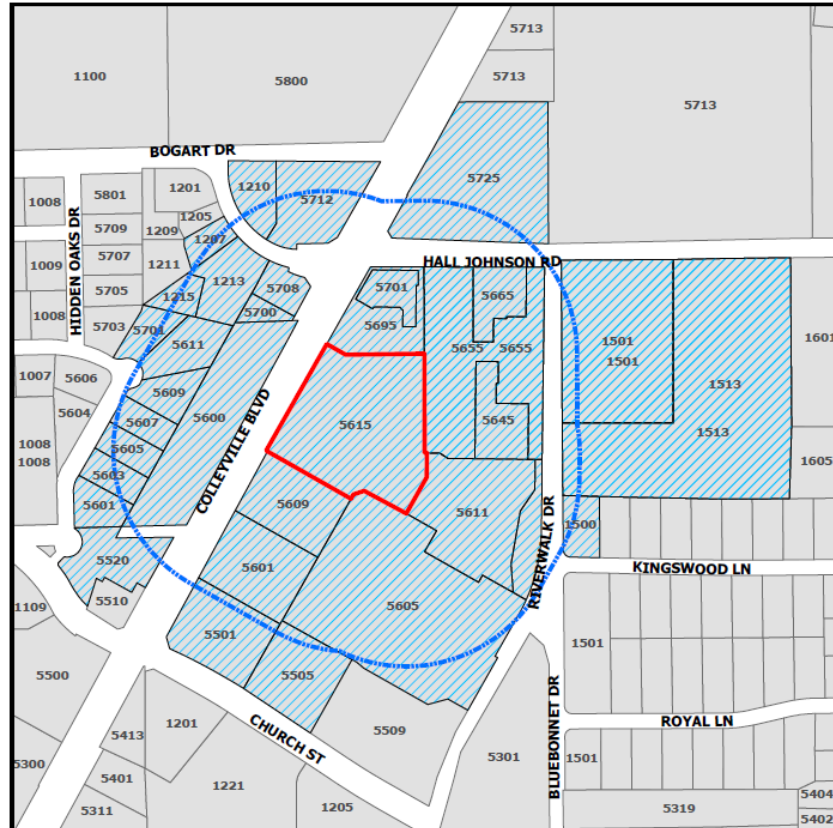
Present Zoning: CC-2 Shopping Center Commercial

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address or email below:

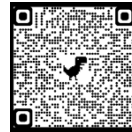
Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034
Citizenletters@colleyville.com

NOTICE OF PUBLIC HEARING



If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1050. Please reference the zoning case number when requesting information.

Daniel Ponder

Daniel Ponder
Planning Manager

ORDINANCE O-25-2339

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON APPROXIMATELY 0.1 ACRES, BEING LOT 1R1, BLOCK 1, TOWN CENTER COLLEYVILLE, LOCATED AT 5615 COLLEYVILLE BOULEVARD, SUITE 120, BY AUTHORIZING A SPECIAL USE PERMIT FOR A VETERINARIAN CLINIC; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit to allow for a veterinarian clinic to operate under Case ZC25-020; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit to allow for a veterinarian clinic to operate on 0.1 acres, being Lot 1R1, Block 1, Town Center Colleyville, located at 5651 Colleyville Boulevard, Suite 120, as depicted on the attached as Exhibit "A".

Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall apply to the veterinary clinic business known as Veterinarian Partners only.
- b. It shall be generally consistent with the floor plan as depicted on the attached Exhibit "B".
- c. The Special Use Permit shall authorize Veterinarian Partners to perform the scope of services as depicted on the attached as Exhibit "C".
- d. The Special Use Permit shall automatically expire upon the abandonment of the business, change in use, a change in ownership or upon the expiration or termination of the Certificate of Occupancy.
- e. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

- Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2025.

The second reading and public hearing being conducted on the 16th day of September 2025.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 16TH DAY OF SEPTEMBER 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST: **CITY OF COLLEYVILLE**

Christine Loven, TRMC	Bobby Lindamood
City Secretary	Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" - Location and Zoning Map

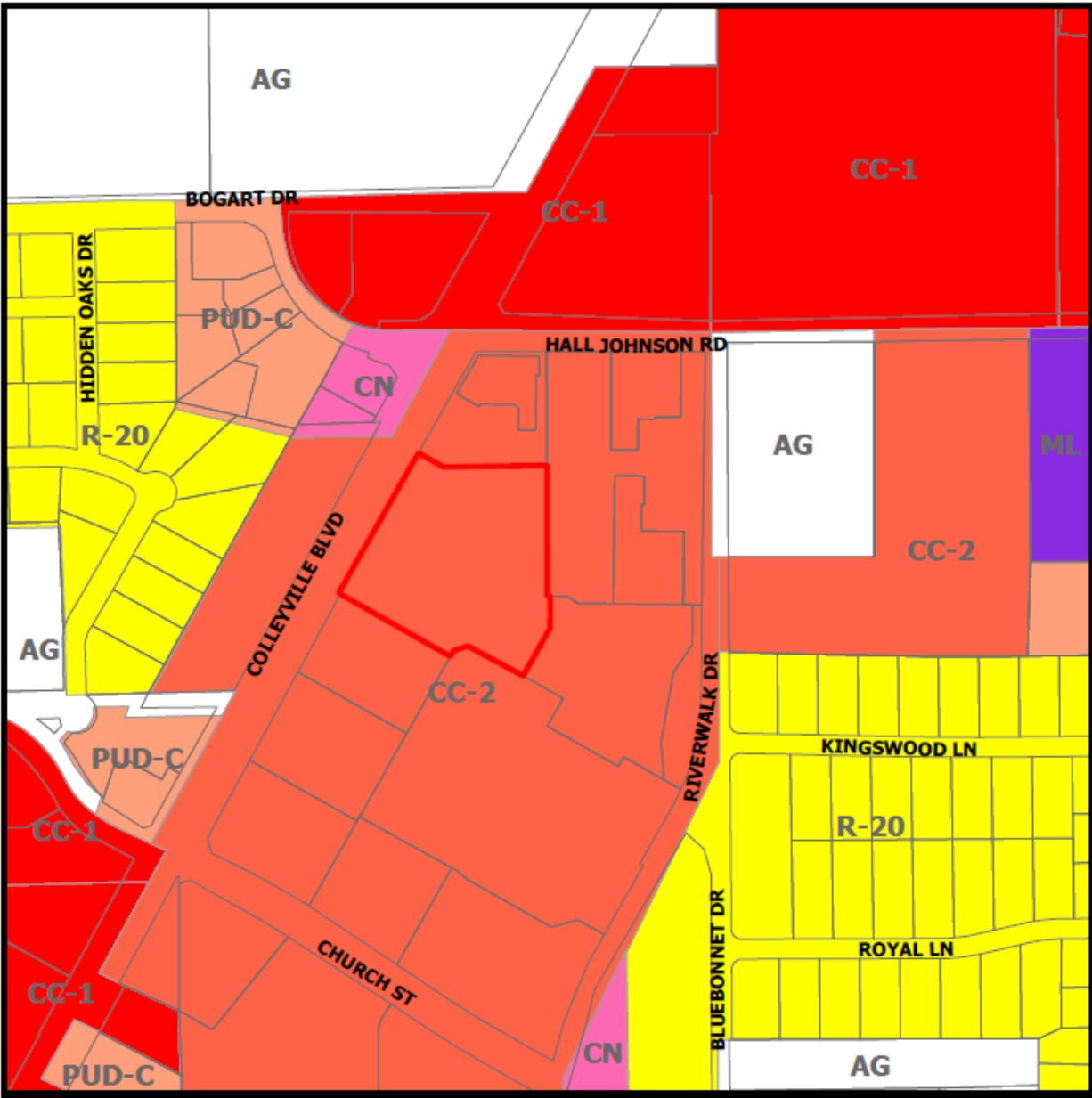
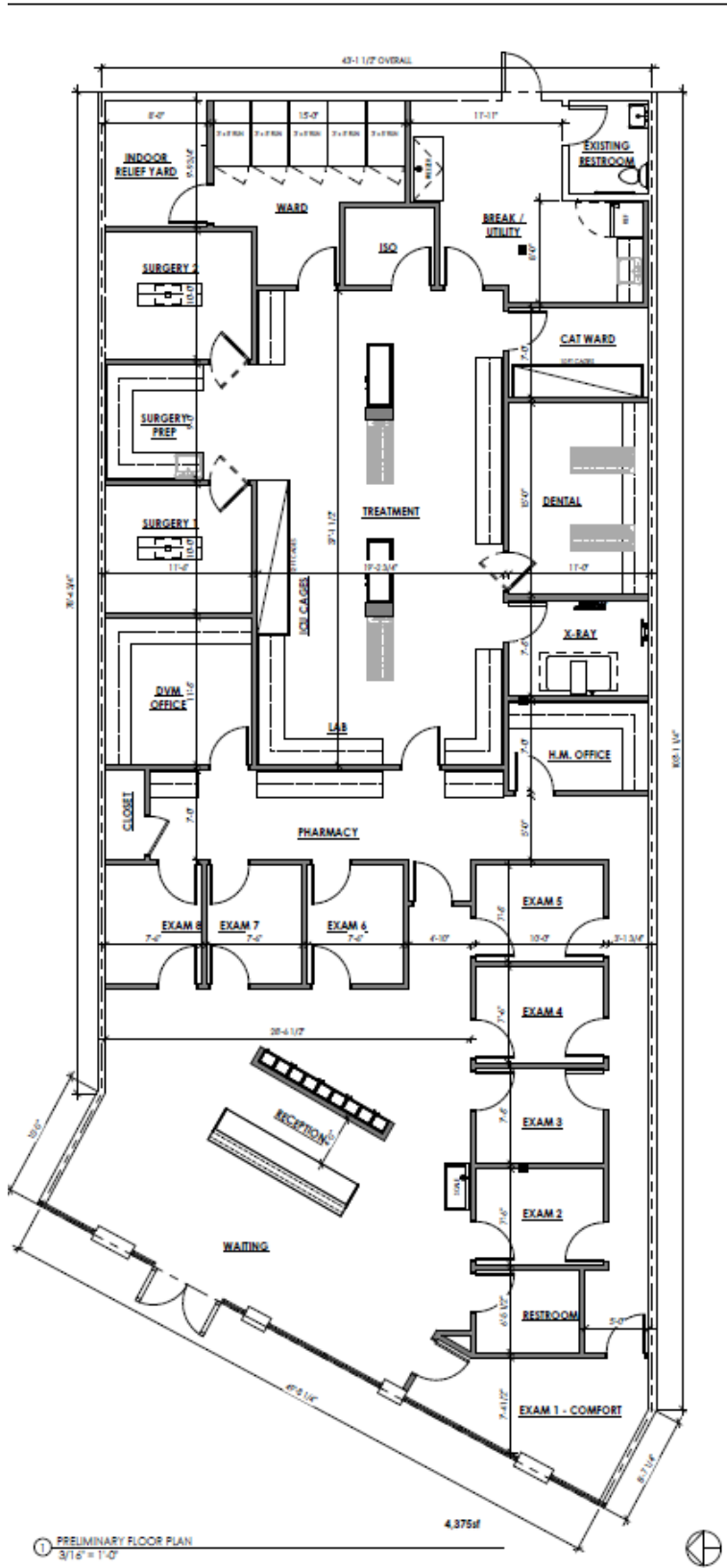


Exhibit "B" – Floor Plan



GENERAL NOTES - FLOOR PLAN

1. ALL DIMENSIONS ARE FROM FINISHED FACE TO FINISHED FACE. REFER TO WALL TYPES FOR ACTUAL WIDTH OF WALL SHOWN, U.N.O.

2. ALL WALLS ARE TYPE 'A' UNLO.

FLOOR PLAN LEGEND

-  NEW CONSTRUCTION
 EXISTING WALLS
 NIC (NOT IN CONTRACT)

REFER TO G-100 FOR INTERIOR PARTITION TYPES

RWE
PLANNING + DESIGN

ARCHITECTURE PLANNING DESIGN
1303 OGDEN AVE., DOWNERS GROVE, IL 60515

VET PARTNERS - INTERIOR FIT-OUT

5615 COLLETVILLE BLVD., SUITE 120
COLLETVILLE, TX 76034

[illegible]

COPYRIGHT RWE PLANNING & DESIGN INC., 2004

PROJECT #: 25.105

FLOOR PLAN

NA-01

7/11/2025 9:54:28 AM

Exhibit “C” – Scope of Services



This veterinary clinic is being developed to provide comprehensive medical care for companion animals, including dogs, cats, and other small mammals. Our services will encompass wellness and preventative care, dentistry, advanced diagnostics, and surgical procedures to support the health and well-being of pets throughout all stages of life. The facility is intended to operate as a neighborhood-focused healthcare provider, delivering high-quality, efficient, and accessible veterinary services tailored to meet the needs of the growing local community.

The design and operational plan for the clinic are modeled after modern outpatient healthcare facilities, with a focus on safety, efficiency, and a positive client experience. The facility will include exam rooms, surgical suites, treatment areas, and diagnostic capabilities such as in-house laboratory equipment, digital radiography, and ultrasound, allowing for timely and accurate medical assessments and treatment. Our approach is centered on providing a high standard of care through a combination of medical expertise, advanced technology, and client-centered service.

Veterinary services will be provided by appointment for both wellness and medical needs, with availability designed to accommodate the scheduling preferences of the community. Operations will occur during standard retail hours and will not include overnight boarding. The facility will be professionally managed and maintained in alignment with industry best practices for veterinary healthcare, with an emphasis on responsible operations, patient safety, and community integration.

The proposed development reflects a long-term commitment to serving the healthcare needs of pets within the community by enhancing access to high-quality veterinary medical care. Our goal is to establish a modern, well-operated facility that contributes positively to the neighborhood and provides a reliable, compassionate resource for local pet owners.

Please see the preliminary floor plan attached for further detail regarding the proposed clinic layout.



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 5c

Agenda Date 9/3/2025

Number Ordinance O-25-2340

Type Public Hearing Agenda Items

Department Community Development

Title

Consideration of code amendments to the Land Development Code, Chapter 7, Sign Regulations, Case GC25-004

Explanation

First Reading and Public Hearing

The City Council has directed staff to prepare a change to the Land Development Code Chapter 7, Sign Regulations, which would add Section 7-235, Commercial Wall Murals and Public Art Murals. Changes would also include an amendment to Section 7-190, Temporary Business Signs, which would include the creation of a permit for commercial real estate ground signs and regulations for their placement and size.

Staff Recommendation: Staff recommends approval of the amendments.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval to include changes to the commercial real estate signs to match the residential real estate signs at their August 11, 2025 meeting by a vote of (5-0).

Recommendation

Approve

Attachments

1. Proposed Ch. 07 Sign Regulations
2. Ordinance O-25-2340

Chapter 7

Sign Regulations

Rev. 02/05/2019

Section 7-100 Purpose of This Chapter

The purpose of this Chapter is to establish a comprehensive and balanced system of street graphics to facilitate an easy and pleasant communication between people and their environment and to avoid the visual clutter that is potentially harmful to traffic and pedestrian safety, property values, business opportunities, and community appearance. It is the intent of this Chapter to establish standards which regulate the design, construction, location, height, size and maintenance of signs and sign structures by authorizing the use of street graphics which are:

- A. Compatible with their surroundings;
- B. Appropriate to the activity that displays them;
- C. Expressive of the identity of individual activities and the community as a whole;
- D. Consistent within the corridors of the city;
- E. Legible in the circumstances in which they are seen; and
- F. Protective of property values.

Section 7-105 Authorization for Adoption of This Chapter

The regulations contained in this Chapter have been adopted under the authority of the following:

- A. *Chapter 51 – General Powers of Municipalities of the Texas Local Government Code*, which authorize a municipality to adopt ordinances, rules, or police regulation that is for the good government, peace, or for the trade and commerce of the municipality.
- B. *The Home Rule Charter of the City of Colleyville*, which authorize the City Council to exercise all powers granted to municipalities by the Constitution or the laws of the State of Texas.

Section 7-110 Variances and Appeals

Any person seeking approval of a sign or sign structure inconsistent with this Chapter, may request a variance from, or appeal a decision of an administrative official to the Sign Board of Appeals using the procedures described in *Chapter 1 – General Provisions* of this Land Development Code.

Section 7-115 Definitions

The definitions for this Chapter are found in *Chapter 2 – Definitions* of this Land Development Code.

Section 7-120 Responsibility for Compliance

The permittee, owner, agent, person or persons having the beneficial use of the property, the owner of the land or structure on which the sign is located, and the person in charge of erecting the sign are all subject to

the provisions of this Chapter.

Section 7-125 Violations and Penalties

Any person, firm or corporation violating any provision of this Chapter shall be guilty of a misdemeanor and shall be subject to the penalty provision contained in *Chapter 1-General Provisions* of this Land Development Code.

Section 7-130 General Conditions Applicable to All Signs

The following general conditions shall be applicable to all signs, except where a provision contained elsewhere in this Chapter specifies a different requirement.

- A. Compliance Required – No person, firm or corporation shall erect a new sign, or alter an existing sign, or sign structure, unless said sign conforms to the provisions of this Chapter.
- B. Sign Area – No sign shall exceed the maximum area provided for in this Chapter. The sign area permitted in this Chapter shall apply to the maximum size of a single sign face, except where a provision allows an alternate method for calculating sign area. When the two faces of a sign are separated by an angle of twenty (20) degrees or more, the maximum sign area shall be the total of all non-parallel sign faces.
- C. On-Premises Requirement – All signs shall be located on the same premises where the product or merchandise being advertised is located, except where a specific provision in this Chapter provides for off-premises advertising.
- D. Maximum Height – No sign shall exceed the maximum height provided for in this Chapter. In determining the maximum height of a sign, no sign shall be located on a mound where the surrounding grade has been altered by more than eighteen (18") inches for purposes of artificially increasing the overall height of a sign above that allowed by the height regulations in this Chapter.
- E. Wind Pressure and Dead Load Requirements – All permanent signs shall be designed and constructed to withstand a wind pressure of not less than 35 pounds per square foot of area.
- F. Sign Contractor Registration – It shall be unlawful for any person, firm or corporation to engage in the business of erecting permanent signs in the city unless such person, firm or corporation is the holder of a valid registration with the City to perform such work. In extending the rights and privileges of such registration, the City of Colleyville makes no statement of the technical competency of those registered, and no manner of license is proffered.
- G. Engineering Requirements and Construction Standards – The construction of all signs shall comply with the structural requirements of the City of Colleyville Building Code. Where required by the administrative official, the construction plans shall be signed and sealed by a professional engineer registered in the State of Texas. Any electrical installations shall comply with the City of Colleyville Electrical Code. No unfinished metal shall be allowed on the exterior surface of a sign or sign support.
- H. Signs in Right-of-Way Prohibited – No sign shall be erected in, extend into or over, a public right-of-way, except where a provision in this Chapter allows such location, or with the approval by the City Council of a *Right-of-Way Encroachment Agreement*.
- I. Interference with Safety Provisions – No sign shall be erected in such a manner that any portion of its surface or supports will interfere with the free ingress or egress of any fire escape, exit, standpipe, or window, or obstruct any required ventilator or door stairway.
- J. Illumination – Illumination of a sign shall only be allowed where a provision contained in this Chapter allows illumination for a specific sign classification or construction type. No sign located in a residential

zoning district shall be illuminated, except where illumination is provided by a provision in this Chapter. Such sign illumination shall not produce glare or direct illumination across the property lines of the premises. For electronic message signs, the maximum brightness shall not exceed 7,000 nits or its equivalent when measured from the sign's face at its maximum brightness during daylight hours and shall not exceed 1,000 nits or its equivalent when measured from the sign's face at its maximum brightness at night.

- K. Loss of Required Parking – No sign shall be constructed within the limits of a parking area that results in a reduction in the number of required parking spaces.
- L. Signs in Planned Unit Developments and property with a Special Use Permit – All signs shall comply with the regulations in this Chapter, unless an ordinance for a Planned Unit Development (PUD) or a Special Use Permit (SUP) contains a provision that authorizes a variation from the regulations in this Chapter.

Section 7-135 Permits, Fees and Inspections

- A. Permit Required – It shall be unlawful for any person to erect a new sign, relocate, enlarge or replace an existing sign, or sign face, regulated by this Chapter without first obtaining a permit from the Building Permit Office, except where an exemption is provided for in this Chapter. No permit shall be issued unless the proposed sign complies with the requirements of this Chapter.
- B. Permit Fee – Where a permit is required by this Chapter, no application for a sign permit shall be approved which is not accompanied by a permit fee in accordance with the applicable fee schedule. Said fee schedule shall be established by separate ordinance by the City Council. The administrative official shall not issue a sign permit to any person who has previously failed or refused to pay any fees or costs assessed against him under the provisions of this Chapter until such fees are paid.
- C. Application for Sign Permit – Application for a sign permit shall be made in writing upon forms furnished by the administrative official. Such application shall contain sufficient information as determined by the administrative official, including plans of the proposed sign, whereby the administrative official may determine that the proposed sign is in conformance with the requirements of this Chapter.
- D. Permit Expiration – No sign permit shall be valid for more than 180 days from the date of issuance of the permit, except where a specific time period is provided elsewhere in this Chapter.
- E. Temporary Sign Permit – Where required by this Chapter, a sign permit for a temporary sign shall be valid only for the period specified by the administrative official. A temporary sign which has not been removed on or before the last day authorized by the sign permit shall be deemed a violation of this Chapter.
- F. Permit Revocable – The administrative official may suspend or revoke any sign permit issued in error or on the basis of incorrect or false information supplied, or whenever such permit was issued in violation of any provision of this Chapter. Any sign constructed that is the subject of a revoked permit shall be removed by the person in control of the sign or premises upon which the sign is located within ten (10) days of written notice of revocation. Notice of revocation shall be deemed to have been received when deposited in the mail, addressed to the owner of the premises, the owner of the sign, and/or the tenant for whose benefit the sign is erected as listed on the permit application.
- G. Inspections – All signs shall be subject to inspection by the ~~an~~ administrative official. ~~The building official~~ **An administrative official** shall establish inspection procedures and provide copies of such procedures upon request.
- H. Investigation Fees – Whenever any work for which a permit is required by this Chapter has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. An investigation fee, in addition to the permit fee, shall be collected, whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee.

Section 7-140 Signs Exempt From These Regulations

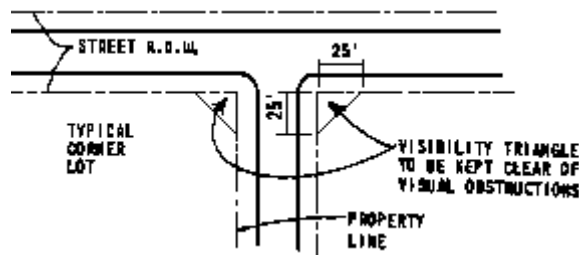
The following signs or forms of advertising shall be exempt from the regulations contained in this Chapter:

- A. Any sign erected by or under the authority of the City of Colleyville on property owned by the City of Colleyville.
- B. Street identification signs, public notices, and warning signs installed by any City, County, State or Federal agency.
- C. Residential nameplates or subdivision identification plaques attached to a perimeter screening wall not exceeding two (2) square feet in area.
- D. Historical markers placed by a city, county, state or national historical preservation organization.
- E. Official vehicle inspection station signs, holiday lights and decorations, or works of art.
- F. Signs located on-premises or inside a building and which are not displayed so as to be legible from a public street, including, but not limited to, such signs as credit card decals, hours of operation signs, emergency contact information, barber poles, etc.
- G. On-site traffic control signs on commercial properties, such as Stop, Yield, and similar traffic control signs containing no commercial message.
- H. "No Parking" or "Towing" signs authorized by City Ordinance.
- I. "No Dumping Allowed" signs posted to deter illegal dumping.
- J. Underground utility warning signs not exceeding one (1) square foot in size and similar safety signs.
- K. Signs on railway property, which references the operation of such railway.
- L. Security Warning, Neighborhood Watch or Crime Watch signs under two (2) square feet.
- M. Flags, emblems and insignia of any governmental body.
- N. Corporate flags displayed on a freestanding pole, which do not exceed 35 feet in height. The flag shall not exceed 32 square feet in area. The flagpole shall be setback a minimum of 20 feet from the front property line and 8 feet from the side property line.
- O. Drive-through menu boards not located in front of the building.
- P. Scoreboards, including the identification of donors.
- Q. Curbside pick-up, reserved parking, and to go signage to be placed in private parking lot as approved by administrative official after review of written request by property owner.

Section 7-145 Permanent Freestanding Signs – General Conditions

- A. Permits – A permit shall be required prior to construction of any permanent freestanding sign, except where an exemption is provided for in these regulations. A permit shall not be required for the sole purpose of removal and replacement of an interchangeable panel for a sign structure designed for such purpose.
- B. Certificate of Occupancy Required – No permit for a permanent freestanding sign shall be approved, except where a business exists with a valid Certificate of Occupancy or where a Certificate of Occupancy has been submitted for the premises on which the sign is to be located.

- C. Construction Standards – The construction of all permanent freestanding signs shall comply with the structural requirements of the Colleyville building code. No permanent wood signs shall be allowed.
- D. Illumination – A permanent freestanding sign may be illuminated. All electrical facilities shall require separate electrical permits and shall be installed in accordance with the City of Colleyville electrical code. Lighting shall be installed so as to avoid any glare or reflection onto adjacent property or create a traffic hazard on a public street. For electronic message signs, the maximum brightness shall not exceed 7,000 nits or its equivalent when measured from the sign's face at its maximum brightness during daylight hours and shall not exceed 1,000 nits or its equivalent when measured from the sign's face at its maximum brightness at night. When determined necessary by the administrative official, illuminated signs shall be shielded to minimize glare on residentially zoned property.
- E. Pedestrian Clearance – No permanent freestanding sign may project over a pedestrian walkway, unless there is a minimum of eight (8') feet of clearance provided from the bottom of the sign to the grade below the sign.
- F. Public Right-of-Way – No permanent freestanding sign shall project over or into a public right-of-way, except where a provision in this Chapter provides for a sign within a right-of-way or with the approval by the City Council of a *Right-of-Way Encroachment and Joint Use Agreement*. A sign may encroach over or into a public access easement that is located on private property provided a minimum of eight (8') feet of clearance is provided over a walkway and a minimum of fourteen (14') feet of clearance is provided over a driving area.
- G. Street Intersection Visibility Triangles – No sign shall be located or placed where it obstructs the vision of motor vehicle drivers approaching any street intersection. At all street intersections, clear vision shall be maintained across the lot for a distance of twenty-five (25') feet back from the property corner along both streets. Within this triangle, vision shall be clear at elevations between thirty inches (30") and nine feet (9') above the average curb grade.
- H. Attachments to Freestanding Sign – No guys, braces, attachments, banners, flags, balloons, or other similar devices shall be attached to any permanent freestanding sign.



Section 7-150 Permanent Freestanding Signs – Sign Classifications & Regulations

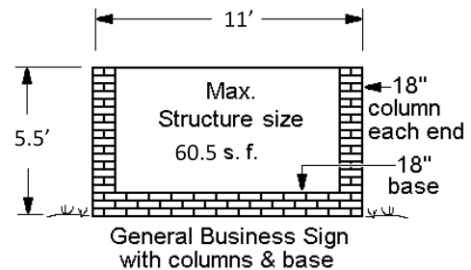
No permanent freestanding sign shall be constructed or displayed unless said sign is in conformance with the sign classifications and standards contained in this Section.

- A. General Business Signs – The purpose of a general business sign is to identify the name of a business, profession, service, product or activity conducted, sold or offered on the premises where the sign is located. A general business sign may provide advertising for a single or multi-tenant occupancy. All general business signs shall be subject to the following additional regulations:
1. *Construction Design*: All general business signs shall be designed and constructed as a monument sign as defined in this Land Development Code.
 2. *Districts Permitted*: A general business sign shall be allowed only in zoning districts in accordance with Table 7-1.
 3. *Maximum Number*: One general business sign shall be allowed for each 250 feet of street frontage, or portion thereof, for each lot. Where a building encompasses more than one lot, each lot shall qualify for a general business sign. If the site is a corner lot, each frontage shall be allowed additional signs using the same formula described in this paragraph. The sign(s) shall be located adjacent to and within the qualifying street frontage. Additional signs are not permitted by adding different street frontages to total more than 250 feet.

4. **Specifications:** The maximum area, height, spacing and setbacks of a general business sign shall conform to the specifications contained in Table 7-2, except where provided as follows:

a. **Maximum Area:** Sixty and one-half square feet (60.5 s.f.), overall structure size.

- b. **Base and Column Requirements:** At a minimum, a general business sign shall be constructed to include a base and columns as described below. Said base and columns shall be included in the calculation for determining the overall structure size for compliance with these regulations.



- i. **Base:** A general business sign shall be constructed with a base that extends the entire length of the face of the sign structure. Said base shall be a minimum of eighteen inches (18") in height and shall be constructed of brick, stone, or of a material similar to that of the primary building on the lot.
- ii. **Columns:** A general business sign shall be constructed with columns constructed on each end of the face of the sign structure. Said columns shall be a minimum of eighteen inches (18") in width as viewed from the front and side elevations and shall extend the entire height of the face of the sign structure. Said columns shall be constructed of brick, stone, or of a material similar to that of the primary building on the lot.
- iii. **Sign Face Offset Requirement:** The vertical plane of the advertising image area shall be internally offset (recessed) a minimum of two inches (2") from the vertical plane of the base and columns required above.

c. **Maximum Height:** Five and one-half feet (5 ½').

d. **Minimum Setback:** Eight feet (8') from an abutting street right-of-way and, if applicable, a minimum of twelve feet (12') from the edge of pavement. Thirty feet (30') from any side or rear property line adjacent to another property.

e. **Minimum Thickness:** The advertising image area of a general business sign shall not be less than four and one-half inches (4-½") between vertical face planes.

5. **Changeable Reader Board and Electronic Message Signs:** A general business sign may include a changeable reader board or electronic message area, provided the combined gross surface area does not exceed the maximum allowable message area and provided that no more than fifty (50%) percent of the maximum allowable message area may be used as a changeable reader board or electronic message area. A permit is not required to change the message on a changeable reader board or electronic message sign. Except for scrolling reader boards, all electronic message areas shall be allowed to change messages at a minimum of every thirty (30) seconds **except for schools shall be allowed to change messages at a minimum of every fifteen (15) seconds.**

6. **Spacing:** Where a lot qualifies for an additional general business sign, a general business sign shall be a minimum of one hundred (100') feet from another general business sign situated on the same lot.

7. **Two Frontage Lots:** A lot that abuts two (2) or more street frontages shall be allowed a general business sign for each street frontage, provided minimum spacing requirements are in compliance.

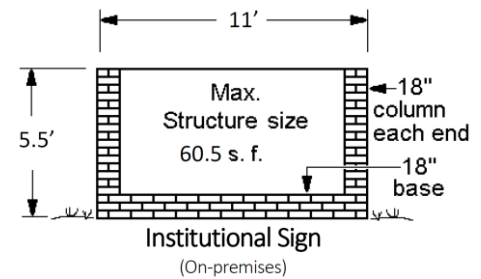
- B. **Institutional Signs** – These regulations provide for on-premises and off-premises institutional signs to assist the public with the location of these types of uses.

1. **On-Premises Institutional Sign:** The purpose of an on-premises institutional sign is to identify schools, churches, hospitals or similar public or quasi-public institutions. One on-premises institutional sign per street frontage shall be allowed on the premises where the institution is located and

in accordance with Table 7-1. All on-premises institutional signs shall be constructed as a monument sign as defined in this Land Development Code. The maximum area, height, spacing, and setbacks of an on-premises institutional sign shall conform to the specifications contained in Table 7-2.

a. **Maximum Area:** Sixty and one-half square feet (60.5 s.f.), overall structure size.

b. **Base and Column Requirements:** At a minimum, a general business sign shall be constructed to include a base and columns as described below. Said base and columns shall be included in the calculation for determining the overall structure size for compliance with these regulations.



- i. **Base:** A general business sign shall be constructed with a base that extends the entire length of the face of the sign structure. Said base shall be a minimum of eighteen inches (18") in height and shall be constructed of brick, stone, or of a material similar to that of the primary building on the lot.
- ii. **Columns:** A general business sign shall be constructed with columns constructed on each end of the face of the sign structure. Said columns shall be a minimum of eighteen inches (18") in width as viewed from the front and side elevations and shall extend the entire height of the face of the sign structure. Said columns shall be constructed of brick, stone, or of a material similar to that of the primary building on the lot.
- iii. **Sign Face Offset Requirement:** The vertical plane of the advertising image area shall be internally offset (recessed) a minimum of two inches (2") from the vertical plane of the base and columns required above.

c. **Minimum Setback:** Eight feet (8') from an abutting street right-of-way and, if applicable, a minimum of twelve feet (12') from the edge of pavement. Thirty feet (30') from any side or rear property line adjacent to another property.

d. **Minimum Thickness:** No on-premises institutional sign shall be less than four and one-half inches (4-½") between vertical face planes.

e. **Changeable Reader Board and Electric Message Signs:** An on-premises institutional sign may include a changeable reader board electronic message area, provided the combined gross surface area does not exceed the maximum allowable sign area and provided that no more than fifty (50%) percent of the maximum allowable sign area may be used as a changeable reader board or electronic message area. A permit is not required to change the message on a changeable reader board or electronic message sign. Except for scrolling reader boards, all electronic message areas shall be allowed to change messages at a minimum of every thirty (30) seconds **except for schools shall be allowed to change messages at a minimum of every fifteen (15) seconds.**

C. **Multi-family Signs** – The purpose of a multi-family sign is to identify the name of a multi-family residential development. All multi-family signs shall be constructed as a monument sign as defined in this Land Development Code and be constructed using the same standards as a General Business Sign, except for maximum area and height, which are established in this paragraph. One multi-family sign per street frontage shall be allowed in zoning districts in accordance with Table 7-1. The maximum area, height, spacing, setbacks of a multi-family sign shall conform to the specifications contained in Table 7-2 and the following additional requirements.



1. **Maximum Area:** Forty-four square feet (44 s.f.), overall structure size.

2. **Base and Column Requirements:** At a minimum, a general business sign shall be constructed to include a base and columns as described below. Said base and columns shall be included in the calculation for determining the overall structure size for compliance with these regulations.

- i. **Base:** A general business sign shall be constructed with a base that extends the entire length

of the face of the sign structure. Said base shall be a minimum of eighteen inches (18") in height and shall be constructed of brick, stone, or of a material similar to that of the primary building on the lot.

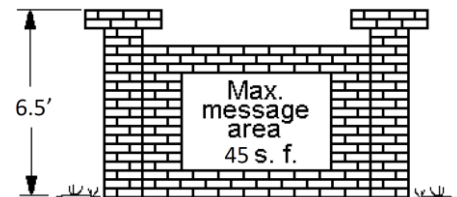
ii. *Columns:* A general business sign shall be constructed with columns constructed on each end of the face of the sign structure. Said columns shall be a minimum of eighteen inches (18") in width as viewed from the front and side elevations and shall extend the entire height of the face of the sign structure. Said columns shall be constructed of brick, stone, or of a material similar to that of the primary building on the lot.

iii. *Sign Face Offset Requirement:* The vertical plane of the advertising image area shall be internally offset (recessed) a minimum of two inches (2") from the vertical plane of the base and columns required above.

3. *Minimum Setback:* Eight feet (8') from an abutting street right-of-way and, if applicable, a minimum of twelve feet (12') from the edge of pavement. Thirty feet (30') from any side or rear property line adjacent to another property.

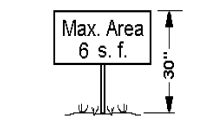
4. *Minimum Thickness:* No multi-family sign shall be less than four and one-half inches (4-½) between vertical face planes.

D. Subdivision Monument Signs – The regulations for subdivision monument signs are intended to allow residential developments to have large grand-entrance structures at the main entrances to a subdivision. All subdivision monument sign structures shall be constructed to avoid the creation of a sight visibility obstruction for vehicular traffic entering and exiting the subdivision. No more than two subdivision monument signs shall be allowed per subdivision entrance. No subdivision monument sign structure shall exceed six and one-half (6.5') feet in height and the message area shall not exceed forty-five (45) square feet. Subdivision monument signs shall be allowed in accordance with Table 7-1. Subdivision monument signs shall not be located within a public right-of-way, except with the approval by the City Council of a *Right-of-Way Joint Use Agreement*. The maximum area, height, spacing and setbacks of a subdivision monument sign shall conform to the specifications contained in Table 7-2.



Subdivision Monument Signs

E. Traffic Directional Signs – The purpose of a traffic directional sign is to guide vehicular traffic into or out of an institutional use or commercial business by identifying a public entrance and exit for vehicular traffic. No more than two traffic directional signs per entrance or exit shall be allowed in accordance with Table 7-1, provided additional traffic directional signs shall be allowed when located behind the building set-back line. The maximum area and height of a traffic directional sign shall conform to the specifications contained in Table 7-2. No permit shall be required for a traffic directional sign, provided all such signs shall comply with the regulations contained in this section.



Traffic Directional Sign

F. Directory Signs – The purpose of a directory sign is to provide a listing of the occupants within a major multi-tenant shopping center and direct to the buildings in the development. All directory signs shall be constructed as a monument sign as defined in this Land Development Code. Directory signs shall be allowed in accordance with Table 7-1 and only for retail shopping centers that contain more than four (4) tenants and contain a minimum of 250,000 square feet of gross floor area. One (1) directory sign shall be permitted per street entrance with no more than 4 such signs permitted total per retail shopping center. The maximum area, height, spacing, and setbacks of a directory sign shall conform to the specifications contained in Table 7-2.

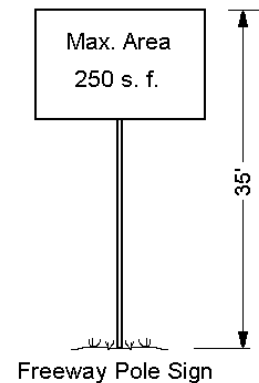
Section 7-155 Special Purpose Sign Districts & Regulations

The following special purpose sign districts are hereby created to provide additional signage provisions that due to special circumstances are not applicable to all locations within the city.

A. Freeway Overlay Zone – The area situated within 250 feet from the right-of-way line of State Highway 121 shall be defined as the Freeway Overlay Zone for the purpose of this sign regulation.

1. *Freeway Pole Signs:* The purpose of a freeway pole sign is to identify the name of a business, profession, service, product or activity conducted, sold or offered on the premises where the sign is located for businesses located adjacent to State Highway 121. Freeway pole signs shall be subject to the following regulations.

- a. *Permit:* A permit shall be required for a Freeway Pole sign upon the review and approval of the City Council.
- b. *Districts Permitted:* A freeway pole sign shall be allowed in zoning districts in accordance with Table 7-1, but only for when the sign is situated within the freeway overlay zone.
- c. *Maximum Number:* No more than one freeway pole sign and one general business sign shall be allowed for each lot.
- d. *Specifications:* The maximum area, height, spacing and setback of a freeway pole sign shall conform to the specifications contained in Table 7-2.

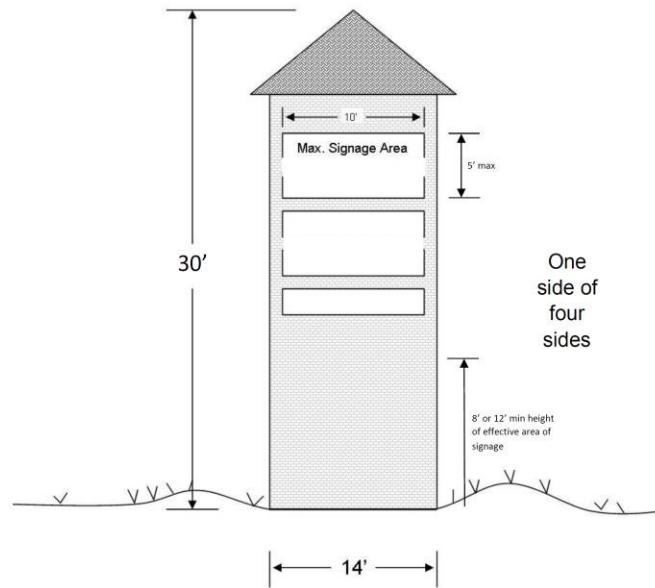


B. Major Multi-Tenant Shopping Center Sign Areas – A Special Purpose Sign District for a Major Multi-Tenant Shopping Center may be approved by the City Council provided the following minimum requirements are met. A Major Multi-Tenant Shopping Center shall include retail shopping centers that contain more than four (4) tenants and contain a minimum of 100,000 square feet of gross floor area for the purpose of this sign regulation.

1. *Major Shopping Center Landmark Signs:* The purpose of a major shopping center landmark sign is to identify a major shopping center and the name of a business, profession, service, product or activity conducted, sold or offered within the major shopping center. A landmark sign shall mean a free standing four-sided sign that provides an effective area for multi-tenant advertisement and shall only be permitted within a major multi-tenant shopping center area as defined above.

- a. *Permit:* A permit shall be required for a landmark sign upon the review and approval of the City Council.
- b. *Specifications:* All landmark signs shall comply with the following minimum requirements:
 - i. *Maximum Height:* Thirty feet (30').
 - ii. *Maximum Base Dimensions:* Fourteen feet (14') by fourteen feet (14').
 - iii. *Maximum Effective Area of Signage:* Five feet (5') in height and ten feet (10') width.
 - iv. *Minimum Height of Effective Area of Signage:* Twelve feet (12') for center identification; Eight feet (8') for other business/tenant identification
 - v. *Architectural Features:* Landmark signs shall be architecturally compatible to the principle building(s) on the property or overall architectural theme of a development. Decorative roof and wall design features, such as parapets, ridges, and eaves, etc. shall be incorporated into the design to provide visual interest. A flat roof line with no articulation is not permitted unless deemed by the Administrative Official to be compatible with the architecture of the development.

- vi. **Signage:** Signage for each tenant shall be uniform in size, color and method of construction.



Major Shopping Center Landmark Signs

Section 7-160 Permanent Freestanding Signs – Allowable Districts

No permit for a permanent freestanding sign shall be issued nor shall a permanent freestanding sign be constructed or displayed unless said sign is situated in a district authorized by Table 7-1 below:

Table 7 - 1 Allowable Districts for Permanent Freestanding Signs																	
Sign Classification	Permit Required (Y or N)	Residential Districts								Commercial Districts						Special Districts	
		R15	R20	R30	R40	RE	RD	RMF	MH	CPO	CN	CC1	CC2	CC3	ML	AG	PUD
General Business Signs	Y									P	P	P	P	P	P		(1)
Freeway Pole Signs	Y									S (2)	S (2)	S (2)	S (2)	S (2)	S (2)		S (2)
Institutional Signs	Y	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Multi-family Signs	Y							P									(3)
Subdivision Monument Signs	Y	P	P	P	P	P	P	P	P								P
Traffic Directional Signs	N	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)	P	P	P	P	P	P	P	(1)
Directory Signs	Y												(5)	(5)			(5)

Notes for Table 7-1:

- (1) Permitted where the PUD ordinance allows commercial uses
- (2) Permitted only in the Freeway Overlay Zone with approval of an SUP
- (3) Permitted where the PUD ordinance allows multi-family uses
- (4) Permitted for Institutional uses in the applicable districts
- (5) Permitted for retail shopping centers containing a minimum of 250,000 square feet of gross floor area.

Legend: **P** = Sign permitted in this district

(#) = Sign permitted in this district
_____per special footnote

Section 7-165 Permanent Freestanding Signs – Area, Height and Setback Requirements

No permit for a permanent freestanding sign shall be issued nor shall a permanent freestanding sign be constructed or displayed that exceeds the maximum area, height and minimum setback requirements contained in Table 7-2 below:

Table 7 - 2 Area, Height and Setback for Permanent Freestanding Signs						
Type of Sign	Maximum Sign Area (2)	Maximum Sign Height (2)	Minimum Front Property Line Setback (1)	Minimum Side Property Line Setback	Minimum Spacing B/T Next Free-Stand. Sign	Special Conditions
General Business Signs	60.5 s. f.	5.5 ft.	8 ft.	30 ft.	60 ft. (6)	1 per 250' street frontage
Freeway Pole Signs	250 s. f.	35 ft.	8 ft.	30 ft.	60 ft. (6)	1 per lot (3)
Institutional Signs (on-premises)	60.5 s. f.	5.5 ft.	8 ft.	30 ft.	60 ft.	1 per street frontage
Institutional Signs (off-premises)	16 s. f.	5 ft.	none	none	none	Maximum of two signs
Multi-family Signs	25 44 s. f.	6.5 5.5 ft	8 ft.	30 ft.	60 ft.	1 per street frontage
Subdivision Monument Signs	45 s. f.	6.5 ft.	0 ft.	0 ft. (4)	n/a	Maximum 2 per entrance
Traffic Directional Signs (5)	6 s. f.	30 inches	0 ft.	0 ft.	0 ft.	2 per curb cut
Directory Signs	25 s. f.	6 ½ ft.	150 ft.	N/A	N/A	1 per street entrance and no more than 4 signs per retail shopping center; Sign shall only be located along an internal drive or street within the development

Notes for Table 7-2:

- (1) Any street frontage shall be considered a front property line
- (2) Maximum structure size.
- (3) Only permitted within 250 feet of Hwy. 121 right-of-way.
- (4) Signs on a street island must be designed to permit appropriate driver visibility- joint use agreement required.
- (5) Spacing requirements for Freestanding Signs are not applicable to Traffic Directional Signs.
- (6) 100 feet between signs when signs are located on the same lot.

Section 7-170 Permanent Attached Signs – General Conditions

- A. Permit – A permit shall be required prior to construction of any permanent attached sign, except where an exemption is specifically provided for in these regulations.
- B. Certificate of Occupancy Required – No permit for a permanent attached sign shall be approved, except where a business exists with a valid certificate of occupancy or where a certificate of occupancy has been submitted for the premises on which the sign is to be located.
- C. Construction Standards – The construction of all permanent attached signs shall comply with the structural requirements of the Colleyville building code.
- D. Illumination – A permanent attached sign may be illuminated, however, illuminated attached signs on rear building facades are prohibited. All electrical facilities shall require separate electrical permits and shall be installed in accordance with the City of Colleyville electrical code. Lighting shall be installed so as to avoid any glare or reflection onto adjacent property, or create a traffic hazard on a public street. When determined necessary by the administrative official, illuminated signs shall be shielded to minimize glare

on residentially zoned property.

- E. Pedestrian Clearance – No permanent attached sign may project over a pedestrian walkway, unless there is a minimum of eight (8') feet of clearance provided from the bottom of the sign to the grade below the sign.
- F. Public Right-of-Way – No permanent attached sign shall project over or into a public right-of-way, except where a provision in this Chapter provides for a sign within a right-of-way or with the approval by the City Council of a *Right-of-Way Encroachment and Joint Use Agreement*. A sign may encroach over or into a public access easement located on private property, provided a minimum of eight (8') feet of clearance is provided over a walkway and a minimum of fourteen (14') feet of clearance is provided over a driving area.

Section 7-175 Permanent Attached Signs – Classification and Regulations

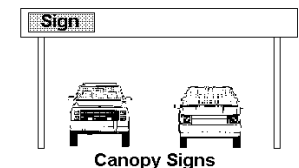
No permit for a permanent attached sign shall be issued nor shall a permanent attached sign be constructed or displayed unless said sign is in compliance with the sign classifications and standards contained in this Section and is situated in a district authorized by Table 7-3.

- A. Awning Signs – The purpose of an awning sign is to provide an advertising message on the face of an awning. An awning may extend across the entire width of a building or tenant space. An awning may extend above the apparent roof line of the building, provided the awning extends across seventy-five (75%) percent of the entire width of the building façade to which it is attached. An awning shall not exceed six (6') feet in height. Awnings shall only be allowed of a single color of a neutral tone (black, gray, white, tan, etc.), opaque, and of a high quality material.

The sign area on an awning shall not exceed 20% of the area of the awning and shall extend for no more than 50% of the length of the awning or ten feet (10'), whichever is more restrictive. **No awning sign shall advertise any products or services, and will only identify the name of the business. An awning sign shall be in lieu of a wall sign.** A permit shall be required for an awning sign. Awning signs may be illuminated.



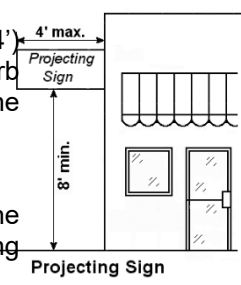
- B. Canopy Signs – A canopy sign shall be no greater in size than 20% of the face of the canopy of which it is a part or to which it is attached and shall not extend beyond the face of the canopy either vertically or horizontally. An illuminated strip may be incorporated into the canopy.



- C. Projecting Signs – The purpose of a projecting sign is to identify the name of a business, profession, service, product or activity conducted, sold or offered on the premises where the sign is located by providing an advertising message that is perpendicular to the wall of the building to which it is attached. A projecting sign shall be allowed in zoning districts in accordance with Table 7-3 and shall comply with the following additional regulations:

1. *Number of Signs*: One (1) projecting sign shall be allowed for each single tenant building or for each tenant in a multi-occupancy structure. However, no tenant storefront shall have a projecting sign in combination with a wall sign on the same building elevation.
2. *Maximum Area*: A projecting sign shall not exceed twenty (20) square feet. The plane of the message area shall not exceed eighteen (18") inches from the plane of the message area on the opposite side of the sign.
3. *Horizontal Projection*: A projecting sign shall not project more than four (4') feet from any wall facing and shall not be closer than two (2') feet from a curb line. A projecting sign shall not extend above the apparent roof line of the building.

4. *Clearance*: Every projecting sign shall be a minimum of eight (8') feet above the grade over a walking area or fourteen (14') feet over a vehicular maneuvering

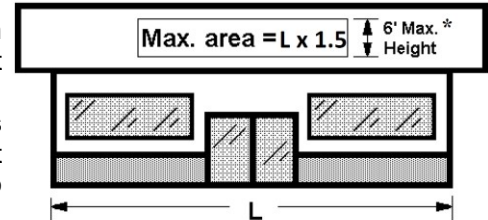


area. Projection signs shall not project over any property line or right-of-way line.

5. **Illumination:** A projecting sign may be illuminated but shall not be internally illuminated.

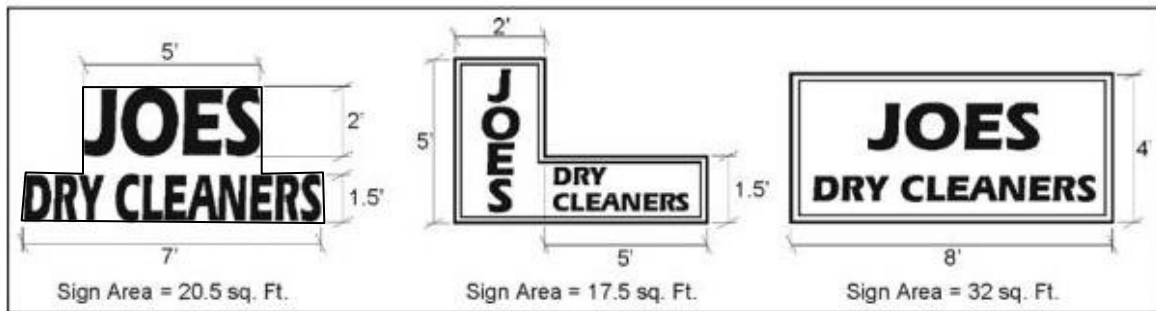
D. Wall Signs - A wall sign shall only be allowed over the premises on which it advertises and may be illuminated; provided, illuminated wall signs on rear building facades are prohibited. Illumination shall allow for a solid color, no changing colors allowed. **Each tenant is allowed one wall sign per occupied space for each building frontage. Wall signs must list the business name as the primary feature. A secondary feature in smaller font may be used such as a business slogan or address. Wall signs should not be used to advertise products or services the business offers.** Wall signs shall comply with the following additional regulations:

1. **Maximum Area:** The total area of all wall signs **a wall sign** on a single tenant building or occupancy space of a multi-tenant building shall not exceed the product of one and one-half ($1\frac{1}{2}$) times the **total** lineal width of the wall on which such signs are located. For purpose of this regulation, on multi-tenant buildings, the width of each lease space shall be used to calculate each sign **width area**.



* See regulations for maximum letter height in Number 3 below

2. **Sign Area Measurement:** The measurement of sign area to determine compliance with the maximum sign area requirements shall be calculated by enclosing the extreme limits of all framing, emblem, logo, representation, writing, or other display within a single continuous perimeter composed of squares or rectangles with no more than eight lines (see exhibit below).

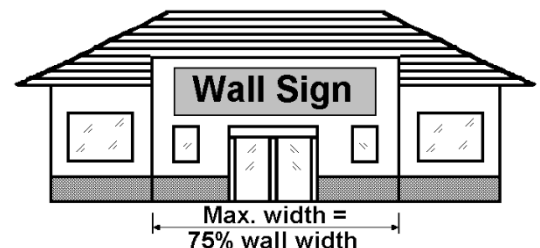


3. **Maximum Letter/Logo Height:** Ratio of letter height based on sign area and/or distance to front property line:
 <50 sf or <50 ft from front property line = 24" max. letter/logo height
 50 sf to 100 sf or 50 ft to 100 ft from front property line = 48" max.
 >100 sf or >100 ft from front property line = 72" max.

4. **Maximum Sign Height:** Six feet (6'), provided that no wall sign shall extend above the wall to which it is attached.

5. **Color:** No more than three (3) colors shall be used.

6. **Maximum Width:** Seventy-five percent (75%) of the width of the wall area to which it is attached. When more than one wall sign is used, the combination of the sign widths, when placed side by side, shall not exceed seventy-five (75%) of the width of the wall to which they are attached.

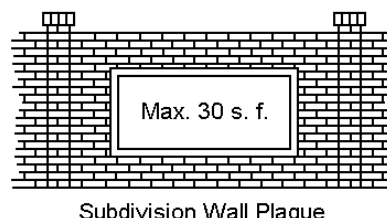


7. **Horizontal Projection:** No wall sign shall project from the vertical plane of the wall more than eighteen inches (18").

8. **Cabinet Signs:** The use of internally illuminated cabinet signs is not permitted by this ordinance, except in cases in which only the lettering and logo of business is lit.

9. **Development Wall Signs:** Signs located in shopping centers or multi-tenant developments will be generally consistent (color, size, etc.) with each other.

- E. **Subdivision Wall Signs or Plaques** - Subdivision wall signs or plaques shall not exceed thirty (30) square feet in area. Subdivision wall signs or plaques are limited to two per subdivision entryway and may be illuminated. A subdivision wall sign or plaque shall be attached to a fence or screening wall. For purposes of this regulation, the size of the graphic and sign text shall be used to measure sign size.



Section 7-180 Permanent Attached Signs – Allowable Districts

No permit for a permanent attached sign shall be issued nor shall a permanent attached sign be constructed or displayed unless said sign is situated in a district authorized by Table 7-3 below:

Table 7 - 3 Allowable Districts for Permanent Attached Signs																	
Sign Classification	Permit Required (Y or N)	Residential Districts								Commercial Districts						Special Districts	
		R15	R20	R30	R40	RE	RD	RMF	MH	CPO	CN	CC1	CC2	CC3	ML	AG	PUD
Awning Signs	Y									P	P	P	P	P	P		(1)
Canopy Signs	Y									P	P	P	P	P	P		(1)
Projecting Signs	Y									P	P	P	P	P	P		(1)
Subdivision Wall Signs or Plaques	Y	P	P	P	P	P	P	P	P							P	P
Wall Signs	Y									P	P	P	P	P	P		(1)

Notes for Table 7-3:

(1) Permitted where the PUD ordinance allows commercial uses

Legend: P = Sign permitted in this district

(#) = Sign permitted in this district per special footnote

Section 7-185 Temporary Signs – General Conditions

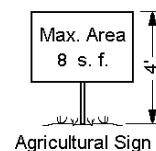
- A. **Permit** – A permit approved by the administrative official prior to the construction or display of some classifications of temporary signs is required to determine compliance with these regulations and to establish the beginning and ending display periods.
- B. **Certificate of Occupancy Required** – No temporary sign shall be constructed or erected, except where a business exists with a valid certificate of occupancy or where a certificate of occupancy has been submitted for the premises on which the sign is to be located, unless a provision in this Section allows a sign to be displayed off-premises.
- C. **Illumination** – No temporary sign may be illuminated, except where a regulation provides for illumination. Lighting, where allowed, shall be installed so as to avoid any glare or reflection onto adjacent property, or create a traffic hazard on a public street. When determined necessary by the administrative official, illuminated signs shall be shielded to minimize glare on residentially zoned property.

Section 7-190 Temporary Business Signs – Classifications & Number Allowed

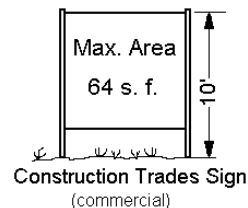
No permit for a temporary sign shall be issued nor shall a temporary sign be constructed or displayed unless

said sign is in compliance with the sign classifications and standards contained in this Section and is situated in a district authorized by Table 7-3. Where a provision exempts certain classifications of temporary signs from the permit requirement, said temporary signs shall comply with all other provisions for temporary signs.

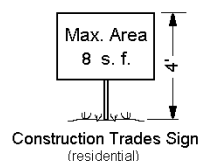
- A. **Agricultural Signs** – The purpose of an agricultural sign is to identify the temporary seasonal sales of produce, crops, animals or poultry that are produced or raised on the farm or ranch on which the sign is placed. An agricultural sign may be displayed in zoning districts in accordance with Table 7-4. One agricultural sign shall be allowed per lot, parcel or tract of land, provided the property contains a minimum of one (1) acre. The maximum gross surface area of the sign shall be eight (8) square feet. Agricultural signs shall have a maximum height of four (4') feet.



- B. **Construction Trades Signs** – The purpose of a construction trades sign is to denote the architect, engineer, financial institution or building trades contractor involved in a construction project. Construction trades signs shall be regulated as either commercial or residential, which shall be allowed in accordance with Table 7-4. The maximum area, height, spacing and setbacks of a Construction Trades Sign shall conform to the specifications contained in Table 7-5.

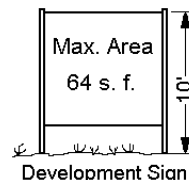


Construction trades signs shall not be erected until a building permit has been submitted for building construction and shall be removed upon completion of the construction project or occupancy of the structure, whichever is applicable. Construction trades signs shall not be illuminated. No permit or fee shall be required for a construction trades sign.



- C. **Development Signs** – The purpose of a development sign is to advertise a proposed residential subdivision or commercial project. A development sign shall be allowed in accordance with Table 7-4. A development sign shall not be illuminated. The maximum area, height, spacing and setbacks of a development sign shall conform to the specifications contained in Table 7-5. A permit shall be required for a development sign,

A development sign shall be removed when the project is 90% complete or within three years from start of construction, whichever is less. For the purpose of this provision, a subdivision shall be deemed 90% complete when 90% of the lots within the subdivision are sold.



- D. **Garage Sale Signs** – The purpose of a garage sale sign is to announce the sale of household possessions. Garage sale signs shall be allowed in any zoning district in accordance with Table 7-4. The maximum area, height, spacing and setbacks of a garage sale sign shall conform to the specifications contained in Table 7-5 and shall comply with the following additional regulations:

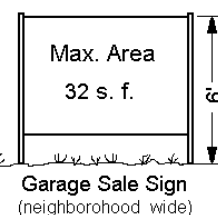
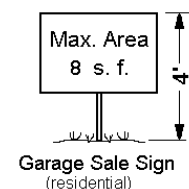
1. **Duration:** A garage sale sign shall not be posted more than twenty-four (24) hours prior to the beginning of the sale and shall be removed within twenty-four (24) hours following the end of the sale.

2. **Illumination:** A garage sale sign shall not be illuminated.

3. **Permit:** No permit or fee shall be required for any garage sale sign.

4. **Single-family residential on-premises:** One garage sale sign per street frontage shall be allowed, but only on the premises where the garage sale is being conducted and where there is an existing residential use.

5. **Neighborhood-wide garage sales:** Two garage sale signs per subdivision entrance shall be allowed for a neighborhood-wide garage sale sponsored by a homeowner's association (HOA). The garage sale sign may be off-premises from where the actual garage sale is conducted, but the sign shall be located on property, including a street right-of-way, that is within the limits of the homeowner's association. The HOA must be registered with the Colleyville Code Enforcement Department.

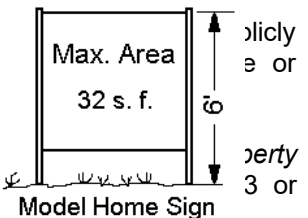


- F. Home Occupation Signs – (refer to Chapter 3 of the Land Development Code regarding Home Occupations).
- G. Model Home Signs – The purpose of a model home sign is to provide advertising of a typical completed residential dwelling. A model home sign shall be allowed in any residential zoning district in accordance with Table 7-4, provided the sign and the model home are located in the subdivision being developed.

Model home signs are limited to one per premises. A model home sign permit may not exceed a period of 24 months, provided if the model home is sold prior to the expiration of the 24 month period, the sign shall be removed when the sale is completed. The maximum area, height, spacing and setbacks of a Model Home sign shall conform to the specifications contained in Table 7-5.

- H. Political Signs – A political sign shall be allowed in any zoning district. No political sign shall be attached to any utility, light, or traffic signal pole. A political sign shall not be illuminated. Political signs shall be subject to the following additional regulations.

1. *Political Signs on Publicly Owned Property* – A political sign shall not be placed on publicly owned property including but not limited to City parks, City facilities, school districts, or federally owned property, except for the following:



- a. *Said political sign(s) shall be placed in the perimeter landscaped area being used as a polling location in accordance with Texas Election Code, Chapter 85.036;*
 - b. *Said political sign(s) shall not exceed four (4) square feet in area;*
 - c. *Said political sign(s) shall be attached to a metal stake, not to exceed a 9 gauge diameter, driven into the ground;*
 - d. *Said political sign(s) shall not encroach upon any tree roots, irrigation lines, and any other underground vegetation, or structure;*
 - e. *Said political sign(s) shall not extend over any sidewalk, street, or driveway;*
 - f. *Said political sign(s) shall not be placed within 30 feet of an identical sign(s);*
 - g. *Said political sign(s) may be placed beginning 48 hours prior to the first day of the early voting period, and must be removed within three (3) days after early voting of said election, unless the polling location for Election Day is held in the same location at early voting, then the signs shall be removed by 10:00 a.m. on the day following the election;*
 - h. *For a location used for Election Day only, said political sign(s) shall be placed beginning at 6:00 p.m. the day before Election Day, and shall be removed by 10:00 a.m. on the day following the election.*
2. *Political Signs on Private Property* – A political sign situated on private property shall not exceed thirty-two (32) square feet, nor exceed eight (8) feet in height, and shall not be erected more than sixty (60) days prior to the official election and shall be removed within seven (7) days after said election.
3. No permit or fee shall be required for a political sign.

- I. Real Estate Signs (Commercial) – The purpose of a commercial real estate sign is to advertise the sale, rental or lease of the premises on which said sign is located. A commercial real estate sign shall be allowed in accordance with Table 7-4. A commercial real estate sign shall not be illuminated. The maximum area and height of a commercial real estate sign shall conform to the requirements contained in Table 7-5 **unless modified below in this subsection**. ~~No permit or permit fee shall be required for a commercial real estate sign.~~

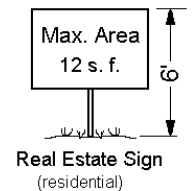


- a. **Individual commercial property shall be limited to a single commercial sale/lease sign no greater than 3' x 3' (4' x 3') attached to the building as a banner or displayed in a window located at the specific sale/lease**

space. If the property is vacant or the building is more than 100' from the nearest approved right of way, the property shall have the right to place a single commercial sale/lease sign affixed to the ground no larger in size than 3' x 3' (4' x 3') and 4' (6') in overall height. Multi-tenant developments and PUDs shall be restricted to a single window sign or building banner no larger in size than 3' x 3' (4' x 3') per vacant storefront. Commercial real estate signs shall be removed within seven (7) days following the completion of the sale, rental or lease of the premises.

- b. Permit Required For Ground Sign: A permit, but no permit fee, shall be required for an allowable free-standing (ground) commercial real estate sign. The permit may be issued for a period of 30 days and may be extended at 30 day increments. Commercial real estate signs shall be removed within seven (7) days following the completion of the sale, rental or lease of the premises.
- c. Commercial property undergoing development/redevelopment with an approved use may be granted permission to erect a "coming soon" temporary sign for a period of 30 days prior to the business opening. Such temporary permits may be extended by the City Manager at 30 day increments.

- J. Real Estate Signs (Residential) – The purpose of a residential real estate sign is to advertise the sale, rental or lease of the premises on which said sign is located. A residential real estate sign shall not be illuminated. A residential real estate sign shall be allowed in a residential district in accordance with Table 7-4. The maximum area and height of a residential real estate sign shall conform to the requirements contained in Table 7-5. All signs shall be removed within seven (7) days following the completion of the sale, rental or lease of the premises. No permit or permit fee shall be required for a residential real estate sign.



- K. Temporary Business Signs – The purpose of a temporary business sign is to provide advertising for specific periods of time to identify the name of a business, profession, service, product or activity conducted, sold or offered on the premises where the sign is located.

- 1. Requirements: Temporary business signs shall conform to the following additional regulations:

- a. Maximum number: One per business occupancy holding a valid certificate of occupancy.
- b. Illumination: None allowed.
- c. Permit Requirements: A temporary business sign permit shall not be valid for more than 30 consecutive days and there shall be a thirty (30) day non-display period between permits. No more than three temporary business sign permits shall be issued per calendar year per business occupancy.
- d. Permit Fee: A permit fee shall be charged for a temporary business sign. The permit fee shall be established by City Council.
- e. Districts Allowed: Temporary business signs shall be allowed in zoning districts in accordance with Table 7-4.

- 2. Types of Temporary Business Signs: A business tenant may choose any one of the following types of sign structures:

- a. Flexible Banner Signs: Banners shall be kept in good repair and remain firmly anchored or secured to the face of the building or may be suspended below the apparent lower edge of an overhanging covered walkway, provided the banner is firmly secured to the columns supporting the building. A flexible banner sign may not be freestanding. A flexible banner sign shall not exceed fifty (50) square feet nor exceed six (6) feet in height.
- b. A-Frame Signs: The purpose of an A-frame sign is to provide temporary advertising during business hours of a commercial occupancy.

- (1). Maximum height and area shall conform to the following table:

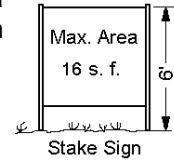


Maximum heights and areas of A-Frame Signs		
	Max. Area	Max. Height
Located on a sidewalk	8 s. f.	4 feet
Located in a yard	24 s. f.	6 feet

(2). *Time duration*: Only displayed during business hours.

(3). *Placement*: Only allowed on private property, but may be located on a public sidewalk, provided a width of four feet (4) shall remain free from intrusion.

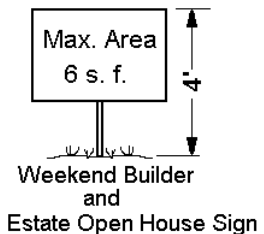
c. *Stake Signs*: A stake sign shall not exceed sixteen (16) square feet, nor exceed six (6) feet in height.



L. **Weekend Builder / Real Estate Open House Signs** – The purpose of Weekend Builder / Real Estate Open House Signs is to assist the general public by providing direction to available residential properties in Colleyville. Signs that advertise developments located outside the corporate limits of Colleyville shall be prohibited.

1. **Open House Sign Definition**: A means of advertising and marketing a property that is for sale. A period of time during which a builder, developer, or real estate agency markets the home by inviting buyers in for a public viewing to see the interior without making an appointment.

2. Weekend builder / real estate open house signs may be placed on private property or in the public right-of-way with the approval of adjacent property owner, provided the advertiser has a valid annual permit required by these regulations. Signs placed within the public right-of-way shall be situated not more than five (5) feet from the right-of-way line and shall be no closer than three (3) feet from the edge of the sign to the edge of the street pavement. No weekend builder / real estate open house sign shall block vehicular visibility. Approval of an annual permit does not grant unlimited access or use of the public right-of-way, therefore, it shall be the responsibility of the builder, owner, or real estate agency to secure permission of the property owner for placement of the signs on private property or in the adjacent street right-of-way.



Open house signs shall not be posted within visibility triangles. No sign shall be located or placed where it obstructs the vision of motor vehicle drivers approaching any street intersection. At all street intersections, clear vision shall be maintained across the lot for a distance of twenty-five (25') feet back from the property corner along both streets. Within this triangle, vision shall be clear at elevations between thirty inches (30") and nine feet (9') above the average curb grade.

3. A builder, developer, or real estate agency must be registered with the City of Colleyville to qualify and participate as a weekend advertiser or for open house signs. An annual permit is required for each builder, developer or real estate agency, which shall expire on December 31 each year. The permit fee shall be established by separate ordinance approved by the City Council.

Note: For purpose of this regulation a real estate agency shall be defined as the real estate broker or owner holding a franchised agency.

4. A weekend builder / real estate open house sign shall not exceed six (6) square feet in area and four (4) in height. No sign shall be placed on trees, utility poles, traffic control signs or within a street median or encroach over a sidewalk.

5. *Maximum number of Weekend Builder Signs*: The maximum number of signs displayed at any one time for a weekend builder shall not exceed twenty (20) signs for any subdivision.

6. *Maximum number of Real Estate Open House Signs*: The maximum number of signs displayed at any one time for a real estate agency shall not exceed twenty (20) signs, provided no more than two (2) signs shall be displayed within the right-of-way for any single residential property. One (1) on-site open

house sign shall be located on the premises of the open house for property identification. The sign shall be in accordance with the open house sign maximum effective area specifications. The house shall be open for a public viewing to see the interior without making an appointment for the entire period during which open house signs advertise the property. Real estate open house signs shall be limited to directing traffic to an open house.

All open house signs shall include the open house address, open house date(s), and open house public viewing time(s). Open house viewing times shall refer to the availability of the public to view the interior of a home without making an appointment. The information shall be located on the advertising surface of the sign and shall not be attached to the pole of the sign.

7. Weekend builder signs may be exhibited from 12:00 noon on Friday till 12:00 noon on the following Monday. Open house signs may be exhibited only between the hours of 12:00 midnight Friday to 12:00 midnight on the following Sunday. A holiday falling on a Friday or a Monday will be considered as part of the weekend.
- M. Window Signs - Window signs may be placed so as not to obscure more than 25% of any individual window pane. **No permit shall be required for window signage, but review from the Community Development Department is recommended prior to placement to ensure compliance.**
- N. Temporary Construction Entrance Signs – The administrative official is hereby authorized to approve temporary signs to direct traffic to the entrance of a commercial business when the driveway that provides access to the business or the street immediately abutting the business is under construction.
- O. Allowance for Signs Adjacent to Roadways Under Construction – Businesses adjacent to a major public roadway construction project scheduled for six months or more duration shall be eligible for prolonged temporary signage when roadway construction activities are commencing immediately adjacent to the business. The following conditions shall apply:
 - (1) Shall comply with Section 7-190.K Temporary Business Signs.
 - (2) The *Permit Requirements* (Sec. 7-190.K.1.c) shall not apply for the duration of the construction of the roadway.

Section 7-195 Temporary Signs – Permitted Districts

No temporary sign shall be displayed unless said sign is situated in a district authorized by Table 7-4.

Table 7-4 Permitted Districts for Temporary Signs																		
Sign Classification	Permit Required (Y or N)	Residential Districts								Commercial Districts						Special Districts		
		R15	R20	R30	R40	RE	RD	RMF	MH	CPO	CN	CC1	CC2	CC3	ML	AG	PUD	
Agricultural Signs	N	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Community Special Event Signs	N	See Section 7-205																
Construction Trades Signs (Commercial)	N									P	P	P	P	P	P		(1)	
Construction Trades Signs (Residential)	N	P	P	P	P	P	P	P	P							P	(2)	
Development Signs	Y	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Garage Sale Signs (3)	N	P	P	P	P	P	P	P	P	(3)	(3)	(3)	(3)	(3)	(3)	(3)	(3)	
Missing Pet Signs	N	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Home Occupation Signs	N	See Home Occupations in Chapter 3 of the Land Development Code																
Model Home Signs	Y	P	P	P	P	P	P	P								P	(2)	
Pole Banners	Y	See Section 7-205.E																
Political Signs	N	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	(1)	
Real Estate Sign (Commercial)	N									P	P	P	P	P	P		(2)	
Real Estate Sign (Residential)	N	P	P	P	P	P	P	P	P							P	(1)	
Temporary Business Signs	Y									P	P	P	P	P	P		(1)	
Banner Signs	Y	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)	P	P	P	P	P	P		(1)	
A-Frame Signs	Y									P	P	P	P	P	P		(1)	
Stake Signs	Y									P	P	P	P	P	P		(1)	
Weekend Builder / RE Signs	Y	See Section 7-190.K																

Notes for Table 7-4:

- (1) Permitted where the PUD ordinance allows commercial uses.
- (2) Permitted where the PUD ordinance allows residential uses.
- (3) Property must contain a residential use.
- (4) Where an Institutional use occupies the premises

Legend P = Sign permitted in this district

(4) = Sign permitted in this district per footnote

Section 7-200 Temporary Signs – Area & Setback Requirements

All temporary signs shall be constructed in accordance with the requirements listed in Table 7-5:

Table 7-5 Maximum Area, Height and Setback of Temporary Signs					
Type of Sign	Max. Area	Max. Height	Front Property Line Setback	Side Property Line Setback	Special Conditions
Agricultural Signs	8 s. f.	4 ft.	none	none	one acre lot min.
Community Special Events Signs	See Section 7-205 for regulations				
Construction Trades Signs (Commercial)	64 s. f.	10 ft.	none	none	none
Construction Trades Signs (Residential)	8 s. f.	4 ft.	none	none	none
Development Signs	64 s. f.	10 ft.	none	none	none
Garage Sale Signs (single-family residential)	8 s. f.	4 ft.	none	none	1 per frontage
Garage Sale Signs (neighborhood-wide)	32 s. f.	6 ft.	none	none	2 per subdivision entrance
Model Home Signs	32 s.f.	6 ft.	none	none	24 months
Pole Banners	See Section 7-205.E for regulations				
Political Signs (on private property)	32 s. f.	8 ft.	none	none	none
Real Estate Signs (Commercial)	64 s.f. 9 s. f. (12 s.f.)	10 ft. 4' (6 ft.)	None 15'	None 15'	None Existing building: attached to building or within window only
Real Estate Signs (Residential)	12 s. f.	6 ft.	None	None	none
Temporary Business Signs					
Banner Signs	50 s. f.	6 ft.	none	none	3 permits per calendar year / 30 days between permits / permits valid for 30 days
A-Frame Signs (Located in a yard)	24 s. f.	6 ft.	none	none	
A-Frame Signs (Located on a sidewalk)	8 s. f.	4 ft.	none	none	
Stake Signs	16 s. f.	6 ft.	none	none	
Weekend Builder / Real Estate Open House Sign	See Section 7-190.K for regulations				

Section 7-205 Temporary Community Special Event Signs

The purpose of this regulation is to provide temporary advertising for certain community special events sponsored by public and quasi-public agencies, churches and other religious institutions located within the corporate limits of the City of Colleyville. Signs shall be allowed in accordance with the following:

- A. Qualifying Entities – The following public and semi-public agencies, churches and other religious institutions located within the corporate limits of the City of Colleyville shall be permitted to have community special event signs in accordance with the provisions of this section.
 1. *City of Colleyville*: Signs advertising an event conducted and sponsored by the City of Colleyville may be placed on any private property or in the public right-of-way adjacent to the private property with the approval of the adjacent property owner. Signs placed within the public right-of-way shall be situated not more than five (5) feet from the right-of-way line and shall not block vehicular visibility.

2. *Public and Semi-Public Schools, Colleyville Chamber of Commerce, Churches and Other Religious Institutions, and Non-Profit Civic Organizations:* For the purpose of this section, a non-profit civic organization shall be a not-for-profit community organization that has as its primary objective charitable fundraising, community betterment or youth sports promotion and participation. Signs advertising an event conducted and sponsored by any of the above may be placed on any private property with the approval of the adjacent property owner. Sign dimensions shall be consistent with the provisions of Section "B(1) and (2)" below. Directional signs may be placed no sooner than 24 hours prior to the event and shall be removed no later than 24 hours after the conclusion of the event.

- B. Types and Maximum Area of Signs Allowed – The following types of community special event signs shall be allowed, provided the sign does not exceed the maximum area and height established below.

1. *Flexible Banner Signs:* Banners shall only be allowed on the premises where the event is located. Banners shall be kept in good repair and remain firmly anchored or secured to the face of the building or may be suspended below the apparent lower edge of an overhanging covered walkway, provided the banner is firmly secured to the columns supporting the building. A flexible banner sign may be freestanding. A flexible banner sign shall not exceed fifty (50) square feet nor exceed six (6) feet in height.



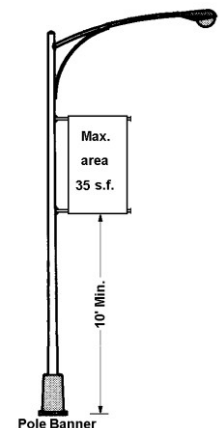
2. *Stake Signs:* Signs shall not exceed six (6) square feet in area nor exceed four (4) feet in height.



- C. Time Duration – Signs for City of Colleyville sponsored events may be erected for any length of time. All other signs allowed under this section may be erected 21 days prior to the activity and shall be removed not later than the first business day after the event.

D. Pole Banner Signs

1. *Pole Banners:* The purpose of a pole banner sign is to provide advertising for a community event. Pole banners may be erected on utility and other designated poles within the public right-of-way subject to the following restrictions:
2. *Permit:* A permit is required from the building permit office and may only be issued to a non-profit organization for the purpose of advertising a function or event to which the general public is invited in Colleyville. **Pole banners shall be limited to private property exclusively.** Applications shall be considered on a first-come, first-served basis.



3. *Permit Duration:* No permit shall be approved for a period exceeding twenty-one (21) consecutive days. The pole banners shall be removed on the first business day after the last day of the event.
4. *Commercial Message:* A pole banner may only advertise the name, date, phone number and website of the community event. Any commercial message of a sponsor is limited to twenty-five percent (25%) of the sign area.
5. *Maximum area and height:* Thirty-five (35) square feet in area per pole and thirty-five feet (35') from the ground, provided the banner maintains a minimum of ten feet (10') of clearance between the bottom of the pole banner and the ground.
6. *Location:* Pole banners may be installed only on poles identified by the City that include the appropriate hardware for such installation.

- E. Permit – Other than events sponsored by the City of Colleyville or non-profit, community based organization listed on the City's website, a temporary sign permit shall be obtained prior to the placement of any signs allowed by this section.

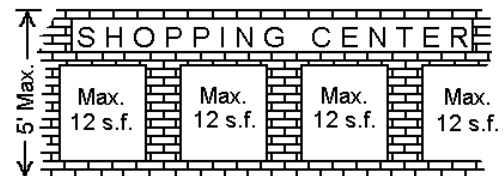
Section 7-210 Special Advertising Provisions

A. Grand Openings – The purpose of the grand opening signage provision is to allow the administrative official to issue a permit to a new business or to a business that has substantially remodeled, as defined herein, for the purpose of obtaining special advertisement signage for a temporary period. The following regulations apply to grand opening signage permits:

1. *Eligibility*: Upon issuance of a certificate of occupancy and within one year thereafter, a business shall be allowed to receive a grand opening sign permit when one of the following conditions applies:
 - a. When a certificate of occupancy has been issued to the new business, or
 - b. When a certificate of occupancy has been issued to an existing business which has substantially remodeled and the cost of the renovation exceeds sixty (60) percent of the current value of the building or lease-space, excluding the value of the land, according to the most recently approved tax roll.
2. *Allowable Signs*: Signs may include a combination of pennants, tethered or inflatable balloons, and one (1) temporary business sign. Non-traditional balloons/inflatables shall not be allowed. The height and area of such signs shall be limited to the applicable regulations for the sign classification. A temporary business sign may be placed off-premises with the permission of the property owner during the period of the grand opening sign permit. The permit holder shall be the responsible party for compliance with the grand opening sign permit regulations.
3. *Permit*: A permit shall be required for a business to utilize the grand opening signage provisions. No permit fee shall be required for a grand opening sign permit. The use of a grand opening sign permit shall have no effect on the number of subsequent temporary sign permits that may be authorized for a business occupancy.
4. *Duration*: A grand opening sign permit shall be valid for a period not to exceed thirty (30) consecutive calendar days

B. Major Shopping Center Overlay Zone – The purpose of a major shopping center overlay zone is to reduce the overall number of signs situated along a public street by providing shared advertising privileges within a major development and by providing off-premises advertising alternatives for businesses located on lots which do not have frontage along a major public transportation thoroughfare. Developments which satisfy the criteria contained in this Section shall qualify for the sign provisions contained in this Section.

1. *General Qualification Criteria*: A commercial development which has a single or multi-occupancy building containing a minimum of one hundred thousand (100,000) square feet of floor area and situated on a single platted lot or on two or more contiguous platted lots shall qualify as a major shopping center. In addition to those lots which satisfy the general qualification criteria described in this paragraph, any adjacent or non-adjacent lots platted within the development that are platted under the same subdivision name shall also be eligible for the sign provisions contained in this Section.
2. *Shared and Off-Premises Signage Privileges*: A lot located within the limits of a major shopping center overlay zone may contain a sign that advertises a single or multi-tenant business occupancy located on another lot within the same major shopping center overlay zone, provided that the sign structure complies with the regulations applicable to the classification of sign constructed.
3. *Major Shopping Center Entry-Wall Signs and Plaques*: The purpose of a major shopping center entry-wall sign and plaque is to identify a major shopping center and the name of a business, profession, service, product or activity conducted, sold or offered within the major shopping center. Two sign structures shall be allowed per vehicular entrance and may be illuminated. The maximum height of the entry-wall structure shall not exceed five (5) feet. The maximum



Major Shopping Center
Entry-Wall Sign and Plaque

area of a sign plaque shall not exceed twelve (12) square feet. There shall be a minimum of three (3) feet spacing between sign plaques.

4. *Permit:* A permit shall be required for a Major Shopping Center Entry Wall Sign upon the review and approval of the City Council.
5. *Permit:* A permit shall be required for a major shopping center entry-wall sign.

Section 7-215 Prohibited Signs

The signs described in this Section shall be prohibited within the corporate limits of the City of Colleyville.

- A. Off-Premises Signs – Off premises signs, including billboards, are prohibited in the City of Colleyville, except where specifically allowed by these regulations.
- B. Obscene Signs – It shall be unlawful for any person to display upon any sign any obscene, indecent or immoral matter.
- C. Portable Signs – No person shall erect or allow to be displayed on the premises owned or controlled by him a portable sign. Portable signs shall include windsail style signs, flags, pennants, etc., with or without lettering. No person shall attach any sign to a trailer, or similar mobile structure, where the primary use of such structure is to provide a base for such sign or to constitute the sign itself. A temporary business sign allowed by the regulations in this chapter may be constructed on skids where there is no opportunity for the sign supports to be installed in the ground.
- D. Roof Sign – Signs mounted on roofs or above a parapet are not permitted.
- E. Painting, Marking, Attaching, Materials to Streets, Sidewalks, etc. – No person shall attach any sign, whether consisting of paper, plastic, or paint, or stencil or write any name, number (except house numbers), or otherwise mark on any sidewalk, curb, gutter, street, whether public or private, utility pole, public building, fence or structure except as allowed by the sign code.
- F. Attaching Signs to Fences or Utility Poles – No person shall attach a sign to a fence or a utility pole, except a small sign identifying the name of the fence company not discernable from the street.
- G. Animated and Flashing Signs – No person shall erect or allow to be displayed upon premises owned or controlled any animated, moving or flashing sign.
- H. Balloons and Inflatable Advertising – No person shall erect or allow to be displayed as a sign, any balloon, flag, pennant or other floating or inflatable advertising device anchored to the ground or to any other structure, except as allowed by a grand opening sign permit.
- I. Non-Combustible Material – Any sign with either direct or indirect illumination which is attached to the sign shall be constructed of non-combustible materials. Such signs shall be supported by non-combustible supports.
- J. Simulation of Traffic Control Signs – No sign shall obstruct the free and clear vision at any location, where as a result of the position, size, movement, shape, color, fashion, manner or intensity of illumination or any other characteristics, such sign may interfere with vehicular or pedestrian traffic. Nor shall any person erect or allow to be displayed upon premises owned or controlled by him any sign in such a manner as to interfere with, obstruct the view of or be confused with, any authorized traffic sign, signal, or device, including, without limitation, signs making use of the words "stop," "go," "look," "slow," "danger," or any other similar word, phrase, symbol or character, or employ any red, yellow, orange, green or other colored lamp or light in such a manner as to cause confusion or otherwise interfere with vehicular or pedestrian traffic.
- K. Non-Defined Signs – No person shall erect or allow to be displayed upon premises owned or controlled by him any sign that is not specifically allowed by this Chapter.

Section 7-220 Sign Maintenance

No person shall allow a sign located on a premises owned by him, or which he has control of, to display or contain any of the following defects or conditions:

- A. where the elements of the surface or background can be seen as viewed from the intended viewing distance to have portions of the finished material flaked, broken off, missing or otherwise not in harmony or consistency with the rest of the surface; or
- B. where the structural supports or frame members are visibly bent, broken, dented, deteriorated or torn; or
- C. where a panel is visibly cracked or in the case of wood and other similar products, splintered in such a way as to constitute unsightly or harmful conditions-, or
- D. the sign, or its elements are twisted leaning or at angles other than those at which it was originally erected; or
- E. where the message or wording can no longer be clearly read by a person with normal eyesight under normal viewing conditions; or
- F. where the sign or its elements are not in compliance with the requirements of any building, electrical, sign or other type of code construction standards adopted by the City of Colleyville.

Section 7-225 Enforcement

- A. Authority - The administrative official is hereby authorized and directed to enforce all the provisions of this Chapter.
- B. Right of Entry - Whenever necessary to make an inspection to enforce any of the provisions of this Chapter, the administrative official or his authorized representative may enter such building or premises at all reasonable times to inspect the same or to perform any duty imposed upon the administrative official by this Chapter, provided that if such building or premises is occupied, he shall first present proper credentials and request entry; and if such building or premises is unoccupied, he shall first make a reasonable effort to locate the owner or other persons having charge or control of the building or premises and request entry. If such entry is refused, the administrative official or his authorized representative shall have recourse to every remedy provided by law to secure entry.
- C. Removal of Certain Signs Upon Notice – When a sign is constructed or erected in violation of these regulations, the property owner and/or tenant shall be given notice to remove said sign or alter said sign so as to comply with the regulations contained in this Chapter. Notice shall require compliance with these regulations within not more than ten (10) days from the date notice is served. Notice may be hand delivered or deposited in the United States mail, addressed to the property owner at the address shown on the most current tax roll of the City, or the tenant as shown on the utility billing records of the City. If the owner cannot be found, or if the notice is refused, or if the notice is returned by the United States Postal Service, then the owner may be notified by posting notice on or near the front door of each building on the premises where the violation exists at least ten (10) days prior to further action or by posting notice on a placard attached to a stake driven into the ground on the premises where the violation exists at least ten (10) days prior to further action.

EXCEPTION: Illegal Temporary Signs – The administrative official is hereby authorized to remove without notice any illegal temporary signs placed on public property or within a right-of-away. Such signs shall be impounded and may be destroyed by the City.

- D. Dilapidated or Deteriorated Signs – Upon determination by the administrative official that a sign is in a dilapidated or deteriorated condition or declared unsafe, dangerous or poses a threat to the safety of the general public, the administrative official shall give notice of said determination to the owner of the property on which the sign is erected. Said notice shall specify a time period of not more than ten (10)

days in which said dilapidated or deteriorated condition must be corrected.

1. Failure by the owner of the property to correct the dilapidated or deteriorated sign or remove the same within the time provided in the notice shall constitute a violation of this Chapter.
 2. When a property owner, agent, or tenant fails to abate a sign declared to be unsafe and dangerous within the time period allowed, the administrative official is hereby authorized to contract for such work to abate the unsafe or dangerous condition and charge the property owner for the costs of such abatement. If the actual charges to the City are not paid within thirty (30) days, the City shall file a lien against the property.
 3. A sign which has been substantially destroyed or dismantled for any purpose other than maintenance operations or for changing letters, symbols or other matters on the sign. The sign shall be deemed to be substantially destroyed or dismantled if the cost of repairing the sign is more than 60% of the cost of erecting a new sign of the same type at the same location.
- E. **Obsolete Signs** – Any sign, which the administrative official determines to be obsolete, shall be removed by the permit holder, owner of the sign, or owner of the site on which the sign is located. For temporary signs, the sign must be removed as noted on the sign permit application or within three days after receiving written notification to do so from the administrative official. For permanent signs, the sign must be removed by the permit holder, owner of the sign, or owner of the site on which the sign is located within 30 days. Upon failure to comply with such notice or to file an appeal of the decision in accordance with this article, the administrative official is authorized to cause the removal of such sign, and any expense incident thereto shall be paid by the permit holder, owner of the sign, or owner of the site on which the sign is located.

Section 7-230 Nonconforming Signs

A sign which does not conform to the regulations prescribed in this Chapter and existed lawfully on the date of adoption of this Chapter, or amendment hereto, shall be declared a nonconforming sign and may exist in its present form. A nonconforming sign may be maintained, but shall not be altered, or moved unless a permit be issued pursuant to the provisions of this Chapter. The right to continue a nonconforming sign shall cease and such shall be removed whenever:

- A. A sign is altered, moved or relocated without a permit pursuant to the provisions of this Chapter.
Exception: A sign face of a nonconforming sign may be replaced, provided no alterations to the sign structure are made.
- B. A sign is destroyed and the cost to repair exceeds 60% of the replacement cost on the date of the damage.
- C. A sign leans such that an angle between the sign and the ground is 75 degrees or less.

Section 7-235 Commercial Wall Murals and Public Art Murals

No commercial wall mural or public art mural shall be executed or displayed unless said mural is in conformance with the classifications and standards contained in this Section.

- A. **Administrative Approval Required:** Commercial Wall Murals and Public Art Murals shall be allowed with the approval of an application through the Administrative Official/Sign Board of Appeals.
- B. **Maintenance Agreement Required:** Unless otherwise approved by the Administrative Official/Sign Board of Appeals, it is the responsibility of the applicant to ensure the Public Art Mural is maintained in good condition. A signed maintenance agreement and mural maintenance plan will be required as part of the application for a mural.
 1. To extend the lifespan of the mural, maintenance best practices should be followed. These include but

- are not limited to, preliminary wall preparation or cleaning, priming, and curing; using appropriate paints, enamels, or materials to match the surface; and applying topcoats, sacrificial layers, and graffiti-resistant coatings that do not compromise the artwork.
2. No alterations to the mural's design, theme, or scope may be made during routine maintenance performed by the applicant and/or artist unless authorized by the Sign Board of Appeals.
- C. City of Colleyville: Public Art Mural projects initiated, commissioned, and/or funded by the City may be placed on city-owned public buildings, structures, or infrastructure and are exempt from the regulations of this section.
- D. Commercial Wall Mural – A graphic or artwork painted or applied to the front façade, entryway, side, or back of a building, where its background differentiates it from the general color or material of the wall or other surface. The artwork is located on private property and is associated with the tenant occupying the corresponding space. All Commercial Wall Murals shall be subject to the following additional regulations:
1. *Design Criteria:*
 - a. Commercial Wall Murals may contain a commercial message such as, but not limited to, logos, branding, or any indication or description in image from the type of commercial activity that occurs in the inside of a building.
 - b. Commercial Wall Murals shall not include any owner identification or commercial text message; however it may contain graphics or images that relate to the products or services offered on the premises where the mural is located.
 - c. The following themes or elements are not permitted: representations of violence or hate; nudity or sexually explicit content; profanity or obscene language; disparagement or denigration of cultures; political themes or agenda-driven content; commercial or advertising messages; use of copyright material without proper authorization; or any content that may pose safety risks or create hazardous conditions. The City reserves the right to reject proposals for murals based on the themes or messages expressed as permitted by applicable First Amendment law.
 - d. Materials utilized in painting a mural shall have proven durability and shall be maintained or removed if not maintained.
- E. Public Art Mural – Any graphic artwork painted or applied on a wall, ceiling, ground surface, or other architectural surface (including but not limited to mosaic tiles, photographic elements, wheat paste murals, and collages of elements) where its background differentiates it from the general color or material of the wall or other surface. These murals are displayed in a City park, public right-of-way, or the interior/exterior of a city facility or privately owned building that has entered a public-private partnership with the City.
1. *Design Criteria:*
 - a. A mural shall not be considered public art if it is any way associated with a commercial entity and/or contains a commercial message such as, but not limited to, logos, branding, or any indication or description in narrative or image from the type of commercial activity that occurs on the inside of the building. Public Art Murals may not advertise any business, brand, or product.
 - b. Proposals will be evaluated based on their contribution to the urban environment, the quality they bring to the public art landscape, and the overall strength of the proposal.
 - c. Public Art Murals should be generally consistent with the surrounding area and designed to promote and enhance the character of Colleyville. In general, themes should be positive and uplifting, foster positive community interaction, and reflect the City of Colleyville's values of integrity, excellence, and public service.

Section 7-240 Amendments to This Chapter

Reserved for listing of amendments to this Chapter.

Ord. Number	Date	Subject
O-02-1321	01/15/2002	Community Special Event Signs
O-02-1353	08/07/2002	Grand Opening Signs
O-03-1428	11/18/2003	Revision of entire chapter
O-04-1456	04/06/2004	Political sign revisions
O-08-1657	02/05/2008	Landmark Signs

Colleyville, Texas, Land Development Code

O-08-1684	07/01/2008	Prohibited Signs
O-08-1685	07/01/2008	Weekend Builder/Real Estate Open House Signs revisions
O-09-1719	06/02/2009	Electronic Sign Regulations revisions
O-10-1742	02/16/2010	Temporary Sign Revisions
O-14-1932	10/06/2014	Political Sign Revisions
O-19-2074	02/05/2019	Several amendments as part of a total LDC review

ORDINANCE O-25-2340

AN ORDINANCE OF THE CITY OF COLLEYVILLE, TEXAS, AMENDING CHAPTER 7, SIGN REGULATIONS OF THE LAND DEVELOPMENT CODE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Colleyville approved Ordinance O-00-1214 on April 18, 2000, adopting the Land Development Code; and

WHEREAS, the City of Colleyville desires to amend Chapter 7, Sign Regulations of the Land Development Code; and

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Colleyville at least 15 days before such hearing.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT *Chapter 7 Sign Regulations* of the Land Development Code is hereby amended to read as depicted in the attached Exhibit "A".
- Sec. 2. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 3. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 4. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 5. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2025.

The second reading and public hearing being conducted on the 16th day of September 2025.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 16TH DAY OF SEPTEMBER 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

Exhibit "A"

Chapter 7 Sign Regulations

Rev. 02/05/2019

Section 7-100 Purpose of This Chapter

The purpose of this Chapter is to establish a comprehensive and balanced system of street graphics to facilitate an easy and pleasant communication between people and their environment and to avoid the visual clutter that is potentially harmful to traffic and pedestrian safety, property values, business opportunities, and community appearance. It is the intent of this Chapter to establish standards which regulate the design, construction, location, height, size and maintenance of signs and sign structures by authorizing the use of street graphics which are:

- A. Compatible with their surroundings;
- B. Appropriate to the activity that displays them;
- C. Expressive of the identity of individual activities and the community as a whole;
- D. Consistent within the corridors of the city;
- E. Legible in the circumstances in which they are seen; and
- F. Protective of property values.

Section 7-105 Authorization for Adoption of This Chapter

The regulations contained in this Chapter have been adopted under the authority of the following:

- A. *Chapter 51 – General Powers of Municipalities of the Texas Local Government Code*, which authorize a municipality to adopt ordinances, rules, or police regulation that is for the good government, peace, or for the trade and commerce of the municipality.
- B. *The Home Rule Charter of the City of Colleyville*, which authorize the City Council to exercise all powers granted to municipalities by the Constitution or the laws of the State of Texas.

Section 7-110 Variances and Appeals

Any person seeking approval of a sign or sign structure inconsistent with this Chapter, may request a variance from, or appeal a decision of an administrative official to the Sign Board of Appeals using the procedures described in *Chapter 1 – General Provisions* of this Land Development Code.

Section 7-115 Definitions

The definitions for this Chapter are found in *Chapter 2 – Definitions* of this Land Development Code.

Section 7-120 Responsibility for Compliance

The permittee, owner, agent, person or persons having the beneficial use of the property, the owner of the land or structure on which the sign is located, and the person in charge of erecting the sign are all subject to

the provisions of this Chapter.

Section 7-125 Violations and Penalties

Any person, firm or corporation violating any provision of this Chapter shall be guilty of a misdemeanor and shall be subject to the penalty provision contained in *Chapter 1-General Provisions* of this Land Development Code.

Section 7-130 General Conditions Applicable to All Signs

The following general conditions shall be applicable to all signs, except where a provision contained elsewhere in this Chapter specifies a different requirement.

- A. Compliance Required – No person, firm or corporation shall erect a new sign, or alter an existing sign, or sign structure, unless said sign conforms to the provisions of this Chapter.
- B. Sign Area – No sign shall exceed the maximum area provided for in this Chapter. The sign area permitted in this Chapter shall apply to the maximum size of a single sign face, except where a provision allows an alternate method for calculating sign area. When the two faces of a sign are separated by an angle of twenty (20) degrees or more, the maximum sign area shall be the total of all non-parallel sign faces.
- C. On-Premises Requirement – All signs shall be located on the same premises where the product or merchandise being advertised is located, except where a specific provision in this Chapter provides for off-premises advertising.
- D. Maximum Height – No sign shall exceed the maximum height provided for in this Chapter. In determining the maximum height of a sign, no sign shall be located on a mound where the surrounding grade has been altered by more than eighteen (18”) inches for purposes of artificially increasing the overall height of a sign above that allowed by the height regulations in this Chapter.
- E. Wind Pressure and Dead Load Requirements – All permanent signs shall be designed and constructed to withstand a wind pressure of not less than 35 pounds per square foot of area.
- F. Sign Contractor Registration – It shall be unlawful for any person, firm or corporation to engage in the business of erecting permanent signs in the city unless such person, firm or corporation is the holder of a valid registration with the City to perform such work. In extending the rights and privileges of such registration, the City of Colleyville makes no statement of the technical competency of those registered, and no manner of license is proffered.
- G. Engineering Requirements and Construction Standards – The construction of all signs shall comply with the structural requirements of the City of Colleyville Building Code. Where required by the administrative official, the construction plans shall be signed and sealed by a professional engineer registered in the State of Texas. Any electrical installations shall comply with the City of Colleyville Electrical Code. No unfinished metal shall be allowed on the exterior surface of a sign or sign support.
- H. Signs in Right-of-Way Prohibited – No sign shall be erected in, extend into or over, a public right-of-way, except where a provision in this Chapter allows such location, or with the approval by the City Council of a *Right-of-Way Encroachment Agreement*.
- I. Interference with Safety Provisions – No sign shall be erected in such a manner that any portion of its surface or supports will interfere with the free ingress or egress of any fire escape, exit, standpipe, or window, or obstruct any required ventilator or door stairway.
- J. Illumination – Illumination of a sign shall only be allowed where a provision contained in this Chapter allows illumination for a specific sign classification or construction type. No sign located in a residential

zoning district shall be illuminated, except where illumination is provided by a provision in this Chapter. Such sign illumination shall not produce glare or direct illumination across the property lines of the premises. For electronic message signs, the maximum brightness shall not exceed 7,000 nits or its equivalent when measured from the sign's face at its maximum brightness during daylight hours and shall not exceed 1,000 nits or its equivalent when measured from the sign's face at its maximum brightness at night.

- K. Loss of Required Parking – No sign shall be constructed within the limits of a parking area that results in a reduction in the number of required parking spaces.
- L. Signs in Planned Unit Developments and property with a Special Use Permit – All signs shall comply with the regulations in this Chapter, unless an ordinance for a Planned Unit Development (PUD) or a Special Use Permit (SUP) contains a provision that authorizes a variation from the regulations in this Chapter.

Section 7-135 Permits, Fees and Inspections

- A. Permit Required – It shall be unlawful for any person to erect a new sign, relocate, enlarge or replace an existing sign, or sign face, regulated by this Chapter without first obtaining a permit from the Building Permit Office, except where an exemption is provided for in this Chapter. No permit shall be issued unless the proposed sign complies with the requirements of this Chapter.
- B. Permit Fee – Where a permit is required by this Chapter, no application for a sign permit shall be approved which is not accompanied by a permit fee in accordance with the applicable fee schedule. Said fee schedule shall be established by separate ordinance by the City Council. The administrative official shall not issue a sign permit to any person who has previously failed or refused to pay any fees or costs assessed against him under the provisions of this Chapter until such fees are paid.
- C. Application for Sign Permit – Application for a sign permit shall be made in writing upon forms furnished by the administrative official. Such application shall contain sufficient information as determined by the administrative official, including plans of the proposed sign, whereby the administrative official may determine that the proposed sign is in conformance with the requirements of this Chapter.
- D. Permit Expiration – No sign permit shall be valid for more than 180 days from the date of issuance of the permit, except where a specific time period is provided elsewhere in this Chapter.
- E. Temporary Sign Permit – Where required by this Chapter, a sign permit for a temporary sign shall be valid only for the period specified by the administrative official. A temporary sign which has not been removed on or before the last day authorized by the sign permit shall be deemed a violation of this Chapter.
- F. Permit Revocable – The administrative official may suspend or revoke any sign permit issued in error or on the basis of incorrect or false information supplied, or whenever such permit was issued in violation of any provision of this Chapter. Any sign constructed that is the subject of a revoked permit shall be removed by the person in control of the sign or premises upon which the sign is located within ten (10) days of written notice of revocation. Notice of revocation shall be deemed to have been received when deposited in the mail, addressed to the owner of the premises, the owner of the sign, and/or the tenant for whose benefit the sign is erected as listed on the permit application.
- G. Inspections – All signs shall be subject to inspection by the ~~an~~ administrative official. ~~The building official~~ An administrative official shall establish inspection procedures and provide copies of such procedures upon request.
- H. Investigation Fees – Whenever any work for which a permit is required by this Chapter has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. An investigation fee, in addition to the permit fee, shall be collected, whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee.

Section 7-140 Signs Exempt From These Regulations

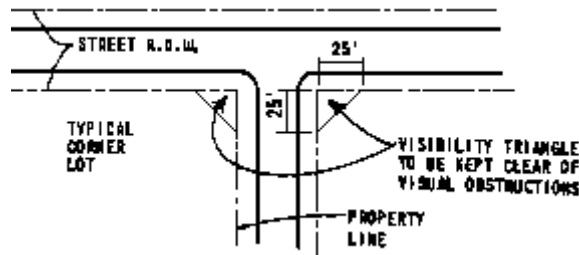
The following signs or forms of advertising shall be exempt from the regulations contained in this Chapter:

- A. Any sign erected by or under the authority of the City of Colleyville on property owned by the City of Colleyville.
- B. Street identification signs, public notices, and warning signs installed by any City, County, State or Federal agency.
- C. Residential nameplates or subdivision identification plaques attached to a perimeter screening wall not exceeding two (2) square feet in area.
- D. Historical markers placed by a city, county, state or national historical preservation organization.
- E. Official vehicle inspection station signs, holiday lights and decorations, or works of art.
- F. Signs located on-premises or inside a building and which are not displayed so as to be legible from a public street, including, but not limited to, such signs as credit card decals, hours of operation signs, emergency contact information, barber poles, etc.
- G. On-site traffic control signs on commercial properties, such as Stop, Yield, and similar traffic control signs containing no commercial message.
- H. "No Parking" or "Towing" signs authorized by City Ordinance.
- I. "No Dumping Allowed" signs posted to deter illegal dumping.
- J. Underground utility warning signs not exceeding one (1) square foot in size and similar safety signs.
- K. Signs on railway property, which references the operation of such railway.
- L. Security Warning, Neighborhood Watch or Crime Watch signs under two (2) square feet.
- M. Flags, emblems and insignia of any governmental body.
- N. Corporate flags displayed on a freestanding pole, which do not exceed 35 feet in height. The flag shall not exceed 32 square feet in area. The flagpole shall be setback a minimum of 20 feet from the front property line and 8 feet from the side property line.
- O. Drive-through menu boards not located in front of the building.
- P. Scoreboards, including the identification of donors.
- Q. Curbside pick-up, reserved parking, and to go signage to be placed in private parking lot as approved by administrative official after review of written request by property owner.

Section 7-145 Permanent Freestanding Signs – General Conditions

- A. Permits – A permit shall be required prior to construction of any permanent freestanding sign, except where an exemption is provided for in these regulations. A permit shall not be required for the sole purpose of removal and replacement of an interchangeable panel for a sign structure designed for such purpose.
- B. Certificate of Occupancy Required – No permit for a permanent freestanding sign shall be approved, except where a business exists with a valid Certificate of Occupancy or where a Certificate of Occupancy has been submitted for the premises on which the sign is to be located.

- C. Construction Standards – The construction of all permanent freestanding signs shall comply with the structural requirements of the Colleyville building code. No permanent wood signs shall be allowed.
- D. Illumination – A permanent freestanding sign may be illuminated. All electrical facilities shall require separate electrical permits and shall be installed in accordance with the City of Colleyville electrical code. Lighting shall be installed so as to avoid any glare or reflection onto adjacent property or create a traffic hazard on a public street. For electronic message signs, the maximum brightness shall not exceed 7,000 nits or its equivalent when measured from the sign's face at its maximum brightness during daylight hours and shall not exceed 1,000 nits or its equivalent when measured from the sign's face at its maximum brightness at night. When determined necessary by the administrative official, illuminated signs shall be shielded to minimize glare on residentially zoned property.
- E. Pedestrian Clearance – No permanent freestanding sign may project over a pedestrian walkway, unless there is a minimum of eight (8') feet of clearance provided from the bottom of the sign to the grade below the sign.
- F. Public Right-of-Way – No permanent freestanding sign shall project over or into a public right-of-way, except where a provision in this Chapter provides for a sign within a right-of-way or with the approval by the City Council of a *Right-of-Way Encroachment and Joint Use Agreement*. A sign may encroach over or into a public access easement that is located on private property provided a minimum of eight (8') feet of clearance is provided over a walkway and a minimum of fourteen (14') feet of clearance is provided over a driving area.
- G. Street Intersection Visibility Triangles – No sign shall be located or placed where it obstructs the vision of motor vehicle drivers approaching any street intersection. At all street intersections, clear vision shall be maintained across the lot for a distance of twenty-five (25') feet back from the property corner along both streets. Within this triangle, vision shall be clear at elevations between thirty inches (30") and nine feet (9') above the average curb grade.
- H. Attachments to Freestanding Sign – No guys, braces, attachments, banners, flags, balloons, or other similar devices shall be attached to any permanent freestanding sign.



Section 7-150 Permanent Freestanding Signs – Sign Classifications & Regulations

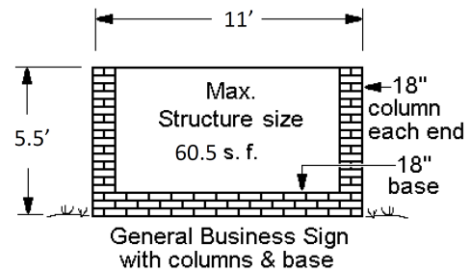
No permanent freestanding sign shall be constructed or displayed unless said sign is in conformance with the sign classifications and standards contained in this Section.

- A. General Business Signs – The purpose of a general business sign is to identify the name of a business, profession, service, product or activity conducted, sold or offered on the premises where the sign is located. A general business sign may provide advertising for a single or multi-tenant occupancy. All general business signs shall be subject to the following additional regulations:
1. *Construction Design*: All general business signs shall be designed and constructed as a monument sign as defined in this Land Development Code.
 2. *Districts Permitted*: A general business sign shall be allowed only in zoning districts in accordance with Table 7-1.
 3. *Maximum Number*: One general business sign shall be allowed for each 250 feet of street frontage, or portion thereof, for each lot. Where a building encompasses more than one lot, each lot shall qualify for a general business sign. If the site is a corner lot, each frontage shall be allowed additional signs using the same formula described in this paragraph. The sign(s) shall be located adjacent to and within the qualifying street frontage. Additional signs are not permitted by adding different street frontages to total more than 250 feet.

4. **Specifications:** The maximum area, height, spacing and setbacks of a general business sign shall conform to the specifications contained in Table 7-2, except where provided as follows:

a. **Maximum Area:** Sixty and one-half square feet (60.5 s.f.), overall structure size.

- b. **Base and Column Requirements:** At a minimum, a general business sign shall be constructed to include a base and columns as described below. Said base and columns shall be included in the calculation for determining the overall structure size for compliance with these regulations.



- i. **Base:** A general business sign shall be constructed with a base that extends the entire length of the face of the sign structure. Said base shall be a minimum of eighteen inches (18") in height and shall be constructed of brick, stone, or of a material similar to that of the primary building on the lot.
- ii. **Columns:** A general business sign shall be constructed with columns constructed on each end of the face of the sign structure. Said columns shall be a minimum of eighteen inches (18") in width as viewed from the front and side elevations and shall extend the entire height of the face of the sign structure. Said columns shall be constructed of brick, stone, or of a material similar to that of the primary building on the lot.
- iii. **Sign Face Offset Requirement:** The vertical plane of the advertising image area shall be internally offset (recessed) a minimum of two inches (2") from the vertical plane of the base and columns required above.

c. **Maximum Height:** Five and one-half feet (5 ½').

d. **Minimum Setback:** Eight feet (8') from an abutting street right-of-way and, if applicable, a minimum of twelve feet (12') from the edge of pavement. Thirty feet (30') from any side or rear property line adjacent to another property.

e. **Minimum Thickness:** The advertising image area of a general business sign shall not be less than four and one-half inches (4-½") between vertical face planes.

5. **Changeable Reader Board and Electronic Message Signs:** A general business sign may include a changeable reader board or electronic message area, provided the combined gross surface area does not exceed the maximum allowable message area and provided that no more than fifty (50%) percent of the maximum allowable message area may be used as a changeable reader board or electronic message area. A permit is not required to change the message on a changeable reader board or electronic message sign. Except for scrolling reader boards, all electronic message areas shall be allowed to change messages at a minimum of every thirty (30) seconds **except for schools shall be allowed to change messages at a minimum of every fifteen (15) seconds.**

6. **Spacing:** Where a lot qualifies for an additional general business sign, a general business sign shall be a minimum of one hundred (100') feet from another general business sign situated on the same lot.

7. **Two Frontage Lots:** A lot that abuts two (2) or more street frontages shall be allowed a general business sign for each street frontage, provided minimum spacing requirements are in compliance.

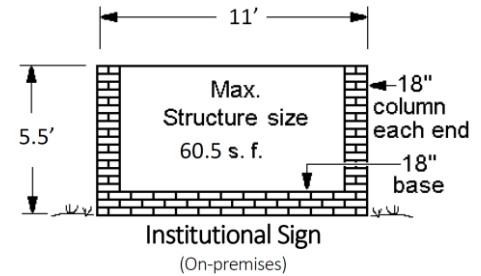
- B. **Institutional Signs** – These regulations provide for on-premises and off-premises institutional signs to assist the public with the location of these types of uses.

1. **On-Premises Institutional Sign:** The purpose of an on-premises institutional sign is to identify schools, churches, hospitals or similar public or quasi-public institutions. One on-premises institutional sign per street frontage shall be allowed on the premises where the institution is located and in accordance

in accordance with Table 7-1. All on-premises institutional signs shall be constructed as a monument sign as defined in this Land Development Code. The maximum area, height, spacing, and setbacks of an on-premises institutional sign shall conform to the specifications contained in Table 7-2.

a. **Maximum Area:** Sixty and one-half square feet (60.5 s.f.), overall structure size.

b. **Base and Column Requirements:** At a minimum, a general business sign shall be constructed to include a base and columns as described below. Said base and columns shall be included in the calculation for determining the overall structure size for compliance with these regulations.



- i. **Base:** A general business sign shall be constructed with a base that extends the entire length of the face of the sign structure. Said base shall be a minimum of eighteen inches (18") in height and shall be constructed of brick, stone, or of a material similar to that of the primary building on the lot.
- ii. **Columns:** A general business sign shall be constructed with columns constructed on each end of the face of the sign structure. Said columns shall be a minimum of eighteen inches (18") in width as viewed from the front and side elevations and shall extend the entire height of the face of the sign structure. Said columns shall be constructed of brick, stone, or of a material similar to that of the primary building on the lot.
- iii. **Sign Face Offset Requirement:** The vertical plane of the advertising image area shall be internally offset (recessed) a minimum of two inches (2") from the vertical plane of the base and columns required above.

c. **Minimum Setback:** Eight feet (8') from an abutting street right-of-way and, if applicable, a minimum of twelve feet (12') from the edge of pavement. Thirty feet (30') from any side or rear property line adjacent to another property.

d. **Minimum Thickness:** No on-premises institutional sign shall be less than four and one-half inches (4-1/2") between vertical face planes.

e. **Changeable Reader Board and Electric Message Signs:** An on-premises institutional sign may include a changeable reader board electronic message area, provided the combined gross surface area does not exceed the maximum allowable sign area and provided that no more than fifty (50%) percent of the maximum allowable sign area may be used as a changeable reader board or electronic message area. A permit is not required to change the message on a changeable reader board or electronic message sign. Except for scrolling reader boards, all electronic message areas shall be allowed to change messages at a minimum of every thirty (30) seconds **except for schools shall be allowed to change messages at a minimum of every fifteen (15) seconds.**

C. **Multi-family Signs** – The purpose of a multi-family sign is to identify the name of a multi-family residential development. All multi-family signs shall be constructed as a monument sign as defined in this Land Development Code and be constructed using the same standards as a General Business Sign, except for maximum area and height, which are established in this paragraph. One multi-family sign per street frontage shall be allowed in zoning districts in accordance with Table 7-1. The maximum area, height, spacing, setbacks of a multi-family sign shall conform to the specifications contained in Table 7-2 and the following additional requirements.



1. **Maximum Area:** Forty-four square feet (44 s.f.), overall structure size.

2. **Base and Column Requirements:** At a minimum, a general business sign shall be constructed to include a base and columns as described below. Said base and columns shall be included in the calculation for determining the overall structure size for compliance with these regulations.

- i. **Base:** A general business sign shall be constructed with a base that extends the entire length

of the face of the sign structure. Said base shall be a minimum of eighteen inches (18") in height and shall be constructed of brick, stone, or of a material similar to that of the primary building on the lot.

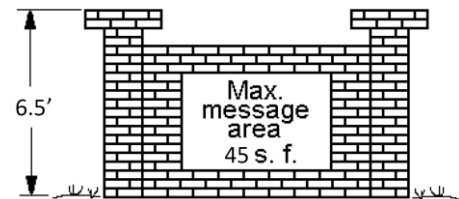
ii. *Columns:* A general business sign shall be constructed with columns constructed on each end of the face of the sign structure. Said columns shall be a minimum of eighteen inches (18") in width as viewed from the front and side elevations and shall extend the entire height of the face of the sign structure. Said columns shall be constructed of brick, stone, or of a material similar to that of the primary building on the lot.

iii. *Sign Face Offset Requirement:* The vertical plane of the advertising image area shall be internally offset (recessed) a minimum of two inches (2") from the vertical plane of the base and columns required above.

3. *Minimum Setback:* Eight feet (8') from an abutting street right-of-way and, if applicable, a minimum of twelve feet (12') from the edge of pavement. Thirty feet (30') from any side or rear property line adjacent to another property.

4. *Minimum Thickness:* No multi-family sign shall be less than four and one-half inches (4-1/2) between vertical face planes.

D. Subdivision Monument Signs – The regulations for subdivision monument signs are intended to allow residential developments to have large grand-entrance structures at the main entrances to a subdivision. All subdivision monument sign structures shall be constructed to avoid the creation of a sight visibility obstruction for vehicular traffic entering and exiting the subdivision. No more than two subdivision monument signs shall be allowed per subdivision entrance. No subdivision monument sign structure shall exceed six and one-half (6.5') feet in height and the



Subdivision Monument Signs

message area shall not exceed forty-five (45) square feet. Subdivision monument signs shall be allowed in accordance with Table 7-1. Subdivision monument signs shall not be located within a public right-of-way, except with the approval by the City Council of a *Right-of-Way Joint Use Agreement*. The maximum area, height, spacing and setbacks of a subdivision monument sign shall conform to the specifications contained in Table 7-2.

E. Traffic Directional Signs – The purpose of a traffic directional sign is to guide vehicular traffic into or out of an institutional use or commercial business by identifying a public entrance and exit for vehicular traffic. No more than two traffic directional signs per entrance or exit shall be allowed in accordance with Table 7-1, provided additional traffic directional signs shall be allowed when located behind the building set-back line.



Traffic Directional Sign

The maximum area and height of a traffic directional sign shall conform to the specifications contained in Table 7-2. No permit shall be required for a traffic directional sign, provided all such signs shall comply with the regulations contained in this section.

F. Directory Signs – The purpose of a directory sign is to provide a listing of the occupants within a major multi-tenant shopping center and direct to the buildings in the development. All directory signs shall be constructed as a monument sign as defined in this Land Development Code. Directory signs shall be allowed in accordance with Table 7-1 and only for retail shopping centers that contain more than four (4) tenants and contain a minimum of 250,000 square feet of gross floor area. One (1) directory sign shall be permitted per street entrance with no more than 4 such signs permitted total per retail shopping center. The maximum area, height, spacing, and setbacks of a directory sign shall conform to the specifications contained in Table 7-2.

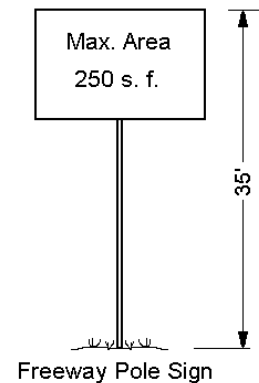
Section 7-155 Special Purpose Sign Districts & Regulations

The following special purpose sign districts are hereby created to provide additional signage provisions that due to special circumstances are not applicable to all locations within the city.

A. Freeway Overlay Zone – The area situated within 250 feet from the right-of-way line of State Highway 121 shall be defined as the Freeway Overlay Zone for the purpose of this sign regulation.

1. *Freeway Pole Signs:* The purpose of a freeway pole sign is to identify the name of a business, profession, service, product or activity conducted, sold or offered on the premises where the sign is located for businesses located adjacent to State Highway 121. Freeway pole signs shall be subject to the following regulations.

- a. *Permit:* A permit shall be required for a Freeway Pole sign upon the review and approval of the City Council.
- b. *Districts Permitted:* A freeway pole sign shall be allowed in zoning districts in accordance with Table 7-1, but only for when the sign is situated within the freeway overlay zone.
- c. *Maximum Number:* No more than one freeway pole sign and one general business sign shall be allowed for each lot.
- d. *Specifications:* The maximum area, height, spacing and setback of a freeway pole sign shall conform to the specifications contained in Table 7-2.

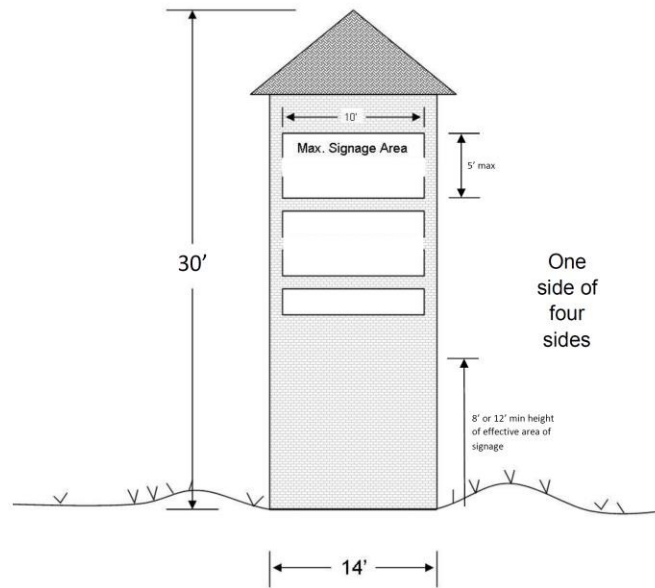


B. Major Multi-Tenant Shopping Center Sign Areas – A Special Purpose Sign District for a Major Multi-Tenant Shopping Center may be approved by the City Council provided the following minimum requirements are met. A Major Multi-Tenant Shopping Center shall include retail shopping centers that contain more than four (4) tenants and contain a minimum of 100,000 square feet of gross floor area for the purpose of this sign regulation.

1. *Major Shopping Center Landmark Signs:* The purpose of a major shopping center landmark sign is to identify a major shopping center and the name of a business, profession, service, product or activity conducted, sold or offered within the major shopping center. A landmark sign shall mean a free standing four-sided sign that provides an effective area for multi-tenant advertisement and shall only be permitted within a major multi-tenant shopping center area as defined above.

- a. *Permit:* A permit shall be required for a landmark sign upon the review and approval of the City Council.
- b. *Specifications:* All landmark signs shall comply with the following minimum requirements:
 - i. *Maximum Height:* Thirty feet (30').
 - ii. *Maximum Base Dimensions:* Fourteen feet (14') by fourteen feet (14').
 - iii. *Maximum Effective Area of Signage:* Five feet (5') in height and ten feet (10') width.
 - iv. *Minimum Height of Effective Area of Signage:* Twelve feet (12') for center identification; Eight feet (8') for other business/tenant identification
 - v. *Architectural Features:* Landmark signs shall be architecturally compatible to the principle building(s) on the property or overall architectural theme of a development. Decorative roof and wall design features, such as parapets, ridges, and eaves, etc. shall be incorporated into the design to provide visual interest. A flat roof line with no articulation is not permitted unless deemed by the Administrative Official to be compatible with the architecture of the development.

- vi. **Signage:** Signage for each tenant shall be uniform in size, color and method of construction.



Major Shopping Center Landmark Signs

Section 7-160 Permanent Freestanding Signs – Allowable Districts

No permit for a permanent freestanding sign shall be issued nor shall a permanent freestanding sign be constructed or displayed unless said sign is situated in a district authorized by Table 7-1 below:

Table 7 - 1 Allowable Districts for Permanent Freestanding Signs																	
Sign Classification	Permit Required (Y or N)	Residential Districts								Commercial Districts						Special Districts	
		R15	R20	R30	R40	RE	RD	RMF	MH	CPO	CN	CC1	CC2	CC3	ML	AG	PUD
General Business Signs	Y									P	P	P	P	P	P		(1)
Freeway Pole Signs	Y									S (2)	S (2)	S (2)	S (2)	S (2)	S (2)		S (2)
Institutional Signs	Y	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Multi-family Signs	Y							P									(3)
Subdivision Monument Signs	Y	P	P	P	P	P	P	P	P								P
Traffic Directional Signs	N	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)	P	P	P	P	P	P	P	(1)
Directory Signs	Y												(5)	(5)			(5)

Notes for Table 7-1:

- (1) Permitted where the PUD ordinance allows commercial uses
- (2) Permitted only in the Freeway Overlay Zone with approval of an SUP
- (3) Permitted where the PUD ordinance allows multi-family uses
- (4) Permitted for Institutional uses in the applicable districts
- (5) Permitted for retail shopping centers containing a minimum of 250,000 square feet of gross floor area.

Legend: **P** = Sign permitted in this district

(#) = Sign permitted in this district
_____per special footnote

Section 7-165 Permanent Freestanding Signs – Area, Height and Setback Requirements

No permit for a permanent freestanding sign shall be issued nor shall a permanent freestanding sign be constructed or displayed that exceeds the maximum area, height and minimum setback requirements contained in Table 7-2 below:

Table 7 - 2 Area, Height and Setback for Permanent Freestanding Signs						
Type of Sign	Maximum Sign Area (2)	Maximum Sign Height (2)	Minimum Front Property Line Setback (1)	Minimum Side Property Line Setback	Minimum Spacing B/T Next Free-Stand. Sign	Special Conditions
General Business Signs	60.5 s. f.	5.5 ft.	8 ft.	30 ft.	60 ft. (6)	1 per 250' street frontage
Freeway Pole Signs	250 s. f.	35 ft.	8 ft.	30 ft.	60 ft. (6)	1 per lot (3)
Institutional Signs (on-premises)	60.5 s. f.	5.5 ft.	8 ft.	30 ft.	60 ft.	1 per street frontage
Institutional Signs (off-premises)	16 s. f.	5 ft.	none	none	none	Maximum of two signs
Multi-family Signs	25 44 s. f.	6.5 5.5 ft	8 ft.	30 ft.	60 ft.	1 per street frontage
Subdivision Monument Signs	45 s. f.	6.5 ft.	0 ft.	0 ft. (4)	n/a	Maximum 2 per entrance
Traffic Directional Signs (5)	6 s. f.	30 inches	0 ft.	0 ft.	0 ft.	2 per curb cut
Directory Signs	25 s. f.	6 ½ ft.	150 ft.	N/A	N/A	1 per street entrance and no more than 4 signs per retail shopping center; Sign shall only be located along an internal drive or street within the development

Notes for Table 7-2:

- (1) Any street frontage shall be considered a front property line
- (2) Maximum structure size.
- (3) Only permitted within 250 feet of Hwy. 121 right-of-way.
- (4) Signs on a street island must be designed to permit appropriate driver visibility- joint use agreement required.
- (5) Spacing requirements for Freestanding Signs are not applicable to Traffic Directional Signs.
- (6) 100 feet between signs when signs are located on the same lot.

Section 7-170 Permanent Attached Signs – General Conditions

- A. Permit – A permit shall be required prior to construction of any permanent attached sign, except where an exemption is specifically provided for in these regulations.
- B. Certificate of Occupancy Required – No permit for a permanent attached sign shall be approved, except where a business exists with a valid certificate of occupancy or where a certificate of occupancy has been submitted for the premises on which the sign is to be located.
- C. Construction Standards – The construction of all permanent attached signs shall comply with the structural requirements of the Colleyville building code.
- D. Illumination – A permanent attached sign may be illuminated, however, illuminated attached signs on rear building facades are prohibited. All electrical facilities shall require separate electrical permits and shall be installed in accordance with the City of Colleyville electrical code. Lighting shall be installed so as to avoid any glare or reflection onto adjacent property, or create a traffic hazard on a public street. When determined necessary by the administrative official, illuminated signs shall be shielded to minimize glare

on residentially zoned property.

- E. Pedestrian Clearance – No permanent attached sign may project over a pedestrian walkway, unless there is a minimum of eight (8') feet of clearance provided from the bottom of the sign to the grade below the sign.
- F. Public Right-of-Way – No permanent attached sign shall project over or into a public right-of-way, except where a provision in this Chapter provides for a sign within a right-of-way or with the approval by the City Council of a *Right-of-Way Encroachment and Joint Use Agreement*. A sign may encroach over or into a public access easement located on private property, provided a minimum of eight (8') feet of clearance is provided over a walkway and a minimum of fourteen (14') feet of clearance is provided over a driving area.

Section 7-175 Permanent Attached Signs – Classification and Regulations

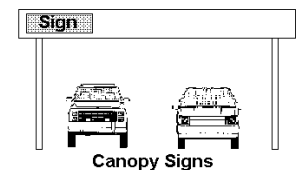
No permit for a permanent attached sign shall be issued nor shall a permanent attached sign be constructed or displayed unless said sign is in compliance with the sign classifications and standards contained in this Section and is situated in a district authorized by Table 7-3.

- A. Awning Signs – The purpose of an awning sign is to provide an advertising message on the face of an awning. An awning may extend across the entire width of a building or tenant space. An awning may extend above the apparent roof line of the building, provided the awning extends across seventy-five (75%) percent of the entire width of the building façade to which it is attached. An awning shall not exceed six (6') feet in height. Awnings shall only be allowed of a single color of a neutral tone (black, gray, white, tan, etc.), opaque, and of a high quality material.

The sign area on an awning shall not exceed 20% of the area of the awning and shall extend for no more than 50% of the length of the awning or ten feet (10'), whichever is more restrictive. **No awning sign shall advertise any products or services, and will only identify the name of the business. An awning sign shall be in lieu of a wall sign.** A permit shall be required for an awning sign. Awning signs may be illuminated.

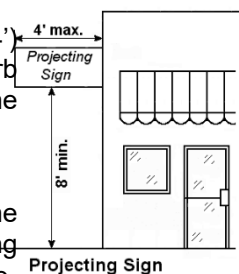


- B. Canopy Signs – A canopy sign shall be no greater in size than 20% of the face of the canopy of which it is a part or to which it is attached and shall not extend beyond the face of the canopy either vertically or horizontally. An illuminated strip may be incorporated into the canopy.



- C. Projecting Signs – The purpose of a projecting sign is to identify the name of a business, profession, service, product or activity conducted, sold or offered on the premises where the sign is located by providing an advertising message that is perpendicular to the wall of the building to which it is attached. A projecting sign shall be allowed in zoning districts in accordance with Table 7-3 and shall comply with the following additional regulations:

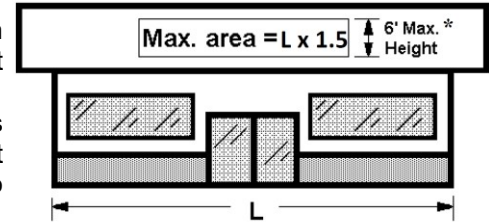
1. *Number of Signs*: One (1) projecting sign shall be allowed for each single tenant building or for each tenant in a multi-occupancy structure. However, no tenant storefront shall have a projecting sign in combination with a wall sign on the same building elevation.
2. *Maximum Area*: A projecting sign shall not exceed twenty (20) square feet. The plane of the message area shall not exceed eighteen (18") inches from the plane of the message area on the opposite side of the sign.
3. *Horizontal Projection*: A projecting sign shall not project more than four (4') feet from any wall facing and shall not be closer than two (2') feet from a curb line. A projecting sign shall not extend above the apparent roof line of the building.
4. *Clearance*: Every projecting sign shall be a minimum of eight (8') feet above the grade over a walking area or fourteen (14') feet over a vehicular maneuvering area. Projection signs shall not project over any property line or right-of-way line.



5. **Illumination:** A projecting sign may be illuminated but shall not be internally illuminated.

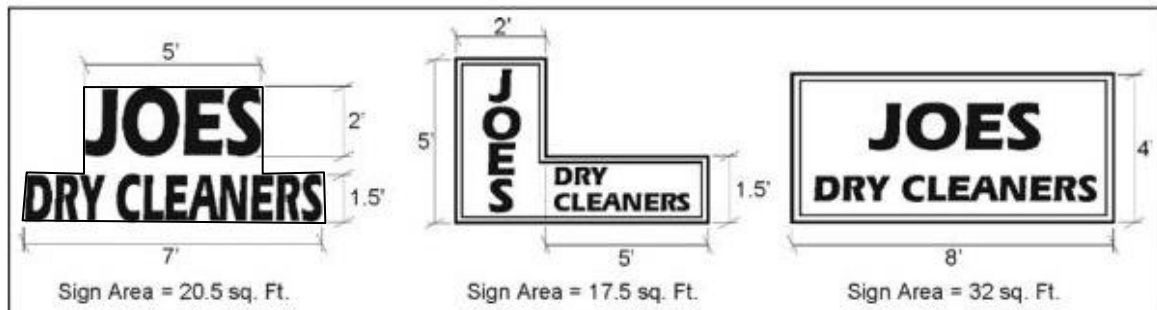
D. Wall Signs - A wall sign shall only be allowed over the premises on which it advertises and may be illuminated; provided, illuminated wall signs on rear building facades are prohibited. Illumination shall allow for a solid color, no changing colors allowed. **Each tenant is allowed one wall sign per occupied space for each building frontage. Wall signs must list the business name as the primary feature. A secondary feature in smaller font may be used such as a business slogan or address. Wall signs should not be used to advertise products or services the business offers.** Wall signs shall comply with the following additional regulations:

1. **Maximum Area:** The total area of all wall signs **a wall sign** on a single tenant building or occupancy space of a multi-tenant building shall not exceed the product of one and one-half (1 ½) times the **total** lineal width of the wall on which such signs are located. For purpose of this regulation, on multi-tenant buildings, the width of each lease space shall be used to calculate each sign **width area**.



* See regulations for maximum letter height in Number 3 below

2. **Sign Area Measurement:** The measurement of sign area to determine compliance with the maximum sign area requirements shall be calculated by enclosing the extreme limits of all framing, emblem, logo, representation, writing, or other display within a single continuous perimeter composed of squares or rectangles with no more than eight lines (see exhibit below).

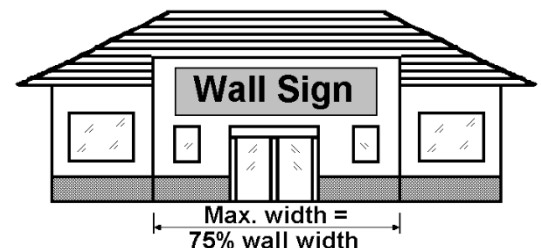


3. **Maximum Letter/Logo Height:** Ratio of letter height based on sign area and/or distance to front property line:
 <50 sf or <50 ft from front property line = 24" max. letter/logo height
 50 sf to 100 sf or 50 ft to 100 ft from front property line = 48" max.
 >100 sf or >100 ft from front property line = 72" max.

4. **Maximum Sign Height:** Six feet (6'), provided that no wall sign shall extend above the wall to which it is attached.

5. **Color:** No more than three (3) colors shall be used.

6. **Maximum Width:** Seventy-five percent (75%) of the width of the wall area to which it is attached. When more than one wall sign is used, the combination of the sign widths, when placed side by side, shall not exceed seventy-five (75%) of the width of the wall to which they are attached.

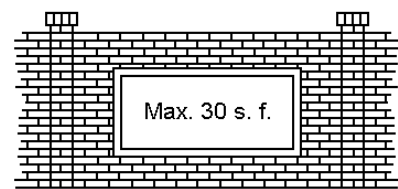


7. **Horizontal Projection:** No wall sign shall project from the vertical plane of the wall more than eighteen inches (18").

8. **Cabinet Signs:** The use of internally illuminated cabinet signs is not permitted by this ordinance, except in cases in which only the lettering and logo of business is lit.

9. **Development Wall Signs:** Signs located in shopping centers or multi-tenant developments will be generally consistent (color, size, etc.) with each other.

E. Subdivision Wall Signs or Plaques - Subdivision wall signs or



plaques shall not exceed thirty (30) square feet in area. Subdivision wall signs or plaques are limited to two per subdivision entryway and may be illuminated. A subdivision wall sign or plaque shall be attached to a fence or screening wall. For purposes of this regulation, the size of the graphic and sign text shall be used to measure sign size.

Section 7-180 Permanent Attached Signs – Allowable Districts

No permit for a permanent attached sign shall be issued nor shall a permanent attached sign be constructed or displayed unless said sign is situated in a district authorized by Table 7-3 below:

Table 7 - 3 Allowable Districts for Permanent Attached Signs																	
Sign Classification	Permit Required (Y or N)	Residential Districts								Commercial Districts						Special Districts	
		R15	R20	R30	R40	RE	RD	RMF	MH	CPO	CN	CC1	CC2	CC3	ML	AG	PUD
Awning Signs	Y									P	P	P	P	P	P		(1)
Canopy Signs	Y									P	P	P	P	P	P		(1)
Projecting Signs	Y									P	P	P	P	P	P		(1)
Subdivision Wall Signs or Plaques	Y	P	P	P	P	P	P	P	P							P	P
Wall Signs	Y									P	P	P	P	P	P		(1)

Notes for Table 7-3:

(1) Permitted where the PUD ordinance allows commercial uses

Legend: **P** = Sign permitted in this district

(#) = Sign permitted in this district per special footnote

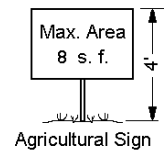
Section 7-185 Temporary Signs – General Conditions

- A. Permit – A permit approved by the administrative official prior to the construction or display of some classifications of temporary signs is required to determine compliance with these regulations and to establish the beginning and ending display periods.
- B. Certificate of Occupancy Required – No temporary sign shall be constructed or erected, except where a business exists with a valid certificate of occupancy or where a certificate of occupancy has been submitted for the premises on which the sign is to be located, unless a provision in this Section allows a sign to be displayed off-premises.
- C. Illumination – No temporary sign may be illuminated, except where a regulation provides for illumination. Lighting, where allowed, shall be installed so as to avoid any glare or reflection onto adjacent property, or create a traffic hazard on a public street. When determined necessary by the administrative official, illuminated signs shall be shielded to minimize glare on residentially zoned property.

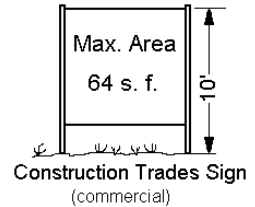
Section 7-190 Temporary Business Signs – Classifications & Number Allowed

No permit for a temporary sign shall be issued nor shall a temporary sign be constructed or displayed unless said sign is in compliance with the sign classifications and standards contained in this Section and is situated in a district authorized by Table 7-3. Where a provision exempts certain classifications of temporary signs from the permit requirement, said temporary signs shall comply with all other provisions for temporary signs.

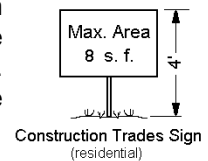
- A. Agricultural Signs – The purpose of an agricultural sign is to identify the temporary seasonal sales of produce, crops, animals or poultry that are produced or raised on the farm or ranch on which the sign is placed. An agricultural sign may be displayed in zoning districts in accordance with Table 7-4. One agricultural sign shall be allowed per lot, parcel or tract of land, provided the property contains a minimum of one (1) acre. The maximum gross surface area of the sign shall be eight (8) square feet. Agricultural signs shall have a maximum height of four (4') feet.



- B. Construction Trades Signs – The purpose of a construction trades sign is to denote the architect, engineer, financial institution or building trades contractor involved in a construction project. Construction trades signs shall be regulated as either commercial or residential, which shall be allowed in accordance with Table 7-4. The maximum area, height, spacing and setbacks of a Construction Trades Sign shall conform to the specifications contained in Table 7-5.

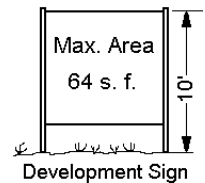


Construction trades signs shall not be erected until a building permit has been submitted for building construction and shall be removed upon completion of the construction project or occupancy of the structure, whichever is applicable. Construction trades signs shall not be illuminated. No permit or fee shall be required for a construction trades sign.



- C. Development Signs – The purpose of a development sign is to advertise a proposed residential subdivision or commercial project. A development sign shall be allowed in accordance with Table 7-4. A development sign shall not be illuminated. The maximum area, height, spacing and setbacks of a development sign shall conform to the specifications contained in Table 7-5. A permit shall be required for a development sign,

A development sign shall be removed when the project is 90% complete or within three years from start of construction, whichever is less. For the purpose of this provision, a subdivision shall be deemed 90% complete when 90% of the lots within the subdivision are sold.



- D. Garage Sale Signs – The purpose of a garage sale sign is to announce the sale of household possessions. Garage sale signs shall be allowed in any zoning district in accordance with Table 7-4. The maximum area, height, spacing and setbacks of a garage sale sign shall conform to the specifications contained in Table 7-5 and shall comply with the following additional regulations:

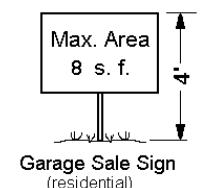
1. *Duration:* A garage sale sign shall not be posted more than twenty-four (24) hours prior to the beginning of the sale and shall be removed within twenty-four (24) hours following the end of the sale.

2. *Illumination:* A garage sale sign shall not be illuminated.

3. *Permit:* No permit or fee shall be required for any garage sale sign.

4. *Single-family residential on-premises:* One garage sale sign per street frontage shall be allowed, but only on the premises where the garage sale is being conducted and where there is an existing residential use.

5. *Neighborhood-wide garage sales:* Two garage sale signs per subdivision entrance shall be allowed for a neighborhood-wide garage sale sponsored by a homeowner's association (HOA). The garage sale sign may be off-premises from where the actual garage sale is conducted, but the sign shall be located on property, including a street right-of-way, that is within the limits of the homeowner's association. The HOA must be registered with the Colleyville Code Enforcement Department.



- F. Home Occupation Signs – (refer to Chapter 3 of the Land Development Code regarding Home Occupations).

- G. Model Home Signs – The purpose of a model home sign is to provide advertising of a typical completed

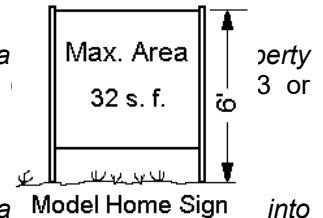
residential dwelling. A model home sign shall be allowed in any residential zoning district in accordance with Table 7-4, provided the sign and the model home are located in the subdivision being developed.

Model home signs are limited to one per premises. A model home sign permit may not exceed a period of 24 months, provided if the model home is sold prior to the expiration of the 24 month period, the sign shall be removed when the sale is completed. The maximum area, height, spacing and setbacks of a Model Home sign shall conform to the specifications contained in Table 7-5.

H. **Political Signs** – A political sign shall be allowed in any zoning district. No political sign shall be attached to any utility, light, or traffic signal pole. A political sign shall not be illuminated. Political signs shall be subject to the following additional regulations.

1. **Political Signs on Publicly Owned Property** – A political sign shall not be placed upon any publicly owned property including but not limited to City parks, City facilities, school district property, or state or federally owned property, except for the following:

- a. Said political sign(s) shall be placed in the perimeter landscaped area being used as a polling location in accordance with Texas Election Code § 85.036;
- b. Said political sign(s) shall not exceed four (4) square feet in area;
- c. Said political sign(s) shall be attached to a metal stake, not to exceed a 9 gauge into the ground;
- d. Said political sign(s) shall not encroach upon any tree roots, irrigation lines, and any other underground vegetation, or structure;
- e. Said political sign(s) shall not extend over any sidewalk, street, or driveway;
- f. Said political sign(s) shall not be placed within 30 feet of an identical sign(s);
- g. Said political sign(s) may be placed beginning 48 hours prior to the first day of the early voting period, and must be removed within three (3) days after early voting of said election, unless the polling location for Election Day is held in the same location at early voting, then the signs shall be removed by 10:00 a.m. on the day following the election;
- h. For a location used for Election Day only, said political sign(s) shall be placed beginning at 6:00 p.m. the day before Election Day, and shall be removed by 10:00 a.m. on the day following the election.



2. **Political Signs on Private Property** – A political sign situated on private property shall not exceed thirty-two (32) square feet, nor exceed eight (8) feet in height, and shall not be erected more than sixty (60) days prior to the official election and shall be removed within seven (7) days after said election.

3. No permit or fee shall be required for a political sign.

I. **Real Estate Signs (Commercial)** – The purpose of a commercial real estate sign is to advertise the sale, rental or lease of the premises on which said sign is located. A commercial real estate sign shall be allowed in accordance with Table 7-4. A commercial real estate sign shall not be illuminated. The maximum area and height of a commercial real estate sign shall conform to the requirements contained in Table 7-5 **unless modified below in this subsection**. ~~No permit or permit fee shall be required for a commercial real estate sign.~~



- a. Individual commercial property shall be limited to a single commercial sale/lease sign no greater than 3' x 3' (4' x 3') attached to the building as a banner or displayed in a window located at the specific sale/lease space. If the property is vacant or the building is more than 100' from the nearest approved right of way, the property shall have the right to place a single commercial sale/lease sign affixed to the ground no larger in size than 3' x 3' (4' x 3') and 4' (6') in overall height. Multi-tenant developments and PUDs shall be restricted

to a single window sign or building banner no larger in size than 3' x 3' (4' x 3') per vacant storefront. Commercial real estate signs shall be removed within seven (7) days following the completion of the sale, rental or lease of the premises.

- b. Permit Required For Ground Sign: A permit, but no permit fee, shall be required for an allowable free-standing (ground) commercial real estate sign. The permit may be issued for a period of 30 days and may be extended at 30 day increments. Commercial real estate signs shall be removed within seven (7) days following the completion of the sale, rental or lease of the premises.
- c. Commercial property undergoing development/redevelopment with an approved use may be granted permission to erect a "coming soon" temporary sign for a period of 30 days prior to the business opening. Such temporary permits may be extended by the City Manager at 30 day increments.

- J. Real Estate Signs (Residential) – The purpose of a residential real estate sign is to advertise the sale, rental or lease of the premises on which said sign is located. A residential real estate sign shall not be illuminated. A residential real estate sign shall be allowed in a residential district in accordance with Table 7-4. The maximum area and height of a residential real estate sign shall conform to the requirements contained in Table 7-5. All signs shall be removed within seven (7) days following the completion of the sale, rental or lease of the premises. No permit or permit fee shall be required for a residential real estate sign.



- K. Temporary Business Signs – The purpose of a temporary business sign is to provide advertising for specific periods of time to identify the name of a business, profession, service, product or activity conducted, sold or offered on the premises where the sign is located.

- 1. Requirements: Temporary business signs shall conform to the following additional regulations:

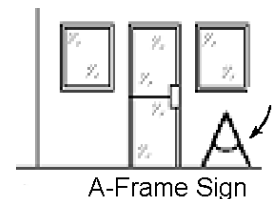
- a. Maximum number: One per business occupancy holding a valid certificate of occupancy.
- b. Illumination: None allowed.
- c. Permit Requirements: A temporary business sign permit shall not be valid for more than 30 consecutive days and there shall be a thirty (30) day non-display period between permits. No more than three temporary business sign permits shall be issued per calendar year per business occupancy.
- d. Permit Fee: A permit fee shall be charged for a temporary business sign. The permit fee shall be established by City Council.
- e. Districts Allowed: Temporary business signs shall be allowed in zoning districts in accordance with Table 7-4.

- 2. Types of Temporary Business Signs: A business tenant may choose any one of the following types of sign structures:

- a. Flexible Banner Signs: Banners shall be kept in good repair and remain firmly anchored or secured to the face of the building or may be suspended below the apparent lower edge of an overhanging covered walkway, provided the banner is firmly secured to the columns supporting the building. A flexible banner sign may not be freestanding. A flexible banner sign shall not exceed fifty (50) square feet nor exceed six (6) feet in height.
- b. A-Frame Signs: The purpose of an A-frame sign is to provide temporary advertising during business hours of a commercial occupancy.

- (1). Maximum height and area shall conform to the following table:

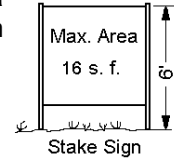
Maximum heights and areas of A-Frame Signs		
	Max. Area	Max. Height



Located on a sidewalk	8 s. f.	4 feet
Located in a yard	24 s. f.	6 feet

(2). *Time duration:* Only displayed during business hours.

(3). *Placement:* Only allowed on private property, but may be located on a public sidewalk, provided a width of four feet (4) shall remain free from intrusion.

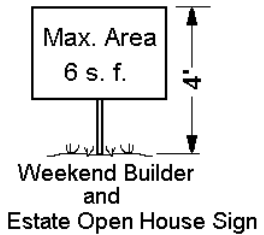


c. *Stake Signs:* A stake sign shall not exceed sixteen (16) square feet, nor exceed six (6) feet in height.

L. **Weekend Builder / Real Estate Open House Signs** – The purpose of Weekend Builder / Real Estate Open House Signs is to assist the general public by providing direction to available residential properties in Colleyville. Signs that advertise developments located outside the corporate limits of Colleyville shall be prohibited.

1. **Open House Sign Definition:** A means of advertising and marketing a property that is for sale. A period of time during which a builder, developer, or real estate agency markets the home by inviting buyers in for a public viewing to see the interior without making an appointment.

2. Weekend builder / real estate open house signs may be placed on private property or in the public right-of-way with the approval of adjacent property owner, provided the advertiser has a valid annual permit required by these regulations. Signs placed within the public right-of-way shall be situated not more than five (5) feet from the right-of-way line and shall be no closer than three (3) feet from the edge of the sign to the edge of the street pavement. No weekend builder / real estate open house sign shall block vehicular visibility. Approval of an annual permit does not grant unlimited access or use of the public right-of-way, therefore, it shall be the responsibility of the builder, owner, or real estate agency to secure permission of the property owner for placement of the signs on private property or in the adjacent street right-of-way.



Open house signs shall not be posted within visibility triangles. No sign shall be located or placed where it obstructs the vision of motor vehicle drivers approaching any street intersection. At all street intersections, clear vision shall be maintained across the lot for a distance of twenty-five (25') feet back from the property corner along both streets. Within this triangle, vision shall be clear at elevations between thirty inches (30") and nine feet (9') above the average curb grade.

3. A builder, developer, or real estate agency must be registered with the City of Colleyville to qualify and participate as a weekend advertiser or for open house signs. An annual permit is required for each builder, developer or real estate agency, which shall expire on December 31 each year. The permit fee shall be established by separate ordinance approved by the City Council.

Note: For purpose of this regulation a real estate agency shall be defined as the real estate broker or owner holding a franchised agency.

4. A weekend builder / real estate open house sign shall not exceed six (6) square feet in area and four (4) in height. No sign shall be placed on trees, utility poles, traffic control signs or within a street median or encroach over a sidewalk.

5. *Maximum number of Weekend Builder Signs:* The maximum number of signs displayed at any one time for a weekend builder shall not exceed twenty (20) signs for any subdivision.

6. *Maximum number of Real Estate Open House Signs:* The maximum number of signs displayed at any one time for a real estate agency shall not exceed twenty (20) signs, provided no more than two (2) signs shall be displayed within the right-of-way for any single residential property. One (1) on-site open house sign shall be located on the premises of the open house for property identification. The sign shall be in accordance with the open house sign maximum effective area specifications. The house shall be open for a public viewing to see the interior without making an appointment for the entire period during

which open house signs advertise the property. Real estate open house signs shall be limited to directing traffic to an open house.

All open house signs shall include the open house address, open house date(s), and open house public viewing time(s). Open house viewing times shall refer to the availability of the public to view the interior of a home without making an appointment. The information shall be located on the advertising surface of the sign and shall not be attached to the pole of the sign.

7. Weekend builder signs may be exhibited from 12:00 noon on Friday till 12:00 noon on the following Monday. Open house signs may be exhibited only between the hours of 12:00 midnight Friday to 12:00 midnight on the following Sunday. A holiday falling on a Friday or a Monday will be considered as part of the weekend.
- M. Window Signs - Window signs may be placed so as not to obscure more than 25% of any individual window pane. No permit shall be required for window signage, but review from the Community Development Department is recommended prior to placement to ensure compliance.
- N. Temporary Construction Entrance Signs – The administrative official is hereby authorized to approve temporary signs to direct traffic to the entrance of a commercial business when the driveway that provides access to the business or the street immediately abutting the business is under construction.
- O. Allowance for Signs Adjacent to Roadways Under Construction – Businesses adjacent to a major public roadway construction project scheduled for six months or more duration shall be eligible for prolonged temporary signage when roadway construction activities are commencing immediately adjacent to the business. The following conditions shall apply:
 - (1) Shall comply with Section 7-190.K Temporary Business Signs.
 - (2) The *Permit Requirements* (Sec. 7-190.K.1.c) shall not apply for the duration of the construction of the roadway.

Section 7-195 Temporary Signs – Permitted Districts

No temporary sign shall be displayed unless said sign is situated in a district authorized by Table 7-4.

Table 7-4 Permitted Districts for Temporary Signs																	
Sign Classification	Permit Required (Y or N)	Residential Districts								Commercial Districts						Special Districts	
		R15	R20	R30	R40	RE	RD	RMF	MH	CPO	CN	CC1	CC2	CC3	ML	AG	PUD
Agricultural Signs	N	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Community Special Event Signs	N	See Section 7-205															
Construction Trades Signs (Commercial)	N									P	P	P	P	P	P		(1)
Construction Trades Signs (Residential)	N	P	P	P	P	P	P	P	P							P	(2)
Development Signs	Y	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Garage Sale Signs (3)	N	P	P	P	P	P	P	P	P	(3)	(3)	(3)	(3)	(3)	(3)	(3)	(3)
Missing Pet Signs	N	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Home Occupation Signs	N	See Home Occupations in Chapter 3 of the Land Development Code															
Model Home Signs	Y	P	P	P	P	P	P	P								P	(2)
Pole Banners	Y	See Section 7-205.E															
Political Signs	N	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	(1)
Real Estate Sign (Commercial)	N									P	P	P	P	P	P		(2)
Real Estate Sign (Residential)	N	P	P	P	P	P	P	P	P							P	(1)
Temporary Business Signs	Y									P	P	P	P	P	P		(1)
Banner Signs	Y	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)	P	P	P	P	P	P		(1)
A-Frame Signs	Y									P	P	P	P	P	P		(1)
Stake Signs	Y									P	P	P	P	P	P		(1)
Weekend Builder / RE Signs	Y	See Section 7-190.K															

Notes for Table 7-4:

- (1) Permitted where the PUD ordinance allows commercial uses.
- (2) Permitted where the PUD ordinance allows residential uses.
- (3) Property must contain a residential use.
- (4) Where an Institutional use occupies the premises

Legend

P = Sign permitted in this district

(#) = Sign permitted in this district per footnote

Section 7-200 Temporary Signs – Area & Setback Requirements

All temporary signs shall be constructed in accordance with the requirements listed in Table 7-5:

Table 7-5 Maximum Area, Height and Setback of Temporary Signs					
Type of Sign	Max. Area	Max. Height	Front Property Line Setback	Side Property Line Setback	Special Conditions
Agricultural Signs	8 s. f.	4 ft.	none	none	one acre lot min.
Community Special Events Signs	See Section 7-205 for regulations				
Construction Trades Signs (Commercial)	64 s. f.	10 ft.	none	none	none
Construction Trades Signs (Residential)	8 s. f.	4 ft.	none	none	none
Development Signs	64 s. f.	10 ft.	none	none	none
Garage Sale Signs (single-family residential)	8 s. f.	4 ft.	none	none	1 per frontage
Garage Sale Signs (neighborhood-wide)	32 s. f.	6 ft.	none	none	2 per subdivision entrance
Model Home Signs	32 s.f.	6 ft.	none	none	24 months
Pole Banners	See Section 7-205.E for regulations				
Political Signs (on private property)	32 s. f.	8 ft.	none	none	none
Real Estate Signs (Commercial)	64 s.f. 9 s. f. (12 s.f.)	10 ft. 4' (6 ft.)	None 15'	None 15'	None Existing building: attached to building or within window only
Real Estate Signs (Residential)	12 s. f.	6 ft.	None	None	none
Temporary Business Signs					
<i>Banner Signs</i>	50 s. f.	6 ft.	none	none	3 permits per calendar year / 30 days between permits / permits valid for 30 days
<i>A-Frame Signs (Located in a yard)</i>	24 s. f.	6 ft.	none	none	
<i>A-Frame Signs (Located on a sidewalk)</i>	8 s. f.	4 ft.	none	none	
<i>Stake Signs</i>	16 s. f.	6 ft.	none	none	
Weekend Builder / Real Estate Open House Sign	See Section 7-190.K for regulations				

Section 7-205 Temporary Community Special Event Signs

The purpose of this regulation is to provide temporary advertising for certain community special events sponsored by public and quasi-public agencies, churches and other religious institutions located within the corporate limits of the City of Colleyville. Signs shall be allowed in accordance with the following:

- A. Qualifying Entities – The following public and semi-public agencies, churches and other religious institutions located within the corporate limits of the City of Colleyville shall be permitted to have community special event signs in accordance with the provisions of this section.
1. *City of Colleyville*: Signs advertising an event conducted and sponsored by the City of Colleyville may be placed on any private property or in the public right-of-way adjacent to the private property with the approval of the adjacent property owner. Signs placed within the public right-of-way shall be situated not more than five (5) feet from the right-of-way line and shall not block vehicular visibility.

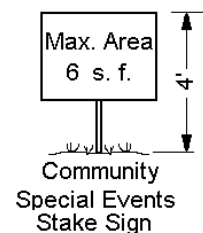
2. *Public and Semi-Public Schools, Colleyville Chamber of Commerce, Churches and Other Religious Institutions, and Non-Profit Civic Organizations:* For the purpose of this section, a non-profit civic organization shall be a not-for-profit community organization that has as its primary objective charitable fundraising, community betterment or youth sports promotion and participation. Signs advertising an event conducted and sponsored by any of the above may be placed on any private property with the approval of the adjacent property owner. Sign dimensions shall be consistent with the provisions of Section "B(1) and (2)" below. Directional signs may be placed no sooner than 24 hours prior to the event and shall be removed no later than 24 hours after the conclusion of the event.

- B. Types and Maximum Area of Signs Allowed – The following types of community special event signs shall be allowed, provided the sign does not exceed the maximum area and height established below.

1. *Flexible Banner Signs:* Banners shall only be allowed on the premises where the event is located. Banners shall be kept in good repair and remain firmly anchored or secured to the face of the building or may be suspended below the apparent lower edge of an overhanging covered walkway, provided the banner is firmly secured to the columns supporting the building. A flexible banner sign may be freestanding. A flexible banner sign shall not exceed fifty (50) square feet nor exceed six (6) feet in height.



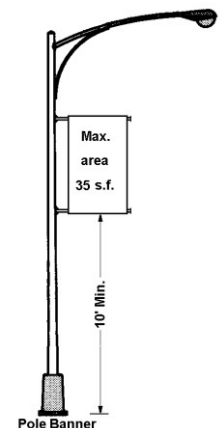
2. *Stake Signs:* Signs shall not exceed six (6) square feet in area nor exceed four (4) feet in height.



- C. Time Duration – Signs for City of Colleyville sponsored events may be erected for any length of time. All other signs allowed under this section may be erected 21 days prior to the activity and shall be removed not later than the first business day after the event.

D. Pole Banner Signs

1. *Pole Banners:* The purpose of a pole banner sign is to provide advertising for a community event. Pole banners may be erected on utility and other designated poles within the public right-of-way subject to the following restrictions:
2. *Permit:* A permit is required from the building permit office and may only be issued to a non-profit organization for the purpose of advertising a function or event to which the general public is invited in Colleyville. **Pole banners shall be limited to private property exclusively.** Applications shall be considered on a first-come, first-served basis.
3. *Permit Duration:* No permit shall be approved for a period exceeding twenty-one (21) consecutive days. The pole banners shall be removed on the first business day after the last day of the event.
4. *Commercial Message:* A pole banner may only advertise the name, date, phone number and website of the community event. Any commercial message of a sponsor is limited to twenty-five percent (25%) of the sign area.
5. *Maximum area and height:* Thirty-five (35) square feet in area per pole and thirty-five feet (35') from the ground, provided the banner maintains a minimum of ten feet (10') of clearance between the bottom of the pole banner and the ground.
6. *Location:* Pole banners may be installed only on poles identified by the City that include the appropriate hardware for such installation.



- E. Permit – Other than events sponsored by the City of Colleyville or non-profit, community based organization listed on the City's website, a temporary sign permit shall be obtained prior to the placement of any signs allowed by this section.

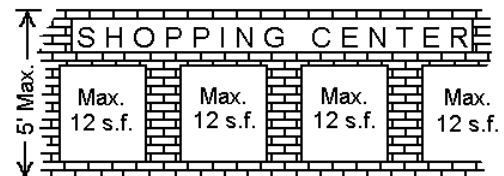
Section 7-210 Special Advertising Provisions

A. Grand Openings – The purpose of the grand opening signage provision is to allow the administrative official to issue a permit to a new business or to a business that has substantially remodeled, as defined herein, for the purpose of obtaining special advertisement signage for a temporary period. The following regulations apply to grand opening signage permits:

1. *Eligibility*: Upon issuance of a certificate of occupancy and within one year thereafter, a business shall be allowed to receive a grand opening sign permit when one of the following conditions applies:
 - a. When a certificate of occupancy has been issued to the new business, or
 - b. When a certificate of occupancy has been issued to an existing business which has substantially remodeled and the cost of the renovation exceeds sixty (60) percent of the current value of the building or lease-space, excluding the value of the land, according to the most recently approved tax roll.
2. *Allowable Signs*: Signs may include a combination of pennants, tethered or inflatable balloons, and one (1) temporary business sign. Non-traditional balloons/inflatables shall not be allowed. The height and area of such signs shall be limited to the applicable regulations for the sign classification. A temporary business sign may be placed off-premises with the permission of the property owner during the period of the grand opening sign permit. The permit holder shall be the responsible party for compliance with the grand opening sign permit regulations.
3. *Permit*: A permit shall be required for a business to utilize the grand opening signage provisions. No permit fee shall be required for a grand opening sign permit. The use of a grand opening sign permit shall have no effect on the number of subsequent temporary sign permits that may be authorized for a business occupancy.
4. *Duration*: A grand opening sign permit shall be valid for a period not to exceed thirty (30) consecutive calendar days

B. Major Shopping Center Overlay Zone – The purpose of a major shopping center overlay zone is to reduce the overall number of signs situated along a public street by providing shared advertising privileges within a major development and by providing off-premises advertising alternatives for businesses located on lots which do not have frontage along a major public transportation thoroughfare. Developments which satisfy the criteria contained in this Section shall qualify for the sign provisions contained in this Section.

1. *General Qualification Criteria*: A commercial development which has a single or multi-occupancy building containing a minimum of one hundred thousand (100,000) square feet of floor area and situated on a single platted lot or on two or more contiguous platted lots shall qualify as a major shopping center. In addition to those lots which satisfy the general qualification criteria described in this paragraph, any adjacent or non-adjacent lots platted within the development that are platted under the same subdivision name shall also be eligible for the sign provisions contained in this Section.
2. *Shared and Off-Premises Signage Privileges*: A lot located within the limits of a major shopping center overlay zone may contain a sign that advertises a single or multi-tenant business occupancy located on another lot within the same major shopping center overlay zone, provided that the sign structure complies with the regulations applicable to the classification of sign constructed.
3. *Major Shopping Center Entry-Wall Signs and Plaques*: The purpose of a major shopping center entry-wall sign and plaque is to identify a major shopping center and the name of a business, profession, service, product or activity conducted, sold or offered within the major shopping center. Two sign structures shall be allowed per vehicular entrance and may be illuminated. The maximum height of the entry-wall structure shall not exceed five (5) feet. The maximum



Major Shopping Center
Entry-Wall Sign and Plaque

area of a sign plaque shall not exceed twelve (12) square feet. There shall be a minimum of three (3) feet spacing between sign plaques.

4. *Permit:* A permit shall be required for a Major Shopping Center Entry Wall Sign upon the review and approval of the City Council.
5. *Permit:* A permit shall be required for a major shopping center entry-wall sign.

Section 7-215 Prohibited Signs

The signs described in this Section shall be prohibited within the corporate limits of the City of Colleyville.

- A. Off-Premises Signs – Off premises signs, including billboards, are prohibited in the City of Colleyville, except where specifically allowed by these regulations.
- B. Obscene Signs – It shall be unlawful for any person to display upon any sign any obscene, indecent or immoral matter.
- C. Portable Signs – No person shall erect or allow to be displayed on the premises owned or controlled by him a portable sign. Portable signs shall include windsail style signs, flags, pennants, etc., with or without lettering. No person shall attach any sign to a trailer, or similar mobile structure, where the primary use of such structure is to provide a base for such sign or to constitute the sign itself. A temporary business sign allowed by the regulations in this chapter may be constructed on skids where there is no opportunity for the sign supports to be installed in the ground.
- D. Roof Sign – Signs mounted on roofs or above a parapet are not permitted.
- E. Painting, Marking, Attaching, Materials to Streets, Sidewalks, etc. – No person shall attach any sign, whether consisting of paper, plastic, or paint, or stencil or write any name, number (except house numbers), or otherwise mark on any sidewalk, curb, gutter, street, whether public or private, utility pole, public building, fence or structure except as allowed by the sign code.
- F. Attaching Signs to Fences or Utility Poles – No person shall attach a sign to a fence or a utility pole, except a small sign identifying the name of the fence company not discernable from the street.
- G. Animated and Flashing Signs – No person shall erect or allow to be displayed upon premises owned or controlled any animated, moving or flashing sign.
- H. Balloons and Inflatable Advertising – No person shall erect or allow to be displayed as a sign, any balloon, flag, pennant or other floating or inflatable advertising device anchored to the ground or to any other structure, except as allowed by a grand opening sign permit.
- I. Non-Combustible Material – Any sign with either direct or indirect illumination which is attached to the sign shall be constructed of non-combustible materials. Such signs shall be supported by non-combustible supports.
- J. Simulation of Traffic Control Signs – No sign shall obstruct the free and clear vision at any location, where as a result of the position, size, movement, shape, color, fashion, manner or intensity of illumination or any other characteristics, such sign may interfere with vehicular or pedestrian traffic. Nor shall any person erect or allow to be displayed upon premises owned or controlled by him any sign in such a manner as to interfere with, obstruct the view of or be confused with, any authorized traffic sign, signal, or device, including, without limitation, signs making use of the words "stop," "go," "look," "slow," "danger," or any other similar word, phrase, symbol or character, or employ any red, yellow, orange, green or other colored lamp or light in such a manner as to cause confusion or otherwise interfere with vehicular or pedestrian traffic.
- K. Non-Defined Signs – No person shall erect or allow to be displayed upon premises owned or controlled by him any sign that is not specifically allowed by this Chapter.

Section 7-220 Sign Maintenance

No person shall allow a sign located on a premises owned by him, or which he has control of, to display or contain any of the following defects or conditions:

- A. where the elements of the surface or background can be seen as viewed from the intended viewing distance to have portions of the finished material flaked, broken off, missing or otherwise not in harmony or consistency with the rest of the surface; or
- B. where the structural supports or frame members are visibly bent, broken, dented, deteriorated or torn; or
- C. where a panel is visibly cracked or in the case of wood and other similar products, splintered in such a way as to constitute unsightly or harmful conditions-, or
- D. the sign, or its elements are twisted leaning or at angles other than those at which it was originally erected; or
- E. where the message or wording can no longer be clearly read by a person with normal eyesight under normal viewing conditions; or
- F. where the sign or its elements are not in compliance with the requirements of any building, electrical, sign or other type of code construction standards adopted by the City of Colleyville.

Section 7-225 Enforcement

- A. Authority - The administrative official is hereby authorized and directed to enforce all the provisions of this Chapter.
- B. Right of Entry - Whenever necessary to make an inspection to enforce any of the provisions of this Chapter, the administrative official or his authorized representative may enter such building or premises at all reasonable times to inspect the same or to perform any duty imposed upon the administrative official by this Chapter, provided that if such building or premises is occupied, he shall first present proper credentials and request entry; and if such building or premises is unoccupied, he shall first make a reasonable effort to locate the owner or other persons having charge or control of the building or premises and request entry. If such entry is refused, the administrative official or his authorized representative shall have recourse to every remedy provided by law to secure entry.
- C. Removal of Certain Signs Upon Notice – When a sign is constructed or erected in violation of these regulations, the property owner and/or tenant shall be given notice to remove said sign or alter said sign so as to comply with the regulations contained in this Chapter. Notice shall require compliance with these regulations within not more than ten (10) days from the date notice is served. Notice may be hand delivered or deposited in the United States mail, addressed to the property owner at the address shown on the most current tax roll of the City, or the tenant as shown on the utility billing records of the City. If the owner cannot be found, or if the notice is refused, or if the notice is returned by the United States Postal Service, then the owner may be notified by posting notice on or near the front door of each building on the premises where the violation exists at least ten (10) days prior to further action or by posting notice on a placard attached to a stake driven into the ground on the premises where the violation exists at least ten (10) days prior to further action.

EXCEPTION: Illegal Temporary Signs – The administrative official is hereby authorized to remove without notice any illegal temporary signs placed on public property or within a right-of-away. Such signs shall be impounded and may be destroyed by the City.

- D. Dilapidated or Deteriorated Signs – Upon determination by the administrative official that a sign is in a dilapidated or deteriorated condition or declared unsafe, dangerous or poses a threat to the safety of the general public, the administrative official shall give notice of said determination to the owner of the property on which the sign is erected. Said notice shall specify a time period of not more than ten (10)

days in which said dilapidated or deteriorated condition must be corrected.

1. Failure by the owner of the property to correct the dilapidated or deteriorated sign or remove the same within the time provided in the notice shall constitute a violation of this Chapter.
 2. When a property owner, agent, or tenant fails to abate a sign declared to be unsafe and dangerous within the time period allowed, the administrative official is hereby authorized to contract for such work to abate the unsafe or dangerous condition and charge the property owner for the costs of such abatement. If the actual charges to the City are not paid within thirty (30) days, the City shall file a lien against the property.
 3. A sign which has been substantially destroyed or dismantled for any purpose other than maintenance operations or for changing letters, symbols or other matters on the sign. The sign shall be deemed to be substantially destroyed or dismantled if the cost of repairing the sign is more than 60% of the cost of erecting a new sign of the same type at the same location.
- E. **Obsolete Signs** – Any sign, which the administrative official determines to be obsolete, shall be removed by the permit holder, owner of the sign, or owner of the site on which the sign is located. For temporary signs, the sign must be removed as noted on the sign permit application or within three days after receiving written notification to do so from the administrative official. For permanent signs, the sign must be removed by the permit holder, owner of the sign, or owner of the site on which the sign is located within 30 days. Upon failure to comply with such notice or to file an appeal of the decision in accordance with this article, the administrative official is authorized to cause the removal of such sign, and any expense incident thereto shall be paid by the permit holder, owner of the sign, or owner of the site on which the sign is located.

Section 7-230 Nonconforming Signs

A sign which does not conform to the regulations prescribed in this Chapter and existed lawfully on the date of adoption of this Chapter, or amendment hereto, shall be declared a nonconforming sign and may exist in its present form. A nonconforming sign may be maintained, but shall not be altered, or moved unless a permit be issued pursuant to the provisions of this Chapter. The right to continue a nonconforming sign shall cease and such shall be removed whenever:

- A. A sign is altered, moved or relocated without a permit pursuant to the provisions of this Chapter.

Exception: A sign face of a nonconforming sign may be replaced, provided no alterations to the sign structure are made.

- B. A sign is destroyed and the cost to repair exceeds 60% of the replacement cost on the date of the damage.
- C. A sign leans such that an angle between the sign and the ground is 75 degrees or less.

Section 7-235 Commercial Wall Murals and Public Art Murals

No commercial wall mural or public art mural shall be executed or displayed unless said mural is in conformance with the classifications and standards contained in this Section.

- A. **Administrative Approval Required:** Commercial Wall Murals and Public Art Murals shall be allowed with the approval of an application through the Administrative Official/Sign Board of Appeals.

- B. **Maintenance Agreement Required:** Unless otherwise approved by the Administrative Official/Sign Board of Appeals, it is the responsibility of the applicant to ensure the Public Art Mural is maintained in good condition. A signed maintenance agreement and mural maintenance plan will be required as part of the application for a mural.
1. To extend the lifespan of the mural, maintenance best practices should be followed. These include but are not limited to, preliminary wall preparation or cleaning, priming, and curing; using appropriate paints, enamels, or materials to match the surface; and applying topcoats, sacrificial layers, and graffiti-resistant coatings that do not compromise the artwork.
 2. No alterations to the mural's design, theme, or scope may be made during routine maintenance performed by the applicant and/or artist unless authorized by the Sign Board of Appeals.
- C. **City of Colleyville:** Public Art Mural projects initiated, commissioned, and/or funded by the City may be placed on city-owned public buildings, structures, or infrastructure and are exempt from the regulations of this section.
- D. **Commercial Wall Mural** – A graphic or artwork painted or applied to the front façade, entryway, side, or back of a building, where its background differentiates it from the general color or material of the wall or other surface. The artwork is located on private property and is associated with the tenant occupying the corresponding space. All Commercial Wall Murals shall be subject to the following additional regulations:
1. ***Design Criteria:***
 - a. Commercial Wall Murals may contain a commercial message such as, but not limited to, logos, branding, or any indication or description in image from the type of commercial activity that occurs in the inside of a building.
 - b. Commercial Wall Murals shall not include any owner identification or commercial text message; however it may contain graphics or images that relate to the products or services offered on the premises where the mural is located.
 - c. The following themes or elements are not permitted: representations of violence or hate; nudity or sexually explicit content; profanity or obscene language; disparagement or denigration of cultures; political themes or agenda-driven content; commercial or advertising messages; use of copyright material without proper authorization; or any content that may pose safety risks or create hazardous conditions. The City reserves the right to reject proposals for murals based on the themes or messages expressed as permitted by applicable First Amendment law.
 - d. Materials utilized in painting a mural shall have proven durability and shall be maintained or removed if not maintained.
- E. **Public Art Mural** – Any graphic artwork painted or applied on a wall, ceiling, ground surface, or other architectural surface (including but not limited to mosaic tiles, photographic elements, wheat paste murals, and collages of elements) where its background differentiates it from the general color or material of the wall or other surface. These murals are displayed in a City park, public right-of-way, or the interior/exterior of a city facility or privately owned building that has entered a public-private partnership with the City.
1. ***Design Criteria:***
 - a. A mural shall not be considered public art if it is any way associated with a commercial entity and/or contains a commercial message such as, but not limited to, logos, branding, or any indication or description in narrative or image from the type of commercial activity that occurs on the inside of the building. Public Art Murals may not advertise any business, brand, or product.
 - b. Proposals will be evaluated based on their contribution to the urban environment, the quality they bring to the public art landscape, and the overall strength of the proposal.
 - c. Public Art Murals should be generally consistent with the surrounding area and designed to promote and enhance the character of Colleyville. In general, themes should be positive

and uplifting, foster positive community interaction, and reflect the City of Colleyville's values of integrity, excellence, and public service.

Section 7-240 Amendments to This Chapter

Reserved for listing of amendments to this Chapter.

Ord. Number	Date	Subject
O-02-1321	01/15/2002	Community Special Event Signs
O-02-1353	08/07/2002	Grand Opening Signs
O-03-1428	11/18/2003	Revision of entire chapter
O-04-1456	04/06/2004	Political sign revisions
O-08-1657	02/05/2008	Landmark Signs
O-08-1684	07/01/2008	Prohibited Signs
O-08-1685	07/01/2008	Weekend Builder/Real Estate Open House Signs revisions
O-09-1719	06/02/2009	Electronic Sign Regulations revisions
O-10-1742	02/16/2010	Temporary Sign Revisions
O-14-1932	10/06/2014	Political Sign Revisions
O-19-2074	02/05/2019	Several amendments as part of a total LDC review



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 5d

Agenda Date 9/3/2025

Number Ordinance O-25-2341

Type Ordinance

Department Finance

Title

Amending Ordinance O-24-2293 relating to the Fiscal Year 2025 budget

Explanation

First Reading and Public Hearing

The proposed ordinance will amend Ordinance O-24-2293 that approved and adopted the Fiscal Year 2025 budget for several purposes:

1. To transfer the FY 2025 General Fund year-end operating surplus to the Capital Projects Fund for future capital projects;
2. To transfer the FY 2025 Utility Fund year-end operating surplus to the Utility Capital Projects Fund for future utility capital projects; and
3. To transfer the FY 2025 Drainage Fund year-end operating surplus to the Drainage Capital Projects Fund for future drainage capital projects.

In accordance with Section 9.04 (D) of the Charter of the City of Colleyville, the proposed ordinance will authorize the City Manager to transfer part or all of any unencumbered appropriation balance from one department to another, if expenditures in a department exceeded the adopted budget.

Financial Impact

This budget amendment sweeps both General Fund and Utility Fund operating surpluses to the Capital Projects Fund and Utility Capital Projects Fund, respectively, providing a significant funding source for capital projects while ensuring compliance with the City's financial policy of maintaining 90 days of operating reserves.

Recommendation

Approve

Attachments

1. Ordinance O-25-2341

ORDINANCE O-25-2341

AMENDING SECTION 3 OF ORDINANCE O-24-2293 OF THE FISCAL YEAR 2025 BUDGET AMOUNTS FOR THE TRANSFER OF GENERAL FUND, UTILITY FUND, AND DRAINAGE UTILITY FUND OPERATING SURPLUSES TO THE CAPITAL PROJECTS FUND, UTILITY CAPITAL PROJECTS FUND, AND DRAINAGE CAPITAL PROJECTS FUND; AND AUTHORIZING THE CITY MANAGER TO TRANSFER UNSPENT FY2025 BUDGET APPROPRIATIONS FROM ONE DEPARTMENT TO ANOTHER IF EXPENDITURES IN A DEPARTMENT EXCEEDED THE ADOPTED BUDGET ON SEPTEMBER 30, 2025

WHEREAS, FY2025 General Fund, Utility Fund, and Drainage Fund projected year end revenues are anticipated to exceed expenditures; and

WHEREAS, the City Council desires to provide funding for future general, utility, and drainage capital projects; and

WHEREAS, necessary expenditures over the course of a fiscal year may cause certain departments to either exceed the FY2025 original budget or conclude the year under-budget, and it is required that original budget appropriation amounts be amended accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the City Manager is authorized to transfer the FY2025 General Fund operating surplus to the Capital Projects Fund for future capital projects on September 30, 2025.
- Sec. 2. THAT the City Manager is authorized to transfer the FY2025 Utility Fund operating surplus to the Utility Capital Projects Fund for future utility capital projects on September 30, 2025.
- Sec. 3. THAT the City Manager is authorized to transfer the FY2025 Drainage Fund operating surplus to the Drainage Capital Projects Fund for future utility capital projects on September 30, 2025.
- Sec. 4. THAT in the event that expenditures in a department exceed the adopted budget for that department, the City Manager is authorized to transfer all or part of the unencumbered

appropriation balance from one department to another per the Charter of the City of Colleyville, Section 9.04 (D).

Sec. 5. THAT the effective date of this ordinance shall be September 30, 2025.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2025.

The second reading and public hearing being conducted on the 16th day of September 2025.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 16TH DAY OF DECEMBER 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 5e

Agenda Date 9/3/2025

Number Ordinance O-25-2342

Type Ordinance

Department Finance

Title

Adoption of the proposed Fiscal Year 2026 budget

Explanation

First Reading and Public Hearing

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$874,695 OR 5%, AND OF THAT AMOUNT, \$213,614 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

The annual budget represents the culmination of extensive efforts that began with the staff budget kickoff in March. The process included department submissions and detailed line-by-line internal reviews throughout the spring, followed by Council feedback during multiple worksessions. Preliminary FY 2026 budget numbers were provided to the Council in June, the 5-year Capital Improvement Plan (CIP) was presented in July, and the proposed budget was delivered on August 5, 2025. The proposed budget has been available on the City's website since early August.

This agenda item includes a public hearing on the budget and provides for its formal approval upon the second reading of the ordinance.

Attached to this agenda item is the City's proposed FY 2026 budget as originally presented. There have been no substantial changes since its initial presentation. The total proposed fund expenditures are as follows:

Budget Category	FY2025 Expenditures	FY2026 Expenditures	% Change	FY2026 Revenue
General Fund Operating	\$ 29,027,385	\$ 31,268,504	7.7%	\$ 31,285,851
Utility Fund Operating	24,424,646	26,855,702	10.0%	27,013,314
Debt Service	1,540,894	1,693,245	9.9%	1,702,645
Drainage Fund Operating	1,761,805	1,994,787	13.2%	2,061,000
Colleyville Economic Development Corporation (CEDC) Operating	3,182,985	4,444,665	39.6%	2,830,000
Colleyville Crime Control & Prevention District (CCCPD) Operating	3,878,893	4,162,684	7.3%	3,790,000
Hotel Tax Operating	285,827	260,439	-8.9%	230,000

Miscellaneous Special Revenue Funds	315,732	323,962	2.6%	633,694
Operating				
Capital Improvement Projects	22,434,494	23,472,628	4.6%	2,029,000
Total	\$ 86,852,661	\$ 94,476,616	8.8%	\$ 71,575,504

Financial Impact

The adoption of the budget will provide expense appropriations for Fiscal Year 2026.

Recommendation

Approve

Attachments

1. Proposed FY2026 Budget Presentation
2. FY 2026 Proposed Budget Book
3. Ordinance O-25-2342

FY 2026 Proposed Budget

City Council
September 3, 2025

Budget Highlights – FY 2026



Priorities

- **Fiscal Responsibility:** Ensure prudent financial management to sustain fiscal health and stability.
- **Public Safety:** Allocate resources to maintain and enhance public safety services and infrastructure.
- **Quality of Service and Programs:** Commit to delivering high-quality services and innovative programs for our residents.
- **Infrastructure Maintenance and Beautification:** Invest in maintaining and beautifying city infrastructure for a better living environment.
- **Recreation and Open Space Enhancements:** Enhance recreational facilities and open spaces to improve community well-being.
- **Economic Development:** Foster economic growth and development to boost local business and employment opportunities.

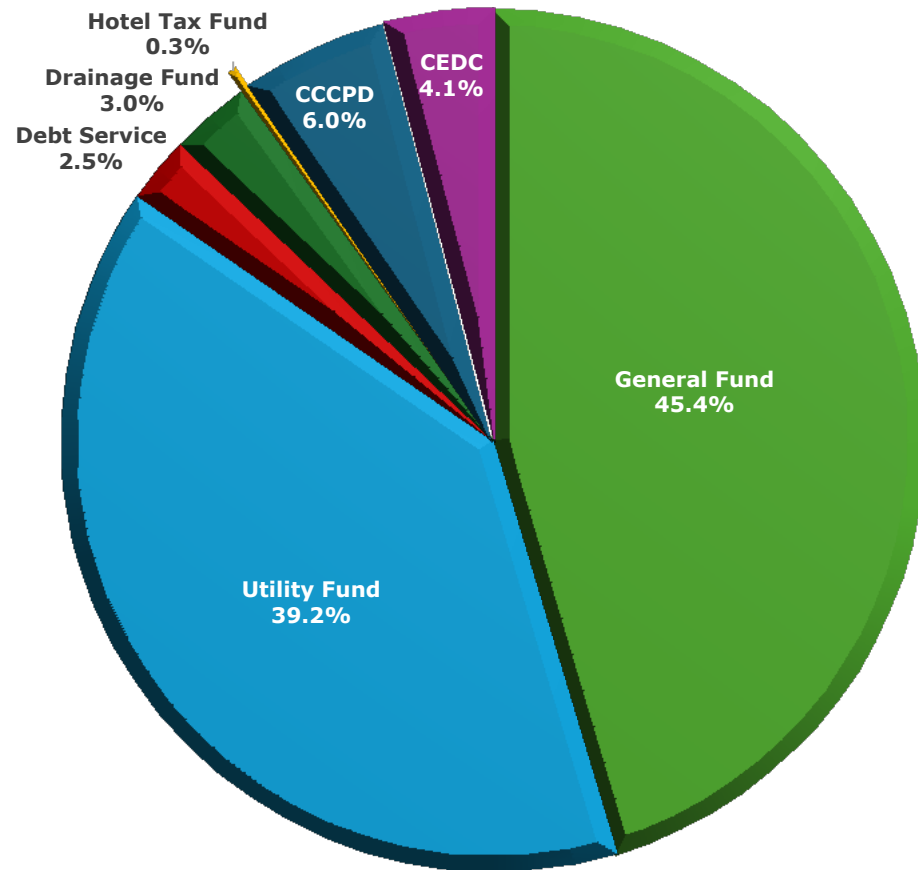
New Initiatives

- **Homestead Exemption:** Implement an additional 7%, for a 14% general residential homestead exemption, to provide relief for homeowners from the burden of property taxes.
- **New Staff:** New position for Cyber Security Administrator with costs split between Utility Fund and CCCPD.

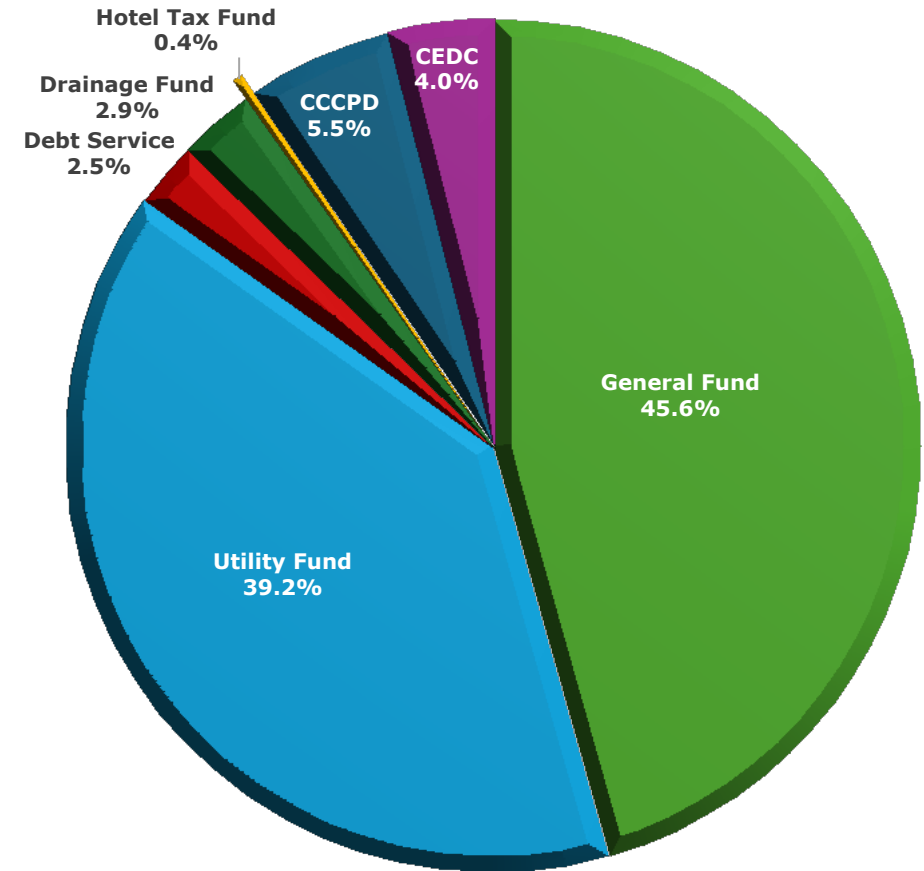
Property Tax

- The budget as presented is built on an increase (estimated \$850k) in property tax revenues, with a projected 2% decrease to residential homestead properties.

FY 26 Proposed Operating Budget - Overview



Proposed Revenue
\$68.9 Million



Proposed Expense
\$68.6 Million

Note: Includes the operating components of the following funds: General Fund, Utility Fund, Debt Service Fund, Drainage Fund, Hotel Tax Fund, CCCPD Fund, and CEDC Fund.

More information will be provided separately for the TIF, CEDC, and CCCPD Funds.

Note: These totals do not exclude inter-fund activity, so some expenses and revenues may be double counted.

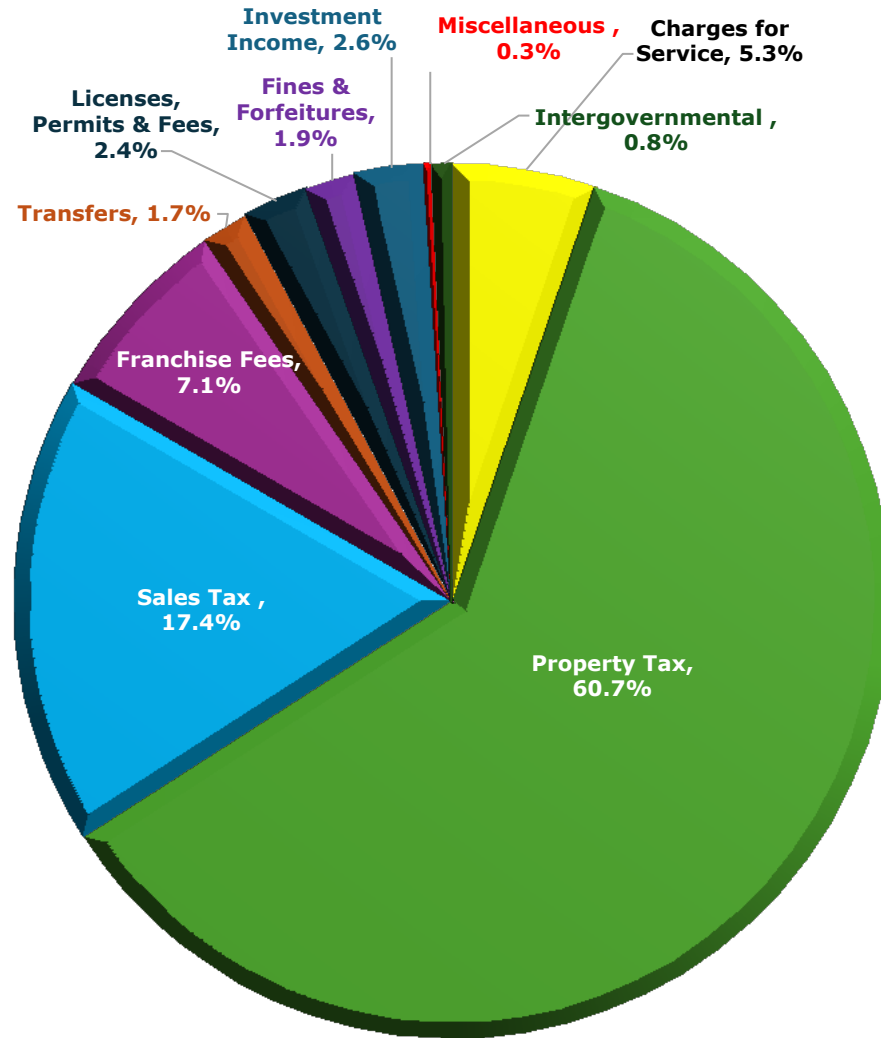
Projections – General Fund

Includes \$0.88 million
increase in O&M
property tax revenue
(approximately 5%↑)



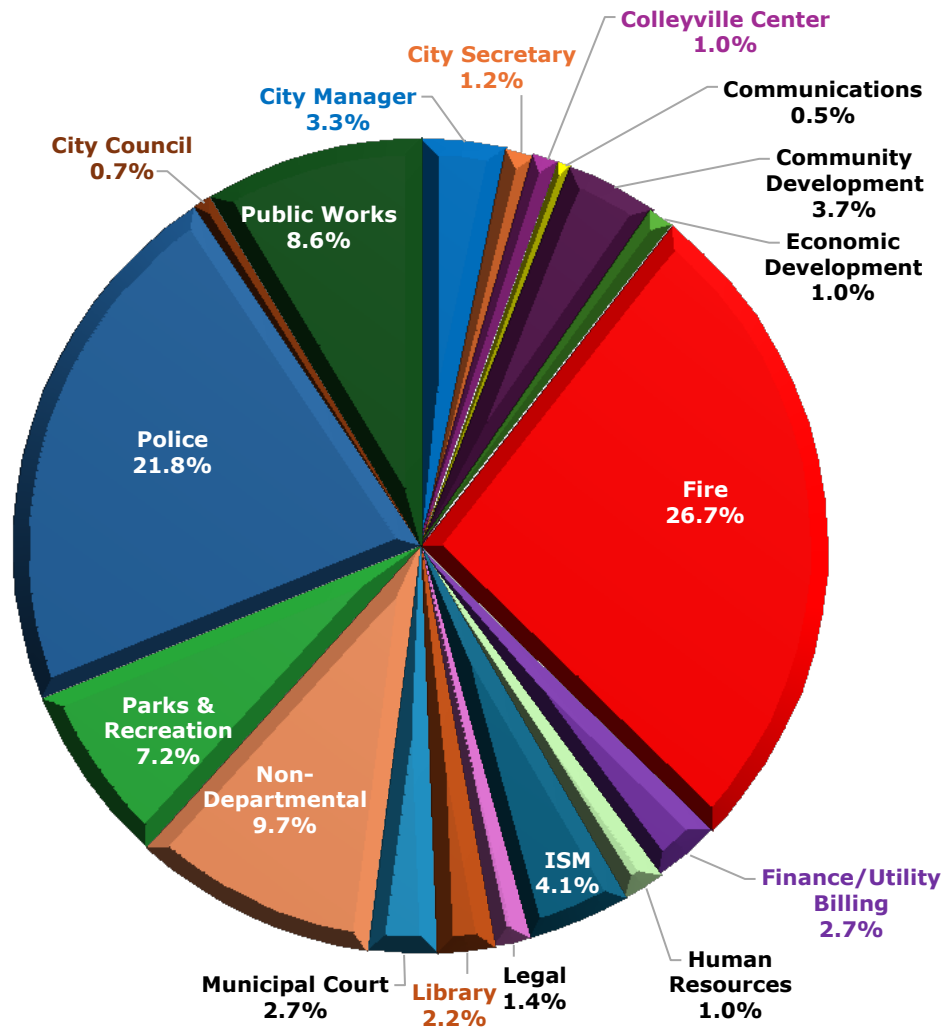
City of Colleyville General Fund Projection	2020	2021	2022	2023	2024	2025		2026	2027	2028	2029	2030	2031
	Actual					Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Revenues:													
Property Taxes	15,191,976	15,613,141	15,673,461	15,929,842	17,205,647	18,098,973	18,088,973	18,980,816	19,643,495	20,329,334	21,039,144	21,459,927	21,889,125
Franchise Fees	2,091,766	1,949,564	2,094,693	2,382,957	2,287,861	2,222,250	2,301,250	2,222,250	2,266,695	2,312,029	2,358,269	2,405,435	2,453,544
Sales Tax	4,285,231	4,906,079	5,314,444	5,417,212	5,499,714	5,340,000	5,340,000	5,444,000	5,552,880	5,663,938	5,777,216	5,892,761	6,010,616
Licenses, Permits, and Fees	974,337	911,817	929,415	851,671	748,153	752,000	753,900	760,400	775,608	791,120	806,943	823,081	839,543
Fines and Forfeitures	631,592	693,626	726,081	593,812	665,947	580,820	581,720	580,820	592,436	604,285	616,371	628,698	641,272
Charges for Services	1,356,673	1,428,376	1,669,307	1,707,387	1,874,675	1,611,565	1,618,440	1,643,024	1,675,884	1,709,402	1,743,590	1,778,462	1,814,031
Grants	1,395,350	2,533,031	2,728,152	22,552	-	-	-	-	-	-	-	-	-
Investment Earnings	207,734	37,270	(78,056)	607,465	1,217,260	300,000	485,000	800,000	816,000	832,320	848,966	865,946	883,265
Miscellaneous Revenue	80,142	49,772	168,898	98,967	106,760	60,100	70,100	60,100	61,302	62,528	63,779	65,054	66,355
Other Revenue	121,145	20,817	49,141	40,409	33,070	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Intergovernmental Revenues	159,390	194,318	194,318	210,094	235,000	235,000	235,000	235,000	239,700	244,494	249,384	254,372	259,459
Total Revenues	26,495,336	28,337,811	29,469,852	27,862,368	29,874,088	29,220,708	29,494,383	30,746,410	31,644,000	32,569,450	33,523,662	34,193,735	34,877,210
		7.0%	4.0%	-5.5%	7.2%		0.9%	5.2%	2.9%	2.9%	2.9%	2.0%	2.0%
Expenses:													
Community Development & Engin	1,423,389	1,457,051	1,551,443	1,588,131	1,636,007	1,794,434	1,833,030	1,922,997	1,991,835	2,063,427	2,137,883	2,215,317	2,295,848
Municipal Court	452,385	538,946	480,883	547,528	662,223	762,217	765,988	843,956	875,161	907,614	941,366	976,467	1,012,973
Fire and rescue	5,784,522	6,146,423	6,692,313	7,202,350	7,227,274	7,665,838	7,690,162	8,342,755	8,647,474	8,964,382	9,293,966	9,636,734	9,993,212
General Government	4,153,231	4,715,319	4,738,558	5,042,733	5,630,405	6,098,318	6,101,765	6,495,700	6,689,579	6,892,032	7,103,443	7,324,214	7,554,765
Leisure Services	2,521,359	2,473,784	2,284,827	2,528,942	2,850,292	3,016,594	3,121,471	3,238,990	3,329,776	3,424,193	3,522,386	3,624,508	3,730,714
Maintenance	670,109	729,083	712,424	766,071	915,424	1,029,218	1,041,655	1,076,949	1,094,380	1,112,509	1,131,363	1,150,971	1,171,363
Police services	5,043,232	5,137,765	5,138,573	5,414,972	5,744,895	6,338,348	6,398,357	6,807,597	7,011,611	7,223,786	7,444,447	7,673,935	7,912,603
Streets and drainage	1,064,238	960,142	866,109	833,133	967,740	1,153,418	1,164,408	1,153,450	1,176,563	1,200,600	1,225,599	1,251,598	1,278,637
Capital Outlay	117,954	123,809	77,984	36,013	26,368	-	-	-	-	-	-	-	-
Total Expenses	21,230,419	22,282,323	22,543,114	23,959,873	25,660,628	27,858,385	28,116,836	29,882,894	30,816,379	31,788,543	32,800,454	33,853,745	34,950,116
		5.0%	1.2%	6.3%	7.1%		0.9%	7.3%	3.1%	3.2%	3.2%	3.2%	3.2%
Operating Transfers:													
Transfers-in	250,492	281,861	304,739	325,917	434,663	434,662	434,662	539,441	539,441	539,441	539,441	539,441	539,441
Transfers-out	(514,706)	(514,706)	(514,706)	(514,706)	(1,074,706)	(117,000)	(617,000)	(1,386,110)	(883,360)	(1,290,110)	(617,000)	(617,000)	(617,000)
Total Operating Transfers In/(Out)	(264,214)	(232,845)	(209,967)	(188,789)	(640,043)	317,662	(182,338)	(846,669)	(343,919)	(750,669)	(77,559)	(77,559)	(77,559)
Operating Surplus/(Deficit)	5,000,703	5,822,643	6,716,771	3,713,706	3,573,416	1,679,985	1,195,209	17,347	483,703	30,238	645,649	262,432	(150,465)
Operating Surplus Transfer to Capital	(6,377,669)	(3,292,779)	(9,238,989)	(3,713,706)	(3,588,846)	-	(1,100,000)	-	-	-	-	-	-
Net Change in Available Funds	(1,376,967)	2,529,864	(2,522,218)	-	(15,430)	1,679,985	95,209	17,347	483,703	30,238	645,649	262,432	(150,465)
Available Funds, beginning							7,946,763	8,041,972	8,059,319	8,543,022	8,573,260	9,218,909	9,481,340
Available Funds, ending							8,041,972	8,059,319	8,543,022	8,573,260	9,218,909	9,481,340	9,330,876
90-day Operating (Reserve Policy)							7,029,209	7,470,599	7,704,095	7,947,136	8,200,114	8,463,436	8,737,529
Available Funds Above/(Below) Policy							1,012,763	588,721	838,927	626,124	1,018,795	1,017,904	593,347

FY 26 General Fund Budget - Revenues



Revenues by Category (GF)	
Property Tax	\$ 18,980,816
Sales Tax	5,444,000
Franchise Fees	2,222,250
Charges for Service	1,643,024
Investment Income	800,000
Licenses, Permits & Fees	760,400
Fines & Forfeitures	580,820
Transfers	539,441
Intergovernmental	235,000
Miscellaneous Revenue	80,100
	\$ 31,285,851

FY 26 General Fund Budget - Expenditures



	FY 2025 Budget	FY 2026 Proposed	FY 25 vs FY 26 Budget	
City Council	\$ 217,430	\$ 217,430	\$ -	0.0%
City Manager	985,396	1,033,273	47,877	4.9%
City Secretary	343,530	370,094	26,564	7.7%
Colleyville Center	284,350	301,130	16,780	5.9%
Communications	154,097	155,368	1,271	0.8%
Community Development	1,063,613	1,144,748	81,135	7.6%
Economic Development	290,724	308,820	18,096	6.2%
Finance/Utility Billing	783,074	833,444	50,340	6.4%
Fire	7,665,838	8,342,755	676,917	8.8%
Human Resources	483,233	508,721	25,488	5.3%
ISM	1,249,877	1,288,719	38,842	3.1%
Legal	450,000	450,000	-	0.0%
Library	648,533	701,862	53,329	8.2%
Municipal Court	762,217	843,956	81,739	10.7%
Non-Departmental	2,600,681	3,024,791	424,110	16.3%
Parks & Recreation	2,083,711	2,235,998	152,287	7.3%
Police	6,338,348	6,807,597	469,249	7.4%
Public Works	2,622,733	2,702,543	77,095	2.9%
Total	\$ 29,027,385	\$31,268,504	\$2,241,119	7.7%

- ❖ \$1.6M (5.5% of the 7.7%) of the total increase is due to salaries and benefits with \$1.1M for Fire and Police.
 - ❖ The salary and benefit increases resulting from the compensation study and insurance benefit is approximately \$774,087.
- ❖ \$424k increased transfers for capital and debt service.
- ❖ \$106k increased supplies for park maintenance.
- ❖ \$92k increased contractual obligations in ISM.

Projections – Utilities Fund



City of Colleyville Utilities Fund Projection - Operating	2020	2021	2022	2023	2024	2025		2026	2027	2028	2029	2030	2031
	Actual					Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Revenues:													
SALE OF MATERIAL	3,391	3,214	4,311	3,240	-	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY	971	-	21,305	2,049	-	-	-	-	-	-	-	-	-
INVESTMENT INCOME/(LOSSES)	104,305	16,365	(81,715)	351,848	734,640	200,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
MISCELLANEOUS	8,505	14,438	16,192	17,173	17,371	17,000	17,000	17,000	17,680	18,387	19,123	19,888	20,683
WATER REVENUE-BASE RATE	1,610,947	2,056,262	1,966,751	2,171,138	2,277,212	2,373,871	2,373,871	2,509,730	2,610,119	2,714,524	2,823,105	2,936,029	3,053,470
SEWER REVENUE-BASE RATE	1,241,759	1,423,463	1,513,305	1,566,422	1,682,758	1,722,064	1,722,064	1,885,685	1,961,113	2,039,557	2,121,139	2,205,985	2,294,224
T.R.A TRUE-UP	-	-	995,679	1,627,558	1,449,625	-	-	-	-	-	-	-	-
SEWER INSTALLATION	7,200	6,800	4,500	1,900	100	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
WATER INSTALLATION	24,430	16,920	18,306	40,731	26,582	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
WATER REVENUE-VOLUME RATE	10,123,865	9,710,458	12,108,308	13,114,292	13,333,796	16,027,206	16,027,206	17,072,779	17,926,418	18,822,739	19,763,876	20,752,070	21,789,673
SEWER REVENUE-VOLUME RATE	2,964,397	3,306,952	3,784,632	3,854,630	3,998,532	3,862,562	3,862,562	4,956,120	5,203,926	5,464,122	5,737,328	6,024,195	6,325,405
ENGINEERING & DEVELOP CHARGES	62,217	-	16,343	-	25,190	-	9,500	-	-	-	-	-	-
PENALTIES	91,060	82,164	190,867	176,782	198,814	200,000	200,000	200,000	208,000	216,320	224,973	233,972	243,331
GRANT PROCEEDS	-	-	5,578	-	-	-	-	-	-	-	-	-	-
Total Revenues	16,243,046	16,637,035	20,564,361	22,927,765	23,744,620	24,424,703	24,584,203	27,013,314	28,299,256	29,647,649	31,061,544	32,544,138	34,098,786
								10.6%	4.8%	4.8%	4.8%	4.8%	4.8%
Expenses:													
Total Expenses	16,743,017	16,261,930	19,152,380	21,035,357	22,606,922	23,908,883	23,898,534	26,235,161	27,484,498	28,794,575	30,168,370	31,609,010	33,119,772
								9.7%	4.8%	4.8%	4.8%	4.8%	4.8%
Operating Transfers:													
Transfers-out	(250,030)	(281,861)	(304,739)	(325,917)	(434,663)	(81,100)	(515,763)	(620,541)	(620,541)	(620,541)	(620,541)	(620,541)	(620,541)
Total Operating Transfers In/(Out)	(250,030)	(281,861)	(304,739)	(325,917)	(434,663)	(81,100)	(515,763)	(620,541)	(620,541)	(620,541)	(620,541)	(620,541)	(620,541)
Operating Surplus/(Deficit)	(750,001)	93,244	1,107,243	1,566,491	703,036	434,720	169,906	157,612	194,217	232,533	272,632	314,587	358,473
Operating Surplus Transfer to Capital	(1,344,808)	(2,035,417)	(3,070,466)	(1,566,491)	(2,875,595)	-	-	-	-	-	-	-	-
Net Change in Available Funds	(2,094,809)	(1,942,173)	(1,963,223)	-	(2,172,560)	434,720	169,906	157,612	194,217	232,533	272,632	314,587	358,473
Available Funds, beginning							10,582,242	10,752,148	10,909,760	11,103,977	11,336,510	11,609,142	11,923,729
Available Funds, ending							10,752,148	10,909,760	11,103,977	11,336,510	11,609,142	11,923,729	12,282,202
90-day Operating (Reserve Policy)							5,948,384	6,527,540	6,839,874	7,167,394	7,510,843	7,871,002	8,248,693
Available Funds Above/(Below) Policy							4,803,765	4,382,220	4,264,103	4,169,117	4,098,300	4,052,727	4,033,509

FY 26 Proposed Utility Fund Expenses



	FY 2025 Budget	FY 2026 Proposed	FY 25 vs FY 26 Budget	
Utility Billing	\$543,545	\$573,171	\$29,626	5.5%
ISM	94,410	152,107	57,697	61.1%
Water Operations	17,146,701	18,173,666	1,026,965	6.0%
Wastewater Operations	4,312,456	5,447,234	1,134,778	26.3%
Utility Support	1,492,583	1,569,796	77,213	5.2%
Non-Departmental	834,950	939,728	104,778	12.5%
Total	\$24,424,646	\$26,855,702	\$2,431,056	10.0%
TRA Volumetric Water	16,027,206	17,072,779	1,045,573	6.5%
TRA Volumetric Wastewater	3,862,562	4,956,120	1,093,558	28.3%
Utility Fund less TRA Volumetric	\$4,534,877	\$4,826,803	\$291,926	6.4%

- ❖ \$2.1M is pass-thru for the TRA – approximately 10.8%.
- ❖ \$141k is due to increases in salaries & benefits resulting from the compensation study, insurance, and proposed new position for ISM.
- ❖ \$104k in Non-Departmental is the administrative transfer to General Fund.

Projections – Drainage Fund



City of Colleyville	2020	2021	2022	2023	2024	2025		2026	2027	2028	2029	2030	2031
Drainage Fund Projection - Operating	Actual					Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Revenues:													
SALE OF SURPLUS PROPERTY	18,980	-	21,605	-	-	-	-	-	-	-	-	-	-
INVESTMENT INCOME/(LOSSES)	8,168	(1,163)	4,952	31,333	38,092	15,000	34,000	30,000	30,000	30,000	30,000	30,000	30,000
PENALTIES	5,105	4,667	9,780	8,783	11,780	10,000	10,000	10,000	10,200	10,404	10,612	10,824	11,041
GRANT PROCEEDS	-	-	2,337	-	-	-	-	-	-	-	-	-	-
DRAINAGE FEE REVENUES	1,002,409	1,008,732	1,001,458	1,035,867	1,463,341	1,733,000	1,733,000	2,021,000	2,358,000	2,405,160	2,453,263	2,502,328	2,552,375
Total Revenues	1,034,662	1,012,236	1,040,133	1,075,984	1,513,213	1,758,000	1,777,000	2,061,000	2,398,200	2,445,564	2,493,875	2,543,153	2,593,416
		-2.2%	2.8%	3.4%	40.6%		1.1%	17.2%	16.4%	2.0%	2.0%	2.0%	2.0%
Expenses:													
Total Expenses	708,178	812,096	719,296	827,230	883,995	761,805	758,345	794,787	823,557	853,420	884,418	916,596	950,000
		14.7%	-11.4%	15.0%	6.9%		-0.5%	4.3%	3.6%	3.6%	3.6%	3.6%	3.6%
Operating Surplus/(Deficit)	326,484	200,140	320,836	248,754	629,219	996,195	1,018,655	1,266,213	1,574,643	1,592,144	1,609,457	1,626,557	1,643,416
Operating Surplus Transfer to Capital	(342,904)	(351,869)	(456,252)	(248,754)	(770,477)	(1,000,000)	(1,000,000)	(1,200,000)	(1,200,000)	(1,200,000)	(1,200,000)	(1,200,000)	(1,200,000)
Net Change in Available Funds	(16,420)	(151,729)	(135,416)	(0)	(141,258)	(3,805)	18,655	66,213	374,643	392,144	409,457	426,557	443,416
Available Funds, beginning						837,429		856,084	922,297	1,296,940	1,689,084	2,098,541	2,525,098
Available Funds, ending						856,084		922,297	1,296,940	1,689,084	2,098,541	2,525,098	2,968,514
90-day Operating (Reserve Policy)						189,586		198,697	205,889	213,355	221,105	229,149	237,500
Available Funds Above/(Below) Policy						666,497		723,600	1,091,050	1,475,729	1,877,437	2,295,949	2,731,014

Projections – Debt Service Fund



City of Colleyville Debt Service Fund Projection	2020	2021	2022	2023	2024	2025		2026	2027	2028	2029	2030	2031
	Actual					Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Revenues:													
CURRENT TAXES	849,975	796,585	615,390	591,984	652,761	911,283	911,283	924,135	1,555,508	1,075,008	1,743,868	1,757,493	1,732,090
DELINQUENT TAXES	2,198	4,090	1,011	2,172	453	2,000	1,200	2,000	2,000	2,000	2,000	2,000	2,000
PENALTY & INTEREST	4,753	4,099	2,872	3,171	3,488	2,000	5,000	3,400	3,400	3,400	3,400	3,400	3,400
INVESTMENT INCOME/(LOSSES)	5,932	466	6,451	33,395	-	10,000	5,000	4,000	4,000	4,000	4,000	4,000	4,000
DEBT PYMT FROM TIF-2011 RFNDG	654,675	-	-	-	-	-	-	-	-	-	-	-	-
TRANSFER FROM GENERAL FUND	-	-	-	-	560,000	552,000	552,000	769,110	266,360	673,110	1,168,860	1,168,485	1,171,735
Total Revenues	1,517,533	805,240	625,724	630,722	1,216,702	1,477,283	1,474,483	1,702,645	1,831,268	1,757,518	2,922,127	2,935,377	2,913,224
Expenses:													
G.O. REFUNDING BONDS (2011)	170,000	-	-	-	-	-	-	-	-	-	-	-	-
G.O. REFUNDING BONDS (2016)	875,000	410,000	425,000	435,000	445,000	455,000	455,000	465,000	475,000	-	-	-	-
COMB TAX REV CERT OBLIG-2022	-	-	-	-	55,000	55,000	55,000	55,000	55,000	475,000	495,000	520,000	550,000
2020 PUMPER LEASE	-	105,701	108,544	111,463	120,700	120,700	120,700	-	-	-	-	-	-
NEW PUMPER LEASE	-	-	-	-	-	-	-	125,000	162,000	162,000	162,000	162,000	162,000
2016 FIRE ENGINE LEASE	39,738	40,884	42,062	43,275	48,485	48,485	48,485	48,485	-	-	-	-	-
2025 Ladder Truck	-	-	-	-	-	297,185	297,185	297,185	297,185	297,185	297,185	297,185	297,185
2026 Spartan Engine Truck	-	-	-	-	-	-	-	150,000	272,258	272,258	272,258	272,258	243,605
FIRE TRUCK LOAN	(5,244)	-	-	-	-	-	-	-	-	-	-	-	-
2018 AMBULANCE LEASE	45,189	46,735	48,334	-	-	-	-	-	-	-	-	-	-
2023 AMBULANCE LEASE	-	153,412	111,611	115,730	120,000	120,000	120,000	120,000	-	-	-	-	-
NEW AMBULANCE LEASE	-	-	-	-	-	-	-	-	140,000	140,000	140,000	154,000	154,000
BOND PAYMENT INTEREST	110,213	106,963	84,846	352,816	454,775	443,025	443,025	431,075	418,925	400,925	376,675	351,300	324,550
PAYING AGENTS FEES	1,500	750	750	750	1,575	1,500	1,500	1,500	1,500	750	750	750	750
Total Expenses	1,236,398	864,446	821,148	1,059,034	1,245,535	1,540,895	1,540,895	1,693,245	1,821,868	1,748,118	1,743,868	1,757,493	1,732,090
Net Change in Available Funds	281,135	(59,206)	(195,424)	(428,312)	(28,833)	(63,612)	(66,412)	9,400	9,400	9,400	1,178,260	1,177,885	1,181,135
Available Funds, beginning							365,748	299,336	308,737	318,137	327,537	1,505,796	2,683,681
Available Funds, ending							299,336	308,737	318,137	327,537	1,505,796	2,683,681	3,864,816

Projections – Hotel Tax Fund



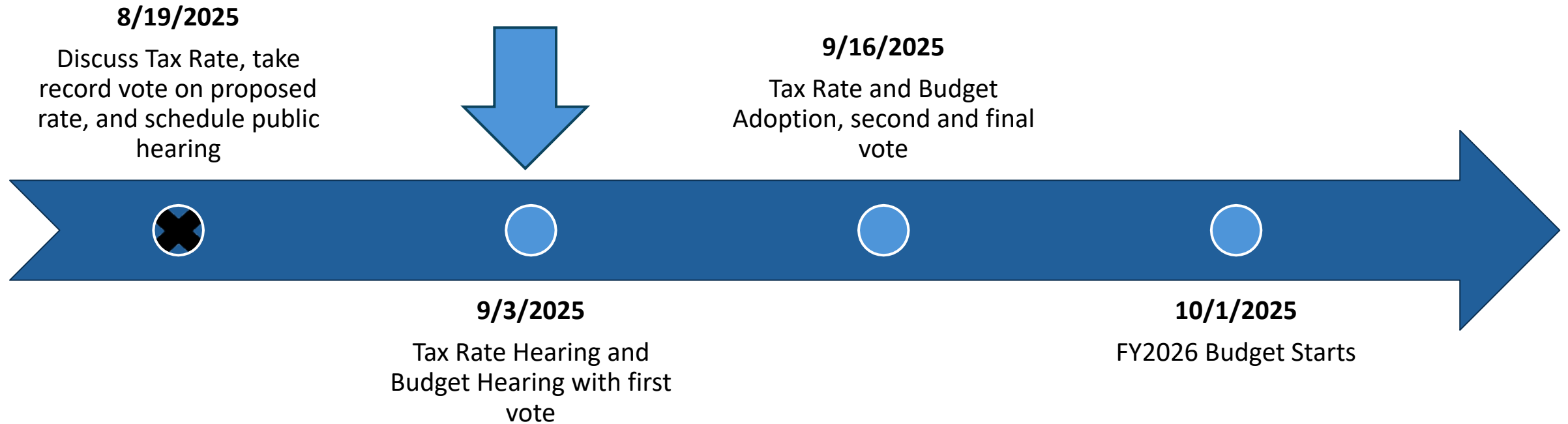
City of Colleyville Hotel Occupancy Tax Fund Projection	2020	2021	2022	2023	2024	2025		2026	2027	2028	2029	2030	2031
	Actual					Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Revenues:													
HOTEL TAX	113,691	116,980	200,156	211,461	219,059	230,000	230,000	230,000	234,600	239,292	244,078	248,959	253,939
INVESTMENT INCOME/(LOSSES)	3,823	120	831	999	-	-	-	-	-	-	-	-	-
MISCELLANEOUS	373	864	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	117,887	117,964	200,987	212,460	219,059	230,000	230,000	230,000	234,600	239,292	244,078	248,959	253,939
Expenses:													
Total Expenses	218,456	271,409	284,605	257,642	239,527	285,827	294,027	260,439	270,257	280,455	291,049	302,054	313,487
Net Change in Available Funds	(100,569)	(153,445)	(83,618)	(45,181)	(20,469)	(55,827)	(64,027)	(30,439)	(35,657)	(41,163)	(46,971)	(53,095)	(59,548)
Available Funds, beginning							96,292	32,265	1,826	(33,831)	(74,993)	(121,964)	(175,059)
Available Funds, ending							32,265	1,826	(33,831)	(74,993)	(121,964)	(175,059)	(234,607)

Projections – Miscellaneous Special Revenue Funds



City of Colleyville Fiscal Year 2026 Budget	Misc Special Revenue Funds	Voluntary Park Fund 005	Voluntary Library Fund 011	Tree Preservation Fund 018	Library Bldg Donation Fund 019	Parkland Dedication Fund 012	Court Tech Fund 029	Court Security Fund 030	Tomorrow Fund Colleyville 034	Tomorrow Fund Parks 035	Juvi Case Manager Fund 037
FY 2025											
10/1/2024 Available Balance	\$ 3,720,601	\$ 1,189,993	\$ 612,211	\$ 351,006	\$ 62,369	\$ 312,724	\$ 4,398	\$ 1,352	\$ 64,244	\$ 993,268	\$ 129,036
Revenues	631,936	215,000	197,000	13,000	15,000	12,000	45,048	65,688	-	44,000	25,200
Expenses	(309,012)	-	(195,000)	-	(21,220)	-	(45,000)	(47,792)	-	-	-
Operating Transfers In/(Out)	-	-	-	-	-	-	-	-	-	-	-
Operating Surplus/(Deficit)	\$ 322,924	\$ 215,000	\$ 2,000	\$ 13,000	\$ (6,220)	\$ 12,000	\$ 48	\$ 17,896	\$ -	\$ 44,000	\$ 25,200
Capital	(64,244)	-	-	-	-	-	-	-	(64,244)	-	-
Net Change in Available Funds	\$ 258,680	\$ 215,000	\$ 2,000	\$ 13,000	\$ (6,220)	\$ 12,000	\$ 48	\$ 17,896	\$ (64,244)	\$ 44,000	\$ 25,200
FY 2026											
10/1/2025 Available Balance	\$ 3,979,281	\$ 1,404,993	\$ 614,211	\$ 364,006	\$ 56,149	\$ 324,724	\$ 4,446	\$ 19,248	\$ -	\$ 1,037,268	\$ 154,236
Revenues	633,694	224,000	197,000	12,000	-	12,000	48,205	75,289	-	40,000	25,200
Expenses	(323,962)	-	(195,000)	-	-	-	(49,600)	(79,362)	-	-	-
Operating Transfers In/(Out)	-	-	-	-	-	-	-	-	-	-	-
Operating Surplus/(Deficit)	\$ 309,732	\$ 224,000	\$ 2,000	\$ 12,000	\$ -	\$ 12,000	\$ (1,395)	\$ (4,073)	\$ -	\$ 40,000	\$ 25,200
Capital	-	-	-	-	-	-	-	-	-	-	-
Net Change in Available Funds	\$ 309,732	\$ 224,000	\$ 2,000	\$ 12,000	\$ -	\$ 12,000	\$ (1,395)	\$ (4,073)	\$ -	\$ 40,000	\$ 25,200
FY 2027											
10/1/2026 Available Balance	\$ 4,289,013	\$ 1,628,993	\$ 616,211	\$ 376,006	\$ 56,149	\$ 336,724	\$ 3,051	\$ 15,175	\$ -	\$ 1,077,268	\$ 179,436

Next Steps



Questions and Discussion?



City of Colleyville

Proposed FY 2026 Budget

10/1/2025 – 9/30/2026

Finance Department

Filed: 8/11/2025

SECTION 102.005(b) NOTICE: THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$874,695 OR 5%, AND OF THAT AMOUNT, \$213,614 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

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August 11, 2025

Honorable Mayor Bobby Lindamood and Members of Colleyville City Council
100 Main Street
Colleyville, TX 76034

Dear Mayor Lindamood and Members of the City Council:

I am pleased to present the proposed Fiscal Year 2026 budget for the City of Colleyville. This budget reflects our commitment to maintaining and enhancing the quality of services our community expects while ensuring fiscal responsibility and transparency.

Key highlights of this year's budget include:

- **Increase of the Homestead Exemption:** We are increasing the 7% homestead to a 14% homestead exemption, marking a significant step in providing relief to our residents.
- **Balancing Increased Operating Costs with Essential Revenue Adjustments:** We have carefully balanced the increased operating costs against necessary adjustments in tax rates and fees. While this includes a tax rate increase and some fee adjustments, these measures are essential to maintain the high standard of services our residents expect and deserve.
- **Public Safety and Infrastructure Enhancements:** Continued investments in these areas are designed to support our growing community and align with the City's long-term vision.
- **Proposed Tax Rate Adjustment:** The budget proposes a tax rate increase from \$0.276204 to \$0.311931. However, the new homestead exemption helps offset this increase and providing an estimated 2% decrease to residential homestead properties.

The preparation of this budget involved significant collaboration across all departments. I extend my gratitude to the City Manager's office and the management team for their invaluable assistance in developing this comprehensive financial plan.

I look forward to working with you as we review and refine this budget to ensure it meets the needs and priorities of our community.

Sincerely,

Cassie Smith

Cassie Smith
Director of Finance
City of Colleyville

NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.311931 per \$100 valuation has been proposed by the governing body of City of Colleyville.

PROPOSED TAX RATE	\$0.311931 per \$100
NO-NEW-REVENUE TAX RATE	\$0.290965 per \$100
VOTER-APPROVAL TAX RATE	\$0.311931 per \$100

The no-new-revenue tax rate is the tax rate for the 2025 tax year that will raise the same amount of property tax revenue for City of Colleyville from the same properties in both the 2024 tax year and the 2025 tax year.

The voter-approval rate is the highest tax rate that City of Colleyville may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Colleyville is proposing to increase property taxes for the 2025 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 3, 2025 AT 7:00 PM AT City Hall, 100 Main Street, 3rd floor, Colleyville, Texas 76034

The proposed tax rate is not greater than the voter-approval rate. As a result, City of Colleyville is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of City of Colleyville at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

Property tax amount = (tax rate) x (taxable value of your property)/100

FOR the proposal: Mayor Lindamood, Mayor Pro Tem Elder, Place 1
Deputy Mayor Pro Tem Richardson, Councilmember Alphonso, Place 2
Place 3
Councilmember Graves, Place 4 Councilmember Gunderson, Place 5
Councilmember Raine, Place 6

AGAINST the proposal:

PRESENT and not voting:

ABSENT:

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Colleyville last year to the taxes proposed to be imposed on the average residence homestead by City of Colleyville this year.

	2024	2025	Change
Total tax rate (per \$100 of value)	\$0.276204	\$0.311931	increase of 0.035727 per \$100, or 12.94%
Average homestead taxable value	\$738,456	\$705,492	decrease of 4.46%
Tax on average homestead	\$2,039.65	\$2,200.65	increase of 161.00, or 7.89%
Total tax levy on all properties	\$14,251,463	\$14,592,655	increase of 341,192, or 2.39%

For assistance with tax calculations, please contact the tax assessor for City of Colleyville at 817-481-1242 or colette.ballinger@gcisd.net, or visit <https://www.gcisd.net/page/tax-office> for more information.

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City of Colleyville
Fiscal Year 2026 Budget Summary

Budget Category	FY 2026
General Fund Operating	\$ 31,268,504
Utility Fund Operating	26,855,702
Capital Improvement Projects	23,412,628
Drainage Operating	1,994,787
CEDC Operating	4,444,665
CCCPD Operating	3,762,684
Hotel Tax Operating	260,439
Debt Service	1,693,245
Special Revenue Operating	323,962
Total Budget	\$ 94,016,616

City of Colleyville General Fund Projection	2025		2026	2027	2028	2029	2030	2031
	Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Revenues:								
Property Taxes	18,098,973	18,088,973	18,980,816	19,643,495	20,329,334	21,039,144	21,459,927	21,889,125
Franchise Fees	2,222,250	2,301,250	2,222,250	2,266,695	2,312,029	2,358,269	2,405,435	2,453,544
Sales Tax	5,340,000	5,340,000	5,444,000	5,552,880	5,663,938	5,777,216	5,892,761	6,010,616
Licenses, Permits, and Fees	752,000	753,900	760,400	775,608	791,120	806,943	823,081	839,543
Fines and Forfeitures	580,820	581,720	580,820	592,436	604,285	616,371	628,698	641,272
Charges for Services	1,611,565	1,618,440	1,643,024	1,675,884	1,709,402	1,743,590	1,778,462	1,814,031
Grants	-	-	-	-	-	-	-	-
Investment Earnings	300,000	485,000	800,000	816,000	832,320	848,966	865,946	883,265
Miscellaneous Revenue	60,100	70,100	60,100	61,302	62,528	63,779	65,054	66,355
Other Revenue	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Intergovernmental Revenues	235,000	235,000	235,000	239,700	244,494	249,384	254,372	259,459
Total Revenues	29,220,708	29,494,383	30,746,410	31,644,000	32,569,450	33,523,662	34,193,735	34,877,210
Expenses:		0.9%	5.2%	2.9%	2.9%	2.9%	2.0%	2.0%
Community Development & Engineering	1,794,434	1,833,030	1,922,997	1,991,835	2,063,427	2,137,883	2,215,317	2,295,848
Municipal Court	762,217	765,988	843,956	875,161	907,614	941,366	976,467	1,012,973
Fire and rescue	7,665,838	7,690,162	8,342,755	8,647,474	8,964,382	9,293,966	9,636,734	9,993,212
General Government	6,098,318	6,101,765	6,495,700	6,689,579	6,892,032	7,103,443	7,324,214	7,554,765
Leisure Services	3,016,594	3,121,471	3,238,990	3,329,776	3,424,193	3,522,386	3,624,508	3,730,714
Maintenance	1,029,218	1,041,655	1,076,949	1,094,380	1,112,509	1,131,363	1,150,971	1,171,363
Police services	6,338,348	6,398,357	6,807,597	7,011,611	7,223,786	7,444,447	7,673,935	7,912,603
Streets and drainage	1,153,418	1,164,408	1,153,450	1,176,563	1,200,600	1,225,599	1,251,598	1,278,637
Capital Outlay	-	-	-	-	-	-	-	-
Total Expenses	27,858,385	28,116,836	29,882,394	30,816,379	31,788,543	32,800,454	33,853,745	34,950,116
Operating Transfers:		0.9%	7.3%	3.1%	3.2%	3.2%	3.2%	3.2%
Transfers-in	434,662	434,662	539,441	539,441	539,441	539,441	539,441	539,441
Transfers-out	(117,000)	(617,000)	(1,386,110)	(883,360)	(1,290,110)	(617,000)	(617,000)	(617,000)
Total Operating Transfers In/(Out)	317,662	(182,338)	(846,669)	(343,919)	(750,669)	(77,559)	(77,559)	(77,559)
Operating Surplus/(Deficit)	1,679,985	1,195,209	17,347	483,703	30,238	645,649	262,432	(150,465)
Operating Surplus Transfer to Capital	-	(1,100,000)	-	-	-	-	-	-
Net Change in Available Funds	1,679,985	95,209	17,347	483,703	30,238	645,649	262,432	(150,465)
Available Funds, beginning		7,946,763	8,041,972	8,059,319	8,543,022	8,573,260	9,218,909	9,481,340
Available Funds, ending		8,041,972	8,059,319	8,543,022	8,573,260	9,218,909	9,481,340	9,330,876
90-day Operating (Reserve Policy)		7,029,209	7,470,599	7,704,095	7,947,136	8,200,114	8,463,436	8,737,529
Available Funds Above/(Below) Policy		1,012,763	588,721	838,927	626,124	1,018,795	1,017,904	593,347

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0010000	001-0000-5101	CURRENT TAXES			-18,870,816.00
0010000	001-0000-5102	DELINQUENT TAXES			-30,000.00
0010000	001-0000-5103	PENALTY & INTEREST			-80,000.00
0010000	001-0000-5201	ONCOR ELECTRIC DELIVERY			-910,000.00
0010000	001-0000-5202	TRI-COUNTY ELECTRIC			-185,000.00
0010000	001-0000-5203	ATMOS ENERGY			-600,000.00
0010000	001-0000-5204	AT&T SERVICES			-15,000.00
0010000	001-0000-5205	VERIZON/OTHERS			-12,000.00
0010000	001-0000-5206	GARBAGE/RECYCLING			-300,000.00
0010000	001-0000-5207	CABLE TV			-200,000.00
0010000	001-0000-5208-	NETWORK NODES			-250.00
0010000	001-0000-5301	SALES TAX			-5,304,000.00
0010000	001-0000-5302	MIXED BEVERAGE TAX			-140,000.00
0010000	001-0000-5411	BUILDING			-500,000.00
0010000	001-0000-5412	PLUMBING			-45,000.00
0010000	001-0000-5413	MECHANICAL PERMIT			-30,000.00
0010000	001-0000-5414	ELECTRICAL			-16,400.00
0010000	001-0000-5416	PROFESSIONAL LICENSE			-50,000.00
0010000	001-0000-5417	BUILDING PLAN REVIEW FEE			-75,000.00
0010000	001-0000-5420	SIGN PERMITS			-5,000.00
0010000	001-0000-5421	FENCE PERMITS			-10,000.00
0010000	001-0000-5423	FIRE PERMIT FEES			-10,000.00
0010000	001-0000-5424	IRRIGATION PERMITS			-4,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0010000	001-0000-5511	RE-ZONING			-10,000.00
0010000	001-0000-5512	PLAT FEE			-5,000.00
0010000	001-0000-5514	BOARD OF ADJUSTMENT			-1,275.00
0010000	001-0000-5603	CHILD SAFETY FUND FEE			-5,000.00
0010000	001-0000-5605-	JUDICIAL SUPPORT FEE LOCAL			-20.00
0010000	001-0000-5606-	TIME PAYMENT PLAN LOCAL			-300.00
0010000	001-0000-5607	UTF - UNIFORM TRAFFIC FEE			-100.00
0010000	001-0000-5608-	SEATBELT LOCAL			-1,000.00
0010000	001-0000-5609	ARREST FEE			-25,000.00
0010000	001-0000-5610	TEEN COURT ADMIN FEE			-1,000.00
0010000	001-0000-5613	WARRANTS			-4,000.00
0010000	001-0000-5615	FINES			-220,000.00
0010000	001-0000-5617	DISMISSAL FEE			-10,000.00
0010000	001-0000-5619	DSC FEE			-7,500.00
0010000	001-0000-5620-	COURT COSTS - LOCAL			-10,000.00
0010000	001-0000-5621	ADMIN FEE			-250,000.00
0010000	001-0000-5622-	LOCAL MUNICIPAL JURY FUND			-550.00
0010000	001-0000-5623	STATE TAX ADMIN FEE			-40,000.00
0010000	001-0000-5624-	OMNI LOCAL			-350.00
0010000	001-0000-5630	LIBRARY FINES			-6,000.00
0010000	001-0000-5711	SALE OF MATERIAL			-100.00
0010000	001-0000-5714	SALE OF SURPLUS PROPERTY			-20,000.00
0010000	001-0000-5715	SITE PLAN REVIEW FEE			-1,250.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0010000	001-0000-5716 INVESTMENT INCOME/(LOSSES)				-800,000.00
0010000	001-0000-5719 MISCELLANEOUS				-60,000.00
0010000	001-0000-5721 AMBULANCE				-450,000.00
0010000	001-0000-5722 RECREATION PROGRAM				-320,000.00
0010000	001-0000-5724 SENIOR CENTER REVENUE				-30,000.00
0010000	001-0000-5759- CREDIT CARD FEE REVENUE				-200.00
0010000	001-0000-5826 KELLER COURT				-460,299.00
0010000	001-0000-5832 ANTENNA LEASES				-150,000.00
0010000	001-0000-5845 LOT DRAINAGE INSPECTION				-5,000.00
0010000	001-0000-5855 FIELD USE FEE				-10,000.00
0010000	001-0000-5872 TRANSFER FROM UTILITY FUND				-539,441.00
0010000	001-0000-5873 COLLEYVILLE CENTER REVENUES				-160,000.00
0010000	001-0000-5874 NON RESIDENT FEE - PARKS				-55,000.00
0010000	001-0000-5892- TRANSFER IN - FM TIF				-235,000.00
0011010	001-1010-6204 TRAVEL				18,000.00 *
	TML Conference for 7 Council plus accompanying staff: Transportation (\$500), Lodging (\$750), Per Diem (\$250), and Registration (\$500) 2000 Character Max		9.00	2,000.00	18,000.00
0011010	001-1010-6209 DUES & SUBSCRIPTIONS				10,550.00 *
	Mayors' Council		1.00	350.00	350.00
	Metroport Cities Partnership		1.00	1,500.00	1,500.00
	North Texas Commission		1.00	2,200.00	2,200.00
	NCTCOG city membership		1.00	2,700.00	2,700.00
	Texas Municipal League (TML)		1.00	3,800.00	3,800.00
0011010	001-1010-6226- MISC. CONTRACTUAL SERVICES				22,800.00 *
	SNAP (Special Needs Assistance Partners): transportation and other services for individuals with intellectual disabilities		1.00	1,000.00	1,000.00
	Safe Haven, Tarrant County: programs/services for abused women		1.00	1,000.00	1,000.00
	Metroport Meals on wheels (Senior Center program and home deliveries)		1.00	12,000.00	12,000.00
	Colleyville Chamber of Commerce		1.00	5,300.00	5,300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	Mercy House		1.00	3,500.00	3,500.00
0011010	001-1010-6249- MINISTERIAL ALLIANCE ASSIST PR Ministerial Alliance program budget		1.00	10,000.00	10,000.00 *
0011010	001-1010-6294 COUNCIL EXPENSES				11,320.00 *
	Northeast Leadership Forum Annual Meeting/Luncheon Table		1.00	750.00	750.00
	Grapevine/Colleyville Education Foundation Luncheon and golf tournament		1.00	900.00	900.00
	NCTCOG General Assembly Tickets		7.00	60.00	420.00
	North Texas Commission Annual Luncheon Table		1.00	900.00	900.00
	Metroport Breakfast (usually host 1 per year)		1.00	300.00	300.00
	Northeast Leadership Forum Heart of North Texas Conference-Table/Sponsorship		1.00	600.00	600.00
	Northeast Tarrant Transportation Summit Sponsorship		1.00	850.00	850.00
	Facilitator for annual City Council priority setting session		1.00	6,600.00	6,600.00
0011010	001-1010-6298 COUNCIL CONTINGENCY Council Contingency		1.00	125,000.00	125,000.00 *
0011010	001-1010-6305- UNIFORMS Shirts for City Councilmembers		7.00	200.00	1,400.00 *
0011010	001-1010-6308 PRINTING Mayor's Letterhead and Envelopes		1.00	150.00	150.00 *
	Business Cards for Councilmembers				
	Various printing (business cards, letterhead, etc.)		1.00	4,000.00	4,000.00
	Printing and framing of Council photos (individual and group)		1.00	1,000.00	1,000.00
0011010	001-1010-6323 COUNCIL SUPPLIES				13,210.00 *
	Nameplates for Dais		1.00	60.00	60.00
	New/Outgoing Council member celebration		1.00	200.00	200.00
	Table Cloth Cleaning		1.00	100.00	100.00
	Florist- Funerals/illness		1.00	200.00	200.00
	Vases- Engraved for Outgoing Council		2.00	200.00	400.00
	Council Meals at Council Meetings		24.00	350.00	8,400.00
	Photographer for portrait of Mayor and Council		1.00	500.00	500.00
	Miscellaneous supplies for City Council or City Council functions		1.00	500.00	500.00
	Proclamation Frames		1.00	550.00	550.00
	Beverage service supplies for Council		1.00	800.00	800.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	meetings				
	Meals for worksessions and joint meetings		1.00	1,500.00	1,500.00
0011110	001-1110-6101 SALARIES				735,081.00
0011110	001-1110-6102 TEMPORARY HELP				24,960.00
0011110	001-1110-6141 FICA EXPENSE				59,185.00
0011110	001-1110-6142 GROUP HEALTH INSURANCE				50,415.00
0011110	001-1110-6143 WORKERS' COMPENSATION				2,017.00
0011110	001-1110-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0011110	001-1110-6146 RETIREMENT				86,165.00
0011110	001-1110-6148 LONGEVITY PAY				2,813.00
0011110	001-1110-6151- VACATION BUY-BACK				5,100.00
0011110	001-1110-6152 ACCRUED LEAVE PAY				5,700.00
0011110	001-1110-6204 TRAVEL				7,500.00 *
	International City Management Assoc (ICMA) Conference		3.00	2,000.00	6,000.00
	General travel and training to include local mileage reimbursement, luncheons, speakers, and annual UNT MPA Alumni Conference and Luncheon		1.00	1,500.00	1,500.00
0011110	001-1110-6206 TRAINING				9,395.00 *
	webinars- TML Legislative Updates or Other		1.00	300.00	300.00
	Spring/Fall GFOAT Conference		1.00	1,600.00	1,600.00
	Various training/conferences related to program areas		1.00	7,495.00	7,495.00
0011110	001-1110-6207 PRE-EMPLOYMENT/SCREENINGS				100.00
0011110	001-1110-6209 DUES & SUBSCRIPTIONS				9,800.00 *
	Sam's Club membership		1.00	110.00	110.00
	Amazon Membership		1.00	50.00	50.00
	Asst. City Manager: \$1,120 ICMA dues, NTCMA \$65, TCMA \$700, NLF \$100, ICSC \$50		1.00	2,035.00	2,035.00
	Assistant City Manager: ICMA \$1,120, TCMA \$600, NTCMA \$65, GFOAT with CGFO and Roundtables \$200, UMANT \$50,		1.00	2,135.00	2,135.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	Northeast Leadership Forum \$100				
	City Manager: ICMA \$1500, TCMA \$800,		1.00	2,490.00	2,490.00
	NTCMA \$65, ICSC \$125				
	Rotary membership for CMO members		3.00	900.00	2,700.00
	CEO Membership for CMO		2.00	140.00	280.00
0011110	001-1110-6213 TUITION REIMBURSEMENT				2,000.00 *
	tuition reimbursement		1.00	2,000.00	2,000.00
0011110	001-1110-6226- MISC. CONTRACTUAL SERVICES				28,000.00 *
	Intranet Updates and SharePoint		1.00	3,000.00	3,000.00
	administration				
	Biennial Citizen/Employee Survey		1.00	15,000.00	15,000.00
	Emergency management funding		1.00	10,000.00	10,000.00
0011110	001-1110-6301 OFFICE SUPPLIES				1,000.00
0011110	001-1110-6303 OPERATING SUPPLIES				2,000.00 *
	Paper, Hospitality beverages		1.00	2,000.00	2,000.00
0011110	001-1110-6305- UNIFORMS				400.00
0011110	001-1110-6308 PRINTING				400.00 *
	Letterhead, Envelopes, Business Cards		1.00	400.00	400.00
0011210	001-1210-6101 SALARIES				368,810.00
0011210	001-1210-6139 OVERTIME				1,442.00
0011210	001-1210-6141 FICA EXPENSE				28,717.00
0011210	001-1210-6142 GROUP HEALTH INSURANCE				84,025.00
0011210	001-1210-6143 WORKERS' COMPENSATION				1,859.00
0011210	001-1210-6145 UNEMPLOYMENT COMPENSATION				1,035.00
0011210	001-1210-6146 RETIREMENT				42,569.00
0011210	001-1210-6147- INCENTIVE PAY				600.00
0011210	001-1210-6148 LONGEVITY PAY				3,133.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011210 001-1210-6151- VACATION BUY-BACK				800.00
0011210 001-1210-6152- ACCRUED LEAVE PAY				600.00
0011210 001-1210-6204 TRAVEL				1,500.00 *
Building Official - Attend ICC Annual Code Conference - 2024 Building Codes - Out of state travel and accredited training.		1.00	1,500.00	1,500.00
0011210 001-1210-6206 TRAINING				5,600.00 *
Building Inspectors: State Plumbing Inspectors License (CEU's)		2.00	100.00	200.00
Building Official: State Plumbing Inspectors License Required CEU's		1.00	100.00	100.00
Building Inspectors & Plans Examiner: Building Professional Institute (BPI) to obtain required CEU's.		3.00	180.00	540.00
Building Official: Building Professional Institute (BPI) CEU's		1.00	180.00	180.00
Permit Technician: BPI Training, CEU's		1.00	90.00	90.00
Building Inspectors & Plans Examiner: ICC Certification Exams, CEU's		4.00	350.00	1,400.00
Building Official: Training on the 2024 International Building Code		1.00	.00	.00
Building Official - New 2024 International Residential Code Training		1.00	.00	.00
Building Official: ICC Certification Exams, CEU's		1.00	350.00	350.00
Building Inspector: TEEX Code Enforcement Officer Training, CEU's		3.00	180.00	540.00
Building Official - Annual Building Officials Association of Texas Conference (BOAT), travel-training expenses included.		1.00	600.00	600.00
Building Inspector: Required Training For Medical Gas Inspection License. State Requirement That All Med/Gas Plan Review And Inspection Be Performed By A Licensed Plumbing Inspector. Add funding for exam fee, increased tuition and travel		1.00	750.00	750.00
Building Inspector: Fire Sprinkler Inspector Training. State Requirement that Multi-Purpose Residential Fire Sprinklers Inspections Be Performed By a Licensed Plumbing Inspector with endorsement. Add exam fee, tuition increase, and travel		1.00	850.00	850.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011210 001-1210-6209 DUES & SUBSCRIPTIONS				1,187.00 *
Building Official: International Association of Electrical Inspectors (IAEI) Annual Membership		1.00	50.00	50.00
Building Inspectors & Plans Examiner: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues		3.00	50.00	150.00
Building Inspectors: The International Association of Electrical Inspectors (IAEI) Annual Membership Dues		2.00	50.00	100.00
Building Official: Texas State Board of Plumbing Examiners; State Plumbing Inspector License Renewal		1.00	55.00	55.00
Building Inspectors and Plans Examiner: Texas State Board of Plumbing Examiners (TSBPE), State Plumbing Inspectors License Renewal		2.00	55.00	110.00
Building Official: International Code Council (ICC) Annual Membership Dues		1.00	60.00	60.00
Building Official: Building Officials Association of Texas (TML-BOAT) Annual Membership Dues		1.00	100.00	100.00
Building Official: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues		1.00	100.00	100.00
Building Inspectors & Plans Examiner: Texas State Department of Health Services; Code Enforcement Officer License Renewal		2.00	106.00	212.00
Building Official - Construction Research Council (CRC) Annual Membership Dues		1.00	200.00	200.00
Building Official: Code Enforcement Association of Texas (CEAT) Annual Membership		1.00	50.00	50.00
0011210 001-1210-6226- MISC. CONTRACTUAL SERVICES				20,000.00 *
Fleet GPS monitoring		1.00	1,000.00	1,000.00
Contract Plan Review Services: Third Party plan review for large commercial projects. Inspections as needed and scheduled.		1.00	19,000.00	19,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011210	001-1210-6240 CELL PHONES				1,920.00 *
	2 Field Inspectors: Service for City issued cell phones and 2 mobile vpn		4.00	480.00	1,920.00
0011210	001-1210-6261 VEHICLE MAINTENANCE				3,000.00 *
	Vehicle Maintenance for F150s (unit #901, 903, 904)		3.00	1,000.00	3,000.00
0011210	001-1210-6262 GAS AND OIL				5,000.00 *
	Fuel, increased by \$2k in FY23		1.00	5,000.00	5,000.00
0011210	001-1210-6301 OFFICE SUPPLIES				891.00
0011210	001-1210-6303 OPERATING SUPPLIES				245.00 *
	Copier Paper		1.00	245.00	245.00
0011210	001-1210-6305 UNIFORMS				1,545.00 *
	Gloves		3.00	10.00	30.00
	Hats		3.00	30.00	90.00
	Jeans		6.00	50.00	300.00
	Coats		3.00	75.00	225.00
	Shirts		6.00	150.00	900.00
0011210	001-1210-6308 PRINTING				185.00 *
	Correction Notices		1.00	25.00	25.00
	Stationary: Letterhead		1.00	40.00	40.00
	Stationary; Envelopes		1.00	40.00	40.00
	Business Cards		1.00	80.00	80.00
0011210	001-1210-6313 SMALL TOOLS				572.00 *
	pliers and screw drivers		3.00	100.00	300.00
	Flashlight Batteries		3.00	17.00	51.00
	Flash Lights		2.00	25.00	50.00
	Tape Measure		3.00	26.00	78.00
	Small Levels		3.00	31.00	93.00
0011210	001-1210-6326 SAFETY EQUIPMENT/SUPPLIES				975.00 *
	Miscellaneous Safety Items (e.g. Sunblock, Safety Glasses, etc)		3.00	100.00	300.00
	Boots		3.00	150.00	450.00
	Stop the bleed kits		3.00	75.00	225.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011310	001-1310-6101 SALARIES				199,098.00
0011310	001-1310-6141 FICA EXPENSE				15,281.00
0011310	001-1310-6142 GROUP HEALTH INSURANCE				16,805.00
0011310	001-1310-6143 WORKERS' COMPENSATION				554.00
0011310	001-1310-6145 UNEMPLOYMENT COMPENSATION				207.00
0011310	001-1310-6146 RETIREMENT				23,739.00
0011310	001-1310-6148 LONGEVITY PAY				660.00
0011310	001-1310-6204 TRAVEL				20,001.00 *
	ICSC Regional Meetings		1.00	200.00	200.00
	ICSC Texas Conference & Dealmaking		1.00	500.00	500.00
	Marketing/business development trips to recruit targeted sectors (trips through Dallas Regional Chamber, DFW Marketing Team, Site Selectors Guild, Corenet, etc.)		3.00	4,767.00	14,301.00
	ICSC Annual Conference (RECon)		2.00	2,500.00	5,000.00
0011310	001-1310-6206 TRAINING				1,800.00 *
	International Economic Development Council (IEDC) Annual Conference and/or Texas Economic Development Council (TEDC) Fall or Spring Conference		1.00	1,800.00	1,800.00
0011310	001-1310-6209 DUES & SUBSCRIPTIONS				3,210.00 *
	International Council of Shopping Centers (ICSC) Dues		1.00	100.00	100.00
	Northeast Leadership Forum		1.00	100.00	100.00
	Dallas Business Journal subscription		1.00	100.00	100.00
	CIB List Subscription for online Real Estate		1.00	120.00	120.00
	Fort Worth Business subscription		1.00	125.00	125.00
	Texas Economic Development Council (TEDC) Dues		1.00	275.00	275.00
	NTCAR Dues		1.00	300.00	300.00
	International Economic Development Council (IEDC) Dues		1.00	385.00	385.00
	I-Communities - NTCAR (split between ED & Communications) - Needed for City web page interactive maps data		1.00	705.00	705.00
	Dallas Regional Chamber DFW Marketing Team		1.00	1,000.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011310 001-1310-6213- TUITION REIMBURSEMENT				2,500.00
0011310 001-1310-6226 MISC. CONTRACTUAL SERVICES				18,180.00 *
Fee to maintain the www.colleyvilleclosebuy.com url (web address)		1.00	120.00	120.00
Fee to maintain the www.ColleyvilleED.com url (web address)		1.00	120.00	120.00
Contract work (studies, marketing collateral, etc.)		1.00	6,940.00	6,940.00
CoStar subscription (access to commercial real estate information) Expanded to include all of North Texas; important for use in responding to leads found on CIB List and to provide in meeting with prospects or existing businesses considering relocation.		1.00	11,000.00	11,000.00
0011310 001-1310-6236 ADVERTISING				4,350.00 *
Meals with prospects, existing business owners and operators, developers, architects, engineers, and others working to invest or maintain business here in Colleyville.		1.00	1,450.00	1,450.00
ICSC Texas Conference Booth - Costs for booth, supplies, electric, carpet, attendee registrations, promotional items and printing etc. to set up and operate exhibit space at annual ICSC Texas Conference & Deal Making Society of Commercial Realtors Fort Worth Trade Show		1.00	1,500.00	1,500.00
Registration, costs to participate in annual North Texas Commercial Association of Realtors (NETCAR) Expo in Dallas. Booth, electric, attendee registration, promotional items and event printing.		1.00	1,000.00	1,000.00
0011310 001-1310-6301 OFFICE SUPPLIES				650.00
0011310 001-1310-6303 OPERATING SUPPLIES				550.00 *
Copier Paper		1.00	150.00	150.00
Paper (slick for reports, brochures)		1.00	150.00	150.00
Meeting supplies for various focus groups, meetings with Chamber and/or SCORE reps, etc. - Cups, plates, beverages, food, etc.		1.00	250.00	250.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011310 001-1310-6308 PRINTING				1,235.00 *
Letterhead, envelopes, business cards, images for trade shows		1.00	1,235.00	1,235.00
0011410 001-1410-6101 SALARIES				194,451.00
0011410 001-1410-6102- TEMPORARY HELP				12,480.00
0011410 001-1410-6141 FICA EXPENSE				16,411.00
0011410 001-1410-6142 GROUP HEALTH INSURANCE				33,610.00
0011410 001-1410-6143 WORKERS' COMPENSATION				553.00
0011410 001-1410-6145 UNEMPLOYMENT COMPENSATION				414.00
0011410 001-1410-6146 RETIREMENT				23,578.00
0011410 001-1410-6148 LONGEVITY PAY				2,295.00
0011410 001-1410-6151- VACATION BUY-BACK				2,000.00
0011410 001-1410-6152 ACCRUED LEAVE PAY				3,300.00
0011410 001-1410-6204 TRAVEL				1,900.00 *
MONTHLY NTMCA MTG/LUNCHEON - City		10.00	20.00	200.00
Secretary & Assistant to CS				
Luncheon meetings as required for City		8.00	25.00	200.00
Secretary or Assistant to CS. Example:				
Chamber, Ministerial, NCTCOG				
Training Accommodations		4.00	250.00	1,000.00
MILEAGE		1.00	500.00	500.00
0011410 001-1410-6206 TRAINING				3,430.00 *
Athenian Dialogues - City Secretary		2.00	75.00	150.00
Seminars and conferences for City		4.00	820.00	3,280.00
Secretary - all provide for Texas				
Registered Municipal Clerk				
recertification credit. These courses				
are held throughout the state. All				
registration, mileage, hotel, and per				
diem figured in costs				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011410	001-1410-6207- PRE-EMPLOYMENT/SCREENINGS Pre Employment		1.00	100.00	100.00 *
0011410	001-1410-6209 DUES & SUBSCRIPTIONS				455.00 *
	TEXAS MUNICIPAL CLERKS ASSN. - Annual dues for City Secretary and Assistant to City Secretary - increase in 2024		2.00	150.00	300.00
	TX MUNICIPAL LAW & PROCEDURE MANUAL SUPPLEMENT		1.00	55.00	55.00
	TEXAS MUNICIPAL CLERKS ASSOCIATION - Local Chapter - North Texas - City Secretary and Assistant to City Secretary		2.00	50.00	100.00
0011410	001-1410-6215 ELECTION EXPENSES				21,930.00 *
	SUPPLEMENT TX ELECTION LAW & PROCEDURE MANUAL - Cost increased to \$130 in 2024		1.00	130.00	130.00
	Election Law Seminar		1.00	350.00	350.00
	State required legal notices for General Elections - Price increased in 2025		1.00	800.00	800.00
	ALL ELECTIONS - (MAYOR/COUNCIL, RUN-OFF) 2024 May Election - \$10,650.00 Cost of general election increased by \$3,500 There will be a November Special Election and May General Election add estimated cost for November Bond Added for November bond election for M&O		1.00	10,650.00	10,650.00
0011410	001-1410-6226 MISC. CONTRACTUAL SERVICES				23,750.00 *
	RECORD DESTRUCTION FEES - \$5 per box		1.00	750.00	750.00
	ANNUAL CONTRACT FOR OFF-SITE RECORD STORAGE		1.00	3,000.00	3,000.00
	Laserfiche efficiency project		1.00	10,000.00	10,000.00
	Open Records Software		1.00	10,000.00	10,000.00
0011410	001-1410-6231 LEGAL ADVERTISING				2,500.00 *
	LEGAL ADS - ORDINANCES/TAX INFO/ETC. Normal ads = \$2,500		1.00	2,500.00	2,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011410	001-1410-6237 CODIFICATION				12,000.00 *
	Code Book updates & Codes on Municode website online		1.00	2,000.00	2,000.00
	Codification of Code of Ordinances		1.00	10,000.00	10,000.00
0011410	001-1410-6245 EQUIPMENT RENTAL				2,800.00 *
	POSTAGE MACHINE ANNUAL LEASE - decreased in 2024		4.00	700.00	2,800.00
0011410	001-1410-6293 COMMITTEE EXPENSE				6,950.00 *
	Name Badges and Plaques for BCC members to include Appreciation Event - Plaques @\$45; name badges @\$13 each		75.00	70.00	5,250.00
	Meeting refreshments		5.00	140.00	700.00
	CITY COUNCIL PICTURE FRAME IN LOBBY		1.00	500.00	500.00
	Decorations for BCC Appreciation		1.00	500.00	500.00
0011410	001-1410-6295 SPECIAL PROJ/CONTRIBUTION				800.00 *
	Appreciation and Municipal Clerks Week		1.00	800.00	800.00
0011410	001-1410-6301 OFFICE SUPPLIES				500.00
0011410	001-1410-6302 POSTAGE				830.00 *
	CITY MAIL PERMIT FEES - increased price again in 2025, adding a \$30 increase for 2026		1.00	350.00	350.00
	CERTIFIED MAIL FOR ALCOHOL RELATED MAILINGS		1.00	100.00	100.00
	CITY BUSINESS REPLY MAIL PERMIT FEE - Increased in 2025 to 350, adding a 2026 increase for \$30		1.00	380.00	380.00
0011410	001-1410-6303 OPERATING SUPPLIES				2,385.00 *
	MINUTE BOOK PAPER		2.00	160.00	320.00
	MEETING SUPPLIES (Specialty Paper, name tags, kitchen supplies, labels, etc.)		1.00	240.00	240.00
	MINUTE BOOKS		2.00	350.00	700.00
	POSTAGE MACHINE SUPPLIES (LABELS/SOLUTION)		1.00	200.00	200.00
	COPIER SUPPLIES (PAPER)		1.00	925.00	925.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011410 001-1410-6305- UNIFORMS				300.00
0011410 001-1410-6308 PRINTING				372.00 *
Business cards		1.00	47.00	47.00
Council Christmas Cards		1.00	325.00	325.00
0011510 001-1510-6101 SALARIES				434,687.00
0011510 001-1510-6139 OVERTIME				400.00
0011510 001-1510-6141 FICA EXPENSE				33,841.00
0011510 001-1510-6142 GROUP HEALTH INSURANCE				67,220.00
0011510 001-1510-6143 WORKERS' COMPENSATION				1,236.00
0011510 001-1510-6145 UNEMPLOYMENT COMPENSATION				828.00
0011510 001-1510-6146 RETIREMENT				53,215.00
0011510 001-1510-6147- INCENTIVE PAY				600.00
0011510 001-1510-6148 LONGEVITY PAY				4,475.00
0011510 001-1510-6151- VACATION BUY-BACK				1,200.00
0011510 001-1510-6152 ACCRUED LEAVE PAY				1,000.00
0011510 001-1510-6204- TRAVEL				6,300.00 *
American Payroll Institute webinars		1.00	300.00	300.00
2 finance employees - Tyler		2.00	2,000.00	4,000.00
Technologies Connect Conference				
General Travel for CPE and conferences		1.00	2,000.00	2,000.00
0011510 001-1510-6206 TRAINING				4,050.00 *
APA - 1099 WEBINAR		1.00	500.00	500.00
AMERICAN PAYROLL INSTITUTE - payroll conference		1.00	750.00	750.00
GFOAT Spring/Fall Conference and/or		1.00	1,400.00	1,400.00
GFOA Annual Conference				
CPE for License and GFOA Events		1.00	1,400.00	1,400.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011510 001-1510-6209 DUES & SUBSCRIPTIONS				2,601.00 *
TX BLD & COOP COMMISSION - purchasing - Accounting Manager & AP Clerk		1.00	100.00	100.00
GTOT Subscription		1.00	100.00	100.00
GFOAT/TML - Dues & NCTCOG roundtable		3.00	128.00	384.00
APT Membership		1.00	200.00	200.00
GFOA - CFO		1.00	250.00	250.00
AMERICAN PAYROLL ASSOC - Accounting Manager		1.00	275.00	275.00
Amazon Prime		1.00	90.00	90.00
GFOA Budget Award Application Review Fee		1.00	495.00	495.00
Prices increased 8/1/25				
TXCPA Membership		1.00	450.00	450.00
CPA License Renewal		1.00	112.00	112.00
AGA-CGFM Annual Dues		1.00	145.00	145.00
0011510 001-1510-6212- SALES TAX EXPENSE				120.00
0011510 001-1510-6221 AUDIT				20,141.00 *
GFOA - Review Fee for ACFR award (split 50/50 with Utility Fund)		1.00	295.00	295.00
Prices increase 8/1/25 to \$590				
Audit Fee split between Utility (65%), Drainage (\$2000), CCCPD (\$1500) & CEDC (\$2000)		1.00	19,846.00	19,846.00
Includes Single Audit fees if needed				
0011510 001-1510-6222 TAX COLLECTION/ASSESSING				158,095.00 *
GCISD Tax office - property tax collection services		1.00	30,095.00	30,095.00
TARRANT APPRAISAL DISTRICT - annual fee for property appraisals; increase for new software, based on proposed budget		1.00	128,000.00	128,000.00
0011510 001-1510-6226- MISC. CONTRACTUAL SERVICES				29,600.00 *
ZACTAX Subscription Service		1.00	5,250.00	5,250.00
ClearGov Transparency		1.00	4,500.00	4,500.00
1099 tax filing service		1.00	700.00	700.00
Truth in Taxation Software		1.00	350.00	350.00
Clear Gov - Budget Book		1.00	8,500.00	8,500.00
Tracker Investments		1.00	6,800.00	6,800.00
Tracker - Debt Manager		1.00	3,500.00	3,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011510 001-1510-6231 LEGAL ADVERTISING				750.00 *
FT WORTH STAR TELEGRAM - Ads for unclaimed property / bid advertisement Increased by \$300 due to cost increase		1.00	750.00	750.00
0011510 001-1510-6233 BANK SERVICE CHARGES				4,200.00 *
Chase Bank - 30% split w/Utility Fund - check clearing/deposit posting		1.00	1,500.00	1,500.00
Courier service for bank deposits (30% share - balance to Utility Fund) Increased courier service fees due to actual increases		1.00	2,700.00	2,700.00
0011510 001-1510-6301 OFFICE SUPPLIES				1,100.00
0011510 001-1510-6302 POSTAGE				150.00 *
		1.00	150.00	150.00
0011510 001-1510-6303 OPERATING SUPPLIES				3,650.00 *
CPI ONE POINT (copy paper)		1.00	150.00	150.00
Miscellaneous operating supplies for the Department		1.00	3,500.00	3,500.00
0011510 001-1510-6305- UNIFORMS				500.00 *
Adding cost of department logo shirts for 4 employees		1.00	500.00	500.00
0011510 001-1510-6308 PRINTING				3,455.00 *
Chase Bank - deposit slips & bank deposit bags		1.00	500.00	500.00
TYLER BUSINESS FORMS (W-2 forms)		1.00	400.00	400.00
TYLER BUSINESS FORMS - tax forms and envelopes		1.00	515.00	515.00
RECEIPT BOOKS & A/P ENVELOPES		1.00	525.00	525.00
AP check stock		1.00	1,515.00	1,515.00
0011610 001-1610-6216 LEGAL COUNCIL & SERVICES				450,000.00 *
Electric Reliability Council of Texas (ERCOT) membership		1.00	100.00	100.00
Membership for Atmos Cities Steering Committee		1.00	1,400.00	1,400.00
Texas Coalition of Cities for Utility Issues (TCCFUI) membership		1.00	1,100.00	1,100.00
Legal Services- Prosecutor		12.00	1,125.00	13,500.00
Membership for Oncor Cities Steering Committee		1.00	2,900.00	2,900.00
City Attorney services: attendance at City Council meetings, legal counsel, representation, litigation		12.00	40,000.00	480,000.00
		1.00	49,000.00	-49,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011710 001-1710-6101 SALARIES				420,732.00
0011710 001-1710-6102 TEMPORARY HELP				4,000.00
0011710 001-1710-6141 FICA EXPENSE				33,345.00
0011710 001-1710-6142 GROUP HEALTH INSURANCE				67,220.00
0011710 001-1710-6143 WORKERS' COMPENSATION				695.00
0011710 001-1710-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0011710 001-1710-6146 RETIREMENT				42,099.00
0011710 001-1710-6148 LONGEVITY PAY				2,749.00
0011710 001-1710-6151- VACATION BUY-BACK				1,200.00
0011710 001-1710-6152 ACCRUED LEAVE PAY				7,200.00
0011710 001-1710-6204 TRAVEL				4,500.00 *
P.L.A.N.T. Director Conference (Nov, 2025)		1.00	500.00	500.00
PLA Conference (biannual conference in April 2026 in Minnesota, 3 staff)		1.00	4,000.00	4,000.00
0011710 001-1710-6206 TRAINING				5,500.00 *
Various Workshops for Library Director (State Mandated)		1.00	700.00	700.00
Various Workshops for Circ/Tech Librarian (Professional Development)		1.00	300.00	300.00
Various Workshops for Youth Librarian (Professional Development)		1.00	300.00	300.00
Various Workshops for Adult Librarian (Professional Development)		1.00	300.00	300.00
Various Workshops for Other Staff (Professional Development)		1.00	800.00	800.00
Public Library Association Conference for Library Director (Certification Required) and Librarian - (held every 2 years) April 2026 or Texas Library Association (TLA) 2026		1.00	3,100.00	3,100.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011710 001-1710-6207 PRE-EMPLOYMENT/SCREENINGS				245.00
0011710 001-1710-6209 DUES & SUBSCRIPTIONS				2,272.00 *
Texas Library Association Membership for Circ/Computer Librarian		1.00	200.00	200.00
Texas Library Association Membership for Library Director		1.00	225.00	225.00
American Library Association Membership for Youth Services Librarian		1.00	205.00	205.00
American Library Association Membership for Adult Services Librarian		1.00	236.00	236.00
American Library Association Membership for Library Director		1.00	236.00	236.00
PLANT Dues for Library Director		1.00	100.00	100.00
American Library Association Membership for Circ/Computer Librarian		1.00	175.00	175.00
Texas Library Association Membership for Adult Services Librarian		1.00	190.00	190.00
Texas Library Association Membership for Youth Services Librarian		1.00	190.00	190.00
Amazon Prime		1.00	115.00	115.00
Glowforge Subscription		1.00	250.00	250.00
Cricut Subscription		1.00	150.00	150.00
0011710 001-1710-6226 MISC. CONTRACTUAL SERVICES				44,400.00 *
Bibliotheca Equipment Service Agreements		1.00	36,950.83	36,950.83
Motion Picture Licensing Corporation (MPLC) - For Library Programs to Show Movies		1.00	400.00	400.00
Better Impact Volunteer Software Licensing - For Library Volunteer Scheduling(200 volunteers)		1.00	650.00	650.00
SWANK Movie Licensing USA - For Library Programs to Show Movies		1.00	600.00	600.00
Trans-Amigos Express Courier - service offering low-cost, rapid pickup and delivery of ILL items among participating libraries - 2 days a week		1.00	3,500.00	3,500.00
Read Squared- STG (Systems Technology Group) summer reading platform		1.00	700.00	700.00
Other minor misc. contractual		1.00	1,599.17	1,599.17

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed	
0011710 001-1710-6246 OFFICE EQUIP & MAINTENANCE				900.00 *	
Laminator Maintenance Agreement		1.00	900.00	900.00	
0011710 001-1710-6261- VEHICLE MAINTENANCE & REPAIRS				1,080.00 *	
Maintenance (\$60 monthly @ 12 months)		1.00	720.00	720.00	
Base lease fee (\$30 monthly @ 12 months)		1.00	360.00	360.00	
0011710 001-1710-6262- GAS AND OIL				360.00 *	
Fuel charge Nissan Rogue (gas tank =14.5 gal every 2 months, @ \$3.00 gal, =\$21.75 a month) running to \$30 for gas price inflation		1.00	360.00	360.00	
0011710 001-1710-6265 LIBRARY PROGRAMS				46,300.00 *	
Library Program/Special Event Costs		1.00	46,300.00	46,300.00	
0011710 001-1710-6301 OFFICE SUPPLIES				3,000.00 *	
office supplies		1.00	3,000.00	3,000.00	
0011710 001-1710-6302 POSTAGE				150.00 *	
Interlibrary loan mailing		1.00	150.00	150.00	
0011710 001-1710-6303 OPERATING SUPPLIES				12,173.00 *	
Various Receipt Printer Paper		1.00	1,523.00	1,523.00	
Laminator film 4 rolls X \$50.00 each		4.00	50.00	200.00	
Evolis Primacy Library Card Printer Supplies		1.00	1,000.00	1,000.00	
Cataloging Printing Supplies		1.00	250.00	250.00	
EcoMaster Cleaning Supplies -		1.00	500.00	500.00	
Miscellaneous Supplies		1.00	2,100.00	2,100.00	
Patron Cards		1.00	1,600.00	1,600.00	
3,200 Est. \$0.50 each					
staff apparel		1.00	2,000.00	2,000.00	
promotional items (outreach)		1.00	3,000.00	3,000.00	
0011710 001-1710-6308 PRINTING				500.00 *	
Library Letterhead		1.00	50.00	50.00	
Library Envelopes		1.00	50.00	50.00	
Mailing Labels		1.00	50.00	50.00	
Signs/Bookmarks/Name Badges/Business Cards		1.00	350.00	350.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011810	001-1810-6101 SALARIES				283,857.00
0011810	001-1810-6139 OVERTIME				2,000.00
0011810	001-1810-6141 FICA EXPENSE				22,058.00
0011810	001-1810-6142 GROUP HEALTH INSURANCE				33,610.00
0011810	001-1810-6143 WORKERS' COMPENSATION				465.00
0011810	001-1810-6145 UNEMPLOYMENT COMPENSATION				414.00
0011810	001-1810-6146 RETIREMENT				33,507.00
0011810	001-1810-6147 INCENTIVE PAY				330.00
0011810	001-1810-6148 LONGEVITY PAY				1,452.00
0011810	001-1810-6151- VACATION BUY-BACK				700.00
0011810	001-1810-6204 TRAVEL				2,500.00 *
	Construction Management Misc Training		1.00	1,000.00	1,000.00
	misc travel		1.00	1,500.00	1,500.00
0011810	001-1810-6206 TRAINING				8,500.00 *
	Texas Water Laws and Regulations (City Engineer)		1.00	300.00	300.00
	Texas Public Works Association (TPWA) Local Training Functions (Engineering Staff)		1.00	400.00	400.00
	Water and Sewer License Renewal Courses (Construction Manager)		1.00	400.00	400.00
	Certified Floodplain Manager (CFM) Training (Director/City Engineer)		2.00	500.00	1,000.00
	Texas Floodplain Management Association (TFMA) State Conference (Director/City Engineer)		2.00	1,250.00	2,500.00
	Texas Society of Professional Engineers (TSPE) (City Engineer/Project Engineer)		1.00	1,500.00	1,500.00
	American Public Works Association (APWA) Conference (Director)		1.00	2,400.00	2,400.00
0011810	001-1810-6209 DUES & SUBSCRIPTIONS				4,611.00 *
	P.E. License Renewal (Director, City Engineer, Development Engineer)		2.00	50.00	100.00
	Texas Floodplain Managers' Association (TFMA) (PW Director, Director/City Engineer)		1.00	200.00	200.00
	American Public Works Association (APWA) (Director, City Engineer, 2 Project		5.00	210.00	1,050.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	Engineers, Construction Manager)				
	Texas Society of Professional Engineers		2.00	315.00	630.00
	(TSPE) (City Engineer and Project Engineer)				
	Regional Public Works Program (1/2 Cost)		1.00	2,631.00	2,631.00
0011810	001-1810-6213- TUITION REIMBURSEMENT				5,000.00
0011810	001-1810-6223 ENGINEERING SERVICES				16,181.00 *
	Miscellaneous Engineering Services Contracts		1.00	16,181.00	16,181.00
0011810	001-1810-6225- COMPUTER SERVICES				6,909.00 *
	Autocad		1.00	945.00	945.00
	BlueBeam		1.00	2,500.00	2,500.00
	HCSS; requested non-discretionary for FY23		1.00	1,700.00	1,700.00
	Construction services software				
	Raken Construction Services		1.00	1,764.00	1,764.00
0011810	001-1810-6226 MISC. CONTRACTUAL SERVICES				8,935.00 *
	Networkfleet GPS Monitoring		1.00	935.00	935.00
	Construction Materials Testing		1.00	8,000.00	8,000.00
0011810	001-1810-6231- LEGAL ADVERTISING				250.00
0011810	001-1810-6235 FILING FEE				500.00
0011810	001-1810-6261 VEHICLE MAINTENANCE				4,500.00 *
	Vehicles 335, 700E, 703E, 719, 728, 747		1.00	4,500.00	4,500.00
	Increased to \$4,500 for FY23 per updated monthly maintenance fees				
0011810	001-1810-6262 GAS AND OIL				7,000.00
0011810	001-1810-6301 OFFICE SUPPLIES				1,250.00
0011810	001-1810-6303 OPERATING SUPPLIES				750.00
0011810	001-1810-6305 UNIFORMS				2,500.00 *
	Uniforms/Safety Boots (Construction Mgmt)		1.00	1,700.00	1,700.00
	Shirts/Safety Boots (Engineering Staff)		1.00	800.00	800.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011810	001-1810-6308 PRINTING				250.00
0011810	001-1810-6313 SMALL TOOLS Small tools for engineering and Construction Management Staff		1.00	1,100.00	1,100.00 *
0011810	001-1810-6326 SAFETY EQUIPMENT/SUPPLIES				300.00
0011810	001-1810-6327- MOSQUITO CONTROL Mosquito Spraying Contract		1.00	20,000.00	20,000.00 *
0011910	001-1910-6101 SALARIES				398,993.00
0011910	001-1910-6141 FICA EXPENSE				31,024.00
0011910	001-1910-6142 GROUP HEALTH INSURANCE				67,220.00
0011910	001-1910-6143 WORKERS' COMPENSATION				1,271.00
0011910	001-1910-6145 UNEMPLOYMENT COMPENSATION				828.00
0011910	001-1910-6146 RETIREMENT				46,753.00
0011910	001-1910-6147- INCENTIVE PAY				1,200.00
0011910	001-1910-6148 LONGEVITY PAY				1,845.00
0011910	001-1910-6151- VACATION BUY-BACK				2,700.00
0011910	001-1910-6152- ACCRUED LEAVE PAY				800.00
0011910	001-1910-6204 TRAVEL General training funds for staff and the Planning and Zoning Commission		1.00	2,000.00	2,000.00 *
0011910	001-1910-6206 TRAINING Texas APA Conference (Director)		1.00	1,250.00	3,500.00 *
	Training (Urban Forester), Texas APA Conference (Principal Planner)		1.00	500.00	1,250.00
	TX APA and AICP registrations Planning Manager		1.00	750.00	500.00
	Licensed Certified Planner APA Conference registrations for Planner and Planner/Urban Forester Positions		2.00	500.00	750.00
	Learning best practices for Planning and eventual AICP certifications				1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0011910 001-1910-6209 DUES & SUBSCRIPTIONS				3,820.00 *
Urban Forester Dues		1.00	400.00	400.00
American Institute of Certified Planners - CD Director & Principal Planner		2.00	600.00	1,200.00
APA Memberships for Planner and Planner/Urban Forester		1.00	1,470.00	1,470.00
Scenic Texas - City membership		1.00	750.00	750.00
0011910 001-1910-6231 LEGAL ADVERTISING				1,200.00 *
Zoning Legal Notices - Newspaper ads for zoning changes as required by Texas state law - 12 months X \$167 per month, avg.		1.00	1,200.00	1,200.00
0011910 001-1910-6235 FILING FEE				690.00 *
County Plat Filing Fees - 10 plats @ \$69.00		1.00	690.00	690.00
0011910 001-1910-6282 COMMISSION EXPENSES				2,230.00 *
Dias name plates & Badges - For new Commissioners and Board Members (4 X \$50.00)		1.00	200.00	200.00
Meals for Planning and Zoning meetings & workshops.		1.00	2,030.00	2,030.00
0011910 001-1910-6301 OFFICE SUPPLIES				425.00 *
Folders for case files		5.00	40.00	200.00
General office Supplies		1.00	225.00	225.00
0011910 001-1910-6303 OPERATING SUPPLIES				1,014.00 *
Blue Print Paper - 2 packages @ \$57.00		1.00	114.00	114.00
XEROX supplies - Copy/Fax paper		1.00	400.00	400.00
Verizon Wireless monthly service for wifi card used by Urban Forester		1.00	500.00	500.00
0011910 001-1910-6308 PRINTING				1,025.00 *
Misc. Printing - Business cards (500) for 2 staff		1.00	75.00	75.00
Codes & Ordinances		1.00	100.00	100.00
Stationery - Envelopes - 4500		1.00	200.00	200.00
Signs for Zoning Changes		1.00	650.00	650.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0012210	001-2210-6101 SALARIES				432,532.00
0012210	001-2210-6139 OVERTIME				200.00
0012210	001-2210-6141 FICA EXPENSE				35,080.00
0012210	001-2210-6142 GROUP HEALTH INSURANCE				50,415.00
0012210	001-2210-6143 WORKERS' COMPENSATION				14,096.00
0012210	001-2210-6145 UNEMPLOYMENT COMPENSATION				621.00
0012210	001-2210-6146 RETIREMENT				54,139.00
0012210	001-2210-6147 INCENTIVE PAY				1,200.00
0012210	001-2210-6148 LONGEVITY PAY				4,536.00
0012210	001-2210-6151- VACATION BUY-BACK				5,200.00
0012210	001-2210-6152 ACCRUED LEAVE PAY				14,900.00
0012210	001-2210-6206 TRAINING				11,320.00 *
	LIVE FIRE TRAINING, Fire Chief, 8 Hours		2.00	60.00	120.00
	IN-HOUSE TRAINING, Props & Supplies		1.00	100.00	100.00
	BOOKS & TRAINING MANUALS/SOFTWARE - Fire Chief		1.00	100.00	100.00
	INTERNATIONAL FIRE CHIEFS ASSOCIATION CONFERENCE		1.00	1,500.00	1,500.00
	EMERGENCY MANAGEMENT CONFERENCE		1.00	900.00	900.00
	DISCRETIONARY CONFERENCES & SEMINARS		1.00	600.00	600.00
	PROFESSIONAL DEVELOPMENT				
	PEER SUPPORT AND MENTAL HEALTH PROGRAM		1.00	8,000.00	8,000.00
0012210	001-2210-6207 PRE-EMPLOYMENT/SCREENINGS				1,000.00 *
	PRE-EMP Exp		1,000.00	1.00	1,000.00
	Ongoing costs for pre-employment expenses				
0012210	001-2210-6209 DUES & SUBSCRIPTIONS				5,125.00 *
	Emergency Management Assoc of TX Dues (Emergency Management Coordinator)		1.00	100.00	100.00
	Tarrant County Fire Chiefs Assoc Dues (Chief)		1.00	130.00	130.00
	Texas Fire Chiefs Assoc Dues (Chief)		1.00	150.00	150.00
	INTERNATIONAL ASSOCIATION OF FIRE CHIEFS DUES (Chief)		1.00	295.00	295.00
	Best practices annual fee		1.00	1,200.00	1,200.00
	NCTCOG Regional Emergency Management Planning Program		1.00	3,250.00	3,250.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed	
0012210	001-2210-6226 MISC. CONTRACTUAL SERVICES				19,100.00	*
	CODE RED SYSTEM - ANNUAL RENEWAL FEE		1.00	6,900.00	6,900.00	
	Peer support and mental health program		1.00	12,200.00	12,200.00	
0012210	001-2210-6261 VEHICLE MAINTENANCE				3,000.00	*
	432E maintenance		1.00	1,000.00	1,000.00	
	438E maintenance		1.00	1,000.00	1,000.00	
	437E maintenance		1.00	1,000.00	1,000.00	
0012210	001-2210-6262 GAS AND OIL				2,000.00	
0012210	001-2210-6285 BUILDING MAINT & SUPPLIES				1,500.00	*
	MISC MATERIALS FOR STATION UPKEEP		1.00	1,500.00	1,500.00	
0012210	001-2210-6287 PROPERTY MAINTENANCE				300.00	*
	LAWN MAINTENANCE SUPPLIES		1.00	300.00	300.00	
0012210	001-2210-6297 VACCINATIONS				1,240.00	*
	PHYSICAL - ANNUAL for Fire Chief		2.00	620.00	1,240.00	
0012210	001-2210-6301 OFFICE SUPPLIES				2,200.00	
0012210	001-2210-6302 POSTAGE				414.00	*
	MAILING & SHIPPING		1.00	414.00	414.00	
0012210	001-2210-6303 OPERATING SUPPLIES				6,500.00	*
	COPY PAPER		1.00	370.00	370.00	
	ANNUAL FLAG PURCHASE - 4'X6'		1.00	2,130.00	2,130.00	
	31 U.S. @ \$20.60					
	31 TX @ \$27.95					
	31 CITY @ \$20.18					
	BANQUET - AWARDS		8.00	500.00	4,000.00	
0012210	001-2210-6305 UNIFORMS				2,000.00	*
	Administrative Uniforms		1.00	2,000.00	2,000.00	
0012210	001-2210-6308 PRINTING				350.00	*
	STATIONARY & ENVELOPES		1.00	100.00	100.00	
	BUSINESS CARDS		1.00	100.00	100.00	
	EMS REPORTS		1.00	150.00	150.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0012210 001-2210-6310 EMERGENCY MANAGEMENT SUPPLIES				5,208.00 *
SEVERE WEATHER NOTIFICATION PROGRAM		1.00	180.00	180.00
Replacement Batteries for Outdoor Warning Siren System.		3.00	300.00	900.00
OUTDOOR WARNING SYSTEM MAINTENANCE PROGRAM		1.00	4,128.00	4,128.00
0012210 001-2210-6314- BUILDING SUPPLIES				9,000.00 *
JANITORIAL SUPPLIES - 3 STATIONS		1.00	9,000.00	9,000.00
0012220 001-2220-6101 SALARIES				532,255.00
0012220 001-2220-6139 OVERTIME				30,000.00
0012220 001-2220-6141 FICA EXPENSE				45,549.00
0012220 001-2220-6142 GROUP HEALTH INSURANCE				100,830.00
0012220 001-2220-6143 WORKERS' COMPENSATION				21,300.00
0012220 001-2220-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0012220 001-2220-6146 RETIREMENT				70,266.00
0012220 001-2220-6147 INCENTIVE PAY				3,600.00
0012220 001-2220-6148 LONGEVITY PAY				3,600.00
0012220 001-2220-6149 HOLIDAY PAY				25,653.00
0012220 001-2220-6151- VACATION BUY-BACK				300.00
0012220 001-2220-6206 TRAINING				34,700.00 *
Cadaver Lab		24.00	50.00	1,200.00
Live Fire Training- Tarrant County College		6.00	60.00	360.00
EMS Training Props and Supplies		1.00	350.00	350.00
EMS Books, Training Manuals and Software		1.00	450.00	450.00
ND- Defensive Driving class		1.00	800.00	800.00
EMS World Conference or Similar		4.00	1,760.00	7,040.00
Paramedic School Tuition		2.00	8,000.00	16,000.00
Price Increase				
Certification Course		1.00	1,000.00	1,000.00
Online EMS training		1.00	7,500.00	7,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0012220	001-2220-6209 DUES & SUBSCRIPTIONS				2,263.00 *
	Texas Department of State Health Services EMS instructor certification renewal		7.00	35.00	245.00
	Texas Department of State Health Services certified paramedic renewal		7.00	96.00	672.00
	Texas Department of State Health Services licensed paramedic renewal		1.00	126.00	126.00
	CLIA certification		1.00	150.00	150.00
	North Central Texas Trauma Regional Council		1.00	200.00	200.00
	TXDSHS Ambulance License (due in alternate years)		1.00	870.00	870.00
0012220	001-2220-6226 MISC. CONTRACTUAL SERVICES				39,000.00 *
	Drug Destruction Contract		1.00	200.00	200.00
	Modem for Lifepak allowing required use of the Lifenet system.		1.00	300.00	300.00
	Physio Control contract for all Lifepak maintenance citywide		1.00	10,500.00	10,500.00
	Medical Control Contract		1.00	28,000.00	28,000.00
0012220	001-2220-6240 CELL PHONES				504.00 *
	Monthly cell phone for the ambulance to call in reports to various emergency rooms		12.00	42.00	504.00
0012220	001-2220-6261 VEHICLE MAINTENANCE				18,800.00 *
	Annual maintenance for unit # 411		1.00	4,618.00	4,618.00
	Annual maintenance for unit # 429		1.00	4,618.00	4,618.00
	Annual maintenance for unit # 433		1.00	4,618.00	4,618.00
	Annual maintenance for unit #426		1.00	4,946.00	4,946.00
0012220	001-2220-6262 GAS AND OIL				25,000.00
0012220	001-2220-6284 EQUIPMENT MAINTENANCE				6,000.00 *
	Stryker Cot		1.00	4,000.00	4,000.00
	Otwo Ventilators		1.00	1,500.00	1,500.00
	S-Scort		1.00	500.00	500.00
0012220	001-2220-6297 VACCINATIONS				3,720.00 *
	ANNUAL PHYSICALS		6.00	620.00	3,720.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed	
0012220 001-2220-6303 OPERATING SUPPLIES				1,960.00	*
Vehicle Mounts For iPads		2.00	80.00	160.00	
Batteries for Radios, Flashlights, etc.		1.00	300.00	300.00	
Welch Allyn Thermometers		5.00	300.00	1,500.00	
0012220 001-2220-6305 UNIFORMS				3,000.00	*
		6.00	500.00	3,000.00	
0012220 001-2220-6311 EMERGENCY MEDICAL SUPPLIES				52,000.00	*
EMS Medical Supplies		1.00	52,000.00	52,000.00	
0012220 001-2220-6326 SAFETY EQUIPMENT/SUPPLIES				400.00	*
Safety Vests		1.00	400.00	400.00	
0012220 001-2220-6360 MINOR OPERATING OUTLAY				9,100.00	*
		7.00	1,300.00	9,100.00	
0012230 001-2230-6101 SALARIES				3,750,486.00	
0012230 001-2230-6139 OVERTIME				292,000.00	
0012230 001-2230-6141 FICA EXPENSE				335,888.00	
0012230 001-2230-6142 GROUP HEALTH INSURANCE				604,979.00	
0012230 001-2230-6143 WORKERS' COMPENSATION				78,356.00	
0012230 001-2230-6145 UNEMPLOYMENT COMPENSATION				7,452.00	
0012230 001-2230-6146 RETIREMENT				543,396.00	
0012230 001-2230-6147 INCENTIVE PAY				35,400.00	
0012230 001-2230-6148 LONGEVITY PAY				38,965.00	
0012230 001-2230-6149 HOLIDAY PAY				181,240.00	
0012230 001-2230-6151- VACATION BUY-BACK				18,000.00	
0012230 001-2230-6152 ACCRUED LEAVE PAY				74,600.00	
0012230 001-2230-6206 TRAINING				28,000.00	*
Professional development		1.00	5,300.00	5,300.00	
TECHNICAL TRAINING		1.00	2,950.00	2,950.00	
TCFP CERTIFICATION COURSES		1.00	3,050.00	3,050.00	
TCC LIVE FIRE TRAINING - 8 hours each		36.00	60.00	2,160.00	
Fire training field monthly use contract		1.00	800.00	800.00	
Fire training props and supplies		1.00	1,000.00	1,000.00	
OFFICER DEVELOPMENT		2.00	1,000.00	2,000.00	
BOOKS & TRAINING MANUALS/SOFTWARE		1.00	1,300.00	1,300.00	
Fire Department Instructors Conference		4.00	1,760.00	7,040.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	(FDIC)				
	LIVE FIRE TRAINING		1.00	2,400.00	2,400.00
0012230	001-2230-6209 DUES & SUBSCRIPTIONS				45,935.00 *
	Texas Commission on Fire Protection		45.00	87.00	3,915.00
	(TCFP) ANNUAL DEPARTMENT				
	RECERTIFICATIONS				
	DEPARTMENT TX FIRE COMMISSION		28.00	85.00	2,380.00
	CERTIFICATION UPGRADES				
	FIRE INSTRUCTORS ASSOCIATION OF NORTH		1.00	140.00	140.00
	TEXAS (FIANT)				
	NORTHEAST FIRE DEPARTMENT ASSOCIATION		1.00	12,500.00	12,500.00
	(NEFDA) ANNUAL DUES- Operational				
	NEFDA Dues Increased				
	NORTHEAST FIRE DEPARTMENT ASSOCIATION		1.00	27,000.00	27,000.00
	(NEFDA) Capital Replacement Dues				
	NEFDA Dues Increased				
0012230	001-2230-6226 MISC. CONTRACTUAL SERVICES				70,891.00 *
	Digital Television Adaptors		27.00	63.00	1,701.00
	Bunker gear extractor maintenance		1.00	750.00	750.00
	Air Sample and Maintenance on 3		1.00	4,300.00	4,300.00
	Compressors				
	Farrwest 5 Gas monitors.		1.00	5,440.00	5,440.00
	Emergency Management Contract		1.00	58,700.00	58,700.00
	Based on number of hours worked FY				
	23/24				
0012230	001-2230-6232 FIRE EQUIPMENT TESTING				7,510.00 *
	Apparatus Pump Testing		4.00	400.00	1,600.00
	SCBA - Annual Flow Testing		1.00	1,210.00	1,210.00
	SCBA cylinders - Hydrostatic testing		1.00	2,000.00	2,000.00
	annually				
	Ladders - Annual Ground and Aerial		1.00	2,700.00	2,700.00
	Ladder Testing				
0012230	001-2230-6261 VEHICLE MAINTENANCE				127,000.00 *
	Annual maintenance for unit #431		1.00	2,198.00	2,198.00
	Annual maintenance for unit #416		1.00	1,099.00	1,099.00
	MCI 24		1.00	3,297.00	3,297.00
	Annual maintenance for unit #427		1.00	3,297.00	3,297.00
	Annual maintenance for unit # 430		1.00	24,728.00	24,728.00
	Annual maintenance for unit # 407		1.00	25,277.00	25,277.00
	Annual maintenance for unit #424		1.00	25,277.00	25,277.00
	Annual maintenance for unit # 422		1.00	24,728.00	24,728.00
	2020 CHEVY TAHOE STAFF VEHICLE		1.00	1,099.00	1,099.00
	General increase based on previous		1.00	16,000.00	16,000.00
	year's costs				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0012230	001-2230-6262 GAS AND OIL				36,000.00
0012230	001-2230-6284 EQUIPMENT MAINTENANCE Break/fix funding to cover: exercise equipment, grills, flashlights, thermal imaging cameras, breathing air compressors, SCBA air packs and bottles, saws, rescue tools, generators, etc.		1.00	20,000.00	20,000.00 * 20,000.00
0012230	001-2230-6297 VACCINATIONS Annual Physicals		36.00 1.00	620.00 180.00	22,500.00 * 22,320.00 180.00
0012230	001-2230-6303 OPERATING SUPPLIES Batteries (9V, AA, AAA, C, D, 800 Radio) *For Daily Work - Flashlights, Pulse Oximeter, Thermometer. Fire Hose/ Nozzles / Adapters *Annual Replacement Program Tarps/ Salvage Covers *To cover exposed areas at fires. Shop Towels for daily work, cleaning vehicles		1.00 1.00 25.00 1.00	630.00 6,000.00 40.00 100.00	7,730.00 * 630.00 6,000.00 1,000.00 100.00
0012230	001-2230-6304 CHEMICALS Fire Extinguisher Recharging *Anually recharging of expired extinguishers or after an extinguisher has been discharged. Haz Mat Absorbent for Chemical Spills Class A & A-FFF Foam for Flammable Liquid Fires		1.00 1.00 1.00	250.00 250.00 500.00	1,000.00 * 250.00 250.00 500.00
0012230	001-2230-6305 UNIFORMS pants, shirts, t-shirts, and boots Class A Uniform and supplies		36.00 1.00	500.00 1,000.00	19,000.00 * 18,000.00 1,000.00
0012230	001-2230-6313 SMALL TOOLS Hydrant Wrenches, Hydrant Maintenance Brushes, Brooms, and Wire Hand Tools, Shovels, Axes, Picks, Bolts, Screws		4.00 1.00 1.00	50.00 150.00 1,650.00	2,000.00 * 200.00 150.00 1,650.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0012230 001-2230-6326 SAFETY EQUIPMENT/SUPPLIES				450.00 *
Traffic Cones, Caution Tape, etc. to protect citizens from dangerous areas		1.00	150.00	150.00
Incident Command Supplies to aid on-scene command such as accountability tags, dry erase boards and supplies to assign activities/locations		1.00	300.00	300.00
0012230 001-2230-6331 GEAR (PROTECTIVE)				47,446.00 *
Firefighter Hoods		5.00	110.00	550.00
Replacement Bunker Gear Suspenders		10.00	46.00	460.00
Repair Bunker Gear Patches		16.00	48.00	768.00
Fire Helmet Shields (Shields must be purchased seperately when a fire helmet is replaced)		5.00	100.00	500.00
Firefighter Bunker Gloves		20.00	72.00	1,440.00
National Fire Protection Agency Inspections (Mandated Annual Bunker Gear Inspections)		41.00	103.00	4,223.00
Durable LED flashlight. Helmet mounted with forward facing LED flashlight with rearfacing searchlight.		13.00	105.00	1,365.00
Bunker Gear Cleaning Soap		1.00	305.00	305.00
* Special detergent used in Extractor				
Firefighter Bunker Boots		9.00	315.00	2,835.00
Fire Helmets		5.00	600.00	3,000.00
Complete set of bunker gear.		8.00	4,000.00	32,000.00
0012240 001-2240-6101 SALARIES				141,370.00
0012240 001-2240-6141 FICA EXPENSE				11,557.00
0012240 001-2240-6142 GROUP HEALTH INSURANCE				16,805.00
0012240 001-2240-6143 WORKERS' COMPENSATION				3,968.00
0012240 001-2240-6145 UNEMPLOYMENT COMPENSATION				207.00
0012240 001-2240-6146 RETIREMENT				26,096.00
0012240 001-2240-6147 INCENTIVE PAY				900.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0012240 001-2240-6148 LONGEVITY PAY				2,000.00
0012240 001-2240-6151- VACATION BUY-BACK				1,100.00
0012240 001-2240-6152 ACCRUED LEAVE PAY				5,700.00
0012240 001-2240-6206 TRAINING				11,000.00 *
Live Fire Training		1.00	60.00	60.00
Building Professional Institute Training		1.00	500.00	500.00
This is a group of courses offered at UTA. The courses will provide Continuing Education Hours mandated by the Fire Commission.				
Fire prevention related conferences.		4.00	1,760.00	7,040.00
Police Academy for Fire Captain		1.00	3,400.00	3,400.00
0012240 001-2240-6209 DUES & SUBSCRIPTIONS				1,415.00 *
Tarrant County Arson Investigator Association Dues for four Investigators. This includes being able to call an investigation trailer for any fire investigation needing evidence collection. This also includes assistance if needed.		1.00	85.00	85.00
Texas Commission on Fire Protection Annual Re-certification		1.00	85.00	85.00
International Association of Arson Investigators annual membership.		1.00	100.00	100.00
Texas Commission on Law Enforcement Data Distribution System (TCLEDDS) Dues payable to the Productivity Center This allows entering and tracking of all TCLEOSE hours of all Fire Investigators.		1.00	145.00	145.00
National Fire Protection Association (NFPA) Subscription Service Dues. This gives online access to all NFPA codes applicable to national fire codes.		1.00	1,000.00	1,000.00
0012240 001-2240-6261 VEHICLE MAINTENANCE				1,000.00 *
Annual maintenance for 2020 Chevy Surburban		1.00	1,000.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed	
0012240	001-2240-6262 GAS AND OIL				2,500.00 *	
	Gas and oil		1.00	2,500.00	2,500.00	
0012240	001-2240-6297 VACCINATIONS				620.00 *	
	Annual physical		1.00	620.00	620.00	
0012240	001-2240-6303 OPERATING SUPPLIES				1,200.00 *	
	Ammunition for Fire Investigator Qualification		1.00	1,200.00	1,200.00	
0012240	001-2240-6305 UNIFORMS				1,075.00 *	
	Uniform shirts, pants, and boots		1.00	1,075.00	1,075.00	
0012240	001-2240-6306 FIRE PREVENTION				3,800.00 *	
	Kids Camp: T-Shirts, water bottles, fire prevention materials, hand outs, helmets stickers, and supplies		1.00	1,800.00	1,800.00	
	Citizen Fire Academy (CFA) Program: printing, training supplies, t-shirts, certificates, etc.		1.00	2,000.00	2,000.00	
0012310	001-2310-6101 SALARIES				799,495.00	
0012310	001-2310-6102- TEMPORARY HELP				52,110.00	
0012310	001-2310-6139 OVERTIME				5,000.00	
0012310	001-2310-6141 FICA EXPENSE				67,828.00	
0012310	001-2310-6142 GROUP HEALTH INSURANCE				117,635.00	
0012310	001-2310-6143 WORKERS' COMPENSATION				11,973.00	
0012310	001-2310-6145 UNEMPLOYMENT COMPENSATION				1,449.00	
0012310	001-2310-6146 RETIREMENT				96,782.00	
0012310	001-2310-6147 INCENTIVE PAY				6,000.00	
0012310	001-2310-6148 LONGEVITY PAY				10,238.00	
0012310	001-2310-6151- VACATION BUY-BACK				5,400.00	
0012310	001-2310-6152 ACCRUED LEAVE PAY				8,400.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0012310 001-2310-6204 TRAVEL				4,000.00 *
International Association of Chiefs of Police (IACP) Conference		2.00	2,000.00	4,000.00
0012310 001-2310-6206 TRAINING				5,900.00 *
Chief Mandatory Sam Houston Training		1.00	450.00	450.00
Texas Police Chiefs Association Annual Conference (TPCA)		1.00	500.00	500.00
Texas Association of Property and Evidence Inventory Technicians (TAPEIT) Conference / Travel		1.00	1,075.00	1,075.00
Annual Mandatory CALEA (Commission on Accreditation for Law Enforcement Agencies) Conference		1.00	1,500.00	1,500.00
Required Texas Commission on Law Enforcement (TCOLE) training for Administrative Personnel		1.00	2,375.00	2,375.00
0012310 001-2310-6207 PRE-EMPLOYMENT/SCREENINGS				12,670.00 *
Psychological exams for new hires		11.00	300.00	3,300.00
New hire- Psychological exams \$300 per person				
Polygraph exams for new hires		11.00	200.00	2,200.00
New hire polygraph exams \$200.				
Medical Exam new hire, fit for duty, post accident testing		11.00	470.00	5,170.00
New hire sworn personnel medical exams- \$470 per person. After hours testing rate: \$55-drug, \$35-breath/alcohol, trip charge up to \$175.				
Pre-employment test booklets and annual prep guide subscription FPSI		1.00	2,000.00	2,000.00
100 tests (\$1,500) was budgeted for \$1000. Requesting an additional \$1000 to cover annual cost increase costs of booklets and subscription.				
0012310 001-2310-6209 DUES & SUBSCRIPTIONS				2,643.00 *
International Association of Chiefs of Police Dues for Chief and Asst. Chief		2.00	245.00	490.00
Texas Police Chiefs Association - Chief and Asst. Chief		2.00	212.50	425.00
Police Executive Research Forum		1.00	300.00	300.00
Texas Police Chief Association		1.00	1,200.00	1,200.00
Foundation Recognition Program				
North Texas Police Chiefs Association		2.00	15.00	30.00
Chief and Asst. Chief				
Texas Law Enforcement Records Association		1.00	40.00	40.00
North Texas Crime Commission Dues		1.00	58.00	58.00
Dues for Institute for Law Enforcement		1.00	100.00	100.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	Administration (ILEA) Texas Commission on Law Enforcement Data Distribution System (TECLEEDS) Annual Subscription (required for access to TECLEOSE records) No longer needed for FY26. Program is now free. This line item was budgeted for \$705. This was moved to 001-2360-6226 to Cell Hawk.		1.00	.00	.00
0012310	001-2310-6240 CELL PHONES Public Information Officer City owned cell phone - monthly charge (First Net / AT&T) \$42 per month		1.00	550.00	550.00 * 550.00
0012310	001-2310-6262 GAS AND OIL				15,000.00
0012310	001-2310-6301 OFFICE SUPPLIES				4,795.00
0012310	001-2310-6302 POSTAGE				500.00
0012310	001-2310-6303 OPERATING SUPPLIES				670.00
0012310	001-2310-6308 PRINTING				715.00
0012310	001-2310-6321 FIRE ARMS SUPPLIES Ammunition, Taser Cartridge, for the entire department		1.00	12,554.00	12,554.00 * 12,554.00
0012320	001-2320-6226 MISC. CONTRACTUAL SERVICES Joint Animal Control with City of Keller FY 21/22 - \$84, 272 FY 22/23 - \$90, 781 FY 23/24 - \$113,835 FY 24/25 - \$120, 882 (6% increase) FY 26- Projected increase 2.2%- \$123, 599 (\$2,717) Increase		1.00	123,599.00	123,599.00 * 123,599.00
0012330	001-2330-6101 SALARIES				75,410.00
0012330	001-2330-6139 OVERTIME				1,765.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0012330 001-2330-6141 FICA EXPENSE				5,943.00
0012330 001-2330-6142 GROUP HEALTH INSURANCE				16,805.00
0012330 001-2330-6143 WORKERS' COMPENSATION				215.00
0012330 001-2330-6145 UNEMPLOYMENT COMPENSATION				207.00
0012330 001-2330-6146 RETIREMENT				8,926.00
0012330 001-2330-6148 LONGEVITY PAY				205.00
0012330 001-2330-6152- ACCRUED LEAVE PAY				300.00
0012330 001-2330-6206 TRAINING				629.00 *
Code Enforcement Training		1.00	629.00	629.00
0012330 001-2330-6209 DUES & SUBSCRIPTIONS				261.00 *
Code Enforcement Association of Texas		1.00	30.00	30.00
dues				
American Association of Code		1.00	45.00	45.00
Enforcement Dues				
Code Enforcement Assoc of Texas		1.00	80.00	80.00
Texas Dept of Health Code Enforcement		1.00	106.00	106.00
License Renewal				
0012330 001-2330-6231 LEGAL ADVERTISING				150.00
0012330 001-2330-6235 FILING FEE				912.00
0012330 001-2330-6261 VEHICLE MAINTENANCE				250.00
0012330 001-2330-6262 GAS AND OIL				2,000.00
0012330 001-2330-6286 MOWING EXPENSE				6,450.00
0012330 001-2330-6305 UNIFORMS				310.00 *
Code Enforcement Uniforms		1.00	310.00	310.00
0012330 001-2330-6308 PRINTING				130.00
0012330 001-2330-6313 SMALL TOOLS				61.00
0012330 001-2330-6326 SAFETY EQUIPMENT/SUPPLIES				150.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0012340 001-2340-6226 MISC. CONTRACTUAL SERVICES				1,140,777.00 *
Colleyville Annual Service Level share (NETCOM)		1.00	829,054.00	829,054.00
FY 21/22 - \$576, 418				
FY 22/23 - \$621,384				
FY 23/24 - \$713, 996				
FY 25 - \$773,868 (8% increase)				
Projected FY26- \$829,054 (7% increase) (\$55,186 increase)				
Colleyville annual service level share for Jail Services		1.00	240,571.00	240,571.00
FY 21/22 - \$204,715				
FY 22/23 - \$290,578				
FY 23/24 - \$306, 848				
FY25 - \$219,859				
Projected FY26 - \$241,950 (\$22,091) increase				
General and Admin charges for police admin, HR, and IT		1.00	59,152.00	59,152.00
FY25- \$54,913				
FY26 Projection- 7.7% increase \$59,152 (\$4,239 increase)				
CAD without boarders - CAD2CAD FY26		1.00	12,000.00	12,000.00
Annual CAD/RMS Cost Share		1.00	.00	.00
Moved Annual CAD/RMS cost share (zeroed out) 001-2340-6226 \$40,244 and moved to the old CRIMES maintenance line item (027-2310-6225) that currently has \$49,500 allocated. CRIMES maintenance no longer needed. (Did not re-allocate)				
0012350 001-2350-6229 COMMUNITY RELATIONS				9,500.00 *
Breast cancer awareness car decals		1.00	2,500.00	2,500.00
Community programs, banquets, NNO vendors/activities		1.00	7,000.00	7,000.00
0012350 001-2350-6308 PRINTING				100.00
0012360 001-2360-6101 SALARIES				654,492.00
0012360 001-2360-6139 OVERTIME				25,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0012360	001-2360-6141 FICA EXPENSE				54,175.00
0012360	001-2360-6142 GROUP HEALTH INSURANCE				117,635.00
0012360	001-2360-6143 WORKERS' COMPENSATION				11,109.00
0012360	001-2360-6145 UNEMPLOYMENT COMPENSATION				1,449.00
0012360	001-2360-6146 RETIREMENT				84,083.00
0012360	001-2360-6147 INCENTIVE PAY				9,600.00
0012360	001-2360-6148 LONGEVITY PAY				8,283.00
0012360	001-2360-6151- VACATION BUY-BACK				2,000.00
0012360	001-2360-6152 ACCRUED LEAVE PAY				8,800.00
0012360	001-2360-6206 TRAINING				3,395.00 *
	Texas Commission on Law Enforcement (TCOLE) Training for CID Detectives		1.00	3,395.00	3,395.00
0012360	001-2360-6209 DUES & SUBSCRIPTIONS				355.00 *
	International Association of Chiefs of Police Dues for Captain		1.00	220.00	220.00
	FBI National Academy Associates membership dues- Capt. Graves		1.00	135.00	135.00
	Membership for senior law enforcement professionals, providing training, leadership and networking				
0012360	001-2360-6210 TECHNICAL & SCIENTIFIC				25,000.00 *
	Sexual Assault Exam Charges		1.00	1,500.00	1,500.00
	No increase for FY26				
	Medical Examiner and Drug Lab Charges; (TCH/drug analysis)		1.00	23,500.00	23,500.00
	HB 1325 requires THC concentration testing on marijuana cases before case will be accepted by District Attorney. Free TX DPS lab, does not have capability to conduct test. No increase for FY26				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0012360 001-2360-6226 MISC. CONTRACTUAL SERVICES				23,593.00 *
Evidence/BioHazard Disposal services		1.00	700.00	700.00
No increase FY26				
CID Database Service		1.00	5,760.00	5,760.00
Accurint				
No increase for FY26				
Leads on Line Pawn shop web program		1.00	4,159.00	4,159.00
FY26 \$4159				
Was \$3961				
(\$198 increase)				
Investigative Tools / Air cards		1.00	2,160.00	2,160.00
FY26 Increased \$42				
Was \$2118 - now \$2160				
Drug destruction costs		1.00	2,300.00	2,300.00
No increase for FY26				
Susteen Forensic Tool		1.00	.00	.00
Will not renew for FY26- Moving \$1495				
to another item in 001-2360-6226 (Cell Hawk)				
Cell Hawk Analytic software		1.00	1,215.00	1,215.00
Analyze cell phone data obtained from court orders				
Supplement cost with funds no longer needed (WWCTV warranty \$2150, Susteen \$1495, and TECLEEDS data \$705- for a total of \$4350) \$1215 will be the remaining cost to fund this project				
Clearview Investigative Tool		1.00	7,299.00	7,299.00
Online platform used to quickly identify suspects or victims of crime. Mid year purchase for testing period. Invaluable tool with many success stories				
0012360 001-2360-6262 GAS AND OIL				20,000.00
0012360 001-2360-6299 MISCELLANEOUS				170.00
0012360 001-2360-6308 PRINTING				365.00
0012360 001-2360-6322 CID SUPPLIES				2,710.00
0012370 001-2370-6101 SALARIES				1,545,970.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0012370 001-2370-6139 OVERTIME				90,000.00
0012370 001-2370-6141 FICA EXPENSE				127,852.00
0012370 001-2370-6142 GROUP HEALTH INSURANCE				285,685.00
0012370 001-2370-6143 WORKERS' COMPENSATION				31,573.00
0012370 001-2370-6145 UNEMPLOYMENT COMPENSATION				3,519.00
0012370 001-2370-6146 RETIREMENT				205,235.00
0012370 001-2370-6147 INCENTIVE PAY				15,600.00
0012370 001-2370-6148 LONGEVITY PAY				9,393.00
0012370 001-2370-6151- VACATION BUY-BACK				4,300.00
0012370 001-2370-6152 ACCRUED LEAVE PAY				6,000.00
0012370 001-2370-6206 TRAINING				16,215.00 *
Mandatory Texas Commission on Law Enforcement (TCOLE) training per officer per year		20.00	810.75	16,215.00
0012370 001-2370-6209 DUES & SUBSCRIPTIONS				250.00 *
Texas Tactical Police Officer Association		1.00	30.00	30.00
International Association of Chiefs of Police		1.00	220.00	220.00
Captain IACP dues increased				
0012370 001-2370-6213 TUITION REIMBURSEMENT				5,000.00 *
Tuition reimbursement		2.00	2,500.00	5,000.00
0012370 001-2370-6261 VEHICLE MAINTENANCE				52,700.00 *
Vehicle maintenance for 21 vehicles and 2 motorcycles		1.00	52,700.00	52,700.00
0012370 001-2370-6262 GAS AND OIL				125,000.00
0012370 001-2370-6284 EQUIPMENT MAINTENANCE				1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0012370 001-2370-6297 VACCINATIONS				320.00 *
Preventative Hep B Vaccinations for new officers		10.00	32.00	320.00
Reduced by \$130 for FY23.				
0012370 001-2370-6303 OPERATING SUPPLIES				1,200.00
0012370 001-2370-6305 UNIFORMS				74,356.00 *
Patches and insignia replacement		1.00	225.00	225.00
Replace leather gear		1.00	863.00	863.00
Replacement Footwear for officers		1.00	2,400.00	2,400.00
Replace 2 pants on average per officer		1.00	2,482.00	2,482.00
Cold weather coats and rain gear		1.00	2,530.00	2,530.00
Bicycle unit uniforms		1.00	3,300.00	3,300.00
Replace 2 shirt average per officer		1.00	3,693.00	3,693.00
Kevlar Vest replacement for 5 year end of life and new hire vests.		1.00	14,864.00	14,864.00
3 Kevlar vest replacements scheduled for FY 25				
Recurring funding for equipment/uniforms for new hires		1.00	43,999.00	43,999.00
0012370 001-2370-6308 PRINTING				130.00
0012380 001-2380-6101 SALARIES				265,378.00
0012380 001-2380-6139 OVERTIME				5,500.00
0012380 001-2380-6141 FICA EXPENSE				21,449.00
0012380 001-2380-6142 GROUP HEALTH INSURANCE				50,415.00
0012380 001-2380-6143 WORKERS' COMPENSATION				4,775.00
0012380 001-2380-6145 UNEMPLOYMENT COMPENSATION				621.00
0012380 001-2380-6146 RETIREMENT				32,119.00
0012380 001-2380-6147 INCENTIVE PAY				5,400.00
0012380 001-2380-6148 LONGEVITY PAY				3,705.00
0012380 001-2380-6152 ACCRUED LEAVE PAY				400.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0012380	001-2380-6206 TRAINING				7,000.00 *
	School Based Law Enforcement Training		1.00	5,130.00	5,130.00
	National SRO Conference		1.00	1,870.00	1,870.00
0012380	001-2380-6209 DUES & SUBSCRIPTIONS				1,800.00 *
	National Association of School Resource Officers		6.00	300.00	1,800.00
0012390	001-2390-6101 SALARIES				81,614.00
0012390	001-2390-6139 OVERTIME				1,000.00
0012390	001-2390-6141 FICA EXPENSE				6,320.00
0012390	001-2390-6142 GROUP HEALTH INSURANCE				16,805.00
0012390	001-2390-6143 WORKERS' COMPENSATION				1,409.00
0012390	001-2390-6145 UNEMPLOYMENT COMPENSATION				207.00
0012390	001-2390-6146 RETIREMENT				9,394.00
0012390	001-2390-6240 CELL PHONES				912.00 *
	City Owned Cell Phone for the Warrant Officer		1.00	912.00	912.00
0013210	001-3210-6101 SALARIES				620,329.00
0013210	001-3210-6102- TEMPORARY HELP				12,480.00
0013210	001-3210-6139 OVERTIME				8,000.00
0013210	001-3210-6141 FICA EXPENSE				49,712.00
0013210	001-3210-6142 GROUP HEALTH INSURANCE				201,660.00
0013210	001-3210-6143 WORKERS' COMPENSATION				7,507.00
0013210	001-3210-6145 UNEMPLOYMENT COMPENSATION				2,691.00
0013210	001-3210-6146 RETIREMENT				70,449.00
0013210	001-3210-6148 LONGEVITY PAY				6,021.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0013210 001-3210-6151- VACATION BUY-BACK				1,300.00
0013210 001-3210-6152 ACCRUED LEAVE PAY				1,700.00
0013210 001-3210-6204 TRAVEL				2,740.00 *
North Texas Sport Turf Managers Association - athletic field maintenance staff to attend training opportunities		5.00	30.00	150.00
Texas Recreation and Parks Conference - North Region (Park Staff)		2.00	75.00	150.00
Texas Turf Grass Association Conference		2.00	245.00	490.00
Irrigation class, license testing, and conference		1.00	500.00	500.00
Horticulture Courses		1.00	450.00	450.00
National Recreation and Park Association Conference		1.00	500.00	500.00
Athletic Fields Maintenance Courses		1.00	500.00	500.00
0013210 001-3210-6206 TRAINING				3,300.00 *
International Society of Arboriculture CEU's		1.00	175.00	175.00
Parks Supervisor Certified Park and Recreation Professional (CPRP) CEU's -Parks & Recreation Director		1.00	450.00	450.00
Texas Department of Agriculture Non-Comercial Pesticide CEUs.		1.00	1,375.00	1,375.00
Parks Supervisor Crew Leader				
Parks Maintenance Worker I and II				
Irrigation CEUs for Irrigator and Licensed Irrigator class and testing for new irrigator.		1.00	1,300.00	1,300.00
class & test 590				
Renewal 110				
CEU's 300				
0013210 001-3210-6207 PRE-EMPLOYMENT/SCREENINGS				2,500.00
0013210 001-3210-6209 DUES & SUBSCRIPTIONS				2,410.00 *
National Recreation and Park Association membership dues for the agency, 4 professional staff personnel and advisory board.		1.00	860.00	860.00
National Arbor Day Foundation agency dues		2.00	25.00	50.00
Texas Turf Grass Association Dues Supervisor		2.00	80.00	160.00
Crew Leader				
Sports Turf Managers Association Dues		2.00	95.00	190.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	Supervisor Crew Leader Texas Department of Agriculture Non-Comercial Pesticide License renewal fees for: Parks Supervisor Crew Leader (2) Maintenance (3) Texas Recreation and Parks Society membership dues for Parks Supervisor and Crew Leader International Society of Arboriculture Membership for Parks & Recreation Director and Supervisor		6.00	100.00	600.00
			2.00	100.00	200.00
			2.00	175.00	350.00
0013210	001-3210-6226 MISC. CONTRACTUAL SERVICES				137,700.00 *
	Mandated backflow testing on all irrigation systems properties include parks, municipal buildings, medians, entry signs, roundabouts.		1.00	2,050.00	2,050.00
	Plant replacement of dead trees, shrubs and ground cover for parks, municipal buildings, medians and roundabouts.		1.00	500.00	500.00
	wildlife management of beavers, bees and other nuisance wildlife that are a potential safety threat or may do potential damage to properities.		1.00	4,500.00	4,500.00
	Western Exterminating - Pest control for park offices, Webb House, park maintenace facility, Rock House, Bidault House, and concession stands.		1.00	2,900.00	2,900.00
	DART Right-of-way maintenance. Funding allows for area around bridge to have debris and trash removed as well as specifically identified tree issues encroaching the rail ROW.		1.00	8,500.00	8,500.00
	Pond maintenance for algea and weeds on 14 ponds located at 5 parks and properties.		1.00	10,000.00	10,000.00
	All parks - Tree trimming and removal of dead and unsafe trees over trails, and park amenities, or that could pose a damage threat to personal property.		1.00	24,000.00	24,000.00
	Contract horticulture maintenance on roundabouts, medians and ROWs.		1.00	60,000.00	60,000.00
	Splash Pad Maintenance		1.00	5,800.00	5,800.00
	Musco lighting communication, software support for the athletic field Control Link lighting system		1.00	2,400.00	2,400.00
	Perry Weather System Annual Maintenance		1.00	6,000.00	6,000.00
	Yearly service for lights for Municipal Parks		1.00	2,400.00	2,400.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
	Tree Fertilization Program	1.00	4,000.00	4,000.00
	Dumpster usage at parks	1.00	3,400.00	3,400.00
	Answering Service	1.00	1,250.00	1,250.00
0013210 001-3210-6245 EQUIPMENT RENTAL				
	Miscellaneous equipment rental for athletic field maintenance and repairs. Equipment to include roll offs, water pumps auger, trencher, rollers, etc.	1.00	2,000.00	6,000.00 *
	Equipment rental for facility and amenity maintenance, such as lifts, port-a-lets etc.	1.00	4,000.00	2,000.00
0013210 001-3210-6261 VEHICLE MAINTENANCE				
	GPS fleet tracking annual fee for 12 vehicles	1.00	3,900.00	15,900.00 *
	Vehicle maintenance allocation for park maintenance fleet. (12 vehicles)	1.00	12,000.00	3,900.00
0013210 001-3210-6262 GAS AND OIL				
	Fuel and Oil for parks maintenance & athletic field equipment mowers, utility vehicles, tractors, sod cutters, groomers, etc.	1.00	4,000.00	20,000.00 *
	FY23 update for gas prices/CPI	1.00	16,000.00	4,000.00
0013210 001-3210-6284 EQUIPMENT MAINTENANCE				
	Equipment Maintenance for park & athletic designated equipment such as:	1.00	8,000.00	8,000.00 *
	2006 Club car			
	2004 Z mower			
	2013 Mule			
	2006 Kubota Tractor			
	2014 Toro Workman MDX			
	2010 JD Tractor			
	Toro - Reel Mower			
	JD - Reel Mower			
	Toro - Workman/Spray rig			
	(3) Groomers			
	Sod Cutter			

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0013210 001-3210-6285 BUILDING MAINT & SUPPLIES				14,999.00 *
Emergency plumbing services for 13 facilities		1.00	2,000.00	2,000.00
Maintenance and repairs to HVAC units within park system		9.00	200.00	1,800.00
Monitronics - alarm monitoring for 9 park buildings and facilities. Plus additional funding for batteries for systems and sensors.		9.00	300.00	2,700.00
Miscellaneous maintenance supplies for carpet cleaning, minor roof repairs, and building contractor services at park buildings		1.00	699.00	699.00
Padlocks, locks, cores, and keys for assorted gates, electrical boxes, buildings and facilities.		1.00	1,000.00	1,000.00
Annual maintenance supplies, paint, hardware, door closures, etc.		1.00	2,000.00	2,000.00
Replacement of receptacles, switches, ballasts etc.		1.00	1,000.00	1,000.00
Miscellaneous contract painting or sealing of wood gables at City Park and Pleasant Run Park.		1.00	3,800.00	3,800.00
0013210 001-3210-6287 PROPERTY MAINTENANCE				64,500.00 *
Masonry chalk, athletic field marking chalk.		1.00	1,500.00	1,500.00
Athletic field materials used on warning tracks such as cinder or shale, etc. for softball fields at City Park.		1.00	500.00	500.00
Maintenance and emergency repair to pumps and fountains located in city ponds.		1.00	2,011.00	2,011.00
Chain link and split rail fence repairs for City Park, Sparger Park, Nature Center, Reagan Park and Kimzey Park.		1.00	1,500.00	1,500.00
Sand for volleyball courts at City Park and McPherson Park.		1.00	2,500.00	2,500.00
Calcine clay, drying agent for baseball and softball fields.		1.00	2,500.00	2,500.00
Miscellaneous repairs to parks facilities and amenities as a result of vandalism, use and age.		1.00	1,500.00	1,500.00
Miscellaneous supplies for repairs and fabrication to park amenities and purchase of litter containers, lumber, hardware etc.		1.00	1,500.00	1,500.00
Repair and replacement of damaged or out-dated park signs, playground signs, and assorted signage within the parks.		1.00	1,000.00	1,000.00
Concrete, stone, and brick repair to flatwork, trails and pavilions.		1.00	1,500.00	1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	Miscellaneous athletic supplies, including bases, pitching rubbers, plugs, corner markers, batter's box clay bricks etc.		1.00	1,500.00	1,500.00
	Trash can liners and doggie dump bags for all parks and trails.		1.00	4,500.00	4,500.00
	Infield conditioner for baseball and softball fields at Reagan Park and City Park		1.00	2,500.00	2,500.00
	Electrical, repairs and installation of bulbs on athletic fields at City Park, Reagan Park, Pleasant run Soccer Complex and Pleasant Run Practice facility.		1.00	5,000.00	5,000.00
	Electrical repairs to park security lights, tennis lights, parking lot lights, etc.		1.00	2,989.00	2,989.00
	Sand, compost, overseed and top dressing materials used for athletic fields maintenance.		1.00	18,000.00	18,000.00
	Athletic field marking paint for soccer, baseball and softball.		1.00	3,500.00	3,500.00
	Playground parts and surfacing material.		1.00	4,000.00	4,000.00
	Batting cage synthetic turf at Reagan Park, annual maintenance for synthetic turf.		1.00	250.00	250.00
	Lightning detectors, annual maintenance, parts and components.		1.00	250.00	250.00
	Shade fabric repair and maintenance picnic, playground, bleachers etc.		1.00	1,500.00	1,500.00
	Decomposed granite and rock for trail use at Nature Center. Need major work on the granite trail due to flooding.		1.00	2,000.00	2,000.00
	Mound clay and infield clay required for pitching mounds and infield maintenance at City Park and Reagan Park.		1.00	1,500.00	1,500.00
	Scoreboards, bulbs and controller repair or replacement.		1.00	1,000.00	1,000.00
0013210	001-3210-6301 OFFICE SUPPLIES				
	Miscellaneous office supplies for park offices and maintenance facility.		1.00	250.00	250.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0013210 001-3210-6303 OPERATING SUPPLIES				44,000.00 *
Promotional supplies for ribbon cuttings, arbor day, other events and educational opportunities.		1.00	500.00	500.00
Irrigation parts and repair for all irrigated locations.		1.00	34,000.00	34,000.00
Misc. Operational Supplies and Equipment Repair (chainsaws, handsaws, mowers, etc)		1.00	9,500.00	9,500.00
0013210 001-3210-6304 CHEMICALS				46,147.00 *
Wetting agent for water conservation chemical for athletic playing fields at City Park and Pleasant Run Complex.		1.00	500.00	500.00
Chemical application tracker agent, dye and foam for tracking chemical application.		1.00	800.00	800.00
Tree maintenance for fertilizer, fungicides, insecticides, etc. all public areas. Add in organics.		1.00	1,847.00	1,847.00
Ant bait to spot treat around playgrounds, volleyball courts, etc.		1.00	5,000.00	5,000.00
Pesticides / Herbicides / Fertilizers - General use all public areas. Organic products for parks.		1.00	24,500.00	24,500.00
Pre/Post Emergent		1.00	13,500.00	13,500.00
0013210 001-3210-6305 UNIFORMS				7,470.00 *
Uniform pants, shirts and boots for 16 park & athletic staff.		1.00	4,350.00	4,350.00
Winter coat or bib coveralls for 16 park & athletic maintenance staff members 2 year rotation.		1.00	1,280.00	1,280.00
City logo caps for 16 park & athletic staff members.		1.00	1,200.00	1,200.00
Inclement weather gear for 16 park & athletic maintenance staff members.		1.00	640.00	640.00
0013210 001-3210-6309 LANDSCAPE				20,500.00 *
Replacement of sod in worn and bare areas on athletic fields.		1.00	885.00	885.00
Wildflower display areas, annual re-seeding of wildflowers at MCPerson Park and Nature Center.		1.00	1,000.00	1,000.00
Shrubs, groundcover, trees for various park areas.		1.00	3,000.00	3,000.00
New and redesign landscape projects		1.00	15,615.00	15,615.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0013210 001-3210-6313 SMALL TOOLS				4,995.00 *
Lawn/Garden tools such as shovels, rakes, brooms, saw blades, chain, ect.		1.00	1,165.00	1,165.00
Hand tools such as screwdrivers, wrenches, hammers, drills, etc.		1.00	1,165.00	1,165.00
Athletic field tools, shovels, rakes, infield mats, spike drags, chalkers etc.		1.00	1,165.00	1,165.00
Small engine equipment such as string trimmers, edgers, pumps, grounds vacuum, chain saws, power pole saw, tiller and miscellaneous small equipment as necessary.		1.00	1,500.00	1,500.00
0013210 001-3210-6314- BUILDING SUPPLIES				8,000.00 *
Paper products and janitorial supplies for park restrooms, park maintenance facility, and park offices.		1.00	8,000.00	8,000.00
0013210 001-3210-6326 SAFETY EQUIPMENT/SUPPLIES				6,250.00 *
Safety gear for maintenance staff to meet OSHA guidelines. Funding also allows for purchase of sun screen, mosquito repellent and first aid supplies.		1.00	6,250.00	6,250.00
0013310 001-3310-6101 SALARIES				369,793.00
0013310 001-3310-6135 STANDBY PAY				3,810.00
0013310 001-3310-6139 OVERTIME				10,000.00
0013310 001-3310-6141 FICA EXPENSE				29,639.00
0013310 001-3310-6142 GROUP HEALTH INSURANCE				106,712.00
0013310 001-3310-6143 WORKERS' COMPENSATION				7,352.00
0013310 001-3310-6145 UNEMPLOYMENT COMPENSATION				1,314.00
0013310 001-3310-6146 RETIREMENT				45,374.00
0013310 001-3310-6147 INCENTIVE PAY				600.00
0013310 001-3310-6148 LONGEVITY PAY				2,030.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0013310	001-3310-6152	ACCRUED LEAVE PAY			1,200.00
0013310	001-3310-6206	TRAINING			10,493.00 *
		Work Zone Safety	6.00	200.00	1,200.00
		Pavement Markings (Sign Technician)	1.00	240.00	240.00
		Street and Road Maintenance (Streets & Drainage Operations and Maintenance Manager)	1.00	385.00	385.00
		Teex Training (2 Equipment Operators; 6 Field Technicians)	8.00	385.00	3,080.00
		Public Works Road-E-o 38% of \$2,600 cost	1.00	988.00	988.00
		CDL Training	2.00	2,100.00	4,200.00
		International Municipal Signal Association	1.00	400.00	400.00
0013310	001-3310-6207	PRE-EMPLOYMENT/SCREENINGS Screenings	1.00	554.00	554.00 *
0013310	001-3310-6209	DUES & SUBSCRIPTIONS			1,118.00 *
		CDL Renewal (Equipment Operator X 3)	3.00	105.00	315.00
		Texas Water Utilities Association (TWUA) (Streets & Drainage Operations and Maintenance Manager, Equipment Operator)	2.00	100.00	200.00
		American Public Works Association (APWA) (Streets & Drainage Operations and Maintenance Manager)	1.00	203.00	203.00
		International Municipal Signal Association	1.00	400.00	400.00
0013310	001-3310-6226	MISC. CONTRACTUAL SERVICES			6,180.00 *
		Networkfleet GPS Monitoring	1.00	2,180.00	2,180.00
		Vueworks Subscription	1.00	4,000.00	4,000.00
0013310	001-3310-6242	STREET LIGHTING			255,000.00 *
		Streetlighting Costs	1.00	255,000.00	255,000.00
0013310	001-3310-6245	EQUIPMENT RENTAL			8,000.00 *
		Rental of specialized equipment such as mini-excavators, motor graders, etc.	1.00	8,000.00	8,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0013310 001-3310-6261 VEHICLE MAINTENANCE				7,050.00 *
Vehicles 600E, 601E, 603E, 665, 676, 698		1.00	7,050.00	7,050.00
0013310 001-3310-6262 GAS AND OIL				35,000.00
0013310 001-3310-6284 EQUIPMENT MAINTENANCE				13,890.00 *
Equipment 600, 601, 602, 606, 613, 616, 617, 661, 667, 672, 674, 683, 684, 685, 690, 691, 696		1.00	13,890.00	13,890.00
0013310 001-3310-6285 BUILDING MAINT & SUPPLIES				7,813.00 *
Service Center floor mats contract (28% of \$1,351)		1.00	380.00	380.00
Misc. repairs to Service Center (28% of \$6,000)		1.00	1,680.00	1,680.00
Service Center custodial contract (28% of \$11,629)		1.00	5,753.00	5,753.00
0013310 001-3310-6301 OFFICE SUPPLIES				500.00
0013310 001-3310-6305 UNIFORMS				5,700.00 *
Uniform Rental and Miscellaneous Clothing Supply (5 Street Crew Personnel)		1.00	5,700.00	5,700.00
0013310 001-3310-6308 PRINTING				58.00
0013310 001-3310-6313 SMALL TOOLS				1,700.00
0013310 001-3310-6314- BUILDING SUPPLIES				10,555.00 *
Paper Supplies for Service Center		1.00	555.00	555.00
Street Light Supplies		1.00	10,000.00	10,000.00
0013310 001-3310-6317 TRAFFIC CONTROL SIGNS/SIGNALS				81,500.00 *
ILA Grapevine Signal Maintenance		1.00	7,000.00	7,000.00
Traffic Control Sign Replacement Program		1.00	28,500.00	28,500.00
Signal Maint (2 Traffic Signals and 21 School Zone Flashers)		1.00	46,000.00	46,000.00
0013310 001-3310-6324- INFRASTRUCTURE REPAIR & MAINT				115,450.00 *
Street Maintenance Supplies		1.00	85,450.00	85,450.00
Miscellaneous Asphalt Repairs		1.00	30,000.00	30,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0013310 001-3310-6326 SAFETY EQUIPMENT/SUPPLIES				2,825.00
0013310 001-3310-6360 MINOR OPERATING OUTLAY				12,240.00 *
Street Core Machine		1.00	10,000.00	10,000.00
Purchase of street core machine versus utilizing geotechnical company .				
Training Room Tables and Chairs		1.00	2,240.00	2,240.00
Purchase of new tables and chairs for the training room.				
0013410 001-3410-6101 SALARIES				343,781.00
0013410 001-3410-6102 TEMPORARY HELP				25,500.00
0013410 001-3410-6141 FICA EXPENSE				28,982.00
0013410 001-3410-6142 GROUP HEALTH INSURANCE				50,415.00
0013410 001-3410-6143 WORKERS' COMPENSATION				674.00
0013410 001-3410-6145 UNEMPLOYMENT COMPENSATION				1,035.00
0013410 001-3410-6146 RETIREMENT				35,551.00
0013410 001-3410-6148 LONGEVITY PAY				2,175.00
0013410 001-3410-6151- VACATION BUY-BACK				500.00
0013410 001-3410-6152- ACCRUED LEAVE PAY				6,900.00
0013410 001-3410-6204 TRAVEL				4,250.00 *
Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist (2 employees)		2.00	125.00	250.00
Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Coordinator (2 employees)		2.00	125.00	250.00
Texas Recreation and Park Society (TRAPS) State Conference Recreation Supervisor		1.00	355.00	355.00
National Recreation & Park Association (NRPA) Conference Parks & Recreation Director		1.00	3,395.00	3,395.00

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PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0013410 001-3410-6207 PRE-EMPLOYMENT/SCREENINGS				2,000.00 *
Background Checks - Instructors, Volleyball /Basketball Coaches, Referees, Gym Monitors, etc.		1.00	1,000.00	1,000.00
New staff and/or turnover		1.00	1,000.00	1,000.00
0013410 001-3410-6209 DUES & SUBSCRIPTIONS				924.00 *
Sam's Membership - Parks & Recreation Director		1.00	.00	.00
International Council of Shopping Membership - Lisa Escobedo		1.00	50.00	50.00
Texas Recreation and Park Society (TRAPS) Membership - 5 Recreation Staff		1.00	125.00	125.00
Amazon Prime Membership		1.00	589.00	589.00
		1.00	40.00	40.00
		1.00	.00	.00
		1.00	.00	.00
		1.00	.00	.00
Canva Pro Subscription (one subscription @ 120 Annually)		1.00	120.00	120.00
0013410 001-3410-6226 MISC. CONTRACTUAL SERVICES				10,000.00 *
Texas Junior Anglers - Fishing event for youth (fish stocking program and prizes)		1.00	4,700.00	4,700.00
Lobby diffuser service (once a month @ \$200)		1.00	2,400.00	2,400.00
Recreation Center maintenance & repairs		1.00	2,900.00	2,900.00
0013410 001-3410-6236 ADVERTISING				3,000.00 *
Advertising Events - Winter Ball, Bunny Brunch, Volleyball Leagues, and Summer Programs		1.00	1,000.00	1,000.00
Advertising Brochures (3) - Fall, Winter/Spring and Summer		1.00	1,000.00	1,000.00
Peach Jar - GCISD Email Blast		1.00	1,000.00	1,000.00
0013410 001-3410-6246 OFFICE EQUIP & MAINTENANCE				250.00 *
Laminator Maintenance Fee		1.00	250.00	250.00
0013410 001-3410-6257 RECREATION PROGRAM INSTRUCTORS				172,880.00 *
Adult Enrichment Classes - Instructor Payments		1.00	18,500.00	18,500.00
Youth Development Classes - Instructor Payments		1.00	25,045.00	25,045.00
Tennis & Pickleball Program - Instructor Payments		1.00	15,000.00	15,000.00
Youth Athletic Programs - Instructor Payment, volleyball Game Officials and		1.00	87,000.00	87,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	Gym Monitors. Special Needs Programs (Ignite)		1.00	27,335.00	27,335.00
0013410	001-3410-6301 OFFICE SUPPLIES Miscellaneous Office Supplies - Writing instruments, binders, desk accessories, legal pads, copy paper, three-ring binders, labels, post-it notes, and other miscellaneous office items as necessary.		1.00	300.00	300.00 *
0013410	001-3410-6302 POSTAGE Postage - Mailing the Recreation Brochure to Colleyville Residents (3 times per year - Fall, Winter/Spring, and Summer)		1.00	6,000.00	6,000.00 *
0013410	001-3410-6303 OPERATING SUPPLIES ID Card Ribbon and supplies - Rec Center Memberships		1.00	2,000.00	5,000.00 *
	Cleaning supplies for center and gymnasiums.		1.00	2,000.00	2,000.00
	Laundry supplies for in house maintenance of mops, towels and cleaning equipment.		1.00	1,000.00	1,000.00
0013410	001-3410-6305 UNIFORMS Staff Shirts, Polos, Jackets		1.00	2,000.00	2,000.00 *
0013410	001-3410-6307 RECREATION PROGRAM SUPPLIES Tennis Program Supplies - Tennis ball, tennis ball hoppers		1.00	200.00	55,000.00 *
	Recreation Programs / Activities - Class materials and supplies		1.00	15,200.00	200.00
	Recreation Promotional Items - Custom giveaways for State of the City, Mayor for the Day, School Presentations/Expos (pencils, pens, bags, water bottles, etc.)		1.00	1,300.00	15,200.00
	Winter Ball - DJ, Snacks, Refreshments, Decorations, Supplies, Prizes, Photo Supplies		1.00	6,500.00	1,300.00
	Bunny Brunch/Lunch - Catered Menu, Plastic Eggs, Supplies, Prizes, Entertainment, Petting Zoo, Pony Rides, Inflatables, and Decorations		1.00	15,510.00	6,500.00
	Youth Volleyball, Youth Basketball, & Adult Sand Volleyball League Supplies - Jerseys, trophies, champion shirts		1.00	16,290.00	15,510.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0013410	001-3410-6308 PRINTING				25,000.00 *
	Miscellaneous Printing (business cards, etc.)		1.00	1,000.00	1,000.00
	Brochure Printing (Recreation Sensation) - 3 times per year (Fall, Winter/Spring, and Summer)		1.00	24,000.00	24,000.00
0013410	001-3410-6328 RECREATION EQUIPMENT				25,000.00 *
	Miscellaneous Recreation Equipment - Balls, Storage Bins, Tools, Cones, Game Equipment, etc.		1.00	20,000.00	20,000.00
	Volleyball & Basketball Equipment - Balls, Ball Rack/Carts, Ball Bags, Flags, Score Boards, etc.		1.00	5,000.00	5,000.00
0013420	001-3420-6204 TRAVEL				575.00 *
	Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist		1.00	75.00	75.00
	Texas Recreation and Park Society (TRAPS) State Conference Recreation Supervisor		1.00	500.00	500.00
0013420	001-3420-6207 PRE-EMPLOYMENT/SCREENINGS				100.00 *
	Annual Background Checks - Instructors		1.00	100.00	100.00
0013420	001-3420-6209 DUES & SUBSCRIPTIONS				216.00 *
	AARP - Annual membership dues		1.00	16.00	16.00
	Texas Recreation and Park Society (TRAPS) Membership - Senior Center Supervisor		1.00	100.00	100.00
	Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist - Senior Center		1.00	100.00	100.00
0013420	001-3420-6245 EQUIPMENT RENTAL				700.00 *
	Senior Health Fair - Table Rental		1.00	350.00	350.00
	Senior Craft Fair - Table Rental		1.00	350.00	350.00
0013420	001-3420-6257 RECREATION PROGRAM INSTRUCTORS				18,850.00 *
	Senior Recreation Classes - Instructor Payments		1.00	18,850.00	18,850.00
	Increase in Senior classes and programs in the newly renovated facility.				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed	
0013420 001-3420-6261 VEHICLE MAINTENANCE				100.00 *	
Vehicle #507 - 2019 Ford (14 Passenger Shuttle)		1.00	100.00	100.00	
0013420 001-3420-6262 GAS AND OIL				900.00 *	
Gas - Vehicle #507 (14 Passenger Shuttle - 2019 Ford)		1.00	900.00	900.00	
0013420 001-3420-6284- EQUIPMENT MAINTENANCE				300.00 *	
Senior Center - Fitness Equipment Maintenance & Repairs		1.00	300.00	300.00	
0013420 001-3420-6301 OFFICE SUPPLIES				250.00 *	
Senior Center Office Supplies - Pens, printer paper, note pads, etc.		1.00	250.00	250.00	
0013420 001-3420-6302 POSTAGE				100.00 *	
Mailing of Marketing Materials/Postcards		1.00	100.00	100.00	
0013420 001-3420-6303 OPERATING SUPPLIES				2,000.00 *	
Senior Center First Aid Supplies - Ice packs, gloves, bandages, etc.		1.00	76.00	76.00	
Senior Center Coffee Supplies - Coffee, filters, creamer, sugar, stir sticks, artificial sweeteners, cups		1.00	1,140.00	1,140.00	
ID Printer - Supplies (Ribbon, Cards, etc.)		1.00	784.00	784.00	
0013420 001-3420-6305 UNIFORMS				180.00 *	
Staff Shirts		3.00	60.00	180.00	
0013420 001-3420-6307 RECREATION PROGRAM SUPPLIES				6,500.00 *	
Senior Center Facility Supplies - game supplies, storage racks, utility cart, etc.		1.00	775.00	775.00	
Senior Center Holiday Party - Catered dinner, drinks, decorations, prizes, supplies, photo supplies		1.00	1,250.00	1,250.00	
Senior Center Dances - Entertainment, snacks, door prizes, decorations & misc. event supplies		4.00	750.00	3,000.00	
Senior Center Special Events (Senior Health Fair, Craft Fair & Miscellaneous Social Events) - entertainment, snacks, door prizes, decorations & misc. event supplies		1.00	1,475.00	1,475.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0013420	001-3420-6308 PRINTING				100.00 *
	Senior Events - promotional fliers, postcards, etc.		1.00	100.00	100.00
0013420	001-3420-6314- BUILDING SUPPLIES				300.00 *
	Miscellaneous Building Supplies - Disinfectant wipes, laundry detergent, cleaning supplies, dishwasher detergent, and other supplies needed for basic building operation		1.00	300.00	300.00
0013420	001-3420-6328 RECREATION EQUIPMENT				200.00 *
	Senior Center Fitness Equipment - Replace worn / damaged items		1.00	100.00	100.00
	Senior Center Miscellaneous Equipment - Replace worn / damaged items		1.00	100.00	100.00
0013610	001-3610-6102- TEMPORARY HELP				65,000.00
0013610	001-3610-6141 FICA EXPENSE				4,973.00
0013610	001-3610-6143 WORKERS' COMPENSATION				85.00
0013610	001-3610-6145 UNEMPLOYMENT COMPENSATION				207.00
0013610	001-3610-6204 TRAVEL				3,600.00 *
	Annual Conference: City-County Communications and Marketing Association (3CMA), Texas Association of Municipal Information Officers (TAMIO), or Government Social Media		2.00	1,800.00	3,600.00
0013610	001-3610-6209 DUES & SUBSCRIPTIONS				2,135.00 *
	Annual subscription to AP Stylebook - remove. no longer in use.		1.00	.00	.00
	Annual dues - TAMIO		1.00	85.00	85.00
	Canva Pro subscription		1.00	120.00	120.00
	QR Code Generator subscription		1.00	210.00	210.00
	City-County Communications and Marketing Association (3CMA) Annual Dues		1.00	375.00	375.00
	Sign Up Genius subscription		1.00	325.00	325.00
	Dallas Morning News subscription		12.00	24.00	288.00
	Fort Worth Star Telegram subscription		12.00	26.00	312.00
	Survey Monkey subscription - remove. no longer in use.		1.00	.00	.00
	Issuu subscription (brochures)		1.00	420.00	420.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0013610 001-3610-6213- TUITION REIMBURSEMENT				1,500.00
0013610 001-3610-6226 MISC. CONTRACTUAL SERVICES				70,703.00 *
Graphic Design Work		1.00	5,000.00	5,000.00
Annual renewal and hosting fees for website + programming changes		1.00	16,000.00	16,000.00
Archive Social subscription		1.00	4,790.00	4,790.00
Mobile Texts		1.00	1,428.00	1,428.00
Facebook Boosts		1.00	1,500.00	1,500.00
Other City marketing efforts		1.00	5,000.00	5,000.00
City Fair		1.00	35,000.00	35,000.00
iStock photos subscription		1.00	350.00	350.00
Broadcast Music License		1.00	435.00	435.00
SESAC renewal (movie rights)		1.00	1,200.00	1,200.00
0013610 001-3610-6236- ADVERTISING				7,000.00 *
City Marketing and Swag		1.00	7,000.00	7,000.00
0013610 001-3610-6301 OFFICE SUPPLIES				165.00 *
General office supplies		1.00	165.00	165.00
0013710 001-3710-6101 SALARIES				115,808.00
0013710 001-3710-6102 TEMPORARY HELP				26,115.00
0013710 001-3710-6139 OVERTIME				4,000.00
0013710 001-3710-6141 FICA EXPENSE				11,288.00
0013710 001-3710-6142 GROUP HEALTH INSURANCE				33,610.00
0013710 001-3710-6143 WORKERS' COMPENSATION				4,809.00
0013710 001-3710-6145 UNEMPLOYMENT COMPENSATION				414.00
0013710 001-3710-6146 RETIREMENT				14,125.00
0013710 001-3710-6147- INCENTIVE PAY				600.00
0013710 001-3710-6148 LONGEVITY PAY				1,028.00
0013710 001-3710-6204 TRAVEL				700.00 *
Chamber Luncheons		14.00	50.00	700.00
TXAVM luncheons				
Marketing and Branding				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0013710 001-3710-6206- TRAINING				2,900.00 *
Texas Association of Venue Managers Conference		1.00	500.00	500.00
Employee Development		1.00	2,000.00	2,000.00
Team Building Meals		4.00	100.00	400.00
0013710 001-3710-6209 DUES & SUBSCRIPTIONS				2,665.00 *
Texas Association of Venues		1.00	500.00	500.00
Texas Venue Associations				
International Association of Assembly Managers		1.00	475.00	475.00
National Membership Group				
Sam's Club		1.00	50.00	50.00
Grapevine Chamber		1.00	300.00	300.00
Colleyville Rotary		1.00	900.00	900.00
GV Women's Division		1.00	40.00	40.00
Colleyville Women's Club		1.00	200.00	200.00
Colleyville Executive Organization		1.00	200.00	200.00
0013710 001-3710-6226 MISC. CONTRACTUAL SERVICES				7,312.00 *
aire master deodorizer service		12.00	126.00	1,512.00
Grease Trap Servicing		4.00	200.00	800.00
Weekend Event Maintenance		1.00	5,000.00	5,000.00
0013710 001-3710-6245 EQUIPMENT RENTAL				500.00 *
		1.00	500.00	500.00
0013710 001-3710-6284- EQUIPMENT MAINTENANCE				2,500.00
0013710 001-3710-6285 BUILDING MAINT & SUPPLIES				37,297.00 *
Security System Monthly monitoring		12.00	40.00	480.00
Fire Alarm Monitoring		4.00	155.25	621.00
Sprinkler system and vent hood check		1.00	1,400.00	1,400.00
Cleaning tools including floor buffing pads, paint brushes, buckets for cleaning, ice, floor brooms etc used for ongoing cleaning of building		12.00	172.50	2,070.00
Quarterly Service filter changing system check, filter cleaning and maintenance on 6 AC units;		4.00	1,272.00	5,088.00
Building Refresh Cleaning Service as needed per events		22.00	191.00	4,202.00
Quarterly window washing inside and out of 4 large Paladium and all other other small windows in Center		4.00	805.00	3,220.00
Annual door maintenance		1.00	1,448.00	1,448.00
Annual Partition Maintenance of room dividers in large hall and small conference room		1.00	2,053.00	2,053.00
Emergency/non preventative maintenance		1.00	1,725.00	1,725.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	work on non-warranty repairs and maintenance of mechanical systems and equipment				
	Electrical Updates and repairs		1.00	3,000.00	3,000.00
	Building Breakdown Cleaning Service as needed per events		22.00	545.00	11,990.00
0013710	001-3710-6287 PROPERTY MAINTENANCE				3,375.00 *
	Monthly pest control spraying of facility interior and exterior (Western Exterminators)		12.00	80.50	966.00
	Quarterly Grease Trap Cleaning		4.00	189.75	759.00
	Exterior paint and facade touch ups		1.00	1,150.00	1,150.00
	Creative Nightscapes		2.00	250.00	500.00
0013710	001-3710-6301 OFFICE SUPPLIES				1,250.00
0013710	001-3710-6302 POSTAGE				100.00
0013710	001-3710-6303 OPERATING SUPPLIES				11,989.00 *
	Hospitality baskets for restroom		12.00	40.25	483.00
	First aid supplies, duct tape, kitchen utensils as needed		4.00	115.00	460.00
	Beverage Service- offset by revenue charged to clients.		12.00	360.50	4,326.00
	Linen Service- linen provided free with standard business booking Monday-Friday		12.00	560.00	6,720.00
0013710	001-3710-6305 UNIFORMS				1,500.00 *
	5 Employees: Annual update of City and Center branded shirts for events, work slacks for maintenance crew		1.00	1,500.00	1,500.00
0013710	001-3710-6308 PRINTING				800.00 *
	Letterhead, business cards, fliers for conventions, rate cards, etc.;		1.00	800.00	800.00
0013710	001-3710-6309 LANDSCAPE				5,750.00
0013710	001-3710-6314- BUILDING SUPPLIES				10,695.00 *
	Batteries for AV accessories		4.00	23.00	92.00
	Floor Care Products including stripper and wax		10.00	230.00	2,300.00
	Cleaning Supplies & Paper Products		12.00	586.50	7,038.00
	Flourescent light bulb replacement		1.00	1,265.00	1,265.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0013910	001-3910-6101 SALARIES				244,271.00
0013910	001-3910-6102- TEMPORARY HELP				17,480.00
0013910	001-3910-6141 FICA EXPENSE				20,286.00
0013910	001-3910-6142 GROUP HEALTH INSURANCE				33,610.00
0013910	001-3910-6143 WORKERS' COMPENSATION				347.00
0013910	001-3910-6145 UNEMPLOYMENT COMPENSATION				414.00
0013910	001-3910-6146 RETIREMENT				27,829.00
0013910	001-3910-6147- INCENTIVE PAY				600.00
0013910	001-3910-6148 LONGEVITY PAY				2,333.00
0013910	001-3910-6151- VACATION BUY-BACK				500.00
0013910	001-3910-6206 TRAINING				6,350.00 *
	HR Southwest Seminar - HR Director		1.00	1,000.00	1,000.00
	Records Management Training from the Texas State Library and Archives Commission		1.00	1,000.00	1,000.00
	Tyler Technologies Conference for 1 HR staff member		1.00	3,000.00	3,000.00
	Women in Govt - HR Analyst		1.00	100.00	100.00
	Fort Worth Human Resources Management Association (FWHRMA) Employment Law Seminar - HR Director		1.00	250.00	250.00
	Texas Municipal Human Resources Association (TMHRA) Annual Conference - HR Dir & HR Analyst		1.00	1,000.00	1,000.00
0013910	001-3910-6207 PRE-EMPLOYMENT/SCREENINGS				75.00 *
	Pre-employment screenings		1.00	75.00	75.00
0013910	001-3910-6208 ORGANIZATIONAL DEVELOPMENT				38,027.00 *
	General Fund: \$38,027.30 (85%)		1.00	38,027.00	38,027.00
	Utility Fund: \$6,710.70 (15%)				
	TOTAL: \$44,738.00				
	Benefit Bid Ad \$75				
	Chili Cookoff \$800				
	EAP \$8,808				
	Employee Picnic \$7,000				
	Flu Shots (\$25 x 65) \$1,625				
	HR Specialist Business Mgmt Daily \$200				
	In-Service Day \$10,000				
	Leadership Team Retreat \$1,000				
	NCTCOG Training Account \$1,000				
	Onboarding Box Lunches \$500				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	Recognition Certificate Booklets \$100				
	Retirement Plaques \$555				
	Team of Excellence Award Photos \$75				
	Training \$10,000				
	Halloween Event - \$3000				
0013910	001-3910-6209 DUES & SUBSCRIPTIONS				1,030.00 *
	Texas Municipal Human Resources Association (TMHRA) Membership Dues - HR Dir & HR Analyst		2.00	75.00	150.00
	Dallas Human Resources Association - HR Director		1.00	150.00	150.00
	Society for Human Resource Management (SHRM) Membership Dues - HR Dir & HR Analyst		2.00	300.00	600.00
			1.00	75.00	130.00
0013910	001-3910-6226 MISC. CONTRACTUAL SERVICES				111,808.00 *
	ERS Annual Fee (Texas Social Security Program)		1.00	35.00	35.00
	Texas Municipal Human Resources Association (MHRA) Luncheon		1.00	221.00	221.00
	Subscription to Strategic Government Resources (SGR) job board website for advertising open positions. Increase of 10% from previous year		1.00	500.00	500.00
	Increase in annual membership amount				
	Labor Law Poster Compliance		1.00	650.00	650.00
	Classification and Compensation (Compensation Software)		1.00	50,000.00	50,000.00
	Target Solution Training Software annual license (increase of 2% for software and increase in number of user accounts)		1.00	15,402.00	15,402.00
	City-wide health screening		1.00	45,000.00	45,000.00
	Increase by \$20,000 due to rise in health screening cost and account for additional screenings to be conducted.				
0013910	001-3910-6301 OFFICE SUPPLIES				1,050.00 *
			1.00	1,050.00	1,050.00
0013910	001-3910-6302 POSTAGE				120.00 *
			1.00	120.00	120.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0013910 001-3910-6303 OPERATING SUPPLIES				1,686.00 *
HR fax machine replacement cartridge		1.00	51.00	51.00
Misc		1.00	1,635.00	1,635.00
0013910 001-3910-6305- UNIFORMS				835.00 *
Uniforms		1.00	835.00	835.00
0013910 001-3910-6308 PRINTING				70.00 *
Printing; Business Cards		1.00	70.00	70.00
0014110 001-4110-6101 SALARIES				376,820.00
0014110 001-4110-6102 TEMPORARY HELP				2,000.00
0014110 001-4110-6126 MUNICIPAL JUDGE				188,000.00
0014110 001-4110-6141 FICA EXPENSE				43,582.00
0014110 001-4110-6142 GROUP HEALTH INSURANCE				100,830.00
0014110 001-4110-6143 WORKERS' COMPENSATION				995.00
0014110 001-4110-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0014110 001-4110-6146 RETIREMENT				63,781.00
0014110 001-4110-6147- INCENTIVE PAY				600.00
0014110 001-4110-6148 LONGEVITY PAY				1,678.00
0014110 001-4110-6151- VACATION BUY-BACK				600.00
0014110 001-4110-6204- TRAVEL				2,000.00 *
TYLER TECHNOLOGIES CONFERENCE		1.00	2,000.00	2,000.00
0014110 001-4110-6206 TRAINING				6,500.00 *
4 REGISTRATIONS FOR TMCEC SEMINARS		6.00	50.00	300.00
TX MUNICIPAL COURT EDUCATION CENTER		4.00	150.00	600.00
(TMCEC) - CONTINUING EDUCATION FOR 3				
REQUIRED				
CLERKS LEGISLATIVE UPDATE SEMINAR -		2.00	125.00	250.00
DALLAS COURT ADMINISTRATOR AND				
CERTIFICATION TRAINING				
LOCAL TRAINING FOR CERTIFIED CLERK		1.00	100.00	100.00
TMCEC TRAINING FOR COURT ADMINISTRATOR		2.00	300.00	600.00
AND JUVENILE CASE MANAGER - AUSTIN -				
STATE MANDATORY				
1 CLERK ATTEND THE NEW 32 HOUR TRAINING		1.00	540.00	540.00
IN AUSTIN - REGISTRATION \$200, MILEAGE				
\$225				
NATIONAL CENTER FOR STATE COURTS-		1.00	3,000.00	3,000.00
INSTITUTE FOR COURT MANAGEMENT				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	Advanced Court Management Certification for Deputy Court Administrator-6 COURSES				
	2 ADDITIONAL OFFERED CONFERENCES BY THE TEXAS MUNICIPAL COURTS EDUCATION CENTER EDUCATION FOR MUNICIPAL COURT AWARENESS AND STATS		1.00	350.00	350.00
	2 MENTAL HEALTH SEMINARS		1.00	100.00	100.00
	misc training		1.00	660.00	660.00
0014110	001-4110-6209 DUES & SUBSCRIPTIONS				735.00 *
	LEXIS NEXIS RISK SOLUTIONS - traffic		1.00	50.00	50.00
	law books				
	NORTH TEXAS COURT CLERKS ASSOCIATION - 5 employees		5.00	55.00	275.00
	GOULDS LAW MANUAL UPDATE FOR JUDGE AND COURT STAFF		1.00	80.00	80.00
	TMCEC Dues		6.00	55.00	330.00
0014110	001-4110-6213- TUITION REIMBURSEMENT				3,000.00
0014110	001-4110-6226 MISC. CONTRACTUAL SERVICES				41,675.00 *
	SAFESITE - document storage		1.00	1,250.00	1,250.00
	Language Line - Court translation services		1.00	2,127.00	2,127.00
	Court legal fees		1.00	3,000.00	3,000.00
	Tyler Tech Case Resolution Bundle		1.00	3,648.00	3,648.00
	Tyler one-time cost to implement regional warrant interface. This will allow us to process warrants electronically		1.00	9,050.00	9,050.00
	Tyler recurring charges related to electronic warrant interface.		1.00	2,200.00	2,200.00
	Keller portion of Tyler warrant interface, one-time		1.00	11,250.00	11,250.00
	Keller portion of Tyler warrant interface, recurring		1.00	2,750.00	2,750.00
	Tyler Muni Justice/Brazos Software Case Mgt Suite Maint; CV portion from Tech fund that goes over FB		1.00	6,400.00	6,400.00
0014110	001-4110-6301 OFFICE SUPPLIES				1,000.00 *
	DEPOSIT SLIPS AND BANK BAGS FOR DAILY DEPOSIT		1.00	100.00	100.00
	STAPLES - 2 types of envelopes for court notification mailings		1.00	100.00	100.00
	misc. office supplies		1.00	800.00	800.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0014110 001-4110-6303 OPERATING SUPPLIES				7,668.00 *
OFFICE DEPOT - receipt printer ribbons		1.00	300.00	300.00
COLLEYVILLE - paper warrant issue		1.00	325.00	325.00
KELLER - paper warrant issue		1.00	325.00	325.00
SAFE SITE - document storage		1.00	500.00	500.00
STAPLES - envelopes for mailing (2 types)		1.00	518.00	518.00
STAPLES - mailing labels		1.00	600.00	600.00
OFFICE DEPOT - thermal paper for payment receipts		1.00	800.00	800.00
CPI ONE POINT - copy paper		1.00	1,200.00	1,200.00
OFFICE DEPOT - ticket writer paper for PD		1.00	1,500.00	1,500.00
CPI ONE POINT - paper for letters, dockets, & complaints		1.00	1,600.00	1,600.00
0014110 001-4110-6308 PRINTING				1,250.00 *
STEVE STRANGE - printing of letterhead / envelopes		1.00	250.00	250.00
KIT JONES INC - hard copy citations, warrant cards, and blue envelopes		1.00	1,000.00	1,000.00
0015110 001-5110-6101 SALARIES				117,095.00
0015110 001-5110-6139 OVERTIME				1,575.00
0015110 001-5110-6141 FICA EXPENSE				9,361.00
0015110 001-5110-6142 GROUP HEALTH INSURANCE				33,610.00
0015110 001-5110-6143 WORKERS' COMPENSATION				1,669.00
0015110 001-5110-6145 UNEMPLOYMENT COMPENSATION				414.00
0015110 001-5110-6146 RETIREMENT				14,245.00
0015110 001-5110-6148 LONGEVITY PAY				2,333.00
0015110 001-5110-6150 TOOL ALLOWANCE				960.00
0015110 001-5110-6152 ACCRUED LEAVE PAY				400.00
0015110 001-5110-6206 TRAINING				675.00 *
Mechanical and Diagnostic and Repair Training (3 courses x \$94.95/course)		3.00	95.00	285.00
Automotive Service Excellence (ASE) Certification Testing-Self-Study Program		1.00	140.00	140.00
Automotive Service Excellence (ASE) Master Certification Testing-Online Program		1.00	250.00	250.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0015110 001-5110-6207 PRE-EMPLOYMENT/SCREENINGS				100.00
0015110 001-5110-6209 DUES & SUBSCRIPTIONS				3,213.00 *
Texas Operator's License - Commercial		1.00	105.00	105.00
Mitchell Repair Annual Subscription		1.00	1,908.00	1,908.00
Encore Scan Tool Software Updates		1.00	1,200.00	1,200.00
0015110 001-5110-6226- MISC. CONTRACTUAL SERVICES				1,868.00 *
Networkfleet GPS Monitoring		1.00	1,868.00	1,868.00
0015110 001-5110-6228 PROFESSIONAL MAINTENANCE				675.00 *
Service Parts Cleaner		5.00	135.00	675.00
0015110 001-5110-6261 VEHICLE MAINTENANCE				5,000.00 *
Vehicles 300E, 301E, 302E, 507, 707		1.00	5,000.00	5,000.00
0015110 001-5110-6262 GAS AND OIL				13,000.00 *
Motor Pool Gas and Oil		1.00	3,675.00	3,675.00
All City Vehicles Bulk Oil		1.00	5,025.00	5,025.00
FY24 update		1.00	4,300.00	4,300.00
0015110 001-5110-6284 EQUIPMENT MAINTENANCE				2,000.00 *
Equipment 303 and 334		1.00	2,000.00	2,000.00
0015110 001-5110-6305 UNIFORMS				1,640.00 *
Uniform Rental and Miscellaneous		1.00	1,640.00	1,640.00
Clothing Supply (2 Fleet Personnel)				
0015110 001-5110-6313 SMALL TOOLS				1,150.00
0015110 001-5110-6318 SHOP SUPPLIES				1,435.00 *
Various Shop Supplies		1.00	1,435.00	1,435.00
0015110 001-5110-6326 SAFETY EQUIPMENT/SUPPLIES				700.00
0015710 001-5710-6101 SALARIES				159,212.00
0015710 001-5710-6135- STANDBY PAY				4,700.00
0015710 001-5710-6139 OVERTIME				5,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0015710 001-5710-6141 FICA EXPENSE				13,551.00
0015710 001-5710-6142 GROUP HEALTH INSURANCE				33,610.00
0015710 001-5710-6143 WORKERS' COMPENSATION				3,765.00
0015710 001-5710-6145 UNEMPLOYMENT COMPENSATION				414.00
0015710 001-5710-6146 RETIREMENT				25,644.00
0015710 001-5710-6147- INCENTIVE PAY				600.00
0015710 001-5710-6148 LONGEVITY PAY				2,228.00
0015710 001-5710-6151- VACATION BUY-BACK				900.00
0015710 001-5710-6152 ACCRUED LEAVE PAY				4,500.00
0015710 001-5710-6204- TRAVEL				500.00 *
Building Maintenance Seminars TBD (Facilities Manager and Building Maintenance Technician)		1.00	500.00	500.00
0015710 001-5710-6206- TRAINING				1,800.00 *
HVAC Continuing Education (Facility Manager)		1.00	300.00	300.00
Safety Training		1.00	500.00	500.00
Vocational Training (Building Tech)		1.00	1,000.00	1,000.00
0015710 001-5710-6209- DUES & SUBSCRIPTIONS				100.00 *
HVAC License (Facility Manager)		1.00	100.00	100.00
0015710 001-5710-6226 MISC. CONTRACTUAL SERVICES				16,632.00 *
Networkfleet GPS Monitoring		1.00	312.00	312.00
Fountain Maintenance Agreement		1.00	16,320.00	16,320.00
0015710 001-5710-6261 VEHICLE MAINTENANCE				1,500.00 *
Vehicle 702E		1.00	1,500.00	1,500.00
0015710 001-5710-6262 GAS AND OIL				1,000.00
0015710 001-5710-6285 BUILDING MAINT & SUPPLIES				578,625.00 *
City Hall/Library/Justice Center: Security Systems Maintenance and Supply		1.00	5,980.00	5,980.00
Fire Stations 1, 2 and 3: HVAC Maintenance: Repairs, Service, Replacement		1.00	6,300.00	6,300.00
City Hall/Library: Elevator Inspections and Maintenance Agreement		1.00	10,000.00	10,000.00
Senior Center: Cleaning and Janitorial (Non-Discretionary/Ongoing)		1.00	23,662.00	23,662.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2026 Proposed
Fire Stations 1, 2 and 3: Miscellaneous Maintenance (general building repair, plumbing maintenance; backflow testing, etc.; includes Original Fire Station)		1.00	30,000.00	30,000.00
City Hall/Library/Justice Center: Miscellaneous Maintenance (thermostat zone controllers, hot water actuators not covered in blanket maintenance, fire station rollup door repairs, miscellaneous)		1.00	38,170.00	38,170.00
City Hall/Library/Justice Center: HVAC Maintenance & Repair		1.00	60,828.00	60,828.00
City Hall/Library/Justice Center: Cleaning and Janitorial		1.00	158,425.00	158,425.00
Public Works Service Center: Pest Control		1.00	260.00	260.00
Misc Contracts: Light Bulb Disposal Contract		1.00	500.00	500.00
Senior Center: Pest Control		1.00	570.00	570.00
Senior Center: Fire Alarm Inspections and Monitoring		1.00	750.00	750.00
Fire Stations 1, 2, 3, and original FS: Pest Control		1.00	4,000.00	4,000.00
Library: Partition Door Service Plan		1.00	1,000.00	1,000.00
Senior Center: Door Service Plan		1.00	2,000.00	2,000.00
City Hall/Library/Justice Center: Backflow Testing		1.00	2,700.00	2,700.00
Senior Center: Miscellaneous Maintenance (paint, hardware, door closures, locksets, keys, etc.)		1.00	1,250.00	1,250.00
City Hall & Library: Automatic Door Maintenance		1.00	5,200.00	5,200.00
Misc Contracts: Panic Button Monitoring		1.00	3,000.00	3,000.00
Bidault and Webb House: Miscellaneous Maintenance		1.00	2,500.00	2,500.00
Justice Center: Gate Maintenance Contract		1.00	2,550.00	2,550.00
Senior Center: HVAC Maintenance and Repair		1.00	2,790.00	2,790.00
Fire Stations 1, 2 and 3: Fire Alarm Inspections and Monitoring		1.00	7,000.00	7,000.00
City Hall/Library/Justice Center: Pest Control		1.00	6,000.00	6,000.00
Fire Administration: Cleaning and Janitorial		1.00	4,970.00	4,970.00
City Hall/Library: Boiler Inspection and Maintenance		1.00	4,200.00	4,200.00
City Hall/Library/Justice Center: Fire Alarm Inspections and Monitoring		1.00	6,700.00	6,700.00
City Hall/Library/Justice Center: Floor Mats Contract		1.00	4,810.00	4,810.00
City Hall/Library/Justice Center:		1.00	4,945.00	4,945.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	Window Cleaning				
	Plaza Stone Cleaning and Sealing		1.00	9,500.00	9,500.00
	Window Washing (Public Works Service Center)		1.00	1,200.00	1,200.00
	Recreation Center Backflow Testing		1.00	1,300.00	1,300.00
	Recreation Center Fire Alarm Inspections and Monitoring		1.00	5,320.00	5,320.00
	Recreation Center HVAC Maintenance/Repair		1.00	15,000.00	15,000.00
	Recreation Center: Cleaning and Janitorial		1.00	83,200.00	83,200.00
	Recreation Center: Miscellaneous Maintenance		1.00	30,000.00	30,000.00
	Recreation Center: Panic Button Monitoring		1.00	3,000.00	3,000.00
	Recreation Center: Pest Control		1.00	4,500.00	4,500.00
	Business Center: Cleaning and Janitorial		1.00	6,091.00	6,091.00
	Fire Stations 1,2,3: Diesel Exhaust Service & Maint. Agreement		1.00	2,685.00	2,685.00
	Senior Center: Window Cleaning		1.00	2,000.00	2,000.00
	Parks Facility: Cleaning and Janitorial		1.00	9,819.00	9,819.00
	Business Center: Misc Maintenance		1.00	3,500.00	3,500.00
	Expenses were being paid out of the TIF				
	Justice Center: Automatic Door Maintenance		1.00	450.00	450.00
0015710	001-5710-6303 OPERATING SUPPLIES				250.00 *
	Tapes, Access Cards, etc.		1.00	250.00	250.00
0015710	001-5710-6305 UNIFORMS				500.00 *
	Uniforms and Misc Clothing Supply (Building Technician, Facility Services Manager)		1.00	500.00	500.00
0015710	001-5710-6313 SMALL TOOLS				850.00
0015710	001-5710-6314- BUILDING SUPPLIES				7,500.00 *
	Lighting Supplies/Bulbs (Fire Stations 1, 2 and 3)		1.00	2,500.00	2,500.00
	Lighting Supplies (City Hall/Library/Justice Center)		1.00	5,000.00	5,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0015710 001-5710-6326 SAFETY EQUIPMENT/SUPPLIES				450.00
0015910 001-5910-6101 SALARIES				333,635.00
0015910 001-5910-6102- TEMPORARY HELP				50,000.00
0015910 001-5910-6139 OVERTIME				250.00
0015910 001-5910-6141 FICA EXPENSE				29,527.00
0015910 001-5910-6142 GROUP HEALTH INSURANCE				50,415.00
0015910 001-5910-6143 WORKERS' COMPENSATION				505.00
0015910 001-5910-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0015910 001-5910-6146 RETIREMENT				31,438.00
0015910 001-5910-6148 LONGEVITY PAY				684.00
0015910 001-5910-6151- VACATION BUY-BACK				800.00
0015910 001-5910-6152- ACCRUED LEAVE PAY				600.00
0015910 001-5910-6204 TRAVEL				4,968.00 *
Texas Association of Governmental Information Managers (TAGITM) Hotel Fee Updated Name + Projected 5% Increase (\$609 unit, 2 seats)		2.00	609.00	1,218.00
Mileage Re-imbursement for travel and exp.		2.00	650.00	1,300.00
Per Diem for Training & Conference		2.00	630.00	1,260.00
TAGITM Conference Fee Updated Name + Projected %5 Increase (\$625 unit, 2 seats), Moved from Dues 6209 FY25		2.00	595.00	1,190.00
0015910 001-5910-6206 TRAINING				23,043.00 *
ITIL v4 Certificate Training & Certificate Exams Updated Name, Price, per person amount, and Training Contents		7.00	972.00	6,804.00
Stormwind Studios - Online self-driven, instructor lead, and lab available certification training for staff		7.00	933.00	6,531.00
Updated Company Solution Name & Breakdown of unit cost License (x7) + Projected 5% Increase				
Cisco .NET Certification & CE Credit Continuation		1.00	3,500.00	3,500.00
Updated Name + Base Amount				
City Staff - Individual Security		1.00	6,208.00	6,208.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	Training KNOWBe4				
0015910	001-5910-6209 DUES & SUBSCRIPTIONS				767.00 *
	TX Assoc. of Govt. Info. Tech Mgrs. (TAGITM)		2.00	147.00	294.00
	Projected 5% Increase				
	Texas Association of State systems for Computing and Communications		1.00	473.00	473.00
	Projected 5% Increase				
0015910	001-5910-6225 COMPUTER SERVICES				209,427.00 *
	PD - Verizon Aircards (SIM) x21 (CID, SIU, LDR, CODE, LPR HWY 26)		25.00	649.00	16,225.00
	Projected 5% Increase (Base FY25 VZW SIM annual per \$617.40), Consolidated from CODE & AC				
	PARKS - Spectrum Maintenance & Cable Fees		1.00	1,336.00	1,336.00
	Projected 5% Increase				
	Consolidated FY24 from 2TV's added at \$9 each (\$216 base annual) (\$995.88 base annual TV cost)				
	ISM - Internet redundancy on-going cost (SD-WAN/PepLink)		1.00	2,646.00	2,646.00
	Projected 5% Increase (AT&T DSL solution EoL, new SD-WAN/Other solution replacement TBD)				
	CD - Building Inspections 4 Aircards (Verizon)		4.00	648.25	2,593.00
	Projected 5% Increase				
	FIRE - Operations Verizon Aircards (SIM) x19		19.00	648.25	12,316.75
	Projected 5% Increase, (Base VZW SIM annual per \$588 @FY24), Consolidated from EMS & Prevention				
	PD - Verizon Aircards (SIM) x21 (Patrol)		29.00	648.25	18,799.25
	Updated Name + Projected 5% Increase				
	FIRE - PSTRAX (Operations Fire Check software maintenance)		1.00	6,535.00	6,535.00
	Project 5% Increase - Consolidated FY24 from FireCheckoff.com (older solution and line item) to PSTRAX				
	FIRE - Pediatric Emergency Standards Inc		1.00	2,591.00	2,591.00
	Updated Name + Projected 5% Increase				
	ISM - City Hall Datacenter Warranty		1.00	11,000.00	11,000.00
	Flat - No Change FY25				
	ISM - Adobe Creative Cloud Licensing		1.00	22,810.00	22,810.00
	Updated Name & Annual Cost - LGA				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
pricing x100 Adobe Pro CC @ 104.59 per annual, + 7 device licenses @\$551.87 per (3 PD & 4 PARKS), x8 Creative Cloud All Apps (historical transfer) @925.32 per, and 5% projected increase ISM - Cisco Devise Licensing Refresh (Annual Cost) Annual Cost projected increase of \$10,500 (WAP and Switch replacement). NOTE - Additional 3-year license reoccurrence charge to be addressed FY27 estimated at \$24k ISM - Mobile Device Management (VZW \$1.50 per device) Updated Name ISM - Network Monitoring, Mapping, and Vulnerability Assessment & Services Updated Annual Costs with Lumos TS - Amount now also includes new Firewall Support with increased vulnerability monitoring (licenses in separate line item) ISM - Annual Cybersecurity Solution Total Cybersecurity and License Count increase for Fortinet (firewalls) and SentinelOne to cover 400 citywide devices and 98 servers. FIRE - ESO Emergency Reporting Projected 5% Increase - New Fire Department Software FY25 (See: Tim Folden for details) ISM - Duo MFA & SSO Login (Citywide) Updated Name and cost - License at \$58.50 per for 250 seats - pay in FY25 - need again in FY27 ISM - Freshworks Freshservice Starter Annual New service solution for citywide IT knowledge base, IT ticket tracking (ITIL compliant incidents, requests, problems, etc...), project management, and inventory integration		1.00	33,500.00	33,500.00
		1.00	1,575.00	1,575.00
		1.00	23,747.00	23,747.00
		1.00	45,473.00	45,473.00
		1.00	6,300.00	6,300.00
		1.00	.00	.00
		10.00	198.00	1,980.00
0015910 001-5910-6226 MISC. CONTRACTUAL SERVICES				421,386.00 *
FIRE - Active 911 Projected 5% Increase		70.00	14.00	980.00
ISM - American Answering Services (24/7 on-call answering service) Flat - No Change FY25 Budget Cycle Annual Cost (FY24 Rate range increase \$170 - \$280, potential charge per call)		12.00	280.00	3,360.00
FIRE - Haligan Daily Apparatus		1.00	1,544.00	1,544.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2026 Proposed
Maintenance				
PW - Fleet Vehicle Maintenance DB software (ManagerPlus Cloud Lic.)		3.00	1,113.00	3,339.00
PW named user license increase cost for x3 users @\$1113.12 per				
CS - Swagit Online Webcast Annual Agreement		1.00	18,743.00	18,743.00
Projected 5% Increase - This solution may be replaced with another.				
ISM - Laserfiche: Enterprise Rio Lic. Suite (DocuNav)		1.00	26,383.00	26,383.00
Projected 5% Increase (52 concurrent users)				
ISM - Microsoft Licensing Server/Office/Exchange/Sharepoint		1.00	36,286.00	36,286.00
Projected 5% Increase				
FIN - Munis ERP annual Maintenance Contract		1.00	32,730.00	32,730.00
Projected 5% Increase				
ENGR - AutoDesk Software		1.00	2,977.00	2,977.00
Projected 5% Increase				
ISM - HOSTMONITOR Service		1.00	1,432.00	1,432.00
Server/Network Software				
Projected 5% Increase				
FIN - Tyler Unlimited Client Access Maintenance		1.00	1,968.00	1,968.00
Projected 5% Increase				
ISM - C4RW-GIS TRAK Annual Maintenance		1.00	2,756.00	2,756.00
Projected 5% Increase				
ISM - Gov Connection Customer Response Module (CRM) Hosting		1.00	3,607.00	3,607.00
Projected 5% Increase (1/3 here; 1/3 in drainage; 1/3 in utility support)				
ISM - Digital cloud Fax (eFax Corporate Solutions)		1.00	3,418.00	3,418.00
Projected 5% Increase				
ISM - Barracuda Email Archiver		1.00	4,300.00	4,300.00
Projected 5% Increase				
ISM - Barracuda Spam Filter		1.00	5,452.00	5,452.00
Projected 5% Increase				
ISM - Ocularis Camera Maintenance (STS360)		1.00	5,843.00	5,843.00
Projected 5% Increase				
ISM - Barracuda Essentials Compliance Annual License		1.00	11,623.00	11,623.00
Projected 5% Increase				
Updated Annual Cost in FY24 (BC Essentials Solution in-place at \$11,068.60 per FY24)				
FIRE - Emergency Reporting Software Maintenance Reporting Systems INC.		1.00	5,852.00	5,852.00
Projected 5% Increase				
FIN - Tyler Overflow		1.00	5,930.00	5,930.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2026 Proposed
Projected 5% Increase (Fund historically utilized with FINC for additional Tyler charges)				
ISM - Server Hardware Repair/Replace (Service IT Direct)		1.00	6,736.00	6,736.00
Updated Name + Projected 5% Increase				
Additional costs for hardware repairs not covered under warranty.				
HR - NeoGov maintenance contract (applicant tracking software)		1.00	7,497.00	7,497.00
Projected 5% Increase				
CS - Agenda management Software (CIVIC PLUS)		1.00	10,108.00	10,108.00
Projected 5% Increase				
ISM - VMWARE Support & Licensing Updates		1.00	12,700.00	12,700.00
Flat - No change this cycle as separate line item for 1, 3, 5, year renewal in place. Last agreement renewal was in 2022/2023				
FIN - Tyler Tech Disaster Recovery		1.00	17,200.00	17,200.00
Projected 5% Increase				
CS - Digitizing documents to Laserfiche annual funding (DocuNav)		1.00	13,230.00	13,230.00
Projected 5% Increase				
FIN - Munis Operating System and Database Administration (OSDBA) Support and DR site		1.00	17,994.00	17,994.00
Projected 5% Increase				
FIRE - Crew Sense (Fire Scheduling)		1.00	5,023.00	5,023.00
Projected 5% Increase				
ISM - Veeam Backup & Replication Enterprise Licensing		1.00	14,613.00	14,613.00
Projected 5% Increase (Costs increase in FY24 to \$12,567.92 from \$7033 prior)				
ISM - WebEx Annual Licensing		1.00	7,497.00	7,497.00
Projected 5% Increase - Annual and monthly license cost changes FY24 (\$2000 & \$400)				
CS - JustFOIA (New FY25 Software)		1.00	9,800.00	9,800.00
Specific CS FOIA solution (was broadly scoped in years prior) - Annual reoccurring cost				
CD - EnerGov Software Maintenance		1.00	60,483.00	60,483.00
Projected 5% Increase				
ISM - Lumos T1/T2 40 hr support for IT Support		1.00	4,763.00	4,763.00
Updated Name + Projected 5% Increase				
FINC - Time and Attendance Maintenance		1.00	4,312.00	4,312.00
Projected 5% Increase				
FINC - Time and Attendance Mobile Access Maintenance		1.00	1,296.00	1,296.00
Projected 5% Increase				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	ISM - Touchscreen 10 Proximity Readers for TimeClock Maintenance		10.00	83.10	831.00
	ISM - Server Virtualization Licensing Renewal Software		1.00	.00	.00
	VMWare was purchased by Broadcom. Available licensing costs and agreements for our VMWare VSphere licenses have fluctuated greatly. As of 4/2/25, this has transitioned into a 1, 3, or 5 year agreement, with annual payments, similar to the GIS ESRI licensing. The last 3-year renewal for this was completed during the 2022/2023 cycle. Annual costs range from 88,000 - 124,000 depending on agreement selected. Moving to VERF w/ multi-year amount.				
	ISM - Microsoft 365 Citywide Cloud Transition		1.00	48,780.00	48,780.00
	Expected minimum increase to transition all 230 users to M365. This will combine windows 10/11 licenses with the standard Office package. NOTE - This does not include Microsoft Teams (\$13,800), Teams Calling, or newer GCC licensing costs. NOTE 2 - MFA provided by Cisco Duo.				
0015910	001-5910-6240 CELL PHONES				
	ISM - Aircard for hotspot		1.00	649.00	649.00 *
	Updated Name + Projected 5% Increase				649.00
0015910	001-5910-6246 OFFICE EQUIP & MAINTENANCE				
	ISM - UPS Annual Battery replacement City Hall		1.00	2,408.00	2,408.00 *
	Projected 5% Increase				
	AV - Council Chamber		1.00	3,528.00	3,528.00
	Projector\Equipment Replacement Fund				
	Projected 5% Increase - EOL equipment led to audio and annotation failures in FY25. This may change into a larger project.				
	AV - Equipment City Hall, Library, and Colleyville Center Repair and Maintenance (break/fix annual budget)		1.00	30,870.00	30,870.00
	Projected 5% Increase				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0015910	001-5910-6261 VEHICLE MAINTENANCE				968.00 *
	2005 Ford Expedition maintenance		1.00	968.00	968.00
	Projected 5% Increase				
0015910	001-5910-6262 GAS AND OIL				525.00 *
	2005 Ford Expedition Gas/Oil		1.00	525.00	525.00
	Projected 5% Increase				
0015910	001-5910-6301 OFFICE SUPPLIES				50.00
0015910	001-5910-6302 POSTAGE				500.00 *
	Shipping for Equipment returns		1.00	500.00	500.00
0015910	001-5910-6305 UNIFORMS				900.00 *
	Staff shirts & uniforms		16.00	45.00	900.00
	Updated Name				
0015910	001-5910-6312 COMPUTER SUPPLIES				9,560.00 *
	Miscellaneous Computer Supplies		1.00	1,575.00	1,575.00
	Flat - No Change FY25 Budget Cycle				
	Toner/Ink for printers city-wide		1.00	7,985.00	7,985.00
	Flat - No Change FY25 Budget Cycle				
0015920	001-5920-6101 SALARIES				15,539.00
0015920	001-5920-6141 FICA EXPENSE				1,204.00
0015920	001-5920-6142 GROUP HEALTH INSURANCE				2,353.00
0015920	001-5920-6143 WORKERS' COMPENSATION				21.00
0015920	001-5920-6145 UNEMPLOYMENT COMPENSATION				29.00
0015920	001-5920-6146 RETIREMENT				1,768.00
0015920	001-5920-6147- INCENTIVE PAY				84.00
0015920	001-5920-6148 LONGEVITY PAY				111.00
0015920	001-5920-6204- TRAVEL				2,757.00 *
	Esri World User Conference Hotel		1.00	2,285.00	2,285.00
	Annual San Diego, CA				
	Updated Projected 5% Increase with				
	PerDiem changes from GSA.Gov website				
	Mileage reimbursement		1.00	472.00	472.00
	Projected 5% Increase				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0015920	001-5920-6206 TRAINING				5,250.00 *
	ESRI Training		1.00	5,250.00	5,250.00
	Projected 5% Increase				
0015920	001-5920-6209- DUES & SUBSCRIPTIONS				618.00 *
	Southcentral ARC User Group (SCUAG)		1.00	68.00	68.00
	Membership				
	Projected 5% Increase				
	GIS Professional Certification Renewal		1.00	550.00	550.00
	Multi-year certificate renewal required for Sr. GIS Manager. Cost set at \$550 down from \$3995 coverage (formerly MS Sharepoint Training). Training coverage provided in IS main budget.				
0015920	001-5920-6226 MISC. CONTRACTUAL SERVICES				44,820.00 *
	Plotter Maintenance Agreement & Replacement		1.00	7,180.00	7,180.00
	Consolidated funds for new plotter purchase and/or new service agreement. Current HP reached end of support and is beyond 5-year life expectancy.				
	Development Services-Application Service Consulting		1.00	4,000.00	4,000.00
	Fund utilized for GIS development consulting services for the city.				
	I-Communities NCTCOG-Annual Maintenance agreement (NearMap Solution)		1.00	5,040.00	5,040.00
	This is a multi-year agreement that last 3-4 years. Renewal is expected FY25.				
	5% projected increase added onto the \$4800.				
	Enterprise License Agreement (ESRI)		1.00	28,600.00	28,600.00
0015920	001-5920-6301 OFFICE SUPPLIES				5,430.00 *
	Plotter Paper Rolls 36"		4.00	100.00	400.00
	Outside Plotter Prints larger than 36"		1.00	780.00	780.00
	Plotter Ink		2.00	1,250.00	2,500.00
	Office Supplies - Printing and Binding (Map Books)		1.00	1,750.00	1,750.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed	
0015920	001-5920-6305 UNIFORMS				90.00	*
	Staff shirts & uniforms		1.00	90.00	90.00	
0016310	001-6310-6810 CAPITAL EQUIPMENT RESERVE				500,000.00	*
	Fire Apparatus replacement program		1.00	150,000.00	150,000.00	
	Vehicle and Capital Equipment Replacement		1.00	221,000.00	221,000.00	
	increase for public safety		1.00	129,000.00	129,000.00	
0019999	001-9999-6203- INSURANCE SHARE				302,493.00	*
	Error and Omissions Insurance - projected 5% increase		1.00	12,362.00	12,362.00	
	Auto Physical Insurance - projected 5% increase		1.00	33,183.00	33,183.00	
	Law Enforcement Liability Insurance - estimated 10% increase		1.00	30,000.00	30,000.00	
	Sewage Insurance - projected flat		1.00	5,336.00	5,336.00	
	Auto Liability Insurance - projected 15% increase		1.00	29,930.00	29,930.00	
	General Liability Insurance - projected 5% increase		1.00	6,506.00	6,506.00	
	Cyber Insurance - projected 10% increase		1.00	390.00	390.00	
	Real/Personal Property insurance - projected 25% increase		1.00	182,183.00	182,183.00	
	Mobile Equipment Insurance - projected 5% increase		1.00	2,603.00	2,603.00	
0019999	001-9999-6234- CREDIT CARD CONV FEES				22,500.00	
0019999	001-9999-6238- ELECTRICITY				490,000.00	
0019999	001-9999-6241- TELEPHONE				220,808.00	*
	AT&T bill- \$4,400 per month		12.00	4,400.00	52,800.00	
	Charter Comms, \$10,500/month		12.00	10,500.00	126,000.00	
	SmartNet contract- annual maintenance fee for new phone equipment		1.00	21,000.00	21,000.00	
	Frontier plan - \$84/mo		12.00	84.00	1,008.00	
	General Increase		1.00	20,000.00	20,000.00	
0019999	001-9999-6246- OFFICE EQUIP & MAINTENANCE				45,000.00	*
	Lease of Copiers and Maintenance (General Fund Portion)		1.00	45,000.00	45,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2026	Proposed
0019999 001-9999-6248- GAS					42,000.00
0019999 001-9999-6251- T.R.A. WATER					300,000.00
0019999 001-9999-6281- COMMUNICATIONS MAINTENANCE					200,000.00 *
1/6th NETCO expenses		1.00	159,816.00		159,816.00
This includes replacement of aging UPS					
systems for 3 tower sites.					
NRH Radio Consortium		1.00	19,000.00		19,000.00
Estimate					
City of Ft. Worth Radio ID's		1.00	5,266.00		5,266.00
209 radios, city wide					
Apex Next Smart Connect		1.00	4,320.00		4,320.00
(10) Radios					
3 Year Renewal					
Break Fix		1.00	11,598.00		11,598.00
0019999 001-9999-6302- POSTAGE					15,880.00
0019999 001-9999-6809- TRANSFER TO CABLE/CAP EQUIP					117,000.00 *
Annual transfer to the Vehicle &		1.00	117,000.00		117,000.00
Equipment Replacement Fund for					
technology replacement.					
Includes: laptops, desktops, monitors,					
phones, security cameras, switches,					
servers, and iPads.					
0019999 001-9999-6817- TRANSFER TO DEBT SERVICE					769,110.00
TOTAL GENERAL FUND			-17,347.00		

City of Colleyville Utilities Fund Projection - Operating	2025		2026	2027	2028	2029	2030	2031
	Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Revenues:								
SALE OF MATERIAL	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY	-	-	-	-	-	-	-	-
INVESTMENT INCOME/(LOSSES)	200,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
MISCELLANEOUS	17,000	17,000	17,000	17,680	18,387	19,123	19,888	20,683
WATER REVENUE-BASE RATE	2,373,871	2,373,871	2,509,730	2,610,119	2,714,524	2,823,105	2,936,029	3,053,470
SEWER REVENUE-BASE RATE	1,722,064	1,722,064	1,885,685	1,961,113	2,039,557	2,121,139	2,205,985	2,294,224
T.R.A TRUE-UP	-	-	-	-	-	-	-	-
SEWER INSTALLATION	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
WATER INSTALLATION	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
WATER REVENUE-VOLUME RATE	16,027,206	16,027,206	17,072,779	17,926,418	18,822,739	19,763,876	20,752,070	21,789,673
SEWER REVENUE-VOLUME RATE	3,862,562	3,862,562	4,956,120	5,203,926	5,464,122	5,737,328	6,024,195	6,325,405
ENGINEERING & DEVELOP CHARGES	-	9,500	-	-	-	-	-	-
PENALTIES	200,000	200,000	200,000	208,000	216,320	224,973	233,972	243,331
GRANT PROCEEDS	-	-	-	-	-	-	-	-
Total Revenues	24,424,703	24,584,203	27,013,314	28,299,256	29,647,649	31,061,544	32,544,138	34,098,786
			10.6%	4.8%	4.8%	4.8%	4.8%	4.8%
Expenses:								
Total Expenses	23,908,883	23,898,534	26,235,161	27,484,498	28,794,575	30,168,370	31,609,010	33,119,772
			9.7%	4.8%	4.8%	4.8%	4.8%	4.8%
Operating Transfers:								
Transfers-out	(81,100)	(515,763)	(620,541)	(620,541)	(620,541)	(620,541)	(620,541)	(620,541)
Total Operating Transfers In/(Out)	(81,100)	(515,763)	(620,541)	(620,541)	(620,541)	(620,541)	(620,541)	(620,541)
Operating Surplus/(Deficit)	434,720	169,906	157,612	194,217	232,533	272,632	314,587	358,473
Operating Surplus Transfer to Capital	-	-	-	-	-	-	-	-
Net Change in Available Funds	434,720	169,906	157,612	194,217	232,533	272,632	314,587	358,473
Available Funds, beginning		10,582,242	10,752,148	10,909,760	11,103,977	11,336,510	11,609,142	11,923,729
Available Funds, ending		10,752,148	10,909,760	11,103,977	11,336,510	11,609,142	11,923,729	12,282,202
90-day Operating (Reserve Policy)		5,948,384	6,527,540	6,839,874	7,167,394	7,510,843	7,871,002	8,248,693
Available Funds Above/(Below) Policy		4,803,765	4,382,220	4,264,103	4,169,117	4,098,300	4,052,727	4,033,509

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0020000 002-0000-5716 INVESTMENT INCOME/(LOSSES)				-350,000.00
0020000 002-0000-5719 MISCELLANEOUS				-17,000.00
0020000 002-0000-5817 WATER REVENUE-BASE RATE				-2,509,730.00
0020000 002-0000-5818 SEWER REVENUE-BASE RATE				-1,885,685.00
0020000 002-0000-5821 SEWER INSTALLATION				-2,000.00
0020000 002-0000-5822 WATER INSTALLATION				-20,000.00
0020000 002-0000-5823- WATER REVENUE-VOLUME RATE				-17,072,779.00
0020000 002-0000-5824- SEWER REVENUE-VOLUME RATE				-4,956,120.00
0020000 002-0000-5833 PENALTIES				-200,000.00
0022010 002-2010-6101 SALARIES				240,917.00
0022010 002-2010-6139 OVERTIME				1,100.00
0022010 002-2010-6141 FICA EXPENSE				18,987.00
0022010 002-2010-6142 GROUP HEALTH INSURANCE				67,220.00
0022010 002-2010-6143 WORKERS' COMPENSATION				327.00
0022010 002-2010-6145 UNEMPLOYMENT COMPENSATION				828.00
0022010 002-2010-6146 RETIREMENT				28,263.00
0022010 002-2010-6147- INCENTIVE PAY				600.00
0022010 002-2010-6148 LONGEVITY PAY				4,080.00
0022010 002-2010-6152 ACCRUED LEAVE PAY				1,500.00
0022010 002-2010-6204- TRAVEL				4,000.00 *
Utility Billing Supervisor and Senior Clerk - Tyler Technologies Conference		2.00	2,000.00	4,000.00
0022010 002-2010-6206- TRAINING				6,198.00 *
Training Class TBD for utility billing staff		2.00	99.00	198.00
MUNIS AND OTHER SOFTWARE TRAINING AND ENHANCEMENTS. (EXAMPLES MUNIS SELF-SERVICE, CRYSTAL REPORTS)		1.00	6,000.00	6,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0022010 002-2010-6221 AUDIT				37,151.00 *
GFOA - REVIEW FEE FOR CAFR AWARD (SPLIT 50/50 WITH FINANCE)		1.00	295.00	295.00
ANNUAL AUDIT (65% Utility Fund Portion)		1.00	36,856.00	36,856.00
0022010 002-2010-6225 COMPUTER SERVICES				48,468.00 *
Munis Support & Update Licensing - IVR Gateway		1.00	2,050.00	2,050.00
Includes a 5% increase				
Core & Main (NEPTUNE 360) Billing/Meter Reading Software Yearly Maintenance Contract		1.00	11,003.00	11,003.00
Old software is obsolete so this is the upgrade for the new software.				
Munis ERP Financial Suite Annual Maintenance Contract		1.00	35,415.00	35,415.00
Includes estimated 5% increase				
0022010 002-2010-6226 MISC. CONTRACTUAL SERVICES				35,000.00 *
Infosend Outsource Printing / Mailing of Utility Bills/Insert PDF File		1.00	35,000.00	35,000.00
0022010 002-2010-6233 BANK SERVICE CHARGES				9,800.00 *
Chase Bank - check clearing/deposit posting (70% split with General Fund)		1.00	3,500.00	3,500.00
Courier Service (Brinks) - courier charges armored delivery (70% Split w/ GF)		1.00	6,300.00	6,300.00
Increase due to courier increase				
0022010 002-2010-6240- CELL PHONES				1,620.00 *
THREE (3) CITY-ISSUED CELL PHONES ARE TO BE ISSUED BY METER READERS TO READ METERS WITH NEPTUNE 360 METER READING SOFTWARE.		3.00	540.00	1,620.00
OLD METER READING SOFTWARE IS OBSOLETE AND THEREFORE NO LONGER SUPPORTED. WE ARE REQUIRED TO UPGRADE OUR OLD SOFTWARE TO NEPTUNE 360 WHICH IS APP-BASED AND REQUIRES A MOBILE DEVICE TO READ AND TRANSMIT MONTHLY METER READINGS.				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed	
0022010 002-2010-6246 OFFICE EQUIP & MAINTENANCE				895.00 *	
Automatic Letter Opener Annual Contract		1.00	200.00	200.00	
Shredder Maintenance		1.00	695.00	695.00	
Cleaning/Maintenance					
0022010 002-2010-6285 BUILDING MAINT & SUPPLIES				5,800.00 *	
ORIENTAL BLDG SERVICES - Janitorial		1.00	5,800.00	5,800.00	
Service 1/6 of City Hall					
Reduced due to actual contract cost					
0022010 002-2010-6301 OFFICE SUPPLIES				1,200.00 *	
STAPLES - misc supplies		1.00	1,200.00	1,200.00	
0022010 002-2010-6302 POSTAGE				55,413.00 *	
PURCHASE POWER - postage for meter		1.00	2,700.00	2,700.00	
Infosend - metered postage Utility		1.00	52,487.00	52,487.00	
Bills					
3% postal increase					
USPS - P.O.Box Rental for Box 1016		1.00	226.00	226.00	
Return Address for Utility Bills					
Increase in cost of PO box used for					
Utility Billing Payments and letters					
being mailed in by residents.					
0022010 002-2010-6303 OPERATING SUPPLIES				1,675.00 *	
CPI ONE POINT - copy paper		1.00	500.00	500.00	
STAPLES - misc supplies		1.00	1,175.00	1,175.00	
0022010 002-2010-6305- UNIFORMS				500.00 *	
City of Colleyville work		4.00	125.00	500.00	
shirts/sweaters for staff of 4 @\$ 125.					
00 each.					
cut \$790 from the printing budget and					
used \$500 for shirts for staff, been 2					
years since we purchased shirts for					
staff					
0022010 002-2010-6312 COMPUTER SUPPLIES				1,629.00 *	
STAPLES - HP Laser Printers -		1.00	1,629.00	1,629.00	
toner/supplies					
0025910 002-5910-6101- SALARIES				37,815.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0025910 002-5910-6141- FICA EXPENSE				2,893.00
0025910 002-5910-6142- GROUP HEALTH INSURANCE				8,402.00
0025910 002-5910-6143- WORKERS' COMPENSATION				645.00
0025910 002-5910-6145- UNEMPLOYMENT COMPENSATION				104.00
0025910 002-5910-6146- RETIREMENT				4,249.00
0025920 002-5920-6101- SALARIES				72,143.00
0025920 002-5920-6141- FICA EXPENSE				5,588.00
0025920 002-5920-6142- GROUP HEALTH INSURANCE				10,923.00
0025920 002-5920-6143- WORKERS' COMPENSATION				96.00
0025920 002-5920-6145- UNEMPLOYMENT COMPENSATION				135.00
0025920 002-5920-6146- RETIREMENT				8,207.00
0025920 002-5920-6147- INCENTIVE PAY				390.00
0025920 002-5920-6148- LONGEVITY PAY				517.00
0026110 002-6110-6101 SALARIES				392,927.00
0026110 002-6110-6135 STANDBY PAY				12,300.00
0026110 002-6110-6139 OVERTIME				50,000.00
0026110 002-6110-6141 FICA EXPENSE				35,637.00
0026110 002-6110-6142 GROUP HEALTH INSURANCE				117,635.00
0026110 002-6110-6143 WORKERS' COMPENSATION				6,681.00
0026110 002-6110-6145 UNEMPLOYMENT COMPENSATION				1,449.00
0026110 002-6110-6146 RETIREMENT				60,050.00
0026110 002-6110-6147 INCENTIVE PAY				600.00
0026110 002-6110-6148 LONGEVITY PAY				1,823.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0026110 002-6110-6151- VACATION BUY-BACK				4,600.00
0026110 002-6110-6152 ACCRUED LEAVE PAY				3,600.00
0026110 002-6110-6206 TRAINING				7,610.00 *
Work Zone Safety (7 FTE's)		7.00	200.00	1,400.00
NCTCOG Water Courses		4.00	300.00	1,200.00
Texas A&M Engineering Extension Service (TEEX) Training (6 FTE's)		6.00	385.00	2,310.00
Backflow Training Course		1.00	600.00	600.00
CDL Training		1.00	2,100.00	2,100.00
0026110 002-6110-6207 PRE-EMPLOYMENT/SCREENINGS				647.00
0026110 002-6110-6209 DUES & SUBSCRIPTIONS				2,023.00 *
Texas Water Utilities Association (TWUA) (3 Equipment Operators & Water and Wastewater Supervisor)		4.00	125.00	500.00
Backflow Prevention Assembly Tester (Water and Wastewater Supervisor)		1.00	330.00	330.00
Water License Renewal (Superintendent, Manager, Equipment Operator)		1.00	330.00	330.00
American Water Works Association (Division)		1.00	752.00	752.00
Customer Service Inspector (Water/Wastewater Manager)		1.00	111.00	111.00
0026110 002-6110-6226 MISC. CONTRACTUAL SERVICES				47,421.00 *
DART ROW Agreement 980501 (12' waterline 790' w of John McCain)		1.00	300.00	300.00
DART ROW Agreement 991004 (8" waterline 1,980' w of John McCain)		1.00	300.00	300.00
Networkfleet GPS Monitoring		1.00	1,246.00	1,246.00
DART ROW Agreement 221210 (12" Waterline Pleasant Run)		1.00	2,400.00	2,400.00
Vueworks Asset Management Software Subscription		1.00	6,000.00	6,000.00
SCADA Maintenance		1.00	3,000.00	3,000.00
Mowing Services		1.00	9,000.00	9,000.00
DART ROW Agreement 200791 (16" Water Line)		1.00	22,175.00	22,175.00
SCADA wireless Charges		1.00	3,000.00	3,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0026110	002-6110-6231	LEGAL ADVERTISING			100.00
0026110	002-6110-6240	CELL PHONES			990.00 *
		Two (2) After-Hour Cell Phones	1.00	990.00	990.00
0026110	002-6110-6245	EQUIPMENT RENTAL			1,500.00 *
		Emergency Rental of Pumps and Equipment	1.00	1,500.00	1,500.00
0026110	002-6110-6251	T.R.A. WATER			17,072,779.00 *
		FY 2024 estimated TRA debt service	1.00	7,075,014.00	7,075,014.00
		FY 2024 estimated TRA volumetric charges	1.00	9,997,765.00	9,997,765.00
		Increased by 6% based on increased rate at Jan 1 2025			
0026110	002-6110-6253	WATER SAMPLES			16,000.00 *
		water samples for water quality testing	1.00	16,000.00	16,000.00
0026110	002-6110-6261	VEHICLE MAINTENANCE			6,000.00 *
		Vehicles 679, 805E, 822, and 883	1.00	6,000.00	6,000.00
0026110	002-6110-6262	GAS AND OIL			13,500.00
0026110	002-6110-6274	METER MAINT AND TESTING			500.00
0026110	002-6110-6284	EQUIPMENT MAINTENANCE			13,000.00 *
		Equipment 809, 810, 884 885, 894, 895, 897	1.00	10,000.00	10,000.00
		LD Lockett Pump Staton back-up generator maintenance; nondisc request for FY23 (\$3,000)	1.00	3,000.00	3,000.00
0026110	002-6110-6296	WATER LICENSING FEE			27,000.00 *
		TCEQ fee for water system at \$2.45 per connection	1.00	27,000.00	27,000.00
0026110	002-6110-6302	POSTAGE			2,500.00
0026110	002-6110-6304	CHEMICALS			11,000.00
0026110	002-6110-6305	UNIFORMS			6,650.00 *
		Uniform Rental and Miscellaneous Clothing Supply (7 Water Crew Personnel)	1.00	6,650.00	6,650.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0026110 002-6110-6308 PRINTING				7,525.00 *
Printing of Door Hangers		1.00	300.00	300.00
Water Quality Report		1.00	7,225.00	7,225.00
0026110 002-6110-6313 SMALL TOOLS				3,400.00
0026110 002-6110-6324 REPAIR & MAINTENANCE				121,219.00 *
Water and Pipe Supplies		1.00	3,560.00	3,560.00
Pump Maintenance		1.00	10,000.00	10,000.00
Storage System Maintenance		1.00	13,750.00	13,750.00
LD Lockett Pump Maintenance		1.00	25,000.00	25,000.00
Water System Maintenance		1.00	59,909.00	59,909.00
Fire Hydrant Hydra Storz Caps		1.00	3,000.00	3,000.00
Reflective fire hydrant rings		1.00	6,000.00	6,000.00
0026110 002-6110-6654 WATER METER & FIRE PLUGS				125,000.00 *
Water meters and fire hydrants		1.00	125,000.00	125,000.00
0026120 002-6120-6101 SALARIES				199,606.00
0026120 002-6120-6135 STANDBY PAY				2,850.00
0026120 002-6120-6139 OVERTIME				26,000.00
0026120 002-6120-6141 FICA EXPENSE				17,969.00
0026120 002-6120-6142 GROUP HEALTH INSURANCE				67,220.00
0026120 002-6120-6143 WORKERS' COMPENSATION				4,346.00
0026120 002-6120-6145 UNEMPLOYMENT COMPENSATION				828.00
0026120 002-6120-6146 RETIREMENT				32,832.00
0026120 002-6120-6147 INCENTIVE PAY				600.00
0026120 002-6120-6148 LONGEVITY PAY				3,135.00
0026120 002-6120-6151- VACATION BUY-BACK				1,200.00
0026120 002-6120-6152 ACCRUED LEAVE PAY				1,500.00
0026120 002-6120-6206 TRAINING				5,405.00 *
Work Zone Safety (3 FTE's)		3.00	200.00	600.00
NCTCOG Wastewater Courses		4.00	300.00	1,200.00
Supervisory Training (Water and Wastewater Supervisor)		1.00	350.00	350.00
Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		3.00	385.00	1,155.00
CDL Training		1.00	2,100.00	2,100.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: UTILITY FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0026120	002-6120-6207 PRE-EMPLOYMENT/SCREENINGS				367.00
0026120	002-6120-6209 DUES & SUBSCRIPTIONS				2,543.00 *
	American Water Works Association (Division)		1.00	752.00	752.00
	NCTCOG Wastewater Program		1.00	1,680.00	1,680.00
	Wastewater License Renewal		1.00	111.00	111.00
0026120	002-6120-6226 MISC. CONTRACTUAL SERVICES				13,117.00 *
	Networkfleet GPS Monitoring		1.00	1,557.00	1,557.00
	Leasing/Repair of Air Monitors (Q-Rae)		1.00	1,960.00	1,960.00
	Vueworks Asset Management Software Subscription		1.00	5,000.00	5,000.00
	Maintenance Agreement Camera Equipment		1.00	4,600.00	4,600.00
0026120	002-6120-6252 T.R.A. SEWER				4,956,120.00 *
	Estimate for TRA wastewater flows and debt		1.00	4,956,120.00	4,956,120.00
	Increased by 9% based on new rates effective Jan. 1 2025				
0026120	002-6120-6261 VEHICLE MAINTENANCE				2,000.00 *
	Vehicle 800E, 821, and 892		1.00	2,000.00	2,000.00
0026120	002-6120-6262 GAS AND OIL				16,000.00
0026120	002-6120-6284 EQUIPMENT MAINTENANCE				28,000.00 *
	Maintenance of Camera Equipment		1.00	1,000.00	1,000.00
	Equipment 804A, 819, 820, 820AB, 893T, 898		1.00	20,000.00	20,000.00
	Maintenance agreement for reserve and Overland emergency generators		1.00	7,000.00	7,000.00
0026120	002-6120-6304 CHEMICALS				18,000.00 *
	Chemicals for Wastewater System		1.00	10,000.00	10,000.00
	Chemicals for Overland Trail Lift Station		1.00	8,000.00	8,000.00
0026120	002-6120-6305 UNIFORMS				3,800.00 *
	Uniform Rental and Miscellaneous Clothing Supply (3 Wastewater Crew Personnel)		1.00	3,800.00	3,800.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0026120 002-6120-6313 SMALL TOOLS				2,000.00
0026120 002-6120-6324 REPAIR & MAINTENANCE				41,296.00 *
Sewer Pipe Supply		1.00	6,000.00	6,000.00
Lift Station and Pump Maintenance		1.00	6,000.00	6,000.00
Wastewater System Maintenance		1.00	29,296.00	29,296.00
0026120 002-6120-6326 SAFETY EQUIPMENT/SUPPLIES				500.00
0026130 002-6130-6101 SALARIES				990,589.00
0026130 002-6130-6135 STANDBY PAY				2,000.00
0026130 002-6130-6139 OVERTIME				30,000.00
0026130 002-6130-6141 FICA EXPENSE				80,065.00
0026130 002-6130-6142 GROUP HEALTH INSURANCE				196,618.00
0026130 002-6130-6143 WORKERS' COMPENSATION				5,326.00
0026130 002-6130-6145 UNEMPLOYMENT COMPENSATION				2,381.00
0026130 002-6130-6146 RETIREMENT				123,271.00
0026130 002-6130-6147 INCENTIVE PAY				2,820.00
0026130 002-6130-6148 LONGEVITY PAY				9,788.00
0026130 002-6130-6151- VACATION BUY-BACK				3,500.00
0026130 002-6130-6152 ACCRUED LEAVE PAY				7,900.00
0026130 002-6130-6206 TRAINING				10,030.00 *
Pump and Motor Maintenance (Pump Maintenance Operator)		1.00	385.00	385.00
Certified Floodplain Manager Training (Project Engineer)		1.00	500.00	500.00
Work Zone Safety (3 FTE's)		1.00	600.00	600.00
Texas Public Works Association (TPWA) Short Course (Project Engineer)		1.00	1,000.00	1,000.00
Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		1.00	1,155.00	1,155.00
Public Works Road-E-O 45% of \$2,600 cost		1.00	1,170.00	1,170.00
Texas American Water Works Association (AWWA) Annual Conference - "Texas Water" (Water and Wastewater Maintenance and Operations Manager)		1.00	1,250.00	1,250.00
Texas Public Works Association (TPWA) Local Training Functions (Project Engineer)		1.00	200.00	200.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR: UTILITY FUND		VENDOR	QUANTITY	UNIT COST	2026 Proposed
	Texas Water Laws and Regulations (Project Engineer)		1.00	290.00	290.00
	Texas Water Utilities Association (TWUA) Regional School (PW Director/2 Managers)		1.00	480.00	480.00
	Departmental development		1.00	3,000.00	3,000.00
0026130	002-6130-6207 PRE-EMPLOYMENT/SCREENINGS				201.00
0026130	002-6130-6208 ORGANIZATIONAL DEVELOPMENT Organizational Development; this should be controlled by HR, not the department.		1.00	6,261.00	6,261.00 *
0026130	002-6130-6209 DUES & SUBSCRIPTIONS				4,511.00 *
	P.E. Renewal (Project Engineer)		1.00	40.00	40.00
	Certified Floodplain Manager (Project Engineer)		1.00	90.00	90.00
	Texas Water Utilities Association (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator, and Meter Services Worker)		4.00	125.00	500.00
	Wastewater License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		2.00	110.00	220.00
	Water License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		2.00	110.00	220.00
	APWA (Water and Wastewater Maintenance and Operations Manager, Project Engineer, Water and Wastewater Supervisor)		4.00	202.50	810.00
	Regional Public Works Program (1/2 cost)		1.00	2,631.00	2,631.00
0026130	002-6130-6225 COMPUTER SERVICES				7,196.00 *
	WI-FI Cards for Field Connectivity- monthly charge		12.00	85.00	1,020.00
	CRM Software (1/3 here; 1/3 drainage; 1/3 ISM)		1.00	3,176.00	3,176.00
	SCADA Wonderware Software Maintenance		1.00	3,000.00	3,000.00
0026130	002-6130-6226- MISC. CONTRACTUAL SERVICES				24,619.00 *
	Networkfleet GPS Monitoring		1.00	1,869.00	1,869.00
	Establish a Council Contingency budget for the Utility Fund for emergencies or unanticipated work needed		1.00	20,000.00	20,000.00
	Key Trak annual support agreement		1.00	1,600.00	1,600.00
	Hach SI-1000 Service Agreement		1.00	1,150.00	1,150.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0026130	002-6130-6246	OFFICE EQUIP & MAINTENANCE			1,840.00 *
		Office Equipment & Maintenance	1.00	1,840.00	1,840.00
0026130	002-6130-6261	VEHICLE MAINTENANCE			6,000.00 *
		Vehicles 801E, 802E, 803E, 804E, 817, 881	1.00	6,000.00	6,000.00
0026130	002-6130-6262	GAS AND OIL			17,000.00
0026130	002-6130-6284	EQUIPMENT MAINTENANCE			3,400.00 *
		Equipment 801, 813, and 823	1.00	400.00	400.00
		Backup Generator Preventative Maintenance	1.00	3,000.00	3,000.00
		PM annual contract for generator			
0026130	002-6130-6285	BUILDING MAINT & SUPPLIES			15,345.00 *
		Floor Mats Contract (55% of \$1,351)	1.00	745.00	745.00
		Misc Repairs of Service Center (55% of \$6,000)	1.00	3,300.00	3,300.00
		Custodial Contract for Public Works Service Center (55% of \$12,220)	1.00	11,300.00	11,300.00
0026130	002-6130-6287	PROPERTY MAINTENANCE			3,000.00 *
		Water tower restroom maintenance and water tank landscape maintenance	1.00	3,000.00	3,000.00
0026130	002-6130-6301	OFFICE SUPPLIES			1,800.00
0026130	002-6130-6303	OPERATING SUPPLIES			2,000.00
0026130	002-6130-6305	UNIFORMS			5,700.00 *
		Uniform Rental and Miscellaneous Clothing Supply (5 Utility Support Personnel)	1.00	5,700.00	5,700.00
0026130	002-6130-6308	PRINTING			485.00
0026130	002-6130-6313	SMALL TOOLS			1,500.00
0026130	002-6130-6314-	BUILDING SUPPLIES			150.00 *
		Paper Supplies for Service Center	1.00	150.00	150.00
0026130	002-6130-6326	SAFETY EQUIPMENT/SUPPLIES			4,500.00 *
		Barricades, Cones, Personal Protective Equipment (Gloves, Germicide, Sunscreen, Electrolytes, etc.) for Utility Support, water and wastewater	1.00	4,500.00	4,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0026410 002-6410-6805- TRANSFER TO CAPITAL PROJECTS				81,100.00 *
Annual funding for Utility Fund vehicle and capital equipment replacement		1.00	81,100.00	81,100.00
0026410 002-6410-6811 TRANSFER TO GENERAL FUND				539,441.00 *
Utility Fund to pay for 13% of General Fund internal service personnel (based on percent of total FTEs that are Utility Fund in FY24 prelim budget). The internal service personnel costs include the following departments: Full Human Resources budget Full Finance budget City Manager's Office payroll Full Information Services budget City Secretary's Office payroll Economic Development payroll *Previously the Utility Fund was only paying for personnel costs in each of these budgets. Given how universal the services are used from Finance, HR and IT, staff calculated the interfund transfer using full budgets for the aforementioned departments. Updated for FY26		1.00	539,441.00	539,441.00
0029999 002-9999-6203- INSURANCE SHARE				142,810.00 *
Errors & Omissions insurance - projected 5% increase		1.00	6,479.00	6,479.00
Auto Physical Damage insurance - projected 15% increase		1.00	17,391.00	17,391.00
Sewage Insurance - projected flat		1.00	2,796.00	2,796.00
Auto Liability Insurance - projected 15% increase		1.00	15,686.00	15,686.00
General Liability insurance - projected 5% increase		1.00	3,410.00	3,410.00
Cyber Insurance - projected 10% increase		1.00	205.00	205.00
Real/Personal Property insurance - projected 25% increase		1.00	95,479.00	95,479.00
Mobile Equipment insurance - projected 5% increase		1.00	1,364.00	1,364.00
0029999 002-9999-6238- ELECTRICITY				150,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0029999 002-9999-6241- TELEPHONE				4,000.00
0029999 002-9999-6248- GAS				2,000.00
0029999 002-9999-6281- COMMUNICATIONS MAINTENANCE				19,377.00 *
NRH Contract/Consortium \$17,097		1.00	19,377.00	19,377.00
City of Fort Worth Contract \$5,263				
American Tower Corporation Lease (Eules Tower) \$8,910				
Motorola Maintenance Hardware \$53,499				
SUA-II \$27,982				
Batteries, parts, and repairs \$10,000				
A/C Contract and repairs \$6,000				
Radio Tower propane \$800				
Radio Tower Site insurance \$1,000				
Grapevine Radio Tower Antennae Relocation \$18,500				
TOTAL: \$149,051				
General Fund portion: \$126,693				
Utility Fund portion: \$19,377				
Drainage Fund portion: \$2,981				
0029999 002-9999-6302- POSTAGE				1,000.00
TOTAL UTILITY FUND			-157,612.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
CAPITAL PROJECTS

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0030000 003-0000-5716 INVESTMENT INCOME/(LOSSES)				-280,000.00
0030000 003-0000-5726 ROADWAY CAPITAL IMPROV FEE SA2				-150,000.00
0030000 003-0000-5760 INTEREST - STREETS SA 1				-1,000.00
0030000 003-0000-5761 INTEREST - STREETS SA 2				-50,000.00

TOTAL CAPITAL PROJECTS			-481,000.00
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City of Colleyville Debt Service Fund Projection	2025		2026	2027	2028	2029	2030	2031
	Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Revenues:								
CURRENT TAXES	911,283	911,283	924,135	1,555,508	1,075,008	1,743,868	1,757,493	1,732,090
DELINQUENT TAXES	2,000	1,200	2,000	2,000	2,000	2,000	2,000	2,000
PENALTY & INTEREST	2,000	5,000	3,400	3,400	3,400	3,400	3,400	3,400
INVESTMENT INCOME/(LOSSES)	10,000	5,000	4,000	4,000	4,000	4,000	4,000	4,000
DEBT PYMT FROM TIF-2011 RFNDG	-	-	-	-	-	-	-	-
TRANSFER FROM GENERAL FUND	552,000	552,000	769,110	266,360	673,110	1,168,860	1,168,485	1,171,735
Total Revenues	1,477,283	1,474,483	1,702,645	1,831,268	1,757,518	2,922,127	2,935,377	2,913,224
Expenses:								
G.O. REFUNDING BONDS (2011)	-	-	-	-	-	-	-	-
G.O. REFUNDING BONDS (2016)	455,000	455,000	465,000	475,000	-	-	-	-
COMB TAX REV CERT OBLIG-2022	55,000	55,000	55,000	55,000	475,000	495,000	520,000	550,000
2020 PUMPER LEASE	120,700	120,700	-	-	-	-	-	-
NEW PUMPER LEASE	-	-	125,000	162,000	162,000	162,000	162,000	162,000
2016 FIRE ENGINE LEASE	48,485	48,485	48,485	-	-	-	-	-
2025 Ladder Truck	297,185	297,185	297,185	297,185	297,185	297,185	297,185	297,185
2026 Spartan Engine Truck	-	-	150,000	272,258	272,258	272,258	272,258	243,605
FIRE TRUCK LOAN	-	-	-	-	-	-	-	-
2018 AMBULANCE LEASE	-	-	-	-	-	-	-	-
2023 AMBULANCE LEASE	120,000	120,000	120,000	-	-	-	-	-
NEW AMBULANCE LEASE	-	-	-	140,000	140,000	140,000	154,000	154,000
BOND PAYMENT INTEREST	443,025	443,025	431,075	418,925	400,925	376,675	351,300	324,550
PAYING AGENTS FEES	1,500	1,500	1,500	1,500	750	750	750	750
Total Expenses	1,540,895	1,540,895	1,693,245	1,821,868	1,748,118	1,743,868	1,757,493	1,732,090
Net Change in Available Funds	(63,612)	(66,412)	9,400	9,400	9,400	1,178,260	1,177,885	1,181,135
Available Funds, beginning		365,748	299,336	308,737	318,137	327,537	1,505,796	2,683,681
Available Funds, ending		299,336	308,737	318,137	327,537	1,505,796	2,683,681	3,864,816

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:

DEBT SERVICE FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0040000 004-0000-5101 CURRENT TAXES				-924,135.00
0040000 004-0000-5102 DELINQUENT TAXES				-2,000.00
0040000 004-0000-5103 PENALTY & INTEREST				-3,400.00
0040000 004-0000-5716 INVESTMENT INCOME/(LOSSES)				-4,000.00
0040000 004-0000-5879- TRANSFER-IN FROM GENERAL FUND				-769,110.00
0046510 004-6510-6526- G.O. REFUNDING BONDS (2016)				465,000.00
0046510 004-6510-6532- COMB TAX REV CERT OBLIG-2022				55,000.00
0046510 004-6510-6580- 2020 PUMPER LEASE				125,000.00
0046510 004-6510-6582 2024 SPARTAN LADDER LEASE				447,185.00
0046510 004-6510-6583- 2016 FIRE ENGINE LEASE				48,485.00
0046510 004-6510-6586- AMBULANCE LEASE				120,000.00
0046510 004-6510-6595 BOND PAYMENT INTEREST				431,075.00
0046510 004-6510-6599 PAYING AGENTS FEES				1,500.00

TOTAL DEBT SERVICE FUND	-9,400.00
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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget				
ACCOUNTS FOR:				
VOLUNTARY PARK FUND				
	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0050000 005-0000-5716 INVESTMENT INCOME/(LOSSES)				-49,000.00
0050000 005-0000-5851 PARK FUND REVENUE				-175,000.00
TOTAL VOLUNTARY PARK FUND			-224,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:

VOLUNTARY LIBRARY FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0110000 011-0000-5716 INVESTMENT INCOME/(LOSSES)				-22,000.00
0110000 011-0000-5852 LIBRARY FUND REVENUE				-175,000.00
0111710 011-1710-6265 LIBRARY PROGRAMS				17,000.00
0111710 011-1710-6332 BOOKS-FICTION-ADULT				6,000.00
0111710 011-1710-6334- BOOKS-NONFICTION-ADULT				6,000.00
0111710 011-1710-6337 BOOKS-FICTION-YOUTH				10,000.00
0111710 011-1710-6339 BOOKS-NONFICTION-YOUTH				6,000.00
0111710 011-1710-6341 BOOKS-LEASED-ADULT				34,560.00
0111710 011-1710-6350 NON-BOOK MATERIALS-ADULT				6,000.00
0111710 011-1710-6352 NON-BOOK MATERIALS-YOUTH				5,000.00
0111710 011-1710-6353 BOOKS-FICTION-YOUNG ADULT				1,500.00
0111710 011-1710-6354 ADULT & YOUTH MAGAZINES				9,000.00
0111710 011-1710-6356 ONLINE DATABASES				44,940.00
0111710 011-1710-6358 DIGITAL LIBRARY MATERIALS				42,600.00
0111710 011-1710-6362 TECHNICAL SERVICES PROCESSING				6,400.00

TOTAL VOLUNTARY LIBRARY FUND

-2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget					
ACCOUNTS FOR:					
PARK LAND DEDICATION FUND				VENDOR	QUANTITY
0120000 012-0000-5716 INVESTMENT INCOME/(LOSSES)				UNIT COST	2026 Proposed
					-12,000.00
TOTAL PARK LAND DEDICATION FUND				-12,000.00	

City of Colleyville Drainage Fund Projection - Operating	2025		2026	2027	2028	2029	2030	2031
	Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Revenues:								
SALE OF SURPLUS PROPERTY	-	-	-	-	-	-	-	-
INVESTMENT INCOME/(LOSSES)	15,000	34,000	30,000	30,000	30,000	30,000	30,000	30,000
PENALTIES	10,000	10,000	10,000	10,200	10,404	10,612	10,824	11,041
GRANT PROCEEDS	-	-	-	-	-	-	-	-
DRAINAGE FEE REVENUES	1,733,000	1,733,000	2,021,000	2,358,000	2,405,160	2,453,263	2,502,328	2,552,375
Total Revenues	1,758,000	1,777,000	2,061,000	2,398,200	2,445,564	2,493,875	2,543,153	2,593,416
		1.1%	17.2%	16.4%	2.0%	2.0%	2.0%	2.0%
Expenses:								
Total Expenses	761,805	758,345	794,787	823,557	853,420	884,418	916,596	950,000
		-0.5%	4.3%	3.6%	3.6%	3.6%	3.6%	3.6%
Operating Surplus/(Deficit)	996,195	1,018,655	1,266,213	1,574,643	1,592,144	1,609,457	1,626,557	1,643,416
Operating Surplus Transfer to Capital	(1,000,000)	(1,000,000)	(1,200,000)	(1,200,000)	(1,200,000)	(1,200,000)	(1,200,000)	(1,200,000)
Net Change in Available Funds	(3,805)	18,655	66,213	374,643	392,144	409,457	426,557	443,416
Available Funds, beginning		837,429	856,084	922,297	1,296,940	1,689,084	2,098,541	2,525,098
Available Funds, ending		856,084	922,297	1,296,940	1,689,084	2,098,541	2,525,098	2,968,514
90-day Operating (Reserve Policy)		189,586	198,697	205,889	213,355	221,105	229,149	237,500
Available Funds Above/(Below) Policy		666,497	723,600	1,091,050	1,475,729	1,877,437	2,295,949	2,731,014

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2026 Proposed
DRAINAGE FEE FUND	FUND				
0170000	017-0000-5716	INVESTMENT INCOME/(LOSSES)			-30,000.00
0170000	017-0000-5833	PENALTIES			-10,000.00
0170000	017-0000-5942	DRAINAGE FEE REVENUES			-2,021,000.00
0175210	017-5210-6101	SALARIES			281,757.00
0175210	017-5210-6139	OVERTIME			15,500.00
0175210	017-5210-6141	FICA EXPENSE			23,607.00
0175210	017-5210-6142	GROUP HEALTH INSURANCE			85,705.00
0175210	017-5210-6143	WORKERS' COMPENSATION			4,898.00
0175210	017-5210-6145	UNEMPLOYMENT COMPENSATION			1,056.00
0175210	017-5210-6146	RETIREMENT			40,008.00
0175210	017-5210-6147	INCENTIVE PAY			1,200.00
0175210	017-5210-6148	LONGEVITY PAY			4,935.00
0175210	017-5210-6151-	VACATION BUY-BACK			400.00
0175210	017-5210-6152	ACCRUED LEAVE PAY			4,800.00
0175210	017-5210-6206	TRAINING			6,182.00 *
		Traffic Safety Training (4 FTE's)	4.00	200.00	800.00
		Texas A&M Engineering Extension Service (TEEX) Training (2 Equipment Operators + 2 Field Technician)	4.00	385.00	1,540.00
		Public Works Road-E-O 17% of \$2,600 cost	1.00	442.00	442.00
		CDL Training	1.00	3,000.00	3,000.00
		International Municipal Signal Association	1.00	400.00	400.00
0175210	017-5210-6207	PRE-EMPLOYMENT/SCREENINGS			302.00
0175210	017-5210-6221	AUDIT			1,500.00 *
		Patillo, Brown, & Hill annual audit-Drainage Fund portion	1.00	1,500.00	1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS	FOR:					
DRAINAGE	FEE	FUND		VENDOR	QUANTITY	UNIT COST
2026	2026	2026	2026	2026	2026	2026
0175210	017-5210-6223	ENGINEERING SERVICES				15,000.00
0175210	017-5210-6225	COMPUTER SERVICES				3,176.00 *
		Government Outreach (CRM)			1.00	3,176.00
0175210	017-5210-6226	MISC. CONTRACTUAL SERVICES				13,446.00 *
		DART ROW Agreement 920526 (Ditch Near Pleasant Run Road)			1.00	100.00
		DART ROW Agreement 941104 (Oak Crest Subdivision)			1.00	100.00
		Networkfleet GPS Monitoring			1.00	1,246.00
		Vueworks Asset Management Software Subscription			1.00	3,000.00
		Ditch Spraying in Public ROW			1.00	9,000.00
0175210	017-5210-6245	EQUIPMENT RENTAL				10,000.00 *
		Rental of Excavators, Loaders, Pumps and Other Necessary Equipment			1.00	10,000.00
0175210	017-5210-6261	VEHICLE MAINTENANCE				2,850.00 *
		Vehicles 682, 697			1.00	2,850.00
0175210	017-5210-6262	GAS AND OIL				6,000.00
0175210	017-5210-6284	EQUIPMENT MAINTENANCE				14,000.00 *
		Equipment 604, 604A, 686, 688, 896			1.00	14,000.00
0175210	017-5210-6285	BUILDING MAINT & SUPPLIES				4,729.00 *
		Service Center floor mats contract (16%)			1.00	216.00
		Misc. repairs to Service Center (16%)			1.00	1,020.00
		Service Center Janitorial Contract (17%)			1.00	3,493.00
0175210	017-5210-6301	OFFICE SUPPLIES				500.00
0175210	017-5210-6305	UNIFORMS				4,750.00 *
		Uniform Rental and Miscellaneous Clothing Supply (5 Drainage Crew Personnel)			1.00	4,750.00
0175210	017-5210-6313	SMALL TOOLS				1,703.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2026 Proposed
DRAINAGE FEE FUND					
0175210	017-5210-6314- BUILDING SUPPLIES				240.00 *
	Paper Supplies for Service Center- 16% of \$1,500		1.00	240.00	240.00
0175210	017-5210-6324- REPAIR & MAINTENANCE				35,000.00 *
	Drainage Maintenance and Supply (Curlex, rip rap seed, tarps, etc.)		1.00	35,000.00	35,000.00
0175210	017-5210-6326 SAFETY EQUIPMENT/SUPPLIES				2,085.00
0175210	017-5210-6805- TRANSFER TO CAPITAL PROJECTS				1,200,000.00
0175220	017-5220-6101 SALARIES				91,559.00
0175220	017-5220-6141 FICA EXPENSE				7,506.00
0175220	017-5220-6142 GROUP HEALTH INSURANCE				18,485.00
0175220	017-5220-6143 WORKERS' COMPENSATION				256.00
0175220	017-5220-6145 UNEMPLOYMENT COMPENSATION				228.00
0175220	017-5220-6146 RETIREMENT				11,593.00
0175220	017-5220-6148 LONGEVITY PAY				1,860.00
0175220	017-5220-6151- VACATION BUY-BACK				1,400.00
0175220	017-5220-6152 ACCRUED LEAVE PAY				3,300.00
0175220	017-5220-6206 TRAINING				1,000.00 *
	Extended Education Classes for Code Enforcement Certification (Environmental Compliance Officer)		1.00	1,000.00	1,000.00
0175220	017-5220-6209 DUES & SUBSCRIPTIONS				3,735.00 *
	Code Enforcement License Renewal (Env Compl Officer)		1.00	40.00	40.00
	Pesticide License Renewal		1.00	75.00	75.00
	TCEQ Stormwater Annual Permit		1.00	400.00	400.00
	NCTCOG Stormwater Program		1.00	3,220.00	3,220.00
0175220	017-5220-6221 AUDIT				500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2026 Proposed
DRAINAGE FEE FUND					
0175220	017-5220-6226 MISC. CONTRACTUAL SERVICES				20,812.00 *
	Networkfleet GPS Monitoring		1.00	312.00	312.00
	Replacement of Clean Sweep Banners		1.00	500.00	500.00
	Spring Clean Sweep Event		1.00	20,000.00	20,000.00
0175220	017-5220-6229 COMMUNITY RELATIONS				3,000.00
0175220	017-5220-6261 VEHICLE MAINTENANCE				1,500.00 *
	Vehicle 701E		1.00	1,500.00	1,500.00
0175220	017-5220-6262 GAS AND OIL				2,000.00
0175220	017-5220-6303 OPERATING SUPPLIES				500.00
0175220	017-5220-6305 UNIFORMS				600.00 *
	Boots and City Shirts		1.00	600.00	600.00
	(Environmental Compliance Officer)				
0175220	017-5220-6313 SMALL TOOLS				300.00
0175220	017-5220-6326 SAFETY EQUIPMENT/SUPPLIES				185.00
0175920	017-5920-6101- SALARIES				23,308.00
0175920	017-5920-6141- FICA EXPENSE				1,805.00
0175920	017-5920-6142- GROUP HEALTH INSURANCE				3,529.00
0175920	017-5920-6143- WORKERS' COMPENSATION				31.00
0175920	017-5920-6145- UNEMPLOYMENT COMPENSATION				43.00
0175920	017-5920-6146- RETIREMENT				2,652.00
0175920	017-5920-6147- INCENTIVE PAY				126.00
0175920	017-5920-6148- LONGEVITY PAY				167.00
0179999	017-9999-6203- INSURANCE SHARE				3,497.00 *
	Error & Omission Insurance - projected		1.00	159.00	159.00
	5% increase				
	Auto Physical Damage insurance -		1.00	426.00	426.00
	projected 15% increase				
	Sewage insurance - projected flat		1.00	68.00	68.00
	Auto Liability insurance - projected		1.00	384.00	384.00
	15% increase				
	General Liability insurance - projected		1.00	84.00	84.00
	5% increase				
	Cyber insurance - projected 10%		1.00	5.00	5.00
	increase				
	Real/Personal property insurance -		1.00	2,338.00	2,338.00
	projected 25% increase				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2026 Proposed	
DRAINAGE FEE FUND						
	Mobile equipment insurance - projected 5% increase		1.00	33.00		33.00
0179999	017-9999-6238- ELECTRICITY					200.00
0179999	017-9999-6248- GAS					600.00
0179999	017-9999-6281- COMMUNICATIONS MAINTENANCE NRH Contract/Consortium \$17,097 City of Fort Worth Contract \$5,263 American Tower Corporation Lease (Euless Tower) \$8,910 Motorola Maintenance Hardware \$53,499 SUA-II \$27,982 Batteries, parts, and repairs \$10,000 A/C Contract and repairs \$6,000 Radio Tower propane \$800 Radio Tower Site insurance \$1,000 Grapevine Radio Tower Antennae Relocation \$18,500 TOTAL: \$149,051 General Fund portion: \$126,693 Utility Fund portion: \$19,377 Drainage Fund portion: \$2,981		1.00	2,981.00		2,981.00 *
0179999	017-9999-6302- POSTAGE					200.00
TOTAL DRAINAGE FEE FUND						-66,213.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget					
ACCOUNTS FOR:					
TREE PRESERVATION FUND				VENDOR	QUANTITY
0180000 018-0000-5716- INVESTMENT INCOME/(LOSSES)				UNIT COST	2026 Proposed
					-12,000.00
TOTAL TREE PRESERVATION FUND				-12,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:

COURT TECHNOLOGY FEE FUND

	VENDOR	QUANTITY	UNIT COST	2026	Proposed
0290000 029-0000-5627 COURT TECHNOLOGY FEE					-20,000.00
0290000 029-0000-5716 INVESTMENT INCOME/(LOSSES)					-250.00
0290000 029-0000-5826- KELLER COURT					-27,955.00
0294110 029-4110-6225 COMPUTER SERVICES					13,000.00
0294110 029-4110-6226 MISC. CONTRACTUAL SERVICES					36,600.00 *
Incode Court Case Mgt Suite Maint		1.00	43,000.00		43,000.00
move to General Fund due to low fund balance		1.00	6,400.00		-6,400.00

TOTAL COURT TECHNOLOGY FEE FUND	1,395.00
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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2026	Proposed
BUILDING SECURITY FEE FUND						
0300000	030-0000-5626 BUILDING SECURITY FEE					-25,000.00
0300000	030-0000-5826 KELLER COURT					-50,289.00
0304110	030-4110-6101 SALARIES					59,170.00
0304110	030-4110-6141- FICA EXPENSE					4,831.00
0304110	030-4110-6143- WORKERS' COMPENSATION					1,077.00
0304110	030-4110-6145- UNEMPLOYMENT COMPENSATION					207.00
0304110	030-4110-6146- RETIREMENT					7,095.00
0304110	030-4110-6147- INCENTIVE PAY					2,400.00
0304110	030-4110-6148- LONGEVITY PAY					1,582.00
0304110	030-4110-6290 TEEN COURT					3,000.00
TOTAL BUILDING SECURITY FEE FUND				4,073.00		

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:

VEHICLE/EQUIP REPLACEMENT FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0320000 032-0000-5714- SALE OF SURPLUS PROPERTY				-60,000.00
0320000 032-0000-5716 INVESTMENT INCOME/(LOSSES)				-50,000.00
0320000 032-0000-5878 TRANSFER-IN CAPITAL EQMP RESEV				-642,000.00 *
Vehicle Transfer In		1.00	500,000.00	-500,000.00
Police Equipment Transfer		1.00	25,000.00	-25,000.00
IT Equipment Transfer		1.00	117,000.00	-117,000.00
0321210 032-1210-6650 MOTOR VEHICLES				40,231.00
0322230 032-2230-6645- OPERATING EQUIPMENT				9,979.00
0322230 032-2230-6650- MOTOR VEHICLES				34,749.00
0322240 032-2240-6650- MOTOR VEHICLES				66,880.00
0322310 032-2310-6645- OPERATING EQUIPMENT				17,695.00
0323210 032-3210-6645 OPERATING EQUIPMENT				26,750.00
0323210 032-3210-6650- MOTOR VEHICLES				259,946.00
0323310 032-3310-6650 MOTOR VEHICLES				329,804.00
0325910 032-5910-6360- MINOR OPERATING OUTLAY				75,717.00
0325910 032-5910-6635- COMPUTER EQUIPMENT				70,968.00
0325910 032-5910-6650- MOTOR VEHICLES				65,000.00

TOTAL VEHICLE/EQUIP REPLACEMENT FUND 245,719.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget					
ACCOUNTS FOR:					
PARKS TOMORROW FUND				VENDOR	QUANTITY
0350000 035-0000-5716 INVESTMENT INCOME/(LOSSES)				UNIT COST	2026 Proposed
					-40,000.00
TOTAL PARKS TOMORROW FUND				-40,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:

JUVENILE CASE MANAGER FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0370000 037-0000-5602- TRUANCY PREV & DIVERSION LOCAL				-25,000.00
0370000 037-0000-5628 JUVENILE CASE MANAGER FEE				-200.00

TOTAL JUVENILE CASE MANAGER FUND			-25,200.00	
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City of Colleyville Hotel Occupancy Tax Fund Projection	2025		2026	2027	2028	2029	2030	2031
	Original	Revised	Proposed	Projected Budget				
	Budget	Estimate	Budget					
Revenues:								
HOTEL TAX	230,000	230,000	230,000	234,600	239,292	244,078	248,959	253,939
INVESTMENT INCOME/(LOSSES)	-	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-	-
Total Revenues	230,000	230,000	230,000	234,600	239,292	244,078	248,959	253,939
Expenses:								
Total Expenses	285,827	294,027	260,439	270,257	280,455	291,049	302,054	313,487
Net Change in Available Funds	(55,827)	(64,027)	(30,439)	(35,657)	(41,163)	(46,971)	(53,095)	(59,548)
Available Funds, beginning		96,292	32,265	1,826	(33,831)	(74,993)	(121,964)	(175,059)
Available Funds, ending		32,265	1,826	(33,831)	(74,993)	(121,964)	(175,059)	(234,607)

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:
HOTEL TAX FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0380000 038-0000-5310- HOTEL TAX				-230,000.00
0383610 038-3610-6101- SALARIES				74,238.00
0383610 038-3610-6102- TEMPORARY HELP				15,600.00
0383610 038-3610-6141- FICA EXPENSE				6,888.00
0383610 038-3610-6142- GROUP HEALTH INSURANCE				16,805.00
0383610 038-3610-6143- WORKERS' COMPENSATION				118.00
0383610 038-3610-6145- UNEMPLOYMENT COMPENSATION				414.00
0383610 038-3610-6146- RETIREMENT				8,363.00
0383610 038-3610-6148- LONGEVITY PAY				195.00
0383610 038-3610-6205- PROMOTE/IMPROVE ARTS				25,000.00 *
Concerts in the Village (est. 4)		1.00	.00	.00
Moved to CEDC due to lack of funding in HOT fund				
Car Show		1.00	.00	.00
moved to CEDC fund due to lack of funding in HOT fund				
Dancehall Event		1.00	25,000.00	25,000.00
0383710 038-3710-6101- SALARIES				78,129.00
0383710 038-3710-6141- FICA EXPENSE				6,019.00
0383710 038-3710-6142- GROUP HEALTH INSURANCE				13,444.00
0383710 038-3710-6143- WORKERS' COMPENSATION				211.00
0383710 038-3710-6145- UNEMPLOYMENT COMPENSATION				414.00
0383710 038-3710-6146- RETIREMENT				9,048.00
0383710 038-3710-6148- LONGEVITY PAY				553.00
0383710 038-3710-6236- ADVERTISING				5,000.00 *
Promotional swag and give away items- Bags, pens, paper, bride and groom squeeze dolls, custom contract folders and other promotional items used to promote Center.		1.00	750.00	750.00
Print Advertising- Fort worth Star Telegram Community Impact Newspaper Advertising Center Promotional Brochures Center-Thank You Cards		1.00	.00	.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2026 Proposed	
HOTEL TAX FUND						
	Monthly creative expense for Facebook, Lobby display and all print advertising and collateral used at Center.		12.00	.00		.00
	Bridal events		1.00	500.00		500.00
	wedding wire Online Listing www.wedingwire.com		3.00	1,250.00		3,750.00
TOTAL HOTEL TAX FUND						30,439.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:

UTILITY-CAPITAL PROJECTS FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0390000 039-0000-5714- SALE OF SURPLUS PROPERTY				-10,000.00
0390000 039-0000-5716- INVESTMENT INCOME/(LOSSES)				-420,000.00
0390000 039-0000-5727- WATER REVENUE IMPACT FEES				-180,000.00
0390000 039-0000-5740- WASTEWATER REVENUE IMPACT FEE				-80,000.00
0390000 039-0000-5765- INTEREST-WATER IMPACT FEES				-7,000.00
0390000 039-0000-5766- INTEREST-WASTEWATER IMPACT FEE				-8,000.00
0390000 039-0000-5819- CAPITAL PROJECTS REVENUE				-787,000.00
0390000 039-0000-5872- TRANSFER FROM UTILITY FUND				-81,100.00 *
Vehicle Replacement Funds		1.00	81,100.00	-81,100.00

TOTAL UTILITY-CAPITAL PROJECTS FUND -1,573,100.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20261 FY26 Operating Budget

ACCOUNTS FOR:

DRAINAGE-CAPITAL PROJECTS FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0410000 041-0000-5714- SALE OF SURPLUS PROPERTY				-41,200.00
0410000 041-0000-5716- INVESTMENT INCOME/(LOSSES)				-50,000.00
0410000 041-0000-5803- TRANSFER FM DR OPER TO CIP				-1,000,000.00
0415210 041-5210-6650- MOTOR VEHICLES				147,932.00

TOTAL DRAINAGE-CAPITAL PROJECTS FUND

-943,268.00

GRAND TOTAL

-3,281,514.00

** END OF REPORT - Generated by Karen Hines **

City of Colleyville Fiscal Year 2026 Budget	Misc Special Revenue Funds	Voluntary Park Fund 005	Voluntary Library Fund 011	Tree Preservation Fund 018	Library Bldg Donation Fund 019	Parkland Dedication Fund 012	Court Tech Fund 029	Court Security Fund 030	Tomorrow Fund Colleyville 034	Tomorrow Fund Parks 035	Juvi Case Manager Fund 037
FY 2025											
10/1/2024 Available Balance	\$ 3,720,601	\$ 1,189,993	\$ 612,211	\$ 351,006	\$ 62,369	\$ 312,724	\$ 4,398	\$ 1,352	\$ 64,244	\$ 993,268	\$ 129,036
Revenues	631,936	215,000	197,000	13,000	15,000	12,000	45,048	65,688	-	44,000	25,200
Expenses	(309,012)	-	(195,000)	-	(21,220)	-	(45,000)	(47,792)	-	-	-
Operating Transfers In/(Out)	-	-	-	-	-	-	-	-	-	-	-
Operating Surplus/(Deficit)	\$ 322,924	\$ 215,000	\$ 2,000	\$ 13,000	\$ (6,220)	\$ 12,000	\$ 48	\$ 17,896	\$ -	\$ 44,000	\$ 25,200
Capital	(64,244)	-	-	-	-	-	-	-	(64,244)	-	-
Net Change in Available Funds	\$ 258,680	\$ 215,000	\$ 2,000	\$ 13,000	\$ (6,220)	\$ 12,000	\$ 48	\$ 17,896	\$ (64,244)	\$ 44,000	\$ 25,200
FY 2026											
10/1/2025 Available Balance	\$ 3,979,281	\$ 1,404,993	\$ 614,211	\$ 364,006	\$ 56,149	\$ 324,724	\$ 4,446	\$ 19,248	\$ -	\$ 1,037,268	\$ 154,236
Revenues	633,694	224,000	197,000	12,000	-	12,000	48,205	75,289	-	40,000	25,200
Expenses	(323,962)	-	(195,000)	-	-	-	(49,600)	(79,362)	-	-	-
Operating Transfers In/(Out)	-	-	-	-	-	-	-	-	-	-	-
Operating Surplus/(Deficit)	\$ 309,732	\$ 224,000	\$ 2,000	\$ 12,000	\$ -	\$ 12,000	\$ (1,395)	\$ (4,073)	\$ -	\$ 40,000	\$ 25,200
Capital	-	-	-	-	-	-	-	-	-	-	-
Net Change in Available Funds	\$ 309,732	\$ 224,000	\$ 2,000	\$ 12,000	\$ -	\$ 12,000	\$ (1,395)	\$ (4,073)	\$ -	\$ 40,000	\$ 25,200
FY 2027											
10/1/2026 Available Balance	\$ 4,289,013	\$ 1,628,993	\$ 616,211	\$ 376,006	\$ 56,149	\$ 336,724	\$ 3,051	\$ 15,175	\$ -	\$ 1,077,268	\$ 179,436

City of Colleyville Colleyville Economic Development Corporation (CEDC) Fund Projection	2025		2026	2027	2028	2029	2030	2031
	Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Revenues:								
Sales Tax	\$ 2,600,000	\$ 2,600,000	\$ 2,650,000	\$ 2,703,000	\$ 2,757,060	\$ 2,812,201	\$ 2,868,445	\$ 2,925,814
Investment Income/(Losses)	60,000	200,000	180,000	180,000	180,000	180,000	180,000	180,000
Miscellaneous	-	-	-	-	-	-	-	-
Event Donations/Revenues	-	-	-	-	-	-	-	-
Transfer From Other Funds	-	-	-	-	-	-	-	-
Total Revenues	2,660,000	2,800,000	2,830,000	2,883,000	2,937,060	2,992,201	3,048,445	3,105,814
Expenses:								
Administration	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Library	592,104	592,104	650,366	672,112	694,643	717,988	742,178	767,245
Parks Maintenance	541,548	541,988	545,793	560,512	575,678	591,305	607,409	624,007
Recreation	379,159	379,159	405,406	421,622	438,487	456,027	474,268	493,238
Senior Center	268,128	268,128	280,983	290,900	301,188	311,860	322,931	334,418
Communications	314,000	314,000	369,000	383,760	399,110	415,075	431,678	448,945
Colleyville Center	236,046	236,046	251,117	258,852	266,873	275,193	283,821	292,771
Debt Service	-	-	-	-	-	-	-	-
Total Expenses	2,332,985	2,333,425	2,504,665	2,589,759	2,677,980	2,769,447	2,864,286	2,962,624
Operating Surplus/(Deficit)	327,015	466,575	325,335	293,241	259,080	222,754	184,160	143,191
Total Capital Expenditures	(300,000)	(800,000)	(1,940,000)	-	(370,000)	-	-	-
Net Change in Available Funds	327,015	(333,425)	(1,614,665)	293,241	(110,920)	222,754	184,160	143,191
Available Funds, beginning		\$ 6,651,220	\$ 6,317,795	\$ 4,703,130	\$ 4,996,371	\$ 4,885,451	\$ 5,108,205	\$ 5,292,365
Available Funds, ending		6,317,795	4,703,130	4,996,371	4,885,451	5,108,205	5,292,365	5,435,555
90-day Operating		576,006	618,816	640,090	662,145	685,012	708,721	733,306
Available Funds Above/(Below) Policy		5,741,788	4,084,313	4,356,281	4,223,306	4,423,193	4,583,643	4,702,249

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20263 FY26 CEDC Budget

ACCOUNTS FOR:

C'VILLE ECONOMIC DEVELOPMENT

0240000 024-0000-5301 SALES TAX

VENDOR

QUANTITY

UNIT COST

2026 Proposed

-2,650,000.00

0240000 024-0000-5716 INVESTMENT INCOME/(LOSSES)

-180,000.00

0241110 024-1110-6221 AUDIT

2,000.00

0241710 024-1710-6101 SALARIES

368,303.00

0241710 024-1710-6141 FICA EXPENSE

28,644.00

0241710 024-1710-6142- GROUP HEALTH INSURANCE

16,805.00

0241710 024-1710-6143 WORKERS' COMPENSATION

629.00

0241710 024-1710-6145 UNEMPLOYMENT COMPENSATION

2,898.00

0241710 024-1710-6146- RETIREMENT

13,539.00

0241710 024-1710-6148- LONGEVITY PAY

3,531.00

0241710 024-1710-6151- VACATION BUY-BACK

900.00

0241710 024-1710-6152- ACCRUED LEAVE PAY

1,700.00

0241710 024-1710-6226 MISC. CONTRACTUAL SERVICES

60,100.00 *

TLC- Library Solution Service Agreement

1.00

21,845.98

21,845.98

Envisionware Time/Print Management

1.00

2,650.00

2,650.00

Package (Small Library Edition) -
service agreement and and additional
licensees

Patron Point (marketing platform)

1.00

9,000.00

9,000.00

Library Market- Library Calendar

1.00

2,000.00

2,000.00

Platform

Vision Database ID System Service

1.00

3,100.00

3,100.00

Agreement

OCLC- Cloud Library Platform and

1.00

3,000.00

3,000.00

CLoudLink fee

Digital Content (Cloud Library)

1.00

5,000.00

5,000.00

Other minor misc. contractual

1.00

1,504.02

1,504.02

Hoopla -Library Streaming Platform

1.00

12,000.00

12,000.00

\$1000 per month - money moved from 6630

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20263 FY26 CEDC Budget

ACCOUNTS FOR:

C'VILLE ECONOMIC DEVELOPMENT

		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0241710	024-1710-6303 OPERATING SUPPLIES				25,717.00 *
	2nd floor cleaning service		1.00	3,717.00	3,717.00
	operating and program supplies (Library)		1.00	10,000.00	10,000.00
	Operating Supplies (makerspace)		1.00	7,000.00	7,000.00
	Programing supplies (makerspace)		1.00	5,000.00	5,000.00
0241710	024-1710-6360 MINOR OPERATING OUTLAY				27,600.00 *
	Desktops and Battery Backups at the library		1.00	27,600.00	27,600.00
0241710	024-1710-6625 IMPROVEMENTS OTHER THAN BLDGS				70,000.00 *
	City Hall & Library Renovations		1.00	70,000.00	70,000.00
	CIP Plan				
0241710	024-1710-6630 OFFICE EQUIPMENT/FURNITURE				50,000.00 *
	program furniture (replace meeting room chairs and furniture)		1.00	50,000.00	50,000.00
0241710	024-1710-6635 COMPUTER EQUIPMENT				50,000.00
0243210	024-3210-6101- SALARIES				130,859.00
0243210	024-3210-6141- FICA EXPENSE				10,036.00
0243210	024-3210-6142- GROUP HEALTH INSURANCE				33,610.00
0243210	024-3210-6143- WORKERS' COMPENSATION				172.00
0243210	024-3210-6145- UNEMPLOYMENT COMPENSATION				414.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20263 FY26 CEDC Budget

ACCOUNTS FOR:

C'VILLE ECONOMIC DEVELOPMENT

0243210 024-3210-6146- RETIREMENT

VENDOR

QUANTITY

UNIT COST

2026 Proposed

14,739.00

0243210 024-3210-6148- LONGEVITY PAY

335.00

0243210 024-3210-6251 T.R.A. WATER

5,628.00

0243210 024-3210-6287- PROPERTY MAINTENANCE

Fire stations 2 and 3 landscaping

1.00

50,000.00

350,000.00 *

50,000.00

Mowing contract/maintenance moved from
General Fund

1.00

300,000.00

300,000.00

 0243210 024-3210-6625- IMPROVEMENTS OTHER THAN BLDG
 various parks equipment replacements;
 (2) workman HDX with dump bed ((1)
 Beautification & (1) Parks Maint)
 (1) Medium Workman (Replacement)
 Billy Goat - Debris Loader (SH26 leaf
 removal)

1.00

150,000.00

870,000.00 *

150,000.00

32ft Genie Self-Propelled Scissor Lift
T5000 Spreader Sprayer (fertilizers -
larger areas)LESCO HPS GX Ride-on Spreader
(fertilizers - smaller areas)

Beautification Maintenance Trailer

Infield Groomer (Replacement)

various park projects

1.00

100,000.00

100,000.00

Awnings at Parks Facility / City South
Lot

1.00

300,000.00

300,000.00

CIP Plan

Park Signage Replacement

1.00

220,000.00

220,000.00

CIP Plan

Security Cameras in Parks

1.00

100,000.00

100,000.00

CIP Plan

0243410 024-3410-6101- SALARIES

288,714.00

0243410 024-3410-6141- FICA EXPENSE

22,170.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20263 FY26 CEDC Budget

ACCOUNTS FOR:

C'VILLE ECONOMIC DEVELOPMENT

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0243410 024-3410-6142 GROUP HEALTH INSURANCE				67,220.00
0243410 024-3410-6143- WORKERS' COMPENSATION				380.00
0243410 024-3410-6145- UNEMPLOYMENT COMPENSATION				1,656.00
0243410 024-3410-6146- RETIREMENT				24,181.00
0243410 024-3410-6147- INCENTIVE PAY				600.00
0243410 024-3410-6148- LONGEVITY PAY				485.00
0243420 024-3420-6101 SALARIES				147,377.00
0243420 024-3420-6141 FICA EXPENSE				11,603.00
0243420 024-3420-6142 GROUP HEALTH INSURANCE				33,610.00
0243420 024-3420-6143 WORKERS' COMPENSATION				199.00
0243420 024-3420-6145 UNEMPLOYMENT COMPENSATION				414.00
0243420 024-3420-6146 RETIREMENT				17,387.00
0243420 024-3420-6148 LONGEVITY PAY				1,193.00
0243420 024-3420-6152 ACCRUED LEAVE PAY				3,100.00
0243420 024-3420-6238- ELECTRICITY				37,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20263 FY26 CEDC Budget

ACCOUNTS FOR:

C'VILLE ECONOMIC DEVELOPMENT

0243420 024-3420-6251- T.R.A. WATER

VENDOR

QUANTITY

UNIT COST

2026 Proposed

25,000.00

0243420 024-3420-6312- COMPUTER SUPPLIES

3,600.00

 0243420 024-3420-6625- IMPROVEMENTS OTHER THAN BLDG
 Recreation Center / Voting Center
 CIP Plan

1.00

1,000,000.00

 1,000,000.00 *
 1,000,000.00

0243610 024-3610-6347- SPECIAL EVENTS

Stars and Guitars

1.00

180,000.00

 369,000.00 *
 180,000.00

Miscellaneous

1.00

4,000.00

4,000.00

Tree Lighting

1.00

100,000.00

100,000.00

Harvest Festival

1.00

30,000.00

30,000.00

St. Patty's Day

1.00

25,000.00

25,000.00

Car Show

1.00

15,000.00

15,000.00

Originally in HOT Fund, but not enough
funding in that fund.

Concerts in the Village (est. 4)

1.00

15,000.00

15,000.00

Originally in HOT Fund - not enough
funding to cover in that fund.

0243710 024-3710-6101- SALARIES

117,194.00

0243710 024-3710-6141- FICA EXPENSE

9,254.00

0243710 024-3710-6142- GROUP HEALTH INSURANCE

20,166.00

0243710 024-3710-6143- WORKERS' COMPENSATION

318.00

0243710 024-3710-6145- UNEMPLOYMENT COMPENSATION

414.00

0243710 024-3710-6146- RETIREMENT

13,903.00

0243710 024-3710-6148- LONGEVITY PAY

1,077.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20263 FY26 CEDC Budget

ACCOUNTS FOR:

C'VILLE ECONOMIC DEVELOPMENT

0243710 024-3710-6152- ACCRUED LEAVE PAY

VENDOR

QUANTITY

UNIT COST

2026 Proposed

2,700.00

 0243710 024-3710-6225- COMPUTER SERVICES
 Colleyville Center Software and
 Maintenance Contracts

1.00

7,241.00

 7,241.00 *
 7,241.00

0243710 024-3710-6236 ADVERTISING

45,000.00

 0243710 024-3710-6360- MINOR OPERATING OUTLAY
 Laptop replacement

1.00

4,450.00

 4,450.00 *
 4,450.00

 0243710 024-3710-6645- OPERATING EQUIPMENT
 Annual Chair Replacement
 technology replacement

1.00

4,400.00

29,400.00 *

1.00

25,000.00

4,400.00
25,000.00

TOTAL C'VILLE ECONOMIC DEVELOPMENT

1,614,665.00

GRAND TOTAL

1,614,665.00

** END OF REPORT - Generated by Cassie Smith **

City of Colleyville CCCPD Fund Projection	2025		2026	2027	2028	2029	2030	2031
	Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Revenues:								
SALES TAX	2,600,000	2,660,000	2,750,000	2,805,000	2,861,100	2,918,322	2,976,688	3,036,222
SALE OF SURPLUS PROPERTY	15,000	85,000	50,000	50,000	50,000	50,000	50,000	50,000
INVESTMENT INCOME/(LOSSES)	53,200	110,000	90,000	90,000	90,000	90,000	90,000	90,000
MISCELLANEOUS (SRO)	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000
CARES ACT DISTRIBUTION	-	-	-	-	-	-	-	-
CONTRA LEASE PROCEEDS	-	-	-	-	-	-	-	-
Total Revenues	3,568,200	3,755,000	3,790,000	3,845,000	3,901,100	3,958,322	4,016,688	4,076,222
Expenses:								
Eng Prof Svcs - Capital Outlay	-	-	-	-	-	-	-	-
Police Administration - Expense	773,947	774,352	436,875	445,613	454,525	463,615	472,888	482,345
Police Patrol - Expense	-	-	-	-	-	-	-	-
Police Patrol - Salaries & Benefits	1,800,942	1,800,942	1,974,113	2,053,078	2,135,201	2,220,609	2,309,433	2,401,810
Police SRO - Salaries & Benefits	701,631	701,631	772,588	803,492	835,631	869,056	903,819	939,971
Police SRO - Expense	-	-	-	-	-	-	-	-
Information Services - Salaries & Benefits	-	-	54,108	56,272	58,523	60,864	63,299	65,831
Motor Vehicle Replacement	577,373	577,373	500,000	400,000	400,000	400,000	400,000	400,000
Total Expenses	3,853,893	3,854,298	3,737,684	3,758,454	3,883,880	4,014,144	4,149,438	4,289,958
Operating Transfers:								
Transfers-out	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
Total Operating Transfers In/(Out)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
Operating Surplus/(Deficit)	(310,693)	(124,298)	27,316	61,546	(7,780)	(80,822)	(157,749)	(238,735)
Capital Plan Expenditures	-	-	(400,000)	-	-	-	-	-
Net Change in Available Funds	(310,693)	(124,298)	(372,684)	61,546	(7,780)	(80,822)	(157,749)	(238,735)
Available Funds, beginning		3,764,303	3,640,005	3,267,321	3,328,867	3,321,087	3,240,264	3,082,515
Available Funds, ending		3,640,005	3,267,321	3,328,867	3,321,087	3,240,264	3,082,515	2,843,779
90-day Operating (Reserve Policy)		963,575	934,421	939,613	970,970	1,003,536	1,037,359	1,072,489
Available Funds Above/(Below) Policy		2,676,430	2,332,900	2,389,253	2,350,117	2,236,728	2,045,155	1,771,290

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20262 FY26 CCCPD Budget

ACCOUNTS FOR:

CRIME DISTRICT FUND

0270000 027-0000-5301 SALES TAX

VENDOR

QUANTITY

UNIT COST

2026 Proposed

-2,750,000.00

0270000 027-0000-5714- SALE OF SURPLUS PROPERTY

-50,000.00

0270000 027-0000-5716 INVESTMENT INCOME/(LOSSES)

-90,000.00

0270000 027-0000-5719- MISCELLANEOUS

-900,000.00

0272310 027-2310-6221 AUDIT

1,850.00

0272310 027-2310-6225 COMPUTER SERVICES

114,984.00 *

Early Warning/Internal Affairs
 FY26- \$6691 increased to \$8105 (\$1414
 total increase)

1.00

8,105.00

8,105.00

Investigative Tool

1.00

9,750.00

9,750.00

Learn- FY26

Annual license plate reader for 22
 camera license keys (\$468 each), and
 L6Q subscription for 2 portable LPR
 (\$4500). \$14,796

1.00

15,979.00

15,979.00

FY26- \$15, 979- Projected increase 8%
 Unable to obtain FY26 costs from
 Motorola- Added 8% increase for
 projection (\$1,183)

Power DMS (CALEA)

1.00

7,339.00

7,339.00

Power DMS Subscription Cost increase
 from \$6068 to \$6493

Testing subscription component for
 CALEA proofs increased from \$740 to
 \$846

Already had \$7205 for this line
 item-increased new unit cost is \$7339
 (Total \$134 increase)

Justice Center Datacenter Warranty
 Unknown what this is for. Item
 appeared FY24

1.00

11,000.00

11,000.00

Power Engage subscription-Automated
 text message/survey platform based on
 LEO interaction.

1.00

9,957.00

9,957.00

Power Ready FTO- Central location for
 documenting FTO training and
 performance.

Single Sign On component

Re-occurring renewal subscription fee
 of \$9,370, Single Sign On \$586

FY 26 Total \$9957

(no increase, initially budgeted for
 \$14014 in FY25 for implementation of

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20262 FY26 CCCPD Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2026 Proposed
CRIME DISTRICT	FUND				
	new platform)				
	Power DMS (Power Time) Online Scheduling		1.00	3,354.00	3,354.00
	Employee based cost increase for FY26 - \$729 increase (59 positions-civilians and sworn) \$2625 to \$3354				
	Annual CAD/RMS Cost Share / Tyler interface (\$790) with Central Square Cost Share estimate \$40,257		1.00	49,500.00	49,500.00
0272310	027-2310-6226 MISC. CONTRACTUAL SERVICES				91,786.00 *
	Recruiting and hiring process		1.00	2,500.00	2,500.00
	No increase for FY26				
	Leadership Development Training		1.00	10,000.00	10,000.00
	No increase for FY26				
	De-escalation and crisis intervention training		1.00	10,000.00	10,000.00
	No increase for FY26				
	Detective Safeguarding Program (Child Abuse Cases)		1.00	1,600.00	1,600.00
	No increase for FY26				
	Wellness program expansion		1.00	4,000.00	4,000.00
	No increase for FY26				
	Interview Now software subscription		1.00	4,725.00	4,725.00
	No Increase for FY26				
	Guardian Platform (\$125 per applicant)		11.00	125.00	1,375.00
	No Increase for FY26				
	Guardian Platform (flat annual fee of \$500)		1.00	500.00	500.00
	No increase for FY26				
	Alliance for Children		1.00	7,911.00	7,911.00
	No increase for FY26				
	Police Officer wellness checks		1.00	27,350.00	27,350.00
	No increase for FY26				
	CALEA Accreditation		1.00	16,825.00	16,825.00
	Crime Scene Unit Response/Forensics		1.00	5,000.00	5,000.00
	No increase for FY26				
0272310	027-2310-6227 MAINTENANCE AGREEMENT				3,655.00 *
	Netmotion Wireless Maintenance Agreement		1.00	3,655.00	3,655.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20262 FY26 CCCPD Budget

ACCOUNTS FOR:

CRIME DISTRICT FUND

		VENDOR	QUANTITY	UNIT COST	2026 Proposed
0272310	027-2310-6290	TEEN COURT			33,750.00
0272310	027-2310-6321	FIRE ARMS SUPPLIES			10,000.00 *
		Annual weapons replacement program	1.00	10,000.00	10,000.00
		No increase for FY26			
0272310	027-2310-6360	MINOR OPERATING OUTLAY			15,850.00 *
		Safety equipment and replacement	1.00	5,000.00	5,000.00
		No increase for FY26			
		SWAT Equipment and training	1.00	6,150.00	6,150.00
		No increase for FY26			
		Ticket writer replacement	1.00	4,700.00	4,700.00
		No increase for FY26			
0272310	027-2310-6645-	OPERATING EQUIPMENT			165,000.00 *
		Infrastructure Upgrade to NETCO Radio Consortium (\$967,309 total, split between all 6 member cities)	1.00	165,000.00	165,000.00
0272310	027-2310-6650	MOTOR VEHICLES			262,650.00 *
		Replacement - Patrol Vehicles	1.00	180,000.00	180,000.00
		Admin Vehicles	1.00	31,000.00	31,000.00
		Vehicle for new sergeant	1.00	51,650.00	51,650.00
		Bear Cat Armored Vehicle	1.00	.00	.00
		Will be payed out in FY25. Should receive invoice in April 25.			
0272370	027-2370-6101	SALARIES			1,315,357.00
0272370	027-2370-6139	OVERTIME			80,000.00
0272370	027-2370-6141	FICA EXPENSE			109,351.00
0272370	027-2370-6142	GROUP HEALTH INSURANCE			218,465.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20262 FY26 CCCPD Budget

ACCOUNTS FOR:

CRIME DISTRICT FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0272370 027-2370-6143 WORKERS' COMPENSATION				23,605.00
0272370 027-2370-6145 UNEMPLOYMENT COMPENSATION				3,312.00
0272370 027-2370-6146 RETIREMENT				166,989.00
0272370 027-2370-6147 INCENTIVE PAY				10,800.00
0272370 027-2370-6148 LONGEVITY PAY				6,774.00
0272370 027-2370-6151- VACATION BUY-BACK				6,200.00
0272370 027-2370-6152 ACCRUED LEAVE PAY				10,300.00
0272370 027-2370-6811- TRANSFER TO GENERAL FUND				22,960.00
0272380 027-2380-6101- SALARIES				521,908.00
0272380 027-2380-6139- OVERTIME				10,000.00
0272380 027-2380-6141- FICA EXPENSE				41,658.00
0272380 027-2380-6142- GROUP HEALTH INSURANCE				100,830.00
0272380 027-2380-6143- WORKERS' COMPENSATION				9,289.00
0272380 027-2380-6145- UNEMPLOYMENT COMPENSATION				1,242.00
0272380 027-2380-6146- RETIREMENT				62,476.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20262 FY26 CCCPD Budget

ACCOUNTS FOR:

CRIME DISTRICT FUND

	VENDOR	QUANTITY	UNIT COST	2026 Proposed
0272380 027-2380-6147- INCENTIVE PAY				6,900.00
0272380 027-2380-6148- LONGEVITY PAY				4,245.00
0272380 027-2380-6151- VACATION BUY-BACK				1,500.00
0272380 027-2380-6650 MOTOR VEHICLES				237,350.00
0272380 027-2380-6811- TRANSFER TO GENERAL FUND				12,540.00
0275910 027-5910-6101- SALARIES				37,815.00
0275910 027-5910-6141- FICA EXPENSE				2,893.00
0275910 027-5910-6142- GROUP HEALTH INSURANCE				8,402.00
0275910 027-5910-6143- WORKERS' COMPENSATION				645.00
0275910 027-5910-6145- UNEMPLOYMENT COMPENSATION				104.00
0275910 027-5910-6146- RETIREMENT				4,249.00
0276310 027-6310-6810- CAPITAL EQUIPMENT RESERVE				25,000.00

TOTAL CRIME DISTRICT FUND

-27,316.00

GRAND TOTAL

-27,316.00

** END OF REPORT - Generated by Cassie Smith **

City of Colleyville - Five-year CIP Plan - FY26 to FY30

	Total Project Cost	Capital Projects Fund	Vehicle/ Equipment Replacement Fund	Capital Utility Fund	CCPD	CEDC (Parks, Trails & Libraries)	Drainage Capital Fund	Grant	Parkland Dedication Fund	TIF	Tomorrow Fund - Parks	Voluntary Park Fund	Library Bldg Donation Fund
		003	032	039	027	024	041	016	012	026	035	005	019
10/1/2024 Available Balance	43,114,018	11,200,534	2,069,959	13,660,564	3,764,303	6,651,220	958,954	(190,533)	312,724	1,493,998	993,268	1,109,197	62,369
Sum Of Total Project Cost:	16,676,233	3,625,000	997,719	3,420,000	582,373	550,000	825,000	918,860	-	-	6,320,000	230,000	105,000
(-) Operational Costs not included in project list	(9,962,406)	-	-	(247,141)	(3,762,684)	(2,583,425)	(147,932)	-	-	(3,107,485)	-	-	(10,515)
(-/+) Transfers in/out	4,142,000	2,564,244	642,000	-	-	-	1,000,000	-	-	-	-	-	-
(+) FY25 Budgeted Contribution	17,754,206	790,418	279,600	333,000	3,755,000	2,800,000	50,000	1,109,393	12,000	8,135,595	44,000	228,000	1,200
Estimated 10/1/2025 Available Balance	37,373,866	10,930,196	1,993,840	10,326,423	3,174,246	6,317,795	1,036,022	-	324,724	202,108	807,268	1,232,197	53,054
Sum Of Total Project Cost:	33,092,628	8,728,728	997,719	4,680,000	400,000	1,690,000	2,000,000	5,603,900	235,000	7,590,000	820,000	1,295,000	50,000
(-) Operational Costs not included in project list	(9,502,277)	-	-	-	(3,783,454)	(2,754,665)	(147,932)	-	-	(2,621,226)	-	-	-
(-/+) Transfers in/out	3,842,000	2,000,000	642,000	-	-	-	1,200,000	-	-	-	-	-	-
(+) FY26 Budgeted Contribution	21,512,900	481,000	110,000	1,503,000	3,790,000	2,830,000	45,000	5,603,900	12,000	6,685,000	20,000	224,000	-
Estimated 10/1/2026 Available Balance	19,136,142	4,682,468	1,748,121	7,149,423	2,780,792	4,703,130	133,090	-	101,724	(3,324,118)	7,268	161,197	3,054
Sum Of Total Project Cost:	23,930,000	4,350,000	-	4,800,000	-	-	1,825,000	4,900,000	100,000	7,955,000	-	-	-
(-) Operational Costs not included in project list	(8,930,526)	-	-	-	(3,908,880)	(2,589,759)	-	-	-	(2,236,887)	-	-	-
(-/+) Transfers in/out	3,700,000	11,350,000	-	4,000,000	-	-	1,200,000	-	-	(12,850,000)	-	-	-
(+) FY27 Budgeted Contribution	33,273,350	310,500	-	1,272,000	3,845,000	2,883,000	40,000	4,900,000	5,000	19,601,850	-	215,000	-
Estimated 10/1/2027 Available Balance	21,500,845	11,992,968	-	7,621,423	2,716,912	4,996,371	(451,910)	-	6,724	(6,764,155)	7,268	376,197	3,054
Sum Of Total Project Cost:	37,070,000	4,750,000	-	2,300,000	-	370,000	300,000	25,500,000	-	3,850,000	-	-	-
(-) Operational Costs not included in project list	(8,865,070)	-	-	-	(4,039,144)	(2,677,980)	-	-	-	(1,952,946)	-	-	-
(-/+) Transfers in/out	2,700,000	6,784,261	-	1,000,000	-	-	1,200,000	-	-	(6,284,261)	-	-	-
(+) FY28 Budgeted Contribution	50,866,584	310,500	-	1,164,000	3,901,100	2,937,060	40,000	25,500,000	-	16,598,924	-	215,000	-
Estimated 10/1/2028 Available Balance	29,132,359	14,337,729	-	7,485,423	2,578,867	4,885,451	488,090	-	6,724	(2,252,438)	7,268	591,197	3,054
Sum Of Total Project Cost:	8,425,000	4,875,000	-	3,125,000	-	-	300,000	-	-	125,000	-	-	-
(-) Operational Costs not included in project list	(8,908,608)	-	-	-	(4,174,438)	(2,769,447)	-	-	-	(1,769,723)	-	-	-
(-/+) Transfers in/out	1,700,000	500,000	-	-	-	-	1,200,000	-	-	-	-	-	-
(+) FY29 Budgeted Contribution	15,967,166	310,500	-	1,164,000	3,958,322	2,992,201	35,000	-	-	7,092,143	-	215,000	-
Estimated 10/1/2029 Available Balance	29,465,918	10,273,229	-	5,524,423	2,362,752	5,108,205	1,423,090	-	6,724	2,944,983	7,268	806,197	3,054
Sum Of Total Project Cost:	6,130,000	3,680,000	-	2,150,000	-	-	300,000	-	-	-	-	-	-
(-) Operational Costs not included in project list	(9,161,336)	-	-	-	(4,314,958)	(2,864,286)	-	-	-	(1,787,093)	-	-	-
(-/+) Transfers in/out	1,700,000	500,000	-	-	-	-	1,200,000	-	-	-	-	-	-
(+) FY30 Budgeted Contribution	16,147,698	310,500	-	1,164,000	4,016,688	3,048,445	30,000	-	-	7,163,065	-	215,000	-
Estimated 10/1/2030 Available Balance	32,022,279	7,403,729	-	4,538,423	2,064,482	5,292,365	2,353,090	-	6,724	8,320,954	7,268	1,021,197	3,054

	Total Project Cost	Capital Projects Fund	Vehicle/ Equipment Replacement Fund	Capital Utility Fund	CCPD	CEDC (Parks, Trails & Libraries)	Drainage Capital Fund	Grant	Parkland Dedication Fund	TIF	Tomorrow Fund - Parks	Voluntary Park Fund	Library Bldg Donation Fund
Awnings at Parks Facility / City South Lot	600,000	300,000	-	-	-	300,000	-	-	-	-	-	-	-
Banner Arms along SH26	100,000	100,000	-	-	-	-	-	-	-	-	-	-	-
Bedford Low Water Crossing at Little Bear Creek Design	300,000	-	-	-	-	-	300,000	-	-	-	-	-	-
Bedford Rd Roundabout (at Cheek-Sparger) Construction	500,000	-	-	-	-	-	-	500,000	-	-	-	-	-
Bidault House Landscaping	120,000	-	-	-	-	-	-	-	-	120,000	-	-	-
Body Worn Cameras Replacement	100,000	100,000	-	-	-	-	-	-	-	-	-	-	-
Business Christmas Light Grant Program	50,000	-	-	-	-	-	-	-	-	50,000	-	-	-
Cheek-Sparger Road Heritage to Bedford Design	2,500,000	-	-	-	-	-	-	-	-	2,500,000	-	-	-
Christmas Lights - new medians	50,000	-	-	-	-	-	-	-	-	50,000	-	-	-
City Hall & Library Renovations (Wall paper removal)	270,000	75,000	-	-	-	70,000	-	-	-	75,000	-	-	50,000
City Hall Boiler Replacement	50,000	50,000	-	-	-	-	-	-	-	-	-	-	-
City Hall Data Center Server	450,000	350,000	-	100,000	-	-	-	-	-	-	-	-	-
City Hall/Library - Elevator CPU System Upgrade	170,000	-	-	-	-	-	-	-	-	170,000	-	-	-
Colleyville Center HVAC replacement/repairs	150,000	150,000	-	-	-	-	-	-	-	-	-	-	-
Colleyville Center Improvements	250,000	250,000	-	-	-	-	-	-	-	-	-	-	-
Digital Events Signage	100,000	-	-	-	-	-	-	-	-	100,000	-	-	-
Drainage Improvements-FY26	100,000	-	-	-	-	-	100,000	-	-	-	-	-	-
Econ Dev. Initiative/ Business Center	175,000	-	-	-	-	-	-	-	-	175,000	-	-	-
Fiber Optic - FY26	300,000	300,000	-	-	-	-	-	-	-	-	-	-	-
Flags, poles & electricity at Gateways	150,000	-	-	-	-	-	-	-	-	150,000	-	-	-
Green Ribbon SH 121 & Gateway-FY26	850,000	-	-	-	-	-	-	850,000	-	-	-	-	-
Heritage Ave Bridge and Turn Lane Only	640,000	265,000	-	-	-	-	-	375,000	-	-	-	-	-
Heritage Ave Design (Cheek-Sparger to Guadalupe)	300,000	150,000	-	-	-	-	-	150,000	-	-	-	-	-
Heritage Avenue Hike and Bike Trail	60,000	60,000	-	-	-	-	-	-	-	-	-	-	-
Heritage Bridge Replacement	3,000,000	-	-	-	-	-	750,000	2,250,000	-	-	-	-	-
Heroes Park Construction	3,500,000	-	-	-	-	-	-	-	-	3,500,000	-	-	-
Jackson Rd Waterline Relocation Construction	1,100,000	-	-	1,100,000	-	-	-	-	-	-	-	-	-
John McCain Rd Bridge and Curve Improvements - Construction	450,000	-	-	-	-	-	-	450,000	-	-	-	-	-
Justice Center Backup Generator	971,900	243,000	-	-	-	-	-	728,900	-	-	-	-	-
Justice Center Build Up Roof	250,000	250,000	-	-	-	-	-	-	-	-	-	-	-
Justice Center Improvements & Landscaping	250,000	150,000	-	-	-	-	-	-	-	100,000	-	-	-
Justice Center Server	400,000	-	-	-	400,000	-	-	-	-	-	-	-	-
Library Makerspace Laboratory	100,000	-	-	-	-	-	-	-	-	100,000	-	-	-
Light Pole Painting/Replacement Program-FY26	50,000	50,000	-	-	-	-	-	-	-	-	-	-	-
LPR/Security Cameras	75,000	75,000	-	-	-	-	-	-	-	-	-	-	-
Melrose Park Wastewater	325,000	-	-	325,000	-	-	-	-	-	-	-	-	-
Microsoft 365/Exchange Update	170,000	170,000	-	-	-	-	-	-	-	-	-	-	-
Mini Excavator / Reel Mower	150,000	-	-	-	-	-	-	-	-	-	150,000	-	-
NETCO P25 RNI - Joint Project w/ Keller, Euless & Bedford	650,000	350,000	-	-	-	-	-	300,000	-	-	-	-	-
New Park Amenity-FY26	300,000	-	-	-	-	-	-	-	150,000	-	-	150,000	-
Park Beautification-FY26	50,000	-	-	-	-	-	-	-	-	-	-	50,000	-
Park Playground/Splash Pad-FY26	1,650,000	-	-	125,000	-	-	-	-	85,000	-	420,000	1,020,000	-
Park Signage Replacement	220,000	-	-	-	-	220,000	-	-	-	-	-	-	-
Park Tree Installation Program-FY26	125,000	50,000	-	-	-	-	-	-	-	-	-	75,000	-
Parks Department Projects	200,000	200,000	-	-	-	-	-	-	-	-	-	-	-
Parkway Tree and Public Property Trimming and Replacement-FY26	75,000	75,000	-	-	-	-	-	-	-	-	-	-	-
Parkway Tree Grant Program-FY26	75,000	75,000	-	-	-	-	-	-	-	-	-	-	-
Plaza Stone/ Loggia & Stage Roof Restoration	350,000	-	-	-	-	-	-	-	-	350,000	-	-	-
Pleasant Run Park Parking Lot - Construction	400,000	150,000	-	-	-	-	-	-	-	-	250,000	-	-
Rec Center Maintenance/Equipment	300,000	300,000	-	-	-	-	-	-	-	-	-	-	-
Rec Center/Voting Center	3,000,000	2,000,000	-	-	-	1,000,000	-	-	-	-	-	-	-
Region Storm Water Enhancement Grant Program-FY26	150,000	-	-	-	-	-	150,000	-	-	-	-	-	-
School Beautification Grant Program	100,000	50,000	-	-	-	-	-	-	-	50,000	-	-	-
Security Cameras in Parks-FY26	100,000	-	-	-	-	100,000	-	-	-	-	-	-	-
Sidewalk Connectivity	500,000	500,000	-	-	-	-	-	-	-	-	-	-	-

	Total Project Cost	Capital Projects Fund	Vehicle/ Equipment Replacement Fund	Capital Utility Fund	CCPD	CEDC (Parks, Trails & Libraries)	Drainage Capital Fund	Grant	Parkland Dedication Fund	TIF	Tomorrow Fund - Parks	Voluntary Park Fund	Library Bldg Donation Fund
Street Maintenance Program-FY26	1,000,000	1,000,000	-	-	-	-	-	-	-	-	-	-	-
Street Pavement Marking-FY26	100,000	100,000	-	-	-	-	-	-	-	-	-	-	-
Street Sweeper	400,000	-	-	-	-	-	400,000	-	-	-	-	-	-
Supervisory Control and Data Acquisition (SCADA)	80,000	-	-	80,000	-	-	-	-	-	-	-	-	-
Telecommunications Upgrade	150,000	150,000	-	-	-	-	-	-	-	-	-	-	-
VMWare License Renewal (3-year license)	265,728	265,728	-	-	-	-	-	-	-	-	-	-	-
Water Project 18 - Pecan Park Estates Phase II - Construction	2,275,000	375,000	-	1,600,000	-	-	300,000	-	-	-	-	-	-
Water Project 5 - Brighton Oaks - Design	250,000	-	-	250,000	-	-	-	-	-	-	-	-	-
Water Tower Rehab - Hall Johnson & McPherson	1,100,000	-	-	1,100,000	-	-	-	-	-	-	-	-	-
Website Design	100,000	-	-	-	-	-	-	-	-	100,000	-	-	-
Sum Of Total Project Cost:	33,092,628	8,728,728	997,719	4,680,000	400,000	1,690,000	2,000,000	5,603,900	235,000	7,590,000	820,000	1,295,000	50,000

ORDINANCE O-25-2342

AN ORDINANCE APPROVING AND ADOPTING THE ANNUAL BUDGET FOR THE CITY OF COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026

WHEREAS, a notice of public hearing on the annual budget for the City of Colleyville, Texas, for the fiscal year beginning October 1, 2025, through September 30, 2026, was heretofore published in a newspaper of general circulation; and

WHEREAS, said public hearing on said budget was duly held and all interested persons were given the opportunity to be heard for or against any item therein; and

WHEREAS, the City Council determines that the passage of this ordinance is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
- Sec. 2. THAT the budget of the proposed expenditures for the fiscal year beginning October 1, 2025, and ending September 30, 2026, a copy of which is on file in the Office of the City Secretary, is hereby made a part of this ordinance by reference and is hereby approved and adopted by the City Council of the City of Colleyville, Texas, as the official budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026.
- Sec. 3. THAT appropriation amounts for the Fiscal Year 2026 budget for the different funds of the City of Colleyville are hereby fixed as follows:

Budget Category	FY 2026
General Fund Operating	\$ 31,268,504
Utility Fund Operating	26,855,702
Capital Improvement Projects	23,412,628
Drainage Operating	1,994,787
CEDC Operating	4,444,665
CCCPD Operating	3,762,684
Hotel Tax Operating	260,439
Debt Service	1,693,245
Special Revenue Operating	323,962
Total Budget	\$ 94,016,616

Sec. 4. THAT the City Manager is hereby authorized to execute all contracts and documents for which funding is appropriated in the aforementioned budgets.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2025.

The second reading and public hearing being conducted on the 16th day of September 2025.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 16TH DAY OF SEPTEMBER 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven
City Secretary, TRMC

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 5f
Type Ordinance
Department Finance

Agenda Date 9/3/2025

Number Ordinance O-25-2343

Title

Adoption of the Ad Valorem Tax Rate for Fiscal Year 2026

Explanation

First Reading and Public Hearing

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 13.1 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$34.06.

In conjunction with adopting the annual budget, the City Council is required to adopt an ad valorem tax rate. Chapter 26 of the Texas Property Tax Code requires taxing units to comply with "Truth-in-Taxation" laws when setting tax rates. This includes calculating a no-new-revenue tax rate, which provides for the same amount of property tax revenues collected as in the previous tax year, excluding amounts collected from newly developed property, and a voter-approval rate, which represents the highest rate the City could adopt without calling for a public vote. The calculated FY2026 no-new-revenue tax rate is \$0.290965/\$100 valuation, and the voter-approval rate is \$0.311931/\$100 valuation.

At \$0.311931/\$100 valuation, the proposed tax rate is higher than the no-new-revenue rate but not higher than the voter-approval rate. As required, the attached "Notice of Meeting to Vote on Tax Rate" was published in the *Fort Worth Star-Telegram* at least seven days prior to the September 3, 2025 Council Meeting, compliant with State Law and to communicate the City Council's intended tax rate to the public.

The current tax rate is \$0.294232/\$100 of valuation. The proposed tax rate increases the tax rate by \$0.035727. Additionally, this year's budget includes the implemented 14% residential homestead exemption, which aims to provide property tax relief for homeowners. This exemption reduces the taxable value of residential homesteads, lowering the overall tax burden on qualifying properties.

Financial Impact

Adoption of the tax rate and its subsequent levy will provide a portion of the funding for the Fiscal Year 2026 General Fund and Debt Service Fund budgets.

Recommendation

Approve

Attachments

1. Proposed FY2026 Property Tax Presentation
2. Notice of Public Hearing 2025 Tax Rate
3. Ordinance O-25-2343

FY 2026 Property Tax Rate

City Council
September 3, 2025

Property Tax – Background/Calculation

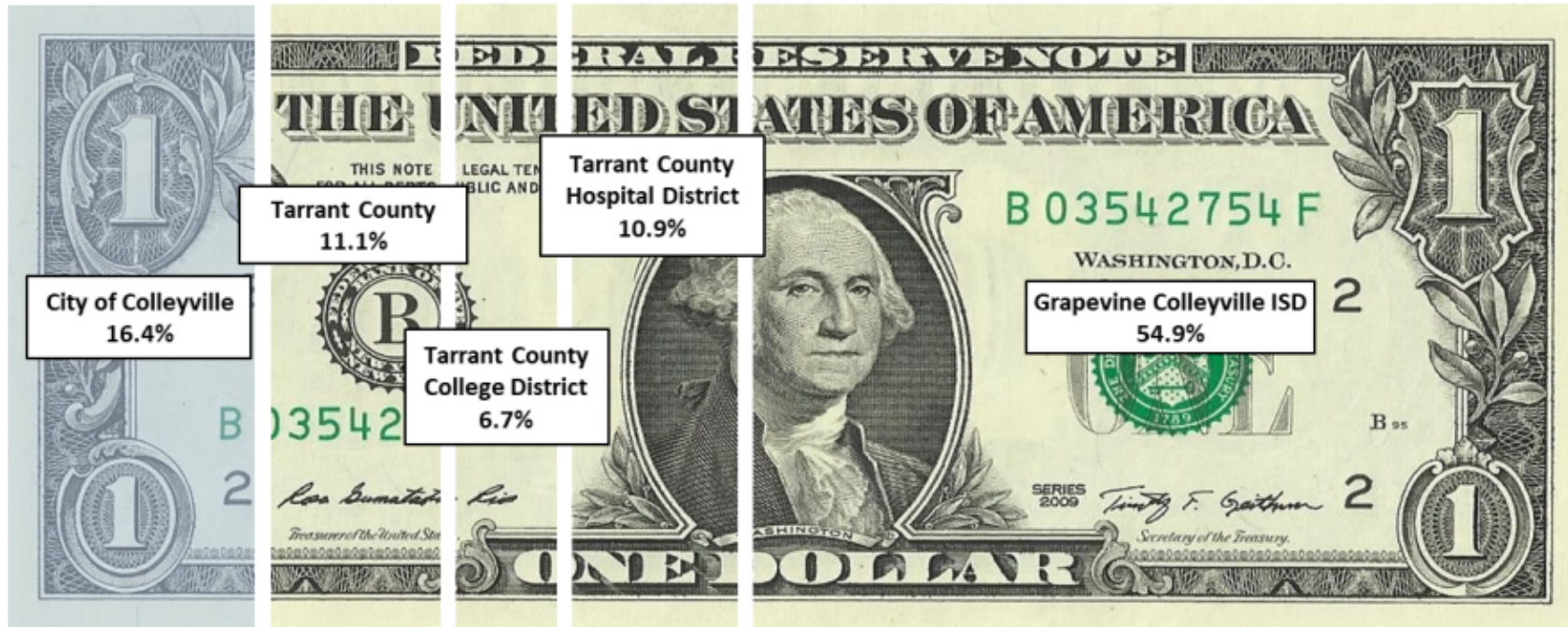


Effective 1/1/2020, the Texas Property Tax Reform & Transparency Act (SB2) introduced key changes to the property tax system:

- Voter-approval rate is now a 3.5% revenue increase (down from 8%).
- Any unused increment between the adopted M&O rate and voter-approval M&O rate can be carried forward for up to three years. . This was amended in the 2023 legislative session to use a forgone revenue amount calculation.
- If the adopted rate exceeds the voter-approval rate, a mandatory election is required.
- The changes above do not affect property taxes for debt service (I&S rate).
- The City charter allows a maximum property tax revenue increase of 7% before requiring an election. Includes property tax generated from M&O and I&S.



Property Tax – Total Tax Bill (2024)



- A taxpayers total tax bill is made up of five taxing entities.
- For most taxpayers in the City of Colleyville, your tax bill is split five ways.
- The City of Colleyville, on average, makes up about 16% of your total tax bill with the majority, over 50%, going to whichever ISD you live in.



Property Tax – Appraised Values



Appraised Vales	2024	2025	Change	Chg %
Residential	7,916,374,478	8,117,740,324	201,365,846	2.54%
Commercial/Non-residential ¹	1,033,973,411	1,079,691,243	45,717,832	4.42%
Total	8,950,347,889	9,197,431,567	247,083,678	2.76%
New Construction	2024	2025	Change	Chg %
Residential	80,836,401	74,139,462	(6,696,939)	-8.28%
Commercial	6,909,744	431,567	(6,478,177)	-93.75%
Total	87,746,145	74,571,029	(13,175,116)	-15.02%
Exemptions	2024	2025	Change	Chg %
Residential - Other	308,809,964	321,289,401	12,479,437	4.04%
Residential - Local Homestead ²	471,092,266	964,033,432	492,941,166	104.64%
Commercial/Non-residential ¹	295,470,522	292,755,326	(2,715,196)	-0.92%
Total	1,075,372,752	1,578,078,159	502,705,407	46.75%
Tax Ceiling	2024	2025	Change	Chg %
Taxable Value Lost	2,252,116,544	2,256,507,752	4,391,208	0.19%
Ceiling Amount (Taxes Received)	5,021,258	5,354,217	332,959	6.63%
Average Taxable Value Single-Family	2024	2025	Change	Chg %
Taxable Value	738,456	705,492	(32,964)	-4.46%



- 24.5% of Value is Frozen
 - 98% is due to over 65



Note: Based on July Certified Values provided by Tarrant Appraisal District (TAD) and is subject to change.

¹ – Includes commercial, personal property, and agriculture.

² – 2025 figures includes the additional 7% for a 14% general homestead exemption.

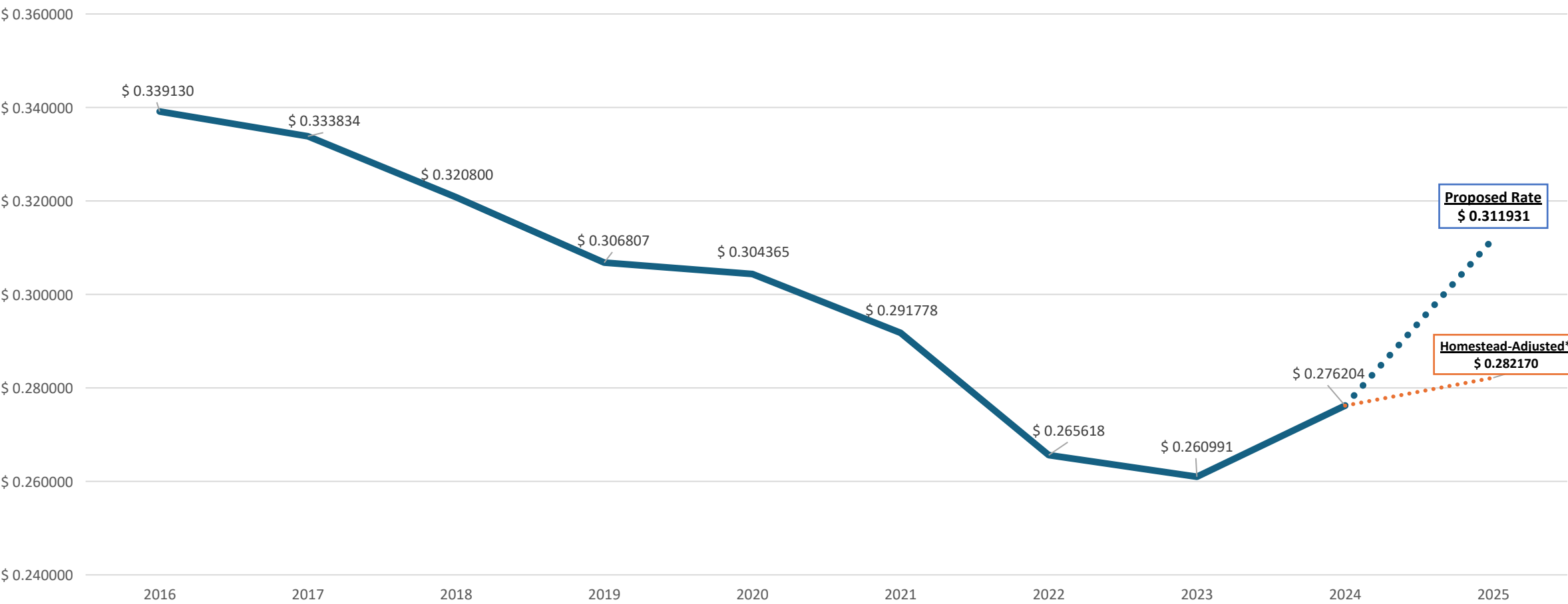
³ – 2024 figures are revised as of July 2025.

2024 Rate		
M&O	\$	0.260172
I&S	\$	0.016032
2024 Rate	\$	0.276204

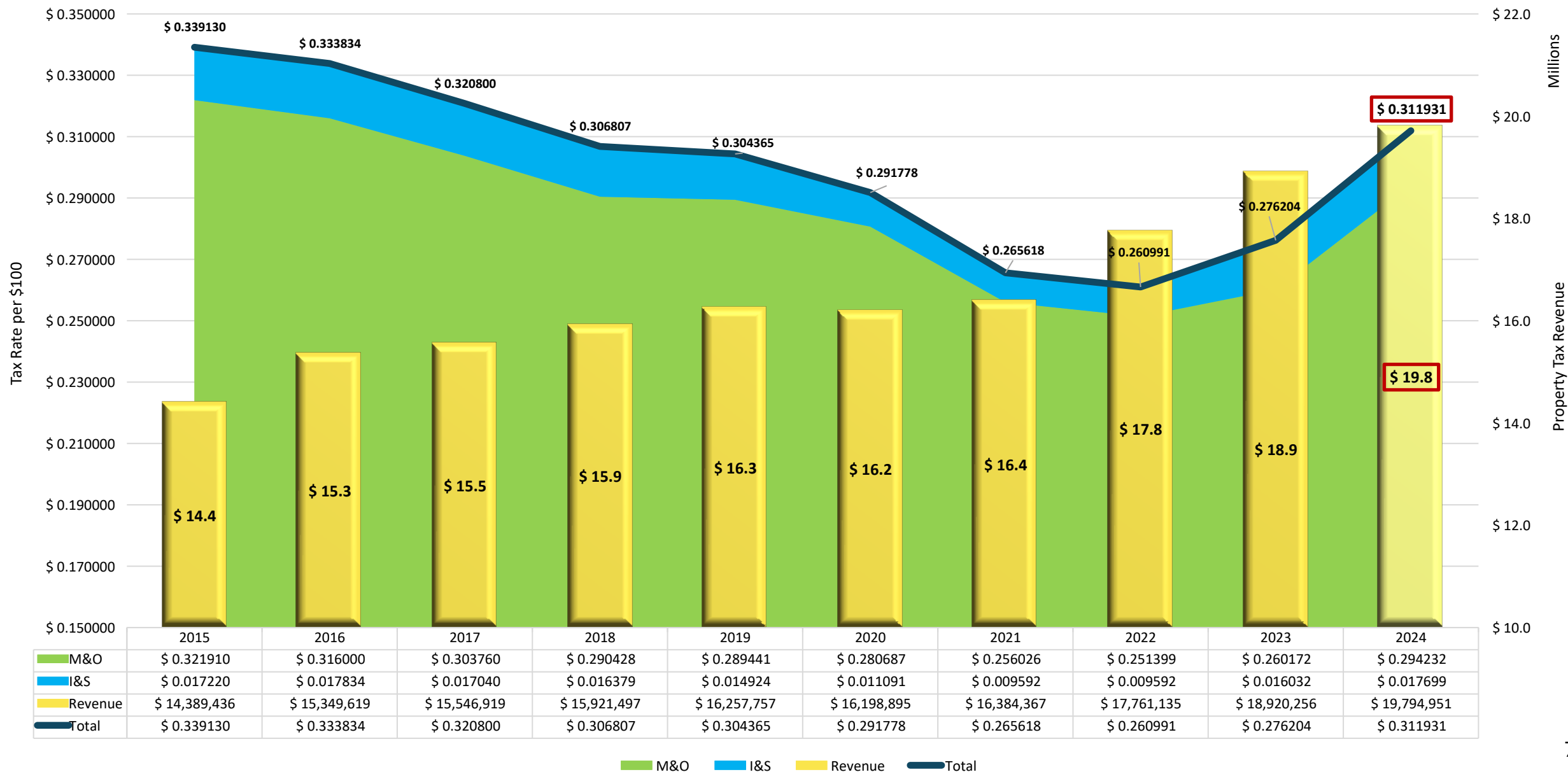
2025 Calculated Rates		
No-New Revenue Rate (NNR)	\$	0.290965
Voter Approval Tax Rate (VATR)	\$	0.311931
I&S Rate	\$	0.017699

2025 Proposed Rate		
M&O	\$	0.294232
I&S	\$	0.017699
2025 Rate	\$	0.311931

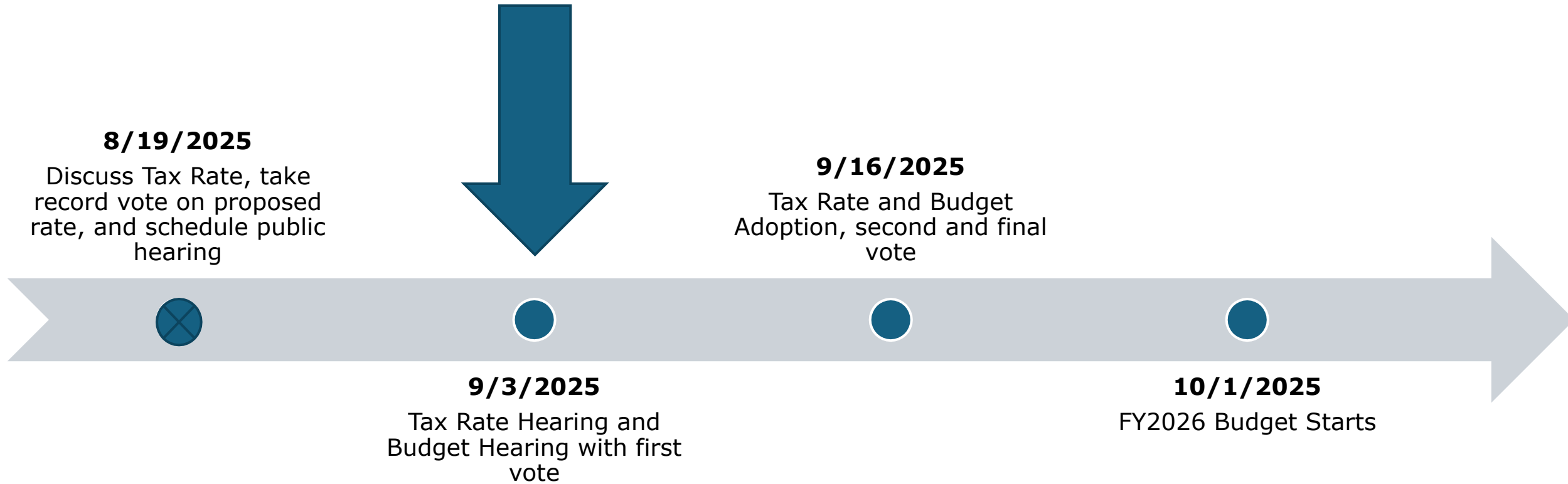
Property Tax – Historic Tax Rates



Property Tax – Historic Tax Rates & Revenue



Next Steps



Questions and Discussion?

NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.311931 per \$100 valuation has been proposed by the governing body of City of Colleyville.

PROPOSED TAX RATE	\$0.311931 per \$100
NO-NEW-REVENUE TAX RATE	\$0.290965 per \$100
VOTER-APPROVAL TAX RATE	\$0.311931 per \$100

The no-new-revenue tax rate is the tax rate for the 2025 tax year that will raise the same amount of property tax revenue for City of Colleyville from the same properties in both the 2024 tax year and the 2025 tax year.

The voter-approval rate is the highest tax rate that City of Colleyville may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Colleyville is proposing to increase property taxes for the 2025 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 3, 2025 AT 7:00 PM AT City Hall, 100 Main Street, 3rd floor, Colleyville, Texas 76034.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Colleyville is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of City of Colleyville at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

Property tax amount= (tax rate) x (taxable value of your property)/100

FOR the proposal:	Mayor Lindamood	Mayor Pro Tem Elder, Place 1
	Deputy Mayor Pro Tem Richardson,	Councilmember Alphonso, Place 2
	Place 3	
	Councilmember Raine, Place 6	Councilmember Gunderson, Place 5

AGAINST the proposal:

PRESENT and not voting:

ABSENT: Councilmember Graves, Place 4

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Colleyville last year to the taxes proposed to be imposed on the average residence homestead by City of Colleyville this year.

	2024	2025	Change
Total tax rate (per \$100 of value)	\$0.276204	\$0.311931	increase of 0.035727 per \$100, or 12.94%
Average homestead taxable value	\$738,456	\$705,492	decrease of 4.46%
Tax on average homestead	\$2,039.65	\$2,200.65	increase of 161.00, or 7.89%
Total tax levy on all properties	\$14,251,463	\$14,592,655	increase of 341,192, or 2.39%

For assistance with tax calculations, please contact the tax assessor for City of Colleyville at 817-481-1242 or colette.ballinger@gcisd.net, or visit <https://www.gcisd.net/page/tax-office> for more information.

ORDINANCE O-25-2343

LEVYING TAXES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR 2026; ESTABLISHING THE AD VALOREM TAX RATE OF \$0.311931 PER ONE HUNDRED DOLLARS VALUATION; PROVIDING FOR APPORTIONMENT OF TAXES FOR INTEREST AND SINKING FUND FOR CERTAIN BOND INDEBTEDNESS AND FOR GENERAL OPERATING NEEDS, PROVIDING PENALTIES AND INTEREST FOR THE DELINQUENT TAXES, AND TO BECOME EFFECTIVE ON OCTOBER 1, 2025

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 13.1 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$34.06.

WHEREAS, a budget has been adopted by the City Council of the City of Colleyville, Texas, covering the proposed expenditures of the municipal government of the City of Colleyville for the fiscal year beginning October 1, 2025, and ending September 30, 2026; and

WHEREAS, said budget reflects the needs for revenue to meet the expenses proposed therein; and

WHEREAS, the City is required to accumulate an Interest and Sinking Fund for certain outstanding bond indebtedness; and

WHEREAS, the City Council, after careful consideration, has determined that an increase in the tax rate is necessary to meet the essential needs of the community, including funding for critical services and infrastructure, while ensuring that the increase is the minimal amount required to support these priorities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT there is hereby levied an ad valorem tax that shall be collected for the use and support of the municipal government of the City of Colleyville. It shall provide the

legally required Interest and Sinking Fund for certain outstanding bond indebtedness during the 2026 fiscal year. Such tax shall be levied upon all property, real, personal, or mixed within the corporate limits of Colleyville, Texas, which is subject to taxation. The rate of tax shall be \$0.311931 on each \$100.00 property assessment. Said tax levied for and apportioned to the following specific purposes:

- A. For the General Fund, a tax rate of \$0.294232 is levied.
- B. For the Interest and Sinking Fund, a tax rate of \$0.017699 is levied.

Sec. 2. THAT taxes levied by this ordinance shall be due and payable on the first day of October 2025, and shall become delinquent on the first day of February 2026, if unpaid. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February 2026. The City of Colleyville is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2025.

The second reading and public hearing being conducted on the 16th day of September 2025.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 16TH DAY OF
September 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 5g

Agenda Date 9/3/2025

Number Ordinance O-25-2344

Type Ordinance

Department Finance

Title

Amending the Colleyville Code of Ordinances, Part II, Chapter 2-Administration, Article II - Finance, Division 1, Sec. 2-26, (p) Library, Fees and Charges for City Services

Explanation

First Reading and Public Hearing

As a part of the annual budget process, staff reviews the fees charged by the City and proposes new fees, revisions of current fees, or deletions of fees. Approval of this Ordinance will add a new library fee for Laminating (per laminating pouch) of \$0.25 and a new fee for Button (button backing, pin, and cover) of \$0.25 in anticipation of the maker-space offerings. Also some continued clean up of the current fee schedule by deleting the detail listing of each type of material and using an all encompassing description of "material cost". A copy of the revised fee schedule is attached to the Ordinance as Exhibit A.

Financial Impact

This item will have a negligible effect on collected fees.

Recommendation

Approve

Attachments

1. Recommended Fee Changes Presentation
2. Section 2-26 (p) Library - Fees and charges-red line
3. Ordinance O-25-2344

Discussion of Recommended Changes to Fees and Charges

City Council Meeting
September 3, 2025

5g. FIRST READING AND PUBLIC HEARING ORDINANCE O-25-2344



Fee Schedule Clean Up:

- Delete details of each type of materials and replace with “material cost”
- Delete details of AV types and replace with “DVD / CD Case”

In anticipation of maker-space offerings:

- Add Laminating (per laminating pouch) fee of \$0.25
- Add Button (button backing, pin, and cover) fee of \$0.25

Standard fees/charges will continue to be implemented

Sec. 2-26. Fees and charges for city services.

(p) Library:

Colleyville Public Library Circulating Materials Restrictions

Materials	Loan period	Limits*	Fees/fines**	Renewal limits***
Fiction books	21 days	No limit	\$0.00	5
Non-fiction books	21 days	No limit	\$0.00 per day	5
Best sellers	7 or 14 days	No limit	\$0.00 per day	5
Magazines	7 days	No limit	\$0.00 per day	5
Feature-length DVDs (60 min.+)	7 days	10	\$0.00 per day	5
Educational/DVDs	7 days	10	\$0.00 per day	5
Children's DVDs (under 60 min.)	7 days	10	\$0.00 per day	5
Compact discs	7 days	10	\$0.00 per day	5
J Kits	21 days	No limit	\$0.00 per day	5
Books on compact disc	21 days	No limit	\$0.00 per day	5
J Holiday books	7 days	Varies by holiday	\$0.00 per day	0 during holiday
STEAM kit	1 week [7 days]	1 per household, adult cardholder only	\$0.00	0

* No limit until a maximum of 40 items is reached. A total of 40 items per card.

** Overdue fines threshold is \$5.00.

*** Renewals are allowed when materials are not on reserve for another patron.

Colleyville Public Library Materials Replacement and Processing Fees

Item	Cost	Processing fee
Replacement Library card	\$2.00	\$0.00
Book Replacement material cost	Cost of item (s)	5.00
Paperback book	Cost of item	5.00
Board book	Cost of item	2.00
Magazine	Cost of item	2.00
Compact disc	Cost of item	5.00
Lost compact disc outer insert	0.00	5.00
Book on CD	Cost of item	5.00
Lost/damaged single book on CD disc	Cost of single CD	1.00
Replacement DVD / CD case	Cost of item	5.00
Lost DVD outer insert	0.00	5.00
Audio-visual material containers	Cost of item	5.00
Replacement Kit bags	Cost of item	2.00
Replacement Bar codes/RFID tags	\$1.00	0.00
STEAM Kit, STEAM Kit Case, STEAM Kit Piece(s)	Cost of item(s)	

3D Printer (per printed gram) ~~\$~~0.10

Color copies (per page) ~~\$~~0.50

Black and white copies (per page) ~~\$~~0.10

Fax—Incoming (per page) ~~\$~~1.00

Fax—Outgoing (per page) ~~Local~~ ~~\$~~1.00

~~Local~~1.00

Laminating (per laminating pouch) \$0.25

Button (button backing, pin, and cover) \$0.25

Non-resident fees:

Non-resident card (non-TexShare, non-reciprocal borrowing participating home library) ~~\$~~25.00

Non-resident card (without home library) ~~\$~~25.00

Interlibrary loan materials not picked up ~~\$~~2.00

ORDINANCE O-25-2344

AN ORDINANCE AMENDING PART II, CHAPTER 2-ADMINISTRATION, ARTICLE II- FINANCE, DIVISION 1, SEC. 2-26, (P) LIBRARY, FEES AND CHARGES FOR CITY SERVICES, OF THE COLLEYVILLE, TEXAS, CODE OF ORDINANCES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Colleyville charges fees for services and materials as authorized in the Code of Ordinances and it is desirous to update those fees; and

WHEREAS, all statutory and constitutional requirements for the passage of this ordinance have been adhered to, including but not limited to the Open Meeting Act; and

WHEREAS, the City Council determines that the passage of this ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
- Sec. 2. THAT from and after the effective date of this ordinance, Chapter 2 Section 2-26, (p) Library, of the Code of Ordinances, fees and charges for city services shall be replaced in its entirety as shown on Exhibit "A".
- Sec. 3. THAT the effective date of this ordinance shall be October 1, 2025.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2025.

The second reading and public hearing being conducted on the 16th day of September 2025.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 16TH DAY OF SEPTEMBER 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST: **CITY OF COLLEYVILLE**

Christine Loven, TRMC	Bobby Lindamood
City Secretary	Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A"

Sec. 2-26. Fees and charges for city services.

(p)Library:

Colleyville Public Library Circulating Materials Restrictions

Materials	Loan period	Limits*	Renewal limits***
Fiction books	21 days	No limit	5
Non-fiction books	21 days	No limit	5
Best sellers	7 or 14 days	No limit	5
Magazines	7 days	No limit	5
Feature-length DVDs (60 min.+)	7 days	10	5
Educational/DVDs	7 days	10	5
Children's DVDs (under 60 min.)	7 days	10	5
Compact discs	7 days	10	5
J Kits	21 days	No limit	5
Books on compact disc	21 days	No limit	5
J Holiday books	7 days	Varies by holiday	0 during holiday
STEAM kit	1 week [7 days]	1 per household, adult cardholder only	0

* No limit until a maximum of 40 items is reached. A total of 40 items per card.

** Overdue fines threshold is \$5.00.

*** Renewals are allowed when materials are not on reserve for another patron.

Colleyville Public Library Materials Replacement and Processing Fees

Item	Cost
Replacement library card	\$2.00
Replacement material cost	Cost of item(s)
Replacement DVD/CD case	Cost of item + \$5.00 processing fee
Replacement kit bags	Cost of item + \$2.00 processing fee
Replacement bar codes/RFID tags	\$1.00
STEAM Kit, STEAM Kit Case, STEAM Kit Piece(s)	Cost of item(s)
3D Printer (per printed gram)	\$0.10
Color copies (per page)	\$0.50
Black and white copies (per page)	\$0.10
Fax—Incoming (per page)	\$1.00
Fax—Outgoing (per page) Local	\$1.00
Laminating (per laminating pouch)	\$0.25

Button (button backing, pin, and cover)	\$0.25
Non-resident fees:	
Non-resident card (non-TexShare, non-reciprocal borrowing participating home library)	\$25.00
Non-resident card (without home library)	\$25.00
Interlibrary loan materials not picked up	\$2.00



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 5h

Agenda Date 9/3/2025

Number Ordinance O-25-2345

Type Ordinance

Department Finance

Title

An ordinance amending Section 3 - Service Charges of the Water and Sewer Policy and Procedure Manual as contained in the Code of Ordinances, to implement updated base rates

Explanation

First Reading and Public Hearing

City operating costs are established annually as part of the budget process, and the Fiscal Year 2026 proposed Utility Fund budget was presented to the City Council during the Worksession on August 5, 2025. The FY 2026 water and wastewater base rates have been calculated based on the revenue necessary to cover the proposed FY 2026 operating costs.

Staff recommends the following rate adjustments to fund the FY 2026 operating budget. The proposed water rate changes represent a total monthly base rate increase of \$0.60, or 3.4%, for customers with a 1" meter and smaller (the majority of the City's residential base). Other increases include a \$1.20 increase (+3.4%) for customers with a 1.5" meter, a \$1.92 increase (+3.4%) for customers with a 2" meter, a \$3.60 increase (+3.4%) for customers with a 3" meter, and a \$6.00 increase (+3.4%) for customers with a 4" meter.

In addition to water rates, the wastewater base rates will also see adjustments, with a \$1.07 increase (+7.4%) for residential customers and a \$1.07 increase (+5.2%) for nonresidential customers. There is no change proposed for the Capital Project Rate.

The attached presentation provides a detailed breakdown of the new base rates, including comparisons to the current rates and an overview of the financial impacts. These new base rates will be effective October 1, 2025.

Financial Impact

The proposed water and wastewater rate adjustments are based on updated operating costs for Fiscal Year 2026. These adjustments are designed to fully cover the costs as budgeted, ensuring the continued financial stability of the Utility Fund while maintaining the necessary funding for operations and infrastructure.

Recommendation

Approve

Attachments

1. Proposed Base Utilities Rate FY 2026 Presentation
2. Ordinance O-25-2345

FY 2026 Proposed Water and Wastewater Utility Rates

City Council
September 3, 2025

2026 Utility Rates – Proposed Base Rates



Water Base Rates				
Meter Size	Current Rate	Proposed Rate	\$ Inc	% Inc
1" Meter	\$ 17.64	\$ 18.24	\$ 0.60	3.4%
1.5" Meter	\$ 35.28	\$ 36.48	\$ 1.20	3.4%
2" Meter	\$ 56.45	\$ 58.37	\$ 1.92	3.4%
3" Meter	\$ 105.85	\$ 109.45	\$ 3.60	3.4%
4" Meter	\$ 176.41	\$ 182.41	\$ 6.00	3.4%

Capital Project Rate				
Meter Size	Current Rate	Proposed Rate	\$ Inc	% Inc
1" Meter	\$ 5.83	\$ 5.83	\$ -	0.0%
1.5" Meter	\$ 10.78	\$ 10.78	\$ -	0.0%
2" Meter	\$ 16.74	\$ 16.74	\$ -	0.0%
3" Meter	\$ 30.63	\$ 30.63	\$ -	0.0%
4" Meter	\$ 50.46	\$ 50.46	\$ -	0.0%

Wastewater Base Rates				
Category	Current Rate	Proposed Rate	\$ Inc	% Inc
Residential	\$ 14.42	\$ 15.49	\$ 1.07	7.4%
Nonresidential	\$ 20.42	\$ 21.49	\$ 1.07	5.2%

Base Bill Residential				
Meter Size	Current Rate	Proposed Rate	\$ Inc	% Inc
1" Meter	\$ 37.89	\$ 39.56	\$ 1.67	4.4%
1.5" Meter	\$ 60.48	\$ 62.75	\$ 2.27	3.8%
2" Meter	\$ 87.61	\$ 90.60	\$ 2.99	3.4%
3" Meter	\$ 150.90	\$ 155.57	\$ 4.67	3.1%
4" Meter	\$ 241.29	\$ 248.36	\$ 7.07	2.9%

Base Bill Nonresidential				
Meter Size	Current Rate	Proposed Rate	\$ Inc	% Inc
1" Meter	\$ 43.89	\$ 45.56	\$ 1.67	3.8%
1.5" Meter	\$ 66.48	\$ 68.75	\$ 2.27	3.4%
2" Meter	\$ 93.61	\$ 96.60	\$ 2.99	3.2%
3" Meter	\$ 156.90	\$ 161.57	\$ 4.67	3.0%
4" Meter	\$ 247.29	\$ 254.36	\$ 7.07	2.9%

Note: New base rates will be effective October 1, 2025. The volumetric rates will be adjusted effective January 1, 2026 based on the new Trinity River Authority (TRA) rates. The new rates will be brought to Council later this year.

Questions and Discussion?

ORDINANCE O-25-2345

AMENDING SECTION 3 – SERVICE CHARGES OF THE WATER AND SEWER POLICY AND PROCEDURE MANUAL OF THE CITY OF COLLEYVILLE, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, water and wastewater base rates are set to recover the City’s annual operating costs for the utility system; and

WHEREAS, the Fiscal Year 2026 Utility Fund operating budget has been proposed and the required base rates to fund said budget have been calculated; and

WHEREAS, the FY26 – FY30 Capital Improvement Plan has been proposed and the required capital improvement rates to fund said plan have been calculated.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT Section 3 – Service Charges of the Water and Sewer Policy and Procedure Manual of Colleyville, Texas, which is “Appendix A” of the Colleyville Code be replaced in its entirety to read as follows:

Sec. A. - Water rates.

The following base and volumetric charges shall apply to residential and non-residential water customers. Base charges for out-of-city customers shall be \$4.00 higher than the charge for in-city customers.

Base charge per month for in-city customers:	
Water meters 1 inch or less	\$18.24
Water meters of 1.5 inches	\$36.48
Water meters of 2 inches	\$58.37
Water meters of 3 inches	\$109.45
Water meters of 4 inches	\$182.41
Base charge per month for out-of-city customers:	
Water meters 1 inch or less	\$22.24
Water meters of 1.5 inches	\$40.48
Water meters of 2 inches	\$62.37
Water meters of 3 inches	\$113.45

Water meters of 4 inches	\$186.41
Volumetric charge per 1,000 gallons	\$6.2446

Rates for fire hydrant meters:

The use of fire hydrant meters shall only be allowed within the Colleyville city limits. The use of the fire hydrant meters shall be limited to a period of no more than 90 cumulative calendar days. Under special conditions, a customer may submit a written request to the public works department for use of a fire hydrant meter for a period longer than 90 cumulative calendar days, subject to public works director approval. In considering special condition(s), the public works director shall not consider requests which are necessary to relieve a self-created or personal hardship, failure of performance by a contractor, nor for financial reasons. In considering the customer request, the public works director shall solicit the recommendation of the fire chief and fire marshal in consideration of the request. Further, the public works director shall consider alternative means available to the customer. If special condition(s) are approved by the public works director, in no case shall the meter be used for more than an additional 30 calendar days. The public works director may provide a written ruling within 15 working days of receipt of the customer's written request.

In the event a request for special condition(s) is denied by the public works director, customer shall, within 14 calendar days, make written appeal to the city manager of the public works director's decision. The city manager shall render a written decision within 30 working days of receipt of the customer's appeal. Such decision by the city manager shall be final and not appealable to the city council.

For purposes of this section, written communication shall be considered communication, which is deposited with the United States Postal Service for delivery.

The user must submit in writing, the location of where the meter will be used and such meter shall be used exclusively at the location on record with the city. For purposes of this section, the use of a meter shall be allowed cumulatively for only one location within an individual subdivision and/or development.

For a period of 90 cumulative calendar days after a meter is returned and read by the city, a user shall not be permitted to check out another meter for use at the same designated location, as defined herein.

The monthly base charge for a fire hydrant meter shall be \$50.00. Water usage for a fire hydrant meter shall be charged at the same volumetric rate as all other water customers.

The customer shall be in possession of and responsible for the meter. The customer will be responsible for bringing the meter to the public works service center by the 20th of each month for reading. The customer is required to use a proper fire hydrant wrench for operation of the fire hydrant. The customer shall be responsible for any damage and repair, as reasonably determined by the city, to the fire hydrant or the fire hydrant meter by the use of a temporary water meter.

The customer will be required to provide for any backflow device necessary to meet the current city ordinance for protection of the city's drinking water supply.

The City of Colleyville, Tarrant County, and Texas Department of Transportation (TxDOT) shall be exempt from the provisions of this policy.

Sec. B. - Sewer rates.

This schedule of rates per month or fraction thereof shall be the basis for determining charges to all customers for rendering sanitary sewage service, where the sewage produced by such customer is a normal strength wastewater (170 mg/l BOD and 260 mg/l suspended solids) and where such customer is located within the City of Colleyville. The base charge for non-residential customers shall be \$6.00 higher than the charge for residential customers.

A base charge per month shall be charged as follows:	
Residential customers	\$15.49
Non-residential customers	\$21.49

A monthly sewer volume charge shall also be charged to all customers as set forth hereinafter. The sewer volume charge for residential customers will be based upon the individual customer's average monthly water use during the months of December, January and February. Where no preceding winter quarter average is available from records, a volume of 9,000 gallons shall be used for this volume charge.

The monthly sewer volume charges to commercial and industrial class customers will be based on total water use each month as measured by appropriate meters, with the provision that if a customer can show to the

satisfaction of the public works director that a significant portion of the metered water usage does not enter the sanitary sewers, the customer will be charged for only that volume entering the sewers, as determined by a method approved by the director of public works.

Volumetric rate per 1,000 gallons:	\$4.3115
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Sec. C. – Capital Projects rates.

The following base charges shall apply to residential and non-residential customers to provide funding for utility capital projects necessary to maintain the utility system:

Base charge per month for in-city and out-of-city customers:	
Water meters 1 inch or less	\$5.83
Water meters of 1.5 inches	\$10.78
Water meters of 2 inches	\$16.74
Water meters of 3 inches	\$30.63
Water meters of 4 inches	\$50.46

Sec. D. – Billing; delinquent penalty.

All charges for services furnished or rendered by the City of Colleyville Utility Department are due and payable on the date bill is received. If payment is not received within sixteen days of the billing date a (10%) penalty will be imposed for failure to pay by the due date of the bill.

In the event the meter is not delivered to the city for reading, a penalty fee would be imposed as follows:

\$100.00	1 st missed reading
\$200.00	2 nd missed reading
\$300.00	3 rd missed reading

After the third missed reading, the security deposit will be forfeited and the City of Colleyville will revoke the use of the fire hydrant meter.

Sec. E. – Discontinuance of service, notice; reconnection fee.

In the event that any month's charges remain delinquent and unpaid at the time of a subsequent billing's due date, the user or customer shall receive a cut-off notice which will be mailed no later than two working days after the

subsequent billing's due date. Services will be disconnected if any arrearages over 30 days are not paid within six working days of the cut-off notice. Where service has been discontinued for failure to pay for service rendered, a charge of \$25.00 shall be made for each meter disconnected before said service shall be restored. In the event the customer requests reconnection at hours other than 8:00 a.m. to 4:30 p.m., said reconnect fee shall be increased to \$75.00.

Sec. 2. THAT the effective date of this ordinance shall be for the bills sent out starting October 1, 2025.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2025.

The second reading and public hearing being conducted on the 16th day of September 2025.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 16TH DAY OF SEPTEMBER 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 5i

Agenda Date 9/3/2025

Number Ordinance O-25-2346

Type Ordinance

Department City Manager

Title

Approval of a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the company's 2025 Rate Review Mechanism filing and adopting tariffs reflecting rate adjustments consistent with the negotiated settlement

Explanation

First Reading and Public Hearing

The City, along with 181 other Mid-Texas Cities Served by Atmos Energy Corporation, Mid-Tex Division, is a member of the Steering Committee of Cities Served by Atmos (ACSC). In 2007, the Cities and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). The settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute. The Legislature's GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Since 2007, there have been several modifications to the original RRM Tariff with the most recent being adopted in 2018.

2025 RRM Filing

April of 2025, Atmos filed a rate request pursuant to the RRM Tariff adopted by ACSC members. Atmos claimed its cost-of-service in a test year ending December 31, 2024, entitled it to additional system-wide revenues of \$245.2 million. Application of the standards set forth in ACSC's RRM Tariff required Atmos to reduce its request to \$225.6 million, \$163.5 million of which would be applicable to ACSC members. ACSC's consultants concluded the system-wide deficiency under the RRM regime should be \$185.6 million instead of the claimed \$245.2 million. After the Company reviewed ACSC's consultants' report, ACSC's Executive Committee and the Company negotiated a settlement whereby the Company would receive an increase of \$205.6 million, a reduction of \$20 million compared to the Company's original request.

Financial Impact

The effective date for new rates is October 1, 2025. The impact of the settlement on average residential rates is an increase of \$7.83 on a monthly basis, or 9.27%. The

increase for average commercial usage will be \$25.73 or 6.56%.

Recommendation

Approve

Attachments

1. Ordinance O-25-2346
2. Attachment 1 - RRM - Tariffs
3. Attachment 2 - Pension Benchmark

ORDINANCE O-25-2346

APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE ("ACSC") AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2025 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHMENT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; REQUIRING THE COMPANY TO REIMBURSE ACSC'S REASONABLE RATEMAKING EXPENSES; ADOPTING A SAVINGS CLAUSE, AND DECLARING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville, Texas ("City") is a gas utility customer of Atmos Energy Corp., Mid-Tex Division ("Atmos Mid-Tex" or "Company"), and a regulatory authority with an interest in the rates, charges, and services of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee ("ACSC"), a coalition of similarly-situated cities served by Atmos Mid-Tex ("ACSC Cities") that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a Rate Review Mechanism ("RRM") tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program ("GRIP") process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the current RRM tariff was adopted by Resolution R-18-4306 in 2018; and

WHEREAS, April of 2025, Atmos Mid-Tex filed its 2025 RRM rate request with ACSC Cities based on a test year ending December 31, 2024; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2025 RRM filing through its Executive Committee, assisted by ACSC's

attorneys and consultants, to resolve issues identified in the Company's RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$205.6 million applicable to ACSC Cities with an effective date of October 1, 2025; and

WHEREAS, ACSC agrees that Atmos plant-in-service is reasonable; and

WHEREAS, with the exception of approved plant-in-service, ACSC is not foreclosed from future reasonableness evaluation of costs associated with incidents related to gas leaks; and

WHEREAS, the attached tariffs (Attachment 1) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Attachment 2); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the findings set forth in this Ordinance are hereby in all things approved.

Sec. 2. THAT without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of \$205.6 million for ACSC Cities represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2025 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

- Sec. 3. THAT despite finding Atmos Mid-Tex's plant-in-service to be reasonable, ACSC is not foreclosed in future cases from evaluating the reasonableness of costs associated with incidents involving leaks of natural gas.
- Sec. 4. THAT the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Attachment 1, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$205.6 million from customers in ACSC Cities, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.
- Sec. 5. THAT the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Attachment 2, attached hereto and incorporated herein.
- Sec. 6. THAT Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2025 RRM filing.
- Sec. 7. THAT to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.
- Sec. 8. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 9. THAT this ordinance shall take effect immediately from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2025.
- Sec. 10. THAT a copy of this Ordinance shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Thomas Brocato, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 3rd day of September 2025.

The second reading and public hearing being conducted on the 16th day of September 2025.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, ON THIS THE 16TH DAY OF SEPTEMBER 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	R – RESIDENTIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Application

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 23.65 per month
Rider CEE Surcharge	\$ 0.03 per month ¹
Total Customer Charge	\$ 23.68 per month
Commodity Charge – All <u>Ccf</u>	\$ 0.74748 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2025.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	C – COMMERCIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Application

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 94.00 per month
Rider CEE Surcharge	\$ 0.01 per month ¹
Total Customer Charge	\$ 94.01 per month
Commodity Charge – All Ccf	\$ 0.22261 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Presumption of Plant Protection Level

For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at mdtx-div-plantprotection@atmosenergy.com.

¹ Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2025.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Application

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 200 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 200 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,848.75 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.7678 per MMBtu
Next 3,500 MMBtu	\$ 0.5623 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.1206 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

Presumption of Plant Protection Level

For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at mdtx-div-plantprotection@atmosenergy.com.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Application

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

This tariff is not available to customers with a maximum daily demand of 1,000 MMBtu or greater and a daily/annual load factor of 10% or less. Load factor is calculated as follows: annual usage / (maximum daily connected demand X 365). Load factors will be recalculated once each year to determine appropriate eligibility for Rate T.

Type of Service

Company's receipt and delivery of all gas quantities under the applicable Transportation Agreement will be on a wholly interruptible basis subject to the Terms and Conditions incorporated in the Transportation Agreement. If Customer is an Industrial Customer, then Customer may elect, at the reasonable discretion of Company, to contract for Plant Protection transportation quantities defined as the minimum natural gas required to prevent physical harm and/or protect critical safety to the plant facilities, plant personnel, or the public when such protection cannot be achieved through the use of an alternate fuel. Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,848.75 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.7678 per MMBtu
Next 3,500 MMBtu	\$ 0.5623 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.1206 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Imbalance Fees

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

Monthly Imbalance Fees

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest “midpoint” price for the Katy point listed in *Platts Gas Daily* in the table entitled “Daily Price Survey” during such month, for the MMBtu of Customer’s monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer’s receipt quantities for the month.

Overpull Fee

Upon notification by Company of an event of interruption of Customer’s deliveries, Customer will, for each MMBtu delivered in excess of the stated level of interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled “Daily Price Survey.”

Replacement Index

In the event the “midpoint” or “common” price for the Katy point listed in *Platts Gas Daily* in the table entitled “Daily Price Survey” is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

A transportation agreement is required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company’s Tariff for Gas Service.

Special Conditions

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	SUR – SURCHARGES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Application

This Rider is applicable to customer classes in the incorporated areas under the RRM tariff as authorized by the state or any governmental entity, a municipality, or a regulatory authority pursuant to any statute, ordinance, order, rule, contract, or agreement.

Monthly Calculation

Surcharges will be calculated in accordance with the applicable statute, ordinance, order, rule, contract, or agreement.

FASB ASC 740-10 (Fin48) Refund

Applicable to Customers taking service under Rate Schedules R – Residential, C – Commercial, I – Industrial and T – Transportation.

To ensure that gas utility customers receive the benefit associated with the changes in the Company's Uncertain Tax Positions ("UTPs") arising from recognition of Texas Margin Tax returns.

The decrease shall be calculated as follows:

Beginning with implementation of rates from the negotiated RRM Tariff, and annually thereafter, the portion of UTP liabilities identified in Schedule FIN48-1.1 for the prior fiscal year shall be allocated based on the final class allocations of GUD No. 10170 as per the RRM Tariff, divided by the annual bill count to derive rates to be refunded through Rider SUR in the subsequent fiscal year. Each year's calculation will include a true-up (+ or -) due to account for over/under collections. Amounts identified in Schedule FIN48-1 shall be adjusted to reflect any audit adjustments received from the Texas Comptroller of Public Accounts.

No action on the part of the Regulatory Authority is required to give effect to the amount to be refunded to customers. However, any amount refunded to customers shall be fully subject to review for reasonableness and accuracy in the gas utility's next statement of intent proceeding with the Railroad Commission of Texas, and if applicable, the gas utility shall be required to reconcile any discrepancies.

The following refund as authorized in the most recent negotiated RRM Tariff shall be refunded to each Rate Schedules R – Residential, C – Commercial, I – Industrial and T – Transportation customer's monthly bill in each month for a 12-month period. The refund amount by month by Rate Schedule is shown in the table below:

Rate Schedules	Rate
Rate R – Residential Sales	\$ (0.12)
Rate C – Commercial Sales	\$ (0.41)
Rate I – Industrial Sales	\$ (8.68)
Rate T – Transportation	\$ (8.68)

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	TAX – TAX ADJUSTMENT	
APPLICABLE TO:	Entire Division as Set Forth Below	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	PAGE:

Application

Applicable to Customers taking service under Rate R, Rate C, Rate I, and Rate T, except for exempt State Agency Customers, to the extent of state gross receipts taxes only.

1. State Gross Receipts Taxes

Applicability - Entire Division except for Unincorporated Areas

Each monthly bill shall be adjusted for Miscellaneous state gross receipts taxes imposed by Sections 182-021 - 182-025 of the Texas Tax Code.

Entire Division

Each monthly bill shall also be adjusted by an amount equivalent to the amount of all applicable taxes and any other governmental impositions, rentals, fees, or charges (except state, county, city, and special district ad valorem taxes and taxes on net income) levied, assessed, or imposed upon or allocated to Company with respect to the Gas Service provided to Customer by Company, and any associated facilities involved in the performance of such Gas Service. Each monthly bill shall also be adjusted by an amount equivalent to the proportionate part of any increase or decrease of any tax and any other governmental imposition, rental, fee, or charge (except state, county, city, and special district ad valorem taxes and taxes on net income) levied, assessed, or imposed subsequent to the effective date of this tariff, upon or allocated to Company's operations, by any new or amended law, ordinance, or contract.

2. Federal or State Tax Law or Rate Changes:

Applicability – All Customers in the Mid-Tex Division (“MTX”) Under the RRM Tariff

Applicable to Customers taking service under Rate R, Rate C, Rate I, and Rate T.

To ensure that gas utility customers receive the benefits or costs associated with the changes in tax rates at a federal or state level, MTX shall establish and accrue on its books and records, as of the effective date of the federal or state tax law or rate change: 1) regulatory liabilities to reflect the impact of a decrease in federal corporate income tax rates or state margin tax rates; or, 2) regulatory assets to reflect the impact of an increase in federal corporate income tax rates or state margin tax rates.

The gas utility may not change rates to give effect to a change in Federal or State Tax law or rates through the Rider TAX unless and until the city issues final authorization, an Accounting Order, or other express guidance authorizing such recovery through the RRM process.

Company may also not change rates to capture the impacts associated with the effects of Public Law 117-169, 136 STAT. 1818 of August 16, 2022 (“Tax Act 2022”) and certain other tax-related costs that will change from the amounts included in the most recent base revenue requirement established through an RRM filing unless and until the city issues a final authorization, an Accounting Order, or other express guidance authorizing such recovery.

Upon receipt of authorization from the city through an Accounting Order, final authorization or other express guidance, the calculation applicable to the aforementioned federal or state tax rate or law changes are as follows; however, to the extent there is a conflict between the calculation or methodology

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	TAX – TAX ADJUSTMENT	
APPLICABLE TO:	Entire Division as Set Forth Below	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	PAGE:

prescribed by an Accounting Order, final authorization, or other express guidance, and those contained in this rate schedule, the Accounting Order, final authorization, or other express guidance controls:

Calculations

1. With regard to changes in the tax rates at a federal or state level, the increase or decrease shall be calculated as follows:
 - a. A portion of the gas utility's revenue representing the difference between: 1) the cost of service as approved by the Commission or the applicable regulatory authority in the gas utility's most recent statement of intent or other rate proceeding, and 2) the cost of service that would have resulted had the rates been based on the new federal income tax rate (increase or decrease) or state margin taxes (increase or decrease), as of the effective date of the change;
 - b. If applicable, the portion of the gas utility's revenue representing the difference between: 1) each Interim Rate Adjustment surcharge approved by the regulatory authority since the gas utility's most recent statement of intent or other rate proceeding, and 2) each Interim Rate Adjustment surcharge that would have resulted had the surcharges been based on the new federal income tax rate (increase or decrease) or state margin taxes (increase or decrease), as of the effective date of the change; and
 - c. The excess or deficient deferred tax reserve, including any associated gross up in taxes, caused by the reduction or increase in the federal corporate income tax rate or state related tax increases, as of the effective date of the change.

Upon the receipt of authorization from the Commission or applicable regulatory authority, the gas utility shall separately refund to customers based on a decrease in federal or state tax rates or separately collect from customers based on an increase in federal or state tax rates within twelve (12) months or, pursuant to applicable Internal Revenue Code ("IRC") rules and regulations, as follows:

- d. The amount collected/refunded by the gas utility that reflects the difference in base rates between: 1) the cost of service approved by the regulatory authority in the gas utility's most recent statement of intent rate proceeding, and 2) the cost of service that would have resulted had the rates been based upon the new federal or state tax rates, between the effective date of this order and the effective date of the changes.
- e. If applicable, the amount collected/refunded by the gas utility that reflects the difference between: 1) each Interim Rate Adjustment surcharge approved by the Commission or the regulatory authority since the gas utility's most recent statement of intent rate proceeding, and 2) each Interim Rate Adjustment surcharge that would have resulted had the rates been based upon the new federal or state tax rates, between the effective date of this order and the effective date of the changes.
- f. The amount collected/refunded by the gas utility that reflects the difference in the excess or deficient deferred tax reserve included in base rates between: 1) the cost of service approved by the Commission or the regulatory authority in the gas utility's most recent statement of intent rate proceeding, and 2) the cost of service that would have resulted had the rates been based upon the new federal or state tax rates, between the effective date of this order and the effective date of the changes. These amounts shall be refunded or collected from customers based upon IRC rules and regulations if applicable.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	TAX – TAX ADJUSTMENT	
APPLICABLE TO:	Entire Division as Set Forth Below	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	PAGE:

2. With regard to the Tax Act 2022 and certain other tax-related costs that will change from the amounts included in the base revenue requirement established through an RRM filing, any change in rates shall be calculated as follows:

- (a) The amount shall be calculated as the product of Company's grossed-up rate of return authorized in the cost of service as approved by the Commission or the applicable regulatory authority in the gas utility's most recent statement of intent or other rate proceeding times the Corporate Alternative Minimum Tax deferred tax asset ("CAMT DTA") estimated at September 30 of the fiscal year or applicable quarter-end within a fiscal year prior to the annual change in the rates pursuant to this tariff, less the income tax credits received in accordance with IRC requirements applicable to the Tax Act 2022 grossed-up for income taxes to a revenue equivalent.
- (b) The estimated CAMT DTA and the related effects on the rider revenue requirements shall be trued up to the actual effects in the following year and the over/under recovery amortized over the twelve months that each year's recalculated tariff rates are in effect. The over/under recovery shall include a grossed-up rate of return as authorized in Company's most recent statement of intent or other rate proceeding.
- (c) The methodology for computing Company's CAMT is as follows:
 - i. Confirm when Atmos Energy Corporation and its affiliates are subject to CAMT as an "applicable corporation" as defined the Tax Act 2022, then there will be MTX's CAMT DTA in the tariff.
 - ii. Calculate the Mid-Tex Division's (MTX) contribution to Adjusted Financial Statement Income ("AFSI") on a stand-alone basis. MTX's AFSI is calculated by adjusting MTX's applicable financial statement income by adjustments to depreciation, pension costs and federal income tax to arrive at AFSI. AFSI is intended to be computed consistent with applicable IRC requirements.
 - iii. Compare MTX's CAMT stand-alone amount with MTX's regular stand-alone tax liability. If the stand alone CAMT is in excess of the stand-alone regular tax, the CAMT DTA is recorded to MTX.

If the Internal Revenue Service issues new guidance related to the Tax Act 2022, Company shall have the right to make additional filings to recognize such adjustments.

Any Commission filing made to give effect to Federal or State Tax Law or Rate Changes shall be filed within 12-months following the enactment of a tax rate change with the Commission's Oversight and Safety Division or as part of a Statement of Intent.

Any city filing made to give effect to Federal or State Tax Law or Rate Changes shall be filed within 12-months following the enactment of a tax rate change and addressed to the city official at the address of record with the Mid-Tex Division.

With the exception of the authorization required from the Commission to allow the gas utility to recognize the new federal income tax rate (increase or decrease) or state taxes (increase or decrease) or the impacts associated with the effects of the Tax Act 2022 and certain other tax-related costs that will change from the amounts included in the base revenue requirement in the last approved RRM Tariff filing, no action on the part of the regulatory authority is required to give effect to the amount to be refunded or

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	TAX – TAX ADJUSTMENT	
APPLICABLE TO:	Entire Division as Set Forth Below	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	PAGE:

collected from customers. However, any amount refunded or collected from customers shall be fully subject to review for reasonableness and accuracy in the gas utility's next statement of intent proceeding, and if applicable, the gas utility shall be required to reconcile any discrepancies.

Regulatory orders issued pursuant to this mechanism are ratemaking orders and shall be subject to appeal under Sections 102.001(b) and 103.021, et seq., of the Texas Utilities Code (Vernon 2007). Rate changes subject to the provisions of this tariff may be implemented upon the filing of an appeal to the relevant authority.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

- i = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification
- $WNAF_i$ = Weather Normalization Adjustment Factor for the i^{th} rate schedule or classification expressed in cents per Ccf
- R_i = Commodity Charge rate of temperature sensitive sales for the i^{th} schedule or classification.
- HSF_i = heat sensitive factor for the i^{th} schedule or classification divided by the average bill count in that class
- NDD = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.
- ADD = billing cycle actual heating degree days.
- BL_i = base load sales for the i^{th} schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the j th customer in i th rate schedule is computed as:

$$WNA_i = WNAF_i \times q_{ij}$$

Where q_{ij} is the relevant sales quantity for the j th customer in i th rate schedule.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>
Abilene	9.61	0.1476	91.65	0.7406
Austin	8.19	0.1394	183.99	1.1581
Dallas	12.74	0.2017	193.53	1.1001
Waco	9.23	0.1277	148.26	0.7631
Wichita Falls	10.43	0.1387	122.94	0.7038

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at www.atmosenergy.com/MTXtariffs, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

**ATMOS ENERGY CORP., MID-TEX DIVISION
MID-TEX RATE REVIEW MECHANISM
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL
TEST YEAR ENDING DECEMBER 31, 2024**

Line No.	Description	Shared Services		Mid-Tex Direct			Adjustment Total
		Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Post-Employment Benefit Plan	Supplemental Executive Benefit Plan	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Proposed Benefits Benchmark -						
	Fiscal Year 2025 Willis Towers Watson Report as adjusted	\$ 572,372	\$ (649,253)	\$ 882,931	\$ (3,920,499)	\$ 65,943	
2	Allocation Factor	46.27%	46.27%	84.14%	84.14%	100.00%	
3	Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2)	\$ 264,856	\$ (300,432)	\$ 742,888	\$ (3,298,664)	\$ 65,943	
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%	
5	Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4)	\$ 264,856	\$ (300,432)	\$ 742,888	\$ (3,298,664)	\$ 65,943	\$ (2,525,408)
6							
7	O&M Expense Factor	76.41%	76.41%	39.54%	39.54%	10.97%	
8							
9	Summary of Costs to Approve:						
10	Total Pension Account Plan	\$ 202,374		\$ 293,727			\$ 496,101
11	Total Post-Employment Benefit Plan		\$ (229,557)		\$ (1,304,242)		(1,533,799)
12	Total Supplemental Executive Benefit Plan					\$ 7,231	7,231
13	Total (Ln 10 + Ln 11 + Ln 12)	\$ 202,374	\$ (229,557)	\$ 293,727	\$ (1,304,242)	\$ 7,231	\$ (1,030,467)

RESOLUTION R-25-5073

**A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
SEPTEMBER 3, 2025**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 3RD DAY OF
SEPTEMBER 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven
City Secretary, TRMC

Bobby Lindamood
Mayor