



**CITY OF COLLEYVILLE
PARKS AND RECREATION
ADVISORY BOARD AGENDA**
Colleyville Senior Center - 2512 Glade Road

MONDAY, APRIL 1, 2024 - 6:00 PM

1. CALL TO ORDER

2. APPROVAL OF MINUTES

2a January 8, 2024

3. REGULAR AGENDA ITEMS

3a Introduction of new board member

3b Review of the Parks and Recreation Advisory Board projects and responsibilities

3c Director's Report

3d Update on the Recreation Center and discussion of the referendum question going to voters

3e Election of a Chair and Vice Chair to serve a one-year term

4. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Thursday, March 28, 2024, by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1130, and reasonable accommodations will be made to assist you.



CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD MINUTES

Colleyville Center - 5301 Riverwalk Drive

MONDAY, JANUARY 8, 2024 - 6:00 PM

1. CALL TO ORDER

Chair Eric Presson called the meeting to order at 6:04 p.m. and called the roll.

Present: Chair Eric Presson, Vice Chair John Hillebrand, Board members Julie George, Dustan Goodell, James Poettcker, Amy Ackerman, and Joe Stout.

Also Present: Parks and Recreation Director Lisa Escobedo, Recreation Specialist Brittany Strickland, City Councilmember Ben Graves, GCISD Liaison Tammy Nakamura, and City Secretary Christine Loven.

2. APPROVAL OF MINUTES

July 10, 2023

Member Dustan Goodell made a motion to approve the minutes of July 10, 2023, seconded by Member Joe Stout, and passed unanimously.

3. REGULAR AGENDA ITEMS

3a Director's Report

Parks and Recreation Director Lisa Escobedo reviewed the Director's Report which was provided in the packet and answered questions of the Board. Chair Presson and the board members thanked Director Escobedo and acknowledged how busy the department is and their many accomplishments.

Director Escobedo reminded everyone of the Senior Center Open House on January 16.

3b Update on the Recreation Center

Director Escobedo stated a referendum question will be on the May 4, 2024 General Election ballot which will provide a yes or no vote and read, *Should the City of Colleyville place a proposition on a future election ballot asking the City's voters to authorize the issuance of ad valorem tax bonds for expansion of the Colleyville Recreation Center, which may include a fitness center, locker room, indoor track, and multi-use field?*

There was discussion amongst the board regarding the wording and what it meant, and if the City could clarify the language and the board's feeling most voters will vote no. The Board asked Director Escobedo to please pass on their concerns. There was also discussion of the use of the recreation center without there being any fitness equipment.

There was discussion of the use of the new pickleball courts and the reservation process, league play, and future discussion.

Member Joe Stout stated he also noticed the Webb House is in need of being painted.

3c Discussion of potential 2024 Parks and Recreation Advisory Board meetings

Director Escobedo stated the planned meetings will potentially be April 1, July 1, and October 7, however, depending on the referendum question and how the City moves forward, those dates may change.

4. ADJOURNMENT

Chair Eric Presson thanked the Board and Director Escobedo and adjourned the meeting at 6:53 p.m.

APPROVED BY A VOTE OF _ AYES _ NAYS ON THIS THE 1ST DAY OF APRIL 2024.

*Minutes taken and prepared by:
Christine Loven, TRMC
City Secretary*



CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

Agenda Number 3a

Agenda Date 4/1/2024

Number

Type Regular Agenda Items

Department City Secretary

Title

Introduction of new board member

Explanation

The Parks and Recreation Advisory Board and staff will welcome new member Michael Sabbi who was appointed to Place 2, by the City Council on March 19, 2024.

Attachments

1. Parks and Recreation Advisory Board Roster

PARKS AND RECREATION ADVISORY BOARD

PLACE 1

Julie George

(214) 202-4671

juliefgeorge@gmail.com

TERM: March 2023 – March 2025

PLACE 2

Michael Sabbia

(513) 317-5007

sabbiamj@gmail.com

TERM: March 2024 – March 2026

PLACE 3

John Hillebrand - Vice Chair

(817) 798-0112

hille@sbcglobal.net

TERM: March 2023 – March 2025

PLACE 4

Dustan Goodell

(214) 533-7041

dgoodell59@gmail.com

TERM: March 2024 – March 2026

PLACE 5

Amy Ackermann

(817) 600-8838

AmyATX99@gmail.com

TERM: March 2023 – March 2025

PLACE 6

James Poettcker

(817) 313-9344

jpoett@sbcglobal.net

TERM: March 2024 – March 2026

PLACE 7

Eric Presson - Chair

(817) 733-3121

Hookem92@pm.me

TERM: March 2023 – March 2025

PLACE 8

Joe Stout

(817) 988-9488

josephstout@yahoo.com

TERM: March 2024 – March 2026

CITY COUNCIL LIAISON

Callie Rigney

(682) 651-5495

crigney@colleyville.com

GCISD LIAISON

Tammy Nakamura

tammy.nakamura@gcisd.net

YOUTH SPORT ASSOCIATIONS LIAISONS

Colleyville Baseball Association

Mike Wang

cvbbpresident@gmail.com

Colleyville Soccer Association

Hector Rodriguez

president@ColleyvilleSoccer.net

Colleyville Softball Association

Russell Rinn

russellrinn2007@yahoo.com



CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

Agenda Number 3b

Agenda Date 4/1/2024

Number

Type Regular Agenda Items

Department City Secretary

Title

Review of the Parks and Recreation Advisory Board projects and responsibilities

Explanation

Parks and Recreation Director Lisa Escobedo will review the Board's Capital Priority rankings and the progress/completion of projects.

Attachments

1. April 2024 - Board Capital Priority ranking-Tally

Capital Projects Priority Ranking

Park Board Ranking

Colleyville Parks, Recreation & Open Space Master Plan

Draft 5/16/2018

Please indicate a High Priority (3), Medium Priority (2), Low Priority (1), or Not Needed (0) for each item on the list. Please place a number in the far left column that indicates your priority for the proposed improvement. Rank each improvement. The priority ranking is for the level of importance of the improvements and not necessarily the order in which they will be developed. Thank you very much.

Priority Level	Item No.	Capital Improvement	Average	Park Board Average Rank
Capital Projects Rank - High (3), Medium (2), Low (1), or Not Needed (0).			Average	Park Board Average Rank
	28	Pleasant Glade Tract (behind Senior Center) - Develop as a Neighborhood Park with playground, splash pad, picnic shelters, Pickleball courts, shaded fitness stations, tree planting for shade, parking, etc. (fills a gap of park land in the east)	3.00	1
	40	Trails - Implement the Trails Plan Ongoing	3.00	1
	18	Kimzey Park - Add a restroom building	2.83	3
	39	Trails - Develop a trail between Sparger Park and the Colleyville Nature Center Design FY21 - on hold	2.83	3
	43	Senior Center - Renovate Senior Center and add a multi-purpose program center (Park Board added this to replace items 36, 37 and 38) Completed FY24	2.83	3
	10	City-Wide - All parks - Tree planting program to provide shade and improve tree canopy Ongoing	2.67	6
	12	CNC - Restroom Building Completed 2021	2.67	6
	13	CNC - Signage and wayfinding system Completed 2021	2.67	6
	23	L.D. Lockett - Clear out vegetation from drainage channel (in the 2018 CIP, causes backup of water and mosquito issues) Completed 2021	2.67	6
	8	City-wide - Provide accessible walkways to all playgrounds, picnic shelters, athletic fields and spectator areas to meet ADA guidelines Ongoing	2.50	10
	24	McPherson - Rock House interior renovation, upgrade lighting (to allow more flexibility to support programs - Does not work well now)	2.50	10
	29	Pleasant Run - Shade, restrooms and drinking fountain on practice field side Completed 2021	2.50	10
	30	Pleasant Run - Develop trail system within park on north (practice fields) side to complete the loop (north of the practice fields to connect the Cotton Belt Trail to Pleasant Run Rd. where a new trail will be located)	2.50	10
	33	Reagan Park - New restroom building Completed 2021	2.50	10
*	42	City Park - Splash pad near Kidsville (added by Park Board)	2.50	10
	19	Kimzey Park - Dredge pond (in the 2018 CIP already, but kept on the list to show early successes) Completed 2018	2.33	16
	5	City Park - Replace and enlarge shade shelters over spectator areas (current ones are faded and complaints of too small) Completed 2019	2.17	17
	7	City-wide - Consistent park signage system (including entrance signs, directional signs, park rules signs, and interpretive signs) Ongoing	2.17	17
*	17	Dog Park - Identify a location and develop a dog park (no location identifies yet - Requested by many)	2.17	17
	2	City Park - Both Restroom/Concession Buildings - Repair building exterior grout and wainscot, update interiors, improve concession areas Completed 2020	2.00	20
	3	City Park - Small playground near ballfields with shade cover (convenience for small children) FY22	2.00	20
	20	Kimzey Park - Replace playground and improve drainage (playground is older and has drainage problems) FY23	2.00	20
	25	McPherson - Pavilion/Restrooms renovations - painting and ventilation, additional electrical outlets FY24	2.00	20
	26	McPherson - Upgrade Dairy Barn displays (interpretive signs are faded and unreadable) Interpretive Signage 2020	2.00	20
	41	Woodbriar Park - Replace playground and shelter, improve trail system FY24-25	2.00	20
	6	City Park - Additional netting at ball diamonds for spectator safety (to provide safer environment for spectators) Completed 2019	1.83	26
	11	CNC - Expand paved trail system and safer stream crossing (couple of minor stream crossings to be made safer)	1.83	26
	22	L.D. Lockett - Playground and exercise stations (as originally planned)	1.83	26
	27	McPherson - Rehabilitate the two historic mud house barns (need work to last over the long term) Completed 2018	1.83	26
	34	Reagan Park - Install irrigation system Completed 2018	1.83	26
	14	CNC - Establish as an arboretum with labelled trees and horticultural display areas.	1.67	31
	16	CNC - Install benches along trails Ongoing	1.67	31
	32	Pleasant Run - Install accessible walk from overflow parking to park	1.67	31
	1	Athletic Fields - Upgrade turf on all fields Ongoing	1.50	34
	9	City-wide - Install Wi-Fi in the larger parks for convenience of park users and potential for mobile apps for park programs/interpretation)	1.50	34
	21	Kimzey - Install shaded outdoor fitness stations	1.33	36
	31	Pleasant Run - Upgrade landscaping in parking lot islands	1.33	36
	4	City Park - Install shaded outdoor fitness stations	1.17	38
	35	Reagan Park - Shade and dugouts at fields for players and spectators. Walkways to spectator areas. (fields are used for practice only for now)	1.17	38

Priority Level	Item No.	Capital Improvement	Average	Park Board Average Rank
Capital Projects Rank - High (3), Medium (2), Low (1), or Not Needed (0).				
*	36	Recreation Center - Develop a Recreation Center at the Senior Center site with kitchen, program space, gym, walking track, aerobics/dance rooms.	1.00	40
	15	CNC - Develop bird blinds	0.83	41
*	38	Senior Center - Develop a new Senior Center Wing on the Recreation Center with meeting and program space, kitchen, computer lab, game room, craft room	0.83	41
*	37	Recreation Center - Develop an indoor pool as part of the proposed Recreation Center	0.17	43

*Senior Center Renovation Project and Recreation Center Project - 2024



CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

Agenda Number 3c

Agenda Date 4/1/2024

Number

Type Regular Agenda Items

Department City Secretary

Title

Director's Report

Explanation

Parks and Recreation Director Lisa Escobedo will provide a report outlining the Department's activities.

Attachments

1. Director's Report

Parks & Recreation Advisory Board Meeting

April 1, 2024

Recreation

- **Winter Ball Event** – the Candyland theme event was a big success and sold out with 150 participants.
- **Bunny Brunch & Lunch** – was held on March 23 and both were sold out (250 each). The event consisted of pictures with the bunny, egg hunt, petting zoo, face painting, Inflatable obstacle course, etc.
- **Texas Junior Anglers** – will be held on Saturday, April 20 from 9-12pm at the Nature Center (Anglers Pond). Enjoy a great day of fishing. Poles and bait will be available if needed.
- **Earth Day / Arbor Day** – will be held on April 21 from 2-4pm at the Plaza. Parks and Rec will be handing out tree saplings.

Athletics

- **Youth Sports Associations (soccer, baseball & softball)** – Spring seasons have begun and will extend through May. Parks Maintenance is working hard to catch-up due to early spring weather and rains, which have caused them to be behind in fertilization and mowing.
- **Youth Spring Volleyball League** – The league will run through May 4 with a season ending tournament. 10U Teams = 19 and 13U Teams = 12 (355 total players)
- **Spring Coed Sand Volleyball League** – The league began on Monday, March 18, with 10 teams playing.

Tennis & Pickleball

- **Spring Tennis Leagues** – 15 teams are playing out of City Park
- **Spring Pickleball Leagues** – 11 teams are playing out of City Park
- **Tennis & Pickleball Classes** – continue with good participation in both

Senior Center

- **Winter/Spring Programming** – Recreation programs and trips started in January. Many new patrons have become members and are utilizing the newly renovated facility and recreation programs.

Parks

- **Main Street Medians** – Installation of new landscape design, trees, plant material, and reconfigured the irrigation.
- **Recreation Center Open Space** – Installation of new irrigation throughout the entire open field.

Master Plan & CIP Project Update

- **Recreation Center Project** – Conversion of the worship space into a large gymnasium is under construction. The Recreation Center is scheduled to open in the summer 2024.

Upcoming Parks & Recreation Projects:

- **Recreation Center** – landscape beautification
- **Justice Center** – pond beautification – working with HR Green (Bidding Process)
- **Kimzey Park** – Installation of a new playground
- **McPherson Park Restrooms** – Renovation with HVAC added
- **Pleasant Run Competition Fields** – Restroom renovation with HVAC added

- Woodbriar Park – Installation of a new playground and pavilion
- Justice Center – landscape beautification

2024 Parks & Recreation Advisory Board Meeting Dates:

- ✓ **January 8**
- April 1
- July 1
- October 7



CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

Agenda Number 3d

Agenda Date 4/1/2024

Number

Type Regular Agenda Items

Department City Secretary

Title

Update on the Recreation Center and discussion of the referendum question going to voters

Explanation

Parks and Recreation Director Lisa Escobedo will provide an update on the Recreation Center and upcoming General Election referendum question regarding the Recreation Center.

Attachments



CITY OF COLLEYVILLE PARKS AND RECREATION ADVISORY BOARD BRIEFING

Agenda Number 3e

Agenda Date 4/1/2024

Number

Type Regular Agenda Items

Department City Secretary

Title

Election of a Chair and Vice Chair to serve a one-year term

Explanation

Per the Parks and Recreation Advisory Board Bylaws, a Chair and Vice Chair shall be elected by the Board and shall serve a one-year term.

Attachments