



**CITY OF COLLEYVILLE  
PARKS AND RECREATION  
ADVISORY BOARD AGENDA**

Colleyville Recreation Center – 5008 Roberts Road

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**MONDAY, APRIL 7, 2025 - 6:00 PM**

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- 1. CALL TO ORDER**
- 2. INTRODUCTION OF NEW MEMBER AND ANNOUNCEMENTS**
- 3. APPROVAL OF MINUTES**  
January 6, 2025
- 4. REGULAR AGENDA ITEMS**
  - 4a** Discussion of the May 3, 2025 Bond Election
  - 4b** Update on the Tree Board project within City parks
  - 4c** Director's Report
  - 4d** Election of a Chair and Vice Chair to serve a one-year term
- 5. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards *Thursday, April 3, 2025* by 5:00 p.m.

Christine Loven, TRMC  
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD MINUTES

Recreation Center - 5008 Roberts Road

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**MONDAY, JANUARY 6, 2025 – 6:00 PM**

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## **1. CALL TO ORDER**

Chair John Hillebrand called the meeting to order at 6:03 p.m. and called the roll.

**Present:** Chair John Hillebrand, Board members, Amy Ackerman, James Poettcker, Eric Presson, Michael Sabbia, and Joe Stout.

**Absent:** Vice Chair Julie George and member Dustan Goodell.

**Also Present:** Parks and Recreation Director Lisa Escobedo and City Secretary Christine Loven.

## **2. APPROVAL OF MINUTES**

### **2a** Parks and Recreation Advisory Board Minutes - October 14, 2024

Member Eric Presson made a motion to approve the minutes of October 14, 2024, seconded by member James Poettcker, and passed unanimously.

## **3. REGULAR AGENDA ITEMS**

### **3a** Recreation Center Expansion Update

Parks and Recreation Director Lisa Escobedo gave a presentation on the revised expansion plan of the Recreation Center. She stated at the open house held earlier last year, residents were able to review the first draft of the renovation. Residents expressed two main concerns, first, they felt the expansion should be increased to provide more equipment and space for a fitness component so another expansion would not be needed and residents along the property did not want the masonry wall. Director Escobedo stated City Council reviewed the citizen requests and this presentation provides for an increased expansion of the fitness area, the addition of another gym, and a longer walking track.

There was discussion of the challenges and solutions of increased noise level to the upstairs walking track and fitness area, caused by the gym below. The Board also discussed membership, Lifetime Fitness, and the reasonableness of the tax increase to provide for the Recreation Center.

A fact sheet, which can be shared with the Board regarding the Recreation Center and the bond election, was discussed and will be provided at a later date.

**3b** Discussion of a Tree Board project

Parks and Recreation Director Lisa Escobedo provided an overview of the newly appointed Tree Board. She noted Parks and Recreation Chair John Hillebrand is serving the Tree Board. Director Escobedo provided an overview of trees within the City’s park system and she and Chair Hillebrand discussed the tree grant program for parkways and HOA’s. The Board stated they are confident with Director Escobedo and her staff and do not feel there is any direction for them to provide regarding trees within the parks. The Board thanked Director Escobedo and Chair Hillebrand for their work on the Tree Board.

**3c** Director's Report

Director Escobedo reviewed the written Director’s Report and answered questions of the Board. The Board thanked Director Escobedo for her work and noted the accomplishments are impressive and many.

**4. ADJOURNMENT**

There being no further business to come before the Board, Chair John Hillebrand adjourned the meeting at 6:58 p.m.

*APPROVED ON THIS THE 7<sup>TH</sup> DAY OF APRIL 2025.*

*Minutes taken and prepared by:*

  
Christine Loven, TRMC  
City Secretary



# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

**Agenda Number** 4a

**Agenda Date** 4/7/2025

**Number** 4a

**Type** Regular Agenda Items

**Department** Parks and Recreation

## Title

Discussion of the May 3, 2025 Bond Election

## Explanation

On Election Day, May 3, the City of Colleyville is asking residents to vote for or against the City's authority to issue up to \$20 million in general obligation bonds for parks and recreation facilities, including the expansion of the current Recreation Center at 5008 Roberts Road.

The City mailed a postcard to all City residents informing the community of the election, has posted the proper legal information on the City's Election web page, and has provided a Recreation Center history, fact sheet, and financial presentation (the latter two are attached) and is available at:

<https://www.colleyvilleparksandrec.com/recreation/recreation-center-info>.

The ballot language is as follows:

### Proposition A

"THE ISSUANCE OF \$20,000,000 IN GENERAL OBLIGATION BONDS FOR PARKS AND RECREATIONAL FACILITIES AND RELATED IMPROVEMENTS INCLUDING EXPANSION OF THE COLLEYVILLE RECREATION CENTER AND THE IMPOSITION OF A TAX SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS."

The Colleyville Recreation Center - Annex A, located at 5008 Roberts Road (behind the Recreation Center) is an early voting and election day voting site.

There are an additional 44 voting locations throughout Tarrant County and a full listing of locations may be found at:

<https://www.tarrantcountytx.gov/en/elections/current-election-information.html>

### Early Voting and Election Day Schedule:

April 22-25	Tuesday-Friday	8:00 a.m.–5:00 p.m.
April 26	Saturday	7:00 a.m.–7:00 p.m.
April 27	Sunday	10:00 a.m.–4:00 p.m.

April 28-29	Monday–Tuesday	7:00 a.m.–7:00 p.m.
May 3 - Election Day	Saturday	7:00 a.m.–7:00 p.m.

**Attachments**

1. Rec Center Expansion FAQ
2. City of Colleyville Plan of Finance

**City of Colleyville**  
**Proposition Seeking \$20M Bond Issue**  
**Recreation Center Expansion**

**What is the purpose of the proposition?**

The City of Colleyville is asking voters to vote for or against the City issuing up to \$20 million in general obligation bonds to expand the current Recreation Center, located at 5008 Roberts Road.

**Did the City already ask this question in May 2024?**

The May 2024 election included the following advisory referendum question:

*Should the City of Colleyville place a proposition on a future election ballot asking the City's voters to authorize the issuance of ad valorem tax bonds for expansion of the Colleyville Recreation Center, which may include a fitness center, locker room, indoor track, and multi-use field?*

Voters approved this measure 74% in favor and 26% against. After the voters approved this measure, the City hired an architect to study the site, provide concepts of a potential expansion, and estimate the cost of an expansion. In response to this effort, the City now poses a question regarding the tax increase to fund the proposed improvements. The proposition will be presented on the ballot as follows:

*"THE ISSUANCE OF \$20,000,000 IN GENERAL OBLIGATION BONDS FOR PARKS AND RECREATIONAL FACILITIES AND RELATED IMPROVEMENTS INCLUDING EXPANSION OF THE COLLEYVILLE RECREATION CENTER AND THE IMPOSITION OF A TAX SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS."*

**What is currently offered at the Recreation Center?**

The Recreation Center building is 38,000 square feet on a 15-acre site. The site also includes a 4,000-square-foot Annex building currently used for voting. The Recreation Center includes a full-size competition gymnasium, a smaller auxiliary gym, game room, classrooms, group exercise room, and administrative offices. The Recreation Center offers youth volleyball and basketball leagues, open play, indoor pickleball, and a variety of classes for youth and adults.

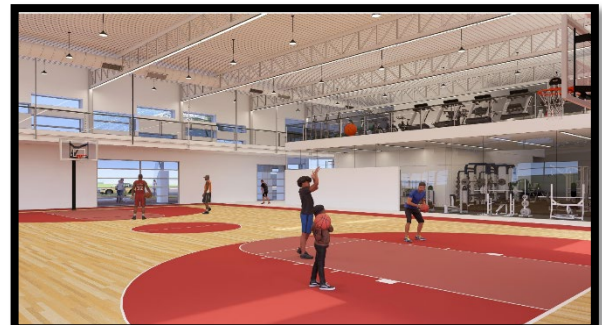
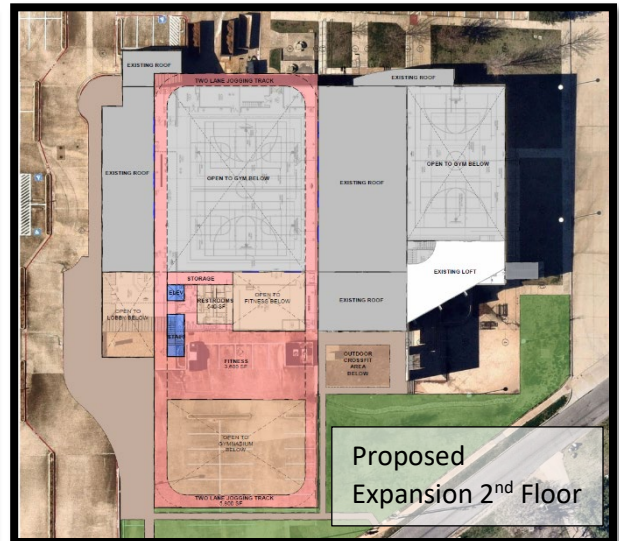
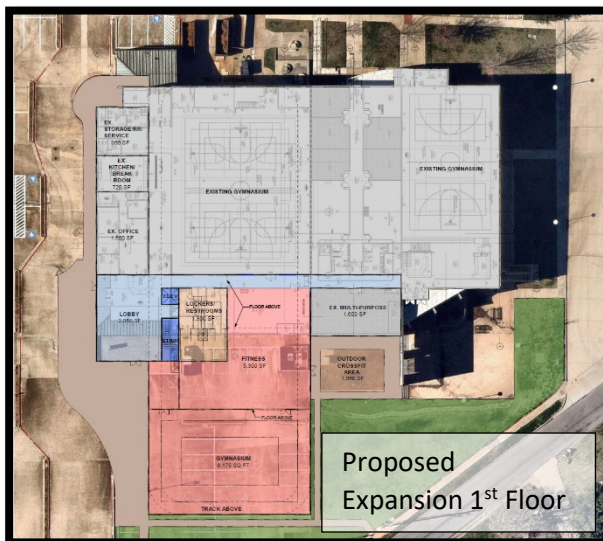
**If approved, what would the expansion include? What would the building look like?**

The City has worked with an architect to develop initial concepts and space programming. The expansion would include:

- 8,900-square-foot fitness area with equipment
- 8-foot wide indoor track
- Locker rooms
- Additional 6,175-square-foot gymnasium (slightly larger than the existing auxiliary gym)

- Outdoor site/field improvements (walking trail, sitting areas, grass improvements, landscaping, etc.).

Other amenities could be included during the design process such as a crossfit area, splash pad, playground, and shade structures. The conceptual plans add approximately 31,000 square feet of building space to the existing structure. The conceptual designs are included below.



**If approved, when would construction begin?**

Construction would likely begin in 2026 after the City hires an architect for full design plans and construction drawings. This process would include additional public dialogue.

**If approved, when will the bonds be sold?**

The City is working with a financial advisor and bond counsel on the timing and issuance of bonds.

**What is the financial impact to taxpayers for the issuance of \$20 million in bonds?**

The financial impact to the average single-family house would be \$18.89 per month or \$226.68 per year in additional property tax. Additionally, the City intends to bring forth a second

referendum at a later time to fund the annual operating cost (as outlined below). State law does not allow the operating question to be presented to voters on the May ballot.

**If approved and constructed, what additional operational costs are anticipated and how will they be funded?**

The City estimates the annual operating costs attributable to the expansion to be approximately \$400,000. Those costs may be funded using existing operating revenue or through a voter-approved tax increase in the Maintenance and Operation (M&O) portion of the City's property tax rate. State law requires any M&O rate increase to be considered by the voters on a November ballot. The City intends to bring a ballot measure forth that will request additional funding via the M&O tax rate. The estimated \$400,000 annual maintenance cost would result in an increase of \$4.53 per month or \$54.36 per year in additional property tax for the average single-family house.

## *Financing Overview*

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# City of Colleyville, TX

*February 4, 2025*



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**SPECIALIZED PUBLIC FINANCE INC.**  
FINANCIAL ADVISORY SERVICES

# Plan of Finance Overview

The City of Colleyville, TX (the “City”) is considering calling a bond referendum for the issuance of General Obligation Bonds (the “Bonds”) to be considered by voters on May 3, 2025.

	GO Bonds, Series 2025
Project Fund Deposit	\$20,000,000
Estimated Interest Rate (current rates +25 basis points)	4.17%
Term	20 Years
Estimated Maximum Annual Debt Service	\$1,509,630
Estimated Required I&S Tax Rate increase *	\$0.031 Cents
Estimated Monthly Impact of Average Single-Family Home**	\$18.89

**Notes:**

\*Based on 98% collections.

\*\*Based on average taxable value of a single-family home (\$731,417).

# Proforma Analysis - \$20,000,000 Bond

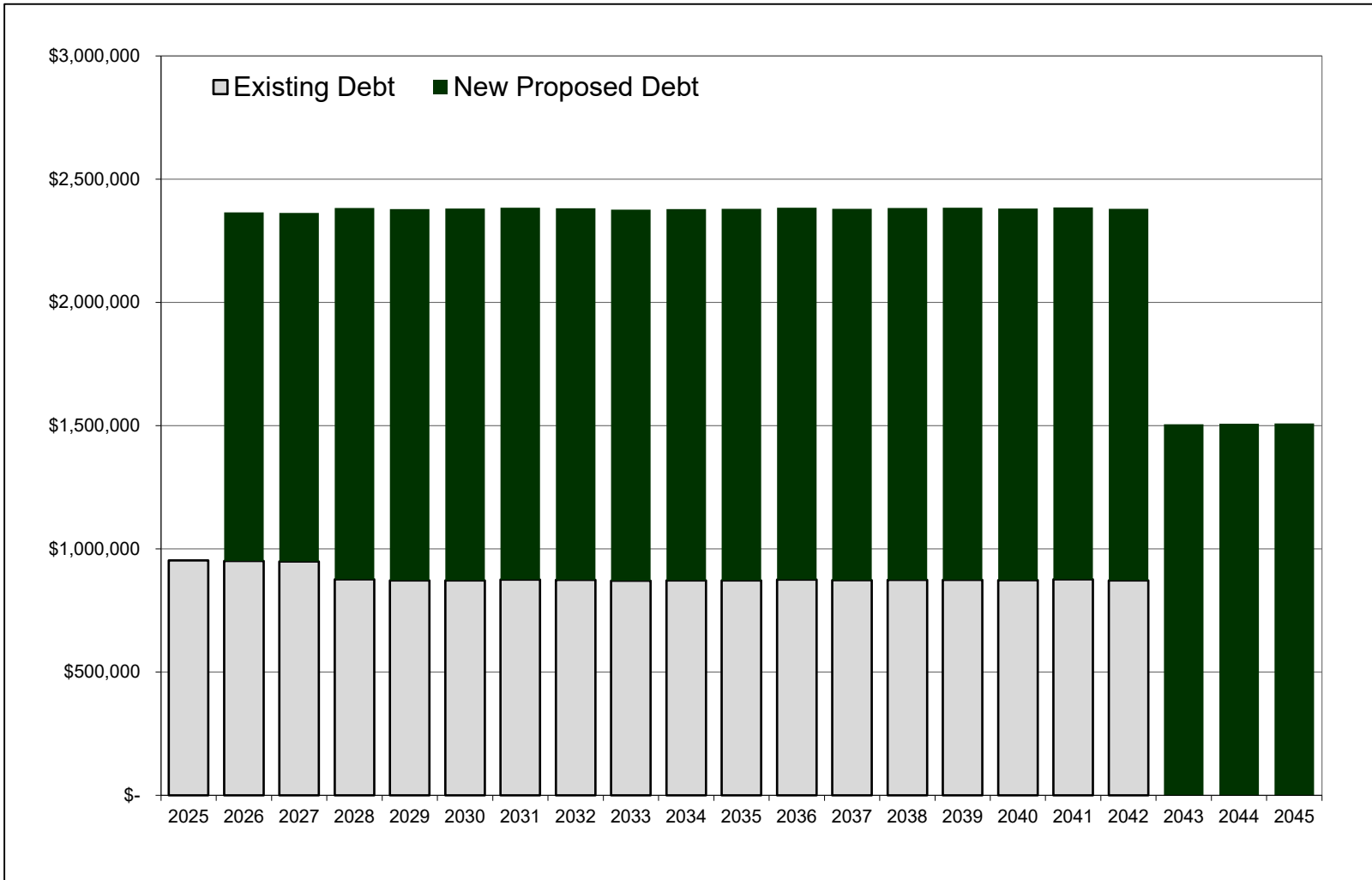
FYE 9/30	Est. I&S Taxable Value <sup>(1)</sup>	Existing Debt Service <sup>(2)</sup>	Prelim. Numbers \$20,000,000 Series 2025			Proposed and Existing D/S	Estimated I&S Tax Rate <sup>(4)(5)</sup>	Projected Change in I&S Tax Rate
			Dated: July Principal <sup>(3)</sup>	TIC @ 4.17% Interest	Total D/S			
2025	\$ 5,167,132,223	\$ 953,025	\$ -	\$ -	\$ -	953,025	\$ 0.016	
2026	5,167,132,223	951,075	475,000	938,755	1,413,755	2,364,830	0.047	0.031
2027	5,167,132,223	948,925	575,000	839,380	1,414,380	2,363,305	0.047	
2028	5,167,132,223	875,925	700,000	807,505	1,507,505	2,383,430	0.047	
2029	5,167,132,223	871,675	735,000	771,630	1,506,630	2,378,305	0.047	
2030	5,167,132,223	871,300	775,000	733,880	1,508,880	2,380,180	0.047	
2031	5,167,132,223	874,550	815,000	694,130	1,509,130	2,383,680	0.047	
2032	5,167,132,223	874,300	855,000	652,380	1,507,380	2,381,680	0.047	
2033	5,167,132,223	870,900	895,000	610,868	1,505,868	2,376,768	0.047	
2034	5,167,132,223	871,600	935,000	572,030	1,507,030	2,378,630	0.047	
2035	5,167,132,223	871,300	975,000	533,830	1,508,830	2,380,130	0.047	
2036	5,167,132,223	874,900	1,015,000	494,030	1,509,030	2,383,930	0.047	
2037	5,167,132,223	872,400	1,055,000	452,630	1,507,630	2,380,030	0.047	
2038	5,167,132,223	873,800	1,100,000	409,530	1,509,530	2,383,330	0.047	
2039	5,167,132,223	874,000	1,145,000	364,630	1,509,630	2,383,630	0.047	
2040	5,167,132,223	873,000	1,190,000	317,930	1,507,930	2,380,930	0.047	
2041	5,167,132,223	875,700	1,240,000	269,330	1,509,330	2,385,030	0.047	
2042	5,167,132,223	872,100	1,290,000	217,440	1,507,440	2,379,540	0.047	
2043	5,167,132,223	-	1,345,000	160,088	1,505,088	1,505,088	0.030	
2044	5,167,132,223	-	1,410,000	98,100	1,508,100	1,508,100	0.030	
2045	5,167,132,223	-	1,475,000	33,188	1,508,188	1,508,188	0.030	
		<u>\$ 15,950,475</u>	<u>\$20,000,000</u>	<u>\$ 9,971,283</u>	<u>\$29,971,283</u>	<u>\$ 45,921,758</u>		

**Assumptions:**

- (1) Based on the City's 2024 Tax Rate Worksheet.
- (2) Existing tax-supported debt service.
- (3) Based on market interest rates plus 0.25% as cushion.
- (4) FY2025 reflects the Tax Rate Worksheet which includes 110% collection rate and excess funds from prior year collections of \$63,485.
- (5) Est. tax collections rate: **98.00%** for Fiscal Years 2026-2045.



### City of Colleyville Existing and New Proposed Debt



# City of Colleyville Profile

## Debt Summary

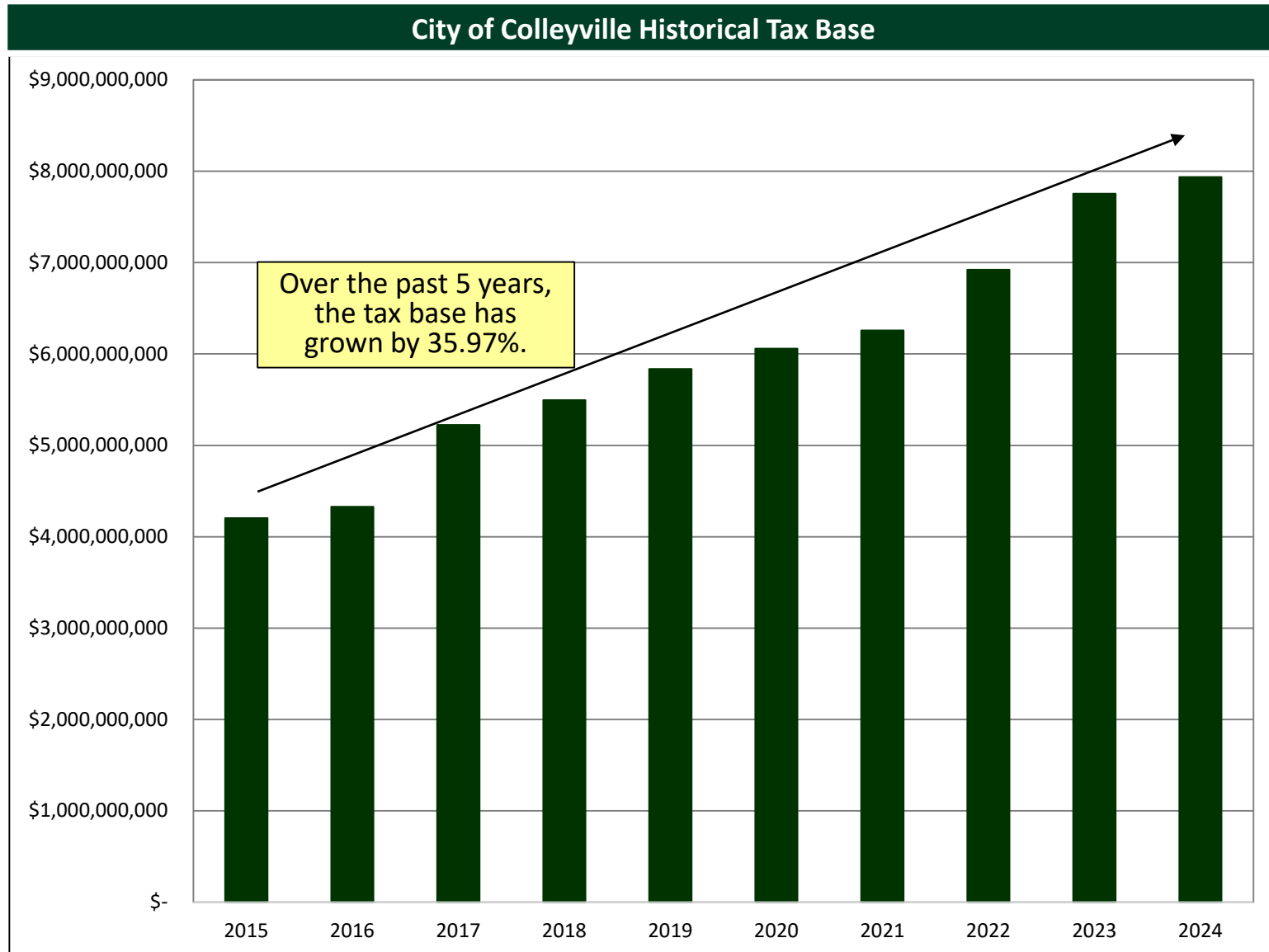


	\$6,225,000 GO Refunding Bonds Series 2016		\$10,030,000 Comb. Tax & Rev. COs Series 2022	
FYE 9/30	Principal (000s)	Coupon	Principal (000s)	Coupon
2025	455	2.000%	55	5.000%
2026	465	2.000%	55	5.000%
2027	475	2.000%	55	5.000%
2028			475	5.000%
2029			495	5.000%
2030			520	5.000%
2031			550	5.000%
2032			575	4.000%
2033			595	4.000%
2034			620	4.000%
2035			645	4.000%
2036			675	4.000%
2037			700	4.000%
2038			730	4.000%
2039			760	4.000%
2040			790	4.000%
2041			825	4.000%
2042			855	4.000%
Total	\$1,395		\$9,975	
<i>Next Call</i>	February 15, 2026 @ Par		February 15, 2030 @ Par	
<i>Delivery Date</i>	August 18, 2016		December 8, 2022	
<i>Principal Due</i>	February 15		February 15	
<i>Interest Due</i>	February 15	August 15	February 15	August 15
<i>Insurance</i>	None		None	
<i>Paying Agent</i>	The Bank of New York		The Bank of New York	
<i>Purpose</i>	Ref of Series 2007		New Money	

Callable  
Noncallable

# City of Colleyville Profile

## Historical Taxable Assessed Valuation



Source: Tarrant Appraisal District.



### Standard & Poor's Ratings Scale

AAA
AA+
AA
AA-
A+
A
A-
BBB+
BBB
BBB-

### Fitch Ratings Scale

AAA
AA+
AA
AA-
A+
A
A-
BBB+
BBB
BBB-

- The City of Colleyville currently carries a “AAA” rating from S&P and Fitch.
- Both agencies have rated the City “AAA” since 2011.
- **Rating Factors:**
  - Large general fund operating surpluses, from increasing sales tax revenues and conservative budgeting
  - Very strong management
  - Strong debt profile
  - Very strong wealth and income indicators that compare favorably with peers nationally

# Sources & Uses



<b>City of Colleyville</b>		
<b>Sources of Funds</b>		
Par Amount	\$	20,000,000
Net Reoffering Premium		201,463
<b>Total Sources of Funds</b>	<b>\$</b>	<b>20,201,463</b>
<b>Uses of Funds</b>		
Costs of Issuance	\$	200,000
Deposit to Project Fund		20,000,000
Rounding		1,463
<b>Total Uses of Funds</b>	<b>\$</b>	<b>20,201,463</b>

**Note:**  
Preliminary, subject to change.

# Impact of Tax Rate Increase on Homeowners

- The following analysis assumes an estimated \$0.03100 Tax Rate Impact.

<i>Impact to the Homeowner with an estimated \$0.03100 Cent Tax Rate Impact</i>		
Homeowner Taxable Value	Annual Impact of Tax Rate Increase on Homeowner	Monthly Impact of Tax Rate Increase on Homeowner
\$500,000 Homeowner Taxable Value	\$155.00	\$12.92
\$731,417 Homeowner Taxable Value	\$226.74	\$18.89
\$1,000,000 Homeowner Taxable Value	\$310.00	\$25.83

**Notes:**

Average taxable value of a single-family home is \$731,417. Does not reflect Homestead Exemption. Based on 98% collections.

# May 2025 Bond Election Timeline

February							March							April							May						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1							1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28		23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
							30	31																			

Date	Task
<b>Friday, February 14, 2025</b>	Last day for governing body to adopt the Resolution calling the Bond Election.
<b>Tuesday, April 22, 2025</b>	First day for Early Voting.
<b>Tuesday, April 29, 2025</b>	Last day for Early Voting.
<b>Saturday, May 3, 2025</b>	Election Day.

# Historical Interest Rates

## History of Bond Buyer Tax-Exempt Interest Rates Since 1961





# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

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**Agenda Number** 4b

**Agenda Date** 4/7/2025

**Number** 4b

**Type** Regular Agenda Items

**Department** Parks and Recreation

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## **Title**

Update on the Tree Board project within City parks

## **Explanation**

This item provides for Tree Board member and Parks and Recreation Advisory Board Chair John Hillebrand and Parks and Recreation Director Lisa Escobedo to provide an update on the Tree Board projects within City parks.

## **Attachments**



# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

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**Agenda Number** 4c

**Agenda Date** 4/7/2025

**Number** 4c

**Type** Regular Agenda Items

**Department** Parks and Recreation

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## **Title**

Director's Report

## **Explanation**

This item provides for Parks and Recreation Director Lisa Escobedo to review the activities within each of the divisions of the Parks and Recreation Department.

## **Attachments**

1. Director's Report - April 7, 2025

# Parks & Recreation Advisory Board Meeting

April 7, 2025

## Recreation

- **Winter Ball Event** – The Tropical theme event was a big success and was sold out with 150 participants.
- **Parents Night Out** – The event was from 6-9pm on Friday, Feb. 14 for ages 6-12. It was a perfect opportunity for both parents and children to enjoy Valentine's Day. Children were entertained by Recreation staff with games, crafts, and pizza. Parents enjoyed a few hours with their special Valentine. (20 kids)
- **Bunny Brunch & Lunch** – will be held on April 12 and both were sold out (250 each). The event will consist of pictures with the bunny, egg hunt, petting zoo, face painting, Inflatable obstacle course, etc.
- **Texas Junior Anglers** – will be held on Saturday, April 26 from 9-12pm at the Nature Center (Anglers Pond). Enjoy a great day of fishing. Poles and bait will be available if needed.
- **Earth Day / Arbor Day** – will be held on April 27 from 2-4pm at the Plaza. Parks and Rec will be handing out tree saplings and Arbor Day swag

## Athletics

- **Youth Sports Associations (soccer, baseball & softball)** – Spring seasons have begun and will extend through May.
- **Youth Spring Volleyball League** – The league will run through May 3 with a season ending tournament. 10U Teams = 22 and 13U Teams = 21 (Total: 43 Teams and 406 total players). Largest league to date.
- **Spring Coed Sand Volleyball League** – The league began on March 24 and will end on May 12 with a season ending tournament. 16 teams are playing this Spring.
- **Youth Summer Basketball League** – Registration began on March 31 and will run through May 2. The league is will run from June 2 – August 9. The ages include 8u, 10u, and 12u.

## Tennis & Pickleball

- **Spring Tennis Leagues** – 14 teams are playing out of City Park this Spring
- **Spring Pickleball Leagues** – 18 teams are playing out of City Park this Spring
- **Indoor Pickleball Classes** – are now offered on Tuesday mornings for both beginner and intermediate players at the Recreation Center

## Senior Center

- **Valentine's Day Dance & Celebration** – The Senior Center organized two Valentine's events in February. On the evening of February 12, the local Colleyville band, Backbeats, performed at the Valentine's dance with light refreshments and door prizes along with dancing for the activities. The Valentine's celebration took place on February 14 and featured various activities, including an ice cream social, Valentine's-themed games, and door prizes. Two local sponsors were present at the celebration. There was a total of 67 participants across both events.
- **Texas Hold'Em Tournament** – The Senior Center hosted their first Texas Hold'Em Tournament on Monday, January 6 from 9am-12:30pm. 34 participants competed and breakfast was provided. The next tournament is scheduled for April 7.

## Parks

- **Spring Ready** – Beautification Crew has made the cutbacks and fertilizations necessary for the spring weather and bloom.
- **Athletic Fields** – Parks Maintenance has been working hard to get the fields ready and maintained for the youth sports spring seasons.

## Master Plan & CIP Project Update

- McPherson Park Restroom Renovation – **Completed**
- Pleasant Run Competition Field Restroom Renovation – **Completed**
- Central Fire Station Sign: Retainer wall and new landscape - **Completed**
- City Park: Drainage project tennis/pickleball courts – **Completed**
- City Park: Laser grade & lip removal field #2 - **Completed**

## Upcoming Parks & Recreation Projects:

- Woodbriar Park: Installation of new pavilion (**late summer/Fall**)
- Justice Center: landscape beautification (**Fall**)
- Park Signage Replacement (**late summer/Fall**)
- Park Trees Program (**2025 ongoing**)

## 2025 Parks & Recreation Advisory Board Meeting Dates:

- ✓ **January 6**
- April 7
- July 7
- October 6



# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

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**Agenda Number** 4d

**Agenda Date** 4/7/2025

**Number** 4d

**Type** Regular Agenda Items

**Department** City Secretary

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## **Title**

Election of a Chair and Vice Chair to serve a one-year term

## **Explanation**

Per the Parks and Recreation Advisory Board Bylaws, a Chair and Vice Chair shall be elected by the Board and shall serve a one-year term.

## **Attachments**