



**CITY OF COLLEYVILLE  
PARKS AND RECREATION  
ADVISORY BOARD AGENDA**

Colleyville Recreation Center  
5008 Roberts Road

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**MONDAY, JANUARY 6, 2025 - 6:00 PM**

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**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES**

**2a** Parks and Recreation Advisory Board Minutes - October 14, 2024

**3. REGULAR AGENDA ITEMS**

**3a** Recreation Center Expansion Update

**3b** Discussion of a Tree Board project

**3c** Director's Report

**4. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Thursday, January 2, 2025, by 5:00 p.m.

Christine Loven, TRMC  
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1130, and reasonable accommodations will be made to assist you.



# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD MINUTES

5008 Roberts Road

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**MONDAY, OCTOBER 14, 2024- 6:00 PM**

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## **1. CALL TO ORDER**

Vice Chair Julie George called the meeting to order at 6:03 p.m. and called the roll.

**Present:** Vice Chair Julie George, Board members Dustan Goodell, James Poettcker, Eric Presson, Michael Sabbia, and Joe Stout.

**Absent:** Chair John Hillebrand and board member Amy Ackermann.

**Also Present:** Parks and Recreation Director Lisa Escobedo, City Councilmember Ben Graves, and City Secretary Christine Loven.

## **2. APPROVAL OF MINUTES**

July 1, 2024

Member Eric Presson made a motion to approve the minutes of July 1, 2024, seconded by member Joe Stout, and passed unanimously.

## **3. REGULAR AGENDA ITEMS**

### **3a** Update on the Colleyville Recreation Center

Parks and Recreation Director Lisa Escobedo gave a presentation on the expansion of the Recreation Center, reviewing the May 2024 referendum question approved by 74%, which asked voters if they wanted the City to move forward with an election for issuance of ad valorem tax bonds for the expansion of the Recreation Center. She stated the City contracted a firm to master plan the site and expansion and then reviewed the plans presented to City Council.

There was discussion regarding consideration of turf, length of both the indoor and outdoor walking tracks, and the cross fit element.

### **3b** Director's Report

Parks and Recreation Director Lisa Escobedo provided a written report and reviewed each of the items noted and answered questions of the Board.

There was discussion of Kimzey Park restroom facilities and the Parks reservation system availability and use when operated on a cell phone.

**3. ADJOURNMENT**

There being no further business to come before the Board, Vice Chair Julie George adjourned the meeting at 6:51 p.m.

*APPROVED ON THIS THE 6<sup>TH</sup> DAY OF JANUARY 2025.*

*Minutes taken and prepared by:*

  
Christine Loven, TRMC  
City Secretary



# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

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**Agenda Number** 3a

**Agenda Date** 1/6/2025

**Number** 3a

**Type** Regular Agenda Items

**Department** Parks and Recreation

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## **Title**

Recreation Center Expansion Update

## **Explanation**

This item provides for Parks and Recreation Director Lisa Escobedo to update the Board on the Recreation Center expansion.

## **Attachments**

1. Recreation Center Expansion



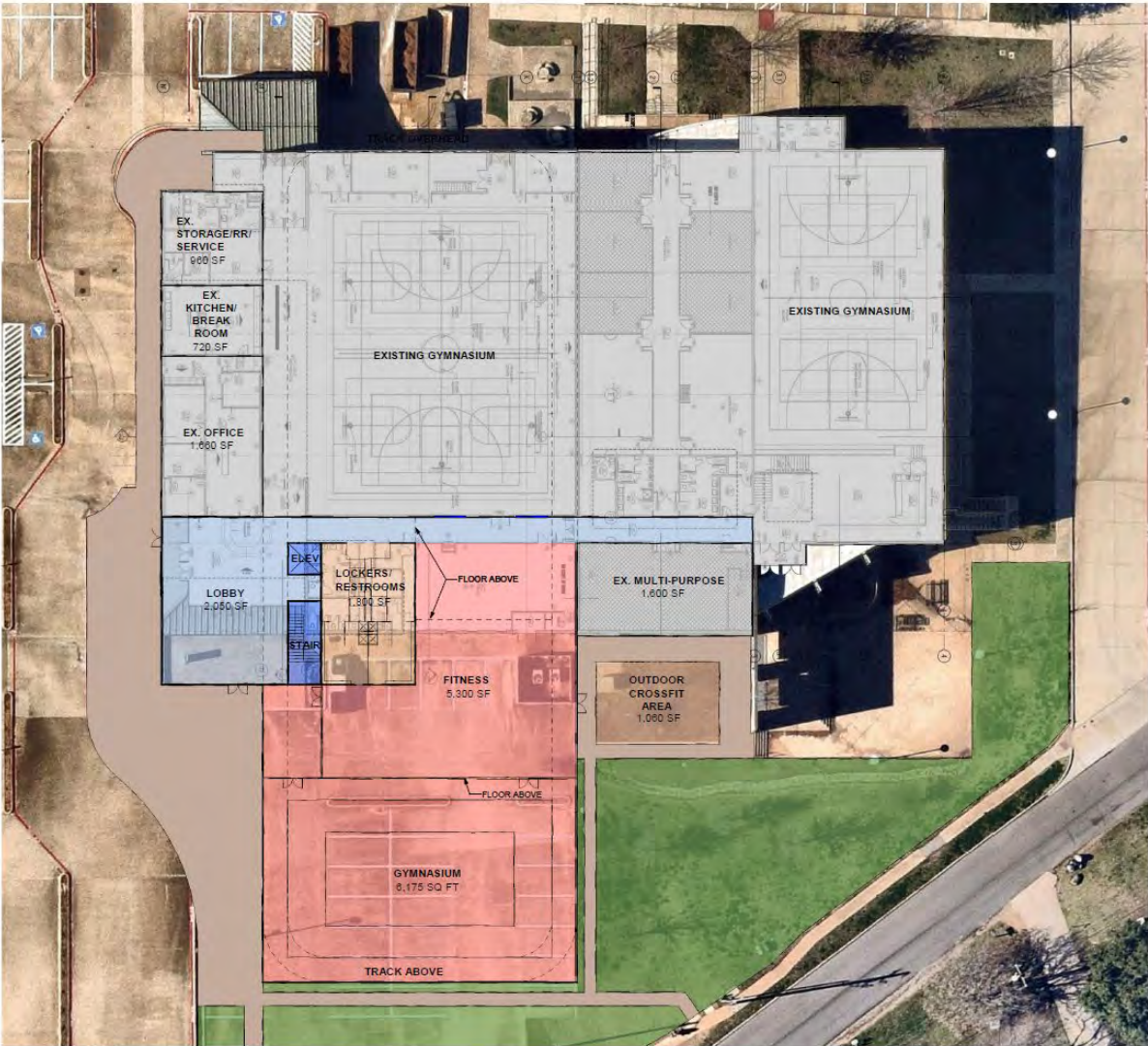
# Recreation Center Expansion Update

Parks and Recreation  
Advisory Board

January 6, 2025

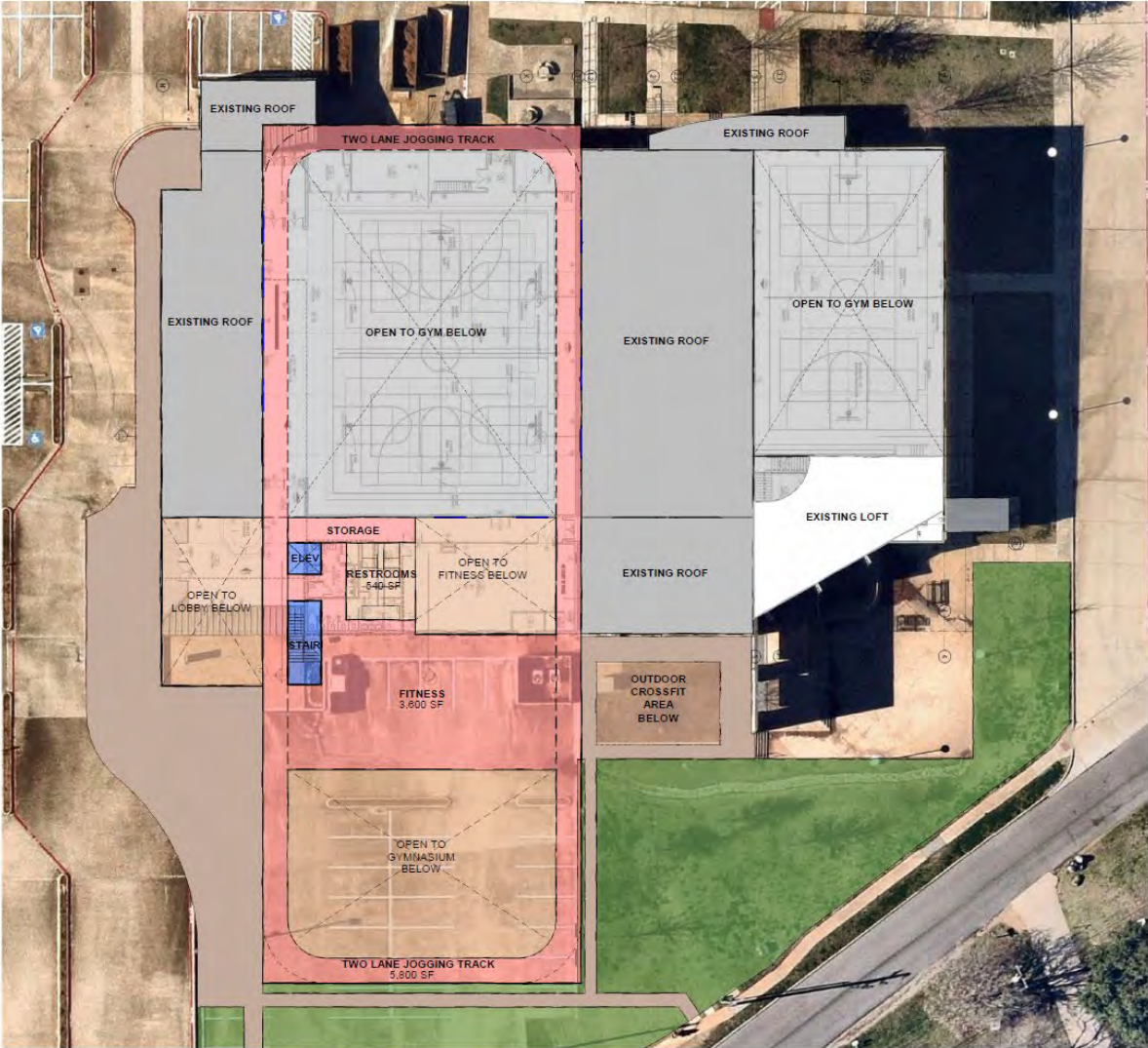


# Rec Center Expansion



COLLEYVILLE RECREATION CENTER EXPANSION - FIRST FLOOR PLAN

# Rec Center Expansion



COLLEYVILLE RECREATION CENTER EXPANSION - SECOND FLOOR PLAN

# Rec Center Expansion



COLLEYVILLE RECREATION CENTER EXPANSION - RENDERING OPTION A

**BRWARCHITECTS**

3535 TRAVIS STREET  
SUITE 250  
DALLAS, TEXAS 75204  
214-528-8704  
BRWARCH.COM

# Rec Center Expansion



# Rec Center Expansion



## COLLEYVILLE RECREATION CENTER CONCEPTUAL COSTS - PHASE II, OPTION A

Description	Quantity	UM	\$/UM	Extended
<b>Option A</b>				
Demo Existing Building for Expansion	5,400	SFF	\$32.50	\$175,500
Temporary Weather Barrier/Enclosure	3,300	SF	\$15.00	\$49,500
Renovation, First Floor, Multi-Purpose	1,620	SFF	\$250.00	\$405,000
Pavement Removal for Gymnasium Expansion	20,000	SF	\$5.00	\$100,000
<b>Expansion, First Floor and Open to Above</b>	<b>17,680</b>	<b>SFF</b>	<b>\$347.33</b>	<b>\$6,140,875</b>
Lobby, First Floor, Open to Above	2,050	SFF	\$425.00	\$871,250
Gymnasium, First Floor, Open to Above	6,175	SFF	\$325.00	\$2,006,875
Lockers and Restrooms	1,800	SFF	\$550.00	\$990,000
Fitness	5,300	SFF	\$300.00	\$1,590,000
Corridor	1,800	SFF	\$250.00	\$450,000
Elevator	155	SFF	\$1,050.00	\$162,750
Stairs	400	SFF	\$175.00	\$70,000
<b>Expansion, Second Floor</b>	<b>4,460</b>	<b>SFF</b>	<b>\$356.17</b>	<b>\$1,588,500</b>
Fitness	3,600	SFF	\$350.00	\$1,260,000
Restrooms	540	SFF	\$475.00	\$256,500
Storage	320	SFF	\$225.00	\$72,000
Two Lane Track Above Existing Gymnasium	3,000	SF	\$175.00	\$525,000
Two Lane Track Above New Gymnasium	2,800	SF	\$125.00	\$350,000
Outdoor Crossfit Area	1,060	SF	\$150.00	\$159,000
Monument Sign	1	ALLOW	\$35,000.00	\$35,000
Walking/Running Trail Around Site	23,000	SF	\$15.00	\$345,000
Site Lighting	1	ALLOW	\$75,000.00	\$75,000
Site Fencing; wrought Iron Fence Along Roberts Rd - 1,100 LF	1	ALLOW	\$250,000.00	\$250,000
Sidewalks, Landscaping, Area Restoration	12,000	SF	\$12.00	\$144,000
Multi-Purpose playing field (220,000 SF)	1	ALLOW	\$550,000.00	\$550,000
Site Amenities; Sitting areas with benches and special paving (8 locations along walking trail)	1	ALLOW	\$350,000.00	\$350,000
8' tall stone screen wall with foundation between property and residential. 2,300 LF	1	ALLOW	\$1,000,000.00	\$1,000,000
Pavement; Parking and Drives	11,000	SF	\$30.00	\$330,000
Subtotal				\$12,572,375
Contingency, Mark-Ups - 30%				\$3,771,713
<b>TOTAL - OPTION A</b>				<b>\$16,344,088</b>

# Recreation Center Expansion



	Scenario 1	Scenario 2
Project Fund Deposit	\$15,000,000	\$20,000,000
Estimated Interest Rate (current rates +25 basis points)	3.99%	
Term	20 Years	
Estimated Maximum Annual Debt Service	\$1,120,000	\$1,485,900
Estimated Aggregate Net Debt Service	\$22,207,000	\$29,525,000
Estimated Required I&S Tax Rate increase *	\$0.023 Cents	\$0.031 Cents
Estimated I&S Monthly Impact of Average Single-Family Home**	\$13.04	\$17.57
Estimated Annual Operations Cost	\$400,000	
Estimated Required O&M Tax Rate Increase *	\$0.008 Cents	
Estimated O&M Monthly Impact of Average Single-Family Home**	\$4.53	
Total Impact (Monthly/Annual)	\$17.57/ \$210.87	\$22.11/ \$265.28



# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

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**Agenda Number** 3b

**Agenda Date** 1/6/2025

**Number** 3b

**Type** Regular Agenda Items

**Department** Parks and Recreation

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## **Title**

Discussion of a Tree Board project

## **Explanation**

Parks and Recreation Director Lisa Escobedo and Parks and Recreation Advisory Board Chair John Hillebrand will discuss a Tree Board project and receive feedback from the Board.

## **Attachments**

1. Tree Surveys of Colleyville Parks

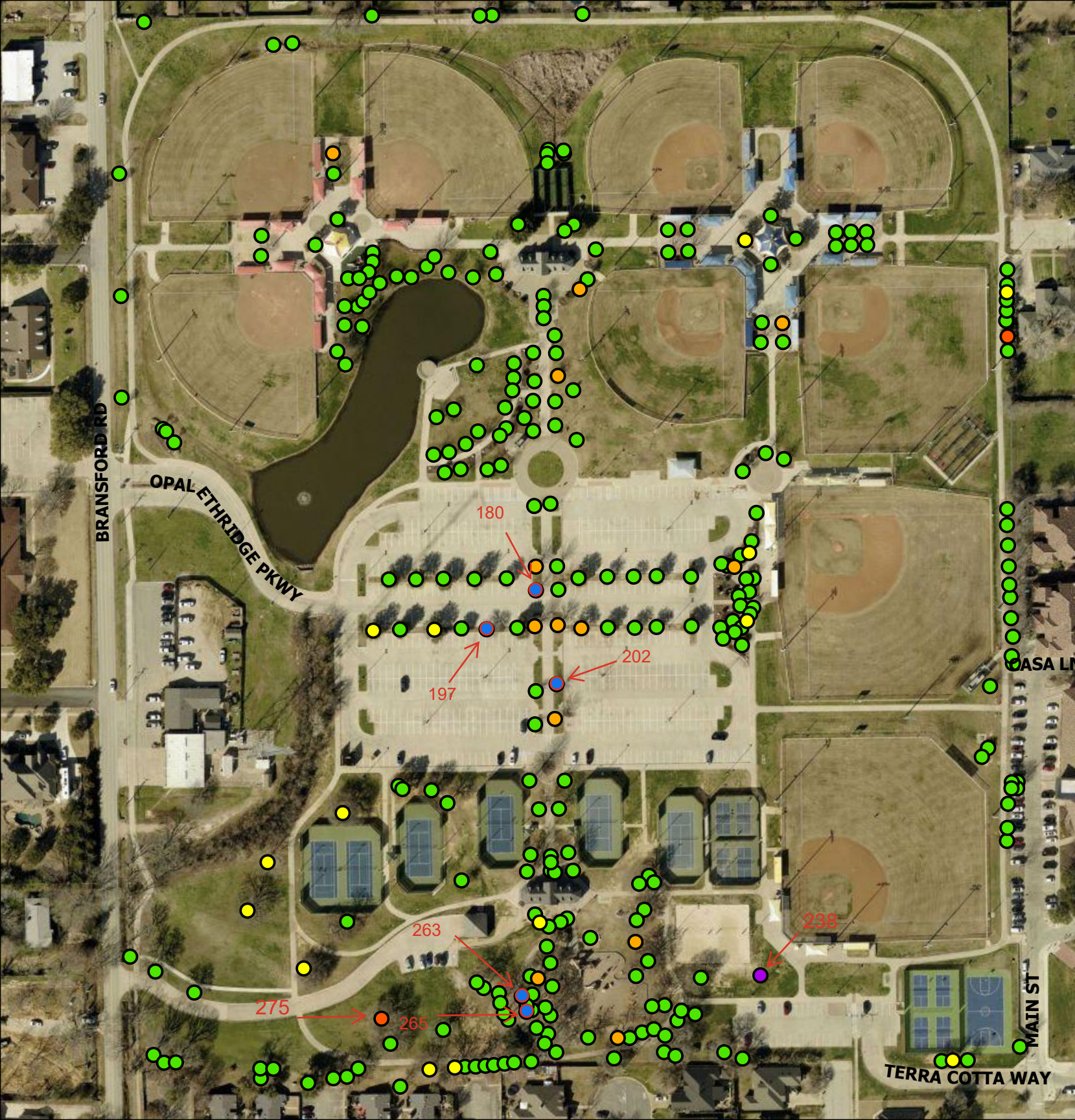
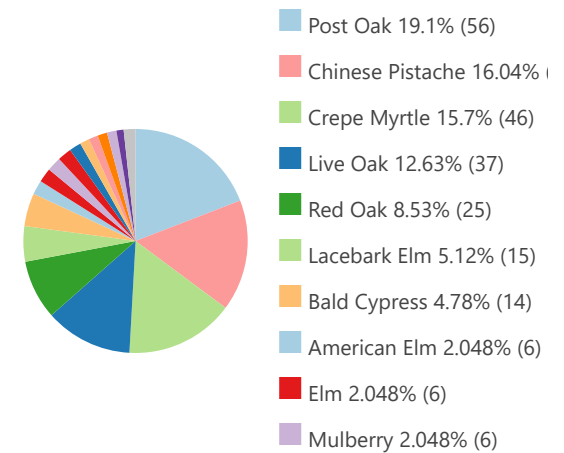


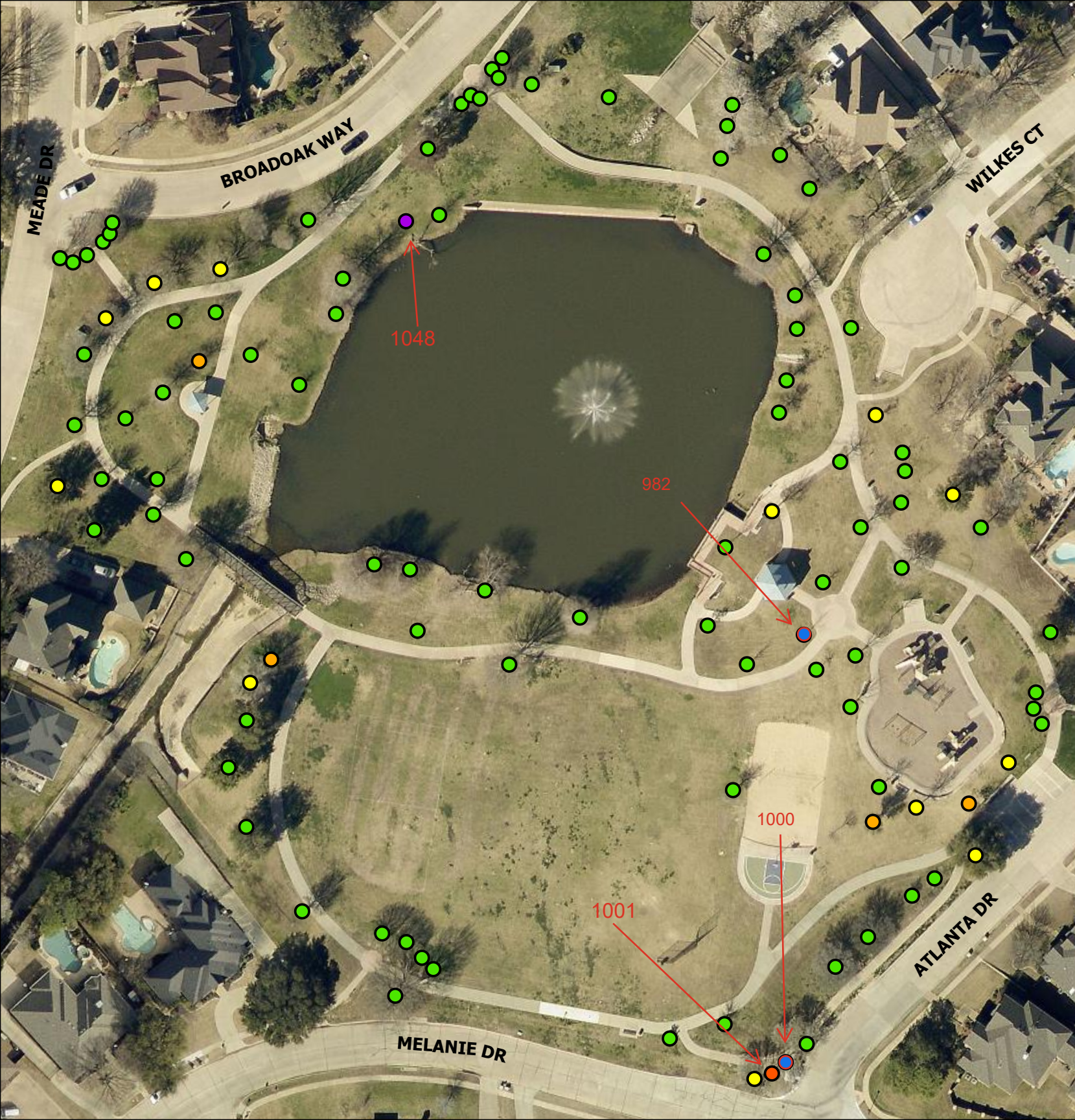
## City Park:

### Tree Health

- 1 - Healthy (258)
- 2 - Signs of Stress (14)
- 3 - Disease Signs / Dead Limbs (13)
- 4 - Root or Trunk damage (2)
- 5 - Disease / Insects (0)
- 6 - Dead (6)
- Tree removed prior to RFP  
Indicates Tree Stump

### Counts by species



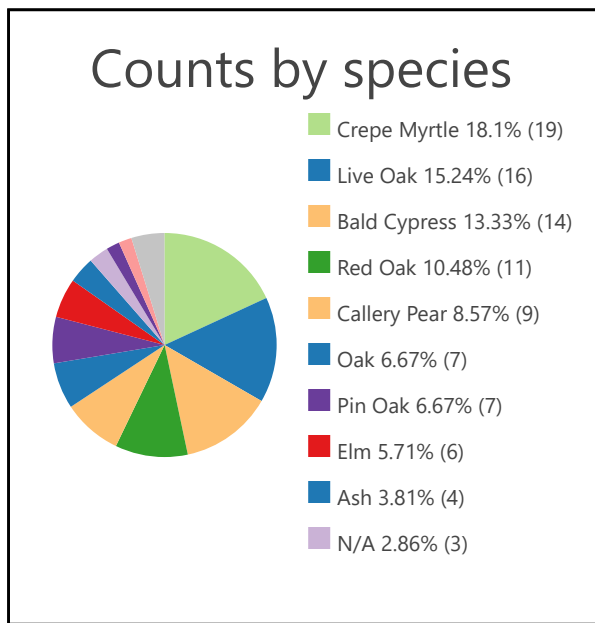


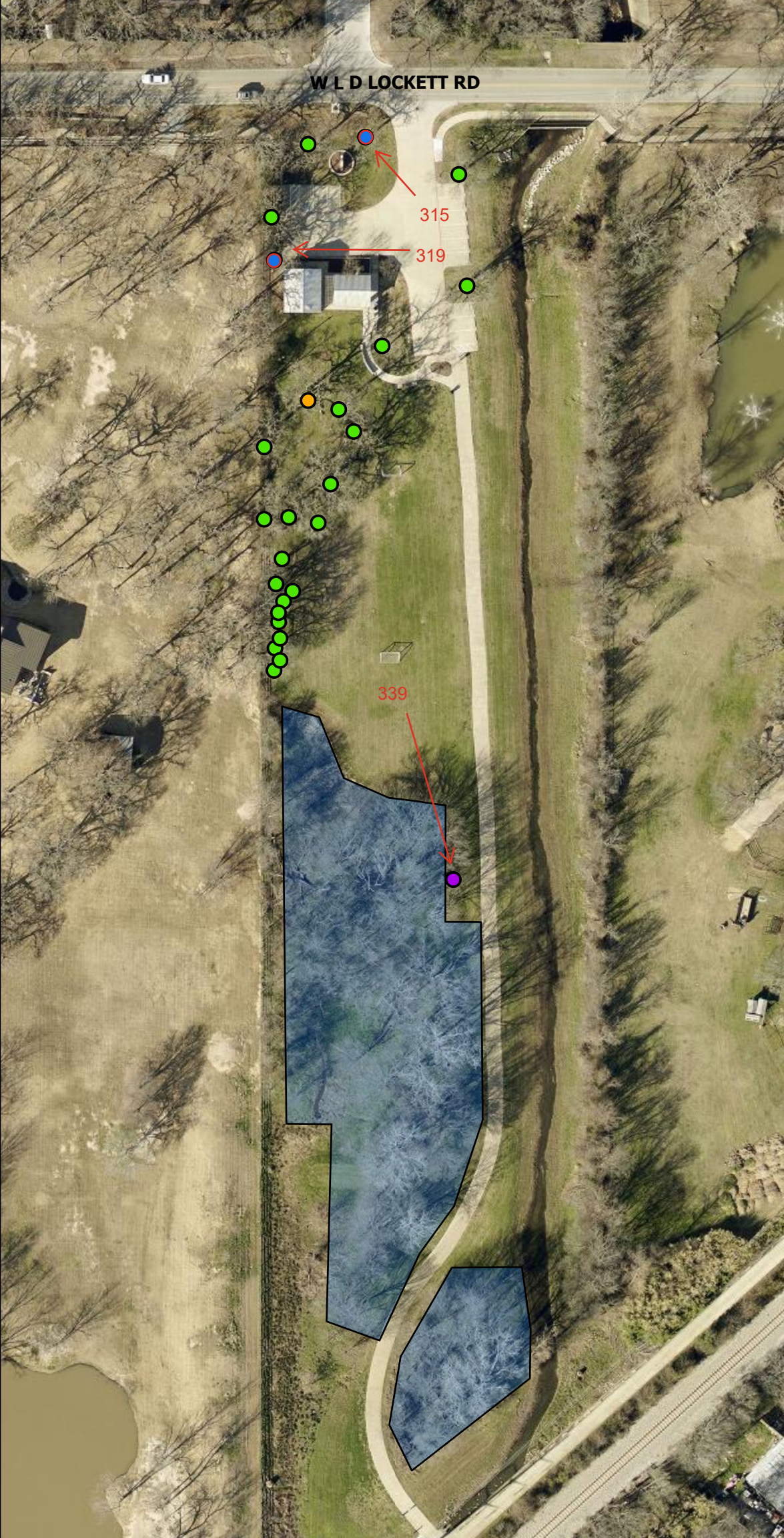
### Kimzey Park:

#### Tree Health

- 1 - Healthy (85)
- 2 - Signs of Stress (12)
- 3 - Disease Signs / Dead Limbs (4)
- 4 - Root or Trunk damage (1)
- 5 - Disease / Insects (0)
- 6 - Dead (3)

● Tree removed prior to RFP  
Indicates Tree Stump



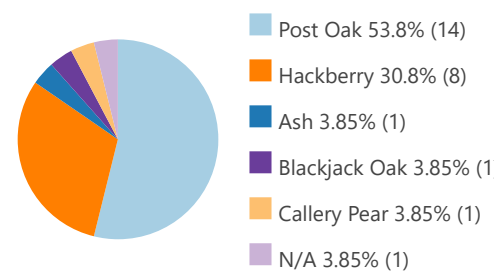


## L D Lockett Park:

### Tree Health

- 1 - Healthy (22)
- 2 - Signs of Stress (0)
- 3 - Disease Signs / Dead Limbs (0)
- 4 - Root or Trunk damage (0)
- 5 - Disease / Insects (0)
- 6 - Dead (3)
- Unsurveyed Canopy Area (2)
- Tree removed prior to RFP  
Indicates Tree Stump

### Counts by species



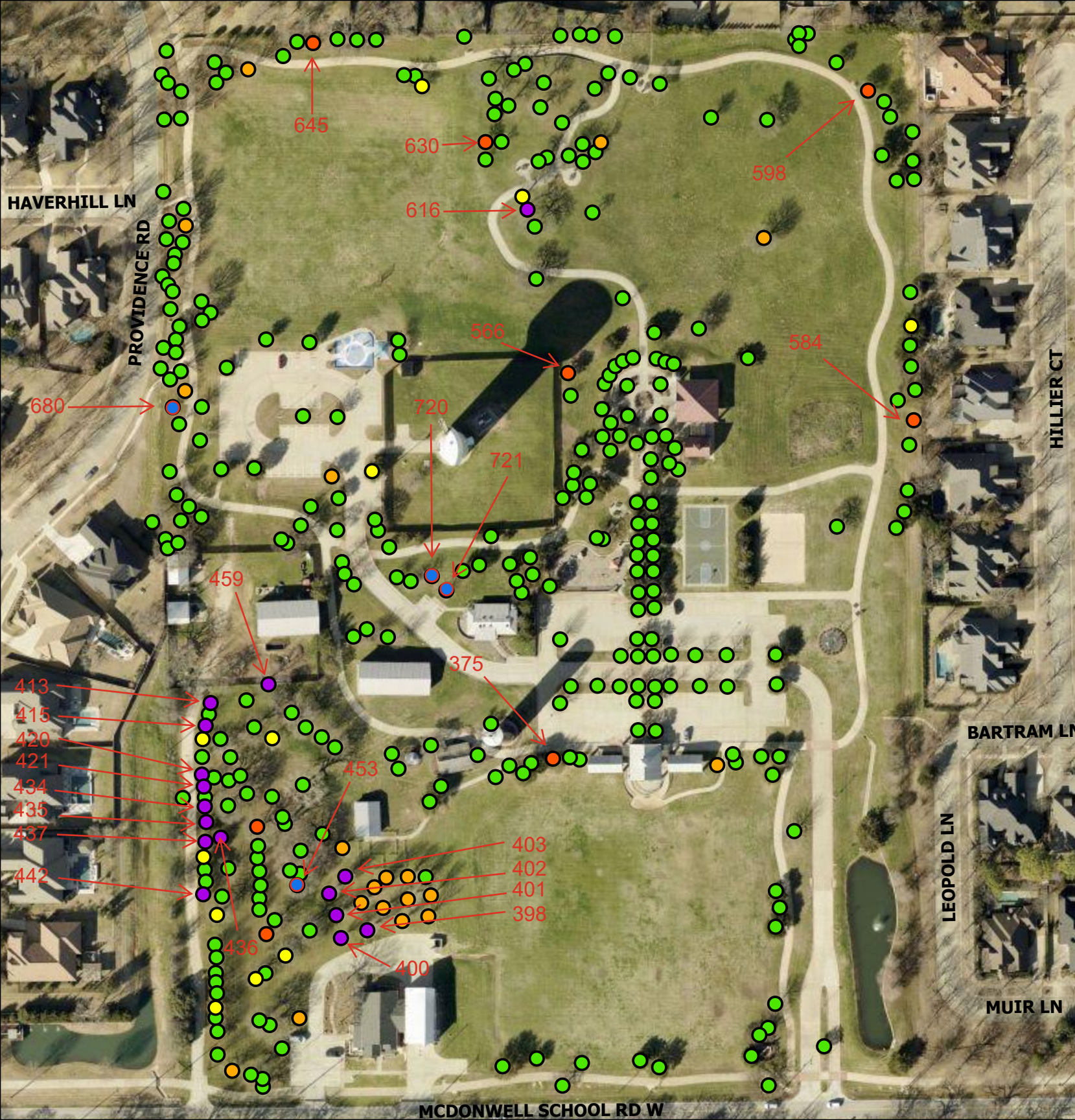
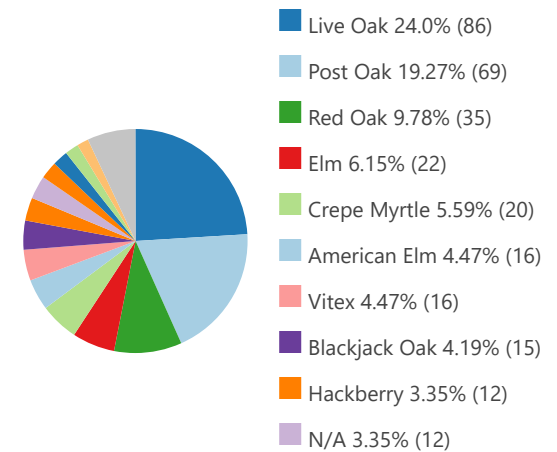


## McPherson Park:

### Tree Health

- 1 - Healthy (300)
  - 2 - Signs of Stress (11)
  - 3 - Disease Signs / Dead Limbs (19)
  - 4 - Root or Trunk damage (8)
  - 5 - Disease / Insects (0)
  - 6 - Dead (20)
- Tree removed prior to RFP  
Indicates Tree Stump

### Counts by species





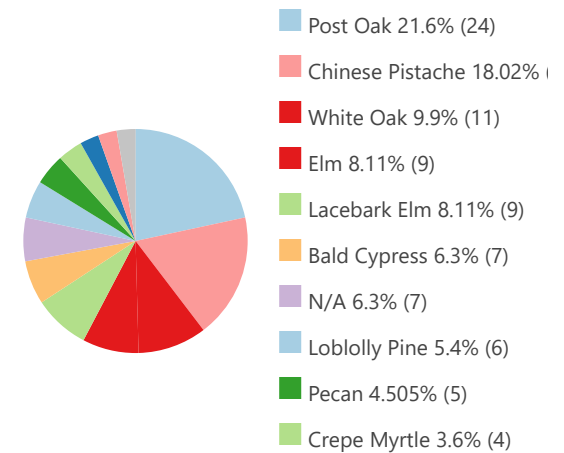
## Pleasant Run Park:

### Tree Health

- 1 - Healthy (88)
- 2 - Signs of Stress (8)
- 3 - Disease Signs / Dead Limbs (4)
- 4 - Root or Trunk damage (4)
- 5 - Disease / Insects (0)
- 6 - Dead (7)

● Tree removed prior to RFP  
Indicates Tree Stump

### Counts by species



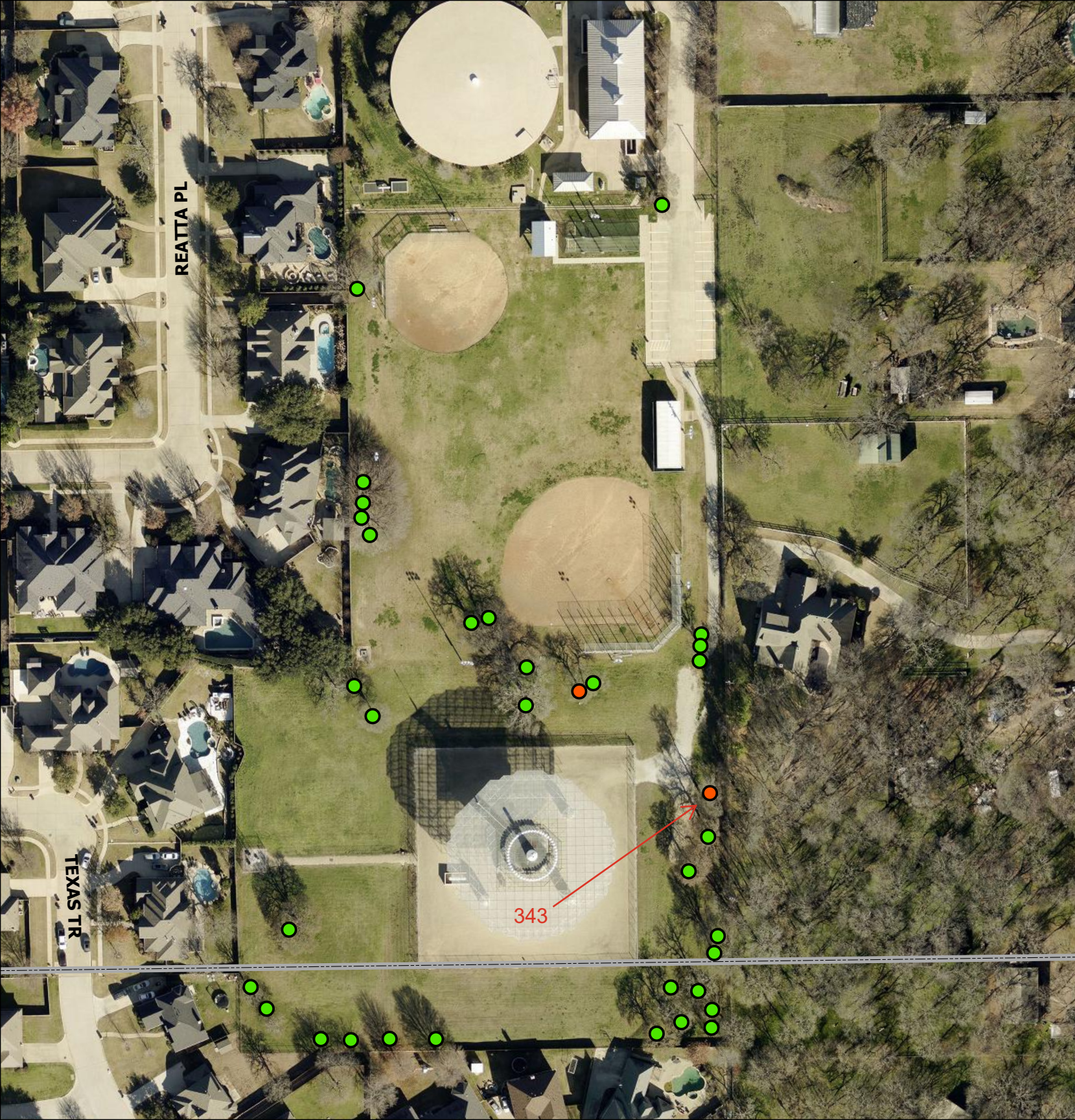
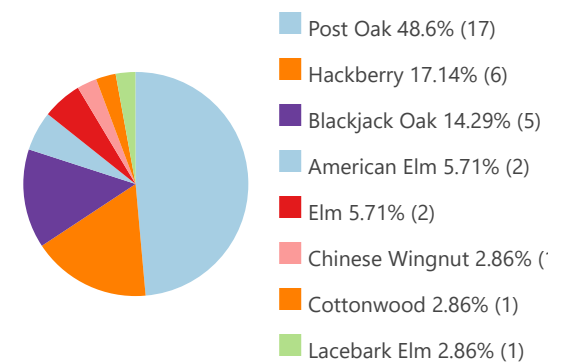


## Reagan Park:

### Tree Health

- 1 - Healthy (33)
- 2 - Signs of Stress (0)
- 3 - Disease Signs / Dead Limbs (0)
- 4 - Root or Trunk damage (2)
- 5 - Disease / Insects (0)
- 6 - Dead (0)

### Counts by species

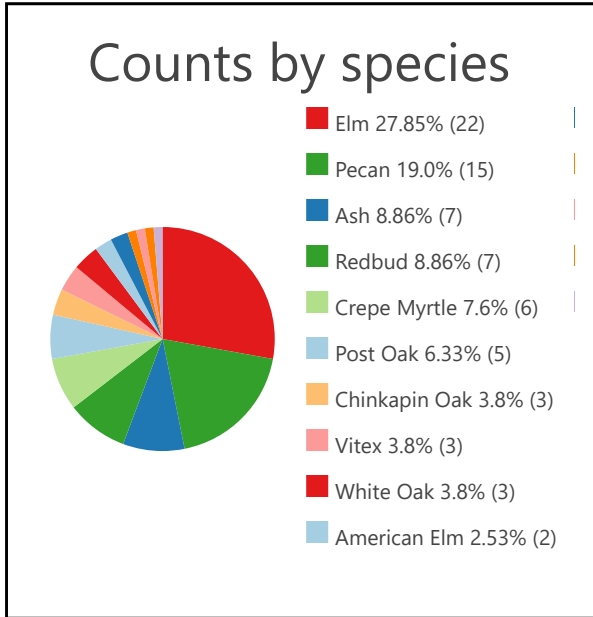
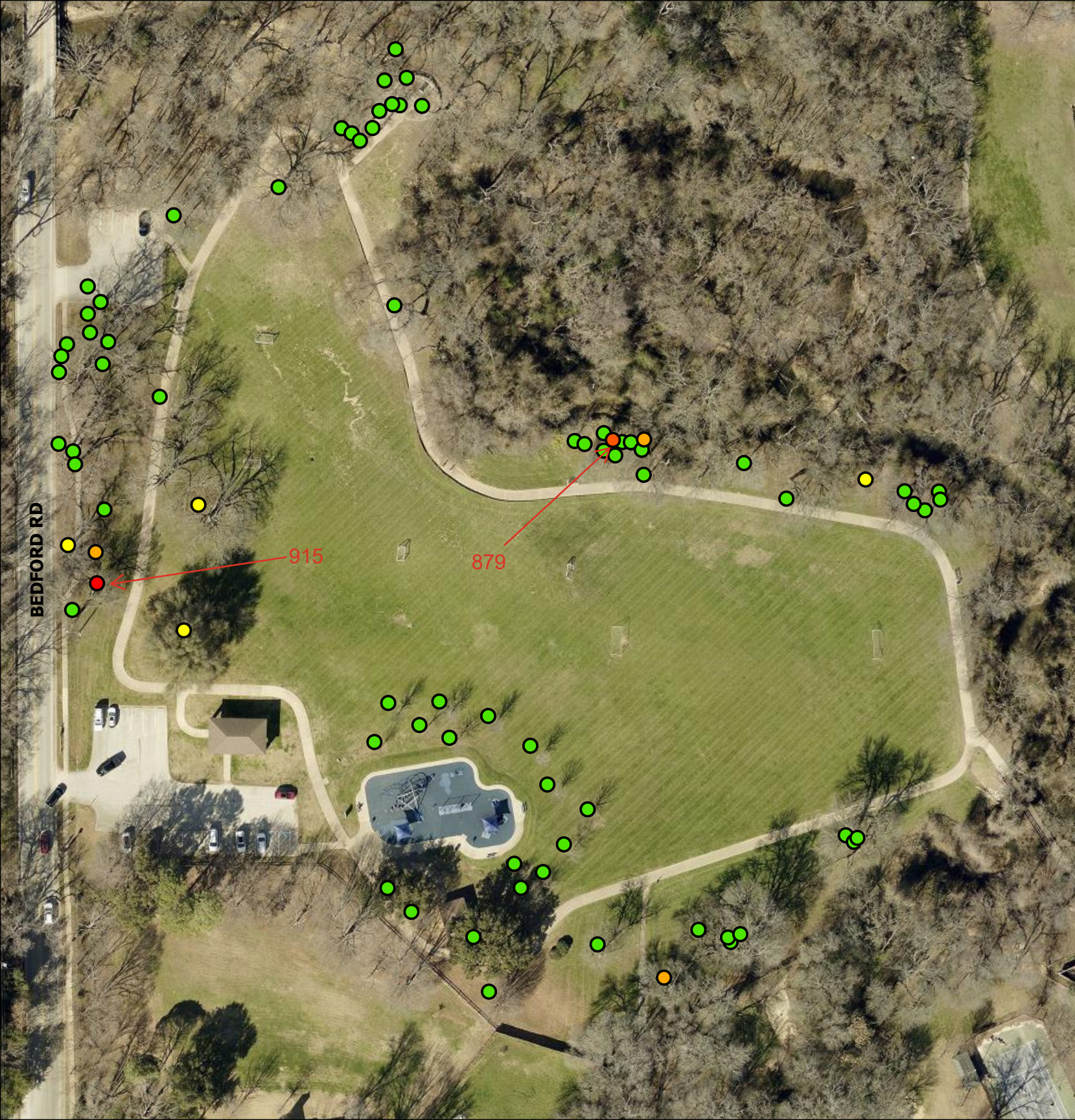




### Sparger Park:

#### Tree Health

- 1 - Healthy (70)
- 2 - Signs of Stress (4)
- 3 - Disease Signs / Dead Limbs (3)
- 4 - Root or Trunk damage (1)
- 5 - Disease / Insects (1)
- 6 - Dead (0)



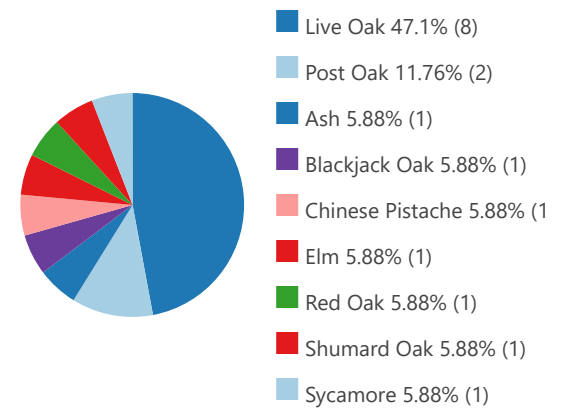


## Webb House:

### Tree Health

- 1 - Healthy (17)
- 2 - Signs of Stress (0)
- 3 - Disease Signs / Dead Limbs (0)
- 4 - Root or Trunk damage (0)
- 5 - Disease / Insects (0)
- 6 - Dead (0)

## Counts by species



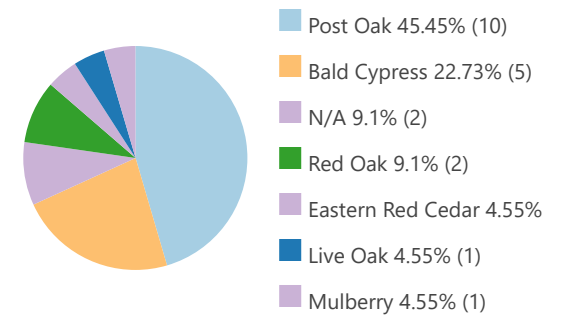


## Woodbriar Park:

### Tree Health

- 1 - Healthy (15)
- 2 - Signs of Stress (5)
- 3 - Disease Signs / Dead Limbs (0)
- 4 - Root or Trunk damage (0)
- 5 - Disease / Insects (0)
- 6 - Dead (2)

### Counts by species





# CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

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**Agenda Number** 3c

**Agenda Date** 1/6/2025

**Number** 3c

**Type** Regular Agenda Items

**Department** Parks and Recreation

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## **Title**

Director's Report

## **Explanation**

Parks and Recreation Director Lisa Escobedo will review the Parks and Recreation Department activities and accomplishments.

## **Attachments**

1. January 6, 2025 Director's Report

# Parks & Recreation Advisory Board Meeting

January 6, 2025

## Recreation

- **Winter/Spring Recreation Classes** – most classes begin on Monday, January 6 and run through April.
- **Winter Ball Event** – Registration began on Thursday, January 2. Tropical theme.
- **Parents Night Out** – The event is from 6-9pm on Friday, Feb. 14 for ages 6-12. It is a perfect time for both parents and children to enjoy Valentine's Day. Children will be entertained by Recreation staff with games, crafts, and dinner. Parents can enjoy a few hours with their special Valentine.
- **Teen Night** – The event is from 6-9pm on Friday, March 28 for ages 13-17. Recreation staff will entertain teens with music, games, dinner, and fun.

## Athletics

- **Youth Sports Associations (soccer, baseball & softball)** – Spring seasons are around the corner. City staff and Youth Sports Presidents and Boards have begun to have preseason meetings.
- **Youth Spring Volleyball League** – Youth volleyball registration began on Monday, December 30 and will go through Jan. 24th. The league will run from Feb. 17-May 3 with a season ending tournament.
- **Winter Coed Sand Volleyball League** – The league began on November 4 and has been extended due to rainy weather, to January 16. 7 teams are playing this Winter.
- **Youth Winter Basketball League** – First basketball league offered in at least 12 years. League games began on Dec. 7 and will run through the beginning of February. The league is a coed recreational league and has 3 divisions: 8U, 10U, and 12U. The league consists of 18 teams and 160 players.

## Tennis & Pickleball

- **Winter Tennis Leagues** – 6 teams are playing out of City Park this Winter (Spring leagues will start in late Feb.)
- **Winter Pickleball Leagues** – no winter leagues (Spring leagues will start in late Feb.)
- **Tennis & Pickleball Classes** – continue to be popular with good participation in both
- **Indoor Pickleball Classes** – are now offered on Tuesday mornings for both beginner and intermediate players at the Recreation Center

## Senior Center

- **Holiday Party and Holiday Dance** – Both events were well attended and well received by the participants.
- **Valentine's Day Dance** – will be held on Wednesday, Feb. 12 from 7-9:30pm.
- **Valentine's Day Celebration** – will be held on Friday, Feb. 14 from 11:30am-1:30pm.

## Parks

- **Bluebonnet Cemetery** – Installation of new landscape bed in front of the mausoleum: stone wall border, plant material, irrigation, and lighting.
- **Nature Center** – Continue working on restoration and maintenance of trails, litter maintenance in the creek, and maintenance and replacement of park benches, picnic tables, and signage.
- **Over-seeding** – with rye on soccer fields, both practice and competition fields. In addition, the Plaza, Rec Center open space, and various open spaces throughout the park system.

## Master Plan & CIP Project Update

- McPherson Park Restroom Renovation – construction continues
- Pleasant Run Competition Field Restroom Renovation – construction continues
- Justice Center Pond Beautification – **Completed**
- Recreation Center: North Gymnasium and Game Room – **Completed and Open to the Public**

## Upcoming Parks & Recreation Projects:

- Central Fire Station Sign: Retainer wall and new landscape (**begins in January**)
- Woodbriar Park: Installation of new pavilion (**Spring**)
- Justice Center: landscape beautification (**Summer**)
- City Park: Drainage project tennis/pickleball courts (**February**)
- City Park: Laser grade & lip removal field #2 (**January/February**)
- Park Signage Replacement (**out to bid in January**)
- Park Trees Program (**2025 ongoing**)

## 2025 Parks & Recreation Advisory Board Meeting Dates:

- January 6
- April 7
- July 7
- October 6