CITY OF COLLEYVILLE
CITY COUNCIL AGENDA

100 Main Street, Colleyville, Texas, 76034

WEDNESDAY, SEPTEMBER 4, 2024

WORKSESSION
5:30 PM
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR

CALL TO ORDER

WS-1 Discussion of the Recreation Center Master Plan

WS-2 Discussion of a sex offender ordinance

WS-3 Discussion of the Bransford Road Trail

WS-4 Presentation and discussion of Wayfinding Signage Phase II

WS-5 Discussion of the September 4, 2024, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

REGULAR MEETING
7:00 P.M.
CITY COUNCIL CHAMBERS

INVOCATION: Pastor Lanre Sobo, Glory House

PLEDGE OF ALLEGIANCE: City Attorney Nicole Corr

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-24-4965

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-24-4966

4a Approval of the minutes of the regular City Council meeting of August 20, 2024

4b Approval of the City Council Rules of Procedure

4c Adoption of the Colleyville Economic Development Corporation Fiscal Year 2025 Budget

4d Adopting the Economic Development Capital Improvement Program (EDCIP) for the Fiscal Years 2025-2029 of the Colleyville Economic Development Corporation

5. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

5a Ordinance O-24-2293

Adoption of the proposed Fiscal Year 2025 budget

5b Ordinance O-24-2294

Adoption of the Ad Valorem Tax Rate for Fiscal Year 2025

5c Ordinance O-24-2295

Amending the City's fee schedule by amending and restating Section 2-26 of the Colleyville, Texas, Code of Ordinances, establishing fees and charges for City services

5d Ordinance O-24-2296

An ordinance amending Section 3 - Service Charges of the Water and Sewer Policy and Procedure Manual as contained in the Code of Ordinances, to implement updated base rates

5e Ordinance O-24-2297

Approval of a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the company's 2024 Rate Review Mechanism filing and adopting tariffs reflecting rate adjustments consistent with the negotiated settlement

6. RESOLUTION(S): READING AND PUBLIC HEARING

6a Resolution R-24-4967

Approval of an advanced funding agreement with the Texas Department of Transportation for a Highway Safety Improvement Project

7. CITIZEN COMMENTS

8. REPORTS

Colleyville Center Advisory Committee Minutes - May 13, 2024

9. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR WEDNESDAY, SEPTEMBER 4, 2024 - READING AND PUBLIC HEARING - RESOLUTION R-24-4968

10. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards *Friday, August 30, 2024* by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number WS-1 **Agenda Date** 9/4/2024
Type Worksession
Department City Manager

Title
Discussion of the Recreation Center Master Plan

Explanation
Staff will present the Recreation Center Master Plan and seek City Council direction.

Attachments
1. Recreation Center Master Plan Presentation

RECREATION CENTER EXPANSION
CITY COUNCIL WORKSESSION
9-4-24

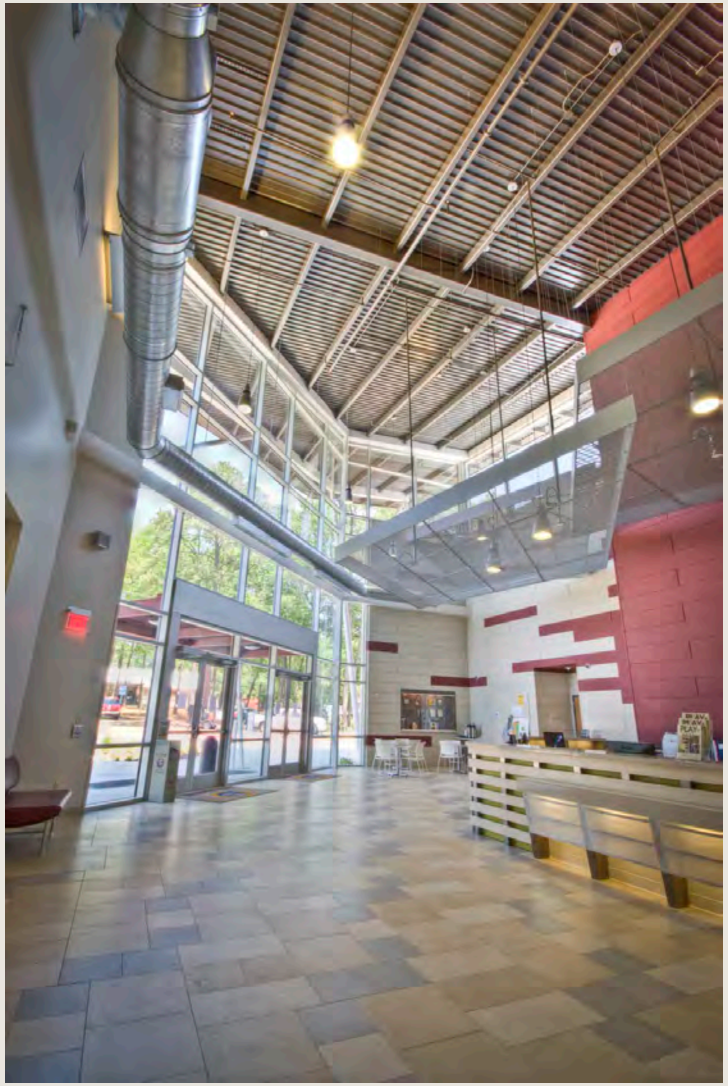
REFERENDUM QUESTION – MAY 2024

City of Colleyville Referendum Question A
Should the City of Colleyville place a proposition on a future election ballot asking the City's voters to authorize the issuance of ad valorem tax bonds for expansion of the Colleyville Recreation Center, which may include a fitness center, locker room, indoor track, and multi-use field?

Yes – 74%
No – 26%

EXPANSION – MASTER PLAN

EXPANSION – MASTER PLAN



PROJECT SUMMARY

Phase II will add desired amenities to the existing 39,000 SF. facility including; cardio, elliptical fitness, circuit fitness, free weights, and a cross fit area, as well as a (2) lane indoor track on a second level, and locker rooms.

The site improvements would include regrading, sod, irrigation, walking trail, and 8' masonry wall.

The building expansion is intended to respect the existing Phase I renovation and be limited to the east side of the building. The expansion will consist of a two-story addition with new restrooms and locker area, fitness on both levels, and potential relocation of existing multi-purpose rooms.

EXPANSION - SITE IMPROVEMENTS

SITE AMENITIES SUMMARY

- THE SITE IS APPROXIMATELY 15 ACRES.
- 8’ TALL MASONRY SCREEN WALL BETWEEN THE RESIDENTIAL NEIGHBORHOOD AND THE PROPERTY TO PROVIDE PRIVACY FOR BOTH THE RESIDENTS AND THE FACILITY USERS.
- NEW SOD AND RE-GRADING OF SITE TO PROVIDE AN ADEQUATE OUTDOOR SPORTS SURFACE.
- 8' WIDE PAVED WALKING PATH WITH SEATING OPPORTUNITIES ALONG THE PATH.

EXPANSION - SITE IMPROVEMENTS

SITE AMENITIES COST SUMMARY

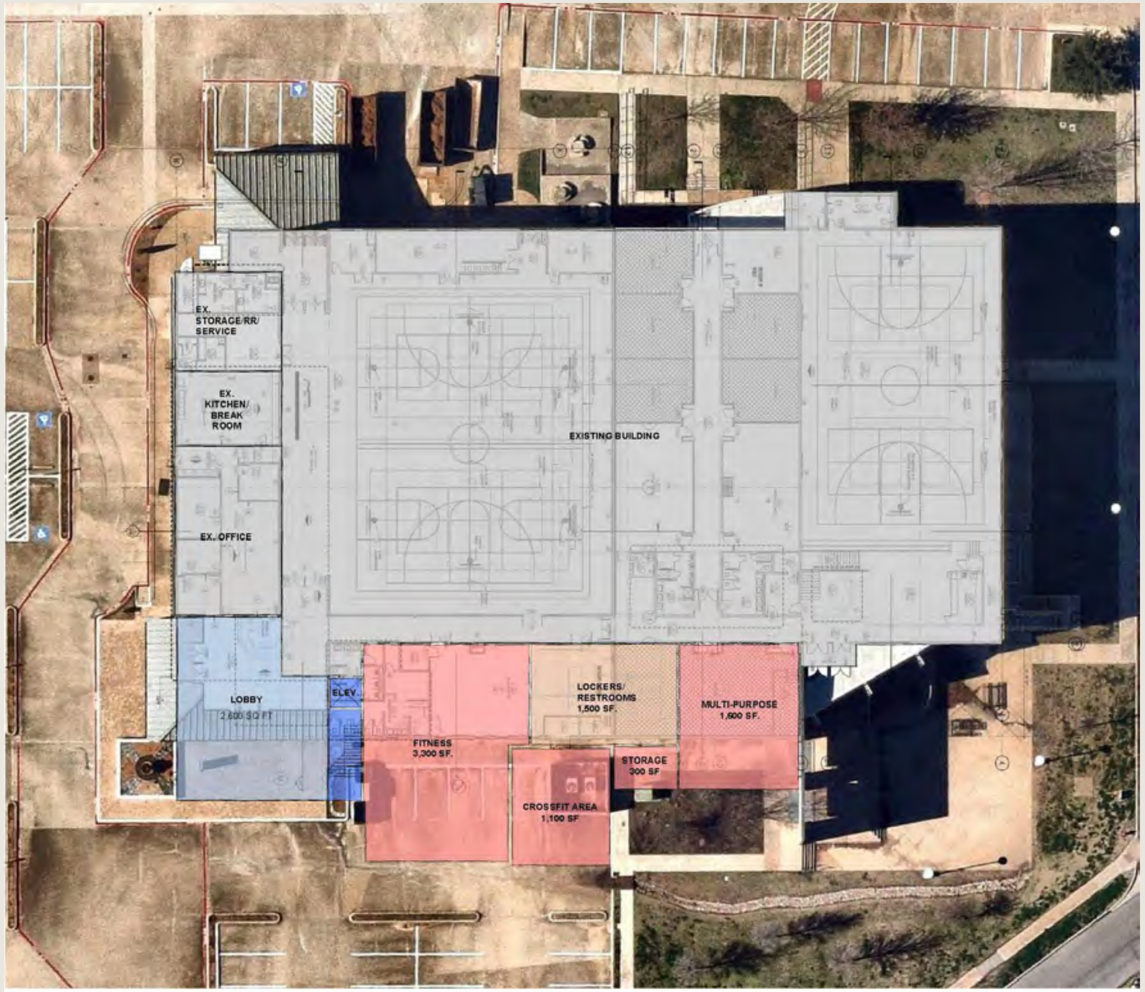
Description	Area (SF)	Extended
RE-GRADING	216,056	$994,000
NEW SOD AREA	216,056	$325,500
CONCRETE WALKING PATH	19,500	$102,400
8’ Masonry Wall	18,000	$550,000
IRRIGATION	216,056	$120,000
SUBTOTAL		$2,091,900
Contingency, Mark-Ups	30 (%)	$627,570
SITE IMPROVEMENTS - TOTAL		$2,719,470

OPTION A - BUILDING SUMMARY

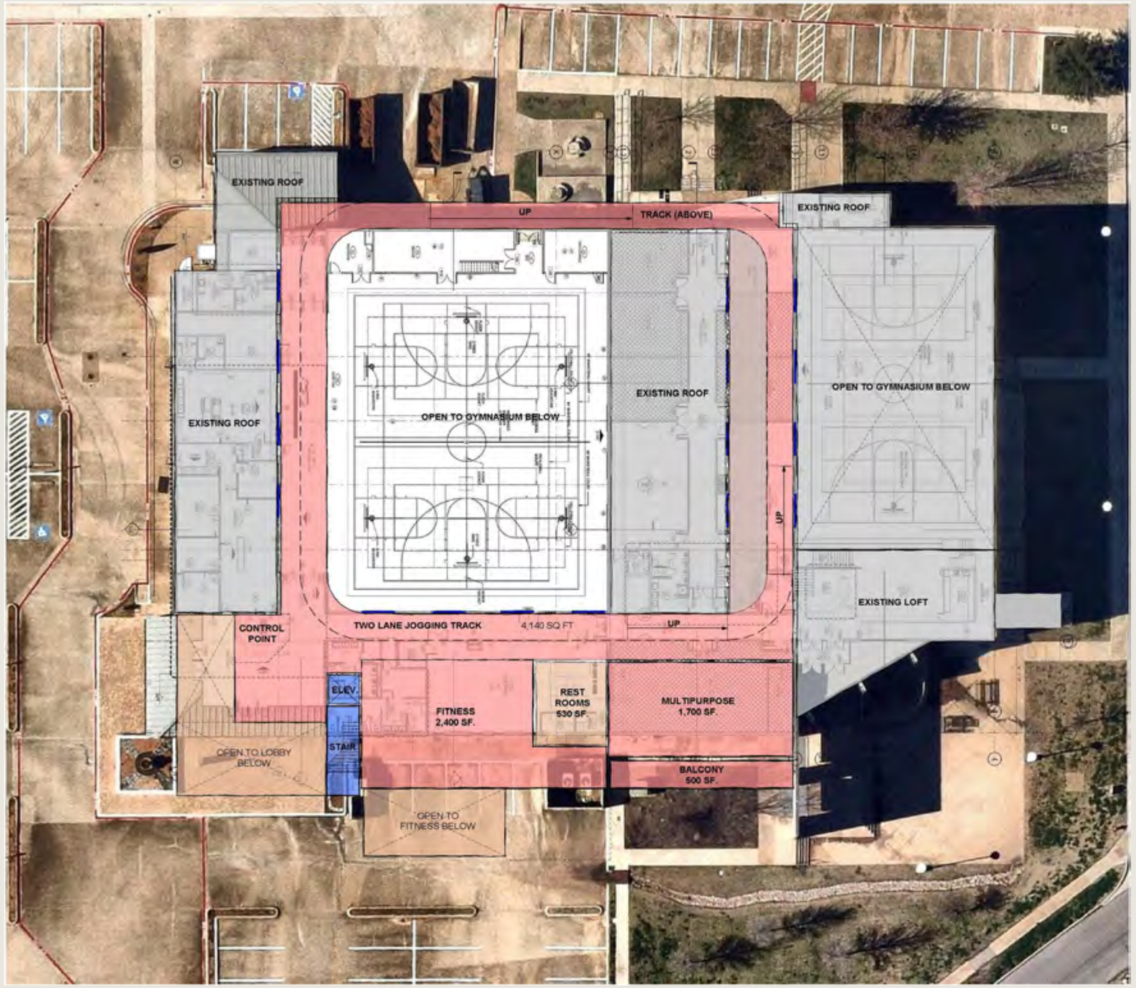
- EXISTING BUILDING AREA: Approx. 39,000 SF.
- PROPOSED EXPANSION AND RENOVATION AREA: Approx. 23,300 SF.
- TOTAL FACILITY SQUARE FOOTAGE: Approx. 62,300 SF.
- REQUIRED PARKING SPACES: 280 SPACES

Description	Area (SF)	Cost($)/ SF.	Extended
Renovation, First Floor	1,500	$250.00	$375,000
Expansion First Floor	9,300	$325.00	$3,022,500
Expansion Second Floor	12,500	$375.00	$4,687,500
Subtotal			$8,085,000
Contingency, Mark-Ups	30 (%)		$2,425,500
		OPTION A - TOTAL	$10,510,500

OPTION A – PLAN DIAGRAMS



LEVEL 1 - LAYOUT



LEVEL 2 - LAYOUT

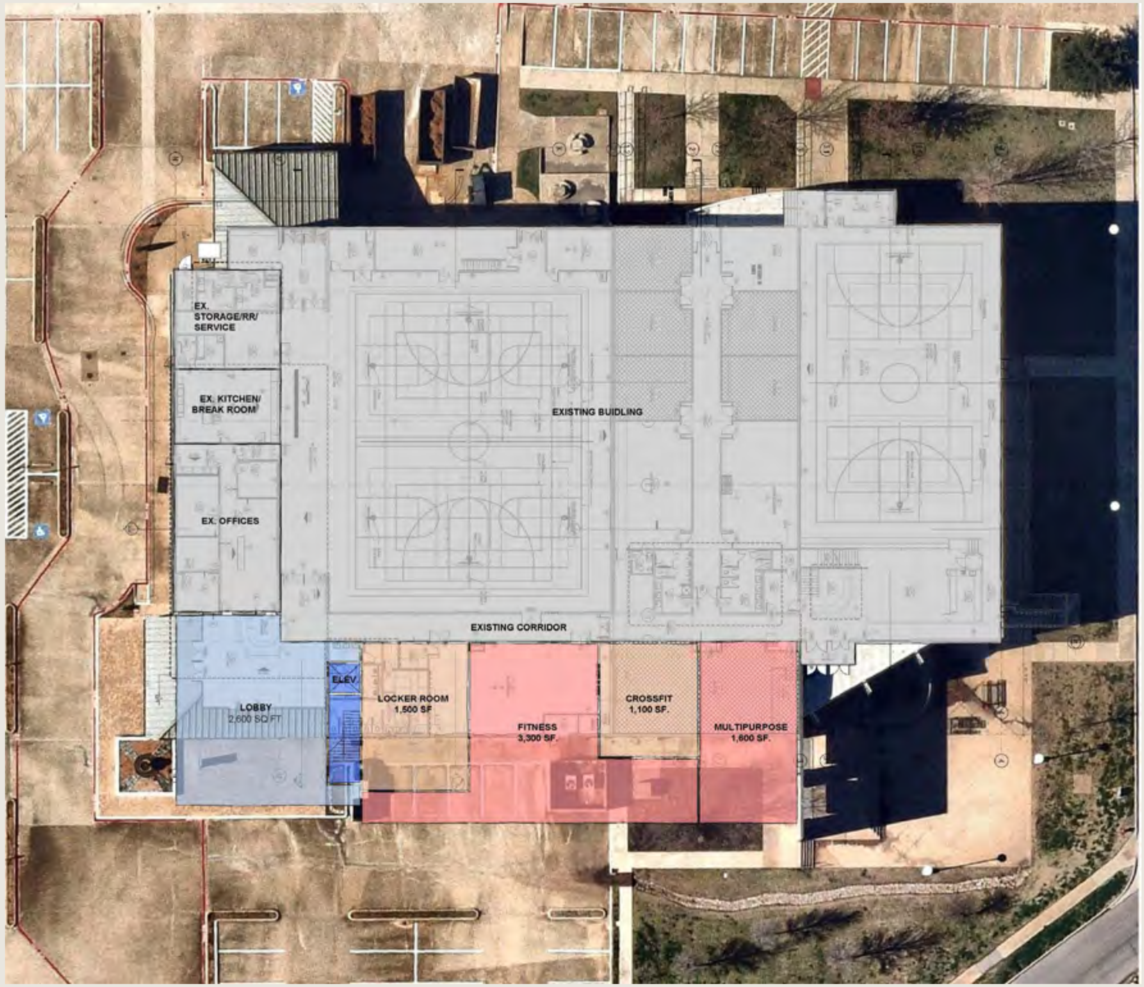
OPTION A – PERSPECTIVE VIEWS

OPTION B – BUILDING SUMMARY

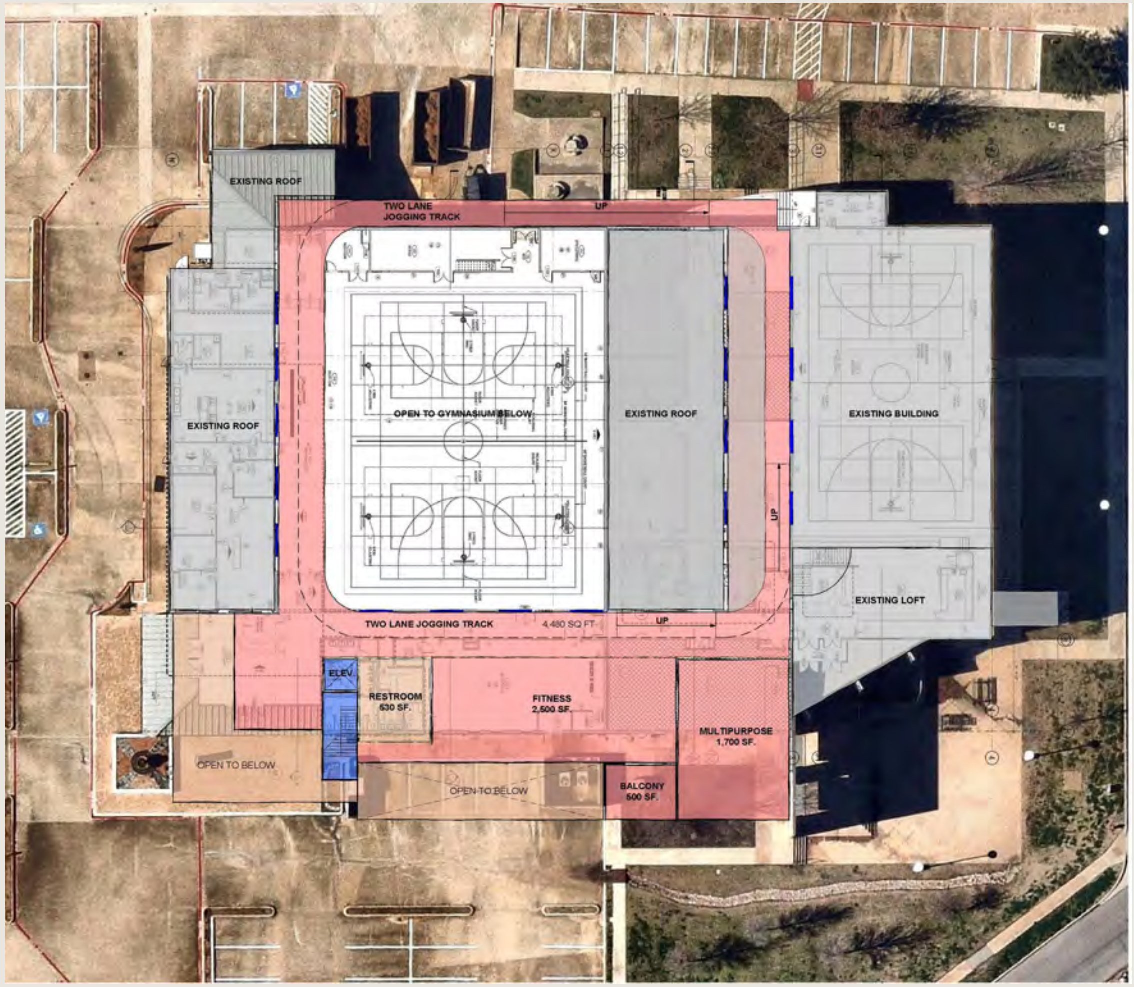
- EXISTING BUILDING AREA: Approx. 39,000 SF.
- PROPOSED EXPANSION AND RENOVATION AREA: Approx. 23,900 SF.
- TOTAL FACILITY SQUARE FOOTAGE: Approx. 62,900 SF.
- REQUIRED PARKING SPACES: 279 SPACES

Description	Area (SF)	Cost($)/ SF.	Extended
Renovation, First Floor	1,300	$250.00	$325,000
Expansion First Floor	9,200	$325.00	$2,990,000
Expansion Second Floor	13,400	$375.00	$5,025,000
Subtotal			$8,340,000
Contingency, Mark-Ups	30 (%)		$2,502,000
		OPTION B - TOTAL	$10,842,000

OPTION B – PLAN DIAGRAMS



LEVEL 1 - LAYOUT



LEVEL 2 - LAYOUT

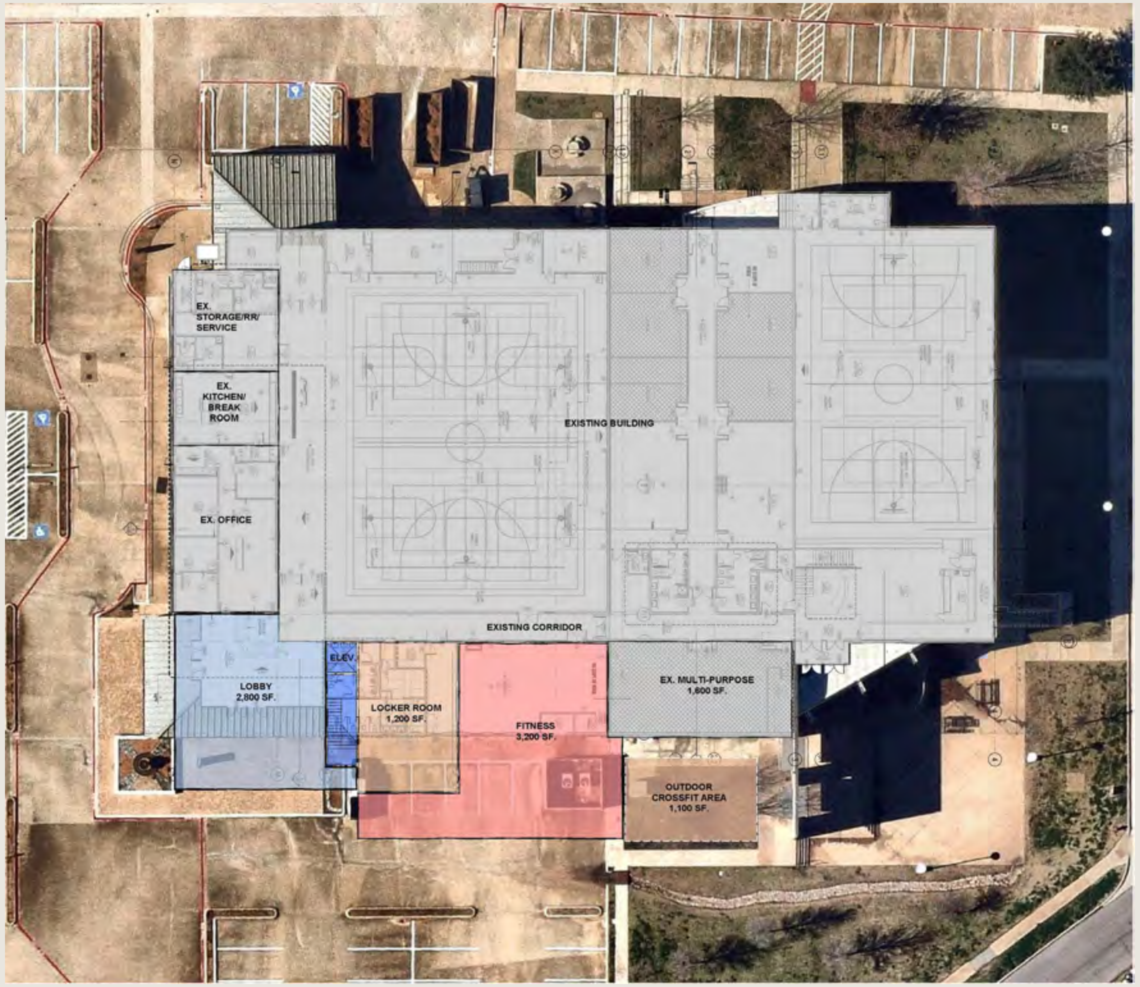
OPTION B – PERSPECTIVE VIEWS

OPTION C – BUILDING SUMMARY

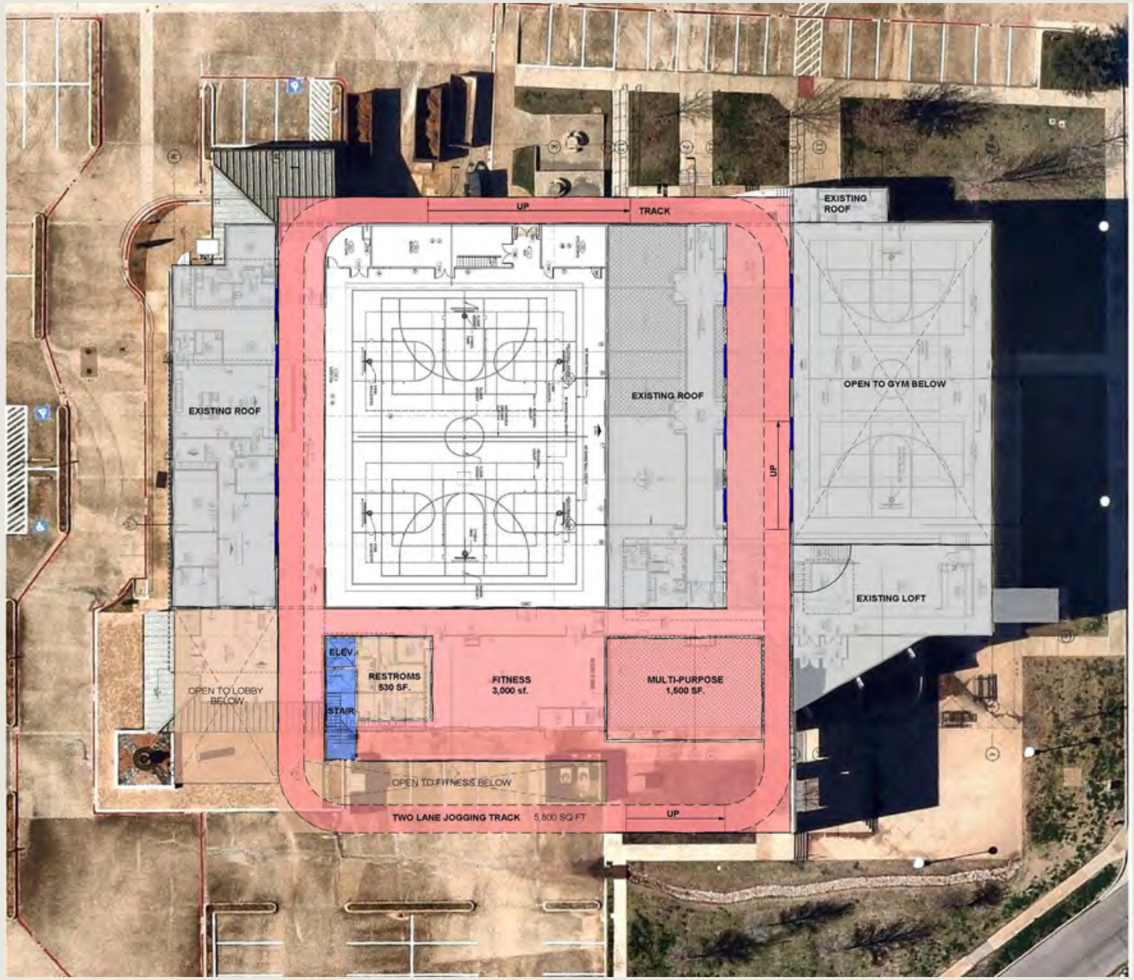
- EXISTING BUILDING: Approx. 39,000 SF.
- PROPOSED EXPANSION AND RENOVATION AREA: Approx. 24,600 SF.
- TOTAL SQUARE FOOTAGE: Approx. 63,600 SF.
- REQUIRED PARKING SPACES: 284 SPACES

Description	Area (SF)	Cost($)/ SF.	Extended
Renovation, First Floor	2,400	$250.00	$600,000
Expansion First Floor	7,600	$325.00	$2,470,000
Expansion Second Floor	13,400	$375.00	$5,025,000
Subtotal			$8,095,000
Contingency, Mark-Ups	30 (%)		$2,428,500
		OPTION C - TOTAL	$10,523,500

OPTION C – PLAN DIAGRAMS



LEVEL 1 - LAYOUT

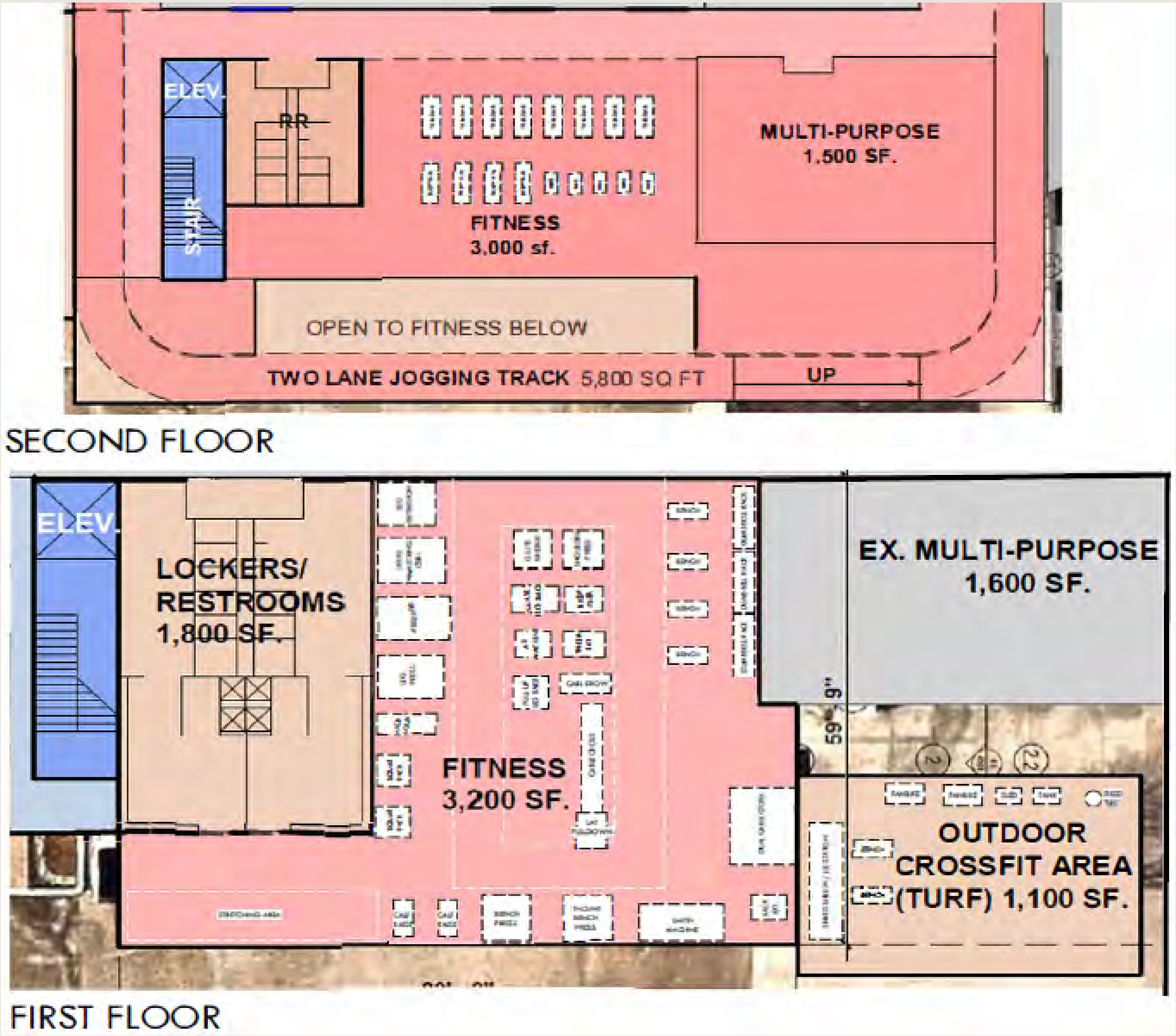


LEVEL 2 - LAYOUT

OPTION C – PERSPECTIVE VIEWS

EXPANSION – FITNESS LAYOUT

- Fitness equipment estimate - $583,000



EXPANSION – OVERALL COST

Description	Cost
Reno/Expansion	$10,842,000
Site Improvements	$2,719,470
Fitness Equipment	$583,000
TOTAL	$14,144,470

EXPANSION – FINANCIAL IMPACT DEBT

	Scenario 1	Scenario 2
Project Fund Deposit	$11,000,000	$15,000,000
Estimated Interest Rate (current rates +25 basis points)	3.99%	
Term	20 Years	
Estimated Maximum Annual Debt Service	$825,000	$1,120,000
Estimated Aggregate Net Debt Service	$16,320,000	$22,207,000
Estimated Required I&S Tax Rate increase	$0.018 Cents	$0.023 Cents
Estimated I&S Monthly Impact of Average Single-Family Home	$10.20	$13.04
Estimated Annual Operations Cost	$400,000	
Estimated Required O&M Tax Rate Increase	$0.008 Cents	
Estimated O&M Monthly Impact of Average Single-Family Home	$4.53	
Total Impact (Monthly/Annual)	$14.74/ $176.86	$17.57/ $210.87

* Assumes average house value of $731,417 with 7% homestead exemption.

RECREATION CENTER EXPANSION
CITY COUNCIL WORKSESSION
9-4-24

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number WS-2 **Agenda Date** 9/4/2024
Type Worksession
Department Police

Title
Discussion of a sex offender ordinance

Explanation
City Attorney Nicole Corr will present this item to address legal requirements and answer questions of the City Council.

Attachments
1. Sex Offender Ordinance Presentation
2. Sex Offender Registration and Child Safety Zones Ordinance

Sex Offender Ordinance

Overview:

Sex Offender Ordinances prohibit registered sex offenders from being within a certain proximity of a place children are known to gather, known as “Child Safety Zone”:

- Legal authority comes from Attorney General opinion:
  - Sex offender ordinances that follow the guidelines set out in the Texas Government Code are deemed constitutional
  - Generally, ordinances prohibit registered sex offenders from residing anywhere between 1,000 and 2,000 feet from a child safety zone
  - Child safety zones include parks, schools, and daycare centers

Constitutional Challenges to Sex Offender Ordinances

- In 2015, a registered sex offender sued the City of Lewisville claiming the City's sex offender ordinance which prohibited him from living within so many feet of a child safety zone violated his constitutional rights; the City prevailed, but the Courts provided guidance on when a similar ordinance could potentially be struck down
- In 2021, a registered sex offender sued the City of Richardson challenging its sex offender ordinance as violating his constitutional rights, similar to the Lewisville lawsuit; again, the City prevailed
- T AKEAWAY = the Courts have provided clear parameters for drafting a legal and defendable sex offender ordinance

Organizations that Advocate for Constitutional Protections

- There are nonprofit organizations that will look to challenge the authority of municipalities from enacting these types of ordinances
- In 2016, the Texas Voices for Justice and Reason sued 23 general law municipalities challenging their authority to adopt sex offender ordinances
- These municipalities were forced to repeal their ordinances
- However, a couple of years later the legislature codified that general law municipalities could adopt these ordinances
- Just something to be aware of - there are organizations that will try to push back on this stuff

What does this mean for Colleyville?

Court- Provided Guard Rails

- Basically, this means that Colleyville should stay close to the ordinances that have been already implemented and that have passed legal muster
- We can’t stop people from suing the City, but we can ensure that the courts will likely find in the City’s favor and uphold the ordinance
- This does not mean Colleyville has to copy other cities with sex offender ordinances, it just means that it would be good to stay close to what has already been established

Outright Bans

- The Texas courts have said over and over again that an outright ban of a registered sex offender from a city would be a violation of the Constitution
- Even though a registered sex offender has been convicted of a crime, under the supreme laws of the United States they are still afforded some protections and one of those protections is right to live in a chosen location
- There can be limits on where they live within a city but an outright ban from a city is too far of a limitation according to the courts
- We also don’t want to make it effectively impossible for a sex offender to live in the city; for example, an ordinance that says a registered sex offender could never see a child in the city limits would effectively ban them – we can’t do that

Proposed Ordinance for Colleyville

- Establishes child safety zones to include, but not limited to, public and private schools, day-care facilities, playgrounds, youth centers, and recreational facilities, etc.
- Prohibits registered sex offenders from establishing residence within 1,000 feet of these child safety zones
- Prohibits registered sex offenders from loitering within 400 feet of a child safety zone
- Prohibits a registered sex offender from having an outward facing lights aglow, hand out any treats, or do anything to entice a child to their residence during Halloween
- Requires a registered sex offender to notify the Colleyville Police Department in writing of the proposed residence and receive verification it is not within 1,000 feet of a child safety zone

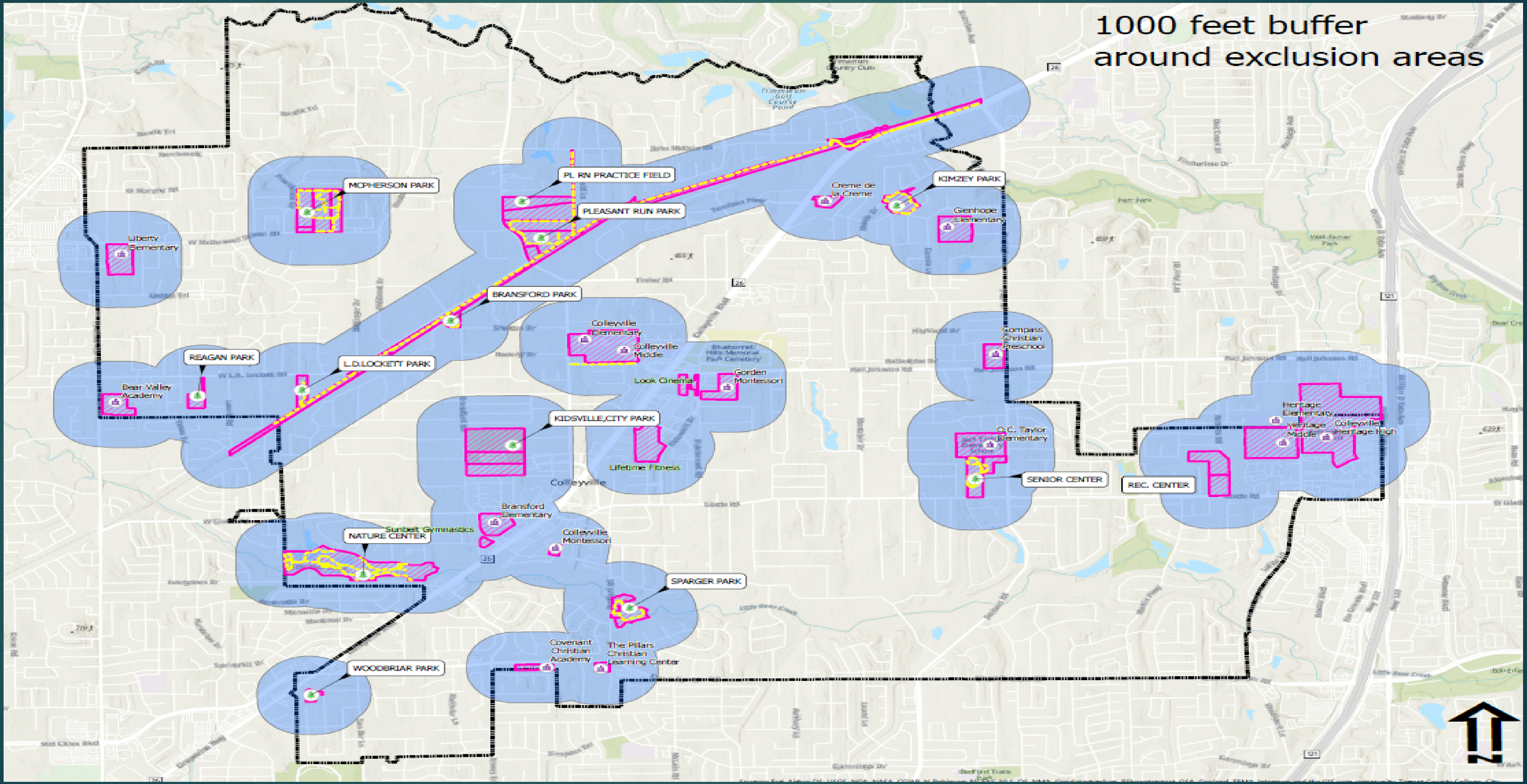
Punishment

- Any person found to violate the ordinance will be charged with a Class C misdemeanor and subject to a fine not to exceed $2,000.00 for each violation
- This violation would also be reported to their supervising officer and could amount in other penalties

1,000 Foot Boundary Implemented by Neighboring Cities

- Watauga
- North Richland Hills
- Keller
- Carrolton
- Coppell
- Grand Prairie
- Haltom City
- Irving

1,000 Foot Boundary In Colleyville



Questions?

ORDINANCE _______

AN ORDINANCE ADOPTING THE CITY OF COLLEYVILLE SEX OFFENDER RESIDENCY RESTRICTIONS; PROHIBITING CERTAIN REGISTERED SEX OFFENDERS FROM RESIDING WITHIN A CERTAIN DISTANCE WHERE CHILDREN COMMONLY GATHER; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS ($2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville, Texas (the "City") is a home-rule municipality having full powers of self-government and may enact ordinances relative to its citizens' health, safety, and welfare that are not inconsistent with the Constitution and laws of the State; and

WHEREAS, the City of Colleyville City Council (the "City Council") finds and determines the passage of this ordinance as necessary to protect the public, health, safety, and welfare; and

WHEREAS, the City Council finds and determines that the regulations herein are necessary and proper for carrying out its power to protect the government interest, welfare, and good order of the City; and

WHEREAS, the City Council finds and determines that child sex offenders who are required to register within the Texas State Sex Offender Registry represent a serious threat to public safety; and

WHEREAS, the City Council has endeavored to protect the health, safety, and welfare of the public from the negative impacts associated with child sex offenders; and

WHEREAS, the City Council finds and determines the that recidivism rate for released sex offenders is alarmingly high, especially for those who commit their crimes against children; and

WHEREAS, the City Council finds and determines that persons convicted of offenses that involve either physical contact with minors or preparatory steps towards physical contact with minors are a greater risk to the safety of children who gather near areas where such offenders reside; and

WHEREAS, it is not the intent of the City Council to impose a criminal penalty, but rather to serve the City's interest in protecting the health, safety, and welfare of the public by prohibiting convicted child sexual offenders from residing in specified areas near locations where children commonly gather; and

WHEREAS, the provisions of this ordinance do not prohibit registered sex offenders from residing in the City; and

WHEREAS, the City has a compelling interest to promote, protect and improve the health, safety, and welfare of the citizens of the City by creating areas around locations where children regularly congregate or may congregate in concentrated numbers wherein certain registered sex offenders are prohibited from establishing temporary permanent residency; and

WHEREAS, it is the determination of the City Council that every effort should be made to protect its citizens from harm at the hands of certain sex offenders, and that the City's children are worthy of protection to the greatest extent afforded under the law; and

WHEREAS, the City finds that the protection of children is paramount to creating a safe environment in which to live, work, and play in our community; and

WHEREAS, the City finds that the adoption and enforcement of this ordinance will help foster a community by protecting the family and maintaining the City as the place to live, visit, and conduct business; and

WHEREAS, the City Council is authorized by law to adopt the provisions contained herein, and has complied with all the prerequisites necessary for the passage of this ordinance, including but not limited to the Texas Open Meetings Act.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.

Sec. 2. **Definitions.**

For the purposes of this article, the following terms have the definitions herein ascribed to them:

A. *Child* means any person under the age of seventeen (17).

B. *Child-care facilities* mean a facility that provides care, supervision, training, or education of an unrelated child or children under fourteen (14) years of age for less than twenty-four (24) hours a day that occurs in a place other than the child's own home. This definition also encompasses each of the following two separate categories of use:

i. Day-Care Operation – Center Based. An operation providing care for children under 14 years of age, for less than 24 hours per day, and at a location other than the caregivers' or permit holder's home.

ii. Day-Care Operation – Home Based. An operation providing care for children under 14 years of age, for less than 24 hours per day, and at the caregiver's home.

C. *Child safety zones*

i) *Child safety zone* shall mean an area (or zone) identified by the City of Colleyville wherein those individuals who are registered in the Sex Offender Registration Data Base are not allowed to go, pursuant to the City's ordinance. Additionally, registered sex offenders are prohibited by the ordinance from being within a specified distance of the child safety zones, which include premises where children commonly gather and assemble, such as: schools, day-care facilities, playgrounds, public or private youth centers, video arcade facilities, movie theaters, public parks, and privately and publicly owned recreational facilities, such as parks, pools, playgrounds, community pools, child water play areas, public or private buildings for civic or cultural activities for youth, libraries, hike and bike, jogging and equestrian trails that children younger than 17 frequent, or youth athletic fields where an entrance, admission or rental fee is charged. Public or private institution of higher education" which includes a college, university, community college, or technical or trade institute.

ii) *Playground* means any outdoor facility that is not on the premises of a school and that:

(a) is intended for recreation;
(b) is open to the public; and
(c) contains three or more play stations intended for the recreation of children, such as slides, swing sets, and teeterboards.

iii) *Public Swimming Pool/Community Pools* includes any swimming pool that is operated for the use of the general public, with or without a charge, or for the use of the members of guests of a private club/resort, including any swimming pool located on the grounds of a hotel, an apartment complex or any residential setting other than single-family homes where children younger than 17 years of age gather.

iv) *Youth center* means any recreational facility or gymnasium that: 1. Is intended primarily for use by persons who are seventeen (17) years of age or younger; 2. Regularly provides athletic, civic, or cultural activities.

D. *Database* means the Texas Department of Public Safety's Sex Offender Database, SORNA (Sex Offender Registration and Notification Act), or the sex offender registration files maintained by the sex offender registration officer of the police department.

E. *Halloween* means a holiday, typically celebrated but not limited to October 31st, when children and their families go door-to-door to collect candy or treats.

F. *Loitering* means and includes walking about aimlessly without apparent purpose; lingering; hanging around; lagging behind; the idle spending of time; delaying; sauntering and moving slowly about, where such conduct is not due to physical defects or conditions.

G. *Managing Body* means the supervisor, manager, owner, proprietor or appointed leader of a given location.

H. *Permanent residence* means a place where a person abides, lodges, or resides for twelve (12) or more consecutive days.

I. *Risk level* means the level attributed to registered sex offenders according to their assumed ability and capability to re-offend. Licensed individuals do the assessment, which allows the accurate assignment of a particular risk level. These risk levels are rated as follows:
   - i) Low Risk
   - ii) Moderate Risk
   - iii) High Risk
   - iv) Civil Commitment
   - v) Not Reported - Predominantly federal level cases. A risk level is not attributed, because the Federal Prison System does not have risk levels as a requirement.

J. *Sex Offender* means a person who is required to register into a database and at least one of the following:

   - i) was convicted of committing or adjudicated to have committed a sex crime under state or federal law;
   - ii) was awarded deferred adjudication for a sex crime under state or federal law; or
   - iii) was convicted of, adjudicated to have committed, or awarded deferred adjudication for an offense that is based on sexually motivated conduct.

K. *Temporary residence* means a place where a person abides, lodges, or resides for a period of 12 or more days during any calendar year, and is not the person's permanent address, or a place where a person routinely abides, lodges, or resides for a period of four or more consecutive or non-consecutive days in any month and which is not the person's permanent address.

Sec. 3. **Offenses.**

A. It is unlawful for a sex offender to establish a permanent or temporary residence if:

i) the residence is within 1,000 feet of a child safety zone, and

ii) the person is required to register on the Texas Department of Public Safety's Sex Offender Database or SORNA and is not currently registered in the DPS database or SORNA.

B. It is unlawful for a sex offender to knowingly loiter within 400 feet of a child safety zone.

C. It is unlawful to lease, rent, or otherwise provide any residence, dwelling, place, structure or part thereof, manufactured home, trailer, or any other conveyance, with the knowledge that it will be used as a permanent residence or temporary residence by any person prohibited from establishing such permanent residence or temporary residence pursuant to the terms of this article, if such place, structure, or part thereof, manufactured home, trailer or other conveyance is located within 1,000 feet from a child safety zone.

D. It is unlawful for a sex offender to have an outdoor street-facing light(s) aglow, hand out treats, or otherwise invite, tempt, or lure a child, onto or into their permanent or temporary residence, or any place where they are a recurring visitor on Halloween.

Sec. 4. **City Notification Required.**

At least seven (7) days prior to establishing permanent or temporary residence in the City, a sex offender shall notify the Colleyville Police Department in writing and provide the following information:

1. The name of the registered sex offender; and
2. The address of the residence to which the person intends to move.

Sec. 5. **Evidentiary Matters; Measurements.**

A. It shall be prima facie evidence that this section applies to a person if that person’s record appears on the database and the database indicates that the victim was less than 17 years of age.

B. To determine the minimum distance separation, the requirement shall be measured by following a straight line from the nearest portion of the property line of the permanent or temporary residence to the nearest property line of the premises where children commonly gather, as described above, or, in the case of multiple residences on one property, measuring from the nearest portion of the property line of the premises to the nearest portion of the property line of the premises where children commonly gather, as described above.

C. A map depicting the prohibited areas shall be maintained by the city. The city shall review the map annually for changes. This map can help with planning where sex offenders can move into the City of Colleyville as child safety zones change.

Sec. 6. **Culpable Mental State Not Required.**

Neither allegation nor evidence of a culpable mental state is required for the proof of an offense under this article.

Sec. 7. **Defenses to Prosecution.**

A. The person required to register on the database established the permanent or temporary residence and has complied with all of the sex offender registration laws of the state, before the date of the adoption of this ordinance.

B. The person required to register on the database was a minor when he or she committed the offense requiring such registration and was not convicted as an adult.

C. The person required to register on the database is a minor, as defined by Texas Penal Code.

D. The premises where children commonly gather, as specified herein, within 1,000 feet of the permanent or temporary residence of the person required to register on the database was opened after the person established the permanent or temporary residence and the person has complied with all sex offender registration laws of the state.

E. The information on the database is incorrect, and, if corrected, this section would not apply to the person who was incorrectly or improperly listed on the database.

F. It is an affirmative defense to prosecution of an offense under the ordinance that the registered sex offender was in, on, or within a specified distance of a child safety zone for a legitimate purpose, including transportation of a child that the registered sex offender is legally permitted to be with, transportation to and from work, and other work-related purposes.

G. *Election Polling Places.* If a recreation or civic facility in a public park or child safety zone is used as a 'Polling Place' for an election, the registered sex offender may enter the facility for the limited purpose of voting, if he/she is a qualified and registered voter for the election being held.

H. *Official Public Meetings.* A registered sex offender who has the right to be present at an official public meeting, convened by the governing body, shall have the limited privilege of entering the public park or recreational/civic facility for such time as is necessary to attend the posted public meeting or function, but only on the site identified for the public meeting and not on other surrounding property, if said surrounding property would be a violation of this ordinance.

Sec. 8. **Appeal Procedure.**

A. If and when special circumstances arise, the appeal procedure is as follows:

i) It will be on the individual appealing the applicability of this ordinance to provide a written and notarized letter of appeal. It is not required that the letter contain any information considered confidential by law. Any supporting documentation is required to be submitted with this letter. The letter will be delivered to the city secretary.

ii) The city secretary will forward the submitted documentation to the mayor or designee. The mayor or designee, upon receiving the letter of appeal, shall schedule a public hearing before the city council.

iii) The city council shall conduct a public hearing, during which they may review any pertinent information and may accept oral and written statements from any person.

iv) Following the public hearing, the city council shall decide, by majority vote, whether to grant or deny an exemption. An exemption may be unconditional or limited to a certain address and/or period of time.

v) A written copy of the official minutes of the meeting shall detail the decision, be retained by the city secretary, and be subject to a public records request.

B. Examples of special circumstances may include, but are not limited to, staying with family due to medical problems, natural disasters, or court-ordered housing assignment.

Sec. 9. **Penalty.**

THAT any person, firm, or corporation who violates, disobeys or omits, neglects or refuses to comply with or resists the enforcement of any of the provisions of this article is in violation of a class C misdemeanor punishable by a fine not to exceed two thousand dollars ($2,000.00) for each offense. Each day that a violation occurs or is permitted to occur shall constitute a separate offense. Local Government Code Sec. 54.001 (b)(1). GENERAL ENFORCEMENT AUTHORITY OF MUNICIPALITIES; PENALTY.

Sec. 10. THAT all provisions of the Code of Ordinances of the City of Colleyville, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this ordinance shall remain in full force and effect.

Sec. 11. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 12. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the __th day of ___ 2024.

The second reading and public hearing being conducted on the __th day of ___ 2024.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE __ DAY OF ___ 2024.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	______
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	______
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	______
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:

Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number WS-3 **Agenda Date** 9/4/2024
Type Worksession
Department Engineering

Title
Discussion of the Bransford Road Trail

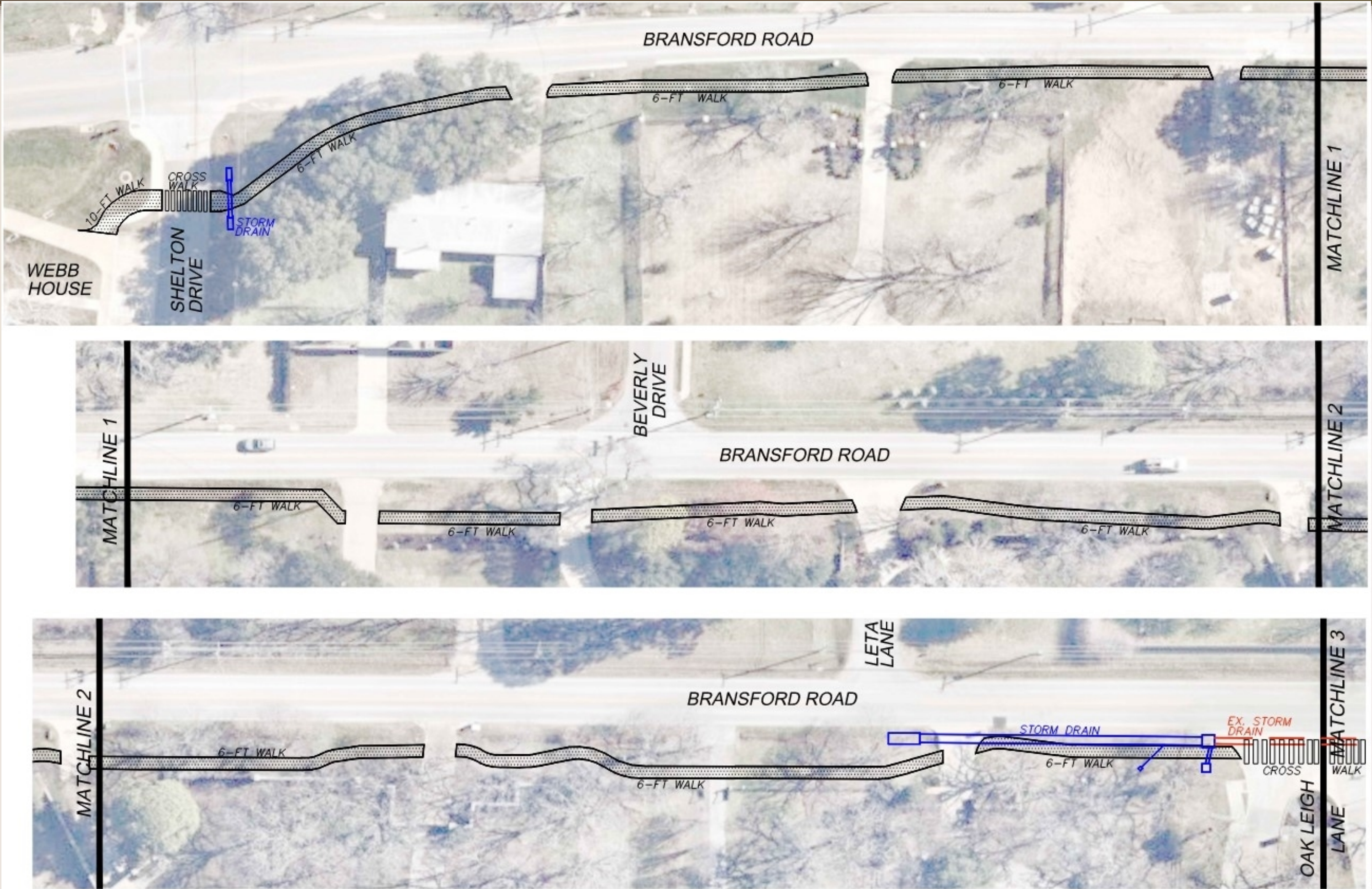
Explanation
This item will provide discussion regarding the proposed trail along Bransford Road from Field Street to the Cotton Belt Trail.

Attachments
1. Bransford Road Trail Presentation

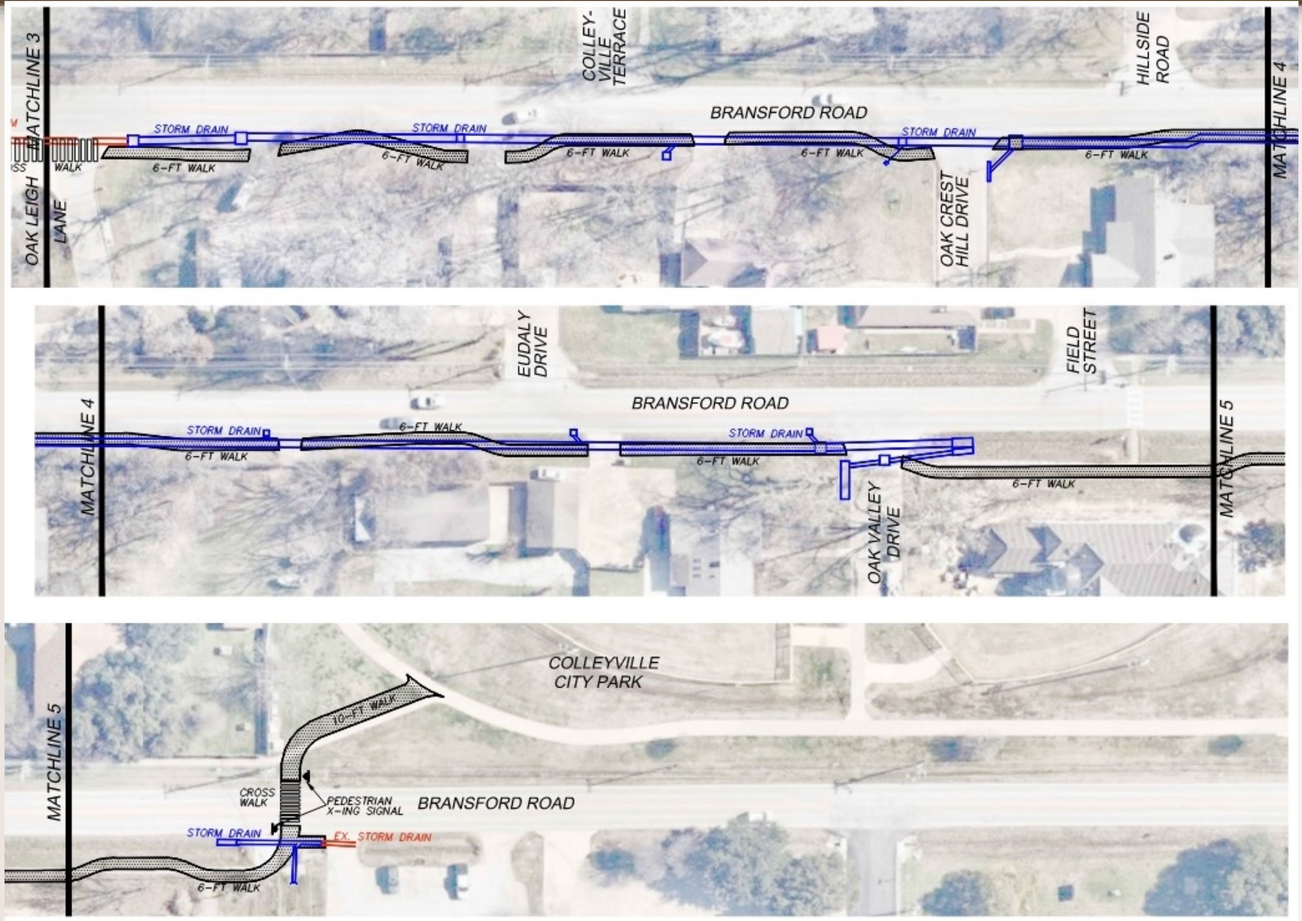
Bransford Road Trail Project

- City Council approved rejecting all bids for the project October 18, 2022 due to significant changes to the scope of the project
- City executed an agreement with J.S. Ground engineering for services associated with the following design changes:
  - Trail width reduction from 10’ to 6’
  - Reduction in drainage improvements needed only to allow for 6’ trail
- Project to bid for construction FY2025
- CIP budget amount $1.2 million

Bransford Road Trail Project



Bransford Road Trail Project



CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number WS-4 **Agenda Date** 9/4/2024
Type Worksession
Department City Manager

Title
Presentation and discussion of Wayfinding Signage Phase II

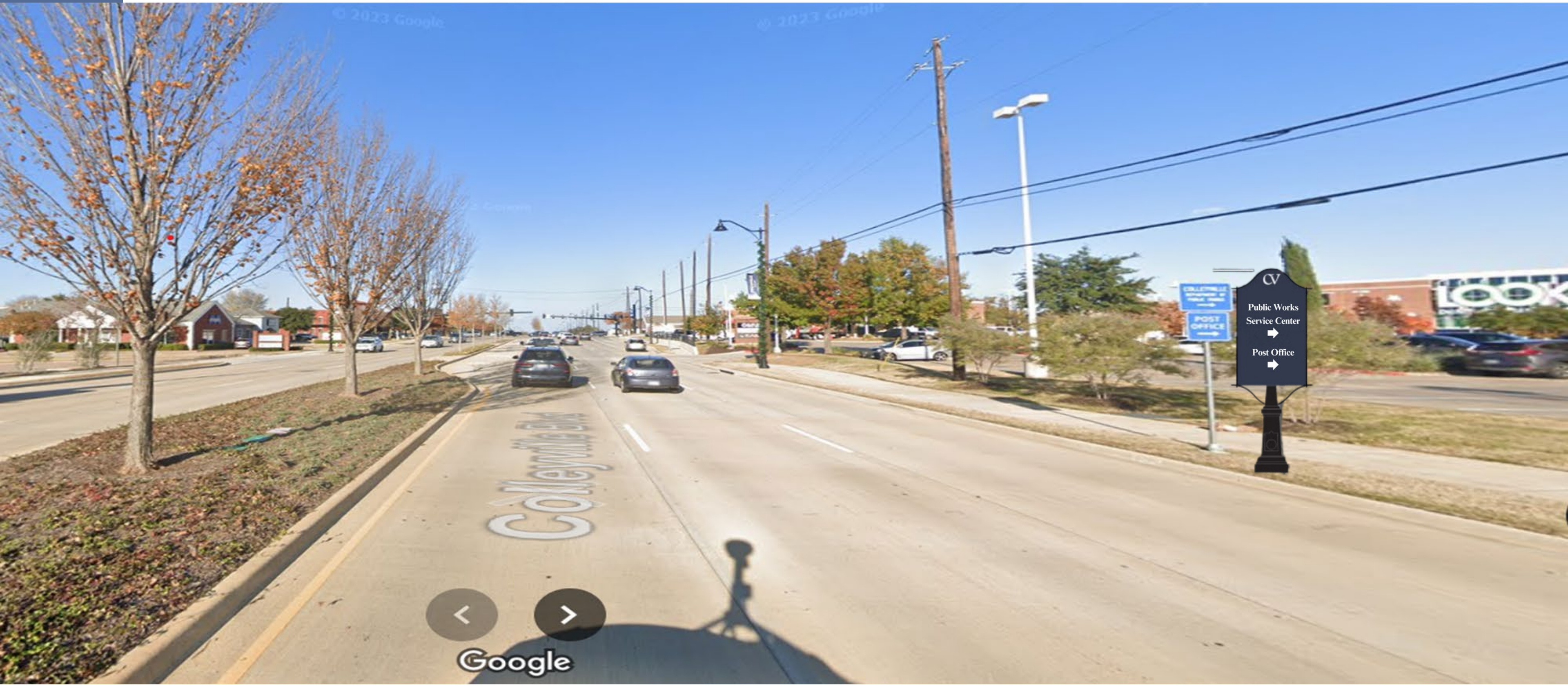
Explanation
This item will provide for a discussion of additional Wayfinding signage locations. The FY2025 Capital Improvement Plan includes $100,000 in funding for expanding Wayfinding signage throughout Colleyville.

Attachments
1. Colleyville Wayfinding Phase 2 Presentation

COLLEYVILLE WAYFINDING PHASE 2 PROPOSAL

Replacement Signage

7 in total



North Bound on Colleyville Blvd

“Public Works Service Center & Post Office”

South Bound on Colleyville Blvd

"City Hall, Library, Public Works Service Center & Post Office"

East Bound on Church St
“Colleyville Center & Justice Center”

West Bound on Glade Rd
“City Hall & Library ”

West Bound on W Glade Rd

"City Hall, Library, Colleyville Center & Justice Center"

West Bound on Hall - Johnson Rd
"City Hall & Library "

West Bound on Hall - Johnson Rd

“Colleyville Center & Justice Center”

Possible
New
Signage

3 in total

West Bound on Glade Rd

"Senior Center & Recreation Center" for new Recreation Center up coming turn

East Bound on W Glade Rd

"Senior Center & Recreation Center" for Senior Center entrance

West Bound on Glade Rd (option 1 of 3rd signage)

"Senior Center, Recreation Center & Colleyville Heritage High School"

West Bound on Glade Rd (option 2 of 3rd signage)
"Senior Center, Recreation Center & Colleyville Heritage High School" near Tom Thumb


Heritage Ave
Oliver Dental & Implants
Hashem Orthodontics
Walgreens Pharmacy
Pho Duy
Vietnamese · $
Tom Thumb
ER of Texas Colleyville
Bank of America (with Drive-thru ATM)
PNC Bank
Option 1
W Glade Rd
Option 2
W Glade Rd
Hwy 121
121
Whataburger
Great Clips
7-Eleven
You & Eye Vision Care
Target
Department store

Recommendations:

- 7 replacement wayfinding signs
- 3 new wayfinding signs (3 rd recommendation has 2 options)

Cost:

- Est.$7,000 each for a total of $70,000

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number WS-5 **Agenda Date** 9/4/2024
Type Worksession
Department City Secretary

Title
Discussion of the September 4, 2024, City Council regular agenda items

Explanation

Attachments

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number 1 **Agenda Date** 9/4/2024
Type Executive Session
Department City Secretary

Title

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Attachments

RESOLUTION R-24-4965

A RESOLUTION APPROVING COUNCIL ACTION REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 4, 2024

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 4TH DAY OF SEPTEMBER 2024.

Mayor Bobby Lindamood	______	Mark Alphonso, Place 2	______
Mayor Pro Tem Brandi Elder	______	Ben Graves, Place 4	______
Deputy Mayor Pro Tem Scotty Richardson	______	Tim Raine, Place 6	______
Kimberly Holt Gunderson, Place 5	______		

ATTEST: **CITY OF COLLEYVILLE**

Christine Loven
City Secretary, TRMC

Bobby Lindamood
Mayor

RESOLUTION R-24-4966

APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 4, 2024

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:

a. Approval of the minutes of the regular City Council meeting of August 20, 2024

b. Approval of the City Council Rules of Procedure

c. Adoption of the Colleyville Economic Development Corporation Fiscal Year 2025 Budget

d. Adopting the Economic Development Capital Improvement Program (EDCIP) for the Fiscal Years 2025-2029 of the Colleyville Economic Development Corporation

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 4TH DAY OF SEPTEMBER 2024.

Mayor Bobby Lindamood	______	Mark Alphonso, Place 2	______
Mayor Pro Tem Brandi Elder	______	Ben Graves, Place 4	______
Deputy Mayor Pro Tem Scotty Richardson	______	Tim Raine, Place 6	______
Kimberly Holt Gunderson, Place 5	______		

ATTEST: **CITY OF COLLEYVILLE**

Christine Loven
City Secretary, TRMC

Bobby Lindamood
Mayor

CITY OF COLLEYVILLE
CITY COUNCIL MINUTES
100 Main Street, Colleyville, Texas, 76034

TUESDAY, AUGUST 20, 2024

Mayor Bobby Lindamood called the Colleyville City Council Worksession to order on Tuesday, August 20, 2024, at 5:34 p.m.

ROLL CALL: Mayor Bobby Lindamood, Mayor Pro Tem Brandi Elder, Deputy Mayor Pro Tem Scotty Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Finance Director Matt Poston, Fire Chief Mark Cantrell, Emergency Management Coordinator Kenny Phillips, Parks and Recreation Director Lisa Escobedo, Capital Projects Program Manager Elijah Dorminy, Community Relations and Events Specialist Hailey Waldon, Community Development Director Ben Bryner, Public Works Director Amber Beard, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

WS-1 Update on the Colleyville Recreation Center

Assistant City Manager Mark Wood presented this item and provided an overview of Recreation Center renovations with a cost summary for each fund. He also noted the work which was performed by City employees in-house. Manager Wood then reviewed the anticipated conversion of the North gym, providing estimated costs and timeline.

WS-2 Discussion and review of the City Council Rules of Procedure

City Secretary Christine Loven presented this item and reviewed the staff recommended updates as presented to the City Council. Following discussion, City Council directed staff to bring the recommendations forward for formal adoption at the September 4, 2024 City Council Meeting.

WS-3 Discussion of Stars and Guitars 2025

Community Relations and Events Specialist Hailey Waldon presented this item and noted staff is seeking City Council direction regarding possible performers and dates for the 2025 Stars and Guitars event.

There was general discussion regarding several performers and City Council provided direction to staff regarding their top three choices.

WS-4 Discussion of the August 20, 2024, City Council regular agenda items

There was no discussion of this item and Mayor Lindamood adjourned the Worksession at 5:58 p.m. and called the Executive Session to order.

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.076 - Deliberation regarding Security - discussion of the City's Emergency Management Response and Mitigation Plan

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

There was no action taken and Mayor Lindamood adjourned Executive Session at 6:59 p.m.

Mayor Lindamood called the regular meeting of the City Council to order at 7:13 p.m. and called the roll.

ROLL CALL: Mayor Bobby Lindamood, Mayor Pro Tem Brandi Elder, Deputy Mayor Pro Tem Scotty Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

INVOCATION: Pastor Nathan Aviles, Bethel Methodist

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-24-4961

This resolution was not needed.

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Mayor Lindamood and the City Council provided announcements regarding community news and upcoming events.

Parks and Recreation Director Lisa Escobedo and Assistant City Manager Mark Wood presented City Council with jerseys and a basketball to announce the Recreation Center Open House on Tuesday, August 27, 2024, 6-8 p.m.

4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-24-4962

4a Approval of the minutes of the regular City Council meeting of August 6, 2024

4b Approval to amortize a loss of vehicle value for five years on the City's Enterprise Fleet contract

4c Approval of a Construction Services Agreement with Gomez Floor Covering Inc., dba GFC Contracting for the Justice Center Interior Finishes Renovation, in an amount not to exceed $288,676.00 and a contingency amount not to exceed $45,000.00, and authorizing the City Manager to execute the contract

4d Approval of an amendment to the Construction Services Agreement with The Lawn Firm for the Tree Trimming Contract, in an amount not to exceed $10,000, and authorizing the City Manager to execute the contract

4e Approval of an Amended Interlocal Agreement between the City of Colleyville and the Grapevine Colleyville Independent School District for School Resource Officers, and authorizing the City Manager to execute the agreement

4f Approval of the purchase and installation of basketball goal and wall pad equipment for the Colleyville Recreation Center north gym in the amount of $63,595, and authorizing the City Manager to execute the documents

4g Approval of a contract with Supercap Southwest in the amount of $60,034 for the Colleyville Recreation Center north gym floor leveling, and authorizing the City Manager to execute the contract

Mayor Lindamood read Resolution R-24-4962 in its entirety.

City Secretary Christine Loven presented item 4b, reviewing the hail damage to the City’s fleet from the May 27, 2024 storm.

Capital Projects Program Manager Elijah Dorminy presented item 4c and reviewed the renovations to occur at the Justice Center.

Public Works Director Amber Beard presented item 4d, explaining due to the storms the tree-trimming contract has been more heavily utilized and additional funding was needed.

Assistant City Manager Adrienne Lothery presented item 4e, noting the TIF project plan was recently revised to provide funding and GCISD approved the Agreement at their July 2024 meeting.

Assistant City Manager Mark Wood presented items 4f and 4g for work to the North gym at the Recreation Center. Manager Wood explained “in-house” meant current staff performed the work and an outside contractor was not utilized.

Mayor Lindamood opened and closed the public hearing without any speakers.

Councilmember Graves made a motion to approve Resolution R-24-4962, seconded by Councilmember Alphonso.

The motion was approved by the following vote:

Ayes: 7 – Mayor Lindamood, Mayor Pro Tem Elder, Deputy Mayor Pro Tem Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

5. ITEMS NOT FOR CITY COUNCIL ACTION

5a Monthly Financial Report - July 2024

Finance Director Matt Poston presented the July Financial Report. He stated July reflects 83% completion of the fiscal year and 79.4% of the budget has been spent. Director Poston reviewed sales tax which remains flat, and the performance of all City funds, noting the City is doing well.

6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING

Mayor Lindamood recused himself from deliberations and Mayor Pro Tem Brandi Elder presided.

6a Ordinance O-24-2290
Consideration of a rezoning from AG Agricultural to R-40 Single Family Residential on Lot 1, Block 1, Pleasant Run Baptist Church Addition, located at 6001 Pleasant Run Road, ZC24-009

Mayor Pro Tem Elder read the caption of Ordinance O-24-2290.

Community Development Director Ben Bryner stated the applicant has provided an amended plan seeking rezoning from AG Agricultural to R-40 Single Family Residential. He stated the zoning allows three homes to be constructed and there is no guarantee the church will not be removed.

Deputy Mayor Pro Tem Richardson asked if the clarification on water flow and street curb installation he inquired about had been addressed.

John Fagan, representing the applicant and Keith Hamilton, engineer, addressed the City Council stating the engineer will submit the drainage plans during plat approval, but the development should assist in drainage and the initial plan will call for retention on Lot 3. Mr. Fagan also noted it is preferred the church remain, however, if a congregation does not occupy it, it may be removed.

Mayor Pro Tem Elder opened and closed the public hearing without any speakers.

Councilmember Raine made a motion to approve Ordinance O-24-2290, seconded by Councilmember Gunderson.

The motion was approved by the following vote:

Ayes: 6 - Mayor Pro Tem Elder, Deputy Mayor Pro Tem Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

Abstain: 1 – Mayor Lindamood

Mayor Lindamood thanked Mayor Pro Tem Elder and presided over the remaining items.

6b Ordinance O-24-2291
Consideration of a Special Use Permit to allow for Massage Therapy on Lot 3, Block 1, Tara Addition, located at 1009 Cheek-Sparger, Suite 121, Case ZC24-011

Mayor Lindamood read the caption of Ordinance O-24-2291.

Community Development Director Ben Bryner presented the request for a Special Use Permit to allow for a massage therapy business in the Tara Village Shopping Center.

There was no discussion and Mayor Lindamood opened and closed the public hearing without any speakers.

Mayor Lindamood made a motion to approve Ordinance O-24-2291, seconded by Deputy Mayor Pro Tem Richardson.

The motion was approved by the following vote:

Ayes: 7 – Mayor Lindamood, Mayor Pro Tem Elder, Deputy Mayor Pro Tem Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

6c Ordinance O-24-2292
Consideration of a rezoning from AG Agricultural and RE Single Family 'Estate' Residential district to R-40 Single Family Residential for Tract 1B1, 1B2, and 1B3, Abstract 294, Robert Chowning Survey and Lot 1, Block 1, Cero Addition, located at 2417 Wilkes Drive and 6900 Pool Road, Case ZC24-014

Mayor Lindamood read the caption of Ordinance O-24-2292.

Community Development Director Ben Bryner presented this item noting a super majority vote will be required. The request is to rezone the property from AG Agricultural and RE Single Family 'Estate' Residential to R-40 Single Family Residential to allow for a new nine lot single-family detached subdivision.

Mayor Lindamood asked property owner/applicant Mark Edwin and Curtis Young, Engineer, if there was anything they would like to address.

Mr. Young stated Director Bryner has presented the project well and he believes he and Mr. Edwin have addressed all the concerns – of City Council and the neighbors and if this nine home project is approved, while it is a "unique development" it will be a "Gem for the City".

Mr. Edwin stated they have worked with the neighbors through numerous phases, has provided the City with everything and more than requested, and has donated land for a park, which is a win for the City and the neighbors. He clarified the tree buffer, open space and the 25-foot tree preservation on all lots with the exception of Lots 8 and 9.

Mayor Lindamood opened the public hearing.

Speaking in opposition were: Mike Farrell, 2504 Twelve Oaks Lane, Vicki Heminger, 6804 Rockbrook Court, Charlie Anderson, 2414 Wilkes Drive, and Tim Waterworth, 6808 Rockbrook Court.

Not speaking but registering opposition were: Robert and Rita Zebian, 6708 India Court, Tim Lavas, 2405 Wilkes Drive, Bo Bottger, 6800 Atlanta Drive, and Pam O'Quinn, 5905 Yorkshire Drive.

Speaking in support were: Bob Egan, 2410 Twelve Oaks Lane, Jeff Cosand, 2604 Twelve Oaks Lane, David Dudziak, 2301 Wilkes Court, and David Groves, 5702 Ponderosa Drive.

Not speaking but registering support: Terry Cosand, 2604 Twelve Oaks Lane, and Jon Atwood, 5610 Winnie Drive.

There were no others wishing to speak and Mayor Lindamood closed the public hearing.

Deputy Mayor Pro Tem made a statement regarding his relationship the Trust for Public Land, and his interactions with citizens and the City Council.

There was general discussion regarding the explanation of the cross timbers forest crossing, compromise, tree preservation, neighbor concerns, and the entranceway.

City Manager Jerry Ducay read a list of amendments to the Ordinance as discussed with the applicant and City Council.

Mayor Pro Tem Elder made a motion to approve Ordinance O-24-2292, seconded by Councilmember Raine with the following conditions added to the ordinance:

1. A 25' tree protection easement shall be located along the western and southern property lines of the development parcel and depicted on the final plat; overlaid upon the open space lot near entrance (OS 24,085 s.f.) allowing for limited roadway related infrastructure impact as approved by City Arborist; along the rear lot line of lots 1, 2, 3, 4 & 5.
2. Developer shall convey to City open space abutting Big Bear Creek (OS 99,990 s.f.).
3. Entrance features for subdivision (along Pool Road) shall be constructed as depicted in exhibits and shall include "Colleyville" in subdivision monument signage.
4. All construction traffic related to site development shall use Pool Road access exclusively. No access shall be provided from Wilkes.
5. Additional trees, as approved by City Arborist, shall be located within the 25' tree preservation easement along the western and southern property lines of the development. The number of trees shall not exceed a total quantity of 25 – 3" inch caliper over story trees spaced accordingly.

6. The 8’ masonry wall constructed in conjunction with the entrance features shall extend north along the eastern and northeastern line of lot 1 terminating at the southeast corner of lot 2. This is in additional to the construction of the 8’ masonry wall westward along the south line of the development to the southeast corner of lot 8.

The motion was approved by the following vote:

Ayes: 7 – Mayor Lindamood, Mayor Pro Tem Elder, Deputy Mayor Pro Tem Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

7. RESOLUTION(S): READING AND PUBLIC HEARING

7a Resolution R-24-4963

Approval of a proposal to set the ad valorem tax rate for Fiscal Year 2025 at $0.276204 per hundred dollars of valuation

Mayor Lindamood read Resolution R-24-4693 in its entirety.

Finance Director Matt Poston presented this item noting approval provides for compliance with the Texas Property Tax Code. He advised the proposed property tax rate for the City of Colleyville's Fiscal Year 2025 budget is $0.276204 per $100 of valuation. Director Poston stated this rate is higher than the calculated no-new-revenue rate of $0.237097 but lower than the calculated voter-approval rate of $0.292915. He stated the City Council action is required to provide for publishing the Notice of 2024 Tax Year Proposed Property Tax Rate, which is mandated by the Local Government Code.

Mayor Lindamood opened and closed the public hearing without any speakers.

Councilmember Graves made a motion to approve Resolution R-24-4963, seconded by Councilmember Alphonso.

The motion was approved by the following vote:

Ayes: 7 – Mayor Lindamood, Mayor Pro Tem Elder, Deputy Mayor Pro Tem Richardson, and Councilmembers Mark Alphonso, Ben Graves, Kimberly Holt Gunderson, and Tim Raine.

8. CITIZEN COMMENTS

Kathy Hadley, 204 Timberline Drive N, asked Council to ensure the contractor for the tree-trimming contract had a licensed arborist on staff, discussed her pleasure at seeing Colleyville Police patrolling Cheek-Sparger, and her request to allow taller grass to assist with water conservation.

9. REPORTS

Colleyville Library Board Minutes - June 10, 2024
Planning and Zoning Commission Minutes - July 8, 2024
Planning and Zoning Commission Worksession Minutes - July 22, 2024

There was no action taken.

10. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR TUESDAY, AUGUST 20, 2024 - READING AND PUBLIC HEARING - RESOLUTION R-24-4964

This resolution was not needed.

11. ADJOURNMENT

There being no further business before the City Council, Mayor Lindamood adjourned the meeting without objection by the City Council at 10:16 p.m.

APPROVED BY A VOTE OF AYES, NAYS, ON THIS THE 4TH DAY OF SEPTEMBER 2024.

Minutes taken and prepared by:

Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number 4b **Agenda Date** 9/4/2024 **Number** Resolution R-24-4966
Type Resolution
Department City Secretary

Title
Approval of the City Council Rules of Procedure

Explanation
Reading and Public Hearing

At the City Council Worksession August 20, 2024, City Council and staff reviewed updates to the City Council Rules of Procedure. Upon review, staff was directed to bring the updates forward for formal approval. This item will approve the following updates to the attached City Council Rules of Procedure.

Section 2.2 – adding “Deputy Mayor Pro Tem”

Section 2.7 - clarifies it is the City Council and staff who can request an opinion from the City Attorney, "by the Mayor, Councilmember, or City Manager"

Section 3.2 - adds Emergency Meeting to the subtitle

Section 4.1, 4.2, and 4.6 – adds "Deputy Mayor Pro Tem" to the succession order

Section 5.3 – clarifies time and use of time during citizen participation at meetings

Financial Impact
There is no financial impact to the City.

Recommendation
Approve

Attachments
1. City Council Rules of Procedure - September 2024

CITY COUNCIL

RULES OF PROCEDURE

TABLE OF CONTENTS

Section V - AGENDA

Section VI – DECORUM AND DEBATE

Section VII – PROCEDURES FOR CITY COUNCIL APPOINTMENTS

Section VIII – Appointment of City Council Liaisons

Section IX - MEMORIALS

SECTION I. AUTHORITY

1.1 Charter. Section 3.09B of the Charter of the City of Colleyville provides that "the Council shall determine its own rules and order of business...” Further, Section 2.01 of the Charter provides that the City Council shall have the powers, functions, rights, privileges and immunities of every name and nature, that are now or hereafter, may be granted to a Home Rule City by the Constitution and State law, together with all implied powers necessary to carry into execution all such powers granted.” In order to provide the framework for the execution of these powers and authority, the following set of rules shall be in effect upon their adoption by the City Council, and until such times as they are amended or new rules adopted in the manner provided for by these rules.

1.2 Councilmember Orientation/Training/Goals and Objectives Visioning. Within 60 days of the General Election, the Mayor will call a worksession for Councilmember Orientation/Training/Goals and Objectives/Visioning, for which all Councilmembers will be required to attend. The worksession will be posted in compliance with the Texas Open Meetings Act, however minutes or recording will not be required.

1.3 Annual Review. Following the municipal elections each year, City Council may review these rules in accordance with the Charter. In the event no annual review occurs, the standing rules will continue in effect. This does not limit the City Council’s right and ability to amend these rules at any other time during the year, in accordance with the Charter.

1.4 Amendments. These rules may be amended or new rules adopted by a majority vote of the members of the City Council present.

SECTION II. GENERAL RULES

2.1 Meetings to be Public. 2.1 Meetings to be Public. All meetings of the City Council shall be open to the public, with the exception of Executive Session and as otherwise provided by law.

2.2 City Council. For purposes of these rules, the collective membership of the Mayor and City Councilmembers shall be known as the City Council. Individually, each shall be referred to as Mayor, Mayor Pro Tem, Deputy Mayor Pro Tem, or Councilmember.

2.3 Quorum. Four (4) voting members of the City Council shall constitute a quorum.

2.4 Minutes of Meetings. An account of all proceedings of the City Council shall be kept by the City Secretary and shall be entered in a book constituting the official record of the City Council. The Official City Council Minutes are action minutes and provide the action taken by the City Council and a summary of subjects discussed.

2.5 Questions to Contain One Subject. All questions submitted for a vote shall contain only one subject. If two or more points are involved, any Councilmember may require a division, if the question reasonably admits of a division. Division shall be required only on the affirmative vote of three (3) Councilmembers. If no division is so requested and approved, or the questions do not reasonably admit of a division, the question shall be submitted as originally framed.

2.6 City Manager. The City Manager shall attend all City Council meetings unless expressly excused. The City Manager may make recommendations to the City Council and take part in all discussions of the City Council, but shall have no vote.

2.7 City Attorney. The City Attorney shall attend all regular meetings of the City Council unless expressly excused and, shall upon request by the Mayor, Councilmember, or City Manager; give an opinion, either written or oral, on questions of law during the meeting. The City Attorney shall act as the City Council's Parliamentarian. The City Attorney shall give an opinion, either written or oral, on questions of law to the City Manager or designated representative, during the course of daily affairs of the City. The City Attorney may make recommendations to the City Council and take part in all discussions of the City Council, but shall have no vote. The City Attorney shall confer and discuss with a Councilmember or the Mayor regarding a question of law pertaining to the affairs of the City. In such event, the City Attorney shall advise the City Manager of the question posed and information provided. The City Manager shall forward the information to the full City Council as soon as reasonably practical.

2.8 City Secretary. The City Secretary shall attend all meetings of the City Council unless expressly excused, and shall keep the official minutes and perform such other duties as may be requested by the City Council.

2.9 Employees. Any employee of the City, when requested by the City Manager, shall attend any meeting of the City Council and, if requested to do so by the City Manager, such employee may present information relating to matters before the City Council. The City Manager will determine the staff spokesperson for providing information, for a particular agenda item, at the City Council meeting.

2.10 Suspension of Rules. Any provisions of these rules not governed by State law, the City Charter, or City Code may be suspended by a majority vote of all Councilmembers present and eligible to vote.

2.11 Executive Session. All matters discussed in Executive Session, as authorized by the Texas Open Meetings Act, may be deemed confidential and by law, participants authorized to attend Executive Sessions are not required to make public disclosure concerning the matters discussed in Executive Session. It shall be the policy of the City Council, the Mayor, individual Councilmembers, City Manager, City Attorney, City Secretary, and others who are authorized to attend Executive Sessions shall not make selective disclosure of confidential matters; where the disclosure of the information has not been released to the general public and/or where such disclosure provides an unfair advantage to the recipient or would be detrimental to the City and its citizens. For the opening and closing of an Executive Session, the Mayor shall do such at the location as noted on the official agenda notice posted in compliance with the Texas Open Meetings Act, and all of this information must be included in the certified agenda. (Tex. Gov't Code §551.103) For purposes of regular agenda meeting postings, the opening and closing of an Executive Session shall be done in the Executive Conference Room of City Hall.

SECTION III. TYPES OF MEETINGS

3.1 Regular Meetings. The City Council shall meet in City Hall on the first and third Tuesday of each month at 7:00 p.m. unless otherwise officially established by the City Council. The City Council shall take a vote at 12:00 a.m. on whether or not to continue a meeting for additional time if further items are on the agenda and have not been considered. The call for and conduct of all meetings of the City Council, both regular and special as provided in Section 3.2 hereof, shall be in accordance with State law.

3.2 Special and Emergency Meetings. Special meetings may be held on the call of the Mayor or four (4) members of the City Council at the place within the City of Colleyville designated in the public notice. In accordance with State law, the notice to the public of an emergency meeting must be posted at least two hours before the meeting is scheduled to begin. An emergency meeting exists only if immediate action is required of a governmental body because of an "imminent threat to public health and safety" or a "reasonably unforeseeable situation".

3.3 Recessed Meetings. Any meeting of the City Council may be recessed to a later time provided that no recess shall be for a longer period than until the next regularly scheduled City Council meeting.

3.4 Worksession Meetings. The Mayor, any three (3) Councilmembers, or the City Manager for the purpose of discussing in depth, investigating, or exploring matters of interest to the City, without formal action being taken thereon by the City Council, may call Worksession meetings. The time, place, and purpose of such worksession meeting shall be stated in a notice complying with the Texas Open Meetings Act. Such worksession meetings may be held in any appropriate location outside the City Hall upon concurrence by any three (3) Councilmembers or as determined by the City Manager. Such worksession meetings may include, but shall not be limited to, meetings with neighboring governmental bodies or agencies, meetings with one of the City's appointed boards, commissions, or committees, civic organizations, or a meeting for Councilmembers to research, evaluate, explore, investigate or discuss any matter of interest or possible action affecting the City, subject to compliance with the provisions of the Texas Open Meetings Act.

No official action shall be taken at any worksession meeting, unless a regular or special meeting is called as provided for in these Rules.

SECTION IV. CONDUCT OF MEETINGS

4.1 Presiding Officer. The Mayor, if present, shall preside at all meetings of the City Council. In the absence of the Mayor, the Mayor Pro Tem shall preside. In the absence of both Mayor and Mayor Pro Tem, the Deputy Mayor Pro Tem shall preside. In the event the first three are absent, the most senior tenured Councilmember, by last name alphabetical order, shall preside.

4.2 Call to Order. The meetings of the City Council shall be called to order by the Mayor, or in the Mayor's absence, by the Mayor Pro Tem. In the absence of both the Mayor and Mayor Pro Tem, the Deputy Mayor Pro Tem shall call the meeting to order. In the event the first three are absent, the meeting shall be called to order by the City Secretary.

4.3 Preservation of Order. The Mayor shall preserve order and decorum, prevent clash of personalities or the impugning of Councilmembers' motives to occur and confine Councilmembers in debate to the question under discussion.

4.4 Points of Order. The Mayor shall determine all points of order, subject to the right of any Councilmember to appeal to the City Council. If any appeal is taken, the question shall be "Shall the decision of the Mayor be sustained?"

4.5 Questions to be stated. The Mayor shall state all questions submitted for a vote and announce the result.

4.6 Substitution for Mayor. The Mayor may call the Mayor Pro Tem, or in the Mayor Pro Tem's absence, the Deputy Mayor Pro Tem first, or any other Councilmember to take the Mayor's place in the chair, such substitutions not to continue beyond adjournment.

4.7 Amendment to the Minutes. Amendments to the Minutes are made by a motion during the item to consider approval of the minutes. The Minutes are action minutes and provide the action taken by City Council and a summary of subjects discussed. If a Councilmember desires that certain information be included in the minutes, the Councilmember shall state prior to the information, "For the record". If it is a lengthy statement, a written copy shall be provided to the City Secretary.

4.8 Written Correspondence. A citizen's request in the reading of a statement into the public record as part of a City Council agenda item is at the sole discretion of any member or all of the governing body. The City Council is not obligated to provide for a reading of correspondence into the public record on behalf of an absent individual as part of a City Council public hearing. The City Council, any or all Councilmembers, may elect to provide for a reading of the correspondence, make reference indicating the general position of the correspondence, or pass over the correspondence. The correspondence is provided to City Council and is included in the City Council agenda packet.

SECTION V. AGENDA

5.1 Preparation of Agenda.

A. The order of business of each meeting shall be as contained in the City Council agenda compiled and prepared by the City Secretary and approved by the City Manager. The agenda shall be a listing by topic of subjects to be considered by the City Council, and, in the case of regular meetings, shall be delivered to the City Council not less than 72 hours proceeding the Tuesday evening meeting to which it pertains. An item shall be placed on the agenda when requested by the Mayor or any two members of the City Council at the next regularly scheduled meeting of the City Council.

B. Any member of the City Council desiring to present a subject for City Council consideration shall advise in writing to the City Manager of the fact no later than 4:30 p.m. on Wednesday preceding regular City Council meetings. Subject matter will be accompanied by a summary regarding the purpose for the inclusion of this subject on the agenda.

C. Items Omitted from Agenda. Any item not appearing on the agenda shall not be taken up for discussion as a matter of City Council business during a regular meeting unless it is of an emergency nature and comes to the City's attention too late to appear on the agenda. Such special, urgent, or emergency issues shall be posted in compliance with the Texas Open Meetings Act and the City Charter and may be added as a supplemental item to the regular agenda.

D. The regular agenda items shall be generally considered in the following order:

a. Worksession Items
b. Executive Session – Executive Conference Room
c. Call to Order - 7:00 p.m. - Council Chambers
d. Invocation
e. Pledge of Allegiance
f. Resolution action on Executive Session item(s)
g. Announcements, Proclamations and Presentations
h. Consent Items
i. Items not for City Council action
j. Public Hearings
   Ordinance(s), Tabled Ordinance(s), Resolution(s), Tabled Resolution(s)
k. Citizen Comments
l. Reports of Boards, Commissions, and Committees
m. Resolution approving City Council action not otherwise approved
n. Adjournment

E. The general order of a Public Hearing shall be:

a. Staff presentation
b. Applicant introductory presentation – five minutes, longer if the project warrants
c. City Council discussion
d. Open Public Hearing
e. Citizen comments - five minutes each (Large groups supporting the same position may be asked to select a representative to speak for the group)
f. Close public hearing

g. City Council discussion and vote
h. In the alternative, the item may be tabled or continued to a future meeting of the City Council.

1. If the City Council wishes to consider additional public testimony, the public hearing shall be reopened and the public hearing and item shall be continued to a date certain.

2. If the Public Hearing is not reopened and continued to a date certain, the City Council may only conduct an additional public hearing upon publication of notice in accordance with Chapter 211 of the Local Government Code.

F. The City Manager, through the City Secretary, shall provide the City Council with a written analysis of and recommendation of items to be acted on by the City Council at its meetings. These communications shall be generally referred to as agenda packets. The agenda packets for all regular meetings shall be delivered to the City Council by the Friday preceding the Tuesday regular meeting to which it pertains, unless an emergency condition makes it necessary to deliver the communication on a subsequent day.

G. The City Secretary shall post notices of all City Council meetings in order to afford compliance with the Texas Open Meetings Act.

5.2 Consent Agenda. In preparing the consent agenda, the City Manager shall consider the number and degree of complexity of items to be considered by the City Council for the purpose of conserving the City Council's time in meetings. Items, which are anticipated to be routine and require little or no discussion by the City Council shall be listed under the agenda category, styled "Consent Items". Prior to taking up the Consent Agenda, the Mayor shall determine if there are any items thereon which should be removed from the Consent Agenda for discussion. Any Councilmember may, upon request; remove any item from the Consent Agenda for discussion and separate action. Thereafter, all remaining Consent Agenda items may be acted upon by a single motion approving the Consent Agenda. Items removed from the Consent Agenda shall be considered on the ending Resolution, which is for action not otherwise approved.

5.3 Citizen Participation at Meetings.

a. Presentations by citizens must be confined to the agenda item being considered and any questions will be directed to the Mayor. Citizens wishing to speak shall be allowed to speak, provided prior to the consideration of the item; said person completes and delivers to the City Secretary a Speaker's Card providing name, address, and topic. Presentation(s) by citizens shall be limited to a period of not more than five (5) minutes. Any time spent by the City Council will not be counted against the citizen's time allotment. No person shall speak more than the time limits provided herein on any subject, and unused time may not be passed to another speaker. That privilege shall not be accorded unless there is an exception supported by a majority of those eligible to vote. The Mayor shall not be obligated to recognize a speaker for a second comment on a subject until all others have spoken and there is unused time available.

b. Following a request by a Councilmember, the Mayor may request the City Council suspend the rules to allow citizens to speak after the public hearing has been closed.

c. To maintain decorum, the Mayor shall recognize persons who have completed a Speaker Card indicating a desire to address the City Council.

d. As a rule, citizens may not participate in discussions of the City Council except when recognized by the Mayor and during citizen presentations, public hearings, and as otherwise provided for in these Rules.

e. Citizens may speak on items under the item "Citizen Comments”. The presentation time period is as listed herein Section 5.3 a.

SECTION VI. DECORUM AND DEBATE

6.1 <u>Decorum and Debate</u>

a. These rules are intended to serve as a statement of intent as to how this City Council endeavors to conduct itself during City Council meetings. It is the intent of the City Council that all members shall act based on a consistent level of information, with the goal being to act fully informed on all matters. Accordingly, when a Councilmember obtains material relevant to a matter before the City Council, which has not otherwise been disclosed to the City Council, such Councilmember shall promptly provide such material to the City Manager and City Secretary for dissemination to the City Council. All such information will be disseminated and disclosed to the full City Council, prior to the case being presented.

b. When a measure is presented for consideration to the City Council, the Mayor shall recognize the Councilmember(s) to present the case, as needed. When two or more Councilmembers wish to speak, the presiding officer shall name the Councilmember who is to speak first. No member of the City Council shall interrupt another while speaking except to make a point of order or to make a point of personal privilege.

c. The Mayor shall not be obligated to recognize any Councilmember for a second comment on the subject or amendment until every Councilmember wishing to speak has been allowed a first comment.

d. Questions from speakers to the City Council with request for an immediate answer, except the applicants and persons representing applicants on platting or zoning cases, shall be prohibited. A Councilmember's questions to speakers should be to specific individuals and the Mayor should explain to those individuals beforehand that they may come to the podium and answer if they choose to.

e. Any Councilmember desiring to speak shall be recognized by the Mayor, and shall confine remarks to the subject under discussion or to be discussed. No Councilmember shall be allowed to speak more than once on any one subject until every Councilmember wishing to speak shall have spoken.

f. No Councilmember shall be permitted to indulge in personalities, use language personally offensive, impugn motives of Councilmembers, charge deliberate misrepresentation, or use language tending to hold a member of the City Council, the public, or City staff up to contempt.

g. The Mayor shall not permit unrecognized speaker's comments or allow a member of the audience to indulge in personalities, use language tending to hold the City Council, the public, or City staff up to contempt.

h. If a Councilmember is transgressing the rules of the City Council, through speech or otherwise, the Mayor shall, or any Councilmember may, call him/her to order in which case he/she shall immediately be quiet unless permitted to explain. The City Council shall, if appealed to, decide the case without debate. If the decision is in favor of the Councilmember called to order, he/she shall be at liberty to proceed, but not otherwise, and if the case occurs, he/she shall be liable to censure or such punishment as the City Council deems proper, consistent with City Ordinances, Resolutions, and Charter.

i. Any individual of the public who shall disrupt the City Council proceedings or disregard the Mayor shall first be warned of such offense and be requested that they refrain from disrupting the proceedings and/or disregarding the instructions of the Mayor. Any individual of the public failing to honor the first warning of the Mayor for order shall receive a second and final warning prior to expulsion and/or citation for disturbing a public meeting pursuant to State law. When the Mayor fails to maintain order and decorum, the Councilmembers may compel the Mayor to enforce this provision following due parliamentary procedure, which affirms such compulsion by a majority vote of the City Council.

SECTION VII. PROCEDURES FOR CITY COUNCIL APPOINTMENTS

Applications for Boards, Commissions, and Committees are accepted two months prior to the appointment term. Ex: March Appointments will be advertised and applications for appointment accepted January through February. The appointment periods are:

March appointments:
Colleyville Center Advisory Committee
Parks and Recreation Advisory Board

June appointments:
Colleyville Economic Development Corporation
Tax Increment Finance District
Audit Committee
Municipal Judge Review and Selection Committee

November appointments:
Colleyville Library Board
Metroport Teen Court Advisory Board
Planning and Zoning Commission
Zoning Board of Adjustment/ Sign Board of Appeals

The applications for appointment, listing of Boards, Commissions, and Committees, and their responsibilities, and a roster of members are maintained on the City's website on the City Secretary page. The City Secretary contacts members whose terms will expire to advise they may reapply. Two months prior to the expiring terms, the City Secretary requests an announcement to be made in the *City E-News*, seeking applicants for those Boards, Commissions, and Committees with expiring terms.

Upon receipt of a spreadsheet and the applications for appointment distributed by the City Secretary to the Mayor and City Council prior to the Council meeting where the Mayor and Council will appoint members by resolution, the appointments can be discussed during the Worksession item – Discussion of the regular agenda items.

If during discussion of the appointments, the Mayor and City Council wish to appoint by slate, per resolution, the Mayor will read the resolution, inserting the names of those to be appointed. There will be discussion as needed however, if the Council agrees with the resolution as read, the motion, second, and vote, will consider the appointments made, without seeking individual nominations from the City Council.

If City Council has not determined a slate of appointees to be read into the resolution, the Mayor shall open the floor for nominations and if there are no nominations, the Mayor will call on each Councilmember for a nomination. After each Councilmember has had an opportunity to make a nomination or defer to make a nomination, the Mayor will take a vote on the slate of nominees by asking each Councilmember to state the name of the nominee the Councilmember votes to appoint to the position under consideration. This process will repeat for the next position to be filled until all positions are filled.

If no applications are received or fewer applications than open positions are received, the City Council may fill positions from the floor or request the City Secretary to advertise the open position(s). In the event of a vacancy other than an expiring term, the City Council may fill the position by a majority vote of the City Council. The appointee shall serve the unexpired term.

SECTION VIII. APPOINTMENT OF CITY COUNCIL LIAISONS

8.1 Procedures for appointment of City Council Liaison. At the discretion of the Mayor or by call of three (3) Councilmembers, a Councilmember or Councilmembers may be appointed as a liaison or liaisons, representing the City, to a City Board, Commission, or Committee, the Chamber of Commerce, Independent School District or other organizations.

SECTION IX. MEMORIALS

9.1 Memorials. The following procedures are for honoring deceased current or former City elected officials, sitting board, commission, or committee members, and community volunteers.

A. Recognition of the death of a current or former City elected official. When the City is notified of the death of a current or former elected official, flowers or a plant will be sent to the memorial service, or a donation to an organization specified by the family (in an amount not to exceed $150.00), and a sympathy card will be sent to the family.

B. At the family's request and with City Manager approval, members of the Colleyville Police and Fire Department Honor Guard may attend the funeral of a current or former City elected official as representatives of the City.

C. Recognition of the death of a sitting board, commission, or committee member. When the City is notified of the death of a sitting board, commission, or committee member, the City Manager's Office will forward a sympathy card to the family.

D. Recognition of the death of community volunteers. Due to the significant number of community volunteers assisting a multitude of organizations across the City of Colleyville, it will not be the practice of the City to recognize these individuals in a formal capacity. During a City Council meeting, elected officials may at their discretion, verbally recognize the efforts of these individuals and their service to Colleyville during the agenda item for Announcements, Proclamations, and Presentations.

9.2 Recognition by lowering of the United States Flag. The City is not at liberty to proclaim the Flag of the United States be flown at half-staff in recognition of a City official. Per the United States Code, only the President of the United States or the State Governor can order the flag lowered to half-staff.

9.3 Use of City equipment and personnel. At no time will City equipment be used to carry the casket in a funeral procession of a deceased, current, or former City elected official, board, commission, or committee member, or community volunteer. City equipment and vehicles may be used in a funeral procession, as authorized by the Department Director, for City employees who have died in the line of duty.

History of Adoption and Amendments

Resolution Number	Adoption/ Amendment Date	Subject
R-88-387	8/18/88	Adopted Rules of Procedure
R-90-610	7/3/90	Amended to adopt the procedure for appointing committees as established by ordinance
R-90-612	7/17/90	None noted
R-91-654	1/22/91	Amended regular meeting language; subjects for City Council consideration; preparation of agenda
R-94-999	4/19/94	Provided suspension of rules by ¾ majority
R-95-1122	6/6/95	Amended Councilmembers presenting subjects for City Council consideration
R-03-2268	6/5/03	Members presenting subjects for City Council consideration
R-05-2599	9/20/05	Citizen comments
R-06-2721	7/5/06	Regular agenda items; Pre Council and Executive Session posted meeting times; public hearing order; process for continuing public hearings; memorials
R-07-2859	7/17/07	Robert's Rules of Order removed
R-08-2980	6/17/08	Resolutions
R-09-3183	12/15/09	Types of meetings; agenda sections; preparation of agendas; memorials
R-11-3308	1/4/11	Memorials
R-12-3520	8/7/12	Types of meetings & special meetings
R-13-3645	6/18/13	Grammatical updates
R-16-4023	8/16/16	Executive session (certified agendas) and start time; removal of paragraphs relative to the establishment of worksessions; order of the regular agenda items; general order of public hearings; removal of oral presentations by city manager; addition of speaker card submittal prior to the close of the public hearing; removal of the offering of unsolicited input; addition of language to City Councilmembers transgressing the rules of procedure; & addition of $100 for memorial donations
R-17-4162	8/1/17	Updated Section 7.1(B) lettering, and included an application and financial disclosure forms be provided by applicants filling a vacancy.
R-17-4210	12/5/2017	Updated Section 1.2, 1.3, and 1.4 to call for Councilmember orientation/training/goal setting and visioning.
R-21-4658		Grammatical, policy, and legislative updates. Minor updates to Sections 1.2, 4.1, Section V. Preparation of Agenda clarified City Secretary role and added power of the Mayor or two City Councilmembers may request an item be placed on the agenda; 5.1 D. and F. updated to include general order of business and process; 5.3 a. and d. policy update; Section VII. New Procedures of City Council Appointments; Section VIII. Memorials A. removal of proclamation and book; 8.3-updated policy.
R-22-4751	07/19/2022	Updated Section 2.1, Changed Section 3.1, and 5.1D, changing the regular meeting time to 7:00 p.m. from 7:30 p.m. to become effective October 3, 2022, updated Section 4.1, updated Section VII, added Section VIII – Appointment of City Council Liaisons, renumbered previous Section VIII, to Section IX.
R-24-4966	09/04/2024	Updated sections 2.2, 4.1, 4.2, and 4.6 to include Deputy Mayor Pro Tem. Section 5.3 updated to clarifies time and use of time during citizen participation at meetings.

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number 4c **Agenda Date** 9/4/2024 **Number** Resolution R-24-4966
Type Resolution
Department Finance

Title
Adoption of the Colleyville Economic Development Corporation Fiscal Year 2025 Budget

Explanation
Reading and Public Hearing

Per the Colleyville Economic Development Corporation (CEDC) Corporate Bylaws, the Board of Directors must adopt an annual budget for the CEDC. This budget must also be approved and adopted by the City Council. The CEDC Board adopted the FY2025 budget at the annual Board meeting held on August 20, 2024. This budget replicates the FY2025 expenditures in the Economic Development Capital Improvement Program (EDCIP) FY2025 - 2029.

Financial Impact
Adoption will provide appropriations for the FY2025 CEDC budget.

Recommendation
Approve

Attachments
1. CEDC FY25 Budget Presentation
2. CEDC FY25 Proposed Budget

Colleyville Economic Development Corporation (CEDC)

FY 2025 Budget

Colleyville City Council

September 4, 2024

CEDC History/Highlights

History

- Approved by voters and incorporated on September 3, 1996
  - "The adoption of an additional one-half cent sales and use tax to provide for parks and parks facilities, a library, a community center, open space improvements, and other facilities and improvements only as authorized..."
- Established as a Type B EDC
- Funded by ½ cent (0.50%) local sales tax

Highlights

- Currently funds 18.950 FTEs across Library, Parks & Recreation and the Colleyville Center.
- Funds operational costs of those departments.
- Funds special events held throughout the year.
- Funds capital improvements of the related facilities.

FY 2025 Operating Budget

City of Colleyville Colleyville Economic Development Corporation (CEDC) Fund Projection	2019	2020	2021	2022	2023	2024 Original Budget	2024 Revised Estimate	2025 Proposed Budget	2026	2027	2028	2029	2030
			Actual								Projected Budget		
Revenues:													
Sales Tax	$ 1,943,228	$ 2,096,882	$ 2,390,336	$ 2,583,813	$ 2,634,045	$ 2,586,555	$ 2,600,000	$ 2,600,000	$ 2,652,000	$ 2,705,040	$ 2,759,141	$ 2,814,324	$ 2,870,610
Investment Income/(Losses)	44,900	36,446	13,658	28,053	283,046	60,000	250,000	60,000	60,000	60,000	60,000	60,000	60,000
Miscellaneous	-	-	-	254	1	225,000	-	-	-	-	-	-	-
Event Donations/Revenues	-	-	4,617	-	-	-	-	-	-	-	-	-	-
Grant Proceeds	174,800	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Other Funds	-	-	5,518,968	-	-	-	-	-	-	-	-	-	-
Total Revenues	**2,162,928**	**2,133,328**	**7,927,579**	**2,612,120**	**2,917,091**	**2,871,555**	**2,850,000**	**2,660,000**	**2,712,000**	**2,765,040**	**2,819,141**	**2,874,324**	**2,930,610**
Expenses:													
Administration	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,040	2,081	2,122	2,165	2,208
Library	986,971	338,817	357,887	349,015	401,744	711,983	653,462	592,104	612,028	632,673	654,068	676,240	699,219
Engineering	251,408	-	-	-	-	-	-	-	-	-	-	-	-
Parks Maintenance	315,165	366,693	395,500	613,330	763,743	1,756,403	1,213,212	841,548	856,097	871,086	886,530	902,443	918,842
Recreation	-	-	-	-	3,358	411,033	277,817	379,159	394,325	410,098	426,502	443,562	461,305
Senior Center	86,438	93,830	299,478	900,535	177,954	115,985	191,782	268,128	276,281	284,759	293,574	302,741	312,273
Communications	98,137	171,780	223,192	304,502	284,813	284,625	284,625	314,000	320,280	326,686	333,219	339,884	346,681
Colleyville Center	464,606	253,728	95,763	234,100	227,291	157,336	198,458	236,046	243,178	250,573	258,240	266,190	274,435
Debt Service	602,176	604,144	4,818,166	-	-	-	-	-	-	-	-	-	-
Total Expenses	**2,806,902**	**1,830,993**	**6,191,986**	**2,403,482**	**1,860,902**	**3,439,365**	**2,821,356**	**2,632,985**	**2,704,230**	**2,777,956**	**2,854,256**	**2,933,226**	**3,014,963**
Operating Surplus/(Deficit)	**(643,974)**	**302,335**	**1,735,592**	**208,638**	**1,056,189**	**(567,810)**	**28,644**	**27,015**	**7,770**	**(12,916)**	**(35,115)**	**(58,902)**	**(84,353)**
Total Capital Expenditures							(625,000)	(735,000)	(150,000)	(120,000)	(400,000)	-	-
Net Change in Available Funds	**(643,974)**	**302,335**	**1,735,592**	**208,638**	**1,056,189**	**(567,810)**	**(596,356)**	**(707,985)**	**(142,230)**	**(132,916)**	**(435,115)**	**(58,902)**	**(84,353)**
Available Funds, beginning							$ 7,518,652	$ 6,922,296	$ 6,214,311	$ 6,072,081	$ 5,939,165	$ 5,504,049	$ 5,445,148
Available Funds, ending							6,922,296	6,214,311	6,072,081	5,939,165	5,504,049	5,445,148	5,360,794
90-day Operating							522,989	575,896	593,707	612,139	631,214	650,956	671,391
Available Funds Above/(Below) Policy							6,399,307	5,638,414	5,478,374	5,327,026	4,872,835	4,794,191	4,689,404

QUESTIONS?

City of Colleyville Colleyville Economic Development Corporation (CEDC) Fund Projection	2019	2020	2021	2022	2023	2024		2025	2026	2027	2028	2029	2030
	Actual					Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Revenues:													
Sales Tax	$ 1,943,228	$ 2,096,882	$ 2,390,336	$ 2,583,813	$ 2,634,045	$ 2,586,555	$ 2,600,000	$ 2,600,000	$ 2,652,000	$ 2,705,040	$ 2,759,141	$ 2,814,324	$ 2,870,610
Investment Income/(Losses)	44,900	36,446	13,658	28,053	283,046	60,000	250,000	60,000	60,000	60,000	60,000	60,000	60,000
Miscellaneous	-	-	-	254	1	225,000	-	-	-	-	-	-	-
Event Donations/Revenues	-	-	4,617	-	-	-	-	-	-	-	-	-	-
Grant Proceeds	174,800	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Other Funds	-	-	5,518,968	-	-	-	-	-	-	-	-	-	-
Total Revenues	**2,162,928**	**2,133,328**	**7,927,579**	**2,612,120**	**2,917,091**	**2,871,555**	**2,850,000**	**2,660,000**	**2,712,000**	**2,765,040**	**2,819,141**	**2,874,324**	**2,930,610**
Expenses:													
Administration	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,040	2,081	2,122	2,165	2,208
Library	986,971	338,817	357,887	349,015	401,744	711,983	653,462	592,104	612,028	632,673	654,068	676,240	699,219
Engineering	251,408	-	-	-	-	-	-	-	-	-	-	-	-
Parks Maintenance	315,165	366,693	395,500	613,330	763,743	1,756,403	1,213,212	841,548	856,097	871,086	886,530	902,443	918,842
Recreation	-	-	-	-	3,358	411,033	277,817	379,159	394,325	410,098	426,502	443,562	461,305
Senior Center	86,438	93,830	299,478	900,535	177,954	115,985	191,782	268,128	276,281	284,759	293,574	302,741	312,273
Communications	98,137	171,780	223,192	304,502	284,813	284,625	284,625	314,000	320,280	326,686	333,219	339,884	346,681
Colleyville Center	464,606	253,728	95,763	234,100	227,291	157,336	198,458	236,046	243,178	250,573	258,240	266,190	274,435
Debt Service	602,176	604,144	4,818,166	-	-	-	-	-	-	-	-	-	-
Total Expenses	**2,806,902**	**1,830,993**	**6,191,986**	**2,403,482**	**1,860,902**	**3,439,365**	**2,821,356**	**2,632,985**	**2,704,230**	**2,777,956**	**2,854,256**	**2,933,226**	**3,014,963**
Operating Surplus/(Deficit)	**(643,974)**	**302,335**	**1,735,592**	**208,638**	**1,056,189**	**(567,810)**	**28,644**	**27,015**	**7,770**	**(12,916)**	**(35,115)**	**(58,902)**	**(84,353)**
Capital Expenditures													
Awnings at Parks Facility	-	-	-	-	-	-	-	(200,000)	-	-	-	-	-
Dredging of Ponds	-	-	-	-	-	-	-	-	-	(120,000)	-	-	-
Kimzey Park Playground	-	-	-	-	-	-	(250,000)	-	-	-	-	-	-
McPherson Park Restroom Renovation	-	-	-	-	-	-	(125,000)	-	-	-	-	-	-
Miscellaneous Park Improvements	-	-	-	-	-	-	(50,000)	(85,000)	-	-	-	-	-
Park Signage Replacement	-	-	-	-	-	-	-	(150,000)	(150,000)	-	-	-	-
Rec Center Master Plan Study	-	-	-	-	-	-	-	(200,000)	-	-	-	-	-
Security Cameras in Parks	-	-	-	-	-	-	-	(100,000)	-	-	-	-	-
Senior Center Land Improvement	-	-	-	-	-	-	-	-	-	-	(400,000)	-	-
Woodbriar Park Improvements	-	-	-	-	-	-	(200,000)	-	-	-	-	-	-
Total Capital Expenditures							(625,000)	(735,000)	(150,000)	(120,000)	(400,000)	-	-
Net Change in Available Funds	**(643,974)**	**302,335**	**1,735,592**	**208,638**	**1,056,189**	**(567,810)**	**(596,356)**	**(707,985)**	**(142,230)**	**(132,916)**	**(435,115)**	**(58,902)**	**(84,353)**
Available Funds, beginning							$ 7,518,652	$ 6,922,296	$ 6,214,311	$ 6,072,081	$ 5,939,165	$ 5,504,049	$ 5,445,148
Available Funds, ending							6,922,296	6,214,311	6,072,081	5,939,165	5,504,049	5,445,148	5,360,794
90-day Operating							522,989	575,896	593,707	612,139	631,214	650,956	671,391
Available Funds Above/(Below) Policy							**6,399,307**	**5,638,414**	**5,478,374**	**5,327,026**	**4,872,835**	**4,794,191**	**4,689,404**

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number 4d **Agenda Date** 9/4/2024 **Number** Resolution R-24-4966
Type Resolution
Department Finance

Title
Adopting the Economic Development Capital Improvement Program (EDCIP) for the Fiscal Years 2025-2029 of the Colleyville Economic Development Corporation

Explanation
Reading and Public Hearing

The CEDC Bylaws require the Board to develop a combined Economic Development Capital Improvement Program (EDCIP) annually, which sets forth long and short-term goals. The "EDCIP shall identify the projects to be undertaken by the Corporation and include proposed methods and the expected cost of the implementation." After the annual EDCIP is developed, it must be approved by the City Council.

On August 20, 2024, the CEDC Board approved the Economic Development Capital Improvement Program for FY2025-2029, and recommended City Council approval.

Financial Impact
The EDCIP serves as a planning tool, to forecast anticipated uses of CEDC funds. Actual appropriation of funds occurs on an annual basis for the next fiscal year and is authorized via the annual budget approval in a separate agenda item.

Recommendation
Approve

Attachments
1. CEDC FY25 CIP Budget Presentation
2. CEDC CIP Budget FY25-29

Colleyville Economic Development Corporation (CEDC)

FY 2025-29 Capital Improvement Plan

Colleyville City Council

September 4, 2024

FY 2025 Capital Budget

City of Colleyville
Colleyville Economic Development Corporation
Current Year and Five-year CIP Plan

FY 2024	CEDC
Kimzey Park Playground	250,000
McPherson Park Restroom Renovation	125,000
Sand Volleyball Pit Rehabilitation (McPherson & Kimzey Parks)	50,000
Woodbriar Park Improvements	200,000
	$ 625,000

FY 2025	CEDC
Awnings at Parks Facility	200,000
City Park 9 - 40'x206' along 3rd base extension	30,000
City Park field #2 - Infield renovation (laser grade & lip removal)	25,000
City Park Field #6 & #7 - 40'x135' backstop net extensions	30,000
FY25 Security Cameras in Parks	100,000
Park Signage Replacement	150,000
Rec Center Master Plan Study & Referendum	200,000
	$ 735,000

FY 2026	CEDC
Park Signage Replacement	150,000
	$ 150,000

FY 2027	CEDC
Dredging of Ponds	150,000
	$ 150,000

FY 2028	CEDC
Senior Center Land Improvement	400,000
	$ 400,000

FY 2029	CEDC
N/A	-
	$ -

Five-year Total CIP (FY25 - FY 29)	**$ 1,435,000**

QUESTIONS?

City of Colleyville
Colleyville Economic Development Corporation
Five-year CIP Plan

FY 2025	CEDC
Awnings at Parks Facility	200,000
City Park 9 - 40'x206' along 3rd base extension	30,000
City Park field #2 - Infield renovation (laser grade & lip removal)	25,000
City Park Field #6 & #7 - 40'x135' backstop net extensions	30,000
FY25 Security Cameras in Parks	100,000
Park Signage Replacement	150,000
Rec Center Master Plan Study/Bond Election	200,000
	$ 735,000

FY 2026	CEDC
Park Signage Replacement	150,000
	$ 150,000

FY 2027	CEDC
Dredging of Ponds	150,000
	$ 150,000

FY 2028	CEDC
Senior Center Land Improvement	400,000
	$ 400,000

FY 2029	CEDC
N/A	-
	$ -

Five-year Total CIP (FY25 - FY 29)	**$ 1,435,000**

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number 5a **Agenda Date** 9/4/2024 **Number** Ordinance O-24-2293
Type Ordinance
Department Finance

Title
Adoption of the proposed Fiscal Year 2025 budget

Explanation
First Reading and Public Hearing

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY $1,237,734 OR 7.00%, AND OF THAT AMOUNT, $262,727 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

The annual budget represents the culmination of extensive efforts that began with the staff budget kickoff in March. The process included department submissions and detailed line-by-line internal reviews throughout the spring, followed by Council feedback during multiple worksessions. Preliminary FY 2025 budget numbers were provided to the Council in June, the 5-year Capital Improvement Plan (CIP) was presented in July, and the proposed budget was delivered on August 1st. The proposed budget has been available on the City's website since early August.

This agenda item includes a public hearing on the budget and provides for its formal approval upon the second reading of the ordinance.

Attached to this agenda item is the City's proposed FY 2025 budget as originally presented. There have been no substantial changes since its initial presentation. The total proposed fund expenditures are as follows:

Budget Category	FY 2024 Expenditures	FY 2025 Expenditures	% Change	FY 2025 Revenue
General Fund Operating	$ 26,189,056	$ 27,858,385	6.4%	$ 29,220,707
Utility Fund Operating	23,586,853	23,908,883	1.4%	24,424,703
Debt Service	1,235,460	1,540,894	24.7%	925,283
Drainage Fund Operating	738,386	761,805	3.2%	1,758,000
Colleyville Economic Development Corporation (CEDC) Operating	3,450,991	2,632,985	-23.7%	2,660,000
Colleyville Crime Control & Prevention District (CCCPD) Operating	2,575,691	3,275,045	27.2%	3,568,200
Hotel Tax Fund Operating	188,532	285,827	51.6%	230,000
Miscellaneous Special Revenue Funds Operating[1]	1,258	315,732	N/A[1]	2,778,696
Capital Improvement Projects	21,288,843	22,434,494	5.4%	1,755,600
Total	**$ 79,255,071**	**$ 83,014,050**	**4.7%**	**$ 67,321,189**

Financial Impact
The adoption of the budget will provide expense appropriations for Fiscal Year 2025.

Recommendation
Approve

Attachments
1. Proposed FY2025 Budget Presentation
2. FY 2025 Proposed Budget Book
3. Ordinance O-24-2293

FY 2025
Proposed Budget

City Council
September 4, 2024

Budget Highlights – FY 2025

Priorities

- **Fiscal Responsibility**: Ensure prudent financial management to sustain fiscal health and stability.
- **Public Safety**: Allocate resources to maintain and enhance public safety services and infrastructure.
- **Quality of Service and Programs**: Commit to delivering high-quality services and innovative programs for our residents.
- **Infrastructure Maintenance and Beautification**: Invest in maintaining and beautifying city infrastructure for a better living environment.
- **Recreation and Open Space Enhancements**: Enhance recreational facilities and open spaces to improve community well-being.
- **Economic Development**: Foster economic growth and development to boost local business and employment opportunities.

New Initiatives

- **Homestead Exemption**: Implemented a 7% general residential homestead exemption to provide relief for homeowners from the burden of property taxes.

Property Tax

- The budget as proposed is built on a $1 million increase in property taxes (approximately a 7% increase)

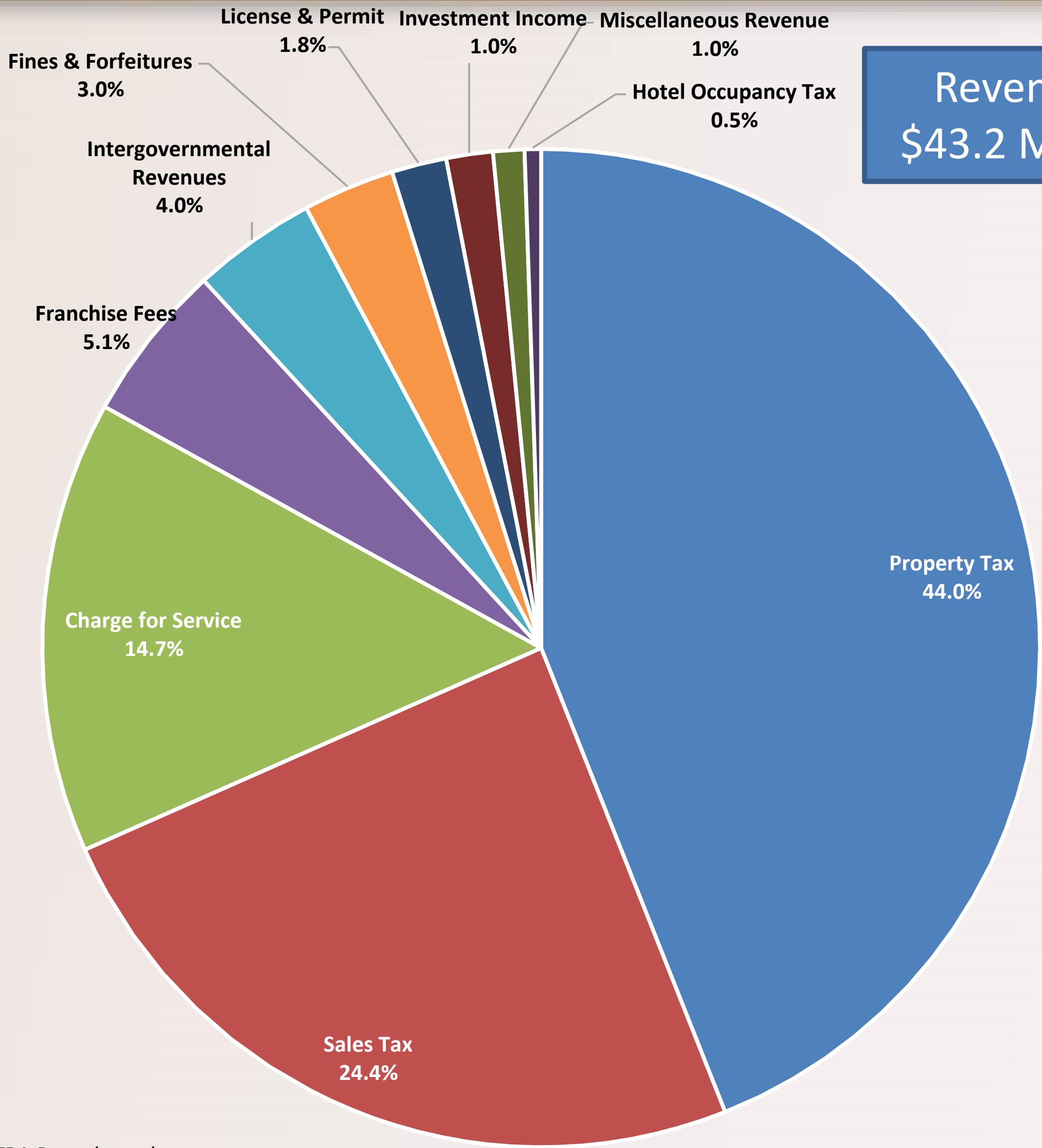
FY 25 Budget - Summary

City of Colleyville Fiscal Year 2025 Budget	General Fund 001	Utility Fund 002	Debt Service Fund 004	Drainage Fund 017	CEDC 024	CCCPD 027	Hotel Tax Fund 038	Capital Project Funds	Misc Special Revenue Funds	Sub Total	TIF 026	Total
FY 2024												
Available Funds, 10/1/2023	**$ 7,946,763**	**$ 10,758,767**	**$ 443,065**	**$ 829,618**	**$ 7,518,652**	**$ 3,661,030**	**$ 116,761**	**$ 30,003,346**	**$ 3,779,056**	**$ 65,057,058**	**$ (3,186,418)**	**$ 61,870,640**
Total Revenues	29,074,987	22,101,785	656,520	1,492,765	2,850,000	2,937,977	230,000	2,476,529	932,020	62,752,583	5,742,121	68,494,704
Total Expenses	26,030,363	21,512,485	-	722,284	2,821,356	2,887,204	250,966	-	330,668	54,555,325	1,870,851	56,426,176
Operating Transfers In/(Out)	(240,043)	(434,663)	160,000	-	-	(10,000)	-	524,706	-	-	-	-
Operating Surplus/(Deficit)	**2,804,581**	**154,638**	**816,520**	**770,481**	**28,644**	**40,773**	**(20,966)**	**3,001,235**	**601,352**	**8,197,258**	**3,871,270**	**12,068,528**
Capital	-	-	-	-	(625,000)	-	-	(11,870,415)	(50,000)	(12,545,415)	(975,000)	(13,520,415)
Debt Service	-	-	(1,245,459)	-	-	-	-	-	-	(1,245,459)	-	(1,245,459)
Operating Surplus Transfer to Capital	(2,500,000)	(1,331,100)	-	(770,000)	-	-	-	4,601,100	-	-	-	-
Net Change in Available Funds	**304,581**	**(1,176,462)**	**(428,939)**	**481**	**(596,356)**	**40,773**	**(20,966)**	**(4,268,080)**	**551,352**	**(5,593,616)**	**2,896,270**	**(2,697,346)**
FY 2025												
Available Funds, 10/1/2024	**8,251,344**	**9,582,305**	**14,126**	**830,099**	**6,922,296**	**3,701,803**	**95,795**	**25,735,266**	**4,330,408**	**59,463,441**	**(290,148)**	**59,173,294**
Total Revenues	29,220,707	24,424,703	925,283	1,758,000	2,660,000	3,568,200	230,000	1,755,600	2,778,696	67,321,189	6,055,000	73,376,189
Total Expenses	27,858,385	23,908,883	-	761,805	2,632,985	3,275,045	285,827	-	315,732	59,038,662	2,467,858	61,506,520
Operating Transfers In/(Out)	(734,337)	(434,663)	552,000	-	-	(25,000)	-	642,000	-	-	-	-
Operating Surplus/(Deficit)	**627,985**	**81,158**	**1,477,283**	**996,195**	**27,015**	**268,155**	**(55,827)**	**2,397,600**	**2,462,964**	**8,282,527**	**3,587,142**	**11,869,669**
Capital	-	-	-	-	(735,000)	(582,373)	-	(17,014,361)	(4,102,760)	(22,434,494)	(12,016,000)	(34,450,494)
Debt Service	-	-	(1,540,894)	-	-	-	-	-	-	(1,540,894)	-	(1,540,894)
Operating Surplus Transfer to Capital	(1,500,000)	(1,331,100)	-	(1,000,000)	-	-	-	3,831,100	-	-	-	-
Net Change in Available Funds	**(872,015)**	**(1,249,942)**	**(63,611)**	**(3,805)**	**(707,985)**	**(314,218)**	**(55,827)**	**(10,785,661)**	**(1,639,796)**	**(15,692,861)**	**(8,428,858)**	**(24,121,719)**
FY 2026												
Available Funds, 10/1/2025	**$ 7,379,329**	**$ 8,332,363**	**$ (49,485)**	**$ 826,294**	**$ 6,214,311**	**$ 3,387,585**	**$ 39,968**	**$ 14,949,605**	**$ 2,690,612**	**$ 43,770,581**	**$ (8,719,006)**	**$ 35,051,575**

FY 25 Budget - Revenues

Revenues by Category (All)	
Property Tax	$ 19,014,256
Sales Tax	10,540,000
Charge for Service	6,336,135
Franchise Fees	2,222,250
Intergovernmental Revenues	1,734,326
Fines & Forfeitures	1,286,020
License & Permit	769,525
Investment Income	652,450
Miscellaneous Revenue	437,100
Hotel Occupancy Tax	230,000
	$ 43,222,062

Revenues
$43.2 Million



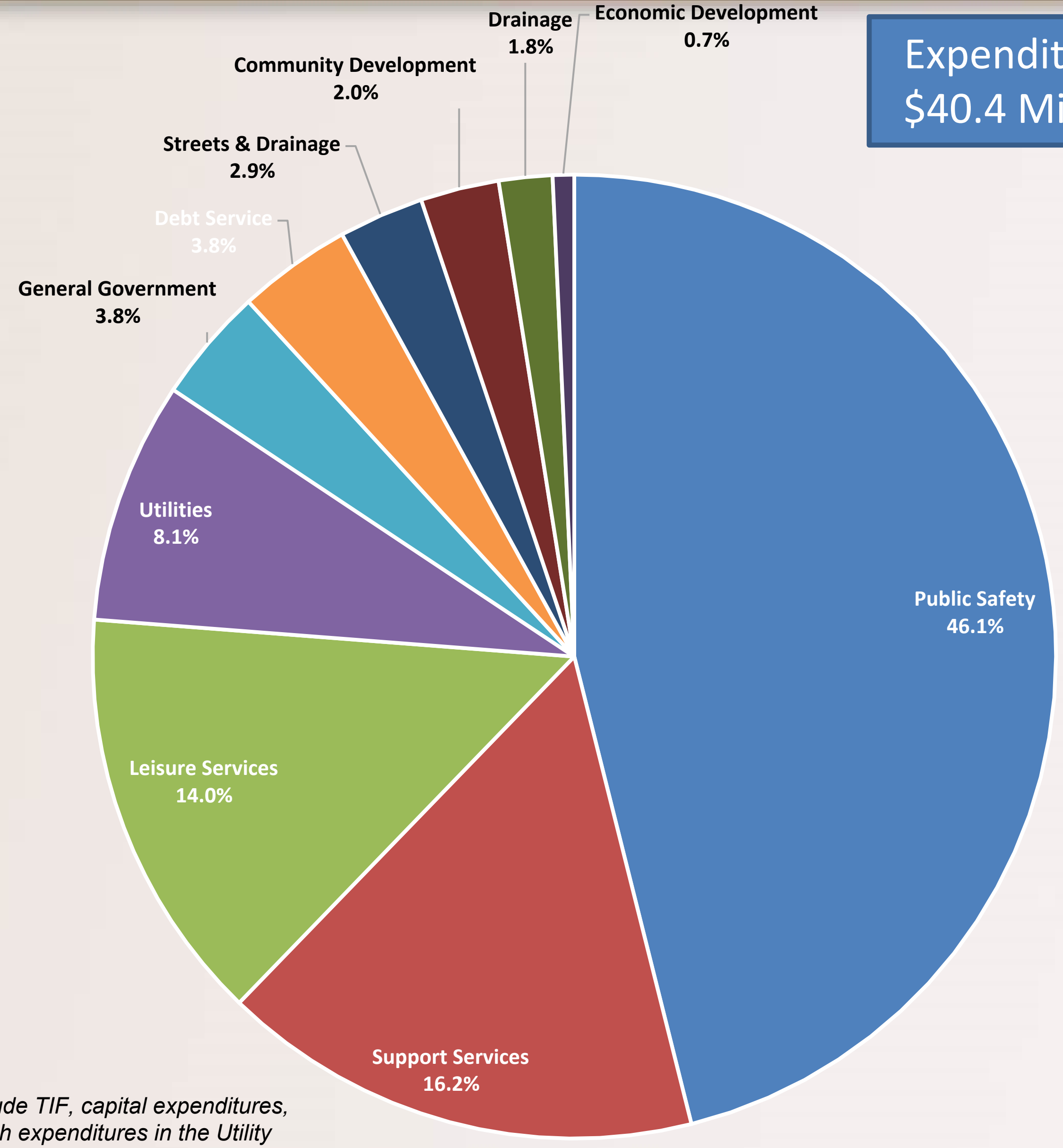
Note: Does not include TIF, TRA Pass-through revenue in the Utility Fund, or capital related revenues.

FY 25 Budget - Expenditures

Expenditures by Category (All)		
Public Safety	$	18,602,277
Support Services		6,519,578
Leisure Services		5,641,630
Utilities		3,274,890
General Government		1,548,356
Debt Service		1,540,894
Streets & Drainage		1,153,418
Community Development		1,063,613
Drainage		723,779
Economic Development		290,724
	$	**40,359,160**

Public Safety Expenditures		
Police	$	9,613,393
Fire		7,665,838
Municipal Court		882,949
Public Works		440,097
	$	18,602,277

Expenditures
$40.4 Million

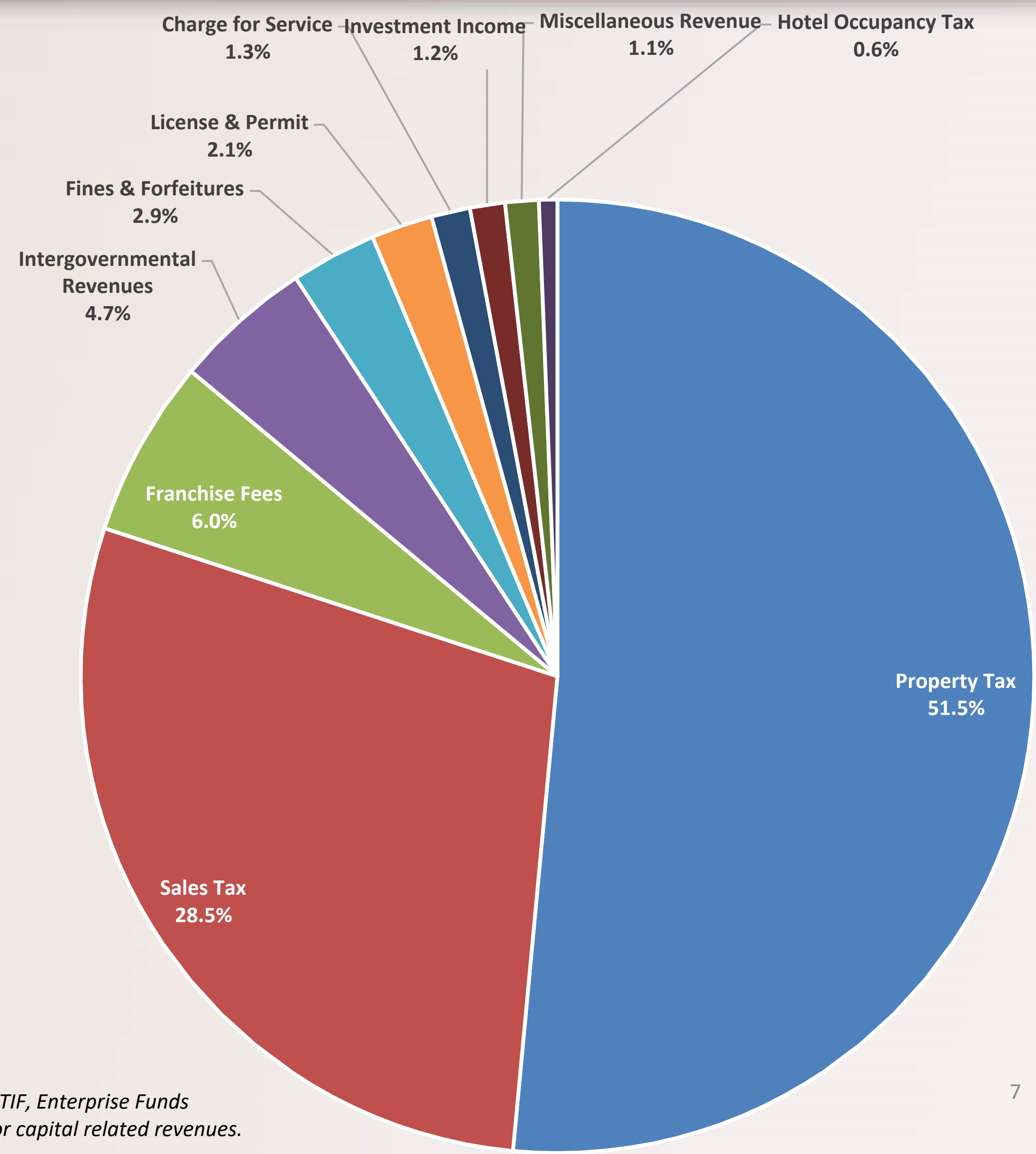


Note: Does not include TIF, capital expenditures, or TRA Pass-through expenditures in the Utility

FY 2025 BUDGET – CORE SERVICE BUDGET
(EXCLUDING ENTERPRISE FUNDS)

FY 25 Budget - Revenues (excludes Enterprise Funds)

Revenues by Category (All)		
Property Tax	$	19,014,256
Sales Tax		10,540,000
Franchise Fees		2,222,250
Intergovernmental Revenues		1,734,326
Fines & Forfeitures		1,076,020
License & Permit		769,525
Charge for Service		485,200
Investment Income		437,450
Miscellaneous Revenue		420,100
Hotel Occupancy Tax		230,000
	$	**36,929,127**

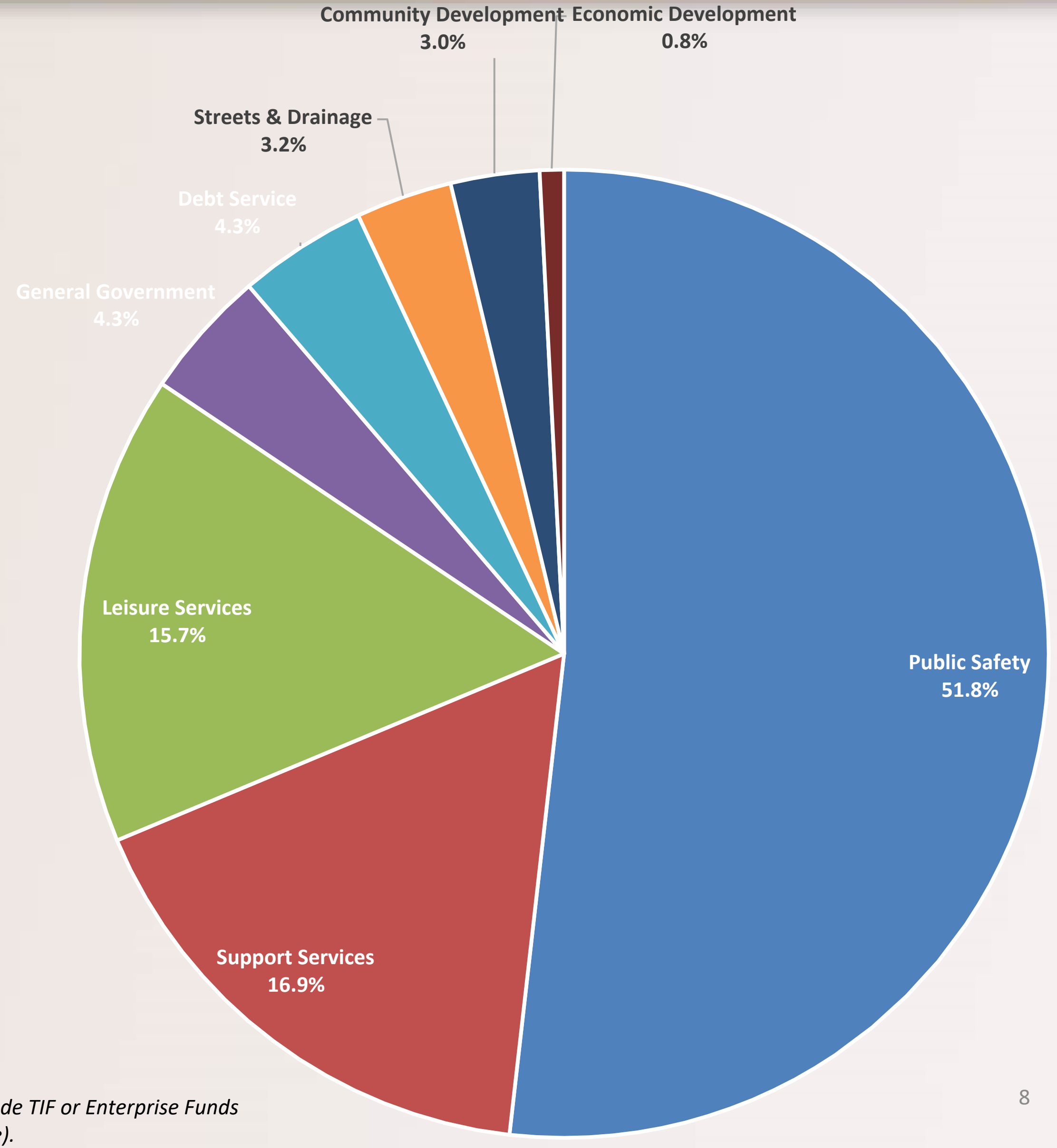


Note: Does not include TIF, Enterprise Funds (Utilities & Drainage), or capital related revenues.

FY 25 Budget – Expenditures (excludes Enterprise Funds)

Expenditures by Category (All)		
Public Safety	$	18,602,277
Support Services		6,067,955
Leisure Services		5,641,630
General Government		1,548,356
Debt Service		1,540,894
Streets & Drainage		1,153,418
Community Development		1,063,613
Economic Development		290,724
	$	**35,908,868**

Public Safety Expenditures		
Police	$	9,613,393
Fire		7,665,838
Municipal Court		882,949
Public Works		440,097
	$	18,602,277



Note: Does not include TIF or Enterprise Funds (Utilities & Drainage).

Next Steps

8/20/2024

Discuss Tax Rate, take record vote on proposed rate, and schedule public hearing

9/4/2024

Tax Rate Hearing and Budget Hearing with first vote

9/17/2024

Tax Rate and Budget Adoption, second and final vote

10/1/2024

FY2025 Budget Starts

QUESTIONS AND DISCUSSION

City of Colleyville
Proposed FY 2025 Budget
10/1/2024 – 9/30/2025

Finance Department

Filed: 8/1/2024

SECTION 102.005(b) NOTICE: THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY $1,237,734 OR 7.00%, AND OF THAT AMOUNT, $262,727 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

Table of Contents

August 1, 2024

Honorable Mayor Bobby Lindamood and Members of Colleyville City Council
100 Main Street
Colleyville, TX 76034

Dear Mayor Lindamood and Members of the City Council:

I am pleased to present the proposed Fiscal Year 2025 budget for the City of Colleyville. This budget reflects our commitment to maintaining and enhancing the quality of services our community expects while ensuring fiscal responsibility and transparency.

Key highlights of this year's budget include:

- **Implementation of the First-Ever Homestead Exemption**: We are introducing a 7% homestead exemption, marking a significant step in providing relief to our residents.
- **Balancing Increased Operating Costs with Essential Revenue Adjustments**: We have carefully balanced the increased operating costs against necessary adjustments in tax rates and fees. While this includes a tax rate increase and some fee adjustments, these measures are essential to maintain the high standard of services our residents expect and deserve.
- **Public Safety and Infrastructure Enhancements**: Continued investments in these areas are designed to support our growing community and align with the City's long-term vision.
- **Proposed Tax Rate Adjustment**: The budget proposes a tax rate increase from $0.260991 to $0.276204. However, the new homestead exemption helps offset this increase. For instance, a homestead appraised at $750,000 in both tax years would see a $31 decrease on their Colleyville tax bill.

The preparation of this budget involved significant collaboration across all departments. I extend my gratitude to the City Manager's office and the management team for their invaluable assistance in developing this comprehensive financial plan.

I look forward to working with you as we review and refine this budget to ensure it meets the needs and priorities of our community.

Sincerely,

Matthew Poston

Matthew Poston
Director of Finance
City of Colleyville

City of Colleyville Fiscal Year 2025 Budget	General Fund 001	Utility Fund 002	Debt Service Fund 004	Drainage Fund 017	CEDC 024	CCCPD 027	Hotel Tax Fund 038	Capital Project Funds	Misc Special Revenue Funds	Sub Total	TIF 026	Total
FY 2024												
Available Funds, 10/1/2023	**$ 7,946,763**	**$ 10,758,767**	**$ 443,065**	**$ 829,618**	**$ 7,518,652**	**$ 3,661,030**	**$ 116,761**	**$ 30,003,346**	**$ 3,779,056**	**$ 65,057,058**	**$ (3,186,418)**	**$ 61,870,640**
Total Revenues	29,074,987	22,101,785	656,520	1,492,765	2,850,000	2,937,977	230,000	2,476,529	932,020	62,752,583	5,742,121	68,494,704
Total Expenses	26,030,363	21,512,485	-	722,284	2,821,356	2,887,204	250,966	-	330,668	54,555,325	1,870,851	56,426,176
Operating Transfers In/(Out)	(240,043)	(434,663)	160,000	-	-	(10,000)	-	524,706	-	-	-	-
Operating Surplus/(Deficit)	**2,804,581**	**154,638**	**816,520**	**770,481**	**28,644**	**40,773**	**(20,966)**	**3,001,235**	**601,352**	**8,197,258**	**3,871,270**	**12,068,528**
Capital	-	-	-	-	(625,000)	-	-	(11,870,415)	(50,000)	(12,545,415)	(975,000)	(13,520,415)
Debt Service	-	-	(1,245,459)	-	-	-	-	-	-	(1,245,459)	-	(1,245,459)
Operating Surplus Transfer to Capital	(2,500,000)	(1,331,100)	-	(770,000)	-	-	-	4,601,100	-	-	-	-
Net Change in Available Funds	**304,581**	**(1,176,462)**	**(428,939)**	**481**	**(596,356)**	**40,773**	**(20,966)**	**(4,268,080)**	**551,352**	**(5,593,616)**	**2,896,270**	**(2,697,346)**
FY 2025												
Available Funds, 10/1/2024	**8,251,344**	**9,582,305**	**14,126**	**830,099**	**6,922,296**	**3,701,803**	**95,795**	**25,735,266**	**4,330,408**	**59,463,441**	**(290,148)**	**59,173,294**
Total Revenues	29,220,707	24,424,703	925,283	1,758,000	2,660,000	3,568,200	230,000	1,755,600	2,778,696	67,321,189	6,055,000	73,376,189
Total Expenses	27,858,385	23,908,883	-	761,805	2,632,985	3,275,045	285,827	-	315,732	59,038,662	2,467,858	61,506,520
Operating Transfers In/(Out)	(734,337)	(434,663)	552,000	-	-	(25,000)	-	642,000	-	-	-	-
Operating Surplus/(Deficit)	**627,985**	**81,158**	**1,477,283**	**996,195**	**27,015**	**268,155**	**(55,827)**	**2,397,600**	**2,462,964**	**8,282,527**	**3,587,142**	**11,869,669**
Capital	-	-	-	-	(735,000)	(582,373)	-	(17,014,361)	(4,102,760)	(22,434,494)	(12,016,000)	(34,450,494)
Debt Service	-	-	(1,540,894)	-	-	-	-	-	-	(1,540,894)	-	(1,540,894)
Operating Surplus Transfer to Capital	(1,500,000)	(1,331,100)	-	(1,000,000)	-	-	-	3,831,100	-	-	-	-
Net Change in Available Funds	**(872,015)**	**(1,249,942)**	**(63,611)**	**(3,805)**	**(707,985)**	**(314,218)**	**(55,827)**	**(10,785,661)**	**(1,639,796)**	**(15,692,861)**	**(8,428,858)**	**(24,121,719)**
FY 2026												
Available Funds, 10/1/2025	**$ 7,379,329**	**$ 8,332,363**	**$ (49,485)**	**$ 826,294**	**$ 6,214,311**	**$ 3,387,585**	**$ 39,968**	**$ 14,949,605**	**$ 2,690,612**	**$ 43,770,581**	**$ (8,719,006)**	**$ 35,051,575**

City of Colleyville General Fund Projection	2019	2020	2021	2022	2023	2024 Original Budget	2024 Revised Estimate	2025 Proposed Budget	2026	2027	2028	2029	2030
	Actual								Projected Budget				
Revenues:													
Property Taxes	14,824,341	15,191,976	15,613,141	15,673,461	15,929,842	17,122,634	17,220,124	18,098,973	19,075,628	19,228,411	19,353,867	20,783,147	20,913,524
Franchise Fees	2,297,279	2,091,766	1,949,564	2,094,693	2,382,957	2,097,000	2,268,535	2,222,250	2,266,695	2,312,029	2,358,269	2,405,435	2,453,544
Sales Tax	3,988,245	4,285,231	4,906,079	5,314,444	5,417,212	5,305,876	5,342,000	5,340,000	5,446,800	5,555,736	5,666,851	5,780,188	5,895,791
Licenses, Permits, and Fees	1,141,959	974,337	911,817	929,415	851,671	924,850	722,290	752,000	767,040	782,381	798,028	813,989	830,269
Fines and Forfeitures	702,908	631,592	693,626	726,081	593,812	550,000	645,090	580,820	592,436	604,285	616,371	628,698	641,272
Charges for Services	1,442,806	1,356,673	1,428,376	1,669,307	1,707,387	1,504,820	1,706,948	1,611,565	1,643,796	1,676,672	1,710,206	1,744,410	1,779,298
Grants	-	1,395,350	2,533,031	2,728,152	22,552	-	-	-	-	-	-	-	-
Investment Earnings	364,787	207,734	37,270	(78,056)	607,465	300,000	800,000	300,000	306,000	312,120	318,362	324,730	331,224
Miscellaneous Revenue	38,807	80,142	49,772	168,898	98,967	60,100	100,000	60,100	61,302	62,528	63,779	65,054	66,355
Other Revenue	14,116	121,145	20,817	49,141	40,409	20,000	35,000	20,000	20,000	20,000	20,000	20,000	20,000
Intergovernmental Revenues	159,390	159,390	194,318	194,318	210,094	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000
Total Revenues	**24,974,639**	**26,495,336**	**28,337,811**	**29,469,852**	**27,862,368**	**28,120,280**	**29,074,987**	**29,220,708**	**30,414,697**	**30,789,162**	**31,140,733**	**32,800,651**	**33,166,277**
		6.1%	*7.0%*	*4.0%*	*-5.5%*		*3.4%*	*3.9%*	*4.1%*	*1.2%*	*1.1%*	*5.3%*	*1.1%*
Expenses:													
Total Expenses	**20,669,969**	**21,230,419**	**22,282,323**	**22,543,114**	**23,959,873**	**26,239,056**	**26,030,363**	**27,858,385**	**28,856,155**	**29,891,970**	**30,967,336**	**32,083,823**	**33,243,063**
		2.7%	*5.0%*	*1.2%*	*6.3%*		*-0.8%*	*6.2%*	*3.6%*	*3.6%*	*3.6%*	*3.6%*	*3.6%*
Operating Transfers:													
Transfers-in	226,117	250,492	281,861	304,739	325,917	434,662	434,663	434,662	434,662	434,662	434,662	434,662	434,662
Transfers-out	(514,706)	(514,706)	(514,706)	(514,706)	(514,706)	(1,074,706)	(674,706)	(1,169,000)	(1,117,000)	(1,117,000)	(1,117,000)	(1,117,000)	(1,117,000)
Total Operating Transfers In/(Out)	(288,589)	(264,214)	(232,845)	(209,967)	(188,789)	(640,044)	(240,043)	(734,338)	(682,338)	(682,338)	(682,338)	(682,338)	(682,338)
Operating Surplus/(Deficit)	**4,016,081**	**5,000,703**	**5,822,643**	**6,716,771**	**3,713,706**	**1,241,180**	**2,804,581**	**627,985**	**876,204**	**214,854**	**(508,941)**	**34,490**	**(759,124)**
Operating Surplus Transfer to Capital	(3,908,080)	(6,377,669)	(3,292,779)	(9,238,989)	(3,713,706)	-	(2,500,000)	(1,500,000)	-	-	-	-	-
Net Change in Available Funds	**108,001**	**(1,376,967)**	**2,529,864**	**(2,522,218)**	**-**	**1,241,180**	**304,581**	**(872,015)**	**876,204**	**214,854**	**(508,941)**	**34,490**	**(759,124)**
Available Funds, beginning							7,946,763	8,251,344	7,379,329	8,255,533	8,470,387	7,961,446	7,995,936
Available Funds, ending							8,251,344	7,379,329	8,255,533	8,470,387	7,961,446	7,995,936	7,236,812
90-day Operating (Reserve Policy)							6,501,191	6,964,596	7,214,039	7,472,992	7,741,834	8,020,956	8,310,766
Available Funds Above/(Below) Policy							**1,750,153**	**414,733**	**1,041,494**	**997,394**	**219,612**	**(25,020)**	**(1,073,954)**

CITY OF COLLEYVILLE

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0010000	001-0000-5101 CURRENT TAXES				-18,008,973.00
0010000	001-0000-5102 DELINQUENT TAXES				-30,000.00
0010000	001-0000-5103 PENALTY & INTEREST				-60,000.00
0010000	001-0000-5201 ONCOR ELECTRIC DELIVERY				-910,000.00
0010000	001-0000-5202 TRI-COUNTY ELECTRIC				-185,000.00
0010000	001-0000-5203 ATMOS ENERGY				-600,000.00
0010000	001-0000-5204 AT&T SERVICES				-15,000.00
0010000	001-0000-5205 VERIZON/OTHERS				-12,000.00
0010000	001-0000-5206 GARBAGE/RECYCLING				-300,000.00
0010000	001-0000-5207 CABLE TV				-200,000.00
0010000	001-0000-5208- NETWORK NODES				-250.00
0010000	001-0000-5301 SALES TAX				-5,200,000.00
0010000	001-0000-5302 MIXED BEVERAGE TAX				-140,000.00
0010000	001-0000-5411 BUILDING				-500,000.00
0010000	001-0000-5412 PLUMBING				-40,000.00
0010000	001-0000-5413 MECHANICAL PERMIT				-30,000.00
0010000	001-0000-5414 ELECTRICAL				-20,000.00
0010000	001-0000-5416 PROFESSIONAL LICENSE				-40,000.00
0010000	001-0000-5417 BUILDING PLAN REVIEW FEE				-75,000.00
0010000	001-0000-5420 SIGN PERMITS				-8,000.00
0010000	001-0000-5421 FENCE PERMITS				-10,000.00
0010000	001-0000-5423 FIRE PERMIT FEES				-10,000.00
0010000	001-0000-5424 IRRIGATION PERMITS				-4,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0010000	001-0000-5511 RE-ZONING				-10,000.00
0010000	001-0000-5512 PLAT FEE				-5,000.00
0010000	001-0000-5514 BOARD OF ADJUSTMENT				-1,275.00
0010000	001-0000-5603 CHILD SAFETY FUND FEE				-5,000.00
0010000	001-0000-5605- JUDICIAL SUPPORT FEE LOCAL				-20.00
0010000	001-0000-5606- TIME PAYMENT PLAN LOCAL				-300.00
0010000	001-0000-5607 UTF - UNIFORM TRAFFIC FEE				-100.00
0010000	001-0000-5608- SEATBELT LOCAL				-1,000.00
0010000	001-0000-5609 ARREST FEE				-25,000.00
0010000	001-0000-5610 TEEN COURT ADMIN FEE				-1,000.00
0010000	001-0000-5613 WARRANTS				-4,000.00
0010000	001-0000-5615 FINES				-220,000.00
0010000	001-0000-5617 DISMISSAL FEE				-10,000.00
0010000	001-0000-5619 DSC FEE				-7,500.00
0010000	001-0000-5620- COURT COSTS - LOCAL				-10,000.00
0010000	001-0000-5621 ADMIN FEE				-250,000.00
0010000	001-0000-5622- LOCAL MUNICIPAL JURY FUND				-550.00
0010000	001-0000-5623 STATE TAX ADMIN FEE				-40,000.00
0010000	001-0000-5624- OMNI LOCAL				-350.00
0010000	001-0000-5630 LIBRARY FINES				-6,000.00
0010000	001-0000-5711 SALE OF MATERIAL				-100.00
0010000	001-0000-5714 SALE OF SURPLUS PROPERTY				-20,000.00
0010000	001-0000-5715 SITE PLAN REVIEW FEE				-1,250.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0010000	001-0000-5716	INVESTMENT INCOME/(LOSSES)				-300,000.00	
0010000	001-0000-5719	MISCELLANEOUS				-60,000.00	
0010000	001-0000-5721	AMBULANCE				-425,000.00	
0010000	001-0000-5722	RECREATION PROGRAM				-240,000.00	
0010000	001-0000-5724	SENIOR CENTER REVENUE				-30,000.00	
0010000	001-0000-5759-	CREDIT CARD FEE REVENUE				-200.00	
0010000	001-0000-5826	KELLER COURT				-407,496.00	
0010000	001-0000-5828	SRO REIMBURSEMENT				-126,344.00	
0010000	001-0000-5832	ANTENNA LEASES				-150,000.00	
0010000	001-0000-5845	LOT DRAINAGE INSPECTION				-5,000.00	
0010000	001-0000-5855	FIELD USE FEE				-10,000.00	
0010000	001-0000-5872	TRANSFER FROM UTILITY FUND				-434,662.01	
0010000	001-0000-5873	COLLEYVILLE CENTER REVENUES				-170,000.00	
0010000	001-0000-5874	NON RESIDENT FEE - PARKS				-45,000.00	
0010000	001-0000-5892-	TRANSFER IN - FM TIF				-235,000.00	
0011010	001-1010-6204	TRAVEL				18,000.00	*
		TML Conference for 7 Council plus accompanying staff: Transportation ($500), Lodging ($750), Per Diem ($250), and Registration ($500) 2000 Character Max		9.00	2,000.00	18,000.00	
0011010	001-1010-6209	DUES & SUBSCRIPTIONS				10,550.00	*
		Mayors' Council		1.00	350.00	350.00	
		Metroport Cities Partnership		1.00	1,500.00	1,500.00	
		North Texas Commission		1.00	2,200.00	2,200.00	
		NCTCOG city membership		1.00	2,700.00	2,700.00	
		Texas Municipal League (TML)		1.00	3,800.00	3,800.00	

CITY OF COLLEYVILLE

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0011010	001-1010-6226- MISC. CONTRACTUAL SERVICES					22,800.00 *
		SNAP (Special Needs Assistance Partners): transportation and other services for individuals with intellectual disabilities		1.00	1,000.00	1,000.00
		Safe Haven, Tarrant County: programs/services for abused women		1.00	1,000.00	1,000.00
		Metroport Meals on Wheels (Senior Center program and home deliveries)		1.00	12,000.00	12,000.00
		Colleyville Chamber of Commerce		1.00	5,300.00	5,300.00
		Mercy House		1.00	3,500.00	3,500.00
0011010	001-1010-6249- MINISTERIAL ALLIANCE ASSIST PR					10,000.00 *
		Ministerial Alliance program budget		1.00	10,000.00	10,000.00
0011010	001-1010-6294 COUNCIL EXPENSES					11,320.00 *
		Northeast Leadership Forum Annual Meeting/Luncheon Table		1.00	750.00	750.00
		Grapevine/Colleyville Education Foundation Luncheon and golf tournament		1.00	900.00	900.00
		NCTCOG General Assembly Tickets		7.00	60.00	420.00
		North Texas Commission Annual Luncheon Table		1.00	900.00	900.00
		Metroport Breakfast (usually host 1 per year)		1.00	300.00	300.00
		Northeast Leadership Forum Heart of North Texas Conference-Table/Sponsorship		1.00	600.00	600.00
		Northeast Tarrant Transportation Summit Sponsorship		1.00	850.00	850.00
		Facilitator for annual City Council priority setting session		1.00	6,600.00	6,600.00
0011010	001-1010-6298 COUNCIL CONTINGENCY					125,000.00 *
		Council Contingency		1.00	125,000.00	125,000.00
0011010	001-1010-6305- UNIFORMS					1,400.00 *
		Shirts for City Councilmembers		7.00	200.00	1,400.00
0011010	001-1010-6308 PRINTING					5,150.00 *
		Mayor's Letterhead and Envelopes Business Cards for Councilmembers		1.00	150.00	150.00
		Various printing (business cards, letterhead, etc.)		1.00	4,000.00	4,000.00
		Printing and framing of Council photos (individual and group)		1.00	1,000.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0011010	001-1010-6323 COUNCIL SUPPLIES				13,210.00 *
	Nameplates for Dais		1.00	60.00	60.00
	New/Outgoing Council member celebration		1.00	200.00	200.00
	Table Cloth Cleaning		1.00	100.00	100.00
	Florist- Funerals/Illness		1.00	200.00	200.00
	Vases- Engraved for Outgoing Council		2.00	200.00	400.00
	Council Meals at Council Meetings		24.00	350.00	8,400.00
	Photographer for portrait of Mayor and Council		1.00	500.00	500.00
	Miscellaneous supplies for City Council or City Council functions		1.00	500.00	500.00
	Proclamation Frames		1.00	550.00	550.00
	Beverage service supplies for Council meetings		1.00	800.00	800.00
	Meals for Worksessions and joint meetings		1.00	1,500.00	1,500.00
0011110	001-1110-6101 SALARIES				702,193.00
0011110	001-1110-6102 TEMPORARY HELP				24,960.00
0011110	001-1110-6141 FICA EXPENSE				56,623.00
0011110	001-1110-6142 GROUP HEALTH INSURANCE				48,624.00
0011110	001-1110-6143 WORKERS' COMPENSATION				279.00
0011110	001-1110-6145 UNEMPLOYMENT COMPENSATION				1,236.00
0011110	001-1110-6146 RETIREMENT				77,869.00
0011110	001-1110-6148 LONGEVITY PAY				2,517.00
0011110	001-1110-6151- VACATION BUY-BACK				5,100.00
0011110	001-1110-6152 ACCRUED LEAVE PAY				5,400.00
0011110	001-1110-6204 TRAVEL				7,500.00 *
	International City Management Assoc (ICMA) Conference		3.00	2,000.00	6,000.00
	General travel and training to include local mileage reimbursement, luncheons, speakers, and annual UNT MPA Alumni Conference and Luncheon		1.00	1,500.00	1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0011110	001-1110-6206 TRAINING					9,395.00	*
		Webinars- TML Legislative Updates or Other		1.00	300.00	300.00	
		Spring/Fall GFOAT Conference		1.00	1,600.00	1,600.00	
		Various training/conferences related to program areas		1.00	7,495.00	7,495.00	
0011110	001-1110-6207 PRE-EMPLOYMENT/SCREENINGS					100.00	
0011110	001-1110-6209 DUES & SUBSCRIPTIONS					9,800.00	*
		Sam's Club membership		1.00	110.00	110.00	
		Amazon Membership		1.00	50.00	50.00	
		Asst. City Manager: $1,120 ICMA dues, NTCMA $65, TCMA $700, NLF $100, ICSC $50		1.00	2,035.00	2,035.00	
		Assistant City Manager: ICMA $1,120, TCMA $600, NTCMA $65, GFOAT with CGFO and Roundtables $200, UMANT $50, Northeast Leadership Forum $100		1.00	2,135.00	2,135.00	
		City Manager: ICMA $1500, TCMA $800, NTCMA $65, ICSC $125		1.00	2,490.00	2,490.00	
		Rotary membership for CMO members		3.00	900.00	2,700.00	
		CEO Membership for CMO		2.00	140.00	280.00	
0011110	001-1110-6213 TUITION REIMBURSEMENT					2,000.00	*
		tuition reimbursement		1.00	2,000.00	2,000.00	
0011110	001-1110-6226- MISC. CONTRACTUAL SERVICES					28,000.00	*
		Intranet Updates and SharePoint administration		1.00	3,000.00	3,000.00	
		Biennial Citizen/Employee Survey		1.00	15,000.00	15,000.00	
		Emergency management funding		1.00	10,000.00	10,000.00	
0011110	001-1110-6301 OFFICE SUPPLIES					1,000.00	
0011110	001-1110-6303 OPERATING SUPPLIES					2,000.00	*
		Paper, Hospitality beverages		1.00	2,000.00	2,000.00	
0011110	001-1110-6305- UNIFORMS					400.00	
0011110	001-1110-6308 PRINTING					400.00	*
		Letterhead, Envelopes, Business Cards		1.00	400.00	400.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0011210	001-1210-6101 SALARIES				353,828.00
0011210	001-1210-6139 OVERTIME				1,467.24
0011210	001-1210-6141 FICA EXPENSE				27,510.00
0011210	001-1210-6142 GROUP HEALTH INSURANCE				75,037.00
0011210	001-1210-6143 WORKERS' COMPENSATION				503.00
0011210	001-1210-6145 UNEMPLOYMENT COMPENSATION				1,035.00
0011210	001-1210-6146 RETIREMENT				39,152.00
0011210	001-1210-6147- INCENTIVE PAY				600.00
0011210	001-1210-6148 LONGEVITY PAY				2,513.00
0011210	001-1210-6151- VACATION BUY-BACK				1,200.00
0011210	001-1210-6204 TRAVEL				1,500.00 *
	Building Official - Attend ICC Annual Code Conference - 2018 Building Codes - Out of state travel and accredited training.		1.00	1,500.00	1,500.00
0011210	001-1210-6206 TRAINING				5,600.00 *
	Building Inspectors: State Plumbing Inspectors License (CEU's)		2.00	100.00	200.00
	Building Official: State Plumbing Inspectors License Required CEU's		1.00	100.00	100.00
	Building Inspectors & Plans Examiner: Building Professional Institute (BPI) to obtain required CEU's.		3.00	180.00	540.00
	Building Official: Building Professional Institute (BPI) CEU's		1.00	180.00	180.00
	Permit Technician: BPI Training, CEU's		1.00	90.00	90.00
	Building Inspectors & Plans Examiner: ICC Certification Exams, CEU's		4.00	350.00	1,400.00
	Building Official: ICC Certification Exams, CEU's		1.00	350.00	350.00
	Building Inspector: TEEX Code Enforcement Officer Training, CEU's		3.00	180.00	540.00
	Building Official - Annual Building Officials Association of Texas Conference (BOAT), travel-training expenses included.		1.00	600.00	600.00
	Building Inspector: Required Training For Medical Gas Inspection License. State Requirement That All Med/Gas Plan Review And Inspection Be Performed By A Licensed Plumbing Inspector. Add funding for exam fee, increased tuition		1.00	750.00	750.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
	and travel				
	Building Inspector: Fire Sprinkler Inspector Training. State Requirement that Multi-Purpose Residential Fire Sprinklers Inspections Be Performed By a Licensed Plumbing Inspector with endorsement. Add exam fee, tuition increase, and travel		1.00	850.00	850.00
0011210	001-1210-6209 DUES & SUBSCRIPTIONS				1,187.00 *
	Building Official: International Association of Electrical Inspectors (IAEI) Annual Membership		1.00	50.00	50.00
	Building Inspectors & Plans Examiner: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues		3.00	50.00	150.00
	Building Inspectors: The International Association of Electrical Inspectors (IAEI) Annual Membership Dues		2.00	50.00	100.00
	Building Official: Texas State Board of Plumbing Examiners; State Plumbing Inspector License Renewal		1.00	55.00	55.00
	Building Inspectors and Plans Examiner: Texas State Board of Plumbing Examiners (TSBPE), State Plumbing Inspectors License Renewal		2.00	55.00	110.00
	Building Official: International Code Council (ICC) Annual Membership Dues		1.00	60.00	60.00
	Building Official: Building Officials Association of Texas (TML-BOAT) Annual Membership Dues		1.00	100.00	100.00
	Building Official: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues		1.00	100.00	100.00
	Building Inspectors & Plans Examiner: Texas State Department of Health Services; Code Enforcement Officer License Renewal		2.00	106.00	212.00
	Building Official - Construction Research Council (CRC) Annual Membership Dues		1.00	200.00	200.00
	Building Official: Code Enforcement Association of Texas (CEAT) Annual Membership		1.00	50.00	50.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0011210	001-1210-6226- MISC. CONTRACTUAL SERVICES				20,000.00 *
	Fleet GPS monitoring		1.00	1,000.00	1,000.00
	Contract Plan Review Services: Third Party plan review for large commercial projects. Additions scheduled on at least two schools and contingency for possible large retail and/or assisted living projects.		1.00	19,000.00	19,000.00
0011210	001-1210-6240 CELL PHONES				1,920.00 *
	2 Field Inspectors: Service for City issued cell phones and 2 mobile vpn		4.00	480.00	1,920.00
0011210	001-1210-6261 VEHICLE MAINTENANCE				3,000.00 *
	Vehicle Maintenance for F150s (unit #902, 903, 904)		3.00	1,000.00	3,000.00
0011210	001-1210-6262 GAS AND OIL				5,000.00 *
	Fuel, increased by $2k in FY23		1.00	5,000.00	5,000.00
0011210	001-1210-6301 OFFICE SUPPLIES				891.00
0011210	001-1210-6303 OPERATING SUPPLIES				245.00 *
	Copier Paper		1.00	245.00	245.00
0011210	001-1210-6305 UNIFORMS				1,545.00 *
	Gloves		3.00	10.00	30.00
	Hats		3.00	30.00	90.00
	Jeans		6.00	50.00	300.00
	Coats		3.00	75.00	225.00
	Shirts		6.00	150.00	900.00
0011210	001-1210-6308 PRINTING				185.00 *
	Correction Notices		1.00	25.00	25.00
	Stationary: Letterhead		1.00	40.00	40.00
	Stationary; Envelopes		1.00	40.00	40.00
	Business Cards		1.00	80.00	80.00
0011210	001-1210-6313 SMALL TOOLS				572.00 *
	pliers and screw drivers		3.00	100.00	300.00
	Flashlight Batteries		3.00	17.00	51.00
	Flash Lights		2.00	25.00	50.00
	Tape Measure		3.00	26.00	78.00
	Small Levels		3.00	31.00	93.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0011210	001-1210-6326 SAFETY EQUIPMENT/SUPPLIES				975.00	*
	Miscellaneous Safety Items (e.g. Sunblock, Safety Glasses, etc)		3.00	100.00	300.00	
	Boots		3.00	150.00	450.00	
	Stop the bleed kits		3.00	75.00	225.00	
0011310	001-1310-6101 SALARIES				195,305.00	
0011310	001-1310-6141 FICA EXPENSE				14,986.00	
0011310	001-1310-6142 GROUP HEALTH INSURANCE				12,006.00	
0011310	001-1310-6143 WORKERS' COMPENSATION				70.00	
0011310	001-1310-6145 UNEMPLOYMENT COMPENSATION				166.00	
0011310	001-1310-6146 RETIREMENT				21,328.00	
0011310	001-1310-6148 LONGEVITY PAY				588.00	
0011310	001-1310-6204 TRAVEL				12,900.00	*
	ICSC Regional Meetings		1.00	200.00	200.00	
	ICSC Texas Conference & Dealmaking		1.00	500.00	500.00	
	Marketing/business development trips to recruit targeted sectors (trips through Dallas Regional Chamber, DFW Marketing Team, Site Selectors Guild, Corenet, etc.)		3.00	2,400.00	7,200.00	
	ICSC Annual Conference (RECon)		2.00	2,500.00	5,000.00	
0011310	001-1310-6206 TRAINING				2,700.00	*
	International Economic Development Council (IEDC) Annual Conference and/or Texas Economic Development Council (TEDC) Fall or Spring Conference		1.00	2,700.00	2,700.00	
0011310	001-1310-6209 DUES & SUBSCRIPTIONS				3,210.00	*
	International Council of Shopping Centers (ICSC) Dues		1.00	100.00	100.00	
	Northeast Leadership Forum		1.00	100.00	100.00	
	Dallas Business Journal subscription		1.00	100.00	100.00	
	CIB List Subscription for online Real Estate		1.00	120.00	120.00	
	Fort Worth Business subscription		1.00	125.00	125.00	
	Texas Economic Development Council (TEDC) Dues		1.00	275.00	275.00	
	NTCAR Dues		1.00	300.00	300.00	
	International Economic Development Council (IEDC) Dues		1.00	385.00	385.00	
	I-Communities - NTCAR (split between ED & Communications) - Needed for City web		1.00	705.00	705.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
		page interactive maps data					
		Dallas Regional Chamber DFW Marketing Team		1.00	1,000.00	1,000.00	
0011310	001-1310-6213- TUITION REIMBURSEMENT					2,500.00	
0011310	001-1310-6226 MISC. CONTRACTUAL SERVICES					18,180.00	*
		Fee to maintain the www. colleyvilleclosebuy.com url (web address)		1.00	120.00	120.00	
		Fee to maintain the www.ColleyvilleED. com url (web address)		1.00	120.00	120.00	
		Contract Work (studies, marketing collateral, etc.)		1.00	6,940.00	6,940.00	
		CoStar subscription (access to commercial real estate information) Expanded to include all of North Texas; important for use in responding to leads found on CIB List and to provide in meeting with prospects or existing businesses considering relocation.		1.00	11,000.00	11,000.00	
0011310	001-1310-6236 ADVERTISING					4,350.00	*
		Meals with prospects, existing business owners and operators, developers, architects, engineers, and others working to invest or maintain business here in Colleyville.		1.00	1,450.00	1,450.00	
		ICSC Texas Conference Booth - Costs for booth, supplies, electric, carpet, attendee registrations, promotional items and printing etc. to set up and operate exibit space at annual ICSC Texas Conference & Deal Making		1.00	1,500.00	1,500.00	
		Society of Commercial Realtors Fort Worth Trade Show		1.00	400.00	400.00	
		Registration, costs to participate in annual North Texas Commercial Association of Realtors (NETCAR) Expo in Dallas. Booth, electric, attendee registration, promotional items and event printing.		1.00	1,000.00	1,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0011310	001-1310-6301 OFFICE SUPPLIES				650.00
0011310	001-1310-6303 OPERATING SUPPLIES				550.00 *
	Copier Paper		1.00	150.00	150.00
	Paper (slick for reports, brochures)		1.00	150.00	150.00
	Meeting supplies for various focus groups, meetings with Chamber and/or SCORE reps, etc. - Cups, plates, beverages, food, etc.		1.00	250.00	250.00
0011310	001-1310-6308 PRINTING				1,235.00 *
	Letterhead, envelopes, business cards, images for trade shows		1.00	1,235.00	1,235.00
0011410	001-1410-6101 SALARIES				180,800.00
0011410	001-1410-6102- TEMPORARY HELP				12,480.00
0011410	001-1410-6141 FICA EXPENSE				15,477.00
0011410	001-1410-6142 GROUP HEALTH INSURANCE				30,015.00
0011410	001-1410-6143 WORKERS' COMPENSATION				139.00
0011410	001-1410-6145 UNEMPLOYMENT COMPENSATION				701.00
0011410	001-1410-6146 RETIREMENT				20,668.00
0011410	001-1410-6148 LONGEVITY PAY				2,230.00
0011410	001-1410-6151- VACATION BUY-BACK				2,000.00
0011410	001-1410-6152 ACCRUED LEAVE PAY				4,800.00
0011410	001-1410-6204 TRAVEL				1,300.00 *
	MONTHLY NTMCA MTG/LUNCHEON - City Secretary & Assistant to CS		10.00	20.00	200.00
	Luncheon meetings as required for City Secretary or Assistant to CS. Example: Chamber, Ministerial, NCTCOG		8.00	25.00	200.00
	Registration for open records/open meetings document retention training offered through a variety of State agencies or NCTCOG		2.00	200.00	400.00
	MILEAGE		1.00	500.00	500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0011410	001-1410-6206 TRAINING				3,430.00 *
	Athenian Dialogues - City Secretary		2.00	75.00	150.00
	Seminars and conferences for City Secretary - all provide for Texas Registered Municipal Clerk recertification credit. These courses are held throughout the state. All registration, mileage, hotel, and per diem figured in costs		4.00	820.00	3,280.00
0011410	001-1410-6207- PRE-EMPLOYMENT/SCREENINGS				100.00 *
	Pre Employment		1.00	100.00	100.00
0011410	001-1410-6209 DUES & SUBSCRIPTIONS				455.00 *
	TEXAS MUNICIPAL CLERKS ASSN. - Annual dues for City Secretary and Assistant to City Secretary - increase in 2024		2.00	150.00	300.00
	TX MUNICIPAL LAW & PROCEDURE MANUAL SUPPLEMENT		1.00	55.00	55.00
	TEXAS MUNICIPAL CLERKS ASSOCIATION - Local Chapter - North Texas - City Secretary and Assistant to City Secretary		2.00	50.00	100.00
0011410	001-1410-6215 ELECTION EXPENSES				15,655.00 *
	SUPPLEMENT TX ELECTION LAW & PROCEDURE MANUAL - Cost increased to $130 in 2024		1.00	130.00	130.00
	Election Law Seminar		1.00	350.00	350.00
	State required legal notices for General Elections - Price increased in 2024		1.00	675.00	675.00
	ALL ELECTIONS - (MAYOR/COUNCIL, RUN-OFF, OR SPECIAL ELECTIONS IN NOVEMBER) General Elections = $7,000		1.00	9,500.00	9,500.00
	add estimated cost for May 2025 bond election for Rec Center		1.00	5,000.00	5,000.00
0011410	001-1410-6226 MISC. CONTRACTUAL SERVICES				23,750.00 *
	RECORD DESTRUCTION FEES - $5 per box		1.00	750.00	750.00
	ANNUAL CONTRACT FOR OFF-SITE RECORD STORAGE		1.00	3,000.00	3,000.00
	Laserfiche efficiency project		1.00	10,000.00	10,000.00
	Open Records Software		1.00	10,000.00	10,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0011410	001-1410-6231 LEGAL ADVERTISING				2,500.00 *
	LEGAL ADS - ORDINANCES/TAX INFO/ETC. Normal ads = $2,500		1.00	2,500.00	2,500.00
0011410	001-1410-6237 CODIFICATION				12,000.00 *
	Code Book updates & Codes on Municode website online		1.00	2,000.00	2,000.00
	Codification of Code of Ordinances		1.00	10,000.00	10,000.00
0011410	001-1410-6245 EQUIPMENT RENTAL				2,800.00 *
	POSTAGE MACHINE ANNUAL LEASE - decreased in 2024		4.00	700.00	2,800.00
0011410	001-1410-6293 COMMITTEE EXPENSE				6,950.00 *
	Name Badges and Plaques for BCC members to include Appreciation Event - Plaques @$45; name badges @$13 each		75.00	70.00	5,250.00
	Meeting refreshments		5.00	140.00	700.00
	CITY COUNCIL PICTURE FRAME IN LOBBY		1.00	500.00	500.00
	Decorations for BCC Appreciation		1.00	500.00	500.00
	Combined with other committee badges and plaques		20.00	.00	.00
	Codification - is included in contractual		1.00	.00	.00
0011410	001-1410-6295 SPECIAL PROJ/CONTRIBUTION				800.00 *
	SHREDDER for CLEAN SWEEP		1.00	800.00	800.00
0011410	001-1410-6301 OFFICE SUPPLIES				500.00
0011410	001-1410-6302 POSTAGE				685.00 *
	CITY MAIL PERMIT FEES - increased price again in 2024		1.00	320.00	320.00
	CERTIFIED MAIL FOR ALCOHOL RELATED MAILINGS		1.00	100.00	100.00
	CITY BUSINESS REPLY MAIL PERMIT FEE		1.00	265.00	265.00
0011410	001-1410-6303 OPERATING SUPPLIES				2,745.00 *
	MINUTE BOOK PAPER		3.00	50.00	420.00
	MEETING SUPPLIES (Specialty Paper, name tags, kitchen supplies, labels, etc.)		1.00	240.00	240.00
	STORAGE BOXES - no longer needed		1.00	.00	.00
	MINUTE BOOKS		2.00	180.00	960.00
	POSTAGE MACHINE SUPPLIES (LABLES/SOLUTION)		1.00	200.00	200.00
	COPIER SUPPLIES (PAPER)		1.00	925.00	925.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0011410	001-1410-6305- UNIFORMS					300.00	
0011410	001-1410-6308 PRINTING					250.00	*
		Business cards		1.00	47.00	47.00	
		Council Christmas Cards		1.00	203.00	203.00	
0011510	001-1510-6101 SALARIES					431,724.00	
0011510	001-1510-6139 OVERTIME					495.52	
0011510	001-1510-6141 FICA EXPENSE					33,668.00	
0011510	001-1510-6142 GROUP HEALTH INSURANCE					60,030.00	
0011510	001-1510-6143 WORKERS' COMPENSATION					279.00	
0011510	001-1510-6145 UNEMPLOYMENT COMPENSATION					828.00	
0011510	001-1510-6146 RETIREMENT					47,916.00	
0011510	001-1510-6147- INCENTIVE PAY					600.00	
0011510	001-1510-6148 LONGEVITY PAY					4,280.00	
0011510	001-1510-6151- VACATION BUY-BACK					1,200.00	
0011510	001-1510-6152 ACCRUED LEAVE PAY					1,800.00	
0011510	001-1510-6204- TRAVEL					6,300.00	*
		American Payroll Institute webinars		1.00	300.00	300.00	
		2 finance employees - Tyler Technologies Connect Conference		2.00	2,000.00	4,000.00	
		General Travel for CPE and conferences		1.00	2,000.00	2,000.00	
0011510	001-1510-6206 TRAINING					4,050.00	*
		APA - 1099 WEBINAR		1.00	500.00	500.00	
		AMERICAN PAYROLL INSTITUTE - payroll conference		1.00	750.00	750.00	
		GFOAT Spring/Fall Conference and/or GFOA Annual Conference		1.00	1,400.00	1,400.00	
		CPE for License and GFOA Events		1.00	1,400.00	1,400.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0011510	001-1510-6209 DUES & SUBSCRIPTIONS					2,424.00	*
		TX BLD & COOP COMMISSION - purchasing - Accounting Manager & AP Clerk		1.00	100.00	100.00	
		GTOT Subscription		1.00	100.00	100.00	
		GFOAT/TML - Dues & NCTCOG roundtable		3.00	128.00	384.00	
		APT Membership		1.00	200.00	200.00	
		GFOA - CFO		1.00	250.00	250.00	
		AMERICAN PAYROLL ASSOC - Accounting Manager		1.00	275.00	275.00	
		Amazon Prime		1.00	90.00	90.00	
		SAMS club		1.00	50.00	50.00	
		GFOA Budget Award Application Review Fee		1.00	450.00	450.00	
		TXCPA Membership		1.00	450.00	450.00	
		CPA License Renewal		1.00	75.00	75.00	
0011510	001-1510-6221 AUDIT					18,650.00	*
		GFOA - Review Fee for CAFR award (split 50/50 with Utility Fund)		1.00	275.00	275.00	
		Audit Fee split between Utility (65%), Drainage ($2000), CCCPD ($1500) & CEDC ($2000) Includes Single Audit fees if needed		1.00	18,375.00	18,375.00	
0011510	001-1510-6222 TAX COLLECTION/ASSESSING					138,744.05	*
		GCISD Tax office - property tax collection services		1.00	30,094.05	30,094.05	
		TARRANT APPRAISAL DISTRICT - annual fee for property appraisals; increase for new software, based on proposed budget		1.00	108,650.00	108,650.00	
0011510	001-1510-6226- MISC. CONTRACTUAL SERVICES					16,300.00	*
		ZACTAX Subscription Service		1.00	5,250.00	5,250.00	
		ClearGov		1.00	10,000.00	10,000.00	
		1099 tax filing service		1.00	700.00	700.00	
		Truth in Taxation Software		1.00	350.00	350.00	
0011510	001-1510-6231 LEGAL ADVERTISING					750.00	*
		FT WORTH STAR TELEGRAM - Ads for unclaimed property / bid advertisement Increased by $300 due to cost increase		1.00	750.00	750.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0011510	001-1510-6233 BANK SERVICE CHARGES					4,200.00 *
		FROST - 30% split w/Utility Fund - check clearing/deposit posting		1.00	1,500.00	1,500.00
		Courier service for bank deposits (30% share - balance to Utility Fund) Increased courier service fees due to ac increases		1.00	2,700.00	2,700.00
0011510	001-1510-6301 OFFICE SUPPLIES					1,500.00
0011510	001-1510-6302 POSTAGE					150.00 *
				1.00	150.00	150.00
0011510	001-1510-6303 OPERATING SUPPLIES					3,650.00 *
		CPI ONE POINT (copy paper)		1.00	150.00	150.00
		Miscellaneous operating supplies for the Department		1.00	3,500.00	3,500.00
0011510	001-1510-6305- UNIFORMS					500.00 *
		Adding cost of department logo shirts for 4 employees		1.00	500.00	500.00
0011510	001-1510-6308 PRINTING					3,035.00 *
		FROST BANK - deposit slips		1.00	80.00	80.00
		TYLER BUSINESS FORMS (W-2 forms)		1.00	400.00	400.00
		TYLER BUSINESS FORMS - tax forms and envelopes		1.00	515.00	515.00
		RECEIPT BOOKS & A/P ENVELOPES		1.00	525.00	525.00
		AP check stock		1.00	1,515.00	1,515.00
0011610	001-1610-6216 LEGAL COUNCIL & SERVICES					450,000.00 *
		Electric Reliability Council of Texas (ERCOT) membership		1.00	100.00	100.00
		Membership for Atmos Cities Steering Committee		1.00	1,400.00	1,400.00
		Texas Coalition of Cities for Utility Issues (TCCFUI) membership		1.00	1,100.00	1,100.00
		Legal Services- Prosecutor		12.00	1,125.00	13,500.00
		Membership for Oncor Cities Steering Committee		1.00	2,900.00	2,900.00
		City Attorney services: attendance at City Council meetings, legal counsel, representation, litigation		12.00	40,000.00	480,000.00
				1.00	49,000.00	-49,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0011710	001-1710-6101 SALARIES					388,663.00
0011710	001-1710-6102 TEMPORARY HELP					2,474.00
0011710	001-1710-6141 FICA EXPENSE					30,763.00
0011710	001-1710-6142 GROUP HEALTH INSURANCE					60,030.00
0011710	001-1710-6143 WORKERS' COMPENSATION					417.00
0011710	001-1710-6145 UNEMPLOYMENT COMPENSATION					1,299.00
0011710	001-1710-6146 RETIREMENT					37,620.00
0011710	001-1710-6148 LONGEVITY PAY					2,390.00
0011710	001-1710-6151- VACATION BUY-BACK					800.00
0011710	001-1710-6152 ACCRUED LEAVE PAY					7,800.00
0011710	001-1710-6204 TRAVEL					2,750.00 *
		Texas Library Association Conference for Youth Librarian -April 2025		1.00	1,300.00	1,300.00
		The Library Corporation (TLC) Software Annual User Conference for Librarian - Virtual Conference - November 2024		1.00	1,450.00	1,450.00
0011710	001-1710-6206 TRAINING					6,000.00 *
		Various Workshops for Library Director (State Mandated)		1.00	100.00	100.00
		Various Workshops for Circ/Tech Librarian (Professional Development)		1.00	100.00	100.00
		Various Workshops for Youth Librarian (Professional Development)		1.00	100.00	100.00
		Various Workshops for Adult Librarian (Professional Development)		1.00	100.00	100.00
		Various Workshops for Other Staff (Professional Development)		1.00	100.00	100.00
		Public Library Association Conference for Library Director (Certification Required) and Librarian - (held every 2 years) April 2026 or Texas Library Association (TLA) 2025		2.00	1,800.00	3,600.00
				1.00	1,900.00	1,900.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0011710	001-1710-6207 PRE-EMPLOYMENT/SCREENINGS				245.00
0011710	001-1710-6209 DUES & SUBSCRIPTIONS				1,869.00 *
	Texas Library Association Membership for Circ/Computer Librarian		1.00	183.00	183.00
	Texas Library Association Membership for Library Director		1.00	201.00	201.00
	American Library Association Membership for Youth Services Librarian		1.00	205.00	205.00
	American Library Association Membership for Adult Services Librarian		1.00	236.00	236.00
	American Library Association Membership for Library Director		1.00	236.00	236.00
	PLANT Dues for Library Director		1.00	75.00	75.00
	American Library Association Membership for Circ/Computer Librarian		1.00	155.00	155.00
	Texas Library Association Membership for Adult Services Librarian		1.00	183.00	183.00
	Texas Library Association Membership for Youth Services Librarian		1.00	171.00	171.00
	Sams Club		1.00	109.00	109.00
	Amazon Prime		1.00	115.00	115.00
0011710	001-1710-6226 MISC. CONTRACTUAL SERVICES				41,000.00 *
	bibliotheca staffConnect gate Individual License - (year 1)		1.00	102.00	102.00
	Envisionware -Time Reservation Software Service Agreement		1.00	850.00	850.00
	Motion Picture Licensing Corporation (MPLC) - For Library Programs to Show Movies		1.00	300.00	300.00
	bibliotheca libraryConnect Devices subscription (5 licenses/devices -Service Agreement		1.00	1,028.97	1,028.97
	Reciprocal Borrowing Payments - For Lost Materials from Other Libraries		1.00	250.00	250.00
	DiscChek for DVDs/CDs Service Agreement		1.00	325.00	325.00
	Better Impact Volunteer Software Licensing - For Library Volunteer Scheduling(200 volunteers)		1.00	625.00	625.00
	bibliotheca 895 RFID Staff Workstation Service Agreement		4.00	205.00	820.00
	SWANK Movie Licensing USA - For Library Programs to Show Movies		1.00	600.00	600.00
	Event Keeper Standard/EK Rooms Software - Library Online Event Calendar/Meeting Room Scheduler		1.00	980.00	980.00
	bibliotheca selfCheck 1000 freestanding kiosk service agreement		4.00	1,544.00	6,176.00
	bibliotheca RFID Gate Premium (buried		1.00	2,007.00	2,007.00

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
		cable - 1 aisle) Service Agreement				
		Vision Database ID System Service Agreement		1.00	3,100.00	3,100.00
		Trans-Amigos Express Courier - service offering low-cost, rapid pickup and delivery of ILL items among participating libraries - 2 days a week		1.00	3,100.00	3,100.00
		bibliotheca 3-Bin 520 INT (NEW-Indoor Return) Service Agreement		1.00	7,816.19	7,816.19
		bibliotheca 3Bin 521 (NEW-Outdoor Return) Service Agreement		1.00	7,874.81	7,874.81
		cloudLibrary checkout mobile device hardware subscription RFID yearly per unit (1-4 units) Service Agreement		1.00	995.40	995.40
		Read Squared- STG (Systems Technology Group) summer reading platform		1.00	695.00	695.00
		cloudLibrary subscription yearly per branch (1-4 branches) - Service Agreement		1.00	1,877.40	1,877.40
		misc. contractual service unseen increase		1.00	1,477.23	1,477.23
0011710	001-1710-6246	OFFICE EQUIP & MAINTENANCE				850.00 *
		Laminator Maintenance Agreement		1.00	850.00	850.00
0011710	001-1710-6261-	VEHICLE MAINTENANCE & REPAIRS				1,080.00 *
		Maintenance ($60 monthly @ 12 months)		1.00	720.00	720.00
		Base lease fee ($30 monthly @ 12 months)		1.00	360.00	360.00
0011710	001-1710-6262-	GAS AND OIL				360.00 *
		Fuel charge Nissan Rogue (gas tank =14. 5 gal every 2 months, @ $3.00 gal, =$21. 75 a month) running to $30 for gas price inflation		1.00	360.00	360.00
0011710	001-1710-6265	LIBRARY PROGRAMS				46,300.00 *
		Library Program/Special Event Costs		1.00	46,300.00	46,300.00
0011710	001-1710-6301	OFFICE SUPPLIES				3,000.00 *
		office supplies		1.00	3,000.00	3,000.00

CITY OF COLLEYVILLE

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0011710	001-1710-6302 POSTAGE					150.00 *
		Interlibrary loan mailing		1.00	150.00	150.00
0011710	001-1710-6303 OPERATING SUPPLIES					12,173.00 *
		Cash Register Receipt Printer - Thermal Paper - 50 rolls per case - (1 case & $15 each)		1.00	15.00	15.00
		Laminator film 4 rolls X $50.00 each		4.00	50.00	200.00
		Evolis Primacy Library Card Printer- YMCKOK 3,060 Cards (17 ribbons @$64.70 each)		1.00	1,100.00	1,100.00
		Epson Receipt Printers M253A (4) Circ and Lead Desks, Drive-up Window - Thermal Receipt Paper - 50 rolls/case (4 cases @ $80 each)		4.00	80.00	320.00
		bibliotheca Self Checkouts - 4 printers/Internal sorter holds printer (1) - Receipt Paper - 50 rolls per case (4 cases @ $80 each)		4.00	80.00	320.00
		Brother Intellifax 4100e - TN-430 (1@ $74 each)		1.00	74.00	74.00
		Evolis Primacy Library Card Printer- Cleaning Supplies: Regular Cleaning Kits and Advanced Cleaning Kits		1.00	90.00	90.00
		Brother HL-L2360DW - Cataloging Label Printer - DR-630 (2 @$90 each)		2.00	90.00	180.00
		bibliotheca Indoor Self Check-in - 1 Hold Receipt Printer - Receipt Paper 5"roll/24 rolls per case (2 boxes@ $112 each)		2.00	112.00	224.00
		bibliotheca Drive-Up Automated Check In 20 rolls @ $175 a box		1.00	175.00	175.00
		bibliotheca inside Automated Check In - 20 rolls @ $175 a box		1.00	175.00	175.00
		DiscCheck Eco-Junior Cleaning Supplies - Cleaning pads, cleaning solution, etc.		1.00	526.00	526.00
		Miscellaneous Supplies		1.00	1,000.00	1,000.00
		Program Supplies - Volunteer Appreciation		1.00	1,244.00	1,244.00
		Patron Cards 3,060 Est. $0.50 each		3,060.00	.50	1,530.00
		staff apparel		1.00	2,000.00	2,000.00
		promotional items (outreach)		1.00	3,000.00	3,000.00

CITY OF COLLEYVILLE

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0011710	001-1710-6308 PRINTING					500.00 *
		Library Letterhead		1.00	50.00	50.00
		Library Envelopes		1.00	50.00	50.00
		Mailing Labels		1.00	50.00	50.00
		Signs/Bookmarks/Name Badges/Business Cards		1.00	350.00	350.00
0011810	001-1810-6101 SALARIES					259,591.00
0011810	001-1810-6139 OVERTIME					7,258.85
0011810	001-1810-6141 FICA EXPENSE					20,528.00
0011810	001-1810-6142 GROUP HEALTH INSURANCE					30,015.00
0011810	001-1810-6143 WORKERS' COMPENSATION					573.00
0011810	001-1810-6145 UNEMPLOYMENT COMPENSATION					414.00
0011810	001-1810-6146 RETIREMENT					29,215.00
0011810	001-1810-6147 INCENTIVE PAY					300.00
0011810	001-1810-6148 LONGEVITY PAY					486.00
0011810	001-1810-6151- VACATION BUY-BACK					700.00
0011810	001-1810-6204 TRAVEL					2,500.00 *
		Construction Management Misc Training		1.00	1,000.00	1,000.00
		misc travel		1.00	1,500.00	1,500.00
0011810	001-1810-6206 TRAINING					8,500.00 *
		Texas Water Laws and Regulations (City Engineer)		1.00	300.00	300.00
		Texas Public Works Association (TPWA) Local Training Functions (Engineering Staff)		1.00	400.00	400.00
		Water and Sewer License Renewal Courses (Construction Manager)		1.00	400.00	400.00
		Certified Floodplain Manager (CFM) Training (Director/City Enginee)		2.00	500.00	1,000.00
		Texas Floodplain Management Association (TFMA) State Conference (Director/City Engineer)		2.00	1,250.00	2,500.00
		Texas Society of Professional Engineers (TSPE (City Engineer/Project Engineer)		1.00	1,500.00	1,500.00
		American Public Works Association (APWA) Conference (Director)		1.00	2,400.00	2,400.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0011810	001-1810-6209 DUES & SUBSCRIPTIONS					4,591.00 *
		P.E. License Renewal (Director, City Engineer, Development Engineer)		2.00	40.00	80.00
		Texas Floodplain Managers' Association (TFMA) (PW Director, Director/City Engineer)		1.00	200.00	200.00
		American Public Works Association (APWA) (Director, City Engineer, 2 Project Engineers, Construction Manager)		5.00	210.00	1,050.00
		Texas Society of Professional Engineers (TSPE) (City Engineer and Project Engineer)		2.00	315.00	630.00
		Regional Public Works Program (1/2 Cost)		1.00	2,631.00	2,631.00
0011810	001-1810-6213- TUITION REIMBURSEMENT					5,000.00
0011810	001-1810-6223 ENGINEERING SERVICES					16,181.00 *
		Miscellaneous Engineering Services Contracts		1.00	16,181.00	16,181.00
0011810	001-1810-6225- COMPUTER SERVICES					6,909.00 *
		Autocad		1.00	945.00	945.00
		BlueBeam		1.00	2,500.00	2,500.00
		HCSS; requested non-discretionary for FY23 Construction services software		1.00	1,700.00	1,700.00
		Raken Construction Services		1.00	1,764.00	1,764.00
0011810	001-1810-6226 MISC. CONTRACTUAL SERVICES					8,935.00 *
		Networkfleet GPS Monitoring		1.00	935.00	935.00
		Construction Materials Testing		1.00	8,000.00	8,000.00
0011810	001-1810-6231- LEGAL ADVERTISING					250.00
0011810	001-1810-6235 FILING FEE					500.00
0011810	001-1810-6261 VEHICLE MAINTENANCE					4,500.00 *
		Vehicles 335, 700E, 703E, 719, 728, 747 Increased to $4,500 for FY23 per updated monthly maintenance fees		1.00	4,500.00	4,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0011810	001-1810-6262 GAS AND OIL					7,000.00	
0011810	001-1810-6301 OFFICE SUPPLIES					1,250.00	
0011810	001-1810-6303 OPERATING SUPPLIES					750.00	
0011810	001-1810-6305 UNIFORMS					2,500.00	*
		Uniforms/Safety Boots (Construction Mgmt)		1.00	1,700.00	1,700.00	
		Shirts/Safety Boots (Engineering Staff)		1.00	800.00	800.00	
0011810	001-1810-6308 PRINTING					250.00	
0011810	001-1810-6313 SMALL TOOLS					1,100.00	*
		Small tools for engineering and Construction Management Staff		1.00	1,100.00	1,100.00	
0011810	001-1810-6326 SAFETY EQUIPMENT/SUPPLIES					300.00	
0011810	001-1810-6327- MOSQUITO CONTROL					20,000.00	*
		Mosquito Spraying Contract		1.00	20,000.00	20,000.00	
0011910	001-1910-6101 SALARIES					366,824.00	
0011910	001-1910-6141 FICA EXPENSE					28,463.00	
0011910	001-1910-6142 GROUP HEALTH INSURANCE					60,030.00	
0011910	001-1910-6143 WORKERS' COMPENSATION					356.00	
0011910	001-1910-6145 UNEMPLOYMENT COMPENSATION					828.00	
0011910	001-1910-6146 RETIREMENT					40,508.00	
0011910	001-1910-6147- INCENTIVE PAY					1,200.00	
0011910	001-1910-6148 LONGEVITY PAY					1,335.00	
0011910	001-1910-6151- VACATION BUY-BACK					2,700.00	
0011910	001-1910-6204 TRAVEL					2,000.00	*
		General training funds for staff and the Planning and Zoning Commission		1.00	2,000.00	2,000.00	
		TX Chapter of APA State Planning Conference is in Allen, October 16-18th. Up to date with best Planning practices		1.00	.00	.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0011910	001-1910-6206 TRAINING					3,500.00 *
		Texas APA Conference (Director)		1.00	1,250.00	1,250.00
		Training (Urban Forester), Texas APA Conference (Principal Planner)		1.00	500.00	500.00
		TX APA and AICP registrations Planning Manager Licensed Certified Planner		1.00	750.00	750.00
		APA Conference registrations for Planner and Planner/Urban Forester Positions Learning best practices for Planning and AICP certifications		2.00	500.00	1,000.00
0011910	001-1910-6209 DUES & SUBSCRIPTIONS					1,820.00 *
		Urban Forester Dues		1.00	400.00	400.00
		American Institute of Certified Planners - CD Director & Principal Planner		2.00	600.00	1,200.00
		APA Memberships for Planner and Planner/Urban Forester		1.00	220.00	220.00
0011910	001-1910-6213 TUITION REIMBURSEMENT					2,000.00 *
				1.00	2,000.00	2,000.00
0011910	001-1910-6231 LEGAL ADVERTISING					1,200.00 *
		Zoning Legal Notices - Newspaper ads for zoning changes as required by Texas state law - 12 months X $167 per month, avg.		1.00	1,200.00	1,200.00
0011910	001-1910-6235 FILING FEE					690.00 *
		County Plat Filing Fees - 10 plats @ $69.00		1.00	690.00	690.00
		$300 could be moved from the Printing Line Item to this account.		1.00	.00	.00
0011910	001-1910-6282 COMMISSION EXPENSES					2,230.00 *
		Dias name plates & Badges - For new Commissioners and Board Members (4 X $50.00)		1.00	200.00	200.00
		Meals for Planning and Zoning meetings & workshops.		1.00	2,030.00	2,030.00

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0011910	001-1910-6301 OFFICE SUPPLIES					425.00	*
		Folders for case files		5.00	40.00	200.00	
		General Office Supplies		1.00	225.00	225.00	
0011910	001-1910-6303 OPERATING SUPPLIES					1,014.00	*
		Blue Print Paper - 2 packages @ $57.00		1.00	114.00	114.00	
		XEROX supplies - Copy/Fax paper		1.00	400.00	400.00	
		Verizon Wireless monthly service for wifi card used by Urban Forester		1.00	500.00	500.00	
0011910	001-1910-6308 PRINTING					1,025.00	*
		Misc. Printing - Business cards (500) for 2 staff		1.00	75.00	75.00	
		Codes & Ordinances		1.00	100.00	100.00	
		Stationery - Envelopes - 4500		1.00	200.00	200.00	
		Signs for Zoning Changes		1.00	650.00	650.00	
0012210	001-2210-6101 SALARIES					416,439.00	
0012210	001-2210-6139 OVERTIME					573.87	
0012210	001-2210-6141 FICA EXPENSE					33,829.00	
0012210	001-2210-6142 GROUP HEALTH INSURANCE					45,022.00	
0012210	001-2210-6143 WORKERS' COMPENSATION					2,615.00	
0012210	001-2210-6145 UNEMPLOYMENT COMPENSATION					621.00	
0012210	001-2210-6146 RETIREMENT					48,145.00	
0012210	001-2210-6147 INCENTIVE PAY					1,200.00	
0012210	001-2210-6148 LONGEVITY PAY					4,593.00	
0012210	001-2210-6151- VACATION BUY-BACK					3,400.00	
0012210	001-2210-6152 ACCRUED LEAVE PAY					16,000.00	
0012210	001-2210-6206 TRAINING					11,260.00	*
		LIVE FIRE TRAINING, Fire Chief, 8 Hours		1.00	60.00	60.00	
		IN-HOUSE TRAINING, Props & Supplies		1.00	100.00	100.00	
		BOOKS & TRAINING MANUALS/SOFTWARE - Fire Chief		1.00	100.00	100.00	
		INTERNATIONAL FIRE CHIEFS ASSOCIATION CONFERENCE		1.00	1,500.00	1,500.00	
		EMERGENCY MANAGEMENT CONFERENCE		1.00	900.00	900.00	
		DISCRETIONARY CONFERENCES & SEMINARS PROFESSIONAL DEVELOPMENT		1.00	600.00	600.00	
		PEER SUPPORT AND MENTAL HEALTH PROGRAM		1.00	8,000.00	8,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0012210	001-2210-6207 PRE-EMPLOYMENT/SCREENINGS					1,000.00 *
		PRE-EMP Exp		1,000.00	1.00	1,000.00
		Ongoing costs for pre-employment expense				
0012210	001-2210-6209 DUES & SUBSCRIPTIONS					5,125.00 *
		Emergency Management Assoc of TX Dues (Emergency Management Coordinator)		1.00	100.00	100.00
		Tarrant County Fire Chiefs Assoc Dues (Chief)		1.00	130.00	130.00
		Texas Fire Chiefs Assoc Dues (Chief)		1.00	150.00	150.00
		INTERNATIONAL ASSOCIATION OF FIRE CHIEFS DUES (Chief)		1.00	295.00	295.00
		Best practices annual fee		1.00	1,200.00	1,200.00
		NCTCOG Regional Emergency Management Planning Program		1.00	3,250.00	3,250.00
0012210	001-2210-6226 MISC. CONTRACTUAL SERVICES					16,900.00 *
		CODE RED SYSTEM - ANNUAL RENEWAL FEE		1.00	6,900.00	6,900.00
		Peer support and mental health program		1.00	10,000.00	10,000.00
0012210	001-2210-6261 VEHICLE MAINTENANCE					2,000.00
0012210	001-2210-6262 GAS AND OIL					2,000.00
0012210	001-2210-6285 BUILDING MAINT & SUPPLIES					1,500.00 *
		MISC MATERIALS FOR STATION UPKEEP		1.00	1,500.00	1,500.00
0012210	001-2210-6287 PROPERTY MAINTENANCE					300.00 *
		LAWN MAINTENANCE SUPPLIES		1.00	300.00	300.00
0012210	001-2210-6297 VACCINATIONS					1,140.00 *
		PHYSICAL - ANNUAL for Fire Chief		2.00	570.00	1,140.00
0012210	001-2210-6301 OFFICE SUPPLIES					2,200.00
0012210	001-2210-6302 POSTAGE					414.00 *
		MAILING & SHIPPING		1.00	414.00	414.00
0012210	001-2210-6303 OPERATING SUPPLIES					6,500.00 *
		COPY PAPER		1.00	370.00	370.00
		ANNUAL FLAG PURCHASE - 4'X6' 31 U.S. @ $20.60 31 TX @ $27.95 31 CITY @ $20.18		1.00	2,130.00	2,130.00
		BANQUET - AWARDS		8.00	500.00	4,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0012210	001-2210-6305 UNIFORMS				2,000.00 *
	Administrative Uniforms		1.00	2,000.00	2,000.00
0012210	001-2210-6308 PRINTING				350.00 *
	STATIONARY & ENVELOPES		1.00	100.00	100.00
	BUSINESS CARDS		1.00	100.00	100.00
	EMS REPORTS		1.00	150.00	150.00
0012210	001-2210-6310 EMERGENCY MANAGEMENT SUPPLIES				5,208.00 *
	SEVERE WEATHER NOTIFICATION PROGRAM		1.00	180.00	180.00
	Replacement Batteries for Outdoor Warning Siren System.		3.00	300.00	900.00
	OUTDOOR WARNING SYSTEM MAINTENANCE PROGRAM		1.00	4,128.00	4,128.00
0012210	001-2210-6314- BUILDING SUPPLIES				7,540.00 *
	JANITORIAL SUPPLIES - 3 STATIONS		1.00	7,540.00	7,540.00
0012220	001-2220-6101 SALARIES				489,090.00
0012220	001-2220-6139 OVERTIME				21,520.13
0012220	001-2220-6141 FICA EXPENSE				41,517.00
0012220	001-2220-6142 GROUP HEALTH INSURANCE				90,045.00
0012220	001-2220-6143 WORKERS' COMPENSATION				7,637.00
0012220	001-2220-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0012220	001-2220-6146 RETIREMENT				59,087.00
0012220	001-2220-6147 INCENTIVE PAY				4,200.00
0012220	001-2220-6148 LONGEVITY PAY				3,775.00
0012220	001-2220-6149 HOLIDAY PAY				24,117.00
0012220	001-2220-6206 TRAINING				24,160.00 *
	Cadaver Lab		24.00	50.00	1,200.00
	Live Fire Training- Tarrant County College		6.00	60.00	360.00
	EMS Training Props and Supplies		1.00	350.00	350.00
	EMS Books, Training Manuals and Software		1.00	450.00	450.00
	ND- Defensive Driving class		1.00	800.00	800.00
	EMS World Conference or Similar		4.00	1,000.00	4,000.00
	Paramedic School Tuition Price Increase		2.00	8,000.00	16,000.00
	Certification Course		1.00	1,000.00	1,000.00

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0012220	001-2220-6209 DUES & SUBSCRIPTIONS					2,263.00 *
		Texas Department of State Health Services EMS instructor certification renewal		7.00	35.00	245.00
		Texas Department of State Health Services certified paramedic renewal		7.00	96.00	672.00
		Texas Department of State Health Services licensed paramedic renewal		1.00	126.00	126.00
		CLIA certification		1.00	150.00	150.00
		North Central Texas Trauma Regional Council		1.00	200.00	200.00
		TXDSHS Ambulance License (due in alternate years)		1.00	870.00	870.00
0012220	001-2220-6226 MISC. CONTRACTUAL SERVICES					39,000.00 *
		Drug Destruction Contract		1.00	200.00	200.00
		Modem for Lifepak allowing required use of the Lifenet system.		1.00	300.00	300.00
		Contract for Stryker cost		3.00	1,500.00	4,500.00
		Physio Control contract for all Lifepack maintenance citywide		1.00	6,000.00	6,000.00
		Medical Control Contract		1.00	28,000.00	28,000.00
0012220	001-2220-6240 CELL PHONES					504.00 *
		Monthly cell phone for the ambulance to call in reports to various emergency rooms		12.00	42.00	504.00
0012220	001-2220-6261 VEHICLE MAINTENANCE					18,800.00 *
		Annual maintenance for unit # 411		1.00	4,618.00	4,618.00
		Annual maintenance for unit # 429		1.00	4,618.00	4,618.00
		Annual maintenance for unit # 433		1.00	4,618.00	4,618.00
		Annual maintenance for unit #426		1.00	4,946.00	4,946.00
0012220	001-2220-6262 GAS AND OIL					25,000.00
0012220	001-2220-6284 EQUIPMENT MAINTENANCE					2,000.00 *
		Stryker Cot		1.00	500.00	500.00
		MISC. MEDICAL EQUPMENT		1.00	1,500.00	1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0012220	001-2220-6297 VACCINATIONS				3,420.01	*
	ANNUAL PHYSICALS		6.00	570.00	3,420.00	
	To Round		1.00	.01	.01	
0012220	001-2220-6303 OPERATING SUPPLIES				460.00	*
	Vehicle Mounts For iPads		2.00	80.00	160.00	
	Batteries for Radios, Flashlights, etc.		1.00	300.00	300.00	
0012220	001-2220-6305 UNIFORMS				3,000.00	*
			6.00	500.00	3,000.00	
0012220	001-2220-6311 EMERGENCY MEDICAL SUPPLIES				52,000.00	*
	EMS Medical Supplies		1.00	52,000.00	52,000.00	
0012220	001-2220-6326 SAFETY EQUIPMENT/SUPPLIES				400.00	*
	Safety Vests		1.00	400.00	400.00	
0012230	001-2230-6101 SALARIES				3,491,459.00	
0012230	001-2230-6139 OVERTIME				292,000.00	
0012230	001-2230-6141 FICA EXPENSE				316,103.00	
0012230	001-2230-6142 GROUP HEALTH INSURANCE				540,268.00	
0012230	001-2230-6143 WORKERS' COMPENSATION				45,820.00	
0012230	001-2230-6145 UNEMPLOYMENT COMPENSATION				7,452.00	
0012230	001-2230-6146 RETIREMENT				449,878.00	
0012230	001-2230-6147 INCENTIVE PAY				36,900.00	
0012230	001-2230-6148 LONGEVITY PAY				39,842.00	
0012230	001-2230-6149 HOLIDAY PAY				171,659.00	
0012230	001-2230-6151- VACATION BUY-BACK				18,400.00	
0012230	001-2230-6152 ACCRUED LEAVE PAY				81,800.00	
0012230	001-2230-6206 TRAINING				28,000.00	*
	Professional development		1.00	5,300.00	5,300.00	
	TECHNICAL TRAINING		1.00	2,950.00	2,950.00	
	TCFP CERTIFICATION COURSES		1.00	3,050.00	3,050.00	
	TCC LIVE FIRE TRAINING - 8 hours each		36.00	60.00	2,160.00	
	Fire training field monthly use contract		1.00	800.00	800.00	
	Fire training props and supplies		1.00	1,000.00	1,000.00	
	OFFICER DEVELOPMENT		2.00	1,000.00	2,000.00	
	BOOKS & TRAINING MANUALS/SOFTWARE		1.00	1,300.00	1,300.00	

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
	Fire Department Instructors Conference (FDIC)		4.00	1,760.00	7,040.00
	LIVE FIRE TRAINING		1.00	2,400.00	2,400.00
0012230	001-2230-6209 DUES & SUBSCRIPTIONS				40,681.14 *
	Texas Commission on Fire Protection (TCFP) ANNUAL DEPARTMENT RECERTIFICATIONS		42.00	87.17	3,661.14
	DEPARTMENT TX FIRE COMMISSION CERTIFICATION UPGRADES		28.00	85.00	2,380.00
	FIRE INSTRUCTORS ASSOCIATION OF NORTH TEXAS (FIANT)		1.00	140.00	140.00
	NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) ANNUAL DUES- Operational NEFDA Dues Increased		1.00	12,500.00	12,500.00
	NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) Capital Replacement Dues NEFDA Dues Increased		1.00	22,000.00	22,000.00
0012230	001-2230-6226 MISC. CONTRACTUAL SERVICES				70,891.00 *
	Digital Television Adaptors		27.00	63.00	1,701.00
	Bunker gear extractor maintenance		1.00	750.00	750.00
	Air Sample and Maintenance on 3 Compressors		1.00	4,300.00	4,300.00
	Farrwest 5 Gas monitors.		1.00	5,440.00	5,440.00
	Emergency Management Contract Based on number of hours worked FY 23/24		1.00	58,700.00	58,700.00
0012230	001-2230-6232 FIRE EQUIPMENT TESTING				7,510.00 *
	Apparatus Pump Testing		4.00	400.00	1,600.00
	SCBA - Annual Flow Testing		1.00	1,210.00	1,210.00
	SCBA cylinders - Hydrostatic testing annually		1.00	2,000.00	2,000.00
	Ladders - Annual Ground and Aerial Ladder Testing		1.00	2,700.00	2,700.00
0012230	001-2230-6261 VEHICLE MAINTENANCE				127,000.00 *
	Annual maintenance for unit #431		1.00	2,198.00	2,198.00
	Annual maintenance for unit #416		1.00	1,099.00	1,099.00
	MCI 24		1.00	3,297.00	3,297.00
	Annual maintenance for unit #427		1.00	3,297.00	3,297.00
	Annual maintenance for unit # 430		1.00	24,728.00	24,728.00
	Annual maintenance for unit # 407		1.00	25,277.00	25,277.00
	Annual maintenance for unit #424		1.00	25,277.00	25,277.00
	Annual maintenance for unit # 422		1.00	24,728.00	24,728.00
	2020 CHEVY TAHOE STAFF VEHICLE		1.00	1,099.00	1,099.00
	General increase based on previous year's costs		1.00	16,000.00	16,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0012230	001-2230-6262 GAS AND OIL				36,000.00
0012230	001-2230-6284 EQUIPMENT MAINTENANCE				20,000.00 *
	Break/fix funding to cover: exercise equipment, grills, flashlights, thermal imaging cameras, breathing air compressors, SCBA air packs and bottles, saws, rescue tools, generators, etc.		1.00	20,000.00	20,000.00
0012230	001-2230-6297 VACCINATIONS				20,700.00 *
	Annual Physicals		36.00	570.00	20,520.00
			1.00	180.00	180.00
0012230	001-2230-6303 OPERATING SUPPLIES				7,730.00 *
	Batteries (9V, AA, AAA, C, D, 800 Radio) *For Daily Work - Flashlights, Pulse Oximeter, Thermometer.		1.00	630.00	630.00
	Fire Hose/ Nozzles / Adapters *Annual Replacement Program		1.00	6,000.00	6,000.00
	Tarps/ Salvage Covers *To cover exposed areas at fires.		25.00	40.00	1,000.00
	Shop Towels for daily work, cleaning vehicles		1.00	100.00	100.00
0012230	001-2230-6304 CHEMICALS				1,000.00 *
	Fire Extinguisher Recharging *Anually recharging of expired extinguishers or after an extinguisher has been discharged.		1.00	250.00	250.00
	Haz Mat Absorbent for Chemical Spills		1.00	250.00	250.00
	Class A & A-FFF Foam for Flammable Liquid Fires		1.00	500.00	500.00
0012230	001-2230-6305 UNIFORMS				19,000.00 *
	pants, shirts, t-shirts, and boots		36.00	500.00	18,000.00
	Class A Uniform and supplies		1.00	1,000.00	1,000.00
0012230	001-2230-6311- EMERGENCY MEDICAL SUPPLIES				4,760.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0012230	001-2230-6313 SMALL TOOLS				2,000.00 *
	Hydrant Wrenches, Hydrant Maintenance		4.00	50.00	200.00
	Brushes, Brooms, and Wire		1.00	150.00	150.00
	Hand Tools, Shovels, Axes, Picks, Bolts, Screws		1.00	1,650.00	1,650.00
0012230	001-2230-6326 SAFETY EQUIPMENT/SUPPLIES				450.00 *
	Traffic Cones, Caution Tape, etc. to protect citizens from dangerous areas		1.00	150.00	150.00
	Incident Command Supplies to aid on-scene command such as accountability tags, dry erase boards and supplies to assign activities/locations		1.00	300.00	300.00
0012230	001-2230-6331 GEAR (PROTECTIVE)				40,000.00 *
	Firefighter Hoods		35.00	45.00	1,575.00
	Replacement Bunker Gear Suspenders		35.00	46.00	1,610.00
	Repair Bunker Gear Patches		16.00	48.00	768.00
	Fire Helmet Shields (Shields must be purchased seperately when a fire helmet is replaced)		9.00	50.00	450.00
	Firefighter Bunker Gloves		35.00	72.00	2,520.00
	National Fire Protection Agency Inspections (Mandated Annual Bunker Gear Inspections)		41.00	103.00	4,223.00
	Durable LED flashlight. Helmet mounted with forward facing LED flashlight with rearfacing searchlight.		13.00	105.00	1,365.00
	Bunker Gear Cleaning Soap * Special detergent used in Extractor		1.00	305.00	305.00
	Firefighter Bunker Boots		9.00	315.00	2,835.00
	Fire Helmets		5.00	325.00	1,625.00
	Bunker Pants		9.00	764.00	6,876.00
	Bunker Coats		9.00	1,242.00	11,178.00
	Protective Markings (Replacing reflective trim); per budget request, this was reduced by $925 for FY23.		1.00	2,194.00	2,194.00
	General increase for gear purchases		1.00	2,476.00	2,476.00
0012240	001-2240-6101 SALARIES				128,328.00

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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0012240	001-2240-6139 OVERTIME				1,526.25
0012240	001-2240-6141 FICA EXPENSE				10,714.00
0012240	001-2240-6142 GROUP HEALTH INSURANCE				15,007.00
0012240	001-2240-6143 WORKERS' COMPENSATION				1,273.00
0012240	001-2240-6145 UNEMPLOYMENT COMPENSATION				207.00
0012240	001-2240-6146 RETIREMENT				15,248.00
0012240	001-2240-6147 INCENTIVE PAY				900.00
0012240	001-2240-6148 LONGEVITY PAY				2,000.00
0012240	001-2240-6151- VACATION BUY-BACK				1,200.00
0012240	001-2240-6152 ACCRUED LEAVE PAY				6,100.00
0012240	001-2240-6206 TRAINING				3,560.00 *
	Live Fire Training		1.00	60.00	60.00
	Building Professional Institute Training This is a group of courses offered at UTA. The courses will provide Continuing Education Hours mandated by the Fire Commission.		1.00	500.00	500.00
	Texas Fire Marshals Conferance in Austin Texas Provides continuing Education hours for TCLEOSE and Fire Commission requirements. The price includes hotel registration, per diem, and conference registration.		2.00	750.00	1,500.00
	Texas TEEX Arson Conferance. This conferance provides continuing Education hours for TCLEOSE and Fire Commission mandated training. The price includes conferance registration, per diem, and hotel for two personnel.		2.00	750.00	1,500.00
0012240	001-2240-6209 DUES & SUBSCRIPTIONS				1,415.00 *
	Tarrant County Arson Investigator Association Dues for four Investigators. This includes being able to call an investigation trailer for any fire investigation needing evidence collection. This also inculdes assistance if needed.		1.00	85.00	85.00
	Texas Commission on Fire Protection Annual Re-certification		1.00	85.00	85.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
		International Association of Arson Investigators annual membership.		1.00	100.00	100.00	
		Texas Commission on Law Enforcement Data Distribution System (TCLEDDS) Dues payable to the Productivity Center This allows entering and tracking of all TCLEOSE hours of all Fire Investigators.		1.00	145.00	145.00	
		National Fire Protection Association (NFPA) Subscription Service Dues. This gives online access to all NFPA codes applicable to national fire codes.		1.00	1,000.00	1,000.00	
0012240	001-2240-6261 VEHICLE MAINTENANCE					1,000.00	*
		Annual maintenance for 2020 Chevy Surburban		1.00	1,000.00	1,000.00	
0012240	001-2240-6262 GAS AND OIL					2,500.00	*
		Gas and oil		1.00	2,500.00	2,500.00	
0012240	001-2240-6297 VACCINATIONS					570.00	*
		Annual physical		1.00	570.00	570.00	
0012240	001-2240-6303 OPERATING SUPPLIES					1,000.00	*
		Ammunition for Fire Investigator Qualification		1.00	1,000.00	1,000.00	
0012240	001-2240-6305 UNIFORMS					1,075.00	*
		Uniform shirts, pants, and boots		1.00	1,075.00	1,075.00	
0012240	001-2240-6306 FIRE PREVENTION					3,800.00	*
		Kids Camp: T-Shirts, water bottles, fire prevention materials, hand outs, helmets stickers, and supplies		1.00	1,800.00	1,800.00	
		Citizen Fire Academy (CFA) Program: printing, training supplies, t-shirts, certificates, etc.		1.00	2,000.00	2,000.00	
0012310	001-2310-6101 SALARIES					762,914.00	
0012310	001-2310-6102- TEMPORARY HELP					52,110.00	
0012310	001-2310-6139 OVERTIME					4,500.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0012310	001-2310-6141 FICA EXPENSE					64,733.00	
0012310	001-2310-6142 GROUP HEALTH INSURANCE					105,052.00	
0012310	001-2310-6143 WORKERS' COMPENSATION					4,595.00	
0012310	001-2310-6145 UNEMPLOYMENT COMPENSATION					2,648.00	
0012310	001-2310-6146 RETIREMENT					86,454.00	
0012310	001-2310-6147 INCENTIVE PAY					6,000.00	
0012310	001-2310-6148 LONGEVITY PAY					9,255.00	
0012310	001-2310-6151- VACATION BUY-BACK					6,400.00	
0012310	001-2310-6152 ACCRUED LEAVE PAY					5,000.00	
0012310	001-2310-6204 TRAVEL					4,000.00	*
		International Association of Chiefs of Police (IACP) Conference		2.00	2,000.00	4,000.00	
0012310	001-2310-6206 TRAINING					5,900.00	*
		Chief of Police Sam Houston Training		1.00	450.00	450.00	
		Texas Police Chiefs Association Annual Conference (TPCA)		1.00	500.00	500.00	
		Texas Association of Property and Evidence Inventory Technicians (TAPEIT) Conference / Travel		1.00	1,075.00	1,075.00	
		Annual Mandatory CALEA (Commission on Accreditation for Law Enforcement Agencies) Conference		1.00	1,500.00	1,500.00	
		Required Texas Commission on Law Enforcement (TCOLE) training for Administrative Personnel		1.00	2,375.00	2,375.00	
0012310	001-2310-6207 PRE-EMPLOYMENT/SCREENINGS					11,670.00	*
		Psychological exams for new hires New hire Psychological exams adjustment $152 to $300 per person.		11.00	300.00	3,300.00	
		Polygraph exams for new hires New hire polygraph exams adjustment from $200.		11.00	200.00	2,200.00	
		Medical Exam blanket increase for new hire, fit for duty, post accident testing New hire sworn personnel medical exams a from $233 to $470 per person. Also, cos increase for after hours testing (new ra $55-drug, $35-breath/alcohol, trip charg $175. (Increase from $2563 to $5170)		11.00	470.00	5,170.00	
		Blanket increase for pre-employment		1.00	1,000.00	1,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
		test booklets and SWAT psych testing (Proctor Price)				
0012310	001-2310-6209	DUES & SUBSCRIPTIONS				3,348.00 *
		International Association of Chiefs of Police Dues for Chief and Asst. Chief Increase in membership dues		2.00	245.00	490.00
		Texas Police Chiefs Association - Chief and Asst. Chief		2.00	212.50	425.00
		Police Executive Research Forum		1.00	300.00	300.00
		Texas Commission on Law Enforcement Data Distribution System (TECLEDDS) Annual Subcription (required for access to TECLEOSE records)		1.00	705.00	705.00
		Texas Police Chief Association Foundation Recognition Program		1.00	1,200.00	1,200.00
		North Texas Police Chiefs Association Chief and Asst. Chief		2.00	15.00	30.00
		Texas Law Enforcement Records Association		1.00	40.00	40.00
		North Texas Crime Commission Dues		1.00	58.00	58.00
		Dues for Institute for Law Enforcement Administration (ILEA)		1.00	100.00	100.00
0012310	001-2310-6240	CELL PHONES				550.00 *
		Public Information Officer City owned cell phone - monthly charge (First Net / AT&T) $42 per month		1.00	550.00	550.00
0012310	001-2310-6261	VEHICLE MAINTENANCE				700.00 *
		Vehicle maintenance for 3 vehicles		1.00	700.00	700.00
0012310	001-2310-6262	GAS AND OIL				15,000.00
0012310	001-2310-6301	OFFICE SUPPLIES				4,795.00
0012310	001-2310-6302	POSTAGE				500.00
0012310	001-2310-6303	OPERATING SUPPLIES				670.00
0012310	001-2310-6308	PRINTING				715.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0012310	001-2310-6321 FIRE ARMS SUPPLIES					12,554.00	*
		Ammunition for the entire department		1.00	12,554.00	12,554.00	
0012320	001-2320-6226 MISC. CONTRACTUAL SERVICES					120,882.00	*
		Joint Animal Control with City of Keller FY 21/22 - $84, 272 FY 22/23 - $90, 781 FY 23/24 - $113,835 Projected FY 24/25 - $120, 882 (6% increase)		1.00	120,882.00	120,882.00	
0012330	001-2330-6101 SALARIES					70,680.00	
0012330	001-2330-6139 OVERTIME					1,795.89	
0012330	001-2330-6141 FICA EXPENSE					5,616.00	
0012330	001-2330-6142 GROUP HEALTH INSURANCE					15,007.00	
0012330	001-2330-6143 WORKERS' COMPENSATION					147.00	
0012330	001-2330-6145 UNEMPLOYMENT COMPENSATION					207.00	
0012330	001-2330-6146 RETIREMENT					7,993.00	
0012330	001-2330-6148 LONGEVITY PAY					140.00	
0012330	001-2330-6152- ACCRUED LEAVE PAY					800.00	
0012330	001-2330-6206 TRAINING					629.00	*
		Code enforcement officer Exam		1.00	25.00	25.00	
		NCTCOG Training		1.00	165.00	165.00	
		Building Professional Institute training for Code Enforcement Officer		1.00	185.00	185.00	
		Additional State Mandated Training		1.00	254.00	254.00	
0012330	001-2330-6209 DUES & SUBSCRIPTIONS					261.00	*
		Code Enforcement Association of Texas dues		1.00	30.00	30.00	
		American Association of Code Enforcement Dues		1.00	45.00	45.00	
		Code Enforcement Assoc of Texas		1.00	80.00	80.00	
		Texas Dept of Health Code Enforcement License Renewal		1.00	106.00	106.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0012330	001-2330-6231 LEGAL ADVERTISING				150.00	
0012330	001-2330-6235 FILING FEE				912.00	
0012330	001-2330-6261 VEHICLE MAINTENANCE				250.00	
0012330	001-2330-6262 GAS AND OIL				2,000.00	
0012330	001-2330-6286 MOWING EXPENSE				6,450.00	
0012330	001-2330-6305 UNIFORMS				310.00	*
	Code Enforcement Uniforms		1.00	310.00	310.00	
0012330	001-2330-6308 PRINTING				130.00	
0012330	001-2330-6313 SMALL TOOLS				61.00	
0012330	001-2330-6326 SAFETY EQUIPMENT/SUPPLIES				150.00	
0012340	001-2340-6226 MISC. CONTRACTUAL SERVICES				1,100,884.00	*
	Colleyville Annual Service Level share (NETCOM) FY 21/22 - $576, 418 FY 22/23 - $621,384 FY 23/24 - $713, 996 Projected FY 25 - $773,868 (8% increase)		1.00	773,868.00	773,868.00	
	Colleyville annual service level share for Jail Services FY 21/22 - $204,715 FY 22/23 - $290,578 FY 23/24 - $306, 848 Projected FY25 - $219,859		1.00	219,859.00	219,859.00	
	General and Admin charges for police admin, HR, and IT		1.00	54,913.00	54,913.00	
	Annual CAD/RMS Cost Share		1.00	40,244.00	40,244.00	
	CAD without boarders - CAD2CAD		1.00	12,000.00	12,000.00	
0012350	001-2350-6229 COMMUNITY RELATIONS				9,500.00	*
	Breast cancer awareness car decals		1.00	2,500.00	2,500.00	
	$4,000 base budget; $3k increase in budget for programs, banquets, NNO vendors/activities (FY23)		1.00	7,000.00	7,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0012350	001-2350-6308 PRINTING					100.00
0012360	001-2360-6101 SALARIES					625,139.00
0012360	001-2360-6139 OVERTIME					22,000.00
0012360	001-2360-6141 FICA EXPENSE					51,637.00
0012360	001-2360-6142 GROUP HEALTH INSURANCE					105,052.00
0012360	001-2360-6143 WORKERS' COMPENSATION					6,649.00
0012360	001-2360-6145 UNEMPLOYMENT COMPENSATION					1,449.00
0012360	001-2360-6146 RETIREMENT					73,490.00
0012360	001-2360-6147 INCENTIVE PAY					9,600.00
0012360	001-2360-6148 LONGEVITY PAY					9,156.00
0012360	001-2360-6151- VACATION BUY-BACK					1,600.00
0012360	001-2360-6152 ACCRUED LEAVE PAY					7,500.00
0012360	001-2360-6206 TRAINING					3,395.00 *
		Texas Commission on Law Enforcement (TCOLE) Training for CID Detectives		1.00	3,395.00	3,395.00
0012360	001-2360-6209 DUES & SUBSCRIPTIONS					355.00 *
		International Association of Chiefs of Police Dues for Captain Membership dues increase		1.00	220.00	220.00
		FBI National Academy Associates membership dues- Capt. Graves Membership for senior law enforcement professionals, providing training, leade networking Membership due increase $5		1.00	135.00	135.00
0012360	001-2360-6210 TECHNICAL & SCIENTIFIC					25,000.00 *
		Sexual Assault Exam Charges		1.00	1,500.00	1,500.00
		Medical Examiner and Drug Lab Charges; increase of $3/lab test (TCH/drug analysis) with increase in drug arrests. HB 1325 effective on 6/10/2019 now requi concentration testing on marijuana cases case will be accepted by District Attorn TX DPS lab, does not have capability to test. Due to THC testing, this line item already been exhausted for FY20. Before THC concentration testing was never requ Medical Examiner fees increase 5% effect		1.00	23,500.00	23,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0012360	001-2360-6226 MISC. CONTRACTUAL SERVICES				16,334.00 *
	Evidence/BioHazard Disposal services		1.00	700.00	700.00
	CID Database Service		1.00	5,760.00	5,760.00
	Leads on Line Pawn shop web program		1.00	3,961.00	3,961.00
	Cost increase from $3737 to $3961				
	Investigative Tools / Air cards		1.00	2,118.00	2,118.00
	Was $1800, increased to $2,118				
	Susteen Forensic Tool		1.00	1,495.00	1,495.00
	Renewal Increase $995 to $1,495				
	Drug destruction costs		1.00	2,300.00	2,300.00
0012360	001-2360-6261 VEHICLE MAINTENANCE				2,000.00 *
	Vehicle maintenance for 5 vehicles		1.00	2,000.00	2,000.00
0012360	001-2360-6262 GAS AND OIL				20,000.00
0012360	001-2360-6299 MISCELLANEOUS				170.00
0012360	001-2360-6308 PRINTING				365.00
0012360	001-2360-6322 CID SUPPLIES				2,710.00
0012370	001-2370-6101 SALARIES				1,411,655.00
0012370	001-2370-6139 OVERTIME				66,000.00
0012370	001-2370-6141 FICA EXPENSE				116,570.00
0012370	001-2370-6142 GROUP HEALTH INSURANCE				255,127.00
0012370	001-2370-6143 WORKERS' COMPENSATION				20,456.00
0012370	001-2370-6145 UNEMPLOYMENT COMPENSATION				3,519.00
0012370	001-2370-6146 RETIREMENT				165,902.00
0012370	001-2370-6147 INCENTIVE PAY				20,400.00
0012370	001-2370-6148 LONGEVITY PAY				10,130.00
0012370	001-2370-6151- VACATION BUY-BACK				5,400.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0012370	001-2370-6152 ACCRUED LEAVE PAY					10,200.00
0012370	001-2370-6206 TRAINING					16,215.00 *
		Mandatory Texas Commission on Law Enforcement (TCOLE) training per officer per year		20.00	810.75	16,215.00
0012370	001-2370-6209 DUES & SUBSCRIPTIONS					250.00 *
		Texas Tactical Police Officer Association		1.00	30.00	30.00
		International Association of Chiefs of Police Captain IACP dues increased		1.00	220.00	220.00
0012370	001-2370-6213 TUITION REIMBURSEMENT					5,000.00 *
		Tuition reimbursement		2.00	2,500.00	5,000.00
0012370	001-2370-6226- MISC. CONTRACTUAL SERVICES					2,150.00 *
		WCCTV wireless camera trailer warranty renewal. 2 year warranty plan.		1.00	2,150.00	2,150.00
0012370	001-2370-6261 VEHICLE MAINTENANCE					50,000.00 *
		Vehicle maintenance for 13 vehicles and 2 motorcycles		1.00	50,000.00	50,000.00
0012370	001-2370-6262 GAS AND OIL					125,000.00
0012370	001-2370-6284 EQUIPMENT MAINTENANCE					1,500.00
0012370	001-2370-6297 VACCINATIONS					320.00 *
		Preventative Hep B Vaccinations for new officers Reduced by $130 for FY23.		10.00	32.00	320.00
0012370	001-2370-6303 OPERATING SUPPLIES					1,200.00
0012370	001-2370-6305 UNIFORMS					74,356.00 *
		Patches and insignia replacement		1.00	225.00	225.00
		Replace leather gear		1.00	863.00	863.00
		Replacement Footwear for officers		1.00	2,400.00	2,400.00
		Replace 2 pants on average per officer		1.00	2,482.00	2,482.00
		Cold weather coats and rain gear		1.00	2,530.00	2,530.00
		Bicycle unit uniforms		1.00	3,300.00	3,300.00
		Replace 2 shirt average per officer		1.00	3,693.00	3,693.00
		Kevlar Vest replacement for 5 year end of life and new hire vests. 3 Kevlar vest replacements scheduled for FY 25		1.00	14,864.00	14,864.00
		Recurring funding for equipment/uniforms for new hires		1.00	43,999.00	43,999.00

CITY OF COLLEYVILLE

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0012370	001-2370-6308	PRINTING				130.00
0012380	001-2380-6101	SALARIES				245,645.00
0012380	001-2380-6139	OVERTIME				10,500.00
0012380	001-2380-6141	FICA EXPENSE				20,316.00
0012380	001-2380-6142	GROUP HEALTH INSURANCE				45,022.00
0012380	001-2380-6143	WORKERS' COMPENSATION				3,290.00
0012380	001-2380-6145	UNEMPLOYMENT COMPENSATION				621.00
0012380	001-2380-6146	RETIREMENT				28,914.00
0012380	001-2380-6147	INCENTIVE PAY				5,100.00
0012380	001-2380-6148	LONGEVITY PAY				3,128.00
0012380	001-2380-6152	ACCRUED LEAVE PAY				1,200.00
0012380	001-2380-6206	TRAINING				7,000.00 *
		School Based Law Enforcement Training		1.00	5,130.00	5,130.00
		National SRO Conference		1.00	1,870.00	1,870.00
0012380	001-2380-6209	DUES & SUBSCRIPTIONS				1,800.00 *
		National Association of School Resource Officers		6.00	300.00	1,800.00
0012390	001-2390-6101	SALARIES				72,728.00
0012390	001-2390-6139	OVERTIME				1,811.15
0012390	001-2390-6141	FICA EXPENSE				5,704.00
0012390	001-2390-6142	GROUP HEALTH INSURANCE				15,007.00
0012390	001-2390-6143	WORKERS' COMPENSATION				1,097.00
0012390	001-2390-6145	UNEMPLOYMENT COMPENSATION				207.00
0012390	001-2390-6146	RETIREMENT				8,119.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0012390	001-2390-6148 LONGEVITY PAY				28.00	
0012390	001-2390-6240 CELL PHONES				912.00	*
	City Owned Cell Phone for the Warrant Officer		1.00	912.00	912.00	
0013210	001-3210-6101 SALARIES				630,692.00	
0013210	001-3210-6102- TEMPORARY HELP				12,480.00	
0013210	001-3210-6139 OVERTIME				6,613.75	
0013210	001-3210-6141 FICA EXPENSE				50,511.00	
0013210	001-3210-6142 GROUP HEALTH INSURANCE				180,089.00	
0013210	001-3210-6143 WORKERS' COMPENSATION				10,095.00	
0013210	001-3210-6145 UNEMPLOYMENT COMPENSATION				3,185.00	
0013210	001-3210-6146 RETIREMENT				66,148.00	
0013210	001-3210-6148 LONGEVITY PAY				7,493.00	
0013210	001-3210-6152 ACCRUED LEAVE PAY				3,000.00	
0013210	001-3210-6204 TRAVEL				3,740.00	*
	North Texas Sport Turf Managers Association - athletic field maintenance staff to attend training opportunities		5.00	30.00	150.00	
	Texas Recreation and Parks Conference - North Region (Park Staff)		2.00	75.00	150.00	
	Texas Turf Grass Association Conference		2.00	245.00	490.00	
	Irrigation class, license testing, and conference		1.00	650.00	650.00	
	Horticulture Courses		1.00	700.00	700.00	
	National Recreation and Park Association Conference		1.00	800.00	800.00	
	Athletic Fields Maintenance Courses		1.00	800.00	800.00	
0013210	001-3210-6206 TRAINING				3,300.00	*
	International Society of Arboriculture CEU's Parks Supervisor		1.00	175.00	175.00	
	Certified Park and Recreation Professional (CPRP) CEU's -Parks & Recreation Director		1.00	450.00	450.00	
	Texas Department of Agriculture Non-Comercial Pesticide CEUs. Parks Supervisor Crew Leader		1.00	1,375.00	1,375.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
		Parks Maintenance Worker I and II				
		Irrigation CEUs for Irrigator and Licensed Irrigator class and testing for new irrigator. class & test 590 Renewal 110 CEU's 300		1.00	1,300.00	1,300.00
0013210	001-3210-6207	PRE-EMPLOYMENT/SCREENINGS				1,000.00
0013210	001-3210-6209	DUES & SUBSCRIPTIONS				2,410.00 *
		National Recreation and Park Association membership dues for the agency, 4 professional staff personnel and advisory board.		1.00	860.00	860.00
		National Arbor Day Foundation agency dues		2.00	25.00	50.00
		Texas Turf Grass Association Dues Supervisor Crew Leader		2.00	80.00	160.00
		Sports Turf Managers Association Dues Supervisor Crew Leader		2.00	95.00	190.00
		Texas Department of Agriculture Non-Comercial Pesticide License renewal fees for: Parks Supervisor Crew Leader (2) Maintenance (3)		6.00	100.00	600.00
		Texas Recreation and Parks Society membership dues for Parks Supervisor and Crew Leader		2.00	100.00	200.00
		International Society of Arboriculture Membership for Parks & Recreation Director and Supervisor		2.00	175.00	350.00
0013210	001-3210-6226	MISC. CONTRACTUAL SERVICES				115,450.00 *
		Mandated backflow testing on all irrigation systems properities include parks, municipal buildings, medians, entry signs, roundabouts. 41 total.		41.00	50.00	2,050.00
		Plant replacement of dead trees, shrubs and ground cover for parks, municipal buildings, medians and roundabouts.		1.00	500.00	500.00
		Wildlife management of beavers, bees and other nuisance wildlife that are a potential safety threat or may do potential damage to properities.		1.00	500.00	500.00
		Western Exterminating - Pest control for park offices, Webb House, park		1.00	2,900.00	2,900.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
		maintenace facility, Rock House, Bidault House, and concession stands.				
		Fire Ant control for 12 parks and properities.		1.00	7,000.00	7,000.00
		DART Right-of-way maintenance. Funding allows for area around bridge to have debris and trash removed as well as specifically identified tree issues encroaching the rail ROW.		1.00	8,500.00	8,500.00
		Pond maintenance for algea and weeds on 14 ponds located at 5 parks and properties.		1.00	10,000.00	10,000.00
		All parks - Tree trimming and removal of dead and unsafe trees over trails, and park amenities, or that could pose a damage threat to personal property.		1.00	24,000.00	24,000.00
		Additional parks maintenance		1.00	60,000.00	60,000.00
0013210	001-3210-6245	EQUIPMENT RENTAL				6,000.00 *
		Miscellaneous equipment rental for athletic field maintenance and repairs. Equipment to include roll offs, water pumps auger, trencher, rollers, etc.		1.00	2,000.00	2,000.00
		Equipment rental for facility and amenity maintenance, such as lifts, port-a-lets etc.		1.00	4,000.00	4,000.00
0013210	001-3210-6261	VEHICLE MAINTENANCE				6,000.00 *
		GIS fleet tracking annual fee		5.00	311.40	1,557.00
		Vehicle maintenance allocation for 7 park maintenance fleet, vehicles unit numbers: 502 508 523 525 526 547 585 Increase vehicle maintenance due to an i in trucks for the Beautification crew.		1.00	4,443.00	4,443.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0013210	001-3210-6262 GAS AND OIL					20,000.00 *
		Fuel and Oil for parks maintenance & athletic field equipment mowers, utility vehicles, tractors, sod cutters, groomers, etc.		1.00	4,000.00	4,000.00
		FY23 update for gas prices/CPI		1.00	16,000.00	16,000.00
0013210	001-3210-6284 EQUIPMENT MAINTENANCE					5,000.00 *
		Equipment Maintenance for park & athletic designated equipment such as: 2006 Club car 2004 Z mower 2013 Mule 2006 Kubota Tractor 2014 Toro Workman MDX 2010 JD Tractor Toro - Reel Mower JD - Reel Mower Toro - Workman/Spray rig (3) Groomers Sod Cutter		1.00	5,000.00	5,000.00
0013210	001-3210-6285 BUILDING MAINT & SUPPLIES					22,100.00 *
		Emergency plumbing services for 13 facilities		13.00	77.00	1,001.00
		Maintenance and repairs to HVAC units within park system		9.00	200.00	1,800.00
		Monitronics - alarm monitoring for 9 park buildings and facilities. Plus additional funding for batteries for systems and sensors.		9.00	300.00	2,700.00
		Miscellanous maintenance supplies for carpet cleaning, minor roof repairs, and building contractor services at park buildings		1.00	699.00	699.00
		Padlocks, locks, cores, and keys for assorted gates, electrical boxes, buildings and facilities.		1.00	1,000.00	1,000.00
		Annual maintenance supplies, paint, hardware, door closures, etc.		1.00	2,000.00	2,000.00
		Replacement of recepticles, switches, ballasts etc.		1.00	1,000.00	1,000.00
		Miscellanous contract painting or sealing of wood gables at City Park and Pleasant Run Park.		1.00	3,800.00	3,800.00
		Cleaning of the Parks Maintenance Building		1.00	8,100.00	8,100.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0013210 001-3210-6287 PROPERTY MAINTENANCE					50,000.00 *
	Masonry chalk, athletic field marking chalk.		1.00	1,500.00	1,500.00
	Musco lighting communication, software support for the athletic field Control Link lighting system.		1.00	1,000.00	1,000.00
	Athletic field materials used on warning tracks such as cinder or shale, etc. for softball fields at City Park.		1.00	500.00	500.00
	Maintenance and emergency repair to pumps and fountains located in city ponds.		1.00	2,011.00	2,011.00
	Chain link and split rail fence repairs for City Park, Sparger Park, Nature Center, Reagan Park and Kimzey Park.		1.00	1,500.00	1,500.00
	Sand for volleyball courts at City Park and McPherson Park.		1.00	2,500.00	2,500.00
	Calcine clay, drying agent for baseball and softball fields.		1.00	2,500.00	2,500.00
	Trash liners used at athletic complexes, dugouts and spectator areas.		1.00	1,500.00	1,500.00
	Miscellanous repairs to parks facilities and amenities as a result of vandalism, use and age.		1.00	1,500.00	1,500.00
	Miscellanous supplies for repairs and fabrication to park amenities and purchase of litter containers, lumber, hardware etc.		1.00	1,500.00	1,500.00
	Repair and replacement of damaged or out-dated park signs, playground signs, and assorted signage within the parks.		1.00	1,000.00	1,000.00
	Concrete, stone, and brick repair to flatwork, trails and pavilions.		1.00	1,500.00	1,500.00
	Miscellaneous athletic supplies, including bases, pitching rubbers, plugs, corner markers, batter's box clay bricks etc.		1.00	1,500.00	1,500.00
	Trash can liners and doggie dump bags for all parks and trails.		1.00	2,000.00	2,000.00
	Infield conditioner for baseball and softball fields at Reagan Park and City Park		1.00	2,500.00	2,500.00
	Electrical, repairs and installation of bulbs on athletic fields at City Park, Reagan Park, Pleasant run Soccer Complex and Pleasant Run Practice facility.		1.00	5,000.00	5,000.00
	Electrical repairs to park security lights, tennis lights, parking lot lights, etc.		1.00	2,989.00	2,989.00
	Sand, compost, and top dressing materials used for athletic fields maintenance.		1.00	3,500.00	3,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
		Athletic field marking paint for soccer, baseball and softball.		1.00	3,500.00	3,500.00	
		Playground parts and surfacing material.		1.00	4,000.00	4,000.00	
		Batting cage synthetic turf at Reagan Park, annual maintenance for synthetic turf.		1.00	250.00	250.00	
		Lightning detectors, annual maintenance, parts and components.		1.00	250.00	250.00	
		Shade fabric repair and maintenance picnic, playground, bleachers etc.		1.00	1,500.00	1,500.00	
		Decomposed granite and rock for trail use at Nature Center. Need major work on the granite trail due to flooding.		1.00	2,000.00	2,000.00	
		Mound clay and infield clay required for pitching mounds and infield maintenance at City Park and Reagan Park.		1.00	1,500.00	1,500.00	
		Scoreboards, bulbs and controller repair or replacement.		1.00	1,000.00	1,000.00	
0013210	001-3210-6301 OFFICE SUPPLIES					250.00	*
		Miscellanous office supplies for park offices and maintenance facility.		1.00	250.00	250.00	
0013210	001-3210-6303 OPERATING SUPPLIES					30,000.00	*
		Promotional supplies for ribbon cuttings, arbor day, other events and educational opportunities.		1.00	2,500.00	2,500.00	
		Irrigation parts to repair irrigation systems on the athletic fields to include; irrigation heads, pipe valves, wire, drip lines, valve boxes, diaphrams, double checks, quick couplers, controllers, fittings, reducers, splice kits, irrigation marker flags, tree bubblers, connectors, drainage pipe, collection boxes, inlet grates, and other miscellaneous irrigation items as necessary.		1.00	7,000.00	7,000.00	
		Irrigation parts such as heads, valves, nozzles, wire, pipe, glue, primer, valve boxes, bubblers, numerous fittings, etc. Funding allocated is for a total of 48 controllers, 774 valves, an estimated 7, 400 heads and nozzels and an underestimated 263,506 linear feet or 49.9 miles of pipe and associated fittings that comprise our current irrigation systems. Current funding level is $11.72 per zone.		1.00	20,500.00	20,500.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0013210	001-3210-6304 CHEMICALS					30,000.00 *
		Wetting agent for water conservation chemical for athletic playing fields at City Park and Pleasant Run Complex.		1.00	500.00	500.00
		Chemical application tracker agent, dye and foam for tracking chemical application.		1.00	800.00	800.00
		Tree maintenance for fertilizers, fungicides, insecticides, etc. all public areas. Add in organics.		1.00	1,847.00	1,847.00
		Ant bait to spot treat around playgrounds, volleyball courts, etc. Ant control program for athletic fields at City Park and Pleasant Run Soccer Complex.		1.00	4,670.00	4,670.00
		Fertilizer for athletic fields at City Park and Pleasant Run Soccer Complex. Organic materials.		1.00	9,030.00	9,030.00
		Pesticides / Herbicides / Fertilizers - General use all public areas. Organic products for parks. Pesticide / Herbicide for athletic fields at City Park and Pleasant Run Soccer Complex. Added $1000.00 for herbicide needed to spray out rye grass over seeding.		1.00	13,153.00	13,153.00
0013210	001-3210-6305 UNIFORMS					4,660.00 *
		Uniform pants for park & athletic staff. Increase in Parks staff (Beautification crew)		16.00	60.00	960.00
		Uniform shirts for park & athletic staff members. Increase in Parks staff (Beautification crew)		16.00	80.00	1,280.00
		Winter coat or bib coveralls for park & athletic maintenance staff members 2 year rotation. Increase in Parks staff (Beautification crew)		16.00	80.00	1,280.00
		City logo caps for park & athletic staff members. Increase in Parks staff (Beautification crew)		50.00	10.00	500.00
		Inclement weather gear for park & athletic maintenance staff members. Increase in Parks staff (Beautification crew)		16.00	40.00	640.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0013210	001-3210-6309 LANDSCAPE					32,000.00 *
		Replacement of sod in worn and bare areas on athletic fields due to compaction and high traffic on athletic fields at City Park and Pleasant Run Soccer Complex.		1.00	885.00	885.00
		Wildflower display areas, annual re-seeding of wildflowers at McPherson Park and Nature Center.		1.00	1,000.00	1,000.00
		Shrubs, groundcover, trees for various park areas.		1.00	5,000.00	5,000.00
		Overseeding of Pleasant Run Soccer Complex, Plaza, City Hall, Colleyville Center, etc.		1.00	6,500.00	6,500.00
		New and redesign landscape projects		1.00	18,615.00	18,615.00
0013210	001-3210-6313 SMALL TOOLS					3,000.00 *
		Lawn/Garden tools such as shovels, rakes, brooms, saw blades, chain, ect.		1.00	500.00	500.00
		Hand tools such as screwdrivers, wrenches, hammers, drills, etc.		1.00	500.00	500.00
		Athletic field tools, shovels, rakes, infield mats, spike drags, chalkers etc.		1.00	500.00	500.00
		Small engine equipment such as string trimmers, edgers, pumps, grounds vacuum, chain saws, power pole saw, tiller and miscellaneous small equipment as necessary.		1.00	1,500.00	1,500.00
0013210	001-3210-6314- BUILDING SUPPLIES					8,000.00 *
		Paper products and janitorial supplies for park restrooms, park maintenance facility, and park offices.		1.00	8,000.00	8,000.00
0013210	001-3210-6326 SAFETY EQUIPMENT/SUPPLIES					6,026.00 *
		Leather work boots for park & athletic maintenance staff. Increase in Parks staff (Beautification Crew)		16.00	150.00	2,400.00
		First aid supplies to include bandages, anti-bacterial ointment, sunscreen, mosquito repellent, ect.		1.00	720.00	720.00
		Safety gear for maintenance staff to meet OSHA guidlines to include, safety glasses, ear plugs, gloves, traffic vests, etc. Funding also allows for purchase of sun screen, mosquito repellent and first aid supplies. Safety and reflective gear for SH26 and Beautification crew.		1.00	2,906.00	2,906.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0013310	001-3310-6101 SALARIES				363,249.00
0013310	001-3310-6139 OVERTIME				15,124.12
0013310	001-3310-6141 FICA EXPENSE				29,281.00
0013310	001-3310-6142 GROUP HEALTH INSURANCE				95,297.00
0013310	001-3310-6143 WORKERS' COMPENSATION				8,597.00
0013310	001-3310-6145 UNEMPLOYMENT COMPENSATION				1,314.00
0013310	001-3310-6146 RETIREMENT				41,672.00
0013310	001-3310-6147 INCENTIVE PAY				600.00
0013310	001-3310-6148 LONGEVITY PAY				1,780.00
0013310	001-3310-6152 ACCRUED LEAVE PAY				2,000.00
0013310	001-3310-6206 TRAINING				10,093.00 *
	Work Zone Safety		6.00	200.00	1,200.00
	Pavement Markings (Sign Technician)		1.00	240.00	240.00
	Street and Road Maintenance (Streets & Drainage Operations and Maintenance Manager)		1.00	385.00	385.00
	Teex Training (2 Equipment Operators; 6 Field Technicians)		8.00	385.00	3,080.00
	Public Works Road-E-O 38% of $2,600 cost		1.00	988.00	988.00
	CDL Training		2.00	2,100.00	4,200.00
0013310	001-3310-6207 PRE-EMPLOYMENT/SCREENINGS				554.00 *
	Screenings		1.00	554.00	554.00
0013310	001-3310-6209 DUES & SUBSCRIPTIONS				694.00 *
	CDL Renewal (Equipment Operator X 3)		3.00	97.00	291.00
	Texas Water Utilities Association (TWUA) (Streets & Drainage Operations and Maintenance Manager, Equipment Operator)		2.00	100.00	200.00
	American Public Works Association (APWA) (Streets & Drainage Operations and Maintenance Manager)		1.00	203.00	203.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0013310	001-3310-6226 MISC. CONTRACTUAL SERVICES					6,180.00 *
		Networkfleet GPS Monitoring		1.00	2,180.00	2,180.00
		VueWorks Subscription		1.00	4,000.00	4,000.00
0013310	001-3310-6242 STREET LIGHTING					255,000.00 *
		Streetlighting Costs		1.00	255,000.00	255,000.00
0013310	001-3310-6245 EQUIPMENT RENTAL					5,000.00 *
		Rental of specialized equipment such as mini-excavators, motor graders, etc.		1.00	5,000.00	5,000.00
0013310	001-3310-6261 VEHICLE MAINTENANCE					7,050.00 *
		Vehicles 600E, 601E, 603E, 665, 676, 698		1.00	7,050.00	7,050.00
0013310	001-3310-6262 GAS AND OIL					35,000.00
0013310	001-3310-6284 EQUIPMENT MAINTENANCE					13,890.00 *
		Equipment 600, 601, 602, 606, 613, 616, 617, 661, 667, 672, 674, 683, 684, 685, 690, 691, 696		1.00	13,890.00	13,890.00
0013310	001-3310-6285 BUILDING MAINT & SUPPLIES					7,685.00 *
		Service Center floor mats contract (28% of $1,351)		1.00	380.00	380.00
		Misc. repairs to Service Center (28% of $6,000)		1.00	1,680.00	1,680.00
		Service Center custodial contract (28% of $11,629)		1.00	5,625.00	5,625.00
0013310	001-3310-6301 OFFICE SUPPLIES					500.00
0013310	001-3310-6305 UNIFORMS					4,920.00 *
		Uniform Rental and Miscellaneous Clothing Supply (5 Street Crew Personnel)		1.00	4,920.00	4,920.00
0013310	001-3310-6308 PRINTING					58.00
0013310	001-3310-6313 SMALL TOOLS					1,700.00
0013310	001-3310-6314- BUILDING SUPPLIES					10,555.00 *
		Paper Supplies for Service Center		1.00	555.00	555.00
		Street LIght Supplies		1.00	10,000.00	10,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0013310	001-3310-6317 TRAFFIC CONTROL SIGNS/SIGNALS					81,500.00 *
		ILA Grapevine Signal Maintenance		1.00	7,000.00	7,000.00
		Traffic Control Sign Replacement Program		1.00	28,500.00	28,500.00
		Signal Maint (2 Traffic Signals and 21 School Zone Flashers)		1.00	46,000.00	46,000.00
0013310	001-3310-6324- INFRASTRUCTURE REPAIR & MAINT					135,450.00 *
		Street Maintenance Supplies		1.00	85,450.00	85,450.00
		Miscellaneous Asphalt Repairs		1.00	50,000.00	50,000.00
0013310	001-3310-6326 SAFETY EQUIPMENT/SUPPLIES					2,825.00
0013310	001-3310-6360 MINOR OPERATING OUTLAY					15,850.00 *
		PW Operations Fitness Equipment Purchase of fitness equipment at PW Oper two treadmills, one elliptical, and dumb		1.00	15,850.00	15,850.00
0013310	001-3310-6805 TRANSFER TO CAPITAL PROJECTS					1,500,000.00
0013410	001-3410-6101 SALARIES					320,358.00
0013410	001-3410-6102 TEMPORARY HELP					25,500.00
0013410	001-3410-6141 FICA EXPENSE					27,100.00
0013410	001-3410-6142 GROUP HEALTH INSURANCE					45,022.00
0013410	001-3410-6143 WORKERS' COMPENSATION					279.00
0013410	001-3410-6145 UNEMPLOYMENT COMPENSATION					1,415.00
0013410	001-3410-6146 RETIREMENT					32,786.00
0013410	001-3410-6148 LONGEVITY PAY					1,988.00
0013410	001-3410-6152- ACCRUED LEAVE PAY					6,400.00
0013410	001-3410-6204 TRAVEL					4,250.00 *
		Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist (2 employees)		2.00	75.00	150.00
		Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Coordinator (2 employees)		2.00	75.00	150.00
		Texas Recreation and Park Society (TRAPS) State Conference Recreation Supervisor		1.00	345.00	345.00
		National Recreation & Park Association (NRPA) Conference Parks & Recreation Director		1.00	3,605.00	3,605.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0013410	001-3410-6207 PRE-EMPLOYMENT/SCREENINGS				2,000.00 *
	Background Checks - Instructors, Volleyball Coaches, Gym Monitors, etc.		1.00	1,000.00	1,000.00
	New staff and/or turnover		1.00	1,000.00	1,000.00
0013410	001-3410-6209 DUES & SUBSCRIPTIONS				804.00 *
	United States Tennis Association (USTA) Membership - Parks & Recreation Director		1.00	35.00	35.00
	Sam's Membership - Parks & Recreation Director		1.00	45.00	45.00
	Costco Membership - Parks & Recreation Director		1.00	55.00	55.00
	Texas Recreation and Park Society (TRAPS) Membership - Parks & Recreation Director		1.00	85.00	85.00
	Texas Recreation and Park Society (TRAPS) Membership - Recreation Supervisor		1.00	85.00	85.00
	National Recreation and Park Association (NRPA) Membership - Recreation Supervisor		1.00	99.00	99.00
	Texas Amateur Athletic Federation (TAAF) Membership - Parks & Recreation Director		1.00	200.00	200.00
	National Recreation and Park Association (NRPA) Membership - Parks & Recreation Director		1.00	200.00	200.00
0013410	001-3410-6226 MISC. CONTRACTUAL SERVICES				4,700.00 *
	Texas Junior Anglers - Fishing event for youth (fish stocking program and prizes) Increase in the Texas Junior Anglers fee stocking the pond and prizes.		1.00	4,700.00	4,700.00
0013410	001-3410-6236 ADVERTISING				3,000.00 *
	Advertising Events - Winter Ball, Bunny Brunch, Volleyball Leagues, and Summer Programs		1.00	300.00	300.00
	Advertising Brochures (3) - Fall, Winter/Spring and Summer		1.00	300.00	300.00
	Brochures - Creative layout, design and production of Recreation brochure three times annually (Winter/Spring, Summer, and Fall)		1.00	2,400.00	2,400.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0013410	001-3410-6246 OFFICE EQUIP & MAINTENANCE				250.00 *
	Laminator Maintenance Fee		1.00	250.00	250.00
0013410	001-3410-6257 RECREATION PROGRAM INSTRUCTORS				143,545.00 *
	Adult Enrichment Classes - Instructor Payments Increase in Adult recreation classes and at the REC		1.00	18,500.00	18,500.00
	Youth Development Classes - Instructor Payments Increase in youth recreation classes and at the REC.		1.00	25,045.00	25,045.00
	Tennis Program - Instructor Payments		1.00	15,000.00	15,000.00
	Youth Athletic Programs - Instructor Payment, Volleyball Game Officials and Gym Monitors. Increase in recreation youth leagues at		1.00	85,000.00	85,000.00
0013410	001-3410-6301 OFFICE SUPPLIES				300.00 *
	Miscellaneous Office Supplies - Writing instruments, binders, desk accessories, legal pads, three-ring binders, labels, post-it notes, and other miscellaneous office items as necessary.		1.00	300.00	300.00
0013410	001-3410-6302 POSTAGE				6,000.00 *
	Postage - Mailing the Recreation Brochure to Colleyville Residents (3 times per year - Fall, Winter/Spring, and Summer)		1.00	6,000.00	6,000.00
0013410	001-3410-6303 OPERATING SUPPLIES				400.00 *
	Batteries		1.00	100.00	100.00
	Card Stock, Specialty Paper & Foam Board - Advertising		1.00	100.00	100.00
	Copy and Fax Paper		1.00	200.00	200.00
0013410	001-3410-6305 UNIFORMS				2,000.00 *
	Staff Shirts - Uniform shirts (especially for special events and volleyball)		2.00	1,000.00	2,000.00
0013410	001-3410-6307 RECREATION PROGRAM SUPPLIES				55,000.00 *
	Tennis Program Supplies - Tennis ball, tennis ball hoppers		1.00	200.00	200.00
	Recreation Programs / Activities - Class materials and supplies Increase in recreation classes & program REC.		1.00	15,200.00	15,200.00
	Recreation Promotional Items - Custom giveaways for State of the City, Mayor		1.00	1,300.00	1,300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
		for the Day, School Presentations/Expos (pencils, pens, bags, water bottles, etc.)				
		Winter Ball (Jan.) - DJ, Snacks, Refreshments, Decorations, Supplies, Prizes, Photo Supplies		1.00	6,500.00	6,500.00
		Bunny Brunch/Lunch - Catered Menu, Plastic Eggs, Supplies, Prizes, Entertainment, Petting Zoo, Pony Rides, Inflatables, and Decorations		1.00	15,510.00	15,510.00
		Volleyball League Supplies - Uniforms and Trophies (Fall & Spring). Sand Volleyball Leagues - Champion Shirts (Fall, Spring, Summer, & Winter)		1.00	16,290.00	16,290.00
0013410	001-3410-6308	PRINTING				25,000.00 *
		Miscellaneous Printing (business cards, etc.)		1.00	1,000.00	1,000.00
		Brochure Printing (Recreation Sensation) - 3 times per year (Fall, Winter/Spring, and Summer)		1.00	24,000.00	24,000.00
0013410	001-3410-6328	RECREATION EQUIPMENT				25,000.00 *
		Tennis Equipment - Roll-Dri, Nets, Windscreen, Scorekeepers, Trash Cans		1.00	200.00	200.00
		Miscellaneous Recreation Equipment - Balls, Storage Bins, Tools, Cones, Game Equipment, etc. New and additional recreation equipment replacement balls and supplies.		1.00	20,000.00	20,000.00
		Volleyball Equipment - Ball Carts, Volleyballs, Ball Bags, Flags, Score Boards, etc. New volleyball equipment, nets, antennas stands, balls, carts, etc.		1.00	4,800.00	4,800.00
0013420	001-3420-6204	TRAVEL				575.00 *
		Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist		1.00	75.00	75.00
		Texas Recreation and Park Society (TRAPS) State Conference Recreation Supervisor		1.00	500.00	500.00

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0013420	001-3420-6207 PRE-EMPLOYMENT/SCREENINGS					100.00 *
		Annual Background Checks - Instructors		1.00	100.00	100.00
0013420	001-3420-6209 DUES & SUBSCRIPTIONS					216.00 *
		AARP - Annual membership dues		1.00	16.00	16.00
		Texas Recreation and Park Society (TRAPS) Membership - Senior Center Supervisor		1.00	100.00	100.00
		Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist - Senior Center		1.00	100.00	100.00
0013420	001-3420-6245 EQUIPMENT RENTAL					450.00 *
		Senior Health Fair - Table Rental		1.00	450.00	450.00
0013420	001-3420-6257 RECREATION PROGRAM INSTRUCTORS					20,000.00 *
		Senior Recreation Classes - Instructor Payments Increase in Senior classes and programs newly renovated facility.		1.00	20,000.00	20,000.00
0013420	001-3420-6261 VEHICLE MAINTENANCE					100.00 *
		Vehicle #507 - 2019 Ford (14 Passenger Shuttle)		1.00	100.00	100.00
0013420	001-3420-6262 GAS AND OIL					750.00 *
		Gas - Vehicle #507 (14 Passenger Shuttle - 2019 Ford)		1.00	750.00	750.00
0013420	001-3420-6284- EQUIPMENT MAINTENANCE					300.00 *
		Senior Center - Fitness Equipment Maintenance & Repairs		1.00	300.00	300.00
0013420	001-3420-6301 OFFICE SUPPLIES					250.00 *
		Senior Center Office Supplies - Pens, printer paper, note pads, etc.		1.00	250.00	250.00
0013420	001-3420-6302 POSTAGE					200.00 *
		Mailing of Marketing Materials/Postcards		1.00	200.00	200.00
0013420	001-3420-6303 OPERATING SUPPLIES					1,000.00 *
		Senior Center First Aid Supplies - Ice packs, gloves, bandages, etc.		1.00	38.00	38.00
		Senior Center Coffee Supplies - Coffee, filters, creamer, sugar, stir sticks, artificial sweetners, cups		1.00	570.00	570.00
		ID Printer - Supplies (Ribbon, Cards, etc.)		1.00	392.00	392.00

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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0013420	001-3420-6305 UNIFORMS					180.00 *
		Staff Shirts		3.00	60.00	180.00
0013420	001-3420-6307 RECREATION PROGRAM SUPPLIES					6,650.00 *
		Senior Center Facility Supplies - game supplies, storage racks, utility cart, etc.		1.00	925.00	925.00
		Senior Center Holiday Party - Catered dinner, drinks, decorations, prizes, supplies, photo supplies		1.00	1,250.00	1,250.00
		Senior Center Dances - Entertainment, snacks, door prizes, decorations & misc. event supplies		4.00	750.00	3,000.00
		Senior Center Special Events (Senior Health Fair & Miscellaneous Social Events) - entertainment, snacks, door prizes, decorations & misc. event supplies		1.00	1,475.00	1,475.00
0013420	001-3420-6308 PRINTING					100.00 *
		Senior Events - promotional fliers, postcards, etc.		1.00	100.00	100.00
0013420	001-3420-6314- BUILDING SUPPLIES					300.00 *
		Miscellaneous Building Supplies - Disinfectant wipes, laundry detergent, cleaning supplies, dishwasher detergent, and other supplies needed for basic building operation		1.00	300.00	300.00
0013420	001-3420-6328 RECREATION EQUIPMENT					200.00 *
		Senior Center Fitness Equipment - Replace worn / damaged items		1.00	100.00	100.00
		Senior Center Miscellaneous Equipment - Replace worn / damaged items		1.00	100.00	100.00
0013610	001-3610-6102- TEMPORARY HELP					70,000.00
0013610	001-3610-6204 TRAVEL					3,600.00 *
		Annual Conference: City-County Communications and Marketing Association (3CMA), Texas Association of Municipal Information Officers (TAMIO), or Government Social Media		2.00	1,800.00	3,600.00

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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0013610	001-3610-6209 DUES & SUBSCRIPTIONS					2,629.00	*
		Annual subscription to AP Stylebook		1.00	26.00	26.00	
		Annual dues - TAMIO		1.00	85.00	85.00	
		Canva Pro subscription		1.00	120.00	120.00	
		QR Code Generator subscription		1.00	210.00	210.00	
		City-County Communications and Marketing Association (3CMA) Annual Dues		1.00	375.00	375.00	
		Sign Up Genius subscription		1.00	325.00	325.00	
		Dallas Morning News subscription		12.00	24.00	288.00	
		Fort Worth Star Telegram subscription		12.00	26.00	312.00	
		Survey Monkey subscription		1.00	468.00	468.00	
		Issuu subscription (brochures)		1.00	420.00	420.00	
0013610	001-3610-6213- TUITION REIMBURSEMENT					7,000.00	
0013610	001-3610-6226 MISC. CONTRACTUAL SERVICES					70,703.00	*
		Graphic Design Work		1.00	5,000.00	5,000.00	
		Annual renewal and hosting fees for website + programming changes		1.00	16,000.00	16,000.00	
		Archive Social subscription		1.00	4,790.00	4,790.00	
		Mobile Texts		1.00	1,428.00	1,428.00	
		Facebook Boosts		1.00	1,500.00	1,500.00	
		Other City marketing efforts		1.00	5,000.00	5,000.00	
		City Fair		1.00	35,000.00	35,000.00	
		iStock photos subscription		1.00	350.00	350.00	
		Broadcast Music License		1.00	435.00	435.00	
		SESAC renewal (movie rights)		1.00	1,200.00	1,200.00	
0013610	001-3610-6301 OFFICE SUPPLIES					165.00	*
		General office supplies		1.00	165.00	165.00	
0013710	001-3710-6101 SALARIES					105,798.00	
0013710	001-3710-6102 TEMPORARY HELP					26,115.00	
0013710	001-3710-6139 OVERTIME					3,096.25	
0013710	001-3710-6141 FICA EXPENSE					10,440.00	
0013710	001-3710-6142 GROUP HEALTH INSURANCE					30,015.00	
0013710	001-3710-6143 WORKERS' COMPENSATION					2,334.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0013710	001-3710-6145 UNEMPLOYMENT COMPENSATION				1,015.00
0013710	001-3710-6146 RETIREMENT				12,015.00
0013710	001-3710-6147- INCENTIVE PAY				600.00
0013710	001-3710-6148 LONGEVITY PAY				865.00
0013710	001-3710-6204 TRAVEL				700.00 *
	10 Chamber Luncheons, TXAVM luncheons for Center Manager and Event Specialist Marketing and Branding		14.00	50.00	700.00
0013710	001-3710-6206- TRAINING				2,500.00 *
	Staff training Texas Association of Venue Managers		1.00	500.00	500.00
	Employee Development		1.00	2,000.00	2,000.00
0013710	001-3710-6209 DUES & SUBSCRIPTIONS				3,575.00 *
	Texas Association of Venues, Texas Venue Associations, small venues 2 memberships		5.00	500.00	2,500.00
	Membership-Center Manager International Association of Assembly Managers National Membership Group		1.00	475.00	475.00
	Texas Association of Venues		2.00	300.00	600.00
0013710	001-3710-6213- TUITION REIMBURSEMENT				5,000.00 *
	Kristi Isbell tuition reimbursement		1.00	5,000.00	5,000.00
0013710	001-3710-6226 MISC. CONTRACTUAL SERVICES				15,727.00 *
	Air conditioning servicing, insect control, grease trap, aire master, weekend cleaning services.		12.00	477.25	5,727.00
	Anticipate a 15% vendor increase plus weekend event maintenance (FY23)		1.00	10,000.00	10,000.00
0013710	001-3710-6245 EQUIPMENT RENTAL				500.00 *
			1.00	500.00	500.00
0013710	001-3710-6284- EQUIPMENT MAINTENANCE				2,500.00

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0013710	001-3710-6285 BUILDING MAINT & SUPPLIES				27,079.00 *
	Monitronix- Security System Monthly monitoring; assumes 15% increase for FY23		12.00	35.65	427.80
	BWS-Fire Alarm Monitoring 5% rate increase 2019; assumes 15% increase for FY23		4.00	155.25	621.00
	BWS-quarterly building sprinkler system and vent hood check; assumes 15% increase for FY23		4.00	161.00	644.00
	Cleaning tools including floor buffing pads, paint brushes, buckets for cleaning, ice, floor brooms etc used for ongoing cleaning of building; assumes 15% increase for FY23		12.00	172.50	2,070.00
	Quarterly Service filter changing system check, filter cleaning and maintenance on 6 AC units; assumes 15% increase for FY23		4.00	460.00	1,840.00
	Friday and Wednesday janitorial service; assumes 15% increase for FY23		24.00	555.45	13,330.80
	Quarterly Window washing inside and out of 4 large Paladium and all other other small windows in Center; assumes 15% increase for FY23		4.00	805.00	3,220.00
	Annual door maintenance 5% increase; assumes 15% increase for FY23		1.00	1,147.65	1,147.65
	Hufcor Annual Partition Maintenance of room dividers in large hall and small conference room 5% increase budgeted for 2019; assumes 15% increase for FY23		1.00	2,052.75	2,052.75
	Emergency/non preventative maintenance work on non-warranty repairs and maintenance of mechanical systems and equipment; assumes 15% increase for FY23		1.00	1,725.00	1,725.00
0013710	001-3710-6287 PROPERTY MAINTENANCE				2,875.00 *
	Monthly spraying of facility interior and exterior (Western Exterminators)		12.00	80.50	966.00
	Quarterly Grease Trap Cleaning		4.00	189.75	759.00
	Exterior paint and facade touch ups		1.00	1,150.00	1,150.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0013710	001-3710-6301 OFFICE SUPPLIES					1,250.00	
0013710	001-3710-6302 POSTAGE					100.00	
0013710	001-3710-6303 OPERATING SUPPLIES					11,845.00	*
		Flowers for lobby and restroom; assumes 15% vendor increase for FY23		12.00	40.25	483.00	
		6303-Operating Supplies copier paper, first aid supplies, duct tape, kitchen utensils as needed; assumes 15% vendor increase for FY23		4.00	115.00	460.00	
		Catering Supplies and Foods- offset by revenue charged to clients. Anticipate 3% increase in use/expense; assumes 15% vendor increase for FY23		12.00	448.50	5,382.00	
		Linen Service- $2.00 cost per linen/clients charged $5.00 per linen or linen provided free with standard business booking Monday-Friday 5% increase FY19 @ $12.50 $50/month; assumes 15% vendor increase for FY23		12.00	460.00	5,520.00	
0013710	001-3710-6305 UNIFORMS					1,000.00	*
		4 Employees: Annual update of City and Center branded shirts for events, work slacks for maintenance crew		1.00	1,000.00	1,000.00	
0013710	001-3710-6308 PRINTING					800.00	*
		Letterhead, business cards, fliers for conventions, customer satrisfaction surveys, rate cards, etc.; assumes 15% vendor increase for FY23		1.00	800.00	800.00	
0013710	001-3710-6309 LANDSCAPE					5,750.00	
0013710	001-3710-6314- BUILDING SUPPLIES					10,856.00	*
		Batteries for microphones; assumed 15% vendor increase for FY23		11.00	23.00	253.00	
		Floor Care Products including stripper and wax; assumed 15% vendor increase for FY23		10.00	230.00	2,300.00	
		Cleaning Supplies & Paper Products; assumed 15% vendor increase for FY23		12.00	586.50	7,038.00	
		Flourescent light bulb replacement; assumed 15% vendor increase for FY23		1.00	1,265.00	1,265.00	

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0013910	001-3910-6101 SALARIES				228,307.00
0013910	001-3910-6102- TEMPORARY HELP				12,480.00
0013910	001-3910-6141 FICA EXPENSE				18,737.00
0013910	001-3910-6142 GROUP HEALTH INSURANCE				30,015.00
0013910	001-3910-6143 WORKERS' COMPENSATION				139.00
0013910	001-3910-6145 UNEMPLOYMENT COMPENSATION				701.00
0013910	001-3910-6146 RETIREMENT				25,308.00
0013910	001-3910-6147- INCENTIVE PAY				600.00
0013910	001-3910-6148 LONGEVITY PAY				2,145.00
0013910	001-3910-6151- VACATION BUY-BACK				1,400.00
0013910	001-3910-6206 TRAINING				6,350.00 *
	HR Southwest Seminar - HR Director		1.00	1,000.00	1,000.00
	Records Management Training from the Texas State Library and Archives Commission		1.00	1,000.00	1,000.00
	Tyler Technologies Conference for 1 HR staff member		1.00	3,000.00	3,000.00
	Women in Govt - HR Analyst		1.00	100.00	100.00
	Fort Worth Human Resources Management Association (FWHRMA) Employment Law Seminar - HR Director		1.00	250.00	250.00
	Texas Municipal Human Resources Association (TMHRA) Annual Conference - HR Dir & HR Analyst		1.00	1,000.00	1,000.00
0013910	001-3910-6207 PRE-EMPLOYMENT/SCREENINGS				75.00 *
	Pre-employment screenings		1.00	75.00	75.00
0013910	001-3910-6208 ORGANIZATIONAL DEVELOPMENT				35,477.30 *
	General Fund: $35,895 (85%) Utility Fund: $5,843 (15%) TOTAL: $41,738.00 Benefit Bid Ad $75 Chili Cookoff $800 EAP $8,808 Employee Picnic $7,000 Flu Shots ($25 x 65) $1,625 HR Specialist Business Mgmt Daily $200 In-Service Day $10,000 Leadership Team Retreat $1,000 NCTCOG Training Account $1,000 Onboarding Box Lunches $500		1.00	35,477.30	35,477.30

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
	Recognition Certificate Booklets $100 Retirement Plaques $555 Team of Excellence Award Photos $75 Training $10,000				
0013910	001-3910-6209 DUES & SUBSCRIPTIONS				930.00 *
	Texas Municipal Human Resources Association (TMHRA) Membership Dues - HR Dir & HR Analyst		2.00	75.00	150.00
	Dallas Human Resources Association - HR Director		1.00	150.00	150.00
	Society for Human Resource Management (SHRM) Membership Dues - HR Dir & HR Analyst		2.00	250.00	500.00
			1.00	75.00	130.00
0013910	001-3910-6226 MISC. CONTRACTUAL SERVICES				116,808.00 *
	ERS Annual Fee (Texas Social Security Program)		1.00	35.00	35.00
	Texas Municipal Human Resources Association (MHRA) Luncheon		1.00	221.00	221.00
	Subscription to Strategic Government Resources (SGR) job board website for advertising open positions. Increase of 10% from previous year Increase in annual membership amount		1.00	500.00	500.00
	Labor Law Poster Compliance		1.00	650.00	650.00
	Classification and Compensation Study Annual Updates to Pay Plan		1.00	5,000.00	5,000.00
	Target Solution Training Software annual license (increase of 2% for software and increase in number of user accounts)		1.00	15,402.00	15,402.00
	RFP for compensation study with implementation in FY26		1.00	50,000.00	50,000.00
	City-wide health screening Increase by $20,000 due to rise in heal screening cost and account for additiona screenings to be conducted.		1.00	45,000.00	45,000.00
0013910	001-3910-6301 OFFICE SUPPLIES				1,050.00 *
			1.00	1,050.00	1,050.00

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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0013910	001-3910-6302 POSTAGE				120.00	*
			1.00	120.00	120.00	
0013910	001-3910-6303 OPERATING SUPPLIES				1,686.00	*
	HR fax machine replacement cartridge		1.00	51.00	51.00	
	Misc		1.00	1,635.00	1,635.00	
0013910	001-3910-6305- UNIFORMS				835.00	*
	Uniforms		1.00	835.00	835.00	
0013910	001-3910-6308 PRINTING				70.00	*
	Printing; Business Cards		1.00	70.00	70.00	
0014110	001-4110-6101 SALARIES				349,722.00	
0014110	001-4110-6102 TEMPORARY HELP				2,000.00	
0014110	001-4110-6126 MUNICIPAL JUDGE				154,200.00	
0014110	001-4110-6141 FICA EXPENSE				38,908.00	
0014110	001-4110-6142 GROUP HEALTH INSURANCE				90,045.00	
0014110	001-4110-6143 WORKERS' COMPENSATION				488.00	
0014110	001-4110-6145 UNEMPLOYMENT COMPENSATION				1,495.00	
0014110	001-4110-6146 RETIREMENT				55,156.00	
0014110	001-4110-6147- INCENTIVE PAY				600.00	
0014110	001-4110-6148 LONGEVITY PAY				875.00	
0014110	001-4110-6151- VACATION BUY-BACK				1,200.00	
0014110	001-4110-6204- TRAVEL				2,000.00	*
	TYLER TECHNOLOGIES CONFERENCE		1.00	2,000.00	2,000.00	
0014110	001-4110-6206 TRAINING				6,500.00	*
	4 REGISTRATIONS FOR TMCEC SEMINARS		6.00	50.00	300.00	
	TX MUNICIPAL COURT EDUCATION CENTER (TMCEC) - CONTINUING EDUCATION FOR 3 REQUIRED		4.00	150.00	600.00	
	CLERKS LEGISLATIVE UPDATE SEMINAR - DALLAS COURT ADMINISTRATOR AND CERTIFICATION TRAINING		2.00	125.00	250.00	
	LOCAL TRAINING FOR CERTIFIED CLERK		1.00	100.00	100.00	
	TMCEC TRAINING FOR COURT ADMINISTRATOR AND JUVENILE CASE MANAGER - AUSTIN - STATE MANDATORY		2.00	300.00	600.00	
	1 CLERK ATTEND THE NEW 32 HOUR TRAINING IN AUSTIN - REGISTRATION $200, MILEAGE		1.00	540.00	540.00	

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
		$225				
		NATIONAL CENTER FOR STATE COURTS- INSTITUTE FOR COURT MANAGEMENT Advanced Court Management Certification Deputy Court Administrator-6 COURSES		1.00	3,000.00	3,000.00
		2 ADDITIONAL OFFERED CONFERENCES BY THE TEXAS MUNICIPAL COURTS EDUCATION CENTER EDUCATION FOR MUNICIPAL COURT AWARENESS		1.00	350.00	350.00
		2 MENTAL HEALTH SEMINARS		1.00	100.00	100.00
		misc training		1.00	660.00	660.00
0014110	001-4110-6209	DUES & SUBSCRIPTIONS				735.00 *
		LEXIS NEXIS RISK SOLUTIONS - traffic law books		1.00	50.00	50.00
		NORTH TEXAS COURT CLERKS ASSOCIATION - 5 employees		5.00	55.00	275.00
		GOULDS LAW MANUAL UPDATE FOR JUDGE AND COURT STAFF		1.00	80.00	80.00
		TMCEC Dues		6.00	55.00	330.00
0014110	001-4110-6226	MISC. CONTRACTUAL SERVICES				41,675.00 *
		SAFESITE - document storage		1.00	1,250.00	1,250.00
		HIRED HANDS - translation services (foreign languages and sign language)		1.00	2,127.00	2,127.00
		Court legal fees		1.00	3,000.00	3,000.00
		Tyler Tech Case Resolution Bundle		1.00	3,648.00	3,648.00
		Tyler one-time cost to implement regional warrant interface. This will allow us to process warrants electronically		1.00	9,050.00	9,050.00
		Tyler recurring charges related to electronic warrant interface.		1.00	2,200.00	2,200.00
		Keller portion of Tyler warrant interface, one-time		1.00	11,250.00	11,250.00
		Keller portion of Tyler warrant interface, recurring		1.00	2,750.00	2,750.00
		Incode Court Case Mgt Suite Maint; CV portion from Tech fund that goes over FB		1.00	6,400.00	6,400.00
0014110	001-4110-6301	OFFICE SUPPLIES				1,000.00 *
		DEPOSIT SLIPS AND BANK BAGS FOR DAILY DEPOSIT		1.00	100.00	100.00
		STAPLES - 2 types of envelopes for court notification mailings		1.00	100.00	100.00
		misc. office supplies		1.00	800.00	800.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0014110	001-4110-6303 OPERATING SUPPLIES					7,668.00 *
		OFFICE DEPOT - receipt printer ribbons		1.00	300.00	300.00
		COLLEYVILLE - paper warrant issue		1.00	325.00	325.00
		KELLER - paper warrant issue		1.00	325.00	325.00
		SAFE SITE - document storage		1.00	500.00	500.00
		STAPLES - envelopes for mailing (2 types)		1.00	518.00	518.00
		STAPLES - mailing labels		1.00	600.00	600.00
		OFFICE DEPOT - thermal paper for payment receipts		1.00	800.00	800.00
		CPI ONE POINT - copy paper		1.00	1,200.00	1,200.00
		OFFICE DEPOT - ticket writer paper for PD		1.00	1,500.00	1,500.00
		CPI ONE POINT - paper for letters, dockets, & complaints		1.00	1,600.00	1,600.00
0014110	001-4110-6308 PRINTING					1,250.00 *
		STEVE STRANGE - printing of letterhead / envelopes		1.00	250.00	250.00
		KIT JONES INC - hard copy citations, warrant cards, and blue envelopes		1.00	1,000.00	1,000.00
0014110	001-4110-6360- MINOR OPERATING OUTLAY					6,700.00 *
		WALK THROUGH- METAL DETECTOR CURRENT METAL DETECTOR IN PLACE FOR OVE		1.00	6,700.00	6,700.00
0015110	001-5110-6101 SALARIES					113,586.00
0015110	001-5110-6139 OVERTIME					1,602.56
0015110	001-5110-6141 FICA EXPENSE					9,049.00
0015110	001-5110-6142 GROUP HEALTH INSURANCE					30,015.00
0015110	001-5110-6143 WORKERS' COMPENSATION					1,768.00
0015110	001-5110-6145 UNEMPLOYMENT COMPENSATION					414.00
0015110	001-5110-6146 RETIREMENT					12,878.00
0015110	001-5110-6148 LONGEVITY PAY					2,138.00
0015110	001-5110-6150 TOOL ALLOWANCE					960.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0015110	001-5110-6206 TRAINING					675.00	*
		Mechanical and Diagnostic and Repair Training (3 courses x $94.95/course)		3.00	95.00	285.00	
		Automotive Service Excellence (ASE) Certification Testing-Self-Study Program		1.00	140.00	140.00	
		Automotive Service Excellence (ASE) Master Certification Testing-Online Program		1.00	250.00	250.00	
0015110	001-5110-6207 PRE-EMPLOYMENT/SCREENINGS					100.00	
0015110	001-5110-6209 DUES & SUBSCRIPTIONS					2,805.00	*
		Texas Operator's License - Commercial		1.00	97.00	97.00	
		Mitchell Repair Annual Subscription		1.00	1,908.00	1,908.00	
		Encore Scan Tool Software Updates		1.00	800.00	800.00	
0015110	001-5110-6226- MISC. CONTRACTUAL SERVICES					1,868.00	*
		Networkfleet GPS Monitoring		1.00	1,868.00	1,868.00	
0015110	001-5110-6228 PROFESSIONAL MAINTENANCE					675.00	*
		Service Parts Cleaner		5.00	135.00	675.00	
0015110	001-5110-6261 VEHICLE MAINTENANCE					5,000.00	*
		Vehicles 300E, 301E, 302E, 507, 707		1.00	5,000.00	5,000.00	
0015110	001-5110-6262 GAS AND OIL					13,000.00	*
		Motor Pool Gas and Oil		1.00	3,675.00	3,675.00	
		All City Vehicles Bulk Oil		1.00	5,025.00	5,025.00	
		FY24 update		1.00	4,300.00	4,300.00	
0015110	001-5110-6284 EQUIPMENT MAINTENANCE					2,500.00	*
		Equipment 303 and 334		1.00	700.00	700.00	
		Back-up generator maintenance		1.00	1,800.00	1,800.00	
0015110	001-5110-6305 UNIFORMS					1,640.00	*
		Uniform Rental and Miscellaneous Clothing Supply (2 Fleet Personnel)		1.00	1,640.00	1,640.00	
0015110	001-5110-6313 SMALL TOOLS					1,150.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0015110	001-5110-6318 SHOP SUPPLIES				1,435.00	*
	Various Shop Supplies		1.00	1,435.00	1,435.00	
0015110	001-5110-6326 SAFETY EQUIPMENT/SUPPLIES				700.00	
0015710	001-5710-6101 SALARIES				154,726.00	
0015710	001-5710-6135- STANDBY PAY				7,700.00	
0015710	001-5710-6139 OVERTIME				4,477.00	
0015710	001-5710-6141 FICA EXPENSE				13,291.00	
0015710	001-5710-6142 GROUP HEALTH INSURANCE				30,015.00	
0015710	001-5710-6143 WORKERS' COMPENSATION				2,334.00	
0015710	001-5710-6145 UNEMPLOYMENT COMPENSATION				414.00	
0015710	001-5710-6146 RETIREMENT				18,915.00	
0015710	001-5710-6147- INCENTIVE PAY				600.00	
0015710	001-5710-6148 LONGEVITY PAY				2,033.00	
0015710	001-5710-6151- VACATION BUY-BACK				900.00	
0015710	001-5710-6152 ACCRUED LEAVE PAY				3,300.00	
0015710	001-5710-6204- TRAVEL				500.00	*
	Building Maintenance Seminars TBD (Facilities Manager and Building Maintenance Technician)		1.00	500.00	500.00	
0015710	001-5710-6206- TRAINING				1,800.00	*
	HVAC Continuing Education (Facility Manager)		1.00	300.00	300.00	
	Safety Training		1.00	500.00	500.00	
	Vocational Training (Building Tech)		1.00	1,000.00	1,000.00	
0015710	001-5710-6209- DUES & SUBSCRIPTIONS				100.00	*
	HVAC License (Facility Manager)		1.00	100.00	100.00	
0015710	001-5710-6226 MISC. CONTRACTUAL SERVICES				16,632.00	*
	Networkfleet GPS Monitoring		1.00	312.00	312.00	
	Fountain Maintenance Agreement		1.00	16,320.00	16,320.00	

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0015710	001-5710-6261 VEHICLE MAINTENANCE					1,500.00 *
		Vehicle 702E		1.00	1,500.00	1,500.00
0015710	001-5710-6262 GAS AND OIL					1,000.00
0015710	001-5710-6285 BUILDING MAINT & SUPPLIES					555,472.00 *
		City Hall/Library/Justice Center: Security Systems Maintenance and Supply		1.00	5,980.00	5,980.00
		Fire Stations 1, 2 and 3: HVAC Maintenance: Repairs, Service, Replacement		1.00	6,300.00	6,300.00
		City Hall/Library: Elevator Inspections and Maintenance Agreement		1.00	10,000.00	10,000.00
		Senior Center: Cleaning and Janitorial (Non-Discretionary/Ongoing)		1.00	22,741.00	22,741.00
		Fire Stations 1, 2 and 3: Miscellaneous Maintenance (general building repair, plumbing maintenance; backflow testing, etc.; includes Original Fire Station)		1.00	30,000.00	30,000.00
		City Hall/Library/Justice Center: Miscellaneous Maintenence (thermostat zone controllers, hot water actuators not covered in blanket maintenance, fire station rollup door repairs, miscellaneous)		1.00	38,170.00	38,170.00
		City Hall/Library/Justice Center: HVAC Maintenance & Repair		1.00	58,212.00	58,212.00
		City Hall/Library/Justice Center: Cleaning and Janitorial		1.00	154,437.00	154,437.00
		Public Works Service Center: Pest Control		1.00	260.00	260.00
		Misc Contracts: Light Bulb Disposal Contract		1.00	500.00	500.00
		Senior Center: Pest Control		1.00	570.00	570.00
		Senior Center: Fire Alarm Inspections and Monitoring		1.00	750.00	750.00
		Fire Stations 1, 2, 3, and original FS: Pest Control		1.00	1,500.00	1,500.00
		Library: Partition Door Service Plan		1.00	1,000.00	1,000.00
		Senior Center: Door Service Plan		1.00	2,000.00	2,000.00
		City Hall/Library/Justice Center: Backflow Testing		1.00	2,700.00	2,700.00
		Senior Center: Miscellaneous Maintenance (paint, hardware, door closures, locksets, keys, etc.)		1.00	1,250.00	1,250.00
		City Hall & Library: Automatic Door Maintenance		1.00	5,200.00	5,200.00
		Misc Contracts: Panic Button Monitoring		1.00	3,000.00	3,000.00
		Bidault and Webb House: Miscellaneous Maintenance		1.00	2,500.00	2,500.00
		Justice Center: Gate Maintenance Contract		1.00	2,550.00	2,550.00

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
	Senior Center: HVAC Maintenance and Repair		1.00	2,790.00	2,790.00
	Fire Stations 1, 2 and 3: Fire Alarm Inspections and Monitoring		1.00	7,000.00	7,000.00
	City Hall/Library/Justice Center: Pest Control		1.00	6,000.00	6,000.00
	Fire Administration: Cleaning and Janitorial		1.00	4,882.00	4,882.00
	City Hall/Library: Boiler Inspection and Maintenance		1.00	4,200.00	4,200.00
	City Hall/Library/Justice Center: Fire Alarm Inspections and Monitoring		1.00	6,700.00	6,700.00
	City Hall/Library/Justice Center: Floor Mats Contract		1.00	4,810.00	4,810.00
	City Hall/Library/Justice Center: Window Cleaning		1.00	4,945.00	4,945.00
	Plaza Stone Cleaning and Sealing		1.00	9,500.00	9,500.00
	Window Washing (Public Works Service Center)		1.00	1,200.00	1,200.00
	Recreation Center Backflow Testing		1.00	1,300.00	1,300.00
	Recreation Center Fire Alarm Inspections and Monitoring		1.00	5,320.00	5,320.00
	Recreation Center HVAC Maintenance/Repair		1.00	15,000.00	15,000.00
	Recreation Center: Cleaning and Janitorial		1.00	75,700.00	75,700.00
	Recreation Center: Miscellaneous Maintenance		1.00	30,000.00	30,000.00
	Recreation Center: Panic Button Monitoring		1.00	3,000.00	3,000.00
	Recreation Center: Pest Control		1.00	4,500.00	4,500.00
	Business Center: Cleaning and Janitorial		1.00	4,741.00	4,741.00
	Fire Stations 1,2,3: Diesel Exhaust Service & Maint. Agreement		1.00	2,685.00	2,685.00
	Senior Center: Window Cleaning		1.00	2,000.00	2,000.00
	Parks Facility: Cleaning and Janitorial		1.00	9,579.00	9,579.00
0015710	001-5710-6303 OPERATING SUPPLIES				250.00 *
	Tapes, Access Cards, etc.		1.00	250.00	250.00
0015710	001-5710-6305 UNIFORMS				500.00 *
	Uniforms and Misc Clothing Supply (Building Technician, Facility Services Manager)		1.00	500.00	500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0015710	001-5710-6313 SMALL TOOLS				850.00
0015710	001-5710-6314- BUILDING SUPPLIES				7,500.00 *
	Lighting Supplies/Bulbs (Fire Stations 1, 2 and 3)		1.00	2,500.00	2,500.00
	Lighting Supplies (City Hall/Library/Justice Center)		1.00	5,000.00	5,000.00
0015710	001-5710-6326 SAFETY EQUIPMENT/SUPPLIES				450.00
0015910	001-5910-6101 SALARIES				299,696.00
0015910	001-5910-6102- TEMPORARY HELP				30,000.00
0015910	001-5910-6139 OVERTIME				733.62
0015910	001-5910-6141 FICA EXPENSE				25,464.00
0015910	001-5910-6142 GROUP HEALTH INSURANCE				45,022.00
0015910	001-5910-6143 WORKERS' COMPENSATION				349.00
0015910	001-5910-6145 UNEMPLOYMENT COMPENSATION				1,725.00
0015910	001-5910-6146 RETIREMENT				27,625.00
0015910	001-5910-6148 LONGEVITY PAY				633.00
0015910	001-5910-6152- ACCRUED LEAVE PAY				1,800.00
0015910	001-5910-6204 TRAVEL				4,968.00 *
	Texas Association of Governmental Information Managers (TAGITM) Hotel Fee Updated Name + Projected 5% Increase ($6 2 seats)		2.00	609.00	1,218.00
	Mileage Re-imbursement for travel and exp.		2.00	650.00	1,300.00
	Per Diem for Training & Conference		2.00	630.00	1,260.00
	TAGITM Conference Fee Updated Name + Projected %5 Increase ($6 2 seats), Moved from Dues 6209 FY25		2.00	595.00	1,190.00
0015910	001-5910-6206 TRAINING				23,069.00 *
	Installation, Storage, and Compute with Windows Server 2022 (20740WV - Updated 55382) Updated Name, Price, and Training Conten		1.00	3,986.00	3,986.00
	CBT Nuggets - Online training for staff Updated Name & Breakdown of unit cost Li (x7) + Projected 5% Increase		7.00	803.00	5,621.00
	CISCO ICND1 v3.0 - Interconnecting		1.00	3,775.00	3,775.00

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
	Cisco Networking Devices				
	CISCO ICND2 v3.0 - Interconnecting Cisco Networking Devices, Part 2 Updated Name + Projected 5% Increase		1.00	3,775.00	3,775.00
	City Staff - Individual Security Training KNOWBe4 Updated Name + Projected 5% Increase		1.00	5,912.00	5,912.00
0015910	001-5910-6209 DUES & SUBSCRIPTIONS				767.00 *
	TX Assoc. of Govt. Info. Tech Mgrs. (TAGITM) Projected 5% Increase		2.00	147.00	294.00
	Texas Association of State systems for Computing and Communications Projected 5% Increase		1.00	473.00	473.00
0015910	001-5910-6225 COMPUTER SERVICES				185,489.10 *
	PD - Verizon Aircards (SIM) x21 (CID, SIU, LDR, CODE, LPR HWY 26) Updated Name + Projected 5% Increase (Ba VZW SIM annual per $588), Consolidated f & AC		25.00	617.40	15,435.00
	PARKS - Spectrum Maintenance & Cable Fees Updated Name + Projected 5% Increase ($9 base annual TV cost), Consolidated from added at $9 each ($216 base annual)		1.00	1,272.00	1,272.00
	ISM - Internet redundancy on-going cost (SD-WAN/PepLink) Updated Name + Projected 5% Increase (AT solution EoL, new SD-WAN/Other solution replacement TBD)		1.00	2,520.00	2,520.00
	CD - Building Inspections 4 Aircards (Verizon) Updated Name + Projected 5% Increase		4.00	617.40	2,469.60
	FIRE - Operations Verizon Aircards (SIM) x16 Updated Name + Projected 5% Increase (Ba SIM annual per $588), Consolidated from Prevention		16.00	617.40	9,878.40
	PD - Verizon Aircards (SIM) x21 (Patrol) Updated Name + Projected 5% Increase		29.00	617.40	17,904.60
	FIRE - PSTRAX (Operations Fire Check software maintenance) Consolidated from FireCheckoff.com (olde solution and line item) to PSTRAX		1.00	6,224.00	6,224.00
	FIRE - Pediatric Emergency Standards Inc Updated Name + Projected 5% Increase		1.00	2,467.50	2,467.50

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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
	ISM - City Hall Datacenter Warranty		1.00	11,000.00	11,000.00
	ISM - Adobe Creative Cloud Licensing (x60 LGA pricing)		1.00	20,300.00	20,300.00
	Updated Name & Annual Cost - Migration f EoL\EoS on-premise AP11 to APCC ($0 cost monthly per user with LGA vs. $20 monthl without) + 5 device licenses @$531.87 pe 3 PARKS) + funds for additional 8 licens (Council, PD, Fire)				
	ISM - Cisco Devise Licensing Refresh (Annual Cost)		1.00	23,000.00	23,000.00
	Updated Name & Annual Cost, Increase in devices & 5% estimate Increase				
	ISM - VZW Mobile Device Management ($1. 50 per device)		1.00	1,575.00	1,575.00
	Updated Name + Projected 5% Increase				
	ISM - Network Monitoring, Mapping, and Vulnerability Assessment & Services		1.00	13,570.00	13,570.00
	Updated Name & Annual Costs, Consolidate 6226 NetBrain & Landguard (Switching to MSP Lumos)				
	ISM - Annual Cybersecurity Solution		1.00	34,873.00	34,873.00
	Updated Name + Projected 5% Increase				
	FIRE - ESO Emergency Reporting		1.00	6,000.00	6,000.00
	New Fire Department Software FY25 (See: Folden for details)				
	SSO Citywide		1.00	17,000.00	17,000.00
0015910	001-5910-6226 MISC. CONTRACTUAL SERVICES				354,607.30 *
	FIRE - Active 911		70.00	13.13	919.10
	Updated Name + Projected 5% Increase				
	ISM - American Answering Services (24/7 on-call answering service)		12.00	280.00	3,360.00
	Updated Name & Annual Cost (Rate range i $170 - $280, potential charge per call) Projected 5% Increase				
	FIRE - Haligan Daily Apparatus Maintenance		1.00	1,470.00	1,470.00
	Updated Name + Projected 5% Increase				
	PW - Fleet Vehicle Maintenance DB software (ManagerPlus Cloud Lic.)		1.00	1,710.00	1,710.00
	Updated Name + Projected 5% Increase				
	CS - Swagit Online Webcast Annual Agreement		1.00	17,850.00	17,850.00
	Updated Name + Projected 5% Increase				
	ISM - Laserfiche: Enterprise Rio Lic. Suite (DocuNav)		1.00	25,126.00	25,126.00
	Updated Name + Projected 5% Increase (52 concurrent users)				
	ISM - Microsoft Licensing Server/Office/Exchange/Sharepoint		1.00	34,557.60	34,557.60
	Updated Name + Projected 5% Increase,				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2025 Proposed
Consolidated from 6225 Windows Server 20 Licensing				
FIN - Munis ERP annual Maintenance Contract		1.00	31,171.00	31,171.00
Updated Name + Projected 5% Increase				
ENGR - AutoDesk Software		1.00	2,835.00	2,835.00
Updated Name & Annual Cost ($2696.86) + 5% Increase				
ISM - HOSTMONITOR Service Server/Network Software		1.00	1,364.00	1,364.00
Updated Name + Projected 5% Increase				
FIN - Tyler Unlimited Client Access Maintenance		1.00	1,874.00	1,874.00
Updated Name + Projected 5% Increase				
ISM - C4RW-GIS TRAK Annual Maintenance		1.00	2,625.00	2,625.00
Updated Name + Projected 5% Increase				
ISM - Gov Connection Customer Response Module (CRM) Hosting		1.00	3,436.00	3,436.00
Updated Name + Projected 5% Increase (1/ 1/3 in drainage; 1/3 in utility support)				
ISM - Digital cloud Fax (eFax Corporate Solutions)		1.00	3,255.00	3,255.00
Updated Name + Projected 5% Increase				
ISM - Barracuda Email Archiver		1.00	4,095.00	4,095.00
Updated Name + Projected 5% Increase				
ISM - Barracuda Spam Filter		1.00	5,192.00	5,192.00
Updated Name + Projected 5% Increase				
ISM - Ocularis Camera Maintenance (STS360)		1.00	5,565.00	5,565.00
Updated Name + Projected 5% Increase				
ISM - Barracuda Essentials Compliance Annual License		1.00	11,068.60	11,068.60
Updated Name & Annual Cost (BC Essential Solution in-place at $11,068.60 per FY24 Projected 5% Increase				
FIRE - Emergency Reporting Software Maintenance Reporting Systems INC.		1.00	5,573.00	5,573.00
Updated Name + Projected 5% Increase				
FIN - Tyler Overflow		1.00	5,648.00	5,648.00
Updated Name + Projected 5% Increase (Fu historically utilized with FINC for addi Tyler charges)				
ISM - Blade Repair/Replace (Service IT Direct)		1.00	6,416.00	6,416.00
Updated Name + Projected 5% Increase				
HR - NeoGov maintenance contract (applicant tracking software)		1.00	7,140.00	7,140.00
Updated Name + Projected 5% Increase				
CS - Agenda management Software (CIVIC PLUS)		1.00	9,627.00	9,627.00
Updated Name + Projected 5% Increase				
ISM - VMWARE Support & Licensing Updates		1.00	12,700.00	12,700.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
		Consolidated from VMWare View				
		FIN - Tyler Tech Disaster Recovery		1.00	16,381.00	16,381.00
		Updated Name + Projected 5% Increase				
		CS - Digitizing documents to Laserfiche annual funding (DocuNav)		1.00	12,600.00	12,600.00
		Updated Name + Projected 5% Increase				
		FIN - Munis Operating System and Database Administration (OSDBA) Support and DR site		1.00	17,137.00	17,137.00
		Updated Name + Projected 5% Increase				
		FIRE - Crew Sense (Fire Scheduling)		1.00	4,784.00	4,784.00
		Updated Name + Projected 5% Increase				
		ISM - Veeam Backup & Replication Enterprise Licensing		1.00	13,917.00	13,917.00
		Updated Name + Projected 5% Increase (Co increase in FY24 to $12,567.92 from $703				
		ISM - WebEx Annual Licensing		1.00	7,140.00	7,140.00
		Updated Name + Projected 5% Increase wit and monthly license cost changes ($2000				
		CS - JustFOIA (New FY25 Software)		1.00	9,800.00	9,800.00
		Updated name + cost for specific CS FOIA (was broadly scoped in years prior)				
		CD - EnerGov Software Maintenance		1.00	57,603.00	57,603.00
		Updated Name + Projected 5% Increase				
		ISM - Lumos T1/T2 40 hr retainer for IT Support		1.00	4,536.00	4,536.00
		Updated Name + Projected 5% Increase				
		Time and Attendance Maintenance		1.00	4,107.00	4,107.00
		Time and Attendance Mobile Access Maint		1.00	1,234.00	1,234.00
		touchscreen 10 proximity readers for timeclock maintenance		10.00	79.10	791.00
0015910	001-5910-6240	CELL PHONES				617.40 *
		ISM - Aircard for hotspot		1.00	617.40	617.40
		Updated Name + Projected 5% Increase				
0015910	001-5910-6246	OFFICE EQUIP & MAINTENANCE				35,053.00 *
		ISM - UPS Annual Battery replacement City Hall		1.00	2,293.00	2,293.00
		Updated Name + Projected 5% Increase				
		AV - Council Chamber Projector\Equipment Replacement Fund		1.00	3,360.00	3,360.00
		Updated Name + Projected 5% Increase				
		AV - Equipment City Hall, Library, and Colleyville Center Repair and Maintenance (break/fix annual budget)		1.00	29,400.00	29,400.00
		Updated Name + Projected 5% Increase				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0015910	001-5910-6261 VEHICLE MAINTENANCE				922.00 *
	2005 Ford Expedition maintenance		1.00	922.00	922.00
	Projected 5% Increase				
0015910	001-5910-6262 GAS AND OIL				525.00 *
	2005 Ford Expedition Gas/Oil		1.00	525.00	525.00
	Projected 5% Increase				
0015910	001-5910-6301 OFFICE SUPPLIES				50.00
0015910	001-5910-6302 POSTAGE				500.00 *
	Shipping for Equipment returns		1.00	500.00	500.00
0015910	001-5910-6305 UNIFORMS				900.00 *
	Staff shirts & uniforms		16.00	45.00	900.00
	Updated Name				
0015910	001-5910-6312 COMPUTER SUPPLIES				9,560.00 *
	Miscellaneous Computer Supplies		1.00	1,575.00	1,575.00
	Projected 5% Increase				
	Toner/Ink for printers city-wide		1.00	7,985.00	7,985.00
	Projected 5% Increase				
0015910	001-5910-6809- TRANSFER TO CABLE/CAP EQUIP				117,000.00 *
	Annual transfer to the Vehicle & Equipment Replacement Fund for technology replacement. Includes: laptops, desktops, monitors, phones, security cameras, switches, servers, and iPads		1.00	117,000.00	117,000.00
0015920	001-5920-6101 SALARIES				15,164.00
0015920	001-5920-6141 FICA EXPENSE				1,174.00
0015920	001-5920-6142 GROUP HEALTH INSURANCE				2,101.00
0015920	001-5920-6143 WORKERS' COMPENSATION				70.00
0015920	001-5920-6145 UNEMPLOYMENT COMPENSATION				29.00
0015920	001-5920-6146 RETIREMENT				1,671.00
0015920	001-5920-6147- INCENTIVE PAY				84.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0015920	001-5920-6148 LONGEVITY PAY				98.00
0015920	001-5920-6204- TRAVEL				2,757.30 *
	Esri World User Conference Hotel Annual San Diego, CA Updated Projected 5% Increase with PerDi changes from GSA.Gov website		1.00	2,284.80	2,284.80
	Mileage reimbursement Projected 5% Increase		1.00	472.50	472.50
0015920	001-5920-6206 TRAINING				5,250.00 *
	ESRI Training Projected 5% Increase		1.00	5,250.00	5,250.00
0015920	001-5920-6209- DUES & SUBSCRIPTIONS				4,063.25 *
	Southcentral ARC User Group (SCUAG) Membership Projected 5% Increase		1.00	68.25	68.25
	GIS Professional Certification Renewal Multi-year certificate renewal required GIS Manager. Unknown cost, so moved fund 6206 Training (MS Sharepoint Training) t		1.00	3,995.00	3,995.00
0015920	001-5920-6226 MISC. CONTRACTUAL SERVICES				44,820.00 *
	Plotter Maintenance Agreement & Replacement Consolidated funds for new plotter purch and/or new service agreement. Current H end of support and is beyond 5-year life expectancy.		1.00	7,180.00	7,180.00
	Development Services-Application Service Consulting Fund utilized for GIS development consul services for the city.		1.00	4,000.00	4,000.00
	I-Communities NCTCOG-Annual Maintenance agreement (NearMap Solution) This is a multi-year agreement that last years. Renewal is expected FY25. 5% projected increase added onto the $48		1.00	5,040.00	5,040.00
	Enterprise License Agreement (ESRI)		1.00	28,600.00	28,600.00
0015920	001-5920-6301 OFFICE SUPPLIES				5,430.00 *
	Plotter Paper Rolls 36"		4.00	100.00	400.00
	Outside Plotter Prints larger than 36"		1.00	780.00	780.00
	Plotter Ink		2.00	1,250.00	2,500.00
	Office Supplies - Printing and Binding (Map Books)		1.00	1,750.00	1,750.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0015920	001-5920-6305 UNIFORMS					90.00	*
		Staff shirts & uniforms		1.00	90.00	90.00	
0016310	001-6310-6810 CAPITAL EQUIPMENT RESERVE					500,000.00	*
		Fire Apparatus replacement program		1.00	150,000.00	150,000.00	
		Vehicle and Capital Equipment Replacement		1.00	221,000.00	221,000.00	
		increase for public safety		1.00	129,000.00	129,000.00	
0019999	001-9999-6203- INSURANCE SHARE					302,493.00	*
		Error and Omissions Insurance - projected 5% increase		1.00	12,362.00	12,362.00	
		Auto Physical Insurance - projected 5% increase		1.00	33,183.00	33,183.00	
		Law Enforcement Liability Insurance - estimated 10% increase		1.00	30,000.00	30,000.00	
		Sewage Insurance - projected flat		1.00	5,336.00	5,336.00	
		Auto Liability Insurance - projected 15% increase		1.00	29,930.00	29,930.00	
		General Liability Insurance - projected 5% increase		1.00	6,506.00	6,506.00	
		Cyber Insurance - projected 10% increase		1.00	390.00	390.00	
		Real/Personal Property insurance - projected 25% increase		1.00	182,183.00	182,183.00	
		Mobile Equipment Insurance - projected 5% increase		1.00	2,603.00	2,603.00	
0019999	001-9999-6234- CREDIT CARD CONV FEES					22,500.00	
0019999	001-9999-6238- ELECTRICITY					400,000.00	
0019999	001-9999-6241- TELEPHONE					220,808.00	*
		AT&T bill- $4,400 per month		12.00	4,400.00	52,800.00	
		Charter Comms, $10,500/month		12.00	10,500.00	126,000.00	
		SmartNet contract- annual maintenance fee for new phone equipment		1.00	21,000.00	21,000.00	
		Frontier plan - $84/mo		12.00	84.00	1,008.00	
		General Increase		1.00	20,000.00	20,000.00	
0019999	001-9999-6246- OFFICE EQUIP & MAINTENANCE					45,000.00	*
		Lease of Copiers and Maintenance (General Fund Portion)		1.00	45,000.00	45,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: GENERAL FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0019999	001-9999-6248-	GAS				42,000.00
0019999	001-9999-6251-	T.R.A. WATER				300,000.00
0019999	001-9999-6281-	COMMUNICATIONS MAINTENANCE				200,000.00
0019999	001-9999-6302-	POSTAGE				15,880.00
0019999	001-9999-6817-	TRANSFER TO DEBT SERVICE				552,000.00

TOTAL GENERAL FUND 872,015.04

City of Colleyville	2019	2020	2021	2022	2023	2024		2025	2026	2027	2028	2029	2030
Utilities Fund Projection - Operating			Actual			Original Budget	Revised Estimate	Proposed Budget			Projected Budget		
Revenues:													
SALE OF MATERIAL	1,768	3,391	3,214	4,311	3,240	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY	-	971	-	21,305	2,049	-	-	-	-	-	-	-	-
INVESTMENT INCOME/(LOSSES)	165,034	104,305	16,365	(81,715)	351,848	150,000	500,000	200,000	200,000	200,000	200,000	200,000	200,000
MISCELLANEOUS	16,938	8,505	14,438	16,192	17,173	15,000	17,000	17,000	17,680	18,387	19,123	19,888	20,683
WATER REVENUE-BASE RATE	2,968,270	1,610,947	2,056,262	1,966,751	2,171,138	2,190,683	2,297,981	2,373,871	2,468,826	2,567,579	2,670,283	2,777,094	2,888,178
SEWER REVENUE-BASE RATE	1,525,816	1,241,759	1,423,463	1,513,305	1,566,422	1,628,164	1,614,604	1,722,064	1,790,946	1,862,584	1,937,087	2,014,571	2,095,154
T.R.A TRUE-UP	-	-	-	995,679	1,627,558	-	-	-	-	-	-	-	-
SEWER INSTALLATION	10,800	7,200	6,800	4,500	1,900	4,000	200	2,000	2,000	2,000	2,000	2,000	2,000
WATER INSTALLATION	35,890	24,430	16,920	18,306	40,731	20,000	32,000	20,000	20,000	20,000	20,000	20,000	20,000
WATER REVENUE-VOLUME RATE	7,383,775	10,123,865	9,710,458	12,108,308	13,114,292	16,027,206	13,500,000	16,027,206	16,828,566	17,669,995	18,553,494	19,481,169	20,455,227
SEWER REVENUE-VOLUME RATE	2,873,370	2,964,397	3,306,952	3,784,632	3,854,630	3,862,562	3,940,000	3,862,562	4,055,691	4,258,475	4,471,399	4,694,969	4,929,717
ENGINEERING & DEVELOP CHARGES	9,437	62,217	-	16,343	-	5,000	-	-	-	-	-	-	-
PENALTIES	175,917	91,060	82,164	190,867	176,782	200,000	200,000	200,000	208,000	216,320	224,973	233,972	243,331
GRANT PROCEEDS	-	-	-	5,578	-	-	-	-	-	-	-	-	-
Total Revenues	**15,167,016**	**16,243,046**	**16,637,035**	**20,564,361**	**22,927,765**	**24,102,616**	**22,101,785**	**24,424,703**	**25,591,709**	**26,815,340**	**28,098,358**	**29,443,662**	**30,854,290**
								1.3%	*4.8%*	*4.8%*	*4.8%*	*4.8%*	*4.8%*
Expenses:													
Total Expenses	**15,301,206**	**16,743,017**	**16,261,930**	**19,152,380**	**21,035,357**	**23,586,853**	**21,512,485**	**23,908,883**	**25,043,579**	**26,233,336**	**27,480,852**	**28,788,956**	**30,160,618**
								1.4%	*4.7%*	*4.8%*	*4.8%*	*4.8%*	*4.8%*
Operating Transfers:													
Transfers-out	(270,403)	(250,030)	(281,861)	(304,739)	(325,917)	(515,763)	(434,663)	(434,663)	(434,663)	(434,663)	(434,663)	(434,663)	(434,663)
Total Operating Transfers In/(Out)	(270,403)	(250,030)	(281,861)	(304,739)	(325,917)	(515,763)	(434,663)	(434,663)	(434,663)	(434,663)	(434,663)	(434,663)	(434,663)
Operating Surplus/(Deficit)	**(404,593)**	**(750,001)**	**93,244**	**1,107,243**	**1,566,491**	**-**	**154,638**	**81,158**	**113,467**	**147,341**	**182,844**	**220,043**	**259,009**
Operating Surplus Transfer to Capital	(1,548,360)	(1,344,808)	(2,035,417)	(3,070,466)	(1,566,491)	-	(1,331,100)	(1,331,100)	(1,331,100)	(1,331,100)	(1,331,100)	(1,331,100)	(1,331,100)
Net Change in Available Funds	**(1,952,953)**	**(2,094,809)**	**(1,942,173)**	**(1,963,223)**	**-**	**-**	**(1,176,462)**	**(1,249,942)**	**(1,217,633)**	**(1,183,759)**	**(1,148,256)**	**(1,111,057)**	**(1,072,091)**
Available Funds, beginning							10,758,767	9,582,305	8,332,363	7,114,730	5,930,971	4,782,715	3,671,658
Available Funds, ending							9,582,305	8,332,363	7,114,730	5,930,971	4,782,715	3,671,658	2,599,567
90-day Operating (Reserve Policy)							5,353,121	5,952,221	6,235,895	6,533,334	6,845,213	7,172,239	7,515,154
Available Funds Above/(Below) Policy							**4,229,184**	**2,380,143**	**878,836**	**(602,363)**	**(2,062,498)**	**(3,500,581)**	**(4,915,587)**

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: UTILITY FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0020000	002-0000-5716 INVESTMENT INCOME/(LOSSES)				-200,000.00
0020000	002-0000-5719 MISCELLANEOUS				-17,000.00
0020000	002-0000-5817 WATER REVENUE-BASE RATE				-2,373,871.00
0020000	002-0000-5818 SEWER REVENUE-BASE RATE				-1,722,064.00
0020000	002-0000-5821 SEWER INSTALLATION				-2,000.00
0020000	002-0000-5822 WATER INSTALLATION				-20,000.00
0020000	002-0000-5823- WATER REVENUE-VOLUME RATE				-16,027,205.97
0020000	002-0000-5824- SEWER REVENUE-VOLUME RATE				-3,862,562.45
0020000	002-0000-5833 PENALTIES				-200,000.00
0022010	002-2010-6101 SALARIES				226,624.00
0022010	002-2010-6139 OVERTIME				1,293.24
0022010	002-2010-6141 FICA EXPENSE				17,886.00
0022010	002-2010-6142 GROUP HEALTH INSURANCE				60,030.00
0022010	002-2010-6143 WORKERS' COMPENSATION				279.00
0022010	002-2010-6145 UNEMPLOYMENT COMPENSATION				828.00
0022010	002-2010-6146 RETIREMENT				25,456.00
0022010	002-2010-6147- INCENTIVE PAY				600.00
0022010	002-2010-6148 LONGEVITY PAY				3,690.00
0022010	002-2010-6152 ACCRUED LEAVE PAY				1,600.00
0022010	002-2010-6204- TRAVEL				4,000.00 *
	Utility Billing Supervisor and Senior Clerk - Tyler Technologies Conference		2.00	2,000.00	4,000.00
0022010	002-2010-6206- TRAINING				6,198.00 *
	Training Class TBD for utility billing staff		2.00	99.00	198.00
	MUNIS AND OTHER SOFTWARE TRAINING AND ENHANCEMENTS. (EXAMPLES MUNIS SELF-SERVICE, CRYSTAL REPORTS)		1.00	6,000.00	6,000.00

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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: UTILITY FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0022010	002-2010-6221 AUDIT					35,775.00 *
		GFOA - REVIEW FEE FOR CAFR AWARD (SPLIT 50/50 WITH FINANCE)		1.00	275.00	275.00
		ANNUAL AUDIT (65% Utility Fund Portion)		1.00	35,500.00	35,500.00
0022010	002-2010-6225 COMPUTER SERVICES					45,754.15 *
		Munis Support & Update Licensing - IVR Gateway Includes a 5% increase		1.00	2,050.00	2,050.00
		Core & Main (NEPTUNE 360) Billing/Meter Reading Software Yearly Maintenance Contract Old software is obsolete so this is the for the new software.		1.00	10,395.00	10,395.00
		Munis ERP Financial Suite Annual Maintenance Contract Includes estimated 5% increase		1.00	33,309.15	33,309.15
0022010	002-2010-6226 MISC. CONTRACTUAL SERVICES					35,000.00 *
		Infosend Outsource Printing / Mailing of Utility Bills/Insert PDF File		1.00	35,000.00	35,000.00
0022010	002-2010-6233 BANK SERVICE CHARGES					9,800.00 *
		Frost Bank - check clearing/deposit posting (70% split with General Fund)		1.00	3,500.00	3,500.00
		Courier Service (Brinks) - courier charges armored delivery (70% Split w/ GF) Increase due to courier increase		1.00	6,300.00	6,300.00
0022010	002-2010-6240- CELL PHONES					1,620.00 *
		THREE (3) CITY-ISSUED CELL PHONES ARE TO BE ISSUED BY METER READERS TO READ METERS WITH NEPTUNE 360 METER READING SOFTWARE. OLD METER READING SOFTWARE IS OBSOLETE A THEREFORE NO LONGER SUPPORTED. WE ARE RE UPGRADE OUR OLD SOFTWARE TO NEPTUNE 360 APP-BASED AND REQUIRES A MOBILE DEVICE T AND TRANSMIT MONTHLY METER READINGS.		3.00	540.00	1,620.00
0022010	002-2010-6246 OFFICE EQUIP & MAINTENANCE					895.00 *
		Automatic Letter Opener Annual Contract		1.00	200.00	200.00
		Shredder Maintenance Cleaning/Maintenance		1.00	695.00	695.00

ACCOUNTS FOR: UTILITY FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0022010	002-2010-6285 BUILDING MAINT & SUPPLIES				5,800.00 *
	ORIENTAL BLDG SERVICES - Janitorial Service 1/6 of City Hall Reduced due to actual contract cost		1.00	5,800.00	5,800.00
0022010	002-2010-6301 OFFICE SUPPLIES				1,200.00 *
	STAPLES - misc supplies		1.00	1,200.00	1,200.00
0022010	002-2010-6302 POSTAGE				55,413.00 *
	PURCHASE POWER - postage for meter		1.00	2,700.00	2,700.00
	Infosend - metered postage Utility Bills 3% postal increase		1.00	52,487.00	52,487.00
	USPS - P.O.Box Rental for Box 1016 Return Address for Utility Bills Increase in cost of PO box used for Util Billing Payments and letters being maile residents.		1.00	226.00	226.00
0022010	002-2010-6303 OPERATING SUPPLIES				1,675.00 *
	CPI ONE POINT - copy paper		1.00	500.00	500.00
	STAPLES - misc supplies		1.00	1,175.00	1,175.00
0022010	002-2010-6305- UNIFORMS				500.00 *
	City of Colleyville Work shirts/sweaters for staff of 4 @$ 125. 00 each. cut $790 from the printing budget and us for shirts for staff, been 2 years since purchased shirts for staff		4.00	125.00	500.00
0022010	002-2010-6312 COMPUTER SUPPLIES				1,629.00 *
	STAPLES - HP Laser Printers - toner/supplies		1.00	1,629.00	1,629.00
0025920	002-5920-6101- SALARIES				70,400.00
0025920	002-5920-6141- FICA EXPENSE				5,450.00
0025920	002-5920-6142- GROUP HEALTH INSURANCE				9,755.00
0025920	002-5920-6143- WORKERS' COMPENSATION				70.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: UTILITY FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0025920	002-5920-6145- UNEMPLOYMENT COMPENSATION				135.00
0025920	002-5920-6146- RETIREMENT				7,757.00
0025920	002-5920-6147- INCENTIVE PAY				390.00
0025920	002-5920-6148- LONGEVITY PAY				453.00
0026110	002-6110-6101 SALARIES				398,818.00
0026110	002-6110-6135 STANDBY PAY				12,300.00
0026110	002-6110-6139 OVERTIME				30,500.00
0026110	002-6110-6141 FICA EXPENSE				35,105.00
0026110	002-6110-6142 GROUP HEALTH INSURANCE				105,052.00
0026110	002-6110-6143 WORKERS' COMPENSATION				6,394.00
0026110	002-6110-6145 UNEMPLOYMENT COMPENSATION				1,449.00
0026110	002-6110-6146 RETIREMENT				49,961.00
0026110	002-6110-6147 INCENTIVE PAY				2,400.00
0026110	002-6110-6148 LONGEVITY PAY				3,065.00
0026110	002-6110-6151- VACATION BUY-BACK				6,400.00
0026110	002-6110-6152 ACCRUED LEAVE PAY				5,400.00
0026110	002-6110-6206 TRAINING				7,610.00 *
	Work Zone Safety (7 FTE's)		7.00	200.00	1,400.00
	NCTCOG Water Courses		4.00	300.00	1,200.00
	Texas A&M Engineering Extension Service (TEEX) Training (6 FTE's)		6.00	385.00	2,310.00
	Backflow Training Course		1.00	600.00	600.00
	CDL Training		1.00	2,100.00	2,100.00
0026110	002-6110-6207 PRE-EMPLOYMENT/SCREENINGS				647.00
0026110	002-6110-6209 DUES & SUBSCRIPTIONS				1,973.00 *
	Texas Water Utilities Association (TWUA) (3 Equipment Operators & Water and Wastewater Supervisor)		4.00	112.50	450.00
	Backflow Prevention Assembly Tester (Water and Wastewater Supervisor)		1.00	330.00	330.00
	Water License Renewal (Superintendent, Manager, Equipment Operator)		1.00	330.00	330.00
	American Water Works Association (Division)		1.00	752.00	752.00

		VENDOR	QUANTITY	UNIT COST	2025 Proposed	
	Customer Service Inspector (Water/Wastewater Manager)		1.00	111.00	111.00	
0026110	002-6110-6226 MISC. CONTRACTUAL SERVICES				46,896.00	*
	DART ROW Agreement 980501 (12' waterline 790' W of John McCain)		1.00	300.00	300.00	
	DART ROW Agreement 991004 (8" waterline 1,980' W of John McCain)		1.00	300.00	300.00	
	Networkfleet GPS Monitoring		1.00	1,246.00	1,246.00	
	DART ROW Agreement 221210 (12" Waterline Pleasant Run)		1.00	2,400.00	2,400.00	
	VueWorks Asset Management Software Subscription		1.00	6,000.00	6,000.00	
	SCADA Maintenance		1.00	3,000.00	3,000.00	
	Mowing Services		1.00	9,000.00	9,000.00	
	DART ROW Agreement 200791 (16" Water Line)		1.00	21,650.00	21,650.00	
	SCADA Wireless Charges		1.00	3,000.00	3,000.00	
0026110	002-6110-6231 LEGAL ADVERTISING				100.00	
0026110	002-6110-6240 CELL PHONES				990.00	*
	Two (2) After-Hour Cell Phones		1.00	990.00	990.00	
0026110	002-6110-6245 EQUIPMENT RENTAL				1,500.00	*
	Emergency Rental of Pumps and Equipment		1.00	1,500.00	1,500.00	
0026110	002-6110-6251 T.R.A. WATER				16,027,205.94	*
	FY 2024 estimated TRA debt service		1.00	7,075,014.23	7,075,014.23	
	FY 2024 estimated TRA volumetric charges		1.00	8,952,191.71	8,952,191.71	
0026110	002-6110-6253 WATER SAMPLES				16,000.00	*
	Water samples for water quality testing		1.00	16,000.00	16,000.00	
0026110	002-6110-6261 VEHICLE MAINTENANCE				6,000.00	*
	Vehicles 679, 805E, 822, and 883		1.00	6,000.00	6,000.00	
0026110	002-6110-6262 GAS AND OIL				13,500.00	
0026110	002-6110-6274 METER MAINT AND TESTING				500.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: UTILITY FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0026110	002-6110-6284 EQUIPMENT MAINTENANCE					13,000.00 *
		Equipment 809, 810, 884 885, 894, 895, 897		1.00	10,000.00	10,000.00
		LD Lockett Pump Staton back-up generator maintenance; nondisc request for FY23 ($3,000)		1.00	3,000.00	3,000.00
0026110	002-6110-6296 WATER LICENSING FEE					25,000.00 *
		TCEQ fee for water system at $2.45 per connection		1.00	25,000.00	25,000.00
0026110	002-6110-6302 POSTAGE					3,000.00
0026110	002-6110-6304 CHEMICALS					11,000.00
0026110	002-6110-6305 UNIFORMS					5,740.00 *
		Uniform Rental and Miscellaneous Clothing Supply (7 Water Crew Personnel)		1.00	5,740.00	5,740.00
0026110	002-6110-6308 PRINTING					7,525.00 *
		Printing of Door Hangers		1.00	300.00	300.00
		Water Quality Report		1.00	7,225.00	7,225.00
0026110	002-6110-6313 SMALL TOOLS					3,400.00
0026110	002-6110-6324 REPAIR & MAINTENANCE					121,219.00 *
		Water and Pipe Supplies		1.00	3,560.00	3,560.00
		Pump Maintenance		1.00	10,000.00	10,000.00
		Storage System Maintenance		1.00	13,750.00	13,750.00
		LD Lockett Pump Maintenance		1.00	25,000.00	25,000.00
		Water System Maintenance		1.00	59,909.00	59,909.00
		Fire Hydrant Hydra Storz Caps		1.00	3,000.00	3,000.00
		Reflective fire hydrant rings		1.00	6,000.00	6,000.00
0026110	002-6110-6360 MINOR OPERATING OUTLAY					77,051.00 *
		L.D.Lockett Pump Station Heaters Replace heaters at the L.D. Lockett Pump that have exceeded their useful life.		1.00	20,000.00	20,000.00
		Leak Detection Equipment Advanced leak detection equipment		1.00	28,051.00	28,051.00
		Rollup door, entry door, windows for the Hall Johnson Water Tower Replace the rollup door, entry door, and at the Hall Johnson Water Tower.		1.00	18,000.00	18,000.00
		Tripod and Winch Replacement of a tripod and winch		1.00	11,000.00	11,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: UTILITY FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0026110	002-6110-6654 WATER METER & FIRE PLUGS				100,000.00 *
	Water meters and fire hydrants		1.00	100,000.00	100,000.00
0026120	002-6120-6101 SALARIES				181,937.00
0026120	002-6120-6135 STANDBY PAY				2,600.00
0026120	002-6120-6139 OVERTIME				26,000.00
0026120	002-6120-6141 FICA EXPENSE				16,596.00
0026120	002-6120-6142 GROUP HEALTH INSURANCE				60,030.00
0026120	002-6120-6143 WORKERS' COMPENSATION				4,150.00
0026120	002-6120-6145 UNEMPLOYMENT COMPENSATION				828.00
0026120	002-6120-6146 RETIREMENT				23,620.00
0026120	002-6120-6147 INCENTIVE PAY				1,200.00
0026120	002-6120-6148 LONGEVITY PAY				2,805.00
0026120	002-6120-6151- VACATION BUY-BACK				1,600.00
0026120	002-6120-6152 ACCRUED LEAVE PAY				800.00
0026120	002-6120-6206 TRAINING				5,405.00 *
	Work Zone Safety (3 FTE's)		3.00	200.00	600.00
	NCTCOG Wastewater Courses		4.00	300.00	1,200.00
	Supervisory Training (Water and Wastewater Supervisor)		1.00	350.00	350.00
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		3.00	385.00	1,155.00
	CDL Training		1.00	2,100.00	2,100.00
0026120	002-6120-6207 PRE-EMPLOYMENT/SCREENINGS				367.00
0026120	002-6120-6209 DUES & SUBSCRIPTIONS				2,263.00 *
	American Water Works Association (Division)		1.00	752.00	752.00
	NCTCOG Wastewater Program		1.00	1,400.00	1,400.00
	Wastewater License Renewal		1.00	111.00	111.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: UTILITY FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0026120	002-6120-6226 MISC. CONTRACTUAL SERVICES				13,117.00 *
	Networkfleet GPS Monitoring		1.00	1,557.00	1,557.00
	Leasing/Repair of Air Monitors (Q-Rae)		1.00	1,960.00	1,960.00
	VueWorks Asset Management Software Subscription		1.00	5,000.00	5,000.00
	Maintenance Agreement Camera Equipment		1.00	4,600.00	4,600.00
0026120	002-6120-6252 T.R.A. SEWER				3,862,562.45 *
	FY 2024 estimate for TRA wastewater flows and debt		1.00	3,862,562.45	3,862,562.45
0026120	002-6120-6261 VEHICLE MAINTENANCE				1,500.00 *
	Vehicle 800E, 821, and 892		1.00	1,500.00	1,500.00
0026120	002-6120-6262 GAS AND OIL				16,000.00
0026120	002-6120-6284 EQUIPMENT MAINTENANCE				28,000.00 *
	Maintenance of Camera Equipment		1.00	1,000.00	1,000.00
	Equipment 804A, 819, 820, 820AB, 893T, 898		1.00	20,000.00	20,000.00
	Maintenance agreement for reserve and Overland emergency generators		1.00	7,000.00	7,000.00
0026120	002-6120-6304 CHEMICALS				18,000.00 *
	Chemicals for Wastewater System		1.00	10,000.00	10,000.00
	Chemicals for Overland Trail Lift Station		1.00	8,000.00	8,000.00
0026120	002-6120-6305 UNIFORMS				3,280.00 *
	Uniform Rental and Miscellaneous Clothing Supply (3 Wastewater Crew Personnel)		1.00	3,280.00	3,280.00
0026120	002-6120-6313 SMALL TOOLS				2,000.00
0026120	002-6120-6324 REPAIR & MAINTENANCE				37,296.00 *
	Sewer Pipe Supply		1.00	2,000.00	2,000.00
	Lift Station and Pump Maintenance		1.00	6,000.00	6,000.00
	Wastewater System Maintenance		1.00	29,296.00	29,296.00
0026120	002-6120-6326 SAFETY EQUIPMENT/SUPPLIES				500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: UTILITY FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0026130	002-6130-6101 SALARIES				962,981.00
0026130	002-6130-6135 STANDBY PAY				2,800.00
0026130	002-6130-6139 OVERTIME				20,089.52
0026130	002-6130-6141 FICA EXPENSE				77,344.00
0026130	002-6130-6142 GROUP HEALTH INSURANCE				175,587.00
0026130	002-6130-6143 WORKERS' COMPENSATION				5,349.00
0026130	002-6130-6145 UNEMPLOYMENT COMPENSATION				2,422.00
0026130	002-6130-6146 RETIREMENT				110,076.00
0026130	002-6130-6147 INCENTIVE PAY				1,050.00
0026130	002-6130-6148 LONGEVITY PAY				9,613.00
0026130	002-6130-6151- VACATION BUY-BACK				3,100.00
0026130	002-6130-6152 ACCRUED LEAVE PAY				11,400.00
0026130	002-6130-6206 TRAINING				10,030.00 *
	Pump and Motor Maintenance (Pump Maintenance Operator)		1.00	385.00	385.00
	Certified Floodplain Manager Training (Project Engineer)		1.00	500.00	500.00
	Work Zone Safety (3 FTE's)		1.00	600.00	600.00
	Texas Public Works Association (TPWA) Short Course (Project Engineer)		1.00	1,000.00	1,000.00
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		1.00	1,155.00	1,155.00
	Public Works Road-E-O 45% of $2,600 cost		1.00	1,170.00	1,170.00
	Texas American Water Works Association (AWWA) Annual Conference - "Texas Water" (Water and Wastewater Maintenance and Operations Manager)		1.00	1,250.00	1,250.00
	Texas Public Works Association (TPWA) Local Training Functions (Project Engineer)		1.00	200.00	200.00
	Texas Water Laws and Regulations (Project Engineer)		1.00	290.00	290.00
	Texas Water Utilities Association (TWUA) Regional School (PW Director/2 Managers)		1.00	480.00	480.00
	Departmental development		1.00	3,000.00	3,000.00

ACCOUNTS FOR: UTILITY FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0026130	002-6130-6207 PRE-EMPLOYMENT/SCREENINGS					201.00
0026130	002-6130-6208 ORGANIZATIONAL DEVELOPMENT					6,260.70 *
		Organizational Development; this should be controlled by HR, not the department.		1.00	6,260.70	6,260.70
0026130	002-6130-6209 DUES & SUBSCRIPTIONS					4,451.00 *
		P.E. Renewal (Project Engineer)		1.00	40.00	40.00
		Certified Floodplain Manager (Project Engineer)		1.00	90.00	90.00
		Texas Water Utilities Association (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator, and Meter Services Worker)		4.00	110.00	440.00
		Wastewater License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		2.00	110.00	220.00
		Water License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		2.00	110.00	220.00
		APWA (Water and Wastewater Maintenance and Operations Manager, Project Engineer, Water and Wastewater Supervisor)		4.00	202.50	810.00
		Regional Public Works Program (1/2 cost)		1.00	2,631.00	2,631.00
0026130	002-6130-6225 COMPUTER SERVICES					7,020.00 *
		WI-FI Cards for Field Connectivity-monthly charge		12.00	85.00	1,020.00
		CRM Software (1/3 here; 1/3 drainage; 1/3 ISM)		1.00	3,000.00	3,000.00
		SCADA Wonderware Software Maintenance		1.00	3,000.00	3,000.00
0026130	002-6130-6226- MISC. CONTRACTUAL SERVICES					24,119.00 *
		Networkfleet GPS Monitoring		1.00	1,869.00	1,869.00
		Establish a Council Contingency budget for the Utility Fund for emergencies or unanticipated work needed		1.00	20,000.00	20,000.00
		Key Trak annual support agreement		1.00	1,100.00	1,100.00
		Hach Sl-1000 Service Agreement		1.00	1,150.00	1,150.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: UTILITY FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0026130	002-6130-6246 OFFICE EQUIP & MAINTENANCE				1,840.00 *
	Office Equipment & Maintenance		1.00	1,840.00	1,840.00
0026130	002-6130-6261 VEHICLE MAINTENANCE				6,000.00 *
	Vehicles 801E, 802E, 803E, 804E, 817, 881		1.00	6,000.00	6,000.00
0026130	002-6130-6262 GAS AND OIL				17,000.00
0026130	002-6130-6284 EQUIPMENT MAINTENANCE				400.00 *
	Equipment 801, 813, and 823		1.00	400.00	400.00
0026130	002-6130-6285 BUILDING MAINT & SUPPLIES				15,095.00 *
	Floor Mats Contract (55% of $1,351)		1.00	745.00	745.00
	Misc Repairs of Service Center (55% of $6,000)		1.00	3,300.00	3,300.00
	Custodial Contract for Public Works Service Center (55% of $12,220)		1.00	11,050.00	11,050.00
0026130	002-6130-6287 PROPERTY MAINTENANCE				3,000.00 *
	Water tower restroom maintenance and water tank landscape maintenance		1.00	3,000.00	3,000.00
0026130	002-6130-6301 OFFICE SUPPLIES				1,800.00
0026130	002-6130-6303 OPERATING SUPPLIES				2,000.00
0026130	002-6130-6305 UNIFORMS				4,920.00 *
	Uniform Rental and Miscellaneous Clothing Supply (5 Utility Support Personnel)		1.00	4,920.00	4,920.00
0026130	002-6130-6308 PRINTING				485.00
0026130	002-6130-6313 SMALL TOOLS				1,500.00
0026130	002-6130-6314- BUILDING SUPPLIES				150.00 *
	Paper Supplies for Service Center		1.00	150.00	150.00
0026130	002-6130-6326 SAFETY EQUIPMENT/SUPPLIES				4,500.00 *
	Barricades, Cones, Personal Protective Equipment (Gloves, Germicide, Sunscreen, Electrolytes, etc.) for Utility Support, Water and Wastewater		1.00	4,500.00	4,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: UTILITY FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0026410	002-6410-6805- TRANSFER TO CAPITAL PROJECTS					81,100.00 *
		Annual funding for Utility Fund vehicle and capital equipment replacement		1.00	81,100.00	81,100.00
0026410	002-6410-6811 TRANSFER TO GENERAL FUND					434,662.70 *
		Utility Fund to pay for 13% of General Fund internal service personnel (based on percent of total FTEs that are Utility Fund in FY24 prelim budget). The internal service personnel costs include the following departments: Full Human Resources budget Full Finance budget City Manager's Office payroll Full Information Services budget City Secretary's Office payroll Economic Development payroll *Previously the Utility Fund was only paying for personnel costs in each of these budgets. Given how universal the services are used from Finance, HR and IT, staff calculated the interfund transfer using full budgets for the aforementioned departments. Updated through FY24		1.00	434,662.70	434,662.70
0029999	002-9999-6203- INSURANCE SHARE					142,810.00 *
		Errors & Omissions insurance - projected 5% increase		1.00	6,479.00	6,479.00
		Auto Physical Damage insurance - projected 15% increase		1.00	17,391.00	17,391.00
		Sewage Insurance - projected flat		1.00	2,796.00	2,796.00
		Auto Liability Insurance - projected 15% increase		1.00	15,686.00	15,686.00
		General Liability insurance - projected 5% increase		1.00	3,410.00	3,410.00
		Cyber Insurance - projected 10% increase		1.00	205.00	205.00
		Real/Personal Property insurance - projected 25% increase		1.00	95,479.00	95,479.00
		Mobile Equipment insurance - projected 5% increase		1.00	1,364.00	1,364.00
0029999	002-9999-6238- ELECTRICITY					150,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: UTILITY FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0029999	002-9999-6241-	TELEPHONE				4,000.00
0029999	002-9999-6248-	GAS				2,000.00
0029999	002-9999-6281-	COMMUNICATIONS MAINTENANCE				19,377.00 *
		NRH Contract/Consortium $17,097 City of Fort Worth Contract $5,263 American Tower Corporation Lease (Euless Tower) $8,910 Motorola Maintenance Hardware $53,499 SUA-II $27,982 Batteries, parts, and repairs $10,000 A/C Contract and repairs $6,000 Radio Tower propane $800 Radio Tower Site insurance $1,000 Grapevine Radio Tower Antennae Relocation $18,500 TOTAL: $149,051 General Fund portion: $126,693 Utility Fund portion: $19,377 Drainage Fund portion: $2,981		1.00	19,377.00	19,377.00
0029999	002-9999-6302-	POSTAGE				1,000.00
0029999	002-9999-6813-	TRANSFER TO OTHER FUNDS				1,250,000.00

TOTAL UTILITY FUND 1,249,942.28

City of Colleyville Debt Service Fund Projection	2019	2020	2021	2022	2023	2024		2025	2026	2027	2028	2029	2030
			Actual			Original Budget	Revised Estimate	Proposed Budget			Projected Budget		
Revenues:													
CURRENT TAXES	825,615	849,975	796,585	615,390	591,984	649,871	652,411	911,283	967,730	1,023,610	1,072,117	1,067,867	1,081,492
DELINQUENT TAXES	1,596	2,198	4,090	1,011	2,172	2,000	655	2,000	2,000	2,000	2,000	2,000	2,000
PENALTY & INTEREST	4,195	4,753	4,099	2,872	3,171	2,000	3,454	2,000	2,000	2,000	2,000	2,000	2,000
INVESTMENT INCOME/(LOSSES)	12,162	5,932	466	6,451	33,395	25,000	-	10,000	10,000	10,000	10,000	10,000	10,000
TRANSFER-IN CCCPD FUND	509,100	-	-	-	-	-	-	-	-	-	-	-	-
DEBT PYMT FROM TIF-2011 RFNDG	653,725	654,675	-	-	-	-	-	-	-	-	-	-	-
TRANSFER FROM GENERAL FUND	-	-	-	-	-	560,000	160,000	552,000	500,000	500,000	500,000	500,000	500,000
Total Revenues	**2,006,393**	**1,517,533**	**805,240**	**625,724**	**630,722**	**1,238,871**	**816,520**	**1,477,283**	**1,481,730**	**1,537,610**	**1,586,117**	**1,581,867**	**1,595,492**
Expenses:													
G.O. REFUNDING BONDS (2006)	540,000	-	-	-	-	-	-	-	-	-	-	-	-
G.O. REFUNDING BONDS (2011)	160,000	170,000	-	-	-	-	-	-	-	-	-	-	-
G.O. REFUNDING BONDS (2016)	810,000	875,000	410,000	425,000	435,000	500,000	445,000	455,000	465,000	475,000	-	-	-
COMB TAX REV CERT OBLIG-2022	-	-	-	-	-	-	55,000	55,000	55,000	55,000	475,000	495,000	520,000
NEW BONDED DEBT	-	-	-	-	-	-	-	-	-	-	-	-	-
2020 PUMPER LEASE	-	-	105,701	108,544	111,463	120,700	120,700	120,700	-	-	-	-	-
NEW PUMPER LEASE	-	-	-	-	-	-	-	-	*125,000*	*162,000*	*162,000*	*162,000*	*162,000*
2016 FIRE ENGINE LEASE	38,625	39,738	40,884	42,062	43,275	48,485	48,485	48,484	48,485	-	-	-	-
NEW FIRE ENGINE LEASE	-	-	-	-	-	-	-	-	-	-	-	-	-
2025 Ladder Truck	-	-	-	-	-	-	-	297,185	297,185	297,185	297,185	297,185	297,185
FIRE TRUCK LOAN	111,157	(5,244)	-	-	-	-	-	-	-	-	-	-	-
2018 AMBULANCE LEASE	43,695	45,189	46,735	48,334	-	-	-	-	-	-	-	-	-
2023 AMBULANCE LEASE	-	-	153,412	111,611	115,730	110,000	120,000	120,000	120,000	-	-	-	-
NEW AMBULANCE LEASE	-	-	-	-	-	-	-	-	-	*140,000*	*140,000*	*140,000*	*154,000*
BOND PAYMENT INTEREST	154,525	110,213	106,963	84,846	352,816	454,775	454,775	443,025	431,075	418,925	400,925	376,675	351,300
PAYING AGENTS FEES	1,500	1,500	750	750	750	1,500	1,500	1,500	1,500	1,500	750	750	750
Total Expenses	**1,859,501**	**1,236,398**	**864,446**	**821,148**	**1,059,034**	**1,235,460**	**1,245,460**	**1,540,894**	**1,543,245**	**1,549,610**	**1,475,860**	**1,471,610**	**1,485,235**
Net Change in Available Funds	**146,892**	**281,135**	**(59,206)**	**(195,424)**	**(428,312)**	**3,411**	**(428,940)**	**(63,611)**	**(61,515)**	**(12,000)**	**110,258**	**110,258**	**110,258**
Available Funds, beginning							443,065	14,126	(49,485)	(111,000)	(123,000)	(12,742)	97,515
Available Funds, ending							**14,126**	**(49,485)**	**(111,000)**	**(123,000)**	**(12,742)**	**97,515**	**207,773**

CITY OF COLLEYVILLE

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: DEBT SERVICE FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0040000	004-0000-5101 CURRENT TAXES				-911,283.00
0040000	004-0000-5102 DELINQUENT TAXES				-2,000.00
0040000	004-0000-5103 PENALTY & INTEREST				-2,000.00
0040000	004-0000-5716 INVESTMENT INCOME/(LOSSES)				-10,000.00
0040000	004-0000-5879- TRANSFER-IN FROM GENERAL FUND				-552,000.00
0046510	004-6510-6526- G.O. REFUNDING BONDS (2016)				455,000.00
0046510	004-6510-6532- COMB TAX REV CERT OBLIG-2022				55,000.00
0046510	004-6510-6580- 2020 PUMPER LEASE				120,700.00
0046510	004-6510-6583- 2016 FIRE ENGINE LEASE				345,669.00
0046510	004-6510-6586- AMBULANCE LEASE				120,000.00
0046510	004-6510-6595 BOND PAYMENT INTEREST				443,025.00
0046510	004-6510-6599 PAYING AGENTS FEES				1,500.00

TOTAL DEBT SERVICE FUND 63,611.00

City of Colleyville Drainage Fund Projection - Operating	2019	2020	2021	2022	2023	2024 Original Budget	2024 Revised Estimate	2025 Proposed Budget	2026	2027	2028	2029	2030
			Actual								Projected Budget		
Revenues:													
SALE OF SURPLUS PROPERTY	-	18,980	-	21,605	-	-	-	-	-	-	-	-	-
INVESTMENT INCOME/(LOSSES)	25,421	8,168	(1,163)	4,952	31,333	15,000	37,000	15,000	15,000	15,000	15,000	15,000	15,000
PENALTIES	10,907	5,105	4,667	9,780	8,783	10,000	11,213	10,000	10,200	10,404	10,612	10,824	11,041
GRANT PROCEEDS	-	-	-	2,337	-	-	-	-	-	-	-	-	-
DRAINAGE FEE REVENUES	1,000,521	1,002,409	1,008,732	1,001,458	1,035,867	1,457,143	1,444,552	1,733,000	2,022,000	2,062,440	2,103,689	2,145,763	2,188,678
Total Revenues	**1,036,849**	**1,034,662**	**1,012,236**	**1,040,133**	**1,075,984**	**1,482,143**	**1,492,765**	**1,758,000**	**2,047,200**	**2,087,844**	**2,129,301**	**2,171,587**	**2,214,719**
		-0.2%	*-2.2%*	*2.8%*	*3.4%*		*0.7%*	*18.6%*	*16.5%*	*2.0%*	*2.0%*	*2.0%*	*2.0%*
Expenses:													
Total Expenses	**834,492**	**708,178**	**812,096**	**719,296**	**827,230**	**738,386**	**722,284**	**761,805**	**789,342**	**817,924**	**847,592**	**878,388**	**910,357**
		-15.1%	*14.7%*	*-11.4%*	*15.0%*		*-2.2%*	*3.2%*	*3.6%*	*3.6%*	*3.6%*	*3.6%*	*3.6%*
Operating Surplus/(Deficit)	**202,357**	**326,484**	**200,140**	**320,836**	**248,754**	**743,757**	**770,481**	**996,195**	**1,257,858**	**1,269,920**	**1,281,709**	**1,293,199**	**1,304,362**
Operating Surplus Transfer to Capital	-	(342,904)	(351,869)	(456,252)	(248,754)	-	(770,000)	(1,000,000)	(1,200,000)	(1,200,000)	(1,200,000)	(1,200,000)	(1,200,000)
Net Change in Available Funds	**202,357**	**(16,420)**	**(151,729)**	**(135,416)**	**-**	**743,757**	**481**	**(3,805)**	**57,858**	**69,920**	**81,709**	**93,199**	**104,362**
Available Funds, beginning							829,618	830,099	826,294	884,152	954,072	1,035,781	1,128,979
Available Funds, ending							830,099	826,294	884,152	954,072	1,035,781	1,128,979	1,233,341
90-day Operating (Reserve Policy)							180,571	190,451	197,335	204,481	211,898	219,597	227,589
Available Funds Above/(Below) Policy							**649,528**	**635,842**	**686,816**	**749,591**	**823,883**	**909,382**	**1,005,752**

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: DRAINAGE FEE FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0170000	017-0000-5716	INVESTMENT INCOME/(LOSSES)				-15,000.00	
0170000	017-0000-5833	PENALTIES				-10,000.00	
0170000	017-0000-5942	DRAINAGE FEE REVENUES				-1,733,000.00	
0175210	017-5210-6101	SALARIES				269,795.00	
0175210	017-5210-6139	OVERTIME				18,500.19	
0175210	017-5210-6141	FICA EXPENSE				22,916.00	
0175210	017-5210-6142	GROUP HEALTH INSURANCE				76,538.00	
0175210	017-5210-6143	WORKERS' COMPENSATION				5,975.00	
0175210	017-5210-6145	UNEMPLOYMENT COMPENSATION				1,056.00	
0175210	017-5210-6146	RETIREMENT				32,614.00	
0175210	017-5210-6147	INCENTIVE PAY				1,200.00	
0175210	017-5210-6148	LONGEVITY PAY				5,460.00	
0175210	017-5210-6152	ACCRUED LEAVE PAY				4,600.00	
0175210	017-5210-6206	TRAINING				4,882.00	*
		Traffic Safety Training (4 FTE's)		4.00	200.00	800.00	
		Texas A&M Engineering Extension Service (TEEX) Training (2 Equipment Operators + 2 Field Technician)		4.00	385.00	1,540.00	
		Public Works Road-E-O 17% of $2,600 cost		1.00	442.00	442.00	
		CDL Training		1.00	2,100.00	2,100.00	
0175210	017-5210-6207	PRE-EMPLOYMENT/SCREENINGS				302.00	
0175210	017-5210-6221	AUDIT				1,500.00	*
		Patillo, Brown, & Hill annual audit-Drainage Fund portion		1.00	1,500.00	1,500.00	
0175210	017-5210-6223	ENGINEERING SERVICES				15,000.00	
0175210	017-5210-6225	COMPUTER SERVICES				3,000.00	*
		Government Outreach (CRM)		1.00	3,000.00	3,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: DRAINAGE FEE FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0175210	017-5210-6226 MISC. CONTRACTUAL SERVICES					7,446.00 *
		DART ROW Agreement 920526 (Ditch Near Pleasant Run Road)		1.00	100.00	100.00
		DART ROW Agreement 941104 (Oak Crest Subdivision)		1.00	100.00	100.00
		Networkfleet GPS Monitoring		1.00	1,246.00	1,246.00
		VueWorks Asset Management Software Subscription		1.00	3,000.00	3,000.00
		Ditch Spraying in Public ROW		1.00	3,000.00	3,000.00
0175210	017-5210-6245 EQUIPMENT RENTAL					6,000.00 *
		Rental of Excavators, Loaders, Pumps and Other Necessary Equipment		1.00	6,000.00	6,000.00
0175210	017-5210-6261 VEHICLE MAINTENANCE					2,850.00 *
		Vehicles 682, 697		1.00	2,850.00	2,850.00
0175210	017-5210-6262 GAS AND OIL					6,000.00
0175210	017-5210-6284 EQUIPMENT MAINTENANCE					14,000.00 *
		Equipment 604, 604A, 686, 688, 896		1.00	14,000.00	14,000.00
0175210	017-5210-6285 BUILDING MAINT & SUPPLIES					4,652.00 *
		Service Center floor mats contract (16%)		1.00	216.00	216.00
		Misc. repairs to Service Center (16%)		1.00	1,020.00	1,020.00
		Service Center Janitorial Contract (17%)		1.00	3,416.00	3,416.00
0175210	017-5210-6301 OFFICE SUPPLIES					500.00
0175210	017-5210-6305 UNIFORMS					4,100.00 *
		Uniform Rental and Miscellaneous Clothing Supply (5 Drainage Crew Personnel)		1.00	4,100.00	4,100.00
0175210	017-5210-6313 SMALL TOOLS					1,703.00
0175210	017-5210-6314- BUILDING SUPPLIES					240.00 *
		Paper Supplies for Service Center- 16% of $1,500		1.00	240.00	240.00
0175210	017-5210-6324- REPAIR & MAINTENANCE					35,000.00 *
		Drainage Maintenance and Supply (Curlex, rip rap seed, tarps, etc.)		1.00	35,000.00	35,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: DRAINAGE FEE FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0175210	017-5210-6326 SAFETY EQUIPMENT/SUPPLIES				2,085.00	
0175210	017-5210-6805- TRANSFER TO CAPITAL PROJECTS				1,000,000.00	
0175220	017-5220-6101 SALARIES				91,847.00	
0175220	017-5220-6141 FICA EXPENSE				7,543.00	
0175220	017-5220-6142 GROUP HEALTH INSURANCE				16,508.00	
0175220	017-5220-6143 WORKERS' COMPENSATION				217.00	
0175220	017-5220-6145 UNEMPLOYMENT COMPENSATION				228.00	
0175220	017-5220-6146 RETIREMENT				10,735.00	
0175220	017-5220-6148 LONGEVITY PAY				1,755.00	
0175220	017-5220-6151- VACATION BUY-BACK				1,400.00	
0175220	017-5220-6152 ACCRUED LEAVE PAY				3,600.00	
0175220	017-5220-6206 TRAINING				1,000.00	*
	Extended Education Classes for Code Enforcement Certification (Environmental Compliance Officer)		1.00	1,000.00	1,000.00	
0175220	017-5220-6209 DUES & SUBSCRIPTIONS				3,735.00	*
	Code Enforcement License Renewal (Env Compl Officer)		1.00	40.00	40.00	
	Pesticide License Renewal		1.00	75.00	75.00	
	TCEQ Stormwater Annual Permit		1.00	400.00	400.00	
	NCTCOG Stormwater Program		1.00	3,220.00	3,220.00	
0175220	017-5220-6221 AUDIT				500.00	
0175220	017-5220-6226 MISC. CONTRACTUAL SERVICES				30,812.00	*
	Networkfleet GPS Monitoring		1.00	312.00	312.00	
	Replacement of Clean Sweep Banners		1.00	500.00	500.00	
	Spring Clean Sweep Event		1.00	30,000.00	30,000.00	
0175220	017-5220-6229 COMMUNITY RELATIONS				1,500.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: DRAINAGE FEE FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0175220	017-5220-6261 VEHICLE MAINTENANCE				1,000.00	*
	Vehicle 701E		1.00	1,000.00	1,000.00	
0175220	017-5220-6262 GAS AND OIL				2,000.00	
0175220	017-5220-6303 OPERATING SUPPLIES				500.00	
0175220	017-5220-6305 UNIFORMS				500.00	*
	Boots and City Shirts (Environmental Compliance Officer)		1.00	500.00	500.00	
0175220	017-5220-6313 SMALL TOOLS				300.00	
0175220	017-5220-6326 SAFETY EQUIPMENT/SUPPLIES				185.00	
0175920	017-5920-6101- SALARIES				22,744.00	
0175920	017-5920-6141- FICA EXPENSE				1,761.00	
0175920	017-5920-6142- GROUP HEALTH INSURANCE				3,152.00	
0175920	017-5920-6143- WORKERS' COMPENSATION				70.00	
0175920	017-5920-6145- UNEMPLOYMENT COMPENSATION				43.00	
0175920	017-5920-6146- RETIREMENT				2,506.00	
0175920	017-5920-6147- INCENTIVE PAY				126.00	
0175920	017-5920-6148- LONGEVITY PAY				146.00	
0179999	017-9999-6203- INSURANCE SHARE				3,497.00	*
	Error & Omission Insurance - projected 5% increase		1.00	159.00	159.00	
	Auto Physical Damage insurance - projected 15% increase		1.00	426.00	426.00	
	Sewage insurance - projected flat		1.00	68.00	68.00	
	Auto Liability insurance - projected 15% increase		1.00	384.00	384.00	
	General Liability insurance - projected 5% increase		1.00	84.00	84.00	
	Cyber insurance - projected 10% increase		1.00	5.00	5.00	
	Real/Personal property insurance - projected 25% increase		1.00	2,338.00	2,338.00	
	Mobile equipment insurance - projected 5% increase		1.00	33.00	33.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: DRAINAGE FEE FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0179999	017-9999-6238- ELECTRICITY					200.00
0179999	017-9999-6248- GAS					600.00
0179999	017-9999-6281- COMMUNICATIONS MAINTENANCE					2,981.00 *
		NRH Contract/Consortium $17,097 City of Fort Worth Contract $5,263 American Tower Corporation Lease (Euless Tower) $8,910 Motorola Maintenance Hardware $53,499 SUA-II $27,982 Batteries, parts, and repairs $10,000 A/C Contract and repairs $6,000 Radio Tower propane $800 Radio Tower Site insurance $1,000 Grapevine Radio Tower Antennae Relocation $18,500 TOTAL: $149,051 General Fund portion: $126,693 Utility Fund portion: $19,377 Drainage Fund portion: $2,981		1.00	2,981.00	2,981.00
0179999	017-9999-6302- POSTAGE					200.00

TOTAL DRAINAGE FEE FUND 3,805.19

City of Colleyville Colleyville Economic Development Corporation (CEDC) Fund Projection	2019	2020	2021	2022	2023	2024		2025	2026	2027	2028	2029	2030
	Actual					Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Revenues:													
Sales Tax	$ 1,943,228	$ 2,096,882	$ 2,390,336	$ 2,583,813	$ 2,634,045	$ 2,586,555	$ 2,600,000	$ 2,600,000	$ 2,652,000	$ 2,705,040	$ 2,759,141	$ 2,814,324	$ 2,870,610
Investment Income/(Losses)	44,900	36,446	13,658	28,053	283,046	60,000	250,000	60,000	60,000	60,000	60,000	60,000	60,000
Miscellaneous	-	-	-	254	1	225,000	-	-	-	-	-	-	-
Event Donations/Revenues	-	-	4,617	-	-	-	-	-	-	-	-	-	-
Grant Proceeds	174,800	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Other Funds	-	-	5,518,968	-	-	-	-	-	-	-	-	-	-
Total Revenues	**2,162,928**	**2,133,328**	**7,927,579**	**2,612,120**	**2,917,091**	**2,871,555**	**2,850,000**	**2,660,000**	**2,712,000**	**2,765,040**	**2,819,141**	**2,874,324**	**2,930,610**
Expenses:													
Administration	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,040	2,081	2,122	2,165	2,208
Library	986,971	338,817	357,887	349,015	401,744	711,983	653,462	592,104	612,028	632,673	654,068	676,240	699,219
Engineering	251,408	-	-	-	-	-	-	-	-	-	-	-	-
Parks Maintenance	315,165	366,693	395,500	613,330	763,743	1,756,403	1,213,212	841,548	856,097	871,086	886,530	902,443	918,842
Recreation	-	-	-	-	3,358	411,033	277,817	379,159	394,325	410,098	426,502	443,562	461,305
Senior Center	86,438	93,830	299,478	900,535	177,954	115,985	191,782	268,128	276,281	284,759	293,574	302,741	312,273
Communications	98,137	171,780	223,192	304,502	284,813	284,625	284,625	314,000	320,280	326,686	333,219	339,884	346,681
Colleyville Center	464,606	253,728	95,763	234,100	227,291	157,336	198,458	236,046	243,178	250,573	258,240	266,190	274,435
Debt Service	602,176	604,144	4,818,166	-	-	-	-	-	-	-	-	-	-
Total Expenses	**2,806,902**	**1,830,993**	**6,191,986**	**2,403,482**	**1,860,902**	**3,439,365**	**2,821,356**	**2,632,985**	**2,704,230**	**2,777,956**	**2,854,256**	**2,933,226**	**3,014,963**
Operating Surplus/(Deficit)	**(643,974)**	**302,335**	**1,735,592**	**208,638**	**1,056,189**	**(567,810)**	**28,644**	**27,015**	**7,770**	**(12,916)**	**(35,115)**	**(58,902)**	**(84,353)**
Total Capital Expenditures							(625,000)	(735,000)	(150,000)	(120,000)	(400,000)	-	-
Net Change in Available Funds	**(643,974)**	**302,335**	**1,735,592**	**208,638**	**1,056,189**	**(567,810)**	**(596,356)**	**(707,985)**	**(142,230)**	**(132,916)**	**(435,115)**	**(58,902)**	**(84,353)**
Available Funds, beginning							$ 7,518,652	$ 6,922,296	$ 6,214,311	$ 6,072,081	$ 5,939,165	$ 5,504,049	$ 5,445,148
Available Funds, ending							6,922,296	6,214,311	6,072,081	5,939,165	5,504,049	5,445,148	5,360,794
90-day Operating							522,989	575,896	593,707	612,139	631,214	650,956	671,391
Available Funds Above/(Below) Policy							**6,399,307**	**5,638,414**	**5,478,374**	**5,327,026**	**4,872,835**	**4,794,191**	**4,689,404**

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20253 FY 25 CEDC Operating Budget

ACCOUNTS FOR: C'VILLE ECONOMIC DEVELOPMENT		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0240000	024-0000-5301 SALES TAX				-2,600,000.00
0240000	024-0000-5716 INVESTMENT INCOME/(LOSSES)				-60,000.00
0241110	024-1110-6221 AUDIT				2,000.00
0241710	024-1710-6101 SALARIES				340,796.00
0241710	024-1710-6141 FICA EXPENSE				26,511.00
0241710	024-1710-6142- GROUP HEALTH INSURANCE				15,007.00
0241710	024-1710-6143 WORKERS' COMPENSATION				973.00
0241710	024-1710-6145 UNEMPLOYMENT COMPENSATION				2,898.00
0241710	024-1710-6146- RETIREMENT				12,146.00
0241710	024-1710-6148- LONGEVITY PAY				3,154.00
0241710	024-1710-6151- VACATION BUY-BACK				900.00
0241710	024-1710-6152- ACCRUED LEAVE PAY				1,700.00
0241710	024-1710-6226 MISC. CONTRACTUAL SERVICES				46,702.00 *
	TLC - Library Solution Software - service agreement		1.00	9,570.00	9,570.00
	TLC - SIP Software -service agreement		1.00	1,199.00	1,199.00
	TLC - OPAC Enrichment - service agreement		1.00	5,625.00	5,625.00
	TLC - ITS MARC Subscription		1.00	1,802.00	1,802.00
	TLC Report Authoring License		1.00	610.00	610.00
	TLC - (5) LS Licenses		1.00	1,805.00	1,805.00
	Scan support type 1		1.00	74.00	74.00
	Scan support type 2		1.00	172.00	172.00
	Other		1.00	1,000.00	1,000.00
	EnvisionWare Time/Print Management Package (Small Library Edition) - service agreement		1.00	1,500.00	1,500.00
	Digital Content (Cloud Library)		1.00	5,000.00	5,000.00
	EnvisionWare Time/Print Equipment -service agreement		1.00	345.00	345.00
	bibliotheca - Remote locker 100 V3 central tower - service agreement Rec Center remote lockers (install May/ 2024)		1.00	3,000.00	3,000.00
	bibliotheca - bibliotheca - Remote locker 110 V3 10 locker tower - service agreement Rec Center remote lockers (install May/ 2024)		1.00	3,000.00	3,000.00
	bibliotheca - Remote locker 110T V3 10 clear locker tower - service agreement		1.00	3,000.00	3,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20253 FY 25 CEDC Operating Budget

ACCOUNTS FOR: C'VILLE ECONOMIC DEVELOPMENT			VENDOR	QUANTITY	UNIT COST	2025 Proposed
		Rec Center remote lockers (install May/ 2024)				
		Patron Point (marketing platform)		1.00	9,000.00	9,000.00
0241710	024-1710-6303 OPERATING SUPPLIES					13,717.00 *
		2nd floor cleaning service (Karen Hines Money)		1.00	3,717.00	3,717.00
		operating and program supplies		1.00	10,000.00	10,000.00
0241710	024-1710-6360 MINOR OPERATING OUTLAY					27,600.00 *
		Desktops and Battery Backups at the library		1.00	27,600.00	27,600.00
0241710	024-1710-6630 OFFICE EQUIPMENT/FURNITURE					50,000.00 *
		program furniture (replace meeting room chairs and furniture)		1.00	50,000.00	50,000.00
0241710	024-1710-6635 COMPUTER EQUIPMENT					50,000.00
0243210	024-3210-6101- SALARIES					129,823.00
0243210	024-3210-6141- FICA EXPENSE					9,942.00
0243210	024-3210-6142- GROUP HEALTH INSURANCE					30,015.00
0243210	024-3210-6143- WORKERS' COMPENSATION					1,442.00
0243210	024-3210-6145- UNEMPLOYMENT COMPENSATION					414.00
0243210	024-3210-6146- RETIREMENT					14,149.00
0243210	024-3210-6148- LONGEVITY PAY					135.00
0243210	024-3210-6251 T.R.A. WATER					5,628.00
0243210	024-3210-6287- PROPERTY MAINTENANCE					350,000.00 *
		Fire stations 2 and 3 landscaping		1.00	50,000.00	50,000.00
		Mowing contract/maintenance moved from General Fund		1.00	300,000.00	300,000.00
0243210	024-3210-6625- IMPROVEMENTS OTHER THAN BLDG					300,000.00 *
		various parks equipment replacements; (2) Workman HDX with dump bed ((1) Beautification & (1) Parks Maint) (1) Medium Workman (Replacement) Billy Goat - Debris Loader (SH26 leaf removal) 32ft Genie Self-Propelled Scissor Lift T5000 Spreader Sprayer (fertilizers - larger areas)		1.00	197,000.00	197,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20253 FY 25 CEDC Operating Budget

ACCOUNTS FOR: C'VILLE ECONOMIC DEVELOPMENT		VENDOR	QUANTITY	UNIT COST	2025 Proposed
	LESCO HPS GX Ride-on Spreader (fertilizers - smaller areas) Beautification Maintenance Trailer Infield Groomer (Replacement) Various small park projects		1.00	103,000.00	103,000.00
0243410	024-3410-6101- SALARIES				273,015.00
0243410	024-3410-6141- FICA EXPENSE				20,943.00
0243410	024-3410-6142 GROUP HEALTH INSURANCE				60,030.00
0243410	024-3410-6143- WORKERS' COMPENSATION				562.00
0243410	024-3410-6145- UNEMPLOYMENT COMPENSATION				1,656.00
0243410	024-3410-6146- RETIREMENT				22,203.00
0243410	024-3410-6147- INCENTIVE PAY				600.00
0243410	024-3410-6148- LONGEVITY PAY				150.00
0243420	024-3420-6101 SALARIES				140,358.00
0243420	024-3420-6141 FICA EXPENSE				11,065.00
0243420	024-3420-6142 GROUP HEALTH INSURANCE				30,015.00
0243420	024-3420-6143 WORKERS' COMPENSATION				140.00
0243420	024-3420-6145 UNEMPLOYMENT COMPENSATION				414.00
0243420	024-3420-6146 RETIREMENT				15,748.00
0243420	024-3420-6148 LONGEVITY PAY				1,088.00
0243420	024-3420-6152 ACCRUED LEAVE PAY				3,200.00
0243420	024-3420-6238- ELECTRICITY				37,500.00
0243420	024-3420-6251- T.R.A. WATER				25,000.00
0243420	024-3420-6312- COMPUTER SUPPLIES				3,600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20253 FY 25 CEDC Operating Budget

ACCOUNTS FOR: C'VILLE ECONOMIC DEVELOPMENT		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0243610	024-3610-6347- SPECIAL EVENTS				314,000.00 *
	Stars and Guitars		1.00	180,000.00	180,000.00
	Miscellaneous		1.00	4,000.00	4,000.00
	Tree Lighting		1.00	100,000.00	100,000.00
	Harvest Festival		1.00	30,000.00	30,000.00
0243710	024-3710-6101- SALARIES				106,679.00
0243710	024-3710-6141- FICA EXPENSE				8,490.00
0243710	024-3710-6142- GROUP HEALTH INSURANCE				18,009.00
0243710	024-3710-6143- WORKERS' COMPENSATION				140.00
0243710	024-3710-6145- UNEMPLOYMENT COMPENSATION				248.00
0243710	024-3710-6146- RETIREMENT				12,083.00
0243710	024-3710-6148- LONGEVITY PAY				806.00
0243710	024-3710-6152- ACCRUED LEAVE PAY				3,500.00
0243710	024-3710-6225- COMPUTER SERVICES				7,241.00 *
	Colleyville Center Software and Maintenance Contracts		1.00	7,241.00	7,241.00
0243710	024-3710-6236 ADVERTISING				45,000.00
0243710	024-3710-6360- MINOR OPERATING OUTLAY				4,450.00 *
	Laptop replacement		1.00	4,450.00	4,450.00
0243710	024-3710-6645- OPERATING EQUIPMENT				29,400.00 *
	Annual Chair Replacement		1.00	4,400.00	4,400.00
	technology replacement		1.00	25,000.00	25,000.00
TOTAL C'VILLE ECONOMIC DEVELOPMENT					-27,015.00
GRAND TOTAL					-27,015.00

** END OF REPORT - Generated by Matthew Poston **

City of Colleyville CCCPD Fund Projection	2019	2020	2021	2022	2023	2024		2025	2026	2027	2028	2029	2030
			Actual			Original Budget	Revised Estimate	Proposed Budget			Projected Budget		
Revenues:													
SALES TAX	1,751,542	1,951,706	2,266,964	2,524,850	2,584,889	2,527,529	2,600,000	2,600,000	2,652,000	2,705,040	2,759,141	2,814,324	2,870,610
SALE OF SURPLUS PROPERTY	-	129,456	40,470	-	75,334	15,000	35,759	15,000	15,000	15,000	15,000	15,000	15,000
INVESTMENT INCOME/(LOSSES)	21,210	8,686	312	9,240	107,901	53,200	152,218	53,200	53,200	53,200	53,200	53,200	53,200
MISCELLANEOUS (SRO)	-	6,044	-	2,548	-	150,000	150,000	900,000	900,000	900,000	900,000	900,000	900,000
Total Revenues	**1,772,752**	**2,095,892**	**2,463,507**	**2,682,388**	**2,768,124**	**2,745,729**	**2,937,977**	**3,568,200**	**3,620,200**	**3,673,240**	**3,727,341**	**3,782,524**	**3,838,810**
Expenses:													
Police Administration - Misc Expense	364,716	511,292	341,620	435,824	539,646	513,853	513,503	31,355	31,982	32,622	33,274	33,940	34,618
Police Administration - Software								115,581	117,893	120,250	122,655	125,109	127,611
Police Administration - Teen Court								33,750	34,425	35,114	35,816	36,532	37,263
Police Administration - Misc Contractual								91,786	93,622	95,494	97,404	99,352	101,339
Police Administration - Vehicles								262,650	262,650	262,650	262,650	262,650	262,650
Police Patrol - Salaries & Benefits	1,007,038	1,195,113	1,158,586	1,328,885	1,554,033	1,490,236	1,643,315	1,800,942	1,872,980	1,947,899	2,025,815	2,106,847	2,191,121
Police SRO - Salaries & Benefits	-	-	-	-	159,991	571,603	661,535	701,631	729,696	758,884	789,239	820,809	853,641
Police SRO - Vehicles	-	-	-	-	68,589	-	68,589	237,350	137,350	137,350	137,350	137,350	137,350
Total Expenses	**1,386,804**	**1,714,859**	**1,500,206**	**2,075,247**	**2,329,666**	**2,575,691**	**2,887,204**	**3,275,045**	**3,280,597**	**3,390,263**	**3,504,204**	**3,622,589**	**3,745,594**
Operating Transfers:													
Transfers-out to Capital Equipment Reserve	(519,100)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
Total Operating Transfers In/(Out)	(519,100)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
Operating Surplus/(Deficit)	**(133,152)**	**371,032**	**953,301**	**597,141**	**428,459**	**160,038**	**40,773**	**268,155**	**314,603**	**257,977**	**198,137**	**134,935**	**68,216**
Capital Expenditures								(582,373)	(400,000)	-	-	-	-
Net Change in Available Funds	**(133,152)**	**371,032**	**953,301**	**597,141**	**428,459**	**160,038**	**40,773**	**(314,218)**	**(85,397)**	**257,977**	**198,137**	**134,935**	**68,216**
Available Funds, beginning							3,661,030	3,701,803	3,387,585	3,302,187	3,560,165	3,758,302	3,893,236
Available Funds, ending							3,701,803	3,387,585	3,302,187	3,560,165	3,758,302	3,893,236	3,961,453
90-day Operating (Reserve Policy)							721,801	818,761	820,149	847,566	876,051	905,647	936,398
Available Funds Above/(Below) Policy							**2,980,002**	**2,568,823**	**2,482,038**	**2,712,599**	**2,882,251**	**2,987,589**	**3,025,054**

CITY OF COLLEYVILLE

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20252 FY25 CCCPD Operating Budget

ACCOUNTS FOR: CRIME DISTRICT FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0270000	027-0000-5301 SALES TAX				-2,600,000.00
0270000	027-0000-5714- SALE OF SURPLUS PROPERTY				-15,000.00
0270000	027-0000-5716 INVESTMENT INCOME/(LOSSES)				-53,200.00
0270000	027-0000-5719- MISCELLANEOUS				-900,000.00
0272310	027-2310-6221 AUDIT				1,850.00
0272310	027-2310-6225 COMPUTER SERVICES				115,581.00 *
	Police Software Annual Maintenance Contract		1.00	49,500.00	49,500.00
	Early Warning/Internal Affairs; 2021 update: increase of $449; FY23 update: increase of $247; FY24 increase of $257 per. Adjustment for FY25 $10 increase.		1.00	6,691.00	6,691.00
	Investigative Tool		1.00	9,750.00	9,750.00
	Annual license plate reader for 22 camera license keys ($468 each), and L6Q subscription for 2 portable LPR ($4500).		1.00	14,796.00	14,796.00
	Power DMS (CALEA) Power DMS Subscription Cost increase fro to $6068 Plus, adding testing subscription compon CALEA proofs for an additional $740 Total $1,137 increase, new unit cost is		1.00	7,205.00	7,205.00
	Justice Center Datacenter Warranty		1.00	11,000.00	11,000.00
	Power DMS Power Engage subscription-Automated text message/survey platform based on LEO interaction. Power Ready FTO- Central location for documenting FTO training and performance. $14,014 for first year will include buil training. Re-occurring renewal subscrip of $9,370, beginning FY26 Currently using other Power DMS platform is an expansion of existing program.		1.00	14,014.00	14,014.00
	Power DMS (Power Time) Online Scheduling Cost increase		1.00	2,625.00	2,625.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20252 FY25 CCCPD Operating Budget

ACCOUNTS FOR: CRIME DISTRICT FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0272310	027-2310-6226 MISC. CONTRACTUAL SERVICES				91,786.00 *
	CALEA Accreditation		1.00	16,825.00	16,825.00
	Crime Scene Response Unit		1.00	5,000.00	5,000.00
	Recruiting and hiring process		1.00	2,500.00	2,500.00
	Leadership Development Training		1.00	10,000.00	10,000.00
	De-escalation and crisis intervention training		1.00	10,000.00	10,000.00
	Detective Safeguarding Program (Child Abuse Cases)		1.00	1,600.00	1,600.00
	Wellness program expansion		1.00	4,000.00	4,000.00
	Interview Now software subscription Cost increase from $4500 to $4725		1.00	4,725.00	4,725.00
	Guardian Platform ($125 per applicant)		11.00	125.00	1,375.00
	Guardian Platform (flat annual fee of $500)		1.00	500.00	500.00
	Alliance for Children		1.00	7,911.00	7,911.00
	Police Officer Wellness Check		1.00	27,350.00	27,350.00
0272310	027-2310-6227 MAINTENANCE AGREEMENT				3,655.00 *
	Netmotion Wireless Maintenance Agreement		1.00	3,655.00	3,655.00
0272310	027-2310-6290 TEEN COURT				33,750.00
0272310	027-2310-6321 FIRE ARMS SUPPLIES				10,000.00 *
	Annual weapons replacement program		1.00	10,000.00	10,000.00
0272310	027-2310-6360 MINOR OPERATING OUTLAY				15,850.00 *
	Safety equipment and replacement		1.00	5,000.00	5,000.00
	SWAT Equipment and training		1.00	6,150.00	6,150.00
	Ticket writer replacement		1.00	4,700.00	4,700.00
0272310	027-2310-6650 MOTOR VEHICLES				262,650.00 *
	Replacement - Patrol Vehicles		1.00	180,000.00	180,000.00
	Admin Vehicles		1.00	31,000.00	31,000.00
	Vehicle for new sergeant		1.00	51,650.00	51,650.00
0272370	027-2370-6101 SALARIES				1,199,627.00
0272370	027-2370-6139 OVERTIME				115,000.00
0272370	027-2370-6141 FICA EXPENSE				102,627.00

CITY OF COLLEYVILLE

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20252 FY25 CCCPD Operating Budget

ACCOUNTS FOR: CRIME DISTRICT FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0272370	027-2370-6142 GROUP HEALTH INSURANCE				195,097.00
0272370	027-2370-6143 WORKERS' COMPENSATION				16,514.00
0272370	027-2370-6145 UNEMPLOYMENT COMPENSATION				3,312.00
0272370	027-2370-6146 RETIREMENT				141,860.00
0272370	027-2370-6147 INCENTIVE PAY				9,000.00
0272370	027-2370-6148 LONGEVITY PAY				6,605.00
0272370	027-2370-6151- VACATION BUY-BACK				4,300.00
0272370	027-2370-6152 ACCRUED LEAVE PAY				7,000.00
0272380	027-2380-6101- SALARIES				479,813.00
0272380	027-2380-6139- OVERTIME				15,000.00
0272380	027-2380-6141- FICA EXPENSE				38,965.00
0272380	027-2380-6142- GROUP HEALTH INSURANCE				90,045.00
0272380	027-2380-6143- WORKERS' COMPENSATION				6,578.00
0272380	027-2380-6145- UNEMPLOYMENT COMPENSATION				1,242.00
0272380	027-2380-6146- RETIREMENT				55,455.00
0272380	027-2380-6147- INCENTIVE PAY				8,100.00
0272380	027-2380-6148- LONGEVITY PAY				4,833.00
0272380	027-2380-6151- VACATION BUY-BACK				1,600.00
0272380	027-2380-6650 MOTOR VEHICLES				237,350.00
0276310	027-6310-6810- CAPITAL EQUIPMENT RESERVE				25,000.00
TOTAL CRIME DISTRICT FUND					-268,155.00
GRAND TOTAL					-268,155.00

** END OF REPORT - Generated by Matthew Poston **

City of Colleyville Hotel Occupancy Tax Fund Projection	2019	2020	2021	2022	2023	2024		2025	2026	2027	2028	2029	2030
	Actual					Original Budget	Revised Estimate	Proposed Budget	Projected Budget				
Revenues:													
HOTEL TAX	251,749	113,691	116,980	200,156	211,461	200,000	230,000	230,000	234,600	239,292	244,078	248,959	253,939
INVESTMENT INCOME/(LOSSES)	7,060	3,823	120	831	999	2,000	-	-	-	-	-	-	-
MISCELLANEOUS	-	373	864	-	-	-	-	-	-	-	-	-	-
Total Revenues	**258,809**	**117,887**	**117,964**	**200,987**	**212,460**	**202,000**	**230,000**	**230,000**	**234,600**	**239,292**	**244,078**	**248,959**	**253,939**
Expenses:													
Total Expenses	**122,848**	**218,456**	**271,409**	**284,605**	**257,642**	**188,532**	**250,966**	**285,827**	**295,844**	**306,234**	**317,010**	**328,187**	**339,782**
Net Change in Available Funds	**135,960**	**(100,569)**	**(153,445)**	**(83,618)**	**(45,181)**	**13,468**	**(20,966)**	**(55,827)**	**(61,244)**	**(66,942)**	**(72,932)**	**(79,228)**	**(85,844)**
Available Funds, beginning							116,761	95,795	39,968	(21,276)	(88,218)	(161,150)	(240,378)
Available Funds, ending							**95,795**	**39,968**	(21,276)	(88,218)	(161,150)	(240,378)	(326,221)

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: HOTEL TAX FUND			VENDOR	QUANTITY	UNIT COST	2025 Proposed	
0380000	038-0000-5310-	HOTEL TAX				-230,000.00	
0383610	038-3610-6101-	SALARIES				71,714.00	
0383610	038-3610-6102-	TEMPORARY HELP				15,600.00	
0383610	038-3610-6141-	FICA EXPENSE				6,701.00	
0383610	038-3610-6142-	GROUP HEALTH INSURANCE				15,007.00	
0383610	038-3610-6143-	WORKERS' COMPENSATION				70.00	
0383610	038-3610-6145-	UNEMPLOYMENT COMPENSATION				566.00	
0383610	038-3610-6146-	RETIREMENT				7,838.00	
0383610	038-3610-6148-	LONGEVITY PAY				280.00	
0383610	038-3610-6205-	PROMOTE/IMPROVE ARTS				55,000.00	*
		Concerts in the Village (est. 4)		1.00	15,000.00	15,000.00	
		Car Show		1.00	15,000.00	15,000.00	
		Dancehall Event		1.00	25,000.00	25,000.00	
0383710	038-3710-6101-	SALARIES				71,119.00	
0383710	038-3710-6141-	FICA EXPENSE				5,482.00	
0383710	038-3710-6142-	GROUP HEALTH INSURANCE				12,006.00	
0383710	038-3710-6143-	WORKERS' COMPENSATION				139.00	
0383710	038-3710-6145-	UNEMPLOYMENT COMPENSATION				166.00	
0383710	038-3710-6146-	RETIREMENT				7,802.00	
0383710	038-3710-6148-	LONGEVITY PAY				537.00	
0383710	038-3710-6236-	ADVERTISING				15,800.00	*
		Promotional swag and give away items- Bags, pens, paper, bride and groom squeeze dolls, custom contract folders and other promotional items used to promote Center.		1.00	3,750.00	3,750.00	
		Print Advertising- Fort Worth Star Telegram Community Impact Newspaper Advertising Center Promotional Brochures Center-Thank You Cards		1.00	6,000.00	6,000.00	
		Monthly creative expense for Facebook, Lobby display and all print advertising and collateral used at Center.		12.00	150.00	1,800.00	
		Bridal events		1.00	500.00	500.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: HOTEL TAX FUND	VENDOR	QUANTITY	UNIT COST	2025 Proposed
Wedding Wire Online Listing www. wedingwire.com		3.00	1,250.00	3,750.00

TOTAL HOTEL TAX FUND 55,827.00

City of Colleyville Fiscal Year 2025 Budget	Capital Project Funds	Capital Project Fund 003	Vehicle/Equip Repl Fund 032	Capital Utility Fund 039	Drainage Capital Fund 041
					FY
Available Funds, 10/1/2023	**$ 30,003,346**	**$ 12,247,192**	**$ 1,788,063**	**$ 14,347,153**	**$ 1,620,939**
Total Revenues	2,476,529	488,000	94,898	1,819,526	74,105
Total Expenses	-	-	-	-	-
Operating Transfers In/(Out)	524,706	-	524,706	-	-
Operating Surplus/(Deficit)	**3,001,235**	**488,000**	**619,604**	**1,819,526**	**74,105**
Capital	(11,870,415)	(5,755,000)	(523,815)	(4,369,719)	(1,221,881)
Debt Service	-	-	-	-	-
Operating Surplus Transfer to Capital	4,601,100	2,500,000	-	1,331,100	770,000
Net Change in Available Funds	**(4,268,080)**	**(2,767,000)**	**95,789**	**(1,219,093)**	**(377,776)**
					FY
Available Funds, 10/1/2024	**25,735,266**	**9,480,192**	**1,883,852**	**13,128,060**	**1,243,163**
Total Revenues	1,755,600	217,500	234,600	1,227,800	75,700
Total Expenses	-	-	-	-	-
Operating Transfers In/(Out)	642,000	-	642,000	-	-
Operating Surplus/(Deficit)	**2,397,600**	**217,500**	**876,600**	**1,227,800**	**75,700**
Capital	(17,014,361)	(7,283,000)	(997,718)	(6,410,711)	(2,322,932)
Debt Service	-	-	-	-	-
Operating Surplus Transfer to Capital	3,831,100	1,500,000	-	1,331,100	1,000,000
Net Change in Available Funds	**(10,785,661)**	**(5,565,500)**	**(121,118)**	**(3,851,811)**	**(1,247,232)**
					FY
Available Funds, 10/1/2025	**$ 14,949,605**	**$ 3,914,692**	**$ 1,762,734**	**$ 9,276,249**	**$ (4,069)**

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: CAPITAL PROJECTS			VENDOR	QUANTITY	UNIT COST	2025 Proposed
0030000	003-0000-5716	INVESTMENT INCOME/(LOSSES)				-66,500.00
0030000	003-0000-5726	ROADWAY CAPITAL IMPROV FEE SA2				-100,000.00
0030000	003-0000-5760	INTEREST - STREETS SA 1				-1,000.00
0030000	003-0000-5761	INTEREST - STREETS SA 2				-50,000.00
0030000	003-0000-5879	TRANSFER-IN FROM GENERAL FUND				-1,500,000.00

TOTAL CAPITAL PROJECTS -1,717,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR:

VEHICLE/EQUIP REPLACEMENT FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0320000	032-0000-5714- SALE OF SURPLUS PROPERTY				-234,600.00
0320000	032-0000-5878 TRANSFER-IN CAPITAL EQMP RESEV				-642,000.00 *
	Vehicle Transfer In		1.00	500,000.00	-500,000.00
	Police Equipment Transfer		1.00	25,000.00	-25,000.00
	IT Equipment Transfer		1.00	117,000.00	-117,000.00
0321210	032-1210-6650 MOTOR VEHICLES				40,231.00
0322230	032-2230-6645- OPERATING EQUIPMENT				9,979.00
0322230	032-2230-6650- MOTOR VEHICLES				34,749.00
0322240	032-2240-6650- MOTOR VEHICLES				66,880.00
0322310	032-2310-6645- OPERATING EQUIPMENT				17,695.00
0323210	032-3210-6645 OPERATING EQUIPMENT				26,750.00
0323210	032-3210-6650- MOTOR VEHICLES				259,946.00
0323310	032-3310-6650 MOTOR VEHICLES				329,804.00
0325910	032-5910-6360- MINOR OPERATING OUTLAY				75,717.00
0325910	032-5910-6635- COMPUTER EQUIPMENT				70,968.00
0325910	032-5910-6650- MOTOR VEHICLES				65,000.00

TOTAL VEHICLE/EQUIP REPLACEMENT FUND 121,119.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: UTILITY-CAPITAL PROJECTS FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0390000	039-0000-5714- SALE OF SURPLUS PROPERTY				-53,800.00
0390000	039-0000-5716- INVESTMENT INCOME/(LOSSES)				-160,000.00
0390000	039-0000-5727- WATER REVENUE IMPACT FEES				-150,000.00
0390000	039-0000-5740- WASTEWATER REVENUE IMPACT FEE				-75,000.00
0390000	039-0000-5765- INTEREST-WATER IMPACT FEES				-2,000.00
0390000	039-0000-5766- INTEREST-WASTEWATER IMPACT FEE				-3,000.00
0390000	039-0000-5819- CAPITAL PROJECTS REVENUE				-784,000.00
0390000	039-0000-5872- TRANSFER FROM UTILITY FUND				-1,331,100.00 *
	Vehicle Replacement Funds		1.00	81,100.00	-81,100.00
	Surplus transfer		1.00	1,250,000.00	-1,250,000.00

TOTAL UTILITY-CAPITAL PROJECTS FUND -2,558,900.00

CITY OF COLLEYVILLE

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: DRAINAGE-CAPITAL PROJECTS FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0410000	041-0000-5714- SALE OF SURPLUS PROPERTY				-41,200.00
0410000	041-0000-5716- INVESTMENT INCOME/(LOSSES)				-34,500.00
0410000	041-0000-5803- TRANSFER FM DR OPER TO CIP				-1,000,000.00
0415210	041-5210-6650- MOTOR VEHICLES				147,932.00
TOTAL DRAINAGE-CAPITAL PROJECTS FUND					-927,768.00
GRAND TOTAL					-3,113,052.49

** END OF REPORT - Generated by Matthew Poston **

City of Colleyville Fiscal Year 2025 Budget	Misc Special Revenue Funds	Parkland Dedication Fund 012	Grant Fund 016	Court Tech Fund 029	Court Security Fund 030	Tomorrow Fund - Colleyville 034	Tomorrow Fund - Parks 035	Voluntary Park Fund 005	Voluntary Library Fund 011	Library Bldg Donation Fund 019	Tree Preservation Fund 018	Juvi Case Manager Fund 037
	2024											
Available Funds, 10/1/2023	**$ 3,779,056**	**$ 654,198**	**$ (246,526)**	**$ 11,236**	**$ 2,194**	**$ 64,552**	**$ 943,625**	**$ 1,270,432**	**$ 574,401**	**$ 66,543**	**$ 336,476**	**$ 101,925**
Total Revenues	932,020	36,200	246,526	46,609	55,373	-	50,000	230,000	203,000	26,000	14,000	24,312
Total Expenses	330,668	-	-	53,900	66,768	-	-	-	190,000	20,000	-	-
Operating Transfers In/(Out)	-	-	-	-	-	-	-	-	-	-	-	-
Operating Surplus/(Deficit)	**601,352**	**36,200**	**246,526**	**(7,291)**	**(11,395)**	**-**	**50,000**	**230,000**	**13,000**	**6,000**	**14,000**	**24,312**
Capital	(50,000)	-	-	-	-	-	-	(50,000)	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-	-	-	-
Operating Surplus Transfer to Capital	-	-	-	-	-	-	-	-	-	-	-	-
Net Change in Available Funds	**551,352**	**36,200**	**246,526**	**(7,291)**	**(11,395)**	**-**	**50,000**	**180,000**	**13,000**	**6,000**	**14,000**	**24,312**
	2025											
Available Funds, 10/1/2024	**4,330,408**	**690,398**	**-**	**3,945**	**(9,201)**	**64,552**	**993,625**	**1,450,432**	**587,401**	**72,543**	**350,476**	**126,237**
Total Revenues	2,778,696	35,000	2,187,760	45,048	65,688	-	25,000	198,500	189,000	-	7,500	25,200
Total Expenses	315,732	-	-	49,600	71,132	-	-	-	195,000	-	-	-
Operating Transfers In/(Out)	-	-	-	-	-	-	-	-	-	-	-	-
Operating Surplus/(Deficit)	**2,462,964**	**35,000**	**2,187,760**	**(4,552)**	**(5,444)**	**-**	**25,000**	**198,500**	**(6,000)**	**-**	**7,500**	**25,200**
Capital	(4,102,760)	(650,000)	(2,187,760)	-	-	-	(230,000)	(935,000)	(100,000)	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-	-	-	-
Operating Surplus Transfer to Capital	-	-	-	-	-	-	-	-	-	-	-	-
Net Change in Available Funds	**(1,639,796)**	**(615,000)**	**-**	**(4,552)**	**(5,444)**	**-**	**(205,000)**	**(736,500)**	**(106,000)**	**-**	**7,500**	**25,200**
	2026											
Available Funds, 10/1/2025	**$ 2,690,612**	**$ 75,398**	**$ -**	**$ (607)**	**$ (14,645)**	**$ 64,552**	**$ 788,625**	**$ 713,932**	**$ 481,401**	**$ 72,543**	**$ 357,976**	**$ 151,437**

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: VOLUNTARY PARK FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0050000	005-0000-5716 INVESTMENT INCOME/(LOSSES)				-28,500.00
0050000	005-0000-5851 PARK FUND REVENUE				-170,000.00
TOTAL VOLUNTARY PARK FUND	-198,500.00				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: VOLUNTARY LIBRARY FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0110000	011-0000-5716 INVESTMENT INCOME/(LOSSES)				-14,000.00
0110000	011-0000-5852 LIBRARY FUND REVENUE				-175,000.00
0111710	011-1710-6265 LIBRARY PROGRAMS				17,000.00
0111710	011-1710-6332 BOOKS-FICTION-ADULT				6,000.00
0111710	011-1710-6334- BOOKS-NONFICTION-ADULT				6,000.00
0111710	011-1710-6337 BOOKS-FICTION-YOUTH				10,000.00
0111710	011-1710-6339 BOOKS-NONFICTION-YOUTH				6,000.00
0111710	011-1710-6341 BOOKS-LEASED-ADULT				34,560.00
0111710	011-1710-6350 NON-BOOK MATERIALS-ADULT				6,000.00
0111710	011-1710-6352 NON-BOOK MATERIALS-YOUTH				5,000.00
0111710	011-1710-6353 BOOKS-FICTION-YOUNG ADULT				1,500.00
0111710	011-1710-6354 ADULT & YOUTH MAGAZINES				9,000.00
0111710	011-1710-6356 ONLINE DATABASES				44,940.00
0111710	011-1710-6358 DIGITAL LIBRARY MATERIALS				42,600.00
0111710	011-1710-6362 TECHNICAL SERVICES PROCESSING				6,400.00

TOTAL VOLUNTARY LIBRARY FUND 6,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: PARK LAND DEDICATION FUND	VENDOR	QUANTITY	UNIT COST	2025 Proposed
0120000 012-0000-5716 INVESTMENT INCOME/(LOSSES)				-35,000.00
TOTAL PARK LAND DEDICATION FUND -35,000.00				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: TREE PRESERVATION FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0180000	018-0000-5716- INVESTMENT INCOME/(LOSSES)				-7,500.00
TOTAL TREE PRESERVATION FUND	-7,500.00				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: COURT TECHNOLOGY FEE FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0290000	029-0000-5627 COURT TECHNOLOGY FEE				-20,000.00
0290000	029-0000-5716 INVESTMENT INCOME/(LOSSES)				-250.00
0290000	029-0000-5826- KELLER COURT				-24,798.00
0294110	029-4110-6225 COMPUTER SERVICES				13,000.00
0294110	029-4110-6226 MISC. CONTRACTUAL SERVICES				36,600.00 *
	Incode Court Case Mgt Suite Maint		1.00	43,000.00	43,000.00
	move to General Fund due to low fund balance		1.00	6,400.00	-6,400.00

TOTAL COURT TECHNOLOGY FEE FUND 4,552.00

CITY OF COLLEYVILLE

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: BUILDING SECURITY FEE FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0300000	030-0000-5626 BUILDING SECURITY FEE				-25,000.00
0300000	030-0000-5826 KELLER COURT				-40,688.00
0304110	030-4110-6101 SALARIES				52,728.00
0304110	030-4110-6141- FICA EXPENSE				4,313.00
0304110	030-4110-6143- WORKERS' COMPENSATION				1,096.00
0304110	030-4110-6145- UNEMPLOYMENT COMPENSATION				207.00
0304110	030-4110-6146- RETIREMENT				6,138.00
0304110	030-4110-6147- INCENTIVE PAY				2,400.00
0304110	030-4110-6148- LONGEVITY PAY				1,250.00
0304110	030-4110-6290 TEEN COURT				3,000.00

TOTAL BUILDING SECURITY FEE FUND 5,444.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: PARKS TOMORROW FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0350000	035-0000-5716 INVESTMENT INCOME/(LOSSES)				-25,000.00
TOTAL PARKS TOMORROW FUND	-25,000.00				

CITY OF COLLEYVILLE

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20251 FY25 Operating Budget

ACCOUNTS FOR: JUVENILE CASE MANAGER FUND		VENDOR	QUANTITY	UNIT COST	2025 Proposed
0370000	037-0000-5602- TRUANCY PREV & DIVERSION LOCAL				-25,000.00
0370000	037-0000-5628 JUVENILE CASE MANAGER FEE				-200.00

TOTAL JUVENILE CASE MANAGER FUND -25,200.00

FY 2025 Capital Improvement Plan												
Title	Total Project Cost	Capital Projects Fund	Capital Utility Fund	CCPD	CEDC	Drainage Capital Fund	Grant	Parkland Dedication Fund	Tomorrow Fund - Parks	Vehicle Replacement Fund	Voluntary Park Fund	Voluntary Library Fund
Additional Parking at Kimzey Park	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ -
Awnings at Parks Facility	200,000	-	-	-	200,000	-	-	-	-	-	-	-
Bandit Trail Drainage Improvements -Design	100,000	-	-	-	-	100,000	-	-	-	-	-	-
Bear Cat Armored Vehicle	77,373	-	-	77,373	-	-	-	-	-	-	-	-
Bedford Low Water Crossing at Little Bear Creek Design	550,000	-	-	-	-	550,000	-	-	-	-	-	-
Bransford Rd Trail (Field St to Cotton Belt Trail)-Construction	1,100,000	1,100,000	-	-	-	-	-	-	-	-	-	-
Caboose Painting	35,000	-	-	-	-	-	-	-	-	-	35,000	-
Central Fire Station - landscape, retainer wall, stamped concrete	35,000	35,000	-	-	-	-	-	-	-	-	-	-
City Park 9 - 40'x206' along 3rd base extension	30,000	-	-	-	30,000	-	-	-	-	-	-	-
City Park field #2 - Infield renovation (laser grade & lip removal)	25,000	-	-	-	25,000	-	-	-	-	-	-	-
City Park Field #6 & #7 - 40'x135' backstop net extensions	30,000	-	-	-	30,000	-	-	-	-	-	-	-
Colleyville Center Improvements	250,000	250,000	-	-	-	-	-	-	-	-	-	-
Ditch Witch	130,000	-	130,000	-	-	-	-	-	-	-	-	-
Fiber Project	300,000	300,000	-	-	-	-	-	-	-	-	-	-
Fire CAD Upgrade	30,000	30,000	-	-	-	-	-	-	-	-	-	-
Fire Training Facility	150,000	50,000	-	-	-	-	100,000	-	-	-	-	-
FY25 Annual Sidewalk Connectivity - Montclair Construction	800,000	800,000	-	-	-	-	-	-	-	-	-	-
FY25 Drainage Improvements	50,000	-	-	-	-	50,000	-	-	-	-	-	-
FY25 Green Ribbon SH 26 & Longwood	400,000	-	-	-	-	-	400,000	-	-	-	-	-
FY25 Light Pole Painting/Replacement Program	50,000	50,000	-	-	-	-	-	-	-	-	-	-
FY25 New Park Amenity	600,000	300,000	-	-	-	-	-	150,000	-	-	150,000	-
FY25 Park Beautification	50,000	-	-	-	-	-	-	-	-	-	50,000	-
FY25 Park Playground/Splash Pad	1,100,000	150,000	-	-	-	-	-	400,000	-	-	550,000	-
FY25 Park Tree Installation Program	50,000	-	-	-	-	-	-	-	-	-	50,000	-
FY25 Parking Facility Pavement Marking	50,000	50,000	-	-	-	-	-	-	-	-	-	-
FY25 Parkway Tree Removal and Replacement	75,000	75,000	-	-	-	-	-	-	-	-	-	-
FY25 Security Cameras in Parks	100,000	-	-	-	100,000	-	-	-	-	-	-	-
FY25 Street Maintenance Program	1,000,000	1,000,000	-	-	-	-	-	-	-	-	-	-
FY25 Street Pavement Marking	100,000	100,000	-	-	-	-	-	-	-	-	-	-
Heritage Ave Bridge and Turn Lane Only	750,000	375,000	-	-	-	-	375,000	-	-	-	-	-
Heritage Ave Design	550,000	275,000	-	-	-	-	275,000	-	-	-	-	-
Heritage Bridge Over LBC Scour Countermeasure Construction	450,000	-	-	-	-	450,000	-	-	-	-	-	-
Jackson Rd Waterline Relocation Construction	750,000	-	750,000	-	-	-	-	-	-	-	-	-
Justice Center Backup Generator	971,900	243,000	-	-	-	-	728,900	-	-	-	-	-
Justice Center Interior Renovation	300,000	300,000	-	-	-	-	-	-	-	-	-	-
LD Lockett Pump, Motor & Starter Replacement Assessment	25,000	-	25,000	-	-	-	-	-	-	-	-	-
Library Equipment Replacement	100,000	-	-	-	-	-	-	-	-	-	-	100,000
NETCO Radio Consortium	165,000	-	-	165,000	-	-	-	-	-	-	-	-
Northern Gateway Flood Study/Drainage Analysis	100,000	-	-	-	-	100,000	-	-	-	-	-	-
Park Signage Replacement	150,000	-	-	-	150,000	-	-	-	-	-	-	-
Parks Department Projects	200,000	200,000	-	-	-	-	-	-	-	-	-	-
Pleasant Run Park Parking Lot - Engineering	30,000	-	-	-	-	-	-	-	30,000	-	-	-
Portable Radios	340,000	-	-	340,000	-	-	-	-	-	-	-	-
Public Works Service Center Emergency Generator	190,000	-	-	-	-	-	190,000	-	-	-	-	-
Recreation Center Fence and Signage	200,000	-	-	-	-	-	-	-	200,000	-	-	-
Rec Center HVAC Replacement Phase 1	300,000	300,000	-	-	-	-	-	-	-	-	-	-
Rec Center Master Plan Study	200,000	-	-	-	200,000	-	-	-	-	-	-	-
Rec Center North Gym	295,000	295,000	-	-	-	-	-	-	-	-	-	-
Rehabilitation of Manholes	150,000	-	150,000	-	-	-	-	-	-	-	-	-
Roberts Road Phase II Construction	400,000	400,000	-	-	-	-	-	-	-	-	-	-
Senior Center Outdoor Fitness	100,000	-	-	-	-	-	-	100,000	-	-	-	-
Transportation Alternatives Active Transportation Plan	148,860	30,000	-	-	-	-	118,860	-	-	-	-	-
Vactor Truck	515,000	-	515,000	-	-	-	-	-	-	-	-	-
Vehicle Replacment	1,286,361	-	140,711	-	-	147,932	-	-	-	997,718	-	-
Wagonwheel and Chisolm - Design	75,000	-	-	-	-	75,000	-	-	-	-	-	-
Water Project 11 - Tinker Road Water/Drainage/Roadway Rehab	800,000	200,000	400,000	-	-	200,000	-	-	-	-	-	-

FY 2025 Capital Improvement Plan												
Title	Total Project Cost	Capital Projects Fund	Capital Utility Fund	CCPD	CEDC	Drainage Capital Fund	Grant	Parkland Dedication Fund	Tomorrow Fund - Parks	Vehicle Replacement Fund	Voluntary Park Fund	Voluntary Library Fund
Water Project 18 - Pecan Park Estates Phase I - Construction (cont)	350,000	-	-	-	-	350,000	-	-	-	-	-	-
Water Project 18 - Pecan Park Estates Phase II - Construction	2,275,000	375,000	1,600,000	-	-	300,000	-	-	-	-	-	-
Water Project 5 - Brighton Oaks - Design	250,000	-	250,000	-	-	-	-	-	-	-	-	-
Water Tower Tank Mixers	250,000	-	250,000	-	-	-	-	-	-	-	-	-
Woodbriar and Quail Crest Water/WW - PH I - Construction	2,000,000	-	2,000,000	-	-	-	-	-	-	-	-	-
Woodbriar and Quail Crest Water/WW - PH II - Design	200,000	-	200,000	-	-	-	-	-	-	-	-	-
	$ 22,434,494	$ 7,283,000	$ 6,410,711	$ 582,373	$ 735,000	$ 2,322,932	$ 2,187,760	$ 650,000	$ 230,000	$ 997,718	$ 935,000	$ 100,000

Notice About 2024 Tax Rates

Property tax rates in City of Colleyville.

This notice concerns the 2024 property tax rates for City of Colleyville. This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would Impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per $100 of property value.

This year's no-new-revenue tax rate	$0.237097/$100
This year's voter-approval tax rate	$0.292915/$100

To see the full calculations, please visit 100 Main Street
Colleyville, TX 76034 for a copy of the Tax Rate Calculation Worksheet.

Unencumbered Fund Balance

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
Debt Service Fund	14,126

Current Year Debt Service

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues *(or additional sales tax revenues, if applicable).*

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
GO 2016	455,000	23,350	0	478,350
CO 2022	55,000	419,675	0	474,675
2020 Pumper Lease	120,700	0	0	120,700
2016 Fire Engine Lease	48,484	0	0	48,484
2025 Ladder Truck Lease	297,185	0	0	297,185
2023 Ambulance Lease	120,000	0	0	120,000
Fiscal Agent Fees	0	0	1,500	1,500

Total required for 2024 debt service	$1,540,894
- Amount (if any) paid from funds listed in unencumbered funds	$14,126
- Amount (if any) paid from other resources	$552,000
- Excess collections last year	$63,485
= Total to be paid from taxes in 2024	$911,283
+ Amount added in anticipation that the unit will collect only 110.00% of its taxes in 2024	$-82,844
= Total debt levy	$828,439

This notice contains a summary of actual no-new-revenue and voter-approval calculations as certified by Matthew Poston, Director of Finance on 08/01/2024 .

Visit Texas.gov/PropertyTaxes to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

2024 Tax Rate Calculation Worksheet
Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of Colleyville	817-503-1010
Taxing Unit Name	Phone *(area code and number)*
100 Main Street, Colleyville, TX 76034	https://www.colleyville.com/
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per $100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements.*

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet.*

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	**Prior year total taxable value.** Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).[1]	$ 7,704,869,531
2.	**Prior year tax ceilings.** Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step.[2]	$ 2,172,739,982
3.	**Preliminary prior year adjusted taxable value.** Subtract Line 2 from Line 1.	$ 5,532,129,549
4.	**Prior year total adopted tax rate.**	$ 0.260991 /$100
5.	**Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.** A. **Original prior year ARB values:** $ 129,716,317 B. **Prior year values resulting from final court decisions:** - $ 115,709,009 C. **Prior year value loss.** Subtract B from A.[3]	$ 14,007,308
6.	**Prior year taxable value subject to an appeal under Chapter 42, as of July 25.** A. **Prior year ARB certified value:** $ 4,067,800 B. **Prior year disputed value:** - $ 610,170 C. **Prior year undisputed value.** Subtract B from A.[4]	$ 3,457,630
7.	**Prior year Chapter 42 related adjusted values.** Add Line 5C and Line 6C.	$ 17,464,938

[1] Tex. Tax Code §26.012(14)
[2] Tex. Tax Code §26.012(14)
[3] Tex. Tax Code §26.012(13)
[4] Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	**Prior year taxable value, adjusted for actual and potential court-ordered adjustments.** Add Line 3 and Line 7.	$ 5,549,594,487
9.	**Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2023.** Enter the prior year value of property in deannexed territory.[5]	$ 0
10.	**Prior year taxable value lost because property first qualified for an exemption in the current year.** If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value. **A. Absolute exemptions.** Use prior year market value: $ 0 **B. Partial exemptions.** Current year exemption amount or current year percentage exemption times prior year value: + $ 472,173,576 **C. Value loss.** Add A and B.[6]	$ 472,173,576
11.	**Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/ scenic appraisal or public access airport special appraisal in the current year.** Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year. **A. Prior year market value:** $ 0 **B. Current year productivity or special appraised value:** - $ 0 **C. Value loss.** Subtract B from A.[7]	$ 0
12.	**Total adjustments for lost value.** Add Lines 9, 10C and 11C.	$ 472,173,576
13.	**Prior year captured value of property in a TIF.** Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund.[8] If the taxing unit has no captured appraised value in line 18D, enter 0.	$ 495,791,152
14.	**Prior year total value.** Subtract Line 12 and Line 13 from Line 8.	$ 4,581,629,759
15.	**Adjusted prior year total levy.** Multiply Line 4 by Line 14 and divide by $100.	$ 11,957,641
16.	**Taxes refunded for years preceding the prior tax year.** Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year.[9]	$ 67,958
17.	**Adjusted prior year levy with refunds and TIF adjustment.** Add Lines 15 and 16.[10]	$ 12,025,599
18.	**Total current year taxable value on the current year certified appraisal roll today.** This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11] **A. Certified values:** $ 7,698,221,338 **B. Counties:** Include railroad rolling stock values certified by the Comptroller's office: + $ **C. Pollution control and energy storage system exemption:** Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - $ 0 **D. Tax increment financing:** Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.[12] - $ 522,132,055 **E. Total current year value.** Add A and B, then subtract C and D.	$ 7,176,089,283

[5] Tex. Tax Code §26.012(15)
[6] Tex. Tax Code §26.012(15)
[7] Tex. Tax Code §26.012(15)
[8] Tex. Tax Code §26.03(c)
[9] Tex. Tax Code §26.012(13)
[10] Tex. Tax Code §26.012(13)
[11] Tex. Tax Code §26.012, 26.04(c-2)
[12] Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	**Total value of properties under protest or not included on certified appraisal roll.** [13] **A. Current year taxable value of properties under protest.** The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. [14] .... $ 115,950,559 **B. Current year value of properties not under protest or included on certified appraisal roll.** The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. [15] .... + $ 51,353,663 **C. Total value under protest or not certified.** Add A and B.	$ 167,304,222
20.	**Current year tax ceilings.** Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step.[16]	$ 2,176,261,282
21.	**Current year total taxable value.** Add Lines 18E and 19C. Subtract Line 20. [17]	$ 5,167,132,223
22.	**Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year.** Include both real and personal property. Enter the current year value of property in territory annexed. [18]	$ 0
23.	**Total current year taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for the current year. [19]	$ 95,120,580
24.	**Total adjustments to the current year taxable value.** Add Lines 22 and 23.	$ 95,120,580
25.	**Adjusted current year taxable value.** Subtract Line 24 from Line 21.	$ 5,072,011,643
26.	**Current year NNR tax rate.** Divide Line 17 by Line 25 and multiply by $100. [20]	$ 0.237097 /$100
27.	**COUNTIES ONLY.** Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. [21]	$ ______ /$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	**Prior year M&O tax rate.** Enter the prior year M&O tax rate.	$ 0.251399 /$100
29.	**Prior year taxable value, adjusted for actual and potential court-ordered adjustments.** Enter the amount in Line 8 of the *No-New-Revenue Tax Rate Worksheet.*	$ 5,549,594,487

[13] Tex. Tax Code §26.01(c) and (d)
[14] Tex. Tax Code §26.01(c)
[15] Tex. Tax Code §26.01(d)
[16] Tex. Tax Code §26.012(6)(B)
[17] Tex. Tax Code §26.012(6)
[18] Tex. Tax Code §26.012(17)
[19] Tex. Tax Code §26.012(17)
[20] Tex. Tax Code §26.04(c)
[21] Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet		Amount/Rate
30.	**Total prior year M&O levy.** Multiply Line 28 by Line 29 and divide by $100.		$ 13,951,625
31.	**Adjusted prior year levy for calculating NNR M&O rate.**		
	A. M&O taxes refunded for years preceding the prior tax year. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2023. This line applies only to tax years preceding the prior tax year.	+ $ 65,457	
	B. Prior year taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0.	– $ 1,246,414	
	C. Prior year transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.	+/- $ 0	
	D. Prior year M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.	$ -1,180,957	
	E. Add Line 30 to 31D.		$ 12,770,668
32.	**Adjusted current year taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*		$ 5,072,011,643
33.	**Current year NNR M&O rate (unadjusted).** Divide Line 31E by Line 32 and multiply by $100.		$ 0.251787 /$100
34.	**Rate adjustment for state criminal justice mandate.** [23]		
	A. Current year state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	$ 0	
	B. Prior year state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.	– $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100.	$ 0.000000 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.		$ 0.000000 /$100
35.	**Rate adjustment for indigent health care expenditures.** [24]		
	A. Current year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose.	$ 0	
	B. Prior year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose.	– $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100.	$ 0.000000 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.		$ 0.000000 /$100

[22] [Reserved for expansion]
[23] Tex. Tax Code §26.044
[24] Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	**Rate adjustment for county indigent defense compensation.** [25]	
	A. Current year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30,of the current tax year, less any state grants received by the county for the same purpose. . . . . $ 0	
	B. Prior year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose. . . . . $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100. . . . . $ 0.000000 /$100	
	D. Multiply B by 0.05 and divide by Line 32 and multiply by $100. . . . . $ 0.000000 /$100	
	E. Enter the lesser of C and D. If not applicable, enter 0.	$ 0.000000 /$100
37.	**Rate adjustment for county hospital expenditures.** [26]	
	A. Current year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year. . . . . $ 0	
	B. Prior year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. . . . . $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100. . . . . $ 0.000000 /$100	
	D. Multiply B by 0.08 and divide by Line 32 and multiply by $100. . . . . $ 0.000000 /$100	
	E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.	$ 0.000000 /$100
38.	**Rate adjustment for defunding municipality.** This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.	
	A. Amount appropriated for public safety in the prior year. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year. . . . . $ 0	
	B. Expenditures for public safety in the prior year. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year . . . . $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100 . . . . $ 0.000000 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.	$ 0.000000 /$100
39.	**Adjusted current year NNR M&O rate.** Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	$ 0.251787 /$100
40.	**Adjustment for prior year sales tax specifically to reduce property taxes.** Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero.	
	A. Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent . . . . $ 0	
	B. Divide Line 40A by Line 32 and multiply by $100 . . . . $ 0.000000 /$100	
	C. Add Line 40B to Line 39.	$ 0.251787 /$100
41.	**Current year voter-approval M&O rate.** Enter the rate as calculated by the appropriate scenario below. **Special Taxing Unit.** If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. **- or -** **Other Taxing Unit.** If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	$ 0.260599 /$100

[25] Tex. Tax Code §26.0442
[26] Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	***Disaster Line 41 (D41):* Current year voter-approval M&O rate for taxing unit affected by disaster declaration.** If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of: 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred; or 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. [27] If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	$ 0.000000 /$100
42.	**Total current year debt to be paid with property taxes and additional sales tax revenue.** Debt means the interest and principal that will be paid on debts that: **(1)** are paid by property taxes; **(2)** are secured by property taxes; **(3)** are scheduled for payment over a period longer than one year; and **(4)** are not classified in the taxing unit's budget as M&O expenses. **A. Debt** also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. [28] Enter debt amount . . . $ 1,540,894 **B.** Subtract **unencumbered fund amount** used to reduce total debt. . . . – $ 14,126 **C.** Subtract **certified amount spent from sales tax to reduce debt** (enter zero if none) . . . – $ 0 **D.** Subtract **amount paid** from other resources . . . – $ 552,000 **E. Adjusted debt.** Subtract B, C and D from A.	$ 974,768
43.	**Certified prior year excess debt collections.** Enter the amount certified by the collector. [29]	$ 63,485
44.	**Adjusted current year debt.** Subtract Line 43 from Line 42E.	$ 911,283
45.	**Current year anticipated collection rate.** **A.** Enter the current year anticipated collection rate certified by the collector. [30] . . . 110.00 % **B.** Enter the prior year actual collection rate. . . . 99.64 % **C.** Enter the 2022 actual collection rate. . . . 99.83 % **D.** Enter the 2021 actual collection rate. . . . 99.75 % **E.** If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. [31]	110.00 %
46.	**Current year debt adjusted for collections.** Divide Line 44 by Line 45E.	$ 828,439
47.	**Current year total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 5,167,132,223
48.	**Current year debt rate.** Divide Line 46 by Line 47 and multiply by $100.	$ 0.016032 /$100
49.	**Current year voter-approval M&O rate plus current year debt rate.** Add Lines 41 and 48.	$ 0.276631 /$100
D49.	***Disaster Line 49 (D49):* Current year voter-approval tax rate for taxing unit affected by disaster declaration.** Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	$ 0.000000 /$100

[27] Tex. Tax Code §26.042(a)
[28] Tex. Tax Code §26.012(7)
[29] Tex. Tax Code §26.012(10) and 26.04(b)
[30] Tex. Tax Code §26.04(b)
[31] Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	**COUNTIES ONLY.** Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	$ 0.000000/$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	**Taxable Sales.** For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. [32] Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	$ 0
52.	**Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. [33] **Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year.** Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. [34] **- or -** **Taxing units that adopted the sales tax before November of the prior year.** Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	$ 0
53.	**Current year total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 5,167,132,223
54.	**Sales tax adjustment rate.** Divide Line 52 by Line 53 and multiply by $100.	$ 0.000000/$100
55.	**Current year NNR tax rate, unadjusted for sales tax.**[35] Enter the rate from Line 26 or 27, as applicable, on the *No-New-Revenue Tax Rate Worksheet*.	$ 0.237097/$100
56.	**Current year NNR tax rate, adjusted for sales tax.** **Taxing units that adopted the sales tax in November the prior tax year or in May of the current tax year.** Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November of the prior tax year.	$ 0.237097/$100
57.	**Current year voter-approval tax rate, unadjusted for sales tax.**[36] Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the *Voter-Approval Tax Rate Worksheet*.	$ 0.276631/$100
58.	**Current year voter-approval tax rate, adjusted for sales tax.** Subtract Line 54 from Line 57.	$ 0.276631/$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	**Certified expenses from the Texas Commission on Environmental Quality (TCEQ).** Enter the amount certified in the determination letter from TCEQ. [37] The taxing unit shall provide its tax assessor-collector with a copy of the letter. [38]	$ 0
60.	**Current year total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 5,167,132,223
61.	**Additional rate for pollution control.** Divide Line 59 by Line 60 and multiply by $100.	$ 0.000000/$100

[32] Tex. Tax Code §26.041(d)
[33] Tex. Tax Code §26.041(i)
[34] Tex. Tax Code §26.041(d)
[35] Tex. Tax Code §26.04(c)
[36] Tex. Tax Code §26.04(c)
[37] Tex. Tax Code §26.045(d)
[38] Tex. Tax Code §26.045(i)

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
62.	**Current year voter-approval tax rate, adjusted for pollution control.** Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	$ 0.276631 /$100

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value. [39] The Foregone Revenue Amount for each year is equal to that year's adopted tax rate subtracted from that year's voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year's current total value. [40]

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042; [41]
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a); [42] or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval. [43]

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit. [44]

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	**Year 3 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value**	
	A. Voter-approval tax rate (Line 67)	$ 0.283010 /$100
	B. Unused increment rate (Line 66)	$ 0.034539 /$100
	C. Subtract B from A	$ 0.248471 /$100
	D. Adopted Tax Rate	$ 0.260991 /$100
	E. Subtract D from C	$ -0.012520 /$100
	F. 2023 Total Taxable Value (Line 60)	$ 5,146,654,913
	G. Multiply E by F and divide the results by $100. If the number is less than zero, enter zero.	$ 0
64.	**Year 2 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value**	
	A. Voter-approval tax rate (Line 67)	$ 0.300155 /$100
	B. Unused increment rate (Line 66)	$ 0.025574 /$100
	C. Subtract B from A	$ 0.274581 /$100
	D. Adopted Tax Rate	$ 0.265618 /$100
	E. Subtract D from C	$ 0.008963 /$100
	F. 2022 Total Taxable Value (Line 60)	$ 4,661,184,585
	G. Multiply E by F and divide the results by $100. If the number is less than zero, enter zero.	$ 417,781
65.	**Year 1 Foregone Revenue Amount. Subtract the 2021 unused increment rate and 2021 actual tax rate from the 2021 voter-approval tax rate. Multiply the result by the 2021 current total value**	
	A. Voter-approval tax rate (Line 67)	$ 0.317353 /$100
	B. Unused increment rate (Line 66)	$ 0.015753 /$100
	C. Subtract B from A	$ 0.301600 /$100
	D. Adopted Tax Rate	$ 0.291778 /$100
	E. Subtract D from C	$ 0.009822 /$100
	F. 2021 Total Taxable Value (Line 60)	$ 4,313,311,546
	G. Multiply E by F and divide the results by $100. If the number is less than zero, enter zero.	$ 423,653
66.	**Total Foregone Revenue Amount.** Add Lines 63G, 64G and 65G	$ 841,434 /$100
67.	**2024 Unused Increment Rate.** Divide Line 66 by Line 21 of the *No-New-Revenue Rate Worksheet*. Multiply the result by 100	$ 0.016284 /$100
68.	**Total 2024 voter-approval tax rate, including the unused increment rate.** Add Line 67 to one of the following lines (as applicable): Line 49, Line 50 (counties), Line 58 (taxing units with additional sales tax) or Line 62 (taxing units with pollution)	$ 0.292915 /$100

[39] Tex. Tax Code §26.013(b)
[40] Tex. Tax Code §26.013(a)(1-a), (1-b), and (2)
[41] Tex. Tax Code §§26.04(c)(2)(A) and 26.042(a)
[42] Tex. Tax Code §§26.0501(a) and (c)
[43] Tex. Local Gov't Code §120.007(d)
[44] Tex. Local Gov't Code §120.007(d)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise $500,000, and the current debt rate for a taxing unit. [44]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [45]

Line	De Minimis Rate Worksheet	Amount/Rate
69.	**Adjusted current year NNR M&O tax rate.** Enter the rate from Line 39 of the *Voter-Approval Tax Rate Worksheet.*	$ 0.251787 /$100
70.	**Current year total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 5,167,132,223
71.	**Rate necessary to impose $500,000 in taxes.** Divide $500,000 by Line 70 and multiply by $100.	$ 0.009676 /$100
72.	**Current year debt rate.** Enter the rate from Line 48 of the *Voter-Approval Tax Rate Worksheet.*	$ 0.016032 /$100
73.	**De minimis rate.** Add Lines 69, 71 and 72.	$ 0.277495 /$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.[48]

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year. [49]

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
74.	**2023 adopted tax rate.** Enter the rate in Line 4 of the *No-New-Revenue Tax Rate Worksheet.*	$ 0.260991 /$100
75.	**Adjusted 2023 voter-approval tax rate.** Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2023 and the taxing unit calculated its 2023 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2023 worksheet due to a disaster, complete the applicable sections or lines of *Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet.* **- or -** If a disaster occurred prior to 2023 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2023, complete form 50-856-a, *Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet* to recalculate the voter-approval tax rate the taxing unit would have calculated in 2023 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. [50] Enter the final adjusted 2023 voter-approval tax rate from the worksheet. **- or -** If the taxing unit adopted a tax rate above the 2023 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	$ 0.000000 /$100
76.	**Increase in 2023 tax rate due to disaster.** Subtract Line 75 from Line 74.	$ 0.000000 /$100
77.	**Adjusted 2023 taxable value.** Enter the amount in Line 14 of the *No-New-Revenue Tax Rate Worksheet.*	$ 4,581,629,759
78.	**Emergency revenue.** Multiply Line 76 by Line 77 and divide by $100.	$ 0
79.	**Adjusted 2023 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	$ 5,072,011,643
80.	**Emergency revenue rate.** Divide Line 78 by Line 79 and multiply by $100. [51]	$ 0.000000 /$100

[45] Tex. Tax Code §26.04(c)(2)(B)
[46] Tex. Tax Code §26.012(8-a)
[47] Tex. Tax Code §26.063(a)(1)
[48] Tex. Tax Code §26.042(b)
[49] Tex. Tax Code §26.042(f)
[50] Tex. Tax Code §26.042(c)
[51] Tex. Tax Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
81.	**Current year voter-approval tax rate, adjusted for emergency revenue.** Subtract Line 80 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 68 (taxing units with the unused increment rate).	$ 0.292915/$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. .... $ 0.237097/$100
As applicable, enter the current year NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).
Indicate the line number used: 26

Voter-approval tax rate........ $ 0.292915/$100
As applicable, enter the current year voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 68 (adjusted for unused increment), or Line 81 (adjusted for emergency revenue).
Indicate the line number used: 68

De minimis rate......... $ 0.277495/$100
If applicable, enter the current year de minimis rate from Line 73.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code. [52]

print here Matthew Poston
Printed Name of Taxing Unit Representative

sign here Matthew Poston 8/5/2024
Taxing Unit Representative Date

[52] Tex. Tax Code §§26.04(c-2) and (d-2)

ORDINANCE O-24-2293

AN ORDINANCE APPROVING AND ADOPTING THE ANNUAL BUDGET FOR THE CITY OF COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025

WHEREAS, a notice of public hearing on the annual budget for the City of Colleyville, Texas, for the fiscal year beginning October 1, 2024 through September 30, 2025, was heretofore published in a newspaper of general circulation; and

WHEREAS, said public hearing on said budget was duly held and all interested persons were given the opportunity to be heard for or against any item therein; and

WHEREAS, the City Council determines that the passage of this ordinance is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT the budget of the proposed expenditures for the fiscal year beginning October 1, 2024, and ending September 30, 2025, a copy of which is on file in the Office of the City Secretary, is hereby made a part of this ordinance by reference and is hereby approved and adopted by the City Council of the City of Colleyville, Texas, as the official budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025.

Sec. 3. THAT appropriation amounts for the Fiscal Year 2025 budget for the different funds of the City of Colleyville are hereby fixed as follows:

Budget Category	FY 2025
General Fund Operating	$ 27,858,385
Utility Fund Operating	23,908,883
Capital Improvement Projects	22,434,494
Drainage Operating	761,805
CEDC Operating	2,632,985
CCCPD Operating	3,275,045
Hotel Tax Operating	285,827
Debt Service	1,540,894
Special Revenue Operating	315,732
Total Budget	**$ 83,014,050**

Sec. 4. THAT the City Manager is hereby authorized to execute all contracts and documents for which funding is appropriated in the aforementioned budgets.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 4th day of September 2024.

The second reading and public hearing being conducted on the 17th day of September 2024.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 17TH DAY OF AUGUST 2024.

Mayor Bobby Lindamood	______	Mark Alphonso, Place 2	______
Mayor Pro Tem Brandi Elder	______	Ben Graves, Place 4	______
Deputy Mayor Pro Tem Scotty Richardson	______	Tim Raine, Place 6	______
Kimberly Holt Gunderson, Place 5	______		

ATTEST:

Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number 5b **Agenda Date** 9/4/2024 **Number** Ordinance O-24-2294
Type Ordinance
Department Finance

Title
Adoption of the Ad Valorem Tax Rate for Fiscal Year 2025

Explanation
First Reading and Public Hearing

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.33 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $8.77.

In conjunction with adopting the annual budget, the City Council is required to adopt an ad valorem tax rate. Chapter 26 of the Texas Property Tax Code requires taxing units to comply with "Truth-in-Taxation" laws when setting tax rates. This includes calculating a no-new-revenue tax rate, which provides for the same amount of property tax revenues collected as in the previous tax year, excluding amounts collected from newly developed property, and a voter-approval rate, which represents the highest rate the City could adopt without calling for a public vote. The calculated FY2025 no-new-revenue tax rate is $0.237097/$100 valuation, and the voter-approval rate is $0.292915/$100 valuation.

At $0.276204/$100 valuation, the proposed tax rate is higher than the no-new-revenue rate but lower than the voter-approval rate. As required, the attached "Notice of Meeting to Vote on Tax Rate" was published in the *Fort Worth Star-Telegram* at least seven days prior to the September 4, 2024 Council Meeting, compliant with State Law and to communicate the City Council's intended tax rate to the public.

The current tax rate is $0.260991/$100 of valuation. The proposed tax rate increases the tax rate by $0.015213. Additionally, this year's budget includes the newly implemented 7% residential homestead exemption, which aims to provide property tax relief for homeowners. This exemption reduces the taxable value of residential homesteads, lowering the overall tax burden on qualifying properties.

Financial Impact
Adoption of the tax rate and its subsequent levy will provide a portion of the funding for the Fiscal Year 2025 General Fund and Debt Service Fund budgets.

Recommendation
Approve

Attachments
1. Proposed FY2025 Property Tax Presentation
2. Notice of Public Hearing 2024 Tax Rate
3. Ordinance O-24-2294

FY 2025
Property Tax Rate

City Council
September 4, 2024

Property Tax – Background/Calculation

Effective 1/1/2020, the Texas Property Tax Reform & Transparency Act (SB2) introduced key changes to the property tax system:

- Voter-approval rate is now a 3.5% revenue increase (down from 8%).
- Any unused increment between the adopted M&O rate and voter-approval M&O rate can be carried forward for up to three years.[1]
- If the adopted rate exceeds the voter-approval rate, a mandatory election is required.
- The changes above do not affect property taxes for debt service (I&S rate).
- The City charter allows a maximum property tax revenue increase of 7% before requiring an election. Includes property tax generated from M&O and I&S.

Operations & Maintenance (O&M)
- Ongoing General Fund operations

+

Interest and Sinking (I&S)
- Payments on debt for general government improvements

=

Tax Rate

[1] – *During the 2023 legislative session the process for the calculation of the unused increment was changed use a forgone revenue amount calculation (see Texas Tax Code 26.013*

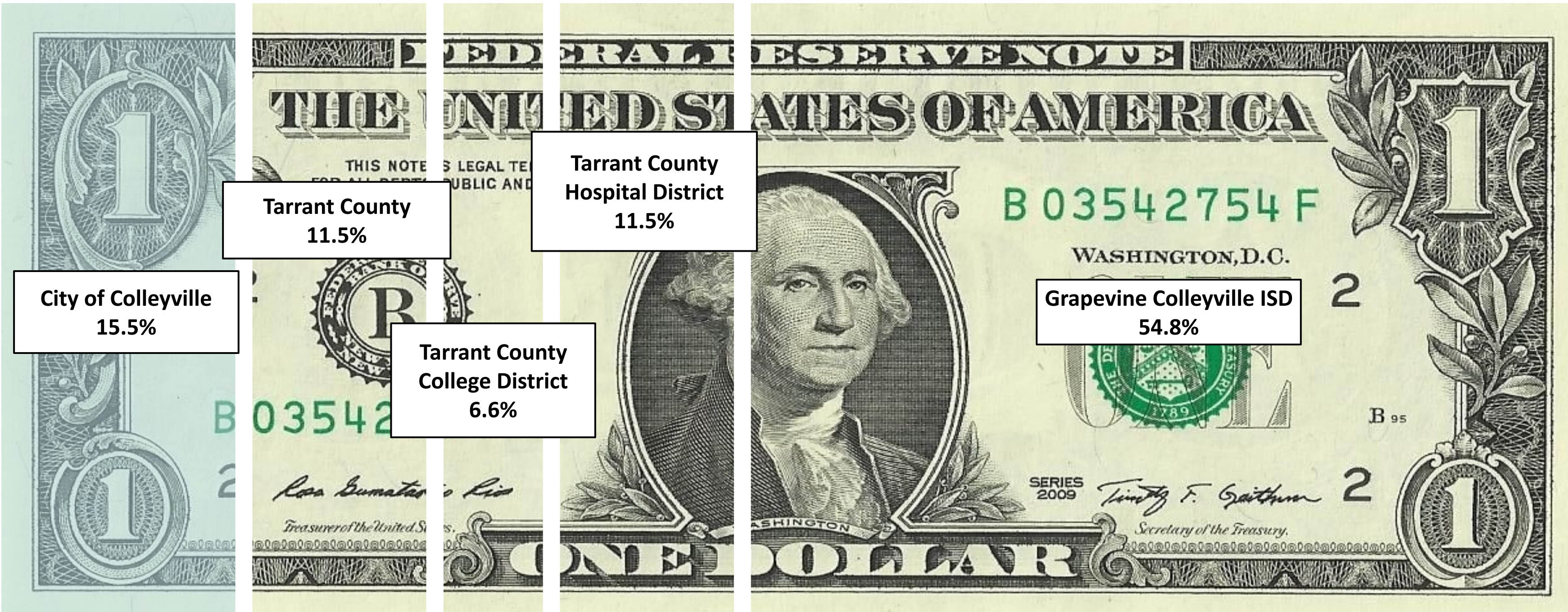
Property Tax – Historic Tax Rates & Revenue

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023*
M&O	$ 0.334610	$ 0.336240	$ 0.321910	$ 0.316000	$ 0.303760	$ 0.290428	$ 0.289441	$ 0.280687	$ 0.256026	$ 0.251399
I&S	$ 0.021290	$ 0.019660	$ 0.017220	$ 0.017834	$ 0.017040	$ 0.016379	$ 0.014924	$ 0.011091	$ 0.009592	$ 0.009592
Revenue	$ 13,378,718	$ 13,712,429	$ 14,389,436	$ 15,349,619	$ 15,546,919	$ 15,921,497	$ 16,257,757	$ 16,198,895	$ 16,392,983	$ 17,790,355
Total	$ 0.355900	$ 0.355900	$ 0.339130	$ 0.333834	$ 0.320800	$ 0.306807	$ 0.304365	$ 0.291778	$ 0.265618	$ 0.260991

M&O I&S Revenue Total

** - 2023 tax year revenue is based on our revised estimate for FY*

Property Tax – Total Tax Bill (2023)



- A taxpayers total tax bill is made up of five taxing entities.
- For most taxpayers in the City of Colleyville, your tax bill is split five ways.
- The City of Colleyville, on average, makes up about 15% of your total tax bill with the majority, over 50%, going to whichever ISD you live in.

Property Tax – Appraised Values

Appraised Vales	2023[3]	2024	Change	Chg %
Residential	7,304,643,141	7,938,369,057	633,725,916	8.68%
Commercial/Non-residential[1]	982,297,648	1,061,578,446	79,280,798	8.07%
Total	**8,286,940,789**	**8,999,947,503**	**713,006,714**	**8.60%**

New Construction	2023[3]	2024	Change	Chg %
Residential	61,420,233	54,910,718	(6,509,515)	-10.60%
Commercial	6,263,733	5,840,168	(423,565)	-6.76%
Total	**67,683,966**	**60,750,886**	**(6,933,080)**	**-10.24%**

Exemptions	2023[3]	2024	Change	Chg %
Residential - Other	293,124,363	290,881,384	(2,242,979)	-0.77%
Residential - 7% Homestead	-	462,059,710	462,059,710	N/A
Commercial/Non-residential[1]	283,035,001	287,754,126	4,719,125	1.67%
Total	**576,159,364**	**1,040,695,220**	**464,535,856**	**80.63%**

Tax Ceiling	2023[3]	2024	Change	Chg %
Taxable Value Lost	2,172,739,982	2,176,261,282	3,521,300	0.16%
Ceiling Amount (Taxes Received)	4,770,720	4,781,788	11,068	0.23%

Average Value Single-Family	2023[3]	2024	Change	Chg %
Value[2]	728,267	738,731	10,464	1.44%

Note: Based on July Certified Values provided by Tarrant Appraisal District (TAD) and is subject to change.
[1] – Includes commercial, personal property, and agriculture
[2] – 2024 figures includes the new 7% general homestead exemption
[3] – 2023 figures are revised as of July 2024

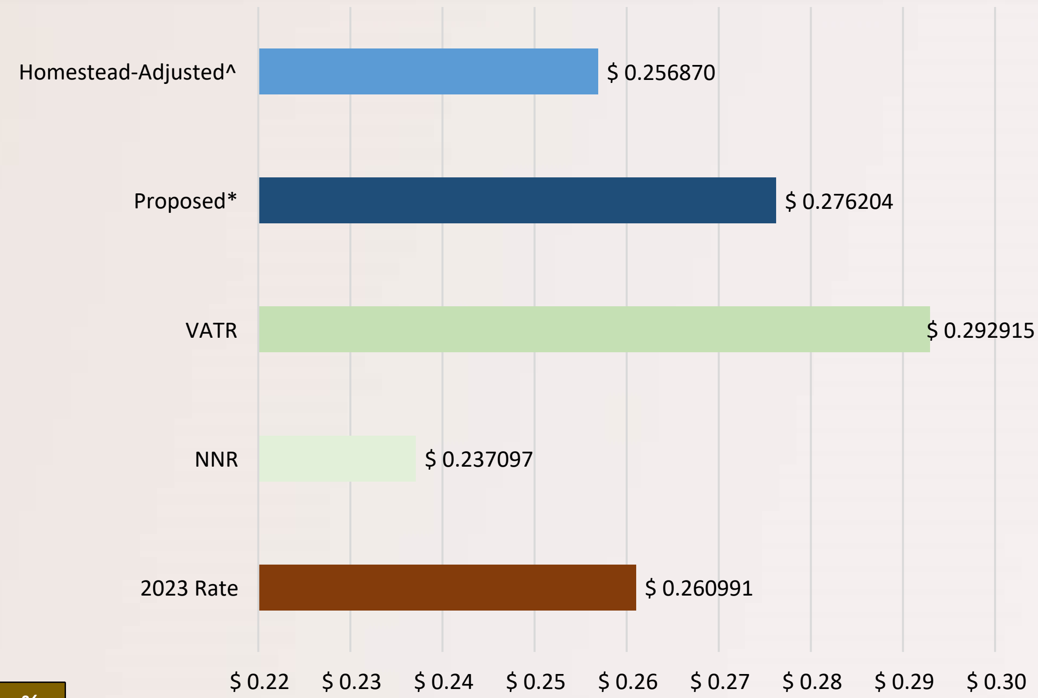
Property Tax – 2024 Rates

2023 Rate		
M&O:	$	0.251399
I&S:		0.009592
2023 Rate:	**$**	**0.260991**

2024 Calculated Rates		
No-New-Revenue Rate (NNR):	$	0.237097
Voter Approval Tax Rate (VATR):	$	0.292915
I&S Rate:	$	0.016032

2024 Proposed Rate (non-homestead)		
M&O:	$	0.260172
I&S:	$	0.016032
Proposed Rate*:	**$**	**0.276204**

2024 Homestead-Adjusted Rate		
Homestead-Adjusted Rate^:	$	0.256870



Average Residential Tax Bill	2023	2024	Change	Chg %
Appraised Value:	$ 700,000	$ 700,000		
7% Homestead:	$ -	$ (49,000)		
Taxable Value	$ 700,000	$ 651,000		
Tax Bill:	$ 1,827	$ 1,798	$ (29)	-1.58%

Nonresidential Tax Bill	2023	2024	Change	Chg %
Value:	$ 1,000,000	$ 1,000,000		
Tax Bill:	$ 2,610	2,762	$ 152	5.83%

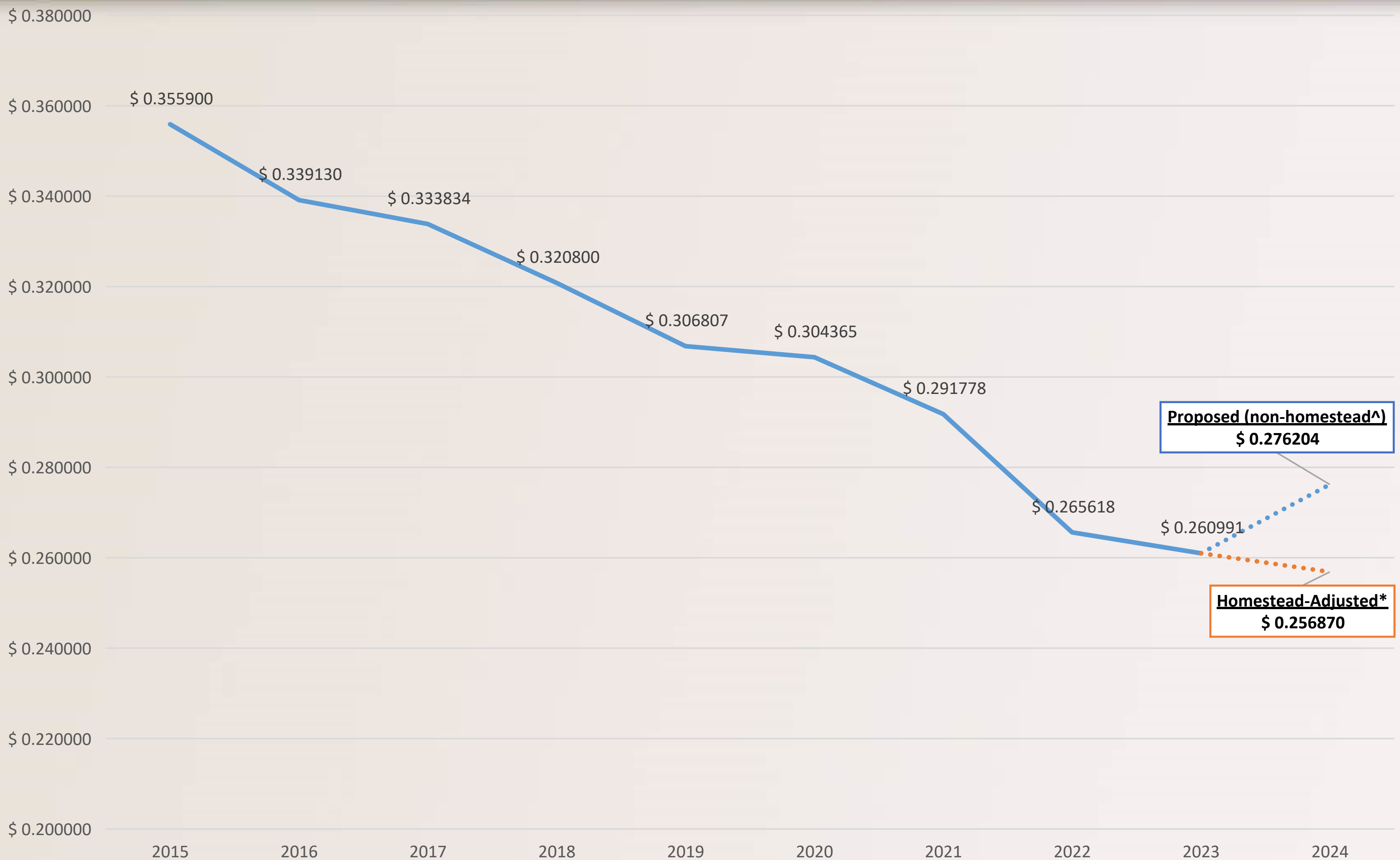
Taxes for the City of Colleyville are collected by Grapevine Colleyville ISD (GCISD). Please see their website at https://www.gcisd.net/page/tax-office or contact them at 817-481-1242 with any payment questions.

Note: Rates are per $100 in taxable value.

**- The proposed rate is the basis for the Proposed FY 2025 budget. The Council retains the authority to set the final tax rate at their discretion.*

^- The Homestead-Adjusted Rate is the effective rate for homestead properties, representing the rate that a homestead property owner actually pays.

Property Tax – Historic Tax Rates



^- The proposed rate is subject to change as the Council has the authority to set the tax rate at their discretion.

** - The Homestead-Adjusted Rate is the effective rate for homestead properties, representing the rate that a homestead property owner actually pays.*

Next Steps

8/20/2024

Discuss Tax Rate, take record vote on proposed rate, and schedule public hearing

9/4/2024

Tax Rate Hearing and Budget Hearing with first vote

9/17/2024

Tax Rate and Budget Adoption, second and final vote

10/1/2024

FY2025 Budget Starts

QUESTIONS AND DISCUSSION

NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of $0.276204 per $100 valuation has been proposed by the governing body of City of Colleyville.

PROPOSED TAX RATE	$0.276204 per $100
NO-NEW-REVENUE TAX RATE	$0.237097 per $100
VOTER-APPROVAL TAX RATE	$0.292915 per $100

The no-new-revenue tax rate is the tax rate for the 2024 tax year that will raise the same amount of property tax revenue for City of Colleyville from the same properties in both the 2023 tax year and the 2024 tax year.

The voter-approval rate is the highest tax rate that City of Colleyville may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Colleyville is proposing to increase property taxes for the 2024 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 4, 2024 AT 7:00 PM AT City Hall, 100 Main Street, 3rd floor, Colleyville, Texas 76034.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Colleyville is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of City of Colleyville at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

Property tax amount= (tax rate) x (taxable value of your property)/100

FOR the proposal:	Mayor Lindamood	Mayor Pro Tem Elder, Place 1
	Deputy Mayor Pro Tem Richardson, Place 3	Councilmember Alphonso, Place 2
	Councilmember Graves, Place 4	Councilmember Gunderson, Place 5
	Councilmember Raine, Place 6	

AGAINST the proposal:

PRESENT and not voting:

ABSENT:

Visit Texas.gov/PropertyTaxes to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Colleyville last year to the taxes proposed to be imposed on the average residence homestead by City of Colleyville this year.

	2023	2024	Change
Total tax rate (per $100 of value)	$0.260991	$0.276204	increase of 0.015213 per $100, or 5.83%
Average homestead taxable value	$728,267	$738,731	increase of 1.44%
Tax on average homestead	$1,900.71	$2,040.40	increase of 139.69, or 7.35%
Total tax levy on all properties	$13,257,929	$14,271,826	increase of 1,013,897, or 7.65%

For assistance with tax calculations, please contact the tax assessor for City of Colleyville at 817-481-1242 or colette.ballinger@gcisd.net, or visit https://www.gcisd.net/page/tax-office for more information.

ORDINANCE O-24-2294

LEVYING TAXES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR 2025; ESTABLISHING THE AD VALOREM TAX RATE OF $0.276204 PER ONE HUNDRED DOLLARS VALUATION; PROVIDING FOR APPORTIONMENT OF TAXES FOR INTEREST AND SINKING FUND FOR CERTAIN BOND INDEBTEDNESS AND FOR GENERAL OPERATING NEEDS, PROVIDING PENALTIES AND INTEREST FOR THE DELINQUENT TAXES, AND TO BECOME EFFECTIVE ON OCTOBER 1, 2024

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.33 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $8.77.

WHEREAS, a budget has been adopted by the City Council of the City of Colleyville, Texas, covering the proposed expenditures of the municipal government of the City of Colleyville for the fiscal year beginning October 1, 2024, and ending September 30, 2025; and

WHEREAS, said budget reflects the needs for revenue to meet the expenses proposed therein; and

WHEREAS, the City is required to accumulate an Interest and Sinking Fund for certain outstanding bond indebtedness; and

WHEREAS, the City Council, after careful consideration, has determined that an increase in the tax rate is necessary to meet the essential needs of the community, including funding for critical services and infrastructure, while ensuring that the increase is the minimal amount required to support these priorities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT there is hereby levied an ad valorem tax that shall be collected for the use and support of the municipal government of the City of Colleyville. It shall provide the legally required Interest and Sinking Fund for certain outstanding bond indebtedness during the 2025 fiscal year. Such tax shall be levied upon all property, real, personal, or mixed within the corporate limits of Colleyville, Texas, which is subject to taxation. The rate of tax shall be \$0.276204 on each \$100.00 property assessment. Said tax levied for and apportioned to the following specific purposes:

A. For the General Fund, a tax rate of \$0.260172 is levied.

B. For the Interest and Sinking Fund, a tax rate of \$0.016032 is levied.

Sec. 2. THAT taxes levied by this ordinance shall be due and payable on the first day of October 2024, and shall become delinquent on the first day of February 2025, if unpaid. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February 2025. The City of Colleyville is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 4th day of September 2024.

The second reading and public hearing being conducted on the 17th day of September 2024.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 17TH DAY OF AUGUST 2024.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST:	**CITY OF COLLEYVILLE**
Christine Loven, TRMC City Secretary	Bobby Lindamood Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number 5c **Agenda Date** 9/4/2024 **Number** Ordinance O-24-2295
Type Ordinance
Department Finance

Title
Amending the City's fee schedule by amending and restating Section 2-26 of the Colleyville, Texas, Code of Ordinances, establishing fees and charges for City services

Explanation
First Reading and Public Hearing

As a part of the annual budget process, staff reviews the fees charged by the City and proposes new fees, revisions of current fees, or deletions of fees. Approval of this Ordinance will add a new library fee for 3D printing (per printed gram) of $0.10, remove the Library's $2 long distance outgoing fax fee, $0.50 print card fee, and amend the incoming fax fee to $1 per page for all faxes, not just local. A copy of the revised fee schedule is attached to the Ordinance as Exhibit A.

Financial Impact
This item will have a negligible effect on collected fees.

Recommendation
Approve

Attachments
1. Recommended Fee Changes Presentation
2. Ordinance O-24-2295

Discussion of Recommended Changes to Fees and Charges

City Council Meeting
September 4, 2024

Colleyville Library

Fee Schedule Clean Up:

- Delete Print Card Fee of $0.50
- Delete Long Distance Outgoing Fax Fee of $2.00
- Amend Incoming Fax Fee of $1.00 to be for all incoming faxes – not just local
- Add 3D Printing (per printed gram) fee of $0.10

Standard fees/charges will continue to be implemented

Questions?

ORDINANCE O-24-2295

AN ORDINANCE AMENDING PART II, CHAPTER 2-ADMINISTRATION, ARTICLE II- FINANCE, DIVISION 1, SEC. 2-26 FEES AND CHARGES FOR CITY SERVICES, OF THE COLLEYVILLE, TEXAS, CODE OF ORDINANCES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Colleyville charges fees for services and materials as authorized in the Code of Ordinances and it is desirous to update those fees; and

WHEREAS, all statutory and constitutional requirements for the passage of this ordinance have been adhered to, including but not limited to the Open Meeting Act; and

WHEREAS, the City Council determines that the passage of this ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT from and after the effective date of this ordinance, Chapter 2 Section 2-26 of the Code of Ordinances, fees and charges for city services shall be deleted and replaced in its entirety with the revisions as shown on Exhibit "A".

Sec. 3. THAT the effective date of this ordinance shall be October 1, 2024.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 4th day of September 2024.

The second reading and public hearing being conducted on the 17th day of September 2024.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 17TH DAY OF SEPTEMBER 2024.

Mayor Bobby Lindamood	______	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	______	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	______	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	______		

ATTEST:

Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Sec. 2-26. - Fees and charges for city services.

(a) The following fees will be in effect in all city departments:

Notary fee (non-city related business): As prescribed by V.T.C.A., Government Code § 406.024.

(b) City secretary services:

Records request research, per hour $15.00

Document certification (per transaction) 8.00

The city will charge fees for public information per Texas Government Code, Chapter 552 in accordance with the Administrative Code, Title I, Part 3, Chapter 70.

(c) Financial services:

New utility account processing $2.00

Confidentiality of utility records request processing 2.00

Parking violation court cost fee 5.00

Failure to appear warrant fee 25.00

Broken/damaged/cut lock or tie 25.00

(d) Police services:

Accident reports $6.00

Fingerprinting—First card 10.00

Fingerprinting—Each additional card 5.00

Conduct letters:

For original 10.00

For each additional 5.00

Miscellaneous police reports 2.00

Press release of police report 1.00

(e) Animal services:

Daily care of impounded animals, per day $10.00

Each additional impounded animal, same owner, per day 10.00

Removal and disposal of live unwanted pets 30.00

Animal impound fee (second impounding) 50.00

Animal impound fee (third impounding) 75.00

Animal impound fee (fourth impounding) 150.00

Animal impound fee (fifth and greater impoundings) 150.00

Removal of individually trapped animals (private trap, if inappropriate for animal or incompatible with use of syringe pole for euthanasia) 30.00

(f) Fire prevention:

Fire alarm systems and Access Control Systems:

Plans review (new, alteration, or relocation) $70.00

Inspection of system once in place:

Number of Devices	Fee
1 to 10	75.00
11 to 25	100.00
26 to 100	200.00
101 to 200	275.00
201 to 500	500.00
Per device for each over 500	1.00

Fire sprinkler systems—Above ground:

Plans review (new, alteration, or relocation) 150.00

Inspection of system once in place:

Number of heads	Fee
1 to 19 heads	75.00
20 to 100 Heads	100.00
101 to 300 Heads	200.00
301 to 1,000 Heads	400.00
Per head for each over 1,000 heads	1.00

Fire sprinkler systems—Underground:

Fire Sprinkler System (Relocation or modification) three sets of detailed plans

a. Inspection is required before ditch is covered

b. 2 hour/200 lb. test is required 50.00

Licensing inspections:

Hospitals 100.00

Nursing/long term care homes 75.00

Day care/mothers' day out 50.00

Foster and adoptive homes 10.00

Home inspection—Insurance 50.00

Permits and miscellaneous fees:

Fixed fire protection system (new, alteration, or relocation) three sets of detailed plans 50.00

Security gates (required three sets of detail plans) plus $25.00 per required sign 50.00

Storage of flammable or combustible liquids at construction sites 50.00

Installation of compressed natural gas (CNG) container or stations 50.00

Removal, relocation of compressed natural gas (CNG) container or station 50.00

Installation of liquid petroleum gas (LPG) container 50.00

Removal, relocation of liquid petroleum gas (LPG) container 50.00

Installation of liquefied natural gas (LNG) container or station 50.00

Removal, relocation of liquefied natural gas (LNG) container or station 50.00

Spray booths (new) three sets of detailed plans 50.00

Spray booths (modification or relocation) three sets of detailed plans 50.00

Carnivals and fairs—Site plan and layout of venders required 50.00

Fireworks display—Site inspection is required 100.00

Flammable and combustible liquids:

a. Repair or modify a pipeline 100.00

b. Product removal from underground storage tank 50.00

c. Status change in product facilities 50.00

d. Change type of contents in liquid tank(s) 50.00

Occupant load increase 50.00

Pyrotechnical special effects 100.00

Tents (any size) 50.00

Impervious Coverage Permit $100.00

(g) Response related to natural gas leaks and hazardous materials releases: Recovery of expenses related to natural gas leaks and hazardous materials releases caused by contractors or carriers which require an on scene response where city staff are unavailable for other emergencies for one hour or more and incidents involving negligence related to drug and/or alcohol impairment will be billed for public safety services if the incident involved any criminal offense greater than a Class C misdemeanor will be as follows:

Employee costs—Actual employee salary costs during the incident.

Emergency vehicle use fees:

Ambulance—To 210 HP, per hour ..... $ 41.00

Police car—Patrolling, per mile 0.63

Police car—Stationary, per hour 18.00

Fire truck—1500 GPM, per hour 95.00

Fire truck—2000 GPM, per hour 105.00

Ladder truck—At least 75 feet, per hour 145.00

(h) Development fees—Planning and zoning services:

Preliminary plat, Final plat, or Replat $500.00

plus, per lot 7.50

Minor plat 250.00

Amending plat 250.00

Rezoning application 500.00

plus, per acre 5.00

PUD application 750.00

plus, per acre 5.00

Amendment to existing PUD to add, delete, or change a special condition to an existing PUD ordinance 450.00

SUP application 500.00

plus, per acre 5.00

SUP residential accessory building 250.00

SUP residential carport 250.00

SUP alcoholic beverage sales 500.00

ZBA variance and appeal application 250.00

Sign board appeal 250.00

Tree mitigation appeal 250.00

Building Board of Appeals …… 250.00

Site plan application review 250.00

Landscape plan application review 250.00

Zoning verification letter 50.00

(i) Development fees:

Permanent sign permits 75.00

Temporary sign permits 50.00

exception: grand opening 0.00

Sign recovery fee 25.00

Network Provider Fees

Small cell application fee (this penalty shall not exceed and is capped by statutory limits)	$500.00 (1-5 network notes); $100.00 (each additional network node); $1,000.00 per pole
Small cell user fees (this penalty shall not exceed and is capped by statutory limits)	$270.00 annually for each network node
Transport facility monthly user fee(this fee shall not exceed and is capped by statutory limits)	$28 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul, until the time the network provider's payment to the city exceeds its monthly aggregate per month compensation to the city

(j) Development fees—Plan review, inspection, and permit fees:

Permit fees. The schedule of permit fees shall be in accordance with the fee schedule below:

Calculating construction values. The construction values used for calculating permit fees shall not be less than the most recent building valuation data published by the International Code Council. Said permit fees shall be adjusted on an annual basis for permit applications received on or after the 1st day of June using the most recent edition of the building valuation data. The regional modifier of 0.93 shall be applied to the building valuation data used for calculating construction values.

COMMERCIAL PERMIT FEE SCHEDULE	
Total Valuation	**Fee**
$1.00 to $500.00	$50.00
$501.00 to $2,000.00	$50.00 for the first $500.00 + $4.00 per each added $100.00
$2001.00 to $25,000.00	$75.00 for the first $2,000.00 + $16.00 per each added $1,000.00
$25,001.00 to $50,000.00	$500.00 for the first $25,000.00 + $13.50 per each added $1,000.00
$50,001.00 to $100,000.00	$750.00 for the first $50,000.00 + $8.25 per each added $1,000.00
$100,001.00 to $500,000.00	$1,250.00 for the first $100,000.00 + $6.25 per each added $1,000.00
$500,001.00 to $1,000,000.00	$4,000.00 for the first $500,000.00 + $5.50 per each added $1,000.00
$1,000,001 and up	$7,500.00 for the first $1,000,000.00 + $5.00 per each added $1,000.00

Residential Building Permit Fees. (Fee for a Residential building permit includes Building Permit, Building e-Permit, Plumbing Permit, and Mechanical Permit)

1. New Residential: (One-and-Two Family Dwellings and Additions)……$1.00/sf area under roof
2. Alteration/Remodel and Accessory Structures: (Area within previously permitted space and detached structures)…..$0.80/sf protect area

Inspection charges. Permit fees shall include the cost of all required inspections.

Reinspection fees. If the code official is required to make a reinspection, the following fees shall apply: (1) The first reinspection fee shall be $75.00; (2) The second, and any subsequent, reinspection fee shall be $125.00. Failure to pay such charges as provided in this code may result in the forfeiture of the right of such contractor to obtain other permits until such charges are paid.

Fees due. All building permit fees shall be due when the permit is issued.

Fee refunds. The code official shall be authorized the refunding of fees as follows:

(1) The full amount of any fee paid hereunder that was erroneously paid or collected.

(2) Not more than 90 percent of the permit fee when no work has been done under a permit issued in accordance with this code.

(3) Not more than 90 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.

The code official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than 180 days after the date of fee payment.

Sport court (concrete, nets, fencing, lighting) $100.00

Lot grading and drainage compliance fee 125.00

New residence plan review 350.00

Residential addition and remodel plan review 150.00

Commercial plan review fee ..... 65% of building permit fee

Swimming pool plan review fee 50.00

Water well drilling permit 50.00

Irrigation system permit 75.00

Fence permit 75.00

Masonry screening fence permit 125.00

Retaining wall 125.00

Swimming pool permit 300.00

Spas, Hot Tubs, or Fountains 200.00

Re-roofing permit (one square or more) 50.00

Grading and earthwork permit 75.00

Curb cut permit 55.00

Driveway approach permit 75.00

Temporary construction trailer 100.00

Temporary event permit 100.00

Temporary use permit 100.00

Temporary use permit—Portable storage structure 25.00

Used/obsolete street sign purchase fee (per sign) 25.00

Certificate of Occupancy or re-occupancy 100.00

Temporary certificate of occupancy ..... 250.00 (per month)

Contractor registration fee ..... 100.00 (per 12 month period)

Construction concealment fee (for work performed without inspections) 350.00

Special inspection fee ..... 100.00/hour (min. 2 hours)

Additional plan review ..... 50.00 per plan review

Water heater replacement 75.00

HVAC equipment replacement 75.00

Building E-Permit….. $75.00

Mechanical Permit….. $75.00

Plumbing Permit….. $75.00

Performing Work w/o – MEP, Irrigation, Fence, Roof, Sign, Well….. $250.00

Homestead Exemption 50% Discount – (Owner acting as GC, except NSF permits)

Application for Encroachment and Joint Use Agreement:

Document Length	**Fee**
1 to 10 pages	120
11 to 20 pages	160
21 to 30 pages	200
Over 30 pages	240

Weed mowing administrative fee 120.00

Weed mowing violation notification letter fee (second and all following notification letters within current calendar year) 50.00

Weed mowing fee, per acre 175.00

Demolition fee 50.00

Brush abatement fee:

Actual expenses incurred, not to exceed the estimated value of the affected property.

Sidewalk waiver request general waiver request to a Land Development Code or Code of Ordinances requirement 250.00

(k) Charges related to oil and gas wells:

Gas and oil well permit fee (per well bore) $10,000.00

Gas well special use permit fee (per pad site) 15,000.00

Seismic survey permit 250.00

Pipeline permit 2,500.00

(l) Public infrastructure plan review and inspection: Prior to the commencement of any public infrastructure improvements associated with private development, the developer shall pay the city a plan review and inspection fee as follows:

Engineering plan review fee—Two percent of the actual cost of the public improvements

Engineering inspection fee—Three percent of the actual cost of the public improvements

Construction materials testing fee—One percent of the actual cost of the public improvements

For each additional review after the second submittal $250.00

Inspections performed outside of regular business hours for the construction of public infrastructure projects ..... 50.00 per hour

(m) Recreation:

City sponsored activities—The fee for the city park and recreation sponsored recreation and athletic activities not covered elsewhere shall be calculated for respective activity based upon the estimated costs of conducting such activity (including such items as materials, instructors, umpires, scorekeeper, trophies and other direct program costs) plus an administrative fee, or shall be as stipulated by nationally or statewide recognized athletic organizations.

Nonresident programming fee ..... $5.00 per class/course

Recreation Instructor Compensation:

- Indoor Recreation Program Instructors – 70% of total fees collected (instructor) and 30% of total fees collected (City)
- Outdoor Recreation Program Instructors – 80% of total fees collected (instructor) and 20% of total fees collected (City)

Senior center annual membership required for participation in all activities:

Colleyville resident ..... Free

Non-Colleyville resident 10.00

Senior center membership card replacement fee:

Colleyville resident 2.00

Non-Colleyville resident 2.00

(n) Parks:

Youth sports associations:

Athletic field use fees:

Colleyville residents (per participant/per season/per association) $5.00

Non-Colleyville residents (per participant/per season/per association) 5.00

Non-Colleyville resident Fee: A fee of $20.00 shall be charged to each non-resident, per participation in each organized sports association per season.

Field rental fees:

Field		No lights/with lights	Time
Reagan Park	Resident Nonresident	35.00/50.00 60.00/100.00	Per 2 hours Per 2 hours
City Park	Resident Nonresident	50.00/80.00 100.00/180.00	Per 2 hours Per 2 hours
Pleasant Run Park (Game Field)	Resident Nonresident	50.00/80.00 125.00/175.00	Per 2 hours Per 2 hours
Pleasant Run Park (Practice Field)	Resident Nonresident	35.00/50.00 60.00/100.00	Per 2 hours Per 2 hours

Rental fees:

Park pavilion rental per hour (no minimum):

Colleyville residents $20.00

Non-Colleyville residents 30.00

Tennis court rental-Per person (per one and one-half hour increment): ..... $ 3.00

Pickleball court rental – per person (per one and one-half hour increment) ……$ 3.00

McPherson Park group pavilion rental per hour (no minimum):

Colleyville residents 40.00

Non-Colleyville residents 70.00

Wedding event in a park without amenities 100.00

Senior Center:

Rental Fee 5.00

Deposit (refundable) 50.00

Webb House:

Monday through Thursday, 8am – 10pm
Colleyville resident ….$30.00/hr; 3-hour minimum
Non-Colleyville resident ….$60.00/hr; 3-hour minimum

Friday through Sunday, 8am – 10pm
Colleyville resident ….$40.00/hr; 3-hour minimum
Non-Colleyville resident ….$90.00/hr; 3-hour minimum

Deposit (refundable) ….$200.00

(o) Colleyville center fees and charges:

Non-Resident and Business—Standard Rates

Room	* **Weekday rate**	**Prime weekend Fri/Sat/Sun**
	Four-hour block of time except for entire building rental which is 8 hours	8-hour rental
Small conference room	$200.00	Entire building rental only
North hall	$375.00	Entire building rental only
South hall	$375.00	Entire building rental only
North & South Hall Combined	$700.00	Entire building rental only
Entire building	$2,100.00 weekday	Friday and Sunday $3,000 Prime Saturday $4,000
Bluebonnet Courtyard	$300.00 Available as add-on when renting North & South Hall Combined	Included in rental fee
Garden plaza (Including chairs)	$300.00	$300.00

* Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

Colleyville Resident/Business—With 20% Discount

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is 10 hours	10-hour rental
Small conference room	$160.00	Entire building rental only
North hall	$300.00	Entire building rental only
South hall	$300.00	Entire building rental only
North & South Hall Combined	$560.00	Entire building rental only
Entire building	$1,680.00 weekday	$2,400 Friday and Sunday $3,200 Prime Saturday
Bluebonnet Courtyard	$300.00 Available as add-on when renting North & South Hall Combined	Included in rental fee
Garden plaza (including chairs)	$300.00	$300.00

* Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

Colleyville Based Non-Profit and Civic Organizations

Room	*** Weekday rate**	**Prime weekend Fri/Sat/Sun**
	Four-hour block of time, except for entire building rental which is 10 hours	10-hour rental
Small conference room	$90.00	Entire building rental only
North hall	$120.00	Entire building rental only
South hall	$120.00	Entire building rental only
North & South Hall Combined	$210.00	Entire building rental only
Entire building	$450.00 weekday	50% discount Friday and Sunday $1,500.00 50% discount prime Saturday $2,000.00
Bluebonnet Courtyard	Included in full building or North & South Hall Combined rental fee	
Garden plaza (including chairs)	$300.00	$300.00

Administrative Fees		
	Non-profit	Standard
Video		
LCD 220" Rear Screen HD Projector (North Hall)	$75	$75 (weekday), $200 (weekend)

Administrative Fees	**Nonprofit**	**Standard**
Video		
Projection South Hall	$75	$200
Projection Conference Room	$75	$200
Rolling video cart with electrical and extension	$2.00	$10.00
Stage front drop screen	$10.00	$40.00
White board/flip chart with easel	$20.00	$20.00
Easel	$15.00	$15.00
Audio		
Baby grand piano	$100.00	$100.00
Stage lighting and sound board	$200.00 + AV tech	$200.00 + AV tech
Podium with microphone	$20.00	$35.00
Corded microphone on stand—One free with N/S hall	$15.00	$15.00
Wireless microphone (hand held or lapel)	$25.00	$50.00
Colored up lights	$200.00	$200.00
Room set		
Linens (per linen) weekdays only	$10.00	$10.00
Draped and skirted registration table	$15.00	$15.00
Room change after final set (per table and chair set)	$20.00	$20.00

Administrative Fees	Nonprofit	Standard
Catering		
Kitchen Use/Food Service (when food is brought in) - flat fee based upon set up or attendance whichever is greater	$1.00 per person weekday or weekend ($300.00 max)	$1.00 per person weekday $2.00 per person weekends ($300.00 minimum)
Deluxe coffee service with condiments	15 cup carafe—$15.00	15 cup carafe—$15.00
Water/soda service	$1.00 per bottle	$1.00 per bottle
Miscellaneous		
Copies 1—50—$0.25 first copy, $0.10 thereafter	$0.25/$0.10	$0.25/$0.10
Deposits		
Entire building	$300 (weekday), $500.00 (weekend)	$500 (weekday), $1,000.00 (weekend)
Grand hall	$300.00	$300.00
Half hall (North or South)	$200.00	$200.00
Conference room	$50.00	$50.00

Miscellaneous Fees/Policies

Cancellation Policy—Any cancellation of a Friday, Saturday, or Sunday entire building rental or combined north/south hall booking shall result in lessee forfeiting one-half of the deposit. If the cancellation is received 180 to 120 calendar days prior to the event, the lessee will forfeit all of the deposit. If the cancellation is received less than 120 calendar days prior to the event, the lessee will forfeit all monies paid to the Colleyville Center.

Colleyville Center deposit forfeiture—Up to $1,000.00 will be retained from lessee deposit for failure to leave the premises (building and grounds) in as good or better condition than it was prior to being leased or for failure to pay outstanding balance of other fees.

AV surcharge—All rented audio visual equipment brought into the building by another vendor incurs a 15 percent charge of the Colleyville Center fee for same equipment.

Non-profit donations—Any not for profit organization that donates over $50,000.00 to the Colleyville Center does not incur equipment fees. Supply and service fees are not included in this waiver. If a not for profit organization donates a single piece of equipment, it becomes Colleyville Center property and use of that equipment by that organization does not incur equipment fees.

Discount for using local businesses—If a client uses three or more Colleyville businesses during their event, the center will provide complimentary colored up-lighting ($200.00 value).

Additional rental hours—If a client requests to extend a rental of the entire building beyond their 10 hour rental, additional hours will be available for an additional $250.00 per hour, within the business hours of the center. The additional hours must be requested in advance. Fees will not be pro-rated for increments of time less than one hour.

Late fees—The Colleyville Center closes at 12:00 a.m. (midnight) on Friday and Saturday and 11:00 p.m. Sunday through Thursday. Should a client remain on the premises after the building is closed, a fee will be assessed at the rate of $1,000.00 per hour until such time the building is vacated. Fees will not be pro-rated for increments of time less than one hour.

Colleyville Center rental hours—The Colleyville Center is available for rental from 8:00 a.m. to 11:00 p.m. Monday through Thursday, 8:00 a.m. to midnight on Friday, 11:00 a.m. to midnight on Saturday, and 11:00 a.m. to 11:00 p.m. on Sunday. Weekday rental rates apply Monday through 4:00 p.m. on Friday. Prime weekend rates apply 2:00 p.m. Friday through 11:00 p.m. Sunday. For holiday closures, the Colleyville Center may follow the schedule for City offices.

(p) Library:

Colleyville Public Library
Circulating Materials Restrictions

Materials	Loan period	Limits *	Fees/fines **	Renewal limits ***
Fiction books	21 days	No limit	$0.00	5
Non-fiction books	21 days	No limit	$0.00	5
Best sellers	7 or 14 days	No limit	$0.00	5
Magazines	7 days	No limit	$0.00	5
Feature-length DVDs (60 min.+)	7 days	10	$0.00	5
Educational/DVDs	7 days	10	$0.00	5
Children's DVDs (under 60 min.)	7 days	10	$0.00	5
Compact discs	7 days	10	$0.00	5

Materials	Loan period	Limits *	Fees/fines **	Renewal limits ***
J Kits	21 days	No limit	$0.00	5
Books on compact disc	21 days	No limit	$0.00	5
J Holiday books	7 days	Varies by holiday	$0.00	0 during holiday
STEAM kit	1 week [7 days]	1 per household, adult cardholder only	$0.00	0

* No limit until a maximum of 40 items is reached. A total of 40 items per card.

** Overdue fines threshold is $5.00.

*** Renewals are allowed when materials are not on reserve for another patron.

Colleyville Public Library
Materials Replacement and Processing Fees

Item	Cost	Processing fee
Library card	$2.00	$0.00
Book	Cost of item	5.00
Paperback book	Cost of item	5.00
Board book	Cost of item	2.00
Magazine	Cost of item	2.00
Compact disc	Cost of item	5.00
Lost compact disc outer insert	0.00	5.00

Item	Cost	Processing fee
Lost/damaged single book on CD disc	Cost of single CD	1.00
DVD	Cost of item	5.00
Lost DVD outer insert	0.00	5.00
Audio-visual material containers	Cost of item	5.00
Kit bags	Cost of item	2.00
Bar codes/RFID tags	$1.00	0.00
STEAM Kit, STEAM Kit Case, STEAM Kit Piece(s)	Cost of item(s)	

3D Printer (per printed gram) $0.10

~~Print card ..... 0.50~~

Color copies (per page) $0.50

Black and white copies (per page) 0.10

Fax—Incoming (per page) 1.00

Fax—Outgoing (per page)

~~Local~~ 1.00

~~Long distance ..... 2.00~~

Non-resident fees:

Non-resident card (non-TexShare, non-reciprocal borrowing participating home library) 25.00

Non-resident card (without home library) 25.00

Interlibrary loan materials not picked up 2.00

(q) Utilities (other than base/CIP/T.R.A. rates)

Meter damage fee – cost of the meter or meter repairs

Fire hydrant meter deposit - $2,500

Damaged double-check assembly - $300

Lost/missing hydra-storz cap - $200

Damaged register - $100

Damaged ball valve - $75

Damaged chain or lock - $50

Backflow test - $50/test

Fire hydrant meter reading - $25

Colleyville Business Center

Item	Cost	Notes
Work Stations	$225 / month	20% discount for meeting room; 24-hour access with month
Day Pass	$25 / day	
Office	$700 / month	20% discount meeting room; 24-hour access with month
Vault Meeting Room	$20 / hour (2 hour minimum)	2 – 4 people
Board Room	$50 / hour (2 hour minimum)	12 people; flat screen TV with hookups
Virtual Office	$99 / month	Business address / mail; 20% discount meeting room; 2 days per month; work station
Facility	$750 / evening, 6 – 9 p.m. (Mon. – Thurs.)	Set up and tear down
Mailbox	$50 / month	Business address / mail

(O-14-1945, § 2(Exh. A), 12-16-2014; Ord. No. O-15-1969, § 3, 9-15-2015; Ord. No. O-16-1991, § 2, 9-20-2016; Ord. No. O-17-2022, § 1, 8-15-17; Ord. No. O-17-2030, § 2 (exh. A), 9-19-17; Ord. No. O-18-2072, § 1, 1-15-19)

Editor's note— Ord. No. O-17-2030, § 2(Exh. A), adopted September 19, 2017, repealed the former § 2-26, and enacted a new § 2-26 as set out herein. The former § 2-26 pertained to similar subject matter. See Code Comparative Table for complete derivation.

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number 5d **Agenda Date** 9/4/2024 **Number** Ordinance O-24-2296
Type Ordinance
Department Finance

Title

An ordinance amending Section 3 - Service Charges of the Water and Sewer Policy and Procedure Manual as contained in the Code of Ordinances, to implement updated base rates

Explanation

First Reading and Public Hearing

City operating costs are established annually as part of the budget process, and the Fiscal Year 2025 proposed Utility Fund budget was presented to the City Council during the Worksession on August 6, 2024. The FY 2025 water and wastewater base rates have been calculated based on the revenue necessary to cover the proposed FY 2025 operating costs.

Staff recommends the following rate adjustments to fund the FY 2025 operating budget. The proposed water rate changes represent a total monthly base rate increase of $2.02, or 12.9%, for customers with a 1" meter and smaller (the majority of the City's residential base). Other increases include a $4.04 increase (+12.9%) for customers with a 1.5" meter, a $6.46 increase (+12.9%) for customers with a 2" meter, a $12.12 increase (+12.9%) for customers with a 3" meter, and a $20.20 increase (+12.9%) for customers with a 4" meter.

In addition to water rates, the wastewater base rates will also see adjustments, with a $0.75 increase (+5.5%) for residential customers and a $0.75 increase (+3.8%) for nonresidential customers. There is no change proposed for the Capital Project Rate.

The attached PowerPoint presentation provides a detailed breakdown of the new base rates, including comparisons to the current rates and an overview of the financial impacts. These new base rates will be effective October 1, 2024.

Financial Impact

The proposed water and wastewater rate adjustments are based on updated operating costs for Fiscal Year 2025. These adjustments are designed to fully cover the costs as budgeted, ensuring the continued financial stability of the Utility Fund while maintaining the necessary funding for operations and infrastructure.

Recommendation

Approve

Attachments

1. Proposed Base Utilities Rate FY 2025 Presentation
2. Ordinance O-24-2296

5d First Reading and Public Hearing Ordinance O-24-2296

FY 2025
Proposed Water and Wastewater Utility Rates

City Council
September 4, 2024

2025 Utility Rates – Proposed Base Rates

Water Base Rates

Meter Size	Current Rate	Proposed Rate	$ Inc	% Inc
1" Meter	$ 15.62	$ 17.64	$ 2.02	12.9%
1.5" Meter	$ 31.24	$ 35.28	$ 4.04	12.9%
2" Meter	$ 49.99	$ 56.45	$ 6.46	12.9%
3" Meter	$ 93.73	$ 105.85	$ 12.12	12.9%
4" Meter	$ 156.21	$ 176.41	$ 20.20	12.9%

Capital Project Rate

Meter Size	Current Rate	Proposed Rate	$ Inc	% Inc
1" Meter	$ 5.83	$ 5.83	$ -	0.0%
1.5" Meter	$ 10.78	$ 10.78	$ -	0.0%
2" Meter	$ 16.74	$ 16.74	$ -	0.0%
3" Meter	$ 30.63	$ 30.63	$ -	0.0%
4" Meter	$ 50.46	$ 50.46	$ -	0.0%

Wastewater Base Rates

Category	Current Rate	Proposed Rate	$ Inc	% Inc
Residential	$ 13.67	$ 14.42	$ 0.75	5.5%
Nonresidential	$ 19.67	$ 20.42	$ 0.75	3.8%

Base Bill Residential

Meter Size	Current Rate	Proposed Rate	$ Inc	% Inc
1" Meter	$ 35.12	$ 37.89	$ 2.77	7.9%
1.5" Meter	$ 55.69	$ 60.48	$ 4.79	8.6%
2" Meter	$ 80.40	$ 87.61	$ 7.21	9.0%
3" Meter	$ 138.03	$ 150.90	$ 12.87	9.3%
4" Meter	$ 220.34	$ 241.29	$ 20.95	9.5%

Base Bill Nonresidential

Meter Size	Current Rate	Proposed Rate	$ Inc	% Inc
1" Meter	$ 41.12	$ 43.89	$ 2.77	6.7%
1.5" Meter	$ 61.69	$ 66.48	$ 4.79	7.8%
2" Meter	$ 86.40	$ 93.61	$ 7.21	8.3%
3" Meter	$ 144.03	$ 156.90	$ 12.87	8.9%
4" Meter	$ 226.34	$ 247.29	$ 20.95	9.3%

Note: New base rates will be effective October 1, 2024. The volumetric rates will be adjusted effective January 1, 2025 based on the new Trinity River Authority (TRA) rates. The new rates will be brought to Council later this year.

QUESTIONS AND DISCUSSION

ORDINANCE O-24-2296

AMENDING SECTION 3 – SERVICE CHARGES OF THE WATER AND SEWER POLICY AND PROCEDURE MANUAL OF THE CITY OF COLLEYVILLE, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, water and wastewater base rates are set to recover the City's annual operating costs for the utility system; and

WHEREAS, the Fiscal Year 2025 Utility Fund operating budget has been proposed and the required base rates to fund said budget have been calculated; and

WHEREAS, the FY25 – FY29 Capital Improvement Plan has been proposed and the required capital improvement rates to fund said plan have been calculated.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT Section 3 – Service Charges of the Water and Sewer Policy and Procedure Manual of Colleyville, Texas, which is "Appendix A" of the Colleyville Code be replaced in its entirety to read as follows:

Sec. A. - Water rates.

The following base and volumetric charges shall apply to residential and non-residential water customers. Base charges for out-of-city customers shall be $4.00 higher than the charge for in-city customers.

Base charge per month for in-city customers:	
Water meters 1 inch or less	$17.64
Water meters of 1.5 inches	$35.28
Water meters of 2 inches	$56.45
Water meters of 3 inches	$105.85
Water meters of 4 inches	$176.41
Base charge per month for out-of-city customers:	
Water meters 1 inch or less	$21.64
Water meters of 1.5 inches	$39.28
Water meters of 2 inches	$60.45
Water meters of 3 inches	$109.85

Water meters of 4 inches	$180.41
Volumetric charge per 1,000 gallons	$5.5969

Rates for fire hydrant meters:
The use of fire hydrant meters shall only be allowed within the Colleyville city limits. The use of the fire hydrant meters shall be limited to a period of no more than 90 cumulative calendar days. Under special conditions, a customer may submit a written request to the public works department for use of a fire hydrant meter for a period longer than 90 cumulative calendar days, subject to public works director approval. In considering special condition(s), the public works director shall not consider requests which are necessary to relieve a self-created or personal hardship, failure of performance by a contractor, nor for financial reasons. In considering the customer request, the public works director shall solicit the recommendation of the fire chief and fire marshal in consideration of the request. Further, the public works director shall consider alternative means available to the customer. If special condition(s) are approved by the public works director, in no case shall the meter be used for more than an additional 30 calendar days. The public works director may provide a written ruling within 15 working days of receipt of the customer's written request.

In the event a request for special condition(s) is denied by the public works director, customer shall, within 14 calendar days, make written appeal to the city manager of the public works director's decision. The city manager shall render a written decision within 30 working days of receipt of the customer's appeal. Such decision by the city manager shall be final and not appealable to the city council.

For purposes of this section, written communication shall be considered communication, which is deposited with the United States Postal Service for delivery.

The user must submit in writing, the location of where the meter will be used and such meter shall be used exclusively at the location on record with the city. For purposes of this section, the use of a meter shall be allowed cumulatively for only one location within an individual subdivision and/or development.

For a period of 90 cumulative calendar days after a meter is returned and read by the city, a user shall not be permitted to check out another meter for use at the same designated location, as defined herein.

The monthly base charge for a fire hydrant meter shall be $50.00. Water usage for a fire hydrant meter shall be charged at the same volumetric rate as all other water customers.

The customer shall be in possession of and responsible for the meter. The customer will be responsible for bringing the meter to the public works service center by the 20th of each month for reading. The customer is required to use a proper fire hydrant wrench for operation of the fire hydrant. The customer shall be responsible for any damage and repair, as reasonably determined by the city, to the fire hydrant or the fire hydrant meter by the use of a temporary water meter.

The customer will be required to provide for any backflow device necessary to meet the current city ordinance for protection of the city's drinking water supply.

The City of Colleyville, Tarrant County, and Texas Department of Transportation (TxDOT) shall be exempt from the provisions of this policy.

Sec. B. - Sewer rates.
This schedule of rates per month or fraction thereof shall be the basis for determining charges to all customers for rendering sanitary sewage service, where the sewage produced by such customer is a normal strength wastewater (170 mg/l BOD and 260 mg/l suspended solids) and where such customer is located within the City of Colleyville. The base charge for non-residential customers shall be $6.00 higher than the charge for residential customers.

A base charge per month shall be charged as follows:	
Residential customers	$14.42
Non-residential customers	$20.42

A monthly sewer volume charge shall also be charged to all customers as set forth hereinafter. The sewer volume charge for residential customers will be based upon the individual customer's average monthly water use during the months of December, January and February. Where no preceding winter quarter average is available from records, a volume of 9,000 gallons shall be used for this volume charge.

The monthly sewer volume charges to commercial and industrial class customers will be based on total water use each month as measured by appropriate meters, with the provision that if a customer can show to the satisfaction of the public works director that a significant portion of the metered water usage does not enter the sanitary sewers, the customer will be charged for only that volume entering the sewers, as determined by a method approved by the director of public works.

Volumetric rate per 1,000 gallons:	$3.7371

Sec. C. – Capital Projects rates.
The following base charges shall apply to residential and non-residential customers to provide funding for utility capital projects necessary to maintain the utility system:

Base charge per month for in-city and out-of-city customers:	
Water meters 1 inch or less	$5.83
Water meters of 1.5 inches	$10.78
Water meters of 2 inches	$16.74
Water meters of 3 inches	$30.63
Water meters of 4 inches	$50.46

Sec. D. – Billing; delinquent penalty.
All charges for services furnished or rendered by the City of Colleyville Utility Department are due and payable on the date bill is received. If payment is not received within sixteen days of the billing date a (10%) penalty will be imposed for failure to pay by the due date of the bill.

In the event the meter is not delivered to the city for reading, a penalty fee would be imposed as follows:

$100.00	1st missed reading
$200.00	2nd missed reading
$300.00	3rd missed reading

After the third missed reading, the security deposit will be forfeited and the City of Colleyville will revoke the use of the fire hydrant meter.

Sec. E. – Discontinuance of service, notice; reconnection fee.
In the event that any month's charges remain delinquent and unpaid at the time of a subsequent billing's due date, the user or customer shall receive a cut-off notice which will be mailed no later than two working days after the

subsequent billing's due date. Services will be disconnected if any arrearages over 30 days are not paid within six working days of the cut-off notice. Where service has been discontinued for failure to pay for service rendered, a charge of $25.00 shall be made for each meter disconnected before said service shall be restored. In the event the customer requests reconnection at hours other than 8:00 a.m. to 4:30 p.m., said reconnect fee shall be increased to $75.00.

Sec. 2. THAT the effective date of this ordinance shall be for the bills sent out starting October 1, 2024.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 4th day of September 2024.

The second reading and public hearing being conducted on the 17th day of September 2024.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 17TH DAY OF SEPTEMBER 2024.

Mayor Bobby Lindamood	_____	Mark Alphonso, Place 2	_____
Mayor Pro Tem Brandi Elder	_____	Ben Graves, Place 4	_____
Deputy Mayor Pro Tem Scotty Richardson	_____	Tim Raine, Place 6	_____
Kimberly Holt Gunderson, Place 5	_____		

ATTEST: **CITY OF COLLEYVILLE**

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number 5e **Agenda Date** 9/4/2024 **Number** Ordinance O-24-2297
Type Ordinance
Department City Manager

Title

Approval of a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the company's 2024 Rate Review Mechanism filing and adopting tariffs reflecting rate adjustments consistent with the negotiated settlement

Explanation

First Reading and Public Hearing

The City, along with 181 other Mid-Texas Cities Served by Atmos Energy Corporation, Mid-Tex Division, is a member of the Steering Committee of Cities Served by Atmos (ACSC). In 2007, the Cities and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). The settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute. The Legislature's GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Since 2007, there have been several modifications to the original RRM Tariff with the most recent being adopted in 2018.

2024 RRM Filing

On or about April 1, 2024, Atmos filed a rate request pursuant to the RRM Tariff adopted by ACSC members. Atmos claimed its cost-of-service in a test year ending December 31, 2023, entitled it to additional system-wide revenues of $196.8 million. Application of the standards set forth in ACSC's RRM Tariff required Atmos to reduce its request to $182.5 million, $132.6 million of which would be applicable to ACSC members. ACSC's consultants concluded the system-wide deficiency under the RRM regime should be $149.6 million instead of the claimed $182.5 million. After the Company reviewed ACSC's consultants' report, ACSC's Executive Committee and the Company negotiated a settlement whereby the Company would receive an increase of $164.7 million, a reduction of $32.1 million compared to the Company's original request.

Financial Impact

The effective dates for new rates is October 1, 2024. The impact of the settlement on average residential rates is an increase of $5.52 on a monthly basis, or 6.84%. The increase for average commercial usage will be $13.39 or 3.44%.

Recommendation
Approve

Attachments
1. Ordinance O-24-2297
2. CY23 MTX RRM - Tariffs
3. CY23 MTX RRM - Pension Benchmark

ORDINANCE O-24-2297

APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE ("ACSC") AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2024 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHMENT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; REQUIRING THE COMPANY TO REIMBURSE ACSC'S REASONABLE RATEMAKING EXPENSES; ADOPTING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville, Texas ("City") is a gas utility customer of Atmos Energy Corp., Mid-Tex Division ("Atmos Mid-Tex" or "Company"), and a regulatory authority with an interest in the rates, charges, and services of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee ("ACSC"), a coalition of similarly-situated cities served by Atmos Mid-Tex ("ACSC Cities") that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a Rate Review Mechanism ("RRM") tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program ("GRIP") process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the current RRM tariff was adopted by the City by Resolution R-18-4306 in 2018; and

WHEREAS, on about April 1, 2024, Atmos Mid-Tex filed its 2024 RRM rate request with ACSC Cities based on a test year ending December 31, 2023; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2024 RRM filing through its Executive Committee, assisted by ACSC's attorneys and consultants, to resolve issues identified in the Company's RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of $164.7 million applicable to ACSC Cities with an Effective Date of October 1, 2024; and

WHEREAS, ACSC agrees that Atmos plant-in-service is reasonable; and

WHEREAS, with the exception of approved plant-in-service, ACSC is not foreclosed from future reasonableness evaluation of costs associated with incidents related to gas leaks; and

WHEREAS, the attached tariffs (Attachment 1) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Attachment 2); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1 THAT the findings set forth in this Ordinance are hereby in all things approved.

Sec. 2 THAT, without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of $164.7 million for ACSC Cities represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2024 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

Sec. 3 THAT despite finding Atmos Mid-Tex's plant-in-service to be reasonable, ACSC is not foreclosed in future cases from evaluating the reasonableness of costs associated with incidents involving leaks of natural gas.

Sec. 4 THAT the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Attachment 1, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional $164.7 million from customers in ACSC Cities, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

Sec. 5 THAT the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Attachment 2, attached hereto and incorporated herein.

Sec. 6 THAT Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2024 RRM filing.

Sec. 7 THAT to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.

Sec. 8 THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 9 THAT this ordinance shall take effect immediately from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2024.

Sec. 10 THAT a copy of this Ordinance shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Thomas Brocato, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 4th day of September 2024.

The second reading and public hearing being conducted on the 17th day of September 2024.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 17TH DAY OF SEPTEMBER 2024.

Mayor Bobby Lindamood	______	Mark Alphonso, Place 2	______
Mayor Pro Tem Brandi Elder	______	Ben Graves, Place 4	______
Deputy Mayor Pro Tem Scotty Richardson	______	Tim Raine, Place 6	______
Kimberly Holt Gunderson, Place 5	______		

ATTEST:

Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	**R – RESIDENTIAL SALES**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2024**	

Application
Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

Type of Service
Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate
Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	$ 22.95 per month
Rider CEE Surcharge	$ 0.05 per month[1]
Total Customer Charge	$ 23.00 per month
Commodity Charge – All Ccf	$0.58974 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement
An Agreement for Gas Service may be required.

Notice
Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

[1]Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2024.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	**C – COMMERCIAL SALES**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2024**	

Application
Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service
Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate
Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	$ 81.75 per month
Rider CEE Surcharge	$ 0.00 per month[1]
Total Customer Charge	$ 81.75 per month
Commodity Charge – All Ccf	$ 0.19033 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement
An Agreement for Gas Service may be required.

Notice
Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Presumption of Plant Protection Level
For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at mdtx-div-plantprotection@atmosenergy.com.

[1] Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2024.
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MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	**I – INDUSTRIAL SALES**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2024**	

Application
Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 200 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 200 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

Type of Service
Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate
Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Meter	$ 1,587.75 per month
First 0 MMBtu to 1,500 MMBtu	$ 0.6553 per MMBtu
Next 3,500 MMBtu	$ 0.4799 per MMBtu
All MMBtu over 5,000 MMBtu	$ 0.1029 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Curtailment Overpull Fee
Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index
In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	**I – INDUSTRIAL SALES**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2024**	

Agreement
An Agreement for Gas Service may be required.

Notice
Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions
In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

Presumption of Plant Protection Level
For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at mdtx-div-plantprotection@atmosenergy.com.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	**T – TRANSPORTATION**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2024**	

Application
Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

Type of Service
Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate
Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

Charge	Amount
Customer Charge per Meter	$ 1,587.75 per month
First 0 MMBtu to 1,500 MMBtu	$ 0.6553 per MMBtu
Next 3,500 MMBtu	$ 0.4799 per MMBtu
All MMBtu over 5,000 MMBtu	$ 0.1029 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Imbalance Fees
All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

Monthly Imbalance Fees
Customer shall pay Company the greater of (i) $0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	**T – TRANSPORTATION**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2024**	

Curtailment Overpull Fee
Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index
In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement
A transportation agreement is required.

Notice
Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions
In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RIDER:	**WNA – WEATHER NORMALIZATION ADJUSTMENT**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2024**	

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \quad \frac{(HSF_i \quad x \quad (NDD\text{-}ADD))}{(BL_i \quad + \quad (HSF_i \quad x \quad ADD))}$$

Where

i = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification

$WNAF_i$ = Weather Normalization Adjustment Factor for the i^{th} rate schedule or classification expressed in cents per Ccf

R_i = Commodity Charge rate of temperature sensitive sales for the i^{th} schedule or classification.

HSF_i = heat sensitive factor for the i^{th} schedule or classification divided by the average bill count in that class

NDD = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.

ADD = billing cycle actual heating degree days.

Bl_i = base load sales for the i^{th} schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the jth customer in ith rate schedule is computed as:

WNA_i = $WNAF_i$ x q_{ij}

Where q_{ij} is the relevant sales quantity for the jth customer in ith rate schedule.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RIDER:	**WNA – WEATHER NORMALIZATION ADJUSTMENT**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2024**	

Base Use/Heat Use Factors

	Residential		Commercial	
Weather Station	Base use Ccf	Heat use Ccf/HDD	Base use Ccf	Heat use Ccf/HDD
Abilene	9.52	0.1526	88.98	0.7485
Austin	8.87	0.1343	213.30	0.9142
Dallas	12.38	0.2024	185.59	1.0974
Waco	8.71	0.1219	130.62	0.7190
Wichita Falls	10.20	0.1394	117.78	0.6435

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at atmosenergy.com/mtx-wna, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

ATMOS ENERGY CORP., MID-TEX DIVISION
MID-TEX RATE REVIEW MECHANISM
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL
TEST YEAR ENDING DECEMBER 31, 2023

		Shared Services		Mid-Tex Direct			
Line No.	Description	Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Post-Employment Benefit Plan	Supplemental Executive Benefit Plan	Adjustment Total
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Proposed Benefits Benchmark - Fiscal Year 2024 Willis Towers Watson Report as adjusted	$ 1,402,365	$ (1,146,665)	$ 2,186,549	$ (4,070,086)	$ 278,107	
2	Allocation Factor	45.93%	45.93%	82.00%	82.00%	100.00%	
3	Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2)	$ 644,172	$ (526,717)	$ 1,792,929	$ (3,337,394)	$ 278,107	
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%	
5	Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4)	$ 644,172	$ (526,717)	$ 1,792,929	$ (3,337,394)	$ 278,107	$ (1,148,903)
6							
7	O&M Expense Factor (WP_F-2.3, Ln 2)	81.70%	81.70%	38.85%	38.85%	11.24%	
8							
9	Summary of Costs to Approve:						
10	Total Pension Account Plan	$ 526,315		$ 696,536			$ 1,222,851
11	Total Post-Employment Benefit Plan		$ (430,349)		$ (1,296,547)		(1,726,896)
12	Total Supplemental Executive Benefit Plan					$ 31,256	31,256
13	Total (Ln 10 + Ln 11 + Ln 12)	$ 526,315	$ (430,349)	$ 696,536	$ (1,296,547)	$ 31,256	$ (472,789)

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number 6a **Agenda Date** 9/4/2024 **Number** Resolution R-24-4967
Type Resolution
Department Engineering

Title
Approval of an advanced funding agreement with the Texas Department of Transportation for a Highway Safety Improvement Project

Explanation
Reading and Public Hearing

This item is for the approval of an advanced funding agreement with the Texas Department of Transportation for a Highway Safety Improvement Project. The safety improvements include new signage, widened shoulders, improved pavement markings, culvert and headwall replacement, a realigned portion of the roadway with new curb and gutter and pavement along John McCain Road beginning 0.25 miles west of Monticello Parkway and ending 0.03 miles west of Monticello Parkway. The estimated cost of the project is $444,266 with the Federal Participation portion totaling $340,710 and Local Participation totaling $103,566.

Financial Impact
The funding source for the project is the Capital Projects Fund.

Recommendation
Approve

Attachments
1. Advanced Funding Agreement
2. Resolution R-24-4967

TxDOT:					Federal Highway Administration:	
CCSJ #	0902-90-213	AFA ID	Z00003065		CFDA No.	20.205
AFA CSJs	0902-90-213				CFDA Title	Highway Planning and Construction
District #	02	Code Chart 64#	09100			
Project Name	John McCain Rd; At Monticello Pkwy				*AFA Not Used For Research & Development*	

STATE OF TEXAS §

COUNTY OF TRAVIS §

ADVANCE FUNDING AGREEMENT
For
Highway Safety Improvement Project
Off-System

THIS AGREEMENT (Agreement) is made by and between the State of Texas, acting by and through the **Texas Department of Transportation** called the “State”, and the **City of Colleyville**, acting by and through its duly authorized officials, called the “Local Government”. The State and Local Government shall be collectively referred to as “the parties” hereinafter.

WITNESSETH

WHEREAS, federal law establishes federally funded programs for transportation improvements to implement its public purposes, and

WHEREAS, the Texas Transportation Code, Section 201.103 establishes that the State shall design, construct and operate a system of highways in cooperation with local governments, and Section 222.052 authorizes the Texas Transportation Commission to accept contributions from political subdivisions for development and construction of public roads and the state highway system within the political subdivision, and

WHEREAS, federal and state laws require local governments to meet certain contract standards relating to the management and administration of State and federal funds, and

WHEREAS, the Texas Transportation Commission has codified 43 TAC, Rules 15.50-15.56 that describe federal, state, and local responsibilities for cost participation in highway improvement and other transportation projects, and

WHEREAS, the Texas Transportation Commission passed Minute Order Number **116292** authorizing the State to undertake and complete a highway improvement or other transportation project generally described as **highway improvement which includes bridge widening, signing and geometry.** The portion of the project work covered by this Agreement is identified in the Agreement, Article 3, Scope of Work (Project), and

WHEREAS, the Governing Body of the Local Government has approved entering into this Agreement by resolution, ordinance, or commissioners court order dated _______________, which is attached to and made a part of this Agreement as Attachment C, Resolution, Ordinance, or Commissioners Court Order (Attachment C). A map showing the Project location appears in Attachment A, Location Map Showing Project (Attachment A), which is attached to and made a part of this Agreement.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties, to be by them respectively kept and performed as set forth in this Agreement, it is agreed as follows:

AGREEMENT

1. Responsible Parties:

For the Project covered by this Agreement, the parties shall be responsible for the following work as stated in the article of the Agreement referenced in the table below:

1	**N/A**	Utilities	Article 8
2.	**Local Government**	Environmental Assessment and Mitigation	Article 9
3.	**Local Government**	Architectural and Engineering Services	Article 11
4.	**State**	Construction Responsibilities	Article 12
5.	**Local Government***	Right of Way and Real Property	Article 14

An asterisk next to the party responsible for specific work in the above table indicates that the associated specific work is not anticipated as part of the Project and is therefore not included in the budget; however, the party indicated will be responsible for that specific work if that work is not the subject of another agreement and the State determines that the specific work has become necessary to successful completion of the Project.

2. Period of the Agreement

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed. This Agreement shall remain in effect until the Project is completed or unless terminated as provided below.

3. Scope of Work

The scope of work for the Project consists of safety improvements to inlcude new signage, widened sholders, improved pavement markings, culvert and headwall replacement, realigned roadway with new curb and gutter, and pavement along John McCain Road from 0.25 miles west of Monticello Parkway to 0.03 miles west of Monticello Parkway as shown on Attachment A.

4. Project Sources and Uses of Funds

The total estimated cost of the Project is shown in Attachment B, Project Budget (Attachment B) which is attached to and made a part of this Agreement.

A. If the Local Government will perform any work under this Agreement for which reimbursement will be provided by or through the State, the Local Government must complete training. If federal funds are being used, the training must be completed before federal spending authority is obligated. Training is complete when at least one individual who is working actively and directly on the Project successfully completes and receives a certificate for the course entitled "Local Government Project Procedures and Qualification for the Texas Department of

Transportation" and retains qualification in accordance with applicable TxDOT procedures. Upon request, the Local Government shall provide the certificate of qualification to the State. The individual who receives the training certificate may be an employee of the Local Government or an employee of a firm that has been contracted by the Local Government to perform oversight of the Project. The State in its discretion may deny reimbursement if the Local Government has not continuously designated in writing a qualified individual to work actively on or to directly oversee the Project.

B. The expected cash contributions from the federal government, the State, the Local Government, or other parties are shown in Attachment B. The State will pay for only those Project costs that have been approved by the Texas Transportation Commission. For projects with federal funds, the State and the federal government will not reimburse the Local Government for any work performed before the federal spending authority is formally obligated to the Project by the Federal Highway Administration (FHWA). After federal funds have been obligated, the State will send to the Local Government a copy of the formal documentation showing the obligation of funds including federal award information. The Local Government is responsible for 100% of the cost of any work performed under its direction or control before the federal spending authority is formally obligated.

C. Attachment B shows, by major cost categories, the cost estimates and the party responsible for performing the work for each category. These categories may include but are not limited to: (1) costs of real property; (2) costs of utility work; (3) costs of environmental assessment and remediation; (4) cost of preliminary engineering and design; (5) cost of construction and construction management; and (6) any other local project costs.

D. The State will be responsible for securing the federal and State share of the funding required for the development and construction of the local Project. If the Local Government is due funds for expenses incurred, these funds will be reimbursed to the Local Government on a cost basis.

E. The Local Government will be responsible for all non-federal or non-State participation costs associated with the Project, unless otherwise provided for in this Agreement or approved otherwise in an amendment to this Agreement. For items of work subject to specified percentage funding, the Local Government shall only in those instances be responsible for all Project costs that are greater than the maximum State and federal participation specified in Attachment B and for overruns in excess of the amount specified in Attachment B to be paid by the Local Government.

F. The budget in Attachment B will clearly state all items subject to fixed price funding, specified percentage funding, and the periodic payment schedule, when periodic payments have been approved by the State.

G. When the Local Government bears the responsibility for paying cost overruns, the Local Government shall make payment to the State within thirty (30) days from the receipt of the State's written notification of additional funds being due.

H. When fixed price funding is used, the Local Government is responsible for the fixed price amount specified in Attachment B. Fixed prices are not subject to adjustment unless (1) differing site conditions are encountered; (2) further definition of the Local Government's requested scope of work identifies greatly differing costs from those estimated; (3) work requested by the Local Government is determined to be ineligible for federal participation; or (4) the adjustment is mutually agreed to by the State and the Local Government.

I. Prior to the performance of any engineering review work by the State, the Local Government will pay to the State the amount specified in Attachment B. At a minimum, this amount shall equal the Local Government's funding share for the estimated cost of preliminary engineering performed or reviewed by the State for the Project. At least sixty (60) days prior to the date set for receipt of the construction bids, the Local Government shall remit its remaining financial share for the State's estimated construction oversight and construction cost.

J. The State will not execute the contract for the construction of the Project until the required funding has been made available by the Local Government in accordance with this Agreement.

K. Whenever funds are paid by the Local Government to the State under this Agreement, the Local Government shall remit a check or warrant made payable to the "Texas Department of Transportation" or may use the State's Automated Clearing House (ACH) system for electronic transfer of funds in accordance with instructions provided by TxDOT's Finance Division. The funds shall be deposited and managed by the State and may only be applied by the State to the Project.

L. The State will not pay interest on any funds provided by the Local Government.

M. If a waiver for the collection of indirect costs for a service project has been granted under 43 TAC §15.56, the State will not charge the Local Government for the indirect costs the State incurs on the Project, unless this Agreement is terminated at the request of the Local Government prior to completion of the Project.

N. If the Local Government is an Economically Disadvantaged County (EDC) and if the State has approved adjustments to the standard financing arrangement, this Agreement reflects those adjustments.

O. Where the Local Government is authorized to perform services under this Agreement and be reimbursed by the State, the Local Government is authorized to submit requests for reimbursement by submitting the original of an itemized invoice, in a form and containing all items required by the State, no more frequently than monthly and no later than ninety (90) days after costs are incurred. If the Local Government submits invoices more than ninety (90) days after the costs are incurred and if federal funding is reduced as a result, the State shall have no responsibility to reimburse the Local Government for those costs.

P. Upon completion of the Project, the State will perform a final accounting of the Project costs for all items of work with specified percentage funding. Any funds due by the Local Government, the State, or the federal government for these work items will be promptly paid by the owing party.

Q. The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under this Agreement or indirectly through a subcontract under this Agreement. Acceptance of funds directly under this Agreement or indirectly through a subcontract under this Agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

R. Payment under this Agreement beyond the end of the current fiscal biennium is subject to availability of appropriated funds. If funds are not appropriated, this Agreement shall be terminated immediately with no liability to either party.

5. Termination of This Agreement

This Agreement shall remain in effect until the Project is completed and accepted by all parties, unless:

A. The Agreement is terminated in writing with the mutual consent of the parties;

B. The Agreement is terminated by one party because of a breach, in which case any costs incurred because of the breach shall be paid by the breaching party;

C. The Local Government elects not to provide funding after the completion of preliminary engineering, specifications, and estimates (PS&E) and the Project does not proceed because of insufficient funds, in which case the Local Government agrees to reimburse the State for its reasonable actual costs incurred during the Project; or

D. The Agreement is terminated by the State because the parties are not able to execute a mutually agreeable amendment when the costs for Local Government requested items increase significantly due to differing site conditions, determination that Local government requested work is ineligible for federal or state cost participation, or a more thorough definition of the Local Government's proposed work scope identifies greatly differing costs from those estimated. The State will reimburse Local Government remaining funds to the Local Government within ninety (90) days of termination; or

E. The Project is inactive for thirty-six (36) consecutive months or longer and no expenditures have been charged against federal funds, in which case the State may in its discretion terminate this Agreement.

6. Amendments

Amendments to this Agreement due to changes in the character of the work, terms of the Agreement, or responsibilities of the parties relating to the Project may be enacted through a mutually agreed upon, written amendment.

7. Remedies

This Agreement shall not be considered as specifying the exclusive remedy for any agreement default, but all remedies existing at law and in equity may be availed of by either party to this Agreement and shall be cumulative.

8. Utilities

The party named in Article 1, Responsible Parties, under AGREEMENT shall be responsible for the adjustment, removal, or relocation of utility facilities in accordance with applicable state laws, regulations, rules, policies, and procedures, including any cost to the State of a delay resulting from the Local Government's failure to ensure that utility facilities are adjusted, removed, or relocated before the scheduled beginning of construction. The Local Government will not be reimbursed with federal or State funds for the cost of required utility work. The Local Government must obtain advance approval for any variance from established procedures. Before a construction contract is let, the Local Government shall provide, at the State's request, a certification stating that the Local Government has completed the adjustment of all utilities that must be adjusted before construction is commenced.

9. **Environmental Assessment and Mitigation**
Development of a transportation project must comply with the National Environmental Policy Act and the National Historic Preservation Act of 1966, which require environmental clearance of federal-aid projects. The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the following:
   A. The identification and assessment of any environmental problems associated with the development of a local project governed by this Agreement.
   B. The cost of any environmental problem's mitigation and remediation.
   C. Providing any public meetings or public hearings required for the environmental assessment process. Public hearings will not be held prior to the approval of the Project schematic.
   D. The preparation of the NEPA documents required for the environmental clearance of this Project.

   If the Local Government is responsible for the environmental assessment and mitigation, before the advertisement for bids, the Local Government shall provide to the State written documentation from the appropriate regulatory agency or agencies that all environmental clearances have been obtained.

10. **Compliance with Accessibility Standards**
All parties to this Agreement shall ensure that the plans for and the construction of all projects subject to this Agreement are in compliance with standards issued or approved by the Texas Department of Licensing and Regulation (TDLR) as meeting or consistent with minimum accessibility requirements of the Americans with Disabilities Act (P.L. 101-336) (ADA).

11. **Architectural and Engineering Services**
The party named in Article 1, Responsible Parties, under AGREEMENT has responsibility for the performance of architectural and engineering services. The engineering plans shall be developed in accordance with the applicable State's *Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges* and the special specifications and special provisions related to it. For projects on the State highway system, the design shall, at a minimum conform to applicable State manuals. For projects not on the State highway system, the design shall, at a minimum, conform to applicable American Association of State Highway and Transportation Officials (AASHTO) design standards.

    In procuring professional services, the parties to this Agreement must comply with federal requirements cited in 23 CFR Part 172 if the Project is federally funded and with Texas Government Code 2254, Subchapter A, in all cases. Professional contracts for federally funded projects must conform to federal requirements, specifically including the provision for participation by Disadvantaged Business Enterprises (DBEs), ADA, and environmental matters. If the Local Government is the responsible party, the Local Government shall submit its procurement selection process for prior approval by the State. All professional services contracts must be reviewed and approved by the State prior to execution by the Local Government.

12. Construction Responsibilities

The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the following:

A. Advertise for construction bids, issue bid proposals, receive and tabulate the bids, and award and administer the contract for construction of the Project. Administration of the contract includes the responsibility for construction engineering and for issuance of any change orders, supplemental agreements, amendments, or additional work orders that may become necessary subsequent to the award of the construction contract. In order to ensure federal funding eligibility, projects must be authorized by the State prior to advertising for construction.

B. If the State is the responsible party, the State will use its approved contract letting and award procedures to let and award the construction contract.

C. If the Local Government is the responsible party, the Local Government shall submit its contract letting and award procedures to the State for review and approval prior to letting.

D. If the Local Government is the responsible party, the State must concur with the low bidder selection before the Local Government can enter into a contract with the vendor.

E. If the Local Government is the responsible party, the State must review and approve change orders.

F. Upon completion of the Project, the party responsible for constructing the Project will issue and sign a “Notification of Completion” acknowledging the Project’s construction completion and submit certification(s) sealed by a professional engineer(s) licensed in the State of Texas.

G. For federally funded contracts, the parties to this Agreement will comply with federal construction requirements cited in 23 CFR Part 635 and with requirements cited in 23 CFR Part 633, and shall include the latest version of Form “FHWA-1273” in the contract bidding documents. If force account work will be performed, a finding of cost effectiveness shall be made in compliance with 23 CFR 635, Subpart B.

13. Project Maintenance

The Local Government shall be responsible for maintenance of locally owned roads and locally owned facilities after completion of the work. The State shall be responsible for maintenance of the State highway system after completion of the work if the work was on the State highway system, unless otherwise provided for in existing maintenance agreements with the Local Government.

14. Right of Way and Real Property

The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the provision and acquisition of any needed right of way or real property.

The Local Government shall be responsible for the following:

A. Right of way and real property acquisition shall be the responsibility of the Local Government. Title to right of way and other related real property must be acceptable to the State before funds may be expended for the improvement of the right of way or real property.

B. If the Local Government is the owner of any part of the Project site under this Agreement, the Local Government shall permit the State or its authorized representative access to occupy the site to perform all activities required to execute the work.

C. All parties to this Agreement will comply with and assume the costs for compliance with all the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, Title 42 U.S.C.A. Section 4601 et seq., including those provisions relating to incidental expenses incurred by the property owners in conveying the real property to the Local Government and benefits applicable to the relocation of any displaced person as defined in 49 CFR Section 24.2(g). Documentation to support such compliance must be maintained and made available to the State and its representatives for review and inspection.

D. The Local Government shall assume all costs and perform necessary requirements to provide any necessary evidence of title or right of use in the name of the Local Government to the real property required for development of the Project. The evidence of title or rights shall be acceptable to the State, and be free and clear of all encroachments. The Local Government shall secure and provide easements and any needed rights of entry over any other land needed to develop the Project according to the approved Project plans. The Local Government shall be responsible for securing any additional real property required for completion of the Project.

E. In the event real property is donated to the Local Government after the date of the State's authorization, the Local Government will provide all documentation to the State regarding fair market value of the acquired property. The State will review the Local Government's appraisal, determine the fair market value and credit that amount towards the Local Government's financial share. If donated property is to be used as a funding match, it may not be provided by the Local Government. The State will not reimburse the Local Government for any real property acquired before execution of this Agreement and the obligation of federal spending authority.

F. The Local Government shall prepare real property maps, property descriptions, and other data as needed to properly describe the real property and submit them to the State for approval prior to the Local Government acquiring the real property. Tracings of the maps shall be retained by the Local Government for a permanent record.

G. The Local Government agrees to make a determination of property values for each real property parcel by methods acceptable to the State and to submit to the State a tabulation of the values so determined, signed by the appropriate Local Government representative. The tabulations shall list the parcel numbers, ownership, acreage and recommended compensation. Compensation shall be shown in the component parts of land acquired, itemization of improvements acquired, damages (if any) and the amounts by which the total compensation will be reduced if the owner retains improvements. This tabulation shall be accompanied by an explanation to support the determined values, together with a copy of information or reports used in calculating all determined values. Expenses incurred by the Local Government in performing this work may be eligible for reimbursement after the Local Government has received written authorization by the State to proceed with determination of real property values. The State will review the data submitted and may base its reimbursement for parcel acquisitions on these values.

H. Reimbursement for real property costs will be made to the Local Government for real property purchased in an amount not to exceed eighty percent (80%) of the cost of the real property purchased in accordance with the terms and provisions of this Agreement. Reimbursement will be in an amount not to exceed eighty percent (80%) of the State's predetermined value of each parcel, or the net cost of the parcel, whichever is less. In addition, reimbursement will be made to the Local Government for necessary payments to appraisers, expenses incurred in order to assure good title, and costs associated with the relocation of displaced persons and personal property as well as incidental expenses.

I. If the Project requires the use of real property to which the Local Government will not hold title, a separate agreement between the owners of the real property and the Local Government must be executed prior to execution of this Agreement. The separate agreement must establish that the Project will be dedicated for public use for a period of not less than 10 (ten) years after completion. The separate agreement must define the responsibilities of the parties as to the use of the real property and operation and maintenance of the Project after completion. The separate agreement must be approved by the State prior to its execution. A copy of the executed agreement shall be provided to the State.

15. Insurance

If this Agreement authorizes the Local Government or its contractor to perform any work on State right of way, before beginning work, the entity performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not maintained, all work on State right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

16. Notices

All notices to either party shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to that party at the following address:

Local Government:	**State:**
City of Colleyville ATTN: City Manager 100 Main Street, 2nd Floor Colleyville, TX 76034-2916	Texas Department of Transportation ATTN: Director of Contract Services 125 E. 11th Street Austin, TX 78701

All notices shall be deemed given on the date delivered in person or deposited in the mail, unless otherwise provided by this Agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail, and that request shall be carried out by the other party.

17. Legal Construction
If one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions and this Agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

18. Responsibilities of the Parties
The State and the Local Government agree that neither party is an agent, servant, or employee of the other party, and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

19. Ownership of Documents
Upon completion or termination of this Agreement, all documents prepared by the State shall remain the property of the State. All data and information prepared under this Agreement shall be made available to the State without restriction or limitation on their further use. All documents produced or approved or otherwise created by the Local Government shall be transmitted to the State, in the format directed by the State, on a monthly basis or as required by the State. The originals shall remain the property of the Local Government. .

20. Compliance with Laws
The parties to this Agreement shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Agreement. When required, the Local Government shall furnish the State with satisfactory proof of this compliance.

21. Sole Agreement
This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the Agreement's subject matter.

22. Cost Principles

In order to be reimbursed with federal funds, the parties shall comply with the cost principles established in 2 CFR 200 that specify that all reimbursed costs are allowable, reasonable, and allocable to the Project.

23. Procurement and Property Management Standards

The parties to this Agreement shall adhere to the procurement and property management standards established in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and to the Texas Uniform Grant Management Standards. The State must pre-approve the Local Government's procurement procedures for purchases to be eligible for state or federal funds.

24. Inspection of Books and Records

The parties to this Agreement shall maintain all books, documents, papers, accounting records, and other documentation relating to costs incurred under this Agreement and shall make such materials available to the State, the Local Government, and, if federally funded, the FHWA and the U.S. Office of the Inspector General or their duly authorized representatives for review and inspection at its office during the Agreement period and for seven (7) years from the date of final reimbursement by FHWA under this Agreement or until any impending litigation or claims are resolved. Additionally, the State, the Local Government, and the FHWA and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

25. Civil Rights Compliance

The parties to this Agreement are responsible for the following:

A. Compliance with Regulations: Both parties will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (USDOT), the Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made part of this Agreement.

B. Nondiscrimination: The Local Government, with regard to the work performed by it during the Agreement, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Local Government will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the Agreement covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

C. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the Local Government for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier will be notified by the Local Government of the Local Government's obligations under this Agreement and the Acts and Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.

D. Information and Reports: The Local Government will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and facilities as may be determined by the State or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations or directives. Where any information required of the Local Government is in the exclusive possession of another who fails or refuses to furnish this information, the Local Government will so certify to the State or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.

E. Sanctions for Noncompliance: In the event of the Local Government's noncompliance with the Nondiscrimination provisions of this Agreement, the State will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:
1. withholding of payments to the Local Government under the Agreement until the Local Government complies and/or
2. cancelling, terminating, or suspending of the Agreement, in whole or in part.

F. Incorporation of Provisions: The Local Government will include the provisions of paragraphs (A) through (F) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Local Government will take such action with respect to any subcontract or procurement as the State or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Local Government becomes involved in, or is threatened with, litigation with a subcontractor or supplier because of such direction, the Local Government may request the State to enter into such litigation to protect the interests of the State. In addition, the Local Government may request the United States to enter into such litigation to protect the interests of the United States.

26. Pertinent Non-Discrimination Authorities

During the performance of this Agreement, each party, for itself, its assignees, and successors in interest agree to comply with the following nondiscrimination statutes and authorities; including but not limited to:

A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (pro-hibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.

B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of federal or federal-aid programs and projects).

C. Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), as amended, (prohibits discrimination on the basis of sex).

D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27.

E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age).

F. Airport and Airway Improvement Act of 1982, (49 U.S.C. Chapter 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex).

G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the federal-aid recipients, subrecipients and contractors, whether such programs or activities are federally funded or not).

H. Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38.

I. The Federal Aviation Administration’s Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex).

J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.

K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, the parties must take reasonable steps to ensure that LEP persons have meaningful access to the programs (70 Fed. Reg. at 74087 to 74100).

L. Title IX of the Education Amendments of 1972, as amended, which prohibits the parties from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

27. Disadvantaged Business Enterprise (DBE) Program Requirements

If federal funds are used:

A. The parties shall comply with the Disadvantaged Business Enterprise Program requirements established in 49 CFR Part 26.

B. The Local Government shall adopt, in its totality, the State’s federally approved DBE program.

C. The Local Government shall incorporate into its contracts with subproviders an appropriate DBE goal consistent with the State’s DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Local Government shall submit its proposed scope of services and quantity estimates to the State to allow the State to establish a DBE goal for each Local Government contract with a subprovider. The Local Government shall be responsible for documenting its actions.

D. The Local Government shall follow all other parts of the State’s DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the

Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity, and attachments found at web address http://ftp.dot.state.tx.us/pub/txdot-info/bop/dbe/mou/mou_attachments.pdf.

E. The Local Government shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Local Government shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this Agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Local Government of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

F. Each contract the Local Government signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: *The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as the recipient deems appropriate*.

28. Debarment Certifications

If federal funds are used, the parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this Agreement, the Local Government certifies that it and its principals are not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party, to include principals, that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this Agreement shall require any party to a subcontract or purchase order awarded under this Agreement to certify its eligibility to receive federal funds and, when requested by the State, to furnish a copy of the certification.

If state funds are used, the parties are prohibited from making any award to any party that is debarred under the Texas Administrative Code, Title 34, Part 1, Chapter 20, Subchapter G, Rule §20.585 and the Texas Administrative Code, Title 43, Part 1, Chapter 9, Subchapter G.

29. Lobbying Certification

If federal funds are used, in executing this Agreement, each signatory certifies to the best of that signatory's knowledge and belief, that:

A. No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the signatory for the Local Government shall complete and submit the Federal Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. The parties shall require that the language of this certification shall be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31 U.S.C. §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

30. Federal Funding Accountability and Transparency Act Requirements

If federal funds are used, the following requirements apply:

A. Any recipient of funds under this Agreement agrees to comply with the Federal Funding Accountability and Transparency Act (FFATA) and implementing regulations at 2 CFR Part 170, including Appendix A. This Agreement is subject to the following award terms: http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf and http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf.

B. The Local Government agrees that it shall:

1. Obtain and provide to the State a System for Award Management (SAM) number (Federal Acquisition Regulation, Part 4, Sub-part 4.11) if this award provides more than $25,000 in federal funding. The SAM number may be obtained by visiting the SAM website whose address is: https://www.sam.gov/portal/public/SAM/
2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows federal government to track the distribution of federal money. The DUNS may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website http://fedgov.dnb.com/webform; and

3. Report the total compensation and names of its top five executives to the State if:
   i. More than 80% of annual gross revenues are from the federal government, and those revenues are greater than $25,000,000; and
   ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

31. Single Audit Report

If federal funds are used:

A. The parties shall comply with the single audit report requirements stipulated in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

B. If threshold expenditures of $750,000 or more are met during the fiscal year, the Local Government must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Compliance Division, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Compliance Division by email at singleaudits@txdot.gov.

C. If expenditures are less than the threshold during the Local Government's fiscal year, the Local Government must submit a statement to TxDOT's Compliance Division as follows: "We did not meet the $______ expenditure threshold and therefore, are not required to have a single audit performed for FY ______."

D. For each year the Project remains open for federal funding expenditures, the Local Government will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the Agreement, unless otherwise amended or the Project has been formally closed out and no charges have been incurred within the current fiscal year.

32. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this Agreement on behalf of the entity represented.

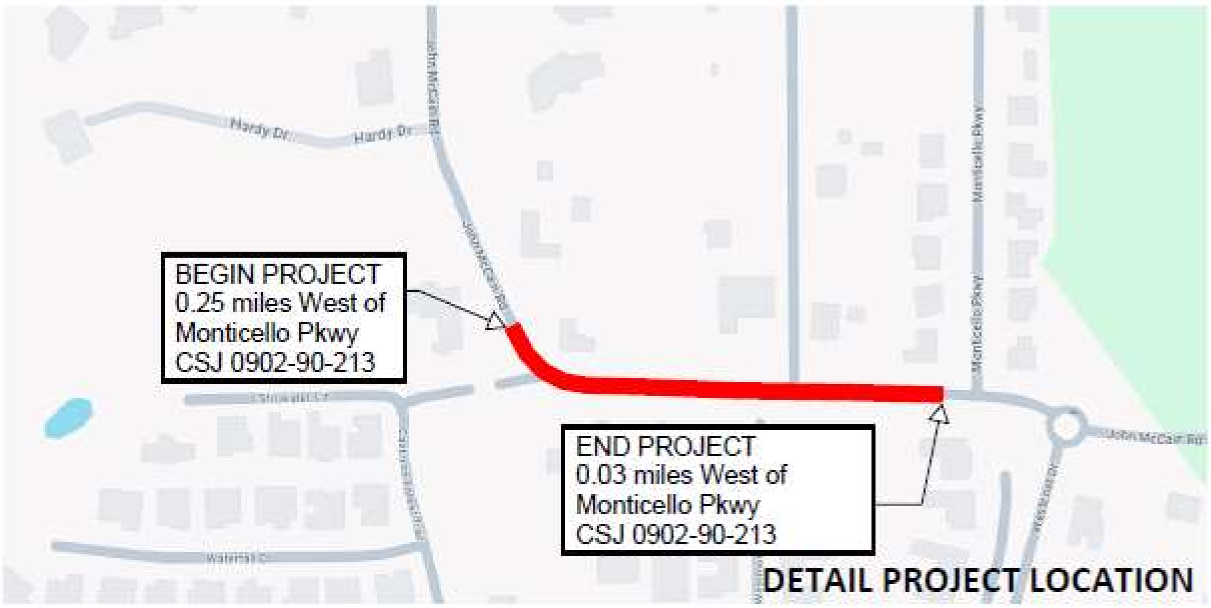
Each party is signing this Agreement on the date stated under that party's signature.

THE STATE OF TEXAS	**THE LOCAL GOVERNMENT**
______________________	______________________
Signature	Signature
Kenneth Stewart	Jerry Ducay
Typed or Printed Name	Typed or Printed Name
Director of Contract Services	City Manager
Typed or Printed Title	Typed or Printed Title
______________________	______________________
Date	Date

TxDOT:			
CCSJ #	0902-90-213	AFA ID	Z00003065
AFA CSJs	0902-90-213		
District #	02	Code Chart 64#	09100
Project Name	John McCain Rd; At Monticello Pkwy		

Federal Highway Administration:	
CFDA No.	20.205
CFDA Title	Highway Planning and Construction
AFA Not Used For Research & Development	

ATTACHMENT A
LOCATION MAP SHOWING PROJECT



TxDOT:					Federal Highway Administration:	
CCSJ #	0902-90-213	AFA ID	Z00003065		CFDA No.	20.205
AFA CSJs	0902-90-213				CFDA Title	Highway Planning and Construction
District #	02	Code Chart 64#	09100			
Project Name	John McCain Rd; At Monticello Pkwy				*AFA Not Used For Research & Development*	

ATTACHMENT B
PROJECT BUDGET

Costs will be allocated based on 100% Federal funding until the federal funding reaches the maximum obligated amount. Environmental and engineering costs are allocated based on 100% Local Government funding. The Local Government will then be responsible for all overruns.

Description	Total Estimated Cost	Federal Participation		State Participation		Local Participation	
		%	Cost	%	Cost	%	Cost/TDCs
Engineering (by Local Government)	$44,900	0%	$0	0%	$0	100%	$44,900
Environmental (by Local Government)	$20,000	0%	$0	0%	$0	100%	$20,000
Construction (by State)	$340,710	100%	$340,710	0%	$0	10%	34,071
Subtotal	$405,610		$340,710		$0		$64,900
Environmental Direct State Costs	$2,595	0%	$0	0%	$0	100%	$2,595
Right of Way Direct State Costs	$1	0%	$0	0%	$0	100%	$1
Engineering Direct State Costs	$2,595	0%	$0	0%	$0	100%	$2,595
Utility Direct State Costs	$1	0%	$0	0%	$0	100%	$1
Construction Direct State Costs	$21,397	0%	$0	0%	$0	100%	$21,397
Indirect State Costs	$12,067	0%	$0	0%	$0	100%	$12,067
TOTAL	$444,266		$340,710		$0		$103,556

Initial payment by the Local Government to the State: $5,192.00
Payment by the Local Government to the State before construction: $21,397.00
Estimated total payment by the Local Government to the State $26,589.00
This is an estimate. The final amount of Local Government participation will be based on actual costs.

TxDOT:			
CCSJ #	0902-90-213	AFA ID	Z00003065
AFA CSJs	0902-90-213		
District #	02	Code Chart 64#	09100
Project Name	John McCain Rd; At Monticello Pkwy		

Federal Highway Administration:	
CFDA No.	20.205
CFDA Title	Highway Planning and Construction
AFA Not Used For Research & Development	

ATTACHMENT C
RESOLUTION, ORDINANCE, OR COMMISSIONERS COURT ORDER

RESOLUTION 24-4967

APPROVING AN ADVANCE FUNDING AGREEMENT WITH THE STATE OF TEXAS FOR THE CONSTRUCTION OF THE HIGHWAY SAFETY IMPROVEMENT PROGRAM GRANT IMPROVEMENTS TO JOHN MCCAIN ROAD FROM 0.25 MILES WEST OF MONTICELLO PARKWAY TO 0.03 MILES WEST OF MONTICELLO PARKWAY; PROVIDING FOR LOCAL FUNDING; AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

WHEREAS, the City Council finds it in the best interest of the City and its citizens to utilize public grant programs to maintain and enhance the quality of the City's roadway network; and

WHEREAS, the City of Colleyville, Texas ("City") submitted a request to the Texas Department of Transportation ("TxDOT") for state participation in the form of Highway Safety Improvement Program (HSIP) funding to pay a portion of the costs for the John McCain Road Improvements (the "Project").

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1 THAT the City Council authorizes the City Manager to execute an Advance Funding Agreement with the State of Texas for HSIP funding for safety improvements on John McCain Road from 0.25 miles west of Monticello Parkway to 0.03 miles west of Monticello Parkway.

Sec. 2 THAT the estimated project cost is $444,266, of which the Federal participation is estimated to be $340,710. The City will be responsible for 100% of the environmental and engineering costs, 100% of cost overruns for the Project, and local participation estimated to be $103,566, as set forth in the Agreement.

Sec. 3 THAT the City's portion of the Project funding required under the Agreement shall come from the City's Capital Improvements Program Fund.

Sec. 4 THAT this Resolution shall become effective immediately upon passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 4TH DAY OF SEPTEMBER 2024.

Mayor Bobby Lindamood	______	Mark Alphonso, Place 2	______
Mayor Pro Tem Brandi Elder	______	Ben Graves, Place 4	______
Deputy Mayor Pro Tem Scotty Richardson	______	Tim Raine, Place 6	______
Kimberly Holt Gunderson, Place 5	______		

ATTEST:

Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE

Bobby Lindamood
Mayor

CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING

Agenda Number **Agenda Date** 9/4/2024
Type Report
Department City Secretary

Title
Colleyville Center Advisory Committee Minutes - May 13, 2024

Attachments
1. Colleyville Center Advisory Committee Minutes - May 13, 2024

CITY OF COLLEYVILLE
COLLEYVILLE CENTER ADVISORY COMMITTEE MINUTES

5301 Riverwalk Drive

MONDAY, MAY 13, 2024 - 5:30 PM

PRESENT: Jeremy Tallo, Chair; Fred Mills, Vice-Chair; Judith Goodwin; Lee Koch; Alex Thomas; Paul Vigiletti; Ann Morgan; Jessica Harig; Tina Anderson; Darla Dennison; Chelsea Rose, Colleyville Center Manager; Kristi Isbell, Colleyville Center Sales & Hospitality Specialist; Finley Walters, student; and Brock Gray, student.

ABSENT: Louis Miller

1. **CALL TO ORDER**

   The meeting was called to order by Jeremy Tallo at 5:33 p.m.

2. **APPROVAL OF MINUTES**

   Lee Koch motioned for approval of the November 13, 2023 minutes. Darla Dennison seconded the motion. The motion was approved with no dissension.

3. **REGULAR AGENDA ITEMS**

   3a Recap of February Meeting Discussion

   Chelsea Rose provided a recap on the brief discussion during the February 12, 2024 meeting without a quorum including highlights of the 25th Anniversary Roadshow, recent venue maintenance and a reminder of recent community engagement endeavors such as restaurant gift card distribution.

   3b Budget and Utilization Update

   Rose provided explanation of Center utilization between November 2023-January 2024 and February 2024-April 2024 based on City, GCISD, HOA, non-profit, resident, and standard clients. Rose described the seasons of the Center's utilization and noted the increase of non-profit and GCISD utilization coinciding with a season of fundraisers, galas, and high school banquets. Rose stated that overall utilization increased from 83% to 87%, from 5,409 guests to 6,112 guests during the respective periods.

   Further, Rose provided an update on the utilization of the City of Colleyville's FY24 In Kind Donation offered to non-profit organizations. The Colleyville Garden Club, Colleyville Executive Organization, and the Colleyville Woman's Club have used 100% of their In Kind Donation; Colleyville Rotary Club have used 22% and

Colleyville Lions Club have used 57% of their In Kind Donation. Rose noted that the National Charity League, Colleyville Chapter still has their credit remaining and encouraged booking an event.

3c Community Engagement and Marketing Update

Rose provided information on new marketing efforts that include monthly ads and quarterly stories in Community Impact magazine. Rose stated increased efforts to bring awareness of Center to younger or new families in area by connecting with GCISD through the Grapevine Colleyville Education Foundation (GCEF). Rose described Peach Jar, the electronic newsletter that GCISD uses with their families, as a low-cost option through which we will create focused ads for the age group of each school. Rose explained efforts to partner with GCISD's CTE (Career & Technical Education) program as they have students who focus on catering and hospitality and a partnership could be mutually beneficial to the students and our clients.

Lee Koch asked if information about the Colleyville Center was provided to new residents and staff indicated could place rate cards in Utility Billing and would discuss other possibilities for providing to residents during plans for water connections.

3d Update on Facility Maintenance and Improvements

Rose explained that, earlier in the year, one of the Center's HVAC units required replacement and this was completed quickly and without disruption to events.

Rose noted that one of the next considerations is the Center's audio/visual system as it is approaching ten years since installation. Rose stated that current A/V provider has been on-site and is preparing a quote, and while other providers may be considered, the hope is to update the system prior to the end of FY24.

Rose added that contractors have been on site to provide feedback on next steps to repair the columns in the front and the windows on the east wall of the Grand Hall. Rose stated that the initial feedback was that neither of these indicate structural issues, but common updates required on a 26 year-old building. Discussion ensued regarding glass quality and low-emissivity (Low-E ratings), vinyl versus fiberglass, insurance coverage, and concerns over replacing windows as needed versus as a whole. Rose reiterated that the feedback provided were just initial steps and that the City has a more involved process, with other departments, to determine the best course of action to preserve the integrity and charm of the windows.

3e Discussion of Items for Future Agendas

No additional items were presented for a future agenda. Staff provided additional dates for Colleyville Center Advisory Committee meetings: August 19, 2024, November 18, 2024, and February 10, 2025. Rose offered to provide calendar invites for upcoming dates and all agreed that would be welcome.

4. ADJOURNMENT

Lee Koch motioned to adjourn the meeting. Ann Morgan seconded the motion. The motion was approved with no dissension. The meeting was adjourned at 6:19 p.m.

APPROVED BY A VOTE OF 10 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 19TH DAY OF AUGUST, 2024.

RESOLUTION R-24-4968

A RESOLUTION APPROVING CITY COUNCIL ACTION UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 4, 2024

WHEREAS, City Council has taken action on certain items on the agenda under Business.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 4TH DAY OF SEPTEMBER 2024.

Mayor Bobby Lindamood	______	Mark Alphonso, Place 2	______
Mayor Pro Tem Brandi Elder	______	Ben Graves, Place 4	______
Deputy Mayor Pro Tem Scotty Richardson	______	Tim Raine, Place 6	______
Kimberly Holt Gunderson, Place 5	______		

ATTEST: **CITY OF COLLEYVILLE**

Christine Loven
City Secretary, TRMC

Bobby Lindamood
Mayor