



**CITY OF COLLEYVILLE
COLLEYVILLE TREE BOARD
AGENDA**

100 Main Street, Colleyville, Texas, 76034
Executive Conference Room - Third Floor

THURSDAY, JULY 17, 2025 - 9:30 AM

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
 - 2a** May 8, 2025 Minutes
- 3. REGULAR AGENDA ITEMS**
 - 3a** Current Parkway Tree Grant Applications
 - 3b** Update on City Parks
 - 3c** Set next meeting date
- 4. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Monday, July 14, 2025, by 5:00 p.m.

Kristopher Potts
Planner/Urban Forester

A quorum of any Colleyville board, commission, or committee may be present at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1130, and reasonable accommodations will be made to assist you.



CITY OF COLLEYVILLE COLLEYVILLE TREE BOARD BRIEFING

Agenda Number 2a

Agenda Date 7/17/2025

Number -

Type Approval of Minutes

Department Community Development

Title

May 8, 2025 Minutes

Explanation

Attachments

1. May 8, 2025 - Tree Board Minutes



CITY OF COLLEYVILLE
TREE BOARD MINUTES
100 Main Street, Colleyville, Texas, 76034

THURSDAY, MAY 8, 2025

1. CALL TO ORDER

CALL MEETING TO ORDER

EXECUTIVE CONFERENCE ROOM

The City of Colleyville Tree Board Meeting was called to order on May 8th, 2025 at 9:00 a.m.

Roll Call

Present: John Hillebrand, Scotty Richardson, Tom Morr

Absent:

Staff Present: Adrienne Lothery, Ben Bryner, Joe Flynn, Lisa Escobedo, and Kris Potts

2. APPROVAL OF MINUTES

2a March 13, 2025 Tree Board Meeting Minutes

Board Member Richardson made a motion to approve the March 13, 2025 Tree Board Meeting Minutes.

Board Member Hillebrand seconded the motion.

The motion was carried by the following vote:

Aye: 4 – Richardson, Hillebrand, Morr, and Potts

Nay: 0

3. REGULAR AGENDA ITEMS

3a Current Parkway Tree Grant Applications

Kris Potts presented the current grant applications the city has received. There was general discussion regarding the received plan. There was additional discussion regarding a water line within the property on the South side and the potential sidewalk construction along the West side of Bransford Rd.

3b Parkway Tree Grant Parameters Discussion

Kris Potts presented questions that have come up from applicants in the application process, focusing on if the city will be opening interior level streets to the grant; the established timeframe is likely early next year.

3c Update on current City projects and parks

Kris Potts presented an update of some possibilities for a potential tree trail behind the senior center and some of the associated costs that may go with the potential new plantings. There was discussion regarding any potential grant opportunities that may assist with this project and there was also discussion of when the city should start plantings as summer is approaching.

3d Set Next Meeting Date

The Board discussed what would be the next day to meet and what the future agenda would be related to. The Board set the next meeting date as July 17th, 2025.

4. ADJOURNMENT

The meeting adjourned at 9:45 a.m.

The minutes were written and prepared by:

Kris Potts

Kris Potts
Planner

The meeting minutes were approved on xx, 2025 by a vote of __.



CITY OF COLLEYVILLE COLLEYVILLE TREE BOARD BRIEFING

Agenda Number 3a

Agenda Date 7/17/2025

Number -

Type Presentation and Discussion

Department Community Development

Title

Current Parkway Tree Grant Applications

Explanation

1. 509 LD Lockett

- A single applicant applied for plantings primarily off of Reagan Rd, which is not currently eligible. Several existing trees off of LD Lockett.
- Existing irrigation to be used, if approved.
- Applicant wishes to plant 1 Chinkapin Oak, 1 Cedar Elm, and 1 Pistache tree.
- No Cost Summary for project.

2. The Village

- VOA wishes to replace 9 trees and plant 1 additional within The Village. The Village is not currently eligible.
- Existing irrigation in place to be used, if approved.
- The current request is for a project cost of \$20,340 - this includes tree removals which are not covered by this grant. The cost summary will need to be updated.
- Proposed trees are too large for the spaces they are proposed in.

3. The Preservation

- The Preservation wishes to replace 2 trees along Bluebonnet Rd, which is not currently eligible.
- Existing irrigation to be used, if approved.
- The current request is to remove 2 dying trees and replace them. Tree removal cost is not covered by this grant.
- The proposed project cost, without tree removals included, is \$980.

Attachments

1. 509 L D Lockett Site Plan
2. The Village Site Plan
3. The Preservation Site Plan



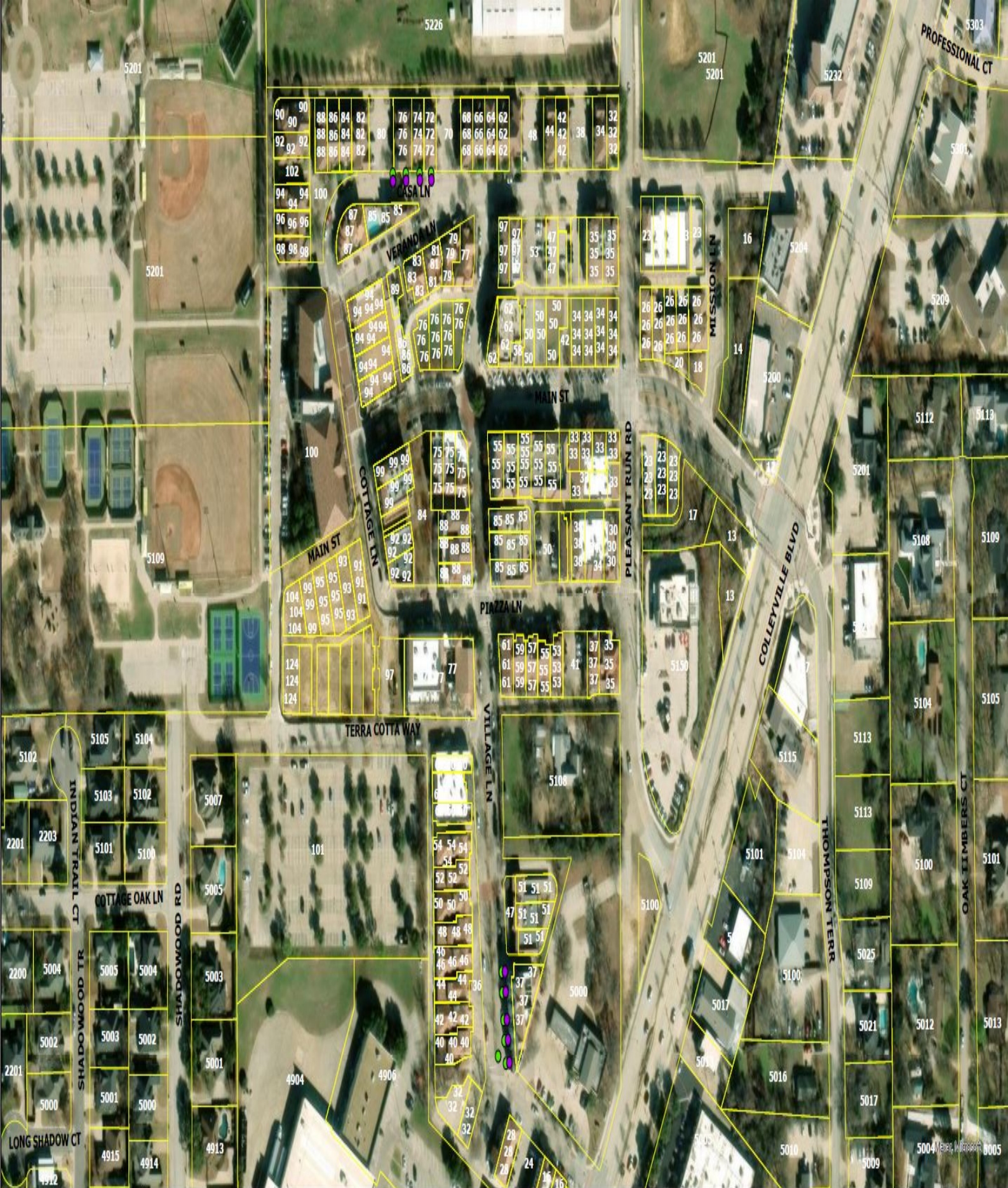
Legend

- Existing Trees
- Proposed Trees
- Water Lines
- ▬▬ Power Lines

Plantings primarily off of Reagan Rd, which is not eligible currently. Several trees in front against L D Lockett.

Applicant wishes to plant 1 Chinkapin Oak on East side of home, 1 Cedar Elm on West side, and 1 Pistache closer to L D Lockett.

Existing irrigation to be tapped into, bubblers to each tree no cost summary currently.



Legend

- Existing Trees
- Proposed Trees
- Water Lines
- Power Lines

The VOA (Village Owners Association) wishes to remove 9 trees and replant 10. The Village is not currently an eligible street for the grant program. Tree removal costs are not covered by the parkway grant program.

Cost Summary will need to be updated, I have spoken with the applicant as many of the costs will not be covered by the parkway grant program.

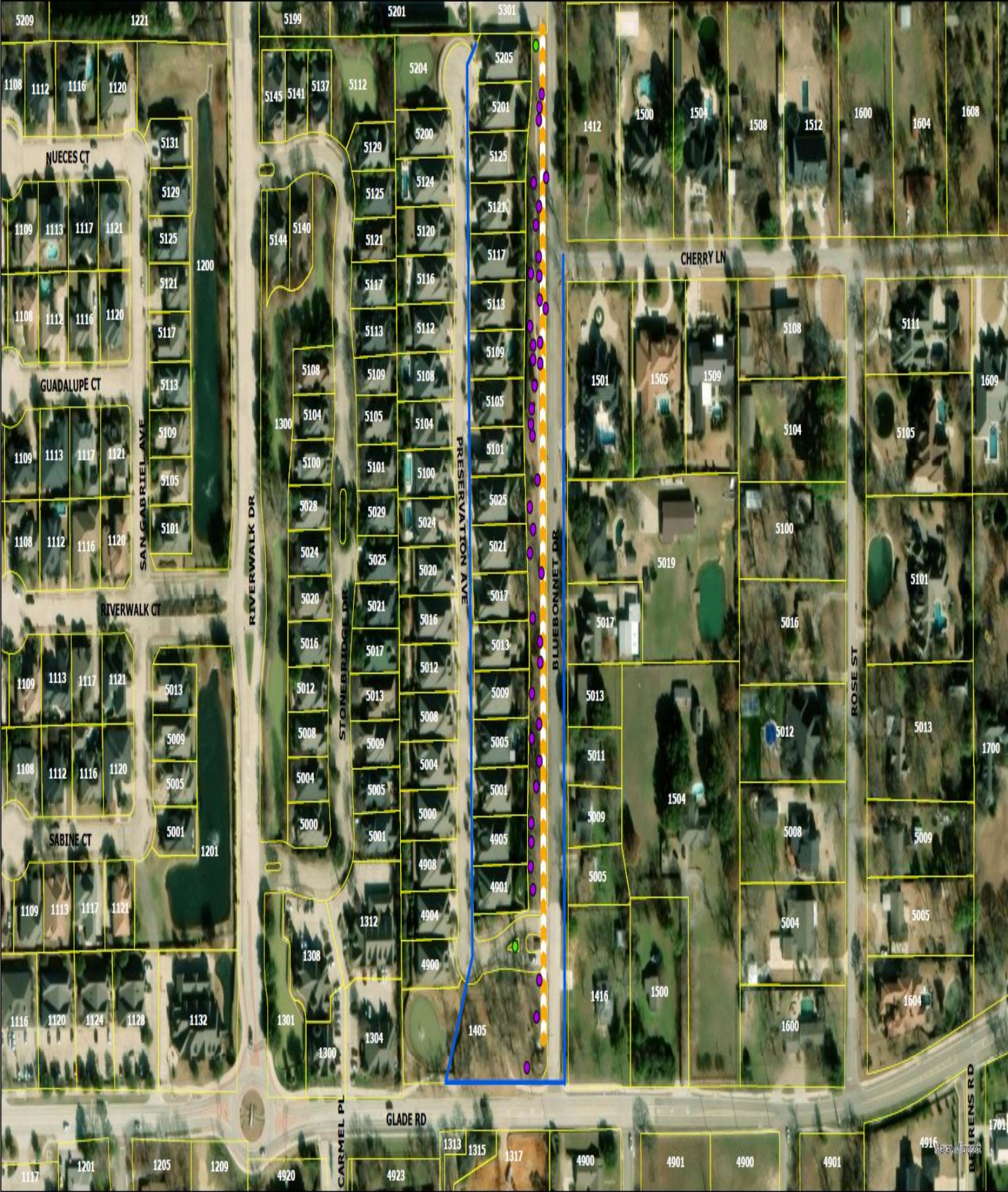
Current request is for \$20,340.18; this includes removals, we have not received an updated cost summary for the request.

South end: Remove 5 Crepe Myrtles, replace with 6 Cathedral Live Oaks. (Too large for small planting spots) 1 of the Cathedrals will be in the median which is currently an empty spot.

North Side: Remove 4 Lacebark Elms (some have a high lean angle) would replant either 4 Eagleston Holly or 4 Cathedral Live Oaks. (Live Oaks would be too large for planting spots)

No utility or power line issues, existing irrigation.

Applicant was advised this project will likely not get approvals as it does not meet many of the grant requirements.



Legend

- Existing Trees
- Proposed Trees
- Water Lines
- - - Power Lines

The Preservation wishes to replace 2 trees along Bluebonnet. Bluebonnet is not currently an eligible street for the grant program. One in their HOA entrance which is dead, and another on the North side which is diseased. Existing irrigation on site.

Tree removal cost is not covered by grant, total planting cost would be roughly \$980. Reimbursement of 50 % would equal \$490



CITY OF COLLEYVILLE COLLEYVILLE TREE BOARD BRIEFING

Agenda Number 3b

Agenda Date 7/17/2025

Number -

Type Presentation and Discussion

Department Community Development

Title

Update on City Parks

Explanation

Attachments



CITY OF COLLEYVILLE COLLEYVILLE TREE BOARD BRIEFING

Agenda Number 3c

Agenda Date 7/17/2025

Number -

Type Presentation and Discussion

Department Community Development

Title

Set next meeting date

Explanation

Attachments