



CITY OF COLLEYVILLE CITY COUNCIL AGENDA

100 Main Street, Colleyville, Texas, 76034

TUESDAY, JULY 1, 2025

**WORKSESSION
5:30 PM
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR**

CALL TO ORDER

- WS-1** Update on the Library Makerspace
- WS-2** City Council Priorities Update
- WS-3** Discussion of the July 1, 2025, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING
7:00 P.M.
CITY COUNCIL CHAMBERS**

**INVOCATION: Rabbi/Cantor Judy Greenfeld, Congregation Beth Israel
PLEDGE OF ALLEGIANCE: City Attorney Sarah Ross**

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-25-5054

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-25-5055**

- 4a** Approval of the minutes of the regular City Council meeting of June 17, 2025
- 4b** Approval of a Construction Services Agreement with Landscape Lighting of Fort Worth, Inc. dba Illuminations by Greenlee, for the SH26 Electrical and Lighting Extension Project, in an amount not to exceed \$512,894, a contingency amount not to exceed \$52,000, and authorizing the City Manager to execute the agreement
- 4c** Approval of entering into a Construction Services Agreement with Walker Utilities, Inc., for an amount not to exceed \$69,560 and a contingency amount not to exceed \$7,000, for the Woodland Hills Channel Restoration project and to share costs with Woodland Hills Homeowner's Association to fund the repairs, and authorizing the City Manager to execute the agreement
- 4d** Approval of the FY2026 fleet replacement schedule

5. ORDINANCE(S): FIRST READING AND PUBLIC HEARING**5a Ordinance O-25-2334**

Consideration of a Special Use Permit for a fence on Lot 3, Block 1, of the McCrady Addition, located at 5820 Bransford Road, Case ZC25-012

5b Ordinance O-25-2335

Consideration of a Special Use Permit for a fence on Lot 8R, Block 3, Oaks of Colleyville Addition, located at 600 Hunter Trail, Case ZC25-013

5c Ordinance O-25-2336

Consideration of a Special Use Permit for a fence on Lot 35, Block 12, of Ross Downs Estates, located at 6701 Carriage Lane, Case ZC25-014

6. RESOLUTION(S): READING AND PUBLIC HEARING**6a Resolution R-25-5056**

Consideration of a variance to the lot size regulations of the RD Two-Family Residential zoning district on Lot 1, Block 14, Woodland Hills Addition, being located at 3301 Bowden Hill Lane North, VC25-002

7. CITIZEN COMMENTS

8. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR TUESDAY, JULY 1, 2025 - READING AND PUBLIC HEARING - RESOLUTION R-25-5057

9. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards *Friday, June 27, 2025* by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1130, and reasonable accommodations will be made to assist you.



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number WS-1

Agenda Date 7/1/2025

Type Worksession

Department Library

Title

Update on the Library Makerspace

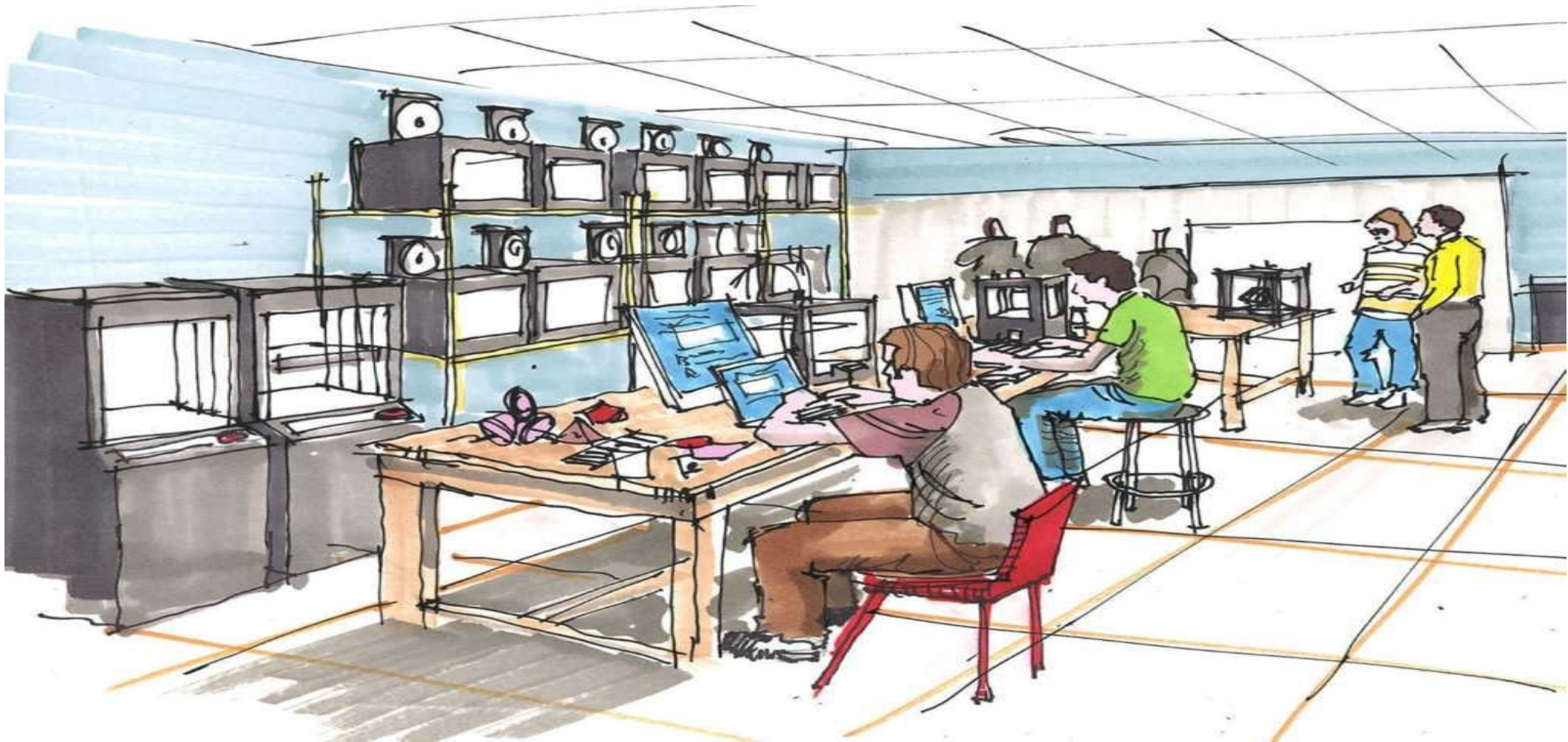
Explanation

Library Director Jack Pawlowski will provide an update on the makerspace at the library.

Attachments

1. Makerspace Update Presentation

WS-1 -Library Makerspace Update



Jack Pawlowski, Library Director
City Council Worksession - July 1, 2025

What is a Makerspace?



- A library makerspace is a dedicated area within a library where patrons can access tools, technology, and resources to create, innovate, and collaborate on various projects. These spaces often feature equipment like 3D printers, sewing machines, laser engravers, and more, fostering hands-on learning and exploration in areas like science, technology, engineering, art, and mathematics (STEAM).

- The Makerspace will be situated in the A/V alcove on the first floor.



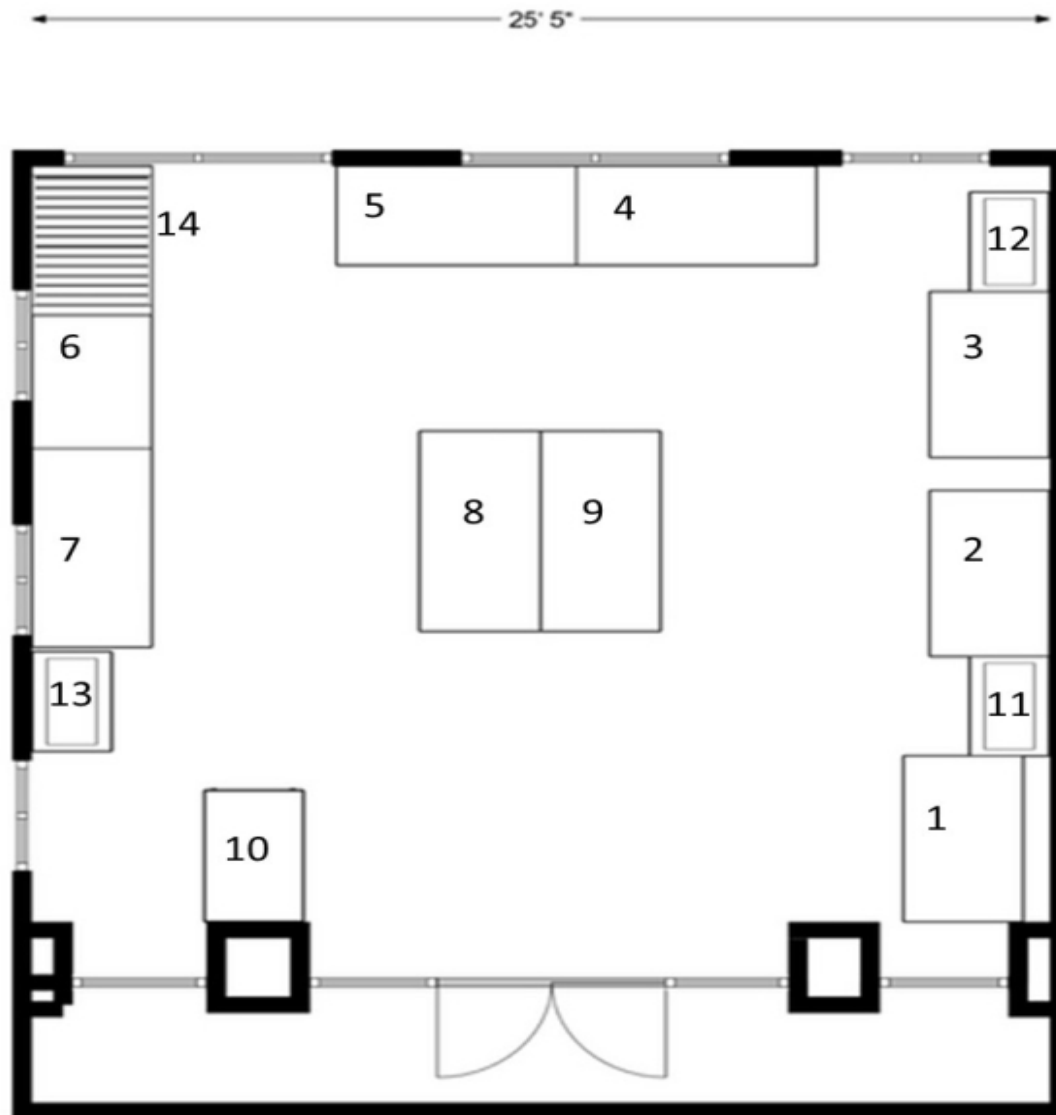
Makerspace Equipment



- Poylprinter 3D printer
- Epilog Fusion laser engraver
- Cricut cutting machine
- Heat press
- Sewing machines
- Laminator



Makerspace Layout



Makerspace Key

1. Laminator area (5' x 3' table)
2. Sewing table (5' x 3' table)
3. Sewing table (5' x 3' table)
4. Cricut and Computer (6' x 3' table)
5. 3D printer and computer (6' x 3' table)
6. Laser engraver computer and station (4' x 3' table)
7. Open station (6' x 3' table)
8. Open work area (6' x 3' table)
9. Open work area (6' x 3' table)
10. Staff desk (4' x 3' table)
11. Storage cabinet (3' x 2')
12. Storage cabinet (3' x 2')
13. Storage cabinet (3' x 2')
14. Laser engraver machine (54" x 33")

Project Cost: Off-Site Location



Rental Start-Up		
Equipment		\$ 70,000.00
Construction		\$ 70,000.00
Furniture		\$ 50,000.00
TOTAL		\$ 190,000.00

Rental Aunnal Budget		
Rent		\$ 76,000.00
Staff		\$ 97,000.00
Operating Supplies and Misc. Contractual		\$ 15,000.00
Programing supplies		\$ 10,000.00
TOTAL		\$ 198,000.00

Project Cost: In-House Location



In-House Start-Up	
Equipment	\$ 36,000.00
Construction	\$ 41,000.00
Construction Contingency (only if needed)	\$ 8,000.00
Furniture	\$ 30,000.00
TOTAL	\$ 115,000.00

In-House Aunnal Budget	
Operating Supplies and Misc. Contractual	\$ 7,000.00
Programing supplies	\$ 5,000.00
TOTAL	\$ 12,000.00

Project Cost: Comparison



Rental Budget, 1st Year

Start-Up Cost	\$ 190,000.00
Operating Cost	\$ 25,000.00
Staffing Cost	\$ 97,000.00
Rent	\$ 76,000.00

Total 1st Year Cost	\$ 388,000.00
Reoccurring Cost	\$ 198,000.00

In-House Budget, 1st Year

Start-Up Cost	\$ 115,000.00
Operating Cost	\$ 25,000.00
Staffing Cost	\$ -
Rent	\$ -

Total 1st Year Cost	\$ 140,000.00
Reoccurring Cost	\$ 25,000.00

In-House Savings Comparison

1st Year Cost	\$ 248,000.00
Reoccurring Cost	\$ 173,000.00

- **May – June: Collection reconfiguration**
- **June – August: Construction**
- **August – September: Equipment and furniture arrives**
- **October – November: Setup and training**
- **December: Open to the public**

➤ Questions?



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number WS-2

Agenda Date 7/1/2025

Type Worksession

Department City Manager

Title

City Council Priorities Update

Explanation

This agenda item provides for an update on the City Council's 2024-2025 priorities and review of the priorities identified for 2025-2026.

Attachments

1. Council Priorities Presentation

City Council Priorities

2024-2025 Recap / 2025-2026 Update

July 1, 2025 Worksession

2024-2025 Priorities



- ✓ 1. Recreation Center – Master Plan Site & Referendum
- ✓ 2. Heroes Park – Bid & Construct
- ✓ 3. Northern Gateway – Flood Study & Property Maintenance
- ✓ 4. Continue Beautification – Public Property and Commercial / Private Property (grants)
- ✓ 5. Bransford Road Trail
- ✓ 6. Continue Branding / Community Spirit – holiday decor, CV on street signs, Panther Paw on fire truck and water tower
- 🔄 7. Property Acquisition Strategy – develop strategy and identify key acquisitions for open space, economic development, or public amenity

2024-2025 Other Action Items



- ✓ Keep promoting/marketing our parks
- ✓ Data collection on park usage
- ✓ Naming to honor Commissioner Fickes
- ✓ Nominate David Kelly for Heroes Park
- ✓ Clean up creek area behind Chick-fil-A
- ✓ City Hall lobby improvements/décor
- ✓ Colleyville Challenge Coin
- ✓ House on Tinker – reach out to property owner
- ✓ BCC appointment process- update and streamline
- ✓ Billboard – use more
- ✓ Share emergency plan w/ Council
- ✓ Council tour of Bidault House
- ⌚ Electricity to median (Church to Hall-Johnson)
- ✗ Add capital funding in utility volumetric rate

2025-2026 Priorities



1. Beautification (medians, flags at gateways, Bidault House property, banner arms extension, school property partnership)
2. Open Space (land behind Senior Center, land connecting Nature Center to Sparger Park)
3. Website Update and Communications
4. Connectivity (sidewalks and trails)
5. Events (parade, Haunted Trails)
6. TIF extension
7. Northern Gateway project
8. Field/Court Utilization Assessment (review, maintain, meet with associations)
9. Rec Center site improvements (splash pad, voting building and shade, fencing, signage)

2025-2026 Other Action Items



- Mayor video encouraging individuals to apply for BCCs (July)
- Share prior year accomplishments
- Promote online service request tool (Call on Colleyville)
- Communications (highlight sidewalk connections added last several years)
- Business Cards – update for reprints, as needed
- Share Kenny Updates (website, social media- where is Kenny)
- CV hat with flag behind CV (like banners)
- Parade- military or car show and potentially homecoming?
- Bidault House Improvements (sidewalk, landscaping, lighting, fountain?)
- Median on Heritage Ave- improve
- Median from John McCain to Longwood- continue design/theme from other SH26 medians
- Quarterly development update (Chelsea present at Worksession)
- Meet with School Board about SROs
- Check in on Police wellness program- working well?



**CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING**

Agenda Number WS-3 **Agenda Date** 7/1/2025
Type Worksession
Department City Secretary

Title
Discussion of the July 1, 2025, City Council regular agenda items



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 1

Agenda Date 7/1/2025

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-25-5054

**A RESOLUTION APPROVING COUNCIL ACTION REGARDING
EXECUTIVE SESSION ITEMS AT THE REGULAR CITY COUNCIL
MEETING OF JULY 1, 2025**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 1ST DAY OF JULY 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven
City Secretary, TRMC

Bobby Lindamood
Mayor

RESOLUTION R-25-5055

APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF JULY 1, 2025

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of June 17, 2025
 - b. Approval of a Construction Services Agreement with Landscape Lighting of Fort Worth, Inc. dba Illuminations by Greenlee, for the SH26 Electrical and Lighting Extension Project, in an amount not to exceed \$512,894, a contingency amount not to exceed \$52,000, and authorizing the City Manager to execute the agreement
 - c. Approval of entering into a Construction Services Agreement with Walker Utilities, Inc., for an amount not to exceed \$69,560 and a contingency amount not to exceed \$7,000, for the Woodland Hills Channel Restoration project and to share costs with Woodland Hills Homeowner's Association to fund the repairs, and authorizing the City Manager to execute the agreement
 - d. Approval of the FY2026 fleet replacement schedule

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 1ST DAY OF JULY 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST: **CITY OF COLLEYVILLE**

Christine Loven	Bobby Lindamood
City Secretary, TRMC	Mayor



CITY OF COLLEYVILLE CITY COUNCIL MINUTES

100 Main Street, Colleyville, Texas, 76034

TUESDAY, JUNE 17, 2025

Mayor Bobby Lindamood called the Colleyville City Council Worksession to order on Tuesday, June 17, 2025, at 5:45 p.m.

ROLL CALL: Mayor Bobby Lindamood, Mayor Pro Tem Brandi Elder, Deputy Mayor Pro Tem Scotty Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Adrienne Lothery, Assistant City Manager Mark Wood, Police Chief Michael Miller, Assistant Police Chief Hillary Wreay, Fire Chief Mark Cantrell, Public Works and Parks and Recreation Director Lisa Escobedo, Capital Projects Manager Elijah Dorminy, Community Development Director Ben Bryner, Human Resources Director Jesse Perez, Information Services Manager Patrick Stotts, Finance Director Cassie Smith, Accounting Manager Karen Hines, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

WS-1 Enterprise Fleet Management vehicle purchases and sales update

Assistant City Manager Adrienne Lothery provided an overview of the City's utilization of the Enterprise Fleet Management program and introduced Senior Client Strategy Manager Amanda Leggett who provided an industry update. Ms. Leggett provided a recap of the FY24 and FY25 vehicles, highlighting acquisition cost estimates, actual purchase price, and resale value. She presented a list of 27 FY26 replacement vehicles with an estimated acquisition cost of \$1.9 million and resale of \$327,500.

WS-2 Preliminary Budget Presentation

Finance Director Cassie Smith provided a preliminary budget for FY26. There was general discussion of rising costs, staff diligence in controlling costs, the compensation study, TIF, and property tax values.

WS-3 Discussion of amendments to Chapter 7: Sign Regulations

Community Development Director Ben Bryner brought forth suggested changes to Sign Regulations in Chapter 7 of the Land Development Code. The primary focus was on real estate signage due to the number, size, and lack of consistency of these signs throughout the City.

There was also discussion of permanent freestanding signs, the length of time an electronic message area can change, wall signs, canopies, and window signs. There was discussion regarding the timeline and size of message signs and signs which must be permitted.

WS-4 Discussion of the June 17, 2025, City Council regular agenda items

There was no discussion of this item.

Mayor Lindamood closed the Worksession at 6:33 p.m. and called the Executive Session to order.

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

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There was no action taken and Mayor Lindamood adjourned Executive Session at 7:04 p.m.

Mayor Lindamood called the regular meeting of the City Council to order at 7:10 p.m. and called the roll.

ROLL CALL: Mayor Bobby Lindamood, Mayor Pro Tem Brandi Elder, Deputy Mayor Pro Tem Scotty Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

INVOCATION: Pastor Josh Anderson, Colleyville Presbyterian Church
PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION: READING AND PUBLIC HEARING - RESOLUTION R-25-5049

This resolution was not needed.

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Mayor Lindamood and the City Council provided announcements regarding community news and upcoming events.

Recognition and presentation of Lifesaving Award to Seamus Kelly - Mayor Bobby Lindamood, Police Chief Michael Miller, Fire Chief Mark Cantrell, and Baylor Scott and White - Grapevine Hospital

Mayor Lindamood, Police Chief Miller, and Fire Chief Mark Cantrell recognized Seamus Kelly for helping to save his father's life by applying a tourniquet to his father's upper thigh following an accidental gunshot wound.

4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-25-5050

- 4a** Approval of the minutes of the regular City Council meeting of June 3, 2025
- 4b** Approval of the renewal for medical insurance and award of dental insurance to BlueCross BlueShield of Texas (BCBSTX), and authorizing the City Manager to execute the agreements
- 4c** Approval of a Construction Services Agreement with BCR2, LLC for the Bransford Road Shared Use Path Project, in an amount not to exceed \$846,897.45 a contingency amount not to exceed \$85,000, and a materials testing amount not to exceed \$59,325, and authorizing the City Manager to execute the agreement
- 4d** Approval of a Construction Services Agreement with West Texas Rebar Placers, Inc. for the Montclair Drive Sidewalk Improvement Project, in an amount not to exceed \$428,138, a contingency amount not to exceed \$45,000, a material testing amount not to exceed \$34,855, and authorizing the City Manager to execute the agreement
- 4e** Approval to purchase a 2026 International truck with attenuator from Southwest International Trucks of Arlington, a BuyBoard approved vendor, in an amount not to exceed \$138,153.09, and authorizing the City Manager to execute the purchase

Mayor Lindamood read Resolution R-25-5050 in its entirety.

Human Resources Director Jesse Perez presented item 4b, explaining the renewal process and rates for the City's medical and dental insurance.

Public Works and Parks and Recreation Director Lisa Escobedo presented items 4c through 4e. There were no questions.

Mayor Lindamood opened and closed the public hearing without any speakers.

Councilmember Alphonso made a motion to approve Resolution R-25-5050, seconded by Councilmember Graves.

The motion was approved by the following vote:

Ayes: 7 – Mayor Lindamood, Mayor Pro Tem Elder, Deputy Mayor Pro Tem Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

5. ITEMS NOT FOR CITY COUNCIL ACTION

5a Monthly Financial Report - May 2025

Finance Director Cassie Smith presented the monthly financial report and reviewed each fund. She noted work is occurring on the FY26 budget and trends are important for helping them to establish conservative projections. She noted all funds are on track.

6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING

6a Ordinance O-25-2331

Consideration of a Special Use Permit for an accessory dwelling on Tract 3, Abstract 211, BBB & C RY Survey, located at 5508 Reagan Road, Case ZC25-007

Mayor Lindamood read the caption of Ordinance O-25-2331.

Community Development Director Ben Bryner presented this request for a Special Use Permit (SUP) for an accessory dwelling to allow for an existing 875 square foot accessory building to be converted into an accessory dwelling. The applicant seeks approval to covert the building into a dwelling for his parent. Director Bryner stated if this SUP is approved, it could not be used as a rental facility, and this condition is in the ordinance.

Mayor Lindamood opened and closed the public hearing without any speakers.

Mayor Pro Tem Elder made a motion to approve Ordinance O-25-2331, seconded by Deputy Mayor Pro Tem Richardson.

The motion was approved by the following vote:

Ayes: 7 – Mayor Lindamood, Mayor Pro Tem Elder, Deputy Mayor Pro Tem Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

6b Ordinance O-25-2332

Consideration of a Special Use Permit for Massage Therapy Use on Lot 1R, Block 11, Longwood Estates at Ross Downs Addition, located at 7135 Colleyville Boulevard, Suite 101, Case ZC25-009

Mayor Lindamood read the caption of Ordinance O-25-2332.

Community Development Director Ben Bryner presented this request to allow for a Massage Therapy Use for the business known as Spirit of Lotus Healing Arts. He noted the business offers massage therapy, sound healing, and guided meditation, and has one employee, the owner and applicant, and is available by appointment only. The hours of operation are from 10:00 a.m. – 5:00 p.m. from Monday to Friday. Per the floor plan, the business uses one room in Suite 101, which is shared with two other tenants.

Mayor Lindamood opened and closed the public hearing without any speakers.

Councilmember Holt Gunderson made a motion to approve Ordinance O-25-2332, seconded by Deputy Mayor Pro Tem Richardson.

The motion was approved by the following vote:

Ayes: 7 – Mayor Lindamood, Mayor Pro Tem Elder, Deputy Mayor Pro Tem Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

6c Ordinance O-25-2333

Consideration of a rezoning from the AG Agricultural district to R-40 Single Family Residential on a portion of Tract 1 and 1L, Abstract 331, Andrew J. Caldwell Survey, located at 6105 Pleasant Run Road, Case ZC25-010

Mayor Lindamood read the caption of Ordinance O-25-2333.

Community Development Director Ben Bryner presented this request to rezone a portion of the property to R-40 Single Family Residential to allow for a separate lot to be subdivided out for construction of a new home, providing for the tract to be platted into two lots.

Mayor Lindamood opened and closed the public hearing without any speakers.

Councilmember Raine made a motion to approve Ordinance O-25-2333, seconded by Councilmember Graves.

The motion was approved by the following vote:

Ayes: 7 – Mayor Lindamood, Mayor Pro Tem Elder, Deputy Mayor Pro Tem Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

7. RESOLUTION(S): READING AND PUBLIC HEARING

7a Resolution R-25-5051

Approving support of the Heritage Avenue Bike Trail and Sidewalk Improvements Project and requests for funding through the Texas Department of Transportation 2025 Transportation Alternatives Set-Aside (TA) Program

Mayor Lindamood read Resolution R-25-5051 in its entirety.

Public Works and Parks and Recreation Director Lisa Escobedo presented this item noting a resolution of support from the City Council is required by the Texas Department of Transportation for this item and the following item, and must accompany the grant application to be considered. She stated this Resolution would request funding to connect off-street pedestrian and cycle facilities along Heritage Avenue from Cheek-Sparger Road to Guadalupe Drive.

Mayor Lindamood opened and closed the public hearing without any speakers.

Councilmember Graves made a motion to approve Resolution R-25-5051, seconded by Deputy Mayor Pro Tem Richardson.

The motion was approved by the following vote:

Ayes: 7 – Mayor Lindamood, Mayor Pro Tem Elder, Deputy Mayor Pro Tem Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

7b Resolution R-25-5052

Approving support of the Cheek-Sparger Shared Use Path Project and requests for funding through the Texas Department of Transportation 2025 Transportation Alternatives Set-Aside (TA) Program

Mayor Lindamood read Resolution R-25-5052 in its entirety.

Public Works and Parks and Recreation Director Lisa Escobedo presented this item noting a resolution of support from the City Council is required by the Texas Department of Transportation for this item, and the previous item, and must accompany the grant application to be considered. She stated this Resolution would request funding for installation of a 10' shared use path from Bedford Road, extending to Silverwood Lane.

Mayor Lindamood opened and closed the public hearing without any speakers.

Mayor Pro Tem Elder made a motion to approve Resolution R-25-5052, seconded by Councilmember Alphonso.

The motion was approved by the following vote:

Ayes: 7 – Mayor Lindamood, Mayor Pro Tem Elder, Deputy Mayor Pro Tem Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

8. CITIZEN COMMENTS

Sayed Syed, 6705 Sapphire Circle North, discussed the Colleyville Boulevard medians and the Tarrant Appraisal District.

9. REPORTS

Colleyville Library Board Minutes - April 14, 2025

Planning and Zoning Commission Minutes - May 12, 2025

Planning and Zoning Commission Worksession Minutes - May 27, 2025

There was no discussion of this item.

10. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR TUESDAY, JUNE 17, 2025 - READING AND PUBLIC HEARING - RESOLUTION R-25-5053

This resolution was not needed.

11. ADJOURNMENT

There being no further business before the City Council, Mayor Lindamood adjourned the meeting without objection by the City Council at 8:17 p.m.

APPROVED BY A VOTE OF AYES, NAYS, ON THIS THE 1ST DAY OF JULY 2025.

Minutes taken and prepared by:

Christine Loven, TRMC
City Secretary



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4b

Agenda Date 7/1/2025

Number Resolution R-25-5055

Type Resolution

Department Engineering

Title

Approval of a Construction Services Agreement with Landscape Lighting of Fort Worth, Inc. dba Illuminations by Greenlee, for the SH26 Electrical and Lighting Extension Project, in an amount not to exceed \$512,894, a contingency amount not to exceed \$52,000, and authorizing the City Manager to execute the agreement

Explanation

Reading and Public Hearing

On September 17, 2024, the City Council approved Resolution R-24-4970, adopting the Capital Improvement Program (CIP) Fiscal Year 2025-2029. The CIP includes \$350,000 for the SH26 Electrical and Lighting Extension Project.

The SH26 Electrical and Lighting Extension Project consists of extending the median electrical between Glade Road and Centerpark Drive and a portion of the median between Hall-Johnson Road and Church Street. The scope includes coordination with Oncor for the installation of electric meters and fixtures, installation and boring of electrical conduits, installation of wiring, and associated lighting and figures, and repairing any damaged landscaping over the course of the construction.

Public notification of the invitation for bids was advertised in the *Fort Worth Star-Telegram* on April 27, May 4, 11, 18, and 25, 2025. The notice to bidders and bid packet were posted on CivCast for free downloading and distributed to the Dodge Lead Center, BlueBook Building and Construction Network, and Construct Connect, which includes ISqFt, CMD, CDC, and Bid Clerk. Additionally, staff directly notified a list of local contractors who may be interested in the bid opportunity. The project had 49 plan holders, of which 19 were general contractors, 12 sub-contractors, 7 suppliers, 6 others, 1 manufacturer, 2 plan rooms, 1 engineer, and 1 owner.

The City received three sealed bids, which were opened and publicly read aloud on May 28, 2025.

Financial Impact

The funding source for this project is the TIF.
Form 1295 - Acknowledged by City

Recommendation

Approve

Attachments

1. Bid Tabulation
2. Construction Services Agreement

City of Colleyville - Colleyville Boulevard Electrical and Lighting Extension Project

ID: ENG-2025-004

Item	Description	Unit	Quantity	Illuminations by Grenlee		Texas Standard Construction, Ltd.		Texan Municipal & Industrial	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization and Bonds in accordance with Specification A-4.19; for the sum of:	LS	1.00	\$19,750.00	\$19,750.00	\$39,580.00	\$39,580.00	\$52,500.00	\$52,500.00
2	Traffic Control, as required by Plans and Specifications, in accordance to City Standards and Details, for the sum of:	MO	3.00	\$13,950.00	\$41,850.00	\$2,100.00	\$6,300.00	\$12,500.00	\$37,500.00
3	Erosion control/SWPPP, complete and as shown, detailed and specified, for the sum of:	LS	1.00	\$74,120.00	\$74,120.00	\$5,780.00	\$5,780.00	\$7,500.00	\$7,500.00
4	Conduit and power connections to ONCOR, Pedestals and appurtenances for uplights, outlets, and irrigation controllers, complete and as shown, detailed and specified, for the sum of:	LS	1.00	\$44,564.00	\$44,564.00	\$18,105.00	\$18,105.00	\$60,000.00	\$60,000.00
5	Electrical Pedestals, complete and as shown, detailed and specified, for the sum of:	EA	4.00	\$6,875.00	\$27,500.00	\$11,385.00	\$45,540.00	\$10,500.00	\$42,000.00
6	Boring for sleeves (Under SH 26 from median to Pedestal), complete and as shown, detailed, and specified, for the sum of:	LF	148.00	\$70.00	\$10,360.00	\$92.00	\$13,616.00	\$65.00	\$9,620.00
7	BK Tree uplights, complete and as shown, detailed and specified, for the sum of:	EA	100.00	\$1,085.00	\$108,500.00	\$985.00	\$98,500.00	\$1,200.00	\$120,000.00
8	GFCI duplex power outlets, complete and as shown, detailed and specified, for the sum of:	EA	50.00	\$425.00	\$21,250.00	\$493.00	\$24,650.00	\$800.00	\$40,000.00
9	Conduit for tree uplights, complete and as shown, detailed and specified, for the sum of:	LF	3,300.00	\$17.35	\$57,255.00	\$32.00	\$105,600.00	\$55.00	\$181,500.00

Item	Description	Unit	Quantity	Illuminations by Grenlee		Texas Standard Construction, Ltd.		Texan Municipal & Industrial	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
10	Conduit for GFCI duplex power outlets, complete and as shown, detailed and specified, for the sum of:	LF	3,300.00	\$7.50	\$24,750.00	\$32.00	\$105,600.00	\$55.00	\$181,500.00
11	Conductor for tree uplights, complete and as shown, detailed and specified, for the sum of:	LF	3,300.00	\$7.65	\$25,245.00	\$14.80	\$48,840.00	\$55.00	\$181,500.00
12	Conductor for GFCI duplex power outlets, complete and as shown, detailed and specified, for the sum of:	LF	3,300.00	\$5.00	\$16,500.00	\$14.80	\$48,840.00	\$55.00	\$181,500.00
13	Trench 6" depth in existing landscape for electrical conduit, complete and as shown, detailed and specified, for the sum of:	LF	3,300.00	\$8.50	\$28,050.00	\$17.50	\$57,750.00	\$55.00	\$181,500.00
14	Repair and replace existing landscape disturbed by light fixture and electrical installations, complete and as shown, detailed and specified, for the sum of:	LF	3,300.00	\$4.00	\$13,200.00	\$8.65	\$28,545.00	\$25.00	\$82,500.00
Grand Total					\$512,894.00		\$647,246.00		\$1,359,120.00

CONSTRUCTION SERVICES AGREEMENT
COLLEYVILLE BOULEVARD MEDIAN ELECTRICAL
(Bid #ENG-2025-004)

This CONSTRUCTION SERVICES AGREEMENT ("Agreement") is made as of the Effective Date by and between **Landscape Lighting of Fort Worth, dba Illuminations by Greenlee**, a Texas Limited Liability Company, hereinafter called "Contractor", and the **City of Colleyville, Texas**, hereinafter called "City".

RECITALS

WHEREAS, City desires Contractor to perform certain work and services set forth in Section 1, below; and

WHEREAS, Contractor has expressed a willingness to perform said work and services, hereinafter referred to only as "services", specified in the Contract Documents and Section 1 of this Agreement.

NOW, THEREFORE, for and in consideration of the covenants and promises made one to the other herein, City and Contractor agree as follows:

Section 1. Scope of Services

Upon issuance of a written notice to proceed by City, Contractor agrees to provide to City the necessary services, labor, materials, equipment, and supplies to perform the Colleyville Boulevard Median Electrical (the "Project"), such services being more fully described herein and pursuant to the plans and specifications identified in the Contract Documents (defined below).

Section 2. Term of Agreement

The term of this Agreement shall begin on the last date of execution hereof (the "Effective Date") and shall continue until Contractor completes the services required herein to the satisfaction of City and has been paid in full by City, unless sooner terminated in conformance with this Agreement.

Section 3. Contract Documents

- (a) This Agreement is a part of the "Contract Documents", which include:
- (1) This Agreement, including all exhibits and addenda hereto;
 - (2) City's plans, specifications, and all other contract documents for the Project contained in City's Bid #ENG-2025-004;
 - (3) City's written notice(s) to proceed to the Contractor;
 - (4) Properly authorized change orders;
 - (5) Contractor's Bid Proposal ("Proposal" and/or "Response"); and
 - (6) Any other materials distributed by the City that relate to the Project.

In the event there exists a conflict between any term, provision, and/or interpretation of the Contract Documents, the documents shall take precedent and control in the order listed above in this section (which shall supersede any conflicting provision concerning priority of contract documents contained in the Bid Packet). If discrepancies are found that may impact Contractor's performance of the services for the Project, it shall be the Contractor's obligation to seek clarification as to which requirements or provisions control before undertaking any work on that component of the Project. Should the Contractor fail or refuse to seek a clarification of such conflicting or inconsistent requirements or provisions prior to any work on

that component of the Project, the Contractor shall be solely responsible for the costs and expenses - including additional time - necessary to cure, repair and/or correct that component of the Project.

Section 4. Contractor Obligations

(a) Performance of Services. To the extent reasonably necessary for Contractor to perform the services under this Agreement, Contractor shall be authorized to engage the services of any agents, assistants, persons, or corporations that Contractor may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of City. The cost of such personnel and assistance shall be a reimbursable expense to Contractor only if authorized in writing in advance by City. Unless otherwise agreed, Contractor shall provide and pay for all materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and all water, light, power, fuel, transportation and all other facilities necessary for the execution and completion of the Project.

(b) Quality Materials. Contractor shall be responsible for the professional quality, technical accuracy, and the coordination of all materials, construction, installation and other services furnished by Contractor under this Agreement. Unless otherwise specified in writing by City, all materials shall be new and both workmanship and materials shall be of a good quality. Contractor shall, if required, furnish satisfactory evidence as to the kind and quality of materials. Materials or work described in the Contract Documents that, so applied, have well known, technical or trade meaning shall be held to refer to such recognized standards. Contractor shall, without additional compensation, correct or revise any errors or deficiencies in the installation and construction of the Project components to conform as shown in the Project drawings and specifications.

(c) Additional Services. All minor details of the work not specifically mentioned in the Contract Documents but obviously necessary for the proper completion of the work, such as the proper connection of new work to old, shall be considered as incidental to and a part of the work for which the prices are set forth in this Agreement. Contractor will not be entitled to any additional compensation therefor unless specifically stated otherwise. Should City require additional services not included under this Agreement, Contractor shall make reasonable effort to provide such additional services at mutually agreed charges or rates, and within the time schedule prescribed by City, and without decreasing the effectiveness of the performance of services required under this Agreement. The terms "extra work" and "additional services" as used in this Agreement shall be understood to mean and include all work that may be required by City to be done by Contractor to accomplish any alteration or addition to the work as shown on the Project plans and drawings. It is agreed that Contractor shall perform all extra work under the direction of the City's representative when presented with a written work/change order signed by the City's representative, subject, however, to the right of Contractor to require written confirmation of such extra work order by City. No claims for extra services, additional services or changes in the services whatsoever, including any change in pricing or time for performance related to the services will be made by Contractor without first obtaining the City's written agreement and approval of a work/change order reflecting the same.

(d) Independent Contractor. It is understood and agreed by and between the parties that Contractor, while performing under this Agreement, is acting independently, and that City assumes no responsibility or liabilities to any third party in connection with Contractor's acts or omissions. All services to be performed by Contractor pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of City. Contractor shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. There is no intended third-party beneficiary to this Agreement.

(e) Inspection of Records. Contractor grants City and its designees the right to audit, examine, or inspect, at City's election, all of Contractor's Records relating to the performance of services under this Agreement, during the term of the Agreement and any retention period herein. City's audit, examination,

or inspection of Contractor's Records may be performed by a City designee, which may include its internal auditors or an outside representative engaged by City. Contractor agrees to retain Contractor's Records for a minimum of four (4) years following termination of the Agreement, unless there is an ongoing dispute under the contract; then, such retention period shall extend until final resolution of the dispute. "Contractor's Records" shall include any and all information, materials and data of every kind and character generated as a result of the services under this Agreement. City agrees that it will exercise its right to audit, examine or inspect Contractor's Records only during regular business hours unless City has provided advance written notice of an alternate time. Contractor agrees to allow City and its designees access to all of Contractor's Records, Contractor's facilities and the current or former employees of Contractor, deemed necessary by City or its designee(s), to perform such audit, inspection, or examination.

(f) Certification of No Conflicts. Contractor hereby warrants to the City that Contractor has made full disclosure in writing of any existing or potential conflicts of interest related to Contractor's services under this Agreement. In the event that any conflicts of interest arise after the Effective Date of this Agreement, Contractor hereby agrees immediately to make full disclosure to the City in writing.

(g) No Waiver of City's Rights. Neither City's review, approval or acceptance of, nor payment for any of the materials or services required under this Agreement, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and Contractor shall be and remain liable to City in accordance with applicable law for all damages to City caused by Contractor's negligent performance of any of the services furnished under this Agreement.

(h) Rights-of-Access. City will endeavor to provide such rights of access on any project site as may be reasonably necessary for Contractor to perform any required preliminary site studies, surveys, tests, or other necessary investigations prior to mobilization for the Project. Contractor will take all necessary and reasonable precautions to minimize damage to all personal and real property in the performance of such surveys, tests, studies and investigations.

(i) Storm Water Management. When performing or delivering services at or upon any property owned, leased, or managed by the City, or in performance of any services or other acts on behalf of, or at the direction of the City (regardless of location), Contractor shall at all times comply with (i) the City's Storm Water Management and Discharge Control provisions codified in Chapter 42 of the Colleyville Municipal Code, as amended, (ii) all applicable Minimum Best Management Practice requirements, as defined by the Texas Commission on Environmental Quality, and (iii) any Storm Water Pollution Prevention Plan (SWPPP) applicable to the worksite. Regardless of the applicability of the foregoing regulations, CONTRACTOR SHALL AT ALL TIMES BE RESPONSIBLE FOR IMPLEMENTING SUCH CONTROLS AS MAY BE REASONABLY NECESSARY TO MINIMIZE ANY NEGATIVE IMPACT TO THE STORM WATER COLLECTION SYSTEM OR ENVIRONMENT AND SHALL FOLLOW ALL STATE AND LOCAL ILLICIT DISCHARGE REPORTING PROCEDURES IN THE EVENT OF AN OCCURRENCE OR DISCHARGE.

(j) Compliance with Laws. Contractor shall comply with all laws, ordinances, rules, policies, orders, directives, and other regulations governing Contractor's performance of this Agreement.

Section 5. Payment

(a) Compensation. City agrees to pay Contractor for all services authorized in writing and properly performed by Contractor in a total amount not to exceed FIVE HUNDRED AND TWELVE THOUSAND, EIGHT HUNDRED AND NINETY-FOUR DOLLARS (\$512,894.00) ("Contract Price"), subject to additions or deletions for change orders and/or extra work agreed upon in writing.

(b) Method of Payment. Unless otherwise agreed by the parties in writing, payment to Contractor shall be monthly based on a monthly progress report and detailed monthly itemized statement for services submitted by Contractor that shows the names of the Contractor's employees, agents, or subcontractors performing the services, the time worked, the actual services performed, and the rates charged for such services, in a form acceptable to City. City shall pay such monthly statements within thirty (30) days after receipt of a completed submission and City's verification of the services performed.

(c) Schedule of Values and Application for Payment. City may deduct from any amounts due or to become due to Contractor any sum or sums owing by Contractor to City. In the event of any breach by Contractor of any provision or obligation of this Agreement, or in the event of the assertion by any third-party of a claim or lien against City, or the City's premises, arising out of Contractor's performance under this Agreement, City shall have the right to retain out of any payments due or to become due to Contractor an amount sufficient to completely protect the City from any and all loss, damage or expense therefrom, until the breach, claim, or lien has been satisfactorily remedied by Contractor. Additionally, City may, on account of subsequently discovered evidence, withhold the whole or part of any payment to such extent as may be necessary to protect itself from loss on account of:

- (1) defective work not remedied;
- (2) claims filed or reasonable evidence indicating possible filing of claims;
- (3) failure of Contractor to make payments promptly to subcontractors or for material or labor which City may pay as an agent for the Contractor; or
- (4) damages to another contractor or subcontractor.

When the above grounds are removed, or Contractor provides a letter of credit, or similar guaranty satisfactory to City (to be determined in City's sole discretion) which will protect City in the amount withheld because of said grounds, City will release the amounts withheld.

Section 6. Performance Schedule

(a) Time for Performance. Contractor shall perform all services as provided for under this Agreement in a proper, efficient, timely, and professional manner in accordance with City's requirements. The time for performance under this Agreement is ninety (90) calendar days. Accordingly, Contractor shall complete all work related to the Project on or before ninety (90) calendar days following the date of City's written notice to proceed to Contractor.

(b) Extensions; Written Request Required. No allowance of any extension of time, for any cause whatever (including an event of Force Majeure), shall be claimed by or granted to Contractor, unless (i) Contractor shall have made written request to City for such extension within forty-eight (48) hours after the cause for such extension occurred, and (ii) City and Contractor have agreed in writing that such additional time shall be granted. As used in this section, the term "Force Majeure" shall mean that Contractor's performance of the services under this Agreement is prevented or delayed, in whole or in part, to such an extent that Contractor would not be able to complete the services (or any partial component thereof) within the time for performance set forth herein by reason of or through work strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, court judgment, act of God, pandemic, or other specific cause reasonably beyond Contractor's control and not attributable to its malfeasance, neglect or nonfeasance. Should Contractor timely request an extension of time due to an event of force majeure under this section, City and Contractor may agree in writing to suspended Contractor's performance until such disability to perform (other than a payment obligation) is removed; provided, that Contractor shall use commercially reasonable efforts to remove any such causes and resume performance of the services under this Agreement as soon as reasonably practicable.

(c) Costs of Delay. Contractor understands and agrees that time is of the essence of this contract, and that for each day of delay beyond the number of calendar days agreed upon for the completion of the work herein specified and contracted for (after due allowance for such extension of time as may otherwise be provided for extension of time herein), the Owner may withhold permanently from the Contract Price an amount equal to \$1,500.00 per day, which the parties agree represents a reasonable estimation of the actual costs that would be incurred by the City in the event of such delay. In the event Contractor's performance under this Agreement is delayed or interfered with, regardless of reason, Contractor shall not be entitled to any increase in fee or price, or to damages or additional compensation as a consequence of such delays.

Section 7. Ownership of Project; Bill of Sale; No Liens

(a) Title of Ownership. Contractor warrants that title to all services, including all equipment and materials incorporated into the Project, will pass to City no later than the time of final payment. Contractor further warrants that upon payment by City, all services for which payments have been received from City shall be free and clear of liens, claims, security interests or other encumbrances in favor of Contractor or any other person or entity whatsoever.

(b) Assignment; Bill of Sale. Contractor agrees, no later than the time of completion of the Project, to assign to City all manufacturer's warranties relating to equipment, materials and labor used in the Project and further agrees it will at all times perform the services in a manner that will, to the greatest extent possible, preserve all manufacturer's warranties. If necessary as a matter of law, Contractor may retain the right to enforce directly any such manufacturers' warranties during the one year period following the date of acceptance of the Project by City; provided, that City's rights related to the same shall not be subordinate to Contractor's enforcement rights.

CONTRACTOR AGREES TO INDEMNIFY, DEFEND, AND SAVE CITY HARMLESS FROM ALL CLAIMS RELATED TO ANY DEMANDS OF SUBCONTRACTORS, LABORERS, WORKMEN, MECHANICS, MATERIALMEN, AND SUPPLIERS OF MACHINERY AND PARTS THEREOF, EQUIPMENT, POWER TOOLS, ALL SUPPLIES ARISING OUT OF THE PERFORMANCE OF THIS AGREEMENT. CONTRACTOR SHALL FURNISH SATISFACTORY EVIDENCE THAT ALL OBLIGATIONS DESCRIBED HEREIN HAVE BEEN PAID, DISCHARGED OR WAIVED UPON CITY'S WRITTEN REQUEST.

Section 8. Default; Termination; Abandonment

(a) Default; Notice to Cure. A party shall be deemed in default under this Agreement if the party is in breach of a material provision of this Agreement and said breach is not cured within ten (10) days written notice of default by the other party. In the event the breaching party has notified the other party in writing that it is diligently working to cure the breach and has provided reasonable evidence in support of the same, the breaching party shall not be deemed in default until the thirtieth (30th) day following the non-breaching party's notice of default.

(b) Default by Contractor. In addition to default under Section 7(a) above, Should Contractor fail to comply with any term or condition this Agreement applicable to Contractor, or become disabled and unable to comply with any provisions of this Agreement related to the quality or character of the services or time of performance, Contractor shall be deemed in default of this Agreement. If such default is not corrected within ten (10) days after written notice by City to Contractor, City may, at its sole discretion and without prejudice to any other right or remedy:

- (1) terminate this Agreement and be relieved of any further payment or consideration to Contractor except for all services determined by City to be satisfactorily completed prior to such termination. Payment for work satisfactorily completed shall be for actual costs

incurred and non-refundable, including reasonable salaries and travel expenses of Contractor to and from meetings called by City at which Contractor is required to attend, but shall not include any loss of profit of Contractor. City may further proceed to complete the services in any manner deemed proper by City, either by the use of its own forces or by resubletting to others; or

- (2) City may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at Contractor's sole expense.

(b) Suspension or Termination by City. City may suspend or terminate this Agreement for cause or without cause at any time by giving written notice to Contractor. In the event suspension or termination is without cause, payment to Contractor, in accordance with the terms of this Agreement, will be made based on services reasonably determined by City to be satisfactorily performed as of the date of suspension or termination. Such payment will become payable upon delivery of all instruments of service to City and City's acceptance of the same. If City requires a modification of the services under this Agreement, and in the event City and Contractor fail to agree upon such modification(s), City shall have the option of terminating this Agreement and Contractor's services hereunder at no additional cost other than the payment to Contractor in accordance with the terms of this Agreement for the services reasonably determined by City to be properly performed prior to such termination date.

(c) Abandonment. If Contractor should abandon and fail or refuse to resume work within ten (10) days after written notification from the City, or if Contractor fails to timely comply with the orders of the City, when such orders are consistent with the Contract Documents, then, and in that case, where a performance bond(s) exists, the surety on the bond(s) may be notified in writing by City and directed to complete the work (at City's sole discretion), and a copy of said notice shall be delivered to Contractor. After receiving said notice of abandonment, Contractor shall not remove from the work any machinery, equipment, tools, materials or supplies then on the job, but the same, together with any materials and equipment under contract for the work, may be held for use on the work by the City or the surety on the performance bond, or another Contractor in completion of the work; and Contractor shall not receive any rental or credit therefor, having hereby acknowledged that the use of such equipment and materials will ultimately reduce the cost to complete the work and be reflected in the final settlement. In the event a surety fails to comply with City's written notice provided for herein, then the City may provide for completion of the work in either of the following elective manners:

- (1) the City may employ such labor and use such machinery, equipment, tools, materials and supplies as said City may deem necessary to complete the work and charge the expense of such labor, machinery, equipment, tools, materials and supplies to Contractor, which shall be deducted and paid by City out of such amounts as may be due, or that may thereafter at any time become due to the Contractor under this Agreement. In case such expense is less than the sum which would have been payable under this Agreement if the same had been completed by the Contractor, then Contractor shall receive the difference. In case such expense is greater than the sum which would have been payable under this Agreement if the same had been completed by said Contractor, then the Contractor and/or its surety (ies) shall pay the amount of such excess to the City; or
- (2) the City may (under sealed bids when and in the manner required by law) let the contract to another Contractor for the completion of the work under substantially the same terms and conditions which are provided in this Agreement. In the case of any increase in cost to the City under the new contract as compared to what would have been the cost under this Agreement, such increase shall be charged to the Contractor and its surety (ies) shall be and remain bound therefor. However, should the cost to complete any such new contract

prove to be less than what would have been the cost to complete under this Agreement, the Contractor and/or its surety (ies) shall be credited therewith.

(d) Remedies Cumulative. The remedies in this section are cumulative and nothing herein shall be deemed a waiver of any other remedy available to the City under this Agreement, including its remedies upon default provided herein above.

Section 9. Insurance

Contractor shall during the term hereof maintain in full force and effect all policies of insurance reasonably required by City and in compliance with the Contract Documents. Contractor's obligation to provide acceptable certificates of insurance is a material condition of this Agreement, and services under this Agreement shall not commence until certificates of insurance have been received, reviewed, and accepted by City. The minimum coverages and limits of liability for the policies of insurance required under this Agreement are maintained by and accessible through the City's purchasing department.

Section 10. Indemnification

(a) Release of liability. CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF CONTRACTOR PURSUANT TO THIS AGREEMENT. CONTRACTOR HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICIALS, OFFICERS, EMPLOYEES, OR AGENTS (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE (OTHER THAN THE GROSS NEGLIGENCE OF CITY, IN WHICH CASE CONTRACTOR SHALL WAIVE ALL CLAIMS TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR AND/OR ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION).

(b) Contractor's Indemnity Obligation. CONTRACTOR AGREES TO INDEMNIFY AND SAVE HARMLESS CITY FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY CONTRACTOR'S PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF CONTRACTOR, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE, IN WHOLE OR IN PART, FROM OR ARE ATTRIBUTED TO THE GROSS NEGLIGENCE OF CITY, IN WHICH CASE CONTRACTOR SHALL INDEMNIFY CITY ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR AND/OR ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION).

(c) Notice of Claim(s). Contractor shall promptly advise City in writing of any claim or demand against the City, related to or arising out of Contractor's acts or omissions under this Agreement and shall see to the investigation and defense of such claims or demand at Contractor's sole cost and expense; provided, that City, at its option and at its own expense, may participate in such defense without relieving Contractor of any of its obligations hereunder.

CONTRACTOR'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY CONTRACTOR UNDER THIS AGREEMENT. THE PROVISIONS OF THIS SECTION 10 SHALL SURVIVE TERMINATION OF THIS AGREEMENT.

Section 11. Notice

All notices required by this Agreement shall be in writing and addressed to the parties at the addresses set forth on the signature page(s) of this Agreement (or to such other address that may be designated by the receiving party from time to time in accordance with this section). All notices shall be delivered by (a) personal delivery, (b) certified or registered mail (in each case, return receipt requested, postage prepaid), (c) nationally recognized overnight courier (with all fees pre-paid), or (d) email of a pdf document containing the required notice. Such notice or document shall be deemed to be delivered or given, whether actually received or not, (i) when received if delivered or given in person, (ii) if sent by United States mail, three (3) business days after being deposited in the United States mail as set forth above, (iii) on the next business day after the day the notice or document is provided to a nationally recognized carrier to be delivered as set forth above, or (iv) if sent by email, the next business day. A confirmation of delivery report which reflects the time that the email was delivered to the recipient's last notified email address is prima facie evidence of its receipt by the recipient, unless the sender receives a delivery failure notification, indicating that the email has not been delivered to the recipient.

Section 12. Sales and Use Taxes

Contractor understands and acknowledges that City is a governmental entity and exempt from the payment of sales and use taxes for certain materials and equipment conveyed to City as part of this Project or otherwise incorporated into the Project. City agrees to provide Contractor such documentation as may otherwise be required by state law to allow Contractor to avoid payment of sales and uses taxes for materials and equipment with respect to the Project to the extent allowed by law.

Section 13. Texas Government Code Verifications

Contractor's execution of this Agreement shall serve as its acknowledgement and written verification that: (i) the requirements of Subchapter J, Chapter 552, Government Code, apply to this Agreement and Contractor agrees that the Agreement can be terminated if Contractor knowingly or intentionally fails to comply with a requirement of that subchapter; (ii) pursuant to Texas Government Code Chapter 2270, that Contractor's organization does not presently boycott Israel and will not boycott Israel during the term of this Agreement; and (iii) pursuant to Texas Government Code Chapter 2251, that Contractor's organization does not current discriminate against firearm and ammunition industries and will not for the term of the contract. Discriminating means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with the firearm or ammunition industry or with a person or entity doing business in the firearm or ammunition industry, but does not include an action made for ordinary business purposes.

Section 14. Miscellaneous

(a) Contractor shall not assign or sublet this Agreement, in whole or in part, without the prior written consent of City. (b) Contractor shall comply with all federal, state, county and municipal laws, ordinances, resolutions, regulations, rules, policies, orders, and directives applicable to the services under this Agreement. (c) The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the state district courts of Tarrant County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said courts. (d) This Agreement contains the

entire understanding of the parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. (e) The exhibits attached hereto, if any, are incorporated herein and made a part hereof for all purposes. (f) Unless expressly provided otherwise herein, this Agreement may only be modified, amended, supplemented or waived by a mutual written agreement of the parties. (g) In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it. (h) Any of the representations and obligations of the parties, as well as any rights and benefits of the parties pertaining to a period of time following the termination of this Agreement shall survive termination. (i) This Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties. (j) Each party represents that it has full capacity and authority to grant all rights and assume all obligations granted and assumed under this Agreement. (k) Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY –
SIGNATURES ON FOLLOWING PAGE(S)]

IN WITNESS WHEREOF, the parties have executed and delivered this Agreement as of the Effective Date.

For City: CITY OF COLLEYVILLE, TEXAS By: _____ Jerry Ducay City Manager Date: _____	For Contractor: ILLUMINATIONS BY GREENLEE By: _____ Terry Lassenigne President Date: _____
<u>Notice Address:</u> City of Colleyville Attn: City Manager 100 Main Street, 3rd Floor City of Colleyville, Texas 76034 E: jducay@colleyville.com ATTEST: By: _____ Christine Loven City Secretary Date: _____	<u>Notice Address:</u> Landscape Lighting of Fort Worth, Inc., dba Illuminations by Greenlee Attn: Terry Lassenigne, President 2840 Simpson Lane Carrollton, Texas 75006 E: terry@illuminationsbygreenlee.com

GovDox Colleyville Contract ID:
CSA_ED_July 1, 2025_Rev20230112



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4c

Agenda Date 7/1/2025

Number Resolution R-25-5055

Type Resolution

Department Public Works

Title

Approval of entering into a Construction Services Agreement with Walker Utilities, Inc., for an amount not to exceed \$69,560 and a contingency amount not to exceed \$7,000, for the Woodland Hills Channel Restoration project and to share costs with Woodland Hills Homeowner's Association to fund the repairs, and authorizing the City Manager to execute the agreement

Explanation

Reading and Public Hearing

Last year, the City's sanitary sewer suffered a break in the pipe. The sewer pipe was repaired, but the concrete drainage channel in the area sustained damage related to erosion. The City has been co-operating with the Woodland Hills Homeowner's Association (HOA) to coordinate the repairs. The HOA has committed to contributing \$9,229 in funding for the repair.

The scope of the project consists of restoring the channel in the immediate area of the sewer line utilizing grouted rock riprap, clearing existing trees, and restoring all disturbed areas with hydro-mulch.

The City solicited quotes from qualified firms to perform the work. Walker Utilities, Inc. is the lowest qualified bidder.

Financial Impact

The funding sources for this project is the Capital Utilities fund

Recommendation

Approve

Attachments

1. Construction Services Agreement

**CONSTRUCTION SERVICES AGREEMENT
WOODLAND HILLS CHANNEL RESTORATION**

This CONSTRUCTION SERVICES AGREEMENT ("Agreement") is made as of the Effective Date by and between **Walker Utilities, Inc.**, a Texas Corporation, hereinafter called "Contractor", and the **City of Colleyville, Texas**, hereinafter called "City".

RECITALS

WHEREAS, City desires Contractor to perform certain work and services set forth in Section 1, below; and

WHEREAS, Contractor has expressed a willingness to perform said work and services, hereinafter referred to only as "services", specified in the Contract Documents and Section 1 of this Agreement.

NOW, THEREFORE, for and in consideration of the covenants and promises made one to the other herein, City and Contractor agree as follows:

Section 1. Scope of Services

Upon issuance of a written notice to proceed by City, Contractor agrees to provide to City the necessary services, labor, materials, equipment, and supplies to perform the Woodland Hills Channel Restoration (the "Project"), such services being more fully described herein and pursuant to the plans and specifications identified in the Contract Documents (defined below).

Section 2. Term of Agreement

The term of this Agreement shall begin on the last date of execution hereof (the "Effective Date") and shall continue until Contractor completes the services required herein to the satisfaction of City and has been paid in full by City, unless sooner terminated in conformance with this Agreement.

Section 3. Contract Documents

- (a) This Agreement is a part of the "Contract Documents", which include:
- (1) This Agreement, including all exhibits and addenda hereto;
 - (2) City's plans, specifications, and all other contract documents for the Project;
 - (3) City's written notice(s) to proceed to the Contractor;
 - (4) Properly authorized change orders;
 - (5) Contractor's Bid Proposal ("Proposal" and/or "Response"); and
 - (6) Any other materials distributed by the City that relate to the Project.

In the event there exists a conflict between any term, provision, and/or interpretation of the Contract Documents, the documents shall take precedent and control in the order listed above in this section (which shall supersede any conflicting provision concerning priority of contract documents contained in the Bid Packet). If discrepancies are found that may impact Contractor's performance of the services for the Project, it shall be the Contractor's obligation to seek clarification as to which requirements or provisions control before undertaking any work on that component of the Project. Should the Contractor fail or refuse to seek a clarification of such conflicting or inconsistent requirements or provisions prior to any work on that component of the Project, the Contractor shall be solely responsible for the costs and expenses - including additional time - necessary to cure, repair and/or correct that component of the Project.

Section 4. Contractor Obligations

(a) Performance of Services. To the extent reasonably necessary for Contractor to perform the services under this Agreement, Contractor shall be authorized to engage the services of any agents, assistants, persons, or corporations that Contractor may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of City. The cost of such personnel and assistance shall be a reimbursable expense to Contractor only if authorized in writing in advance by City. Unless otherwise agreed, Contractor shall provide and pay for all materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and all water, light, power, fuel, transportation and all other facilities necessary for the execution and completion of the Project.

(b) Quality Materials. Contractor shall be responsible for the professional quality, technical accuracy, and the coordination of all materials, construction, installation and other services furnished by Contractor under this Agreement. Unless otherwise specified in writing by City, all materials shall be new and both workmanship and materials shall be of a good quality. Contractor shall, if required, furnish satisfactory evidence as to the kind and quality of materials. Materials or work described in the Contract Documents that, so applied, have well known, technical or trade meaning shall be held to refer to such recognized standards. Contractor shall, without additional compensation, correct or revise any errors or deficiencies in the installation and construction of the Project components to conform as shown in the Project drawings and specifications.

(c) Additional Services. All minor details of the work not specifically mentioned in the Contract Documents but obviously necessary for the proper completion of the work, such as the proper connection of new work to old, shall be considered as incidental to and a part of the work for which the prices are set forth in this Agreement. Contractor will not be entitled to any additional compensation therefor unless specifically stated otherwise. Should City require additional services not included under this Agreement, Contractor shall make reasonable effort to provide such additional services at mutually agreed charges or rates, and within the time schedule prescribed by City, and without decreasing the effectiveness of the performance of services required under this Agreement. The terms "extra work" and "additional services" as used in this Agreement shall be understood to mean and include all work that may be required by City to be done by Contractor to accomplish any alteration or addition to the work as shown on the Project plans and drawings. It is agreed that Contractor shall perform all extra work under the direction of the City's representative when presented with a written work/change order signed by the City's representative, subject, however, to the right of Contractor to require written confirmation of such extra work order by City. No claims for extra services, additional services or changes in the services whatsoever, including any change in pricing or time for performance related to the services will be made by Contractor without first obtaining the City's written agreement and approval of a work/change order reflecting the same.

(d) Independent Contractor. It is understood and agreed by and between the parties that Contractor, while performing under this Agreement, is acting independently, and that City assumes no responsibility or liabilities to any third party in connection with Contractor's acts or omissions. All services to be performed by Contractor pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of City. Contractor shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. There is no intended third-party beneficiary to this Agreement.

(e) Inspection of Records. Contractor grants City and its designees the right to audit, examine, or inspect, at City's election, all of Contractor's Records relating to the performance of services under this Agreement, during the term of the Agreement and any retention period herein. City's audit, examination, or inspection of Contractor's Records may be performed by a City designee, which may include its internal auditors or an outside representative engaged by City. Contractor agrees to retain Contractor's Records for a minimum of four (4) years following termination of the Agreement, unless there is an ongoing dispute under the contract; then, such retention period shall extend until final resolution of the dispute.

"Contractor's Records" shall include any and all information, materials and data of every kind and character generated as a result of the services under this Agreement. City agrees that it will exercise its right to audit, examine or inspect Contractor's Records only during regular business hours unless City has provided advance written notice of an alternate time. Contractor agrees to allow City and its designees access to all of Contractor's Records, Contractor's facilities and the current or former employees of Contractor, deemed necessary by City or its designee(s), to perform such audit, inspection, or examination.

(f) Certification of No Conflicts. Contractor hereby warrants to the City that Contractor has made full disclosure in writing of any existing or potential conflicts of interest related to Contractor's services under this Agreement. In the event that any conflicts of interest arise after the Effective Date of this Agreement, Contractor hereby agrees immediately to make full disclosure to the City in writing.

(g) No Waiver of City's Rights. Neither City's review, approval or acceptance of, nor payment for any of the materials or services required under this Agreement, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and Contractor shall be and remain liable to City in accordance with applicable law for all damages to City caused by Contractor's negligent performance of any of the services furnished under this Agreement.

(h) Rights-of-Access. City will endeavor to provide such rights of access on any project site as may be reasonably necessary for Contractor to perform any required preliminary site studies, surveys, tests, or other necessary investigations prior to mobilization for the Project. Contractor will take all necessary and reasonable precautions to minimize damage to all personal and real property in the performance of such surveys, tests, studies and investigations.

(i) Storm Water Management. When performing or delivering services at or upon any property owned, leased, or managed by the City, or in performance of any services or other acts on behalf of, or at the direction of the City (regardless of location), Contractor shall at all times comply with (i) the City's Storm Water Management and Discharge Control provisions codified in Chapter 42 of the Colleyville Municipal Code, as amended, (ii) all applicable Minimum Best Management Practice requirements, as defined by the Texas Commission on Environmental Quality, and (iii) any Storm Water Pollution Prevention Plan (SWPPP) applicable to the worksite. Regardless of the applicability of the foregoing regulations, CONTRACTOR SHALL AT ALL TIMES BE RESPONSIBLE FOR IMPLEMENTING SUCH CONTROLS AS MAY BE REASONABLY NECESSARY TO MINIMIZE ANY NEGATIVE IMPACT TO THE STORM WATER COLLECTION SYSTEM OR ENVIRONMENT AND SHALL FOLLOW ALL STATE AND LOCAL ILLICIT DISCHARGE REPORTING PROCEDURES IN THE EVENT OF AN OCCURRENCE OR DISCHARGE.

(j) Compliance with Laws. Contractor shall comply with all laws, ordinances, rules, policies, orders, directives, and other regulations governing Contractor's performance of this Agreement.

Section 5. Payment

(a) Compensation. City agrees to pay Contractor for all services authorized in writing and properly performed by Contractor in a total amount not to exceed SEVENTY-SIX THOUSAND, FIVE HUNDRED AND SIXTY DOLLARS (\$76,560.00) ("Contract Price"), subject to additions or deletions for change orders and/or extra work agreed upon in writing.

(b) Method of Payment. Unless otherwise agreed by the parties in writing, payment to Contractor shall be monthly based on a monthly progress report and detailed monthly itemized statement for services submitted by Contractor that shows the names of the Contractor's employees, agents, or subcontractors performing the services, the time worked, the actual services performed, and the rates charged

for such services, in a form acceptable to City. City shall pay such monthly statements within thirty (30) days after receipt of a completed submission and City's verification of the services performed.

(c) Schedule of Values and Application for Payment. City may deduct from any amounts due or to become due to Contractor any sum or sums owing by Contractor to City. In the event of any breach by Contractor of any provision or obligation of this Agreement, or in the event of the assertion by any third-party of a claim or lien against City, or the City's premises, arising out of Contractor's performance under this Agreement, City shall have the right to retain out of any payments due or to become due to Contractor an amount sufficient to completely protect the City from any and all loss, damage or expense therefrom, until the breach, claim, or lien has been satisfactorily remedied by Contractor. Additionally, City may, on account of subsequently discovered evidence, withhold the whole or part of any payment to such extent as may be necessary to protect itself from loss on account of:

- (1) defective work not remedied;
- (2) claims filed or reasonable evidence indicating possible filing of claims;
- (3) failure of Contractor to make payments promptly to subcontractors or for material or labor which City may pay as an agent for the Contractor; or
- (4) damages to another contractor or subcontractor.

When the above grounds are removed, or Contractor provides a letter of credit, or similar guaranty satisfactory to City (to be determined in City's sole discretion) which will protect City in the amount withheld because of said grounds, City will release the amounts withheld.

Section 6. Performance Schedule

(a) Time for Performance. Contractor shall perform all services as provided for under this Agreement in a proper, efficient, timely, and professional manner in accordance with City's requirements. The time for performance under this Agreement is sixty (60) calendar days. Accordingly, Contractor shall complete all work related to the Project on or before sixty (60) calendar days following the date of City's written notice to proceed to Contractor.

(b) Extensions; Written Request Required. No allowance of any extension of time, for any cause whatever (including an event of Force Majeure), shall be claimed by or granted to Contractor, unless (i) Contractor shall have made written request to City for such extension within forty-eight (48) hours after the cause for such extension occurred, and (ii) City and Contractor have agreed in writing that such additional time shall be granted. As used in this section, the term "Force Majeure" shall mean that Contractor's performance of the services under this Agreement is prevented or delayed, in whole or in part, to such an extent that Contractor would not be able to complete the services (or any partial component thereof) within the time for performance set forth herein by reason of or through work strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, court judgment, act of God, pandemic, or other specific cause reasonably beyond Contractor's control and not attributable to its malfeasance, neglect or nonfeasance. Should Contractor timely request an extension of time due to an event of force majeure under this section, City and Contractor may agree in writing to suspended Contractor's performance until such disability to perform (other than a payment obligation) is removed; provided, that Contractor shall use commercially reasonable efforts to remove any such causes and resume performance of the services under this Agreement as soon as reasonably practicable.

(c) Costs of Delay. Contractor understands and agrees that time is of the essence of this contract, and no damaged will be paid for delay.

Section 7. Ownership of Project; Bill of Sale; No Liens

(a) Title of Ownership. Contractor warrants that title to all services, including all equipment and materials incorporated into the Project, will pass to City no later than the time of final payment. Contractor further warrants that upon payment by City, all services for which payments have been received from City shall be free and clear of liens, claims, security interests or other encumbrances in favor of Contractor or any other person or entity whatsoever.

(b) Assignment; Bill of Sale. Contractor agrees, no later than the time of completion of the Project, to assign to City all manufacturer's warranties relating to equipment, materials and labor used in the Project and further agrees it will at all times perform the services in a manner that will, to the greatest extent possible, preserve all manufacturer's warranties. If necessary as a matter of law, Contractor may retain the right to enforce directly any such manufacturers' warranties during the one year period following the date of acceptance of the Project by City; provided, that City's rights related to the same shall not be subordinate to Contractor's enforcement rights.

CONTRACTOR AGREES TO INDEMNIFY, DEFEND, AND SAVE CITY HARMLESS FROM ALL CLAIMS RELATED TO ANY DEMANDS OF SUBCONTRACTORS, LABORERS, WORKMEN, MECHANICS, MATERIALMEN, AND SUPPLIERS OF MACHINERY AND PARTS THEREOF, EQUIPMENT, POWER TOOLS, ALL SUPPLIES ARISING OUT OF THE PERFORMANCE OF THIS AGREEMENT. CONTRACTOR SHALL FURNISH SATISFACTORY EVIDENCE THAT ALL OBLIGATIONS DESCRIBED HEREIN HAVE BEEN PAID, DISCHARGED OR WAIVED UPON CITY'S WRITTEN REQUEST.

Section 8. Default; Termination; Abandonment

(a) Default; Notice to Cure. A party shall be deemed in default under this Agreement if the party is in breach of a material provision of this Agreement and said breach is not cured within ten (10) days written notice of default by the other party. In the event the breaching party has notified the other party in writing that it is diligently working to cure the breach and has provided reasonable evidence in support of the same, the breaching party shall not be deemed in default until the thirtieth (30th) day following the non-breaching party's notice of default.

(b) Default by Contractor. In addition to default under Section 7(a) above, Should Contractor fail to comply with any term or condition this Agreement applicable to Contractor, or become disabled and unable to comply with any provisions of this Agreement related to the quality or character of the services or time of performance, Contractor shall be deemed in default of this Agreement. If such default is not corrected within ten (10) days after written notice by City to Contractor, City may, at its sole discretion and without prejudice to any other right or remedy:

- (1) terminate this Agreement and be relieved of any further payment or consideration to Contractor except for all services determined by City to be satisfactorily completed prior to such termination. Payment for work satisfactorily completed shall be for actual costs incurred and non-refundable, including reasonable salaries and travel expenses of Contractor to and from meetings called by City at which Contractor is required to attend, but shall not include any loss of profit of Contractor. City may further proceed to complete the services in any manner deemed proper by City, either by the use of its own forces or by resubletting to others; or
- (2) City may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at Contractor's sole expense.

(b) Suspension or Termination by City. City may suspend or terminate this Agreement for cause or without cause at any time by giving written notice to Contractor. In the event suspension or

termination is without cause, payment to Contractor, in accordance with the terms of this Agreement, will be made based on services reasonably determined by City to be satisfactorily performed as of the date of suspension or termination. Such payment will become payable upon delivery of all instruments of service to City and City's acceptance of the same. If City requires a modification of the services under this Agreement, and in the event City and Contractor fail to agree upon such modification(s), City shall have the option of terminating this Agreement and Contractor's services hereunder at no additional cost other than the payment to Contractor in accordance with the terms of this Agreement for the services reasonably determined by City to be properly performed prior to such termination date.

(c) Abandonment. If Contractor should abandon and fail or refuse to resume work within ten (10) days after written notification from the City, or if Contractor fails to timely comply with the orders of the City, when such orders are consistent with the Contract Documents, then, and in that case, where a performance bond(s) exists, the surety on the bond(s) may be notified in writing by City and directed to complete the work (at City's sole discretion), and a copy of said notice shall be delivered to Contractor. After receiving said notice of abandonment, Contractor shall not remove from the work any machinery, equipment, tools, materials or supplies then on the job, but the same, together with any materials and equipment under contract for the work, may be held for use on the work by the City or the surety on the performance bond, or another Contractor in completion of the work; and Contractor shall not receive any rental or credit therefor, having hereby acknowledged that the use of such equipment and materials will ultimately reduce the cost to complete the work and be reflected in the final settlement. In the event a surety fails to comply with City's written notice provided for herein, then the City may provide for completion of the work in either of the following elective manners:

- (1) the City may employ such labor and use such machinery, equipment, tools, materials and supplies as said City may deem necessary to complete the work and charge the expense of such labor, machinery, equipment, tools, materials and supplies to Contractor, which shall be deducted and paid by City out of such amounts as may be due, or that may thereafter at any time become due to the Contractor under this Agreement. In case such expense is less than the sum which would have been payable under this Agreement if the same had been completed by the Contractor, then Contractor shall receive the difference. In case such expense is greater than the sum which would have been payable under this Agreement if the same had been completed by said Contractor, then the Contractor and/or its surety (ies) shall pay the amount of such excess to the City; or
- (2) the City may (under sealed bids when and in the manner required by law) let the contract to another Contractor for the completion of the work under substantially the same terms and conditions which are provided in this Agreement. In the case of any increase in cost to the City under the new contract as compared to what would have been the cost under this Agreement, such increase shall be charged to the Contractor and its surety (ies) shall be and remain bound therefor. However, should the cost to complete any such new contract prove to be less than what would have been the cost to complete under this Agreement, the Contractor and/or its surety (ies) shall be credited therewith.

(d) Remedies Cumulative. The remedies in this section are cumulative and nothing herein shall be deemed a waiver of any other remedy available to the City under this Agreement, including its remedies upon default provided herein above.

Section 9. Insurance

Contractor shall during the term hereof maintain in full force and effect all policies of insurance reasonably required by City and in compliance with the Contract Documents. Contractor's obligation to provide acceptable certificates of insurance is a material condition of this Agreement, and services under this Agreement shall not commence until certificates of insurance have been received, reviewed, and

accepted by City. The minimum coverages and limits of liability for the policies of insurance required under this Agreement are maintained by and accessible through the City's purchasing department.

Section 10. Indemnification

(a) Release of liability. CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF CONTRACTOR PURSUANT TO THIS AGREEMENT. CONTRACTOR HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICIALS, OFFICERS, EMPLOYEES, OR AGENTS (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE (OTHER THAN THE GROSS NEGLIGENCE OF CITY, IN WHICH CASE CONTRACTOR SHALL WAIVE ALL CLAIMS TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR AND/OR ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION).

(b) Contractor's Indemnity Obligation. CONTRACTOR AGREES TO INDEMNIFY AND SAVE HARMLESS CITY FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY CONTRACTOR'S PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF CONTRACTOR, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE, IN WHOLE OR IN PART, FROM OR ARE ATTRIBUTED TO THE GROSS NEGLIGENCE OF CITY, IN WHICH CASE CONTRACTOR SHALL INDEMNIFY CITY ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR AND/OR ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION).

(c) Notice of Claim(s). Contractor shall promptly advise City in writing of any claim or demand against the City, related to or arising out of Contractor's acts or omissions under this Agreement and shall see to the investigation and defense of such claims or demand at Contractor's sole cost and expense; provided, that City, at its option and at its own expense, may participate in such defense without relieving Contractor of any of its obligations hereunder.

CONTRACTOR'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY CONTRACTOR UNDER THIS AGREEMENT. THE PROVISIONS OF THIS SECTION 10 SHALL SURVIVE TERMINATION OF THIS AGREEMENT.

Section 11. Notice

All notices required by this Agreement shall be in writing and addressed to the parties at the addresses set forth on the signature page(s) of this Agreement (or to such other address that may be designated by the receiving party from time to time in accordance with this section). All notices shall be delivered by (a) personal delivery, (b) certified or registered mail (in each case, return receipt requested, postage prepaid), (c) nationally recognized overnight courier (with all fees pre-paid), or (d) email of a pdf

document containing the required notice. Such notice or document shall be deemed to be delivered or given, whether actually received or not, (i) when received if delivered or given in person, (ii) if sent by United States mail, three (3) business days after being deposited in the United States mail as set forth above, (iii) on the next business day after the day the notice or document is provided to a nationally recognized carrier to be delivered as set forth above, or (iv) if sent by email, the next business day. A confirmation of delivery report which reflects the time that the email was delivered to the recipient's last notified email address is prima facie evidence of its receipt by the recipient, unless the sender receives a delivery failure notification, indicating that the email has not been delivered to the recipient.

Section 12. Sales and Use Taxes

Contractor understands and acknowledges that City is a governmental entity and exempt from the payment of sales and use taxes for certain materials and equipment conveyed to City as part of this Project or otherwise incorporated into the Project. City agrees to provide Contractor such documentation as may otherwise be required by state law to allow Contractor to avoid payment of sales and uses taxes for materials and equipment with respect to the Project to the extent allowed by law.

Section 13. Texas Government Code Verifications

Contractor's execution of this Agreement shall serve as its acknowledgement and written verification that: (i) the requirements of Subchapter J, Chapter 552, Government Code, apply to this Agreement and Contractor agrees that the Agreement can be terminated if Contractor knowingly or intentionally fails to comply with a requirement of that subchapter; (ii) pursuant to Texas Government Code Chapter 2270, that Contractor's organization does not presently boycott Israel and will not boycott Israel during the term of this Agreement; and (iii) pursuant to Texas Government Code Chapter 2251, that Contractor's organization does not current discriminate against firearm and ammunition industries and will not for the term of the contract. Discriminating means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with the firearm or ammunition industry or with a person or entity doing business in the firearm or ammunition industry, but does not include an action made for ordinary business purposes.

Section 14. Miscellaneous

(a) Contractor shall not assign or sublet this Agreement, in whole or in part, without the prior written consent of City. (b) Contractor shall comply with all federal, state, county and municipal laws, ordinances, resolutions, regulations, rules, policies, orders, and directives applicable to the services under this Agreement. (c) The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the state district courts of Tarrant County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said courts. (d) This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. (e) The exhibits attached hereto, if any, are incorporated herein and made a part hereof for all purposes. (f) Unless expressly provided otherwise herein, this Agreement may only be modified, amended, supplemented or waived by a mutual written agreement of the parties. (g) In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it. (h) Any of the representations and obligations of the parties, as well as any rights and benefits of the parties pertaining to a period of time following the termination of this Agreement shall survive termination. (i) This Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of

copies hereof each signed by less than all, but together signed by all of the parties. (j) Each party represents that it has full capacity and authority to grant all rights and assume all obligations granted and assumed under this Agreement. (k) Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY –
SIGNATURES ON FOLLOWING PAGE(S)]

IN WITNESS WHEREOF, the parties have executed and delivered this Agreement as of the Effective Date.

For City: CITY OF COLLEYVILLE, TEXAS By: _____ Jerry Ducay City Manager Date: _____	For Contractor: WALKER UTILITIES, INC. By: _____ Jason Escobedo Estimator Date: _____
<u>Notice Address:</u> City of Colleyville Attn: City Manager 100 Main Street, 3rd Floor City of Colleyville, Texas 76034 E: jducay@colleyville.com ATTEST: By: _____ Christine Loven City Secretary Date: _____	<u>Notice Address:</u> Walker Utilities, Inc. Attn: Jason Escobedo, Estimator Walker Utilities, Inc. 124 Brown Trail Hurst, TX 76053 E: jrace531@yahoo.com

GovDox Colleyville Contract ID:
CSA_pk_July 1, 2025_Rev20230112



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4d

Agenda Date 7/1/2025

Number Resolution R-25-5055

Type Resolution

Department City Manager

Title

Approval of the FY2026 fleet replacement schedule

Explanation

Reading and Public Hearing

At the June 17, 2025 City Council Worksession, the draft FY2026 fleet replacement plan was presented and discussed. This agenda item provides for formal approval of the replacement plan for FY2026, which includes the sale of 27 vehicles and purchase of 27 vehicles through the Enterprise Fleet Management program. The attached FY26 purchase and sell list provides the detail for each vehicle.

Financial Impact

The estimated value of the vehicles being sold is approximately \$327,500. The estimated cost of vehicles being purchased is \$1,907,476 including aftermarket equipment. The fleet replacement program is funded through a variety of sources including the General Fund, Utility Fund, Drainage Fund, and CCCPD Fund.

Recommendation

Approve

Attachments

1. FY26 Vehicle Purchase and Sell List

Department	Vehicle Type	Model Year	Make	Series	Estimated Acquisition	Estimated Resale
IT	1/2 Ton Cargo Van	2026	Ford	Transit-150 Cargo Base Rear-Wheel Drive Low Roof Van 130 in. WB	\$61,600	\$12,000
Facilities	1/2 Ton Cargo Van	2026	Ford	Transit-150 Cargo Base Rear-Wheel Drive Low Roof Van 130 in. WB	\$59,434	\$7,500
Police	Tahoe	2026	Chevrolet	Tahoe Police Vehicle 4dr 4x2	\$99,334	\$6,000
Police	Tahoe	2026	Chevrolet	Tahoe Police Vehicle 4dr 4x2	\$99,334	\$11,500
Parks	1 Ton Truck	2026	Ford	F-350 XL 4x2 SD Crew Cab 8 ft. box 176 in. WB SRW	\$94,896	\$18,000
PW - Water	1/2 Ton Truck	2026	Chevrolet	Silverado 1500 Work Truck 4x2 Double Cab 6.6 ft. box 147.4 in. WB	\$49,412	\$11,500
PW - Engineering	1/2 Ton Truck	2026	Chevrolet	Silverado 1500 Work Truck 4x2 Double Cab 6.6 ft. box 147.4 in. WB	\$49,517	\$15,000
PW - Drainage	1/2 Ton Truck	2026	Chevrolet	Silverado 1500 Work Truck 4x2 Double Cab 6.6 ft. box 147.4 in. WB	\$49,412	\$14,500
PW - Engineering	1/2 Ton Truck	2026	Chevrolet	Silverado 1500 Work Truck 4x2 Double Cab 6.6 ft. box 147.4 in. WB	\$49,517	\$14,500
Community Development	1/2 Ton Truck	2026	Chevrolet	Silverado 1500 Work Truck 4x2 Double Cab 6.6 ft. box 147.4 in. WB	\$49,517	\$15,500
PW - Street	1/2 Ton Truck	2026	Chevrolet	Silverado 1500 Work Truck 4x2 Double Cab 6.6 ft. box 147.4 in. WB	\$49,412	\$15,500
Community Development	1/2 Ton Truck	2026	Chevrolet	Silverado 1500 Work Truck 4x2 Double Cab 6.6 ft. box 147.4 in. WB	\$49,517	\$15,500
Police	Tahoe	2026	Chevrolet	Tahoe LS 4dr 4x2	\$69,607	\$11,500
Parks & Rec	1/2 Ton Truck	2026	Chevrolet	Silverado 1500 Work Truck 4x2 Crew Cab 5.75 ft. box 147.4 in. WB	\$51,979	\$17,000
Police	Midsize SUV	2026	Chevrolet	Traverse LT 4dr Front-Wheel Drive	\$52,589	\$12,000
Police	Tahoe	2026	Chevrolet	Tahoe Police Vehicle 4dr 4x2	\$99,334	\$7,500
Police	Tahoe	2026	Chevrolet	Tahoe Police Vehicle 4dr 4x2	\$99,334	\$7,000
Fire	1/2 Ton Truck	2026	Chevrolet	Silverado 1500 Work Truck 4x4 Crew Cab 5.75 ft. box 147.4 in. WB	\$76,118	\$9,500
Fire	3/4 Ton Truck	2026	Chevrolet	Silverado 2500HD Custom 4x4 Crew Cab 6.75 ft. box 159 in. WB	\$101,956	\$10,500
PW - Fleet	Midsize SUV	2026	Chevrolet	Traverse LT 4dr Front-Wheel Drive	\$45,902	\$16,000
Fire	3/4 Ton Truck	2026	Chevrolet	Silverado 2500HD Custom 4x4 Crew Cab 6.75 ft. box 159 in. WB	\$101,956	\$10,500
Police	Fullsize Sedan	2026	Nissan	Altima S 4dr Front-Wheel Drive Sedan	\$32,396	\$12,500
Police	Midsize SUV	2026	Chevrolet	Traverse LT 4dr Front-Wheel Drive	\$44,802	\$12,500
PW - Waste Water	F-550	2026	Ford	F-550 Chassis XL 4x4 SD Crew Cab 203 in. WB DRW	\$109,628	\$9,000
Police	Tahoe	2026	Chevrolet	Tahoe Police Vehicle 4dr 4x2	\$99,334	\$5,500
PW - Street	F-550	2026	Ford	F-550 Chassis XL 4x4 SD Crew Cab 203 in. WB DRW	\$96,428	\$16,000
CMO	Large SUV	2026		Chevy Tahoe or Ford Expedition	\$65,207	\$13,500
					\$1,907,476	\$327,500



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 5a

Agenda Date 7/1/2025

Number Ordinance O-25-2334

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit for a fence on Lot 3, Block 1, of the McCrady Addition, located at 5820 Bransford Road, Case ZC25-012

Explanation

First Reading and Public Hearing

Ashraf (John) Shehata, the applicant, has submitted a request for a Special Use Permit (SUP) to allow a fence to extend beyond the front façade of the house on Lot 3, Block 1, McCrady Addition, being approximately 0.86 acres, and zoned R-20 Single Family Residential district.

Existing Conditions/Background: The subject property, 5820 Bransford Road, has R-20 zoning and is located on the west side of the street south of the intersection of Bransford Road and Shelton Drive, and has a new single-family residence.

SUP Request: The applicant is requesting approval of an SUP to allow for a wrought iron fence 6 feet in height to extend beyond the front façade of the house within the required front yard setback. The proposed fence is requested to be placed approximately on the front property line. The wrought iron fence will include masonry columns.

Code of Ordinances – Section 3.26 Fences, Free Standing Walls, and Screening Materials Regulations of the Land Development Code establishes the maximum size and location of fencing to be permitted by staff on a residential lot:

"E. Fence and Free-Standing Wall Setback Requirement:

1. Front Yards: No fence or freestanding wall greater than thirty (30) inches in height and no greater than twenty-five (25) percent opaque construction shall be located beyond the front façade of the primary residential structure.

a. The primary fencing material shall be wrought iron, pre-formed concrete, poured-in-place concrete, concrete masonry unit (CMU), brick, approved wood rail construction, a combination thereof or other similar material approved by the City Building Official. All poured in place concrete and CMU shall contain an architectural finish.

d. Exceptions to front yard requirement: Lots containing a minimum of 40,000 square feet, and subdivisions shall be allowed to construct a perimeter fence within the front yard setback. Said fencing shall be no greater than eight (8) feet in height and shall have no greater than twenty-five (25) percent opaque construction within the front yard. Allowed construction materials shall be the same as paragraph '1.a' above. This exception shall not apply to properties zoned as a PUD district."

Regulation "1" above applies in this case requiring that no fence be allowed to extend beyond the front façade of the house. The lot falls just short of meeting the 40,000 square foot lot size exception. The Land Development Code provides the opportunity to request an SUP to modify from the requirements.

Special Use Permit Provision: Any request for a building permit for a fence/wall which does not meet the criteria in this Section shall only be authorized after approval of a SUP by the City Council using the procedures contained elsewhere in this Land Development Code.

Analysis: The proposed fence is requested to be placed approximately on the property line. The lot size is 37,652 square feet in size. If the SUP is approved, the proposed fence would align with the fences of the houses adjacent to the property.

Plat Status: The property is platted as Lot 3, Block 1, McCrady Addition.

DRC Review: The DRC met on May 19th and determined the case could be scheduled for the next available Planning and Zoning Commission meeting.

Drainage: NA

Surrounding Development: The properties to the north and east are zoned R-40 and contain single-family residential development. The properties to the south and west are zoned R-20 and contain single-family residential development.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff is neutral on this request.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the request at their June 9, 2025 meeting by a vote of 5-0.

Financial Impact

There is no financial impact to the City.

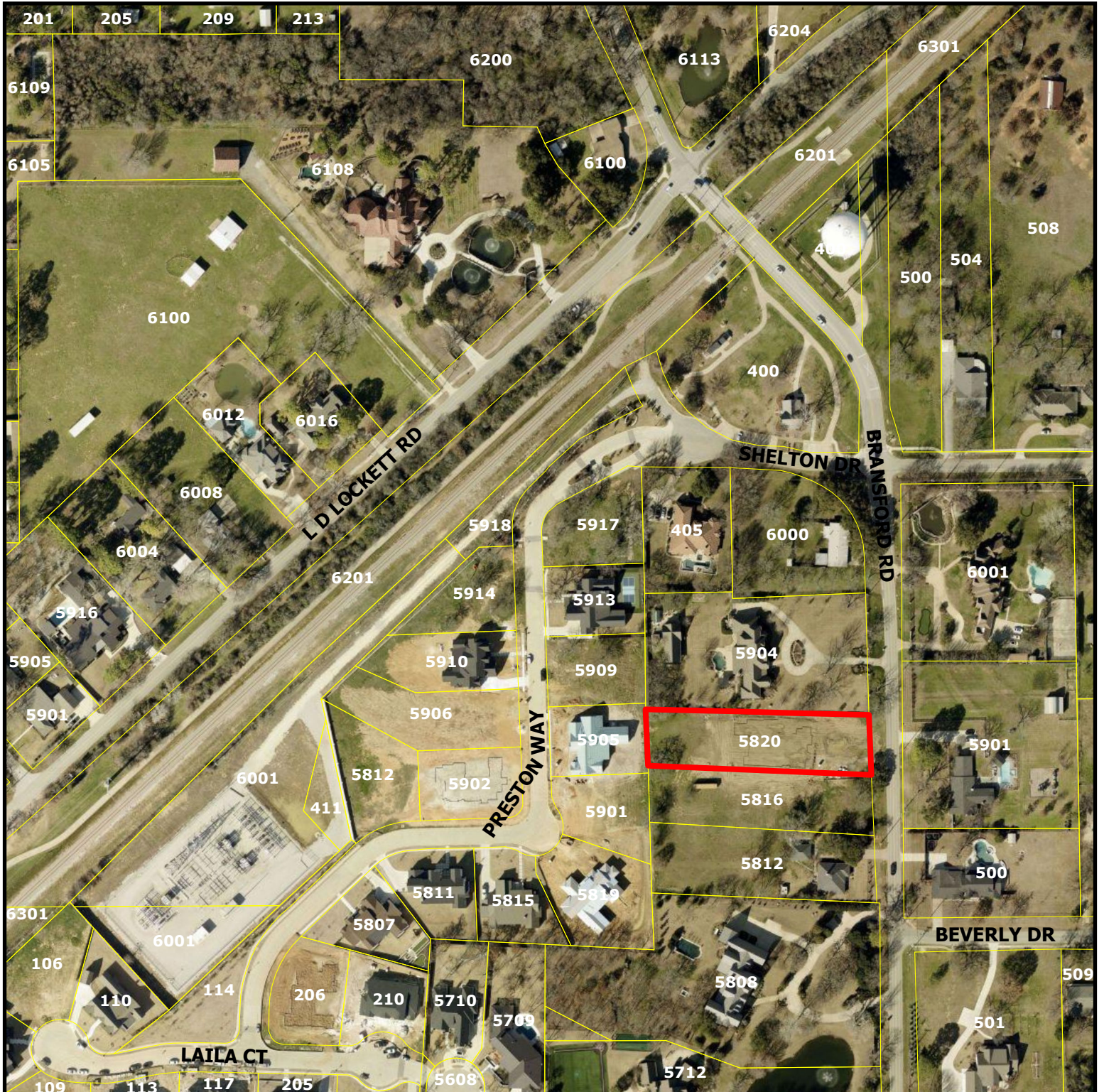
Recommendation

None

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Site Plan
5. Renderings
6. Notification List
7. Notification Map
8. Notification Letter
9. Ordinance O-25-2334

Aerial Map

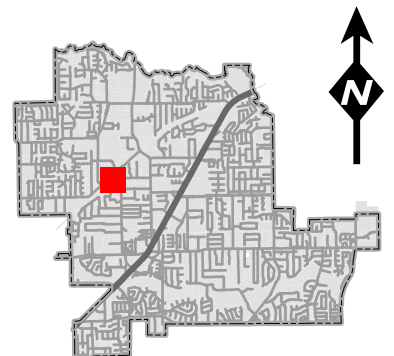


ZC25-012

5820 Bransford Rd

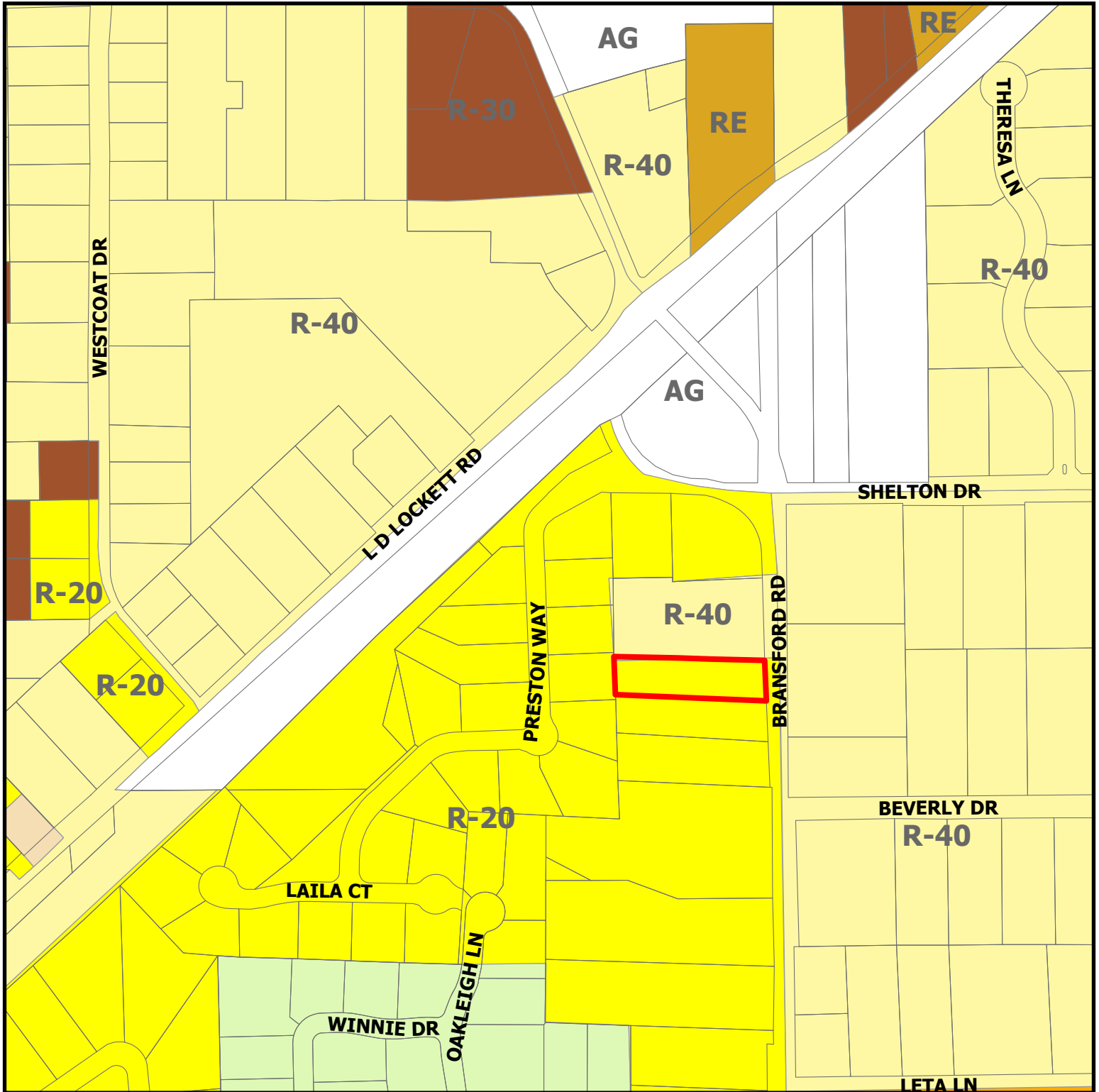


Subject Property



DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

Zoning Map

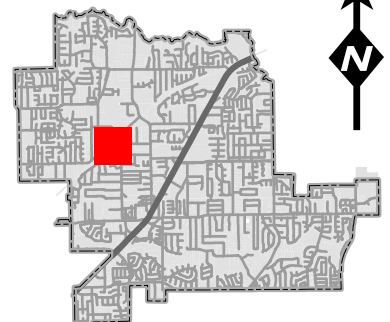


ZC25-012

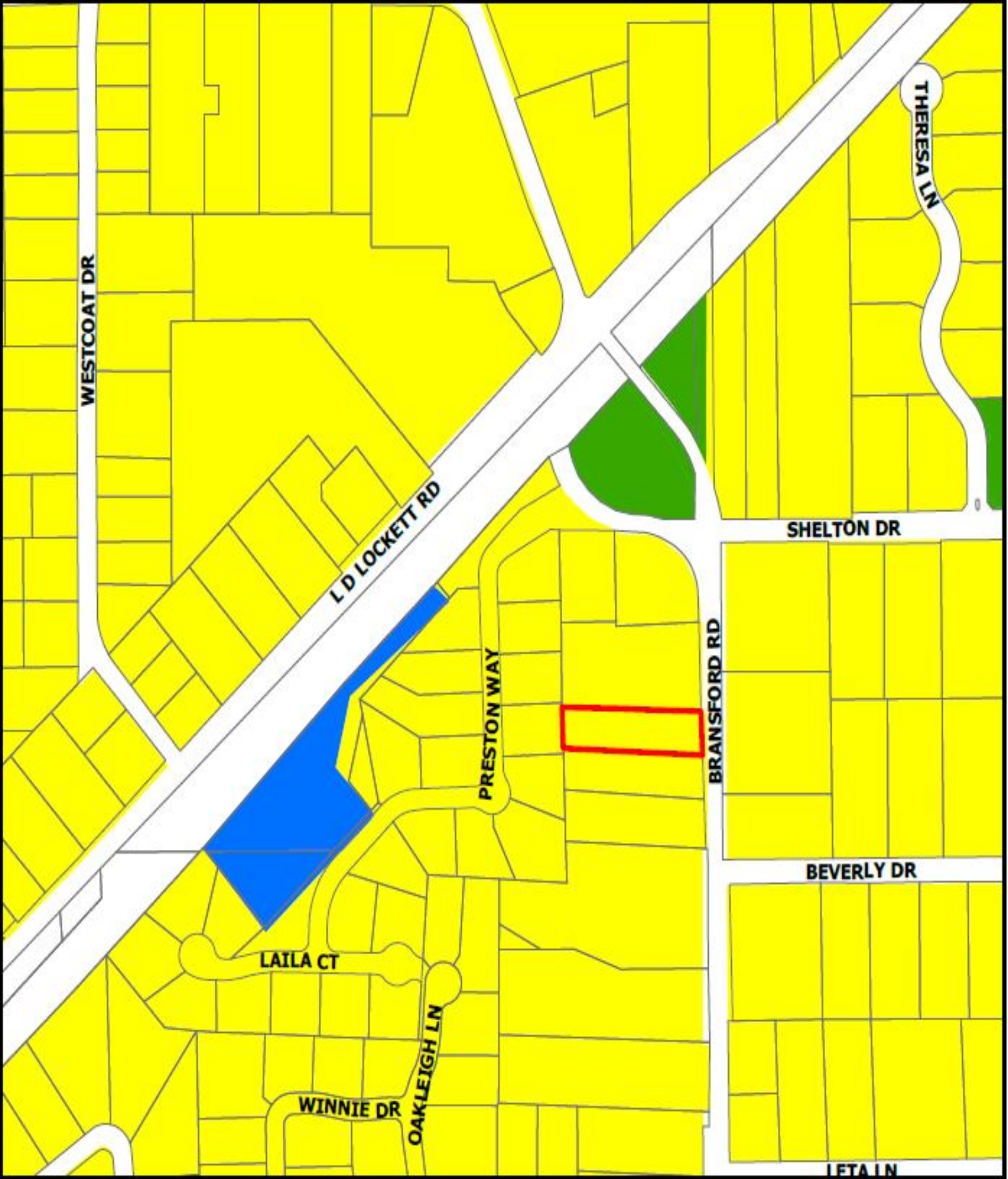
5820 Bransford Rd



Subject Property



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WESTCOAT DR

L D LOCKETT RD

PRESTON WAY

BRANSFORD RD

THERESA LN

SHELTON DR

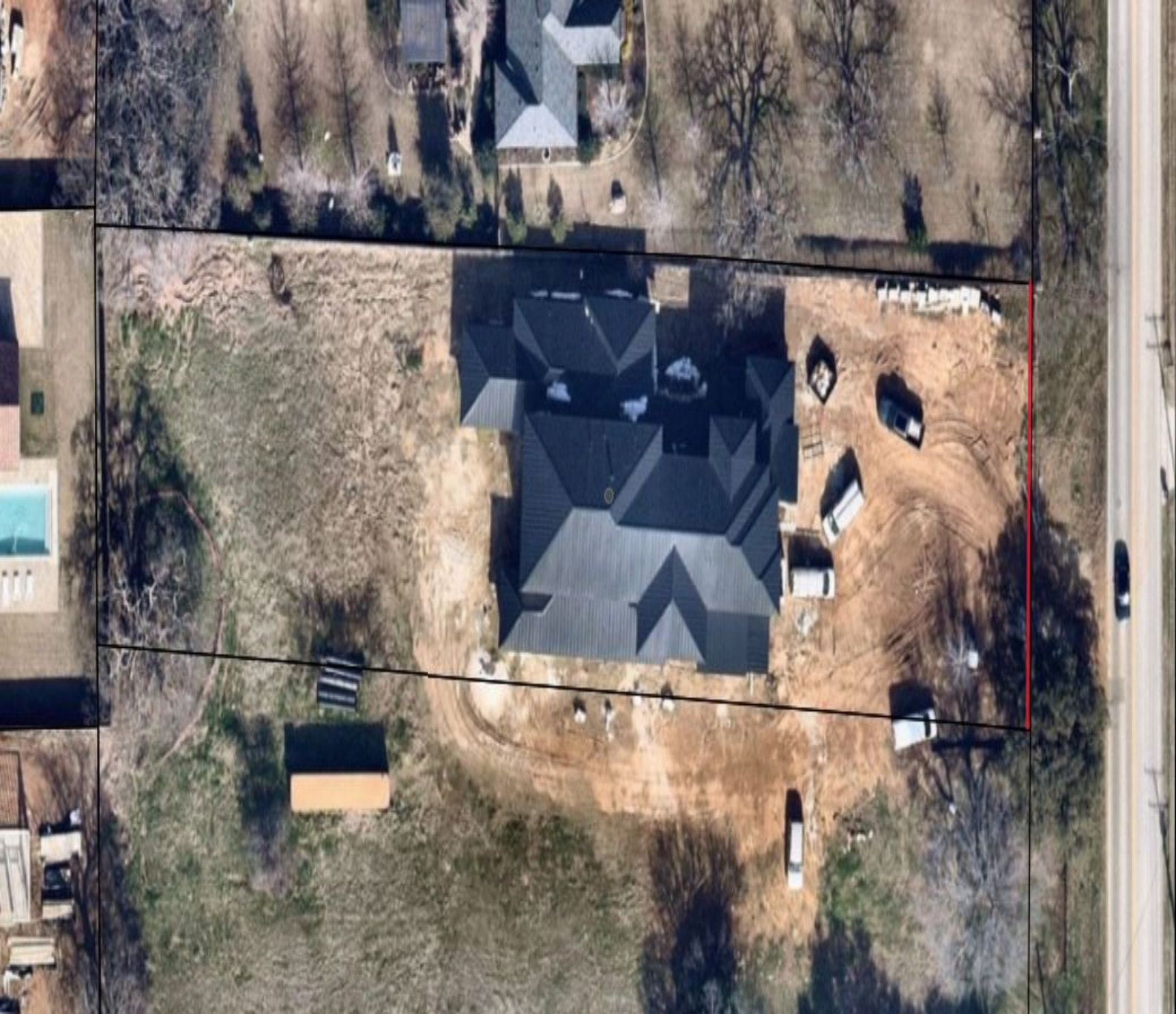
BEVERLY DR

LETA LN

LAILA CT

WINNIE DR

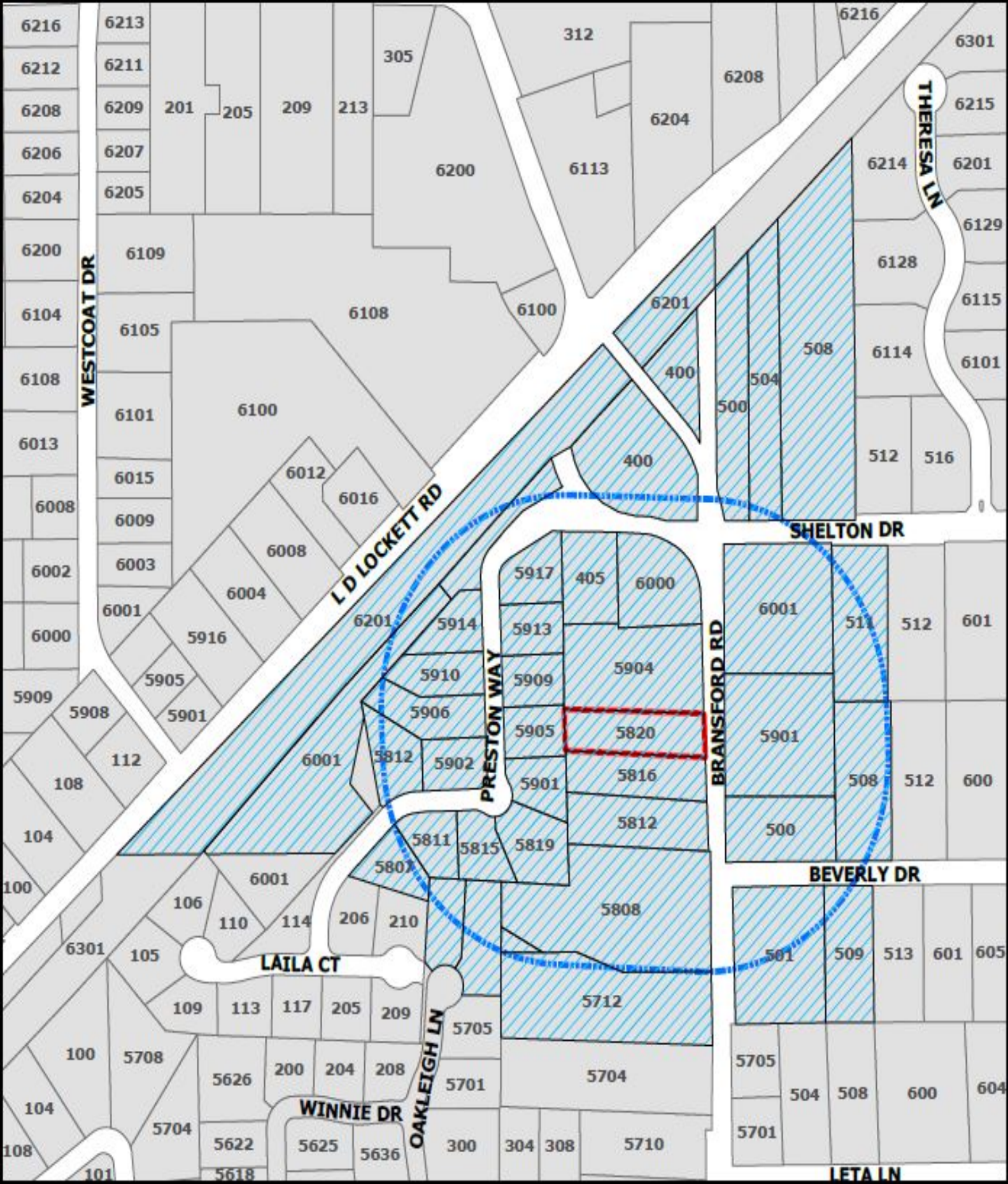
OAKLEIGH LN







OBJECTID	Owner_Name	Owner_Addr	Owner_City	Owner_Zip	Situs_Addr
1	MCCRADY, KATHRYN	5812 BRANSFORD RD	COLLEYVILLE, TX	76034	5812 BRANSFORD RD
2	AMTGO SONSTRUCTION AND CONSULTING LLC	1521 WAGONWHEEL TRL	KELLER, TX	76248	5816 BRANSFORD RD
3	SHEHATA, ASHRAF	1521 WAGONWHEEL TR	KELLER, TX	76248	5820 BRANSFORD RD
4	DUNNING, STEVEN	5710 OAKLEIGH LN	COLLEYVILLE, TX	76034	5710 OAKLEIGH LN
5	SAMUELS, DONNA KAY	5709 OAKLEIGH LN	COLLEYVILLE, TX	76034	5709 OAKLEIGH LN
6	LAMA, PASANG	6001 BRANSFORD RD	COLLEYVILLE, TX	76034	6001 BRANSFORD RD
7	THE PANNO LIVING TRUST	5901 BRANSFORD RD	COLLEYVILLE, TX	76034	5901 BRANSFORD RD
8	WEST, NICHOLAS	500 BEVERLY DR	COLLEYVILLE, TX	76034	500 BEVERLY DR
9	RIMMER, HARRY L	508 BEVERLY DR	COLLEYVILLE, TX	76034	508 BEVERLY DR
10	MACAULAY, ANDREW	511 SHELTON AVE	COLLEYVILLE, TX	76034	511 SHELTON DR
11	OREGAN, BRIAN	513 BEVERLY DR	COLLEYVILLE, TX	76034	509 BEVERLY DR
12	HEMANI LAW GROUP PLLC	2705 SAN JACINTO DR	EULESS, TX	76039	5917 PRESTON WAY
13	PAL, ROHAN	5913 PRESTON WAY	COLLEYVILLE, TX	76034	5913 PRESTON WAY
14	JEFF AND JANA BURNETT REVOCABLE TRUST	1637 FOUNTAIN PASS DR	COLLEYVILLE, TX	76034	5909 PRESTON WAY
15	THE SHAWN AND LISA GOFF REVOCABLE TRUST	3000 MAHAN CT	GRAPEVINE, TX	76051	5905 PRESTON WAY
16	MORENO, JUAN	2605 BEL AIR LN	FLOWER MOUND, TX	75022	5901 PRESTON WAY
17	SILVA, JIMMY	5819 PRESTON WAY	COLLEYVILLE, TX	76034	5819 PRESTON WAY
18	DYER, ALEC	5815 PRESTON WAY	COLLEYVILLE, TX	76034	5815 PRESTON WAY
19	DENKE, DEBRA	5811 PRESTON WAY	COLLEYVILLE, TX	76034	5811 PRESTON WAY
20	MOSS, BRANDON	5807 PRESTON WAY	COLLEYVILLE, TX	76034	5807 PRESTON WAY
21	GHHB TALON HILL LLC	1105 GLADE RD STE 100	COLLEYVILLE, TX	76034	5902 PRESTON WAY
22	J&L PRESTON MANOR LLC	433 LAS COLINAS BLVD E STE 1290	IRVING, TX	75039	5906 PRESTON WAY
23	J&L PRESTON MANOR LLC	433 LAS COLINAS BLVD E STE 1290	IRVING, TX	75039	5910 PRESTON WAY
24	SCHURMAN, DEREK	816 8TH ST SE	DEMOTTE, IN	46310	5914 PRESTON WAY
25	BROWN, DALLAS C	3426 KNOB OAK DR	GRAPEVINE, TX	76051	5812 PRESTON WAY
26	PRESTON MANOR RESIDENTIAL COMMUNITY INC	6400 INTERNATIONAL PKWY SUITE 1000	PLANO, TX	75093	5918 PRESTON WAY
27	CARNEY, MAX	5712 BRANSFORD RD	COLLEYVILLE, TX	76034	5712 BRANSFORD RD
28	MINOR, ARVIL	5808 BRANSFORD RD	COLLEYVILLE, TX	76034	5808 BRANSFORD RD
29	MINOR, ARVIL	5808 BRANSFORD RD	COLLEYVILLE, TX	76034	5808 BRANSFORD RD
30	COWAN, LARRY B	5904 BRANSFORD RD	COLLEYVILLE, TX	76034	5904 BRANSFORD RD
31	BRISTOL, DAVID E	501 BEVERLY DR	COLLEYVILLE, TX	76034	501 BEVERLY DR
32	WITMAN, GEORGE	405 SHELTON DR	COLLEYVILLE, TX	76034	405 SHELTON DR
33	DOODY, KEVIN	401 W L D LOCKETT RD	COLLEYVILLE, TX	76034	508 SHELTON DR
34	COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	400 SHELTON DR
35	REGIONAL RAIL ROW CO	PO BOX 660163	DALLAS, TX	75266	6201 L D LOCKETT RD
36	ONCOR ELECTRIC DELIVERY CO LLC	PO BOX 139100	DALLAS, TX	75313	6001 L D LOCKETT RD
37	COWAN, LARRY	6000 BRANSFORD RD	COLLEYVILLE, TX	76034	6000 BRANSFORD RD
38	DOODY, KEVIN	401 W L D LOCKETT RD	COLLEYVILLE, TX	76034	504 SHELTON DR
39	DOODY, KEVIN	401 W L D LOCKETT RD	COLLEYVILLE, TX	76034	500 SHELTON DR
40	ALIANNE ESTATES	6201 Theresa Lane	COLLEYVILLE, TX	76034	COURTESY NOTICE
41	GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
	MHS Land Development LLC	1521 Wagonwheel Trl	Keller, TX	76248	1521 Wagonwheel Trl





NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, June 9, 2025 at 7:00 p.m.
City Council Meetings: Tuesday, July 1, 2025 & Tuesday, July 15, 2025 at 7:00 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit for a fence on Lot 3, Block 1, of the McCrady Addition, located at 5820 Bransford Road, Case ZC25-012. The request is to allow a 6 foot wrought-iron fence within the required front yard setback along the property line.

Zoning Case: ZC25-012

Applicant: MHS Land Development

Owner: Ashraf (John) Shehata

Location: 5820 Bransford Rd

Property Description: Lot 3, Block 1, McCrady Addition

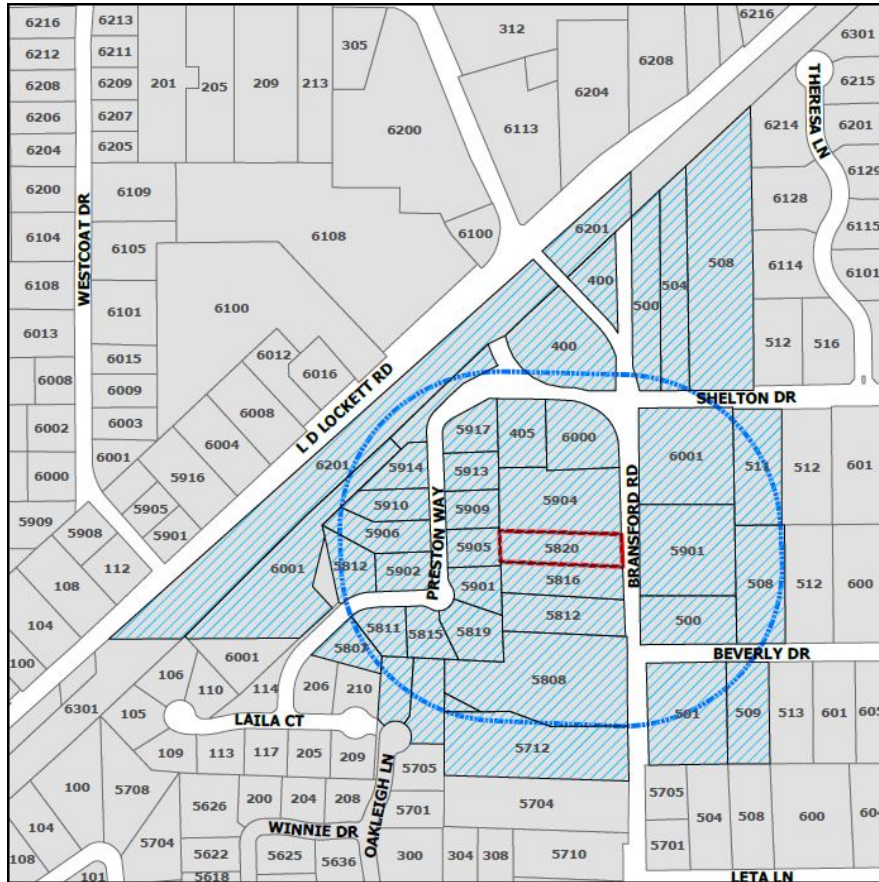
Present Zoning: R-20, Single Family Residential

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address or email below:

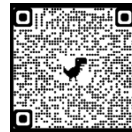
Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034
Citizenletters@colleyville.com

NOTICE OF PUBLIC HEARING



If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1050. Please reference the zoning case number when requesting information.

Kristopher Potts

Kristopher Potts
Planner

ORDINANCE O-25-2334

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON APPROXIMATELY 0.86 ACRES, BEING LOT 3, BLOCK 1, MCCRADY ADDITION, LOCATED AT 5820 BRANSFORD ROAD, BY AUTHORIZING A SPECIAL USE PERMIT TO ALLOW FOR A FENCE TO EXTEND BEYOND THE FRONT FAÇADE OF THE HOUSE AND BE LOCATED ALONG THE PROPERTY LINE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit to allow for a fence to extend beyond the front façade of the house and be located along the property line under Case No. ZC25-012; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit to allow for a fence to extend beyond the front façade of the house and be located along the property line on 0.86 acres, being Lot 3, Block 1, McCrady

Addition, located at 5820 Bransford Road, as depicted on the attached as Exhibit "A".

Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

a. The Special Use Permit shall allow a 6-foot wrought iron fence with masonry columns to extend beyond the front façade of the house and be placed on the property line.

b. It shall be generally consistent with the site plan and as depicted on the attached Exhibit "B".

c. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 1st day of July 2025.

The second reading and public hearing being conducted on the 15th day of July 2025.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 15TH DAY OF JULY 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" - Location and Zoning Map

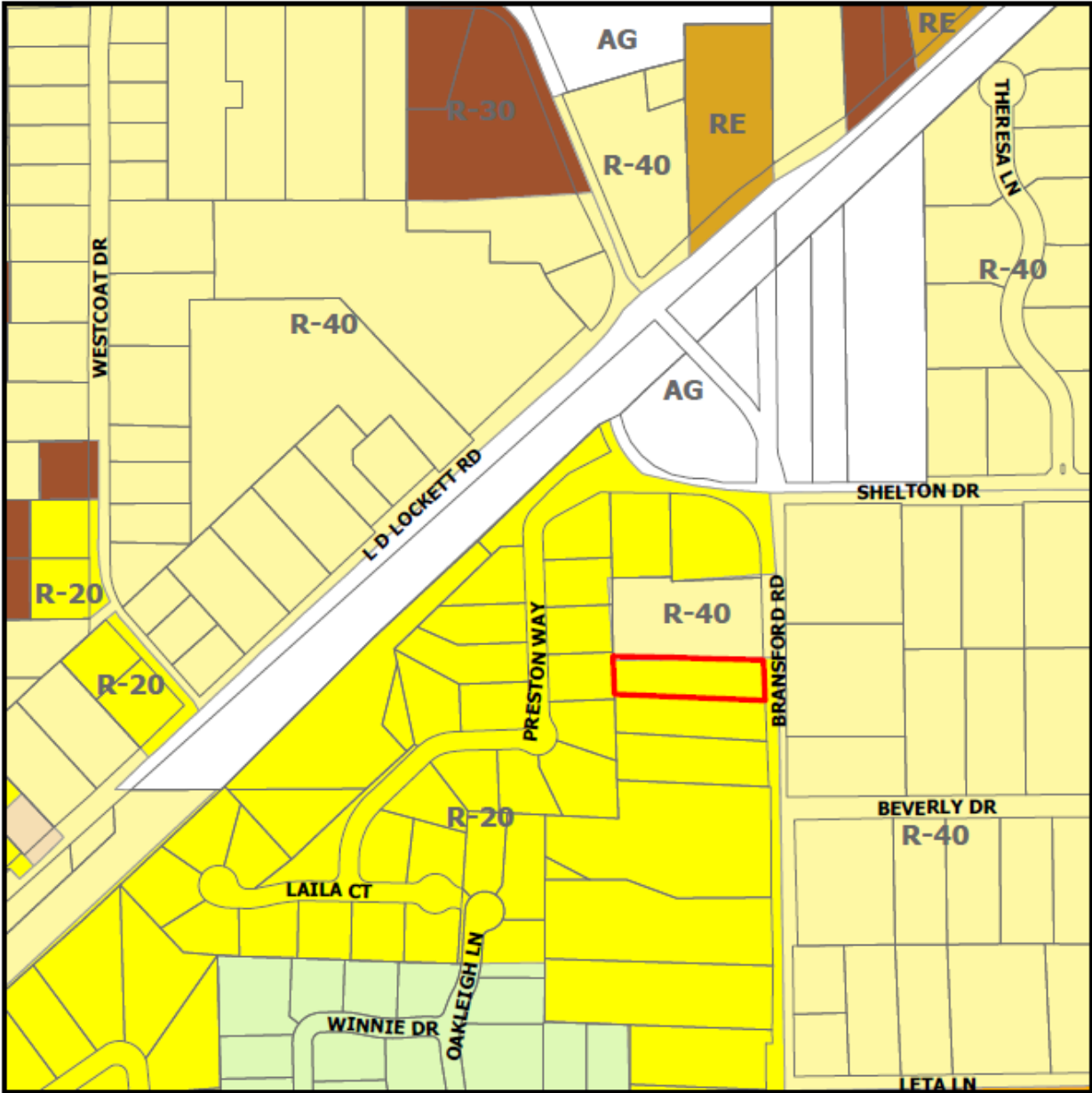


Exhibit "B" – Fence Exhibit





CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 5b

Agenda Date 7/1/2025

Number Ordinance O-25-2335

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit for a fence on Lot 8R, Block 3, Oaks of Colleyville Addition, located at 600 Hunter Trail, Case ZC25-013

Explanation

First Reading and Public Hearing

Colin Cashman, the applicant, has submitted a request for a Special Use Permit (SUP) for a fence on Lot 8R, Block 3, Oaks of Colleyville Addition, being approximately 0.70 acres, and zoned R-20 Single Family Residential. The SUP request is to allow for a 6-foot wooden fence to be placed beyond the front façade of the house.

Existing Conditions/Background: The subject property, 600 Hunter Trail, resides at the intersection of Colts Neck Drive and Hunter Tail and has R-20 Single Family Residential zoning. The property has an existing single-family home with a wooden fence that is being proposed to be replaced beyond the front façade of the house.

SUP Request: The applicant is requesting approval of an SUP to allow for an opaque wood fence that is 6-feet in height to extend forward of the house and be located approximately 8-feet from the front property line.

Code of Ordinances – Section 3.26 Fences, Free Standing Walls, and Screening Materials Regulations of the Land Development Code establishes the maximum size and location of fencing to be permitted by staff on a residential lot:

"E. Fence and Free-Standing Wall Setback Requirement:

1. Front Yards: No fence or freestanding wall greater than thirty (30) inches in height and no greater than twenty-five (25) percent opaque construction shall be located beyond the front façade of the primary residential structure.

- a. The primary fencing material shall be of wrought iron, pre-formed concrete, poured-in-place concrete, concrete masonry unit (CMU), brick, approved wood rail construction, a combination thereof or other similar material approved by the City Building Official. All poured in place concrete and CMU shall contain an architectural finish.

- d. Exceptions to front yard requirement: Lots containing a minimum of 40,000 square

feet, and subdivisions, shall be allowed to construct a perimeter fence within the front yard setback. Said fencing shall be no greater than eight (8) feet in height and shall have no greater than twenty-five (25) percent opaque construction within the front yard. Allowed construction materials shall be the same as paragraph "1.a" above. This exception shall not apply to properties zoned as a PUD district."

Regulation "1" above applies in this case requiring that no fence be built forward of the front façade of the house. The lot falls short of meeting the exception.

Special Use Permit Provision: Any request for a building permit for a fence/wall which does not meet the criteria in this Section shall only be authorized after approval of a SUP by the City Council using the procedures contained elsewhere in this Land Development Code.

Analysis: The applicant is requesting an SUP that would allow for a 6-foot wood fence to be built forward of the front façade and be located approximately 8 feet from the front property line. The fence is greater than 25% opaque construction.

Plat Status: The property is platted as Lot 8R, Block 3, The Oaks Colleyville Addition.

DRC Review: The DRC reviewed the request during their May 19, 2025, meeting and determined the case would be scheduled for the next available Planning and Zoning Commission meeting.

Drainage: NA

Surrounding Development: The properties to the north, east, south, and west are zoned R-20 Single Family Residential and improved with single-family homes.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff is neutral on this request.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval with the condition that the proposed fence be relocated to align with the neighboring fence, connecting at the point where the existing fence currently is, and extending from there to the southwest corner of the applicant's home at their June 9, 2025 meeting by a vote of 4-1.

Financial Impact

There is no financial impact to the City.

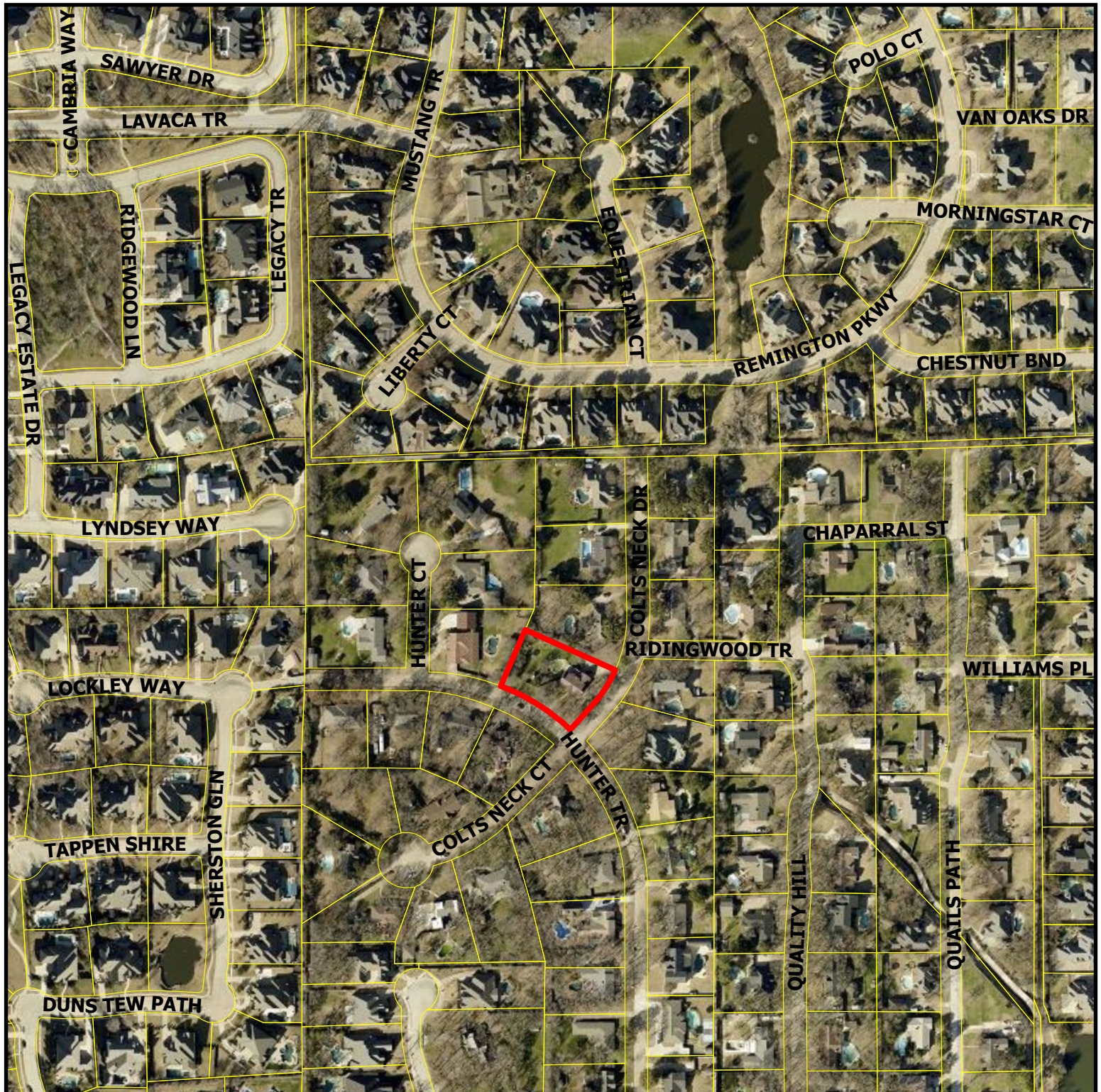
Recommendation

None

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Site Plan
6. Images Provided by Applicant
7. Notification List
8. Notification Letter
9. Notification Map
10. Ordinance O-25-2335

Aerial Map

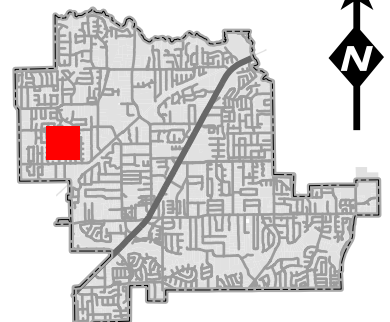


ZC25-013

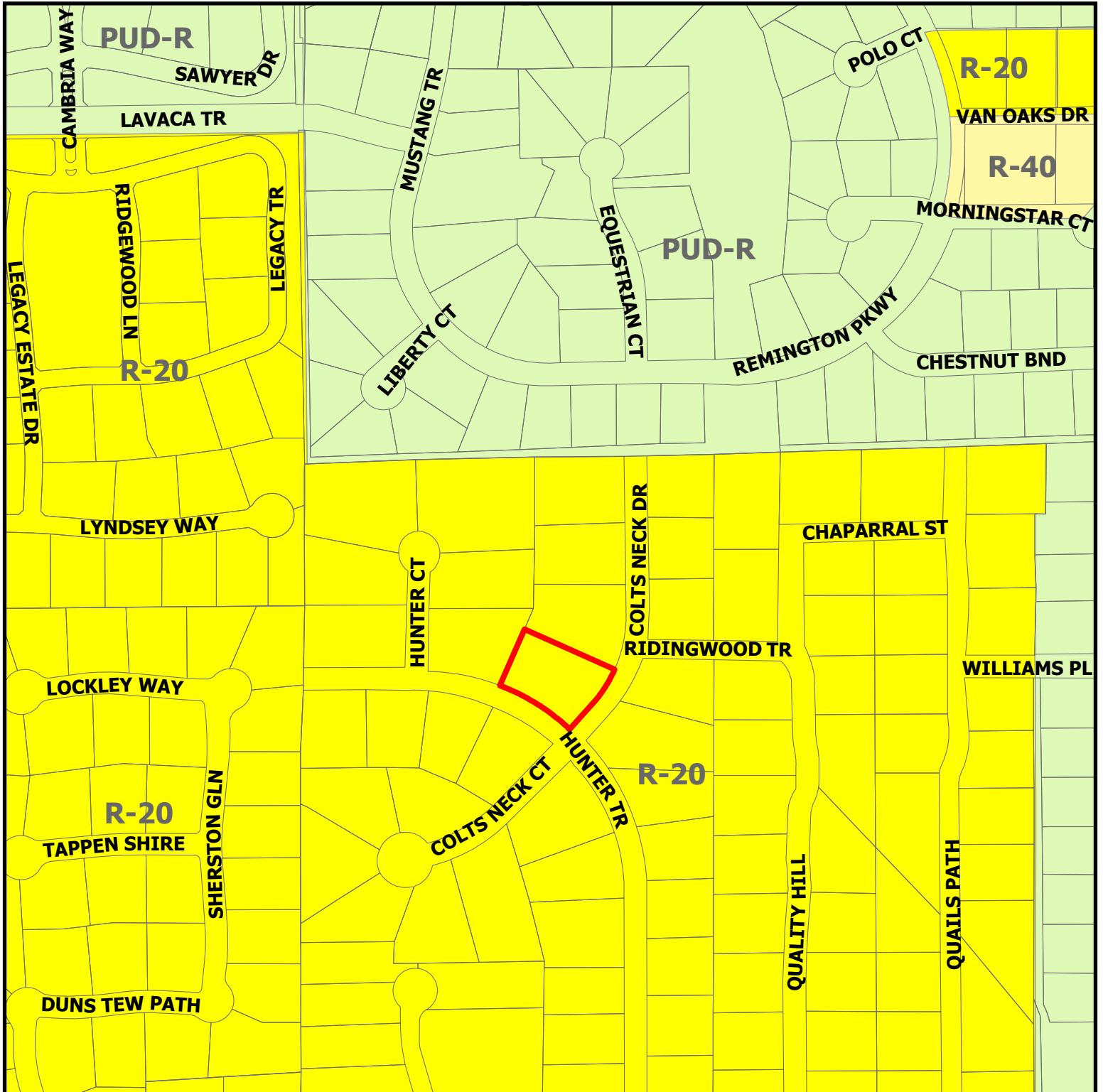
600 Hunter Trl

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 Subject Property



Zoning Map

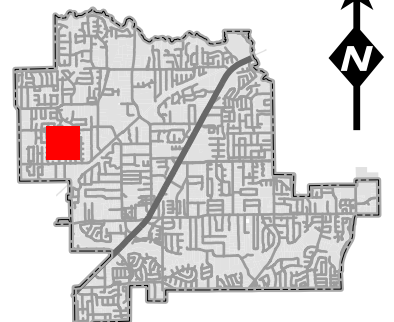


ZC25-013

600 Hunter Trl

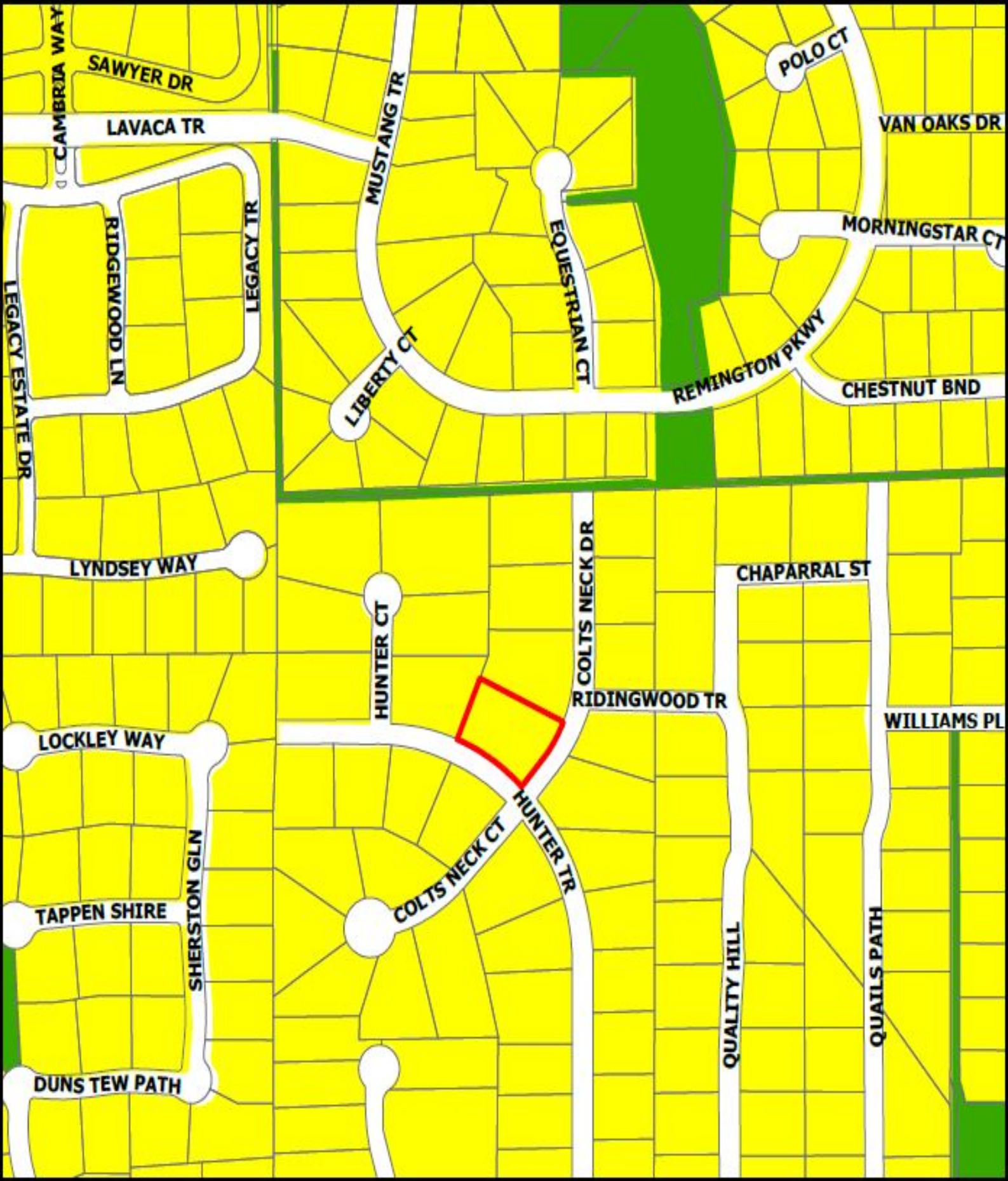


Subject Property



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To Whom It May Concern,

We are writing to propose the reconstruction of our fence. Our intention is to align with our neighboring fence for a more cohesive and visually appealing look. The current fence is approximately 25 years old, in a deteriorating condition, and is beginning to lean and fall - raising safety concerns.

As a family with three young children, we are eager to create a safe and secure outdoor space not only for them, but also for dozens of neighborhood kids to enjoy. Although we recognize that the proposed fence line does not conform strictly to standard zoning or setback codes, we would like to highlight that our home is uniquely situated. Our backyard functions more as a side yard, and this configuration makes the proposed alignment both practical and beneficial.

We hope you will consider this proposal with safety, functionality, and improved visual aesthetic of the neighborhood in mind. We are happy to provide additional information or work collaboratively toward a solution that meets both code and community standards.

Sincerely,

Colin & Kelci Cashman
600 Hunter Trail
Colleyville TX 76034









OBJECTID	Owner_Name	Owner_Addr	Owner_City	Owner_Zip	Situs_Addr
1	LEGACY AT COLLEYVILLE LLC THE	PO BOX 92747	SOUTHLAKE, TX	76092	701 LYNDSLEY WAY
2	SAUNDERS, DONNA	613 COLTS NECK CT	COLLEYVILLE, TX	76034	613 COLTS NECK CT
3	DEBREI, JOHNA	610 COLTS NECK CT	COLLEYVILLE, TX	76034	610 COLTS NECK CT
4	PAUL L MOORE	613 HUNTER TRL	COLLEYVILLE, TX	76034	613 W HUNTER TR
5	PAUL L MOORE	613 HUNTER TRL	COLLEYVILLE, TX	76034	613 W HUNTER TR
6	MILAKOVICH, RYAN	604 COLTS NECK CT	COLLEYVILLE, TX	76034	604 COLTS NECK CT
7	HEATH, LESTER	601 HUNTER TRL	COLLEYVILLE, TX	76034	601 W HUNTER TR
8	VAWTER, MARTIN R	605 HUNTER TR	COLLEYVILLE, TX	76034	605 W HUNTER TR
9	WAGNER, TIMOTHY	609 HUNTER TR	COLLEYVILLE, TX	76034	609 W HUNTER TR
10	WENDLER, DAVID	5816 HUNTER TRL	COLLEYVILLE, TX	76034	5816 HUNTER TR
11	ROWLAND, DANNY W	5900 HUNTER TR	COLLEYVILLE, TX	76034	5900 HUNTER TR
12	COUCH, RONALD G	5904 HUNTER TR	COLLEYVILLE, TX	76034	5904 HUNTER TR
13	DEBNAM, ROBERT G	605 COLTS NECK CT	COLLEYVILLE, TX	76034	605 COLTS NECK CT
14	PATTERSON, NATALIE	609 COLTS NECK CT	COLLEYVILLE, TX	76034	609 COLTS NECK CT
15	CRAMBLIT JOSEPH	5817 HUNTER TR	COLLEYVILLE, TX	76034	5817 HUNTER TR
16	BROWN, COURTNEY	5901 HUNTER TRL	COLLEYVILLE, TX	76034	5901 HUNTER TR
17	GARVEY, MICHAEL C	5905 HUNTER TR	COLLEYVILLE, TX	76034	5905 HUNTER TR
18	WELLS, VINCENT	5909 COLTS NECK DR	COLLEYVILLE, TX	76034	5909 COLTS NECK DR
19	TINKHAM, THOMAS L	500 RIDINGWOOD TR	COLLEYVILLE, TX	76034	500 RIDINGWOOD TR
20	FLAGG, JOEL G	6004 COLTS NECK DR	COLLEYVILLE, TX	76034	6004 COLTS NECK DR
21	HEARN, MARC C	6008 COLTS NECK DR	COLLEYVILLE, TX	76034	6008 COLTS NECK DR
22	MOORE, GARY E	6000 HUNTER CT	COLLEYVILLE, TX	76034	6000 HUNTER CT
23	KANE, JACK J	6004 HUNTER COURT	COLLEYVILLE, TX	76034	6004 HUNTER CT
24	ADAMS, LINDA B	6008 HUNTER CT	COLLEYVILLE, TX	76034	6008 HUNTER CT
25	BROOKS, SARAH	6009 HUNTER CT	COLLEYVILLE, TX	76034	6009 HUNTER CT
26	DOWNS, KIMBERLY	6005 HUNTER CT	COLLEYVILLE, TX	76034	6005 HUNTER CT
27	SWANSON, PHILIP	6001 HUNTER CT	COLLEYVILLE, TX	76034	6001 HUNTER CT
28	CASHMAN, COLIN	600 HUNTER TRL	COLLEYVILLE, TX	76034	600 W HUNTER TR
29	ADAMS, JASON R	6000 COLTS NECK DR	COLLEYVILLE, TX	76034	6000 COLTS NECK DR
30	PINKERTON, DORAN CONRAD	6001 COLTS NECK DR	COLLEYVILLE, TX	76034	6001 COLTS NECK DR
31	HOUGH FAMILY TRUST	6005 COLTS NECK DR	COLLEYVILLE, TX	76034	6005 COLTS NECK DR
32	ROMO, JONATHAN W	6009 COLTS NECK DR	COLLEYVILLE, TX	76034	6009 COLTS NECK DR
33	SIDEBOTTOM, RICHARD	6001 REMINGTON PKWY	COLLEYVILLE, TX	76034	6001 REMINGTON PKWY
34	KIRK, ROBERT B	6005 REMINGTON PKWY	COLLEYVILLE, TX	76034	6005 REMINGTON PKWY
35	HARRISON, BENJAMIN	6009 REMINGTON PKWY	COLLEYVILLE, TX	76034	6009 REMINGTON PKWY
36	MORROW, MATT	6013 REMINGTON PKWY	COLLEYVILLE, TX	76034	6013 REMINGTON PKWY
37	REM PARK HA INC	PO BOX 935	KELLER, TX	76248	6021 REMINGTON PKWY
38	VAUGHN, ERICA	509 LIBERTY CT	COLLEYVILLE, TX	76034	509 LIBERTY CT
39	THE STEPHEN AND RACHEL ALLEN TRUST	505 LIBERTY CT	COLLEYVILLE, TX	76034	505 LIBERTY CT
40	MERCADO, SERGIO	501 LIBERTY CT	COLLEYVILLE, TX	76034	501 LIBERTY CT
41	KIDWELL, BARBARA	6005 QUALITY HILL RD	COLLEYVILLE, TX	76034	6005 QUALITY HILL RD
42	ANDERSON FAMILY TRUST,THE	5909 QUALITY HILL RD	COLLEYVILLE, TX	76034	5909 QUALITY HILL RD
43	GOW, PATRICK	700 MONTREUX AVE	COLLEYVILLE, TX	76034	5913 QUALITY HILL RD
44	SIX M FAMILY TRUST	6001 QUALITY HILL RD	COLLEYVILLE, TX	76034	6001 QUALITY HILL RD
45	SCHWANBECK, BRENT	5816 QUALITY HILL RD	COLLEYVILLE, TX	76034	5816 QUALITY HILL RD
46	BARNWELL, PHILLIP	5900 QUALITY HILL RD	COLLEYVILLE, TX	76034	5900 QUALITY HILL RD
47	ANDERSEN, MICHAEL	5904 QUALITY HILL RD	COLLEYVILLE, TX	76034	5904 QUALITY HILL RD
48	GEORGE, JAMES P	5908 QUALITY HILL RD	COLLEYVILLE, TX	76034	5908 QUALITY HILL RD
49	INGRAM, CHRISTOPHER	5912 QUALITY HILL RD	COLLEYVILLE, TX	76034	5912 QUALITY HILL RD
50	MATTHEW 11-28-30 LLC	402 SAMANTHA DR	LEWES, DE	19958	6000 QUALITY HILL RD
51	ZEBROWSKI, MARK SHAVER	6004 QUALITY HILL RD	COLLEYVILLE, TX	76034	6004 QUALITY HILL RD
52	FITZPATRICK, ALVIN A	404 CHAPARRAL ST	COLLEYVILLE, TX	76034	404 CHAPARRAL ST
53	DESHOTELS, MICHAEL	6017 SHERSTON GLEN	COLLEYVILLE, TX	76034	6017 SHERSTON GLEN
54	DONG, LONNIE R	6021 SHERSTON GLN	COLLEYVILLE, TX	76034	6021 SHERSTON GLEN
55	JOHN J THOMPSON III REVOCABLE TRUST	704 LOCKLEY WAY	COLLEYVILLE, TX	76034	704 LOCKLEY WAY
56	REMINGTON PARK ADDITION	5751 Kroger Drive	KELLER, TX	76244	COURTESY NOTICE
57	THE LEGACY	PO Box #51555	DENTON, TX	76206	COURTESY NOTICE
58	COVINGTON ADDITION	5751 Kroger Drive	KELLER, TX	76034	COURTESY NOTICE
59	GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, June 9, 2025 at 7:00 p.m.
City Council Meetings: Tuesday, July 1, 2025 & Tuesday, July 15, 2025 at 7:00 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit for a fence on Lot 8R, Block 3, of the Oaks of Colleyville Addition, located at 600 Hunter Trail, Case ZC25-013. The request is to allow for a 6 foot wooden fence to be placed within the required front yard setback.

Zoning Case: ZC25-013

Applicant: Colin Cashman

Owner: Colin Cashman

Location: 600 Hunter Trail

Property Description: Lot 8R, Block 3, Oaks of Colleyville Addition

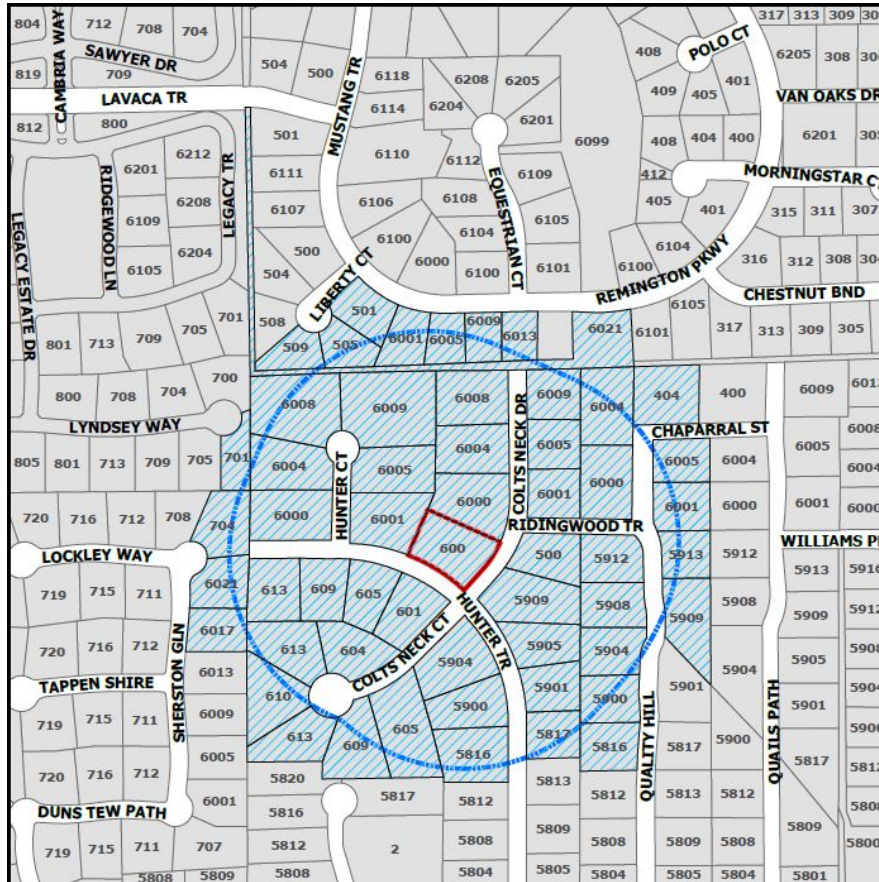
Present Zoning: R-20, Single Family Residential

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address or email below:

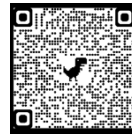
Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034
Citizenletters@colleyville.com

NOTICE OF PUBLIC HEARING



If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

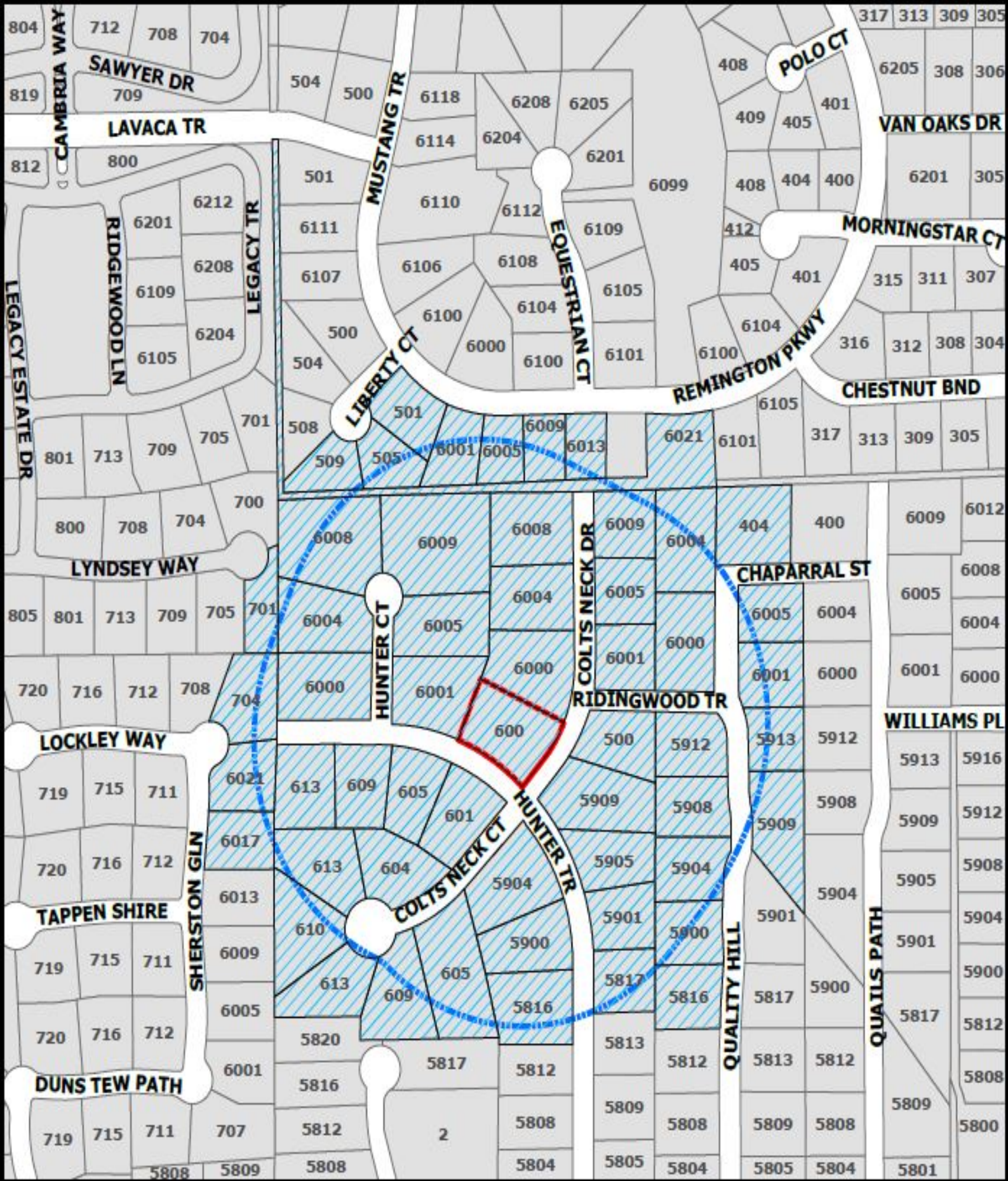
The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1050. Please reference the zoning case number when requesting information.

Kristopher Potts

Kristopher Potts
Planner



ORDINANCE O-25-2335

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON APPROXIMATELY 0.70 ACRES, BEING LOT 8R, BLOCK 3, OAKS OF COLLEYVILLE ADDITION, LOCATED AT 600 HUNTER TRAIL, BY AUTHORIZING A SPECIAL USE PERMIT TO ALLOW FOR A FENCE TO EXTEND BEYOND THE FRONT FAÇADE OF THE HOUSE AND BE LOCATED APPROXIMATELY 8 FEET FROM THE PROPERTY LINE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit to allow for allow for a fence to extend beyond the front façade and be located approximately 8 feet from the property line under Case No. ZC25-013; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit to allow for a fence to extend beyond the front façade of the house and be located

approximately 8 feet from the property line on 0.70 acres, being Lot 8R, Block 3, Oaks of Colleyville Addition, located at 600 Hunter Trail, as depicted on the attached as Exhibit "A".

Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall allow a 6-foot wood fence to extend beyond the front façade of the house and be placed approximately 8 feet from the property line.
- b. The fence shall be located to align with the neighboring fence, connecting at the point where the existing fence currently is, and extending from there to the southwest corner of the applicant's home.
- c. It shall be generally consistent with the site plan and as depicted in yellow on the attached Exhibit "B".
- d. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

- Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 1st day of July 2025.

The second reading and public hearing being conducted on the 15th day of July 2025.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 15TH DAY OF JULY 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" - Location and Zoning Map

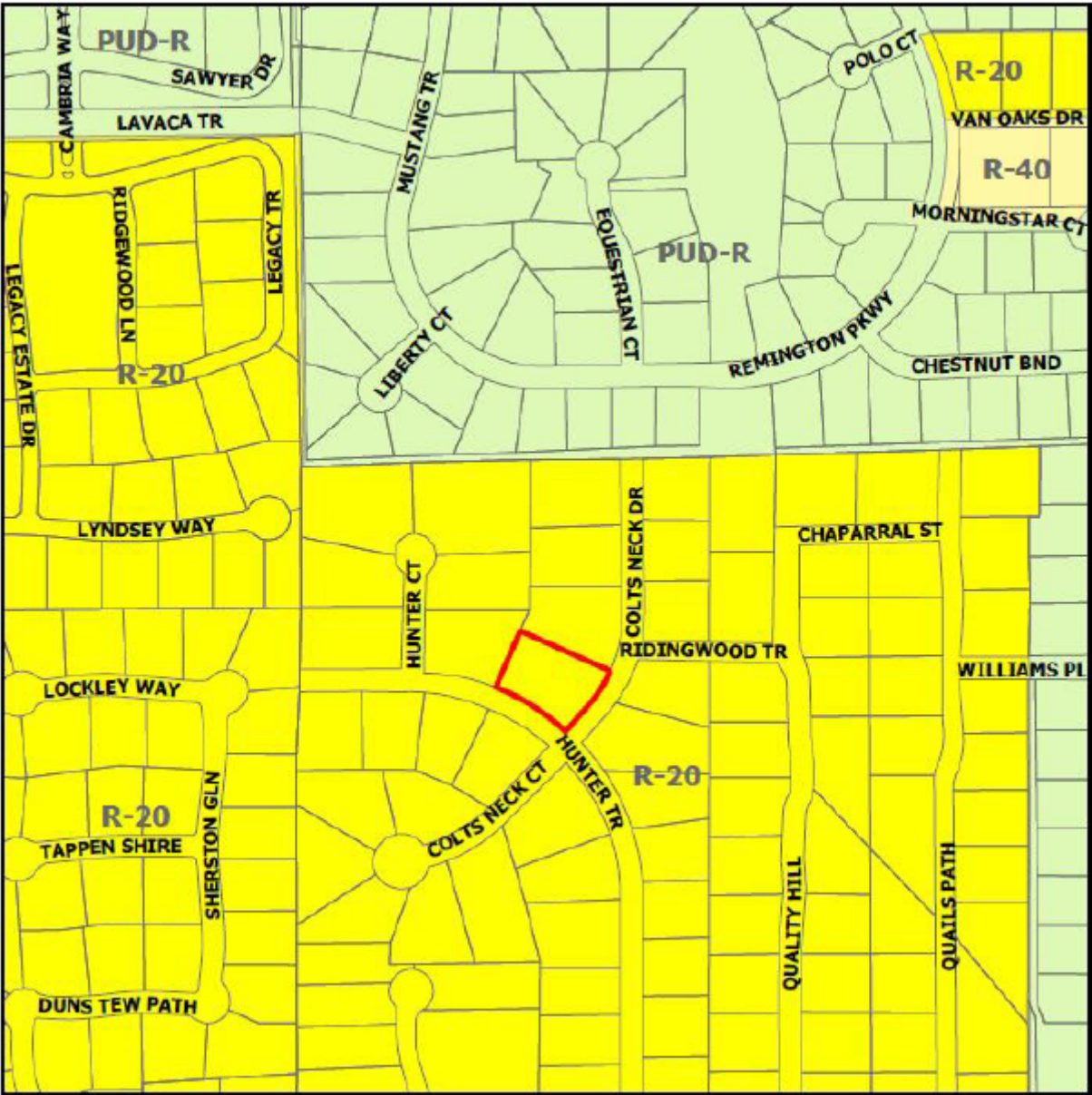


Exhibit "B" – Fence Exhibit







CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 5c

Agenda Date 7/1/2025

Number Ordinance O-25-2336

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit for a fence on Lot 35, Block 12, of Ross Downs Estates, located at 6701 Carriage Lane, Case ZC25-014

Explanation

First Reading and Public Hearing

Michael Rapken, the applicant, has submitted a request for a Special Use Permit (SUP) for a fence on Lot 35, Block 12, Ross Down Estates, being approximately 0.367 acres, and zoned Planned Unit Development – Residential (PUD-R). The SUP request is to allow for a 6-foot wooden fence to be placed within the required street side yard setback.

Existing Conditions/Background: The subject property, 6701 Carriage Lane, resides at the intersection of Carriage Lane and Melanie Drive and has Planned Unit Development - Residential zoning. The property has an existing single-family home that had a wooden fence previously existing. It has been replaced with a new wooden fence that does not meet current requirements.

SUP Request: The applicant is requesting approval of an SUP to allow for a wood fence that is 6-foot in height to encroach into the required street side yard setback and to be placed approximately 16 feet from the property line. Wood fences are greater than 25% opaque construction and cannot be placed within the required street side yard setback without the approval of an SUP.

Code of Ordinances – Section 3.26 Fences, Free Standing Walls, and Screening Materials Regulations of the Land Development Code establishes the maximum size and location of fencing to be permitted by staff on a residential lot:

"E. Fence and Free-Standing Wall Setback Requirement:

2. Corner Side Yards: Except where allowed elsewhere in this chapter, no fence or freestanding wall greater than thirty (30) inches in height and greater than twenty-five (25) percent opaque construction shall extend into the required street side yard. A fence that is greater than thirty (30) inches in height and no greater than twenty-five (25) percent opaque construction may extend into the required street yard and be located not less than ten (10) feet from the side property line. The regulations of 1.a through 1.d above shall apply."

Regulation "2" above applies in this case requiring that no fence be greater than twenty-five (25) percent opaque and built within the required street side yard setback.

Special Use Permit Provision: Any request for a building permit for a fence/wall which does not meet the criteria in this Section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

Analysis: The applicant is requesting an SUP that would allow for a 6-foot wood fence to be built within the street side yard setback on the corner lot and to allow for it to be placed approximately 16 feet from the property line. The fence is greater than 25% opaque construction and would need to be placed at a 30' street side yard setback to be compliant with the regulations of the Land Development Code. The original wood fence was replaced due to its age and dilapidated condition.

Plat Status: The property is platted as Lot 35, Block 12, Ross Down Estates.

DRC Review: The DRC reviewed the request during their May 19, 2025, meeting and determined the case would be scheduled for the next available Planning and Zoning Commission meeting.

Drainage: NA

Surrounding Development: The properties to the north, east, south, and west are zoned Planned Unit Development - Residential and improved with single-family homes.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff is neutral on this request.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the request at their June 9, 2025 meeting by a vote of 5-0.

Financial Impact

There is no financial impact to the City.

Recommendation

None

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Site Plan
5. Images Provided by Applicant
6. Notification List
7. Notification Letter
8. Notification Map
9. Letters Recieved
10. Ordinance O-25-2336

Aerial Map

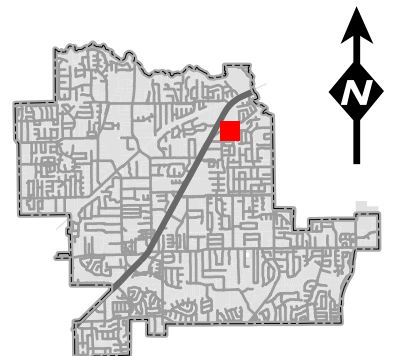


ZC25-014

6701 Carriage Ln

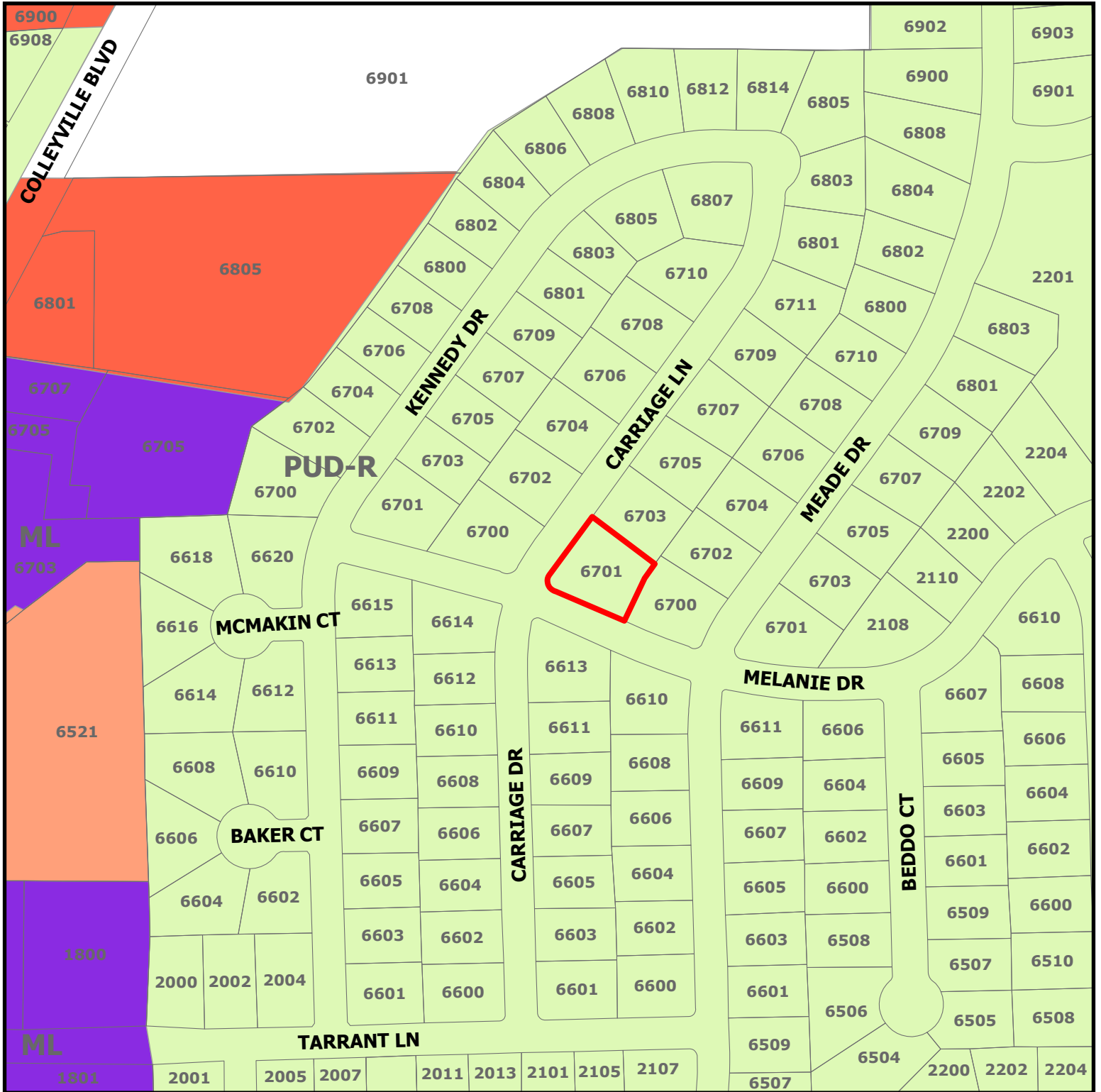


Subject Property



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Zoning Map

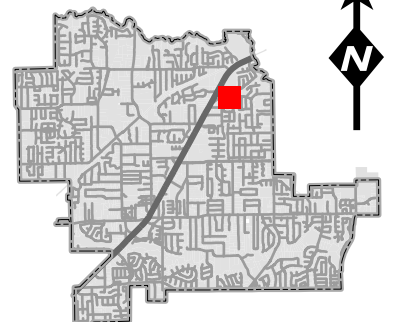


ZC25-014

6701 Carriage Ln



Subject Property



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The map displays a residential area with the following streets and lot numbers:

- Colleyville Blvd** (top left)
- Kennedy Dr** (curved street, top center)
- Carriage Ln** (curved street, center)
- Meade Dr** (curved street, right)
- McKakin Ct** (circular street, left)
- Baker Ct** (circular street, left)
- Carriage Dr** (straight street, bottom center)
- Melanie Dr** (straight street, bottom right)
- Beddo Ct** (straight street, bottom right)
- Tarrant Ln** (straight street, bottom)

Lot numbers are distributed across the map, with a specific lot at the intersection of Kennedy Dr and Carriage Ln highlighted in red. The highlighted lot is numbered 6701.



6703

6702

6701

6700







OBJECTID	Owner_Name	Owner_Addr	Owner_City	Owner_Zip	Situs_Addr
1	TX14 COLLEYVILLE LLC	1521 WESTBRANCH DR STE 100	MC LEAN, VA	22102	6805 COLLEYVILLE BLVD
2	ATWELL, JEFFREY O	6701 KENNEDY DR	COLLEYVILLE, TX	76034	6701 KENNEDY DR
3	COOK FAMILY TRUST	6710 CARRIAGE LN	COLLEYVILLE, TX	76034	6710 CARRIAGE LN
4	COOLBAUGH, SCOTT R	6708 CARRIAGE LN	COLLEYVILLE, TX	76034	6708 CARRIAGE LN
5	FREEMAN, DORI	6706 CARRIAGE LN	COLLEYVILLE, TX	76034	6706 CARRIAGE LN
6	DUWAY, JERALD	6704 CARRIAGE LN	COLLEYVILLE, TX	76034	6704 CARRIAGE LN
7	LOUGHRAN, MATTHEW	6702 CARRIAGE LN	COLLEYVILLE, TX	76034	6702 CARRIAGE LN
8	WARD, JAMES	6700 CARRIAGE LN	COLLEYVILLE, TX	76034	6700 CARRIAGE LN
9	COTTEN, JANICE R S	6703 KENNEDY DR	COLLEYVILLE, TX	76034	6703 KENNEDY DR
10	DILES FAMILY REVOCABLE LIVING TRUST	6705 KENNEDY DR	COLLEYVILLE, TX	76034	6705 KENNEDY DR
11	DANA, JULIUS M	6707 KENNEDY DR	COLLEYVILLE, TX	76034	6707 KENNEDY DR
12	BURROW, TIMOTHY B	6709 KENNEDY DR	COLLEYVILLE, TX	76034	6709 KENNEDY DR
13	KAVIANI, PARICHEHR S	6801 KENNEDY DR	COLLEYVILLE, TX	76034	6801 KENNEDY DR
14	VALDEZ, DAVID J	6803 KENNEDY DR	COLLEYVILLE, TX	76034	6803 KENNEDY DR
15	HOSSAIN, AHMED A	6805 KENNEDY DR	COLLEYVILLE, TX	76034	6805 KENNEDY DR
16	LIPPERT, JOSEPH C	6807 KENNEDY DR	COLLEYVILLE, TX	76034	6807 KENNEDY DR
17	HAILEY, OSCAR C	2108 MELANIE DR	COLLEYVILLE, TX	76034	2108 MELANIE DR
18	CARNAHAN, SHANNON	2110 MELANIE DR	COLLEYVILLE, TX	76034	2110 MELANIE DR
19	ALEE, RONALD M	2200 MELANIE DR	COLLEYVILLE, TX	76034	2200 MELANIE DR
20	HICKFANG, FREDRICK S	2202 MELANIE DR	COLLEYVILLE, TX	76034	2202 MELANIE DR
21	MOCHIZUKI, KENICHI	6709 MEADE DR	COLLEYVILLE, TX	76034	6709 MEADE DR
22	LUCKENHOFF, MICHAEL J	6707 MEADE DR	COLLEYVILLE, TX	76034	6707 MEADE DR
23	NELSON, KEITH	6705 MEADE DR	COLLEYVILLE, TX	76034	6705 MEADE DR
24	MCCALL, WILLIAM J	6703 MEADE DR	COLLEYVILLE, TX	76034	6703 MEADE DR
25	BROCKENBUSH, CHARLES D	6701 MEADE DR	COLLEYVILLE, TX	76034	6701 MEADE DR
26	FLOWERS, GREGG W	6614 MCMAKIN CT	COLLEYVILLE, TX	76034	6614 MCMAKIN CT
27	MCDERMOTT, COLIN	6618 MCMAKIN CT	COLLEYVILLE, TX	76034	6618 MCMAKIN CT
28	WILEY, PAUL	6620 MCMAKIN CT	COLLEYVILLE, TX	76034	6620 MCMAKIN CT
29	BERGER, ANDREW	6700 KENNEDY DR	COLLEYVILLE, TX	76034	6700 KENNEDY DR
30	RYAN, MICHAEL J	6702 KENNEDY DR	COLLEYVILLE, TX	76034	6702 KENNEDY DR
31	WILLIAMSON, KENNY	6704 KENNEDY DR	COLLEYVILLE, TX	76034	6704 KENNEDY DR
32	FRANKS, JAY R	6706 KENNEDY DR	COLLEYVILLE, TX	76034	6706 KENNEDY DR
33	CORONEL, CHRISTIAN	6708 KENNEDY DR	COLLEYVILLE, TX	76034	6708 KENNEDY DR
34	RISLEY, PHILIP M	6800 KENNEDY DR	COLLEYVILLE, TX	76034	6800 KENNEDY DR
35	OKWENA, GIDEON	6802 KENNEDY DR	COLLEYVILLE, TX	76034	6802 KENNEDY DR
36	SHERRILL, JIM B	6804 KENNEDY DR	COLLEYVILLE, TX	76034	6804 KENNEDY DR
37	GWALTNEY FAMILY LIVING TRUST	6801 CARRIAGE LN	COLLEYVILLE, TX	76034	6801 CARRIAGE LN
38	RALPH D. BENNETT & GAIL C. BENNETT JOINT LIVING TR	6711 CARRIAGE LN	COLLEYVILLE, TX	76034	6711 CARRIAGE LN
39	BUSH FAMILY TRUST	6709 CARRIAGE LN	COLLEYVILLE, TX	76034	6709 CARRIAGE LN
40	RAPJ TRUST	6707 CARRIAGE LN	COLLEYVILLE, TX	76034	6707 CARRIAGE LN
41	6705 CARRIAGE LN LAND TRUST	PO BOX 210091	BEDFORD, TX	76095	6705 CARRIAGE LN
42	KONKLE, MICHAEL	6703 CARRIAGE LN	COLLEYVILLE, TX	76034	6703 CARRIAGE LN
43	RAPKEN, MICHAEL	6701 CARRIAGE LN	COLLEYVILLE, TX	76034	6701 CARRIAGE LN
44	CUESTAS, DAVID	6700 MEADE DR	COLLEYVILLE, TX	76034	6700 MEADE DR
45	BLANKENSHIP, BAILEY	6702 MEADE DR	COLLEYVILLE, TX	76034	6702 MEADE DR
46	KE, VICTOR H	6704 MEADE DR	COLLEYVILLE, TX	76034	6704 MEADE DR
47	BIEG, SCOTT	6706 MEADE DR	COLLEYVILLE, TX	76034	6706 MEADE DR
48	MATTHEWS, JOHN	6708 MEADE DR	COLLEYVILLE, TX	76034	6708 MEADE DR
49	HARRIS, GERALD D	6710 MEADE DR	COLLEYVILLE, TX	76034	6710 MEADE DR
50	ANDRADE, DAVID A	6800 MEADE DR	COLLEYVILLE, TX	76034	6800 MEADE DR
51	FERRIS, DARRELL K	6610 BAKER CT	COLLEYVILLE, TX	76034	6610 BAKER CT
52	STEVENS, MICHAEL	6612 MCMAKIN CT	COLLEYVILLE, TX	76034	6612 MCMAKIN CT
53	RAY & DENICE KASPAR FAMILY TRUST	6607 BEDDO CT	COLLEYVILLE, TX	76034	6607 BEDDO CT
54	HONG, MIN	6605 BEDDO CT	COLLEYVILLE, TX	76034	6605 BEDDO CT
55	ROBINSON, JESSICA	6600 BEDDO CT	COLLEYVILLE, TX	76034	6600 BEDDO CT
56	FININELLA FAMILY REVOCABLE LIVING TRUST	6602 BEDDO CT	COLLEYVILLE, TX	76034	6602 BEDDO CT
57	QUIRK, R JAMES	6604 BEDDO CT	COLLEYVILLE, TX	76034	6604 BEDDO CT
58	MARTIN, TODD	6606 BEDDO CT	COLLEYVILLE, TX	76034	6606 BEDDO CT
59	BYRD, JEFFREY	6611 MEADE DR	COLLEYVILLE, TX	76034	6611 MEADE DR
60	DOUGHERTY, KEVIN	6609 MEADE DR	COLLEYVILLE, TX	76034	6609 MEADE DR
61	BALOD, JOHN	6607 MEADE DR	COLLEYVILLE, TX	76034	6607 MEADE DR
62	MARTIN, MICHAEL	6605 MEADE DR	COLLEYVILLE, TX	76034	6605 MEADE DR
63	RIEGELMAN, TREVOR	6603 MEADE DR	COLLEYVILLE, TX	76034	6603 MEADE DR
64	COWLEY, ROBERT D	6606 MEADE DR	COLLEYVILLE, TX	76034	6606 MEADE DR
65	SMITH, JUANITA	6604 MEADE DR	COLLEYVILLE, TX	76034	6604 MEADE DR
66	MCARTHUR, MICHAEL L	6602 MEADE DR	COLLEYVILLE, TX	76034	6602 MEADE DR
67	BARNETT, DANIEL	6603 CARRIAGE DR	COLLEYVILLE, TX	76034	6603 CARRIAGE DR
68	FISHER, THOMAS J	6605 CARRIAGE DR	COLLEYVILLE, TX	76034	6605 CARRIAGE DR
69	YANG, HUA	6607 CARRIAGE DR	COLLEYVILLE, TX	76034	6607 CARRIAGE DR
70	KAISER, RAMIZ	6609 CARRIAGE DR	COLLEYVILLE, TX	76034	6609 CARRIAGE DR
71	TUCKER, GENNA S	6611 CARRIAGE DR	COLLEYVILLE, TX	76034	6611 CARRIAGE DR
72	BOOTH, CRAIG A	6613 CARRIAGE DR	COLLEYVILLE, TX	76034	6613 CARRIAGE DR
73	KEELEY, KEVIN	6610 MEADE DR	COLLEYVILLE, TX	76034	6610 MEADE DR
74	HERMS, BRIAN	6608 MEADE DR	COLLEYVILLE, TX	76034	6608 MEADE DR
75	WALIA, SANDEEP	6612 CARRIAGE DR	COLLEYVILLE, TX	76034	6612 CARRIAGE DR
76	JONES, DEAN	6610 CARRIAGE DR	COLLEYVILLE, TX	76034	6610 CARRIAGE DR
77	DAVIS, JAMES G	6608 CARRIAGE DR	COLLEYVILLE, TX	76034	6608 CARRIAGE DR
78	XIA, XIAOXIA	6606 CARRIAGE DR	COLLEYVILLE, TX	76034	6606 CARRIAGE DR
79	KING, BOBBY	6604 CARRIAGE DR	COLLEYVILLE, TX	76034	6604 CARRIAGE DR
80	ROSSR LIVING TRUST	6602 CARRIAGE DR	COLLEYVILLE, TX	76034	6602 CARRIAGE DR
81	BERMAN, MICHELLE	6605 KENNEDY DR	COLLEYVILLE, TX	76034	6605 KENNEDY DR
82	SOLIMAN, AYMAN R	6607 KENNEDY DR	COLLEYVILLE, TX	76034	6607 KENNEDY DR
83	MONTEMAYOR, PEDRO	6609 KENNEDY DR	COLLEYVILLE, TX	76034	6609 KENNEDY DR
84	SMITH, BYRON E	6611 KENNEDY DR	COLLEYVILLE, TX	76034	6611 KENNEDY DR
85	FILEWOOD, MARK A	6613 KENNEDY DR	COLLEYVILLE, TX	76034	6613 KENNEDY DR
86	LARMON, PAUL W	6615 KENNEDY DR	COLLEYVILLE, TX	76034	6615 KENNEDY DR
87	DUFFY, MARK	6614 CARRIAGE DR	COLLEYVILLE, TX	76034	6614 CARRIAGE DR
88	IKENOUYE LLC	PO BOX 444	VALLEY VIEW, TX	76272	6705 COLLEYVILLE BLVD
89	ROSS DOWNS ESTATES	4113 Gateway Drive #100	COLLEYVILLE, TX	76034	COURTESY NOTICE
90	GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, June 9, 2025 at 7:00 p.m.
City Council Meetings: Tuesday, July 1, 2025 & Tuesday, July 15, 2025 at 7:00 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit for a fence on Lot 35, Block 12, of Ross Downs Estates, located at 6701 Carriage Ln, Case ZC25-014. The request is to allow for a 6 foot wooden fence to be placed within the required street side yard setback.

Zoning Case: ZC25-014

Applicant: Michael Rapken

Owner: Michael Rapken

Location: 6701 Carriage Ln

Property Description: Lot 35, Block 12, Ross Down Estates

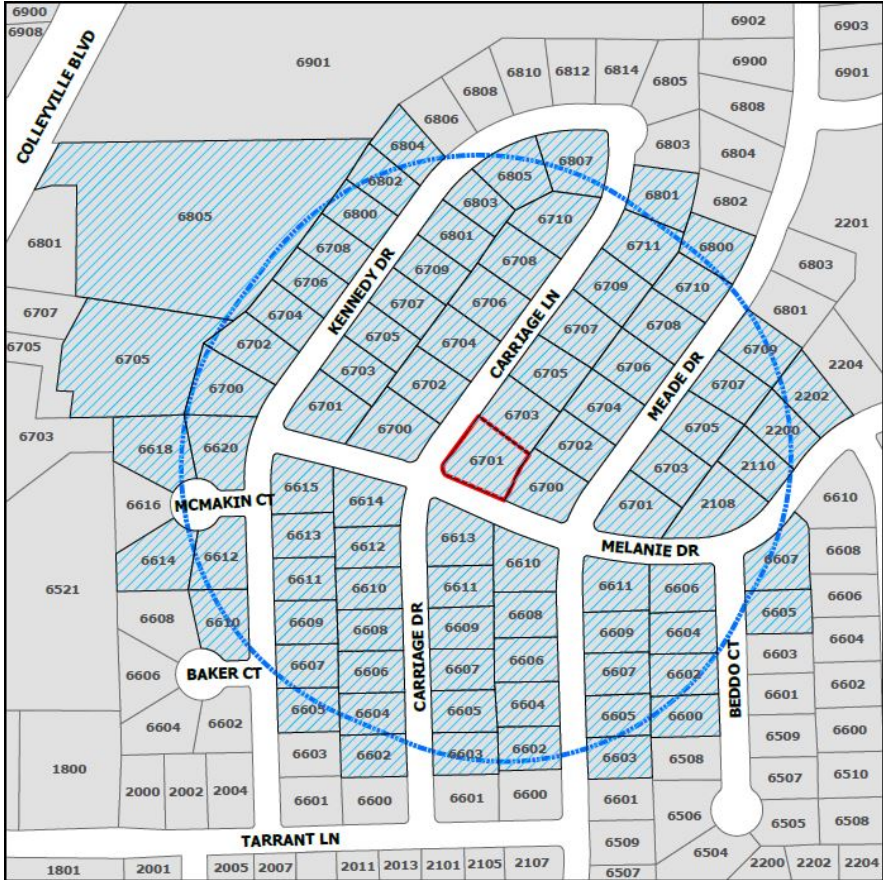
Present Zoning: PUD-R, Planned Unit Development Residential

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address or email below:

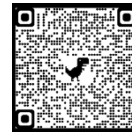
Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034
Citizenletters@colleyville.com

NOTICE OF PUBLIC HEARING



If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

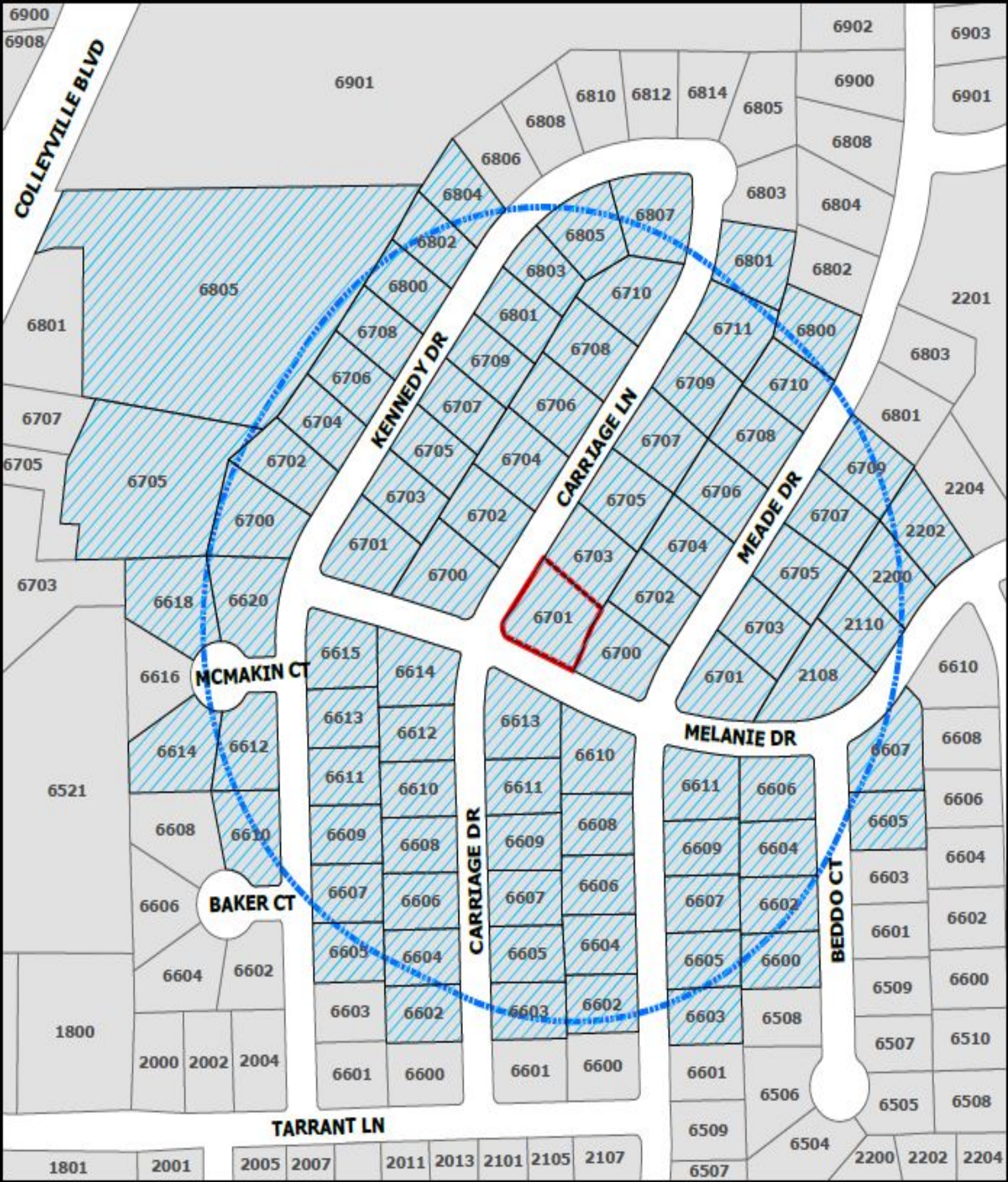
The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1050. Please reference the zoning case number when requesting information.

Kristopher Potts

Kristopher Potts
Planner



From: [REDACTED]
To: [Citizen Letters](#)
Subject: 6701 Carriage lane Case ZC-25-014
Date: Saturday, May 31, 2025 11:07:07 AM

I am opposed to placing a 6 foot wooden fence within the required side yard set back. It would detract from the from openness aesthetic of the neighborhood and cause reductions in neighboring property values.

Darrell Ferris
Property Owner
6610 Baker Ct
Colleyville TX 76034

ORDINANCE O-25-2336

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON APPROXIMATELY 0.367 ACRES, BEING LOT 35, BLOCK 12, ROSS DOWN ESTATES, LOCATED AT 6701 CARRIAGE LANE, BY AUTHORIZING A SPECIAL USE PERMIT TO ALLOW FOR A FENCE TO BE PLACED WITHIN THE REQUIRED STREET SIDE YARD SETBACK AND BE LOCATED APPROXIMATELY 16 FEET FROM THE PROPERTY LINE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit to allow for a fence to be placed within the required street side yard setback and be located approximately 16 feet from the property line under Case No. ZC25-014; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit to allow for a fence to be placed within the required street side yard setback and be

located approximately 16 feet from the property line on 0.367 acres, being Lot 35, Block 12, Ross Down Estates, located at 6701 Carriage Lane, as depicted on the attached as Exhibit "A".

Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

a. The Special Use Permit shall allow a 6-foot wood fence to be placed within the required street side yard setback and be located approximately 16 feet from the property line.

b. It shall be generally consistent with the site plan and as depicted on the attached Exhibit "B".

c. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 1st day of July 2025.

The second reading and public hearing being conducted on the 15th day of July 2025.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 15TH DAY OF JULY 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST: **CITY OF COLLEYVILLE**

Christine Loven, TRMC	Bobby Lindamood
City Secretary	Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "B" – Fence Exhibit





CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6a

Agenda Date 7/1/2025

Number Resolution R-25-5056

Type Resolution

Department Community Development

Title

Consideration of a variance to the lot size regulations of the RD Two-Family Residential zoning district on Lot 1, Block 14, Woodland Hills Addition, being located at 3301 Bowden Hill Lane North, VC25-002

Explanation

Reading and Public Hearing

John Robertson, the applicant, has submitted a request for variance to the provisions of Section 3.24.G, Schedule of District Regulations of the Land Development Code, specifically for the lot size (area and depth) in the RD Two-Family Residential district. The request is to allow for a new accessory structure to be built on a property with an existing home. Lots zoned RD that are developed for single-family use are required to conform to the standards of the R-20 zoning district.

Existing Conditions/Background: The subject property, 3301 Bowden Hill Lane North, is zoned RD Two-Family Residential and developed with a single-family use. There is an existing home on the property.

Requested Variance: The applicant is requesting a variance to the lot size, specifically lot area and lot depth, to allow for a new accessory structure to be constructed. The existing RD zoning requires a minimum of 20,000 square feet for the lot area, 100 feet for lot width, and 125 feet for lot depth when developed with a single-family residential use. The variance would allow for the existing lot area of 11,944 square feet and depth of 115 feet.

Ordinance – Chapter 3 – Land Use – Section 3.24.G Schedule of District Regulations

The minimum standards for the R-20 zoning district are as follows:

Minimum Lot Size	20,000 square feet	11,944 s.f.
Minimum Lot Width	100 feet	109 ft
Minimum Lot Depth	125 feet	115 ft
Front Building Line	30 feet	
Side Building Line	10 feet	
Rear Building Line	25 feet	
Max. Lot Coverage	30%	27.44%
Max. Impervious Coverage	60%	40.56%

Analysis: The subject property is requesting to have a variance to the lot size, specifically area, depth, and width. When a lot zoned RD is developed with a single-family residential use, the lot shall comply with the R-20 zoning district standards. A variance to the lot size (area and depth) is required to allow the ability to apply for and receive the necessary building permit to build a new accessory structure.

Plat Status: The property is currently platted as Lot 1, Block 14, of the Woodland Hills Addition.

DRC Review: The Development Review Committee (DRC) reviewed the request at their June 23, 2025 meeting and determined the application was complete and may be scheduled for the next available City Council meeting.

Drainage: N/A

Surrounding Development: The properties to the north, south, east, and west are zoned RD Two-Family Residential and improved with single-family homes.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff recommends approval of the request.

Financial Impact

There is no financial impact to the City.

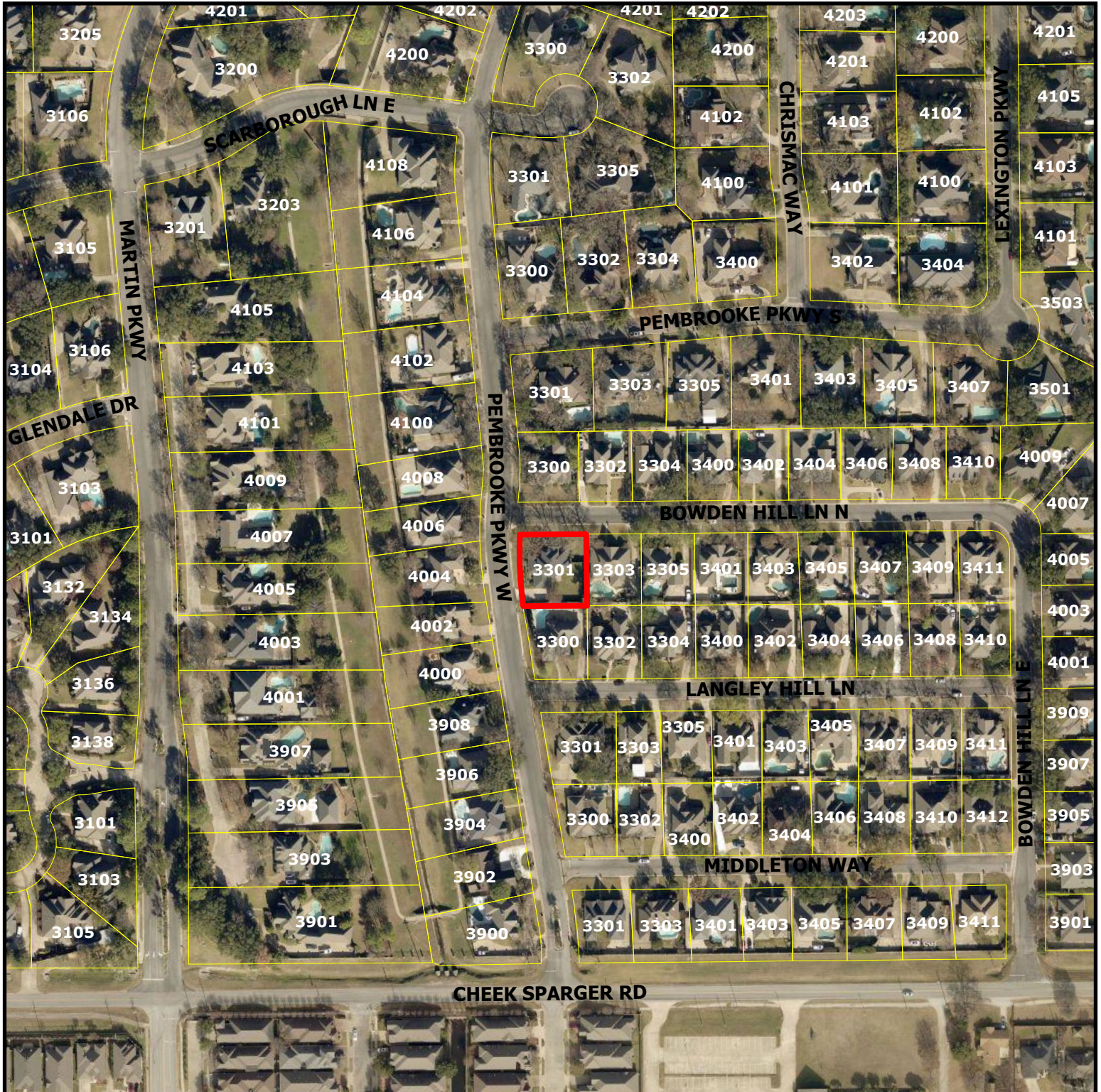
Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Plat Exhibit
5. Site Plan
6. Notification Map
7. Property Owner Notification Letter
8. Letters Received
9. Resolution R-25-5056

Aerial Map

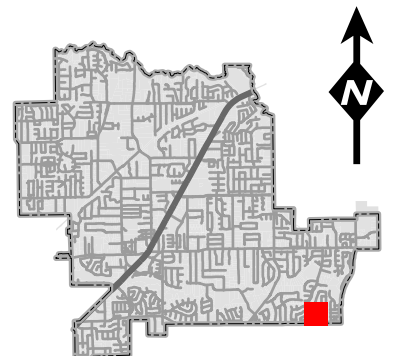


VC25-002

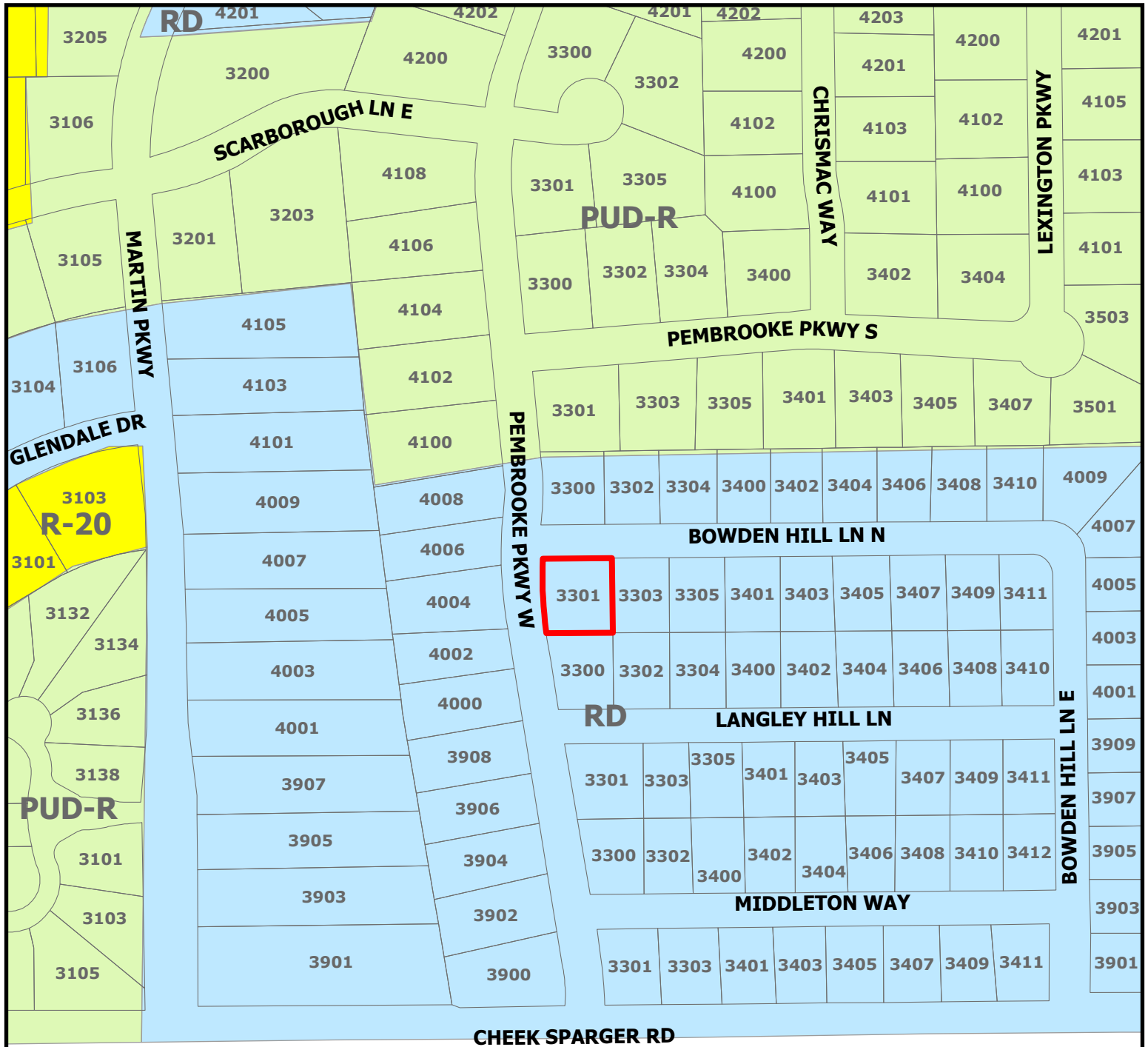
3301 Bowden Hill Ln N

DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

 Subject Property



Zoning Map

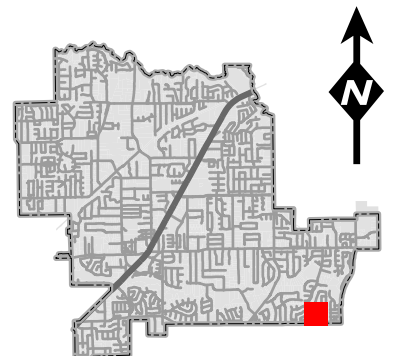


VC25-002

3301 Bowden Hill Ln N

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Subject Property



Future Land Use Map

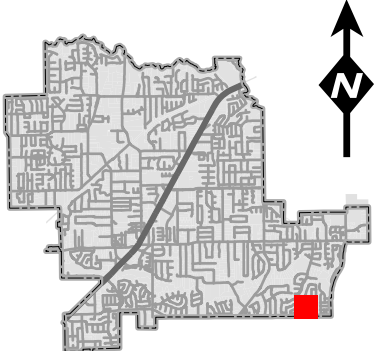


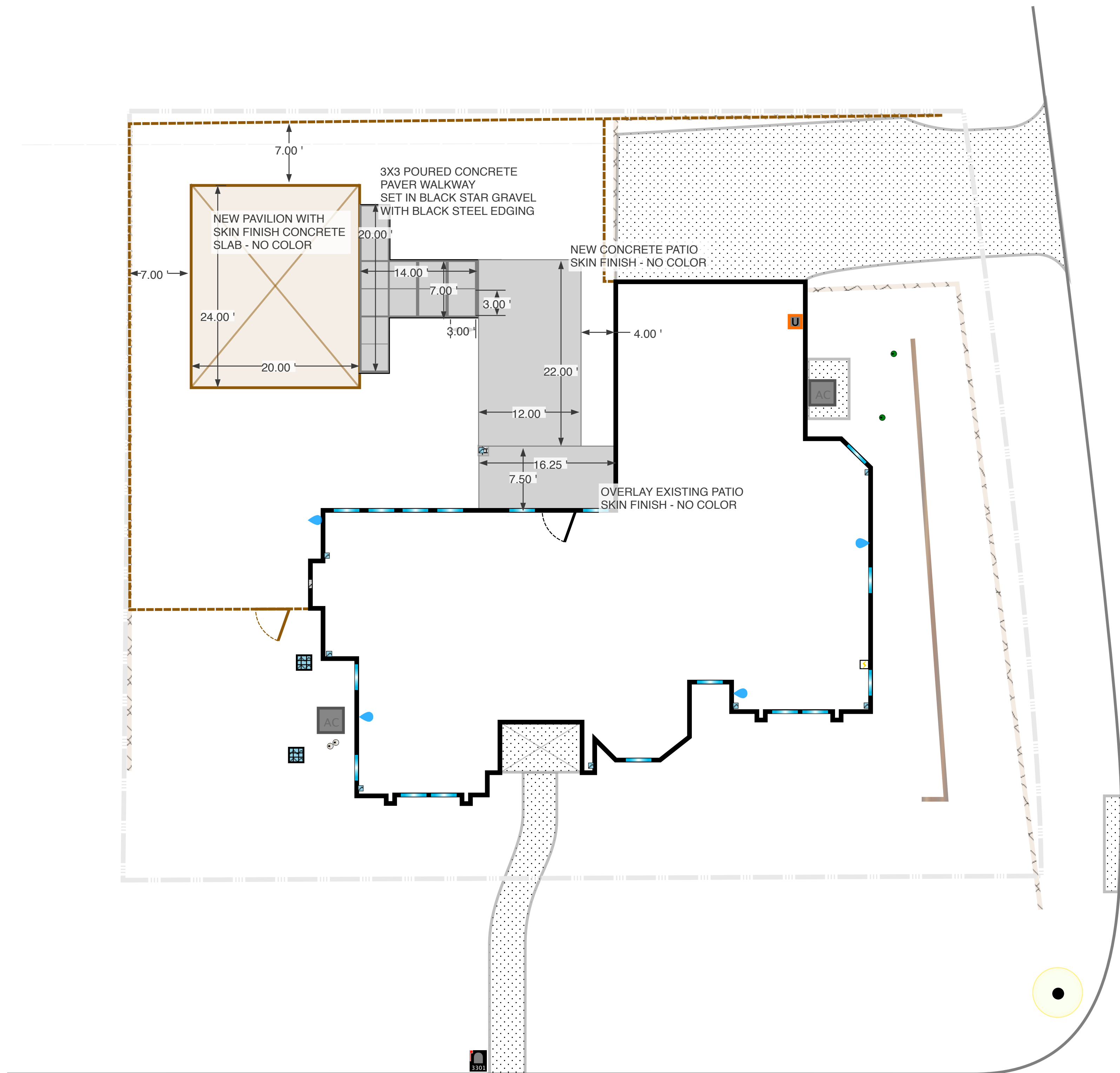
VC25-002

3301 Bowden Hill Ln N

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- Residential
- Subject Property





Unique Landscaping Design & Construction Inc
7111 Colleyville Blvd. Colleyville, TX 76034
(817) 488-4124 Lndscpng.com



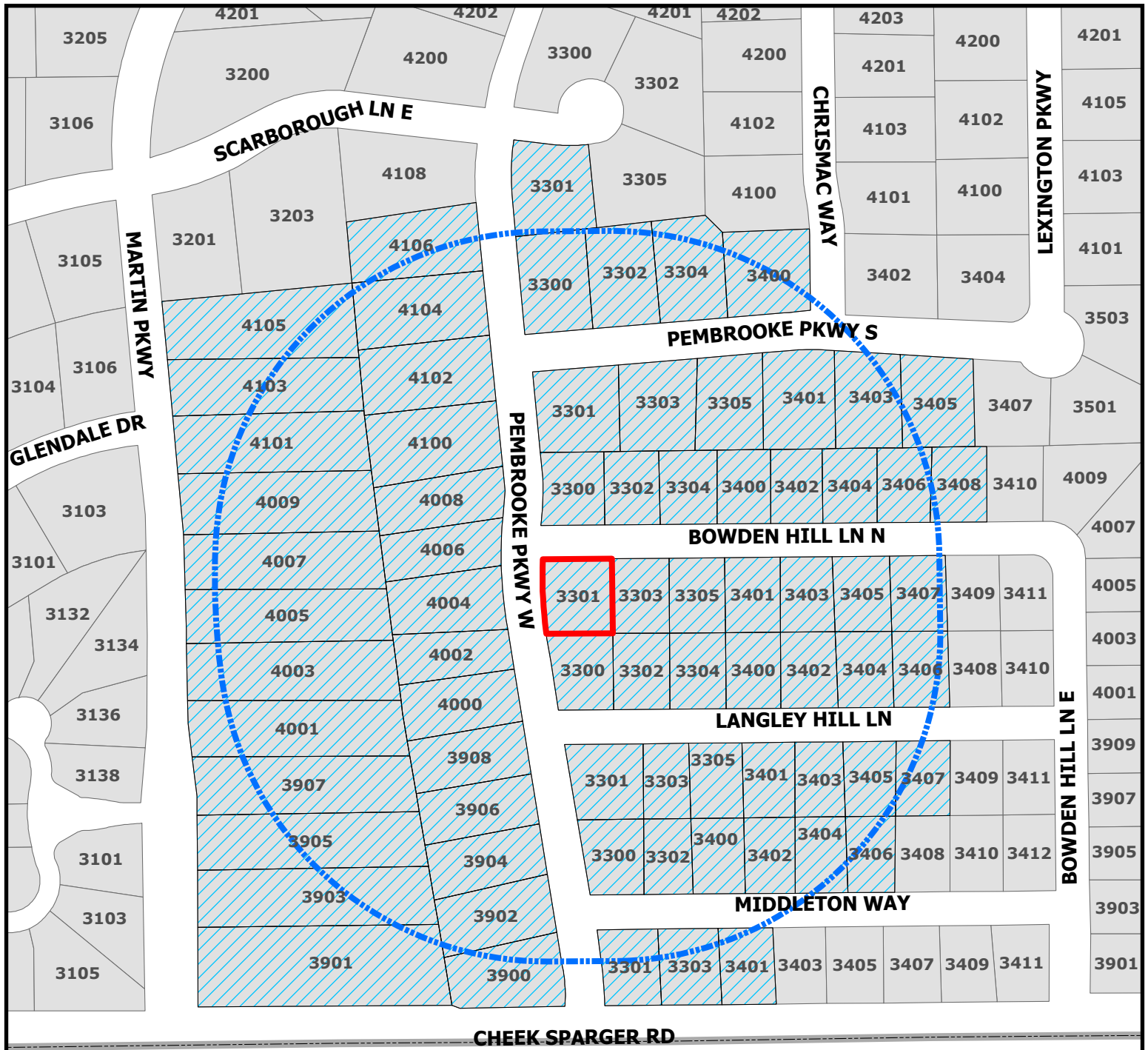
PLANTS IN NORMAL TEXT: TO BE ADDED
PLANTS IN ITALICS: TRANSPLANTED
PLANTS IN BOLD: EXISTS
DATE: 5/2025 JC



Scale: 1" = 8'

Julie Robertson
3301 Bowden Hill Ln N
Colleyville, TX 76034
(817) 812-4101

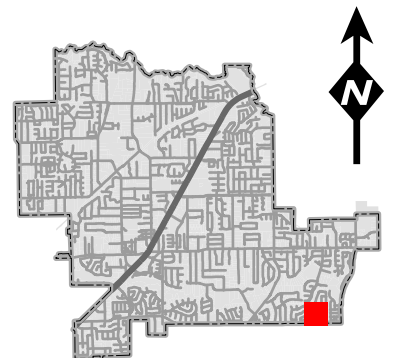
Notification Map



VC25-002

3301 Bowden Hill Ln N

- Subject Property
- Buffer
- Parcels to be notified



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NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

**City Council Meeting: Tuesday, July 1, 2025 at 7:00 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas**

Request: Consideration of a Variance to the lot size (area, width, & depth) regulations of the RD Two-Family Residential zoning district on Lot 1, Block 14, of the Woodland Hills Addition, being approximately 0.27 acres, and zoned RD Two-Family Residential. The lot does not meet the R-20 standards required in the RD zoning district and requires variances to allow for an accessory building to be built. The lot area is 11,944 square feet, the width is 102 feet, and the depth is 113 feet.

Zoning Case: VC25-002

Applicant: John Robertson

Owner: John Robertson

Location: 3301 Bowden Hill Lane N

Property Description: Lot 1, Block 14, Woodland Hills Addition

Present Zoning: RD Two-Family Residential

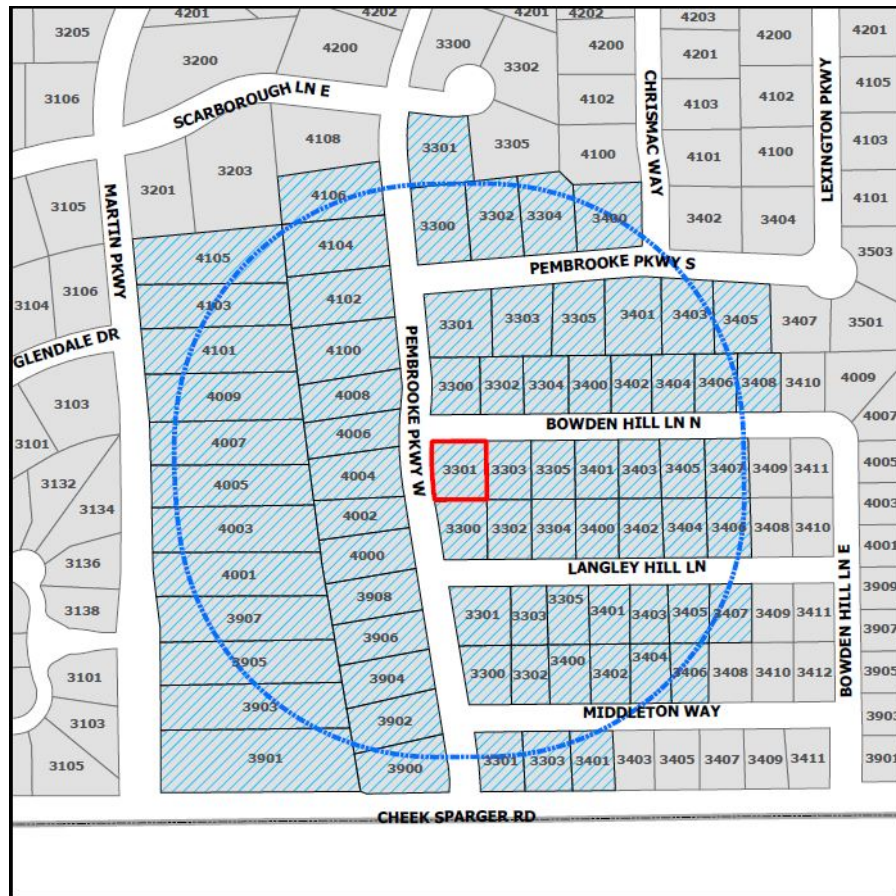
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address or email below:

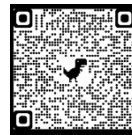
**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

Citizenletters@Colleyville.com



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1050. Please reference the case number when requesting information.

Kristopher Potts

Kristopher Potts
Planner

From: [REDACTED]
To: [Citizen Letters](#)
Subject: 3301 Bowden Hill Lane N. Zoning Change
Date: Monday, June 16, 2025 2:20:34 PM

Hello,

Please accept this email as our APPROVAL of the proposed change.

Outdoor open air structures are very common in our neighborhood and consistent with our neighborhood aesthetics. The Robertson's maintain a beautiful home and anything they do will be first rate.

Thank you,
Christy Horne
4104 Pembroke Pkwy W, Colleyville, TX 76034
[REDACTED]

From: [REDACTED]
To: [Citizen Letters](#)
Subject: Please approve proposed change!
Date: Tuesday, June 17, 2025 10:07:26 AM

Please accept this email as our APPROVAL of the proposed change regarding Julie and Andrew Robertson's request to build.

Outdoor open air structures are very common in our neighborhood and consistent with our neighborhood aesthetics. The Robertson's maintain a beautiful home and anything they do will be first rate.

Thank you,
Lisa Warren
3305 Scarborough Lane Court Colleyville, TX 76034
[REDACTED]
Sent from my iPhone

From: [REDACTED]
To: [Citizen Letters](#)
Subject: Case VC 25-002 Johb Robertson
Date: Wednesday, June 18, 2025 1:05:34 PM

Dear City of Colleyville:

I am writing today in support of my Friend and Neighbor Julie & Andrew Robertson who live @ 3301 Bowden Hill Ln N here in Colleyville.

I am in support of their request and petition to the city to expand and improve their back yard. I see NO reason why they should be denied the

Opportunity to improve their property value and quality of life.

Please approve their petition.

Sincerely, Garrett Harbison 3302 Bowden Hill Ln N

From: [REDACTED]
To: [Citizen Letters](#)
Subject: Zoning Case VC25-002 - John Robertson - 3301 Bowden Hill Lane N
Date: Wednesday, June 18, 2025 1:46:13 PM

Hello,

My husband and I are unable to attend the July 1, 2025 City Council Meeting. Please accept this email as our approval of the proposed change for Zoning Case VC25-002 by John Robertson.

Open air accessory structures are common in Woodland Hills, and we are confident that the structure the Robertson family proposes to add to their property will be of high quality and maintain the neighborhood's aesthetic.

Thank you,
Kassi and John Shaw
3300 Pembroke Pkwy S, Colleyville TX 76034
[REDACTED]

From: [REDACTED]
To: [Citizen Letters](#)
Subject: Robertson zoning
Date: Thursday, June 19, 2025 8:05:12 AM

Re: zoning change for Julie & Andrew Robertson. They are trying to build an outdoor cabana. Please accept this email as our APPROVAL of the proposed change.
We have no objections.

Mary Ashmead
3303 Pembroke Pkwy S, Colleyville, TX 76034
[REDACTED]

From: [REDACTED]
To: [Citizen Letters](#)
Subject: Zoning change request for the Robertsons
Date: Thursday, June 19, 2025 8:01:51 AM

Hello,

Please accept this email as our APPROVAL of the proposed change.

Outdoor open air structures are very common in our neighborhood and consistent with our neighborhood aesthetics. The Robertson's maintain a beautiful home and anything they do will be first rate.

Thank you,
Courtney Woo
4106 Pembroke Pkwy W, Colleyville, TX 76034
[REDACTED]

Sent from my iPhone

From: [REDACTED]
To: [Citizen Letters](#)
Subject: Zoning Case VC25-002
Date: Sunday, June 22, 2025 12:11:11 PM

This is Sherry Heiser at 4105 Martin Pkwy in Colleyville Texas. I would like to send a note of approval for the Roberson's plan to build a cabana in their backyard. If you need to speak directly to me my number is [REDACTED]

[REDACTED] Thank you for monitoring and keeping Colleyville beautiful.

Sincerely

Sherry and Chuck Heiser

From: [REDACTED]
To: [Citizen Letters](#)
Subject: Support for Zoning Case VC25-002 @ 3301 Bowden Hill Lane
Date: Tuesday, June 17, 2025 12:21:38 PM

Good afternoon,

I'm reaching out in support of my neighbor's request for a zoning variance to build a backyard structure at 3301 Bowden Hill Lane. I believe it is a reasonable addition to their property and will not negatively impact the neighborhood. I encourage the City Council to approve the request.

Please feel free to contact me if you need additional information. Thank you.

Regards,
Michael Ashmead
3303 Pembroke Pkwy S
[REDACTED]

RESOLUTION R-25-5056

**APPROVING A VARIANCE OF SECTION 3.24.G OF THE LAND
DEVELOPMENT CODE, SPECIFICALLY FOR LOT AREA AND LOT
DEPTH, IN THE RD TWO FAMILY RESIDENTIAL DISTRICT, FOR LOT
1, BLOCK 14, WOODLAND HILLS ADDITION, LOCATED AT 3301
BOWDEN HILL LANE NORTH**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the variance to allow for the lot area to be 11,944 square feet and the lot depth to be 115 feet in the RD Two Family Residential district located at 3301 Bowden Hill Lane North (the "Property"), as depicted in Exhibit "A" and Exhibit "B" hereto, is approved.
- Sec. 2. THAT this Resolution shall become effective immediately upon passage; provided that, the variance for the Property shall become effective immediately upon the conditions stated herein being fully satisfied.

AND IT IS SO RESOLVED.

PASSED BY A VOTE OF ____ AYES, ____ NAYS, ON THIS THE 1ST DAY OF JULY 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

Exhibit "A"

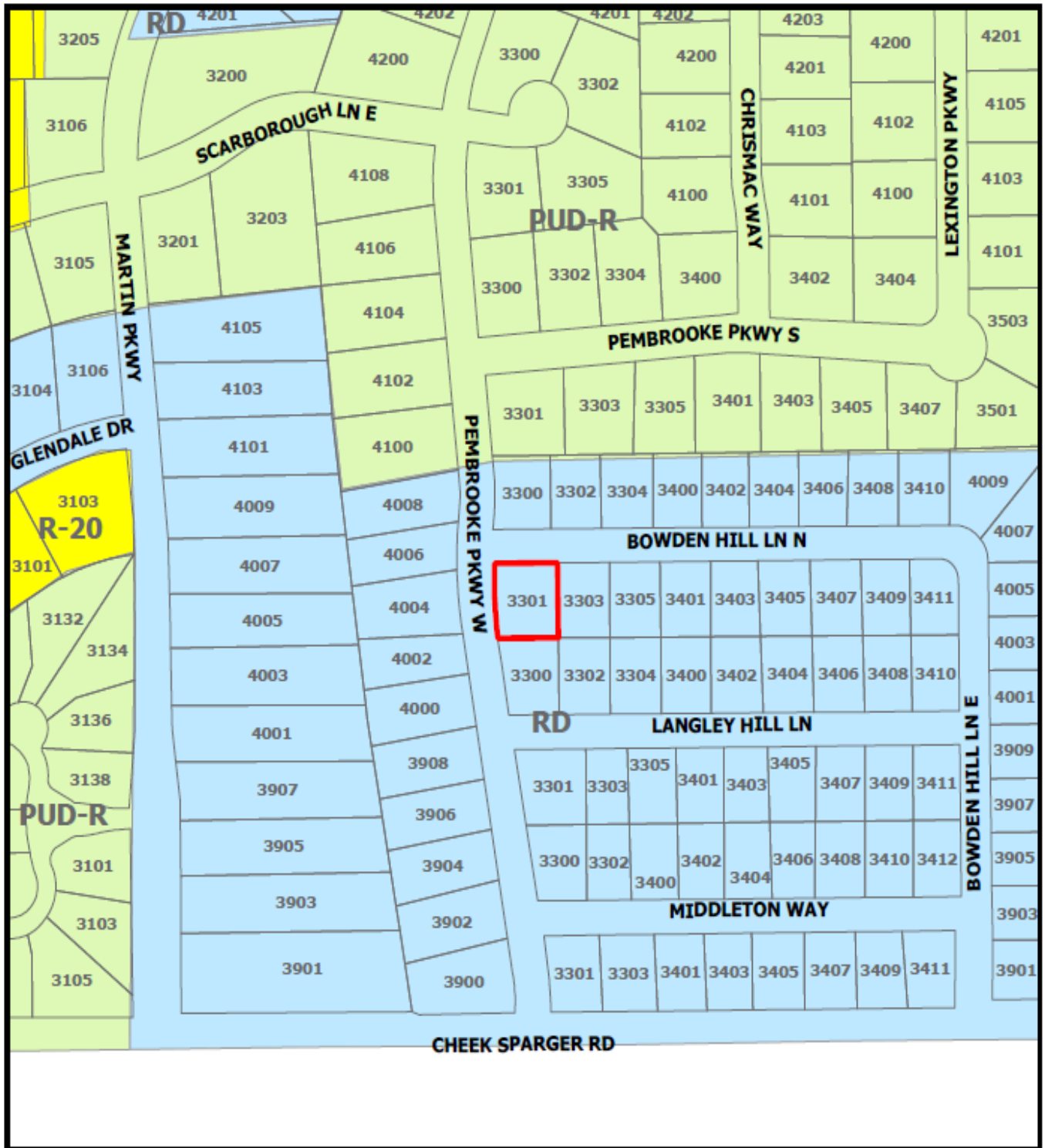


Exhibit "B"

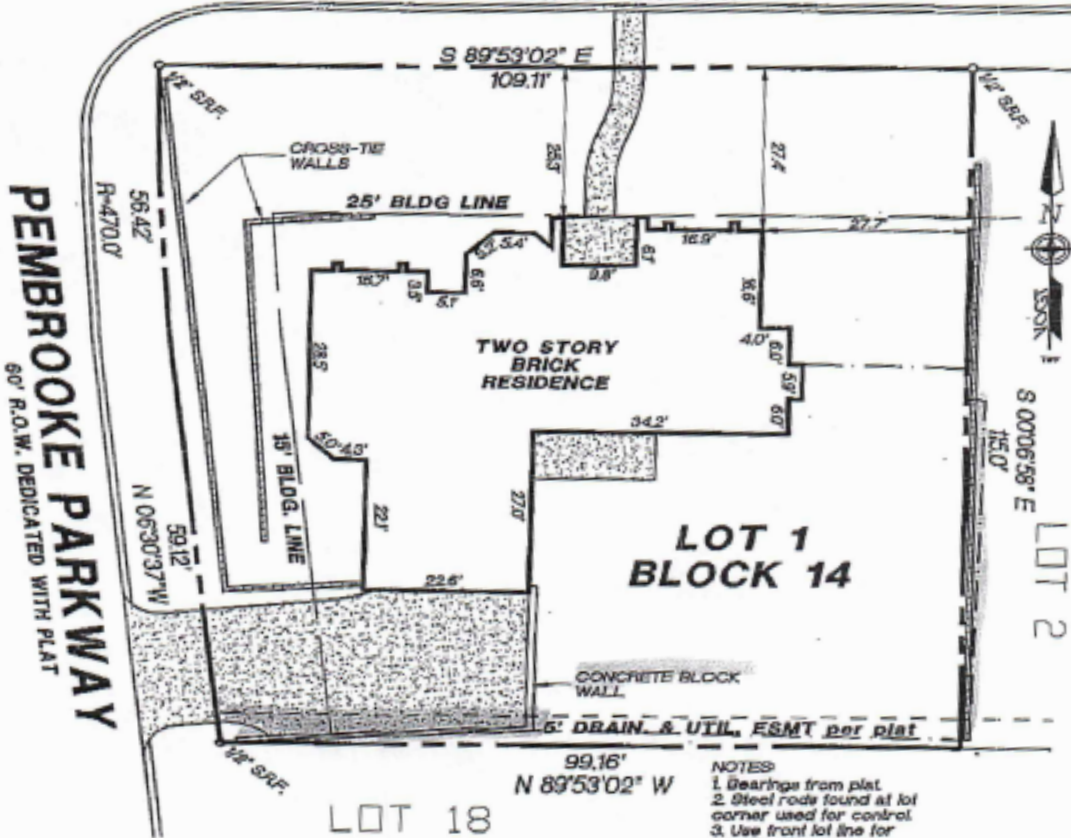
SEP-07-11 12:37 FROM-COLDWELL BANKER SOUTHLAKE 0172516511 T-320 P.002/002 F-060

SURVEY PLAT

ADDRESS: 3301 Bowden Hill Lane North, COLLEYVILLE, Texas.
 LEGAL: Lot 1, Block 14, WOODLAND HILLS, SOUTH FILING, an Addition to the City of Colleyville, Tarrant County, Texas, according to the amended plat recorded in Volume 358/181, Page 65, Plat Records, Tarrant County, Texas.
 NOTE: According to Flood Insurance Rate Map, dated Aug. 2, 1995, COLLEYVILLE, Texas, Community No. 480590H, this residence IS NOT in a Flood Hazard Area. (Residence is in Zone X)

3301 BOWDEN HILL LANE NORTH

60' R.O.W. DEDICATED WITH PLAT



NOTES:
 1. Bearings from plat
 2. Steel rods found at lot corner used for control
 3. Use front lot line for directional control

DATE: 09-30-1996
 SURVEY NO.: 9603480
 G.E. #: 960922ND/DN
 SCALE: 1 inch = 20 feet
 PURCHASER: Barger
 SELLER: Marek

TO: John P. Barger and wife, Glenda F. Barger and American Priority Mortgage and First American Title Company

The undersigned does hereby certify that this survey was this day made on the ground of the property legally described herein and is correct, and that there are no discrepancies, conflicts, encroachments, overlapping of improvements, water easements or rights of way, except as shown herein, and that said property has access to and from a dedicated roadway. Said property being subject to any and all easements, reservations and restrictions that may be of record. Any reference to the 100-year flood plain or flood hazard zones are an estimate based on data shown on the Flood Insurance Rate Map provided by HUD and should not be interpreted as a study or determination of the flooding potential of the property.

LEGEND
 ○ STEEL ROD FOUND
 ● STEEL ROD SET
 --- PROPERTY LINE
 --- WOOD FENCE
 --- CHAIN LINK FENCE
 ○ P.O. POWER POLE
 --- OVERHEAD ELECTRICAL LINES
 ■ CONCRETE



THOMAS W. VOGT, P.E.

REGISTERED PROFESSIONAL LAND SURVEYOR NO. 1823
 REGISTERED PROFESSIONAL ENGINEER NO. 45622
 P.O. BOX 210274 • DALLAS, TEXAS 75221-0274
 PHONE: (214) 394-1821 • FAX: (214) 394-1228
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RESOLUTION R-25-5057

**A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER
BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
JULY 1, 2025**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 1ST DAY OF JULY 2025.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven
City Secretary, TRMC

Bobby Lindamood
Mayor